School Readiness Committee Meeting Agenda
Meeting held via Microsoft Teams:
Meeting ID: 286 366 302 144 479
Link: School Readiness Committee Meeting
May 21, 2026
5:30 p.m. – 6:15 p.m.

1. Welcome

2. Call to order

3. Roll call and establish quorum (half plus one)

4. Approval of Agenda

5. Approval of Minutes

6. Introduction of Guests

7. Public Forum
   (The public wishing to address the Policy Council School Readiness Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)

8. Presentation/Discussion Items – Cynthia Rodriguez, Education Manager and Education Team
   a) School Readiness Goals 2026-2027

9. Announcements
   a) Next meeting June 18, 2026

10. Meeting Adjourned

"Individual commitment to a group effort – that is what make a teamwork, a company work, a society work, a civilization work." – Vince Lombardi

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Committee Chairperson – Alejandra Verduzco
Clarissa Mendoza, Frances Torres, Rebecca Castro, Sandra Ibarra, Markquetta Jordan
Head Start / State Child Development
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Community Action Partnership of Kern Head Start/State Child Development
Policy Council School Readiness Committee Meeting Minutes

April 16, 2026
Audio Only: (213) 204-2374 Phone Conference ID: 290 217 102 845 82

1. **Welcome**

a. Committee chairperson, Alejandra Verduzco, welcomed members to the meeting.

2. **Call to Order**

a. Alejandra Verduzco called the meeting to order at 5:30 PM

3. **Roll Call and establish Quorum (half plus one)**

a. Quorum was established.

b. Members Present: Rebecca Castro, Clarissa Mendoza and Alejandra Verduzco

c. Members not present: Frances Torres

4. **Approval of Agenda**

a. Clarissa Mendoza made a motion to approve the agenda dated April 16, 2026; second by Rebecca Castro. Motion carried.

5. **Approval of Minutes**

a. Clarissa Mendoza made a motion to approve the minutes dated dates March 19, 2026; second by Rebecca Castro. Motion carried.

5. **Introduction of Guests**

a. Rosita Curry, Denise Cooper, Bobbi Comacho and Tommie Sue Cordova introduced themselves.

6. **Public Forum**

(The public wishing to address the Policy Council School Readiness Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
None

7. **Presentation / Discussion Items**

a. Introduction: The Home base supervisors introduced themselves.

b. Relationships with Families: Denise shared an overview of the home-based services provided to families. Denise shared that the educators use the Parent as Teachers curriculum for socialization and home visits.

c. Developmental Screenings: Denise Cooper provided an overview of the ASQ-3, a developmental screening questionnaire completed for each child within the first 45 days of enrollment. Denise shared that based on the results, a referral can be sent to the local Regional Center for evaluation to determine if the child qualifies for services based on any identified developmental delay. Denise noted that if a child already has an IFSP or IEP in place, educators incorporate those goals during weekly home visits to help children meet developmental milestones.

d. Wellness and Social-Emotional Screening: Denise Cooper shared information about the ASQ SE-2, a social-emotional developmental screening questionnaire also completed within the first 45 days of enrollment. Denise explained that based on the results and any parent concerns, a referral can be sent to the mental health consultant for evaluation and appropriate support. Denise also shared that CAPK implements the Pyramid Model framework to support educators and parents when children exhibit challenging behaviors in the home, focusing on relationships, environments, and activities that promote social-emotional development.

e. Referrals and Resources: Bobbi Camacho shared an overview of the referral types used in the Homebase Program. Bobbi explained that Inclusion Referrals are external and sent to the Regional Center when a developmental concern is identified, such as a child not walking by 18 months or based on ASQ-3 results. Wellness Referrals are internal and sent to Intervention Specialists when a child exhibits consistent and persistent challenging behaviors. Nutrition Referrals are internal and generated for children who are underweight, overweight, or show elevated lead levels or low hemoglobin. Health Referrals are internal and address chronic health conditions and allergies. Family Referrals are external and connect families with community agencies based on identified needs such as clothing or food.

f. School Readiness Goals and Lesson Plans: Bobbi Camacho shared that school readiness goals are developed using data from DRDP assessments and are shared with families along with at-home strategies to support their children's progress. Bobbi noted that an annual calendar is created to guide staff in the timeline and implementation of each school's readiness goal. Bobbi also shared that the Homebase Program uses the Head Start Early Learning Outcomes Framework (ELOF) to align with research-based best practices, and that weekly Personal Visit Records are completed by educators to document all activities, resources, and information shared during home visits.

g. Program Transitions: Bobbi Camacho provided an overview of the transition stages within the Homebase Program, which serves families from the expected parent stage through kindergarten. Bobbi shared that expected parents participate in weekly home visits and receive prenatal and postpartum education, as well as resources including Doula services now available under Medi-Cal. New babies are enrolled in Early Head Start (ages 6 weeks to 3 years) in either a center-based or home-based option. At age 3, children transition to Head Start (ages 3–5), with families choosing to remain in Homebase or transition to a preschool classroom. Prior to age 5, educators work with families to prepare the child for kindergarten and establish the family's school district and home school.

h. Socializations: Tommie Sue Cordova shared that in addition to the 46 home visits offered annually, the program provides 22 socialization sessions designed to promote high-quality early learning experiences in language, math, social-emotional functioning, approaches to learning, physical fitness, and creative arts. Tommie Sue shared that the program uses the PAC Curriculum, a research-based curriculum that delivers developmentally and culturally appropriate home visit lesson plans and group socialization activities. Tommie Sue noted that socializations are planned in collaboration with parents, reinforcing the program's philosophy of parents as the child's first teacher, and that all activities are age-appropriate and aligned with the Head Start ELOF.

i. Suggestions/Questions: Bobbi Camacho opened the floor for questions. Parent Rebecca Castro asked if the team photo could be displayed again, expressing interest in the size of the team. In response, Denise Cooper shared that the SJC region currently has 7 educators and a data entry clerk who supports the team by entering and uploading documents into the database so educators can focus on other tasks. Bobbi Camacho shared that the Kern County region currently has 16 educators, a data entry clerk, and two supervisors, in addition to the program manager. Rebecca Castro also asked how many families each educator serves. Rosita Curry clarified that each educator carries a caseload of up to 12 families. Rebecca Castro thanked the team for answering her questions.

8. Announcements

a. Cynthia Rodriguez announced that beginning the following week, both Early Head Start and Head Start will transition into the Language and Literacy Development domain for school readiness goals. Early Head Start children will be focusing on learning about brushes, and Head Start classrooms will be focusing on kindergarten readiness experiences, including cafeteria visits and school bus experiences to help prepare age eligible children for the transition to kindergarten. Cynthia also reminded parents that DRDP assessments were recently completed and that parent conferences would be scheduled soon. Cynthia encouraged families to speak with their teachers about their child's developmental progress and how they can support learning at home.

b. Alejandra Verduzco announced that the next School Readiness Committee meeting will be held May 21, 2026.

9. Adjournment

The meeting was adjourned at 5:59 PM.