DATE	July 21, 2026
TIME	12:00 pm
LOCATION	CAPK Administrative Office Board Room 1300 18th St., Suite 200 Bakersfield, CA 93301

Executive Committee Agenda

I. Call to Order

II. Roll Call

Maritza Jimenez (Chair)	Gina Martinez (Secretary)	Curtis Floyd
Denise Boshers (Vice Chair)	Fred Plane (Treasurer)	

III. Public Forum

The public may address the Committee on items not on the agenda but under the jurisdiction of the Committee. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

IV. New Business

a. Good Neighbor Crew Policies & Procedures Manual – ***Action Item (p. 3-41)*** — Rebecca Moreno, Director of Housing & Supportive Services

b. Contract for Safe Camping/Parking Program with Kern Behavioral Health and Recovery Services – ***Action Item (p. 42-124)*** — Rebecca Moreno, Director of Housing & Supportive Services

c. Board & Committee Meeting Schedule – Proposed Revision – ***Action Item (p. 125)*** — Jeremy Tobias, Chief Executive Officer

d. May 2026 Financial Statements – ***Action Item (p. 126-234)*** — Tracy Webster, Chief Executive Officer

e. Head Start / Early Head Start Budget to Actual Reports for May 31, 2026 - ***Info Item (p.235-244)*** — Tracy Webster, Chief Executive Officer

V. Committee Member Comments

VI. Closed Session

a. Employee Evaluation (Mid-Year Update) – Chief Executive Officer (Government Code Section 54957)

b. Reconvene into Open Session

VII. Closed Session Report

VIII. Next Scheduled Meeting

Executive Committee
12:00 pm
Wednesday, December 16
CAPK Board Room
1300 18th St., Suite 300
Bakersfield, CA 93301

IX. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18th St., Suite 200 Bakersfield, CA and online at www.capk.org by 5::00 pm, July 16, 2026. Paula Daoutis, Executive Assistant.

MEMORANDUM

To: Bord of Directors

From: Rebecca Moreno, Director of Housing & Supportive Services

Date: July 21, 2026

Subject: *Agenda Item IV(a)*: Good Neighbor Crew Program Policy and Procedures Manual - **Action Item**

Background and Purpose

The Good Neighbor Crew is a structured volunteer and workforce development program operating under CAPK's Pathways initiative at the M Street Navigation Center. The program provides Navigation Center residents with meaningful structured activities, transferable skill development, financial literacy education, and opportunities to contribute positively to the surrounding community. The program is designed to support routine, purpose, personal development, and workforce readiness for individuals experiencing housing instability while maintaining a clear training-focused framework.

The Good Neighbor Crew Policy and Procedures Program Manual establishes the operational, safety, documentation, supervision, training, stipend administration, participant enrollment, incident response, and partner engagement requirements for the Good Neighbor Crew. The manual is intended to ensure that the program is implemented consistently, safely, and in alignment with CAPK's organizational expectations and the program's legal and risk management framework.

Review and Compliance

The Good Neighbor Crew Policy and Procedures Program Manual has been reviewed by Human Resources, Risk Management, Operations, CAPK's insurance carrier, and CAPK's legal representative. This review was completed to ensure that the program structure, participant protections, supervision requirements, stipend language, safety controls, insurance considerations, and documentation practices are appropriately addressed prior to implementation.

Program Services, Packages, and Pricing

The Good Neighbor Crew will provide community-based and residential support services that create structured training opportunities for participants while responding to neighborhood and community needs. Services may include yard maintenance and cleanup, litter and debris removal, light landscaping, moving support, furniture pickup and delivery, event setup and breakdown, light cleanup, handyman and minor repair support, painting touch-ups, light

plumbing tasks, sprinkler repair, small odd jobs, and other approved non-licensed activities within the program's safety and risk parameters.

A separate Good Neighbor Crew Services Price Packages document outlines proposed service packages and recommended pricing. Examples include small yard service beginning at approximately $50 per visit, medium residential yard service at approximately $75 per visit, large yard or corner lot service beginning at approximately $100 per visit, one-time cleanups beginning at approximately $175, and heavy cleanup or full-yard reset projects generally starting in the $350 to $500 range.

Moving-related services include labor-only moving support generally starting at $75 per hour with a two-hour minimum, furniture pickup and delivery at approximately $75 to $150 per trip, move-out cleanout support beginning at approximately $250 to $500, and large local move packages beginning in the $800 to $1,200 range.

Budget Impact

The Good Neighbor Crew will be funded through private funds and donations. No restricted federal, state, HUD, ESG, CoC, or other grant funds are anticipated for this program unless a separate compliance review is completed and approved prior to use. Budget expenses may include participant stipends, staff supervision and coordination, training materials, safety equipment and personal protective equipment, tools, supplies, transportation, insurance-related requirements, outreach materials, and other operating costs necessary to safely administer the program.

Program revenue generated through approved service packages, private contributions, donations, and community support may be used to offset program costs and support sustainability. Staff will monitor program expenses, service revenue, donation activity, and operational needs to ensure the program remains financially responsible and aligned with its workforce development purpose.

Conclusion

The Good Neighbor Crew Policy and Procedures Program Manual provides CAPK with a formal, reviewed, and structured framework for implementing a participant-centered workforce development program that promotes dignity, purpose, safety, skill-building, and community contribution. Acceptance of the manual supports responsible program implementation and provides clear guidance for staff, participants, community partners, and leadership.

The Good Neighbor Crew aligns with CAPK's Strategic Priority A: Community Investment, specifically Key Goal 2, by strengthening workforce development initiatives and empowering individuals and families toward self-sufficiency.

Recommendation:

Staff recommend that the Executive Committee approve the Good Neighbor Crew Program Policy and Procedures Manual as the formal operating framework for the Good Neighbor Crew Pathways Volunteer and Stipend Program.

Attachments:
Good Neighbor Program Policy Manual
Good Neighbor Crew Yard Services Price Packages

Community Action Partnership of Kern

M Street Navigation Center

GOOD NEIGHBOR CREW

Pathways Volunteer & Stipend Program

COMPREHENSIVE PROGRAM MANUAL

Policies & Procedures • Standard Operating Procedures • Program Forms

⚠ DRAFT — FOR INTERNAL REVIEW ONLY

This document is a working draft prepared for team review and expansion prior to submission for legal review. Contents are subject to revision. Do not distribute externally.

Version	Draft 1.3
Prepared By	Emilio Wagner, Chief Facilities & Technology Officer
Program Director	Rebecca Moreno, Director of Housing & Supportive Services
Date	May 2026
Legal Review Status	Complete — Klein DeNatale Goldner
Insurance Confirmation	INSURICA — GL and Accident Policy coverage confirmed
Operating Entity	CAPK (private funds; no HUD/ESG/CoC restrictions)

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Section 1 — Program Overview & Purpose

1.1 Mission and Vision

The Good Neighbor Crew is a structured volunteer and workforce development program operating under the CAPK's Pathways initiative at the M Street Navigation Center, Bakersfield, California. The program is designed to provide Navigation Center residents with meaningful structured activities, transferable skill development, financial literacy education, and community connection opportunities.

The program is grounded in the belief that people experiencing housing instability benefit from structured engagement, a sense of purpose and contribution, and practical skill-building and training in soft job skills that supports their transition toward stable housing and employment.

1.2 Program Goals

- Provide Navigation Center residents with structured daily and weekly activity that supports personal development and routine.
- Develop transferable vocational skills in landscaping, grounds maintenance, teamwork, time management, and professional conduct.
- Offer financial literacy education and bank account establishment support to build foundational economic stability.
- As a collateral impact, strengthen relationships between the Navigation Center and the surrounding M Street neighborhood by providing training and skills building to Navigation Center residents.
- Create documented training outcomes that support participants' readiness for employment and stable housing.
- Maintain a safe, well-supervised program that protects participant wellbeing and CAPK's organizational integrity.

1.3 Legal and Organizational Framework

The Good Neighbor Crew is funded using private, unrestricted funds. Legal counsel has reviewed the program and confirmed that it is legally viable under both the federal Fair Labor Standards Act (FLSA) and California Labor Code, provided it is structured, documented, and operated as a training and workforce development program in which community service activities serve as the vehicle for skill-building.

LEGAL FRAMEWORK REQUIREMENT

Per legal counsel guidance, all program documentation, supervision, and communications must frame the Good Neighbor Crew as a training operation. Activities — landscaping, cleanup, grounds maintenance — are the training medium. The development of vocational skills, professional habits, and workforce readiness is the program's stated purpose. This framing must be consistent across all documents, staff communications, and participant interactions.

1.4 Insurance Coverage

Community Action Partnership of Kern ("CAPK") maintains insurance intended to respond to covered claims arising out of Good Neighbor Crew program operations. All coverage is subject to the applicable policy terms, conditions, definitions, exclusions, and limits, and to the program operating in accordance with this Manual and any insurer/broker underwriting requirements.

Current program-related coverage includes:

- Commercial General Liability (CGL): Intended to address covered third-party bodily injury and property damage claims arising out of CAPK premises and program activities, when conducted within the approved program scope and under CAPK supervision.
- Participant Accident (Blanket Accident) Coverage: Intended to provide limited accident medical expense and specified accidental injury benefits for enrolled participants for covered accidents occurring during approved program activities. This is not liability insurance and is not health insurance. Benefit payments, exclusions, deductibles, and coordination with any other insurance are governed by the policy.
- Umbrella / Excess Liability: Provides additional limits above underlying liability policies, subject to the umbrella policy terms and conditions.

Important: No staff member is authorized to promise or represent that any particular incident or activity is "covered." Questions regarding coverage, certificates, additional insured status, or program changes must be directed to the Risk Manager before implementation.

1.5 Operating Entity

The Good Neighbor Crew is a program of CAPK. CAPK staff manage day-to-day operations under the direction of the Director of Housing & Supportive Services. For insurance purposes, Community Action Partnership of Kern is the named insured on all applicable policies. Any third-party contracts or community partner agreements must be reviewed to ensure the correct entity is named and that coverage is aligned.

Section 2 — Program Policy (P&P)

2.1 Eligibility

- Participants must be current residents of the M Street Navigation Center.
- Participants must be 18 years of age or older.
- Participants must complete the required orientation prior to first activity session.
- Participants must have a signed Participant Agreement, Waiver of Liability, and Medical Consent (Form B) on file before participating in any activity.
- Participants must not have an active disciplinary action or shelter suspension at the time of participation.

2.2 Voluntary Participation

POLICY — VOLUNTARY PARTICIPATION

Participation in the Good Neighbor Crew is entirely voluntary. Participation is not a condition of shelter access, housing referral, case management services, or any other service offered at the Navigation Center. Staff are expressly prohibited from implying, suggesting, or stating that participation affects a resident's standing, services, or housing prospects in any way. Any coercion of a participant, whether actual or perceived, is grounds for disciplinary action against the staff member involved.

2.3 Training Operation Designation

The Good Neighbor Crew is formally designated as a workforce training and development program. All activities include structured instruction analogous to entry-level vocational training designed to develop the following competencies:

- Landscaping and grounds maintenance techniques

- Safe tool use and equipment handling
- Teamwork and communication in a supervised work environment
- Punctuality, reliability, and professional conduct
- Financial literacy and personal banking
- Community service ethic and civic engagement

Program activities are designed for training purposes and shall not replace, supplant, or reduce the need for paid positions or contracted services.

Supervisory staff must document training outcomes for each activity session, not simply task completion. The distinction between a training program and a labor service is maintained through this documentation, active skill instruction during sessions, and participant-facing curriculum.

2.4 Stipend Policy

Participants who complete qualifying activity sessions are eligible to receive participation-based stipends administered through the Pathways program. Stipends are provided solely to reduce barriers to participation in training activities, including transitional financial constraints and incidental expenses. Stipends are not tied to work performed and are necessary to enable participants to engage consistently in the training curriculum.

The following principles govern stipend administration:

- Stipends are participation incentives, not wages or compensation for work performed.
- Stipends do not create an employer-employee relationship between participants and CAPK.
- Stipend amounts are tied to participation consistency and tier level, not to productivity, output quality, or work completed.
- Stipends are subject to IRS reporting requirements as applicable. Program staff should consult with CAPK Finance regarding 1099 reporting thresholds.
- Participants will not be penalized for declining a stipend.
- Participants will be informed in advance that they will not receive wage compensation for their services or participation in the Pathways program.

CAPK evaluates each program activity to ensure that, if the activity were not provided through this training program, it would not otherwise be performed by paid employees or contractors. Where paid labor is appropriate, stipends will not be used as a substitute.

2.5 Non-Discrimination

The Good Neighbor Crew is open to all eligible Navigation Center residents without discrimination based on race, color, national origin, religion, sex, disability, age, sexual orientation, gender identity, or any other protected characteristic. Participation decisions are based solely on eligibility criteria outlined in Section 2.1.

2.6 Confidentiality

Information about participants — including their enrollment, participation history, medical information, and personal circumstances — is confidential and protected under CAPK's privacy policies and applicable law. Participant information may not be shared with third parties, including community partners, without prior written consent of the participant except as required by law.

2.7 Funder Compliance

Because this program is funded entirely through private donations and CAPK Foundation funds, no federal or state funder restrictions (HUD, ESG, CoC, CDBG) currently apply. Should funding sources change in future program years, a compliance review must be completed before the program continues to ensure no funder restrictions conflict with client labor activities. Any change in funding source must be reported to the CFTO and HR/Legal prior to implementation.

2.8 Insurance and Risk Management

CAPK's ability to secure and preserve insurance protection depends on consistent program controls, documentation, and timely reporting. Program staff must maintain required documentation supporting program operations and risk controls, including (as applicable): signed participant forms, participant rosters, activity logs, PPE issuance records/receipts, tool inventories, site walk documentation, homeowner/partner consents, transportation logs, and incident reports.

2.8.1 Program Parameters and Coverage Confirmation

Program activities must remain within the approved scope, approved locations, and supervision requirements established by this Manual. Activities outside these parameters may jeopardize coverage, claims handling, and/or CAPK's risk profile.

The following changes require written pre-approval from the Risk Manager (and broker consultation as needed) before the change occurs:

- Any new activity type or task not listed in the approved scope (including but not limited to: ladder/roof work, tree trimming above shoulder height, confined spaces, hot work, chemical application, power tools, or heavy equipment).
- Any new off-site location or expansion of the approved geographic perimeter.
- Any new third-party partnership, event, or community partner worksite.
- Any change to the transportation plan (vehicles used, drivers, routes, or participant transport rules).

Any request for Certificates of Insurance (COIs), additional insured status, or contract insurance language.

2.8.2 Incident and Claim Reporting (Notice Requirements)

Program staff must notify the Program Director and Risk Manager immediately upon learning of any incident that could reasonably lead to a claim, complaint, media inquiry, or legal action.

At minimum, the Risk Manager must be notified of:

- Any participant injury (regardless of severity) or request for medical attention;
- Any property damage (including allegations of damage);
- Any incident involving police/fire/EMS response;
- Any allegation of inappropriate conduct, assault, harassment, or abuse;
- Any participant death, overdose, suicide attempt, or other serious medical emergency;
- Any written complaint, attorney inquiry, demand, or request for records related to an incident;
- Any incident likely to attract media attention;
- Any "near-miss" with high severity potential (e.g., vehicle near-strike, tool-related near amputation, significant exposure event).

Timing:

- Serious incidents (death, life-threatening injury/illness, police/EMS response, allegations of assault/abuse, or attorney/media involvement): report to the Risk Manager same day, as soon as practicable.
- All other incidents resulting in injury or property damage: report to the Risk Manager within 24 hours.

2.8.3 Evidence Preservation and Communications

To protect participants and CAPK—and to preserve accurate facts for incident review and insurance reporting—staff must:

- Secure the area and prevent further injury;
- Document conditions with photographs/video where appropriate;
- Identify witnesses and obtain contact information;
- Preserve relevant records (rosters, logs, tool inventory, PPE issuance, site walk notes);

- Preserve any available surveillance footage (download/export if necessary to prevent auto-deletion);
- Do not admit fault or make speculative statements about cause;
- Direct all external inquiries (family, partner, media, attorneys) to CAPK leadership/Risk Manager.

Section 3 — Standard Operating Procedures (SOP)

3.1 Program Calendar and Scheduling

- Activity sessions are scheduled by program staff in coordination with the Navigation Center Site Manager.
- A monthly activity calendar must be posted at the Navigation Center common area no later than the last day of the preceding month.
- Session frequency: minimum two (2) sessions per week; maximum five (5) sessions per week.
- Session duration: minimum one (1) hour; maximum four (4) hours per session.
- Sessions may not be scheduled during extreme weather conditions (temperatures above 100°F, rain, or high wind advisories).

3.2 Supervision Requirements

Because activities are conducted as training exercises, each activity requires close supervision, instruction, correction, and oversight. Thus, the program requires:

- A minimum of one (1) CAPK staff member must be present and supervising instruction/training at all times during program activities.
- Supervision ratio: maximum eight (8) participants per staff member for on-site activities; maximum six (6) participants per staff member for off-site activities.
- Staff may not leave participants unsupervised at any time, including during breaks.
- Staff must be familiar with Stop Work conditions (Section 3.5) and empowered to halt any activity immediately if conditions warrant.
- Staff must hold a current First Aid and CPR certification. Program Director must ensure certifications are current for all supervising staff.

3.3 Pre-Session Checklist (Staff)

- ☐ Confirm participant roster for session; verify all have signed Form B on file.
- ☐ Inspect activity site for hazards prior to participant arrival; document any concerns.
- ☐ Confirm PPE is available and in good condition for all participants.
- ☐ Confirm water and sun protection are available (outdoor sessions).
- ☐ Confirm emergency contact list for all participants is accessible.
- ☐ Brief participants on instructions for completion of the respective tasks, training goals, and safety reminders before beginning.
- ☐ Complete activity header block on Form D (Daily Sign-In Log) before session begins.

3.4 Task and Risk Matrix

Task Category	Risk Level	Required PPE	Notes
Litter / trash pickup (public areas)	Low	Gloves (ANSI rated A1 or A2), HiVis vest,	Approved

		Long pants, closed-toe shoes	
Weed pulling / hand removal	Low	Gloves (ANSI rated A1 or A2), HiVis vest, long pants, closed-toe shoes	Approved
Sweeping / raking	Low	Gloves (ANSI rated A1 or A2) HiVis vest, long pants, Closed-toe shoes	Approved
Landscape trimming (hand tools)	Medium	Gloves (ANSI rated A3), Eye protection, HiVis vest, long pants, closed-toe shoes	Approved; staff demo required
Residential yard cleanup	Medium	Gloves (ANSI rated A5), Eye protection, HiVis vest, long pants, closed-toe shoes	Approved; off-site protocols apply (Section 9)
Meal service / food distribution support	Low	Food handler gloves (blue nitrile powder-free gloves)	Approved
Power tool operation – Limited to lawn mower	**High**	**Gloves (ANSI rated A5), Eye protection, HiVis vest, long pants, closed-toe shoes**	**Lawn mower Approved with training. All other Excluded**
Pesticide / chemical application	**High**	**NOT PERMITTED**	Excluded — licensing required
Biohazard / sharps cleanup	**High**	**NOT PERMITTED**	Excluded — specialized training required
Roof / ladder work	**High**	**NOT PERMITTED**	Excluded — fall risk

3.5 Stop Work Conditions

Supervisors must halt all activity immediately and remove participants from the area if any of the following conditions occur:

- Any participant injury, regardless of severity.
- Discovery of biohazardous materials, sharps, chemicals, or unknown substances.
- Discovery of structural hazards at the activity site (broken glass, unstable surfaces, open pits).
- Any participant exhibiting signs of distress, illness, intoxication, or erratic behavior.
- Extreme weather conditions developing during a session.
- Any task that exceeds the approved scope of work in Section 3.4.
- Any request by a property owner or resident to stop work.
- Any situation in which the supervisor cannot maintain required supervision ratios.

After stopping work: document the circumstances on Form D; notify Program Director immediately; complete an Incident Report (Form G) if any injury or property damage occurred.

3.6 Post-Session Procedures (Staff)

- Collect all tools and PPE; inspect for damage; report any missing or damaged equipment to Program Director.
- Ensure activity site is left clean and in the same or better condition than found.
- Complete Form D (Sign-Out section) confirming all participants have departed or returned to the Navigation Center.
- Enter participation data in Form E (Participation & Stipend Tracking Log) within 24 hours of session completion.
- Document training outcomes and observations in the session notes section of Form D.
- Report any incidents, near misses, or participant concerns to Program Director before end of business.

Section 4 — Participant Enrollment & Orientation

4.1 Enrollment Process

1. Resident expresses interest in Good Neighbor Crew participation to Navigation Center staff or case manager.
2. Staff confirms resident meets eligibility criteria (Section 2.1).
3. Resident completes Form A (Participant Enrollment Application).
4. Staff reviews application, confirms no active disciplinary action, and approves enrollment.
5. Resident is scheduled for program orientation (Section 4.2).
6. Resident completes orientation and signs Form B (Participant Agreement, Waiver of Liability, and Medical Consent) and Form C (Orientation Acknowledgment & PPE Receipt).
7. Resident is added to program roster and assigned a Tier Level (Tier 1 entry level).
8. Resident begins participation in scheduled activity sessions.

4.2 Orientation Content

Orientation must be completed before a participant's first activity session. Orientation covers the following topics:

- Program purpose, goals, and training framework.
- Voluntary participation — explicit statement that participation is not tied to shelter access or services.
- Stipend structure — what stipends are, how they are calculated, and what they are not (not wages; no employment relationship).
- Conduct expectations and rules.
- PPE — types used, how to wear, when required.
- Stop Work conditions and how to report a concern.
- Incident reporting procedure.
- Tier structure and how participants advance.
- Financial literacy program overview and schedule.
- Review and signing of Form B (Participant Agreement and Waiver).
- Issuance of PPE and signature on Form C.

Orientation may be conducted individually or in small groups. Duration: approximately 60–90 minutes. A Program Director or designated staff member must facilitate orientation.

4.3 Tier Structure

Tier	Eligibility	Activities / Responsibilities	Stipend Level
Tier 1 (Entry)	Completion of orientation and signed Form B.	On-site activities only; all tasks with direct staff supervision.	*0*
Tier 2 (Developing)	Minimum 8 sessions at Tier 1; no conduct violations; demonstrated reliability.	On-site and off-site activities; eligible for peer mentor role.	*$50*
Tier 3 (Advanced)	Minimum 16 sessions at Tier 2; completion of financial literacy module; staff recommendation.	All activities; peer leader responsibilities; may assist with new participant orientation.	*$100*

Note: Stipend amounts to be finalized by Program Director and CAPK Finance and issued monthly. Amounts should be set at a level that functions as a genuine participation incentive while maintaining the non-wage characterization of the program.

Section 5 — Activity & Site Management

5.1 On-Site Activities (M Street Navigation Center)

On-site activities are conducted on or immediately adjacent to the M Street Navigation Center property (2900 M Street, Bakersfield, CA 93301). Activities include common area landscaping, weed abatement, litter collection, and grounds maintenance. These activities are fully covered under the current GL and Accident Policy.

- No separate site authorization is required for on-site activities.
- Supervisors must conduct a brief site walk before each session to identify hazards.
- Participants must remain within the designated activity zone at all times.

5.2 Neighborhood Public Right-of-Way Activities

Activities on public right-of-way (alleyways, public sidewalk areas) adjacent to the Navigation Center are permitted under the current insurance structure. Supervisors must:

- Confirm activity is within the approved geographic perimeter before the session.
- Ensure participants do not enter any private property without a completed Form F (Homeowner Consent Form) on file for that property.
- Maintain line-of-sight supervision of all participants at all times in public areas.

5.3 Equipment and Supply Management

- All tools and equipment used in program activities must be owned, maintained, and transported by CAPK. Participants may not bring personal tools.
- A tool inventory must be conducted before and after each session. Any missing or damaged tools must be reported to the Program Director within 24 hours.
- Tools with damaged handles, broken parts, or sharp edges must be removed from service immediately and tagged for repair or disposal.
- All equipment must be stored in a designated, locked storage area at the Navigation Center when not in use.
- Supplies (trash bags, gloves, safety vests) must be inventoried monthly and replenished as needed.

Section 6 — Incident Response Procedures

6.1 Immediate Response — Participant Injury

1. Stop all activity. Ensure the area is safe for remaining participants.
2. Assess the injured participant. Call 911 if there is any doubt about the severity of injury.
3. Administer First Aid within the scope of staff certification.
4. Contact the participant's emergency contact (on file in Form B).
5. Contact Program Director and Risk Manager immediately.
6. Do NOT move the participant if spinal or head injury is suspected.
7. Remain with the participant until emergency services arrive or the participant is transported.
8. Complete Form G (Incident Report) within 24 hours.

6.2 Immediate Response — Property Damage

1. Stop the activity that caused or may have caused the damage.
2. Document the damage with photographs if possible.
3. Notify property owner or homeowner immediately if on private property.
4. Do NOT admit liability or make any statements about fault.
5. Contact Program Director and Risk Manager immediately.
6. Complete Form G (Incident Report) within 24 hours.
7. Risk Manager will contact insurance broker for claim guidance.

6.3 Insurance Claim Reporting

All incidents resulting in injury or property damage must be reported to insurance through Risk Manager within 24 hours of the incident. The following information must be available when reporting:

- Date, time, and location of incident.
- Names and contact information of all participants and witnesses.
- Description of what occurred.
- Photographs of the scene and any damage.
- Completed Form G.

Section 7 — Stipend Administration

7.1 Eligibility and Calculation

- Stipend eligibility is based on verified session attendance documented in Form D (Sign-In Log) and Form E (Tracking Log).
- Participants must complete the full session (sign-in and sign-out) to receive credit for that session. Participation credit reflects engagement in structured training activities, including instructional components and supervised skill development.
- Stipend amounts are determined by Tier Level and number of qualifying sessions completed in the payment period. Tier advancement reflects progression in training, skill development, and program engagement, and is not tied to productivity, output, or the performance of labor.
- Stipends are structured as nominal participation incentives designed to support engagement in training activities and reduce barriers to participation. Stipends are not calculated based on hours worked, task completion, or the value of services performed.

- Stipend amounts must be reviewed and approved by Program Director and CAPK before each payment cycle.

7.2 Payment Process

- Stipend payments are processed through finance on a monthly schedule following verification of participation and eligibility.
- Program Director submits a verified participation summary to CAPK Finance by the 5th of each month.
- Participants must have a bank account to receive stipend payments. Participants without a bank account will be supported through the program's financial literacy curriculum and will provide assistance with establishing an account (Section 8).
- All stipend determinations must be supported by contemporaneous documentation reflecting participant engagement in the training activities. Records shall be retained for audit purposes.
- Finance must advise on IRS 1099 reporting thresholds and obligations for individual participant stipend totals.

7.3 Stipend Characterization

POLICY — STIPEND IS NOT A WAGE

All program materials, participant communications, and financial records must consistently characterize stipends as participation-based incentives. Stipends must never be described as payment for work performed, wages, or compensation. Stipends are intended solely to support participation in training activities and are not provided in exchange for labor or services. This characterization is essential to the program's legal framework under FLSA and California Labor Code. Any deviation from this characterization should be reported to HR and Legal immediately. Further, all participants must be informed, prior to participation, that they will not receive a wage for participation in the program.

Section 8 — Training & Workforce Development Curriculum

8.1 Purpose

The training curriculum is the foundation of the Good Neighbor Crew's legal structure as a workforce development program. Curriculum delivery must be documented alongside each activity session to demonstrate that the program's primary purpose is skill-building, not labor service delivery.

8.2 Vocational Training Modules

- Module 1 — Introduction to Grounds Maintenance: Basic tools, safety, terminology, and landscaping fundamentals.
- Module 2 — Safe Work Practices: PPE use, hazard identification, Stop Work authority, first aid basics.
- Module 3 — Teamwork and Communication: Working in a supervised team environment, receiving direction, giving feedback.
- Module 4 — Time Management and Reliability: Punctuality, session preparation, consistent participation.
- Module 5 — Professional Conduct in Community Settings: Representing the program, engaging with the public, maintaining a positive presence.
- Module 6 — Advanced Skills (Tier 2/3): Mentoring, leadership, site assessment, training new participants.

8.3 Financial Literacy Curriculum

Financial literacy education is delivered in partnership with a third party financial advisor and incorporated into the program calendar. Topics include:

- Introduction to personal banking — account types, how banks work, fees and protections.

- Opening and managing a checking account — practical, step-by-step support.
- Budgeting basics — income, expenses, savings goals.
- Introduction to credit — credit scores, credit history, how to build credit.
- Financial goal-setting — connecting financial literacy to housing and employment stability.

Financial literacy sessions are incorporated into the monthly activity calendar. Participation in financial literacy sessions counts toward tier advancement and stipend eligibility on the same basis as activity sessions.

8.4 Training Documentation Requirements

Supervisors must document the following after each activity session:

- Skills demonstrated or practiced during the session.
- Any instructional content delivered (safety reminders, technique corrections, tool use instruction).
- Notable participant progress or areas for development.
- Any incidents, concerns, or behavioral observations.

This documentation is maintained in the session notes section of Form D and is essential to demonstrating the training character of the program for legal and insurance purposes.

Section 9 — Off-Site Activity Protocols

9.1 Authorization Requirements

Off-site activities — meaning any activity conducted outside the boundaries of the M Street Navigation Center property — require the following before work begins:

- Site authorization from Program Director for any new off-site location.
- Completed and signed Form F (Homeowner / Site Owner Consent and Release Form) for any activity on private residential or commercial property.
- Pre-activity site inspection by supervising staff member.
- Only Tier 2 and Tier 3 participants are eligible for off-site activities (Section 4.3).
- Supervision ratio maintained at maximum 1 staff per 6 participants.

9.2 Site Inspection Checklist

Supervising staff must complete a site inspection before participants begin work at any off-site location:

- ☐ Identify and document any physical hazards (uneven surfaces, debris, obstacles).
- ☐ Check for presence of animals on property (dogs, wildlife).
- ☐ Confirm no biohazardous materials or sharps are present in the work area.
- ☐ Identify water source for hydration and handwashing.
- ☐ Confirm accessible exit route from the property.
- ☐ Confirm property owner or authorized representative is present or contactable.
- ☐ Document any conditions that require Stop Work consideration before participants arrive.

9.3 Off-Site Activity Scope

The following activities are approved for off-site residential locations, subject to the task and risk matrix (Section 3.4):

- Litter and debris collection from yard and surrounding areas.

- Weed pulling and hand removal of overgrowth.
- Sweeping, raking, and general cleanup of exterior areas.
- Light landscaping trimming using hand tools (no power tools).

Any activity beyond this scope must be pre-approved by Program Director and Risk Manager before being added to the program.

9.4 Transportation

- CAPK is responsible for transporting participants to and from off-site activity locations.
- Transportation must be in CAPK vehicles operated by authorized CAPK drivers.
- Participants may not use personal vehicles or public transportation for program activities.
- Vehicle capacity must not be exceeded. Schedule multiple trips if necessary.
- Participants must be transported back to the Navigation Center at the conclusion of each session.

Section 10 — Third-Party Engagement & Community Partnerships

10.1 Policy

CAPK welcomes community partnerships that support the Good Neighbor Crew's training mission. However, all third-party engagements must be structured to preserve the program's legal framework as a training operation. No arrangement may be structured as a service contract in which CAPK is effectively providing labor services to a third party for compensation.

10.2 Partnership Authorization Process

8. Third-party organization contacts Program Director or CAPK leadership with interest in collaboration.
9. Program Director presents the opportunity to the CFTO and HR.
10. HR consults with Legal to confirm the arrangement can be structured within the training framework.
11. Risk Manager confirms insurance coverage extends to the proposed activity and location.
12. Program Director drafts a Community Partner Agreement (Form H template) for Legal review.
13. Agreement is executed before any activity begins.
14. Insurance broker is notified of the new partnership location and any additional insured requirements are addressed.

10.3 Additional Insured Requirements

Community partners who have Good Neighbor Crew participants working on their property or in connection with their events must be named as additional insureds under CAPK's GL policy, or must provide their own GL coverage with CAPK named as additional insured. This requirement must be addressed in the Community Partner Agreement (Form H) and confirmed with insurance broker before activities begin.

Section 11 — Program Forms

FORMS NOTE

All forms should be reviewed by legal counsel before final deployment. Signed originals must be retained in participant files maintained by the Program Director. Electronic copies should be stored in the program SharePoint folder. Retention period: minimum 7 years from date of last participation.

Form A — Participant Enrollment Application

Community Action Partnership of Kern | Good Neighbor Crew — Pathways Program

---

Full Legal Name: _____

Date of Birth: _____ **Gender (optional):** _____

Navigation Center Unit/Room #: _____

Date of Application: _____ **Staff Member:** _____

How did you hear about Good Neighbor Crew? _____

Eligibility Confirmation (Staff Completes)

☐	Current Navigation Center resident
☐	18 years of age or older
☐	No active disciplinary action or suspension
☐	Form B (Waiver) completed and on file
☐	Orientation scheduled

Staff Signature: _____ **Date:** _____

Approved: _____ **Tier Assigned:** _____

Form B — Participant Agreement, Waiver of Liability & Medical Consent

Community Action Partnership of Kern | Good Neighbor Crew — Pathways Program

I, _____, ("Participant"), by signing below, agree to all of the following:

Part 1 — Voluntary Participation and Stipend Acknowledgment

- My participation in the Good Neighbor Crew is completely and entirely voluntary.
- Participation is NOT required for shelter access, housing placement, case management services, or any other CAPK benefit.
- I may withdraw from the program at any time without penalty of any kind.
- Any stipend I receive is a participation-based incentive only — not wages, salary, or compensation for work performed.
- The stipend does NOT create an employer-employee relationship between me and CAPK.

Part 2 — Conduct

- I will not possess, use, or be under the influence of alcohol, illegal drugs, or non-prescribed narcotics during program activities.
- I will dress appropriately and wear all assigned PPE.
- I will not bring weapons of any kind to program activities.
- I will remain within designated activity areas and follow all staff instructions.
- I will not damage or remove any property that does not belong to me.
- I will stop work and notify staff immediately if I observe any unsafe condition.

Part 3 — Risk Acknowledgment and Waiver

I acknowledge that Good Neighbor Crew activities carry inherent risks including bodily injury, illness, death, and property damage. I voluntarily assume all such risks. I release, discharge, and covenant not to sue Community Action Partnership of Kern, and their officers, directors, agents, employees, and Board Members from any and all claims arising from my participation. I agree to indemnify and hold these parties harmless from any claims arising from my conduct during program activities.

Part 4 — Medical Authorization

In the event of a medical emergency, I authorize CAPK supervisors to consent to emergency medical treatment on my behalf. I understand that the CAPK Blanket Accident Policy (National Union, Policy SRG0009164019) may provide accident medical expense coverage. I understand that medical costs not covered by this policy remain my responsibility.

Emergency Contact: _____

Phone: _____

Medical Insurance: _____

Current Medications: _____

Medications NOT to give: _____

Relevant Medical History: _____

By signing below, I confirm I have read this entire agreement and voluntarily agree to all provisions.

Participant Name (Print): _____

Participant Signature: _____

Client / Resident #: _____ **Date:** _____

Staff Witness: _____

Form C — Orientation Acknowledgment & PPE Receipt

Community Action Partnership of Kern | Good Neighbor Crew — Pathways Program

Participant Name: _____

Orientation Date: _____ **Facilitator:** _____

Orientation Topics Covered (Staff Initials Each)

Staff	
___	Program purpose, goals, and training framework
___	Voluntary participation — not connected to shelter services
___	Stipend structure — incentive, not wages, no employment relationship
___	Conduct expectations and rules
___	PPE — types used, proper wear, when required
___	Stop Work conditions and how to report a concern
___	Incident reporting procedure
___	Tier structure and advancement
___	Financial literacy program overview
___	Review and signing of Form B (Participant Agreement and Waiver)

PPE Issued

Issued	Item	Issued	Item
☐	Work Gloves	☐	Safety Vest
☐	Closed-Toe Shoes (if needed)	☐	Sun Protection
☐	Eye Protection	☐	Other:

I confirm I have received the above PPE, understand how to use it, and will wear it as instructed during program activities.

Participant Signature: _____ **Date:** _____

Staff Signature: _____ **Date:** _____

Form D — Daily Activity Sign-In / Sign-Out Log

Community Action Partnership of Kern | Good Neighbor Crew — Pathways Program

Session Date: _____

Activity Location: _____

Activity Description / Training Focus: _____

Supervising Staff: _____

Participant Tier Level(s):] _____

Participant Name	Sign-In Time	Sign-Out Time	Tier	Participant Signature

Session Notes / Training Outcomes (Required)

Skills practiced / taught this session:
Incidents, concerns, or behavioral observations:
All participants returned safely to Navigation Center: ☐ Yes ☐ No (explain above)

Supervisor Signature: _____ **Date:** _____

Form E — Participant Participation & Stipend Tracking Log

Community Action Partnership of Kern | Good Neighbor Crew — Pathways Program |

Monthly Period: _____

Participant Name	Tier	Sessions Completed	Fin Lit Sessions	Eligible for Stipend	Stipend Amount	Tier Advance?	Notes

Prepared By: _____ **Date:** _____

Approved By (Program Director): _____ **Date:** _____

Submitted to Finance on: _____

Form F — Homeowner / Site Owner Consent & Release Form

Community Action Partnership of Kern | Good Neighbor Crew — Pathways Program

This form must be completed and signed by the property owner or authorized representative before any Good Neighbor Crew activity is conducted on private property. This form does not apply to activities on public right-of-way.

Property and Activity Information

Property Address: _____

Property Owner Name: _____ **Phone:** _____

Date of Activity: _____ **Estimated Duration:** _____

Description of Work to Be Performed: _____

Known Hazards on Property (animals, obstacles, utilities, etc.): _____

CAPK Supervising Staff: _____ **Contact Phone:** _____

Property Owner Agreement

15. I am the owner or authorized representative of the above property and have authority to consent to this activity.
16. I consent to Community Action Partnership of Kern and Good Neighbor Crew participants entering my property on the date specified above to perform the described work under CAPK staff supervision.
17. I have disclosed all known hazards on the property to the CAPK staff contact named above.
18. I understand the Good Neighbor Crew is a training program staffed by Navigation Center residents and supervised by CAPK employees.
19. To the fullest extent permitted by law, I release and hold harmless Community Action Partnership of Kern and their officers, agents, and employees from any claims arising from this activity, including but not limited to accidental property damage that is not the result of gross negligence. I understand this release does not affect my rights against third parties.
20. I understand that CAPK's General Liability insurance covers activities conducted on my property under this program, and that I may request a certificate of insurance upon request.

Note: This release is subject to review and approval by CAPK Legal Counsel before final deployment. Property owners are encouraged to review this form with their own legal or insurance advisor.

Property Owner / Authorized Rep Name (Print): _____

Signature: _____

Date: _____ **Relationship to Property:** _____

CAPK Staff Witness: _____ **Date:** _____

Form G — Incident / Injury Report Form

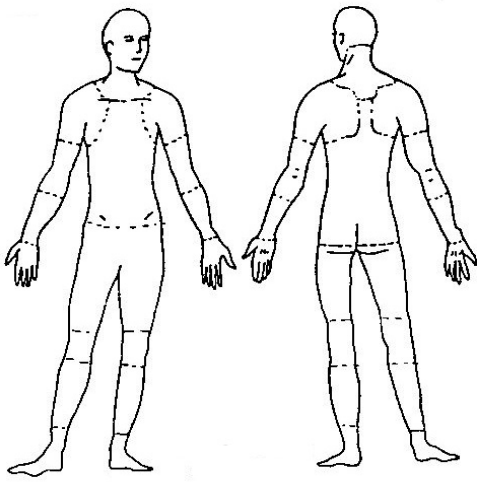
Instructions: All incidents involving clients of the Homeless Shelter must be reported using this form. Staff is to report all incidents, injuries, illnesses for investigations no matter how minor. Supervisors must complete this form immediately after an incident and assist in investigate with the Risk Manager Supervisor. All incidents must be reported within 8 hours.

Step 1: Injured Client (complete this part for each injured client)

Date/Time of Incident:	Date/Time of Incident reported to you:	
Name:	DOB:	☐ Male ☐ Female
☐ Day Visitor ☐ Client	☐ Victim ☐ Assailant	

Location of the incident (ex. in kitchen by stove, Southside of warehouse by loading dock):

Part of body affected (***shade all that apply***)



Type of Incident:

- ☐ Accident w/Major Injuries
- ☐ Assault/Battery
- ☐ Disaster Occurrence
- ☐ Drug Overdose
- ☐ Elder Abuse
- ☐ Infectious Disease
- ☐ Mental Illness/Unusual behavior
- ☐ Sexual Assault
- ☐ Theft
- ☐ Threats of Physical Violence
- ☐ Actual Physical Violence
- ☐ Weapons Violation
- ☐ Other

Action Take:

- ☐ On-site Security Called
- ☐ 911 Called
- ☐ Police/Fire/ Medical Called
- ☐ Behavioral Health called
- ☐ Elder Abuse called
- ☐ Minor First Aid On-site
- ☐ Secured Premises
- ☐ Kern County Animal Services
- ☐ Transported to Kern Medical
- ☐ Informed Risk Management

Step 2: Describe the incident

What part of day? ☐ Preparing for Opening ☐ During a meal period ☐ Day Services
☐ Intake/bed assignments ☐ After lights out ☐ Other_____

Names of other persons involved or witnesses if any. Please attach witness statements to form (see page 3)	Gender	Affected Person(s)
1._____	☐ Male ☐ Female	☐ Involved ☐ Witness
2._____	☐ Male ☐ Female	☐ Involved ☐ Witness
3._____	☐ Male ☐ Female	☐ Involved ☐ Witness
4._____	☐ Male ☐ Female	☐ Involved ☐ Witness
5._____	☐ Male ☐ Female	☐ Involved ☐ Witness

Details of Incident. Please give detailed description of the event. Include full names (first, last), sequence of events and contributing factors (if any)

_____

_____

_____

_____

_____

_____

_____

_____

Description continued on next page: ☐

Step 3: Was there an unsafe condition(s) that exist? Check all that apply

- ☐ Unguarded hazard
- ☐ Drugs were not found at intake
- ☐ Safety device is defective
- ☐ Workstation layout
- ☐ Unsafe lighting
- ☐ Lack of personal protective equipment
- ☐ Lack of appropriate equipment/tools
- ☐ Unsafe clothing/shoes
- ☐ No training or insufficient training
- ☐ Improper storage/Item stored incorrectly
- ☐ Housekeeping
- ☐ Pet was not leashed
- ☐ Using equipment in an unapproved way
- ☐ Unsafe lifting
- ☐ Improper body mechanics
- ☐ Taking an unsafe position or posture
- ☐ Distraction, inattentive, teasing, horseplay
- ☐ Failure to wear personal protective equipment
- ☐ Failure to use the available equipment / tools Other:
- ☐ _____

Why did the unsafe condition(s) exist?

Were the unsafe conditions reported prior to the incident? ☐ Yes ☐ No

If yes, to whom: When:

Have there been similar incidents prior to this one? ☐ Yes ☐ No

Step 4: How can future incidents be prevented?

What do you suggest will prevent this incident from happening again?

What action has been taken?

Step 5: Who completed this form?

Completed By: (Name and Title)	Date:
Employee's Signature:	Title:

Please attach all witness statements and photos, if any. Send completed report to Laurie Sproule at lsproul@capk.org. Send original to Laurie Sproule. If you have any questions, please call me at 661.304.2293.

HOMELESS SHELTER - CRITICAL INCIDENT STATEMENT

Name :	Cell phone number:
Address:	

Statement

Completed By: (Name and Title or Relationship:	Date:
Signature	Title:

Form H — Community Partner Agreement Template

Community Action Partnership of Kern | Good Neighbor Crew — Pathways Program

This Community Partnership Agreement ("Agreement") is entered into as of _____, 2026, by and between:

CAPK, a California nonprofit organization, operating the Good Neighbor Crew — Pathways Volunteer & Workforce Development Program at 1300 18th Street, Suite 200, Bakersfield, CA 93301.

AND

_____ **("Partner")**, located at _____.

1. Purpose and Training Framework

The parties agree to collaborate in support of the Good Neighbor Crew's workforce development mission. The Good Neighbor Crew is a structured training program in which Navigation Center residents develop vocational skills, professional habits, and employability through supervised community service activities. This Agreement is a training partnership arrangement, not a service contract. CAPK provides no guarantee of work quality, output, or scheduling beyond what is achievable within the program's training framework.

2. Scope of Activities

Partner requests Good Neighbor Crew participation in the following activity:

Activity Description: _____

Location: _____ **Frequency:** _____

Anticipated Dates: _____ **Duration per session:** _____

3. Supervision and Safety

CAPK will provide at least one (1) trained staff supervisor for all activities. Supervision ratios will not exceed 1:6 (staff to participants). Partner will ensure the activity site is free of known hazards prior to each session. Either party may halt activity at any time for safety reasons without liability.

4. Insurance

CAPK maintains General Liability and Blanket Accident insurance coverage for program activities. Partner agrees to: (a) provide CAPK with a certificate of insurance naming CAPK as additional insured under Partner's GL policy with minimum limits of $1,000,000 per occurrence,

or (b) obtain additional insured status on CAPK's GL policy — to be coordinated through CAPK's Risk Manager prior to the first activity date.

5. Confidentiality

Partner agrees that participant information — including names, participation history, or any identifying information — is confidential and may not be disclosed by Partner to any third party.

6. No Compensation

This Agreement involves no financial exchange between the parties. CAPK receives no payment, in-kind contribution, or other consideration from Partner in connection with Good Neighbor Crew activities. Partner receives no warranty of service delivery or output.

7. Term and Termination

This Agreement is effective from the date signed below and continues through _____ unless terminated earlier by either party upon 14 days written notice.

CAPK Authorized Signatory: _____ **Title:** _____

Signature: _____

Date: _____ _____

Partner Authorized Signatory: _____ **Title:** _____

Signature: _____

Date: _____ _____

Form I — Program Completion Certificate

Community Action Partnership of Kern | Good Neighbor Crew — Pathways Program

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Community Action Partnership of Kern

Good Neighbor Crew — Pathways Volunteer & Workforce Development Program

Certificate of Program Participation

This certifies that

_____

has successfully completed the Good Neighbor Crew Pathways Program demonstrating commitment to community, personal development, and workforce readiness.

Sessions Completed: _____ | Tier Achieved: _____ | Date: _____

Skills and Training Completed:

☐ Grounds Maintenance & Landscaping ☐ Safe Work Practices & PPE ☐ Teamwork & Communication

☐ Professional Conduct ☐ Financial Literacy ☐ Bank Account Established

Program Director Signature: _____ **Date:** _____

Director of Housing & Supportive Services: _____ **Date:** _____

Good Neighbor Crew Yard Services Price Packages

The following price packages are recommended for the Good Neighbor Crew based on a review of local and regional yard service pricing in Bakersfield and Kern County. Current online pricing shows basic lawn mowing services generally starting between $19 and $50 per visit, standard lawn care visits averaging approximately $56 to $75, and larger cleanup projects ranging from approximately $180 to more than $600 depending on yard size, overgrowth, debris, and hauling needs.

Because the Good Neighbor Crew is intended to provide reliable, community-based yard support while also accounting for labor, supervision, fuel, equipment, and disposal costs, the recommended pricing is positioned slightly below or within the lower-to-mid range of comparable private vendors.

Package	Recommended Price	Best For	Included Services
Basic Neighbor Package	$50 per visit	Small, regularly maintained yards	Mowing, edging, light trimming, and blowing hard surfaces clean.
Standard Yard Care Package	$75 per visit	Average residential yards needing routine upkeep	Mowing, edging, trimming, blowing, light weed removal, and minor debris pickup.
Large Yard Package	$100–$125 per visit	Larger lots or yards requiring additional time	Routine mowing and trimming services for larger areas, with additional edging, blowing, and light cleanup as needed.
Enhanced Clean-Up Package	$175–$275 per visit	Moderate overgrowth or yards needing a one-time refresh	Weed clearing, mowing or cutting down overgrowth, debris collection, bagging, light shrub trimming, and general yard reset.
Full Yard Reset Package	$350–$500 per visit	Heavy overgrowth, larger debris, or significant cleanup needs	Extended weed abatement, heavy debris removal, bagging, hauling preparation, curb appeal cleanup, and full property reset support.
Monthly Maintenance Package	$180–$300 per month	Customers needing ongoing upkeep	Two scheduled visits per month, including mow, edge, trim, blow, and light cleanup at each visit.

Recommended Pricing Guidelines

- Small yards should generally be priced at $50 per visit when the yard is already maintained and does not require significant weed removal or debris cleanup.
- Medium or average residential yards should generally be priced at $75 per visit and should include routine mowing, edging, trimming, blowing, and light cleanup.

- Large yards, corner lots, or properties requiring additional time should start at $100 per visit, with pricing adjusted based on size and condition.
- One-time cleanups should start at $175 and increase based on overgrowth, debris volume, hauling needs, and staff time required.
- Heavy cleanup or full yard reset projects should be quoted after an on-site assessment, with a general starting range of $350 to $500.

Pricing Assumptions

Prices assume standard residential yard service within the local service area. Additional charges may apply for excessive green waste, dump fees, large item removal, hazardous materials, tree work, sprinkler repair, pest control, or any service requiring specialized licensing or equipment. Final pricing should be confirmed after reviewing the property size, yard condition, access, disposal needs, and estimated crew time.

Good Neighbor Crew Moving Services Price Packages

The following moving service packages are recommended for the Good Neighbor Crew based on a review of Bakersfield and Kern County moving service pricing. Local moving labor rates commonly range from approximately $50 to $175 per hour, while full-service local moves with movers and a truck may range from approximately $525 to $1,260 for a typical two- to three-bedroom move. Market pricing varies based on number of hours, access conditions, stairs, heavy items, packing needs, mileage, and whether a truck is included.

Because the Good Neighbor Crew is intended to provide practical, community-based support, the recommended moving service rates are positioned below or within the lower range of comparable private vendors while still accounting for labor, supervision, transportation, fuel, equipment, and scheduling needs.

Package	**Recommended Price**	**Best For**	**Included Services**
Labor-Only Moving Help	$75–$100 per hour	Customers with their own truck, trailer, storage unit, or moving container	Loading, unloading, carrying boxes and furniture, basic placement of items, and move-day support.
Small Move Package	$200–$350 flat rate	Studio apartments, single-room moves, small furniture pickups, or limited household items	Up to three hours of support, loading, transport support if available, unloading, and basic furniture placement.

Standard Local Move Package	$450–$700 flat rate	One- to two-bedroom apartments or small homes within the local service area	Loading, local transport support if available, unloading, and basic setup of large items.
Large Local Move Package	$800–$1,200 starting range	Two- to three-bedroom homes, larger apartments, or moves requiring extended time	Loading, unloading, basic furniture placement, and additional time for larger volume moves.
Furniture Pickup and Delivery	$75–$150 per trip	Single-item or small-load pickups, donation deliveries, or furniture transport	Pickup, loading, local delivery, unloading, and placement of one or more approved items.
Move-Out Cleanout Support	$250–$500 starting range	Clients needing help clearing remaining belongings, bagging items, or preparing a unit for turnover	Removal of non-hazardous items, bagging, sorting support, loading, and hauling preparation. Disposal or dump fees may be charged separately.

Recommended Pricing Guidelines

- Labor-only moving support should generally start at $75 per hour, with a two-hour minimum recommended.
- Small moves should generally be offered as flat-rate packages when the move can be completed within approximately two to three hours.
- Standard local moves should be priced based on home size, number of items, distance, access, and estimated crew time.
- Large moves, multi-stop moves, upstairs units, long carries, or moves involving heavy furniture should be quoted after an assessment.
- Furniture pickup and delivery services should be priced separately from full moving packages and should include consideration of mileage, item size, and loading difficulty.
- Disposal fees, dump fees, packing materials, truck rental, fuel surcharges, or specialty equipment should be billed separately when applicable.

Moving Services Assumptions

Prices assume local residential moving support within the service area and do not include long-distance moves, commercial moves, piano moving, safes, hazardous materials, pest-infested items, major appliance installation, packing supplies, storage fees, or specialized moving equipment unless approved in advance. Final pricing should be confirmed after reviewing the number of rooms, estimated item volume, distance between locations, stairs or elevator access, parking availability, heavy items, truck availability, and estimated service time.

Good Neighbor Crew Handyman and Light Repair Services Price Packages

The following handyman and light repair service packages are recommended for the Good Neighbor Crew based on a review of Bakersfield and Kern County handyman pricing. Local handyman rates commonly range from approximately $50 to $100 per hour, with many small repair visits ranging from approximately $75 to $400 depending on the task, materials, access, and complexity. Larger or multi-task projects may range from approximately $400 to more than $1,000 when they require multiple hours, specialized materials, or several service areas.

Because the Good Neighbor Crew is intended to provide practical, community-based repair support, the recommended rates are positioned below or within the lower-to-mid range of comparable private vendors while still accounting for labor, supervision, tools, transportation, materials coordination, and scheduling needs.

Package	Recommended Price	Best For	Included Services
Quick Fix Package	$75–$125 per visit	Small, simple repairs that can be completed quickly	Minor door adjustments, tightening hardware, small patching, replacing knobs, basic caulking, hanging small items, or other simple odd jobs.
Hourly Handyman Support	$50–$75 per hour, two-hour minimum	Customers with multiple small repair needs	General repair support, basic maintenance tasks, minor installations, furniture assembly, touch-ups, and other approved non-specialized work.
Half-Day Repair Package	$225–$350 flat rate	Bundled small jobs or repair lists requiring several hours	Up to four hours of handyman support for multiple approved tasks such as patching, minor repairs, fixture replacement, light carpentry, and general maintenance.
Interior Painting Touch-Up Package	$150–$300 per area	Small rooms, accent walls, trim touch-ups, or paint refresh areas	Basic prep, patching small nail holes, taping as needed, painting touch-ups, trim refresh, and cleanup. Paint and materials may be billed separately.
Light Plumbing Package	$125–$250 per visit	Minor non-emergency plumbing needs	Replacing faucet fixtures, tightening connections, replacing toilet parts, clearing simple sink

			clogs, replacing showerheads, and addressing minor leaks when no licensed plumbing work is required.
Sprinkler Repair Package	$125–$300 per visit	Basic irrigation or sprinkler issues	Replacing sprinkler heads, adjusting spray patterns, repairing minor line breaks, replacing simple valves, checking zones, and basic irrigation troubleshooting.
Small Odd Jobs Package	$100–$250 per visit	Miscellaneous household or property tasks	Furniture assembly, shelf installation, curtain rod installation, screen repair, light hauling preparation, small fence fixes, minor trim repair, and other approved tasks.
Full-Day Maintenance Package	$450–$650 starting range	Properties with multiple repair, painting, plumbing, or odd-job needs	Up to eight hours of scheduled support for a prioritized repair list, with work limited to approved non-licensed tasks and available crew skill level.

Recommended Pricing Guidelines

- Quick fix services should generally start at $75 per visit to cover travel, setup, basic tools, and staff time.
- Hourly handyman support should be used when the customer has several small tasks and the total scope is difficult to estimate in advance.
- Flat-rate packages should be used when the task is clearly defined, such as painting one small room, replacing a faucet, repairing a sprinkler head, or completing a short list of odd jobs.
- Materials, replacement parts, paint, irrigation parts, fixtures, dump fees, or specialty supplies should be billed separately unless included in the quote.
- Jobs requiring permits, licensed electrical work, major plumbing, gas lines, structural repairs, roofing, HVAC, or hazardous materials should be referred to a licensed contractor.
- Final pricing should be adjusted based on urgency, property access, travel distance, number of tasks, required materials, and estimated crew time.

Handyman and Light Repair Services Assumptions

Prices assume small-scale residential repair and maintenance services within the local service area. Services are intended for simple handyman tasks, painting touch-ups, minor non-emergency plumbing, basic sprinkler repair, and small odd jobs that do not require a licensed trade professional. Final pricing should be confirmed after reviewing the task list, site conditions, materials needed, safety considerations, and estimated service time. The Good Neighbor Crew should not perform

work that requires a contractor license, permit, specialized certification, or work that presents safety risks beyond the approved scope.

Good Neighbor Crew Special Event Setup, Installation, and Breakdown Price Packages

The following special event setup, installation, and breakdown packages are recommended for the Good Neighbor Crew based on a review of Bakersfield and Kern County event labor, party rental, decor, and backdrop pricing. Local event setup and teardown services commonly charge for labor, delivery, setup, breakdown, and cleanup, while backdrop and decor rentals may range from approximately $60 to $200 for basic backdrop pieces, $99 and up for simple pipe-and-drape backdrop kits, and $300 or more for custom party decor or balloon/decor installations depending on size, materials, and design complexity.

Because the Good Neighbor Crew is intended to provide practical, community-based event support, the recommended rates are positioned below or within the lower-to-mid range of comparable private vendors while still accounting for labor, supervision, transportation, setup time, breakdown time, materials coordination, and scheduling needs.

Package	Recommended Price	Best For	Included Services
Basic Event Setup Support	$150–$250 flat rate	Small gatherings, meetings, showers, or simple room setups	Table and chair placement, basic layout setup, linen placement if provided, light decor placement, and setup support for customer-provided items.
Setup and Breakdown Package	$250–$450 flat rate	Events needing both pre-event setup and post-event breakdown	Setup of tables, chairs, decor areas, customer-provided supplies, post-event breakdown, light cleanup, item consolidation, and loading preparation.
Backdrop Installation Package	$200–$400 per backdrop	Photo areas, dessert tables, ceremony areas, or branded event displays	Installation of a basic backdrop stand, draping or panels, placement of simple decor accents, basic staging of the backdrop area, and post-event breakdown.
Custom Party Decor Package	$300–$750 starting range	Birthday parties, showers, community events, themed	Custom decor planning support, assembly of approved decor items, balloon or floral-style accents if materials are provided, table display

		celebrations, or special displays	setup, backdrop accents, and themed presentation.
Event Install Crew Package	$75–$100 per hour	Vendors, venues, or customers needing labor-only installation support	Loading, unloading, carrying supplies, placing decor, setting up customer-provided items, assisting vendors, and completing install tasks under the customer or event lead's direction.
Breakdown and Reset Package	$150–$350 flat rate	Post-event cleanup, teardown, and venue reset support	Breaking down tables and chairs, removing decor, bagging trash, consolidating rentals, loading preparation, and light venue reset.
Full Event Support Package	$600–$1,200 starting range	Larger events requiring setup, custom decor, backdrop installation, and breakdown	Scheduled setup support, basic layout support, decor installation, backdrop setup, event-area staging, post-event breakdown, and light cleanup. Pricing should be finalized after reviewing event size and scope.

Recommended Pricing Guidelines

- Simple setup-only services should generally start at $150 to cover travel, service time, basic layout setup, and coordination.
- Setup and breakdown packages should be priced higher when services must continue after the event or occur during late evening, weekend, or tight venue windows.
- Backdrop installation should be priced separately from general setup because it requires additional assembly time, staging, safety review, and breakdown.
- Custom party decor should be quoted based on design complexity, size of the display, number of decor areas, materials needed, and time required for assembly.
- Labor-only event support should be billed hourly when the customer or vendor provides the layout, supplies, equipment, and on-site direction.
- Delivery, mileage, specialty materials, balloons, flowers, signage, lighting, rentals, dump fees, or replacement costs should be billed separately unless included in the quote.

Special Event Services Assumptions

Prices assume local event support within the service area and are intended for small to mid-size events, basic setup, decor placement, backdrop installation, and post-event breakdown. Services do not include full event planning, licensed electrical work, complex rigging, large tent installation, alcohol service, catering, security, stage production, pyrotechnics, or any installation that requires specialized certification, permits, or equipment beyond the approved scope. Final pricing should be

confirmed after reviewing the event date, location, guest count, setup window, breakdown window, number of decor areas, materials needed, parking or access conditions, and estimated service time.

MEMORANDUM

To: Bord of Directors

From: Rebecca Moreno, Director of Housing & Supportive Services

Date: July 21, 2026

Subject: *Agenda Item IV(b)*: Contract for Safe Camping / Parking Program with Kern Behavioral Health and Recovery Services - **Action Item**

Background

The Safe Camping and Parking Program supports Kern County's homeless response system by providing a managed, low-barrier location for individuals experiencing unsheltered homelessness to access basic services, supportive engagement, housing navigation, and behavioral health connections.

Funding Source and County Partner Summary

The Safe Camping and Parking Program was previously supported through American Rescue Plan Act (ARPA) funds, which provided initial funding for program implementation and operations. As those funds are no longer the primary funding source for the program, continued operation requires support through a combination of County funding sources.

For Fiscal Year 2026–2027, Kern Behavioral Health and Recovery Services (KBHRS) will provide up to $480,000 through the Behavioral Health Bridge Housing Program, administered by the California Department of Health Care Services, to support housing and stabilization services for individuals experiencing homelessness who have serious behavioral health needs.

In addition, due to the change from the prior ARPA funding source, the County Administrative Office (CAO) will complete a separate contract to provide an additional $308,386 from County General Funds. This separate agreement will carry the same term dates, beginning retroactively July 1, 2026, and ending June 30, 2027, unless otherwise terminated or amended in accordance with the agreement.

Together, the $480,000 KBHRS agreement and the $308,386 CAO contribution will provide a combined program budget of $788,386 for Fiscal Year 2026–2027. These combined funding sources will replace the prior ARPA-funded structure and support the continued operation of the Safe Camping and Parking Program, including eligible staffing, service delivery, site support, reporting, compliance, and other allowable program costs.

Budget and Staffing

The agreement provides up to $480,000 to support eligible program operations, staffing, direct service delivery, reporting, compliance, site support, and other allowable costs.

The staffing model includes:

- **3.0 FTE Shelter Workers** for daily operations, participant engagement, site monitoring, safety support, and service coordination.
- **1.0 FTE Program Specialist** for administration, documentation, compliance tracking, data coordination, reporting, and partner coordination.

This staffing structure supports consistent site coverage, participant engagement, and contract compliance.

Alignment with CAPK Strategic Action Plan

This agreement aligns with CAPK's Strategic Action Plan Strategic Priority A – Community Investment: Supports initiatives that foster pathways out of poverty by expanding access to affordable housing, healthcare, and essential services. Key Goal A1 – Affordable Housing: Expand access to affordable housing and supportive services by investing in sustainable housing initiatives by April 2028.

Recommendation

Staff recommends approval of the agreement and authorization for the Chief Executive Officer to execute the contract and any related amendments, renewals, or additional contracts necessary to support continuation of the Safe Camping and Parking Program through the County Administrative Office.

Attachments:
Draft Contract
Safe Camp Budget

Kern County Agreement No. _____

CONTRACT NEGOTIATION COPY

AGREEMENT FOR PROFESSIONAL SERVICES

(COUNTY OF KERN – COMMUNITY ACTION PARTNERSHIP OF KERN)

SAFE CAMPING AND PARKING PROGRAM

FY 2026 – 2027

[GREEN FONT = DECISION POINTS]

[BLUE FONT = LINKS TO POLICY]

[RED FONT = 26-27 CHANGES]

AGREEMENT FOR PROFESSIONAL SERVICES

COUNTY OF KERN – COMMUNITY ACTION PARTNERSHIP OF KERN

SAFE CAMPING AND PARKING PROGRAM

THIS AGREEMENT is made and entered into on _____, by and between the County of Kern ("County"), a political subdivision of the State of California, as represented by the Behavioral Health and Recovery Services Department ("County", "BHRS" or "Department"), and Community Action Partnership of Kern ("Contractor"), a California Non-Profit, whose principal place of business is located at 5005 Business Park North, Bakersfield, CA 93309.

WITNESSETH:

WHEREAS:

A. Government Code sections 31000 and 53060 permit the County Board of Supervisors to contract for the furnishing of special services with individuals specially trained and experienced and competent to perform those services; and

B. The Department requires a full continuum of Operation of Safe Camping and Parking Program services for Kern County clients of diverse ethnic, racial, and social backgrounds residing in Bakersfield who require Safe Camping and Parking services; and

C. County desires to engage Contractor to provide said services and Contractor, by reason of Contractor's qualifications, experience, and facilities for doing the type of work herein contemplated, has offered to provide the required services in accordance with the terms set forth herein.

NOW, THEREFORE, IT IS AGREED between the parties hereto as follows:

1. TERM

This agreement shall commence on July 1, 2026, and shall remain in effect through June 30, 2027, unless sooner terminated as hereinafter provided.

2. MODIFICATIONS OF AGREEMENT

Material changes to this agreement may be modified in writing only, signed by the parties in interest at the time of the modification.

3. STANDARDS OF SERVICE

A. Contractor shall provide the services and adhere to the standards of service described in **Exhibit A, Description and Standards of Services,** which is attached hereto and made a part hereof. Failure to comply with the standards of service shall be deemed a material breach of this agreement and may result in termination of the agreement.

B. Contractor shall comply with all applicable regulations set forth by the California Department of Health Care Services (DHCS) and any other applicable governing bodies. By this reference, those regulations are made a part of this agreement. Additionally, County requires Contractor to provide proof of adherence to specific administrative and ethical principles in order to be eligible to contract

with County. These principles are included in **Exhibit D**, **Additional Administrative and Ethical Requirements**, which is attached hereto and made a part hereof. Failure to comply with all applicable regulations and principles shall be deemed a material breach of this agreement and may result in termination of the agreement.

C. Contractor shall not be required to provide, reimburse for, or provide coverage of, a counseling or referral service if Contractor objects to the service on moral or religious grounds. (Section 1932(b)(3)(B)(i) of the Social Security Act, 42 Code of Federal Regulations ("CFR") § 438.10(g)(2)(ii)(A) and 438.102(a)(2).) If there are any referrals to services or counseling that Contractor will not provide, Contractor shall inform BHRS prior to the execution of this agreement or at least thirty (30) days prior to the effective date during the performance of this agreement. Contractor shall provide the same information to potential beneficiaries before and during enrollment and to beneficiaries at least thirty (30) days prior to the effective date of the policy for any particular service.

4. COMPENSATION TO CONTRACTOR:

A. Through the Behavioral Health Bridge Housing (BHBH) Program, the California Department of Health Care Services (DHCS) will provide FIFTEEN MILLION ONE HUNDRED FIFTY-NINE THOUSAND FOUR DOLLARS ($15,159,004) in funding to provide services to BHBH eligible individuals in Kern County to address the immediate and sustainable housing needs of people experiencing homelessness who have serious behavioral health conditions, including a serious mental illness (SMI) and/or substance use disorder (SUD). The program, which was signed into law on September 2022 under Assembly Bill (AB) 179 (Ting, Chapter 249, Statutes of 2022), provides funding through June 30, 2027.

B. BHRS through the BHBH Program funds will provide **FOUR HUNDRED EIGHTY THOUSAND DOLLARS ($480,000)** to CAPK to support the operations of the Safe Camping and Parking Program located on site with the County owned M Street Navigation Center

C. Contractor is qualified by experience, preparation, organization, staffing, and management to operate programs on behalf of homeless individuals and is familiar with existing homeless services in Kern County

D. Draws for the Safe Camping and Parking Program funding will occur pursuant to regulations and conditions of the Behavioral Health Bridge Housing (BHBH) Grant. BHRS through the BHBH Program funds will reimburse up to the maximum amount to be compensated over the entire term of this agreement. Compensation amount can be referenced in the **Exhibit E, Funding Schedule**.

Reimbursement and Billing Requirements

1. CAPK shall submit for review and processing, a monthly Expense Report for payment of allowable expenses, no later than the 15th calendar day following the month in which services were rendered. Each invoice shall be accompanied by any applicable supporting documentation.

2. Payment shall be made to CAPK within thirty (30) days of receipt and approval of each invoice by BHRS.

3. This agreement is State Funded and as such:

a. It is mutually understood by both parties that this agreement may have been written before ascertaining the availability of State/Federal appropriation of funds, for the mutual benefit of both

parties, in order to avoid program and fiscal delays which would occur if the agreement were executed after the determination was made.

b. This agreement is valid and enforceable only if sufficient funds are made available to BHRS for the fiscal year(s) covered by the term of this agreement. In addition, this agreement is subject to any additional restrictions, limitations, or conditions enacted by the State, which may affect the provisions, terms, or funding of this agreement in any manner.

c. It is mutually agreed that if sufficient funds are not appropriated for the program, this agreement shall be amended to reflect any reduction in funds.

d. If funds are not appropriated for this program and agreement, this agreement shall be deemed terminated and shall be of no further force or effect. Upon such termination, BHRS will be released from any further financial obligation to CAPK, except for services performed prior to the date of termination or any liability due to any default existing at the time this cluse is exercised. CAPK will provide BHRS with notice of any such action.

e. CAPK shall comply with all audit exceptions by appropriate Federal, State, and County audit agencies as prescribed by the auditing agency and provide all required audit documentation to BHRS pertaining to the services required under this agreement.

If Contractor is utilizing more than one funding stream for operation of the Program, Contractor is responsible for tracking and reporting the services delivered, the expenditures, and revenue received to ensure that no duplicate cost is paid.

Evaluation:

Services to be provided by the CAPK shall be evaluated by BHRS on a continuing basis. Any deficiencies noted during evaluation shall be stated and placed in detailed written form, and a copy submitted to CAPK. CAPK shall respond in writing to the deficiencies statement within twenty (20) days from the date of receipt. A plan to remedy these deficiencies shall be implemented within sixty (60) days from the date of the deficiencies statement. Failure to remedy the stated deficiencies may result in termination of this agreement by BHRS.

E. County shall reimburse Contractor for costs incurred in the provision of services in accordance with **Exhibit A** up to the maximum amount set forth in **Exhibit E, Funding Schedule** which is attached hereto and made a part hereof. Funds provided to the Contractor may be from one (1) or more of the funding sources detailed in **Exhibit E**; however, County may vary the allocated amount of each funding source within a budget unit, by formal amendment, duly executed by the parties. All expenses must be necessary and reasonable for the proper and efficient administration of Contractor's services.

1. Payment terms are net thirty (30) days from the date County receives an acceptable Claim for Payment from Contractor.

F. Availability of funding

1. The funding in this agreement is intended to reimburse Contractor for the actual cost of providing the services listed in **Exhibit A**.

2 Maximum contract funding shown in **Exhibit E** absolutely limits County's liability to Contractor for services provided under this agreement, in total for the agreement as a whole and individually for each funding source.

3. No funding other than from sources listed in **Exhibit E** is available for reimbursement of costs associated with this agreement.

4. Funds provided to Contractor may be from one (1) or more of the funding sources detailed in **Exhibit E**. However, County may vary the allocated amount of each funding source within a budget unit, by formal amendment, duly executed by the parties.

G. Interim payments

1. Maximum monthly payment shall not exceed the program's unreimbursed year-to-date pro-rated funding for each individual funding source listed in **Exhibit E**.

2. Each program specified in this agreement may be assigned its own program, within the electronic health record, that is unique to the delivery location.

3. It is Contractor's responsibility to properly enter all services given into the appropriate program.

4. Contractor must submit separate cost statements for each program or location identified in this agreement. Contractor shall work with BHRS Finance staff to determine the correct content of claims.

H. Submission of Cost Statement and Claim for Payment Form

1. BHRS will verify Contractor's cost statements from time to time through its financial monitoring process. Contractor will be notified of any necessary adjustments in writing. Should Contractor disagree with adjustments, the Contractor shall use the **"DISPUTE AND ISSUE RESOLUTION"** process found in this agreement.

2. Paid costs that are inappropriately charged to County programs are immediately payable to County. The Department may opt to withhold inappropriately charged costs from subsequent claims.

3. A separate cost statement for each program or location in this agreement must be included with the Claim for Payment.

4. All expenses being claimed through a monthly Claim for Payment must be in conformity with 2 Code of Federal Regulations (CFR) Parts 215, 220, 225, or 230, and 48 CFR 31.2, as applicable, and necessary and reasonable for the proper and efficient administration of Contractor's services in order to be considered for County's reimbursement to Contractor.

5. Contractor, and any subcontractor or any network provider of Contractor, shall report to County within sixty (60) calendar days when it has identified payments in excess of amounts specified for reimbursement of Medicaid services. (42 CFR § 438.608(c)(3))

6. **Exhibit F, "Statement of Program Cost,"** which is attached hereto and made a part hereof, depicts County's preferred cost statement format. Contractor's actual cost statement format may vary from **Exhibit F** with explicit written approval from County. Contractor must submit a pro forma Cost Statement format for County's approval prior to using such format for interim claiming purposes.

7. **Exhibit K "Program Integrity,** which is attached hereto and made a part hereof, describes requirements related to exclusions reporting. Information regarding exclusions reports are required at the time of claim submission. Contractor has two (2) options to satisfy the exclusion reporting requirements listed in **Exhibit K**. The options are as follows:

a. Option 1: Contractor shall submit with each claim for payment the results of the previous month's exclusion reporting, along with the appropriate exclusion attestation, required in **Exhibit I** of this agreement. Should Contractor not submit the appropriate exclusion attestation, BHRS will not process the submitted claim for payment. Any delayed payments will be processed upon receipt of the exclusion report(s).

b. Option 2: BHRS will complete the exclusion reporting requirement for Contractor. In order for BHRS to complete this task, Contractor shall provide the following information with each Claim for Payment:

1. A list of all active employees on the appropriate attestation form for the time period on the Claim for Payment

2. A copy of each employee's driver's license and social security card. Copies of these documents are only needed one (1) time to verify identity of listed employee. These documents will be scanned into a secure monitoring tool and the paper copies will then be destroyed.

3. BHRS will run the required exclusion reports. BHRS will notify Contractor immediately if an employee's name appears on any Excluded list. Contractor will work with the BHRS Credentialing team to determine if the excluded individual is their employee and/or will provide objective verifiable evidence that the results of the exclusion list was a false positive and not their employee.

4. Should Contractor not submit the required information listed above with their claim for payment to allow BHRS to run the required exclusion lists, the Department's Finance Division will not process the claim for payment. Any delayed payments will be processed upon receipt of the missing information.

I. Amending the Contract Funding

1. Any change in funding terms between the parties shall require a mutually agreed upon formal amendment to the agreement.

2. BHRS reserves the right to reduce the contract funding during the term of this agreement based on any of the following elements:

a. Projected underspending of funding based on claims and anticipated costs to date;

b. Contractor not meeting the outcome measurements identified in the contract;

c. Contractor not providing the number of services negotiated between the parties;

d. BHRS identifying indicators of reduced or unsatisfactory performance, and/or

e. BHRS budget reductions related to a decrease in the availability of state/federal funds.

J. No funds paid to Contractor through this agreement shall be utilized to compensate employees of the Contractor for overtime or compensatory time off, except to the extent that Contractor is required to pay for overtime or compensatory time off, pursuant to the Fair Labor Standards Act of 1938, 29 United States Code (USC) Section 201, et seq., or applicable state law.

K. Payments to Contractor shall be made only upon BHRS's receipt of a County of Kern Claim for Payment form, **Exhibit M "Claim for Payment** which is attached hereto and made a part hereof. Such claim shall be submitted to BHRS within twenty-five (25) calendar days following the end of the month in which services are provided. Contractor's Claim for Payment submitted beyond the twenty-five (25) day period may be accepted at BHRS's sole discretion. However, such claims must be filed no later than **four (4) months** following the month that services are rendered.

L. This agreement is subject to County's annual appropriation process. In the event that funds representing Contractor's compensation and reimbursement for expenses of the services provided pursuant to this agreement are not appropriated within the approved County budget in any fiscal year, this agreement shall be deemed terminated and shall be of no further force or effect as of the date County's budget is approved. County will provide Contractor with thirty (30) days' prior notice of any such action.

M. No payment shall be made to Contractor if Contractor has any federal, state, or county liens outstanding. Should County discover a record of an outstanding lien, County shall immediately notify Contractor about the lien record, immediately investigate the circumstances, and determine a course of action within thirty (30) days of discovery. The Department may consider a repayment arrangement between Contractor and the lien-maker as reasonably satisfying this agreement stipulation. Contractor shall provide to County, within fifteen (15) days of request, a copy of the repayment arrangement document(s), the name of the contact person with the lien-maker agency that can verify the repayment arrangement, and a written statement explaining what resources Contractor is using to accomplish the repayment.

N. County will periodically evaluate Contractor's program costs for the purpose of assessing the reasonableness of County's payments for services provided. Contractor will be provided reasonable notice if additional contractual and/or service delivery issues are to be reviewed. Contractor is expected to prepare necessary reports and other material to adequately explain Contractor's use of funds as specified in **Exhibit E** of this agreement. County may prescribe specific report formats and data content as deemed necessary at the sole discretion of County.

O. It is the intent of County not to make payments that exceed actual cost. Actual cost is the reasonable and necessary cost that provides a direct or indirect benefit to the specific County programs under this agreement, and which can be verified by original supporting documentation. In all instances, the cost guidelines set forth in **Exhibit G**, **"Cost Guidelines**, shall apply. When payments are found to be in excess of cost, adjustments to subsequent payments shall be made such that estimated total payments for the agreement term do not exceed estimated total cost or the maximum sum set forth in **Exhibit E**, whichever is lower.

5. PROGRAM DIRECTION, FISCAL AUDIT, INSPECTION, AND RETENTION OF RECORDS

A. Contractor agrees to maintain and make available to County all of its premises, physical facilities, documents, contracts, computers, other electronic systems, accurate books, and records relative to all activities of the organization, including client information, information related to Medi-Cal enrollees, Medi-Cal related activities and information included in personnel records, limited to that needed for the

verification of credentialing, experience, background and payroll testing. Review of the organization's personnel files shall be subject to applicable confidentiality laws. Contractor shall maintain such data and records in an accessible location and condition for a minimum of ten (10) years after the close of the fiscal year in which services are rendered or until all audit issues are resolved, whichever is later, in accordance with 42 CFR 438.3(h), 42 CFR 438.3(u), and Welfare and Institutions Code, Section 14124.1. The State of California and/or any federal agency having an interest in the subject of this agreement shall have the same rights conferred upon County herein.

B. BHRS, DHCS, Centers for Medicare/Medicaid Services ("CMS"), or the Health and Human Services ("HHS") Inspector General may inspect, evaluate, and audit Contractor at any time if there is a reasonable possibility of fraud or similar risk. The inspection shall occur at Contractor's place of business, premises, or physical facilities. Contractor shall make all of its books and records available, in a form maintained in accordance with general standards, applicable to such books or recordkeeping, for a term of at least ten (10) years from the close of the fiscal year in which the subcontract was in effect. Contractor will need to contact County to ensure the time period for retaining these records has been exceeded before record destruction occurs. Contractor shall inform BHRS of all scheduled and unscheduled audits that occur at Contractor's place of business related to the services in this agreement and provide copies of all results and reports to BHRS. Additionally, Contractor shall provide all results and/or audit reports to BHRS.

C. Contractor shall permit County to audit, examine, and make excerpts and transcripts from such records; and to conduct audits, reviews, and monitoring of Medi-Cal and financial records; and all other data related to matters covered by this agreement. At County's discretion, County may request that Contractor deliver by mail or electronic transmission to County, a copy of Contractor's accounting records prior to an on-site audit by County. Failure by Contractor to allow review shall be a material breach of this agreement by Contractor. County, at its sole option, may terminate this agreement and obtain damages from Contractor resulting from said breach, or County may exercise the option to withhold payments from Contractor until such time as all required documents are made available. Further, as one component of Medi-Cal records review and financial monitoring, Contractor may be required, at the sole option of County, to complete a Corrective Action Plan. County may exercise the option to withhold payments from the Contractor until such time as County accepts the Corrective Action Plan.

6. FISCAL AUDIT REQUIREMENT

A. If Contractor receives any federal awards over **ONE MILLION DOLLARS ($1,000,000)** or grosses more than **TWO MILLION DOLLARS ($2,000,000)** in revenues annually, then Contractor, at Contractor's expense, is required to submit an independent audit report of its financial statements no later than nine (9) months after the close of Contractor's fiscal year. The audit report shall be performed by a Certified Public Accountant (CPA) licensed to perform attestations in the state of California. The independent audit shall be conducted in conformity with Public Law 98-502, the Federal Single Audit Act of 1984, the Single Audit Act Amendments of 1996, OMB Circular A-133, 2 CFR Part 200 and CFR 48 subpart 31.2, the American Institute of Certified Public Accountants, and/or Government Auditing Standards, as applicable.

1. If a cost report is not required, then audited financial statements are not needed.

B. In addition to the basic financial statements, the independent audit shall include a Statement of Functional Expenses. The Statement of Functional Expenses shall include a breakout of all Department expenses with each program identified separately. Contractor shall provide a supplemental schedule to the Statement of Functional Expenses that breaks out all Department

expenses for each program. If Contractor provides services to other County departments, then each department shall have a separate categorization. The expenses charged to County programs under the terms of this agreement as shown in Contractor's financial records must correlate with the costs claimed by Contractor in the annual cost reports.

1. The independent auditor engaged by Contractor shall be required by Contractor to prepare a description of Contractor's methods used to allocate costs to the various programs included in the Statement of Functional Expense.

2. If the complete audit report is not submitted to County by the due date, County may exercise the option to withhold payments from Contractor until the audit report has been provided.

3.County does not have the authority to grant deadline extensions for the submission of audit reports.

8. RECOVERY FROM OTHER SOURCES OR PROVIDERS

A. Contractor shall recover the value of covered services rendered to beneficiaries whenever the beneficiaries are covered for the same services, either fully or partially, under any other state or federal medical care program or under other contractual or legal entitlement including, but not limited to, a private group or indemnification program, but excluding instances of the tort liability of a third party or casualty liability insurance.

B. The monies recovered are retained by the Contractor. However, Contractor's claims for Federal Financial Participation (FFP) for services provided to beneficiaries under this agreement shall be reduced by the amount recovered.

C. Contractor shall maintain accurate records of monies recovered from other sources.

D. Nothing in this section supersedes Contractor's obligation to follow federal requirements for claiming FFP for services provided to beneficiaries with other coverage under this agreement.

9. FINANCIAL SOLVENCY

Contractor shall maintain adequate provisions against the risk of insolvency.

10. TAX INFORMATION REPORTING

A. Contractor shall submit its signed IRS form W-9, "Request for Taxpayer Identification Number and Certification," or Social Security Number, whichever is applicable, to facilitate appropriate fiscal management and reporting, and to ensure compensation is paid to the proper party. A new W-9 will need to be completed every five (5) years.

B. Upon County's request, Contractor shall provide County with certain documents relating to Contractor's employee income tax withholding. These documents shall include, but not be limited to:

1. A copy of Contractor's federal and state quarterly income tax withholding returns, i.e., federal form 941 and state Form DE-9 or their equivalents.

2. A copy of a receipt for or other proof of payment of, each employee's federal and state income tax withholding, whether such payments are made on a monthly or quarterly basis.

11. COMPLIANCE WITH LAW

A. Contractor shall observe and comply with all applicable county, state, and federal laws, ordinances, rules, and regulations now in effect or hereafter enacted, each of which are hereby made a part hereof and incorporated herein by reference, including, but not limited to, CCR Title 9, Chapter 11, Section 1810.436(a)(1-5) and 42 CFR § 438.230(c)(2), and 42 CFR § 438.3(d)(3)(4) which provide that:

i. Medi-Cal beneficiaries shall receive the same level of care as provided to all other clients; and

ii. Contractor shall not, on the basis of health status or need for health care services, discriminate against individuals, including but not limited to, Medi-Cal eligible individuals who require an assessment or meet medical necessity criteria for specialty mental health services (SMHS) or substance use disorder services (SUD) and

iii. Contractor shall not discriminate against individuals, including but not limited to Medi-Cal eligible individuals who require an assessment or meet medical necessity criteria for SMHS or SUD services on the basis of race, color, national origin, sex, sexual orientation, gender identity, or disability and will not use any policy or practice that has the effect of discriminating on the basis of race, color, or national origin, sex, sexual orientation gender identity, or disability; and

iv. Medi-Cal beneficiaries shall not be discriminated against in any manner; and

v. Rates charged for Medi-Cal beneficiaries shall be the same or less than rates charged to beneficiaries of other programs or private pay individuals; and

vi. The rate paid is considered to be payment in full, subject to third party liability and beneficiary share-of-cost for the specialty mental health or substance use disorder services provided; and

vii. Contractor shall make all records, program compliance, and beneficiary complaints available for authorized review and fiscal audit whenever requested to do so by county, state, or federal authorities; and

viii. Contractor shall adhere to Title XIX of the Social Security Act and conform to all other applicable federal and state statutes and regulations.

C. Failure to submit the independent audit within the timeframe stipulated in **Paragraph 6.A.** may result in sanctions such as withholding of payments, corrective action notices, or any other actions deemed necessary to prompt and ensure contract and performance compliance.

D. The independent auditor engaged by Contractor to conduct the independent audit shall be instructed and authorized by Contractor to send a copy of the audited financial statements and the management letter to the Director of BHRS or his/her designee. BHRS will then forward reports to the Kern County Auditor Controller County Clerk's Office and to the State of California. Should the independent auditor prepare any other reports about Contractor's performance, internal control, adherence to applicable laws, rules and regulations, or any other matters, such other reports shall also be copied to the Director of BHRS or his/her designee.

12. FINANCIAL AND STATISTICAL RECORDS

A. Contractor shall maintain and preserve all fiscal records, documents, and correspondence related to this agreement for a minimum period of ten (10) years after the close of the fiscal year in which services are rendered, or ten (10) years after final payment is made (Medi-Cal or MHSA), or until all audit issues are resolved, whichever is latest.

B. Contractor shall maintain all financial, statistical, or accounting records associated with the provision of each type of service described in **Exhibit A** of this agreement, necessary to support the costs claimed pursuant to this agreement or any other federal or state reimbursement claim report forms. Moreover, Contractor shall maintain all statistical data necessary to support the allocation of such cost among programs or types of programs and/or among payers; shall maintain auditable records, in accordance with generally accepted accounting principles, reflecting the methods and calculations used to make such allocations; and shall maintain such other statistical data as shall be necessary to satisfy the requirements of state and federal law.

C. Contractor shall make any and all records, whether fiscal or other, generated pursuant to this agreement available for County's inspection. At County's discretion, County may request that Contractor deliver by mail or electronic transmission to County, a copy of Contractor's accounting records prior to an on-site audit by County. The State of California and/or federal agency having an interest in the subject of this agreement shall have the same rights conferred upon County herein.

13. ADDITIONAL PROVISIONS

A. Books and Records - Contractor shall maintain such books and records as are necessary to disclose how Contractor discharged its obligations under this agreement. These books and records shall identify the quantity of covered services provided under this agreement, the quality of those services, the manner and amount of payment made for those services, the beneficiaries who received covered services, the manner in which Contractor administered the provision of specialty mental health services or substance use disorder services, and the cost thereof.

1. Such books and records shall include, but are not limited to, all physical records originated or prepared pursuant to performance under this agreement including working papers, reports submitted to the Department, financial records, all medical and treatment records, medical charts and prescription files, and other documentation pertaining to services rendered to beneficiaries.

2. These books and records shall be maintained for a minimum of ten (10) years after the final payment is made and all pending matters closed, or, in the event Contractor has been notified that the Department, DHCS, HHS, or the Comptroller General of the United States, or their duly authorized representatives, have commenced an audit or investigation of the agreement, until such time as the matter under audit or investigation has been resolved, including the exhaustion of all legal remedies, whichever is later.

3. Contractor shall include in any subcontract for a sum in excess of Ten Thousand Dollars ($10,000), which utilizes state funds a provision that states: "The contracting parties shall be subject to the examination and audit of the Department or Auditor General for a period of ten (10) years after final payment under contract (Government Code § 8546.7)." Contractor shall also be subject to the examination and audit of the Department and the State Auditor General for a period of ten (10) years after final payment under contract (Government Code § 8546.7).

B. Transfer of Care - Prior to the termination or expiration of this agreement, and upon request by the Department, Contractor shall assist the state in the orderly transfer of mental health or substance use disorder care for beneficiaries in Kern County. In doing this, Contractor shall make available to the

Department copies of medical records, patient files, and any other pertinent information, including information maintained by any subcontractor that is necessary for efficient case management of beneficiaries, as determined by the Department. Costs of reproduction shall be borne by the Department. In no circumstances shall a beneficiary be billed for this service.

C. Department Memos, DHCS Letters and Behavioral Health Information Notices, and Requirements From State Contract Agreements - Contractor shall comply with all policy memos issued by the Department. Contractor shall also comply with DHCS Letters and Information Notices issued to all Mental Health Plans as defined in California Code title 9, § 1810.226, County Alcohol and Drug Administrators, Substance Use Disorder ("SUD") state plans and DMC-ODS plan, as such DHCS Letters and Information Notices remain in effect unless amended, repealed, or readopted by the Department. DHCS Letters and Information Notices shall provide specific details of procedures established for performance of contract terms when procedures not covered in this agreement are determined to be necessary for performance under this agreement but are not intended to change the basis and general terms of the agreement.

1. Contractor shall permit county to audit and monitor compliance with such regulations. Contractor may be required, at the sole option of the county, to complete a Corrective Action Plan. County may exercise the option to withhold payments from the Contractor until such time as County accepts the Corrective Action Plan".

14. NOTICES

A. All notices required or provided for in this agreement shall be provided to the parties at the following addresses, by personal delivery or deposit in the U.S. Mail, postage prepaid, registered or certified mail, addressed as specified below. Notices delivered personally shall be deemed received upon receipt; mailed or expressed notices shall be deemed received five (5) business days after deposit. A party may change the address to which notice is to be given by giving notice as provided below.

1. To County:

Behavioral Health and Recovery Services
Attn: Director
PO Box 1000
Bakersfield, CA 93302-1000

cc: Contracts Management

2. To Contractor:

Jeremy T. Tobias
Community Action Partnership of Kern
5005 Business Park North
Bakersfield, CA 93309
jtobias@capk.org

B. County requires Contractor to notify County thirty (30) days prior to any change in name, legal business status, corporate address, service site address, or Contractor's signatory power that occurs during the term of this agreement. At its option, County may choose to acknowledge a notice of these specific changes without a written amendment to the agreement.

C. Nothing in this Agreement shall be construed to prevent or render ineffective delivery of notices required or permitted under this agreement by personal service.

15. MANDATORY MEETINGS

Contractor is required to participate in a monthly provider meeting and other meetings that the BHRS Administrator may call. Meetings may be held at Contractor's site, at a County location, or through video conferencing as the BHRS Administrator determines. Meeting attendees must be familiar with and well-versed in the requirements of this agreement. Failure to comply with this requirement may lead to termination of the agreement.

16. CULTURAL COMPETENCE

Contractor shall comply with Cultural Competence requirements set forth by County, in accordance with Welfare and Institutions Code Section 5600.2 and CCR Title 9 Section 1810.410. Contractor shall participate in the Department's efforts to promote the delivery of services in a culturally and linguistically competent manner to all enrollees, including those with limited English proficiency and diverse cultural and ethnic backgrounds, disabilities, and regardless of gender, sexual orientation, or gender identity. Failure to comply with the following requirements may result in sanctions such as withholding of payments, corrective action notices, or any other actions deemed necessary to ensure contract and performance compliance (i.e., DHCS 10-02 and 10-17 and the Federal CLAS standards).

A. No later than thirty (30) days after the beginning date of the agreement, Contractor must use the provided cultural competence plan checklist and submit its agency's annual cultural competence plan or relevant evidence of compliance to the Department's Ethnic Services Manager via the Cultural Competence email address CulturalCompetence@KernBHRS.org.

B. Contractor must submit its agency's Bilingual Quarterly Report prior to the fifteenth (15th) of the month following the close of the calendar quarter to their System of Care Administrator.

C. Contractor understands that its staff must receive at least six (6) hours of cultural competence training each year. Training that is not provided through the Department must have the pre-approval of the Department's Ethnic Services Manager by submitting course material via the Cultural Competence email address CulturalCompetence@KernBHRS.org. If Contractor has Board of Behavioral Sciences or similar authorization to provide continuing education units for training it provides, it does not need pre-approval.

D. BHRS will monitor Contractor's attendance of required Cultural Competence trainings through the Relias training system if Contractor utilizes this program. If Contractor does not utilize Relias, Contractor will need to develop an internal tracking mechanism to monitor their staff's attendance. This tracking system should be available for County to review at any time to ensure that these required trainings are being completed.

E. Contractor will provide additional cultural competence training specifically regarding Transgender, Gender Diverse, and Intersex in compliance with BHIN 25-019 (W&I Code 14197.09).

17. TRANSLATION AND INTERPRETATION SERVICES

A. Contractor shall make translation and interpretation services available for beneficiaries, as needed. Pursuant to WIC Section 14029.91(a)(1)(C), Contractor shall not require a beneficiary with limited

English proficiency to provide his or her own interpreter or rely on a staff member who does not meet the qualifications described in WIC 14029.91(a)(1)(B).

B. Contractor shall not rely on an adult or minor child accompanying the limited-English-proficient beneficiary to interpret or facilitate communication except under the circumstances described in WIC Section 14029.91 (a)(1)(D).

C. Contractor shall not require a beneficiary with limited English proficiency to accept language assistance services, pursuant to 45 CFR Section 92.201.

D. Contractor shall notify its beneficiaries that oral interpretation is available for any language and written translation is available in prevalent languages to individuals whose primary language is not English. This may include, but is not limited to, qualified interpreters and information written in other languages.

E. Contractor shall notify its beneficiaries that auxiliary aids and services are available upon request and at no cost for beneficiaries with disabilities to help them communicate better. These aids and services may include qualified sign language interpreters and written information in other formats.

F. Pursuant to WIC 14029.91(a)(1)(B), oral interpretation services shall be provided by an interpreter that, at a minimum, meets all of the following qualifications:

i. Demonstrated proficiency in speaking and understanding both spoken English and the target language spoken by the limited-English-proficient beneficiary. Contractors should submit to CulturalCompetence@KernBHRS.org how proficiency is determined, which language(s) are supported via staff, and how these staff are supported in their knowledge of necessary specialized vocabulary.

ii. Knowledge in both English and the target language of health care terminology and concepts relevant to health care delivery systems. The ability to interpret effectively, accurately, and impartially, both receptively and expressly, to and from the language spoken by the limited-English-proficient beneficiary and English, using any necessary specialized vocabulary, terminology, and phraseology.

iii. Adheres to generally accepted interpreter ethics principles, including client confidentiality.

18. NON-DISCRIMINATION AND FAITHFUL PERFORMANCE

A. The parties mutually agree to abide by all federal, state, and local laws including, but not limited to, all laws respecting employment discrimination. Each party further agrees to fully and faithfully perform all covenants and portions of this agreement, and to take no action that may be inimical to the other party's faithful performance hereof.

B. Contractor shall provide services that incorporate the racial and ethnic values and beliefs of the client and shall deliver such services in a manner which meets the needs of the client and their families' lifestyles whenever possible.

C. Contractor shall have in place written policies regarding nondiscrimination on the basis of race, color, creed, etc., and shall include nondiscrimination and compliance provisions in all subcontracts. Contractor and its subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from discrimination and harassment.

19. EMERGENCY AND DISASTER PREPARATION AND RESPONSE

A. Contractor shall develop and maintain an emergency response plan specific to each service delivery site. Plans shall be updated annually and submitted to the BHRS Director or his or her designee within sixty (60) days of the execution of this agreement. Contractor shall provide, at each service delivery site, annual training to its employees regarding the provisions of Contractor's plan. Failure to develop an emergency response plan, and train staff on the provisions of the plan, may result in sanctions such as withholding of payments, corrective action notices, or any other actions deemed necessary to prompt and ensure contract and performance compliance.

B. Upon request, Contractor shall expeditiously provide any additional information necessary to aid the County in planning to serve clients prior to an imminent man-made or natural disaster.

C. In the event of a declared local, state, or federal disaster, and while providing requested disaster behavioral health services, Contractor shall complete all necessary documentation required to support County's reimbursement claims.

20. PUBLIC ANNOUNCEMENTS AND LITERATURE

A. In public announcements and literature distributed by Contractor for the purpose of apprising clients and the general public of the nature of its treatment services, Contractor shall clearly indicate that the County of Kern funds the services that Contractor provides under this agreement.

B. Contractor shall provide all written materials for potential beneficiaries and beneficiaries in a font size no smaller than twelve (12) point. (42 CFR 438.10(d)(6)(ii).)

C. Contractor shall ensure its written materials are available in alternative formats, including large print, upon request of the potential beneficiary or beneficiary at no cost. Large print means printed in a font size no smaller than twenty (20) point. (42 CFR § 438.10(d)(3)).

D. Contractor shall make its written materials that are critical to obtaining services, including, at a minimum, provider directories, beneficiary handbooks, appeal and grievance notices, denial and termination notices, and Contractor's mental health and/or substance use education materials, available in the prevalent non-English languages in the county. (42 CFR § 438.10(d)(3).)

E. Contractor shall include language taglines in the top sixteen (16) non-English languages in the state, as well as large print, explaining the availability of written translation or oral interpretation to understand the information provided. (42 CFR § 438.10(d)(2).)

F. Contractor shall include language taglines in the top sixteen (16) non-English languages in the state, as well as large print, explaining the availability of the toll-free and Teletypewriter Telephone/Text Telephone (TTY/TDY) telephone number of Contractor's member/customer service unit. (42 CFR § 438.10(d)(3).)

G. Contractor shall notify beneficiaries that written translation is available in prevalent non-English languages free of cost and shall notify beneficiaries how to access those materials. (42 C.F.R. § 438.10(d)(5)(i), (iii); Cal. Code Regs., Title. 9, § 1810.410(e)(4).)

H. Contractor shall make auxiliary aids and services available upon request and free of charge to each beneficiary. (Contractor shall also notify beneficiaries of how to access these services. (42 CFR §

438.10(d)(5)(ii)-(iii).) 42 CFR § 438.10(d)(3)-(4).) Contractor shall also notify beneficiaries of how to access these services. (42 CFR § 438.10(d)(5)(ii)-(iii).)

I. Contractor shall make oral interpretation and auxiliary aids, such as TTY/TDY and American Sign Language (ASL), available and free of charge for any language. (42 CFR § 438.10(d)(2), (4)-(5).) Contractor shall notify beneficiaries that the service is available and of how to access those services. (42 CFR § 438.10(d)(5)(i), (iii).)

21. SERVICE VERIFICATION

Contractor shall comply with the requirements pertaining to services verification contained in **Exhibit K, Program Integrity Requirements,** attached herein.

22. REPORTING UNUSUAL OCCURRENCES

A. Contractor shall comply with BHRS policy 11.1.1, Unusual Occurrence Reporting (UOR). Contractor shall utilize the Unusual Occurrence Reporting application referenced in BHRS policy 11.1.1. No other variations of reporting will be accepted.

An unusual occurrence is any event or situation that has occurred at a service site or in the field that may have caused, or has the potential to cause, physical or psychological harm to clients who are receiving services from BHRS or contracted providers. This definition also applies to visitors (i.e., individuals who are not directly receiving behavioral health services). An unusual occurrence that takes place in any type of work capacity must be reported.

In addition, an Unusual Occurrence report is required when:

1. A client may have injured a staff member, another client, or visitor;
2. A client makes a serious threat to harm another person;
3. There is a suspected violation of professional licensure and/or ethics.
4. There is an unauthorized/inappropriate release of PHI, PI, and/or PII; and/or
5. There is the possibility of threat or legal action and/or negative media attention for the department.

B. Principles: Unusual occurrences shall include but not be limited to:

1. Death other than by suicide;
2. Death by suspected or known suicide;
3. Suicide attempt requiring Emergency Medical Treatment (EMT);
4. Suicide threat with intent or plan;
5. Tarasoff Report, i.e., client makes a threat to harm another person;
6. Aggressive/Threatening or destructive behaviors;

7. Intentional injury (not suicide attempt) requiring EMT;

8. Seclusion, restraint, or emergency manual/chemical containment;

9. Client or visitor in possession of a weapon at the treatment site;

10. Client unintentionally injured another client or visitor at a BHRS site or work-related site;

11. Client injured in a vehicular accident during treatment activities;

12. Slip, trips, falls, non-serious accidents not requiring immediate medical attention;

13. Natural disaster, environmental hazard or biohazard exposure while at treatment site;

14. Medication prescription and/or administration errors;

15. Medical health incident requiring immediate/urgent medical attention;

16. Client exposed to communicable disease while at treatment site;

17. Client exposed to infections (BBP, OPIM) while at treatment site;

18. Allegations of neglect, verbal, physical, sexual assault of client/visitor as reported;

19. Client/visitor is a victim of physical, sexual or verbal assault as observed / witnessed by staff;

20. Client/visitor is a perpetrator of physical, sexual, or verbal assault as observed / witnessed by staff;

21.Unauthorized/inappropriate access, use, disclosure or storage of PHI, PI, and/or PII;

22. PHI, PI, and/or PII compromised due to inadequate security measures or theft;

23. Allegations of unethical relationships, behaviors, or other unprofessional conduct or licensure violation by staff;

24. Observation and/or information regarding questionable or inappropriate staff behavior related to client or visitor's care;

25. Possibility or threat of legal action and/or negative media attention;

26. Client at PEC longer than 23:59 hours;

27. AWOL from facility, elopement, or wandering;

28. Unauthorized use and/or possession of legal or illegal substances; and

29. Allegations of client/visitor's property loss as reported.

C. County retains the right to independently investigate unusual occurrences with the cooperation of Contractor.

23. CONFLICT OF INTEREST

A. Contractor shall comply with the conflict of interest safeguards described in 42 CFR Part 438.58 and the prohibitions described in Section 1902(a)(4)(C) of the Act. (42 CFR § 438.3(f)(2).)

B. Contractor's officers and employees shall not have a financial interest in this agreement, or a subcontract of this agreement made by them in their official capacity, or by anybody or board of which they are members unless the interest is remote. (Gov. Code §§ 1090, 1091; 42 CFR § 438.3(f)(2).)

C. Contractor shall not utilize in the performance of this agreement any state or county officer or employee in the state or county civil service or other appointed state or county official unless the employment, activity, or enterprise is required as a condition of the officer or employee's regular state or county employment. (Pub. Con. Code § 10410; 42 CFR § 438.3(f)(2).) Contractor shall submit documentation to BHRS of employees (current and former state and county employees) who may present a conflict of interest.

D. The parties to this agreement have read and are aware of the provisions of Section 1090, et seq., and Section 87100, et seq., of the Government Code relating to conflict of interest of public officers and employees. Contractor agrees that it is unaware of any financial or economic interest of any public officer or employee of County relating to this agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this agreement, County may immediately terminate this agreement by giving written notice thereof. Contractor shall comply with the requirements of Government Code Section 87100, et seq., during the term of this agreement.

24. DISCLOSURE OF OWNERSHIP AND CONTROL INTEREST STATEMENT

Contractor shall comply with the requirements pertaining to the Disclosure of Ownership and Control Interest Statement contained in **Exhibit K, Program Integrity Requirements,** and submit to County the **Disclosure of Ownership and Control Interest Statement,** included herein as **Exhibit L.**

25. HIPAA/HITECH COMPLIANCE

A. Contractor is a Business Associate under the federal Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 ("the HITECH Act"), and regulations promulgated thereunder by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws.

B. Contractor agrees to execute a **Business Associate Addendum** with County to supplement this agreement, which is attached as **Exhibit H**, and incorporated herein by reference.

C. Contractor represents that it has in place policies and procedures that will adequately safeguard any PHI it receives or creates, and Contractor specifically agrees, on behalf of itself, its subcontractors, and agents, to safeguard and protect the confidentiality of PHI consistent with applicable law, including currently effective provisions of HIPAA, the HITECH Act, and the HIPAA Regulations. Policies must address the confidentiality, integrity, and availability of all PHI and electronic Protected Health Information (ePHI) that is created, received, maintained or transmitted; identify and protect against reasonably anticipated threats to the security or integrity of PHI and ePHI; protect against reasonably anticipated, impermissible uses and disclosures; and ensure compliance by workforce members.

D. No later than thirty (30) days after the beginning date of the initial agreement, Contractor must submit to the BHRS Privacy and Corporate Compliance Office, the names and contact information of its current Privacy Officer, Security Officer, and Compliance Officer, and within thirty (30) days of any change of officer(s) during the year in any subsequent agreements, in accordance with federal and state regulations.

E. Where applicable, Contractor agrees to implement appropriate safeguards and maintain individually identifiable patient health information ("Protected Health Information or "PHI," including electronic PHI) as required by HIPAA.

F. Contractor agrees to submit to County a current copy of their HIPAA Security Rule Annual Risk Assessment upon request.

G. Contractor shall use and disclose only the minimum necessary PHI.

H. Contractor may use and disclose PHI only as permitted under HIPAA for legal, management, and administrative purposes in connection with treatment, payment, and healthcare operations or as required by law.

I. Contractor shall require third parties to whom it may disclose PHI to agree in writing to similar restrictions and to comply with HIPAA.

J. Contractor shall track disclosures of PHI as required under HIPAA, to include the nature of the information disclosed, the date of the disclosure, to whom the information was disclosed, address of the recipient, if known, and the purpose of the disclosure and provide County with an accounting of such disclosures promptly upon request.

K. Contractor shall notify County of disclosures of PHI in violation of HIPAA and this agreement and take steps to mitigate, to the extent practicable, deleterious effects of improper use of PHI within twenty - four (24) hours.

L. Contractor shall promptly make PHI available to County and clients upon request.

M. Contractor shall permit clients to request amendment to or correction of PHI, amend and/or correct PHI as appropriate when so requested, notify County of requests for correction and amendments to PHI by clients, and incorporate into PHI amendments and/or corrections made to PHI by County as directed by County.

N. Contractor acknowledges that PHI received from County shall remain County's property and that within ten (10) business days of County's request or upon termination of this agreement, said PHI shall be returned to County or be destroyed, if County so directs.

O. If such return or destruction is infeasible, Contractor shall use such PHI only for purposes that make such return or destruction infeasible, and the provisions of this agreement shall survive termination of the agreement with respect to such PHI. Contractor has established internal policies and procedures regarding HIPAA compliance, privacy, and security and agrees to make such policies and procedures available to County upon request.

P. Contractor will share/exchange PHI with the Department for treatment and referral purposes, even if the "patient" has not signed an authorization to release or exchange information. Federal and state privacy laws allow doctors, nurses, hospitals, laboratory technicians, and other health care providers

to disclose PHI for treatment/referral purposes without the patient's authorization. This includes sharing the information to consult with other providers and in situations in which the patient is receiving involuntary services.

Q. Contractor agrees to comply with the terms set forth in **Exhibit I, Privacy and Information Security Provisions,** This Exhibit contains language from the Department of Health Care Services Performance contract, which discusses controls for public, confidential, sensitive, and personal information.

R. Contractor shall agree to comply with the terms set forth in **Exhibit K, Program Integrity Requirements.** This Exhibit contains language from the Department of Health Care Services Performance contract, which addresses the Compliance conditions for receiving payment under a Medi-Cal managed care program.

26. INDEMNIFICATION

Contractor agrees to indemnify, defend, and hold harmless County and County's agents, board members, elected and appointed officials and officers, employees, volunteers, and authorized representatives from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, cost, and expense (including, but not limited to, reasonable attorneys' fees of County Counsel and counsel retained by county, expert fees, costs of staff time, and investigation costs) of whatever kind or nature, that arise out of or are in any way connected with any act or omission of Contractor or Contractor's officers, agents, employees, independent contractors, subcontractors of any tier, or authorized representatives. Without limiting the generality of the foregoing, the same shall include bodily and personal injury or death to any person or persons; damage to any property, regardless of where located, including the property of County; and any workers' compensation claim, or suit arising from or connected with any services performed pursuant to this agreement on behalf of Contractor by any person or entity.

27. IMMIGRATION REFORM AND CONTROL ACT

Contractor, and all subcontractors hired by Contractor to perform services under this agreement, are aware of and understand the Immigration Reform and Control Act ("IRCA") of 1986, Public Law 99-603. Contractor is and shall remain in compliance with IRCA and shall ensure that any subcontractors hired by Contractor to perform services under this agreement are in compliance with IRCA. In addition, Contractor agrees to indemnify, defend, and hold harmless County, its agents, officers, and employees, from any liability, damages, or causes of action arising out of or relating to any claims that Contractor's employees, or the employees of any subcontractor hired by Contractor, are not authorized to work in the United States for Contractor or its subcontractor and/or any other claims based upon alleged IRCA violations committed by Contractor or Contractor's subcontractor(s).

28. INSURANCE

Contractor, in order to protect County and its board members, officials, agents, officers, and employees against all claims and liability for death, injury, loss and damage as a result of Contractor's actions in connection with the performance of Contractor's obligations, as required in this Agreement, shall secure and maintain insurance as described below. Contractor shall not perform any work under this Agreement until Contractor has obtained all insurance required under this section and the required certificates of insurance and all required endorsements have been filed with the County's authorized insurance representative. Receipt of evidence of insurance that does not comply with all applicable insurance requirements shall not constitute a waiver of the insurance requirements set forth herein. The required documents must be signed by the authorized representative of the insurance company

shown on the certificate. Upon request, Contractor shall supply proof that such person is an authorized representative thereof, and is authorized to bind the named underwriter(s) and their company to the coverage, limits and termination provisions shown thereon. The Contractor shall promptly deliver a certificate of insurance, and all required endorsements, with respect to each renewal policy, as necessary to demonstrate the maintenance of the required insurance coverage for the term specified herein. Such certificates and endorsements shall be delivered prior to the expiration date of any policy and bear a notation evidencing payment of the premium thereof if so requested. Contractor shall immediately pay any deductibles and self-insured retentions under all required insurance policies upon the submission of any claim by Contractor or County as an additional insured.

A. Workers' Compensation and Employers Liability Insurance Requirements:

In the event Contractor has employees or volunteers who may perform any services pursuant to this agreement, Contractor shall submit written proof that Contractor is insured against liability for workers' compensation in accordance with the provisions of section 3700 of the California Labor Code.

Contractor shall require any subcontractors to provide workers' compensation for all of the subcontractors' employees, unless the subcontractors' employees are covered by the insurance afforded by Contractor. If any class of employees engaged in work or services performed under this agreement is not covered by California Labor Code section 3700, Contractor shall provide and/or require each subcontractor to provide adequate insurance for the coverage of employees not otherwise covered.

Contractor shall also maintain employer's liability insurance with limits of **ONE MILLION DOLLARS ($1,000,000)** for bodily injury or disease.

B. Liability Insurance Requirements:

Contractor shall maintain in full force and effect, at all times during the term of this agreement, the following insurance:

a. Commercial General Liability Insurance including, but not limited to, Contractual Liability Insurance (specifically concerning the indemnity provisions of this agreement with the county), Products-Completed Operations Hazard, Personal Injury (including bodily injury and death), and Property Damage for liability arising out of Contractor's performance of work under this agreement. The Commercial General Liability insurance shall contain no exclusions or limitation for independent contractors working on the behalf of the named insured. Contractor shall maintain the Products-Completed Operations Hazard coverage for the longest period allowed by law following termination of this agreement. The amount of said insurance coverage required by this agreement shall be the policy limits, which shall be at least **ONE MILLION DOLLARS ($1,000,000) each occurrence and TWO MILLION DOLLARS ($2,000,000)** aggregate.

b. Automobile Liability Insurance against claims of Personal Injury (including bodily injury and death) and Property Damage covering any vehicle and/or all owned, leased, hired and non-owned vehicles used in the performance of services pursuant to this agreement with coverage equal to the policy limits, which shall be at least **ONE MILLION DOLLARS ($1,000,000)** each occurrence.

c. Professional Liability (Errors and Omissions) Insurance, for liability arising out of, or in connection with, the performance of all required services under this agreement, with coverage equal to the policy limits, which shall not be less than **ONE MILLION DOLLARS ($1,000,000) per occurrence and THREE MILLION DOLLARS ($3,000,000)** aggregate.

d. If the Commercial General Liability policy or Professional Liability policy is not endorsed to include affirmative coverage for sexual abuse or molestation, Contractor shall obtain and maintain a policy covering sexual abuse or molestation. The amount of said insurance coverage required by this Agreement shall be the policy limits, which shall be at least **ONE MILLION DOLLARS ($1,000,000) per occurrence or claim and TWO MILLION DOLLARS ($2,000,000)** aggregate.

e. Cyber Liability Insurance/Technology Professional Liability Insurance, for liability arising out of, or in connection with, the performance of all required services under this Agreement, involving access to personal and or confidential information, software or technology services where a data breach or exposure to personal and or confidential information could impact the County, coverage shall be equal to the policy limits, which shall be at least **ONE MILLION DOLLARS ($1,000,000) per occurrence and TWO MILLION DOLLARS ($2,000,000)** aggregate. Coverage shall respond to the duties and obligations as is undertaken by Contractor in this agreement and shall include, but not limited to, claims involving security breach, system failure, data recovery, business interruption, cyber extortion, social engineering, infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, and alteration of electronic information. The policy shall provide coverage for breach response costs, regulatory fines and penalties as well as credit monitoring expenses.

The Commercial General Liability insurance required in this sub-paragraph B shall include an endorsement naming County and County's board members, officials, officers, agents and employees as additional insureds for liability arising out of this agreement and any operations related thereto. Said endorsement shall be provided using one of the following three options: (i) on Insurance Services Office (ISO) form Commercial General (CG) 20 10 11 85; or (ii) on ISO form CG 20 37 10 01 plus either ISO form CG 20 10 10 01 or CG 20 33 10 01; or (iii) on such other forms which provide coverage at least equal to or better than form CG 20 10 11 85.

C. The Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Liability insurance. No insurance or self-insurance maintained by the County, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss.

D. Any self-insured retentions in excess of **ONE HUNDRED THOUSAND DOLLARS ($100,000)** must be declared on the Certificate of Insurance or other documentation provided to county and must be approved by the County Risk Manager.

E. If any of the insurance coverages required under this agreement is written on a claims-made basis, Contractor, at Contractor's option, shall either (i) maintain said coverage for at least five (5) years following the termination of this agreement with coverage extending back to the effective date of this agreement; (ii) purchase an extended reporting period of not less than five (5) years following the termination of this agreement; or (iii) acquire a full prior acts provision on any renewal or replacement policy.

F. Cancellation of Insurance – The above-stated insurance coverages required to be maintained by Contractor shall be maintained until the completion of all of Contractor's obligations under this

agreement except as otherwise indicated herein. Each insurance policy supplied by the Contractor must be endorsed to provide that the coverage shall not be suspended, voided, canceled or reduced in coverage or in limits except after ten (10) days written notice in the case of non-payment of premiums, or thirty (30) days written notice in all other cases. Such notice shall be by certified mail, return receipt requested. This notice requirement does not waive the insurance requirements stated herein. Contractor shall immediately obtain replacement coverage for any insurance policy that is terminated, canceled, non-renewed, or whose policy limits have been exhausted or upon insolvency of the insurer that issued the policy.

G. All insurance shall be issued by a company or companies admitted to do business in the State of California and listed in the current "Best's Key Rating Guide" publication with a minimum rating of A-; VII. Any exception to these requirements must be approved by the County's Risk Manager.

H. If Contractor is, or becomes during the term of this agreement, self-insured or a member of a self-insurance pool, Contractor shall provide coverage equivalent to the insurance coverages and endorsements required above. County will not accept such coverage unless County determines, in its sole discretion and by written acceptance, that the coverage proposed to be provided by Contractor is equivalent to the above-required coverages.

I. All insurance afforded by Contractor pursuant to this agreement shall be primary to and not contributing to all insurance or self-insurance maintained by County. An endorsement shall be provided on all policies, except professional liability/errors and omissions, which shall waive any right of recovery (waiver of subrogation) against the county.

J. Insurance coverages in the minimum amounts set forth herein shall not be construed to relieve Contractor for any liability, whether within, outside, or in excess of such coverage, and regardless of solvency or insolvency of the insurer that issues the coverage; nor shall it preclude County from taking such other actions as are available to it under any other provision of this agreement or otherwise in law.

K. Failure by Contractor to maintain all such insurance in effect at all times required by this agreement shall be a material breach of this agreement by Contractor. County, at its sole option, may terminate this agreement and obtain damages from Contractor resulting from said breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County shall deduct from sums due to Contractor any premiums and associated costs advanced or paid by County for such insurance. If the balance of monies obligated to Contractor pursuant to this agreement is insufficient to reimburse County for the premiums and any associated costs, Contractor agrees to reimburse County for the premiums and pay for all costs associated with the purchase of said insurance. Any failure by County to take this alternative action shall not relieve Contractor of its obligation to obtain and maintain the insurance coverages required by this agreement.

29. SUBROGATION

In the event a beneficiary is injured by the act or omission of a third party, or has a potential or existing claim for a workers' compensation award, or a claim/recovery through uninsured motorist coverage, the right to pursue subrogation and the receipt of payments shall be as follows:

A. Contractor may submit to the Department claims for Medi-Cal covered services rendered, but Contractor shall not make claims to or attempt to recoup the value of these services from the above-referenced entities.

B. Contractor shall notify the Department within ten (10) days of discovery of all cases that could reasonably result in recovery by the beneficiary of funds from a third-party, third-party insurance carrier, workers' compensation award, and/or uninsured motorist coverage.

30. REPRESENTATIONS

Contractor makes the following representations, which are agreed to be material to and form a part of the inducement of this agreement:

A. Contractor has the expertise, training, and experience necessary to provide the services described in this agreement; and

B. Contractor does not have any actual or potential interest adverse to County nor does Contractor represent a person or firm with an interest adverse to County with reference to the subject of this agreement; and

C. Contractor is willing and able to diligently provide all required services in a timely and professional manner in accordance with the terms and conditions stated in this agreement; and

D. Contractor shall provide a beneficiary's choice of the person providing services to the extent feasible in accordance with California Code of Regulations, Title 9, Section 1830.225 and 42 CFR Part 438.3(l).

31. POLITICAL-RELIGIOUS ACTIVITY

A. No person performing any service or providing any goods designated under this Contract shall participate in any political or religious activity on County time or in any manner involving the use of county property or expenditure of public funds nor conveying the implication of County endorsement or support for a candidate for local, state, or federal office.

B. Notwithstanding the foregoing, nothing in this Contract shall be construed to unlawfully limit an individual's Constitutional rights. Accordingly, the limitations contained in this section are for the sole purpose of preventing proselytizing and politicking while engaged in the performance of services under this Contract.

32. NON-ASSIGNMENT AND SUBCONTRACTING

A. Contractor shall not assign, sublet, or transfer this agreement, or any part hereof, nor assign any monies due or that become due to Contractor under this agreement, without the prior written or electronic and express approval of County.

B. Functions undertaken by Contractor may be carried out under subcontracts only upon obtaining the prior written approval of County. All such subcontracts shall be in writing and shall abide by such federal, state, and local laws and regulations that pertain to this agreement. No subcontract shall terminate or lessen the legal responsibility of Contractor to County to ensure that all activities under this agreement will be carried out.

C. This section is applicable to only those subcontracts entered into by Contractor, the purpose of which is to provide services required under this agreement, and not to any other contracted services obtained by Contractor.

D. Individuals subcontracted to work within contracted programs, who are working under programmatic supervision of Contractor, may be subject to the pre-approval requirement, as determined by County.

E. Subcontracting requirements contained in the agreement between the California Department of Health Care Services (DHCS) and County of Kern specify the following:

1. No subcontract terminates the legal responsibility of County to the state to ensure all activities under this contract are carried out.

2. All inpatient subcontracts shall require that subcontractors maintain necessary licensing and certification.

3. No person performing any service or providing any goods designated under this Contract shall participate in any political or religious activity on County time or in any manner involving the use of county property or expenditure of public funds nor conveying the implication of County endorsement or support for a candidate for local, state, or federal office. Notwithstanding the foregoing, nothing in this Contract shall be construed to unlawfully limit an individual's Constitutional rights. Accordingly, the limitations contained in this section are for the sole purpose of preventing proselytizing and politicking while engaged in the performance of services under this Contract.

4. Each subcontract shall contain:

a. Full disclosure of the method and amount of compensation or other consideration to be received by the subcontractor from County.

b. Specification of the services to be provided.

c. Specification that the subcontract shall be governed by County and construed in accordance with all laws and regulations and all contractual obligations of County to the state DHCS.

d. Specification of the term of the subcontract including the beginning and ending dates, as well as methods for amendment, termination and, if applicable, extension of the subcontract. The subcontract must be subject to full or partial termination if Contractor's performance is inadequate.

e. Contractor's agreement to make all of its books and records, contracts, computer or other electronic systems of the subcontractor, or of the subcontractor's Contractor pertaining to the goods and services furnished or determination of amounts payable under the terms of the subcontract available for inspection, examination, evaluation, or copying by the Department, DHCS, United States Department of Health and Human Services (HHS), the Comptroller General of the United States, and other authorized federal and state agencies, or their duly authorized representatives.

f. The subcontract shall also state that inspection shall occur at all reasonable times, at Contractor's place of business, or at such other mutually agreeable location in California, in a form maintained in accordance with the general standards applicable to such book or record keeping, for a term of at least ten (10) years from the close of the state fiscal year in which the subcontract was in effect or from the date of completion or any audit, whichever is later. If the Department, DHCS, HHS, or the Comptroller General of the United States determines that there is a reasonable possibility of fraud or similar risk, they may inspect, evaluate, and audit the subcontractor at any time.

g. Contractor's agreement that assignment or delegation of the subcontract shall be void unless prior written approval is obtained from County.

h. Contractor's agreement to hold harmless both the state and beneficiaries in the event the County cannot or does not pay for services performed by the subcontractor pursuant to the subcontract.

i. Contractor's agreement to comply with County's policies and procedures on advance directives and County's obligations for Physician Incentive Plans, if applicable based on the services provided under the subcontract.

j. A requirement that County monitors Contractor and Contractor's obligation to provide a corrective action plan if deficiencies are identified.

33. NO THIRD-PARTY BENEFICIARIES

It is expressly understood and agreed that the enforcement of these terms and conditions and all rights of action relating to such enforcement, shall be strictly reserved to County and Contractor. Nothing contained in this agreement shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of County and Contractor that any such person or entity, other than County or Contractor, receiving services or benefits under this agreement shall be deemed an incidental beneficiary only.

34. AUTHORITY TO BIND COUNTY

It is understood that Contractor, in Contractor's performance of any and all duties under this agreement, except as otherwise provided in this agreement, has no authority to bind County to any agreements or undertakings.

35. DISPUTE AND ISSUE RESOLUTION

A. Should a dispute occur concerning Contractor's performance or Contractor's interpretation of specific terms of this agreement, including, but not limited to, the validity of overpayment demands and proposed budget modifications, Contractor shall notify the BHRS Administrator of this issue within sixty (60) days of its occurrence. Such notification shall include specific identification of the issue(s) under dispute, Contractor's factual basis for the issue, Contractor's proposed solutions, and the documentary support for the solutions.

B. The BHRS Administrator shall have fifteen (15) workdays from receipt of the notification to render a decision on the dispute. The BHRS Administrator may convene a conference between County and Contractor as part of the decision-making process. The BHRS Administrator and Contractor may agree to extend the time period for a decision by the execution of a written memorandum, signed by the parties, specifying the new time period. The decision made by the BHRS Administrator shall be in writing and shall contain sufficient factual data and documentary evidence to reasonably explain the decision.

C. If Contractor disputes the decision made by the BHRS Administrator, Contractor may request that the Director of BHRS, or the Director's designee, review the decision. Such request shall be in writing and received by the Director, or the Director's designee, within five (5) workdays of the date of the BHRS Administrator's decision. Such request shall include identification of the items under dispute, Contractor's proposed solutions in summary form, the date of the BHRS Administrator's decision and

any additional information Contractor deems necessary in support of its position. The Director, or the Director's designee, shall have fifteen (15) workdays from the date of receipt of Contractor's request to render a final administrative decision. The Director, or the Director's designee, may convene a conference between County and Contractor as a part of the decision-making process. The decision of the Director, or the Director's designee, shall be the final administrative decision. Nothing in this agreement prevents Contractor from seeking judicial review of such a final administrative decision.

D. Pending conclusion of any dispute, the interpretation placed upon the agreement by County will govern operation hereunder, and Contractor shall proceed diligently with the performance of the agreement, except that Contractor may terminate this agreement in the manner set forth herein.

E. Contractor Appeal Process

Contractor may appeal a denied or modified request for County payment authorization or a dispute with County concerning the processing or payment of a provider's claim to county.

1. The written appeal shall be submitted to County within ninety (90) calendar days of the date of receipt of the non-approval of payment or within ninety (90) calendar days of County's failure to act on the request in accordance with time frames required by the California Code of Regulations, Title 9, "Provider Appeal Process."

2. County has sixty (60) calendar days from its receipt of the appeal to inform Contractor in writing of the decision, including a statement of the reasons for the decision that addresses each issue raised by Contractor, and any action required by Contractor to implement the decision.

3. If the appeal is not granted in full, Contractor shall be notified of any right to submit an appeal to the state as required by the California Code of Regulations, Title 9.

4. If applicable, Contractor shall submit a revised request for County payment authorization within thirty (30) calendar days from receipt of County's decision.

5. If applicable, County shall have fourteen (14) calendar days from the date of receipt of Contractor's revised request for County payment authorization to submit the documentation to the Medi-Cal fiscal intermediary that is required to process County's payment authorization.

6. If County does not respond within sixty (60) calendar days to the appeal, the appeal shall be considered denied in full by the Mental Health Plan (MHP) and DMC ODS**.**

36. CHOICE OF LAW AND VENUE

The parties hereto agree that the provisions of this agreement will be construed pursuant to the laws of the state of California. This agreement has been entered into and is to be performed in the County of Kern. Accordingly, the parties agree that the venue of any action relating to this agreement shall be in the County of Kern.

37. NON-WAIVER

No covenant or condition of this agreement can be waived except by the written consent of County. Forbearance or indulgence by County in any regard whatsoever shall not constitute a waiver of the covenant or condition to be performed by Contractor. County shall be entitled to invoke any remedy available to County under this agreement or by law or in equity despite said forbearance or indulgence.

38. ENFORCEMENT OF REMEDIES

No right or remedy herein conferred upon or reserved to County is exclusive of any other right or remedy herein or by law or equity provided or permitted, but each shall be cumulative of every other right or remedy given hereunder, now or hereafter existing by law or in equity or by statute or otherwise and may be enforced concurrently or from time to time.

39. CAPTIONS AND INTERPRETATION

A. Paragraph headings in this agreement are used solely for convenience and shall be wholly disregarded in the construction of this agreement.

B. No provision of this agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this agreement shall be construed as if jointly prepared by the parties.

40. TIME OF ESSENCE

Time is hereby expressly declared to be of the essence of this agreement and of each and every provision hereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this agreement.

41. COUNTERPARTS

This agreement may be executed simultaneously in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instruments.

42. NON-COLLUSION COVENANT

Contractor represents and agrees that it has in no way entered into any contingent fee arrangement with any firm or person concerning the obtaining of this agreement with County. Contractor has not received from County any incentive or special payments, or considerations not related to the provision of services under this agreement.

43. ENTIRE AGREEMENT

This document, including all attachments hereto, contains the entire agreement between the parties relating to the services, rights, obligations, and covenants contained herein and assumed by the parties respectively. No inducements, representations, or promises have been made, other than those recited in this agreement. No oral promise, modification, change, or inducement shall be effective or given any force or effect.

44. NEGATION OF PARTNERSHIP

In the performance of all services under this agreement, Contractor shall be, and acknowledges that Contractor is, in fact and law, an independent contractor and not an agent or employee of County. Contractor has and retains the right to exercise full supervision and control of the manner and methods of providing services to County under this agreement. Contractor retains full supervision and control over the employment, direction, compensation, and discharge of all persons assisting Contractor in the provision of services under this agreement. With respect to Contractor's employees, if any, Contractor

shall be solely responsible for payment of wages, benefits, and other compensation, compliance with all occupational safety, welfare, and civil rights laws, tax withholding and payment of employee taxes, whether federal, state, or local, and compliance with any and all other laws regulating employment.

45. SEVERABILITY

Should any part, term, portion, or provision of this agreement be decided finally to be in conflict with any law of the United States or the State of California, or otherwise be unenforceable or ineffectual, the validity of the remaining parts, terms, portions, or provisions shall be deemed severable and shall not be affected thereby, provided such remaining portions or provisions can be construed in substance to constitute the agreement that the parties intended to enter into in the first instance.

46. TERMINATION

Either party may terminate this agreement in whole, with or without cause, upon thirty (30) days' prior written notice to the other party. In the event of termination of this agreement for any reason, County shall have no further obligation to pay for any services rendered or expenses incurred by Contractor after the effective date of the termination, and Contractor shall be entitled to receive compensation for services satisfactorily rendered, calculated on a prorated basis up to the effective date of termination. Should DHCS or any other oversight agency or BHRS determine that the delivery of service is unsatisfactory, BHRS may terminate the agreement in part or in whole.

47. IMMEDIATE TERMINATION

Notwithstanding the foregoing, County shall have the right to terminate this agreement effective immediately after giving written notice to Contractor in the event County determines that Contractor does not have the proper credentials, experience, or skill to perform the required services under this agreement; or in the event that continuation by Contractor in the providing of services may result **(i)** in civil, criminal, or monetary penalties against County, **(ii)** in the breach of any federal or state or regulatory rule or regulation or condition of accreditation or certification, or **(iii)** in the loss or threatened loss of County's ability to participate in any federal or state health care program, including Medicare or Medi-Cal.

48. REQUIRED DOCUMENTS

A. Agreements That Are Renewed Annually: Contractor shall submit all required documents to the Contract Monitoring Unit before BHRS sends the contract to the Board of Supervisors or County Purchasing Manager to be executed. Required documents include but are not limited to: Pre-Award Risk Assessment, and Disclosure of Ownership Form.

1. If applicable, Telehealth Attestations are collected each year, upon initial contact.

B. Multi-Year Agreements: Contractor shall submit all required documents to the Contract Monitoring Team **on or before March 1 annually**. Failure to submit the required documents in a timely manner shall be deemed a material breach of this agreement and may result in termination of the agreement.

49. SIGNATURE AUTHORITY

Each party has full power and authority to enter into and perform this agreement, and the person signing this agreement on behalf of each party has been properly authorized and empowered to enter into this agreement.

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IN WITNESS TO WHICH, each party to this agreement has signed this agreement upon the date indicated, and agrees for itself, its employees, officers, partners, and successors, to be fully bound by all terms and conditions of this agreement.

APPROVED AS TO CONTENT:
Behavioral Health and Recovery Services

By: _____
Alison Burrowes, MA, LCSW, Director

COUNTY OF KERN
Board of Supervisors

By: _____
Chairman

APPROVED AS TO FORM:
Office of the County Counsel

By:_____
Kyle Holmes, Deputy

COMMUNITY ACTION PARTNERSHIP OF KERN

By:_____
Jeremy T. Tobias, Chief Executive Officer

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COMMUNITY ACTION PARTNERSHIP OF KERN

SAFE CAMPING AND PARKING PROGRAM

EXHIBIT A – DESCRIPTION AND STANDARDS OF SERVICES

1. **Scope of Work Summary:**

A. Activities:

Contractor shall perform all services set forth in the Agreement. Contractor will be responsible for administering the program and providing the operational services to the Premises as described further herein, in a manner satisfactory to the County and consistent with any standards required as a condition of providing these funds.

B. Program Description

Contractor will operate a Safe Camping and Parking Program located at 2900 M Street, Bakersfield, CA 93301 (the Premises), for those experiencing homelessness in particular for those currently dwelling around downtown Bakersfield.

C. Eligible Participants

For purposes of the BHBH Program, the definition of "homeless" is based on the definition used in the Enhanced Care Management program (ECM Policy Guide, May 2022, page 8), as outlined below. An individual or family experiencing homelessness is defined as any of the following:

- An individual or family that lacks adequate nighttime residence
- An individual or family with a primary residence that is a public or private place not designed for or ordinarily used for habitation
- An individual or family living in a shelter
- An individual exiting an institution (including incarceration) into homelessness
- An individual or family who will imminently lose housing in next 30 days
- Unaccompanied youth and homeless families and children and youth defined as homeless under other federal statutes
- Individuals fleeing intimate partner violence

Notes on this definition:

This definition is based on the HUD definition of "homeless," with the following modifications:

- If exiting an institution, individuals are considered homeless if they were experiencing homelessness immediately prior to entering that institutional stay, regardless of the length of the institutionalization.

- The time frame for an individual or family that will imminently lose housing has been extended from 14 days (HUD definition) to 30 days.

D. Use of Funds:

Funds will be used to provide contracted services and operations of the Premises, such as providing safety net services, including shelter and connections to service providers. Said services

and operations shall be to provide people experiencing homelessness a pathway to service connections, health care, housing and stability.

If Contractor is utilizing more than one funding stream for operation of the Program, Contractor is responsible for tracking and reporting the services delivered, the expenditures, and revenue received to ensure that no duplicate cost is paid.

E. Reporting:

i. Deliverables: Contractor is required to submit monthly reports of project deliverables in a form mutually agreed upon by the Contractor and County. Details may include but are not limited to residents/clients, entries and exits, meals, care items, hours of service, complaints/disputes, etc.

Other reporting items will be determined in coordination with County. Contractor is required to enter the data in the Homeless Management Information System (HMIS) along with other designated and approved data collection and reporting software.

Contractor will collaborate with County on Coordinated Entry System and other Continuum of Care services/efforts.

ii. Financial Reports: Contractor is required to submit financial reports and audits in accordance with the terms of this agreement.

iii. Mandatory Reporting: In the event of the occurrence of a critical incident that may create potential liability on the part of the County, including any threats or incidents of sexual assault, assault or other violence, theft, disaster occurrence, infectious disease, unsafe conditions or unlawful activity, or any incident that is required to be reported to any governmental agency, Contractor shall notify County immediately and in no case later than forty-eight (48) hours, and shall retain any video or documentary evidence of such incidents for County access and review.

2. Description of Program

The Contractor will provide the following:

Safe Camping - Homeless individuals wishing to utilize a safe space will be offered overnight services in a designated space on the property of the M Street Navigation Center. All participants will be offered a tent and/or sleeping bag, outreach services, three (3) daily meals, medical outreach, mental health, and access to restrooms. There will be approximately 50 spaces provided for individuals experiencing homelessness. An increase or decrease in the number of spaces is permitted if agreed upon between County and Contractor.

Safe Parking - Parking of approximately ten (10 spaces will be provided for individuals experiencing homelessness who reside in their vehicles. Individuals will have access to community resources and access to restrooms. An increase or decrease in the number of spaces permitted if agreed upon between County and Contractor.

See Attached Exhibit B

3. Description of Services/Contractor Responsibilities

The Premises will meet the County's need to provide safe space to those homeless individuals who are shelter resistant. This will include operating, maintaining, staffing and coordinating the resources of the Premises. Applicant must have the ability to operate 24/7 and 365 days a year.

A. Shelter Requirements

Contractor will:

i. Ensure that Premises will be in operation 24/7 (24 hours per day, 7 days a week, 365 days per year). Contractor is expected to have a 24-hour contact available to staff for emergency purposes.

B. Site Management Tasks

Contractor will:

i. Take appropriate action for medical/mental health emergencies.

ii. Complete a management report gathering data mutually agreed on by Contractor and County.

iii. Provide supervision of the homeless guests including shelter entry registration and the scheduling of meals, restroom services, and other personal services as needed. Contractor will provide appropriate staff coverage for day/evening shifts, with a minimum of two (2) staff on duty at all times. Contractor will further BHRS with a staffing plan if requested.

C. Administrative Management Tasks

Contractor will:

i. Work in partnership with the County to be a "Good Neighbor", informing the public about the positive aspects of the Premises, being responsive to community concerns, and working closely with local government to minimize the impact of the Premises on the surrounding neighborhood.

ii. Submit policies and procedures for the Premises including but not limited to all aspects of services, management plan, staff responsibilities and staff coordination.

iii. Coordinate with County agencies engaged with the homeless including local agencies, social services programs and volunteers to assist with services.

iv. Provide 24/7 on-call staff for emergencies.

v. Provide Liability and other required insurances to cover accidents or injuries caused as a result of operating shelters for the homeless at the sites.

vi. Provide supplies and equipment as needed. It is the Contractor's responsibility to inventory the supplies.

vii. Review all billings and assure payments, if applicable.

viii. Provide staff training as needed, and direction to engaged community groups and volunteers, as appropriate.

ix. Coordinate with Kern County community resources, other County agencies and community-based organizations, as necessary and appropriate.

4. Program Design

A. Low Barrier Criteria - The site is designed to encourage participation by providing low barriers to entry and accommodate any person who identifies as homeless. All persons identifying as homeless or hungry and seeking help will be welcomed, and Contractor will refer families with children, unaccompanied youth, and victims of domestic violence/sex trafficking to area agencies who can provide specialized programs and services to better address the needs of these populations as quickly as possible.

B. Entry criteria for adults who are homeless include:

- Homeless (HUD Definition)
- Age 18 or older (youth will be immediately triaged to a youth provider if possible)
- Ambulatory and not requiring hospital or nursing home care
- Agree to be non-violent
- Agree not to use or sell drugs or illegal substances on the premises
- Agree to treat other clients, staff and the property with respect
- Agree to obey fire and other safety regulations
- Agree to abide by pet/animal requirements
- Agree to follow posted Premises rules, including signing in at entry

C. Safe Shelter Access - The Premises will be open 24 hours a day, seven days a week, including all holidays. Camping and/or Parking will be available on a first-come-first-serve basis. The goal will be to provide a safe, secure sleeping area for those in need. It is anticipated that the service needs of most of the homeless guests will be very high, and Contractor has developed staffing plans based on addressing those needs while keeping everyone sale.

D. Sleeping Areas –

- Safe Camping: Up to fifty (50 safe camping sites will be made available each night. Contractor will configure the site to accommodate a variety of needs. Because the area designated for shelter has uncovered areas, some areas may be susceptible to flooding or rain exposure during inclement weather. Contractor will assign spaces to clients and if needed, provide a tent and/or sleeping bag. Individuals will have access to community resources and access to restrooms.

- Safe Parking: Up to ten (10) spaces will be provided for individuals experiencing homelessness who reside in their vehicles each night. Contractor will configure the site to accommodate ten (10) vehicles. Individuals will have access to community resources and access to restrooms.

E. Meals – Contractor will coordinate food delivery and is expected to provide 3 meals each day to guests. It is highly encouraged that the Contractor seeks food donations where possible.

Storage - Contractor expects that guests will be allowed to bring a small amount of personal items into their sleeping area. Contractor recognizes that guests value their belongings, and

Contractor will work with every guest to find the balance between creating a safe and sanitary environment while honoring the value of personal possessions.

F. Pets – Client pets are allowed on the Premises based on the established Pet Policy.

G. Entry Process – During the daytime, Security will ask those entering to sign in and staff will be on hand to assist guests to services they may choose to access. New intakes are welcome anytime between 8:00 am to 4:00 pm. Returning guests must return for daily check-in no later than 7:30 pm. Security will assist those who are not staying transition out of the area.

No one seeking shelter for the night will be turned away provided they are not a danger to themselves or others. Anyone who chooses to leave during the night is free to do so; however, they will not be allowed back in until a 24 hour period has passed, and stored items might not be immediately accessible and may need to be retrieved the following day.

Because of various language barriers and illiteracy rates among the guests, guests will be asked in their native language if they completely understand any intake/assessment forms which may be completed for services. Guests needing additional assistance will have the rules and intake forms explained to them. When English is their second language, the rules and intake forms will be explained in their primary language whenever feasible.

H. Security - Security will be in place 24 hours a day, 7 days a week, to help provide a peaceful environment for those seeking services and respite from the streets. There will be security on the Premises at all times. Contract will follow policies and procedures that promote utmost safety for clients, staff, providers, volunteers and the overall community and will strive to provide an atmosphere that promotes community, remains alert for signs of conflict, and confronts behaviors to prevent escalation.

I. Contractor acknowledges that they are required to collaborate with other homeless services agencies.

J. Contractor will ensure all insurance coverage requirements are fulfilled during the term of this agreement.

K. Contractor shall comply with all State of California and local regulations, as applicable.

L. Contractor will partner with medical or law enforcement in the event of an emergency. With the nature of the population being served at the shelter, there is a need to take precautions, should a medical need or emergency arise. The first reaction for any emergency situation would be to call 9-1-1. Staff and volunteers at these sites will be provided with additional emergency contact numbers. All staff and volunteers at the Premises shall be trained on appropriate emergency procedures in order to handle crisis situations in the most effective manner possible.

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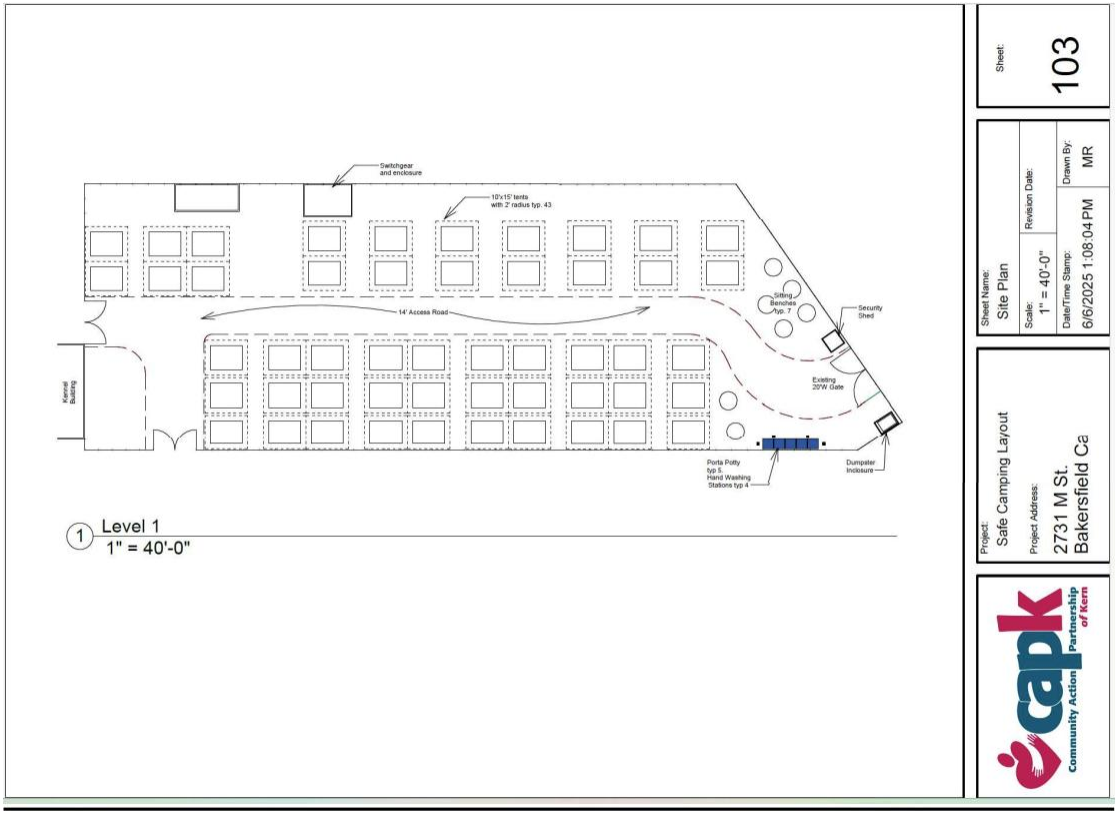
COMMUNITY ACTION PARTNERSHIP OF KERN

SAFE CAMPING AND PARKING PROGRAM

EXHIBIT B – SAFE CAMPING AND PARKING FLOOR PLAN



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COMMUNITY ACTION PARTNERSHIP OF KERN

SAFE CAMPING AND PARKING PROGRAM

EXHIBIT C – DEFINITIONS

Bridge Housing

For purposes of the BHBH Program, "bridge housing" is defined as short- and mid-term residential programs with a goal to connect individuals to long-term housing stability. The BHBH Program uses a broad definition of "bridge housing" that may include, and may not be limited to, emergency/interim housing, rental assistance, and auxiliary funding in assisted living settings (commonly referred to as "board and care patches"). See Attachment C for more details on bridge housing types. BHBH settings must offer supportive services that address the housing needs of participants. BHBH Programs are low barrier and use harm reduction strategies and Housing First principles. However, when indicated, funding may be used to support recovery residences and sober living environments for individuals with significant substance use disorder needs. Bridge housing must meet the ESG Minimum Habitability Standards and, when possible and as applicable, should also meet CoC Housing Quality Standards (HQS).

Family

"Family" includes, but is not limited to, regardless of marital status, actual or perceived sexual orientation, or gender identity, any group of persons presenting for assistance together with or without children and irrespective of age, relationship, or whether or not a member of the household has a disability. A child who is temporarily away from the home because of placement in foster care is considered a member of the family. (Source: HUD Continuum of Care Program FAQ)

Homeless Management Information Systems (HMIS)

HMIS collects and organizes information related to local populations of people experiencing homelessness and the ways that programs meet their needs. More specifically, HMIS allows communities and programs to:

- Assess individual needs and services to improve case management and care coordination
- Connect people experiencing homelessness or at risk of homelessness with housing and supportive services

HMIS also helps communities, states, and the federal government to:

- Evaluate how programs can better serve people experiencing or at risk of homelessness
- Inform applications for local, state, and federal funding for homeless services programs
- Inform local, state, and federal policy changes

Housing First

Housing First is defined in WIC Section 8255 (11)(d)(1)-(2)(A) as "the evidence-based model that uses housing as a tool, rather than a reward, for recovery and that centers on providing or connecting homeless people to permanent housing as quickly as possible. Housing First providers offer services as needed and requested on a voluntary basis and do not make housing contingent on participation in

services. Housing First includes time-limited rental or services assistance, so long as the housing and service provider assists the recipient in accessing permanent housing and in securing longer-term rental assistance, income assistance, or employment."

Consistent with the national Housing First model and WIC section 8255, abstinence from alcohol or other substances cannot be a requirement or prerequisite for housing funded by the BHBH Program, nor can the use of alcohol or other substances in and of itself be grounds for eviction; services are informed by a harm-reduction philosophy that recognizes drug and alcohol use and addiction as a part of tenants' lives, where tenants are engaged in nonjudgmental communication regarding drug and alcohol use, and tenants are offered education regarding how to avoid risky behaviors and engage in safer practices, as well as connected to optional evidence-based treatment. However, when indicated, funding may be used to support recovery residences and sober living environments for individuals with significant substance use disorder needs.

Housing Navigation

Housing navigation is an integral part of the process of assisting people in identifying housing options, resources, and services. Housing navigators work with individuals to help them find, move in to, and retain affordable housing. They also develop relationships with community partners, other service providers, agencies offering housing subsidies, and property owners and managers. Navigators help individuals eliminate or reduce the impact of personal housing barriers such as criminal records, poor credit, or prior housing judgments due to eviction, as well as transportation needs, application fees, and/or utility payments. Additionally, housing navigators may assist in identification and reporting of instances of housing discrimination. They may link individuals with bridge housing and housing subsidy agencies and assist them in completing application. They may also work with property owners and public housing authorities (PHAs) to facilitate approvals, assisting with documentation, timely inspections, and corrective action requests.

Serious Behavioral Health Condition

The BHBH Program eligibility criteria are adapted from the Specialty Mental Health Services (SMHS) access criteria (BHIN 21-073) and the Drug Medi-Cal Organized Delivery System/Drug Medi-Cal access criteria (BHIN 21-071; BHIN 23-001), including all CARE Program participants. There are no age restrictions on BHBH Program participants. To be eligible for a BHBH Program-funded project, an individual must meet one of the following criteria:

1. The individual has one or more of the following:

    a. Significant impairment, where "impairment" is defined as distress, disability, or dysfunction in social, occupational, or other important activities, including education and family relationships
    b. A reasonable probability of significant deterioration in an important area of life functioning
    c. A need for SMHS, regardless of presence of impairment (for individuals under age 21)

    AND

    The individual's condition, as defined in a, b, and/or c, is due to either of the following:

    a. A diagnosed mental and/or substance-related or addictive disorder, according to the criteria of the current editions of the Diagnostic and Statistical Manual of Mental Disorders (DSM) and the International Statistical Classification of Diseases and Related Health Problems (ICD)

b. A suspected mental and/or substance-related or addictive disorder that has not yet been diagnosed

OR

2. The individual has at least one of the following:

a. At least one diagnosis from the current edition of the DSM for Substance-Related and Addictive Disorders, with the exception of Tobacco-Related Disorders and Non-Substance-Related Disorders
b. At least one suspected diagnosis from the current edition of the DSM for Substance-Related and Addictive Disorders, with the exception of Tobacco-Related Disorders and Non-Substance-Related Disorders

OR

3. The individual is a CARE Program participant, regardless of whether they meet the criteria in paragraph (1) or (2), above.

Short-Term and Mid-Term

For purposes of the BHBH Program, “short-term” is defined as less than 90 days and “mid-term” is a period between 90 days and 2 years, with the possibility of a 1-year extension. Because the BHBH Program sunsets on June 30, 2027, its funds cannot be used to support longer-term housing or rental assistance. County BHAs are encouraged to allow flexible lengths of stay in bridge housing settings to ensure housing navigation and placement services can take place and that individuals are exited to permanent housing to the greatest extent possible.

Supportive Services

Supportive services are those services necessary to help program participants obtain and maintain housing, manage symptoms of serious behavioral health conditions, and support recovery and wellness. Examples include peer support, employment assistance, transportation assistance, and group and individual activities that promote a sense of purpose and community participation. Services covered by Medi-Cal cannot be paid for with BHBH Program funding. BHBH funds cannot be used as a match for Medi-Cal services. Counties must leverage Medi-Cal to the greatest extent possible, through use of California Advancing and Innovating Medi-Cal (CalAIM) programs including Enhanced Care Management, as well as the housing-related community supports.

Homeless

For purposes of the BHBH Program, the definition of “homeless” is based on the definition used in the Enhanced Care Management program (ECM Policy Guide, May 2022, page 8), as outlined below.
An individual or family experiencing homelessness is defined as any of the following:

- An individual or family that lacks adequate nighttime residence
- An individual or family with a primary residence that is a public or private place not designed for or ordinarily used for habitation
- An individual or family living in a shelter

• An individual exiting an institution (including incarceration) into homelessness
• An individual or family who will imminently lose housing in next 30 days
• Unaccompanied youth and homeless families and children and youth defined as homeless under other federal statutes
• Individuals fleeing intimate partner violence

Notes on this definition:

This definition is based on the HUD definition of “homeless,” with the following modifications:

• If exiting an institution, individuals are considered homeless if they were experiencing homelessness immediately prior to entering that institutional stay, regardless of the length of the institutionalization.
• The time frame for an individual or family that will imminently lose housing has been extended from 14 days (HUD definition) to 30 days.

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COMMUNITY ACTION PARTNERSHIP OF KERN

SAFE CAMPING AND PARKING PROGRAM

EXHIBIT D – ADDITIONAL ADMINISTRATIVE AND ETHICAL REQUIREMENTS

Contractor shall provide to County:

1. Mission: Contractor's mission statement and related policies indicating Contractor's dedication to the same or similar mission as Kern Behavioral Health and Recovery Services. The statement or policies shall include a requirement that employees will be trained in and expected to uphold a code of ethical conduct.

2. Oversight: Proof that the organization has a Board of Directors that conforms to the requirements set forth in the organization's Articles of Incorporation. The Board of Directors shall be responsible for the actions of the organization and able to demonstrate due diligence in the following areas.

3. Insurance: Certificates of adequate and appropriate insurance as required in the paragraph of this agreement entitled **"INSURANCE."** A written description of the Board of Directors accountability process assuring Contractor maintains proper and adequate insurance.

4.Statutory Responsibilities: Documentation delineating Contractor's plan to monitor the following statutory responsibilities:

A. Ensuring that all labor laws relating to individuals and employers are obeyed.

B. Adherence to labor standards, human rights, and occupational health and safety regulations.

C. Commitment to an anti-drug work environment.

D. Enforcement of non-smoking regulations.

E. Ensuring that all computer software copyright laws are enforced.

F. Complying with laws related to fundraising practices and the maintenance of non-profit status, including, but not limited to, those required by Internal Revenue Service and the Franchise Tax Board.

5. Fiscal: Written documentation in the form of plans, policies and/or statements outlining and demonstrating their strategies to accomplish the following fiscal responsibilities:

A. Developing a financial budget and monitoring financial performance.

B. Avoiding a deficit and meeting the requirement of the paragraph entitled **"Financial Solvency"** of this agreement.

C. Ensuring the collection and remittance of required employee payroll deductions.

D. Ensuring that expenditures reflect the appropriate use of funds and are appropriately authorized.

E. Demonstrating compliance with all applicable CFR circulars.

F. Ensuring that no board member holds a financial interest in or receives financial benefit from the organization.

G. Maintaining accurate and appropriate financial records.

6. Standards of Care: A current copy of their standards of care and related policies, which outline measures taken to ensure that standards are followed, and staff is trained in the concepts therein. Standards shall clearly state the following:

A. The range of programs.

B. Services provided.

C. How quality and outcomes are measured and tracked.

7. Contracts: A statement or plan proving their awareness of organizational obligations regarding contracts, including the requirements and consequences for failure to meet funding source obligations, and a plan for monitoring the organization's compliance with contractual obligations.

8. Conflict of Interest: Policies showing the requirement for all employees, including members of the Board of Directors, and corporate officers, to adhere to each of the standards related to conflict of interest as is applicable to governing boards, officers, and employees of public entities.

9. By-Laws: By-laws and policies that incorporate and set the courses of action for the following practices:

A. Financial management.

B. Human resources.

C. Personnel safety.

D. Client care.

10. Monitoring: A monitoring plan indicating that the Board of Directors is responsible for completing the following:

A. Reviews of financial statements (monthly or quarterly).

B. Initiation of an audit of financial transactions (annually).

C. Review of all reports on activities (e.g. monthly executive director's report).

D. Monitoring the implementation of key policies (e.g. part of the annual evaluation for the executive director).

11. Accreditation: In lieu of the above, Contractor shall provide to County documentation of accreditation from a County-recognized accreditation body, including but not limited, to CARF, Council on Accreditation, or the Joint Commission on Accreditation of Healthcare Organizations. Such accreditation warrants, and County concurs, that Contractor meets the requirements set forth in this Exhibit, provided that Contractor continuously maintains valid accreditation during the term of this

agreement. Contractor shall notify County within twenty-four (24) hours of any change in the status of its accreditation. Contractor agrees that County may ask for, and Contractor shall provide, information with regard to the items listed above.

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COMMUNITY ACTION PARTNERSHIP OF KERN

SAFE CAMPING AND PARKING PROGRAM

EXHIBIT E – FUNDING SCHEDULE

JULY 1, 2026 – JUNE 30, 2027

COST CENTER 1670CC	STATE / FEDERAL	TOTAL FUNDING
FISCAL YEAR 2026-2027	ALLOWED	$480,000
MAXIMUM REIMBURSEMENT		$480,000

Service Delivery Site(s):
2900 M Street, Bakersfield, CA 93301

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COMMUNITY ACTION PARTNERSHIP OF KERN

SAFE CAMPING AND PARKING PROGRAM

EXHIBIT F – STATEMENT OF PROGRAM COST

NOTE: COMPLETED COPY ON FILE WITH FINANCE

Program Name: _____ **Program Code:** _____

COST ELEMENTS	CURRENT MONTH YTD COST	PREVIOUS MONTH YTD COST	CURRENT MONTH COST
Direct Clinical Salaries & Benefits			
All Other Salaries & Benefits			
Total Salaries & Benefits			
Rent			
Depreciation			
Office Expenses			
Equipment Purchases (over $5K)			
IT Hardware (over $1K)			
IT Software and Other expenses			
All Other Direct Program Expenses			
Total Non-Salary Direct Program Costs			
Total Direct Cost			
General & Administrative			
Allocated Cost			
Total Indirect Costs			
Total Claim for Month			

COMMUNITY ACTION PARTNERSHIP OF KERN

SAFE CAMPING AND PARKING PROGRAM

EXHIBIT G – COST GUIDELINES

1. Unless specified otherwise in this agreement, Contractor must follow the cost principles and guidelines set forth in 2 CFR Part 200 and 48 CFR subpart 31.2 as applicable to Contractor's organization type.

2. Only those costs that are reasonable, necessary and that provide a direct or indirect benefit to the County programs under this agreement will be allowable.

3. Contractor must maintain complete, detailed, and original supporting documentation for all costs. Examples of original documentation are original invoices, timecards, written lease agreements, and bank statements. Such documentation must be made readily available to County personnel for review purposes after County provides reasonable notice to Contractor. All direct and indirect costs that are not supported by original documentation or that are not made readily available for review by County shall be disallowed.

4. All personnel information, including contracted personnel costs, such as salaries and fringe benefits, must be supported by individual detailed time records, which indicate time charged to County programs. All time records must show evidence of having been reviewed and approved by a supervisor. Time records of therapists, counselors, etc., shall also be based upon client logs or other such information, that can verify time charged to County programs. Personnel records may also be reviewed for pay rate and documentation supporting the employee's right to work in the United States.

5. In no instance shall costs be allocated to County programs based upon revenue or the funding in **Exhibit E** of this agreement. Such reported costs are unacceptable and will be disallowed or adjusted as necessary.

6. All allocations of indirect, administrative, or overhead costs must be based upon the following: cost; salaries and benefits; full-time equivalent employees; square footage; or some other base which is equitable and consistently applied across the organization. Contractor shall allocate costs using the most reasonable base that provides the highest-level relationship of cost versus benefit. Costs allocated using revenue or contract funding amounts as an allocation basis will be disallowed. If the agreement has cost reimbursement services and services paid at a rate, the cost shall be equitably distributed between the programs.

7. No indirect, administrative, or overhead costs allocated to County programs under this agreement will be allowed if such costs provide no benefit to those programs. An example of such a disallowed cost would be the travel costs of Contractor's employees in relation to a non-County program. Such a cost would be a direct cost to the non-County program and should not be included in any allocation of indirect or administrative costs. Another example of unallowable costs would be personal expenses, benefits, gifts or other forms of compensation, which are not documented as being part of an employee's total compensation. Such costs shall not be allocated or directly charged to County programs.

8. Costs passed through from parent or affiliated organizations and charged to County programs will be allowed only to the extent that Contractor can provide documentation that such costs are reasonable and benefited County programs. Documentation may include original invoices, timecards, etc.

9. Duplicate costs charged to County programs will be disallowed.

10. Costs for meals, travel, and meetings must be consistent with those normally allowed by the organization in its regular operations and shall not exceed the established federal per diem levels. In the absence of an established organizational policy instituting meal per diem values, original receipts/invoices shall be required. Written descriptions as to purpose and in the cases of meals/meetings, names of participating individuals shall be provided in all instances.

11. The Department will be conducting specific monitoring activities to obtain information about the indirect cost Contractor is assigning to County programs. These reviews will be conducted throughout the agreement term and may include on-site visits to review documentation supporting indirect cost allocations and may include requests for reports detailing the specifics used to allocate indirect costs. It is expected the approach used by Contractor to allocate indirect costs will meet appropriate federal CFR guidelines. Any indirect cost deemed to not meet applicable CFR or this Attachment's Cost Guidelines will be disallowed.

12. County shall reimburse Contractor for the Chief Executive Officer's (or other such title) salary, benefits, and perquisites no more than the amount stated in the GuideStar Nonprofit Compensation Report for California Organizations, median range, based on budget size or actual total compensation costs, whichever is lower. Costs shall include both direct and indirect and total compensation costs and must be based on the lower of actual total compensation or the compensation limit set forth in GuideStar. (This should only be for cost reimbursement agreements).

13. For purposes of determining the GuideStar limitation, Contractor's budget shall be its adopted operating budget, which must closely correlate with actual operating expenses. Capital acquisitions are not considered to be part of Contractor's operating budget. The version of GuideStar applicable is the latest version published on the execution date of this agreement. (This should only be for cost reimbursement agreements).

14. County shall not provide reimbursement for any portion of the Chief Executive Officer's (or other such title) compensation costs charged to a program in excess of that which is determined reimbursable in accordance with subparagraph 12, or any other limitation set forth by applicable state and federal agencies. (This should be only for cost reimbursement agreements.)

15. Contractor shall provide County with the total compensation expected to be paid to the Chief Executive Officer (or other such title) over the term of agreement. If the term of agreement covers more than one (1) operating cycle for Contractor, the report on total compensation shall identify the expected total compensation for that portion of each operating cycle that will be allocated against county programs. Contractor shall provide the above information: (1) Within sixty (60) days of execution of agreement; and (2) during the last month of the term of agreement. It is County's expectation that each report will include actual data to the extent possible.

17. The form and content of the adopted operating budget provided to County shall be that which is normally provided to Contractor's Board of Directors, Chief Executive Officer, Chief Financial Officer, Owner, Partner, or other such governing authority.

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COMMUNITY ACTION PARTNERSHIP OF KERN

SAFE CAMPING AND PARKING PROGRAM

EXHIBIT H - BUSINESS ASSOCIATE ADDENDUM

THIS BUSINESS ASSOCIATE ADDENDUM ("Addendum") supplements and is made a part of the agreement ("agreement") by and between the County of Kern ("Covered Entity" or "CE") and **Community Action Partnership of Kern** ("Business Associate" or "BA"). This Addendum is effective as of date first written above (the "Addendum Effective Date").

RECITALS:

A. CE wishes to disclose certain information to BA pursuant to the terms of the agreement, some of which may constitute Protected Health Information ("PHI"), Personal Information ("PI"), or Personally Identifiable Information ("PII") (defined below). For the purpose of this Exhibit, PHI, PI, and PII all refer to confidential information that must be protected.

B. CE and BA intend to protect the privacy and provide for the security of PHI disclosed to BA pursuant to the agreement in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 ("the HITECH Act"), and regulations promulgated thereunder by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws.

C. As part of the HIPAA Regulations, the Privacy Rule and the Security Rule (defined below) require CE to enter into a contract containing specific requirements with BA prior to the disclosure of PHI, as set forth in, but not limited to, Title 45, Sections 164.314(a), 164.502(e), and 164.504(e) of the Code of Federal Regulations ("CFR") and contained in this Addendum.

D. In consideration of the mutual promises below and the exchange of information pursuant to this Addendum, the parties agree as follows:

1. DEFINITIONS

A. Catch-All Definition: The following terms used in this agreement shall have the same meaning as those terms in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required by Law, Secretary, Security Incident, Subcontractor, Unsecured Protected Health Information, and Use.

B. Specific Definitions:

1. Business Associate. "Business Associate" shall generally have the same meaning as the term "business associate" at 45 CFR 160.103, and in reference to the party to this agreement, shall mean **Community Action Partnership of Kern.**

2. Covered Entity. "Covered Entity" shall generally have the same meaning as the term "covered entity" at 45 CFR 160.103, and in reference to the party to this agreement, shall mean the County of Kern.

3. Electronic Health Record shall have the meaning given to such term in the HITECH Act, including, but not limited to, 42 USC Section 17921.

4. HIPAA Rules. "HIPAA Rules" shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.

5. Personal Information (PI) shall mean information that identifies or describes an individual, including, but not limited to, name, social security number, physical description, address, telephone number, education, financial matters, and medical or employment history. It includes statements made by, or attributed to, the individual.

6. Personally Identifiable Information (PII) means any information about an individual which can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name, and biometric records. This information can be in paper or electronic files and includes, but is not limited to, education records, financial transactions, employment history, criminal records, and medical files.

7. Privacy Rule shall mean the HIPAA Regulation that is codified at 45 CFR Parts 160 and 164, Subparts A and E.

8. Protected Health Information (PHI) means individually identifiable health information that is transmitted or maintained in any form or medium, created or received by a health care provider or health plan, that relates to past, present, and future physical or mental health condition of an individual; provisions of healthcare to an individual; or past, present, and future payment for the provision of healthcare to an individual. Health information that is considered subject to the regulations contained in the Privacy Rule of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) includes: name, date of birth, telephone number, names of relatives, names of employers, photographic images, facsimile number, medical record number, finger or voice prints, certificate/license number, social security number, internet (IP) address, web URL, e-mail address, and any device or serial number. "Protected Health Information" includes electronic protected health information.

2. PERMITTED USES AND DISCLOSURES

A. BA may only use or disclose PHI, PI, or PII as necessary to perform the services set forth in the attached agreement.

B. BA may use or disclose PHI, PI, or PII as required by law.

C. BA agrees to make uses and disclosures and requests for PHI, PI, or PII consistent with CE's minimum necessary policies and procedures.

D. BA may not use or disclose PHI in a manner that would violate Subpart E of 45 CFR Part 164 if done by CE except for the specific uses and disclosures set forth below.

E. BA may use PHI, PI, or PII for the proper management and administration of BA or to carry out the legal responsibilities of BA.

F. BA may disclose PHI, PI, or PII for the proper management and administration of BA or to carry out the legal responsibilities of BA, provided the disclosures are required by law, or BA obtains reasonable assurances from the person to whom the information is disclosed that the information will remain

confidential and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, and the person notifies BA of any instances of which it is aware in which the confidentiality of the information has been breached.

G. BA may provide data aggregation services relating to the health care operations of CE.

3. OBLIGATIONS AND ACTIVITIES OF BA

BA agrees to:

A. Use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to electronic PHI to prevent use or disclosure of PHI other than as provided for by the agreement;

B. In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), if applicable, ensure that any subcontractors that create, receive, maintain, or transmit PHI on behalf of BA agree to the same restrictions, conditions, and requirements that apply to BA with respect to such information;

C. Make available PHI in a designated record set to CE as necessary to satisfy CE's obligations under 45 CFR 164.524;

D. Make any amendment(s) to PHI in a designated record set as directed or agreed to by CE pursuant to 45 CFR 164.526, or take other measures as necessary to satisfy CE's obligations under 45 CFR 164.526;

E. Maintain and make available the information required to provide an accounting of disclosures to CE as necessary to satisfy CE's obligations under 45 CFR 164.528;

F. Provide beneficiaries with the Notice of Privacy Practices, in accordance with 45 CFR 164.520 and BHRS Policy 10.1.21;

G. To the extent BA is to carry out one or more of CE's obligations under Subpart E of 45 CFR Part 164, comply with the requirements of Subpart E that apply to CE in the performance of such obligation(s);

H. Make its internal practices, books, and records available to the Secretary for purposes of determining compliance with the HIPAA Rules.

I. Report to CE any use or disclosure of PHI, PI, or PII not provided for by the agreement of which it becomes aware, including breaches of unsecured PHI as required at 45 CFR 164.410, and any security incident of which it becomes aware, without unreasonable delay, and in no case later than one (1) business day of discovery [42 USC Section 17921; 45 CFR Section 164.504(e)(2)(ii)(C); 45 CFR Section 164.308(b)].

4. BA's Agents. BA shall ensure that any agents, including subcontractors, to whom it provides PHI, agree in writing to the same restrictions and conditions that apply to BA with respect to such PHI and implement the safeguards required by Paragraph A above with respect to Electronic PHI [45 CFR Section 164.504(e)(2)(ii)(D); 45 CFR Section 164.308(b)]. BA shall implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation (see 45 CFR Sections 164.530(f) and 164.530(e)(1)).

5. Amendment of PHI. If applicable, within ten (10) days of receipt of a request from CE for an amendment of PHI or a record about an individual contained in a Designated Record Set, BA or its agents or subcontractors shall make such PHI available to CE for amendment and incorporate any such amendment to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 CFR Section 164.526. If any individual requests an amendment of PHI directly from BA or its agents or subcontractors, BA must notify CE in writing within five (5) days of the request. Any approval or denial of amendment of PHI maintained by BA or its agents or subcontractors shall be the responsibility of CE [45 CFR Section 164.504(e)(2)(ii)(F)].

6. Accounting Rights. Within ten (10) days of notice by CE of a request for an accounting of disclosures of PHI, BA and its agents or subcontractors shall make available to CE the information required to provide an accounting of disclosures to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 CFR Section 164.528, and the HITECH Act, including but not limited to 42 USC Section 17935(c), as determined by CE.

A. BA agrees to implement a process that allows for an accounting to be collected and maintained by BA and its agents or subcontractors for at least six (6) years prior to the request, for all disclosures made without written consent. However, accounting of disclosures from an Electronic Health Record for treatment, payment, or health care operations purposes are required to be collected and maintained for only three (3) years prior to the request, and only to the extent that BA maintains an electronic health record and is subject to this requirement.

B. At a minimum, the information collected and maintained shall include: (i) the date of disclosure; (ii) the name of the entity or person who received PHI and, if known, the address of the entity or person; (iii) a brief description of PHI disclosed; and (iv) a brief statement of purpose of the disclosure that reasonably informs the individual of the basis for the disclosure, or a copy of the individual's authorization, or a copy of the written request for disclosure.

C. In the event that the request for an accounting is delivered directly to BA or its agents or subcontractors, BA shall within five (5) days of a request forward it to CE in writing. It shall be CE's responsibility to prepare and deliver any such accounting requested. BA shall not disclose any PHI except as set forth in this Addendum [45 CFR Sections 164.504(e)(2)(ii)(G) and 164.528]. The provisions of this subparagraph shall survive the termination of this agreement.

7. Governmental Access to Records. BA shall make its internal practices, books, and records relating to the use and disclosure of PHI available to CE and to the Secretary of the U.S. Department of Health and Human Services (the "Secretary") for purposes of determining BA's compliance with the Privacy Rule [45 CFR Section 164.504(e)(2)(ii)(H)]. BA shall provide to CE a copy of any PHI that BA provides to the Secretary concurrently with providing such PHI to the Secretary.

8. Data Ownership. BA acknowledges that BA has no ownership rights with respect to the PHI.

9. BA shall report to covered entity any use or disclosure of PHI not provided for by the agreement of which it becomes aware, including breaches of unsecured PHI as required at 45 CFR 164.410, 45 CFR Section 164.504(e)(2)(ii)(C) and 45 CFR Section 164.308(b).

10. Notification of Breach. During the term of the agreement, BA shall notify CE within twenty-four (24) hours of any suspected or actual breach of security, intrusion, or unauthorized use or disclosure of PHI, PI, or PII of which BA becomes aware and/or any actual or suspected use or disclosure of data in violation of any applicable federal or state laws or regulations. BA shall take (i) prompt corrective action to cure any such deficiencies and (ii) any action pertaining to such unauthorized disclosure required by

applicable federal and state laws and regulations (including conducting a "risk of compromise" assessment and/or appropriate patient notification under applicable state and/or federal law). For specific instruction on breach notification, see **Exhibit I, "Privacy and Information Security Provisions."**

11. Breach Pattern or Practice by CE. Pursuant to 42 USC Section 17934(b), if BA knows of a pattern of activity or practice of CE that constitutes a material breach or violation of the CE's obligations under the agreement or Addendum or other arrangement, BA must take reasonable steps to cure the breach or end the violation. If the steps are unsuccessful, BA must terminate the agreement if feasible, or if termination is not feasible, report the problem to the Secretary of DHHS. BA shall provide written notice to CE of any pattern of activity or practice of CE that BA believes constitutes a material breach or violation of CE's obligations under the agreement or Addendum or other arrangement within five (5) days of discovery and shall meet with CE to discuss and attempt to resolve the problem as one of the reasonable steps to cure the breach or end the violation.

12. Audits, Inspection and Enforcement. Within ten (10) days of a written request by CE, BA and its agents or subcontractors shall allow CE to conduct a reasonable inspection of the facilities, systems, books, records, agreements, information systems, policies, and procedures relating to the use or disclosure of PHI, PI, or PII pursuant to this Addendum for the purpose of determining whether BA has complied with this Addendum; provided, however, that (i) BA and CE shall mutually agree in advance upon the scope, timing, and location of such an inspection; (ii) CE shall protect the confidentiality of all confidential and proprietary information of BA to which CE has access during the course of such inspection; and (iii) CE shall execute a nondisclosure agreement, upon terms mutually agreed upon by the parties, if requested by BA. A. The fact that CE inspects, or fails to inspect, or has the right to inspect, BA's facilities, systems, books, records, agreements, policies, and procedures does not relieve BA of its responsibility to comply with this Addendum, nor does CE's (i) failure to detect or (ii) detection, but failure to notify BA or require BA's remediation of any unsatisfactory practices, constitute acceptance of such practice or a waiver of CE's enforcement rights under the agreement or Addendum. BA shall notify CE within ten (10) days of learning that BA has become the subject of an audit, compliance review, or complaint investigation by the Office of Civil Rights.

13. PROVISIONS FOR CE TO INFORM BA OF PRIVACY PRACTICES AND RESTRICTIONS

A. CE shall notify BA of any limitation(s) in the Notice of Privacy Practices of CE under 45 CFR 164.520, to the extent that such limitation(s) may affect BA's use or disclosure of PHI.

B. CE shall notify BA of any changes in, or revocation of, the permission by an individual to use or disclose his or her PHI, to the extent that such changes may affect BA's use or disclosure of PHI.

C. CE shall notify BA of any restriction on the use or disclosure of PHI that CE has agreed to or is required to abide by under 45 CFR 164.522, to the extent that such restriction may affect BA's use or disclosure of PHI.

14. TERMINATION

A. Material Breach. A breach by BA of any provision of this Addendum, as determined by CE, shall constitute a material breach of the agreement and shall provide grounds for immediate termination of the agreement, any provision in the agreement to the contrary notwithstanding. [45 CFR Section 164.504(e)(2)(iii)].

B. Judicial or Administrative Proceedings. CE may terminate the agreement, effective immediately, if (i) BA is named as a defendant in a criminal proceeding for a violation of HIPAA, the HITECH Act, the HIPAA Regulations, or other security or privacy laws or (ii) a finding or stipulation that the BA has violated any standard or requirement of HIPAA, the HITECH Act, the HIPAA Regulations, or other security or privacy laws is made in any administrative or civil proceeding in which BA has been joined.

C. Obligations of BA Upon Termination. Upon termination of this agreement for any reason, BA, with respect to PHI, PI, or PII received from CE, or created, maintained, or received by BA on behalf of CE, shall:

1. Retain only that PHI, PI, or PII which is necessary for BA to continue its proper management and administration or to carry out its legal responsibilities;

2. Return to CE the remaining PHI, PI, or PII that the BA still maintains in any form;

3. Continue to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to electronic PHI to prevent use or disclosure of the PHI, other than as provided for in this Section, for as long as BA retains the PHI;

4. Not use or disclose the PHI, PI, or PII retained by BA other than for the purposes for which such PHI, PI, or PII was retained and subject to the same conditions set out in this agreement above which applied prior to termination; and

5. Return to CE or, if agreed to by CE, destroy the PHI, PI, and PII retained by BA when it is no longer needed by BA for its proper management and administration or to carry out its legal responsibilities.

15. INDEMNIFICATION: BA agrees to indemnify, defend, and hold harmless CE and CE's agents, board members, elected and appointed officials and officers, employees, volunteers, and authorized representatives from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, costs, and expenses (including, but not limited to, reasonable attorneys' fees of County Counsel and counsel retained by CE, expert fees, costs of staff time, and investigation costs) of whatever kind or nature, which arise out of or are in any way connected with any negligent act or omission of BA or BA's officers, agents, employees, independent BAs, subcontractor of any tier, or authorized representatives. Without limiting the generality of the foregoing, the same shall include injury or death to any person or persons; damage to any property, regardless of where located, including the property of CE; and any workers' compensation claim or suit arising from or connected with any services performed pursuant to this agreement on behalf of BA by any person or entity.

16. DISCLAIMER: CE makes no warranty or representation that compliance by BA with this Addendum, HIPAA, the HITECH Act, or the HIPAA Regulations will be adequate or satisfactory for BA's own purposes. BA is solely responsible for all decisions made by BA regarding the safeguarding of PHI.

17. CERTIFICATION: To the extent that CE determines that such examination is necessary to comply with CE's legal obligations pursuant to HIPAA relating to certification of its security practices, CE or its authorized agents or contractors, may, at CE's expense, examine BA's facilities, systems, procedures, and records as may be necessary for such agents or contractors to certify to CE the extent to which BA's security safeguards comply with HIPAA, the HITECH Act, the HIPAA Regulations, or this Addendum.

18. AMENDMENT: The parties acknowledge that state and federal laws relating to data security and privacy are rapidly evolving and that amendment of the agreement or Addendum may be required to provide for procedures to ensure compliance with such developments. The parties specifically agree to take such action as is necessary to implement the standards and requirements of HIPAA, the HITECH Act, the Privacy Rule, the Security Rule, and other applicable laws relating to the security or confidentiality of PHI. The parties understand and agree that CE must receive satisfactory written assurance from BA that BA will adequately safeguard all PHI. Upon the request of either party, the other party agrees to promptly enter into negotiations concerning the terms of an amendment to this Addendum embodying written assurances consistent with the standards and requirements of HIPAA, the HITECH Act, the Privacy Rule, the Security Rule, or other applicable laws. CE may terminate the agreement upon thirty (30) days' written notice in the event (i) BA does not promptly enter into negotiations to amend the agreement or Addendum when requested by CE pursuant to this Section or (ii) BA does not enter into an amendment to the agreement or Addendum providing assurances regarding the safeguarding of PHI that CE, in its sole discretion, deems sufficient to satisfy the standards and requirements of applicable laws.

19. ASSISTANCE IN LITIGATION OR ADMINISTRATIVE PROCEEDINGS: BA shall make itself, and any subcontractors, employees, or agents assisting BA in the performance of its obligations under the agreement or Addendum, available to CE, at no cost to CE, to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against CE, its directors, officers, or employees based upon a claimed violation of HIPAA, the HITECH Act, The Privacy Rule, the Security Rule, or other laws relating to security and privacy, except where BA or its subcontractor employee or agent is a named adverse party.

20. NO THIRD-PARTY BENEFICIARIES: Nothing expressed or implied in the agreement or Addendum is intended to confer, nor shall anything herein confer, upon any person other than CE, BA, and their respective successors or assigns, any rights, remedies, obligations, or liabilities whatsoever.

21. EFFECT ON AGREEMENT: Except as specifically required to implement the purposes of this Addendum, or to the extent inconsistent with this Addendum, all other terms of the agreement shall remain in force and effect.

22. INTERPRETATION: The provisions of this Addendum shall prevail over any provisions in the agreement that may conflict or appear inconsistent with any provision in this Addendum. This Addendum and the agreement shall be interpreted as broadly as necessary to implement and comply with HIPAA, the HITECH Act, the Privacy Rule, and the Security Rule. The parties agree that any ambiguity in this Addendum shall be resolved in favor of a meaning that complies and is consistent with HIPAA, the HITECH Act, the Privacy Rule, and the Security Rule.

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COMMUNITY ACTION PARTNERSHIP OF KERN

SAFE CAMPING AND PARKING PROGRAM

EXHIBIT I - PRIVACY AND INFORMATION SECURITY PROVISIONS

This Exhibit is intended to protect the privacy and security of specified Kern Behavioral Health and Recovery Services (County) information that Contractor may access, receive, or transmit under this agreement. County information covered under this Exhibit consists of: (1) Protected Health Information (PHI) as defined under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law 104-191; (2) Personal Information (PI) as defined under the California Information Practices Act (CIPA), at California Civil Code Section 1798.3; Personal Information may include data provided to the Department by the Social Security Administration; and (3) Personally Identifiable Information (PII); however, to the extent that data is PHI or ePHI and PI or PII, this Exhibit shall apply.

1. RECITALS.

A. In addition to the Privacy and Security Rules under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), which defines Protected Health Information (PHI), County is subject to various other legal and contractual requirements with respect to the personal information (PI) and personally identifiable information (PII) it maintains. These include:

1. The California Information Practices Act of 1977 (California Civil Code §§ 1798 et seq.).

2. The Agreement between the Social Security Administration (SSA) and the Department of Health Care Services (DHCS), known as the Information Exchange Agreement (IEA), which incorporates the Computer Matching and Privacy Protection Act Agreement (CMPPS) between the SSA and the California Health and Human Services Agency.

3. Title 42 Code of Federal Regulations, Chapter I, Subchapter A, Part 2.

4. California Welfare and Institutions Code § 5328 et seq.

B. The terms used in this Exhibit but not otherwise defined, shall have the same meanings as those terms have in the above referenced statute and agreement. Any reference to statutory, regulatory, or contractual language shall be to such language as in effect or as amended.

C. For the purpose of this Exhibit, PHI, PI, and PII all refer to confidential information that must be protected.

2. DEFINITIONS.

A. Breach shall have the meaning given to such term under the IEA, CMPPA and under HIPAA, the HITECH Act, and the HIPAA regulations at 45 C.F.R §164.402. It shall include a security incident, intrusion, or unauthorized access, use or disclosure of County PHI, ePHI, PI or PII.

B. Breach of the security of the system shall have the meaning given to such term under the California Information Practices Act, Civil Code section 1798.29(f).

C. CMPPA agreement means the Computer Matching and Privacy Protection Act agreement between the Social Security Administration and the California Health and Human Services Agency (CHHS).

D. Confidential Information: Information that is exempt from disclosure under the provisions of the California Public Records Act (Government Code sections 6250-6265) or other applicable state or federal laws.

E. Department PI shall mean Personal Information, accessed in a database maintained by County, received by Contractor from County or acquired or created by Contractor in connection with performing the functions, activities and services specified in this agreement on behalf of County.

F. Notice-triggering Personal Information shall mean the personal information identified in Civil Code section 1798.29 whose unauthorized access may trigger notification requirements under Civil Code section 1798.29. For purposes of this provision, identity shall include, but not be limited to, name, address, email address, identifying number, symbol, or other identifying particular assigned to the individual, such as a finger or voice print, a photograph, or a biometric identifier. Notice-triggering Personal Information includes PI in electronic, paper, or any other medium.

G. Personally Identifiable Information (PII): Any information about an individual which can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name, and biometric records. This information can be in paper or electronic files and includes, but is not limited to, education records, financial transactions, employment history, criminal records, and medical files.

H. Personal Information (PI): Information that identifies or describes an individual, including, but not limited to, name, social security number, physical description, address, telephone number, education, financial matters, and medical or employment history. It includes statements made by, or attributed to, the individual.

I. Protected Health Information (PHI): Individually identifiable health information that is transmitted or maintained in any form or medium, created or received by a health care provider or health plan, that relates to past, present, and future physical or mental health condition of an individual; provisions of healthcare to an individual; or past, present and future payment for the provision of healthcare to an individual. Health information which is considered subject to the regulations contained in the Privacy Rule of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) including: name, date of birth, telephone number, names of relatives, names of employers, photographic images, facsimile number, medical record number, finger or voice prints, certificate/license number, social security number, internet (IP) address, web URL, e-mail address, and any device or serial number. "Protected Health Information" includes electronic protected health information.

J. Public Information: Information that is not exempt from disclosure under the provisions of the California Public Records Act (Government Code sections 6250-6265) or other applicable state or federal laws.

K. Required by law means a mandate contained in law that compels an entity to make a use or disclosure of PI or PII that is enforceable in a court of law. This includes, but is not limited to, court orders and court-ordered warrants, subpoenas or summons issued by a court, grand jury, a governmental or tribal inspector general, or an administrative body authorized to require the production of information, and a civil or an authorized investigative demand. It also includes Medicare conditions of participation with respect to health care providers participating in the program, and statutes or regulations that require the production of information, including statutes or regulations that require such information if payment is sought under a government program providing public benefits.

L. Security Incident means the attempted or successful unauthorized access, use, disclosure,

modification, or destruction of PHI, PI, PII or confidential data utilized in complying with this Agreement; or interference with system operations in an information system that processes, maintains or stores P H I , PI, or PII.

M. Sensitive Information: Information that requires special precautions to protect from unauthorized use, access, disclosure, modification, loss, or deletion. Sensitive information may be either public information or confidential information. It is information that requires a higher than normal assurance of accuracy and completeness. Thus, the key factor for sensitive information is that of integrity. Typically, sensitive information includes records of agency financial transactions and regulatory actions.

1. Contractor and its employees, agents, or subcontractors shall promptly transmit to the County Contract Manager all requests for disclosure of any PHI, PI, or PII not emanating from the person who is the subject of PHI, PI, or PII without a signed Consent for Release of Information.

2. Contractor shall not disclose, except as otherwise specifically permitted by this agreement or authorized by the person who is the subject of PHI, PI, or PII, any PHI, PI, or PII to anyone other than DHCS without prior written authorization from the County Contract Manager, except if disclosure is required by state or federal law.

3. TERMS OF AGREEMENT

A. Permitted Uses and Disclosures of BHRS PHI, PI, and PII by Contractor:

1. Except as otherwise indicated in this Exhibit, Contractor may use or disclose Department PHI, PI, and/or PII only to perform functions, activities, or services for or on behalf of BHRS pursuant to the terms of this agreement provided that such use or disclosure would not violate the California Information Practices Act (CIPA) if done by BHRS.

2. Contractor shall not directly or indirectly receive remuneration in exchange for County PHI.

B. Responsibilities of Contractor

Contractor agrees:

1. Nondisclosure. To protect from unauthorized disclosure any Sensitive or Confidential information. Not to use or disclose BHRS PHI, PI, or PII other than in carrying out the Contractor's obligations under this agreement or as permitted or required by applicable state and federal law.

2. Safeguards. To implement appropriate and reasonable administrative, technical, and physical safeguards to protect the security, confidentiality, and integrity of BHRS PHI, PI, and PII, to protect against anticipated threats or hazards to the security or integrity of BHRS PHI, PI, and PII, and to prevent use or disclosure of BHRS PHI, PI, or PII other than as provided for by this agreement. Contractor shall develop and maintain a written privacy and information security program that include administrative, technical, and physical safeguards appropriate to the size and complexity of Contractor's operations and the nature and scope of its activities. Contractor will provide BHRS with its current policies upon request.

3. Security. Contractor shall take any and all steps necessary to ensure the continuous security of all computerized data systems containing PHI, PI, and/or PII, and to protect paper documents containing PHI, PI, and/or PII. These steps shall include, at a minimum:

A. Complying with all of the data system security precautions listed in Business Associate Agreement Data Security Requirements.

B. Providing a level and scope of security that is at least comparable to the level and scope of security established by the Office of Management and Budget in OMB Circular No. A- 130, Appendix III- Security of Federal Automated Information Systems, which sets forth guidelines for automated information systems in federal agencies.

4. Mitigation of Harmful Effects. To mitigate, to the extent practicable, any harmful effect that is known to Contractor of a use or disclosure of BHRS PHI, PI, or PII by Contractor or its subcontractors in violation of this Exhibit.

5. Contractor's Agents and Subcontractors. To impose the same restrictions and conditions set forth in this Exhibit on any subcontractors or other agents with whom Contractor subcontracts any activities under this agreement that involve the disclosure of Department PHI, PI, or PII to the subcontractor.

6.Availability of Information to County. To make County PHI, PI, and PII available to County for purposes of oversight, inspection, amendment, and response to requests for records, injunctions, judgments, and orders for production of County PHI, PI, and PII. If Contractor receives County PHI, PI, and/or PII, upon request by County, Contractor shall provide County with a list of all employees, contractors, and agents who have access to County PHI, PI and/or PII, including employees, contractors, and agents of its subcontractors and agents.

7. Cooperation with County. With respect to County PHI, PI, and/or PII, to cooperate with and assist County to the extent necessary to ensure County's compliance with the applicable terms of the California Information Practice Act including, but not limited to, accounting of disclosures of County PHI, PI, and/or PII, correction of errors in County PHI, PI, and/or PII, production of County PHI, PI, and/or PII, disclosure of a security breach involving County PHI, PI, and/or PII, and notice of such breach to the affected individual(s).

8. Confidentiality of Substance Use Disorder and Treatment Records. Contractor agrees to comply with all confidentiality requirements set forth in Title 42 Code of Federal Regulations, Chapter I, Subchapter A, Part 2. Contractor is aware that civil and/or criminal penalties may be imposed for a violation of these confidentiality requirements.

4. SAFEGUARDS.

Contractor shall implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the PHI, PI, and/or PII, including electronic PHI, PI, and/or PII that it creates, receives, maintains, uses, or transmits on behalf of County. Contractor shall develop and maintain a written information privacy and security program that includes administrative, technical, and physical safeguards appropriate to the size and complexity of the Contractor's operations and the nature and scope of its activities, including at a minimum the following safeguards:

1. Personnel Controls

A. Employee Training. All workforce members must complete privacy and information security training through the Relias training system, upon hire and annually thereafter. If Contractor does not

have access to Relias, Contractor may utilize the Microsoft Teams training available through the BHRS Privacy & Corporate Compliance Office. Contractor may also utilize their own training platform. Contractor will need to document their staff's training attendance, including maintaining a sign-in sheet, e-sign or certificate, indicating the staff member's name and the date on which the training was completed. These certifications must be retained for a period of ten (10) years following contract termination. Contractor will need to develop an internal tracking mechanism to monitor their staff's attendance. This tracking system shall be available for the County to review at any time, to ensure that this required training is completed. Contractor's Privacy and Information Security training must consist of the following:

1. HIPAA Privacy and Security regulations (45 CFR Part 160 and 164)

2. California Welfare and Institutions Code § 5328 et seq (required if Contractor provides mental health services)

3. Title 42 Code of Federal Regulations, Chapter I, Subchapter A, Part 2 (required if Contractors provides any substance use services, even if Contractor is a primary mental health provider).

4. Contractor's internal policies and procedures related to sections 1-3 above.

a. Employee Discipline. Appropriate sanctions must be applied against workforce members who fail to comply with privacy policies and procedures or any provisions of these requirements, including termination of employment where appropriate.

b. Confidentiality Statement. All persons that will be working with County PHI, PI, and/or PII must sign a confidentiality statement that includes, at a minimum, General Use, Security and Privacy Safeguards, Unacceptable Use, and Enforcement Policies. The statement must be signed by the workforce member prior to being provided access to Department PHI, PI, or PII. The statement must be renewed annually. Contractor shall retain each person's written confidentiality statement for County inspection for a period of six (6) years following contract termination.

c. Background Check. Before a member of the workforce may access County PHI, PI, and/or PII, a thorough background check of that worker must be conducted, with evaluation of the results to assure that there is no indication that the worker may present a risk to the security or integrity of confidential data or a risk for theft or misuse of confidential data. Contractor shall retain each workforce member's background check documentation for a period of three (3) years following contract termination.

2. Technical Security Controls

A. Workstation/Laptop encryption. All workstations and laptops that process and/or store County PHI, PI, and/or PII must be encrypted using a FIPS 140-2 certified algorithm which is 128-bit or higher, such as Advanced Encryption Standard (AES). The encryption solution must be full disk unless approved by the County Information Security Officer.

B. Server Security. Servers containing unencrypted County PHI, PI, and/or PII must have sufficient administrative, physical, and technical controls in place to protect that data, based upon a risk assessment/system security review.

C. Minimum Necessary. Only the minimum necessary amount of County PHI, PI, and/or PII required to

perform necessary business functions may be copied, downloaded, or exported.

D. Removable media devices. All electronic files that contain County PHI, PI, and/or PII data must be encrypted when stored on any removable media or portable device (i.e. USB thumb drives, floppies, CD/DVD, Smart Phone, backup tapes etc.). Encryption must be a FIPS 140-2 certified algorithm which is 128-bit or higher, such as AES.

E. Antivirus software. All workstations, laptops and other systems that process and/or store County PHI, PI, and/or PII must install and actively use comprehensive anti-virus software solution with automatic updates scheduled at least daily.

F. Patch Management. All workstations, laptops and other systems that process and/or store County PHI, PI, and/or PII must have critical security patches applied, with system reboot if necessary. There must be a documented patch management process which determines installation timeframe based on risk assessment and vendor recommendations. At a maximum, all applicable patches must be installed within thirty (30) days of vendor release.

G. User IDs and Password Controls. All users must be issued a unique username for accessing County PHI, PI, and/or PII. Username must be promptly disabled, deleted, or the password changed upon the transfer or termination of an employee with knowledge of the password, at maximum within twenty four (24) hours. Passwords are not to be shared. Passwords must be at least ten (10) characters and must be a non-dictionary word. Passwords must not be stored in readable format on the computer. Passwords must be changed every ninety (90) days, preferably every sixty (60) days. Passwords must be changed if revealed or compromised. Passwords must be composed of characters from at least three (3) of the following four groups from the standard keyboard:

- Upper case letters (A-Z)
- Lower case letters (a-z)
- Arabic numerals (0-9)
- Non-alphanumeric characters (punctuation symbols)

H. Data Destruction. When no longer needed, all County PHI, PI, and/or PII must be wiped using the Gutmann or U.S. Department of Defense (DoD) 5220.22-M (7 Pass) standard, or by degaussing. Media may also be physically destroyed in accordance with NIST Special Publication 800-88. Other methods require prior written permission of the County Information Security Officer.

I. System Timeout. The system providing access to County PHI, PI, and/or PII must provide an automatic timeout, requiring re-authentication of the user session after no more than fifteen (15) minutes of inactivity.

J. Warning Banners. All systems providing access to County PHI, PI, and/or PII must display a warning banner stating that data is confidential, systems are logged, and system use is for business purposes only by authorized users. User must be directed to log off the system if they do not agree with these requirements.

L. System Logging. The system must maintain an automated audit trail which can identify the user or system process which initiates a request for County PHI, PI, and/or PII, or which alters County PHI, PI, and/or PII. The audit trail must be date and time stamped, must log both successful and failed accesses, must be read only, and must be restricted to authorized users. If County PHI, PI, and/or PII is stored in a database, database logging functionality must be enabled. Audit trail data must be archived for at least three (3) years after occurrence. Audit Trail logs must be reviewed for potential violations and/or breaches on a regular basis.

M. Access Controls. The system providing access to County PHI, PI, and/or PII must use role-based access controls for all user authentications, enforcing the principle of least privilege.

N. Transmission Encryption. All data transmissions of County PHI, PI, and/or PII outside the secure internal network must be encrypted using a FIPS 140-2 certified algorithm which is 128-bit or higher, such as AES. Encryption can be end-to-end at the network level, or the data files containing PHI, PI, or PII can be encrypted. This requirement pertains to any type of PHI, PI, or PII in motion such as website access, file transfer, and E-Mail. Any transmission of unencrypted PHI, PI and/or PII outside of Contractor's secure network, must be reported to the BHRS Privacy and Corporate Compliance office. (Contacts are listed at the end of this Exhibit).

O. Intrusion Detection. All systems involved in accessing, holding, transporting, and protecting County PHI, PI, and/or PII that are accessible via the Internet must be protected by a comprehensive intrusion detection and prevention solution.

3. Business Continuity / Disaster Recovery Controls

A. Emergency Mode Operation Plan. Contractor must establish a documented plan to enable continuation of critical business processes and protection of the security of electronic County PHI, PI, and/or PII in the event of an emergency. Emergency means any circumstance or situation that causes normal computer operations to become unavailable for use in performing the work required under this agreement for more than twenty-four (24) hours.

B. Data Backup Plan. Contractor must have established documented procedures to back up County PHI, PI, and/or PII to maintain retrievable exact copies of County PHI, PI, and/or PII. The plan must include a regular schedule for making backups, storing back-ups offsite, an inventory of backup media, and an estimate of the amount of time needed to restore County PHI, PI, and/or PII should it be lost. At a minimum, the schedule must be a weekly full backup and monthly offsite storage of County data.

4. Paper Document Controls

A. Supervision of Data. County PHI, PI, and/or PII in paper form shall not be left unattended at any time, unless it is locked in a file cabinet, file room, desk, or office. Unattended means that information is not being observed by an employee authorized to access the information. County PHI, PI, and/or PII in paper form shall not be left unattended at any time in vehicles or planes and shall not be checked in baggage on commercial airplanes.

B. Escorting Visitors. Visitors to areas where County PHI, PI, and/or PII is contained shall be escorted and County PHI, PI, and/or PII shall be kept out of sight while visitors are in the area.

C. Confidential Destruction. County PHI, PI, and/or PII must be disposed of through confidential means, such as cross-cut shredding and pulverizing.

D. Removal of Data. County PHI, PI, and/or PII must not be removed from the premises of Contractor except with express written permission of County.

E. Faxing. Faxes containing County PHI, PI, and/or PII shall not be left unattended and fax machines shall be in secure areas. Faxes shall contain a confidentiality statement notifying persons receiving faxes in error to destroy them. Fax numbers shall be verified with the intended recipient before

sending the fax.

F. Mailing. Mailings of County PHI, PI, and/or PII shall be sealed and secured from damage or inappropriate viewing of PHI, PI, or PII to the extent possible. Mailings which include five hundred (500) or more individually identifiable records of County PHI, PI, and/or PII in a single package shall be sent using a tracked mailing method which includes verification of delivery and receipt, unless the prior written permission of County to use another method is obtained.

5. Audit Controls

A. System Security Review. All systems processing and/or storing County PHI, PI and/or PII must have at least an annual system risk assessment/security review that provides assurance that administrative, physical, and technical controls are functioning effectively and providing adequate levels of protection. Reviews should include vulnerability scanning tools.

1. Log Reviews. All systems processing and/or storing County PHI, PI, and/or PII must have a routine procedure in place to review system logs for unauthorized access.

2. Change Control. All systems processing and/or storing County PHI, PI, and/or PII must have a documented change control procedure that ensures separation of duties and protects the confidentiality, integrity, and availability of data.

3. Receiving and Investigating Privacy Issues. Contractor shall have a process for staff or individuals to make complaints or report privacy issues. Contractors must document all complaints received and privacy issues investigated, including their disposition. Contractor shall provide to County, documentation of privacy issues investigated, upon request. Additionally, Contractor must submit a quarterly report, utilizing **Exhibit J, Privacy and Compliance Investigation Summary**, to the BHRS Privacy and Corporate Compliance office via email to BHRSPrivacy@KernBHRS.org within thirty (30) calendar days of the end of each fiscal quarter.

B. Security Officer. Contractor shall designate an Information Security Officer to oversee its data security program who will be responsible for carrying out its privacy and security programs and for communicating on security matters with County, under 45 CFR 164.308.

C. Privacy Officer. Contractor shall designate a Privacy official who is responsible for the development and implementation of HIPAA policies and procedures per 45 CFR § 164.530(a)(1)(i). Contractor must designate a contact person or office who is responsible for receiving complaints under 45 CFR § 164.530(a)(1)(ii).

D. Discovery and Notification of Breach. Contractor shall notify County **immediately by telephone call at (661) 868-6868 and email at BHRSPrivacy@KernBHRS.org** upon the discovery of a breach (or suspected breach) of privacy or security of PHI, PI, and/or PII in electronic, paper, spoken or in any other media, if the PHI, PI, and/or PII was not securely transmitted, or is reasonably believed to have been, accessed, acquired by an unauthorized person, or upon the discovery of a suspected privacy or security incident that involves data provided to County by the Social Security Administration or involving County PHI, PI, and/or PII; **or by email within twenty-four (24) hours** of the discovery of any suspected security incident, intrusion, or unauthorized use or disclosure of PHI, PI, and/or PII in violation of this agreement or the Business Associate Agreement, or potential loss of confidential data affecting this agreement. A breach shall be treated as discovered by Contractor as of the first day on which the breach is known, or by exercising reasonable diligence, would have been known, to any person (other than the person committing the breach) who is an employee, officer, or

other agent of Contractor.

Notification shall be provided to the BHRS Contract Manager, the BHRS Privacy & Corporate Office, and the BHRS Information Security Officer. If the incident occurs after business hours or on a weekend or holiday and involves electronic PHI, PI, and/or PII, notification shall be provided by calling the BHRS Information Security Officer at (661) 203-5397. Alternately, contact the BHRS Information Technology Services Division (ITSD) Help Desk at 661-868-6740. Upon discovery of a breach or suspected security incident, intrusion or unauthorized access, use, or disclosure of PHI, PI, and/or PII, Contractor shall take:

1. Prompt corrective action to mitigate any risks or damages involved with the breach and to protect the Contractor's operating environment and information confidentiality and security requirements.

2. Any action pertaining to such unauthorized disclosure required by applicable federal and state laws and regulations.

E. Investigation of Breach. In the event Contractor's actions or inactions cause a security incident, breach or unauthorized use or disclosure of PHI, PI, and/or PII, Contractor shall immediately investigate such security incident, breach, or unauthorized use or disclosure of PHI, PI, and/or PII and within **forty eight (48)** hours of the discovery, Contractor shall submit an initial Department of Health Care Services (DHCS) "Privacy Incident Report," containing the information marked with an asterisk and all other applicable information listed on the form, to the extent known at that time. Contractor shall use the most current version of this form, which is posted on the DHCS Information website https://www.dhcs.ca.gov/formsandpubs/laws/priv/Documents/Privacy-Incident-Report-PIR.pdf. Submit this report to the BHRS Privacy and Corporate Compliance Office via email at BHRSPrivacy@KernBHRS.org.

F. Written Report. Contractor shall provide a final written report of the investigation to the BHRS Privacy & Corporate Compliance Office, via email to BHRSPrivacy@KernBHRS.org within ten (10) working days of the discovery of the breach or unauthorized use or disclosure. The report shall be submitted on the DHCS "Privacy Incident Report" form and shall include an assessment of all known factors relevant to a determination of whether a breach occurred. The report shall also include a full, detailed corrective action plan, including information on measures that were taken to halt and/or contain the improper use or disclosure. If necessary, a Supplemental Report may be used to submit revised or additional information after the completed report is submitted, by submitting the revised or additional information on an updated "Privacy Incident Report" form. BHRS Privacy & Corporate Compliance Office will submit this information to DHCS, who will review and approve the determination of whether a breach occurred and whether individual notification is required. Contractor shall also submit, to the BHRS Privacy & Corporate Compliance Office, an internal incident or investigation report, completed by Contractor.

G. Notification of Individuals. In the event Contractor's actions or inactions cause a breach or unauthorized use or disclosure of PHI, PI, and/or PII, Contractor shall notify individuals of the breach or unauthorized use or disclosure when notification is required under state or federal law, and shall pay any costs of such notifications, as well as any costs associated with the breach.

1. Once DHCS has made a breach determination, Contractor shall draft a (de-identified) proposed breach notification letter, using guidelines provided in the SIMM 5340-C (State of California, California Information Security Office: Requirements to Respond to Incidents Involving a Breach of Personal Information), as instructed, and submit to the BHRS Privacy & Corporate Compliance Office via email at BHRSPrivacy@KernBHRS.org, who will submit the letter to DHCS for approval.

2. When the proposed breach notification letter is approved by DHCS, BHRS Privacy & Corporate Compliance Office or designee will notify Contractor, who shall then proceed with mailing the notification letter(s) to the affected beneficiary/beneficiaries without reasonable delay, and in no event later than sixty (60) calendar days following the date of discovery.

3. Contractor shall notify the Department of Health and Human Services (HHS), Office for Civil Rights (OCR) no later than sixty (60) days after the end of the calendar year in which the breach is discovered, for a breach affecting less than five hundred (500) individuals, by visiting the HHS website (https://ocrportal.hhs.gov/ocr/breach/wizard_breach.jsf?faces-redirect=true) and filling out and electronically submitting a breach report form. If the breach affects five hundred (500) or more individuals, the BHRS Privacy & Corporate Compliance Office will coordinate next steps with Contractor, including HHS notification.

H. Effect on lower tier transactions. The terms of this Exhibit shall apply to all contracts, subcontracts, and subawards, regardless of whether they are for the acquisition of services, goods, or commodities. Contractor shall incorporate the contents of this Exhibit into each subcontract or subaward to its agents, subcontractors, or independent consultants.

I. Contact Information. To direct communications to the below referenced BHRS staff, Contractor shall initiate contact as indicated herein. BHRS reserves the right to make changes to the contact information below by giving written notice to Contractor. Said changes shall not require an amendment to this Exhibit or the agreement into which it is incorporated.

Behavioral Health and Recovery Services Contract Manager	**Behavioral Health and Recovery Services Privacy Officer**	**Behavioral Health and Recovery Services Information Security Officer**
Name: Michelle Culy E-Mail: mculy@kernbhrs.org Phone: (661) 868 - 1745 Kern Behavioral Health and Recovery Services P.O. Box 1000 Bakersfield, CA 93302	Privacy & Corporate Compliance Officer Elizabeth Brown Email: EBrown@KernBHRS.org Direct Line: 661-868-6821 Kern Behavioral Health and Recovery Services P.O. Box 1000 Bakersfield, CA 93302 Privacy and Corporate Compliance Office Telephone: (661) 868-6868 Email:BHRSPrivacy@KernBHRS.org	Information Security Officer Rachelle Hunt Email: RHunt@KernBHRS.org Kern Behavioral Health and Recovery Services P.O. Box 1000 Bakersfield, CA 93302 Help Desk Telephone: (661) 868-6740 Email: BHRSHelpDesk@KernBHRS.org

J. Audits and Inspections. From time to time, BHRS may inspect the facilities, systems, books and records of Contractor to monitor compliance with the safeguards required in this Exhibit. Contractor shall promptly remedy any violation of any provision of this Privacy and Information Security Exhibit. The fact that BHRS inspects, or fails to inspect, or has the right to inspect Contractor's facilities, systems, and procedures does not relieve Contractor of its responsibility to comply with this Exhibit.

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COMMUNITY ACTION PARTNERSHIP OF KERN

SAFE CAMPING AND PARKING PROGRAM

EXHIBIT J - PRIVACY AND COMPLIANCE INVESTIGATION SUMMARY

NOTE: COMPLETED COPY ON FILE WITH PRIVACY AND CORPORATE COMPLIANCE

Contractor must provide this summary to the KernBHRS Privacy and Corporate Compliance office by email @ BHRSPrivacy@KernBHRS.org, within 30 calendar days of the end of each quarter. Please keep in mind that privacy and compliance investigations do not have a negative impact. Investigating privacy and compliance issues and following up on issues/risks identified are a way to show that a Privacy or Compliance Program is effective.

Report for: FY Click or tap here to enter text. ☐Qtr. 1 (July-Sept) ☐ Qtr. 2 (Oct-Dec) ☐ Qtr. 3 (Jan-Mar) ☐Qtr. 4 (Apr-Jun)

Contractor: Click or tap here to enter text.
Contractor Address: Click or tap here to enter text.
Name of Privacy Officer: Click or tap here to enter text.
Phone: Click or tap here to enter text. Email:Click or tap here to enter text.
Name of Compliance Officer: Click or tap here to enter text.
Phone:Click or tap here to enter text. Email:Click or tap here to enter text.
Name of Information Security Officer: Click or tap here to enter text.
Phone:Click or tap here to enter text. Email: Click or tap here to enter text.

Privacy Investigations:

Total investigations this quarter: Click or tap here to enter text.
Attestation: Did you report all investigations to KernBHRS
Yes ☐ No ☐
How many of the total investigations did your agency determine were violations? Click or tap here to enter text.
Select the type and enter the total number of each type of investigation

Type of Investigation	Total	Type of Investigation	Total
Select One:		Select One:	
☐Access to EHR		☐Access to EHR	
☐Access to PHI (other than HER		☐Access to PHI (other than HER	
☐Disclosure Of PHI		☐Disclosure Of PHI	
☐Electronic PHI lost or stolen		☐Electronic PHI lost or stolen	
☐Misdirected fax/mail		☐Misdirected fax/mail	
☐Non-electric PHI lost or stolen		☐Non-electric PHI lost or stolen	
☐Security of electronic PHI		☐Security of electronic PHI	
☐Social Media related		☐Social Media related	
☐Storage of PHI		☐Storage of PHI	
☐An unencrypted email containing PHI, PI, or PII		☐An unencrypted email containing PHI, PI, or PII	

Corporate Compliance Investigations

Total investigations this quarter: Click or tap here to enter text.
Attestation: Did you report all investigations to KernBHRS
Yes ☐ No ☐
How many of the total investigations did your agency determine were violations? Click or tap here to enter text.
Select the type and enter the total number of each type of investigation

Type of Investigation	Total	Type of Investigation	Total
Select One:		Select One:	
☐Code of Ethics Violation		☐Code of Ethics Violation	
☐Conflict of Interest		☐Conflict of Interest	
☐Inaccurate/Inappropriate Billing		☐Inaccurate/Inappropriate Billing	
☐Service Delivery Standards		☐Service Delivery Standards	
☐Fraud Related to Credentials		☐Fraud Related to Credentials	
☐Doing Business With Excluded Entity or Person		☐Doing Business With Excluded Entity or Person	
☐Fraud, Waste & Abuse		☐Fraud, Waste & Abuse	

Signature: Click or tap here to enter text. Title: Click or tap here to enter text.
Name (Please print):Click or tap here to enter text. Date:Click or tap here to enter text.

COMMUNITY ACTION PARTNERSHIP OF KERN

SAFE CAMPING AND PARKING PROGRAM

EXHIBIT K - PROGRAM INTEGRITY REQUIREMENTS

1. GENERAL REQUIREMENTS

As a condition for receiving payment under a Medi-Cal managed care program, Contractor shall comply with the provisions of 42 CFR §§ 438.602, 438.608, 438.610, 455.1(a)1, 455.104-455.106, 455.434; Social Security Act §§ 1128, 1156, and 1842(j)(2).

2.COMPLIANCE PROGRAM

Contractor shall have administrative or management arrangements or procedures designed to guard against fraud and abuse. Contractor shall comply with the provisions of 42 CFR 438.608.

A. Option 1: Utilize the BHRS Corporate Compliance Program

1. Contractor must designate a Compliance Officer (CO), who reports directly to the CEO and the Board of Directors (BoD) and is charged with overseeing the organization's compliance with requirements under the contract.

2. Contractor must abide by all tenets of the BHRS Corporate Compliance Program.

3. Contractor must adopt all policies and procedures contained within the BHRS Corporate Compliance Program.

4. All Contractor's workforce members must complete BHRS Corporate Compliance and Ethics training, through the Relias training system, upon hire and annually thereafter. Additionally, Contractor must ensure all workforce members are familiarized with the BHRS Compliance Program and know where to locate it, as well as providing all workforce members with contact information for the Contractor's Compliance Officer (CO) and training on how to report a compliance issue or concern. Contractor shall track employee trainings, to ensure training is completed at required intervals.

5. Contractor must establish effective lines of communication between the CO and the organization's employees, including routine communication with workforce members regarding pertinent compliance issues.

6. Contractor must provide enforcement of standards through well-publicized disciplinary guidelines.

7. Contractor must establish and implement procedures and a system for routine internal monitoring and auditing of compliance risks, prompt response to compliance issues as they are raised, investigation of potential compliance problems as identified in the course of self-evaluation and audits, correction of such problems promptly and thoroughly (or coordination of suspected criminal acts with law enforcement agencies) to reduce the potential of recurrence, and ongoing compliance with the requirements under the contract. Contractor must submit a quarterly report, **utilizing Exhibit J, "Privacy and Compliance Investigation Summary",** to the Privacy and Corporate Compliance office, via email to BHRSPrivacy@KernBHRS.org, within thirty (30) calendar days of the end of each fiscal quarter.

8. Contractor's Compliance Officer must report any violation of the BHRS Corporate Compliance program, including policies and procedures contained therein, to the BHRS Privacy and Corporate Compliance Office via email to BHRSPrivacy@KernBHRS.org. Any allegation of fraud, waste or abuse must be reported promptly.

9. **Contractors utilizing Option 1 must notify the BHRS Privacy and Corporate Compliance Office** of their decision to utilize the BHRS Compliance Program, within thirty (30) days of the executed agreement and annually thereafter for every fiscal year covered under the executed agreement. Additionally, within sixty (60) days of the executed agreement, Contractor must submit supplemental training materials/plans for ensuring all workforce members are familiarized with the BHRS Compliance Program and where to locate it, as well as contact information for the Contractor's Compliance Officer and how to report a compliance issue or concern. This information must be submitted utilizing the contact information listed below.

Kern County Behavioral Health and Recovery Services Compliance Officer
Compliance Officer: Elizabeth Brown Telephone: 661-868-6821 Email: EBrown@kernbhrs.org Privacy and Corporate Compliance Office Telephone: (661) 868-6868 Email: BHRSPrivacy@KernBHRS.org Behavioral Health and Recovery Services PO Box 1000 Bakersfield, CA 93302

B. Option 2: Contractor shall implement and maintain a Compliance Program that must include, at a minimum, the seven (7) essential elements outlined in items 1-7 below

1. Written policies, procedures, and standards of conduct that articulate the organization's commitment to comply with all applicable requirements and standards under the contract, and all applicable federal and state requirements.

2. Designation of A Compliance Officer (CO) who is responsible for developing and implementing policies, procedures, and practices designated to ensure compliance with the requirements of the contract, and who reports directly to the CEO and the Board of Directors (BoD).

3. A Regulatory Compliance Committee (RCC) on the BoD and the senior management level, charged with overseeing the organization's compliance program and its compliance with the requirements under the contract.

4. A system for training and education for the CO, the organization's senior management, and the organization's employees for the federal and state standards and requirements under the contract, including specialized training on Contractor's Compliance Program, including training on the False Claims Act.

a. Contractor's workforce members must complete Corporate Compliance and Ethics training, through the Relias training system upon hire and annually thereafter. Contractor shall track employee trainings to ensure training is completed at required intervals. In addition to the Relias

training, Contractor shall ensure staff receive training on their specific Compliance Program, including contact information for the Contractor's Compliance Officer and training on how to report a compliance issue or concern.

b. If Contractor does not have access to Relias, Contractor must provide training to all staff that includes specifics on Contractor's Compliance Program, which includes detection and prevention of fraud, waste and abuse, False Claims Act – including rights of employees to be protected as whistleblowers, Contractor's standards of conduct, code of ethics, how to report compliance issues, as well as contact information for Contractor's Compliance Officer.

c. Contractor will need to document their staff's attendance, including maintaining a sign-in sheet, e-sign or certificate, indicating the staff member's name and the date on which the training was completed. These certifications must be retained for a period of ten (10) years following contract termination. Contractor will need to develop an internal tracking mechanism to monitor their staff's attendance. This tracking system shall be available for the County to review at any time, to ensure that this required training is completed.

5. Effective lines of communication between the CO and the organization's employees.

6. Enforcement of standards through well-publicized disciplinary guidelines.

7. The establishment and implementation of procedures and a system with dedicated staff for routine internal monitoring and auditing of compliance risks, prompt response to compliance issues as they are raised, investigation of potential compliance problems as identified in the course of self-evaluation and audits, correction of such problems promptly and thoroughly (or coordination of suspected criminal acts with law enforcement agencies) to reduce the potential for recurrence, and ongoing compliance with the requirements under the agreement. Contractor shall provide to County, documentation of monitoring and auditing of compliance risk and response, upon request. Contractor must submit via email to BHRSPrivacy@KernBHRS.org, a quarterly report, utilizing **Exhibit J, "Privacy and Compliance Investigation Summary,"** to the Privacy and Corporate Compliance office within thirty (30) calendar days of the end of each fiscal quarter. Additionally, Contractor must report any allegation of fraud, waste or abuse promptly.

8. Contractors utilizing Option 2 must provide to the BHRS Privacy and Corporate Compliance Office a copy of Contractor's Compliance Program and training materials utilized to train workforce members within sixty (60) days of the executed agreement and annually thereafter for every fiscal year covered under the executed agreement. The BHRS Privacy and Corporate Compliance Office will review the submitted Compliance Program. If it doesn't meet regulatory requirements, as outlined in 42 CFR 438.608 (or doesn't include contact information for Contractor's Compliance and Privacy Officer(s)), it will be returned to the Contractor for corrections. Contractor will have a maximum of thirty (30) calendar days to resubmit the Compliance Program, with corrections completed. Should Contractor not submit the required Compliance Program and training materials within the above timeframes, BHRS will not process submitted claim for payment. Any delayed payments will be processed upon receipt of the approved Compliance Program and training materials from Contractor. This information must be submitted utilizing the contact information provided below.

Kern County Behavioral Health and Recovery Services Compliance Officer
Compliance Officer: Elizabeth Brown Telephone: 661-868-6821 Email: EBrown@kernbhrs.org Privacy and Corporate Compliance Office Telephone: (661) 868-6868 Email: BHRSPrivacy@KernBHRS.org Behavioral Health and Recovery Services PO Box 1000 Bakersfield, CA 93302

3. EXCLUDED PROVIDERS

A. Contractor shall not knowingly have a relationship with any individual or entity that is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in any of such programs by any federal agency or by any department, agency or political subdivision of the state.

B. For purposes of this paragraph, "principal" means an officer, director, owner of any portion of the entity, partner, key employee, subcontractor, or other person with primary management or supervisory sections, or a person who has a critical influence or substantive control over Contractor's operations. Contractor shall be required to submit a Disclosure of Ownership and Control Interest Statement during the initial contracting, re-contracting and/or recredentialing process or upon request by County.

C. Consistent with the requirements of **42 CFR § 438.602(d)**, Contractor must confirm the identity and determine the exclusion status of all employees and any subcontractor, as well as any person with an ownership or control interest, or who is an agent or managing employee through routine checks of federal and state databases.

1. List of Excluded Individuals/Entities (LEIE), which is maintained by the United States Department of Health and Human Services (HHS), Officer of the Inspector General (OIG), upon hire and monthly thereafter.

2. Contractor shall submit Exclusion report with claim for payment.

3. This list includes entities and individuals who have been suspended from receiving payments for services provided under any provider number to Medi-Cal beneficiaries. If Contractor or subcontractor is listed, this agreement shall terminate consistent with the paragraph entitled, **"IMMEDIATE TERMINATION."** Contractor shall ensure that any excluded individual is immediately prevented from performing services resulting in claims for payment for services, directly or indirectly to a Medicare or Medi-Cal recipient.

a. The excluded individual should also be removed from active duty in any position in which the person's salary or the services rendered or prescribed are paid in whole or in part, by federal health care programs or federal funds until such time the person is removed from the Exclusions lists. Contractor shall maintain records confirming verification of initial and monthly monitoring for a minimum of ten (10) years after the employee's separation from employment.

b. Contractor shall provide affirmation of review to the SOC Administrator monthly, the Quality Improvement Division designee during annual audits and upon request, and shall, as prescribed by Department, report any provider individual, employee or subcontractor provider, appearing on any of these exclusions lists, databases or indices.

4. The parties mutually represent and warrant to one another that they and their respective representatives are not: (i) currently excluded, debarred, or otherwise ineligible to participate in the federal health care program as defined in **42 U.S.C. section 1320a-7b (f)** (the federal health care programs) and/or present on the exclusion database of the Office of the Inspector General ("OIG"); (ii) convicted of a criminal offense related to the provision of health care items or services but have not yet been excluded, debarred, or otherwise declared ineligible to participate in the federal health care programs; or (iii) debarred, suspended, excluded, or disqualified by any federal governmental agency or department or otherwise declared ineligible from receiving federal contracts or federally approved sub-contracts or from receiving federal financial and nonfinancial assistance and benefits.

5. This shall be an on-going representation and warranty during the term of this agreement and a party shall immediately notify the other party of any change in the status of any of the representations and/or warranties set forth in this section. At a minimum, the parties shall verify all current staff against the sources at the frequency identified in the **IMMEDIATE TERMINATION**. Any breach of this section shall give the non-breaching party the right to terminate this agreement immediately.

6. If Contractor or subcontractor is identified as an excluded provider, this agreement shall terminate consistent with the guidelines in the paragraph entitled, **"IMMEDIATE TERMINATION."**

A. Contractor must conduct an initial check, prior to hire new staff, of the following databases:

1.Social Security Administration's Death Master File, which is maintained by the United States Social Security Administration.

2. National Plan and Provider Enumeration System (NPPES), which is maintained by the Centers for Medicaid and Medicare.

3. List of Excluded Individuals/Entities (LEIE).

4. System for Award Management Excluded Parties List System (SAM-EPLS).

5. Department of Health Care Services (DHCS) Medi-Cal Suspended and Ineligible Provider List (S&I List)

A1. Contractor must conduct monthly checks of the following databases:

1. List of Excluded Individuals/Entities (LEIE).

2. System for Award Management Excluded Parties List System (SAM-EPLS).

3. Department of Health Care Services (DHCS) Medi-Cal Suspended and Ineligible Provider List (S&I List)

a. Contractor understands that it must comply with the National Provider Identification (NPI) system, and will provide the County NPI numbers for all staff providing direct health care or clinical services. Contractor further agrees to verify the NPI numbers(s) upon hiring staff, and to apply for

NPI numbers on new employees within five (5) business days of the hiring date, immediately providing confirmation of NPI application to the Department.

b. Contractor further understands that all services entered in the **BHRS electronic health record** will suspend and agrees that electronic billings for services will not be accepted without the inclusion of the NPI number(s). If the NPI number is not received within ninety (90) days after the service, the service will no longer be billable and reimbursable to Contractor. Contractor shall notify the department within twenty-four (24) hours of any change to staff NPI numbers or related information, including the termination of employment of any Contractor staff. NPI numbers are also required for each physical delivery site.

A2. Contractor shall submit reports in accordance with BHRS Policy 3.1.15 (Screening for Ineligible and Suspended Employees and Entities), providing verification that each database referenced in BHRS policy 3.1.15, and this section of this contract, are monitored at the required intervals (upon hire/monthly, depending on the database). Contractor shall not knowingly have a relationship with an individual or entities that are excluded from participating in any Federal health care program per §1128 of the Social Security Act, including:

1. Any individual or entity that has been convicted of a criminal offense related to the delivery of an item or service under Title XVIII or under any state health care program.

2. Any individual or entity that has been convicted, under federal or state law, of a criminal offense relating to neglect or abuse of patient in connection with the delivery of a health care item or service.

3. Any individual or entity that has been convicted for a criminal offense consisting of a felony relating to fraud, theft, embezzlement, breach of fiduciary responsibility, or other financial misconduct after the enactment of the Health Insurance Portability and Accountability Act of 1996.

4. Any individual or entity that has been convicted for an offense consisting of a felony relating to the unlawful manufacture, distribution, prescription, or dispensing of a controlled substance which occurred after the date of the enactment of the Health Insurance Portability and Accountability Act of 1996.

A3. Federal Financial Participation is not available for any amount furnished to an excluded individual or entity, or at the direction of a physician during the period of exclusion when the person providing the service knew or had reason to know of the exclusion, or to an individual or entity when the Department failed to suspend payments during an investigation of a credible allegation of fraud. (42 U.S.C. section 1396b(i)(2).)

1. In accordance with Section 1903(i) of the Social Security Act, the Contractor is prohibited from making payment:

i. With respect to any amount expended for an item or service that is furnished at the medical direction or on the prescription of a physician, during the period when such physician is excluded from participation under title V, XVIII, or XX or under this title pursuant to sections 1128, 1128A, 1156, or 1842(j)(2) of the Social Security Act and when the person furnishing such item or service knew, or had reason to know, of the exclusion (after a reasonable time period after reasonable notice has been furnished to the person).

ii. With respect to any amount expended for an item or service that is furnished by an individual or entity to whom the state has failed to suspend payments during any period when there is a

pending investigation of a credible allegation of fraud against the individual or entity, unless the state determines there is good cause not to suspend such payments.

iii. With respect to any amount expended for which funds may not be used under the Assisted Suicide Funding Restriction Act (ASFRA) of 1997.

2. These lists include entities and individuals who have been suspended from receiving payments for services provided under any provider number to Medi-Cal beneficiaries. If Contractor or subcontractor is listed, this agreement shall terminate consistent with paragraph entitled, **"IMMEDIATE TERMINATION."**

3. Contractor shall ensure that any excluded individual is immediately prevented from performing services resulting in claims for payment for services, directly or indirectly to a Medicare or Medi-Cal recipient. The excluded individual should also be removed from active duty in any position in which the person's salary or the services rendered or prescribed are paid in whole or in part, by federal health care programs or federal funds until such time the person is removed from the Exclusions lists. Contractor shall maintain records confirming verification of initial and monthly monitoring for a minimum of ten (10) years after the employee's separation from employment. Contractor shall provide affirmation of review to the SOC Administrator monthly, the Quality Improvement Division designee during annual audits and upon request, and shall, as prescribed by Department, report any provider individual, employee or subcontractor provider, appearing on any of these exclusions lists, databases or indices.

4. The parties mutually represent and warrant to one another that they and their respective representatives are not: (i) currently excluded, debarred, or otherwise ineligible to participate in the federal health care program as defined in 42 U.S.C. section 1320a-7b(f) (the federal health care programs) and/or present on the exclusion database of the Office of the Inspector General ("OIG"), the General Services Administration ("GSA") or the Medi-Cal ineligible list; (ii) convicted of a criminal offense related to the provision of health care items or services but have not yet been excluded, debarred, or otherwise declared ineligible to participate in the federal health care programs; or (iii) debarred, suspended, excluded, or disqualified by any federal governmental agency or department or otherwise declared ineligible from receiving federal contracts or federally approved sub-contracts or from receiving federal financial and nonfinancial assistance and benefits.

i. This shall be an ongoing representation and warranty during the term of this agreement, and a party shall immediately notify the other party of any change in the status of any of the representations and/or warranties set forth in this section. At a minimum, the parties shall verify all current staff against the sources at the frequency identified in this Exhibit. Any breach of this section shall give the non-breaching party the right to terminate this agreement immediately.

ii. If Contractor or subcontractor is identified as an excluded provider, this agreement shall terminate consistent with the guidelines in the paragraph entitled**, "IMMEDIATE TERMINATION."**

4. SERVICE VERIFICATION

A. Pursuant to 42 C.F.R. § 438.608(a)(5), Contractor shall implement and maintain arrangements or procedures designed to detect and prevent fraud, waste, and abuse that include provisions to verify, by sampling or other methods, whether services that have been represented to have been delivered, were received by beneficiaries, and the application of such verification processes on a regular basis.

1. Contractor shall utilize the County's prescribed method of Service Verification for all office-based, billable, face-to-face services.

2. For billable field-based and group services, Contractor may choose one of two options for Service Verification:

a. Contractor may use the County's method of obtaining Service Verification for billable, field-based and group services, **OR**

b. Contractor may select an alternate method of Service Verification. If Contractor selects an alternate method:

i. This method must be submitted to the BHRS Privacy and Corporate Compliance office (BHRSPrivacy@KernBHRS.org) at least thirty (30) days prior to the beginning of an upcoming audit cycle, e.g., proposed Service Verification method must be submitted by September 1, December 1, March 1 and June 1.

ii. Contractor will be responsible for maintaining the Service Verification process, monitoring the process meets the County standards, and reporting the data to the BHRS Privacy and Corporate Compliance office by encrypted email, to BHRSPrivacy@KernBHRS.org, by the last business day of the fiscal quarter (September, December, March and June).

4. FRAUD REPORTING REQUIREMENTS

A. Contractor shall implement and maintain arrangements or procedures designed to detect and prevent fraud, waste and abuse that include prompt reporting to County about the following:

1. Any potential fraud, waste or abuse. (42 CFR §438.608(a), (a)(7).)

2. All overpayments identified or recovered, specifying the overpayments due to potential fraud. (42 C.F.R. §438.608(a), (a)(2).)

3. Information about changes in a beneficiary's circumstances that may affect the beneficiary's eligibility including changes in the beneficiary's residence or the death of the beneficiary. (42 C.F.R. §438.608(a), (a)(3).)

B. If Contractor identifies an issue or receives notification of a complaint concerning an incident of potential fraud, waste or abuse, in addition to notifying the County within **twenty-four (24) hours,** the Contractor shall conduct an internal investigation to determine the validity of the issue/complaint, and develop and implement corrective action, if needed, notifying the County of the outcome of the investigation.

C. Contractor shall implement and maintain written policies for all employees that provided detailed information about the False Claims Act and other federal and state laws, including information about rights of employees to be protected as whistleblowers. (42 CFR §438.608(a), (a)(6).)

D. County shall suspend payments to Contractor if there is a credible allegation of fraud. (42 CFR §438.608(a), (a)(5).)

6. DISCLOSURES OWNERSHIP CONTROL INTEREST STATEMENT

A. Contractor agrees to furnish County with the names of its officers, owners, stockholders owning more than five percent (5%) of its stock, and major creditors holding more than five percent (5%) of the debt of Contractor. This information shall become public record on file with the U.S. Department of Health and Human Services.

B. Contractor agrees to comply with the requirements set forth in the federal regulations 42 CFR 455.104-455.106 in reference to the Medicare, Medicaid, or Title XX service programs.

C. Contractor agrees to submit to County the completed form attached herein as **Exhibit L, Disclosure of Ownership and Control Interest Statement** upon submitting the provider application, during the re-validation of enrollment, and upon request. Any person with a five percent (5%) or more direct or indirect interest in Contractor must include results of fingerprints/criminal background check.

D. Contractor agrees to notify County and update **Exhibit L, Disclosure of Ownership and Control Interest Statement** within thirty-five (35) days if a change in ownership occurs.

E. County may terminate the Agreement if any person with a five percent (5%) or greater direct or indirect ownership interest in Contractor does not submit timely and accurate information and cooperate with any screening methods required in 42 CFR 455.416.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

COMMUNITY ACTION PARTNERSHIP OF KERN

SAFE CAMPING AND PARKING PROGRAM

EXHIBIT L - DISCLOSURE OF OWNERSHIP AND CONTROL INTEREST STATEMENT

NOTE: COMPLETED COPY ON FILE WITH CONTRACT MONITORING TEAM

The federal regulations set forth in 42 CFR 455.101, 455.104, 455.105, 455.106, and 455.434 require providers who are entering into or renewing a provider agreement to disclose to the U.S. Department of Health and Human Services, the state Medicaid agency, and to Managed Care Organizations that contract with the state Medicaid Agency: 1) the identity of all owners with a control interest of five percent **(5%) or greater**, 2) certain business transactions as described in 42 CFR 455.105 and 3) the identity of any excluded individual or entity with an ownership or control interest in the provider, the provider group, or disclosing entity or who is an agent or managing employee of the provider group or entity or who is an agent or managing employee of the provider entity and 4) arrange for fingerprint clearance for criminal background checks and submit proof of clearance along with Disclosure of Ownership and Control Interest Statement documentation. Any changes in ownership during the contract year will require all documentation to be updated.

Please attach a separate sheet if necessary.

Provider Entity Information
Circle the Type of disclosing entity: **__Individual Member of a Group or Sole Proprietor __Partnership __Corporation __Limited Liability** **____Other (Specify)_____**
Legal Name of individual or entity ("**Provider Entity**"):
DBA Name:
Group Name:
Primary/Main Office Address:
Mailing Address (if different from above)
Practice Address 1:
Practice Address 2:
Federal Tax Identification #:
Medicaid ID#:
National Provider ID (NPI) #:
Provider CAQH #:

***If applicable, add the group, provider or health care professional name and EIN when the Provider Entity is part of a group practice, attach a separate sheet if necessary.**

Section I

Are there any individuals or organizations with an Ownership or Control Interest of 5% or more in the Provider Entity?
___Yes ___No

List the **name, title, address, date of birth (DOB**) and **Social Security Number** (SSN) for **all individuals** having an ownership or control interest in the Provider Entity of 5% or greater. This Should match those listed in the organizational chart. For Owners list the percentage of ownership. Attach additional pages if needed to **identify all parties** with ownership or control interest.

List the name, Tax Identification Number (TIN), business address of each organization, corporation, or entity having an ownership of corporation, or entity having an Ownership or Control Interest of **5% or greater**. (42 CFR 455.104 (b) (1) (ii))

Name/Title	**DOB**	**Address (Adress Line)**	**Address (City, State & Zip Code)**	**SSN (if listing an individual)**	**TIN (if listing an entity)**	**% Interest**

Section II	
Are any of the individuals listed in Section I above related to each other? **___Yes ___No** If yes, list the individuals identified and the relationship to each other (spouse, sibling, parent, child). Are any individuals listed in Section I above related to any individuals with an ownership or control interest in any of the subcontractors listed in Section III below? **___Yes ___No** If yes, list their name and relationship. (42 CFR.455.104 (b) (2))	
Name Of Individuals	**Relationships**

Section III				
Does the Provider Entity have a Direct or Indirect Ownership Interest in any Subcontractor 5% or more that another individual or organization also has an Ownership or Controlling Interest? **___Yes ___No** If yes, list the following information for each person with an Ownership or controlling Interest in any Subcontractor in which the Provider Entity has Direct or Indirect Ownership of 5% or more. (42 CFR 455.104)				
Name/Title	**Address**	**DOB**	**SSN (if listing an individual) TIN (if listing an entity)**	**% Interest**

Section IV			
Has any person who has an ownership or control interest in the provider entity, or is an agent or managing employee of the Provider Entity ever been convicted of a crime related to that person's involvement in any program under Medicaid, Medicare or Title XX program? **___Yes ___No** (verify through HHS-OIG List of Excluded individuals/Entities (LEIE), General Services Administration (GSA) Excluded Parties List (EPLS), the Medicare Exclusion Database (the MED) databases and any State specific database.) **Any person who has a 5% or more direct or indirect interest must also submit fingerprints and a background check.** **If yes**, please list those persons below. (42 CFR 455.106)			
Name/Title	**DOB**	**Address**	**SSN (if listing an individual) TIN (if listing an entity)**

Section V
Business Transactions: Has the provider Entity had any business transactions with Subcontractors or Wholly Owned Supplier totaling more than $25,000 or 5% or operating expenses in the previous twelve (12) month period __Yes __No If yes, list the ownership of Subcontractor with whom the Provider Entity has had a business transaction totaling more than $25,000 during the previous twelve 12-month period; and any Significant Business Transaction between this provider and any wholly owned supplier exceeding the lesser of $25,000 or 5% operating expense, during the past 5-year period. This information must be provided within 35 days of the request. Attach a separate sheet if necessary. (42 CFR 455.104 and 42 CFR 455.105)

Name of Supplier/ Subcontractor	Address	Owner	SSN (if listing an individual) TIN (if listing an entity)	Transaction Amount

Section VI
Managing Employees: Does the Provider Entity have any Managing Employees? __**Yes** __**No** If yes, for Disclosing Entities, list each member of the Board of Directors, Governing Board, and Managing Employees (general manager, business manager, administrator or director), including the name, date of birth (DOB), Address, Social Security Number (SSN), and percent of interest.

Name of Supplier/ Subcontractor	Address	Owner	SSN (if listing an individual) TIN (if listing an entity)	Transaction Amount

I certify that the information provided herein, is true, accurate and complete.

Any person who has a 5% or more direct or indirect interest must also submit fingerprints and the background check results with the Disclosure of Ownership form.

Additions or revisions to the information above will be submitted immediately upon revision. Additionally, I understand that misleading, inaccurate, or incomplete data may result in a denial of participation. Individuals and Sole Proprietors must sign their own form. An authorized representative may sign for Partnership, Corporation, LLC or Other disclosing entities.

Contractor: Click or tap here to enter text.

Signature: Click or tap here to enter text.

Print: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap here to enter text.

COMMUNITY ACTION PARTNERSHIP OF KERN

SAFE CAMPING AND PARKING PROGRAM

EXHIBIT N - CLAIM FOR PAYMENT

NOTE: COMPLETED COPY ON FILE WITH FINANCE

CLAIM FOR PAYMENT

COUNTY OF KERN
STATE OF CALIFORNIA

CLAIM OF _____ DATE _____ DEPARTMENT _____

ADDRESS _____

SOCIAL SECURITY OR
FEDERAL TAX ID NO. _____

INSTRUCTIONS TO CLAIMANT:

(1) CLAIMS MUST BE SIGNED BY THE CLAIMANT AND APPROVED BY THE HEAD OF THE DEPARTMENT BEFORE SUBMISSION TO THE COUNTY AUDITOR-CONTROLLER.
(2) CLAIMANT PERFORMING SERVICES TO TWO OR MORE COUNTY DEPARTMENTS MUST MAKE SEPARATE CLAIMS FOR EACH DEPARTMENT.
(3) CLAIMS FOR REIMBURSEMENT OF TRAVEL EXPENSES MUST INCLUDE A STATEMENT OF THE PURPOSE OF COUNTY BUSINESS.
(4) NO CLAIMS WILL BE AUDITED OR ALLOWED UNTIL THE ABOVE REQUIREMENTS HAVE BEEN MET

DATE	DESCRIPTION	DOLLARS	CENTS
	TOTAL →		

The undersigned, under penalty of perjury, states: That the above claim and the items are therein set out are true and correct, that no part thereof has been heretofore paid; that the amount therein is justly due; and that the same is presented not later than one year after the accrual of the cause of action

DON'T sign firm name . . . sign Your name here.

FOR FILING STAMP ONLY

CLAIMANT SIGNATURE _____ DATE _____

BELOW FOR COUNTY USE ONLY

Expenditure Authorized and Approved By:

AUTHORIZED DEPARTMENTAL SIGNATURE _____ SUPERVISOR _____

Department No.	Claim No.	Signature Date	Contract No.	PP	Fund No.
7-15 000		013	008	014	

Issue Date	Vendor No.	Descriptive Purpose of Claim - Limit to 30 Spaces
009	023	011

If so stated, above is a LEGAL CHARGE against the
County for the sum of $ _____
County Counsel

Audited and Allowed
Auditor-Controller
By: _____
AUDITOR-CONTROLLER
Date _____

Rep. Code	Amount	FY	Division	Project	Activity	Facility
102	&		&	&	&	&
102	&		&	&	&	&
102	&		&	&	&	&
102	&		&	&	&	&
TOTAL 006	$					

P.A.S. 580 1151 (REV. 3/87)

[END OF AGREEMENT]

COMMUNITY ACTION PARTNERSHIP OF KERN
COUNTY OF KERN - SAFE CAMPING

		Budget
Personnel		
Salaries		176,114
Benefits @ 35%		61,640
Total Personnel		**237,754**
Operations	Facility Repairs/Maintenance	10,000
	Utilities	36,000
	Supplies	30,000
	Hiring Costs	1,000
	Vehicle Repair/Maintenance	2,000
	Equipment Lease	60,000
Total Operations		**139,000**
Security & Safety	Security	**270,600**
Client Services		
	Client Services	56,560
Total Client Services & Supplies		**56,560**
Indirect @ 12%		**84,472**
GRAND TOTAL		**788,386**
individuals per year		***14,334***

BOARD OF DIRECTORS

2026 BOARD & STANDING COMMITTEE MEETING CALENDAR

MONTH	PERSONNEL COMMITTEE	PRE COMMITTEE	B & F COMMITTEE	AUDIT & PENSION COMMITTEE	EXECUTIVE COMMITTEE	BOARD MEETINGS
January	1/7	1/14	1/21	1/15		1/26
February	2/4	2/11	2/18			2/25
March	3/4	3/11	3/18			3/25
April	4/8	4/15	4/22	4/9		4/29
May	5/6	5/13	5/20			5/27
June	6/3	6/10	6/17			6/24
July					7/21	
August	8/5	8/12	8/19	8/13		8/26
September	9/9	9/16	9/23			9/30
October	10/7	10/14	10/21			10/28
November	11/4	11/12	11/18	11/13		11/23
December					12/16	

- Board of Director Meetings and Committee Meetings are generally held at the Community Action Partnership or Kern Administrative Building, located at 1300 18th Street, Bakersfield, CA, or in some cases, remotely during a declared emergency or other circumstances. Advance notice will be provided in the event of a change in meeting location.

- Community Action Partnership of Kern follows the meeting guidelines of the Ralph M. Brown Act. All meetings are open to the public.

Notes:

- For the January Board Meeting, the meeting will be held on Monday January 26 due to the NCAP Management & Leadership Conference taking place from Wednesday, January 28 – January 30, 2026.

- For the November Committee meetings, there are 3 holidays so there are 2 meetings scheduled during the second week of November and the Board meeting is scheduled for Monday, November 23rd.

- No Standing Committee or Board meetings are scheduled in July & December. All items will be heard by the Executive Committee.

Approved: _____

Helping People. . . Changing Lives.

COMMUNITY ACTION PARTNERSHIP OF KERN

EXECUTIVE COMMITTEE

JULY 21, 2026

FINANCIAL REPORT

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COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2026 THROUGH FEBRUARY 28, 2027

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
UNRESTRICTED						
GENERAL FUND			NOT APPLICABLE	03/01/26 - 02/28/27	501000	NOT APPLICABLE
DISCRETIONARY FUND			NOT APPLICABLE	03/01/26 - 02/28/27	502000	NOT APPLICABLE
FOOD BANK			NOT APPLICABLE	03/01/26 - 02/28/27	504000	SHARED MAINTENANCE, MEMBERSHIP FEES, DONATIONS, ETC.
FOOD BANK EXPANSION			NOT APPLICABLE	03/01/26 - 02/28/27	505000	DONATIONS
ENERGY			NOT APPLICABLE	03/01/26 - 02/28/27	524000	NOT APPLICABLE
SHAFTER YOUTH CENTER			NOT APPLICABLE	03/01/26 - 02/28/27	527000	DONATIONS, RENTAL INCOME
FRIENDSHIP HOUSE			NOT APPLICABLE	03/01/26 - 02/28/27	531000	DONATIONS, RENTAL INCOME
EAST KERN FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/26 - 02/28/27	533000	DONATIONS
OASIS FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/26 - 02/28/27	534000	DONATIONS
211			NOT APPLICABLE	03/01/26 - 02/28/27	536000	FEE FOR SERVICE
M STREET NAVIGATION CENTER			NOT APPLICABLE	03/01/26 - 02/28/27	541000	DONATIONS
M STREET WORKFORCE			NOT APPLICABLE	03/01/26 - 02/28/27	541000	DONATIONS
TAX ASSISTANCE			NOT APPLICABLE	03/01/26 - 02/28/27	545000	DONATIONS
VETERANS SERVICES			NOT APPLICABLE	03/01/26 - 02/28/27	564000	DONATIONS
FUND RAISING			NOT APPLICABLE	03/01/26 - 02/28/27	595000	DONATIONS
RESTRICTED						
EARLY HEAD START/HEAD START	40,091,425	93.600	09CH012489-03	03/01/26 - 02/28/27	108000/109000/117000	U S DEPT OF HEALTH & HUMAN SERVICES
HUD - COORDINATED ENTRY SYSTEM	251,909 268,035	14.267	CA1799L9D042406 CA1799L9D042507	08/01/25 - 07/31/26 08/01/26 - 07/31/27	160025 160026	U S DEPT OF HOUSING AND URBAN DEVELOPMENT OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
CITY OF BAKERSFIELD - HOME TBRA	1,000,000	14.239		05/01/26 - 10/31/28	161026	U.S DEPT OF HOUSING AND URBAN DEVELOPMENT, CITY OF BAKERSFIELD
VITA	375,500	21.009	26VITA0276	10/01/25 - 09/30/26	149025	U S DEPT OF THE TREASURY - INTERNAL REVENUE SERVICE
TAX COUNSELING FOR THE ELDERLY (TCE)	18,847	21.006	26TCEP0015	10/01/25 - 09/30/26	149125	U S DEPT OF THE TREASURY - INTERNAL REVENUE SERVICE
CSBG (COMMUNITY SERVICES BLOCK GRANT)	1,791,327	93.569	26F-5015	01/01/26 - 12/31/26	103026	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
LIHEAP (LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	8,319,924	93.568	26B-4012	11/1/25 - 6/30/27	122026	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT

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COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2026 THROUGH FEBRUARY 28, 2027

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
SLIHEAP (SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	40,306	93.568	26Q-3561	05/01/26 - 05/31/27	122126	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
DOE (DEPARTMENT OF ENERGY) BIL (BIPARTISAN INFRASTRUCTURE LAW)	3,630,998	81.042	22P-7010	06/01/23 - 06/30/29	123022	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
DOE (DEPARTMENT OF ENERGY) WAP (WEATHERIZATION ASSISTANCE PROGRAM	50,000	81.042	25C-8007	01/01/26 - 09/30/26	123025	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
GENERAL CENTER CHILD CARE	1,184,616 856,077	93.575	CCTR - 5068 CCTR - 6068	07/01/25 - 06/30/26 07/01/26 - 06/30/27	253025 253026	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
GENERAL CENTER CHILD CARE	105,401 100,457	93.596	CCTR - 5068 CCTR - 6068	07/01/25 - 06/30/26 07/01/26 - 06/30/27	253025 253026	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT ALTERNATIVE PAYMENT	5,411,000 5,411,000	93.575	CMAP - 5000 CMAP - 6000	07/01/25 - 06/30/26 07/01/26 - 06/30/27	261025 261026	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
NEOPB CAL FRESH HEALTHY LIVING	487,170	10.561	23-10317	10/01/25 - 04/30/26	145025	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA DEPT OF PUBLIC HEALTH, NUTRITION EDUCATION AND OBESITY PREVENTION BRANCH
EFAP (EMERGENCY FOOD ASSISTANCE PROGRAM)	463,977	10.568/.569	15 - MOU - 00118	10/01/25 - 09/30/26	105000/111000	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CITY OF BAKERSFIELD HOME REPAIR SLFRF	932,464	21.027	2024-304	11/20/24-12/31/26	128024	US DEPT OF TREASURY, CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, CITY OF BAKERSFIELD
LOCAL FOOD PURCHASE ASSISTANCE PROGRAM (LFPA)	996,918	10.182		04/01/25 - 03/31/26	131023	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
COUNTY OF KERN FOOD DISTRIBUTION	1,000,000	14.218		2/20/25 - 03/31/26	138024	U S DEPT OF HOUSING AND URBAN DEVELOPMENT, COUNTY OF KERN
SAFE CAMPING - COUNTY OF KERN	1,275,824	21.027		07/01/25 - 06/30/26	142025	U S DEPT OF TREASURY CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, COUNTY OF KERN
CSFP (COMMODITY SUPPLEMENTAL FOOD PROGRAM)	556,147	10.565	MOU-20-6003	10/01/25 - 09/30/26	147025	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CHILD AND ADULT CARE FOOD PROGRAM (CACFP) - KERN & SAN JOAQUIN	BASED ON MEALS SERVED	10.558	15 - 1248 - OJ	10/01/25 - 09/30/26	112025/139025	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF EDUCATION
WIC (WOMEN, INFANTS & CHILDREN)	4,671,207	10.557	22 - 10236	10/01/25 - 09/30/26	115025	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF PUBLIC HEALTH
SUPPORTIVE SERVICES FOR VETERAN FAMILIES (SSVF)	1,415,768	64.033	13-CA-090	10/01/25 - 09/30/26	153025	U S DEPT OF VETERAN AFFAIRS
VA HOMELESS GRANT AND PER DIEM PROGRAM (GPD)	1,116,024	64.024	CVAF044-4808-691-PD-24	10/01/25 - 09/30/26	154025	U S DEPT OF VETERAN AFFAIRS

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COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2026 THROUGH FEBRUARY 28, 2027

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
HOME ARP - CITY OF BAKERSFIELD	247,852	14.239	2024-308	12/01/24 - 09/30/26	162024	US DEPT OF HOUSING AND URBAN DEVELOPMENT - CITY OF BAKERSFIELD
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) AKA CALFRESH PROG	64,693	10.561	22 - CF - SUB - KERN	10/01/25 - 09/30/26	164025	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, INFO LINE OF SAN DIEGO dba 211 SAN DIEGO
QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS) - SAN JOAQUIN	TBD	84.412	N/A	07/01/25 - 06/30/26	117000-1005	U.S. DEPT OF EDUCATION - STATE OF CALIFORNIA, DEPT OF EDUCATION - FIRST 5 CALIFORNIA, COUNTY OF SAN JOAQUIN, FIRST 5 SAN JOAQUIN, RACE TO THE TOP
CALCAPA DIAPER DISTRIBUTION PILOT	125,000	93.647	90EDA0009-DDDRP	10/01/23 - 06/30/26	191023	U.S. DEPT OF SOCIAL SERVICES, CAL CAPA
SJCOE HEADSTART	1,998,719	93.600	N/A	02/01/26 - 01/31/27	157026	U S DEPT OF HEALTH & HUMAN SERVICES , SAN JOAQUIN COUNTY OFFICE OF EDUCATION
KCCD CERF REGIONAL CONVENER	93,993	N/A		11/14/24 - 09/30/26	208024	STATE OF CALIFORNIA - EMPLOYMENT DEVELOPMENT DEPARTMENT, KERN COMMUNITY COLLEGE DISTRICT
KCCD CALIFORNIA WORKFORCE DEVELOPMENT BOARD (CWDB) HIGH ROAD TRAINING PARTNERSHIP RESILIENT (HRTPR) WORKFORCE FUND	75,000	N/A		10/01/23 - 03/30/26	209023	STATE OF CALIFORNIA - CALIFORNIA WORKFORCE DEVELOPMENT BOARD, KERN COMMUNITY COLLEGE DISTRICT
CITY OF BAKERSFIELD - RAMKABIR HHAP 4	500,000	N/A	2025-048	03/26/25 - 02/28/26	230025	STATE OF CALIFORNIA, DEPARTMENT OF SOCIAL SERVICES, HOMELESS AND HOUSING ASSISTANCE AND PREVENTION, CITY OF BAKERSFIELD
CITY OF BAKERSFIELD - FHCC SPORTS FIELD	1,000,000	N/A	2023 - 073	07/01/22 - 07/30/26	231022	STATE OF CALIFORNIA, DEPT OF PARKS AND RECREATION, CITY OF BAKERSFIELD
CALIFORNIA SGC - COMMUNITY RESILENCE CENTER (CRC)	988,752	N/A	0650-SGC24126	01/31/25 - 01/30/27	233025	STATE OF CALIFORNIA, GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INNOVATION (LCI)
211 CALL CENTER TOBACCO CESSATION	386,290	N/A	25-10569	03/01/26 - 06/30/29	236026	STATE OF CALIFORNIA, DEPARTMENT OF PUBLIC HEALTH
CITY OF BAKERSFIELD - COMMUNITY VITALITY	630,000	N/A	2026-106	06/24/26 - 03/31/28	239026	STATE OF CALIFORNIA, BOARD OF STATE AND COMMUNITY CORRECTIONS, CITY OF BAKERSFIELD
TCC LOW INCOME ENERGY EFFICIENCY PROGRAM	4,630,006	N/A	2025-169	9/10/25 - 3/10/29	240025	STATE OF CALIFORNIA, STRATEGIC GROWTH COUNCIL, CITY OF BAKERSFIELD
TCC STAKEHOLDER ENGAGEMENT	36,520	N/A	ED26-004	3/1/26 - 3/10/29	240126	STATE OF CALIFORNIA, STRATEGIC GROWTH COUNCIL, CITY OF BAKERSFIELD
CITY OF BAKERSFIELD - CALVIP OUTREACH	225,000	N/A	2023-244	10/11/23 - 03/31/26	243023	STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD
STATE OF CALIFORNIA - YOUTH CENTERS NATURE AND CULTURE PROGRAM	500,000	N/A	YA24029-0	12/22/25 - 04/30/27	244025	STATE OF CALIFORNIA NATURAL RESOURCES AGENCY

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COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2026 THROUGH FEBRUARY 28, 2027

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
CITY OF BAKERSFIELD CALVIP	578,731 375,000	N/A	2022-199 2026-070	9/21/22-12/31/25 05/13/26 - 09/30/29	247022 247026	STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD
SAN JOAQUIN COE GENERAL CHILD CARE (CCTR)	2,458,117 2,458,117		N/A	07/01/25 - 06/30/26 07/01/26 - 06/30/27	248025 248026	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
CSPP QRIS BLOCK GRANT	TBD		N/A	07/01/25 - 06/30/26	258025-1005	STATE OF CALIFORNIA, DEPT OF EDUCATION - KERN COUNTY SUPERINTENDENT OF SCHOOLS, KERN EARLY STARS
SAN JOAQUIN COE GENERAL CHILD CARE (CSPP)	255,528		N/A	07/01/25 - 06/30/26	259025 259025	STATE OF CALIFORNIA, DEPT OF EDUCATION - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
MIGRANT ALTERNATIVE PAYMENT	31,802,685 31,802,685		CMAP - 5000 CMAP - 6000	07/01/25 - 06/30/26 07/01/26 - 06/30/27	261025 261026	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
GENERAL CENTER CHILD CARE	2,706,453 3,039,936		CCTR - 5068 CCTR - 6068	07/01/25 - 06/30/26 07/01/26 - 06/30/27	253025 253026	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CALIFORNIA STATE PRESCHOOL PROGRAM	7,612,170 8,087,274		CSPP-5118 CSPP-6117	07/01/25 - 06/30/26 07/01/26 - 06/30/27	258025 258026	STATE OF CALIFORNIA, DEPT OF EDUCATION
MIGRANT CHILD CARE	293,823 293,823		CMIG - 5004 CMIG - 6004	07/01/25 - 06/30/26 07/01/26 - 06/30/27	250025 250026	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT SPECIALIZED SERVICES	44,073 44,073		CMSS - 5004 CMSS - 6004	07/01/25 - 06/30/26 07/01/26 - 06/30/27	252025 252026	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CAL EITC FREE TAX PREPARATION ASSISTANCE GRANT	403,728		25T-7015	11/1/25 - 9/30/26	234025	STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND
HOME VISIT INITIATIVE (COUNTY OF KERN)	3,892,756 3,892,756		047-2026	07/01/25 - 06/30/26 07/01/26 - 06/30/27	270025 270026	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY
POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN)	102,384 102,384		267-2025 296-2026	07/01/25 - 06/30/26 07/01/26 - 06/30/27	271025 271026	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY
COUNTY OF KERN LOW BARRIER HOMELESS SHELTER OPERATIONAL	2,715,812		017-2020	07/01/25 - 06/30/26	275025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, COUNTY
BAKERSFIELD KERN REGIONAL HOMELESS COLLABORATIVE HOMELESS HOUSING ASSISTANCE AND PREVENTION (HHAP)	300,000 200,000 150,000 150,000		2023-302 645-2023 2023-313 2023-320	05/01/23 - 06/30/26 12/01/23 - 12/31/25 06/01/24 - 10/01/26 11/01/24 - 06/30/27	276003 276013 276023 276004	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, BAKERSFIELD REGIONAL HOMELESS COLLABORATIVE
TAX CHECK - OFF (FOOD BANK)	10,209		15 MOU - 00118	07/01/25 - 06/30/25	216025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) CAL FOOD	258,464		MOU-22-00118	07/01/25 - 05/30/26	216025-2087	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) DROUGHT FOOD ASSISTANCE	339,726		MOU-22-00118	07/01/23 - 06/30/26	216025-2088	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES

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COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2026 THROUGH FEBRUARY 28, 2027

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
STATE EMERGENCY FOOD ASSOSTANCE CAL FOOD ONE-TIME FUNDS	1,737,540		N/A	07/01/25 - 04/30/26	216025-2102	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CA FARM TO SCHOOL INCUBATOR GRANT PROGRAM	199,243		24-0888-000-SG	01/01/25 - 12/31/26	267025	STATE OF CALIFORNIA, DEPT OF FOOD AND AGRICULTURE (CDFA)
BOARD OF STATE AND COMMUNITY CORRECTIONS WARM HAND-OFF COHORT 3	750,000		BSCC 1012-22	10/01/22 - 01/31/27	277024	STATE OF CALIFORNIA, BOARD OF STATE AND COMMUNITY CORRECTIONS
BOARD OF STATE AND COMMUNITY CORRECTIONS WARM HAND-OFF COHORT 4	2,225,000		BSCC 1270-33	06/30/25 - 12/31/28	277025	STATE OF CALIFORNIA, BOARD OF STATE AND COMMUNITY CORRECTIONS
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	145,000		2025.2.02	07/01/25 - 06/30/26	281025	KERN, FIRST 5 KERN
	145,000		2025.2.02	07/01/26 - 06/30/27	281026	
FIRST 5 KERN - RIDGECREST FAMILY RESOURCE CENTER	155,000		2025.2.03	07/01/25 - 06/30/26	286025	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF
	155,000		2025.2.03	07/01/26 - 06/30/27	286026	KERN, FIRST 5 KERN
BKRHC - ENCAMPMENT RESOLUTION FUNDING	139,968		2023-307	12/01/23 - 06/30/26	293023	STATE OF CALIFORNIA, CALIFORNIA INTERAGENCY COUNCIL ON HOMELESSNESS, BAKERSFIELD KERN REGIONAL HOMELES COLLABORTIVE
CITY OF BAKERSFIELD - HHAP CM	356,037		N/A	04/01/23 - 03/31/26	294001	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, CITY OF BAKERSFIELD
BKRHC HHAP YOUTH	212,883		N/A	03/01/24 - 04/30/26	295001	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, BAKERSFIELD REGIONAL HOMELESS COLLABORATIVE
COUNTY OF KERN HELPLINE 211	TBD		N/A	TBD	389026	COUNTY OF KERN
READY KERN	TBD		N/A	TBD	366000	COUNTY OF KERN, FIRE DEPT - OFFICE OF EMERGENCY SERVI
DAY ONE FAMILIES FUND	5,000,000		N/A	12/01/23 - 11/30/27	410023	DAY ONE FAMILIES FUND
PG&E ARREARS OUTREACH	1,790,077		C59576	09/13/24 - 03/31/26	482024	PACIFIC GAS & ELECTRIC
211 LA County	15,000		N/A	07/01/25 - 06/30/26	536000-4230	CALIFORNIA 211 PROVIDERS NETWORK
211 KINGS COUNTY	22,868		N/A	07/01/25 - 06/30/26	536000-4231	KINGS UNITED WAY
211 TULARE COUNTY	63,017		N/A	07/01/25 - 06/30/26	536000-4232	UNITED WAY OF TULARE COUNTY
211 STANISLAUS COUNTY	93,600		N/A	07/01/25 - 06/30/26	536000-4234	UNITED WAY OF STANISLAUS COUNTY
211 FRESNO AND MADERA COUNTIES	96,737		N/A	07/01/25 - 06/30/26	536000-4235	UNITED WAY OF FRESNO AND MADERA COUNTIES
211 MERCED & MARIPOSA	25,910		N/A	07/01/25 - 06/30/26	536000-4235	UNITED WAY OF MERCED & MARIPOSA COUNTIES
FOOD BANK FREE FARMERS MARKET - WASCO	150,000		N/A	12/01/25 - 11/30/26	467025	THE WONDERFUL COMPANY FOUNDATION

A5

COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2026 THROUGH FEBRUARY 28, 2027

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
RESIDENCES AT EAST HILLS	82,800				464006	HOUSING AUTHORITY OF KERN
PARK 20TH	17,850				464007	HOUSING AUTHORITY OF KERN
COVEY COTTAGES	TENANT RENT		N/A	03/01/26 - 02/28/27	564008	TENANT RENT
KERN FAMILY HEALTH SYSTEMS CAL AIM	PER VISIT			07/01/22 - TBD	550000	KERN FAMILY HEALTH SYSTEMS
KERN FAMILY HEALTH SYSTEMS CAL AIM EAST KERN FAMILY RESOURCE CENTER	PER VISIT			06/01/24 - TBD	553000	KERN FAMILY HEALTH SYSTEMS

A6

COMMUNITY ACTION PARTNERSHIP OF KERN

LINE OF CREDIT ADVANCES AND REPAYMENTS

FISCAL YEAR 2026/27

Date	Advance Amount	Repayment Amount	No. of Days Borrowed	Interest Expense	Interest Rate
03/31/26	n/a				
04/30/26	n/a				
05/31/26	n/a				

Note 1: As of 2/14/2025, a $3 million line of credit is establsihed at Citizens Business Bank

CAPK — Unrestricted Cash Reserve Dashboard

Helping People...Changing Lives.

Board Policy 26-0121 | Minimum 30-day unrestricted cash reserve | Formula: (Annual Operating Expenses ÷ 365) × 30 | FY 2026–27 Target: $11.5M

Current Reserve Balance	Policy Minimum (30 Days)	Shortfall from Goal	Annual Operating Budget	
$3,505,507	$11,543,959	$8,038,452	$140,451,503	30.4% of goal
9 days of expenses	FY 2026-27 Board-approved target	21 days remaining	Daily cost ≈ $384,799	

PROGRESS TOWARD 30-DAY RESERVE GOAL

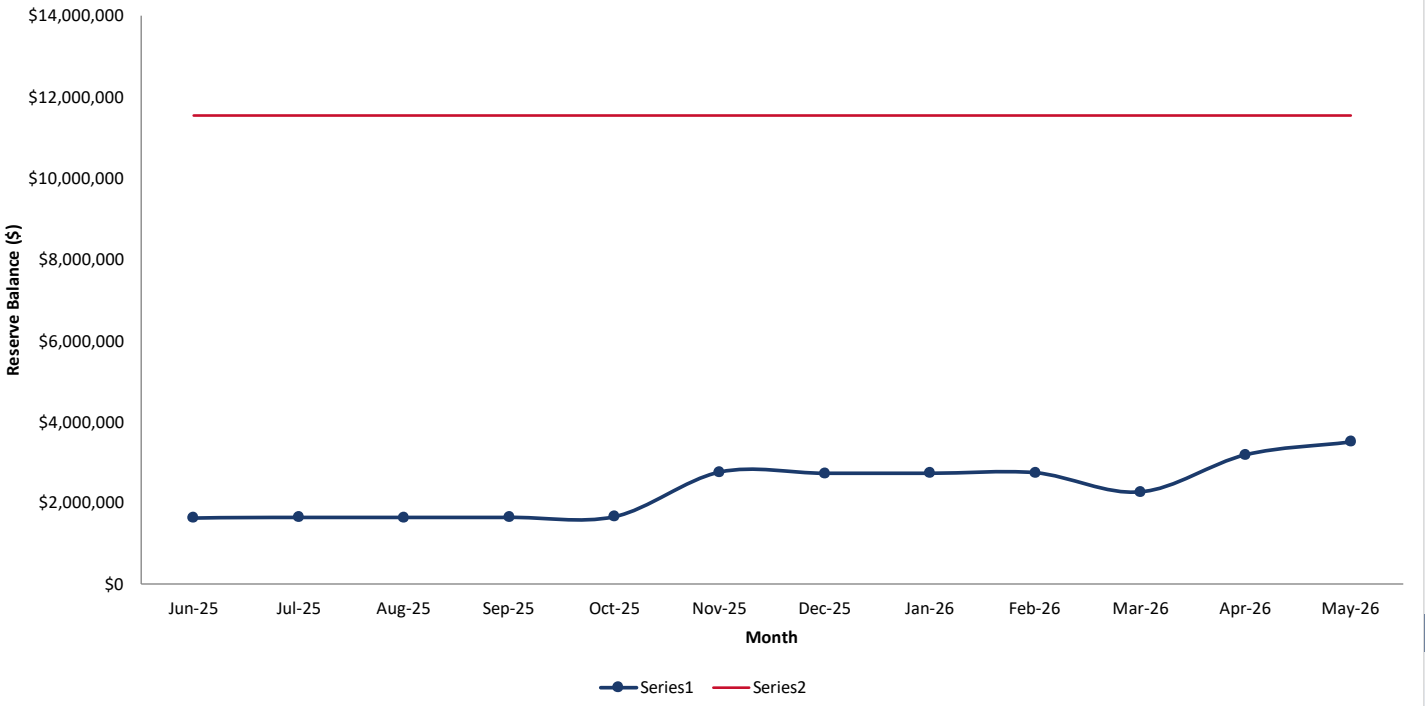
Reserve Balance vs. Goal — 30.4%

30%

$0	$2.8M (25%)	$5.6M (50%)	$8.3M (75%)	$11.5M ✓

✓ 25% — $2.8M | ✓ 50% — $5.6M | 75% — $8,657,969 | 100% — $11,543,959

MONTHLY RESERVE TREND



Policy 26-0121 — Reserve requirement = (Annual operating expenses ÷ 365 days) × 30 days. Any use reducing reserves below the minimum requires Board notification within 15 business days and a replenishment plan within 30 days. CFO shall report reserve adequacy quarterly to the Board.

COMMUNITY ACTION PARTNERSHIP OF KERN OPERATING CASH SUMMARY AS OF MAY 31, 2026	
PROGRAM (FUND)	**CASH BALANCE**
CHILD AND ADULT CARE FOOD PROGRAM	(407,250.49)
HEAD START/EARLY HEAD START	4,166,061.40
SJCOE Head Start	(337,723.82)
SUBTOTAL	**3,421,087.09**
CACFP - San Joaquin	(30,900.40)
SAN JOAQUIN COE GENERAL CHILD CARE	(289,350.11)
MIGRANT CHILD CARE	184,837.42
MIGRANT SPECIALIZED SERVICES	(2,755.00)
GENERAL CHILD CARE	(527,959.49)
STATE PRESCHOOL	880,827.45
SJCOE State Preschool (CSPP)	(198,235.27)
Child Care Facilities	114,084.67
MIGRANT A/P	507,711.35
Child Development Reserve Fund No. 1	120,365.17
Child Development Reserve Fund No. 2	90,352.12
SUBTOTAL	**848,977.91**
COMMODITY SUPPLEMENTAL FOOD PROGRAM	(193,643.15)
EF&S	0.00
EFAP	(196,201.11)
USDA Commodities	0.00
County of Kern Food Distribution	(670,684.41)
FOOD BANK	(509,462.23)
FOOD BANK EXPANSION	(50,569.57)
FOOD BANK CAPACITY PROGRAM	0.00
FOOD BANK - STATE	629,403.27
WONDERFUL FOOD BANK EXPANSION	0.00
WONDERFUL FOUNDATION	182,296.99
CDFA Healthy Refrigeration Grant Program (HRGP)	0.00
SUBTOTAL	**(808,860.21)**
ENERGY	(146,835.13)
LIHEAP	(104,509.99)
DOE	(336,180.54)
LIWHAP	0.00
PG&E	(15,720.99)
PG&E Arrears Case Management Program	356,873.87
TRANSFER NEGATIVE BALANCE	246,372.78
SUBTOTAL	**0.00**
CENTRAL VALLEY SMALL BUSINESS DEVELOPMENT	0.00
SUBTOTAL	**0.00**
CSBG	(120,562.74)
CSBG Discretionary 2025	0.00
WIC	(763,069.03)
City of Bakersfield Home Repair SLFRF	(321,842.77)
Local Purchase Assistance (LFPA) USDA	(29,907.52)
HOMELESS SAFE CAMPING - CSLRFR (ARPA)	(90,821.56)
NEOPB CAL FRESH HEALTHY LIVING	(48,134.24)
IRS - VITA	(12,575.54)
SSVF 2025-26	(145,563.79)
Grant Per Diem	49,257.10
HUD-COORDINATED ENTRY SYSTEM	(34,548.53)
HOME ARP - City of Bakersfield	(41,014.77)
CAL FRESH	(23,715.82)
CalCAPA-Diaper Distribution Pilot	(315.44)
BCSD CA COMMUNITY SCHOOL PARTNERSHIP (CCSPP)	75.16
KCCD CERF REGIONAL CONVENOR	(33,903.90)
KCCD CWDB High Road Training Partnership	56,699.72
City of Bakersfield Ramkabir Project HHAP 4	(145,568.74)
City of Bakersfield - FHCC Sports Field	(19,688.00)
California SGC - CRC	(200,853.70)
CALEITC	(137,237.21)
211 Call Center Tobacco Cessation	(17,600.77)
TCC Low Income Energy Efficiency Program	(40,406.43)
City of Bkfd-Cal VIP Outreach	(12,070.54)
Youth Centers Nature and Culture Program 2025-2027	(196,183.80)
CITY OF BAKERSFIELD CAL VIP	(43,773.49)
CA Farm to School Incubator Grant	(2,608.22)
HOME VISIT INITIATIVE (CO OF KERN)	(225,069.54)
POSITIVE YOUTH DEV SVC	(20,684.34)
POSITIVE YOUTH M	(1,319.65)
COUNTY OF KERN LOW BARRIER HOMELESS CENTER	(457,422.77)
BKRHC HOMELESS HOUSING ASSISTANCE & PREVENTION	(139,774.00)
ARG III - Warm Handoff	(237,071.63)
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	(21,251.44)
FIRST 5 HELP ME GROW	761.92
FIRST 5 RIDGECREST FAMILY RESOURCE CENTER	(32,352.43)
FIRST 5 KERN 211	0.00
BKRHC-Encampment Resolution	0.00
City of Bakersfield HHAP	12,621.13
BKRHC HHAP Youth Services (VSS)	(37,370.09)
Day 1 Families Housing Support	4,719,235.05
Kaiser	60,724.90
Kaiser 211 Kern	65.00
FEEDING AMERICA SERVICE INSIGHTS	20,000.00
Kaiser - Food Locker Pilot	0.00
UNITED WAY 211	0.00
Sustain Our Future - East Kern	54,488.82
SCE - 211 Access PSPS	(72,028.45)
California Veterans Assistance Foundation	(11,985.82)
GENERAL FUND	119,061.76
DISCRETIONARY FUND	3,505,507.03
SHAFTER YOUTH CENTER	19,647.24
FRIENDSHIP HOUSE	(21,356.53)
EAST KERN FAMILY RESOURCE CENTER	24,816.08
OASIS FAMILY RESOURCE CENTER	22,949.98
211	7,490.94
M ST NAVIGATION CENTER	(4,291.39)
M Street Workforce	303.01
TAX ASSISTANCE	29,245.92
CALAIM HOMELESS PREVENTION SERVICES	394,128.28
CalAIM Enhanced Case Management	(138,903.86)
CalAIM Asthma	(165.00)
CalAIM East Kern Family Resource Center	299,498.16
Veterans Services	103,791.78
CAPK FOUNDATION	(83,325.28)
GAAP FUND	0.22
INDIRECT FUND	976,726.13
COST POOLS	(135,142.42)
Facilities Cost Pools	36,450.64
LESS: ENERGY NEGATIVE BALANCE	(246,372.78)
ADD: LINE OF CREDIT	0.00
SUBTOTAL	**6,145,692.00**
TOTAL OPERATING CASH	9,606,896.79

COMMUNITY ACTION PARTNERSHIP OF KERN (CAPK)

CITIZENS BUSINESS BANK ACCOUNTS

1. Operating Account: Used to make all CAPK disbursements and for deposits of all cash receipts unless there are requirements to deposit cash in a restricted bank account.

2. Head Start Accrued Vacation: This is an interest-bearing restricted bank account that holds cash reserved for the payment of accrued vacation for Head Start and Early Head Start employees.

3. CSD Advances Account: This is an interest-bearing restricted bank account for CSBG and Energy grants. Advances on the Community Services Block Grant (CSBG), Department of Energy – Weatherization Assistance Program (DOE WAP) and Low-Income Home Energy Assistance Program (LIHEAP) grants are required to be deposited to a restricted bank account until there is an immediate need for the cash. Once the immediate need is determined, the cash is transferred to the Operating Account to make disbursements.

4. Day 1 Families Fund: This is an interest-bearing restricted bank account that is designated for funds received for the Day 1 Families Housing Fund. As the grant is expended, funds are subsequently transferred to the Operating Account.

5. Child Development Reserve #1: This is an interest-bearing restricted bank account that is required by the California Department of Education for center-based contracts, such as General Childcare (CCTR), State Preschool (CSPP) and State Migrant (CMIG) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.

6. Child Development Reserve #2: This is an interest-bearing restricted bank account that is required by the California Department of Education for alternative payment contracts, such as Migrant Childcare Alternative Payment (CMAP) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.

7. Head Start Facilities Fund: This is an interest-bearing restricted bank account required by the Office of Head Start to retain funds from the proceeds of sale for the Central Kitchen and Business Park North properties. These funds will be held in this restricted account and used for the construction of the new Central Kitchen.

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #1
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
May 31, 2026

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5984

BANK BALANCE ENDING:	**05/31/26**		**120,365.17**
DEPOSITS IN TRANSIT		0.00	
OUTSTANDING CHECKS		0.00	
OTHER		0.00	
ADJUSTED BANK BALANCE:	**05/31/26**		**120,365.17**

BALANCE PER G/L	**04/30/26**		**244,043.34**
ADD: DEPOSITS/WAIVE FEE		0.00	
INTEREST		3.74	
BANK ACCOUNT TRANSFER FROM GENERAL FUND		0.00	
LESS: CHECKS		0.00	
CLIENT ANALYSIS SERVICE CHARGE		0.00	
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		123,681.91	
BALANCE PER G/L	**05/31/26**		**120,365.17**

DIFFERENCE: 0.00

PREPARED BY: Yolanda Nunez TITLE: Accountant DATE: 06/08/26

APPROVED BY: Stacy Webster TITLE: Chief Financial Officer DATE: 06/09/2026

Community Action Partnership of Kern
Journal Entries
05/31/2026
CDR #1 - Bank Charges

	Initials	Date
Prepared By:	Yolanda Nunez	6/8/2026
Approved By:	Naomi Ibarra	06/09/2026

Account Description	Date	Account Code	Debit	Credit
Restricted Bank Account	5/31/2026	1125-262000- 1000-100-100-100	3.74	
Interest Income	5/31/2026	4310-262000-1000-100-100-100		3.74
Interest Income	5/31/2026	6695-262000-1000-100-100-100	-	0.00
Restricted Bank Account	5/31/2026	1125-262000- 1000-100-100-100	0.00	-

Explanation:
To Rec Processing Fees, Int., and Trans. Fees for May 2026

	Debit	Credit
Total	3.74	3.74

ABILA DESCRIPTION

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #2
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
May 31, 2026

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5992

BANK BALANCE ENDING:	**05/31/26**		**55,274.67**
DEPOSITS IN TRANSIT		0.00	
OUTSTANDING CHECKS		0.00	
OTHER		0.00	
ADJUSTED BANK BALANCE:	**05/31/26**		**55,274.67**

BALANCE PER G/L	**04/30/26**		**55,273.79**
ADD: DEPOSITS		0.00	
INTEREST		0.88	
BANK ACCOUNT TRANSFER		0.00	
LESS: CHECKS		0.00	
CLIENT ANALYSIS SERVICE CHARGE		0.00	
BANK ACCOUNT TRANSFER		0.00	
BALANCE PER G/L	**05/31/26**		**55,274.67**

DIFFERENCE: 0.00

PREPARED BY: Yolanda Nunez TITLE: Accountant II DATE: 06/08/26

APPROVED BY: Stacy Webster TITLE: Chief Financial Officer DATE: 06/09/2026

Community Action Partnership of Kern
Journal Entries
05/31/2026
CDR #2 - Bank Charges

	Initials	Date
Prepared By:	Yolanda Nunez	6/8/2026
Approved By:	Naomi Ibarra	06/09/2026

Account Description	Date	Account Code	Debit	Credit
Restricted Bank Account	5/31/2026	1125-265000-1000-100-100-101	0.00	
Interest Income	5/31/2026	6695-265000-1000-101-100-101		0.00
Restricted Bank Account	5/31/2026	1125-265000-1000-100-100-100	0.88	
Interest Income	5/31/2026	4310-265000-1000-101-100-100		0.88

Explanation:
TO REC PROCESSING FEES, INT., AND TRANS. FEES FOR May 2026

	Debit	Credit
Total	0.88	0.88

COMMUNITY ACTION PARTNERSHIP OF KERN
CSD ADVANCES ACCOUNT**
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
May 31, 2026

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5968

BANK BALANCE ENDING:	**05/31/26**		**896.92**
DEPOSITS IN TRANSIT		0.00	
OUTSTANDING CHECKS		0.00	
OTHER		0.00	
ADJUSTED BANK BALANCE:	**05/31/26**		**896.92**
BALANCE PER G/L	**04/30/26**		**896.92**
ADD: DEPOSITS		0.00	
INTEREST/WAIVE FEE		0.00	
BANK ACCOUNT TRANSFER FROM GENERAL FUND		0.00	
LESS: CHECKS		0.00	
CLIENT ANALYSIS SERVICE CHARGE		0.00	
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		0.00	
BALANCE PER G/L	**05/31/26**		**896.92**
		DIFFERENCE:	0.00

PREPARED BY: Yolanda Nunez TITLE: Accountant DATE: 06/10/26

APPROVED BY: Stacy Webster TITLE: Chief Financial Officer DATE: 06/10/2026

Community Action Partnership of Kern

		Initials		Date
Journal Entries	Prepared By:	Yolanda Nunez	#	06/10/26
#				
CSD ADVANCES ACCOUNT	Approved By:	Naomi Ibarra	#	06/10/2026

Account Description	Account Code	Debit	Credit
Restricted Bank Account	1125-103026-4000-100-400-100	-	
Interest Income	4310-103026-4000-100-400-100		-
Restricted Bank Account	1125-122026-3000-100-300-100	-	
Interest Income	4310-122026-3050-147-320-130		-
Restricted Bank Account	1125-122093-3000-100-300-100	-	
Interest Income	4310-103026-3000-100-300-100		-
Restricted Bank Account	1125-123022-3000-100-300-100	-	
Interest Income	4310-123022-3054-147-320-130		-

Explanation:
To record the May 2026 interest income for CSD Advances Acct., acct. #521105968 with Citizens Business Bank.

Account Allocation:		
Fund - 103026	40.20	4%
Fund - 122026	844.90	94%
Fund - 122093	-	0%
Fund - 123022	11.82	1%
	896.92	99%

Current Month's Interest:		
Fund - 103026	-	4%
Fund - 122026	-	94%
Fund - 122093	-	0%
Fund - 123022	-	1%
TOTAL	-	99%

Total	0.00	0.00
Batch Total	$ -	

COMMUNITY ACTION PARTNERSHIP OF KERN
DAY 1 FAMILIES ACCOUNT
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
May 31, 2026

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5976

BANK BALANCE ENDING:	**05/31/26**		**5,553.91**
DEPOSITS IN TRANSIT		0.00	
OUTSTANDING CHECKS		0.00	
OTHER		0.00	
ADJUSTED BANK BALANCE:	**05/31/26**		**5,553.91**
BALANCE PER GENERAL LEDGER	**04/30/26**		**5,553.82**
ADD: DEPOSITS (Credit Card Donations & Shared Fee)		0.00	
WIRE TRANSFER		0.00	
PAYPAL DEPOSIT		0.00	
INTEREST/ WAIVE FEE		0.09	
LESS: APPLIED MERCHANT DEBITS		0.00	
CLIENT ANALYSIS SERVICE CHARGE		0.00	
BANKCARD FEES		0.00	
CASH CONCENTRATION FEE		0.00	
FUND TRANSFER TO CITIZENS BUSINESS		0.00	
		0.00	
BALANCE PER GENERAL LEDGER:	**05/31/26**		**5,553.91**

Difference: **0.00**

PREPARED BY: Yolanda Nunez TITLE: Accountant DATE: 06/08/26

APPROVED BY: Stacy Webster TITLE: Chief Financial Officer DATE: 06/09/2026

Community Action Partnership of Kern
Journal Entries
05/31/2026

Initiated By Yolanda Nunez 6/8/2026

Approved By Naomi Ibarra 6/8/2026

Account Description	Date	Account Code	Debit	Credit
Restricted Bank Account	5/31/2026	1125-410023-4000-100-400-100	0.09	
Interest Income	5/31/2026	4310-410023-4000-100-400-100		0.09
Client Analysis Charge	5/31/2026	6695-410023-4000-100-400-100	776.70	
Restricted Bank Account	5/31/2026	1155-410023-4000-100-400-100		776.70
Restricted Bank Account	5/31/2026	1155-410023-4000-100-400-100	13,613.09	
Donation	5/31/2026	4310-410023-4000-100-400-100		13,613.09
TO REC DAY 1 FAMILIES, INT, & FEES FOR May 2026			14,389.88	14,389.88

COMMUNITY ACTION PARTNERSHIP OF KERN
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR THE MONTH ENDED
May 31, 2026

CITIZENS BUSINESS BANK
701 N HAVEN AVE
ONTARIO, CA 91764

OPERATING ACCOUNT
ACCOUNT NO: XXXXX-X5933

BANK BALANCE AT 05/31/26		3,947,529.78
LESS: OUTSTANDING CHECKS	467,210.28	
ADJUSTED BANK BALANCE AT 05/31/26		3,480,319.50
GENERAL LEDGER BALANCE AT 04/30/26		4,775,424.11
ADD: DEPOSITS	2,599,773.67	
US TREAS DRAWDOWNS	3,736,139.16	
FUNDS FROM OTHER GRANTS	3,959,233.09	
TRANSFERS FROM CBB 5984	123,681.91	
ADP /HEALTH EQUITY REFUND	15,973.10	
REIMBURSEMENT OF ALTERED PAYEE	-	
LOAN	-	
LESS: CHECKS	1,155,011.19	
ADP PAYROLL 05/15/26	2,064,489.36	
ADP PAYROLL 05/29/26	2,193,584.90	
ADP PAYROLL	-	
ADP PAYROLL	-	
EFTS FOR HRA/HSA/ STD/403B	722,201.21	
TRANSFERS FROM RESTRICTED ACCOUNTS		
TRANSFERS TO RESTRICTED ACCOUNTS 0	-	
CREDIT CARD	73,497.59	
BANK FEES	-	
ACH VOUCHERS	5,521,121.29	
RETURN DEPOSITS	-	
GENERAL LEDGER BALANCE AT 05/31/26		3,480,319.50
	DIFFERENCE:	0.00

PREPARED BY: YOLANDA NUNEZ TITLE: Accountant II DATE: 06/08/2026

APPROVED BY: Stacy Webster TITLE: Chief Financial Officer DATE: 06/10/2026

Naomi Abarra 06/10/2026

COMMUNITY ACTION PARTNERSHIP OF KERN
HEADSTART ACCRUED VACATION*
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
May 31, 2026

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5941

BANK BALANCE ENDING:	**05/31/26**		**1,227,966.44**
DEPOSITS IN TRANSIT		0.00	
OUTSTANDING CHECKS		0.00	
OTHER		0.00	
ADJUSTED BANK BALANCE:	**05/31/26**		**1,227,966.44**

BALANCE PER G/L	**04/30/26**		**1,227,946.93**
ADD: DEPOSITS		0.00	
INTEREST		19.51	
WAIVE FEE		0.00	
BANK ACCOUNT TRANSFER FROM GENERAL FUND		0.00	
LESS: CHECKS		0.00	
CLIENT ANALYSIS SERVICE CHARGE		0.00	
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		0.00	
BALANCE PER G/L	**05/31/26**		**1,227,966.44**

DIFFERENCE: 0.00

** This account changed name in March 2011 from "Discretionary Fund" to "Head Start Accrued Vacation".*

PREPARED BY: Yolanda Nunez TITLE: Accountant DATE: 06/09/26

APPROVED BY: Stacy Webster TITLE: Chief Financial Officer DATE: 06/10/2026

Community Action Partnership of Kern
Journal Entries
05/31/26
Head Start Accrued Vacation

		Initials	Date
Prepared By:	Yolanda Nunez		6/9/2026
Approved By:	Naomi Ibarra		6/9/2026

Account Description	Account Code					Debit	Credit
Restricted Bank Account	1145	108000	1000	100	100	100	5.15	
Interest Income	4310	108000	1001	100	100	100		5.15
Restricted Bank Account	1145	109000	1000	100	100	100	11.17	
Interest Income	4310	109000	1001	100	100	100		11.17
Restricted Bank Account	1145	117000	1000	100	100	100	3.19	
Interest Income	4310	117000	1001	100	100	100		3.19

Explanation:

To record interest income for headstart accrued vac 05/31/26 acct. #4945066256 with CBB

Account Allocation:		
Fund - 108	324,439.57	26.42%
Fund - 109	703,249.59	57.27%
Fund - 110	-	0.00%
Fund - 117	200,257.76	16.31%
Fund - 502	0.01	0.00%
	1,227,946.93	100.00%

Current Month's Interest:		
Fund - 108	5.15	26.42%
Fund - 109	11.17	57.27%
Fund - 110	0.00	0.00%
Fund - 117	3.19	16.31%
TOTAL	19.51	100.00%

Current Month's Fees:		
Fund - 108	0.00	26.42%
Fund - 109	0.00	57.27%
Fund - 117	0.00	16.31%
TOTAL	0.00	100.00%
	0.00	

	Debit	Credit
Total	19.51	19.51
Batch Total		$ 39.02

COMMUNITY ACTION PARTNERSHIP OF KERN
ELAN (CBB) VISA SUMMARY
STATEMENTS DATED May 1, 2026 - May 31, 2026

Cardholder	Position	Amount Charged
CAPK	Accounts Payable	$ (388.99)
Catherine Anspach	Foundation Director of Development	6,227.35
Gloria Barbero	Administrator - EHS San Joaquin	2,587.16
Yolanda Gonzales	Director of Head Start/State Child Development Programs	5,526.96
Freddy Hernandez	Director of Youth and Community Services	7,208.82
Lisa McGranahan	Director of Human Resources	1,413.53
Jerry Meade	Assistant Director of Head Start/State Child Development Programs	233.50
Pritika Ram	Chief Business Development Officer	2,548.02
Jeremy Tobias	Chief Executive Officer	6,811.21
Emilio Wagner	Chief Facilities and Technology Officer	5,499.65
Tracy Webster	Chief Financial Officer	18,838.28
Rebecca Moreno	Director of Housing Support Services	8,469.13
Susana Magana	Director of Nutrition Services	5,286.00
Sabrina Jones	Administrator - 211	-
Veterans (VSS)	Veterans - Food Service	2,088.07
Veterans (VSS)	Veterans - Fuel Card	937.98
Energy	Energy - Team Cards - 5	115.84
Misc	Gas Cards - 4	95.08
	Total	$ 73,497.59

Cardholder Activity

Name: ACCOUNTS PAYABLE **Account Number:** **2037 **Cycle End Date:** 05/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
05/02/2026 05/04/2026	CRUISE AMERICA - CEN MESA, AZ	**($602.99)** ($602.99)	USD	(602.99)	RETURN CREDIT FOR RV RENTAL FOR STAFF DEVELOPMENT DAY.
05/18/2026 05/19/2026	SPECTRUM 855-707-7328, MO	**$214.00** $214.00	USD	214.00	MONTHLY CHARGE FOR SPECTRUM FOR DELANO HS

Activity Totals	Purchases	Payments
($388.99)	($388.99)	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: CATHERINE ANSPACH **Account Number:** **0997 **Cycle End Date:** 05/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
04/24/2026 04/27/2026	SMART AND FINAL 344 BAKERSFIELD, CA	**$23.10** $23.10	USD	23.10	Drinks for Lunch and Learn Event
04/24/2026 04/27/2026	RESTO RUNN* RESTO RUNN WWW.RESTAURAN, CA	**$453.51** $453.51	USD	453.51	Food for Lunch and Learn Event
04/25/2026 04/27/2026	HILTON HOTEL SAN DIEGO SAN DIEGO, CA	**$125.00** $125.00	USD	125.00	Incidentals charge for C.Anspach room for AFP ICON Conference (April 25-28) San Diego, CA
04/28/2026 04/29/2026	ENTERPRISE RENT-A-CAR BAKERSFIELD, CA	**$276.78** $276.78	USD	276.78	Rental Car for AFP Icon Conference (April 25-28) San Diego, CA
04/28/2026 04/30/2026	ARCO 914219 SAN DIEGO, CA	**$75.77** $75.77	USD	75.77	Gas for Rental Car (AFP Icon Conference. April 25-28. San Diego, CA)
04/28/2026 04/30/2026	ARCO 919879 BAKERSFIELD, CA	**$47.13** $47.13	USD	47.13	Gas for Rental Car (AFP Icon Conference. April 25-28. San Diego, CA)
04/28/2026 04/30/2026	HILTON HOTEL SAN DIEGO SAN DIEGO, CA	**$1,109.97** $1,109.97	USD	1,109.97	C. Anspach Hotel for AFP Icon (April 25-28) San Diego, CA.
04/28/2026 04/30/2026	HILTON HOTEL SAN DIEGO SAN DIEGO, CA	**$1,334.97** $1,334.97	USD	1,334.97	Hotel & Valet for L.Popkin (AFP Icon. April 25-28 San Diego, CA)

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
04/28/2026 04/30/2026	HILTON HOTEL SAN DIEGO SAN DIEGO, CA	**$1,109.97** $1,109.97	USD	1,109.97	Hotel for A.Perez-Corona (AFP ICON April 25-28, San Diego, CA)
04/28/2026 05/05/2026	HILTON HOTEL SAN DIEGO 619-5643333, CA	**($125.00)** ($125.00)	USD	(125.00)	Refund for Incidental charge (AFP ICON April 25-28, San Diego, CA) for C.Anspach
05/04/2026 05/05/2026	WALGREENS #11532 800-289-2273, CA	**$97.21** $97.21	USD	97.21	Photos for Oasis Ribbon Cutting event
05/08/2026 05/11/2026	OFFICEMAX/DEPOT 6235 BAKERSFIELD, CA	**$81.65** $81.65	USD	81.65	Boxes needed for Food Drive Event
05/12/2026 05/14/2026	TST*CENTRO CAL BREWING BAKERSFIELD, CA	**$63.12** $63.12	USD	63.12	Meeting with Partner for Gourmet for Good
05/18/2026 05/20/2026	COLOR ME MINE - BAKERSFIE BAKERSFIELD, CA	**$162.27** $162.27	USD	162.27	Gourmet for Good- Auction Items
05/19/2026 05/20/2026	HOMEGOODS #0518 BAKERSFIELD, CA	**$490.74** $490.74	USD	490.74	Gourmet for Good- Auction Items
05/19/2026 05/20/2026	DOLLAR TREE BAKERSFIELD, CA	**$131.35** $131.35	USD	131.35	Gourmet for Good- Auction Items
05/19/2026 05/21/2026	HOBBY LOBBY #556 BAKERSFIELD, CA	**$734.13** $734.13	USD	734.13	Gourmet for Good- Auction Items

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
05/21/2026 05/22/2026	SEQUOIA SANDWICH COMPAN BAKERSFIELD, CA	**$35.68** $35.68	USD	35.68	Cookies for Gourmet for Good Training

Activity Totals	Purchases	Payments
$6,227.35	$6,227.35	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GLORIA BARBERO **Account Number:** **2879 **Cycle End Date:** 05/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
04/23/2026 04/27/2026	UNITED 0162396306612 UNITED.COM, TX	**$341.07** $341.07	USD	341.07	Flight for Aide Avelar HBE attending the HS West First 1,000 days EHS Conference - June 8-11, 2026
04/23/2026 04/27/2026	UNITED 0162396306613 UNITED.COM, TX	**$341.07** $341.07	USD	341.07	Flight for Teresa Martinez HBE attending the HS West First 1,000 days EHS Conference - June 8-11, 2026
04/23/2026 04/27/2026	UNITED 0162396306614 UNITED.COM, TX	**$341.07** $341.07	USD	341.07	Flight for Phounang Keovongsack HBE attending the HS West First 1,000 days EHS Conference - June 8-11, 2026
04/27/2026 04/28/2026	PTICKETLODI 800-5258553, CA	**$378.95** $378.95	USD	378.95	Parking citation issued when a temporary employee from Exact Staffing operating a company vehical , parked in a designated handicap space (Memorandum Attached).
04/28/2026 04/30/2026	CITY OF STOCKTON 209-9378561, CA	**$366.00** $366.00	USD	366.00	6 W Main Street - Stockton Fire Inspection permit fee.
05/11/2026 05/12/2026	CI STOCKTON ADMIN SVCS STOCKTON, CA	**$28.00** $28.00	USD	28.00	6 W Main Street - Initial Application for the Business License.
05/13/2026 05/14/2026	PB *ADVANCED MINI STORAGE 775-5448005, CA	**$282.00** $282.00	USD	282.00	Auto payment for the Advance Mini Storage Unit L005
05/14/2026 05/15/2026	PB *ADVANCED MINI STORAGE 775-5448005, CA	**$326.00** $326.00	USD	326.00	Auto payment for the Advance Mini Storage Unit L004

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
05/14/2026 05/18/2026	CITY OF STOCKTON 209-9378561, CA	**$183.00** $183.00	USD	183.00	6 W Main Street - Stockton Fire Permit fee.

Activity Totals	Purchases	Payments
$2,587.16	$2,587.16	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: YOLANDA GONZALES **Account Number:** **7449 **Cycle End Date:** 05/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
05/04/2026 05/05/2026	SHERATON 612-3326000, MN	**$1,665.00** $1,665.00	USD	1,665.00	108000@36%=$599.40/109000@64%=$1,065.60 Loding for letisha Brooks to attend the 2026 NHSA Conference and Expo in Minneapolis, Minnesota on May 4-7th
05/07/2026 05/11/2026	SHERATON 612-3326000, MN	**$1,621.96** $1,621.96	USD	1,621.96	108000@36%=$583.91/109000@64%=$1,038.05 Loding for Cynthia Rodriguez to attend the 2026 NHSA Conference and Expo in Minneapolis, Minnesota on May 4-7th
05/19/2026 05/20/2026	ZOOM.COM 888-799-9666 ZOOM.US, CA	**$2,199.00** $2,199.00	USD	2,199.00	108000@31%=$681.69/109000@56%=$1,231.44/117000@13%=$285.87 Annual Automatic Zoom Subscription Renewal
05/19/2026 05/21/2026	AMTRAK .COM 1390659614691 WASHINGTON, DC	**$41.00** $41.00	USD	41.00	108000@36%=$14.76/10900@64%=$26.24 Amtrak ticket for Sylvia Ortega to Return to Bakersfield after attending the SJCOE-CAPK Profile Meeting on 5/20/26

Activity Totals	Purchases	Payments
$5,526.96	$5,526.96	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: FREDDY HERNANDEZ **Account Number:** **5342 **Cycle End Date:** 05/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
04/26/2026 04/28/2026	HOTEL 414 ANAHEIM ANAHEIM, CA	**($229.77)** ($229.77)	USD	(229.77)	National Association of Training and Environmental Consulting- Energy- Ignacio Ramirez- Refund
04/26/2026 04/28/2026	HOTEL 414 ANAHEIM ANAHEIM, CA	**($229.77)** ($229.77)	USD	(229.77)	National Association of Training and Environmental Consulting- Energy- Paul Dobis- Refund
04/28/2026 04/29/2026	TODAY CLEANERS #16 BAKERSFIELD, CA	**$70.00** $70.00	USD	70.00	Supplies- Energy Outreach
04/30/2026 05/04/2026	QUALITY INNS ANAHEIM, CA	**$173.36** $173.36	USD	173.36	NATEC Conference- Anaheim, Ca.- 4/30/2026-5/1/2026- Paul Dobis
04/30/2026 05/04/2026	QUALITY INNS ANAHEIM, CA	**$173.36** $173.36	USD	173.36	NATEC Conference- Anaheim, Ca.- 4/30/2026-5/1/2026- Ignacio Ramirez
04/30/2026 05/04/2026	QUALITY INNS ANAHEIM, CA	**$17.25** $17.25	USD	17.25	NATEC Conference- Anaheim, Ca.- 4/30/2026-5/1/2026- Parking
05/04/2026 05/05/2026	MANDATED REPORTER MANDATEDREPOR, CA	**$8.99** $8.99	USD	8.99	Mandated training certification- Jeannette Hernandez- Oasis FRC
05/05/2026 05/06/2026	SMITHS BAKERIES INC BAKERSFIELD, CA	**$78.96** $78.96	USD	78.96	Oasis FRC- 5 Year anniversary ribbon cutting ceremony

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
05/05/2026 05/07/2026	LA COSTA MARISCOS INC BAKERSFIELD, CA	**$157.72** $157.72	USD	157.72	2026 CSD Audit and Review meeting- Energy
05/07/2026 05/11/2026	DON PEPES BAR & GRILL 661-7466183, CA	**$364.65** $364.65	USD	364.65	SGC CRC Colaborative Town Hall Meeting
05/12/2026 05/12/2026	ADTSECURITY MYADT.COM 800-238-2727, FL	**$65.71** $65.71	USD	65.71	Security Alarm System Installation Deposit - EKFRC
05/14/2026 05/15/2026	EL BUEN PASTOR TACOS Y M BAKERSFIELD, CA	**$500.00** $500.00	USD	500.00	Reservation Deposit for VITA Appreciation Dinner
05/14/2026 05/18/2026	THE CITIZEN MARRIOTT SACRAMENTO, CA	**$1,427.42** $1,427.42	USD	1,427.42	Hotel for CalCAPA Advocacy Day- 5-13-26- Sacramento, Ca. - Freddy Hernandez
05/19/2026 05/21/2026	EL BUEN PASTOR FINE ME 661-4798367, CA	**$3,455.66** $3,455.66	USD	3,455.66	VITA Volunteer Appreciation Meeting

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
05/22/2026 05/25/2026	HYATT REGENCY SEATTLE SEATTLE, WA	**$1,175.28** $1,175.28	USD	1,175.28	NEUAC conference- Seattle, WA. -5/17/2026-5/22/2026- Freddy Hernandez

Activity Totals	Purchases	Payments
$7,208.82	$7,208.82	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: LISA MC GRANAHAN **Account Number: **7461**

Cycle End Date: 5/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Explanation of Expense
05/04/2026	Ezcater	**307.08**	Personnel Committee Lunch 5/6/2026
05/10/26	Biometrics4All	**$18.00**	Relay Fees for New Hire Fingerprints
05/15/2026	Safety Holdings	**$1,088.45**	Driving Monitoring Service
		$1,413.53	**Total Expenses for Cycle with End Date of 5/25/2026**

Account Number : 4807 9501 2963 7461
Unique ID: XXXX XXXX XXXX 0236
LISA MCGRANAHAN
Statement Date : 05-25-2026

elan

Account Summary

Previous Balance	$0.00
Purchases and Other Charges	$1,413.53
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Payment Charges	$0.00
Credits	$0.00 CR
Payments	$0.00 PY
Total Activity	**$1,413.53**
Disputed Amount	$0.00

General Information

Total Activity $1,413.53

QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE**1-800-393-3526**

New Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
05-07	05-06	24036296126714861971965	EZCATER*FRESCO MEXICAN 800-488-1803 MA	307.08
05-11	05-10	2475542613028130209 1114	BIOMETRICS4ALL 714-5689888 CA	18.00
05-18	05-15	2490641613525778354 2050	SAFETY HOLDINGS 888-9472622 NM	1,088.45

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

Account Number: 4807 9501 2963 7461
Unique ID: XXXX XXXX XXXX 0236
Amount Due: $0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

106481879741553 S

LISA MCGRANAHAN
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

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Cardholder Activity

Name: JERRY MEADE **Account Number:** **9143 **Cycle End Date:** 05/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
04/29/2026 04/29/2026	NATIONAL CACFP SPONSORS 512-850-8278, TX	**$147.00** $147.00	USD	147.00	Registration for virtual CACFP training held May 19th, 2026. Staff attending , Keven Goudge, Lorena Orozco and Andrew Chavez 6645-108000/109000-1002-120-150-105
05/18/2026 05/20/2026	DOMINO'S 7393 310-473-6575, CA	**$86.50** $86.50	USD	86.50	Lunch provided for DRDP training held 5/15/26 at Rosamond CDC. Staff members from multiple outline Eastern Kern sites attended. 6680-108000/109000-1002-120-150-100

Activity Totals	Purchases	Payments
$233.50	$233.50	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: PRITIKA RAM **Account Number:** **2500 **Cycle End Date:** 05/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
04/23/2026 04/27/2026	EMBASSY SUITE GIFT SHP SACRAMENTO, CA	**$40.00** $40.00	USD	40.00
04/24/2026 04/27/2026	EPIDEMIC SOUND AB STOCKHOLM,	**$299.88** $299.88	USD	299.88
05/03/2026 05/04/2026	FACEBK *MMVBALV552 650-5434800, CA	**$33.60** $33.60	USD	33.60
05/04/2026 05/05/2026	EB *2026 IMAGE AWARDS 801-413-7200, CA	**$242.16** $242.16	USD	242.16
05/05/2026 05/05/2026	EB *2026 IMAGE AWARDS 801-413-7200, CA	**$60.54** $60.54	USD	60.54
05/05/2026 05/07/2026	JAKES ORIGINAL TEX-MEX CA BAKERSFIELD, CA	**$273.17** $273.17	USD	273.17
05/13/2026 05/14/2026	EZCATER*FLAME SKEWERS 800-488-1803, MA	**$229.71** $229.71	USD	229.71
05/20/2026 05/21/2026	LUIGIS RESTAURANT BAKERSFIELD, CA	**$220.14** $220.14	USD	220.14

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
05/21/2026	2026 COMMUNITY VIOLENC	**$1,148.82**	USD	1,148.82
05/21/2026	121-0412742, CA	$1,148.82		

Activity Totals	Purchases	Payments
$2,548.02	$2,548.02	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Account Number : 4807 9510 0000 8558
Unique ID: XXXX XXXX XXXX 2222
JEREMY T TOBIAS
Statement Date : 05-25-2026

elan

Account Summary

Previous Balance	$0.00
Purchases and Other Charges	$6,811.21
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Payment Charges	$0.00
Credits	$0.00 CR
Payments	$0.00 PY
Total Activity	**$6,811.21**
Disputed Amount	$0.00

General Information

Total Activity $6,811.21

QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE **1-800-393-3526**

New Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
04-27	04-23	24316056114726735141149	SHELL OIL12822045014 BAKERSFIELD CA	93.65
04-29	04-28	24492166119100010912608	KERN COMMUNITY FOUNDAT KERNFOUNDATIO CA	721.65
04-30	04-29	24492166119100056781636	RESTO RUNN* RESTO RUNN WWW.RESTAURAN CA	623.85
05-01	04-29	24071056120939124798240	WIPFLI LLP MADISON WI	1,850.00
05-01	04-29	24071056120939124798257	WIPFLI LLP MADISON WI	1,850.00
05-04	05-02	24071056122939175335882	MISTER CAR WASH #1006 866-2543229 CA	32.99
05-08	05-06	24316056127741834350132	SHELL OIL12822045014 BAKERSFIELD CA	72.84
05-14	05-12	24316056133748869338082	SHELL OIL12822045014 BAKERSFIELD CA	93.16
05-14	05-13	2494300613343007651871 7	CAESARS PALACE ADV RSVN 866-209-4732 NV 182751868662094732 ARRIVAL:07-13-26	206.35
05-18	05-14	24122546135751425293454	ARCO#83819TRINITY PARKWA STOCKTON CA	79.63
05-18	05-14	24692166135409309458670	THE CITIZEN MARRIOTT SACRAMENTO CA 575928 ARRIVAL:05-12-26	857.71
05-21	05-20	24943006140434283512688	CAESARS PALACE ADV RSVN 866-209-4732 NV 182928308662094732 ARRIVAL:07-14-26	206.35
05-25	05-22	24137466143001807307231	USPS PO 0504720502 BAKERSFIELD CA	17.30
05-25	05-22	24316056143760790199168	SHELL OIL12822045014 BAKERSFIELD CA	105.73

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

Account Number: 4807 9510 0000 8558
Unique ID: XXXX XXXX XXXX 2222
Amount Due: $0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

106481879743929 S

JEREMY T TOBIAS
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

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Cardholder Activity

Name: JEREMY T TOBIAS **Account Number: **8558**

Statement Date: 5/25/2026

Transaction Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Explanation of Expense
04/23/26	Shell Oil	**$93.65**	Gasoline for CEO's Agency Vehicle
04/28/2026	Kern Community Foundation	**$721.65**	Tickets for KAN Leadership Awards Luncheon
04/29/2026	Restaurant Runner (Food-Ex)	**$623.85**	Lunch for Board Meeting on 4/29/26
04/29/2026	Wipfli	**$1,850.00**	Registration Fee for Board Member D. Boshers - Wipfli Conference in Las Vegas, NV 7/14/26 - 7/17/26
04/29/2026	Wipfli	**$1850.00**	Registration Fee for Board Member F. Plane - Wipfli Conference in Las Vegas, NV 7/14/26 - 7/17/26
05/02/2026	Mister Car Wash	**$32.99**	Monthly Car Wash Fee for CEO's Agency Vehicle
05/06/2026	Shell Oil	**$72.84**	Gasoline for CEO's Agency Vehicle
05/12/2026	Shell Oil	**$93.16**	Gasoline for CEO's Agency Vehicle
05/13/2026	Caesars Palace	**$206.35**	Hotel Deposit Fee for Board Member D. Boshers - Wipfli Conference in Las Vegas, NV 7/14/26 - 7/17/26
05/14/2026	ARCO	**$79.63**	Gasoline for CEO's Agency Vehicle
05/14/2026	The Citizen Marriott Sacramento	**$857.71**	Hotel Room Fee for J. Tobias - CalCAPA Advocacy Day in Sacramento, CA from 5/12/26 - 5/14/26
05/20/2026	Caesars Palace	**$206.35**	Hotel Deposit Fee for Board Member F. Plane - Wipfli Conference in Las Vegas, NV 7/14/26 - 7/17/26
05/22/2026	USPS	**$17.30**	Postage to mail election materials to East Kern Board Candidate, Victoria Davis. CAPK's postage machine cannot accommodate large, heavy boxes.
05/22/2026	Shell Oil	**$105.73**	Gasoline for CEO's Agency Vehicle
		$6,811.21	**Total Expenses for Statement Date of 5/25/2026**

Account Number : 4807 9501 3467 0150
Unique ID: XXXX XXXX XXXX 0243
EMILIO WAGNER
Statement Date : 05-25-2026

elan

Account Summary

Previous Balance	$0.00
Purchases and Other Charges	$5,499.65
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Payment Charges	$0.00
Credits	$0.00 CR
Payments	$0.00 PY
Total Activity	**$5,499.65**
Disputed Amount	$0.00

General Information

Total Activity $5,499.65

QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE **1-800-393-3526**

New Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount	
05-04	05-01	24755426122291227226596	AXIOM HOTEL SAN FRANCISCO CA 55079397 ARRIVAL:04-27-26	1,172.28	EW Sage Future Conference San Francisco 4/27-5/01
05-05	05-01	2478930612468180010 2739	MASON OFARREL GARAGE SAN FRANCISCO CA	152.00	SageFuture Conf 4/27-5/01 parking
05-11	05-09	24204296129000403736212	MICROSOFT-G157104440 701-2817490 WA	1,728.37	Microsoft Azure Standard 4/01-4/30
05-12	05-11	24011346131100115056248	ANTHROPIC: CLAUDE TEAM ANTHROPIC.COM CA	976.41	Anthropic premium seat fee M.Ahmed
05-19	05-19	24011346139100073187532	MINDBODY, INC. WWW.MINDBODYO CA	578.65	Monthly subscription
05-21	05-21	24011346141100028000612	MSFT * E0400ZA6SD MICROSOFT.COM WA	408.49	Microsoft Azure 3/24-4/23
05-21	05-19	24137466140501073662261	U-HAUL-CT-SOUTHSIDE #7097 BAKERSFIELD CA 28133889	163.36	Truck rental to pick up IKEA donation for Housing and Supportive Services
05-22	05-20	24137466141501140360856	U-HAUL-CT-SOUTHSIDE #7097 BAKERSFIELD CA 28176265	320.09	Truck rental to pick up IKEA donation for Housing and Supportive Services

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

Account Number: 4807 9501 3467 0150
Unique ID: XXXX XXXX XXXX 0243
Amount Due: $0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

106481879741770 S

EMILIO WAGNER
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

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Cardholder Activity

Name: TRACY WEBSTER **Account Number:** **9950 **Cycle End Date:** 05/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
04/24/2026 04/27/2026	TAXBANDITS.COM 704-684-4751, SC	**$122.50** $122.50	USD	122.50	TIN Matching for 1099 Processing
05/01/2026 05/04/2026	PARC 55 HOTEL SAN FRANCISCO, CA	**$364.80** $364.80	USD	364.80	Hotel Parking for SAGE Conference in SF for Tracy Webster
05/01/2026 05/04/2026	PARC 55 HOTEL SAN FRANCISCO, CA	**$364.80** $364.80	USD	364.80	Hotel Parking for SAGE Conference in SF for Naomi Ibarra
05/01/2026 05/04/2026	AXIOM HOTEL 415-3983200, CA	**$1,172.28** $1,172.28	USD	1,172.28	Hotel Parking for SAGE Conference in SF for Tracy Webster
05/01/2026 05/04/2026	AXIOM HOTEL 415-3983200, CA	**$1,172.28** $1,172.28	USD	1,172.28	Hotel Parking for SAGE Conference in SF for Naomi Ibarra
05/01/2026 05/04/2026	AXIOM HOTEL SAN FRANCISCO, CA	**$164.80** $164.80	USD	164.80	Remaining Fee for SAGE Conference Hotel for Yolanda Pompa
05/01/2026 05/04/2026	AXIOM HOTEL 415-3983200, CA	**$1,172.28** $1,172.28	USD	1,172.28	Hotel Parking for SAGE Conference in SF for Liliana Solorio
05/04/2026 05/05/2026	MYFEDTRAINER WWW.MYFEDTRAI, MD	**$350.00** $350.00	USD	350.00	Online Procurement Course for Naomi Ibarra
05/04/2026 05/05/2026	GOODY TECHNOLOGIES INC ONGOODY.COM, OR	**$3,793.62** $3,793.62	USD	3,793.62	Gift Certificates for Staff Development Day Winners

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
05/05/2026 05/06/2026	CA SECRETARY OF STATE WEB 916-6951338, CA	**$25.00** $25.00	USD	25.00	Annual Certification Fee
05/07/2026 05/11/2026	HODEL'S COUNTRY DINING BAKERSFIELD, CA	**$235.12** $235.12	USD	235.12	Breakfast for M. Street
05/07/2026 05/11/2026	MOSSMAN'S KITCHEN BAKERSFIELD, CA	**$5,719.82** $5,719.82	USD	5,719.82	Dinner for M. Street
05/08/2026 05/11/2026	FRESCO MEXICAN GRILL 661-3261977, CA	**$1,271.37** $1,271.37	USD	1,271.37	Dinner for M. Street
05/08/2026 05/11/2026	CHICK-FIL-A #04799 BAKERSFIELD, CA	**$1,659.26** $1,659.26	USD	1,659.26	Lunch for M. Street
05/10/2026 05/11/2026	INTUIT *QBOOKS ONLINE CL.INTUIT.COM, CA	**$275.00** $275.00	USD	275.000	Monthly Online Quickbooks fee for VSS
05/15/2026 05/18/2026	CTC-VIS 279-842-9957, CA	**$32.13** $32.13	USD	32.13	Annual Fee's for Food Bank Vehicle
05/15/2026 05/18/2026	CTC-VIS *SVC 279-842-9957, MD	**$0.96** $0.96	USD	0.96	Annual Fee's for Food Bank Vehicle
05/18/2026 05/20/2026	UNITED 0162103810287 UNITED.COM, TX	**$731.30** $731.30	USD	731.30	Gabrielle Alexander's flight to NCAP

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
05/19/2026 05/20/2026	FASTRAK VIOLATION CENT 415-486-8655, CA	**$10.75** $10.75	USD	10.75	Toll Fee for San Francisco for SAGE Conference
05/20/2026 05/21/2026	EZCATER*OLIVE GARDEN 800-488-1803, MA	**$200.21** $200.21	USD	200.21	Lunch for Budget & Finance Committee Mtg.

Activity Totals	Purchases	Payments
$18,838.28	$18,838.28	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: REBECCA MORENO **Account Number:** **9741 **Cycle End Date:** 05/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
04/28/2026 04/30/2026	DOUBLETREE BERKELEY MARI BERKELEY, CA	**$334.08** $334.08	USD	334.08	Hotel for Anita Andersen while attending SSVF Regional Conferfence in Berkeley, CA
04/30/2026 05/04/2026	DOUBLETREE BERKELEY MARI BERKELEY, CA	**$408.18** $408.18	USD	408.18	Hotel for Erica Molina while attending SSVF Regional Conference in Berkeley, CA
04/30/2026 05/04/2026	DOUBLETREE BERKELEY MARI BERKELEY, CA	**$6.00** $6.00	USD	6.00	Charge for 2 bottles of water at hotel for Anita Andersen (SSVF Regional Conference in Berkeley, CA)
04/30/2026 05/04/2026	DOUBLETREE BERKELEY MARI BERKELEY, CA	**$22.80** $22.80	USD	22.80	Hotel erroneously charged Anita Andersen for parking (SSVF Regional Conference in Berkeley, CA)
04/30/2026 05/04/2026	DOUBLETREE BERKELEY MARI BERKELEY, CA	**$6.00** $6.00	USD	6.00	Charge for 2 bottles of water at hotel for Anita Andersen (SSVF Regional Conference in Berkeley, CA)
05/01/2026 05/04/2026	WESTGATE HOTEL 6192381818, CA	**$635.04** $635.04	USD	635.04	Hotel for Rebecca Moreno while attending CA Leader-ship Cohort in San Diego, CA
05/05/2026 05/07/2026	HILTON INTERNATIONALS 202-4833000, DC	**$320.02** $320.02	USD	320.02	One night hotel deposit at Washington Hilton for Anita Anderson while attending National Coalition for Homeless Vets May 26-30, 2026
05/05/2026 05/07/2026	HILTON INTERNATIONALS 202-4833000, DC	**$320.02** $320.02	USD	320.02	One night hotel deposit at Washington Hilton for Tiffany Williams while attending National Coalition for Homeless Veterans

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
05/05/2026 05/07/2026	SSP*NATIONALCOAL VETERANS 202-5461969, DC	**$685.00** $685.00	USD	685.00	Registration fee for Anita Andersen to attend National Coalition for Homeless Veterans in Washington, DC May 26-30, 2026
05/05/2026 05/07/2026	SSP*NATIONALCOAL VETERANS 202-5461969, DC	**$685.00** $685.00	USD	685.00	Registration fee for Tiffany Williams to attend National Coalition for Homeless Veterans in Washington, DC May 26-30, 2026
05/09/2026 05/11/2026	SECURCARE SELF STORAGE 661-3227834, CA	**$411.00** $411.00	USD	411.00	Storage fee for Housing and Supportive Services
05/14/2026 05/15/2026	AMERICAN AIR0012342877125 FORT WORTH, TX	**$1,160.80** $1,160.80	USD	1,160.80	Flight for Tiffany Williams to attend National Coalition for Homeless Vets in WA, DC May 26-30, 2026
05/14/2026 05/15/2026	AMERICAN AIR0012342881357 FORT WORTH, TX	**$1,160.80** $1,160.80	USD	1,160.80	Flight for Anita Andersen to attend National Coalition for Homeless Vets in WA, DC May 26-30, 2026
05/14/2026 05/15/2026	AMERICAN AIR0010648717655 FORT WORTH, TX	**$36.00** $36.00	USD	36.00	Airline ran out of seats in regular economy section making it necessary to accept preferred seating for one flight for Anita Andersen.
05/14/2026 05/18/2026	HILTON WASHINGTON SERTIFI 202-4833000, DC	**$960.07** $960.07	USD	960.07	Hotel for Anita Andersen to attend National Coalition for Homeless Veterans in Washington DC May 26-30, 2026
05/14/2026 05/18/2026	HILTON WASHINGTON SERTIFI 202-4833000, DC	**$960.07** $960.07	USD	960.07	Hotel for Tiffany Williams to attend National for Homeless Veterans in Washington DC May 26-30, 2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
05/14/2026 05/18/2026	PPY*DERRELS MINI STORAGE, BAKERSFIELD, CA	**$61.70** $61.70	USD	61.70	Purchase of locks for storage unit
05/14/2026 05/18/2026	PPY*DERRELS MINI STORAGE, 949-8944500, CA	**$319.35** $319.35	USD	319.35	Storage fee for Housing and Supportive Services
05/18/2026 05/20/2026	DOUBLETREE BERKELEY MARI BERKELEY, CA	**($22.80)** ($22.80)	USD	(22.80)	Refund of erroneous parking fee for Anita Andersen (Anita traveled with other CAPK staff to SSVF Regional Conference in Berkeley, CA)

Activity Totals	Purchases	Payments
$8,469.13	$8,469.13	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: SUSANA MAGANA **Account Number:** **4027 **Cycle End Date:** 05/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
04/29/2026 04/30/2026	TEXTEDLY TEXTEDLY.COM, CA	**$317.00** $317.00	USD	317.00	Monthly text service subscription for CSFP
04/30/2026 05/04/2026	FOUR POINTS SHERATON B 661-3259700, CA	**$122.29** $122.29	USD	122.29	Hotel for Sarah Hodges (Needles, CA location while attending WIC Training in Bakersfield, CA
04/30/2026 05/04/2026	FOUR POINTS SHERATON B 661-3259700, CA	**$122.29** $122.29	USD	122.29	Hotel for Yolanda Hughes (Needles, CA location) while attending WIC Training in Bakersfield, CA
05/05/2026 05/06/2026	LASSENS NATURAL FOODS-BK BAKERSFIELD, CA	**$48.01** $48.01	USD	48.01	Purchase of Special Diet Foods/Milk
05/07/2026 05/11/2026	DOUBLETREE HOTELS 619-8816900, CA	**$313.16** $313.16	USD	313.16	Hotel for Laura Porta while attending CDA meeting in San Diego, CA May 5-7, 2026
05/07/2026 05/11/2026	DOUBLETREE HOTELS SAN DIEGO, CA	**$379.16** $379.16	USD	379.16	Hotel for Susana Magana while attending CDA meeting in San Diego, CA May 5-7, 2026 Folio includes parking fees
05/07/2026 05/11/2026	DOUBLETREE HOTELS SAN DIEGO, CA	**$313.16** $313.16	USD	313.16	Hotel for Evelyn Ramirez while attending CDA meeting in San Diego, CA May 5-7, 2026
05/07/2026 05/11/2026	DOUBLETREE HOTELS SAN DIEGO, CA	**$313.16** $313.16	USD	313.16	Hotel for Graciela Espinoza while attending CDA meeting in San Diego, CA May 5-7, 2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
05/07/2026 05/11/2026	DOUBLETREE HOTELS SAN DIEGO, CA	**$313.16** $313.16	USD	313.16	Hotel for Brenda Quintero while attending CDA meeting in San Diego, CA May 5-7, 2026
05/07/2026 05/11/2026	DOUBLETREE HOTELS SAN DIEGO, CA	**$313.16** $313.16	USD	313.16	Hotel for Alan Rodriguez while attending CDA meeting in San Diego, CA May 5-7, 2026
05/07/2026 05/11/2026	DOUBLETREE HOTELS 619-8816900, CA	**$313.16** $313.16	USD	313.16	Hotel for Susana Bailon while attending CDA meeting in San Diego, CA May 5-7, 2026
05/07/2026 05/11/2026	DOUBLETREE HOTELS SAN DIEGO, CA	**$313.16** $313.16	USD	313.16	Hotel for Zaira Sevilla while attending CDA meeting in San Diego, CA May 5-7, 2026
05/11/2026 05/12/2026	TARGET T-2524 BAKERSFIELD, CA	**$21.16** $21.16	USD	21.16	Purchase of Special Diet Foods/Milk
05/18/2026 05/19/2026	LASSENS NATURAL FOODS-BK BAKERSFIELD, CA	**$76.86** $76.86	USD	76.86	Purchase of Special Diet Foods/Milk
05/18/2026 05/20/2026	OFFICE DEPOT #943 800-463-3768, CA	**$342.48** $342.48	USD	342.48	Urgent purchase of toner for newly installed printers at satellite offices.
05/18/2026 05/20/2026	OFFICE DEPOT #952 800-463-3768, CA	**$683.29** $683.29	USD	683.29	Urgent purchase of toner for newly installed printers at satellite offices.
05/18/2026 05/20/2026	SPROUTS FARMERS MAR BAKERSFIELD, CA	**$53.94** $53.94	USD	53.94	Purchase of Special Diet Foods/Milk

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
05/19/2026 05/21/2026	HOLIDAY INN EXPRESS 9169231100, CA	**$155.27** $155.27	USD	155.27	Hotel for Ashley Padron while visiting Food Banks in Fresno/Sacramento/Oakland May -18-20, 2026
05/20/2026 05/22/2026	HYATT REGENCY SACRAMENTO 9164431234, CA	**$737.20** $737.20	USD	737.20	Hotel for Jeffrey Marsh while attending CAFB meeting in Sacramento, CA May 17-20, 2026
05/21/2026 05/22/2026	WALMART.COM 800-925-6278, AR	**$34.93** $34.93	USD	34.93	Purchase of Special Diet Foods/Milk

Activity Totals	Purchases	Payments
$5,286.00	$5,286.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: SABRINA JONES-ROBERTS **Account Number:** **6725 **Cycle End Date:** 05/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: VETERANS A FOOD SERVICES **Account Number:** **2152 **Cycle End Date:** 05/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
04/29/2026 04/30/2026	IC* INSTACART 888-246-7822, CA	**$424.17** $424.17	USD	424.17	Grocery charge for GPD Residents (FoodsCo)
05/07/2026 05/07/2026	IC* INSTACART 888-246-7822, CA	**$670.95** $670.95	USD	670.95	Grocery charge for GPD Residents (FoodsCo)
05/13/2026 05/14/2026	IC* INSTACART 888-246-7822, CA	**$516.57** $516.57	USD	516.57	Grocery Charge for GPD Residents (FoodsCo)
05/21/2026 05/22/2026	IC* INSTACART 888-246-7822, CA	**$476.38** $476.38	USD	476.38	Grocery Charge for GPD Residents (FoodsCo)

Activity Totals	Purchases	Payments
$2,088.07	$2,088.07	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: VETERANS SVC FUEL CARD **Account Number:** **2335 **Cycle End Date:** 05/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
04/23/2026 04/27/2026	ARCO 911938 BAKERSFIELD, CA	**$74.00** $74.00	USD	74.00	fuel charge for GPD vehicle (caravan)
04/24/2026 04/27/2026	UBER *TRIP HELP.UBER.COM, CA	**$11.95** $11.95	USD	11.95	Ride charge for GPD residents
04/24/2026 04/27/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$57.99** $57.99	USD	57.99	fuel charge for SSVF vehicle (Red Rogue)
04/24/2026 04/27/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$60.81** $60.81	USD	60.81	fuel charge for SSVF vehicle (Black Rogue #1)
04/24/2026 04/27/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$30.57** $30.57	USD	30.57	fuel charge for SSVF vehicle (Black Rogue #2)
04/24/2026 04/27/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$35.64** $35.64	USD	35.64	fuel charge for YS vehicle (transit)
04/25/2026 04/27/2026	UBER *TRIP HELP.UBER.COM, CA	**$15.95** $15.95	USD	15.95	Uber charge for GPD resident
04/27/2026 04/29/2026	ARCO 916623 BAKERSFIELD, CA	**$37.00** $37.00	USD	37.00	fuel charge for GPD vehicle (Chrysler)
04/27/2026 04/29/2026	ARCO 916623 BAKERSFIELD, CA	**$42.26** $42.26	USD	42.26	fuel charge for GPD vehicle (Buick)

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
04/30/2026 05/01/2026	UBER *TRIP HELP.UBER.COM, CA	**$17.96** $17.96	USD	17.96	Uber charge for GPD resident
04/30/2026 05/01/2026	UBER *TRIP HELP.UBER.COM, CA	**$12.93** $12.93	USD	12.93	Uber charge for GPD resident
04/30/2026 05/04/2026	VALERO MOUNTAIN HOUSE TRACY, CA	**$61.52** $61.52	USD	61.52	SSVF vehicle fuel charge for staff attending conference
05/04/2026 05/06/2026	ARCO 911938 BAKERSFIELD, CA	**$80.00** $80.00	USD	80.00	fuel charge for GPD vehicle (caravan)
05/08/2026 05/11/2026	UBER *TRIP HELP.UBER.COM, CA	**$8.96** $8.96	USD	8.96	Uber charge for GPD resident
05/08/2026 05/11/2026	UBER *TRIP HELP.UBER.COM, CA	**$10.95** $10.95	USD	10.95	Uber charge for GPD resident
05/09/2026 05/11/2026	UBER *TRIP HELP.UBER.COM, CA	**$15.95** $15.95	USD	15.95	Uber charge for GPD resident
05/12/2026 05/14/2026	ARCO 911938 BAKERSFIELD, CA	**$101.80** $101.80	USD	101.80	fuel charge for GPD vehicle (caravan)
05/13/2026 05/13/2026	UBER *TRIP HELP.UBER.COM, CA	**$14.96** $14.96	USD	14.96	Uber Charge for GPD residents
05/20/2026 05/21/2026	UBER *TRIP HELP.UBER.COM, CA	**$11.93** $11.93	USD	11.93	Uber Charge for GPD residents

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
05/21/2026 05/22/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$77.27** $77.27	USD	77.27	fuel charge for SSVF vehicle (Red Rogue)
05/21/2026 05/22/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$47.65** $47.65	USD	47.65	fuel charge for SSVF vehicle (Black Rogue #2)
05/21/2026 05/25/2026	ARCO 911938 BAKERSFIELD, CA	**$75.03** $75.03	USD	75.03	fuel charge for GPD vehicle (Caravan)
05/22/2026 05/25/2026	UBER *TRIP HELP.UBER.COM, CA	**$18.96** $18.96	USD	18.96	Uber trip for GPD resident
05/23/2026 05/25/2026	UBER *TRIP HELP.UBER.COM, CA	**$15.94** $15.94	USD	15.94	Uber charge for GPD resident

Activity Totals	Purchases	Payments
$937.98	$937.98	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: TEAM 1 ENERGY **Account Number:** **7425 **Cycle End Date:** 05/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: TEAM 2 ENERGY **Account Number:** **7433 **Cycle End Date:** 05/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: TEAM 3 ENERGY **Account Number:** **7441 **Cycle End Date:** 05/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
05/01/2026 05/04/2026	THE HOME DEPOT 1060 BAKERSFIELD, CA	**$94.23** $94.23	USD	94.23	WX- Emergency purchase Supply DOEIIJA22-118 5/01/2026
05/12/2026 05/14/2026	THE HOME DEPOT #1050 BAKERSFIELD, CA	**$21.61** $21.61	USD	21.61	WX- Emergency purchase Inventory DOEIIJA22-122 5/12/2026

Activity Totals	Purchases	Payments
$115.84	$115.84	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: TEAM 4 ENERGY **Account Number:** **4149 **Cycle End Date:** 05/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: TEAM 5 ENERGY **Account Number:** **4156 **Cycle End Date:** 05/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: FHCC GAS CARD **Account Number:** **6442 **Cycle End Date:** 05/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total / Allocation Amount	Source Currency / Accounting Code	Currency Amount	
05/06/2026 05/07/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$75.03** $75.03	USD	75.03	GAS for FHCC vehicle to pick-up youth participants.
05/06/2026 05/07/2026	CHEVRON 0358476 BAKERSFIELD, CA	**$20.05** $20.05	USD	20.05	GAS for FHCC vehicle to pick-up youth participants.

Activity Totals	Purchases	Payments
$95.08	$95.08	$0.00

Cardholder Name: Lois Hannible **Signature:** Lois Hannible

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD EAST KERN FRC **Account Number:** **4107 **Cycle End Date:** 05/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD M STREET **Account Number:** **4131 **Cycle End Date:** 05/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

Cardholder Activity

Name: GAS CARD OASIS FRC **Account Number:** **4099 **Cycle End Date:** 05/25/2026

Trans Date / Posting Date	Merchant Name / City, State/Prov.	Transaction Total	Source Currency / Allocation Amount	Currency Amount / Accounting Code

Activity Totals	Purchases	Payments
$0.00	$0.00	$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____

COMMUNITY ACTION PARTNERSHIP OF KERN
CENTRAL KITCHEN - BUDGET TO ACTUAL
FOR THE PERIOD MARCH 1, 2026 TO FEBRUARY 28, 2027 (3 OF 12 MONTHS OR 25.0%)

Line Item	2026/27 Budget	3/1/26 - 2/28/27 Actual	% Expended	Available Budget
USDA Revenue (Note A)	1,630,185	436,758	26.8%	1,193,427
Head Start Subsidy	930,137	473,834	50.9%	456,303
Total Revenue	2,560,322	$ 910,592	35.6%	1,649,730
Expenditures (Note B)				
Salaries	1,013,002	218,071	21.5%	794,931
Benefits	341,693	64,075	18.8%	277,618
Vehicle Gasoline, Repair/Maintenance	62,300	9,887	15.9%	52,414
Space Costs	94,700	43,129	45.5%	51,571
Supplies - Office & Food Service	6,000	63,685	1061.4%	(57,685)
Equipment Repair/Maintenance & Lease	27,000	5,562	20.6%	21,438
Communication	13,000	1,839	14.1%	11,161
Risk Insurance	12,700	7,783	61.3%	4,917
Printing	1,000	-	0.0%	1,000
Hiring & Employee Costs	100	-	0.0%	100
First Aid	500	-	0.0%	500
Raw Food/Vended Meals	974,761	372,237	38.2%	602,524
Sub Total	2,546,756	786,269	30.9%	1,760,487
Adult Meals Prepared	128,794	53,645	41.7%	75,149
Indirect	193,994	70,678	36.4%	123,316
Total Expenditures	2,869,544	910,592	31.7%	1,958,952

	Prior Period	May 2026	Cumulative
Total Meals Prepared and Vended (Note C)	137,775	54,496	192,271
Total Meals Claimed	98,720	40,039	138,759
Difference	39,055	14,457	53,512
Percentage Claimed to Prepared/Vended	71.7%	73.5%	72.2%

Note A: Source of USDA revenue is monthly report submitted to California Department of Education by Head Start/State Child Development Program Division. Revenue is reimbursement for meals claimed.

Note B: Expenditures are for meals prepared, including vended meals.

Note C: Total number of meals delivered to the centers and homebase excluding adult prepared and adult meals vended. The total represents the number of meals available to be served to center and homebase children.

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION CONTRACT - MIGRANT ALTERNATIVE PAYMENT
FOR THE PERIOD 7/1/25 - 6/30/26 (11 OF 12 MONTHS = 91.7%)

Contract CMAP-5000	July 2025	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total	%	% Earned to MRA
Provider Payments	$ 1,799,384	$ 1,953,904	$ 2,082,971	$ 2,247,152	$ 2,119,191	$ 2,393,033	$ 2,392,157	$ 2,309,340	$ 2,585,591	$ 2,738,923	$ 2,758,147	$ -	$ 25,379,791.13		
Add: Family Fees	-	280	280	280	314	314	-	-	-	-	-	-	$ 1,468		
Net Provider Payments	$ 1,799,384	$ 1,954,184	$ 2,083,251	$ 2,247,432	$ 2,119,505	$ 2,393,347	$ 2,392,157	$ 2,309,340	$ 2,585,591	$ 2,738,923	$ 2,758,147	$ -	$ 25,381,259	80.09%	
Maximum Reimburseable Amount (MRA) for Provider Payments													**29,398,811**		**86.33%**
Administration & Support Services Revenue															
Provider Payments	$ 1,799,384	$ 1,954,184	$ 2,083,251	$ 2,247,152	$ 2,119,415	$ 2,393,347	$ 2,392,157	$ 2,309,340	$ 2,585,591	$ 2,738,923	$ 2,758,147	$ -	$ 25,380,889		
Reimbursement Rate	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%		
Revenue Earned	$ 478,318	$ 519,467	$ 553,776	$ 597,345	$ 563,389	$ 636,207	$ 635,890	$ 613,876	$ 687,309	$ 728,069	$ 733,179	$ -	$ 6,746,824		
Program Administration/Support Services Costs	185,959	256,013	401,754	268,390	312,479	278,824	318,485	378,644	276,975	304,621	472,430	-	3,454,576	10.90%	
Indirect (10% x MTDC) Costs	199,163	218,903	246,368	249,516	240,305	263,916	267,931	265,918	280,549	301,301	320,234	-	2,854,104	9.01%	
Transfer Indirect to CSBG	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Operating Costs	$ 385,122	$ 474,917	$ 648,122	$ 517,906	$ 552,784	$ 542,740	$ 586,416	$ 644,562	$ 557,525	$ 605,922	$ 792,664	$ -	6,308,679	19.91%	
Revenue Earned Over/(Under) Costs	$ 93,196	$ 44,551	$ (94,346)	$ 79,438	$ 10,605	$ 93,467	$ 49,475	$ (30,687)	$ 129,785	$ 122,146	$ (59,485)	$ -	438,145		
TOTAL COSTS - NET OF FAMILY FEES	$ 2,184,506	$ 2,429,101	$ 2,731,373	$ 2,765,338	$ 2,672,288	$ 2,936,087	$ 2,978,572	$ 2,953,902	$ 3,143,115	$ 3,344,845	$ 3,550,811	$ -	31,689,938.45	100.00%	

Note 1: Administration and Support Services revenue is earned based on the amount of provider payments incurred. Example:

Provider payments	25,381,259
Reimbursement Rate (21.0% / 79.0%)	x 26.5823%
Revenue Earned	6,746,922

Note 2: The maximum reimburseable amount per the 2024/25 State contract is as follows:

Provider Payments	29,398,811	79.00%
Administration	6,642,643	17.85%
Support Services	1,172,231	3.15%
Maximum Reimbursable Amount (MRA)	37,213,685	100.00%

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2025/26 CONTRACTS - EARNED REVENUE
FOR THE PERIOD 7/1/25 - 6/30/26 (11 OF 12 MONTHS = 91.7%)

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL	% Earned to MRA
GENERAL CHILD CARE (CCTR-5068)														
Adjusted Days of Enrollment - Certified	10,499	10,062	10,269	11,125	8,452	9,833	9,395	8,441	10,218	10,146	9,293	-	107,732	
Reimbursement Rate per Child per Day	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	
Revenue Earned	$ 541,202	$ 518,703	$ 529,367	$ 573,470	$ 435,703	$ 487,144	$ 484,315	$ 435,119	$ 526,719	$ 523,039	$ 479,045	$ -	$ 5,533,826	**138.47%**
Maximum Reimburseable Amount (MRA)													**$3,996,470**	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	99.09%	99.54%	99.49%	99.32%	98.90%	98.90%	99.12%	98.86%	98.96%	98.96%	97.17%	0.00%		**98.95%**
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	5.00%		100.00%
CALIFORNIA STATE PRESCHOOL (CSPP-5118)														
Adjusted Days of Enrollment - Certified	7,003	9,193	12,691	16,025	13,503	15,233	17,446	16,474	18,566	17,440	14,644	-	158,218	
Reimbursement Rate per Child per Day	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X $55.27	
Revenue Earned	$ 387,046	$ 508,094	$ 701,455	$ 885,716	$ 746,285	$ 841,915	$ 964,226	$ 910,533	$ 1,026,140	$ 963,936	$ 809,369	$ -	$ 8,744,714	**114.88%**
Maximum Reimburseable Amount (MRA)													**$7,612,170**	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	98.35%	99.07%	98.95%	98.82%	99.18%	99.09%	98.60%	99.10%	98.29%	98.50%	97.93%	0.00%		**98.71%**
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	5.00%		100.00%
MIGRANT CHILD CARE (CMIG-5004)														
Adjusted Days of Enrollment - Certified	-	-	-	-	19	42	44	40	46	44	42	-	276	
Reimbursement Rate per Child per Day	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	X $51.55	
Revenue Earned	$ -	$ -	$ -	$ -	$ 964	$ 2,155	$ 2,268	$ 2,041	$ 2,382	$ 2,268	$ 2,071	$ -	$ 14,149	**4.82%**
Maximum Reimburseable Amount (MRA)													**$293,823**	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	0.00%	0.00%	0.00%	0.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	0.00%		**100.00%**
Five Percent Flexibility, Maximum = 100 Percent	5.00%	5.00%	5.00%	5.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	5.00%		100.00%

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimburseable amount is per the 2025/26 State contracts.

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2025/26 CONTRACTS - EARNED REVENUE
SAN JOAQUIN COUNTY OFFICE OF EDUCATION
FOR THE PERIOD 7/1/25 - 6/30/26 (11 OF 12 MONTHS = 91.7%)

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL	% Earned to MRA
GENERAL CHILD CARE (CCTR-5XXX)														
Adjusted Days of Enrollment - Certified	4,676	5,001	5,052	5,193	3,798	4,403	4,318	3,976	4,826	4,816	3,765	-	49,824	
Reimbursement Rate per Child per Day	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	X $48.84	
Revenue Earned	$ 228,392	$ 244,230	$ 246,762	$ 253,634	$ 185,471	$ 215,036	$ 210,902	$ 194,175	$ 235,717	$ 235,233	$ 183,871	$ -	$ 2,433,423	**80.88%**
Maximum Reimburseable Amount (MRA)													**$3,008,544**	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	98.58%	99.18%	99.38%	98.90%	99.76%	99.71%	99.31%	99.73%	99.25%	99.77%	100.00%	0.00%		**99.39%**
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	5.00%		100.00%
CALIFORNIA STATE PRESCHOOL (CSPP-5XXX)														
Adjusted Days of Enrollment - Certified	-	52	384	749	784	1,202	1,361	1,333	1,944	2,135	1,663		11,606	
Reimbursement Rate per Child per Day	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	X $49.14	
Revenue Earned	$ -	$ 2,541	$ 18,889	$ 36,796	$ 38,518	$ 59,072	$ 66,869	$ 65,480	$ 95,515	$ 104,920	$ 81,735	$ -	$ 570,336	**25.34%**
Maximum Reimburseable Amount (MRA)													**$2,250,612**	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	0.00%	86.11%	93.95%	96.87%	99.34%	99.71%	99.48%	100.00%	99.19%	99.34%	99.89%	0.00%		**99.20%**
Five Percent Flexibility, Maximum = 100 Percent	5.00%	91.11%	98.95%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	5.00%		100.00%

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimburseable amount is per the 2025/26 Cooperative Agreement with the San Joaquin County Office of Education

Community Action Partnership of Kern

Finance Division — Monthly Activity Report | Helping People...Changing Lives.

Division/CFO:	Tracy Webster, CFO	**Month/Year:**	May 2026
Program/Work Unit:	Finance	**Director of Finance:**	Gabrielle Alexander
Services:	Overall financial and accounting functions of the organization		

Activities

Description	May 2026 Number	May 2026 Amount	Year to Date Number	Year to Date Amount
Bank/Wire Deposits	84	10,435,245	264	34,678,013
Vendor Checks Issued	1,825	6,750,075	5,501	22,616,028
Payroll Disbursed		$4,258,074		14,616,878
Grant Reports Prepared	43		129	
CAFB Food Access for Farmworkers Initiative				
2-1-1				
ARG III - Warm Handoff				
BKRHC Encampment Resolution				
BCSD California Community School Partnership				
BKRHC - HHAP)				
CAL EITC				
CalCAPA Diaper Distribution Pilot				
California State Preschool				
CalVIP (CA Violence Intervention and Prevention)				
CFDA - Healthy Refrigeration Program Grant				
Child and Adult Care Food				
City of Bakersfield FHCC Sports Field				
County of Kern Low Barrier Homeless Shelter				
CSBG (Community Services Block Grant)				
CSFP (Commodity Supplemental Food Program)				
DOE BIL				
E Kern Family Resource Center				
Early Head Start (EHS)/Head Start - Kern & San Joaquin				
EFAP				
Food Bank Capacity Program				
Help Me Grow				
Home Visit Initiative				
HOME-ARP City of Bakersfield 2024-25				
Housing and Urban Development				
HUD CPF Food Bank Expansion				
Internal Revenue Servicie - VITA				
KCCD CERF Regional Convener				
KCCD CWDB High Road Training Partnership				
LIHEAP				
Local Purchase Assistance (LFPA) USDA				
Migrant Alternative Payment				
NEOPB Cal Fresh Healthy Living				
Oasis FRC				
Positive Youth Development Services				
QRIS San Joaquin				
Safe Camping				
San Joaquin COE General Child Care (CCTR)				
San Joaquin QRIS				
SJCOE COE Headstart				
State Disaster Food Boxes				
SNAP (Cal Fresh Outreach)				
WIC (Women, Infants & Children)				

Business Services

Activity	Requested	In-Progress	Processed	Processed YTD
Purchase Orders	661	66	595	1,190
Contracts	46	5	41	82
Leases	10	1	9	18
Requests for Proposals	19	2	18	35

Total Division Staffing - 32 Positions

CFO
Director of Finance
Finance Administrator
Controller
Payroll/HRIS Manager
Accounting Administrator
Accounting Administrator - Energy
Accountant (3)
Accountant II (2)
Accounting Technician (6)
Accounting Specialist (2)
Accounting Clerk (1)
AP Supervisor (1)
Fiscal Technician (2)
Payroll Specialists (3)
Payroll Supervisor (1)
Administrative Coordinator (1)
Procurement Supervisor (1)
Business Technician (2)

Community Action of Partnership of Kern
Agency Total

STATEMENT OF POSITION (UNAUDITED)

AS OF FEBRUARY 28, 2026

ASSETS	
Cash in Bank	14,227,676
Cash - Vacation Reserve	1,975,302
Petty Cash	-
Accounts Receivable	10,334,467
Travel Advance	16,005
Prepaid Expense	837,658
Inventory	3,643,842
Net Fixed Assets - Unrestricted	10,273,156
Net Fixed Assets - Restricted	43,988,718
Operating lease ROU	3,880,140
Total Assets	89,176,963
LIABILITES AND NET ASSETS	
Accounts Payable	3,946,270
Accrued Expenses	2,777,919
Accrued Vacation	1,086,506
Line of Credit	-
Note Payable	7,333,531
Advance Payable	653,146
Deferred Revenue	4,168,431
Operating Lease Liability	2,626,165
Total Liabilites	22,591,968
Total Net Assets	66,584,995
Total Liabilities and Net Assets	89,176,963

STATEMENT OF OPERATIONS (UNAUDITED)

FOR THE PERIOD MARCH 1, 2025 TO FEBRUARY 28, 2026

REVENUE	
Grant Revenue	144,668,261
Donations	43,141,734
Other Revenue	13,418,228
In-Kind	30,754
Total Revenue	201,258,978
EXPENDITURES	
Salaries	54,211,203
Benefits	19,018,791
Travel	977,912
Space Costs	10,113,063
Supplies	4,308,637
Consultant/Contract Services	5,193,377
Other Costs	4,612,975
Program Costs	75,979,978
Capital Expenditures	-
Indirect	11,866,645
In-Kind	30,754
Total Expenditures	186,313,336
Net Change in Assets	14,945,642
Net Assets, beginning	51,639,353
Net Assets, ending	66,584,995

Community Action of Partnership of Kern
Agency Total

STATEMENT OF POSITION (UNAUDITED)

AS OF MAY 31, 2026

ASSETS	
Cash in Bank	8,378,930
Cash - Vacation Reserve	1,227,966
Petty Cash	-
Accounts Receivable	9,556,948
Travel Advance	38,189
Prepaid Expense	1,576,845
Inventory	3,608,614
Net Fixed Assets - Unrestricted	10,110,707
Net Fixed Assets - Restricted	43,073,629
Operating lease ROU	3,714,073
Total Assets	81,285,903
LIABILITES AND NET ASSETS	
Accounts Payable	4,492,184
Accrued Expenses	145,281
Accrued Vacation	1,086,506
Line of Credit	-
Note Payable	7,199,134
Advance Payable	666,823
Deferred Revenue	(1,782,038)
Operating Lease Liability	2,460,098
Total Liabilites	14,267,987
Total Net Assets	67,017,916
Total Liabilities and Net Assets	81,285,903

STATEMENT OF OPERATIONS (UNAUDITED)

FOR THE PERIOD MARCH 1, 2026 TO MAY 31, 2026

REVENUE	
Grant Revenue	36,014,525
Donations	188,026
Other Revenue	3,996,847
In-Kind	3,226,696
Total Revenue	43,426,093
EXPENDITURES	
Salaries	13,005,746
Benefits	4,893,424
Travel	229,545
Space Costs	2,845,071
Supplies	1,036,207
Consultant/Contract Services	1,857,678
Other Costs	1,230,344
Program Costs	11,483,368
Capital Expenditures	-
Indirect	3,185,095
In-Kind	3,226,696
Total Expenditures	42,993,173
Net Change in Assets	432,921
Net Assets, beginning	66,584,995
Net Assets, ending	67,017,916

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-26 TO 05-31-26 (25.0%)

	AGENCY TOTAL			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	52,054,666	11,680,708	40,373,959	22%
BENEFITS	16,958,590	4,469,635	12,488,955	26%
TRAVEL	847,800	200,331	647,469	24%
SPACE COST	7,431,356	1,763,538	5,667,818	24%
SUPPLIES	2,480,901	920,847	1,560,054	37%
EQUIPMENT	120,000	-	120,000	0%
CONSULTANT/CONTRACT SERVICES	3,583,586	1,470,863	2,112,723	41%
OTHER COSTS	3,349,644	904,100	2,445,544	27%
PROGRAM COSTS	39,641,476	11,483,368	28,158,108	29%
INDIRECT	13,983,484	3,202,262	10,781,222	23%
TOTAL	140,451,503	36,095,650	104,355,853	26%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-26 TO 05-31-26 (25.0%)

	EDUCATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	38,310,569	8,615,944	29,694,625	22%
BENEFITS	12,375,549	3,350,399	9,025,150	27%
TRAVEL	609,486	98,367	511,119	16%
SPACE COST	3,518,156	1,068,451	2,449,706	30%
SUPPLIES	1,804,230	622,936	1,181,294	35%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	1,485,575	433,651	1,051,924	29%
OTHER COSTS	1,703,800	316,798	1,387,002	19%
PROGRAM COSTS	34,577,866	9,822,082	24,755,784	28%
INDIRECT	10,814,414	2,442,128	8,372,286	23%
TOTAL	105,199,645	26,770,755	78,428,890	25%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-26 TO 05-31-26 (25.0%)

	NUTRITION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	4,587,972	957,951	3,630,021	21%
BENEFITS	1,484,997	314,625	1,170,372	21%
TRAVEL	90,986	61,499	29,487	68%
SPACE COST	944,161	192,543	751,618	20%
SUPPLIES	187,641	166,144	21,497	89%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	17,554	61,237	(43,683)	349%
OTHER COSTS	445,652	195,792	249,860	44%
PROGRAM COSTS	2,746,552	1,386,742	1,359,810	50%
INDIRECT	1,021,392	318,152	703,240	31%
TOTAL	11,526,907	3,654,685	7,872,222	32%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-26 TO 05-31-26 (25.0%)

	ENERGY CONSERVATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	2,769,656	610,555	2,159,101	22%
BENEFITS	886,289	231,508	654,781	26%
TRAVEL	50,000	13,008	36,992	26%
SPACE COST	396,500	63,824	332,676	16%
SUPPLIES	100,000	11,813	88,187	12%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	1,538,131	208,258	1,329,873	14%
OTHER COSTS	505,338	91,398	413,940	18%
PROGRAM COSTS	500,000	46,281	453,719	9%
INDIRECT	674,594	124,172	550,422	18%
TOTAL	7,420,508	1,400,817	6,019,691	19%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-26 TO 05-31-26 (25.0%)

	COMMUNITY SERVICES			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	5,159,887	1,283,290	3,876,597	25%
BENEFITS	1,735,537	464,821	1,270,716	27%
TRAVEL	70,478	19,756	50,722	28%
SPACE COST	2,353,093	412,118	1,940,975	18%
SUPPLIES	308,675	111,621	197,054	36%
EQUIPMENT	120,000	-	120,000	0%
CONSULTANT/CONTRACT SERVICES	539,451	730,217	(190,766)	135%
OTHER COSTS	557,069	224,090	332,979	40%
PROGRAM COSTS	1,813,808	228,263	1,585,545	13%
INDIRECT	1,250,264	271,335	978,929	22%
TOTAL	13,908,262	3,745,512	10,162,750	27%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-26 TO 05-31-26 (25.0%)

	CSBG			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	945,735	148,263	797,472	16%
BENEFITS	378,559	90,884	287,675	24%
TRAVEL	18,750	2,742	16,008	15%
SPACE COST	200,446	24,494	175,952	12%
SUPPLIES	60,855	3,306	57,549	5%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	875	-	875	0%
OTHER COSTS	35,725	6,605	29,120	18%
PROGRAM COSTS	2,000	-	2,000	0%
INDIRECT	159,170	26,526	132,644	17%
TOTAL	1,802,115	302,819	1,499,296	17%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-26 TO 05-31-26 (25.0%)

	DISCRETIONARY & FUND RAISING			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	280,847	64,704	216,143	23%
BENEFITS	97,659	17,397	80,262	18%
TRAVEL	8,100	4,959	3,141	61%
SPACE COST	19,000	2,108	16,892	11%
SUPPLIES	19,500	5,027	14,473	26%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	2,000	37,500	(35,500)	0%
OTHER COSTS	102,060	69,417	32,643	68%
PROGRAM COSTS	1,250	-	1,250	0%
INDIRECT	63,650	19,949	43,701	31%
TOTAL	594,066	221,061	373,005	37%

COMMUNITY ACTION PARTNERSHIP OF KERN
INDIRECT FUND - FY 2026/27
BUDGET TO ACTUAL - 3/1/26 TO 5/31/26 (3 OF 12 MONTHS = 25.0%)

	Budget	Actual	% Earned/ Expended	Available Balance
Revenue	**$ 13,983,484**	**$ 3,203,176**	**22.9%**	**$ 10,780,308**
Expenditures				
Salaries	7,443,532	1,325,039	17.8%	6,118,493
Benefits @ 33.4% actual	2,482,552	423,789	17.1%	2,058,763
Total Personnel Costs	9,926,084	1,748,827	17.6%	8,177,257
Operating Costs				
Travel	143,000	27,120	19.0%	115,880
Space Costs	620,412	164,767	26.6%	455,645
Supplies	324,572	114,895	35.4%	209,677
Equipment	-	-	0.0%	-
Consultant/Contract	1,327,500	358,816	27.0%	968,684
Other Operating Costs	834,600	324,594	38.9%	510,006
Total Operating Costs	3,250,084	990,192	30.5%	2,259,892
Total Expenditures	**$ 13,176,168**	**$ 2,739,019**	**20.8%**	**$ 10,437,149**
Excess (Deficit) Indirect Revenue	**$ 807,316**	**$ 464,157**		

RECAP BY SUPPORT DIVISION	Budget	Actual	% Expended	Available Balance
HR	$ 1,903,340	$ 279,696	14.7%	$ 1,623,644
Operations	4,478,821	1,088,438	24.3%	3,390,383
Executive	1,053,605	195,934	18.6%	857,671
Finance	4,084,436	857,236	21.0%	3,227,200
Community Development	1,655,966	317,716	19.2%	1,338,251
	$ 13,176,168	$ 2,739,019	20.8%	$ 10,437,149

Prepared Date: 07/13/26

Company name: Community Action Partnership of Kern (CAPK)

Report name: Check register

Created on: 7/13/2026

Bank	Date	Vendor	Document no.	Amount
CBB - Operating Acct - Citizens Business Bank				
	5/5/2026	V00215--CITY OF SHAFTER	309670	244.88
	5/5/2026	V00458--HOME DEPOT COMMERCIAL CREDIT	309684	4,000.68
	5/5/2026	V04595--LOCKHART INVESTMENTS	309692	2,058.33
	5/5/2026	TN00008--BRIAN FERGASON	309665	167.06
	5/5/2026	V05172--MICKEYLINDA HERNANDEZ	309695	25.65
	5/5/2026	V04595--LOCKHART INVESTMENTS	309691	950.00
	5/5/2026	V04941--GRACIELA ESPINOZA	309682	137.00
	5/5/2026	V04421--ZAIRA SEVILLA QUINTERO	309725	137.00
	5/5/2026	V03733--LAURA PORTA	309689	137.00
	5/5/2026	V05255--TROY GRIER	309720	850.00
	5/5/2026	V05255--TROY GRIER	309719	2,550.00
	5/5/2026	V00370--FEDEX	309680	154.42
	5/5/2026	V00799--PRICE DISPOSAL	309705	29.14
	5/5/2026	V04160--MOUNTAINSIDE DISPOSAL, INC.	309696	392.55
	5/5/2026	V03056--UNITED METHODIST CHURCH OF RIDGECREST	309721	100.00
	5/5/2026	V01026--VARNER & SON INC	309722	691.69
	5/5/2026	V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	309724	632.96
	5/5/2026	V04381--PAULA MASANIAI	309702	87.00
	5/5/2026	V03858--OCTAVIO OJEDA	309698	44.23
	5/5/2026	V04390--ROSA GUERRERO	309710	29.00
	5/5/2026	V05104--BENTLEY BOWL FRANCHISE LLC	309664	2,000.00
	5/5/2026	V00801--PRODUCERS DAIRY FOODS INC	309706	4,449.48
	5/5/2026	V00229--COMCAST CORPORATION	309672	1,834.76
	5/5/2026	V05103--HECTOR CORONA	309683	1,426.00
	5/5/2026	V05132--B-TOWN BURGERZ, INC	309663	952.60
	5/5/2026	V04925--EMTS, INC	309678	6,941.66
	5/5/2026	V00207--CINTAS CORPORATION #668	309669	407.41
	5/5/2026	V00854--SAFEWAY INC VONS DIVISION	309711	123.09
	5/5/2026	V04886--MARLIN LEASING CORPORATION	309693	132.95
	5/5/2026	V04938--PINNACLE RECRUITING SERVICES LLC	309704	2,599.20
	5/5/2026	V00252--COUNTY OF KERN PUBLIC WORKS	309674	53.80
	5/5/2026	V04363--MICHELLE ADILENE RUIZ	309694	42.77
	5/5/2026	V00092--AT&T	309662	765.13
	5/5/2026	V04037--JONATHAN ROSS-TOHILL	309686	200.00
	5/5/2026	V04041--STEPHANIE CORONEL	309715	194.30
	5/5/2026	V04267--DELIA V GONZALES	309675	100.00
	5/5/2026	V00787--PG&E	309703	5,509.50
	5/5/2026	V00907--SOCALGAS	309712	101.71
	5/5/2026	V00593--LAMAR COMPANIES	309688	2,450.00
	5/5/2026	V03059--T-MOBILE USA INC	309716	8,846.82
	5/5/2026	V00914--SOUTHERN CALIFORNIA EDISON	309713	61.32
	5/5/2026	V02479--RONALD SHELAN	309709	438.99
	5/5/2026	V00169--CALIFORNIA WATER SERVICE	309666	1,627.56
	5/5/2026	V03172--OFFICE1 LEASING	309701	495.31
	5/5/2026	V03172--OFFICE1 LEASING	309700	1,264.93
	5/5/2026	V03172--OFFICE1 LEASING	309699	454.93
	5/5/2026	V01003--TRES HOMBRES FENCE COMPANY	309718	2,800.00
	5/5/2026	V00332--EL POPULAR INC	309677	236.25
	5/5/2026	V00917--SOUTHWEST GAS CORPORATION	309714	12.83
	5/5/2026	V03314--VESTIS GROUP, INC	309723	162.22
	5/5/2026	V00206--CHRISTOPHER PERCIVAL	309668	602.59
	5/5/2026	V05256--ALL AMERICAN GLASS AND WINDOW INC	309661	2,666.44
	5/5/2026	V02479--RONALD SHELAN	309708	255.00
	5/5/2026	V00294--DEPARTMENT OF JUSTICE	309676	617.00
	5/5/2026	V03003--FIRST CONGREGATIONAL CHURCH BAKERSFIELD	309681	3,548.28
	5/5/2026	V00251--COUNTY OF KERN GENERAL SERVICES, 3RD FLOOR	309673	157,153.94
	5/5/2026	V05118--LETICIA ADAMS	309690	190.68
	5/5/2026	V03614--ERIKA SALAZAR	309679	303.05
	5/5/2026	V04774--CERTIFIED HVAC INCORPORATED	309667	440.00
	5/5/2026	V03280--JEREMY MARRS	309685	1,200.00
	5/5/2026	V03157--KERN ISLAND INVESTORS, GP	309687	1,229.27
	5/5/2026	V03951--TOMMIE SUE CORDOVA	309717	97.88
	5/5/2026	V03474--ALICIA GAMINO	309660	101.50

Bank	Date	Vendor	Document no.	Amount
	5/5/2026	V03564--CLAUDIA VALENCIA PRECIADO	309671	104.40
	5/5/2026	V03840--NALLELY SANCHEZ	309697	181.25
	5/5/2026	V02479--RONALD SHELAN	309707	438.78
	5/5/2026	V01044--W W GRAINGER INC	1.22234E+14	56.91
	5/5/2026	V00182--CDW LLC	1.22234E+14	3,969.53
	5/5/2026	V02330--JEREMY T TOBIAS	1.22234E+14	150.00
	5/5/2026	V00349--ERIE CUSTOM COMPUTER APPLICATIONS	1.22234E+14	2,940.00
	5/5/2026	V03627--EVELYN RAMIREZ	1.22234E+14	137.00
	5/5/2026	V03532--BRENDA QUINTERO FLETES	1.22234E+14	137.00
	5/5/2026	V03462--ALAN RODRIGUEZ	1.22234E+14	137.00
	5/5/2026	V03411--SAVANNAH OATES	1.22234E+14	158.25
	5/5/2026	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	1.22234E+14	509.60
	5/5/2026	V03080--AZUGA, INC.	1.22234E+14	86.70
	5/5/2026	V02504--SUSANA R MAGANA	1.22234E+14	137.00
	5/5/2026	V03765--Magaly Witz	1.22234E+14	38.43
	5/5/2026	V03940--SUSANA BAILON	1.22234E+14	137.00
	5/5/2026	V05257--ARACELI MORA	1.22234E+14	419.00
	5/5/2026	V00578--KERN VALLEY PRINTING, INC	1.22234E+14	2,922.75
	5/5/2026	V03175--RACE TELECOMMUNICATIONS INC	1.22234E+14	238.69
	5/5/2026	V00321--ECOLAB FOOD SAFETY SPECIALTIES	1.22234E+14	270.54
	5/5/2026	V00057--AMERICAN REFUSE, INC.	1.22234E+14	631.39
	5/5/2026	V03096--PUBLIC AGENCY COALITION ENTERPRISE	1.22234E+14	982,589.27
	5/5/2026	V03082--IDEAL SPECIALTIES INC	1.22234E+14	76,132.80
	5/5/2026	V03082--IDEAL SPECIALTIES INC	1.22234E+14	32,423.04
	5/5/2026	V02150--5905 NILES ST LLC	1.22234E+14	2,437.56
	5/5/2026	V00937--STINSON STATIONERS	1.22234E+14	260.44
	5/5/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	5,199.38
	5/5/2026	V04936--CONNOISSEUR MEDIA HOLDCO INC.	1.22234E+14	4,000.00
	5/5/2026	V04820--RUPINDER GILL	1.22234E+14	1,721.00
	5/5/2026	V03316--YESENIA MONTOYA	1.22234E+14	7,500.00
	5/5/2026	V00428--GREATER BAKERSFIELD CHAMBER OF COMMERCE	1.22234E+14	1,930.00
	5/5/2026	V04718--HARC, INC.	1.22234E+14	4,850.00
	5/5/2026	V00087--ARVIN COMMUNITY SERVICE DISTRICT	1.22234E+14	337.97
	5/5/2026	V03159--JOHN REY	1.22234E+14	97.12
	5/5/2026	V04749--PHONTHIP PADICHITH	1.22234E+14	58.73
	5/5/2026	V03584--DENISE COOPER	1.22234E+14	129.78
	5/5/2026	V03414--ALMA SANCHEZ	1.22234E+14	4.35
	5/5/2026	V03331--TINA MOUA	1.22234E+14	21.75
	5/5/2026	V03255--CYNTHIA BORJON-COSBY	1.22234E+14	3,750.00
	5/5/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	108.86
	5/5/2026	V00286--DELL TECHNOLOGIES, INC.	1.22234E+14	1,323.27
	5/5/2026	V03191--VAL-PRO, INC	1.22234E+14	1,702.50
	5/5/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	216.92
	5/5/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	828.47
	5/5/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	193.36
	5/5/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	72.23
	5/5/2026	V00128--BRADY INDUSTRIES OF CALIFORNIA, LLC, A BRADY PLUS C	1.22234E+14	5,091.19
	5/5/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	1,056.98
	5/5/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	30.76
	5/5/2026	V03245--TIMOTHY SEXTON	1.22234E+14	2,108.54
	5/5/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	345.85
	5/5/2026	V05056--CAL OAK HOSPITALITY L.L.C.	1.22234E+14	3,315.20
	5/5/2026	V00874--SAVE MART SUPERMARKETS	1.22234E+14	168.95
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	41.12
	5/5/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	1.22234E+14	1,251.20
	5/5/2026	V00812--QUADIENT FINANCE USA INC	1.22234E+14	2,049.00
	5/5/2026	V03343--CONTINENTAL LABOR RESOURCES, INC.	1.22234E+14	881.28
	5/5/2026	V00284--DELK PEST CONTROL	1.22234E+14	960.00
	5/5/2026	V04034--RINGCENTRAL INC.	1.22234E+14	17,321.78
	5/5/2026	V00683--MCWILLIAMS & WALDEN INC	1.22234E+14	1,281.91
	5/5/2026	V00683--MCWILLIAMS & WALDEN INC	1.22234E+14	493.59
	5/5/2026	V00711--MOLLY & BRUCE BUSACCA INC	1.22234E+14	89.00
	5/5/2026	V01064--WIPFLI LLP	1.22234E+14	1,120.00
	5/5/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	71.27
	5/5/2026	V00585--KNIGHT'S SITE SERVICES INC	1.22234E+14	8,720.28
	5/5/2026	V00744--ODP BUSINESS SOLUTIONS LLC	1.22234E+14	239.73
	5/5/2026	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	1.22234E+14	1,040.00

Bank	Date	Vendor	Document no.	Amount
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	242.15
	5/5/2026	V04180--DIESEL DIRECT LLC	1.22234E+14	2,537.00
	5/5/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	433.00
	5/5/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	20.52
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	22.88
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	37.88
	5/5/2026	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	3,635.44
	5/5/2026	V04070--TERRIVA PORTER	1.22234E+14	401.65
	5/5/2026	V00592--LAKESHORE PARENT, LLC	1.22234E+14	5,694.92
	5/5/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	227.56
	5/5/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	35.43
	5/5/2026	V04961--HARVEST FARMS SOLUTIONS, INC	1.22234E+14	96,544.00
	5/5/2026	V03192--ROBERT D. STANE	1.22234E+14	420.00
	5/5/2026	V04690--SAGASER WATKINS & WIELAND PC	1.22234E+14	430.35
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	99.20
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	80.91
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	59.55
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	45.45
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	44.37
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	41.12
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	40.74
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	37.85
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	36.37
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	10.80
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	9.73
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	9.73
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	5.40
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	5.40
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	5.40
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	4.32
	5/5/2026	V00029--ADVANCED DATA STORAGE, INC	1.22234E+14	849.96
	5/5/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	124.24
	5/5/2026	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	38,125.55
	5/5/2026	V05265--GREGORY J FRANK ARCHITECTS, INC	1.22234E+14	3,250.00
	5/5/2026	V01044--W W GRAINGER INC	1.22234E+14	57.56
	5/5/2026	V00182--CDW LLC	1.22234E+14	775.07
	5/5/2026	V00286--DELL TECHNOLOGIES, INC.	1.22234E+14	6,824.68
	5/5/2026	V01033--VERNON SORENSON MD INC	1.22234E+14	60.00
	5/5/2026	V00134--BRONCO ELECTRIC INC	1.22234E+14	1,296.56
	5/5/2026	V00721--NARAMA INC. - TREK IMAGING	1.22234E+14	2,948.11
	5/5/2026	V04556--SPRITE HEALTH, INC.	1.22234E+14	3,000.00
	5/5/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	549.55
	5/5/2026	V00445--HD SUPPLY FACILITIES MAINTENANCE LTD	1.22234E+14	8,107.93
	5/5/2026	V00107--BAKERSFIELD-KERN REGIONAL HOMELESS COLLABORATIVE	1.22234E+14	7,702.02
	5/5/2026	V04096--JUANA CAMACHO	1.22234E+14	181.98
	5/5/2026	V03867--PATRICIA ROBLES WESLEY	1.22234E+14	106.58
	5/5/2026	V03493--ANDREA MARQUEZ	1.22234E+14	108.03
	5/5/2026	V03453--ADILENE NAVA	1.22234E+14	290.73
	5/5/2026	V03401--TRINO LOPEZ	1.22234E+14	226.20
	5/5/2026	V03398--OLGA CASTRO	1.22234E+14	255.20
	5/5/2026	V03384--GLORIA GONZALEZ	1.22234E+14	224.03
	5/5/2026	V03380--CARITINA PEREZ	1.22234E+14	219.68
	5/5/2026	V03371--LUCERO GONZALEZ	1.22234E+14	73.23
	5/5/2026	V03365--MANUEL BALTIER	1.22234E+14	125.43
	5/5/2026	V02778--MARIA C VARELA	1.22234E+14	93.53
	5/5/2026	V01064--WIPFLI LLP	1.22234E+14	698.87
	5/5/2026	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	6,150.00
	5/5/2026	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	1,960.00
	5/5/2026	V00445--HD SUPPLY FACILITIES MAINTENANCE LTD	1.22234E+14	10,745.20
	5/5/2026	V00445--HD SUPPLY FACILITIES MAINTENANCE LTD	1.22234E+14	3,882.93
	5/5/2026	V03412--SARA ELIAS	1.22234E+14	415.43
	5/5/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBAL	1.22234E+14	2,446.20
	5/5/2026	V04035--MONIQUE TREVINO	309659	2,248.32
	5/5/2026	V03425--HALONDA NAFF	309658	2,081.87
	5/5/2026	V05106--GLORIA BREANA PADILLA	309657	2.48
	5/6/2026	V05260--LEGAL CORNER LAW OFFICE, APC	309726	35,000.00
	5/12/2026	V00458--HOME DEPOT COMMERCIAL CREDIT	309772	5,261.14

Bank	Date	Vendor	Document no.	Amount
	5/12/2026	V00374--FERGUSON ENTERPRISES INC #1350	309765	193.74
	5/12/2026	V05278--JASON FAULK	309776	1,250.00
	5/12/2026	V05264--OILDALE, LLC	309813	1,120.00
	5/12/2026	V00229--COMCAST CORPORATION	309751	115.89
	5/12/2026	V03389--LIGIA JOHNSON	309728	897.99
	5/12/2026	V04878--KERN HOUSING XIV LLC	309784	660.00
	5/12/2026	V04878--KERN HOUSING XIV LLC	309783	660.00
	5/12/2026	V00229--COMCAST CORPORATION	309750	345.47
	5/12/2026	V00419--GOLDEN EMPIRE TRANSIT DISTRICT	309770	57.00
	5/12/2026	V04305--JEFFREY MARSH	309778	233.00
	5/12/2026	V00255--COVERALL NORTH AMERICA INC	309756	1,025.00
	5/12/2026	V01845--DESERT OASIS APTS LLC	309760	3,962.32
	5/12/2026	V05270--BAKERSFIELD EAST ROTARY FOUNDATION	309737	1,000.00
	5/12/2026	V05262--COUNTRY CLUB VISTA APARTMENTS, LLC	309754	5,150.00
	5/12/2026	V03420--FREDDY HERNANDEZ	309768	592.25
	5/12/2026	V00724--NATIONAL HEAD START ASSOCIATION	309801	4,645.00
	5/12/2026	V05277--FERNANDO GONZALEZ DBA GET A BIKE	309766	1,000.00
	5/12/2026	V04555--HOUSING AUTHORITY OF THE COUNTY OF KERN	309773	550.00
	5/12/2026	V00806--PROTECTION 1/ADT	309822	78.33
	5/12/2026	V03314--VESTIS GROUP, INC	309854	81.11
	5/12/2026	V00289--DELTA GLASS COMPANY, INC.	309759	100.00
	5/12/2026	V01009--ULINE	309850	685.39
	5/12/2026	V00161--CALIFORNIA HEAD START ASSOCIATION	309739	5,250.00
	5/12/2026	V04722--ABRAMSON LEVIN & GINDI LLP	309729	1,250.00
	5/12/2026	V00801--PRODUCERS DAIRY FOODS INC	309821	3,011.63
	5/12/2026	V00207--CINTAS CORPORATION #668	309744	392.25
	5/12/2026	V00562--KEITH C PFEFFER	309781	73.61
	5/12/2026	V03430--SPECTRUM/CHARTER	309842	225.00
	5/12/2026	V03430--SPECTRUM/CHARTER	309841	170.00
	5/12/2026	V03430--SPECTRUM/CHARTER	309840	170.00
	5/12/2026	V03430--SPECTRUM/CHARTER	309839	150.00
	5/12/2026	V03430--SPECTRUM/CHARTER	309838	77.21
	5/12/2026	V01022--VALLEY PROPANE SERVICE	309852	152.62
	5/12/2026	V00601--LASTAND, INC	309788	22.00
	5/12/2026	V00987--THERMO KING OF BAKERSFIELD	309847	3,721.58
	5/12/2026	V00091--AT&T	309735	15.73
	5/12/2026	V01027--VARNER BROS INC	309853	62.00
	5/12/2026	V04891--NORTH OF RIVER SANITARY DISTRICT	309804	4,057.67
	5/12/2026	V00209--CITY OF BAKERSFIELD	309745	12,586.54
	5/12/2026	V04802--PAYSTAND, INC.	309816	500.00
	5/12/2026	V00597--LAMONT SANITATION INC	309786	1,597.61
	5/12/2026	V00948--SUPERIOR SANITATION SERVICE INC	309844	893.06
	5/12/2026	V03430--SPECTRUM/CHARTER	309837	2,983.00
	5/12/2026	V03430--SPECTRUM/CHARTER	309836	262.26
	5/12/2026	V03430--SPECTRUM/CHARTER	309835	214.00
	5/12/2026	V03430--SPECTRUM/CHARTER	309834	214.00
	5/12/2026	V03430--SPECTRUM/CHARTER	309833	214.00
	5/12/2026	V03430--SPECTRUM/CHARTER	309832	214.00
	5/12/2026	V03430--SPECTRUM/CHARTER	309831	150.00
	5/12/2026	V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	309856	1,349.41
	5/12/2026	V03971--VIANEY GARCIA HERNANDEZ	309855	67.50
	5/12/2026	V04405--TIFFANY WAITERS-MCCLINTON	309848	67.50
	5/12/2026	V00799--PRICE DISPOSAL	309820	510.62
	5/12/2026	V00568--KERN COUNTY HISPANIC CHAMBER OF COMMERCE	309782	600.00
	5/12/2026	V00091--AT&T	309734	26.74
	5/12/2026	V03133--CREATIVE CONCEPTS	309757	5,006.56
	5/12/2026	V04104--LUZ YOUNG	309795	81.20
	5/12/2026	V00617--LODI MEMORIAL HOSPITAL ASSOCIATION, INC.	309794	1,106.82
	5/12/2026	V05200--JOSEPH TANJA	309780	11.60
	5/12/2026	V05054--COMPUTERWILD, INC.	309753	240.00
	5/12/2026	V04971--NISSAN NORTH AMERICA, INC.	309803	309.90
	5/12/2026	V00114--BERKSHIRE HATHAWAY HOMESTATE CO	309738	113,230.15
	5/12/2026	TN00010--STACY ADAMS	309843	100.00
	5/12/2026	V03833--MONICA LOPEZ	309799	29.00
	5/12/2026	V00960--TEHACHAPI UNIFIED SCHOOL DISTRICT	309846	1,088.00
	5/12/2026	V00389--FLYERS ENERGY LLC	309767	783.82
	5/12/2026	V03370--ROSLYN TORRES	309824	103.68

Bank	Date	Vendor	Document no.	Amount
	5/12/2026	V03391--MARISELA GONZALEZ	309796	53.65
	5/12/2026	V04712--LEARA LEANNE SPROTT	309790	194.30
	5/12/2026	V00953--TAFT CITY SCHOOL DISTRICT	309845	3,072.00
	5/12/2026	V00282--DELANO UNION SCHOOL DISTRICT	309758	4,075.75
	5/12/2026	V02944--ESTHER REYES-GARZA	309763	130.50
	5/12/2026	V03377--ALEJANDRA BAHENA	309730	100.78
	5/12/2026	V03599--EDNA QUINONEZ	309761	335.68
	5/12/2026	V03522--AVERY COX	309736	121.08
	5/12/2026	V03496--ANDREW CHAVEZ	309731	719.93
	5/12/2026	V03951--TOMMIE SUE CORDOVA	309849	21.03
	5/12/2026	V03886--RIGOBERTO REYES	309823	43.50
	5/12/2026	V03862--OSCAR W MARTINEZ	309814	153.70
	5/12/2026	V03840--NALLELY SANCHEZ	309800	152.25
	5/12/2026	V03745--LISA MORENO	309793	75.40
	5/12/2026	V00599--LANGUAGE LINE SERVICES INC	309787	153.68
	5/12/2026	V00251--COUNTY OF KERN GENERAL SERVICES, 3RD FLOOR	309755	6,997.62
	5/12/2026	V02966--MOJAVE UNIFIED SCHOOL DISTRICT	309798	1,201.50
	5/12/2026	V05118--LETICIA ADAMS	309791	192.85
	5/12/2026	V04102--IRIS LOPEZ	309775	110.20
	5/12/2026	V04396--SANDRA MEJIA ESPARZA	309825	268.25
	5/12/2026	V03386--JAZMIN LEON	309777	130.50
	5/12/2026	V00212--CITY OF DELANO	309746	261.55
	5/12/2026	V02374--LILIAN URREA	309792	127.60
	5/12/2026	V02933--COMMUNITY SERVICES AND EMPLOYMENT TRAINING, INC.	309752	21,382.02
	5/12/2026	V02687--GUADALUPE A VILLASANA	309771	147.90
	5/12/2026	V02597--CATHARYN LAURIE SPROULE	309741	50.03
	5/12/2026	V04901--ICOS GARDENING & LANDSCAPE	309774	2,930.00
	5/12/2026	V05049--GM FINANCIAL	309769	416.98
	5/12/2026	V04093--AT&T	309733	92.37
	5/12/2026	V04516--ZIP APPLIANCE REPAIR & SERVICE LLC	309857	250.00
	5/12/2026	V00596--LAMONT PUBLIC UTILITY DISTRICT	309785	823.70
	5/12/2026	V00092--AT&T	309732	533.07
	5/12/2026	V00914--SOUTHERN CALIFORNIA EDISON	309827	544.04
	5/12/2026	V00919--SPECTRUM	309830	176.66
	5/12/2026	V00215--CITY OF SHAFTER	309748	66.92
	5/12/2026	V03172--OFFICE1 LEASING	309811	285.14
	5/12/2026	V03172--OFFICE1 LEASING	309810	702.90
	5/12/2026	V03172--OFFICE1 LEASING	309809	395.61
	5/12/2026	V03172--OFFICE1 LEASING	309808	361.93
	5/12/2026	V03172--OFFICE1 LEASING	309807	328.68
	5/12/2026	V03814--MAURA SANDOVAL	309797	13.50
	5/12/2026	V03172--OFFICE1 LEASING	309806	186.82
	5/12/2026	V00762--PACIFICA STOCKTON HOTEL LLC - COURTYARD BY MARRIO	309815	359.96
	5/12/2026	V00919--SPECTRUM	309829	362.69
	5/12/2026	V04938--PINNACLE RECRUITING SERVICES LLC	309819	3,263.91
	5/12/2026	TN00009--JOHNNY APARICIO	309779	50.00
	5/12/2026	V03172--OFFICE1 LEASING	309805	273.57
	5/12/2026	V00169--CALIFORNIA WATER SERVICE	309740	3,490.57
	5/12/2026	V00787--PG&E	309817	13,846.70
	5/12/2026	V00178--CATHY DOUMA	309742	576.46
	5/12/2026	V00374--FERGUSON ENTERPRISES INC #1350	309764	1,458.84
	5/12/2026	V04925--EMTS, INC	309762	1,439.34
	5/12/2026	V00206--CHRISTOPHER PERCIVAL	309743	4,205.06
	5/12/2026	V00919--SPECTRUM	309828	216.66
	5/12/2026	V00213--CITY OF MANTECA	309747	327.13
	5/12/2026	V00220--CITY OF WASCO	309749	571.68
	5/12/2026	V00912--SOUTH TULARE RICHGROVE REFUSE INC	309826	474.22
	5/12/2026	V05267--NIKKI BOLES	309802	200.00
	5/12/2026	V00788--PHILADELPHIA INSURANCE COMPANIES	309818	557.00
	5/12/2026	V03736--LAVAR NEWSOME	309789	39.88
	5/12/2026	V03367--VALERIE CAMACHO	309851	539.40
	5/12/2026	V04777--OILDALE MUTUAL WATER COMPANY	309812	392.05
	5/12/2026	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	10,935.26
	5/12/2026	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	271.28
	5/12/2026	V00576--KERN RIVER PROPANE INC	1.22234E+14	746.00
	5/12/2026	V02330--JEREMY T TOBIAS	1.22234E+14	168.50
	5/12/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	23.38

Bank	Date	Vendor	Document no.	Amount
	5/12/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	26.00
	5/12/2026	V03195--ASANA, INC	1.22234E+14	12,600.00
	5/12/2026	V03326--CLEMMER AND COMPANY	1.22234E+14	995.00
	5/12/2026	V03326--CLEMMER AND COMPANY	1.22234E+14	2,985.00
	5/12/2026	V03584--DENISE COOPER	1.22234E+14	67.50
	5/12/2026	V03954--TRACY WEBSTER	1.22234E+14	408.90
	5/12/2026	V00683--MCWILLIAMS & WALDEN INC	1.22234E+14	266.62
	5/12/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	43.21
	5/12/2026	V02324--JACQUELINE GUERRA	1.22234E+14	209.53
	5/12/2026	V04918--JAVIER ARREOLA	1.22234E+14	186.40
	5/12/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	1,124.25
	5/12/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	265.41
	5/12/2026	V00060--AN ICON COMPANY, LLC - PRINTDIRTCHEAP	1.22234E+14	231.73
	5/12/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	23.40
	5/12/2026	V00937--STINSON STATIONERS	1.22234E+14	966.63
	5/12/2026	V00937--STINSON STATIONERS	1.22234E+14	620.47
	5/12/2026	V00937--STINSON STATIONERS	1.22234E+14	492.74
	5/12/2026	V00937--STINSON STATIONERS	1.22234E+14	115.37
	5/12/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	513.91
	5/12/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	479.27
	5/12/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	393.93
	5/12/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	69.06
	5/12/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	44.66
	5/12/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	23.30
	5/12/2026	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	12,777.00
	5/12/2026	V00286--DELL TECHNOLOGIES, INC.	1.22234E+14	1,856.65
	5/12/2026	V00224--CLASSIC CHARTER INC	1.22234E+14	5,133.00
	5/12/2026	V00182--CDW LLC	1.22234E+14	4,964.11
	5/12/2026	V00005--A-1 BATTERY COMPANY	1.22234E+14	274.79
	5/12/2026	V03239--AMAROK, LLC	1.22234E+14	6,031.76
	5/12/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	2,742.32
	5/12/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	37.29
	5/12/2026	V03064--CUSTOM L & A CONSTRUCTION INC	1.22234E+14	1,800.00
	5/12/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	1,182.08
	5/12/2026	V00226--RLH FIRE PROTECTION, INC.	1.22234E+14	100.00
	5/12/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	339.02
	5/12/2026	V00937--STINSON STATIONERS	1.22234E+14	2,160.34
	5/12/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	882.77
	5/12/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	627.99
	5/12/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	430.66
	5/12/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	73.37
	5/12/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	28.77
	5/12/2026	V00423--GOTO TECHNOLOGIES USA, INC	1.22234E+14	662.40
	5/12/2026	V00423--GOTO TECHNOLOGIES USA, INC	1.22234E+14	525.60
	5/12/2026	V03191--VAL-PRO, INC	1.22234E+14	969.45
	5/12/2026	V00770--KERN PRINT SERVICES, INC	1.22234E+14	247.62
	5/12/2026	V00683--MCWILLIAMS & WALDEN INC	1.22234E+14	69.99
	5/12/2026	V00874--SAVE MART SUPERMARKETS	1.22234E+14	870.56
	5/12/2026	V03343--CONTINENTAL LABOR RESOURCES, INC.	1.22234E+14	1,036.80
	5/12/2026	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	1.22234E+14	635.00
	5/12/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	1.22234E+14	938.40
	5/12/2026	V03290--PLANTS FOR YOUR SOLIE	1.22234E+14	200.00
	5/12/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	111.57
	5/12/2026	V00260--CROWN EQUIPMENT CORPORATION	1.22234E+14	652.26
	5/12/2026	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	4,382.55
	5/12/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	7.29
	5/12/2026	V00961--TEL TEC SECURITY SYSTEMS INC	1.22234E+14	5,385.49
	5/12/2026	V04727--ALEXIS SAVEDRA	1.22234E+14	4,500.00
	5/12/2026	V04549--THUY TRANG TRAN	1.22234E+14	17.40
	5/12/2026	V04096--JUANA CAMACHO	1.22234E+14	157.33
	5/12/2026	V03939--SULEMA GARCIA	1.22234E+14	131.95
	5/12/2026	V03867--PATRICIA ROBLES WESLEY	1.22234E+14	64.53
	5/12/2026	V03866--PATRICIA MEXICANO	1.22234E+14	115.28
	5/12/2026	V03852--NICOLE NINO	1.22234E+14	138.48
	5/12/2026	V03849--NELLY MENDOZA	1.22234E+14	163.85
	5/12/2026	V03832--MONICA CASTANEDA	1.22234E+14	76.13
	5/12/2026	V03822--MELISSA DELA GARZA	1.22234E+14	101.50

Bank	Date	Vendor	Document no.	Amount
	5/12/2026	V03740--LILIANA ALTAMIRANO	1.22234E+14	344.38
	5/12/2026	V03671--JAYSHREE MADEKA	1.22234E+14	81.93
	5/12/2026	V03645--GLORIANA TEIXEIRA	1.22234E+14	366.13
	5/12/2026	V03601--ELENA GARCIA	1.22234E+14	112.38
	5/12/2026	V03583--DELORES PATRICIO	1.22234E+14	87.00
	5/12/2026	V03492--Andrea Chavez	1.22234E+14	256.65
	5/12/2026	V05111--BOVEE ENVIRONMENTAL MANAGEMENT, INC.	1.22234E+14	700.00
	5/12/2026	V03385--GABRIELA PADILLA	1.22234E+14	41.33
	5/12/2026	V03374--ADRIANA LOPEZ	1.22234E+14	214.60
	5/12/2026	V03371--LUCERO GONZALEZ	1.22234E+14	116.00
	5/12/2026	V03332--Mariana Rios	1.22234E+14	65.98
	5/12/2026	V03301--COLLETTE ROYAL	1.22234E+14	7,500.00
	5/12/2026	V03283--CHUNTE' L. MELVIN dba NITENITE OVERNIGHT CHILD CARE	1.22234E+14	6,000.00
	5/12/2026	V03236--UNITED WAY OF CENTRAL EASTERN CALIFORNIA	1.22234E+14	20,324.06
	5/12/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	64.35
	5/12/2026	V03084--SUNRISE GARDENING SERVICE, LLC	1.22234E+14	7,080.00
	5/12/2026	V02868--SAFIYA PRICE	1.22234E+14	52.20
	5/12/2026	V02699--IRIS M GONZALEZ	1.22234E+14	65.25
	5/12/2026	V02411--MARISELA P. GONZALEZ	1.22234E+14	109.48
	5/12/2026	V00937--STINSON STATIONERS	1.22234E+14	1,059.62
	5/12/2026	V00770--KERN PRINT SERVICES, INC	1.22234E+14	606.24
	5/12/2026	V00265--CWP CALIFORNIA CORP	1.22234E+14	18.00
	5/12/2026	V04755--CITIGUARD, INC	1.22234E+14	3,339.90
	5/12/2026	V05026--CENTRAL VALLEY FARMWORKER FOUNDATION	1.22234E+14	2,732.88
	5/12/2026	V05086--CALIFORNIA PUBLIC POLICY GROUP, INC.	1.22234E+14	12,500.00
	5/12/2026	V03395--MARIA FLORES TORRES	1.22234E+14	334.95
	5/12/2026	V00043--ALLIED UNIVERSAL SECURITY SERVICES	1.22234E+14	64,903.44
	5/12/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	313.64
	5/12/2026	V00053--AMERICAN BUSINESS MACHINES	1.22234E+14	222.37
	5/12/2026	V04180--DIESEL DIRECT LLC	1.22234E+14	1,562.00
	5/12/2026	V00128--BRADY INDUSTRIES OF CALIFORNIA, LLC, A BRADY PLUS C	1.22234E+14	9,800.34
	5/12/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	5.40
	5/12/2026	V03084--SUNRISE GARDENING SERVICE, LLC	1.22234E+14	850.00
	5/12/2026	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	1,146.86
	5/12/2026	V00226--RLH FIRE PROTECTION, INC.	1.22234E+14	1,023.00
	5/12/2026	V00226--RLH FIRE PROTECTION, INC.	1.22234E+14	151.00
	5/12/2026	V04459--SPECIALTY TRIM AND AWNING INC	1.22234E+14	205.67
	5/12/2026	V03288--OASIS AIR AND SOLAR	1.22234E+14	3,500.00
	5/12/2026	V03084--SUNRISE GARDENING SERVICE, LLC	1.22234E+14	1,500.00
	5/12/2026	V03084--SUNRISE GARDENING SERVICE, LLC	1.22234E+14	950.00
	5/12/2026	V03084--SUNRISE GARDENING SERVICE, LLC	1.22234E+14	950.00
	5/12/2026	V05194--AUTUMN MITCHELL	1.22234E+14	1,035.72
	5/12/2026	V03670--JASON ROJAS	1.22234E+14	507.96
	5/12/2026	V00146--CA ASSOCIATION OF FOOD BANKS	1.22234E+14	1,100.00
	5/12/2026	V00992--TOKAY PRESS INC	1.22234E+14	140.62
	5/12/2026	V00997--TRAFFIC MANAGEMENT, INC.	1.22234E+14	365.37
	5/12/2026	V03334--Pritika Ram	1.22234E+14	401.65
	5/12/2026	V04605--SABRINA JONES	1.22234E+14	357.48
	5/12/2026	V00236--COMMUNITY PRODUCTS LLC	1.22234E+14	251.14
	5/12/2026	V00236--COMMUNITY PRODUCTS LLC	1.22234E+14	251.14
	5/12/2026	V00905--SMART & FINAL	1.22234E+14	893.43
	5/12/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	41.31
	5/12/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	22.88
	5/12/2026	V03288--OASIS AIR AND SOLAR	1.22234E+14	600.00
	5/12/2026	V00592--LAKESHORE PARENT, LLC	1.22234E+14	17,970.13
	5/12/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	401.27
	5/12/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	102.75
	5/12/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	27.74
	5/12/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	25.69
	5/12/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	15.08
	5/12/2026	V01044--W W GRAINGER INC	1.22234E+14	1,063.31
	5/12/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	248.72
	5/12/2026	V03718--KELLY LOWERY	1.22234E+14	155.69
	5/12/2026	V00312--DONAHUE TRUCK CENTERS	1.22234E+14	8,811.73
	5/12/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	60.33
	5/12/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	40.60
	5/12/2026	V00979--THE MARCOM GROUP, INC.	1.22234E+14	980.00

Bank	Date	Vendor	Document no.	Amount
	5/12/2026	V04884--PAUL V BRIANO III	1.22234E+14	580.00
	5/12/2026	V03192--ROBERT D. STANE	1.22234E+14	295.00
	5/12/2026	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	280.00
	5/12/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	123.34
	5/12/2026	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	365.00
	5/12/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	28.77
	5/12/2026	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	300.00
	5/12/2026	V00029--ADVANCED DATA STORAGE, INC	1.22234E+14	308.90
	5/12/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	112.09
	5/12/2026	V00406--GARCIA INDUSTRIES INC	1.22234E+14	18,399.50
	5/12/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	18.47
	5/12/2026	V03060--JAB COMMUNICATION INC.	1.22234E+14	14,191.96
	5/12/2026	V04895--MARIANNE ALMENDARES	1.22234E+14	10,000.00
	5/12/2026	V03508--ANTHONY CONRAD CHAVEZ	1.22234E+14	198.65
	5/12/2026	V03382--DENA WALKER	1.22234E+14	52.20
	5/12/2026	V03529--BRADLEY RYAN FERGON	309727	1,639.47
	5/13/2026	V05286--SARAYAKY PARADA-VILLA	309858	913.01
	5/19/2026	V05302--ROSALVA DORAZCO	309863	623.45
	5/19/2026	V04516--ZIP APPLIANCE REPAIR & SERVICE LLC	310025	410.21
	5/19/2026	V04888--ANITA ANDERSEN	309878	319.00
	5/19/2026	V04747--IZABELLA JACOBO	309859	1,362.25
	5/19/2026	V03397--MAEGAN ROUSE	309860	3,004.42
	5/19/2026	V03395--MARIA FLORES TORRES	309862	2,162.37
	5/19/2026	V03395--MARIA FLORES TORRES	309861	1,996.33
	5/19/2026	V05218--MAMAYAN REALTY INC	309932	2,300.00
	5/19/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	309906	182.00
	5/19/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	309905	182.00
	5/19/2026	V03951--TOMMIE SUE CORDOVA	310009	165.00
	5/19/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	309904	360.00
	5/19/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	309903	311.00
	5/19/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	309902	290.00
	5/19/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	309901	266.00
	5/19/2026	V00035--ALAMO ALARM CO INC	309867	203.50
	5/19/2026	V05266--KERN 2008 COMMUNITY PARTNERS	309922	1,135.00
	5/19/2026	V04765--COMCAST CORPORATION	309893	1,029.04
	5/19/2026	V05281--ALICIA JEFFERSON GIPSON	309870	900.00
	5/19/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	309900	854.00
	5/19/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	309899	714.00
	5/19/2026	V01755--710 BRUNDAGE LANE LP	309864	612.00
	5/19/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	309898	467.00
	5/19/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	309897	182.00
	5/19/2026	V00178--CATHY DOUMA	309886	98.08
	5/19/2026	V03314--VESTIS GROUP, INC	310017	81.11
	5/19/2026	V05211--SIERRA WOOD SHAVINGS INC.	309990	485.05
	5/19/2026	V00682--MCKESSON MEDICAL SURGICAL INC	309949	7,342.05
	5/19/2026	V00801--PRODUCERS DAIRY FOODS INC	309978	2,268.45
	5/19/2026	V00207--CINTAS CORPORATION #668	309890	403.84
	5/19/2026	V00192--CHARLIE'S DAY & NITE, INC.	309888	414.78
	5/19/2026	V02116--TNT WESTERN HOMES INC	310007	1,260.00
	5/19/2026	V01022--VALLEY PROPANE SERVICE	310012	168.21
	5/19/2026	V00252--COUNTY OF KERN PUBLIC WORKS	309894	42.37
	5/19/2026	V04971--NISSAN NORTH AMERICA, INC.	309962	309.72
	5/19/2026	V03430--SPECTRUM/CHARTER	310000	180.00
	5/19/2026	V00806--PROTECTION 1/ADT	309979	473.91
	5/19/2026	V00370--FEDEX	309914	253.19
	5/19/2026	V01009--ULINE	310010	3,029.42
	5/19/2026	V03430--SPECTRUM/CHARTER	309999	499.00
	5/19/2026	V03964--VANESSA MUNOZ	310014	27.55
	5/19/2026	V04421--ZAIRA SEVILLA QUINTERO	310023	21.00
	5/19/2026	V04941--GRACIELA ESPINOZA	309916	21.00
	5/19/2026	V03430--SPECTRUM/CHARTER	309998	170.00
	5/19/2026	V03356--CYNTHIA RODRIGUEZ	309896	168.14
	5/19/2026	V03430--SPECTRUM/CHARTER	309997	320.25
	5/19/2026	V03430--SPECTRUM/CHARTER	309996	229.99
	5/19/2026	V03430--SPECTRUM/CHARTER	309995	229.99
	5/19/2026	V00206--CHRISTOPHER PERCIVAL	309889	354.23
	5/19/2026	V03430--SPECTRUM/CHARTER	309994	200.00

Bank	Date	Vendor	Document no.	Amount
	5/19/2026	V00907--SOCALGAS	309991	92.50
	5/19/2026	V03172--OFFICE1 LEASING	309971	138.58
	5/19/2026	V03172--OFFICE1 LEASING	309970	284.72
	5/19/2026	V00169--CALIFORNIA WATER SERVICE	309885	1,164.54
	5/19/2026	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	310002	64.30
	5/19/2026	V00093--AT&T	309882	186.44
	5/19/2026	V02978--SPECTRUM/CHARTER COMMUNICATIONS	310001	257.67
	5/19/2026	V00919--SPECTRUM	309993	216.66
	5/19/2026	V01012--UNITED RENTALS INC	310011	56.14
	5/19/2026	V00565--KERN COMMUNITY COLLEGE DISTRICT	309923	21,466.96
	5/19/2026	V00092--AT&T	309881	2,524.88
	5/19/2026	V00216--CITY OF STOCKTON	309891	28.18
	5/19/2026	V00728--NEEDLES PUBLIC UTILITY AUTHORITY	309959	69.38
	5/19/2026	V04938--PINNACLE RECRUITING SERVICES LLC	309977	2,138.40
	5/19/2026	P00444--LUZ E VENEGAS	310054	11,966.79
	5/19/2026	P00053--GLORIA GARCIA DE MADERA	310040	10,910.84
	5/19/2026	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	309925	10,370.50
	5/19/2026	P02457--MARIA ELENA CORONA DE IBARRA	310059	10,247.11
	5/19/2026	P02910--VIRGINIA OSORIO ARANDA	310074	8,452.86
	5/19/2026	P01849--LORI MACIAS CERNA	310053	7,767.90
	5/19/2026	P03044--VIRGINIA ESTRELLA MEDINA	310073	6,477.54
	5/19/2026	P02770--GUADALUPE AYON DE MENDOZA	310043	5,741.57
	5/19/2026	P02982--MARIA DEL SOCORRO PADILLA MONTES	310058	5,670.77
	5/19/2026	P02626--YULISA OROZCO LEMUS	310077	5,608.50
	5/19/2026	P01593--MANUELA P MEDINA	310055	5,574.64
	5/19/2026	P02252--ANDREA R RIVERA	310030	4,830.55
	5/19/2026	P02953--LAURA CELENE DIAZ RAMOS	310052	4,713.39
	5/19/2026	P02945--GABRIELA FRANCO DE ALCANTAR	310038	4,681.89
	5/19/2026	P02873--GABRIELA IBARRA	310039	4,092.96
	5/19/2026	P00716--ELIZABETH MARTINEZ	310037	4,015.56
	5/19/2026	P02180--SANDRA ELIZABETH SAMAYOA	310068	3,996.52
	5/19/2026	P01663--MARCELA CHAVEZ OSEGUERA	310056	3,753.72
	5/19/2026	P02171--IRMA DIAZ ALVAREZ	310047	3,742.22
	5/19/2026	P02855--CLAUDIA OROZCO CORONA	310036	3,560.51
	5/19/2026	P00383--PATRICIA H MARTINEZ	310065	3,505.46
	5/19/2026	P03017--OFELIA SANDOVAL ELIZONDO	310064	3,048.17
	5/19/2026	P02943--YOLANDA GARCIA SABINO	310076	2,970.90
	5/19/2026	P03062--ALMA DELIA LOPEZ DIAZ	310027	2,762.10
	5/19/2026	P02903--MARIA GUADALUPE LEMUS ORTIZ	310061	2,704.35
	5/19/2026	P00833--GLORIA LEMUS DE LEMUS	310041	2,674.53
	5/19/2026	P01775--CECILIA GAYTAN DE ZARATE	310033	2,657.23
	5/19/2026	P00039--GUILLERMINA ORNELAS DE RAMIREZ	310045	2,649.89
	5/19/2026	P02407--GUADALUPE ELIZABETH PENUELAS	310044	2,456.14
	5/19/2026	P02989--YERALTDIN CUEVAS MEDINA	310075	2,391.84
	5/19/2026	P00705--AMPARO MAGANA	310028	2,072.09
	5/19/2026	P00431--TERESA LOERA DE QUINTERO	310070	1,961.02
	5/19/2026	P02182--KAREN BACA MORENO	310051	1,926.49
	5/19/2026	P03025--SAMANTHA MAGANA MAGANA	310067	1,888.07
	5/19/2026	P00823--MARIA EUGENIA GARCIA DE VEGA	310060	1,833.69
	5/19/2026	P02820--ROCIO GARDUNO MAGO	310066	1,820.50
	5/19/2026	P02777--BELEN IZAZAGA MERCADO	310032	1,774.29
	5/19/2026	P03074--CINDY LILIANA JUAREZ	310035	1,705.55
	5/19/2026	P02617--SONIA C LOPEZ DE JUAREZ	310069	1,653.97
	5/19/2026	P02523--MARCELINA PERALTA	310057	1,585.68
	5/19/2026	P02709--ANA MARIA ACOSTA DE ARIZAGA	310029	1,451.37
	5/19/2026	P02643--MARIA V SOSA	310063	1,310.98
	5/19/2026	P02528--MARIA SOFIA MENDOZA DE ORTIZ	310062	1,222.80
	5/19/2026	P02614--TOMASA MARISOL RODRIGUEZ ORELLANA	310071	1,132.14
	5/19/2026	P02938--ANGELICA IBARRA DE ALVAREZ	310031	1,126.67
	5/19/2026	P03081--JULIANA ZAMORA CEJA	310050	1,049.99
	5/19/2026	P02939--GRISELDA PALMERIN	310042	1,049.99
	5/19/2026	P03058--JAZMIN LOPEZ MAGDALENO	310049	834.12
	5/19/2026	P01856--VELINA LEON ZAMUDIO	310072	760.46
	5/19/2026	P03086--CEYDI VIANEY GUZMAN	310034	633.76
	5/19/2026	P03014--AIDE IBARRA LEMUS	310026	622.61
	5/19/2026	P02819--JAQUILINA GARCIA OSORIO	310048	584.48
	5/19/2026	V04824--A-1 PLUMBING SERVICE, INC.	309865	2,900.00

Bank	Date	Vendor	Document no.	Amount
	5/19/2026	P01069--HERLINDA NOLASCO DE GONZALEZ	310046	368.13
	5/19/2026	V04118--SAMIA BASALI	309984	51.48
	5/19/2026	V03917--SANDRA VILLA	309986	42.78
	5/19/2026	V04385--RENEE LA RUE	309982	42.05
	5/19/2026	V04348--MARIELA NAVARRETE VAZQUEZ	309943	42.05
	5/19/2026	V02178--ANGELICA HERALDEZ	309877	42.05
	5/19/2026	V04219--ANA E HERNANDEZ PALACIOS	309874	39.88
	5/19/2026	V04021--NATASHA CHUDY	309958	39.15
	5/19/2026	V04378--OBDULIA Z AGUILAR	309964	38.43
	5/19/2026	V04146--MARIA G PIZANO	309937	36.98
	5/19/2026	V05112--Astrid Monsalve	309880	35.53
	5/19/2026	V03486--ANA CARRENO	309873	34.80
	5/19/2026	V03397--MAEGAN ROUSE	309930	257.38
	5/19/2026	V03592--DIANA OROZCO	309908	243.60
	5/19/2026	V03770--MANUELA CASTILLO	309933	238.53
	5/19/2026	V04159--Estela Corrales	309912	209.53
	5/19/2026	V00657--MARIA MARTINEZ	309938	168.20
	5/19/2026	V03610--ENEDINA MARTINEZ	309910	160.95
	5/19/2026	V03824--MELISSA STOWELL	309951	146.45
	5/19/2026	V04115--ESTEFANY AVITIA	309911	145.00
	5/19/2026	V03963--VANESSA MOLINA	310013	129.78
	5/19/2026	V03823--MELISSA DEWITT	309950	123.25
	5/19/2026	V03810--MARTHA ORDUNA	309948	123.25
	5/19/2026	V03799--MARISSA ORTIZ-CORTEZ	309946	116.00
	5/19/2026	V04384--RAUL GONZALEZ	309980	113.83
	5/19/2026	V03568--CRISEL AVELAR	309895	113.83
	5/19/2026	V03564--CLAUDIA VALENCIA PRECIADO	309892	108.03
	5/19/2026	V03405--NICOLE CALLAHAN	309960	107.30
	5/19/2026	V03513--ASELIDA DEL TORO	309879	105.13
	5/19/2026	V00187--CERTIFIX INC	309887	416.00
	5/19/2026	V03922--SARAH HODGES	309987	401.65
	5/19/2026	V02777--MARIA ALICIA HUIZAR	309935	304.50
	5/19/2026	V01060--WEST KERN COMMUNITY COLLEGE DISTRICT	310020	17,455.88
	5/19/2026	V04804--VERDANT COMMERCIAL CAPITAL LLC	310015	10,221.53
	5/19/2026	V04709--SANDRA FLORES NIEVES	309985	31.18
	5/19/2026	V03989--YVONNE SALDANA	310022	31.18
	5/19/2026	V05290--VIOLET JIMENEZ	310018	26.83
	5/19/2026	V03358--REBECCA ROCHA	309981	24.65
	5/19/2026	V04362--MELIZA PEREZ VERDUSCO	309952	24.65
	5/19/2026	V04791--ALMA C MENDOZA	309871	23.93
	5/19/2026	V04229--ANGELICA COBIAN	309876	23.20
	5/19/2026	V04000--MARI BARRIENTOS	309934	20.30
	5/19/2026	V03859--OLIVIA OTANEZ	309972	19.58
	5/19/2026	V05288--S'LENA DEANN COBOS	309983	18.13
	5/19/2026	V05113--Alejandra Day	309868	17.40
	5/19/2026	V04155--ADRIANA VENTURA	309866	16.68
	5/19/2026	V04122--YESENIA RUBIRA	310021	12.33
	5/19/2026	V04710--BETZAIDA CORONA	309883	12.33
	5/19/2026	V05289--ZARIAH MARR	310024	11.60
	5/19/2026	V04350--MARICELA PEREZ	309942	10.15
	5/19/2026	V04074--MONICA ZARAGOZA	309956	10.15
	5/19/2026	V04105--LETICIA MORENO	309928	10.15
	5/19/2026	V04775--NANCY LAZO	309957	9.43
	5/19/2026	V05282--SUSIE STEVENS	310004	7.25
	5/19/2026	V04674--OMAR ALNAJAR	309973	5.08
	5/19/2026	V04637--JANETH RAMOSAVILA	309920	5.08
	5/19/2026	V05298--ELIA CISNEROS	309909	5.08
	5/19/2026	V05291--SUZANNA NICOLE URIAS	310005	5.08
	5/19/2026	V05178--FREDDY MAE HOWARD	309915	5.08
	5/19/2026	V05293--NORA RODRIGUEZ PATINO	309963	5.08
	5/19/2026	V05295--KIRSTEN CRUZ	309926	5.08
	5/19/2026	V04370--MONICA DOSER	309955	5.08
	5/19/2026	V00781--Pedro Pablo Figueroa Martinez	309975	5.08
	5/19/2026	V03590--DEZRA L EARNEST	309907	5.08
	5/19/2026	V05292--EVA V HERNANDEZ GARCIA	309913	5.08
	5/19/2026	V05296--MARIA RUELAS COBAIN	309941	5.08
	5/19/2026	V05297--MAGDALENA MORALES HERNANDEZ	309931	5.08

Bank	Date	Vendor	Document no.	Amount
	5/19/2026	V04841--MARIESABELLE YEPEZ	309944	5.08
	5/19/2026	V05299--LILIA GARCIA	309929	5.08
	5/19/2026	V04651--ALICIA HERNANDEZ	309869	5.08
	5/19/2026	V05294--MARIA MEJIA	309939	5.08
	5/19/2026	V04190--SERENITY HERRERA	309988	5.08
	5/19/2026	V04652--KARINA RODARTE HERNANDEZ	309921	5.08
	5/19/2026	V03665--JACQUELINE TORRES GARIBAY	309919	3.63
	5/19/2026	V04121--VERONICA FUENTES	310016	3.63
	5/19/2026	V00599--LANGUAGE LINE SERVICES INC	309927	1.15
	5/19/2026	V05267--NIKKI BOLES	309961	98.60
	5/19/2026	V04024--MARIA CERVANTES	309936	96.43
	5/19/2026	V03825--MELODY ALDEN	309953	95.70
	5/19/2026	V03869--PAULA HUERTA	309974	95.70
	5/19/2026	V03354--TOMASA JARA	310008	87.00
	5/19/2026	V04112--MARISOL HERNANDEZ	309945	79.75
	5/19/2026	V03785--MARIA MORENO GOMEZ	309940	73.95
	5/19/2026	V02549--AMY A JIMENEZ	309872	72.50
	5/19/2026	V05241--MARITZA CAMACHO	309947	60.18
	5/19/2026	V05287--BRENDA ZAVALA	309884	59.45
	5/19/2026	V04413--VIOLETA SWANSON	310019	58.73
	5/19/2026	V04834--MIRTHA ANDRADE	309954	53.65
	5/19/2026	V03491--ANDREA ARCEO	309875	52.20
	5/19/2026	V00902--SIERRA SANDS UNIFIED SCHOOL DIST	309989	2,907.00
	5/19/2026	V03172--OFFICE1 LEASING	309969	728.72
	5/19/2026	V03172--OFFICE1 LEASING	309968	407.11
	5/19/2026	V03172--OFFICE1 LEASING	309967	407.11
	5/19/2026	V03172--OFFICE1 LEASING	309966	407.11
	5/19/2026	V00787--PG&E	309976	7,327.07
	5/19/2026	V00914--SOUTHERN CALIFORNIA EDISON	309992	2,248.30
	5/19/2026	V00946--SUKHMANI SHERGILL	310003	420.00
	5/19/2026	V03172--OFFICE1 LEASING	309965	1,933.40
	5/19/2026	V00458--HOME DEPOT COMMERCIAL CREDIT	309917	7,496.61
	5/19/2026	V03950--TINA NUNEZ	310006	168.93
	5/19/2026	V04901--ICOS GARDENING & LANDSCAPE	309918	1,047.00
	5/19/2026	V00567--KERN COUNTY FIRE DEPARTMENT	309924	435.00
	5/19/2026	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	16,126.89
	5/19/2026	V04699--FYLE, INC.	1.22234E+14	7,195.20
	5/19/2026	V00937--STINSON STATIONERS	1.22234E+14	233.50
	5/19/2026	V00286--DELL TECHNOLOGIES, INC.	1.22234E+14	3,563.06
	5/19/2026	V00108--BALCO HOLDINGS, INC.	1.22234E+14	1,147.95
	5/19/2026	V03888--RITA ANN SOTO	1.22234E+14	84.20
	5/19/2026	V03245--TIMOTHY SEXTON	1.22234E+14	671.09
	5/19/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	1.22234E+14	1,251.20
	5/19/2026	V00024--ADP, LLC.	1.22234E+14	21,418.22
	5/19/2026	V00285--DELL FINANCIAL SERVICES LLC	1.22234E+14	247.55
	5/19/2026	V00182--CDW LLC	1.22234E+14	2,553.83
	5/19/2026	V00022--ADOBE INC	1.22234E+14	713.70
	5/19/2026	V00123--BLACKHAWK NETWORK, INC	1.22234E+14	1,031.41
	5/19/2026	V00236--COMMUNITY PRODUCTS LLC	1.22234E+14	2,396.87
	5/19/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	33.08
	5/19/2026	V00937--STINSON STATIONERS	1.22234E+14	1,239.76
	5/19/2026	V00937--STINSON STATIONERS	1.22234E+14	931.16
	5/19/2026	V00937--STINSON STATIONERS	1.22234E+14	199.98
	5/19/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	101.54
	5/19/2026	V03192--ROBERT D. STANE	1.22234E+14	160.00
	5/19/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	1,292.09
	5/19/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	676.29
	5/19/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	339.90
	5/19/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	203.88
	5/19/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	133.32
	5/19/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	123.90
	5/19/2026	V03191--VAL-PRO, INC	1.22234E+14	1,308.55
	5/19/2026	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	529.32
	5/19/2026	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	418.52
	5/19/2026	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	413.72
	5/19/2026	V00128--BRADY INDUSTRIES OF CALIFORNIA, LLC, A BRADY PLUS C	1.22234E+14	6,685.18
	5/19/2026	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	1.22234E+14	665.00

Bank	Date	Vendor	Document no.	Amount
	5/19/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	73.75
	5/19/2026	V01064--WIPFLI LLP	1.22234E+14	8,708.11
	5/19/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	110.80
	5/19/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	73.59
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	318.85
	5/19/2026	V00321--ECOLAB FOOD SAFETY SPECIALTIES	1.22234E+14	192.20
	5/19/2026	V00060--AN ICON COMPANY, LLC - PRINTDIRTCHEAP	1.22234E+14	43.58
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	349.70
	5/19/2026	V00350--ESCUELITA HERNANDEZ LITTLE SCHOOL	1.22234E+14	11,245.58
	5/19/2026	V03064--CUSTOM L & A CONSTRUCTION INC	1.22234E+14	1,980.00
	5/19/2026	V03064--CUSTOM L & A CONSTRUCTION INC	1.22234E+14	875.00
	5/19/2026	V03343--CONTINENTAL LABOR RESOURCES, INC.	1.22234E+14	1,036.80
	5/19/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	1.22234E+14	1,251.20
	5/19/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	326.40
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	1,262.84
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	12.21
	5/19/2026	V03437--LETISHA BROOKS	1.22234E+14	131.65
	5/19/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	20.15
	5/19/2026	V00770--KERN PRINT SERVICES, INC	1.22234E+14	331.29
	5/19/2026	V04896--TOM GROSS	1.22234E+14	1,901.71
	5/19/2026	V00997--TRAFFIC MANAGEMENT, INC.	1.22234E+14	129.91
	5/19/2026	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	1,169.59
	5/19/2026	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	1.22234E+14	1,253.22
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	21.52
	5/19/2026	V03940--SUSANA BAILON	1.22234E+14	21.00
	5/19/2026	V03627--EVELYN RAMIREZ	1.22234E+14	21.00
	5/19/2026	V03532--BRENDA QUINTERO FLETES	1.22234E+14	21.00
	5/19/2026	V00874--SAVE MART SUPERMARKETS	1.22234E+14	1,838.88
	5/19/2026	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	1.22234E+14	11,147.44
	5/19/2026	V01044--W W GRAINGER INC	1.22234E+14	1,320.12
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	41.11
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	154.19
	5/19/2026	V00478--INDOFF INCORPORATED	1.22234E+14	1,600.00
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	41.05
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	41.05
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	29.17
	5/19/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	1,081.00
	5/19/2026	V04180--DIESEL DIRECT LLC	1.22234E+14	7,988.16
	5/19/2026	V00358--EXACT STAFF, INC	1.22234E+14	621.60
	5/19/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	169.25
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	27.74
	5/19/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	72.26
	5/19/2026	V03095--AMERITAS LIFE INSURANCE CORP.	1.22234E+14	41,811.13
	5/19/2026	V03095--AMERITAS LIFE INSURANCE CORP.	1.22234E+14	6,496.26
	5/19/2026	V01062--WESTED	1.22234E+14	9,720.00
	5/19/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	109.48
	5/19/2026	V00384--FIVE9 INC	1.22234E+14	5,687.52
	5/19/2026	V00260--CROWN EQUIPMENT CORPORATION	1.22234E+14	355.00
	5/19/2026	V00227--COFER & OBERLIES INC	1.22234E+14	186.24
	5/19/2026	V00683--MCWILLIAMS & WALDEN INC	1.22234E+14	1,786.12
	5/19/2026	V04073--ASHLEY TREVINO	1.22234E+14	37.70
	5/19/2026	V04070--TERRIVA PORTER	1.22234E+14	165.30
	5/19/2026	V03927--SHARON BRIGGS	1.22234E+14	45.68
	5/19/2026	V03898--ROSA RABAGO	1.22234E+14	155.88
	5/19/2026	V03788--MARIA RAMOS	1.22234E+14	124.70
	5/19/2026	V03723--KEVIN GOUDGE	1.22234E+14	8.70
	5/19/2026	V03637--GIRLHENE SORIANO	1.22234E+14	264.63
	5/19/2026	V03636--GIOVANNI ARAGON	1.22234E+14	50.75
	5/19/2026	V03490--ANABEL JIMENEZ	1.22234E+14	67.43
	5/19/2026	V03453--ADILENE NAVA	1.22234E+14	261.73
	5/19/2026	V03439--MARY ANN MOONEY	1.22234E+14	176.90
	5/19/2026	V03415--STACY MERRIFIELD	1.22234E+14	52.20
	5/19/2026	V03406--KATHYA CORRALES VARGAS	1.22234E+14	61.63
	5/19/2026	V03404--MARITZA LARA MARTINEZ	1.22234E+14	258.83
	5/19/2026	V03401--TRINO LOPEZ	1.22234E+14	224.75
	5/19/2026	V03380--CARITINA PEREZ	1.22234E+14	187.78
	5/19/2026	V03376--ANGELICA PALMA	1.22234E+14	102.95

Bank	Date	Vendor	Document no.	Amount
	5/19/2026	V03375--ANDREA LOPEZ	1.22234E+14	102.95
	5/19/2026	V03359--RACHEL LECKKIRK	1.22234E+14	66.70
	5/19/2026	V03339--ANGELICA NELSON	1.22234E+14	232.00
	5/19/2026	V03246--YESENIA SALAZAR PENA	1.22234E+14	9,000.00
	5/19/2026	V00938--STOCKTON COMMUNITY KITCHEN	1.22234E+14	46,086.18
	5/19/2026	V00753--ORKIN PEST CONTROL	1.22234E+14	4,594.02
	5/19/2026	V04589--HOMECARE SOFTWARE SOLUTIONS LLC	1.22234E+14	70.09
	5/19/2026	V00384--FIVE9 INC	1.22234E+14	5,566.99
	5/19/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	484.51
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	2.24
	5/19/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	93.12
	5/19/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	379.75
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	62.64
	5/19/2026	V00302--RESTAURANT RUNNER INC	1.22234E+14	588.30
	5/19/2026	V03288--OASIS AIR AND SOLAR	1.22234E+14	2,953.13
	5/19/2026	V00029--ADVANCED DATA STORAGE, INC	1.22234E+14	17.60
	5/19/2026	V00322--ECONO WEST INC	1.22234E+14	2,465.00
	5/19/2026	V03083--CHALK SPINNER LLC	1.22234E+14	17,143.31
	5/19/2026	V00226--RLH FIRE PROTECTION, INC.	1.22234E+14	1,299.00
	5/19/2026	V03288--OASIS AIR AND SOLAR	1.22234E+14	5,178.87
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	45.57
	5/19/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	3.23
	5/19/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	31.97
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	6.56
	5/19/2026	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	3,320.46
	5/19/2026	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	3,389.18
	5/19/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	401.27
	5/19/2026	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	1,452.97
	5/19/2026	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	408.65
	5/19/2026	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	37,016.41
	5/19/2026	V00592--LAKESHORE PARENT, LLC	1.22234E+14	17,931.76
	5/19/2026	V00406--GARCIA INDUSTRIES INC	1.22234E+14	3,875.00
	5/19/2026	V03288--OASIS AIR AND SOLAR	1.22234E+14	3,304.94
	5/19/2026	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	3,108.93
	5/19/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	45.45
	5/19/2026	V04690--SAGASER WATKINS & WIELAND PC	1.22234E+14	2,258.00
	5/19/2026	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	291.46
	5/19/2026	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	451.84
	5/19/2026	V05265--GREGORY J FRANK ARCHITECTS, INC	1.22234E+14	8,465.00
	5/19/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	85.32
	5/19/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	771.11
	5/19/2026	V00905--SMART & FINAL	1.22234E+14	255.50
	5/19/2026	P03094--JULIANA GONZALEZ DE VARGAS	1.22234E+14	1,641.74
	5/19/2026	P03092--LETICIA ORTEGA GAZCA	1.22234E+14	1,948.63
	5/19/2026	P03090--JESSIKA Y BATRES ZAVALA	1.22234E+14	1,508.71
	5/19/2026	P03089--TERESA DE JESUS RODRIGUEZ VALEZQUEZ	1.22234E+14	619.13
	5/19/2026	P03088--MARITZA GARCIA	1.22234E+14	2,737.09
	5/19/2026	P03083--ALEJANDRA BONILLA	1.22234E+14	1,049.99
	5/19/2026	P03082--MARIA G HERNANDEZ RAMIREZ	1.22234E+14	3,807.83
	5/19/2026	P03080--DIANNA HERNANDEZ	1.22234E+14	940.39
	5/19/2026	P03079--ANA VIANEY RESENDIZ	1.22234E+14	1,889.49
	5/19/2026	P03078--SUSANA GABRIELA PALMERIN	1.22234E+14	3,037.78
	5/19/2026	P03075--ESMERALDA AMESQUITA MEDINA	1.22234E+14	4,361.12
	5/19/2026	P03072--MARTHA ADALY GOMEZ	1.22234E+14	1,885.89
	5/19/2026	P03070--DARIA RUIZ ORTIZ	1.22234E+14	4,201.56
	5/19/2026	P03069--IRMA DEL CARMEN BARRERA MARTINEZ	1.22234E+14	908.95
	5/19/2026	P03067--CAMELLA BEATRIZ HERRERA	1.22234E+14	552.00
	5/19/2026	P03066--MARLEN CEJA FARFAN	1.22234E+14	1,651.17
	5/19/2026	P03065--AMALIA MOLINA MEDRANO	1.22234E+14	918.92
	5/19/2026	P03063--MARIA DE LA LUZ LEDESMA DE GUZMAN	1.22234E+14	2,669.37
	5/19/2026	P03061--MARINA PANTOJA RAMIREZ	1.22234E+14	918.92
	5/19/2026	P03060--MARIA CARMEN ZARCO	1.22234E+14	7,251.28
	5/19/2026	P03059--OROPEZA NAVARRO TERESA FAMILY CHILD	1.22234E+14	1,778.01
	5/19/2026	P03056--HANNA AYALA	1.22234E+14	1,981.10
	5/19/2026	P03055--MARIA D SANTANDER	1.22234E+14	2,008.60
	5/19/2026	P03054--LORENA GABRIELA MAGANA MORALES	1.22234E+14	3,086.59
	5/19/2026	P03053--MARIELA ROCHA FRAGA	1.22234E+14	4,337.76

Bank	Date	Vendor	Document no.	Amount
	5/19/2026	P03049--MA AUXILIO CEBALLOS LEMUS	1.22234E+14	2,869.53
	5/19/2026	P03047--MARGARITA TRINIDAD SANCHEZ	1.22234E+14	972.17
	5/19/2026	P03045--CRISTINA GUADALUPE SANCHEZ DE AREVALO	1.22234E+14	7,392.58
	5/19/2026	P03043--SUSANA RAMIREZ	1.22234E+14	2,991.72
	5/19/2026	P03042--ALMA DELIA MAGANA	1.22234E+14	2,055.72
	5/19/2026	P03040--SILVIA RODRIGUES LOPEZ	1.22234E+14	932.68
	5/19/2026	P03039--AIDE MORAMAY RODRIGUEZ-AMBRIZ	1.22234E+14	3,871.82
	5/19/2026	P03037--MAYRA GARCIA CAMACHO	1.22234E+14	4,102.82
	5/19/2026	P03035--JEANNETTE ESCOBAR	1.22234E+14	4,178.70
	5/19/2026	P03034--DULCE LUCERO VIRGEN VIRGEN	1.22234E+14	2,967.21
	5/19/2026	P03031--VERONICA VALDES VELIZ	1.22234E+14	3,545.54
	5/19/2026	P03030--ANA B CEJA CISNEROS	1.22234E+14	1,049.99
	5/19/2026	P03029--ASUSENA MERAZ SAMANO	1.22234E+14	7,091.85
	5/19/2026	P03028--ASHLEY VERA	1.22234E+14	3,062.58
	5/19/2026	P03026--MARIA DE JESUS GARCIA	1.22234E+14	5,266.34
	5/19/2026	P03023--MARIA A QUINTEROS DE SEGOVIA	1.22234E+14	6,210.97
	5/19/2026	P03022--MARIA GUADALUPE GARCIA PEREZ	1.22234E+14	3,511.31
	5/19/2026	P03020--YESICA LOPEZ MENDOZA	1.22234E+14	3,485.57
	5/19/2026	P03019--LEONORILDA YUNUEN ARREZOLA	1.22234E+14	7,741.63
	5/19/2026	P03018--OLIVIA DE LOS SANTOS GARCIA	1.22234E+14	8,568.93
	5/19/2026	P03013--SILVIA ELIZABETH SANDOVAL MORENO	1.22234E+14	2,542.68
	5/19/2026	P03012--GUADALUPE DOMINGUEZ	1.22234E+14	1,444.38
	5/19/2026	P03011--ERIKA RUBYK NARVAEZ	1.22234E+14	1,573.50
	5/19/2026	P03010--YOLANDA IBARRA LEMUS	1.22234E+14	4,806.02
	5/19/2026	P03009--MARIA CRISTINA ALVAREZ FIGUEROA	1.22234E+14	2,680.60
	5/19/2026	P03007--BERENISE LEMUS	1.22234E+14	6,263.74
	5/19/2026	P03005--EDITH DURAN	1.22234E+14	3,255.17
	5/19/2026	P03003--KARLA MARILIN BUSTILLO RIVERA	1.22234E+14	5,939.36
	5/19/2026	P02998--SAMANTHA TRIGUEROS	1.22234E+14	1,967.69
	5/19/2026	P02997--ADRIANA CHAVEZ OROZCO	1.22234E+14	1,917.22
	5/19/2026	P02996--JENNIFER RENNE TENORIO	1.22234E+14	1,823.05
	5/19/2026	P02995--NATIVIDAD ALCOCER DELGADO	1.22234E+14	6,185.62
	5/19/2026	P02994--MARTHA ELENA MARTINEZ PRADO	1.22234E+14	1,917.22
	5/19/2026	P02993--MARIA DEL CARMEN SEGURA	1.22234E+14	3,146.60
	5/19/2026	P02992--MARIA SANTOS MEDRANO	1.22234E+14	3,198.08
	5/19/2026	P02990--MARIA S VAZQUEZ	1.22234E+14	790.78
	5/19/2026	P02988--EULOGIA LEON MENDOZA	1.22234E+14	2,796.11
	5/19/2026	P02984--JULIETA GONZALEZ GONZALEZ	1.22234E+14	2,067.95
	5/19/2026	P02983--ALEJANDRA PELAYO MACIAS	1.22234E+14	1,198.74
	5/19/2026	P02981--ANA M PORTILLO DE SERRANO	1.22234E+14	5,188.09
	5/19/2026	P02978--MARIA DE JESUS LEON	1.22234E+14	4,434.07
	5/19/2026	P02975--DAISY RUBI SUAREZ HUERTA	1.22234E+14	7,576.72
	5/19/2026	P02974--BERENICE RAMOS QUEVEDO	1.22234E+14	2,606.28
	5/19/2026	P02972--MARIA GUADALUPE RAMIREZ DE MENDOZA	1.22234E+14	1,094.14
	5/19/2026	P02970--TEODORA LANDEROS RAMIREZ	1.22234E+14	6,831.21
	5/19/2026	P02968--GLORIA ROMAN	1.22234E+14	4,120.64
	5/19/2026	P02965--VALERIA P DIAZ	1.22234E+14	1,968.43
	5/19/2026	P02964--ROSA OROZCO IBARRA	1.22234E+14	1,292.99
	5/19/2026	P02963--NEREIDA PONCE	1.22234E+14	7,406.41
	5/19/2026	P02958--LESLIE ESPINOZA MOSQUEDA	1.22234E+14	2,008.60
	5/19/2026	P02957--LETICIA VARGAS	1.22234E+14	6,087.23
	5/19/2026	P02955--CELIA MARTINEZ	1.22234E+14	4,557.47
	5/19/2026	P02954A--CLAUDIA ALEJANDRA MONTES GUDINO	1.22234E+14	958.61
	5/19/2026	P02949--ANDREA MEDRANO MANDUJANO	1.22234E+14	2,909.91
	5/19/2026	P02946--GLADY RABANALES MORALES	1.22234E+14	444.88
	5/19/2026	P02944--ELEAZAR VALENZUELA	1.22234E+14	5,132.62
	5/19/2026	P02942--CECILIA SANCHEZ	1.22234E+14	3,864.95
	5/19/2026	P02941--NANCY M GUILLEN CORTES	1.22234E+14	3,771.33
	5/19/2026	P02937--MAGDALENA MAGANA	1.22234E+14	5,298.00
	5/19/2026	P02936--ERICKA PEREZ SAUCEDO	1.22234E+14	4,017.17
	5/19/2026	P02935--MAYRA PATRICIA LOPEZ BARRAZA	1.22234E+14	7,624.30
	5/19/2026	P02934--ESTELA CHAVEZ ANTONIO	1.22234E+14	5,259.58
	5/19/2026	P02929--ELOISA E RAMIREZ GARCIA	1.22234E+14	3,988.24
	5/19/2026	P02928--JOCELYN MARTEL	1.22234E+14	1,763.48
	5/19/2026	P02926--ELIA AYALA	1.22234E+14	1,710.76
	5/19/2026	P02922--ROSAURA MARTINEZ GARCIA	1.22234E+14	2,627.82
	5/19/2026	P02920--SOFIA ALONSO ALVARADO	1.22234E+14	2,008.60

Bank	Date	Vendor	Document no.	Amount
	5/19/2026	P02913--ANA MARIA RODRIGUEZ	1.22234E+14	4,089.87
	5/19/2026	P02909--MAYRA ALEJANDR GONZALEZ GOMEZ	1.22234E+14	226.97
	5/19/2026	P02907--MARIA MENDEZ DE CASTRO	1.22234E+14	5,265.14
	5/19/2026	P02901--MARIA D REYES-SOTO	1.22234E+14	6,131.47
	5/19/2026	P02900--FABIOLA LEDEZMA DE NAVARRO	1.22234E+14	3,022.54
	5/19/2026	P02898--JASMIN HERRERA	1.22234E+14	5,733.47
	5/19/2026	P02897--MARTHA ALICIA CEJA	1.22234E+14	892.58
	5/19/2026	P02896--MARTA CORONA DE TORRES	1.22234E+14	5,394.29
	5/19/2026	P02893--GABRIELA OLIVA LOPEZ	1.22234E+14	4,998.49
	5/19/2026	P02892--SANDRA GABRIELA ARMENDARIZ	1.22234E+14	5,998.70
	5/19/2026	P02885--ANA RIOS	1.22234E+14	5,967.65
	5/19/2026	P02877--GRISELDA FERNANDEZ SALGADO	1.22234E+14	4,411.70
	5/19/2026	P02871--MIRIAM ELIZABETH JAIME	1.22234E+14	10,885.25
	5/19/2026	P02870--ANA MARIA MARTINEZ	1.22234E+14	606.40
	5/19/2026	P02859--DEISY GUADALUPE FERNANDEZ ARCEO	1.22234E+14	1,792.73
	5/19/2026	P02857--IRMA VILLA DE OLIVARES	1.22234E+14	8,013.36
	5/19/2026	P02856--CONSUELO LIRA DE LEMUS	1.22234E+14	3,871.82
	5/19/2026	P02853--BERTHA LILIA RUELAS DEL TORO	1.22234E+14	4,880.56
	5/19/2026	P02851--MARIA A ROMERO DE CRUZ	1.22234E+14	4,577.97
	5/19/2026	P02848--ANA LAURA RODRIGUEZ	1.22234E+14	4,360.10
	5/19/2026	P02846--ELIZABETH GUZMAN DE ARELLANO	1.22234E+14	2,967.79
	5/19/2026	P02845--CARLOS ESTEVAN GARCIA	1.22234E+14	3,978.82
	5/19/2026	P02843--ESMERALDA OSEGUERA HERRERA	1.22234E+14	4,320.61
	5/19/2026	P02841--LAURA LILIANA RAMIREZ ALCALA	1.22234E+14	7,696.50
	5/19/2026	P02839--CARLAANGELA RUIZ	1.22234E+14	1,767.26
	5/19/2026	P02837A--ADELINA BELTRAN MOLINA	1.22234E+14	2,474.43
	5/19/2026	P02835--LORENA QUINTERO	1.22234E+14	7,938.64
	5/19/2026	P02831--CINDY G CORONA	1.22234E+14	1,710.76
	5/19/2026	P02828--MARIA FERNANDA GARIBAY	1.22234E+14	5,812.94
	5/19/2026	P02826--SILVIA LEMUS DE OROZCO	1.22234E+14	5,896.93
	5/19/2026	P02825--DORA ALICIA ALAPIZCO BARRON	1.22234E+14	2,580.70
	5/19/2026	P02813--YESENIA CAYETANO HERNANDEZ	1.22234E+14	4,528.91
	5/19/2026	P02810--MARIA R LEMUS OROZCO	1.22234E+14	4,327.69
	5/19/2026	P02808--MARIELA SANCHEZ	1.22234E+14	958.61
	5/19/2026	P02803--JAQUELINE MATURINO MONARREZ	1.22234E+14	4,838.05
	5/19/2026	P02802--GUADALUPE DURAN	1.22234E+14	6,179.91
	5/19/2026	P02796--NEREYDA LIRA LOPEZ	1.22234E+14	13,361.84
	5/19/2026	P02793--JULISSIA LIZBETH RODRIGUEZ	1.22234E+14	4,221.18
	5/19/2026	P02788--SILVIA MAGALLON DE REYES	1.22234E+14	1,001.71
	5/19/2026	P02783A--CELENY FLORES	1.22234E+14	4,592.33
	5/19/2026	P02781--YESENIA GUADALUPE QUINTERO TAPIA	1.22234E+14	752.15
	5/19/2026	P02780--MARISSA LOPEZ LOPEZ	1.22234E+14	4,637.04
	5/19/2026	P02779--REBECCA MENDOZA VAZQUEZ	1.22234E+14	2,008.60
	5/19/2026	P02776--BRENDA BENAVIDEZ	1.22234E+14	958.61
	5/19/2026	P02775--NORA E LEMUS	1.22234E+14	8,306.72
	5/19/2026	P02772--ROSA ELENA BUSTOS	1.22234E+14	4,583.56
	5/19/2026	P02771--MARIA TERESA HERNANDEZ	1.22234E+14	5,643.57
	5/19/2026	P02769--BEATRIZ BUENO	1.22234E+14	5,084.92
	5/19/2026	P02768--ALICIA MONTEJANO PENA	1.22234E+14	5,510.56
	5/19/2026	P02766A--MIREYA GUZMAN CRISTOBAL	1.22234E+14	7,279.85
	5/19/2026	P02765--MARIA DEL CARMEN GUTIERREZ BRITO	1.22234E+14	9,872.56
	5/19/2026	P02764--MARGARITA GARIBAY CORTES	1.22234E+14	10,506.99
	5/19/2026	P02762--MARIA ELENA LEAL	1.22234E+14	497.78
	5/19/2026	P02759--VIANEY VILLANUEVA MAGALLON	1.22234E+14	1,958.10
	5/19/2026	P02755--LORRAINE DIAZ	1.22234E+14	12,567.11
	5/19/2026	P02754A--ANTONIO PERALTA DUQUE	1.22234E+14	7,693.17
	5/19/2026	P02753--MAYRA ALEJANDRA RIOS	1.22234E+14	3,780.23
	5/19/2026	P02750--ROSA HILDA NAVARRO	1.22234E+14	2,003.42
	5/19/2026	P02749--ROSALIA MARTINEZ DE MENDOZA	1.22234E+14	1,718.37
	5/19/2026	P02738--LETICIA FUENTES LOPEZ	1.22234E+14	1,531.78
	5/19/2026	P02736--CLAUDIA ZAVALA CISNEROS	1.22234E+14	2,703.22
	5/19/2026	P02731A--BERNARDINA GOMEZ ARAUJO	1.22234E+14	918.92
	5/19/2026	P02728--AMALIA BUENROSTRO	1.22234E+14	7,060.72
	5/19/2026	P02722--BRENDA SUJEY MARTINEZ	1.22234E+14	7,025.43
	5/19/2026	P02721--OLGA LIRA DE GALLARDO	1.22234E+14	7,676.13
	5/19/2026	P02720--GUADALUPE LEMUS LEMUS	1.22234E+14	2,833.72
	5/19/2026	P02717--JOSELINE ARREDONDO	1.22234E+14	2,337.92

Bank	Date	Vendor	Document no.	Amount
	5/19/2026	P02716--ESPERANZA RESENDEZ	1.22234E+14	1,880.78
	5/19/2026	P02713--MARIA ESTHER GONZALEZ AVALOS	1.22234E+14	4,226.55
	5/19/2026	P02711--MARIA ELIZABETH MARIN	1.22234E+14	1,821.66
	5/19/2026	P02699--CONSUELO MEJIA	1.22234E+14	2,059.52
	5/19/2026	P02696--MARIA ASUSENA GONZALEZ-GUTIERREZ	1.22234E+14	1,660.88
	5/19/2026	P02692--KASANDRA LOPEZ-CORDERO	1.22234E+14	1,187.34
	5/19/2026	P02690--STEPHANIE VERDUGO	1.22234E+14	1,119.93
	5/19/2026	P02689--GUADALUPE OLAZABAL	1.22234E+14	1,145.58
	5/19/2026	P02687--ELIM RODRIGUEZ	1.22234E+14	4,780.46
	5/19/2026	P02683--MARIA GUADALUPE GONZALEZ	1.22234E+14	10,087.15
	5/19/2026	P02673--NANCY GARIBAY HERNANDEZ	1.22234E+14	2,855.20
	5/19/2026	P02662--SILVIA MENDEZ URIBE	1.22234E+14	3,058.59
	5/19/2026	P02661--MARIA TERESA HEREDIA	1.22234E+14	9,072.89
	5/19/2026	P02659--ARACELI MORALES DE MARTINEZ	1.22234E+14	6,632.34
	5/19/2026	P02653--SILVIA LETICIA SANCHEZ DE GARCIA	1.22234E+14	1,892.46
	5/19/2026	P02650--MA BELEN RODRIGUEZ BRAVO	1.22234E+14	7,458.52
	5/19/2026	P02645--JANET IBARRA	1.22234E+14	1,961.02
	5/19/2026	P02640--TERESA MENDOZA	1.22234E+14	1,001.71
	5/19/2026	P02637--DEANNA RAMIREZ	1.22234E+14	8,403.32
	5/19/2026	P02636--YAZMIN ARACELI NAVARRO HERRERA	1.22234E+14	3,395.49
	5/19/2026	P02635--MARIA E CUARA	1.22234E+14	1,222.97
	5/19/2026	P02634--EVA DILMA VARGAS	1.22234E+14	5,263.71
	5/19/2026	P02620--ARACELI JIMENEZ AVILA	1.22234E+14	3,488.74
	5/19/2026	P02618--MARIA CHRISTINA RUBALCAVA	1.22234E+14	1,461.35
	5/19/2026	P02615--NINFA E. RODRIGUEZ	1.22234E+14	4,905.61
	5/19/2026	P02613--MAYRA HERNANDEZ	1.22234E+14	2,818.31
	5/19/2026	P02611--ALAPIZCO FCC AKA EDU-CARE FAMILY CHILD CARE INC	1.22234E+14	4,811.12
	5/19/2026	P02609--ROSAURA IBARRA OROZCO	1.22234E+14	7,136.37
	5/19/2026	P02606A--CLARA ACOSTA FERREL	1.22234E+14	2,600.24
	5/19/2026	P02602--ADRIANA GOMEZ	1.22234E+14	11,894.58
	5/19/2026	P02598--MIRIAM LOPEZ GUTIERREZ	1.22234E+14	11,463.05
	5/19/2026	P02597--INES MARISCAL MACIAS	1.22234E+14	611.40
	5/19/2026	P02594--GUILLERMINA HERNANDEZ GOMEZ	1.22234E+14	5,349.30
	5/19/2026	P02592--ELDA KARINA IBARRA	1.22234E+14	8,770.65
	5/19/2026	P02589--BEATRIZ GONZALEZ DUENAS	1.22234E+14	1,168.96
	5/19/2026	P02587--LORENA IBARRA	1.22234E+14	713.20
	5/19/2026	P02584--NORMA PULIDO CRUZ	1.22234E+14	4,091.01
	5/19/2026	P02579--YOLANDA LIRA LEMUS	1.22234E+14	13,895.48
	5/19/2026	P02578--MARIA NANCY CRUZ	1.22234E+14	1,573.50
	5/19/2026	P02572--ESTHER NAVARRO	1.22234E+14	7,598.87
	5/19/2026	P02570--TINA MARIE LOPEZ	1.22234E+14	6,990.52
	5/19/2026	P02562--IRMA FLORES	1.22234E+14	1,767.26
	5/19/2026	P02560--VERONICA HERNANDEZ	1.22234E+14	4,309.82
	5/19/2026	P02557--MARIA A LOPEZ	1.22234E+14	958.61
	5/19/2026	P02555--OGARIDT ALCANZAR MAGANA	1.22234E+14	3,212.71
	5/19/2026	P02553--ELENA OCHOA CONTRERAS	1.22234E+14	1,274.93
	5/19/2026	P02549--MARIA REINA OROZCO MORA	1.22234E+14	7,676.13
	5/19/2026	P02547--CLAUDIA GARCIA	1.22234E+14	2,924.57
	5/19/2026	P02545--ROCIO OROZCO IBARRA	1.22234E+14	9,263.65
	5/19/2026	P02543--MARISOL PEREZ	1.22234E+14	2,016.80
	5/19/2026	P02542A--LA ESTACION CHILDCARE LLC	1.22234E+14	1,799.98
	5/19/2026	P02539--KASANDRA BASURTO	1.22234E+14	901.11
	5/19/2026	P02526--MARTINA RANGEL	1.22234E+14	7,380.07
	5/19/2026	P02525--LETICIA HERNANDEZ PEREZ	1.22234E+14	1,735.23
	5/19/2026	P02519--ANDREA PIMENTEL DE DOMINGUEZ	1.22234E+14	10,171.62
	5/19/2026	P02511A--GLAFIRA E CAMACHO DE TRUJILLO	1.22234E+14	3,086.59
	5/19/2026	P02507--LETICIA HERNANDEZ	1.22234E+14	1,676.92
	5/19/2026	P02505--YANELY GARCIA	1.22234E+14	1,764.33
	5/19/2026	P02499--MARIA DOLORES ARIAS	1.22234E+14	2,449.70
	5/19/2026	P02486--ROSALINDA VARGAS MATA	1.22234E+14	11,837.26
	5/19/2026	P02483--JASMINE CANCHOLA	1.22234E+14	798.96
	5/19/2026	P02482--YOANA PEREZ	1.22234E+14	3,958.14
	5/19/2026	P02481--MARICELA MUNOZ SANCHEZ	1.22234E+14	4,806.02
	5/19/2026	P02479--ORALIA QUIROZ	1.22234E+14	4,431.80
	5/19/2026	P02477--MAGANA IRIS FCC LLC	1.22234E+14	6,200.93
	5/19/2026	P02476--DOLORES M PLATERO	1.22234E+14	3,622.72
	5/19/2026	P02471--ISAIAH MONTELONGO VELASCO	1.22234E+14	5,506.93

Bank	Date	Vendor	Document no.	Amount
	5/19/2026	P02470--ANDREA ESTRADA JIMENEZ	1.22234E+14	5,559.82
	5/19/2026	P02468--DAVID PANTOJA	1.22234E+14	5,397.40
	5/19/2026	P02467--KARLA ELIZABETH HULING	1.22234E+14	4,005.57
	5/19/2026	P02466--ROSA ELENA ARELLANO	1.22234E+14	4,515.94
	5/19/2026	P02464--GLADYS ISELA RODRIGUEZ	1.22234E+14	13,836.72
	5/19/2026	P02462--IRMA L IBARRA	1.22234E+14	13,508.11
	5/19/2026	P02459--NEREYDA DAWN GONZALEZ	1.22234E+14	2,081.42
	5/19/2026	P02455--LUCIA MENDOZA OCHOA	1.22234E+14	2,476.00
	5/19/2026	P02454--INOCENCIA SALAS ROJAS	1.22234E+14	12,307.25
	5/19/2026	P02453--LORENA TRUJILLO ESCOBEDO	1.22234E+14	2,359.30
	5/19/2026	P02450--RUBICEL RUIZ SOLORIO	1.22234E+14	10,460.70
	5/19/2026	P02448--JANET RODRIGUEZ	1.22234E+14	7,532.93
	5/19/2026	P02446--MARIA DOLORES GOMEZ	1.22234E+14	2,696.01
	5/19/2026	P02443--MONICA VEGA	1.22234E+14	5,895.65
	5/19/2026	P02438--GEORGINA CONCEPCION WARREN COSTALES	1.22234E+14	11,351.51
	5/19/2026	P02429--KARLA IVETTE MARTINEZ HERNANDEZ	1.22234E+14	2,455.21
	5/19/2026	P02426--ANNA DELFINA REYES	1.22234E+14	10,534.47
	5/19/2026	P02422--ELIZABETH DIAZ	1.22234E+14	3,556.88
	5/19/2026	P02418--BERTHA ALICIA GOMEZ	1.22234E+14	2,812.71
	5/19/2026	P02416--DANIELA GUADALUPE ESPINOZA	1.22234E+14	6,686.57
	5/19/2026	P02414--BERTHA PEREZ DE NERTO	1.22234E+14	12,989.32
	5/19/2026	P02413--MIGUEL ANGEL GARCIA JIMENEZ	1.22234E+14	2,601.26
	5/19/2026	P02397--ELVIRA GAMBOA	1.22234E+14	2,884.81
	5/19/2026	P02393--ADRIANA CEJA GONZALEZ	1.22234E+14	6,286.02
	5/19/2026	P02386--GREGORIA GALLEGOS	1.22234E+14	9,596.69
	5/19/2026	P02374--DARLENE JIMENEZ	1.22234E+14	1,024.91
	5/19/2026	P02370--MARIA C ARELLANO DE CONTRERAS	1.22234E+14	1,049.99
	5/19/2026	P02367--BEATRIZ ADRIANA CARRILLO HERNANDEZ	1.22234E+14	5,233.76
	5/19/2026	P02351--ALMA DELIA WENCES	1.22234E+14	1,719.26
	5/19/2026	P02345--GENOVEVA LOPEZ	1.22234E+14	5,286.42
	5/19/2026	P02336--PAULA GARCIA	1.22234E+14	10,189.45
	5/19/2026	P02334--SILVIA E ZUNIGA	1.22234E+14	9,007.03
	5/19/2026	P02333--MITZI G CHAVEZ MAGALLON	1.22234E+14	6,233.16
	5/19/2026	P02329--JULISSA MARIE ARAGON	1.22234E+14	1,933.69
	5/19/2026	P02327--REYNA TORRES DE CASTRO	1.22234E+14	11,718.55
	5/19/2026	P02325--ANDREA FRANCISCA SANTOS MENDOZA	1.22234E+14	9,187.84
	5/19/2026	P02323--SONIA PANTOJA	1.22234E+14	2,838.41
	5/19/2026	P02322--MARGARITA BUSTAMANTE DE FELIX	1.22234E+14	5,422.58
	5/19/2026	P02320--LILIANA REYES GONZALEZ	1.22234E+14	958.61
	5/19/2026	P02319--MARIA PERLA GARCIA DE ARCIGA	1.22234E+14	3,840.28
	5/19/2026	P02314--KENDAHL ROSE ROWE	1.22234E+14	9,886.98
	5/19/2026	P02310--MARIA G RAMIREZ DE MARTINEZ	1.22234E+14	10,184.02
	5/19/2026	P02303--MARTHA A ANGUIANO REYES	1.22234E+14	1,776.90
	5/19/2026	P02296--DOLORES SANCHEZ LOPEZ	1.22234E+14	1,950.61
	5/19/2026	P02287--SILVIA BAHENA OCAMPO	1.22234E+14	3,444.88
	5/19/2026	P02284--ANDREA GUADALUPE DIAZ	1.22234E+14	674.74
	5/19/2026	P02278--HAYDEE ESTEBAN	1.22234E+14	946.23
	5/19/2026	P02277--MARIBEL RAMIREZ ROSAS FAMILY CHILD CARE	1.22234E+14	12,181.21
	5/19/2026	P02267--MARTHA SALGADO	1.22234E+14	12,686.86
	5/19/2026	P02266--ELIZABETH CHAVEZ	1.22234E+14	4,629.49
	5/19/2026	P02265--ELSA YANETH QUEVEDO ORTIZ	1.22234E+14	3,494.86
	5/19/2026	P02261--JUANA MORILLON GUILLEN	1.22234E+14	7,766.32
	5/19/2026	P02260--MARIA GUADALUPE ALVAREZ	1.22234E+14	6,172.42
	5/19/2026	P02259--MARIA GUADALUPE CONTRERAS VARGAS	1.22234E+14	3,512.90
	5/19/2026	P02258--MARISOL MEDINA	1.22234E+14	6,928.62
	5/19/2026	P02249--ADRIANA AGUIRRE GAONA	1.22234E+14	5,035.45
	5/19/2026	P02246--CAROLINA GIL	1.22234E+14	1,843.00
	5/19/2026	P02242--TERESA LUZ RUIZ	1.22234E+14	3,513.62
	5/19/2026	P02241--ANA PATRICIA CAMARGO	1.22234E+14	3,582.10
	5/19/2026	P02238--MATILDE VILLAFAN DE MARAVILLA	1.22234E+14	7,367.73
	5/19/2026	P02237--IRMA SANDOVAL ROBLES	1.22234E+14	4,919.02
	5/19/2026	P02235--GABRIELA ARREGUIN	1.22234E+14	2,057.87
	5/19/2026	P02222--MARIA GARCIA	1.22234E+14	8,052.74
	5/19/2026	P02216--LAURA MAGALLON OROZCO	1.22234E+14	1,185.64
	5/19/2026	P02206--CECILIA ALONSO DE RODRIGUEZ	1.22234E+14	3,086.59
	5/19/2026	P02201--BERTHA GOMEZ NUNEZ	1.22234E+14	13,822.69
	5/19/2026	P02200--GLORIA PADILLA MONTES DE OCA	1.22234E+14	3,575.68

Bank	Date	Vendor	Document no.	Amount
	5/19/2026	P02195--LINDA'S CHILD CARE PROVIDER INC	1.22234E+14	10,340.92
	5/19/2026	P02190--ESPERANZA TORRES	1.22234E+14	1,981.10
	5/19/2026	P02176--MA DEL CARMEN GOMEZ GRANADOS	1.22234E+14	10,277.30
	5/19/2026	P02172--MARIA LEDESMA DE GARCIA	1.22234E+14	6,728.53
	5/19/2026	P02163--ALICIA DE LA GARZA	1.22234E+14	5,678.53
	5/19/2026	P02154--GUADALUPE CABRERA	1.22234E+14	12,642.07
	5/19/2026	P02152--EDELMIRA L VIVEROS	1.22234E+14	2,655.38
	5/19/2026	P02147--MARIA GUADALUPE CHAVEZ	1.22234E+14	14,447.81
	5/19/2026	P02146--RAQUEL SANCHEZ	1.22234E+14	2,869.53
	5/19/2026	P02144--MARICELA SANDOVAL RODRIGUEZ	1.22234E+14	8,504.42
	5/19/2026	P02130--ARACELY CRUZ DE MONTERROSA	1.22234E+14	12,986.83
	5/19/2026	P02128--MARIA ARACELI CRUZ	1.22234E+14	1,319.39
	5/19/2026	P02122--JOANNA GONZALEZ	1.22234E+14	2,008.60
	5/19/2026	P02109--JACLYN PRADO	1.22234E+14	958.61
	5/19/2026	P02093--SUSY I SANTACRUZ DE SAHAGUN	1.22234E+14	5,052.20
	5/19/2026	P02092--CATALINA RIVERA DE ESPINOZA	1.22234E+14	4,954.39
	5/19/2026	P02089--MARIA LAURA RAYA GOMEZ	1.22234E+14	7,498.62
	5/19/2026	P02083--MARIA PAZ	1.22234E+14	6,403.12
	5/19/2026	P02080--MARIA F MARTINEZ	1.22234E+14	5,137.68
	5/19/2026	P02078--GUADALUPE AVILES LEYVA	1.22234E+14	3,085.59
	5/19/2026	P02053--ANA BERTHA BALLESTEROS JAIME	1.22234E+14	5,061.10
	5/19/2026	P02051--ANA MARTINEZ	1.22234E+14	994.75
	5/19/2026	P02044--AYDE JAIME	1.22234E+14	4,475.61
	5/19/2026	P02036--VIRGINIA FERREIRA	1.22234E+14	8,869.45
	5/19/2026	P01999--BERENICE IBARRA	1.22234E+14	1,809.88
	5/19/2026	P01984--IRMA YOLANDA ARCINIEGA	1.22234E+14	3,784.92
	5/19/2026	P01975--MARIA GUADALUPE DIAZ DE RUIZ	1.22234E+14	1,991.64
	5/19/2026	P01972--RUBICELA ALCANTAR DE TORRES	1.22234E+14	4,981.90
	5/19/2026	P01969--ANA MARIA NAVARRO GUTIERREZ	1.22234E+14	5,550.58
	5/19/2026	P01968--LOURDES PEREZ DE GARCIA	1.22234E+14	8,146.65
	5/19/2026	P01963--ELVIRA OCHOA GOMEZ	1.22234E+14	12,944.92
	5/19/2026	P01955--LIDIA ALONDRA BRAVO DE MENDOZA	1.22234E+14	7,795.11
	5/19/2026	P01954--MARIA GUADALUPE ZAMORA RODRIGUEZ	1.22234E+14	4,931.91
	5/19/2026	P01951--IRENE R SIXTOS	1.22234E+14	5,181.69
	5/19/2026	P01944A--JOSE FRANCISCO ALVARADO MENDEZ	1.22234E+14	2,125.38
	5/19/2026	P01943--GLORIA MORENO DE HERNANDEZ	1.22234E+14	4,836.94
	5/19/2026	P01934--MARIA A MAGALLON OROZCO	1.22234E+14	1,892.46
	5/19/2026	P01928--ANGELINA VASQUEZ	1.22234E+14	1,870.92
	5/19/2026	P01919--MARIA FRANCISCA MENA	1.22234E+14	9,178.15
	5/19/2026	P01917--DAISY ALMIDA GONZALEZ	1.22234E+14	10,114.46
	5/19/2026	P01910--ANDREA BUENROSTRO	1.22234E+14	6,716.75
	5/19/2026	P01908A--JAIMES ADELA FAMILY CHILD CARE INC	1.22234E+14	9,030.82
	5/19/2026	P01903--MARIA I ARROYO DE VAZQUEZ	1.22234E+14	1,092.11
	5/19/2026	P01901--XOCHITL QUIROZ DE ALCALA	1.22234E+14	2,694.88
	5/19/2026	P01889--MARIA SANDRA L DE ESTRADA	1.22234E+14	1,859.72
	5/19/2026	P01877--ANTONIA PANIAGUA ROSALES	1.22234E+14	12,239.03
	5/19/2026	P01870--MARCELA G NUNEZ DE GUTIERREZ	1.22234E+14	10,530.22
	5/19/2026	P01867--IRMA AYALA CONTRERAS	1.22234E+14	1,049.99
	5/19/2026	P01853--MARIA C ZEPEDA DE NUNEZ	1.22234E+14	2,653.12
	5/19/2026	P01850--RUTH CARINA PAREDES	1.22234E+14	6,754.79
	5/19/2026	P01848--EDILIA GUTIERREZ DE GARCIA	1.22234E+14	3,647.48
	5/19/2026	P01843--MARIANELA G ORTIZ	1.22234E+14	4,970.00
	5/19/2026	P01837--ISABEL C MEDINA DE GARCIA	1.22234E+14	1,719.26
	5/19/2026	P01809--CONSUELO PUGA	1.22234E+14	3,403.94
	5/19/2026	P01807--FELISITA GOMEZ DE GOMEZ	1.22234E+14	7,182.40
	5/19/2026	P01804--CECILIA ZAMORA	1.22234E+14	4,000.57
	5/19/2026	P01789--MARIA G AYALA	1.22234E+14	5,865.18
	5/19/2026	P01782--MONICA MARTINEZ	1.22234E+14	3,871.82
	5/19/2026	P01755--BEATRIZ JACQUEZ NUNEZ	1.22234E+14	2,052.60
	5/19/2026	P01754--VERONICA L ESCOBAR	1.22234E+14	6,139.06
	5/19/2026	P01735--MARGARITA PADILLA BARAJAS	1.22234E+14	6,129.97
	5/19/2026	P01734--MARGARITA CORTES DE BARAJAS	1.22234E+14	13,268.10
	5/19/2026	P01718--ONOFRE ZAMORA	1.22234E+14	12,797.10
	5/19/2026	P01702--ALICIA SANCHEZ	1.22234E+14	1,768.84
	5/19/2026	P01666--PATRICIA SANCHEZ	1.22234E+14	7,063.37
	5/19/2026	P01664--ELIDA CRUZ	1.22234E+14	3,423.87
	5/19/2026	P01654--HILDA ARACELI ARAMBULA MORENO	1.22234E+14	6,528.09

Bank	Date	Vendor	Document no.	Amount
	5/19/2026	P01652--TRINIDAD TINOCO	1.22234E+14	4,243.23
	5/19/2026	P01640--SYLVIA SCOTT CARRASCO	1.22234E+14	3,897.04
	5/19/2026	P01638--ELIZABETH GONZALEZ	1.22234E+14	4,283.82
	5/19/2026	P01628--DORA LUZ RIVERA	1.22234E+14	8,535.81
	5/19/2026	P01570--MARIA SOCORRO GOMEZ CABRERA	1.22234E+14	1,861.10
	5/19/2026	P01561--ANA M. DAVILA	1.22234E+14	6,651.93
	5/19/2026	P01522--ALIDA MERCADO DE GARNICA	1.22234E+14	831.00
	5/19/2026	P01518--ROMELIA MORENO DE ESPINOZA	1.22234E+14	6,000.20
	5/19/2026	P01508--ROCELIA OROZCO LEMUS	1.22234E+14	4,652.42
	5/19/2026	P01507--MARIANA NAVA	1.22234E+14	8,081.72
	5/19/2026	P01482--ROSA ANGELA ORTIZ	1.22234E+14	4,913.96
	5/19/2026	P01460--MARILU GARZA	1.22234E+14	10,863.93
	5/19/2026	P01456--ESTHER MELENDREZ	1.22234E+14	3,215.06
	5/19/2026	P01431--CLAUDIA ZARAGOZA DE RODRIGUEZ	1.22234E+14	11,465.56
	5/19/2026	P01382--LUZ MARIA VILLAGOMEZ	1.22234E+14	12,902.75
	5/19/2026	P01366--MARIA R GARCIA DE ARAMBULA	1.22234E+14	3,597.62
	5/19/2026	P01318--MARIA CONCEPCION CEJA	1.22234E+14	4,928.68
	5/19/2026	P01307--MELANEA FIERROS HIDALGO	1.22234E+14	11,221.94
	5/19/2026	P01304--MARIA GUADALUPE JAYME	1.22234E+14	3,605.89
	5/19/2026	P01298--LETICIA MORALES	1.22234E+14	6,304.49
	5/19/2026	P01288--DOLORES PALACIOS DE GUZMAN	1.22234E+14	14,016.19
	5/19/2026	P01285--ADELA GARCIA DE SOSA	1.22234E+14	10,406.31
	5/19/2026	P01280--SILVIA MEJIA	1.22234E+14	12,012.74
	5/19/2026	P01279--AIDEE SANDOVAL	1.22234E+14	2,932.90
	5/19/2026	P01266--MARIA CARRILLO DE GUTIERREZ	1.22234E+14	7,606.19
	5/19/2026	P01256--ALMA R RANGEL	1.22234E+14	7,058.05
	5/19/2026	P01208--MARIA M ANGULO	1.22234E+14	6,133.05
	5/19/2026	P01189--RAQUEL POSADAS DE GIRON	1.22234E+14	9,621.43
	5/19/2026	P01177--SARA ESTELA POSADA	1.22234E+14	8,777.34
	5/19/2026	P01122--MARIA DEL SOCORRO CARMONA	1.22234E+14	958.61
	5/19/2026	P01114--ROCIO SALAZAR	1.22234E+14	2,627.53
	5/19/2026	P01108--IMELDA MARIN DE JUAREZ	1.22234E+14	8,043.27
	5/19/2026	P01106--HILDA BARAJAS JUAREZ	1.22234E+14	1,880.78
	5/19/2026	P01105--ANGELICA MAGANA MARES	1.22234E+14	6,200.39
	5/19/2026	P01096--LAURA A RODRIGUEZ	1.22234E+14	4,624.94
	5/19/2026	P01091--BIVIANA MANRIQUEZ	1.22234E+14	13,995.69
	5/19/2026	P01075--ROSALBA GONZALEZ	1.22234E+14	8,216.76
	5/19/2026	P01067--ANNA V MENDEZ	1.22234E+14	685.00
	5/19/2026	P01054--IRMA VERONICA OSEGUERA	1.22234E+14	1,933.62
	5/19/2026	P01050--LILIA YAZMIN JUAREZ	1.22234E+14	6,054.27
	5/19/2026	P01024--MACARMEN LUCATERO	1.22234E+14	1,271.80
	5/19/2026	P01013--MARIA DE JESUS REYNA	1.22234E+14	6,896.54
	5/19/2026	P00931--CARMEN MORALES DIAZ	1.22234E+14	10,996.86
	5/19/2026	P00903--PATRICIA HERNANDEZ	1.22234E+14	13,017.93
	5/19/2026	P00852--ELISA GONZALES	1.22234E+14	6,378.13
	5/19/2026	P00837--AGUSTINA MORENO	1.22234E+14	3,818.20
	5/19/2026	P00818--MARICELA CORTEZ	1.22234E+14	2,755.43
	5/19/2026	P00805--ELVA BORUNDA FLORES	1.22234E+14	9,461.74
	5/19/2026	P00773--ROSALINDA G. OCHOA	1.22234E+14	11,664.42
	5/19/2026	P00769--LETICIA MARIA BOTELLO	1.22234E+14	5,515.86
	5/19/2026	P00735--LAURA A GUTIERREZ	1.22234E+14	13,139.20
	5/19/2026	P00699--BLANCA EVELIA RUIZ DE SOLORIO	1.22234E+14	11,521.29
	5/19/2026	P00661--SOCORRO A MENDOZA	1.22234E+14	3,996.78
	5/19/2026	P00635--ESTELA N. VEGA	1.22234E+14	1,759.50
	5/19/2026	P00608--ISABEL GARCIA	1.22234E+14	1,925.22
	5/19/2026	P00523--BEATRIZ TELLEZ DE TORRES	1.22234E+14	2,278.42
	5/19/2026	P00489--ESPERANZA B TOBAR	1.22234E+14	2,008.60
	5/19/2026	P00446--OLGA ZAMAGO	1.22234E+14	1,914.14
	5/19/2026	P00435--PATRICIA MUNOZ VASQUEZ	1.22234E+14	11,987.27
	5/19/2026	P00425--JUDITH ADRIANA PAREDES DE QUEZADA	1.22234E+14	2,810.06
	5/19/2026	P00349--YOLANDA JUAREZ	1.22234E+14	1,642.95
	5/19/2026	P00329--MARIA GUADALUPE LOPEZ CORZA	1.22234E+14	7,435.94
	5/19/2026	P00163--LETICIA G HERNANDEZ	1.22234E+14	7,089.98
	5/19/2026	P00161--ALICIA GARCIA DE LEYVA	1.22234E+14	3,909.96
	5/19/2026	P00147--JOSEFINA GARCIA	1.22234E+14	1,824.70
	5/19/2026	P00114--MARTHA ANGELICA SOLORIO DE ARCEO	1.22234E+14	9,546.79
	5/19/2026	P00090--MARIA ELENA CEJA	1.22234E+14	2,616.02

Bank	Date	Vendor	Document no.	Amount
	5/19/2026	P00076--LILIA HORTENCIA OSEGUERA	1.22234E+14	8,732.71
	5/19/2026	P00021--ANA ROSA M SANCHEZ	1.22234E+14	10,494.96
	5/19/2026	P00019--TERESA CAROLINA OROPEZA	1.22234E+14	3,313.52
	5/20/2026	P02991--ESMERALDA DIAZ LEON	1.22234E+14	6,901.55
	5/20/2026	P02960--JUANA ESQUIVEL	1.22234E+14	9,527.72
	5/20/2026	P02925--SANTOS MIRIAM CRUZ	1.22234E+14	7,937.01
	5/20/2026	P02847--ELSA LARREYNAGA BATRES	1.22234E+14	12,927.10
	5/20/2026	P02838--MALVINA RAMIREZ LOPEZ	1.22234E+14	9,402.46
	5/20/2026	P02799--ARACELI CASTRO BARRAZA	1.22234E+14	10,966.33
	5/20/2026	P02798--MARGARITA VALENCIA AVILA	1.22234E+14	12,279.23
	5/20/2026	P02704--JANETH G SARABIA	1.22234E+14	13,654.68
	5/20/2026	P02667--MARIA ANGELA DIAZ	1.22234E+14	8,431.69
	5/20/2026	P02663--DIANE LOMELI	1.22234E+14	8,576.07
	5/20/2026	P02638--MARIA HAYDEE CRUZ DE SEGOVIA	1.22234E+14	10,653.50
	5/20/2026	P02533--LIZET MONSERRAT PRECIADO	1.22234E+14	4,241.16
	5/20/2026	P02424--DALILA J CAVAZOS	1.22234E+14	12,115.22
	5/20/2026	P02411--MAYRA ELENA GONZALEZ MORALES	1.22234E+14	10,074.04
	5/20/2026	P02375--MARTHA ESTHELA SANCHEZ	1.22234E+14	12,723.56
	5/20/2026	P02342--SANDRA PEREZ	1.22234E+14	11,002.70
	5/20/2026	P02263--MARISOL GONZALEZ	1.22234E+14	4,553.14
	5/20/2026	P02240--MARIA SANTOS DE LOPEZ	1.22234E+14	11,518.19
	5/20/2026	P02236--ROSEMARY ZAVALA	1.22234E+14	11,913.66
	5/20/2026	P02215--ERIKA L CENTENO	1.22234E+14	11,177.63
	5/20/2026	P02138--JACOBA C DE ANDRACA	1.22234E+14	7,064.84
	5/20/2026	P02088--MARIA Z RODRIGUEZ DE OCHOA	1.22234E+14	3,011.01
	5/20/2026	P01906--SOFIA ALVAREZ DE GONZALEZ	1.22234E+14	9,599.95
	5/20/2026	P01793--MARIA GUADALUPE BELTRAN SALCIDO	1.22234E+14	7,921.23
	5/20/2026	P00835--AIDA SALAZAR PACHECO	1.22234E+14	1,836.39
	5/20/2026	P00582--JUANA H PIMENTEL	1.22234E+14	11,834.08
	5/20/2026	P00251--EVANGELINA CERVANTES DE RAMOS	1.22234E+14	4,547.57
	5/20/2026	P00003--CATALINA CASTRO AYALA	1.22234E+14	14,487.20
	5/22/2026	V03624--EVA RODRIGUEZ	310110	139.20
	5/22/2026	V03624--EVA RODRIGUEZ	Voided - 309204	-139.20
	5/22/2026	V02933--COMMUNITY SERVICES AND EMPLOYMENT TRAINING, INC.	310089	978.50
	5/22/2026	V01819--CENTRAL CAL MANAGEMENT, INC	310087	975.00
	5/22/2026	V03124--1020 CECIL LLC	310083	945.00
	5/22/2026	V00977--THE HOUSING AUTHORITY OF THE COUNTY OF KERN	310107	735.00
	5/22/2026	V00947--SUNRISE VILLA PARTNERS	310105	700.00
	5/22/2026	V02227--CITY OF ARVIN	310088	671.95
	5/22/2026	V02690--HEARTS & LIVES	310093	550.00
	5/22/2026	V01005--TULARE COUNTY OFFICE OF EDUCATION	310108	500.00
	5/22/2026	V02966--MOJAVE UNIFIED SCHOOL DISTRICT	310099	450.00
	5/22/2026	V01041--VINELAND SCHOOL DISTRICT	310109	375.00
	5/22/2026	V00251--COUNTY OF KERN GENERAL SERVICES, 3RD FLOOR	310090	363.12
	5/22/2026	V00689--MERCED COUNTY OFFICE OF EDUCATION	310098	253.67
	5/22/2026	V03157--KERN ISLAND INVESTORS, GP	310096	7,647.00
	5/22/2026	V03157--KERN ISLAND INVESTORS, GP	310095	7,399.50
	5/22/2026	V02479--RONALD SHELAN	310103	5,704.14
	5/22/2026	V03003--FIRST CONGREGATIONAL CHURCH BAKERSFIELD	310092	5,130.05
	5/22/2026	V00953--TAFT CITY SCHOOL DISTRICT	310106	5,071.35
	5/22/2026	V02580--BEAR MOUNTAIN RECREATION & PARK DISTRICT	310084	3,800.00
	5/22/2026	V00932--STELLAR PLAZA LLC	310104	3,383.76
	5/22/2026	V01819--CENTRAL CAL MANAGEMENT, INC	310086	1,045.00
	5/22/2026	V02424--MCFARLAND UNIFIED SCHOOL DISTRICT	310097	100.00
	5/22/2026	V01819--CENTRAL CAL MANAGEMENT, INC	310085	1,201.00
	5/22/2026	V02673--FIRST 5 MADERA COUNTY	310091	1,223.14
	5/22/2026	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	310094	2,200.00
	5/22/2026	V02967--MORE THAN ONE DIMENSION, INC.	310100	1,800.00
	5/22/2026	V02973--OMNI FAMILY HEALTH	310101	6,680.00
	5/22/2026	V00798--PREWITT FAMILY DECEDENTS TRUST	310102	1,500.00
	5/22/2026	V05309--PALEE YANG	310081	1,529.19
	5/22/2026	V05307--JOHNNIE LYNN PUGH	310078	3,831.69
	5/22/2026	V04826--TIFFANY WILLIAMS	310082	319.00
	5/22/2026	V04322--KIMIKA PORTER	310079	8,448.81
	5/22/2026	V04330--LORENA NAVA	310080	6,359.98
	5/22/2026	V03071--COUNTY OF KERN - MORTGAGE PAYMENT ONLY	1.22234E+14	44,367.81
	5/22/2026	V03007--JANET Y YU	1.22234E+14	700.00

Bank	Date	Vendor	Document no.	Amount
	5/22/2026	V03006--GRACE COMMUNITY CHURCH	1.22234E+14	5,690.37
	5/22/2026	V02796--MARK AND HELENE MCELYEA	1.22234E+14	4,000.00
	5/22/2026	V02263--DIVERSIFIED PROJECT SERVICES INTL., INC.	1.22234E+14	9,555.00
	5/22/2026	V02261--DIOCESE OF FRESNO EDUCATION CORPORATION	1.22234E+14	3,617.47
	5/22/2026	V02150--5905 NILES ST LLC	1.22234E+14	5,164.70
	5/22/2026	V01072--YABITO CORPORATION	1.22234E+14	1,598.00
	5/22/2026	V03278--LODI MUSLIM MOSQUE	1.22234E+14	5,700.00
	5/22/2026	V00808--PROTEUS INC	1.22234E+14	500.00
	5/22/2026	V00747--OLLIE SHANKLE TRUSTEE (LESSOR)	1.22234E+14	10,525.00
	5/22/2026	V00718--M-R PROPERTIES	1.22234E+14	7,291.00
	5/22/2026	V04773--EASTON BUSINESS COMPLEX	1.22234E+14	317.00
	5/22/2026	V04715--ASSOCIATED FILIPINO ORGANIZATIONS OF SAN JOAQUIN	1.22234E+14	5,688.00
	5/22/2026	V04715--ASSOCIATED FILIPINO ORGANIZATIONS OF SAN JOAQUIN	1.22234E+14	2,022.08
	5/22/2026	V04715--ASSOCIATED FILIPINO ORGANIZATIONS OF SAN JOAQUIN	1.22234E+14	666.98
	5/22/2026	V04640--NEEDLES FOR THE FUTURE	1.22234E+14	457.91
	5/22/2026	V04593--ORCHARD ALLIANCE - WAYSIDE CHAPEL	1.22234E+14	21,641.00
	5/22/2026	V04591--STAR 2 HOLDING LLC	1.22234E+14	1,158.30
	5/22/2026	V04143--NEORIA FAMILY REVOCABLE TRUST, PARAMPAL SINGH	1.22234E+14	6,525.05
	5/22/2026	V03295--RANCHO DE STINE LLC	1.22234E+14	21,892.00
	5/22/2026	V03159--JOHN REY	1.22234E+14	1,875.00
	5/22/2026	V03247--BKAT, INC	1.22234E+14	11,585.03
	5/27/2026	V04544--ELAN	May-26	73,497.59
	5/27/2026	V04329--LISA RAGAN	310261	2,035.73
	5/27/2026	V03547--CASSANDRA WORTHY	310260	1,355.79
	5/27/2026	V05117--TERRY ZAMORA	310262	587.86
	5/27/2026	V04555--HOUSING AUTHORITY OF THE COUNTY OF KERN	310160	550.00
	5/27/2026	V00229--COMCAST CORPORATION	310136	249.06
	5/27/2026	V03100--HOUSING AUTHORITY OF THE COUNTY OF KERN	310159	660.00
	5/27/2026	V04878--KERN HOUSING XIV LLC	310173	550.00
	5/27/2026	V00229--COMCAST CORPORATION	310135	1,834.76
	5/27/2026	V00419--GOLDEN EMPIRE TRANSIT DISTRICT	310156	57.00
	5/27/2026	V04567--MANJINDER SINGH	310180	193.00
	5/27/2026	V04203--MARTIN GONI	310184	193.00
	5/27/2026	V04925--EMTS, INC	310146	319.12
	5/27/2026	V03413--DENISE BOSHERS	310139	257.00
	5/27/2026	V05303--CAROLE VAUGHN	310127	905.58
	5/27/2026	V03182--PARENTS AS TEACHERS NATIONAL CENTER	310202	575.00
	5/27/2026	V04866--EAST HILLS ASSOCIATES LP	310142	5,083.00
	5/27/2026	V00806--PROTECTION 1/ADT	310205	166.14
	5/27/2026	V03182--PARENTS AS TEACHERS NATIONAL CENTER	310201	1,125.00
	5/27/2026	V00370--FEDEX	310150	55.70
	5/27/2026	V03314--VESTIS GROUP, INC	310226	81.11
	5/27/2026	V03397--MAEGAN ROUSE	310179	182.70
	5/27/2026	V04172--US POSTAL SERVICE	310224	2,340.00
	5/27/2026	V00919--SPECTRUM	310214	220.20
	5/27/2026	V02978--SPECTRUM/CHARTER COMMUNICATIONS	310220	175.61
	5/27/2026	V00253--COUNTY OF KERN, KERN REGIONAL TRANSIT	310138	400.00
	5/27/2026	V00207--CINTAS CORPORATION #668	310131	246.95
	5/27/2026	V05175--GISSELLE FERNANDO	310154	100.00
	5/27/2026	V03395--MARIA FLORES TORRES	310181	170.38
	5/27/2026	V03430--SPECTRUM/CHARTER	310216	220.00
	5/27/2026	V00511--JIM'S TOWING SERVICE, INC	310166	193.78
	5/27/2026	V04971--NISSAN NORTH AMERICA, INC.	310186	330.23
	5/27/2026	V03544--CAROL HENDRICKS	310126	259.00
	5/27/2026	V04824--A-1 PLUMBING SERVICE, INC.	310111	2,300.00
	5/27/2026	V00157--CALIFORNIA DEPARTMENT OF SOCIAL SERVICES	310123	484.00
	5/27/2026	V04906--SPECTRUMVOIP, INC	310221	1,901.70
	5/27/2026	V03430--SPECTRUM/CHARTER	310215	945.00
	5/27/2026	V00919--SPECTRUM	310213	246.66
	5/27/2026	V00252--COUNTY OF KERN PUBLIC WORKS	310137	16.81
	5/27/2026	V04602--SEQUOIA PEST SOLUTIONS	310209	250.00
	5/27/2026	V00320--EAST NILES COMMUNITY SERVICES DIST	310144	83.99
	5/27/2026	V03172--OFFICE1 LEASING	310200	454.93
	5/27/2026	V00525--JORGENSEN & CO	310167	510.83
	5/27/2026	V00320--EAST NILES COMMUNITY SERVICES DIST	310143	1,888.64
	5/27/2026	V00907--SOCALGAS	310210	45.40
	5/27/2026	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	310222	28.49

Bank	Date	Vendor	Document no.	Amount
	5/27/2026	V04972--BIOMEDICAL WASTE DISPOSAL INC.	310121	184.00
	5/27/2026	V00194--CHARTER COMMUNICATIONS	310129	136.66
	5/27/2026	V01012--UNITED RENTALS INC	310223	604.70
	5/27/2026	V00075--APEX GENERAL CONSTRUCTION INC	310119	390.00
	5/27/2026	V00787--PG&E	310203	19,056.73
	5/27/2026	V00914--SOUTHERN CALIFORNIA EDISON	310211	550.08
	5/27/2026	V04938--PINNACLE RECRUITING SERVICES LLC	310204	1,200.00
	5/27/2026	V02978--SPECTRUM/CHARTER COMMUNICATIONS	310219	166.66
	5/27/2026	V00216--CITY OF STOCKTON	310133	119.30
	5/27/2026	V03733--LAURA PORTA	310175	21.00
	5/27/2026	V03172--OFFICE1 LEASING	310199	516.25
	5/27/2026	V00477--INDIAN WELLS VALLEY WATER DISTRICT	310162	2,203.39
	5/27/2026	V03172--OFFICE1 LEASING	310198	188.11
	5/27/2026	V03172--OFFICE1 LEASING	310197	188.11
	5/27/2026	V03172--OFFICE1 LEASING	310196	188.11
	5/27/2026	V03172--OFFICE1 LEASING	310195	187.68
	5/27/2026	V02978--SPECTRUM/CHARTER COMMUNICATIONS	310218	166.64
	5/27/2026	V03172--OFFICE1 LEASING	310194	139.54
	5/27/2026	V03172--OFFICE1 LEASING	310193	137.94
	5/27/2026	V03172--OFFICE1 LEASING	310192	321.58
	5/27/2026	V03172--OFFICE1 LEASING	310191	304.37
	5/27/2026	V03172--OFFICE1 LEASING	310190	240.14
	5/27/2026	V03172--OFFICE1 LEASING	310189	614.77
	5/27/2026	V03172--OFFICE1 LEASING	310188	1,959.60
	5/27/2026	V00092--AT&T	310120	975.26
	5/27/2026	V00846--ROUTE 66 BROADBAND LLC	310207	218.13
	5/27/2026	P01544--MARIA B CRUZ DE PULIDO	310241	11,701.42
	5/27/2026	P00485--MARIA P COSIO	310246	10,080.03
	5/27/2026	P02951--IRENE FUENTES-TAPIA	310236	9,827.61
	5/27/2026	P02985--CRYSTAL MARIE REYES	310233	8,313.51
	5/27/2026	P02224--ROCIO JOSEFINA HERNANDEZ	310251	7,727.21
	5/27/2026	P02887--LAURA IVETH ESQUIVEL	310238	7,725.19
	5/27/2026	P02979--VENUSTIANA P DURAN	310257	7,379.59
	5/27/2026	P00801--ROSAURA QUINTERO DE LOPEZ	310255	4,806.02
	5/27/2026	P02950--NORA NOELIA LUCATERO MORENO	310249	4,661.26
	5/27/2026	P02160--ROSALBA CABRAL	310254	3,498.04
	5/27/2026	P02431--ROCIO VERONICA MUNIZ CERECEDA	310252	3,471.08
	5/27/2026	P00526--ANDRADE ESTELA Y JOSE FAMILY CHILD CARE	310230	2,811.38
	5/27/2026	P02326--MARIA J MARTINEZ DE GARCIA	310244	2,594.01
	5/27/2026	P02494A--MARIA LOURDES MORENO ESQUIVEL	310245	2,573.38
	5/27/2026	P03041--VERONICA SAAVEDRA MAYA	310258	2,491.66
	5/27/2026	P03085--MARIA ALVAREZ ROCHA	310240	2,471.69
	5/27/2026	P02854--FERNANDO MARQUEZ ROMERO	310235	2,416.57
	5/27/2026	P01633--MARIA G LUNA PEREZ	310243	2,091.91
	5/27/2026	P02289--DOMINGA ESQUIVEL DE VILLANUEVA	310234	2,076.89
	5/27/2026	P02908--ROSA ELVIA ROJAS DE LOPEZ	310253	2,022.53
	5/27/2026	P02811--YECENIA GARCIA RAMIREZ	310259	1,972.44
	5/27/2026	P02226--LILIA ESQUIVEL MONROY	310239	1,945.28
	5/27/2026	P02315--CRISTINA SOTO DE MARTINEZ	310232	1,854.61
	5/27/2026	P02100--SOCORRO LARA DE GOVEA	310256	1,837.84
	5/27/2026	P01229--MARIA PICOS DE GARCIA	310247	1,774.37
	5/27/2026	P03077--NATIVIDAD REYES MARCOS	310248	1,684.36
	5/27/2026	P01884--BLANCA NELLY VERA	310231	1,668.24
	5/27/2026	P02895--MARIA D LEPE DE CURIEL	310242	1,523.60
	5/27/2026	P02881--PERLA GUADALUPE DIAZ MORENO	310250	1,264.99
	5/27/2026	P03073--KAREN MORENO LEMUS	310237	1,183.30
	5/27/2026	V03172--OFFICE1 LEASING	310187	889.33
	5/27/2026	P02213--AIDEE ARIANA SANDOVAL	310229	663.15
	5/27/2026	V04978--WASH MULTIFAMILY ACQUISITION INC.	310227	119.22
	5/27/2026	V04279--ERIKA BRAVO	310147	10.15
	5/27/2026	V00294--DEPARTMENT OF JUSTICE	310141	550.00
	5/27/2026	V03367--VALERIE CAMACHO	310225	549.55
	5/27/2026	V03614--ERIKA SALAZAR	310148	247.95
	5/27/2026	V03459--AIDE AVELAR	310114	237.80
	5/27/2026	V00014--Accrue Solutions Holding Co, LLC	310113	200.00
	5/27/2026	V00431--GUADALUPE CANCHOLA CASTELLANO	310157	174.00
	5/27/2026	V03624--EVA RODRIGUEZ	310149	162.40

Bank	Date	Vendor	Document no.	Amount
	5/27/2026	V03607--Elvia Hamblen	310145	146.45
	5/27/2026	V04094--ANA MARTINEZ	310118	134.13
	5/27/2026	V03760--LUCIA ALVARADO	310178	130.50
	5/27/2026	V04346--MARIA MORALES ZARATE	310182	99.33
	5/27/2026	V04332--LOURDES MENDOZA	310177	95.70
	5/27/2026	V04130--ANA HERNANDEZ ZARATE	310117	94.25
	5/27/2026	V03736--LAVAR NEWSOME	310176	62.35
	5/27/2026	V03644--GLORIA VERGARA	310155	50.75
	5/27/2026	V03368--KENDRA COBB	310172	50.03
	5/27/2026	V02946--ICELA GUTIERREZ CUEVAS	310161	42.05
	5/27/2026	V04912--JUAN RAMIREZ CALDERON	310169	42.05
	5/27/2026	V04018--LAURA MUNOZ	310174	29.00
	5/27/2026	V03550--CECILIA C AYALA	310128	28.28
	5/27/2026	V04877--CARMEN TOZCANO PARRA	310125	26.83
	5/27/2026	V04812--JENNIFER JONES	310164	26.10
	5/27/2026	V03528--BLANCA QUINTERO	310122	26.10
	5/27/2026	V03474--ALICIA GAMINO	310116	24.65
	5/27/2026	V03683--JESSICA BARCENAS	310165	23.20
	5/27/2026	V04939--MARLENE VERDUZCO	310183	22.84
	5/27/2026	V03629--GABRIELA MCCAULEY	310152	18.85
	5/27/2026	V04655--GALILEA HERRERA	310153	14.50
	5/27/2026	V05285--NATALIE PINON	310185	13.55
	5/27/2026	V04053--KAYLA LOZA	310170	10.15
	5/27/2026	V02996--DEPARTMENT OF HUMAN RESOURCES	310140	18,027.22
	5/27/2026	V04261--CLAUDIA ZUNIGA	310134	10.15
	5/27/2026	V00458--HOME DEPOT COMMERCIAL CREDIT	310158	6,435.57
	5/27/2026	V04090--ALEJANDRA VERDUZCO	310115	31.32
	5/27/2026	V05016--JAMES OSBORNE	310163	12.33
	5/27/2026	V05024--ZULEMA GARCIA	310228	6.24
	5/27/2026	V00215--CITY OF SHAFTER	310132	309.63
	5/27/2026	V00544--JOSEPH REYES	310168	225.00
	5/27/2026	V00169--CALIFORNIA WATER SERVICE	310124	2,028.18
	5/27/2026	V00374--FERGUSON ENTERPRISES INC #1350	310151	924.97
	5/27/2026	V00919--SPECTRUM	310212	211.25
	5/27/2026	V02978--SPECTRUM/CHARTER COMMUNICATIONS	310217	166.66
	5/27/2026	V00206--CHRISTOPHER PERCIVAL	310130	285.00
	5/27/2026	V00014--Accrue Solutions Holding Co, LLC	310112	220.00
	5/27/2026	V03717--KELLEY SALMON	310171	60.04
	5/27/2026	V00854--SAFEWAY INC VONS DIVISION	310208	49.33
	5/27/2026	V04182--RELIANCE TRUST COMPANY	310206	502.05
	5/27/2026	V03692--JOSEPH AGUILAR	1.22234E+14	252.00
	5/27/2026	V02330--JEREMY T TOBIAS	1.22234E+14	257.00
	5/27/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	1,372.48
	5/27/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	993.42
	5/27/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	219.92
	5/27/2026	V04034--RINGCENTRAL INC.	1.22234E+14	17,402.13
	5/27/2026	V03986--YOLANDA GONZALES	1.22234E+14	257.00
	5/27/2026	V03741--LILIANA GONZALEZ GABRIEL	1.22234E+14	257.00
	5/27/2026	V03681--JERRY MEADE	1.22234E+14	257.00
	5/27/2026	V03641--GLORIA BARBERO	1.22234E+14	257.00
	5/27/2026	V03410--ELIZABETH GARCIA-VARGAS	1.22234E+14	193.00
	5/27/2026	V03263--FLOWERS BAKERIES SALES OF SOCAL, LLC	1.22234E+14	258.00
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	476.09
	5/27/2026	V04896--TOM GROSS	1.22234E+14	1,541.85
	5/27/2026	V02658--ELSA NAVARRETE	1.22234E+14	257.00
	5/27/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	26.00
	5/27/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	26.00
	5/27/2026	V00813--QUADIENT LEASING USA, INC	1.22234E+14	1,541.10
	5/27/2026	V00004--4IMPRINT INC AKA NELSON MARKETING	1.22234E+14	606.46
	5/27/2026	V03205--CLARK PEST CONTROL OF STOCKTON, INC	1.22234E+14	135.00
	5/27/2026	V03205--CLARK PEST CONTROL OF STOCKTON, INC	1.22234E+14	100.00
	5/27/2026	V03205--CLARK PEST CONTROL OF STOCKTON, INC	1.22234E+14	67.00
	5/27/2026	V00683--MCWILLIAMS & WALDEN INC	1.22234E+14	173.04
	5/27/2026	V00423--GOTO TECHNOLOGIES USA, INC	1.22234E+14	7,264.80
	5/27/2026	V03205--CLARK PEST CONTROL OF STOCKTON, INC	1.22234E+14	298.00
	5/27/2026	V03205--CLARK PEST CONTROL OF STOCKTON, INC	1.22234E+14	162.00
	5/27/2026	V00005--A-1 BATTERY COMPANY	1.22234E+14	790.65

Bank	Date	Vendor	Document no.	Amount
	5/27/2026	V03191--VAL-PRO, INC	1.22234E+14	310.80
	5/27/2026	V00384--FIVE9 INC	1.22234E+14	3,724.63
	5/27/2026	V00937--STINSON STATIONERS	1.22234E+14	532.94
	5/27/2026	V00874--SAVE MART SUPERMARKETS	1.22234E+14	259.57
	5/27/2026	V00744--ODP BUSINESS SOLUTIONS LLC	1.22234E+14	397.76
	5/27/2026	V03205--CLARK PEST CONTROL OF STOCKTON, INC	1.22234E+14	146.00
	5/27/2026	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	1.22234E+14	2,292.20
	5/27/2026	V00128--BRADY INDUSTRIES OF CALIFORNIA, LLC, A BRADY PLUS C	1.22234E+14	10,220.14
	5/27/2026	V01064--WIPFLI LLP	1.22234E+14	6,625.00
	5/27/2026	V00937--STINSON STATIONERS	1.22234E+14	134.71
	5/27/2026	V00928--STAPLES CONTRACT & COMMERICAL, INC	1.22234E+14	121.78
	5/27/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	1,725.80
	5/27/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	959.99
	5/27/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	957.88
	5/27/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	71.64
	5/27/2026	V00683--MCWILLIAMS & WALDEN INC	1.22234E+14	900.01
	5/27/2026	V00475--INDEPENDENT FIRE AND SAFETY, INC.	1.22234E+14	136.50
	5/27/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	21.57
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	138.15
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	51.59
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	33.63
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	24.10
	5/27/2026	V00182--CDW LLC	1.22234E+14	934.29
	5/27/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	1.22234E+14	7,176.00
	5/27/2026	V03192--ROBERT D. STANE	1.22234E+14	785.00
	5/27/2026	V05155--HUMBERTO JOSE BANEGAS	1.22234E+14	750.00
	5/27/2026	V03343--CONTINENTAL LABOR RESOURCES, INC.	1.22234E+14	829.44
	5/27/2026	V01062--WESTED	1.22234E+14	100.00
	5/27/2026	V04733--GARCIA ELECTRIC	1.22234E+14	415.00
	5/27/2026	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	1.22234E+14	3,716.22
	5/27/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	25.72
	5/27/2026	V03174--OFFICE IMAGING, INC	1.22234E+14	25.72
	5/27/2026	V00979--THE MARCOM GROUP, INC.	1.22234E+14	95.00
	5/27/2026	V00979--THE MARCOM GROUP, INC.	1.22234E+14	95.00
	5/27/2026	V04180--DIESEL DIRECT LLC	1.22234E+14	1,534.58
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	96.93
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	67.25
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	62.58
	5/27/2026	V00312--DONAHUE TRUCK CENTERS	1.22234E+14	583.63
	5/27/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	285.89
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	44.50
	5/27/2026	V00226--RLH FIRE PROTECTION, INC.	1.22234E+14	266.25
	5/27/2026	V00226--RLH FIRE PROTECTION, INC.	1.22234E+14	130.00
	5/27/2026	V00226--RLH FIRE PROTECTION, INC.	1.22234E+14	100.00
	5/27/2026	V02330--JEREMY T TOBIAS	1.22234E+14	75.00
	5/27/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	197.32
	5/27/2026	V03245--TIMOTHY SEXTON	1.22234E+14	2,030.00
	5/27/2026	V00227--COFER & OBERLIES INC	1.22234E+14	170.00
	5/27/2026	V04730--FIT MOVERS LLC	1.22234E+14	414.98
	5/27/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	130.23
	5/27/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	32.89
	5/27/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	10.05
	5/27/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	10.05
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	879.11
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	775.68
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	654.50
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	641.09
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	599.87
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	526.09
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	501.14
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	456.54
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	364.52
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	329.91
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	314.55
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	84.63
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	84.44
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	56.42

Bank	Date	Vendor	Document no.	Amount
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	56.03
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	55.77
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	55.77
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	51.99
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	51.99
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	51.63
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	51.39
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	34.49
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	34.33
	5/27/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	818.69
	5/27/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	1,688.06
	5/27/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	2,726.31
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	74.92
	5/27/2026	V00029--ADVANCED DATA STORAGE, INC	1.22234E+14	126.07
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	84.63
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	784.84
	5/27/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	1.22234E+14	1,017.22
	5/27/2026	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	170.18
	5/27/2026	V00704--MISSION LINEN SUPPLY	1.22234E+14	1,418.40
	5/27/2026	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	6,471.50
	5/27/2026	V04884--PAUL V BRIANO III	1.22234E+14	480.00
	5/27/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	348.45
	5/27/2026	V00592--LAKESHORE PARENT, LLC	1.22234E+14	16,206.66
	5/27/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	237.31
	5/27/2026	V03057--CSG-NAM, LLC	1.22234E+14	214.86
	5/27/2026	V03646--GLYNIEL CAMPBELL	1.22234E+14	20.01
	5/27/2026	V01044--W W GRAINGER INC	1.22234E+14	930.52
	5/27/2026	V03462--ALAN RODRIGUEZ	1.22234E+14	21.00
	5/27/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	51.69
	5/27/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	41.41
	5/27/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	17.46
	5/27/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	29.76
	5/27/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	107.91
	5/27/2026	V03186--BLUETRITON BRANDS INC	1.22234E+14	41.41
	5/27/2026	V03551--CHASE RANGEL	1.22234E+14	200.00
	5/27/2026	V00060--AN ICON COMPANY, LLC - PRINTDIRTCHEAP	1.22234E+14	4,279.12
	5/27/2026	V00721--NARAMA INC. - TREK IMAGING	1.22234E+14	2,392.99
	5/27/2026	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	1.22234E+14	2,430.00
	5/27/2026	V05160--NEUMANN LTD	1.22234E+14	916.96
	5/27/2026	V05154--JAELYN RAQUEL LEON	1.22234E+14	750.00
	5/27/2026	V05153--HUGO DANIEL LEON	1.22234E+14	750.00
	5/27/2026	V03608--EMILIO WAGNER	1.22234E+14	408.61
	5/27/2026	V03392--Unum Insurance Company	1.22234E+14	34,211.02
	5/27/2026	V01032--VERIZON WIRELESS	1.22234E+14	3,667.55
	5/27/2026	V00753--ORKIN PEST CONTROL	1.22234E+14	260.55
	5/27/2026	P03087--DAISY CLARETH MARES ARRATIA	1.22234E+14	1,796.90
	5/27/2026	P03084--MARGARITA ALVAREZ	1.22234E+14	515.56
	5/27/2026	P03068--ANA FAMILY CHILD CARE	1.22234E+14	2,952.58
	5/27/2026	P03064--MARIA ANGELICA MANZO ALVAREZ	1.22234E+14	1,245.83
	5/27/2026	P03057--AGUSTINA JOSEFA SANTOS DE VILLAVICENC	1.22234E+14	880.48
	5/27/2026	P03051--MARIA DE LOURDES SALAZAR CONTRERAS	1.22234E+14	1,889.49
	5/27/2026	P03048--DUBIS Y ESCOBAR GOMEZ	1.22234E+14	7,710.53
	5/27/2026	P03046--ANA M LEON GONZALEZ	1.22234E+14	1,962.95
	5/27/2026	P03038--GISELA HERNANDEZ	1.22234E+14	7,167.25
	5/27/2026	P03036--MONTSERRAT RAMIREZ ALDAPA	1.22234E+14	1,014.00
	5/27/2026	P03033--MA GUADALUPE BRAVO MARTINEZ	1.22234E+14	1,848.25
	5/27/2026	P03027--GABRIELA ECHEVARRIA	1.22234E+14	8,214.63
	5/27/2026	P03006--GLORIA DEL CARMEN VILLANUEVA RAMOS	1.22234E+14	3,454.15
	5/27/2026	P03004--ARACELI GONZALEZ ANAYA	1.22234E+14	1,007.36
	5/27/2026	P03001--BERTHA MENDOZA HERNANDEZ	1.22234E+14	4,482.71
	5/27/2026	P02987--EVERSPRING PLAY INC	1.22234E+14	2,701.65
	5/27/2026	P02980--MA REYNA SICAIROS HEREDIA	1.22234E+14	4,963.68
	5/27/2026	P02977--SUSANA SALAZAR CONTRERAS	1.22234E+14	4,765.99
	5/27/2026	P02969--MARIA ELENA CASTANEDA	1.22234E+14	6,643.31
	5/27/2026	P02960--JUANA ESQUIVEL	1.22234E+14	867.26
	5/27/2026	P02959--IMELDA TORRES RANGEL	1.22234E+14	3,006.26
	5/27/2026	P02956--DANIA URBINA MALDONADO	1.22234E+14	1,017.23

Bank	Date	Vendor	Document no.	Amount
	5/27/2026	P02933--MARIBEL RIVERA RAMIREZ	1.22234E+14	1,962.95
	5/27/2026	P02923--ARACELI SANTOS PACHECO	1.22234E+14	7,691.74
	5/27/2026	P02919--ANA KAREN VALENCIA TRUJILLO	1.22234E+14	4,712.60
	5/27/2026	P02918A--LITTLE DREAMERS CHILD CARE LLC	1.22234E+14	4,030.85
	5/27/2026	P02912--ELENA GONZALEZ	1.22234E+14	11,846.11
	5/27/2026	P02905--ALICIA MORENO CISNEROS	1.22234E+14	1,823.05
	5/27/2026	P02904--MAYRA ESTHER MENDOZA	1.22234E+14	5,100.78
	5/27/2026	P02888--FANY J PEREZ DE RAMIREZ	1.22234E+14	2,076.89
	5/27/2026	P02879--MAYRA A. RAMIREZ	1.22234E+14	904.55
	5/27/2026	P02874--DELMA CERVANTES CORTES	1.22234E+14	3,632.22
	5/27/2026	P02872--STEPHANIE GARIBAY ZARAGOZA	1.22234E+14	3,673.48
	5/27/2026	P02869--DINA GONZALEZ	1.22234E+14	6,722.59
	5/27/2026	P02866--BIBIANA LIZETTE HUERTA ARIAS	1.22234E+14	6,314.85
	5/27/2026	P02865--JENNIFER REYES	1.22234E+14	1,693.90
	5/27/2026	P02864--REINA SANTIAGO PEREZ	1.22234E+14	9,372.37
	5/27/2026	P02863--LAURA ANDRADE	1.22234E+14	3,650.62
	5/27/2026	P02833--MANUEL VILLAGOMEZ	1.22234E+14	5,399.63
	5/27/2026	P02823--DANIELA ALVAREZ	1.22234E+14	3,850.91
	5/27/2026	P02815--VICTORIA GOMEZ CRUZ	1.22234E+14	3,827.96
	5/27/2026	P02812--ALISHA A GARCIA	1.22234E+14	3,114.01
	5/27/2026	P02762--MARIA ELENA LEAL	1.22234E+14	1,802.38
	5/27/2026	P02760--JUANA INEZ SALGADO RENTERIA	1.22234E+14	1,735.23
	5/27/2026	P02744--CAROLINA HERNANDEZ DE SOLORIO	1.22234E+14	1,042.86
	5/27/2026	P02740A--LUCEROS DAYCARE	1.22234E+14	892.25
	5/27/2026	P02730--YANELA PLACIDO MEJIA	1.22234E+14	3,014.00
	5/27/2026	P02727--MARIBEL MAGANA	1.22234E+14	1,529.94
	5/27/2026	P02725--BAUDELINA SANTOS PACHECO	1.22234E+14	7,199.32
	5/27/2026	P02707--MAGDALENA GUERRERO DE PARRA	1.22234E+14	12,271.18
	5/27/2026	P02679--ROSELIA MADERA DE CALDERA	1.22234E+14	2,918.61
	5/27/2026	P02670--GUADALUPE AVILA DE SEGOVIA	1.22234E+14	6,951.30
	5/27/2026	P02666--LUCERO MILLAN GARCIA	1.22234E+14	1,789.20
	5/27/2026	P02648--ISABEL MARTINEZ-LOMELI	1.22234E+14	4,161.62
	5/27/2026	P02622--DARYLMIKA DAVAJANA SWANSON	1.22234E+14	2,170.32
	5/27/2026	P02603--SILVIA DAVALOS DE ANGUIANO	1.22234E+14	1,840.61
	5/27/2026	P02601--DELFINA VAZQUEZ	1.22234E+14	1,092.11
	5/27/2026	P02581--MARIA ELENA ESCOBAR	1.22234E+14	3,951.13
	5/27/2026	P02567--LORENA PEREZ MELGOZA	1.22234E+14	12,225.96
	5/27/2026	P02554--YESICA SANCHEZ ARRIAGA	1.22234E+14	7,717.56
	5/27/2026	P02551--ANGELICA VALIENTE DE BARRAGAN	1.22234E+14	9,102.76
	5/27/2026	P02544--ANABEL A MARTINEZ	1.22234E+14	1,892.46
	5/27/2026	P02536--BLANCA I CARMONA DE LUCERO	1.22234E+14	1,848.25
	5/27/2026	P02535--JESSICA MICHELLE ANDRADE	1.22234E+14	5,546.35
	5/27/2026	P02515--MARTHA ALICIA MADRIGAL SOSA	1.22234E+14	6,212.76
	5/27/2026	P02513--ESMERALDA Y GONZALES	1.22234E+14	875.99
	5/27/2026	P02480--NYELI GONZALEZ	1.22234E+14	1,950.61
	5/27/2026	P02463--YADIRA REBOLLEDO	1.22234E+14	12,505.89
	5/27/2026	P02435--JANET GARCIA-ALAPIZCO	1.22234E+14	7,049.11
	5/27/2026	P02430--ALMA AYDE GOMEZ ALVAREZ	1.22234E+14	7,824.92
	5/27/2026	P02415--TERESA DE LA LUZ SALAZAR MARTINEZ	1.22234E+14	12,894.49
	5/27/2026	P02396--ANA MARIA RAMIREZ MEJIA	1.22234E+14	5,491.04
	5/27/2026	P02385--TEODORA GIRON MORALES	1.22234E+14	9,489.44
	5/27/2026	P02381--LUZ A LOPEZ ZARATE	1.22234E+14	5,080.64
	5/27/2026	P02368--CARMEN SANTOS PACHECO	1.22234E+14	13,128.69
	5/27/2026	P02344--MARIA SANCHEZ IBARRA	1.22234E+14	1,008.40
	5/27/2026	P02331--PAULA LARA VALDOVINOS	1.22234E+14	12,153.17
	5/27/2026	P02328--YADIRA CARDONA FAMILY CHILD CARE	1.22234E+14	2,240.00
	5/27/2026	P02324--LUZ MARIA RAMIREZ	1.22234E+14	958.82
	5/27/2026	P02313--MARIA GUADALUPE BARAJAS DE GARCIA	1.22234E+14	1,981.10
	5/27/2026	P02302--MARIBEL SANTOS GALINDO	1.22234E+14	1,952.54
	5/27/2026	P02298--SIDRONIA G VALDEZ	1.22234E+14	997.24
	5/27/2026	P02295--EDUVIJES SUAREZ	1.22234E+14	3,238.13
	5/27/2026	P02280--NORMA MENDOZA	1.22234E+14	9,997.27
	5/27/2026	P02271--GUADALUPE CARRIZOZA DE CASTILLO	1.22234E+14	7,924.12
	5/27/2026	P02241--ANA PATRICIA CAMARGO	1.22234E+14	233.64
	5/27/2026	P02218--ADELA RUIZ	1.22234E+14	3,724.30
	5/27/2026	P02217--MARIA LUISA CASAS	1.22234E+14	13,139.02
	5/27/2026	P02210--ANA HERMELINDA SANTOS PACHECO	1.22234E+14	11,742.83

Bank	Date	Vendor	Document no.	Amount
	5/27/2026	P02208--CELFIDA SANTOS DE RUIZ	1.22234E+14	4,173.18
	5/27/2026	P02173--BERTHA CONTRERAS	1.22234E+14	1,956.06
	5/27/2026	P02161--SANDRA MARTINEZ VARELA	1.22234E+14	3,128.40
	5/27/2026	P02158--CASA DE ADORACION TULARE	1.22234E+14	7,072.28
	5/27/2026	P02118--ODAIVA GUADALUPE CENTENO	1.22234E+14	9,779.35
	5/27/2026	P02090--HERMELINDA VILLEDA	1.22234E+14	1,821.47
	5/27/2026	P01865--DINA BEATRIZ GONZALEZ	1.22234E+14	4,046.67
	5/27/2026	P01806--MARIA E SANCHEZ DE GOMEZ	1.22234E+14	5,865.18
	5/27/2026	P01802--SAIDY LORENA MAYEN	1.22234E+14	5,569.93
	5/27/2026	P01765--VERONICA ALVAREZ	1.22234E+14	6,039.51
	5/27/2026	P01759--MARIBEL MEDINA VARGAS	1.22234E+14	2,708.22
	5/27/2026	P01724--HEIDY ESMERALDA SANDOVAL	1.22234E+14	8,394.87
	5/27/2026	P01692--MARIA PAZ RUIZ	1.22234E+14	3,757.61
	5/27/2026	P01685--SILVIA PRECIADO	1.22234E+14	1,675.57
	5/27/2026	P01556--YNEZ ATHENA CHAVEZ-ANDRADE	1.22234E+14	11,672.43
	5/27/2026	P01465--ESMERALDA ALCANTARA	1.22234E+14	5,263.91
	5/27/2026	P01377--MARIA GUADALUPE NAVARRO DE ORTIZ	1.22234E+14	3,556.45
	5/27/2026	P01373--ELOISA LEMUS	1.22234E+14	6,476.25
	5/27/2026	P01171--ARACELI EMMA GUERRERO DE MENDEZ	1.22234E+14	6,525.45
	5/27/2026	P01128--VIRGINIA RANGEL	1.22234E+14	4,738.51
	5/27/2026	P01027--MA L MONROY DE SEVILLA	1.22234E+14	1,684.21
	5/27/2026	P01000--CLAUDIA ANDREA MUNOZ RAMIREZ	1.22234E+14	11,485.70
	5/27/2026	P00966--ELIDIA O RANGEL	1.22234E+14	2,799.73
	5/27/2026	P00832--YOLANDA CORTES DE MENDOZA	1.22234E+14	1,100.86
	5/27/2026	P00810--MAGDA F. SALDIVAR	1.22234E+14	7,690.83
	5/27/2026	P00808--MERCEDES CORRALES HIGUERA	1.22234E+14	1,884.14
	5/27/2026	P00803--DELIA IRENE ARAUJO DOMINGUEZ	1.22234E+14	7,894.09
	5/27/2026	P00780--MAYRA FLORES	1.22234E+14	936.35
	5/27/2026	P00760--MARYPAZ ALVARADO PEREZ	1.22234E+14	3,374.53
	5/27/2026	P00718--JUANA CORTEZ DE PEREZ	1.22234E+14	7,571.07
	5/27/2026	P00682--BERTHA MORENO	1.22234E+14	12,914.40
	5/27/2026	P00593--RITA GARCIA	1.22234E+14	6,232.55
	5/27/2026	P00524--IRMA GUTIERREZ	1.22234E+14	13,141.80
	5/27/2026	P00468--GABRIELA GARCIA DE RODRIGUEZ	1.22234E+14	13,068.25
	5/27/2026	P00402--YOLANDA MUNOZ	1.22234E+14	12,744.47
	5/27/2026	P00043--MARIA TERESA ALANIS	1.22234E+14	3,500.18
	5/27/2026	P00014--LILIA ISORDIA DE RANGEL	1.22234E+14	5,035.93
	5/27/2026	V00526--JST FAMILY 2021, LLC	1.22234E+14	1,009.34
	5/27/2026	V04397--SARANYA RAVINDRAN	1.22234E+14	10.15
	5/27/2026	V04095--KATERINA GONZALEZ-ROSARIO	1.22234E+14	196.48
	5/27/2026	V04036--NANCY COSTA	1.22234E+14	406.00
	5/27/2026	V04023--SILVIA HULSEY	1.22234E+14	31.90
	5/27/2026	V03848--NAYELI ARAMBULA	1.22234E+14	180.53
	5/27/2026	V03756--LORRAINE PALOMO	1.22234E+14	112.74
	5/27/2026	V03667--JANELLE ANDRES	1.22234E+14	60.18
	5/27/2026	V03603--ELIZABETH CISNEROS	1.22234E+14	87.73
	5/27/2026	V03540--CARLEEN BENCOMA	1.22234E+14	292.90
	5/27/2026	V03484--AMBER PUMPHREY	1.22234E+14	66.70
	5/27/2026	V03441--JANEY FELSOCI	1.22234E+14	160.95
	5/27/2026	V03407--CINDY RUIZ	1.22234E+14	81.20
	5/27/2026	V03402--VERLINDA DENWITTY	1.22234E+14	174.73
	5/27/2026	V03398--OLGA CASTRO	1.22234E+14	289.28
	5/27/2026	V03387--JAZMYN REDICK	1.22234E+14	89.18
	5/27/2026	V03384--GLORIA GONZALEZ	1.22234E+14	218.95
	5/27/2026	V03344--ANNELISA CORONA	1.22234E+14	40.60
	5/27/2026	V02778--MARIA C VARELA	1.22234E+14	149.35
	5/27/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBAL	1.22234E+14	5,250.00
	5/27/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBAL	1.22234E+14	5,202.90
	5/27/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBAL	1.22234E+14	2,288.70
	5/27/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBAL	1.22234E+14	2,079.00
	5/27/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBAL	1.22234E+14	1,262.25
	5/27/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBAL	1.22234E+14	259.20
	5/27/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBAL	1.22234E+14	182.25
	5/27/2026	V05027--MEXICAN AMERICAN OPPORTUNITY FOUNDATION	1.22234E+14	1,607.65
	5/27/2026	V00201--CHILD AND FAMILY PSYCHOLOGY CLINIC, INC	1.22234E+14	9,184.00
	5/27/2026	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	1,250.00
	5/27/2026	V01033--VERNON SORENSON MD INC	1.22234E+14	1,661.00

Bank	Date	Vendor	Document no.	Amount
	5/27/2026	V03288--OASIS AIR AND SOLAR	1.22234E+14	2,399.97
	5/27/2026	V05023--REBECCA CASTRO	1.22234E+14	12.18
	5/27/2026	V00961--TEL TEC SECURITY SYSTEMS INC	1.22234E+14	1,774.08
	5/27/2026	V03070--RELIABLE ENERGY MANAGEMENT, INC.	1.22234E+14	7,224.19
	5/27/2026	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	11,503.71
	5/27/2026	V03083--CHALK SPINNER LLC	1.22234E+14	4,294.44
	5/27/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	270.52
	5/27/2026	V03006--GRACE COMMUNITY CHURCH	1.22234E+14	1,589.43
	5/27/2026	V04575--LOWE'S COMPANIES, INC.	1.22234E+14	72.54
	5/27/2026	V03295--RANCHO DE STINE LLC	1.22234E+14	1,180.30
	5/29/2026	V05250--PATRICIA ALVAREZ	Voided - 309617	-67.50
	5/29/2026	V05245--LUCIA BARRERA	Voided - 309589	-67.50
	5/29/2026	V04687--MAGDALENA VILLA	Voided - 309593	-67.50
	5/29/2026	V03810--MARTHA ORDUNA	Voided - 309606	-67.50
	5/29/2026	V03894--ROSA CALLEJAS	Voided - 309624	-67.50
	5/29/2026	V04422--ZANAYA HALLIDAY	Voided - 309647	-67.50
	5/29/2026	V05251--SAMANTHA SUAREZ	Voided - 309626	-67.50
	5/29/2026	V03951--TOMMIE SUE CORDOVA	Voided - 310009	-165.00
	5/29/2026	V05186--JASON AND MELISSA HELSEL	Voided - 309031	-1,100.00
	5/29/2026	V05298--ELIA CISNEROS	310263	2,117.83
Total for CBB - Operating Acct		COUNT: 1825		**6,750,075.07**

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MEMORANDUM

To: Executive Committe

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: July 21, 2026

Subject: *Head Start*
Budget to Actual Report for the period ended May 31, 2026 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2026, through February 28, 2027.

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2026, through May 31, 2026. Three months (25.00%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 27% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 18% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

The non-Federal share is at 63% of the budget.

Community Action Partnership of Kern
Head Start
Budget to Actual Report
Budget Period: March 1, 2026 - February 28, 2027
Report Period: March 1, 2026 - May 30, 2026
Month 3 of 12 (25.00%)

Prepared 06/02/2026

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	9,546,814	2,263,720	7,283,093	24%	76%
FRINGE BENEFITS	3,184,875	1,045,824	2,139,051	33%	67%
SUPPLIES	613,172	177,769	435,403	29%	71%
CONTRACTUAL	258,399	122,042	136,357	47%	53%
OTHER	3,323,722	952,683	2,371,039	29%	71%
INDIRECT	1,957,817	524,020	1,433,797	27%	73%
TOTAL BASE FUNDING	**18,884,799**	**5,086,059**	**13,798,740**	**27%**	**73%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	56,265	4,072	52,193	7%	93%
SUPPLIES	28,122	7,607	20,515	27%	73%
CONTRACTUAL	10,420	-	10,420	0%	100%
OTHER	63,752	17,175	46,577	27%	73%
INDIRECT	19,027	3,399	15,628	18%	82%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**177,586**	**32,253**	**145,333**	**18%**	**82%**
GRAND TOTAL HS FEDERAL FUNDS	**19,062,385**	**5,118,312**	**13,944,073**	**27%**	**73%**

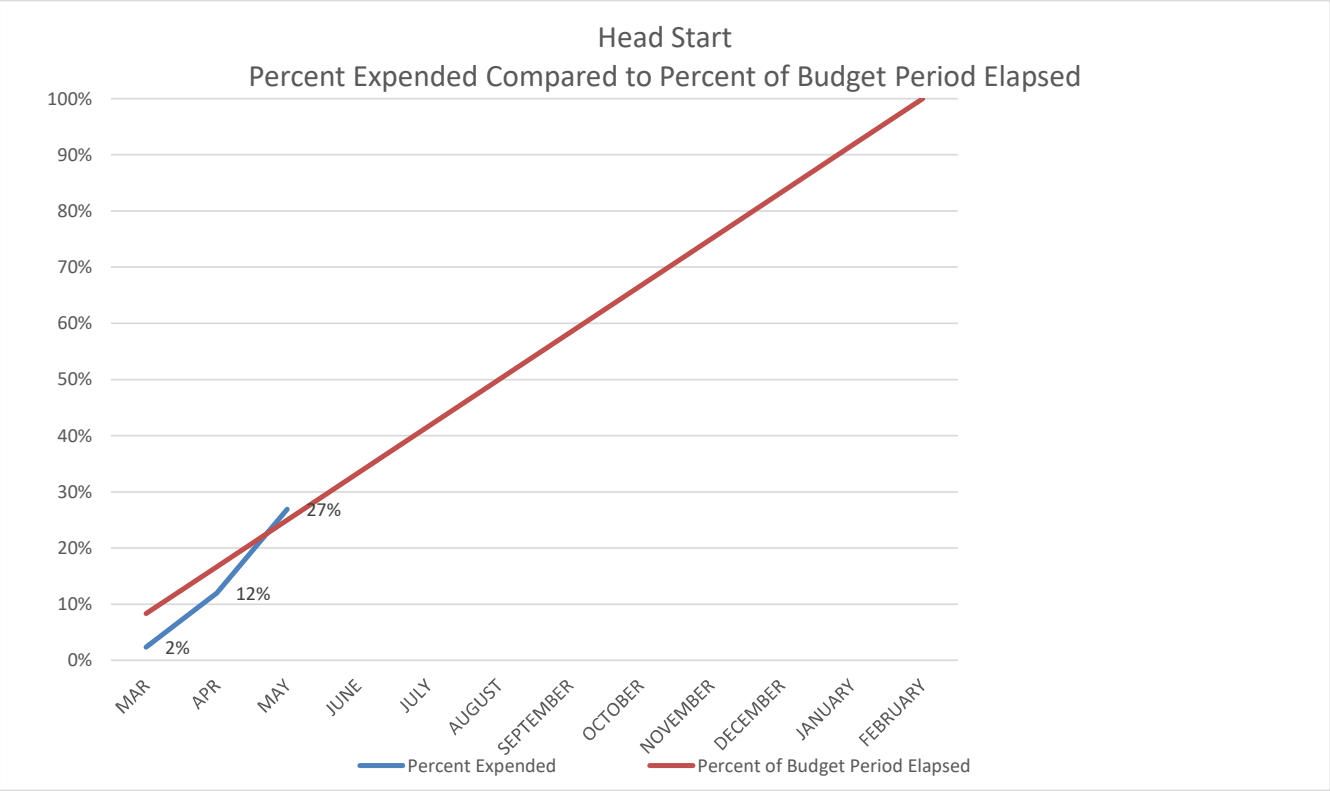
HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	2,117,972	1,332,748	785,224	63%	37%
CALIF DEPT OF ED	7,967,702	2,379,239	5,588,463	30%	70%
TOTAL NON-FEDERAL	**10,085,674**	**3,711,987**	**6,373,687**	**37%**	**63%**

Budget reflects Notice of Award #09CH012489-03-01
Actual expenditures include posted expenditures and estimated adjustments through 05/31/2026
Administrative Cost for HS and EHS Combined **12.45%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Elan Credit Card	73,004				**73,004**	6/1/2026
Lowe's	12,133	-	-	-	**12,133**	5/31/2026
Smart & Final	708	-	-	-	**708**	6/1/2026
Save Mart	245	-	-	-	**245**	5/4/2026
Chevron & Texaco Business Card	11,147	-	-	-	**11,147**	5/6/2026
Home Depot	11,137	-	-	-	**11,137**	6/5/2026
	108,375	**-**	**-**	**-**	**108,374**	


Head Start
Percent Expended Compared to Percent of Budget Period Elapsed
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
2%
12%
27%
MAR
APR
MAY
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
Percent Expended
Percent of Budget Period Elapsed

MEMORANDUM

To: Executive Committee

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: July 21, 2026

Subject: *Early Head Start*
Budget to Actual Report for the period ended May 31, 2026 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2026, through February 28, 2027.

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2026, through May 31, 2026. Three months (25.00%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 26% of the budget.

Training & Technical Assistance Funds

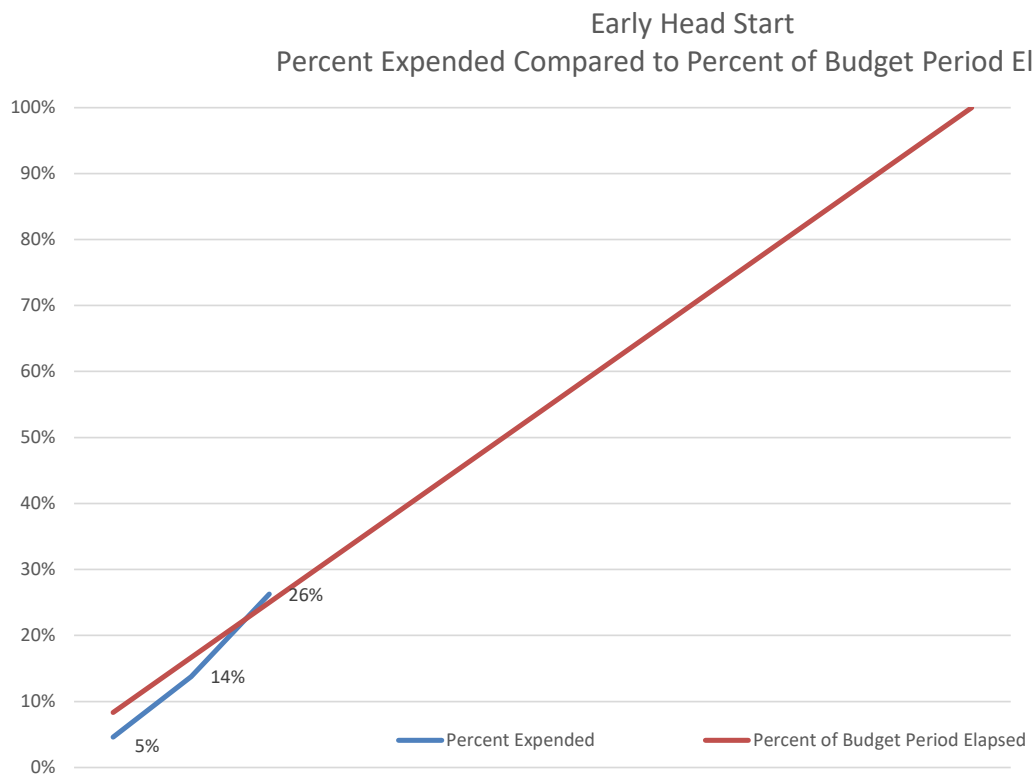
Overall expenditures are at 24% of the budget.

Community Action Partnership of Kern
Early Head Start
Budget to Actual Report
Budget Period: March 1, 2025 - February 28, 2027
Report Period: March 1, 2026 - May 31, 2026
Month 3 of 12 (25.00%)

Prepared 06/02/2026

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	10,872,663	2,761,243	8,111,420	25%	75%
FRINGE BENEFITS	3,584,023	1,131,561	2,452,462	32%	68%
SUPPLIES	818,999	199,043	619,956	24%	76%
CONTRACTUAL	1,021,511	275,496	746,015	27%	73%
OTHER	2,447,205	603,341	1,843,864	25%	75%
INDIRECT	2,191,961	527,849	1,664,112	24%	76%
TOTAL BASE FUNDING	**20,936,362**	**5,498,533**	**15,437,830**	**26%**	**74%**
TRAINING & TECHNICAL ASSISTAN					
TRAVEL	107,305	16,668	90,637	16%	84%
SUPPLIES	38,024	24,605	13,419	65%	35%
CONTRACTUAL	23,813	-	23,813	0%	100%
OTHER	137,953	34,024	103,930	25%	75%
INDIRECT	36,851	8,677	28,174	24%	76%
TOTAL TRAINING & TECHNICAL AS	**343,946**	**83,974**	**259,972**	**24%**	**76%**
GRAND TOTAL EHS FEDERAL FUN	**21,280,308**	**5,582,507**	**15,697,802**	**26%**	**74%**

Budget reflects Notice of Award #09CH012489-03-01
Actual expenditures include posted expenditures and estimated adjustments through 05/31/2026


Early Head Start
Percent Expended Compared to Percent of Budget Period Elapsed
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
5%
14%
26%
Percent Expended
Percent of Budget Period Elapsed

MEMORANDUM

To: Executive Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: July 21, 2026

Subject: *Head Start*
McFarland Modular as of May 31, 2026 – **Info Item**

CAPK received authorization from the Office of Head Start (OHS) to purchase and install a modular unit at 410 E. Perkins Ave., McFarland, CA 93250.

The purchase of the new modular unit will be funded through the current grant (09CH012489-02-02).

Below are highlights of the modular project funds for the period ending May 31, 2026:

Overall expenditures to date: **0.88%.**

Community Action Partnership of Kern

McFarland Modular

Report Period: March 1, 2025 - May 31, 2026

Prepared 06/02/2026	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
McFarland - (Purchase and Installation of Modular)	1,699,878	14,965	1,684,913	0.88%	99.12%

NOA - 09CH012489-02-02

Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2026 through February 28, 2027
Report for period ending May **31, 2026** (Month 3 of 12)

Percent of budget period elapsed: 25.00%

LOCATION	Enroll-ment	March	April	May	YTD Totals	Kern/SJC	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	34	8,550	10,613	4,295	23,459	Kern	47,159	50%
Alicante	17	7,857	18,424	15,779	42,060	Kern	23,579	178%
Angela Martinez	105	24,502	10,540	9,209	44,251	Kern	145,637	30%
Broadway	34	7,454	6,327	2,204	15,985	Kern	47,159	34%
California City	17	8,331	6,327	2,204	16,863	Kern	23,579	72%
Cleo Foran	23	171	10,941	11,460	22,572	Kern	31,901	71%
Delano	60	22,434	12,840	9,523	44,797	Kern	83,221	54%
Fairfax	34	11,338	4,447	6,712	22,497	Kern	47,159	48%
Harvey L. Hall	136	25,892	26,997	27,561	80,450	Kern	188,634	43%
Heritage	17	1,518	1,437	1,393	4,347	Kern	23,579	18%
Home Base	170	13,049	1,939	0	14,988	Kern	235,793	6%
Martha J. Morgan	50	19,321	29,346	26,499	75,166	Kern	69,351	108%
Oasis	42	10,764	8,931	0	19,695	Kern	58,255	34%
Pete H. Parra	116	74,294	63,868	0	138,162	Kern	160,894	86%
Primeros Pasos	67	81,530	87,998	84,233	253,761	Kern	92,930	273%
Rosamond	51	0	148	0	148	Kern	70,738	0%
San Diego	32	9,986	10,149	11,721	31,856	Kern	44,384	72%
Shafter	17	1,820	1,180	0	3,001	Kern	23,579	13%
Shafter HS/EHS	24	3,799	4,349	0	8,148	Kern	33,288	24%
Sterling	115	28,469	7,370	0	35,839	Kern	159,507	22%
Stockdale Head Start	41	6,943	7,699	0	14,642	Kern	56,868	26%
Sunrise Villa	17	3,669	834	0	4,504	Kern	23,579	19%
Taft	51	19,540	20,075	0	39,615	Kern	70,738	56%
Tehachapi	15	0	0	0	0	Kern	20,805	0%
Vineland	17	8,932	8,671	0	17,603	Kern	23,579	75%
Virginia	17	10,839	9,480	0	20,318	Kern	23,579	86%
Willow	0	0	0	0	0	Kern	0	0%
Administrative Services		0	0	0	0	Kern/SJC	0	0%
PC Planning		0	0	0	0	Kern/SJC	0	0%
PC By Laws		0	0	0	0	Kern/SJC	0	0%
Governance		0	0	0	0	Kern	0	0%
Program Services		13,550	14,047	0	27,597	Kern/SJC	74,265	37%
California Street	24	1,876	7,448	10,805	20,129	SJC	33,288	60%
Gianone	16	1,228	2,002	1,098	4,329	SJC	22,192	20%
Kennedy	16	147	5,319	5,405	10,870	SJC	22,192	49%
Lodi Home Base	20	12,467	2,967	2,605	18,039	SJC	27,740	65%
Lodi UCC	24	18,379	7,868	0	26,247	SJC	33,288	79%
Lathrop Home Base	20	4,764	2,967	2,605	10,336	SJC	27,740	37%
Marci Massei	24	0	0	0	0	SJC	33,288	0%
Stockton Home Base	40	5,680	4,677	0	10,357	SJC	55,481	19%
Lathrop	24	2,662	2,527	3,733	8,923	SJC	33,288	27%
SUBTOTAL IN-KIND	**1,527**	**471,755**	**420,755**	**239,045**	**1,131,555**	**0**	**2,192,237**	**52%**
						x		
State General Child Care*		0	0	0	0	Kern	2,135,515	0%
State Preschool*		1,026,140	693,628	0	1,719,768	Kern	4,067,566	42%
State Migrant Child Care*		2,382	2,268	0	4,650	Kern	157,004	3%
SUBTOTAL CA DEPT of ED		**1,028,522**	**695,896**	**0**	**1,724,418**		**6,360,085**	**27%**
						x		
State General Child Care*		235,717	235,233	183,871	654,821	SJC	1,607,617	**41%**
SUBTOTAL CA DEPT of ED		**235,717**	**235,233**	**183,871**	**654,821**		**1,607,617**	**41%**
GRAND TOTAL		**1,735,994**	**1,351,884**	**422,916**	**3,510,794**		**10,159,939**	**35%**
		CCP In-Kind	**201,193**					
			3,711,987					

Community Action Partnership of Kern
Early Head Start Child Care Partnerships
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: March 1, 2026 through February 28, 2027
Report for period ending May 31, 2026 (Month 3 of 12)

Percent of year elapsed: 25.00%

LOCATION	FUNDED ENROLL-MENT	Mar-26	Apr-26	May-26	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Kern Community College District - BC	32	28,364	28,174	29,782	86,319	137,864	63%
KCSOS - Blanton	16	39,828	32,032	37,058	108,917	68,932	158%
Taft College	42	37,023	35,735	18,539	91,298	180,947	50%
Escuelita Hernandez	16	0	0	0	0	68,932	0%
Program Services		0	0	0	0		
Admin Services		0	0	0	0		
GRAND TOTAL	**106**	**105,214**	**95,941**	**85,379**	**286,534**	**456,675**	**63%**

Budget reflects Notice of Award #09CH012489-02-02