DATE: October 21, 2026
TIME: 12:00 pm
LOCATION: CAPK Administration Office
1300 18th St., 3rd Floor Board Rm.
Bakersfield, CA 93301

Board of Directors Meeting Agenda

I. Call to Order

a. Pledge of Allegiance

b. Reading of the Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

c. Roll Call

Maritza Jimenez (Chair)	Victoria Davis	James Osborne
Denise Boshers (Vice Chair)	Curtis Floyd	Chris Parlier
Gina Martinez (Secretary)	Geovany Lizarraga	Gema Perez
Fred Plane (Treasurer)	Jonathan Mullings	Guadalupe Perez
Rebecca Banke	Rocio Munoz	Manuel Vieyra

II. Introduction of Guests / Public Forum

The public may address the Board of Directors on items not on the agenda but under the jurisdiction of the Board. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

III. Special Presentations

a. Special recognition – Retirement of Susie Martinez, having served 44 years with CAPK's Head Start program – presented by Yolanda Gonzalez, Director of Head Start/State Child Development, and Maria Guadian, Support Services Manager, Head Start/State Child Development
b. Special recognition – Retirement of Paula Daoutis, having served 9 years with CAPK's Administration Office – presented by Jeremy Tobias, Chief Executive Officer
c. Video presentations of the Food Bank Feed the Need event and Veterans and Supportive Services Veteran Stand Down event - presented by the Community Development Outreach Team

IV. Consent Agenda

The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Board or the Public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed – ***Action Item***

a. Minutes from September 30, 2026 Board of Directors Meeting ***(p. 3-7)***
b. Minutes from October 6, 2026 Special Executive Committee Meeting ***(p. 8-9)***
c. Minutes from October 9, 2026 Personnel Committee Meeting ***(p. 10-11)***
d. 2027 Agency Holiday Schedule ***(p. 12)***
e. Head Start Personnel Update ***(p. 13-14)***
f. Minutes from October 13, 2026 Special Executive Committee Meeting ***(p. 15-17)***
g. Homekey+ Ramkabir Permanent Housing Project Agreement ***(p. 18-90)***
h. Minutes from October 14, 2026 Program Review & Evaluation Committee Meeting ***(p. 91-94)***
i. Friendship House Community Center Program Presentation ***(p. 95-102)***

j. September 2026 Program Reports ***(p. 103-168)***
k. September 2026 Application Status Report & Funding Profiles ***(p. 169-179)***
l. September 2026 Head Start / State Child Development Division / Program Monthly Activity Report ***(p. 180-181)***
m. 2027-2028 Head Start/Early Head Start Training and Technical Assistance Plan ***(p. 182-195)***
n. Minutes from October 15, 2026 Budget & Finance Committee Meeting ***(p. 196-198)***
o. Head Start / Early Head Start Budget to Actual Reports for August 31, 2026 ***(p. 199-208)***
p. Indirect Excess Funds Transfer to Discretionary ***(p. 209)***

V. New Business

a. 2026 Employee End of the Year Gift – ***Action Item (p. 210)*** — Lisa McGranahan, Chief Human Resources Officer

b. Approval of Energy Program RFP Awards for Subcontractors – ***Action Item (p. 211-295)*** — Freddy Hernandez, Director of Youth & Community Services

c. August 2026 Financials – ***Action Item (p. 296-431)*** — Tracy Webster, Chief Financial Officer

VI. CAPK Foundation Board Report

a. Foundation Board Report – ***Action Item (p. 432-455)*** — Catherine Anspach, Director of Development

VII. Advisory Board Report

a. Head Start Policy Council Report and Minutes from the September 22, 2026 Policy Council Meeting – ***Action Item (p. 456-463)*** — James Osborne, Policy Council Representative

VIII. Chief Executive Officer Report

IX. Board Member Comments

X. Next Scheduled Meeting

Board of Directors Meeting
12:00 pm
Monday, November 23, 2026
CAPK Administrative Office
1300 18th St., 3rd Floor Board Room
Bakersfield, CA 93301

XI. Adjournment

The agenda was posted in the lobby of the CAPK Administrative Office at 1300 18th Street, Suite 200, Bakersfield, CA and online at www.capk.org on October 16, 2026. Kim Simmonds, Executive Assistant.

DATE: September 30, 2026
TIME: 12:00 pm
LOCATION: CAPK Administration Office
1300 18th St., 3rd Floor Board Rm.
Bakersfield, CA 93301

Board of Directors Meeting Minutes

I. Call to Order

Vice Chair Denise Boshers called the meeting to order at 12:01pm at the CAPK Administrative Offices, 3rd Floor Board Room, located at 1300 18th Street, Bakersfield, CA.

a. Roll Call was taken with a quorum present:

Present: Maritza Jimenez, Chair (arrived at 12:24pm), Denise Boshers, Vice Chair; Fred Plane, Treasurer; Victoria Davis; Geovany Lizarraga; James Osborne; Chris Parlier; Gema Perez; Manuel Vieyra.

Absent: Curtis Floyd, Gina Martinez, Jonathan Mullings, Rocio Munoz, and Guadalupe Perez.

Others present: Jeremy Tobias, Chief Executive Officer; Lisa McGranahan, Chief Human Resources Officer; Emilio Wagner, Chief Facilities & Technology Officer; Susana Magana, Director of Health & Nutrition; Tracy Webster, Chief Financial Officer; Gabrielle Alexander, Director of Finance; Pritika Ram, Chief Business Development Officer; and other CAPK staff.

II. Introduction of Guests / Public Forum

None.

III. Special Presentation

a. La COLONIA - Centennial Celebration Presentation by David Jara.

David Jara of the Community Organized for Leadership, Opportunity, Neighborhood Inclusion, and Advancement (La COLONIA) presented information on the organization's 100th anniversary, which will take place on October 31, 2026, in Shafter. CAPK was invited to have any of our departments participate by having an information booth at the event.

IV. Consent Agenda

Board Vice Chair Denise Boshers asked members of the Board, and the public, if they would like to remove any items from the Consent Agenda for further discussion. No items were removed.

Motion was made and seconded to approve the consent agenda. Carried by unanimous vote (Osborne/Lizarraga).

V. New Business

a. Employee Health Insurance Renewal for 2027 Plan Year – Lisa McGranahan, Chief Human Resources Officer – ***Action Item***

Lisa McGranahan presented the above action item and gave an overview of the Employee Health Insurance Renewal for 2027 Plan Year. Lisa explained that CAPK typically had three plans: Anthem HMO, Kaiser HMO, and Anthem PPO. However, the Anthem HMO has been underperforming for the last two years, and there has also been a high increase in price both years. The proposed 2027 Medical Plan Package, put together by the Benefits Ad Hoc Committee, recommends removing the Anthem HMO and only having the other two plans. For any employee that enrolls in the Anthem PPO, the deductible will go up to $3,500. However, CAPK will fund a Health Reimbursement

Account (HRA) in the amount of $1,750 to help offset the cost, and the employee can also sign up for a Flexible Spending Account (FSA) to use pre-tax dollars to cover the other half of the deductible. The agency will also continue to offer a Health Savings Account (HSA), but participation in an HSA will limit a participant's eligibility to use the HRA.

Dental has a 4% increase in cost for the 2027 plan year. There was no increase for the vision plan. Open Enrollment will take place November 2-13, 2026, and HR has started a communication plan so employees can plan to attend a benefits meeting to go over the changes for the 2027 plan year.

Fred Plane, who was on the Benefits Ad Hoc Committee, said that the employee's concern is often what network they will be a part of. If they choose the PPO, they will be able to go anywhere they want. Denise Boshers, who was also part of the Ad Hoc Committee, said that the story we tell employees is the most important. Tracy Webster agreed, mentioning that we are all experiencing the same economy, and being able to share savings for health insurance is monumental. The total plan savings between medical and dental amounts to about $90,000 for the agency.

Lisa also mentioned that like in previous years, HR initiated a benefits survey to help guide our recommendation.

Lisa updated the Board on the agency procedure to offer an additional subsidy to the handful of employees that have very limited plan options due to remote geography. Employees in a few remote areas would like to sign up for the HMO plan for the savings, but Kaiser won't let them enroll because there are no medical facilities near them. To help those remote employees who will have no option other than to sign up for the PPO plan, an additional agency cost subsidy will be provided to help offset cost. The total number of employees on the subsidy in 2026 is six, and the annual cost to the agency is about $5,000 and will likely be close to the same amount in 2027.

Motion was made and seconded to approve the Employee Health Insurance Renewal for 2027 Plan Year. Carried by unanimous vote (Vieyra/Osborne).

b. Award of Contract for Friendship House Design Build Solar System – Emilio Wagner, Chief Technology and Facilities Officer – ***Action Item***

Emilio Wagner presented the Award of Contract for Friendship House Design Build Solar System and said in 2022-23, CAPK received a $1 million state grant to improve the sports field lighting and perimeter fencing. There was a cost savings from that project in the amount of $150,281.15. In August 2026, Bakersfield City Council voted to provide $231,048 in CDBG funding for CAPK to install a solar array at Friendship House, for a combined total of $381,329.15. A Request for Proposals was issued by CAPK on August 17, and of three submitted proposals, Cal Contractor Services ranked highest, with a base proposal of $211,850, leaving $169,479.15 remaining in the project budget. Staff will submit a change order to add battery storage using the remaining funds.

James Osborne asked if staff is looking at future maintenance costs with the funding that will be saved. Emilio stated that since the electric bill will be zeroed out, the savings will be used to clean the solar panels as that cost is $2,000 per cleaning. That amount will be incorporated into the regular budget along with any other maintenance that is needed. There is also a warranty with the new installation, and Emilio will confirm how long that will last.

Motion was made and seconded to approve the Award for Contract for Friendship House Design Build Solar System. Carried by unanimous vote (Osborne/Banke).

c. Homekey+ Ramkabir Permanent Housing Project Agreement with the City of Bakersfield – Emilio Wagner, Chief Technology & Facilities Officer – ***Info Item***

Emilio Wagner presented an update on the Homekey+ Ramkabir Housing Project Agreement with the City of Bakersfield. A draft Development Agreement was received, staff and outside counsel reviewed and prepared comments, and it was returned to the City for review. Once CAPK has received the Development Agreement back, it will be shared with the Board. The California Department of Housing and Community Development (HCD) Homekey+ Standard Agreement has also been received. CAPK and the City agree that the Standard Agreement looks good, but there is some discrepancy between what the State requires for insurance versus what the City requires. Once the State provides direction, the insurance portion of the Agreement may be revised.

Emilio once again gave a brief update and overview of the Ramkabir Project, which he presented last month. Milestones and requirements for the project were also discussed. It was noted that the City of Bakersfield would retain ownership of the property until construction was complete, and then the property would be transferred to CAPK.

Bids for construction are due on October 7. A committee made up of the architects, members of the City of Bakersfield, and JP Lake, a private citizen, will review the proposal and make a selection recommendation to the Board. Once the agreement has been finalized with the City, it will be brought to the board for review and approval. Jeremy noted that the City would like the final agreement to go before the City Council on October 21. From there, the construction contract will be brought to the Board for approval. Once the construction award and notice to proceed is issued by CAPK, the project will begin construction. Jeremy also said that the Homekey+ projects get a lot of scrutiny from the public due to some projects being costly and also for potential fraud, but this project will be managed by CAPK in a transparent and effective manner. A public-facing website has been developed and is in a draft form. We plan to open that up to the public once the project begins and there may also be a community meeting to provide an update on the project.

Maritza Jimenez asked about closing costs when the property is transferred from the City to CAPK, but those numbers aren't available yet. Once the agreement is brought to the Board for approval, staff will provide those costs. Manuel Vieyra asked about HHAP5 and how the funding will work. Tracy Webster stated that the City will handle the HHAP5 funds and will reimburse CAPK using those funds.

Rebecca Blanke inquired if there would be any stipulations that would prevent the City from transferring the property to CAPK. Jeremy stated that there's straightforward language in the agreement that states the City will transfer the property to CAPK at completion of project.

d. September 2026 FY 2026-2027 Food Bank Supplemental Blanket Purchase Orders – Susana Magana – Director of Health & Nutrition – ***Action Item***

Susana Magana presented the Food Bank Supplemental Blanket Purchase Orders. The memo was updated prior to the meeting due to additional funding that was received from the State after the agenda was posted. Five California companies were allocated additional funds for the Food Bank to purchase from, including two that provide protein like chicken and fish.

Maritza Jimenez wondered how staff decides on which suppliers to use, if they have to go through a bid process, and why there is a difference between the amount of money spent at each agency. Susana explained that Cal Foods has specific requirements that the food purchased must come from California, and there are a number of vendors who have already been vetted by the state that we can choose from. Susana also noted that protein costs more than fresh produce, so the amount spent between the different agencies is because of the type of food purchased.

Maritza also asked where the food goes, and Susana explained that it goes to 160 agency partners, including churches, non-profits, and municipalities. All of those organizations have access to Cal Food, which is free, and

allows pantries to be stocked with nutritional food. James Osborne noted that community partners don't just serve those who are experiencing income shortages, they are available to everyone.

Motion was made and seconded to approve the September 2026 FY 2026-2027 Food Bank Supplemental Blanket Purchase Orders. Carried by unanimous vote (Plane/Jimenez).

e. July 2026 Financials – Tracy Webster, Chief Financial Officer – ***Action Item***

Tracy Webster reviewed the July 2026 financials with the Board. It was noted that the line of credit taken out on July 31st was paid off in early September. The agency has also been working on achieving an unrestricted cash reserve with a goal of 30 days of operating costs, and so far, CAPK has achieved 9 days or 31.6% of the goal. Tracy also noted that the Budget and Finance Committee approved a budget revision***.***

Motion was made and seconded to approve the July 2026 Financials. Carried by unanimous vote (Osborne/Vieyra).

f. Head Start Notice of Proposed Rulemaking – Impact of the Proposed Head Start Administrative Cap and Draft Comment Letter – Tracy Webster – ***Info Item***

Tracy Webster presented a draft letter that will be sent to the Department of Health and Human Services regarding their proposed rulemaking for Head Start, which includes the proposal dropping the maximum allowable administrative cap from 15% to 5%. If the new cap is introduced, there will be a 67% reduction to the indirect costs of CAPK's centralized administration, which includes Human Resources, Finance, Administration, and IT, with no change to reporting requirements of Head Start. Overall, there would be a $1.7 million deficit, and it would have a monumental impact on the agency.

Maritza Jimenez asked what CAPK will do if the 5% cap goes through. Tracy said that staff will need to start by unpacking how the centralized administration was built, as well as Head Start's administration. She noted that the proposed cap is in conflict with OMB guidance and in conflict with the Head Start Act. The Act cannot be changed with the proposed rulemaking, only by Congress. Jeremy Tobias added that he's not sure that the rulemaking is something that is popular in Congress right now, as indicated by the fact that the recent Continuing Resolution for government funding includes a provision halting any final decision on rulemaking during the length of the CR through at least December 11.

James Osborne noted that he'd spoken with reporters to let them know how much Head Start means to the community. Fred Plane recommended that the Board Chair, Maritza Jimenez, appoint an ad hoc committee to work on a contingency plan in the event that this rule goes through. Maritza agreed to appoint an ad hoc committee, and Jeremy will work with her to create the committee.

Tracy asked the board to review the letter and provide any feedback by this Friday, October 2 so that the letter can be submitted prior to October 6. James Osborne asked Tracy to review the "English only" instruction, which is also proposed as part of the rulemaking. Rural communities will be impacted because of that proposed change. Denise Boshers added that one of the takeaways from the conferences she has attended is that from a national perspective, Head Start is spending more money, and yet overall, there are less children enrolled.

VI. Advisory Board Report

a. Head Start Policy Council Report and Minutes from the June 23, 2026 Policy Council Meeting – James Osborne, Policy Council Representative – ***Action Item***

James Osborne presented the above action item and provided updates from the Policy Council meeting in August and the minutes from the June 23, 2026, Policy Council meeting.

Motion was made and seconded to approve the Head Start Policy Council Report and Minutes from the June 23, 2026 Policy Council Meeting. Carried by unanimous vote (Jimenez/Perez).

VII. Chief Executive Officer Report

Jeremy Tobias introduced Kim Simmonds, who will take over for Paula Daoutis as the Executive Assistant when she retires. There will be a going-away party for Paula on Friday, October 23 from 11:00 am to 1:00 pm in the Board Room. The final Board Meeting with Paula is on Wednesday, October 21, 2026.

Jeremy asked Susana Magana to present the numbers from Feed the Need on Tuesday, September 29. Susana said that just over 23,000 pounds were collected and the goal was achieved and thanked the 55 volunteers who came out to help collect the cans. Susana also highlighted the community box building day on September 19, where 3,000 boxes were put together for the senior program and the emergency program. Susana thanked all the volunteers that helped throughout October for Hunger Action Month.

Jeremy also added that there were a few hours left to get a Smashing Pumpkin Latte from Reverb Coffee across the street from the office. The company is donating 100% of the proceeds to the Food Bank and as of this morning, they were within a couple hundred dollars of meeting the $10,000 goal.

VIII. Board Member Comments

Maritza Jimenez thanked the team at the Food Bank as well as everyone who volunteered at Feed the Need event at the Kern County Fair. She reminded everyone that they can volunteer at the Food Bank the third Saturday of the month to put together boxes. Maritza also wanted to promote two events: A Halloween event in Lamont, and a wellness event. She will share the flyers with Kim to send to the Board.

Denise Boshers reminded everyone that the Veterans Stand Down event is at Stramler Park next week on Thursday, October 8.

Geovany Lizarraga will email a list of events taking place in Shafter to everyone.

Victoria Davis let everyone know that a vaccination clinic will be taking place in Mojave, and some other events are coming up. She will share more in the future.

IX. Next Scheduled Meeting

Board of Directors Meeting
12:00 pm
October 21, 2026
CAPK Administrative Office
1300 18th St., Suite 200
Bakersfield, CA 93301

X. Adjournment

The meeting was adjourned at 1:28 pm.

DATE	October 6, 2026
TIME	12:30 pm
LOCATION	Klein, DeNatale, and Goldner 10000 Stockdale Hwy., Ste. 200 Conference Room 203 Bakersfield, CA 93311

Special Meeting
Executive Committee Minutes

I. Call to Order

Committee Chair Maritza Jimenez called the meeting to order at 12:36pm, Tuesday, October 6, 2026 at the offices of Klein, DeNatale, Goldner, located at 10000 Stockdale Highway, Suite 200, Conference Room 203, Bakersfield, CA 93311.

II. Roll Call

Roll call was taken with a quorum present.

Present: Maritza Jimenez (Chair), Fred Plane (Treasurer), Curtis Floyd

Absent: Denise Boshers (Vice Chair), Gina Martinez (Secretary)

Others present: Jeremy Tobias, Chief Executive Officer; Emilio Wagner, Chief Facilities & Technology Officer; Tracy Webster, Chief Finance Officer; Jeff Warren of Klein, DeNatale, and Goldner; and other CAPK staff.

III. Public Forum

No one addressed the Committee.

IV. New Business

a. Homekey+ Ramkabir Permanent Housing Project Agreement with the City of Bakersfield – Emilio Wagner, Chief Facilities & Technology Officer – ***Action Item***

Jeremy Tobias recommended to the Committee that the meeting move into Closed Session and come back to the above item if needed.

Motion was made and seconded to approve staff's recommendations. Carried by unanimous vote (Floyd/Plane). Moved to Closed Session at 12:37pm.

V. Closed Session

a. Conference with Real Property Negotiators pursuant to Section 54956.8. Property is located at 901 Union Avenue, Bakersfield, CA 93307. Agency Negotiators are Jeff Warren, Jeremy Tobias, Emilio Wagner, Tracy Webster, and Pritika Ram.

b. Reconvene into Open Session

Motion was made and seconded to reconvene into Open Session. Carried by unanimous vote (Jimenez/Floyd). Committee reconvened into Open Session at 1:27pm.

VI. Closed Session Report

Jeremy Tobias reported that the Executive Committee met in Closed Session with CAPK's attorney and staff members to review the draft agreement between the City of Bakersfield and CAPK. The Committee offered feedback and recommendations. No action was taken. Staff recommended tabling the Homekey+ Ramkabir Permanent Housing Project Agreement with the City of Bakersfield, listed under New Business, bringing it back to the Committee at a later date.

VII. Next Scheduled Meeting

Executive Committee
12:00 pm
Wednesday, December 16
CAPK Board Room
1300 18th St., Suite 300
Bakersfield, CA 93301

VIII. Adjournment

The meeting was adjourned at 1:29pm.

DATE	October 9, 2026
TIME	12:00 PM
LOCATION	CAPK Administrative Office Board Room 1300 18th Street, 3rd Floor Bakersfield, CA 93301

Personnel Committee Minutes

1. **Call to Order**

   Committee Chair Denise Boshers called the meeting to order at 12:09 pm at the Community Action Partnership of Kern Administrative Office, located at 1300 18th Street, 3rd Floor, Bakersfield, CA.

2. **Roll Call**

   Roll call was taken with a quorum present.

   Present: Denise Boshers (Chair) – Online; Rocio Munoz; and Geovany Lizarraga.

   Absent: Gema Perez

   Others present: Jeremy Tobias, Chief Executive Officer; Lisa McGranahan, Chief Human Resources Officer; Robert Espinosa, Program Design & Management Administrator; and other CAPK staff.

3. **Public Comments**

   Rocio Munoz asked members of the Committee and the public if they would like to make any public comment. No one addressed the committee.

4. **New Business**

   a. 2027 Agency Holiday Schedule – Lisa McGranahan, Chief Human Resources Officer - ***Action Item***

      Lisa McGranahan presented the above action item for approval. This schedule is aligned with the Head Start school schedule calendar.

      Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Lizarraga/Boshers).

   b. Head Start Personnel Update – Robert Espinosa, Program Design & Management Administrator – ***Info Item***

      Robert Espinosa presented the above info item, which included the Head Start personnel status update for the month of September 2026.

5. **Committee Member Comments**

   No comments.

6. Next Scheduled Meeting

Personnel Committee
12:00 pm
Wednesday, November 4, 2026
1300 18th St., 3rd Floor
Bakersfield, CA 93301

7. **Adjournment**

The meeting was adjourned at 12:18 pm.

MEMORANDUM

To: Personnel Committee

From: Lisa McGranahan, Chief Human Resource Officer

Date: October 7, 2026

Subject: *Agenda Item 4a:* 2027 Agency Holiday Schedule - **Action Item**

Below is the Agency Holiday Schedule for 2027 for approval. Please note that the suggested dates for observation mirror Head Start's holidays and other major community partners in Kern County.

2027 Holiday Schedule

Date	Holiday
Friday, January 1, 2027	New Year's Day
Monday, January 18, 2027	Martin Luther King Jr. Day
Monday, February 8, 2027	Lincoln's Birthday
Monday, February 15, 2027	Presidents' Day
Monday, May 31, 2027	Memorial Day
Friday, June 18, 2027	Juneteenth
Monday, July 5, 2026	Independence Day
Monday, September 6 2027	Labor Day
Thursday, November 11, 2027	Veteran's Day
Thursday, November 25, 2027	Thanksgiving Day
Friday, November 26, 2027	Day After Thanksgiving
Thursday, December 23, 2027	Christmas Eve
Friday, December 24, 2027	Christmas Day
Thursday, December 30, 2027	New Year's Eve

Date	Holiday
Friday, December 31, 2027	New Year's Day

Recommendation:

Staff recommends the Personnel Committee approve the 2027 agency holiday schedule.

MEMORANDUM

To: Personnel Committee

From: Jerry Meade, Assistant Director of Program
Dr. Robert Espinosa, Program Design and Management Administrator

Date: October 7, 2026

Subject: *Agenda Item 4b: Head Start Personnel Update* – **Info Item**

The Head Start and State Child Development Division remains dedicated to providing regular updates on personnel matters and their impact on the Head Start program.

For the month of September 2026, the following information is provided to the Personnel Committee:

- 642 Staff employed.
- 58 Vacant Positions.
- Onboard 14 new staff members.
- Rehired 1 staff member.
- Thirteen (13) Resignations.
- Five (5) days of interviews for 6 open requisitions.

Job opportunities are continuously posted on the Head Start California website, accompanied by dedicated recruitment efforts for our direct service positions.

Attached is a document outlining the closed classrooms and current staff vacancies for both closed and open classrooms as of September 30, 2026.

Attachment:
Enrollment Staffing Data Sheet

Enrollment Staffing Data Sheet

Site	Funded	Reportable Enrollment	% Enrolled	Budgeted Staffed	Currently Staffed	Staff Vacancies	% Staffed
Alberta Dillard (PY)	34	35	103%	6	6	0	100%
Alicante	17	17	100%	3	3	0	100%
Angela Martinez EHS	24	20	83%	9	8	1	89%
Angela Martinez HS	81	46	57%	15	12	0	80%
Bakersfield College	32	31	97%				
Blanton	16	16	100%				
Broadway (PY)	34	29	85%	6	6	0	100%
California City (PY)	17	17	100%	2	2	0	100%
California Street	16	16	100%	6	6	0	100%
Cleo Foran EHS	8	10	125%	3	3	0	100%
Cleo Foran HS	15	17	113%	3	3	0	100%
Delano (PY)	60	49	82%	12	12	0	100%
Escuelita Hernandez	16	15	94%				
Fairfax (PY)	34	35	103%	6	6	0	100%
Family Childcare EHS	35	14	40%				
Family Childcare HS	22	16	73%				
Gianone	16	17	106%	6	6	0	100%
Harvey L. Hall EHS	68	62	91%	27	26	1	96%
Harvey L. Hall	68	58	85%	12	11	1	92%
Heritage (PY)	17	17	100%	2	2	0	100%
Kennedy HS	17	10	59%	3	0	3	0%
La Plaza	24	12	50%	9	8	1	89%
La Plaza HS	24	12	50%	6	1	5	17%
Lathrop	24	24	100%	9	9	0	100%
Lathrop HS	17	17	100%	3	3	0	100%
Lodi	24	23	96%	9	9	0	100%
M. Massei	24	24	100%	9	9	0	100%
M. Massei HS	17	17	100%	3	3	0	100%
MJM EHS	16	16	100%	6	6	0	100%
MJM HS	34	35	103%	6	6	0	100%
Oasis EHS (PY)	8	5	63%	3	2	1	67%
Oasis (PY)	34	26	76%	6	6	0	100%
Pete Parra EHS	48	46	96%	18	18	0	100%
Pete Parra HS	68	65	96%	12	12	0	100%
Primeros Pasos EHS	16	16	100%	6	6	0	100%
Primeros Pasos HS	51	32	63%	9	9	0	100%
Rosamond (PY)	51	27	53%	9	6	3	67%
San Diego EHS	32	34	106%	12	12	0	100%
Shafter EHS	24	22	92%	9	8	1	89%
Shafter	17	17	100%	3	3	0	100%
Stockdale HS	41	25	61%	12	10	2	83%
Sterling EHS	64	62	97%	24	24	0	100%
Sterling HS	51	52	102%	9	8	1	89%
Sunrise Villa (PY)	17	15	88%	3	3	0	100%
Taft (PY)	51	54	106%	9	9	0	100%
Taft College	22	11	50%				
Tehachapi (PY)	15	9	60%	2	2	0	100%
Tiny Powers	16	11	69%	6	6	0	100%
Tiny Powers HS	34	35	103%	6	5	1	83%
University Park	44	0	0%	9	0	9	0%
Vineland	17	17	100%	2	2	0	100%
Virginia	17	17	100%	2	2	0	100%
Home Base Kern 170	169	153	91%	17	15	0	88%
SJC EHS HB 70	70	54	77%	7	6	1	86%
Total	**1828**	**1532**	**84%**	**371**	**340**	**31**	**92%**

Closed Classrooms	Funded Enrollment	Staff Vacancies
Angela Martinez HS ~ 81		
Class E	15	1
La Plaza~ 24		
Class B	12	3
SJC HB ~ 70		
Stockton 2	10	1
Stockdale ~ 54		
Class D	13	0
University Park ~ 44		
Class A	11	3
Class B	17	3
Class C	16	3
Classrooms Fully	**Total Slots**	**Staff Vac.**
9	**79**	**13**

	Slots	Staff Vac.
Closed Enrollment	**4%**	**41.94%**
Open Enrollment	**96%**	**58.06%**

Funded Enrollment	1828	1532 84%

Reportable Enrollment	1749	1532 88%

DATE	October 13, 2026
TIME	3:00 pm
LOCATION	CAPK Administrative Office Executive Conference Room #382 1300 18th Street, Third Floor Bakersfield, CA 93301

Special Meeting
Executive Committee Minutes

I. Call to Order

Committee Chair Maritza Jimenez called the meeting to order at 2:59pm on Tuesday, October 13, 2026 at the Community Action Partnership Office of Kern Administrative Office, located at 1300 18th Street, Suite 382, Bakersfield, CA 93301.

II. Roll Call

Roll Call was taken with a quorum present.

Present: Maritza Jimenez (Chair), Denise Boshers (Vice Chair), Fred Plane (Treasurer), and Curtis Floyd.

Absent: Gina Martinez (Secretary)

Others present: Jeremy Tobias, Chief Executive Officer; Pritika Ram, Chief Business Development Officer; Emilio Wagner, Chief Facilities & Technology Officer; Tracy Webster, Chief Financial Officer; Rebecca Moreno, Director of Housing & Supportive Services; Jeff Warren, Attorney, Klein, DeNatale, Goldner; and other CAPK staff.

III. Public Forum

No one addressed the Committee.

IV. New Business

a. Homekey+ Ramkabir Permanent Housing Project Agreement with the City of Bakersfield – Emilio Wagner, Chief Facilities & Technology Officer – ***Action Item***

After the Special Executive Committee meeting on October 6, 2026, the Committee had five items to bring back to the City for revision. Jeff Warren, CAPK's attorney for the Project from KDG, reviewed the City's response with the Committee:

1. The City of Bakersfield wanted total indemnity, Jeff asked for reciprocal indemnity. The City Attorney said that would require a policy change that would have to be presented to the City Council for approval and would delay the project. As such, it will remain as one-way express indemnity. Emilio Wagner is working with our insurance broker to make sure the project has the insurance coverage required.
2. CAPK asked for informal dispute resolution, and the City agreed to it.
3. The City's agreement required $5MM of commercial general liability (CGL) coverage per occurrence, plus $5MM of Workers' Compensation coverage per occurrence. The City agreed

to lower their insurance requirements to no less than $1MM per occurrence for both types of coverage. Emilio is working with our broker to get project specific coverage.

4. Sections 4 and 21 of the agreement had conflicting language regarding the Affordability Covenant after conveyance. The City agreed to update the agreement so that the Affordability Covenant controls the property once CAPK takes ownership.
5. The original agreement proposed that CAPK follow the City's lead with PRA requests. The City agreed to change the agreement to clarify that CAPK can respond to our own PRA requests as we see fit.

Jeff Warren noted that with the updates to the agreement by the City, he approves of CAPK signing.

Curtis Floyd didn't agree with the indemnity clause. Jeremy Tobias explained that according to the City Attorney, all City agreements have the same language, and the City Attorney had no confidence that the City Council would consider changing the policy, and she noted that her recommendation would be that they not change the policy. Curtis said that CAPK should wait to sign the agreement until Emilio has insurance quotes and there is enough coverage to back up the project. Jeff asked Emilio to work with the insurance broker to ensure there is enough coverage for hazardous materials, non-owned premises liability coverage, commercial general liability, contractual liability coverage, and review the insurance requirements included in the bid packet that contractors will be required to carry. Emilio noted that a change order can be requested if additional insurance needs to be added by the contractor.

Rebecca Moreno reviewed program operations, including how tenants will be selected, services CAPK will provide, and hiring a property manager to oversee leases, collecting rent, and ensuring work order requests are being processed. There will be 30 units total, 15 of which will be homes reserved for Veterans experiencing homelessness or at risk of being homeless. Fred Plane asked if CAPK has any priority to City clients. Rebecca said that there is no City or County priority, which eliminates any bias and gives priority to those who need housing.

Curtis Floyd inquired about our obligations during the 55 years we have the Affordability Covenant. Emilio noted that CAPK must provide a similar scope of services, like keeping the housing affordable, providing client services, etc. Some key deadlines include rehabilitation of the property, which must be completed by October 11, 2027, and final occupancy must take place by December 12, 2027.

Curtis also questioned where the money comes from for the 55 years. Tracy Webster said that some of it will be from rent, some is from partnerships. There is some obligation for wraparound services, but they don't have to be the same. CAPK is required to stick with the Affordability Covenant, however.

Denise Boshers asked what would happen if there was a fire, and then we would have no housing and no income. Tracy Webster said that we have ways to work around this, and we can work with the state. Jeremy noted that Homekey+ covers the project requirements and funding for 15 years. Denise also inquired about what would happen if CalAIM reimbursement changes over time. Rebecca explained that CalAIM won't be going away. If the federal government stops providing it, the State has said that they will continue the program.

Emilio followed up by stating that the HCD standard agreement has been signed by CAPK and is with the City. It has been signed by the City Manager and will be sent back to the state by October 25. Tentatively, city staff will be taking the developer agreement to City Council on November 4. There were five proposals received for the construction RFP, but one had to be excluded because it was late. A committee has been created to review and rate the proposals the first week of November. Fred asked if the applications look advantageous, and Emilio noted that after a preliminary review, yes they did.

Motion was made and seconded to approve staff's recommendations, with a condition that the agreement not be signed until the insurance documents have been reviewed and approved by CAPK's attorney, Jeff Warren, and CAPK Board Member Curtis Floyd, to ensure that both CAPK and the chosen contractor have adequate insurance coverage for the Project, including Commercial General Liability, Non-Owned Premises Liability, Workers' Compensation, Contractual Liability Coverage, and Environmental Liability Insurance that includes coverage for hazardous materials abatement.

Carried by unanimous vote (Floyd/Plane).

V. Closed Session

As adjournment into Closed Session was not necessary, staff recommended the Board not enter into closed session.

VI. Closed Session Report

There was no report out because the Committee did not adjourn into Closed Session.

VII. Next Scheduled Meeting

Executive Committee
12:00 pm
Wednesday, December 16
CAPK Board Room
1300 18th St., Suite 300
Bakersfield, CA 93301

VIII. Adjournment

Meeting was adjourned at 3:51pm.

MEMORANDUM

To: Board of Directors

From: Jeremy T. Tobias – Chief Executive Officer

Date: October 21, 2026

Subject: *Agenda Item IV(g):* Executive Committee's Approval to Sign Homekey+ Ramkabir Permanent Housing Agreement with City of Bakersfield – **Info Item**

On October 13, 2026, the Executive Committee held a special meeting to review the Homekey+ Ramkabir Permanent Housing Project Agreement with the City of Bakersfield. As shown in the Executive Committee meeting minutes included in this agenda, the Executive Committee unanimously approved a motion to approve that CAPK sign the agreement, with a condition that the agreement is not signed until CAPK's attorney, Jeff Warren, and CAPK Board Member, Curtis Floyd have reviewed and approved insurance coverage to ensure that both CAPK and the chosen contractor have adequate coverage for the Project.

As stated in the CAPK Bylaws, the Executive Committee has full authority to act on behalf of the Board of Directors between regular Board meetings. The Executive Committee shall report to the Board any actions it takes in the interim between regular Board meetings. As such, the agenda item is presented to the Board for information and reporting purposes.

Attachment:

Special Meeting Executive Committee: Memorandum dated October 13, 2026 and Draft Development Agreement

MEMORANDUM

To: Executive Committee

From: Emilio Wagner, Director of Operations

Date: October 13, 2026

Subject: *Agenda Item IVa*: Homekey+ Ramkabir Permanent Housing Project Agreement – ***Action Item***

Background

Community Action Partnership of Kern and the City of Bakersfield are joint grantees under California Department of Housing and Community Development (HCD) Homekey+ award 25-HK+-18995 for the Ramkabir Permanent Supportive Housing Project at 901 Union Avenue, Bakersfield. HCD announced a revised conditional award of $14,074,000 on July 13, 2026.

Under the award structure, the City of Bakersfield holds title to the property and is the sole payee under the Homekey+ Standard Agreement with HCD. CAPK serves as co-applicant, developer, and long-term operator. The Development Agreement between CAPK and the City is the instrument that passes the grant funds, the program obligations, and the property from the City to CAPK.

The City transmitted a draft of the Development Agreement on September 24, 2026. Staff and outside counsel reviewed the draft and identified a number of items for negotiation. Staff and outside counsel have since resolved all items with the City Attorney and the City Risk Manager.

Project Summary

Property	901 Union Avenue, Bakersfield, California 93307 (APN 009-502-10)
Scope	Adaptive reuse and rehabilitation of a vacant 1937 motel into permanent supportive housing
Units	30 units total: 22 studio units and 8 one-bedroom units
Target population	15 veteran units and 15 non-veteran units, serving individuals experiencing or at risk of homelessness
Accessibility	8 accessible units: 5 exceeding mobility standards and 3 with hearing and vision features
Partners	City of Bakersfield, Kern Behavioral Health and Recovery Services, Housing Authority of the County of Kern

Contract Negotiations

Items Identified in Review and Their Resolution

Staff and outside counsel reviewed the September 24, 2026 draft and prepared comments and proposed revisions. The City accepted a set of clarifying revisions, including correction of typographical errors, identification of the City as Grantee, an updated definition of Program Requirements, clarification that the capital award is Homekey+ funding, express confirmation that CAPK may solicit and obtain other funding sources and may subcontract for materials and services, the City's role in building and other permits, conveyance of the property by transfer rather than sale for one dollar, assignment with the written consent of the City, and conveyance of project documents to CAPK at transfer, but balked at remaining items. CAPK through our attorney agreed to withdraw some of the comments, deciding we could move forward with some of the items as originally written. But the attorney, staff and Executive Committee decided to press harder on 5 remaining items. The five priority items were identified and are outlined below along with their resolution:

#	Provision	Issue identified	Resolution
1	Section 26 — Indemnity	The draft required CAPK to indemnify the City, with no corresponding obligation running to CAPK. The City owns the site during construction and reserves the right to enter it under Section 7.9. Absent an express written indemnity from the City, CAPK would have to initiate the Government Tort Claims Act procedure to recover for an injury caused by a City employee or agent on the site.	The City advised that any change to the indemnity provision is a policy change requiring City Council approval. The options were to leave the language unchanged, delete the provision, or rewrite it as a mutual Hold Harmless. After consulting CAPK legal counsel, staff determined the original language is acceptable provided the risk is mitigated through project-specific general liability coverage. Areas of concern have been provided to CAPK's broker to address with underwriters.
2	Dispute Resolution	The draft contained no informal dispute resolution procedure. It contemplated only a notice of default followed by litigation. The majority of performance obligations under the agreement fall on CAPK.	The City has agreed to add a dispute resolution language, providing a contractual step short of termination and litigation.
3	Sections 28.1.2 and 28.1.3 — Insurance limits	The draft required $5,000,000 per occurrence in commercial general liability and $5,000,000 per occurrence in workers' compensation.	Resolved through the City Risk Manager. The City has agreed to conform the insurance requirements to the limits in the Homekey+ Standard Agreement.
4	Section 21 — Order of precedence	Section 21 provided that the agreement prevails over its exhibits, which conflicted with the agreed revision to Section 4 providing that the recorded Affordability Covenant controls following the property transfer.	The City agreed to conform the two sections so that the Affordability Covenant controls after the Property Transfer Date.
5	Section 36.10 — Public Records Act	The draft required CAPK to cooperate with the City in responding to Public Records Act requests and vested the City with sole discretion to determine which records are subject to disclosure, while leaving CAPK exposed to the cost of	The City agreed to modify Section 36.10 to state that the California Public Records Act and that particular section of the agreement does not apply to CAPK, and has acknowledged that CAPK is responsible for its own records. This

#	Provision	Issue identified	Resolution
		litigation resulting from the City's exercise of that discretion.	removes the exposure at its source. CAPK remains obligated to maintain records and to provide the City access under the records, audit, and monitoring provisions of Section 36.

Contract Content

Funding

The Development Agreement grants CAPK no more than $16,416,589, consisting of the following sources:

Source	Amount	Purpose
Homekey+ Capital Award	$10,600,000	Development
Homekey+ Operating Award	$3,024,000	Operations, 10 years
Homekey+ Veteran Units Additional Operating Award	$450,000	Operations, 10 years
HHAP-5	$2,342,589	Operations, years 10–15
Total	**$16,416,589**	

Under the HCD standard agreement, the approved total development budget is $13,157,656, consisting of the $10,600,000 Homekey+ Capital Award, $1,147,656 in HHAP-4 funds applied to soft costs (included in the previously approved pre-development contract), and the City land contribution valued at $1,410,000. This does not include the operational awards.

Disbursement of Capital Funds

Capital funds are to be disbursed by the City to CAPK as milestone advances rather than as cost reimbursement. This structure was negotiated by staff and is material to CAPK, because the approved budget provides no developer fee from which CAPK could carry construction costs pending reimbursement.

Milestone	Percent	Amount	Target
1 — Award and execution of the construction contract	10%	$1,060,000	Oct 2026
2 — 25% of construction complete	25%	$2,650,000	Jan 2027
3 — 50% of construction complete	25%	$2,650,000	Apr 2027
4 — 75% of construction complete	20%	$2,120,000	Jul 2027
5 — Substantial completion / Certificate of Occupancy	15%	$1,590,000	Sep 2027
6 — Final completion and closeout	5%	$530,000	Oct 2027
Total	**100%**	**$10,600,000**	

Property Ownership and Transfer

The City retains ownership of the property throughout construction. Following satisfaction of the scope of work and issuance of the Certificate of Occupancy, the City will transfer the property to CAPK at no cost. CAPK is to pay all closing costs and obtain an owner's title insurance policy. The transfer requires HCD approval and a Standard Agreement amendment and does not terminate the Development Agreement or relieve either party of continuing obligations.

Program Operations

CAPK is the owner, operator, and Lead Service Provider following the property transfer. The operating model is set out in Exhibit "D" to the Development Agreement, which reorganizes the Supportive Services Plan submitted with the Homekey+ application. The following summarizes how the project will operate.

Service Model

The project operates under Housing First. Supportive services are offered to promote housing stability, wellness, independence, and recovery, but participation is voluntary and is not a condition of tenancy. Substance use by itself, without another lease violation, is not a basis for termination of tenancy. Applicants are not screened out solely because of sobriety status, participation in treatment, disability, or criminal history. CAPK certifies to HCD upon occupancy that it employs the core components of Housing First as set forth at Welfare and Institutions Code Section 8255.

Tenant Referral and Selection

All referrals come through the Coordinated Entry System, which prioritizes applicants by vulnerability and need rather than by a first-come waiting list. Intake addresses homelessness status, income eligibility, behavioral health needs, veteran status verification for veteran-designated units, household size, and ability to meet basic lease obligations.

Supportive Services

CAPK provides or coordinates the following service areas. Case management goals are formally reviewed approximately every 60 days.

Service area	Scope	Primary providers
Case management	On-site Housing Navigators coordinate health and behavioral health services, support housing stabilization, make referrals, and assist with appointments and documentation. Goal of weekly engagement, with additional contact during crisis.	CAPK; KernBHRS; VA; managed care plans
Mental health care	Assessment, psychiatric care, individual and group counseling, crisis response, medication-related services, telehealth, and specialty referrals.	KernBHRS; Anthem; Kern Family Health Care; Kaiser Permanente; VA
Substance use services	Voluntary screening, ASAM-based assessment and referral, outpatient treatment, detoxification referral, harm reduction, relapse prevention, overdose-prevention education, and peer recovery supports.	KernBHRS; managed care plans; CAPK
Physical health	Connection to primary, preventive, specialty, and urgent care, and assistance obtaining or maintaining Medi-Cal, Medicare, VA coverage, or Covered California.	CAPK; Clinica Sierra Vista; VA

Service area	Scope	Primary providers
Benefits and documentation	Assistance obtaining identification and vital records and applying for SSI/SSP, SSDI, VA compensation and pension, SNAP, County assistance, and other benefits.	CAPK; public benefit agencies
Peer support	Peer-led support, mentorship, recovery support, skill building, one-on-one coaching, and resident support groups. Monthly engagement and as needed.	CAPK and partner peer support resources
Education and employment	Referral to adult education, GED completion, literacy, vocational rehabilitation, workforce development, and job readiness.	CAPK; American Job Center
Housing retention and life skills	Budgeting and financial counseling, credit and debt mitigation, household management, nutrition, legal assistance, food, clothing, hygiene items, and tenancy support.	CAPK; Greater Bakersfield Legal Assistance; community providers
Rental support	Connection to available rental assistance, including HUD-VASH, behavioral health funding, and managed care plan housing supports.	Housing Authority; KernBHRS; VA

Veteran Services

Veteran-specific services are coordinated through CAPK's Veteran Supportive Services program, which has served homeless veterans in Kern County since 2001 through VA Grant and Per Diem transitional housing, Supportive Services for Veteran Families, and on-site services at veteran-focused affordable housing developments. Veterans are connected to the Bakersfield VA Community-Based Outpatient Clinic, the Bakersfield Vet Center, VA benefits, HUD-VASH, mental health and substance use treatment, and post-traumatic stress disorder and military sexual trauma services. For veterans who are not eligible for VA health care, CAPK coordinates comparable community-based services. Veteran-serving staff maintain training in military culture, post-traumatic stress disorder, military sexual trauma, VA systems, and Mental Health First Aid or comparable training.

Staffing and On-Site Coverage

The submitted staffing plan identifies 2.0 full-time equivalent supportive services positions dedicated to the Homekey+ units.

Position	FTE	Location	Minimum preparation
Housing Navigator	1.0	On-site	High school diploma required, associate degree in social services preferred; case management experience; knowledge of Kern County health, social service, and housing resources
Housing Services Program Manager	1.0	On-site	Bachelor's degree in social work, psychology, public administration, or related field; three years of progressively responsible housing or homelessness experience; one year of supervisory experience

The submitted staffing ratios are within the Homekey+ maximums for every population served: 8 to 1 for chronically homeless tenants against a maximum of 20 to 1, 18 to 1 for homeless tenants against a maximum of 25 to 1, and 16 to 1 for tenants at risk of homelessness against a maximum of 40 to 1. The ratio across all thirty units is 15 to 1.

The Development Agreement also requires a 24-hour combined on-site coverage model. Supportive services staff provide on-site coverage for twelve daytime hours, and on-site security provides coverage for the remaining twelve evening and overnight hours. Security staff may not be tenants and must be trained and equipped to respond to emergencies. This coverage model is the basis on which HCD waived the requirement for an on-site manager unit.

Property Management and Coordination

CAPK has established a Property Manager position that will oversee property management for the agency, including this project. The position is responsible for day-to-day management of the property, including leasing, rent collection, unit turnover, maintenance coordination, vendor oversight, inspections, and compliance with the approved Property Management Plan. Retaining this function within CAPK keeps management accountability, tenant selection, and supportive services under single organizational direction, and supports the close coordination the Homekey+ model requires.

Under the Development Agreement, CAPK is solely responsible for property management of the project. Property management and supportive services staff coordinate closely while protecting tenant confidentiality. The approved Property Management Plan and tenant selection policies address eligibility and screening, confidentiality, substance use policy, eviction prevention, reasonable accommodation, appeal and grievance procedures, payment of rent during hospitalization, and voluntary Moving On strategies.

Safety and Security

Site security includes perimeter fencing, controlled gate-card entry, security cameras, lighting at common areas and unit entries, deadbolt locks, controlled visitor access, and placement of the community room, offices, and manager’s unit near the entry. CAPK maintains an Emergency Plan addressing fire, earthquake, utility outage, public health emergency, and natural disaster, and conducts regular unit and site checks of smoke and carbon monoxide detectors, lighting, fire extinguishers, emergency postings, and accessible exits. Staff receive safety, de-escalation, and emergency response training.

Tenant Engagement

CAPK completes a needs assessment with each tenant to identify tenant-defined goals and barriers to housing stability. Monthly resident forums provide a place to raise concerns and service gaps, and tenants are invited to participate in discussions on operational matters including site security and community activities. An anonymous suggestion box, satisfaction surveys, and the CAPK Housing Engagement Survey are used to evaluate resident experience. CAPK maintains an internal grievance procedure through which tenants may formally dispute program decisions.

Outcomes, Monitoring, and Reporting

CAPK tracks four outcome categories: residential stability, increased skills and income, greater self-determination, and health outcomes. Health outcomes are measured by emergency room use, inpatient hospital stays, connection to a primary care provider, and engagement with behavioral health services, to the extent data are available and may lawfully be collected. Evaluation draws on case management

records, the Homeless Management Information System, tenant surveys, benefit information, and housing records.

After operations begin, CAPK provides the City with quarterly information on occupancy, supportive services, staffing, compliance status, operating expenditures, and significant operating or service issues. CAPK also provides the information the City requires for its annual Homekey+ status, compliance, and fiscal expenditure reporting to HCD.

CAPK Obligations

The Development Agreement assigns CAPK sole responsibility for the following.

- Planning, design, procurement, construction, and completion of the project, including all permits.
- Ownership, operation, maintenance, and property management following transfer.
- Delivery of supportive services, and coordination with Kern Behavioral Health and Recovery Services.
- Maintaining 24-hour coverage through supportive services staff and onsite security, which is the basis on which HCD waived the requirement for an onsite manager unit.
- Free high-speed internet of at least 25 Mbps average in every unit for 15 years.
- Reserve accounts, annual operating budgets, and asset management.
- Regulatory compliance, reporting, audit, and record retention for the full compliance period.

A 55-year Affordability Covenant must be recorded against the property. The covenant extends beyond rent and income limits; HCD defines it as imposing “use, operation, occupancy, and affordability restrictions” and incorporating the Homekey+ Program Requirements by reference. Because the restricted use is permanent supportive housing, and HCD defines permanent supportive housing to include services that help residents remain housed; the supportive services obligation is part of the 55-year covenant.

Term, Affordability, and Key Deadlines

Affordability covenant	55 years, recorded against the property, naming HCD as third-party beneficiary
Rehabilitation complete	October 11, 2027
Full occupancy	December 13, 2027
Capital award expenditure deadline	December 13, 2027
Operating award expenditure deadline	December 14, 2037

Financial Considerations

Committed Homekey+ operating funding runs for fifteen years. The Homekey+ Operating Award covers the operating deficit through year ten, HHAP-5 covers years ten through fifteen, and CSBG covers year fifteen. The affordability covenant runs fifty-five years, and CAPK will pursue continued operating sources over that period as it does across its program portfolio, including behavioral health funding, managed care plan housing supports, rental assistance, and successor State and federal housing programs.

Within the committed period, the approved operating budget is balanced. Operating expenses and reserves total $14,547,161 over fifteen years, funded by $11,523,161 in rents and partner commitments together with the $3,024,000 Homekey+ Capitalized Operating Subsidy Reserve, which covers the operating deficit through year ten. Projected cash flow after application of these sources is zero in each of the first fifteen years. The operating sources reflected in the HCD-approved budget are as follows.

Operating source	Basis	15-year total
Kern Behavioral Health and Recovery Services — behavioral health services	Operating subsidy	$4,387,410
Restricted unit rents	30 units at 30% AMI	$2,054,999
City of Bakersfield — HHAP-5	Years 10–15	$2,342,589
Housing Authority of the County of Kern — HUD-VASH vouchers	15 veteran households	$1,609,200
Behavioral Health Services Act rental subsidy	10 households	$1,014,300
CAPK — CSBG	Year 15	$348,588
Homekey+ Operating Award (Capitalized Operating Subsidy Reserve)	Years 1–10	$3,024,000

Operating sources are gross of a 5 percent vacancy assumption applied to rents and tenant assistance payments.

During construction, CAPK is responsible for funding project cost overruns and funding shortfalls unless the City approves otherwise in writing.

Remaining Conditions

One item remains outstanding and is addressed in the recommendation below.

- The Homekey+ Standard Agreement has been executed by CAPK and the City and is pending official City Council appropriation of the funding. Staff completed its review of the agreement issued by HCD on September 25, 2026. The Development Agreement measures several CAPK obligations against that document, and award of the construction contract is conditioned upon completion of this process.

Procurement Status for Construction Contract

The construction procurement has proceeded in parallel under RFP OPS 2026-006. Proposals were received on October 7, 2026, and are under evaluation. Proposals are held valid through December 6, 2026. Staff anticipates returning to the Board on or around the first week of November with a construction award recommendation. Award and issuance of the Notice to Proceed are conditioned upon execution of the Development Agreement and final execution of the Homekey+ Standard Agreement.

Schedule and Next Steps

Date	Action
November 4, 2026	City Council to appropriate Homekey+ funds; City Council consideration of the Development Agreement
First week of November	Present recommendation of contract award to Board of Directors
Following HCD execution of Standard Agreement	Escrow opened, Affordability Covenant recorded, Milestone 1 disbursement released
Following execution of All Agreements	Notice to proceed with construction

Strategic Plan Alignment

The project advances CAPK's strategic priority to expand housing and supportive services for individuals and families experiencing homelessness and is consistent with the CAPK Strategic Housing Development Framework.

Recommendation

Staff recommends that the Board of Directors approve the Development Agreement between the City of Bakersfield and Community Action Partnership of Kern for the Homekey+ Ramkabir Permanent Supportive Housing Project and authorize the Chief Executive Officer to execute the agreement and all related documents and amendments.

Attachment:
Homekey+ Ramkabir Permanent Supportive Housing Project Agreement between the City of Bakersfield and Community Action Partnership of Kern.

AGREEMENT NO. _____

HOMEKEY+ RAMKABIR
PERMANENT SUPPORTIVE HOUSING
PROJECT AGREEMENT (HHAP-5)

This **AGREEMENT** ("Agreement") is made and entered into on _____, by and between the **CITY OF BAKERSFIELD**, a charter city and municipal corporation (herein "CITY" or "Grantee") and **COMMUNITY ACTION PARTNERSHIP OF KERN**, a California nonprofit public benefit corporation (herein "DEVELOPER"). CITY and DEVELOPER may be referred to individually as a "Party" and collectively as the "Parties."

R E C I T A L S

WHEREAS, CITY owns certain real property with a 37-room motel complex consisting of 3 buildings located at 901 Union Avenue, Bakersfield, CA 93307 (herein "Property") more specifically described in the legal description, attached hereto as **Exhibit "A"** and incorporated by reference herein; and

WHEREAS, the California Department of Housing and Community Development (herein "HCD") administers the Homekey+ Program (herein "Program") to provide funding for Permanent Supportive Housing (herein "PSH") developments serving persons experiencing or at risk of homelessness; and

WHEREAS, CITY publicly announced and conducted a community meeting to discuss its intent to pursue Program funding for the development of PSH on the Property and invited interested organizations to apply as co-applicant with CITY; and

WHEREAS, after the meeting DEVELOPER expressed interest and it was determined DEVELOPER met the qualifications necessary to be CITY's co-applicant to develop, own, operate, maintain, and provide supportive services for a PSH development on the Property; and

WHEREAS, it is anticipated that Program grant funds and other matching funding sources will finance the rehabilitation and conversion of the existing Property into thirty (30) PSH units with supportive services offices, community facilities, parking, landscaping, utilities, accessibility improvements, furnishings, equipment, and all other improvements (herein "Project"); and

WHEREAS, CITY and DEVELOPER applied as co-applicants to HCD for Program funding for Project, with CITY serving as the grantee and DEVELOPER serving as the Project Developer and future operator; and

DRAFT

WHEREAS, as part of the Program application and required Project match, CITY awarded DEVELOPER Homeless Housing, Assistance and Prevention Round 4 ("HHAP-4") funds pursuant to Agreement No. 2025-048, and Agreement No. 2026-157; and

WHEREAS, CITY is also committing Two Million Three Hundred Forty-Two Thousand Five Hundred Eighty-Nine Dollars ($2,342,589) in Homeless Housing, Assistance and Prevention Round 5 ("HHAP-5") funds to support eligible PSH Operating Subsidy costs for the Project; and

WHEREAS, HCD issued a Notice of Conditional Award to CITY and DEVELOPER approving Fourteen Million Seventy-Four Thousand Dollars ($14,074,000) in Program funding for the Project, consisting of capital and operating funding as further described in this Agreement and its exhibits; and

WHEREAS, the HHAP-5 funds administered through this Agreement are subject to applicable HHAP-5 requirements, including the HHAP-5 Standard Agreement incorporated herein as **Exhibit "B"**; and

WHEREAS, CITY desires to assign to DEVELOPER those responsibilities in the Homekey+ Standard Agreement that may lawfully be delegated under applicable law and the Program; and

WHEREAS, this Agreement establishes the terms under which CITY will provide and administer Program funding and HHAP-5 funds identified herein for the Project; and

WHEREAS, the Parties acknowledge that CITY will retain ownership of the Property during construction for the purpose of satisfying the Program requirements, and DEVELOPER will accept responsibility for the planning, design, procurement, construction, completion, ownership, operation, maintenance, supportive services, and regulatory compliance associated with the Project, subject to the terms of this Agreement; and

WHEREAS, upon satisfaction of the conditions set forth herein, CITY intends to convey the Property to DEVELOPER following completion of construction and satisfaction of applicable Program requirements; and

WHEREAS, the Parties desire to establish their respective rights and obligations regarding development of the Project, administration of Program funding, construction, reporting, regulatory compliance, operation of the Project, and the future transfer of the Property.

NOW, THEREFORE, incorporating the foregoing recitals herein, CITY and DEVELOPER mutually agree as follows:

DRAFT

1. DEFINITIONS.

1.1. "Affordability Covenant" means the legally binding 55-year instrument which (a) is recorded in first position against Project real property for the benefit of the state, regional, local, or Tribal Grantee; (b) imposes use, operation, occupancy, and affordability restrictions on the real property and improvements; (c) duly names HCD as a third-party beneficiary with the right and privilege, but not the obligation, of enforcement thereof; (d) incorporates the Program Requirements by reference; and (e) is otherwise in form and substance acceptable to HCD. Upon its execution, the Affordability Covenant shall be binding, effective, and enforceable against all successors, transferees, and assignees, in accordance with the HCD's NOFA, after a certificate of occupancy or its equivalent has been issued for the Project, or if no such certificate is issued, from the date of initial occupancy of the Project.

1.2. "Applicable Laws" means all applicable federal, state, and local statutes, regulations, ordinances, codes, permits, and legally binding governmental requirements applicable to the Project.

1.3. "Capital Award" means the portion of the Award available for a Grantee to expend toward Project acquisition, any needed rehabilitation, new construction, master leasing, and affordability covenant costs.

1.4. "Certificate of Occupancy" means the certificate or certificates issued by CITY authorizing lawful occupancy of the completed Project, including temporary certificates of occupancy when accepted by HCD and CITY for purposes of Project completion.

1.5. "Construction Contract" means the agreement between DEVELOPER and the general contractor governing construction of the Project, together with all amendments, approved change orders, schedules, specifications, drawings, and incorporated documents.

1.6. "Contractor" or "General Contractor" means the licensed contractor retained by DEVELOPER to construct the Project, including its subcontractors, suppliers, successors, and permitted assigns.

1.7. "HCD" means the California Department of Housing and Community Development, together with its officers, employees, successors, and authorized representatives.

1.8. "HHAP" means the Homeless Housing, Assistance and Prevention Program established by the State of California, including any successor program or funding source administered by the State that contributes funding to the Project.

1.9. "Homekey+" means the HCD Homekey+ Program, including the applicable HCD NOFA, Standard Agreement, statutes, regulations, guidelines, and written directives applicable to the Project.

1.10. "Homekey+ Program Requirements or Program Requirements" means the following, all as amended and in effect from time to time: the Program Notice of Funding Availability. Chapter 6.7 (commencing with Section 50675) of Part 2 of Division 31 of the Health and Safety Code; the Grantee's application for Homekey+ funding; the Project report prepared by HCD in reliance on the representations and descriptions included in the Grantee's application for Homekey+ funding. The Conditional Award letter issued by HCD to the Grantee. The "Homekey+ Standard Agreement" (defined herein) ; and all other applicable law.

1.11. "Homekey+ Standard Agreement" means the Standard Agreement attached hereto as **Exhibit "B"** and incorporated by reference herein, including but not limited to the STD 213, STD 215, all exhibits attached and any and all amendments thereto.

1.12. "Material Adverse Event" means any event, condition, circumstance, or occurrence that materially delays, impairs, or threatens completion, funding, operation, or regulatory compliance of the Project.

1.13. "Material Default" means a failure by DEVELOPER to perform an obligation under this Agreement that materially impairs Project completion, funding, compliance, operation, affordability, public health or safety, or CITY's obligations under the Homekey+ Standard Agreement, and that remains uncured following any applicable notice and cure period.

1.14. "Operating Expenses" means the amount approved by HCD that is necessary to pay for the recurring expenses of the Project, such as utilities; maintenance; management fees; taxes; licenses; and Supportive Services costs, which may include staffing and service coordination. Operating Expenses do not include debt service or required reserve account deposits.

1.15. "Project" means the Scope of Work attached hereto as **Exhibit "C"** and incorporated by reference herein, for the development of the Ramkabir into PSH together with all improvements constructed or rehabilitated as part thereof.

1.16. "Property" means that certain real property located at 901 Union Avenue, Bakersfield, California, 93307, more specifically described in

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the Legal Description (**Exhibit "A"**) together with all existing and future improvements thereon.

1.17. "Property Transfer Date" means the date legal title to the Property is conveyed from CITY to DEVELOPER following satisfaction of all transfer conditions established by this Agreement.

1.18. "Supportive Services" means social, health, educational, income support, employment, and housing stability services and benefits; coordination of community building and educational activities; individualized needs assessment and case management; and individualized assistance with obtaining services and benefits more specifically described in Supportive Services plan attached hereto as **Exhibit "D"** and incorporated by reference herein.

2. **SCOPE OF WORK.** DEVELOPER shall perform all work necessary associated with the rehabilitation and operation of approximately thirty (30) PSH units, together with supportive services space, community facilities, parking, site improvements, furnishings, equipment, utilities, accessibility improvements, landscaping, and all other work reasonably necessary to the Project in accordance with this Agreement, the Homekey+ Standard Agreement, Applicable Laws, and the Scope of Work.

3. **FUNDING.** CITY shall grant DEVELOPER no more than **SIXTEEN MILLION FOUR HUNDRED SIXTEEN THOUSAND FIVE HUNDRED EIGHTY-NINE DOLLARS ($16,416,589)** to be enumerated as follows:

- Homekey+ Program Grant totaling Fourteen Million Seventy-Four Thousand Dollars ($14,074,000), for:
    - Ten Million Six Hundred Thousand Dollars ($10,600,000) which funds have been earmarked and obligated for Capital Expenses;
    - Three Million Twenty-Four Thousand Dollars ($3,024,000) which funds have been earmarked and obligated for towards Operating Expenses; and
    - Four Hundred Fifty Thousand Dollars ($450,000) which funds have been earmarked and obligated for towards Veteran Operating Expenses Funds.
- HHAP-5 Program funding totaling Two Million Three Hundred Forty-Two Thousand Five Hundred Eighty-Nine Dollars ($2,342,589) which funds have been earmarked and obligated for Operating Expenses.

Nothing in this Agreement shall preclude DEVELOPER from soliciting, obtaining, committing, or using funding from public or private funding sources for the Project. Notwithstanding the foregoing, DEVELOPER shall not solicit, obtain, commit, or use funding from any source which requires the granting of a security interest in the Property without the CITY's approval and consent.

The Parties acknowledge that the funding sources and amounts reflected in **Exhibit "C"** may be increased from time to time as additional funding is secured or as approved by HCD and CITY. Nothing in this Agreement obligates CITY to provide funding beyond that expressly identified in this Agreement or approved by the City Council.

3.1. **Disbursement of Funds.** CITY shall not be obligated to disburse any funds pursuant to this Agreement that is not adequately documented or determined to be eligible under this Agreement or Program Requirements.

DEVELOPER shall prepare and submit payment requests in accordance with the Payment and Reimbursement Procedures outlined in **Exhibit "E"** attached hereto and incorporated by reference herein, including any documentation necessary to demonstrate eligibility, progress or compliance with this Agreement and the Program Requirements.

CITY shall review each payment request for completeness and compliance before approving reimbursement or submitting a reimbursement request to HCD, as applicable.

3.2. **Eligible Costs.** Only costs eligible under this Agreement and the Program Requirements shall be eligible for reimbursement.

3.3. **Ineligible Costs.** If HCD determines that any Project cost is ineligible for reimbursement due to an act or omission of DEVELOPER, DEVELOPER shall reimburse CITY for the Disallowed Payment together with any interest, penalties, or costs assessed against CITY by HCD. If CITY is required to reimburse HCD for any ineligible costs resulting from DEVELOPER's actions or failure to comply with this Agreement, DEVELOPER shall reimburse CITY within thirty (30) days after written demand.

3.4. **Right of Offset.** If DEVELOPER owes any amount to CITY under this Agreement, CITY may offset such amount against any reimbursement or payment otherwise due to DEVELOPER, provided such offset is consistent with the Program Requirements and applicable law.

3.5. **Budget Amendments and Funding Shortfalls.** DEVELOPER shall be solely responsible for funding any Project cost overruns or funding

shortfalls unless otherwise approved by CITY in writing. Any material revision to the Project budget shall be made in accordance with this Agreement, **Exhibit "C"**, and applicable funding requirements. No budget amendment shall materially modify the Scope of Work without CITY's prior written approval and any approval required by HCD. CITY shall have no obligation to provide additional funding beyond the amounts available under the funding sources identified in this Agreement or subsequently approved by the City Council.

3.6. **No Waiver by Payment or Reimbursement**. CITY's review, approval, processing, or reimbursement of any payment request, invoice, financial report, certification, or other Project documentation shall not constitute acceptance of the work, approval of any Project cost, a determination that any expenditure is eligible for reimbursement, or a waiver of any right or remedy available to CITY under this Agreement or applicable law. If any payment is subsequently determined to include ineligible costs, unsupported expenditures, duplicate payments, overpayments, audit disallowances, or other amounts not properly payable under this Agreement, the Homekey+ Standard Agreement, or other applicable funding requirements, DEVELOPER shall promptly reimburse CITY upon written demand. If CITY is required to repay HCD or any other funding source as a result of DEVELOPER's acts or omissions, breach of this Agreement, or failure to comply with applicable funding requirements, DEVELOPER shall reimburse CITY for all such amounts, including any applicable interest, penalties, or administrative costs, to the extent permitted by law. CITY's review, approval, inspection, monitoring, reimbursement, or failure to exercise any right under this Agreement shall not relieve DEVELOPER of any obligation or liability under this Agreement or applicable law.

4. **TERM.** This Agreement shall commence on the effective date and shall remain in effect until all obligations of the Parties have been fully performed or the Agreement is terminated in accordance with its terms. Any provision that by its nature or by its express terms is intended to survive expiration or termination of this Agreement, including, without limitation to, indemnification, reporting, audit, record retention, repayment obligations, warranties, regulatory compliance, and obligations surviving Property Transfer Date, shall remain in full force and effect. The transfer of the Property to DEVELOPER pursuant to Article 8 shall not terminate this Agreement or relieve either Party of any continuing obligations that survive such transfer. For avoidance of doubt, from and after the Property Transfer Date, in the event of a conflict between the Affordability Covenant and this Agreement, the Affordability Covenant shall control.

5. **CITY OBLIGATIONS.**

5.1. **City's Role**. CITY shall serve as the owner of the Property until the Property Transfer Date, the Homekey+ co-applicant and Grantee, the administrator of the Homekey+ and HHAP funding in accordance with applicable funding requirements and the contracting agency with HCD. CITY shall act solely in its governmental and contractual capacities and shall not assume any obligation or responsibility expressly assigned to DEVELOPER under this Agreement. CITY's review or approval of plans, specifications, payment requests, schedules, reports, inspections, certifications, or other Project documents shall be solely for the purposes of performing its governmental role in connection with any building or other permits issues by CITY and administering this Agreement and applicable funding requirements and shall not be construed as supervision, direction, or control of the Project or DEVELOPER's performance.

5.2. **Submission to HCD**. Unless otherwise required by HCD or expressly authorized in writing by CITY, CITY shall be responsible for submitting reports, reimbursement requests, certifications, and other required documentation directly to HCD. DEVELOPER shall timely provide CITY with all information and documentation reasonably necessary to enable CITY to satisfy its reporting obligations and shall not submit documentation to HCD on behalf of CITY without CITY's prior written authorization.

6. DEVELOPER OBLIGATIONS.

6.1. **Developer's Role.** DEVELOPER shall serve as the Homekey+ co-applicant, Project developer and operator coordinating the activities of all contractors, consultants, service providers, and other Project participants and for ensuring timely completion of the Project. DEVELOPER shall be solely responsible for the planning, design, procurement, financing (except for funding expressly administered by CITY), construction, completion, ownership, operation, maintenance, property management, supportive services, and regulatory compliance of the Project, as more particularly described in this Agreement and **Exhibit "B"**.

6.2. **Delegation.** DEVELOPER may retain qualified consultants, contractors, subcontractors, property managers, supportive service providers, and other professionals to perform portions of the work. No delegation shall relieve DEVELOPER of its obligations under this Agreement.

6.3. **Security for Performance Hereunder.** DEVELOPER and/or general contractor shall cause subcontractors to provide a performance (completion) bond and a payment bond (labor and materials bond), each in the amount of one hundred percent (100%) of the

estimated cost of the work that is the subject of the subcontract ten (10) days prior to commencement of the work under such subcontract. Such payment and performance bonds shall be issued by a surety company admitted and licensed in California with an AM Best rating of "A" or better and approved by CITY and naming CITY as beneficiary. These bonds must be in a form approved by CITY's legal counsel. Notwithstanding the foregoing, in the event that DEVELOPER's lender waives the requirement for payment and performance bonds, CITY may also waive any such requirement.

6.4. **Mechanic's Liens.** DEVELOPER shall ensure that no mechanic's lien, stop payment notice, or similar claim arising from the Project is recorded against the Property. If such a claim is recorded, DEVELOPER shall promptly take all actions necessary to remove, bond around, or otherwise discharge the claim in accordance with applicable law. CITY may withhold reimbursement or delay any advance or milestone payment until satisfactory evidence has been provided that the claim has been released, bonded around, or otherwise resolved. If CITY incurs costs to protect the Property or remove a lien, DEVELOPER shall reimburse CITY upon demand.

7. PROJECT DEVELOPMENT AND CONSTRUCTION.

7.1. **Permits.** DEVELOPER shall, at its own expense, secure, or cause to be secured, any and all permits which may be required by CITY or any other governmental or private agency affected by or having jurisdiction over the Project or services. This includes but is not limited to DEVELOPER securing all zoning, building, and local land use approvals.

7.2. **Procurement.** DEVELOPER shall procure contractors, consultants, suppliers, and service providers in accordance with Applicable Laws, Program Requirements, and the procurement procedures identified in **Exhibit "B"**. DEVELOPER shall remain solely responsible for all procurement activities and the performance of its contractors and consultants. CITY shall have no responsibility for DEVELOPER's procurement process or the performance of any contractor, consultant, supplier, or subcontractor retained by DEVELOPER.

7.3. **Project Schedule.** DEVELOPER shall complete the Project in accordance with the Project Schedule included in **Exhibit "C"**. DEVELOPER shall promptly notify CITY of any actual or anticipated delay that may affect completion of the Project or compliance with the Homekey+ Standard Agreement. The notice shall identify the cause of the delay, its anticipated impact on Project completion,

and DEVELOPER's proposed corrective actions.

7.4. **Change Orders.** DEVELOPER shall obtain all approvals required by this Agreement before implementing any material change order or modification to the Project. A material change order includes any modification that materially affects the Scope of Work, Project budget, Project schedule, Project design or improvements, the number or configuration of units, Project functionality, compliance with applicable funding requirements, or any matter requiring approval by CITY, HCD, or another governmental agency having jurisdiction. All change orders shall be administered in accordance with **Exhibit "C"** and applicable Program requirements.

7.5. **Construction Safety.** DEVELOPER shall have sole responsibility for construction site safety, security, means, methods, sequencing, temporary protections, OSHA compliance, and the safety of all workers and third parties during construction. Nothing in this Agreement shall be construed as transferring any such responsibility to CITY.

7.6. **Notice of Material Events.** DEVELOPER shall notify CITY within five (5) business days, or sooner if required by the Homekey+ Standard Agreement, after becoming aware of any Material Adverse Event affecting the Project.

7.7. **No Assumption of Construction Responsibility.** Neither CITY's review of plans, inspections, approval of reimbursement requests, attendance at meetings, monitoring activities, nor exercise of any rights under this Agreement shall be construed as supervision or control of construction means, methods, techniques, sequences, or procedures, all of which shall remain the sole responsibility of DEVELOPER and its contractors. Except as required in connection with a building or other permit issued by CITY in connection with the Project, nothing in this Agreement shall be construed to create a duty on the part of CITY to inspect the Project for the benefit of DEVELOPER, its contractors, subcontractors, suppliers, employees, or any third party.

7.8. **Project Closeout.** DEVELOPER shall complete all Project closeout activities identified in **Exhibit "C"** before requesting Property transfer or final reimbursement. Final reimbursement and Property transfer shall be subject to successful completion of Project closeout.

7.9. **Rights of Access.** For the purpose of assuring compliance with this Agreement, representatives of CITY and HCD staff shall have

reasonable right of access to the Project Property without charges or fees and at normal construction hours during the period of construction and throughout the affordability period for the purposes of this Agreement, including, but not limited to, the inspection of the work being performed in constructing the improvements provided, however, such inspections shall not unreasonably interfere with the construction work in progress. This provision shall not be construed to replace or modify inspection requirements arising out of the issuance of building permits or land use entitlements. HCD reserves the right to inspect any site upon which the work is being performed; and DEVELOPER shall cause to be inserted in any subcontract for performance of the work a provision permitting HCD or its agents the right to inspect the work-site at any reasonable time.

8. PROPERTY TRANSFER.

8.1. Agreement to Transfer. CITY agrees to transfer, and DEVELOPER agrees to accept the Property in accordance with all the covenants and conditions set forth in this Agreement.

8.2. Title VI Mandate. Parties to this contract shall, pursuant to Section 21.7(a) of Title 49, Code of Federal Regulations, comply with all elements of Title VI of the Civil Rights Act of 1964. This requirement under Title VI and the Code of Federal Regulations is to complete the USDOT-Non-Discrimination Assurance requiring compliance with Title VI of the Civil Rights Act of 164, 49 C.F.R Section 50.3.

8.2.1. No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity that is the subject of this contract.

8.3. As Is. Parties hereto acknowledge that they have not relied upon any representation of CITY relative to the condition of the Property. DEVELOPER accepts that CITY has offered the Property without representation, warranty, or covenant of any kind, express or implied, as to the state or condition of the Property. It being the intent of the Parties to transfer/sell in its present ("AS IS") state of condition.

8.4. There are no real estate agents nor outside escrow holders involved in this transaction; therefore, this Agreement is the only agreement between DEVELOPER and CITY either written or oral, with regard to this transaction.

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8.5. **Possessory Rights.** CITY has no knowledge that anyone or any entity will, at the time of the recording, have any right to possession of the Property, except as disclosed by CITY in writing to DEVELOPER.

8.6. **Conveyance of Title.** CITY agrees to convey to DEVELOPER marketable fee simple title to the Property free and clear of all recorded and unrecorded liens, encumbrances, assessments, easements, licenses, leases, and taxes, excepting those agreed to in writing by DEVELOPER. The amount of any bond or assessment which is a lien shall be paid by CITY, subject to approval of title report. CITY shall execute a Grant Deed which conveys clear title to the Property to DEVELOPER and deliver same to escrow holder within fifteen (15) days of the opening of escrow. Any and all water and mineral rights accruing to the Property shall also be transferred to DEVELOPER without reservation. Further, CITY acknowledges that the conveyance of the Property includes all abutters' rights of CITY's remaining property adjacent to the Property.

8.6.1. DEVELOPER at DEVELOPERS' sole expense may open a title only order, obtain Preliminary Title Reports and Title Insurance on the Property with a Title Company of their choice.

8.7. **Closing Costs.** DEVELOPER herein agrees to pay all costs and charges in this transaction which may include, but are not limited to recording fees and transfer tax.

8.8. **Closing Date.** Close of escrow holder shall be fifteen (15) days after the satisfaction of all contingencies set forth herein, unless extended by mutual written agreement of both parties, final inspections, City approval, all lien releases and issuance of Certificate of Occupancy for the property.

8.9. **Tax Exempt Agency.** All Parties hereto acknowledge that CITY is a public entity and exempt from payment of any real property taxes. Therefore, DEVELOPER acknowledges that they are solely responsible for payment of any/all real property taxes calculated by the Kern County Treasurer Tax Collector.

8.10. **Possession of CITY'S Parcel.** CITY agrees to give possession of the Property to DEVELOPER upon recording of the Grant Deed transferring title to DEVELOPER.

8.11. **TIME.** Time is of the essence in this Agreement.

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8.12. **Title Insurance.** At close of escrow, CITY shall not, as part of this transaction, furnish DEVELOPER with any title insurance policy. DEVELOPER may, at DEVELOPER's sole election and expense, obtain an owner's title insurance policy in the form and coverage agreed upon by DEVELOPER and the Title Company.

8.13. **Brokers and Finders.** The Parties acknowledge and represent that DEVELOPER shall pay no commission to any broker or finder in connection with the purchase and sale of the Property.

9. OPERATIONS, PROPERTY MANAGEMENT, AND SUPPORTIVE SERVICES.

9.1. **Operational Readiness and Project Operations.** DEVELOPER shall be solely responsible for planning, organizing, staffing, procuring, and implementing all activities necessary to establish and commence operation of the Project, including the selection and oversight of property management personnel, procurement of supportive service providers, development of operating policies and procedures, hiring and training of personnel, procurement and installation of furnishings, fixtures, equipment, and technology, coordination of resident intake and occupancy, and completion of all other activities necessary to ensure the Project is fully operational upon completion of construction and the Property transfer date. Following the Property transfer date, DEVELOPER shall own, operate, maintain, manage, and administer the Project in accordance with this Agreement, the Program requirements and any additional funding requirements.

9.2. **Occupancy.** DEVELOPER shall undertake all actions necessary to achieve occupancy of the Project within the time required by the Program requirements, applicable funding requirements, and **Exhibit "C".**

9.3. **Property Management.** DEVELOPER shall provide or cause to be provided professional property management services sufficient to operate, lease, maintain, and administer the Project in compliance with this Agreement and Program requirements, and applicable funding requirements. DEVELOPER shall remain solely responsible for the selection, supervision, performance, and replacement of any property management company retained for the Project.

9.4. **Supportive Services.** DEVELOPER shall provide, or cause to provided, all supportive services required by the Program requirements and other applicable funding requirements in accordance with **Exhibit "D"**. DEVELOPER shall remain solely responsible for ensuring that all

required supportive services are continuously available throughout the applicable affordability period and that all supportive service providers comply with applicable funding requirements.

9.5. **Maintenance and Landscaping.** DEVELOPER shall operate and maintain the Project, including all buildings, site improvements, parking facilities, landscaping, common areas, equipment, furnishings, and utilities, in a safe, sanitary, functional, attractive, and well-maintained condition throughout the affordability period in accordance with this Agreement, and Program requirements. If, at any time, DEVELOPER fails to maintain the maintenance and landscaping as required by this Agreement or CITY standards, and the condition is not corrected within a reasonable time from the date of written notice to correct from CITY, CITY may perform the necessary maintenance and landscaping, and DEVELOPER shall pay all such costs as are reasonably incurred for such.

9.6. **Community Center.** DEVELOPER shall operate, maintain, and make available the community center for the purposes approved under the Program requirements and in accordance with applicable funding requirements.

9.7. **Supportive Services Offices.** DEVELOPER shall maintain office space, furnishings, equipment, and related facilities sufficient to provide supportive services required under this Agreement and applicable funding requirements throughout the applicable affordability period.

9.8. **Accessibility and Internet Commitments.** DEVELOPER shall maintain the Project-specific accessibility commitments required by the Homekey+ Standard Agreement, including the required percentage of Assisted Units with mobility and hearing/visual accessibility features. DEVELOPER shall also provide high-speed internet service with a minimum average speed of twenty-five (25) megabits per second to each Unit, free of charge to tenants, for a minimum of fifteen (15) years and within the time frame required by the Homekey+ Standard Agreement.

9.9. **Security and Emergency Preparedness.** DEVELOPER shall maintain security measures reasonably necessary to protect residents, staff, visitors, and the Property, including policies and procedures addressing site security, emergency communications, and resident safety. DEVELOPER shall also maintain emergency preparedness and response procedures addressing fire, earthquakes, utility outages, public health emergencies, natural disasters, and other events that could reasonably affect residents, staff, or Project operations.

Consistent with the Homekey+ Standard Agreement, DEVELOPER shall maintain a twenty-four (24) hour combined on-site coverage model. Supportive Services provider staff shall provide onsite coverage for twelve (12) daytime hours, and onsite security shall provide coverage for the remaining twelve (12) evening and overnight hours when supportive services staff are not present. Security staff shall not be tenants and shall be trained and equipped to respond to emergencies during their coverage hours.

9.10. Reserve Accounts and Asset Management. DEVELOPER shall establish, fund, and maintain all operating, replacement, capital, and reserve accounts required by applicable funding requirements and shall maintain an asset management plan sufficient to preserve the long-term physical and financial viability of the Project throughout the affordably period. DEVELOPER shall periodically evaluate the condition of the Project and identify anticipated capital repairs, replacements, and major maintenance needs.

9.11. Operating Budget. DEVELOPER shall prepare and maintain annual operating budgets for the Project demonstrating sufficient revenues and financial resources to operate, maintain, repair, manage, and provide supportive services for the Project in compliance with this Agreement and applicable funding requirements as outlined in the Scope of Work and Program Requirements.

9.12. Damage or Casualty. Following any casualty or other event causing material damage to the Project, DEVELOPER shall promptly notify CITY and HCD, secure the Property, cooperate with insurers, implement appropriate emergency measures, and repair or restore the Project in accordance with applicable funding requirements, unless otherwise approved in writing by CITY and HCD.

9.13. Successor Operator. DEVELOPER shall not assign responsibility for ownership, property management, supportive services, or operation of the Project without CITY's prior written approval whenever such approval is required by the Program requirements, recorded affordability covenant, or this Agreement. Any approved successor shall execute a written assumption agreement accepting all applicable obligations of DEVELOPER under this Agreement and the applicable funding requirements. No assignment or delegation shall relieve DEVELOPER of any obligation under this Agreement unless expressly approved in writing by CITY.

9.14. No City Operational Responsibility. CITY shall have no responsibility

for the ownership, operation, maintenance, management, leasing, staffing, supportive services, security, regulatory compliance, financial performance, or any other operational aspect of the Project. CITY's monitoring, review, inspection, approval, or enforcement activities under this Agreement are undertaken solely for purposes of administering the Agreement and applicable funding requirements and shall not be construed as assuming responsibility for Project operations or relieving DEVELOPER of any obligation under this Agreement.

10. **ASSIGNMENT.** Neither this Agreement nor any rights, interests, duties, liabilities, obligations or responsibilities arising out of, concerning or related in any way to this Agreement (including, but not limited to, accounts, actions, causes of action, claims, damages, demands, liabilities, losses, obligations, or reckonings of any kind or nature whatsoever, for compensatory or exemplary and punitive damages, or declaratory, equitable or injunctive relief, whether based on contract, equity, tort or other theories of recovery provided for by the common or statutory law) may be assigned or transferred by any party without the prior written consent of all parties. Any permitted assignment will be subject to such terms and conditions as the non-assigning party and HCD may choose to impose. Any assignment without the prior written consent of all parties is prohibited, and shall be unenforceable and otherwise null and void without the need for further action by the non-assigning party or parties. Notwithstanding the foregoing, nothing in this Agreement shall be construed to impede or prohibit DEVELOPER from subcontracting for the materials and services required to fulfill its obligations under this Agreement or the Homekey+ Program Requirements. Nor shall anything in this Agreement be construed to impede or prohibit DEVELOPER from soliciting, obtaining, committing, or using funding from public or private funding sources for the Project as permitted under this Agreement.

10.1. **Prohibition.** Except as provided herein, neither this Agreement, nor any interest in it, may be assigned or transferred by any party without the prior written consent of all parties. Any such assignment will be subject to such terms and conditions as CITY and HCD may choose to impose.

11. **BINDING EFFECT.** The rights and obligations of this Agreement shall inure to the benefit of, and be binding upon, the parties to the Agreement and their heirs, administrators, executors, personal representatives, successors and assigns.

12. **COMPLIANCE WITH ALL LAWS.** DEVELOPER shall, at DEVELOPER's sole cost, comply with all of the requirements of municipal, state and federal authorities now in force, or which may hereafter be in force, pertaining to this Agreement, and shall faithfully observe in all activities relating to or

growing out of this Agreement all municipal ordinances and state and federal statutes, rules or regulations, and permitting requirements now in force or which may hereafter be in force including, without limitation:

12.1. **Local and Federal Laws.** DEVELOPER shall obey all CITY regulations now or hereafter enacted to facilitate administration applicable to the Project. DEVELOPER shall become familiar with the appropriate statutes, regulations, and guidelines governing the Project. DEVELOPER shall obey all Federal regulations and guidelines now or hereafter enacted pursuant now or hereafter in effect.

12.2. **City Tax Certificate.** DEVELOPER shall obtain a city business tax certificate (Bakersfield Municipal Code Chapter 5.02) where required.

12.3. **Prevailing Wage.** If applicable, DEVELOPER shall pay prevailing wages to all workers employed on public works projects, as defined by California Labor Code. Upon request by CITY, when required per the California Labor Code, DEVELOPER must submit to CITY proof of registering the Project with the California Department of Industrial Relations (DIR).

12.4. **Nondiscrimination.** DEVELOPER shall not discriminate or segregate against any person or group of persons on account of race, color, creed, religion, sex, sexual orientation, marital status, national origin, ancestry or disability in the performance of this Agreement or use of the Property.

13. **CONFLICTS OF INTEREST.** DEVELOPER stipulates that corporately, or individually, the firm, its employees and subconsultants have no financial interest in either the success or failure of any project, which is dependent upon the result of the work prepared pursuant to this Agreement.

14. **CORPORATE AUTHORITY.** Each individual signing this Agreement on behalf of entities represents and warrants that they are, respectively, duly authorized to sign on behalf of the entities and to bind the entities fully to each and all of the obligations set forth in this Agreement.

15. **COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be considered as an original and be effective as such.

16. **DEFAULTS AND TERMINATION.**

16.1. **Defaults.** Subject to the extensions of time for construction pursuant to the terms set forth in the Scope of Work (**Exhibit "C"**), or otherwise

pursuant to this Agreement, failure or delay by either party to perform any material term or provision of this Agreement constitutes an event of default under this Agreement. Except as may be otherwise provided herein, the party who so fails or delays must, upon discovering or receiving notice of such event of default, immediately commence to cure, correct, or remedy such failure or delay and shall complete such cure, correction, or remedy with reasonable diligence.

If DEVELOPER is not in full compliance with the terms of this Agreement at any time during the term of this Agreement after CITY has commenced to disburse Project funds, CITY shall notify DEVELOPER of such noncompliance and DEVELOPER shall have sixty (60) days to cure provided however that if such default cannot reasonably be cured in such sixty (60) day period, DEVELOPER shall have such further time as necessary to cure such default provided that DEVELOPER commences the cure of same within such sixty (60) day period and thereafter diligently pursues cure of same. If DEVELOPER fails to cure the noncompliance, in addition to other rights and remedies permitted by this Agreement, Homekey+ Standard Agreement, applicable funding requirements, or applicable law, CITY may proceed with any or all of the following remedies in any order or combination CITY may choose in its sole discretion:

16.1.1. Terminate this Agreement, and require DEVELOPER to return to CITY and unexpended Projects funds and any Project funds determined to be ineligible, unsupported, disallowed, or otherwise required to be returned under this agreement, the Homekey+ Standard Agreement, applicable funding requirements, or law, together with any applicable administrative costs, interest, or penalties assessed against the CITY as a result of DEVELOPER's acts or omissions; and

16.1.2. Bring an action in equitable relief (1) seeking the specific performance by DEVELOPER of the terms and conditions of this Agreement, and/or (2) enjoining, abating, or preventing any violation of said terms and conditions, and/or (3) seeking declaratory relief; and

16.1.3. The injured party shall give written notice of default to the party in default, specifying the default complained of by the injured party. Additionally, CITY shall notify DEVELOPER's partners of any default by DEVELOPER. Except as required to protect against further damages, and except as otherwise expressly provided in this Agreement, the injured party may not institute proceedings against the party in

default, nor shall the injured party be able to enforce any remedies or penalties provided hereunder, until sixty (60) days after giving such notice and only in the event such event of default is not cured as set forth in this Agreement. Delay in giving such notice shall not constitute a waiver of any default nor shall it change the time of default; and

16.1.4. Except as otherwise expressly provided in this Agreement, any failures or delays by either party in asserting any of its rights or remedies as to any event of default shall not operate as a waiver of any default or any such rights or remedies. Delays by either party in asserting any of its rights and remedies shall not deprive either party of its right to institute and maintain any actions or proceedings, which it may deem necessary to protect, assert or enforce any such rights or remedies; and

16.1.5. Upon the occurrence of an event of default, and subject to the terms of this Agreement, the defaulting party shall be liable to the non-defaulting party for damages caused by such default. Nothing in this Agreement precludes the instigation of an action for specific performance of the terms of this Agreement.

17. **DIRECTION.** DEVELOPER retains the right to control or direct the manner in which the services described herein are performed.

18. **EFFECTIVE DATE**. This Agreement shall be in effect from the date of execution through the Period of Affordability, except that DEVELOPER shall retain records as required in this Agreement. All obligations that by their terms or nature continue through or beyond the Period of Affordability, including affordability, reporting, record retention, audit, monitoring, reimbursement or recapture of ineligible or disallowed costs, and other continuing compliance obligations, shall remain in effect for the period required by this Agreement, the Homekey+ Standard Agreement, and applicable funding requirements.

19. **EQUIPMENT.** DEVELOPER will supply all equipment, tools, materials and supplies necessary to perform the services under this Agreement.

20. **EXECUTION.** This Agreement is effective upon the date first written above and is the product of negotiation and all parties are equally responsible for authorship of this Agreement. Section 1654 of the California Civil Code shall not apply to the interpretation of this Agreement.

21. **EXHIBITS.** In the event of a conflict between the terms, conditions or specifications set forth in this Agreement and those in exhibits attached

hereto, the terms, conditions, or specifications set forth in this Agreement shall prevail. All exhibits to which reference is made in this Agreement are deemed incorporated in this Agreement, whether or not actually attached.

22. **FORCE MAJEURE.** In addition to specific provisions of this Agreement, a party hereunder shall not be deemed to be in default where delays or defaults are due to war, insurrection, strikes, walkouts, riots, floods, earthquakes, fires, casualties, acts of God, governmental restrictions imposed or mandated by governmental entities, enactment of conflicting State or Federal laws or regulations, new or supplementary environmental regulations enacted by the state or federal government, or litigation (any of the foregoing, "Force Majeure"). An extension of time for such cause may be mutually agreed upon by the parties hereunder for the period of the enforced delay or longer.

23. **FURTHER ASSURANCES.** Each party shall execute and deliver such papers, documents, and instruments, and perform such acts as are necessary or appropriate, to implement the terms of this Agreement and the intent of the Parties to this Agreement.

24. **GOVERNING LAW.** The laws of the State of California will govern the validity of this Agreement and its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in Kern County, California.

25. **INCLUDED DOCUMENTS.** Any bid documents, including, without limitation, special provisions and standard specifications and any Request for Proposals, Request for Qualifications and responses thereto relating to this Agreement are incorporated by reference as though fully set forth herein.

26. **DISPUTE RESOLUTION.** CITY and DEVELOPER agree to first make a good faith attempt to resolve all disputes through direct negotiation of the Parties, which period of negotiation need not exceed thirty (30) days from the date of request for negotiation by either Party. Any disputes remaining unresolved may proceed to litigation. The requirement of submission of a dispute to this dispute resolution process does not prohibit a party from issues a notice of default under Section 16 of this Agreement. All dispute resolutions pursuant to this paragraph shall occur in the County of Kern.

27. **INDEMNITY.** DEVELOPER shall indemnify, defend, and hold harmless CITY and CITY's officers, agents and employees against any and all liability, claims, actions, causes of action or demands whatsoever against them, or any of them, before administrative or judicial tribunals of any kind whatsoever, arising out of, connected with, or caused by DEVELOPER or

DEVELOPER's employees, agents, independent contractors, companies, or subcontractors in the performance of, or in any way arising from, the terms and provisions of this Agreement whether or not caused in part by a party indemnified hereunder, except for CITY's sole active negligence or willful misconduct.

28. INDEPENDENT CONTRACTOR. This Agreement calls for DEVELOPER's performance of the Scope of Work as an independent contractor. DEVELOPER is not an agent or employee of CITY for any purpose and is not entitled to any of the benefits provided by CITY to its employees. This Agreement shall not be construed as forming a partnership or any other association with DEVELOPER other than that of an independent contractor.

29. INSURANCE.

29.1. Types and Limits of Insurance. In addition to any other insurance or security required under this Agreement, DEVELOPER must procure and maintain, for the duration of this Agreement, the types and limits of insurance below ("Basic Insurance Requirements").

29.1.1. Automobile liability insurance, providing coverage for owned, non-owned, and hired autos on an occurrence basis for bodily injury, including death, of one or more persons, property damage, and personal injury, with limits of not less than $1,000,000 per occurrence.

29.1.2. Commercial general liability insurance, unless otherwise approved by CITY's Risk Manager, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage, and personal injury, with limits of not less than $1,000,000 per occurrence. The policy must:

29.1.2.1. Provide contractual liability coverage for the terms of this Agreement;

29.1.2.2. Provide products and completed operations coverage;

29.1.2.3. Provide premises, operations, and mobile equipment coverage; and

29.1.2.4. Contain an additional insured endorsement in favor of CITY and its mayor, council, officers, agents, employees, and designated volunteers.

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29.1.3. **Workers' compensation insurance** with limits of not less than $1,000,000 per occurrence. In accordance with the provisions of Labor Code Section 3700, every contractor will be required to secure the payment of compensation to his employees. Pursuant to Labor Code Section 1861, DEVELOPER must submit to CITY the following certification before beginning any work on the Improvements:

> I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

By executing this Agreement, DEVELOPER is submitting the certification required above.

The policy must contain a waiver of subrogation in favor of CITY and its mayor, council, officers, agents, employees, and designated volunteers.

29.2. **General Provisions Applying to All Insurance Types.**

29.2.1. All policies required of DEVELOPER must be written on a first-dollar coverage basis or contain a deductible provision. Subject to CITY's advance approval, DEVELOPER may utilize a self-insured retention in any or all of the policies provided, but the policy or policies may not contain language, whether added by endorsement or contained in the policy conditions, that prohibits satisfaction of any self-insured provision or requirement by anyone other than the named insured or by any means including other insurance or which is intended to defeat the intent or protection of an additional insured.

29.2.2. All policies required of DEVELOPER must be primary insurance as to CITY and its mayor, council, officers, agents, employees, or designated volunteers and any insurance or self-insurance maintained by CITY and its mayor, council, officers, agents, employees, and designated volunteers must be excess of DEVELOPER's insurance and must not contribute with

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it.

29.2.3. The insurance required above, except for workers' compensation insurance, must be placed with insurers with a Best's rating as approved by CITY's Risk Manager, but in no event less than A-:VII. Any deductibles, self-insured retentions, or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Best's A-:VII, must be declared prior to execution of this Agreement and approved by CITY in writing.

29.2.4. The insurance required in this section must be maintained until the Scope of Work is satisfactorily completed as evidenced by CITY's written acceptance. All policies must provide that there will be continuing liability thereon, notwithstanding any recovery on any policy.

29.2.5. Full compensation for all premiums which DEVELOPER is required to pay to satisfy the Basic Insurance Requirements shall be considered as included in the prices paid for the performance of the Scope of Work, and no additional allowance will be made therefor or for additional premiums which may be required by extensions of the policies of insurance.

29.2.6. It is further understood and agreed by DEVELOPER that its liability to CITY will not in any way be limited to or affected by the amount of insurance obtained and carried by DEVELOPER in connection with this Agreement.

29.2.7. Unless otherwise approved by CITY, if any part of the Scope of Work is subcontracted, the Basic Insurance Requirements must be provided by, or on behalf of, all subcontractors even if CITY has approved lesser insurance requirements for DEVELOPER, and all subcontractors must agree in writing to be bound by the provisions of this section.

30. **KEY PERSONNEL.** At request of CITY, DEVELOPER shall name all key personnel to be assigned to the work set forth herein. CITY reserves the right to approve key personnel, which approval shall not be unreasonably withheld. Once the key personnel are approved DEVELOPER shall not

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change such personnel without the approval of CITY.

31. **LICENSES.** DEVELOPER shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement any licenses, permits and approvals which are legally required for DEVELOPER to practice its profession and perform the Scope of Work. If DEVELOPER is a corporation, at least one (1) officer or key employee shall hold the required licenses or professional degrees. If DEVELOPER is a partnership, at least one (1) partner shall hold the required licensees or professional degrees.

32. **MERGER AND MODIFICATION.** This Agreement sets forth the entire agreement between the parties and supersedes all other oral or written representations. This Agreement may be modified only in a writing approved by the City Council and signed by all the parties.

33. **NEGATION OF PARTNERSHIP.** CITY shall not become or be deemed a partner or joint venture with DEVELOPER or associate in any such relationship with DEVELOPER by reason of the provisions of this Agreement. DEVELOPER shall not, for any purpose, be considered an agent, officer, or employee of CITY.

34. **NO WAIVER OF DEFAULT.** The failure of any party to enforce against another party any provision of this Agreement shall not constitute a waiver of that party's right to enforce such a provision at a later time and shall not serve to vary the terms of this Agreement.

35. **NON-INTEREST.** No CITY officer or employee shall hold any interest in this Agreement (California Government Code section 1090).

36. **NOTICES.** All notices relative to this Agreement shall be given in writing and shall be personally served or sent by certified, commercial delivery service, or registered mail and be effective upon actual personal service, delivery by commercial delivery services or four (4) calendar days after depositing in the United States mail. The parties shall be addressed as follows or at any other address designated by notice:

CITY: **CITY OF BAKERSFIELD**
CITY HALL
1600 Truxtun Avenue
Bakersfield, California 93301

DEVELOPER: **COMMUNITY ACTION PARTNERSHIP OF KERN**
1300 18th Street, Suite 200
Bakersfield, California 93301

37. **RECORDS, AUDITS AND MONITORING.** DEVELOPER shall maintain records sufficient to show it has reasonably complied with all applicable provisions

and requirements of this Agreement and Program requirements. DEVELOPER shall provide copies of such records in a format reasonably acceptable to CITY

37.1. **Records and Reports.** DEVELOPER shall create and retain accurate records of DEVELOPER's efforts to manage the Project and results of those efforts. At least annually, but more often if requested by CITY, DEVELOPER will deliver to CITY, a report **Exhibit "F"** which includes, at a minimum, the following: DEVELOPER shall promptly correct any errors or deficiencies identified by CITY or HCD.

DEVELOPER shall submit an Operations, Compliance, and Performance Report in the form attached as **Exhibit "F"**, together with all supporting documentation, certifications, and attachments identified therein. DEVELOPER shall certify that all information submitted is true, complete, and accurate to the best of its knowledge.

Upon reasonable request, DEVELOPER shall provide such additional reports, information, records, certifications, explanations, or supporting documentation as CITY or HCD may require to administer the Project, verify compliance with this Agreement, respond to audit inquiries, or satisfy applicable funding requirements.

37.2. **Monitoring and Review.** CITY or HCD may monitor the Project throughout the applicable Affordability Covenant Period to verify compliance with this Agreement, Program requirements, and applicable funding requirements. Such monitoring may include review of reports and records, inspections of the Project, interviews with Project personnel, and other activities reasonably necessary to administer the Project or verify compliance. CITY's monitoring or review activities shall not relieve DEVELOPER of any obligation under this Agreement or constitute acceptance of the Project or its operations.

37.3. **Audits.** Upon the written request of CITY, DEVELOPER shall arrange, at its own expense, the performance of a "Single Audit" of its entire operations by an independent auditor in accordance with CITY policies.

37.4. **Delivery of Audit Results to CITY.** The auditor shall deliver results of said audit to CITY within thirty (30) days of the audit's completion. CITY's acceptance of DEVELOPER's audit reports does not prohibit CITY from performing any additional audit work CITY deems to be necessary.

37.5. **Record Retention.** DEVELOPER shall maintain all records related to the financing of the Project for no less than five (5) years after the Project's completion. Additionally, all individual tenant income verifications, names, addresses, Project rents and Project inspections must be retained for the most recent five (5) year period, until five (5) years after the affordability period terminates. Any agreement between DEVELOPER and its independent auditor shall provide for access, during normal business hours, to the independent auditor's work papers, by CITY auditors, or their authorized agents. DEVELOPER's independent auditor shall retain, for review purposes, audit work papers for five (5) years from date of audit completion, or until four (4) years after all audit-related issues are resolved, whichever occurs later. DEVELOPER shall maintain all records related to this Agreement for five (5) years from Project Completion. CITY reserves the right to review all records required under the Program. Further, DEVELOPER agrees to make documents available for review by any agency associated with the requirement of the Project Site and its services involved in ensuring the Projects' compliance.

37.6. **Accounting Records.** DEVELOPER shall maintain accurate accounting records and other written documentation pertaining to all costs incurred in performance of this Agreement. Such records and documentation shall be kept at DEVELOPER's office during the term of this Agreement, and for a period of five (5) years from the date of the final payment hereunder and made available to CITY representatives upon request at any time during regular business hours.

37.7. **CITY Withholding of Funds.** CITY may withhold funds from DEVELOPER if DEVELOPER is not complying with the terms of this Agreement. Should CITY become subject to any penalties resulting from failure by DEVELOPER, or DEVELOPER's agent to comply with all applicable laws and regulations, DEVELOPER shall be solely liable for any such penalties and shall fully reimburse CITY for any payments made or funding lost as a result.

37.8. **Corrective Action.** If CITY determines that DEVELOPER has failed to comply with this Agreement, applicable funding requirements, or any monitoring, audit, or reporting requirement, CITY may require DEVELOPER to submit and implement a corrective action plan within the time specified by CITY. Submission or implementation of a corrective action plan shall not constitute a waiver of any default, limit any remedy available to CITY under this Agreement or applicable law, or relieve DEVELOPER of any obligation under this

Agreement.

37.9. **Regulatory Changes.** DEVELOPER shall comply with mandatory changes in applicable federal, state, or local laws, the Program Requirements, or other applicable funding requirements that become applicable to the Project after the Effective Date. CITY may revise administrative procedures, reporting forms, or similar administrative requirements to remain consistent with applicable funding requirements, provided such revisions do not materially increase DEVELOPER's substantive obligations under this Agreement.

37.10. **Confidentiality and Public Records.** DEVELOPER shall protect confidential information and personally identifiable information in accordance with applicable law. DEVELOPER shall cooperate with CITY in responding to requests made pursuant to the California Public Records Act. CITY shall determine, in its sole discretion, whether requested records are subject to disclosure, except as otherwise required by law. This paragraph does not apply to the release of any records by the DEVELOPER.

38. **REMEDIES.** The remedies provided in this Agreement are cumulative and are in addition to any other remedies in law or equity, which may be available to CITY. The election of one (1) or more remedies shall not bar the use of other remedies unless the circumstances make the remedies incompatible.

39. **RESOURCE ALLOCATION.** All CITY obligations under the terms of this Agreement are subject to the appropriation and allocation of resources by the City Council.

40. **SB 854 COMPLIANCE.** To the extent Labor Code Section 1771.1 applies to this Agreement, a contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, be subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. It is not a violation of Labor Code Section 1771.1 for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Labor Code Section 1725.5 at the time the contract is awarded. The prime contractor is required to post job site notices in compliance with California Code of Regulations, Title 8, Section 16451. This Project is subject to compliance monitoring and enforcement by the

California DIR.

41. **SEVERABILITY.** If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby, and all other parts of this Agreement shall nevertheless be in full force and effect.

42. **STANDARD OF PERFORMANCE.** The Scope of Work shall be performed in conformity with all legal requirements and industry standards observed by a specialist of DEVELOPER's profession in California.

43. **STARTING WORK.** DEVELOPER shall not begin work until authorized to do so in writing by CITY. No work will be authorized before the date first written above.

44. **TAX NUMBERS.**
DEVELOPER Federal Tax ID Number: 95-2402760
Is DEVELOPER a corporation? Yes: X No: _____
(Please check one.)

45. **TERMINATION OF AGREEMENT.** This Agreement may be terminated by either party. CITY shall only convey to DEVELOPER funds for work done prior to the effective date of termination.

46. **THIRD-PARTY CLAIMS.** In the case of public works contracts, CITY will timely notify DEVELOPER of third-party claims relating to this Agreement. CITY shall be allowed to recover from DEVELOPER, and DEVELOPER shall pay on demand, all costs of notification.

47. **TITLE TO DOCUMENTS.** All documents, plans, and drawings, maps, photographs, and other papers, or copies thereof prepared by DEVELOPER pursuant to the terms of this Agreement (referred to herein as "Development Documents", shall, upon preparation, become CITY property. On the Property Transfer Date, City shall transfer and convey all Development Documents to DEVELOPER, whereupon such Development Documents shall become DEVELOPER property.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first written above.

"CITY"	"DEVELOPER"
CITY OF BAKERSFIELD	**COMMUNITY ACTION PARTNERSHIP OF KERN**
By:_____	By:_____
KAREN GOH	**JEREMY TOBIAS**
Mayor	Chief Operating Officer

APPROVED AS TO CONTENT:
DEVELOPMENT SERVICES DEPARTMENT

By:_____
PHILLIP BURNS
Director

APPROVED AS TO FORM:

City Attorney: _____
VIRGINIA GENNARO

COUNTERSIGNED:

Finance Director: _____
RANDY MCKEEGAN

Insurance:_____

Attachment(s): Exhibit A Exhibit D
Exhibit B Exhibit E
Exhibit C Exhibit F

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Exhibit "A"
Legal Description

Property Address: 901 Union Avenue, Bakersfield, California 93307
Assessor's Parcel Number: 009-502-10-00-1

PARCEL 'A'

All of Lots 3, 4, 5, 6 and 7 of Block 1 of California Avenue Park Tract No. 2, recorded March 30, 1925 in the office of Kern County Recorder; being a re - subdivision of the Eighty Acre Tract as shown on map filed November 21, 1898; also being a portion the Northeast" quarter of Section 31, Township 29 South, Range 28 East, Mount Diablo Base and Meridian according to the Official Plat thereof on file in the Office of the Surveyor General; in the City of Bakersfield, County of Kern, State of California, described as follows:

Beginning at the Northwest corner of said Lot 7;

thence South 89044' 23" East along the North line of said Lot 7 a distance of 150. 02 feet to the Northeast corner of said Lot 7;

thence South 00° 12' 00" West along the East lines of Lots 7, 6, 5, 4 and 3 a distance of 290. 00 feet to the Southeast corner of said Lot 3;

thence North 89°44' 37" West along the South line of said Lot 3 a distance .of 150. 01 feet to the Southwest corner of said Lot 3;

thence North 00° 11' 57" East along the West lines of Lots 3, 4, 5,' 6 and 7 a distance of 290. 01 feet to the Point of Beginning.

Containing 43,504± square feet, 1. 00± acres

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Exhibit "B"
Homekey+ Standard Agreement

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Exhibit "C"
Scope of Work

1. PROJECT DESCRIPTION. The Project consists of the rehabilitation and conversion of the existing improvements located at 901 Union Avenue, Bakersfield, California, into thirty (30) units of permanent supportive housing serving individuals and households experiencing or at risk of homelessness.

The Scope of Work includes all labor, materials, equipment, professional services, permits, construction activities, furnishings, fixtures, equipment, accessibility improvements, site improvements, utility improvements, landscaping, parking improvements, community facilities, supportive services offices, and all other work necessary to complete the Project and place the Project into full operation in accordance with the Agreement, the Homekey+ Program, applicable funding requirements, approved plans and specifications, and Applicable Laws.

2. UNIT MIX AND TARGET POPULATION. The Project shall consist of thirty (30) Permanent Supportive Housing units, consisting of twenty-two (22) studio units and eight (8) one-bedroom units. The Project shall serve the Homekey+ Target Population in accordance with the approved Homekey+ application, including individuals and households experiencing homelessness or at risk of homelessness. The approved population targeting consists of fifteen (15) non-veteran units, including nine (9) units for persons experiencing homelessness, two (2) units for persons experiencing chronic homelessness, and four (4) units for persons at risk of homelessness. The remaining fifteen (15) units are targeted to veterans, consisting of nine (9) Veteran Homeless units, two (2) Veteran Chronic Homelessness units, and four (4) Veteran At Risk of Homelessness units.

3. TERM. The Project shall be developed, operated, and maintained in accordance with the approved Homekey+ application and the requirements of the Homekey+ Program.

4. AFFORDABILITY PERIOD. The Project shall remain subject to the affordability requirements applicable to Homekey+ Permanent Supportive Housing for a period of fifty-five (55) years, in accordance with the Homekey+ Program Requirements and the applicable recorded affordability covenant and regulatory agreements. Nothing in this Agreement shall be construed to shorten, modify, or supersede any longer affordability or use restriction imposed by HCD, the Homekey+ Program, or any recorded regulatory agreement.

5. PROJECT SCHEDULE. The following Project Schedule identifies the anticipated sequence of major Project activities and milestones. The dates below reflect the current Project schedule and the controlling milestones identified in the Homekey+ Standard Agreement. The dates may be revised as necessary to comply with the Homekey+ Standard Agreement, HCD-approved schedule, and applicable

Homekey+ Program Requirements. All Project milestones remain subject to applicable Homekey+ Program Requirements and HCD-approved deadlines.

Phase	Activity / Milestone	Responsible Party	Target Date
Pre-Construction	Execute Development Agreement	City / DEVELOPER	Sept 2026
	Complete Final Plans & Specifications	DEVELOPER	Oct 2026
	Obtain Required Permits	DEVELOPER	Oct 2026
	Execute Construction Contract	DEVELOPER	Oct 2026
	Submit Initial Insurance Certificates	DEVELOPER	Oct 2026
	Notice to Proceed	DEVELOPER	Oct 2026
Construction	Construction Commencement	DEVELOPER	Oct 2026
	25% Construction Complete	DEVELOPER	Dec 2026
	50% Construction Complete	DEVELOPER	Mar 2027
	75% Construction Complete	DEVELOPER	Jun 2027
	Substantial Completion	DEVELOPER	Aug 2027
	Final Completion	DEVELOPER	Sept 13, 2027
Closeout & Transfer	Submit Closeout Documents	DEVELOPER	Oct 2027
	Complete Property Transfer Requirements	DEVELOPER	Oct 2027
	Complete Operational Readiness	DEVELOPER	Oct 2027
Operations	Property Transfer	City/ DEVELOPER	Following satisfaction of all applicable Homekey+ transfer requirements and required HCD approval
	Initial Occupancy	DEVELOPER	Nov 2027
	Full Occupancy	DEVELOPER	Dec. 13, 2027
	Stabilized Operations	DEVELOPER	Jan 2028

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Phase	Activity / Milestone	Responsible Party	Target Date
	Annual Homekey+ Compliance Reporting	DEVELOPER	Annually, as required by the Homekey+ Standard Agreement and applicable Homekey+ Program Requirements
	Homekey+ Operating Award Fully Expended	DEVELOPER	Within the expenditure period required by the Homekey+ Standard Agreement
HCD Milestone	Capital Award Fully Expended	DEVELOPER	December 13, 2027
HCD Milestone	Supportive Services Plan Approved by HCD	DEVELOPER	No later than December 13, 2027
HCD Milestone	Nondiscrimination Policy Submitted to HCD	DEVELOPER	May 11, 2027

6. REQUIRED DELIVERABLES. The Project deliverables identified below represent the principal documents, reports, certifications, and other materials DEVELOPER shall submit throughout the Project. These deliverables correspond to the major phases of Project implementation and support the City's administration, reimbursement, monitoring, property transfer, and ongoing compliance responsibilities.

Pre-Construction. Prior to commencement of construction, DEVELOPER shall submit the documents necessary to demonstrate Project readiness, including approved plans, budgets, schedules, contracts, insurance, permits, and other documentation required by the Agreement.

Pre-Construction Deliverables
Required Permits and Approvals
Final Plans
Updated Project Schedule
Updated Budget
Construction Contract
Insurance Certificates

Construction. During construction, DEVELOPER shall provide monthly progress reports, payment requests, updated schedules, budget information,

photographs, change order documentation, and other materials necessary for the City to monitor Project implementation.

Construction Deliverable	Frequency
Progress Report	Monthly
Updated Schedule	Monthly
Payment Request	As Needed
Budget Update	Monthly
Change Order Package	As Needed
Photographs	Monthly

Project Completion. Upon completion of construction, DEVELOPER shall submit all documentation necessary to demonstrate completion of the Project and satisfaction of the Property Transfer requirements, including closeout documents, warranties, record drawings, operating manuals, and other required deliverables.

Close Out Deliverables
Certificate of Occupancy
Final Budget
Warranties
Record Drawings
Operation & Maintenance Manuals
Property Transfer Documents
Final Pay Application
Required Lien Releases
Final Inspection Approvals

The Project shall be considered complete upon satisfaction of the following requirements. Completion of construction alone shall not constitute Project completion unless all required closeout activities, operational readiness requirements, and Property Transfer conditions have also been satisfied.

- Construction has been completed in accordance with the approved plans and specifications.
- All required inspections have been successfully completed.
- A Certificate of Occupancy or other required occupancy authorization has been issued.

- All material punch list items have been completed or otherwise resolved in accordance with the approved plans, specifications, and Construction Contract.

- All required closeout documentation has been submitted.

- The Property Transfer requirements have been satisfied.

- The Project has been furnished, staffed, and is operationally ready for occupancy.

- Any remaining Homekey+ Program requirements applicable to Project completion have been satisfied.

Operations. Following Project Completion and Property Transfer, DEVELOPER shall provide the reports, certifications, financial information, inspections, and other documentation necessary to demonstrate ongoing compliance with the Agreement and the Homekey+ Program Requirements throughout the applicable affordability and compliance periods.

DEVELOPER shall maintain the supportive services staffing, onsite coverage, security, accessibility, internet service, unit mix, population restrictions, and other Project-specific commitments required by the Homekey+ Standard Agreement, unless HCD approves a modification in writing.

Deliverable	Frequency
Annual Operating Budget	Annually, prior to each Project operating year
Operations, Compliance, and Performance Report (Exhibit F)	Quarterly and Annually
Annual Property Condition and Habitability Self-Assessment	Annually
Insurance Certificates	Annually and upon renewal
Corrective Action Plan (if required)	As Required
Notices of Material Events, Casualty, Default, Litigation, or Regulatory Noncompliance	As Required
Additional Reports or Documentation reasonably requested by the City or required by the Homekey+ Program	As Required

7. PROJECT BUDGET AND FINANCIAL PLAN. DEVELOPER will maintain a Project development budget, operating budget, and financial pro forma covering at least fifteen (15) years of Project operations. These documents will reflect the HCD- and CITY-approved Homekey+ financial pro forma, applicable Homekey+ Program Requirements, and the funding commitments and

assumptions supporting the Project, as they may be amended or updated with CITY and/or HCD approval when required.

The financial pro forma will identify the anticipated sources and uses of Project funds, including development funding, operating funding, rental subsidies, supportive services funding, reserves, Project revenues, and other anticipated resources necessary to support the long-term financial feasibility of the Project. Any material change requiring approval under the Homekey+ Program Requirements or this Agreement shall be submitted to CITY and/or HCD for approval, as applicable.

Funding Amounts Included in Agreement

Use	Source	Amount	Duration
Development	Homekey+	$10,600,000	One Time
Operating	Homekey+	$3,024,000	10 Years
Operating	Homekey+ Veteran Operating Award	$450,000	10 Years
Operating	HHAP-5	$2,342,589	5 Years
	Total Agreement Funds	**$16,416,589**	

The amounts identified above represent the funding administered by CITY and provided to DEVELOPER pursuant to this Agreement. Other Project funding, contributions, subsidies, revenues, or financial assumptions may be reflected in the Project's development budget, operating budget, and financial pro forma but do not constitute additional funding under this Agreement unless expressly authorized by CITY.

Development Budget. The following Development Budget identifies the anticipated uses of Project development funds and reflects the total development funding for the Project, excluding land. The Development Budget includes $1,147,656 in HHAP-4 predevelopment funding previously awarded to DEVELOPER under Agreement No. 2025-048 and Agreement No. 2026-157. These previously awarded HHAP-4 funds are not included in the "Funding Amounts Included in Agreement" table above and do not constitute additional funding provided under this Agreement. Accordingly, the Development Budget below totals $11,747,656, consisting of $10,600,000 in Homekey+ development funding provided under this Agreement and $1,147,656 in previously awarded HHAP-4 predevelopment funding.

DEVELOPER shall administer Project funds in accordance with the approved budget and applicable funding requirements and shall maintain documentation supporting Project expenditures. The Development Budget

may be updated as Project costs are finalized, subject to any approval required under the Agreement or applicable Homekey+ Program Requirements.

Total Development Funding Excluding Land

Funding Category	Amount
Preconstruction and Other Related Costs	$1,301,035*
Rehabilitation and Construction	$4,879,014
Other Rehabilitation Costs	$1,162,000
Prevailing Wage	$ 2,110,550
Urban Greening	$967,900
Reserves	$271,232
Contingency	$1,055,925
TOTAL DEVELOPMENT COST (EXCLUDING LAND)	**$11,747,656**

* $1,147,656 of this category is previously awarded HHAP-4 funds and is not awarded as part of this agreement.

Annual Operating Budget. DEVELOPER shall submit to CITY an updated annual operating budget for each Project operating year, prior to the beginning of the applicable operating year. The annual operating budget shall reflect anticipated Project revenues, operating expenses, rental and operating subsidies, supportive services costs, reserves, and other material sources and uses necessary for Project operations. The annual operating budget shall be consistent with the approved Homekey+ application, applicable Homekey+ Program Requirements, and the funding commitments and assumptions applicable to the Project, as such requirements, commitments, and assumptions may be amended or updated with CITY and/or HCD approval, when required.

8. PROJECT FUNDING AND PAYMENT. Payment and reimbursement of Project costs shall be administered in accordance with the Agreement and Exhibit E, Payment and Reimbursement Procedures. Nothing in this Scope of Work creates an entitlement to payment or reimbursement, and all payments remain subject to funding availability, cost eligibility, applicable funding requirements, and submission of required supporting documentation**.**

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EXHIBIT "D"
SUPPORTIVE SERVICES PLAN

This Exhibit reorganizes the Project-specific Supportive Services Plan submitted with the Homekey+ application into a format that is easier to review and use during Project implementation. It is intended to preserve the substantive service commitments, tenant-selection approach, staffing, budget, property-management coordination, and outcome measures described in the submitted plan.

1. PROJECT APPROACH AND TARGET POPULATION

The Ramkabir Permanent Supportive Housing Project at 901 Union Avenue will use a Housing First approach to provide permanent supportive housing to people experiencing homelessness or at risk of homelessness, including veterans and people with behavioral health needs. CAPK will serve as the Lead Service Provider and will coordinate supportive services with community, health, behavioral health, veteran, benefits, employment, and housing partners.

The primary target population will include individuals who are homeless or at risk of homelessness and veterans experiencing homelessness or at risk of homelessness. The Project will also serve veterans with behavioral health needs, including mental health conditions, substance use disorders, or co-occurring disabilities.

Additional eligible populations will include persons with physical, mental, or developmental disabilities and extremely low-income households at or below 30 percent of Area Median Income (AMI), consistent with applicable Homekey+ requirements and fair housing laws. Units designated for veterans will be reserved for eligible veterans. If permitted under Homekey+ requirements and the approved Project documents, veteran-designated units that cannot be filled by veterans at or below 30 percent AMI may serve eligible Secondary Tenants, including veterans with incomes up to 60 percent AMI. For HUD-VASH participants, service-connected disability benefits will be excluded from income calculations when required by program rules.

2. TENANT ELIGIBILITY, SCREENING, AND REFERRALS

CAPK will use low-barrier tenant selection practices that are consistent with Housing First, fair housing, reasonable accommodation requirements, and the approved Homekey+ application. Tenant referrals will be coordinated through the Bakersfield-Kern Regional Homeless Collaborative Coordinated Entry System (CES), which prioritizes people based on vulnerability and need rather than a first-come, first-served waiting list.

Eligibility and intake will address the following:

- Homelessness or at-risk-of-homelessness status consistent with applicable Homekey+ and HUD definitions.
- Applicable income eligibility and affordability requirements.
- Behavioral health needs, including mental health, substance use, or co-occurring conditions, when relevant to Project prioritization.
- Veteran preference and veteran-status verification for veteran-designated units.
- Referral through CES and coordination with Kern Behavioral Health and Recovery Services and other appropriate referral partners.
- Household size and unit-size compatibility.
- Ability to meet basic lease obligations related to health, safety, and care of the unit.
- Assessment of any current and active behavior that presents a direct threat to health and safety, using fair housing and reasonable-accommodation practices rather than categorical exclusions based on criminal history.

Applicants will not be screened out solely because of sobriety status, participation in treatment, disability, possession of pets, or other conditions that would be inconsistent with Housing First. CAPK

will not use screening criteria that unlawfully exclude people with disabilities or disproportionately affect a protected class.

For veteran applicants, CAPK's Veteran Supportive Services (VSS) program will verify veteran status using available documentation such as a DD214, VA Health Inquiry (HINQ), VA SQUARES, or a VA medical identification card. When necessary, VSS will assist the veteran in obtaining a DD214. Disability and income documentation will also be reviewed as required. A Housing Navigator will complete intake and review veteran status, income, disability verification, homelessness status, rental-assistance requirements, and unit-size appropriateness.

Applicants and tenants will receive applicable disclosures and policies, including Proposition 64 information, non-smoking, water conservation, occupancy, pest control, bed bug, mold, assistance animal, pet and air-quality policies; lead and asbestos information; Megan's Law notice; Violence Against Women Act eviction protections; fire-safety information; house rules; drug notices; community-room policy; grievance procedures; and move-out instructions.

3. HOUSING FIRST AND VOLUNTARY SERVICES

The Project will operate under Housing First principles. Supportive services will be offered to promote housing stability, wellness, independence, and recovery, but participation in services will remain voluntary and will not be a condition of tenancy. Substance use by itself, without another lease violation, will not be treated as a basis for termination of tenancy.

CAPK will use individualized housing stability planning and regular engagement to help tenants identify their own goals and priorities. Housing Navigators will use motivational interviewing, crisis intervention, trauma-informed care, harm-reduction strategies, and other evidence-based practices to encourage participation without coercion.

When the Project cannot appropriately serve an applicant or tenant, CAPK will work through CES and community partners to identify another appropriate housing or service option rather than simply ending assistance. CAPK will also support voluntary Moving On strategies when a tenant is ready for a less service-intensive housing setting.

4. LEAD SERVICE PROVIDER AND SERVICE COORDINATION

CAPK will be the Lead Service Provider for all Project populations. Veteran services will be coordinated through CAPK's VSS program and veteran-serving partners. CAPK will provide or coordinate case management focused on residential stability, skills and income, self-determination, medical and mental health needs, substance use and treatment, employment, vital documents, legal concerns, and benefits. Goals will be tracked, with formal reviews approximately every 60 days.

CAPK will coordinate services with providers that include Kern Behavioral Health and Recovery Services, the Bakersfield VA Community-Based Outpatient Clinic, Anthem, Kern Family Health Care, Kaiser Permanente, Clinica Sierra Vista, the Housing Authority of the County of Kern, American Job Center, Greater Bakersfield Legal Assistance, the Open Door Network, Kern County Family Justice Center, food and basic-needs providers, and other community partners appropriate to each tenant's needs.

CAPK has participated in the Bakersfield-Kern Regional Homeless Collaborative since its inception and will use those relationships, along with existing public and nonprofit service networks, to coordinate referrals and avoid duplication of services.

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5. SUPPORTIVE SERVICES

Service Area	What CAPK and Partners Will Provide	Frequency	Primary Providers
Case Management	On-site Housing Navigators will coordinate physical, mental, and behavioral health services; support housing stabilization; advocate for tenants; make referrals; assist with appointments and documentation; and use case conferencing as needed.	As needed; goal of weekly engagement and additional contact during crisis	CAPK; KernBHRS; VA; managed care plans
Peer Support	Peer-led support, mentorship, recovery support, skill-building, community-building activities, one-on-one coaching, and resident support groups.	Monthly engagement and as needed	CAPK and partner peer-support resources
Mental Health Care	Assessment, psychiatric care, individual and group counseling, crisis response, medication-related services, telehealth, and referrals to specialty care when needed.	As needed	KernBHRS; Anthem; Kern Family Health Care; Kaiser Permanente; VA for eligible veterans
Substance Use Services	Voluntary screening, ASAM-based assessment and referral, outpatient treatment, detoxification referral when indicated, harm reduction, relapse prevention, overdose-prevention education, safety planning, and peer recovery supports such as AA, NA, and DRA.	As needed	KernBHRS; managed care plans; CAPK; other tenant-selected providers
Behavioral Health	Integrated mental health and substance-use linkage based on need, severity, preference, and insurance coverage, including telehealth where appropriate.	As needed	KernBHRS; managed care plans; VA
Physical Health	Connection to primary, preventive, specialty, and urgent care; assistance obtaining or maintaining Medi-Cal, Medicare, VA health coverage, Covered California, or other coverage.	As needed	CAPK; Clinica Sierra Vista; VA; managed care plans
Benefits & Documentation	Help obtaining identification and vital records and applying for or maintaining Medi-Cal, Medicare, Covered California, SSI/SSP, SSDI, VA compensation/pension, unemployment, County assistance, SNAP/TANF, and other eligible benefits.	As needed	CAPK; managed care plans; public benefit agencies
Education & Employment	Referral to adult education, GED/high-school completion, literacy, vocational rehabilitation, workforce development, job readiness, training, and employment resources.	As needed	CAPK; American Job Center; education/workforce partners
Veteran-Specific Services	VA-eligible mental health and medical care, veteran case management, benefits, HUD-VASH coordination, PTSD/Military Sexual Trauma resources, employment and legal referrals, and other veteran-specific supports.	As needed	CAPK/VSS; Bakersfield VA CBOC; Vet Center; Housing Authority; veteran partners
Co-Occurring Conditions	Integrated coordination for tenants experiencing both mental health and substance-use conditions, using trauma-informed, recovery-oriented, and harm-reduction practices.	As needed	KernBHRS; VA; managed care plans
Recreation & Social Connection	Community-building activities, resident gatherings, peer-led events, veteran-support participation, and other recreational or social activities that reduce isolation.	As needed	CAPK; community and veteran partners
Higher Level of Care / Out-placement	Coordination of temporary or longer-term higher levels of medical, psychiatric, behavioral health, or supportive care when a tenant's needs cannot be safely met through routine on-site services.	As needed	CAPK; VA; behavioral health and managed care providers
Housing Retention / Life Skills / Legal / Basic Needs	Budgeting and financial counseling, credit and debt mitigation, household management, nutrition and meal preparation, communication, legal assistance, benefits reinstatement, food, clothing, hygiene items, household goods, tenancy support, day habilitation, and medically tailored meals when eligible.	As needed	CAPK; GBLA; food partners; managed care plans and community providers
Domestic Violence & Safety Support	Referral for crisis intervention, restraining-order assistance, safety planning, advocacy, and law-enforcement coordination.	As needed	CAPK; Open Door Network; Kern County Family Justice Center
Rental Support	Connection to available rental assistance, including HUD-VASH, Behavioral Health funding, managed care plan housing supports, and other eligible subsidy sources.	As needed	Housing Authority; KernBHRS; managed care plans; VA

6. ACCESS TO SERVICES AND TRANSPORTATION

Most community services identified in the submitted plan are located within approximately one to four miles of the Project. The site is near Golden Empire Transit (GET) routes and community

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amenities. Kern Medical and KernBHRS crisis resources are also nearby, and some crisis and emergency services are available 24 hours a day, seven days a week.

Housing Navigators will help tenants schedule appointments, arrange transportation, and coordinate required documentation. Services may be provided on-site, by telephone, through telehealth, or at off-site provider locations. Transportation options will include GET bus passes, Kern Transit where appropriate, managed care plan transportation, paratransit through Get-A-Lift for eligible riders, veteran transportation resources, taxis when appropriate, and CAPK transportation for urgent or critical appointments when the tenant cannot reasonably access the service independently.

When a cultural, trauma-related, disability, mobility, or transportation barrier makes off-site access difficult, the Housing Navigator will work with providers to arrange on-site, telehealth, accessible transportation, or other reasonable service-delivery options.

7. CULTURAL AND LINGUISTIC COMPETENCY

Supportive services will be delivered in a culturally and linguistically competent manner for tenants of different races, ethnicities, sexual orientations, gender identities, gender expressions, disability statuses, and veteran experiences. CAPK will use interpreters, language-line services, video interpretation, document translation, and communication supports for tenants who are deaf, hard of hearing, blind, or have other sensory or communication barriers.

CAPK will link tenants to appropriate specialty resources, including English as a Second Language services, sign-language or other communication supports, culturally responsive behavioral health care, and gender-affirming or identity-affirming services when requested and available.

The Project is not designed to house families with children and will not provide family-based services as a core Project model. When individual tenants need parenting, childcare, family connection, or domestic-violence resources, CAPK will provide appropriate referrals.

8. SERVICES FOR WOMEN, LGBTQ+ TENANTS, AND TRAUMA SURVIVORS

CAPK will use trauma-informed and gender-responsive practices for tenants who identify as female, including access to female-identifying behavioral health providers when requested and available, domestic-violence resources, legal assistance, safety planning, and other services responsive to individual needs.

For LGBTQ+ tenants, CAPK will use affirming service practices and will provide or coordinate access to LGBTQ+-competent mental health care, legal assistance for issues such as name or gender-marker changes, gender-affirming health resources, and housing navigation that addresses discrimination. Staff training will address transgender and nonbinary inclusion, trauma-informed care, healthcare disparities, and discrimination in housing and services.

9. VETERAN-SPECIFIC SERVICE MODEL

CAPK's VSS program will coordinate veteran-specific services. VSS has provided supportive services to homeless veterans in Kern County since 2001, including VA Grant and Per Diem transitional housing, Supportive Services for Veteran Families homelessness-prevention and rapid-rehousing services, and on-site services at veteran-focused affordable housing developments.

Veterans will be connected, as appropriate, to the Bakersfield VA Community-Based Outpatient Clinic, Bakersfield Vet Center, VA benefits, HUD-VASH, mental health and substance-use treatment, PTSD and Military Sexual Trauma services, employment and education resources, legal assistance, transportation, and other veteran-specific supports. For veterans who are not eligible for VA health care, CAPK will coordinate comparable community-based services.

Veteran-serving staff will receive or maintain training in military culture, PTSD, Military Sexual Trauma, VA systems, and Mental Health First Aid or comparable evidence-based training. CAPK will continue to use VA and community partner training resources as appropriate.

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10. TENANT ENGAGEMENT, GOVERNANCE, AND COMMUNITY BUILDING

CAPK will complete a Needs Assessment with each tenant to identify tenant-defined goals and barriers to housing stability. Housing Navigators will meet with tenants regularly to review progress and priorities. When a tenant is having difficulty meeting a goal, staff will use motivational interviewing and crisis-intervention techniques to understand barriers and identify next steps.

Tenants will have opportunities to shape Project operations and services. Monthly resident forums, or more frequent forums when needed, will provide a place to identify concerns, service gaps, and possible solutions. Tenants will be invited to participate in discussions about operational matters such as site security and community activities.

A suggestion box will be available in a common area for anonymous feedback. CAPK will review suggestions and discuss appropriate items during resident forums. CAPK will also use satisfaction surveys and its Housing Engagement Survey to evaluate resident experience and inform program design.

CAPK will maintain an internal grievance procedure so tenants can formally dispute program decisions and seek resolution. Social activities, including community meals and veteran-support activities, will be used to promote connection, belonging, and community.

11. STAFFING AND STAFF QUALIFICATIONS

Position	FTE	Location	Minimum Preparation / Role
Housing Navigator	1.0 FTE	On-site	At least a high school diploma; Associate's degree in social services or related field preferred; experience with unsheltered populations and/or lived experience; case-management experience; knowledge of Kern County health, social-service, housing, and health-related resources.
Housing Services Program Manager	1.0 FTE	On-site	Bachelor's degree in social work, psychology, public administration, or related field; at least three years of progressively responsible homeless/housing or related experience; at least one year of supervisory/management experience; program development, implementation, and evaluation experience; experience with homelessness, behavioral health, justice involvement, or relevant lived experience.

The submitted staffing plan identifies a total of 2.0 FTE supportive-service positions for the Homekey+ units. CAPK will maintain staffing sufficient to meet applicable Homekey+ case-management ratios for the populations actually served.

Population	Units	Staff	Submitted Ratio	Homekey+ Maximum
Chronically Homeless	2	2	1.0:1	Maximum 20:1
Homeless	9	2	4.5:1	Maximum 25:1
At Risk of Homelessness	4	2	2.0:1	Maximum 40:1
Veterans – Chronically Homeless	2	2	1.0:1	Maximum 20:1
Veterans – Homeless	9	2	4.5:1	Maximum 25:1
Veterans – At Risk of Homelessness	4	2	2.0:1	Maximum 40:1

12. STAFF TRAINING

CAPK will use an ongoing training program to support culturally competent, trauma-informed, safe, and effective service delivery. The submitted plan anticipates regular training through the local Continuum of Care and other resources, including approximately 4–6 hours of monthly training opportunities, supplemented by periodic formal trainings, onboarding, refreshers, and partner-led sessions.

Training topics will include cultural humility and cultural formation; implicit bias; LGBTQ+ competency; disability and sensory-access accommodations; veteran culture; PTSD and Military

Sexual Trauma; trauma-informed care; de-escalation; motivational interviewing; client rights and governance; resident feedback and co-design; emergency response; active-shooter awareness; conflict prevention; and emotional regulation in high-stress situations.

CAPK will use resources such as the Corporation for Supportive Housing Training Center, Continuum of Care trainings, Mental Health First Aid, partner-agency trainings, live workshops, online modules, and internal peer learning. Training participation will be documented in staff files. Training costs, including staff time, facilitators, materials, and online resources, are included in the supportive-services budget.

13. PROPERTY MANAGEMENT AND SUPPORTIVE SERVICES COORDINATION

Property management and supportive-services staff will coordinate closely while protecting tenant confidentiality. The approved Property Management Plan and tenant-selection policies address the following areas:

- Applicant eligibility and screening standards.
- Confidentiality.
- Substance-use policy.
- Communication between property management and supportive-services staff.
- Eviction policies and eviction-prevention procedures.
- Assistance with cash and non-cash benefits that support housing retention.
- Reasonable-accommodation requests and coordination with outside entities such as housing authorities.
- Voluntary Moving On strategies.
- Appeal and grievance procedures.
- Payment of rent during periods of hospitalization.
- Resolution of complaints from tenants or on behalf of tenants.
- Best practices including critical time intervention, trauma-informed care, de-escalation, motivational interviewing, peer support, case conferencing, and culturally competent care.

Youth-specific Positive Youth Development requirements are not applicable because the submitted plan does not include Youth Assisted Units.

14. SAFETY AND SECURITY

CAPK will maintain an Emergency Plan and orient tenants to emergency procedures, equipment, alarms, exits, service-request procedures, and methods for reporting safety or maintenance concerns. Emergency contact information and evacuation information will be made available to residents and staff.

The submitted plan includes fencing around the property, controlled gate-card entry, security cameras, lighting at common areas and unit entry points, deadbolt locks, controlled visitor access, and placement of the community room, offices, and manager's unit near the entry area. CAPK will conduct regular unit and site checks, including checks of smoke and carbon-monoxide detectors, lighting, fire extinguishers, emergency postings, and accessible exits.

Staff will receive safety and de-escalation training, including awareness of surroundings, reporting safety risks, emergency response, active-shooter awareness, nonverbal and verbal de-escalation, conflict prevention, and emotional regulation.

15. MEASURABLE OUTCOMES AND EVALUATION

Outcome Category	Objective	Evaluation Approach
Residential Stability	Tenants will maintain affordable permanent housing.	Track housing stability/tenure, evictions, move-outs, reasons for exits, and housing-retention activity. The submitted plan anticipates establishing a housing-stability objective and an annual eviction benchmark.

Outcome Category	Objective	Evaluation Approach
Increased Skills and/or Income	Tenants will obtain eligible benefits and supports that help them maintain housing and manage finances.	Track benefit applications and approvals, types of benefits obtained, employment/education participation where applicable, and the effect of income or benefits on housing stability.
Greater Self-Determination	Tenants will strengthen independent-living skills, use community resources, and connect to health and wellness services.	Track independent-living skills, use of community resources, service connections, and ability to communicate with landlords, utilities, and other housing supports.
Health Outcomes	Tenants will improve long-term health and reduce avoidable use of high-cost health services.	Track emergency-room use, inpatient hospital stays, connection to a primary-care provider, and engagement with appropriate health and behavioral-health services, to the extent data are available and may lawfully be collected.

CAPK will use case-management records, HMIS where applicable, tenant surveys, service-referral information, benefit information, housing records, and other available program data to evaluate outcomes. Service monitoring will be integrated into case management and case conferencing. CAPK will use findings to identify service gaps and adjust program delivery.

16. RECORDKEEPING AND REPORTING

CAPK will maintain documentation supporting tenant eligibility, service delivery, staffing, training, referrals, supportive-service expenditures, property-management coordination, and applicable HMIS reporting. Records will be maintained consistent with confidentiality, privacy, funding, and record-retention requirements.

After Project operations begin, CAPK will provide the City with quarterly information on occupancy, supportive services, staffing, HMIS/compliance status, operating expenditures, significant operating or service issues, corrective actions, and any City action needed. CAPK will also provide information needed for the City's required Homekey+ annual status/compliance and fiscal expenditure reporting and will promptly identify material changes that could affect the approved Project.

17. RELATIONSHIP TO THE HCD-SUBMITTED PLAN

This Exhibit is an organized restatement of the substantive commitments contained in the Project-specific Supportive Services Plan submitted with the Homekey+ application. It is intended to make the plan easier for CAPK, the City, and Project partners to review and administer without changing the underlying service model. The HCD-submitted Supportive Services Plan, Property Management Plan, Homekey+ Standard Agreement, and any HCD-approved amendments remain controlling Project compliance documents where they impose additional or more specific requirements.

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EXHIBIT E

PAYMENT AND REIMBURSEMENT PROCEDURES

Ramkabir Permanent Supportive Housing Project

1. OVERVIEW

1.1 This Exhibit establishes the procedures by which CITY will disburse Homekey+ funds and the HHAP-5 Permanent Supportive Housing Operating Subsidy identified herein to DEVELOPER for the Project. Homekey+ capital funds for construction shall be disbursed on a milestone basis in accordance with Sections 3 through 6. Homekey+ operating funds shall be reimbursed in accordance with Sections 7 and 8.

1.2 Predevelopment and other costs funded under separate agreements between CITY and DEVELOPER, including HHAP-4 predevelopment agreements, shall continue to be administered under those agreements and are not disbursed under this Exhibit.

1.3 Total disbursements under this Agreement shall not exceed the amounts stated in the Agreement. All CITY obligations under this Agreement are subject to CITY's receipt of Homekey+ funds from the California Department of Housing and Community Development ("HCD") and appropriation of those funds by the City Council.

1.4 Notwithstanding any other provision of this Agreement, no disbursement shall be required at any time or in any manner that is in violation of or in conflict with federal or state laws, rules, regulations, the Homekey+ Program requirements, or this Agreement.

2. DEFINITIONS AND GENERAL PAYMENT REQUEST REQUIREMENTS

2.1 "Payment Request" means CITY's Payment Request form, executed by DEVELOPER's authorized representative and accompanied by the documentation required under this Exhibit for the applicable construction Milestone or operating reimbursement period.

2.2 "Construction Contract" means the contract between DEVELOPER and the general contractor selected through DEVELOPER's competitive procurement process for construction of the Project.

2.3 "Percent Complete" means the percentage of construction work completed as certified by the Project Architect on the Contractor's Application and Certificate for Payment, consistent with the Project Schedule in Exhibit C.

2.4 DEVELOPER may submit no more than one Payment Request per calendar month for construction and no more than one Payment Request per calendar month for operating reimbursement, unless CITY approves otherwise in writing. Construction and operating costs shall not be combined on the same Payment Request.

2.5 Each Payment Request shall identify the Agreement number, Purchase Order number (if applicable), sequential Payment Request and invoice numbers, date, funding source, amount requested, and a brief description of the costs or milestone for which payment is requested. The request shall be signed and dated by DEVELOPER's authorized representative.

2.6 Payment Requests shall be submitted to: City of Bakersfield – Community Development Division, Attn: Homekey+, City Hall North, 1600 Truxtun Avenue, 3rd Floor, Bakersfield, California 93301, or through another submission method designated by CITY in writing.

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3. CONSTRUCTION — MILESTONE DISBURSEMENT SCHEDULE

3.1 CITY shall disburse Homekey+ capital funds in the amount of $10,600,000 to DEVELOPER through milestone-based advances in accordance with the schedule below. Upon achievement of each Milestone and submission of the documentation required under this Exhibit, CITY shall advance the applicable Milestone amount to DEVELOPER for payment of eligible Project costs. Funds advanced by CITY shall remain restricted Project funds and may be used only for eligible Project costs in accordance with the Agreement, the approved Development Budget, and applicable Homekey+ Program Requirements.

Milestone	Trigger	Percent of Capital Award	Disbursement Amount	Target Date (Exhibit C)
Milestone 1	Award and execution of the Construction Contract	10%	$1,060,000	October 2026
Milestone 2	25% of construction complete	25%	$2,650,000	December 2026
Milestone 3	50% of construction complete	25%	$2,650,000	March 2027
Milestone 4	75% of construction complete	20%	$2,120,000	June 2027
Milestone 5	Substantial Completion, evidenced by issuance of a Certificate of Occupancy or Temporary Certificate of Occupancy	15%	$1,590,000	August 2027
Milestone 6	Final Completion and submittal of Project closeout documentation	5%	$530,000	September 2027
	TOTAL	**100%**	**$10,600,000**	

3.2 Expenditure Verification. Following each milestone advance, DEVELOPER shall maintain documentation demonstrating the eligible use of the funds advanced by CITY. With the next construction Payment Request, DEVELOPER shall provide documentation accounting for the prior advance, including applicable contractor pay applications, invoices, proof of payment, change order documentation, and other supporting records required under this Exhibit. Documentation previously provided to and accepted by CITY need not be resubmitted.

Except for the initial milestone advance, CITY may condition each subsequent milestone advance on DEVELOPER's satisfactory accounting for the prior advance. Any portion of a prior advance that has not yet been expended may remain available for eligible Project costs and shall be identified in the subsequent Payment Request. CITY may reduce or withhold a subsequent advance to the extent necessary to prevent the amount of unexpended advances from exceeding reasonably anticipated eligible Project costs.

3.3 Ineligible or Unsupported Costs. If CITY determines that any advanced funds were used for an ineligible, unsupported, duplicate, or otherwise disallowed cost, DEVELOPER shall, at CITY's direction, repay the applicable amount to CITY or apply an approved adjustment against a subsequent disbursement, consistent with the Agreement and applicable funding requirements.

3.4 If the amount of the Construction Contract as awarded differs materially from the Development Budget in Exhibit C, the parties may adjust the Milestone amounts by written agreement without amending this Agreement, provided the total Homekey+ capital

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disbursement does not exceed $10,600,000 and the adjustment is otherwise permitted by the Agreement and Homekey+ requirements.

3.5 More than one Milestone may be included in a single monthly construction Payment Request if each included Milestone has been achieved and all required documentation is submitted.

4. CONSTRUCTION — DOCUMENTATION REQUIRED

4.1 Each construction Payment Request shall be accompanied by the documentation identified below for the applicable Milestone:

Milestone	Required Documentation
Milestone 1 – Construction Contract award	Executed Construction Contract; evidence of DEVELOPER governing body approval; contractor payment and performance bonds; contractor insurance certificates; notice to proceed; updated Project Schedule and Development Budget.
Milestones 2–4 – 25%, 50%, 75% complete	Contractor's Application and Certificate for Payment on AIA Document G702 with Continuation Sheet G703, certified by the Project Architect and approved by DEVELOPER, showing the applicable Percent Complete; monthly progress report; updated Project Schedule and Development Budget; prevailing wage compliance documentation; change order documentation, if any.
Milestone 5 – Substantial Completion	Certificate of Occupancy or Temporary Certificate of Occupancy issued by the City of Bakersfield Building Department; Architect-certified Application for Payment; punch list status.
Milestone 6 – Final Completion and closeout	Final Application for Payment; unconditional waivers and releases from the contractor and its subcontractors and suppliers; record drawings; warranties; operation and maintenance manuals; final Development Budget; closeout documentation required under Exhibit C.

4.2 Documentation previously provided to and accepted by CITY may be identified as already on file and need not be resubmitted unless CITY requests an updated copy.

4.3 All contractor and subcontractor costs included in a construction Payment Request must be reflected in the approved Development Budget and must be eligible under the Homekey+ Program and this Agreement.

5. CONSTRUCTION — ARCHITECT CERTIFICATION AND PROOF OF PAYMENT

5.1 Architect certification. For Milestones 2 through 6, the Project Architect's certification of the Contractor's Application and Certificate for Payment, together with DEVELOPER's approval of that Application, shall constitute documentation of the work completed and the amount payable. For construction milestone disbursements, CITY shall not require proof that DEVELOPER has already paid the contractor as a condition of the current Milestone payment.

5.2 Prior Advance Documentation. With each construction Payment Request after the initial advance, DEVELOPER shall provide documentation accounting for expenditures from the prior advance, including proof of payment as applicable. Proof of payment may consist of an issued or cancelled check, ACH or wire transfer confirmation, applicable waiver or release, or other documentation accepted by CITY.

5.3 Final proof of payment. With the Payment Request for Milestone 6, DEVELOPER shall submit proof of payment for all amounts not previously documented, together with final unconditional waivers and releases from the contractor and its subcontractors and suppliers.

5.4 Retention. Retention shall be administered in accordance with the Construction Contract and Applicable Laws. CITY shall not be required to disburse amounts attributable to retention until such amounts are due and payable by DEVELOPER and all applicable conditions for release have been satisfied.

6. CITY REVIEW AND PAYMENT — CONSTRUCTION

6.1 Payment of a construction Payment Request shall be made only after receipt of a complete, adequately supported, properly documented, and accurately addressed request. All Payment Requests must be approved by CITY.

6.2 CITY shall pay each complete and undisputed construction Payment Request within thirty (30) days after receipt, subject to CITY's receipt and availability of applicable Homekey+ funds and all requirements of this Agreement.

6.3 If CITY disputes all or any portion of a Payment Request, CITY shall issue an Invoice Dispute Notification identifying the disputed item(s) and documentation required to resolve the dispute. CITY may withhold the disputed amount until the dispute is resolved and a corrected or adequately supported request is submitted. Undisputed amounts may be processed separately.

6.4 Payment may be made by check or, at DEVELOPER's request and subject to CITY procedures, by electronic funds transfer.

7. OPERATING FUNDS — REIMBURSEMENT PROCEDURES

7.1 Operating funds provided under this Agreement shall be administered according to the applicable funding source. HHAP-5 funds designated for the Project as Permanent Supportive Housing Operating Subsidy shall be administered in accordance with Section 7.2. Homekey+ operating funds, including the Veteran Units additional operating award, shall be disbursed on a reimbursement basis in accordance with Sections 7.3 through 7.6.

7.2 HHAP-5 Operating Subsidy. The HHAP-5 funds identified in Exhibit C shall be used for eligible Permanent Supportive Housing Operating Subsidy costs in accordance with this Agreement, applicable HHAP-5 requirements, and the HHAP-5 Standard Agreement. CITY may disburse some or all of the HHAP-5 Operating Subsidy to DEVELOPER as an advance for deposit into a restricted Project operating reserve, consistent with the approved Project operating budget and applicable funding requirements.

Funds advanced to the Project operating reserve shall remain restricted Project funds and shall be used solely for eligible Permanent Supportive Housing Operating Subsidy costs. DEVELOPER shall maintain records sufficient to identify the amount advanced, expenditures from the advanced funds, and the remaining balance. DEVELOPER shall report expenditures and the remaining balance as part of the quarterly operating reporting required under the Agreement and shall provide supporting documentation reasonably required by CITY for monitoring, reporting, and compliance.

Any unsupported, ineligible, duplicate, or otherwise disallowed expenditure shall be subject to the disallowance and repayment provisions of this Exhibit and the Agreement. Any HHAP-5 funds not advanced to the Project operating reserve shall be disbursed in accordance with the approved Project operating budget and applicable funding requirements.

7.3 Homekey+ Operating Funds. Homekey+ operating funds, including the Veteran Units additional operating award, shall be disbursed to DEVELOPER following Project occupancy on a schedule established by the parties consistent with the Homekey+ Program and the applicable approved annual operating budget required under Exhibit C.

7.4 Homekey+ operating funds are reimbursement-based. DEVELOPER shall provide for payment of its operating costs and all costs connected with operation of the facility on a timely basis.

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Except as otherwise approved by CITY in writing, DEVELOPER shall provide proof of payment for each operating expense submitted for reimbursement.

7.5 Each Homekey+ operating Payment Request shall cover one calendar month and shall be submitted no more than once per month. The minimum Payment Request shall be $500.00, except for the final funding draw or as otherwise approved by CITY.

7.6 Requests for reimbursement of Homekey+ operating funds shall be supported by documentation of eligible operating and supportive services expenditures for the applicable period, consistent with the applicable approved annual operating budget and Homekey+ Program Requirements.

8. HOMEKEY+ OPERATING INVOICE PACKAGE REQUIREMENTS

8.1 Each Homekey+ operating reimbursement invoice package shall include a completed DEVELOPER Payment Request form and supporting invoices or other source documentation sufficient to establish the nature, amount, date, and eligibility of each cost.

8.2 Each invoice or supporting schedule shall include, as applicable: (a) the word "INVOICE" and a sequential invoice number; (b) the service provider or vendor name, business address, and telephone number; (c) DEVELOPER name and address; (d) invoice date and Agreement number; (e) subcontractor or subrecipient invoices, if applicable; (f) a brief description of work or services performed, including dates of performance; (g) the method of computing the amount due and itemization by applicable Agreement task or approved budget category; and (h) the total amount due.

8.3 Proof of payment shall accompany the operating Payment Request. Proof of payment may include an issued or cancelled check, ACH or wire transfer confirmation, credit card payment record, or other documentation accepted by CITY.

8.4 Payment of any operating invoice shall be made only after receipt of a complete, adequately supported, properly documented, and accurately addressed invoice package. Invoices that are not consistent with the approved format may be disputed. Payment will not be made on a disputed amount until the dispute is resolved and corrected or additional documentation is submitted. All invoices must be approved by CITY.

8.5 The final operating invoice shall be clearly marked "FINAL INVOICE" and submitted with all required supporting documentation within the time designated by the Agreement.

8.6 Expenditures from the HHAP-5 Permanent Supportive Housing Operating Subsidy shall be documented and reported in accordance with Section 7.2 and are not subject to the monthly reimbursement request procedures of this Section.

9. INELIGIBLE COSTS AND INFORMATION RESTRICTIONS

9.1 The following are not eligible for disbursement or reimbursement under this Agreement: late fees and penalties; gambling debts; debts of DEVELOPER board members; donations; Bingo, raffle, or other games-of-chance expenses; interest on borrowed funds unless expressly approved as an eligible Homekey+ cost; costs outside the approved Development Budget or operating budget without prior approval; costs disallowed under the Homekey+ Program; and any cost for which DEVELOPER has been or will be reimbursed from another source.

9.2 DEVELOPER shall not include identifying information about DEVELOPER employees or volunteers other than names. Social Security numbers, home addresses, and other unnecessary personal identifying information shall not be submitted.

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10. BUDGET CLAUSE

10.1 The amount payable under this Exhibit will not exceed the amount stated in the Agreement. If funding for any fiscal year is reduced or deleted by HCD for purposes of the Program, CITY shall have the option to cancel or amend this Agreement as permitted by the Agreement. Updated budget information shall be provided at the request of CITY.

11. AUDIT AND DISALLOWANCES

11.1 DEVELOPER shall maintain records supporting all Project expenditures and shall make them available to CITY and HCD upon reasonable request.

11.2 DEVELOPER shall repay to CITY any Homekey+, HHAP, or other Project funds disbursed under this Exhibit that are determined on audit or review to be ineligible, unsupported, or disallowed, to the extent required under the Agreement and applicable funding requirements.

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EXHIBIT F

Operations, Compliance, and Performance Report

REPORTING REQUIREMENTS

CAPK will provide the City with the reports identified in this Exhibit for the purpose of monitoring Project construction, expenditures, operations, and compliance with the Homekey+ Program and the Agreement. CAPK may use existing Project records, reports, schedules, financial records, HMIS data, and other documentation to complete these reports and will not be required to recreate information already provided to and accepted by the City.

Reporting requirements consist of: (1) Monthly Construction Status and Spending Reports during construction; (2) Annual Reporting following Project occupancy; (3) Fiscal Year Reporting; and (4) Quarterly Operations Reporting following Project occupancy. The City may request additional information reasonably necessary to complete required HCD reporting, respond to HCD inquiries, or verify compliance with the Agreement.

Report	When Required	CAPK Due Date / Frequency
Monthly Construction Status & Spending Report	Construction start through construction completion	Monthly
CAPK Annual Reporting Sheet	After Project occupancy and operations begin	February 15 for prior calendar year
CAPK Fiscal Year Reporting Sheet	For prior July 1-June 30 fiscal year	July 15
CAPK Quarterly Operations Report	After Project occupancy and operations begin	Quarterly

DRAFT

RAMKABIR HOMEKEY+ — MONTHLY CONSTRUCTION STATUS & SPENDING REPORT

CAPK shall submit this report monthly from construction start through construction completion. Use existing construction schedules, pay applications, and compliance records wherever possible.

1. REPORT INFORMATION

Reporting Month	Prepared By	Date Submitted to City	Project / Developer / Contractor
			Ramkabir Permanent Supportive Housing / CAPK / _____
Overall Status	Percent Construction Complete	Current Contract Completion Date	City Action Needed? / If Yes, Briefly Describe

2. CONSTRUCTION STATUS

Item	Status / Date	Brief Update	Issue / Risk	Corrective Action / Next Step	Responsible Party	Due Date	City Follow-Up
Work completed this month							
Work planned next month							
Upcoming Homekey+ milestone							
Schedule issue or delay?							
Change order / scope change that may affect Homekey+?							

3. MONTHLY SPENDING

Funding / Cost Item	Approved Budget	Prior Expenditures	This Month	Total Expended	Remaining	% Expended	Notes
Homekey+ Capital — Rehabilitation							
Other Homekey+ Capital Eligible Use, if applicable							
Other Project Funds							
TOTAL PROJECT COSTS REPORTED							
Homekey+ Operating Funds (if used before completion)							

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4. PAYMENT & LABOR COMPLIANCE CHECK

Compliance Item	Response	Comments / Missing Item	CAPK Action	Due Date	City Follow-Up
Invoices / pay application for reported Homekey+ expenditures provided or already on file?					
Required prevailing wage / labor compliance documentation current and available?					
Any questioned, ineligible, disputed, or unresolved costs?					
Any liens, stop notices, claims, or contractor issues that could affect payment or schedule?					

5. MATERIAL ISSUES / HCD NOTIFICATION

Question	Response	Explanation	Potential HCD Impact	CAPK Next Step	City Next Step	Target Date	Resolved?
Could any issue affect a Homekey+ milestone deadline?							
Is a material change proposed to scope, cost, schedule, units, ownership, or other award terms?							
Does CAPK need a decision or action from the City this month?							

DRAFT

RAMKABIR HOMEKEY+ — CAPK ANNUAL REPORTING SHEET

CAPK completes this sheet only after the project is occupied and operational. The City will use it to complete HCD's Annual Homekey Program Status & Compliance Report. CAPK should use HMIS/property management records where available.

1. REPORT INFORMATION

Reporting Calendar Year	Prepared By	Date Submitted to City	Project / Organization	Reporting Deadlines
			Ramkabir Permanent Supportive Housing / CAPK	CAPK to City: February 15 | City to HCD: March 31

2. COMPLIANCE CONFIRMATIONS

HCD Annual Report Item	CAPK Response	If No / Changed, Explain	Source / Record	HCD Mapping
Coordinated Entry used for tenant referrals?			CAPK / HMIS	Annual 2.1-A
Housing First used in property management and tenant selection?			CAPK policy/practice	Annual 2.1-B & Certification
Tenant information entered into HMIS?			HMIS	Annual 2.1-C
HMIS Grant ID			HMIS	Annual 2.1-D
HMIS Project ID			HMIS	Annual 2.1-E
Supportive services administered consistent with approved Supportive Services Plan?			CAPK services records	Annual Certification / 5.2 Q3

3. HMIS CONTACT — COMPLETE ONLY IF CHANGED OR NOT ALREADY PROVIDED

Item	CAPK Response	HCD Mapping	Notes
HMIS Coordinator Name		Annual 2.1-F	
HMIS Coordinator Organization		Annual 2.1-G	
HMIS Coordinator Email		Annual 2.1-H	
HMIS Coordinator Phone		Annual 2.1-I	

4. UNIT MIX & OCCUPANCY — REPORT CURRENT STATUS

Homekey Population / Restriction	Restricted Subpopulation	No. Units	Bedrooms	AMI %	Occupied — Matches Required Population	Occupied — Does Not Match	Explanation / Efforts if Mismatch

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Homekey Population / Restriction	Restricted Subpopulation	No. Units	Bedrooms	AMI %	Occupied — Matches Required Population	Occupied — Does Not Match	Explanation / Efforts if Mismatch
TOTAL							

5. TENANTS SERVED & OUTCOMES

Tenant Category	Currently Housed — Permanent	Currently Housed — Interim/Transitional	Housed Over Project Lifetime	Exits to Permanent Housing — Lifetime	Exits to Homelessness — Lifetime	Exits to Other — Lifetime	HCD Mapping
Total Households							Annual 5.1
Total Individuals							Annual 5.1
Chronically Homeless Individuals							Annual 5.1
Minor Children (17 and under)							Annual 5.1
Transition Aged Youth (18–25)							Annual 5.1
Seniors (65+)							Annual 5.1
Veterans							Annual 5.1

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6. RACIAL / ETHNIC COMPOSITION OF PARTICIPANTS SERVED THIS YEAR

Participant Category	Total Served	Number With Disability(ies)	HCD Mapping
All Participants			Annual 4.2
White, Non-Hispanic/Non-Latino			Annual 4.2
White, Hispanic/Latino			Annual 4.2
Black/African American			Annual 4.2
Asian			Annual 4.2
American Indian or Alaska Native			Annual 4.2
Native Hawaiian/Other Pacific Islander			Annual 4.2
Multiracial			Annual 4.2
Race Unknown / Declined to State			Annual 4.2

7. ANNUAL NARRATIVE — SHORT RESPONSES ARE OK IF COMPLETE

Topic	Guidance	CAPK Response	HCD Mapping
Tenant outreach and selection	Describe how referrals, prioritization, and tenant selection are being conducted.		Annual 5.2 Q1
Turnover and exits	Describe current/anticipated turnover and the main reasons for exits.		Annual 5.2 Q2
Supportive services	Describe on-site/off-site services. Identify any change from the approved Supportive Services Plan.		Annual 5.2 Q3
Lessons learned / barriers	Identify major barriers to occupancy/operations and key lessons learned.		Annual 5.2 Q4
Success story	Optional brief project success story. Do not include personally identifying information.		Annual 5.2 Q5
Accessibility	Briefly describe how the project is accessible to persons with mobility, hearing, vision, physical, and sensory disabilities.		Annual 4.1 Q2
Equity and inclusion	Briefly describe outreach and how the population served compares with the broader homeless population, including any disparities identified.		Annual 4.1 Q1

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8. ANNUAL PROPERTY, OPERATIONS & FINANCIAL COMPLIANCE

Complete the following annual confirmations. If any item is marked No or Not Applicable, provide a brief explanation and identify any corrective action underway.

Annual Compliance Item	Response	Explanation / Corrective Action
Project remained operational and used for its approved permanent supportive housing purpose.	Yes ☐ No ☐ N/A ☐	
Qualified property management was maintained.	Yes ☐ No ☐ N/A ☐	
Required insurance coverage was maintained.	Yes ☐ No ☐ N/A ☐	
Required operating and replacement reserves were maintained.	Yes ☐ No ☐ N/A ☐	
Property was maintained in a safe, sanitary, functional, and habitable condition.	Yes ☐ No ☐ N/A ☐	
Required annual property condition / habitability assessment was completed.	Yes ☐ No ☐ N/A ☐	
Required emergency and security procedures remained in place.	Yes ☐ No ☐ N/A ☐	
Any material regulatory, affordability, occupancy, accessibility, code, casualty, or deferred-maintenance issue was disclosed to the City.	Yes ☐ No ☐ N/A ☐	
Any default, notice, audit, monitoring finding, or corrective action affecting the Project was disclosed to the City.	Yes ☐ No ☐ N/A ☐	

9. ANNUAL FINANCIAL CONDITION

Financial Measure	Annual / Year-End Amount	Explanation if Material Variance or Shortfall
Actual Operating Revenue	$_____	
Actual Operating Expenses	$_____	
Replacement Reserve Balance at Year End	$_____	
Other Required Reserve Balance(s) at Year End	$_____	
Material Operating Deficit / Funding Shortfall	None ☐ See Explanation ☐	

10. ANNUAL REQUIRED ATTACHMENTS

Attach the following, as applicable. Documents already provided to and accepted by the City may be identified as already on file unless an updated copy is requested.

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Required Attachment	Attached / Already on File / N/A	Notes
Annual operating budget and/or year-end Project financial statement.		
Annual Property Condition and Habitability Self-Assessment.		
Current insurance certificates, if not already on file.		
Documentation of material changes to property management or supportive services.		
Corrective action plan or documentation resolving monitoring/audit findings, if applicable.		
Other supporting documentation requested by the City for Homekey+ reporting or compliance verification.		

11. ANNUAL CAPK CERTIFICATION

I certify, on behalf of CAPK, that the information provided in this Annual Reporting Sheet and its attachments is complete and accurate to the best of my knowledge and that CAPK has disclosed all material information known to it that may affect Project compliance with the Agreement or applicable funding requirements.

Authorized CAPK Representative	Title	Signature	Date

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RAMKABIR HOMEKEY+ — CAPK FISCAL YEAR REPORTING SHEET

CAPK completes this sheet for the prior July 1–June 30 fiscal year. Submit supporting documentation for Homekey expenditures made during the reporting period. Do not resend records already provided to the City if the City confirms they are already on file.

1. REPORT INFORMATION

Fiscal Year / Reporting Period	Prepared By	Date Submitted to City	Project / Organization	Reporting Deadlines
			Ramkabir Permanent Supportive Housing / CAPK	CAPK to City: July 15 | City to HCD: July 31

2. HOMEKEY+ EXPENDITURES

Eligible Use	HCD Approved Amount	Expended Before This FY	Expended This FY	Total Expended	Proof for This FY Provided?	Notes / Corrections	HCD Mapping
Rehabilitation							Fiscal 3
Gap Financing: Rehabilitation (if applicable)							Fiscal 3
Capitalized Operating Subsidy / Operating Award							Fiscal 3
Other HCD-approved eligible use (if applicable)							Fiscal 3
TOTAL							

3. CHANGES / AWARD STATUS — COMPLETE ONLY IF APPLICABLE

Question	Response	Amount / Detail	HCD Approval / Date	Notes	HCD Mapping
Any Homekey+ funds abated after Standard Agreement execution?					Fiscal 2
Any Homekey+ funds disencumbered after Standard Agreement execution?					Fiscal 2
Any changes to previously reported expenditure amounts?					Fiscal 3.2

4. OPERATING SOURCES — COMPLETE ONCE PROJECT IS OCCUPIED & OPERATIONAL

Operating Source	Amount This FY	Operating Source	Amount This FY	Operating Source	Amount This FY	Notes	HCD Mapping
Actual Rent Income		Tenant Assistance Payments		Continuum of Care Funds			Fiscal 4.1
Project-Based Vouchers — Value		Project-Based Vouchers — Number		Homekey+ Funds Used for Operations			Fiscal 4.1
Accrued Interest on Homekey Funds		Other Source 1		Other Source 2			Fiscal 4.1
Other Source 3		Other Source 4		Other Source 5			Fiscal 4.1

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Operating Source	Amount This FY	Operating Source	Amount This FY	Operating Source	Amount This FY	Notes	HCD Mapping
Other Source 6		Other Source 7		Other Source 8			Fiscal 4.1
Other Source 9		Other Source 10					Fiscal 4.1
Gross Potential Rent		Vacancy Loss Rate					Fiscal 4.1
TOTAL OPERATING SOURCES							
If cash flow is positive or negative, briefly explain intended use / stabilization plan							Fiscal 4.3

5. OPERATING EXPENDITURES — SUMMARY BY HCD CATEGORY

Category	Homekey+ Funded	Non-Homekey Funded	Total	Backup Maintained?	Notes	HCD Mapping
Administrative Expenses						Fiscal 4.2
Utilities						Fiscal 4.2
Operating & Maintenance						Fiscal 4.2
Taxes & Insurance						Fiscal 4.2
Supportive Services						Fiscal 4.2
TOTAL COST OF OPERATIONS						Fiscal 4.2

6. CERTIFICATION TO CITY

CAPK certifies that the information provided is true, complete, and accurate to the best of its knowledge; Homekey+ expenditures reported are for eligible project purposes; and supporting records are maintained and available to the City/HCD upon request.

Authorized CAPK Representative	Title	Date	Supporting documentation for Homekey+ expenditures made this FY provided / already on file?

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RAMKABIR HOMEKEY+ — CAPK QUARTERLY OPERATIONS REPORT

CAPK shall submit this brief report quarterly after the project becomes operational. The detailed annual and fiscal-year reports remain required. Information already provided through those reports may be incorporated by reference to avoid duplication.

1. REPORT INFORMATION

Quarter Ending	Prepared By	Date Submitted to City	Project / Operator
			Ramkabir Permanent Supportive Housing / CAPK

Overall Operations Status	City Action Needed?	If City Action Needed, Briefly Describe

2. OCCUPANCY & SERVICES

Item	Current Quarter	Prior Quarter / YTD	Status	Brief Explanation if Issue	Corrective Action	Due Date	City Follow-Up
Occupied Homekey+ units							
Vacant Homekey+ units							
Units occupied by required target population							
Supportive services being provided consistent with approved plan?							
Coordinated Entry / tenant referral process operating as required?							
HMIS data current?							

3. OPERATING SPENDING

Operating Item	This Quarter — Homekey+	This Quarter — Other Funds	Quarter Total	Fiscal YTD Total	Status	Notes	City Follow-Up
Administrative Expenses							
Utilities							
Operating & Maintenance							
Taxes & Insurance							
Supportive Services							
TOTAL OPERATING COST							

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Operating Item	This Quarter — Homekey+	This Quarter — Other Funds	Quarter Total	Fiscal YTD Total	Status	Notes	City Follow-Up
Homekey+ Operating Funds Remaining							

4. COMPLIANCE / OPERATING ISSUES

Question	Response	Brief Explanation	Corrective Action	Responsible Party	Due Date	City Action Needed?	City Follow-Up
Any significant occupancy or leasing issue?							
Any property management issue affecting operations?							
Any supportive services issue?							
Any HMIS / data quality issue?							
Any material change to operations, services, funding, ownership, unit mix, or target population?							
Any other Homekey+ compliance concern?							

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DATE	October 14, 2026
TIME	12:00 pm
LOCATION	CAPK Administrative Office Executive Conference Room 1300 18th Street, 3rd Floor Bakersfield, CA 93301

Program Review & Evaluation Committee Minutes

1. **Call to Order**

   Committee member, James Osborne called the meeting to order at 12:00 pm at the Community Action Partnership of Kern Administrative Building, located at 1300 18th Street, 3rd Floor, Bakersfield, CA.

2. **Roll Call**

   Roll call was taken with a quorum present.

   Present: James Osborne, and Manuel Vieyra

   Absent: Gina Martinez (Chair), Rebecca Banke

   Others present: Pritika Ram, Chief Business Development Officer; Freddy Hernandez, Director of Youth and Community Services; Susana Magana, Director of Health & Nutrition; and other CAPK staff.

3. **Public Comments**

   No one addressed the Committee.

4. **Program Presentation**

   a. Friendship House Community Center presented by Lois Hannible, Program Administrator

      Lois Hannible presented an overview of FHCC's summer and after-school programs, which serve youth ages 6–18. School pickup is available, while some students are dropped off. All participating students are offered dinner, homework assistance, arts and crafts, and STEM enrichment activities. The mentorship program pairs youth with trained mentors from Bakersfield College and California State University, Bakersfield, who must pass background clearances and commit to one year of service. Mentors support youth experiencing educational or behavioral challenges.

      Lois also highlighted the CalVIP (Violence Intervention Program) offered through the City of Bakersfield, which provides prevention and intervention services for individuals involved in or affected by gun violence. Services include emergency hotel relocation, rental assistance, transportation, and truck-driving school. These services address immediate needs while allowing law enforcement to focus on the incident. Truck-driving training also provides individuals who have experienced incarceration with opportunities to build careers and support themselves and their families.

The California Natural Resources Agency's Community Youth Access (CYA) program was also discussed. The program provides field trip opportunities for 80 youth and includes a paid leadership component for 12 participants from Bakersfield and Shafter. Youth leaders will receive a $2,500 stipend upon completing the program. Upcoming events include the Fall Carnival on October 23 and a Music Fest fundraiser on November 14th, both at Friendship House. Fundraising proceeds will support additional activities and programs for youth participating in their programming.

James Osborne asked about the ages of youth leaders in the CYA program and how Shafter participants are selected. Lois explained that participants range from age 10 through college age and that recruitment in Shafter is conducted through connections established by the former Shafter Youth Center program.

5. <u>New Business</u>

a. September 2026 Program Reports – Theresa Martinez, Grant Administrator – ***Action Item***

Theresa presented the September program reports and highlighted updates from each division. She showcased the revised report format, as requested by the Committee in September, that includes program summaries and a color-coded system to indicate performance against assigned metrics. Veterans and Supportive Services (VSS) has served 159 families year-to-date through Supportive Services for Veteran Families (SSVF), exceeding its annual target. The Foundation raised $6,800 to support the VSS Stand Down event, which drew more than 500 veterans. Food Bank highlights included strengthened partnerships during Hunger Action Month, a $10,000 donation from Reverb Coffee, and over 23,000 pounds of food collected through the Kern County Fair Feed the Need food drive. Within Youth and Community Services, the Friendship House has reached 92% of its annual youth enrollment goal. Theresa also gave updates on Operations projects and Community Development and Foundation efforts to support CAPK programs.

Manny Vieyra asked about annual performance targets. Theresa explained that targets are based on grant requirements or individual program goals and that program managers will be notified of their performance. The new color-coded format will help identify concerns earlier, allowing staff to review targets, assess strategies, and adjust as appropriate.

Motion was made and seconded to approve the September 2026 Program Reports. Carried by unanimous vote (Vieyra/Osborne).

b. September 2026 Application Status Report & Funding Profiles – Karen Vasquez, Senior Grant Analyst – ***Action Item***

Karen Vasquez began her report by highlighting funding opportunities that CAPK decided not to pursue. One example was a financial empowerment center opportunity that required a local government entity to serve as the applicant. Karen then reviewed a funding opportunity through the Sierra Health Foundation to support Oasis Family Resource Center and Friendship House, and highlighted a program that CAPK is applying to for a second time to provide assistance to the East Kern Family Resource Center and Oasis Family Resource Center diaper assistance program. The program provides monthly diapers to low-income families facing financial and transportation barriers. She noted that access to these supplies helps ease families' financial burdens. The proposed program would begin in early 2027. Karen concluded by reviewing the small funding profiles and inviting questions.

Motion was made and seconded to approve the September 2026 Application Status Report & Funding Profiles. Carried by unanimous vote (Osborne/Vieyra).

c. September 2026 Head Start/State Child Development Division/Program Monthly Activity Report – Carol Hendricks, Enrollment and Attendance Manager – ***Action Item***

Carol Hendricks presented the September 2026 Monthly Activity Reports, including enrollment updates for Early Head Start, Head Start, and the Home Visiting Program. She also reviewed meals and snacks provided by the Central Kitchen, reporting a total of 62,126 meals delivered. Carol discussed anticipated staffing changes and ongoing interviews with experienced candidates. Professional development and succession planning remain priorities, with the division's Learning Management System (LMS) providing staff training opportunities. Supportive Services highlights included ReadyRosie workshops and the completion of more than 300 health screenings.

James asked how many San Joaquin centers remain closed. Carol noted that the University Park Center is awaiting licensing and is close to opening. Manny asked about the number of meals and snacks delivered and served. Carol explained that the lower figures for the month reflected some delivered food not being claimed by the sites.

Motion was made and seconded to approve the September 2026 Head Start/Sate Child Development Division/Program Monthly Activity Report. Carried by unanimous vote (Vieyra /Osborne).

d. 2027-2028 Head Start/Early Head Start Training and Technical Assistance Plan – Rosa Guerrero, Administrative Analyst – ***Action Item***

Rosa Guerrero presented the professional development and training plan, which aligns with Head Start standards and prioritizes workforce and school readiness. The plan ensures that new hires and existing employees have access to current materials, tools, and training. It also focuses on strengthening the mentorship program, now in its fourth year. Safety training goals for center staff are on track and nearing completion. School readiness goals include pending social-emotional wellness training to help staff support children with challenging behaviors and develop their coping skills. The plan also includes trauma-informed care training and certification to sustain these practices, along with conference participation to keep staff informed of current approaches. The plan was submitted with the funding application.

Motion was made and seconded to approve the 2027-2028 Head Start/Early Head Start Training and Technical Assistance Plan. Carried by unanimous vote (Vieyra/Osborne).

6. <u>Committee Member Comments</u>

Manny commended staff for their hard work and ongoing efforts. James echoed his appreciation and expressed interest in continuing to serve in different capacities. He also shared that he has seen positive changes in his child in Head Start.

7. Next Scheduled Meeting

Program Review & Evaluation Committee
Thursday, November 12, 2026
CAPK Administrative Office, Board Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

8. Adjournment

The meeting was adjourned at 12:38 pm.

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Community Action Partnership of Kern













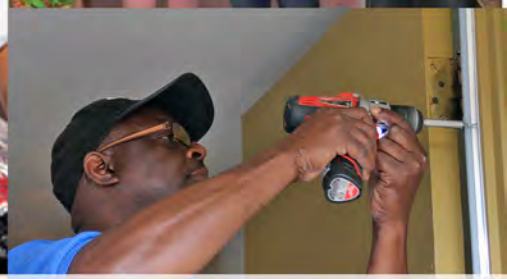












Helping People... Changing Lives.



AFTERSCHOOL & SUMMER PROGRAM

Serves Youth Ages 6 to 18

Afterschool Activities : Homework Assistance, Arts & crafts, STEM, Sports, Zumba, & Dinner

Summer Program : Field trips, Arts & Crafts, Cooking Classes, Team-building activities, Tutoring, Breakfast & Lunch

Mentor Program

Program Provides:

- Individual Mentoring Services
- Group Mentoring
- Enrichment Activities
- Behavioral Intervention Groups

Mentees:

- Ages 6-18
- Goal**:** to provide mentor services to 100 youth
- Must commit to 1 year of mentor services
- Parent registration is required for participation

Mentors:

- 18 or older
- Complete a mentor application & interview
- Pass a criminal background check
- Commit to being a mentor for 1 hour/week for 1 year
- Complete mentor training



CalVIP Violence Intervention Program

Subcontract of the City of Bakersfield to provide Participant Support Services for the California Violence Intervention and Prevention Program (CalVIP).

Program provides services for those that have either been a victim or perpetrator of gun violence.

Program service include:

- Emergency Relocation
- Rental Assistance
- Truck Driving School
- Transportation Assistance



CALIFORNIA NATURAL RESOURCES YOUTH COMMUNITY ACCESS PROGRAM

- February 2026 -April 2027
- 80 youth ages 6 -20
- 12 paid Youth Leaders
- Serving Bakersfield & Shafter Youth
- Field Trips to Cultural & Natural Sites

Field Trips To:

- CA African American Museum
- Wind Wolves Preserve
- Red Rock Canyon & Maturango Museum
- Colonel Allensworth State Historic Park
- Montana De Oro State Park
- Yosemite National Park
- Sequoia National Park
- Getty Villa & Getty Museum
- Ronald Reagan Presidential Library



UPCOMING EVENT & FUNDRAISER

Fall Carnival -
October 23rd 5pm-8pm at the Friendship House.

Music Fest Fundraiser -
November 14th 3pm-7pm, located at the Friendship House.



QUESTIONS?





Community Action Partnership of Kern



Lois Hannible
Program Administrator

(661) 369-8926

2424 Cottonwood Rd.
Bakersfield, CA. 93307

www.capk.org

Program Performance Report

REPORTING PERIOD

September 2026

Prepared for the Program Review & Evaluation Committee

Housing & Supportive Services

REPORTING PERIOD: September 2026

DIVISION DIRECTOR: Rebecca Moreno

PROGRAMS

01 Adult Re-entry Program

02 CalAIM Enhanced Care Management

03 CalAIM Homeless Services

04 Coordinated Entry Services

05 M Street Navigation Center

Housing & Supportive Services — September 2026 Summary

Division Overview

Program	Selected progress measure	September	Year to date	Annual goal	Progress
Adult Re-entry	New enrollments	30	141	300	47%
Enhanced Care Management	Enrolled members	11	84	225	37%
CalAIM	Housing placements	7	87	75	116%
Coordinated Entry Services	Referrals / assessments	3,443	28,852	25,000	115%
M Street Navigation Center	Permanent housing exits	4	55	100	55%

Adult Re-entry Program

Measure	September	Year to date	Annual goal	Progress
New enrollments	30	141	300	47%
Client contacts	824	2,421	5,720	42%
Emergency hotel placements	3	18	40	45%
Short-term rental assistance	3	23	70	33%
Skill-building workshops	0	5	80	6%

Program activity continues through coordinated re-entry, housing, employment, and behavioral-health partnerships. Enrollment and workshop participation are the clearest areas where progress remains limited.

Enhanced Care Management

Measure	September	Year to date	Annual goal	Progress
Enrolled members	11	84	225	37%
Clients receiving Housing + ECM	48	291	135	216%
Clients receiving ECM + Day Services	28	217	169	129%
Patient engagement in care plans	43	283	113	252%
Successful program completions	0	5	15	33%

ECM reports strong care coordination activity and supportive-housing successes. Authorization issues with Kern Health Systems continue to constrain new enrollment.

CalAIM

Measure	September	Year to date	Annual goal	Progress
Clients currently served	377	3,259	450	724%
Services provided	1,020	9,618	8,100	119%
Housing/furnishing deposits	7	76	100	76%
Clients secured housing placement	7	87	75	116%

CalAIM continues high housing-navigation service volume and housing placements while expanding partnerships and recruiting additional staff.

Coordinated Entry Services

Measure	September	Year to date	Annual goal	Progress
Referrals / assessments	3,443	28,852	25,000	115%
Responses within 24 hours	3,364	27,677	20,000	138%
Pending assessments	17	85	200	43%

CES continues high referral and response activity. Pending-client follow-up and staffing capacity remain operational considerations. Encampment Resolution is omitted from the progress chart because the program closed March 31, 2026.

M Street Navigation Center

Measure	September	Year to date	Annual goal	Progress
Overnight residents	143	1,217	1,500	81%
Total clients served	177	1,690	2,400	70%
Permanent housing exits	4	55	100	55%
Case management services	337	2,687	8,000	34%
Shelter resident meals	1,378	84,600	70,000	121%

M Street continues shelter, Safe Camping, and Safe Parking services alongside employment and self-sufficiency activities. Housing transitions and case-management capacity remain important areas for attention.

Upcoming Events / Highlights

Veterans & Supportive Services

REPORTING PERIOD: September 2026

DIVISION DIRECTOR: Rebecca Moreno

PROGRAM

01 Veterans & Supportive Services

Veterans & Supportive Services — September 2026 Summary

Division Overview

Veterans & Supportive Services operates transitional housing, rapid rehousing and homelessness prevention, permanent supportive housing, and case-management services for veteran households. September activity shows strong year-to-date service volume in SSVF and Permanent Supportive Housing, while HHAP Emergency Housing Voucher case management remains below its annual service target.

Program Area	September	Year to Date	Annual Goal	Progress
Grant & Per Diem — Households Served	10	65	85	76%
SSVF — Households Served	10	159	150	106%
SSVF — Permanent Housing Placements	3	31	35	89%
Permanent Supportive Housing — Households Served	19	55	25	220%
HHAP CM — Clients Served	0	17	76	22%

Grant & Per Diem Outcomes

Measure	September	Year to Date	Annual Reference	Annual Progress
BRIDGE exits to permanent housing	0	11	10	110%
BRIDGE negative program exits	0	4	7	57%
BRIDGE employed at exit	0	2	3	67%
SITH exits to permanent housing	1	22	16	138%
SITH negative program exits	1	11	7	157%
SITH employed at exit	0	10	5	200%

Annual Progress shows progress toward the program's annual target. For permanent housing exits and employment, a higher percentage indicates stronger progress toward the target. Negative Program Exit is different because a lower rate is better. Its target is below 20%, so it is shown in neutral blue.

SSVF Housing & Stability Assistance

Measure	September	Year to Date	Annual Goal	Progress
Rental assistance payments	28	268	475	56%
Security deposits	3	35	40	88%
Bus passes	2	40	35	114%
Application fees	3	20	15	133%
Housing stability assistance	12	54	35	154%
Utility payments	8	29	25	116%
Late fees	5	12	40	30%
Moving costs	0	4	7	57%
Landlord incentives	1	4	5	80%
Tenant incentives	1	12	5	240%
Rental arrears	10	32	10	320%

Overview

• Grant & Per Diem served 65 households year to date against an annual goal of 85.
• SSVF has served 159 households year to date, exceeding its annual household-service goal, while permanent housing placements are approaching the annual target.
• Permanent Supportive Housing has served 55 households year to date.
• HHAP Emergency Housing Voucher case management has served 17 clients year to date against an annual goal of 76.

Upcoming Events / Highlights

Veteran Supportive Services: National Stand Down

Veteran Supportive Services is preparing for its upcoming National Stand Down event on Thursday, October 8, from 8:00 a.m. to 2:00 p.m. The event serves veterans who are experiencing homelessness or at risk of it, connecting them with more than 70 vendors in one place. Services will include health care, employment resources, showers, clothing, and Social Security assistance.

The CAPK Foundation supported the event with a Recycling Drive and Luncheon on September 9, 2026. The luncheon sold 330 sandwiches and raised $6,889 toward the Stand Down.

Health & Nutrition Services

REPORTING PERIOD: September 2026

DIVISION DIRECTOR: Susana Magana

PROGRAMS

01 **Food Bank**

02 **Migrant Childcare Alternative Payment (MCAP)**

03 **Women, Infant and Children (WIC)**

Health & Nutrition Services — September 2026 Summary

Division Overview

Health & Nutrition Services continues broad community support through food distribution, migrant child care subsidies, and WIC nutrition services. Food Bank distribution remains high, MCAP reimbursement activity is near its annual contract goal, and WIC caseload and outreach activity continue across Kern and San Bernardino counties. Because the programs use different reporting cycles and measures, progress is presented within each program rather than combined into a single division-wide percentage.

Program	Reporting note	Selected measure	Current period	Annual goal	Progress
Food Bank	August data; source notes a two-month reporting lag	Total pounds distributed	1,758,528	19,325,000	111%
MCAP	September 2026	Provider payments / subsidies expended	3,326,727	27,900,000	99%
WIC Nutrition	Source tab labeled August; month cell reflects September	Caseload	14,204	14,910	95%

Food Bank

Measure	Current Period	Year to Date	Annual Goal	Progress
TEFAP neighbor engagements	36,563	293,764	700,000	63%
TEFAP pounds distributed	930,851	6,428,764	10,000,000	96%
Pantry neighbor engagements	113,184	735,683	1,250,000	88%
Pantry pounds distributed	526,350	4,605,270	4,500,000	154%
Senior Box neighbor engagements	4,973	41,211	66,000	94%
Senior Box pounds distributed	193,638	1,580,063	2,300,000	103%
Free Farmers Markets engagements	11,743	84,323	50,000	253%
Free Farmers Markets pounds	42,678	492,020	750,000	98%
Brighter Bites engagements	200	20,139	75,000	40%
Brighter Bites pounds	3,267	128,547	275,000	70%
Total engagements	167,475	1,185,776	2,166,000	82%
Total pounds distributed	1,758,528	14,288,510	19,325,000	111%

Food Bank reported 1.76 million pounds distributed in the current period and 14.29 million pounds year to date. The source notes neighbor engagements and pounds distributed remain relatively static and that the team is monitoring potential impacts from new work requirements and other HR1 changes.

Migrant Childcare Alternative Payment (MCAP)

Measure	September	Year to Date	Annual Goal	Progress
Provider payments / subsidies expended	$3,326,727	$27,732,541	$27,900,000	99%
Active child enrollment	3,585			
Active childcare providers	694			
Waiting list — children	0			

MCAP reports steady progress toward FY 2026–27 goals. Leadership is working with Human Resources on staffing vacancies and has secured more centrally located office space in Merced County. The program is also investing in staff development, cross-training, and operational support ahead of the winter season.

Women, Infants & Children (WIC) Nutrition

Measure	Current Period	Year to Date	Annual Goal	Progress
Caseload	14204		14910	95%
Breastfeeding measure	978	0	1200	82%
Vendor liaison contacts	63	129	268	48%
Online enrollment	99	917	1300	71%
Presentations & outreach events	16	73	80	91%
Media / social postings	5	160	350	46%
Regional breastfeeding liaison stakeholder meetings	9	140	150	93%

WIC caseload remains close to its annual service goal. Outreach events and regional breastfeeding liaison activity are also approaching annual targets, while online enrollment, vendor contacts, and media/social outreach remain lower. The program is preparing for a December 2026 WIC audit and has developed a new quality assurance plan.

Upcoming Events / Highlights

CAPK Food Bank: Hunger Action Month Highlights

In recognition of Hunger Action Month this September, the CAPK Food Bank led a series of events to raise awareness of food insecurity in Kern County and strengthen community support for its work.

A new partnership with Reverb Coffee raised just over $10,000 in unrestricted funds for the Food Bank, giving it flexible resources to direct where the need is greatest.

The Food Bank also continued its long-standing partnership with the Kern County Fair through Feed the Need Day, when fairgoers receive free admission in exchange for donating six cans of food. This year's event collected 23,313 pounds of food, up 753 pounds (about 3%) from last year's total of 22,560 pounds.

Together, these efforts show the Food Bank's ability to build lasting community partnerships, bring in new funding, and keep growing its impact on hunger in Kern County.

Youth & Community Services

REPORTING PERIOD: September 2026

DIVISION DIRECTOR: Freddy Hernandez

PROGRAMS

01 2-1-1 Kern Call Center

02 East Kern Family Resource Center

03 Energy, Weatherization & Utility Assistance

04 Friendship House Community Center

05 Oasis Family Resource Center

06 Volunteer Income Tax Assistance (VITA)

Youth & Community Services — September 2026 Summary

Division Overview

Community Services spans information and referral, family resource centers, energy assistance, youth and community supports, and free tax preparation. The overview below uses one representative goal-based measure per program so the board can quickly identify progress, while each program section provides the context behind the percentage.

Program	Selected progress measure	Year to Date	Annual Goal	Progress
2-1-1 Kern	County-based I&R calls handled	61,633	109,500	56%
East Kern FRC	HHAP case management services	28	60	47%
Energy	LIHEAP utility-assistance households	3,456	5,000	69%
Friendship House	After-school program participants	46	50	92%
Oasis FRC	Parents receiving case management	25	25	100%
VITA	CAPK federal e-filed returns	6,620	7,550	88%
TCE	CAPK federal e-filed returns	1,580	1,500	105%

2-1-1 Kern Call Center

Measure	September	Year to Date	Annual Goal	Progress
County-based I&R calls handled	4,510	61,633	109,500	56%
CalFresh applications	14	209	350	60%
KIC referrals	172	1,154	1,200	96%
Website visitors	52,413	310,305	225,000	138%

2-1-1 handled 6,269 total county-based and other calls in September. Food pantries, utility-payment assistance, and homeless-diversion programs were among the most requested services. The program is recruiting for one vacancy and is working with IT/IS on an Intelligent Virtual Agent pilot for after-hours callers with less complex needs.

East Kern Family Resource Center (EKFRC)

Measure	September	Year to Date	Annual Goal	Progress
HHAP case management	6	28	60	47%
Street outreach & education	22	247	75	329%
First 5 parent case management	2	13	30	43%
First 5 child case management	3	14	30	47%
Diaper enrollment — unduplicated	14	240	150	160%
Diaper kit deliveries	144	1,282	1,800	71%

September staffing activity included interviews for two long-vacant positions, with offers extended for a First 5 Kern Case Manager and a

Housing Navigator. EKFRC also received $6,000 through the CAPK Foundation's Gourmet for Food initiative for car seats and essential infant/family supplies.

Energy, Weatherization & Utility Assistance

Measure	September	Year to Date	Annual Goal	Progress
LIHEAP utility assistance households	452	3,456	5,000	69%
LIHEAP weatherization households	8	65	100	65%
SLIHEAP utility assistance households	14	175	175	100%
DOE IIJA weatherization	5	40	160	25%
DOE WAP weatherization	1	4	10	40%
City home repair/weatherization	1	10	14	71%
TCC low-income energy efficiency	0	2	16	13%

SLIHEAP achieved 100% of its 175-household goal by the required September production deadline. LIHEAP utility assistance is at 69% of goal, while DOE IIJA and TCC weatherization activity remain earlier in their production cycle.

Friendship House Community Center

Measure	September	Year to Date	Annual Goal	Progress
Youth mentoring	1	60	100	60%
After-school program	1	46	50	92%
Youth Community Access participants	2	109	80	136%
Youth leaders	0	12	12	100%
Field trips	1	10	30	33%

CalVIP is now limited to participant-support services for Cohort 5 rather than direct program services, contributing to lower service counts. The September profile also notes that the summer program was not operating during the month.

Oasis Family Resource Center

Measure	September	Year to Date	Annual Goal	Progress
Parents receiving case management	3	25	25	100%
Children receiving case management	1	30	25	120%
Children home-based activities	1	30	15	200%
Diaper enrollment — unduplicated	8	222	150	148%
Diaper kit deliveries	152	1743	1800	97%
HHAP case management	5	37	15	247%
HHAP street outreach	10	65	20	325%

Oasis continues grant-development and outreach work, including applications supporting food-pantry supplies, youth programming, and diaper services. The center also participated in the Ridgecrest Veterans Standdown and presented parent-learning sessions for Sierra Sands Unified School District.

VITA & Tax Counseling for the Elderly (TCE)

Program / Measure	September	Year to Date	Annual Goal	Progress
VITA — CAPK federal e-filed returns	39	6620	7550	88%
VITA — ITIN applications	0	163	200	82%
VITA — UWCEC federal e-filed returns	0	2816	3250	87%
VITA — MAOF federal e-filed returns	0	169	400	42%
VITA — CFF federal e-filed returns	0	483	300	161%
TCE — CAPK federal e-filed returns	1	1580	1500	105%

Board awareness: VITA reported $13.9 million in CAPK refunds and credits year to date, while TCE reported approximately $3.46 million. The VITA profile notes that state refund and CalEITC amounts are estimates because a State Paper report could not be retrieved.

Upcoming Events / Highlights

• Friendship House Music Fest Fundraiser — November 14, 3:00–7:00 p.m.; tickets and sponsorship opportunities are available.
• EKFRC partnered with Walgreens Pharmacy in Tehachapi for a community vaccination clinic, providing 25 influenza, COVID-19, and DTaP vaccinations to East Kern residents, including unhoused community members and families.

Operations

REPORTING PERIOD: September 2026

DIVISION CHIEF: Emilio Wagner

DEPARTMENTS

01 **Data Services**

02 **Information Systems**

03 **Information Technologies**

04 **Facilities & Maintenance**

05 **Risk Management**

Operations — September 2026 Summary

Division Overview

Operations supports agency-wide systems, technology, facilities, construction and maintenance, and risk management. Unlike the service divisions, Operations is project-based rather than driven by annual service goals. This summary therefore emphasizes workload, project completion status, and operational risks.

Area	September requested	September processed	In progress	Processing rate
Information Systems tickets	35	32	19	91%
Facilities work orders	385	340	648	88%
IT help desk work orders	550	539	102	98%

Information Systems

Activity	Requested	Processed	In Progress	Processed %
IS tickets	35	32	19	91%
Paginated / Power BI reports & dashboards	8	7	7	88%
Background processes	17	17	6	100%
Power App enhancements	10	8	6	80%

Selected project	Status	Completion	Note
CDP Migration to Fabric	Adding manual programs and moving to testing	85%	Near testing
CALAIM Migration to Fabric	Developing approval process and pre-submission validation	60%	In development
2-1-1 Optimizations	Proposal being finalized for development	75%	Development planning
Cost Per Client Fabric Rebuild	Ingestion completed; awaiting Finance for two-way integration	50%	Cross-functional dependency
Rental Assistance Sage Automation	HMIS assessment created; awaiting Sage import template	15%	Early stage
Contract Claims Tracker	In development	80%	Advanced development

Information Systems processed most September requests while carrying an active portfolio of agency-wide automation, reporting, data-platform, and application projects. Several projects are dependent on stakeholder testing, Finance integration, or external program requirements.

Facilities & Construction

Activity	Requested	Processed	In Progress	Processed %
Facility work orders	385	340	648	88%

Major maintenance project	Status	Completion
VSS — Decatur & Buena Vista HVAC replacements	Completed	100%
SJC Tiny Powers	Facility ready/licensed; pending children sink installation	95%
SJC Filipino Plaza	Fire/alarm monitoring and play-yard modification	95%
SJC	University Park door installation, fire-code updates and TI	70%
Harvey Hall Phase 2 & 3	New kitchen and breakroom	25%
Stockdale HS	Signage	15%
Broadway	Playground beautification	15%
19th Street	Exterior improvements	10%

Facilities processed 340 work orders in September and reports 648 items in progress. Several major maintenance projects are near completion, while other site improvements remain in early phases. Construction project rows for Central Kitchen, McFarland & Tehachapi Modulars, and Barnett House did not include current status percentages in the source profile.

Information Technology

Activity	Requested	Processed	In Progress	Processed %
Help desk work orders	550	539	102	98%

IT project	Status	Completion
MS Purview data governance	Phase 1 in progress	33%
E-rate consultant hire	Completed	100%
Technical Support L1 hire	Interview, offer and onboarding	90%

Board awareness: IT processed 539 of 550 September help desk requests. The E-rate consultant hire is complete, the Technical Support L1 hire is in onboarding, and Phase 1 of Microsoft Purview data governance is underway.

Risk Management

Incident category	September reported	YTD
Property	1	15
Cyber incident	1	2
All other listed categories	0	27
Total incidents	2	44

Two incidents were reported in September—one property incident and one cyber incident. Year-to-date incident totals in the source profile contain broken prior-period references, so this summary does not present an unverified YTD total.

Upcoming Events

Community Development

REPORTING PERIOD: September 2026

DIVISION CHIEF: Pritika Ram

DEPARTMENTS

01 **CAPK Foundation**

02 **Marketing & Outreach**

CAPK Foundation & Community Development — September 2026 Summary

Executive Overview

September activity reflects coordinated work across fundraising, community engagement, communications, and agency-wide initiatives. Community Development continued broad public outreach and event support, with website sessions and other social-media impressions above 80% of annual goals. The CAPK Foundation directed reported program-category funding primarily toward food insecurity while advancing donor cultivation, grant requests, veteran-support fundraising, and partnerships that support CAPK programs.

At-a-Glance Progress

Area	September	Year to Date	Annual Goal	Progress
Website user sessions	36,658	216,908	260,000	83%
Facebook impressions	20,388	1,611,366	4,000,000	**40%**
Other social media impressions	268,741	1,441,603	1,750,000	82%

CAPK Foundation

Program category	Reported funding	
Food Insecurity	$91,672	Largest reported program-category funding
Veterans Supportive Services	$6,879	Veteran-focused fundraising and event support continue
Foundation (General)	$5,495	General Foundation support
Homelessness & Housing	$1,225	Reported program-category funding
External event — Food Insecurity	$10,018	Additional reported external-event support

The Foundation activity included a $1,000 Elks Lodge request for Veterans Stand Down, development of a $15,000 Wells Fargo financial-literacy proposal, a $5,000 Bakersfield West Rotary grant application for Family Resource Centers, and ongoing exploration of holiday donations and community partnerships. The Foundation also continued planning for Taste of Gratitude, Veterans Stand Down, the Annual Appeal, hygiene and toy drives, and an Educational Stipend Program.

Highlight Story: Food insecurity received the largest reported Foundation program-category funding in September. At the same time, the Foundation expanded community-facing partnerships through Food Bank events, school and corporate outreach, site tours, grant development, and veteran-support activities.

Community Development

Measure	September	Year to Date	Annual Goal	Progress
Website user sessions	36,658	216,908	260,000	83%
Facebook impressions	20,388	1,611,366	4,000,000	**40%**
Other social media impressions	268,741	1,441,603	1,750,000	82%

Board awareness: Community Development supported a high volume of September outreach and special projects, including Hunger Action Month proclamations, Feed the Need media and food-drive activity, Veterans Stand Down coordination, Head Start and MCAP communications projects, Friendship House Music Fest planning, WIC baby-shower coordination, and implementation of the Sprout social-media management tool.

- Fundraising and outreach efforts are closely aligned around food insecurity, veterans, youth and families, and CAPK-wide visibility.
- Community Development's Facebook impressions remain below the pace of the other two reported outreach measures at 40% of annual goal.
- Foundation fundraising capacity and the Veterans Program Funding Campaign remain active strategic priorities, including donor cultivation, board engagement, media support, and grant development.
- Several September activities—Veterans Stand Down, Feed the Need, Hunger Action Month, Taste of Gratitude, and Friendship House fundraising—show direct coordination between the two work areas.

Upcoming Events / Highlights

- Continue Friendship House Music Fest planning and community fundraising partnerships.

SUPPORTING PROGRAM PROFILES

Appendix

Housing & Supportive Services

Adult Re-entry Program — Monthly Progress Report

Month	September-26	**Program/Work Unit**	Adult Re-entry Program
Division/Director	Rebecca Moreno	**Program Manager**	Joseph Aguilar
Reporting Period	January 1, 2026 to January 31, 2026		

Program Description

Community Action Partnership of Kern's (CAPK) Adult Reentry Grant Warm Handoff and Reentry Services Program (ARG WHO) is designed to reduce rates of homelessness and recidivism among justice-involved individuals in Kern County. CAPK provides case management, rental assistance, job readiness training, and behavioral health referrals, prioritizing high-barrier populations including those under Penal Code 290. Services are delivered using a Strengths-Based, Housing First approach that addresses immediate needs upon release and facilitates individual change to ensure self-sufficiency upon program exit.

CLIENT SERVICES

	Month	YTD	YTD Goal	Month %	Annual %
New Enrollments — Unduplicated (SRV 7a)	30	141	300	10.0%	47.0%
Number of Client Contacts — Duplicated (CalAIM / SRV 7a)	824	2421	5720	14.4%	42.3%

GOAL 1: INCREASE STABLE HOUSING | Target: ≥80 participants receive rental/housing assistance; ≥70% housing stability

	Month	YTD	YTD Goal	Month %	Annual %
Number of emergency temporary hotel placements provided	3	18	40	7.5%	45.0%
Number of short-term rental assistance recipients (up to 12 months)	3	23	70	4.3%	32.9%
Number of clients housed within 30 days of release from state prison	0	2			
Number of clients housed within 60 days of release from state prison	0	1			
Number of clients housed — 60+ days post-release	6	21			
Number of rental assistance payments / security deposits paid (SRV 4o)	6	21			
Recidivism rate — clients receiving housing assistance at 1 year (%)	0.0%	0			
Recidivism rate — clients receiving housing assistance at 2 years (%)	0.0%	0			
Recidivism rate — clients receiving housing assistance at 3 years (%)	0.0%	0			

GOAL 2: INCREASE EMPLOYMENT & ECONOMIC STABILITY | Target: ≥60% of unduplicated participants receive workforce services; ≥80 complete workshops

	Month	YTD	YTD Goal	Month %	Annual %
Number of clients who completed targeted skill-building workshops	0	5	80	0.0%	6.3%
Number of clients referred to employment / workforce training	10	156			
Number of clients completed job readiness training (SRV 1f)	0	7			
Number of clients who gained employment (up to living wage) (FNPI 1b)	0	6			
Number of clients who gained income — SSI/SSDI or other than employment	0	4			
Financial Management / Coaching programs provided (SRV 3c)	0	0			

Recidivism rate — clients receiving employment assistance at 1 year (%)	0.0%	0			
Recidivism rate — clients receiving employment assistance at 2 years (%)	0.0%	0			
Recidivism rate — clients receiving employment assistance at 3 years (%)	0.0%	0			

GOAL 3: INCREASE MENTAL HEALTH & SUBSTANCE USE SERVICES | Target: ≥50% of participants referred to behavioral health services

	Month	YTD	Month %	Annual %
Number of clients referred to mental health or substance use services (SRV 5v)	2	22		
Number of clients completed 6-month treatment / counseling	0	0		
% of clients who remain engaged in behavioral health care at 12 months	0.0%	0		

EXPLANATION — Progress Notes (Over/Under Goal)

PROGRAM STRATEGIC GOALS

Strategic Goal	Progress Towards Goal
1.) Create a comprehensive program policy and procedure manual, including documents such as referral forms and intake/assessment forms.	Program has completed forms.
2.) Maintain strong relationships with Parole and Probation Departments while expanding efforts to provide comprehensive wraparound services.	The Adult Re-entry Program maintains strong partnerships with Parole and Probation through regular communication, coordinated referrals, and shared service planning. These collaborations ensure participants receive timely, comprehensive wraparound services that support successful reentry and compliance with supervision requirements.
3.) Focus on leveraging partnerships to address critical needs such as employment support, housing stability, and additional services through programs like CalAIM, including Day Habilitation, to holistically support successful reentry outcomes.	The Adult Re-entry Program leverages partnerships by referring participants to key providers for employment, housing stability, and supportive services, ensuring coordinated wraparound care. All services and referrals are documented in HMIS to track engagement and outcomes, while staff actively connect eligible participants to CalAIM services, including Day Habilitation, to address health, behavioral, and reentry-related needs and support successful reintegration.

PROGRAM HIGHLIGHTS

Community Action Partnership of Kern
Monthly Report 2026

Month	September-26	**Program/Division**	CalAIM - Enhanced Care Management
Division/Director	Rebecca Moreno	**Program Administrator**	Carla Nieto
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The Enhanced Care Management (ECM) program provides intensive, whole-person care coordination for Medi-Cal members with complex health and social needs, with a focus on individuals experiencing homelessness, high utilization, behavioral health conditions, or other identified risk factors. The program delivers person-centered services including outreach and engagement, comprehensive assessment, individualized care planning, care coordination, transitional care, and connection to community and social supports. Services are provided in close coordination with Kern Health Systems and community partners to improve continuity of care, address social drivers of health, and support improved health outcomes.

Program Goals	Month	YTD	Annual Goal	Month Progress	Annual Progress
Number of enrolled members (SRV 7a)	11	84	225	5%	37%
Number of clients receiving services through CalAIM Housing and ECM	48	291	135	36%	216%
Number of clients receiving ECM and Day Services	28	217	169	17%	129%
Patient Engagement in Care Plans (Care Coordination)	43	283	113	38%	252%
Number of clients successfully completing program (self-sufficiency by 1 year)	0	5	15	0%	33%

Referrals (SRV 7c)	Month	YTD
Food Assistance	184	1,120
Transitional Housing Providers	0	5
SSI/SSDI	2	7
Outpatient Treatment	1	26
Other	0	0
Referrals to Community Services	**187**	**1,158**

Explanation (Over/Under Goal Progress)

Despite an increase in our Outreach efforts, our number of newly enrolled members is not in line with our goal. Much of this can be attributed to authorizations issues with Kern Health Systems, which is related to internal issues at KHS and has affected multiple programs.

Program Strategic Goals	Progress Towards Goal
1.) Increase Access to Care: Ensure that all patients, including underserved populations, have access to necessary healthcare services and support.	We have increased our outreach and support to our Spanish speaking clients, have taken a boots on the ground approach with our Ridgecrest members (including home visits), and are providing resources and education during our bi-weekly food pantry distributions.

2.) Improve Care Coordination: Promote collaboration among the various Cal-AIM services we provide to ensure clients receive comprehensive wraparound support, resulting in a seamless care experience and better communication.	We are continuing to manage the Cal-Aim housing tasks for our co-managed ECM members, but we are also collaborating with Cal-Aim housing for Non-ECM clients to provide support and expertise. We are working closely with the newest Cal-Aim program, Community Vitality, to ensure that their members needs are met as well.
3.) Patient Engagement: Increase patient involvement in their care plans and decision making processes	We interact with our members once a week, at a minimum and continue to conduct a monthly Interdisciplinary Care Team Meeting with each of them. We encourage our members to take lead on determining which goals they want to pursue and offer them the resources, tools, and assistance to empower their progression towards those goals.

Program Highlights

We were able to get two of our very high needs members in supportive housing and assist them to maintain it as they progress towards full stability. One of these members has an acute and pervasive history of mental health challenges and the other has several significant comorbid health conditions. Another one of our members completed a 24-week DHCS Recovery Incentives Program in September, has maintained sobriety, and has made significant progress towards their care plan goals.

Community Action Partnership of Kern
Monthly Report 2026

Month	September-26	**Program/Work Unit**	California Advancing and Innovating Medi-Cal (CalAIM)
Division/Director	Rebecca Moreno	**Program Manager**	Joseph Aguilar
Reporting Period	January 1, 2026 to December 31, 2026		

Program Description

CalAIM is a new initiative by the Department of Health Care Services (DHCS) to improve the quality of life and health outcomes of Medi-Cal beneficiaries by implementing broad delivery of system, programmatic, and payment system reforms. A key feature of CalAIM is the introduction of a new menu of "in lieu of services" (ILOS), or Community Supports, which, at the option of a MediCal managed care health plan (MCP) and a Member, can substitute for covered Medi-Cal services as cost-effective alternatives. MCPs will be responsible for administering Community Supports. For this partnership, CAPK would serve as a Community Support providing rental assistance.

Housing Transition Navigation Services	Month	YTD	YTD Goal	Annual Progress	
Number of Clients Currently Served	377	3,259	450	724%	
Number of Referrals Received (SRV 7c)	56				
Number of Enrollments	35				
Number of services per client per month (i.e., one-on-one case management, landlord engagement, obtaining vital documents) (SRV 7a)	1,020	9,618	8,100	13%	119%

Housing & Furnishing Deposits (SRV4d)	Month	YTD	YTD Goal	Month Progress	Annual Progress
One-time use up-to $5000 per client (includes housing deposits, furnishing, appliances)	7	76	100	7%	76%

Housing Tenancy and Sustaining Services	Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of clients secured placement (SRV 4o)	7	87	75	9%	116%

Transitional Rent	Month	YTD			
Number of Clients Currently Enrolled	0	0			

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal
1.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	In the process of hiring, more interviews to be scheduled.

2.) Broaden CalAIM services by collaborating with existing and new managed care plans to diversify the program's funding sources.	Proactively assisting Oasis and East Kern Family Resource Centers to develop and improve CalAIM services; exploring options to add additional ECM and CS services, submitted application to partner and become a CBO with Anthem.

Program Highlights

Community Action Partnership of Kern
Monthly Report 2026

Month	September-26	**Program/Work Unit**	Coordinated Entry Services (CES)
Division/Director	Rebecca Moreno	**Program Manager**	Joseph Aguilar
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

Coordinated Entry Services (CES) is the system to assist communities in ending homelessness by providing a clear and systematic pattern for helping individuals to quickly access the most appropriate services available through standardized access, a standardized assessment process, and a coordinated referral (match) process for individuals to preventions, housing, and/or other related services. The following counties are currently being served by CAPK CES, Kern County.

The Coordinated Entry System (CES) process will support the encampment proposal. The strategy will expedite the housing process by creating an Encampment by Name List and an encampment match call with collaborating partners to review status, barriers, and match encampment residents to permanent housing units and/or housing resources identified.

Homeless Referrals/Assessments (SRV 7a) (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Kern County	3,443	28,852	25,000	14%	115%

Number of applicants who received a response within 24 Hours (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Kern County	3,364	27,677	20,000	17%	138%

Pending Assessments (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Number of clients without initial contact by the end of the month.	17	85	200	9%	43%
Among clients from the preceding month, the average duration (days) to reach those who are still pending.	3				

Encampment Resolution (SRV 7a) (duplicated client counts)	**Month**	**YTD**	**YTD Goal**		**Annual Progress**
Number of Clients Served	Program is closed as of March 31, 2026	105	450		23%
Matched to Housing Subsidy (i.e., voucher, rapid rehousing or physical location) (SRV 4m, 4o)	Program is closed as of March 31, 2026	15	70		21%
HOUSED to permanent housing placement (SRV 4o)	Program is closed as of March 31, 2026	11			

Explanation (Over/Under Goal Progress)

Program Strategic Goals	**Progress Towards Goal**
1.) Optimize the use of existing access points in rural areas of Kern County.	CES continues to work on improving system through CoC Strategic Plan. CES continues to offer trainings to new staff from partner agencies and community members. CES continues to work on the Roadmap to Housing tool. CES is also in the process of presenting its updated policies to the CES Subcommittee and CoCo Governing Board for approval.
2.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	Currently providing additional support and trainings facilitated by CoC partner agencies to improve retention. Program remains actively searching and communicating with stakeholders for funding opportunities.
3.) Among clients from the prior month, the average time taken to reach pending clients is currently 15 days, attributed to high call volume and limited staff. The objective is to achieve client contact within 5 days of the initial request.	In process of hiring more staff.

Program Highlights

Community Action Partnership of Kern
Monthly Report 2026

Month	September-26	**Program/Work Unit**	M Street Homeless Navigation Center
Division/Director	Rebecca Moreno	**Program Manager**	Laurie Hughey
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

CAPK operates the 147-bed homeless Low Barrier Navigation Center in partnership with the County of Kern. This 24-hour shelter offers housing, meals, showers, laundry and an array of mental health, medical care, dental and economic resources to un- sheltered individuals with pets and partners.

Shelter Services	Month	YTD	YTD Goal	Month Progress	Annual Progress
Overnight Residents (Assigned Beds) (FNPI 4a & SRV 7b, SRV 4m)	143	1,217	1,500	10%	81%
Total Clients Served	177	1,690	2,400	7%	70%
Pets (i.e., kennel, emotional support assistance and service pet)	16	117	75	21%	156%
Residents Under 90 days length of stay	127	624	800	16%	78%
Exits to Permanent Housing (FNPI 4b)	4	55	100	4%	55%
Exits-Self	21	177	150	14%	118%
Exits-Involuntary	4	185	700	1%	26%
Exits - Other	2	15	75	3%	20%
Case Management Services (SRV 7a)	337	2,687	8,000	4%	34%
Critical Incidents	47	360	250	19%	144%
Shelter Residents Meals (SRV 5ii)	1,378	84,600	70,000	2%	121%
Number of Volunteers *(duplicated)*	122	1,361	100	122%	1361%
Volunteers Hours *(duplicated)*	157	1,527	3,000	5%	51%

Safe Camping	Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served (SRV 7b)	45	522	500	9%	104%
Current client census	45	391	300	15%	130%
Meals (SRV 5ii)	457	18,923	20,000	2%	95%
Pets	7	80	75	9%	107%
Clients moved to Shelter (SRV 4m)	1	2	15	7%	13%
Exits to Permanent Housing (FNPI 4b)	1	16	20	5%	80%
Exits-Self	6	28	50	12%	56%
Exits-Involuntary	1	30	75	1%	40%
Exits - Other	1	24	75	1%	32%
Critical Incidents	5	38			

Safe Parking	Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served	9	85	30	30%	283%
Current client census	9	73	25	36%	292%
Clients moved to Shelter (SRV 4m)	0	2	10	0%	20%

Community Action Partnership of Kern
Monthly Report 2026

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal
1.) Number of clients participating in job training program, (i.e., Project Hire-Up, financial Literacy, Recycling Lives, Open Door Network).	There are 6 individuals from M Street and 2 from Safe Camp that participated in the 18th cohort of Project Hire-Up, and 7 clients are currently working out in the community performing various jobs such as Construction, Bolthouse, Padre Hotel, Hard Rock Casino, Dollar General and Western Security, fields and IT technology.
2.) Increase job retention/recruitment at M street by (1) developing job descriptions that accurately reflect job performance and (2) regrading/classification of job descriptions.	Completed.
3.) Increase the number of clients who transition to permanent housing by 5% from the prior year (2024 - 73 clients) to 100 clients.	Four clients were placed in housing.

M Street Navigation Center - Client Demographic Information

Race Demographic	Month
18 - 24	12
25 - 34	25
35 - 44	36
45 - 54	40
55 - 61	39
62+	25
Total:	**177**

Race Demographic	Month
American Indian or Alaska Native	0
Asian	4
Black or African American	29
Hispanic/Latina/e/o	41
White	79
Multiple races	24
Client Don't know / Refused	0
No Answer	0
Total:	**177**

Gender	Month
Female	71
Male	105
Trans Female and Male (Male to Female, Female to Male)	1

Zip Code	Month	Zip Code	Month
93203	2	93263	1
93301	66	93268	2
93304	12	93280	2
93305	7		
93306	8		
93307	6		
93308	25		
93309	7		
93311	3		
93313	1		
93215	1		
93433	1		
93230	1		
93240	1		
93535	1		
93245	1		
92551	1		
93255	1		
93555	2		
92507	1		
93560	1		
Not specified	23		
Total			**177**

Gender Non-Conforming (i.e. not exclusively male or female)	0
Client doesn't know	0
Client refused	0
No Answer	0
Total:	**177**

Safe Camping - Client Demographic Information

Race Demographic	Month
18 - 24	3
25 - 34	12
35 - 44	15
45 - 54	22
55 - 61	10
62+	9
Total:	**71**

Race Demographic	Month
American Indian or Alaska Native	0
Asian	0
Black or African American	14
Hispanic/Latina/e/o	10
White	30
Multiple races	16
Client Don't know / Refused	0
No Answer	1
Total:	**71**

Gender	Month
Female	31
Male	40
Trans Female and Male (Male to Female, Female to Male)	0
Gender Non-Conforming (i.e. not exclusively male or female)	0
Client doesn't know	0
Client refused	0
No Answer	0
Total:	**71**

Zip Code	Month	Zip Code	Month
93301	25		
93304	10		
93305	6		
93306	3		
93307	5		
93308	5		
93309	2		
93311	1		
93312	3		
93313	1		
93215	1		
95240	1		
93556	1		
93285	1		
Not specified	6		
Total			**71**

Program Highlights

Two individuals from Safe Camp graduated from project Hire-Up.

Veterans &
Supportive Services

Community Action Partnership of Kern
Monthly Report 20206

Month	September-26	**Program/Work Unit**	Veterans & Supportive Services
Division/Director	Rebecca Moreno	**Program Manager**	Raul Jimenez
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

CVAF operates a 40 bed BRIDGE and Service Intensive Transitional housing program through the US Department of Veterans Affairs. This consists of two apartment complexes and two homes through the City of Bakersfield. This is a 24-hour per day, 365 day per year program that provides housing, case management, transportation, food, and laundry services. Staff also provides referrals to medical, mental health and community based service programs. CVAF also operates the Supportive Services for Veterans and Families Program through the US Department of Veterans Affairs which is a rapid rehousing/homeless prevention program for veterans households that are homeless or at risk of homelessness. The HHAP CM program provides case management services for HUD Emergency Housing Voucher clients through the Housing Authority. The HHAP YS programs provides scattered-site, low barrier shelter for youth aged 18 - 24.

Grant and Per Diem	Month	YTD	Annual Goal	Month Progress	Annual Progress
BRIDGE: % Exit to Permanent Housing (> 75%) (SRV 4o)	0	11	10	0%	110%
BRIDGE: % Negative Program Exit (< 20%) (SRV 4m, 4n)	0	4	7	0%	57%
BRIDGE: % Employed at Exit (SRV1m)	0	2	3	0%	67%
SITH: % Exit to Permanent Housing (> 75%) (SRV 4o)	1	22	16	6%	138%
SITH: % Negative Program Exit (< 20%) (SRV 4m, 4n)	1	11	7	14%	157%
SITH: % Employed at Exit (SRV1m)	0	10	5	0%	200%
Total Households Served	10	65	85	12%	76%
Supportive Services for Veteran Families (SSVF)	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Total Households Served	10	159	150	7%	106%
Permanent Housing Placements	3	31	35	9%	89%
Rental Assistance Payments	28	268	475	6%	56%
Security Deposit	3	35	40	8%	88%
Bus Pass	2	40	35	6%	114%
Application Fees	3	20	15	20%	133%
General Housing Stability Assistance (GHSA)	12	54	35	34%	154%
Utility Payments	8	29	25	32%	116%
Late Fees	5	12	40	13%	30%
Moving Costs	0	4	7	0%	57%
Landlord Incentives	1	4	5	20%	80%
Tenant Incentives	1	12	5	20%	240%
Rental Arrears	10	32	10	100%	320%
Permanent Supportive Housing (Park 20th/Residences at East Hills)	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Number of Households served	19	55	25	76%	220%
HHAP CM (Emergency Housing Voucher Case Management)	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Number of Clients served	0	17	76	0%	22%

Explanation (Over/Under Goal Progress)

Program Highlights

Health & Nutrition Services

Community Action Partnership of Kern
Monthly Report 2026

Month	August-26	**Program/Work Unit**	Food Bank
Division/Director	Susana Magana	**Program Manager**	Kelly Lowery
Reporting Period	January 1, 2026 - December 31, 2026 *(Note: The data represents information from two months earlier.)*		

Program Description

The Food Bank provides food assistance to low-income families and individuals through a network of more than 200 agency partner distribution sites across Kern County. The CAPK Food Bank is the primary organization responsible for distributing State and Federal emergency food assistance for Kern County neighbors in need. Additionally, the Food Bank is the Feeding America affiliate food bank for Kern, facilitating grocery rescue [Fresh Rescue Program] to support the network of more than 150 Pantries across the county. Every month, the Food Bank distributes between more than 1.5 and 2 million pounds of food, which reaches more than 100,000 Kern County food-insecure neighbors.

The Emergency Food Assistance Program (TEFAP)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements	36,563	293,764	700,000	63%	63%
Pounds Distributed	930,851	6,428,764	10,000,000	112%	96%
Pantry Program	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	113,184	735,683	1,250,000	109%	88%
Pounds Distributed	526,350	4,605,270	4,500,000	140%	154%
CSFP (Senior Box) Program	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	4,973	41,211	66,000	90%	94%
Pounds Distributed	193,638	1,580,063	2,300,000	101%	103%
Free Farmers Markets	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	11,743	84,323	50,000	282%	253%
Pounds Distributed	42,678	492,020	750,000	68%	98%
Brighter Bites	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	200	20,139	75,000	3%	40%
Pounds Distributed	3,267	128,547	275,000	14%	70%
Community Events & Other	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Engagements	812	10,657	25,000	39%	64%
Pounds Distributed	61,745	1,053,846	1,500,000	49%	105%
Totals	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Total Engagements	167,475	1,185,776	2,166,000	93%	82%
Total Pounds Distributed (SRV 5jj)	1,758,528	14,288,510	19,325,000	109%	111%

Community Action Partnership of Kern
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Volunteers (SRV 6f)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Volunteers who received job skill training (e.g., paid partnership though service providers, duplicated)	46	302	450	123%	101%
Other Volunteers (i.e., general public, duplicated)	169	1,536	2,250	90%	102%

Explanation (Over/Under Goal Progress)
Neighbor engagements and pounds distributed remain static from last month's levels. We are monitoring the effects of new work requirements and other changes resulting from HR1.

Program Strategic Goals	Progress Towards Strategic Goals
In 2026, CAPK Food Bank will be deploying the CRM system OASIS to be used by all agency partners across the county to be able to report unduplicated amounts of neighbors served.	Currently, 99% of agency partners have been successfully onboarded and 89% of agency partners are actively using Oasis. Additional individual trainings were held for agencies experiencing challenges.
By Q3 2026, The CAPK Food Bank will implement a classification system for measuring, tracking, and increasing the nutrition level of the food distributed.	On-hand inventory and new products are being updated with nutritional values as items are received. A P2 report is not yet available to identify data gaps. Next month, we will work to develop and implement a report that provides a nutritional data snapshot for all warehouse inventory.
In 2026, the CAPK Food Bank will increase the percentage of fruits and vegetables provided to neighbors by 5% from the previous year.	Fresh produce currently represents approximately 30% of distribution, compared with 35% last year. With the recent Cal Foods funding, a larger portion of available funds is being dedicated to fresh produce purchases to increase availability and move us toward the goal.

Program Highlights
In August 2026, CAPK Food Bank received a memo from CDSS outlining the CalFood allocation for FY 26-27. It represents the largest allocation to date and will enable the Food Bank to purchase more food than any previous year. On August 27th a press conference was held at the Food Bank kicking off Hunger Action Month.

Community Action Partnership of Kern
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Month	September-26	**Program/Work Unit**	Migrant Childcare Alternative Payment (MCAP)
Division/Director	Susana Magana	**Program Administrator**	Laura Porta
Reporting Period	January 01, 2026 to December 31, 2026		

Program Description

The Migrant Childcare Alternative Payment (MCAP) program provides childcare subsidies to migrant, agriculturally working families. Once families are authorized, their services are certified based on their verified need for childcare services. MCAP maximizes parental choice for services and utilizes the approved childcare providers in our communities to satisfy the family's need for services. Families can apply for childcare services in six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once a family is enrolled in the program, they can migrate anywhere in California to follow agricultural work, and their childcare services can continue.

Program Reimbursements (CY Jan - Dec 2025) Note: duplicated below for program fiscal year.	**Current Month**	**YTD**	**Goal**	**Annual Progress**
Provider Payments-Subsidies Expended (SRV7e)	3,326,727	27,732,541	$27,900,000	99%

Program FY Reimbursements Progress	**Current Month**	**YTD**	**Goal**	**Annual Progress**
Provider Payments-Subsidies Expended (SRV7e)	3,326,727	27,732,541	27,900,000	99%

Services	**Current Month**
Active Child Enrollment	3,585
Active Childcare Providers (SRV 7f)	694

	Previous Month	**Add (+)**	**Drop (-)**	**Current Month**
Waiting List Totals (children)				0

Explanation (Over/Under Goal Progress)

The Migrant Child Care Alternative Payment Program (MCAP) continues to make steady progress toward its FY 2026-2027 goals. As staff prepare for the upcoming winter season, when agricultural employment typically declines and family support needs increase, the program remains well-positioned for success. Current enrollment, reimbursement activity, and performance trends indicate that MCAP is on track to meet or exceed established objectives while continuing to provide essential child care services to eligible migrant families throughout the State.

Program Strategic Goals	**Progress Towards Strategic Goal**
1.) Staff Recruitment & Retention – Develop and implement a staffing plan that supports recruitment, retention, and workforce development to meet the program's growing needs.	MCAP Leadership is actively partnering with Human Resources to fill current staffing vacancies. These efforts will help ensure the program is fully prepared to serve our community and meet enrollment and reimbursement goals. Program leadership has also secured better -centrally located office space to ensure services are more centrally located and accessible in Merced County.
2.) Program Growth & Sustainability – Strengthen program capacity by enhancing training, technology, and reporting systems to ensure efficient operations and sustainable growth.	For the month of August, program leadership continued to strengthen organizational growth and sustainability through intentional investments in staff development, cross-training, and ongoing professional support. Efforts focused on building staff capacity, enhancing collaboration across service areas, and ensuring employees were equipped with the knowledge and resources needed to effectively support program operations and family services. These efforts are ongoing and meant to address workforce needs, promote continuity of services, and reinforce a culture of accountability and continuous learning within the MCAP Team.

Program Highlights

Community Action Partnership of Kern
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During September, the Migrant Child Care Alternative Payment Program (MCAP) maintained the total child active enrollment and continued growth and positive momentum as it advanced key program goals for Fiscal Year 2026-2027. Through focused outreach efforts, strengthened enrollment activities, and ongoing staff collaboration, the program increased its capacity to serve eligible migrant families while maintaining a high standard of customer service and regulatory compliance. Careful planning and child enrollment management helped us reach the target enrollment and reimbursement projected totals demonstrating that we are on target to meet the set contract earning goals for the current FY.

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Month	September-26	**Program/Work Unit**	Women Infants and Children (WIC) Nutrition
Division/Director	Susana Magana	**Program Manager**	Marissa Ortiz-Cortez
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The Women, Infants, & Children (WIC) program is a supplemental nutrition initiative that offers nutrition education, breastfeeding support, and nutritious foods to enhance diets. It serves pregnant, postpartum, and breastfeeding women, as well as infants and children under the age of 5. Additionally, fathers, grandparents, migrant families, military families, and caretakers can receive food benefits for eligible infants and children. CAPK WIC operates across 16 sites in Kern County and has 3 locations in San Bernardino County.

Services	Month	YTD	Annual Goal	Month Progress	Annual Progress
Caseload (SRV 5g)	14,204		14,910		95%
Breast Feeding 30% of infants are breastfed (i.e., some, mostly or fully breastfeeding compared to formula)	978		1,200		82%
Local Vendor Liaison-Contact Stores (contact 67 vendors 1 contact required per quarter totaling 268 contacts per year)	63	129	268	24%	48%
Outreach	**Month**	**YTD**	**Goal**	**Month**	**Annual**
Online Enrollment	99	917	1,300	8%	71%
WIC Presentations and Outreach Events	16	73	80	20%	91%
Publication in newspaper, television, and/or social media postings (English and Spanish)	5	160	350	1%	46%
Regional Breast Liaison (RBL)	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Meet with key community stakeholders (i.e., medical managed care, hospital staff, lactation support, health care providers, other WIC agencies) in Region 24 to increase breastfeeding awareness and referrals to the WIC program, as well as share WIC digital materials and utilization.	9	140	150	6%	93%

Peer Counseling Program (PCP)	Clients Served	Goal	Annual Progress
Provide basic breastfeeding education and encouragement to WIC PCP participants.	293	1,000	0%

Explanation (Over/Under Goal Progress)

Community Action Partnership of Kern
Monthly Report 2026

Program Strategic Goals	Progress
1.) Enhance Nutrition Counseling Services. Strengthen the quality of nutrition counseling by providing staff with advanced training in active listening, addressing barriers to breastfeeding, and tailoring nutrition guidance to client needs. Focus on offering practical solutions and empathetic support to improve the effectiveness of sessions.	Our new trainees attended a "Motivational Interview" training led by California WIC Association team
2.) Increase observations, monitoring activities, and reviews of clinic operations, Quality Assurance helps verify correct eligibility determinations, benefit issuance, nutrition education, breastfeeding support, and vendor transactions. Expanding the number of observations allows the program to identify patterns, reduce errors, strengthen staff performance, and ensure policies are applied uniformly across all service sites. By using observation findings to provide feedback, training, and corrective actions, the WIC Program promotes accountability, protects program integrity, and enhances the overall quality of services provided to women, infants, and children.	Prepare for WIC audit in Dec. 2026 - Developed new quality assurance plan
3.) WIC aims to reach more eligible families and reduce barriers to enrollment and retention. Enhanced outreach strategies—including targeted community events, culturally appropriate materials, digital communication, and referral initiatives—support timely enrollment, continued participation, and improved utilization of WIC services.	Continue to explore partnerships to increase enrollment such as BC college and other community based programs

Program Highlights

Youth & Community Services

Community Action Partnership of Kern
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Month	September-26	**Program/Division**	2-1-1 Kern Call Center
Division/Director	Freddy Hernandez	**Program Manager**	Sabrina Jones
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The 2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and links to community health and human services at no cost. The 2-1-1 Kern has a database of 1,300 social service agencies that are available to the public through the 2-1-1 Kern Online Resource Directory at www.211KernCounty.org. The program has over 18 years of experience in providing and linking community members to vital services, and currently serves multiple communities in the Central Valley including Fresno and Madera, Kings, Merced, Stanislaus, and Tulare through the United Way partnerships.

Most Requested Services	Food Pantries	Utility Payment Assistance	Homeless Diversion Programs
Top 3 Unmet Needs	Specialty Food Providers	Water Service Payment Asst	Weatherization Programs

Information and Referral Services (I&R) Calls Handled (SRV 7c)	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Kern County	1,977	21,687	40,000	5%	54%
Kings County	250	2,124	3,500	7%	61%
Merced & Mariposa County	146	1,088	2,000	7%	54%
Stanislaus County	1,307	10,418	13,000	10%	80%
Tulare County	830	7,354	11,000	8%	67%
Total County-based I&R Calls Handled	**4,510**	**42,671**	**109,500**	**49%**	**39%**
Average Wait Time	**0:50**				
Average Handle Time	**5:47**				

Other Service Call Types Handled (SRV 7c)	**Month**	**YTD**
LIHEAP (SRV 7b)	1,759	14,088
Mental Health (SRV 7c)	0	325
Total County-based and Other Calls Handled	**6,269**	**57,084**

Staffing vs. Call Volume	**Current Staff**	**Staff Needed Per Call**	**Staff Over/ Short**
2-1-1 staff designated for calls handled across all counties contracts with the expectation of 42 calls per staff for an 8-hour shift.	8	4.1	**3.9**

Grant Funded Services	**Activity**	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Cal-Fresh (SNAP) Application (SRV 3l)	45	14	209	350	4%	60%
KIC Referrals (SRV 7c)	173	172	1,154	1,200	14%	96%

2-1-1 Website Visitors	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Duplicated Visitors *(i.e., accessing 2-1-1 e-services and database resources)*	52,413	310,305	225,000	23%	138%

Referrals	**Month**	**YTD**
Food-related Calls (SRV 7c)	535	4,592
Health and Human Service Referrals (SRV 7c)	615	6,311
Housing and Homelessness Calls (SRV 7c)	301	2,307
Utility Assistance Calls- Discount Internet or Utility (SRV 7c)	218	1,499
Total Other Services	1,669	14,709

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Explanation (Over/Under Goal Progress)	
2-1-1 Kern's anticipated call volume is based on prior data and the ability to meet demands of calls. The program continues to provide application assistance, assessments, and outreach to bring awareness of services within the community. Mental Health categorized calls are routed from 2-1-1 directly to Kern Behavioral Health and Recovery Services to be handled by their specialized team of experts.	
Program Strategic Goals	**Progress Towards Goal**
1.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	The program seeks to acquire skilled candidates by streamlining the recruitment process of internal Human Resources. The program aims to offer competitive wages, language fluency and competency incentives, and opportunity for growth. 2-1-1 is staffed with twelve (10) Full Time Information and Referral (IR) Specialists to handle Low-Income Home Energy Assistance and standard calls. The program enriches employees through strategic schedule planning, honoring traditions, and celebrating achievements or milestones. Additionally, it supports opportunities for professional development and an incentive for IR's who obtain certification as a Community Resource Specialist. 2-1-1 has one existing vacancy and began recruitment to backfill the position.
2.) Enhance the efficiency and effectiveness of our call center operations in the coming year by thoroughly evaluating and optimizing the use of our tools and technologies, including CRM systems. Focus will be placed on improving call handling performance, streamlining workflows, and identifying opportunities to align staffing levels with operational needs.	The program remains in collaboration with the Information-Systems (IS) and Technology (IT) Team to deploy an Intelligent Virtual Agent process to test prior to the pilot for afterhours calls. The AI Agent shall provide immediate engagement with callers without complex needs that do not require, problem solving skills, advocacy, or continuous interaction.
3.) Prioritize retaining existing contracts, such as partnerships with United Ways, while actively exploring and proposing new opportunities to better serve our community members. Leverage the full potential of the call center by pursuing additional fee-for-service contracts and expanding services to maximize impact and efficiency.	2-1-1 aims to uphold the program to high expectations to strengthen existing partnerships by effectively communicating and meeting with partners and contract grantors to share performance data and discuss progress relative to objectives, deliverables, and goals. The program makes an effort to meet reporting expectations of funding sources and maintain trusting relationships to increase the opportunity for existing contracts to be retained.
Program Highlights	

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Month	September-26	**Program/Work Unit**	East Kern Family Resource Center (EKFRC)
Division/Director	Freddy Hernandez	**Program Manager**	Anna Saavedra
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

East Kern Family Resource Center (EKFRC) is a regional resource center based in Mojave, Ca. The EKFRC provides assistance to low-income individuals and families from the desert and Tehachapi Mountain communities. The primary focus is to assist individuals and families who are facing housing insecurities and to prepare children 0-5 years of age to enter kindergarten successfully. The EKFRC also provides individuals and families with basic need services, clothing, diapers, food, household items, hygiene kits, blankets, business services, VITA, and assistance with HEAP applications.

Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center	Month	YTD	Annual Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)	6	28	60	10%	47%
Street Outreach and Education	22	247	75	29%	329%

HHAP Linkages to Services (Referrals)	Month	YTD
California Driver's License (SRV 7j)	3	20
Social Security Insurance (SSI) (SRV 7i)	6	47
Medical Services (SRV 7c)	9	44
Mental Services (SRV 7c)	7	24
Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)	1	21
Educational and Career Development (SRV 7c)	3	62

HHAP Distribution of Supplies	Month	YTD
Food Assistance (SRV 5jj)	49	757
House Hold Items	18	167
Hygiene Kits (SRV 5oo)	22	255
Emergency Clothing (SRV 7n)	52	816
Administrative Services & Copies	73	783
Transportation Services (SRV 7d)	29	178
Educational Supplies (SRV 2k)	3	53

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Covid - 19 Supplies (SRV 5oo)	5	79			
First 5 Kern	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Parents Receiving Case Management Services (SRV 7a)	2	13	30	7%	43%
Children Receiving Case Management Services (SRV 7a)	3	14	30	10%	47%
Parents Participating in Court Mandated Classes (FNPI 5d & SRV 5mm)	0	5	10	0%	50%
Children Educational Center Base Activities (FNPI 2b)	0	13	30	0%	43%
Children Educational Home Base Activities (FNPI 2b)	3	12	30	10%	40%
Children Summer Bridge Activities (FNPI 2b)	0	5	15	0%	33%
Collaborative Meetings Participated	0	36	12	0%	300%
Family Support Services for non-clients with children 5 and under	30	304			
First 5 Total		**402**			
First 5 Kern/ Department Health Services	**Month**	**YTD**	**Annual Goal (12 Mo)**	**Month Progress**	**Annual Progress (12 Mo)**
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	27	405			
CalCapa Diaper Supply Bank	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Diaper Supply Management Enrollment **Unduplicated** (NPI5.2)	14	240	150	9%	160%
Monthly Diaper Kit Supply Delivery **Duplicated** (SRV5.nn)	144	1,282	1,800	8%	71%
Walk-In Community Services (Duplicated Clients & Case Managed Clients)	**Month**	**YTD**			
Administrative Services & Copies	494	3,117			
Baby Supplies (SRV 2w)	97	981			
Covid - 19 Supplies (SRV 5oo)	31	183			
Court Mandated Parenting Correspondence (SRV 2w)	5	131			
Educational Supplies (SRV 2k)	11	346			
Emergency Clothing (SRV 7n)	275	2,411			

Food Assistance (SRV 7c)	300	2,600
Household Items (SRV 7c)	58	419
Hygiene Kits (SRV 7c)	71	484
Referrals (SRV 7c)	41	283
Transportation Services (SRV 7d)	56	326

Explanation (Over/Under Goal Progress)

In September, we completed interviews for two vacant positions, including one that had remained unfilled for more than six months. Following the interview process, offers were extended to two qualified candidates: one for the First 5 Case Manager position and one for the Housing Navigator position supporting CalAIM participants and individuals experiencing homelessness.

Program Strategic Goals	Progress Towards Goal
1.) Secure additional funding to cover operational costs and improve the delivery of services.	In September, we received a generous $6,000 contribution from the CAPK Foundation's Gourmet for Food initiative. We sincerely appreciate this support, which will enable us to purchase car seats and other essential supplies for infants and families in need.
2.) Partner with private enterprises to boost program visibility and foster meaningful relationships.	
3.) Improve on-site services to more effectively connect with the East Kern target population.	

Program Highlights

In September, the East Kern Family Resource Center partnered with Walgreens Pharmacy from Tehachapi to provide a community vaccination clinic for East Kern residents. During the clinic, Walgreens administered 25 vaccinations—including influenza, COVID-19, and DTaP vaccines—to clients of the center. We provided influenza and COVID-19 vaccinations to members of the unhoused community, as well as to families with children ages 5 and up when a parent or guardian was present.

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Month	September-26	**Program/Work Unit**	Energy, Weatherization & Utility Assistance
Division/Director	Freddy Hernandez	**Program Administrator**	Vipsassana Chawla
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education at no cost to the participant. Weatherization services includes home repairs or the replacement of appliances to make the home more energy efficient.

Low-income Home Energy Program (LIHEAP) 2026	Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Utilities Assistance	452	3,456	5,000	9%	69%
Households Served - Weatherization	8	65	100	8%	65%

Low-income Home Energy Program (SLIHEAP) 2026	Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Utilities Assistance	14	175	175	8%	100%

Department of Energy (DOE) Infrastructure Investment and Jobs Act (IIJA)	Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Weatherization	5	40	160	3%	25%

Department of Energy (DOE) 2025 DOE WAP	Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Weatherization	1	4	**10**	10%	40%

Total Homes - Weatherized & Utility Assistance (Note: The data represents work submitted to CSD for reimbursement - delayed by 2 months)	Month	YTD	Goal	Month Progress	Annual Progress
Total Households Served - Utility Assistance (FNPI 4z, SRV 4i,)	**452**	3,456	**5,000**	9%	69%
Total Households Weatherized (FNPI 4h, SRV 4q, & SRV 4t)	**14**	109	**270**	5%	40%

City of Bakersfield - Transformative Climate Communities- Low Income Energy Efficiency Program	Month	YTD	Goal	Month Progress	Annual Progress
Households Served	0	2	16	0%	13%

City of Bakersfield - Home Repair and Weatherization Program	Month	YTD	Goal	Month Progress	Annual Progress
Households Served	1	10	14	7%	71%

Explanation (Over/Under Goal Progress)

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Program Strategic Goals	Progress Towards Goal
1.) Complete 40% of the units in Phase 1.	The State LIHEAP (SLIHEAP) Utility Assistance Program has successfully achieved 100% of its program goal, serving 175 households year-to-date against a goal of 175 households. Although the grant period remains active through December 30, 2026, program requirements established by CSD required all production goals to be completed by the end of September 2026. Reaching the program goal within the required timeframe reflects the effectiveness of staff outreach, eligibility determination efforts, and service delivery. Achieving full enrollment and production by the CSD deadline positions the program for a successful grant closeout while ensuring that eligible Kern County households received critical energy assistance services. This accomplishment demonstrates strong program performance and successful management of grant objectives.
2.) Successfully implement the City of Bakersfield Weatherization program and meet the contract goals.	The City of Bakersfield Home Repair and Weatherization Program maintained its year-to-date performance during the month, with no additional household completions reported. The program remains at 10 completed homes, representing approximately 71% of the current production goal of 14 households served. The recently awarded $170,000 in supplemental funding continues to support expansion of program services and is expected to increase future production capacity. Program staff remain focused on completing pending projects, conducting inspections, and ensuring compliance with contractual requirements, quality assurance standards, and reporting obligations.
3.) Successfully implement the Transformative Climate Communities-Low Income Energy Efficiency Program and meet the program and contract goals.	The TCC Program reported no additional household completions during the reporting period and remains at 2 households served year-to-date, representing 13% of the annual goal of 16 households served. Staff continue outreach efforts, participant enrollment activities, energy assessments, project planning, and coordination with eligible households to advance additional projects toward implementation and completion. Program activities remain focused on increasing participation and achieving contract performance targets during the remainder of the program year.

Program Highlights
The Energy Program continues to demonstrate strong progress toward annual performance goals. LIHEAP Utility Assistance served 452 households during September, bringing the year-to-date total to 3,456 households, or 69% of the annual goal of 5,000 households served. LIHEAP Weatherization reached 65 completed households year-to-date, achieving 65% of the annual target, while the DOE IIJA Weatherization Program increased to 40 completed households, representing 25% of its annual goal. Overall weatherization production across all funding sources increased to 105 completed households, reflecting continued advancement of energy efficiency improvements for low-income residents throughout Kern County. The City of Bakersfield Home Repair and Weatherization Program remains positioned for future growth through recently approved supplemental funding, while ongoing outreach and project development efforts under the TCC Program are expected to support increased production in the coming months.

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Month	September-26	**Program/Work Unit**	Friendship House Community Center (FHCC)
Division/Director	Freddy Hernandez	**Program Administrator**	Lois Hannible
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

Located in Southeast Bakersfield, the program serves children, adults, and families through after-school, summer and mentor programs, nutrition education, sports, access to social services, and more.

Youth Programs	Month	YTD	YTD Goal	Month Progress	Annual Progress
Youth Mentoring (FNPI 2c.2., FNPI 2c.3, SRV 2p)	1	60	100	1%	60%
Summer Program (SRV 2m)	N/A	N/A	50		
After School Program (FNPI 2c.2., FNPI 2c.3, SRV 2p)	1	46	50	2%	92%

California Violence Intervention Program (CalVIP)	Month	YTD
Reporting Period	January 1, 2026 - March 31, 2026	
Incident Response (SRV 5w)	0	0
Outcome/Case Managed Families (SRV 7a)	1	1
Provided Food Assistance (SRV 7c)	0	11
Subsidized Employment Program	2	2
Provided Mentoring Services (SRV 2p, 7c)	0	0
Assisted with relocation services/Deposit Payments (SRV 4d)	1	2
Temporary Housing Placements (SRV 4m)	1	3

Youth Community Access Program	Month	YTD	YTD Goal
Program Participants	2	109	80
Youth Leaders	0	12	12
Field Trips	1	10	30

Explanation (Over/Under Goal Progress)

The CalVIP program is only providing Participant Support Services for the CalVIP Cohort 5 Program, and is no longer providing direct program services for the participants. Therefore, there is a lower number of participants receiving services. Also, the summer program was not facilitated in September, so there was nothing to report.

Program Strategic Goals	Progress Towards Strategic Goals
1.) Organize and execute successful fundraising events in collaboration with the Friendship House (FHCC) Advisory Board to generate financial support and sustain programs at the youth center.	The Friendship House Advisory Board is hosting a Music Fest Fundraiser at the Friendship House on Saturday, Nov. 14 from 3pm-7pm. Tickets & Sponsorship opportunities are available now.
2.) Recruit and retain dedicated Advisory Board members with the skills, networks, and passion to raise funds and support initiatives for the Friendship House sustainability and growth.	The Friendship House Advisory Board is at capacity and is not accepting applications at this time.
3.) Collaborate with the CAPK Executive Team to expand grant research and submission efforts for the CAPK Friendship House, ensuring resources align with and address the evolving needs of the community.	The Friendship House Program Administrator is currently working with the CAPK Executive Team on two grant applications.

Program Highlights

In September, CAPK provided emergency assistance to two households facing significant instability. CAPK assisted one participant with an emergency hotel stay after he was displaced from his home and was at risk of homelessness. The temporary housing support allowed him to remain enrolled in a three-week Westec training course, where he was working towards obtaining nine industry certificates, rather than having to withdraw due to a lack of housing. CAPK also provided an emergency relocation for a family facing serious safety concerns after receiving death threats following a fatal local incident. CAPK provided relocation support by assisting with the security deposit, partial first-month rent, and an additional month of rent for the family.

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Month	September-26	**Program/Work Unit**	Oasis Family Resource Center
Division/Director	Freddy Hernandez	**Program Manager**	Eric Le Barbé
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The Oasis Family Resource Center provides resources, education, and crisis assistance to individuals, families, and children in Ridgecrest and surrounding communities. They focus on providing case management and educational support to families to build resilience.

First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	3	25	25	12%	100%
Children Receiving Case Management Services (SRV 7a)	1	30	25	4%	120%
Parents Participating in Court Mandated Classes (FNPI 5d, and SRV 5mm)	0	6	8	0%	75%
Children Educational Home Base Activities (FNPI 2b)	1	30	15	7%	200%
Children Summer Bridge Activities (FNPI 2b)	0	11	10	0%	110%
Family Support Services for non-clients with children 5 and under (SRV 2w)	24	212			
First 5 Total	**29**	**314**			

First 5 Kern/ Department Health Services *(Term ended June 2026)*	Month	YTD	Annual Goal	Month Progress	Annual Progress
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)		92			

CalCAPA Diaper Supply Bank	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Diaper Supply Management Enrollment **Unduplicated** (NPI5.2)	8	222	150	5%	148%
Monthly Diaper Kit Supply Delivery **Duplicated** (SRV5.nn)	152	1,743	1,800	8%	97%

Rental Assistance Program	Payment Month	Payment YTD	Clients Month	Clients YTD
Rental Assistance Program (estimated maximum $2,000 per household)	$-	$20,222	-	17

Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center	Month	YTD	Annual Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)	5	37	15	33%	247%
Street Outreach and Education	10	65	20	50%	325%

Kern County Public Health Car Seat Distribution	Month	YTD
Car Seats	11	44

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Walk-In Community Services (Duplicated & Non-First 5 Clients)	Month	YTD
Administrative Support (SRV 7c)	30	317
Baby Supplies (SRV 2w)	140	1,336
Copies	28	204
Court Mandated Parenting Correspondence (SRV 2w)	5	29
Educational Supplies (SRV 2k)	19	234
Emergency Clothing (SRV 7n)	9	95
Food (SRV 7c)	0	2,296
Household Items (SRV 7c)	160	1,588
Referrals(SRV 7c)	43	297
Transportation Assistance (SRV 7d)	37	237
Total Community Services	**471**	**6,633**

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal
1.) Apply for three funding opportunities that would help extend range of services outside First 5 clients for underserved families (Parenting, Children 6-18, seniors, and homeless individuals).	The Oasis FRC submitted a LOI to the Elks Lodge #1913 to apply for the Beacon and Gratitude grants for $7,500 requesting support to purchase a year worth of shelf stable milk for its food pantry. The OFRC applied for the Elevate Youth CA grant jointly with the Friendship House for a $1,000,000 for 3 years of funding for youth after-school programs. The OFRC applied jointly with EKFRC for the DDDRP diaper program applying for another 3 year cycle of diaper funding (2027-2030). Current diaper funding was extended for an additional three months providing funding through Dec 2026.
2.) Participate in community outreach activities to promote CAPK & Oasis FRC services and seek donations from local business partners (in-kind and monetary).	The Oasis FRC participated in the Ridgecrest Veterans Standdown promoting its services to local veterans. The OFRC was the presenter for Sierra Sands Unified School District Parent Learning series on the topics of early learning stages, child safety, and car seat safety.

Program Highlights

The OFRC test piloted the Jan's Dream Digital Literacy Program distributing and setting up 12 students Cerro Coso Community College Students with laptops. Program is being tested and being developed to expand to 60 students per year in the future.

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Month	September-26	**Program/Work Unit**	Volunteer Income Tax Assistance (VITA)
Division/Director	Freddy Hernandez	**Program Administrator**	Jacqueline Guerra
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The CAPK VITA program offers free tax preparation services. This service is available to low-to-moderate income individuals, the elderly, persons with disabilities, and limited English-speaking taxpayers. Additionally, the CAPK VITA program provides ITIN (Individual Taxpayer Identification Number) services through Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.

CAPK current year 2023-25 e-filed Tax Returns (SRV 3o)	Month	YTD	Goal	Month Progress	Annual Progress
Federal	39	6,620	7,550	1%	88%
Social Security Number (SSN)	36				
Individual Taxpayer Identification Number (ITIN)	3				
State *(includes CFF State refund information)*	47	7,237			
Social Security Number (SSN)	35				
Individual Taxpayer Identification Number (ITIN)	12				
CAPK 2020-25, Paper Filed Returns (total YTD added to Federal YTD) (SRV 3o)	**Month**	**YTD**			
Paper-filed, and Prior year returns (federal)	27	465			
Social Security Number (SSN)	27				
Individual Taxpayer Identification Number (ITIN)	0				
Paper-filed, and Prior year returns (state)	27	465			
Social Security Number (SSN)	27				
Individual Taxpayer Identification Number (ITIN)	0				
CAPK Refunds and Credits (SRV 3o)	**Month**	**YTD**			
Federal Refunds	$12,196	$6,057,500			
State Refunds	$16,379	$2,516,078			
Federal Earned Income Tax Credit (EITC) *(income limit $68,675 per household)*	$9,998	$4,176,642			
California Earned Income Tax Credit (CalEITC) *(income limit $32,900 per household)*	$1,855	$1,158,332			
Total Refunds and Credits	**$40,428**	**$13,908,552**			
Individual Taxpayer Identification Number (ITIN) (SRV 3o) Applications **(Note: duplicate of Federal Tax Returns Completed)**	**Month**	**YTD**	**Goal Adjusted**	**Month Progress**	**Annual Progress**

Applications (New/Renewal)	0	163	200	0%	82%

Explanation (Over/Under Goal Progress)
State refunds and CalEITC amounts is an estimate due to the inability to retrieve a State Paper report. State tax returns for ITIN holders is higher this month. This happens when ITIN applications are processed. Once an ITIN number is issued by the Federal (IRS), the State side of the tax return (FTB) can be submitted and processed.

Program Strategic Goals	**Progress Towards Goal**
Persist in fostering connections within rural communities to extend outreach and engage with a larger number of clients.	

Sub-contractor: United Way Central Eastern California e-filed returns 2023-25	**Month**	**YTD**	**Goal Adjusted**	**Month Progress**	**Annual Progress**
Federal		2,816	3,250	0	87%
State		2,823			
UWCEC 2020-22 Paper Filed, and Prior Year Returns ***(total YTD added to Federal YTD)***	**Month**	**YTD**			
Paper-filed, and Prior year returns (federal)		162			
Paper-filed, and Prior year returns (state)		142			
Sub-contractor: United Way Central Eastern California Refunds and Credits	**Month**	**YTD**			
Federal Refunds		2,498,597			
State Refunds		1,000,931			
Federal Earned Income Tax Credit (EITC) (income limit $66,819 per household)		1,717,969			
California Earned Income Tax Credit (CalEITC) *(income limit $31,950 per household)*		368,925			
Total Refunds and Credits	**$0**	**$5,586,422**			
Sub-contractor: MAOF 2023-25 e-filed returns	**Month**	**YTD**	**Goal Adjusted**	**Month Progress**	**Annual Progress**
Federal		169	400	0	0.4225
State		165			
MAOF 2020-22 Paper Filed, and Prior Year Returns ***(total YTD added to Federal YTD)***	**Month**	**YTD**			
Paper-filed, and Prior year returns (federal)		10			
Paper-filed, and Prior year returns (state)		9			
Sub-contractor: MAOF Refunds and Credits	**Month**	**YTD**			
Federal Refunds		$262,642			
State Refunds		$85,873			

Federal Earned Income Tax Credit (EITC) (income limit $68,675 per household)		$154,753			
California Earned Income Tax Credit (CalEITC) *(income limit $32,900 per household)*		$22,512			
Total Refunds and Credits	**$0**	**$525,780**			
Sub-contractor: California Farmworkers Foundation (CFF) 2023-25 e-filed returns	**Month**	**YTD**	**Goal Adjusted**	**Month Progress**	**Annual Progress**
Federal		483	300	0	1.61
CFF 2020-22 Paper Filed Returns *(total YTD added to Federal YTD)*	**Month**	**YTD**			
Paper-filed, and Prior year returns (federal)		49			
Sub-contractor: CFF Refunds and Credits	**Month**	**YTD**			
Federal Refunds		$623,787			
Federal Earned Income Tax Credit (EITC) (income limit $68,675 per household)		$305,301			
Total Refunds and Credits	**$0**	**$929,088**			

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Month	September-26	**Program/Work Unit**	Tax Counseling for the Elderly (TCE)
Division/Director	Freddy Hernandez	**Program Administrator**	Jacqueline Guerra
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The CAPK Tax Counseling for the Elderly (TCE) program provides free tax preparation and filing assistance to eligible taxpayers, with a primary focus on individuals age 60 or older. Services are designed to support seniors, persons with disabilities, and taxpayers with limited English proficiency by ensuring access to accurate tax preparation and information. Additionally, CAPK provides ITIN (Individual Taxpayer Identification Number) services through IRS Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.

CAPK current year 2023-25 e-filed Tax Returns (SRV 3o)	Month	YTD	Goal	Month Progress	Annual Progress
Federal	1	1,580	1,500	0%	105%
Social Security Number (SSN)	1				
Individual Taxpayer Identification Number (ITIN)	0				
State	1	31			
Social Security Number (SSN)	1				
Individual Taxpayer Identification Number (ITIN)	0				
CAPK 2020-22, Paper Filed Returns (total YTD added to Federal YTD) (SRV 3o)	**Month**	**YTD**			
Paper-filed, and Prior year returns (federal)		18			
Social Security Number (SSN)					
Individual Taxpayer Identification Number (ITIN)					
Paper-filed, and Prior year returns (state)		17			
Social Security Number (SSN)					
Individual Taxpayer Identification Number (ITIN)					
CAPK Refunds and Credits (SRV 3o)	**Month**	**YTD**			
Federal Refunds	$0	$1,039,723			
State Refunds	$0	$2,093,182			
Federal Earned Income Tax Credit (EITC) *(income limit $68-675 per household)*	$0	$321,645			
California Earned Income Tax Credit (CalEITC) *(income limit $32,900 per household)*	$0	$3,395			
Total Refunds and Credits	**$0**	**$3,457,945**			

Operations

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Month	September-26	**Program/Work Unit**	Operations Division
Division/Chief, Director	Emilio Wagner CFTO, Maria Contreras Director of Facilities	**Program Managers**	Emilio Wagner, Maria Contreras, Rommel Almanza, Mohamed Ahmed, Laurie Sproule
Reporting Period	January 1, 2026 - December 31, 2026		

Division Description

The Operations Division is a dynamic and multifaceted division that plays a pivotal role in ensuring the seamless functioning of our organization. This division is responsible for spearheading new construction projects, overseeing fleet management, maintaining our physical facilities, mitigating risks, and managing all aspects of Information Technology (IT) and Information Systems (IS).

Information Systems

Activity	Requested	In-Progress	Processed	Processed YTD
IS Tickets	35	19	32	309
Paginated Reports/ Power bi reports/ Dashboards	8	7	7	39
Background Processes	17	6	17	71
Power App Enhancements	10	6	8	78

Projects	*Description of Status*	*Current % Status*
CDP Migration to Fabric	Adding Manual programs and moving to testing	85%
CALAIM Migration to Fabric	Developing approval process and presubmission validation	60%
2-1-1 Optimizations	Consultadd editing proposal to finalize development	75%
MCAP Workspace build out	Additional functionalities requested for workspace before testing.	70%
Cost Per Client Fabric Rebuild	Ingestion portion completed. Awaiting finance go ahead for two way integration	50%
Rental Assistance Sage Automation	HMIS assessment created. Awaiting Sage import template	15%
Grant Management Application	Initial Discovery being conducted to start building a project plan	5%
IRM Updates	Completed	100%
Foodbank Grant Tracker	Working on new request from stakeholder	70%
HVP Workspace Build Out	Project on hold as program confirms funder childplus requirement.	20%
Community Needs Survey and report	Completed	100%

Energy Process Mapping	Met with all known process owners. Diagram being finalized before program review.	85%
Agency Volunteer Management Application	Gathered initial VM requirements and documented the existing internal process.	15%
Contract Management Additional Contract Types	Project Plan has been presented and additional items are being gathered	13%
Contract Claims Tracker	In development	80%
Updating wordpress site	Ongoing	
Org Wide Website Code First Build	updating the mockups with stackeholders feedback	30%

Facilities

Activity	Requested	In-Progress	Processed	Processed YTD
Facility Work Orders	385	648	340	3,200

Construction Projects	***Description of Status***	***Current % Status***
Central Kitchen		
McFarland & Tehachapi Modulars		
Barnett House		
Major Maintenance Projects	***Description of Status***	***Current % Status***
MCAP Stine Second Floor	Install Kitchen/Brakeroom for Staff	5%
Stockdale HS	Signage	15%
Mojave Afghan Solar/Playard	Install shade structure and Solar to mobile park community	8%
VSS	Decatur & Buena Vista HVAC Replacements	100%
Harvey Hall Phase 2 & 3	New Kitchen & Breakroom	25%
Broadway	Playground beautification project	15%
Virginia	Playground beautification project	5%
Alberta Dillard	Survey Complete Working of Property Line Discrepancy's	8%
19th Street	Various Exterior Improvements	10%
SJC Tiny Powers	Facility Ready and Licensed Pending Children Sink Installation	95%

SJC Filipino Plaza	Fire & Alarm Monitoring Playard Mod	95%
SJC	University Park Door Installation Fire Code Updates TI	70%

Activity	Requested	In-Progress	Processed	Processed YTD
Help Desk Work Orders	550	102	539	4,739

Information & Technology Projects	***Description of Status***	***Current % Status***
MS Purview data governance	Phase 1 in progress	*33%*
Erate consultant hire	Completed	*100%*
Technical Support L1 Hire	interview, offer and onboarding	90%

Risk Management

	Reported	Reported YTD
Students / Parents / Volunteers / Clients	**0**	**7**
Property	**1**	**15**
Vehicle Incident / Grand Theft Auto	**0**	**11**
Motor Vehicle Accident	**0**	**3**
Overdoses / Death	**0**	**1**
Workplace Violence	**0**	**4**
Health & Safety Code	**0**	**1**
Cyber Incident	**1**	**2**
Total	**2**	**44**

Program Strategic Goals	**Progress Towards Goal**	
Description	**Description of Status**	**Current % Status**
Develop a facility deferred maintenance program.		
Develop and implement a Data Governance strategy.		
Improve the customer experience by assessing it through factors such as response time and customer sentiment.		

Program Highlights

Community Development

Community Action Partnership of Kern

Monthly Report 2026

Month	September-26	**Program**	CAPK Foundation
Division/Director/Chief	Pritika Ram	**Director**	Catherine Anspach
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description
The Community Action Partnership of Kern (CAPK) Foundation is the philanthropic arm of Community Action Partnership of Kern, established to strengthen and expand CAPK's impact across Kern County. As a 501(c)(3) supporting organization governed by its own independent Board of Directors, the Foundation focuses on fundraising, community outreach, and building long-term financial sustainability to advance CAPK's mission.

Program Category Funding	
Homelessness & Housing	$1,225
Food Insecurity	$91,672
Veterans Supportive Services	$6,879
Youth & Families	$0
Other (VITA)	$0
Foundation (General)	$5,495

External Events	
Homelessness & Housing	0
Food Insecurity	$10,018.00
Veterans Supportive Services	SOS Recycle Event-amount TBD
Youth & Families	0
Other	0

Special Initiatives
Assisted in developing and planning a baby shower through a partnership between CAPK's WIC Program and Anthem Blue Cross.
Met with Head Start staff to begin ordering coats for all children in the program.
Continued serving on the planning committee for the Veterans Stand Down event.
Continued supporting the planning and logistics for Taste of Gratitude.
Supported the CAPK Food Bank during its community box-building day.
Supported the execution and promotion of the KGET Veterans Fundraiser, including coordinating social social media posts and media interviews
Assisted with the Feed the Need event for the CAPK Food Bank.
Identified a grant opportunity through the Elks Lodge and submitted a $1,000 funding request to support the Veterans Stand Down event.
Met with Wells Fargo to discuss funding and volunteer opportunities related to financial literacy programming; currently developing a $15,000 proposal for consideration.

Participated in the California Association of Food Banks Foundation 101 webinar.
Developed the first draft of the CAPK Foundation Educational Stipend Program, including the program structure and draft policies and procedures.
Reviewed the CAPK Food Bank Funding Priorities and Project Pipeline with the Foundation team and provided feedback on next steps for potential projects.
Provided tour of Friendship House to the Monarch group interested in hosting a toy drive
Provided tour of M Street to the Adventist Health Oncology
Exploring holiday donations from Ameriprise Financial Services to support CAPK youth and families.
Applied for Bakersfield West Rotary Grant for $5,000 to benefit the FRC's
Continued coordinating with LINKS, Inc. and M Street staff on the hygiene drive.
Coordinated the Quarterly Lunch & Learn Event for the Food Bank.
Checked in with Oasis Family Resource Center to discuss year-end activities and potential areas of support.
Initial meeting with Boone Graphics to discuss overall arching design of Annual Appeal
Toured M Street and Covey Cottages with contact from Kaiser Permanente
Attended weekly Bakersfield West Rotary meetings and monthly Board meetings
Attended KAN Board Meeting
Community Outreach
Visited Garces Memorial High School to speak with students about fundraising partnerships.
Attended the Taft, Delano and Arvin Hunger Action Month Proclamation.
Met with Del Oro High School to develop new fundraising initiatives and partnerships.
Attended the Houchin Community Blood Bank Gala.
Held Check Presentation with Sprouts for Community Grant

Program Strategic Goals	Progress Towards Goal
1.) Expand Fundraising Capacity. Leverage the Board to establish a formal development committee and increase individual donor base by 40% through targeted campaigns and board-led cultivation events.	Engaging our board by tasking them with fundraising initiatives and goals. Adding program presentations at our board meetings to empower them to represent the Foundation in the community.

2.) Launch Veterans Program Funding Campaign Secure $40,000 in dedicated funding for our new Veterans (homeless or at-risk of homelessness) program through targeted outreach to veteran-focused foundations, corporate sponsors with military initiatives, and individual major donors with military connections. Establish 3-5 strategic partnerships with veteran service organizations by Q3 2026.	Continued networking with local contacts to expand our reach with donors. Secured KUZZ as a media support for Veterans event.
3.) Supporting CAPK's Strategic Plan (2026–2029).	Leading monthly meetings with our team to stay on track for goal setting.

Community Action Partnership of Kern
Monthly Report 2026

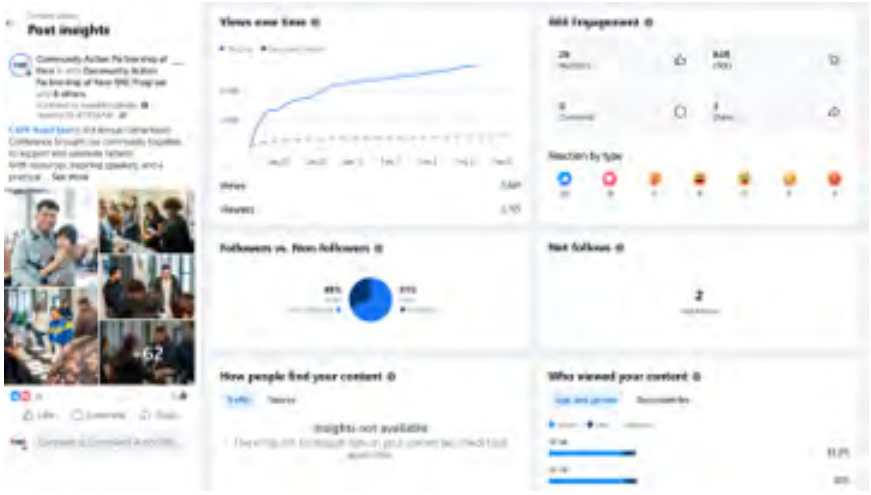
Month	September-26	Program	Community Development
Division/Director/Chief	Pritika Ram	Program Managers	Pritika Ram
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The services under the Community Development Division range from fund and grant development/research to outreach and media/public relations, as well as new business development. This includes project management of agency level initiatives, such as the 2025-2029 Strategic Plan and CAA-related plans, and special projects.

Outreach Social Media	Month	YTD	Annual Goal	Annual Progress
Website User Sessions	36,658	216,908	260,000	83%
Facebook Impressions (i.e., number of times users see	20,388	1,611,366	4,000,000	40%
Other Social Media Impressions	268,741	1,441,603	1,750,000	82%

Highest Performing Post



https://www.facebook.com/capkern/posts/pfbid0333z35yReVmJs3TtTe7pgnQffqYjyshe6y49EKAmFWtLzzwbeAgHPetUqiTkn7tuGl

Outreach Special Projects

Blood drive hosted at the CAPK Admin office in collaboration with Houchin Community Blood Bank on September 9th
Proclamations for the following cities: Arvin, Delano, City of Bakersfield, Taft, Ridgecrest, County of Kern, McFarland
Head Start - Premeros Pasos: Farmers Market, multimedia coverage.
Veterans Stand Down 100ppl+ Volunteer Coordination
Sprout Social Media Management Tool Implementation
CNA - community needs assessment marketing plan
Networking Event: Houchin Blood Bank Hosted Gala
Coordination for Head Start - Fatherhood Conference
KBAK Interview to invite community to Feed the Need event on 9/24
Friendship House Music Fest Planning and Initiation

Veterans Stand Down Staff Task Assignment Sheet
Veterans Stand Down Vendor Contact and Coordination
Interviews the day of Feed the Need for the following stations: KGET, KBAK
WIC + Aetna Baby Shower Coordination
Hunger Action Month Community Box Building Day at the CAPK Food Bank
SOS Recycling Drive-Thru Lunch to support the Veteran Support Services
Development and planning with MCAP to produce 3 videos for orientation, impact and highlight the program and the services they provide
Interview with KBAK to promote the Feed the Need event
Feed the Need food drive at the Kern County Fair
MCAP Video Projects: Orientation, Impact and Provider Highlight
Veterans Stand Down Walk Through of the Park
Planning for the Veteran Stand Down event
Taste of gratitude planning and meeting
Reverb Coffee Hunger Action Month Promotion for the smashing pumpkin latte where 100% of the proceeds would be given to CAPK
Reverb Coffee check presentation to CAPK for the total amount raised from the smashing pumpkin latte
Sprouts check presentation to the CAPK Foundation
CAPK Food Bank Agency parter videos: San Clemente, Salvation Army, New Life
Cuadrilla outreach event through the Lotus radio group for MCAP and Headstart
Veterans Stand Down Walk Through of the Park
Planning for the Veteran Stand Down event
Taste of gratitude planning and meeting
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Sprouts check presentation to the CAPK Foundation
CAPK Food Bank Agency parter videos: San Clemente, Salvation Army, New Life
Cuadrilla outreach event through the Lotus radio group for MCAP and Headstart

Instrumentl Opportunities Report - October 7, 2026

Projects: Community Development, Health & Nutrition Services, Housing and Supportive Services, Youth & Community Services, Veterans & Supportive Services, and Foundation

Statuses: Abandoned | Declined | Awarded - Active | LOI In Progress | LOI Submitted | Application In Progress | Application Submitted

Date Range: Sep 01, 2026 - Sep 30, 2026

Status

$0	$1,181,000	$0
Awarded	**Submitted**	**Declined**
0 opportunities	5 opportunities	0 opportunities

Displaying 11 opportunities

FY 2027 March 1 - February 28

NAME	DEADLINE	STATUS	AMOUNT	NEXT TASK	NOTES
September 2026					
Cold Chain Grants for Emergency Food Assistance Program (CCG) United States Department Of Agriculture Health & Nutrition Services	Sep 1, 2026	Abandoned			Abandoned because CAPK was not competitive for this funding opportunity, which prioritized applicants with state,...

Financial Empowerment Center Program The Cities for Financial Empowerment ... Youth & Community Services	Sep 1, 2026	Abandoned		Abandoned due to the requirement that applications be submitted by a local government entity and a lack of organizational...
Diaper Distribution Demonstration Research Pilot (DDDRP) US Dept. of Health & Human Services: ... Youth & Community Services	Sep 14, 2026 (due Sep 15, 2026)	Application Submitted	Requesting $150,000	This is a reapplication for the OFRC and EKFRC to assist low-income families with monthly diaper kits. CalCAPA is the lead...
Nourishing Neighbors - Hunger Is Campaign The Albertsons Companies Foundation Health & Nutrition Services	Sep 14, 2026	Application Submitted	Requesting $26,000	The CAPK Food Bank is requesting $26k to fund a website and media campaign on SNAP benefits and the effects of HR-1.
Community Health Improvement Grant Commonspirit Health Housing and Supportive Services	Sep 18, 2026	Abandoned	Requesting $20,000	Revisit grant next year. Need to find dental professionals to assist with project. Project will address unmet oral health needs among...
Statewide Park Development and Community Revitalization Program California Department of Parks and Re... Community Development	Sep 18, 2026 (due Dec 17, 2026)	Abandoned	US $200,000 - US $8,500,000	Out of scope due to public access requirement.
Elevate Youth California: Youth Substance Use Disorder Prevention: ... California Department of Health Care ... Youth & Community Services	Sep 19, 2026 (due Sep 21, 2026)	Application Submitted	Requesting $1,000,000	Joint application between the OFRC and FHCC requesting a total of $1,000,000 for a three-year funding period to engage 90...

Beacon Grant Award Elks Lodge Foundation	EL	Sep 21, 2026 Past Due	LOI Submitted	Requesting $7,500	To support the OFRC purchase 1 year wort of shelf stable milk monthly for its pantry serving more than 2,500 individuals, including...
Bakersfield West Rotary Community Grant Bakersfield West Rotary Stroope Famil... Foundation	EL	Sep 29, 2026	Application Submitted	Requesting $2,500	To support the Oasis Family Resource centers continue serving communities in East kern that are geographically isolated...
Bakersfield West Rotary Community Grant Bakersfield West Rotary Stroope Famil... Foundation	AS	Sep 29, 2026	Application Submitted	Requesting $2,500	To support the East Kern Family Resource center continue serving communities in East kern that are geographically isolated...
Rolling Grants					
PNC Foundation: Foundation Grant PNC Foundation Foundation		Rolling	Abandoned	Unspecified amount	Abandoned: PNC bank does not have a footprint in Kern County. This funding opportunity would support both Family...

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	State	**CAPK Program**	Friendship House Community Center
Funding Agency	CA Dept. of Human Services managed by the Sierra Health Foundation	**Project Name**	Elevate Youth California
CFDA		**Target Population**	At-risk youth ages 12 to 23
Reapplication (Y/N)	Yes	**Number to be served**	90
Estimated Request	$1,000,000.00	**Division Director**	Freddy Hernandez
Award Period	January 1, 2027 – December 31, 2029	**Program Manager**	Lois Hannible

Project Goal (One sentence goal statement)

To provide a joint Oasis Family Resource Center and Friendship House Community Center afterschool youth program ages 12-23 with wellness and healing-centered engagement opportunities through civic training, mentorship, and wellness programming to strengthen protective factors, increase leadership capacity, and reduce risk for youth substance use disorder by at least 40% as self-reported by 90 program participants by December 31, 2029.

Project Description (Brief one paragraph description)

CAPK will implement a youth-led substance use disorder prevention initiative through Friendship House Community Center in Bakersfield and Oasis Family Resource Center in Ridgecrest, engaging 90 youth ages 12-23 over three years. The project combines mentorship, peer leadership, healing-centered support, workforce readiness, civic engagement, and prevention education to strengthen protective factors, build resilience, and reduce substance use disorder risk. Youth participants will develop leadership and life skills, engage in community advocacy and policy change efforts, and help design and lead prevention activities that promote long-term well-being and positive community outcomes.

Estimated Budget Summary

The three-year, $1 million budget includes $696,541 for personnel and benefits, supporting 3.4 FTEs responsible for program oversight, youth recruitment, curriculum delivery, mentoring, workshops, field trips, and supervision of Youth Leaders. An additional $196,316 supports program activities and operations, including youth incentives and stipends, transportation, supplies, equipment, training, listening sessions, outreach, and facility costs, while a 12% ($107,143) indirect is allocated for indirect administrative expenses.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

1.Division Director	Freddy Hernandez	***Date:***2026-10-03	***4.Chief Financial Officer***	Tracy Webster	***Date:***2026-10-06
2.Chief Business Development Officer	Pritika Ram	***Date:***2026-10-05	***5.Chief Facilities and Technology Officer***	Emilio Wagner	***Date:***2026-10-06
3.Chief Program Officer:		***Date:***	***6.Chief Executive Officer***	Jeremy Tobias	***Date:***2026-10-06

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	State	**CAPK Program**	Friendship House Community Center
Funding Agency	CA Dept. of Human Services managed by the Sierra Health Foundation	**Project Name**	Elevate Youth California
CFDA		**Target Population**	At-risk youth ages 12 to 23
Reapplication (Y/N)	Yes	**Number to be served**	90
Estimated Request	$1,000,000.00	**Division Director**	Freddy Hernandez
Award Period	January 1, 2027 – December 31, 2029	**Program Manager**	Lois Hannible

Project Goal (One sentence goal statement)

To provide a joint Oasis Family Resource Center and Friendship House Community Center afterschool youth program ages 12-23 with wellness and healing-centered engagement opportunities through civic training, mentorship, and wellness programming to strengthen protective factors, increase leadership capacity, and reduce risk for youth substance use disorder by at least 40% as self-reported by 90 program participants by December 31, 2029.

Project Description (Brief one paragraph description)

CAPK will implement a youth-led substance use disorder prevention initiative through Friendship House Community Center in Bakersfield and Oasis Family Resource Center in Ridgecrest, engaging 90 youth ages 12-23 over three years. The project combines mentorship, peer leadership, healing-centered support, workforce readiness, civic engagement, and prevention education to strengthen protective factors, build resilience, and reduce substance use disorder risk. Youth participants will develop leadership and life skills, engage in community advocacy and policy change efforts, and help design and lead prevention activities that promote long-term well-being and positive community outcomes.

Estimated Budget Summary

The three-year, $1 million budget includes $696,541 for personnel and benefits, supporting 3.4 FTEs responsible for program oversight, youth recruitment, curriculum delivery, mentoring, workshops, field trips, and supervision of Youth Leaders. An additional $196,316 supports program activities and operations, including youth incentives and stipends, transportation, supplies, equipment, training, listening sessions, outreach, and facility costs, while a 12% ($107,143) indirect is allocated for indirect administrative expenses.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

1.Division Director	Freddy Hernandez	***Date:***2026-10-03	***4.Chief Financial Officer***	Tracy Webster	***Date:***2026-10-06
2.Chief Business Development Officer	Pritika Ram	***Date:***2026-10-05	***5.Chief Facilities and Technology Officer***	Emilio Wagner	***Date:***2026-10-06
3.Chief Program Officer:		***Date:***	***6.Chief Executive Officer***	Jeremy Tobias	***Date:***2026-10-06

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

Community Action Partnership of Kern
Small Funding Request ($50,000 or less per year)
October 2026

Funding Type	Foundation	**CAPK Program**	FRC - Oasis
Funding Agency	Bakersfield West Rotary	**Project Name**	OFRC Bakersfield West Rotary - Community Grant
CFDA		**Target Population**	Low income families and individuals in East Kern
Request	2,500.00	**Division Director**	Freddy Hernandez
Award Period	January 2027 - December 2027	**Program Manager**	Eric Le Barbe
Description	The CAPK FRC are committed to eliminating service gaps in East Kern County by offering comprehensive resources including bus passes, gas cards, educational and literacy material, case managment, emergency supplies, baby essentials and even season clothing items.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to $50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Date Presented/Approved

Policy Council:	_____	PRE Presentation:	_____	B&F Approval:	_____	Board Approval:	_____

Community Action Partnership of Kern
Small Funding Request ($50,000 or less per year)
October 2026

Funding Type	Foundation	**CAPK Program**	FRC - East Kern
Funding Agency	Bakersfield West Rotary	**Project Name**	EKFRC Bakersfield West Rotary - Community Grant
CFDA		**Target Population**	Low income families and individuals in East Kern
Request	2,500.00	**Division Director**	Freddy Hernandez
Award Period	January 2027 - December 2027	**Program Manager**	Anna Saavedra
Description	The CAPK FRC are committed to eliminating service gaps in East Kern County by offering comprehensive resources including bus passes, gas cards, educational and literacy material, case managment, emergency supplies, baby essentials and even season clothing items.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to $50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Date Presented/Approved

Policy Council:	_____	PRE Presentation:	_____	B&F Approval:	_____	Board Approval:	_____

Community Action Partnership of Kern
Small Funding Request ($50,000 or less per year)
October 2026

Funding Type	Foundation	**CAPK Program**	FRC - Oasis
Funding Agency	Elks Lodge Ridgecrest	**Project Name**	Elks Lodge Beacon Grant
CFDA		**Target Population**	Low income families and individuals in East Kern
Request	7,500.00	**Division Director**	Freddy Hernandez
Award Period	January 2027 - December 2027	**Program Manager**	Eric Le Barbe
Description	To support the OFRC purchase 1 year wort of shelf stable milk monthly for its pantry serving more than 2,500 individuals, including over 1,300 children.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to $50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Date Presented/Approved

Policy Council:	_____	PRE Presentation:	_____	B&F Approval:	_____	Board Approval:	_____

Community Action Partnership of Kern
Small Funding Request ($50,000 or less per year)
October 2026

Funding Type	Private	**CAPK Program**	Food Bank
Funding Agency	Albertsons	**Project Name**	Nutrition Assistance Access Campaign
CFDA		**Target Population**	SNAP eligible residents and recipients
Request	26,000.00	**Division Director**	Susana Magana
Award Period	November 2026 - November 2027	**Program Manager**	Kelly Lowery
Description	Key program activities will include developing and launching a countywide social media campaign, creating a dedicated SNAP information website, and distributing educational content through the Community Action Partnership of Kern Food Bank's communication channels.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to $50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Date Presented/Approved

Policy Council:	_____	PRE Presentation:	_____	B&F Approval:	_____	Board Approval:	_____

Community Action Partnership of Kern
Small Funding Request ($50,000 or less per year)
October 2026

Funding Type	Private	**CAPK Program**	FRC - Oasis
Funding Agency	Kern Family Health Care	**Project Name**	OFRC Community Health Grant
CFDA		**Target Population**	Low income individuals and families
Request	5,000.00	**Division Director**	Freddy Hernandez
Award Period	August 2026 - December 2026	**Program Manager**	Eric Le Barbe
Description	CAPK's OFRC will use KFHC funding to provide low-income Ridgecrest-area residents with hygiene items, baby supplies, gas cards, case management, and referrals to health and social service partners, reducing transportation and basic-needs barriers while improving stability, health, and well-being.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to $50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Date Presented/Approved

Policy Council:	_____	PRE Presentation:	_____	B&F Approval:	_____	Board Approval:	_____

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	Federal	**CAPK Program**	FRC - Oasis
Funding Agency	Administration for Children and Families- Office of Community Services	**Project Name**	Diaper Distribution Demonstration and Research Pilot (DDDRP)
CFDA	93.647	**Target Population**	low-income families
Reapplication (Y/N)	Yes	**Number to be served**	300
Estimated Request	$150,000.00	**Division Director**	Freddy Hernandez
Award Period	Nov. 1, 2026 - April 30, 2026	**Program Manager**	Eric Le Barbe

Project Goal (One sentence goal statement)

Provide 300 low-income families in East Kern with monthly diaper assistance.

Project Description (Brief one paragraph description)

The California Community Action Partnership Association (CalCAPA) is the lead applicant of this grant. If awarded, CAPK will provide free monthly diaper assistance and case management support to low-income families from the East Kern and Oasis Family Resource Centers.

Estimated Budget Summary

If awarded, CAPK will spend-down $150,000 during the 3-year term. Costs will go towards personnel, fringe, space cost, travel, indirect, and other operating costs.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

1.Division Director	Freddy Hernandez	***Date:***2026-09-15	***4.Chief Financial Officer***	Tracy Webster	***Date:***2026-09-15
2.Chief Business Development Officer	Pritika Ram	***Date:***2026-09-15	***5.Chief Facilities and Technology Officer***	Emilio Wagner	***Date:***2026-09-18
3.Chief Program Officer:		***Date:***	***6.Chief Executive Officer***	Jeremy Tobias	***Date:***2026-09-18

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

Month	Sep-26	Program/Work Unit	Head Start Preschool & Early Head Start
Division/Director	Head Start/State Child Development Division/ Yolanda Gonzales	Enrollment and Attendance Manager	Carol Hendricks
Reporting Period	September 1, 2026 - September 30, 2026		

Program Description

Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home-based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.

Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)	Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment	705	753	753	94%	
Disabilities	178	10%	10%	27%	
Over Income 101%-130% (up to 35%)	16	n/a	n/a	2%	
Over Income 131% and up (up to 10%)	57	n/a	n/a	8%	

Head Start Preschool (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)	Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment	807	936	936	86%	
Disabilities	76	10%	10%	10%	
Over Income 101%-130% (up to 35%)	16	n/a	n/a	2%	
Over Income 131% and up (up to 10%)	59	n/a	n/a	7%	

Head Start Preschool San Jaoquin County Ofice of Education - (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)	Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment	91	153	153	59%	
Disabilities	8	n/a	n/a	9%	
Over Income 101%-130% (up to 35%)	4	n/a	n/a	4%	
Over Income 131% and up (up to 10%)	0	n/a	n/a	0%	

Home Visiting Program (SRV 2cc, 7a)	Monthly (Reportable)	Year-To- Date (Term/Calendar)	Annual Goal (Term / Calendar)	Annual Progress (Calendar)	Annual Progress (Program Term)
Enrollment	188	197	240 / 480	82%	80%

Central Kitchen	Total Meals Delivered	Breakfast	Lunch	Snack
Meals and Snacks	62,126	22,078	17,970	22,078

Child and Adult Care Food Program (CACFP) (Note: The data represents information from August 2026)	Total Meals Delivered	Meals Allocated (CACFP/HS)	# of Meals Served	% of Meals Served
Meals and Snacks (SRV 5ii)	92,350	43,290/49,060	48,530	53%
Meals and Snacks - Kern Vendors	59,770	33,478/26,292	37,728	63%
Meals and Snacks - SJC Vendors	32,580	9,812/22,768	10,802	33%

Eligbility Determination (SRV 7b) (January 2025-December 2025)	177	1921
Total Community Services	**177**	**1921**

Explanation (Over/Under Goal Progress)

For the month of September 2026, we continued to face challenges in reaching full emrollment due to staffing. We ae continuing to interview for the classroom positions and in many cases we are interviewing exoerienced staff, We are anticipating changes in staffing for the better in the near future.

Goals	Progress Towards Goal
Goal I: Workforce: To enhance onboarding, recruitment, and retention of staff by inplementing programs that embraces pathways for learning, professional development, succession planning, and a positive culture to otain and retain staff.	Objective A: Develop a structured onboarding process that introduces new employees to the organization's culture, values, and expectation. Provide them with the necessary tools, resources and training to quickly integrate into their roles. Action Steps: Job-specific training is provided at new-hire training. Through collaboration with Human Resources (HR), Program will be integrating the Learning Management System (LMS) as the division's training platform. Update: this is currently happening within the Agency during the month of September/October.

Program Description

1. September 4, 11, 18, 25,2026 – Application Clinics, 1300 18th Street, CAPK Office, 2nd floor.
2.September 4, 18, 2026 -Crew of the Week Event, starting at 11:00am.
Supportive Services wanted to share some of their highlights for the month of September:
•Two ReadyRosie Family Workshops were offered, where the team had two presentations, Relationship Matter and Families as Partners.
•Health and Nutrition completed over 300 child health screens for vision and hearing to meet the 45-day requirement.
•Parent and Staff training at the Rosamond Center with Dr, Kirk. Dr. Kirk explained that the right brain is associated with past experiences and the left brain with the present. Everyone was very interested and learned plenty on this subject.

MEMORANDUM

To: Program Review and Evaluation Committee

From: Rosa Guerrero, Administrative Analyst

Date: October 14, 2026

Subject: *Agenda Item 5d.:* 2027-2028 Head Start/Early Head Start Training and Technical Assistance Plan – **Action Item**

The Head Start & State Child Development Division requests approval of the 2027-2028 Training and Technical Assistance Plan for the Kern Head Start/Early Head Start (HS/EHS) grant #09CH012489 due December 2026.

Through program data analysis, the Training and Technical Assistance (T/TA) Plan outlines the program's strategy for staff professional development, including mandatory trainings and priority areas that align with the program's five-year Goals and Objectives and the Head Start Program Performance Standards. The plan also details the individuals or teams responsible, the intended training audience, projected completion dates, associated budget costs, and the utilization of T/TA resources.

As the program enters its fourth grant year, staff will continue to prioritize Workforce and School Readiness training goals. This work will include strengthening new-hire materials and mentorship to support staff development, while meeting training benchmarks designed to promote children's social-emotional development and supportive learning environments.

Upon approval, the Head Start/State Child Development Division will incorporate the Training and Technical Assistance Plan into the HS/EHS Refunding Application and implement the outlined training activities during the 2027–2028 fiscal year.

Recommendation

Staff recommends the Program Review and Evaluation Committee approve the 2027-2028 Training and Technical Assistance Plan for the Head Start/Early Head Start grant #09CH012489.

Attachments:
2027-2028 Training and Technical Assistance Plan

Community Action Partnership of Kern
Head Start/State Child Development
2027-2028 TRAINING and TECHNICAL ASSISTANCE PLAN

Approach/Philosophy/Priorities:

Community Action Partnership of Kern's Head Start/State Child Development is dedicated to building staff's skills, knowledge, experience, and professional competencies necessary to provide high quality, comprehensive, and linguistically appropriate family centered services for children and families assisting them on their road to success and school readiness. The program's priority is to provide training and technical assistance, so program services and systems are in compliance with Head Start Program and Early Head Start Performance Standards, the Head Start Act, State and Federal Regulations. The program offers Staff, Parents and our Governing Body opportunities and support for ongoing learning and career/professional development. The Training and Technical Assistance Plan has been developed using program data analysis (e.g. Self-Assessment, PIR Data, DRDP results, Community Assessment, CLASS scores, Parent, Family and Community Engagement Framework, etc.) to identify operational improvements, potential areas of non-compliance, means through which we will meet the new education requirements for teachers/partners, and audit findings, all of which will support the programs long term plans of accomplishing our Program Goals and Objectives.

Key Elements of Head Start/State Child Development Training and Technical Assistance Approach:

- Address Program Goals and Objectives, Head Start Performance Standards, Head Start Act, CLASS, School Readiness, and Parent, Family, & Community Engagement support for Center-based, Home-Based, and Partnership staff in the credentialing and continuing education process, integration of systems and services, professional growth, program policies/procedures, reporting, monitoring and evaluation, current and new Federal and State initiatives as well as continuous program improvements
- CAPK's HSP/EHS Kern and EHS San Joaquin will continue their partnership with PITC Partners for Quality, a project of WestEd's Center for Child and Family Studies to offer Infant and toddler related topics college courses and coaching.
- Include pre-service sessions, monthly staff development opportunities, clinics, conference attendance, use of community resources, consultants, college coursework, shadowing, mentoring/coaching, and individual professional growth plans and performance appraisals.
- Incorporate cross training during pre-service as a strategy for capacity building in the areas of child development, health, nutrition, wellness, disabilities, family services, program governance, Enrollment & Attendance

Planning Process:

A committee comprised of Staff, Parents and community members was organized to provide input and identify goals and objectives for the program as well as strategies for this Training and Technical Assistance Plan. This committee reviewed the monitoring activities, self-assessment, program information report data, child outcome reports, Parent, Family, & Community Engagement framework, Head Start Act requirements, Head Start Performance Standards, California Licensing Requirements, Agency Policy and Procedures, Management observations, CLASS, and Staff input to develop the 2024-2029 program Goals and Objectives as well as related training goals.

PROGRAM GOALS & TRAINING GOALS

Grantee 2027-2028 Program Goals	Grantee 2027-2028 Training Goals
PROGRAM GOAL #1 ~ Workforce ~ To enhance onboarding, recruitment, and retention of staff by implementing programs that embrace pathways for learning, professional development, and succession planning to obtain and retain staff.	TRAINING GOAL A: Develop a structured onboarding process that introduces new employees to the organization's core values and expectations. Provide them with the necessary tools, resources, and training to quickly integrate into their roles. TRAINING GOAL B: Develop, implement, and evaluate a mentorship program for new staff onboarding to ensure comprehension, knowledge, and understanding of their position by gathering feedback from the mentors and mentees, assessing goal attainment, retention, and promotion rates, and measuring the level of engagement between the mentees and mentors in the program.
PROGRAM GOAL #2 ~ Health and Safety ~ Strengthen standards of practice for mitigating risk through expanding our culture of child health and safety.	TRAINING GOAL A: The program will expand tools and resources necessary to ensure we have a standard of practice focused on protecting child safety and preventing and identifying child abuse before August 2026. For example, iLookOut training, a free online professional development course focused on protecting child safety and preventing and identifying child abuse. TRAINING GOAL B: The program will implement a CIR (Critical Incident Review) system to establish a culture of active supervision to support ongoing health and safety improvement prior to the Year 3 funding period.

PROGRAM GOAL #3 ~ School Readiness ~ Increase families and staff capacity to support children's school readiness and to implement a quality program by enhancing learning environments to strengthen teacher and child interactions.	TRAINING GOAL A: The program will redesign indoor/outdoor environments to reflect the children's culture, promote curiosity and safety. TRAINING GOAL B: The program will develop a dual-language framework and will strengthen the ability of staff to work with dual-language learners. TRAINING GOAL C: The program will elevate children's social-emotional development and strengthen teacher-child interactions.

BUDGET FOR TRAINING AND TECHNICAL ASSISTANCE ACTIVITIES	**EXPECTED COST**
Training and Technical Assistance for the Program Goal Completion	$27,643
Staff Professional Development (Including degree completion, annual pre-service & mandated trainings)	$44,877
Early Childhood Development and Health, Disabilities and Family Partnerships	$21,119
Professional Conferences and Trainings	$67,803
Indirect Cost	$16,144
Total Head Start Cost	**$177,586**
Training and Technical Assistance for the Program Goal Completion	$59,355
Staff Professional Development (Including degree completion, annual pre-service & mandated trainings)	$68,342
Early Childhood Development and Health, Disabilities and Family Partnerships	$49,057
Professional Conferences and Trainings	$135,924
Indirect Cost	$31,268
Total Early Head Start Cost	**$343,946**
Total Training and Technical Assistance Budget	**$521,532**

PROGRAM GOALS

The program has developed various **Training Goals** to reach the 2027-2028 Program Goals**.** Each of the **Training Goals** below identifies the expected outcome, how T/TA resources will be used, person(s) responsible, the target audience, date, and cost for each activity. Following each will be the tool used to identify and evaluate training outcomes.

PROGRAM GOAL #1 ~ Workforce ~ To enhance onboarding, recruitment, and retention of staff by implementing programs that embraces pathways for learning, professional development, succession planning, and a positive culture to obtain and retain staff.

Training Goal A: Develop a structured onboarding process that introduces new employees to the organization's culture, values, and expectations. Provide them with the necessary tools, resources, and training to quickly integrate into their roles.

Training Goal B: Develop, implement, and evaluate a mentorship program for new staff onboarding to ensure comprehension, knowledge, and understanding of their position by gathering feedback from the mentors and mentees, assessing goal attainment, retention, and promotion rates, and measuring the level of engagement between the mentees and mentors in the program.

Information Source Identifying Need for Training: Self-Assessment, Professional Growth Plans, and Head Start Performance Standards.

Objectives/Expected Outcomes	How T/TA Resources will be used	Person(s) Responsible	Audience	Timeline	Budget Costs	Evaluation, Training Outcomes, Progress
Training Goal A:						
Develop a structured onboarding process that introduces new employees to the organization's core values, and expectations. Provide them with the necessary tools, resources, and training to quickly integrate into their roles.	• Trainings • Software • Supplies	• Assistant Directors • Human Resources • Professional Development Department	• All New Hires	Ongoing	HS: $5,458.00 EHS: $2,540.00	New Hire training presentations and materials are being updated to best illustrate department information to new hires. An overview of the organization, the department, and employees' roles are also provided.

						Job-specific training is provided at new-hire training. Through collaboration with Human Resources (HR), Program will be using a Learning Management System (LMS) as the Divisions' training platform for new and existing hires.
Training Goal B:						
Develop, implement, and evaluate a mentorship program for new staff onboarding to ensure comprehension, knowledge, and understanding of their position by gathering feedback from the mentors and mentees, assessing goal attainment, retention, and promotion rates, and measuring the level of engagement between the mentees and mentors in the program.	• Contracts • Trainings	• Assistant Directors • Administrators • Mentors • Mentees • Professional Development Team	• All New Hires and Assigned Mentors	Ongoing	HS: $5,200 EHS: $9,150	Mentorship orientations are ongoing in Kern and San Joaquin County with at least 10 conducted since July 2024. More to continue through 2029. A total of 82% of new hires who attended their initial mentorship orientation returned for the follow-up mentorship meeting, four to five months following initial orientation.

PROGRAM GOAL #2 ~ Health and Safety: Strengthen standards of practice for mitigating risk through expanding our culture of child health and safety.

TRAINING GOAL A: The program will expand tools and resources necessary to ensure we have a standard of practice focused on protecting child safety and preventing and identifying child abuse before August 2026. For example, iLookOut training, a free online professional development course focused on protecting child safety and preventing and identifying child abuse.

TRAINING GOAL B: The program will implement a CIR (Critical Incident Review) system to establish a culture of active supervision to support ongoing health and safety improvement prior to the Year 3 funding period.

Information Source Identifying Need for Training: Parent & Family Engagement survey results, self-assessment and staff surveys, and CIR's.

Objectives/Expected Outcomes	How T/TA Resources will be used	Person(s) Responsible	Audience	Timeline	Budget Costs	Evaluation, Training Outcomes, Progress
Training Goal A:						
The program will expand tools and resources necessary to ensure we have a standard of practice focused on protecting child safety and preventing and identifying child abuse before August 2026. For example, iLookOut training, a free online professional development course focused on protecting child safety and preventing and identifying child abuse.	• Training • Supplies	• Center Based Administrator • Quality Assurance Department • Support Services Department	• Direct Service Staff	Through November 2026	HS: $5,000 EHS: $3,000	Program will continue assigning iLookOut training to the remaining one percent of staff needed to meet program training goals for health and safety. iLookOut trainings will also be required for staff involved in a CIR. Program is expected to reach training goals in this area by the end of Year 3.

Training Goal B:						
The program will implement a Critical Incident Review (CIR) system to establish a culture of active supervision to support ongoing health and safety improvement prior to the Year 3 funding period.	• Training • Supplies	• Quality Assurance Department • Support Services	• Direct Service Staff	Complete	$0	COMPLETE The Critical Incident Review has been implemented as of October 2025 and includes program support, active supervision, and streamlined communication practices to help mitigate incident reporting.

PROGRAM GOAL #3 ~ School Readiness: Increase families and staff capacity to support children's school readiness and to implement a quality program by enhancing the environment to strengthen teacher and child interactions.

TRAINING GOAL A: The program will redesign indoor/outdoor environments to reflect the children's culture, promote curiosity, and safety.

TRAINING GOAL B: The program will develop a dual-language framework and will strengthen the ability of staff to work with dual-language learners.

TRAINING GOAL C: The program will elevate children's social-emotional development and strengthen teacher-child interactions.

Information Source Identifying Need for Training: Community Assessment, Self-Assessment, PIR, and ADP source of applicant trends will be reviewed to determine need.

Objectives/Expected Outcomes	How T/TA Resources will be used	Person(s) Responsible	Audience	Timeline	Budget Costs	Evaluation, Training Outcomes, Progress
Training Goal A:						
The program will redesign indoor/outdoor environments to reflect the children's culture, promote curiosity, and safety.	• Training • Supplies • Venues	• Professional Development Department • Education Department	• Center-based staff	Complete	HS: $0 EHS: $0	COMPLETE Program has successfully piloted 15% of its centers with the Loose Parts/STEM curriculum. Approximately 93% of staff have been trained in Loose Parts/STEM, exceeding training goals in this area. The CLASS Environmental Tool has also been implemented across the majority of Preschool classrooms to sustain indoor/outdoor environments.

Training Goal B						
The program will develop a dual-language framework and will strengthen the ability of staff to work with dual-language learners.	• Supplies • Training	• Education Department	All Direct Service Positions	Complete	HS: $0 EHS: $0	COMPLETE Training goals for dual language have been met, exceeding the 15% threshold of staff trained for a total of 70% of staff trained. Training and professional development opportunities will continue to be available as needed.
Training Goal C						
The program will elevate children's social-emotional development and strengthen teacher-child interactions.	• Supplies • Venues • Training	• Professional Development Department • Support Services Department • Education Department	All Direct Service Positions	Ongoing	HS: $5,600 EHS: $6,245	Program is successfully reaching benchmarks in Pyramid Model training as well as completing CLASS and DRDP certifications. Additional certifications in Pyramid Model and Trauma Informed Care are needed to continue social-emotional development and teacher-child interactions for existing employees and new-hires.

Travel Related to Meeting Training and Technical Assistance Goals	How T/TA Resources will be used	Estimated HS Costs	Estimated EHS Costs	Total Estimated Budget Costs for Travel within this Training Goal
Head Start California Annual Training Conference ~ 4 staff	Travel, Housing, & Misc. Expenses	$3,160	$2,629	$5,789
Head Start California Health Institute ~ 4 staff	Travel, Housing, & Misc. Expenses	$2,934	$5,216	$8,150
National Head Start Association (NHSA) Annual Conference ~ 8 Staff	Travel, Housing, & Misc. Expenses	$10,691	$3,563	$18,892
NHSA Parent Conference ~ 2 staff	Travel, Housing, & Misc. Expenses	$2,599	$868	$3,467
National Head Start Association Managers and Directors Academy ~ 6 Staff	Travel, Housing, & Misc. Expenses	$8,907	$8,236	$17,143
Zero to Three Conference ~ 4 staff	Travel, Housing, & Misc. Expenses	$0	$18,152	$18,152
Child & Adult Care Food Program Roundtable ~ 4 staff	Travel, Housing, & Misc. Expenses	$3,250	$1,085	$4,335
WestEd Training ~ 2 staff	Travel, Housing, & Misc. Expenses	$0	$1,768	$1,768
Child & Adult Care Food and Nutrition Conference Expo ~ 2 staff	Travel, Housing, & Misc. Expenses	$3,104	$1,035	$4,139
Total Training Goal		$30,756	$49,868	$80,624

Mandated Trainings

The following training/activities will be provided in various formats including in-house training and follow-up to ensure all requirements are met. Each area will have effects on the T&TA Budget detailed under the categories of Supplies, Contractual, and Other identified in the budget detail under the pre-service and professional growth line items following a 36% HS and 64% EHS allocation.

STAFF:	Performance Standards	Date
Respectful Language Training & Dual Language Training	HS Act Section640(a)(3)(B)(ii)	Annually
Child Protective Services Training Universal Precautions & Blood Borne Pathogens	N-30-354-1-30(B)(ii) 45 CFR 1302.(a) – (d)	Pre-Service New Hire Orientation
Transitions for Children / School Readiness	45 CFR 1302.(a) – (d)	Annually
New Hire Orientation	45 CFR 1302.(a) – (d)	Weekly
Pre-Service & In-Service training opportunities	45 CFR 1302.(a) – (d)	Annually
HS Goals and Objective Training	45 CFR 1302.(a) – (d)	Annually
Vehicle Safety Training	45 CFR 1302.(a) – (d)	New Hire Orientation by Human Resources
First Aid and CPR Training	45 CFR 1302.(a) – (d)	Monthly
Health and Safety Training	45 CFR 1302.(a) – (d)	Monthly
Classroom Assessment Scoring System (CLASS)	45 CFR 1302.(a) – (d)	Ongoing
Intervention Services and Pyramid Model	45 CFR 1302.92 (b)	Annually
PARENTS:		
Parents as Primary Teachers	45 CFR 1302.5	Annually
Parent orientation on the Prevention of Child Abuse	45 CFR 1302.5	Parent Orientation Meetings
Parent Rights (Licensing Form upon Enrollment)	45 CFR 1302.15	Early Childhood Educators, Family Advocates and Family Service Workers
Pedestrian Training	45 CFR 1302.47	Parent Committee Meetings
Family Assistance with Nutrition	45 CFR 1302.44	Nutrition Assessment, first 45 days
Parent Education of Mental Health Issues	45 CFR 1302.46	Annually and as needed
Parenting Skills Training	45 CFR 1302.43	Parent Committee Meetings

ADDITIONAL TRAININGS

The following training/activities will be supported by local community partnerships, Head Start West and internal staff trainings at little* to no cost to the program. (*some minor cost for supplies may be needed, and would be identified under the category of Supplies in the budget detail)

PARENT EDUCATION	Date
Policy Council New Member Training	November 2027
Parent Committee Training	November 2027
EARLY CHILDHOOD DEVELOPMENT / PROGRAM	
ITERS & ECERS Identified Trainings	October 2027
Challenging Behaviors/Behavioral Strategies (ASQ)	January 2028
DRDP Identified Trainings	April 2027
Creative Curriculum	April 2027
Teacher Talk (SELPA)	August 2027
Monitoring Audit	December 2027
CLASS	August 2027
Mentor Coaching Training	August 2027
Case Management for Family Engagement	Monthly Series
ADMINISTRATION	
Pre-Service 2026	July/August 2027
Health and Safety Training	Monthly
Performance Evaluation Training	Annually
Student/Volunteer Accident Training	As needed
BOD Training ~ Roles and Responsibilities	November 2027
FISCAL	
Budget Development	Quarterly

ADDITIONAL CONFERENCES

The following trainings have been selected to improve staff skills in completing daily tasks. The various topics will assist in providing the training(s) needed that are not readily available within our community or by one of our own employees. Additional conferences may be considered, and staff may be selected to attend based on their role and duties in relation to the conference category.

Head Start California trainings and BOD Meetings
Child and Adult Care Food & Nutrition Conference Expo
ChildPlus Trainings
Every Child California
Policy Leadership (NHSA)
Pyramid Model Annual National Conference
Early Start National Home Visiting Summit
Head Start West Conference
Community Action Partnership Conferences

DATE	October 15, 2026
TIME	12:00 pm
LOCATION	CAPK Administrative Office 1300 18th St., 3rd Floor Bakersfield, CA 93301

Budget & Finance Committee Minutes

1. **Call to Order**

   Committee Chair Fred Plane called the meeting to order at 12:02 pm at the Community Action Partnership of Kern Administrative Office, located at 1300 18th Street, 3rd Floor, Bakersfield, CA.

2. **Roll Call**

   Roll Call was taken with a quorum present.

   Present: Fred Plane (Chair) & Jonathan Mullings
   Absent: Victoria Davis

   Others present: Jeremy Tobias, Chief Executive Officer; Tracy Webster, Chief Financial Officer; Naomi Ibarra, Controller; Gabrielle Alexander, Director of Finance; Susana Magana, Director of Health & Nutrition; and other CAPK staff.

3. **Public Comments**

   No one addressed the Committee.

4. **New Business**

   a. Head Start / Early Head Start Budget to Actual Reports for entire August 31, 2026– Tracy Webster, Chief Financial Officer – ***Info Item***

      Tracy Webster presented the above agenda item noting delays are still taking place with the Office of Head Start.

   b. Indirect Excess Funds Transfer to Discretionary – Tracy Webster, Chief Financial Officer – ***Action Item***

      Tracy Webster presented the above action item to the committee.

      Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Mullings/Plane).

   c. August 2026 Financial Reports – Tracy Webster, Chief Financial Officer – ***Action Item***

      Tracy Webster presented the August financial report, noting the agency borrowed $1,500,000 from the line of credit in June, which was repaid in early August. The Unrestricted Cash Reserve Dashboard reflects 30.4% of the cash reserve goal, totaling $3,629,922, or nine days of expenses. The transfer of excess

indirect funds totaling $927,464.46 will increase the reserve to $4,557,387, representing 38.2% of the goal, or 11 days of expenses. The agency continues to maintain an adequate unrestricted cash balance to support programs with negative cash balances.

As of August 31, 2026, Central Kitchen expenditures were at 53.0%, while USDA revenue was at 43.1%. Expenditures are slightly above the 50.0% target. Contract Migrant Alternative Payment (CMAP) earnings were at 18.6%, exceeding the target of 16.7%. Center-based state programs reflected the following average attendance and enrollment rates: General Child Care (CCTR) at 21.2%, California State Preschool Program (CSPP) at 12.3%, and Contract Migrant Child Care (CMIG) at 1.3%. The CCTR program in San Joaquin County, sponsored by San Joaquin County Office of Education (SJCOE), reported attendance of 12.4%, compared to the 16.7% target. The agency has also acquired CSPP and Head Start funding for a Pre-K program. The CSPP contract is currently at 9.1% as staff continue to establish the program.

Finance and program leadership are also working on budget development for fiscal year 2027–2028. Agency expenditures are currently at 49% for the year, which is aligned with the 50% target. The August month-end Indirect Fund budget-to-actual report showed that revenue exceeded expenditures by $748,024, representing 70.7% of the budgeted indirect surplus. Overall expenditures were at 42.2% of the budget, which is below the 50.0% target. The agency check register is included in the financial statements.

Fred Plane inquired why supplies were so over budget. Tracy Webster stated she would need to look into the details of that line item. Jeremy Tobias added that the team will send the Committee an email with details of those expenses.

Fred also asked about the adult meals prepared, which were quite a bit over budget than anticipated. Tracy responded it can be difficult to gauge adult participation. There are times when there are more volunteers and parent involvement than anticipated.

Jonathan Mullings inquired about the agency's unrestricted cash reserve and whether a timeline had been established to achieve the goal. Tracy Webster explained that CAPK has not set a specific target date, as unrestricted funds can be difficult to obtain. The agency's next goal is to maintain two to three months of unrestricted cash reserves to strengthen its financial position and reduce the need to draw on its line of credit. Jeremy Tobias noted that CAPK maintains other cash reserve accounts; however, those funds are restricted to specific programs. He explained that the 30-day operating reserve serves as a benchmark for the agency.

Jonathan asked whether the 30-day reserve was an internal benchmark. Jeremy confirmed that it was an internal goal established by CAPK to promote greater financial stability. Tracy Webster added that while some grants are paid in advance, others operate on a reimbursement basis, and payments may be delayed. Maintaining an operating reserve allows CAPK to cover expenses upfront while awaiting reimbursement.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Mullings/Plane).

5. <u>Committee Member Comments</u>

Fred Plane mentioned he isn't able to attend next month's meeting. The Committee agreed to move it to November 17, 2026 at 11:00 am.

6. Next Scheduled Meeting

Budget & Finance Committee
November 17, 2026 (amended date)
1300 18th St., 3rd Floor Board Room
Bakersfield, CA 93301

7. Adjournment

The meeting adjourned at 12:25 pm.

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MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: October 15th, 2026

Subject: *Agenda Item 4a: Head Start* Budget to Actual Report for the period ended August 31, 2026 **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2026, through February 28, 2027.

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2026, through August 31, 2026. Six months (50%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 42% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 62% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

The non-Federal share is at 69% of the budget.

Community Action Partnership of Kern
Head Start
Budget to Actual Report
Budget Period: March 1, 2026 - February 28, 2027
Report Period: March 1, 2026 - August 31, 2026
Month 6 of 12 (50%)

Prepared 10/05/2026

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	9,546,814	3,974,076	5,572,738	42%	58%
FRINGE BENEFITS	3,184,875	2,048,907	1,135,968	64%	36%
EQUIPMENT	-	18,789	(18,789)		
SUPPLIES	613,172	333,352	279,820	54%	46%
CONTRACTUAL	258,399	209,944	48,455	81%	19%
CONSTRUCTION	2,100,204	-	2,100,204	0%	100%
OTHER	3,323,722	1,833,063	1,490,659	55%	45%
INDIRECT	1,957,817	481,989	1,475,828	25%	75%
TOTAL BASE FUNDING	**20,985,003**	**8,900,121**	**12,084,882**	**42%**	**58%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	56,265	16,329	39,936	29%	71%
SUPPLIES	28,122	13,249	14,873	47%	53%
CONTRACTUAL	10,420	5,544	4,876	53%	47%
OTHER	63,752	63,752	-	100%	0%
INDIRECT	19,027	10,607	8,420	56%	44%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**177,586**	**109,481**	**68,105**	**62%**	**38%**
GRAND TOTAL HS FEDERAL FUNDS	**21,162,589**	**9,009,601**	**12,152,987**	**43%**	**57%**

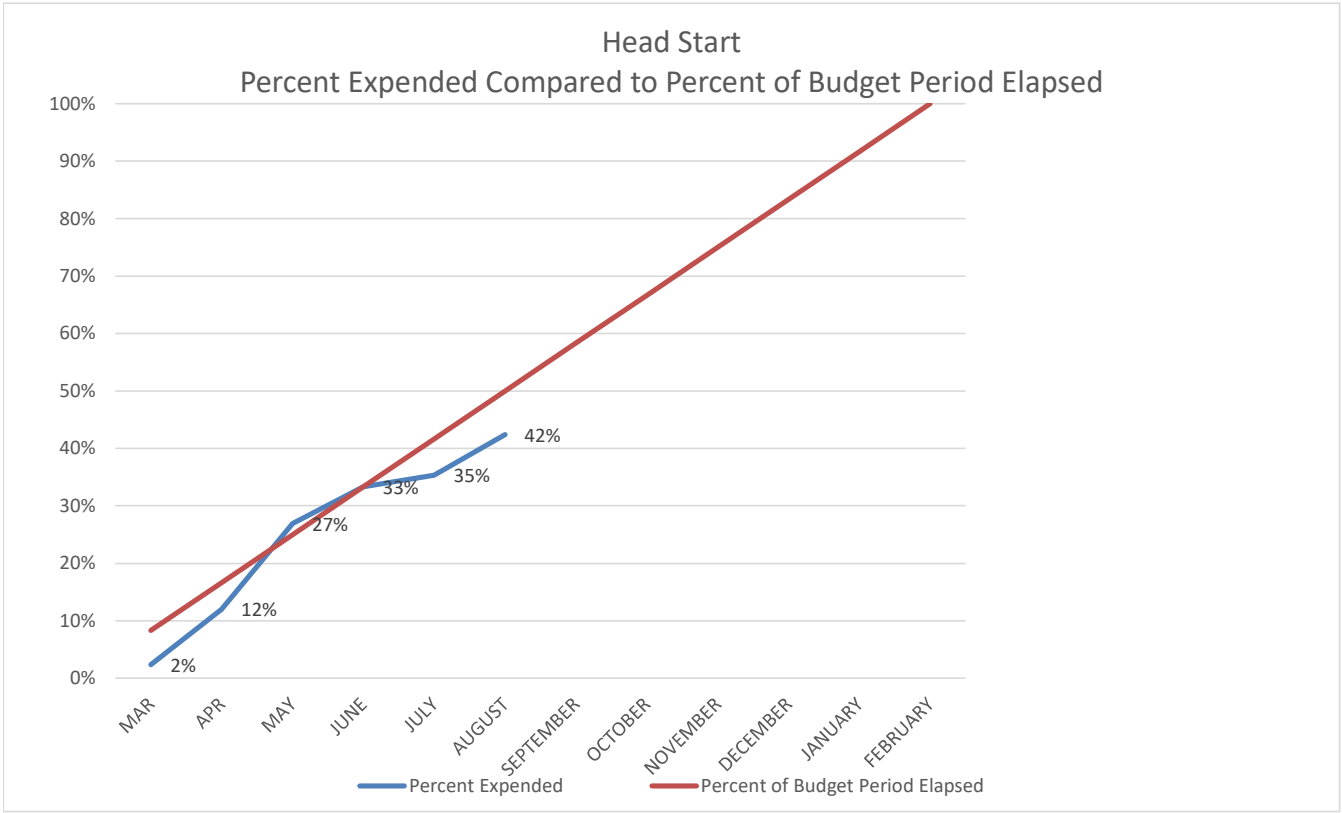
HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	2,117,972	2,309,381	(191,409)	109%	-9%
CALIF DEPT OF ED	7,967,702	4,613,748	3,353,954	58%	42%
TOTAL NON-FEDERAL	**10,085,674**	**6,923,129**	**3,162,545**	**69%**	**31%**

Budget reflects Notice of Award #09CH012489-03-02
Actual expenditures include posted expenditures and estimated adjustments through 08/31/2026
Administrative Cost for HS and EHS Combined **10.43%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Elan Credit Card	59,814				**59,814**	9/1/2026
Lowe's	1,389	-	-	-	**1,389**	8/31/2026
Smart & Final	449	-	-	-	**449**	9/2/2026
Save Mart	486	-	-	-	**486**	8/23/2026
Chevron & Texaco Business Card	9,305	-	-	-	**9,305**	9/6/2026
Home Depot	17,204	-	-	-	**17,204**	9/5/2026
	88,646	**-**	**-**	**-**	**88,647**	


Head Start
Percent Expended Compared to Percent of Budget Period Elapsed
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
2%
12%
27%
33%
35%
42%
MAR
APR
MAY
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
Percent Expended
Percent of Budget Period Elapsed

MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: October 15th, 2026

Subject: *Agenda Item 4a: Early Head Start* Budget to Actual Report for the period ended August 31, 2026 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2026, through February 28, 2027.

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2026, through August 31, 2026. Six months (50%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 50% of the budget.

Training & Technical Assistance Funds

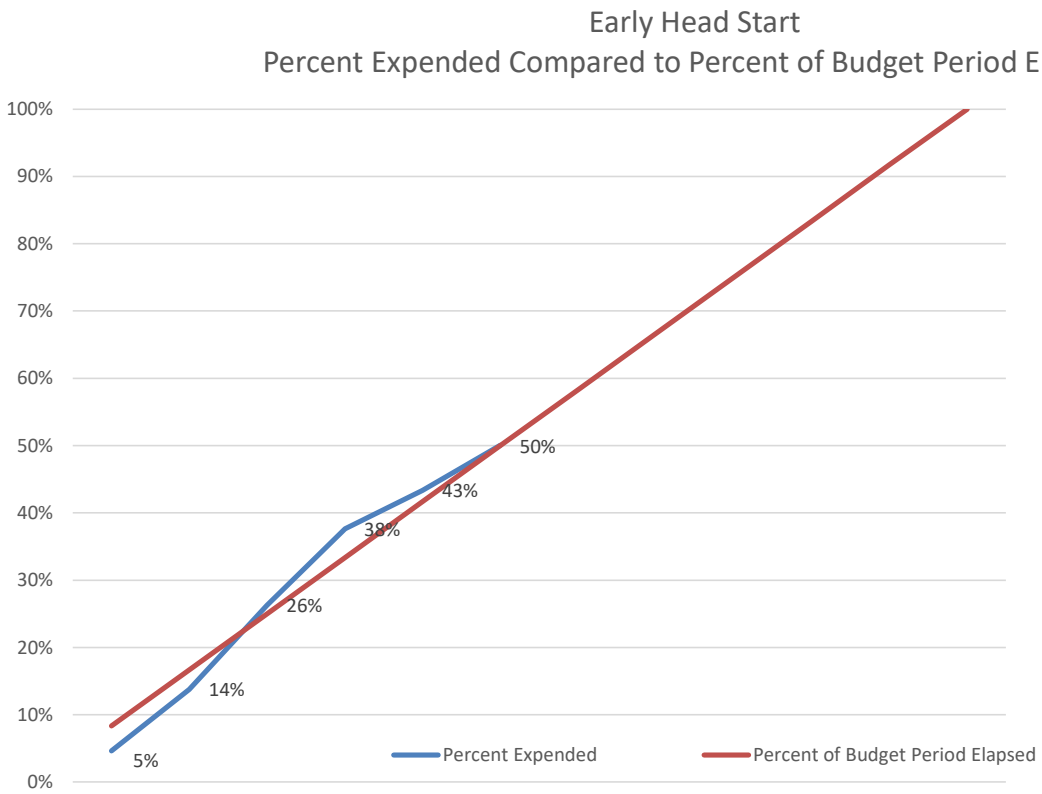
Overall expenditures are at 55% of the budget.

Community Action Partnership of Kern
Early Head Start
Budget to Actual Report
Budget Period: March 1, 2025 - February 28, 2027
Report Period: March 1, 2026 - August 31, 2026
Month 6 of 12 (50%)

Prepared 10/05/2026

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	10,872,663	5,232,716	5,639,947	48%	52%
FRINGE BENEFITS	3,584,023	2,198,291	1,385,732	61%	39%
SUPPLIES	818,999	374,460	444,539	46%	54%
CONTRACTUAL	1,021,511	467,467	554,044	46%	54%
OTHER	2,447,205	1,281,260	1,165,945	52%	48%
INDIRECT	2,191,961	921,226	1,270,735	42%	58%
TOTAL BASE FUNDING	**20,936,362**	**10,475,420**	**10,460,942**	**50%**	**50%**
TRAINING & TECHNICAL ASSISTAN					
TRAVEL	107,305	35,660	71,645	33%	67%
SUPPLIES	38,024	27,003	11,021	71%	29%
CONTRACTUAL	23,813	5,356	18,457	22%	78%
OTHER	137,953	102,569	35,384	74%	26%
INDIRECT	36,851	17,525	19,326	48%	52%
TOTAL TRAINING & TECHNICAL AS	**343,946**	**188,113**	**155,833**	**55%**	**45%**
GRAND TOTAL EHS FEDERAL FUNI	**21,280,308**	**10,663,533**	**10,616,776**	**50%**	**50%**

Budget reflects Notice of Award #09CH012489-03-02
Actual expenditures include posted expenditures and estimated adjustments through 08/31/2026


Early Head Start
Percent Expended Compared to Percent of Budget Period Elapsed
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
5%
14%
26%
38%
43%
50%
Percent Expended
Percent of Budget Period Elapsed

MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: October 15th, 2026

Subject: *Agenda Item 4a: Head Start* McFarland Modular as of August 31, 2026 – **Info Item**

CAPK received authorization from the Office of Head Start (OHS) to purchase and install a modular unit at 410 E. Perkins Ave., McFarland, CA 93250.

The purchase of the new modular unit will be funded through the current grant (09CH012489-02-02).

Below are highlights of the modular project funds for the period ending August 31, 2026:

Overall expenditures to date: **4.08%.**

Community Action Partnership of Kern

McFarland Modular

Report Period: March 1, 2025 - August 31 2026

Prepared 10/05/2026	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
McFarland - (Purchase and Installation of Modular)	1,699,878	69,303	1,630,575	4.08%	95.92%

NOA - 09CH012489-02-02

Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2026 through February 28, 2027
Report for period ending August **31, 2026** (Month 6 of 12)

Percent of budget period elapsed: 50.00%

LOCATION	Enroll-ment	March	April	May	June	July	Aug	YTD Totals	Kern/SJC	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	34	8,550	10,613	4,280	0	0	0	23,444	Kern	47,159	50%
Alicante	17	7,857	18,424	17,682	9,404	6,438	0	59,805	Kern	23,579	254%
Angela Martinez	105	24,979	10,922	9,732	9,235	5,059	0	59,927	Kern	145,637	41%
Broadway	34	7,454	6,917	2,204	0	0	0	16,575	Kern	47,159	35%
California City	17	8,331	6,917	2,204	0	0	0	17,453	Kern	23,579	74%
Cleo Foran	23	171	20,306	11,750	0	0	0	32,227	Kern	31,901	101%
Delano	60	23,684	13,043	11,815	7,784	6,720	0	63,046	Kern	83,221	76%
Fairfax	34	11,338	4,701	7,127	3,452	4,868	0	31,485	Kern	47,159	67%
Harvey L. Hall	136	26,024	27,454	31,011	23,827	22,468	0	130,784	Kern	188,634	69%
Heritage	17	1,518	1,437	2,012	0	0	0	4,967	Kern	23,579	21%
Home Base	170	16,628	10,885	14,220	15,078	8,549	0	65,360	Kern	235,793	28%
Martha J. Morgan	50	19,321	29,346	28,977	19,070	17,410	0	114,124	Kern	69,351	165%
Oasis	42	12,771	11,323	4,633	0	0	0	28,726	Kern	58,255	49%
Pete H. Parra	116	78,959	63,868	66,867	36,542	26,691	0	272,927	Kern	160,894	170%
Primeros Pasos	67	81,527	87,998	83,920	81,541	37,409	0	372,395	Kern	92,930	401%
Rosamond	51	0	148	0	0	0	0	148	Kern	70,738	0%
San Diego	32	9,986	10,149	11,746	10,429	0	0	42,310	Kern	44,384	95%
Shafter	17	1,820	1,653	3,544	1,775	4,374	0	13,166	Kern	23,579	56%
Shafter HS/EHS	24	4,059	4,872	4,382	3,593	4,134	0	21,040	Kern	33,288	63%
Sterling	115	31,322	25,655	26,981	24,110	20,719	0	128,787	Kern	159,507	81%
Stockdale Head Start	41	7,286	7,874	5,176	0	0	0	20,337	Kern	56,868	36%
Sunrise Villa	17	3,669	834	345	0	0	0	4,849	Kern	23,579	21%
Taft	51	19,560	20,075	11,435	0	0	0	51,071	Kern	70,738	72%
Tehachapi	15	0	0	0	0	0	0	0	Kern	20,805	0%
Vineland	17	8,932	8,846	4,296	0	0	0	22,074	Kern	23,579	94%
Virginia	17	10,839	9,480	5,815	0	0	0	26,133	Kern	23,579	111%
Willow	0	0	0	0	0	0	0	0	Kern	0	0%
Administrative Services		0	0	0	0	0	0	0	Kern/SJC	0	0%
PC Planning		0	0	0	0	0	0	0	Kern/SJC	0	0%
PC By Laws		0	0	0	0	0	0	0	Kern/SJC	0	0%
Governance		0	61	275	6	0	0	342	Kern	0	0%
Program Services		22,312	14,047	5,432	7,496	0	0	49,287	Kern/SJC	74,265	66%
California Street	24	1,876	8,059	10,739	3,241	3,283	0	27,198	SJC	33,288	82%
Gianone	16	1,228	2,002	1,102	1,051	1,417	0	6,801	SJC	22,192	31%
Kennedy	16	147	5,319	5,396	76	0	0	10,938	SJC	22,192	49%
Lodi Home Base	20	12,516	2,967	14,146	20,161	14,035	0	63,825	SJC	27,740	230%
Lodi UCC	24	18,379	7,868	7,891	5,923	7,111	0	47,172	SJC	33,288	142%
Lathrop Home Base	20	4,764	2,967	2,605	2,668	1,460	0	14,464	SJC	27,740	52%
Marci Massei	24	0	0	0	0	0	0	0	SJC	33,288	0%
Stockton Home Base	40	5,680	5,294	2,293	4,334	4,576	0	22,177	SJC	55,481	40%
Lathrop	24	3,600	2,527	3,733	966	4,097	0	14,924	SJC	33,288	45%
SUBTOTAL IN-KIND	**1,527**	**497,088**	**464,852**	**425,769**	**291,760**	**200,819**	**0**	**1,880,287**	**0**	**2,192,237**	**86%**
									x		
State General Child Care*		0	0	0	0	325,436	328,972	654,408	Kern	2,135,515	31%
State Preschool*		1,026,140	693,628	0	0	363,309	631,447	2,714,524	Kern	4,067,566	67%
State Migrant Child Care*		2,382	2,268	2,155	2,268	516	1,032	10,620	Kern	157,004	7%
SUBTOTAL CA DEPT of ED		**1,028,522**	**695,896**	**2,155**	**2,268**	**689,261**	**961,451**	**3,379,552**		**6,360,085**	**53%**
									x		
State General Child Care*		235,717	235,233	183,871	196,036	179,941	203,397	1,234,196	SJC	1,607,617	**77%**
SUBTOTAL CA DEPT of ED		**235,717**	**235,233**	**183,871**	**196,036**	**179,941**	**203,397**	**1,234,196**		**1,607,617**	**77%**
GRAND TOTAL		**1,761,327**	**1,395,981**	**611,795**	**490,064**	**1,070,021**	**1,164,848**	**6,494,035**		**10,159,939**	**64%**
								429,094			
								6,923,129			

Community Action Partnership of Kern
Early Head Start Child Care Partnerships
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: March 1, 2026 through February 28, 2027
Report for period ending August 31, 2026 (Month 6 of 12)

Percent of year elapsed: 50.00%

LOCATION	FUNDED ENROLL-MENT	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Kern Community College District - BC	32	28,443	28,174	29,782	30,910	15,858	0	133,167	137,864	97%
KCSOS - Blanton	16	39,828	32,032	37,058	32,023	20,500	0	161,439	68,932	234%
Garden Pathways	11	0	0	0	0	0	0	0	47,391	0%
Taft College	42	37,023	35,735	18,539	23,209	19,981	0	134,488	180,947	74%
Escuelita Hernandez	16	0	0	0	0	0	0	0	68,932	0%
Program Services		0	0	0	0	0	0	0		
Admin Services		0	0	0	0	0	0	0		
GRAND TOTAL	**117**	**105,294**	**95,941**	**85,379**	**86,141**	**56,339**	**0**	**429,094**	**504,065**	**85%**

Budget reflects Notice of Award #09CH012489-02-02

MEMORANDUM

To: Budget & Finance Committee

From: Tracy Webster, Chief Financial Officer

Date: October 15, 2026

Subject: *Agenda Item 4b*: Indirect Excess Funds Transfer to Discretionary - **Action Item**

The use of the De Minimis Indirect Rate allows an excess or deficit indirect collection to become unrestricted. Funds held in the Indirect Fund must match the allowability of cost principles described in Uniform Guidance. Hence it is in the best interest of the agency to transfer excess or deficit funds at the end of the fiscal year to the Discretionary Fund. This will allow for the excess funds to be more transparently displayed to the Board. Plus, it allows the agency to build unrestricted reserves within the control of the Board.

During fiscal year 2025-26, an indirect excess of $927,464.46 was recognized. Accordingly, these funds will be transferred from the Indirect Fund to the Discretionary Fund.

Recommendation:

Staff recommends that the excess funds in the amount of $927,464.46 from the Indirect Fund be transferred to the Discretionary Fund.

MEMORANDUM

To: Board of Directors

From: Lisa McGranahan, Director of Human Resources

Date: October 21, 2026

Subject: *Agenda Item V(a)*: 2026 Employee End-of-the-Year Gift – **Action Item**

As we approach the end of 2026, CAPK Management has explored ways to recognize and reward the hard work and achievements of our staff throughout the year. In response to employee feedback, Management has decided to once again offer a floating paid holiday to eligible staff. We hope this gesture shows our appreciation for their dedication and contributions over the past year.

CAPK Management recommends offering a paid floating holiday to all eligible employees hired or rehired on or before October 26, 2026. The number of hours granted will align with each employee's regular daily schedule. Eligible employees include full-time and part-time staff. Substitute and temporary staff on a consistent schedule of at least 1,040 hours from the previous 12-month rolling calendar year are also eligible. However, this floating holiday may not be used during a continuous leave period.

OMB Uniform Guidance allows our governing body to set benefits at its discretion. This one-time, floating holiday workday will be effective starting the payroll period of October 26, 2026, and must be used by February 28, 2027. Employees must work with their supervisors to coordinate the time off to ensure proper coverage and not interrupt regular business operations. Additionally, this must be used during an employee’s active status and during a scheduled workday. The benefit has no cash value and may not be cashed out upon exit from employment. Any unused amount remaining at the end of the period is forfeited. The floating holiday must be used in its entirety and may not be split. Lastly, the floating holiday cannot be used during a resignation period.

In accordance with our Strategic Plan Goal C- Culture objective 1, the benefits of this initiative will increase staff morale, retention, and continue to incentivize staff to continue contributing to the agency's success.

Recommendation:

Staff recommends that the Board of Director’s approve the one-time, full regular workday off to all eligible employees as described above to be used for the period of October 26, 2026, through March 1, 2027.

Approved:

MEMORANDUM

To: Board of Directors

From: Freddy Hernandez – Director of Youth & Community Services

Date: October 21, 2026

Subject: *Agenda Item V(b):* Approval of Energy Program RFP Awards for Subcontractors – **Action Item**

On June 24, 2026, a Request for Proposals (RFP) was issued to solicit qualified vendors for the Energy Program's weatherization services. Vendors were required to hold a State of California Class "B" General Building Contractor License and demonstrate the ability to provide comprehensive weatherization services to low-income households in single-family residences throughout Kern County.

CAPK received six (6) proposals from Anaya Electric, EMCOR Services, HD Maintenance, Oasis Air & Solar, PLC System Services, and Reliable Energy. All six proposals were submitted by the deadline and met the requirements outlined in the RFP.

Staff completed a comprehensive analysis of each subcontractor's proposal and determined that awarding three (3) contracts for services to Oasis Air & Solar, Reliable Energy Management, and PLC System Services is in the best interest of CAPK and its clients. Providing the contracted weatherization services will be spread among the 3 vendors. Each job is individually quoted by the vendors and selected based on price and availability to schedule the work. Each agreement would have an initial term of one (1) year, with the option to extend it for up to four additional years. These agreements would align the Energy Program with CAPK's current procurement policies and replace the program's six existing energy subcontractors. The selected subcontractors would provide weatherization services, including HVAC repairs, home insulation, door and window repairs, and energy-efficient appliances. This type of work is generally that which cannot be handled by our in-house crews. Each agreement includes a not-to-exceed amount of $500,000 for the initial one-year term and therefore requires approval by the Board of Directors.

The work performed by these subcontractors supports CAPK's mission and advances Strategic Priority A, Key Goal 1, by expanding access to affordable housing and supportive services through investments in sustainable housing initiatives.

Recommendation:

Staff recommend that the Board of Directors approve the execution of contracts with Oasis Air & Solar, Reliable Energy Management, and PLC System Services and authorize the Chief Executive Officer to execute the contracts and any future amendments.

Attachments:

Contracts for Service Agreement (3)

Community Action Partnership of Kern
1300 18TH ST, STE 200 • Bakersfield, CA 93301
P: (661) 336-5236

ACCOUNT CODE:

Contract Log:

CONTRACT FOR SERVICES AGREEMENT

This Contract for Services Agreement (the "Agreement") is made and entered into as of this **9th day of September** by and between **Oasis Air & Solar** ("Vendor") and Community Action Partnership of Kern ("CAPK"). In consideration of mutual promises and agreements of the parties as herein set forth, the parties agree as follows:

1. **SERVICES.**
   a. **SCOPE**. Vendor is to perform services and install equipment and materials as per scope of work contained in the proposal submitted by vendor in response to **RFP-ENERGY-2026-003-SUBCONTRACTOR Vendor**. **Vendor's Bid Form for RFP-ENERGY-2026-003-SUBCONTRACTOR Vendor. Vendor** is found in **Attachment A** attached to hereto and incorporated herein by reference.
   b. **VENDOR QUALIFICATIONS AND COMPLIANCE WITH LAWS**. Vendor and all persons engaged by Vendor to perform the Services shall possess all necessary licensing, training, permits and experience to perform the Services, safely, in a workmanlike and professional manner according to best practices. Vendor shall comply with all laws and regulations bearing on the Services. If any portions of the Services will involve work requiring governmental permission or approval, including but not limited to a permit, Vendor shall secure such permission or approval as required to perform the Services, before commencing such Services.
   c. **VENDOR PROJECT MANAGEMENT**. Vendor shall perform the Services in a timely manner and shall keep CAPK informed of progress and any developments that may affect the timeline for the completion of the Services or cause any variance to the Services as described on **Attachment A**. CAPK shall provide on a timely basis all information and documents requested by Vendor necessary for Vendor's effective representation of CAPK's interests in performing the Services.
   d. **CHANGES IN WORK**. During the course of providing the Service, CAPK may require changes in their scope. Such changes, including any increase or decrease in the amount of the Vendor's fees for such changes shall be agreed to by the parties in writing, through an addendum to this Agreement, at which time the scope of work shall be changed in accordance therewith. Vendor shall not deviate from the Services identified in **Attachment A** without such written amendment. Vendor shall not be entitled to any change in compensation for performing work that deviates from the Services identified in Exhibit A, that is not approved by CAPK in writing, prior to the performance of such Services.
   e. While performing the Services, Vendor shall abide by all instructions provided by CAPK and shall ensure that Vendor and all persons engaged by Vendor to perform the Services conduct themselves in a professional manner.
2. **TERM.**
   a. This agreement shall be effective, and all Services shall be provided for that period of time from **September 15, 2026 through September 14th, 2027.**
3. **OPTION TO RENEW.**
   a. Upon expiration of this Agreement, and subject to the mutual satisfaction of CAPK and the Vendor with the services performed, CAPK may extend the Agreement for up to four (4) additional one-year terms.
4. **TERMINATION**.
   a. **TERMINATION BY CAPK**. CAPK may discharge Vendor at any time, for any reason, by written notice provide according to this agreement, which shall be effective immediately if hand-delivered to Vendor, or upon forty-eight (48) hours of mailing such written notice. Unless specifically agreed to between Vendor and CAPK, Vendor will provide no further services and incur no further costs on CAPK's behalf upon receipt of the notice. Vendor shall be entitled to compensation for satisfactory work completed by Vendor, and all unfinished work in any form shall, at the option of CAPK, become CAPK's property.
   b. **TERMINATION BY VENDOR.** Vendor may terminate this Agreement for a material breach by CAPK that is not

cured within sixty (60) days' notice of such breach to CAPK.

c. **TERMINATION BY MUTUAL AGREEMENT**. The parties may mutually terminate this Agreement at any time by mutual agreement in writing.

5. PAYMENT FOR SERVICES.

a. **INVOICES**. Services shall be billed according to **Attachment A**. Vendor will submit a monthly invoice detailing i) the Services provided ii) the identity of each employee or independent contractor of Vendor providing the Services iii) the hours spent by each such person in providing the Services, and any additional costs incurred in providing the services, as provided in **Attachment A**. Final payment will be released once all Davis Bacon has been reviewed and found to be accurate.

Vendor shall mail all invoices, with required detail, to:

Community Action Partnership of Kern,
Attn: Accounts Payable,
1300 18TH Street, Suite 200,
Bakersfield, CA 93301.

b. **PAYMENT OF INVOICES/DISPUTES**. CAPK shall make payment of an undisputed portion of a Vendor invoice within forty-five (45) days from the date the original invoice is received at CAPK's Finance Department. CAPK shall identify any dispute as to invoicing within thirty (30) of receipt of the invoice containing a disputed charge. Notwithstanding any provision in this Agreement, non-payment of a portion of any portion of a disputed invoice of Vendor shall not be grounds for Vendor to terminate this Agreement.

c. **BILLING LIMITATION**. Unless Vendor and CAPK otherwise agree in writing, Vendor billing to CAPK according to this Agreement shall not exceed **$500,000** identified in **Attachment A**.

6. RELATIONSHIP OF PARTIES.

a. **INDEPENDENT CONTRACTOR**. The relationship established with Vendor through this Agreement is that of independent contractor. This agreement shall not be construed to create a relationship of employment, or principal and agent between Vendor and CAPK, nor shall this Agreement be deemed to create any business relationship, such a partnership or joint venture. Vendor operates an independent business through which Vendor provides services similar to the Services to third parties.

b. **TAXES**. Vendor and solely Vendor shall be responsible for paying all taxes related to the fees that Vendor receives from CAPK pursuant to this Agreement and withholding any monies from such fee that Vendor may be required to withhold, whether on behalf of Vendor, or any employee, independent contractor or agent engaged by Vendor.

c. **WAIVER OF EMPLOYMENT RIGHTS**. Vendor hereby waives any right to any and all compensation or benefits of any kind that Vendor would be entitled to as an employee of CAPK.

d. **VENDOR'S CONTROL**. Vendor shall have full control over the performance of the Services, including the tools, personnel and materials used and the manner in which the Services are performed.

e. **NO EXCLUSIVITY**. No provision of this Agreement shall be construed to require Vendor to provide the Services exclusively to CAPK during the term of this Agreement.

7. REPRESENTATIONS OF THE PARTIES

a. **VENDOR REPRESENTATIONS. VENDOR REPRESENTS AND WARRANTS:**

i. The party executing this Agreement on behalf of the Vendor is duly authorized by Vendor to contract with CAPK.

ii. Vendor operates an independent business through which Vendor customarily provides services similar to the Services, and Vendor is experienced and qualified to provide the Services.

iii. Vendor possesses all licensing, permitting or other requirements by federal, state and local law required to provide the Services.

iv. Neither Vendor, nor any person associated with Vendor as an owner, partner, director, officer, member, principal or manager of Vendor:

1. Is under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency, nor or any of the foregoing actions pending against such person.
2. Has been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years.
3. Has been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

v. Neither Vendor nor any owner, partner, director, officer, member, principal, manager, employee or independent contractor engaged by Vendor is an officer or employee of CAPK, or a relative of any officer or employee of CAPK, and no individual who was an officer or employee of CAPK within the 12 months prior to the bid, is an employee, owner, partner, director, officer, member, principal, manager or independent contractor of Vendor.

vi. Vendor has no agreement, whether written or oral, with any officer or employee of CAPK, or a relative of any officer or employee of CAPK that would give such person a financial interest in this Agreement.

vii. Vendor has not offered or provided any gratuity to any CAPK employee or officer to influence CAPK's decision to engage Vendor to provide the Services.

b. **CAPK REPRESENTATIONS. CAPK REPRESENTS AND WARRANTS:**

i. The Services consist of work that is outside the usual course of CAPK's business.

ii. CAPK does not possess the skills or expertise to provide the Services.

iii. To the best of CAPK's knowledge, no employee or officer of CAPK has solicited any gratuity or any financial benefit whatsoever from Vendor, to influence CAPK's decision to retain Vendor to provide the Services.

8. INSURANCE. Vendor shall procure, furnish and maintain at all times for the duration of this Agreement the types and limits of insurance specified hereinbelow, and comply with the requirements hereunder.

a. **COMMERCIAL GENERAL LIABILITY.** Commercial General Liability insurance coverage (ISO form CG 00 01 11 85 or 88) with limits of no less than One Million Dollars ($1,000,000) per occurrence. Such insurance shall:

i. State that Vendor is an independent contractor in relation to CAPK and will include a statement that the Vendor is insured for the Services required under this Agreement and which provides contractual liability coverage for the terms of this Agreement.

ii. Contain an additional insured endorsement in favor in favor of CAPK, its board, officers, agents, employees and volunteers.

b. **AUTOMOBILE LIABILITY INSURANCE**. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars ($1,000,000) per occurrence; and the policy shall:

i. Provide coverage for owned, non-owned and hired autos.

ii. Contain an additional insured endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.

c. **WORKERS' COMPENSATION INSURANCE**. Vendor shall at all times during the performance of the Services, maintain Workers' compensation insurance in accordance with applicable law, and employer's liability insurance with limits of not less than One Million Dollars ($1,000,000) per occurrence.

d. **REQUIREMENTS APPLICABLE TO ALL INSURANCE POLICIES.** All policies required of Vendor in this Agreement:

i. Shall contain a waiver of subrogation endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.

ii. Shall be primary insurance as to CAPK, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by CAPK, its board, officers, agents employees and designated volunteers shall be in addition to the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

iii. Insurance is to be placed with insurers with a Best's rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Best's A:VII, must be declared prior to execution of this Agreement and approved by CAPK in writing.

iv. All policies shall contain an endorsement providing CAPK with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

v. Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

9. RESTRICTIVE COVENANTS.

a. **CONFIDENTIAL INFORMATION**. Vendor acknowledges and agrees that this Agreement creates a relationship of confidence and trust on the part of Vendor, and that during the term of this Agreement, Vendor may acquire or have access to, certain Confidential Information (as hereinafter defined) of CAPK. During the term of this Agreement and at all times thereafter, Vendor shall preserve as confidential all Confidential Information that it may acquire or have access to during the term of this Agreement. Without the CAPK's prior written consent, which may be given or withheld in CAPK's sole and absolute discretion, Vendor shall not (i) disclose any Confidential Information to any third party nor give any third party access thereto, (ii) use any Confidential Information except to perform the Services hereunder, nor (iii) disclose the terms and conditions of this Agreement; provided, however, that the foregoing will not apply to the extent Vendor, in the opinion of counsel, is required to disclose any Confidential Information by applicable law or legal process as long as Vendor promptly notifies CAPK of such pending disclosure and consults with CAPK prior to such disclosure as to the advisability of seeking a protective order or other means of preserving the confidentiality of the Confidential Information. In the event that Vendor is required by applicable law or legal process to disclose any Confidential Information, Vendor agrees to use reasonable efforts to obtain assurances that the information so disclosed will continue to be accorded confidential treatment.

b. **VENDOR'S INTELLECTUAL PROPERTY**. If, during the course of providing Services, Vendor:

i. utilizes or discloses existing, writings, products, inventions, discoveries, developments, improvements, ideas, technical notes, programs, specifications, computer or other apparatus programs and related documentation, and other works of authorship, tangible and intangible property, whether or not patentable, copyrightable or subject to other forms of protection, made, created, developed, discovered, written or conceived by Vendor, (the "Vendor's Intellectual Property") in whole or in part, to CAPK; or

ii. develops any of the foregoing which constitute Vendor's Intellectual Property,

Then Vendor shall identify such intellectual property in writing, and Vendor shall provide CAPK a limited license to use Vendor's Intellectual Property for so long as it is needed by CAPK, in CAPK's sole discretion, without further cost, expense, royalty or other fee.

c. **REMEDIES**. Any breach by Vendor of the restrictive covenants contained herein at Section 8 shall be a material breach of this Agreement by Vendor. If Vendor breaches any covenants restricting Vendor's use or disclosure of Confidential Information set forth herein, CAPK shall have the rights and may resort to all of the remedies available to it under existing law or in equity, by statute or otherwise. Vendor hereby acknowledges and agrees that the restrictive covenants described in herein are of a special and unique character that gives them a peculiar value, the loss of which cannot be reasonably or adequately compensated in damages or in an action at law. Vendor therefore expressly agrees that CAPK shall be entitled to seek and obtain injunctive or other equitable relief, without the necessity of proving actual damages or posting a bond, to prevent or remedy a breach by Vendor of any of said covenants.

d. **DEFINITIONS**:

i. "Confidential Information" shall mean (i) information owned by CAPK, that gives or could give CAPK some competitive advantage or the disclosure of which could be detrimental to such owner's interests, (ii) information or material which is owned by CAPK, or in which CAPK has an interest, (iii) all information (in writing or otherwise) concerning CAPK (including, without limitation, information concerning such party's business, assets, liabilities, operations, affairs, financial condition, projections, contracts, customers, products, future plans or prospects) which is not generally known by the public, (iv) all analyses, compilations, studies, reports, records or other documents or materials which contain, or are prepared on the basis of any information or material which either CAPK furnishes to Vendor, or which are prepared by CAPK for Vendor, for the purpose of providing the Services, and (v) information regarding CAPK's future

engagements and operations that may require the future services of Vendor. Vendor acknowledges that each of the foregoing items of Confidential Information constitute valuable trade secrets that are not owned by Vendor and that the use of such Confidential Information in contravention of this Agreement would constitute the misappropriation of trade secrets under California law. Notwithstanding the above, "Confidential Information" does not include any information or material that (a) is or becomes public knowledge otherwise than by act or omission of Vendor; or (b) is or becomes available to Vendor without obligation of confidence from a source having the legal right to disclose such information; or (c) is already in the Vendor's knowledge and/or possession and was not received by the non-owner as a result of a prior relationship with the other party to this Agreement.

ii. "CAPK" shall also include any and all employees, independent contractors (other than Vendor) and affiliates of CAPK.

iii. "Vendor" shall include any and all shareholders, employees, assistants, agents, advisors, independent contractors and affiliates of Vendor.

10. RELEASE OF PAPERS AND PROPERTY. Upon termination of this Agreement, Vendor will return to CAPK all records, notes, documentation and other items that were used, created or controlled by Vendor on behalf of CAPK during the term of this Agreement, regardless of whether such information constitutes Confidential Information. In the event that CAPK requests that Vendor relinquish CAPK's original documents in its file, CAPK agrees to give Vendor at least ten (10) working days written notice of CAPK's request in order to provide Vendor sufficient time to make a copy for Vendor's records.

11. NOTICES. Any notice or notices required or permitted to be given pursuant to this Agreement may be personally served on the other party by the party giving such notice, or may be served by Certified Mail, to the address set forth below.

Vendor:	**CAPK:**
Oasis Air & Solar	**Community Action Partnership of Kern**
ATTN: Ed Anchando	**ATTN: Jeremy Tobias**
1000 E. Truxton	**1300 18th St, Ste 200**
Bakersfield, CA 93305	**Bakersfield, CA 93301**
Phone: (661) 322-2665	**Phone: (661) 336-5236**

12. INDEMNIFICATION. Vendor agrees to protect, defend, indemnify and hold CAPK and each of its officers, employees, independent Vendors, volunteers and agents, free and harmless from and against any and all losses, claims, liens, demands, and causes of action of every kind and character including the amount of judgment, penalties, interest, court costs, and legal fees incurred by CAPK in defense of same, arising in favor of any party, including governmental agencies or bodies on account of taxes, liens, claims, debts, personal injuries, death (including, but not limited to, CAPK, its employees, independent contractors or volunteers, and third parties), or damages to property (including, but not limited to, property of CAPK, its employees, independent contractors, volunteers or agents, and third parties), and without limitation by enumeration all other claims or demands of every character occurring or in any way incident to, in connection with or arising directly or indirectly out of, (i) the Services to be performed by Vendor hereunder; (ii) a breach by Vendor of any representation (meaning such representation shall not be true during the term of this Agreement), covenant, or agreement contained in this Agreement which is otherwise required to be performed or observed by Vendor; (iii) the intentional, reckless or negligent act or omission by Vendor, its employees or independent contractors while performing Services; (iv) any taxes owed by Vendor generally, or due to a determination that Vendor is something other than an independent contractor of CAPK; or (v) any violation(s) of applicable law bearing on Vendor's performance of Services. Vendor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand or suit at its expense (with counsel selected and directed by CAPK and reasonably acceptable to both parties) and agrees to bear all other costs and expenses related thereto, even if said claim, demand or suit is groundless, false or fraudulent.

13. INCORPORATION OF ADDENDUMS BY REFERENCE. Signature below indicates acceptance of all CAPK addendums that are attached hereto and incorporated by reference as if set forth fully herein:

- **a.** Addendum A: Federal Assurances.
- **b.** Addendum B: Certification Regarding Lobbying.
- **c.** Addendum C: Debarment and Suspension Certification.
- **d.** Addendum D : Non-collusion Affidavit.

e. Addendum E: Equal Opportunity.
f. Addendum F: Utilization of Women & Minority Business Enterprises.
g. Addendum G: Equal Opportunity for Special Disabled Veterans.
h. Addendum H: Certification of Workmen's Compensation.
i. Addendum I: Insurance Requirements.
j. Addendum J: Prevailing Wage Compliance Certification (if required);
k. Addendum K: Material and Workmanship Warranty (if required).
l. Addendum L: Additional Terms and Conditions

14. MISCELLANEOUS PROVISIONS.

a. **CONFLICT OF INTEREST**. The parties hereto shall at all times comply with California Public Contract Code 10410 prohibiting conflicts of interest as defined therein and CAPK's policy against any employee of CAPK personally soliciting, demanding or receiving any gratuity of any kind from a Vendor in connection with any decision affecting this Agreement.

b. **AFFIRMATIVE ACTION**. The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.

c. **EQUAL EMPLOYMENT OPPORTUNITY**. All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.

d. **ENTIRE AGREEMENT; MODIFICATION**. This Agreement sets forth the final and entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings and representations, whether oral or written, with respect thereto. This Agreement may only be modified by a written instrument duly executed by the parties.

e. **WAIVER**. The failure of either party hereto at any time to enforce performance by the other party of any provision of this Agreement shall in no way affect such party's rights thereafter to enforce the same, nor shall the waiver by either party of any breach of any provision hereof be deemed to be a waiver by such party of any other breach of the same or any other provision hereof.

f. **ASSIGNMENT**. Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as such.

g. **FURTHER ASSURANCES**. The parties agree to execute and deliver such additional documents or instruments as may be necessary or appropriate to carry out the terms of this Agreement.

h. **SEVERABILITY**. All sections, clauses and covenants contained in this Agreement are severable, and in the event any of them shall be held to be invalid by any court, this Agreement shall be interpreted as if such invalid sections, clauses or covenants were not contained herein.

i. **ATTORNEY'S FEES**. In the event of any dispute concerning the enforcement or interpretation of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and expenses (including expert witness fees), in addition to any other relief to which that party may be entitled. This provision shall be construed as applicable to the entire Agreement.

j. **CONSTRUCTION**. The provisions of this Agreement shall be construed as to their fair meaning, and not for or against any party based upon any attribution to such party as the source of the language in question. Headings used in this Agreement are for convenience of reference only and shall not be used in construing this Agreement. The parties further agree that they both have been represented by independent counsel, and have freely negotiated the terms of this Agreement, such that it shall be construed neutrally and not in favor of or against any party who drafted the Agreement.

k. **AUTHORITY**. The parties hereto represent and warrant that they are authorized to enter into this agreement and have heretofore taken all acts necessary to authorize them to so act and establish the rights and obligations between the parties hereto.

l. **COUNTERPARTS**. This Agreement may be executed and delivered, including by facsimile, in one or more counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.

m. **APPLICABLE LAW**. The laws of the State of California shall govern this Agreement. The sole and exclusive venue for any action filed to interpret or enforce this Agreement shall be the Superior Court of Kern County, California or the U.S. District Court for the Eastern District of California, Fresno Division, and each party hereby consents to any motion filed by the other to move to one of those venues any action filed in any other venue or jurisdiction.

n. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.

SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date hereinabove first written.

VENDOR: OASIS AIR & SOLAR

Signature: _____ **Date:** _____

Printed Name: _____ **Title:** _____

CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN

Signature: _____ **Date:** _____

Printed Name: _____ **Title:** _____

ATTACHMENT A
Weatherization Measure Matrix
PRICING SHEET FOR WEATHERIZATION SERVICES

Line #	Measure	Type	Your Pricing	Description of services to be provided (provide price for material and labor separated)
SECTION: Assessments/Diagnostics				
1	Dwelling Assessment	With Attic Without Attic Modified (for reweatherized dwellings)		N/A
2	REM/Design Energy Audit			N/A
3	Combustion Appliance Safety Test	Pre Post		N/A
4	Blower Door Test	Pre Post		N/A
5	Duct Leakage Test	Pre Post		N/A
6	Environmental Testing			N/A
7	HERS Rater			$400.00 per system
8	Permits			$600.00 - first system
9	Contractor Post-Weatherization Inspection	In-house Post Inspection Sub-contracted Post Inspection	____ per inspection	N/A
SECTION: Health and Safety				
1	Carbon Monoxide Alarm	Lithium Battery	____ per alarm	N/A
2	Smoke Alarm	Lithium Battery or Hard- Wired	____ per alarm	N/A
3	Cooking Appliance Repair (Free Standing Range or Cook Top)	Electric Natural Gas and Propane Other Types Not Listed	____ per dwelling unit	N/A
4	Cooking Appliance Replacement (Free Standing Range or Cook Top)	Electric Natural Gas & Propane Other Types Not Listed	____ per dwelling unit	N/A
5	Cooking Appliance Repair, Built-in Single Wall Oven	Electric 24" Electric 30" Gas 24"	____ per dwelling unit ____ per dwelling unit ____ per dwelling unit	N/A
6	Cooking Appliance Replacement, Built-in Single Wall Oven	Electric 24" Electric 30"	____ per dwelling unit ____ per dwelling unit	N/A

		Gas 24"	____ per dwelling unit	
7	Cooling Repair	AC Forced Air Unit (Split System)	____ per dwelling unit	time + material $200.00/hour plus materials
		AC Wall/Window Unit	____ per dwelling unit	
		Evaporative Cooler (EC)	____ per dwelling unit	
		Multi-Unit Central System	____ per dwelling unit	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
8	Cooling Replacement	AC Forced Air Unit (Split System)	____ per dwelling unit	$6000.00
		AC Wall/Window Unit	____ per dwelling unit	-time + material
		Evaporative Cooler (EC)		$3200.00
		Evaporative Cooler (EC) Window/Wall	____ per dwelling unit	$3000.00
		Multi-Unit Central System	____ per dwelling unit	time + material
9	CVA Venting	All Other	____ per dwelling unit	
		Louver Doors Only	____ per dwelling unit	
10	Environmental Hazard Work			N/A
11	Heating Source Repair	Exterior Wall Direct Vent Furnace, Interior Wall Furnace, or Floor Furnace	____ per dwelling unit	
		Forced Air Unit (Split System-Heating)	____ per dwelling unit	
		Heat Pump / Other Types Not Listed	____ per dwelling unit	$160.00 per hour
		Package (Dual Pack)	____ per dwelling unit	
		Wood-Fueled	____ per dwelling unit	N/A
		Multi-Unit Central System	____ per dwelling unit	$160.00/hour
12	Heating Source Replacement	Exterior Wall Direct Vent Furnace, Interior Wall Furnace, or Floor Furnace	____ per dwelling unit	$5000.00
		Forced Air Unit (Split System-Heating)	____ per dwelling	$6000.00
		Heat Pump / Other Types Not Listed	____ per dwelling unit	$8000.00
		Package (Dual Pack)	____ per dwelling unit	$9300.00
		Wood-Fueled	____ per dwelling unit	N/A

		Multi-Unit Central System	____ per dwelling unit	$6000.00
13	Water Heater Repair	Electric	____ per dwelling unit	time + material @$160.00/hour
		Natural Gas & Propane		
		Mobile Home		
		Multi-Unit Central System	____ per dwelling unit	time+material @$160.00/hour

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
14	Water Heater Replacement	Electric	____ per dwelling unit	$3800.00
		Heat Pump - 50 Gallon	____ per dwelling unit	N/A
		Heat Pump - 65 Gallon	____ per dwelling unit	
		Heat Pump - 80 Gallon	____ per dwelling unit	
		Natural Gas and Propane	____ per dwelling unit	
		Mobile Home		
		Multi-Unit Central System	____ per dwelling unit	time+material
SECTION: Mandatory				
1	Attic Ventilation		____ per dwelling unit	$550.00/per vent
2	Ceiling Insulation	Add up to R-11	____ per sq ft	
		Add R-12 to R-19	____ per sq ft	
		Add R-20 to R-30	____ per sq ft	
		Add R-31 to R-38	____ per sq ft	
		Add R-39 to R-49	____ per sq ft	
3	Door, Exterior (All Other Types)	Repair	____ per door	
		Replacement - Catastrophic leaks only	____ per door	
4	Door, Sliding Glass	Repair - 72" x 80" and smaller	____ per door	N/A
		Repair - Greater than 72" x 80"	____ per door	
		Replacement - 72" x 80" and smaller - (Catastrophic leaks only)	____ per door	
		Replacement - Greater than 72" x 80" - (Catastrophic leaks only)	____ per door	
5	Duct Insulation		____ per square foot	4.50/sq foot
6	Duct Repair, Sealing, and Replacement		____ per dwelling unit	up to $3200.00
7	Filter Replacement	Air Conditioner	____ per dwelling unit	time+material @$160.00/hour
		Heater		
8	Hot Water Flow Restrictor	Faucet Restrictor (Aerator)	____ per restrictor	N/A

		Low Flow Handheld Showerhead	____ per showerhead	N/A
		Low Flow Showerhead	____ per showerhead	
9	HVAC Blower Upgrades	*ECM Blower Motor*	____ per dwelling unit	time+material @ 160.00/hour
		Efficient Fan Controller	____ per dwelling unit	
10	Infiltration Reduction (Excludes both repair and replacement of Doors and Windows) [1]		____ per dwelling unit	N/A
11	Kitchen Exhaust Installation, Repair & Replacement [2]	Range Hoods, Wall/Ceiling Mounts	____ per dwelling unit	$550.00
12	Kneewall Insulation	Add up to R-11	____ per sq ft	N/A
		Add R-value 12-19	____ per sq ft	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
13	Lighting	*LED Downlight Retrofit Kits*	____ per kit	N/A
		LED Hard-Wired Lights - Exterior - Porch Light	____ per luminaire	
		LED Hard-Wired Lights - Exterior - Security Light	____ per luminaire	
		LED Hard-Wired Lights - Interior - Ceiling	____ per luminaire	
		LED Hard-Wired Lights - Interior - Vanity	____ per luminaire	
		LED Hard-Wired Lights - Interior - Wall/Sconce	____ per luminaire	
		LED Night Lights	____ per night light	
		LED Torchiere Lamp	____ per dwelling unit	
		LED Replacement Bulbs	____ per bulb	N/A
		LED Tube Lighting	____ per tube	
14	Limited Home Repair [3]		____ per dwelling unit	$850.00
15	Low Flow Toilet [4]		____ per toilet	N/A
16	Mechanical Ventilation (if MV assessment is required by blower door diagnostics)	Balanced System	____ per dwelling unit	$2500.00
		Exhaust System	____ per dwelling unit	
		Supply System	____ per dwelling unit	
17	Microwave Oven		____ per oven	N/A
18	Refrigerator Replacement	19 cu. ft. and below	____ per appliance	

		Over 19 cu. ft.	____ per appliance	N/A
19	Thermostat	Manual	____ per thermostat	time+material @$160.00/hour
		Programmable - Standard	____ per thermostat	
		Smart	____ per thermostat	
20	Water Heater Blanket		____ per blanket	
21	Water Heater Pipe Wrap		____ per ln ft	
22	*Whole House Fan*		____ per dwelling unit	
23	Window	Repair (Catastrophic leaks only)	____ per dwelling unit	N/A
		Replacement (Catastrophic leaks only)	____ per dwelling unit	
24	Vacancy Sensor Switch		____ per sensor	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
SECTION: Optional Measures				
1	Ceiling Fan		____ per fan	
2	Clothes Washer Replacement	Front Loading (≤ 6.0 cu. ft)	____ per appliance	
		Top Loading (≤ 6.0 cu. ft)	____ per appliance	
3	Clothes Dryer Replacement	Electric, ≥ 7.3 cu. Ft	____ per appliance	
		Electric, ≥ 7.3 cu. ft	____ per appliance	
		Gas, < 7.3 cu. ft	____ per appliance	
		Gas, ≥ 7.3 cu. Ft	____ per appliance	
4	Dishwasher Replacement	≤ 24.0 In	____ per appliance	
5	Exterior Water Pipe Wrap		____ per ln ft	N/A
6	Floor Foundation Venting		____ per dwelling	
7	Floor Insulation [5]	> 36" clearance	____ per sq ft	
		< 36" clearance	____per sq ft	
8	Hot Water Flow Restrictor	Thermostatic Shower Valve (TSV only)	____per valve	
		Low Flow Showerhead (TSV + LFSH Combo)	____per showerhead TSV combo	
9	Mechanical Ventilation	Balanced System	____ per dwelling	
		Exhaust System	____ per dwelling	$2500.00

		Supply System	____ per dwelling	
10	Power Strips	Tier 2 Advanced	____ per strip	
11	Shade screens		____ per dwelling	
12	Storm Windows	Fixed, Glass Glazing	____ per sq ft	N/A
		Fixed, Polycarbonate	____ per sq ft	
		Operable, Glass Glazing	____ per sq ft	
		Operable, Polycarbonate	____ per sq ft	
13	Timer, Electric Water Heater		____ per timer	
14	Tinted Window Film		____ per sq ft	
15	Wall Insulation, Stucco and Wood	R-value 13	____ per sq ft	

Footnotes:
[1]Includes sealing of the attic floor for code compliance when adding insulation.
[2]Damper repairs and replacements are billed under the Infiltration Reduction measure category per the 2023 Technical Reference Manual (TRM).
[3]Includes replacement of recessed lights with IC-rated fixtures or covers for non-IC rated fixtures when required for code compliance when adding insulation.
[4]Only when required by local building department permit process.
[5]Includes ground moisture barrier costs, when required by program.

ADDENDUM "A"
FEDERAL ASSURANCES

The Vendor:

A. Will give the awarding agency (Grantee), the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

B. Will provide and maintain competent and adequate supervision to ensure that the completed work conforms to approved specifications and will furnish progress reports and such other information as may be required by the awarding agency or State.

C. Will comply with all Federal statues relating to non-discrimination. These include but are not limited to: (a) Title Vi of the Civil Rights Act of 1964 (P.O. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; © Section 504 of the rehabilitation acts of discrimination on the basis of handicaps; (d) the U.S.C. 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to not-discrimination in the sale, rental or financing of housing; (I) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements on any other non-discrimination Statue(s) which may apply to the application.

D. Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

E. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7),the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874)

F. The Contact Work Hours and Safety Standards Act (40 U.S. 327-333), regarding labor standards for federally assisted construction sub agreements (if applicable).

G. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.

H. Will comply, as applicable, with the Wild and Scenic Rivers Act of 1968 (16U.S.C. , 1271 et Seq.) related to protecting components or potential components of the national wild and scenic rivers system.

I. Will assist, as applicable, with the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.)

J. Will comply, as applicable, with P.L. 93-348 regarding the protection of human subjects Involved in research, development, and related activities supported by this award of assistance.

K. Will comply, as applicable, with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling and treatment of warm blooded animals held for research, teaching or other activities supported by this award of assistance.

L. Will comply, as applicable, with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

M. Will comply with all applicable requirements of all other Federal laws, executive Orders, regulations, and policies governing this program.

N. Will comply, as applicable, with environmental standards which may be prescribed pursuant to the following : (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C.

1451 et seq.); (f) conformity of Federal actions to State Clean Air Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered Species Act of 1973, as amended (P.L. 93-205)

ADDENDUM "B"
CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements
The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, ``Disclosure Form to Report Lobbying,'' in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, ``Disclosure Form to Report Lobbying,'' in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each failure.

_____ _____
Signature of Vendor Date

ADDENDUM "C"
TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29
DEBARMENT AND SUSPENSION CERTIFICATION

VENDOR, under penalty of perjury, certified that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, manager:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

If there are any exceptions to the Certifications, insert the exceptions in the following space:

Exceptions will not necessarily result in denial of award, but will be considered in determining Vendor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Note: Providing false information may result in criminal prosecution or administrative sanctions.

_____ _____

Signature of Vendor Date

ADDENDUM "D"

NONCOLLUSION AFFIDAVIT

(Public Contract Code Section 7106)

In accordance with Title 23 United States Code Section 112 and Public Contract Code 7106, _____
Name of Vendor

deposes and says that he or she is _____ of _____
Title Company Name

party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Under penalty of perjury, the Vendor declares that neither the Vendor nor any subcontractor to be engaged by the Vendor for this project has been convicted of any offense referred to in the California Public Contract Code.

X

_____

Signature of Vendor Date

X

_____

Address

ADDENDUM "E"
EQUAL OPPORTUNITY
(48CFR 52.22-26)

A. If, during any 12-month period (including the 12 months preceding the award of this Agreement), the Vendor has been or is awarded nonexempt Federal contracts and/or subcontracts that have an aggregate value in excess of $10,000, the Vendor shall comply with subparagraphs (B)(1) through (11) below. Upon request, the Vendor shall provide information necessary to determine the applicability of this clause.

B. During performing this Agreement, the Vendor agrees as follows:

1. The Vendor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.

2. The Vendor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. This shall include, but not be limited to (i) employment, (ii) upgrading, (iii) demolition, (iv) transfer, (v) recruitment or recruitment advertising, (vi) layoff compensation, and (viii) selection for training, including apprenticeship.

3. The Vendor shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explain this clause.

4. The Vendor shall, in all solicitations or advertisement for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

5. The Vendor shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Vendor's commitments under this clause, and post copies of the notice in conspicuous places available to employees and applicants for employment.

6. The Vendor shall comply with Executive Order 11246, as amended, and the rules, regulations, and orders of the Secretary of Labor.

7. The Vendor shall furnish to the contracting agency all information required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor. Standard Form 100 (EEO-1), or any successor form, is the prescribed form to be filed within 30 days following the award, unless filed within 12 months preceding the date of award.

8. The Vendor shall permit access to its books, records, and accounts by the contracting agency of the Office of Federal Contract Compliance Programs (OFCCP) for the purposed of investigation to ascertain the Vendor's compliance with the applicable rules regulations, and orders.

9. If the OFCCP determines that the Vendor is not in compliance with this clause or any rule, regulation, or order of the Secretary of Labor, this Agreement may be cancelled, terminated, or suspended in whole or in part and the Vendor may be declared ineligible for further Government contracts, under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Vendor as provided in Executive Order 11246, as amended, the rules, regulations, and orders of the Secretary of Labor, or as otherwise provided by law.

10. The Vendor shall include the terms and conditions of subparagraph (b)(1) through (11) of this clause in every subcontract or purchase order that is not exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive order 11246, as amended, so that these items and conditions will be binding upon each subcontractor or vendor.

11. The Vendor shall take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing these terms and conditions, including sanctions for noncompliance; provided, that if the Vendor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of any direction, the Vendor may request the United States to enter into the litigation to protect the interests of the United States.

_____ _____

Signature of Vendor Date

ADDENDUM "F"
UTILIZATION OF WOMEN AND MINORITY BUSINESS ENTERPRISES

A. It is the policy of the Government that women and minority owned business enterprises shall have the maximum practicable opportunity to participate in the performance of Government contracts.

B. The Vendor agrees to use his/her best efforts to carry out this policy in the award of subcontracts to the fullest extent consistent with the efficient performance of this Agreement. As used in this Agreement, the term "minority business enterprise" means a business, at least 50 percent of which is owned by minority group members or, in case of publicly owned businesses, at least 51 percent of the stock of which is owned by women or minority group members. For the purposes of this definition, minority group members are Negroes, Spanish-speaking American persons, American-Oriental, American Indians, American-Eskimos, and American Aleuts. Vendors may rely on written representations by subcontractors regarding their status as minority business enterprises in lieu of an independent investigation.

_____ _____

Signature of Vendor Date

ADDENDUM "G"

EQUAL OPPORTUNITY FOR SPECIAL DISABLED VETERANS, VETERANS OF THE VIETNAM ERA, AND OTHER ELIGIBLE VETERANS (52.222-35)(DEC 2001)

(a) Definitions. As used in this clause--

"All employment openings" means all positions except executive and top management, those positions that will be filled from within the Vendor's organization, and positions lasting 3 days or less. This term includes full-time employment, temporary employment of more than 3 days duration, and part-time employment.

"Executive and top management" means any employee--

(1) Whose primary duty consists of the management of the enterprise in which the individual is employed or of a customarily recognized department or subdivision thereof;

(2) Who customarily and regularly directs the work of two or more other employees;

(3) Who has the authority to hire or fire other employees or whose suggestions and recommendations as to the hiring or firing and as to the advancement and promotion or any other change of status of other employees will be given particular weight;

(4) Who customarily and regularly exercises discretionary powers; and

(5) Who does not devote more than 20 percent or, in the case of an employee of a retail or service establishment, who does not devote more than 40 percent of total hours of work in the work week to activities that are not directly and closely related to the performance of the work described in paragraphs (1) through (4) of this definition. This paragraph (5) does not apply in the case of an employee who is in sole charge of an establishment or a physically separated branch establishment, or who owns at least a 20 percent interest in the enterprise in which the individual is employed.

"Other eligible veteran" means any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized.

"Positions that will be filled from within the Vendor's organization" means employment openings for which the Vendor will give no consideration to persons outside the Vendor's organization (including any affiliates, subsidiaries, and parent companies) and includes any openings the Vendor proposes to fill from regularly established "recall" lists. The exception does not apply to a particular opening once an employer decides to consider applicants outside of its organization.

"Qualified special disabled veteran" means a special disabled veteran who satisfies the requisite skill, experience, education, and other job-related requirements of the employment position such veteran holds or desires, and who, with or without reasonable accommodation, can perform the essential functions of such position.

"Special disabled veteran" means--

(1) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans Affairs for a disability--

(i) Rated at 30 percent or more; or

(ii) Rated at 10 or 20 percent in the case of a veteran who has been determined under 38 U.S.C. 3106 to have a serious employment handicap (i.e., a significant impairment of the veteran's ability to prepare for, obtain, or retain employment consistent with the veteran's abilities, aptitudes, and interests); or

(2) A person who was discharged or released from active duty because of a service-connected disability.

"Veteran of the Vietnam era" means a person who--

(1) Served on active duty for a period of more than 180 days and was discharged or released from active duty with other than a dishonorable discharge, if any part of such active duty occurred--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

(ii) Between August 5, 1964, and May 7, 1975, in all other cases; or

(2) Was discharged or released from active duty for a service-connected disability if any part of the active duty was performed--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

ii) Between August 5, 1964, and May 7, 1975, in all other cases.

(b) General. (1) The Vendor shall not discriminate against the individual because the individual is a special disabled veteran, a veteran of the Vietnam era, or other eligible veteran, regarding any position for which the employee or applicant for employment is qualified. The Vendor shall take affirmative action to employ, advance in employment, and

otherwise treat qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans without discrimination based upon their disability or veterans' status in all employment practices such as--

(i) Recruitment, advertising, and job application procedures;

(ii) Hiring, upgrading, promotion, award of tenure, demotion, transfer, layoff, termination, right of return from layoff and rehiring;

(iii) Rate of pay or any other form of compensation and changes in compensation;

(iv) Job assignments, job classifications, organizational structures, position descriptions, lines of progression, and seniority lists;

(v) Leaves of absence, sick leave, or any other leave;

(vi) Fringe benefits available by virtue of employment, whether or not administered by the Vendor;

(vii) Selection and financial support for training, including apprenticeship, and on-the-job training under 38 U.S.C. 3687, professional meetings, conferences, and other related activities, and selection for leaves of absence to pursue training;

(viii) Activities sponsored by the Vendor including social or recreational programs; and

(ix) Any other term, condition, or privilege of employment.

(2) The Vendor shall comply with the rules, regulations, and relevant orders of the Secretary of Labor issued under the Vietnam Era Veterans' Readjustment Assistance Act of 1972 (the Act), as amended (38 U.S.C. 4211 and 4212).

(c) Listing openings. (1) The Vendor shall immediately list all employment openings that exist at the time of the execution of this Agreement and those which occur during the performance of this Agreement, including those not generated by this Agreement, and including those occurring at an establishment of the Vendor other than the one where the Agreement is being performed, but excluding those of independently operated corporate affiliates, at an appropriate local public employment service office of the State wherein the opening occurs. Listing employment openings with the U.S. Department of Labor's America's Job Bank shall satisfy the requirement to list jobs with the local employment service office.

(2) The Vendor shall make the listing of employment openings with the local employment service office at least concurrently with using any other recruitment source or effort and shall involve the normal obligations of placing a bona fide job order, including accepting referrals of veterans and nonveterans. This listing of employment openings does not require hiring any particular job applicant or hiring from any particular group of job applicants and is not intended to relieve the Vendor from any requirements of Executive orders or regulations concerning nondiscrimination in employment.

(3) Whenever the Vendor becomes contractually bound to the listing terms of this clause, it shall advise the State public employment agency in each State where it has establishments of the name and location of each hiring location in the State. As long as the Vendor is contractually bound to these terms and has so advised the State agency, it need not advise the State agency of subsequent contracts. The Vendor may advise the State agency when it is no longer bound by this Agreement clause.

(d) Applicability. This clause does not apply to the listing of employment openings that occur and are filled outside the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, American Samoa, Guam, the Virgin Islands of the United States, and Wake Island.

(e) Postings. (1) The Vendor shall post employment notices in conspicuous places that are available to employees and applicants for employment.

(2) The employment notices shall--

(i) State the rights of applicants and employees as well as the Vendor's obligation under the law to take affirmative action to employ and advance in employment qualified employees and applicants who are special disabled veterans, veterans of the Vietnam era, and other eligible veterans; and

(ii) Be in a form prescribed by the Deputy Assistant Secretary for Federal Contract Compliance Programs, Department of Labor (Deputy Assistant Secretary of Labor), and provided by or through the Contracting Officer.

(3) The Vendor shall ensure that applicants or employees who are special disabled veterans are informed of the contents of the notice (e.g., the Vendor may have the notice read to a visually disabled veteran, or may lower the posted notice so that it can be read by a person in a wheelchair).

(4) The Vendor shall notify each labor union or representative of workers with which it has a collective bargaining agreement, or other contract understanding, that the Vendor is bound by the terms of the Act and is committed to take affirmative action to employ, and advance in employment, qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans.

(f) Noncompliance. If the Vendor does not comply with the requirements of this clause, the Government may take appropriate actions under the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.

(g) Subcontracts. The Vendor shall insert the terms of this clause in all subcontracts or purchase orders of $25,000 or more unless exempted by rules, regulations, or orders of the Secretary of Labor. The Vendor shall act as specified by the Deputy Assistant Secretary of Labor to enforce the terms, including action for noncompliance.

_____ _____

Signature of Vendor Date

ADDENDUM "H"
VENDOR'S CERTIFICATE
REGARDING WORKER'S COMPENSATION

Labor Code Section 3700 provides:

"Every employer except the State and all political subdivisions or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

"(a) By being insured against liability to pay compensation in one or to more than one of the insurers duly authorized to write compensation insurance in this State.

"(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with those provisions before commencing the performance of the work of this Agreement.

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this Agreement.)

ADDENDUM "I"
INSURANCE REQUIREMENTS

Insurance: Vendor shall procure, furnish and maintain for the duration of this Agreement the following types and limits of insurance ("basic insurance requirements") herein:

1. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars ($1,000,000) per occurrence; and the policy shall:
   a. Provide coverage for owned, non-owned and hired autos.
   b. Contain an additional insured endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
2. Broad Form Commercial General Liability Insurance, ISO form CG00 01 11 85 or 88 providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars ($1,000,000) per occurrence; and the policy shall:
   a. Provide Contractual Liability coverage for the terms of this Agreement.
   b. Contain an additional insured endorsement in favor in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
3. Workers' compensation insurance with statutory limits and employer's liability insurance with limits of not less than One Million Dollars ($1,000,000) per occurrence; and the policy shall contain a waiver of subrogation endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.

All policies required of the Vendor shall be primary insurance as to Community Action Partnership of Kern, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by Community Action Partnership of Kern, its board, officers, agents employees and designated volunteers shall be in excess of the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

Insurance is to be placed with insurers with a Bests' rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Bests' A:VII, must be declared prior to execution of this Agreement and approved by the City of Bakersfield in writing.

All policies shall contain an endorsement providing Community Action Partnership of Kern with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

The insurance required hereunder shall be maintained until all work required to be performed by this Agreement is satisfactorily completed.

Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

ADDENDUM "J"
PREVAILING WAGE REQUIREMENTS AND COMPLIANCE CERTIFICATION

The Department of Industrial Relations (DIR) determines the General Prevailing Wage Rates (GPWR), including fringe benefits, for each craft, classification, or type of worker considered to be necessary to complete the Agreement work. The Secretary of Labor (SOL) determines the Wage Rates for Federal-Aid projects and in most cases the wage rates set forth by the DIR and SOL will be the same for most given labor classifications. If there is a difference, the Vendor shall pay not less than the higher wage rate.

Concerning Classification of Labor and Wage Rate Determinations:

1. Vendor must use the classification that most accurately describes the work to be performed.
2. Vendor must reclassify workers to conform to changes in duties, if any.
3. Vendor must maintain an accurate payroll record of the time spent in each classification.

Occasionally, a wage rate may not be provided in the Secretary of Labor's, or the Department of Industrial Relations', wage determination for a particular labor classification. When this occurs, the workers should be reclassified, if possible, to a comparable classification.

I hereby certify that if awarded a Agreement with the Community Action Partnership of Kern (the "CAPK'), I will conform to the requirements as stipulated above and as set forth in the California Labor Code, Sections 1770, 1773.1 – 1773.9, and all other California Labor Code Sections regarding General Prevailing Wage Rates and workers benefits.

I also hereby certify that if awarded a Agreement with CAPK I will comply with the State of California Public Works Contract Requirements and will allow CAPK to perform on-site audits, with 48-hour notice, of all payroll records and apprentice and trainee employment requirements records for the duration of the Agreement.

Vendor's Name (type or print)	Name of Vendor's Company
Vendor's Signature	Dated

ADDENDUM "K"
MATERIAL AND WORKMANSHIP WARRANTY

Vendor hereby unconditionally guarantees that the Work performed will be done in accordance with the requirements of the Agreement therefore and further guarantees the Work of the Agreement to be and remain free of defects in workmanship and materials for a period of two (2) years from and after the completion of all Agreement obligations by the Vendor. The Vendor specifically waives any right to claim or rely on the statutory definition of completion set forth in Civil Code section 3086. The Vendor specifically acknowledges and agrees that completion shall mean the Vendor's complete performance of all Work required by the Agreement, amendments, change orders, construction change directives and punch lists, and CAPK's formal acceptance of the Project, without regard to prior occupancy, substantial completion doctrine, beneficial occupancy, or otherwise. The Vendor hereby agrees to repair or replace any and all Work, together with any adjacent Work which may have been damaged or displaced in so doing, that may prove to be not in accordance with the requirements of the Agreement or that may be defective in its workmanship or materials within the guarantee period specified, without any expense whatsoever to CAPK, ordinary wear and tear and unusual abuse and neglect only excepted.

The Vendor further agrees that within ten (10) calendar days after being notified in writing by CAPK of any Work not in accordance with the requirements of the Agreement or any defects in the Work, it will commence and prosecute with due diligence all Work necessary to fulfill the terms of this guarantee, and to complete the Work within a period of time stipulated in writing. In the event it fails to so comply, Vendor does hereby authorize CAPK to proceed to have such Work done at the Vendor's expense and it will pay the cost thereof upon demand. CAPK shall be entitled to all costs, including reasonable attorneys' fees, necessarily incurred upon the Vendor's refusal to pay the above costs.
The guarantee period for corrected defective work shall continue for a duration equivalent to the original guarantee period.

Notwithstanding the foregoing paragraph, in the event of an emergency constituting an immediate hazard to the health or safety of CAPK's clients, or its property, CAPK may undertake at the Vendor's expense without prior notice, all Work necessary to correct such hazardous condition when it was caused by the Work of the Vendor not being in accordance with the requirements of this Agreement, or being defective, and to charge the same to the Vendor as specified in the preceding paragraph. The guarantee set forth herein is not intended by the parties, nor shall it be construed, as in any way limiting or reducing CAPK's rights to enforce all terms of the Agreement referenced hereinabove or the time for enforcement thereof. This guarantee is provided in addition to, and not in lieu of, CAPK's rights on such Agreement.

ADDENDUM "L"
ADDITIONAL TERMS AND CONDITIONS

1. **TAXES.** The Vendor is solely responsible to pay all taxes and comply with all Federal, State, and local laws, ordinances, rules, regulations and lawful orders bearing on the performance of work.
2. **INSURANCE.** Vendor shall procure, furnish and maintain for the duration of this Agreement all insurances listed in Addendums G & H.
3. **ASSIGNMENT OF SUBCONTRACTING.** The Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as so.
4. **TERMINATION FOR CONVENIENCE OF CAPK**. CAPK may terminate this Agreement at any time by giving written notice to the Vendor of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials as described herein, at the option of CAPK, shall become its property. If the Agreement is terminated by CAPK as provided herein, the Vendor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. The Vendor hereby expressly waives any and all claims for damages or compensation arising under this Agreement except as set forth in this section in the event of such termination.
5. **CHANGES**. CAPK may from time to time, require changes in the scope of the services of the Vendor be performed hereunder. Such changes, including any increase or decrease in the amount of the Vendor's compensation which are mutually agreed upon by and between CAPK and the Vendor, shall be effective when incorporated in written amendments to the Agreement. Amendments shall be valid only after approval by Vendor and CAPK's Executive Director.
6. **CLAIMS**. All claims for money due or to become due to the Vendor from CAPK under this Agreement may not be assigned to a bank, trust company, or other financial institution without such approval. Notice, or requests, of any such assignment or transfer shall be furnished promptly in writing to CAPK.
7. **NOTICE**. Any notice or notices required or permitted to be given pursuant to this agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested.
8. **AFFIRMATIVE ACTION.** The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.
9. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.
10. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.
11. **SBE/MBE/WBE POLICY STATEMENT.** It is the policy of Community Action Partnership of Kern, consistent with Federal, State and local laws, to promote and encourage the development, participation, and continued expansion of Small Business Enterprises, Minority Business Enterprises and Women's Business Enterprises.
12. **CONFIDENTIALITY.** The Vendor shall use his or her best efforts to keep confidential any information obtained during the performance of this agreement.
13. **RESPONSIBILITY.** If Vendor is part of a corporation, the individual or individuals who sign this Agreement on behalf of the corporation are jointly responsible for performance of this Agreement.
14. **PROTEST BY VENDOR:** If the Vendor wishes to file a protest against CAPK for any action, the Vendor must do so in writing with CAPK within 72 hours after the action to be protested has occurred. All protests will be taken under advisement. Any protests received after that will not be recognized.
15. **CONFLICT OF INTEREST:** In accordance with California Public Contract Code 10410, no officer or employee of CAPK shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest in this agreement, which may be in whole, or in part, sponsored or funded by a Local, State, or Federal Agency.

    Also, no relative of an employee of CAPK may enter into or bid on a Agreement while said employee is still employed by CAPK. No relative of an employee of CAPK may bid on a Agreement until 12 months after the date said employee of CAPK has left employment of CAPK, either voluntarily or involuntarily.

    It is contrary to Policy for any CAPK employee to personally solicit, demand or receive any gratuity of any kind from a Vendor in connection with any decision affecting a CAPK purchase or Agreement for services. Thus, if such a case were to occur, the Vendor may file a protest with CAPK as specified in the section titled "Protest by Vendor."

Community Action Partnership of Kern
1300 18TH ST, STE 200 • Bakersfield, CA 93301
P: (661) 336-5236

ACCOUNT CODE:

Contract Log:

CONTRACT FOR SERVICES AGREEMENT

This Contract for Services Agreement (the "Agreement") is made and entered into as of this **9th day of September** by and between **RELIABLE ENERGY MANAGEMENT INC.** ("Vendor") and Community Action Partnership of Kern ("CAPK"). In consideration of mutual promises and agreements of the parties as herein set forth, the parties agree as follows:

1. **SERVICES.**
   a. **SCOPE**. Vendor is to perform services and install equipment and materials as per scope of work contained in the proposal submitted by vendor in response to **RFP-ENERGY-2026-003-SUBCONTRACTOR Vendor**. **Vendor's Bid Form for RFP-ENERGY-2026-003-SUBCONTRACTOR Vendor. Vendor** is found in **Attachment A** attached to hereto and incorporated herein by reference.
   b. **VENDOR QUALIFICATIONS AND COMPLIANCE WITH LAWS**. Vendor and all persons engaged by Vendor to perform the Services shall possess all necessary licensing, training, permits and experience to perform the Services, safely, in a workmanlike and professional manner according to best practices. Vendor shall comply with all laws and regulations bearing on the Services. If any portions of the Services will involve work requiring governmental permission or approval, including but not limited to a permit, Vendor shall secure such permission or approval as required to perform the Services, before commencing such Services.
   c. **VENDOR PROJECT MANAGEMENT**. Vendor shall perform the Services in a timely manner and shall keep CAPK informed of progress and any developments that may affect the timeline for the completion of the Services or cause any variance to the Services as described on **Attachment A**. CAPK shall provide on a timely basis all information and documents requested by Vendor necessary for Vendor's effective representation of CAPK's interests in performing the Services.
   d. **CHANGES IN WORK**. During the course of providing the Service, CAPK may require changes in their scope. Such changes, including any increase or decrease in the amount of the Vendor's fees for such changes shall be agreed to by the parties in writing, through an addendum to this Agreement, at which time the scope of work shall be changed in accordance therewith. Vendor shall not deviate from the Services identified in **Attachment A** without such written amendment. Vendor shall not be entitled to any change in compensation for performing work that deviates from the Services identified in Exhibit A, that is not approved by CAPK in writing, prior to the performance of such Services.
   e. While performing the Services, Vendor shall abide by all instructions provided by CAPK and shall ensure that Vendor and all persons engaged by Vendor to perform the Services conduct themselves in a professional manner.
2. **TERM.**
   a. This agreement shall be effective, and all Services shall be provided for that period of time from **September 15, 2026 through September 14th, 2027.**
3. **OPTION TO RENEW.**
   a. Upon expiration of this Agreement, and subject to the mutual satisfaction of CAPK and the Vendor with the services performed, CAPK may extend the Agreement for up to four (4) additional one-year terms.
4. **TERMINATION**.
   a. **TERMINATION BY CAPK**. CAPK may discharge Vendor at any time, for any reason, by written notice provide according to this agreement, which shall be effective immediately if hand-delivered to Vendor, or upon forty-eight (48) hours of mailing such written notice. Unless specifically agreed to between Vendor and CAPK, Vendor will provide no further services and incur no further costs on CAPK's behalf upon receipt of the notice. Vendor shall be entitled to compensation for satisfactory work completed by Vendor, and all unfinished work in any form shall, at the option of CAPK, become CAPK's property.
   b. **TERMINATION BY VENDOR.** Vendor may terminate this Agreement for a material breach by CAPK that is not

cured within sixty (60) days' notice of such breach to CAPK.

c. **TERMINATION BY MUTUAL AGREEMENT**. The parties may mutually terminate this Agreement at any time by mutual agreement in writing.

5. PAYMENT FOR SERVICES.

a. **INVOICES**. Services shall be billed according to **Attachment A**. Vendor will submit a monthly invoice detailing i) the Services provided ii) the identity of each employee or independent contractor of Vendor providing the Services iii) the hours spent by each such person in providing the Services, and any additional costs incurred in providing the services, as provided in **Attachment A**. Final payment will be released once all Davis Bacon has been reviewed and found to be accurate.

Vendor shall mail all invoices, with required detail, to:

Community Action Partnership of Kern,
Attn: Accounts Payable,
1300 18TH Street, Suite 200,
Bakersfield, CA 93301.

b. **PAYMENT OF INVOICES/DISPUTES**. CAPK shall make payment of an undisputed portion of a Vendor invoice within forty-five (45) days from the date the original invoice is received at CAPK's Finance Department. CAPK shall identify any dispute as to invoicing within thirty (30) of receipt of the invoice containing a disputed charge. Notwithstanding any provision in this Agreement, non-payment of a portion of any portion of a disputed invoice of Vendor shall not be grounds for Vendor to terminate this Agreement.

c. **BILLING LIMITATION**. Unless Vendor and CAPK otherwise agree in writing, Vendor billing to CAPK according to this Agreement shall not exceed **$500,000** identified in **Attachment A**.

6. RELATIONSHIP OF PARTIES.

a. **INDEPENDENT CONTRACTOR**. The relationship established with Vendor through this Agreement is that of independent contractor. This agreement shall not be construed to create a relationship of employment, or principal and agent between Vendor and CAPK, nor shall this Agreement be deemed to create any business relationship, such a partnership or joint venture. Vendor operates an independent business through which Vendor provides services similar to the Services to third parties.

b. **TAXES**. Vendor and solely Vendor shall be responsible for paying all taxes related to the fees that Vendor receives from CAPK pursuant to this Agreement and withholding any monies from such fee that Vendor may be required to withhold, whether on behalf of Vendor, or any employee, independent contractor or agent engaged by Vendor.

c. **WAIVER OF EMPLOYMENT RIGHTS**. Vendor hereby waives any right to any and all compensation or benefits of any kind that Vendor would be entitled to as an employee of CAPK.

d. **VENDOR'S CONTROL**. Vendor shall have full control over the performance of the Services, including the tools, personnel and materials used and the manner in which the Services are performed.

e. **NO EXCLUSIVITY**. No provision of this Agreement shall be construed to require Vendor to provide the Services exclusively to CAPK during the term of this Agreement.

7. REPRESENTATIONS OF THE PARTIES

a. **VENDOR REPRESENTATIONS. VENDOR REPRESENTS AND WARRANTS:**

i. The party executing this Agreement on behalf of the Vendor is duly authorized by Vendor to contract with CAPK.

ii. Vendor operates an independent business through which Vendor customarily provides services similar to the Services, and Vendor is experienced and qualified to provide the Services.

iii. Vendor possesses all licensing, permitting or other requirements by federal, state and local law required to provide the Services.

iv. Neither Vendor, nor any person associated with Vendor as an owner, partner, director, officer, member, principal or manager of Vendor:

1. Is under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency, nor or any of the foregoing actions pending against such person.
2. Has been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years.
3. Has been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

v. Neither Vendor nor any owner, partner, director, officer, member, principal, manager, employee or independent contractor engaged by Vendor is an officer or employee of CAPK, or a relative of any officer or employee of CAPK, and no individual who was an officer or employee of CAPK within the 12 months prior to the bid, is an employee, owner, partner, director, officer, member, principal, manager or independent contractor of Vendor.

vi. Vendor has no agreement, whether written or oral, with any officer or employee of CAPK, or a relative of any officer or employee of CAPK that would give such person a financial interest in this Agreement.

vii. Vendor has not offered or provided any gratuity to any CAPK employee or officer to influence CAPK's decision to engage Vendor to provide the Services.

b. **CAPK REPRESENTATIONS. CAPK REPRESENTS AND WARRANTS:**

i. The Services consist of work that is outside the usual course of CAPK's business.

ii. CAPK does not possess the skills or expertise to provide the Services.

iii. To the best of CAPK's knowledge, no employee or officer of CAPK has solicited any gratuity or any financial benefit whatsoever from Vendor, to influence CAPK's decision to retain Vendor to provide the Services.

8. INSURANCE. Vendor shall procure, furnish and maintain at all times for the duration of this Agreement the types and limits of insurance specified hereinbelow, and comply with the requirements hereunder.

a. **COMMERCIAL GENERAL LIABILITY.** Commercial General Liability insurance coverage (ISO form CG 00 01 11 85 or 88) with limits of no less than One Million Dollars ($1,000,000) per occurrence. Such insurance shall:

i. State that Vendor is an independent contractor in relation to CAPK and will include a statement that the Vendor is insured for the Services required under this Agreement and which provides contractual liability coverage for the terms of this Agreement.

ii. Contain an additional insured endorsement in favor in favor of CAPK, its board, officers, agents, employees and volunteers.

b. **AUTOMOBILE LIABILITY INSURANCE**. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars ($1,000,000) per occurrence; and the policy shall:

i. Provide coverage for owned, non-owned and hired autos.

ii. Contain an additional insured endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.

c. **WORKERS' COMPENSATION INSURANCE**. Vendor shall at all times during the performance of the Services, maintain Workers' compensation insurance in accordance with applicable law, and employer's liability insurance with limits of not less than One Million Dollars ($1,000,000) per occurrence.

d. **REQUIREMENTS APPLICABLE TO ALL INSURANCE POLICIES.** All policies required of Vendor in this Agreement:

i. Shall contain a waiver of subrogation endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.

ii. Shall be primary insurance as to CAPK, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by CAPK, its board, officers, agents employees and designated volunteers shall be in addition to the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

iii. Insurance is to be placed with insurers with a Best's rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Best's A:VII, must be declared prior to execution of this Agreement and approved by CAPK in writing.

iv. All policies shall contain an endorsement providing CAPK with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

v. Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

9. RESTRICTIVE COVENANTS.

a. **CONFIDENTIAL INFORMATION**. Vendor acknowledges and agrees that this Agreement creates a relationship of confidence and trust on the part of Vendor, and that during the term of this Agreement, Vendor may acquire or have access to, certain Confidential Information (as hereinafter defined) of CAPK. During the term of this Agreement and at all times thereafter, Vendor shall preserve as confidential all Confidential Information that it may acquire or have access to during the term of this Agreement. Without the CAPK's prior written consent, which may be given or withheld in CAPK's sole and absolute discretion, Vendor shall not (i) disclose any Confidential Information to any third party nor give any third party access thereto, (ii) use any Confidential Information except to perform the Services hereunder, nor (iii) disclose the terms and conditions of this Agreement; provided, however, that the foregoing will not apply to the extent Vendor, in the opinion of counsel, is required to disclose any Confidential Information by applicable law or legal process as long as Vendor promptly notifies CAPK of such pending disclosure and consults with CAPK prior to such disclosure as to the advisability of seeking a protective order or other means of preserving the confidentiality of the Confidential Information. In the event that Vendor is required by applicable law or legal process to disclose any Confidential Information, Vendor agrees to use reasonable efforts to obtain assurances that the information so disclosed will continue to be accorded confidential treatment.

b. **VENDOR'S INTELLECTUAL PROPERTY**. If, during the course of providing Services, Vendor:

i. utilizes or discloses existing, writings, products, inventions, discoveries, developments, improvements, ideas, technical notes, programs, specifications, computer or other apparatus programs and related documentation, and other works of authorship, tangible and intangible property, whether or not patentable, copyrightable or subject to other forms of protection, made, created, developed, discovered, written or conceived by Vendor, (the "Vendor's Intellectual Property") in whole or in part, to CAPK; or

ii. develops any of the foregoing which constitute Vendor's Intellectual Property,

Then Vendor shall identify such intellectual property in writing, and Vendor shall provide CAPK a limited license to use Vendor's Intellectual Property for so long as it is needed by CAPK, in CAPK's sole discretion, without further cost, expense, royalty or other fee.

c. **REMEDIES**. Any breach by Vendor of the restrictive covenants contained herein at Section 8 shall be a material breach of this Agreement by Vendor. If Vendor breaches any covenants restricting Vendor's use or disclosure of Confidential Information set forth herein, CAPK shall have the rights and may resort to all of the remedies available to it under existing law or in equity, by statute or otherwise. Vendor hereby acknowledges and agrees that the restrictive covenants described in herein are of a special and unique character that gives them a peculiar value, the loss of which cannot be reasonably or adequately compensated in damages or in an action at law. Vendor therefore expressly agrees that CAPK shall be entitled to seek and obtain injunctive or other equitable relief, without the necessity of proving actual damages or posting a bond, to prevent or remedy a breach by Vendor of any of said covenants.

d. **DEFINITIONS**:

i. "Confidential Information" shall mean (i) information owned by CAPK, that gives or could give CAPK some competitive advantage or the disclosure of which could be detrimental to such owner's interests, (ii) information or material which is owned by CAPK, or in which CAPK has an interest, (iii) all information (in writing or otherwise) concerning CAPK (including, without limitation, information concerning such party's business, assets, liabilities, operations, affairs, financial condition, projections, contracts, customers, products, future plans or prospects) which is not generally known by the public, (iv) all analyses, compilations, studies, reports, records or other documents or materials which contain, or are prepared on the basis of any information or material which either CAPK furnishes to Vendor, or which are prepared by CAPK for Vendor, for the purpose of providing the Services, and (v) information regarding CAPK's future

engagements and operations that may require the future services of Vendor. Vendor acknowledges that each of the foregoing items of Confidential Information constitute valuable trade secrets that are not owned by Vendor and that the use of such Confidential Information in contravention of this Agreement would constitute the misappropriation of trade secrets under California law. Notwithstanding the above, "Confidential Information" does not include any information or material that (a) is or becomes public knowledge otherwise than by act or omission of Vendor; or (b) is or becomes available to Vendor without obligation of confidence from a source having the legal right to disclose such information; or (c) is already in the Vendor's knowledge and/or possession and was not received by the non-owner as a result of a prior relationship with the other party to this Agreement.

ii. "CAPK" shall also include any and all employees, independent contractors (other than Vendor) and affiliates of CAPK.

iii. "Vendor" shall include any and all shareholders, employees, assistants, agents, advisors, independent contractors and affiliates of Vendor.

10. RELEASE OF PAPERS AND PROPERTY. Upon termination of this Agreement, Vendor will return to CAPK all records, notes, documentation and other items that were used, created or controlled by Vendor on behalf of CAPK during the term of this Agreement, regardless of whether such information constitutes Confidential Information. In the event that CAPK requests that Vendor relinquish CAPK's original documents in its file, CAPK agrees to give Vendor at least ten (10) working days written notice of CAPK's request in order to provide Vendor sufficient time to make a copy for Vendor's records.

11. NOTICES. Any notice or notices required or permitted to be given pursuant to this Agreement may be personally served on the other party by the party giving such notice, or may be served by Certified Mail, to the address set forth below.

Vendor:	**CAPK:**
Reliable Energy Management Inc.	**Community Action Partnership of Kern**
ATTN: Ron Garcia	**ATTN: Jeremy Tobias**
6829 Walthall Way,	**1300 18th St, Ste 200**
Paramount, CA 90723	**Bakersfield, CA 93301**
Phone: (562) 984-5511 ext. 111	**Phone: (661) 336-5236**

12. INDEMNIFICATION. Vendor agrees to protect, defend, indemnify and hold CAPK and each of its officers, employees, independent Vendors, volunteers and agents, free and harmless from and against any and all losses, claims, liens, demands, and causes of action of every kind and character including the amount of judgment, penalties, interest, court costs, and legal fees incurred by CAPK in defense of same, arising in favor of any party, including governmental agencies or bodies on account of taxes, liens, claims, debts, personal injuries, death (including, but not limited to, CAPK, its employees, independent contractors or volunteers, and third parties), or damages to property (including, but not limited to, property of CAPK, its employees, independent contractors, volunteers or agents, and third parties), and without limitation by enumeration all other claims or demands of every character occurring or in any way incident to, in connection with or arising directly or indirectly out of, (i) the Services to be performed by Vendor hereunder; (ii) a breach by Vendor of any representation (meaning such representation shall not be true during the term of this Agreement), covenant, or agreement contained in this Agreement which is otherwise required to be performed or observed by Vendor; (iii) the intentional, reckless or negligent act or omission by Vendor, its employees or independent contractors while performing Services; (iv) any taxes owed by Vendor generally, or due to a determination that Vendor is something other than an independent contractor of CAPK; or (v) any violation(s) of applicable law bearing on Vendor's performance of Services. Vendor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand or suit at its expense (with counsel selected and directed by CAPK and reasonably acceptable to both parties) and agrees to bear all other costs and expenses related thereto, even if said claim, demand or suit is groundless, false or fraudulent.

13. INCORPORATION OF ADDENDUMS BY REFERENCE. Signature below indicates acceptance of all CAPK addendums that are attached hereto and incorporated by reference as if set forth fully herein:

a. Addendum A: Federal Assurances.
b. Addendum B: Certification Regarding Lobbying.
c. Addendum C: Debarment and Suspension Certification.
d. Addendum D : Non-collusion Affidavit.

e. Addendum E: Equal Opportunity.
f. Addendum F: Utilization of Women & Minority Business Enterprises.
g. Addendum G: Equal Opportunity for Special Disabled Veterans.
h. Addendum H: Certification of Workmen's Compensation.
i. Addendum I: Insurance Requirements.
j. Addendum J: Prevailing Wage Compliance Certification (if required);
k. Addendum K: Material and Workmanship Warranty (if required).
l. Addendum L: Additional Terms and Conditions

14. MISCELLANEOUS PROVISIONS.

a. **CONFLICT OF INTEREST**. The parties hereto shall at all times comply with California Public Contract Code 10410 prohibiting conflicts of interest as defined therein and CAPK's policy against any employee of CAPK personally soliciting, demanding or receiving any gratuity of any kind from a Vendor in connection with any decision affecting this Agreement.

b. **AFFIRMATIVE ACTION**. The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.

c. **EQUAL EMPLOYMENT OPPORTUNITY**. All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.

d. **ENTIRE AGREEMENT; MODIFICATION**. This Agreement sets forth the final and entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings and representations, whether oral or written, with respect thereto. This Agreement may only be modified by a written instrument duly executed by the parties.

e. **WAIVER**. The failure of either party hereto at any time to enforce performance by the other party of any provision of this Agreement shall in no way affect such party's rights thereafter to enforce the same, nor shall the waiver by either party of any breach of any provision hereof be deemed to be a waiver by such party of any other breach of the same or any other provision hereof.

f. **ASSIGNMENT**. Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as such.

g. **FURTHER ASSURANCES**. The parties agree to execute and deliver such additional documents or instruments as may be necessary or appropriate to carry out the terms of this Agreement.

h. **SEVERABILITY**. All sections, clauses and covenants contained in this Agreement are severable, and in the event any of them shall be held to be invalid by any court, this Agreement shall be interpreted as if such invalid sections, clauses or covenants were not contained herein.

i. **ATTORNEY'S FEES**. In the event of any dispute concerning the enforcement or interpretation of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and expenses (including expert witness fees), in addition to any other relief to which that party may be entitled. This provision shall be construed as applicable to the entire Agreement.

j. **CONSTRUCTION**. The provisions of this Agreement shall be construed as to their fair meaning, and not for or against any party based upon any attribution to such party as the source of the language in question. Headings used in this Agreement are for convenience of reference only and shall not be used in construing this Agreement. The parties further agree that they both have been represented by independent counsel, and have freely negotiated the terms of this Agreement, such that it shall be construed neutrally and not in favor of or against any party who drafted the Agreement.

k. **AUTHORITY**. The parties hereto represent and warrant that they are authorized to enter into this agreement and have heretofore taken all acts necessary to authorize them to so act and establish the rights and obligations between the parties hereto.

l. **COUNTERPARTS**. This Agreement may be executed and delivered, including by facsimile, in one or more counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.

m. **APPLICABLE LAW**. The laws of the State of California shall govern this Agreement. The sole and exclusive venue for any action filed to interpret or enforce this Agreement shall be the Superior Court of Kern County, California or the U.S. District Court for the Eastern District of California, Fresno Division, and each party hereby consents to any motion filed by the other to move to one of those venues any action filed in any other venue or jurisdiction.

n. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.

SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date hereinabove first written.

VENDOR: RELIABLE ENERGY MANAGEMENT INC.

Signature: _____ **Date:** _____

Printed Name: _____ **Title:** _____

CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN

Signature: _____ **Date:** _____

Printed Name: _____ **Title:** _____

ATTACHMENT A
Weatherization Measure Matrix
PRICING SHEET FOR WEATHERIZATION SERVICES

Line #	Measure	Type	Your Pricing	Description of services to be provided (provide price for material and labor separated)
SECTION: Assessments/Diagnostics				
1	Dwelling Assessment	With Attic	N/A	
		Without Attic	N/A	
		Modified (for reweatherized dwellings)	N/A	
2	REM/Design Energy Audit			
3	Combustion Appliance Safety Test	Pre	$90	
		Post	$90	
4	Blower Door Test	Pre	$90	
		Post	$90	
5	Duct Leakage Test	Pre	$90	
		Post	$90	
6	Environmental Testing		$95 per hour + materials	
7	HERS Rater			
8	Permits			
9	Contractor Post-Weatherization Inspection	In-house Post Inspection		
		Sub-contracted Post Inspection	$450 per inspection	
SECTION: Health and Safety				
1	Carbon Monoxide Alarm	Lithium Battery	$85 per alarm	
2	Smoke Alarm	Lithium Battery or Hard- Wired	$80 per alarm	
3	Cooking Appliance Repair (Free Standing Range or Cook Top)	Electric	$750 per dwelling unit	
		Natural Gas and Propane		
		Other Types Not Listed		
4	Cooking Appliance Replacement (Free Standing Range or Cook Top)	Electric	$1,500 per dwelling unit	
		Natural Gas & Propane		
		Other Types Not Listed		
5	Cooking Appliance Repair, Built-in Single Wall Oven	Electric 24"	$800 per dwelling unit	
		Electric 30"	$1,200 per dwelling unit	
		Gas 24"	$1,200 per dwelling unit	
6	Cooking Appliance Replacement, Built-in Single Wall Oven	Electric 24"	$1,700 per dwelling unit	
		Electric 30"	$2,500 per dwelling unit	

mailto:maaguirre2@socalgas.com

		Gas 24"	$1,700 per dwelling unit	
7	Cooling Repair	AC Forced Air Unit (Split System)	$2,200 per dwelling unit	
		AC Wall/Window Unit	$1,000 per dwelling unit	
		Evaporative Cooler (EC)	$1,000 per dwelling unit	
		Multi-Unit Central System	$1,000 per dwelling unit	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
8	Cooling Replacement	AC Forced Air Unit (Split System)	$5,700 per dwelling unit	
		AC Wall/Window Unit	$2,200 per dwelling unit	
		Evaporative Cooler (EC)	$2,600	
		Evaporative Cooler (EC) Window/Wall	$2,600 per dwelling unit	
	mailto:maaguirre2@socalgas.com	Multi-Unit Central System	$1,700 per dwelling unit	
9	CVA Venting	All Other	$275 per dwelling unit	
		Louver Doors Only	$600 per dwelling unit	
10	Environmental Hazard Work			
11	Heating Source Repair	Exterior Wall Direct Vent Furnace, Interior Wall Furnace, or Floor Furnace	$2,200 per dwelling unit	
		Forced Air Unit (Split System-Heating)	$3,200 per dwelling unit	
		Heat Pump / Other Types Not Listed	$3,500 per dwelling unit	
		Package (Dual Pack)	$3,800 per dwelling unit	
		Wood-Fueled	$2,500 per dwelling unit	
		Multi-Unit Central System	$2,000 per dwelling unit	
12	Heating Source Replacement	Exterior Wall Direct Vent Furnace, Interior Wall Furnace, or Floor Furnace	$4,800 per dwelling unit	
		Forced Air Unit (Split System-Heating)	$6,500 per dwelling	
		Heat Pump / Other Types Not Listed	$7,800 per dwelling unit	
		Package (Dual Pack)	$9,000 per dwelling unit	
		Wood-Fueled	$4,700 per dwelling unit	

		Multi-Unit Central System	$3,600 per dwelling unit	
13	Water Heater Repair	Electric Natural Gas & Propane Mobile Home	$1,500 per dwelling unit	
		Multi-Unit Central System	$1,500 per dwelling unit	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor seperated)
14	Water Heater Replacement	Electric	$3,400 per dwelling unit	
		Heat Pump - 50 Gallon	$4,200 per dwelling unit	
		Heat Pump - 65 Gallon	$4,800 per dwelling unit	
		Heat Pump - 80 Gallon	$5,400 per dwelling unit	
		Natural Gas and Propane Mobile Home	$3,000 per dwelling unit	
		Multi-Unit Central System	$2,800 per dwelling unit	
	mailto:maaguire2@socalgas.com			
1	Attic Ventilation		$400 per dwelling unit	
2	Ceiling Insulation	Add up to R-11	$2.10 per sq ft	
		Add R-12 to R-19	$2.65 per sq ft	
		Add R-20 to R-30	$2.90 per sq ft	
		Add R-31 to R-38	$3.15 per sq ft	
		Add R-39 to R-49	$3.50 per sq ft	
3	Door, Exterior (All Other Types)	Repair	$350 per door	
		Replacement - Catastrophic leaks only	$680 per door	
4	Door, Sliding Glass	Repair - 72" x 80" and smaller	$900 per door	
		Repair - Greater than 72" x 80"	$1,050 per door	
		Replacement - 72" x 80" and smaller - (Catastrophic leaks only)	$2,700 per door	
		Replacement - Greater than 72" x 80" - (Catastrophic leaks only)	$3,500 per door	
5	Duct Insulation		$2.00 per square foot	
6	Duct Repair, Sealing, and Replacement		$3,000 per dwelling unit	
7	Filter Replacement	Air Conditioner Heater	$80 per dwelling unit	
8	Hot Water Flow Restrictor	Faucet Restrictor (Aerator)	$9.50 per restrictor	

		Low Flow Handheld Showerhead	$50 per showerhead	
		Low Flow Showerhead	$30 per showerhead	
9	HVAC Blower Upgrades	*ECM Blower Motor*	$380 per dwelling unit	
		Efficient Fan Controller	$260 per dwelling unit	
10	Infiltration Reduction (Excludes both repair and replacement of Doors and Windows) [1]		$1,200 per dwelling unit	
11	Kitchen Exhaust Installation, Repair & Replacement [2]	Range Hoods, Wall/Ceiling Mounts	$1,200 per dwelling unit	
12	Kneewall Insulation	Add up to R-11	$1.75 per sq ft	
		Add R-value 12-19	$1.85 per sq ft	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
		LED Downlight Retrofit Kits	$75 per kit	
	mailto:maaguirre2@socalgas.com	*LED Hard-Wired Lights - Exterior - Porch Light*	$120 per luminaire	
		LED Hard-Wired Lights - Exterior - Security Light	$130 per luminaire	
		LED Hard-Wired Lights - Interior - Ceiling	$110 per luminaire	
13	Lighting	*LED Hard-Wired Lights - Interior - Vanity*	$110 per luminaire	
		LED Hard-Wired Lights - Interior - Wall/Sconce	$100 per luminaire	
		LED Night Lights	$8 per night light	
		LED Torchiere Lamp	$160 per dwelling unit	
		LED Replacement Bulbs	$28 per bulb	
		LED Tube Lighting	$32 per tube	
14	Limited Home Repair [3]		$800 per dwelling unit	
15	Low Flow Toilet [4]		$350 per toilet	
16	Mechanical Ventilation (if MV assessment is required by blower door diagnostics)	Balanced System	$2,000 per dwelling unit	
		Exhaust System	$1,500 per dwelling unit	
		Supply System	$1,500 per dwelling unit	
17	Microwave Oven		$300 per oven	
18	Refrigerator Replacement	19 cu. ft. and below	$1,600 per appliance	

		Over 19 cu. ft.	$1,800 per appliance	
19	Thermostat	Manual	$75 per thermostat	
		Programmable - Standard	$175 per thermostat	
		Smart	$300 per thermostat	
20	Water Heater Blanket		$70 per blanket	
21	Water Heater Pipe Wrap		$4.25 per ln ft	
22	*Whole House Fan*		$1,500 per dwelling unit	
23	Window	Repair (Catastrophic leaks only)	$95 per hour + materials per dwelling unit	
		Replacement (Catastrophic leaks only)	$3,500 per dwelling unit	
24	Vacancy Sensor Switch		$60 per sensor	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
		mailto:maaguirre2@socalgas.com		
SECTION: Optional Measures				
1	Ceiling Fan		$280 per fan	
2	Clothes Washer Replacement	Front Loading (≤ 6.0 cu. ft)	$1,300 per appliance	
		Top Loading (≤ 6.0 cu. ft)	$1,200 per appliance	
3	Clothes Dryer Replacement	Electric, ≥ 7.3 cu. Ft	$1,300 per appliance	
		Electric, ≥ 7.3 cu. ft	$1,300 per appliance	
		Gas, < 7.3 cu. ft	$1,195 per appliance	
		Gas, ≥ 7.3 cu. Ft	$1,450 per appliance	
4	Dishwasher Replacement	≤ 24.0 In	$1,050 per appliance	
5	Exterior Water Pipe Wrap		$4.20 per ln ft	
6	Floor Foundation Venting		$500 per dwelling	
7	Floor Insulation [5]	> 36" clearance	$3.00 per sq ft	
		< 36" clearance	$3.75 per sq ft	
8	Hot Water Flow Restrictor	Thermostatic Shower Valve (TSV only)	$55 per valve	
		Low Flow Showerhead (TSV + LFSH Combo)	$70 per showerhead TSV combo	
9	Mechanical Ventilation	Balanced System	$2,000 per dwelling	
		Exhaust System	$1,500 per dwelling	

		Supply System	$1,500 per dwelling	
10	Power Strips	Tier 2 Advanced	$110 per strip	
11	Shade screens		$8.00 per sq ft per dwelling	
12	Storm Windows	Fixed, Glass Glazing	$14.00 per sq ft	
		Fixed, Polycarbonate	$20.00 per sq ft	
		Operable, Glass Glazing	$15.00 per sq ft	
		Operable, Polycarbonate	$23.00 per sq ft	
13	Timer, Electric Water Heater		$120 per timer	
14	Tinted Window Film		$3.50 per sq ft	
15	Wall Insulation, Stucco and Wood	R-value 13	$4.50 per sq ft	

Footnotes:
[1]Includes sealing of the attic floor for code compliance when adding insulation.
[2]Damper repairs and replacements are billed under the Infiltration Reduction measure category per the 2023 Technical Reference Manual
[3]Includes replacement of recessed lights with IC-rated fixtures or covers for non-IC rated fixtures when required for code compliance when adding insulation.
[4]Only when required by local building department permit process.
[5]Includes ground moisture barrier costs, when required by program.

mailto:maaguirre2@socalgas.com

ADDENDUM "A"
FEDERAL ASSURANCES

The Vendor:

A. Will give the awarding agency (Grantee), the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

B. Will provide and maintain competent and adequate supervision to ensure that the completed work conforms to approved specifications and will furnish progress reports and such other information as may be required by the awarding agency or State.

C. Will comply with all Federal statues relating to non-discrimination. These include but are not limited to: (a) Title Vi of the Civil Rights Act of 1964 (P.O. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; © Section 504 of the rehabilitation acts of discrimination on the basis of handicaps; (d) the U.S.C. 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to not-discrimination in the sale, rental or financing of housing; (I) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements on any other non-discrimination Statue(s) which may apply to the application.

D. Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

E. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7),the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874)

F. The Contact Work Hours and Safety Standards Act (40 U.S. 327-333), regarding labor standards for federally assisted construction sub agreements (if applicable).

G. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.

H. Will comply, as applicable, with the Wild and Scenic Rivers Act of 1968 (16U.S.C. , 1271 et Seq.) related to protecting components or potential components of the national wild and scenic rivers system.

I. Will assist, as applicable, with the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.)

J. Will comply, as applicable, with P.L. 93-348 regarding the protection of human subjects Involved in research, development, and related activities supported by this award of assistance.

K. Will comply, as applicable, with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling and treatment of warm blooded animals held for research, teaching or other activities supported by this award of assistance.

L. Will comply, as applicable, with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

M. Will comply with all applicable requirements of all other Federal laws, executive Orders, regulations, and policies governing this program.

N. Will comply, as applicable, with environmental standards which may be prescribed pursuant to the following : (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C.

1451 et seq.); (f) conformity of Federal actions to State Clean Air Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered Species Act of 1973, as amended (P.L. 93-205)

ADDENDUM "B"
CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements
The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, ``Disclosure Form to Report Lobbying,'' in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, ``Disclosure Form to Report Lobbying,'' in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each failure.

_____ _____
Signature of Vendor Date

ADDENDUM "C"
TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29
DEBARMENT AND SUSPENSION CERTIFICATION

VENDOR, under penalty of perjury, certified that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, manager:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

If there are any exceptions to the Certifications, insert the exceptions in the following space:

Exceptions will not necessarily result in denial of award, but will be considered in determining Vendor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Note: Providing false information may result in criminal prosecution or administrative sanctions.

_____ _____

Signature of Vendor Date

ADDENDUM "D"

NONCOLLUSION AFFIDAVIT

(Public Contract Code Section 7106)

In accordance with Title 23 United States Code Section 112 and Public Contract Code 7106, _____
Name of Vendor

deposes and says that he or she is _____ of _____
Title Company Name

party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Under penalty of perjury, the Vendor declares that neither the Vendor nor any subcontractor to be engaged by the Vendor for this project has been convicted of any offense referred to in the California Public Contract Code.

X

_____

Signature of Vendor Date

X

_____

Address

ADDENDUM "E"
EQUAL OPPORTUNITY
(48CFR 52.22-26)

A. If, during any 12-month period (including the 12 months preceding the award of this Agreement), the Vendor has been or is awarded nonexempt Federal contracts and/or subcontracts that have an aggregate value in excess of $10,000, the Vendor shall comply with subparagraphs (B)(1) through (11) below. Upon request, the Vendor shall provide information necessary to determine the applicability of this clause.

B. During performing this Agreement, the Vendor agrees as follows:

1. The Vendor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.

2. The Vendor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. This shall include, but not be limited to (i) employment, (ii) upgrading, (iii) demolition, (iv) transfer, (v) recruitment or recruitment advertising, (vi) layoff compensation, and (viii) selection for training, including apprenticeship.

3. The Vendor shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explain this clause.

4. The Vendor shall, in all solicitations or advertisement for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

5. The Vendor shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Vendor's commitments under this clause, and post copies of the notice in conspicuous places available to employees and applicants for employment.

6. The Vendor shall comply with Executive Order 11246, as amended, and the rules, regulations, and orders of the Secretary of Labor.

7. The Vendor shall furnish to the contracting agency all information required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor. Standard Form 100 (EEO-1), or any successor form, is the prescribed form to be filed within 30 days following the award, unless filed within 12 months preceding the date of award.

8. The Vendor shall permit access to its books, records, and accounts by the contracting agency of the Office of Federal Contract Compliance Programs (OFCCP) for the purposed of investigation to ascertain the Vendor's compliance with the applicable rules regulations, and orders.

9. If the OFCCP determines that the Vendor is not in compliance with this clause or any rule, regulation, or order of the Secretary of Labor, this Agreement may be cancelled, terminated, or suspended in whole or in part and the Vendor may be declared ineligible for further Government contracts, under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Vendor as provided in Executive Order 11246, as amended, the rules, regulations, and orders of the Secretary of Labor, or as otherwise provided by law.

10. The Vendor shall include the terms and conditions of subparagraph (b)(1) through (11) of this clause in every subcontract or purchase order that is not exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive order 11246, as amended, so that these items and conditions will be binding upon each subcontractor or vendor.

11. The Vendor shall take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing these terms and conditions, including sanctions for noncompliance; provided, that if the Vendor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of any direction, the Vendor may request the United States to enter into the litigation to protect the interests of the United States.

_____ _____

Signature of Vendor Date

ADDENDUM "F"
UTILIZATION OF WOMEN AND MINORITY BUSINESS ENTERPRISES

A. It is the policy of the Government that women and minority owned business enterprises shall have the maximum practicable opportunity to participate in the performance of Government contracts.

B. The Vendor agrees to use his/her best efforts to carry out this policy in the award of subcontracts to the fullest extent consistent with the efficient performance of this Agreement. As used in this Agreement, the term "minority business enterprise" means a business, at least 50 percent of which is owned by minority group members or, in case of publicly owned businesses, at least 51 percent of the stock of which is owned by women or minority group members. For the purposes of this definition, minority group members are Negroes, Spanish-speaking American persons, American-Oriental, American Indians, American-Eskimos, and American Aleuts. Vendors may rely on written representations by subcontractors regarding their status as minority business enterprises in lieu of an independent investigation.

_____ _____

Signature of Vendor Date

ADDENDUM "G"

EQUAL OPPORTUNITY FOR SPECIAL DISABLED VETERANS, VETERANS OF THE VIETNAM ERA, AND OTHER ELIGIBLE VETERANS (52.222-35)(DEC 2001)

(a) Definitions. As used in this clause--

"All employment openings" means all positions except executive and top management, those positions that will be filled from within the Vendor's organization, and positions lasting 3 days or less. This term includes full-time employment, temporary employment of more than 3 days duration, and part-time employment.

"Executive and top management" means any employee--

(1) Whose primary duty consists of the management of the enterprise in which the individual is employed or of a customarily recognized department or subdivision thereof;

(2) Who customarily and regularly directs the work of two or more other employees;

(3) Who has the authority to hire or fire other employees or whose suggestions and recommendations as to the hiring or firing and as to the advancement and promotion or any other change of status of other employees will be given particular weight;

(4) Who customarily and regularly exercises discretionary powers; and

(5) Who does not devote more than 20 percent or, in the case of an employee of a retail or service establishment, who does not devote more than 40 percent of total hours of work in the work week to activities that are not directly and closely related to the performance of the work described in paragraphs (1) through (4) of this definition. This paragraph (5) does not apply in the case of an employee who is in sole charge of an establishment or a physically separated branch establishment, or who owns at least a 20 percent interest in the enterprise in which the individual is employed.

"Other eligible veteran" means any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized.

"Positions that will be filled from within the Vendor's organization" means employment openings for which the Vendor will give no consideration to persons outside the Vendor's organization (including any affiliates, subsidiaries, and parent companies) and includes any openings the Vendor proposes to fill from regularly established "recall" lists. The exception does not apply to a particular opening once an employer decides to consider applicants outside of its organization.

"Qualified special disabled veteran" means a special disabled veteran who satisfies the requisite skill, experience, education, and other job-related requirements of the employment position such veteran holds or desires, and who, with or without reasonable accommodation, can perform the essential functions of such position.

"Special disabled veteran" means--

(1) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans Affairs for a disability--

(i) Rated at 30 percent or more; or

(ii) Rated at 10 or 20 percent in the case of a veteran who has been determined under 38 U.S.C. 3106 to have a serious employment handicap (i.e., a significant impairment of the veteran's ability to prepare for, obtain, or retain employment consistent with the veteran's abilities, aptitudes, and interests); or

(2) A person who was discharged or released from active duty because of a service-connected disability.

"Veteran of the Vietnam era" means a person who--

(1) Served on active duty for a period of more than 180 days and was discharged or released from active duty with other than a dishonorable discharge, if any part of such active duty occurred--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

(ii) Between August 5, 1964, and May 7, 1975, in all other cases; or

(2) Was discharged or released from active duty for a service-connected disability if any part of the active duty was performed--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

ii) Between August 5, 1964, and May 7, 1975, in all other cases.

(b) General. (1) The Vendor shall not discriminate against the individual because the individual is a special disabled veteran, a veteran of the Vietnam era, or other eligible veteran, regarding any position for which the employee or applicant for employment is qualified. The Vendor shall take affirmative action to employ, advance in employment, and

otherwise treat qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans without discrimination based upon their disability or veterans' status in all employment practices such as--

(i) Recruitment, advertising, and job application procedures;

(ii) Hiring, upgrading, promotion, award of tenure, demotion, transfer, layoff, termination, right of return from layoff and rehiring;

(iii) Rate of pay or any other form of compensation and changes in compensation;

(iv) Job assignments, job classifications, organizational structures, position descriptions, lines of progression, and seniority lists;

(v) Leaves of absence, sick leave, or any other leave;

(vi) Fringe benefits available by virtue of employment, whether or not administered by the Vendor;

(vii) Selection and financial support for training, including apprenticeship, and on-the-job training under 38 U.S.C. 3687, professional meetings, conferences, and other related activities, and selection for leaves of absence to pursue training;

(viii) Activities sponsored by the Vendor including social or recreational programs; and

(ix) Any other term, condition, or privilege of employment.

(2) The Vendor shall comply with the rules, regulations, and relevant orders of the Secretary of Labor issued under the Vietnam Era Veterans' Readjustment Assistance Act of 1972 (the Act), as amended (38 U.S.C. 4211 and 4212).

(c) Listing openings. (1) The Vendor shall immediately list all employment openings that exist at the time of the execution of this Agreement and those which occur during the performance of this Agreement, including those not generated by this Agreement, and including those occurring at an establishment of the Vendor other than the one where the Agreement is being performed, but excluding those of independently operated corporate affiliates, at an appropriate local public employment service office of the State wherein the opening occurs. Listing employment openings with the U.S. Department of Labor's America's Job Bank shall satisfy the requirement to list jobs with the local employment service office.

(2) The Vendor shall make the listing of employment openings with the local employment service office at least concurrently with using any other recruitment source or effort and shall involve the normal obligations of placing a bona fide job order, including accepting referrals of veterans and nonveterans. This listing of employment openings does not require hiring any particular job applicant or hiring from any particular group of job applicants and is not intended to relieve the Vendor from any requirements of Executive orders or regulations concerning nondiscrimination in employment.

(3) Whenever the Vendor becomes contractually bound to the listing terms of this clause, it shall advise the State public employment agency in each State where it has establishments of the name and location of each hiring location in the State. As long as the Vendor is contractually bound to these terms and has so advised the State agency, it need not advise the State agency of subsequent contracts. The Vendor may advise the State agency when it is no longer bound by this Agreement clause.

(d) Applicability. This clause does not apply to the listing of employment openings that occur and are filled outside the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, American Samoa, Guam, the Virgin Islands of the United States, and Wake Island.

(e) Postings. (1) The Vendor shall post employment notices in conspicuous places that are available to employees and applicants for employment.

(2) The employment notices shall--

(i) State the rights of applicants and employees as well as the Vendor's obligation under the law to take affirmative action to employ and advance in employment qualified employees and applicants who are special disabled veterans, veterans of the Vietnam era, and other eligible veterans; and

(ii) Be in a form prescribed by the Deputy Assistant Secretary for Federal Contract Compliance Programs, Department of Labor (Deputy Assistant Secretary of Labor), and provided by or through the Contracting Officer.

(3) The Vendor shall ensure that applicants or employees who are special disabled veterans are informed of the contents of the notice (e.g., the Vendor may have the notice read to a visually disabled veteran, or may lower the posted notice so that it can be read by a person in a wheelchair).

(4) The Vendor shall notify each labor union or representative of workers with which it has a collective bargaining agreement, or other contract understanding, that the Vendor is bound by the terms of the Act and is committed to take affirmative action to employ, and advance in employment, qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans.

(f) Noncompliance. If the Vendor does not comply with the requirements of this clause, the Government may take appropriate actions under the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.

(g) Subcontracts. The Vendor shall insert the terms of this clause in all subcontracts or purchase orders of $25,000 or more unless exempted by rules, regulations, or orders of the Secretary of Labor. The Vendor shall act as specified by the Deputy Assistant Secretary of Labor to enforce the terms, including action for noncompliance.

_____ _____

Signature of Vendor Date

ADDENDUM "H"
VENDOR'S CERTIFICATE
REGARDING WORKER'S COMPENSATION

Labor Code Section 3700 provides:

"Every employer except the State and all political subdivisions or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

"(a) By being insured against liability to pay compensation in one or to more than one of the insurers duly authorized to write compensation insurance in this State.

"(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with those provisions before commencing the performance of the work of this Agreement.

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this Agreement.)

ADDENDUM "I"
INSURANCE REQUIREMENTS

Insurance: Vendor shall procure, furnish and maintain for the duration of this Agreement the following types and limits of insurance ("basic insurance requirements") herein:

1. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars ($1,000,000) per occurrence; and the policy shall:
   a. Provide coverage for owned, non-owned and hired autos.
   b. Contain an additional insured endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
2. Broad Form Commercial General Liability Insurance, ISO form CG00 01 11 85 or 88 providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars ($1,000,000) per occurrence; and the policy shall:
   a. Provide Contractual Liability coverage for the terms of this Agreement.
   b. Contain an additional insured endorsement in favor in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
3. Workers' compensation insurance with statutory limits and employer's liability insurance with limits of not less than One Million Dollars ($1,000,000) per occurrence; and the policy shall contain a waiver of subrogation endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.

All policies required of the Vendor shall be primary insurance as to Community Action Partnership of Kern, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by Community Action Partnership of Kern, its board, officers, agents employees and designated volunteers shall be in excess of the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

Insurance is to be placed with insurers with a Bests' rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Bests' A:VII, must be declared prior to execution of this Agreement and approved by the City of Bakersfield in writing.

All policies shall contain an endorsement providing Community Action Partnership of Kern with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

The insurance required hereunder shall be maintained until all work required to be performed by this Agreement is satisfactorily completed.

Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

ADDENDUM "J"
PREVAILING WAGE REQUIREMENTS AND COMPLIANCE CERTIFICATION

The Department of Industrial Relations (DIR) determines the General Prevailing Wage Rates (GPWR), including fringe benefits, for each craft, classification, or type of worker considered to be necessary to complete the Agreement work. The Secretary of Labor (SOL) determines the Wage Rates for Federal-Aid projects and in most cases the wage rates set forth by the DIR and SOL will be the same for most given labor classifications. If there is a difference, the Vendor shall pay not less than the higher wage rate.

Concerning Classification of Labor and Wage Rate Determinations:

1. Vendor must use the classification that most accurately describes the work to be performed.
2. Vendor must reclassify workers to conform to changes in duties, if any.
3. Vendor must maintain an accurate payroll record of the time spent in each classification.

Occasionally, a wage rate may not be provided in the Secretary of Labor's, or the Department of Industrial Relations', wage determination for a particular labor classification. When this occurs, the workers should be reclassified, if possible, to a comparable classification.

I hereby certify that if awarded a Agreement with the Community Action Partnership of Kern (the "CAPK'), I will conform to the requirements as stipulated above and as set forth in the California Labor Code, Sections 1770, 1773.1 – 1773.9, and all other California Labor Code Sections regarding General Prevailing Wage Rates and workers benefits.

I also hereby certify that if awarded a Agreement with CAPK I will comply with the State of California Public Works Contract Requirements and will allow CAPK to perform on-site audits, with 48-hour notice, of all payroll records and apprentice and trainee employment requirements records for the duration of the Agreement.

Vendor's Name (type or print)	Name of Vendor's Company
Vendor's Signature	Dated

ADDENDUM "K"
MATERIAL AND WORKMANSHIP WARRANTY

Vendor hereby unconditionally guarantees that the Work performed will be done in accordance with the requirements of the Agreement therefore and further guarantees the Work of the Agreement to be and remain free of defects in workmanship and materials for a period of two (2) years from and after the completion of all Agreement obligations by the Vendor. The Vendor specifically waives any right to claim or rely on the statutory definition of completion set forth in Civil Code section 3086. The Vendor specifically acknowledges and agrees that completion shall mean the Vendor's complete performance of all Work required by the Agreement, amendments, change orders, construction change directives and punch lists, and CAPK's formal acceptance of the Project, without regard to prior occupancy, substantial completion doctrine, beneficial occupancy, or otherwise. The Vendor hereby agrees to repair or replace any and all Work, together with any adjacent Work which may have been damaged or displaced in so doing, that may prove to be not in accordance with the requirements of the Agreement or that may be defective in its workmanship or materials within the guarantee period specified, without any expense whatsoever to CAPK, ordinary wear and tear and unusual abuse and neglect only excepted.

The Vendor further agrees that within ten (10) calendar days after being notified in writing by CAPK of any Work not in accordance with the requirements of the Agreement or any defects in the Work, it will commence and prosecute with due diligence all Work necessary to fulfill the terms of this guarantee, and to complete the Work within a period of time stipulated in writing. In the event it fails to so comply, Vendor does hereby authorize CAPK to proceed to have such Work done at the Vendor's expense and it will pay the cost thereof upon demand. CAPK shall be entitled to all costs, including reasonable attorneys' fees, necessarily incurred upon the Vendor's refusal to pay the above costs.
The guarantee period for corrected defective work shall continue for a duration equivalent to the original guarantee period.

Notwithstanding the foregoing paragraph, in the event of an emergency constituting an immediate hazard to the health or safety of CAPK's clients, or its property, CAPK may undertake at the Vendor's expense without prior notice, all Work necessary to correct such hazardous condition when it was caused by the Work of the Vendor not being in accordance with the requirements of this Agreement, or being defective, and to charge the same to the Vendor as specified in the preceding paragraph. The guarantee set forth herein is not intended by the parties, nor shall it be construed, as in any way limiting or reducing CAPK's rights to enforce all terms of the Agreement referenced hereinabove or the time for enforcement thereof. This guarantee is provided in addition to, and not in lieu of, CAPK's rights on such Agreement.

ADDENDUM "L"
ADDITIONAL TERMS AND CONDITIONS

1. **TAXES.** The Vendor is solely responsible to pay all taxes and comply with all Federal, State, and local laws, ordinances, rules, regulations and lawful orders bearing on the performance of work.
2. **INSURANCE.** Vendor shall procure, furnish and maintain for the duration of this Agreement all insurances listed in Addendums G & H.
3. **ASSIGNMENT OF SUBCONTRACTING.** The Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as so.
4. **TERMINATION FOR CONVENIENCE OF CAPK**. CAPK may terminate this Agreement at any time by giving written notice to the Vendor of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials as described herein, at the option of CAPK, shall become its property. If the Agreement is terminated by CAPK as provided herein, the Vendor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. The Vendor hereby expressly waives any and all claims for damages or compensation arising under this Agreement except as set forth in this section in the event of such termination.
5. **CHANGES**. CAPK may from time to time, require changes in the scope of the services of the Vendor be performed hereunder. Such changes, including any increase or decrease in the amount of the Vendor's compensation which are mutually agreed upon by and between CAPK and the Vendor, shall be effective when incorporated in written amendments to the Agreement. Amendments shall be valid only after approval by Vendor and CAPK's Executive Director.
6. **CLAIMS**. All claims for money due or to become due to the Vendor from CAPK under this Agreement may not be assigned to a bank, trust company, or other financial institution without such approval. Notice, or requests, of any such assignment or transfer shall be furnished promptly in writing to CAPK.
7. **NOTICE**. Any notice or notices required or permitted to be given pursuant to this agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested.
8. **AFFIRMATIVE ACTION.** The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.
9. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.
10. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.
11. **SBE/MBE/WBE POLICY STATEMENT.** It is the policy of Community Action Partnership of Kern, consistent with Federal, State and local laws, to promote and encourage the development, participation, and continued expansion of Small Business Enterprises, Minority Business Enterprises and Women's Business Enterprises.
12. **CONFIDENTIALITY.** The Vendor shall use his or her best efforts to keep confidential any information obtained during the performance of this agreement.
13. **RESPONSIBILITY.** If Vendor is part of a corporation, the individual or individuals who sign this Agreement on behalf of the corporation are jointly responsible for performance of this Agreement.
14. **PROTEST BY VENDOR:** If the Vendor wishes to file a protest against CAPK for any action, the Vendor must do so in writing with CAPK within 72 hours after the action to be protested has occurred. All protests will be taken under advisement. Any protests received after that will not be recognized.
15. **CONFLICT OF INTEREST:** In accordance with California Public Contract Code 10410, no officer or employee of CAPK shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest in this agreement, which may be in whole, or in part, sponsored or funded by a Local, State, or Federal Agency.

    Also, no relative of an employee of CAPK may enter into or bid on a Agreement while said employee is still employed by CAPK. No relative of an employee of CAPK may bid on a Agreement until 12 months after the date said employee of CAPK has left employment of CAPK, either voluntarily or involuntarily.

    It is contrary to Policy for any CAPK employee to personally solicit, demand or receive any gratuity of any kind from a Vendor in connection with any decision affecting a CAPK purchase or Agreement for services. Thus, if such a case were to occur, the Vendor may file a protest with CAPK as specified in the section titled "Protest by Vendor."

Community Action Partnership of Kern
1300 18TH ST, STE 200 • Bakersfield, CA 93301
P: (661) 336-5236

ACCOUNT CODE:

Contract Log:

CONTRACT FOR SERVICES AGREEMENT

This Contract for Services Agreement (the "Agreement") is made and entered into as of this **9th day of September** by and between **PLC SYSTEM SERVICES LLC.** ("Vendor") and Community Action Partnership of Kern ("CAPK"). In consideration of mutual promises and agreements of the parties as herein set forth, the parties agree as follows:

1. **SERVICES.**
   a. **SCOPE**. Vendor is to perform services and install equipment and materials as per scope of work contained in the proposal submitted by vendor in response to **RFP-ENERGY-2026-003-SUBCONTRACTOR Vendor**. **Vendor's Bid Form for RFP-ENERGY-2026-003-SUBCONTRACTOR Vendor. Vendor** is found in **Attachment A** attached to hereto and incorporated herein by reference.
   b. **VENDOR QUALIFICATIONS AND COMPLIANCE WITH LAWS**. Vendor and all persons engaged by Vendor to perform the Services shall possess all necessary licensing, training, permits and experience to perform the Services, safely, in a workmanlike and professional manner according to best practices. Vendor shall comply with all laws and regulations bearing on the Services. If any portions of the Services will involve work requiring governmental permission or approval, including but not limited to a permit, Vendor shall secure such permission or approval as required to perform the Services, before commencing such Services.
   c. **VENDOR PROJECT MANAGEMENT**. Vendor shall perform the Services in a timely manner and shall keep CAPK informed of progress and any developments that may affect the timeline for the completion of the Services or cause any variance to the Services as described on **Attachment A**. CAPK shall provide on a timely basis all information and documents requested by Vendor necessary for Vendor's effective representation of CAPK's interests in performing the Services.
   d. **CHANGES IN WORK**. During the course of providing the Service, CAPK may require changes in their scope. Such changes, including any increase or decrease in the amount of the Vendor's fees for such changes shall be agreed to by the parties in writing, through an addendum to this Agreement, at which time the scope of work shall be changed in accordance therewith. Vendor shall not deviate from the Services identified in **Attachment A** without such written amendment. Vendor shall not be entitled to any change in compensation for performing work that deviates from the Services identified in Exhibit A, that is not approved by CAPK in writing, prior to the performance of such Services.
   e. While performing the Services, Vendor shall abide by all instructions provided by CAPK and shall ensure that Vendor and all persons engaged by Vendor to perform the Services conduct themselves in a professional manner.
2. **TERM.**
   a. This agreement shall be effective, and all Services shall be provided for that period of time from **September 15, 2026 through September 14th, 2027.**
3. **OPTION TO RENEW.**
   a. Upon expiration of this Agreement, and subject to the mutual satisfaction of CAPK and the Vendor with the services performed, CAPK may extend the Agreement for up to four (4) additional one-year terms.
4. **TERMINATION**.
   a. **TERMINATION BY CAPK**. CAPK may discharge Vendor at any time, for any reason, by written notice provide according to this agreement, which shall be effective immediately if hand-delivered to Vendor, or upon forty-eight (48) hours of mailing such written notice. Unless specifically agreed to between Vendor and CAPK, Vendor will provide no further services and incur no further costs on CAPK's behalf upon receipt of the notice. Vendor shall be entitled to compensation for satisfactory work completed by Vendor, and all unfinished work in any form shall, at the option of CAPK, become CAPK's property.
   b. **TERMINATION BY VENDOR.** Vendor may terminate this Agreement for a material breach by CAPK that is not

cured within sixty (60) days' notice of such breach to CAPK.

c. **TERMINATION BY MUTUAL AGREEMENT**. The parties may mutually terminate this Agreement at any time by mutual agreement in writing.

5. PAYMENT FOR SERVICES.

a. **INVOICES**. Services shall be billed according to **Attachment A**. Vendor will submit a monthly invoice detailing i) the Services provided ii) the identity of each employee or independent contractor of Vendor providing the Services iii) the hours spent by each such person in providing the Services, and any additional costs incurred in providing the services, as provided in **Attachment A**. Final payment will be released once all Davis Bacon has been reviewed and found to be accurate.

Vendor shall mail all invoices, with required detail, to:

Community Action Partnership of Kern,
Attn: Accounts Payable,
1300 18TH Street, Suite 200,
Bakersfield, CA 93301.

b. **PAYMENT OF INVOICES/DISPUTES**. CAPK shall make payment of an undisputed portion of a Vendor invoice within forty-five (45) days from the date the original invoice is received at CAPK's Finance Department. CAPK shall identify any dispute as to invoicing within thirty (30) of receipt of the invoice containing a disputed charge. Notwithstanding any provision in this Agreement, non-payment of a portion of any portion of a disputed invoice of Vendor shall not be grounds for Vendor to terminate this Agreement.

c. **BILLING LIMITATION**. Unless Vendor and CAPK otherwise agree in writing, Vendor billing to CAPK according to this Agreement shall not exceed **$500,000** identified in **Attachment A**.

6. RELATIONSHIP OF PARTIES.

a. **INDEPENDENT CONTRACTOR**. The relationship established with Vendor through this Agreement is that of independent contractor. This agreement shall not be construed to create a relationship of employment, or principal and agent between Vendor and CAPK, nor shall this Agreement be deemed to create any business relationship, such a partnership or joint venture. Vendor operates an independent business through which Vendor provides services similar to the Services to third parties.

b. **TAXES**. Vendor and solely Vendor shall be responsible for paying all taxes related to the fees that Vendor receives from CAPK pursuant to this Agreement and withholding any monies from such fee that Vendor may be required to withhold, whether on behalf of Vendor, or any employee, independent contractor or agent engaged by Vendor.

c. **WAIVER OF EMPLOYMENT RIGHTS**. Vendor hereby waives any right to any and all compensation or benefits of any kind that Vendor would be entitled to as an employee of CAPK.

d. **VENDOR'S CONTROL**. Vendor shall have full control over the performance of the Services, including the tools, personnel and materials used and the manner in which the Services are performed.

e. **NO EXCLUSIVITY**. No provision of this Agreement shall be construed to require Vendor to provide the Services exclusively to CAPK during the term of this Agreement.

7. REPRESENTATIONS OF THE PARTIES

a. **VENDOR REPRESENTATIONS. VENDOR REPRESENTS AND WARRANTS:**

i. The party executing this Agreement on behalf of the Vendor is duly authorized by Vendor to contract with CAPK.

ii. Vendor operates an independent business through which Vendor customarily provides services similar to the Services, and Vendor is experienced and qualified to provide the Services.

iii. Vendor possesses all licensing, permitting or other requirements by federal, state and local law required to provide the Services.

iv. Neither Vendor, nor any person associated with Vendor as an owner, partner, director, officer, member, principal or manager of Vendor:

1. Is under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency, nor or any of the foregoing actions pending against such person.
2. Has been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years.
3. Has been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

v. Neither Vendor nor any owner, partner, director, officer, member, principal, manager, employee or independent contractor engaged by Vendor is an officer or employee of CAPK, or a relative of any officer or employee of CAPK, and no individual who was an officer or employee of CAPK within the 12 months prior to the bid, is an employee, owner, partner, director, officer, member, principal, manager or independent contractor of Vendor.

vi. Vendor has no agreement, whether written or oral, with any officer or employee of CAPK, or a relative of any officer or employee of CAPK that would give such person a financial interest in this Agreement.

vii. Vendor has not offered or provided any gratuity to any CAPK employee or officer to influence CAPK's decision to engage Vendor to provide the Services.

b. **CAPK REPRESENTATIONS. CAPK REPRESENTS AND WARRANTS:**

i. The Services consist of work that is outside the usual course of CAPK's business.

ii. CAPK does not possess the skills or expertise to provide the Services.

iii. To the best of CAPK's knowledge, no employee or officer of CAPK has solicited any gratuity or any financial benefit whatsoever from Vendor, to influence CAPK's decision to retain Vendor to provide the Services.

8. INSURANCE. Vendor shall procure, furnish and maintain at all times for the duration of this Agreement the types and limits of insurance specified hereinbelow, and comply with the requirements hereunder.

a. **COMMERCIAL GENERAL LIABILITY.** Commercial General Liability insurance coverage (ISO form CG 00 01 11 85 or 88) with limits of no less than One Million Dollars ($1,000,000) per occurrence. Such insurance shall:

i. State that Vendor is an independent contractor in relation to CAPK and will include a statement that the Vendor is insured for the Services required under this Agreement and which provides contractual liability coverage for the terms of this Agreement.

ii. Contain an additional insured endorsement in favor in favor of CAPK, its board, officers, agents, employees and volunteers.

b. **AUTOMOBILE LIABILITY INSURANCE**. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars ($1,000,000) per occurrence; and the policy shall:

i. Provide coverage for owned, non-owned and hired autos.

ii. Contain an additional insured endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.

c. **WORKERS' COMPENSATION INSURANCE**. Vendor shall at all times during the performance of the Services, maintain Workers' compensation insurance in accordance with applicable law, and employer's liability insurance with limits of not less than One Million Dollars ($1,000,000) per occurrence.

d. **REQUIREMENTS APPLICABLE TO ALL INSURANCE POLICIES.** All policies required of Vendor in this Agreement:

i. Shall contain a waiver of subrogation endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.

ii. Shall be primary insurance as to CAPK, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by CAPK, its board, officers, agents employees and designated volunteers shall be in addition to the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

iii. Insurance is to be placed with insurers with a Best's rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Best's A:VII, must be declared prior to execution of this Agreement and approved by CAPK in writing.

iv. All policies shall contain an endorsement providing CAPK with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

v. Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

9. RESTRICTIVE COVENANTS.

a. **CONFIDENTIAL INFORMATION**. Vendor acknowledges and agrees that this Agreement creates a relationship of confidence and trust on the part of Vendor, and that during the term of this Agreement, Vendor may acquire or have access to, certain Confidential Information (as hereinafter defined) of CAPK. During the term of this Agreement and at all times thereafter, Vendor shall preserve as confidential all Confidential Information that it may acquire or have access to during the term of this Agreement. Without the CAPK's prior written consent, which may be given or withheld in CAPK's sole and absolute discretion, Vendor shall not (i) disclose any Confidential Information to any third party nor give any third party access thereto, (ii) use any Confidential Information except to perform the Services hereunder, nor (iii) disclose the terms and conditions of this Agreement; provided, however, that the foregoing will not apply to the extent Vendor, in the opinion of counsel, is required to disclose any Confidential Information by applicable law or legal process as long as Vendor promptly notifies CAPK of such pending disclosure and consults with CAPK prior to such disclosure as to the advisability of seeking a protective order or other means of preserving the confidentiality of the Confidential Information. In the event that Vendor is required by applicable law or legal process to disclose any Confidential Information, Vendor agrees to use reasonable efforts to obtain assurances that the information so disclosed will continue to be accorded confidential treatment.

b. **VENDOR'S INTELLECTUAL PROPERTY**. If, during the course of providing Services, Vendor:

i. utilizes or discloses existing, writings, products, inventions, discoveries, developments, improvements, ideas, technical notes, programs, specifications, computer or other apparatus programs and related documentation, and other works of authorship, tangible and intangible property, whether or not patentable, copyrightable or subject to other forms of protection, made, created, developed, discovered, written or conceived by Vendor, (the "Vendor's Intellectual Property") in whole or in part, to CAPK; or

ii. develops any of the foregoing which constitute Vendor's Intellectual Property,

Then Vendor shall identify such intellectual property in writing, and Vendor shall provide CAPK a limited license to use Vendor's Intellectual Property for so long as it is needed by CAPK, in CAPK's sole discretion, without further cost, expense, royalty or other fee.

c. **REMEDIES**. Any breach by Vendor of the restrictive covenants contained herein at Section 8 shall be a material breach of this Agreement by Vendor. If Vendor breaches any covenants restricting Vendor's use or disclosure of Confidential Information set forth herein, CAPK shall have the rights and may resort to all of the remedies available to it under existing law or in equity, by statute or otherwise. Vendor hereby acknowledges and agrees that the restrictive covenants described in herein are of a special and unique character that gives them a peculiar value, the loss of which cannot be reasonably or adequately compensated in damages or in an action at law. Vendor therefore expressly agrees that CAPK shall be entitled to seek and obtain injunctive or other equitable relief, without the necessity of proving actual damages or posting a bond, to prevent or remedy a breach by Vendor of any of said covenants.

d. **DEFINITIONS**:

i. "Confidential Information" shall mean (i) information owned by CAPK, that gives or could give CAPK some competitive advantage or the disclosure of which could be detrimental to such owner's interests, (ii) information or material which is owned by CAPK, or in which CAPK has an interest, (iii) all information (in writing or otherwise) concerning CAPK (including, without limitation, information concerning such party's business, assets, liabilities, operations, affairs, financial condition, projections, contracts, customers, products, future plans or prospects) which is not generally known by the public, (iv) all analyses, compilations, studies, reports, records or other documents or materials which contain, or are prepared on the basis of any information or material which either CAPK furnishes to Vendor, or which are prepared by CAPK for Vendor, for the purpose of providing the Services, and (v) information regarding CAPK's future

engagements and operations that may require the future services of Vendor. Vendor acknowledges that each of the foregoing items of Confidential Information constitute valuable trade secrets that are not owned by Vendor and that the use of such Confidential Information in contravention of this Agreement would constitute the misappropriation of trade secrets under California law. Notwithstanding the above, "Confidential Information" does not include any information or material that (a) is or becomes public knowledge otherwise than by act or omission of Vendor; or (b) is or becomes available to Vendor without obligation of confidence from a source having the legal right to disclose such information; or (c) is already in the Vendor's knowledge and/or possession and was not received by the non-owner as a result of a prior relationship with the other party to this Agreement.

ii. "CAPK" shall also include any and all employees, independent contractors (other than Vendor) and affiliates of CAPK.

iii. "Vendor" shall include any and all shareholders, employees, assistants, agents, advisors, independent contractors and affiliates of Vendor.

10. RELEASE OF PAPERS AND PROPERTY. Upon termination of this Agreement, Vendor will return to CAPK all records, notes, documentation and other items that were used, created or controlled by Vendor on behalf of CAPK during the term of this Agreement, regardless of whether such information constitutes Confidential Information. In the event that CAPK requests that Vendor relinquish CAPK's original documents in its file, CAPK agrees to give Vendor at least ten (10) working days written notice of CAPK's request in order to provide Vendor sufficient time to make a copy for Vendor's records.

11. NOTICES. Any notice or notices required or permitted to be given pursuant to this Agreement may be personally served on the other party by the party giving such notice, or may be served by Certified Mail, to the address set forth below.

Vendor:	**CAPK:**
PLC System Services LLC	**Community Action Partnership of Kern**
ATTN: Erick Puente	**ATTN: Jeremy Tobias**
8200 Stockdale HWY, Ste M10-369	**1300 18th St, Ste 200**
Bakersfield, CA 93311	**Bakersfield, CA 93301**
Phone: (661)706-8717	**Phone: (661) 336-5236**

12. INDEMNIFICATION. Vendor agrees to protect, defend, indemnify and hold CAPK and each of its officers, employees, independent Vendors, volunteers and agents, free and harmless from and against any and all losses, claims, liens, demands, and causes of action of every kind and character including the amount of judgment, penalties, interest, court costs, and legal fees incurred by CAPK in defense of same, arising in favor of any party, including governmental agencies or bodies on account of taxes, liens, claims, debts, personal injuries, death (including, but not limited to, CAPK, its employees, independent contractors or volunteers, and third parties), or damages to property (including, but not limited to, property of CAPK, its employees, independent contractors, volunteers or agents, and third parties), and without limitation by enumeration all other claims or demands of every character occurring or in any way incident to, in connection with or arising directly or indirectly out of, (i) the Services to be performed by Vendor hereunder; (ii) a breach by Vendor of any representation (meaning such representation shall not be true during the term of this Agreement), covenant, or agreement contained in this Agreement which is otherwise required to be performed or observed by Vendor; (iii) the intentional, reckless or negligent act or omission by Vendor, its employees or independent contractors while performing Services; (iv) any taxes owed by Vendor generally, or due to a determination that Vendor is something other than an independent contractor of CAPK; or (v) any violation(s) of applicable law bearing on Vendor's performance of Services. Vendor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand or suit at its expense (with counsel selected and directed by CAPK and reasonably acceptable to both parties) and agrees to bear all other costs and expenses related thereto, even if said claim, demand or suit is groundless, false or fraudulent.

13. INCORPORATION OF ADDENDUMS BY REFERENCE. Signature below indicates acceptance of all CAPK addendums that are attached hereto and incorporated by reference as if set forth fully herein:

a. Addendum A: Federal Assurances.
b. Addendum B: Certification Regarding Lobbying.
c. Addendum C: Debarment and Suspension Certification.
d. Addendum D : Non-collusion Affidavit.

e. Addendum E: Equal Opportunity.
f. Addendum F: Utilization of Women & Minority Business Enterprises.
g. Addendum G: Equal Opportunity for Special Disabled Veterans.
h. Addendum H: Certification of Workmen's Compensation.
i. Addendum I: Insurance Requirements.
j. Addendum J: Prevailing Wage Compliance Certification (if required);
k. Addendum K: Material and Workmanship Warranty (if required).
l. Addendum L: Additional Terms and Conditions

14. MISCELLANEOUS PROVISIONS.

a. **CONFLICT OF INTEREST**. The parties hereto shall at all times comply with California Public Contract Code 10410 prohibiting conflicts of interest as defined therein and CAPK's policy against any employee of CAPK personally soliciting, demanding or receiving any gratuity of any kind from a Vendor in connection with any decision affecting this Agreement.

b. **AFFIRMATIVE ACTION**. The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.

c. **EQUAL EMPLOYMENT OPPORTUNITY**. All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.

d. **ENTIRE AGREEMENT; MODIFICATION**. This Agreement sets forth the final and entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings and representations, whether oral or written, with respect thereto. This Agreement may only be modified by a written instrument duly executed by the parties.

e. **WAIVER**. The failure of either party hereto at any time to enforce performance by the other party of any provision of this Agreement shall in no way affect such party's rights thereafter to enforce the same, nor shall the waiver by either party of any breach of any provision hereof be deemed to be a waiver by such party of any other breach of the same or any other provision hereof.

f. **ASSIGNMENT**. Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as such.

g. **FURTHER ASSURANCES**. The parties agree to execute and deliver such additional documents or instruments as may be necessary or appropriate to carry out the terms of this Agreement.

h. **SEVERABILITY**. All sections, clauses and covenants contained in this Agreement are severable, and in the event any of them shall be held to be invalid by any court, this Agreement shall be interpreted as if such invalid sections, clauses or covenants were not contained herein.

i. **ATTORNEY'S FEES**. In the event of any dispute concerning the enforcement or interpretation of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and expenses (including expert witness fees), in addition to any other relief to which that party may be entitled. This provision shall be construed as applicable to the entire Agreement.

j. **CONSTRUCTION**. The provisions of this Agreement shall be construed as to their fair meaning, and not for or against any party based upon any attribution to such party as the source of the language in question. Headings used in this Agreement are for convenience of reference only and shall not be used in construing this Agreement. The parties further agree that they both have been represented by independent counsel, and have freely negotiated the terms of this Agreement, such that it shall be construed neutrally and not in favor of or against any party who drafted the Agreement.

k. **AUTHORITY**. The parties hereto represent and warrant that they are authorized to enter into this agreement and have heretofore taken all acts necessary to authorize them to so act and establish the rights and obligations between the parties hereto.

l. **COUNTERPARTS**. This Agreement may be executed and delivered, including by facsimile, in one or more counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.

m. **APPLICABLE LAW**. The laws of the State of California shall govern this Agreement. The sole and exclusive venue for any action filed to interpret or enforce this Agreement shall be the Superior Court of Kern County, California or the U.S. District Court for the Eastern District of California, Fresno Division, and each party hereby consents to any motion filed by the other to move to one of those venues any action filed in any other venue or jurisdiction.

n. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.

SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date hereinabove first written.

VENDOR: PLC SYSTEM SERVICES LLC

Signature: _____ **Date:** _____

Printed Name: _____ **Title:** _____

CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN

Signature: _____ **Date:** _____

Printed Name: _____ **Title:** _____

ATTACHMENT A
Weatherization Measure Matrix
PRICING SHEET FOR WEATHERIZATION SERVICES

Line #	Measure	Type	Your Pricing	Description of services to be provided (provide price for material and labor separated)
SECTION: Assessments/Diagnostics				
1	Dwelling Assessment	With Attic	N/A	N/A
		Without Attic		
		Modified (for reweatherized dwellings)		
2	REM/Design Energy Audit			
3	Combustion Appliance Safety Test	Pre		
		Post		
4	Blower Door Test	Pre		
		Post		
5	Duct Leakage Test	Pre		
		Post		
6	Environmental Testing			
7	HERS Rater		$825	TEST: $660 L: $165
8	Permits		$412.50	
9	Contractor Post-Weatherization Inspection	In-house Post Inspection		N/A
		Sub-contracted Post Inspection	N/A per inspection	N/A
SECTION: Health and Safety				
1	Carbon Monoxide Alarm	Lithium Battery	N/A per alarm	N/A
2	Smoke Alarm	Lithium Battery or Hard- Wired	N/A per alarm	
3	Cooking Appliance Repair (Free Standing Range or Cook Top)	Electric	N/A per dwelling unit	
		Natural Gas and Propane		
		Other Types Not Listed		
4	Cooking Appliance Replacement (Free Standing Range or Cook Top)	Electric	N/A per dwelling unit	
		Natural Gas & Propane		
		Other Types Not Listed		
5	Cooking Appliance Repair, Built-in Single Wall Oven	Electric 24"	N/A per dwelling unit	
		Electric 30"	N/A per dwelling unit	
		Gas 24"	N/A per dwelling unit	
6	Cooking Appliance Replacement, Built-in Single Wall Oven	Electric 24"	N/A per dwelling unit	
		Electric 30"	N/A per dwelling unit	

		Gas 24"	N/A per dwelling unit	
7	Cooling Repair	AC Forced Air Unit (Split System)	$3399 per dwelling unit	M:$1,936 L: $1,463
		AC Wall/Window Unit	N/A per dwelling unit	N/A
		Evaporative Cooler (EC)	$1375 per dwelling unit	M:$957 L: $418
		Multi-Unit Central System	$4235 per dwelling unit	M:$2563 L: $1672

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
8	Cooling Replacement	AC Forced Air Unit (Split System)	$6798 per dwelling unit	M:$4290 L: $2508
		AC Wall/Window Unit	$2035 per dwelling unit	M:$1199 L: $836
		Evaporative Cooler (EC)		
		Evaporative Cooler (EC) Window/Wall	$2750 per dwelling unit	M:$1463 L: $1287
		Multi-Unit Central System	$8470 per dwelling unit	M:$5962 L: $2508
9	CVA Venting	All Other	N/A per dwelling unit	N/A
		Louver Doors Only	N/A per dwelling unit	N/A
10	Environmental Hazard Work		$1650	RRP
11	Heating Source Repair	Exterior Wall Direct Vent Furnace, Interior Wall Furnace, or Floor Furnace	$2667.50 per dwelling unit	M:$1831.50 L: $836
		Forced Air Unit (Split System-Heating)	$3228.50 per dwelling unit	M:$2392.50 L: $836
		Heat Pump / Other Types Not Listed	$4235 per dwelling unit	M:$2563 L: $1672
		Package (Dual Pack)	$4565 per dwelling unit	M:$2893 L: $1672
		Wood-Fueled	N/A per dwelling unit	N/A
		Multi-Unit Central System	$4235 per dwelling unit	M:$2563 L: $1672
12	Heating Source Replacement	Exterior Wall Direct Vent Furnace, Interior Wall Furnace, or Floor Furnace	$5335 per dwelling unit	M:$3245 L: $2090
		Forced Air Unit (Split System-Heating)	$6457 per dwelling	M:$3949 L: $2508
		Heat Pump / Other Types Not Listed	$8470 per dwelling unit	M:$5962 L: $2508
		Package (Dual Pack)	$9196 per dwelling unit	M:$6688 L: $2508
		Wood-Fueled	N/A per dwelling unit	N/A

		Multi-Unit Central System	$8470 per dwelling unit	M:$5962 L: $2508
13	Water Heater Repair	Electric Natural Gas & Propane Mobile Home	$1870 per dwelling unit	M:$1243 L: $627
		Multi-Unit Central System	N/A per dwelling unit	N/A

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
14	Water Heater Replacement	Electric	$3740 per dwelling unit	M:$1859 L: $1881
		Heat Pump - 50 Gallon	N/A per dwelling unit	N/A
		Heat Pump - 65 Gallon	N/A per dwelling unit	N/A
		Heat Pump - 80 Gallon	N/A per dwelling unit	N/A
		Natural Gas and Propane Mobile Home	$3740 per dwelling unit	M:$1859 L: $1881
		Multi-Unit Central System	N/A per dwelling unit	N/A
SECTION: Mandatory				
1	Attic Ventilation		N/A per dwelling unit	N/A
2	Ceiling Insulation	Add up to R-11	N/A per sq ft	
		Add R-12 to R-19	N/A per sq ft	
		Add R-20 to R-30	N/A per sq ft	
		Add R-31 to R-38	N/A per sq ft	
		Add R-39 to R-49	N/A per sq ft	
3	Door, Exterior (All Other Types)	Repair	N/A per door	
		Replacement - Catastrophic leaks only	N/A per door	
4	Door, Sliding Glass	Repair - 72" x 80" and smaller	N/A per door	
		Repair - Greater than 72" x 80"	N/A per door	
		Replacement - 72" x 80" and smaller - (Catastrophic leaks only)	N/A per door	
		Replacement - Greater than 72" x 80" - (Catastrophic leaks only)	N/A per door	
5	Duct Insulation		$3.08 per square foot	
6	Duct Repair, Sealing, and Replacement		$3,080 per dwelling unit	
7	Filter Replacement	Air Conditioner Heater	$99.00 per dwelling unit	
8	Hot Water Flow Restrictor	Faucet Restrictor (Aerator)	N/A per restrictor	N/A

		Low Flow Handheld Showerhead	N/A per showerhead	N/A
		Low Flow Showerhead	N/A per showerhead	
9	HVAC Blower Upgrades	*ECM Blower Motor*	N/A per dwelling unit	N/A
		Efficient Fan Controller	N/A per dwelling unit	
10	Infiltration Reduction (Excludes both repair and replacement of Doors and Windows) [1]		N/A per dwelling unit	N/A
11	Kitchen Exhaust Installation, Repair & Replacement [2]	Range Hoods, Wall/Ceiling Mounts	N/A per dwelling unit	N/A
12	Kneewall Insulation	Add up to R-11	N/A per sq ft	N/A
		Add R-value 12-19	N/A per sq ft	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
13	Lighting	*LED Downlight Retrofit Kits*	N/A per kit	N/A
		LED Hard-Wired Lights - Exterior - Porch Light	N/A per luminaire	
		LED Hard-Wired Lights - Exterior - Security Light	N/A per luminaire	
		LED Hard-Wired Lights - Interior - Ceiling	N/A per luminaire	
		LED Hard-Wired Lights - Interior - Vanity	N/A per luminaire	
		LED Hard-Wired Lights - Interior - Wall/Sconce	N/A per luminaire	
		LED Night Lights	N/A per night light	
		LED Torchiere Lamp	N/A per dwelling unit	
		LED Replacement Bulbs	N/A per bulb	
		LED Tube Lighting	N/A per tube	
14	Limited Home Repair [3]		N/A per dwelling unit	
15	Low Flow Toilet [4]		N/A per toilet	
16	Mechanical Ventilation (if MV assessment is required by blower door diagnostics)	Balanced System	N/A per dwelling unit	
		Exhaust System	N/A per dwelling unit	
		Supply System	N/A per dwelling unit	
17	Microwave Oven		N/A per oven	
18	Refrigerator Replacement	19 cu. ft. and below	N/A per appliance	

		Over 19 cu. ft.	N/A per appliance	N/A
19	Thermostat	Manual	$110 per thermostat	
		Programmable - Standard	$172.70 per thermostat	M:$68.20 L: $104.50
		Smart	$275 per thermostat	M:$170.50 L: $104.50
20	Water Heater Blanket		N/A per blanket	N/A
21	Water Heater Pipe Wrap		$0.22 per ln ft	
22	*Whole House Fan*		N/A per dwelling unit	N/A
23	Window	Repair (Catastrophic leaks only)	N/A per dwelling unit	N/A
		Replacement (Catastrophic leaks only)	N/A per dwelling unit	
24	Vacancy Sensor Switch		N/A per sensor	N/A

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
SECTION: Optional Measures				
1	Ceiling Fan		N/A per fan	N/A
2	Clothes Washer Replacement	Front Loading (≤ 6.0 cu. ft)	N/A per appliance	
		Top Loading (≤ 6.0 cu. ft)	N/A per appliance	
3	Clothes Dryer Replacement	Electric, ≥ 7.3 cu. Ft	N/A per appliance	
		Electric, ≥ 7.3 cu. ft	N/A per appliance	
		Gas, < 7.3 cu. ft	N/A per appliance	
		Gas, ≥ 7.3 cu. Ft	N/A per appliance	
4	Dishwasher Replacement	≤ 24.0 In	N/A per appliance	
5	Exterior Water Pipe Wrap		N/A per ln ft	
6	Floor Foundation Venting		N/A per dwelling	
7	Floor Insulation [5]	> 36" clearance	N/A per sq ft	
		< 36" clearance	N/A per sq ft	
8	Hot Water Flow Restrictor	Thermostatic Shower Valve (TSV only)	N/A per valve	
		Low Flow Showerhead (TSV + LFSH Combo)	N/A per showerhead TSV combo	
9	Mechanical Ventilation	Balanced System	N/A per dwelling	
		Exhaust System	N/A per dwelling	

		Supply System	N/A per dwelling	N/A
10	Power Strips	Tier 2 Advanced	N/A per strip	
11	Shade screens		N/A per dwelling	
12	Storm Windows	Fixed, Glass Glazing	N/A per sq ft	
		Fixed, Polycarbonate	N/A per sq ft	
		Operable, Glass Glazing	N/A per sq ft	
		Operable, Polycarbonate	N/A per sq ft	
13	Timer, Electric Water Heater		N/A per timer	
14	Tinted Window Film		N/A per sq ft	
15	Wall Insulation, Stucco and Wood	R-value 13	N/Aper sq ft	

Footnotes:
[1]Includes sealing of the attic floor for code compliance when adding insulation.
[2]Damper repairs and replacements are billed under the Infiltration Reduction measure category per the 2023 Technical Reference Manual (TRM).
[3]Includes replacement of recessed lights with IC-rated fixtures or covers for non-IC rated fixtures when required for code compliance when adding insulation.
[4]Only when required by local building department permit process.
[5]Includes ground moisture barrier costs, when required by program.

ADDENDUM "A"
FEDERAL ASSURANCES

The Vendor:

A. Will give the awarding agency (Grantee), the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

B. Will provide and maintain competent and adequate supervision to ensure that the completed work conforms to approved specifications and will furnish progress reports and such other information as may be required by the awarding agency or State.

C. Will comply with all Federal statues relating to non-discrimination. These include but are not limited to: (a) Title Vi of the Civil Rights Act of 1964 (P.O. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; © Section 504 of the rehabilitation acts of discrimination on the basis of handicaps; (d) the U.S.C. 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to not-discrimination in the sale, rental or financing of housing; (I) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements on any other non-discrimination Statue(s) which may apply to the application.

D. Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

E. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7),the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874)

F. The Contact Work Hours and Safety Standards Act (40 U.S. 327-333), regarding labor standards for federally assisted construction sub agreements (if applicable).

G. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.

H. Will comply, as applicable, with the Wild and Scenic Rivers Act of 1968 (16U.S.C. , 1271 et Seq.) related to protecting components or potential components of the national wild and scenic rivers system.

I. Will assist, as applicable, with the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.)

J. Will comply, as applicable, with P.L. 93-348 regarding the protection of human subjects Involved in research, development, and related activities supported by this award of assistance.

K. Will comply, as applicable, with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling and treatment of warm blooded animals held for research, teaching or other activities supported by this award of assistance.

L. Will comply, as applicable, with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

M. Will comply with all applicable requirements of all other Federal laws, executive Orders, regulations, and policies governing this program.

N. Will comply, as applicable, with environmental standards which may be prescribed pursuant to the following : (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C.

1451 et seq.); (f) conformity of Federal actions to State Clean Air Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered Species Act of 1973, as amended (P.L. 93-205)

ADDENDUM "B"
CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements
The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, ``Disclosure Form to Report Lobbying,'' in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, ``Disclosure Form to Report Lobbying,'' in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each failure.

_____ _____

Signature of Vendor Date

ADDENDUM "C"
TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29
DEBARMENT AND SUSPENSION CERTIFICATION

VENDOR, under penalty of perjury, certified that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, manager:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

If there are any exceptions to the Certifications, insert the exceptions in the following space:

Exceptions will not necessarily result in denial of award, but will be considered in determining Vendor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Note: Providing false information may result in criminal prosecution or administrative sanctions.

_____ _____

Signature of Vendor Date

ADDENDUM "D"

NONCOLLUSION AFFIDAVIT

(Public Contract Code Section 7106)

In accordance with Title 23 United States Code Section 112 and Public Contract Code 7106, _____
Name of Vendor

deposes and says that he or she is _____ of _____
Title Company Name

party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Under penalty of perjury, the Vendor declares that neither the Vendor nor any subcontractor to be engaged by the Vendor for this project has been convicted of any offense referred to in the California Public Contract Code.

X

_____

Signature of Vendor Date

X

_____

Address

ADDENDUM "E"
EQUAL OPPORTUNITY
(48CFR 52.22-26)

A. If, during any 12-month period (including the 12 months preceding the award of this Agreement), the Vendor has been or is awarded nonexempt Federal contracts and/or subcontracts that have an aggregate value in excess of $10,000, the Vendor shall comply with subparagraphs (B)(1) through (11) below. Upon request, the Vendor shall provide information necessary to determine the applicability of this clause.

B. During performing this Agreement, the Vendor agrees as follows:

1. The Vendor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.

2. The Vendor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. This shall include, but not be limited to (i) employment, (ii) upgrading, (iii) demolition, (iv) transfer, (v) recruitment or recruitment advertising, (vi) layoff compensation, and (viii) selection for training, including apprenticeship.

3. The Vendor shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explain this clause.

4. The Vendor shall, in all solicitations or advertisement for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

5. The Vendor shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Vendor's commitments under this clause, and post copies of the notice in conspicuous places available to employees and applicants for employment.

6. The Vendor shall comply with Executive Order 11246, as amended, and the rules, regulations, and orders of the Secretary of Labor.

7. The Vendor shall furnish to the contracting agency all information required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor. Standard Form 100 (EEO-1), or any successor form, is the prescribed form to be filed within 30 days following the award, unless filed within 12 months preceding the date of award.

8. The Vendor shall permit access to its books, records, and accounts by the contracting agency of the Office of Federal Contract Compliance Programs (OFCCP) for the purposed of investigation to ascertain the Vendor's compliance with the applicable rules regulations, and orders.

9. If the OFCCP determines that the Vendor is not in compliance with this clause or any rule, regulation, or order of the Secretary of Labor, this Agreement may be cancelled, terminated, or suspended in whole or in part and the Vendor may be declared ineligible for further Government contracts, under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Vendor as provided in Executive Order 11246, as amended, the rules, regulations, and orders of the Secretary of Labor, or as otherwise provided by law.

10. The Vendor shall include the terms and conditions of subparagraph (b)(1) through (11) of this clause in every subcontract or purchase order that is not exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive order 11246, as amended, so that these items and conditions will be binding upon each subcontractor or vendor.

11. The Vendor shall take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing these terms and conditions, including sanctions for noncompliance; provided, that if the Vendor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of any direction, the Vendor may request the United States to enter into the litigation to protect the interests of the United States.

_____ _____

Signature of Vendor Date

ADDENDUM "F"
UTILIZATION OF WOMEN AND MINORITY BUSINESS ENTERPRISES

A. It is the policy of the Government that women and minority owned business enterprises shall have the maximum practicable opportunity to participate in the performance of Government contracts.

B. The Vendor agrees to use his/her best efforts to carry out this policy in the award of subcontracts to the fullest extent consistent with the efficient performance of this Agreement. As used in this Agreement, the term "minority business enterprise" means a business, at least 50 percent of which is owned by minority group members or, in case of publicly owned businesses, at least 51 percent of the stock of which is owned by women or minority group members. For the purposes of this definition, minority group members are Negroes, Spanish-speaking American persons, American-Oriental, American Indians, American-Eskimos, and American Aleuts. Vendors may rely on written representations by subcontractors regarding their status as minority business enterprises in lieu of an independent investigation.

_____ _____

Signature of Vendor Date

ADDENDUM "G"

EQUAL OPPORTUNITY FOR SPECIAL DISABLED VETERANS, VETERANS OF THE VIETNAM ERA, AND OTHER ELIGIBLE VETERANS (52.222-35)(DEC 2001)

(a) Definitions. As used in this clause--

"All employment openings" means all positions except executive and top management, those positions that will be filled from within the Vendor's organization, and positions lasting 3 days or less. This term includes full-time employment, temporary employment of more than 3 days duration, and part-time employment.

"Executive and top management" means any employee--

(1) Whose primary duty consists of the management of the enterprise in which the individual is employed or of a customarily recognized department or subdivision thereof;

(2) Who customarily and regularly directs the work of two or more other employees;

(3) Who has the authority to hire or fire other employees or whose suggestions and recommendations as to the hiring or firing and as to the advancement and promotion or any other change of status of other employees will be given particular weight;

(4) Who customarily and regularly exercises discretionary powers; and

(5) Who does not devote more than 20 percent or, in the case of an employee of a retail or service establishment, who does not devote more than 40 percent of total hours of work in the work week to activities that are not directly and closely related to the performance of the work described in paragraphs (1) through (4) of this definition. This paragraph (5) does not apply in the case of an employee who is in sole charge of an establishment or a physically separated branch establishment, or who owns at least a 20 percent interest in the enterprise in which the individual is employed.

"Other eligible veteran" means any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized.

"Positions that will be filled from within the Vendor's organization" means employment openings for which the Vendor will give no consideration to persons outside the Vendor's organization (including any affiliates, subsidiaries, and parent companies) and includes any openings the Vendor proposes to fill from regularly established "recall" lists. The exception does not apply to a particular opening once an employer decides to consider applicants outside of its organization.

"Qualified special disabled veteran" means a special disabled veteran who satisfies the requisite skill, experience, education, and other job-related requirements of the employment position such veteran holds or desires, and who, with or without reasonable accommodation, can perform the essential functions of such position.

"Special disabled veteran" means--

(1) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans Affairs for a disability--

(i) Rated at 30 percent or more; or

(ii) Rated at 10 or 20 percent in the case of a veteran who has been determined under 38 U.S.C. 3106 to have a serious employment handicap (i.e., a significant impairment of the veteran's ability to prepare for, obtain, or retain employment consistent with the veteran's abilities, aptitudes, and interests); or

(2) A person who was discharged or released from active duty because of a service-connected disability.

"Veteran of the Vietnam era" means a person who--

(1) Served on active duty for a period of more than 180 days and was discharged or released from active duty with other than a dishonorable discharge, if any part of such active duty occurred--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

(ii) Between August 5, 1964, and May 7, 1975, in all other cases; or

(2) Was discharged or released from active duty for a service-connected disability if any part of the active duty was performed--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

ii) Between August 5, 1964, and May 7, 1975, in all other cases.

(b) General. (1) The Vendor shall not discriminate against the individual because the individual is a special disabled veteran, a veteran of the Vietnam era, or other eligible veteran, regarding any position for which the employee or applicant for employment is qualified. The Vendor shall take affirmative action to employ, advance in employment, and

otherwise treat qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans without discrimination based upon their disability or veterans' status in all employment practices such as--

(i) Recruitment, advertising, and job application procedures;

(ii) Hiring, upgrading, promotion, award of tenure, demotion, transfer, layoff, termination, right of return from layoff and rehiring;

(iii) Rate of pay or any other form of compensation and changes in compensation;

(iv) Job assignments, job classifications, organizational structures, position descriptions, lines of progression, and seniority lists;

(v) Leaves of absence, sick leave, or any other leave;

(vi) Fringe benefits available by virtue of employment, whether or not administered by the Vendor;

(vii) Selection and financial support for training, including apprenticeship, and on-the-job training under 38 U.S.C. 3687, professional meetings, conferences, and other related activities, and selection for leaves of absence to pursue training;

(viii) Activities sponsored by the Vendor including social or recreational programs; and

(ix) Any other term, condition, or privilege of employment.

(2) The Vendor shall comply with the rules, regulations, and relevant orders of the Secretary of Labor issued under the Vietnam Era Veterans' Readjustment Assistance Act of 1972 (the Act), as amended (38 U.S.C. 4211 and 4212).

(c) Listing openings. (1) The Vendor shall immediately list all employment openings that exist at the time of the execution of this Agreement and those which occur during the performance of this Agreement, including those not generated by this Agreement, and including those occurring at an establishment of the Vendor other than the one where the Agreement is being performed, but excluding those of independently operated corporate affiliates, at an appropriate local public employment service office of the State wherein the opening occurs. Listing employment openings with the U.S. Department of Labor's America's Job Bank shall satisfy the requirement to list jobs with the local employment service office.

(2) The Vendor shall make the listing of employment openings with the local employment service office at least concurrently with using any other recruitment source or effort and shall involve the normal obligations of placing a bona fide job order, including accepting referrals of veterans and nonveterans. This listing of employment openings does not require hiring any particular job applicant or hiring from any particular group of job applicants and is not intended to relieve the Vendor from any requirements of Executive orders or regulations concerning nondiscrimination in employment.

(3) Whenever the Vendor becomes contractually bound to the listing terms of this clause, it shall advise the State public employment agency in each State where it has establishments of the name and location of each hiring location in the State. As long as the Vendor is contractually bound to these terms and has so advised the State agency, it need not advise the State agency of subsequent contracts. The Vendor may advise the State agency when it is no longer bound by this Agreement clause.

(d) Applicability. This clause does not apply to the listing of employment openings that occur and are filled outside the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, American Samoa, Guam, the Virgin Islands of the United States, and Wake Island.

(e) Postings. (1) The Vendor shall post employment notices in conspicuous places that are available to employees and applicants for employment.

(2) The employment notices shall--

(i) State the rights of applicants and employees as well as the Vendor's obligation under the law to take affirmative action to employ and advance in employment qualified employees and applicants who are special disabled veterans, veterans of the Vietnam era, and other eligible veterans; and

(ii) Be in a form prescribed by the Deputy Assistant Secretary for Federal Contract Compliance Programs, Department of Labor (Deputy Assistant Secretary of Labor), and provided by or through the Contracting Officer.

(3) The Vendor shall ensure that applicants or employees who are special disabled veterans are informed of the contents of the notice (e.g., the Vendor may have the notice read to a visually disabled veteran, or may lower the posted notice so that it can be read by a person in a wheelchair).

(4) The Vendor shall notify each labor union or representative of workers with which it has a collective bargaining agreement, or other contract understanding, that the Vendor is bound by the terms of the Act and is committed to take affirmative action to employ, and advance in employment, qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans.

(f) Noncompliance. If the Vendor does not comply with the requirements of this clause, the Government may take appropriate actions under the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.

(g) Subcontracts. The Vendor shall insert the terms of this clause in all subcontracts or purchase orders of $25,000 or more unless exempted by rules, regulations, or orders of the Secretary of Labor. The Vendor shall act as specified by the Deputy Assistant Secretary of Labor to enforce the terms, including action for noncompliance.

_____ _____

Signature of Vendor Date

ADDENDUM "H"
VENDOR'S CERTIFICATE
REGARDING WORKER'S COMPENSATION

Labor Code Section 3700 provides:

"Every employer except the State and all political subdivisions or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

"(a) By being insured against liability to pay compensation in one or to more than one of the insurers duly authorized to write compensation insurance in this State.

"(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with those provisions before commencing the performance of the work of this Agreement.

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this Agreement.)

ADDENDUM "I"
INSURANCE REQUIREMENTS

Insurance: Vendor shall procure, furnish and maintain for the duration of this Agreement the following types and limits of insurance ("basic insurance requirements") herein:

1. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars ($1,000,000) per occurrence; and the policy shall:
   a. Provide coverage for owned, non-owned and hired autos.
   b. Contain an additional insured endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
2. Broad Form Commercial General Liability Insurance, ISO form CG00 01 11 85 or 88 providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars ($1,000,000) per occurrence; and the policy shall:
   a. Provide Contractual Liability coverage for the terms of this Agreement.
   b. Contain an additional insured endorsement in favor in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
3. Workers' compensation insurance with statutory limits and employer's liability insurance with limits of not less than One Million Dollars ($1,000,000) per occurrence; and the policy shall contain a waiver of subrogation endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.

All policies required of the Vendor shall be primary insurance as to Community Action Partnership of Kern, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by Community Action Partnership of Kern, its board, officers, agents employees and designated volunteers shall be in excess of the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

Insurance is to be placed with insurers with a Bests' rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Bests' A:VII, must be declared prior to execution of this Agreement and approved by the City of Bakersfield in writing.

All policies shall contain an endorsement providing Community Action Partnership of Kern with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

The insurance required hereunder shall be maintained until all work required to be performed by this Agreement is satisfactorily completed.

Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

ADDENDUM "J"
PREVAILING WAGE REQUIREMENTS AND COMPLIANCE CERTIFICATION

The Department of Industrial Relations (DIR) determines the General Prevailing Wage Rates (GPWR), including fringe benefits, for each craft, classification, or type of worker considered to be necessary to complete the Agreement work. The Secretary of Labor (SOL) determines the Wage Rates for Federal-Aid projects and in most cases the wage rates set forth by the DIR and SOL will be the same for most given labor classifications. If there is a difference, the Vendor shall pay not less than the higher wage rate.

Concerning Classification of Labor and Wage Rate Determinations:

1. Vendor must use the classification that most accurately describes the work to be performed.
2. Vendor must reclassify workers to conform to changes in duties, if any.
3. Vendor must maintain an accurate payroll record of the time spent in each classification.

Occasionally, a wage rate may not be provided in the Secretary of Labor's, or the Department of Industrial Relations', wage determination for a particular labor classification. When this occurs, the workers should be reclassified, if possible, to a comparable classification.

I hereby certify that if awarded a Agreement with the Community Action Partnership of Kern (the "CAPK'), I will conform to the requirements as stipulated above and as set forth in the California Labor Code, Sections 1770, 1773.1 – 1773.9, and all other California Labor Code Sections regarding General Prevailing Wage Rates and workers benefits.

I also hereby certify that if awarded a Agreement with CAPK I will comply with the State of California Public Works Contract Requirements and will allow CAPK to perform on-site audits, with 48-hour notice, of all payroll records and apprentice and trainee employment requirements records for the duration of the Agreement.

Vendor's Name (type or print)	Name of Vendor's Company
Vendor's Signature	Dated

ADDENDUM "K"
MATERIAL AND WORKMANSHIP WARRANTY

Vendor hereby unconditionally guarantees that the Work performed will be done in accordance with the requirements of the Agreement therefore and further guarantees the Work of the Agreement to be and remain free of defects in workmanship and materials for a period of two (2) years from and after the completion of all Agreement obligations by the Vendor. The Vendor specifically waives any right to claim or rely on the statutory definition of completion set forth in Civil Code section 3086. The Vendor specifically acknowledges and agrees that completion shall mean the Vendor's complete performance of all Work required by the Agreement, amendments, change orders, construction change directives and punch lists, and CAPK's formal acceptance of the Project, without regard to prior occupancy, substantial completion doctrine, beneficial occupancy, or otherwise. The Vendor hereby agrees to repair or replace any and all Work, together with any adjacent Work which may have been damaged or displaced in so doing, that may prove to be not in accordance with the requirements of the Agreement or that may be defective in its workmanship or materials within the guarantee period specified, without any expense whatsoever to CAPK, ordinary wear and tear and unusual abuse and neglect only excepted.

The Vendor further agrees that within ten (10) calendar days after being notified in writing by CAPK of any Work not in accordance with the requirements of the Agreement or any defects in the Work, it will commence and prosecute with due diligence all Work necessary to fulfill the terms of this guarantee, and to complete the Work within a period of time stipulated in writing. In the event it fails to so comply, Vendor does hereby authorize CAPK to proceed to have such Work done at the Vendor's expense and it will pay the cost thereof upon demand. CAPK shall be entitled to all costs, including reasonable attorneys' fees, necessarily incurred upon the Vendor's refusal to pay the above costs.
The guarantee period for corrected defective work shall continue for a duration equivalent to the original guarantee period.

Notwithstanding the foregoing paragraph, in the event of an emergency constituting an immediate hazard to the health or safety of CAPK's clients, or its property, CAPK may undertake at the Vendor's expense without prior notice, all Work necessary to correct such hazardous condition when it was caused by the Work of the Vendor not being in accordance with the requirements of this Agreement, or being defective, and to charge the same to the Vendor as specified in the preceding paragraph. The guarantee set forth herein is not intended by the parties, nor shall it be construed, as in any way limiting or reducing CAPK's rights to enforce all terms of the Agreement referenced hereinabove or the time for enforcement thereof. This guarantee is provided in addition to, and not in lieu of, CAPK's rights on such Agreement.

ADDENDUM "L"
ADDITIONAL TERMS AND CONDITIONS

1. **TAXES.** The Vendor is solely responsible to pay all taxes and comply with all Federal, State, and local laws, ordinances, rules, regulations and lawful orders bearing on the performance of work.
2. **INSURANCE.** Vendor shall procure, furnish and maintain for the duration of this Agreement all insurances listed in Addendums G & H.
3. **ASSIGNMENT OF SUBCONTRACTING.** The Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as so.
4. **TERMINATION FOR CONVENIENCE OF CAPK**. CAPK may terminate this Agreement at any time by giving written notice to the Vendor of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials as described herein, at the option of CAPK, shall become its property. If the Agreement is terminated by CAPK as provided herein, the Vendor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. The Vendor hereby expressly waives any and all claims for damages or compensation arising under this Agreement except as set forth in this section in the event of such termination.
5. **CHANGES**. CAPK may from time to time, require changes in the scope of the services of the Vendor be performed hereunder. Such changes, including any increase or decrease in the amount of the Vendor's compensation which are mutually agreed upon by and between CAPK and the Vendor, shall be effective when incorporated in written amendments to the Agreement. Amendments shall be valid only after approval by Vendor and CAPK's Executive Director.
6. **CLAIMS**. All claims for money due or to become due to the Vendor from CAPK under this Agreement may not be assigned to a bank, trust company, or other financial institution without such approval. Notice, or requests, of any such assignment or transfer shall be furnished promptly in writing to CAPK.
7. **NOTICE**. Any notice or notices required or permitted to be given pursuant to this agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested.
8. **AFFIRMATIVE ACTION.** The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.
9. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.
10. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.
11. **SBE/MBE/WBE POLICY STATEMENT.** It is the policy of Community Action Partnership of Kern, consistent with Federal, State and local laws, to promote and encourage the development, participation, and continued expansion of Small Business Enterprises, Minority Business Enterprises and Women's Business Enterprises.
12. **CONFIDENTIALITY.** The Vendor shall use his or her best efforts to keep confidential any information obtained during the performance of this agreement.
13. **RESPONSIBILITY.** If Vendor is part of a corporation, the individual or individuals who sign this Agreement on behalf of the corporation are jointly responsible for performance of this Agreement.
14. **PROTEST BY VENDOR:** If the Vendor wishes to file a protest against CAPK for any action, the Vendor must do so in writing with CAPK within 72 hours after the action to be protested has occurred. All protests will be taken under advisement. Any protests received after that will not be recognized.
15. **CONFLICT OF INTEREST:** In accordance with California Public Contract Code 10410, no officer or employee of CAPK shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest in this agreement, which may be in whole, or in part, sponsored or funded by a Local, State, or Federal Agency.

    Also, no relative of an employee of CAPK may enter into or bid on a Agreement while said employee is still employed by CAPK. No relative of an employee of CAPK may bid on a Agreement until 12 months after the date said employee of CAPK has left employment of CAPK, either voluntarily or involuntarily.

    It is contrary to Policy for any CAPK employee to personally solicit, demand or receive any gratuity of any kind from a Vendor in connection with any decision affecting a CAPK purchase or Agreement for services. Thus, if such a case were to occur, the Vendor may file a protest with CAPK as specified in the section titled "Protest by Vendor."

BUDGET AND FINANCE COMMITTEE

OCTOBER 15, 2026

FINANCIAL REPORT

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COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2026 THROUGH FEBRUARY 28, 2027

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
UNRESTRICTED						
GENERAL FUND			NOT APPLICABLE	03/01/26 - 02/28/27	501000	NOT APPLICABLE
DISCRETIONARY FUND			NOT APPLICABLE	03/01/26 - 02/28/27	502000	NOT APPLICABLE
FOOD BANK			NOT APPLICABLE	03/01/26 - 02/28/27	504000	SHARED MAINTENANCE, MEMBERSHIP FEES, DONATIONS, ETC.
FOOD BANK EXPANSION			NOT APPLICABLE	03/01/26 - 02/28/27	505000	DONATIONS
ENERGY			NOT APPLICABLE	03/01/26 - 02/28/27	524000	NOT APPLICABLE
SHAFTER YOUTH CENTER			NOT APPLICABLE	03/01/26 - 02/28/27	527000	DONATIONS, RENTAL INCOME
FRIENDSHIP HOUSE			NOT APPLICABLE	03/01/26 - 02/28/27	531000	DONATIONS, RENTAL INCOME
EAST KERN FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/26 - 02/28/27	533000	DONATIONS
OASIS FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/26 - 02/28/27	534000	DONATIONS
211			NOT APPLICABLE	03/01/26 - 02/28/27	536000	FEE FOR SERVICE
M STREET NAVIGATION CENTER			NOT APPLICABLE	03/01/26 - 02/28/27	541000	DONATIONS
M STREET WORKFORCE			NOT APPLICABLE	03/01/26 - 02/28/27	541000	DONATIONS
TAX ASSISTANCE			NOT APPLICABLE	03/01/26 - 02/28/27	545000	DONATIONS
VETERANS SERVICES			NOT APPLICABLE	03/01/26 - 02/28/27	564000	DONATIONS
FUND RAISING			NOT APPLICABLE	03/01/26 - 02/28/27	595000	DONATIONS
RESTRICTED						
EARLY HEAD START/HEAD START	40,091,425	93.600	09CH012489-03	03/01/26 - 02/28/27	108000/109000/117000	U S DEPT OF HEALTH & HUMAN SERVICES
HUD - COORDINATED ENTRY SYSTEM	251,909 268,035	14.267	CA1799L9D042406 CA1799L9D042507	08/01/25 - 07/31/26 08/01/26 - 07/31/27	160025 160026	U S DEPT OF HOUSING AND URBAN DEVELOPMENT OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
CITY OF BAKERSFIELD - HOME TBRA	1,000,000	14.239		05/01/26 - 10/31/28	161026	U.S DEPT OF HOUSING AND URBAN DEVELOPMENT, CITY OF BAKERSFIELD
VITA	375,500	21.009	26VITA0276	10/01/25 - 09/30/26	149025	U S DEPT OF THE TREASURY - INTERNAL REVENUE SERVICE
TAX COUNSELING FOR THE ELDERLY (TCE)	18,847	21.006	26TCEP0015	10/01/25 - 09/30/26	149125	U S DEPT OF THE TREASURY - INTERNAL REVENUE SERVICE
CSBG (COMMUNITY SERVICES BLOCK GRANT)	1,791,327	93.569	26F-5015	01/01/26 - 12/31/26	103026	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
LIHEAP (LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	8,319,924	93.568	26B-4012	11/1/25 - 6/30/27	122026	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT

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COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2026 THROUGH FEBRUARY 28, 2027

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
SLIHEAP (SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	40,306	93.568	26Q-3561	05/01/26 - 05/31/27	122126	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
DOE (DEPARTMENT OF ENERGY) BIL (BIPARTISAN INFRASTRUCTURE LAW)	3,630,998	81.042	22P-7010	06/01/23 - 06/30/29	123022	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
DOE (DEPARTMENT OF ENERGY) WAP (WEATHERIZATION ASSISTANCE PROGRAM	50,000	81.042	25C-8007	01/01/26 - 09/30/26	123025	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
GENERAL CENTER CHILD CARE	1,184,616 856,077	93.575	CCTR - 5068 CCTR - 6068	07/01/25 - 06/30/26 07/01/26 - 06/30/27	253025 253026	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
GENERAL CENTER CHILD CARE	105,401 100,457	93.596	CCTR - 5068 CCTR - 6068	07/01/25 - 06/30/26 07/01/26 - 06/30/27	253025 253026	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT ALTERNATIVE PAYMENT	5,411,000 5,411,000	93.575	CMAP - 5000 CMAP - 6000	07/01/25 - 06/30/26 07/01/26 - 06/30/27	261025 261026	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
NEOPB CAL FRESH HEALTHY LIVING	487,170	10.561	23-10317	10/01/25 - 04/30/26	145025	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA DEPT OF PUBLIC HEALTH, NUTRITION EDUCATION AND OBESITY PREVENTION BRANCH
EFAP (EMERGENCY FOOD ASSISTANCE PROGRAM)	463,977	10.568/.569	15 - MOU - 00118	10/01/25 - 09/30/26	105000/111000	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CITY OF BAKERSFIELD HOME REPAIR SLFRF	932,464	21.027	2024-304	11/20/24-12/31/26	128024	US DEPT OF TREASURY, CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, CITY OF BAKERSFIELD
LOCAL FOOD PURCHASE ASSISTANCE PROGRAM (LFPA)	996,918	10.182		04/01/25 - 03/31/26	131023	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
COUNTY OF KERN FOOD DISTRIBUTION	1,000,000	14.218		2/20/25 - 03/31/26	138024	U S DEPT OF HOUSING AND URBAN DEVELOPMENT, COUNTY OF KERN
SAFE CAMPING - COUNTY OF KERN	1,275,824	21.027		07/01/25 - 06/30/26	142025	U S DEPT OF TREASURY CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, COUNTY OF KERN
CSFP (COMMODITY SUPPLEMENTAL FOOD PROGRAM)	556,147	10.565	MOU-20-6003	10/01/25 - 09/30/26	147025	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CHILD AND ADULT CARE FOOD PROGRAM (CACFP) - KERN & SAN JOAQUIN	BASED ON MEALS SERVED	10.558	15 - 1248 - OJ	10/01/25 - 09/30/26	112025/139025	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF EDUCATION
WIC (WOMEN, INFANTS & CHILDREN)	4,671,207	10.557	22 - 10236	10/01/25 - 09/30/26	115025	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF PUBLIC HEALTH
SUPPORTIVE SERVICES FOR VETERAN FAMILIES (SSVF)	1,415,768	64.033	13-CA-090	10/01/25 - 09/30/26	153025	U S DEPT OF VETERAN AFFAIRS
VA HOMELESS GRANT AND PER DIEM PROGRAM (GPD)	1,116,024	64.024	CVAF044-4808-691-PD-24	10/01/25 - 09/30/26	154025	U S DEPT OF VETERAN AFFAIRS

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COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2026 THROUGH FEBRUARY 28, 2027

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
HOME ARP - CITY OF BAKERSFIELD	247,852	14.239	2024-308	12/01/24 - 09/30/26	162024	US DEPT OF HOUSING AND URBAN DEVELOPMENT - CITY OF BAKERSFIELD
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) AKA CALFRESH PROG	64,693	10.561	22 - CF - SUB - KERN	10/01/25 - 09/30/26	164025	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, INFO LINE OF SAN DIEGO dba 211 SAN DIEGO
QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS) - SAN JOAQUIN	TBD	84.412	N/A	07/01/25 - 06/30/26	117000-1005	U.S. DEPT OF EDUCATION - STATE OF CALIFORNIA, DEPT OF EDUCATION - FIRST 5 CALIFORNIA, COUNTY OF SAN JOAQUIN, FIRST 5 SAN JOAQUIN, RACE TO THE TOP
CALCAPA DIAPER DISTRIBUTION PILOT	125,000	93.647	90EDA0009-DDDRP	10/01/23 - 06/30/26	191023	U.S. DEPT OF SOCIAL SERVICES, CAL CAPA
SJCOE HEADSTART	1,998,719	93.600	N/A	02/01/26 - 01/31/27	157026	U S DEPT OF HEALTH & HUMAN SERVICES , SAN JOAQUIN COUNTY OFFICE OF EDUCATION
KCCD CERF REGIONAL CONVENER	93,993	N/A		11/14/24 - 09/30/26	208024	STATE OF CALIFORNIA - EMPLOYMENT DEVELOPMENT DEPARTMENT, KERN COMMUNITY COLLEGE DISTRICT
KCCD CALIFORNIA WORKFORCE DEVELOPMENT BOARD (CWDB) HIGH ROAD TRAINING PARTNERSHIP RESILIENT (HRTPR) WORKFORCE FUND	75,000	N/A		10/01/23 - 03/30/26	209023	STATE OF CALIFORNIA - CALIFORNIA WORKFORCE DEVELOPMENT BOARD, KERN COMMUNITY COLLEGE DISTRICT
CITY OF BAKERSFIELD - RAMKABIR HHAP 4	500,000	N/A	2025-048	03/26/25 - 02/28/26	230025	STATE OF CALIFORNIA, DEPARTMENT OF SOCIAL SERVICES, HOMELESS AND HOUSING ASSISTANCE AND PREVENTION, CITY OF BAKERSFIELD
CITY OF BAKERSFIELD - FHCC SPORTS FIELD	1,000,000	N/A	2023 - 073	07/01/22 - 07/30/26	231022	STATE OF CALIFORNIA, DEPT OF PARKS AND RECREATION, CITY OF BAKERSFIELD
CALIFORNIA SGC - COMMUNITY RESILENCE CENTER (CRC)	988,752	N/A	0650-SGC24126	01/31/25 - 01/30/27	233025	STATE OF CALIFORNIA, GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INNOVATION (LCI)
211 CALL CENTER TOBACCO CESSATION	386,290	N/A	25-10569	03/01/26 - 06/30/29	236026	STATE OF CALIFORNIA, DEPARTMENT OF PUBLIC HEALTH
CITY OF BAKERSFIELD - COMMUNITY VITALITY	630,000	N/A	2026-106	06/24/26 - 03/31/28	239026	STATE OF CALIFORNIA, BOARD OF STATE AND COMMUNITY CORRECTIONS, CITY OF BAKERSFIELD
TCC LOW INCOME ENERGY EFFICIENCY PROGRAM	4,630,006	N/A	2025-169	9/10/25 - 3/10/29	240025	STATE OF CALIFORNIA, STRATEGIC GROWTH COUNCIL, CITY OF BAKERSFIELD
TCC STAKEHOLDER ENGAGEMENT	36,520	N/A	ED26-004	3/1/26 - 3/10/29	240126	STATE OF CALIFORNIA, STRATEGIC GROWTH COUNCIL, CITY OF BAKERSFIELD
CITY OF BAKERSFIELD - CALVIP OUTREACH	225,000	N/A	2023-244	10/11/23 - 03/31/26	243023	STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD
STATE OF CALIFORNIA - YOUTH CENTERS NATURE AND CULTURE PROGRAM	500,000	N/A	YA24029-0	12/22/25 - 04/30/27	244025	STATE OF CALIFORNIA NATURAL RESOURCES AGENCY

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COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2026 THROUGH FEBRUARY 28, 2027

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
CITY OF BAKERSFIELD CALVIP	578,731 375,000	N/A	2022-199 2026-070	9/21/22-12/31/25 05/13/26 - 09/30/29	247022 247026	STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD
SAN JOAQUIN COE GENERAL CHILD CARE (CCTR)	2,458,117 2,458,117		N/A	07/01/25 - 06/30/26 07/01/26 - 06/30/27	248025 248026	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
CSPP QRIS BLOCK GRANT	TBD		N/A	07/01/25 - 06/30/26	258025-1005	STATE OF CALIFORNIA, DEPT OF EDUCATION - KERN COUNTY SUPERINTENDENT OF SCHOOLS, KERN EARLY STARS
SAN JOAQUIN COE GENERAL CHILD CARE (CSPP)	255,528		N/A	07/01/25 - 06/30/26	259025 259025	STATE OF CALIFORNIA, DEPT OF EDUCATION - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
MIGRANT ALTERNATIVE PAYMENT	31,802,685 31,802,685		CMAP - 5000 CMAP - 6000	07/01/25 - 06/30/26 07/01/26 - 06/30/27	261025 261026	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
GENERAL CENTER CHILD CARE	2,706,453 3,039,936		CCTR - 5068 CCTR - 6068	07/01/25 - 06/30/26 07/01/26 - 06/30/27	253025 253026	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CALIFORNIA STATE PRESCHOOL PROGRAM	7,612,170 8,087,274		CSPP-5118 CSPP-6117	07/01/25 - 06/30/26 07/01/26 - 06/30/27	258025 258026	STATE OF CALIFORNIA, DEPT OF EDUCATION
MIGRANT CHILD CARE	293,823 293,823		CMIG - 5004 CMIG - 6004	07/01/25 - 06/30/26 07/01/26 - 06/30/27	250025 250026	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT SPECIALIZED SERVICES	44,073 44,073		CMSS - 5004 CMSS - 6004	07/01/25 - 06/30/26 07/01/26 - 06/30/27	252025 252026	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CAL EITC FREE TAX PREPARATION ASSISTANCE GRANT	403,728		25T-7015	11/1/25 - 9/30/26	234025	STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND
HOME VISIT INITIATIVE (COUNTY OF KERN)	3,892,756 3,892,756		047-2026	07/01/25 - 06/30/26 07/01/26 - 06/30/27	270025 270026	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY
POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN)	102,384 102,384		267-2025 296-2026	07/01/25 - 06/30/26 07/01/26 - 06/30/27	271025 271026	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY
COUNTY OF KERN LOW BARRIER HOMELESS SHELTER OPERATIONAL	2,715,812		017-2020	07/01/25 - 06/30/26	275025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, COUNTY
BAKERSFIELD KERN REGIONAL HOMELESS COLLABORATIVE HOMELESS HOUSING ASSISTANCE AND PREVENTION (HHAP)	300,000 200,000 150,000 150,000		2023-302 645-2023 2023-313 2023-320	05/01/23 - 06/30/26 12/01/23 - 12/31/25 06/01/24 - 10/01/26 11/01/24 - 06/30/27	276003 276013 276023 276004	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, BAKERSFIELD REGIONAL HOMELESS COLLABORATIVE
TAX CHECK - OFF (FOOD BANK)	10,209		15 MOU - 00118	07/01/25 - 06/30/25	216025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) CAL FOOD	258,464		MOU-22-00118	07/01/25 - 05/30/26	216025-2087	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) DROUGHT FOOD ASSISTANCE	339,726		MOU-22-00118	07/01/23 - 06/30/26	216025-2088	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES

A4

COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2026 THROUGH FEBRUARY 28, 2027

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
STATE EMERGENCY FOOD ASSOSTANCE CAL FOOD ONE-TIME FUNDS	1,737,540		N/A	07/01/25 - 04/30/26	216025-2102	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CA FARM TO SCHOOL INCUBATOR GRANT PROGRAM	199,243		24-0888-000-SG	01/01/25 - 12/31/26	267025	STATE OF CALIFORNIA, DEPT OF FOOD AND AGRICULTURE (CDFA)
BOARD OF STATE AND COMMUNITY CORRECTIONS WARM HAND-OFF COHORT 3	750,000		BSCC 1012-22	10/01/22 - 01/31/27	277024	STATE OF CALIFORNIA, BOARD OF STATE AND COMMUNITY CORRECTIONS
BOARD OF STATE AND COMMUNITY CORRECTIONS WARM HAND-OFF COHORT 4	2,225,000		BSCC 1270-33	06/30/25 - 12/31/28	277025	STATE OF CALIFORNIA, BOARD OF STATE AND COMMUNITY CORRECTIONS
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	145,000		2025.2.02	07/01/25 - 06/30/26	281025	KERN, FIRST 5 KERN
	145,000		2025.2.02	07/01/26 - 06/30/27	281026	
FIRST 5 KERN - RIDGECREST FAMILY RESOURCE CENTER	155,000		2025.2.03	07/01/25 - 06/30/26	286025	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF
	155,000		2025.2.03	07/01/26 - 06/30/27	286026	KERN, FIRST 5 KERN
BKRHC - ENCAMPMENT RESOLUTION FUNDING	139,968		2023-307	12/01/23 - 06/30/26	293023	STATE OF CALIFORNIA, CALIFORNIA INTERAGENCY COUNCIL ON HOMELESSNESS, BAKERSFIELD KERN REGIONAL HOMELES COLLABORTIVE
CITY OF BAKERSFIELD - HHAP CM	356,037		N/A	04/01/23 - 03/31/26	294001	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, CITY OF BAKERSFIELD
BKRHC HHAP YOUTH	212,883		N/A	03/01/24 - 04/30/26	295001	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, BAKERSFIELD REGIONAL HOMELESS COLLABORATIVE
COUNTY OF KERN HELPLINE 211	TBD		N/A	TBD	389026	COUNTY OF KERN
READY KERN	TBD		N/A	TBD	366000	COUNTY OF KERN, FIRE DEPT - OFFICE OF EMERGENCY SERVI
DAY ONE FAMILIES FUND	5,000,000		N/A	12/01/23 - 11/30/27	410023	DAY ONE FAMILIES FUND
PG&E ARREARS OUTREACH	1,790,077		C59576	09/13/24 - 03/31/26	482024	PACIFIC GAS & ELECTRIC
211 LA County	15,000		N/A	07/01/25 - 06/30/26	536000-4230	CALIFORNIA 211 PROVIDERS NETWORK
211 KINGS COUNTY	22,868		N/A	07/01/25 - 06/30/26	536000-4231	KINGS UNITED WAY
211 TULARE COUNTY	63,017		N/A	07/01/25 - 06/30/26	536000-4232	UNITED WAY OF TULARE COUNTY
211 STANISLAUS COUNTY	93,600		N/A	07/01/25 - 06/30/26	536000-4234	UNITED WAY OF STANISLAUS COUNTY
211 FRESNO AND MADERA COUNTIES	96,737		N/A	07/01/25 - 06/30/26	536000-4235	UNITED WAY OF FRESNO AND MADERA COUNTIES
211 MERCED & MARIPOSA	25,910		N/A	07/01/25 - 06/30/26	536000-4235	UNITED WAY OF MERCED & MARIPOSA COUNTIES
FOOD BANK FREE FARMERS MARKET - WASCO	150,000		N/A	12/01/25 - 11/30/26	467025	THE WONDERFUL COMPANY FOUNDATION

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COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2026 THROUGH FEBRUARY 28, 2027

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
RESIDENCES AT EAST HILLS	82,800				464006	HOUSING AUTHORITY OF KERN
PARK 20TH	17,850				464007	HOUSING AUTHORITY OF KERN
COVEY COTTAGES	TENANT RENT		N/A	03/01/26 - 02/28/27	564008	TENANT RENT
KERN FAMILY HEALTH SYSTEMS CAL AIM	PER VISIT			07/01/22 - TBD	550000	KERN FAMILY HEALTH SYSTEMS
KERN FAMILY HEALTH SYSTEMS CAL AIM EAST KERN FAMILY RESOURCE CENTER	PER VISIT			06/01/24 - TBD	553000	KERN FAMILY HEALTH SYSTEMS

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COMMUNITY ACTION PARTNERSHIP OF KERN

LINE OF CREDIT ADVANCES AND REPAYMENTS

FISCAL YEAR 2026/27

Date	Advance Amount	Repayment Amount	No. of Days Borrowed	Interest Expense	Interest Rate
03/31/26	n/a				
04/30/26	n/a				
05/31/26	n/a				
06/30/26	$ 1,500,000.00		7	$ 1,968.75	6.75000%
07/31/26	$ 1,500,000.00		31	$ 8,718.75	6.75000%

Note 1: As of 2/14/2025, a $3 million line of credit is establsihed at Citizens Business Bank

CAPK — Unrestricted Cash Reserve Dashboard

Helping People...Changing Lives.

Board Policy 26-0121 | Minimum 30-day unrestricted cash reserve | Formula: (Annual Operating Expenses ÷ 365) × 30 | FY 2026–27 Target: $11.9M

Current Reserve Balance	Policy Minimum (30 Days)	Shortfall from Goal	Annual Operating Budget	
$3,629,922	$11,939,881	$8,309,959	$145,268,555	30.4% of goal
9 days of expenses	FY 2026-27 Board-approved target	21 days remaining	Daily cost ≈ $397,996	

PROGRESS TOWARD 30-DAY RESERVE GOAL

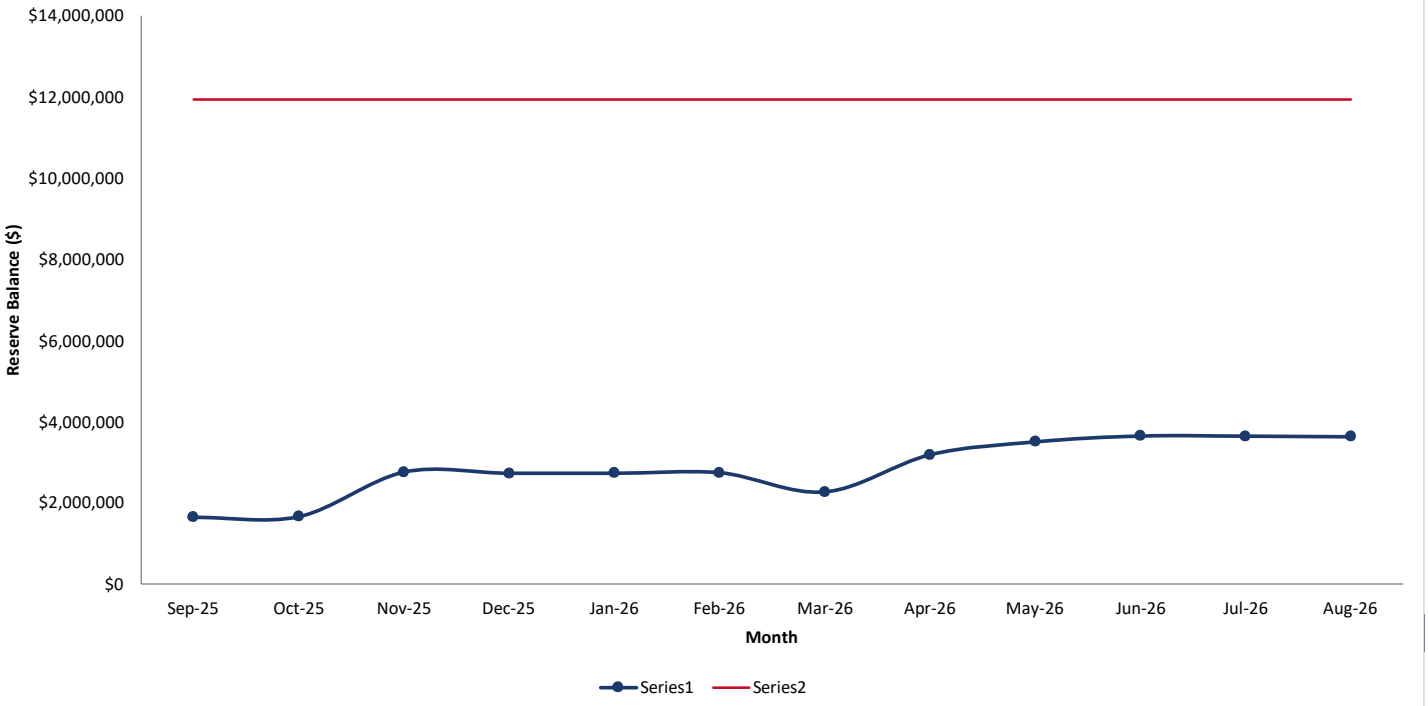
Reserve Balance vs. Goal — 30.4%

30%

$0 | $2.8M (25%) | $5.6M (50%) | $8.3M (75%) | $11.5M ✓

✓ 25% — $2.8M | ✓ 50% — $5.6M | 75% — $8,954,911 | 100% — $11,939,881

MONTHLY RESERVE TREND



Policy 26-0121 — Reserve requirement = (Annual operating expenses ÷ 365 days) × 30 days. Any use reducing reserves below the minimum requires Board notification within 15 business days and a replenishment plan within 30 days. CFO shall report reserve adequacy quarterly to the Board.

COMMUNITY ACTION PARTNERSHIP OF KERN (CAPK)

CITIZENS BUSINESS BANK ACCOUNTS

1. Operating Account: Used to make all CAPK disbursements and for deposits of all cash receipts unless there are requirements to deposit cash in a restricted bank account.

2. Head Start Accrued Vacation: This is an interest-bearing restricted bank account that holds cash reserved for the payment of accrued vacation for Head Start and Early Head Start employees.

3. CSD Advances Account: This is an interest-bearing restricted bank account for CSBG and Energy grants. Advances on the Community Services Block Grant (CSBG), Department of Energy – Weatherization Assistance Program (DOE WAP) and Low-Income Home Energy Assistance Program (LIHEAP) grants are required to be deposited to a restricted bank account until there is an immediate need for the cash. Once the immediate need is determined, the cash is transferred to the Operating Account to make disbursements.

4. Day 1 Families Fund: This is an interest-bearing restricted bank account that is designated for funds received for the Day 1 Families Housing Fund. As the grant is expended, funds are subsequently transferred to the Operating Account.

5. Child Development Reserve #1: This is an interest-bearing restricted bank account that is required by the California Department of Education for center-based contracts, such as General Childcare (CCTR), State Preschool (CSPP) and State Migrant (CMIG) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.

6. Child Development Reserve #2: This is an interest-bearing restricted bank account that is required by the California Department of Education for alternative payment contracts, such as Migrant Childcare Alternative Payment (CMAP) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.

7. Head Start Facilities Fund: This is an interest-bearing restricted bank account required by the Office of Head Start to retain funds from the proceeds of sale for the Central Kitchen and Business Park North properties. These funds will be held in this restricted account and used for the construction of the new Central Kitchen.

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #1
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
August 31, 2026

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5984

BANK BALANCE ENDING:	**08/31/26**		**120,371.36**
DEPOSITS IN TRANSIT		0.00	
OUTSTANDING CHECKS		0.00	
OTHER		0.00	
ADJUSTED BANK BALANCE:	**08/31/26**		**120,371.36**
BALANCE PER G/L	**07/31/26**		**120,369.32**
ADD: DEPOSITS/WAIVE FEE		0.00	
INTEREST		2.04	
BANK ACCOUNT TRANSFER FROM GENERAL FUND		0.00	
LESS: CHECKS		0.00	
CLIENT ANALYSIS SERVICE CHARGE		0.00	
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		0.00	
BALANCE PER G/L	**08/31/26**		**120,371.36**
		DIFFERENCE:	0.00

PREPARED BY: Yolanda Nunez TITLE: Accountant DATE: 09/09/26

APPROVED BY: Stacy Webster TITLE: Chief Financial Officer DATE: 09/09/2026

Community Action Partnership of Kern
Journal Entries
08/31/2026
CDR #1 - Bank Charges

	Initials	Date
Prepared By:	Yolanda Nunez	9/9/2026
Approved By:	Lili Solorio	09/09/2026

Account Description	Date	Account Code	Debit	Credit
Restricted Bank Account	8/31/2026	1125-262000- 1000-100-100-100	2.04	
Interest Income	8/31/2026	4310-262000-1000-100-100-100		2.04
Interest Income	8/31/2026	6695-262000-1000-100-100-100	-	0.00
Restricted Bank Account	8/31/2026	1125-262000- 1000-100-100-100	0.00	-

Explanation:
To Rec Processing Fees, Int., and Trans. Fees for August 2026

	Debit	Credit
Total	2.04	2.04

ABILA DESCRIPTION

COMMUNITY ACTION PARTNERSHIP OF KERN
CSD ADVANCES ACCOUNT**
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
August 31, 2026

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5968

BANK BALANCE ENDING:	**08/31/26**		**896.92**
DEPOSITS IN TRANSIT		0.00	
OUTSTANDING CHECKS		0.00	
OTHER		0.00	
ADJUSTED BANK BALANCE:	**08/31/26**		**896.92**
BALANCE PER G/L	**07/31/26**		**896.92**
ADD: DEPOSITS		0.00	
INTEREST/WAIVE FEE		0.00	
BANK ACCOUNT TRANSFER FROM GENERAL FUND		0.00	
LESS: CHECKS		0.00	
CLIENT ANALYSIS SERVICE CHARGE		0.00	
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		0.00	
BALANCE PER G/L	**08/31/26**		**896.92**
		DIFFERENCE:	0.00

PREPARED BY: Yolanda Nunez TITLE: Accountant DATE: 09/09/26

APPROVED BY: Stacy Webster TITLE: Chief Financial Officer DATE: 09/09/2026

Community Action Partnership of Kern

		Initials	Date
Journal Entries	Prepared By:	Yolanda Nunez	09/09/26
#			
CSD ADVANCES ACCOUNT	Approved By:	Lili Solorio	09/09/2026

Account Description	Account Code	Debit	Credit
Restricted Bank Account	1125-103026-4000-100-400-100	-	
Interest Income	4310-103026-4000-100-400-100		-
Restricted Bank Account	1125-122026-3000-100-300-100	-	
Interest Income	4310-122026-3050-147-320-130		-
Restricted Bank Account	1125-122093-3000-100-300-100	-	
Interest Income	4310-103026-3000-100-300-100		-
Restricted Bank Account	1125-123022-3000-100-300-100	-	
Interest Income	4310-123022-3054-147-320-130		-

Explanation:
To record the August 2026 interest income for CSD Advances Acct., acct. #521105968 with Citizens Business Bank.

Account Allocation:		
Fund - 103026	40.20	4%
Fund - 122026	844.90	94%
Fund - 122093	-	0%
Fund - 123022	11.82	1%
	896.92	99%

Current Month's Interest:		
Fund - 103026	-	4%
Fund - 122026	-	94%
Fund - 122093	-	0%
Fund - 123022	-	1%
TOTAL	-	99%

Total	0.00	0.00
Batch Total		$ -

COMMUNITY ACTION PARTNERSHIP OF KERN
HEADSTART ACCRUED VACATION*
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
August 31, 2026

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5941

BANK BALANCE ENDING:	**08/31/26**		**1,228,029.69**
DEPOSITS IN TRANSIT		0.00	
OUTSTANDING CHECKS		0.00	
OTHER		0.00	
ADJUSTED BANK BALANCE:	**08/31/26**		**1,228,029.69**

BALANCE PER G/L	**07/31/26**		**1,228,008.83**
ADD: DEPOSITS		0.00	
INTEREST		20.86	
WAIVE FEE		0.00	
BANK ACCOUNT TRANSFER FROM GENERAL FUND		0.00	
LESS: CHECKS		0.00	
CLIENT ANALYSIS SERVICE CHARGE		0.00	
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		0.00	
BALANCE PER G/L	**08/31/26**		**1,228,029.69**
		DIFFERENCE:	0.00

** This account changed name in March 2011 from "Discretionary Fund" to "Head Start Accrued Vacation".*

PREPARED BY: Yolanda Nunez TITLE: Accountant DATE: 09/09/26

APPROVED BY: Stacy Webster TITLE: Chief Financial Officer DATE: 09/09/2026

COMMUNITY ACTION PARTNERSHIP OF KERN
DAY 1 FAMILIES ACCOUNT
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
August 31, 2026

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5976

BANK BALANCE ENDING:	**08/31/26**		**5,554.19**
DEPOSITS IN TRANSIT		0.00	
OUTSTANDING CHECKS		0.00	
OTHER		0.00	
ADJUSTED BANK BALANCE:	**08/31/26**		**5,554.19**
BALANCE PER GENERAL LEDGER	**07/31/26**		**5,554.10**
ADD: DEPOSITS (Credit Card Donations & Shared Fee)		0.00	
WIRE TRANSFER		0.00	
PAYPAL DEPOSIT		0.00	
INTEREST/ WAIVE FEE		0.09	
LESS: APPLIED MERCHANT DEBITS		0.00	
CLIENT ANALYSIS SERVICE CHARGE		0.00	
BANKCARD FEES		0.00	
CASH CONCENTRATION FEE		0.00	
FUND TRANSFER TO CITIZENS BUSINESS		0.00	
		0.00	
BALANCE PER GENERAL LEDGER:	**08/31/26**		**5,554.19**

Difference: **0.00**

PREPARED BY: Yolanda Nunez TITLE: Accountant DATE: 09/09/26

APPROVED BY: _____ TITLE: Chief Financial Officer DATE: _____

Community Action Partnership of Kern
Journal Entries
08/31/2026

Initiated By Yolanda Nunez 9/9/2026

Approved By 9/9/2026

Account Description	Date	Account Code	Debit	Credit
Restricted Bank Account	8/31/2026	1125-410023-4000-100-400-100	0.09	
Interest Income	8/31/2026	4310-410023-4000-100-400-100		0.09
Client Analysis Charge	8/31/2026	6695-410023-4000-100-400-100	0.00	
Restricted Bank Account	8/31/2026	1155-410023-4000-100-400-100		0.00
Restricted Bank Account	8/31/2026	1155-410023-4000-100-400-100	-	
Donation	8/31/2026	4310-410023-4000-100-400-100		0.00
TO REC DAY 1 FAMILIES, INT, & FEES FOR August 2026			0.09	0.09

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #2
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
August 31, 2026

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5992

BANK BALANCE ENDING:	**08/31/26**		**55,277.52**
DEPOSITS IN TRANSIT		0.00	
OUTSTANDING CHECKS		0.00	
OTHER		0.00	
ADJUSTED BANK BALANCE:	**08/31/26**		**55,277.52**
BALANCE PER G/L	**07/31/26**		**55,276.58**
ADD: DEPOSITS		0.00	
INTEREST		0.94	
BANK ACCOUNT TRANSFER		0.00	
LESS: CHECKS		0.00	
CLIENT ANALYSIS SERVICE CHARGE		0.00	
BANK ACCOUNT TRANSFER		0.00	
BALANCE PER G/L	**08/31/26**		**55,277.52**
		DIFFERENCE:	0.00

PREPARED BY: Yolanda Nunez TITLE: Accountant II DATE: 09/09/26

APPROVED BY: Tracy Webster TITLE: Chief Financial Officer DATE: 09/09/2026

Community Action Partnership of Kern
Journal Entries
08/31/2026
CDR #2 - Bank Charges

	Initials	Date
Prepared By:	Yolanda Nunez	9/9/2026
Approved By:	Lili Solorio	09/09/2026

Account Description	Date	Account Code	Debit	Credit
Restricted Bank Account	8/31/2026	1125-265000-1000-100-100-101	0.00	
Interest Income	8/31/2026	6695-265000-1000-101-100-101		0.00
Restricted Bank Account	8/31/2026	1125-265000-1000-100-100-100	0.94	
Interest Income	8/31/2026	4310-265000-1000-101-100-100		0.94

Explanation:
TO REC PROCESSING FEES, INT., AND TRANS. FEES FOR August 2026

	Debit	Credit
Total	0.94	0.94

COMMUNITY ACTION PARTNERSHIP OF KERN
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR THE MONTH ENDED
August 31, 2026

CITIZENS BUSINESS BANK
701 N HAVEN AVE
ONTARIO, CA 91764

OPERATING ACCOUNT
ACCOUNT NO: XXXXX-X5933

BANK BALANCE AT 08/31/26		8,840,962.76
LESS: OUTSTANDING CHECKS	955,725.91	
ADJUSTED BANK BALANCE AT 08/31/26		7,885,236.85
GENERAL LEDGER BALANCE AT 07/31/26		12,436,201.44
ADD: DEPOSITS	1,545,055.24	
US TREAS DRAWDOWNS	1,107,772.42	
FUNDS FROM OTHER GRANTS	5,502,218.09	
TRANSFERS FROM CT x9906	527,278.00	
ADP /HEALTH EQUITY REFUND	13,207.65	
REIMBURSEMENT OF ALTERED PAYEE	1,376,604.51	
LOAN	-	
LESS: CHECKS	2,110,687.78	
ADP PAYROLL 08/07/2026	1,760,307.52	
ADP PAYROLL 08/21/2026	2,086,319.25	
ADP PAYROLL	-	
ADP PAYROLL	-	
EFTS FOR HRA/HSA/ STD/403B	554,931.41	
REC LOAN PRINCIPAL/INT EXPENSES	1,504,500.00	
TRANSFERS FROM RESTRICTED ACCOUNTS		
TRANSFERS TO RESTRICTED ACCOUNTS 0	-	
CREDIT CARD	59,814.44	
BANK FEES	-	
ACH VOUCHERS	5,187,164.35	
RETURN DEPOSITS	1,359,375.75	
GENERAL LEDGER BALANCE AT 08/31/26		7,885,236.85
	DIFFERENCE:	-

PREPARED BY: YOLANDA NUNEZ TITLE: Accountant II DATE: 09/15/2026

APPROVED BY: Stacy Webster TITLE: Chief Financial Officer DATE: 09/16/2026

Lili Solorio 09/15/2026

COMMUNITY ACTION PARTNERSHIP OF KERN
ELAN (CBB) VISA SUMMARY
STATEMENTS DATED August 1, 2026 - August 31, 2026

Cardholder	Position	Amount Charged
CAPK	Accounts Payable	$ 574.82
Catherine Anspach	Foundation Director of Development	689.92
Gloria Barbero	Administrator - EHS San Joaquin	4,000.65
Yolanda Gonzales	Director of Head Start/State Child Development Programs	6,971.07
Freddy Hernandez	Director of Youth and Community Services	7,203.63
Lisa McGranahan	Director of Human Resources	2,923.00
Jerry Meade	Assistant Director of Head Start/State Child Development Programs	4,362.50
Pritika Ram	Chief Business Development Officer	8,472.82
Jeremy Tobias	Chief Executive Officer	726.00
Emilio Wagner	Chief Facilities and Technology Officer	6,934.73
Tracy Webster	Chief Financial Officer	735.55
Rebecca Moreno	Director of Housing Support Services	4,961.04
Susana Magana	Director of Nutrition Services	1,741.44
Sabrina Jones	Administrator - 211	-
Veterans (VSS)	Veterans - Food Service	4,892.95
Energy	Energy - Team Cards - 5	2,170.05
Misc	Gas Cards - 32	2,454.27
	Total	$ 59,814.44

Cardholder Activity

Name: ACCOUNTS PAYABLE **Account Number:** **2037 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
08/15/2026 08/17/2026	SPECTRUM 855-707-7328, MO	**$160.41** $160.41	USD	160.41	PAY SPECTRUM MONTHLY BILL
08/16/2026 08/17/2026	SPECTRUM 855-707-7328, MO	**$200.41** $200.41	USD	200.41	PAY SPECTRUM MONTHLY BILL
08/17/2026 08/18/2026	SPECTRUM 855-707-7328, MO	**$214.00** $214.00	USD	214.00	PAY SPECTRUM MONTHLY BILL

Activity Totals	Purchases	Payments
$574.82	$574.82	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: CATHERINE ANSPACH **Account Number:** **0997 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
07/28/2026 07/29/2026	THE UPS STORE #2318 6618327262, CA	**$32.63** $32.63	USD	32.63	Shipping an Item to NCAP - Collateral and Marketing Items
07/29/2026 07/30/2026	BETTER FUNDRAISING BETTERFUNDRAI, WA	**$500.00** $500.00	USD	500.00	Development of Printing Campaign for CAPK Foundation
08/20/2026 08/24/2026	GG *GREATER GIVING, IN 503-5970395, OR	**$150.00** $150.00	USD	150.00	Outreach Event for Fundraising Professional. (Tickets for C.Anspach, L.Popkin & A. Corona)
08/24/2026 08/25/2026	WALGREENS #1816 BAKERSFIELD, CA	**$7.29** $7.29	USD	7.29	Professional photo printing for Hunger Action Month gifts

Activity Totals	Purchases	Payments
$689.92	$689.92	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Account Number : 4807 9501 3467 0150
Unique ID: XXXX XXXX XXXX 0243
EMILIO WAGNER
Statement Date : 08-25-2026

elan

Account Summary

Previous Balance	$0.00
Purchases and Other Charges	$6,934.73
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Payment Charges	$0.00
Credits	$0.00 CR
Payments	$0.00 PY
Total Activity	**$6,934.73**
Disputed Amount	$0.00

General Information

Total Activity $6,934.73

QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE**1-800-344-5696**

New Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-30	07-28	24755426210162109037711	CITY OF STOCKTON 209-9378561 CA	1,567.38	Plan check and permit fees for the University Park project in Stockton
08-10	08-09	24011346221100024669272	MICROSOFT#G175827552 MICROSOFT.COM WA	428.46	Microsoft Azure Standard 7/1-7/31/26
08-10	08-09	24011346221100076529101	MICROSOFT#G176901806 MICROSOFT.COM WA	1,779.82	Microsoft Azure Standard 7/1-7/31/26
08-11	08-10	24492166223100002623687	NONPROFIT RISK MGMT CT NONPROFITRISK VA	1,570.00	2026 Risk Summit Nov.5-6. Rendon, VA. Emilio Wagner and Laurie Sproule registration fees
08-13	08-11	24692166224301437581352	UNITED 0162129456091 UNITED.COM TX WAGNER/EMILIOGABRIEL DEPARTURE11-04-26 BFL UA L DEN UA L DCA UA L BFL	502.52	2026 Risk Summit Nov 5-6, Rendon, Virginia - Emilio Wagner airfare
08-13	08-11	24692166224301437581360	UNITED 0162129462365 UNITED.COM TX SPROULE/CATHARYNLAUR DEPARTURE11-04-26 BFL UA L DEN UA L DCA UA L BFL	507.90	2026 Risk Summit Nov.5-6. Rendon, Virginia. Laurie Sproule airfare
08-19	08-19	24108296231100010797144	MINDBODY, INC. WWW.MINDBODYO CA	578.65	monthly subscription 08/19/26-09/18/26

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

Account Number: 4807 9501 3467 0150
Unique ID: XXXX XXXX XXXX 0243
Amount Due: $0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

106481015396429 S

EMILIO WAGNER
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

Cardholder Activity

Name: FHCC GAS CARD **Account Number:** **6442 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
07/24/2026 07/27/2026	SEQUOIA & KINGS CANYON THREE RIVERS, CA	**$100.00** $100.00	USD	100.00	paid the entrance fee for two charter buses of youth participants for the CYA program.

Activity Totals	Purchases	Payments
$100.00	$100.00	$0.00

Cardholder Name: Lois Hannible **Signature:** Lois Hannible

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: FREDDY HERNANDEZ **Account Number:** **5342 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
07/24/2026 07/27/2026	EZCATER*SUBWAY 800-488-1803, MA	**$805.83** $805.83	USD	805.83	Socialization Cost- FHCC
07/27/2026 07/28/2026	ASSOCIATIO* ASSOCIATIO ACCES.US, CA	**$100.00** $100.00	USD	100.00	CSD Energy Council Meeting- Energy Administration- Freddy Hernandez
07/27/2026 07/28/2026	GREEN TRAINING USA 800-518-1877, VA	**$750.00** $750.00	USD	750.00	Certification Training- Energy Weatherization Program
07/29/2026 07/31/2026	UNITED 0162125506754 UNITED.COM, TX	**$662.79** $662.79	USD	662.79	NCAP 2026 Conference- St. Louis, MO- Eric LeBarbe- 9/1/2026-9/5/2026
07/29/2026 07/31/2026	UNITED 0162125506755 UNITED.COM, TX	**$662.79** $662.79	USD	662.79	NCAP 2026 Conference- St. Louis, MO- Anna Saavedra- 9/1/2026-9/5/2026
08/03/2026 08/04/2026	ADT SECURITY*405683066 WWW.ADT.COM, FL	**$197.11** $197.11	USD	197.11	Security/ Alarm- ADT security system Installation FEE- EKFRC- last payment
08/04/2026 08/05/2026	IN *REM/RATE LLC 866-8060655, DE	**$999.10** $999.10	USD	999.10	REM Rate Soft Ware- Energy- Weatherization program
08/05/2026 08/06/2026	ALLEGRO OF BEL AIR PIZ 131-0443443, CA	**$506.98** $506.98	USD	506.98	Field trip lunches for SYC and FHCC kids

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/06/2026 08/10/2026	ALBERTSONS #0336 BAKERSFIELD, CA	**$517.86** $517.86	USD	517.86	FHCC Back-to-school event
08/06/2026 08/10/2026	ALBERTSONS #0336 BAKERSFIELD, CA	**$980.37** $980.37	USD	980.37	FHCC Back-to-school event
08/17/2026 08/18/2026	CALCAPA* CALCAPA WWW.CALCAPA.O, CA	**$650.00** $650.00	USD	650.00	2026 CalCapa Annual Conference
08/17/2026 08/18/2026	BUILDING PERFORMANCE INS 503-464-6771, NY	**$370.80** $370.80	USD	370.80	DOE certification renewal- Abran Gonzalez- Energy

Activity Totals	Purchases	Payments
$7,203.63	$7,203.63	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD CNTRL KITCHEN 1 **Account Number:** **6119 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

322

Cardholder Activity

Name: GAS CARD CNTRL KITCHEN 2 **Account Number:** **6127 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

323

Cardholder Activity

Name: GAS CARD CNTRL KITCHEN 3 **Account Number:** **6135 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

324

Cardholder Activity

Name: GAS CARD CNTRL KITCHEN 4 **Account Number:** **6150 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

325

Cardholder Activity

Name: GAS CARD COMMUNITY DEV **Account Number:** **7365 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount
08/21/2026 08/24/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$73.65** $73.65	USD	73.65

Activity Totals	Purchases	Payments
$73.65	$73.65	$0.00

The card was used to fill up the van with gasoline.

Cardholder Name: Richad Quiles **Signature:** Richard Quiles

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD CSFP 1 **Account Number:** **6390 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD CSFP 2 **Account Number:** **6408 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

328

Cardholder Activity

Name: GAS CARD EAST KERN FRC **Account Number:** **4107 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount
07/28/2026 07/29/2026	OASIS TRAVEL STOP MOJAVE, CA	**$71.34** $71.34	USD	71.34

Fuel for EKFRC Honda Pilot
AB.

Activity Totals	Purchases	Payments
$71.34	$71.34	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD FOOD BANK 1 **Account Number:** **6333 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

330

Cardholder Activity

Name: GAS CARD FOOD BANK 2 **Account Number:** **6341 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

331

Cardholder Activity

Name: GAS CARD FOOD BANK 3 **Account Number:** **6358 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

332

Cardholder Activity

Name: GAS CARD M STREET **Account Number:** **4131 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
07/27/2026 07/28/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$80.11** $80.11	USD	80.11	Gas for 275 vehicle (M street)
07/30/2026 08/03/2026	346 FASTRIP BAKERSFIELD, CA	**$59.93** $59.93	USD	59.93	Gas for 275 vehicle (M street)
08/03/2026 08/04/2026	CALIFORNIA MINI MART BAKERSFIELD, CA	**$50.00** $50.00	USD	50.00	Gas for 142 SC vehicle
08/03/2026 08/05/2026	7-ELEVEN 26819 OILDALE, CA	**$50.00** $50.00	USD	50.00	Gas for 275 M St vehicle
08/05/2026 08/06/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$81.13** $81.13	USD	81.13	Gas for 275 M St vehicle
08/10/2026 08/11/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$82.68** $82.68	USD	82.68	Gas for 275 M street vehicle
08/11/2026 08/12/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$175.00** $175.00	USD	175.00	Gas for 142 SC vehicle
08/19/2026 08/20/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$78.59** $78.59	USD	78.59	Gas for 275 M St vehicle

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
08/21/2026 08/24/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$80.71** $80.71	USD	80.71	Gas for M & vehicle

Activity Totals	Purchases	Payments
$738.15	$738.15	$0.00

Cardholder Name: Laurie Hughey **Signature:** Laurie Hughey

Supervisor Name: Rebecca J. Moreno **Signature:**

Cardholder Activity

Name: GAS CARD MCAP 1 **Account Number:** **7407 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount
08/10/2026 08/12/2026	ARCO 222174 BAKERSFIELD, CA	**$38.53** $38.53	USD	38.53 ✓

Vehicle gasoline expense for program activities.

Activity Totals	Purchases	Payments
$38.53	$38.53	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD MCAP 2 **Account Number:** **7415 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount
08/10/2026 08/12/2026	ARCO 222174 BAKERSFIELD, CA	**$24.17** $24.17	USD	24.17 ✓

Vehicle gasoline expense for program activities

Activity Totals	Purchases	Payments
$24.17	$24.17	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD MCAP 3 Account Number: **7779 Cycle End Date: 08/25/2026

TransDate / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount
08/10/2026 08/12/2026	ARCO 222174 BAKERSFIELD, CA	**$15.46** $15.46	USD	15.46 ✓

Vehicle gasoline expense for program activities.

Activity Totals	Purchases	Payments
$15.46	$15.46	$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: GAS CARD MCAP 4 **Account Number:** **7787 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD MCAP 5 **Account Number:** **7795 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount
08/10/2026 08/12/2026	ARCO 222174 BAKERSFIELD, CA	**$14.83** ✓ $14.83	USD	14.83
08/14/2026 08/17/2026	ARCO 222174 BAKERSFIELD, CA	**$37.07** ✓ $37.07	USD	37.07

Vehicle Gasoline expense for program Activities

Vehicle gasoline expense for program Activities.

Activity Totals	Purchases	Payments
$51.90	$51.90	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD MCAP 6 **Account Number:** **7803 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

340

Cardholder Activity

Name: GAS CARD MCAP 7 **Account Number:** **7811 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

341

Cardholder Activity

Name: GAS CARD MCAP 8 **Account Number:** **7829 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

342

Cardholder Activity

Name: GAS CARD OASIS FRC **Account Number:** **4099 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount
07/29/2026 07/30/2026	BUTTERMILK ACRES RIDGECREST, CA	**$50.06** $50.06	USD	50.06
07/30/2026 07/31/2026	BUTTERMILK ACRES RIDGECREST, CA	**$50.00** $50.00	USD	50.00
08/12/2026 08/13/2026	RIDGECREST MINIMART RIDGECREST, CA	**$78.82** $78.82	USD	78.82

Refill gas tank for OASIS FRC Ford Explorer for:
- Meetings in Bakersfield
- First 5 Kern Home Visits
- Cal CAPA Diaper Deliveries
- Cal AIM Home inspections

Activity Totals	Purchases	Payments
$178.88	$178.88	$0.00

Cardholder Name: ERIC LE BARBE **Signature:** LeBarbé

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD OPERATIONS 1 **Account Number:** **3025 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD OPERATIONS 2 **Account Number:** **3033 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

345

Cardholder Activity

Name: GAS CARD OPERATIONS 3 **Account Number:** **3041 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

346

Cardholder Activity

Name: GAS CARD OPERATIONS 4 **Account Number:** **6028 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD SAN JOAQUIN 1 **Account Number:** **6101 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

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Cardholder Activity

Name: GAS CARD WIC 1 **Account Number:** **7373 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD WIC 2 **Account Number:** **7381 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

350

Cardholder Activity

Name: GAS CARD WIC 3 **Account Number:** **7399 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
08/05/2026 08/06/2026	CHEVRON 0099702 BAKERSFIELD, CA	**$49.42** $49.42	USD	49.42	GAS
08/18/2026 08/19/2026	EMKCO FOOD MART BAKERSFIELD, CA	**$42.00** $42.00	USD	42.00	GAS

Activity Totals	Purchases	Payments
$91.42	$91.42	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GLORIA BARBERO **Account Number:** **2879 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
07/27/2026 07/29/2026	PARENTS AS TEACHERS 314-432-4330, MO	**$750.00** $750.00	USD	750.00	Registration Payment for Roslyn Torres attending the 2026 Parents As Teacher International Conference Event Oct. 5-8, 2026 at the Oregan Convention center
07/27/2026 07/29/2026	PARENTS AS TEACHERS 314-432-4330, MO	**$750.00** $750.00	USD	750.00	Registration Payment for Kendra Cobb attending the 2026 Parents As Teacher International Conference Event Oct. 5-8, 2026 at the Oregan Convention center
07/27/2026 07/29/2026	UNITED 0162124820298 UNITED.COM, TX	**$953.35** $953.35	USD	953.35	Flight for Maria Lievanos atending the 2026 National Home Visiting Summitt on Sept. 29, 2026 at the Baltimore Mariott waterfront.
07/29/2026 07/31/2026	EMBASSY SUITES 720-5870922, CO	**$746.58** $746.58	USD	746.58	Hotel stay at the Embassy Suite in Denver, CA for Gloria Barbero attending the 2026 Executive Leadership Council Conference July 27-29, 2026.
08/13/2026 08/14/2026	PB *ADVANCED MINI STORAGE 209-4664444, CA	**$282.00** $282.00	USD	282.00	Auto payment for Advance Mini Storage unit L005
08/14/2026 08/17/2026	PB *ADVANCED MINI STORAGE 209-4664444, CA	**$326.00** $326.00	USD	326.00	Auto payment for Advance Mini Storage unit L004

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/18/2026 08/20/2026	CITY OF STOCKTON 209-9378561, CA	**$192.72** $192.72	USD	192.72	215 W. Fifth St. - Stockton Fire Inspection Permit Fee.

Activity Totals	Purchases	Payments
$4,000.65	$4,000.65	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Account Number : 4807 9510 0000 8558
Unique ID: XXXX XXXX XXXX 2222
JEREMY T TOBIAS
Statement Date : 08-25-2026

elan

Account Summary

Previous Balance	$0.00
Purchases and Other Charges	$726.00
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Payment Charges	$0.00
Credits	$0.00 CR
Payments	$0.00 PY
Total Activity	**$726.00**
Disputed Amount	$0.00

General Information

Total Activity $726.00

QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE **1-800-344-5696**

New Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-03	08-02	24071056214939124723062	MISTER CAR WASH #1006 866-2543229 CA	32.99
08-03	07-31	24692166212407896854349	CHEVRON 0380243 BAKERSFIELD CA	95.86
08-14	08-12	24055226225857615095202	MARGARITAVILLE LAKE TAHO SOUTH LAKE TA CA	162.73
			592731 ARRIVAL:10-25-26	
08-17	08-14	24055226227860133146877	MARGARITAVILLE LAKE TAHO SOUTH LAKE TA CA	162.73
			593615 ARRIVAL:10-26-26	
08-17	08-14	24207856227167600494512	KERN COUNTY FIRE DEPARTME BAKERSFIELD CA	180.00
08-19	08-17	24316056230863415112592	SHELL OIL12822045014 BAKERSFIELD CA	91.69

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

Account Number: 4807 9510 0000 8558
Unique ID: XXXX XXXX XXXX 2222
Amount Due: $0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

106481015398453 S

JEREMY T TOBIAS
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

Cardholder Activity

Name: JEREMY T TOBIAS **Account Number: **8558**

Statement Date: 8/25/2026

Transaction Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Explanation of Expense
08/02/26	Mister Car Wash	**$32.99**	Monthly Car Wash Fee for CEO's Agency Vehicle
07/31/2026	Chevron	**$95.86**	Gasoline for CEO's Agency Vehicle
08/12/2026	Margaritaville Lake Tahoe	**$162.73**	Hotel Room Deposit fee for J. Tobias - CalCAPA Annual Conference and Meeting in S. Lake Tahoe from 10/26/26 to 10/29/26
08/14/2026	Margaritaville Lake Tahoe	**$162.73**	Hotel Room Deposit fee for Board Member, D. Boshers - CalCAPA Annual Conference in S. Lake Tahoe from 10/27/26 to 10/29/26
08/14/2026	Kern County Fire Dept.	**$180.00**	Required Permit Fee for Veterans Stand Down event on 10/8/26 at Stramler Park
08/17/2026	Shell Oil	**$91.69**	Gasoline for CEO's Agency Vehicle
		$726.00	**Total Expenses for Statement Date of 8/25/2026**

Cardholder Activity

Name: JERRY MEADE **Account Number:** **9143 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
08/05/2026 08/06/2026	AMERICAN AIR0012366154073 FORT WORTH, TX	**$1,100.79** $1,100.79	USD	1,100.79	Flight for Governance Coordinator L. Gonzales attending the NHSA Fall Leadership Institute in Washington DC September 28th - October 1st, 2026
08/05/2026 08/06/2026	AMERICAN AIR0012366160538 FORT WORTH, TX	**$1,100.79** $1,100.79	USD	1,100.79	Flight for Policy Council Parent R. Castro attending the NHSA Fall Leadership Institute in Washington DC September 28th - October 1st, 2026
08/18/2026 08/19/2026	HSI EMERGENCY CARE SOLUTI 800-4473177, TX	**$45.00** $45.00	USD	45.00	Online CPR Instructor Reauthorization to keep certification.
08/18/2026 08/20/2026	SOUTHWES 5262192618743 800-435-9792, TX	**($284.80)** ($284.80)	USD	(284.80)	Refund for the initial flight that was canceled due to wrong destination being selected for SJC staff G. Barbero attending PAT Conference to be held in Portland OR October 5th - 8th, 2026
08/18/2026 08/20/2026	SOUTHWES 5262192621026 800-435-9792, TX	**($236.80)** ($236.80)	USD	(236.80)	Refund of the initial flight that was canceled due to wrong destination being selected for SJC staff S.Thao attending PAT Conference to be held in Portland OR October 5th - 8th, 2026
08/18/2026 08/20/2026	SOUTHWES 5262192622751 800-435-9792, TX	**($236.80)** ($236.80)	USD	(236.80)	Refund of the initial flight that was canceled due to wrong destination being selected for SJC Staff N. Mendoza attending PAT Conference to be held in Portland OR October 5th -8th, 2026
08/18/2026 08/20/2026	SOUTHWES 5262192627965 800-435-9792, TX	**$234.80** $234.80	USD	234.80	Flight to Portland OR for SJC staff G. Barbero attendng the PAT Conference October 5th - 8th, 2026
08/18/2026 08/20/2026	SOUTHWES 5262192631362 800-435-9792, TX	**$234.80** $234.80	USD	234.80	Flight to Portland OR for SJC staff S. Thao attending the PAT Conference October 5th -8th, 2026.

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/18/2026 08/20/2026	SWA*PREMSEAT5264 346070010 800-435-9792, TX	**$48.00** $48.00	USD	48.00	Charge for seat upgrades. Professional Development Staff has called Southwest to have fee removed as it is not an allowable cost. Flight for SJC staff attending PAT Conference October 5th - 8th, 2026
08/18/2026 08/20/2026	SOUTHWES 5262192618743 800-435-9792, TX	**$236.80** $236.80	USD	236.80	The initial flight that was purchased but had to be cancelled due to the wrong destination being selected at the time of purchase. Flight for SJC staff G. Barbero traveling to Portland OR to attend the PAT Conference October 5th - 8th, 2026
08/18/2026 08/20/2026	SOUTHWES 5262192628557 800-435-9792, TX	**$234.80** $234.80	USD	234.80	Flight to Portland OR for SJC Staff N. Mendoza attending the PAT Conference October 5th - 8th, 2026
08/18/2026 08/20/2026	SOUTHWES 5262192622751 800-435-9792, TX	**$236.80** $236.80	USD	236.80	The initial flight that was purchased but had to be cancelled due to the wrong destination being selected at time of purchase. Flight for SJC staff N. Mendoza traveling to Portland OR to attend the PAT Conference October 5th - 8th, 2026
08/18/2026 08/20/2026	SOUTHWES 5262192621026 800-435-9792, TX	**$236.80** $236.80	USD	236.80	The initial flight that was purchased but had to be cancelled due to the wrong destination being selected at time of purchase. Flight for SJC staff S. Thao traveling to Portland OR to attend the PAT Conference October 5th - 8th, 2026
08/18/2026 08/20/2026	SWA*PREMSEAT5264 346074810 800-435-9792, TX	**$28.00** $28.00	USD	28.00	Charge for seat upgrades. Professional Development Staff has called Southwest to have the fee removed as it is not an allowable cost. flight for SJC staff attending PAT Conference October 5th - 8th 2026 in Portland OR
08/19/2026 08/21/2026	DOMO JAPANESE SUSHI GR 209-9184223, CA	**$1,165.72** $1,165.72	USD	1,165.72	Meal provided during Leadership Planning Meeting held August 19th, 2026 in Stockton CA.

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/21/2026 08/24/2026	SOUTHWES 5262193492546 800-435-9792, TX	**$217.80** $217.80	USD	217.80	Flight for SJC Staff R. Strother who will be attending the CACFP Conference October 26th - 28th 2026 in Coronado CA.

Activity Totals	Purchases	Payments
$4,362.50	$4,362.50	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: LISA MC GRANAHAN **Account Number: **7461**

Cycle End Date: 8/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Explanation of Expense
07/31/2026	California Community	**650.00**	CalCAPA 2026 Conference
08/03/2026	Ezcater	**287.76**	Personnel Committee Lunch 1/7/2026
08/10/26	Biometrics4All	**$36.00**	Relay Fees for New Hire Fingerprints
08/15/2026	Safety Holdings	**$1,115.90**	Driving Monitoring Service
8/17/206	Omni Hotel	**486.67**	Pareto Health Conference Hotel Fee
08/17/2026	Omni Hotel	**346.67**	Pareto Health Conference Hotel Fee
		$2,923.00	**Total Expenses for Cycle with End Date of 8/25/2026**

Account Number : 4807 9501 2963 7461
Unique ID: XXXX XXXX XXXX 0236
LISA MCGRANAHAN
Statement Date : 08-25-2026

elan

Account Summary

Previous Balance	$0.00
Purchases and Other Charges	$2,923.00
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Payment Charges	$0.00
Credits	$0.00 CR
Payments	$0.00 PY
Total Activity	**$2,923.00**
Disputed Amount	$0.00

General Information

Total Activity $2,923.00

QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE**1-800-344-5696**

New Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-03	07-31	24692166212407846173824	IN *CALIFORNIA COMMUNITY 916-4431721 CA	650.00
08-06	08-05	24036296217744160261354	EZCATER*FIREHOUSE SUBS 800-488-1803 MA	287.76
08-11	08-10	24755426222282220475396	BIOMETRICS4ALL 714-5689888 CA	36.00
08-17	08-15	24906416227264864876026	SAFETY HOLDINGS 888-9472622 NM	1,115.90
08-21	08-19	24755426232172325165307	OMNI SAN DIEGO FRONT D SAN DIEGO CA	346.67
			70241941 ARRIVAL:08-17-26	
08-21	08-19	24755426232172325165505	OMNI SAN DIEGO FRONT D SAN DIEGO CA	486.67
			70241928 ARRIVAL:08-17-26	

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

Account Number: 4807 9501 2963 7461
Unique ID: XXXX XXXX XXXX 0236
Amount Due: $0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

106481015396225 S

LISA MCGRANAHAN
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

Cardholder Activity

Name: PRITIKA RAM **Account Number:** **2500 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
07/24/2026 07/27/2026	CHEVRON 0091692 VISALIA, CA	**$52.31** $52.31	USD	52.31	Fuel for Community Development Van
07/29/2026 07/30/2026	FRESNO CHAFFEE ZOO FRESNOCHAFFEE, CA	**$88.40** $88.40	USD	88.40	Tickets to Fresno Zoo for Brandon Nguyen and Natalie Pinon. FHCC Field trip. Attended to capture content-Photos and Videos
07/30/2026 07/30/2026	FACEBK *GBPTMYVT52 650-5434800, DE	**$2.00** $2.00	USD	2.00	Social Media Campaign for WIC - Increase enrollment outreach
07/30/2026 07/30/2026	FACEBK *XJ8UGWHU52 650-5434800, DE	**$2.00** $2.00	USD	2.00	Social Media Campaign for WIC - Increase enrollment outreach
07/30/2026 07/30/2026	FACEBK *82PQGWHU52 650-5434800, DE	**$2.00** $2.00	USD	2.00	Social Media Campaign for WIC - Increase enrollment outreach
07/30/2026 07/31/2026	FACEBK *ZTLWJWHU52 650-543-7818, CA	**$3.30** $3.30	USD	3.30	Social Media Campaign for WIC - Increase enrollment outreach
07/31/2026 08/03/2026	CHIPOTLE ONLINE HTTPS://PROD., CA	**$522.95** $522.95	USD	522.95	Lunch for Strategic Plan check in meeting with goal groups and leads on 7/31.
07/31/2026 08/03/2026	ZOO LIQUOR & GAS FRESNO, CA	**$49.35** $49.35	USD	49.35	Fuel for community development van to participate in FHCC Zoo field trip

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/01/2026 08/03/2026	SACBEE SUBSCRIPTION 800-284-3233, CA	**$359.99** $359.99	USD	359.99	Annual Subscription fee for news alerts from Sacramento
08/01/2026 08/03/2026	FACEBK *4VWN6W5U52 650-5434800, DE	**$2.00** $2.00	USD	2.00	Social Media Campaign for WIC - Increase enrollment outreach
08/01/2026 08/03/2026	FACEBK *ESMKRVMT52 650-5434800, DE	**$2.00** $2.00	USD	2.00	Social Media Campaign for WIC - Increase enrollment outreach
08/01/2026 08/03/2026	FACEBK *W99GLXDU52 650-5434800, DE	**$6.00** $6.00	USD	6.00	Social Media Campaign for WIC - Increase enrollment outreach
08/01/2026 08/03/2026	FACEBK *5F5RXYVT52 650-5434800, DE	**$9.00** $9.00	USD	9.00	Social Media Campaign for WIC - Increase enrollment outreach
08/01/2026 08/03/2026	FACEBK *E7SVQWHU52 650-5434800, DE	**$6.00** $6.00	USD	6.00	Social Media Campaign for WIC - Increase enrollment outreach
08/01/2026 08/03/2026	FACEBK *YK2PTXRT52 650-5434800, DE	**$9.00** $9.00	USD	9.00	Social Media Campaign for WIC - Increase enrollment outreach
08/01/2026 08/03/2026	FACEBK *TNEXRVMT52 650-5434800, DE	**$7.00** $7.00	USD	7.00	Social Media Campaign for WIC - Increase enrollment outreach

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/01/2026 08/03/2026	FACEBK *XC5F5XZT52 650-5434800, DE	**$7.00** $7.00	USD	7.00	Social Media Campaign for WIC - Increase enrollment outreach
08/02/2026 08/03/2026	FACEBK *UB64PXDU52 650-5434800, DE	**$10.00** $10.00	USD	10.00	Social Media Campaign for WIC - Increase enrollment outreach
08/02/2026 08/03/2026	FACEBK *QGEPWXRT52 650-5434800, DE	**$12.00** $12.00	USD	12.00	Social Media Campaign for WIC - Increase enrollment outreach
08/02/2026 08/03/2026	FACEBK *ATQVVVMT52 650-5434800, DE	**$12.00** $12.00	USD	12.00	Social Media Campaign for WIC - Increase enrollment outreach
08/02/2026 08/03/2026	FACEBK *YXLHVVMT52 650-5434800, DE	**$10.00** $10.00	USD	10.00	Social Media Campaign for WIC - Increase enrollment outreach
08/02/2026 08/03/2026	FACEBK *9AB3SXDU52 650-5434800, DE	**$13.00** $13.00	USD	13.00	Social Media Campaign for WIC - Increase enrollment outreach
08/03/2026 08/03/2026	FACEBK *VQSRSXDU52 650-5434800, DE	**$18.00** $18.00	USD	18.00	Social Media Campaign for WIC - Increase enrollment outreach
08/03/2026 08/04/2026	FACEBK *2PAWYXRT52 650-5434800, DE	**$18.00** $18.00	USD	18.00	Social Media Campaign for WIC - Increase enrollment outreach

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/03/2026 08/04/2026	FACEBK *HWCK4W9U52 650-5434800, DE	**$18.00** $18.00	USD	18.00	Social Media Campaign for WIC - Increase enrollment outreach
08/04/2026 08/04/2026	FACEBK *BTWB7ZVT52 650-5434800, DE	**$20.00** $20.00	USD	20.00	Social Media Campaign for WIC - Increase enrollment outreach
08/04/2026 08/05/2026	FACEBK *EDVM4YRT52 650-5434800, DE	**$24.00** $24.00	USD	24.00	Social Media Campaign for WIC - Increase enrollment outreach
08/05/2026 08/05/2026	FACEBK *NB89WWMU52 650-5434800, DE	**$27.00** $27.00	USD	27.00	Social Media Campaign for WIC - Increase enrollment outreach
08/05/2026 08/06/2026	FACEBK *Y3KG9WMT52 650-5434800, DE	**$29.00** $29.00	USD	29.00	Social Media Campaign for WIC - Increase enrollment outreach
08/06/2026 08/06/2026	FACEBK *EPEN2XMU52 650-5434800, DE	**$34.00** $34.00	USD	34.00	Social Media Campaign for WIC - Increase enrollment outreach
08/06/2026 08/07/2026	FACEBK *E7UCJZVT52 650-5434800, DE	**$34.00** $34.00	USD	34.00	Social Media Campaign for WIC - Increase enrollment outreach
08/07/2026 08/10/2026	FACEBK *SN4HLZVT52 650-5434800, DE	**$39.00** $39.00	USD	39.00	Social Media Campaign for WIC - Increase enrollment outreach

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/08/2026 08/10/2026	FACEBK *9LLFZW5U52 650-5434800, DE	**$39.00** $39.00	USD	39.00	Social Media Campaign for WIC - Increase enrollment outreach
08/09/2026 08/10/2026	FACEBK *C5Z2EXMU52 650-5434800, DE	**$49.00** $49.00	USD	49.00	Social Media Campaign for WIC - Increase enrollment outreach
08/09/2026 08/10/2026	FACEBK *3WPWGXMU52 650-5434800, DE	**$49.00** $49.00	USD	49.00	Social Media Campaign for WIC - Increase enrollment outreach
08/10/2026 08/11/2026	FACEBK *6GFF9YZT52 650-5434800, DE	**$56.00** $56.00	USD	56.00	Social Media Campaign for WIC - Increase enrollment outreach
08/11/2026 08/12/2026	FACEBK *ZA25YXHU52 650-5434800, DE	**$56.00** $56.00	USD	56.00	Social Media Campaign for WIC - Increase enrollment outreach
08/11/2026 08/13/2026	UNITED 0162129442446 UNITED.COM, TX	**$875.81** $875.81	USD	875.81	NCAP Conference - St. Louis, MO - Flight for Narciso Vega 9/1/26-9/4/2026
08/12/2026 08/13/2026	EZCATER*URBANE CAFE 800-488-1803, MA	**$185.97** $185.97	USD	185.97	Lunch for PRE Committee Meeting on 8/12/26 for Board and presenters
08/12/2026 08/13/2026	FACEBK *XYYWUXMU52 650-5434800, DE	**$56.00** $56.00	USD	56.00	Social Media Campaign for WIC - Increase enrollment outreach

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/13/2026 08/17/2026	HYATT MAR MONTE HOTEL SANTA BARBARA, CA	**$658.74** $658.74	USD	658.74	Hotel stay for Pritika Ram for 211 Board Retreat in Santa Barbara 8/11/26 to 8/13/26
08/14/2026 08/14/2026	FACEBK *EAMZD2ST54 650-5434800, DE	**$56.00** $56.00	USD	56.00	Social Media Campaign for WIC - Increase enrollment outreach
08/14/2026 08/17/2026	FACEBK *CC4L4YMU52 650-5434800, DE	**$56.00** $56.00	USD	56.00	Social Media Campaign for WIC - Increase enrollment outreach
08/16/2026 08/17/2026	FACEBK *32JCKXMT52 650-5434800, DE	**$80.00** $80.00	USD	80.00	Social Media Campaign for WIC - Increase enrollment outreach
08/17/2026 08/18/2026	FACEBK *89Z7KZDU52 650-5434800, DE	**$80.00** $80.00	USD	80.00	Social Media Campaign for WIC - Increase enrollment outreach
08/19/2026 08/19/2026	FACEBK *URLRLYMU52 650-5434800, DE	**$80.00** $80.00	USD	80.00	Social Media Campaign for WIC - Increase enrollment outreach
08/20/2026 08/21/2026	QUALTRICS QUALTRICS.COM, UT	**$4,320.00** $4,320.00	USD	4,320.00	Annual Subscription for Grant Software to Conduct Partner Surveys
08/20/2026 08/21/2026	FACEBK *XQKM5Y9U52 650-5434800, DE	**$80.00** $80.00	USD	80.00	Social Media Campaign for WIC - Increase enrollment outreach
08/20/2026 08/21/2026	PROPERTYRECORD.COM 877-3718699, NM	**$36.00** $36.00	USD	36.00	Legal fee for printing document for VSS property records.

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/20/2026 08/21/2026	PROPERTYRECORD.COM 877-3718699, NM	**$7.00** $7.00	USD	7.00	Legal fee for downloading document for VSS property records.
08/21/2026 08/24/2026	PROPERTYRECORD.COM 877-3718699, NM	**($36.00)** ($36.00)	USD	(36.00)	Reimbursement for Legal fee for printing document for VSS property records.
08/22/2026 08/24/2026	FACEBK *9YBM7ZHU52 650-5434800, DE	**$80.00** $80.00	USD	80.00	Social Media Campaign for WIC - Increase enrollment outreach
08/23/2026 08/24/2026	FACEBK *DUN5GY9U52 650-5434800, DE	**$80.00** $80.00	USD	80.00	Social Media Campaign for WIC - Increase enrollment outreach
08/24/2026 08/25/2026	FACEBK *FYMTLY9U52 650-5434800, DE	**$80.00** $80.00	USD	80.00	Social Media Campaign for WIC - Increase enrollment outreach

Activity Totals	Purchases	Payments
$8,472.82	$8,472.82	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: REBECCA MORENO **Account Number:** **9741 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
07/15/2026 07/27/2026	HILTON BALTIMORE 443-5738704, MD	**($9.00)** ($9.00)	USD	(9.00)	Refund from hotel for R. Jimenez while attending SSVF Management and Oversight Conference iin Baltimore, MD August 12
07/23/2026 07/27/2026	AA SMOG TEST ONLY CENTER BAKERSFIELD, CA	**$51.75** $51.75	USD	51.75	Auto service for VSS client
07/24/2026 07/27/2026	APF*ZIMMERMAN REAL ESTATE 661-5872612, CA	**$35.00** $35.00	USD	35.00	Rental application fees for VSS client
07/29/2026 07/30/2026	APF*HI-VALLEY DEVELOPMENT 541-6875653, OR	**$55.00** $55.00	USD	55.00	Rental application for VSS client
07/30/2026 07/30/2026	PUBLIC STORAGE 30043 800-567-0759, CA	**$53.80** $53.80	USD	53.80	Storage unit for Housing and Supportive Services
07/30/2026 07/31/2026	VCN*FLBAYCOUNTY HEALTHDEPT 866-255-1857, FL	**$7.00** $7.00	USD	7.00	VitalChek fee for order of birth certificate for VSS client
08/02/2026 08/03/2026	WALMART+ MEMBER 08/26 800-966-6546, AR	**$1.08** $1.08	USD	1.08	Walmart order made in error on agency card by CAPK staff member
08/03/2026 08/06/2026	A NIGHTS INN 760-6772508, CA	**$300.00** $300.00	USD	300.00	Motel for VSS client

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/05/2026 08/07/2026	PPY*DERRELS MINI STORAGE, 949-8944500, CA	**$550.00** $550.00	USD	550.00	Storage unit for Housing and Supportive Services
08/06/2026 08/07/2026	WALMART.COM 800-925-6278, AR	**$68.98** $68.98	USD	68.98	Walmart order made in error on agency card by CAPK staff member
08/06/2026 08/07/2026	WALMART.COM 800-925-6278, AR	**$100.75** $100.75	USD	100.75	Walmart order made in error on agency card by CAPK staff member
08/06/2026 08/10/2026	A NIGHTS INN 760-6772508, CA	**$360.00** $360.00	USD	360.00	Motel for VSS client
08/06/2026 08/10/2026	UNITED 0162128019370 UNITED.COM, TX	**$586.21** $586.21	USD	586.21	Flight for Barbara Cisneros to attend VSS Health Navigator Conference in Denver, CO September 14
08/06/2026 08/10/2026	CLCKPAY*MILL CREEK VILLAG 800-5337901, TX	**$32.60** $32.60	USD	32.60	Application fee for VSS client
08/11/2026 08/11/2026	PUBLIC STORAGE 30042 800-567-0759, CA	**$411.00** $411.00	USD	411.00	Storage unit for Housing and Supportive Services
08/12/2026 08/13/2026	SPECTRUM MOBILE 855-707-7328, MO	**$136.66** $136.66	USD	136.66	Mobile phone service for VSS client
08/13/2026 08/17/2026	A NIGHTS INN 760-6772508, CA	**$420.00** $420.00	USD	420.00	Motel for VSS client

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
08/14/2026 08/17/2026	CA APARTMENT ASSOC 916-447-7881, CA	**$999.00** $999.00	USD	999.00	Educational Course fregarding evictions for Veronica Ramos
08/18/2026 08/19/2026	APF*LOCKHART INVESTMENTS 661-3796923, CA	**$52.00** $52.00	USD	52.00	Rental application fees for VSS client
08/20/2026 08/24/2026	UNITED 0162132278794 UNITED.COM, TX	**$666.21** $666.21	USD	666.21	Flight for Anita Andersen to attend VSS Health Navigator Conference in Denver, CO September 14, 2026
08/21/2026 08/24/2026	APF*PERFORMANCE PROPERTY 661-8479396, CA	**$43.00** $43.00	USD	43.00	Rental application fees for VSS client
08/21/2026 08/24/2026	APF*CENTRAL CAL MANAGEMEN 661-2433877, CA	**$40.00** $40.00	USD	40.00	Rental application fees for VSS client

Activity Totals	Purchases	Payments
$4,961.04	$4,961.04	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: SABRINA JONES-ROBERTS **Account Number:** **6725 **Cycle End Date:** 08/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

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Cardholder Activity

Name: SUSANA MAGANA **Account Number:** **4027 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
07/29/2026 07/30/2026	TEXTEDLY TEXTEDLY.COM, CA	**$317.00** $317.00	USD	317.00	Monthly text service subscription for CSFP
07/30/2026 07/31/2026	RESTAURANT DEPOT BAKERSFIELD, CA	**$127.68** $127.68	USD	127.68	Purchase of Special Diet Foods/Milk/Supplies
07/31/2026 08/03/2026	HOLIDAY INN EXPRESS SORR 8586214908, CA	**$626.91** $626.91	USD	626.91	Hotel cost for M. Jacobs while attending CSFP Best Practices in San Diego, CA July 29, 2026
08/07/2026 08/10/2026	RESTAURANT DEPOT BAKERSFIELD, CA	**$14.03** $14.03	USD	14.03	Purchase of Special Diet Foods/Milk/Supplies
08/10/2026 08/11/2026	TARGET T-2524 BAKERSFIELD, CA	**$83.48** $83.48	USD	83.48	Purchase of Special Diet Foods/Milk/Supplies
08/12/2026 08/13/2026	NATIONAL WIC ASSOCIATI WWW.NWICA.ORG, DC	**$409.00** $409.00	USD	409.00	Purchase of 2026 Virtual NWA Technology, Innovation and Vendor Mgt Conference for M. Ortiz-Cortez
08/13/2026 08/14/2026	LASSENS NATURAL FOODS-BK BAKERSFIELD, CA	**$88.34** $88.34	USD	88.34	Purchase of Special Diet Foods/Milk/Supplies

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/14/2026 08/14/2026	BASICS OF MI - 9.3.26 191-6572070, CA	**$75.00** $75.00	USD	75.00	Purchase of Webinar course for Mylea Napoleon, Virginia Ufano-Leon, Hannah Barger

Activity Totals	Purchases	Payments
$1,741.44	$1,741.44	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: TEAM 1 ENERGY **Account Number:** **7425 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
07/28/2026 07/29/2026	EXXON H & G CORNER MAR BAKERSFIELD, CA	**$81.40** $81.40	USD	81.40	WX- GASOINE FOR VEHICLE 24-37 7/28/2026
08/07/2026 08/10/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$117.47** $117.47	USD	117.47	WX- GASOINE FOR VEHICLE 24-17 8/7/2026
08/12/2026 08/14/2026	785 FASTRIP BAKERSFIELD, CA	**$75.30** $75.30	USD	75.30	WX- GASOINE FOR VEHICLE 24-37 08/12/2026
08/18/2026 08/19/2026	LOWES #01708* BAKERSFIELD, CA	**$29.49** $29.49	USD	29.49	WX- Emergency purchase Inventory DOEIIJA22-194 08/18/2026

Activity Totals	Purchases	Payments
$303.66	$303.66	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: TEAM 2 ENERGY **Account Number:** **7433 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
08/10/2026 08/12/2026	ARCO 916538 BAKERSFIELD, CA	**$127.88** $127.88	USD	127.88	WX- GASOINE FOR VEHICLE 24-31 08/10/2026
08/11/2026 08/13/2026	THE HOME DEPOT #1060 BAKERSFIELD, CA	**$49.77** $49.77	USD	49.77	WX- Emergency purchase Inventory DOEIIJA22-182 08/11/2026
08/19/2026 08/20/2026	CALIFORNIA MINI MART BAKERSFIELD, CA	**$50.00** $50.00	USD	50.00	WX- GASOINE FOR VEHICLE 24-31 08/19/2026
08/19/2026 08/20/2026	CALIFORNIA MINI MART BAKERSFIELD, CA	**$50.00** $50.00	USD	50.00	WX- GASOINE FOR VEHICLE 24-31 08/19/2026

Activity Totals	Purchases	Payments
$277.65	$277.65	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: TEAM 3 ENERGY **Account Number:** **7441 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
07/23/2026 07/27/2026	SHELL OIL13115386016 BAKERSFIELD, CA	**$163.28** $163.28	USD	163.28	WX- GASOINE FOR VEHICLE 24-18 7/23/2026
07/27/2026 07/28/2026	CHEVRON 0355920 BAKERSFIELD, CA	**$57.20** $57.20	USD	57.20	WX- GASOINE FOR VEHICLE 24-26 7/27/2026
07/28/2026 07/30/2026	7-ELEVEN 38530 BAKERSFIELD, CA	**$106.39** $106.39	USD	106.39	WX- GASOINE FOR VEHICLE 24-36 7/28/2026
08/07/2026 08/10/2026	EXXON H & G CORNER MAR BAKERSFIELD, CA	**$55.29** $55.29	USD	55.29	WX- GASOINE FOR VEHICLE 24-33 8/07/2026
08/11/2026 08/12/2026	CHEVRON 0203576 BAKERSFIELD, CA	**$109.39** $109.39	USD	109.39	WX- GASOINE FOR VEHICLE 24-36 08/11/2026
08/14/2026 08/17/2026	EXXON H & G CORNER MAR BAKERSFIELD, CA	**$149.11** $149.11	USD	149.11	WX- GASOINE FOR VEHICLE 24-04 08/14/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/17/2026 08/18/2026	CHEVRON 0206365 TEHACHAPI, CA	**$129.40** $129.40	USD	129.40	WX- GASOINE FOR VEHICLE 24-28 08/17/2026

Activity Totals	Purchases	Payments
$770.06	$770.06	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: TEAM 4 ENERGY **Account Number:** **4149 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
08/04/2026 08/06/2026	THE HOME DEPOT #1060 BAKERSFIELD, CA	**$65.60** $65.60	USD	65.60	WX- Emergency purchase Inventory DOEIIJA22-157 8/4/2026
08/13/2026 08/14/2026	CHEVRON 0355920 BAKERSFIELD, CA	**$175.00** $175.00	USD	175.00	WX- GASOINE FOR VEHICLE 24-18 8/13/2026
08/19/2026 08/20/2026	CHEVRON 0371739 BAKERSFIELD, CA	**$58.73** $58.73	USD	58.73	WX- GASOINE FOR VEHICLE 24-34 8/19/2026

Activity Totals	Purchases	Payments
$299.33	$299.33	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: TEAM 5 ENERGY **Account Number:** **4156 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
07/27/2026 07/28/2026	EXXON H & G CORNER MAR BAKERSFIELD, CA	**$126.10** $126.10	USD	126.10	WX- GASOINE FOR VEHICLE 24-31 7/27/2026
07/29/2026 07/30/2026	CHEVRON 0355920 BAKERSFIELD, CA	**$154.50** $154.50	USD	154.50	WX- GASOINE FOR VEHICLE 24-32 87/29/2026
07/31/2026 08/03/2026	CHEVRON 0209125 BAKERSFIELD, CA	**$158.22** $158.22	USD	158.22	WX- GASOINE FOR VEHICLE 24-28 7/31/2026
08/05/2026 08/07/2026	FLOYDS GEN HARDWARE 105 BAKERSFIELD, CA	**$24.30** $24.30	USD	24.30	WX- Emergency purchase Supply DOEIIJA22-179 8/5/2026
08/06/2026 08/07/2026	EXXON H & G CORNER MAR BAKERSFIELD, CA	**$56.23** $56.23	USD	56.23	WX- GASOINE FOR VEHICLE 24-35 8/6/2026

Activity Totals	Purchases	Payments
$519.35	$519.35	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: TRACY WEBSTER **Account Number:** **9950 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
08/10/2026 08/11/2026	INTUIT *QBOOKS ONLINE CL.INTUIT.COM, CA	**$340.00** $340.00	USD	340.00	VSS Monthly Quickbooks Charge
08/13/2026 08/14/2026	EZCATER*FIREHOUS E SUBS 800-488-1803, MA	**$162.87** $162.87	USD	162.87	Lunch for Audit & Pension Committee Meeting
08/19/2026 08/20/2026	EZCATER*FRESCO MEXICAN 800-488-1803, MA	**$232.68** $232.68	USD	232.68	Lunch for Budget & Finance Committee Meeting

Activity Totals	Purchases	Payments
$735.55	$735.55	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: VETERANS A FOOD SERVICES **Account Number:** **2152 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
07/24/2026 07/27/2026	IC* INSTACART INSTACART.COM, CA	**$476.57** $476.57	USD	476.57	Grocery charge for GPD residents (FoodsCo)
07/27/2026 07/28/2026	IC* INSTACART 888-246-7822, CA	**$570.34** $570.34	USD	570.34	Grocery charge for GPD residents (Smart&Final)
07/30/2026 07/31/2026	IC* INSTACART 888-246-7822, CA	**$920.84** $920.84	USD	920.84	Grocery charge for GPD residents (FoodsCo)
08/06/2026 08/07/2026	IC* INSTACART INSTACART.COM, CA	**$297.87** $297.87	USD	297.87	Grocery charge for GPD residents (FoodsCo)
08/07/2026 08/10/2026	IC* INSTACART 888-246-7822, CA	**$235.64** $235.64	USD	235.64	Grocery charge for GPD residents (Smart&Final)
08/07/2026 08/10/2026	IC* INSTACART 888-246-7822, CA	**$597.70** $597.70	USD	597.70	Grocery charge for GPD residents (FoodsCo)
08/10/2026 08/11/2026	IC* INSTACART 888-246-7822, CA	**$223.11** $223.11	USD	223.11	Grocery charge for GPD residents (FoodsCo)
08/13/2026 08/14/2026	IC* INSTACART 888-246-7822, CA	**$628.39** $628.39	USD	628.39	Grocery charge for GPD residents (FoodMaxx)
08/19/2026 08/20/2026	IC* INSTACART INSTACART.COM, CA	**$147.03** $147.03	USD	147.03	Grocery charge for GPD residents (FoodsCo)

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/21/2026 08/24/2026	IC* INSTACART INSTACART.COM, CA	**$714.37** $714.37	USD	714.37	Grocery charge for GPD residents (FoodsCo)
08/24/2026 08/25/2026	IC* INSTACART 888-246-7822, CA	**$81.09** $81.09	USD	81.09	

Activity Totals	Purchases	Payments
$4,892.95	$4,892.95	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: VETERANS SVC FUEL CARD **Account Number:** **2335 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
07/24/2026 07/27/2026	UBER *BUSINESS TRIP HELP.UBER.COM, CA	**$6.31** $6.31	USD	6.31	Uber charge for GPD residents
07/27/2026 07/28/2026	EXXON SUMMIT BAKERSFIELD, CA	**$72.49** $72.49	USD	72.49	Fuel charge for GPD vehicle-BV (Pacifica2)
07/27/2026 07/28/2026	EXXON GOLDEN STATE FOO BAKERSFIELD, CA	**$84.87** $84.87	USD	84.87	Fuel charge for GPD vehicle-BV (Pacifica1)
07/27/2026 07/29/2026	ARCO 911938 BAKERSFIELD, CA	**$78.01** $78.01	USD	78.01	Fuel charge for GPD vehicle-Decatur (Caravan)
07/29/2026 07/30/2026	UBER *TRIP HELP.UBER.COM, CA	**$17.21** $17.21	USD	17.21	Uber charge for GPD resident
07/29/2026 07/30/2026	UBER *TRIP HELP.UBER.COM, CA	**$12.29** $12.29	USD	12.29	Uber charge for GPD resident
07/29/2026 07/30/2026	UBER *BUSINESS TRIP HELP.UBER.COM, CA	**$16.44** $16.44	USD	16.44	Uber charge for GPD resident
07/29/2026 07/31/2026	ARCO 911938 BAKERSFIELD, CA	**$80.00** $80.00	USD	80.00	Fuel charge for GPD-Decatur (Caravan)
08/05/2026 08/06/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$75.71** $75.71	USD	75.71	Fuel charge for SSVF-30th st (Rogue1)

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/05/2026 08/06/2026	EXXON GOLDEN STATE FOO BAKERSFIELD, CA	**$68.12** $68.12	USD	68.12	Fuel Charge for GPD vehicle-Decatur (Buick)
08/06/2026 08/07/2026	UBER *BUSINESS TRIP HELP.UBER.COM, CA	**$13.94** $13.94	USD	13.94	Uber charge for GPD resident
08/06/2026 08/07/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$70.01** $70.01	USD	70.01	Fuel charge for SSVF vehicle-30th st (Rogue2)
08/07/2026 08/10/2026	ARCO 911938 BAKERSFIELD, CA	**$63.00** $63.00	USD	63.00	Fuel charge for GPD vehicle-Decatur (Caravan)
08/07/2026 08/10/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$65.30** $65.30	USD	65.30	Fuel charge for SSVF vehicle-30th st (Rogue3)
08/10/2026 08/12/2026	ARCO 911938 BAKERSFIELD, CA	**$30.50** $30.50	USD	30.50	Fuel charge for GPD vehicle-Decatur (Caravan)
08/14/2026 08/17/2026	UBER *BUSINESS TRIP HELP.UBER.COM, CA	**$14.95** $14.95	USD	14.95	Uber charge for GPD resident
08/17/2026 08/19/2026	ARCO 911938 BAKERSFIELD, CA	**$88.00** $88.00	USD	88.00	Fuel charge for GPD vehicle-Decatur (Caravan)
08/18/2026 08/19/2026	UBER *BUSINESS TRIP HELP.UBER.COM, CA	**$17.50** $17.50	USD	17.50	Uber charge for GPD resident

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/18/2026 08/19/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$96.17** $96.17	USD	96.17	Fuel charge for GPD vehicel (Pacifica1)
08/18/2026 08/19/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$57.88** $57.88	USD	57.88	Fuel charge for GPD vehicle-BV (Pacifica2)
08/19/2026 08/20/2026	UBER *BUSINESS TRIP HELP.UBER.COM, CA	**$10.94** $10.94	USD	10.94	Uber charge for GPD resident
08/19/2026 08/20/2026	UBER TRIP* BUSINESS TR WWW.UBER.COM, CA	**$13.96** $13.96	USD	13.96	Uber charge for GPD resident
08/21/2026 08/24/2026	UBER *BUSINESS TRIP HELP.UBER.COM, CA	**$17.17** $17.17	USD	17.17	Uber charge for GPD resident

Activity Totals	Purchases	Payments
$1,070.77	$1,070.77	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: YOLANDA GONZALES **Account Number:** **7449 **Cycle End Date:** 08/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
07/30/2026 08/03/2026	EMBASSY SUITES DENVER, CO	**$995.44** $995.44	USD	995.44	108000@32%=$318.54/109000@55%=$547.49/117000@13%=$129.41 Lodging for 2026 HS West Executive Leadership Council on 7/27-7/29 in Denver, CO- Yolanda G.
07/30/2026 08/03/2026	EMBASSY SUITES 720-5870922, CO	**$995.44** $995.44	USD	995.44	108000@37%=$368.31/109000@63%=$627.13 Lodging for 2026 HS West Executive Leadership Council on 7/27-7/29 in Denver, CO- Jerry M.
07/30/2026 08/03/2026	EMBASSY SUITES DENVER, CO	**$995.44** $995.44	USD	995.44	108000@37%=$368.31/109000@63%=$627.13 Lodging for 2026 HS West Executive Leadership Council on 7/27-7/29 in Denver, CO- Elsa N.
08/06/2026 08/10/2026	UNITED 0162127984489 UNITED.COM, TX	**$1,063.15** $1,063.15	USD	1,063.15	270026@100%=$1,063.15 United Flight to attend 2026 National Home Visiting Summit on 9/29-9/30 in Baltimore, MD-Lucero G.
08/06/2026 08/10/2026	UNITED 0162128000864 UNITED.COM, TX	**$631.02** $631.02	USD	631.02	108000@37%=$233.48/109000@63%=$397.54 United Flight to attend the 2026 PAT Conference on 10/5-10/8 in Portland, OR- Kendra C.
08/07/2026 08/10/2026	UNITED 0162128249331 UNITED.COM, TX	**$627.79** $627.79	USD	627.79	270026@100%=$627.79 United Flight to attend the 2026 PAT Conference on 10/5-10/8 in Portland, OR- Roslyn T.
08/15/2026 08/17/2026	AMTRAK .COM 2260624104863 WASHINGTON, DC	**$41.00** $41.00	USD	41.00	108000@32%=$13.12/109000@55%=$22.55/117000@13%=$5.33 Amtrak ticket to attend the Leadership Planning & Collaboration meetings in SJC on 8/19-8/20- Yolanda G.
08/15/2026 08/17/2026	AMTRAK .COM 2260651109686 WASHINGTON, DC	**$41.00** $41.00	USD	41.00	108000@16.9%=$6.93/109000@10.2%=$4.18/117000@13.6%=$5.58/270026@59.3%=$24.31 Amtrak ticket to attend the Leadership Planning & Collaboration meetings in SJC on 8/19-8/20- Rosita C.

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
08/16/2026 08/17/2026	CANVA* I04975-9712653 CANVA.COM, TX	**$300.00** $300.00	USD	300.00	108000@32%=$96/109000@55%=$165/117000@13%=$39 Canva yearly subscription renewal for Yolanda G.
08/25/2026 08/25/2026	AMERICAN AIR0012371638517 FORT WORTH, TX	**$1,280.79** $1,280.79	USD	1,280.79	108000@32%=$409.85/109000@55%=$704.44/117000@13%=$166.50 AA Flight to attend 2026 Fall Leadership Institute on 9/28-10/1 in Washington, DC- Yolanda G.

Activity Totals	Purchases	Payments
$6,971.07	$6,971.07	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

COMMUNITY ACTION PARTNERSHIP OF KERN
CENTRAL KITCHEN - BUDGET TO ACTUAL
FOR THE PERIOD MARCH 1, 2026 TO FEBRUARY 28, 2027 (6 OF 12 MONTHS OR 50.0%)

Line Item	2026/27 Budget	3/1/26 - 2/28/27 Actual	% Expended	Available Budget
USDA Revenue (Note A)	1,630,185	701,876	43.1%	928,309
Head Start Subsidy	930,137	819,312	88.1%	110,825
Total Revenue	2,560,322	1,521,188	59.4%	1,039,134
Expenditures (Note B)				
Salaries	1,013,002	381,159	37.6%	631,843
Benefits	341,693	112,658	33.0%	229,035
Vehicle Gasoline, Repair/Maintenance	62,300	19,544	31.4%	42,756
Space Costs	94,700	95,809	101.2%	(1,109)
Supplies - Office & Food Service	6,000	83,451	1390.8%	(77,451)
Equipment Repair/Maintenance & Lease	27,000	10,252	38.0%	16,748
Communication	13,000	3,695	28.4%	9,305
Risk Insurance	12,700	15,567	122.6%	(2,867)
Printing	1,000	-	0.0%	1,000
Hiring & Employee Costs	100	117	117.0%	(17)
First Aid	500	-	0.0%	500
Raw Food/Vended Meals	974,761	649,439	66.6%	325,322
Sub Total	2,546,756	1,371,690	53.9%	1,175,066
Adult Meals Prepared	128,794	97,086	75.4%	31,708
Indirect	193,994	52,412	27.0%	141,582
Total Expenditures	2,869,544	1,521,188	53.0%	1,348,356

	Prior Period	AUGUST 2026	Cumulative
Total Meals Prepared and Vended (Note C)	261,651	59,770	321,421
Total Meals Claimed	187,400	33,478	220,878
Difference	74,251	26,292	100,543

Percentage Claimed to Prepared/Vended		56.0%	68.7%

Note A: Source of USDA revenue is monthly report submitted to California Department of Education by Head Start/State Child Development Program Division. Revenue is reimbursement for meals claimed.
Note B: Expenditures are for meals prepared, including vended meals.
Note C: Total number of meals delivered to the centers and homebase excluding adult prepared and adult meals vended. The total represents the number of meals available to be served to center and homebase children.

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2025/26 CONTRACTS - EARNED REVENUE
FOR THE PERIOD 7/1/26 - 6/30/27 (2 OF 12 MONTHS = 16.67%)

	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	TOTAL	% Earned to MRA
GENERAL CHILD CARE (CCTR-5068)														
Adjusted Days of Enrollment - Certified	8,206	8,271	-	-	-	-	-	-	-	-	-	-	16,477	
Reimbursement Rate per Child per Day	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	
Revenue Earned	$ 423,042	$ 426,353	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 849,395	**21.25%**
Maximum Reimburseable Amount (MRA)													**$3,996,470**	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	93.92%													**93.92%**
Five Percent Flexibility, Maximum = 100 Percent	98.92%													98.92%
CALIFORNIA STATE PRESCHOOL (CSPP-5118)														
Adjusted Days of Enrollment - Certified	6,573	11,425	-	-	-	-	-	-	-	-	-	-	17,998	
Reimbursement Rate per Child per Day	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X $55.27	
Revenue Earned	$ 363,309	$ 631,447	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 994,756	**12.30%**
Maximum Reimburseable Amount (MRA)													**$8,087,274**	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	93.97%													**93.97%**
Five Percent Flexibility, Maximum = 100 Percent	98.97%													98.97%
MIGRANT CHILD CARE (CMIG-5004)														
Adjusted Days of Enrollment - Certified	11	20	-	-	-	-	-	-	-	-	-	44	75	
Reimbursement Rate per Child per Day	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	
Revenue Earned	$ 567	$ 1,031	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,180	$ 3,778	**1.29%**
Maximum Reimburseable Amount (MRA)													**$293,823**	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	100.00%													**100.00%**
Five Percent Flexibility, Maximum = 100 Percent	100.00%													100.00%

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimburseable amount is per the 2026/27 State contracts.

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2025/26 CONTRACTS - EARNED REVENUE
SAN JOAQUIN COUNTY OFFICE OF EDUCATION
FOR THE PERIOD 7/1/26 - 6/30/27 (2 OF 12 MONTHS = 16.67%)

	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	TOTAL	% Earned to MRA
GENERAL CHILD CARE (CCTR-5XXX)														
Adjusted Days of Enrollment - Certified	3,684	4,165	-	-	-	-	-	-	-	-	-	-	7,849	
Reimbursement Rate per Child per Day	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	
Revenue Earned	$ 179,941	$ 203,397	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 383,338	**12.42%**
Maximum Reimburseable Amount (MRA)													**$3,086,688**	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	99.95%													**99.39%**
Five Percent Flexibility, Maximum = 100 Percent	100.00%													100.00%
CALIFORNIA STATE PRESCHOOL (CSPP-5XXX)														
Adjusted Days of Enrollment - Certified	1,862	2,150	-	-	-	-	-	-	-	-	-	-	4,012	
Reimbursement Rate per Child per Day	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	
Revenue Earned	$ 91,518	$ 105,635	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 197,154	**9.06%**
Maximum Reimburseable Amount (MRA)													**$2,176,902**	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	97.32%													**99.20%**
Five Percent Flexibility, Maximum = 100 Percent	100.00%													100.00%

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimburseable amount is per the 2025/26 Cooperative Agreement with the San Joaquin County Office of Education

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION CONTRACT - MIGRANT ALTERNATIVE PAYMENT
FOR THE PERIOD 7/1/26 - 6/30/27 (1 OF 12 MONTHS = 8.3%)

Contract CMAP-5000	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27	Total	%	% Earned to MRA
Provider Payments	$ 2,725,406	$ 2,750,141	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,475,547.32		
Add: Family Fees	-	-	-	-	-	-	-	-	-	-	-	-	$ -		
Net Provider Payments	$ 2,725,406	$ 2,750,141	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,475,547	80.74%	
Maximum Reimburseable Amount (MRA) for Provider Payments													**29,398,811**		**18.63%**
Administration & Support Services Revenue															
Provider Payments	$ 2,725,406	$ 2,750,141	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,475,547		
Reimbursement Rate	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%		
Revenue Earned	$ 724,476	$ 731,051	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,455,526		
Program Administration/Support Services Costs	264,297	321,614	-	-	-	-	-	-	-	-	-	-	585,910	8.64%	
Indirect (12% x MTDC) Costs	355,134	365,207	-	-	-	-	-	-	-	-	-	-	720,341	10.62%	
Transfer Indirect to CSBG	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Operating Costs	$ 619,431	$ 686,820	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	1,306,251	19.26%	
Revenue Earned Over/(Under) Costs	$ 105,045	$ 44,230	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	149,275		
TOTAL COSTS - NET OF FAMILY FEES	$ 3,344,837	$ 3,436,962	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	6,781,798.35	100.00%	

Note 1: Administration and Support Services revenue is earned based on the amount of provider payments incurred. Example:

Provider payments	5,475,547
Reimbursement Rate (21.0% / 79.0%)	x 26.5823%
Revenue Earned	1,455,526

Note 2: The maximum reimburseable amount per the 2024/25 State contract is as follows:

Provider Payments	29,398,811	79.00%
Administration	6,642,643	17.85%
Support Services	1,172,231	3.15%
Maximum Reimbursable Amount (MRA)	37,213,685	100.00%

Community Action Partnership of Kern

Finance Division — Monthly Activity Report | Helping People...Changing Lives.

Division/CFO:	Tracy Webster, CFO	**Month/Year:**	August 2026
Program/Work Unit:	Finance	**Director of Finance:**	Gabrielle Alexander
Services:	Overall financial and accounting functions of the organization		

Activities

Description	August 2026 Number	August 2026 Amount	Year to Date Number	Year to Date Amount
Bank/Wire Deposits	75	10,072,136	337	39,993,105
Vendor Checks Issued	1,706	7,346,095	7,116	25,554,752
Payroll Disbursed		$3,846,627		22,055,283
Grant Reports Prepared	43		172	
CAFB Food Access for Farmworkers Initiative				
2-1-1				
ARG III - Warm Handoff				
BKRHC Encampment Resolution				
BCSD California Community School Partnership				
BKRHC - HHAP)				
CAL EITC				
CalCAPA Diaper Distribution Pilot				
California State Preschool				
CalVIP (CA Violence Intervention and Prevention)				
CFDA - Healthy Refrigeration Program Grant				
Child and Adult Care Food				
City of Bakersfield FHCC Sports Field				
County of Kern Low Barrier Homeless Shelter				
CSBG (Community Services Block Grant)				
CSFP (Commodity Supplemental Food Program)				
DOE BIL				
E Kern Family Resource Center				
Early Head Start (EHS)/Head Start - Kern & San Joaquin				
EFAP				
Food Bank Capacity Program				
Help Me Grow				
Home Visit Initiative				
HOME-ARP City of Bakersfield 2024-25				
Housing and Urban Development				
HUD CPF Food Bank Expansion				
Internal Revenue Servicie - VITA				
KCCD CERF Regional Convener				
KCCD CWDB High Road Training Partnership				
LIHEAP				
Local Purchase Assistance (LFPA) USDA				
Migrant Alternative Payment				
NEOPB Cal Fresh Healthy Living				
Oasis FRC				
Positive Youth Development Services				
QRIS San Joaquin				
Safe Camping				
San Joaquin COE General Child Care (CCTR)				
San Joaquin QRIS				
SJCOE COE Headstart				
State Disaster Food Boxes				
SNAP (Cal Fresh Outreach)				
WIC (Women, Infants & Children)				

Business Services

Activity	Requested	In-Progress	Processed	Processed YTD
Purchase Orders	99	10	89	212
Contracts	7	1	6	32
Leases	1	0	1	54
Requests for Proposals	3	0	3	3

Total Division Staffing - 32 Positions

CFO
Director of Finance
Finance Administrator
Controller
Payroll/HRIS Manager
Accounting Administrator
Accounting Administrator - Energy
Accountant (3)
Accountant II (2)
Accounting Technician (6)
Accounting Specialist (2)
Accounting Clerk (1)
AP Supervisor (1)
Fiscal Technician (2)
Payroll Specialists (3)
Payroll Supervisor (1)
Administrative Coordinator (1)
Procurement Supervisor (1)
Business Technician (2)

Community Action of Partnership of Kern
Agency Total

STATEMENT OF POSITION (UNAUDITED)

AS OF FEBRUARY 28, 2026

ASSETS	
Cash in Bank	14,227,676
Cash - Vacation Reserve	1,975,302
Petty Cash	-
Accounts Receivable	11,880,543
Travel Advance	16,005
Prepaid Expense	854,046
Inventory	3,643,842
Net Fixed Assets - Unrestricted	10,273,156
Net Fixed Assets - Restricted	44,005,958
Operating lease ROU	3,880,140
Total Assets	90,756,668
LIABILITES AND NET ASSETS	
Accounts Payable	3,946,270
Accrued Expenses	2,815,423
Accrued Vacation	2,091,325
Line of Credit	-
Note Payable	7,333,531
Advance Payable	698,685
Deferred Revenue	15,888,569
Operating Lease Liability	2,626,165
Total Liabilites	35,399,969
Total Net Assets	55,356,699
Total Liabilities and Net Assets	90,756,668

STATEMENT OF OPERATIONS (UNAUDITED)

FOR THE PERIOD MARCH 1, 2025 TO FEBRUARY 28, 2026

REVENUE	
Grant Revenue	133,580,025
Donations	44,182,382
Other Revenue	2,487,831
In-Kind	30,754
Total Revenue	180,280,993
EXPENDITURES	
Salaries	49,858,174
Benefits	17,388,917
Travel	843,924
Space Costs	9,347,695
Supplies	3,946,964
Consultant/Contract Services	3,429,656
Other Costs	3,749,423
Program Costs	76,165,798
Capital Expenditures	-
Indirect	11,802,342
In-Kind	30,754
Total Expenditures	176,563,647
Net Change in Assets	3,717,346
Net Assets, beginning	51,639,353
Net Assets, ending	55,356,699

Community Action of Partnership of Kern
Agency Total

STATEMENT OF POSITION (UNAUDITED)

AS OF AUGUST 31, 2026

ASSETS	
Cash in Bank	11,755,823
Cash - Vacation Reserve	1,228,009
Petty Cash	-
Accounts Receivable	908,772
Travel Advance	57,696
Prepaid Expense	1,279,933
Inventory	3,591,203
Net Fixed Assets - Unrestricted	9,948,258
Net Fixed Assets - Restricted	42,272,017
Operating lease ROU	4,493,179
Total Assets	75,534,892
LIABILITES AND NET ASSETS	
Accounts Payable	5,805,176
Accrued Expenses	229,842
Accrued Vacation	987,683
Line of Credit	-
Note Payable	7,120,011
Advance Payable	797,803
Deferred Revenue	1,283,487
Operating Lease Liability	3,239,204
Total Liabilites	19,463,206
Total Net Assets	56,071,686
Total Liabilities and Net Assets	75,534,892

STATEMENT OF OPERATIONS (UNAUDITED)

FOR THE PERIOD MARCH 1, 2026 TO AUGUST 31, 2026

REVENUE	
Grant Revenue	71,314,145
Donations	309,107
Other Revenue	6,530,896
In-Kind	5,019,750
Total Revenue	83,173,897
EXPENDITURES	
Salaries	23,729,382
Benefits	9,425,083
Travel	485,078
Space Costs	6,065,192
Supplies	1,870,479
Consultant/Contract Services	3,950,209
Other Costs	2,586,695
Program Costs	22,953,403
Capital Expenditures	44,941
Indirect	6,328,699
In-Kind	5,019,750
Total Expenditures	82,458,911
Net Change in Assets	714,987
Net Assets, beginning	55,356,699
Net Assets, ending	56,071,686

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-26 TO 08-31-26 (50.0%)

	AGENCY TOTAL			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	52,361,896	21,586,853	30,775,043	41%
BENEFITS	17,128,097	8,589,859	8,538,238	50%
TRAVEL	812,406	430,974	381,432	53%
SPACE COST	9,286,304	3,757,034	5,529,270	40%
SUPPLIES	2,528,077	1,635,091	892,986	65%
EQUIPMENT	120,000	45,222	74,779	0%
CONSULTANT/CONTRACT SERVICES	4,489,907	3,185,651	1,304,256	71%
OTHER COSTS	3,618,340	1,983,264	1,635,076	55%
PROGRAM COSTS	40,723,857	22,953,403	17,770,454	56%
INDIRECT	14,199,671	6,325,755	7,873,916	45%
TOTAL	145,268,555	70,493,104	74,775,451	49%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-26 TO 08-31-26 (50.0%)

	EDUCATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	38,310,569	15,800,059	22,510,510	41%
BENEFITS	12,375,549	6,467,489	5,908,060	52%
TRAVEL	545,086	205,206	339,880	38%
SPACE COST	5,282,434	2,481,239	2,801,195	47%
SUPPLIES	1,804,230	1,086,550	717,680	60%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	1,485,575	763,768	721,807	51%
OTHER COSTS	1,703,800	829,528	874,272	49%
PROGRAM COSTS	34,577,866	19,932,790	14,645,076	58%
INDIRECT	10,814,414	4,841,062	5,973,352	45%
TOTAL	106,899,523	52,407,691	54,491,832	49%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-26 TO 08-31-26 (50.0%)

	NUTRITION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	4,526,796	1,755,075	2,771,721	39%
BENEFITS	1,528,627	579,074	949,553	38%
TRAVEL	90,986	127,899	(36,913)	141%
SPACE COST	944,161	434,599	509,562	46%
SUPPLIES	200,679	267,416	(66,737)	133%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	17,554	82,058	(64,504)	467%
OTHER COSTS	445,652	392,285	53,367	88%
PROGRAM COSTS	3,485,981	2,164,113	1,321,868	62%
INDIRECT	1,021,392	576,542	444,850	56%
TOTAL	12,261,828	6,379,062	5,882,766	52%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-26 TO 08-31-26 (50.0%)

	ENERGY CONSERVATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	2,782,656	1,113,124	1,669,532	40%
BENEFITS	890,450	448,857	441,593	50%
TRAVEL	70,481	20,869	49,612	30%
SPACE COST	398,500	126,576	271,924	32%
SUPPLIES	105,151	20,529	84,622	20%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	2,367,399	365,105	2,002,294	15%
OTHER COSTS	524,456	196,337	328,119	37%
PROGRAM COSTS	549,432	117,495	431,937	21%
INDIRECT	792,960	247,083	545,877	31%
TOTAL	8,481,485	2,655,975	5,825,510	31%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-26 TO 08-31-26 (50.0%)

	COMMUNITY SERVICES			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	5,526,065	2,359,561	3,166,504	43%
BENEFITS	1,856,341	834,711	1,021,630	45%
TRAVEL	74,478	63,170	11,308	85%
SPACE COST	2,436,983	855,761	1,581,222	35%
SUPPLIES	344,145	246,307	97,838	72%
EQUIPMENT	120,000	45,222	74,779	0%
CONSULTANT/CONTRACT SERVICES	617,004	1,927,219	(1,310,215)	312%
OTHER COSTS	809,900	380,254	429,646	47%
PROGRAM COSTS	2,107,328	738,842	1,368,486	35%
INDIRECT	1,348,082	542,727	805,355	40%
TOTAL	15,240,326	7,993,772	7,246,554	52%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-26 TO 08-31-26 (50.0%)

	CSBG			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	934,963	415,866	519,097	44%
BENEFITS	379,471	223,969	155,502	59%
TRAVEL	23,275	4,072	19,203	17%
SPACE COST	205,226	47,815	157,411	23%
SUPPLIES	54,372	5,097	49,275	9%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	375	-	375	0%
OTHER COSTS	32,472	23,184	9,288	71%
PROGRAM COSTS	2,000	-	2,000	0%
INDIRECT	159,173	76,537	82,636	48%
TOTAL	1,791,327	796,540	994,787	44%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-26 TO 08-31-26 (50.0%)

	DISCRETIONARY & FUND RAISING			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	280,847	143,169	137,678	51%
BENEFITS	97,659	35,760	61,899	37%
TRAVEL	8,100	9,757	(1,657)	120%
SPACE COST	19,000	(188,958)	207,958	-995%
SUPPLIES	19,500	9,192	10,308	47%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	2,000	47,500	(45,500)	0%
OTHER COSTS	102,060	161,676	(59,616)	158%
PROGRAM COSTS	1,250	162	1,088	0%
INDIRECT	63,650	41,805	21,845	66%
TOTAL	594,066	260,063	334,003	44%

COMMUNITY ACTION PARTNERSHIP OF KERN
INDIRECT FUND - FY 2026/27
BUDGET TO ACTUAL - 3/1/26 TO 8/31/26 (6 OF 12 MONTHS = 50.0%)

	Budget	Actual	% Earned/ Expended	Available Balance
Revenue	**$ 14,274,221**	**$ 6,328,699**	**44.3%**	**$ 7,945,522**
Expenditures				
Salaries	7,473,121	2,753,695	36.8%	4,719,426
Benefits @ 33.4% actual	2,482,552	881,978	35.5%	1,600,574
Total Personnel Costs	9,955,673	3,635,673	36.5%	6,320,000
Operating Costs				
Travel	143,000	52,913	37.0%	90,087
Space Costs	620,412	320,413	51.6%	299,999
Supplies	335,572	232,999	69.4%	102,573
Equipment	-	-	0.0%	-
Consultant/Contract	1,327,500	736,558	55.5%	590,942
Other Operating Costs	834,600	602,118	72.1%	232,482
Total Operating Costs	3,261,084	1,945,002	59.6%	1,316,082
Total Expenditures	**$ 13,216,757**	**$ 5,580,675**	**42.2%**	**$ 7,636,082**
Excess (Deficit) Indirect Revenue	**$ 1,057,464**	**$ 748,024**		

RECAP BY SUPPORT DIVISION	Budget	Actual	% Expended	Available Balance
HR	$ 1,914,340	$ 547,184	28.6%	$ 1,367,156
Operations	4,478,821	2,175,665	48.6%	2,303,156
Executive	1,053,605	429,568	40.8%	624,037
Finance	4,084,436	1,805,644	44.2%	2,278,792
Community Development	1,685,555	622,615	36.9%	1,062,940
	$ 13,216,757	$ 5,580,675	42.2%	$ 7,636,082

Prepared Date: 10/07/26

Community Action Partnership of Kern (CAPK)

Check register

Company name: Community Action Partnership of Kern (CAPK)

Report name: Check register

Created on: 10/5/2026

Bank	Date	Vendor	Document no.	Amount
CBB - Operating Acct - Citizens Business Bank				
	8/4/2026	V01872--FRONTIER REAL ESTATE SERVICES, INC	311451	1,500.00
	8/4/2026	V05388--BAKERSFIELD VA NATIONAL CEMETERY SUPPORT COMMITTEE	311429	1,000.00
	8/4/2026	V05381--HILLIS RAY HORTON	311455	1,800.00
	8/4/2026	V00948--SUPERIOR SANITATION SERVICE INC	311491	930.70
	8/4/2026	V00799--PRICE DISPOSAL	311476	30.01
	8/4/2026	V04802--PAYSTAND, INC.	311472	500.00
	8/4/2026	V04788--UTILITY TELECOM GROUP LLC	311496	743.31
	8/4/2026	V00903--SIGNAL SERVICE INC	311485	225.00
	8/4/2026	V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	311499	647.89
	8/4/2026	V03314--VESTIS GROUP, INC	311498	86.41
	8/4/2026	V04777--OILDALE MUTUAL WATER COMPANY	311471	415.15
	8/4/2026	V04151--MICHELLE AVALOS	311467	41.04
	8/4/2026	V04925--EMTS, INC	311447	6,861.88
	8/4/2026	V00212--CITY OF DELANO	311438	520.44
	8/4/2026	V00207--CINTAS CORPORATION #668	311437	300.46
	8/4/2026	V04604--PEGBOARD	311473	304.65
	8/4/2026	V04615--CHERRY TREE GROUP	311435	770.00
	8/4/2026	V04886--MARLIN LEASING CORPORATION	311466	119.00
	8/4/2026	V00801--PRODUCERS DAIRY FOODS INC	311477	4,632.98
	8/4/2026	V04093--AT&T	311428	95.09
	8/4/2026	V05379--H&B GROUP DBA NISSAN OF BAKERSFIELD	311454	34,847.64
	8/4/2026	V05237--A-1 GARAGE	311424	738.07
	8/4/2026	V00114--BERKSHIRE HATHAWAY HOMESTATE CO	311430	331,197.10
	8/4/2026	V04602--SEQUOIA PEST SOLUTIONS	311484	140.00
	8/4/2026	V03430--SPECTRUM/CHARTER	311488	170.00
	8/4/2026	V00601--LASTAND, INC	311464	22.00
	8/4/2026	V04475--KBS PROPERTY MANAGEMENT	311460	2,155.00
	8/4/2026	V05392--BRITTNEY RENTERIA	311431	206.76
	8/4/2026	V00169--CALIFORNIA WATER SERVICE	311433	6,148.72
	8/4/2026	V04824--A-1 PLUMBING SERVICE, INC.	311425	3,750.00
	8/4/2026	V04651--ALICIA HERNANDEZ	311426	70.00
	8/4/2026	V03156--PROLIFIC PKG, LLC	311478	39,197.30
	8/4/2026	V01009--ULINE	311494	667.27
	8/4/2026	V05387--TEAL TOWNHOMES LLC	311492	2,790.00
	8/4/2026	V00192--CHARLIE'S DAY & NITE, INC.	311434	2,096.52
	8/4/2026	V02935--COUNTRY CLUB SERVICE (DBA BOB'S LUBE & OIL, TIRES & M	311440	92.10
	8/4/2026	V00419--GOLDEN EMPIRE TRANSIT DISTRICT	311453	355.00
	8/4/2026	V04860--JEF SALTERS INC	311458	630.37
	8/4/2026	V01012--UNITED RENTALS INC	311495	434.23
	8/4/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	311442	578.00
	8/4/2026	V00419--GOLDEN EMPIRE TRANSIT DISTRICT	311452	355.00
	8/4/2026	V05403--DOMA PROPERTIES	311446	1,235.00
	8/4/2026	V00787--PG&E	311474	13,863.14
	8/4/2026	V05403--DOMA PROPERTIES	311445	1,235.00
	8/4/2026	V05403--DOMA PROPERTIES	311444	1,235.00
	8/4/2026	V05403--DOMA PROPERTIES	311443	247.00
	8/4/2026	V00914--SOUTHERN CALIFORNIA EDISON	311487	638.64
	8/4/2026	V00907--SOCALGAS	311486	66.99
	8/4/2026	V04757--JAIME VALLES	311457	425.00
	8/4/2026	V00977--THE HOUSING AUTHORITY OF THE COUNTY OF KERN	311493	527,277.90
	8/4/2026	V03172--OFFICE1 LEASING	311470	495.31
	8/4/2026	V00389--FLYERS ENERGY LLC	311450	1,090.92
	8/4/2026	V00252--COUNTY OF KERN PUBLIC WORKS	311441	56.17

Bank	Date	Vendor	Document no.	Amount
	8/4/2026	V05037--CALIFORNIA 211 PROVIDERS NETWORK	311432	910.30
	8/4/2026	V00213--CITY OF MANTECA	311439	371.43
	8/4/2026	V03697--JULIAN MAHAN	311459	158.14
	8/4/2026	V03172--OFFICE1 LEASING	311469	454.93
	8/4/2026	V02479--RONALD SHELAN	311482	1,318.78
	8/4/2026	V00946--SUKHMANI SHERGILL	311490	150.00
	8/4/2026	V04938--PINNACLE RECRUITING SERVICES LLC	311475	6,970.89
	8/4/2026	V02092--SPRINGWOOD COURT APARTMENTS	311489	2,150.00
	8/4/2026	V00092--AT&T	311427	3,182.18
	8/4/2026	V00806--PROTECTION 1/ADT	311479	257.74
	8/4/2026	V02479--RONALD SHELAN	311481	255.00
	8/4/2026	V02479--RONALD SHELAN	311480	180.00
	8/4/2026	V00565--KERN COMMUNITY COLLEGE DISTRICT	311461	21,466.96
	8/4/2026	V00732--NEXSTAR MEDIA INC	311468	5,980.00
	8/4/2026	V02673--FIRST 5 MADERA COUNTY	311449	244.72
	8/4/2026	V00374--FERGUSON ENTERPRISES INC #1350	311448	1,224.04
	8/4/2026	V04337--MAGDALENA CARDENAS	311465	195.49
	8/4/2026	V05369--KERN COUNTY PUBLIC HEALTH ENVIRONMENTAL HEALTH DIV	311462	530.00
	8/4/2026	V04657--SCREENVISION DIRECT, INC.	311483	14,003.00
	8/4/2026	V03157--KERN ISLAND INVESTORS, GP	311463	250.50
	8/4/2026	V00206--CHRISTOPHER PERCIVAL	311436	2,246.85
	8/4/2026	V04786--VERONICA RAMOS	311497	23.20
	8/4/2026	V00458--HOME DEPOT COMMERCIAL CREDIT	311456	4,111.95
	8/4/2026	V00985--THE WARDENS OFFICE	122234140022417	9,722.87
	8/4/2026	V05194--AUTUMN MITCHELL	122234140022416	1,125.00
	8/4/2026	V03175--RACE TELECOMMUNICATIONS INC	122234140022415	238.69
	8/4/2026	V03239--AMAROK, LLC	122234140022414	1,832.25
	8/4/2026	V04810--706 E 21ST STREET LLC	122234140022413	1,101.00
	8/4/2026	V02330--JEREMY T TOBIAS	122234140022412	150.00
	8/4/2026	V00161--CALIFORNIA HEAD START ASSOCIATION	122234140022411	2,576.00
	8/4/2026	V03290--PLANTS FOR YOUR SOLIE	122234140022410	200.00
	8/4/2026	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	122234140022409	670.00
	8/4/2026	V03800--Marissa Torres	122234140022408	42.56
	8/4/2026	V04614--BRANDON NGUYEN	122234140022407	7.60
	8/4/2026	V03070--RELIABLE ENERGY MANAGEMENT, INC.	122234140022406	2,539.13
	8/4/2026	V03246--YESENIA SALAZAR PENA	122234140022405	7,547.60
	8/4/2026	V03316--YESENIA MONTOYA	122234140022404	6,750.00
	8/4/2026	V00744--ODP BUSINESS SOLUTIONS LLC	122234140022403	358.84
	8/4/2026	V04062--SOPHIN LOCK	122234140022402	20.52
	8/4/2026	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140022401	4,922.95
	8/4/2026	V00182--CDW LLC	122234140022400	294.44
	8/4/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022399	64.84
	8/4/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022398	64.84
	8/4/2026	V00224--CLASSIC CHARTER INC	122234140022397	2,694.00
	8/4/2026	V03174--OFFICE IMAGING, INC	122234140022396	628.83
	8/4/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	122234140022395	229.92
	8/4/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022394	64.84
	8/4/2026	V03174--OFFICE IMAGING, INC	122234140022393	537.33
	8/4/2026	V00683--MCWILLIAMS & WALDEN INC	122234140022392	834.69
	8/4/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	122234140022391	44.52
	8/4/2026	V03084--SUNRISE GARDENING SERVICE, LLC	122234140022390	7,080.00
	8/4/2026	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140022389	2,102.87
	8/4/2026	V03174--OFFICE IMAGING, INC	122234140022388	527.54
	8/4/2026	V03191--VAL-PRO, INC	122234140022387	1,544.70
	8/4/2026	V00770--KERN PRINT SERVICES, INC	122234140022386	80.86
	8/4/2026	V00704--MISSION LINEN SUPPLY	122234140022385	2,624.00
	8/4/2026	V00704--MISSION LINEN SUPPLY	122234140022384	726.05
	8/4/2026	V00704--MISSION LINEN SUPPLY	122234140022383	502.70
	8/4/2026	V00704--MISSION LINEN SUPPLY	122234140022382	72.65
	8/4/2026	V00123--BLACKHAWK NETWORK, INC	122234140022381	2,526.34

Bank	Date	Vendor	Document no.	Amount
	8/4/2026	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	122234140022380	409.00
	8/4/2026	V03174--OFFICE IMAGING, INC	122234140022379	118.05
	8/4/2026	V03174--OFFICE IMAGING, INC	122234140022378	109.80
	8/4/2026	V03064--CUSTOM L & A CONSTRUCTION INC	122234140022377	995.00
	8/4/2026	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140022376	29,248.98
	8/4/2026	V00905--SMART & FINAL	122234140022375	771.24
	8/4/2026	V03080--AZUGA, INC.	122234140022374	622.96
	8/4/2026	V03174--OFFICE IMAGING, INC	122234140022373	171.78
	8/4/2026	V03174--OFFICE IMAGING, INC	122234140022372	142.61
	8/4/2026	V03174--OFFICE IMAGING, INC	122234140022371	114.91
	8/4/2026	V03174--OFFICE IMAGING, INC	122234140022370	109.80
	8/4/2026	V03064--CUSTOM L & A CONSTRUCTION INC	122234140022369	1,280.00
	8/4/2026	V04884--PAUL V BRIANO III	122234140022368	1,600.00
	8/4/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140022367	1,496.00
	8/4/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140022366	1,797.61
	8/4/2026	V03343--CONTINENTAL LABOR RESOURCES, INC.	122234140022365	1,036.80
	8/4/2026	V04575--LOWE'S COMPANIES, INC.	122234140022364	562.21
	8/4/2026	V00284--DELK PEST CONTROL	122234140022363	665.00
	8/4/2026	V00087--ARVIN COMMUNITY SERVICE DISTRICT	122234140022362	452.21
	8/4/2026	V00711--MOLLY & BRUCE BUSACCA INC	122234140022361	146.00
	8/4/2026	V04180--DIESEL DIRECT LLC	122234140022360	2,839.57
	8/4/2026	V03439--MARY ANN MOONEY	122234140022359	200.00
	8/4/2026	V00683--MCWILLIAMS & WALDEN INC	122234140022358	189.65
	8/4/2026	V00770--KERN PRINT SERVICES, INC	122234140022357	977.06
	8/4/2026	V00770--KERN PRINT SERVICES, INC	122234140022356	8,877.34
	8/4/2026	V04034--RINGCENTRAL INC.	122234140022355	17,511.85
	8/4/2026	V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC	122234140022354	27,715.00
	8/4/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022353	759.88
	8/4/2026	V00260--CROWN EQUIPMENT CORPORATION	122234140022352	692.94
	8/4/2026	V04575--LOWE'S COMPANIES, INC.	122234140022351	200.07
	8/4/2026	V04575--LOWE'S COMPANIES, INC.	122234140022350	39.70
	8/4/2026	V00029--ADVANCED DATA STORAGE, INC	122234140022349	220.00
	8/4/2026	V00704--MISSION LINEN SUPPLY	122234140022348	384.85
	8/4/2026	V03263--FLOWERS BAKERIES SALES OF SOCAL, LLC	122234140022347	189.20
	8/4/2026	V04575--LOWE'S COMPANIES, INC.	122234140022346	133.65
	8/4/2026	V04575--LOWE'S COMPANIES, INC.	122234140022345	100.65
	8/4/2026	V03186--BLUETRITON BRANDS INC	122234140022344	102.24
	8/4/2026	V00146--CA ASSOCIATION OF FOOD BANKS	122234140022343	312.50
	8/4/2026	V03413--DENISE BOSHERS	122234140022342	440.80
	8/4/2026	V03186--BLUETRITON BRANDS INC	122234140022341	41.12
	8/4/2026	V03692--JOSEPH AGUILAR	122234140022340	435.60
	8/4/2026	V03186--BLUETRITON BRANDS INC	122234140022339	40.93
	8/4/2026	V04077--RAUL JIMENEZ	122234140022338	332.00
	8/4/2026	V00794--PLC SYSTEM SERVICES LLC	122234140022337	3,410.00
	8/4/2026	V03186--BLUETRITON BRANDS INC	122234140022336	59.55
	8/4/2026	V03186--BLUETRITON BRANDS INC	122234140022335	173.86
	8/4/2026	V03186--BLUETRITON BRANDS INC	122234140022334	44.37
	8/4/2026	V03186--BLUETRITON BRANDS INC	122234140022333	42.96
	8/4/2026	V00961--TEL TEC SECURITY SYSTEMS INC	122234140022332	1,137.50
	8/4/2026	V03174--OFFICE IMAGING, INC	122234140022331	43.21
	8/4/2026	V03174--OFFICE IMAGING, INC	122234140022330	247.53
	8/4/2026	V00017--ACTION GLASS INC	122234140022329	17,690.00
	8/4/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	122234140022328	1,414.70
	8/4/2026	V02330--JEREMY T TOBIAS	122234140022327	150.00
	8/4/2026	V00134--BRONCO ELECTRIC INC	122234140022326	300.00
	8/4/2026	V00134--BRONCO ELECTRIC INC	122234140022325	768.79
	8/4/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	122234140022324	745.44
	8/4/2026	V00721--NARAMA INC. - TREK IMAGING	122234140022323	841.45
	8/4/2026	V00874--SAVE MART SUPERMARKETS	122234140022322	163.14
	8/4/2026	V00060--AN ICON COMPANY, LLC	122234140022321	204.86

Bank	Date	Vendor	Document no.	Amount
	8/4/2026	V02330--JEREMY T TOBIAS	122234140022320	75.00
	8/4/2026	V00988--THERMO KING OF CENTRAL CALIFORNIA, INC	122234140022319	3,721.58
	8/4/2026	V04896--TOM GROSS	122234140022318	1,163.38
	8/4/2026	V01044--W W GRAINGER INC	122234140022317	497.11
	8/4/2026	V03392--Unum Insurance Company	122234140022316	33,347.81
	8/4/2026	V03375--ANDREA LOPEZ	122234140022315	95.70
	8/4/2026	V03641--GLORIA BARBERO	122234140022314	113.83
	8/4/2026	V03470--ALFONSO MORALES	122234140022313	82.65
	8/4/2026	V03382--DENA WALKER	122234140022312	46.40
	8/4/2026	V04755--CITIGUARD, INC	122234140022311	630.00
	8/4/2026	V00322--ECONO WEST INC	122234140022310	7,649.00
	8/4/2026	V04077--RAUL JIMENEZ	122234140022309	44.00
	8/4/2026	V03186--BLUETRITON BRANDS INC	122234140022308	58.03
	8/4/2026	V00937--STINSON STATIONERS	122234140022307	1,147.28
	8/4/2026	V04751--COMPSYCH EMPLOYEE ASSISTANCE PROGRAMS, INC.	122234140022306	3,380.16
	8/4/2026	V03083--CHALK SPINNER LLC	122234140022305	3,848.92
	8/4/2026	P03055--MARIA D SANTANDER	122234140022304	2,039.36
	8/4/2026	P03006--GLORIA DEL CARMEN VILLANUEVA RAMOS	122234140022303	3,730.40
	8/4/2026	P02138--JACOBA C DE ANDRACA	122234140022302	5,297.13
	8/4/2026	V00049--AMAZON CAPITAL SERVICES, INC	122234140022301	8,852.80
	8/5/2026	V05200--JOSEPH TANJA	311504	12.16
	8/5/2026	V02630--DEISY ESCOBAR	311503	306.69
	8/5/2026	V03404--MARITZA LARA MARTINEZ	311502	920.27
	8/5/2026	V05200--JOSEPH TANJA	311500	2,367.81
	8/5/2026	V05382--KARLA N CAZARES SANCHEZ	311501	1,998.94
	8/7/2026	V01801--BAKERSFIELD REALTY MANAGEMENT SERVICES INC	Voided - 310818	-80.00
	8/7/2026	V05406--CARLOS CLEMENTE JUAREZ	311505	6,377.92
	8/10/2026	V02755--LETICIA MIRANDA VILLEGAS	311506	416.82
	8/11/2026	V05394--ANDREA JAY THOMAS	311633	2,366.30
	8/11/2026	V05410--SAIDI MARIELA VAZQUEZ CONTRERAS	311634	987.37
	8/11/2026	V05404--ALEXANDRA VELASCO	311632	498.32
	8/11/2026	V05404--ALEXANDRA VELASCO	311631	46.40
	8/11/2026	V00229--COMCAST CORPORATION	311528	345.47
	8/11/2026	V04423--ZOE FINCH	311630	117.50
	8/11/2026	V04512--LISA MCGRANAHAN	311559	117.50
	8/11/2026	V04061--CALIFORNIA STATE UNIVERSITY BAKERSFIELD FOUNDATION	311517	2,500.00
	8/11/2026	V04595--LOCKHART INVESTMENTS	311560	935.00
	8/11/2026	V01845--DESERT OASIS APTS LLC	311535	1,245.00
	8/11/2026	V04568--RIDGECREST FAMILY ASSOCIATES, A CALIFORNIA	311599	1,936.73
	8/11/2026	V05312--KERN HOUSING V LLC	311554	550.00
	8/11/2026	V04949--ALLY FINANCIAL	311511	998.89
	8/11/2026	V05352--AMERICAN PROPERTY MANAGEMENT, INC	311512	1,082.00
	8/11/2026	V00229--COMCAST CORPORATION	311527	116.29
	8/11/2026	V00252--COUNTY OF KERN PUBLIC WORKS	311530	17.34
	8/11/2026	V03314--VESTIS GROUP, INC	311627	86.41
	8/11/2026	V03430--SPECTRUM/CHARTER	311615	180.83
	8/11/2026	V00801--PRODUCERS DAIRY FOODS INC	311596	2,577.19
	8/11/2026	V03430--SPECTRUM/CHARTER	311614	77.21
	8/11/2026	V03430--SPECTRUM/CHARTER	311613	160.83
	8/11/2026	V03430--SPECTRUM/CHARTER	311612	160.83
	8/11/2026	V03430--SPECTRUM/CHARTER	311611	180.83
	8/11/2026	V03430--SPECTRUM/CHARTER	311610	235.83
	8/11/2026	V00192--CHARLIE'S DAY & NITE, INC.	311520	709.59
	8/11/2026	V05373--RICKY BRENT LAMB	311598	365.75
	8/11/2026	V04866--EAST HILLS ASSOCIATES LP	311538	60.00
	8/11/2026	V00290--DELTA LIQUID ENERGY	311533	1,539.60
	8/11/2026	V00728--NEEDLES PUBLIC UTILITY AUTHORITY	311573	164.05
	8/11/2026	V00565--KERN COMMUNITY COLLEGE DISTRICT	311553	18,506.00
	8/11/2026	V04602--SEQUOIA PEST SOLUTIONS	311602	110.00
	8/11/2026	V02979--SUBURBAN PROPANE	311616	490.00

Bank	Date	Vendor	Document no.	Amount
	8/11/2026	V05408--TIERRA VERDE HOLDINGS, LLC	311620	1,210.00
	8/11/2026	V05408--TIERRA VERDE HOLDINGS, LLC	311619	1,210.00
	8/11/2026	V05408--TIERRA VERDE HOLDINGS, LLC	311618	150.00
	8/11/2026	V04866--EAST HILLS ASSOCIATES LP	311537	60.00
	8/11/2026	V00419--GOLDEN EMPIRE TRANSIT DISTRICT	311545	57.00
	8/11/2026	V00419--GOLDEN EMPIRE TRANSIT DISTRICT	311544	57.00
	8/11/2026	V04586--DFT HOTELS, INC.	311536	27,316.17
	8/11/2026	V05386--AT&T MOBILITY	311515	392.82
	8/11/2026	V05398--ALEX ROBERTSON	311510	200.00
	8/11/2026	V04963--LYNDA WILSON	311563	375.00
	8/11/2026	V01027--VARNER BROS INC	311626	62.00
	8/11/2026	V00209--CITY OF BAKERSFIELD	311524	13,723.42
	8/11/2026	V04938--PINNACLE RECRUITING SERVICES LLC	311594	2,657.82
	8/11/2026	V01026--VARNER & SON INC	311625	794.37
	8/11/2026	V00597--LAMONT SANITATION INC	311556	1,665.24
	8/11/2026	V00912--SOUTH TULARE RICHGROVE REFUSE INC	311603	495.71
	8/11/2026	V03430--SPECTRUM/CHARTER	311609	2,989.00
	8/11/2026	V03430--SPECTRUM/CHARTER	311608	262.07
	8/11/2026	V03430--SPECTRUM/CHARTER	311607	214.00
	8/11/2026	V03430--SPECTRUM/CHARTER	311606	214.00
	8/11/2026	V03430--SPECTRUM/CHARTER	311605	214.00
	8/11/2026	V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	311628	1,471.61
	8/11/2026	V04160--MOUNTAINSIDE DISPOSAL, INC.	311571	442.32
	8/11/2026	V00255--COVERALL NORTH AMERICA INC	311531	1,025.00
	8/11/2026	V00799--PRICE DISPOSAL	311595	598.61
	8/11/2026	V00091--AT&T	311514	26.74
	8/11/2026	V00091--AT&T	311513	15.70
	8/11/2026	V03360--TERESA LARA	311617	29.64
	8/11/2026	V03405--NICOLE CALLAHAN	311574	136.04
	8/11/2026	V03408--MAGDALENA MORALES CARDENAS	311564	25.08
	8/11/2026	V03377--ALEJANDRA BAHENA	311509	54.72
	8/11/2026	V00169--CALIFORNIA WATER SERVICE	311518	301.71
	8/11/2026	V03894--ROSA CALLEJAS	311600	139.84
	8/11/2026	V04314--JORGE MENDEZ	311551	41.04
	8/11/2026	V04963--LYNDA WILSON	311562	375.00
	8/11/2026	V04971--NISSAN NORTH AMERICA, INC.	311575	309.90
	8/11/2026	V04939--MARLENE VERDUZCO	311567	38.00
	8/11/2026	V04671--FRESNO'S CHAFFEE ZOO CORPORATION	311543	566.00
	8/11/2026	V03810--MARTHA ORDUNA	311568	157.32
	8/11/2026	V05197--LOGAN WALKER	311561	232.56
	8/11/2026	V00599--LANGUAGE LINE SERVICES INC	311557	209.10
	8/11/2026	V01003--TRES HOMBRES FENCE COMPANY	311621	2,125.00
	8/11/2026	V05118--LETICIA ADAMS	311558	96.52
	8/11/2026	V04102--IRIS LOPEZ	311548	109.44
	8/11/2026	V04381--PAULA MASANIAI	311591	38.00
	8/11/2026	V03356--CYNTHIA RODRIGUEZ	311532	66.12
	8/11/2026	V00370--FEDEX	311541	265.22
	8/11/2026	V02786--MARIA LAURA GONZALEZ	311565	67.64
	8/11/2026	V04159--Estela Corrales	311539	151.24
	8/11/2026	V00389--FLYERS ENERGY LLC	311542	659.17
	8/11/2026	V03251--CASCADE HEALTH CARE, INC	311519	5,371.27
	8/11/2026	V03391--MARISELA GONZALEZ	311566	30.40
	8/11/2026	V04429--BS& E INC	311516	159.00
	8/11/2026	V04588--CHRISTOPHER A. MARTINEZ	311521	340.30
	8/11/2026	V00596--LAMONT PUBLIC UTILITY DISTRICT	311555	697.70
	8/11/2026	V04604--PEGBOARD	311592	333.60
	8/11/2026	V00821--REGION IX HEAD START ASSOCIATION	311597	899.00
	8/11/2026	V00215--CITY OF SHAFTER	311525	58.63
	8/11/2026	V03172--OFFICE1 LEASING	311589	171.78
	8/11/2026	V03172--OFFICE1 LEASING	311588	171.78

Bank	Date	Vendor	Document no.	Amount
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	8/11/2026	V01022--VALLEY PROPANE SERVICE	311624	220.31
	8/11/2026	V04824--A-1 PLUMBING SERVICE, INC.	311507	275.00
	8/11/2026	V03172--OFFICE1 LEASING	311586	834.74
	8/11/2026	V03172--OFFICE1 LEASING	311585	328.68
	8/11/2026	V03172--OFFICE1 LEASING	311584	702.90
	8/11/2026	V03172--OFFICE1 LEASING	311583	429.86
	8/11/2026	V03172--OFFICE1 LEASING	311582	361.93
	8/11/2026	V03172--OFFICE1 LEASING	311581	2,048.50
	8/11/2026	V03172--OFFICE1 LEASING	311580	312.16
	8/11/2026	V03172--OFFICE1 LEASING	311579	186.82
	8/11/2026	V00914--SOUTHERN CALIFORNIA EDISON	311604	1,477.28
	8/11/2026	V00207--CINTAS CORPORATION #668	311523	436.98
	8/11/2026	V03172--OFFICE1 LEASING	311578	273.57
	8/11/2026	V00787--PG&E	311593	28,288.56
	8/11/2026	V00458--HOME DEPOT COMMERCIAL CREDIT	311547	948.96
	8/11/2026	V00220--CITY OF WASCO	311526	81.60
	8/11/2026	V00206--CHRISTOPHER PERCIVAL	311522	294.85
	8/11/2026	V04516--ZIP APPLIANCE REPAIR & SERVICE LLC	311629	497.00
	8/11/2026	V03172--OFFICE1 LEASING	311577	1,264.93
	8/11/2026	V00562--KEITH C PFEFFER	311552	2,926.92
	8/11/2026	V03147--SEQUOIA PAINT ENTERPRISE	311601	24.97
	8/11/2026	V04788--UTILITY TELECOM GROUP LLC	311623	3,025.83
	8/11/2026	V05397--MONTY GOREE	311570	100.00
	8/11/2026	V05396--JAYSEAN COLLINS	311549	100.00
	8/11/2026	V05399--MELISSA DAVIES	311569	100.00
	8/11/2026	V05395--JEREMY PRATER	311550	100.00
	8/11/2026	V05401--DENITA HOPPER	311534	50.00
	8/11/2026	V00014--Accrue Solutions Holding Co, LLC	311508	395.00
	8/11/2026	V00251--COUNTY OF KERN GENERAL SERVICES, 3RD FLOOR	311529	151,490.74
	8/11/2026	V03654--HANNIA I ACEVEDO	311546	151.53
	8/11/2026	V02944--ESTHER REYES-GARZA	311540	73.23
	8/11/2026	V03846--NATIVIDAD VALDOVINOS GUTIERREZ	311572	194.00
	8/11/2026	V01009--ULINE	311622	11,162.62
	8/11/2026	V05268--NORA ISABEL CASTELLANOS	311576	449.90
	8/11/2026	V00763--PACIFICA STOCKTON SUITES LLC	311590	573.90
	8/11/2026	V03174--OFFICE IMAGING, INC	122234140022556	23.38
	8/11/2026	V03174--OFFICE IMAGING, INC	122234140022555	26.00
	8/11/2026	V03174--OFFICE IMAGING, INC	122234140022554	43.21
	8/11/2026	V03641--GLORIA BARBERO	122234140022553	200.00
	8/11/2026	V00045--ALPHA TECHNOLOGIES & ALARM SYSTEMS, INC.	122234140022552	197.94
	8/11/2026	V03174--OFFICE IMAGING, INC	122234140022551	59.66
	8/11/2026	V00937--STINSON STATIONERS	122234140022550	443.72
	8/11/2026	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	122234140022549	451.40
	8/11/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	122234140022548	985.59
	8/11/2026	V03174--OFFICE IMAGING, INC	122234140022547	2,697.42
	8/11/2026	V00874--SAVE MART SUPERMARKETS	122234140022546	808.70
	8/11/2026	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	122234140022545	8,681.34
	8/11/2026	V03239--AMAROK, LLC	122234140022544	4,409.49
	8/11/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022543	64.40
	8/11/2026	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	122234140022542	272.70
	8/11/2026	V03191--VAL-PRO, INC	122234140022541	914.65
	8/11/2026	V01062--WESTED	122234140022540	5,000.00
	8/11/2026	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140022539	22,799.99
	8/11/2026	V00820--RAYMOND'S TROPHY AWARDS	122234140022538	38.16
	8/11/2026	V00182--CDW LLC	122234140022537	23,820.42
	8/11/2026	V03343--CONTINENTAL LABOR RESOURCES, INC.	122234140022536	829.44
	8/11/2026	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	122234140022535	795.00
	8/11/2026	V03070--RELIABLE ENERGY MANAGEMENT, INC.	122234140022534	1,908.00
	8/11/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	122234140022533	1,131.82

Bank	Date	Vendor	Document no.	Amount
	8/11/2026	V00704--MISSION LINEN SUPPLY	122234140022532	1,531.69
	8/11/2026	V00704--MISSION LINEN SUPPLY	122234140022531	1,013.70
	8/11/2026	V00704--MISSION LINEN SUPPLY	122234140022530	412.16
	8/11/2026	V00704--MISSION LINEN SUPPLY	122234140022529	74.94
	8/11/2026	V00576--KERN RIVER PROPANE INC	122234140022528	766.00
	8/11/2026	V00576--KERN RIVER PROPANE INC	122234140022527	766.00
	8/11/2026	V00576--KERN RIVER PROPANE INC	122234140022526	766.00
	8/11/2026	V00576--KERN RIVER PROPANE INC	122234140022525	766.00
	8/11/2026	V00576--KERN RIVER PROPANE INC	122234140022524	766.00
	8/11/2026	V00576--KERN RIVER PROPANE INC	122234140022523	766.00
	8/11/2026	V00576--KERN RIVER PROPANE INC	122234140022522	766.00
	8/11/2026	V00576--KERN RIVER PROPANE INC	122234140022521	766.00
	8/11/2026	V00576--KERN RIVER PROPANE INC	122234140022520	766.00
	8/11/2026	V00576--KERN RIVER PROPANE INC	122234140022519	766.00
	8/11/2026	V00576--KERN RIVER PROPANE INC	122234140022518	766.00
	8/11/2026	V00576--KERN RIVER PROPANE INC	122234140022517	766.00
	8/11/2026	V00260--CROWN EQUIPMENT CORPORATION	122234140022516	775.00
	8/11/2026	V00128--BRADY INDUSTRIES OF CALIFORNIA, LLC, A BRADY PLUS CON	122234140022515	10,819.21
	8/11/2026	V05056--CAL OAK HOSPITALITY L.L.C.	122234140022514	268.80
	8/11/2026	V01064--WIPFLI LLP	122234140022513	720.00
	8/11/2026	V00988--THERMO KING OF CENTRAL CALIFORNIA, INC	122234140022512	3,721.58
	8/11/2026	V00592--LAKESHORE PARENT, LLC	122234140022511	6,695.28
	8/11/2026	V00060--AN ICON COMPANY, LLC	122234140022510	1,325.52
	8/11/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140022509	1,496.00
	8/11/2026	V03174--OFFICE IMAGING, INC	122234140022508	301.53
	8/11/2026	V03064--CUSTOM L & A CONSTRUCTION INC	122234140022507	1,800.00
	8/11/2026	V00349--ERIE CUSTOM COMPUTER APPLICATIONS	122234140022506	2,940.00
	8/11/2026	V03096--PUBLIC AGENCY COALITION ENTERPRISE	122234140022505	951,327.17
	8/11/2026	V00057--AMERICAN REFUSE, INC.	122234140022504	661.97
	8/11/2026	V00053--AMERICAN BUSINESS MACHINES	122234140022503	256.19
	8/11/2026	V03159--JOHN REY	122234140022502	260.80
	8/11/2026	V02868--SAFIYA PRICE	122234140022501	12.16
	8/11/2026	V02411--MARISELA P. GONZALEZ	122234140022500	22.80
	8/11/2026	V02324--JACQUELINE GUERRA	122234140022499	96.52
	8/11/2026	V00938--STOCKTON COMMUNITY KITCHEN	122234140022498	45,930.22
	8/11/2026	V00753--ORKIN PEST CONTROL	122234140022497	4,809.02
	8/11/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBALL	122234140022496	5,250.00
	8/11/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBALL	122234140022495	1,618.65
	8/11/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBALL	122234140022494	1,464.75
	8/11/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBALL	122234140022493	319.95
	8/11/2026	V00312--DONAHUE TRUCK CENTERS	122234140022492	3,044.09
	8/11/2026	V04727--ALEXIS SAVEDRA	122234140022491	4,500.00
	8/11/2026	V04575--LOWE'S COMPANIES, INC.	122234140022490	10,696.64
	8/11/2026	V04525--BRENDA ORTIZ	122234140022489	25.84
	8/11/2026	V04397--SARANYA RAVINDRAN	122234140022488	6.08
	8/11/2026	V04390--ROSA GUERRERO	122234140022487	79.04
	8/11/2026	V03939--SULEMA GARCIA	122234140022486	113.24
	8/11/2026	V03867--PATRICIA ROBLES WESLEY	122234140022485	63.84
	8/11/2026	V03852--NICOLE NINO	122234140022484	132.24
	8/11/2026	V03849--NELLY MENDOZA	122234140022483	93.48
	8/11/2026	V03848--NAYELI ARAMBULA	122234140022482	59.28
	8/11/2026	V03822--MELISSA DELA GARZA	122234140022481	135.28
	8/11/2026	V03742--LILLIAN URREA	122234140022480	53.20
	8/11/2026	V03671--JAYSHREE MADEKA	122234140022479	186.20
	8/11/2026	V03667--JANELLE ANDRES	122234140022478	38.76
	8/11/2026	V03645--GLORIANA TEIXEIRA	122234140022477	372.40
	8/11/2026	V03601--ELENA GARCIA	122234140022476	107.16
	8/11/2026	V03584--DENISE COOPER	122234140022475	66.88
	8/11/2026	V03583--DELORES PATRICIO	122234140022474	85.88
	8/11/2026	V03470--ALFONSO MORALES	122234140022473	27.36

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	8/11/2026	V03439--MARY ANN MOONEY	122234140022472	60.80
	8/11/2026	V03438--LIZETTE BRAVO	122234140022471	105.64
	8/11/2026	V03437--LETISHA BROOKS	122234140022470	26.60
	8/11/2026	V03415--STACY MERRIFIELD	122234140022469	9.12
	8/11/2026	V03414--ALMA SANCHEZ	122234140022468	2.28
	8/11/2026	V03407--CINDY RUIZ	122234140022467	175.56
	8/11/2026	V03402--VERLINDA DENWITTY	122234140022466	107.92
	8/11/2026	V03388--KAREN RIOS	122234140022465	299.44
	8/11/2026	V03382--DENA WALKER	122234140022464	55.48
	8/11/2026	V03367--VALERIE CAMACHO	122234140022463	22.80
	8/11/2026	V03353--Cynthia Magdaleno	122234140022462	18.24
	8/11/2026	V03331--TINA MOUA	122234140022461	34.20
	8/11/2026	V05169--AMANDA CHARLON	122234140022460	10.64
	8/11/2026	V05086--CALIFORNIA PUBLIC POLICY GROUP, INC.	122234140022459	12,500.00
	8/11/2026	V04749--PHONTHIP PADICHITH	122234140022458	27.36
	8/11/2026	V01064--WIPFLI LLP	122234140022457	7,290.28
	8/11/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022456	64.40
	8/11/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022455	129.69
	8/11/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022454	128.79
	8/11/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140022453	139.90
	8/11/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140022452	420.04
	8/11/2026	V04180--DIESEL DIRECT LLC	122234140022451	5,560.33
	8/11/2026	V05067--FRESNO BIPOC PRODUCE INC.	122234140022450	3,348.00
	8/11/2026	V00024--ADP, LLC.	122234140022449	20,608.71
	8/11/2026	V03186--BLUETRITON BRANDS INC	122234140022448	41.12
	8/11/2026	V03186--BLUETRITON BRANDS INC	122234140022447	41.12
	8/11/2026	V03186--BLUETRITON BRANDS INC	122234140022446	52.19
	8/11/2026	V03186--BLUETRITON BRANDS INC	122234140022445	40.93
	8/11/2026	V03288--OASIS AIR AND SOLAR	122234140022444	2,228.38
	8/11/2026	V03422--LOIS HANNIBLE	122234140022443	429.73
	8/11/2026	V03186--BLUETRITON BRANDS INC	122234140022442	47.41
	8/11/2026	V00029--ADVANCED DATA STORAGE, INC	122234140022441	1,141.67
	8/11/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022440	804.89
	8/11/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022439	51.63
	8/11/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022438	34.57
	8/11/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022437	1,000.90
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	8/11/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022434	310.94
	8/11/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022433	108.73
	8/11/2026	V00146--CA ASSOCIATION OF FOOD BANKS	122234140022432	714.75
	8/11/2026	V00049--AMAZON CAPITAL SERVICES, INC	122234140022431	13,918.43
	8/11/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	122234140022430	171.86
	8/11/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	122234140022429	2,179.17
	8/11/2026	V01044--W W GRAINGER INC	122234140022428	15.21
	8/11/2026	V00043--ALLIED UNIVERSAL SECURITY SERVICES	122234140022427	10,300.10
	8/11/2026	V05314--DELIA VICENTE	122234140022426	9,900.00
	8/11/2026	V05374--KRISTY LOUISE HERRON	122234140022425	50.00
	8/11/2026	V05274--ALICE LOPEZ	122234140022424	100.00
	8/11/2026	V05377--ERIC OBRIEN	122234140022423	100.00
	8/11/2026	V05375--LUCIO LOPEZ	122234140022422	100.00
	8/11/2026	V05273--MIKE HERNANDEZ	122234140022421	50.00
	8/11/2026	V01064--WIPFLI LLP	122234140022420	502.69
	8/11/2026	V04690--SAGASER WATKINS & WIELAND PC	122234140022419	1,158.00
	8/11/2026	V04931--GRID ALTERNATIVES CENTRAL VALLEY, INC.	122234140022418	427.64
	8/12/2026	V01907--HOMES R US REALTY INC	Voided - 310597	-55.00
	8/17/2026	V05423--GEORGE O ALEXANDER	311635	359.31
	8/18/2026	V05428--TODD WORTHEN	311825	1,596.68
	8/18/2026	V04866--EAST HILLS ASSOCIATES LP	311824	360.00
	8/18/2026	V04866--EAST HILLS ASSOCIATES LP	311823	360.00

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	8/18/2026	V04866--EAST HILLS ASSOCIATES LP	Voided - 311149	-360.00
	8/18/2026	V04866--EAST HILLS ASSOCIATES LP	Voided - 311150	-360.00
	8/18/2026	V00419--GOLDEN EMPIRE TRANSIT DISTRICT	311733	57.00
	8/18/2026	V00419--GOLDEN EMPIRE TRANSIT DISTRICT	311732	57.00
	8/18/2026	V00035--ALAMO ALARM CO INC	311681	203.50
	8/18/2026	V04765--COMCAST CORPORATION	311702	1,029.04
	8/18/2026	V03100--HOUSING AUTHORITY OF THE COUNTY OF KERN	311736	550.00
	8/18/2026	V00419--GOLDEN EMPIRE TRANSIT DISTRICT	311731	57.00
	8/18/2026	V05413--ROCELIA MARTINEZ	311788	1,900.00
	8/18/2026	V03356--CYNTHIA RODRIGUEZ	311703	87.75
	8/18/2026	V03405--NICOLE CALLAHAN	311764	87.75
	8/18/2026	V03694--JUANITA JACKSON	311741	87.75
	8/18/2026	V03891--ROBERT ESPINOSA	311787	87.75
	8/18/2026	V03758--LOUIS RODRIGUEZ	311750	87.75
	8/18/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	311718	28.00
	8/18/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	311717	183.00
	8/18/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	311716	183.00
	8/18/2026	V05409--Delta Hotels by Marriott Ontario Airport LLC	311705	1,449.38
	8/18/2026	V00154--CALIFORNIA COMMUNITY ACTION PARTNERSHIP ASSOCIATIO	311695	650.00
	8/18/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	311715	555.00
	8/18/2026	V05312--KERN HOUSING V LLC	311745	550.00
	8/18/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	311714	396.00
	8/18/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	311713	396.00
	8/18/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	311712	396.00
	8/18/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	311711	396.00
	8/18/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	311710	343.00
	8/18/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	311709	343.00
	8/18/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	311708	343.00
	8/18/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	311707	343.00
	8/18/2026	V05416--RAMA3 LLC / MARY MORROW	311786	3,520.00
	8/18/2026	V00801--PRODUCERS DAIRY FOODS INC	311784	2,767.90
	8/18/2026	V03005--GOLDEN OPPORTUNITY INVESTMENTS, LP	311734	2,575.00
	8/18/2026	V05312--KERN HOUSING V LLC	311744	1,299.00
	8/18/2026	V00562--KEITH C PFEFFER	311742	32.48
	8/18/2026	V00209--CITY OF BAKERSFIELD	311701	1,070.20
	8/18/2026	V00370--FEDEX	311725	294.68
	8/18/2026	V00200--CHILD AND FAMILY PARTNERS, LLC	311699	1,900.00
	8/18/2026	V00854--SAFEWAY INC VONS DIVISION	311790	109.52
	8/18/2026	V00207--CINTAS CORPORATION #668	311700	300.46
	8/18/2026	V01022--VALLEY PROPANE SERVICE	311817	174.77
	8/18/2026	V00192--CHARLIE'S DAY & NITE, INC.	311698	83.67
	8/18/2026	V03430--SPECTRUM/CHARTER	311808	180.00
	8/18/2026	V02978--SPECTRUM/CHARTER COMMUNICATIONS	311811	165.41
	8/18/2026	V04938--PINNACLE RECRUITING SERVICES LLC	311783	3,392.06
	8/18/2026	V03430--SPECTRUM/CHARTER	311807	229.99
	8/18/2026	V03430--SPECTRUM/CHARTER	311806	229.99
	8/18/2026	V03430--SPECTRUM/CHARTER	311805	210.00
	8/18/2026	V03430--SPECTRUM/CHARTER	311804	170.00
	8/18/2026	V03172--OFFICE1 LEASING	311779	516.25
	8/18/2026	V03430--SPECTRUM/CHARTER	311803	499.00
	8/18/2026	V03430--SPECTRUM/CHARTER	311802	320.25
	8/18/2026	V00419--GOLDEN EMPIRE TRANSIT DISTRICT	311730	57.00
	8/18/2026	V03430--SPECTRUM/CHARTER	311801	55.83
	8/18/2026	V03964--VANESSA MUNOZ	311818	28.88
	8/18/2026	V05407--ALBERT GARZA	311682	267.57
	8/18/2026	V03430--SPECTRUM/CHARTER	311800	180.83
	8/18/2026	V03430--SPECTRUM/CHARTER	311799	120.83
	8/18/2026	V03430--SPECTRUM/CHARTER	311798	335.83
	8/18/2026	V03172--OFFICE1 LEASING	311778	333.31
	8/18/2026	V03172--OFFICE1 LEASING	311777	284.72

Bank	Date	Vendor	Document no.	Amount
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	8/18/2026	V03172--OFFICE1 LEASING	311775	206.92
	8/18/2026	V03172--OFFICE1 LEASING	311774	206.92
	8/18/2026	V03172--OFFICE1 LEASING	311773	206.92
	8/18/2026	V03172--OFFICE1 LEASING	311772	206.45
	8/18/2026	V01012--UNITED RENTALS INC	311816	204.70
	8/18/2026	V02978--SPECTRUM/CHARTER COMMUNICATIONS	311810	165.39
	8/18/2026	V03172--OFFICE1 LEASING	311771	153.49
	8/18/2026	V03172--OFFICE1 LEASING	311770	152.43
	8/18/2026	V03172--OFFICE1 LEASING	311769	151.73
	8/18/2026	V03172--OFFICE1 LEASING	311768	662.75
	8/18/2026	V05211--SIERRA WOOD SHAVINGS INC.	311794	495.95
	8/18/2026	V03172--OFFICE1 LEASING	311767	349.17
	8/18/2026	V00682--MCKESSON MEDICAL SURGICAL INC	311760	2,421.88
	8/18/2026	V02978--SPECTRUM/CHARTER COMMUNICATIONS	311809	256.56
	8/18/2026	V00919--SPECTRUM	311797	215.41
	8/18/2026	V00690--MESA ENERGY SYSTEMS, INC.	311761	13,250.00
	8/18/2026	V03461--ALAHE YAZDANIPOUR	311680	110.96
	8/18/2026	V04972--BIOMEDICAL WASTE DISPOSAL INC.	311692	124.00
	8/18/2026	V00787--PG&E	311782	17,707.63
	8/18/2026	V00914--SOUTHERN CALIFORNIA EDISON	311796	5,381.42
	8/18/2026	V03172--OFFICE1 LEASING	311766	889.33
	8/18/2026	V00169--CALIFORNIA WATER SERVICE	311696	2,917.42
	8/18/2026	V01060--WEST KERN COMMUNITY COLLEGE DISTRICT	311822	14,098.98
	8/18/2026	P00444--LUZ E VENEGAS	311661	12,625.94
	8/18/2026	P02457--MARIA ELENA CORONA DE IBARRA	311666	11,115.39
	8/18/2026	P00053--GLORIA GARCIA DE MADERA	311650	11,182.75
	8/18/2026	V00617--LODI MEMORIAL HOSPITAL ASSOCIATION, INC.	311748	1,360.82
	8/18/2026	P03044--VIRGINIA ESTRELLA MEDINA	311677	8,161.73
	8/18/2026	P02985--CRYSTAL MARIE REYES	311645	7,961.51
	8/18/2026	P02171--IRMA DIAZ ALVAREZ	311656	7,087.78
	8/18/2026	P02951--IRENE FUENTES-TAPIA	311655	6,603.23
	8/18/2026	P02770--GUADALUPE AYON DE MENDOZA	311652	5,789.35
	8/18/2026	P02982--MARIA DEL SOCORRO PADILLA MONTES	311665	5,910.40
	8/18/2026	P01593--MANUELA P MEDINA	311662	5,162.16
	8/18/2026	P00039--GUILLERMINA ORNELAS DE RAMIREZ	311654	3,175.36
	8/18/2026	P02932--SILVIA ELENA ACOSTA RODRIGUEZ	311673	2,996.89
	8/18/2026	P00716--ELIZABETH MARTINEZ	311648	3,997.34
	8/18/2026	P02938--ANGELICA IBARRA DE ALVAREZ	311639	3,146.84
	8/18/2026	P01663--MARCELA CHAVEZ OSEGUERA	311663	3,942.24
	8/18/2026	V00622--LOTUS BAKERSFIELD CORP	311749	600.00
	8/18/2026	P02326--MARIA J MARTINEZ DE GARCIA	311668	2,797.63
	8/18/2026	P02182--KAREN BACA MORENO	311659	2,833.72
	8/18/2026	P00705--AMPARO MAGANA	311637	2,670.21
	8/18/2026	P02746--MARIA A MORALES LOPEZ	311664	2,705.23
	8/18/2026	P01775--CECILIA GAYTAN DE ZARATE	311643	2,844.28
	8/18/2026	P02943--YOLANDA GARCIA SABINO	311678	1,012.99
	8/18/2026	P02617--SONIA C LOPEZ DE JUAREZ	311675	1,764.33
	8/18/2026	P02777--BELEN IZAZAGA MERCADO	311640	1,982.20
	8/18/2026	V04396--SANDRA MEJIA ESPARZA	311792	308.56
	8/18/2026	P02289--DOMINGA ESQUIVEL DE VILLANUEVA	311647	2,014.53
	8/18/2026	P02100--SOCORRO LARA DE GOVEA	311674	1,286.36
	8/18/2026	P02407--GUADALUPE ELIZABETH PENUELAS	311653	1,998.67
	8/18/2026	P02315--CRISTINA SOTO DE MARTINEZ	311644	1,744.54
	8/18/2026	P03081--JULIANA ZAMORA CEJA	311658	2,093.44
	8/18/2026	P02820--ROCIO GARDUNO MAGO	311672	1,735.23
	8/18/2026	P01229--MARIA PICOS DE GARCIA	311669	1,840.44
	8/18/2026	P00823--MARIA EUGENIA GARCIA DE VEGA	311667	1,833.69
	8/18/2026	P00614--DIANA ELIZABETH VALENZUELA	311646	2,086.08
	8/18/2026	P02709--ANA MARIA ACOSTA DE ARIZAGA	311638	1,491.09

Bank	Date	Vendor	Document no.	Amount
	8/18/2026	P02986--BRENDA ALCAZAR MAGANA	311642	1,912.16
	8/18/2026	P01884--BLANCA NELLY VERA	311641	1,764.58
	8/18/2026	V03614--ERIKA SALAZAR	311722	237.88
	8/18/2026	V03799--MARISSA REYNOSO-ORTIZ	311757	221.92
	8/18/2026	P02614--TOMASA MARISOL RODRIGUEZ ORELLANA	311676	1,262.76
	8/18/2026	P02643--MARIA V SOSA	311671	1,310.98
	8/18/2026	P02528--MARIA SOFIA MENDOZA DE ORTIZ	311670	1,261.60
	8/18/2026	P02791--LUZ A ESQUIVEL MORENO	311660	1,339.76
	8/18/2026	V04097--VICTORIA FLORES	311819	170.24
	8/18/2026	V00657--MARIA MARTINEZ	311753	167.20
	8/18/2026	V03840--NALLELY SANCHEZ	311763	164.92
	8/18/2026	V04925--EMTS, INC	311721	159.56
	8/18/2026	V03592--DIANA OROZCO	311719	156.56
	8/18/2026	P02876--ESPERANZA GALLEGOS-RUIZ	311649	925.90
	8/18/2026	V02207--BRYAN LOPEZ	311693	152.00
	8/18/2026	P02939--GRISELDA PALMERIN	311651	1,090.81
	8/18/2026	V04094--ANA MARTINEZ	311685	122.36
	8/18/2026	V02549--AMY A JIMENEZ	311684	114.76
	8/18/2026	V04115--ESTEFANY AVITIA	311723	107.92
	8/18/2026	V03386--JAZMIN LEON	311737	107.92
	8/18/2026	P02819--JAQUILINA GARCIA OSORIO	311657	584.48
	8/18/2026	V05397--MONTY GOREE	311762	100.00
	8/18/2026	V03745--LISA MORENO	311747	94.24
	8/18/2026	V04846--ANTOINETTE DIAZ	311688	92.72
	8/18/2026	V05325--FRANCISCO PALACIOS BALTAZAR	311727	92.72
	8/18/2026	V02944--ESTHER REYES-GARZA	311724	89.68
	8/18/2026	V03689--JIMMIE ALVIDREZ	311739	87.40
	8/18/2026	V03736--LAVAR NEWSOME	311746	80.56
	8/18/2026	V04254--CHARLETTE R MCRAE	311697	66.88
	8/18/2026	V05241--MARITZA CAMACHO	311758	64.60
	8/18/2026	V05421--Edna Marin Acosta	311720	64.60
	8/18/2026	V03936--STEPHANIE PEREZ	311812	60.04
	8/18/2026	V05297--MAGDALENA MORALES HERNANDEZ	311752	52.44
	8/18/2026	V03785--MARIA MORENO GOMEZ	311754	51.68
	8/18/2026	V04332--LOURDES MENDOZA	311751	50.16
	8/18/2026	V04026--SHAWNA MARKS	311793	50.16
	8/18/2026	V05401--DENITA HOPPER	311706	50.00
	8/18/2026	V00998--TRANISHA HARTMAN	311814	44.84
	8/18/2026	V05418--PATRICIA TRANCITO HERNANDEZ	311781	42.56
	8/18/2026	V04133--MARIA VILLANUEVA	311756	39.52
	8/18/2026	P03014--AIDE IBARRA LEMUS	311636	190.10
	8/18/2026	V04413--VIOLETA SWANSON	311820	31.92
	8/18/2026	V05112--Astrid Monsalve	311689	29.64
	8/18/2026	V04606--Anabel Cervantes Nunez	311686	29.64
	8/18/2026	V05288--S'LENA DEANN COBOS	311789	28.88
	8/18/2026	V04812--JENNIFER JONES	311738	24.32
	8/18/2026	V04857--MARIA PIZANO	311755	22.80
	8/18/2026	V03693--JUANA PANTOJA	311740	22.04
	8/18/2026	V04106--NILZA HERNANDEZ	311765	21.28
	8/18/2026	V05113--Alejandra Day	311683	13.68
	8/18/2026	V05412--ANDREA MARIA	311687	7.60
	8/18/2026	V05410--SAIDI MARIELA VAZQUEZ CONTRERAS	311791	7.60
	8/18/2026	V05420--Marlene Amaral	311759	2.28
	8/18/2026	V01009--ULINE	311815	1,190.76
	8/18/2026	V05049--GM FINANCIAL	311729	398.07
	8/18/2026	V04753--KERN COUNTY FARM BUREAU	311743	2,000.00
	8/18/2026	V00806--PROTECTION 1/ADT	311785	456.59
	8/18/2026	V04658--BEAR MOUNTAIN ROOFING INC.	311691	700.00
	8/18/2026	V03291--FRED PORTER AND ASSOCIATES	311728	3,500.00
	8/18/2026	V00374--FERGUSON ENTERPRISES INC #1350	311726	985.93

Bank	Date	Vendor	Document no.	Amount
	8/18/2026	V03059--T-MOBILE USA INC	311813	9,187.26
	8/18/2026	V00907--SOCALGAS	311795	91.63
	8/18/2026	V00092--AT&T	311690	2,771.32
	8/18/2026	V05400--WADE GRISSOM	311821	200.00
	8/18/2026	V00763--PACIFICA STOCKTON SUITES LLC	311780	191.30
	8/18/2026	V00458--HOME DEPOT COMMERCIAL CREDIT	311735	2,174.41
	8/18/2026	V05040--C & R FENCE CONTRACTORS, INC.	311694	24,041.00
	8/18/2026	V00273--DANIELLS PHILLIPS VAUGHAN & BOCK	311704	28,500.00
	8/18/2026	V00015--ACCUCUT, LLC	311679	703.63
	8/18/2026	V03186--BLUETRITON BRANDS INC	122234140023081	10.80
	8/18/2026	V00285--DELL FINANCIAL SERVICES LLC	122234140023080	247.55
	8/18/2026	V03057--CSG-NAM, LLC	122234140023079	9.99
	8/18/2026	V00937--STINSON STATIONERS	122234140023078	979.64
	8/18/2026	V03986--YOLANDA GONZALES	122234140023077	278.00
	8/18/2026	V00108--BALCO HOLDINGS, INC.	122234140023076	1,147.95
	8/18/2026	V03439--MARY ANN MOONEY	122234140023075	87.75
	8/18/2026	V05267--NIKKI BOLES	122234140023074	87.75
	8/18/2026	V03780--MARIA GUADIAN	122234140023073	87.75
	8/18/2026	V03681--JERRY MEADE	122234140023072	365.75
	8/18/2026	V03544--CAROL HENDRICKS	122234140023071	87.75
	8/18/2026	V03441--JANEY FELSOCI	122234140023070	87.75
	8/18/2026	V05402--CU SOLUTIONS GROUP, INC	122234140023069	71,536.56
	8/18/2026	V03438--LIZETTE BRAVO	122234140023068	87.75
	8/18/2026	V03437--LETISHA BROOKS	122234140023067	87.75
	8/18/2026	V02658--ELSA NAVARRETE LEON	122234140023066	87.75
	8/18/2026	V02482--ROSITA C CURRY	122234140023065	87.75
	8/18/2026	V02324--JACQUELINE GUERRA	122234140023064	235.00
	8/18/2026	V03174--OFFICE IMAGING, INC	122234140023063	25.72
	8/18/2026	V03174--OFFICE IMAGING, INC	122234140023062	25.72
	8/18/2026	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	122234140023061	738.85
	8/18/2026	V03174--OFFICE IMAGING, INC	122234140023060	46.40
	8/18/2026	V03263--FLOWERS BAKERIES SALES OF SOCAL, LLC	122234140023059	199.52
	8/18/2026	V00905--SMART & FINAL	122234140023058	119.81
	8/18/2026	V00024--ADP, LLC.	122234140023057	22,050.11
	8/18/2026	V03174--OFFICE IMAGING, INC	122234140023056	1,527.82
	8/18/2026	V03174--OFFICE IMAGING, INC	122234140023055	498.19
	8/18/2026	V03174--OFFICE IMAGING, INC	122234140023054	285.57
	8/18/2026	V03174--OFFICE IMAGING, INC	122234140023053	221.38
	8/18/2026	V03174--OFFICE IMAGING, INC	122234140023052	179.63
	8/18/2026	V03070--RELIABLE ENERGY MANAGEMENT, INC.	122234140023051	2,866.62
	8/18/2026	V00128--BRADY INDUSTRIES OF CALIFORNIA, LLC, A BRADY PLUS CON	122234140023050	4,968.59
	8/18/2026	V03191--VAL-PRO, INC	122234140023049	1,409.30
	8/18/2026	V00874--SAVE MART SUPERMARKETS	122234140023048	813.90
	8/18/2026	V05056--CAL OAK HOSPITALITY L.L.C.	122234140023047	2,688.00
	8/18/2026	V00592--LAKESHORE PARENT, LLC	122234140023046	2,278.92
	8/18/2026	V00704--MISSION LINEN SUPPLY	122234140023045	72.65
	8/18/2026	V00937--STINSON STATIONERS	122234140023044	186.63
	8/18/2026	V00937--STINSON STATIONERS	122234140023043	120.31
	8/18/2026	V00704--MISSION LINEN SUPPLY	122234140023042	1,953.07
	8/18/2026	V00704--MISSION LINEN SUPPLY	122234140023041	1,387.32
	8/18/2026	V00704--MISSION LINEN SUPPLY	122234140023040	958.09
	8/18/2026	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	122234140023039	1,369.90
	8/18/2026	V00182--CDW LLC	122234140023038	684.52
	8/18/2026	V03174--OFFICE IMAGING, INC	122234140023037	343.27
	8/18/2026	V03245--TIMOTHY SEXTON	122234140023036	4,398.38
	8/18/2026	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140023035	146.00
	8/18/2026	V03174--OFFICE IMAGING, INC	122234140023034	621.95
	8/18/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140023033	1,496.00
	8/18/2026	V03343--CONTINENTAL LABOR RESOURCES, INC.	122234140023032	829.44
	8/18/2026	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	122234140023031	420.00

Bank	Date	Vendor	Document no.	Amount
	8/18/2026	V00260--CROWN EQUIPMENT CORPORATION	122234140023030	652.73
	8/18/2026	V04896--TOM GROSS	122234140023029	1,994.65
	8/18/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140023028	64.10
	8/18/2026	V00683--MCWILLIAMS & WALDEN INC	122234140023027	729.04
	8/18/2026	V00559--KAPLAN EARLY LEARNING CO	122234140023026	653.03
	8/18/2026	V00559--KAPLAN EARLY LEARNING CO	122234140023025	309.12
	8/18/2026	V00029--ADVANCED DATA STORAGE, INC	122234140023024	90.87
	8/18/2026	V04180--DIESEL DIRECT LLC	122234140023023	2,372.64
	8/18/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140023022	93.92
	8/18/2026	V03174--OFFICE IMAGING, INC	122234140023021	4,556.76
	8/18/2026	V00576--KERN RIVER PROPANE INC	122234140023020	766.00
	8/18/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140023019	1,203.27
	8/18/2026	V01080--YOUNG INNOVATIONS	122234140023018	1,450.24
	8/18/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140023017	109.74
	8/18/2026	V00961--TEL TEC SECURITY SYSTEMS INC	122234140023016	6,885.00
	8/18/2026	V00384--FIVE9 INC	122234140023015	5,687.94
	8/18/2026	V00384--FIVE9 INC	122234140023014	5,468.34
	8/18/2026	V03398--OLGA CASTRO	122234140023013	129.96
	8/18/2026	V03387--JAZMYN REDICK	122234140023012	66.12
	8/18/2026	V03385--GABRIELA PADILLA	122234140023011	21.28
	8/18/2026	V03384--GLORIA GONZALEZ	122234140023010	153.52
	8/18/2026	V03380--CARITINA PEREZ	122234140023009	155.80
	8/18/2026	V03376--ANGELICA PALMA	122234140023008	41.04
	8/18/2026	V03375--ANDREA LOPEZ	122234140023007	130.72
	8/18/2026	V03374--ADRIANA LOPEZ	122234140023006	125.40
	8/18/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140023005	64.10
	8/18/2026	V03006--GRACE COMMUNITY CHURCH	122234140023004	2,779.84
	8/18/2026	V02699--IRIS M GONZALEZ	122234140023003	48.64
	8/18/2026	V00060--AN ICON COMPANY, LLC	122234140023002	9,908.59
	8/18/2026	V04123--AYLEEN CERNAS	122234140023001	47.88
	8/18/2026	V04096--JUANA CAMACHO	122234140023000	137.56
	8/18/2026	V04095--KATERINA GONZALEZ-ROSARIO	122234140022999	151.24
	8/18/2026	V04036--NANCY COSTA	122234140022998	18.24
	8/18/2026	V03866--PATRICIA MEXICANO	122234140022997	177.08
	8/18/2026	V03740--LILIANA ALTAMIRANO	122234140022996	401.28
	8/18/2026	V03670--JASON ROJAS	122234140022995	117.04
	8/18/2026	V03641--GLORIA BARBERO	122234140022994	54.72
	8/18/2026	V03620--ESTEFANIE VIDAURY	122234140022993	122.36
	8/18/2026	V03508--ANTHONY CONRAD CHAVEZ	122234140022992	104.12
	8/18/2026	V03493--ANDREA MARQUEZ	122234140022991	83.60
	8/18/2026	V03492--Andrea Chavez	122234140022990	127.86
	8/18/2026	V03484--AMBER PUMPHREY	122234140022989	74.48
	8/18/2026	V03453--ADILENE NAVA	122234140022988	237.88
	8/18/2026	V03423--Jessica Reyes Gonzalez	122234140022987	54.72
	8/18/2026	V03406--KATHYA MELENDEZ	122234140022986	44.08
	8/18/2026	V05376--JEREMY J ROGERS JR	122234140022985	50.00
	8/18/2026	V05374--KRISTY LOUISE HERRON	122234140022984	50.00
	8/18/2026	V05273--MIKE HERNANDEZ	122234140022983	50.00
	8/18/2026	V04755--CITIGUARD, INC	122234140022982	3,626.70
	8/18/2026	V03401--TRINO LOPEZ	122234140022981	171.76
	8/18/2026	V04614--BRANDON NGUYEN	122234140022980	5.49
	8/18/2026	V04575--LOWE'S COMPANIES, INC.	122234140022979	97.76
	8/18/2026	V03186--BLUETRITON BRANDS INC	122234140022978	41.12
	8/18/2026	V01044--W W GRAINGER INC	122234140022977	1,239.98
	8/18/2026	V04884--PAUL V BRIANO III	122234140022976	3,010.00
	8/18/2026	V00201--CHILD AND FAMILY PSYCHOLOGY CLINIC, INC	122234140022975	630.00
	8/18/2026	V04575--LOWE'S COMPANIES, INC.	122234140022974	82.25
	8/18/2026	V04575--LOWE'S COMPANIES, INC.	122234140022973	4.09
	8/18/2026	V03288--OASIS AIR AND SOLAR	122234140022972	4,350.00
	8/18/2026	V03186--BLUETRITON BRANDS INC	122234140022971	31.97

Bank	Date	Vendor	Document no.	Amount
	8/18/2026	V04575--LOWE'S COMPANIES, INC.	122234140022970	124.03
	8/18/2026	V03288--OASIS AIR AND SOLAR	122234140022969	13,298.01
	8/18/2026	V04575--LOWE'S COMPANIES, INC.	122234140022968	209.65
	8/18/2026	V00312--DONAHUE TRUCK CENTERS	122234140022967	2,831.08
	8/18/2026	V00721--NARAMA INC. - TREK IMAGING	122234140022966	2,356.12
	8/18/2026	V04575--LOWE'S COMPANIES, INC.	122234140022965	361.99
	8/18/2026	V00302--RESTAURANT RUNNER INC	122234140022964	1,281.02
	8/18/2026	V03174--OFFICE IMAGING, INC	122234140022963	46.40
	8/18/2026	V00306--DISCOUNT SCHOOL SUPPLY	122234140022962	3,048.54
	8/18/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022961	134.40
	8/18/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140022960	222.46
	8/18/2026	V05067--FRESNO BIPOC PRODUCE INC.	122234140022959	4,320.00
	8/18/2026	V03295--RANCHO DE STINE LLC	122234140022958	1,201.25
	8/18/2026	V03174--OFFICE IMAGING, INC	122234140022957	311.62
	8/18/2026	V03060--JAB COMMUNICATION INC.	122234140022956	16,553.98
	8/18/2026	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140022955	37,509.57
	8/18/2026	V00445--HD SUPPLY FACILITIES MAINTENANCE LTD	122234140022954	538.17
	8/18/2026	V00445--HD SUPPLY FACILITIES MAINTENANCE LTD	122234140022953	3,946.62
	8/18/2026	V00049--AMAZON CAPITAL SERVICES, INC	122234140022952	20,727.12
	8/18/2026	P01877A--ANTONIA PANIAGUA	122234140022951	9,589.43
	8/18/2026	P03109--MARCELA MARILYN BARAJAS	122234140022950	2,117.48
	8/18/2026	P02813A--YESENIA CAYETANO HERNANDEZ	122234140022949	4,932.29
	8/18/2026	P03101--KAREN JACQUELINE VASQUEZ	122234140022948	4,133.27
	8/18/2026	P03112--YARALDIN LOMBERA VILLA	122234140022947	4,178.30
	8/18/2026	P03103--MARIA NOEMI HERNANDES CEJA	122234140022946	3,096.40
	8/18/2026	P03104--NANCY MARTINEZ HERNANDEZ	122234140022945	2,915.53
	8/18/2026	P03107--MARIA ELIZABETH MEDINA ONTIVEROS	122234140022944	1,843.85
	8/18/2026	P03102--TERESITA DE JESUS LEMUS MEDINA	122234140022943	1,071.68
	8/18/2026	P03078--SUSANA GABRIELA PALMERIN	122234140022942	2,602.08
	8/18/2026	P03083--ALEJANDRA BONILLA	122234140022941	1,090.81
	8/18/2026	P03082--MARIA G HERNANDEZ RAMIREZ	122234140022940	5,322.32
	8/18/2026	P02606A--CLARA ACOSTA FERREL	122234140022939	3,926.58
	8/18/2026	P03069--IRMA DEL CARMEN BARRERA MARTINEZ	122234140022938	8,055.26
	8/18/2026	P03059--OROPEZA NAVARRO TERESA FAMILY CHILD	122234140022937	3,033.57
	8/18/2026	P03122--LETICIA SANTOS GALINDO	122234140022936	2,127.31
	8/18/2026	P03124--AURORA ALONDRA NAVARRO	122234140022935	188.66
	8/18/2026	P03075--ESMERALDA AMESQUITA MEDINA	122234140022934	5,004.72
	8/18/2026	P03010--YOLANDA IBARRA LEMUS	122234140022933	6,125.77
	8/18/2026	P03013--SILVIA ELIZABETH SANDOVAL MORENO	122234140022932	5,811.30
	8/18/2026	P03007--BERENISE LEMUS	122234140022931	6,577.59
	8/18/2026	P03005--EDITH DURAN	122234140022930	3,606.34
	8/18/2026	P03070--DARIA RUIZ ORTIZ	122234140022929	4,771.16
	8/18/2026	P03080--DIANNA HERNANDEZ	122234140022928	940.39
	8/18/2026	P03023--MARIA A QUINTEROS DE SEGOVIA	122234140022927	7,154.25
	8/18/2026	P03003--KARLA MARILIN BUSTILLO RIVERA	122234140022926	4,459.20
	8/18/2026	P02731A--BERNARDINA GOMEZ ARAUJO	122234140022925	953.78
	8/18/2026	P02998--SAMANTHA TRIGUEROS	122234140022924	1,940.73
	8/18/2026	P03110--SANDRA TREJO	122234140022923	2,908.89
	8/18/2026	P03034--DULCE LUCERO VIRGEN VIRGEN	122234140022922	5,071.89
	8/18/2026	P02958--LESLIE ESPINOZA MOSQUEDA	122234140022921	2,086.08
	8/18/2026	P02955--CELIA MARTINEZ	122234140022920	4,806.80
	8/18/2026	P02964--ROSA OROZCO IBARRA	122234140022919	1,998.67
	8/18/2026	P02957--LETICIA VARGAS	122234140022918	7,106.26
	8/18/2026	P01013A--MARIA DE JESUS REYNA	122234140022917	3,381.10
	8/18/2026	P03118--DANA AYRE DIAZ	122234140022916	3,579.95
	8/18/2026	P03121--CARLOTA ISABEL BARRAZA CRUZ	122234140022915	5,595.81
	8/18/2026	P02993--MARIA DEL CARMEN SEGURA	122234140022914	2,073.85
	8/18/2026	P02997--ADRIANA CHAVEZ OROZCO	122234140022913	1,990.54
	8/18/2026	P02981--ANA M PORTILLO DE SERRANO	122234140022912	5,913.57
	8/18/2026	P02766A--MIREYA GUZMAN CRISTOBAL	122234140022911	6,229.53

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	8/18/2026	P02970--TEODORA LANDEROS RAMIREZ	122234140022909	7,586.63
	8/18/2026	P02934--ESTELA CHAVEZ ANTONIO	122234140022908	6,592.00
	8/18/2026	P02946--GLADY RABANALES MORALES	122234140022907	444.88
	8/18/2026	P00147--JOSEFINA GARCIA	122234140022906	1,912.16
	8/18/2026	P02754A--ANTONIO PERALTA DUQUE	122234140022905	7,819.13
	8/18/2026	P02935--MAYRA PATRICIA LOPEZ BARRAZA	122234140022904	7,626.72
	8/18/2026	P02945--GABRIELA FRANCO DE ALCANTAR	122234140022903	4,519.25
	8/18/2026	P02933--MARIBEL RIVERA RAMIREZ	122234140022902	3,767.74
	8/18/2026	P02977--SUSANA SALAZAR CONTRERAS	122234140022901	2,948.60
	8/18/2026	P02984--JULIETA GONZALEZ GONZALEZ	122234140022900	2,142.02
	8/18/2026	P02960--JUANA ESQUIVEL	122234140022899	12,295.09
	8/18/2026	P02944--ELEAZAR VALENZUELA	122234140022898	6,481.92
	8/18/2026	P01114--ROCIO SALAZAR	122234140022897	4,880.53
	8/18/2026	P02893--GABRIELA OLIVA LOPEZ	122234140022896	5,161.49
	8/18/2026	P03048--DUBIS Y ESCOBAR GOMEZ	122234140022895	6,974.08
	8/18/2026	P03053--MARIELA ROCHA FRAGA	122234140022894	5,665.46
	8/18/2026	P03040--SILVIA RODRIGUEZ LOPEZ	122234140022893	1,264.08
	8/18/2026	P03030--ANA B CEJA CISNEROS	122234140022892	1,090.81
	8/18/2026	P03011--ERIKA RUBYK NARVAEZ	122234140022891	1,833.78
	8/18/2026	P03031--VERONICA VALDES VELIZ	122234140022890	2,170.50
	8/18/2026	P03060--MARIA CARMEN ZARCO	122234140022889	8,710.49
	8/18/2026	P03051--MARIA DE LOURDES SALAZAR CONTRERAS	122234140022888	2,997.22
	8/18/2026	P03036--MONTSERRAT RAMIREZ ALDAPA	122234140022887	1,283.32
	8/18/2026	P03033--MA GUADALUPE BRAVO MARTINEZ	122234140022886	1,678.84
	8/18/2026	P03029--ASUSENA MERAZ SAMANO	122234140022885	6,083.33
	8/18/2026	P03054--LORENA GABRIELA MAGANA MORALES	122234140022884	4,241.82
	8/18/2026	P03066--MARLEN CEJA FARFAN	122234140022883	1,912.16
	8/18/2026	P03039--AIDE MORAMAY RODRIGUEZ-AMBRIZ	122234140022882	2,962.95
	8/18/2026	P02459--NEREYDA DAWN GONZALEZ	122234140022881	1,795.29
	8/18/2026	P03061--MARINA PANTOJA RAMIREZ	122234140022880	934.70
	8/18/2026	P03063--MARIA DE LA LUZ LEDESMA DE GUZMAN	122234140022879	2,872.83
	8/18/2026	P03049--MA AUXILIO CEBALLOS LEMUS	122234140022878	2,979.24
	8/18/2026	P03018--OLIVIA DE LOS SANTOS GARCIA	122234140022877	10,201.41
	8/18/2026	P03038--GISELA HERNANDEZ	122234140022876	8,708.00
	8/18/2026	P03028--ASHLEY VERA	122234140022875	3,162.82
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	8/18/2026	P03056--HANNA AYALA	122234140022873	3,761.86
	8/18/2026	P03037--MAYRA GARCIA CAMACHO	122234140022872	3,986.23
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	8/18/2026	P02996--JENNIFER RENNE TENORIO	122234140022870	1,880.83
	8/18/2026	P02837A--ADELINA BELTRAN MOLINA	122234140022869	2,659.24
	8/18/2026	P02954A--CLAUDIA ALEJANDRA MONTES GUDINO	122234140022868	995.27
	8/18/2026	P02972--MARIA GUADALUPE RAMIREZ DE MENDOZA	122234140022867	1,130.87
	8/18/2026	P02980--MA REYNA SICAIROS HEREDIA	122234140022866	6,138.40
	8/18/2026	P02978--MARIA DE JESUS LEON	122234140022865	4,039.05
	8/18/2026	P02975--DAISY RUBI SUAREZ HUERTA	122234140022864	7,001.02
	8/18/2026	P02983--ALEJANDRA PELAYO MACIAS	122234140022863	1,339.76
	8/18/2026	P02942--CECILIA SANCHEZ	122234140022862	3,933.65
	8/18/2026	P02941--NANCY M GUILLEN CORTES	122234140022861	4,252.85
	8/18/2026	P02936--ERICKA PEREZ SAUCEDO	122234140022860	4,341.00
	8/18/2026	P02949--ANDREA MEDRANO MANDUJANO	122234140022859	3,201.74
	8/18/2026	P02920--SOFIA ALONSO ALVARADO	122234140022858	2,985.81
	8/18/2026	P02896--MARTA CORONA DE TORRES	122234140022857	2,883.69
	8/18/2026	P02841--LAURA LILIANA RAMIREZ ALCALA	122234140022856	7,263.20
	8/18/2026	P02885--ANA RIOS	122234140022855	6,035.77
	8/18/2026	P03064--MARIA ANGELICA MANZO ALVAREZ	122234140022854	1,366.82
	8/18/2026	P03065--AMALIA MOLINA MEDRANO	122234140022853	787.31
	8/18/2026	P03045--CRISTINA GUADALUPE SANCHEZ DE AREVALO	122234140022852	8,364.25
	8/18/2026	P03068--ANA FAMILY CHILD CARE	122234140022851	2,807.47

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	8/18/2026	P02333--MITZI G CHAVEZ MAGALLON	122234140022849	4,659.29
	8/18/2026	P02329--JULISSA MARIE ARAGON	122234140022848	1,912.16
	8/18/2026	P02328--YADIRA CARDONA FAMILY CHILD CARE	122234140022847	2,807.47
	8/18/2026	P02325--ANDREA FRANCISCA SANTOS MENDOZA	122234140022846	7,736.54
	8/18/2026	P01570--MARIA SOCORRO GOMEZ CABRERA	122234140022845	1,674.44
	8/18/2026	P01556--YNEZ ATHENA CHAVEZ-ANDRADE	122234140022844	9,133.79
	8/18/2026	P01507--MARIANA NAVA	122234140022843	3,515.30
	8/18/2026	P01482--ROSA ANGELA ORTIZ	122234140022842	7,934.37
	8/18/2026	P02323--SONIA PANTOJA	122234140022841	2,992.22
	8/18/2026	P02322--MARGARITA BUSTAMANTE DE FELIX	122234140022840	4,354.70
	8/18/2026	P02320--LILIANA REYES GONZALEZ	122234140022839	995.27
	8/18/2026	P02319--MARIA PERLA GARCIA DE ARCIGA	122234140022838	3,454.83
	8/18/2026	P02314--KENDAHL ROSE ROWE	122234140022837	5,536.52
	8/18/2026	P02310--MARIA G RAMIREZ DE MARTINEZ	122234140022836	9,066.55
	8/18/2026	P01460--MARILU GARZA	122234140022835	11,767.79
	8/18/2026	P01431--CLAUDIA ZARAGOZA DE RODRIGUEZ	122234140022834	13,866.19
	8/18/2026	P01382--LUZ MARIA VILLAGOMEZ	122234140022833	13,653.47
	8/18/2026	P01366--MARIA R GARCIA DE ARAMBULA	122234140022832	3,982.19
	8/18/2026	P01304--MARIA GUADALUPE JAYME	122234140022831	691.88
	8/18/2026	P01298--LETICIA MORALES	122234140022830	6,765.01
	8/18/2026	P02303--MARTHA A ANGUIANO REYES	122234140022829	1,843.85
	8/18/2026	P02302--MARIBEL SANTOS GALINDO	122234140022828	1,768.69
	8/18/2026	P01288--DOLORES PALACIOS DE GUZMAN	122234140022827	8,024.63
	8/18/2026	P01285--ADELA GARCIA DE SOSA	122234140022826	3,318.37
	8/18/2026	P01285--ADELA GARCIA DE SOSA	122234140022825	1,824.00
	8/18/2026	P01280--SILVIA MEJIA	122234140022824	11,441.28
	8/18/2026	P01279--AIDEE SANDOVAL	122234140022823	4,199.03
	8/18/2026	P01266--MARIA CARRILLO DE GUTIERREZ	122234140022822	10,875.05
	8/18/2026	P01208--MARIA M ANGULO	122234140022821	6,670.92
	8/18/2026	P01187--MARIA LOURDES NIEVAS DE SALAZAR	122234140022820	1,838.78
	8/18/2026	P01177--SARA ESTELA POSADA	122234140022819	4,714.95
	8/18/2026	P01108--IMELDA MARIN DE JUAREZ	122234140022818	10,502.46
	8/18/2026	P01106--HILDA BARAJAS JUAREZ	122234140022817	1,952.46
	8/18/2026	P02280--NORMA MENDOZA	122234140022816	6,196.93
	8/18/2026	P02267--MARTHA SALGADO	122234140022815	12,251.07
	8/18/2026	P01105--ANGELICA MAGANA MARES	122234140022814	5,519.70
	8/18/2026	P01096--LAURA A RODRIGUEZ	122234140022813	4,454.40
	8/18/2026	P01067--ANNA V MENDEZ	122234140022812	685.00
	8/18/2026	P01054--IRMA VERONICA OSEGUERA	122234140022811	1,933.63
	8/18/2026	P01050--LILIA YAZMIN JUAREZ	122234140022810	6,874.83
	8/18/2026	P01000--CLAUDIA ANDREA MUNOZ RAMIREZ	122234140022809	10,014.24
	8/18/2026	P02265--ELSA YANETH QUEVEDO ORTIZ	122234140022808	3,404.27
	8/18/2026	P02263--MARISOL GONZALEZ	122234140022807	4,805.93
	8/18/2026	P02260--MARIA GUADALUPE ALVAREZ	122234140022806	7,401.88
	8/18/2026	P02259--MARIA GUADALUPE CONTRERAS VARGAS	122234140022805	3,919.86
	8/18/2026	P02258--MARISOL MEDINA	122234140022804	6,616.32
	8/18/2026	P02249--ADRIANA AGUIRRE GAONA	122234140022803	5,138.50
	8/18/2026	P00931--CARMEN MORALES DIAZ	122234140022802	4,089.89
	8/18/2026	P00903--PATRICIA HERNANDEZ	122234140022801	11,689.42
	8/18/2026	P00805--ELVA BORUNDA FLORES	122234140022800	9,772.52
	8/18/2026	P00769--LETICIA MARIA BOTELLO	122234140022799	5,829.68
	8/18/2026	P02246--CAROLINA GIL	122234140022798	2,032.99
	8/18/2026	P02242--TERESA LUZ RUIZ	122234140022797	4,517.33
	8/18/2026	P02241--ANA PATRICIA CAMARGO	122234140022796	3,919.86
	8/18/2026	P00735--LAURA A GUTIERREZ	122234140022795	5,506.81
	8/18/2026	P00699--BLANCA EVELIA RUIZ DE SOLORIO	122234140022794	9,437.54
	8/18/2026	P00608--ISABEL GARCIA	122234140022793	1,987.58
	8/18/2026	P00582--JUANA H PIMENTEL	122234140022792	11,362.76
	8/18/2026	P02222--MARIA GARCIA	122234140022791	10,161.16

Bank	Date	Vendor	Document no.	Amount
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	8/18/2026	P02206--CECILIA ALONSO DE RODRIGUEZ	122234140022789	3,132.04
	8/18/2026	P02200--GLORIA PADILLA MONTES DE OCA	122234140022788	1,749.96
	8/18/2026	P02190--ESPERANZA TORRES	122234140022787	459.96
	8/18/2026	P02184--ADRIANA SERNAS	122234140022786	3,059.66
	8/18/2026	P02180--SANDRA ELIZABETH SAMAYOA	122234140022785	918.31
	8/18/2026	P02176--MA DEL CARMEN GOMEZ GRANADOS	122234140022784	12,187.00
	8/18/2026	P02482--YOANA PEREZ	122234140022783	4,350.54
	8/18/2026	P02477--MAGANA IRIS FCC LLC	122234140022782	6,404.34
	8/18/2026	P02476--DOLORES M PLATERO	122234140022781	3,537.45
	8/18/2026	P02471--ISAIAH MONTELONGO VELASCO	122234140022780	6,314.54
	8/18/2026	P02470--ANDREA ESTRADA JIMENEZ	122234140022779	5,681.15
	8/18/2026	P02468--DAVID PANTOJA	122234140022778	5,736.48
	8/18/2026	P02467--KARLA ELIZABETH HULING	122234140022777	4,028.65
	8/18/2026	P02466--ROSA ELENA ARELLANO	122234140022776	3,036.54
	8/18/2026	P02173--BERTHA CONTRERAS	122234140022775	1,100.68
	8/18/2026	P02172--MARIA LEDESMA DE GARCIA	122234140022774	5,966.43
	8/18/2026	P02163--ALICIA DE LA GARZA	122234140022773	3,162.82
	8/18/2026	P02154--GUADALUPE CABRERA	122234140022772	10,973.56
	8/18/2026	P02152--EDELMIRA L VIVEROS	122234140022771	2,779.35
	8/18/2026	P02147--MARIA GUADALUPE CHAVEZ	122234140022770	12,881.38
	8/18/2026	P02144--MARICELA SANDOVAL RODRIGUEZ	122234140022769	8,729.56
	8/18/2026	P02462--IRMA L IBARRA	122234140022768	11,380.64
	8/18/2026	P02453--LORENA TRUJILLO ESCOBEDO	122234140022767	2,922.40
	8/18/2026	P02450--RUBICEL RUIZ SOLORIO	122234140022766	8,516.06
	8/18/2026	P02446--MARIA DOLORES GOMEZ	122234140022765	2,857.22
	8/18/2026	P02130--ARACELY CRUZ DE MONTERROSA	122234140022764	12,963.93
	8/18/2026	P02122--JOANNA GONZALEZ	122234140022763	2,086.08
	8/18/2026	P02118--ODAIVA GUADALUPE CENTENO	122234140022762	7,487.31
	8/18/2026	P02109--JACLYN PRADO	122234140022761	2,086.08
	8/18/2026	P02093--SUSY I SANTACRUZ DE SAHAGUN	122234140022760	5,116.89
	8/18/2026	P02092--CATALINA RIVERA DE ESPINOZA	122234140022759	5,457.22
	8/18/2026	P02090--HERMELINDA VILLEDA	122234140022758	988.23
	8/18/2026	P02443--MONICA VEGA	122234140022757	5,724.80
	8/18/2026	P02438--GEORGINA CONCEPCION WARREN COSTALES	122234140022756	11,574.89
	8/18/2026	P02089--MARIA LAURA RAYA GOMEZ	122234140022755	6,222.76
	8/18/2026	P02053--ANA BERTHA BALLESTEROS JAIME	122234140022754	7,969.91
	8/18/2026	P02044--AYDE JAIME	122234140022753	4,758.44
	8/18/2026	P02036--VIRGINIA FERREIRA	122234140022752	9,866.22
	8/18/2026	P02426--ANNA DELFINA REYES	122234140022751	12,381.75
	8/18/2026	P02424--DALILA J CAVAZOS	122234140022750	12,802.46
	8/18/2026	P02422--ELIZABETH DIAZ	122234140022749	4,436.13
	8/18/2026	P02416--DANIELA GUADALUPE ESPINOZA	122234140022748	6,934.99
	8/18/2026	P02415--TERESA DE LA LUZ SALAZAR MARTINEZ	122234140022747	13,430.96
	8/18/2026	P02414--BERTHA PEREZ DE NERTO	122234140022746	4,107.02
	8/18/2026	P02413--MIGUEL ANGEL GARCIA JIMENEZ	122234140022745	3,053.48
	8/18/2026	P02411--MAYRA ELENA GONZALEZ MORALES	122234140022744	9,040.20
	8/18/2026	P01984--IRMA YOLANDA ARCINIEGA	122234140022743	2,946.99
	8/18/2026	P01975--MARIA GUADALUPE DIAZ DE RUIZ	122234140022742	1,905.76
	8/18/2026	P01972--RUBICELA ALCANTAR DE TORRES	122234140022741	3,840.56
	8/18/2026	P01968--LOURDES PEREZ DE GARCIA	122234140022740	8,981.73
	8/18/2026	P01955--LIDIA ALONDRA BRAVO DE MENDOZA	122234140022739	7,221.27
	8/18/2026	P01954--MARIA GUADALUPE ZAMORA RODRIGUEZ	122234140022738	2,130.31
	8/18/2026	P01951--IRENE R SIXTOS	122234140022737	3,684.47
	8/18/2026	P02397--ELVIRA GAMBOA	122234140022736	3,698.68
	8/18/2026	P02393--ADRIANA CEJA GONZALEZ	122234140022735	6,827.29
	8/18/2026	P01934--MARIA A MAGALLON OROZCO	122234140022734	1,780.14
	8/18/2026	P01919--MARIA FRANCISCA MENA	122234140022733	9,423.16
	8/18/2026	P01917--DAISY ALMIDA GONZALEZ	122234140022732	8,489.54
	8/18/2026	P01910--ANDREA BUENROSTRO	122234140022731	7,867.45

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	8/18/2026	P01901--XOCHITL QUIROZ DE ALCALA	122234140022729	3,663.43
	8/18/2026	P02386--GREGORIA GALLEGOS	122234140022728	10,276.27
	8/18/2026	P02385--TEODORA GIRON MORALES	122234140022727	8,969.56
	8/18/2026	P01870--MARCELA G NUNEZ DE GUTIERREZ	122234140022726	6,219.31
	8/18/2026	P01867--IRMA AYALA CONTRERAS	122234140022725	1,090.81
	8/18/2026	P01850--RUTH CARINA PAREDES	122234140022724	7,078.70
	8/18/2026	P01843--MARIANELA G ORTIZ	122234140022723	5,349.34
	8/18/2026	P02374--DARLENE JIMENEZ	122234140022722	1,024.91
	8/18/2026	P02370--MARIA C ARELLANO DE CONTRERAS	122234140022721	1,058.99
	8/18/2026	P02367--BEATRIZ ADRIANA CARRILLO HERNANDEZ	122234140022720	5,258.32
	8/18/2026	P01809--CONSUELO PUGA	122234140022719	3,033.50
	8/18/2026	P01807--FELISITA GOMEZ DE GOMEZ	122234140022718	7,500.37
	8/18/2026	P01804--CECILIA ZAMORA	122234140022717	2,066.06
	8/18/2026	P01793--MARIA GUADALUPE BELTRAN SALCIDO	122234140022716	7,646.48
	8/18/2026	P01782--MONICA MARTINEZ	122234140022715	2,165.19
	8/18/2026	P01735--MARGARITA PADILLA BARAJAS	122234140022714	7,443.25
	8/18/2026	P01734--MARGARITA CORTES DE BARAJAS	122234140022713	12,347.54
	8/18/2026	P02351--ALMA DELIA WENCES	122234140022712	4,096.39
	8/18/2026	P02342--SANDRA PEREZ	122234140022711	12,298.88
	8/18/2026	P01724--HEIDY ESMERALDA SANDOVAL	122234140022710	8,295.72
	8/18/2026	P01718--ONOFRE ZAMORA	122234140022709	10,516.30
	8/18/2026	P01685--SILVIA PRECIADO	122234140022708	1,843.85
	8/18/2026	P01666--PATRICIA SANCHEZ	122234140022707	7,744.72
	8/18/2026	P01664--ELIDA CRUZ	122234140022706	1,973.10
	8/18/2026	P01652--TRINIDAD TINOCO	122234140022705	4,716.85
	8/18/2026	P03087--DAISY CLARETH MARES ARRATIA	122234140022704	2,456.44
	8/18/2026	P03089--TERESA DE JESUS RODRIGUEZ VALEZQUEZ	122234140022703	3,330.14
	8/18/2026	P02526--MARTINA RANGEL	122234140022702	7,433.22
	8/18/2026	P02525--LETICIA HERNANDEZ PEREZ	122234140022701	1,735.23
	8/18/2026	P02519--ANDREA PIMENTEL DE DOMINGUEZ	122234140022700	11,448.38
	8/18/2026	P02507--LETICIA HERNANDEZ	122234140022699	1,961.56
	8/18/2026	P02505--YANELY GARCIA	122234140022698	1,718.37
	8/18/2026	P02499--MARIA DOLORES ARIAS	122234140022697	3,780.10
	8/18/2026	P02486--ROSALINDA VARGAS MATA	122234140022696	11,880.70
	8/18/2026	P02051--ANA MARTINEZ	122234140022695	994.75
	8/18/2026	P03088--MARITZA GARCIA	122234140022694	4,834.80
	8/18/2026	P02922--ROSAURA MARTINEZ GARCIA	122234140022693	2,829.71
	8/18/2026	P02912--ELENA GONZALEZ	122234140022692	9,805.09
	8/18/2026	P02711--MARIA ELIZABETH MARIN	122234140022691	1,833.78
	8/18/2026	P02759--VIANEY VILLANUEVA MAGALLON	122234140022690	2,109.36
	8/18/2026	P02775--NORA E LEMUS	122234140022689	8,025.60
	8/18/2026	P01377--MARIA GUADALUPE NAVARRO DE ORTIZ	122234140022688	3,467.85
	8/18/2026	P02835--LORENA QUINTERO	122234140022687	5,038.76
	8/18/2026	P02828--MARIA FERNANDA GARIBAY	122234140022686	4,968.01
	8/18/2026	P02542A--LA ESTACION CHILDCARE LLC	122234140022685	3,968.89
	8/18/2026	P02839--CARLAANGELA RUIZ	122234140022684	1,833.78
	8/18/2026	P02843--ESMERALDA OSEGUERA HERRERA	122234140022683	6,666.07
	8/18/2026	P02857--IRMA VILLA DE OLIVARES	122234140022682	2,179.19
	8/18/2026	P01122--MARIA DEL SOCORRO CARMONA	122234140022681	958.61
	8/18/2026	P02865--JENNIFER REYES	122234140022680	4,066.40
	8/18/2026	P00019--TERESA CAROLINA OROPEZA	122234140022679	5,892.96
	8/18/2026	P00014--LILIA ISORDIA DE RANGEL	122234140022678	5,335.16
	8/18/2026	P00003--CATALINA CASTRO AYALA	122234140022677	12,885.30
	8/18/2026	P00435--PATRICIA MUNOZ VASQUEZ	122234140022676	6,556.24
	8/18/2026	P00402--YOLANDA MUNOZ	122234140022675	14,028.99
	8/18/2026	P00329--MARIA GUADALUPE LOPEZ CORZA	122234140022674	7,570.26
	8/18/2026	P00163--LETICIA G HERNANDEZ	122234140022673	7,749.66
	8/18/2026	P00161--ALICIA GARCIA DE LEYVA	122234140022672	4,819.59
	8/18/2026	P00114--MARTHA ANGELICA SOLORIO DE ARCEO	122234140022671	3,224.91

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	8/18/2026	P00076--LILIA HORTENCIA OSEGUERA	122234140022669	8,774.39
	8/18/2026	P02904--MAYRA ESTHER MENDOZA	122234140022668	7,648.64
	8/18/2026	P02870--ANA MARIA MARTINEZ	122234140022667	764.16
	8/18/2026	P02851--MARIA A ROMERO DE CRUZ	122234140022666	3,827.37
	8/18/2026	P02853--BERTHA LILIA RUELAS DEL TORO	122234140022665	6,794.52
	8/18/2026	P02877--GRISELDA FERNANDEZ SALGADO	122234140022664	3,673.33
	8/18/2026	P02863--LAURA ANDRADE	122234140022663	4,898.68
	8/18/2026	P00251--EVANGELINA CERVANTES DE RAMOS	122234140022662	6,908.54
	8/18/2026	P02866--BIBIANA LIZETTE HUERTA ARIAS	122234140022661	7,967.16
	8/18/2026	P02856--CONSUELO LIRA DE LEMUS	122234140022660	4,121.86
	8/18/2026	P03090--JESSIKA Y BATRES ZAVALA	122234140022659	4,084.99
	8/18/2026	P02931--ALICIA KARINA VENEGAS BRAVO	122234140022658	514.84
	8/18/2026	P02909--MAYRA ALEJANDR GONZALEZ GOMEZ	122234140022657	3,517.05
	8/18/2026	P02905--ALICIA MORENO CISNEROS	122234140022656	1,753.54
	8/18/2026	P02871--MIRIAM ELIZABETH JAIME	122234140022655	10,882.21
	8/18/2026	P02128--MARIA ARACELI CRUZ	122234140022654	2,007.77
	8/18/2026	P00489--ESPERANZA B TOBAR	122234140022653	3,176.89
	8/18/2026	P02764--MARGARITA GARIBAY CORTES	122234140022652	12,811.61
	8/18/2026	P03092--LETICIA ORTEGA GAZCA	122234140022651	5,174.90
	8/18/2026	P03094--JULIANA GONZALEZ DE VARGAS	122234140022650	4,910.67
	8/18/2026	P02929--ELOISA E RAMIREZ GARCIA	122234140022649	3,912.54
	8/18/2026	P02928--JOCELYN MARTEL	122234140022648	1,763.48
	8/18/2026	P02907--MARIA MENDEZ DE CASTRO	122234140022647	4,957.96
	8/18/2026	P02872--STEPHANIE GARIBAY ZARAGOZA	122234140022646	3,946.20
	8/18/2026	P00661--SOCORRO A MENDOZA	122234140022645	3,687.70
	8/18/2026	P02788--SILVIA MAGALLON DE REYES	122234140022644	1,034.39
	8/18/2026	P02796--NEREYDA LIRA LOPEZ	122234140022643	13,841.62
	8/18/2026	P02810--MARIA R LEMUS OROZCO	122234140022642	4,813.20
	8/18/2026	P02798--MARGARITA VALENCIA AVILA	122234140022641	12,743.66
	8/18/2026	P02847--ELSA LARREYNAGA BATRES	122234140022640	13,452.96
	8/18/2026	P01033--BLANCA ESTELA JIMENEZ	122234140022639	1,687.05
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	8/18/2026	P03043--SUSANA RAMIREZ	122234140022637	4,032.88
	8/18/2026	P02901--MARIA D REYES-SOTO	122234140022636	7,963.77
	8/18/2026	P01908A--JAIMES ADELA FAMILY CHILD CARE INC	122234140022635	9,751.88
	8/18/2026	P02898--JASMIN HERRERA	122234140022634	5,828.18
	8/18/2026	P02897--MARTHA ALICIA CEJA	122234140022633	3,370.77
	8/18/2026	P02815--VICTORIA GOMEZ CRUZ	122234140022632	4,488.67
	8/18/2026	P02740A--LUCEROS DAYCARE	122234140022631	925.90
	8/18/2026	P02937--MAGDALENA MAGANA	122234140022630	3,897.47
	8/18/2026	P02650--MA BELEN RODRIGUEZ BRAVO	122234140022629	6,005.94
	8/18/2026	P02645--JANET IBARRA	122234140022628	3,687.70
	8/18/2026	P02640--TERESA MENDOZA	122234140022627	1,034.39
	8/18/2026	P02638--MARIA HAYDEE CRUZ DE SEGOVIA	122234140022626	11,216.03
	8/18/2026	P02636--YAZMIN ARACELI NAVARRO HERRERA	122234140022625	3,871.78
	8/18/2026	P02635--MARIA E CUARA	122234140022624	1,339.76
	8/18/2026	P02634--EVA DILMA VARGAS	122234140022623	5,846.06
	8/18/2026	P02613--MAYRA HERNANDEZ	122234140022622	3,995.09
	8/18/2026	P02609--ROSAURA IBARRA OROZCO	122234140022621	7,840.08
	8/18/2026	P02602--ADRIANA GOMEZ	122234140022620	13,463.82
	8/18/2026	P02598--MIRIAM LOPEZ GUTIERREZ	122234140022619	11,114.31
	8/18/2026	P02597--INES MARISCAL MACIAS	122234140022618	630.80
	8/18/2026	P02594--GUILLERMINA HERNANDEZ GOMEZ	122234140022617	5,825.42
	8/18/2026	P02592--ELDA KARINA IBARRA	122234140022616	9,065.03
	8/18/2026	P02589--BEATRIZ GONZALEZ DUENAS	122234140022615	1,168.96
	8/18/2026	P02750--ROSA HILDA NAVARRO	122234140022614	1,794.97
	8/18/2026	P02749--ROSALIA MARTINEZ DE MENDOZA	122234140022613	1,718.37
	8/18/2026	P02579--YOLANDA LIRA LEMUS	122234140022612	9,775.59
	8/18/2026	P02578--MARIA NANCY CRUZ	122234140022611	1,833.78

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	8/18/2026	P02570--TINA MARIE LOPEZ	122234140022609	6,267.43
	8/18/2026	P02562--IRMA FLORES	122234140022608	1,986.76
	8/18/2026	P02557--MARIA A LOPEZ	122234140022607	3,081.35
	8/18/2026	P02555--OGARIDT ALCANZAR MAGANA	122234140022606	3,919.86
	8/18/2026	P02728--AMALIA BUENROSTRO	122234140022605	9,150.33
	8/18/2026	P02722--BRENDA SUJEY MARTINEZ	122234140022604	7,079.55
	8/18/2026	P02717--JOSELINE ARREDONDO	122234140022603	2,047.28
	8/18/2026	P02716--ESPERANZA RESENDEZ	122234140022602	4,336.60
	8/18/2026	P02713--MARIA ESTHER GONZALEZ AVALOS	122234140022601	4,662.83
	8/18/2026	P02553--ELENA OCHOA CONTRERAS	122234140022600	1,339.76
	8/18/2026	P02549--MARIA REINA OROZCO MORA	122234140022599	6,004.83
	8/18/2026	P02547--CLAUDIA GARCIA	122234140022598	3,249.27
	8/18/2026	P02545--ROCIO OROZCO IBARRA	122234140022597	8,766.80
	8/18/2026	P02543--MARISOL PEREZ	122234140022596	2,016.80
	8/18/2026	P02704--JANETH G SARABIA	122234140022595	13,920.80
	8/18/2026	P02699--CONSUELO MEJIA	122234140022594	2,025.46
	8/18/2026	P02696--MARIA ASUSENA GONZALEZ-GUTIERREZ	122234140022593	2,611.48
	8/18/2026	P02539--KASANDRA BASURTO	122234140022592	901.11
	8/18/2026	P02533--LIZET MONSERRAT PRECIADO	122234140022591	4,568.44
	8/18/2026	P02483--JASMINE CANCHOLA	122234140022590	852.00
	8/18/2026	P02692--KASANDRA LOPEZ-CORDERO	122234140022589	1,187.36
	8/18/2026	P02690--STEPHANIE VERDUGO	122234140022588	1,050.93
	8/18/2026	P02689--GUADALUPE OLAZABAL	122234140022587	1,145.58
	8/18/2026	P02687--ELIM RODRIGUEZ	122234140022586	4,897.83
	8/18/2026	P02683--MARIA GUADALUPE GONZALEZ	122234140022585	6,002.47
	8/18/2026	P01940--YOLANDA GONZALEZ DE VARGAS	122234140022584	1,090.81
	8/18/2026	P01848--EDILIA GUTIERREZ DE GARCIA	122234140022583	2,054.81
	8/18/2026	P01759--MARIBEL MEDINA VARGAS	122234140022582	4,981.94
	8/18/2026	P01702--ALICIA SANCHEZ	122234140022581	1,958.66
	8/18/2026	P01638--ELIZABETH GONZALEZ	122234140022580	4,388.99
	8/18/2026	P01307--MELANEA FIERROS HIDALGO	122234140022579	11,221.62
	8/18/2026	P02673--NANCY GARIBAY HERNANDEZ	122234140022578	3,382.51
	8/18/2026	P02666--LUCERO MILLAN GARCIA	122234140022577	1,772.32
	8/18/2026	P01091--BIVIANA MANRIQUEZ	122234140022576	13,908.11
	8/18/2026	P00446--OLGA ZAMAGO	122234140022575	1,735.23
	8/18/2026	P02663--DIANE LOMELI	122234140022574	7,954.60
	8/18/2026	P02662--SILVIA MENDEZ URIBE	122234140022573	3,798.19
	8/18/2026	P02661--MARIA TERESA HEREDIA	122234140022572	11,380.29
	8/18/2026	P02659--ARACELI MORALES DE MARTINEZ	122234140022571	6,987.50
	8/18/2026	P02653--SILVIA LETICIA SANCHEZ DE GARCIA	122234140022570	1,780.14
	8/18/2026	P02765--MARIA DEL CARMEN GUTIERREZ BRITO	122234140022569	9,015.43
	8/18/2026	P02793--JULISSIA LIZBETH RODRIGUEZ	122234140022568	4,958.91
	8/18/2026	P02802--GUADALUPE DURAN	122234140022567	7,824.68
	8/18/2026	P02831--CINDY G CORONA	122234140022566	1,854.29
	8/18/2026	P02845--CARLOS ESTEVAN GARCIA	122234140022565	2,824.00
	8/18/2026	P02769--BEATRIZ BUENO	122234140022564	5,410.46
	8/18/2026	P02848--ANA LAURA RODRIGUEZ	122234140022563	4,584.45
	8/18/2026	P02768--ALICIA MONTEJANO PENA	122234140022562	7,516.76
	8/18/2026	P01628--DORA LUZ RIVERA	122234140022561	11,421.83
	8/18/2026	P02859--DEISY GUADALUPE FERNANDEZ ARCEO	122234140022560	1,912.16
	8/18/2026	P02235--GABRIELA ARREGUIN	122234140022559	3,081.35
	8/18/2026	P02781--YESENIA GUADALUPE QUINTERO TAPIA	122234140022558	882.29
	8/18/2026	P02779--REBECCA MENDOZA VAZQUEZ	122234140022557	560.18
	8/19/2026	V05425--CHARLOTTE REA	311826	1,409.72
	8/19/2026	V04267--DELIA V GONZALES	311827	2,305.92
	8/19/2026	V03723--KEVIN GOUDGE	311829	1,886.57
	8/19/2026	V03720--KENNETH LAWRENCE	311828	4,231.37
	8/21/2026	V00884--SEQUOIA PAINT COMPANY	Voided - 311365	-24.97
	8/24/2026	V05424--SHERRY LYNN GAY	311832	710.28

Bank	Date	Vendor	Document no.	Amount
	8/24/2026	V04831--KATHERINE GAMA MIRANDA	311831	2,165.00
	8/24/2026	V04629--YESENIA MOLINARES	311833	1,587.11
	8/24/2026	V05434--ARIANNA SABELLA VEGA	311830	723.32
	8/25/2026	P02626--YULISA OROZCO LEMUS	312008	5,161.58
	8/25/2026	P00383--PATRICIA H MARTINEZ	312004	6,827.83
	8/25/2026	P03041--VERONICA SAAVEDRA MAYA	312007	1,220.91
	8/25/2026	P02881--PERLA GUADALUPE DIAZ MORENO	312005	1,312.96
	8/25/2026	P02226--LILIA ESQUIVEL MONROY	312000	1,923.69
	8/25/2026	P00485--MARIA P COSIO	312002	8,210.57
	8/25/2026	P02979--VENUSTIANA P DURAN	312006	7,547.82
	8/25/2026	P02854--FERNANDO MARQUEZ ROMERO	311999	2,554.66
	8/25/2026	P03017--OFELIA SANDOVAL ELIZONDO	312003	2,712.64
	8/25/2026	P01544--MARIA B CRUZ DE PULIDO	312001	12,095.37
	8/25/2026	P02626--YULISA OROZCO LEMUS	Voided - 311868	-5,251.58
	8/25/2026	P03041--VERONICA SAAVEDRA MAYA	Voided - 311865	-1,245.83
	8/25/2026	P02979--VENUSTIANA P DURAN	Voided - 311864	-7,647.82
	8/25/2026	P02881--PERLA GUADALUPE DIAZ MORENO	Voided - 311856	-1,339.76
	8/25/2026	P00383--PATRICIA H MARTINEZ	Voided - 311855	-6,922.83
	8/25/2026	P03017--OFELIA SANDOVAL ELIZONDO	Voided - 311854	-2,768.00
	8/25/2026	P00485--MARIA P COSIO	Voided - 311851	-8,305.57
	8/25/2026	P01544--MARIA B CRUZ DE PULIDO	Voided - 311847	-12,185.37
	8/25/2026	P02226--LILIA ESQUIVEL MONROY	Voided - 311844	-1,962.95
	8/25/2026	P02854--FERNANDO MARQUEZ ROMERO	Voided - 311838	-2,606.80
	8/25/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	311918	46.00
	8/25/2026	V03444--ST. MICHAEL'S EPISCOPAL CHURCH	311986	180.00
	8/25/2026	V00806--PROTECTION 1/ADT	311970	330.70
	8/25/2026	V00229--COMCAST CORPORATION	311914	249.06
	8/25/2026	V05427--PARK US LESSEE HOLDINGS INC.	311965	9,899.23
	8/25/2026	V05431--BAKERSFIELD RV PARK LLC	311884	1,245.00
	8/25/2026	V03051--GINA MARTINEZ	311931	168.50
	8/25/2026	V04963--LYNDA WILSON	311951	375.00
	8/25/2026	V03548--CATHERINE ANSPACH	311898	371.00
	8/25/2026	V01009--ULINE	311994	285.63
	8/25/2026	V03504--ANNA SAAVEDRA	311875	249.00
	8/25/2026	V05198--NARCISO VEGA	311959	240.50
	8/25/2026	V05003--PAPERCUT PROPERTIES L.P.	311964	455.00
	8/25/2026	V00801--PRODUCERS DAIRY FOODS INC	311969	2,999.66
	8/25/2026	V00148--CACFP ROUNDTABLE	311890	2,600.00
	8/25/2026	V05413--ROCELIA MARTINEZ	311972	5,700.00
	8/25/2026	V00846--ROUTE 66 BROADBAND LLC	311975	218.13
	8/25/2026	V00370--FEDEX	311925	182.73
	8/25/2026	V02424--MCFARLAND UNIFIED SCHOOL DISTRICT	311954	100.00
	8/25/2026	V02966--MOJAVE UNIFIED SCHOOL DISTRICT	311957	450.00
	8/25/2026	V01041--VINELAND SCHOOL DISTRICT	311997	375.00
	8/25/2026	V00251--COUNTY OF KERN GENERAL SERVICES, 3RD FLOOR	311916	363.12
	8/25/2026	V00689--MERCED COUNTY OFFICE OF EDUCATION	311956	300.00
	8/25/2026	V01819--CENTRAL CAL MANAGEMENT, INC	311901	975.00
	8/25/2026	V03124--1020 CECIL LLC	311869	945.00
	8/25/2026	V00977--THE HOUSING AUTHORITY OF THE COUNTY OF KERN	311991	735.00
	8/25/2026	V00947--SUNRISE VILLA PARTNERS	311989	700.00
	8/25/2026	V02227--CITY OF ARVIN	311907	692.11
	8/25/2026	V02690--HEARTS & LIVES	311938	550.00
	8/25/2026	V01005--TULARE COUNTY OFFICE OF EDUCATION	311993	500.00
	8/25/2026	V03003--FIRST CONGREGATIONAL CHURCH BAKERSFIELD	311928	5,130.05
	8/25/2026	V00953--TAFT CITY SCHOOL DISTRICT	311990	5,071.35
	8/25/2026	V02580--BEAR MOUNTAIN RECREATION & PARK DISTRICT	311885	3,800.00
	8/25/2026	V00932--STELLAR PLAZA LLC	311987	3,383.76
	8/25/2026	V00365--FAIRFAX SCHOOL DISTRICT	311924	3,303.00
	8/25/2026	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	311947	2,200.00
	8/25/2026	V02967--MORE THAN ONE DIMENSION, INC.	311958	1,800.00

Bank	Date	Vendor	Document no.	Amount
	8/25/2026	V02973--OMNI FAMILY HEALTH	311963	6,680.00
	8/25/2026	V00798--PREWITT FAMILY DECEDENTS TRUST	311968	1,500.00
	8/25/2026	V02673--FIRST 5 MADERA COUNTY	311927	1,223.15
	8/25/2026	V01819--CENTRAL CAL MANAGEMENT, INC	311900	1,201.00
	8/25/2026	V01819--CENTRAL CAL MANAGEMENT, INC	311899	1,045.00
	8/25/2026	V02933--COMMUNITY SERVICES AND EMPLOYMENT TRAINING, INC.	311915	1,007.86
	8/25/2026	V03157--KERN ISLAND INVESTORS, GP	311950	8,100.00
	8/25/2026	V03157--KERN ISLAND INVESTORS, GP	311949	7,399.50
	8/25/2026	V02479--RONALD SHELAN	311973	5,704.14
	8/25/2026	V00919--SPECTRUM	311983	210.00
	8/25/2026	V02978--SPECTRUM/CHARTER COMMUNICATIONS	311985	165.41
	8/25/2026	V00419--GOLDEN EMPIRE TRANSIT DISTRICT	311936	57.00
	8/25/2026	V00419--GOLDEN EMPIRE TRANSIT DISTRICT	311935	57.00
	8/25/2026	V00419--GOLDEN EMPIRE TRANSIT DISTRICT	311934	57.00
	8/25/2026	V00419--GOLDEN EMPIRE TRANSIT DISTRICT	311933	57.00
	8/25/2026	V00919--SPECTRUM	311982	185.41
	8/25/2026	V00207--CINTAS CORPORATION #668	311906	323.70
	8/25/2026	V04757--JAIME VALLES	311942	425.00
	8/25/2026	V04866--EAST HILLS ASSOCIATES LP	311919	600.00
	8/25/2026	V04868--ELBA J HERNANDEZ	311923	550.00
	8/25/2026	V01852--EHOMES OF BAKERSFIELD	311922	3,375.00
	8/25/2026	V00192--CHARLIE'S DAY & NITE, INC.	311903	7.05
	8/25/2026	V03314--VESTIS GROUP, INC	311996	178.34
	8/25/2026	V03430--SPECTRUM/CHARTER	311984	220.00
	8/25/2026	V05075--BRUSH ART CORPORATION	311889	4,738.00
	8/25/2026	V00477--INDIAN WELLS VALLEY WATER DISTRICT	311941	1,165.87
	8/25/2026	V04495--CITY OF STOCKTON - REVENUE SERVICES DIVISION	311912	28.00
	8/25/2026	V04495--CITY OF STOCKTON - REVENUE SERVICES DIVISION	311911	28.00
	8/25/2026	V00206--CHRISTOPHER PERCIVAL	311905	197.84
	8/25/2026	V04971--NISSAN NORTH AMERICA, INC.	311960	330.23
	8/25/2026	V04495--CITY OF STOCKTON - REVENUE SERVICES DIVISION	311910	28.00
	8/25/2026	V00919--SPECTRUM	311981	245.41
	8/25/2026	V00389--FLYERS ENERGY LLC	311929	933.81
	8/25/2026	V04938--PINNACLE RECRUITING SERVICES LLC	311967	1,439.64
	8/25/2026	V00320--EAST NILES COMMUNITY SERVICES DIST	311921	127.12
	8/25/2026	V01777--AMERICAN REAL ESTATE & PROPERTY MANAGEMENT INC	311873	1,789.00
	8/25/2026	V00320--EAST NILES COMMUNITY SERVICES DIST	311920	1,754.71
	8/25/2026	V05386--AT&T MOBILITY	311882	413.88
	8/25/2026	V04243--AURA SILVA	311883	102.65
	8/25/2026	V01817--CALIFORNIA AVENUE SENIOR HOUSING	311894	427.00
	8/25/2026	V00374--FERGUSON ENTERPRISES INC #1350	311926	212.15
	8/25/2026	V05419--D Best Realty, Inc.	311917	180.00
	8/25/2026	V04430--CALIFORNIA WATER SERVICE COMPANY	311896	277.78
	8/25/2026	V04863--ALMA THE LIGHTHOUSE INC	311872	955.00
	8/25/2026	V01817--CALIFORNIA AVENUE SENIOR HOUSING	311893	947.00
	8/25/2026	V01817--CALIFORNIA AVENUE SENIOR HOUSING	311892	500.00
	8/25/2026	V00194--CHARTER COMMUNICATIONS	311904	135.41
	8/25/2026	V00787--PG&E	311966	22,301.12
	8/25/2026	V00094--AT&T	311881	2,432.50
	8/25/2026	V00217--CITY OF STOCKTON	311909	192.72
	8/25/2026	V00567--KERN COUNTY FIRE DEPARTMENT	311946	145.00
	8/25/2026	V03325--ASCEND REAL ESTATE AND PROPERTY MANAGEMENT INC	311878	800.00
	8/25/2026	V03325--ASCEND REAL ESTATE AND PROPERTY MANAGEMENT INC	311877	800.00
	8/25/2026	V03325--ASCEND REAL ESTATE AND PROPERTY MANAGEMENT INC	311876	800.00
	8/25/2026	V00907--SOCALGAS	311979	140.23
	8/25/2026	V00914--SOUTHERN CALIFORNIA EDISON	311980	2,455.08
	8/25/2026	V03172--OFFICE1 LEASING	311962	231.83
	8/25/2026	V05259--GOOD GUARD SECURITY, INC	311937	46,503.60
	8/25/2026	V00418--GOLDEN EMPIRE GLEANERS	311932	2,500.00
	8/25/2026	V00169--CALIFORNIA WATER SERVICE	311895	1,088.95

Bank	Date	Vendor	Document no.	Amount
	8/25/2026	V04972--BIOMEDICAL WASTE DISPOSAL INC.	311887	60.00
	8/25/2026	V04194--KERN HEALTH SYSTEMS	311948	50.00
	8/25/2026	V05237--A-1 GARAGE	311870	1,207.52
	8/25/2026	V03172--OFFICE1 LEASING	311961	1,959.60
	8/25/2026	V00093--AT&T	311880	162.91
	8/25/2026	V00092--AT&T	311879	2,757.89
	8/25/2026	V00216--CITY OF STOCKTON	311908	437.57
	8/25/2026	V00946--SUKHMANI SHERGILL	311988	900.00
	8/25/2026	V01003--TRES HOMBRES FENCE COMPANY	311992	5,600.00
	8/25/2026	P01544--MARIA B CRUZ DE PULIDO	311847	12,185.37
	8/25/2026	P02855--CLAUDIA OROZCO CORONA	311837	8,711.49
	8/25/2026	V04901--ICOS GARDENING & LANDSCAPE	311940	1,335.00
	8/25/2026	P02979--VENUSTIANA P DURAN	311864	7,647.82
	8/25/2026	P02950--NORA NOELIA LUCATERO MORENO	311853	6,220.94
	8/25/2026	P02224--ROCIO JOSEFINA HERNANDEZ	311857	7,912.98
	8/25/2026	P01849--LORI MACIAS CERNA	311845	6,714.79
	8/25/2026	P02887--LAURA IVETH ESQUIVEL	311843	7,725.19
	8/25/2026	P00485--MARIA P COSIO	311851	8,305.57
	8/25/2026	P00383--PATRICIA H MARTINEZ	311855	6,922.83
	8/25/2026	P02626--YULISA OROZCO LEMUS	311868	5,251.58
	8/25/2026	P02910--VIRGINIA OSORIO ARANDA	311866	5,565.86
	8/25/2026	P02431--ROCIO VERONICA MUNIZ CERECEDA	311858	5,230.68
	8/25/2026	V00187--CERTIFIX INC	311902	624.00
	8/25/2026	P02873--GABRIELA IBARRA	311839	4,050.92
	8/25/2026	P00801--ROSAURA QUINTERO DE LOPEZ	311861	3,804.31
	8/25/2026	P00833--GLORIA LEMUS DE LEMUS	311840	2,962.95
	8/25/2026	P02903--MARIA GUADALUPE LEMUS ORTIZ	311849	2,888.74
	8/25/2026	P00526--ANDRADE ESTELA Y JOSE FAMILY CHILD CARE	311835	2,238.72
	8/25/2026	P03085--MARIA ALVAREZ ROCHA	311846	2,797.63
	8/25/2026	P02160--ROSALBA CABRAL	311860	1,506.00
	8/25/2026	P03062--ALMA DELIA LOPEZ DIAZ	311834	2,574.46
	8/25/2026	P03017--OFELIA SANDOVAL ELIZONDO	311854	2,768.00
	8/25/2026	P02854--FERNANDO MARQUEZ ROMERO	311838	2,606.80
	8/25/2026	P03074--CINDY LILIANA JUAREZ	311836	1,959.10
	8/25/2026	P03058--JAZMIN LOPEZ MAGDALENO	311841	2,064.39
	8/25/2026	P01633--MARIA G LUNA PEREZ	311848	2,045.25
	8/25/2026	P02226--LILIA ESQUIVEL MONROY	311844	1,962.95
	8/25/2026	P02811--YECENIA GARCIA RAMIREZ	311867	1,951.82
	8/25/2026	P01856--VELINA LEON ZAMUDIO	311863	1,507.10
	8/25/2026	P02881--PERLA GUADALUPE DIAZ MORENO	311856	1,339.76
	8/25/2026	P02494A--MARIA LOURDES MORENO ESQUIVEL	311850	1,368.96
	8/25/2026	P02908--ROSA ELVIA ROJAS DE LOPEZ	311859	1,397.34
	8/25/2026	P03041--VERONICA SAAVEDRA MAYA	311865	1,245.83
	8/25/2026	P03077--NATIVIDAD REYES MARCOS	311852	1,325.41
	8/25/2026	V03628--FRANCIS VEGA	311930	202.92
	8/25/2026	P03073--KAREN MORENO LEMUS	311842	951.72
	8/25/2026	P00525--TERESA DENIZ MACIAS	311862	964.28
	8/25/2026	V04828--CLAUDIA HUERTA	311913	70.68
	8/25/2026	V05287--BRENDA ZAVALA	311888	53.96
	8/25/2026	V04419--YOLANDA HINOJOSA	311998	50.92
	8/25/2026	V03917--SANDRA VILLA	311977	44.08
	8/25/2026	V04118--SAMIA BASALI	311976	44.08
	8/25/2026	V04877--CARMEN TOZCANO PARRA	311897	35.72
	8/25/2026	V04348--MARIELA NAVARRETE VAZQUEZ	311953	29.64
	8/25/2026	V02877--SILVIA B ALONZO	311978	28.88
	8/25/2026	V05294--MARIA MEJIA	311952	26.60
	8/25/2026	V04222--ANA TOSCANO	311874	13.68
	8/25/2026	V04637--JANETH RAMOSAVILA	311943	12.16
	8/25/2026	V03902--ROSENDA SANDOVAL	311974	3.04
	8/25/2026	V01817--CALIFORNIA AVENUE SENIOR HOUSING	311891	500.00

Bank	Date	Vendor	Document no.	Amount
	8/25/2026	V04824--A-1 PLUMBING SERVICE, INC.	311871	3,490.00
	8/25/2026	V04658--BEAR MOUNTAIN ROOFING INC.	311886	700.00
	8/25/2026	V00458--HOME DEPOT COMMERCIAL CREDIT	311939	3,616.74
	8/25/2026	V00957--UTJ HOLD CO, INC.	311995	3,630.00
	8/25/2026	V04182--RELIANCE TRUST COMPANY	311971	251.05
	8/25/2026	V03823--MELISSA DEWITT	311955	90.63
	8/25/2026	V00525--JORGENSEN & CO	311944	4,200.00
	8/25/2026	V04914--JOSE FIGUEROA	311945	128.46
	8/25/2026	V00049--AMAZON CAPITAL SERVICES, INC	122234140023412	337.80
	8/25/2026	V05426--GOLDEN PACIFIC TRUCK DRIVING SCHOOL	122234140023411	4,475.00
	8/25/2026	V03942--SYLVIA ORTEGA	122234140023410	204.50
	8/25/2026	V05390--GEOVANY LIZARRAGA	122234140023409	249.00
	8/25/2026	V03262--ERIC LE BARBE	122234140023408	249.00
	8/25/2026	V02330--JEREMY T TOBIAS	122234140023407	254.50
	8/25/2026	V03631--GABRIELLE ALEXANDER	122234140023406	204.50
	8/25/2026	V04614--BRANDON NGUYEN	122234140023405	285.00
	8/25/2026	V02324--JACQUELINE GUERRA	122234140023404	285.00
	8/25/2026	V00813--QUADIENT LEASING USA, INC	122234140023403	1,541.10
	8/25/2026	V00231--COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION	122234140023402	83.00
	8/25/2026	V03247--BKAT, INC	122234140023401	11,585.03
	8/25/2026	V03278--LODI MUSLIM MOSQUE	122234140023400	5,700.00
	8/25/2026	V03295--RANCHO DE STINE LLC	122234140023399	21,892.00
	8/25/2026	V04143--NEORIA FAMILY REVOCABLE TRUST, PARAMPAL SINGH	122234140023398	6,525.05
	8/25/2026	V04591--STAR 2 HOLDING LLC	122234140023397	1,158.30
	8/25/2026	V04640--NEEDLES FOR THE FUTURE	122234140023396	457.91
	8/25/2026	V04715--ASSOCIATED FILIPINO ORGANIZATIONS OF SAN JOAQUIN CO	122234140023395	666.98
	8/25/2026	V04715--ASSOCIATED FILIPINO ORGANIZATIONS OF SAN JOAQUIN CO	122234140023394	5,858.64
	8/25/2026	V00060--AN ICON COMPANY, LLC	122234140023393	69.78
	8/25/2026	V00284--DELK PEST CONTROL	122234140023392	380.00
	8/25/2026	V00718--M-R PROPERTIES	122234140023391	7,291.00
	8/25/2026	V00747--OLLIE SHANKLE TRUSTEE (LESSOR)	122234140023390	10,525.00
	8/25/2026	V00808--PROTEUS INC	122234140023389	500.00
	8/25/2026	V00820--RAYMOND'S TROPHY AWARDS	122234140023388	38.16
	8/25/2026	V00883--SEIU LOCAL 521	122234140023387	16,333.19
	8/25/2026	V00937--STINSON STATIONERS	122234140023386	11.60
	8/25/2026	V04593--ORCHARD ALLIANCE - WAYSIDE CHAPEL	122234140023385	21,641.00
	8/25/2026	V04773--EASTON BUSINESS COMPLEX	122234140023384	331.00
	8/25/2026	V01072--YABITO CORPORATION	122234140023383	1,598.00
	8/25/2026	V02150--5905 NILES ST LLC	122234140023382	5,164.70
	8/25/2026	V02261--DIOCESE OF FRESNO EDUCATION CORPORATION	122234140023381	3,617.47
	8/25/2026	V02263--DIVERSIFIED PROJECT SERVICES INTL., INC.	122234140023380	9,842.00
	8/25/2026	V02796--MARK AND HELENE MCELYEA	122234140023379	4,000.00
	8/25/2026	V03006--GRACE COMMUNITY CHURCH	122234140023378	5,804.17
	8/25/2026	V03159--JOHN REY	122234140023377	1,875.00
	8/25/2026	V03071--COUNTY OF KERN - MORTGAGE PAYMENT ONLY	122234140023376	44,367.81
	8/25/2026	V03007--JANET Y YU	122234140023375	700.00
	8/25/2026	V00384--FIVE9 INC	122234140023374	3,771.73
	8/25/2026	V00992--TOKAY PRESS INC	122234140023373	1,007.72
	8/25/2026	V00905--SMART & FINAL	122234140023372	55.71
	8/25/2026	V03263--FLOWERS BAKERIES SALES OF SOCAL, LLC	122234140023371	96.32
	8/25/2026	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140023370	1,868.61
	8/25/2026	V00937--STINSON STATIONERS	122234140023369	63.54
	8/25/2026	V00592--LAKESHORE PARENT, LLC	122234140023368	4,255.08
	8/25/2026	V00128--BRADY INDUSTRIES OF CALIFORNIA, LLC, A BRADY PLUS CON	122234140023367	4,784.08
	8/25/2026	V04884--PAUL V BRIANO III	122234140023366	105.00
	8/25/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	122234140023365	250.45
	8/25/2026	V00874--SAVE MART SUPERMARKETS	122234140023364	485.82
	8/25/2026	V00704--MISSION LINEN SUPPLY	122234140023363	1,175.54
	8/25/2026	V00704--MISSION LINEN SUPPLY	122234140023362	1,064.27
	8/25/2026	V00704--MISSION LINEN SUPPLY	122234140023361	855.92

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	8/25/2026	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	122234140023357	2,012.26
	8/25/2026	V03191--VAL-PRO, INC	122234140023356	1,814.85
	8/25/2026	V03174--OFFICE IMAGING, INC	122234140023355	480.52
	8/25/2026	V03343--CONTINENTAL LABOR RESOURCES, INC.	122234140023354	959.04
	8/25/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140023353	1,813.49
	8/25/2026	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	122234140023352	1,795.00
	8/25/2026	V00979--THE MARCOM GROUP, INC.	122234140023351	95.00
	8/25/2026	V00979--THE MARCOM GROUP, INC.	122234140023350	95.00
	8/25/2026	V05154--JAELYN RAQUEL LEON	122234140023349	750.00
	8/25/2026	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140023348	4,938.36
	8/25/2026	V01001--TRANS-WEST SECURITY SERVICES, INC.	122234140023347	547.65
	8/25/2026	V00770--KERN PRINT SERVICES, INC	122234140023346	343.63
	8/25/2026	V00683--MCWILLIAMS & WALDEN INC	122234140023345	1,200.00
	8/25/2026	V00683--MCWILLIAMS & WALDEN INC	122234140023344	119.82
	8/25/2026	V00961--TEL TEC SECURITY SYSTEMS INC	122234140023343	265.15
	8/25/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140023342	144.96
	8/25/2026	V00260--CROWN EQUIPMENT CORPORATION	122234140023341	415.47
	8/25/2026	V03174--OFFICE IMAGING, INC	122234140023340	884.14
	8/25/2026	V03174--OFFICE IMAGING, INC	122234140023339	381.40
	8/25/2026	V03174--OFFICE IMAGING, INC	122234140023338	156.83
	8/25/2026	V00794--PLC SYSTEM SERVICES LLC	122234140023337	18,789.31
	8/25/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140023336	805.40
	8/25/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140023335	52.84
	8/25/2026	V03060--JAB COMMUNICATION INC.	122234140023334	1,440.64
	8/25/2026	V00321--ECOLAB FOOD SAFETY SPECIALTIES	122234140023333	192.20
	8/25/2026	V00683--MCWILLIAMS & WALDEN INC	122234140023332	1,200.00
	8/25/2026	V04730--FIT MOVERS LLC	122234140023331	4,483.17
	8/25/2026	V04180--DIESEL DIRECT LLC	122234140023330	3,522.60
	8/25/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140023329	350.13
	8/25/2026	V00350--ESCUELITA HERNANDEZ LITTLE SCHOOL	122234140023328	11,245.58
	8/25/2026	V04575--LOWE'S COMPANIES, INC.	122234140023327	219.90
	8/25/2026	V03174--OFFICE IMAGING, INC	122234140023326	26.00
	8/25/2026	V00559--KAPLAN EARLY LEARNING CO	122234140023325	130.58
	8/25/2026	V04575--LOWE'S COMPANIES, INC.	122234140023324	29.80
	8/25/2026	V00683--MCWILLIAMS & WALDEN INC	122234140023323	1,200.00
	8/25/2026	V00452--HEWLETT-PACKARD COMPANY	122234140023322	692.84
	8/25/2026	V04575--LOWE'S COMPANIES, INC.	122234140023321	14.79
	8/25/2026	V03064--CUSTOM L & A CONSTRUCTION INC	122234140023320	1,300.00
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	8/25/2026	V04575--LOWE'S COMPANIES, INC.	122234140023318	755.68
	8/25/2026	V00475--INDEPENDENT FIRE AND SAFETY, INC.	122234140023317	164.50
	8/25/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140023316	103.39
	8/25/2026	V01044--W W GRAINGER INC	122234140023315	3,734.99
	8/25/2026	V00559--KAPLAN EARLY LEARNING CO	122234140023314	7,510.26
	8/25/2026	V00029--ADVANCED DATA STORAGE, INC	122234140023313	70.40
	8/25/2026	V05422--TAMMY BUXBAUM	122234140023312	138.00
	8/25/2026	V00478--INDOFF INCORPORATED	122234140023311	8,648.98
	8/25/2026	V04575--LOWE'S COMPANIES, INC.	122234140023310	86.85
	8/25/2026	V03245--TIMOTHY SEXTON	122234140023309	2,998.05
	8/25/2026	V05313--CYNTHIA YAO	122234140023308	10,000.00
	8/25/2026	V03186--BLUETRITON BRANDS INC	122234140023307	44.29
	8/25/2026	V03186--BLUETRITON BRANDS INC	122234140023306	257.12
	8/25/2026	V03095--AMERITAS LIFE INSURANCE CORP.	122234140023305	6,225.34
	8/25/2026	V03095--AMERITAS LIFE INSURANCE CORP.	122234140023304	40,075.11
	8/25/2026	V04575--LOWE'S COMPANIES, INC.	122234140023303	246.68
	8/25/2026	V01032--VERIZON WIRELESS	122234140023302	2,561.09
	8/25/2026	V02875--SHENG THAO	122234140023301	55.48

Bank	Date	Vendor	Document no.	Amount
	8/25/2026	V00812--QUADIENT FINANCE USA INC	122234140023300	6,000.00
	8/25/2026	V00265--CWP CALIFORNIA CORP	122234140023299	336.60
	8/25/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140023298	129.69
	8/25/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140023297	64.69
	8/25/2026	V02658--ELSA NAVARRETE LEON	122234140023296	161.40
	8/25/2026	V03681--JERRY MEADE	122234140023295	115.99
	8/25/2026	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140023294	6,973.67
	8/25/2026	V04896--TOM GROSS	122234140023293	1,418.19
	8/25/2026	V00559--KAPLAN EARLY LEARNING CO	122234140023292	51.18
	8/25/2026	V04737--INSTRUMENTL, INC.	122234140023291	10,788.00
	8/25/2026	V03986--YOLANDA GONZALES	122234140023290	200.73
	8/25/2026	V01064--WIPFLI LLP	122234140023289	705.60
	8/25/2026	V03070--RELIABLE ENERGY MANAGEMENT, INC.	122234140023288	2,953.34
	8/25/2026	V00182--CDW LLC	122234140023287	1,520.09
	8/25/2026	V00049--AMAZON CAPITAL SERVICES, INC	122234140023286	31,061.30
	8/25/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140023285	130.71
	8/25/2026	V04690--SAGASER WATKINS & WIELAND PC	122234140023284	3,962.63
	8/25/2026	V03735--LAURIE HUGHEY	122234140023283	690.95
	8/25/2026	P03108--VIOLETA E HERNANDEZ BECERRA	122234140023282	2,420.68
	8/25/2026	P03099--IRMA SOLIS	122234140023281	1,134.84
	8/25/2026	P03115--MARIA ROSA RODRIGUEZ GUARDADO	122234140023280	991.09
	8/25/2026	P03079--ANA VIANEY RESENDIZ	122234140023279	1,961.56
	8/25/2026	P03119--MARIA FERNANDA ROSILES VAZQUEZ	122234140023278	2,558.52
	8/25/2026	P03114--ANGELICA BENAVIDES	122234140023277	3,945.60
	8/25/2026	P03096--CYNTHIA PEREZ ROJAS	122234140023276	1,339.76
	8/25/2026	P03106--YAZMIN HERNANDEZ ZARAGOZA	122234140023275	2,170.50
	8/25/2026	P03012--GUADALUPE DOMINGUEZ	122234140023274	2,075.67
	8/25/2026	P03100--YAZMIN ORTIZ	122234140023273	1,092.11
	8/25/2026	P03076--IRMA YOLANDA AMAYA DE GOMEZ	122234140023272	918.92
	8/25/2026	P03006--GLORIA DEL CARMEN VILLANUEVA RAMOS	122234140023271	3,866.22
	8/25/2026	P02987--EVERSPRING PLAY INC	122234140023270	2,105.24
	8/25/2026	P02995--NATIVIDAD ALCOCER DELGADO	122234140023269	6,585.44
	8/25/2026	P03004--ARACELI GONZALEZ ANAYA	122234140023268	1,046.24
	8/25/2026	P02959--IMELDA TORRES RANGEL	122234140023267	7,058.28
	8/25/2026	P02962--MARIA ALEJANDRA MEJIA RUIZ	122234140023266	5,167.72
	8/25/2026	P03120--LUZ MARIA FONSECA AMBRIZ	122234140023265	807.36
	8/25/2026	P02988--EULOGIA LEON MENDOZA	122234140023264	2,915.53
	8/25/2026	P02963--NEREIDA PONCE	122234140023263	7,253.19
	8/25/2026	P02965--VALERIA P DIAZ	122234140023262	1,466.23
	8/25/2026	P02969--MARIA ELENA CASTANEDA	122234140023261	5,653.17
	8/25/2026	P02919--ANA KAREN VALENCIA TRUJILLO	122234140023260	4,246.77
	8/25/2026	P03020--YESICA LOPEZ MENDOZA	122234140023259	2,170.50
	8/25/2026	P01640--SYLVIA SCOTT CARRASCO	122234140023258	4,023.56
	8/25/2026	P03009--MARIA CRISTINA ALVAREZ FIGUEROA	122234140023257	1,889.71
	8/25/2026	P03027--GABRIELA ECHEVARRIA	122234140023256	1,807.21
	8/25/2026	P03022--MARIA GUADALUPE GARCIA PEREZ	122234140023255	3,406.92
	8/25/2026	P03019--LEONORILDA YUNUEN ARREZOLA	122234140023254	8,064.94
	8/25/2026	P03001--BERTHA MENDOZA HERNANDEZ	122234140023253	4,004.63
	8/25/2026	P03016--EMILY TOPETE	122234140023252	1,961.56
	8/25/2026	P02345--GENOVEVA LOPEZ	122234140023251	3,810.25
	8/25/2026	P03026--MARIA DE JESUS GARCIA	122234140023250	5,276.74
	8/25/2026	P02991--ESMERALDA DIAZ LEON	122234140023249	8,434.67
	8/25/2026	P02846--ELIZABETH GUZMAN DE ARELLANO	122234140023248	4,991.98
	8/25/2026	P02974--BERENICE RAMOS QUEVEDO	122234140023247	2,797.63
	8/25/2026	P02783A--CELENY FLORES	122234140023246	4,937.22
	8/25/2026	P02913--ANA MARIA RODRIGUEZ	122234140023245	6,399.25
	8/25/2026	P02888--FANY J PEREZ DE RAMIREZ	122234140023244	6,813.19
	8/25/2026	P03057--AGUSTINA JOSEFA SANTOS DE VILLAVICENC	122234140023243	1,283.32
	8/25/2026	P02334--SILVIA E ZUNIGA	122234140023242	9,308.07
	8/25/2026	P02331--PAULA LARA VALDOVINOS	122234140023241	8,572.04

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	8/25/2026	P02324--LUZ MARIA RAMIREZ	122234140023239	1,014.95
	8/25/2026	P01594--LETICIA FLORES	122234140023238	2,828.37
	8/25/2026	P01561--ANA M. DAVILA	122234140023237	2,999.73
	8/25/2026	P01561--ANA M. DAVILA	122234140023236	608.00
	8/25/2026	P01518--ROMELIA MORENO DE ESPINOZA	122234140023235	6,195.88
	8/25/2026	P01508--ROCELIA OROZCO LEMUS	122234140023234	5,091.38
	8/25/2026	P02313--MARIA GUADALUPE BARAJAS DE GARCIA	122234140023233	940.39
	8/25/2026	P01465--ESMERALDA ALCANTARA	122234140023232	4,639.26
	8/25/2026	P01456--ESTHER MELENDREZ	122234140023231	2,543.86
	8/25/2026	P01373--ELOISA LEMUS	122234140023230	10,927.28
	8/25/2026	P01318--MARIA CONCEPCION CEJA	122234140023229	3,439.66
	8/25/2026	P02298--SIDRONIA G VALDEZ	122234140023228	1,035.66
	8/25/2026	P02296--DOLORES SANCHEZ LOPEZ	122234140023227	3,815.12
	8/25/2026	P02295--EDUVIJES SUAREZ	122234140023226	2,805.15
	8/25/2026	P02287--SILVIA BAHENA OCAMPO	122234140023225	7,624.50
	8/25/2026	P01285--ADELA GARCIA DE SOSA	122234140023224	1,216.00
	8/25/2026	P01285--ADELA GARCIA DE SOSA	122234140023223	644.78
	8/25/2026	P01256--ALMA R RANGEL	122234140023222	7,006.34
	8/25/2026	P01189--RAQUEL POSADAS DE GIRON	122234140023221	2,382.30
	8/25/2026	P01128--VIRGINIA RANGEL	122234140023220	2,321.24
	8/25/2026	P01075--ROSALBA GONZALEZ	122234140023219	8,928.61
	8/25/2026	P02266--ELIZABETH CHAVEZ	122234140023218	5,066.07
	8/25/2026	P02261--JUANA MORILLON GUILLEN	122234140023217	5,699.99
	8/25/2026	P00852--ELISA GONZALES	122234140023216	3,575.27
	8/25/2026	P00837--AGUSTINA MORENO	122234140023215	3,818.20
	8/25/2026	P00835--AIDA SALAZAR PACHECO	122234140023214	2,904.30
	8/25/2026	P00818--MARICELA CORTEZ	122234140023213	2,060.74
	8/25/2026	P00808--MERCEDES CORRALES HIGUERA	122234140023212	2,005.55
	8/25/2026	P00803--DELIA IRENE ARAUJO DOMINGUEZ	122234140023211	7,139.42
	8/25/2026	P00773--ROSALINDA G. OCHOA	122234140023210	8,095.97
	8/25/2026	P00760--MARYPAZ ALVARADO PEREZ	122234140023209	5,436.91
	8/25/2026	P02240--MARIA SANTOS DE LOPEZ	122234140023208	5,397.15
	8/25/2026	P02237--IRMA SANDOVAL ROBLES	122234140023207	5,277.29
	8/25/2026	P02236--ROSEMARY ZAVALA	122234140023206	12,774.34
	8/25/2026	P00735--LAURA A GUTIERREZ	122234140023205	3,043.91
	8/25/2026	P00718--JUANA CORTEZ DE PEREZ	122234140023204	7,689.35
	8/25/2026	P00682--BERTHA MORENO	122234140023203	11,457.27
	8/25/2026	P02218--ADELA RUIZ	122234140023202	3,724.30
	8/25/2026	P02217--MARIA LUISA CASAS	122234140023201	11,288.89
	8/25/2026	P02215--ERIKA L CENTENO	122234140023200	9,534.38
	8/25/2026	P02213--AIDEE ARIANA SANDOVAL	122234140023199	3,252.74
	8/25/2026	P02210--ANA HERMELINDA SANTOS PACHECO	122234140023198	7,355.52
	8/25/2026	P02201--BERTHA GOMEZ NUNEZ	122234140023197	10,293.41
	8/25/2026	P02195--LINDA'S CHILD CARE PROVIDER INC	122234140023196	10,873.98
	8/25/2026	P02481--MARICELA MUNOZ SANCHEZ	122234140023195	4,366.65
	8/25/2026	P02464--GLADYS ISELA RODRIGUEZ	122234140023194	7,449.84
	8/25/2026	P02161--SANDRA MARTINEZ VARELA	122234140023193	3,206.16
	8/25/2026	P02158--CASA DE ADORACION TULARE	122234140023192	5,727.99
	8/25/2026	P02146--RAQUEL SANCHEZ	122234140023191	2,909.66
	8/25/2026	P02463--YADIRA REBOLLEDO	122234140023190	11,355.61
	8/25/2026	P02455--LUCIA MENDOZA OCHOA	122234140023189	2,479.24
	8/25/2026	P02454--INOCENCIA SALAS ROJAS	122234140023188	9,228.78
	8/25/2026	P02448--JANET RODRIGUEZ	122234140023187	7,573.35
	8/25/2026	P02435--JANET GARCIA-ALAPIZCO	122234140023186	7,133.34
	8/25/2026	P02430--ALMA AYDE GOMEZ ALVAREZ	122234140023185	5,149.90
	8/25/2026	P02429--KARLA IVETTE MARTINEZ HERNANDEZ	122234140023184	4,644.44
	8/25/2026	P02088--MARIA Z RODRIGUEZ DE OCHOA	122234140023183	2,722.15
	8/25/2026	P02083--MARIA PAZ	122234140023182	10,752.63
	8/25/2026	P02080--MARIA F MARTINEZ	122234140023181	2,057.34

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	8/25/2026	P02078--GUADALUPE AVILES LEYVA	122234140023180	3,067.64
	8/25/2026	P01969--ANA MARIA NAVARRO GUTIERREZ	122234140023179	5,730.61
	8/25/2026	P01963--ELVIRA OCHOA GOMEZ	122234140023178	11,579.58
	8/25/2026	P01944A--JOSE FRANCISCO ALVARADO MENDEZ	122234140023177	1,908.20
	8/25/2026	P02396--ANA MARIA RAMIREZ MEJIA	122234140023176	5,983.04
	8/25/2026	P01928--ANGELINA VASQUEZ	122234140023175	2,514.50
	8/25/2026	P01903--MARIA I ARROYO DE VAZQUEZ	122234140023174	1,134.84
	8/25/2026	P01889--MARIA SANDRA L DE ESTRADA	122234140023173	1,877.56
	8/25/2026	P02381--LUZ A LOPEZ ZARATE	122234140023172	4,592.28
	8/25/2026	P01865--DINA BEATRIZ GONZALEZ	122234140023171	4,210.07
	8/25/2026	P01853--MARIA C ZEPEDA DE NUNEZ	122234140023170	3,106.98
	8/25/2026	P02375--MARTHA ESTHELA SANCHEZ	122234140023169	13,132.52
	8/25/2026	P02368--CARMEN SANTOS PACHECO	122234140023168	7,040.96
	8/25/2026	P01806--MARIA E SANCHEZ DE GOMEZ	122234140023167	6,620.06
	8/25/2026	P01789--MARIA G AYALA	122234140023166	6,055.66
	8/25/2026	P01765--VERONICA ALVAREZ	122234140023165	3,842.14
	8/25/2026	P01755--BEATRIZ JACQUEZ NUNEZ	122234140023164	698.15
	8/25/2026	P01754--VERONICA L ESCOBAR	122234140023163	2,420.90
	8/25/2026	P02344--MARIA SANCHEZ IBARRA	122234140023162	1,008.40
	8/25/2026	P01692--MARIA PAZ RUIZ	122234140023161	3,716.25
	8/25/2026	P01670--GLORIA M PENA	122234140023160	979.52
	8/25/2026	P02738--LETICIA FUENTES LOPEZ	122234140023159	2,749.48
	8/25/2026	P02925--SANTOS MIRIAM CRUZ	122234140023158	8,036.61
	8/25/2026	P02515--MARTHA ALICIA MADRIGAL SOSA	122234140023157	4,539.03
	8/25/2026	P02513--ESMERALDA Y GONZALES	122234140023156	911.83
	8/25/2026	P02923--ARACELI SANTOS PACHECO	122234140023155	6,884.78
	8/25/2026	P02926--ELIA AYALA	122234140023154	1,912.16
	8/25/2026	P00780--MAYRA FLORES	122234140023153	1,034.39
	8/25/2026	P02479--ORALIA QUIROZ	122234140023152	5,560.10
	8/25/2026	P02776--BRENDA BENAVIDEZ	122234140023151	995.27
	8/25/2026	P02833--MANUEL VILLAGOMEZ	122234140023150	5,487.41
	8/25/2026	P00810--MAGDA F. SALDIVAR	122234140023149	4,465.51
	8/25/2026	P02835--LORENA QUINTERO	122234140023148	1,134.84
	8/25/2026	P02511A--GLAFIRA E CAMACHO DE TRUJILLO	122234140023147	3,096.40
	8/25/2026	P03046--ANA M LEON GONZALEZ	122234140023146	1,962.95
	8/25/2026	P02824--ODILIA ELIZABETH VALENCIA	122234140023145	6,907.47
	8/25/2026	P02480--NYELI GONZALEZ	122234140023144	2,025.46
	8/25/2026	P03084--MARGARITA ALVAREZ	122234140023143	2,841.98
	8/25/2026	P03116--AURORA B A ROMERO	122234140023142	901.11
	8/25/2026	P00043--MARIA TERESA ALANIS	122234140023141	3,327.07
	8/25/2026	P00021--ANA ROSA M SANCHEZ	122234140023140	9,673.50
	8/25/2026	P00003--CATALINA CASTRO AYALA	122234140023139	12,885.30
	8/25/2026	P00524--IRMA GUTIERREZ	122234140023138	9,272.12
	8/25/2026	P00523--BEATRIZ TELLEZ DE TORRES	122234140023137	1,570.20
	8/25/2026	P00468--GABRIELA GARCIA DE RODRIGUEZ	122234140023136	8,362.00
	8/25/2026	P00425--JUDITH ADRIANA PAREDES DE QUEZADA	122234140023135	855.87
	8/25/2026	P00325--YOLANDA SALDANA MORENO	122234140023134	902.60
	8/25/2026	P02838--MALVINA RAMIREZ LOPEZ	122234140023133	11,447.15
	8/25/2026	P02900--FABIOLA LEDEZMA DE NAVARRO	122234140023132	1,400.31
	8/25/2026	P02899--ANGELICA MORENO ESPINO	122234140023131	623.63
	8/25/2026	P01024--MACARMEN LUCATERO	122234140023130	1,069.50
	8/25/2026	P02762--MARIA ELENA LEAL	122234140023129	1,035.66
	8/25/2026	P02760--JUANA INEZ SALGADO RENTERIA	122234140023128	1,764.58
	8/25/2026	P02755--LORRAINE DIAZ	122234140023127	7,822.54
	8/25/2026	P02892--SANDRA GABRIELA ARMENDARIZ	122234140023126	7,740.40
	8/25/2026	P02918A--LITTLE DREAMERS CHILD CARE LLC	122234140023125	5,010.67
	8/25/2026	P02879--MAYRA A. RAMIREZ	122234140023124	1,952.46
	8/25/2026	P02825--DORA ALICIA ALAPIZCO BARRON	122234140023123	2,682.19
	8/25/2026	P02772--ROSA ELENA BUSTOS	122234140023122	4,750.49
	8/25/2026	P02826--SILVIA LEMUS DE OROZCO	122234140023121	6,133.37

Bank	Date	Vendor	Document no.	Amount
	8/25/2026	P02799--ARACELI CASTRO BARRAZA	122234140023120	11,369.70
	8/25/2026	P02803--JAQUELINE MATURINO MONARREZ	122234140023119	4,833.92
	8/25/2026	P02874--DELMA CERVANTES CORTES	122234140023118	2,902.94
	8/25/2026	P02648--ISABEL MARTINEZ-LOMELI	122234140023117	4,397.08
	8/25/2026	P02637--DEANNA RAMIREZ	122234140023116	9,009.18
	8/25/2026	P02622--DARYLMIKA DAVAJANA SWANSON	122234140023115	1,893.83
	8/25/2026	P02620--ARACELI JIMENEZ AVILA	122234140023114	4,487.75
	8/25/2026	P02615--NINFA E. RODRIGUEZ	122234140023113	2,597.36
	8/25/2026	P02611--ALAPIZCO FCC AKA EDU-CARE FAMILY CHILD CARE INC	122234140023112	4,969.40
	8/25/2026	P02603--SILVIA DAVALOS DE ANGUIANO	122234140023111	1,922.56
	8/25/2026	P02601--DELFINA VAZQUEZ	122234140023110	1,134.84
	8/25/2026	P02584--NORMA PULIDO CRUZ	122234140023109	1,753.98
	8/25/2026	P02581--MARIA ELENA ESCOBAR	122234140023108	2,788.68
	8/25/2026	P02572--ESTHER NAVARRO	122234140023107	7,129.28
	8/25/2026	P02567--LORENA PEREZ MELGOZA	122234140023106	13,449.05
	8/25/2026	P02560--VERONICA HERNANDEZ	122234140023105	4,732.95
	8/25/2026	P02725--BAUDELINA SANTOS PACHECO	122234140023104	5,831.66
	8/25/2026	P02720--GUADALUPE LEMUS LEMUS	122234140023103	2,502.74
	8/25/2026	P02554--YESICA SANCHEZ ARRIAGA	122234140023102	7,467.01
	8/25/2026	P02551--ANGELICA VALIENTE DE BARRAGAN	122234140023101	12,835.47
	8/25/2026	P02544--ANABEL A MARTINEZ	122234140023100	1,587.60
	8/25/2026	P02707--MAGDALENA GUERRERO DE PARRA	122234140023099	5,139.13
	8/25/2026	P02536--BLANCA I CARMONA DE LUCERO	122234140023098	2,060.74
	8/25/2026	P02535--JESSICA MICHELLE ANDRADE	122234140023097	5,546.35
	8/25/2026	P02679--ROSELIA MADERA DE CALDERA	122234140023096	3,197.57
	8/25/2026	P01943--GLORIA MORENO DE HERNANDEZ	122234140023095	8,169.49
	8/25/2026	P01802--SAIDY LORENA MAYEN	122234140023094	4,483.65
	8/25/2026	P01654--HILDA ARACELI ARAMBULA MORENO	122234140023093	6,793.05
	8/25/2026	P02670--GUADALUPE AVILA DE SEGOVIA	122234140023092	7,944.60
	8/25/2026	P02667--MARIA ANGELA DIAZ	122234140023091	6,029.17
	8/25/2026	P01027--MA L MONROY DE SEVILLA	122234140023090	1,851.80
	8/25/2026	P00593--RITA GARCIA	122234140023089	10,500.92
	8/25/2026	P02660--MONICA LEMUS	122234140023088	953.78
	8/25/2026	P02780--MARISSA LOPEZ LOPEZ	122234140023087	4,836.75
	8/25/2026	P02808--MARIELA SANCHEZ	122234140023086	995.27
	8/25/2026	P02587--LORENA IBARRA	122234140023085	2,023.58
	8/25/2026	P02771--MARIA TERESA HERNANDEZ	122234140023084	2,839.28
	8/25/2026	P02823--DANIELA ALVAREZ	122234140023083	2,655.56
	8/25/2026	P02869--DINA GONZALEZ	122234140023082	6,979.77
	8/25/2026	V04914--JOSE FIGUEROA	Voided - 306414	-128.46
	8/25/2026	P00003--CATALINA CASTRO AYALA	Voided - 122234140022677	-12,885.30
	8/26/2026	V04866--EAST HILLS ASSOCIATES LP	Voided - 311278	-161.00
	8/26/2026	V04866--EAST HILLS ASSOCIATES LP	Voided - 311277	-161.00
	8/26/2026	V04866--EAST HILLS ASSOCIATES LP	Voided - 311276	-161.00
	8/26/2026	V04866--EAST HILLS ASSOCIATES LP	Voided - 311275	-161.00
	8/26/2026	V04866--EAST HILLS ASSOCIATES LP	Voided - 311274	-161.00
	8/26/2026	V04866--EAST HILLS ASSOCIATES LP	Voided - 311273	-109.00
	8/26/2026	V00747--OLLIE SHANKLE TRUSTEE (LESSOR)	122234140023413	300.00
	8/26/2026	V03369--MARIA LIEVANOS	312011	2,328.23
	8/26/2026	V03369--MARIA LIEVANOS	312010	2,181.68
	8/26/2026	V05433--BRANDI JO HATLER	312009	1,603.23
	8/26/2026	V04022--MONETTE BARAJAS	312012	1,580.23
	8/27/2026	V04544--ELAN	46235	59,814.44
	8/28/2026	V03325--ASCEND REAL ESTATE AND PROPERTY MANAGEMENT INC	312015	1,150.00
	8/28/2026	V05439--MYLEA DANIELLE NAPOLEON	312014	476.29
	8/28/2026	V03725--KOCHIE TOKHI	312013	3,195.92
Total for CBB - Operating Acct				**7,346,095.02**

MEMORANDUM

To: Board of Directors

From: Catherine Anspach; Director of Development

Date: October 21, 2026

Subject: *Agenda Item VI(a):* CAPK Foundation Report – **Action Item**

The CAPK Foundation Board met in person on Tuesday, September 29, 2026, and approved the minutes from the May 26, 2026 meeting.

Tracy Webster presented the financial reports categorized by purpose for the period of January 1, 2026, through August 30, 2026. The reports highlighted significant financial support generated by the Foundation's annual fundraiser, *Gourmet for Good*.

Grants & Fund Development: Annelisa Corona provided an update on grant and fund development to date, highlighting those that were awarded and pending applications currently in the pipeline.

Board Governance & Leadership Elections:

- Catherine Anspach discussed upcoming term limits and announced that elections are now open for Board Chair and Vice Chair for the upcoming term. Ballot forms will be emailed to all members. Any board member who does not wish to be considered for a leadership role is asked to notify Lara Popkin via email.
- Approval was granted to form an Ad Hoc Committee to review applications, interview prospective candidates, and nominate new board members. The slate of candidates will be presented at the November board meeting for approval.

Fundraising Updates & Fall Initiatives: Catherine Anspach reviewed upcoming fall fundraising initiatives and shared an attached report detailing the allocation of proceeds from *Gourmet for Good* across agency programs, as well as plans for upcoming events.

Program Presentation: Raul Jimenez (Program Administrator for Veterans & Supportive Services) and Rebecca Moreno (Director of Homeless Services) delivered an informative presentation on the VSS program, emphasizing the growing need for community support and additional program donations.

Recommendation:

Staff recommends the Board of Directors approve the CAPK Foundation Board of Directors report and all items.

Attachments:

Minutes from May 26, 2026 Board of Directors meeting
CAPK Foundation Financial Reports
Foundation Grant Report
2026 Foundation Fundraising Update

DATE	May 26, 2026
TIME	12:00 pm
LOCATION	CAPK Administrative Office Board Room 1300 18th Street., Suite 200 Bakersfield, CA 93301

COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION
Board of Directors Meeting Minutes

I. Call to Order

Chair Kevin Burton called the meeting to order at 12:03pm at the CAPK Administrative Office, at 1300 18th Street, Bakersfield, CA.

a. Roll Call

Roll Call was taken with a quorum present:

Present: Kevin Burton (Chair), Denise Boshers, Don Bynum, Ariana Joven, June Nachor, Fred Plane, Celeste Porter, Mike Riar, Janea Roberts, & Rudy Salas (arrived at 12:20pm) & Chei Whitmore.

Absent: Michael Bowers, Lillian Brust, Leslie Friend & Traco Matthews.

Others Present: Jeremy Tobias; Chief Executive Officer, Pritika Ram; Chief Business Development Officer, Tracy Webster; Chief Financial Officer, Lisa McGranahan; Chief Human Resource Officer, Susana Magana; Director of Health & Nutrition, Gabrielle Alexander; Director of Finance, Catherine Anspach; Director of Development; other CAPK staff.

II. Public Comments

No one addressed the Board.

III. Consent Agenda

A Motion was made and seconded to approve the Consent Agenda. Carried by unanimous vote (Roberts/Plane).

V. New Business

V.

a. Financial Reports – Tracy Webster, Chief Financial Officer – ***Action Item***

Tracy Webster presented the financial reports from January 2026 through April 2026. She highlighted the contributions by purpose for that period. The total contributions were $382,748.73 from 265 donors. She also reviewed the balance sheet and income statement.

Tracy mentioned that the agency contribution had been transferred to the Foundation account and was intended to cover the full year. She also reviewed the Fund Activity Summary Report, which highlights how much the Foundation is bringing in and how funds are being distributed to CAPK programs.

A Motion was made and seconded to approve the Financial Reports. Carried by unanimous vote (Joven/Boshers).

b. Grant and Fund Development– Pritika Ram, Chief Business and Development Officer – ***Info Item***

Pritika Ram said the Foundation has been actively looking for different funding opportunities. She added that the Foundation works with the CAPK Grants Department to determine which department will apply for each grant. She explained that this decision depends on the reporting requirements and deliverables associated with the grant.

Pritika said that four applications have currently been submitted. One of the applications is to the Home Depot Foundation to help support the M Street workforce development group, The Good Neighbor Project. She also mentioned that the Foundation was awarded $10,000 from the Alfred Harrell Virginia Foundation to support the Oasis Family Resource Center. Pritika also noted that a few grant opportunities were abandoned.

c. Fundraising Update– Catherine Anspach, Director of Development– ***Info Item***

Catherine Anspach started by highlighting a few of the donations that came in from March through April 2026. She began by mentioning the golf tournament hosted by CalPortland to help support East Kern Family Resource Center. Catherine also mentioned the Giving Machine, in partnership with the LDS Church, which raised $18,000 for the Food Bank. The LDS Church also donated $40,000 to the Food Bank, as well as 40,000 pounds of food. Grimmway also held an employee giving campaign that raised $7,000 for CAPK.

Catherine mentioned that the current total raised for Gourmet for Good is $160,000. The event is nearly sold out, but some sponsors may not use all of their seats. She added that the event will include a raffle and silent auction, as well as six live auction items. Catherine thanked the Board for donating wine and whiskey for the event and for bringing in sponsorships and donations.

Catherine also highlighted upcoming events for CAPK. She said that the Friendship House, Oasis Family Resource Center, and East Kern Family Resource Center will need back-to-school items in August and September. She also mentioned the Stand Down event in October for the CAPK Veterans Program.

d. Program Presentation: Friendship House Community Center – Lois Hannible, Program Administrator – ***Info Item***

Lois Hannible thanked the Board for their time and mentioned that any Board member is welcome to reach out if they would like a tour of the facility.

Lois began by explaining the history of the Friendship House. She shared that the Friendship House was established by the community to provide resources and support to local children in the neighborhood. In

2001, the Friendship House approached CAPK about taking on the program. CAPK was able to secure funding to rebuild the Friendship House, and in 2011, they held a grand reopening to showcase the new building.

The Friendship House offers homework and tutoring sessions, mentorship programs, and recreational activities. Lois added that it also has indoor and outdoor basketball courts, as well as an outdoor field that can be used for soccer, baseball, and other activities. Lois highlighted some of the recent upgrades at the Friendship House, including new lighting that Board Member Rudy Salas helped secure. She also added that they were able to install fencing to help keep the children at the center safe.

Lois discussed several of the programs offered at the Friendship House, including the after-school program, which helps children complete their homework after school. The children also receive dinner while they are at the Friendship House. Lois highlighted that they are also preparing to start their summer program, which is free for families who qualify. She mentioned that the children receive free breakfast and lunch through the program.

Lois also discussed the mentorship program, which connects community leaders with children at the Friendship House. Mentors help youth with educational goals, behavioral goals, and other needs they may have. Lois also mentioned the Community Youth Access Program, which allows youth at the Friendship House to participate in various field trips. These trips include visits to Sequoia National Park, the Fresno Zoo, and other locations. Lois said it is wonderful to see the children attend these events, experience new things, and learn outside of the classroom. Lois also mentioned that the Friendship House participates in the CAPVIP program in partnership with the City of Bakersfield, which helps decrease crime and gang activity in Bakersfield.

Lois highlighted the upcoming backpack giveaway event. She said that last year, they served more than 300 children and asked anyone who is able to donate backpacks or school supplies to consider doing so. She also said they are looking for volunteers who can donate their time to provide haircuts during the event.
Lois also mentioned the Friendship House Car Show taking place in October. She asked that anyone who knows someone interested in entering a car or sponsoring the event help spread the word. Lois explained that funds raised through these fundraisers go toward providing additional field trips for the youth at the center.

Chei Whitmore shared that one of the main reasons she serves on the CAPK Foundation Board is because she attended the Friendship House in the 1970s. Chei said that the programs offered at the Friendship House make a significant difference in the lives of the children. She said the opportunity to give back to these children has a meaningful impact and thanked Lois for all her hard work.

Celeste Porter asked if the Friendship House has another location or if it is able to serve other areas of Bakersfield. Lois explained that the Friendship House serves children from all over Bakersfield.

Ariana Joven asked what the Friendship House needs in order to expand its programs. Lois explained that they need additional staffing to serve more children, which requires additional funding to cover staffing costs.

Tracy Webster added to the discussion about some of the funding challenges, explaining that expansion requires both a location and operational funding to staff the center. Tracy said that some of the Friendship House's funding comes from CSBG funds, which help support operational costs.

Jeremy Tobias added that it tends to be easier to secure funding for capital campaigns, such as repairs or new additions, than it is to find operational funding to support ongoing staffing. Jeremy said that the building itself can accommodate more children, but the primary limitation is staffing. Catherine added that the goal of the Foundation is to help fill funding gaps within programs rather than cover ongoing operational funding gaps.

Lois added that she is very thankful for the Foundation and all the work they do to support the Friendship House.

VII. Board Member & Staff Comments

Catherine Anspach informed the Board that Board Member Chase Nunneley submitted his letter of resignation from the Board.

VIII. Next Scheduled Meeting

Board of Directors Meeting
12:00 pm
Tuesday, September 29, 2026
CAPK Administrative Offices, Board Room
1300 18th Street., Suite 200
Bakersfield, CA 93301

IX. Adjournment

The meeting was adjourned at 12:48 pm.



BOARD MEETING

SEPTEMBER 29, 2026

FINANCIAL REPORT

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Community Action Partnership of Kern Foundation

Contributions by purpose
for the period of 01/01/2026 to 08/31/2026

Purpose	Amount	# Contributions
General	$48,711.26	75
M Street Navigation Center - Homeless Center	$5,193.09	19
Oasis Family Resource Center - Ridgecrest	$36,703.02	36
East Kern Family Resource Center	$29,490.92	21
Volunteer Income Tax Assistance - VITA	$26,830.00	10
Food Bank	$416,418.80	318
Friendship House	$14,693.82	13
Hunger Action Month	$485.00	1
Veterans Services	$40,208.60	9
Gourmet for Good 2026	$223,848.34	141
FHCC Car Show 2026	$1,400.00	3
M Street Workforce	$8,731.60	12
Total	$852,714.45	658

Community Action Partnership of Kern Foundation
Balance Sheet
as of 08/31/2026

Account Number	Account Name	Amount
Assets		
1000	Checking	$441,187.32
1010	Money Market	$72,732.02
1101	Stripe Payments	$308.61
Total Assets		$514,227.95
Liabilities		
2100	Accounts Payable	$34,792.89
Total Liabilities		$34,792.89
Equity		
3000	General Fund - Fund Balance	$387,212.69
3101	Food Bank - Fund Balance	$2,465.30
3104	Friendship House Community Center - Fund Balance	$20.38
3108	M Street Navigation Center - Homeless Center - Fund Balance	$10.00
3110	Head Start - Fund Balance	$10,000.00
3114	Veterans Services - Fund Balance	-$333.98
3115	Gourmet for Good 2026 - Fund Balance	$87,775.91
3117	OFRC - Early Learners Project - Fund Balance	$6,784.76
3118	Gourmet for Good 2027 - Fund Balance	-$14,500.00
Total Equity		$479,435.06
Total Liabilities + Total Equity		$514,227.95

Community Action Partnership of Kern Foundation
Income Statement
for the period of 01/01/2026 to 08/31/2026

Account Number	Account Name	Amount
Income		
4220	Contributions Income	$427,644.36
4230	Fundraising	$227,198.34
4310	Interest Earned	$7,611.04
4900	CAPK Agency Contribution	$485,375.00
Total Income		$1,147,828.74
Expense		
5105	Salaries	$151,143.28
5205	Benefits	$40,285.59
6105	Local Travel - Staff	$553.27
6110	Local Travel - Board	$36.25
6120	Out of Town Travel - Staff	$3,554.91
6135	Per Diem - Staff	$713.25
6150	Vehicle Gasoline	$399.68
6205	Rent/Lease	$14,932.58
6210	Repair/Maintenance/Incidental Alterations	$1,531.05
6235	Utilities	$2,995.60
6305	Office Supplies	$25,178.62
6510	Audit Fees	$1,700.00
6520	Consultant Services	$62,773.18
6525	Software Support/Maintenance	$402.00
6605	Communications	$1,397.04
6610	Postage	$1,345.39
6615	Printing	$4,610.42
6620	Risk Insurance	$21.65
6635	Board Costs	$2,055.47
6645	Tuition/Registration Fees - Staff	$5,537.00
6660	Equipment Rent/Lease	$30,331.13
6675	Outreach	$8,689.65
6685	Meeting Expenses	$868.08
6690	Membership Fees	$2,090.00
6695	Bank Fees	$3,420.32
6715	Licensing/Misc Fees	$257.76
6790	Misc Expense	$81.91
6990	Contribution - CAPK	$429,897.26
7127	Client Incidentals	$521.01
7180	Volunteer Costs	$162.27
7910	Facility Use	$3,337.39
9999	Indirect Expense	$24,187.19
Total Expense		$825,010.20
Net Income (Loss)		$322,818.54

Community Action Partnership of Kern Foundation

Fund Activity Summary
for the period of 01/01/2026 to 08/31/2026

Fund	Beginning Balance	Income	Expenses	Net Income (Expense)	Transfer	Net Increase (Decrease)	Ending Balance	[Beginning of Fiscal Year] Balance
General Fund	$145,571.96	$493,487.30	$251,846.57	$241,640.73	$0.00	$241,640.73	$387,212.69	$145,571.96
Food Bank	$15,383.76	$311,148.19	$324,066.65	$-12,918.46	$0.00	$-12,918.46	$2,465.30	$15,383.76
Volunteer Income Tax Assistance - VITA	$0.00	$26,830.00	$26,830.00	$0.00	$0.00	$0.00	$0.00	$0.00
Friendship House Community Center	$8.00	$10,401.82	$10,389.44	$12.38	$0.00	$12.38	$20.38	$8.00
East Kern Family Resource Center	$0.00	$29,040.10	$29,040.10	$0.00	$0.00	$0.00	$0.00	$0.00
Oasis Family Resource Center - Ridgecrest	$0.00	$15,402.20	$15,402.20	$0.00	$0.00	$0.00	$0.00	$0.00
M Street Navigation Center - Homeless Center	$96.80	$6,877.89	$6,964.69	$-86.80	$0.00	$-86.80	$10.00	$96.80
Head Start	$10,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$10,000.00	$10,000.00
Veterans Services	$56.00	$2,981.10	$3,371.08	$-389.98	$0.00	$-389.98	$-333.98	$56.00
Gourmet for Good 2026	$-14,500.00	$226,013.34	$123,737.43	$102,275.91	$0.00	$102,275.91	$87,775.91	$-14,500.00
M Street Workforce	$0.00	$15,646.80	$15,646.80	$0.00	$0.00	$0.00	$0.00	$0.00
OFRC - Early Learners Project	$0.00	$10,000.00	$3,215.24	$6,784.76	$0.00	$6,784.76	$6,784.76	$0.00
Gourmet for Good 2027	$0.00	$0.00	$14,500.00	$-14,500.00	$0.00	$-14,500.00	$-14,500.00	$0.00
Total	$156,616.52	$1,147,828.74	$825,010.20	$322,818.54	$0.00	$322,818.54	$479,435.06	$156,616.52

Community Action Partnership of Kern Foundation

Budget to Actual
for the period of 01/01/2026 to 08/31/2026

		Current Period (01/01/2026 to 08/31/2026)	YTD (01/01/2026 to 08/31/2026)	
Account Number	Account Name	Actual	Budget	Variance $
Income				
4220	Contributions Income	$427,644.36	$350,333.36	$77,311.00
4230	Fundraising	$227,198.34	$145,333.36	$81,864.98
4310	Interest Earned	$7,611.04	$0.00	$7,611.04
4900	CAPK Agency Contribution	$485,375.00	$343,583.36	$141,791.64
Total Income		$1,147,828.74	$839,250.08	$308,578.66
Expense				
5105	Salaries	$151,143.28	$187,231.36	-$36,088.08
5205	Benefits	$40,285.59	$65,106.00	-$24,820.41
6105	Local Travel - Staff	$553.27	$1,000.00	-$446.73
6110	Local Travel - Board	$36.25	$0.00	$36.25
6120	Out of Town Travel - Staff	$3,554.91	$3,333.36	$221.55
6135	Per Diem - Staff	$713.25	$700.00	$13.25
6150	Vehicle Gasoline	$399.68	$366.64	$33.04
6205	Rent/Lease	$14,932.58	$0.00	$14,932.58
6210	Repair/Maintenance/Incidental Alterations	$1,531.05	$0.00	$1,531.05
6235	Utilities	$2,995.60	$2,666.64	$328.96
6305	Office Supplies	$25,178.62	$4,000.00	$21,178.62
6505	Legal Fees	$0.00	$1,000.00	-$1,000.00
6510	Audit Fees	$1,700.00	$0.00	$1,700.00
6520	Consultant Services	$62,773.18	$9,000.00	$53,773.18
6525	Software Support/Maintenance	$402.00	$9,000.00	-$8,598.00
6605	Communications	$1,397.04	$1,333.36	$63.68
6610	Postage	$1,345.39	$3,000.00	-$1,654.61
6615	Printing	$4,610.42	$8,000.00	-$3,389.58
6620	Risk Insurance	$21.65	$33.36	-$11.71
6625	Hiring Costs	$0.00	$300.00	-$300.00
6635	Board Costs	$2,055.47	$3,333.36	-$1,277.89
6645	Tuition/Registration Fees - Staff	$5,537.00	$1,666.64	$3,870.36
6660	Equipment Rent/Lease	$30,331.13	$0.00	$30,331.13
6675	Outreach	$8,689.65	$86,666.64	-$77,976.99
6680	Training Expenses	$0.00	$333.36	-$333.36
6685	Meeting Expenses	$868.08	$2,000.00	-$1,131.92
6690	Membership Fees	$2,090.00	$1,000.00	$1,090.00
6695	Bank Fees	$3,420.32	$0.00	$3,420.32
6715	Licensing/Misc Fees	$257.76	$200.00	$57.76
6790	Misc Expense	$81.91	$2,000.00	-$1,918.09
6990	Contribution - CAPK	$429,897.26	$408,333.36	$21,563.90

		Current Period (01/01/2026 to 08/31/2026)	YTD (01/01/2026 to 08/31/2026)	
Account Number	Account Name	Actual	Budget	Variance $
7127	Client Incidentals	$521.01	$666.64	-$145.63
7180	Volunteer Costs	$162.27	$166.64	-$4.37
7910	Facility Use	$3,337.39	$0.00	$3,337.39
9999	Indirect Expense	$24,187.19	$36,812.64	-$12,625.45
Total Expense		$825,010.20	$839,250.00	-$14,239.80
Total		$322,818.54	$0.08	$322,818.46

Grants Report June 2026-August 2026

Year	Project	Funder name	Funder Type	Opportunity name	Status	Amount requested	Amount awarded	Notes
FY 2027	Health & Nutrition Services	The Sprouts Healthy Communities Foundation	corporate	Wellness Across the Lifespan Grant	Awarded - Active	$5,000.00	$5,000.00	On behalf of the Food Bank, the CAPK Foundation is requesting $5,000 to purchase fresh produce for distribution to underserved communities in Kern County.
FY 2027	Youth & Community Services	Jans Dreams	private	Digital Literacy	Application Submitted	$25,111.92		The OFRC will be a subcontractor for Jan's Dream. This opportunity will provide college students and older adults with appropriate digital literacy training. Participants will receive digital devices after they complete their training.
FY 2027	Youth & Community Services	Kern Family Health Care (KFHC)	private	FHCC Community Health Grant	Awarded - Active	$5,000.00	$5,000.00	FHCC will utilize funds to provide free weekly Zumba and healthy cooking classes for the 93307 community.
FY 2027	Veterans & Supportive Services	Kern Family Health Care (KFHC)	private	VSS Community Health Grant	Awarded - Active	$5,000.00	$5,000.00	If awarded, this grant will help cover the costs of the Veteran Stand Down event.
FY 2027	Youth & Community Services	Kern Family Health Care (KFHC)	private	2-1-1 Community Health Grant	Awarded - Active	$5,000.00	$5,000.00	If funded, 2-1-1 will utilize funds to promote Medi-Cal enrollment through outreach efforts, attending community events, health fairs, and distributing educational material.
FY 2027	Youth & Community Services	Citizens Business Bank	corporate	CBB Donation Request - FHCC	Awarded - Active	$5,000.00	$5,000.00	This opportunity will support the FHCC After school programs.
FY 2027	Youth & Community Services	Citizens Business Bank	corporate	CBB Donation Request - VITA	Awarded - Active	$10,000.00	$10,000.00	Donation will support CAPK's Volunteer Income Tax Assistance (VITA).
FY 2027	Youth & Community Services	Kern Family Health Care (KFHC)	private	OFRC Community Health Grant	Awarded - Active	$5,000.00	$5,000.00	If funded, OFRC will provide hygiene kits, feminine products, emergency food, baby supplies, and transportation vouchers to low-income individuals and families in Ridgecrest.
FY 2027	Housing and Supportive Services	Kern Family Health Care (KFHC)	private	M St. Community Health Grant	Declined	$5,000.00		If funded, M St. will provide clients with hygiene kits and feminine products.
FY 2026	Health & Nutrition Services	The Albertsons Companies Foundation	corporate	Albertsons' Companies Foundation - Northern California Grant Program	Awarded - Active	$2,000.00	$2,000.00	To support the Friendship House Community Center Back-To-School Event by providing essential school supplies and nutritious meals for children from low-income and no-income households.
FY 2027	Health & Nutrition Services	Pg&E Corporation Foundation	private	F- CRF (Community Resilience Fund)	Awarded - Active	$55,870.00	$55,870.00	This program is sponsored by both PG&E and The PG&E Corporation Foundation (Foundation) for General Operating Support for the Food Bank.
FY 2027	Foundation	Stater Bros Charities	private	Stater Bros Charities Grant	Application Submitted	$2,500.00		This funding opportunity will support the East Kern Family Resource Center's efforts to provide hygiene kits to individuals experiencing homelessness throughout the rural communities of Eastern Kern County.
FY 2027	Foundation	Jim and Elouise Elder Foundation	private	Jim & Elouise Elder Foundation Grant Application	Application Submitted	$6,720.00		This opportunity will support Veterans & Supportive Services' annual Veteran Stand Down event by providing 100 homeless and unstably housed veterans with hygiene kits, winter clothing, and battery-powered charging banks.
FY 2027	Health & Nutrition Services	Kaiser Community Grants Program (Kaiser Local)	private	Increasing Access to Healthy Food	Awarded - Active	$80,000.00	$80,000.00	CAPK is seeking up to $80,000 to increase access to healthy food for Food Bank clients by distributing more than 33,269 pounds of shelf-stable and fresh produce and 27,724 meals through its network of pantry partners across Kern County.

FY 2027	Community Development	US Bancorp Foundation	private	Community Possible Grant Program: Play, Work, & Home Grants	LOI Submitted	$100,000.00		CAPK submitted a LOI seeking support for a Workforce Pathways Readiness Project to evaluate, design, and prepare for the launch of a scalable workforce social enterprise.
FY 2027	Youth & Community Services	Prosperity Now	private	ABC Initiative (Asset Building for Children)	Awarded - Active	$105,000.00	$105,000.00	VITA is requesting $105k to provide clients information on child savings accounts during tax services.
FY 2027	Health & Nutrition Services	The Wonderful Company	corporate	Central Valley Community Grants	Application Submitted	$150,000.00		The CAPK Food Bank is requesting 150k to continue Free Farmers Markets in Shafter, Lost Hills, and Wasco.
FY 2027	Health & Nutrition Services	Save Mart Cares	private	The Save Mart Companies CARES Foundation Grant	Application Submitted	$20,000.00		The CAPK Foodbank is requesting $20,000 to purchase 66 tablets and barcode scanners, along with training and technical assistance to help agencies utilize Oasis Insight, CAPK's food distribution and reporting platform.
FY 2027	Youth & Community Services	WACOM Thrift Shop	private	WACOM Distribution of Funds	Application Submitted			If awarded, the OFRC will provide early educational support and case management services to active military families in Ridgecrest.
FY 2027	Youth & Community Services	Kaiser Permanente	corporate	Kaiser Permanente Community Health Grant	Awarded - Active	$6,037.00	$6,037.00	Kaiser funds would support the EKFRC clients through the purchase of necessities including clothing, food, and hygiene items.

FUNDRAISING

Overview

capk
FOUNDATION



GOURMET for GOOD
THE CAPK FOUNDATION

Net Proceeds $87,775

M Street	$6,000
Food Bank	$25,000
VITA	$5,000
Veterans Services	$3,000
Friendship House	$4,000
Oasis FRC	$6,000
East Kern FRC	$6,000
Taste of Gratitude	$15,000
Educational Scholarships	$10,000
CAPK Foundation	$7,775





BACK TO SCHOOL

The Friendship House , Oasis FRC and the East Kern FRC all held Back-To-School events, ensuring every child, regardless of income, has the tools, stability, and community support needed to succeed in school.







capk Veterans & Supportive Services Program

RECYCLING DRIVE & LUNCHEON

September 9, 2026

330 Sandwiches sold
Funds raised $6,889







HUNGER ACTION MONTH

September 2026



Kick-Off & Press Conference



Community Box Building



Feed The Need



What's Next?

capk Veterans & Supportive Services Program

ANNUAL STAND DOWN

Thurs. October 8, 2026
STRAMLER PARK





Stand Down by the numbers:

We served:
325 Housed Veterans
110 Unhoused Veterans
137 Veteran Family Members

TASTE OF GRATITUDE

Wednesday
November 4, 2026



FRIENDSHIP HOUSE
COMMUNITY CENTER

MUSIC FEST

Saturday
November 14, 2026



QUESTIONS?

capk FOUNDATION

MEMORANDUM

To: Board of Directors

From: Lisa Gonzales, Program Governance Coordinator

Date: October 21, 2026

Subject: *Agenda Item VI(a)*: October Policy Council Report – **Action Item**

The Policy Council met on September 22, 2026, with a quorum established.

No presentations were provided to the Council, and there was only one new business action item on the agenda.

The 2026 Amended CAPK Head Start Policy Council Bylaws was presented for Council consideration. Throughout the 2025-2026 Policy Council term, the Policy Council Bylaws Committee conducted a comprehensive review of the bylaws during scheduled meetings and identified sections requiring revision. The recommended revisions were presented to the Council, after which the Policy Council unanimously approved the 2026 Amended CAPK Head Start Policy Council Bylaws.

The next regularly scheduled Policy Council meeting will be held on October 27, 2026. This will be the final meeting of the 2025-2026 term, and a new Council will be seated in November 2026.

Recommendation:
The Policy Council requests Board approval of the October Policy Council Report and the meeting minutes from August 25, 2026.

Attachment:
Policy Council Meeting Minutes from August 25, 2026.

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING MINUTES
August 25, 2026
CAPK Administrative Office
1300 18th Street, Bakersfield, CA 93301

1. **Call to Order**

The meeting was called to order at 5:33 p.m.

a. Roll call was taken, and a quorum was established.

Policy Council Members Present: Alejandra Verduzco, Elizabeth Williams, James Osborne, Lupe Perez, Maria Izaguirre, Maritza Garcia, Pablo Reyes, Rebecca Castro, Zuleima Garcia

Policy Council Members Absent: Candy Diaz, Clarissa Mendoza, Frances Torres

2. **Public Comments**

The public may address the Policy Council on items not included on the agenda at this time. However, the Policy Council will take no action other than that of referring the item(s) to staff for study and analysis. Speakers are limited to three minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

None

3. **Committee Reports**

a. **Budget & Finance – Lisa Gonzales**

The Budget & Finance Committee met on August 18, 2026, and reviewed all standing budget reports from March 1, 2026, through June 30, 2026. These reports included budget to actuals, parent activities, parent reimbursement along with the non-federal share in-kind report as well as the financial report for the McFarland Modular project. In response to an inquiry made during the committee meeting, information was shared with Policy Council members about the expenses incurred for the McFarland project. It was shared that the expenses incurred were related to pre-construction costs; architectural service costs to Gregory Frank Architects for this project. This included but was not limited to architectural plan, as well as convenience and filing fees. It was shared that all financial reports can be found in the consent agenda portion of the Policy Council meeting packet for August 25, 2026. The next Budget & Finance Committee meeting will be held on September 15, 2026, at 5:30 p.m. on Microsoft Teams.

b. **Bylaws – Maritza Garcia**

The Bylaws Committee met on August 4, 2026, and completed its review of the CAPK Head Start Bylaws. Articles ten through fourteen were reviewed, which included disciplinary actions, concerns, problems, and complaints as well as the process for making amendments to the bylaws. The committee also revisited Policy Council composition as well as Policy Council Committee composition. Concluding discussion, the committee felt that changes to both areas would be beneficial due to ongoing Policy Council member recruitment and retention challenges. The committee also chose to reschedule their standing October meeting to September 9, 2026, to support amending the bylaws in a timely manner. As required, the bylaws document with the proposed amendments will be presented to the Policy Council and subsequently to the Board of Directors with a request for approval. The Bylaws Committee will have its next meeting on September 9, 2026.

c. **Planning – Rosa Guerrero**

The Planning Committee met on August 11, 2026, with a quorum established. The Division Program Report for June 2026 was shared with members. Early Head Start had 96% reportable enrollment and Head Start had 98% reportable enrollment. San Joaquin Head Start Preschool had a reportable enrollment of 45%. Additionally, the Central Kitchen delivered 43,218 meals during the month of May. April data was shared for meals and snacks provided through the Child and Adult Care Food Program (CACFP). It was stated that 80% of the total meals provided in Kern County through CACFP were done so through vendors. Similarly, 84% of CACFP meals provided in San Joaquin County (SJC) were through vendors in SJC. The program's health and safety goal was also shared with the committee which noted 10% of staff have completed

iLookOut training with additional staff to take the training to ensure the program maintains a standard of safety practices. The next Planning meeting will take place on September 9, 2026, at 5:30 p.m. on Microsoft Teams.

d. **School Readiness – Alejandra Verduzco**
The School Readiness Committee had its last meeting of the term in June. However, school readiness is always taking place in the program. As the new program year recently began, staff attended a pre-service training which covered a variety of topics. Some of the areas included strategies for challenging behaviors, goal setting which encouraged staff to create goals and the steps needed to achieve their goal. This was to help support them with additional understanding when working with families on setting their goals. Additionally, part-year centers are open, and serving children. The current school readiness domain is social-emotional. The lesson plan study for Early head Start classrooms is bags, and for our Head Start classrooms is the first 6-weeks. The program is proud to provide exemplary early childhood education to both Kern and San Joaquin Counties and is always open for enrollment and accepting applications.

4. <u>Presentations</u>

a. **CAPK Energy Program – Maria Soto, Outreach Specialist**
Maria shared with the Policy Council that the CAPK Energy Program provides services through two different programs. The utilities assistance program helps make a payment towards a gas, electric or propane bill for qualified residents of Kern County in need of assistance. There is an application process, and it is an income-based program. Maria stated that applicants must provide proof of income for the last 30 days for all household members over the age of 18 years. In addition, all pages of the most current gas and electric bill must be provided as well. The person applying for assistance must also provide identification and a social security number. Maria added that the applicant does not need to be the individual whose name is on the bill; they must simply reside in the home. If approved, a utility payment can be made up to $1500 if they are past due on their bill.

The other program offering services is the weatherization program. This program provides repairs, as well as replacing a variety of items around the home to make it more energy efficient. Maria shared that there are several different funds taking place at various times of the year, and therefore it is best that interested parties give the Energy Program a call to share what their needs are. She added that one form of assistance focuses on appliances, another on scaling the home, and another on solar. Maria provided additional information about the partnership with solar services providers. She shared that one partner agency assists with training individuals to install solar panels and this is free of cost and is provided through 21st Century Energy Center. The other partner, Grid Alternatives, installs solar energy, including batteries, to support continued savings throughout the day and night. Maria shared that this service is offered in limited zip codes, and it is best to call the office to verify if they are eligible to participate in the program. Maria also shared that there is also a program through the city that does roof repair, but this is limited to residents of Bakersfield. She added that all programs have income guidelines for all members of the household.

Currently there is another program through PG&E, which is Reach and Match My Payment. The Reach Program can make up to an $800 payment towards qualified households who receive a 48-hour shutoff notice or a 15-day notice. The Match My Payment has a higher income threshold for families and can help match their payment towards their bill if it is over $50 and is past due; it maxes out at $1000.

Maria restated that if anyone needs assistance with their gas or electricity bill or if they feel like they can lower their bill through weatherization, to please call the Energy Department for support.

5. Consent Agenda ***ACTION**

The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests the removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed.

a. Policy Council Meeting Minutes – June 23, 2026 (English/Spanish)
b. Policy Council Bylaws Committee Meeting Minutes – June 2, 2026
c. Policy Council Planning Committee Meeting Minutes – June 9, 2026
d. Policy Council Budget & Finance Committee Meeting Minutes – June 16, 2026
e. Policy Council School Readiness Committee Meeting Minutes – June 18, 2026
f. Head Start Budget to Actual Report, March 1, 2026, through June 30, 2026
g. Early Head Start Budget to Actual Report, March 1, 2026, through June 30, 2026
h. Head Start McFarland Modular as of June 30, 2026
i. Head Start and Early Head Start Kern Non-Federal and In-Kind Report, March 1, 2026, through June 30, 2026
j. Early Head Start Child Care Partnership Non-Federal and In-Kind Report, March 1, 2026, through June 30, 2026
k. Parent Travel & Childcare March 1, 2026, through June 30, 2026
l. Parent Activities through March 1, 2026, through June 30, 2026
m. Head Start Program Review & Evaluation Report – June/July 2026
n. Letter of Resignation M. Reyes – July 29, 2026
o. ACF-OHS-IM-26-01 Enrollment Reductions, Date of Issuance: August 6, 2026
p. Letter of Resignation S. Ibarra – August 11, 2026
q. Kern County Baby Expo and Community Resource Fair – August 28, 2026, Beale Memorial Library
r. Latination 13 – September 4-5, 2026, Arts Council of Kern
s. Water Spray Parks – ongoing through September 7, 2026, Bakersfield, CA
t. Kids Run – September 12, 2026, Riverwalk Park, Bakersfield, CA
u. Movies in the Park – through October 2026, Bakersfield, CA
v. Kern County Veterans Stand Down – October 8, 2026, Stramler Park, Bakersfield, CA
w. Save the Date - Policy Council End of Term Event – October 27, 2026
x. Free Sensory Friendly Movie Dates – through December 2026, Studio Movie Grill
y. Backpack Connection Series: How to Help Your Child Understand and Label Emotions (English/Spanish)
z. Parents Unite – National Head Start Association
aa. Way to Hope – United Way
bb. Early Signs of Autism & Services Offered – Kern Autism Network
cc. Heat Illness Prevention – United Farm Workers Foundation
dd. Water Safety – Kern County Network for Children
ee. Garden Suncatcher Activity – KidsGardening.org
ff. Head Start Recruitment Flyer (English/Spanish)
gg. Early Head Start San Joaquin Flyer (English/Spanish)
hh. Home Visiting Program Flyer (English/Spanish)
ii. Policy Council Meeting Dates

A motion was made by Alejandra Verduzco and seconded by Lupe Perez-Garcia to approve consent agenda items (a) through (ii). Motion carried unanimously.

6. New Business

a. **2026-2027 Budget Revision/Equipment Purchase Approval (Retroactive) – Rosa Guerrero, Administrative Analyst**

Rosa shared that staff were notified in early August that the Heating, Ventilation, and Air Conditioning (HVAC) unit at the Delano Child Development Center needed replacement. Delano is a part year center, and services were to begin on August 10, 2026. With the start of the new school year approaching coupled with the extreme temperatures in Kern County this situation was identified as a health and safety risk and it was deemed necessary to install the unit prior to the start of services to ensure staff and students

returned to a safe environment as well as not to disrupt scheduled services. Rosa also shared that staff have been in conversation with the CAPK Finance Department as well as the Office of Head Start, who have been notified of this situation and of the impending request for action. Budget detail was also provided to the Council, along with an invoice for the unit and costs associated with such. A retroactive request for approval is sought to transfer funds from the Head Start base grant to allocate for the cost of the unit. Rosa added that this item will also be presented to the Board of Directors. A motion was made by Maritza Garcia and seconded by Zuleima Garca to approve. Motion carried unanimously.

b. **Nomination and Election of Policy Council Treasurer – Lisa Gonzales, Program Governance Coordinator**
Lisa shared due to a recent resignation there is a vacancy on the Policy Council Executive Board for the position of Treasurer. Lisa also spoke about the role and the responsibilities of this position noting that the Policy Council Treasurer is also the chairperson of the Budget & Finance Committee, will facilitate those meetings as well as provide a verbal report at monthly Policy Council meetings. She also referenced the CAPK Head Start Bylaws which state that currently enrolled parent members of the Council are eligible to hold this position. The floor was open for nominations from any parent member wishing to serve in this capacity with Maria Izaguirre expressing interest and self-nominating to serve as the Policy Council Treasurer; Maritza Garcia seconded the motion. Motion carried unanimously.

Lisa also noted with the resignation, there was also the position of Policy Council Board of Directors Representative left vacant. However, so as not to create a lapse in service on the Board of Directors, a Policy Council Special Call Executive Committee Meeting was held in July with an opportunity for any member to attend if interested in potentially serving as the Policy Council Representative to the CAPK Board of Directors. Lisa shared that through the electoral process, James Osborne was elected to serve as the new representative to the board.

7. <u>Standing Reports</u>

a. **Program Governance – Lisa Gonzales, Program Governance Coordinator**
Lisa provided the Council with information about the Feed the Need event taking place at the Kern County Fair to benefit the CAPK Food Bank. She encouraged members to either attend for free by donating six canned/non-perishable food items per person, or to volunteer to assist with the event should their schedule permit. Lisa added that this was the first time in several years that the Policy Council and the event didn't overlap. She also encouraged members to share information about this event widely with friends and family.

A Save-the- Date flyer was provided to members for the final Policy Council meeting of this term. Lisa shared that this is a time when the Council will conduct its final meeting as well as an opportunity to recognize and celebrate members for their time and commitment. She continued and noted that this is a more formal event, and members can bring a "plus one" guest with them. Attendees will be seated at round dinner tables and treated to a full course meal in the company of staff, followed by the meeting and member recognition. Lisa encouraged members to write down the date on their calendars and to hang the flyer in a visible area to serve as a reminder.

Lisa reminded members about the opportunity presented in December (2025) to attend the annual Head Start California Conference, which Council member Frances Torres was elected to attend. She added that Head Start California (HSC) empowers Head Start programs to reach their potential through advocacy, professional development, networking and collaboration. Lisa shared the video, Stronger Together, The Head Start California Story with the Council to provide them with additional information and a better understanding of how HSC supports our program.

In continuing, to speak about Head Start and being an advocate for the program Lisa shared a brief PowerPoint photo montage showing highlights of the time she spent in a Head Start program as a child in Santa Barbara, California. Upon conclusion, Lisa encouraged members to continue to advocate for the program and to share their personal Head Start story.

There was a brief reminder that parent meetings will be resuming in September along with a reminder if any parent member wishes to potential return for the next term they will need to attend their respective parent meeting, volunteer to become a Regional Parent Committee (RPC) Representative, and attend their scheduled RPC meeting as that is the only place a parent can be elected to serve as a member of the Policy Council.

In closing, Lisa thanked members for their time, and attendance.

b. **Community Representative – Past Parent, Pablo Reyes**
Pablo spoke about a recent incident that occurred on a local high school campus during a Friday night football game. Pablo stated that when he became aware of what was taking place, the severity of the situation was not lost on him. He stated not only is he a school district employee but if this tragic situation occurred last year, his daughter would have probably been at the football game, hanging out with friends. Pablo also reflected on his time as Dean of Student Discipline and thought about the chaos, uncertainty, and fear the kids must have felt, adding that the community was simply out having a good time. Pablo shared that on Monday morning there were many parents at the high school with questions such as is my child safe, why didn't I get an alert, etc., as well as to ensure their email and contact information was current and up to date. Pablo stated that in sharing this, he would like to encourage parents to make sure their child's center and the schools that any other of their children may attend have the most current information on hand. He added that people can change their phone number and remember to tell friends and family but don't really think to update their information with school personnel. He added that it is so important that this information is kept current in the event of an emergency. Pablo added if any members' kids, or kids of anyone they may know were at the high school during the time of this traumatic event and need to speak with someone to please reach out to their respective school because help is available.

c. **Community Representative – Elizabeth Williams, Adventist Health Hospital**
Elizabeth thanked Pablo for sharing the information he did, adding that emergency contact information is a big deal in the Head Start world and it is super important.

Elizabeth spoke about an upcoming community event in October organized by Adventist Health. This is the annual VIPink Event that will be held on October 1, 2026. It will support breast cancer survivorship, breast cancer warriors fighting the battle, as well as resilience and early detection. Elizabeth encouraged anyone with family members to attend this event. She added that she would leave a flyer with Lisa so that she could share with members. In closing Elizabeth added that she also brought hand sanitizer bottles for everyone, which also includes information about the upcoming event.

d. **Board of Directors – Lupe Perez, CAPK Board Member**
Lupe shared that the Board of Directors was dark in July and the last meeting was held in June with a quorum established. All items on the consent agenda were approved. Lupe shared that two newly elected board members as well as one appointed member were officially seated on the board with their terms commencing on July 1, 2026.

Additionally, various reports were provided to the Board including the April 2026 financials, the Head Start Policy Council report as well as the CAPK Foundation Board report for which a recap of the Gourmet for Good event was provided including a status of the funds received to date.

Jeremy Tobias provided an update on the recently approved employee Cost of Living Adjustment (COLA) which is retroactive to March 1, 2026. He also provided a summary of the recently proposed Office of Management & Budget (OMB) changes.

Lupe stated that the next meeting of the CAPK Board of Directors will take place on Wednesday, August 26, 2026, at 12:00 p.m.

e. **Head Start/State Child Development – Sylvia Ortega, Quality Assurance Administrator**
Sylvia stated she would be providing the program report on behalf of Head Start Director, Yolanda Gonzales.

Sylvia shared that through funding provided by the Farm to School initiative fresh food boxes containing recipes along with all ingredients for such was piloted at two centers, Sterling and Primeros Pasos, which successfully extended classroom learning into family kitchens. Additionally, twelve parents are currently participating in a free six session parenting class through the USDA. The classes are aimed at helping families find practical ways to eat healthier, stay active, save money on groceries, and more, with free item takeaways at each session.

During the first six weeks of school, teachers are prioritizing students' social-emotional development by establishing strong classroom routines. Full-year centers will complete the initial 60-day developmental assessments for children by early September. This will be followed by parent-teacher conferences to set collaborative goals and strategies. The program is partnering closely with families to ensure an exceptional school year and is encouraging weekly communication to extend classroom learning into the home.

Sylvia shared that support services have focused on capacity building and service quality. The intervention team has completed a specialized pyramid model and visual support training to support social-emotional growth. The health team has conducted staff CPR training to reinforce emergency preparedness. Strategies for multidisciplinary team meetings have been finalized as well as delivering staff training on updated health guidelines and family engagement frameworks.

Some of the activities taking place in our child development centers include, first day of pre-school pictures, home visits were conducted, parents received their copy of the parent handbook, toured their child's center and classroom. Sylvia also shared information and examples of the current study for both Early Head Start and Head Start.

A variety of additional program information was shared with the Council, including but not limited to nutritional experiences, licensing visits, pre-licensing meetings in San Joaquin County and more.

Sylvia shared information about the National Proposed Rule Making (NPRM) informing members that the NPRM is a proposed rewrite of the current Head Start Program Performance Standards and added that this revision as proposed would be the most significant in the 61-years of Head Start. In continuing, Sylvia provided information about some of the most impactful proposed changes which included a federal cap on administrative costs cutting it from 15% to 5%, and the removal of staff to child ratios and group sizes. Key removals also include detailed regulations for serving children with disabilities as well as the prohibition of expulsion and limited suspension or expulsions. Additional areas of concern outlined in the NPRM are that families would no longer be able to enroll in the program without proper documentation. This means that families would be required to provide a birth certificate for enrollment. Sylvia also touched on other areas including, English only instruction, removal of the housing adjustment used for eligibility determination, physical activity requirements and more.

The Council was reminded that at this time these are proposed changes, and the public has 60 days to respond and have their voice heard. Sylvia shared that over the next two months, until October 6, 2026, CAPK leadership are advocating fiercely for the program and the families it serves. The same advocacy is taking place with programs all over the United States, as well as with the National Head Start organization. In continuing Sylvia stated that the programs priority remains the same and that is to provide a safe, healthy and high-quality environment for the children and families served and added that the Council will be updated as the program submits their comments and as any new information is learned about federal decisions made.

A question was asked about whether the Council will be provided with a list of what was shared. Sylvia stated that she would provide Lisa with some information so that she could email it to members. In closing, Sylvia stated that there are a lot of politicians who are in support of Head Start, they know Head Start works, and at this moment we don't know what is going to happen, but it is hopeful.

8. **Policy Council Chairperson Report**
   The Chairperson did not have anything to share at this time.

9. **Policy Council Member Comments**
   Members were given an opportunity to share a comment if they'd like.

   Elizabeth Williams thanked Sylvia for the information she shared about the NPRM and is very excited to be at the table to advocate for Head Start. Elizabeth also thanked staff for all the hard work they do for all the children and families in our community.

10. **Next Scheduled Meeting**
    The next Policy Council meeting will be held on September 22, 2026, at 5:30 p.m. in the Board Room.

11. **Adjournment**
    The meeting was adjourned at 6:30 p.m.