DATE	October 14, 2026
TIME	12:00 pm
LOCATION	CAPK Administrative Office Board Room 1300 18th Street, 3rd Floor Bakersfield, CA 93301

Program Review & Evaluation Committee Agenda

1. **Call to Order**

2. **Roll Call**

Gina Martinez (Chair)	James Osborne
Manuel Vieyra	Rebecca Banke

3. **Public Comments**
   The public may address the Committee on items not on the agenda but under the jurisdiction of the Committee. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

4. **Program Presentation**
   a. Friendship House Community Center presented by Lois Hannible, Program Administrator ***(p.3-10)***

5. **New Business**
   a. September 2026 Program Reports ***– Action Item (p.11-76)*** Theresa Martinez, Grant Administrator
      1. Housing & Supportive Services
         - Coordinated Entry Services (CES)
         - M Street Homeless Navigation Center
         - CalAIM – Homeless Services
         - CalAIM – Enhanced Care Management
         - Adult Re-entry Program
         - Veterans Supportive Services
      2. Health & Nutrition Services
         - Food Bank
         - Migrant Childcare Alternative Payment (MCAP)
         - Women Infant and Children (WIC)
      3. Youth & Community Services
         - East Kern Family Resource Center (EKFRC)
         - Oasis Family Resource Center
         - Energy, Weatherization & Utility Assistance
         - Friendship House Community Center (FHCC)
         - Volunteer Income Tax Assistance (VITA)
         - 211 Kern Call Center
      4. Operations
         - Maintenance
         - Information Technology
         - Data Services

- Risk Management

5. Community Development
   - Grant Development
   - CAPK Foundation
   - Outreach & Marketing

b. September 2026 Application Status Report & Funding Profiles – ***Action Item (p.77-86)*** — Karen Vazquez, Senior Grant Analyst
   a. Application Status Report
   b. Funding Profiles
      i. Administration for Children and Families, Office of Community Services– Diaper Distribution Demonstration and Research Pilot
      ii. California Department of Health Care Services – Elevate Youth California: Youth Substance Use Disorder Prevention
   c. Small Funding Profiles ($50,000 and under)

c. September 2026 Head Start/State Child Development Division/Program Monthly Activity Report – ***Action Item (p.87-88)*** — Carol Hendricks, Enrollment and Attendance Manager

d. 2027-2028 Head Start/Early Head Start Training and Technical Assistance Plan – ***Action Item (p.89-102)*** — Rosa Guerrero, Administrative Analyst

6. <u>Committee Member Comments</u>

7. <u>Next Scheduled Meeting</u>

Program Review & Evaluation Committee
12:00 pm
November 12, 2026
CAPK Administrative Office, Board Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

8. <u>Adjournment</u>

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18th Street, 3rd Floor Bakersfield, CA and online at www.capk.org by 12:00 pm, October 9, 2026. Annelisa Corona, Community Development Supervisor.

capk

Community Action Partnership of Kern

Helping People... Changing Lives.

AFTERSCHOOL & SUMMER PROGRAM

Serves Youth Ages 6 to 18

Afterschool Activities : Homework Assistance, Arts & crafts, STEM, Sports, Zumba, & Dinner

Summer Program : Field trips, Arts & Crafts, Cooking Classes, Team-building activities, Tutoring, Breakfast & Lunch

Mentor Program

Program Provides:

- Individual Mentoring Services
- Group Mentoring
- Enrichment Activities
- Behavioral Intervention Groups

Mentees:

- Ages 6-18
- Goal: to provide mentor services to 100 youth
- Must commit to 1 year of mentor services
- Parent registration is required for participation

Mentors:

- 18 or older
- Complete a mentor application & interview
- Pass a criminal background check
- Commit to being a mentor for 1 hour/week for 1 year
- Complete mentor training

CalVIP Violence Intervention Program

Subcontract of the City of Bakersfield to provide Participant Support Services for the California Violence Intervention and Prevention Program (CalVIP).

Program provides services for those that have either been a victim or perpetrator of gun violence.

Program service include:

- Emergency Relocation
- Rental Assistance
- Truck Driving School
- Transportation Assistance

CALIFORNIA NATURAL RESOURCES YOUTH COMMUNITY ACCESS PROGRAM

- February 2026 -April 2027
- 80 youth ages 6 -20
- 12 paid Youth Leaders
- Serving Bakersfield & Shafter Youth
- Field Trips to Cultural & Natural Sites

Field Trips To:

- CA African American Museum
- Wind Wolves Preserve
- Red Rock Canyon & Maturango Museum
- Colonel Allensworth State Historic Park
- Montana De Oro State Park
- Yosemite National Park
- Sequoia National Park
- Getty Villa & Getty Museum
- Ronald Reagan Presidential Library

UPCOMING EVENT & FUNDRAISER

Fall Carnival -
October 23rd 5pm-8pm at the Friendship House.

Music Fest Fundraiser -
November 14th 3pm-7pm, located at the Friendship House.

QUESTIONS?

capk
Community Action Partnership of Kern

capk
Community Action Partnership of Kern

Lois Hannible
Program Administrator

(661) 369-8926

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Bakersfield, CA. 93307

www.capk.org

Program Performance Report

REPORTING PERIOD

September 2026

Prepared for the Program Review & Evaluation Committee

Housing & Supportive Services

REPORTING PERIOD: September 2026

DIVISION DIRECTOR: Rebecca Moreno

PROGRAMS

01 Adult Re-entry Program

02 CalAIM Enhanced Care Management

03 CalAIM Homeless Services

04 Coordinated Entry Services

05 M Street Navigation Center

Housing & Supportive Services — September 2026 Summary

Division Overview

Program	Selected progress measure	September	Year to date	Annual goal	Progress
Adult Re-entry	New enrollments	30	141	300	47%
Enhanced Care Management	Enrolled members	11	84	225	37%
CalAIM	Housing placements	7	87	75	116%
Coordinated Entry Services	Referrals / assessments	3,443	28,852	25,000	115%
M Street Navigation Center	Permanent housing exits	4	55	100	55%

Adult Re-entry Program

Measure	September	Year to date	Annual goal	Progress
New enrollments	30	141	300	47%
Client contacts	824	2,421	5,720	42%
Emergency hotel placements	3	18	40	45%
Short-term rental assistance	3	23	70	33%
Skill-building workshops	0	5	80	6%

Program activity continues through coordinated re-entry, housing, employment, and behavioral-health partnerships. Enrollment and workshop participation are the clearest areas where progress remains limited.

Enhanced Care Management

Measure	September	Year to date	Annual goal	Progress
Enrolled members	11	84	225	37%
Clients receiving Housing + ECM	48	291	135	216%
Clients receiving ECM + Day Services	28	217	169	129%
Patient engagement in care plans	43	283	113	252%
Successful program completions	0	5	15	33%

ECM reports strong care coordination activity and supportive-housing successes. Authorization issues with Kern Health Systems continue to constrain new enrollment.

CalAIM

Measure	September	Year to date	Annual goal	Progress
Clients currently served	377	3,259	450	724%
Services provided	1,020	9,618	8,100	119%
Housing/furnishing deposits	7	76	100	76%
Clients secured housing placement	7	87	75	116%

CalAIM continues high housing-navigation service volume and housing placements while expanding partnerships and recruiting additional staff.

Coordinated Entry Services

Measure	September	Year to date	Annual goal	Progress
Referrals / assessments	3,443	28,852	25,000	115%
Responses within 24 hours	3,364	27,677	20,000	138%
Pending assessments	17	85	200	43%

CES continues high referral and response activity. Pending-client follow-up and staffing capacity remain operational considerations. Encampment Resolution is omitted from the progress chart because the program closed March 31, 2026.

M Street Navigation Center

Measure	September	Year to date	Annual goal	Progress
Overnight residents	143	1,217	1,500	81%
Total clients served	177	1,690	2,400	70%
Permanent housing exits	4	55	100	55%
Case management services	337	2,687	8,000	34%
Shelter resident meals	1,378	84,600	70,000	121%

M Street continues shelter, Safe Camping, and Safe Parking services alongside employment and self-sufficiency activities. Housing transitions and case-management capacity remain important areas for attention.

Upcoming Events / Highlights

Veterans & Supportive Services

REPORTING PERIOD: September 2026

DIVISION DIRECTOR: Rebecca Moreno

PROGRAM

01 Veterans & Supportive Services

Veterans & Supportive Services — September 2026 Summary

Division Overview

Veterans & Supportive Services operates transitional housing, rapid rehousing and homelessness prevention, permanent supportive housing, and case-management services for veteran households. September activity shows strong year-to-date service volume in SSVF and Permanent Supportive Housing, while HHAP Emergency Housing Voucher case management remains below its annual service target.

Program Area	September	Year to Date	Annual Goal	Progress
Grant & Per Diem — Households Served	10	65	85	76%
SSVF — Households Served	10	159	150	106%
SSVF — Permanent Housing Placements	3	31	35	89%
Permanent Supportive Housing — Households Served	19	55	25	220%
HHAP CM — Clients Served	0	17	76	22%

Grant & Per Diem Outcomes

Measure	September	Year to Date	Annual Reference	Annual Progress
BRIDGE exits to permanent housing	0	11	10	110%
BRIDGE negative program exits	0	4	7	57%
BRIDGE employed at exit	0	2	3	67%
SITH exits to permanent housing	1	22	16	138%
SITH negative program exits	1	11	7	157%
SITH employed at exit	0	10	5	200%

Annual Progress shows progress toward the program's annual target. For permanent housing exits and employment, a higher percentage indicates stronger progress toward the target. Negative Program Exit is different because a lower rate is better. Its target is below 20%, so it is shown in neutral blue.

SSVF Housing & Stability Assistance

Measure	September	Year to Date	Annual Goal	Progress
Rental assistance payments	28	268	475	56%
Security deposits	3	35	40	88%
Bus passes	2	40	35	114%
Application fees	3	20	15	133%
Housing stability assistance	12	54	35	154%
Utility payments	8	29	25	116%
Late fees	5	12	40	30%
Moving costs	0	4	7	57%
Landlord incentives	1	4	5	80%
Tenant incentives	1	12	5	240%
Rental arrears	10	32	10	320%

Overview

• Grant & Per Diem served 65 households year to date against an annual goal of 85.
• SSVF has served 159 households year to date, exceeding its annual household-service goal, while permanent housing placements are approaching the annual target.
• Permanent Supportive Housing has served 55 households year to date.
• HHAP Emergency Housing Voucher case management has served 17 clients year to date against an annual goal of 76.

Upcoming Events / Highlights

Veteran Supportive Services: National Stand Down

Veteran Supportive Services is preparing for its upcoming National Stand Down event on Thursday, October 8, from 8:00 a.m. to 2:00 p.m. The event serves veterans who are experiencing homelessness or at risk of it, connecting them with more than 70 vendors in one place. Services will include health care, employment resources, showers, clothing, and Social Security assistance.

The CAPK Foundation supported the event with a Recycling Drive and Luncheon on September 9, 2026. The luncheon sold 330 sandwiches and raised $6,889 toward the Stand Down.

Health & Nutrition Services

REPORTING PERIOD: September 2026

DIVISION DIRECTOR: Susana Magana

PROGRAMS

01 **Food Bank**

02 **Migrant Childcare Alternative Payment (MCAP)**

03 **Women, Infant and Children (WIC)**

Health & Nutrition Services — September 2026 Summary

Division Overview

Health & Nutrition Services continues broad community support through food distribution, migrant child care subsidies, and WIC nutrition services. Food Bank distribution remains high, MCAP reimbursement activity is near its annual contract goal, and WIC caseload and outreach activity continue across Kern and San Bernardino counties. Because the programs use different reporting cycles and measures, progress is presented within each program rather than combined into a single division-wide percentage.

Program	Reporting note	Selected measure	Current period	Annual goal	Progress
Food Bank	August data; source notes a two-month reporting lag	Total pounds distributed	1,758,528	19,325,000	111%
MCAP	September 2026	Provider payments / subsidies expended	3,326,727	27,900,000	99%
WIC Nutrition	Source tab labeled August; month cell reflects September	Caseload	14,204	14,910	95%

Food Bank

Measure	Current Period	Year to Date	Annual Goal	Progress
TEFAP neighbor engagements	36,563	293,764	700,000	63%
TEFAP pounds distributed	930,851	6,428,764	10,000,000	96%
Pantry neighbor engagements	113,184	735,683	1,250,000	88%
Pantry pounds distributed	526,350	4,605,270	4,500,000	154%
Senior Box neighbor engagements	4,973	41,211	66,000	94%
Senior Box pounds distributed	193,638	1,580,063	2,300,000	103%
Free Farmers Markets engagements	11,743	84,323	50,000	253%
Free Farmers Markets pounds	42,678	492,020	750,000	98%
Brighter Bites engagements	200	20,139	75,000	40%
Brighter Bites pounds	3,267	128,547	275,000	70%
Total engagements	167,475	1,185,776	2,166,000	82%
Total pounds distributed	1,758,528	14,288,510	19,325,000	111%

Food Bank reported 1.76 million pounds distributed in the current period and 14.29 million pounds year to date. The source notes neighbor engagements and pounds distributed remain relatively static and that the team is monitoring potential impacts from new work requirements and other HR1 changes.

Migrant Childcare Alternative Payment (MCAP)

Measure	September	Year to Date	Annual Goal	Progress
Provider payments / subsidies expended	$3,326,727	$27,732,541	$27,900,000	99%
Active child enrollment	3,585			
Active childcare providers	694			
Waiting list — children	0			

MCAP reports steady progress toward FY 2026–27 goals. Leadership is working with Human Resources on staffing vacancies and has secured more centrally located office space in Merced County. The program is also investing in staff development, cross-training, and operational support ahead of the winter season.

Women, Infants & Children (WIC) Nutrition

Measure	Current Period	Year to Date	Annual Goal	Progress
Caseload	14204		14910	95%
Breastfeeding measure	978	0	1200	82%
Vendor liaison contacts	63	129	268	48%
Online enrollment	99	917	1300	71%
Presentations & outreach events	16	73	80	91%
Media / social postings	5	160	350	46%
Regional breastfeeding liaison stakeholder meetings	9	140	150	93%

WIC caseload remains close to its annual service goal. Outreach events and regional breastfeeding liaison activity are also approaching annual targets, while online enrollment, vendor contacts, and media/social outreach remain lower. The program is preparing for a December 2026 WIC audit and has developed a new quality assurance plan.

Upcoming Events / Highlights

CAPK Food Bank: Hunger Action Month Highlights

In recognition of Hunger Action Month this September, the CAPK Food Bank led a series of events to raise awareness of food insecurity in Kern County and strengthen community support for its work.

A new partnership with Reverb Coffee raised just over $10,000 in unrestricted funds for the Food Bank, giving it flexible resources to direct where the need is greatest.

The Food Bank also continued its long-standing partnership with the Kern County Fair through Feed the Need Day, when fairgoers receive free admission in exchange for donating six cans of food. This year's event collected 23,313 pounds of food, up 753 pounds (about 3%) from last year's total of 22,560 pounds.

Together, these efforts show the Food Bank's ability to build lasting community partnerships, bring in new funding, and keep growing its impact on hunger in Kern County.

Youth & Community Services

REPORTING PERIOD: September 2026

DIVISION DIRECTOR: Freddy Hernandez

PROGRAMS

01 2-1-1 Kern Call Center

02 East Kern Family Resource Center

03 Energy, Weatherization & Utility Assistance

04 Friendship House Community Center

05 Oasis Family Resource Center

06 Volunteer Income Tax Assistance (VITA)

Youth & Community Services — September 2026 Summary

Division Overview

Community Services spans information and referral, family resource centers, energy assistance, youth and community supports, and free tax preparation. The overview below uses one representative goal-based measure per program so the board can quickly identify progress, while each program section provides the context behind the percentage.

Program	Selected progress measure	Year to Date	Annual Goal	Progress
2-1-1 Kern	County-based I&R calls handled	61,633	109,500	56%
East Kern FRC	HHAP case management services	28	60	47%
Energy	LIHEAP utility-assistance households	3,456	5,000	69%
Friendship House	After-school program participants	46	50	92%
Oasis FRC	Parents receiving case management	25	25	100%
VITA	CAPK federal e-filed returns	6,620	7,550	88%
TCE	CAPK federal e-filed returns	1,580	1,500	105%

2-1-1 Kern Call Center

Measure	September	Year to Date	Annual Goal	Progress
County-based I&R calls handled	4,510	61,633	109,500	56%
CalFresh applications	14	209	350	60%
KIC referrals	172	1,154	1,200	96%
Website visitors	52,413	310,305	225,000	138%

2-1-1 handled 6,269 total county-based and other calls in September. Food pantries, utility-payment assistance, and homeless-diversion programs were among the most requested services. The program is recruiting for one vacancy and is working with IT/IS on an Intelligent Virtual Agent pilot for after-hours callers with less complex needs.

East Kern Family Resource Center (EKFRC)

Measure	September	Year to Date	Annual Goal	Progress
HHAP case management	6	28	60	47%
Street outreach & education	22	247	75	329%
First 5 parent case management	2	13	30	43%
First 5 child case management	3	14	30	47%
Diaper enrollment — unduplicated	14	240	150	160%
Diaper kit deliveries	144	1,282	1,800	71%

September staffing activity included interviews for two long-vacant positions, with offers extended for a First 5 Kern Case Manager and a

Housing Navigator. EKFRC also received $6,000 through the CAPK Foundation's Gourmet for Food initiative for car seats and essential infant/family supplies.

Energy, Weatherization & Utility Assistance

Measure	September	Year to Date	Annual Goal	Progress
LIHEAP utility assistance households	452	3,456	5,000	69%
LIHEAP weatherization households	8	65	100	65%
SLIHEAP utility assistance households	14	175	175	100%
DOE IIJA weatherization	5	40	160	25%
DOE WAP weatherization	1	4	10	40%
City home repair/weatherization	1	10	14	71%
TCC low-income energy efficiency	0	2	16	13%

SLIHEAP achieved 100% of its 175-household goal by the required September production deadline. LIHEAP utility assistance is at 69% of goal, while DOE IIJA and TCC weatherization activity remain earlier in their production cycle.

Friendship House Community Center

Measure	September	Year to Date	Annual Goal	Progress
Youth mentoring	1	60	100	60%
After-school program	1	46	50	92%
Youth Community Access participants	2	109	80	136%
Youth leaders	0	12	12	100%
Field trips	1	10	30	33%

CalVIP is now limited to participant-support services for Cohort 5 rather than direct program services, contributing to lower service counts. The September profile also notes that the summer program was not operating during the month.

Oasis Family Resource Center

Measure	September	Year to Date	Annual Goal	Progress
Parents receiving case management	3	25	25	100%
Children receiving case management	1	30	25	120%
Children home-based activities	1	30	15	200%
Diaper enrollment — unduplicated	8	222	150	148%
Diaper kit deliveries	152	1743	1800	97%
HHAP case management	5	37	15	247%
HHAP street outreach	10	65	20	325%

Oasis continues grant-development and outreach work, including applications supporting food-pantry supplies, youth programming, and diaper services. The center also participated in the Ridgecrest Veterans Standdown and presented parent-learning sessions for Sierra Sands Unified School District.

VITA & Tax Counseling for the Elderly (TCE)

Program / Measure	September	Year to Date	Annual Goal	Progress
VITA — CAPK federal e-filed returns	39	6620	7550	88%
VITA — ITIN applications	0	163	200	82%
VITA — UWCEC federal e-filed returns	0	2816	3250	87%
VITA — MAOF federal e-filed returns	0	169	400	42%
VITA — CFF federal e-filed returns	0	483	300	161%
TCE — CAPK federal e-filed returns	1	1580	1500	105%

Board awareness: VITA reported $13.9 million in CAPK refunds and credits year to date, while TCE reported approximately $3.46 million. The VITA profile notes that state refund and CalEITC amounts are estimates because a State Paper report could not be retrieved.

Upcoming Events / Highlights

• Friendship House Music Fest Fundraiser — November 14, 3:00–7:00 p.m.; tickets and sponsorship opportunities are available.
• EKFRC partnered with Walgreens Pharmacy in Tehachapi for a community vaccination clinic, providing 25 influenza, COVID-19, and DTaP vaccinations to East Kern residents, including unhoused community members and families.

Operations

REPORTING PERIOD: September 2026

DIVISION CHIEF: Emilio Wagner

DEPARTMENTS

01 **Data Services**

02 **Information Systems**

03 **Information Technologies**

04 **Facilities & Maintenance**

05 **Risk Management**

Operations — September 2026 Summary

Division Overview

Operations supports agency-wide systems, technology, facilities, construction and maintenance, and risk management. Unlike the service divisions, Operations is project-based rather than driven by annual service goals. This summary therefore emphasizes workload, project completion status, and operational risks.

Area	September requested	September processed	In progress	Processing rate
Information Systems tickets	35	32	19	91%
Facilities work orders	385	340	648	88%
IT help desk work orders	550	539	102	98%

Information Systems

Activity	Requested	Processed	In Progress	Processed %
IS tickets	35	32	19	91%
Paginated / Power BI reports & dashboards	8	7	7	88%
Background processes	17	17	6	100%
Power App enhancements	10	8	6	80%

Selected project	Status	Completion	Note
CDP Migration to Fabric	Adding manual programs and moving to testing	85%	Near testing
CALAIM Migration to Fabric	Developing approval process and pre-submission validation	60%	In development
2-1-1 Optimizations	Proposal being finalized for development	75%	Development planning
Cost Per Client Fabric Rebuild	Ingestion completed; awaiting Finance for two-way integration	50%	Cross-functional dependency
Rental Assistance Sage Automation	HMIS assessment created; awaiting Sage import template	15%	Early stage
Contract Claims Tracker	In development	80%	Advanced development

Information Systems processed most September requests while carrying an active portfolio of agency-wide automation, reporting, data-platform, and application projects. Several projects are dependent on stakeholder testing, Finance integration, or external program requirements.

Facilities & Construction

Activity	Requested	Processed	In Progress	Processed %
Facility work orders	385	340	648	88%

Major maintenance project	Status	Completion
VSS — Decatur & Buena Vista HVAC replacements	Completed	100%
SJC Tiny Powers	Facility ready/licensed; pending children sink installation	95%
SJC Filipino Plaza	Fire/alarm monitoring and play-yard modification	95%
SJC	University Park door installation, fire-code updates and TI	70%
Harvey Hall Phase 2 & 3	New kitchen and breakroom	25%
Stockdale HS	Signage	15%
Broadway	Playground beautification	15%
19th Street	Exterior improvements	10%

Facilities processed 340 work orders in September and reports 648 items in progress. Several major maintenance projects are near completion, while other site improvements remain in early phases. Construction project rows for Central Kitchen, McFarland & Tehachapi Modulars, and Barnett House did not include current status percentages in the source profile.

Information Technology

Activity	Requested	Processed	In Progress	Processed %
Help desk work orders	550	539	102	98%

IT project	Status	Completion
MS Purview data governance	Phase 1 in progress	33%
E-rate consultant hire	Completed	100%
Technical Support L1 hire	Interview, offer and onboarding	90%

Board awareness: IT processed 539 of 550 September help desk requests. The E-rate consultant hire is complete, the Technical Support L1 hire is in onboarding, and Phase 1 of Microsoft Purview data governance is underway.

Risk Management

Incident category	September reported	YTD
Property	1	15
Cyber incident	1	2
All other listed categories	0	27
Total incidents	2	44

Two incidents were reported in September—one property incident and one cyber incident. Year-to-date incident totals in the source profile contain broken prior-period references, so this summary does not present an unverified YTD total.

Upcoming Events

Community Development

REPORTING PERIOD: September 2026

DIVISION CHIEF: Pritika Ram

DEPARTMENTS

01 **CAPK Foundation**

02 **Marketing & Outreach**

CAPK Foundation & Community Development — September 2026 Summary

Executive Overview

September activity reflects coordinated work across fundraising, community engagement, communications, and agency-wide initiatives. Community Development continued broad public outreach and event support, with website sessions and other social-media impressions above 80% of annual goals. The CAPK Foundation directed reported program-category funding primarily toward food insecurity while advancing donor cultivation, grant requests, veteran-support fundraising, and partnerships that support CAPK programs.

At-a-Glance Progress

Area	September	Year to Date	Annual Goal	Progress
Website user sessions	36,658	216,908	260,000	83%
Facebook impressions	20,388	1,611,366	4,000,000	40%
Other social media impressions	268,741	1,441,603	1,750,000	82%

CAPK Foundation

Program category	Reported funding	
Food Insecurity	$91,672	Largest reported program-category funding
Veterans Supportive Services	$6,879	Veteran-focused fundraising and event support continue
Foundation (General)	$5,495	General Foundation support
Homelessness & Housing	$1,225	Reported program-category funding
External event — Food Insecurity	$10,018	Additional reported external-event support

The Foundation activity included a $1,000 Elks Lodge request for Veterans Stand Down, development of a $15,000 Wells Fargo financial-literacy proposal, a $5,000 Bakersfield West Rotary grant application for Family Resource Centers, and ongoing exploration of holiday donations and community partnerships. The Foundation also continued planning for Taste of Gratitude, Veterans Stand Down, the Annual Appeal, hygiene and toy drives, and an Educational Stipend Program.

Highlight Story: Food insecurity received the largest reported Foundation program-category funding in September. At the same time, the Foundation expanded community-facing partnerships through Food Bank events, school and corporate outreach, site tours, grant development, and veteran-support activities.

Community Development

Measure	September	Year to Date	Annual Goal	Progress
Website user sessions	36,658	216,908	260,000	83%
Facebook impressions	20,388	1,611,366	4,000,000	40%
Other social media impressions	268,741	1,441,603	1,750,000	82%

Board awareness: Community Development supported a high volume of September outreach and special projects, including Hunger Action Month proclamations, Feed the Need media and food-drive activity, Veterans Stand Down coordination, Head Start and MCAP communications projects, Friendship House Music Fest planning, WIC baby-shower coordination, and implementation of the Sprout social-media management tool.

- Fundraising and outreach efforts are closely aligned around food insecurity, veterans, youth and families, and CAPK-wide visibility.
- Community Development's Facebook impressions remain below the pace of the other two reported outreach measures at 40% of annual goal.
- Foundation fundraising capacity and the Veterans Program Funding Campaign remain active strategic priorities, including donor cultivation, board engagement, media support, and grant development.
- Several September activities—Veterans Stand Down, Feed the Need, Hunger Action Month, Taste of Gratitude, and Friendship House fundraising—show direct coordination between the two work areas.

Upcoming Events / Highlights

- Continue Friendship House Music Fest planning and community fundraising partnerships.

SUPPORTING PROGRAM PROFILES

Appendix

Housing & Supportive Services

Adult Re-entry Program — Monthly Progress Report

Month	September-26	**Program/Work Unit**	Adult Re-entry Program
Division/Director	Rebecca Moreno	**Program Manager**	Joseph Aguilar
Reporting Period	January 1, 2026 to January 31, 2026		

Program Description

Community Action Partnership of Kern's (CAPK) Adult Reentry Grant Warm Handoff and Reentry Services Program (ARG WHO) is designed to reduce rates of homelessness and recidivism among justice-involved individuals in Kern County. CAPK provides case management, rental assistance, job readiness training, and behavioral health referrals, prioritizing high-barrier populations including those under Penal Code 290. Services are delivered using a Strengths-Based, Housing First approach that addresses immediate needs upon release and facilitates individual change to ensure self-sufficiency upon program exit.

CLIENT SERVICES

	Month	YTD	YTD Goal	Month %	Annual %
New Enrollments — Unduplicated (SRV 7a)	30	141	300	10.0%	47.0%
Number of Client Contacts — Duplicated (CalAIM / SRV 7a)	824	2421	5720	14.4%	42.3%

GOAL 1: INCREASE STABLE HOUSING | Target: ≥80 participants receive rental/housing assistance; ≥70% housing stability

	Month	YTD	YTD Goal	Month %	Annual %
Number of emergency temporary hotel placements provided	3	18	40	7.5%	45.0%
Number of short-term rental assistance recipients (up to 12 months)	3	23	70	4.3%	32.9%
Number of clients housed within 30 days of release from state prison	0	2			
Number of clients housed within 60 days of release from state prison	0	1			
Number of clients housed — 60+ days post-release	6	21			
Number of rental assistance payments / security deposits paid (SRV 4o)	6	21			
Recidivism rate — clients receiving housing assistance at 1 year (%)	0.0%	0			
Recidivism rate — clients receiving housing assistance at 2 years (%)	0.0%	0			
Recidivism rate — clients receiving housing assistance at 3 years (%)	0.0%	0			

GOAL 2: INCREASE EMPLOYMENT & ECONOMIC STABILITY | Target: ≥60% of unduplicated participants receive workforce services; ≥80 complete workshops

	Month	YTD	YTD Goal	Month %	Annual %
Number of clients who completed targeted skill-building workshops	0	5	80	0.0%	6.3%
Number of clients referred to employment / workforce training	10	156			
Number of clients completed job readiness training (SRV 1f)	0	7			
Number of clients who gained employment (up to living wage) (FNPI 1b)	0	6			
Number of clients who gained income — SSI/SSDI or other than employment	0	4			
Financial Management / Coaching programs provided (SRV 3c)	0	0			

Recidivism rate — clients receiving employment assistance at 1 year (%)	0.0%	0			
Recidivism rate — clients receiving employment assistance at 2 years (%)	0.0%	0			
Recidivism rate — clients receiving employment assistance at 3 years (%)	0.0%	0			

GOAL 3: INCREASE MENTAL HEALTH & SUBSTANCE USE SERVICES | Target: ≥50% of participants referred to behavioral health services

	Month	YTD	Month %	Annual %
Number of clients referred to mental health or substance use services (SRV 5v)	2	22		
Number of clients completed 6-month treatment / counseling	0	0		
% of clients who remain engaged in behavioral health care at 12 months	0.0%	0		

EXPLANATION — Progress Notes (Over/Under Goal)

PROGRAM STRATEGIC GOALS

Strategic Goal	Progress Towards Goal
1.) Create a comprehensive program policy and procedure manual, including documents such as referral forms and intake/assessment forms.	Program has completed forms.
2.) Maintain strong relationships with Parole and Probation Departments while expanding efforts to provide comprehensive wraparound services.	The Adult Re-entry Program maintains strong partnerships with Parole and Probation through regular communication, coordinated referrals, and shared service planning. These collaborations ensure participants receive timely, comprehensive wraparound services that support successful reentry and compliance with supervision requirements.
3.) Focus on leveraging partnerships to address critical needs such as employment support, housing stability, and additional services through programs like CalAIM, including Day Habilitation, to holistically support successful reentry outcomes.	The Adult Re-entry Program leverages partnerships by referring participants to key providers for employment, housing stability, and supportive services, ensuring coordinated wraparound care. All services and referrals are documented in HMIS to track engagement and outcomes, while staff actively connect eligible participants to CalAIM services, including Day Habilitation, to address health, behavioral, and reentry-related needs and support successful reintegration.

PROGRAM HIGHLIGHTS

Community Action Partnership of Kern
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Month	September-26	Program/Division	CalAIM - Enhanced Care Management
Division/Director	Rebecca Moreno	Program Administrator	Carla Nieto
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The Enhanced Care Management (ECM) program provides intensive, whole-person care coordination for Medi-Cal members with complex health and social needs, with a focus on individuals experiencing homelessness, high utilization, behavioral health conditions, or other identified risk factors. The program delivers person-centered services including outreach and engagement, comprehensive assessment, individualized care planning, care coordination, transitional care, and connection to community and social supports. Services are provided in close coordination with Kern Health Systems and community partners to improve continuity of care, address social drivers of health, and support improved health outcomes.

Program Goals	Month	YTD	Annual Goal	Month Progress	Annual Progress
Number of enrolled members (SRV 7a)	11	84	225	5%	37%
Number of clients receiving services through CalAIM Housing and ECM	48	291	135	36%	216%
Number of clients receiving ECM and Day Services	28	217	169	17%	129%
Patient Engagement in Care Plans (Care Coordination)	43	283	113	38%	252%
Number of clients successfully completing program (self-sufficiency by 1 year)	0	5	15	0%	33%

Referrals (SRV 7c)	Month	YTD
Food Assistance	184	1,120
Transitional Housing Providers	0	5
SSI/SSDI	2	7
Outpatient Treatment	1	26
Other	0	0
Referrals to Community Services	**187**	**1,158**

Explanation (Over/Under Goal Progress)

Despite an increase in our Outreach efforts, our number of newly enrolled members is not in line with our goal. Much of this can be attributed to authorizations issues with Kern Health Systems, which is related to internal issues at KHS and has affected multiple programs.

Program Strategic Goals	Progress Towards Goal
1.) Increase Access to Care: Ensure that all patients, including underserved populations, have access to necessary healthcare services and support.	We have increased our outreach and support to our Spanish speaking clients, have taken a boots on the ground approach with our Ridgecrest members (including home visits), and are providing resources and education during our bi-weekly food pantry distributions.

2.) Improve Care Coordination: Promote collaboration among the various Cal-AIM services we provide to ensure clients receive comprehensive wraparound support, resulting in a seamless care experience and better communication.	We are continuing to manage the Cal-Aim housing tasks for our co-managed ECM members, but we are also collaborating with Cal-Aim housing for Non-ECM clients to provide support and expertise. We are working closely with the newest Cal-Aim program, Community Vitality, to ensure that their members needs are met as well.
3.) Patient Engagement: Increase patient involvement in their care plans and decision making processes	We interact with our members once a week, at a minimum and continue to conduct a monthly Interdisciplinary Care Team Meeting with each of them. We encourage our members to take lead on determining which goals they want to pursue and offer them the resources, tools, and assistance to empower their progression towards those goals.

Program Highlights
We were able to get two of our very high needs members in supportive housing and assist them to maintain it as they progress towards full stability. One of these members has an acute and pervasive history of mental health challenges and the other has several significant comorbid health conditions. Another one of our members completed a 24-week DHCS Recovery Incentives Program in September, has maintained sobriety, and has made significant progress towards their care plan goals.

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Month	September-26	Program/Work Unit	California Advancing and Innovating Medi-Cal (CalAIM)
Division/Director	Rebecca Moreno	Program Manager	Joseph Aguilar
Reporting Period	January 1, 2026 to December 31, 2026		

Program Description

CalAIM is a new initiative by the Department of Health Care Services (DHCS) to improve the quality of life and health outcomes of Medi-Cal beneficiaries by implementing broad delivery of system, programmatic, and payment system reforms. A key feature of CalAIM is the introduction of a new menu of "in lieu of services" (ILOS), or Community Supports, which, at the option of a MediCal managed care health plan (MCP) and a Member, can substitute for covered Medi-Cal services as cost-effective alternatives. MCPs will be responsible for administering Community Supports. For this partnership, CAPK would serve as a Community Support providing rental assistance.

Housing Transition Navigation Services	Month	YTD	YTD Goal	Annual Progress	
Number of Clients Currently Served	377	3,259	450	724%	
Number of Referrals Received (SRV 7c)	56				
Number of Enrollments	35				
Number of services per client per month (i.e., one-on-one case management, landlord engagement, obtaining vital documents) (SRV 7a)	1,020	9,618	8,100	13%	119%

Housing & Furnishing Deposits (SRV4d)	Month	YTD	YTD Goal	Month Progress	Annual Progress
One-time use up-to $5000 per client (includes housing deposits, furnishing, appliances)	7	76	100	7%	76%

Housing Tenancy and Sustaining Services	Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of clients secured placement (SRV 4o)	7	87	75	9%	116%

Transitional Rent	Month	YTD			
Number of Clients Currently Enrolled	0	0			

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal
1.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	In the process of hiring, more interviews to be scheduled.

2.) Broaden CalAIM services by collaborating with existing and new managed care plans to diversify the program's funding sources.	Proactively assisting Oasis and East Kern Family Resource Centers to develop and improve CalAIM services; exploring options to add additional ECM and CS services, submitted application to partner and become a CBO with Anthem.

Program Highlights

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Month	September-26	Program/Work Unit	Coordinated Entry Services (CES)
Division/Director	Rebecca Moreno	Program Manager	Joseph Aguilar
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

Coordinated Entry Services (CES) is the system to assist communities in ending homelessness by providing a clear and systematic pattern for helping individuals to quickly access the most appropriate services available through standardized access, a standardized assessment process, and a coordinated referral (match) process for individuals to preventions, housing, and/or other related services. The following counties are currently being served by CAPK CES, Kern County.

The Coordinated Entry System (CES) process will support the encampment proposal. The strategy will expedite the housing process by creating an Encampment by Name List and an encampment match call with collaborating partners to review status, barriers, and match encampment residents to permanent housing units and/or housing resources identified.

Homeless Referrals/Assessments (SRV 7a) (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Kern County	3,443	28,852	25,000	14%	115%
Number of applicants who received a response within 24 Hours (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Kern County	3,364	27,677	20,000	17%	138%
Pending Assessments (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Number of clients without initial contact by the end of the month.	17	85	200	9%	43%
Among clients from the preceding month, the average duration (days) to reach those who are still pending.	3				
Encampment Resolution (SRV 7a) (duplicated client counts)	**Month**	**YTD**	**YTD Goal**		**Annual Progress**
Number of Clients Served	Program is closed as of March 31, 2026	105	450		23%
Matched to Housing Subsidy (i.e., voucher, rapid rehousing or physical location) (SRV 4m, 4o)	Program is closed as of March 31, 2026	15	70		21%
HOUSED to permanent housing placement (SRV 4o)	Program is closed as of March 31, 2026	11			

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal
1.) Optimize the use of existing access points in rural areas of Kern County.	CES continues to work on improving system through CoC Strategic Plan. CES continues to offer trainings to new staff from partner agencies and community members. CES continues to work on the Roadmap to Housing tool. CES is also in the process of presenting its updated policies to the CES Subcommittee and CoCo Governing Board for approval.
2.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	Currently providing additional support and trainings facilitated by CoC partner agencies to improve retention. Program remains actively searching and communicating with stakeholders for funding opportunities.
3.) Among clients from the prior month, the average time taken to reach pending clients is currently 15 days, attributed to high call volume and limited staff. The objective is to achieve client contact within 5 days of the initial request.	In process of hiring more staff.

Program Highlights

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Month	September-26	Program/Work Unit	M Street Homeless Navigation Center
Division/Director	Rebecca Moreno	Program Manager	Laurie Hughey
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

CAPK operates the 147-bed homeless Low Barrier Navigation Center in partnership with the County of Kern. This 24-hour shelter offers housing, meals, showers, laundry and an array of mental health, medical care, dental and economic resources to un- sheltered individuals with pets and partners.

Shelter Services	Month	YTD	YTD Goal	Month Progress	Annual Progress
Overnight Residents (Assigned Beds) (FNPI 4a & SRV 7b, SRV 4m)	143	1,217	1,500	10%	81%
Total Clients Served	177	1,690	2,400	7%	70%
Pets (i.e., kennel, emotional support assistance and service pet)	16	117	75	21%	156%
Residents Under 90 days length of stay	127	624	800	16%	78%
Exits to Permanent Housing (FNPI 4b)	4	55	100	4%	55%
Exits-Self	21	177	150	14%	118%
Exits-Involuntary	4	185	700	1%	26%
Exits - Other	2	15	75	3%	20%
Case Management Services (SRV 7a)	337	2,687	8,000	4%	34%
Critical Incidents	47	360	250	19%	144%
Shelter Residents Meals (SRV 5ii)	1,378	84,600	70,000	2%	121%
Number of Volunteers *(duplicated)*	122	1,361	100	122%	1361%
Volunteers Hours *(duplicated)*	157	1,527	3,000	5%	51%
Safe Camping	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Total clients served (SRV 7b)	45	522	500	9%	104%
Current client census	45	391	300	15%	130%
Meals (SRV 5ii)	457	18,923	20,000	2%	95%
Pets	7	80	75	9%	107%
Clients moved to Shelter (SRV 4m)	1	2	15	7%	13%
Exits to Permanent Housing (FNPI 4b)	1	16	20	5%	80%
Exits-Self	6	28	50	12%	56%
Exits-Involuntary	1	30	75	1%	40%
Exits - Other	1	24	75	1%	32%
Critical Incidents	5	38			
Safe Parking	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Total clients served	9	85	30	30%	283%
Current client census	9	73	25	36%	292%
Clients moved to Shelter (SRV 4m)	0	2	10	0%	20%

Community Action Partnership of Kern
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Explanation (Over/Under Goal Progress)	
Program Strategic Goals	**Progress Towards Goal**
1.) Number of clients participating in job training program, (i.e., Project Hire-Up, financial Literacy, Recycling Lives, Open Door Network).	There are 6 individuals from M Street and 2 from Safe Camp that participated in the 18th cohort of Project Hire-Up, and 7 clients are currently working out in the community performing various jobs such as Construction, Bolthouse, Padre Hotel, Hard Rock Casino, Dollar General and Western Security, fields and IT technology.
2.) Increase job retention/recruitment at M street by (1) developing job descriptions that accurately reflect job performance and (2) regrading/classification of job descriptions.	Completed.
3.) Increase the number of clients who transition to permanent housing by 5% from the prior year (2024 - 73 clients) to 100 clients.	Four clients were placed in housing.

M Street Navigation Center - Client Demographic Information

Race Demographic	Month
18 - 24	12
25 - 34	25
35 - 44	36
45 - 54	40
55 - 61	39
62+	25
Total:	**177**

Race Demographic	Month
American Indian or Alaska Native	0
Asian	4
Black or African American	29
Hispanic/Latina/e/o	41
White	79
Multiple races	24
Client Don't know / Refused	0
No Answer	0
Total:	**177**

Gender	Month
Female	71
Male	105
Trans Female and Male (Male to Female, Female to Male)	1

Zip Code	Month	Zip Code	Month
93203	2	93263	1
93301	66	93268	2
93304	12	93280	2
93305	7		
93306	8		
93307	6		
93308	25		
93309	7		
93311	3		
93313	1		
93215	1		
93433	1		
93230	1		
93240	1		
93535	1		
93245	1		
92551	1		
93255	1		
93555	2		
92507	1		
93560	1		
Not specified	23		
Total			**177**

Gender Non-Conforming (i.e. not exclusively male or female)	0
Client doesn't know	0
Client refused	0
No Answer	0
Total:	**177**

Safe Camping - Client Demographic Information

Race Demographic	Month
18 - 24	3
25 - 34	12
35 - 44	15
45 - 54	22
55 - 61	10
62+	9
Total:	**71**

Race Demographic	Month
American Indian or Alaska Native	0
Asian	0
Black or African American	14
Hispanic/Latina/e/o	10
White	30
Multiple races	16
Client Don't know / Refused	0
No Answer	1
Total:	**71**

Gender	Month
Female	31
Male	40
Trans Female and Male (Male to Female, Female to Male)	0
Gender Non-Conforming (i.e. not exclusively male or female)	0
Client doesn't know	0
Client refused	0
No Answer	0
Total:	**71**

Zip Code	Month	Zip Code	Month
93301	25		
93304	10		
93305	6		
93306	3		
93307	5		
93308	5		
93309	2		
93311	1		
93312	3		
93313	1		
93215	1		
95240	1		
93556	1		
93285	1		
Not specified	6		
Total			**71**

Program Highlights

Two individuals from Safe Camp graduated from project Hire-Up.

Veterans &
Supportive Services

Community Action Partnership of Kern
Monthly Report 20206

Month	September-26	Program/Work Unit	Veterans & Supportive Services
Division/Director	Rebecca Moreno	Program Manager	Raul Jimenez
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

CVAF operates a 40 bed BRIDGE and Service Intensive Transitional housing program through the US Department of Veterans Affairs. This consists of two apartment complexes and two homes through the City of Bakersfield. This is a 24-hour per day, 365 day per year program that provides housing, case management, transportation, food, and laundry services. Staff also provides referrals to medical, mental health and community based service programs. CVAF also operates the Supportive Services for Veterans and Families Program through the US Department of Veterans Affairs which is a rapid rehousing/homeless prevention program for veterans households that are homeless or at risk of homelessness. The HHAP CM program provides case management services for HUD Emergency Housing Voucher clients through the Housing Authority. The HHAP YS programs provides scattered-site, low barrier shelter for youth aged 18 - 24.

Grant and Per Diem	Month	YTD	Annual Goal	Month Progress	Annual Progress
BRIDGE: % Exit to Permanent Housing (> 75%) (SRV 4o)	0	11	10	0%	110%
BRIDGE: % Negative Program Exit (< 20%) (SRV 4m, 4n)	0	4	7	0%	57%
BRIDGE: % Employed at Exit (SRV1m)	0	2	3	0%	67%
SITH: % Exit to Permanent Housing (> 75%) (SRV 4o)	1	22	16	6%	138%
SITH: % Negative Program Exit (< 20%) (SRV 4m, 4n)	1	11	7	14%	157%
SITH: % Employed at Exit (SRV1m)	0	10	5	0%	200%
Total Households Served	10	65	85	12%	76%
Supportive Services for Veteran Families (SSVF)	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Total Households Served	10	159	150	7%	106%
Permanent Housing Placements	3	31	35	9%	89%
Rental Assistance Payments	28	268	475	6%	56%
Security Deposit	3	35	40	8%	88%
Bus Pass	2	40	35	6%	114%
Application Fees	3	20	15	20%	133%
General Housing Stability Assistance (GHSA)	12	54	35	34%	154%
Utility Payments	8	29	25	32%	116%
Late Fees	5	12	40	13%	30%
Moving Costs	0	4	7	0%	57%
Landlord Incentives	1	4	5	20%	80%
Tenant Incentives	1	12	5	20%	240%
Rental Arrears	10	32	10	100%	320%
Permanent Supportive Housing (Park 20th/Residences at East Hills)	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Number of Households served	19	55	25	76%	220%
HHAP CM (Emergency Housing Voucher Case Management)	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Number of Clients served	0	17	76	0%	22%

Explanation (Over/Under Goal Progress)

Program Highlights

Health & Nutrition Services

Community Action Partnership of Kern
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Month	August-26	Program/Work Unit	Food Bank
Division/Director	Susana Magana	Program Manager	Kelly Lowery
Reporting Period	January 1, 2026 - December 31, 2026 *(Note: The data represents information from two months earlier.)*		

Program Description

The Food Bank provides food assistance to low-income families and individuals through a network of more than 200 agency partner distribution sites across Kern County. The CAPK Food Bank is the primary organization responsible for distributing State and Federal emergency food assistance for Kern County neighbors in need. Additionally, the Food Bank is the Feeding America affiliate food bank for Kern, facilitating grocery rescue [Fresh Rescue Program] to support the network of more than 150 Pantries across the county. Every month, the Food Bank distributes between more than 1.5 and 2 million pounds of food, which reaches more than 100,000 Kern County food-insecure neighbors.

The Emergency Food Assistance Program (TEFAP)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements	36,563	293,764	700,000	63%	63%
Pounds Distributed	930,851	6,428,764	10,000,000	112%	96%
Pantry Program	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	113,184	735,683	1,250,000	109%	88%
Pounds Distributed	526,350	4,605,270	4,500,000	140%	154%
CSFP (Senior Box) Program	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	4,973	41,211	66,000	90%	94%
Pounds Distributed	193,638	1,580,063	2,300,000	101%	103%
Free Farmers Markets	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	11,743	84,323	50,000	282%	253%
Pounds Distributed	42,678	492,020	750,000	68%	98%
Brighter Bites	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	200	20,139	75,000	3%	40%
Pounds Distributed	3,267	128,547	275,000	14%	70%
Community Events & Other	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Engagements	812	10,657	25,000	39%	64%
Pounds Distributed	61,745	1,053,846	1,500,000	49%	105%
Totals	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Total Engagements	167,475	1,185,776	2,166,000	93%	82%
Total Pounds Distributed (SRV 5jj)	1,758,528	14,288,510	19,325,000	109%	111%

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Volunteers (SRV 6f)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Volunteers who received job skill training (e.g., paid partnership though service providers, duplicated)	46	302	450	123%	101%
Other Volunteers (i.e., general public, duplicated)	169	1,536	2,250	90%	102%

Explanation (Over/Under Goal Progress)

Neighbor engagements and pounds distributed remain static from last month's levels. We are monitoring the effects of new work requirements and other changes resulting from HR1.

Program Strategic Goals	Progress Towards Strategic Goals
In 2026, CAPK Food Bank will be deploying the CRM system OASIS to be used by all agency partners across the county to be able to report unduplicated amounts of neighbors served.	Currently, 99% of agency partners have been successfully onboarded and 89% of agency partners are actively using Oasis. Additional individual trainings were held for agencies experiencing challenges.
By Q3 2026, The CAPK Food Bank will implement a classification system for measuring, tracking, and increasing the nutrition level of the food distributed.	On-hand inventory and new products are being updated with nutritional values as items are received. A P2 report is not yet available to identify data gaps. Next month, we will work to develop and implement a report that provides a nutritional data snapshot for all warehouse inventory.
In 2026, the CAPK Food Bank will increase the percentage of fruits and vegetables provided to neighbors by 5% from the previous year.	Fresh produce currently represents approximately 30% of distribution, compared with 35% last year. With the recent Cal Foods funding, a larger portion of available funds is being dedicated to fresh produce purchases to increase availability and move us toward the goal.

Program Highlights

In August 2026, CAPK Food Bank received a memo from CDSS outlining the CalFood allocation for FY 26-27. It represents the largest allocation to date and will enable the Food Bank to purchase more food than any previous year. On August 27th a press conference was held at the Food Bank kicking off Hunger Action Month.

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Month	September-26	Program/Work Unit	Migrant Childcare Alternative Payment (MCAP)
Division/Director	Susana Magana	Program Administrator	Laura Porta
Reporting Period	January 01, 2026 to December 31, 2026		

Program Description

The Migrant Childcare Alternative Payment (MCAP) program provides childcare subsidies to migrant, agriculturally working families. Once families are authorized, their services are certified based on their verified need for childcare services. MCAP maximizes parental choice for services and utilizes the approved childcare providers in our communities to satisfy the family's need for services. Families can apply for childcare services in six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once a family is enrolled in the program, they can migrate anywhere in California to follow agricultural work, and their childcare services can continue.

Program Reimbursements (CY Jan - Dec 2025) Note: duplicated below for program fiscal year.	Current Month	YTD	Goal	Annual Progress
Provider Payments-Subsidies Expended (SRV7e)	3,326,727	27,732,541	$27,900,000	99%

Program FY Reimbursements Progress	Current Month	YTD	Goal	Annual Progress
Provider Payments-Subsidies Expended (SRV7e)	3,326,727	27,732,541	27,900,000	99%

Services	Current Month
Active Child Enrollment	3,585
Active Childcare Providers (SRV 7f)	694

	Previous Month	Add (+)	Drop (-)	Current Month
Waiting List Totals (children)				0

Explanation (Over/Under Goal Progress)

The Migrant Child Care Alternative Payment Program (MCAP) continues to make steady progress toward its FY 2026-2027 goals. As staff prepare for the upcoming winter season, when agricultural employment typically declines and family support needs increase, the program remains well-positioned for success. Current enrollment, reimbursement activity, and performance trends indicate that MCAP is on track to meet or exceed established objectives while continuing to provide essential child care services to eligible migrant families throughout the State.

Program Strategic Goals	Progress Towards Strategic Goal
1.) Staff Recruitment & Retention – Develop and implement a staffing plan that supports recruitment, retention, and workforce development to meet the program's growing needs.	MCAP Leadership is actively partnering with Human Resources to fill current staffing vacancies. These efforts will help ensure the program is fully prepared to serve our community and meet enrollment and reimbursement goals. Program leadership has also secured better -centrally located office space to ensure services are more centrally located and accessible in Merced County.
2.) Program Growth & Sustainability – Strengthen program capacity by enhancing training, technology, and reporting systems to ensure efficient operations and sustainable growth.	For the month of August, program leadership continued to strengthen organizational growth and sustainability through intentional investments in staff development, cross-training, and ongoing professional support. Efforts focused on building staff capacity, enhancing collaboration across service areas, and ensuring employees were equipped with the knowledge and resources needed to effectively support program operations and family services. These efforts are ongoing and meant to address workforce needs, promote continuity of services, and reinforce a culture of accountability and continuous learning within the MCAP Team.

Program Highlights

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During September, the Migrant Child Care Alternative Payment Program (MCAP) maintained the total child active enrollment and continued growth and positive momentum as it advanced key program goals for Fiscal Year 2026-2027. Through focused outreach efforts, strengthened enrollment activities, and ongoing staff collaboration, the program increased its capacity to serve eligible migrant families while maintaining a high standard of customer service and regulatory compliance. Careful planning and child enrollment management helped us reach the target enrollment and reimbursement projected totals demonstrating that we are on target to meet the set contract earning goals for the current FY.

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Month	September-26	Program/Work Unit	Women Infants and Children (WIC) Nutrition
Division/Director	Susana Magana	Program Manager	Marissa Ortiz-Cortez
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The Women, Infants, & Children (WIC) program is a supplemental nutrition initiative that offers nutrition education, breastfeeding support, and nutritious foods to enhance diets. It serves pregnant, postpartum, and breastfeeding women, as well as infants and children under the age of 5. Additionally, fathers, grandparents, migrant families, military families, and caretakers can receive food benefits for eligible infants and children. CAPK WIC operates across 16 sites in Kern County and has 3 locations in San Bernardino County.

Services	Month	YTD	Annual Goal	Month Progress	Annual Progress
Caseload (SRV 5g)	14,204		14,910		95%
Breast Feeding 30% of infants are breastfed (i.e., some, mostly or fully breastfeeding compared to formula)	978		1,200		82%
Local Vendor Liaison-Contact Stores (contact 67 vendors 1 contact required per quarter totaling 268 contacts per year)	63	129	268	24%	48%
Outreach	**Month**	**YTD**	**Goal**	**Month**	**Annual**
Online Enrollment	99	917	1,300	8%	71%
WIC Presentations and Outreach Events	16	73	80	20%	91%
Publication in newspaper, television, and/or social media postings (English and Spanish)	5	160	350	1%	46%

Regional Breast Liaison (RBL)	Month	YTD	Goal	Month Progress	Annual Progress
Meet with key community stakeholders (i.e., medical managed care, hospital staff, lactation support, health care providers, other WIC agencies) in Region 24 to increase breastfeeding awareness and referrals to the WIC program, as well as share WIC digital materials and utilization.	9	140	150	6%	93%

Peer Counseling Program (PCP)	Clients Served	Goal	Annual Progress
Provide basic breastfeeding education and encouragement to WIC PCP participants.	293	1,000	0%

Explanation (Over/Under Goal Progress)

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Program Strategic Goals	Progress
1.) Enhance Nutrition Counseling Services. Strengthen the quality of nutrition counseling by providing staff with advanced training in active listening, addressing barriers to breastfeeding, and tailoring nutrition guidance to client needs. Focus on offering practical solutions and empathetic support to improve the effectiveness of sessions.	Our new trainees attended a "Motivational Interview" training led by California WIC Association team
2.) Increase observations, monitoring activities, and reviews of clinic operations, Quality Assurance helps verify correct eligibility determinations, benefit issuance, nutrition education, breastfeeding support, and vendor transactions. Expanding the number of observations allows the program to identify patterns, reduce errors, strengthen staff performance, and ensure policies are applied uniformly across all service sites. By using observation findings to provide feedback, training, and corrective actions, the WIC Program promotes accountability, protects program integrity, and enhances the overall quality of services provided to women, infants, and children.	Prepare for WIC audit in Dec. 2026 - Developed new quality assurance plan
3.) WIC aims to reach more eligible families and reduce barriers to enrollment and retention. Enhanced outreach strategies—including targeted community events, culturally appropriate materials, digital communication, and referral initiatives—support timely enrollment, continued participation, and improved utilization of WIC services.	Continue to explore partnerships to increase enrollment such as BC college and other community based programs

Program Highlights

Youth & Community Services

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Month	September-26	Program/Division	2-1-1 Kern Call Center
Division/Director	Freddy Hernandez	Program Manager	Sabrina Jones
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The 2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and links to community health and human services at no cost. The 2-1-1 Kern has a database of 1,300 social service agencies that are available to the public through the 2-1-1 Kern Online Resource Directory at www.211KernCounty.org. The program has over 18 years of experience in providing and linking community members to vital services, and currently serves multiple communities in the Central Valley including Fresno and Madera, Kings, Merced, Stanislaus, and Tulare through the United Way partnerships.

Most Requested Services	Food Pantries	Utility Payment Assistance	Homeless Diversion Programs
Top 3 Unmet Needs	Specialty Food Providers	Water Service Payment Asst	Weatherization Programs

Information and Referral Services (I&R) Calls Handled (SRV 7c)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Kern County	1,977	21,687	40,000	5%	54%
Kings County	250	2,124	3,500	7%	61%
Merced & Mariposa County	146	1,088	2,000	7%	54%
Stanislaus County	1,307	10,418	13,000	10%	80%
Tulare County	830	7,354	11,000	8%	67%
Total County-based I&R Calls Handled	**4,510**	**42,671**	**109,500**	**49%**	**39%**

Average Wait Time	0:50
Average Handle Time	5:47

Other Service Call Types Handled (SRV 7c)	Month	YTD
LIHEAP (SRV 7b)	1,759	14,088
Mental Health (SRV 7c)	0	325
Total County-based and Other Calls Handled	**6,269**	**57,084**

Staffing vs. Call Volume	Current Staff	Staff Needed Per Call	Staff Over/ Short
2-1-1 staff designated for calls handled across all counties contracts with the expectation of 42 calls per staff for an 8-hour shift.	8	4.1	**3.9**

Grant Funded Services	Activity	Month	YTD	Annual Goal	Month Progress	Annual Progress
Cal-Fresh (SNAP) Application (SRV 3l)	45	14	209	350	4%	60%
KIC Referrals (SRV 7c)	173	172	1,154	1,200	14%	96%

2-1-1 Website Visitors	Month	YTD	Annual Goal	Month Progress	Annual Progress
Duplicated Visitors *(i.e., accessing 2-1-1 e-services and database resources)*	52,413	310,305	225,000	23%	138%

Referrals	Month	YTD
Food-related Calls (SRV 7c)	535	4,592
Health and Human Service Referrals (SRV 7c)	615	6,311
Housing and Homelessness Calls (SRV 7c)	301	2,307
Utility Assistance Calls- Discount Internet or Utility (SRV 7c)	218	1,499
Total Other Services	1,669	14,709

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Explanation (Over/Under Goal Progress)	
2-1-1 Kern's anticipated call volume is based on prior data and the ability to meet demands of calls. The program continues to provide application assistance, assessments, and outreach to bring awareness of services within the community. Mental Health categorized calls are routed from 2-1-1 directly to Kern Behavioral Health and Recovery Services to be handled by their specialized team of experts.	
Program Strategic Goals	**Progress Towards Goal**
1.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	The program seeks to acquire skilled candidates by streamlining the recruitment process of internal Human Resources. The program aims to offer competitive wages, language fluency and competency incentives, and opportunity for growth. 2-1-1 is staffed with twelve (10) Full Time Information and Referral (IR) Specialists to handle Low-Income Home Energy Assistance and standard calls. The program enriches employees through strategic schedule planning, honoring traditions, and celebrating achievements or milestones. Additionally, it supports opportunities for professional development and an incentive for IR's who obtain certification as a Community Resource Specialist. 2-1-1 has one existing vacancy and began recruitment to backfill the position.
2.) Enhance the efficiency and effectiveness of our call center operations in the coming year by thoroughly evaluating and optimizing the use of our tools and technologies, including CRM systems. Focus will be placed on improving call handling performance, streamlining workflows, and identifying opportunities to align staffing levels with operational needs.	The program remains in collaboration with the Information-Systems (IS) and Technology (IT) Team to deploy an Intelligent Virtual Agent process to test prior to the pilot for afterhours calls. The AI Agent shall provide immediate engagement with callers without complex needs that do not require, problem solving skills, advocacy, or continuous interaction.
3.) Prioritize retaining existing contracts, such as partnerships with United Ways, while actively exploring and proposing new opportunities to better serve our community members. Leverage the full potential of the call center by pursuing additional fee-for-service contracts and expanding services to maximize impact and efficiency.	2-1-1 aims to uphold the program to high expectations to strengthen existing partnerships by effectively communicating and meeting with partners and contract grantors to share performance data and discuss progress relative to objectives, deliverables, and goals. The program makes an effort to meet reporting expectations of funding sources and maintain trusting relationships to increase the opportunity for existing contracts to be retained.
Program Highlights	

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Month	September-26	Program/Work Unit	East Kern Family Resource Center (EKFRC)
Division/Director	Freddy Hernandez	Program Manager	Anna Saavedra
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

East Kern Family Resource Center (EKFRC) is a regional resource center based in Mojave, Ca. The EKFRC provides assistance to low-income individuals and families from the desert and Tehachapi Mountain communities. The primary focus is to assist individuals and families who are facing housing insecurities and to prepare children 0-5 years of age to enter kindergarten successfully. The EKFRC also provides individuals and families with basic need services, clothing, diapers, food, household items, hygiene kits, blankets, business services, VITA, and assistance with HEAP applications.

Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center	Month	YTD	Annual Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)	6	28	60	10%	47%
Street Outreach and Education	22	247	75	29%	329%

HHAP Linkages to Services (Referrals)	Month	YTD
California Driver's License (SRV 7j)	3	20
Social Security Insurance (SSI) (SRV 7i)	6	47
Medical Services (SRV 7c)	9	44
Mental Services (SRV 7c)	7	24
Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)	1	21
Educational and Career Development (SRV 7c)	3	62

HHAP Distribution of Supplies	Month	YTD
Food Assistance (SRV 5jj)	49	757
House Hold Items	18	167
Hygiene Kits (SRV 5oo)	22	255
Emergency Clothing (SRV 7n)	52	816
Administrative Services & Copies	73	783
Transportation Services (SRV 7d)	29	178
Educational Supplies (SRV 2k)	3	53

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Covid - 19 Supplies (SRV 5oo)	5	79			
First 5 Kern	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Parents Receiving Case Management Services (SRV 7a)	2	13	30	7%	43%
Children Receiving Case Management Services (SRV 7a)	3	14	30	10%	47%
Parents Participating in Court Mandated Classes (FNPI 5d & SRV 5mm)	0	5	10	0%	50%
Children Educational Center Base Activities (FNPI 2b)	0	13	30	0%	43%
Children Educational Home Base Activities (FNPI 2b)	3	12	30	10%	40%
Children Summer Bridge Activities (FNPI 2b)	0	5	15	0%	33%
Collaborative Meetings Participated	0	36	12	0%	300%
Family Support Services for non-clients with children 5 and under	30	304			
First 5 Total		**402**			
First 5 Kern/ Department Health Services	**Month**	**YTD**	**Annual Goal (12 Mo)**	**Month Progress**	**Annual Progress (12 Mo)**
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	27	405			
CalCapa Diaper Supply Bank	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Diaper Supply Management Enrollment **Unduplicated** (NPI5.2)	14	240	150	9%	160%
Monthly Diaper Kit Supply Delivery **Duplicated** (SRV5.nn)	144	1,282	1,800	8%	71%
Walk-In Community Services (Duplicated Clients & Case Managed Clients)	**Month**	**YTD**			
Administrative Services & Copies	494	3,117			
Baby Supplies (SRV 2w)	97	981			
Covid - 19 Supplies (SRV 5oo)	31	183			
Court Mandated Parenting Correspondence (SRV 2w)	5	131			
Educational Supplies (SRV 2k)	11	346			
Emergency Clothing (SRV 7n)	275	2,411			

Food Assistance (SRV 7c)	300	2,600
Household Items (SRV 7c)	58	419
Hygiene Kits (SRV 7c)	71	484
Referrals (SRV 7c)	41	283
Transportation Services (SRV 7d)	56	326

Explanation (Over/Under Goal Progress)

In September, we completed interviews for two vacant positions, including one that had remained unfilled for more than six months. Following the interview process, offers were extended to two qualified candidates: one for the First 5 Case Manager position and one for the Housing Navigator position supporting CalAIM participants and individuals experiencing homelessness.

Program Strategic Goals	Progress Towards Goal
1.) Secure additional funding to cover operational costs and improve the delivery of services.	In September, we received a generous $6,000 contribution from the CAPK Foundation's Gourmet for Food initiative. We sincerely appreciate this support, which will enable us to purchase car seats and other essential supplies for infants and families in need.
2.) Partner with private enterprises to boost program visibility and foster meaningful relationships.	
3.) Improve on-site services to more effectively connect with the East Kern target population.	

Program Highlights

In September, the East Kern Family Resource Center partnered with Walgreens Pharmacy from Tehachapi to provide a community vaccination clinic for East Kern residents. During the clinic, Walgreens administered 25 vaccinations—including influenza, COVID-19, and DTaP vaccines—to clients of the center. We provided influenza and COVID-19 vaccinations to members of the unhoused community, as well as to families with children ages 5 and up when a parent or guardian was present.

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Month	September-26	Program/Work Unit	Energy, Weatherization & Utility Assistance
Division/Director	Freddy Hernandez	Program Administrator	Vipsassana Chawla
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education at no cost to the participant. Weatherization services includes home repairs or the replacement of appliances to make the home more energy efficient.

Low-income Home Energy Program (LIHEAP) 2026	Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Utilities Assistance	452	3,456	5,000	9%	69%
Households Served - Weatherization	8	65	100	8%	65%
Low-income Home Energy Program (SLIHEAP) 2026	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Households Served - Utilities Assistance	14	175	175	8%	100%
Department of Energy (DOE) Infrastructure Investment and Jobs Act (IIJA)	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Households Served - Weatherization	5	40	160	3%	25%
Department of Energy (DOE) 2025 DOE WAP	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Households Served - Weatherization	1	4	**10**	10%	40%
Total Homes - Weatherized & Utility Assistance (Note: The data represents work submitted to CSD for reimbursement - delayed by 2 months)	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Total Households Served - Utility Assistance (FNPI 4z, SRV 4i,)	**452**	3,456	**5,000**	9%	69%
Total Households Weatherized (FNPI 4h, SRV 4q, & SRV 4t)	**14**	109	**270**	5%	40%
City of Bakersfield - Transformative Climate Communities- Low Income Energy Efficiency Program	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Households Served	0	2	16	0%	13%
City of Bakersfield - Home Repair and Weatherization Program	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Households Served	1	10	14	7%	71%

Explanation (Over/Under Goal Progress)

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Program Strategic Goals	Progress Towards Goal
1.) Complete 40% of the units in Phase 1.	The State LIHEAP (SLIHEAP) Utility Assistance Program has successfully achieved 100% of its program goal, serving 175 households year-to-date against a goal of 175 households. Although the grant period remains active through December 30, 2026, program requirements established by CSD required all production goals to be completed by the end of September 2026. Reaching the program goal within the required timeframe reflects the effectiveness of staff outreach, eligibility determination efforts, and service delivery. Achieving full enrollment and production by the CSD deadline positions the program for a successful grant closeout while ensuring that eligible Kern County households received critical energy assistance services. This accomplishment demonstrates strong program performance and successful management of grant objectives.
2.) Successfully implement the City of Bakersfield Weatherization program and meet the contract goals.	The City of Bakersfield Home Repair and Weatherization Program maintained its year-to-date performance during the month, with no additional household completions reported. The program remains at 10 completed homes, representing approximately 71% of the current production goal of 14 households served. The recently awarded $170,000 in supplemental funding continues to support expansion of program services and is expected to increase future production capacity. Program staff remain focused on completing pending projects, conducting inspections, and ensuring compliance with contractual requirements, quality assurance standards, and reporting obligations.
3.) Successfully implement the Transformative Climate Communities-Low Income Energy Efficiency Program and meet the program and contract goals.	The TCC Program reported no additional household completions during the reporting period and remains at 2 households served year-to-date, representing 13% of the annual goal of 16 households served. Staff continue outreach efforts, participant enrollment activities, energy assessments, project planning, and coordination with eligible households to advance additional projects toward implementation and completion. Program activities remain focused on increasing participation and achieving contract performance targets during the remainder of the program year.

Program Highlights

The Energy Program continues to demonstrate strong progress toward annual performance goals. LIHEAP Utility Assistance served 452 households during September, bringing the year-to-date total to 3,456 households, or 69% of the annual goal of 5,000 households served. LIHEAP Weatherization reached 65 completed households year-to-date, achieving 65% of the annual target, while the DOE IIJA Weatherization Program increased to 40 completed households, representing 25% of its annual goal. Overall weatherization production across all funding sources increased to 105 completed households, reflecting continued advancement of energy efficiency improvements for low-income residents throughout Kern County. The City of Bakersfield Home Repair and Weatherization Program remains positioned for future growth through recently approved supplemental funding, while ongoing outreach and project development efforts under the TCC Program are expected to support increased production in the coming months.

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Month	September-26	Program/Work Unit	Friendship House Community Center (FHCC)
Division/Director	Freddy Hernandez	Program Administrator	Lois Hannible
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

Located in Southeast Bakersfield, the program serves children, adults, and families through after-school, summer and mentor programs, nutrition education, sports, access to social services, and more.

Youth Programs	Month	YTD	YTD Goal	Month Progress	Annual Progress
Youth Mentoring (FNPI 2c.2., FNPI 2c.3, SRV 2p)	1	60	100	1%	60%
Summer Program (SRV 2m)	N/A	N/A	50		
After School Program (FNPI 2c.2., FNPI 2c.3, SRV 2p)	1	46	50	2%	92%

California Violence Intervention Program (CalVIP)	Month	YTD
Reporting Period	January 1, 2026 - March 31, 2026	
Incident Response (SRV 5w)	0	0
Outcome/Case Managed Families (SRV 7a)	1	1
Provided Food Assistance (SRV 7c)	0	11
Subsidized Employment Program	2	2
Provided Mentoring Services (SRV 2p, 7c)	0	0
Assisted with relocation services/Deposit Payments (SRV 4d)	1	2
Temporary Housing Placements (SRV 4m)	1	3

Youth Community Access Program	Month	YTD	YTD Goal
Program Participants	2	109	80
Youth Leaders	0	12	12
Field Trips	1	10	30

Explanation (Over/Under Goal Progress)

The CalVIP program is only providing Participant Support Services for the CalVIP Cohort 5 Program, and is no longer providing direct program services for the participants. Therefore, there is a lower number of participants receiving services. Also, the summer program was not facilitated in September, so there was nothing to report.

Program Strategic Goals	Progress Towards Strategic Goals
1.) Organize and execute successful fundraising events in collaboration with the Friendship House (FHCC) Advisory Board to generate financial support and sustain programs at the youth center.	The Friendship House Advisory Board is hosting a Music Fest Fundraiser at the Friendship House on Saturday, Nov. 14 from 3pm-7pm. Tickets & Sponsorship opportunities are available now.
2.) Recruit and retain dedicated Advisory Board members with the skills, networks, and passion to raise funds and support initiatives for the Friendship House sustainability and growth.	The Friendship House Advisory Board is at capacity and is not accepting applications at this time.
3.) Collaborate with the CAPK Executive Team to expand grant research and submission efforts for the CAPK Friendship House, ensuring resources align with and address the evolving needs of the community.	The Friendship House Program Administrator is currently working with the CAPK Executive Team on two grant applications.

Program Highlights

In September, CAPK provided emergency assistance to two households facing significant instability. CAPK assisted one participant with an emergency hotel stay after he was displaced from his home and was at risk of homelessness. The temporary housing support allowed him to remain enrolled in a three-week Westec training course, where he was working towards obtaining nine industry certificates, rather than having to withdraw due to a lack of housing. CAPK also provided an emergency relocation for a family facing serious safety concerns after receiving death threats following a fatal local incident. CAPK provided relocation support by assisting with the security deposit, partial first-month rent, and an additional month of rent for the family.

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Month	September-26	Program/Work Unit	Oasis Family Resource Center
Division/Director	Freddy Hernandez	Program Manager	Eric Le Barbé
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The Oasis Family Resource Center provides resources, education, and crisis assistance to individuals, families, and children in Ridgecrest and surrounding communities. They focus on providing case management and educational support to families to build resilience.

First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	3	25	25	12%	100%
Children Receiving Case Management Services (SRV 7a)	1	30	25	4%	120%
Parents Participating in Court Mandated Classes (FNPI 5d, and SRV 5mm)	0	6	8	0%	75%
Children Educational Home Base Activities (FNPI 2b)	1	30	15	7%	200%
Children Summer Bridge Activities (FNPI 2b)	0	11	10	0%	110%
Family Support Services for non-clients with children 5 and under (SRV 2w)	24	212			
First 5 Total	**29**	**314**			

First 5 Kern/ Department Health Services *(Term ended June 2026)*	Month	YTD	Annual Goal	Month Progress	Annual Progress
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)		92			

CalCAPA Diaper Supply Bank	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Diaper Supply Management Enrollment **Unduplicated** (NPI5.2)	8	222	150	5%	148%
Monthly Diaper Kit Supply Delivery **Duplicated** (SRV5.nn)	152	1,743	1,800	8%	97%

Rental Assistance Program	Payment Month	Payment YTD	Clients Month	Clients YTD
Rental Assistance Program (estimated maximum $2,000 per household)	$-	$20,222	-	17

Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center	Month	YTD	Annual Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)	5	37	15	33%	247%
Street Outreach and Education	10	65	20	50%	325%

Kern County Public Health Car Seat Distribution	Month	YTD
Car Seats	11	44

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Walk-In Community Services (Duplicated & Non-First 5 Clients)	Month	YTD
Administrative Support (SRV 7c)	30	317
Baby Supplies (SRV 2w)	140	1,336
Copies	28	204
Court Mandated Parenting Correspondence (SRV 2w)	5	29
Educational Supplies (SRV 2k)	19	234
Emergency Clothing (SRV 7n)	9	95
Food (SRV 7c)	0	2,296
Household Items (SRV 7c)	160	1,588
Referrals(SRV 7c)	43	297
Transportation Assistance (SRV 7d)	37	237
Total Community Services	**471**	**6,633**

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal
1.) Apply for three funding opportunities that would help extend range of services outside First 5 clients for underserved families (Parenting, Children 6-18, seniors, and homeless individuals).	The Oasis FRC submitted a LOI to the Elks Lodge #1913 to apply for the Beacon and Gratitude grants for $7,500 requesting support to purchase a year worth of shelf stable milk for its food pantry. The OFRC applied for the Elevate Youth CA grant jointly with the Friendship House for a $1,000,000 for 3 years of funding for youth after-school programs. The OFRC applied jointly with EKFRC for the DDDRP diaper program applying for another 3 year cycle of diaper funding (2027-2030). Current diaper funding was extended for an additional three months providing funding through Dec 2026.
2.) Participate in community outreach activities to promote CAPK & Oasis FRC services and seek donations from local business partners (in-kind and monetary).	The Oasis FRC participated in the Ridgecrest Veterans Standdown promoting its services to local veterans. The OFRC was the presenter for Sierra Sands Unified School District Parent Learning series on the topics of early learning stages, child safety, and car seat safety.

Program Highlights

The OFRC test piloted the Jan's Dream Digital Literacy Program distributing and setting up 12 students Cerro Coso Community College Students with laptops. Program is being tested and being developed to expand to 60 students per year in the future.

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Month	September-26	Program/Work Unit	Volunteer Income Tax Assistance (VITA)
Division/Director	Freddy Hernandez	Program Administrator	Jacqueline Guerra
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The CAPK VITA program offers free tax preparation services. This service is available to low-to-moderate income individuals, the elderly, persons with disabilities, and limited English-speaking taxpayers. Additionally, the CAPK VITA program provides ITIN (Individual Taxpayer Identification Number) services through Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.

CAPK current year 2023-25 e-filed Tax Returns (SRV 3o)	Month	YTD	Goal	Month Progress	Annual Progress
Federal	39	6,620	7,550	1%	88%
Social Security Number (SSN)	36				
Individual Taxpayer Identification Number (ITIN)	3				
State *(includes CFF State refund information)*	47	7,237			
Social Security Number (SSN)	35				
Individual Taxpayer Identification Number (ITIN)	12				
CAPK 2020-25, Paper Filed Returns (total YTD added to Federal YTD) (SRV 3o)	**Month**	**YTD**			
Paper-filed, and Prior year returns (federal)	27	465			
Social Security Number (SSN)	27				
Individual Taxpayer Identification Number (ITIN)	0				
Paper-filed, and Prior year returns (state)	27	465			
Social Security Number (SSN)	27				
Individual Taxpayer Identification Number (ITIN)	0				
CAPK Refunds and Credits (SRV 3o)	**Month**	**YTD**			
Federal Refunds	$12,196	$6,057,500			
State Refunds	$16,379	$2,516,078			
Federal Earned Income Tax Credit (EITC) *(income limit $68,675 per household)*	$9,998	$4,176,642			
California Earned Income Tax Credit (CalEITC) *(income limit $32,900 per household)*	$1,855	$1,158,332			
Total Refunds and Credits	**$40,428**	**$13,908,552**			
Individual Taxpayer Identification Number (ITIN) (SRV 3o) Applications (Note: duplicate of Federal Tax Returns Completed)	**Month**	**YTD**	**Goal Adjusted**	**Month Progress**	**Annual Progress**

Applications (New/Renewal)	0	163	200	0%	82%

Explanation (Over/Under Goal Progress)

State refunds and CalEITC amounts is an estimate due to the inability to retrieve a State Paper report. State tax returns for ITIN holders is higher this month. This happens when ITIN applications are processed. Once an ITIN number is issued by the Federal (IRS), the State side of the tax return (FTB) can be submitted and processed.

Program Strategic Goals	Progress Towards Goal
Persist in fostering connections within rural communities to extend outreach and engage with a larger number of clients.	

Sub-contractor: United Way Central Eastern California e-filed returns 2023-25	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Federal		2,816	3,250	0	87%
State		2,823			
UWCEC 2020-22 Paper Filed, and Prior Year Returns ***(total YTD added to Federal YTD)***	**Month**	**YTD**			
Paper-filed, and Prior year returns (federal)		162			
Paper-filed, and Prior year returns (state)		142			
Sub-contractor: United Way Central Eastern California Refunds and Credits	**Month**	**YTD**			
Federal Refunds		2,498,597			
State Refunds		1,000,931			
Federal Earned Income Tax Credit (EITC) (income limit $66,819 per household)		1,717,969			
California Earned Income Tax Credit (CalEITC) *(income limit $31,950 per household)*		368,925			
Total Refunds and Credits	**$0**	**$5,586,422**			

Sub-contractor: MAOF 2023-25 e-filed returns	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Federal		169	400	0	0.4225
State		165			
MAOF 2020-22 Paper Filed, and Prior Year Returns ***(total YTD added to Federal YTD)***	**Month**	**YTD**			
Paper-filed, and Prior year returns (federal)		10			
Paper-filed, and Prior year returns (state)		9			
Sub-contractor: MAOF Refunds and Credits	**Month**	**YTD**			
Federal Refunds		$262,642			
State Refunds		$85,873			

Community Action Partnership of Kern
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Federal Earned Income Tax Credit (EITC) (income limit $68,675 per household)		$154,753			
California Earned Income Tax Credit (CalEITC) *(income limit $32,900 per household)*		$22,512			
Total Refunds and Credits	**$0**	**$525,780**			
Sub-contractor: California Farmworkers Foundation (CFF) 2023-25 e-filed returns	**Month**	**YTD**	**Goal Adjusted**	**Month Progress**	**Annual Progress**
Federal		483	300	0	1.61
CFF 2020-22 Paper Filed Returns *(total YTD added to Federal YTD)*	**Month**	**YTD**			
Paper-filed, and Prior year returns (federal)		49			
Sub-contractor: CFF Refunds and Credits	**Month**	**YTD**			
Federal Refunds		$623,787			
Federal Earned Income Tax Credit (EITC) (income limit $68,675 per household)		$305,301			
Total Refunds and Credits	**$0**	**$929,088**			

Community Action Partnership of Kern
Monthly Report 2026

Month	September-26	Program/Work Unit	Tax Counseling for the Elderly (TCE)
Division/Director	Freddy Hernandez	Program Administrator	Jacqueline Guerra
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The CAPK Tax Counseling for the Elderly (TCE) program provides free tax preparation and filing assistance to eligible taxpayers, with a primary focus on individuals age 60 or older. Services are designed to support seniors, persons with disabilities, and taxpayers with limited English proficiency by ensuring access to accurate tax preparation and information. Additionally, CAPK provides ITIN (Individual Taxpayer Identification Number) services through IRS Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.

CAPK current year 2023-25 e-filed Tax Returns (SRV 3o)	Month	YTD	Goal	Month Progress	Annual Progress
Federal	1	1,580	1,500	0%	105%
Social Security Number (SSN)	1				
Individual Taxpayer Identification Number (ITIN)	0				
State	1	31			
Social Security Number (SSN)	1				
Individual Taxpayer Identification Number (ITIN)	0				
CAPK 2020-22, Paper Filed Returns (total YTD added to Federal YTD) (SRV 3o)	**Month**	**YTD**			
Paper-filed, and Prior year returns (federal)		18			
Social Security Number (SSN)					
Individual Taxpayer Identification Number (ITIN)					
Paper-filed, and Prior year returns (state)		17			
Social Security Number (SSN)					
Individual Taxpayer Identification Number (ITIN)					
CAPK Refunds and Credits (SRV 3o)	**Month**	**YTD**			
Federal Refunds	$0	$1,039,723			
State Refunds	$0	$2,093,182			
Federal Earned Income Tax Credit (EITC) *(income limit $68-675 per household)*	$0	$321,645			
California Earned Income Tax Credit (CalEITC) *(income limit $32,900 per household)*	$0	$3,395			
Total Refunds and Credits	**$0**	**$3,457,945**			

Operations

Community Partnership Action of Kern
Monthly Report 2026

Month	September-26	**Program/Work Unit**	Operations Division
Division/Chief, Director	Emilio Wagner CFTO, Maria Contreras Director of Facilities	**Program Managers**	Emilio Wagner, Maria Contreras, Rommel Almanza, Mohamed Ahmed, Laurie Sproule
Reporting Period	January 1, 2026 - December 31, 2026		

Division Description

The Operations Division is a dynamic and multifaceted division that plays a pivotal role in ensuring the seamless functioning of our organization. This division is responsible for spearheading new construction projects, overseeing fleet management, maintaining our physical facilities, mitigating risks, and managing all aspects of Information Technology (IT) and Information Systems (IS).

Information Systems

Activity	Requested	In-Progress	Processed	Processed YTD
IS Tickets	35	19	32	309
Paginated Reports/ Power bi reports/ Dashboards	8	7	7	39
Background Processes	17	6	17	71
Power App Enhancements	10	6	8	78

Projects	*Description of Status*	*Current % Status*
CDP Migration to Fabric	Adding Manual programs and moving to testing	85%
CALAIM Migration to Fabric	Developing approval process and presubmission validation	60%
2-1-1 Optimizations	Consultadd editing proposal to finalize development	75%
MCAP Workspace build out	Additional functionalities requested for workspace before testing.	70%
Cost Per Client Fabric Rebuild	Ingestion portion completed. Awaiting finance go ahead for two way integration	50%
Rental Assistance Sage Automation	HMIS assessment created. Awaiting Sage import template	15%
Grant Management Application	Initial Discovery being conducted to start building a project plan	5%
IRM Updates	Completed	100%
Foodbank Grant Tracker	Working on new request from stakeholder	70%
HVP Workspace Build Out	Project on hold as program confirms funder childplus requirement.	20%
Community Needs Survey and report	Completed	100%

Energy Process Mapping	Met with all known process owners. Diagram being finalized before program review.	85%
Agency Volunteer Management Application	Gathered initial VM requirements and documented the existing internal process.	15%
Contract Management Additional Contract Types	Project Plan has been presented and additional items are being gathered	13%
Contract Claims Tracker	In development	80%
Updating wordpress site	Ongoing	
Org Wide Website Code First Build	updating the mockups with stackeholders feedback	30%

Facilities

Activity	Requested	In-Progress	Processed	Processed YTD
Facility Work Orders	385	648	340	3,200

Construction Projects	***Description of Status***	***Current % Status***
Central Kitchen		
McFarland & Tehachapi Modulars		
Barnett House		

Major Maintenance Projects	***Description of Status***	***Current % Status***
MCAP Stine Second Floor	Install Kitchen/Brakeroom for Staff	5%
Stockdale HS	Signage	15%
Mojave Afghan Solar/Playard	Install shade structure and Solar to mobile park community	8%
VSS	Decatur & Buena Vista HVAC Replacements	100%
Harvey Hall Phase 2 & 3	New Kitchen & Breakroom	25%
Broadway	Playground beautification project	15%
Virginia	Playground beautification project	5%
Alberta Dillard	Survey Complete Working of Property Line Discrepancy's	8%
19th Street	Various Exterior Improvements	10%
SJC Tiny Powers	Facility Ready and Licensed Pending Children Sink Installation	95%

Community Partnership Action of Kern
Monthly Report 2026

SJC Filipino Plaza		Fire & Alarm Monitoring Playard Mod		95%
SJC		University Park Door Installation Fire Code Updates TI		70%
Activity	**Requested**	**In-Progress**	**Processed**	**Processed YTD**
Help Desk Work Orders	550	102	539	4,739

Information & Technology Projects	***Description of Status***	***Current % Status***
MS Purview data governance	Phase 1 in progress	*33%*
Erate consultant hire	Completed	*100%*
Technical Support L1 Hire	interview, offer and onboarding	90%

Risk Management		
	Reported	**Reported YTD**
Students / Parents / Volunteers / Clients	**0**	**7**
Property	**1**	**15**
Vehicle Incident / Grand Theft Auto	**0**	**11**
Motor Vehicle Accident	**0**	**3**
Overdoses / Death	**0**	**1**
Workplace Violence	**0**	**4**
Health & Safety Code	**0**	**1**
Cyber Incident	**1**	**2**
Total	**2**	**44**

Program Strategic Goals	**Progress Towards Goal**	
Description	**Description of Status**	**Current % Status**
Develop a facility deferred maintenance program.		
Develop and implement a Data Governance strategy.		
Improve the customer experience by assessing it through factors such as response time and customer sentiment.		

Program Highlights

Community Development

Community Action Partnership of Kern
Monthly Report 2026

Month	September-26	Program	CAPK Foundation
Division/Director/Chief	Pritika Ram	Director	Catherine Anspach
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The Community Action Partnership of Kern (CAPK) Foundation is the philanthropic arm of Community Action Partnership of Kern, established to strengthen and expand CAPK's impact across Kern County. As a 501(c)(3) supporting organization governed by its own independent Board of Directors, the Foundation focuses on fundraising, community outreach, and building long-term financial sustainability to advance CAPK's mission.

Program Category Funding	
Homelessness & Housing	$1,225
Food Insecurity	$91,672
Veterans Supportive Services	$6,879
Youth & Families	$0
Other (VITA)	$0
Foundation (General)	$5,495

External Events	
Homelessness & Housing	0
Food Insecurity	$10,018.00
Veterans Supportive Services	SOS Recycle Event-amount TBD
Youth & Families	0
Other	0

Special Initiatives

Assisted in developing and planning a baby shower through a partnership between CAPK's WIC Program and Anthem Blue Cross.

Met with Head Start staff to begin ordering coats for all children in the program.

Continued serving on the planning committee for the Veterans Stand Down event.

Continued supporting the planning and logistics for Taste of Gratitude.

Supported the CAPK Food Bank during its community box-building day.

Supported the execution and promotion of the KGET Veterans Fundraiser, including coordinating social social media posts and media interviews

Assisted with the Feed the Need event for the CAPK Food Bank.

Identified a grant opportunity through the Elks Lodge and submitted a $1,000 funding request to support the Veterans Stand Down event.

Met with Wells Fargo to discuss funding and volunteer opportunities related to financial literacy programming; currently developing a $15,000 proposal for consideration.

Participated in the California Association of Food Banks Foundation 101 webinar.
Developed the first draft of the CAPK Foundation Educational Stipend Program, including the program structure and draft policies and procedures.
Reviewed the CAPK Food Bank Funding Priorities and Project Pipeline with the Foundation team and provided feedback on next steps for potential projects.
Provided tour of Friendship House to the Monarch group interested in hosting a toy drive
Provided tour of M Street to the Adventist Health Oncology
Exploring holiday donations from Ameriprise Financial Services to support CAPK youth and families.
Applied for Bakersfield West Rotary Grant for $5,000 to benefit the FRC's
Continued coordinating with LINKS, Inc. and M Street staff on the hygiene drive.
Coordinated the Quarterly Lunch & Learn Event for the Food Bank.
Checked in with Oasis Family Resource Center to discuss year-end activities and potential areas of support.
Initial meeting with Boone Graphics to discuss overall arching design of Annual Appeal
Toured M Street and Covey Cottages with contact from Kaiser Permanente
Attended weekly Bakersfield West Rotary meetings and monthly Board meetings
Attended KAN Board Meeting
Community Outreach
Visited Garces Memorial High School to speak with students about fundraising partnerships.
Attended the Taft, Delano and Arvin Hunger Action Month Proclamation.
Met with Del Oro High School to develop new fundraising initiatives and partnerships.
Attended the Houchin Community Blood Bank Gala.
Held Check Presentation with Sprouts for Community Grant

Program Strategic Goals	Progress Towards Goal
1.) Expand Fundraising Capacity. Leverage the Board to establish a formal development committee and increase individual donor base by 40% through targeted campaigns and board-led cultivation events.	Engaging our board by tasking them with fundraising initiatives and goals. Adding program presentations at our board meetings to empower them to represent the Foundation in the community.

2.) Launch Veterans Program Funding Campaign Secure $40,000 in dedicated funding for our new Veterans (homeless or at-risk of homelessness) program through targeted outreach to veteran-focused foundations, corporate sponsors with military initiatives, and individual major donors with military connections. Establish 3-5 strategic partnerships with veteran service organizations by Q3 2026.	Continued networking with local contacts to expand our reach with donors. Secured KUZZ as a media support for Veterans event.
3.) Supporting CAPK's Strategic Plan (2026–2029).	Leading monthly meetings with our team to stay on track for goal setting.

Community Action Partnership of Kern
Monthly Report 2026

Month	September-26	Program	Community Development
Division/Director/Chief	Pritika Ram	Program Managers	Pritika Ram
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The services under the Community Development Division range from fund and grant development/research to outreach and media/public relations, as well as new business development. This includes project management of agency level initiatives, such as the 2025-2029 Strategic Plan and CAA-related plans, and special projects.

Outreach Social Media	Month	YTD	Annual Goal	Annual Progress
Website User Sessions	36,658	216,908	260,000	83%
Facebook Impressions (i.e., number of times users see	20,388	1,611,366	4,000,000	40%
Other Social Media Impressions	268,741	1,441,603	1,750,000	82%

Highest Performing Post

https://www.facebook.com/capkern/posts/pfbid0333z35yReVmJs3TtTe7pgnQffqYjyshe6y49EKAmFWtLzzwbeAgHPetUqiTkn7tuGl

Outreach Special Projects

Blood drive hosted at the CAPK Admin office in collaboration with Houchin Community Blood Bank on September 9th
Proclamations for the following cities: Arvin, Delano, City of Bakersfield, Taft, Ridgecrest, County of Kern, McFarland
Head Start - Premeros Pasos: Farmers Market, multimedia coverage.
Veterans Stand Down 100ppl+ Volunteer Coordination
Sprout Social Media Management Tool Implementation
CNA - community needs assessment marketing plan
Networking Event: Houchin Blood Bank Hosted Gala
Coordination for Head Start - Fatherhood Conference
KBAK Interview to invite community to Feed the Need event on 9/24
Friendship House Music Fest Planning and Initiation

Veterans Stand Down Staff Task Assignment Sheet
Veterans Stand Down Vendor Contact and Coordination
Interviews the day of Feed the Need for the following stations: KGET, KBAK
WIC + Aetna Baby Shower Coordination
Hunger Action Month Community Box Building Day at the CAPK Food Bank
SOS Recycling Drive-Thru Lunch to support the Veteran Support Services
Development and planning with MCAP to produce 3 videos for orientation, impact and highlight the program and the services they provide
Interview with KBAK to promote the Feed the Need event
Feed the Need food drive at the Kern County Fair
MCAP Video Projects: Orientation, Impact and Provider Highlight
Veterans Stand Down Walk Through of the Park
Planning for the Veteran Stand Down event
Taste of gratitude planning and meeting
Reverb Coffee Hunger Action Month Promotion for the smashing pumpkin latte where 100% of the proceeds would be given to CAPK
Reverb Coffee check presentation to CAPK for the total amount raised from the smashing pumpkin latte
Sprouts check presentation to the CAPK Foundation
CAPK Food Bank Agency parter videos: San Clemente, Salvation Army, New Life
Cuadrilla outreach event through the Lotus radio group for MCAP and Headstart
Veterans Stand Down Walk Through of the Park
Planning for the Veteran Stand Down event
Taste of gratitude planning and meeting
Reverb Coffee Hunger Action Month Promotion for the smashing pumpkin latte where 100% of the proceeds would be given to CAPK
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CAPK Food Bank Agency parter videos: San Clemente, Salvation Army, New Life
Cuadrilla outreach event through the Lotus radio group for MCAP and Headstart

Instrumentl Opportunities Report - October 7, 2026

Projects: Community Development, Health & Nutrition Services, Housing and Supportive Services, Youth & Community Services, Veterans & Supportive Services, and Foundation

Statuses: Abandoned Declined Awarded - Active LOI In Progress LOI Submitted Application In Progress Application Submitted

Date Range: Sep 01, 2026 - Sep 30, 2026

Status

$0	$1,181,000	$0
Awarded	**Submitted**	**Declined**
0 opportunities	5 opportunities	0 opportunities

Displaying 11 opportunities

FY 2027 March 1 - February 28

NAME	DEADLINE	STATUS	AMOUNT	NEXT TASK	NOTES
September 2026					
Cold Chain Grants for Emergency Food Assistance Program (CCG) United States Department Of Agriculture Health & Nutrition Services	Sep 1, 2026	Abandoned			Abandoned because CAPK was not competitive for this funding opportunity, which prioritized applicants with state,...

Financial Empowerment Center Program The Cities for Financial Empowerment ... Youth & Community Services	Sep 1, 2026	Abandoned		Abandoned due to the requirement that applications be submitted by a local government entity and a lack of organizational...
Diaper Distribution Demonstration Research Pilot (DDDRP) EL US Dept. of Health & Human Services: ... Youth & Community Services	Sep 14, 2026 (due Sep 15, 2026)	Application Submitted	Requesting $150,000	This is a reapplication for the OFRC and EKFRC to assist low-income families with monthly diaper kits. CalCAPA is the lead...
Nourishing Neighbors - Hunger Is Campaign The Albertsons Companies Foundation Health & Nutrition Services	Sep 14, 2026	Application Submitted	Requesting $26,000	The CAPK Food Bank is requesting $26k to fund a website and media campaign on SNAP benefits and the effects of HR-1.
Community Health Improvement Grant TM Commonspirit Health Housing and Supportive Services	Sep 18, 2026	Abandoned	Requesting $20,000	Revisit grant next year. Need to find dental professionals to assist with project. Project will address unmet oral health needs among...
Statewide Park Development and Community Revitalization Program California Department of Parks and Re... Community Development	Sep 18, 2026 (due Dec 17, 2026)	Abandoned	US $200,000 - US $8,500,000	Out of scope due to public access requirement.
Elevate Youth California: Youth Substance Use Disorder Prevention: ... YO California Department of Health Care ... Youth & Community Services	Sep 19, 2026 (due Sep 21, 2026)	Application Submitted	Requesting $1,000,000	Joint application between the OFRC and FHCC requesting a total of $1,000,000 for a three-year funding period to engage 90...

Beacon Grant Award Elks Lodge Foundation	EL	Sep 21, 2026 Past Due	LOI Submitted	Requesting $7,500	To support the OFRC purchase 1 year wort of shelf stable milk monthly for its pantry serving more than 2,500 individuals, including...
Bakersfield West Rotary Community Grant Bakersfield West Rotary Stroope Famil... Foundation	EL	Sep 29, 2026	Application Submitted	Requesting $2,500	To support the Oasis Family Resource centers continue serving communities in East kern that are geographically isolated...
Bakersfield West Rotary Community Grant Bakersfield West Rotary Stroope Famil... Foundation	AS	Sep 29, 2026	Application Submitted	Requesting $2,500	To support the East Kern Family Resource center continue serving communities in East kern that are geographically isolated...
Rolling Grants					
PNC Foundation: Foundation Grant PNC Foundation Foundation		Rolling	Abandoned	Unspecified amount	Abandoned: PNC bank does not have a footprint in Kern County. This funding opportunity would support both Family...

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	State	**CAPK Program**	Friendship House Community Center
Funding Agency	CA Dept. of Human Services managed by the Sierra Health Foundation	**Project Name**	Elevate Youth California
CFDA		**Target Population**	At-risk youth ages 12 to 23
Reapplication (Y/N)	Yes	**Number to be served**	90
Estimated Request	$1,000,000.00	**Division Director**	Freddy Hernandez
Award Period	January 1, 2027 – December 31, 2029	**Program Manager**	Lois Hannible

Project Goal (One sentence goal statement)

To provide a joint Oasis Family Resource Center and Friendship House Community Center afterschool youth program ages 12-23 with wellness and healing-centered engagement opportunities through civic training, mentorship, and wellness programming to strengthen protective factors, increase leadership capacity, and reduce risk for youth substance use disorder by at least 40% as self-reported by 90 program participants by December 31, 2029.

Project Description (Brief one paragraph description)

CAPK will implement a youth-led substance use disorder prevention initiative through Friendship House Community Center in Bakersfield and Oasis Family Resource Center in Ridgecrest, engaging 90 youth ages 12-23 over three years. The project combines mentorship, peer leadership, healing-centered support, workforce readiness, civic engagement, and prevention education to strengthen protective factors, build resilience, and reduce substance use disorder risk. Youth participants will develop leadership and life skills, engage in community advocacy and policy change efforts, and help design and lead prevention activities that promote long-term well-being and positive community outcomes.

Estimated Budget Summary

The three-year, $1 million budget includes $696,541 for personnel and benefits, supporting 3.4 FTEs responsible for program oversight, youth recruitment, curriculum delivery, mentoring, workshops, field trips, and supervision of Youth Leaders. An additional $196,316 supports program activities and operations, including youth incentives and stipends, transportation, supplies, equipment, training, listening sessions, outreach, and facility costs, while a 12% ($107,143) indirect is allocated for indirect administrative expenses.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

1.Division Director	Freddy Hernandez	***Date:*** 2026-10-03	***4.Chief Financial Officer***	Tracy Webster	***Date:*** 2026-10-06
2.Chief Business Development Officer	Pritika Ram	***Date:*** 2026-10-05	***5.Chief Facilities and Technology Officer***	Emilio Wagner	***Date:*** 2026-10-06
3.Chief Program Officer:		***Date:***	***6.Chief Executive Officer***	Jeremy Tobias	***Date:*** 2026-10-06

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	State	**CAPK Program**	Friendship House Community Center
Funding Agency	CA Dept. of Human Services managed by the Sierra Health Foundation	**Project Name**	Elevate Youth California
CFDA		**Target Population**	At-risk youth ages 12 to 23
Reapplication (Y/N)	Yes	**Number to be served**	90
Estimated Request	$1,000,000.00	**Division Director**	Freddy Hernandez
Award Period	January 1, 2027 – December 31, 2029	**Program Manager**	Lois Hannible

Project Goal (One sentence goal statement)

To provide a joint Oasis Family Resource Center and Friendship House Community Center afterschool youth program ages 12-23 with wellness and healing-centered engagement opportunities through civic training, mentorship, and wellness programming to strengthen protective factors, increase leadership capacity, and reduce risk for youth substance use disorder by at least 40% as self-reported by 90 program participants by December 31, 2029.

Project Description (Brief one paragraph description)

CAPK will implement a youth-led substance use disorder prevention initiative through Friendship House Community Center in Bakersfield and Oasis Family Resource Center in Ridgecrest, engaging 90 youth ages 12-23 over three years. The project combines mentorship, peer leadership, healing-centered support, workforce readiness, civic engagement, and prevention education to strengthen protective factors, build resilience, and reduce substance use disorder risk. Youth participants will develop leadership and life skills, engage in community advocacy and policy change efforts, and help design and lead prevention activities that promote long-term well-being and positive community outcomes.

Estimated Budget Summary

The three-year, $1 million budget includes $696,541 for personnel and benefits, supporting 3.4 FTEs responsible for program oversight, youth recruitment, curriculum delivery, mentoring, workshops, field trips, and supervision of Youth Leaders. An additional $196,316 supports program activities and operations, including youth incentives and stipends, transportation, supplies, equipment, training, listening sessions, outreach, and facility costs, while a 12% ($107,143) indirect is allocated for indirect administrative expenses.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

1.Division Director	Freddy Hernandez	***Date:*** 2026-10-03	***4.Chief Financial Officer***	Tracy Webster	***Date:*** 2026-10-06
2.Chief Business Development Officer	Pritika Ram	***Date:*** 2026-10-05	***5.Chief Facilities and Technology Officer***	Emilio Wagner	***Date:*** 2026-10-06
3.Chief Program Officer:		***Date:***	***6.Chief Executive Officer***	Jeremy Tobias	***Date:*** 2026-10-06

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

Community Action Partnership of Kern
Small Funding Request ($50,000 or less per year)
October 2026

Funding Type	Foundation	**CAPK Program**	FRC - Oasis
Funding Agency	Bakersfield West Rotary	**Project Name**	OFRC Bakersfield West Rotary - Community Grant
CFDA		**Target Population**	Low income families and individuals in East Kern
Request	2,500.00	**Division Director**	Freddy Hernandez
Award Period	January 2027 - December 2027	**Program Manager**	Eric Le Barbe
Description	The CAPK FRC are committed to eliminating service gaps in East Kern County by offering comprehensive resources including bus passes, gas cards, educational and literacy material, case managment, emergency supplies, baby essentials and even season clothing items.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to $50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Date Presented/Approved

Policy Council: _____ PRE Presentation: _____ B&F Approval: _____ Board Approval: _____

Community Action Partnership of Kern
Small Funding Request ($50,000 or less per year)
October 2026

Funding Type	Foundation	**CAPK Program**	FRC - East Kern
Funding Agency	Bakersfield West Rotary	**Project Name**	EKFRC Bakersfield West Rotary - Community Grant
CFDA		**Target Population**	Low income families and individuals in East Kern
Request	2,500.00	**Division Director**	Freddy Hernandez
Award Period	January 2027 - December 2027	**Program Manager**	Anna Saavedra
Description	The CAPK FRC are committed to eliminating service gaps in East Kern County by offering comprehensive resources including bus passes, gas cards, educational and literacy material, case managment, emergency supplies, baby essentials and even season clothing items.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to $50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Date Presented/Approved

Policy Council: _____ PRE Presentation: _____ B&F Approval: _____ Board Approval: _____

Community Action Partnership of Kern
Small Funding Request ($50,000 or less per year)
October 2026

Funding Type	Foundation	**CAPK Program**	FRC - Oasis
Funding Agency	Elks Lodge Ridgecrest	**Project Name**	Elks Lodge Beacon Grant
CFDA		**Target Population**	Low income families and individuals in East Kern
Request	7,500.00	**Division Director**	Freddy Hernandez
Award Period	January 2027 - December 2027	**Program Manager**	Eric Le Barbe
Description	To support the OFRC purchase 1 year wort of shelf stable milk monthly for its pantry serving more than 2,500 individuals, including over 1,300 children.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to $50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Date Presented/Approved

Policy Council: _____ PRE Presentation: _____ B&F Approval: _____ Board Approval: _____

Community Action Partnership of Kern
Small Funding Request ($50,000 or less per year)
October 2026

Funding Type	Private	**CAPK Program**	Food Bank
Funding Agency	Albertsons	**Project Name**	Nutrition Assistance Access Campaign
CFDA		**Target Population**	SNAP eligible residents and recipients
Request	26,000.00	**Division Director**	Susana Magana
Award Period	November 2026 - November 2027	**Program Manager**	Kelly Lowery
Description	Key program activities will include developing and launching a countywide social media campaign, creating a dedicated SNAP information website, and distributing educational content through the Community Action Partnership of Kern Food Bank's communication channels.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to $50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Date Presented/Approved

Policy Council: _____ PRE Presentation: _____ B&F Approval: _____ Board Approval: _____

Community Action Partnership of Kern
Small Funding Request ($50,000 or less per year)
October 2026

Funding Type	Private	**CAPK Program**	FRC - Oasis
Funding Agency	Kern Family Health Care	**Project Name**	OFRC Community Health Grant
CFDA		**Target Population**	Low income individuals and families
Request	5,000.00	**Division Director**	Freddy Hernandez
Award Period	August 2026 - December 2026	**Program Manager**	Eric Le Barbe
Description	CAPK's OFRC will use KFHC funding to provide low-income Ridgecrest-area residents with hygiene items, baby supplies, gas cards, case management, and referrals to health and social service partners, reducing transportation and basic-needs barriers while improving stability, health, and well-being.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to $50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Date Presented/Approved

Policy Council: _____ PRE Presentation: _____ B&F Approval: _____ Board Approval: _____

Month	Sep-26	Program/Work Unit	Head Start Preschool & Early Head Start
Division/Director	Head Start/State Child Development Division/ Yolanda Gonzales	Enrollment and Attendance Manager	Carol Hendricks
Reporting Period	September 1, 2026 - September 30, 2026		

Program Description

Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home-based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.

Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)	Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment	705	753	753	94%	
Disabilities	178	10%	10%	27%	
Over Income 101%-130% (up to 35%)	16	n/a	n/a	2%	
Over Income 131% and up (up to 10%)	57	n/a	n/a	8%	
Head Start Preschool (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)	**Month**	**Target**	**Annual Goal**	**Annual Progress**	
Reportable/Funded Enrollment	807	936	936	86%	
Disabilities	76	10%	10%	10%	
Over Income 101%-130% (up to 35%)	16	n/a	n/a	2%	
Over Income 131% and up (up to 10%)	59	n/a	n/a	7%	
Head Start Preschool San Jaoquin County Ofice of Education - (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)	**Month**	**Target**	**Annual Goal**	**Annual Progress**	
Reportable/Funded Enrollment	91	153	153	59%	
Disabilities	8	n/a	n/a	9%	
Over Income 101%-130% (up to 35%)	4	n/a	n/a	4%	
Over Income 131% and up (up to 10%)	0	n/a	n/a	0%	

Home Visiting Program (SRV 2cc, 7a)	Monthly (Reportable)	Year-To- Date (Term/Calendar)	Annual Goal (Term / Calendar)	Annual Progress (Calendar)	Annual Progress (Program Term)
Enrollment	188	197	240 / 480	82%	80%

Central Kitchen	Total Meals Delivered	Breakfast	Lunch	Snack
Meals and Snacks	62,126	22,078	17,970	22,078

Child and Adult Care Food Program (CACFP) (Note: The data represents information from August 2026)	Total Meals Delivered	Meals Allocated (CACFP/HS)	# of Meals Served	% of Meals Served
Meals and Snacks (SRV 5ii)	92,350	43,290/49,060	48,530	53%
Meals and Snacks - Kern Vendors	59,770	33,478/26,292	37,728	63%
Meals and Snacks - SJC Vendors	32,580	9,812/22,768	10,802	33%

Eligbility Determination (SRV 7b)(January 2025-December 2025)	177	1921
Total Community Services	**177**	**1921**

Explanation (Over/Under Goal Progress)

For the month of September 2026, we continued to face challenges in reaching full emrollment due to staffing. We ae continuing to interview for the classroom positions and in many cases we are interviewing exoerienced staff, We are anticipating changes in staffing for the better in the near future.

Goals	Progress Towards Goal
Goal I: Workforce: To enhance onboarding, recruitment, and retention of staff by inplementing programs that embraces pathways for learning, professional development, succession planning, and a positive culture to otain and retain staff.	Objective A: Develop a structured onboarding process that introduces new employees to the organization's culture, values, and expectation. Provide them with the necessary tools, resources and training to quickly integrate into their roles. Action Steps: Job-specific training is provided at new-hire training. Through collaboration with Human Resources (HR), Program will be integrating the Learning Management System (LMS) as the division's training platform. Update: this is currently happening within the Agency during the month of September/October.

Program Description
1. September 4, 11, 18, 25,2026 – Application Clinics, 1300 18th Street, CAPK Office, 2nd floor. 2.September 4, 18, 2026 -Crew of the Week Event, starting at 11:00am. Supportive Services wanted to share some of their highlights for the month of September: •Two ReadyRosie Family Workshops were offered, where the team had two presentations, Relationship Matter and Families as Partners. •Health and Nutrition completed over 300 child health screens for vision and hearing to meet the 45-day requirement. •Parent and Staff training at the Rosamond Center with Dr, Kirk. Dr. Kirk explained that the right brain is associated with past experiences and the left brain with the present. Everyone was very interested and learned plenty on this subject.

MEMORANDUM

To: Program Review and Evaluation Committee

From: Rosa Guerrero, Administrative Analyst

Date: October 14, 2026

Subject: *Agenda Item 5d.:* 2027-2028 Head Start/Early Head Start Training and Technical Assistance Plan – **Action Item**

The Head Start & State Child Development Division requests approval of the 2027-2028 Training and Technical Assistance Plan for the Kern Head Start/Early Head Start (HS/EHS) grant #09CH012489 due December 2026.

Through program data analysis, the Training and Technical Assistance (T/TA) Plan outlines the program's strategy for staff professional development, including mandatory trainings and priority areas that align with the program's five-year Goals and Objectives and the Head Start Program Performance Standards. The plan also details the individuals or teams responsible, the intended training audience, projected completion dates, associated budget costs, and the utilization of T/TA resources.

As the program enters its fourth grant year, staff will continue to prioritize Workforce and School Readiness training goals. This work will include strengthening new-hire materials and mentorship to support staff development, while meeting training benchmarks designed to promote children's social-emotional development and supportive learning environments.

Upon approval, the Head Start/State Child Development Division will incorporate the Training and Technical Assistance Plan into the HS/EHS Refunding Application and implement the outlined training activities during the 2027–2028 fiscal year.

Recommendation

Staff recommends the Program Review and Evaluation Committee approve the 2027-2028 Training and Technical Assistance Plan for the Head Start/Early Head Start grant #09CH012489.

Attachments:
2027-2028 Training and Technical Assistance Plan

2027-2028 TRAINING and TECHNICAL ASSISTANCE PLAN

Approach/Philosophy/Priorities:

Community Action Partnership of Kern's Head Start/State Child Development is dedicated to building staff's skills, knowledge, experience, and professional competencies necessary to provide high quality, comprehensive, and linguistically appropriate family centered services for children and families assisting them on their road to success and school readiness. The program's priority is to provide training and technical assistance, so program services and systems are in compliance with Head Start Program and Early Head Start Performance Standards, the Head Start Act, State and Federal Regulations. The program offers Staff, Parents and our Governing Body opportunities and support for ongoing learning and career/professional development. The Training and Technical Assistance Plan has been developed using program data analysis (e.g. Self-Assessment, PIR Data, DRDP results, Community Assessment, CLASS scores, Parent, Family and Community Engagement Framework, etc.) to identify operational improvements, potential areas of non-compliance, means through which we will meet the new education requirements for teachers/partners, and audit findings, all of which will support the programs long term plans of accomplishing our Program Goals and Objectives.

Key Elements of Head Start/State Child Development Training and Technical Assistance Approach:

- Address Program Goals and Objectives, Head Start Performance Standards, Head Start Act, CLASS, School Readiness, and Parent, Family, & Community Engagement support for Center-based, Home-Based, and Partnership staff in the credentialing and continuing education process, integration of systems and services, professional growth, program policies/procedures, reporting, monitoring and evaluation, current and new Federal and State initiatives as well as continuous program improvements
- CAPK's HSP/EHS Kern and EHS San Joaquin will continue their partnership with PITC Partners for Quality, a project of WestEd's Center for Child and Family Studies to offer Infant and toddler related topics college courses and coaching.
- Include pre-service sessions, monthly staff development opportunities, clinics, conference attendance, use of community resources, consultants, college coursework, shadowing, mentoring/coaching, and individual professional growth plans and performance appraisals.
- Incorporate cross training during pre-service as a strategy for capacity building in the areas of child development, health, nutrition, wellness, disabilities, family services, program governance, Enrollment & Attendance

Planning Process:

A committee comprised of Staff, Parents and community members was organized to provide input and identify goals and objectives for the program as well as strategies for this Training and Technical Assistance Plan. This committee reviewed the monitoring activities, self-assessment, program information report data, child outcome reports, Parent, Family, & Community Engagement framework, Head Start Act requirements, Head Start Performance Standards, California Licensing Requirements, Agency Policy and Procedures, Management observations, CLASS, and Staff input to develop the 2024-2029 program Goals and Objectives as well as related training goals.

PROGRAM GOALS & TRAINING GOALS

Grantee 2027-2028 Program Goals	Grantee 2027-2028 Training Goals
PROGRAM GOAL #1 ~ Workforce ~ To enhance onboarding, recruitment, and retention of staff by implementing programs that embrace pathways for learning, professional development, and succession planning to obtain and retain staff.	TRAINING GOAL A: Develop a structured onboarding process that introduces new employees to the organization's core values and expectations. Provide them with the necessary tools, resources, and training to quickly integrate into their roles. TRAINING GOAL B: Develop, implement, and evaluate a mentorship program for new staff onboarding to ensure comprehension, knowledge, and understanding of their position by gathering feedback from the mentors and mentees, assessing goal attainment, retention, and promotion rates, and measuring the level of engagement between the mentees and mentors in the program.
PROGRAM GOAL #2 ~ Health and Safety ~ Strengthen standards of practice for mitigating risk through expanding our culture of child health and safety.	TRAINING GOAL A: The program will expand tools and resources necessary to ensure we have a standard of practice focused on protecting child safety and preventing and identifying child abuse before August 2026. For example, iLookOut training, a free online professional development course focused on protecting child safety and preventing and identifying child abuse. TRAINING GOAL B: The program will implement a CIR (Critical Incident Review) system to establish a culture of active supervision to support ongoing health and safety improvement prior to the Year 3 funding period.

PROGRAM GOAL #3 ~ School Readiness ~ Increase families and staff capacity to support children's school readiness and to implement a quality program by enhancing learning environments to strengthen teacher and child interactions.	TRAINING GOAL A: The program will redesign indoor/outdoor environments to reflect the children's culture, promote curiosity and safety. TRAINING GOAL B: The program will develop a dual-language framework and will strengthen the ability of staff to work with dual-language learners. TRAINING GOAL C: The program will elevate children's social-emotional development and strengthen teacher-child interactions.

BUDGET FOR TRAINING AND TECHNICAL ASSISTANCE ACTIVITIES	**EXPECTED COST**
Training and Technical Assistance for the Program Goal Completion	$27,643
Staff Professional Development (Including degree completion, annual pre-service & mandated trainings)	$44,877
Early Childhood Development and Health, Disabilities and Family Partnerships	$21,119
Professional Conferences and Trainings	$67,803
Indirect Cost	$16,144
Total Head Start Cost	**$177,586**
Training and Technical Assistance for the Program Goal Completion	$59,355
Staff Professional Development (Including degree completion, annual pre-service & mandated trainings)	$68,342
Early Childhood Development and Health, Disabilities and Family Partnerships	$49,057
Professional Conferences and Trainings	$135,924
Indirect Cost	$31,268
Total Early Head Start Cost	**$343,946**
Total Training and Technical Assistance Budget	**$521,532**

PROGRAM GOALS

The program has developed various **Training Goals** to reach the 2027-2028 Program Goals**.** Each of the **Training Goals** below identifies the expected outcome, how T/TA resources will be used, person(s) responsible, the target audience, date, and cost for each activity. Following each will be the tool used to identify and evaluate training outcomes.

PROGRAM GOAL #1 ~ Workforce ~ To enhance onboarding, recruitment, and retention of staff by implementing programs that embraces pathways for learning, professional development, succession planning, and a positive culture to obtain and retain staff.

Training Goal A: Develop a structured onboarding process that introduces new employees to the organization's culture, values, and expectations. Provide them with the necessary tools, resources, and training to quickly integrate into their roles.

Training Goal B: Develop, implement, and evaluate a mentorship program for new staff onboarding to ensure comprehension, knowledge, and understanding of their position by gathering feedback from the mentors and mentees, assessing goal attainment, retention, and promotion rates, and measuring the level of engagement between the mentees and mentors in the program.

Information Source Identifying Need for Training: Self-Assessment, Professional Growth Plans, and Head Start Performance Standards.

Objectives/Expected Outcomes	How T/TA Resources will be used	Person(s) Responsible	Audience	Timeline	Budget Costs	Evaluation, Training Outcomes, Progress
Training Goal A:						
Develop a structured onboarding process that introduces new employees to the organization's core values, and expectations. Provide them with the necessary tools, resources, and training to quickly integrate into their roles.	• Trainings • Software • Supplies	• Assistant Directors • Human Resources • Professional Development Department	• All New Hires	Ongoing	HS: $5,458.00 EHS: $2,540.00	New Hire training presentations and materials are being updated to best illustrate department information to new hires. An overview of the organization, the department, and employees' roles are also provided.

						Job-specific training is provided at new-hire training. Through collaboration with Human Resources (HR), Program will be using a Learning Management System (LMS) as the Divisions' training platform for new and existing hires.
Training Goal B:						
Develop, implement, and evaluate a mentorship program for new staff onboarding to ensure comprehension, knowledge, and understanding of their position by gathering feedback from the mentors and mentees, assessing goal attainment, retention, and promotion rates, and measuring the level of engagement between the mentees and mentors in the program.	• Contracts • Trainings	• Assistant Directors • Administrators • Mentors • Mentees • Professional Development Team	• All New Hires and Assigned Mentors	Ongoing	HS: $5,200 EHS: $9,150	Mentorship orientations are ongoing in Kern and San Joaquin County with at least 10 conducted since July 2024. More to continue through 2029. A total of 82% of new hires who attended their initial mentorship orientation returned for the follow-up mentorship meeting, four to five months following initial orientation.

PROGRAM GOAL #2 ~ Health and Safety: Strengthen standards of practice for mitigating risk through expanding our culture of child health and safety.

TRAINING GOAL A: The program will expand tools and resources necessary to ensure we have a standard of practice focused on protecting child safety and preventing and identifying child abuse before August 2026. For example, iLookOut training, a free online professional development course focused on protecting child safety and preventing and identifying child abuse.

TRAINING GOAL B: The program will implement a CIR (Critical Incident Review) system to establish a culture of active supervision to support ongoing health and safety improvement prior to the Year 3 funding period.

Information Source Identifying Need for Training: Parent & Family Engagement survey results, self-assessment and staff surveys, and CIR's.

Objectives/Expected Outcomes	How T/TA Resources will be used	Person(s) Responsible	Audience	Timeline	Budget Costs	Evaluation, Training Outcomes, Progress
Training Goal A:						
The program will expand tools and resources necessary to ensure we have a standard of practice focused on protecting child safety and preventing and identifying child abuse before August 2026. For example, iLookOut training, a free online professional development course focused on protecting child safety and preventing and identifying child abuse.	• Training • Supplies	• Center Based Administrator • Quality Assurance Department • Support Services Department	• Direct Service Staff	Through November 2026	HS: $5,000 EHS: $3,000	Program will continue assigning iLookOut training to the remaining one percent of staff needed to meet program training goals for health and safety. iLookOut trainings will also be required for staff involved in a CIR. Program is expected to reach training goals in this area by the end of Year 3.

Training Goal B:						
The program will implement a Critical Incident Review (CIR) system to establish a culture of active supervision to support ongoing health and safety improvement prior to the Year 3 funding period.	• Training • Supplies	• Quality Assurance Department • Support Services	• Direct Service Staff	Complete	$0	COMPLETE The Critical Incident Review has been implemented as of October 2025 and includes program support, active supervision, and streamlined communication practices to help mitigate incident reporting.

PROGRAM GOAL #3 ~ School Readiness: Increase families and staff capacity to support children's school readiness and to implement a quality program by enhancing the environment to strengthen teacher and child interactions.

TRAINING GOAL A: The program will redesign indoor/outdoor environments to reflect the children's culture, promote curiosity, and safety.

TRAINING GOAL B: The program will develop a dual-language framework and will strengthen the ability of staff to work with dual-language learners.

TRAINING GOAL C: The program will elevate children's social-emotional development and strengthen teacher-child interactions.

Information Source Identifying Need for Training: Community Assessment, Self-Assessment, PIR, and ADP source of applicant trends will be reviewed to determine need.

Objectives/Expected Outcomes	How T/TA Resources will be used	Person(s) Responsible	Audience	Timeline	Budget Costs	Evaluation, Training Outcomes, Progress
Training Goal A:						
The program will redesign indoor/outdoor environments to reflect the children's culture, promote curiosity, and safety.	• Training • Supplies • Venues	• Professional Development Department • Education Department	• Center-based staff	Complete	HS: $0 EHS: $0	COMPLETE Program has successfully piloted 15% of its centers with the Loose Parts/STEM curriculum. Approximately 93% of staff have been trained in Loose Parts/STEM, exceeding training goals in this area. The CLASS Environmental Tool has also been implemented across the majority of Preschool classrooms to sustain indoor/outdoor environments.

Training Goal B						
The program will develop a dual-language framework and will strengthen the ability of staff to work with dual-language learners.	• Supplies • Training	• Education Department	All Direct Service Positions	Complete	HS: $0 EHS: $0	COMPLETE Training goals for dual language have been met, exceeding the 15% threshold of staff trained for a total of 70% of staff trained. Training and professional development opportunities will continue to be available as needed.
Training Goal C						
The program will elevate children's social-emotional development and strengthen teacher-child interactions.	• Supplies • Venues • Training	• Professional Development Department • Support Services Department • Education Department	All Direct Service Positions	Ongoing	HS: $5,600 EHS: $6,245	Program is successfully reaching benchmarks in Pyramid Model training as well as completing CLASS and DRDP certifications. Additional certifications in Pyramid Model and Trauma Informed Care are needed to continue social-emotional development and teacher-child interactions for existing employees and new-hires.

Travel Related to Meeting Training and Technical Assistance Goals	How T/TA Resources will be used	Estimated HS Costs	Estimated EHS Costs	Total Estimated Budget Costs for Travel within this Training Goal
Head Start California Annual Training Conference ~ 4 staff	Travel, Housing, & Misc. Expenses	$3,160	$2,629	$5,789
Head Start California Health Institute ~ 4 staff	Travel, Housing, & Misc. Expenses	$2,934	$5,216	$8,150
National Head Start Association (NHSA) Annual Conference ~ 8 Staff	Travel, Housing, & Misc. Expenses	$10,691	$3,563	$18,892
NHSA Parent Conference ~ 2 staff	Travel, Housing, & Misc. Expenses	$2,599	$868	$3,467
National Head Start Association Managers and Directors Academy ~ 6 Staff	Travel, Housing, & Misc. Expenses	$8,907	$8,236	$17,143
Zero to Three Conference ~ 4 staff	Travel, Housing, & Misc. Expenses	$0	$18,152	$18,152
Child & Adult Care Food Program Roundtable ~ 4 staff	Travel, Housing, & Misc. Expenses	$3,250	$1,085	$4,335
WestEd Training ~ 2 staff	Travel, Housing, & Misc. Expenses	$0	$1,768	$1,768
Child & Adult Care Food and Nutrition Conference Expo ~ 2 staff	Travel, Housing, & Misc. Expenses	$3,104	$1,035	$4,139
Total Training Goal		$30,756	$49,868	$80,624

Mandated Trainings

The following training/activities will be provided in various formats including in-house training and follow-up to ensure all requirements are met. Each area will have effects on the T&TA Budget detailed under the categories of Supplies, Contractual, and Other identified in the budget detail under the pre-service and professional growth line items following a 36% HS and 64% EHS allocation.

STAFF:	Performance Standards	Date
Respectful Language Training & Dual Language Training	HS Act Section640(a)(3)(B)(ii)	Annually
Child Protective Services Training Universal Precautions & Blood Borne Pathogens	N-30-354-1-30(B)(ii) 45 CFR 1302.(a) – (d)	Pre-Service New Hire Orientation
Transitions for Children / School Readiness	45 CFR 1302.(a) – (d)	Annually
New Hire Orientation	45 CFR 1302.(a) – (d)	Weekly
Pre-Service & In-Service training opportunities	45 CFR 1302.(a) – (d)	Annually
HS Goals and Objective Training	45 CFR 1302.(a) – (d)	Annually
Vehicle Safety Training	45 CFR 1302.(a) – (d)	New Hire Orientation by Human Resources
First Aid and CPR Training	45 CFR 1302.(a) – (d)	Monthly
Health and Safety Training	45 CFR 1302.(a) – (d)	Monthly
Classroom Assessment Scoring System (CLASS)	45 CFR 1302.(a) – (d)	Ongoing
Intervention Services and Pyramid Model	45 CFR 1302.92 (b)	Annually
PARENTS:		
Parents as Primary Teachers	45 CFR 1302.5	Annually
Parent orientation on the Prevention of Child Abuse	45 CFR 1302.5	Parent Orientation Meetings
Parent Rights (Licensing Form upon Enrollment)	45 CFR 1302.15	Early Childhood Educators, Family Advocates and Family Service Workers
Pedestrian Training	45 CFR 1302.47	Parent Committee Meetings
Family Assistance with Nutrition	45 CFR 1302.44	Nutrition Assessment, first 45 days
Parent Education of Mental Health Issues	45 CFR 1302.46	Annually and as needed
Parenting Skills Training	45 CFR 1302.43	Parent Committee Meetings

ADDITIONAL TRAININGS

The following training/activities will be supported by local community partnerships, Head Start West and internal staff trainings at little* to no cost to the program. (*some minor cost for supplies may be needed, and would be identified under the category of Supplies in the budget detail)

PARENT EDUCATION	Date
Policy Council New Member Training	November 2027
Parent Committee Training	November 2027
EARLY CHILDHOOD DEVELOPMENT / PROGRAM	
ITERS & ECERS Identified Trainings	October 2027
Challenging Behaviors/Behavioral Strategies (ASQ)	January 2028
DRDP Identified Trainings	April 2027
Creative Curriculum	April 2027
Teacher Talk (SELPA)	August 2027
Monitoring Audit	December 2027
CLASS	August 2027
Mentor Coaching Training	August 2027
Case Management for Family Engagement	Monthly Series
ADMINISTRATION	
Pre-Service 2026	July/August 2027
Health and Safety Training	Monthly
Performance Evaluation Training	Annually
Student/Volunteer Accident Training	As needed
BOD Training ~ Roles and Responsibilities	November 2027
FISCAL	
Budget Development	Quarterly

ADDITIONAL CONFERENCES

The following trainings have been selected to improve staff skills in completing daily tasks. The various topics will assist in providing the training(s) needed that are not readily available within our community or by one of our own employees. Additional conferences may be considered, and staff may be selected to attend based on their role and duties in relation to the conference category.

Head Start California trainings and BOD Meetings
Child and Adult Care Food & Nutrition Conference Expo
ChildPlus Trainings
Every Child California
Policy Leadership (NHSA)
Pyramid Model Annual National Conference
Early Start National Home Visiting Summit
Head Start West Conference
Community Action Partnership Conferences