



DATE May 13, 2026
TIME 12:00 pm
LOCATION CAPK Administrative Office
Board Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

Program Review & Evaluation Committee Agenda

1. Call to Order

2. Roll Call

Gina Martinez (Chair)	Maria Reyes
Marget Willer	Rebecca Banke

3. Public Comments

The public may address the Committee on items not on the agenda but under the jurisdiction of the Committee. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

4. Program Presentation

- a. East Kern Family Resource Center by Anna Saavedra, Program Manager **(p.3-13)**

5. New Business

- a. April 2026 Program Reports – **Action Item (p.14-60)** Pritika Ram, Chief Business Development Officer
 1. Housing & Supportive Services
 - Coordinated Entry Services (CES)
 - M Street Homeless Navigation Center
 - CalAIM – Homeless Services
 - CalAIM – Enhanced Care Management
 - Adult Re-entry Program
 2. Veterans & Supportive Services
 3. Health & Nutrition Services
 - Food Bank
 - Migrant Childcare Alternative Payment (MCAP)
 - Women Infant and Children (WIC)
 4. Youth & Community Services
 - East Kern Family Resource Center (EKFRC)
 - Oasis Family Resource Center
 - Energy, Weatherization & Utility Assistance
 - Friendship House Community Center (FHCC)
 - Volunteer Income Tax Assistance (VITA)
 - 211 Kern Call Center
 5. Operations
 - Maintenance
 - Information Technology

- Data Services
- Risk Management
- 6. Community Development
 - Grant Development
 - CAPK Foundation
 - Outreach & Marketing

- b. April 2026 Application Status Report & Funding Profiles – Karen Vazquez, Senior Grant Analyst
Action Item (p.61-66)
- a. Application Status Report
 - i. Chic-fil-a True Inspiration Award
 - ii. Kern County Dpt. of Behavioral Health Funding Request
 - b. Small Funding Profiles (\$50,000 and under)
- c. April 2026 Head Start/State Child Development Division/Program Monthly Activity Report – **Action Item (p.67-68)** Carol Hendricks, Enrollment and Attendance Manager
- d. Strategic Priority D – Data Driven Decisions - **Info Item (p.69-73)** Emilio Wagner, Chief Facilities and Technologies Officer Quality

6. Committee Member Comments

7. Next Scheduled Meeting

Program Review & Evaluation Committee
12:00 pm
June 10, 2026
CAPK Administrative Office, Board Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

8. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18th Street, 3rd Floor Bakersfield, CA and online at www.capk.org by 12:00 pm, May 8, 2026. Annelisa Corona, Community Development Supervisor.



Helping People... Changing Lives.

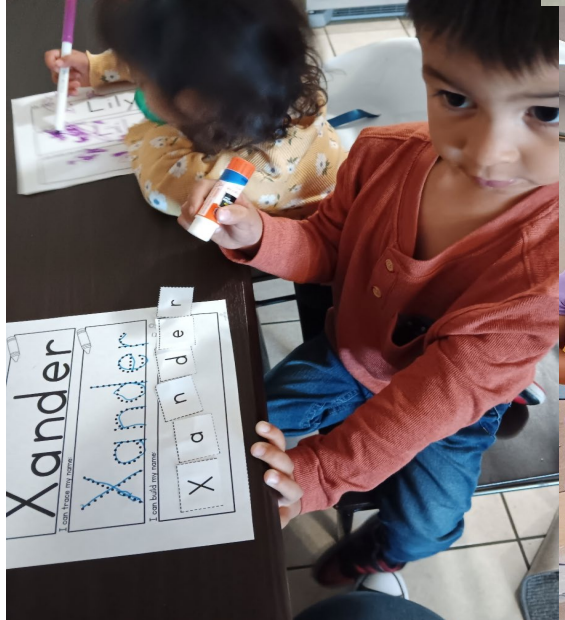
Program East Kern Family Resource Center

PRESENTED BY: ANNA SAAVEDRA

DIRECTOR: FREDDY HERNANDEZ



Program Overview





East Kern Family Resource Center

The East Kern Family Resource Center is located in Mojave, CA. Our goal is to provide wraparound services to families and individuals across East Kern County. We serve rural and hard-to-reach communities, including Tehachapi, Boron, North Edwards, California City, Keene, and Rosamond.

- Diaper Assistance
- HEAP Utility Assistance
- Volunteer Income Tax Assistance - VITA
- First 5 Kern Programs
- Food Pantry
- Rental Assistance
- Homeless Assistance Services CES & CalAIM– Housing and Case Management
- Emergency Assistance:
 - ✓ Free Choice Food Pantry
 - ✓ Household Supplies
 - ✓ Laundry Services
 - ✓ Emergency Clothing
 - ✓ Baby supplies (Formula, Car Seats, other supplies.)
- Office Support Services



First 5 Kern Programs

First 5 program provides help to families with children ages 0-5

- Case Management Services
- Home Based Program Educational Services
- Center Based Program Educational Services
- Summer Bridge Program Educational Services
- Court Mandated Nurturing Parenting Classes
- Monthly Collaborative Meetings





F5K Client Outcomes 2024-2025

- 2.1.4. Number of parents/guardians who received general case management services, including home visits.
 - Target: 30 Actual: 31 Percentage: 103%
- 2.1.7. Number of children who received general case management services, including home visits.
 - Target: 30 Actual: 38 Percentage: 127%
- 2.2.1. Number of parents/guardians who received court-mandated parent education.
 - Target: 10 Actual: 10 Percentage: 100%
- 2.4.3. Number of parents/guardians who received support services.
 - No Target 144
- 3.1.1. Number of children who participated in educational center-based activities.
 - Target: 25 Actual: 26 Percentage: 104%
- 3.1.2. Number of children who participated in educational home-based activities.
 - Target: 15 Actual: 39 Percentage: 260%
- 3.1.3. Number of children who participated in Summer Bridge center-based activities.
 - Target: 10 Actual: 10 Percentage 100%
- 4.2.1. Number of Collaborative Meetings
 - Target: 9 Actual: 11 Percentage: 122%



Coordinated Entry Systems

Provides a single point of access for shelter, job resources, mental health, substance abuse and other services for individuals experiencing homelessness in Kern County.

- Provide water and coffee to our homeless community.
- Case Management Services for homeless individuals.
- Crisis Support Services for homeless individuals and families.
- Referral Services
- Outreach Services
- Transportation Services
- DMV and Birth Certificate assistance
- Food Assistance
- Laundry Services
- Necessities:
 - ✓ Hygiene Kits
 - ✓ Sleeping bags
 - ✓ Clothing
 - ✓ Snacks

Coordinated
Entry
System

Homeless Navigation
Services



Community Support

Due to our great work, community engagement, and the support of the CAPK Foundation we have been supported by several private businesses and organizations that do business in East Kern County.

Local Donors

- ❖ AES Clean Energy
- ❖ Terra-Gen
- ❖ Clearway
- ❖ BHE Renewables
- ❖ Cal Portland Cement
- ❖ Warm Up Athletics
- ❖ Mortenson Construction
- ❖ Kern Family Health Services





Community Partnerships

Host of East Kern Collaborative accredited by Kern County Network for Children (KCNC) including over 40 partners throughout East Kern County.

- ❖ The sharing of community resources.
- ❖ Training Opportunities.
- ❖ Networking.
- ❖ Referral assistance.
- ❖ Discuss upcoming community events.
- ❖ Discuss community challenges.
- ❖ Promote the resources available to the community.



Support Services Outcomes

Services Provided in 2025

- 1,598 Households
- 3,977 Individuals
- 38 Pregnant Moms
- 333 Seniors 60+
- 347 Unhoused Clients
- 1,690 Children
 - 528 children 0-5
 - 1,162 children 6-17

We have become a center of hope for many East Kern County Families and individuals.



Questions?





May 2026 PRE Committee

April 2026 Program Monthly Reports



Housing and Supportive Services

Coordinated Entry Services
M Street Homeless Navigator Center
CaAIM - Homeless Services
CaAIM - Enhanced Care Management
Adult Re-entry Program

**Community Action Partnership of Kern
Monthly Report 2026**

Month	April-26	Program/Work Unit			Coordinated Entry Services (CES)	
Division/Director	Rebecca Moreno			Program Manager	Joseph Aguilar	
Reporting Period	January 1, 2026 - December 31, 2026					
Program Description						
<p>Coordinated Entry Services (CES) is the system to assist communities in ending homelessness by providing a clear and systematic pattern for helping individuals to quickly access the most appropriate services available through standardized access, a standardized assessment process, and a coordinated referral (match) process for individuals to preventions, housing, and/or other related services. The following counties are currently being served by CAPK CES, Kern County.</p> <p>The Coordinated Entry System (CES) process will support the encampment proposal. The strategy will expedite the housing process by creating an Encampment by Name List and an encampment match call with collaborating partners to review status, barriers, and match encampment residents to permanent housing units and/or housing resources identified.</p>						
Homeless Referrals/Assessments (SRV 7a) (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress	
Kern County	2,963	12,126	25,000	12%	49%	
Number of applicants who received a response within 24 Hours (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress	
Kern County	2,850	11,455	20,000	14%	57%	
Pending Assessments (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress	
Number of clients without initial contact by the end of the month.	9	21	200	5%	11%	
Among clients from the preceding month, the average duration (days) to reach those who are still pending.	5					
(duplicated client counts)	Month	YTD	YTD Goal	Annual Progress		
Number of Clients Served	Program is closed as of March 31, 2026	105	450	23%		
Matched to Housing Subsidy (i.e., voucher, rapid rehousing or physical location) (SRV 4m, 4o)	Program is closed as of March 31, 2026	15	70	21%		
HOUSED to permanent housing placement (SRV 4o)	Program is closed as of March 31, 2026	11				
Explanation (Over/Under Goal Progress)						
Program Strategic Goals		Progress Towards Goal				
1. Optimize the use of existing access points in rural areas of Kern County.		CES continues to work on improving system through CoC Strategic Plan. CES continues to offer trainings to new staff from partner agencies and community members. CES continues to work on the Roadmap to Housing tool. □				
2. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.		Currently providing additional support and trainings facilitated by CoC partner agencies to improve retention. Program remains actively searching and communicating with stakeholders for funding opportunities.				
3. Among clients from the prior month, the average time taken to reach pending clients is currently 15 days, attributed to high call volume and limited staff. The objective is to achieve client contact within 5 days of the initial request.		Fully new trained staff is projected to provide the additional support needed.				
Program Highlights						

**Community Action Partnership of Kern
Monthly Report 2026**

Month	April-26	Program/Work Unit	M Street Navigation Center		
Division/Director	Rebecca Moreno	Program Manager	Laurie Hughey		
Reporting Period	January 1, 2026 - December 31, 2026				
Program Description					
CAPK operates the 147-bed homeless Low Barrier Navigation Center in partnership with the County of Kern. This 24-hour shelter offers housing, meals, showers, laundry and an array of mental health, medical care, dental and economic resources to un-sheltered individuals with pets and partners.					
Shelter Services	Month	YTD	YTD Goal	Month Progress	Annual Progress
Overnight Residents (Assigned Beds) (FNPI 4a & SRV 7b, SRV 4m)	142	521	1,500	9%	35%
Total Clients Served	193	754	2,400	8%	31%
Pets (i.e., kennel, emotional support assistance and service pet)	14	52	75	19%	69%
Residents Under 90 days length of stay	53	233	800	7%	29%
Exits to Permanent Housing (FNPI 4b)	9	31	100	9%	31%
Exits-Self	8	35	150	5%	23%
Exits-Involuntary	33	139	700	5%	20%
Exits - Other	1	8	75	1%	11%
Case Management Services (SRV 7a)	167	1,325	8,000	2%	17%
Critical Incidents	39	178	250	16%	71%
Shelter Residents Meals (SRV 5ii)	2,491	15,658	70,000	4%	22%
Number of Volunteers (<i>duplicated</i>)	154	631	100	154%	631%
Volunteers Hours (<i>duplicated</i>)	185.00	670	3,000	6%	22%
Safe Camping	Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served (SRV 7b)	65	233	500	13%	47%
Current client census	47	166	300	16%	55%
Meals (SRV 5ii)	749	4,015	20,000	4%	20%
Pets	8	37	75	11%	49%
Clients moved to Shelter (SRV 4m)	1	1	15	7%	7%
Exits to Permanent Housing (FNPI 4b)	1	6	20	5%	30%
Exits-Self	0	6	50	0%	12%
Exits-Involuntary	5	23	75	7%	31%
Exits - Other	0	2	75	0%	3%
Critical Incidents	5	13			
Safe Parking	Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served	11	40	30	37%	133%
Current client census	9	28	25	36%	112%
Clients moved to Shelter (SRV 4m)	0	0	10	0%	0%
Explanation (Over/Under Goal Progress)					

**Community Action Partnership of Kern
Monthly Report 2026**

Program Strategic Goals	Progress Towards Goal
1. Number of clients participating in job training program, (i.e., Project Hire-Up, financial Literacy, Recycling Lives, Open Door Network).	There are two clients that graduated from the 17th co-hort of Project Hire-Up, and 7 clients are currently working out in the community performing various jobs such as construction, Bolthouse, Padre Hotel, Hard Rock Casino, Dollar General and Western Security.
2. Increase job retention/recruitment at M street by (1) developing job descriptions that accurately reflect job performance and (2) regrading/classification of job descriptions.	Completed
3. Increase the number of clients who transition to permanent housing by 5% from the prior year (2024 - 73 clients) to 100 clients.	9 individuals were placed into housing this month and one family reunification.

M Street Navigation Center - Client Demographic Information

Race Demographic	Month
18 - 24	10
25 - 34	33
35 - 44	47
45 - 54	36
55 - 61	36
62+	30
Total:	192

Race Demographic	Month
American Indian or Alaska Native	1
Asian	2
Black or African American	39
Hispanic/Latina/e/o	45
White	70
Multiple races	34
Client Don't know / Refused	
No Answer	1.00
Total:	192

Gender	Month
Female	70
Male	122
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	
Client doesn't know	
Client refused	
No Answer	
Total:	192

Zip Code	Month	Zip Code	Month
93203	1		
93301	65		
93304	11		
93305	13		
93306	14		
93307	11		
93308	26		
93309	6		
93311	2		
93312	2		
93313	1		
93314	1		
92225	1		
93505	3		
93215	1		
93240	1		
93245	1		
93501	1		
93555	4		
93560	2		
84128	1		
Not specified	24		
Total			192

**Community Action Partnership of Kern
Monthly Report 2026**

Safe Camping - Client Demographic Information

Race Demographic	Month
18 - 24	2
25 - 34	4
35 - 44	22
45 - 54	14
55 - 61	13
62+	10
Total:	65

Race Demographic	Month
American Indian or Alaska Native	
Asian	
Black or African American	15
Hispanic/Latina/e/o	16
White	24
Multiple races	10
Client Don't know / Refused	
No Answer	
Total:	65

Gender	Month
Female	29
Male	36
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	
Client doesn't know	
Client refused	
No Answer	
Total:	65

Zip Code	Month	Zip Code	Month
93301	5		
93302	1		
93304	6		
93305	5		
93306	3		
93307	4		
93308	10		
93309	5		
93311	1		
93313	1		
93225	1		
93433	1		
93553	1		
93556	1		
95828	1		
95206	1		
93283	1		
93285	1		
Not specified	5		
Total			54

Program Highlights

Missing zip codes from Safe Parkers

**Community Action Partnership of Kern
Monthly Report 2026**

Month	April-26	Program/Work Unit		California Advancing and Innovating Medi-Cal (CalAIM)	
Division/Director	Rebecca Moreno Director of Community Services	Program Manager	Joseph Aguilar		
Reporting Period	January 1, 2026 to December 31, 2026				
Program Description					
<p>CalAIM is a new initiative by the Department of Health Care Services (DHCS) to improve the quality of life and health outcomes of Medi-Cal beneficiaries by implementing broad delivery of system, programmatic, and payment system reforms. A key feature of CalAIM is the introduction of a new menu of “in lieu of services” (ILOS), or Community Supports, which, at the option of a MediCal managed care health plan (MCP) and a Member, can substitute for covered Medi-Cal services as cost-effective alternatives. MCPs will be responsible for administering Community Supports. For this partnership, CAPK would serve as a Community Support providing rental assistance.</p>					
Housing Transition Navigation Services	Month	YTD	YTD Goal	Annual Progress	
Number of Clients Currently Served	370	1,457	450	324%	
Number of Referrals Received (SRV 7c)	25				
Number of Enrollments	23				
Number of services per client per month (i.e., one-on-one case management, landlord engagement, obtaining vital documents) (SRV 7a)	1,320	4,413	8,100	16%	54%
Housing & Furnishing Deposits (SRV4d)	Month	YTD	YTD Goal	Month Progress	Annual Progress
One-time use up-to \$5000 per client (includes housing deposits, furnishing, appliances)	8	35	100	8%	35%
Housing Tenancy and Sustaining Services	Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of clients secured placement (SRV 4o)	12	32	75	16%	43%
Transitional Rent	Month	YTD			
Number of Clients Currently Enrolled	0	0			
Explanation (Over/Under Goal Progress)					
Program Strategic Goals			Progress Towards Goal		
1.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.			In the process of hiring, More interview to be scheduled.		

**Community Action Partnership of Kern
Monthly Report 2026**

2.) Broaden CalAIM services by collaborating with existing and new managed care plans to diversify the program's funding sources.	Proactively assisting Oasis and East Kern Resource Center develop and improve CalAIM services; exploring options to add additional ECM and CS services, submitted application to partner and become a CBO with Anthem.
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Program Highlights

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**Community Action Partnership of Kern
Monthly Report 2026**

Month	April-26	Program/Division	Enhanced Care Management		
Division/Director	Rebecca Moreno	Program Manager	Raul Jimenez		
Reporting Period	January 1, 2026 - December 31, 2026				
Program Description					
The Enhanced Care Management (ECM) program provides intensive, whole-person care coordination for Medi-Cal members with complex health and social needs, with a focus on individuals experiencing homelessness, high utilization, behavioral health conditions, or other identified risk factors. The program delivers person-centered services including outreach and engagement, comprehensive assessment, individualized care planning, care coordination, transitional care, and connection to community and social supports. Services are provided in close coordination with Kern Health Systems and community partners to improve continuity of care, address social drivers of health, and support improved health outcomes.					
Program Goals					
	Month	YTD	Annual Goal	Month Progress	Annual Progress
Number of enrolled members (SRV 7a)	8	47	225	4%	21%
Number of clients receiving services through CalAIM Housing and ECM	39	75	135	29%	56%
Number of clients receiving ECM and Day Services	33	53	169	20%	31%
Patient Engagement in Care Plans (Care Coordination)	33	94	113	29%	84%
Number of clients successfully completing program (self-sufficiency by 1 year)	0	0	15	0%	0%
Referrals (SRV 7c)					
	Month	YTD			
Food Assistance	152	358			
Transitional Housing Providers	1	2			
SSI/SSDI	3	3			
Outpatient Treatment		7			
Other		0			
Referrals to Community Services	156	370			
Explanation (Over/Under Goal Progress)					
We are not progressing as rapidly towards our number of enrolled members goal as expected. This is primarily related to authorizations delays with KHS. It is also related, in part, to our CHW's taking on new Cal-Aim tasks, which have required them to be in the office much more as they train and learn.					
Program Strategic Goals					
Program Strategic Goals			Progress Towards Goal		
Increase Access to Care: Ensure that all patients, including underserved populations, have access to necessary healthcare services and support.			We have recently partnered more fully with our outlying areas to ensure access to care for members outside of the greater Bakersfield area and have new members in Shafter and Ridgecrest as a result.		
Improve Care Coordination: Promote collaboration among the various Cal-AIM services we provide to ensure clients receive comprehensive wraparound support, resulting in a seamless care experience and better communication.			Our ECM CHW's now maintain a full Cal-Aim caseload, most of which are enrolled in ECM with the same CHW. We are actively working to enroll those who are not currently with CAPK's ECM into the program. This provides a true whole person care, client centered approach.		

**Community Action Partnership of Kern
Monthly Report 2026**

<p>Patient Engagement: Increase patient involvement in their care plans and decision making processes</p>	<p>We are seeing record numbers of member engagement in their care plans and decision making process. This is due in large part to members increased engagement in their monthly care plan meetings. The record number of involvement is related to truly meeting members where they are at.</p>
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Program Highlights

Our CHW's have made tremendous progress in learning Cal-Aim processes, which has resulted in many members making progress towards permanent housing. Additionally, our food pantry and Day Service enrollment and attendance has been fantastic! We are providing educational classes and resources to record numbers of families and individuals and we are feeding our food insecure clients and community members in greater numbers.

Adult Re-entry Program — Monthly Progress Report

Month	Apr-26	Program/Work Unit	Adult Re-entry Program		
Division/Director	Rebecca Moreno	Program Manager	Rosario Miranda		
Reporting Period	January 1, 2026 to January 31, 2026				
Program Description					
Community Action Partnership of Kern's (CAPK) Adult Reentry Grant Warm Handoff and Reentry Services Program (ARG WHO) is designed to reduce rates of homelessness and recidivism among justice-involved individuals in Kern County. CAPK provides case management, rental assistance, job readiness training, and behavioral health referrals, prioritizing high-barrier populations including those under Penal Code 290. Services are delivered using a Strengths-Based, Housing First approach that addresses immediate needs upon release and facilitates individual change to ensure self-sufficiency upon program exit.					
CLIENT SERVICES					
	Month	YTD	YTD Goal	Month %	Annual %
New Enrollments — Unduplicated (SRV 7a)	17	38	300	5.7%	12.7%
Number of Client Contacts — Duplicated (CaAIM / SRV 7a)	264	493	5720	4.6%	8.6%
GOAL 1: INCREASE STABLE HOUSING Target: ≥80 participants receive rental/housing assistance; ≥70% housing stability					
	Month	YTD	YTD Goal	Month %	Annual %
Number of emergency temporary hotel placements provided	2	5	40	5.0%	12.5%
Number of short-term rental assistance recipients (up to 12 months)	4	10	70	5.7%	14.3%
Number of clients housed within 30 days of release from state prison	0	0			
Number of clients housed within 60 days of release from state prison	0	0			
Number of clients housed — 60+ days post-release	4	10			
Number of rental assistance payments / security deposits paid (SRV 4o)	4	7			
Recidivism rate — clients receiving housing assistance at 1 year (%)	0.0%	0			
Recidivism rate — clients receiving housing assistance at 2 years (%)	0.0%	0			
Recidivism rate — clients receiving housing assistance at 3 years (%)	0.0%	0			
GOAL 2: INCREASE EMPLOYMENT & ECONOMIC STABILITY Target: ≥60% of unduplicated participants receive workforce services; ≥80 complete workshops					
	Month	YTD	YTD Goal	Month %	Annual %
Number of clients who completed targeted skill-building workshops	0	3	80	0.0%	3.8%
Number of clients referred to employment / workforce training	128	134			
Number of clients completed job readiness training (SRV 1f)	2	2			
Number of clients who gained employment (up to living wage) (FNPI 1b)	0	0			
Number of clients who gained income — SSI/SSDI or other than employment	1	7			

Financial Management / Coaching programs provided (SRV 3c)	0	3		
Recidivism rate — clients receiving employment assistance at 1 year (%)	0.0%	0		
Recidivism rate — clients receiving employment assistance at 2 years (%)	0.0%	0		
Recidivism rate — clients receiving employment assistance at 3 years (%)	0.0%	0		
GOAL 3: INCREASE MENTAL HEALTH & SUBSTANCE USE SERVICES Target: ≥50% of participants referred to behavioral health services				
	Month	YTD	Month %	Annual %
Number of clients referred to mental health or substance use services (SRV 5v)	0	0		
Number of clients completed 6-month treatment / counseling	0	0		
% of clients who remain engaged in behavioral health care at 12 months	0.0%	0		
EXPLANATION — Progress Notes (Over/Under Goal)				
PROGRAM STRATEGIC GOALS				
Strategic Goal			Progress Towards Goal	
1.) Create a comprehensive program policy and procedure manual, including documents such as referral forms and intake/assessment forms.				
2.) Maintain strong relationships with Parole and Probation Departments while expanding efforts to provide comprehensive wraparound services.			The Adult Re-entry Program maintains strong partnerships with Parole and Probation through regular communication, coordinated referrals, and shared service planning. These collaborations ensure participants receive timely, comprehensive wraparound services that support successful reentry and compliance with supervision requirements.	
3.) Focus on leveraging partnerships to address critical needs such as employment support, housing stability, and additional services through programs like CalAIM, including Day Habilitation, to holistically support successful reentry outcomes.			The Adult Re-entry Program leverages partnerships by referring participants to key providers for employment, housing stability, and supportive services, ensuring coordinated wraparound care. All services and referrals are documented in HMIS to track engagement and outcomes, while staff actively connect eligible participants to CalAIM services, including Day Habilitation, to address health, behavioral, and reentry-related needs and support successful reintegration.	



Veterans & Supportive Services

**Community Action Partnership of Kern
Monthly Report 2026**

Month	April-26	Program/Work Unit	Veterans & Supportive Services		
Division/Director	Rebecca Moreno	Program Manager	Raul Jimenez		
Reporting Period	January 1, 2026 - December 31, 2026				
Program Description					
CVAF operates a 40 bed BRIDGE and Service Intensive Transitional housing program through the US Department of Veterans Affairs. This consists of two apartment complexes and two homes through the City of Bakersfield. This is a 24-hour per day, 365 day per year program that provides housing, case management, transportation, food, and laundry services. Staff also provides referrals to medical, mental health and community based service programs. CVAF also operates the Supportive Services for Veterans and Families Program through the US Department of Veterans Affairs which is a rapid rehousing/homeless prevention program for veterans households that are homeless or at risk of homelessness. The HHAP CM program provides case management services for HUD Emergency Housing Voucher clients through the Housing Authority. The HHAP YS programs provides scattered-site, low barrier shelter for youth aged 18 - 24.					
Grant and Per Diem	Month	YTD	Annual Goal	Month Progress	Annual Progress
BRIDGE: % Exit to Permanent Housing (> 75%) (SRV 4o)	1	6	10	10%	60%
BRIDGE: % Negative Program Exit (< 20%) (SRV 4m, 4n)	0	2	7	0%	29%
BRIDGE: % Employed at Exit (SRV1m)	1	2	3	33%	67%
SITH: % Exit to Permanent Housing (> 75%) (SRV 4o)	2	11	16	13%	69%
SITH: % Negative Program Exit (< 20%) (SRV 4m, 4n)	1	2	7	14%	29%
SITH: % Employed at Exit (SRV1m)	1	5	5	20%	100%
Total Households Served	7	30	85	8%	35%
Supportive Services for Veteran Families (SSVF)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Total Households Served	6	99	150	4%	66%
Permanent Housing Placements	3	13	35	9%	37%
Rental Assistance Payments	19	159	475	4%	33%
Security Deposit	4	15	40	10%	38%
Bus Pass	7	10	35	20%	29%
Application Fees	0	4	15	0%	27%
General Housing Stability Assistance (GHSA)	4	17	35	11%	49%
Utility Payments	1	3	25	4%	12%
Late Fees	1	3	40	3%	8%
Moving Costs	2	2	7	29%	29%
Landlord Incentives	0	1	5	0%	20%
Tenant Incentives	0	1	5	0%	20%
Rental Arrears	1	5	10	10%	50%

**Community Action Partnership of Kern
Monthly Report 2026**

Permanent Supportive Housing 20th/Residences at East Hills (Park	Month	YTD	Annual Goal	Month Progress	Annual Progress
Number of Households served	0	35	25	0%	140%
Program Exit	1	2	3	33%	67%
HHAP YS (Youth Shelter)	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Number of clients served	1	18	20	5%	90%
Housing Placement (e.g., transitional, temporary,	3	5	10	30%	50%
Negative Exits	1	2	5	20%	40%
Covey Cottages	Month	YTD	Annual Goal	Month Progress	Annual Progress
Number of Clients served	0	11	76	0%	14%
Vacancies	1	4	5	20%	80%
Explanation (Over/Under Goal Progress)					
Program Highlights					



Health and Nutrition Services

Food Bank
Migrant Childcare Alternative Payment
Women, Infant, and Children

**Community Action Partnership of Kern
Monthly Report 2026**

Month	March-26	Program/Work Unit		Food Bank	
Division/Director	Health & Nutrition, Susana Magana	Program Manager	Kelly Lowery		
Reporting Period	January 1, 2026 - December 31, 2026 <i>(Note: The data represents information from two months earlier.)</i>				
Program Description					
<p>The Food Bank provides food assistance to low-income families and individuals through a network of more than 200 agency partner distribution sites across Kern County. The CAPK Food Bank is the primary organization responsible for distributing State and Federal emergency food assistance for Kern County neighbors in need. Additionally, the Food Bank is the Feeding America affiliate food bank for Kern, facilitating grocery rescue [Fresh Rescue Program] to support the network of more than 150 Pantries across the county. Every month, the Food Bank distributes between more than 1.5 and 2 million pounds of food, which reaches more than 100,000 Kern County food-insecure neighbors.</p>					
The Emergency Food Assistance Program (TEFAP)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements	47,222	106,148	700,000	7%	15%
Pounds Distributed	725,701	2,414,327	10,000,000	7%	24%
Pantry Program	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements	100,497	203,636	1,250,000	8%	16%
Pounds Distributed	536,264	1,748,349	4,500,000	12%	39%
Fresh Rescue	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements <i>(Not attached to distros)</i>		10,227	40,000	0%	26%
Pounds Distributed		378,668	2,000,000	0%	19%
CSFP (Senior Box) Program	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements	5,226	15,453	66,000	8%	23%
Pounds Distributed	195,523	574,191	2,300,000	9%	25%
Free Farmers Markets	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements <i>(Not attached to distros)</i>		9,992	50,000	0%	20%
Pounds Distributed	50,908	149,917	750,000	7%	20%
Brighter Bites	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements		5,271	75,000	0%	7%
Pounds Distributed	28,449	63,468	275,000	10%	23%
Community Events & Other	Month	YTD	Annual Goal	Month Progress	Annual Progress
Engagements		3,248	15,000	0%	22%
Pounds Distributed	155,759	646,509	1,500,000	10%	43%
Totals	Month	YTD	Annual Goal	Month Progress	Annual Progress
Total Engagements	152,945	343,747	2,196,000	7%	16%

**Community Action Partnership of Kern
Monthly Report 2026**

Total Pounds Distributed (SRV 5jj)	1,692,604	5,596,761	21,325,000	8%	26%
Volunteers (SRV 6f)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Volunteers who received job skill training (e.g., paid partnership through service providers, duplicated)		45	450	0%	10%
Other Volunteers (i.e., general public, duplicated)		160	2,250	0%	7%
Explanation (Over/Under Goal Progress)					
Program Strategic Goals			Progress Towards Strategic Goals		
By October 2025, The CAPK Food Bank will form 12 geographic collaboratives made of agency partners to work together to address food insecurity at a community level.					
By June 2025, The CAPK Food Bank will implement a classification system for measuring, tracking, and increasing the nutrition level of the food distributed.					
By the end of 2025, The CAPK Food Bank will implement a food locker program with the first 2 sites to increase all-hours access to emergency food resources.					
Program Highlights					

**Community Action Partnership of Kern
Monthly Report 2026**

Month	April-26	Program/Work Unit	Migrant Childcare Alternative Payment (MCAP)		
Division/Director	Susana Magana		Program Administrator	Laura Porta	
Reporting Period	January 01, 2026 to December 31, 2026				
Program Description					
The Migrant Childcare Alternative Payment (MCAP) program provides childcare subsidies to migrant, agriculturally working families. Once families are authorized, their services are certified based on their verified need for childcare services. MCAP maximizes parental choice for services and utilizes the approved childcare providers in our communities to satisfy the family's need for services. Families can apply for childcare services in six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once a family is enrolled in the program, they can migrate anywhere in California to follow agricultural work, and their childcare services can continue.					
Program Reimbursements (CY Jan - Dec 2025) Note: duplicated below for program fiscal year.	Current Month	YTD	Goal	Annual Progress	
Provider Payments-Subsidies Expended (SRV7e)	2,614,255	11,232,120	\$ 27,900,000	40%	
Program FY Reimbursements Progress	Current Month	YTD	Goal	Annual Progress	
Provider Payments-Subsidies Expended (SRV7e)	2,614,255	11,232,120	27,900,000	40%	
Services	Current Month				
Active Child Enrollment	3,550				
Active Childcare Providers (SRV 7f)	646				
	Previous Month	Add (+)	Drop (-)	Current Month	
Waiting List Totals (children)				0	
Explanation (Over/Under Goal Progress)					
The Migrant Childcare Alternative Payment (MCAP) is currently on target to fully meet the FY 2025-2026 program contract. At the end of the reporting month we had a total of 3550 children actively receiving services. Our program continues to enroll eligible families and is projected to fully earn the current contract amount while also carefully monitoring our projected enrollments over the next couple of months to prevent over enrollment.					
Program Strategic Goals	Progress Towards Strategic Goal				
1. Staff Recruitment & Retention – Develop and implement a staffing plan that supports recruitment, retention, and workforce development to meet the program's growing needs.	Program leadership continues to focus on monthly staff trainings, and individual staff support to build skill provide professional development opportunities. We onboarded 3 new staff members to help support a smooth program operation and support consistency and manageable caseloads for program specialists and we are still in the process of training and supporting our team to ensure they receive all the tools necessary to be successful in their current roles.				
2. Program Growth & Sustainability – Strengthen program capacity by enhancing training, technology, and reporting systems to ensure efficient operations and sustainable growth.	Due to our program's expansion in office space, we have been able to provide better working space for all staff members and secure ergonomically correct furniture for all staff members including our staff members working from satellite office locations. The additional work space available has allowed us to hire the additional positions necessary to better support our team and meet the necessary child enrollment totals to fully earn our contract this year.				
Program Highlights					

**Community Action Partnership of Kern
Monthly Report 2026**

The Migrant Childcare Program (MCAP) is projected to fully earn our contract. For the reporting month, our program reached an active child enrollment count of 3550 active children. Our team continues to reach new milestones in our enrollment count, quality of work and staff's professional development. This enrollment number represent the highest enrollment total in the history of the MCAP program. This is great news as our current totals continue to indicate the growing need for childcare services among the migrant population in our communities throughout the State.

**Community Action Partnership of Kern
Monthly Report 2026**

Month	April-26	Program/Work Unit	Women Infants & Children (WIC) Nutrition		
Division/Director	Susana Magana	Program Manager	Marissa Ortiz-Cortez		
Reporting Period	January 1, 2026 - December 31, 2026				
Program Description					
The Women, Infants, & Children (WIC) program is a supplemental nutrition initiative that offers nutrition education, breastfeeding support, and nutritious foods to enhance diets. It serves pregnant, postpartum, and breastfeeding women, as well as infants and children under the age of 5. Additionally, fathers, grandparents, migrant families, military families, and caretakers can receive food benefits for eligible infants and children. CAPK WIC operates across 16 sites in Kern County and has 3 locations in San Bernardino County.					
Services	Month	YTD	Annual Goal	Month Progress	Annual Progress
Caseload (SRV 5g)	13,985		14,910		94%
Breast Feeding 30% of infants are breastfed (i.e., some, mostly or fully breastfeeding compared to formula)	1,002		1,200		84%
Local Vendor Liaison-Contact Stores (contact 67 vendors 1 contact required per quarter totaling 268 contacts per year)	24	66	268	9%	25%
Outreach		YTD	Goal	Month	Annual
Online Enrollment	86	373	1,300	7%	29%
WIC Presentations and Outreach Events	6	29	50	12%	58%
Publication in newspaper, television, and/or social media postings (English and Spanish)	18	105	350	5%	30%
Regional Breast Liaison (RBL)	Month	YTD	Goal	Month Progress	Annual Progress
Meet with key community stakeholders (i.e., medical managed care, hospital staff, lactation support, health care providers, other WIC agencies) in Region 24 to increase breastfeeding awareness and referrals to the WIC program, as well as share WIC digital materials and utilization.	19	65	120	16%	54%
Peer Counseling Program (PCP)	Clients Served		Goal	Annual Progress	
Provide basic breastfeeding education and encouragement to WIC PCP participants.	306		1,000	0%	
Explanation (Over/Under Goal Progress)					

**Community Action Partnership of Kern
Monthly Report 2026**

Program Strategic Goals	Progress
<p>1. Enhance Nutrition Counseling Services. Strengthen the quality of nutrition counseling by providing staff with advanced training in active listening, addressing barriers to breastfeeding, and tailoring nutrition guidance to client needs. Focus on offering practical solutions and empathetic support to improve the effectiveness of sessions.</p>	<p>New food package education for WIC participants. WIC is expanding nutritious food options for families</p>
<p>2. Increase observations, monitoring activities, and reviews of clinic operations, Quality Assurance helps verify correct eligibility determinations, benefit issuance, nutrition education, breastfeeding support, and vendor transactions. Expanding the number of observations allows the program to identify patterns, reduce errors, strengthen staff performance, and ensure policies are applied uniformly across all service sites. By using observation findings to provide feedback, training, and corrective actions, the WIC Program promotes accountability, protects program integrity, and enhances the overall quality of services provided to women, infants, and children.</p>	<p>Quality Assurance Coordinator completing file audits for WIC program. □</p>
<p>3. WIC aims to reach more eligible families and reduce barriers to enrollment and retention. Enhanced outreach strategies—including targeted community events, culturally appropriate materials, digital communication, and referral initiatives—support timely enrollment, continued participation, and improved utilization of WIC services.</p>	<p>Collaboration with internal CAPK outreach team to use mailers as outreach method for WIC program. Target 5,000 potential participants in Kern County Eligible for WIC through mail service. Mailers mailed out in April 2026.</p>
<p align="center">Program Highlights</p>	
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Youth and Community Services

East Kern Family Resource Center
Oasis Family Resource Center
Energy, Weatherization, and Utility Assistance
Friendship House Community Center
Volunteer Income Tax Assistance
2-1-1 Call Center

**Community Action Partnership of Kern
Monthly Report 2026**

Month	April-26	Program/Work Unit	East Kern Family Resource Center (EKFC)			
Division/Director	Fred Hernandez Youth & Community Services	Program Manager	Anna Saavedra			
Reporting Period	January 1, 2026 - December 31, 2026					
Program Description						
East Kern Family Resource Center (EKFC) is a regional resource center based in Mojave, Ca. The EKFC provides assistance to low-income individuals and families from the desert and Tehachapi Mountain communities. The primary focus is to assist individuals and families who are facing housing insecurities and to prepare children 0-5 years of age to enter kindergarten successfully. The EKFC also provides individuals and families with basic need services, clothing, diapers, food, household items, hygiene kits, blankets, business services, VITA, and assistance with HEAP applications.						
Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center	Month	YTD	Annual Goal	Month Progress	Annual Progress	
Case Management Services (SRV 7a)	2	13	60	3%	22%	
Street Outreach and Education	25	105	75	33%	140%	
HHAP Linkages to Services (Referrals)	Month	YTD				
California Driver's License (SRV 7j)	2	8				
Social Security Insurance (SSI) (SRV 7i)	6	9				
Medical Services (SRV 7c)	6	16				
Mental Services (SRV 7c)	2	9				
Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)	2	8				
Educational and Career Development (SRV 7c)	6	32				
HHAP Distribution of Supplies	Month	YTD				
Food Assistance (SRV 5jj)	106	456				
House Hold Items	15	90				
Hygiene Kits (SRV 5oo)	19	145				
Emergency Clothing (SRV 7n)	112	498				
Administrative Services & Copies	131	375				
Transportation Services (SRV 7d)	18	65				
Educational Supplies (SRV 2k)	6	13				
Covid - 19 Supplies (SRV 5oo)	0	16				

**Community Action Partnership of Kern
Monthly Report 2026**

First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	0	2	30	0%	7%
Children Receiving Case Management Services (SRV 7a)	0	3	30	0%	10%
Parents Participating in Court Mandated Classes (FNPI 5d & SRV 5mm)	0	3	10	0%	30%
Children Educational Center Base Activities (FNPI 2b)	5	7	30	17%	23%
Children Educational Home Base Activities (FNPI 2b)	0	1	30	0%	3%
Children Summer Bridge Activities (FNPI 2b)	0	0	15	0%	0%
Collaborative Meetings Participated	1	3	12	8%	25%
Family Support Services for non-clients with children 5 and under	15	57			
First 5 Total		76			
First 5 Kern/ Department Health Services	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	7	50			
CalCapa Diaper Supply Bank	Month	YTD	Annual Goal	Month Progress	Annual Progress
Diaper Supply Management Enrollment Unduplicated (NPI5.2)	3	27	150	2%	18%
Monthly Diaper Kit Supply Delivery Duplicated (SRV5.nn)	153	657	1800	9%	37%
Walk-In Community Services (Duplicated Clients & Case Managed Clients)	Month	YTD			
Administrative Services & Copies	350	1112			
Baby Supplies (SRV 2w)	116	468			
Covid - 19 Supplies (SRV 5oo)	18	46			
Court Mandated Parenting Correspondence (SRV 2w)	4	80			
Educational Supplies (SRV 2k)	10	34			
Emergency Clothing (SRV 7n)	248	1186			
Food Assistance (SRV 7c)	277	1201			
Household Items (SRV 7c)	46	178			
Hygiene Kits (SRV 7c)	29	225			

**Community Action Partnership of Kern
Monthly Report 2026**

Referrals (SRV 7c)	25	105	
Transportation Services (SRV 7d)	31	60	
Explanation (Over/Under Goal Progress)			
<p>We continue to make steady progress toward meeting our performance targets for the First 5 program. Our full-time employee has been on medical leave since January; in the interim, a part-time early educator is covering Monday and Tuesday Play and Learn classes and providing case management for her assigned families. The program manager is providing case management support and covering Wednesday Play and Learn classes.</p>			
Program Strategic Goals		Progress Towards Goal	
1. Secure additional funding to cover operational costs and improve the delivery of services.			
2. Partner with private enterprises to boost program visibility and foster meaningful relationships.			
3. Improve on-site services to more effectively connect with the East Kern target population.		Planning is underway for our Backpack Giveaway and Night Out event, scheduled for August, to support East Kern students as they prepare to return to school.	
Program Highlights			
<p>In April, we received a \$107,000 HHAP grant to advance our mission of supporting individuals and families who are unhoused or at risk of homelessness. These funds will enable us to expand resources, outreach, and services. In April, the Program Manager met with the Mojave Adult School principal to discuss the need for an additional Play and Learn class in the area. As a result, we launched a new Play and Learn class at Mojave Adult School on Tuesdays and Thursdays, using a classroom provided by the school.</p>			

**Community Action Partnership of Kern
Monthly Report 2026**

Month	April-26	Program/Work Unit	Oasis Family Resource Center		
Division/Director	Youth & Community Services Freddy Hernandez	Program Manager	Eric Le Barbé		
Reporting Period	January 1, 2026 - December 31, 2026				
Program Description					
The Oasis Family Resource Center provides resources, education, and crisis assistance to individuals, families, and children in Ridgecrest and surrounding communities. They focus on providing case management and educational support to families to build resilience.					
First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	4	20	30	13%	67%
Children Receiving Case Management Services (SRV 7a)	4	26	30	13%	87%
Parents Participating in Court Mandated Classes (FNPI 5d, and SRV 5mm)	0	4	10	0%	40%
Children Educational Home Base Activities (FNPI 2b)	4	26	15	27%	173%
Children Summer Bridge Activities (FNPI 2b)	0	0	10	0%	0%
Family Support Services for non-clients with children 5 and under (SRV 2w)	9	30			
First 5 Total	21	106			
First 5 Kern/ Department Health Services (Term: Dec 2024 through Jun 2025)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	12	63			
CaICAPA Diaper Supply Bank	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Diaper Supply Management Enrollment Unduplicated (NPI5.2)	8	170	150	5%	113%
Monthly Diaper Kit Supply Delivery Duplicated (SRV5.nn)	199	759	1800	11%	42%
Rental Assistance Program	Month	YTD			
Rental Assistance Program (estimated maximum \$2,000 per household)	0	0			
Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center	Month	YTD	Annual Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)	5	12	15	33%	80%
Street Outreach and Education	5	25	20	25%	125%
Walk-In Community Services (Duplicated & Non-First 5 Clients)	Month	YTD			
Administrative Support (SRV 7c)	37	159			
Baby Supplies (SRV 2w)	162	535			
Copies	16	75			
Court Mandated Parenting Correspondence (SRV 2w)	6	20			
Educational Supplies (SRV 2k)	19	105			
Emergency Clothing (SRV 7n)	18	57			

**Community Action Partnership of Kern
Monthly Report 2026**

Food (SRV 7c)	314	1088
Household Items (SRV 7c)	251	615
Referrals(SRV 7c)	42	130
Transportation Assistance (SRV 7d)	24	67
Total Community Services	889	2851

Explanation (Over/Under Goal Progress)

The Oasis FRC received its annual review report from F5K and no recommendations were made from previous and current fiscal year. The OFRC has already exceed all F5K goals for current fiscal year ending June 30th 2026.

Program Strategic Goals	Progress Towards Goal
1. Apply for three funding opportunities that would help extend range of services outside First 5 clients for under served families (Parenting, Children 6-18, seniors, and homeless individuals).	The Oasis FRC applied for a \$10,000 grant from the Virginia & Alfred Foundation to purchase children books. An application for \$25,000 from O'Reilly was also submitted for emergency supplies and support services resources.
2. Participate in community outreach activities to promote CAPK & Oasis FRC services and seek donations from local business partners (in-kind and monetary).	The Oasis FRC participated in Ridgecrest Senior Center Outreach event at Senior Center.

Program Highlights

The Oasis Family Resource Center received \$10,000 worth of items that were purchased from the Elks Foundation Beacon and Gratitude grants including 2400 quarts of shelf stable milk, emergency food items, baby items, and household items (laundry detergent, hygiene kits, adult diapers, etc.)

**Community Action Partnership of Kern
Monthly Report 2026**

Month	April-26	Program/Work Unit		Energy & Utility Assistance		
Division/Director	Freddy Hernandez	Program Administrator		Vipsassana Chawla		
Reporting Period	January 1, 2026 - December 31, 2026					
Program Description						
The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education at no cost to the participant. Weatherization services includes home repairs or the replacement of appliances to make the home more energy efficient.						
Low-income Home Energy Program (LIHEAP) 2026	Month	YTD	Goal	Month Progress	Annual Progress	
Households Served - Utilities Assistance	316	1,611	5,000	6%	32%	
Households Served - Weatherization	7	19	100	7%	19%	
Department of Energy (DOE) Infrastructure Investment and Jobs Act (IIJA)	Month	YTD	Goal	Month Progress	Annual Progress	
Households Served - Weatherization	5	10	160	3%	6%	
Department of Energy (DOE) 2025 DOE WAP	Month	YTD	Goal	Month Progress	Annual Progress	
Households Served - Weatherization		0	10	0%	0%	
Total Homes - Weatherized & Utility Assistance (Note: The data represents work submitted to CSD for reimbursement - delayed by 2 months)	Month	YTD	Goal	Month Progress	Annual Progress	
Total Households Served - Utility Assistance (FNPI 4z, SRV 4i,)	316	1,611	5,000	6%	32%	
Total Households Weatherized (FNPI 4h, SRV 4q, & SRV 4t)	12	29	270	4%	11%	
City of Bakersfield - Transformative Climate Communities- Low Income Energy Efficiency Program	Month	YTD	Goal	Month Progress	Annual Progress	
Households Served	0	0	16	0%	0%	
City of Bakersfield - Home Repair and Weatherization Program	Month	YTD	Goal	Month Progress	Annual Progress	
Households Served	2	6	11	18%	55%	
Explanation (Over/Under Goal Progress)						
Program Strategic Goals			Progress Towards Goal			

**Community Action Partnership of Kern
Monthly Report 2026**

<p>1.) Complete 40% of the units in Phase 1.</p>	<p>As of this reporting period, a total of 30 homes have been fully completed and reported to CSD. This represents 26% of the Phase 1 target of 114 homes, demonstrating steady and measurable progress toward the June 2026 milestone. The increase from the prior reporting period reflects continued production activity, and the project team remains focused on sustaining momentum and accelerating construction efforts to stay aligned with the 40% completion benchmark for Phase 1.</p>
<p>2.) Successfully implement the City of Bakersfield Weatherization program and meet the contract goals.</p>	<p>As of this reporting period, 6 additional weatherization projects have been completed and reported, bringing the total number of completed and reported homes under this grant to 18. This reflects strong ongoing implementation of the City of Bakersfield Weatherization Program and continued advancement toward meeting contract requirements. Production progress remains steady, with the project team maintaining focus on timely completions and compliance to ensure all program objectives—both annual and grant-wide—are successfully achieved.</p>
<p>3.) Successfully implement the Transformative Climate Communities-Low Income Energy Efficiency Program and meet the program and contract goals.</p>	<p>The Transformative Climate Communities – Low-Income Energy Efficiency Program continues to advance in alignment with its program and contract objectives. As of this reporting period, 1 home has been fully completed to date. Additionally, weatherization services have begun on 2 homes following completed assessments, and 1 new household was enrolled into the program this month. Program activity remains ongoing, with continued focus on advancing enrolled households through assessment, service delivery, and completion to ensure timely progress toward overall TCC-LIEE performance targets.</p>
<p>Program Highlights</p>	
<p>Program activity this month reflects continued progress across Energy Efficiency, Home Repair, and Weatherization initiatives serving elderly, disabled, and low income households in Bakersfield. The Phase 1 Energy Efficiency and Home Repair Program has reached 30 of 114 completed homes (26%), maintaining momentum toward the 40% completion milestone. Under the City of Bakersfield Weatherization Program, 6 additional homes were completed and reported, bringing the grant total to 18 completed homes. The TCC Low Income Energy Efficiency Program continues to advance with 1 home completed to date, 2 homes actively receiving weatherization services, and 1 new household enrolled. Additionally, the organization received a DOE Weatherization Assistance Program (WAP) grant and added two new PG&E program client enrollments, under which households will be enrolled , further expanding program reach and capacity.</p>	

**Community Action Partnership of Kern
Monthly Report 2026**

Month	April-26		Friendship House Community Center (FHCC)			
Division/Director	Fred Hernandez	Program Administrator	Lois Hannible			
Reporting Period	January 1, 2026 - December 31, 2026					
Program Description						
Located in Southeast Bakersfield, the program serves children, adults, and families through after-school, summer and mentor programs, nutrition education, sports, access to social services, and more.						
Youth Programs		Month	YTD	YTD Goal	Month Progress	Annual Progress
Youth Mentoring (FNPI 2c.2., FNPI 2c.3, SRV 2p)		1	83	100	1%	83%
Summer Program (SRV 2m)		N/A	N/A	50		
After School Program (FNPI 2c.2., FNPI 2c.3, SRV 2p)		1	38	50	2%	76%
California Violence Intervention Program (CalVIP)		Month	YTD			
Reporting Period	January 1, 2026 - March 31, 2026					
Incident Response (SRV 5w)	N/A	0				
Outcome/Case Managed Families (SRV 7a)	N/A	4				
Provided Food Assistance (SRV 7c)	N/A	0				
Subsidized Employment Program	N/A	10				
Provided Mentoring Services (SRV 2p, 7c)	N/A	12				
Assisted with relocation services/Deposit Payments (SRV 4d)	N/A	1				
Temporary Housing Placements (SRV 4m)	N/A	1				
Youth Community Access Program		Month	YTD	YTD Goal		
Program Participants		3	63	80		
Youth Leaders		N/A	12	12		
Field Trips		2	5	30		
Explanation (Over/Under Goal Progress)						
The CalVIP Cohort 4 Program ended in March of 2026. Therefore, there are no CalVIP numbers to report for April of 2026. CAPK was selected by the City to serve as a subcontract partner on their newly awarded CalVIP Cohort 5 Program, which is slated to start in May of 2026. In addition, the FHCC Summer Program will start on June 1, 2026, so there will be nothing to report until June. As for the Youth Community Access Program, (CYA), the grant allows for 12 youth leaders, which have been recruited for the program, and are actively participating. As a result, there will not be a monthly increase in the number of youth leaders for the Youth Community Access Program.						
Program Strategic Goals			Progress Towards Strategic Goals			
1. Organize and execute successful fundraising events in collaboration with the Friendship House (FHCC) Advisory Board to generate financial support and sustain programs at the youth center.			The FHCC Advisory Board is planning a car show fundraiser, to be held at the Friendship House on Saturday, October 17th. Please contact the Friendship House to enter a car into the car show or for event tickets. Additional information will be provided soon.			
2. Recruit and retain dedicated Advisory Board members with the skills, networks, and passion to raise funds and support initiatives for the Friendship House sustainability and growth.			The Friendship House Advisory Board is accepting applications to fill one vacant Advisory Board position. Those interested should contact Program Administrator, Lois Hannible, at lhannib@capk.org.			

**Community Action Partnership of Kern
Monthly Report 2026**

<p>3. Collaborate with the CAPK Executive Team to expand grant research and submission efforts for the CAPK Friendship House, ensuring resources align with and address the evolving needs of the community.</p>	<p>The Friendship House Program Administrator is currently seeking grant opportunities that can benefit the Friendship House. The Friendship House recently received funding from Adopt A Beach and CalVIP Cohort 5 as a subcontract with the City of Bakersfield.</p>
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Program Highlights

On April 3, 2026, the Community Youth Access (CYA) program took youth participants on a field trip to Colonel Allensworth State Historic Park. This experience provided students with an engaging opportunity to learn about Colonel Allensworth and the historic community built by African Americans in pursuit of independence, education, and opportunity. On Saturday, April 11, 2026, CYA youth leaders participated in a field trip to Montana de Oro State Park, where they took part in an Earth Day cleanup effort. This hands-on activity allowed students to contribute positively to the environment while reinforcing the value of community service. Additionally, FHCC afterschool program students have been making a meaningful environmental impact through the SOS recycling program. They have shown commitment by collecting and recycling empty water bottles and cans.

**Community Action Partnership of Kern
Monthly Report 2026**

Month	1-Apr	Program/Work Unit	Volunteer Income Tax Assistance (VITA)		
Division/Director	Fred Hernandez		Program Administrator	Jacqueline Guerra	
Reporting Period	January 1, 2026 - December 31, 2026				
Program Description					
The CAPK VITA program offers free tax preparation services. This service is available to low-to-moderate income individuals, the elderly, persons with disabilities, and limited English-speaking taxpayers. Additionally, the CAPK VITA program provides ITIN (Individual Taxpayer Identification Number) services through Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.					
CAPK current year 2023-25 e-filed Tax Returns (SRV 3o)	Month	YTD	Goal	Month Progress	Annual Progress
Federal	1862	6,210	7,550	25%	82%
Social Security Number (SSN)	1679				
Individual Taxpayer Identification Number (ITIN)	183				
State (includes CFF State refund information)	1982	6,736			
Social Security Number (SSN)	1759				
Individual Taxpayer Identification Number (ITIN)	223				
CAPK 2020-25, Paper Filed Returns (total YTD added to Federal YTD) (SRV 3o)	Month	YTD			
Paper-filed, and Prior year returns (federal)	110	262			
Social Security Number (SSN)	91				
Individual Taxpayer Identification Number (ITIN)	19				
Paper-filed, and Prior year returns (state)	110	262			
Social Security Number (SSN)	91				
Individual Taxpayer Identification Number (ITIN)	19				
CAPK Refunds and Credits (SRV 3o)	Month	YTD			
Federal Refunds	\$1,227,475.00	5,774,874			
State Refunds	\$566,875	2,356,019			
Federal Earned Income Tax Credit (EITC) <i>(income limit \$68,675 per household)</i>	\$619,535	4,021,728			
California Earned Income Tax Credit (CalEITC) <i>(income limit \$32,900 per household)</i>	\$244,585.00	1,109,461			
Total Refunds and Credits		\$13,262,082			

**Community Action Partnership of Kern
Monthly Report 2026**

Individual Taxpayer Identification Number (ITIN) (SRV 3o) Applications (Note: duplicate of Federal Tax Returns Completed)	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Applications (New/Renewal)	43	124	200	22%	62%
Explanation (Over/Under Goal Progress)					
is higher this month. This happens when ITIN applications are processed. Once an ITIN number is issued by the Federal (IRS), the State side of the tax return (FTB) can be submitted and processed. Also, State returns completed is higher due to the inability to separate tax returns using SIDN in order to calculate State tax returns completed by California Farm Workers Foundation (CFF) and be able to include this total to their own report.					
91	Progress Towards Goal				
Persist in fostering connections within rural communities to extend outreach and engage with a larger number of clients.					
Sub-contactor: United Way Central Eastern California e-filed returns 2023-25	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Federal	724	2,779	3,250	0.222769231	86%
State	722	2,785			
UWCEC 2020-22 Paper Filed, and Prior Year Returns (total YTD added to Federal YTD)	Month	YTD			
Paper-filed, and Prior year returns (federal)	74	152			
Paper-filed, and Prior year returns (state)	70	127			
Sub-contactor: United Way Central Eastern California Refunds and Credits	Month	YTD			
Federal Refunds	\$416,463	2,478,401			
State Refunds	\$218,856	989,469			
Federal Earned Income Tax Credit (EITC) (income limit \$66,819 per household)	\$266,409	1,693,082			
California Earned Income Tax Credit (CalEITC) (income limit \$31,950 per household)	\$80,476	360,154			
Total Refunds and Credits	\$982,204	\$5,521,106			
Sub-contactor: MAOF 2023-25 e-filed returns	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Federal		44	400	0	0.11
State		45			
MAOF 2020-22 Paper Filed, and Prior Year Returns (total YTD added to Federal YTD)	Month	YTD			
Paper-filed, and Prior year returns (federal)		0			

**Community Action Partnership of Kern
Monthly Report 2026**

Paper-filed, and Prior year returns (state)		0			
Sub-contactor: MAOF Refunds and Credits	Month	YTD			
Federal Refunds		149,782			
State Refunds		29,143			
Federal Earned Income Tax Credit (EITC) (income limit \$68,675 per household)		77,372			
California Earned Income Tax Credit (CalEITC) (income limit \$32,900 per household)		6,835			
Total Refunds and Credits		\$263,132			
Sub-contactor: California Farmworkers Foundation (CFF) 2023-25 e-filed returns	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Federal	105	477	300	0.35	1.59
CFF 2020-22 Paper Filed Returns (total YTD added to Federal YTD)	Month	YTD			
Paper-filed, and Prior year returns (federal)	19	42			
Sub-contactor: CFF Refunds and Credits	Month	YTD			
Federal Refunds	\$104,230	608,616			
Federal Earned Income Tax Credit (EITC) (income limit \$68,675 per household)	\$47,626	300,427			
Total Refunds and Credits	\$151,856	\$909,043			

**Community Action Partnership of Kern
Monthly Report 2026**

Month	1-Apr	Program/Work Unit	Tax Counseling for the Elderly (TCE)		
Division/Director	Fred Hernandez		Program Administrator	Jacqueline Guerra	
Reporting Period	January 1, 2026 - December 31, 2026				
Program Description					
The CAPK Tax Counseling for the Elderly (TCE) program provides free tax preparation and filing assistance to eligible taxpayers, with a primary focus on individuals age 60 or older. Services are designed to support seniors, persons with disabilities, and taxpayers with limited English proficiency by ensuring access to accurate tax preparation and information. Additionally, CAPK provides ITIN (Individual Taxpayer Identification Number) services through IRS Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.					
(SRV 3o)	Month	YTD	Goal	Month Progress	Annual Progress
Federal	207	1,550	1,500	14%	103%
Social Security Number (SSN)	202				
Individual Taxpayer Identification Number (ITIN)	5				
State					
Social Security Number (SSN)	202				
Individual Taxpayer Identification Number (ITIN)	6				
CAPK 2020-22, Paper Filed Returns (total YTD added to Federal YTD) (SRV 3o)	Month	YTD			
Paper-filed, and Prior year returns (federal)	9	16			
Social Security Number (SSN)	9				
Individual Taxpayer Identification Number (ITIN)	0				
Paper-filed, and Prior year returns (state)	9	16			
Social Security Number (SSN)	9				
Individual Taxpayer Identification Number (ITIN)	0				
CAPK Refunds and Credits (SRV 3o)	Month	YTD			
Federal Refunds	\$92,469.00	1,031,287			
State Refunds	\$36,771	2,087,385			
Federal Earned Income Tax Credit (EITC) <i>(income limit \$68-675 per household)</i>	\$34,728	315,807			
California Earned Income Tax Credit (CalEITC) <i>(income limit \$32,900 per household)</i>	\$12,372.00	1,550			
Total Refunds and Credits		\$3,436,029			

**Community Action Partnership of Kern
Monthly Report 2026**

Month	April-26		Program/Division	2-1-1 Call Center Program				
Division/Director	Freddy Hernandez		Program Manager	Sabrina Jones				
Reporting Period	January 1, 2026 - December 31, 2026							
Program Description								
The 2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and links to community health and human services at no cost. The 2-1-1 Kern has a database of 1,300 social service agencies that are available to the public through the 2-1-1 Kern Online Resource Directory at www.211KernCounty.org . The program has over 18 years of experience in providing and linking community members to vital services, and currently serves multiple communities in the Central Valley including Fresno and Madera, Kings, Merced, Stanislaus, and Tulare through the United Way partnerships.								
Most Requested Services	Food Pantries		Utility Payment Assistance	VITA Programs				
Top 3 Unmet Needs	Homeless Diversion Programs		Specialty Food Providers	Weatherization Programs				
Information and Referral Services (I&R) Calls Handled (SRV 7c)								
	Month	YTD	Annual Goal	Month Progress	Annual Progress			
Fresno & Madera County	3151	17,034	40,000	8%	43%			
Kern County	2496	10,232	40,000	6%	26%			
Kings County	188	878	3,500	5%	25%			
Merced & Mariposa County	106	472	2,000	5%	24%			
Stanislaus County	1081	4,551	13,000	8%	35%			
Tulare County	741	3,074	11,000	7%	28%			
Total County-based I&R Calls Handled	7,763	36,241	109,500	85%	33%			
Average Wait Time	0:58							
Average Handle Time	5:01							
Other Service Call Types Handled (SRV 7c)								
	Month	YTD						
LIHEAP (SRV 7b)	1317	6,393						
Mental Health (SRV 7c)	113	113						
Total County-based and Other Calls Handled	9,193	42,747						
Staffing vs. Call Volume				Current Staff	Staff Needed Per Call	Staff Over/Short		
2-1-1 staff designated for calls handled across all counties contracts with the expectation of 42 calls per staff for an 8-hour shift.				10	7.1	2.94		
Grant Funded Services			Activity	Month	YTD	Annual Goal	Month Progress	Annual Progress
Cal-Fresh (SNAP) Application (SRV 3i)			33	9	122	350	3%	35%
KIC Referrals (SRV 7c)			141	139	252	1,200	12%	21%
2-1-1 Website Visitors			Month	YTD	Annual Goal	Month Progress	Annual Progress	
Duplicated Visitors (<i>i.e., accessing 2-1-1 e-services and database resources</i>)			11,921	57,028	225,000	5%	25%	
Referrals			Month	YTD				
Food-related Calls (SRV 7c)			321	2,140				
Health and Human Service Referrals (SRV 7c)			500	3,295				
Housing and Homelessness Calls (SRV 7c)			168	1,032				
Utility Assistance Calls- Discount Internet or Utility (SRV 7c)			113	691				
Total Other Services			1,102	7,158				

**Community Action Partnership of Kern
Monthly Report 2026**

Explanation (Over/Under Goal Progress)	
<p>Call volumes remained consistent in alignment with the influx of calls for tax preparation needs to support Fresno and Madera counties. The program continues to provide application assistance, assessments, and outreach to bring awareness of services within the community. Calls, applications, and assessments are monitored and reviewed to determine appropriate methods and material needed for outreach events. □</p> <p>□</p> <p>□</p>	
Program Strategic Goals	Progress Towards Goal
<p>1. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.</p>	<p>The program seeks to acquire skilled candidates by streamlining the recruitment process of internal Human Resources. The program aims to offer competitive wages, language fluency and competency incentives, and opportunity for growth. 2-1-1 is staffed with 13 Full Time Information and Referral (IR) Specialists to handle Low-Income Home Energy Assistance and standard calls. The program enriches employees through strategic schedule planning, honoring traditions, and celebrating achievements or milestones. Additionally, it supports opportunities for professional development and an incentive for IR's who obtain certification as a Community Resource Specialist. 2-1-1 has experienced staffing changes associated with its anticipation of the transition of the call handling contract for Fresno and Madera Counties. Currently, there are no existing vacancies.</p>
<p>2. Enhance the efficiency and effectiveness of our call center operations in the coming year by thoroughly evaluating and optimizing the use of our tools and technologies, including CRM systems. Focus will be placed on improving call handling performance, streamlining workflows, and identifying opportunities to align staffing levels with operational needs.</p>	<p>The program remains in collaboration with the Information-Systems (IS) and Technology (IT) Team to improve the database by optimizing technology through the implementation of automation to ease the process of system navigation, documentation of call outcomes, and the collection of caller satisfaction surveys. The IS Team has developed an Intelligent Virtual Agent process to test prior to the pilot for afterhours calls. The AI Agent will be devoted to guiding callers with non-complex needs that do not require high engagement, problem solving, advocacy, or continuous interaction.</p>
<p>3. Prioritize retaining existing contracts, such as partnerships with United Ways, while actively exploring and proposing new opportunities to better serve our community members. Leverage the full potential of the call center by pursuing additional fee-for-service contracts and expanding services to maximize impact and efficiency.</p>	<p>2-1-1 aims to build uphold the program to high expectations to strengthen existing partnerships by effectively communicating and meeting with partners and contract grantors to share performance data and discuss progress relative to objectives, deliverables, and goals. The program makes an effort to meet reporting expectations of funding sources and maintaining trusting relationships to increase the opportunity for existing contracts to be retained. □</p>
Program Highlights	
<p>The program began its Tobacco Cessation contract March 2026 to screen callers and submit referrals to Kick It California (KIC). The initiative offers an incentive to the program as well as those who participate in the coaching processes to obtain treatment or other supports in the smoking cessation journey themselves or familiar individuals.</p>	



Operations

Data Services
Facilities & Maintenance
Information Technology
Information Systems
Risk Management

**Community Action Partnership of Kern
Monthly Report 2025**

Month	April-26	Program/Work Unit	Operations Division	
Division/Chief, Director	Emilio Wagner CFTO, Maria Contreras Director of Facilities	Program Managers	Emilio Wagner, Maria Contreras, Rommel Almanza, Mohamed Ahmed, Laurie Sproule	
Reporting Period	January 1, 2026 - December 31, 2026			
Division Description				
The Operations Division is a dynamic and multifaceted division that plays a pivotal role in ensuring the seamless functioning of our organization. This division is responsible for spearheading new construction projects, overseeing fleet management, maintaining our physical facilities, mitigating risks, and managing all aspects of Information Technology (IT) and Information Systems (IS).				
Information Systems				
Activity	Requested	In-Progress	Processed	Processed YTD
IS Tickets	41	12	42	139
Paginated Reports/ Power bi reports/ Dashboards	6	4	6	17
Background Processes	9	0	9	31
Power App Enhancements	5	4	3	27
Projects		Description of Status		Current % Status
211 After Hours AI		In development		60%
Energy Intake Website		On Hold - pending 211 Completion		70%
Needs assessment survey and Report		In progress		70%
Head Start Parent Survey and Report		In progress		60%
VSS		Project Completed: data import in progress		90%
Sage Intaact to Primarius		In development		80%
Field Service		Project Scope expanded		20%
CDP Optimizations		In progress		60%
211 CalFresh Report		Script Completed		95%
Finance Timesheets Application		In testing		75%
Activity	Requested	In-Progress	Processed	Processed YTD
Facility Work Orders	426	674	359	1430
Construction Projects		Description of Status		Current % Status
Central Kitchen				
McFarland & Tehachapi Modulars				
Barnett House				
Major Maintenance Projects		Description of Status		Current % Status
MCAP Stine Second Floor		Additional leasing space/2nd floor for MCAP on Stine		95%
Stockdale HS		Signage		12%
Mojave Afghan Solar/Playard		Install shade structure and Solar to mobile park community		8%
VSS		Decatur Home Depot Flooring		100%
Harvey Hall Phase 2 & 3		New Kitchen & Breakroom		25%
Sterling Block Wall		Property Line Site Survey		10%

**Community Action Partnership of Kern
Monthly Report 2025**

Alberta Dillard		Survey Complete Working of Property Line Discrepancy's		8%
SJC Tiny Powers		Facility Ready and Licensed Pending Children Sink Installation		90%
SJC Filipino Plaza		Fire & Alarm Monitoring Playard Mod		80%
SJC		University Park		35%
Activity	Requested	In-Progress	Processed	Processed YTD
Help Desk Work Orders	624	112	636	1971
Information & Technology Projects		Description of Status		Current % Status
Yubikey Phase 4		Deploy to TEACHERS		75%
E-Rate		submitted		100%
Absolute Software adoption		deployed to 35+ mobile devices		75%
Risk Management				
		Reported		Reported YTD
Students / Parents / Volunteers / Clients		1		1
Property		1		6
Vehicle Incident / Grand Theft Auto		1		3
Motor Vehicle Accident		0		2
Overdoses / Death		0		0
Total		3		12
Program Strategic Goals		Progress Towards Goal		
Description		Description of Status		Current % Status
Develop a facility deferred maintenance program.				
Develop and implement a Data Governance strategy.				
Improve the customer experience by assessing it through factors such as response time and customer sentiment.				
Program Highlights				



Community Development

Grant Development
CAPK Foundation
Outreach & Marketing

**Community Action Partnership of Kern
Monthly Report 2026**

Month	April-26	Program	CAPK Foundation
Division/Director/Chief	Pritika Ram	Director	Catherine Anspach
Reporting Period	January 1, 2026 - December 31, 2026		
Program Description			
The Community Action Partnership of Kern (CAPK) Foundation is the philanthropic arm of Community Action Partnership of Kern, established to strengthen and expand CAPK's impact across Kern County. As a 501(c)(3) supporting organization governed by its own independent Board of Directors, the Foundation focuses on fundraising, community outreach, and building long-term financial sustainability to advance CAPK's mission.			
Program Category Funding			
Homelessness & Housing	\$1,217		
Food Insecurity	\$265,344		
Veterans Supportive Services	\$2,430		
Youth & Families	\$33,168		
Other (VITA)	\$16,000		
Foundation (General)	\$64,411		
External Events			
Homelessness & Housing	0		
Food Insecurity	0		
Veterans Supportive Services	0		
Youth & Families	0		
Other	0		
Special Initiatives			
Recorded a voiceover at Beacon Studios for the Gourmet for Good mission video			
Designed and posted social media graphics for the Give Big Kern campaign			
Designed signage for SOS Recycle sites to support our recycling partnership called "Recycle for Charities"			
Coordinating with Vital Signs to design and install a new donor wall at the food bank.			
Designed and posted social media graphics for Gourmet for Good.			
Researched and began drafting the narrative for a Chick fil A grant application to support Veterans and Supportive Services transitional housing clients, in collaboration with the Grants Department.			
Began planning for the Veteran Stand Down and had a discovery call with the San Diego veteran organization hosting the event in their county.			

**Community Action Partnership of Kern
Monthly Report 2026**

Submitted the O'Reilly Foundation proposal requesting \$25,000 to support emergency response services at the Oasis Family Resource Center, including food, transportation vouchers, and motel assistance.

Submitted a grant request to the Virginia and Alfred Harold Foundation for \$10,000 to provide books for one year for the new Community Little Library at the Oasis Family Resource Center.

Continued planning for the Cool for Summer campaign with Divine 9 sorority groups in Kern to support the M Street Navigation Center clients.

Created the webpage and donation pages for Give Big Kern, Stand Down, and the Good Neighbor Project.

Updated the donors on the Apple Wall for the Food Bank

Discovery call with contacts from Pacific Steel Mill to gain support for East Kern FRC

Secured an additional \$62,500 for Gourmet For Good.

Continued coordination and logistics for Gourmet for Good. Developed event program and all other print materials. Coordinated Catering, Vendors & Rentals.

Community Outreach

Met with representatives from Community West Bank to discuss future partnership opportunities with VITA following a \$1,000 award.

Scheduled and met with representatives from U.S. Bank for an introductory meeting and identified next steps to connect with community liaisons.

Attended the final Medi-Cal workshop held in partnership with Anthem.

Coordinated and attended the quarterly Food Bank Luncheon & Learn.

Held a partnership meeting with Woolworth's to discuss Hunger Action Month

Attended Give Big at the Park to spread awareness about the mission of the CAPK Foundation.

Attended the Liberty High check presentation, where \$700 was raised for the CAPK Food Bank.

Attended AFP ICON (Association of Fundraising Professionals Conference)

Attended Check presentation with Cal Portland at East Kern FRC

Attended the Open Door fundraiser.

Went on radio stations KNZR and Moneywise Show to promote Gourmet for Good

Attended Youth 2 Leaders Fundraiser


Attended County Wide Rotary Luncheon at CTEC

Presented to the CAPK Alumni and Mentorship Program about the CAPK Foundation

**Community Action Partnership of Kern
Monthly Report 2026**

Continued coordination and logistics for Gourmet for Good. Developed event program and all other print materials.	
Program Strategic Goals	Progress Towards Goal
Expand Fundraising Capacity. Leverage the Board to establish a formal development committee and increase individual donor base by 40% through targeted campaigns and board-led cultivation events.	Engaging our board by tasking them with fundraising initiatives and goals. Adding program presentations at our board meetings to empower them to represent the Foundation in the community.
Launch Veterans Program Funding Campaign Secure \$40,000 in dedicated funding for our new Veterans (homeless or at-risk of homelessness) program through targeted outreach to veteran-focused foundations, corporate sponsors with military initiatives, and individual major donors with military connections. Establish 3-5 strategic partnerships with veteran service organizations by Q3 2026.	Continued meeting with SOS Recycling and toured them on other program sites. Determined date for KGET-TV Drive to collaborate with SOS Recycle for event. All proceeds to benefit VSS Stand Down.
Supporting CAPK's Strategic Plan (2026–2029).	Leading monthly meetings with our team to stay on track for goal setting.

**Community Action Partnership of Kern
Monthly Report 2026**

Month	April-26	Program	Community Development	
Division/Director/Chief	Pritika Ram	Program Managers	Savannah Oates	
Reporting Period	January 1, 2026 - December 31, 2026			
Program Description				
The services under the Community Development Division range from fund and grant development/research to outreach and media/public relations, as well as new business development. This includes project management of agency level initiatives, such as the 2025-2029 Strategic Plan and CAA-related plans, and special projects.				
Outreach Social Media	Month	YTD	Annual Goal	Annual Progress
Website User Sessions	24,691	94,986	260,000	37%
Facebook Impressions (i.e., number of times users see content)	226,289	872,642	4,000,000	22%
Other Social Media Impressions	154,374	563,884	1,750,000	32%
Highest Performing Post				
 <p>https://www.facebook.com/capkern/posts/pfbid02ExgSBrPXr34Z635shKKHfk6uHRpNpnZmJYj9Tv1jKW3UiKiSMrBmTUa1CQZCEeCtl</p>				
Outreach Special Projects				
April 7th attended Delano Community Connection Collaborative - A highlight of the collaborative was a presentation by Kids2Dentist, a new dental office in Delano that offers services to both Medi-Cal and privately insured patients. Additionally, updates were shared regarding United Way's utility assistance program, which is currently on hold				
April 9th attended Greenfield HELPS Collaborative- In honor of Child Abuse Awareness Month, BPD Community Relations reviewed the services they offer to the public. Kern County Public Health also provided a presentation on resources consistently available to the community, along with information from the Tobacco-Free Kern Coalition				
April 10th Community Book Sorting with partner CBO's- Community partners, including KCSO, Kern County Child Support, Clinica Sierra Vista, empowerment, Wasco Collaborative, NOR, BC, Kern Family Health Care, and Children's First, came together to help sort and distribute books to their respective clients throughout Kern County.				
April 18th Give Big at the Park with CAPK Foundation Team				
April 22nd Tehachapi Gold Certification through Nutrition Pantry Program Celebration with CalFresh				
April 23rd Greenfield FRC Health & Safety Resource Fair				
Provided Media coverage of America 250 Donation by Church of Jesus Christ Latter day-Saints				
Apr 9th Sinclair Day of Service at the Food Bank				
Provided social media graphics for VITA 120 post requirement and got them scheduled and posted to March 31st, 2026				

**Community Action Partnership of Kern
Monthly Report 2026**

Apr 1st Filmed and edited M St. Safe Camp testimonial for Board of Supervisors and picked up for Gourmet for Good
Hosted CSUB RAMP program for info session and lunch to learn about all programs
Completed a CAPK Presentation at the Kern County EOC for the Kern Ops Meeting with 211
Worked alongside Beacon Studios to do filming in preparation for Gourmet for Good Mission Moment Video
Joined the CAPK Foundation on the Moneywise podcast to share Gourmet for Good and CAPK programs
Completed the 2026 Staff Development Day
Outreach Advocacy
Signed a letter of support for Grove's SB1277, SB 1373, SB 1217, and SB1018
211 Bill (AB 1832) Letter of Support signed
Working with Congressman Valadao's Office regarding CSBG funding
Signed onto LOS for Low Income Housing Coalition - CHCDF Letter Calling on Increased Funding for Vital Housing Programs in FY27
Food Bank Administrator, Kelly Lowery, Testified on SB1025 regarding the development of an Office of Food Security with Senator Hurtado's Office
Advocacy Watch-list
HR 1 and potential effects
CAL Foods
SB 1025

Instrument Opportunities Report - May 7, 2026

Projects: Youth & Community Services, Housing and Supportive Services, Community Development, Health & Nutrition Services, and Veterans & Supportive Services

Statuses: Abandoned Declined Awarded - Active LOI In Progress LOI Submitted Application In Progress Application Submitted

Date Range: Apr 01, 2026 - Apr 30, 2026

Status

\$0 Awarded 0 opportunities	\$652,525 Submitted 4 opportunities	\$0 Declined 0 opportunities
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Displaying 5 opportunities

FY 2026 March 1 - February 28

NAME	DEADLINE	STATUS	AMOUNT	NEXT TASK	NOTES
April 2026					
Native Food Security Grant First Nations Development Institute Health & Nutrition Services	Apr 14, 2026	Abandoned	US \$10,000 - US \$40,000		Abandoned due to ineligibly to apply due to lack of tribal status.

FY 2027 March 1 - February 28

NAME	DEADLINE	STATUS	AMOUNT	NEXT TASK	NOTES
April 2026					
<p>Homeless Veterans' Reintegration Program -Stand Down</p> <p>U.S. Department of labor Veterans & Supportive Services</p>	Apr 3, 2026	Application Submitted	Requesting \$7,000		This is a reapplication for VSS's annual Stand Down event.
<p>DHCS Bridge Housing / Behavioral Health Bridge Housing (BHBH) Funds</p> <p>Kern County Department of Behavioral ... Housing and Supportive Services</p>	<p>RM</p> <p>Apr 28, 2026 Rolling</p>	Application Submitted	Requesting \$480,000		CAPK originally submitted a 1.2 million request that was denied. BHBH then confirmed an allowance of \$480,000 for this request. This is not a formal grant,..
<p>Chick-Fil-A True Inspiration Awards</p> <p>Chick-fil-A Veterans & Supportive Services</p>	Apr 30, 2026	Application Submitted	Requesting \$131,572		The True Inspiration Awards grant will enable Veterans and Supportive Services (VSS) to remove barriers for 40 veterans experiencing...
<p>Waterman Foundation Grant</p> <p>Kern Community Foundation Housing and Supportive Services</p>	<p>LH</p> <p>Rolling Letter of inquiry (rolling)</p> <p>Apr 30, 2026 Full proposal (rolling)</p>	Application Submitted	Requesting \$33,953		This grant will support outdoor improvements to M St. by providing residents with a shade structure and seating outside.

Community Action Partnership of Kern Funding Profile

Funding Information			
Funding Type	Private	CAPK Program	Veteran Services
Funding Agency	Chick-Fill-A	Project Name	True Inspiration Awards
CFDA		Target Population	Veterans
Reapplication (Y/N)	Yes	Number to be served	40
Estimated Request	\$131,572.00	Division Director	Rebecca Moreno
Award Period	February 2027 to December 2028	Program Manager	Raul Jimenez
Project Goal (One sentence goal statement)			
The True Inspiration Awards grant will enable Veterans and Supportive Services (VSS) to remove barriers for 40 veterans experiencing homelessness to achieve employment, stability, and permanent housing.			
Project Description (Brief one paragraph description)			
The Community Action Partnership of Kern’s Veterans and Supportive Services (VSS) division is strengthening support for veterans in in the Buena Vista and Decatur Housing units by providing reliable transportation, upgraded living environments, and broadband internet access. This project targets 40 veterans, aiming to reduce barriers to employment and housing stability while aligning with Chick-fil-A’s Caring for Communities priority.			
Estimated Budget Summary			
The total budget of \$131,572 will fund transportation vouchers, furnishings, and internet services for the Buena Vista and Decatur Veteran Housing units.			
Recommendation			
Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.			

Approvals:

1.Division Director	Rebecca Moreno	Date: 2026-05-04	4.Chief Financial Officer	Tracy Webster	Date: 2026-05-04
2.Chief Business Development Officer	Pritika Ram	Date: 2026-05-04	5.Chief Facilities and Technology Officer	Emilio Wagner	Date: 2026-05-05
3.Chief Program Officer:		Date:	6.Chief Executive Officer	Jeremy Tobias	Date: 2026-05-06

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

Community Action Partnership of Kern Funding Profile

Funding Information			
Funding Type	Local	CAPK Program	Safe Camping Program
Funding Agency	Kern County Department of Behavioral Health and Recovery Services	Project Name	Safe Camping & Safe Parking Program
CFDA		Target Population	Homeless, shelter-resistant individuals with serious mental illness (SMI), substance use
Reapplication (Y/N)	Yes	Number to be served	680
Estimated Request	\$480,000.00	Division Director	Rebecca Moreno
Award Period	July 1, 2026 – June 30, 2027	Program Manager	Laurie Hughey
Project Goal (One sentence goal statement)			
To provide low-barrier, non-congregate bridge housing and comprehensive supportive services that stabilize chronically homeless, shelter-resistant individuals and facilitate pathways to permanent housing.			
Project Description (Brief one paragraph description)			
The Safe Camping and Safe Parking Program, operated by Community Action Partnership of Kern (CAPK), provides a low-barrier, non-congregate housing alternative for individuals experiencing homelessness who are unable or unwilling to access traditional shelter systems. Located adjacent to the M Street Navigation Center, the program offers 42 camping sites and 10 safe parking spaces, along with access to meals, hygiene services, case management, behavioral health services, medical care, and housing navigation.			
Estimated Budget Summary			
The program budget totals \$480,000, supporting staffing, site operations, client services, and administrative costs. The program leverages existing infrastructure at the M Street Navigation Center to reduce costs by utilizing in-kind services such as meals, security, and hygiene facilities. The cost per participant is approximately \$23,197 annually, reflecting a cost-effective model.			
Recommendation			
Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.			

Approvals:

1.Division Director	Rebecca Moreno	Date: 2026-05-04	4.Chief Financial Officer	Tracy Webster	Date: 2026-05-04
2.Chief Business Development Officer	Pritika Ram	Date: 2026-05-04	5.Chief Facilities and Technology Officer	Emilio Wagner	Date: 2026-05-05
3.Chief Program Officer:		Date:	6.Chief Executive Officer	Jeremy Tobias	Date: 2026-05-06

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

**Community Action Partnership of Kern
Small Funding Request (\$50,000 or less per year)
May 2025**

Funding Type	Foundation	CAPK Program	M-Street
Funding Agency	Kern Community Foundation	Project Name	Waterman Foundation Grant
CFDA		Target Population	Unhoused individuals
Request	33,952.79	Division Director	Rebecca Moreno
Award Period	1 year term	Program Manager	Laurie Hughey
Description	Funds will be used to install a shade structure, outdoor tables, and seating, protecting clients from extreme weather and creating a more welcoming outdoor environment. These improvements will foster a supportive space that encourages healthy outdoor activity and improves overall quality of life for vulnerable community members.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to \$50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.
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Date Presented/Approved

Policy Council: _____ PRE Presentation : _____ B&F Approval: _____ Board Approval: _____

**Community Action Partnership of Kern
Small Funding Request (\$50,000 or less per year)
May 2026**

Funding Type	Federal	CAPK Program	Veteran Services
Funding Agency	Department of Labor	Project Name	2026 Kern County Veterans Stand Down
CFDA	17.805	Target Population	Homeless Veterans
Request	7,000.00	Division Director	Rebecca Moreno
Award Period	10/1/2026 - 4/1/2027	Program Manager	Carlos Clemente-Juarez
Description	The 2026 Kern County Veterans Stand Down is a one-day, community-based service event that brings together over 100 providers to deliver housing referrals, health services, employment assistance, and benefits counseling to veterans experiencing or at risk of homelessness, while facilitating immediate connection to Coordinated Entry and long-term support systems.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to \$50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.
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Date Presented/Approved

Policy Council: _____ PRE Presentation : _____ B&F Approval: _____ Board Approval: _____

Month	May-26	Program/Work Unit	Head Start Preschool & Early Head Start			
Division/Director	Head Start/State Child Development Division/ Yolanda Gonzales	Enrollment and Attendance Manager	Carol Hendricks			
Reporting Period	May 1, 2026 - May 31, 2026					
Program Description						
Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home-based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.						
Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)	Month	Target	Annual Goal	Annual Progress		
Reportable/Funded Enrollment	742	753	753	99%		
Disabilities	278	10%	10%	40%		
Over Income 101%-130% (up to 35%)	18	n/a	n/a	2%		
Over Income 131% and up (up to 10%)	55	n/a	n/a	7%		
Head Start Preschool (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)	Month	Target	Annual Goal	Annual Progress		
Reportable/Funded Enrollment	936	936	936	100%		
Disabilities	134	10%	10%	15%		
Over Income 101%-130% (up to 35%)	16	n/a	n/a	2%		
Over Income 131% and up (up to 10%)	72	n/a	n/a	8%		
Head Start Preschool San Joaquin County Office of Education - (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)	Month	Target	Annual Goal	Annual Progress		
Reportable/Funded Enrollment	65	153	153	42%		
Disabilities	9	n/a	n/a	14%		
Over Income 101%-130% (up to 35%)	5	n/a	n/a	8%		
Over Income 131% and up (up to 10%)	0	n/a	n/a	0%		
Home Visiting Program (SRV 2cc, 7a)	Monthly	Year-To- Date	Annual Goal (Contract Limit 310)	Annual Progress (Calendar)	Annual Progress (Program Year)	
Enrollment	202	445	308	66%	69%	
Central Kitchen	Total Meals Delivered		Breakfast	Lunch	Snack	
Meals and Snacks	62,379		22,125	18,146	22,108	
Child and Adult Care Food Program (CACFP) (Note: The data represents information from March 2026)	Total Meals Delivered		Meals Allocated (CACFP/HS)	# of Meals Served	% of Meals Served	
Meals and Snacks (SRV 5ii)	84,136		60,370/23,766	66,488	79%	
Meals and Snacks- Kern Vendors	71,725		51,594/20,131	56,565	79%	
Meals and Snacks - SJC Vendors	12,411		8,776/3,635	9,923	80%	
Eligibility Determination (SRV 7b)(January 2025-December 2025)	60	299				
Total Community Services	60	299				
Explanation (Over/Under Goal Progress)						
We have increased our participation in community events and recruitment practices to continue to increase our Early Head Start numbers and to prepare for the new school year of 2026-2027. San Joaquin County is in the process of opening centers and building their enrollment numbers.						

Goals	Progress Towards Goal
<p>Goal I. Workforce: To enhance onboarding, recruitment, and retention of staff by implementing programs that embraces pathways for learning, professional development, and succession planning to obtain and retain staff.</p>	<p>Objective A: Develop a structured onboarding process that introduces new employees to the organization's core values, and expectations. Provide them with the necessary tools, resources, and training to quickly integrate into their roles. Progress: Job specific training is provided at new-hire training. Program will be using SharePoint as the division's training platform. Some challenges may include addressing technical difficulties to ensure trainings are properly recorded, uploaded, and videos are in good quality.</p>
Program Description	
<ol style="list-style-type: none"> 1. April 1, 8, 15, 22, 29, 2026, Application Clinics at 1300 18th Street 2. April 8, 2026, Wednesday, 4th Annual Universal Pre-Kindergarten 3. April 12, 2026, Sunday, UPK Day @ Calm 4. April 16, 2026, Thursday, McKee Middle School 5. April 18, 2026, Saturday, GROW Academy Shafter Spring Fest <p>*Additional information: Last day of part-year services is May 15, 2026. Have a great summer!</p>	



MEMORANDUM

To: Program Review & Evaluation Committee

From: 
Emilio G. Wagner, Chief Facilities & Technology Officer

Date: Wednesday, May 13, 2026

Subject: *Agenda Item 5d.*: Strategic Priority D – Data Driven Decisions - **Info Item**

Strategic priority D - prioritizes the increased utilization of data-driven decision-making processes to improve organizational capacity and ensure efficient fiscal stewardship to achieve organizational goals. This initiative aims to increase the consistency, accuracy, and depth of reporting and data analytics across CAPK's programs. This is to be achieved by developing programmatic and financial tools and dashboards, developing universal intake, and enhancing Interagency referrals.

The foundation of all these systems is currently in planning and development stages.

Key Goal 1 – Provide data and tools for all programs to support data driven decision making.

- A list of programs that will pilot the dashboard implementation has been developed.
- Incorporated data trend reviews into monthly meetings.
- Identified usage monitoring within Power BI reports to develop baseline.
- Drafting MOU template to use with funders to allow for identifying service gaps with other programs.

Key Goal 2 - Enhance financial management by leveraging data analytics to improve resource allocation, grant or contract performance.

- Budgets have been uploaded into Sage and are being introduced to programs during monthly budget to actual meetings.
- Formal Sage budget training is being developed.
- Sage dashboards have been developed by department and have been introduced to staff during monthly budget to actual meetings.
- Data from GrantHub has been transferred over to Instrumentl.
- Planning is underway to incorporate grant writers into budget to actual meetings to encourage discussion surrounding grant opportunities.

Key Goal 3 - Optimize decision-making and service coordination by improving digital reporting and interagency data-sharing capabilities

- The interagency referral management system is in the process of review to identify gaps, required updates and establishing a process to update the addition and removal of programs. Members from the goal group will be meeting with each program to receive input.
- Basis of training material has been developed by the IS team and currently in the process of developing a training program.

Community Action Partnership of Kern
Program Review & Evaluation Committee
May 13, 2026
Page 2 of 2

These initiatives reflect commitment to data-driven decision-making and continuous improvement in program accountability and service delivery.

Attachment:
Onstrategy 2026 Summary Report

Mission Statement

Organizational Slogan

Community Action Partnership of Kern is committed to addressing poverty through direct services, advocacy, and locally driven solutions that promote dignity and self-sufficiency in the communities we serve.

Vision Statement

Community Action Partnership of Kern will create resilient communities where every individual has opportunities to succeed and pursue their unique goals through the expansion and implementation of support services, partnerships, and resources.

Vision Description

0 Items

NAN% Critical

NAN% Off Target

NAN% Not Started

NAN% Deferred

My Items

Item

YTD Actual

Emilio Wagner Contributing to for 2026

YTD Actual

09/01/25

03/31/28

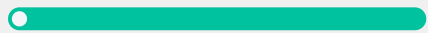
Community Action...
As of May 5, 2026

YTD Actual
YTD Actual


09/01/25
10/01/25


03/31/26
03/31/26

Key Goal	Owner	Measure:	YTD Actual	YTD Actual	YTD Actual	YTD Actual	YTD Actual
Provide relevant data and tools for all programs to support data-driven decision making to improve operations by August 2029. (4.1) (Last updated: 05/04/26) Aligned to: #4 Data-Driven Decisions	Mohamed Ahmed	Percent Complete	17%	0%		YTD Target: 59.1%	
Objective Establish program-specific dashboards that provide real-time access to key performance indicators for 30% of programs by March 2026 (4.1.1) (Last updated: 05/04/26) Last comment: Over 30% over programs now have program specific dashboards that they are able to utilize to make data driven decisions. (05/04/26)	Mohamed Ahmed	Percent Complete	100%	0%		YTD Target: 100%	
Sub-Objective Identify which programs will be selected for pilot group of dashboard implementation. (4.1.1.2) (Last updated: 05/04/26) Last comment: Dashboard created for pilot group on both power BI and Sage Intacct. (05/04/26)	Mohamed Ahmed	Percent Complete (Selected Program List)	100%	0%		YTD Target: 100%	
Objective Increase dashboard utilization rates through Power BI by 25% across all programs, ensuring staff engagement through training and usage tracking by September 2026. (4.1.2) (Last updated: 05/04/26)	Mohamed Ahmed	Percent Complete	29%	0%		YTD Target: 8.89%	
Sub-Objective Hold monthly check-ins with IS and program teams to review data trends and address operational challenges. (4.1.2.1) (Last updated: 05/04/26) Last comment: Programs have been split into four groups with each group meeting with a business analyst monthly to review data and provide updates. (05/04/26)	Mohamed Ahmed	Percent Complete (Monthly Meetings)	20%	0%		YTD Target: 8.89%	
Sub-Objective Establish base line usage rates. (4.1.2.2) (Last updated: 05/04/26) Last comment: Identified reports that contain usage monitoring on power BI (05/04/26)	Mohamed Ahmed	Percent Complete (Program Report)	66%	0%		YTD Target: 66.1%	
Sub-Objective Track ongoing usage by program. (4.1.2.3) (Last updated:)	Mohamed Ahmed	Percent Complete (Monthly Reports)	0%	0%		YTD Target: 24%	
Objective Develop and implement a data access process ensuring at least 75% of our programs use internal data to identify service gaps and improve resource distribution, particularly in underserved communities by August 2029. (4.1.3) (Last updated: 05/04/26)	Mohamed Ahmed	Percent Complete	9%	0%		YTD Target: 14.8%	
Sub-Objective Ensure current and new funders allow for data collection. (4.1.3.1) (Last updated: 05/04/26) Last comment: Karen drafting MOU template to use with funders to ensure CAPK is able use program data to identify service gaps (05/04/26)	Mohamed Ahmed	Percent Complete (Consent Form/mous...)	15%	0%		YTD Target: 14.8%	
Sub-Objective Develop internal live and digitized program performance reports. (4.1.3.2) (Last updated:)	Mohamed Ahmed	Percent Complete (Pre And Annual Report)	0%	0%		YTD Target: 69.6%	
Sub-Objective Assessing existing resources and re-allocating to high-need areas. (4.1.3.3) (Last updated:)	Mohamed Ahmed	Percent Complete (Leadership And...)	0%	0%		YTD Target: 8.89%	
Sub-Objective Using needs assessment data to identify access points. (4.1.3.4) (Last updated: 05/04/26) Last comment: Survey built out on customer insights and dashboard being set up to compare to Census data (05/04/26)	Mohamed Ahmed	Percent Complete (Survey Results)	20%	0%		YTD Target: 8.89%	

Key Goal Enhance financial management by leveraging data analytics to improve resource allocation, grant or contract performance, and funding strategies by December 2026. (4.2) (Last updated: 05/04/26) Aligned to: #4 Data-Driven Decisions	Owner	Measure:	YTD Actual	01/01/26	12/31/26
	Gabrielle Alexander	Percent Complete	83%	0%	
			YTD Actual	01/01/26	12/31/26
				YTD Target: 8.89%	

Objective Ensure that program leaders have the tools necessary to enhance financial stewardship and resource planning by December 2026. (4.2.1) (Last updated: 05/04/26)	Owner	Measure:	YTD Actual	01/01/26	12/31/26
	Gabrielle Alexander	Percent Complete	90%	0%	
			YTD Actual	01/01/26	12/31/26
				YTD Target: 32.7%	

Sub-Objective Train program leader to access program budget-to-actual (BTA) reports in Sage Intact. (4.2.1.1) (Last updated: 05/04/26) Last comment: Budget have been uploaded int Sage and have been incorporated into department dashboards. Departments have been introduced to their dashboards during monthly BTA meetings. Formal training on how to access and use BTA reports in sage to be planned. (05/04/26)	Owner	Measure:	YTD Actual	01/01/26	08/31/29
	Gabrielle Alexander	Percent Complete (Training And...	80%	0%	
			YTD Actual	01/01/26	08/31/29
				YTD Target: 32.7%	


Sub-Objective Integrate financial data dashboards into program reporting. (4.2.1.2) (Last updated: 05/04/26) Last comment: Dashboards have been created and deployed in Sage. Departments have been introduced to their dashboards during monthly BTA meetings. (05/04/26)	Owner	Measure:	YTD Actual	01/01/26	12/31/26
	Gabrielle Alexander	Percent Complete (Dashboards)	100%	0%	
			YTD Actual	01/01/26	12/31/26
				YTD Target: 32.7%	

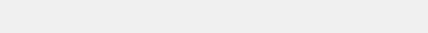
Objective Establish a continuous process to digitize 100% of grant contract details to ensure seamless integration of new and expiring contracts to enhance progress analysis and report generation by December 2026. (4.2.2) (Last updated: 05/04/26)	Owner	Measure:	YTD Actual	01/01/26	08/31/29
	Gabrielle Alexander	Percent Complete	75%	0%	
			YTD Actual	01/01/26	08/31/29
				YTD Target: 8.89%	

Sub-Objective Transfer data from Grant Hub to new grant management platforms. (4.2.2.1) (Last updated: 05/04/26) Last comment: Migration from Grant Hub to Instrumentl has been completed. (05/04/26)	Owner	Measure:	YTD Actual	01/01/26	08/31/29
	Gabrielle Alexander	Percent Complete (Management Platform)	100%	0%	
			YTD Actual	01/01/26	08/31/29
				YTD Target: 32.7%	

Sub-Objective Meeting with program when new grant opportunities arise. (4.2.2.2) (Last updated: 05/04/26) Last comment: Grant teams have been invited to monthly finance BTA meetings with program. In progress of developing formal process for new grant opportunities. (05/04/26)	Owner	Measure:	YTD Actual	01/01/26	08/31/29
	Gabrielle Alexander	Percent Complete (Vizio Flowchart)	50%	0%	
			YTD Actual	01/01/26	08/31/29
				YTD Target: 8.89%	

Key Goal Optimize decision-making and service coordination by improving digital reporting and interagency data-sharing capabilities by August 2029. (4.3) (Last updated: 05/04/26) Aligned to: #4 Data-Driven Decisions	Owner	Measure:	YTD Actual	01/01/26	08/31/29
	Chase Rangel	Percent Complete	16%	0%	
			YTD Actual	01/01/26	08/31/29
				YTD Target: 8.89%	

Objective Improve service delivery and data-sharing by enhancing the existing Interagency Referral Management System, ensuring all programs can participate while adhering to grantor sharing and disclosure guidelines by December 2026. (4.3.2) (Last updated: 05/04/26)	Owner	Measure:	YTD Actual	01/01/26	12/31/26
	Chase Rangel	Percent Complete	31%	0%	
			YTD Actual	01/01/26	12/31/26
				YTD Target: 8.89%	

Sub-Objective Identify gaps in IRMS usage and check eligibility for programs. (4.3.2.1) (Last updated: 05/04/26) Last comment: Programs not leveraging the CRM have been identified and will be contacted in Q1 to identify local or source barriers to adoption. (01/16/26)	Owner	Measure:	YTD Actual	01/01/26	08/31/29
	Chase Rangel	Percent Complete (Meeting with Programs)	50%	0%	
			YTD Actual	01/01/26	08/31/29
				YTD Target: 32.7%	

Sub-Objective Establish a process for updating/adding programs in IRM. (4.3.2.2) (Last updated:)	Owner	Measure:	YTD Actual	01/01/26	08/31/29
	Chase Rangel	Percent Complete (Training Implemented)	0%	0%	
			YTD Actual	01/01/26	08/31/29
				YTD Target: 32.7%	

Sub-Objective Develop a training program to use the Interagency Referral Management System. (4.3.2.3) (Last updated: 05/04/26) Last comment: Basis of training program in place by IS department. (05/04/26)	Owner	Measure:	YTD Actual	01/01/26	100%
	Chase Rangel	Percent Complete (Training Implemented)	75%	0%	
			YTD Actual	01/01/26	100%
				YTD Target: 32.7%	

Sub-Objective Provide bi-annual IT and IS professional development training to enhance staff capacity in data management and analytics. (4.3.2.4) (Last updated:)	Owner	Measure:	YTD Actual	01/01/26	73
	Chase Rangel	Percent Complete (Training)	0%	0%	
			YTD Actual	01/01/26	73
				YTD Target: 8.89%	