



DATE May 6, 2026
TIME 12:00 PM
LOCATION CAPK Administrative Office
Board Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

Personnel Committee Agenda

1. Call to Order

2. Roll Call

Denise Boshers (Chair) Gema Perez
Rocio Munoz

3. Public Forum

The public may address the Committee on items not on the agenda but under the jurisdiction of the Committee. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

4. New Business

- a. Reclassification of Administrative Assistant – **Action Item (p.2-8)** Jeremy Tobias, Chief Executive Officer
- b. Home Visiting Program Job Description Revisions – **Action Item (p. 9-17)** Jerry Meade, Assistant Director ~ Program
- c. Head Start Personnel Update - **Info Item (p. 18-19)** Robert Espinosa, Program Design and Management Administrator

5. Committee Member Comments

6. Next Scheduled Meeting

Personnel Committee
12:00 pm
June 3, 2026
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

7. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18th Street, Bakersfield, CA 93301, and online at www.capk.org by 1:00 pm, May 1, 2026, by Amber Jackson, Administrative Coordinator.



MEMORANDUM

To: Personnel Committee

From: Jeremy Tobias – Chief Executive Officer

Date: May 6, 2026

Subject: *Agenda Item 4a*: Reclassification of Administrative Assistant – **Action Item**

As the Executive Division has expanded its services by offering administrative support to several Division Directors, there is a growing recognition of the necessity to reclassify the current Administrative Assistant position to Administrative Coordinator to continue to provide support to the Directors and take on additional responsibilities.

Summary of Proposed Changes

The intention behind this request is to replace the position of Administrative Assistant with an Administrative Coordinator role, aligning the duties and responsibilities with the current needs of the Division. The current position falls under the purview of the Executive Assistant but provides administrative support to several Division Directors. The new role will continue to assist the Directors by providing support but also take on new responsibilities by providing assistance with revenue contracts and other complex projects that often require a great amount of detail and confidentiality.

The job description has been reviewed and approved by Human Resources. Below is a description of the proposed position changes.

Position Title	Proposed Changes	Current Grade	New Grade
Administrative Coordinator	Formerly Administrative Assistant and grade change from 6 to 9.	6 Min. \$18.89 Mid. \$23.62 Max. \$28.39	9 Min. \$25.45 Mid. \$31.81 Max. \$38.18

Fiscal Impact and Timeframe

Subject to approval, the proposed position will begin June 1, 2026, and the increased salary is already incorporated into the current budget.

The new job description and proposed title change will have no fiscal impact since the increase is in line with upcoming proposed merit increase.

Strategic Plan Impact:

This proposal supports Goal 4 of the 2021–2025 CAPK Strategic Plan: *To be an employer of choice and attract and retain a high-quality workforce*. Specifically, it aligns with:

- Objective 4.2: Increase employee satisfaction, morale, and retention.
 - *Action 4.2.1*: Conduct internal and external equity analyses and finalize revised job descriptions based on findings.

Recommendation:

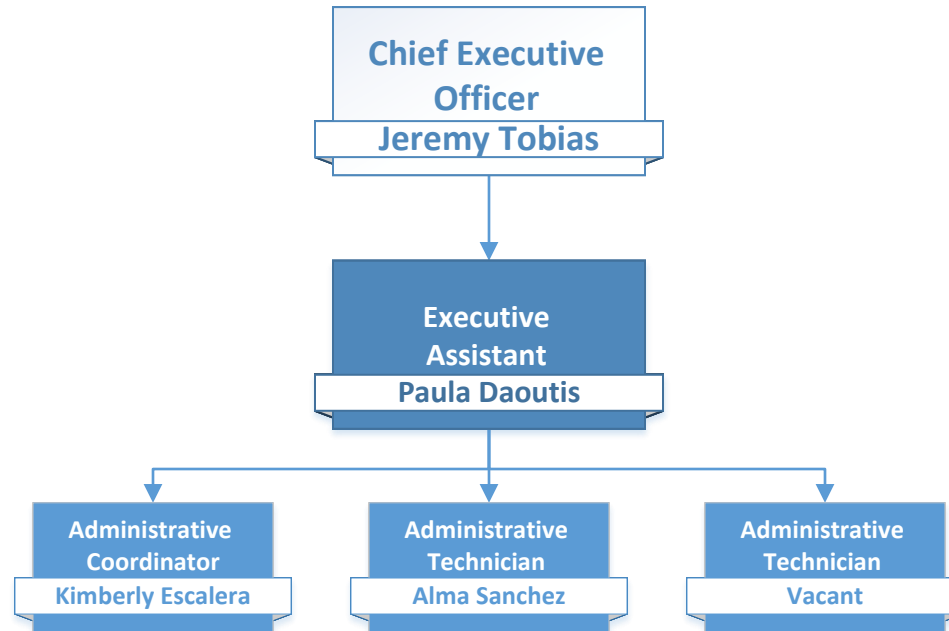
Staff recommend the Personnel Committee approve the addition of the Administrative Coordinator role to the Executive Division and submission to the Board of Directors for final approval.

Attachments:

Executive Division Organizational Chart
Administrative Coordinator Job Description



Executive Administrative Team





Administrative Coordinator

Disclaimer: Job descriptions are written as a representative list of the ADA essential duties performed by a job class. They cannot include nor are they intended to include all duties performed by all positions occupying a class.

Salary Range: Grade 09

FLSA Status: Non-Exempt

Date Approved: 09/27/2023

SUMMARY:

Under the direction of the Division Director, performs sensitive and confidential administrative assistant/secretarial functions for the Director with special assistance to the Division's team. Maintains official records and provides administrative support to the Division.

SUPERVISION RECEIVED:

Receives supervision from Division Director.

SUPERVISION EXERCISED:

None

DUTIES AND RESPONSIBILITIES:

Disclaimer: This list is meant to be representative, not exhaustive. Some incumbents may not perform all the duties listed or may perform related duties as assigned. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

Essential Job Specific Duties:

- Performs a wide variety of duties for the Director that are complex, detailed, and highly confidential.
- Maintains official records system for the Division.
- Coordinates, plans, and serves as the primary point of contact for Director's management team meetings.
- Manages and coordinates the Director's calendar, meetings, phone calls, and other administrative tasks to help manage the priorities of the Director.
- Acts as the primary liaison for communication within the Agency's departments and responds to queries for general information.
- Provides general information to the public as required.
- Monitors budget for department managed by the Director.
- Prepares a variety of internal and external correspondence and completes forms and memos for distribution as needed.
- Reviews and assembles information and documents for Committee agendas in accordance with the Ralph M. Brown Act.
- Responsible for preparing committee packets and correspondence, takes minutes at various Board and Committee meetings, and transcribes into final minutes for distribution.

Other Job Specific Duties:

- Attends all meetings, trainings, and conferences as assigned.
- Is proactive in the effort to recruit and enroll families that qualify for CAPK programs.
- Performs any other like duties as assigned or as needed.



- Schedules and organizes activities such as meetings, training, and travel for the Director and staff.

MINIMUM QUALIFICATIONS:

The requirements listed below are representative of the knowledge, skills, and abilities required to satisfactorily perform the essential duties and responsibilities.

Knowledge of:

- Agency policies and procedures.
- Applicable federal, state, and local laws, codes, and regulations.
- Departmental policies and procedures.
- Correspondence and report writing practices and procedures.
- Modern office practice, procedures, and equipment, including computers.
- Record-keeping and report writing techniques.
- Current problems of socially and economically challenged families.
- The contributions of parents and volunteers who may be non-professional.
- Word processing, spreadsheet, database, and other related software applications.
- Organizational and procedure principles and research techniques.
- Basic budgetary principles.
- Language translation and interpretation strategies and techniques.

Ability to:

- Deal with conceptual matters.
- Demonstrate excellent problem-solving skills.
- Communicate effectively, verbally and in writing.
- Communicate orally in public.
- Prepare official agendas, meeting minutes, and public and other legal notices.
- Compose professional letters, memos, reports, and a variety of internal and external correspondence.
- Organize and maintain office files, records, and logs.
- Work with minimal supervision.
- Maintain confidentiality of sensitive documents and information.
- Plan, organize, allocate, and control substantial resources.
- Exercise independent discretionary judgment in a professional manner.
- Demonstrate good interpersonal skills.
- Attend evening and weekend meetings.
- Effectively present program information to the public.
- Establish professional working relationships with staff, agencies, and parents.

EDUCATION AND EXPERIENCE:

The following requirements generally demonstrate possession of the minimum requisite knowledge and ability necessary to perform the duties of the position.

- Completion of two (2) years of college or equivalent level course work in business or public administration, record management, or a related field
- Minimum of four (4) years of responsible administrative assistant work, including document and records management.



- Any combination of education and or experience that demonstrates a high degree of competency.

OTHER REQUIREMENTS:

- Possession of a valid California driver’s license and state automobile insurance with an acceptable driving record, substantiated by a DMV printout.
- Must be fingerprinted and pass pre-employment background check.
- Bilingual language fluency (English/Spanish) desirable.
- Successful completion of physical, substance abuse screening, TB, and all required vaccinations.

WORK ENVIRONMENT:

The work environment characteristics described are representative of those an employee encounters in performing the essential functions of this job.

- Work is primarily performed indoors.
- Noise level is quiet to moderately quiet.
- Hazards are minimal.

ESSENTIAL PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be made to enable employees with disabilities to perform the essential duties.

POSITION TITLE Administrative Coordinator				
Activity	Hours Per Day	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
Sitting				X
Walking				X
Standing				X
Bending (neck)				X
Bending (waist)				X
Squatting			X	
Climbing		X		
Kneeling			X	
Crawling		X		
Twisting (neck)				X
Twisting (waist)				X
Is repetitive use of hand required?				X
Simple Grasping (right hand)				X
Simple Grasping (left hand)				X
Power Grasping (right hand)			X	
Power Grasping (left hand)			X	
Fine Manipulation (right hand)				X
Fine Manipulation (left hand)				X
Pushing & Pulling (right hand)			X	
Pushing & Pulling (left hand)			X	
Reaching (above shoulder level)			X	



Reaching (below shoulder level)		X	
---------------------------------	--	---	--

	LIFTING			CARRYING		
	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
0-10 lbs			X			X
11-25 lbs		X			X	
26-50 lbs		X			X	
51-75 lbs	X			X		
76-100 lbs	X			X		
100+ lbs	X					



MEMORANDUM

To: CAPK Personnel Committee

From: Jerry Meade, Assistant Director ~ Program

Date: May 6, 2026

Subject: *Agenda Item 4b:* Home Visiting Program Job Description Revision ~ **Action Item**

The Head Start and State Child Development Division (HSSCD) is requesting approval from the Personnel Committee for proposed job description revisions for the Division. The purpose of these changes was to realign the experience requirements and add caseload support responsibilities. As these changes have impact on the hiring criteria, board approval is required. Revisions are highlighted in the attached documents for quick reference.

Proposed Changes

Position Title	Proposed Changes	Current Grade	New Grade
Home Visiting Program Liaison	Changed Experience Requirements and Caseload Support	Grade 09	No Change
Home Visiting Supervisor	Added Caseload Support	Grade 10	No Change

Fiscal Impact:

There are no changes to the pay grades for these positions. There will be no fiscal impact stemming from these changes.

Recommendation:

Staff recommend the Personnel Committee approve the revised Home Visiting Program Job Descriptions as presented.

Attachments:

HVP Liaison Job Description

HVP Supervisor Job Description



Home Visiting Liaison

Disclaimer: Job descriptions are written as a representative list of the ADA essential duties performed by a job class. They cannot include nor are they intended to include all duties performed by all positions occupying a class.

Salary Range: Grade 09

FLSA Status: Non-Exempt

Date Approved: 03/27/2019

SUMMARY:

Under the supervision of the Home Visiting Program (HVP) Supervisor, the Home Visiting Liaison (HVL) is responsible for the oversight and management of the enrollment, reporting and referral systems for the Home Visiting Program. The HVL works closely with the Department of Human Services (DHS) staff to coordinate enrollment of HVP participants, data sharing, and participant referrals. Work is carried out under the general supervision of the Home Visiting Program Supervisor and requires considerable independent judgment on technical matters.

SUPERVISION RECEIVED:

Receives supervision from the HVP Supervisor.

SUPERVISION EXERCISED:

None.

DUTIES AND RESPONSIBILITIES:

Disclaimer: This list is meant to be representative, not exhaustive. Some incumbents may not perform all the duties listed or may perform related duties as assigned. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

Essential Job Specific Duties:

- Assume case load responsibility if/when needed.
- Ensures full enrollment is always maintained.
- Provides guidance and ensures compliance with procedures related to enrollment, disenrollment, reporting, and family referrals.
- Identifies potential data entry errors in the program's data systems prior to reporting timelines to ensure consistency in quality and compliance with departmental procedures.
- Ensures enrollment criteria and selection processes are implemented, as per HVP contract and funding requirements.
- Collaborates with DHS, HVP Home Visitors, the Enrollment and Attendance Department, the Support Services Department, , CAPK and other community programs, as appropriate.
- Participates in outreach activities to promote Home Visitation Program visibility in the community. Identifies eligible and interested CALWORKs families to participate in the HVP program.
- of Facilitates recruitment, including planning, participating in recruitment events, ordering
- Monitor and ensure families are active participants in the CALSAWS database.
- Assists with updating written policies and procedures as needed.
- Participates in monthly community collaboration meetings as assigned. Provides a report of the outcome of collaboration meetings. Participates in the initial home visit to introduce the Home Visitor to the newly enrolled families.
- Participates in case conferences for families in need of additional support and resources.

**Other Job Specific Duties:**

- Maintains a safe and functional work environment.
- Works alternative hours as required, including nights and weekends.
- Performs other tasks that may be required for the efficient operation of the comprehensive, integrated program.

MINIMUM QUALIFICATIONS:

The requirements listed below are representative of the knowledge, skills, and abilities required to satisfactorily perform the essential duties and responsibilities.

Knowledge of:

- Correspondence and report writing practices and procedures.
- Current problems of socially and economically challenged families.
- The contributions of parents and volunteers who may be non-professional.
- Modern office practices, methods, procedures, and equipment, including computers.
- Word processing, spreadsheet, database, and related software applications.

Ability to:

- Demonstrate good interpersonal skills.
- Work as a positive team member.
- Communicate effectively, verbally and in writing.
- Work with conceptual matters.
- Plan, organize, allocate, and control substantial resources.
- Effectively present program services information to the public.
- Establish professional working relationships with staff, agencies, and parents.
- Reasonably obtain knowledge of applicable federal, state, and local laws, codes, and regulations and Agency and departmental policies and procedures.

EDUCATION AND EXPERIENCE:

The following requirements generally demonstrate possession of the minimum requisite knowledge and ability necessary to perform the duties of the position.

- An AA in Human Services, Family Services or related field, a credential or certification in social work, human services, family services, counseling or a related field must be acquired. Two (2) to four (4) years of experience may be substituted for the AA requirement.
- Minimum two (2) years of case management experience in family services, child welfare, medical social work, public assistance, psychiatric social work, or related group work with community organizations.
- One (1) year of customer service experience preferred.
- One (1) year of general computer experience and data entry.

OTHER REQUIREMENTS:

- Possession of a valid California driver's license and state automobile insurance with an acceptable driving record, substantiated by a DMV printout.
- Must be fingerprinted, if required by funding source or state licensing, and have such records filed with the State Department of Social Services, Community Care Licensing.



- Bilingual language fluency (English/Spanish) desirable.
- Successful completion of physical, substance abuse screening, TB, and all required vaccinations.

WORK ENVIRONMENT:

The work environment characteristics described are representative of those an employee encounters in performing the essential functions of this job.

- Work is primarily performed indoors.
- Noise level is quiet to moderately quiet.
- Hazards are minimal.

ESSENTIAL PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be made to enable employees with disabilities to perform the essential duties.

POSITION TITLE Family Resource Liaison				
Activity	Hours Per Day	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
Sitting				X
Walking				X
Standing				X
Bending (neck)				X
Bending (waist)				X
Squatting			X	
Climbing		X		
Kneeling			X	
Crawling		X		
Twisting (neck)				X
Twisting (waist)				X
Is repetitive use of hand required?				X
Simple Grasping (right hand)				X
Simple Grasping (left hand)				X
Power Grasping (right hand)			X	
Power Grasping (left hand)			X	
Fine Manipulation (right hand)				X
Fine Manipulation (left hand)				X
Pushing & Pulling (right hand)			X	
Pushing & Pulling (left hand)			X	
Reaching (above shoulder level)			X	
Reaching (below shoulder level)			X	



	LIFTING			CARRYING		
	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
0-10 lbs			X			X
11-25 lbs		X			X	
26-50 lbs		X			X	
51-75 lbs	X			X		
76-100 lbs	X			X		
100+ lbs	X			X		



Home Visiting Supervisor

Disclaimer: Job descriptions are written as a representative list of the ADA essential duties performed by a job class. They cannot include nor are they intended to include all duties performed by all positions occupying a class.

Salary Range: Grade 10

FLSA Status: Non-Exempt

Date Approved: 05/28/2025

SUMMARY:

Under the direction of the Home Visiting Program Manager, the Home Visiting Supervisor will supervise and guide a team of HVP Home Visitors and Home Visiting Liaison's in preparing parents of young children for self-sufficiency. The Home Visiting Supervisor is responsible for ensuring consistent implementation of best practices, the documentation of family outcomes, alignment of school readiness goals, and service delivery. This position will provide regular reflective supervision, conduct observations, and feedback to provide high-quality and comprehensive services. The Home Visiting Supervisor will model and promote professionalism and collaboration within the HVP team, across the agency, and in partnership with the Department of Human Services (DHS). This includes developing and maintaining supportive, professional relationships with children and their families to strengthen parent education, effective communication, family involvement, and advocacy efforts.

SUPERVISION RECEIVED:

Receives supervision from the Home Visiting Program Manager.

SUPERVISION EXERCISED:

Direct supervision of HVP Home Visitors and Home Visiting Liaison's.

DUTIES AND RESPONSIBILITIES:

Disclaimer – This list is meant to be representative, not exhaustive. Some incumbents may not perform all the duties listed or may perform related duties as assigned. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

Essential Job Specific Duties:

- Assume case load responsibility if/when needed.
- Responsible for the supervision and support for full compliance of required regulations from Home Visiting Program assigned staff.
- Ensures collaborative planning and evaluation systems are followed between DHS, Home Visiting Liaison's and HVP Home Visitors to foster continuous program improvement.
- Conduct regular supervision with each HVP Home Visitor to review case records, enrollment levels, and assignment of cases; and to provide assigned staff support and guidance in meeting program requirements and implementing policies and procedures.
- Monitor and supervise assigned HVP Home Visitors and Home Visiting Liaison's through staffing, observations during home visits, group socializations, and program events to identify strengths and provide constructive feedback. Hold assigned staff accountable for meeting performance expectations.
- Completes performance evaluations based on measurable and objective criteria which are related to program services, school readiness and personal goals, and provides and implements professional development and training plan.



- Ensures staff follows all policies, procedures, and legal mandates including HIPAA, client confidentiality, and release of information.
- Oversee the timely implementation of all education assessments, screenings, and transition.
- Conduct follow-up on non-compliance items identified through monitoring to ensure corrective actions have been implemented.
- Ensure that assigned staff follow ChildPlus procedures accurately and that reports are regularly used to monitor delivery of services.
- Mandated Reporter of suspected cases of child abuse and neglect in accordance with California State and Kern County regulations. Reports suspected cases of child abuse and neglect to Home Visiting Program Manager.
- Attend workshops, conferences, and continuing education training about best practices in home visiting, program expectations, and effective leadership and supervision.
- Performs other duties as assigned.
- Monitors enrollment criteria and selection processes are implemented, as per HVP contract and funding requirements.
- Supports Home Visiting Liaison's with collaboration with DHS, HVP Home Visitors, the Enrollment and Attendance Department, the Support Services Department, finance, and community members, as appropriate.
- Assists with audits and funding source review.
- Manages the developing, maintaining, and updating of written policies and procedures as needed.
- Coordinates collaboration with DHS and the CAPK Community Development division.

Other Job Specific Duties:

- Attend all meetings, trainings, and conferences assigned.
- Maintains a safe and functional work environment.
- Work alternative hours as required, including nights and weekends.
- Performs any other like duties as assigned

MINIMUM QUALIFICATIONS:

The requirements listed below are representative of the knowledge, skills, and abilities required to satisfactorily perform the essential duties and responsibilities.

Knowledge of:

- Agency policies and procedures.
- Applicable federal, state, and local laws, codes, and regulations.
- Departmental policies and procedures.
- Modern office practices, methods, procedures, and equipment including computers.
- Word processing, spreadsheet, database, and other related software applications.

Ability to:

- Ability to deal with conceptual matters.
- Ability to plan, organize, allocate, and control substantial resources.
- Ability to communicate effectively.
- Good interpersonal skills.
- Effectively present program to the public.



- Establish professional working relationships with staff, agencies, and parents.
- Understand complex instructions or procedures.

EDUCATION AND EXPERIENCE:

The following requirements generally demonstrate possession of the minimum requisite knowledge and ability necessary to perform the duties of the position.

- Associate or bachelor’s degree from accredited college or university. Major in one of the following disciplines: social services, early childhood development, public or business administration.
- Any equivalent combination of education and/or experience may be acceptable.
- Three (3) years’ experience in a social service program, agency, or related program
- One-year supervisory experience.
- Bilingual language fluency (Spanish/English) highly desirable.

OTHER REQUIREMENTS:

- Possession of a valid California Driver’s License and State automobile insurance, and acceptable driving record substantiated by a DMV printout.
- Must be fingerprinted if required by funding source or state licensing and have such records filed with the State Department of Social Services, Community Care Licensing
- Successful completion of physical, substance abuse screening, TB, and all required vaccinations.

WORK ENVIRONMENT:

The work environment characteristics described are representative of those an employee encounters in performing the essential functions of this job.

- Work is primarily performed indoors.
- Noise level is quiet to moderately quiet.
- Hazards are minimal.

ESSENTIAL PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be provided to enable employees with disabilities to perform the essential duties.

POSITION TITLE Home Visiting Supervisor			
Activity Day	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
Sitting			X
Walking			X
Standing			X
Bending (neck)			X
Bending (waist)			X
Squatting		X	
Climbing	X		
Kneeling		X	



Crawling	X		
Twisting (neck)			X
Twisting Waist			X
Is repetitive use of hand required?			X
Simple Grasping (right hand)			X
Simple Grasping (left hand)			X
Power Grasping (right hand)		X	
Power Grasping (left hand)		X	
Fine Manipulation (right hand)			X
Fine Manipulation (left hand)			X
Pushing & Pulling (right hand)		X	
Pushing & Pulling (left hand)		X	
Reaching (above shoulder level)		X	
Reaching (below shoulder level)		X	

	LIFTING			CARRYING		
	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
0-10 lbs			X			X
11-25 lbs		X			X	
26-50 lbs		X			X	
51-75lbs	X			X		
76-100lb	X			X		
100lbs+	X			X		



MEMORANDUM

To: Personnel Committee

A handwritten signature in blue ink, appearing to read "Jerry Meade".

From: Jerry Meade, Assistant Director of Program

A handwritten signature in blue ink, appearing to read "Dr. Robert Espinosa".

Dr. Robert Espinosa, Program Design and Management Administrator

Date: May 6, 2026

Subject: *Agenda Item 4c: Head Start Personnel Update – Info Item*

The Head Start and State Child Development Division remains dedicated to providing regular updates on personnel matters and their impact on the Head Start program.

For the month of April 2026, the following information is provided to the Personnel Committee:

- 653 Staff employed.
- 47 Vacant Positions.
- Onboard 11 new staff members.
- Four (4) Resignations.
- Three (3) days of interviews for 3 open requisitions.

Job opportunities are continuously posted on the Head Start California website, accompanied by dedicated recruitment efforts for our direct service positions.

Attached is a document outlining the closed classrooms and current staff vacancies for both closed and open classrooms as of April 29, 2026.

Attachment:

Enrollment Staffing Data Sheet

Enrollment Staffing Data Sheet

Site	Funded	Reportable Enrollment	% Enrolled	Budgeted Staffed	Currently Staffed	Staff Vacancies	% Staffed
Alberta Dillard (PY)	34	34	100%	6	6	0	100%
Alicante	20	20	100%	3	3	0	100%
Angela Martinez EHS	24	24	100%	9	9	0	100%
Angela Martinez HS	81	60	74%	9	9	0	100%
Bakersfield College	32	29	91%				
Blanton	16	14	88%				
Broadway (PY)	37	32	86%	6	6	0	100%
California City (PY)	17	18	106%	2	2	0	100%
California Street	24	26	108%	9	9	0	100%
Cleo Foran EHS	8	8	100%	3	3	0	100%
Cleo Foran HS	15	15	100%	3	3	0	100%
Delano (PY)	60	59	98%	12	12	0	100%
Escuelita Hernandez	16	16	100%				
Fairfax (PY)	34	38	112%	6	6	0	100%
Family Childcare EHS	24	25	104%				
Family Childcare HS	21	23	110%				
Gianone	16	18	113%	3	3	0	100%
Harvey L. Hall EHS	68	74	109%	27	27	0	100%
Harvey L. Hall	74	61	82%	12	12	0	100%
Heritage (PY)	17	18	106%	2	2	0	100%
Kennedy	16	18	113%	6	4	2	67%
Kennedy HS	17	0	0%	3	0	3	0%
La Plaza	24	0	0%	6	0	6	0%
Lathrop	24	24	100%	9	9	0	100%
Lathrop HS	17	17	100%	3	3	0	100%
Lodi	32	28	88%	12	12	0	100%
M. Massei	24	26	108%	9	9	0	100%
M. Massei HS	17	17	100%	3	3	0	100%
MJM EHS	16	16	100%	6	5	1	100%
MJM HS	34	40	118%	6	6	0	100%
Oasis EHS (PY)	8	5	63%	3	3	0	100%
Oasis (PY)	34	33	97%	6	6	0	100%
Pete Parra EHS	48	50	104%	15	13	1	87%
Pete Parra HS	68	79	116%	12	12	0	100%
Primeros Pasos EHS	16	16	100%	6	6	0	100%
Primeros Pasos HS	51	50	98%	9	8	0	89%
Rosamond (PY)	51	50	98%	9	9	0	100%
San Diego EHS	32	33	103%	12	12	0	100%
Shafter EHS	24	24	100%	9	9	0	100%
Shafter	17	19	112%	3	2	1	67%
Stockdale HS	41	41	100%	9	8	1	89%
Sterling EHS	64	66	103%	9	8	1	89%
Sterling HS	53	60	113%	24	22	2	92%
Sunrise Villa (PY)	17	17	100%	9	9	0	100%
Taft (PY)	51	60	118%	3	2	1	67%
Taft College	22	11	50%				
Tehachapi (PY)	15	17	113%	2	2	0	100%
Tiny Powers	8	0	0%	6	0	0	0%
Tiny Powers HS	34	31	91%	6	0	6	0%
Home Base Kern 160	160	160	100%	16	15	1	94%
SJC EHS HB 80	80	64	80%	8	6	2	75%
Total	1753	1684	96%	343	315	28	92%

Closed Classrooms	Funded Enrollment	Staff Vacancies
*Angela Martinez HS ~ 81		
Class D	15	0
Class E	15	1
EHS HB ~ 100		
ECE 8	10	0
ECE 11	10	0
Kennedy HS~ 17		
Class A	17	3
La Plaza~ 24		
Class A	12	2
Class B	12	3
SJC HB ~ 80		
Stockton 2	10	1
Stockton 3	10	0
Tiny Powers EHS ~ 16		
Class 1	8	3
University Park ~ 34		
Class A	11	1
Class B	17	1
Class C	16	3
Classrooms Fully	Total Slots	Staff Vac.
13	133	17

* Angela Martinez slots moved		
Closed Enrollment	Slots	Staff Vac.
Open Enrollment	8%	60.71%
	92%	39.29%

Funded Enrollment	1753	1684	96%
-------------------	------	------	-----

Reportable Enrollment	1620	1684	104%
-----------------------	------	------	------