



DATE: May 27, 2026

TIME: 12:00 pm

LOCATION: CAPK Administration Office  
1300 18<sup>th</sup> St., 3<sup>rd</sup> Floor Board Rm.  
Bakersfield, CA 93301

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## Board of Directors Meeting Agenda

### I. Call to Order

- a. Pledge of Allegiance
- b. Reading of the Promise of Community Action

*Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.*

- c. Roll Call

Maritza Jimenez (Chair)

Denise Boshers (Vice Chair)

Gina Martinez (Secretary)

Fred Plane (Treasurer)

Rebecca Banke

Curtis Floyd

Jonathan Mullings

Rocio Munoz

Chris Parlier

Gema Perez

Guadalupe Perez

Maria Reyes

Ana Vigil

Marget Willer

### II. Introduction of Guests / Public Forum

*The public may address the Board of Directors on items not on the agenda but under the jurisdiction of the Board. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.*

### III. Special Presentations

- a. Retirement of Kimika Porter by Yolanda Gonzales, Director of Head Start / State Child Development
- b. Safe Camp Update & Good Neighbor Crew Presentation – Rebecca Moreno, Director of Housing & Supportive Services and Albert Garza, M Street Navigation Center Operations Manager

### IV. Consent Agenda

The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Board or the Public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed – **Action Item**

- a. Minutes from April 29, 2026, Board of Directors Meeting (**p. 2-7**)
- b. Minutes from May 6, 2026, Personnel Committee Meeting (**p. 8-9**)
- c. Reclassification of Administrative Assistant (**p. 10-16**)
- d. Home Visiting Program Job Description Revisions (**p. 17-25**)
- e. Head Start Personnel Update (**p. 26-27**)
- f. Minutes from May 13, 2026, Program Review & Evaluation Committee Meeting (**p. 28-29**)
- g. East Kern Family Resource Center Presentation (**p. 30-40**)
- h. April 2026 Program Reports (**p. 41-87**)
- i. April 2026 Application Status Report & Funding Profiles (**p. 88-93**)

- j. April 2026 Head Start / State Child Development Division / Program Monthly Activity Report **(p. 94-95)**
- k. Strategic Priority D – Data Driven Decisions **(p. 96-100)**
- l. Minutes from May 20, 2026, Budget & Finance Committee Meeting **(p. 101-103)**
- m. Head Start / Early Head Start Budget to Actual Reports for March 31, 2026 **(p. 104-112)**
- n. Good Guard Security Inc. Contract for Services at M Street Navigation Center **(p. 113-136)**

**V. New Business**

- a. Appointment of Ad-Hoc Committee to Review Employee Health Plan Benefits – **Action Item (p. 137)** Lisa McGranahan, Chief Human Resources Officer
- b. FY 2025-2026 Program Self-Evaluations (CSPP, CCTR, CMIG & CMAP) – **Action Item (p. 138-154)** Sylvia Ortega, Quality Assurance Administrator
- c. Cost of Living Adjustment (COLA) for All Employee Wages - **Action Item (p. 155-168)** Tracy Webster, Chief Financial Officer
- d. Financial Reports for March 2026 – **Action Item (p.169-280)** Tracy Webster, Chief Financial Officer
- e. Information Systems & Technology Road Map – **Info Item (p. 281-304)** Emilio Wagner, Chief Facilities & Technology Officer  
Rommel Almanze, IT Administrator  
Mohamed Ahmed, IS Administrator

**VI. Advisory Board Report**

- a. Head Start Policy Council Report and Minutes from the March 24, 2026, Policy Council Meetings – **Action Item (p. 305-311)** Maria Reyes, Policy Council Representative

**VII. Chief Executive Officer Report**

- a. Update on City of Bakersfield Ramkibir Project – **Info Item (Verbal Report)** Jeremy Tobias, Chief Executive Officer

**VIII. Board Member Comments**

**IX. Closed Session**

- a. Conference with Real Property Negotiators pursuant to Section 54956.8: Property is located at 1400 Easton Drive, Suite 102, Bakersfield, CA 93309. Agency Negotiators are Jeremy Tobias, Tracy Webster and Emilio Wagner.
- b. Reconvene Into Open Session

**X. Closed Session Report**

**XI. Next Scheduled Meeting**

Board of Directors Meeting  
12:00 pm  
June 24, 2026  
CAPK Administrative Office  
1300 18<sup>th</sup> St., Suite 200  
Bakersfield, CA 93301

**XII. Adjournment**

*This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18<sup>th</sup> Street, Bakersfield, CA and online at [www.capk.org](http://www.capk.org) by 12:00 pm, May 22, 2026. Paula Daoutis, Executive Assistant.*



DATE	April 29, 2026
TIME	12:00 PM
LOCATION	CAPK Administrative Office Board Room 1300 18 <sup>th</sup> Street Bakersfield, CA 93301

## Board of Directors Meeting Minutes

### I. Call to Order

Board Chair Maritza Jimenez called the meeting to order at 12:01 pm at the CAPK Administrative Offices, Board Room, located at 1300 18<sup>th</sup> Street, Bakersfield, CA.

#### c. Roll Call was taken with a quorum present:

Present: Maritza Jimenez (Chair), Denise Boshers, Vice Chair; Gina Martinez, (Secretary), Fred Plane (Treasurer), Rebecca Banke, Curtis Floyd (arrived at 12:13 pm), Rocio Munoz, Gema Perez, Guadalupe Perez (arrived at 12:09 pm), Maria Reyes (arrived at 12:08 pm), and Marget Willer

Absent: Jonathan Mullings, Chris Parlier, Ana Vigil

Others present: Jeremy Tobias, Chief Executive Officer; Lisa McGranahan, Chief Human Resources Officer; Pritika Ram, Chief Business Development Officer; Emilio Wagner, Chief Facilities & Technology Officer; Tracy Webster, Chief Financial Officer; Gabrielle Alexander, Director of Finance; Catherine Anspach, Director of Development; Yolanda Gonzales, Director of Head Start / State Child Development; Freddy Hernandez, Director of Youth & Community Services; Rebecca Moreno, Director of Housing Supportive Services; and other CAPK staff.

#### d. Request to Add Item IV(e) to the Agenda – Jeremy Tobias, Chief Executive Officer

Motion was made and seconded to accept the addition to the agenda to add item IV(e). Carried by unanimous vote (Plane/Martinez).

### II. Introduction of Guests / Public Forum

None.

### III. Consent Agenda

Board Chair Maritza Jimenez asked members of the Board, and the public, if they would like to remove any items from the Consent Agenda for further discussion. No items were removed.

Motion was made and seconded to approve the consent agenda. Carried by unanimous vote (Boshers/Willer)

### IV. New Business

#### a. Revised Board & Committee Schedule – Jeremy Tobias, Chief Executive Officer - **Action Item**

Motion was made and seconded to approve staff's recommendation to revise the Board & Committee meeting schedule. Carried by unanimous vote (Martinez/Boshers).

#### b. Financial Reports for February 2026 – Tracy Webster, Chief Financial Officer – **Action Item**

Gabrielle Alexander presented the February 2026 Financial Statements and provided key highlights to the Board and noted that it was not necessary to draw from the line of credit and provided a summary of the year-end financials but noted that the financials will not be final until all income and expenses have settled. As the finance

staff continues to close out the financials for the fiscal year and prepares for the annual audit, Gabrielle also noted that several new systems have been implemented and are running well.

Denise Boshers asked if there are any anticipated budget revisions prior to the end of year close. Gabrielle said that the Head Start Policy Council approved a revision last night, so another budget revision is expected prior to the year-end close.

Motion was made and seconded to approve the Financial Reports for February, 2026. Carried unanimous vote (Plane/Boshers).

- c. CAPK Foundation CY 2025 Financial Review and Fund Development – Pritika Ram, Chief Business Development Officer and Catherine Anspach, Director of Development – **Info Item**

Pritika Ram provided a follow-up from the February Board Meeting questions in regard to the Foundation Financials. Staff developed a more in-depth staff memo to include various categories. One of the questions raised at a previous meeting was, “Is the Foundation bringing in more money than it is spending?” Pritika said the answer is yes. CAPK provides \$460,000 of funding to the Foundation annually and more than \$3 million is coming from various philanthropic donations from across the agency.

Curtis Floyd thanked staff for the report and asked for a breakdown of the amount of donations that the Foundation is responsible for bringing into the agency, specifically by the Foundation Board and staff. Curtis also asked to see a report for Quarter 1 of 2026 at the next meeting.

- d. Update on Close Out of Safe Camping Program – Rebecca Moreno, Director of Housing & Supportive Services – **Info Item**

Rebecca Moreno reported that staff secured \$480,000 in funding from Kern Behavioral Health and Recovery Services (KBHRS) for the Safe Camping Program which will allow the program to continue operating. Staff have been working closely with the finance team to refine the program budget and identify opportunities to reduce expenditures while maintaining service quality and program integrity. Next steps will focus on securing additional resources to close the remaining funding gap and staff will continue to provide the Board with updates.

Maritza Jimenez asked how long the additional funds will last. Rebecca said it will cover one operational year and will give staff more time to secure additional funding.

Maritza asked if there are internship programs to help with staffing. Rebecca said anytime there is an opportunity, we have accepted interns in the past. There are volunteers and court ordered volunteers to help with staffing and minimize the need.

Maritza also asked if CAPK is providing recognition to the clients that are part of the Good Neighbor Crew, who have provided site cleaning and garden maintenance, as well as providing trash clean up in the community. Rebecca said that staff have provided them with t-shirts and vests and Rebecca said the Good Neighbor Crew will be invited to the next meeting and will provide an update of what they are doing.

Maria Reyes asked if the volunteers have an opportunity to be hired on with CAPK eventually. The answer is yes; they have the opportunity to apply and some of the former clients are now CAPK employees.

Lupe Perez asked if the total number of campsites will be reduced and if the reduction will affect staffing levels. Rebecca said that staffing will remain lean until the funding has been received and the number of campsites

increases. As of this day, there are 40 campsites vs 54 last month. Some clients have been housed and others have exited on their own.

- e. Resolution to Approve the Submission of the 2026 Supplemental Low-Income Home Energy Assistance Program (SLIHEAP) Contract 26Q-3561 – Freddy Hernandez, Director of Youth & Community Services – **Action Item**

Freddy Hernandez reported that this item was added to the agenda due to the fact that the SLIHEAP contract was received from the state on April 27, 2026, and requires a Board Resolution to proceed with executing the agreement, which has an effective date of May 1, 2026. The contract enables CAPK's Energy Program to assist eligible low-income Kern County households with heating and cooling energy cost assistance at no cost to participants.

Maria Reyes asked who is eligible for the program. Freddy confirmed that the Federal Government has specific guidelines regarding the financial status of the clients who qualify and the funds are managed through the State of California.

Marget Willer asked how long this program has been in existence. Staff believe it to be approximately 30 years.

Motion was made and seconded to approve staff's recommendation. Carried unanimous vote (Martinez/Willer).

#### V. **CAPK Foundation Report**

- a. CAPK Foundation Report – Catherine Anspach, Director of Development – **Action Item**

Catherine Anspach reported that the Foundation Board met on March 24<sup>th</sup> and reviewed the financial reports and reported the notable highlights and activities for the first quarter. Catherine also provided details of how some local organizations are raising funds on behalf of the Foundation to support CAPK programs.

Give Big Kern is scheduled for May 5<sup>th</sup> and all funds raised will support the two Family Resource Centers in East Kern. Sponsorships for the Gourmet for Good event have reached \$140,000 to date but Catherine emphasized that we need help to sell individual tickets.

Maria Reyes asked if the Foundation could raise funds to reinstate Head Start field trips for the kids. Yolanda Gonzales said there are a lot of health and safety regulations and would require the buses to have restraints, and there are many other factors that make it difficult to reinstate the field trips, but we will look into it.

Motion was made and seconded to approve the Foundation Board Report, and all items. Carried by unanimous vote (Martinez/Plane).

#### VI. **Advisory Board Reports**

- a. Head Start Policy Council Report – Maria Reyes, Head Start Policy Council Representative – **Action Item**

Maria Reyes presented the Policy Council Report for April and the Minutes from the February 24, 2026, Policy Council meeting.

Motion was made and seconded to approve the Policy Council Report from April 2026, and all items. Carried by unanimous vote (Plane/Boshers).

**VII. Chief Executive Officer Report**

a. Federal Funding Update – *Info Item*

Jeremy Tobias reported on the current level of federal funding and said that all current programs are fully funded for the fiscal year. The Appropriations Committees are currently reviewing the 2026-2027 federal budget. Recently, some of the current year CSBG funding was being held up by the OMB. They were withholding the funds but nobody knew why, and we were starting to get nervous that it would begin to affect our cashflow. We found out this week that the 2<sup>nd</sup> & 3<sup>rd</sup> quarter funding was released and the 4<sup>th</sup> quarter will be released timely.

Jeremy also reported that funding for the Head Start programs through the Federal Government is being released slower than the past, and it is a more cumbersome process as they ask for more information when we draw down funds weekly. There is a moniker “Defend the Spend” that requires the additional information to be submitted as part of requests and it has caused some delays up to about a week. The budget process is underway for 2026-2027 budget year, which is an October 1 start date. The administration has proposed cuts to social service funding but our NCAF network does not believe there is much support for those cuts as proposed. The state budget process is underway and the Governor is set to release the revised budget by May 14. There is a tremendous amount of pressure on ways to relieve pressure on local county governments, regarding the new implementation requirements approved in HR-1, covering funding for CalFresh, Medical and CalWorks. Those programs have new requirements for able bodied individuals to work or be enrolled in volunteer programs to remain eligible for services. The County is trying to figure out how to implement the new program requirements effective July 1. Staff are working with the County DHS to possibly create a hub where clients can match with local volunteer opportunities and maintain their status in the program. The County has told us, their fear is that upwards of 30,000 households could lose benefits. We anticipate coming back to the Board with a plan on how CAPK might assist with the process to help the County work through this issue.

Jeremy reminded the Board that the Staff Development Day is tomorrow, arrival time starting at 11:00am.

**VIII. Board Member Comments**

Fred Plane thanked Savannah Oates and her staff for their presentation at CSUB and said that his students were amazed at what CAPK does in the community.

Maria Reyes said that the Head Start Harvey Hall Center is looking to receive book donations.

**IX. Next Scheduled Meeting**

Board of Directors Meeting  
12:00 pm  
Wednesday, May 27, 2026  
CAPK Administrative Office Board Room  
1300 18<sup>th</sup> Street, 3<sup>rd</sup> Floor  
Bakersfield, CA 93301

**X. Adjournment**

The meeting was adjourned at 1:09 pm



DATE	May 6, 2026
TIME	12:00 PM
LOCATION	CAPK Administrative Office Board Room 1300 18 <sup>th</sup> Street, 3 <sup>rd</sup> Floor Bakersfield, CA 93301

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## Personnel Committee Minutes

### 1. Call to Order

Committee Chair Denise Boshers called the meeting to order at 12:01 pm at the Community Action Partnership of Kern Administrative Office, located at 1300 18<sup>th</sup> Street, 3<sup>rd</sup> Floor, Bakersfield, CA.

### 2. Roll Call

Roll call was taken with a quorum present.

Present: Denise Boshers (Chair), Gema Perez, Rocio Munoz

Absent: None

Others present: Lisa McGranahan, Chief Human Resources Officer; and other CAPK staff.

### 3. Public Comments

Chair Denise Boshers asked members of the Committee and the public if they would like to make any public comment. No one addressed the committee.

### 4. New Business

#### a. Reclassification of Administrative Assistant – **Action Item**

Lisa McGranahan presented the above action item in place of Jeremy Tobias and discussed the necessity to reclassify the current Administrative Assistant position in the Executive Division to Administrative Coordinator. This change will provide additional support to the Directors where needed and allow for additional responsibilities to be added. This will be a replacement, not an add-on to the department and will have no budget impact

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Perez/Munoz).

#### b. Home Visiting Program Job Description Revisions – **Action Item**

Jerry Meade presented the above action item and discussed adding the verbiage Caseload Support to the Home Visiting Program Liaison & Home Visiting Supervisor responsibilities on the job descriptions. The change proposes that to 2 to 4 years' experience may substitute for the AA requirements for the Home Visiting Liaison, and Jerry reported that proposed change will not present a budgetary impact.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Munoz/Perez).

c. **Head Start Personnel Update – Info Item**

Robert Espinosa presented the above info item and reported on the Head Start personnel status for the month of April 2026.

**5. Committee Member Comments**

No comments.

**6. Next Scheduled Meeting**

Personnel Committee  
12:00 pm  
Wednesday, June 3, 2026  
1300 18<sup>th</sup> St., 3<sup>rd</sup> Floor  
Bakersfield, CA 93301

**7. Adjournment**

The meeting was adjourned at 12:13 pm.



## MEMORANDUM

**To:** Personnel Committee

**From:** Jeremy Tobias – Chief Executive Officer

**Date:** May 6, 2026

**Subject:** *Agenda Item 4a*: Reclassification of Administrative Assistant – **Action Item**

As the Executive Division has expanded its services by offering administrative support to several Division Directors, there is a growing recognition of the necessity to reclassify the current Administrative Assistant position to Administrative Coordinator to continue to provide support to the Directors and take on additional responsibilities.

### Summary of Proposed Changes

The intention behind this request is to replace the position of Administrative Assistant with an Administrative Coordinator role, aligning the duties and responsibilities with the current needs of the Division. The current position falls under the purview of the Executive Assistant but provides administrative support to several Division Directors. The new role will continue to assist the Directors by providing support but also take on new responsibilities by providing assistance with revenue contracts and other complex projects that often require a great amount of detail and confidentiality.

The job description has been reviewed and approved by Human Resources. Below is a description of the proposed position changes.

Position Title	Proposed Changes	Current Grade	New Grade
Administrative Coordinator	Formerly Administrative Assistant and grade change from 6 to 9.	6 Min. \$18.89 Mid. \$23.62 Max. \$28.39	9 Min. \$25.45 Mid. \$31.81 Max. \$38.18

### Fiscal Impact and Timeframe

Subject to approval, the proposed position will begin June 1, 2026, and the increased salary is already incorporated into the current budget.

The new job description and proposed title change will have no fiscal impact since the increase is in line with upcoming proposed merit increase.

**Strategic Plan Impact:**

This proposal supports Goal 4 of the 2021–2025 CAPK Strategic Plan: *To be an employer of choice and attract and retain a high-quality workforce*. Specifically, it aligns with:

- Objective 4.2: Increase employee satisfaction, morale, and retention.
  - *Action 4.2.1*: Conduct internal and external equity analyses and finalize revised job descriptions based on findings.

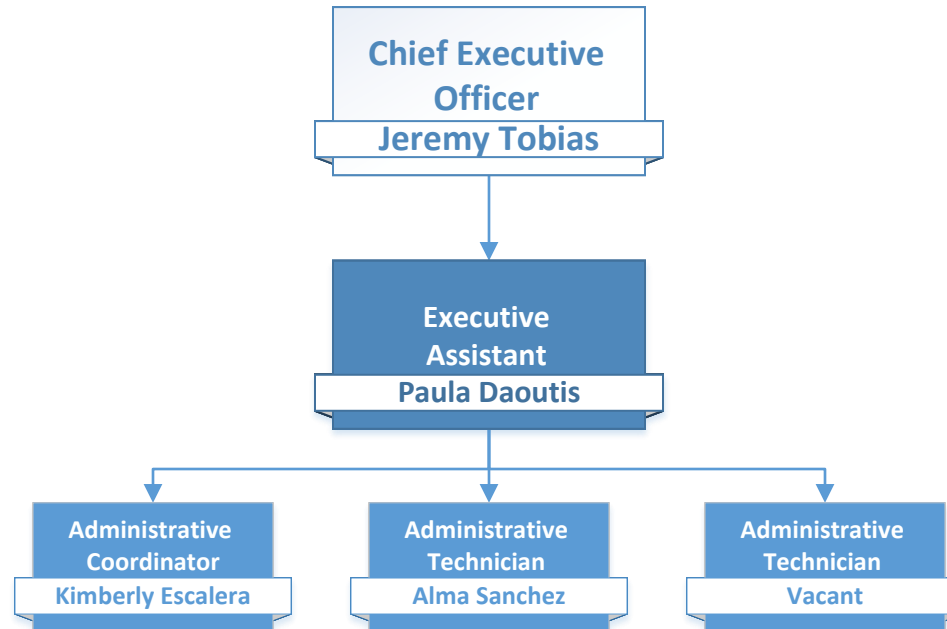
**Recommendation:**

Staff recommend the Personnel Committee approve the addition of the Administrative Coordinator role to the Executive Division and submission to the Board of Directors for final approval.

**Attachments:**

*Executive Division Organizational Chart*  
*Administrative Coordinator Job Description*

## Executive Administrative Team





## **Administrative Coordinator**

*Disclaimer: Job descriptions are written as a representative list of the ADA essential duties performed by a job class. They cannot include nor are they intended to include all duties performed by all positions occupying a class.*

**Salary Range:** Grade 09

**FLSA Status:** Non-Exempt

**Date Approved:** 09/27/2023

### **SUMMARY:**

Under the direction of the Division Director, performs sensitive and confidential administrative assistant/secretarial functions for the Director with special assistance to the Division's team. Maintains official records and provides administrative support to the Division.

### **SUPERVISION RECEIVED:**

Receives supervision from Division Director.

### **SUPERVISION EXERCISED:**

None

### **DUTIES AND RESPONSIBILITIES:**

*Disclaimer: This list is meant to be representative, not exhaustive. Some incumbents may not perform all the duties listed or may perform related duties as assigned. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.*

#### **Essential Job Specific Duties:**

- Performs a wide variety of duties for the Director that are complex, detailed, and highly confidential.
- Maintains official records system for the Division.
- Coordinates, plans, and serves as the primary point of contact for Director's management team meetings.
- Manages and coordinates the Director's calendar, meetings, phone calls, and other administrative tasks to help manage the priorities of the Director.
- Acts as the primary liaison for communication within the Agency's departments and responds to queries for general information.
- Provides general information to the public as required.
- Monitors budget for department managed by the Director.
- Prepares a variety of internal and external correspondence and completes forms and memos for distribution as needed.
- Reviews and assembles information and documents for Committee agendas in accordance with the Ralph M. Brown Act.
- Responsible for preparing committee packets and correspondence, takes minutes at various Board and Committee meetings, and transcribes into final minutes for distribution.

#### **Other Job Specific Duties:**

- Attends all meetings, trainings, and conferences as assigned.
- Is proactive in the effort to recruit and enroll families that qualify for CAPK programs.
- Performs any other like duties as assigned or as needed.



- Schedules and organizes activities such as meetings, training, and travel for the Director and staff.

**MINIMUM QUALIFICATIONS:**

*The requirements listed below are representative of the knowledge, skills, and abilities required to satisfactorily perform the essential duties and responsibilities.*

**Knowledge of:**

- Agency policies and procedures.
- Applicable federal, state, and local laws, codes, and regulations.
- Departmental policies and procedures.
- Correspondence and report writing practices and procedures.
- Modern office practice, procedures, and equipment, including computers.
- Record-keeping and report writing techniques.
- Current problems of socially and economically challenged families.
- The contributions of parents and volunteers who may be non-professional.
- Word processing, spreadsheet, database, and other related software applications.
- Organizational and procedure principles and research techniques.
- Basic budgetary principles.
- Language translation and interpretation strategies and techniques.

**Ability to:**

- Deal with conceptual matters.
- Demonstrate excellent problem-solving skills.
- Communicate effectively, verbally and in writing.
- Communicate orally in public.
- Prepare official agendas, meeting minutes, and public and other legal notices.
- Compose professional letters, memos, reports, and a variety of internal and external correspondence.
- Organize and maintain office files, records, and logs.
- Work with minimal supervision.
- Maintain confidentiality of sensitive documents and information.
- Plan, organize, allocate, and control substantial resources.
- Exercise independent discretionary judgment in a professional manner.
- Demonstrate good interpersonal skills.
- Attend evening and weekend meetings.
- Effectively present program information to the public.
- Establish professional working relationships with staff, agencies, and parents.

**EDUCATION AND EXPERIENCE:**

*The following requirements generally demonstrate possession of the minimum requisite knowledge and ability necessary to perform the duties of the position.*

- Completion of two (2) years of college or equivalent level course work in business or public administration, record management, or a related field
- Minimum of four (4) years of responsible administrative assistant work, including document and records management.



- Any combination of education and or experience that demonstrates a high degree of competency.

**OTHER REQUIREMENTS:**

- Possession of a valid California driver’s license and state automobile insurance with an acceptable driving record, substantiated by a DMV printout.
- Must be fingerprinted and pass pre-employment background check.
- Bilingual language fluency (English/Spanish) desirable.
- Successful completion of physical, substance abuse screening, TB, and all required vaccinations.

**WORK ENVIRONMENT:**

*The work environment characteristics described are representative of those an employee encounters in performing the essential functions of this job.*

- Work is primarily performed indoors.
- Noise level is quiet to moderately quiet.
- Hazards are minimal.

**ESSENTIAL PHYSICAL DEMANDS:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be made to enable employees with disabilities to perform the essential duties.*

POSITION TITLE Administrative Coordinator				
Activity	Hours Per Day	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
Sitting				X
Walking				X
Standing				X
Bending (neck)				X
Bending (waist)				X
Squatting			X	
Climbing		X		
Kneeling			X	
Crawling		X		
Twisting (neck)				X
Twisting (waist)				X
Is repetitive use of hand required?				X
Simple Grasping (right hand)				X
Simple Grasping (left hand)				X
Power Grasping (right hand)			X	
Power Grasping (left hand)			X	
Fine Manipulation (right hand)				X
Fine Manipulation (left hand)				X
Pushing & Pulling (right hand)			X	
Pushing & Pulling (left hand)			X	
Reaching (above shoulder level)			X	



Reaching (below shoulder level)		X
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	LIFTING			CARRYING		
	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
0-10 lbs			X			X
11-25 lbs		X			X	
26-50 lbs		X			X	
51-75 lbs	X			X		
76-100 lbs	X			X		
100+ lbs	X					



## MEMORANDUM

**To:** CAPK Personnel Committee

**From:** Jerry Meade, Assistant Director ~ Program

**Date:** May 6, 2026

**Subject:** *Agenda Item 4b: Home Visiting Program Job Description Revision ~ Action Item*

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The Head Start and State Child Development Division (HSSCD) is requesting approval from the Personnel Committee for proposed job description revisions for the Division. The purpose of these changes was to realign the experience requirements and add caseload support responsibilities. As these changes have impact on the hiring criteria, board approval is required. Revisions are highlighted in the attached documents for quick reference.

### Proposed Changes

Position Title	Proposed Changes	Current Grade	New Grade
Home Visiting Program Liaison	Changed Experience Requirements and Caseload Support	Grade 09	No Change
Home Visiting Supervisor	Added Caseload Support	Grade 10	No Change

### Fiscal Impact:

There are no changes to the pay grades for these positions. There will be no fiscal impact stemming from these changes.

### Recommendation:

Staff recommend the Personnel Committee approve the revised Home Visiting Program Job Descriptions as presented.

### Attachments:

*HVP Liaison Job Description*

*HVP Supervisor Job Description*



## Home Visiting Liaison

*Disclaimer: Job descriptions are written as a representative list of the ADA essential duties performed by a job class. They cannot include nor are they intended to include all duties performed by all positions occupying a class.*

**Salary Range:** Grade 09

**FLSA Status:** Non-Exempt

**Date Approved:** 03/27/2019

### SUMMARY:

Under the supervision of the Home Visiting Program (HVP) Supervisor, the Home Visiting Liaison (HVL) is responsible for the oversight and management of the enrollment, reporting and referral systems for the Home Visiting Program. The HVL works closely with the Department of Human Services (DHS) staff to coordinate enrollment of HVP participants, data sharing, and participant referrals. Work is carried out under the general supervision of the Home Visiting Program Supervisor and requires considerable independent judgment on technical matters.

### SUPERVISION RECEIVED:

Receives supervision from the HVP Supervisor.

### SUPERVISION EXERCISED:

None.

### DUTIES AND RESPONSIBILITIES:

*Disclaimer: This list is meant to be representative, not exhaustive. Some incumbents may not perform all the duties listed or may perform related duties as assigned. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.*

#### **Essential Job Specific Duties:**

- Assume case load responsibility if/when needed.
- Ensures full enrollment is always maintained.
- Provides guidance and ensures compliance with procedures related to enrollment, disenrollment, reporting, and family referrals.
- Identifies potential data entry errors in the program's data systems prior to reporting timelines to ensure consistency in quality and compliance with departmental procedures.
- Ensures enrollment criteria and selection processes are implemented, as per HVP contract and funding requirements.
- Collaborates with DHS, HVP Home Visitors, the Enrollment and Attendance Department, the Support Services Department, , CAPK and other community programs, as appropriate.
- Participates in outreach activities to promote Home Visitation Program visibility in the community. Identifies eligible and interested CALWORKs families to participate in the HVP program.
- of Facilitates recruitment, including planning, participating in recruitment events, ordering
- Monitor and ensure families are active participants in the CALSAWS database.
- Assists with updating written policies and procedures as needed.
- Participates in monthly community collaboration meetings as assigned. Provides a report of the outcome of collaboration meetings. Participates in the initial home visit to introduce the Home Visitor to the newly enrolled families.
- Participates in case conferences for families in need of additional support and resources.



### **Other Job Specific Duties:**

- Maintains a safe and functional work environment.
- Works alternative hours as required, including nights and weekends.
- Performs other tasks that may be required for the efficient operation of the comprehensive, integrated program.

### **MINIMUM QUALIFICATIONS:**

*The requirements listed below are representative of the knowledge, skills, and abilities required to satisfactorily perform the essential duties and responsibilities.*

#### **Knowledge of:**

- Correspondence and report writing practices and procedures.
- Current problems of socially and economically challenged families.
- The contributions of parents and volunteers who may be non-professional.
- Modern office practices, methods, procedures, and equipment, including computers.
- Word processing, spreadsheet, database, and related software applications.

#### **Ability to:**

- Demonstrate good interpersonal skills.
- Work as a positive team member.
- Communicate effectively, verbally and in writing.
- Work with conceptual matters.
- Plan, organize, allocate, and control substantial resources.
- Effectively present program services information to the public.
- Establish professional working relationships with staff, agencies, and parents.
- Reasonably obtain knowledge of applicable federal, state, and local laws, codes, and regulations and Agency and departmental policies and procedures.

### **EDUCATION AND EXPERIENCE:**

*The following requirements generally demonstrate possession of the minimum requisite knowledge and ability necessary to perform the duties of the position.*

- An AA in Human Services, Family Services or related field, a credential or certification in social work, human services, family services, counseling or a related field must be acquired. Two (2) to four (4) years of experience may be substituted for the AA requirement.
- Minimum two (2) years of case management experience in family services, child welfare, medical social work, public assistance, psychiatric social work, or related group work with community organizations.
- One (1) year of customer service experience preferred.
- One (1) year of general computer experience and data entry.

### **OTHER REQUIREMENTS:**

- Possession of a valid California driver's license and state automobile insurance with an acceptable driving record, substantiated by a DMV printout.
- Must be fingerprinted, if required by funding source or state licensing, and have such records filed with the State Department of Social Services, Community Care Licensing.



- Bilingual language fluency (English/Spanish) desirable.
- Successful completion of physical, substance abuse screening, TB, and all required vaccinations.

**WORK ENVIRONMENT:**

*The work environment characteristics described are representative of those an employee encounters in performing the essential functions of this job.*

- Work is primarily performed indoors.
- Noise level is quiet to moderately quiet.
- Hazards are minimal.

**ESSENTIAL PHYSICAL DEMANDS:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be made to enable employees with disabilities to perform the essential duties.*

POSITION TITLE Family Resource Liaison				
Activity	Hours Per Day	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
Sitting				X
Walking				X
Standing				X
Bending (neck)				X
Bending (waist)				X
Squatting			X	
Climbing		X		
Kneeling			X	
Crawling		X		
Twisting (neck)				X
Twisting (waist)				X
Is repetitive use of hand required?				X
Simple Grasping (right hand)				X
Simple Grasping (left hand)				X
Power Grasping (right hand)			X	
Power Grasping (left hand)			X	
Fine Manipulation (right hand)				X
Fine Manipulation (left hand)				X
Pushing & Pulling (right hand)			X	
Pushing & Pulling (left hand)			X	
Reaching (above shoulder level)			X	
Reaching (below shoulder level)			X	



	LIFTING			CARRYING		
	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
0-10 lbs			X			X
11-25 lbs		X			X	
26-50 lbs		X			X	
51-75 lbs	X			X		
76-100 lbs	X			X		
100+ lbs	X			X		



## Home Visiting Supervisor

*Disclaimer: Job descriptions are written as a representative list of the ADA essential duties performed by a job class. They cannot include nor are they intended to include all duties performed by all positions occupying a class.*

**Salary Range:** Grade 10

**FLSA Status:** Non-Exempt

**Date Approved:** 05/28/2025

### **SUMMARY:**

Under the direction of the Home Visiting Program Manager, the Home Visiting Supervisor will supervise and guide a team of HVP Home Visitors and Home Visiting Liaison's in preparing parents of young children for self-sufficiency. The Home Visiting Supervisor is responsible for ensuring consistent implementation of best practices, the documentation of family outcomes, alignment of school readiness goals, and service delivery. This position will provide regular reflective supervision, conduct observations, and feedback to provide high-quality and comprehensive services. The Home Visiting Supervisor will model and promote professionalism and collaboration within the HVP team, across the agency, and in partnership with the Department of Human Services (DHS). This includes developing and maintaining supportive, professional relationships with children and their families to strengthen parent education, effective communication, family involvement, and advocacy efforts.

### **SUPERVISION RECEIVED:**

Receives supervision from the Home Visiting Program Manager.

### **SUPERVISION EXERCISED:**

Direct supervision of HVP Home Visitors and Home Visiting Liaison's.

### **DUTIES AND RESPONSIBILITIES:**

*Disclaimer – This list is meant to be representative, not exhaustive. Some incumbents may not perform all the duties listed or may perform related duties as assigned. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.*

#### **Essential Job Specific Duties:**

- Assume case load responsibility if/when needed.
- Responsible for the supervision and support for full compliance of required regulations from Home Visiting Program assigned staff.
- Ensures collaborative planning and evaluation systems are followed between DHS, Home Visiting Liaison's and HVP Home Visitors to foster continuous program improvement.
- Conduct regular supervision with each HVP Home Visitor to review case records, enrollment levels, and assignment of cases; and to provide assigned staff support and guidance in meeting program requirements and implementing policies and procedures.
- Monitor and supervise assigned HVP Home Visitors and Home Visiting Liaison's through staffing, observations during home visits, group socializations, and program events to identify strengths and provide constructive feedback. Hold assigned staff accountable for meeting performance expectations.
- Completes performance evaluations based on measurable and objective criteria which are related to program services, school readiness and personal goals, and provides and implements professional development and training plan.



- Ensures staff follows all policies, procedures, and legal mandates including HIPAA, client confidentiality, and release of information.
- Oversee the timely implementation of all education assessments, screenings, and transition.
- Conduct follow-up on non-compliance items identified through monitoring to ensure corrective actions have been implemented.
- Ensure that assigned staff follow ChildPlus procedures accurately and that reports are regularly used to monitor delivery of services.
- Mandated Reporter of suspected cases of child abuse and neglect in accordance with California State and Kern County regulations. Reports suspected cases of child abuse and neglect to Home Visiting Program Manager.
- Attend workshops, conferences, and continuing education training about best practices in home visiting, program expectations, and effective leadership and supervision.
- Performs other duties as assigned.
- Monitors enrollment criteria and selection processes are implemented, as per HVP contract and funding requirements.
- Supports Home Visiting Liaison's with collaboration with DHS, HVP Home Visitors, the Enrollment and Attendance Department, the Support Services Department, finance, and community members, as appropriate.
- Assists with audits and funding source review.
- Manages the developing, maintaining, and updating of written policies and procedures as needed.
- Coordinates collaboration with DHS and the CAPK Community Development division.

**Other Job Specific Duties:**

- Attend all meetings, trainings, and conferences assigned.
- Maintains a safe and functional work environment.
- Work alternative hours as required, including nights and weekends.
- Performs any other like duties as assigned

**MINIMUM QUALIFICATIONS:**

*The requirements listed below are representative of the knowledge, skills, and abilities required to satisfactorily perform the essential duties and responsibilities.*

**Knowledge of:**

- Agency policies and procedures.
- Applicable federal, state, and local laws, codes, and regulations.
- Departmental policies and procedures.
- Modern office practices, methods, procedures, and equipment including computers.
- Word processing, spreadsheet, database, and other related software applications.

**Ability to:**

- Ability to deal with conceptual matters.
- Ability to plan, organize, allocate, and control substantial resources.
- Ability to communicate effectively.
- Good interpersonal skills.
- Effectively present program to the public.



- Establish professional working relationships with staff, agencies, and parents.
- Understand complex instructions or procedures.

**EDUCATION AND EXPERIENCE:**

*The following requirements generally demonstrate possession of the minimum requisite knowledge and ability necessary to perform the duties of the position.*

- Associate or bachelor’s degree from accredited college or university. Major in one of the following disciplines: social services, early childhood development, public or business administration.
- Any equivalent combination of education and/or experience may be acceptable.
- Three (3) years’ experience in a social service program, agency, or related program
- One-year supervisory experience.
- Bilingual language fluency (Spanish/English) highly desirable.

**OTHER REQUIREMENTS:**

- Possession of a valid California Driver’s License and State automobile insurance, and acceptable driving record substantiated by a DMV printout.
- Must be fingerprinted if required by funding source or state licensing and have such records filed with the State Department of Social Services, Community Care Licensing
- Successful completion of physical, substance abuse screening, TB, and all required vaccinations.

**WORK ENVIRONMENT:**

*The work environment characteristics described are representative of those an employee encounters in performing the essential functions of this job.*

- Work is primarily performed indoors.
- Noise level is quiet to moderately quiet.
- Hazards are minimal.

**ESSENTIAL PHYSICAL DEMANDS:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be provided to enable employees with disabilities to perform the essential duties.*

POSITION TITLE Home Visiting Supervisor			
Activity Day	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
Sitting			X
Walking			X
Standing			X
Bending (neck)			X
Bending (waist)			X
Squatting		X	
Climbing	X		
Kneeling		X	



Crawling	<b>X</b>		
Twisting (neck)			<b>X</b>
Twisting Waist			<b>X</b>
Is repetitive use of hand required?			<b>X</b>
Simple Grasping (right hand)			<b>X</b>
Simple Grasping (left hand)			<b>X</b>
Power Grasping (right hand)		<b>X</b>	
Power Grasping (left hand)		<b>X</b>	
Fine Manipulation (right hand)			<b>X</b>
Fine Manipulation (left hand)			<b>X</b>
Pushing & Pulling (right hand)		<b>X</b>	
Pushing & Pulling (left hand)		<b>X</b>	
Reaching (above shoulder level)		<b>X</b>	
Reaching (below shoulder level)		<b>X</b>	

	LIFTING			CARRYING		
	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
0-10 lbs			<b>X</b>			<b>X</b>
11-25 lbs		<b>X</b>			<b>X</b>	
26-50 lbs		<b>X</b>			<b>X</b>	
51-75lbs	<b>X</b>			<b>X</b>		
76-100lb	<b>X</b>			<b>X</b>		
100lbs+	<b>X</b>			<b>X</b>		



## MEMORANDUM

To: Personnel Committee

From: Jerry Meade, Assistant Director of Program

Dr. Robert Espinosa, Program Design and Management Administrator

Date: May 6, 2026

Subject: *Agenda Item 4c: Head Start Personnel Update – Info Item*

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The Head Start and State Child Development Division remains dedicated to providing regular updates on personnel matters and their impact on the Head Start program.

For the month of April 2026, the following information is provided to the Personnel Committee:

- 653 Staff employed.
- 47 Vacant Positions.
- Onboard 11 new staff members.
- Four (4) Resignations.
- Three (3) days of interviews for 3 open requisitions.

Job opportunities are continuously posted on the Head Start California website, accompanied by dedicated recruitment efforts for our direct service positions.

Attached is a document outlining the closed classrooms and current staff vacancies for both closed and open classrooms as of April 29, 2026.

**Attachment:**  
*Enrollment Staffing Data Sheet*

## Enrollment Staffing Data Sheet

Site	Funded	Reportable Enrollment	% Enrolled	Budgeted Staffed	Currently Staffed	Staff Vacancies	% Staffed
Alberta Dillard (PY)	34	34	100%	6	6	0	100%
Alicante	20	20	100%	3	3	0	100%
Angela Martinez EHS	24	24	100%	9	9	0	100%
Angela Martinez HS	81	60	74%	9	9	0	100%
Bakersfield College	32	29	91%				
Blanton	16	14	88%				
Broadway (PY)	37	32	86%	6	6	0	100%
California City (PY)	17	18	106%	2	2	0	100%
California Street	24	26	108%	9	9	0	100%
Cleo Foran EHS	8	8	100%	3	3	0	100%
Cleo Foran HS	15	15	100%	3	3	0	100%
Delano (PY)	60	59	98%	12	12	0	100%
Escuelita Hernandez	16	16	100%				
Fairfax (PY)	34	38	112%	6	6	0	100%
Family Childcare EHS	24	25	104%				
Family Childcare HS	21	23	110%				
Gianone	16	18	113%	3	3	0	100%
Harvey L. Hall EHS	68	74	109%	27	27	0	100%
Harvey L. Hall	74	61	82%	12	12	0	100%
Heritage (PY)	17	18	106%	2	2	0	100%
Kennedy	16	18	113%	6	4	2	67%
Kennedy HS	17	0	0%	3	0	3	0%
La Plaza	24	0	0%	6	0	6	0%
Lathrop	24	24	100%	9	9	0	100%
Lathrop HS	17	17	100%	3	3	0	100%
Lodi	32	28	88%	12	12	0	100%
M. Massei	24	26	108%	9	9	0	100%
M. Massei HS	17	17	100%	3	3	0	100%
MJM EHS	16	16	100%	6	5	1	100%
MJM HS	34	40	118%	6	6	0	100%
Oasis EHS (PY)	8	5	63%	3	3	0	100%
Oasis (PY)	34	33	97%	6	6	0	100%
Pete Parra EHS	48	50	104%	15	13	1	87%
Pete Parra HS	68	79	116%	12	12	0	100%
Primeros Pasos EHS	16	16	100%	6	6	0	100%
Primeros Pasos HS	51	50	98%	9	8	0	89%
Rosamond (PY)	51	50	98%	9	9	0	100%
San Diego EHS	32	33	103%	12	12	0	100%
Shafter EHS	24	24	100%	9	9	0	100%
Shafter	17	19	112%	3	2	1	67%
Stockdale HS	41	41	100%	9	8	1	89%
Sterling EHS	64	66	103%	9	8	1	89%
Sterling HS	53	60	113%	24	22	2	92%
Sunrise Villa (PY)	17	17	100%	9	9	0	100%
Taft (PY)	51	60	118%	3	2	1	67%
Taft College	22	11	50%				
Tehachapi (PY)	15	17	113%	2	2	0	100%
Tiny Powers	8	0	0%	6	0	0	0%
Tiny Powers HS	34	31	91%	6	0	6	0%
Home Base Kern 160	160	160	100%	16	15	1	94%
SJC EHS HB 80	80	64	80%	8	6	2	75%
<b>Total</b>	<b>1753</b>	<b>1684</b>	<b>96%</b>	<b>343</b>	<b>315</b>	<b>28</b>	<b>92%</b>

Closed Classrooms	Funded Enrollment	Staff Vacancies
*Angela Martinez HS ~ 81		
Class D	15	0
Class E	15	1
EHS HB ~ 100		
ECE 8	10	0
ECE 11	10	0
Kennedy HS~ 17		
Class A	17	3
La Plaza~ 24		
Class A	12	2
Class B	12	3
SJC HB ~ 80		
Stockton 2	10	1
Stockton 3	10	0
Tiny Powers EHS ~ 16		
Class 1	8	3
University Park ~ 34		
Class A	11	1
Class B	17	1
Class C	16	3
<b>Classrooms Fully</b>	<b>Total Slots</b>	<b>Staff Vac.</b>
<b>13</b>	<b>133</b>	<b>17</b>

\* Angela Martinez slots moved

	Slots	Staff Vac.
<b>Closed Enrollment</b>	<b>8%</b>	<b>60.71%</b>
<b>Open Enrollment</b>	<b>92%</b>	<b>39.29%</b>

Funded Enrollment	1753	1684	96%
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Reportable Enrollment	1620	1684	104%
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DATE May 13, 2026

TIME 12:00 pm

LOCATION CAPK Administrative Office  
Executive Conference Room  
1300 18<sup>th</sup> Street, 3<sup>rd</sup> Floor  
Bakersfield, CA 93301

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## Program Review & Evaluation Committee Minutes

### 1. Call to Order

Committee Member Marget Willer called the meeting to order at 12:00 pm at the Community Action Partnership of Kern Administrative Building, located at 1300 18<sup>th</sup> Street, 3<sup>rd</sup> Floor, Bakersfield, CA.

### 2. Roll Call

Roll call was taken with a quorum present.

Present: Rebecca Banke, Maria Reyes and Marget Willer

Absent: Gina Martínez (Chair)

Others Present: Jeremy Tobias, Chief Executive Officer, Pritika Ram, Chief Business Development Officer, Jerry Mead, Freddy Hernandez, Susana Magana, Rebecca Moreno and other CAPK Staff

### Public Comments

No one addressed the Committee.

### 3. Program Presentation

- a. East Kern Family Resource Center presented by Anna Saavedra, Program Manager

Anna Saavedra presented an overview of the East Kern Family Resource Center, explaining that its mission is to provide wraparound services to desert communities and other hard-to-reach populations. The Center primarily supports families through diaper distribution, HEAP energy-assistance appointments, virtual VITA tax services, First 5 early-childhood programs, and a client-choice food pantry. Additional services include rental assistance, Cal AIM and CES support, household supplies, laundry services, gently used clothing, baby items, and free office services such as printing and faxing.

Anna Vigil thanked community donors and partners who helped sustain these services. Rebecca Banke asked which services are most requested, and Anita confirmed that food, clothing, shoes, back-to-school supplies, and household items are the highest-demand needs. Marget Willer praised the success of the East Kern Collaborative, and Pritika Ram emphasized the importance of data in understanding the level of need in the region.

### 4. New Business

- a. April 2026 Program Reports presented by Pritika Ram, Chief Business Development Officer - **Action Item**

Pritika Ram provided an update on Housing and Supportive Services, noting they have reached half of their annual call-volume goal, which may indicate increased need or the need to adjust annual goals. She explained that Coordinated Entry is a HUD-mandated program and that the Division provides required training to all Continuum of Care partners. Under WIC, the caseload is about fifteen thousand, serving roughly twenty

thousand individuals each year, and they remain on track to meet their goals. A new focus for WIC is reaching underserved populations through direct marketing efforts. Pritika also clarified that the Foundation revenue reported was a year-to-date figure and highlighted various fundraising strategies.

Motion was made and seconded to approve the April 2026 Program Reports. Carried by unanimous vote (Banke/Reyes).

b. April 2026 Application Status Report & Funding Profiles presented by Karen Vazquez, Senior Grant Analyst – **Action Item**

Karen Vazquez presented the Application Status Report and provided a summary of the outcomes for prior and current funding applications.

Motion was made and seconded to approve the April 2026 Application Status Report & Funding Profiles. Carried by unanimous vote (Reyes/Banke).

c. April 2026 Head Start/State Child Development Division/Program Monthly Activity Report presented by Carol Hendricks, Enrollment & Attendance Manager – **Action Item**

Carol Hendricks presented the enrollment update and provided the percentages of enrollment for both Head Start & Early Head Start in Kern and San Joaquin County. Carol also reported that enrollment outreach has begun for the next school year and provided a summary of the monthly goals.

Motion was made and seconded to approve the April 2026 Head Start/State Child Development Program Activity Report. Carried by unanimous vote (Reyes/Willer).

d. Strategic Priority D – Data Driven Decisions presented by Emilio Wagner, Chief Facilities and Technology Officer – **Info Item**

Emilio Wagner provided an update on Strategic Priority D, which focuses on expanding data-driven decision-making across CAPK. He reported progress on developing dashboards, incorporating data trend reviews into monthly program meetings, and drafting an MOU to help identify service gaps. Financial dashboards in Sage have been integrated ahead of schedule, and there are plans to include the grants team in budget discussions too. Work is also underway to improve interagency referral systems and develop related training. A follow-up update will be provided in three months.

5. **Committee Member Comments**

None

6. **Next Scheduled Meeting**

Program Review & Evaluation Committee  
Wednesday, June 10, 2026  
CAPK Administrative Office, Board Room  
1300 18<sup>th</sup> Street, 3<sup>rd</sup> Floor  
Bakersfield, CA 93301

7. **Adjournment**

The meeting was adjourned at 12:44 pm.



*Helping People... Changing Lives.*

# Program East Kern Family Resource Center

PRESENTED BY: ANNA SAAVEDRA

DIRECTOR: FREDDY HERNANDEZ



# Program Overview

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# East Kern Family Resource Center

The East Kern Family Resource Center is located in Mojave, CA. Our goal is to provide wraparound services to families and individuals across East Kern County. We serve rural and hard-to-reach communities, including Tehachapi, Boron, North Edwards, California City, Keene, and Rosamond.

- Diaper Assistance
- HEAP Utility Assistance
- Volunteer Income Tax Assistance - VITA
- First 5 Kern Programs
- Food Pantry
- Rental Assistance
- Homeless Assistance Services CES & CalAIM– Housing and Case Management
- Emergency Assistance:
  - ✓ Free Choice Food Pantry
  - ✓ Household Supplies
  - ✓ Laundry Services
  - ✓ Emergency Clothing
  - ✓ Baby supplies (Formula, Car Seats, other supplies.)
- Office Support Services



# First 5 Kern Programs

## First 5 program provides help to families with children ages 0-5

- Case Management Services
- Home Based Program Educational Services
- Center Based Program Educational Services
- Summer Bridge Program Educational Services
- Court Mandated Nurturing Parenting Classes
- Monthly Collaborative Meetings





# F5K Client Outcomes 2024-2025

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- 2.1.4. Number of parents/guardians who received general case management services, including home visits.
  - Target: 30 Actual: 31 Percentage: 103%
- 2.1.7. Number of children who received general case management services, including home visits.
  - Target: 30 Actual: 38 Percentage: 127%
- 2.2.1. Number of parents/guardians who received court-mandated parent education.
  - Target: 10 Actual: 10 Percentage: 100%
- 2.4.3. Number of parents/guardians who received support services.
  - No Target 144
- 3.1.1. Number of children who participated in educational center-based activities.
  - Target: 25 Actual: 26 Percentage: 104%
- 3.1.2. Number of children who participated in educational home-based activities.
  - Target: 15 Actual: 39 Percentage: 260%
- 3.1.3. Number of children who participated in Summer Bridge center-based activities.
  - Target: 10 Actual: 10 Percentage 100%
- 4.2.1. Number of Collaborative Meetings
  - Target: 9 Actual: 11 Percentage: 122%



# Coordinated Entry Systems

Provides a single point of access for shelter, job resources, mental health, substance abuse and other services for individuals experiencing homelessness in Kern County.

- Provide water and coffee to our homeless community.
- Case Management Services for homeless individuals.
- Crisis Support Services for homeless individuals and families.
- Referral Services
- Outreach Services
- Transportation Services
- DMV and Birth Certificate assistance
- Food Assistance
- Laundry Services
- Necessities:
  - ✓ Hygiene Kits
  - ✓ Sleeping bags
  - ✓ Clothing
  - ✓ Snacks

Coordinated  
Entry  
System

Homeless Navigation  
Services



# Community Support

Due to our great work, community engagement, and the support of the CAPK Foundation we have been supported by several private businesses and organizations that do business in East Kern County.

## Local Donors

- ❖ AES Clean Energy
- ❖ Terra-Gen
- ❖ Clearway
- ❖ BHE Renewables
- ❖ Cal Portland Cement
- ❖ Warm Up Athletics
- ❖ Mortenson Construction
- ❖ Kern Family Health Services





# Community Partnerships

Host of East Kern Collaborative accredited by Kern County Network for Children (KCNC) including over 40 partners throughout East Kern County.

- ❖ The sharing of community resources.
- ❖ Training Opportunities.
- ❖ Networking.
- ❖ Referral assistance.
- ❖ Discuss upcoming community events.
- ❖ Discuss community challenges.
- ❖ Promote the resources available to the community.



# Support Services Outcomes

## Services Provided in 2025

- 1,598 Households
- 3,977 Individuals
- 38 Pregnant Moms
- 333 Seniors 60+
- 347 Unhoused Clients
- 1,690 Children
  - 528 children 0-5
  - 1,162 children 6-17

*We have become a center of hope for many East Kern County Families and individuals.*



# Questions?



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**May 2026 PRE Committee**

**April 2026 Program Monthly Reports**



## **Housing and Supportive Services**

Coordinated Entry Services  
M Street Homeless Navigator Center  
CaAIM - Homeless Services  
CaAIM - Enhanced Care Management  
Adult Re-entry Program

**Community Action Partnership of Kern  
Monthly Report 2026**

<b>Month</b>	April-26	<b>Program/Work Unit</b>			Coordinated Entry Services (CES)	
<b>Division/Director</b>	Rebecca Moreno			<b>Program Manager</b>	Joseph Aguilar	
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026					
<b>Program Description</b>						
<p>Coordinated Entry Services (CES) is the system to assist communities in ending homelessness by providing a clear and systematic pattern for helping individuals to quickly access the most appropriate services available through standardized access, a standardized assessment process, and a coordinated referral (match) process for individuals to preventions, housing, and/or other related services. The following counties are currently being served by CAPK CES, Kern County.</p> <p>The Coordinated Entry System (CES) process will support the encampment proposal. The strategy will expedite the housing process by creating an Encampment by Name List and an encampment match call with collaborating partners to review status, barriers, and match encampment residents to permanent housing units and/or housing resources identified.</p>						
<b>Homeless Referrals/Assessments (SRV 7a)</b> (duplicated client counts)	<b>Month</b>	<b>YTD</b>	<b>YTD Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
Kern County	2,963	12,126	25,000	12%	49%	
<b>Number of applicants who received a response within 24 Hours</b> (duplicated client counts)	<b>Month</b>	<b>YTD</b>	<b>YTD Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
Kern County	2,850	11,455	20,000	14%	57%	
<b>Pending Assessments</b> (duplicated client counts)	<b>Month</b>	<b>YTD</b>	<b>YTD Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
Number of clients without initial contact by the end of the month.	9	21	200	5%	11%	
Among clients from the preceding month, the average duration (days) to reach those who are still pending.	5					
<b>(duplicated client counts)</b>	<b>Month</b>	<b>YTD</b>	<b>YTD Goal</b>	<b>Annual Progress</b>		
Number of Clients Served	Program is closed as of March 31, 2026	105	450	23%		
Matched to Housing Subsidy (i.e., voucher, rapid rehousing or physical location) (SRV 4m, 4o)	Program is closed as of March 31, 2026	15	70	21%		
HOUSED to permanent housing placement (SRV 4o)	Program is closed as of March 31, 2026	11				
<b>Explanation (Over/Under Goal Progress)</b>						
<b>Program Strategic Goals</b>		<b>Progress Towards Goal</b>				
1. Optimize the use of existing access points in rural areas of Kern County.		CES continues to work on improving system through CoC Strategic Plan. CES continues to offer trainings to new staff from partner agencies and community members. CES continues to work on the Roadmap to Housing tool. ☐				
2. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.		Currently providing additional support and trainings facilitated by CoC partner agencies to improve retention. Program remains actively searching and communicating with stakeholders for funding opportunities.				
3. Among clients from the prior month, the average time taken to reach pending clients is currently 15 days, attributed to high call volume and limited staff. The objective is to achieve client contact within 5 days of the initial request.		Fully new trained staff is projected to provide the additional support needed.				
<b>Program Highlights</b>						

**Community Action Partnership of Kern  
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<b>Month</b>	April-26	<b>Program/Work Unit</b>	M Street Navigation Center			
<b>Division/Director</b>	Rebecca Moreno	<b>Program Manager</b>	Laurie Hughey			
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026					
<b>Program Description</b>						
CAPK operates the 147-bed homeless Low Barrier Navigation Center in partnership with the County of Kern. This 24-hour shelter offers housing, meals, showers, laundry and an array of mental health, medical care, dental and economic resources to un-sheltered individuals with pets and partners.						
<b>Shelter Services</b>	<b>Month</b>	<b>YTD</b>	<b>YTD Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
Overnight Residents (Assigned Beds) (FNPI 4a & SRV 7b, SRV 4m)	142	521	1,500	9%	35%	
Total Clients Served	193	754	2,400	8%	31%	
Pets (i.e., kennel, emotional support assistance and service pet)	14	52	75	19%	69%	
Residents Under 90 days length of stay	53	233	800	7%	29%	
Exits to Permanent Housing (FNPI 4b)	9	31	100	9%	31%	
Exits-Self	8	35	150	5%	23%	
Exits-Involuntary	33	139	700	5%	20%	
Exits - Other	1	8	75	1%	11%	
Case Management Services (SRV 7a)	167	1,325	8,000	2%	17%	
Critical Incidents	39	178	250	16%	71%	
Shelter Residents Meals (SRV 5ii)	2,491	15,658	70,000	4%	22%	
Number of Volunteers ( <i>duplicated</i> )	154	631	100	154%	631%	
Volunteers Hours ( <i>duplicated</i> )	185.00	670	3,000	6%	22%	
<b>Safe Camping</b>	<b>Month</b>	<b>YTD</b>	<b>YTD Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
Total clients served (SRV 7b)	65	233	500	13%	47%	
Current client census	47	166	300	16%	55%	
Meals (SRV 5ii)	749	4,015	20,000	4%	20%	
Pets	8	37	75	11%	49%	
Clients moved to Shelter (SRV 4m )	1	1	15	7%	7%	
Exits to Permanent Housing (FNPI 4b)	1	6	20	5%	30%	
Exits-Self	0	6	50	0%	12%	
Exits-Involuntary	5	23	75	7%	31%	
Exits - Other	0	2	75	0%	3%	
Critical Incidents	5	13				
<b>Safe Parking</b>	<b>Month</b>	<b>YTD</b>	<b>YTD Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
Total clients served	11	40	30	37%	133%	
Current client census	9	28	25	36%	112%	
Clients moved to Shelter (SRV 4m )	0	0	10	0%	0%	
<b>Explanation (Over/Under Goal Progress)</b>						

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Program Strategic Goals	Progress Towards Goal
1. Number of clients participating in job training program, (i.e., Project Hire-Up, financial Literacy, Recycling Lives, Open Door Network).	There are two clients that graduated from the 17th co-hort of Project Hire-Up, and 7 clients are currently working out in the community performing various jobs such as construction, Bolthouse, Padre Hotel, Hard Rock Casino, Dollar General and Western Security.
2. Increase job retention/recruitment at M street by (1) developing job descriptions that accurately reflect job performance and (2) regrading/classification of job descriptions.	Completed
3. Increase the number of clients who transition to permanent housing by 5% from the prior year (2024 - 73 clients) to 100 clients.	9 individuals were placed into housing this month and one family reunification.

**M Street Navigation Center - Client Demographic Information**

Race Demographic	Month
18 - 24	10
25 - 34	33
35 - 44	47
45 - 54	36
55 - 61	36
62+	30
<b>Total:</b>	<b>192</b>

Race Demographic	Month
American Indian or Alaska Native	1
Asian	2
Black or African American	39
Hispanic/Latina/e/o	45
White	70
Multiple races	34
Client Don't know / Refused	
No Answer	1.00
<b>Total:</b>	<b>192</b>

Gender	Month
Female	70
Male	122
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	
Client doesn't know	
Client refused	
No Answer	
<b>Total:</b>	<b>192</b>

Zip Code	Month	Zip Code	Month
93203	1		
93301	65		
93304	11		
93305	13		
93306	14		
93307	11		
93308	26		
93309	6		
93311	2		
93312	2		
93313	1		
93314	1		
92225	1		
93505	3		
93215	1		
93240	1		
93245	1		
93501	1		
93555	4		
93560	2		
84128	1		
Not specified	24		
<b>Total</b>			<b>192</b>

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**Safe Camping - Client Demographic Information**

Race Demographic	Month
18 - 24	2
25 - 34	4
35 - 44	22
45 - 54	14
55 - 61	13
62+	10
<b>Total:</b>	<b>65</b>

Race Demographic	Month
American Indian or Alaska Native	
Asian	
Black or African American	15
Hispanic/Latina/e/o	16
White	24
Multiple races	10
Client Don't know / Refused	
No Answer	
<b>Total:</b>	<b>65</b>

Gender	Month
Female	29
Male	36
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	
Client doesn't know	
Client refused	
No Answer	
<b>Total:</b>	<b>65</b>

Zip Code	Month	Zip Code	Month
93301	5		
93302	1		
93304	6		
93305	5		
93306	3		
93307	4		
93308	10		
93309	5		
93311	1		
93313	1		
93225	1		
93433	1		
93553	1		
93556	1		
95828	1		
95206	1		
93283	1		
93285	1		
Not specified	5		
<b>Total</b>			<b>54</b>

**Program Highlights**

Missing zip codes from Safe Parkers

**Community Action Partnership of Kern  
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<b>Month</b>	April-26	<b>Program/Work Unit</b>		California Advancing and Innovating Medi-Cal (CalAIM)	
<b>Division/Director</b>	Rebecca Moreno Director of Community Services	<b>Program Manager</b>	Joseph Aguilar		
<b>Reporting Period</b>	January 1, 2026 to December 31, 2026				
<b>Program Description</b>					
CalAIM is a new initiative by the Department of Health Care Services (DHCS) to improve the quality of life and health outcomes of Medi-Cal beneficiaries by implementing broad delivery of system, programmatic, and payment system reforms. A key feature of CalAIM is the introduction of a new menu of “in lieu of services” (ILOS), or Community Supports, which, at the option of a MediCal managed care health plan (MCP) and a Member, can substitute for covered Medi-Cal services as cost-effective alternatives. MCPs will be responsible for administering Community Supports. For this partnership, CAPK would serve as a Community Support providing rental assistance.					
<b>Housing Transition Navigation Services</b>	<b>Month</b>	<b>YTD</b>	<b>YTD Goal</b>	<b>Annual Progress</b>	
Number of Clients Currently Served	370	1,457	450	324%	
Number of Referrals Received (SRV 7c)	25				
Number of Enrollments	23				
Number of services per client per month (i.e., one-on-one case management, landlord engagement, obtaining vital documents) (SRV 7a)	1,320	4,413	8,100	16%	54%
<b>Housing &amp; Furnishing Deposits (SRV4d)</b>	<b>Month</b>	<b>YTD</b>	<b>YTD Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
One-time use up-to \$5000 per client (includes housing deposits, furnishing, appliances)	8	35	100	8%	35%
<b>Housing Tenancy and Sustaining Services</b>	<b>Month</b>	<b>YTD</b>	<b>YTD Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Number of clients secured placement (SRV 4o)	12	32	75	16%	43%
<b>Transitional Rent</b>	<b>Month</b>	<b>YTD</b>			
Number of Clients Currently Enrolled	0	0			
<b>Explanation (Over/Under Goal Progress)</b>					
<b>Program Strategic Goals</b>			<b>Progress Towards Goal</b>		
1.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.			In the process of hiring, More interview to be scheduled.		

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2.) Broaden CalAIM services by collaborating with existing and new managed care plans to diversify the program's funding sources.	Proactively assisting Oasis and East Kern Resource Center develop and improve CalAIM services; exploring options to add additional ECM and CS services, submitted application to partner and become a CBO with Anthem.
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**Program Highlights**

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**Community Action Partnership of Kern  
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<b>Month</b>	April-26	<b>Program/Division</b>	Enhanced Care Management			
<b>Division/Director</b>	Rebecca Moreno	<b>Program Manager</b>	Raul Jimenez			
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026					
<b>Program Description</b>						
The Enhanced Care Management (ECM) program provides intensive, whole-person care coordination for Medi-Cal members with complex health and social needs, with a focus on individuals experiencing homelessness, high utilization, behavioral health conditions, or other identified risk factors. The program delivers person-centered services including outreach and engagement, comprehensive assessment, individualized care planning, care coordination, transitional care, and connection to community and social supports. Services are provided in close coordination with Kern Health Systems and community partners to improve continuity of care, address social drivers of health, and support improved health outcomes.						
<b>Program Goals</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
Number of enrolled members (SRV 7a)	8	47	225	4%	21%	
Number of clients receiving services through CalAIM Housing and ECM	39	75	135	29%	56%	
Number of clients receiving ECM and Day Services	33	53	169	20%	31%	
Patient Engagement in Care Plans (Care Coordination)	33	94	113	29%	84%	
Number of clients successfully completing program (self-sufficiency by 1 year)	0	0	15	0%	0%	
<b>Referrals (SRV 7c)</b>	<b>Month</b>	<b>YTD</b>				
Food Assistance	152	358				
Transitional Housing Providers	1	2				
SSI/SSDI	3	3				
Outpatient Treatment		7				
Other		0				
<b>Referrals to Community Services</b>	<b>156</b>	<b>370</b>				
<b>Explanation (Over/Under Goal Progress)</b>						
We are not progressing as rapidly towards our number of enrolled members goal as expected. This is primarily related to authorizations delays with KHS. It is also related, in part, to our CHW's taking on new Cal-Aim tasks, which have required them to be in the office much more as they train and learn.						
<b>Program Strategic Goals</b>			<b>Progress Towards Goal</b>			
Increase Access to Care: Ensure that all patients, including underserved populations, have access to necessary healthcare services and support.			We have recently partnered more fully with our outlying areas to ensure access to care for members outside of the greater Bakersfield area and have new members in Shafter and Ridgecrest as a result.			
Improve Care Coordination: Promote collaboration among the various Cal-AIM services we provide to ensure clients receive comprehensive wraparound support, resulting in a seamless care experience and better communication.			Our ECM CHW's now maintain a full Cal-Aim caseload, most of which are enrolled in ECM with the same CHW. We are actively working to enroll those who are not currently with CAPK's ECM into the program. This provides a true whole person care, client centered approach.			

**Community Action Partnership of Kern  
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Patient Engagement: Increase patient involvement in their care plans and decision making processes	We are seeing record numbers of member engagement in their care plans and decision making process. This is due in large part to members increased engagement in their monthly care plan meetings. The record number of involvement is related to truly meeting members where they are at.
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**Program Highlights**

Our CHW's have made tremendous progress in learning Cal-Aim processes, which has resulted in many members making progress towards permanent housing. Additionally, our food pantry and Day Service enrollment and attendance has been fantastic! We are providing educational classes and resources to record numbers of families and individuals and we are feeding our food insecure clients and community members in greater numbers.

## Adult Re-entry Program — Monthly Progress Report

<b>Month</b>	Apr-26	<b>Program/Work Unit</b>	Adult Re-entry Program
<b>Division/Director</b>	Rebecca Moreno	<b>Program Manager</b>	Rosario Miranda
<b>Reporting Period</b>	January 1, 2026 to January 31, 2026		

**Program Description**  
 Community Action Partnership of Kern's (CAPK) Adult Reentry Grant Warm Handoff and Reentry Services Program (ARG WHO) is designed to reduce rates of homelessness and recidivism among justice-involved individuals in Kern County. CAPK provides case management, rental assistance, job readiness training, and behavioral health referrals, prioritizing high-barrier populations including those under Penal Code 290. Services are delivered using a Strengths-Based, Housing First approach that addresses immediate needs upon release and facilitates individual change to ensure self-sufficiency upon program exit.

### CLIENT SERVICES

	Month	YTD	YTD Goal	Month %	Annual %
New Enrollments — Unduplicated (SRV 7a)	17	38	300	5.7%	12.7%
Number of Client Contacts — Duplicated (CaAIM / SRV 7a)	264	493	5720	4.6%	8.6%

### GOAL 1: INCREASE STABLE HOUSING | Target: ≥80 participants receive rental/housing assistance; ≥70% housing stability

	Month	YTD	YTD Goal	Month %	Annual %
Number of emergency temporary hotel placements provided	2	5	40	5.0%	12.5%
Number of short-term rental assistance recipients (up to 12 months)	4	10	70	5.7%	14.3%
Number of clients housed within 30 days of release from state prison	0	0			
Number of clients housed within 60 days of release from state prison	0	0			
Number of clients housed — 60+ days post-release	4	10			
Number of rental assistance payments / security deposits paid (SRV 4o)	4	7			
Recidivism rate — clients receiving housing assistance at 1 year (%)	0.0%	0			
Recidivism rate — clients receiving housing assistance at 2 years (%)	0.0%	0			
Recidivism rate — clients receiving housing assistance at 3 years (%)	0.0%	0			

### GOAL 2: INCREASE EMPLOYMENT & ECONOMIC STABILITY | Target: ≥60% of unduplicated participants receive workforce services; ≥80 complete workshops

	Month	YTD	YTD Goal	Month %	Annual %
Number of clients who completed targeted skill-building workshops	0	3	80	0.0%	3.8%
Number of clients referred to employment / workforce training	128	134			
Number of clients completed job readiness training (SRV 1f)	2	2			
Number of clients who gained employment (up to living wage) (FNPI 1b)	0	0			
Number of clients who gained income — SSI/SSDI or other than employment	1	7			

Financial Management / Coaching programs provided (SRV 3c)	0	3			
Recidivism rate — clients receiving employment assistance at 1 year (%)	0.0%	0			
Recidivism rate — clients receiving employment assistance at 2 years (%)	0.0%	0			
Recidivism rate — clients receiving employment assistance at 3 years (%)	0.0%	0			

**GOAL 3: INCREASE MENTAL HEALTH & SUBSTANCE USE SERVICES | Target: ≥50% of participants referred to behavioral health services**

	Month	YTD	Month %	Annual %
Number of clients referred to mental health or substance use services (SRV 5v)	0	0		
Number of clients completed 6-month treatment / counseling	0	0		
% of clients who remain engaged in behavioral health care at 12 months	0.0%	0		

**EXPLANATION — Progress Notes (Over/Under Goal)**

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**PROGRAM STRATEGIC GOALS**

Strategic Goal	Progress Towards Goal
1.) Create a comprehensive program policy and procedure manual, including documents such as referral forms and intake/assessment forms.	
2.) Maintain strong relationships with Parole and Probation Departments while expanding efforts to provide comprehensive wraparound services.	The Adult Re-entry Program maintains strong partnerships with Parole and Probation through regular communication, coordinated referrals, and shared service planning. These collaborations ensure participants receive timely, comprehensive wraparound services that support successful reentry and compliance with supervision requirements.
3.) Focus on leveraging partnerships to address critical needs such as employment support, housing stability, and additional services through programs like CalAIM, including Day Habilitation, to holistically support successful reentry outcomes.	The Adult Re-entry Program leverages partnerships by referring participants to key providers for employment, housing stability, and supportive services, ensuring coordinated wraparound care. All services and referrals are documented in HMIS to track engagement and outcomes, while staff actively connect eligible participants to CalAIM services, including Day Habilitation, to address health, behavioral, and reentry-related needs and support successful reintegration.



## **Veterans & Supportive Services**

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<b>Month</b>	April-26	<b>Program/Work Unit</b>	Veterans & Supportive Services		
<b>Division/Director</b>	Rebecca Moreno	<b>Program Manager</b>	Raul Jimenez		
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026				
<b>Program Description</b>					
<p>CVAF operates a 40 bed BRIDGE and Service Intensive Transitional housing program through the US Department of Veterans Affairs. This consists of two apartment complexes and two homes through the City of Bakersfield. This is a 24-hour per day, 365 day per year program that provides housing, case management, transportation, food, and laundry services. Staff also provides referrals to medical, mental health and community based service programs. CVAF also operates the Supportive Services for Veterans and Families Program through the US Department of Veterans Affairs which is a rapid rehousing/homeless prevention program for veterans households that are homeless or at risk of homelessness. The HHAP CM program provides case management services for HUD Emergency Housing Voucher clients through the Housing Authority. The HHAP YS programs provides scattered-site, low barrier shelter for youth aged 18 - 24.</p>					
<b>Grant and Per Diem</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
BRIDGE: % Exit to Permanent Housing (> 75%) (SRV 4o)	1	6	10	10%	60%
BRIDGE: % Negative Program Exit (< 20%) (SRV 4m, 4n)	0	2	7	0%	29%
BRIDGE: % Employed at Exit (SRV1m)	1	2	3	33%	67%
SITH: % Exit to Permanent Housing (> 75%) (SRV 4o)	2	11	16	13%	69%
SITH: % Negative Program Exit (< 20%) (SRV 4m, 4n)	1	2	7	14%	29%
SITH: % Employed at Exit (SRV1m)	1	5	5	20%	100%
<b>Total Households Served</b>	<b>7</b>	<b>30</b>	<b>85</b>	<b>8%</b>	<b>35%</b>
<b>Supportive Services for Veteran Families (SSVF)</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Total Households Served	6	99	150	4%	66%
Permanent Housing Placements	3	13	35	9%	37%
Rental Assistance Payments	19	159	475	4%	33%
Security Deposit	4	15	40	10%	38%
Bus Pass	7	10	35	20%	29%
Application Fees	0	4	15	0%	27%
General Housing Stability Assistance (GHSA)	4	17	35	11%	49%
Utility Payments	1	3	25	4%	12%
Late Fees	1	3	40	3%	8%
Moving Costs	2	2	7	29%	29%
Landlord Incentives	0	1	5	0%	20%
Tenant Incentives	0	1	5	0%	20%
Rental Arrears	1	5	10	10%	50%

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<b>Permanent Supportive Housing 20th/Residences at East Hills</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Number of Households served	0	35	25	0%	140%
Program Exit	1	2	3	33%	67%
<b>HHAP YS (Youth Shelter)</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal (12 Mo)</b>	<b>Month Progress</b>	<b>Annual Progress (12 Mo)</b>
Number of clients served	1	18	20	5%	90%
Housing Placement (e.g., transitional, temporary,	3	5	10	30%	50%
Negative Exits	1	2	5	20%	40%
<b>Covey Cottages</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Number of Clients served	0	11	76	0%	14%
Vacancies	1	4	5	20%	80%
<b>Explanation (Over/Under Goal Progress)</b>					
<b>Program Highlights</b>					



## **Health and Nutrition Services**

Food Bank  
Migrant Childcare Alternative Payment  
Women, Infant, and Children

**Community Action Partnership of Kern  
Monthly Report 2026**

<b>Month</b>	March-26	<b>Program/Work Unit</b>		Food Bank	
<b>Division/Director</b>	Health & Nutrition, Susana Magana	<b>Program Manager</b>	Kelly Lowery		
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026 <i>(Note: The data represents information from two months earlier.)</i>				
<b>Program Description</b>					
<p>The Food Bank provides food assistance to low-income families and individuals through a network of more than 200 agency partner distribution sites across Kern County. The CAPK Food Bank is the primary organization responsible for distributing State and Federal emergency food assistance for Kern County neighbors in need. Additionally, the Food Bank is the Feeding America affiliate food bank for Kern, facilitating grocery rescue [Fresh Rescue Program] to support the network of more than 150 Pantries across the county. Every month, the Food Bank distributes between more than 1.5 and 2 million pounds of food, which reaches more than 100,000 Kern County food-insecure neighbors.</p>					
<b>The Emergency Food Assistance Program (TEFAP)</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Neighbor Engagements	47,222	106,148	700,000	7%	15%
Pounds Distributed	725,701	2,414,327	10,000,000	7%	24%
<b>Pantry Program</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Neighbor Engagements	100,497	203,636	1,250,000	8%	16%
Pounds Distributed	536,264	1,748,349	4,500,000	12%	39%
<b>Fresh Rescue</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Neighbor Engagements <i>(Not attached to distros)</i>		10,227	40,000	0%	26%
Pounds Distributed		378,668	2,000,000	0%	19%
<b>CSFP (Senior Box) Program</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Neighbor Engagements	5,226	15,453	66,000	8%	23%
Pounds Distributed	195,523	574,191	2,300,000	9%	25%
<b>Free Farmers Markets</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Neighbor Engagements <i>(Not attached to distros)</i>		9,992	50,000	0%	20%
Pounds Distributed	50,908	149,917	750,000	7%	20%
<b>Brighter Bites</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Neighbor Engagements		5,271	75,000	0%	7%
Pounds Distributed	28,449	63,468	275,000	10%	23%
<b>Community Events &amp; Other</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Engagements		3,248	15,000	0%	22%
Pounds Distributed	155,759	646,509	1,500,000	10%	43%
<b>Totals</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Total Engagements	152,945	343,747	2,196,000	7%	16%

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Total Pounds Distributed (SRV 5jj)	1,692,604	5,596,761	21,325,000	8%	26%
<b>Volunteers (SRV 6f)</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Volunteers who received job skill training (e.g., paid partnership through service providers, duplicated)		45	450	0%	10%
Other Volunteers (i.e., general public, duplicated)		160	2,250	0%	7%
<b>Explanation (Over/Under Goal Progress)</b>					
<b>Program Strategic Goals</b>			<b>Progress Towards Strategic Goals</b>		
By October 2025, The CAPK Food Bank will form 12 geographic collaboratives made of agency partners to work together to address food insecurity at a community level.					
By June 2025, The CAPK Food Bank will implement a classification system for measuring, tracking, and increasing the nutrition level of the food distributed.					
By the end of 2025, The CAPK Food Bank will implement a food locker program with the first 2 sites to increase all-hours access to emergency food resources.					
<b>Program Highlights</b>					

**Community Action Partnership of Kern  
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<b>Month</b>	April-26	<b>Program/Work Unit</b>	Migrant Childcare Alternative Payment (MCAP)		
<b>Division/Director</b>	Susana Magana		<b>Program Administrator</b>	Laura Porta	
<b>Reporting Period</b>	January 01, 2026 to December 31, 2026				
<b>Program Description</b>					
The Migrant Childcare Alternative Payment (MCAP) program provides childcare subsidies to migrant, agriculturally working families. Once families are authorized, their services are certified based on their verified need for childcare services. MCAP maximizes parental choice for services and utilizes the approved childcare providers in our communities to satisfy the family's need for services. Families can apply for childcare services in six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once a family is enrolled in the program, they can migrate anywhere in California to follow agricultural work, and their childcare services can continue.					
<b>Program Reimbursements (CY Jan - Dec 2025)</b> Note: duplicated below for program fiscal year.	<b>Current Month</b>	<b>YTD</b>	<b>Goal</b>	<b>Annual Progress</b>	
Provider Payments-Subsidies Expended (SRV7e)	2,614,255	11,232,120	\$ 27,900,000	40%	
<b>Program FY Reimbursements Progress</b>	<b>Current Month</b>	<b>YTD</b>	<b>Goal</b>	<b>Annual Progress</b>	
Provider Payments-Subsidies Expended (SRV7e)	2,614,255	11,232,120	27,900,000	40%	
<b>Services</b>	<b>Current Month</b>				
Active Child Enrollment	3,550				
Active Childcare Providers (SRV 7f )	646				
	<b>Previous Month</b>	<b>Add (+)</b>	<b>Drop (-)</b>	<b>Current Month</b>	
Waiting List Totals (children)				0	
<b>Explanation (Over/Under Goal Progress)</b>					
The Migrant Childcare Alternative Payment (MCAP) is currently on target to fully meet the FY 2025-2026 program contract. At the end of the reporting month we had a total of 3550 children actively receiving services. Our program continues to enroll eligible families and is projected to fully earn the current contract amount while also carefully monitoring our projected enrollments over the next couple of months to prevent over enrollment.					
<b>Program Strategic Goals</b>	<b>Progress Towards Strategic Goal</b>				
1. Staff Recruitment & Retention – Develop and implement a staffing plan that supports recruitment, retention, and workforce development to meet the program's growing needs.	Program leadership continues to focus on monthly staff trainings, and individual staff support to build skill provide professional development opportunities. We onboarded 3 new staff members to help support a smooth program operation and support consistency and manageable caseloads for program specialists and we are still in the process of training and supporting our team to ensure they receive all the tools necessary to be successful in their current roles.				
2. Program Growth & Sustainability – Strengthen program capacity by enhancing training, technology, and reporting systems to ensure efficient operations and sustainable growth.	Due to our program's expansion in office space, we have been able to provide better working space for all staff members and secure ergonomically correct furniture for all staff members including our staff members working from satellite office locations. The additional work space available has allowed us to hire the additional positions necessary to better support our team and meet the necessary child enrollment totals to fully earn our contract this year.				
<b>Program Highlights</b>					

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The Migrant Childcare Program (MCAP) is projected to fully earn our contract. For the reporting month, our program reached an active child enrollment count of 3550 active children. Our team continues to reach new milestones in our enrollment count, quality of work and staff's professional development. This enrollment number represent the highest enrollment total in the history of the MCAP program. This is great news as our current totals continue to indicate the growing need for childcare services among the migrant population in our communities throughout the State.

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<b>Month</b>	April-26	<b>Program/Work Unit</b>	Women Infants & Children (WIC) Nutrition		
<b>Division/Director</b>	Susana Magana	<b>Program Manager</b>	Marissa Ortiz-Cortez		
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026				
<b>Program Description</b>					
The Women, Infants, & Children (WIC) program is a supplemental nutrition initiative that offers nutrition education, breastfeeding support, and nutritious foods to enhance diets. It serves pregnant, postpartum, and breastfeeding women, as well as infants and children under the age of 5. Additionally, fathers, grandparents, migrant families, military families, and caretakers can receive food benefits for eligible infants and children. CAPK WIC operates across 16 sites in Kern County and has 3 locations in San Bernardino County.					
<b>Services</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Caseload (SRV 5g)	13,985		14,910		94%
Breast Feeding 30% of infants are breastfed (i.e., some, mostly or fully breastfeeding compared to formula)	1,002		1,200		84%
Local Vendor Liaison-Contact Stores (contact 67 vendors 1 contact required per quarter totaling 268 contacts per year)	24	66	268	9%	25%
<b>Outreach</b>		<b>YTD</b>	<b>Goal</b>	<b>Month</b>	<b>Annual</b>
Online Enrollment	86	373	1,300	7%	29%
WIC Presentations and Outreach Events	6	29	50	12%	58%
Publication in newspaper, television, and/or social media postings (English and Spanish)	18	105	350	5%	30%
<b>Regional Breast Liaison (RBL)</b>	<b>Month</b>	<b>YTD</b>	<b>Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Meet with key community stakeholders (i.e., medical managed care, hospital staff, lactation support, health care providers, other WIC agencies) in Region 24 to increase breastfeeding awareness and referrals to the WIC program, as well as share WIC digital materials and utilization.	19	65	120	16%	54%
<b>Peer Counseling Program (PCP)</b>	<b>Clients Served</b>		<b>Goal</b>	<b>Annual Progress</b>	
Provide basic breastfeeding education and encouragement to WIC PCP participants.	306		1,000	0%	
<b>Explanation (Over/Under Goal Progress)</b>					

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Program Strategic Goals	Progress
<p>1. Enhance Nutrition Counseling Services. Strengthen the quality of nutrition counseling by providing staff with advanced training in active listening, addressing barriers to breastfeeding, and tailoring nutrition guidance to client needs. Focus on offering practical solutions and empathetic support to improve the effectiveness of sessions.</p>	<p>New food package education for WIC participants. WIC is expanding nutritious food options for families</p>
<p>2. Increase observations, monitoring activities, and reviews of clinic operations, Quality Assurance helps verify correct eligibility determinations, benefit issuance, nutrition education, breastfeeding support, and vendor transactions. Expanding the number of observations allows the program to identify patterns, reduce errors, strengthen staff performance, and ensure policies are applied uniformly across all service sites. By using observation findings to provide feedback, training, and corrective actions, the WIC Program promotes accountability, protects program integrity, and enhances the overall quality of services provided to women, infants, and children.</p>	<p>Quality Assurance Coordinator completing file audits for WIC program. □</p>
<p>3. WIC aims to reach more eligible families and reduce barriers to enrollment and retention. Enhanced outreach strategies—including targeted community events, culturally appropriate materials, digital communication, and referral initiatives—support timely enrollment, continued participation, and improved utilization of WIC services.</p>	<p>Collaboration with internal CAPK outreach team to use mailers as outreach method for WIC program. Target 5,000 potential participants in Kern County Eligible for WIC through mail service. Mailers mailed out in April 2026.</p>
<p align="center"><b>Program Highlights</b></p>	
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## **Youth and Community Services**

East Kern Family Resource Center  
Oasis Family Resource Center  
Energy, Weatherization, and Utility Assistance  
Friendship House Community Center  
Volunteer Income Tax Assistance  
2-1-1 Call Center

**Community Action Partnership of Kern  
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<b>Month</b>	April-26	<b>Program/Work Unit</b>	East Kern Family Resource Center (EKFC)			
<b>Division/Director</b>	Fred Hernandez Youth & Community Services	<b>Program Manager</b>	Anna Saavedra			
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026					
<b>Program Description</b>						
East Kern Family Resource Center (EKFC) is a regional resource center based in Mojave, Ca. The EKFC provides assistance to low-income individuals and families from the desert and Tehachapi Mountain communities. The primary focus is to assist individuals and families who are facing housing insecurities and to prepare children 0-5 years of age to enter kindergarten successfully. The EKFC also provides individuals and families with basic need services, clothing, diapers, food, household items, hygiene kits, blankets, business services, VITA, and assistance with HEAP applications.						
<b>Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
Case Management Services (SRV 7a)	2	13	60	3%	22%	
Street Outreach and Education	25	105	75	33%	140%	
<b>HHAP Linkages to Services (Referrals)</b>	<b>Month</b>	<b>YTD</b>				
California Driver's License (SRV 7j)	2	8				
Social Security Insurance (SSI) (SRV 7i)	6	9				
Medical Services (SRV 7c)	6	16				
Mental Services (SRV 7c)	2	9				
Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)	2	8				
Educational and Career Development (SRV 7c)	6	32				
<b>HHAP Distribution of Supplies</b>	<b>Month</b>	<b>YTD</b>				
Food Assistance (SRV 5jj)	106	456				
House Hold Items	15	90				
Hygiene Kits (SRV 5oo)	19	145				
Emergency Clothing (SRV 7n)	112	498				
Administrative Services & Copies	131	375				
Transportation Services (SRV 7d)	18	65				
Educational Supplies (SRV 2k)	6	13				
Covid - 19 Supplies (SRV 5oo)	0	16				

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First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	0	2	30	0%	7%
Children Receiving Case Management Services (SRV 7a)	0	3	30	0%	10%
Parents Participating in Court Mandated Classes (FNPI 5d & SRV 5mm)	0	3	10	0%	30%
Children Educational Center Base Activities (FNPI 2b)	5	7	30	17%	23%
Children Educational Home Base Activities (FNPI 2b)	0	1	30	0%	3%
Children Summer Bridge Activities (FNPI 2b)	0	0	15	0%	0%
Collaborative Meetings Participated	1	3	12	8%	25%
Family Support Services for non-clients with children 5 and under □	15	57			
<b>First 5 Total</b>		<b>76</b>			
First 5 Kern/ Department Health Services	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	7	50			
CalCapa Diaper Supply Bank	Month	YTD	Annual Goal	Month Progress	Annual Progress
Diaper Supply Management Enrollment <b>Unduplicated</b> (NPI5.2)	3	27	150	2%	18%
Monthly Diaper Kit Supply Delivery <b>Duplicated</b> (SRV5.nn)	153	657	1800	9%	37%
Walk-In Community Services (Duplicated Clients & Case Managed Clients)	Month	YTD			
Administrative Services & Copies	350	1112			
Baby Supplies (SRV 2w)	116	468			
Covid - 19 Supplies (SRV 5oo)	18	46			
Court Mandated Parenting Correspondence (SRV 2w)	4	80			
Educational Supplies (SRV 2k)	10	34			
Emergency Clothing (SRV 7n)	248	1186			
Food Assistance (SRV 7c)	277	1201			
Household Items (SRV 7c)	46	178			
Hygiene Kits (SRV 7c)	29	225			

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Referrals (SRV 7c)	25	105	
Transportation Services (SRV 7d )	31	60	
<b>Explanation (Over/Under Goal Progress)</b>			
<p>We continue to make steady progress toward meeting our performance targets for the First 5 program. Our full-time employee has been on medical leave since January; in the interim, a part-time early educator is covering Monday and Tuesday Play and Learn classes and providing case management for her assigned families. The program manager is providing case management support and covering Wednesday Play and Learn classes.</p>			
<b>Program Strategic Goals</b>		<b>Progress Towards Goal</b>	
1. Secure additional funding to cover operational costs and improve the delivery of services.			
2. Partner with private enterprises to boost program visibility and foster meaningful relationships.			
3. Improve on-site services to more effectively connect with the East Kern target population.		Planning is underway for our Backpack Giveaway and Night Out event, scheduled for August, to support East Kern students as they prepare to return to school.	
<b>Program Highlights</b>			
<p>In April, we received a \$107,000 HHAP grant to advance our mission of supporting individuals and families who are unhoused or at risk of homelessness. These funds will enable us to expand resources, outreach, and services. In April, the Program Manager met with the Mojave Adult School principal to discuss the need for an additional Play and Learn class in the area. As a result, we launched a new Play and Learn class at Mojave Adult School on Tuesdays and Thursdays, using a classroom provided by the school.</p>			

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<b>Month</b>	April-26	<b>Program/Work Unit</b>	Oasis Family Resource Center		
<b>Division/Director</b>	Youth & Community Services Freddy Hernandez	<b>Program Manager</b>	Eric Le Barbé		
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026				
<b>Program Description</b>					
The Oasis Family Resource Center provides resources, education, and crisis assistance to individuals, families, and children in Ridgecrest and surrounding communities. They focus on providing case management and educational support to families to build resilience.					
<b>First 5 Kern</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Parents Receiving Case Management Services (SRV 7a)	4	20	30	13%	67%
Children Receiving Case Management Services (SRV 7a)	4	26	30	13%	87%
Parents Participating in Court Mandated Classes (FNPI 5d, and SRV 5mm)	0	4	10	0%	40%
Children Educational Home Base Activities (FNPI 2b)	4	26	15	27%	173%
Children Summer Bridge Activities (FNPI 2b)	0	0	10	0%	0%
Family Support Services for non-clients with children 5 and under (SRV 2w)	9	30			
<b>First 5 Total</b>	<b>21</b>	<b>106</b>			
<b>First 5 Kern/ Department Health Services (Term: Dec 2024 through Jun 2025)</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	12	63			
<b>CaICAPA Diaper Supply Bank</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal (12 Mo)</b>	<b>Month Progress</b>	<b>Annual Progress (12 Mo)</b>
Diaper Supply Management Enrollment <b>Unduplicated</b> (NPI5.2)	8	170	150	5%	113%
Monthly Diaper Kit Supply Delivery <b>Duplicated</b> (SRV5.nn)	199	759	1800	11%	42%
<b>Rental Assistance Program</b>	<b>Month</b>	<b>YTD</b>			
Rental Assistance Program (estimated maximum \$2,000 per household)	0	0			
<b>Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Case Management Services (SRV 7a)	5	12	15	33%	80%
Street Outreach and Education	5	25	20	25%	125%
<b>Walk-In Community Services (Duplicated &amp; Non-First 5 Clients)</b>	<b>Month</b>	<b>YTD</b>			
Administrative Support (SRV 7c)	37	159			
Baby Supplies (SRV 2w)	162	535			
Copies	16	75			
Court Mandated Parenting Correspondence (SRV 2w)	6	20			
Educational Supplies (SRV 2k)	19	105			
Emergency Clothing (SRV 7n)	18	57			

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Food (SRV 7c )	314	1088
Household Items (SRV 7c )	251	615
Referrals(SRV 7c)	42	130
Transportation Assistance (SRV 7d )	24	67
<b>Total Community Services</b>	<b>889</b>	<b>2851</b>

**Explanation (Over/Under Goal Progress)**

The Oasis FRC received its annual review report from F5K and no recommendations were made from previous and current fiscal year. The OFRC has already exceed all F5K goals for current fiscal year ending June 30th 2026.

Program Strategic Goals	Progress Towards Goal
1. Apply for three funding opportunities that would help extend range of services outside First 5 clients for under served families (Parenting, Children 6-18, seniors, and homeless individuals).	The Oasis FRC applied for a \$10,000 grant from the Virginia & Alfred Foundation to purchase children books. An application for \$25,000 from O'Reilly was also submitted for emergency supplies and support services resources.
2. Participate in community outreach activities to promote CAPK & Oasis FRC services and seek donations from local business partners (in-kind and monetary).	The Oasis FRC participated in Ridgecrest Senior Center Outreach event at Senior Center.

**Program Highlights**

The Oasis Family Resource Center received \$10,000 worth of items that were purchased from the Elks Foundation Beacon and Gratitude grants including 2400 quarts of shelf stable milk, emergency food items, baby items, and household items (laundry detergent, hygiene kits, adult diapers, etc.)

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<b>Month</b>	April-26	<b>Program/Work Unit</b>		Energy & Utility Assistance		
<b>Division/Director</b>	Freddy Hernandez	<b>Program Administrator</b>		Vipsassana Chawla		
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026					
<b>Program Description</b>						
The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education at no cost to the participant. Weatherization services includes home repairs or the replacement of appliances to make the home more energy efficient.						
<b>Low-income Home Energy Program (LIHEAP) 2026</b>	<b>Month</b>	<b>YTD</b>	<b>Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
Households Served - Utilities Assistance	316	1,611	5,000	6%	32%	
Households Served - Weatherization	7	19	100	7%	19%	
<b>Department of Energy (DOE) Infrastructure Investment and Jobs Act (IIJA)</b>	<b>Month</b>	<b>YTD</b>	<b>Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
Households Served - Weatherization	5	10	160	3%	6%	
<b>Department of Energy (DOE) 2025 DOE WAP</b>	<b>Month</b>	<b>YTD</b>	<b>Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
Households Served - Weatherization		0	10	0%	0%	
<b>Total Homes - Weatherized &amp; Utility Assistance (Note: The data represents work submitted to CSD for reimbursement - delayed by 2 months)</b>	<b>Month</b>	<b>YTD</b>	<b>Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
<b>Total Households Served - Utility Assistance (FNPI 4z, SRV 4i, )</b>	<b>316</b>	<b>1,611</b>	<b>5,000</b>	<b>6%</b>	<b>32%</b>	
<b>Total Households Weatherized (FNPI 4h, SRV 4q, &amp; SRV 4t)</b>	<b>12</b>	<b>29</b>	<b>270</b>	<b>4%</b>	<b>11%</b>	
<b>City of Bakersfield - Transformative Climate Communities- Low Income Energy Efficiency Program</b>	<b>Month</b>	<b>YTD</b>	<b>Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
Households Served	0	0	16	0%	0%	
<b>City of Bakersfield - Home Repair and Weatherization Program</b>	<b>Month</b>	<b>YTD</b>	<b>Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
Households Served	2	6	11	18%	55%	
<b>Explanation (Over/Under Goal Progress)</b>						
<b>Program Strategic Goals</b>				<b>Progress Towards Goal</b>		

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<p>1.) Complete 40% of the units in Phase 1.</p>	<p>As of this reporting period, a total of <b>30 homes have been fully completed and reported to CSD</b>. This represents <b>26% of the Phase 1 target of 114 homes</b>, demonstrating steady and measurable progress toward the <b>June 2026 milestone</b>. The increase from the prior reporting period reflects continued production activity, and the project team remains focused on sustaining momentum and accelerating construction efforts to stay aligned with the <b>40% completion benchmark</b> for Phase 1.</p>
<p>2.) Successfully implement the City of Bakersfield Weatherization program and meet the contract goals.</p>	<p>As of this reporting period, 6 additional weatherization projects have been completed and reported, bringing the total number of completed and reported homes under this grant to 18. This reflects strong ongoing implementation of the City of Bakersfield Weatherization Program and continued advancement toward meeting contract requirements. Production progress remains steady, with the project team maintaining focus on timely completions and compliance to ensure all program objectives—both annual and grant-wide—are successfully achieved.</p>
<p>3.) Successfully implement the Transformative Climate Communities-Low Income Energy Efficiency Program and meet the program and contract goals.</p>	<p>The Transformative Climate Communities – Low-Income Energy Efficiency Program continues to advance in alignment with its program and contract objectives. As of this reporting period, 1 home has been fully completed to date. Additionally, weatherization services have begun on 2 homes following completed assessments, and 1 new household was enrolled into the program this month. Program activity remains ongoing, with continued focus on advancing enrolled households through assessment, service delivery, and completion to ensure timely progress toward overall TCC-LIEE performance targets.</p>
<b>Program Highlights</b>	
<p>Program activity this month reflects continued progress across Energy Efficiency, Home Repair, and Weatherization initiatives serving elderly, disabled, and low income households in Bakersfield. The Phase 1 Energy Efficiency and Home Repair Program has reached 30 of 114 completed homes (26%), maintaining momentum toward the 40% completion milestone. Under the City of Bakersfield Weatherization Program, 6 additional homes were completed and reported, bringing the grant total to 18 completed homes. The TCC Low Income Energy Efficiency Program continues to advance with 1 home completed to date, 2 homes actively receiving weatherization services, and 1 new household enrolled. Additionally, the organization received a DOE Weatherization Assistance Program (WAP) grant and added two new PG&amp;E program client enrollments, under which households will be enrolled , further expanding program reach and capacity.</p>	

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<b>Month</b>	April-26		Friendship House Community Center (FHCC)			
<b>Division/Director</b>	Fred Hernandez	<b>Program Administrator</b>	Lois Hannible			
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026					
<b>Program Description</b>						
Located in Southeast Bakersfield, the program serves children, adults, and families through after-school, summer and mentor programs, nutrition education, sports, access to social services, and more.						
<b>Youth Programs</b>		<b>Month</b>	<b>YTD</b>	<b>YTD Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Youth Mentoring (FNPI 2c.2., FNPI 2c.3, SRV 2p)		1	83	100	1%	83%
<b>Summer Program</b> (SRV 2m)		N/A	N/A	50		
After School Program (FNPI 2c.2., FNPI 2c.3, SRV 2p)		1	38	50	2%	76%
<b>California Violence Intervention Program (CalVIP)</b>		<b>Month</b>	<b>YTD</b>			
<b>Reporting Period</b>	January 1, 2026 - March 31, 2026					
Incident Response (SRV 5w)	N/A	0				
Outcome/Case Managed Families (SRV 7a)	N/A	4				
Provided Food Assistance (SRV 7c)	N/A	0				
Subsidized Employment Program	N/A	10				
Provided Mentoring Services (SRV 2p, 7c)	N/A	12				
Assisted with relocation services/Deposit Payments (SRV 4d)	N/A	1				
Temporary Housing Placements (SRV 4m)	N/A	1				
<b>Youth Community Access Program</b>		<b>Month</b>	<b>YTD</b>	<b>YTD Goal</b>		
Program Participants		3	63	80		
Youth Leaders		N/A	12	12		
Field Trips		2	5	30		
<b>Explanation (Over/Under Goal Progress)</b>						
The CalVIP Cohort 4 Program ended in March of 2026. Therefore, there are no CalVIP numbers to report for April of 2026. CAPK was selected by the City to serve as a subcontract partner on their newly awarded CalVIP Cohort 5 Program, which is slated to start in May of 2026. In addition, the FHCC Summer Program will start on June 1, 2026, so there will be nothing to report until June. As for the Youth Community Access Program, (CYA), the grant allows for 12 youth leaders, which have been recruited for the program, and are actively participating. As a result, there will not be a monthly increase in the number of youth leaders for the Youth Community Access Program.						
<b>Program Strategic Goals</b>			<b>Progress Towards Strategic Goals</b>			
1. Organize and execute successful fundraising events in collaboration with the Friendship House (FHCC) Advisory Board to generate financial support and sustain programs at the youth center.			The FHCC Advisory Board is planning a car show fundraiser, to be held at the Friendship House on Saturday, October 17th. Please contact the Friendship House to enter a car into the car show or for event tickets. Additional information will be provided soon.			
2. Recruit and retain dedicated Advisory Board members with the skills, networks, and passion to raise funds and support initiatives for the Friendship House sustainability and growth.			The Friendship House Advisory Board is accepting applications to fill one vacant Advisory Board position. Those interested should contact Program Administrator, Lois Hannible, at lhannib@capk.org.			

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<p>3. Collaborate with the CAPK Executive Team to expand grant research and submission efforts for the CAPK Friendship House, ensuring resources align with and address the evolving needs of the community.</p>	<p>The Friendship House Program Administrator is currently seeking grant opportunities that can benefit the Friendship House. The Friendship House recently received funding from Adopt A Beach and CalVIP Cohort 5 as a subcontract with the City of Bakersfield.</p>
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**Program Highlights**

On April 3, 2026, the Community Youth Access (CYA) program took youth participants on a field trip to Colonel Allensworth State Historic Park. This experience provided students with an engaging opportunity to learn about Colonel Allensworth and the historic community built by African Americans in pursuit of independence, education, and opportunity. On Saturday, April 11, 2026, CYA youth leaders participated in a field trip to Montana de Oro State Park, where they took part in an Earth Day cleanup effort. This hands-on activity allowed students to contribute positively to the environment while reinforcing the value of community service. Additionally, FHCC afterschool program students have been making a meaningful environmental impact through the SOS recycling program. They have shown commitment by collecting and recycling empty water bottles and cans.

**Community Action Partnership of Kern  
Monthly Report 2026**

<b>Month</b>	1-Apr	<b>Program/Work Unit</b>	Volunteer Income Tax Assistance (VITA)		
<b>Division/Director</b>	Fred Hernandez		<b>Program Administrator</b>	Jacqueline Guerra	
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026				
<b>Program Description</b>					
The CAPK VITA program offers free tax preparation services. This service is available to low-to-moderate income individuals, the elderly, persons with disabilities, and limited English-speaking taxpayers. Additionally, the CAPK VITA program provides ITIN (Individual Taxpayer Identification Number) services through Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.					
<b>CAPK current year 2023-25 e-filed Tax Returns (SRV 3o)</b>	<b>Month</b>	<b>YTD</b>	<b>Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
<b>Federal</b>	1862	6,210	7,550	25%	82%
Social Security Number (SSN)	1679				
Individual Taxpayer Identification Number (ITIN)	183				
<b>State (includes CFF State refund information)</b>	1982	6,736			
Social Security Number (SSN)	1759				
Individual Taxpayer Identification Number (ITIN)	223				
<b>CAPK 2020-25, Paper Filed Returns (total YTD added to Federal YTD) (SRV 3o)</b>	<b>Month</b>	<b>YTD</b>			
Paper-filed, and Prior year returns (federal)	110	262			
Social Security Number (SSN)	91				
Individual Taxpayer Identification Number (ITIN)	19				
Paper-filed, and Prior year returns (state)	110	262			
Social Security Number (SSN)	91				
Individual Taxpayer Identification Number (ITIN)	19				
<b>CAPK Refunds and Credits (SRV 3o)</b>	<b>Month</b>	<b>YTD</b>			
Federal Refunds	\$1,227,475.00	5,774,874			
State Refunds	\$566,875	2,356,019			
Federal Earned Income Tax Credit (EITC) <i>(income limit \$68,675 per household)</i>	\$619,535	4,021,728			
California Earned Income Tax Credit (CalEITC) <i>(income limit \$32,900 per household)</i>	\$244,585.00	1,109,461			
<b>Total Refunds and Credits</b>		<b>\$13,262,082</b>			

**Community Action Partnership of Kern  
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Individual Taxpayer Identification Number (ITIN) (SRV 3o) Applications (Note: duplicate of Federal Tax Returns Completed)	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Applications (New/Renewal)	43	124	200	22%	62%
<b>Explanation (Over/Under Goal Progress)</b>					
is higher this month. This happens when ITIN applications are processed. Once an ITIN number is issued by the Federal (IRS), the State side of the tax return (FTB) can be submitted and processed. Also, State returns completed is higher due to the inability to separate tax returns using SIDN in order to calculate State tax returns completed by California Farm Workers Foundation (CFF) and be able to include this total to their own report.					
<b>91</b>	<b>Progress Towards Goal</b>				
Persist in fostering connections within rural communities to extend outreach and engage with a larger number of clients.					
<b>Sub-contactor: United Way Central Eastern California e-filed returns 2023-25</b>	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Federal	724	2,779	3,250	0.222769231	86%
State	722	2,785			
<b>UWCEC 2020-22 Paper Filed, and Prior Year Returns (total YTD added to Federal YTD)</b>	Month	YTD			
Paper-filed, and Prior year returns (federal)	74	152			
Paper-filed, and Prior year returns (state)	70	127			
<b>Sub-contactor: United Way Central Eastern California Refunds and Credits</b>	Month	YTD			
Federal Refunds	\$416,463	2,478,401			
State Refunds	\$218,856	989,469			
Federal Earned Income Tax Credit (EITC) (income limit \$66,819 per household )	\$266,409	1,693,082			
California Earned Income Tax Credit (CalEITC) (income limit \$31,950 per household)	\$80,476	360,154			
<b>Total Refunds and Credits</b>	<b>\$982,204</b>	<b>\$5,521,106</b>			
<b>Sub-contactor: MAOF 2023-25 e-filed returns</b>	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Federal		44	400	0	0.11
State		45			
<b>MAOF 2020-22 Paper Filed, and Prior Year Returns (total YTD added to Federal YTD)</b>	Month	YTD			
Paper-filed, and Prior year returns (federal)		0			

**Community Action Partnership of Kern  
Monthly Report 2026**

Paper-filed, and Prior year returns (state)		0			
<b>Sub-contactor: MAOF Refunds and Credits</b>	<b>Month</b>	<b>YTD</b>			
Federal Refunds		149,782			
State Refunds		29,143			
Federal Earned Income Tax Credit (EITC) (income limit \$68,675 per household )		77,372			
California Earned Income Tax Credit (CalEITC) <i>(income limit \$32,900 per household)</i>		6,835			
<b>Total Refunds and Credits</b>		<b>\$263,132</b>			
<b>Sub-contactor: California Farmworkers Foundation (CFF) 2023-25 e-filed returns</b>	<b>Month</b>	<b>YTD</b>	<b>Goal Adjusted</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Federal	105	477	300	0.35	1.59
<b>CFF 2020-22 Paper Filed Returns <i>(total YTD added to Federal YTD)</i></b>	<b>Month</b>	<b>YTD</b>			
Paper-filed, and Prior year returns (federal)	19	42			
<b>Sub-contactor: CFF Refunds and Credits</b>	<b>Month</b>	<b>YTD</b>			
Federal Refunds	\$104,230	608,616			
Federal Earned Income Tax Credit (EITC) (income limit \$68,675 per household )	\$47,626	300,427			
<b>Total Refunds and Credits</b>	<b>\$151,856</b>	<b>\$909,043</b>			

**Community Action Partnership of Kern  
Monthly Report 2026**

<b>Month</b>	1-Apr	<b>Program/Work Unit</b>	Tax Counseling for the Elderly (TCE)		
<b>Division/Director</b>	Fred Hernandez		<b>Program Administrator</b>	Jacqueline Guerra	
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026				
<b>Program Description</b>					
The CAPK Tax Counseling for the Elderly (TCE) program provides free tax preparation and filing assistance to eligible taxpayers, with a primary focus on individuals age 60 or older. Services are designed to support seniors, persons with disabilities, and taxpayers with limited English proficiency by ensuring access to accurate tax preparation and information. Additionally, CAPK provides ITIN (Individual Taxpayer Identification Number) services through IRS Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.					
<b>(SRV 3o)</b>	<b>Month</b>	<b>YTD</b>	<b>Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
<b>Federal</b>	207	1,550	1,500	14%	103%
Social Security Number (SSN)	202				
Individual Taxpayer Identification Number (ITIN)	5				
<b>State</b>					
Social Security Number (SSN)	202				
Individual Taxpayer Identification Number (ITIN)	6				
<b>CAPK 2020-22, Paper Filed Returns (total YTD added to Federal YTD) (SRV 3o)</b>	<b>Month</b>	<b>YTD</b>			
Paper-filed, and Prior year returns (federal)	9	16			
Social Security Number (SSN)	9				
Individual Taxpayer Identification Number (ITIN)	0				
Paper-filed, and Prior year returns (state)	9	16			
Social Security Number (SSN)	9				
Individual Taxpayer Identification Number (ITIN)	0				
<b>CAPK Refunds and Credits (SRV 3o)</b>	<b>Month</b>	<b>YTD</b>			
Federal Refunds	\$92,469.00	1,031,287			
State Refunds	\$36,771	2,087,385			
Federal Earned Income Tax Credit (EITC) <i>(income limit \$68-675 per household)</i>	\$34,728	315,807			
California Earned Income Tax Credit (CalEITC) <i>(income limit \$32,900 per household)</i>	\$12,372.00	1,550			
<b>Total Refunds and Credits</b>		<b>\$3,436,029</b>			

**Community Action Partnership of Kern  
Monthly Report 2026**

<b>Month</b>	April-26		<b>Program/Division</b>	2-1-1 Call Center Program				
<b>Division/Director</b>	Freddy Hernandez		<b>Program Manager</b>	Sabrina Jones				
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026							
<b>Program Description</b>								
The 2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and links to community health and human services at no cost. The 2-1-1 Kern has a database of 1,300 social service agencies that are available to the public through the 2-1-1 Kern Online Resource Directory at <a href="http://www.211KernCounty.org">www.211KernCounty.org</a> . The program has over 18 years of experience in providing and linking community members to vital services, and currently serves multiple communities in the Central Valley including Fresno and Madera, Kings, Merced, Stanislaus, and Tulare through the United Way partnerships.								
<b>Most Requested Services</b>	Food Pantries		Utility Payment Assistance	VITA Programs				
<b>Top 3 Unmet Needs</b>	Homeless Diversion Programs		Specialty Food Providers	Weatherization Programs				
<b>Information and Referral Services (I&amp;R) Calls Handled (SRV 7c)</b>								
	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>			
Fresno & Madera County	3151	17,034	40,000	8%	43%			
Kern County	2496	10,232	40,000	6%	26%			
Kings County	188	878	3,500	5%	25%			
Merced & Mariposa County	106	472	2,000	5%	24%			
Stanislaus County	1081	4,551	13,000	8%	35%			
Tulare County	741	3,074	11,000	7%	28%			
<b>Total County-based I&amp;R Calls Handled</b>	<b>7,763</b>	<b>36,241</b>	<b>109,500</b>	<b>85%</b>	<b>33%</b>			
<b>Average Wait Time</b>	<b>0:58</b>							
<b>Average Handle Time</b>	<b>5:01</b>							
<b>Other Service Call Types Handled (SRV 7c)</b>								
	<b>Month</b>	<b>YTD</b>						
LIHEAP (SRV 7b)	1317	6,393						
Mental Health (SRV 7c)	113	113						
<b>Total County-based and Other Calls Handled</b>	<b>9,193</b>	<b>42,747</b>						
<b>Staffing vs. Call Volume</b>				<b>Current Staff</b>	<b>Staff Needed Per Call</b>	<b>Staff Over/Short</b>		
2-1-1 staff designated for calls handled across all counties contracts with the expectation of 42 calls per staff for an 8-hour shift.				10	7.1	<b>2.94</b>		
<b>Grant Funded Services</b>			<b>Activity</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>
Cal-Fresh (SNAP) Application (SRV 3I)			33	9	122	350	3%	35%
KIC Referrals (SRV 7c)			141	139	252	1,200	12%	21%
<b>2-1-1 Website Visitors</b>			<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Month Progress</b>	<b>Annual Progress</b>	
Duplicated Visitors ( <i>i.e., accessing 2-1-1 e-services and database resources</i> )			11,921	57,028	225,000	5%	25%	
<b>Referrals</b>			<b>Month</b>	<b>YTD</b>				
Food-related Calls (SRV 7c)			321	2,140				
Health and Human Service Referrals (SRV 7c)			500	3,295				
Housing and Homelessness Calls (SRV 7c)			168	1,032				
Utility Assistance Calls- Discount Internet or Utility (SRV 7c)			113	691				
<b>Total Other Services</b>			<b>1,102</b>	<b>7,158</b>				

**Community Action Partnership of Kern  
Monthly Report 2026**

Explanation (Over/Under Goal Progress)	
<p>Call volumes remained consistent in alignment with the influx of calls for tax preparation needs to support Fresno and Madera counties. The program continues to provide application assistance, assessments, and outreach to bring awareness of services within the community. Calls, applications, and assessments are monitored and reviewed to determine appropriate methods and material needed for outreach events. □</p> <p>□</p> <p>□</p>	
Program Strategic Goals	Progress Towards Goal
<p>1. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.</p>	<p>The program seeks to acquire skilled candidates by streamlining the recruitment process of internal Human Resources. The program aims to offer competitive wages, language fluency and competency incentives, and opportunity for growth. 2-1-1 is staffed with 13 Full Time Information and Referral (IR) Specialists to handle Low-Income Home Energy Assistance and standard calls. The program enriches employees through strategic schedule planning, honoring traditions, and celebrating achievements or milestones. Additionally, it supports opportunities for professional development and an incentive for IR's who obtain certification as a Community Resource Specialist. 2-1-1 has experienced staffing changes associated with its anticipation of the transition of the call handling contract for Fresno and Madera Counties. Currently, there are no existing vacancies.</p>
<p>2. Enhance the efficiency and effectiveness of our call center operations in the coming year by thoroughly evaluating and optimizing the use of our tools and technologies, including CRM systems. Focus will be placed on improving call handling performance, streamlining workflows, and identifying opportunities to align staffing levels with operational needs.</p>	<p>The program remains in collaboration with the Information-Systems (IS) and Technology (IT) Team to improve the database by optimizing technology through the implementation of automation to ease the process of system navigation, documentation of call outcomes, and the collection of caller satisfaction surveys. The IS Team has developed an Intelligent Virtual Agent process to test prior to the pilot for afterhours calls. The AI Agent will be devoted to guiding callers with non-complex needs that do not require high engagement, problem solving, advocacy, or continuous interaction.</p>
<p>3. Prioritize retaining existing contracts, such as partnerships with United Ways, while actively exploring and proposing new opportunities to better serve our community members. Leverage the full potential of the call center by pursuing additional fee-for-service contracts and expanding services to maximize impact and efficiency.</p>	<p>2-1-1 aims to build uphold the program to high expectations to strengthen existing partnerships by effectively communicating and meeting with partners and contract grantors to share performance data and discuss progress relative to objectives, deliverables, and goals. The program makes an effort to meet reporting expectations of funding sources and maintaining trusting relationships to increase the opportunity for existing contracts to be retained. □</p>
Program Highlights	
<p>The program began its Tobacco Cessation contract March 2026 to screen callers and submit referrals to Kick It California (KIC). The initiative offers an incentive to the program as well as those who participate in the coaching processes to obtain treatment or other supports in the smoking cessation journey themselves or familiar individuals.</p>	



## **Operations**

Data Services  
Facilities & Maintenance  
Information Technology  
Information Systems  
Risk Management

**Community Action Partnership of Kern  
Monthly Report 2025**

<b>Month</b>	April-26	<b>Program/Work Unit</b>	Operations Division	
<b>Division/Chief, Director</b>	Emilio Wagner CFTO, Maria Contreras Director of Facilities	<b>Program Managers</b>	Emilio Wagner, Maria Contreras, Rommel Almanza, Mohamed Ahmed, Laurie Sproule	
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026			
<b>Division Description</b>				
The Operations Division is a dynamic and multifaceted division that plays a pivotal role in ensuring the seamless functioning of our organization. This division is responsible for spearheading new construction projects, overseeing fleet management, maintaining our physical facilities, mitigating risks, and managing all aspects of Information Technology (IT) and Information Systems (IS).				
<b>Information Systems</b>				
<b>Activity</b>	<b>Requested</b>	<b>In-Progress</b>	<b>Processed</b>	<b>Processed YTD</b>
IS Tickets	41	12	42	139
Paginated Reports/ Power bi reports/ Dashboards	6	4	6	17
Background Processes	9	0	9	31
Power App Enhancements	5	4	3	27
<b>Projects</b>		<b>Description of Status</b>		<b>Current % Status</b>
211 After Hours AI		In development		60%
Energy Intake Website		On Hold - pending 211 Completion		70%
Needs assessment survey and Report		In progress		70%
Head Start Parent Survey and Report		In progress		60%
VSS		Project Completed: data import in progress		90%
Sage Intaact to Primarius		In development		80%
Field Service		Project Scope expanded		20%
CDP Optimizations		In progress		60%
211 CalFresh Report		Script Completed		95%
Finance Timesheets Application		In testing		75%
<b>Activity</b>	<b>Requested</b>	<b>In-Progress</b>	<b>Processed</b>	<b>Processed YTD</b>
Facility Work Orders	426	674	359	1430
<b>Construction Projects</b>		<b>Description of Status</b>		<b>Current % Status</b>
Central Kitchen				
McFarland & Tehachapi Modulars				
Barnett House				
<b>Major Maintenance Projects</b>		<b>Description of Status</b>		<b>Current % Status</b>
MCAP Stine Second Floor		Additional leasing space/2nd floor for MCAP on Stine		95%
Stockdale HS		Signage		12%
Mojave Afghan Solar/Playard		Install shade structure and Solar to mobile park community		8%
VSS		Decatur Home Depot Flooring		100%
Harvey Hall Phase 2 & 3		New Kitchen & Breakroom		25%
Sterling Block Wall		Property Line Site Survey		10%

**Community Action Partnership of Kern  
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Alberta Dillard		Survey Complete Working of Property Line Discrepancy's		8%
SJC Tiny Powers		Facility Ready and Licensed Pending Children Sink Installation		90%
SJC Filipino Plaza		Fire & Alarm Monitoring Playard Mod		80%
SJC		University Park		35%
<b>Activity</b>	<b>Requested</b>	<b>In-Progress</b>	<b>Processed</b>	<b>Processed YTD</b>
Help Desk Work Orders	624	112	636	1971
<b>Information &amp; Technology Projects</b>		<b>Description of Status</b>		<b>Current % Status</b>
Yubikey Phase 4		Deploy to TEACHERS		75%
E-Rate		submitted		100%
Absolute Software adoption		deployed to 35+ mobile devices		75%
<b>Risk Management</b>				
		<b>Reported</b>		<b>Reported YTD</b>
Students / Parents / Volunteers / Clients		1		1
Property		1		6
Vehicle Incident / Grand Theft Auto		1		3
Motor Vehicle Accident		0		2
Overdoses / Death		0		0
<b>Total</b>		<b>3</b>		<b>12</b>
<b>Program Strategic Goals</b>		<b>Progress Towards Goal</b>		
<b>Description</b>		<b>Description of Status</b>		<b>Current % Status</b>
Develop a facility deferred maintenance program.				
Develop and implement a Data Governance strategy.				
Improve the customer experience by assessing it through factors such as response time and customer sentiment.				
<b>Program Highlights</b>				



## **Community Development**

Grant Development  
CAPK Foundation  
Outreach & Marketing

**Community Action Partnership of Kern  
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<b>Month</b>	April-26	<b>Program</b>	CAPK Foundation
<b>Division/Director/Chief</b>	Pritika Ram	<b>Director</b>	Catherine Anspach
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026		
<b>Program Description</b>			
The Community Action Partnership of Kern (CAPK) Foundation is the philanthropic arm of Community Action Partnership of Kern, established to strengthen and expand CAPK's impact across Kern County. As a 501(c)(3) supporting organization governed by its own independent Board of Directors, the Foundation focuses on fundraising, community outreach, and building long-term financial sustainability to advance CAPK's mission.			
<b>Program Category Funding</b>			
Homelessness & Housing	\$1,217		
Food Insecurity	\$265,344		
Veterans Supportive Services	\$2,430		
Youth & Families	\$33,168		
Other (VITA)	\$16,000		
Foundation (General)	\$64,411		
<b>External Events</b>			
Homelessness & Housing	0		
Food Insecurity	0		
Veterans Supportive Services	0		
Youth & Families	0		
Other	0		
<b>Special Initiatives</b>			
Recorded a voiceover at Beacon Studios for the Gourmet for Good mission video			
Designed and posted social media graphics for the Give Big Kern campaign			
Designed signage for SOS Recycle sites to support our recycling partnership called "Recycle for Charities"			
Coordinating with Vital Signs to design and install a new donor wall at the food bank.			
Designed and posted social media graphics for Gourmet for Good.			
Researched and began drafting the narrative for a Chick fil A grant application to support Veterans and Supportive Services transitional housing clients, in collaboration with the Grants Department.			
Began planning for the Veteran Stand Down and had a discovery call with the San Diego veteran organization hosting the event in their county.			

**Community Action Partnership of Kern  
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Submitted the O'Reilly Foundation proposal requesting \$25,000 to support emergency response services at the Oasis Family Resource Center, including food, transportation vouchers, and motel assistance.

Submitted a grant request to the Virginia and Alfred Harold Foundation for \$10,000 to provide books for one year for the new Community Little Library at the Oasis Family Resource Center.

Continued planning for the Cool for Summer campaign with Divine 9 sorority groups in Kern to support the M Street Navigation Center clients.

Created the webpage and donation pages for Give Big Kern, Stand Down, and the Good Neighbor Project.

Updated the donors on the Apple Wall for the Food Bank

Discovery call with contacts from Pacific Steel Mill to gain support for East Kern FRC

Secured an additional \$62,500 for Gourmet For Good.

Continued coordination and logistics for Gourmet for Good. Developed event program and all other print materials. Coordinated Catering, Vendors & Rentals.

**Community Outreach**

Met with representatives from Community West Bank to discuss future partnership opportunities with VITA following a \$1,000 award.

Scheduled and met with representatives from U.S. Bank for an introductory meeting and identified next steps to connect with community liaisons.

Attended the final Medi-Cal workshop held in partnership with Anthem.

Coordinated and attended the quarterly Food Bank Luncheon & Learn.

Held a partnership meeting with Woolworth's to discuss Hunger Action Month

Attended Give Big at the Park to spread awareness about the mission of the CAPK Foundation.

Attended the Liberty High check presentation, where \$700 was raised for the CAPK Food Bank.

Attended AFP ICON (Association of Fundraising Professionals Conference)

Attended Check presentation with Cal Portland at East Kern FRC

Attended the Open Door fundraiser.

Went on radio stations KNZR and Moneywise Show to promote Gourmet for Good

Attended Youth 2 Leaders Fundraiser

Attended County Wide Rotary Luncheon at CTEC

Presented to the CAPK Alumni and Mentorship Program about the CAPK Foundation

**Community Action Partnership of Kern  
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Continued coordination and logistics for Gourmet for Good. Developed event program and all other print materials.	
Program Strategic Goals	Progress Towards Goal
Expand Fundraising Capacity. Leverage the Board to establish a formal development committee and increase individual donor base by 40% through targeted campaigns and board-led cultivation events.	Engaging our board by tasking them with fundraising initiatives and goals. Adding program presentations at our board meetings to empower them to represent the Foundation in the community.
Launch Veterans Program Funding Campaign Secure \$40,000 in dedicated funding for our new Veterans (homeless or at-risk of homelessness) program through targeted outreach to veteran-focused foundations, corporate sponsors with military initiatives, and individual major donors with military connections. Establish 3-5 strategic partnerships with veteran service organizations by Q3 2026.	Continued meeting with SOS Recycling and toured them on other program sites. Determined date for KGET-TV Drive to collaborate with SOS Recycle for event. All proceeds to benefit VSS Stand Down.
Supporting CAPK's Strategic Plan (2026–2029).	Leading monthly meetings with our team to stay on track for goal setting.

**Community Action Partnership of Kern  
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<b>Month</b>	April-26	<b>Program</b>	Community Development
<b>Division/Director/Chief</b>	Pritika Ram	<b>Program Managers</b>	Savannah Oates
<b>Reporting Period</b>	January 1, 2026 - December 31, 2026		

**Program Description**

The services under the Community Development Division range from fund and grant development/research to outreach and media/public relations, as well as new business development. This includes project management of agency level initiatives, such as the 2025-2029 Strategic Plan and CAA-related plans, and special projects.

<b>Outreach Social Media</b>	<b>Month</b>	<b>YTD</b>	<b>Annual Goal</b>	<b>Annual Progress</b>
Website User Sessions	24,691	94,986	260,000	37%
Facebook Impressions (i.e., number of times users see content)	226,289	872,642	4,000,000	22%
Other Social Media Impressions	154,374	563,884	1,750,000	32%

**Highest Performing Post**

<https://www.facebook.com/capkern/posts/pfbid02ExgSBpXr34Z635shKKHfk6uHRpNpnZmJYj9Tv1jKW3UiKiSMrBmTUa1CQZCEeCtl>

**Outreach Special Projects**

April 7th attended Delano Community Connection Collaborative - A highlight of the collaborative was a presentation by Kids2Dentist, a new dental office in Delano that offers services to both Medi-Cal and privately insured patients. Additionally, updates were shared regarding United Way's utility assistance program, which is currently on hold

April 9th attended Greenfield HELPS Collaborative- In honor of Child Abuse Awareness Month, BPD Community Relations reviewed the services they offer to the public. Kern County Public Health also provided a presentation on resources consistently available to the community, along with information from the Tobacco-Free Kern Coalition

April 10th Community Book Sorting with partner CBO's- Community partners, including KCSO, Kern County Child Support, Clinica Sierra Vista, empowerment, Wasco Collaborative, NOR, BC, Kern Family Health Care, and Children's First, came together to help sort and distribute books to their respective clients throughout Kern County.

April 18th Give Big at the Park with CAPK Foundation Team

April 22nd Tehachapi Gold Certification through Nutrition Pantry Program Celebration with CalFresh

April 23rd Greenfield FRC Health & Safety Resource Fair

Provided Media coverage of America 250 Donation by Church of Jesus Christ Latter day-Saints

Apr 9th Sinclair Day of Service at the Food Bank

Provided social media graphics for VITA 120 post requirement and got them scheduled and posted to March 31st, 2026

**Community Action Partnership of Kern  
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Apr 1st Filmed and edited M St. Safe Camp testimonial for Board of Supervisors and picked up for Gourmet for Good
Hosted CSUB RAMP program for info session and lunch to learn about all programs
Completed a CAPK Presentation at the Kern County EOC for the Kern Ops Meeting with 211
Worked alongside Beacon Studios to do filming in preparation for Gourmet for Good Mission Moment Video
Joined the CAPK Foundation on the Moneywise podcast to share Gourmet for Good and CAPK programs
Completed the 2026 Staff Development Day
<b>Outreach Advocacy</b>
Signed a letter of support for Grove's SB1277, SB 1373, SB 1217, and SB1018
211 Bill (AB 1832) Letter of Support signed
Working with Congressman Valadao's Office regarding CSBG funding
Signed onto LOS for Low Income Housing Coalition - CHCDF Letter Calling on Increased Funding for Vital Housing Programs in FY27
Food Bank Administrator, Kelly Lowery, Testified on SB1025 regarding the development of an Office of Food Security with Senator Hurtado's Office
<b>Advocacy Watch-list</b>
HR 1 and potential effects
CAL Foods
SB 1025

# Instrument Opportunities Report - May 7, 2026

Projects: Youth & Community Services, Housing and Supportive Services, Community Development, Health & Nutrition Services, and Veterans & Supportive Services

Statuses: Abandoned Declined Awarded - Active LOI In Progress LOI Submitted Application In Progress Application Submitted

Date Range: Apr 01, 2026 - Apr 30, 2026

## Status

<b>\$0</b> Awarded 0 opportunities	<b>\$652,525</b> Submitted 4 opportunities	<b>\$0</b> Declined 0 opportunities
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Displaying 5 opportunities

## FY 2026 March 1 - February 28

NAME	DEADLINE	STATUS	AMOUNT	NEXT TASK	NOTES
<b>April 2026</b>					
Native Food Security Grant <small>First Nations Development Institute Health &amp; Nutrition Services</small>	Apr 14, 2026	<span>Abandoned</span>	US \$10,000 - US \$40,000		Abandoned due to ineligibly to apply due to lack of tribal status.

## FY 2027 March 1 - February 28

NAME	DEADLINE	STATUS	AMOUNT	NEXT TASK	NOTES
<b>April 2026</b>					
<p>Homeless Veterans' Reintegration Program -Stand Down</p> <p>U.S. Department of labor Veterans &amp; Supportive Services</p>	Apr 3, 2026	Application Submitted	Requesting \$7,000		This is a reapplication for VSS's annual Stand Down event.
<p>DHCS Bridge Housing / Behavioral Health Bridge Housing (BHBH) Funds</p> <p>Kern County Department of Behavioral ... Housing and Supportive Services</p>	<p>RM</p> <p>Apr 28, 2026 Rolling</p>	Application Submitted	Requesting \$480,000		CAPK originally submitted a 1.2 million request that was denied. BHBH then confirmed an allowance of \$480,000 for this request. This is not a formal grant,..
<p>Chick-Fil-A True Inspiration Awards</p> <p>Chick-fil-A Veterans &amp; Supportive Services</p>	Apr 30, 2026	Application Submitted	Requesting \$131,572		The True Inspiration Awards grant will enable Veterans and Supportive Services (VSS) to remove barriers for 40 veterans experiencing...
<p>Waterman Foundation Grant</p> <p>Kern Community Foundation Housing and Supportive Services</p>	<p>LH</p> <p>Rolling Letter of inquiry (rolling)</p> <p>Apr 30, 2026 Full proposal (rolling)</p>	Application Submitted	Requesting \$33,953		This grant will support outdoor improvements to M St. by providing residents with a shade structure and seating outside.

## Community Action Partnership of Kern Funding Profile

Funding Information			
<b>Funding Type</b>	Private	<b>CAPK Program</b>	Veteran Services
<b>Funding Agency</b>	Chick-Fill-A	<b>Project Name</b>	True Inspiration Awards
<b>CFDA</b>		<b>Target Population</b>	Veterans
<b>Reapplication (Y/N)</b>	Yes	<b>Number to be served</b>	40
<b>Estimated Request</b>	\$131,572.00	<b>Division Director</b>	Rebecca Moreno
<b>Award Period</b>	February 2027 to December 2028	<b>Program Manager</b>	Raul Jimenez
<b>Project Goal (One sentence goal statement)</b>			
The True Inspiration Awards grant will enable Veterans and Supportive Services (VSS) to remove barriers for 40 veterans experiencing homelessness to achieve employment, stability, and permanent housing.			
<b>Project Description (Brief one paragraph description)</b>			
The Community Action Partnership of Kern’s Veterans and Supportive Services (VSS) division is strengthening support for veterans in in the Buena Vista and Decatur Housing units by providing reliable transportation, upgraded living environments, and broadband internet access. This project targets 40 veterans, aiming to reduce barriers to employment and housing stability while aligning with Chick-fil-A’s Caring for Communities priority.			
<b>Estimated Budget Summary</b>			
The total budget of \$131,572 will fund transportation vouchers, furnishings, and internet services for the Buena Vista and Decatur Veteran Housing units.			
<b>Recommendation</b>			
Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.			

**Approvals:**

<b>1.Division Director</b>	Rebecca Moreno	<b>Date:</b> 2026-05-04	<b>4.Chief Financial Officer</b>	Tracy Webster	<b>Date:</b> 2026-05-04
<b>2.Chief Business Development Officer</b>	Pritika Ram	<b>Date:</b> 2026-05-04	<b>5.Chief Facilities and Technology Officer</b>	Emilio Wagner	<b>Date:</b> 2026-05-05
<b>3.Chief Program Officer:</b>		<b>Date:</b>	<b>6.Chief Executive Officer</b>	Jeremy Tobias	<b>Date:</b> 2026-05-06

**Date Presented / Approved:**

PRE Approval: \_\_\_\_\_ B&F Approval: \_\_\_\_\_ Executive Approval: \_\_\_\_\_ Board Approval: \_\_\_\_\_

## Community Action Partnership of Kern Funding Profile

Funding Information			
<b>Funding Type</b>	Local	<b>CAPK Program</b>	Safe Camping Program
<b>Funding Agency</b>	Kern County Department of Behavioral Health and Recovery Services	<b>Project Name</b>	Safe Camping & Safe Parking Program
<b>CFDA</b>		<b>Target Population</b>	Homeless, shelter-resistant individuals with serious mental illness (SMI), substance use
<b>Reapplication (Y/N)</b>	Yes	<b>Number to be served</b>	680
<b>Estimated Request</b>	\$480,000.00	<b>Division Director</b>	Rebecca Moreno
<b>Award Period</b>	July 1, 2026 – June 30, 2027	<b>Program Manager</b>	Laurie Hughey
<b>Project Goal (One sentence goal statement)</b>			
To provide low-barrier, non-congregate bridge housing and comprehensive supportive services that stabilize chronically homeless, shelter-resistant individuals and facilitate pathways to permanent housing.			
<b>Project Description (Brief one paragraph description)</b>			
The Safe Camping and Safe Parking Program, operated by Community Action Partnership of Kern (CAPK), provides a low-barrier, non-congregate housing alternative for individuals experiencing homelessness who are unable or unwilling to access traditional shelter systems. Located adjacent to the M Street Navigation Center, the program offers 42 camping sites and 10 safe parking spaces, along with access to meals, hygiene services, case management, behavioral health services, medical care, and housing navigation.			
<b>Estimated Budget Summary</b>			
The program budget totals \$480,000, supporting staffing, site operations, client services, and administrative costs. The program leverages existing infrastructure at the M Street Navigation Center to reduce costs by utilizing in-kind services such as meals, security, and hygiene facilities. The cost per participant is approximately \$23,197 annually, reflecting a cost-effective model.			
<b>Recommendation</b>			
Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.			

**Approvals:**

<b>1.Division Director</b>	Rebecca Moreno	<b>Date:</b> 2026-05-04	<b>4.Chief Financial Officer</b>	Tracy Webster	<b>Date:</b> 2026-05-04
<b>2.Chief Business Development Officer</b>	Pritika Ram	<b>Date:</b> 2026-05-04	<b>5.Chief Facilities and Technology Officer</b>	Emilio Wagner	<b>Date:</b> 2026-05-05
<b>3.Chief Program Officer:</b>		<b>Date:</b>	<b>6.Chief Executive Officer</b>	Jeremy Tobias	<b>Date:</b> 2026-05-06

**Date Presented / Approved:**

PRE Approval: \_\_\_\_\_ B&F Approval: \_\_\_\_\_ Executive Approval: \_\_\_\_\_ Board Approval: \_\_\_\_\_

**Community Action Partnership of Kern  
Small Funding Request (\$50,000 or less per year)  
May 2025**

<b>Funding Type</b>	Foundation	<b>CAPK Program</b>	M-Street
<b>Funding Agency</b>	Kern Community Foundation	<b>Project Name</b>	Waterman Foundation Grant
<b>CFDA</b>		<b>Target Population</b>	Unhoused individuals
<b>Request</b>	33,952.79	<b>Division Director</b>	Rebecca Moreno
<b>Award Period</b>	1 year term	<b>Program Manager</b>	Laurie Hughey
<b>Description</b>	Funds will be used to install a shade structure, outdoor tables, and seating, protecting clients from extreme weather and creating a more welcoming outdoor environment. These improvements will foster a supportive space that encourages healthy outdoor activity and improves overall quality of life for vulnerable community members.		

<b>Recommendation</b>	Staff recommends approval to submit the small funding application(s) up to \$50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.
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**Date Presented/Approved**

Policy Council: \_\_\_\_\_ : PRE Presentation \_\_\_\_\_ : B&F Approval: \_\_\_\_\_ : Board Approval: \_\_\_\_\_

**Community Action Partnership of Kern  
Small Funding Request (\$50,000 or less per year)  
May 2026**

<b>Funding Type</b>	Federal	<b>CAPK Program</b>	Veteran Services
<b>Funding Agency</b>	Department of Labor	<b>Project Name</b>	2026 Kern County Veterans Stand Down
<b>CFDA</b>	17.805	<b>Target Population</b>	Homeless Veterans
<b>Request</b>	7,000.00	<b>Division Director</b>	Rebecca Moreno
<b>Award Period</b>	10/1/2026 - 4/1/2027	<b>Program Manager</b>	Carlos Clemente-Juarez
<b>Description</b>	The 2026 Kern County Veterans Stand Down is a one-day, community-based service event that brings together over 100 providers to deliver housing referrals, health services, employment assistance, and benefits counseling to veterans experiencing or at risk of homelessness, while facilitating immediate connection to Coordinated Entry and long-term support systems.		

<b>Recommendation</b>	Staff recommends approval to submit the small funding application(s) up to \$50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

**Date Presented/Approved**

Policy Council: \_\_\_\_\_ PRE Presentation : \_\_\_\_\_ B&F Approval: \_\_\_\_\_ Board Approval: \_\_\_\_\_

<b>Month</b>	May-26	<b>Program/Work Unit</b>	Head Start Preschool & Early Head Start			
<b>Division/Director</b>	Head Start/State Child Development Division/ Yolanda Gonzales	<b>Enrollment and Attendance Manager</b>	Carol Hendricks			
<b>Reporting Period</b>	May 1, 2026 - May 31, 2026					
<b>Program Description</b>						
Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home-based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.						
<b>Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)</b>	<b>Month</b>	<b>Target</b>	<b>Annual Goal</b>	<b>Annual Progress</b>		
Reportable/Funded Enrollment	742	753	753	99%		
Disabilities	278	10%	10%	40%		
Over Income 101%-130% (up to 35%)	18	n/a	n/a	2%		
Over Income 131% and up (up to 10%)	55	n/a	n/a	7%		
<b>Head Start Preschool (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)</b>	<b>Month</b>	<b>Target</b>	<b>Annual Goal</b>	<b>Annual Progress</b>		
Reportable/Funded Enrollment	936	936	936	100%		
Disabilities	134	10%	10%	15%		
Over Income 101%-130% (up to 35%)	16	n/a	n/a	2%		
Over Income 131% and up (up to 10%)	72	n/a	n/a	8%		
<b>Head Start Preschool San Joaquin County Office of Education - (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)</b>	<b>Month</b>	<b>Target</b>	<b>Annual Goal</b>	<b>Annual Progress</b>		
Reportable/Funded Enrollment	65	153	153	42%		
Disabilities	9	n/a	n/a	14%		
Over Income 101%-130% (up to 35%)	5	n/a	n/a	8%		
Over Income 131% and up (up to 10%)	0	n/a	n/a	0%		
<b>Home Visiting Program (SRV 2cc, 7a)</b>	<b>Monthly</b>	<b>Year-To- Date</b>	<b>Annual Goal (Contract Limit 310)</b>	<b>Annual Progress (Calendar)</b>	<b>Annual Progress (Program Year)</b>	
Enrollment	202	445	308	66%	69%	
<b>Central Kitchen</b>	<b>Total Meals Delivered</b>		<b>Breakfast</b>	<b>Lunch</b>	<b>Snack</b>	
Meals and Snacks	62,379		22,125	18,146	22,108	
<b>Child and Adult Care Food Program (CACFP) (Note: The data represents information from March 2026)</b>	<b>Total Meals Delivered</b>		<b>Meals Allocated (CACFP/HS)</b>	<b># of Meals Served</b>	<b>% of Meals Served</b>	
Meals and Snacks (SRV 5ii)	84,136		60,370/23,766	66,488	79%	
Meals and Snacks- Kern Vendors	71,725		51,594/20,131	56,565	79%	
Meals and Snacks - SJC Vendors	12,411		8,776/3,635	9,923	80%	
Eligibility Determination (SRV 7b)(January 2025-December 2025)	60	299				
<b>Total Community Services</b>	<b>60</b>	<b>299</b>				
<b>Explanation (Over/Under Goal Progress)</b>						
We have increased our participation in community events and recruitment practices to continue to increase our Early Head Start numbers and to prepare for the new school year of 2026-2027. San Joaquin County is in the process of opening centers and building their enrollment numbers.						

Goals	Progress Towards Goal
<p>Goal I. Workforce: To enhance onboarding, recruitment, and retention of staff by implementing programs that embraces pathways for learning, professional development, and succession planning to obtain and retain staff.</p>	<p>Objective A: Develop a structured onboarding process that introduces new employees to the organization's core values, and expectations. Provide them with the necessary tools, resources, and training to quickly integrate into their roles.  Progress: Job specific training is provided at new-hire training. Program will be using SharePoint as the division's training platform. Some challenges may include addressing technical difficulties to ensure trainings are properly recorded, uploaded, and videos are in good quality.</p>
Program Description	
<ol style="list-style-type: none"> <li>1. April 1, 8, 15, 22, 29, 2026, Application Clinics at 1300 18th Street</li> <li>2. April 8, 2026, Wednesday, 4th Annual Universal Pre-Kindergarten</li> <li>3. April 12, 2026, Sunday, UPK Day @ Calm</li> <li>4. April 16, 2026, Thursday, McKee Middle School</li> <li>5. April 18, 2026, Saturday, GROW Academy Shafter Spring Fest</li> </ol> <p>*Additional information: Last day of part-year services is May 15, 2026. Have a great summer!</p>	



## MEMORANDUM

To: Program Review & Evaluation Committee

From:   
Emilio G. Wagner, Chief Facilities & Technology Officer

Date: Wednesday, May 13, 2026

Subject: *Agenda Item 5d.*: Strategic Priority D – Data Driven Decisions - **Info Item**

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Strategic priority D - prioritizes the increased utilization of data-driven decision-making processes to improve organizational capacity and ensure efficient fiscal stewardship to achieve organizational goals. This initiative aims to increase the consistency, accuracy, and depth of reporting and data analytics across CAPK's programs. This is to be achieved by developing programmatic and financial tools and dashboards, developing universal intake, and enhancing Interagency referrals.

The foundation of all these systems is currently in planning and development stages.

Key Goal 1 – Provide data and tools for all programs to support data driven decision making.

- A list of programs that will pilot the dashboard implementation has been developed.
- Incorporated data trend reviews into monthly meetings.
- Identified usage monitoring within Power BI reports to develop baseline.
- Drafting MOU template to use with funders to allow for identifying service gaps with other programs.

Key Goal 2 - Enhance financial management by leveraging data analytics to improve resource allocation, grant or contract performance.

- Budgets have been uploaded into Sage and are being introduced to programs during monthly budget to actual meetings.
- Formal Sage budget training is being developed.
- Sage dashboards have been developed by department and have been introduced to staff during monthly budget to actual meetings.
- Data from GrantHub has been transferred over to Instrumentl.
- Planning is underway to incorporate grant writers into budget to actual meetings to encourage discussion surrounding grant opportunities.

Key Goal 3 - Optimize decision-making and service coordination by improving digital reporting and interagency data-sharing capabilities

- The interagency referral management system is in the process of review to identify gaps, required updates and establishing a process to update the addition and removal of programs. Members from the goal group will be meeting with each program to receive input.
- Basis of training material has been developed by the IS team and currently in the process of developing a training program.

Community Action Partnership of Kern  
Program Review & Evaluation Committee  
May 13, 2026  
Page 2 of 2

These initiatives reflect commitment to data-driven decision-making and continuous improvement in program accountability and service delivery.

**Attachment:**  
*Onstrategy 2026 Summary Report*

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## Mission Statement

### Organizational Slogan

Community Action Partnership of Kern is committed to addressing poverty through direct services, advocacy, and locally driven solutions that promote dignity and self-sufficiency in the communities we serve.

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## Vision Statement

Community Action Partnership of Kern will create resilient communities where every individual has opportunities to succeed and pursue their unique goals through the expansion and implementation of support services, partnerships, and resources.

### Vision Description

0 Items

- NAN% Critical
- NAN% Off Target
- NAN% Not Started
- NAN% Deferred

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## My Items

Item

YTD Actual

# Emilio Wagner Contributing to for 2026

YTD Actual

09/01/25

03/31/28

Community Action...  
As of May 5, 2026

YTD Actual  
YTD Actual

09/01/25  
10/01/25

03/31/26  
03/31/26

Key Goal	Owner	Measure:	YTD Actual	YTD Actual	YTD Actual	YTD Actual	YTD Actual
<b>Provide relevant data and tools for all programs to support data-driven decision making to improve operations by August 2029. (4.1)</b> (Last updated: 05/04/26) Aligned to: #4 Data-Driven Decisions	Mohamed Ahmed	Percent Complete	17%	0%		YTD Target: 59.1%	
<b>Objective</b> Establish program-specific dashboards that provide real-time access to key performance indicators for 30% of programs by March 2026 (4.1.1) (Last updated: 05/04/26) Last comment: Over 30% over programs now have program specific dashboards that they are able to utilize to make data driven decisions. (05/04/26)	Mohamed Ahmed	Percent Complete	100%	0%		YTD Target: 100%	
<b>Sub-Objective</b> Identify which programs will be selected for pilot group of dashboard implementation. (4.1.1.2) (Last updated: 05/04/26) Last comment: Dashboard created for pilot group on both power BI and Sage Intacct. (05/04/26)	Mohamed Ahmed	Percent Complete (Selected Program List)	100%	0%		YTD Target: 100%	08/31/29
<b>Objective</b> Increase dashboard utilization rates through Power BI by 25% across all programs, ensuring staff engagement through training and usage tracking by September 2026. (4.1.2) (Last updated: 05/04/26)	Mohamed Ahmed	Percent Complete	29%	0%		YTD Target: 8.89%	06/30/26
<b>Sub-Objective</b> Hold monthly check-ins with IS and program teams to review data trends and address operational challenges. (4.1.2.1) (Last updated: 05/04/26) Last comment: Programs have been split into four groups with each group meeting with a business analyst monthly to review data and provide updates. (05/04/26)	Mohamed Ahmed	Percent Complete (Monthly Meetings)	20%	0%		YTD Target: 8.89%	09/30/26
<b>Sub-Objective</b> Establish base line usage rates. (4.1.2.2) (Last updated: 05/04/26) Last comment: Identified reports that contain usage monitoring on power BI (05/04/26)	Mohamed Ahmed	Percent Complete (Program Report)	66%	0%		YTD Target: 66.1%	08/31/29
<b>Sub-Objective</b> Track ongoing usage by program. (4.1.2.3) (Last updated: )	Mohamed Ahmed	Percent Complete (Monthly Reports)	0%	0%		YTD Target: 24%	08/31/29
<b>Objective</b> Develop and implement a data access process ensuring at least 75% of our programs use internal data to identify service gaps and improve resource distribution, particularly in underserved communities by August 2029. (4.1.3) (Last updated: 05/04/26)	Mohamed Ahmed	Percent Complete	9%	0%		YTD Target: 14.8%	07/31/26
<b>Sub-Objective</b> Ensure current and new funders allow for data collection. (4.1.3.1) (Last updated: 05/04/26) Last comment: Karen drafting MOU template to use with funders to ensure CAPK is able use program data to identify service gaps (05/04/26)	Mohamed Ahmed	Percent Complete (Consent Form/mous...)	15%	0%		YTD Target: 14.8%	08/31/29
<b>Sub-Objective</b> Develop internal live and digitized program performance reports. (4.1.3.2) (Last updated: )	Mohamed Ahmed	Percent Complete (Pre And Annual Report)	0%	0%		YTD Target: 69.6%	08/31/29
<b>Sub-Objective</b> Assessing existing resources and re-allocating to high-need areas. (4.1.3.3) (Last updated: )	Mohamed Ahmed	Percent Complete (Leadership And...)	0%	0%		YTD Target: 8.89%	08/31/29
<b>Sub-Objective</b> Using needs assessment data to identify access points. (4.1.3.4) (Last updated: 05/04/26) Last comment: Survey built out on customer insights and dashboard being set up to compare to Census data (05/04/26)	Mohamed Ahmed	Percent Complete (Survey Results)	20%	0%		YTD Target: 8.89%	

YTD Actual 01/01/26 12/31/26

**Key Goal**  
**Enhance financial management by leveraging data analytics to improve resource allocation, grant or contract performance, and funding strategies by December 2026. (4.2)** (Last updated: 05/04/26)  
 Aligned to: #4 Data-Driven Decisions

Owner: **Gabrielle Alexander**  
 Measure: *Percent Complete* **83%** **0%** YTD Target: 8.89%

YTD Actual 01/01/26 12/31/26

Objective  
**Ensure that program leaders have the tools necessary to enhance financial stewardship and resource planning by December 2026. (4.2.1)** (Last updated: 05/04/26)

Owner: **Gabrielle Alexander**  
 Measure: *Percent Complete* **90%** **0%** **100%**  
 YTD Actual 01/01/26 YTD Target: 32.7% 12/31/26

Sub-Objective  
**Train program leader to access program budget-to-actual (BTA) reports in Sage Intact. (4.2.1.1)** (Last updated: 05/04/26)  
 Last comment: Budget have been uploaded int Sage and have been incorporated into department dashboards. Departments have been introduced to their dashboards during monthly BTA meetings. Formal training on how to access and use BTA reports in sage to be planned. (05/04/26)

Owner: **Gabrielle Alexander**  
 Measure: *Percent Complete (Training And...* **80%** **0%** **100%**  
 YTD Actual 01/01/26 YTD Target: 32.7% 08/31/29

Sub-Objective  
**Integrate financial data dashboards into program reporting. (4.2.1.2)** (Last updated: 05/04/26)  
 Last comment: Dashboards have been created and deployed in Sage. Departments have been introduced to their dashboards during monthly BTA meetings. (05/04/26)

Owner: **Gabrielle Alexander**  
 Measure: *Percent Complete (Dashboards)* **100%** **0%** **100%**  
 YTD Actual 01/01/26 YTD Target: 32.7% 12/31/26

Objective  
**Establish a continuous process to digitize 100% of grant contract details to ensure seamless integration of new and expiring contracts to enhance progress analysis and report generation by December 2026. (4.2.2)** (Last updated: 05/04/26)

Owner: **Gabrielle Alexander**  
 Measure: *Percent Complete* **75%** **0%** **100%**  
 YTD Actual 01/01/26 YTD Target: 8.89% 08/31/29

Sub-Objective  
**Transfer data from Grant Hub to new grant management platforms. (4.2.2.1)** (Last updated: 05/04/26)  
 Last comment: Migration from Grant Hub to Instrumentl has been completed. (05/04/26)

Owner: **Gabrielle Alexander**  
 Measure: *Percent Complete (Management Platform)* **100%** **0%** **100%**  
 YTD Actual 01/01/26 YTD Target: 32.7% 08/31/29

Sub-Objective  
**Meeting with program when new grant opportunities arise. (4.2.2.2)** (Last updated: 05/04/26)  
 Last comment: Grant teams have been invited to monthly finance BTA meetings with program. In progress of developing formal process for new grant opportunities. (05/04/26)

Owner: **Gabrielle Alexander**  
 Measure: *Percent Complete (Vizio Flowchart)* **50%** **0%** **100%**  
 YTD Actual 01/01/26 YTD Target: 8.89% 08/31/29

YTD Actual 01/01/26 08/31/29

**Key Goal**  
**Optimize decision-making and service coordination by improving digital reporting and interagency data-sharing capabilities by August 2029. (4.3)** (Last updated: 05/04/26)  
 Aligned to: #4 Data-Driven Decisions

Owner: **Chase Rangel**  
 Measure: *Percent Complete* **16%** **0%** YTD Target: 8.89%

YTD Actual 01/01/26 12/31/26

Objective  
**Improve service delivery and data-sharing by enhancing the existing Interagency Referral Management System, ensuring all programs can participate while adhering to grantor sharing and disclosure guidelines by December 2026. (4.3.2)** (Last updated: 05/04/26)

Owner: **Chase Rangel**  
 Measure: *Percent Complete* **31%** **0%** YTD Target: 8.89% 12/31/26

Sub-Objective  
**Identify gaps in IRMS usage and check eligibility for programs. (4.3.2.1)** (Last updated: 05/04/26)  
 Last comment: Programs not leveraging the CRM have been identified and will be contacted in Q1 to identify local or source barriers to adoption. (01/16/26)

Owner: **Chase Rangel**  
 Measure: *Percent Complete (Meeting with Programs)* **50%** **0%** **100%**  
 YTD Actual 01/01/26 YTD Target: 32.7% 08/31/26

Sub-Objective  
**Establish a process for updating/adding programs in IRM. (4.3.2.2)** (Last updated: )

Owner: **Chase Rangel**  
 Measure: *Percent Complete (Training Implemented)* **0%** **0%** **100%**  
 YTD Actual 01/01/26 YTD Target: 32.7% 08/31/29

Sub-Objective  
**Develop a training program to use the Interagency Referral Management System. (4.3.2.3)** (Last updated: 05/04/26)  
 Last comment: Basis of training program in place by IS department. (05/04/26)

Owner: **Chase Rangel**  
 Measure: *Percent Complete (Training Implemented)* **75%** **0%** **100%**  
 YTD Actual 01/01/26 YTD Target: 32.7%

Sub-Objective  
**Provide bi-annual IT and IS professional development training to enhance staff capacity in data management and analytics. (4.3.2.4)** (Last updated: )

Owner: **Chase Rangel**  
 Measure: *Percent Complete (Training)* **0%** **0%** YTD Target: 8.89%



DATE	May 20, 2026
TIME	12:00 pm
LOCATION	CAPK Administrative Office 1300 18 <sup>th</sup> St., 3 <sup>rd</sup> Floor Bakersfield, CA 93301

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## Budget & Finance Committee Minutes

### 1. Call to Order

Committee Chair Fred Plane called the meeting to order at 12:01 pm at the Community Action Partnership of Kern Administrative Office, located at 1300 18<sup>th</sup> Street, 3<sup>rd</sup> Floor, Bakersfield, CA.

### 2. Roll Call

Roll Call was taken with a quorum present.

Present: Fred Plane (Chair) & Anna Vigil

Absent: Jonathan Mullings

Others present: Jeremy Tobias, Chief Executive Officer; Tracy Webster, Chief Financial Officer; Susana Magana, Director Health & Nutrition; Rebecca Moreno, Director of Housing & Support Services; Gabrielle Alexander, Director of Finance; and other CAPK staff.

### 3. Public Comments

No one addressed the Committee.

### 4. New Business

- a. Head Start / Early Head Start Budget to Actual Reports for March 30, 2026 – Tracy Webster, Chief Financial Officer – **Info Item**

Tracy Webster presented the above agenda item to the committee and provided a summary of the reports.

- b. Cost of Living Adjustment (COLA) for All Employee Wages - Tracy Webster, Chief Financial Officer – **Action Item**

Tracy Webster presented the above action item and stated that a budget revision is not required since the item falls below the established threshold.

Fred Plane inquired if there was any indication why the COLA was so small, especially since there wasn't one granted for 2025. Tracy replied that the amount is tied to the Federal Budget. Jeremy Tobias added it was negotiated in congressional hearings. Tracy added State of California may revise their contracts to add a 2.01% COLA but that may change depending upon the approval of the state budget.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane).

b. Good Guard Security Contract for Services at M Street Navigation Center – Rebecca Moreno, Director Housing & Support Services - **Action Item**

Rebecca Moreno presented the above action item and summarized the process of reassessing the security needs and reduction of funds and issued a new Request For Proposal (RFP), which resulted in 19 returned proposals. The revised scope reduced staffing hours and adjusted coverage from four officers to three, with one officer assigned on-site during daytime hours Monday through Friday. After narrowing the field to three finalists and conducting interviews, staff selected the preferred provider based on operational focus. These changes significantly reduced Safe Camping security expenses and allowed the program to remain within the annual budget for another year.

Ana Vigil commented that she's glad to hear the selected vendor has experience with the homeless population.

Fred Plane asked why CAPK went with just a one-year contract versus a 3-year contract. Rebecca explained that the contract was structured that way due to the uncertainty of funding surrounding the Safe Camp program, and staff did not want to commit to a longer-term agreement.

Ana added she enjoys seeing updates and information on social media bringing awareness to M Street Navigation Center.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane).

c. March 2026 Financial Reports – Tracy Webster, Chief Financial Officer – **Action Item**

Tracy Webster presented the above action item and reported the agency did not draw from the line of credit during the month of March. The Unrestricted Cash Reserve Dashboard reflects achievement of 19.7% of the cash reserve goal, totaling \$2,270,205, which represents approximately six days of expenses. The agency continues to maintain an adequate unrestricted cash balance to support programs with negative cash balances.

Agency expenditures are currently at 7% for the year, which is aligned with the target of 8.3%. The Indirect Fund budget-to-actual report for March showed revenues exceeding expenditures by \$72,736, representing 9.0% of the budgeted indirect surplus. Overall expenditures were 5.3% of budget and remained aligned with the annual target.

Ana Vigil inquired as to why the Migrant program is so low. Tracy replied there have been some challenges being offered to only one age group. The program is working with the state to expand the service to additional age groups.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane.)

**5. Committee Member Comments**

No comments.

**6. Next Scheduled Meeting**

Budget & Finance Committee

June 17, 2026

1300 18<sup>th</sup> St., 3<sup>rd</sup> Floor Board Room

Bakersfield, CA 93301

**7. Adjournment**

The meeting was adjourned at 12:28 pm



## MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: May 20<sup>th</sup>, 2026

Subject: *Head Start*  
Budget to Actual Report for the period ended March 31, 2026 – **Info Item**

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The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2026, through February 28, 2027.

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2026, through March 31, 2026. One month (8.33%) of the 12-month budget period have elapsed.

### **Base Funds**

Overall expenditures are at 2% of the budget.

### **Training & Technical Assistance Funds**

Overall expenditures are at 6% of the budget.

### **Non-Federal Share (Head Start and Early Head Start combined)**

The non-Federal share is at 3% of the budget.

**Community Action Partnership of Kern  
Head Start  
Budget to Actual Report**  
Budget Period: March 1, 2026 - February 28, 2027  
Report Period: March 1, 2026 - March 31, 2026  
Month 1 of 12 (8.33%)

Prepared 05/11/2026

<b>BASE FUNDS</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% SPENT</b>	<b>% REMAINING</b>
PERSONNEL	9,546,814	(98,709)	9,645,522	-1%	101%
FRINGE BENEFITS	3,184,875	153,940	3,030,935	5%	95%
SUPPLIES	613,172	43,237	569,935	7%	93%
CONTRACTUAL	258,399	41,857	216,542	16%	84%
OTHER	3,323,722	303,436	3,020,286	9%	91%
INDIRECT	1,957,817	-	1,957,817	0%	100%
<b>TOTAL BASE FUNDING</b>	<b>18,884,799</b>	<b>443,762</b>	<b>18,441,037</b>	<b>2%</b>	<b>98%</b>

**TRAINING & TECHNICAL ASSISTANCE**

TRAVEL	56,265	(293)	56,558	-1%	101%
SUPPLIES	28,122	1,013	27,109	4%	96%
CONTRACTUAL	10,420	-	10,420	0%	100%
OTHER	63,752	9,272	54,480	15%	85%
INDIRECT	19,027	-	19,027	0%	100%
<b>TOTAL TRAINING &amp; TECHNICAL ASSISTANCE</b>	<b>177,586</b>	<b>9,991</b>	<b>167,595</b>	<b>6%</b>	<b>94%</b>

<b>GRAND TOTAL HS FEDERAL FUNDS</b>	<b>19,062,385</b>	<b>453,753</b>	<b>18,608,632</b>	<b>2%</b>	<b>98%</b>
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**HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE**

<b>SOURCE</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% SPENT</b>	<b>% REMAINING</b>
IN-KIND	2,117,972	268,383	1,849,589	13%	87%
CALIF DEPT OF ED	7,967,702	0	7,967,702	0%	100%
<b>TOTAL NON-FEDERAL</b>	<b>10,085,674</b>	<b>268,383</b>	<b>9,817,291</b>	<b>3%</b>	<b>97%</b>

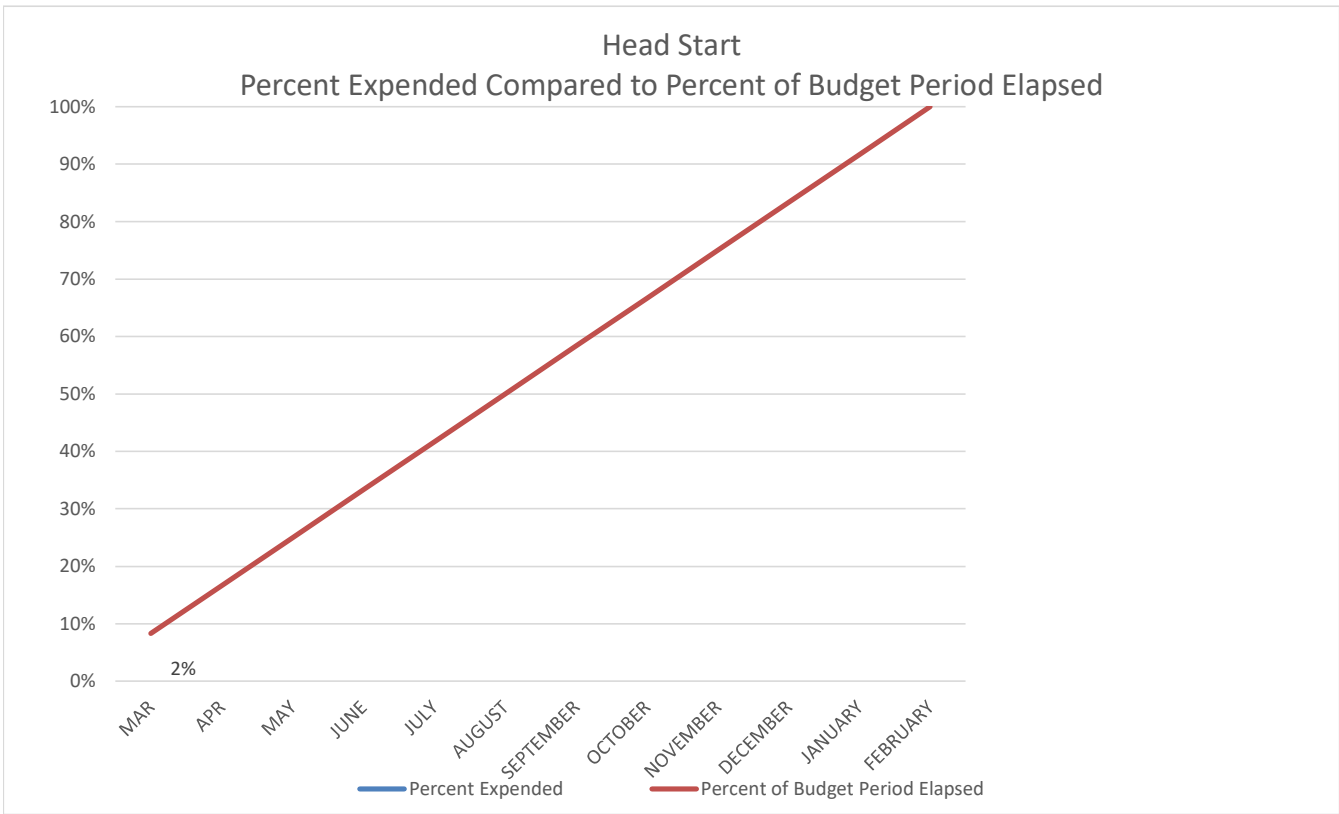
Budget reflects Notice of Award #09CH012489-03-01

Actual expenditures include posted expenditures and estimated adjustments through 03/31/2026

**Administrative Cost for HS and EHS Combined 9.8%**

**Agency-Wide Credit Card Report**

	<b>CURRENT</b>	<b>1 TO 30</b>	<b>31 TO 60</b>	<b>61 TO 90</b>	<b>TOTAL</b>	<b>STATEMENT DATE</b>
Elan Credit Card	59,063				<b>59,063</b>	4/1/2026
Lowe's	4,548	-	-	-	<b>4,548</b>	3/28/2026
Smart & Final	-	-	-	-	<b>0</b>	4/1/2026
Save Mart	206	-	-	-	<b>206</b>	3/25/2026
Chevron & Texaco Business Card	8,743	-	-	-	<b>8,743</b>	4/6/2026
Home Depot	15,245	-	-	-	<b>15,245</b>	4/5/2026
	<b>87,805</b>	-	-	-	<b>87,805</b>	





## MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: May 20<sup>th</sup>, 2026

Subject: *Early Head Start*  
Budget to Actual Report for the period ended March 31, 2026 – **Info Item**

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The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2026, through February 28, 2027.

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2026, through March 31, 2026. One month (8.33%) of the 12-month budget period has elapsed.

### **Base Funds**

Overall expenditures are at 5% of the budget.

### **Training & Technical Assistance Funds**

Overall expenditures are at 12% of the budget.

**Community Action Partnership of Kern  
Early Head Start  
Budget to Actual Report**

*Budget Period: March 1, 2025 - February 28, 2027  
Report Period: March 1, 2026 - March 31, 2027  
Month 1 of 12 (8.33%)*

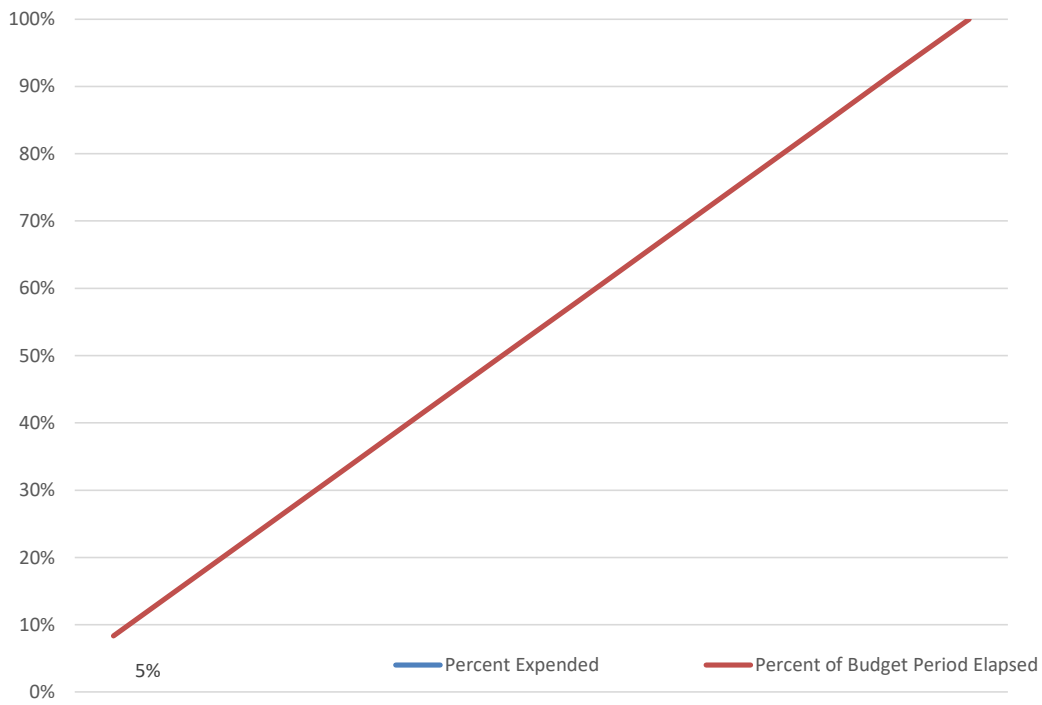
Prepared 05/11/2026

<b>BASE FUNDS</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% SPENT</b>	<b>% REMAINING</b>
PERSONNEL	10,872,663	323,835	10,548,828	3%	97%
FRINGE BENEFITS	3,584,023	294,652	3,289,371	8%	92%
SUPPLIES	818,999	50,937	768,062	6%	94%
CONTRACTUAL	1,021,511	98,794	922,717	10%	90%
OTHER	2,447,205	196,291	2,250,914	8%	92%
INDIRECT	2,191,961	-	2,191,961	0%	100%
<b>TOTAL BASE FUNDING</b>	<b>20,936,362</b>	<b>964,509</b>	<b>19,971,853</b>	<b>5%</b>	<b>95%</b>
<b>TRAINING &amp; TECHNICAL ASSISTAN</b>					
TRAVEL	107,305	(165)	107,470	0%	100%
SUPPLIES	38,024	20,404	17,620	54%	46%
CONTRACTUAL	23,813	-	23,813	0%	100%
OTHER	137,953	20,159	117,794	15%	85%
INDIRECT	36,851	-	36,851	0%	100%
<b>TOTAL TRAINING &amp; TECHNICAL AS:</b>	<b>343,946</b>	<b>40,398</b>	<b>303,548</b>	<b>12%</b>	<b>88%</b>
<b>GRAND TOTAL EHS FEDERAL FUNI</b>	<b>21,280,308</b>	<b>1,004,907</b>	<b>20,275,401</b>	<b>5%</b>	<b>95%</b>

Budget reflects Notice of Award #09CH012489-03-01

Actual expenditures include posted expenditures and estimated adjustments through 03/31/2026

### Early Head Start Percent Expended Compared to Percent of Budget Period Elapsed





## MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: May 20<sup>th</sup>, 2026

Subject: *Head Start*  
McFarland Modular as of March 31, 2026 – **Info Item**

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CAPK received authorization from the Office of Head Start (OHS) to purchase and install a modular unit at 410 E. Perkins Ave., McFarland, CA 93250.

The purchase of the new modular unit will be funded through the current grant (09CH012489-02-02).

Below are highlights of the modular project funds for the period ending March 31, 2026:

Overall expenditures to date: **0%**.

**Community Action Partnership of Kern**

**McFarland Modular**

Report Period: March 1, 2025 - Mar 31, 2026

Prepared 05/11/2026

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% SPENT</b>	<b>% REMAINING</b>
<b>McFarland - (Purchase and Installation of Modular)</b>	1,699,878	-	1,699,878	0%	100%

NOA - 09CH012489-02-02

**Community Action Partnership of Kern**  
**Head Start and Early Head Start Kern**  
**Year-to-Date Non-Federal Share and In-Kind Report**  
 Budget Period: March 1, 2026 through February 28, 2027  
 Report for period ending March 31, 2026 (Month 1 of 12)

Percent of budget period elapsed: **8.33%**

LOCATION	Enrollment	March	YTD Totals	Kern/SJC	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	34	7,863	7,863	Kern	47,159	17%
Alicante	17	7,721	7,721	Kern	23,579	33%
Angela Martinez	105	21,994	21,994	Kern	145,637	15%
Broadway	34	2,528	2,528	Kern	47,159	5%
California City	17	71	71	Kern	23,579	0%
Cleo Foran	23	171	171	Kern	31,901	1%
Delano	60	20,759	20,759	Kern	83,221	25%
Fairfax	34	11,346	11,346	Kern	47,159	24%
Harvey L. Hall	136	20,864	20,864	Kern	188,634	11%
Heritage	17	1,266	1,266	Kern	23,579	5%
Home Base	170	224	224	Kern	235,793	0%
Martha J. Morgan	50	18,737	18,737	Kern	69,351	27%
Oasis	42	7,602	7,602	Kern	58,255	13%
Pete H. Parra	116	659	659	Kern	160,894	0%
Primeros Pasos	67	82,435	82,435	Kern	92,930	89%
Rosamond	51	0	0	Kern	70,738	0%
San Diego	32	6,579	6,579	Kern	44,384	15%
Shafter	17	1,641	1,641	Kern	23,579	7%
Shafter HS/EHS	24	3,799	3,799	Kern	33,288	11%
Sterling	115	11,055	11,055	Kern	159,507	7%
Stockdale Head Start	41	6,986	6,986	Kern	56,868	12%
Sunrise Villa	17	147	147	Kern	23,579	1%
Taft	51	19,540	19,540	Kern	70,738	28%
Tehachapi	15	0	0	Kern	20,805	0%
Vineland	17	147	147	Kern	23,579	1%
Virginia	17	216	216	Kern	23,579	1%
Willow	0	0	0	Kern	0	0%
Administrative Services		0	0	Kern/SJC	0	0%
PC Planning		0	0	Kern/SJC	0	0%
PC By Laws		0	0	Kern/SJC	0	0%
Governance		0	0	Kern	0	0%
Program Services		13,550	13,550	Kern/SJC	74,265	18%
California Street	24	49	49	SJC	33,288	0%
Gianone	16	128	128	SJC	22,192	1%
Kennedy	16	147	147	SJC	22,192	1%
Lodi Home Base	20	0	0	SJC	27,740	0%
Lodi UCC	24	0	0	SJC	33,288	0%
Lathrop Home Base	20	0	0	SJC	27,740	0%
Marci Massei	24	0	0	SJC	33,288	0%
Stockton Home Base	40	12	12	SJC	55,481	0%
Lathrop	24	147	147	SJC	33,288	0%
<b>SUBTOTAL IN-KIND</b>	<b>1,527</b>	<b>268,383</b>	<b>268,383</b>	<b>0</b>	<b>2,192,237</b>	<b>12%</b>
x						
State General Child Care*		0	0	Kern	2,135,515	0%
State Preschool*		0	0	Kern	4,067,566	0%
State Migrant Child Care*		0	0	Kern	157,004	0%
<b>SUBTOTAL CA DEPT of ED</b>		<b>0</b>	<b>0</b>		<b>6,360,085</b>	<b>0%</b>
x						
State General Child Care*		0	0	SJC	1,607,617	0%
<b>SUBTOTAL CA DEPT of ED</b>		<b>0</b>	<b>0</b>		<b>1,607,617</b>	<b>0%</b>
<b>GRAND TOTAL</b>		<b>268,383</b>	<b>268,383</b>		<b>10,159,939</b>	<b>3%</b>
0						
<u><u>268,383</u></u>						



## MEMORANDUM

To: Budget & Finance Committee

From: Rebecca Moreno, Director of Housing & Supportive Services

Date: May 20, 2026

Subject: *Agenda Item 4c*: Good Guard Security, Inc. Contract for Services at M Street Navigation Center – **Action Item**

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The M Street Navigation Center currently contracts with Allied Universal Security Services to provide security services that include four (4) officers, 24 hours per day, 7 days per week with 8 hour shifts.

With recent funding cuts to the Safe Camp & Safe Parking Programs located on the premises of the M Street Navigation Center, it was necessary to review the scope of work for all services and recommend reductions of internal staffing as well as services by contract vendors that support the M Street Navigation Center programs. With the current security contract set to expire soon, the RFP process was initiated to secure bids from qualified vendors. Nineteen (19) proposals were received and evaluated based on established criteria and the experience and capacity to manage the specialized site needs for M Street. The three (3) highest ranked vendors were interviewed and the top ranking vendor, Good Guard Security, Inc., was selected.

The proposed security agreement with Good Guard Security, Inc. is attached for approval and includes the scope of work identified in Attachment A of the contract. The contract includes a not to exceed amount of \$541,132.80 which is a significant savings from the previous security contract which was \$811,000.

The initial term of the agreement is one year, July 1, 2026, to July 1, 2027, and includes an option to renew up to four (4) additional one-year periods.

### **Recommendation:**

Staff recommend the Budget & Finance Committee approve the Contract for Services Agreement with Good Guard Security, Inc. and authorize the Chief Executive Officer to execute the agreement and any subsequent amendments or renewal options, as outlined above. Staff further recommend approval by the Board of Directors.

### **Attachment:**

*Good Guard Security, Inc. Services Contract*



**CONTRACT FOR SERVICES AGREEMENT**

This Contract for Services Agreement (the “Agreement”) is made and entered into as of this 29<sup>th</sup> day of April 2026 by and between **Good Guard Security, Inc.** (“Vendor”) and Community Action Partnership of Kern (“CAPK”). In consideration of mutual promises and agreements of the parties as herein set forth, the parties agree as follows:

**1. SERVICES.**

- a. **SCOPE.** Vendor is to perform services and install equipment and materials as per scope of work contained in the proposal submitted by vendor in response to **RFP-LBNC-2026-001-SECURITY PATROL. Vendor’s Bid Form for RFP-LBNC-2026-001-SECURITY PATROL** is found in **Attachment A** attached to hereto and incorporated herein by reference.
- b. **VENDOR QUALIFICATIONS AND COMPLIANCE WITH LAWS.** Vendor and all persons engaged by Vendor to perform the Services shall possess all necessary licensing, training, permits and experience to perform the Services, safely, in a workmanlike and professional manner according to best practices. Vendor shall comply with all laws and regulations bearing on the Services. If any portions of the Services will involve work requiring governmental permission or approval, including but not limited to a permit, Vendor shall secure such permission or approval as required to perform the Services, before commencing such Services.
- c. **VENDOR PROJECT MANAGEMENT.** Vendor shall perform the Services in a timely manner and shall keep CAPK informed of progress and any developments that may affect the timeline for the completion of the Services or cause any variance to the Services as described on **Attachment A**. CAPK shall provide on a timely basis all information and documents requested by Vendor necessary for Vendor’s effective representation of CAPK’s interests in performing the Services.
- d. **CHANGES IN WORK.** During the course of providing the Service, CAPK may require changes in their scope. Such changes, including any increase or decrease in the amount of the Vendor’s fees for such changes shall be agreed to by the parties in writing, through an addendum to this Agreement, at which time the scope of work shall be changed in accordance therewith. Vendor shall not deviate from the Services identified in **Attachment A** without such written amendment. Vendor shall not be entitled to any change in compensation for performing work that deviates from the Services identified in Exhibit A, that is not approved by CAPK in writing, prior to the performance of such Services.
- e. While performing the Services, Vendor shall abide by all instructions provided by CAPK and shall ensure that Vendor and all persons engaged by Vendor to perform the Services conduct themselves in a professional manner.

**2. TERM.**

- a. This agreement shall be effective, and all Services shall be provided for that period of time from July 1<sup>st</sup>, 2026, through July 1<sup>st</sup>, 2027.

**3. Option TO RENEW.**

Upon the expiration of this Agreement, Capk shall have the option to extend the term for up to four (4) additional one-year periods.

**4. TERMINATION.**

- a. **TERMINATION BY CAPK.** CAPK may discharge Vendor at any time, for any reason, by written notice provide according to this agreement, which shall be effective immediately if hand-delivered to Vendor, or upon forty-eight (48) hours of mailing such written notice. Unless specifically agreed to between Vendor and CAPK, Vendor will provide no further services and incur no further costs on CAPK’s behalf upon receipt of the notice. Vendor shall be entitled to compensation for satisfactory work completed by Vendor, and all unfinished work in any form shall, at the option of CAPK, become CAPK’s property.

- b. **TERMINATION BY VENDOR.** Vendor may terminate this Agreement for a material breach by CAPK that is not cured within sixty (60) days' notice of such breach to CAPK.
- c. **TERMINATION BY MUTUAL AGREEMENT.** The parties may mutually terminate this Agreement at any time by mutual agreement in writing.

**5. PAYMENT FOR SERVICES.**

a. **INVOICES.** Services shall be billed according to **Attachment A**. Vendor will submit a monthly invoice detailing i) the Services provided ii) the identity of each employee or independent contractor of Vendor providing the Services iii) the hours spent by each such person in providing the Services, and any additional costs incurred in providing the services, as provided in **Attachment A**. Final payment will be released once certified payroll and Davis Bacon has been reviewed and found to be accurate.

Vendor shall mail all invoices, with required detail, to:

Community Action Partnership of Kern,  
Attn: Accounts Payable,  
1300 18<sup>th</sup> Street, Suite 200,  
Bakersfield, CA 93301.

- b. **PAYMENT OF INVOICES/DISPUTES.** CAPK shall make payment of undisputed portion of a Vendor invoice within forty-five (45) days from the date the original invoice is received at CAPK's Finance Department. CAPK shall identify any dispute as to invoicing within thirty (30) of receipt of the invoice containing a disputed charge. Notwithstanding any provision in this Agreement, non-payment of a portion of any portion of a disputed invoice of Vendor shall not be grounds for Vendor to terminate this Agreement.
- c. **BILLING LIMITATION.** Unless Vendor and CAPK otherwise agree in writing, Vendor billing to CAPK according to this Agreement shall not exceed \$541,132.80.

**6. RELATIONSHIP OF PARTIES.**

- a. **INDEPENDENT CONTRACTOR.** The relationship established with Vendor through this Agreement is that of independent contractor. This agreement shall not be construed to create a relationship of employment, or principal and agent between Vendor and CAPK, nor shall this Agreement be deemed to create any business relationship, such a partnership or joint venture. Vendor operates an independent business through which Vendor provides services similar to the Services to third parties.
- b. **TAXES.** Vendor and solely Vendor shall be responsible for paying all taxes related to the fees that Vendor receives from CAPK pursuant to this Agreement and withholding any monies from such fee that Vendor may be required to withhold, whether on behalf of Vendor, or any employee, independent contractor or agent engaged by Vendor.
- c. **WAIVER OF EMPLOYMENT RIGHTS.** Vendor hereby waives any right to any and all compensation or benefits of any kind that Vendor would be entitled to as an employee of CAPK.
- d. **VENDOR'S CONTROL.** Vendor shall have full control over the performance of the Services, including the tools, personnel and materials used and the manner in which the Services are performed.
- e. **NO EXCLUSIVITY.** No provision of this Agreement shall be construed to require Vendor to provide the Services exclusively to CAPK during the term of this Agreement.

**7. REPRESENTATIONS OF THE PARTIES**

a. **VENDOR REPRESENTATIONS. VENDOR REPRESENTS AND WARRANTS:**

- i. The party executing this Agreement on behalf of the Vendor is duly authorized by Vendor to contract with CAPK.
- ii. Vendor operates an independent business through which Vendor customarily provides services similar to the Services, and Vendor is experienced and qualified to provide the Services.
- iii. Vendor possesses all licensing, permitting or other requirements by federal, state and local law required to provide the Services.

- iv. Neither Vendor, nor any person associated with Vendor as an owner, partner, director, officer, member, principal or manager of Vendor:
    - 1. Is under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency, nor or any of the foregoing actions pending against such person.
    - 2. Has been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years.
    - 3. Has been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.
  - v. Neither Vendor nor any owner, partner, director, officer, member, principal, manager, employee or independent contractor engaged by Vendor is an officer or employee of CAPK, or a relative of any officer or employee of CAPK, and no individual who was an officer or employee of CAPK within the 12 months prior to the bid, is an employee, owner, partner, director, officer, member, principal, manager or independent contractor of Vendor.
  - vi. Vendor has no agreement, whether written or oral, with any officer or employee of CAPK, or a relative of any officer or employee of CAPK that would give such person a financial interest in this Agreement.
  - vii. Vendor has not offered or provided any gratuity to any CAPK employee or officer to influence CAPK's decision to engage Vendor to provide the Services.
- b. CAPK REPRESENTATIONS. CAPK REPRESENTS AND WARRANTS:**
- i. The Services consist of work that is outside the usual course of CAPK's business.
  - ii. CAPK does not possess the skills or expertise to provide the Services.
  - iii. To the best of CAPK's knowledge, no employee or officer of CAPK has solicited any gratuity or any financial benefit whatsoever from Vendor, to influence CAPK's decision to retain Vendor to provide the Services.
- 8. INSURANCE.** Vendor shall procure, furnish and maintain at all times for the duration of this Agreement the types and limits of insurance specified hereinbelow, and comply with the requirements hereunder.
- a. **COMMERCIAL GENERAL LIABILITY.** Commercial General Liability insurance coverage (ISO form CG 00 01 11 85 or 88) with limits of no less than One Million Dollars (\$1,000,000) per occurrence. Such insurance shall:
    - i. State that Vendor is an independent contractor in relation to CAPK and will include a statement that the Vendor is insured for the Services required under this Agreement and which provides contractual liability coverage for the terms of this Agreement.
    - ii. Contain an additional insured endorsement in favor in favor of CAPK, its board, officers, agents, employees and volunteers.
  - b. **AUTOMOBILE LIABILITY INSURANCE.** Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
    - i. Provide coverage for owned, non-owned and hired autos.
    - ii. Contain an additional insured endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.
  - c. **WORKERS' COMPENSATION INSURANCE.** Vendor shall at all times during the performance of the Services, maintain Workers' compensation insurance in accordance with applicable law, and employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence.
  - d. **REQUIREMENTS APPLICABLE TO ALL INSURANCE POLICIES.** All policies required of Vendor in this Agreement:
    - i. Shall contain a waiver of subrogation endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.
    - ii. Shall be primary insurance as to CAPK, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by CAPK, its board, officers, agents employees and designated volunteers shall be in addition to the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).
    - iii. Insurance is to be placed with insurers with a Best's rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required

by this Agreement, or insurance rated below Best's A:VII, must be declared prior to execution of this Agreement and approved by CAPK in writing.

- iv. All policies shall contain an endorsement providing CAPK with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.
- v. Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

## 9. RESTRICTIVE COVENANTS.

a. **CONFIDENTIAL INFORMATION.** Vendor acknowledges and agrees that this Agreement creates a relationship of confidence and trust on the part of Vendor, and that during the term of this Agreement, Vendor may acquire or have access to, certain Confidential Information (as hereinafter defined) of CAPK. During the term of this Agreement and at all times thereafter, Vendor shall preserve as confidential all Confidential Information that it may acquire or have access to during the term of this Agreement. Without the CAPK's prior written consent, which may be given or withheld in CAPK's sole and absolute discretion, Vendor shall not (i) disclose any Confidential Information to any third party nor give any third party access thereto, (ii) use any Confidential Information except to perform the Services hereunder, nor (iii) disclose the terms and conditions of this Agreement; provided, however, that the foregoing will not apply to the extent Vendor, in the opinion of counsel, is required to disclose any Confidential Information by applicable law or legal process as long as Vendor promptly notifies CAPK of such pending disclosure and consults with CAPK prior to such disclosure as to the advisability of seeking a protective order or other means of preserving the confidentiality of the Confidential Information. In the event that Vendor is required by applicable law or legal process to disclose any Confidential Information, Vendor agrees to use reasonable efforts to obtain assurances that the information so disclosed will continue to be accorded confidential treatment.

b. **VENDOR'S INTELLECTUAL PROPERTY.** If, during the course of providing Services, Vendor:

- i. utilizes or discloses existing, writings, products, inventions, discoveries, developments, improvements, ideas, technical notes, programs, specifications, computer or other apparatus programs and related documentation, and other works of authorship, tangible and intangible property, whether or not patentable, copyrightable or subject to other forms of protection, made, created, developed, discovered, written or conceived by Vendor, (the "Vendor's Intellectual Property") in whole or in part, to CAPK; or
- ii. develops any of the foregoing which constitute Vendor's Intellectual Property,

Then Vendor shall identify such intellectual property in writing, and Vendor shall provide CAPK a limited license to use Vendor's Intellectual Property for so long as it is needed by CAPK, in CAPK's sole discretion, without further cost, expense, royalty or other fee.

c. **REMEDIES.** Any breach by Vendor of the restrictive covenants contained herein at Section 8 shall be a material breach of this Agreement by Vendor. If Vendor breaches any covenants restricting Vendor's use or disclosure of Confidential Information set forth herein, CAPK shall have the rights and may resort to all of the remedies available to it under existing law or in equity, by statute or otherwise. Vendor hereby acknowledges and agrees that the restrictive covenants described in herein are of a special and unique character that gives them a peculiar value, the loss of which cannot be reasonably or adequately compensated in damages or in an action at law. Vendor therefore expressly agrees that CAPK shall be entitled to seek and obtain injunctive or other equitable relief, without the necessity of proving actual damages or posting a bond, to prevent or remedy a breach by Vendor of any of said covenants.

d. **DEFINITIONS:**

- i. "Confidential Information" shall mean (i) information owned by CAPK, that gives or could give CAPK some competitive advantage or the disclosure of which could be detrimental to such owner's interests, (ii) information or material which is owned by CAPK, or in which CAPK has an interest, (iii) all information (in writing or otherwise) concerning CAPK (including, without limitation, information concerning such party's business, assets, liabilities, operations, affairs, financial condition, projections, contracts, customers, products, future plans or prospects) which is not generally known by the public, (iv) all analyses, compilations, studies, reports, records or other documents or materials which contain, or are prepared on

the basis of any information or material which either CAPK furnishes to Vendor, or which are prepared by CAPK for Vendor, for the purpose of providing the Services, and (v) information regarding CAPK's future engagements and operations that may require the future services of Vendor. Vendor acknowledges that each of the foregoing items of Confidential Information constitute valuable trade secrets that are not owned by Vendor and that the use of such Confidential Information in contravention of this Agreement would constitute the misappropriation of trade secrets under California law. Notwithstanding the above, "Confidential Information" does not include any information or material that (a) is or becomes public knowledge otherwise than by act or omission of Vendor; or (b) is or becomes available to Vendor without obligation of confidence from a source having the legal right to disclose such information; or (c) is already in the Vendor's knowledge and/or possession and was not received by the non-owner as a result of a prior relationship with the other party to this Agreement.

- ii. "CAPK" shall also include any and all employees, independent contractors (other than Vendor) and affiliates of CAPK.
- iii. "Vendor" shall include any and all shareholders, employees, assistants, agents, advisors, independent contractors and affiliates of Vendor.

**10. RELEASE OF PAPERS AND PROPERTY.** Upon termination of this Agreement, Vendor will return to CAPK all records, notes, documentation and other items that were used, created or controlled by Vendor on behalf of CAPK during the term of this Agreement, regardless of whether such information constitutes Confidential Information. In the event that CAPK requests that Vendor relinquish CAPK's original documents in its file, CAPK agrees to give Vendor at least ten (10) working days written notice of CAPK's request in order to provide Vendor sufficient time to make a copy for Vendor's records.

**11. NOTICES.** Any notice or notices required or permitted to be given pursuant to this Agreement may be personally served to the other party by the party giving such notice, or may be served by Certified Mail, to the address set forth below.

Vendor:  
Good Guard Security, Inc.  
ATTN: Andrea Huerta  
P.O Box 849799  
Los Angeles, CA 90084  
Phone: (800) 651-0491 ext.1008

CAPK:  
Community Action Partnership of Kern  
ATTN: Emilio Wagner  
1300 18<sup>th</sup> Street, Ste 200  
Bakersfield, CA 93301  
Phone: (661) 336-5236

**12. INDEMNIFICATION.** Vendor agrees to protect, defend, indemnify and hold CAPK and each of its officers, employees, independent Vendors, volunteers and agents, free and harmless from and against any and all losses, claims, liens, demands, and causes of action of every kind and character including the amount of judgment, penalties, interest, court costs, and legal fees incurred by CAPK in defense of same, arising in favor of any party, including governmental agencies or bodies on account of taxes, liens, claims, debts, personal injuries, death (including, but not limited to, CAPK, its employees, independent contractors or volunteers, and third parties), or damages to property (including, but not limited to, property of CAPK, its employees, independent contractors, volunteers or agents, and third parties), and without limitation by enumeration all other claims or demands of every character occurring or in any way incident to, in connection with or arising directly or indirectly out of, (i) the Services to be performed by Vendor hereunder; (ii) a breach by Vendor of any representation (meaning such representation shall not be true during the term of this Agreement), covenant, or agreement contained in this Agreement which is otherwise required to be performed or observed by Vendor; (iii) the intentional, reckless or negligent act or omission by Vendor, its employees or independent contractors while performing Services; (iv) any taxes owed by Vendor generally, or due to a determination that Vendor is something other than an independent contractor of CAPK; or (v) any violation(s) of applicable law bearing on Vendor's performance of Services. Vendor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand or suit at its expense (with counsel selected and directed by CAPK and reasonably acceptable to both parties) and agrees to bear all other costs and expenses related thereto, even if said claim, demand or suit is groundless, false or fraudulent.

**13. INCORPORATION OF ADDENDUMS BY REFERENCE.** Signature below indicates acceptance of all CAPK addendums that are attached hereto and incorporated by reference as if set forth fully herein:

- a. Addendum A: Federal Assurances.
- b. Addendum B: Certification Regarding Lobbying.

- c. Addendum C: Debarment and Suspension Certification.
- d. Addendum D: Non-collusion Affidavit.
- e. Addendum E: Equal Opportunity.
- f. Addendum F: Utilization of Women & Minority Business Enterprises.
- g. Addendum G: Equal Opportunity for Special Disabled Veterans.
- h. Addendum H: Certification of Workmen's Compensation.
- i. Addendum I: Insurance Requirements.
- j. Addendum J: Prevailing Wage Compliance Certification (if required);
- k. Addendum K: Material and Workmanship Warranty (if required).
- l. Addendum L: Additional Terms and Conditions

#### 14. MISCELLANEOUS PROVISIONS.

- a. **CONFLICT OF INTEREST.** The parties hereto shall at all times comply with California Public Contract Code 10410 prohibiting conflicts of interest as defined therein and CAPK's policy against any employee of CAPK personally soliciting, demanding or receiving any gratuity of any kind from a Vendor in connection with any decision affecting this Agreement.
- b. **AFFIRMATIVE ACTION.** The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.
- c. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.
- d. **ENTIRE AGREEMENT; MODIFICATION.** This Agreement sets forth the final and entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings and representations, whether oral or written, with respect thereto. This Agreement may only be modified by a written instrument duly executed by the parties.
- e. **WAIVER.** The failure of either party hereto at any time to enforce performance by the other party of any provision of this Agreement shall in no way affect such party's rights thereafter to enforce the same, nor shall the waiver by either party of any breach of any provision hereof be deemed to be a waiver by such party of any other breach of the same or any other provision hereof.
- f. **ASSIGNMENT.** Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as such.
- g. **FURTHER ASSURANCES.** The parties agree to execute and deliver such additional documents or instruments as may be necessary or appropriate to carry out the terms of this Agreement.
- h. **SEVERABILITY.** All sections, clauses and covenants contained in this Agreement are severable, and in the event any of them shall be held to be invalid by any court, this Agreement shall be interpreted as if such invalid sections, clauses or covenants were not contained herein.
- i. **ATTORNEY'S FEES.** In the event of any dispute concerning the enforcement or interpretation of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and expenses (including expert witness fees), in addition to any other relief to which that party may be entitled. This provision shall be construed as applicable to the entire Agreement.
- j. **CONSTRUCTION.** The provisions of this Agreement shall be construed as to their fair meaning, and not for or against any party based upon any attribution to such party as the source of the language in question. Headings used in this Agreement are for convenience of reference only and shall not be used in construing this Agreement. The parties further agree that they both have been represented by independent counsel, and have freely negotiated the terms of this Agreement, such that it shall be construed neutrally and not in favor of or against any party who drafted the Agreement.
- k. **AUTHORITY.** The parties hereto represent and warrant that they are authorized to enter into this agreement and have heretofore taken all acts necessary to authorize them to so act and establish the rights and obligations between the parties hereto.

- l. **COUNTERPARTS.** This Agreement may be executed and delivered, including by facsimile, in one or more counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.
- m. **APPLICABLE LAW.** The laws of the State of California shall govern this Agreement. The sole and exclusive venue for any action filed to interpret or enforce this Agreement shall be the Superior Court of Kern County, California or the U.S. District Court for the Eastern District of California, Fresno Division, and each party hereby consents to any motion filed by the other to move to one of those venues any action filed in any other venue or jurisdiction.
- n. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.

**SIGNATURE PAGE TO FOLLOW**

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date hereinabove first written.

**VENDOR: GOOD GUARD SECURITY, INC**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTACHMENT A**



**G. BID SHEET**

**ATTACHMENT A  
BID SHEET**

BID SHEET	
1. CHECK IN	\$27.10/Hour
2. WAND AND SEARCH OF BELONGINGS PRIOR TO ENTERING PROPERTY	\$27.10/Hour
3. FOOT PATROL WITH CHECK IN STATIONS	\$27.10/Hour
4. DOCUMENTING AND CREATING INCIDENT REPORTS	Included in Cost
5. PROVIDING CELL PHONES TO GUARDS LOCATED ON SITE	Included in Cost
6. HAND HELD RADIOS FOR COMMUNICATION	Included in Cost

**Rate for work outside of monthly fees - Please list additional services and costs: Use additional space as needed.**

**\$ N/A**

**1. WHAT TYPES OF CERTIFICATIONS DO YOUR PATROL OFFICERS HAVE? (E.G., FIRST AID CERT, BATON TRAINING, PEPPER SPRAY CERT)**

All Good Guard Security patrol officers hold a valid California BSIS Guard Card. Officers are certified in First Aid/CPR (American Red Cross), Baton Training (PC 22295), and Pepper Spray (OC) Use. Additional certifications include Handcuff Techniques and Crowd Control. Certificates available upon request.

**2. HOW MUCH TRAINING DO YOUR PATROL OFFICERS RECEIVE BEFORE THEIR FIRST POST/JOB ASSIGNMENT?**

Prior to their first post, all officers complete a minimum of 40 hours of pre-assignment training including site-specific orientation, post orders review, emergency response protocols, incident report writing, and client-specific compliance requirements. Ongoing annual refresher training is also required.

**3. DO YOU HAVE EXPERIENCE WORKING WITH A LOW BARRIER NAVIGATIONS CENTER SUCH AS M STREET?**

Yes. Good Guard Security has direct experience providing security at low-barrier navigation centers and similar social services environments. Our officers are trained to work compassionately with individuals experiencing homelessness, mental health challenges, and substance use issues — maintaining safety while upholding the dignity of all clients served.

**4. DO YOUR GUARDS RECEIVE SPECIAL TRAINING SUCH AS DE-ESCALATION, TRAUMA INFORMED CARE, OR MOTIVATIONAL INTERVIEW? IF SO, PLEASE DESCRIBE AND PROVIDE CERTIFICATES**

Yes. Good Guard Security officers receive specialized training in: (a) De-Escalation Techniques — verbal and non-verbal strategies to diffuse conflict before physical intervention; (b) Trauma-Informed Care — responding with sensitivity and non-judgment to individuals with trauma histories; (c) Mental Health First Aid — recognizing and responding to individuals in crisis. Training is conducted by certified instructors and certificates are maintained on file and available for review upon request.

**ADDENDUM "A"**  
**FEDERAL ASSURANCES**

The Vendor:

- A. Will give the awarding agency (Grantee), the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- B. Will provide and maintain competent and adequate supervision to ensure that the completed work conforms to approved specifications and will furnish progress reports and such other information as may be required by the awarding agency or State.
- C. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title Vi of the Civil Rights Act of 1964 (P.O. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; © Section 504 of the rehabilitation acts of discrimination on the basis of handicaps; (d) the U.S.C. 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to not-discrimination in the sale, rental or financing of housing; (i) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements on any other non-discrimination Statue(s) which may apply to the application.
- D. Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- E. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7),the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874)
- F. The Contact Work Hours and Safety Standards Act (40 U.S. 327-333), regarding labor standards for federally assisted construction sub agreements (if applicable).
- G. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
- H. Will comply, as applicable, with the Wild and Scenic Rivers Act of 1968 (16U.S.C. , 1271 et Seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- I. Will assist, as applicable, with the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.)
- J. Will comply, as applicable, with P.L. 93-348 regarding the protection of human subjects Involved in research, development, and related activities supported by this award of assistance.
- K. Will comply, as applicable, with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling and treatment of warm blooded animals held for research, teaching or other activities supported by this award of assistance.
- L. Will comply, as applicable, with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- M. Will comply with all applicable requirements of all other Federal laws, executive Orders, regulations, and policies governing this program.
- N. Will comply, as applicable, with environmental standards which may be prescribed pursuant to the following : (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C.

1451 et seq.); (f) conformity of Federal actions to State Clean Air Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered Species Act of 1973, as amended (P.L. 93-205)

**ADDENDUM "B"**

**CERTIFICATION REGARDING LOBBYING**

**Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Statement for Loan Guarantees and Loan Insurance**

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

\_\_\_\_\_  
Signature of Vendor

\_\_\_\_\_  
Date

**ADDENDUM "C"**

**TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29  
DEBARMENT AND SUSPENSION CERTIFICATION**

VENDOR, under penalty of perjury, certified that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, manager:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

If there are any exceptions to the Certifications, insert the exceptions in the following space:

Exceptions will not necessarily result in denial of award, but will be considered in determining Vendor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Note: Providing false information may result in criminal prosecution or administrative sanctions.

\_\_\_\_\_  
Signature of Vendor

\_\_\_\_\_  
Date

**ADDENDUM "D"**  
**NONCOLLUSION AFFIDAVIT**  
(Public Contract Code Section 7106)

In accordance with Title 23 United States Code Section 112 and Public Contract Code 7106, \_\_\_\_\_  
Name of Vendor

deposes and says that he or she is \_\_\_\_\_ of \_\_\_\_\_  
Title Company Name

party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Under penalty of perjury, the Vendor declares that neither the Vendor nor any subcontractor to be engaged by the Vendor for this project has been convicted of any offense referred to in the California Public Contract Code.

X

\_\_\_\_\_  
Signature of Vendor Date

X

\_\_\_\_\_  
Address

**ADDENDUM "E"**  
**EQUAL OPPORTUNITY**  
**(48CFR 52.22-26)**

- A.** If, during any 12-month period (including the 12 months preceding the award of this Agreement), the Vendor has been or is awarded nonexempt Federal contracts and/or subcontracts that have an aggregate value in excess of \$10,000, the Vendor shall comply with subparagraphs (B)(1) through (11) below. Upon request, the Vendor shall provide information necessary to determine the applicability of this clause.
- B.** During performing this Agreement, the Vendor agrees as follows:
- 1.** The Vendor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.
  - 2.** The Vendor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. This shall include, but not be limited to (i) employment, (ii) upgrading, (iii) demotion, (iv) transfer, (v) recruitment or recruitment advertising, (vi) layoff compensation, and (viii) selection for training, including apprenticeship.
  - 3.** The Vendor shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explain this clause.
  - 4.** The Vendor shall, in all solicitations or advertisement for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
  - 5.** The Vendor shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Vendor's commitments under this clause, and post copies of the notice in conspicuous places available to employees and applicants for employment.
  - 6.** The Vendor shall comply with Executive Order 11246, as amended, and the rules, regulations, and orders of the Secretary of Labor.
  - 7.** The Vendor shall furnish to the contracting agency all information required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor. Standard Form 100 (EEO-1), or any successor form, is the prescribed form to be filed within 30 days following the award, unless filed within 12 months preceding the date of award.
  - 8.** The Vendor shall permit access to its books, records, and accounts by the contracting agency of the Office of Federal Contract Compliance Programs (OFCCP) for the purposed of investigation to ascertain the Vendor's compliance with the applicable rules regulations, and orders.
  - 9.** If the OFCCP determines that the Vendor is not in compliance with this clause or any rule, regulation, or order of the Secretary of Labor, this Agreement may be cancelled, terminated, or suspended in whole or in part and the Vendor may be declared ineligible for further Government contracts, under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Vendor as provided in Executive Order 11246, as amended, the rules, regulations, and orders of the Secretary of Labor, or as otherwise provided by law.
  - 10.** The Vendor shall include the terms and conditions of subparagraph (b)(1) through (11) of this clause in every subcontract or purchase order that is not exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive order 11246, as amended, so that these items and conditions will be binding upon each subcontractor or vendor.
  - 11.** The Vendor shall take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing these terms and conditions, including sanctions for noncompliance; provided, that if the Vendor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of any direction, the Vendor may request the United States to enter into the litigation to protect the interests of the United States.

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Signature of Vendor

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Date

**ADDENDUM "F"**

**UTILIZATION OF WOMEN AND MINORITY BUSINESS ENTERPRISES**

- A. It is the policy of the Government that women and minority owned business enterprises shall have the maximum practicable opportunity to participate in the performance of Government contracts.
  
- B. The Vendor agrees to use his/her best efforts to carry out this policy in the award of subcontracts to the fullest extent consistent with the efficient performance of this Agreement. As used in this Agreement, the term "minority business enterprise" means a business, at least 50 percent of which is owned by minority group members or, in case of publicly owned businesses, at least 51 percent of the stock of which is owned by women or minority group members. For the purposes of this definition, minority group members are Negroes, Spanish-speaking American persons, American-Oriental, American Indians, American-Eskimos, and American Aleuts. Vendors may rely on written representations by subcontractors regarding their status as minority business enterprises in lieu of an independent investigation.

\_\_\_\_\_  
Signature of Vendor

\_\_\_\_\_  
Date

## ADDENDUM "G"

### EQUAL OPPORTUNITY FOR SPECIAL DISABLED VETERANS, VETERANS OF THE VIETNAM ERA, AND OTHER ELIGIBLE VETERANS (52.222-35)(DEC 2001)

(a) Definitions. As used in this clause--

"All employment openings" means all positions except executive and top management, those positions that will be filled from within the Vendor's organization, and positions lasting 3 days or less. This term includes full-time employment, temporary employment of more than 3 days duration, and part-time employment.

"Executive and top management" means any employee--

(1) Whose primary duty consists of the management of the enterprise in which the individual is employed or of a customarily recognized department or subdivision thereof;

(2) Who customarily and regularly directs the work of two or more other employees;

(3) Who has the authority to hire or fire other employees or whose suggestions and recommendations as to the hiring or firing and as to the advancement and promotion or any other change of status of other employees will be given particular weight;

(4) Who customarily and regularly exercises discretionary powers; and

(5) Who does not devote more than 20 percent or, in the case of an employee of a retail or service establishment, who does not devote more than 40 percent of total hours of work in the work week to activities that are not directly and closely related to the performance of the work described in paragraphs (1) through (4) of this definition. This paragraph (5) does not apply in the case of an employee who is in sole charge of an establishment or a physically separated branch establishment, or who owns at least a 20 percent interest in the enterprise in which the individual is employed.

"Other eligible veteran" means any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized.

"Positions that will be filled from within the Vendor's organization" means employment openings for which the Vendor will give no consideration to persons outside the Vendor's organization (including any affiliates, subsidiaries, and parent companies) and includes any openings the Vendor proposes to fill from regularly established "recall" lists. The exception does not apply to a particular opening once an employer decides to consider applicants outside of its organization.

"Qualified special disabled veteran" means a special disabled veteran who satisfies the requisite skill, experience, education, and other job-related requirements of the employment position such veteran holds or desires, and who, with or without reasonable accommodation, can perform the essential functions of such position.

"Special disabled veteran" means--

(1) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans Affairs for a disability--

(i) Rated at 30 percent or more; or

(ii) Rated at 10 or 20 percent in the case of a veteran who has been determined under 38 U.S.C. 3106 to have a serious employment handicap (i.e., a significant impairment of the veteran's ability to prepare for, obtain, or retain employment consistent with the veteran's abilities, aptitudes, and interests); or

(2) A person who was discharged or released from active duty because of a service-connected disability.

"Veteran of the Vietnam era" means a person who--

(1) Served on active duty for a period of more than 180 days and was discharged or released from active duty with other than a dishonorable discharge, if any part of such active duty occurred--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

(ii) Between August 5, 1964, and May 7, 1975, in all other cases; or

(2) Was discharged or released from active duty for a service-connected disability if any part of the active duty was performed--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

(ii) Between August 5, 1964, and May 7, 1975, in all other cases.

(b) General. (1) The Vendor shall not discriminate against the individual because the individual is a special disabled veteran, a veteran of the Vietnam era, or other eligible veteran, regarding any position for which the employee or applicant for employment is qualified. The Vendor shall take affirmative action to employ, advance in employment, and

otherwise treat qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans without discrimination based upon their disability or veterans' status in all employment practices such as--

- (i) Recruitment, advertising, and job application procedures;
- (ii) Hiring, upgrading, promotion, award of tenure, demotion, transfer, layoff, termination, right of return from layoff and rehiring;
- (iii) Rate of pay or any other form of compensation and changes in compensation;
- (iv) Job assignments, job classifications, organizational structures, position descriptions, lines of progression, and seniority lists;
- (v) Leaves of absence, sick leave, or any other leave;
- (vi) Fringe benefits available by virtue of employment, whether or not administered by the Vendor;
- (vii) Selection and financial support for training, including apprenticeship, and on-the-job training under 38 U.S.C. 3687, professional meetings, conferences, and other related activities, and selection for leaves of absence to pursue training;
- (viii) Activities sponsored by the Vendor including social or recreational programs; and
- (ix) Any other term, condition, or privilege of employment.

(2) The Vendor shall comply with the rules, regulations, and relevant orders of the Secretary of Labor issued under the Vietnam Era Veterans' Readjustment Assistance Act of 1972 (the Act), as amended (38 U.S.C. 4211 and 4212).

(c) Listing openings. (1) The Vendor shall immediately list all employment openings that exist at the time of the execution of this Agreement and those which occur during the performance of this Agreement, including those not generated by this Agreement, and including those occurring at an establishment of the Vendor other than the one where the Agreement is being performed, but excluding those of independently operated corporate affiliates, at an appropriate local public employment service office of the State wherein the opening occurs. Listing employment openings with the U.S. Department of Labor's America's Job Bank shall satisfy the requirement to list jobs with the local employment service office.

(2) The Vendor shall make the listing of employment openings with the local employment service office at least concurrently with using any other recruitment source or effort and shall involve the normal obligations of placing a bona fide job order, including accepting referrals of veterans and nonveterans. This listing of employment openings does not require hiring any particular job applicant or hiring from any particular group of job applicants and is not intended to relieve the Vendor from any requirements of Executive orders or regulations concerning nondiscrimination in employment.

(3) Whenever the Vendor becomes contractually bound to the listing terms of this clause, it shall advise the State public employment agency in each State where it has establishments of the name and location of each hiring location in the State. As long as the Vendor is contractually bound to these terms and has so advised the State agency, it need not advise the State agency of subsequent contracts. The Vendor may advise the State agency when it is no longer bound by this Agreement clause.

(d) Applicability. This clause does not apply to the listing of employment openings that occur and are filled outside the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, American Samoa, Guam, the Virgin Islands of the United States, and Wake Island.

(e) Postings. (1) The Vendor shall post employment notices in conspicuous places that are available to employees and applicants for employment.

(2) The employment notices shall--

(i) State the rights of applicants and employees as well as the Vendor's obligation under the law to take affirmative action to employ and advance in employment qualified employees and applicants who are special disabled veterans, veterans of the Vietnam era, and other eligible veterans; and

(ii) Be in a form prescribed by the Deputy Assistant Secretary for Federal Contract Compliance Programs, Department of Labor (Deputy Assistant Secretary of Labor), and provided by or through the Contracting Officer.

(3) The Vendor shall ensure that applicants or employees who are special disabled veterans are informed of the contents of the notice (e.g., the Vendor may have the notice read to a visually disabled veteran, or may lower the posted notice so that it can be read by a person in a wheelchair).

(4) The Vendor shall notify each labor union or representative of workers with which it has a collective bargaining agreement, or other contract understanding, that the Vendor is bound by the terms of the Act and is committed to take affirmative action to employ, and advance in employment, qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans.

(f) Noncompliance. If the Vendor does not comply with the requirements of this clause, the Government may take appropriate actions under the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.

(g) Subcontracts. The Vendor shall insert the terms of this clause in all subcontracts or purchase orders of \$25,000 or more unless exempted by rules, regulations, or orders of the Secretary of Labor. The Vendor shall act as specified by the Deputy Assistant Secretary of Labor to enforce the terms, including action for noncompliance.

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Signature of Vendor

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Date

**ADDENDUM "H"**

**VENDOR'S CERTIFICATE  
REGARDING WORKER'S COMPENSATION**

Labor Code Section 3700 provides:

"Every employer except the State and all political subdivisions or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

"(a) By being insured against liability to pay compensation in one or to more than one of the insurers duly authorized to write compensation insurance in this State.

"(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with those provisions before commencing the performance of the work of this Agreement.

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this Agreement.)

**ADDENDUM "I"**  
**INSURANCE REQUIREMENTS**

**Insurance:** Vendor shall procure, furnish and maintain for the duration of this Agreement the following types and limits of insurance ("basic insurance requirements") herein:

1. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
  - a. Provide coverage for owned, non-owned and hired autos.
  - b. Contain an additional insured endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
2. Broad Form Commercial General Liability Insurance, ISO form CG00 01 11 85 or 88 providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
  - a. Provide Contractual Liability coverage for the terms of this Agreement.
  - b. Contain an additional insured endorsement in favor in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
3. Workers' compensation insurance with statutory limits and employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall contain a waiver of subrogation endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.

All policies required of the Vendor shall be primary insurance as to Community Action Partnership of Kern, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by Community Action Partnership of Kern, its board, officers, agents employees and designated volunteers shall be in excess of the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

Insurance is to be placed with insurers with a Bests' rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Bests' A:VII, must be declared prior to execution of this Agreement and approved by the City of Bakersfield in writing.

All policies shall contain an endorsement providing Community Action Partnership of Kern with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

The insurance required hereunder shall be maintained until all work required to be performed by this Agreement is satisfactorily completed.

Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

**ADDENDUM "J"**  
**PREVAILING WAGE REQUIREMENTS AND COMPLIANCE CERTIFICATION**

The Department of Industrial Relations (DIR) determines the General Prevailing Wage Rates (GPWR), including fringe benefits, for each craft, classification, or type of worker considered to be necessary to complete the Agreement work. The Secretary of Labor (SOL) determines the Wage Rates for Federal-Aid projects and in most cases the wage rates set forth by the DIR and SOL will be the same for most given labor classifications. If there is a difference, the Vendor shall pay not less than the higher wage rate.

Concerning Classification of Labor and Wage Rate Determinations:

1. Vendor must use the classification that most accurately describes the work to be performed.
2. Vendor must reclassify workers to conform to changes in duties, if any.
3. Vendor must maintain an accurate payroll record of the time spent in each classification.

Occasionally, a wage rate may not be provided in the Secretary of Labor's, or the Department of Industrial Relations', wage determination for a particular labor classification. When this occurs, the workers should be reclassified, if possible, to a comparable classification.

I hereby certify that if awarded a Agreement with the Community Action Partnership of Kern (the "CAPK"), I will conform to the requirements as stipulated above and as set forth in the California Labor Code, Sections 1770, 1773.1 – 1773.9, and all other California Labor Code Sections regarding General Prevailing Wage Rates and workers benefits.

I also hereby certify that if awarded a Agreement with CAPK I will comply with the State of California Public Works Contract Requirements and will allow CAPK to perform on-site audits, with 48-hour notice, of all payroll records and apprentice and trainee employment requirements records for the duration of the Agreement.

\_\_\_\_\_  
Vendor's Name (type or print)

\_\_\_\_\_  
Name of Vendor's Company

\_\_\_\_\_  
Vendor's Signature

\_\_\_\_\_  
Dated

**ADDENDUM "K"**  
**MATERIAL AND WORKMANSHIP WARRANTY**

Vendor hereby unconditionally guarantees that the Work performed will be done in accordance with the requirements of the Agreement therefore and further guarantees the Work of the Agreement to be and remain free of defects in workmanship and materials for a period of two (2) years from and after the completion of all Agreement obligations by the Vendor. The Vendor specifically waives any right to claim or rely on the statutory definition of completion set forth in Civil Code section 3086. The Vendor specifically acknowledges and agrees that completion shall mean the Vendor's complete performance of all Work required by the Agreement, amendments, change orders, construction change directives and punch lists, and CAPK's formal acceptance of the Project, without regard to prior occupancy, substantial completion doctrine, beneficial occupancy, or otherwise. The Vendor hereby agrees to repair or replace any and all Work, together with any adjacent Work which may have been damaged or displaced in so doing, that may prove to be not in accordance with the requirements of the Agreement or that may be defective in its workmanship or materials within the guarantee period specified, without any expense whatsoever to CAPK, ordinary wear and tear and unusual abuse and neglect only excepted.

The Vendor further agrees that within ten (10) calendar days after being notified in writing by CAPK of any Work not in accordance with the requirements of the Agreement or any defects in the Work, it will commence and prosecute with due diligence all Work necessary to fulfill the terms of this guarantee, and to complete the Work within a period of time stipulated in writing. In the event it fails to so comply, Vendor does hereby authorize CAPK to proceed to have such Work done at the Vendor's expense and it will pay the cost thereof upon demand. CAPK shall be entitled to all costs, including reasonable attorneys' fees, necessarily incurred upon the Vendor's refusal to pay the above costs. The guarantee period for corrected defective work shall continue for a duration equivalent to the original guarantee period.

Notwithstanding the foregoing paragraph, in the event of an emergency constituting an immediate hazard to the health or safety of CAPK's clients, or its property, CAPK may undertake at the Vendor's expense without prior notice, all Work necessary to correct such hazardous condition when it was caused by the Work of the Vendor not being in accordance with the requirements of this Agreement, or being defective, and to charge the same to the Vendor as specified in the preceding paragraph. The guarantee set forth herein is not intended by the parties, nor shall it be construed, as in any way limiting or reducing CAPK's rights to enforce all terms of the Agreement referenced hereinabove or the time for enforcement thereof. This guarantee is provided in addition to, and not in lieu of, CAPK's rights on such Agreement.

**“ADDENDUM L”**  
**ADDITIONAL TERMS AND CONDITIONS**

1. **TAXES.** The Vendor is solely responsible to pay all taxes and comply with all Federal, State, and local laws, ordinances, rules, regulations and lawful orders bearing on the performance of work.
2. **INSURANCE.** Vendor shall procure, furnish and maintain for the duration of this Agreement all insurances listed in Addendums G & H.
3. **ASSIGNMENT OF SUBCONTRACTING.** The Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as so.
4. **TERMINATION FOR CONVENIENCE OF CAPK.** CAPK may terminate this Agreement at any time by giving written notice to the Vendor of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials as described herein, at the option of CAPK, shall become its property. If the Agreement is terminated by CAPK as provided herein, the Vendor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. The Vendor hereby expressly waives any and all claims for damages or compensation arising under this Agreement except as set forth in this section in the event of such termination.
5. **CHANGES.** CAPK may from time to time, require changes in the scope of the services of the Vendor be performed hereunder. Such changes, including any increase or decrease in the amount of the Vendor’s compensation which are mutually agreed upon by and between CAPK and the Vendor, shall be effective when incorporated in written amendments to the Agreement. Amendments shall be valid only after approval by Vendor and CAPK’s Executive Director.
6. **CLAIMS.** All claims for money due or to become due to the Vendor from CAPK under this Agreement may not be assigned to a bank, trust company, or other financial institution without such approval. Notice, or requests, of any such assignment or transfer shall be furnished promptly in writing to CAPK.
7. **NOTICE.** Any notice or notices required or permitted to be given pursuant to this agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested.
8. **AFFIRMATIVE ACTION.** The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.
9. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator’s decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.
10. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.
11. **SBE/MBE/WBE POLICY STATEMENT.** It is the policy of Community Action Partnership of Kern, consistent with Federal, State and local laws, to promote and encourage the development, participation, and continued expansion of Small Business Enterprises, Minority Business Enterprises and Women’s Business Enterprises.
12. **CONFIDENTIALITY.** The Vendor shall use his or her best efforts to keep confidential any information obtained during the performance of this agreement.
13. **RESPONSIBILITY.** If Vendor is part of a corporation, the individual or individuals who sign this Agreement on behalf of the corporation are jointly responsible for performance of this Agreement.
14. **PROTEST BY VENDOR:** If the Vendor wishes to file a protest against CAPK for any action, the Vendor must do so in writing with CAPK within 72 hours after the action to be protested has occurred. All protests will be taken under advisement. Any protests received after that will not be recognized.
15. **CONFLICT OF INTEREST:** In accordance with California Public Contract Code 10410, no officer or employee of CAPK shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest in this agreement, which may be in whole, or in part, sponsored or funded by a Local, State, or Federal Agency.

Also, no relative of an employee of CAPK may enter into or bid on a Agreement while said employee is still employed by CAPK. No relative of an employee of CAPK may bid on a Agreement until 12 months after the date said employee of CAPK has left employment of CAPK, either voluntarily or involuntarily.

It is contrary to Policy for any CAPK employee to personally solicit, demand or receive any gratuity of any kind from a Vendor in connection with any decision affecting a CAPK purchase or Agreement for services. Thus, if such a case were to occur, the Vendor may file a protest with CAPK as specified in the section titled “Protest by Vendor.”



## MEMORANDUM

To: Board of Directors  
  
From: Lisa McGranahan  
Date: May 27, 2026  
Subject: *Agenda Item V(a)*: Appointment of Ad-Hoc Committee to Review Employee Health Plan Benefits – **Action Item**

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Community Action Partnership of Kern (CAPK) experienced a significant increase in health benefits costs for calendar year 2026. The rate of increase for health plans over the last few years ran the range from nearly a flat renewal to a 26% increase with the 2026 HMO renewal coming in at 24.5%. The financial burden of these costs was shared by both CAPK and the employees with an average increase applied to all medical plans to lessen the financial impact on staff. Several employees have expressed their displeasure with the HMO rate increase since open enrollment thus being compelled to migrate to our Kaiser option. At this time, CAPK, via the PACE pool, is anticipating a high renewal from Kaiser as well as the existing medical plans. At the same time, CAPK continues to struggle with recruitment of qualified staff while losing existing staff.

The inability to recruit and retain staff inhibits the agency's ability to deliver essential services to individuals and families in the community. Staff is interested in exploring a range of options to provide health insurance plans to our employees at a reasonable cost. We are recommending the formation of a Health Plan Ad Hoc Committee to work with staff and brokers and explore options surrounding employee health plans. The Ad Hoc Committee will report back to the full Board. The formation of this committee supports Strategic Priority C of the Strategic Plan whereby CAPK seeks to be an employer of choice by fostering a learning-focused work culture that drives continuous growth, while attracting and retaining a high-quality, engaged workforce.

### **Recommendation**

Staff recommend the Board of Directors authorize the Board Chair to establish an Employee Health Benefit Ad Hoc Committee and appoint two Board members and key staff to review cost-effective health plan benefit solutions that support recruitment and retention of qualified staff.



## MEMORANDUM

To: Board of Directors

From: Sylvia Ortega, Quality Assurance Administrator

Date: May 27, 2026

Subject: *Agenda Item V(b)*: FY 2025-2026 Program Self-Evaluations (CSPP, CMAP, CCTR, CMIG) – **Action Item**

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The Head Start/State Child Development Division and the Migrant Childcare Program conduct the annual program self-evaluation (PSE) for their state contracts: General Child Care & Development (CCTR), California Migrant Child Care Program (CMIG), California State Preschool Program (CSPP), and Migrant Alternative Payment Program (CMAP).

The state CCTR, CMIG, and CSPP contracts are leveraged with the federal Head Start contract to offer a full day/full year program option for families, while the CMAP contract is a standalone program and provides subsidies for eligible migrant farmworker families allowing them to afford access to childcare throughout California. Agencies are required to complete and submit a PSE that includes review findings and written tasks for ongoing program quality improvement and self-monitoring. This evaluation is for the period of July 1, 2025, through June 30, 2026.

The PSE process consists of evaluating and analyzing the following components of the program based on the use of the California Department of Education (CDE) and California Department of Social Services (CDSS) Program Instruments: family files, family engagement, program quality, administrative, and fiscal/audit. The PSE process also includes an assessment and analysis of the program by parents using the Desired Results Parent Survey, the Desired Results Developmental Profiles (DRDP), and the Environment Rating Scales (ERS).

In accordance with Title 5 CCR, the programs met all standards of the state contract requirements. Based on the results from the parent survey, the programs will focus on the following goals:

- Developing a culture of safety, the program will incorporate an Active Supervision Board to help prevent any health and safety concerns specific to care and supervision, including zoning and ratios.
- MCAP: Implement a way of receiving ongoing feedback all year from all clients and compile the data to drive training and other program needs on an ongoing basis

### **Recommendation:**

Staff recommend the Board of Directors approve the submission of the 2025-2026 CDE and CDSS Program Self-Evaluations.

### **Attachments:**

2025-2026 CDE Program Self-Evaluation (CSPP)

2025-2026 CDSS Program Self-Evaluation (CCTR, CMIG, CMAP)

# California State Preschool Program Program Self-Evaluation Process Fiscal Year 2025–26

Contractor Legal Name:

Vendor Number:

Program Type:

Part-Day

Full-Day

Part-Day/Full-Day

Verify the collection, analysis, and integration of assessment data for ongoing program improvement in the California State Preschool Program (CSPP). (Check all that apply)

[2025-26 Program Instrument \(PDF\)](#)

[Desired Results for Children and Families Parent Survey](#)

[Desired Results for Children and Families California Department of Education Resources](#)

[myTeachstone Navigation Guide \(DOCX\)](#)

Statement of Completion: I certify all documents required as part of the Program Self Evaluation (PSE) have been completed and are available for review and/or submittal upon request.

Signature of Executive Director or Program Director

Date:

Name of Executive Director or Program Director as listed in the Child Development Management Information System (CDMIS) (please print)

Phone Number:

## **Staff and Board Participation**

Using a narrative format, summarize the staff and board member participation in the PSE Process

## **FY 2025–26 PI**

In a narrative format, provide a detailed summary of the analysis of the data results from the Fiscal Year 2025–26 PI. **This summary should also incorporate findings from the DRDP as well as the Set-Aside for Children with Disabilities (Exceptional Needs).** Identify a written list of tasks needed to modify the program to address all areas that need improvement, as indicated in the analysis of the findings.

Meets standards, and we have procedures in place for the ongoing monitoring to ensure these areas continue to meet standards.

Did not meet the standards – list of tasks to improve those areas in a timely and effective manner (narrative response):

## **Desired Results for Children and Families – Parent Survey**

Using a narrative format, summarize the analysis and assessment of the data results from the Desired Results for Children and Families Parent Survey, focusing on how the program assists families in supporting their child's learning and development while addressing the families' needs.

## **CLASS and CLASS Environment Tool**

Using a narrative format, summarize the analysis and assessment of the data to determine if the requirement to observe and enter data into the myTeachstone platform for 30% of CSPP classrooms using the CLASS and CLASS Environment Tool was met. Summarize how the analysis of CLASS and CLASS Environment data is being used to inform continuous quality improvement, including professional development opportunities for staff.

Meets standards, and we have procedures in place for the ongoing monitoring to ensure these areas continue to meet standards.

Did not meet the standards – list of tasks to improve those areas in a timely and effective manner (narrative response):

# Fiscal Year 2025-26 Program Self-Evaluation Survey for Child Care and Development Programs

## 2. Contractor Information

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**1. Contractor name:**

Community Action Partnership of Kern

**2. Contractor vendor number:**

Y320

**3. Program Director name:**

Yolanda Gonzales

**4. Program Director email:**

ygonzale@capk.org

**5. Select all contract types held:**

General Child Care and Development (CCTR)  
Migrant Alternative Payment Program (CMAP)  
Migrant Child Care and Development (CMIG)

**6. One or more of the direct contracts held by the agency provide services through a Family Child Care Home Education Network. (CCTR, CMIG, or CFCC)**

No

**7. Select all types of General Child Care and Development (CCTR):**

Centers

**8. Select all types of Migrant Child Care and Development (CMIG):**

Centers

**9. Select all age groups served:**

Infant (birth to 18 months)  
Toddler (18 to 36 months)  
Preschool (3 years old to enrollment in transitional kindergarten or kindergarten)  
School age (transitional kindergarten or kindergarten to 13 years old, or children with exceptional needs up to 21 years of age)

**10. Name of staff completing the survey:**

Sylvia Ortega

**11. Email of staff completing the survey:**

sortega@capk.org

## 3. Dimension I: Family Files

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**12. Agency has completed a file review from each contract type held. If any of the files reviewed were missing eligibility or need criteria, the program shall include within their program action plan steps to adjust practices to ensure all documentation collected meets eligibility and need requirements.**

**Has the contractor met this requirement?**

Yes

**13. Describe the agency's internal procedures to review family data files continuously to ensure all documentation needed to certify families for services is collected and verified.**

The program maintains a continuous file review process to ensure all documentation required for certification is collected, reviewed, verified, and maintained. All applications are dual reviewed to ensure accuracy and completeness. The program utilizes a multi-tiered monitoring review process. For additional oversight, the Supervisor and Manager conduct a 5% comprehensive review and the Quality Assurance department conducts a 20% random sampling. CMAP: The CMAP contract maintains a continuous, multi-step review process to ensure family and childcare provider file and process compliance. This process includes intake checklists, continuous policy updates, monthly supervisory audits, monthly compliance reviews conducted by our quality assurance team, automated database system alerts to flag staff members of issues during our data entry process, and ongoing staff training to ensure every family data file contains all required documentation and that all information used for certification is complete, accurate, and verified.

#### **4. Dimension I: Family Files**

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**14. Self-Certification. Contractor has implemented internal procedures to ensure that payments to providers are made within 21 days of receipt of a complete and accurate record. Complete record contains name of the child receiving services, actual times child entered and left daily, and signatures of the provider and the parent at the end of the month attesting under penalty of perjury that the information provided on the attendance record or invoice is accurate.**

**Has the contractor met this requirement?**

Yes

**15. Select any training topics that would support agencies carry out program integrity procedures within their contracts: (Select all that apply)**

Policies and procedures  
Implementing and maintaining effective internal controls  
Ways to prevent misuse in child care programs  
Recoupment procedures when misuse is substantiated

#### **5. Dimension I: Family Files**

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**16. Program maintains documentation of attendance recording and reporting consistent with certified hours of care. Describe the program's procedures to ensure daily attendance records are maintained, including sign in and out with full signature, time in and out, absences and best interest days are maintained.**

The program maintains daily attendance records. Parents or guardians sign children in and out on the classroom iPad after the daily health check using their full legal signature and must record arrival and departure times. Children are released to authorized representatives only, who present valid photo identification, and are listed on the Consent and Emergency form or authorized by court order. Parents are required to notify the center within one hour of the child's scheduled start time if the child is absent. Staff follow up on unexplained absences, collaborating with families to address barriers to attendance. Each child is eligible for up to 10 Best Interest Days (BID) per program year. Attendance records are maintained in the CARE database, which tracks certified hours and BID utilization. The Enrollment and Attendance Specialist monitors BID usage and provides parent notifications at designated thresholds for both BID usage and unexcused absences.

#### **6. Dimension II. Family Engagement**

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**17. Families with children enrolled in the programs are selected according to the priorities of that program. (Select all that apply)**

Contractor maintains a waiting list or central eligibility list by contract type  
Families are enrolled according to the priorities of the program  
Written information for families includes the priorities for the program and describes how family selection occurs

**18. Implementation of CCB 25-13 Dual Language Learners**

Contractor maintains evidence of the identification of dual language learners in center-based CCTR or CMIG programs upon enrollment and at recertification  
Contractor conducts the Family Language Instrument to identify a DLL

**19. How will the program continue to maximize enrollment to meet the child care needs of the community? Describe the procedures in place to increase enrollment in the program?**

Children are selected from the Child Plus 2025 Enrollment Priority Listing (waitlist) in order of priority. Based on the community's needs, the Eligibility Selection Criteria included with the Recruitment and Selection Plan are updated annually. The Enrollment and Attendance Manager assembled a recruitment committee consisting of representatives from each Head Start Service Area, including Policy Council Parents, and Community Partners. The Enrollment and Attendance Manager facilitate the meetings to ensure that committee members have sufficient input into developing the Recruitment Plan. At the same time, the Family Services and Governance team promotes and encourages parent participation on the committee, which includes policy council members. The committee reviews the Community Needs Assessment, the preceding year's Recruitment and Selection Plan, and any other pertinent data/information provided by community partners. The committee also approves the Selection Criteria and points for the succeeding program year. The Enrollment and Attendance Manager submit the final draft of the Recruitment and Selection Plan to the Policy Council and the CAPK Board of Directors for review and approval. The official recruitment phase for the succeeding year begins every March (Pending Policy Council Approval)

Recruitment is the responsibility of all CAPK and is ongoing. The Enrollment and Attendance Department is responsible for organizing recruitment events and activities. When the Enrollment and Attendance staff selects a recruitment event, they invite staff members to participate based on their location. If the waiting list is not viable by at least 25%, Family Service Workers must develop a recruitment plan to increase the number of children on the waiting list.

CMAP: The program is committed to meeting the childcare needs of the community by maintaining full enrollment and ensuring that available slots are filled quickly and efficiently. To do this, the agency uses a combination of proactive outreach, continuous monitoring, and responsive follow-up to keep enrollment strong throughout the year. Because of the population served the CMAP contract engages in active community outreach to ensure rural communities are informed on the availability of services. Further, continuous waitlist management and collaboration with community agencies to ensure resources are maximized, and childcare slots are fully utilized while also staying within the constraints of the current available funding.

7.

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**20. Parent Education and Involvement: Describe the education and involvement opportunities for parents. Responses shall be inclusive of Parent Advisory Committee activities, parent education opportunities, parent orientation, parent conferences and family engagement activities.**

Teachers share developmental screener results with families within 45 days of enrollment and review child assessment data with families three times throughout the school year. Through these conferences, teachers and families develop collaborative partnerships focused on supporting each child in reaching their highest potential both at home and at school.

During conferences, teachers discuss each child's strengths, areas of growth, and developmental skills that will continue to be supported through intentional teaching practices and individualized learning opportunities. Families and teachers work together to develop weekly individualized activities and strategies based on the goals and needs identified during the conference process.

Families also receive regular newsletters and educational resources to support learning at home. The program follows a comprehensive, program-wide approach by aligning agency School Readiness Goals with monthly family engagement activities and parent education opportunities. Curriculum resources shared during parent meetings are intentionally connected to the School Readiness Goals to strengthen continuity between home and school learning experiences.

Additionally, the ReadyRosie parenting curriculum is implemented program-wide and aligned with classroom studies and School Readiness Goals. This approach provides families with practical strategies, videos, and activities that promote child development and reinforce learning opportunities within daily routines and interactions.

Families have many ways to be involved and learn in the program, including serving on the Policy Council. Through this elected role, parents help inform program decisions. Through the volunteer process, parents can be selected to represent their site on the Regional Parent Committee, which carries expanded roles and responsibilities. Centers also host monthly Parent Committee meetings that share community resources and activities that support children's school readiness.

**8. Dimension II. Family Engagement**

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**21. Describe the process used for identification of any health and social services needed by the family or for the child(ren). Include in the response the process for referring and conducting follow-up to ensure families were connected to the requested support and/or resources.**

Prior to entry, the Family Service Worker meets with each family to identify the child's needs by completing a health and nutritional history. The Family Service Worker and Health and Nutrition Content Specialist review the child's immunizations to identify if they are up to date on schedule of age-appropriate preventive health care prior to entry. The child's physical exam and health and nutrition histories are reviewed by the Family Service Workers and Content Area Specialist to identify if the child has a medical or nutritional condition needing further follow-up. Referrals are followed up by Content Area Specialists to ensure that resources and information are provided to the families. Children's health and family referrals data is entered into a system for tracking and ensuring children and families' needs are met. During the year, our program had mobile clinics and dental clinics to ensure that children were healthy and up to date.

Each family completes a Childcare Results (CCR) parent survey at the beginning of the school year to identify their needs, strengths, interests, and aspirations. After the survey, the Family Engagement Specialist meets with the Site Supervisor and the Family Service Worker from each center to review the results and identify the next steps to assist the families in meeting their needs. The Family Service Worker engages with each family on their caseload to participate in partnership-building with parents to establish mutual trust and identify goals. The Family Service Worker meets with families in need of referrals. Families are connected with community agencies.

## 9. Dimension III. Program Quality

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**22. Written information for families: Program has provided written policies to child's parents or legal guardians of the limitations on disenrollment, including suspension and expulsion. This notification shall be in writing and shall inform parents on how they may file an appeal, to the department, in the event of the suspension or expulsion of a child. Has the contractor met this requirement**

Yes

**23. Program has documentation of policies and procedures outlining suspension and expulsion and as to which behaviors would warrant an expulsion that meet the requirements outlined in the Child Care Bulletins for Expulsion And Suspension Procedures In Child Care And Development Programs**

**Has the contractor met this requirement?**

Yes

**24. Describe the training and resources provided to children, families, and providers (if applicable) to support the social emotional development of children in the program and inclusive practices used to help children exhibiting serious and persistent challenging behaviors.**

Our program trains staff in Pyramid to support SE and prevent challenging behaviors. Staff use strategies to build children's social skills & emotional competence. The Intervention team models strategies and provides visuals. We use MDT approach, meeting monthly to discuss cases & support children, families, and staff. The wellness referral policy for intensive support services addresses all steps needed to support the child's safe participation. The Specialist conducts observations using Pyramid and schedules a case conference to review results. The specialist provides guidance and modeling. For persistent concerns, the Specialist meets with staff/parents to discuss strategies, a POA, and, if needed, a referral to the MH Consultant, who observes the child and makes recommendations and monitors the child's progress. If the consultant determines the program is not appropriate, a case conference will determine the services that meet the child's needs. The program will work to support the transition.

Teachers receive ongoing Pyramid training, mentoring, and coaching, and we have 2 certified trainers. The team meets monthly to review implementation, highlight strong teaching practices, and assess agency benchmarks. We also offer an annual family workshop on strategies such as emotional literacy. Families and staff receive a monthly newsletter with materials and other SE resources. The FE team also provides workshops on understanding emotions, routines, and parenting skills.

## 10. Dimension III: Program Quality

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**25. Each site/home has a current license issued by Community Care Licensing or Classroom/Family Childcare Home meets Criteria of License Exempt Status per Health & Safety Code Section 1596.792.**

**Has the contractor met this requirement?**

Yes

## 11. Dimension III. Program Quality

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26. Contractor has met the applicable staff-child ratios for the contract types held (WIC 10275(a)(3) and 5 CCR 18290).

Has the contractor met this requirement?

Optional form for direct service center-based programs: [CCD 36 Staff-Child Ratio Schedule](#)

Yes

27. Describe how the contractor maintains records that the applicable staff child ratios are met for each age group at all times.

All job descriptions include staff qualifications, including degrees and permits. Infant and Toddler Classrooms are staffed with two Teachers and one Assistant Teacher to ensure ratio and sufficient coverage for breaks and lunches. The program follows Title 22 for child and staff ratios.

Teaching staff complete daily ratio count throughout the day and record child ratios hourly. Each classroom has an Active Supervision Board that includes indoor and outdoor ratio boards to ensure regulatory compliance.

## 12. Dimension III. Program Quality

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28. Program has completed Environment Rating Scale(s) on all classroom(s)/home(s).

Has the contractor met this requirement?

Yes

29. Program has completed Environment Rating Scale(s) Summary of Findings on all classroom(s)/home(s).

Has the contractor met this requirement?

Yes

## 13. Dimension III. Program Quality

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30. The program includes a nutrition component that ensures children are provided with nutritious meals and snacks during the time in which they are in the program. The meals and snacks are culturally and developmentally appropriate and meet the nutritional requirements specified by the federal Child and Adult Care Food Program (CACFP) or the National School Lunch Program (NSLP). A list of any children with food allergies is regularly updated and available to all staff preparing and/or serving food.

Has the contractor met this requirement?

Yes

31. Trainings or professional development provided to staff/providers preparing and serving food to children in the program in order to meet the requirements of CACFP or NSLP.

Has the contractor met this requirement?

Yes

## 14. Dimension III. Program Quality

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32. Which of the following did you complete:

DRDP 2015

33. DRDP Online upload is complete for each rating period.

Has the contractor met this requirement?

Yes

34. Describe a plan to resolve and meet this requirement.

(Character limit: 1500)

We have two newly certified WestEd trainers who, during the certification process, provided training for site supervisors and mentor coaches. They now deliver monthly training to all teachers. All part-year staff have completed DRDP training, and full-year staff will complete theirs by July 1st. All materials have been sent to print, and ChildPlus, our data platform, will also transition to the new DRDP 2025.

35. Program has completed Summary of Findings on all Classroom(s)/Home(s).

Has the contractor met this requirement?

Yes

**36. Upload the DRDP Summary of Findings completed in FY 25-26 for at least two classrooms/homes per contract type.**

[Upload Failed \(click for details\)](#)

**37. Describe the program's process for providing developmentally, linguistically, and culturally appropriate activities to children in the program that aligns with individual and classroom/home DRDP data.**

We support families' home language, bilingualism, and promote English development. Teachers have access to bilingual curricula, and classrooms use dual-language books, songs, and cultural materials that reflect children's backgrounds and support learning. Before enrollment, teaching staff complete a home visit to learn about each family's culture and child-rearing practices so they can be incorporated into daily routines. Staff collect child assessment data through individual and group observations, and families are encouraged to share input for individualized lesson planning to support school readiness. Teachers use child assessment data, including group reports, to plan developmentally appropriate activities and develop strategies to improve school readiness outcomes. Teaching staff also receive professional development in PITC and POLL practices.

## **15. Dimension III. Program Quality**

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**38. Each contractor/ operating two or more sites or a contractor operating through a Family Child Care Home Education Network has a qualified Program Director.**

**Has the contractor met this requirement?**

N/A

**39. Each program with more than one site has a qualified Site Supervisor at each site.**

Yes

**40. Each site has qualified Teachers.**

Yes

**41. Describe agency practices and procedures to recruit and retain qualified staff.**

**Applies to CCTR, CMIG, and CHAN / Does not apply to CFCC**

All staff job descriptions indicate the minimum education and experience required to meet the regulatory requirements. The agency has a practice not to hire staff unless they meet the minimum qualifications and until they pass the background check from federal and state,.

## **16. Dimension III. Program Quality**

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**42. Describe some of the staff development opportunities provided to staff/providers. Include the process for using data to identify the training opportunities provided to staff and/or providers. In the response include how Program Self-Evaluation and other data sources are used to determine the training needs of staff and/or providers.**

We collect data using environmental assessments, interaction observations, monitoring, and child assessments. The leadership team reviews and presents this data to the administration team to set goals and identify priority professional development needs. Although training is planned for the school year, ongoing informal data collection allows adjustments to better address current needs. All program staff receive ongoing training, and centers close monthly on cohort closure days to provide dedicated training time. Support services staff also receive continuous training to stay current with best practices. In addition, teachers receive mentor coaching based on their individual CLASS data through the Practice-Based Coaching model.

CMAP: CMAP provides a comprehensive onboarding training program and ongoing professional development to ensure staff have the skills, knowledge, and support necessary to deliver high-quality services. Training priorities are identified using multiple data sources, including the Program Self-evaluation, monitoring results, staff feedback, and child and family outcome data. These sources help determine areas where additional training or technical assistance is needed.

Throughout the year, CMAP supported staff with monthly training that incorporated the most current regulatory requirements for the CMAP contract. Leadership participated in the TFC annual conference and the Great Administrators Seminar, then developed and delivered comprehensive internal training to ensure all program staff received consistent and accurate information.

All staff successfully completed CPR/First Aid certification, meeting health and safety requirements. In addition, key program personnel engaged in a peer mentor opportunity with a CDA program in San Diego County. This collaboration strengthened understanding of regulatory mandates, supported compliance, and provided opportunities to learn and exchange program growth strategies with experienced Alternative Payment Program professionals.

Through these coordinated efforts, CMAP ensures staff development is continuous, data driven, and aligned with program goals and compliance expectations.

**43. Program has a process for orienting new staff. Documentation is maintained on the training and resources provided to new staff and/or providers.**

**Has the contractor met this requirement?**

Yes

## **17. Dimension IV. Administrative**

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**44. Asset Management: Contractor has a current equipment inventory of all non disposable items with a useful life of more than a year purchased in whole or in part with child care and development funds containing all the required elements listed in Funding Terms & Conditions (FT&Cs):**

**Description**

**Serial number or other identification number**

**The source of funding**

**The acquisition date**

**The cost**

**The location, use and condition**

**Any ultimate disposition date including date of disposal and sale price if applicable**

**Has the contractor met this requirement?**

Yes

**45. Program maintains documentation of most recent physical check of the inventory. If no purchases were made it is documented on the inventory form. An authorized representative signs the inventory record at least once every two years.**

**Has the contractor met this requirement?**

Yes

**46. For non-Local Education Agency (LEA): contractor has a procedure for competitive purchases of equipment and services.**

**Select a response:**

Yes

## **18. Dimension IV. Administrative**

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**47. Describe two goals for your program. Include in your response; the data collected to identify the goal, and the action steps to be taken to improve the practice or program requirement.**

Goal: Developing a culture of safety, the program will incorporate an Active Supervision Board to help prevent any health and safety concerns specific to care and supervision, including zoning and ratios.

The Active Supervision Board will be posted indoors for each designated classroom and outdoors in a central location. The board will include: Daily Health and Safety Checklist (indoor/outdoor), Ratio Boards, Hourly Ratio Counts, Zoning Pictures (indoors), Community Care Licensing Reportable Incidents and Classroom Safety Plan. The indoor and outdoor environment must be ready for children, maintained, free from debris, hazards, and/or animal feces, and ready for children before they go outdoors. The monitoring of the Active Supervision Board will be conducted by Site Supervisors informally with periodic classroom visits and Program Managers will use the Care and Supervision Site Visit Checklist monthly. Health and Safety data along with community care licensing data was reviewed and analyzed.

CMAP: While completing the PSE process, it was noticed that we have a need to engage and receive ongoing feedback from our community, participant families, participant childcare providers and staff members on an ongoing basis and not only once a year. Moving forward, the program would like to implement a way of receiving ongoing feedback all year from all clients and compile the data to drive training and other program needs on an ongoing basis. This process will include staff surveys, coaching notes, and child and family surveys to collect data on participant needs, service satisfaction, and staff's needs for additional professional development in areas such as health and safety, family engagement, and program operations. This process will be undertaken in the upcoming fiscal year.

**48. Parent Survey: Describe the results of the parent survey and the action plans to address the feedback received from parents.**

1. 5% of Parents surveyed would like more help in getting a job, keeping a job, or attending school.

Action steps: The program will share job opportunities and career resources with families. The program will provide staff training and support to families on setting goals related to obtaining or keeping a job or attending school. The program will share information and provide resources on attending school, getting a job, or keeping a job during family engagement events throughout the year.

2. 1% of Parents surveyed would like to be provided with more information on local elementary schools when their child is ready for kindergarten.

Action Steps: The program will implement the Kinder Transition Plan for children who are ready for Kindergarten by providing families with information about the local elementary school. The program will strengthen the Kinder Transition process by providing families with resources, including newsletters and guest speakers from local elementary schools. Families with age-eligible children for Kindergarten will be provided with Transition Kits and accessibility to the ReadyRosie Parenting Curriculum Platform to support activities at home.

CMAP- Survey results for the CMAP contract show that overall satisfaction with our services remains excellent and continues to exceed program goals for the current review period. At the same time, the surveys reaffirmed previously identified family needs, particularly related to food insecurity and essential items such as clothing and shoes for children. In the near future, the program will address these needs by strengthening partnerships with local resource agencies, expanding our community referral network, and increasing staff outreach to ensure families are connected to available supports. We will also incorporate these findings into our upcoming planning cycle to enhance service coordination and develop targeted strategies that better respond to the everyday needs of the families we serve.

#### 49. Briefly describe how staff and board members were a part of the self-evaluation process.

We used a collaborative, comprehensive process to analyze data and develop School Readiness Goals. Child outcome data was carefully reviewed and analyzed to create intentional goals aligned with children's developmental needs and program priorities. For each developmental domain, we identified one key measure for each age group, infant-toddler and preschool—and selected effective teaching strategies and family engagement activities to support each measure. CMAP- For the CMAP contract, Staff and board members participated actively in the self-evaluation process by reviewing program data, providing feedback, and helping identify areas for improvement. Staff contributed through surveys, team discussions, and reflection on service delivery, while board members reviewed findings, offered guidance, and ensured accountability. Both groups were given dedicated time to review information, share input, and participate in decision-making so the evaluation reflected a broad and inclusive perspective of program needs and strengths.

2025–2026 School Readiness Data Aggregation and Analysis

During this phase, the education leadership team aggregated and analyzed child assessment data collected throughout the 2025–2026 program year. Data was reviewed to identify trends and areas requiring additional support.

Education Team and Education Board Representative

The Education Team and Education Board Representative further analyze the teaching strategies and family engagement activities providing feedback for the proposed School Readiness Goals for the 2026–2027 school year.

School Readiness Sub-Committee Collaboration and Feedback

The School Readiness Sub-Committee reviewed the proposed goals and provided additional collaboration, recommendations, and feedback. The feedback from this phase supported the finalization of the proposed School Readiness Goals.

School Readiness Goals were presented to the Policy Council and Board of Directors for review and approval.

School Readiness Goals Training and Implementation

Following final approval, the Education Team will facilitate training and implementation of activities and effective interactions that support the School Readiness Goals across all program options.

### 19. Dimension IV. Administrative

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#### 50. Program has completed the Agency Summary of Findings.

Has the contractor met this requirement?

Yes

#### 51. List key findings from the agency summary of findings and the action steps that will be taken to address the findings. If the program provides services to multiple age groups provide one key finding with action steps for each age group served.

Key Findings #1 : 31% of Infants and Toddlers are at the Exploring Earlier level in the domain of Cognition, including Math and Science (COG)

Action Steps : Caregivers will encourage infants and toddlers to communicate words like "more, big, all gone, etc." while using chants and songs that include counting. Caregivers will encourage infants/toddlers to verbally count and point to objects of small and large groups. Caregivers will provide opportunities and activities for infants and toddlers to use number sense of quantity by using materials such as Lego Duplo's, toy animals, or other manipulatives that encourage counting.

Family Engagement: Caregivers will suggest ideas for families to count throughout daily routines for instance, during hand washing or while sorting and folding clothes.

Online Trainings: CECO (caearlychildhoodonline.org) Infant/Toddler Foundations and Frameworks, Cognition.

Key Findings #2 : 33% of Infants and Toddlers are at the Exploring Earlier level in the domain of Approaches to Learning-Self Regulation (ALT-REG)

Action Steps: Caregivers will provide opportunities for infants and toddlers to comfort themselves in different ways, such as: Humming, getting out a family photo or familiar toy, and providing soft cozy areas for privacy. Caregivers will model calm behavior and practice mindfulness to infants and toddlers. Caregivers will encourage independent play, to teach infants and toddlers self-reliance and how to solve problems.

Family Engagement: Caregivers will encourage families to model positive behaviors through open communication and mutual respect, such as how to stay calm, self-sooth, and provide a familiar toy.

Online Trainings: CECO (caearlychildhoodonline.org). Infant/Toddler Foundations and Frameworks, Social-emotional development

### 20. Dimension IV. Administrative

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**52. Program has completed Agency Summary of Findings.  
Has the contractor met this requirement?**

Yes

**53. Using the Agency Summary of Findings describe two key findings from the ERS and what action steps the program is taking to address the key findings. Include resources, training, or materials to address the key findings. If the program provides services to multiple age groups provide one key finding with action steps for each age group served.**

Key Finding 1:6.0 Activities Nature/Science Item: 22 (5.6) Teachers will explore the environment with children outside to explore nature, sitting on grass, exploring safe flowers, plants and other natural elements.

Action Steps: Teachers will plan activities that include nature. For example, nature walks, collecting natural materials to collage or sort such as sticks, leaves, rocks, etc. Teachers will add collections to the classroom. Teachers included opportunities on lesson plans for children to explore nature and science during indoor and outdoor activities. Teachers will engage children in conversations about nature. For example, discuss what they may observe in the environment. Examples may include birds, insects, butterflies, etc. Teachers will read and introduce books and pictures about nature. Example: Include items that are realistic, such as animals, plants, or other living creatures. The Education team will provide Key Findings Newsletter to review during on site meetings. Site Supervisors will ensure that nature, science and sensory activities are included in the weekly lesson plan. The Education team will enhance center environments using Loose Parts/STEM materials. Onsite Training During the monthly staff meeting Site Supervisors will review Activities Subscale on Nature/Science All About ITERS.

Key Finding 2: 5.7 Space and Furnishings Display for Children Item: 5 (5.0) Teaching staff will ensure that displays such as photos and artwork are accessible and within children's eyesight.

Action Steps: Teachers will ensure that photos are protected in frames, albums, etc. Teachers will add plants or other three-dimensional objects/mobiles that can be displayed at varied heights. The Education team will provide training and resources which support enhancing classroom environments including aesthetics and room arrangement. The Education team will provide Key Findings Newsletter to review during on site meetings. Site Supervisors will ensure that environments are inclusive of diverse and culturally sensitive photos and displays. Onsite Training During monthly staff meetings, Site Supervisors will review the Key Findings Newsletter with teaching staff.

## **22. Dimension V. Fiscal/Audit**

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**54. The program has submitted a report for each contract that is consistent with the laws for state and federal fiscal reporting.**

**Has the contractor met this requirement?**

**Resource:** [Fiscal Resources](#)

Yes

**55. The staff responsible for purchasing and reporting costs adhere to the requirements provided in:**

Funding Terms and Conditions

Fiscal Handbook

Non reimbursable costs as described in 5 CCR 18035 Non Reimbursable Costs

## **23. Dimension V. Fiscal/Audit**

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**56. The program has submitted an acceptable financial and compliance audit within the required timelines.**

**Has the contractor met this requirement?**

**Resource:** [Contracting Agencies Audit Guidelines & Resources](#)

Yes

**57. If findings were identified through the annual audit process how is the program adjusting practices and processes to resolve the findings? If no findings were identified, please write N/A.**

CMAP: During the annual audit process, a very small finding was identified related to a transaction being coded in the wrong category. This isolated issue was determined to be normal human error; however, the program has already taken steps to correct it. Staff received clarification on the correct coding procedures, and the program has implemented monthly file reviews to ensure accuracy and prevent miscoding in future transactions. These ongoing reviews allow supervisors to monitor entries more closely, provide timely feedback, and reinforce consistent practices. Aside from this minor correction, no additional findings were identified, and the program continues to strengthen internal controls to maintain full compliance.

## **24. CCD 23 Child Development Reporting Data**

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**58. Contractor has notified their assigned consultant of any changes to the Executive Director, Program Director, Site Supervisor(s), headquarter address or sites. Sites includes any sub contracted facilities. Alternative Payment contracts do not include sites in CDMIS. Contracts operated through Family Child Care Home Education Networks have added all providers into their CDMIS profile.**

Yes

**59. Describe your plan to resolve and meet this requirement.**

N/A Staff is continuously updating CDMIS as applicable.

## **25. Optional: Celebrating Promising Practices**

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**60. Share your promising practices: Narrative**

Mentor coaching continues to provide individualized and ongoing professional development to teaching staff through modeling, reflective practices, classroom observations, assessments, and the sharing of resources and tools that support effective teaching strategies, high-quality interactions and learning environments.

This year, support services staff participated in thirty-five hours of professional development focused on Pyramid Model practices. In addition, the intervention team doubled in size to better support teaching staff with the consistent implementation of Pyramid Model strategies and social-emotional supports across classrooms and program options.

The Family Engagement team also hosted the third annual Fatherhood Conference, which included breakout sessions focused on budgeting and financial literacy, parenting strategies, and strengthening family relationships. The event welcomed over one hundred fathers and father figures and included community vendors who shared valuable local resources and services, including support programs and practical resources.

CMAP: In April, the CMAP CMR review identified several promising practices that demonstrate the program's strong performance and commitment to high-quality service delivery. Staff was recognized by CDSS's audit team for showing exceptional client engagement by maintaining consistent communication, providing timely follow-up, and offering individualized support to families navigating fluctuating income and changing childcare needs. Case management practices were notably strong, with staff using clear documentation, proactive problem-solving, and thorough verification processes to ensure families remained eligible and supported throughout the month. Additionally, staff demonstrated effective use of required forms and internal tools, applying them accurately and consistently to manage the complexities of the Alternative Payment program. These practices reflect a high level of professionalism, attention to detail, and dedication to helping families maintain stable childcare services despite variable circumstances. During the April 2026 CMR the CMAP contract attained a 0% error rate in all reviewed areas and was commended in multiple areas recognized as Child development field promising practices. Further in February of 2026, the CMAP contract also attained a 0% error rate for the selected review sample for the Improper Payment Review – Federal audit.

**61. Upload your files here, if applicable.**



## MEMORANDUM

To: Board of Directors

*Tracy Webster*

From: Tracy Webster, Chief Financial

Date: Officer May 27, 2026

Subject: **Agenda Item V(c): Cost of Living Adjustment (COLA) for All Employee Wages  
Action Item**

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The recently approved federal budget includes funding for a 0.635% Cost-of-Living Adjustment (COLA) for our Head Start group of contracts. While the federally designated COLA is 0.635%, CAPK leadership is recommending an agency-wide COLA of 1.0%, rounding up to provide more meaningful relief to our workforce. This wage adjustment would apply to all employees in the Head Start family of programs, with CAPK leveraging the federal increase to extend the COLA across the entire organization as described below.

The Head Start family of programs, comprising of Head Start, Early Head Start, State Child Care, Central Kitchen, Partnerships and the programs in San Joaquin County, includes approximately 600 employees of CAPK's total workforce of approximately 1,000 employees.

Unlike previous years, this COLA no longer requires a supplemental application request. Instead, each Head Start recipient will receive a Notice of Award for an amount proportionate to the COLA increase appropriated by Congress. Therefore, the COLA amount is guaranteed and incorporated as a permanent increase effective March 1, 2026.

Historically, we have not been able to offer a regular schedule of COLA increases to our employees. We are bound by federal and state budgets and ultimately contracts that dictate our funding levels. Occasionally one of our funding sources approves a budget increase specifically designated for an employee wage COLA. When that does occur, especially in a large group such as Head Start, we utilize and leverage the increase to spread COLA to the entire CAPK staff. It is important to note that staff have not received a COLA since March 2024, making this adjustment especially meaningful. The most recent COLA approved for employee wages was a 2.35% increase effective March 2024, 5.6% increase effective March 2023, and a 2.28% increase effective March 2022.

The Division Directors and Program Managers routinely work on planning and budgeting for a possible COLA. All program budgets include a wage COLA in their operational budgets for the 2026-27 budget year. The effective date of the COLA for each program or contract may vary, depending on each contract's requirements and funding levels.

**Recommendation:**

Staff recommend approval of a 1% agency-wide COLA, to be implemented on the effective dates listed in the attached Resolution Attachment "A". The COLA increase will not apply to the Chief Executive Officer.

***Attachments:***

*Resolution No. 2026-06*  
*2026-27 CAPK Compensation Structure*  
*2026-27 Competency Based Compensation Schedule*



## RESOLUTION # 2026-06

### **A Resolution of the Board of Directors of the Community Action Partnership of Kern Approving the Cost-of-Living Adjustment (COLA) For CAPK Head Start Staff And Staff Not Covered with the Head Start / Early Head Start COLA**

The Board of Directors of Community Action Partnership of Kern located at 1300 18<sup>th</sup> Street, Suite 200, Bakersfield, CA 93311, met on May 27, 2026, and resolved as follows:

**WHEREAS**, Community Action Partnership of Kern (CAPK) is a private, non-profit 501(c)(3) corporation established as a result of the Economic Opportunity Act of 1964, and is the federally designated community action agency serving the low-income, elderly and disadvantaged residents of Kern County; and

**WHEREAS**, CAPK is charged with the responsibility of continuing the battle to alleviate poverty in Kern County by developing and implementing creative and innovative programs, and has adopted the philosophical position of “Helping People, Changing Lives” in its quest to assist people in need, and families with minimal or no resources; and

**WHEREAS**, the Head Start / Early Head Start programs has received notification of the 2026-27 0.635 percent Cost of Living Adjustment (COLA) for the Head Start / Early Head Start program (09CH012489); and

**WHEREAS**, this COLA does not require a supplemental application request, and each Head Start recipient will receive a Notice of Award for an amount proportionate to the COLA increase appropriated by Congress, making the COLA a guaranteed and permanent increase; and

**WHEREAS**, the Executive Leadership Staff identified all employees are not covered by the Head Start / Early Head Start COLA, and recommends a similar COLA as detailed in Attachment “A”.

**WHEREAS**, CAPK employees have not received a Cost-of-Living Adjustment since March 2024, and the most recent prior COLAs were 2.35% effective March 2024, 5.6% effective March 2023, and 2.28% effective March 2022; and

**WHEREAS**, CAPK leadership recommends rounding the federally designated 0.635% COLA up to 1.0% for all eligible employees in recognition of the workforce’s service and the extended period without a wage adjustment; and

**NOW, THEREFORE**, be it resolved that the CAPK Board of Directors hereby authorizes Jeremy T. Tobias, Chief Executive Officer, to initiate a wage COLA for CAPK staff covered by the Head Start funding and staff not covered by the Head Start / Early Head Start COLA, and as detailed in Attachment “A”.

**APPROVED** by a majority vote of the Board of Directors of Community Action Partnership of Kern, this 27<sup>th</sup> day of May 2026.

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Maritza Jimenez, Chair  
CAPK Board of Directors

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Date

# COMMUNITY ACTION PARTNERSHIP OF KERN

## COMPETENCY-BASED COMPENSATION STRUCTURE

2026-27

Effective March 1, 2026

Job Classification/Position Title	Salary Grade	Exempt Status
Accountant I	10	
Accountant II	11	
Accounting Administrator	14	X
Accounting Clerk - Finance	6	
Accounting Specialist	8	
Accounting Technician	8	
Accounts Payable Supervisor	10	X
Administrative Analyst	9	
Administrative Assistant - Executive	6	
Administrative Assistant - FHCC	6	
Administrative Assistant - Housing and Supportive Services	6	
Administrative Assistant - HS/SCD	6	
Administrative Assistant - Operations	6	
Administrative Assistant - Youth and Community Services	6	
Administrative Coordinator	9	
Administrative Services Coordinator - Food Bank	9	
Administrative Specialist - Food Bank	7	
Administrative Technician - MCAP	6	
Advocacy and Public Relations Manager	12	X
Agency Relations Coordinator - Food Bank	9	
Agency Relations Specialist - Food Bank	7	
Assistant Director - San Joaquin	14	X
Assistant Director of HS/SCD - Program	14	X
Assistant Manager - Energy	11	X
Assistant Risk Manager	11	X
Assistant Weatherization Manager	11	X
Attendance Specialist	8	
Attendance Supervisor	10	
Attendance Technician	6	
Benefits Manager	12	X
Benefits Specialist	8	
Billing Supervisor - Energy	10	X
Billing Technician - Energy	8	
Breastfeeding Education Supervisor - WIC	11	
CACFP Monitor	9	
Cal-AIM Claims Analyst	10	
Cal-AIM Housing Case Manager	8	

# COMMUNITY ACTION PARTNERSHIP OF KERN

## COMPETENCY-BASED COMPENSATION STRUCTURE

2026-27

Effective March 1, 2026

Job Classification/Position Title	Salary Grade	Exempt Status
Cal-AIM Program Coordinator	7	
Cal-VIP Outreach Specialist	8	
Care Coordinator - First 5 Help Me Grow	9	
Case Manager - EKFRFC	8	
Case Manager - Energy	8	
Case Manager - Oasis	8	
Case Mananger- Veterans Supportive Services	7	
Central Kitchen Administrator	14	X
Central Kitchen Coordinator	10	
Central Kitchen Manager	12	X
Central Kitchen Technician	5	
Center Based Administrator	14	X
CES Supervisor	10	X
Chief Business Development Officer	17	X
Chief Executive Officer	18	X
Chief Facilities and Technology Officer	17	X
Chief Financial Officer	17	X
Chief Human Resources Officer	17	X
Chief Program Officer	17	X
Community Development Supervisor	10	X
Community Health Specialist - CalFresh Healthy Living	8	
Community Health Worker	9	
Content Area Specialist	8	
Content Area Specialist - Inclusion	8	
Content Area Specialist - Nutrition	8	
Content Area Specialist- Health	8	
Content Area Specialist- Wellness	8	
Controller	16	X
CSFP Program Coordinator - Food Bank	9	
CSFP Program Specialist - Food Bank	7	
Curriculum Specialist	9	
Custodian - Housing Services	2	
Data Analyst Supervisor	10	
Data Entry Clerk	5	
Development Specialist - First 5 Help Me Grow	8	
Director of Development - Foundation	16	X
Director of Facilities	16	X

# COMMUNITY ACTION PARTNERSHIP OF KERN

## COMPETENCY-BASED COMPENSATION STRUCTURE

2026-27

Effective March 1, 2026

Job Classification/Position Title	Salary Grade	Exempt Status
Director of Finance	16	X
Director of Head Start / State Child Development	17	X
Director of Health & Nutrition	16	X
Director of Housing & Supportive Services	16	X
Director of Operations	16	X
Director of Youth & Community Services	16	X
Donor Relations Administrator - Foundation	13	X
Drafting/GIS Project Supervisor	10	
Early Head Start Education Manager	12	X
Early Head Start Partnership Supervisor	10	
Education Supervisor	10	
Eligibility Specialist	8	
Eligibility Technician	7	
Enhanced Care Management (ECM) Program Manager	12	X
Enhanced Care Management (ECM) Lead Care Manager	13	X
Enrollment and Attendance Manager	12	X
Enrollment and Attendance Coordinator	9	
Enrollment and Attendance Specialist	8	
Enrollment and Attendance Supervisor	10	
Enrollment Technician	6	
Enrollment Technician - MCAP	6	
Executive Assistant	10	X
Facilities Coordinator	9	
Facilities Manager	12	X
Family Engagement Specialist- CAS	8	
Family Engagement Supervisor	10	
Family Service Coordinator	10	
Family Service Specialist I	8	
Family Service Specialist II	9	
Family Service Manager	12	X
Finance Administrator - Head Start	14	X
Fiscal Technician - Energy	8	
Food Prep Specialist - Housing Services	8	
Food Prep Technician - Housing Services	5	
Grant Administrator	14	X
Grants Analyst	10	X
Head Start Education Manager	12	X

# COMMUNITY ACTION PARTNERSHIP OF KERN

## COMPETENCY-BASED COMPENSATION STRUCTURE

2026-27

Effective March 1, 2026

Job Classification/Position Title	Salary Grade	Exempt Status
Head Start Home Visiting Supervisor	10	
Health and Nutrition Supervisor	10	
Healthcare Navigator- Veterans Supportive Services	9	
Home Base Manager	12	X
Home Base Supervisor	10	
Home Visiting Coordinator	10	
Home Visiting Initiative Liason	9	
Home Visiting Initiative Program Manager	12	X
Housing Navigator - CES	7	
Housing Navigator - Shelter	7	
HR Specialist - HR San Joaquin	9	
Human Resources Administrator - HR	14	X
Human Resources Generalist I	9	
Human Resources Generalist II	10	
Human Resources Generalist DEI	9	
Human Resources Recruiting Supervisor - HR	11	X
Human Resources Manager	12	X
Human Resources Technician - HR	6	
Information & Referral Coordinator	9	
Information & Referral Specialist I	6	
Information & Referral Specialist II	7	
Information Systems (IS) Administrator	14	X
Information Systems (IS) Business Analyst I	10	X
Information Systems (IS) Business Analyst II	11	X
Information Systems (IS) Manager	12	X
Information Systems (IS) Web & GIS Developer	11	X
Information Technology (IT) Administrator	14	X
Information Technology (IT) Infrastructure Manager	12	X
Information Technology (IT) Manager	12	X
Intake/Elig Technician- Veterans Supportive Services	6	
Intervention Specialist	9	
Intervention Supervisor	10	
Janitor	2	
Lead Case Manager- Veterans Supportive Services	9	
Lead Shelter Worker - Housing Services	5	
Lead Transport Driver - Housing Services	4	
Lead WIC Nutrition Education Specialist	8	

# COMMUNITY ACTION PARTNERSHIP OF KERN

## COMPETENCY-BASED COMPENSATION STRUCTURE

2026-27

Effective March 1, 2026

Job Classification/Position Title	Salary Grade	Exempt Status
Local Vendor Specialist - WIC	7	
Maintenance Manager	12	X
Maintenance Supervisor	10	
Maintenance Technician I - Operations	6	
Maintenance Technician II - Operations	7	
Mentor Coach	9	
Multimedia Specialist	9	
Network Engineer I	10	
Network Engineer II	11	X
Nutrition Education Coordinator - WIC	10	X
Nutrition Education Supervisor - WIC	11	X
Nutrition Education Technician - WIC	5	
Operations Manager - Food Bank	12	X
Operations Manager - Housing Services	12	X
Operations Technician - Energy	7	
Outreach & Communications Supervisor	10	X
Outreach Coordinator - MCAP	10	
Outreach Specialist - Veterans Supportive Services	7	
Outreach Specialist - CalFresh Healthy Living	8	
Outreach Specialist - Community Development	8	
Outreach Specialist - ECM	7	
Outreach Specialist - Energy	8	
Outreach Specialist - MCAP	8	
Outreach Specialist - VITA	7	
Outreach Specialist - WIC	7	
Outreach Supervisor - Energy	10	
Pantry Program Specialist - Food Bank	7	
Partnership Coordinator	9	
Payroll Specialist - Finance	8	
Payroll Supervisor - Finance	10	X
Payroll/HRIS Administrator - Finance	13	X
Peer Support Worker - Street Engagement	7	
Process Improvement Manager	11	
Procurement Supervisor	10	X
Procurement Specialist - Food Bank	8	
Procurement Technician	8	
Professional Development Coordinator	9	X

# COMMUNITY ACTION PARTNERSHIP OF KERN

## COMPETENCY-BASED COMPENSATION STRUCTURE

2026-27

Effective March 1, 2026

Job Classification/Position Title	Salary Grade	Exempt Status
Professional Development Manager	12	X
Professional Development Technician	6	
Program Activity Assistant	6	
Program Administrator - 211	14	X
Program Administrator - CalAIM	14	X
Program Administrator - CalFresh Healthy Living	14	X
Program Administrator - Client Services	14	X
Program Administrator - Energy	14	X
Program Administrator - FHCC	13	X
Program Administrator - Food Bank	14	X
Program Administrator - Housing Services	14	X
Program Administrator - MCAP	14	X
Program Administrator - Veterans Supportive Services	14	X
Program Administrator - VITA	13	X
Program Administrator - WIC	14	X
Program Assistant	6	
Program Assistant- Veterans Supportive Services	6	
Program Coordinator - Housing Services	9	
Program Educator - Mentor Services	8	
Program Educator - Violent Intervention Services	8	
Program Design and Management Administrator	14	X
Program Governance Coordinator	9	
Program Case Manager - Community School Partnership	8	
Program Manager - 211	12	X
Program Manager - CES	12	X
Program Manager - Client Services	12	X
Program Manager - EKFCRC	12	X
Program Manager - Food Bank	12	X
Program Manager - Housing Services	12	X
Program Manager - HS/SCD	12	X
Program Manager - Oasis	12	X
Program Manager - Shafter Youth Center	12	X
Program Manager- Veterans Supportive Services	12	X
Program Manager - WIC	12	X
Program Services Administrator	14	X
Program Specialist - 211	8	
Program Specialist - CES	8	

# COMMUNITY ACTION PARTNERSHIP OF KERN

## COMPETENCY-BASED COMPENSATION STRUCTURE

2026-27

Effective March 1, 2026

Job Classification/Position Title	Salary Grade	Exempt Status
Program Specialist - Kern River Valley	8	
Program Supervisor - CalFresh Healthy Living	10	
Program Supervisor - Client Services	10	
Program Supervisor - Community School Partnership	10	
Program Supervisor I- Veterans Supportive Services	10	
Program Supervisor II- Veterans Supportive Services	11	X
Quality Assurance Administrator	14	X
Quality Assurance Coordinator	9	
Quality Assurance Coordinator - MCAP	10	
Quality Assurance Coordinator - WIC	10	
Quality Assurance Manager	12	X
Quality Assurance Specialist	8	
Quality Assurance Specialist - MCAP	8	
Quality Assurance Technician	6	
Quality Reviewer - VITA	7	
Reentry Justice Involved Navigator	7	
Reentry Program Manager	12	X
Regional Breast Feeding Specialist - WIC	7	
Resident Case Manager	8	
Risk Manager	12	X
Safety Manager	12	X
Scheduling Technician - Energy	5	
Scheduling Technician - VITA	5	
Security Guard - CVAF	4	
Senior Communications & Outreach Coordinator	9	
Senior Grants Analyst	11	X
Service Desk Supervisor	10	
Shelter Program Specialist - Housing Services	8	
Shelter Worker - Housing Services	4	
Site Coordinator - VITA	9	
Site Supervisor I	11	
Site Supervisor II	11	
Social Worker- Veterans Supportive Services	10	
Staff Development Supervisor - WIC	11	
Staffing Specialist - HR	8	
Subsidized Reimbursement Coordinator	10	
Subsidized Reimbursement Manager	12	X

# COMMUNITY ACTION PARTNERSHIP OF KERN

## COMPETENCY-BASED COMPENSATION STRUCTURE

2026-27

Effective March 1, 2026

Job Classification/Position Title	Salary Grade	Exempt Status
Subsidized Reimbursement Specialist	8	
Support Services Manager	12	X
Technical Support Specialist I	8	
Technical Support Specialist II	9	
TFA Coordinator - CVAF	8	
Universal Case Manager	8	
Utility and Outreach Assistant Manager	11	
Utility and Outreach Manager	12	X
Volunteer Coordinator - Food Bank	9	
Volunteer Coordinator - Housing Services	4	
Warehouse Clerk - Food Bank	5	
Warehouse Coordinator - Food Bank	9	
Warehouse Specialist - Food Bank	7	
Warehouse Technician - Food Bank	6	
Wellness and Inclusion Supervisor	10	
Weatherization Assessor I	8	
Weatherization Assessor II	9	
Weatherization Inspector I	9	
Weatherization Inspector II	10	
Weatherization Installer I	7	
Weatherization Installer II	8	
Weatherization Manager	12	X
WIC Degreed Nutritionist - WIC	10	
WIC Nutrition Specialist - WIC	7	
WIC Training Coordinator	10	

**Community Action Partnership of Kern  
Competency-Based Compensation Schedule  
2026-27 - 1.0% COLA**

Board Approved: TBD

Compensation Structure							
Grade	Annual Breakdown*				Hourly Breakdown		
	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>		<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
18	\$161,387.20	\$201,718.40	\$228,000.00		\$77.59	\$96.98	\$109.62
17	\$138,528.00	\$173,160.00	\$207,812.80		\$66.60	\$83.25	\$99.91
16	\$120,660.80	\$150,841.60	\$181,001.60		\$58.01	\$72.52	\$87.02
15	\$106,704.00	\$133,348.80	\$160,014.40		\$51.30	\$64.11	\$76.93
14	\$95,867.20	\$119,828.80	\$143,769.60		\$46.09	\$57.61	\$69.12
13	\$83,969.60	\$104,956.80	\$125,944.00		\$40.37	\$50.46	\$60.55
12	\$74,755.20	\$93,412.80	\$112,112.00		\$35.94	\$44.91	\$53.90
11	\$66,684.80	\$83,366.40	\$103,355.20		\$32.06	\$40.08	\$49.69
10	\$59,633.60	\$74,547.20	\$89,481.60		\$28.67	\$35.84	\$43.02
9	\$53,456.00	\$66,830.40	\$80,204.80		\$25.70	\$32.13	\$38.56
8	\$48,027.20	\$60,070.40	\$72,051.20		\$23.09	\$28.88	\$34.64
7	\$43,305.60	\$54,142.40	\$64,958.40		\$20.82	\$26.03	\$31.23
6	\$39,686.40	\$49,628.80	\$59,529.60		\$19.08	\$23.86	\$28.62
5	\$35,484.80	\$44,345.60	\$53,227.20		\$17.06	\$21.32	\$25.59
4	\$35,152.00	\$40,331.20	\$48,401.60		\$16.90	\$19.39	\$23.27
3	\$35,152.00	\$36,795.20	\$44,137.60		\$16.90	\$17.69	\$21.22
2	\$35,152.00	\$35,152.00	\$40,372.80		\$16.90	\$16.90	\$19.41
1	\$35,152.00	\$35,152.00	\$35,505.60		\$16.90	\$16.90	\$17.07

**SEIU BARGAINING UNIT COMPENSATION SCHEDULE  
2026-27 PROPOSED 1.0% COLA**

Board Approved: TBD

**UNIT A**

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>
Head Start Teacher								
Teacher I (Permit)	22.45	22.80	23.14	23.47	23.83	-	-	-
Teacher I	26.37	26.77	27.17	27.58	28.00	-	-	-
Teacher II	30.49	30.95	31.41	31.89	32.37	32.86	33.35	33.85
EHS Teacher								
Teacher I (Permit)	22.45	22.80	23.14	23.47	23.83	-	-	-
Teacher I	26.37	26.77	27.17	27.58	28.00	-	-	-
Teacher II	30.49	30.95	31.41	31.89	32.37	32.86	33.35	33.85
Family Service Worker	23.47	23.83	24.19	24.55	24.93	-	-	-
Family Service Worker (AA/BA)	26.37	26.77	27.17	27.58	28.00	-	-	-
Assistant Teacher	18.83	19.10	19.39	-	-	-	-	-
Classroom Aide	16.92	-	-	-	-	-	-	-
Food Service Worker	17.57	-	-	-	-	-	-	-

**UNIT B**

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>
Food Production Driver	18.71	18.99	19.27	19.56	19.86	-	-	-
Lead Production Driver	19.83	20.12	20.42	20.73	21.04	-	-	-
Shift Leader	19.83	20.12	20.42	20.73	21.04	-	-	-
Cook	18.13	18.40	18.67	18.96	19.24	-	-	-
Custodian	16.92	-	-	-	-	-	-	-

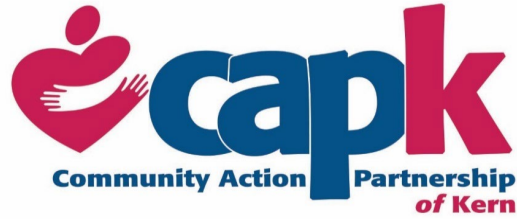
**UNIT C**

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>
Maintenance Tech I	19.53	19.83	20.13	20.43	20.73	-	-	-
Maintenance Tech II	21.77	22.09	22.43	22.77	23.12	-	-	-

**HEAD START DIVISION EDUCATION BASED COMPENSATION SCHEDULE  
2026-27 PROPOSED 1.0% COLA**

Board Approved: TBD

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>
Head Start Teacher								
Teacher I (Permit)	22.45	22.80	23.14	23.47	23.83	-	-	-
Teacher I	26.37	26.77	27.17	27.58	28.00	-	-	-
Teacher II	30.49	30.95	31.41	31.89	32.37	32.86	33.35	33.85
EHS Teacher								
Teacher I (Permit)	22.45	22.80	23.14	23.47	23.83	-	-	-
Teacher I	26.37	26.77	27.17	27.58	28.00	-	-	-
Teacher II	30.49	30.95	31.41	31.89	32.37	32.86	33.35	33.85
Associate Teacher	22.45	22.80	23.14	23.47	23.83	-	-	-
Family Service Worker	23.47	23.83	24.19	24.55	24.93	-	-	-
Family Service Worker (AA/BA)	26.37	26.77	27.17	27.58	28.00	-	-	-
Assistant Teacher	18.83	19.10	19.39	-	-	-	-	-
Classroom Aide	16.92	-	-	-	-	-	-	-
Food Service Worker	17.57	-	-	-	-	-	-	-
Custodian	16.92	-	-	-	-	-	-	-
Early Childhood Educator (Permit)	22.45	22.80	23.14	23.47	23.83	-	-	-
Early Childhood Educator I	26.37	26.77	27.17	27.58	28.00	-	-	-
Early Childhood Educator II	30.49	30.95	31.41	31.89	32.37	32.86	33.35	33.85
Home Visitor - HVP Permit	22.45	22.80	23.14	23.47	23.83	-	-	-
Home Visitor - HVP AA	26.37	26.77	27.17	27.58	28.00	-	-	-
Home Visitor - HVP BA	30.49	30.95	31.41	31.89	32.37	32.86	33.35	33.85
Family Advocate	23.47	23.83	24.19	24.55	24.93	-	-	-
Family Advocate (AA/BA)	26.37	26.77	27.17	27.58	28.00	-	-	-



## BUDGET AND FINANCE COMMITTEE

MAY 20, 2026

### FINANCIAL REPORT

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**COMMUNITY ACTION PARTNERSHIP OF KERN  
SCHEDULE OF PROGRAMS (FUNDS)  
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
<b><u>UNRESTRICTED</u></b>						
GENERAL FUND			NOT APPLICABLE	03/01/25 - 02/28/26	501000	NOT APPLICABLE
DISCRETIONARY FUND			NOT APPLICABLE	03/01/25 - 02/28/26	502000	NOT APPLICABLE
FOOD BANK			NOT APPLICABLE	03/01/25 - 02/28/26	504000	SHARED MAINTENANCE, MEMBERSHIP FEES, DONATIONS, ETC.
FOOD BANK EXPANSION			NOT APPLICABLE	03/01/25 - 02/28/26	505000	DONATIONS
ENERGY			NOT APPLICABLE	03/01/25 - 02/28/26	524000	NOT APPLICABLE
SHAFTER YOUTH CENTER			NOT APPLICABLE	03/01/25 - 02/28/26	527000	DONATIONS, RENTAL INCOME
FRIENDSHIP HOUSE			NOT APPLICABLE	03/01/25 - 02/28/26	531000	DONATIONS, RENTAL INCOME
EAST KERN FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/25 - 02/28/26	533000	DONATIONS
OASIS FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/25 - 02/28/26	534000	DONATIONS
211			NOT APPLICABLE	03/01/25 - 02/28/26	536000	FEE FOR SERVICE
M STREET NAVIGATION CENTER			NOT APPLICABLE	03/01/25 - 02/28/26	541000	DONATIONS
TAX ASSISTANCE			NOT APPLICABLE	03/01/25 - 02/28/26	545000	DONATIONS
FUND RAISING			NOT APPLICABLE	03/01/25 - 02/28/26	595000	DONATIONS
<b><u>RESTRICTED</u></b>						
EARLY HEAD START/HEAD START	40,091,425	93.600	09CH012489-02	03/01/25 - 02/28/26	108000/109000/117000	U S DEPT OF HEALTH & HUMAN SERVICES
HUD - COORDINATED ENTRY SYSTEM	236,838	14.267	CA1799L9D042305	08/01/24 - 07/31/25	160024	U S DEPT OF HOUSING AND URBAN DEVELOPMENT OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
VITA	375,000	21.009	25VITA0313	10/01/24 - 09/30/25 10/01/25 - 09/30/26	149024 149025	U S DEPT OF THE TREASURY - INTERNAL REVENUE SERVICE
CSBG (COMMUNITY SERVICES BLOCK GRANT)	1,791,327	93.569	25F - 6015	01/01/25 - 12/31/25 01/01/26 - 12/31/26	103025 103026	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
LIHEAP (LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	11,322,591	93.568	25B-3012	11/1/24 - 6/30/26	122025	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
SLIHEAP (SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	325,163	93.568	24Q-2561	05/01/24 - 05/31/25	122095	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
ESLIHEAP (EMERGENCY SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	5,432,583	93.568	23J-5716	04/15/23 - 05/31/25	122093	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT

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**COMMUNITY ACTION PARTNERSHIP OF KERN  
SCHEDULE OF PROGRAMS (FUNDS)  
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
DOE (DEPARTMENT OF ENERGY) BIL (BIPARTISAN INFRASTRUCTURE LAW)	3,000,000	81.042	22P-7010	06/01/23 - 06/30/27	123022	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
GENERAL CENTER CHILD CARE	799,779 1,184,616	93.575	CCTR - 4065 CCTR - 5068	07/01/24 - 06/30/25 07/01/25 - 06/30/26	253024 253025	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
GENERAL CENTER CHILD CARE	117,038 105,401	93.596	CCTR - 4065 CCTR - 5068	07/01/24 - 06/30/25 07/01/25 - 06/30/26	253024 253025	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT ALTERNATIVE PAYMENT	5,411,000 5,411,000	93.575	CMAP - 4000 CMAP - 5000	07/01/24 - 06/30/25 07/01/25 - 06/30/26	261024 261025	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
NEOPB CAL FRESH HEALTHY LIVING	2,138,716	10.561	23-10317	10/01/24 - 09/30/25	145024	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA DEPT OF PUBLIC HEALTH, NUTRITION EDUCATION AND OBESITY PREVENTION BRANCH
EFAP (EMERGENCY FOOD ASSISTANCE PROGRAM)	476,918	10.568/569	15 - MOU - 00118	10/01/24 - 09/30/25	105000/111000	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP REACH AND RESILIENCY Round 2	229,526	10.568	15 - MOU - 00118	07/01/23 - 06/30/25	105023-2105	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP COMMUNITY CREDIT CORPORATION Phase 1, 2, and 3	190,056	10.187	15 - MOU - 00118	00/00/00 - 06/30/25	105023-2106	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CITY OF BAKERSFIELD HOME REPAIR SLFRF	839,548	21.027	2024-304	11/20/24-12/31/26	128024	US DEPT OF TREASURY, CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, CITY OF BAKERSFIELD
LOCAL FOOD PURCHASE ASSISTANCE PROGRAM (LFPA)	996,918	10.182		04/01/25 - 03/31/26	131023	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
COUNTY OF KERN FOOD DISTRIBUTION	1,000,000	14.218		2/20/25 - 03/31/26	138024	U S DEPT OF HOUSING AND URBAN DEVELOPMENT, COUNTY OF KERN
SAFE CAMPING - COUNTY OF KERN	1,275,824 1,275,824	21.027		07/01/24 - 06/30/25 07/01/25 - 06/30/26	142024 142025	U S DEPT OF TREASURY CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, COUNTY OF KERN
CSFP (COMMODITY SUPPLEMENTAL FOOD PROGRAM)	535,242	10.565	MOU-20-6003	10/01/24 - 09/30/25	147024	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CHILD AND ADULT CARE FOOD PROGRAM (CACFP) - KERN & SAN JOAQUIN	BASED ON MEALS SERVED	10.558	15 - 1248 - OJ	10/01/24 - 09/30/25 10/01/25 - 09/30/26	112024/139024 112025/139025	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF EDUCATION
WIC (WOMEN, INFANTS & CHILDREN)	4,273,760 4,671,207	10.557	22 - 10236	10/01/24 - 09/30/25 10/01/25 - 09/30/26	115024 115025	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF PUBLIC HEALTH
HOME ARP - CITY OF BAKERSFIELD	248,852	14.239	2024-308	12/01/24 - 11/30/25	162024	US DEPT OF HOUSING AND URBAN DEVELOPMENT - CITY OF BAKERSFIELD
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) AKA CALFRESH PROC	64,693	10.561	22 - CF - SUB - KERN	10/01/24 - 09/30/25	164024	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, INFO LINE OF SAN DIEGO dba 211 SAN DIEGO

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**COMMUNITY ACTION PARTNERSHIP OF KERN  
SCHEDULE OF PROGRAMS (FUNDS)  
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS) - SAN JOAQUIN	TBD	84.412	N/A	07/01/25 - 06/30/26	117000-1005	U.S. DEPT OF EDUCATION - STATE OF CALIFORNIA, JOAQUIN, FIRST 5 SAN JOAQUIN, RACE TO THE TOP
CALCAPA DIAPER DISTRIBUTION PILOT	125,000	93.647	90EDA0009-DDDRP	10/01/23 - 04/30/25	191023	U.S. DEPT OF SOCIAL SERVICES, CAL CAPA
SJCOE HEADSTART	1,998,719	93.600	N/A	02/01/25 - 01/31/26	157025	U S DEPT OF HEALTH & HUMAN SERVICES , SAN JOAQUIN COUNTY OFFICE OF EDUCATION
KCCD CERF REGIONAL CONVENER	160,000 93,993	N/A		03/06/23 - 10/31/24 11/14/24 - 10/31/25	208023 208024	STATE OF CALIFORNIA - EMPLOYMENT DEVELOPMENT DEPARTMENT, KERN COMMUNITY COLLEGE DISTRICT
KCCD CALIFORNIA WORKFORCE DEVELOPMENT BOARD (CWDB) HIGH ROAD TRAINING PARTNERSHIP RESILIENT (HRTPR) WORKFORCE FUND	75,000	N/A		10/01/23 - 03/30/26	209023	STATE OF CALIFORNIA - CALIFORNIA WORKFORCE DEVELOPMENT BOARD, KERN COMMUNITY COLLEGE DISTRICT
CFDA - HEALTHY REFRIGERATION PROGRAM GRANT (HRPG)	73,862	N/A	23-0821-000-SG	04/01/24 - 03/31/25	218024	STATE OF CALIFORNIA, CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CFDA)
CITY OF BAKERSFIELD - RAMKABIR HHAP 4	500,000	N/A	2025-048	03/26/25 - 02/28/26	230025	STATE OF CALIFORNIA, DEPARTMENT OF SOCIAL SERVICES, CITY OF BAKERSFIELD
CITY OF BAKERSFIELD - FHCC SPORTS FIELD	1,000,000	N/A	2023 - 073	07/01/2022 - 07/30/2026	231022	STATE OF CALIFORNIA, DEPT OF PARKS AND RECREATION, CITY OF BAKERSFIELD
CALIFORNIA SGC - COMMUNITY RESILIENCE CENTER (CRC)	988,752	N/A	0650-SGC24126	01/31/25 - 01/30/27	233025	STATE OF CALIFORNIA, GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INNOVATION (LCI)
CITY OF BAKERSFIELD - CALVIP OUTREACH	225,000	N/A	2023-244	10/11/23 - 12/31/25	243023	STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD
CITY OF BAKERSFIELD CALVIP	578,731	N/A	2022-199	9/21/22-12/31/25	247022	STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD
SAN JOAQUIN COE GENERAL CHILD CARE (CCTR)	2,458,117		N/A	07/01/24 - 06/30/25	248024	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
CSPP QRIS BLOCK GRANT	TBD		N/A	07/01/25 - 06/30/26	258025-1005	STATE OF CALIFORNIA, DEPT OF EDUCATION - KERN COUNTY SUPERINTENDENT OF SCHOOLS, KERN EARLY STARS
SAN JOAQUIN COE GENERAL CHILD CARE (CSPP)	255,528 255,528		N/A	07/01/24 - 06/30/25 07/01/25 - 06/30/26	259024 259025	STATE OF CALIFORNIA, DEPT OF EDUCATION - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
MIGRANT ALTERNATIVE PAYMENT	31,802,685 31,802,685		CMAF - 4000 CMAF - 5000	07/01/24 - 06/30/25 07/01/25 - 06/30/26	261024 261025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
GENERAL CENTER CHILD CARE	3,083,653 2,706,453		CCTR - 4065 CCTR - 5068	07/01/24 - 06/30/25 07/01/25 - 06/30/26	253024 253025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES

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**COMMUNITY ACTION PARTNERSHIP OF KERN  
SCHEDULE OF PROGRAMS (FUNDS)  
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
CALIFORNIA STATE PRESCHOOL PROGRAM	7,198,002 7,612,170		CSPP - 4122 CSPP-5118	07/01/24 - 06/30/25 07/01/25 - 06/30/26	258024 258025	STATE OF CALIFORNIA, DEPT OF EDUCATION
MIGRANT CHILD CARE	291,239 293,823		CMIG - 4004 CMIG - 5004	07/01/24 - 06/30/25 07/01/25 - 06/30/26	250024 250025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT SPECIALIZED SERVICES	40,079 44,073		CMSS - 4004 CMSS - 5004	07/01/24 - 06/30/25 07/01/25 - 06/30/26	252024 252025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CAL EITC FREE TAX PREPARATION ASSISTANCE GRANT	2,723,682		21T-1015	12/01/21 - 09/30/25	234023 234024	STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND
HOME VISIT INITIATIVE (COUNTY OF KERN)	3,598,400		494-2024	07/01/24 - 06/30/25 07/01/25 - 06/30/26	270024 270025	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY
POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN)	102,384 102,384		333-2024 267-2025	07/01/24 - 06/30/25 07/01/25 - 06/30/26	271024 271025	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY
COUNTY OF KERN LOW BARRIER HOMELESS SHELTER OPERATIONAL	2,715,812 2,715,812		017-2020	07/01/24 - 06/30/25 07/01/25 - 06/30/26	275024 275025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, COUNTY OF KERN
BAKERSFIELD KERN REGIONAL HOMELESS COLLABORATIVE HOMELESS HOUSING ASSISTANCE AND PREVENTION (HHAP)	78,000 200,000 300,000 200,000 150,000 150,000		N/A 2022-017 2023-302 645-2023 2023-313 2023-320	10/01/20 - 09/30/23 08/01/22 - 01/31/24 05/01/23 - 06/30/26 12/01/23 - 12/31/25 06/01/24 - 10/01/26 11/01/24 - 06/30/27	276001 276002 276003 276013 276023 276004	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, BAKERSFIELD REGIONAL HOMELESS COLLABORATIVE
TAX CHECK - OFF (FOOD BANK)	13,749 10,209		15 MOU - 00118	07/01/24 - 06/30/25 07/01/25 - 06/30/25	216024 216025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) CAL FOOD	261,778		MOU-22-00118	07/01/24 - 05/30/25	216024-2087	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) DROUGHT FOOD ASSISTANCE	339,726		MOU-22-00118	07/01/23 - 06/30/25	216024-2088	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSOSTANCE CAL FOOD ONE-TIME FUNDS	3,669,360		N/A	07/01/22 - 04/30/25	216022-2102	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSOSTANCE CAL FOOD ONE-TIME FUNDS ROUND 2	1,727,122		MOU-22-00118	07/01/23 - 04/30/25	216023-2104	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CA FARM TO SCHOOL INCUBATOR GRANT PROGRAM	199,243		24-0888-000-SG	01/01/25 - 12/31/26	267025	STATE OF CALIFORNIA, DEPT OF FOOD AND AGRICULTURE (CDFA)
BOARD OF STATE AND COMMUNITY CORRECTIONS WARM HAND-OFF	750,000		BSCC 1012-22	10/01/22 - 04/30/26	277024	STATE OF CALIFORNIA, BOARD OF STATE AND COMMUNITY CORRECTIONS

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**COMMUNITY ACTION PARTNERSHIP OF KERN  
SCHEDULE OF PROGRAMS (FUNDS)  
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
FIRST 5 KERN - HELPLINE 211	93,282		2020.2.05	07/01/24 - 06/30/25	288024	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	147,799 145,000		2020.2.06 2025.2.02	07/01/24 - 06/30/25 07/01/25 - 06/30/26	281024 281025	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN - HELP ME GROW	256,718		2020.1.06	07/01/24 - 06/30/25	284024	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN - RIDGECREST FAMILY RESOURCE CENTER	173,165 155,000		2020.2.18 2025.2.03	07/01/24 - 06/30/25 07/01/25 - 06/30/26	286024 286025	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
BKRHC - ENCAMPMENT RESOLUTION FUNDING	139,968		2023-307	12/01/23 - 12/30/25	293023	STATE OF CALIFORNIA, CALIFORNIA INTERAGENCY COUNCIL ON HOMELESSNESS, BAKERSFIELD KERN REGIONAL HOMELESS COLLABORTIVE
COUNTY OF KERN HELPLINE 211	45,000			07/01/24 - 06/30/25	389024	COUNTY OF KERN
READY KERN	1,126		N/A	07/01/24 - 06/30/25	366000	COUNTY OF KERN, FIRE DEPT - OFFICE OF EMERGENCY SERV
DAY ONE FAMILIES FUND	5,000,000		N/A	12/01/23 - 11/30/27	410023	DAY ONE FAMILIES FUND
KAISER 211 KERN	200,000		N/A	10/01/24 - 09/30/25	420024	KAISER PERMANENTE
FEEDING AMERICA - LOCAL CONSULTING	20,000		GR-1622	02/01/25 - 01/31/26	423025	FEEDING AMERICA
PG&E ARREARS OUTREACH	1,790,077		C59576	09/13/24 - 03/31/26	482024	PACIFIC GAS & ELECTRIC
211 LA County	15,000		N/A	07/01/23 - 06/30/24	536000-4230	CALIFORNIA 211 PROVIDERS NETWORK
211 KINGS COUNTY	22,868		N/A	07/01/22 - 06/30/23	536000-4231	KINGS UNITED WAY
211 TULARE COUNTY	63,017		N/A	07/01/22 - 06/30/23	536000-4232	UNITED WAY OF TULARE COUNTY
211 STANISLAUS COUNTY	93,600		N/A	07/01/22 - 06/30/23	536000-4234	UNITED WAY OF STANISLAUS COUNTY
211 FRESNO AND MADERA COUNTIES	96,737		N/A	01/01/23 - 12/31/23	536000-4235	UNITED WAY OF FRESNO AND MADERA COUNTIES
211 MERCED & MARIPOSA	25,910		N/A	07/1/22 - 06/30/23	536000-4235	UNITED WAY OF MERCED & MARIPOSA COUNTIES
KAISER PERMANENTE 211 KERN	200,000		N/A	10/01/24 - 09/30/25	420024	KAISER PERMANENTE

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**COMMUNITY ACTION PARTNERSHIP OF KERN  
 SCHEDULE OF PROGRAMS (FUNDS)  
 FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
FOOD BANK FREE FARMERS MARKET - WASCO	150,000		N/A	12/01/23 - 11/30/24	467025	THE WONDERFUL COMPANY FOUNDATION
KERN FAMILY HEALTH SYSTEMS CAL AIM	PER VISIT			07/01/22 - TBD	550000	KERN FAMILY HEALTH SYSTEMS
KERN FAMILY HEALTH SYSTEMS CAL AIM EAST KERN FAMILY RESOURCE CENTER	PER VISIT			06/01/24 - TBD	553000	KERN FAMILY HEALTH SYSTEMS

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**COMMUNITY ACTION PARTNERSHIP OF KERN  
FUNCTIONAL CLASSIFICATIONS BY FUND FISCAL  
YEAR 2025/26**

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
103	Community Services Block Grant (CSBG)	X	X		X		X
501	General Fund				X		X
800	GAAP Fund						X
910	Community Development Pool				X		
915	Operations Pool			X	X		X
920	Facilities Pool						X
925	Health & Nutrition Pool	X	X		X		
999	Indirect Fund						X
502	Discretionary Fund					X	
595	Fund Raising					X	
601	CAPK Foundation					X	
108	Early Head Start	X					
109	Head Start	X					
117	Early Head Start San Joaquin	X					
117-005	EHS San Joaquin QRIS	X					
248	San Joaquin COE General Child Care (CCTR)	X					
250	Migrant Child Care	X					
252	Migrant Specialized	X					
253	General Child Care	X					
253-005	CCTR - QRIS	X					
258	California State Preschool (CSPP)	X					
258-005	CSPP QRIS	X					
260	Child Care Facilities	X					
261	Migrant Alternative Payment	X					
262/265	Child Development Reserve	X					
270	Home Visit Initiative	X					
112	Child Care Food Program (CACFP)		X				
115	Women, Infants & Children		X				
145	NEOPB Cal Fresh		X				
139	CACFP - San Joaquin		X				
	<u>Food Bank</u>		X				
105	Emergency Food Assistance		X				
111	USDA Commodities		X				
114	Emergency Food & Shelter		X				
135	County of Kern CARES Food Delivery Program		X				
147	Commodity Supplemental Food Program		X				
215	Food Bank Capacity Project		X				
216-000	Food Bank Tax Check-Off		X				
216-087	State Emergency Food Assistance		X				
216-102	CalFoods One-Time Round 1		X				
216-104	CalFoods One-Time Round 2		X				
218	CFDA Health Refrigeration		X				
422	Feeding America Senior Hunger		X				
423	Feeding America Service Insights		X				
475	Wonderful Company Food Bank Expansion		X				
485	Southern California Gas Company (Solar)		X				
467	Wonderful Company Foundation		X				
504	Food Bank		X				
505	Food Bank - Expansion		X				

**COMMUNITY ACTION PARTNERSHIP OF KERN  
FUNCTIONAL CLASSIFICATIONS BY FUND FISCAL  
YEAR 2025/26**

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
	<u>Energy</u>						
122	Low Income Home Energy Assistance			X			
123	Dept of Energy Weatherization			X			
124	Low Income Home Water Assistance			X			
241	LIWP Solar PV Pilot			X			
245	LIWP Single Family			X			
482	PG&E Arrears Outreach			X			
484	DAP (Disgorgement Assistance Program)			X			
494	PG&E			X			
524	Energy			X			
	<u>VITA (Volunteer Income Tax Assistance)</u>						
149	Internal Revenue Service - VITA				X		
234	CalEITC				X		
	<u>East Kern Family Resource Center</u>						
280	Differential Response				X		
281	First 5 East Kern Family Resource				X		
286	First 5 Oasis Family Resource Center				X		
454	Dignity Health East Kern Health Link				X		
501-005	EKFRC: KHS Emergency Closet				X		
533	East Kern Family Resource Center				X		
534	Oasis Family Resource Center				X		
553	KHS CalAIM EKFRC				X		
	<u>Youth Services</u>						
231	City of Bakersfield Sports Field				X		
243	City of Bakersfield CalVIP Outreach				X		
247	City of Bakersfield CalVIP				X		
271	Positive Youth Development Svcs				X		
274	Positive Youth Development Svcs-Medi-Cal				X		
448	Wells Fargo Foundation				X		
527	Shafter Youth Center				X		
527-068	SYC - Robotics/STEM				X		
527-260	SYC - KHS Make Bakersfield				X		
531	Friendship House Community Center				X		
531-068	FHCC - Robotics/STEM				X		
531-070	FHCC - Aggression Replacement Training				X		
531-260	FHCC - KHS Museum on the Move				X		
	<u>Homeless Services</u>						
142	County of Kern LBNC - Safe Camping				X		
160	HUD Coordinated Entry System				X		
275	County of Kern LBNC				X		
276	BKRHC HHAP				X		
277	BSCC Warm Hand-Off				X		
278	City of Bakersfield HHAP				X		
292	United Way Stanislaus CES				X		
293	BKRHC Encampment Resolution				X		
550	CalAIM Homeless Prevention Services				X		

**COMMUNITY ACTION PARTNERSHIP OF KERN  
FUNCTIONAL CLASSIFICATIONS BY FUND FISCAL  
YEAR 2025/26**

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
	<u>2-1-1</u>						
164	Cal Fresh				X		
186	2-1-1 Hospital Preparedness Program				X		
284	First 5 Kern Help Me Grow				X		
288	First 5 Kern 2-1-1				X		
366	ReadyKern				X		
389	County of Kern 2-1-1				X		
428	2-1-1 United Way				X		
428-240	United Way - Coordinate Entry System				X		
429	Southern CA Gas CRM Development Program				X		
430	Goodwill Industries - CA COVID-19 Call Ctr				X		
431	United Way - COVID-19 Comm Resp & Relief				X		
536-231	2-1-1: Kings County				X		
536-232	2-1-1: Tulare County				X		
536-233	2-1-1: Merced County				X		
536-234	2-1-1: Stanislaus County				X		
536-260	2-1-1: KHS Homeless Collaborative				X		
	<u>Other</u>						
151	ASTHO Vaccine Equity				X		
205	BCSD Community School Partnership Program				X		
208	KCCD CERF Regional Convener				X		
209	KCCD CA CWDB HRTPR Workforce				X		
410	Day 1 Families Fund				X		

COMMUNITY ACTION PARTNERSHIP OF KERN  
**LINE OF CREDIT ADVANCES AND REPAYMENTS**  
 FISCAL YEAR 2026/27

Date	Advance Amount	Repayment Amount	No. of Days Borrowed	Interest Expense	Interest Rate
03/31/26	n/a				

Note 1: As of 2/14/2025, a \$3 million line of credit is established at Citizens Business Bank

# CAPK — Unrestricted Cash Reserve Dashboard

Helping People...Changing Lives.

Board Policy 26-0121 | Minimum 30-day unrestricted cash reserve | Formula: (Annual Operating Expenses + 365) × 30 | FY 2026–27 Target: \$11.5M

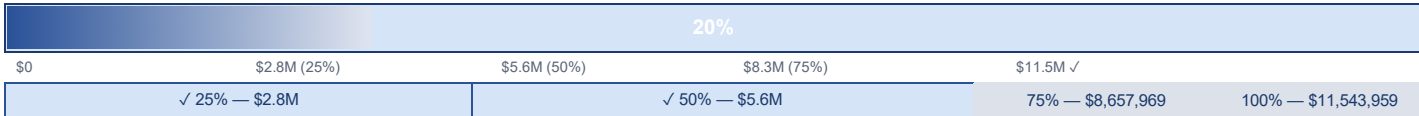
<b>Current Reserve Balance</b> <b>\$2,270,205</b> 6 days of expenses	<b>Policy Minimum (30 Days)</b> <b>\$11,543,959</b> FY 2026-27 Board-approved target	<b>Shortfall from Goal</b> <b>\$9,273,754</b> 24 days remaining	<b>Annual Operating Budget</b> <b>\$140,451,503</b> Daily cost ≈ \$384,799
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**19.7% of goal**

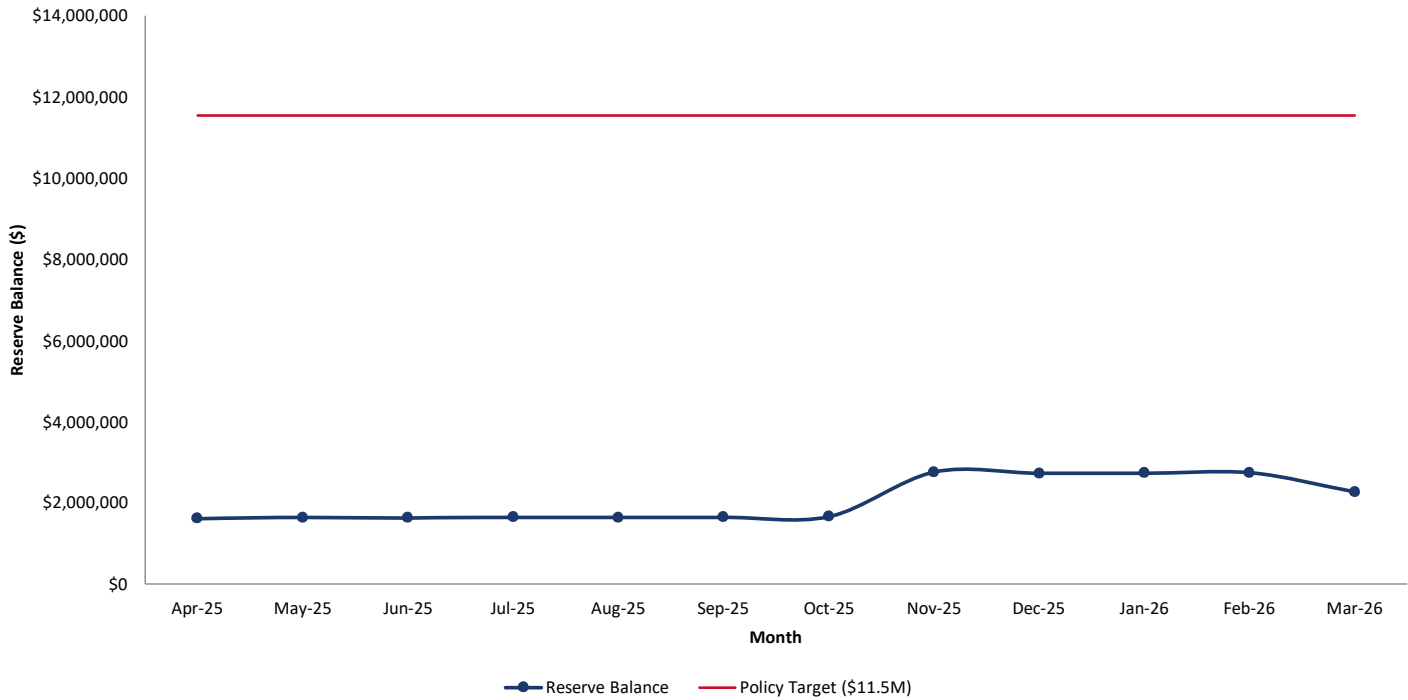
## PROGRESS TOWARD 30-DAY RESERVE GOAL

### Reserve Balance vs. Goal

**19.7%**



## MONTHLY RESERVE TREND



Policy 26-0121 — Reserve requirement = (Annual operating expenses + 365 days) × 30 days. Any use reducing reserves below the minimum requires Board notification within 15 business days and a replenishment plan within 30 days. CFO shall report reserve adequacy quarterly to the Board.

COMMUNITY ACTION PARTNERSHIP OF KERN	
OPERATING CASH SUMMARY AS OF MARCH 31, 2026	
PROGRAM (FUND)	CASH BALANCE
CHILD AND ADULT CARE FOOD PROGRAM	(288,560.60)
HEAD START/EARLY HEAD START	7,010,418.60
SJCOE Head Start	(298,677.65)
<b>SUBTOTAL</b>	<b>6,423,180.35</b>
CACFP - San Joaquin	(36,325.89)
SAN JOAQUIN COE GENERAL CHILD CARE	(94,313.41)
MIGRANT CHILD CARE	191,138.53
MIGRANT SPECIALIZED SERVICES	(2,755.00)
GENERAL CHILD CARE	(567,454.21)
STATE PRESCHOOL	770,545.71
SJCOE State Preschool (CSPP)	(110,802.93)
Child Care Facilities	114,084.67
MIGRANT A/P	4,331,413.69
Child Development Reserve Fund No. 1	478,957.17
Child Development Reserve Fund No. 2	90,350.33
<b>SUBTOTAL</b>	<b>5,164,838.66</b>
COMMODITY SUPPLEMENTAL FOOD PROGRAM	(107,883.52)
EF&S	0.00
EFAP	(104,163.96)
USDA Commodities	(991.94)
County of Kern Food Distribution	(70,696.91)
FOOD BANK	(549,996.83)
FOOD BANK EXPANSION	(50,569.57)
FOOD BANK CAPACITY PROGRAM	0.00
FOOD BANK - STATE	1,024,192.74
WONDERFUL FOOD BANK EXPANSION	0.00
WONDERFUL FOUNDATION	185,444.99
C DFA Healthy Refrigeration Grant Program (HRGP)	(64,083.29)
<b>SUBTOTAL</b>	<b>261,251.71</b>
ENERGY	(168,846.28)
LIHEAP	(319,367.78)
DOE	(220,911.98)
LIWHAP	0.00
PG&E	(15,720.99)
PG&E Arrears Case Management Program	860,244.65
TRANSFER NEGATIVE BALANCE	(135,397.62)
<b>SUBTOTAL</b>	<b>0.00</b>
CENTRAL VALLEY SMALL BUSINESS DEVELOPMENT	0.00
<b>SUBTOTAL</b>	<b>0.00</b>
CSBG	(61,314.84)
CSBG Discretionary 2025	0.00
WIC	(694,732.51)
City of Bakersfield Home Repair SLFRF	(266,922.43)
Local Purchase Assistance (LPA) USDA	(29,907.53)
HOMELESS SAFE CAMPING - CSLRFR (ARPA)	(133,929.87)
NEOPB CAL FRESH HEALTHY LIVING	(271,327.44)
IRS - VITA	(23,558.79)
SSVF 2025-26	(119,047.46)
Grant Per Diem	5,705.03
HUD-COORDINATED ENTRY SYSTEM	(13,784.52)
HOME ARP - City of Bakersfield	(22,997.34)
CAL FRESH	(26,059.57)
CalCAPA-Diaper Distribution Pilot	(11,604.67)
BKSD CA COMMUNITY SCHOOL PARTNERSHIP (CCSPP)	75.16
KCCD CERF REGIONAL CONVENOR	(33,068.84)
KCCD CWDB High Road Training Partnership	41,699.72
City of Bakersfield Ramkibir Project HHAP 4	(145,568.74)
City of Bakersfield - FHCC Sports Field	(19,688.00)
California SGC - CRC	(169,544.39)
CALEITC	(155,491.05)
TCC Low Income Energy Efficiency Program	(17,741.41)
City of Bkfd-Cal VIP Outreach	(19,798.65)
Youth Centers Nature and Culture Program 2025-2027	(138,207.97)
CITY OF BAKERSFIELD CAL VIP	(60,757.08)
CA Farm to School Incubator Grant	(10,776.58)
HOME VISIT INITIATIVE (CO OF KERN)	(134,382.67)
POSITIVE YOUTH DEV SVC	(13,820.70)
POSITIVE YOUTH M	(1,319.65)
COUNTY OF KERN LOW BARRIER HOMELESS CENTER	(423,169.28)
BKRHC HOMELESS HOUSING ASSISTANCE & PREVENTION	(124,286.27)
ARC III - Warm Handoff	(261,063.41)
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	(37,512.80)
FIRST 5 HELP ME GROW	761.92
FIRST 5 RIDGECREST FAMILY RESOURCE CENTER	(32,873.16)
FIRST 5 KERN 211	0.00
BKRHC-Encampment Resolution	0.00
City of Bakersfield HHAP	(139,441.32)
BKRHC HHAP Youth Services (VSS)	(75,283.20)
Day 1 Families Housing Support	4,702,351.97
Kaiser	60,724.90
Kaiser 211 Kern	1,636.47
FEEDING AMERICA SERVICE INSIGHTS	20,000.00
Kaiser - Food Locker Pilot	0.00
UNITED WAY 211	0.00
Sustain Our Future - East Kern	52,985.02
SCE - 211 Access PSPS	(49,831.59)
California Veterans Assistance Foundation	(12,650.16)
GENERAL FUND	13,088.73
DISCRETIONARY FUND	2,270,204.88
SHAFTER YOUTH CENTER	26,887.04
FRIENDSHIP HOUSE	(12,684.59)
EAST KERN FAMILY RESOURCE CENTER	15,493.92
OASIS FAMILY RESOURCE CENTER	28,169.42
211	(151,112.72)
M ST NAVIGATION CENTER	4,291.27
TAX ASSISTANCE	34,823.71
CALAIM HOMELESS PREVENTION SERVICES	477,818.90
CalAIM Enhanced Case Management	(284,448.28)
CalAIM Asthma	(165.00)
CalAIM East Kern Family Resource Center	409,779.31
Veterans Services	(15,356.99)
CAPK FOUNDATION	(31,820.69)
GAAP FUND	0.22
INDIRECT FUND	1,664,093.96
COST POOLS	(3,809,127.66)
Facilities Cost Pools	68,973.52
LESS: ENERGY NEGATIVE BALANCE	135,397.62
ADD: LINE OF CREDIT	0.00
<b>SUBTOTAL</b>	<b>1,978,782.80</b>
<b>TOTAL OPERATING CASH</b>	<b>13,828,053.52</b>

**COMMUNITY ACTION PARTNERSHIP OF KERN (CAPK)**  
**CITIZENS BUSINESS BANK ACCOUNTS**

1. Operating Account: Used to make all CAPK disbursements and for deposits of all cash receipts unless there are requirements to deposit cash in a restricted bank account.
2. Head Start Accrued Vacation: This is an interest-bearing restricted bank account that holds cash reserved for the payment of accrued vacation for Head Start and Early Head Start employees.
3. CSD Advances Account: This is an interest-bearing restricted bank account for CSBG and Energy grants. Advances on the Community Services Block Grant (CSBG), Department of Energy – Weatherization Assistance Program (DOE WAP) and Low-Income Home Energy Assistance Program (LIHEAP) grants are required to be deposited to a restricted bank account until there is an immediate need for the cash. Once the immediate need is determined, the cash is transferred to the Operating Account to make disbursements.
4. Day 1 Families Fund: This is an interest-bearing restricted bank account that is designated for funds received for the Day 1 Families Housing Fund. As the grant is expended, funds are subsequently transferred to the Operating Account.
5. Child Development Reserve #1: This is an interest-bearing restricted bank account that is required by the California Department of Education for center-based contracts, such as General Childcare (CCTR), State Preschool (CSPP) and State Migrant (CMIG) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.
6. Child Development Reserve #2: This is an interest-bearing restricted bank account that is required by the California Department of Education for alternative payment contracts, such as Migrant Childcare Alternative Payment (CMAP) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.
7. Head Start Facilities Fund: This is an interest-bearing restricted bank account required by the Office of Head Start to retain funds from the proceeds of sale for the Central Kitchen and Business Park North properties. These funds will be held in this restricted account and used for the construction of the new Central Kitchen.

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**CHILD DEVELOPMENT RESERVE #1**  
 1300 18TH STREET, SUITE 200  
 BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING  
**March 31, 2026**

CITIZENS BUSINESS BANK  
 701 N HAVEN AVENUE  
 ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5984

<b>BANK BALANCE ENDING:</b>	<b>03/31/26</b>	<b>244,039.33</b>
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
<b>ADJUSTED BANK BALANCE:</b>	<b>03/31/26</b>	<b>244,039.33</b>

<b>BALANCE PER G/L</b>	<b>02/28/26</b>	<b>244,035.05</b>
ADD:		
DEPOSITS/WAIVE FEE		0.00
INTEREST		4.28
BANK ACCOUNT TRANSFER FROM GENERAL FUND		0.00
LESS:		
CHECKS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		0.00

<b>BALANCE PER G/L</b>	<b>03/31/26</b>	<b>244,039.33</b>
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DIFFERENCE: 0.00

PREPARED BY: Yolanda Nunez TITLE: Accountant DATE: 04/16/26  
 APPROVED BY: *Amy Webster* TITLE: Chief Financial Officer DATE: 04/16/2026

**Community Action Partnership of Kern**

Journal Entries  
 03/31/2026  
 CDR #1 - Bank Charges

	<u>Initials</u>	<u>Date</u>
Prepared By:	Yolanda Nunez	4/16/2026
Approved By:	<u>Naomi Ibarra</u> <small>Naomi Ibarra / Apr 16, 2026 10:23:14 EDT</small>	04/16/2026

<u>Account Description</u>	<u>Date</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	3/31/2026	1125-262000- 1000-100-100-100	4.28	
Interest Income	3/31/2026	4310-262000-1000-100-100-100		4.28
Interest Income	3/31/2026	6695-262000-1000-100-100-100	-	0.00
Restricted Bank Account	3/31/2026	1125-262000- 1000-100-100-100	0.00	-
Explanation:				
To Rec Processing Fees, Int., and Trans. Fees for March 2026			Total	
			<u>4.28</u>	<u>4.28</u>

ABILA DESCRIPTION

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**CHILD DEVELOPMENT RESERVE #2**  
 1300 18TH STREET, SUITE 200  
 BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING  
**March 31, 2026**

CITIZENS BUSINESS BANK  
 701 N HAVEN AVENUE  
 ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5992

<b>BANK BALANCE ENDING:</b>	<b>03/31/26</b>	<b>55,272.88</b>
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
<b>ADJUSTED BANK BALANCE:</b>	<b>03/31/26</b>	<b>55,272.88</b>

<b>BALANCE PER G/L</b>	<b>02/28/26</b>	<b>55,271.91</b>
ADD:		
DEPOSITS		0.00
INTEREST		0.97
BANK ACCOUNT TRANSFER		0.00
LESS:		
CHECKS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANK ACCOUNT TRANSFER		0.00

<b>BALANCE PER G/L</b>	<b>03/31/26</b>	<b>55,272.88</b>
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DIFFERENCE: 0.00

PREPARED BY: Yolanda Nunez TITLE: Accountant DATE: 04/16/26  
 APPROVED BY: *Amy Webster* TITLE: Chief Financial Officer DATE: 04/16/2026

**Community Action Partnership of Kern**

Journal Entries  
 03/31/2026  
 CDR #2 - Bank Charges

	<u>Initials</u>	<u>Date</u>
Prepared By:	<u>Yolanda Nunez</u>	<u>4/16/2026</u>
Approved By:	<u>Naomi Ibarra</u> <small>Naomi Ibarra (Apr 16, 2026 14:30:38 PDT)</small>	<u>04/16/2026</u>

<u>Account Description</u>	<u>Date</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	3/31/2026	1125-265000-1000-100-100-101	0.00	
Interest Income	3/31/2026	6695-265000-1000-101-100-101		0.00
Restricted Bank Account	3/31/2026	1125-265000-1000-100-100-100	0.97	
Interest Income	3/31/2026	4310-265000-1000-101-100-100		0.97

Explanation:  
 TO REC PROCESSING FEES, INT., AND TRANS. FEES FOR March 2026

Total	<u>0.97</u>	<u>0.97</u>
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**COMMUNITY ACTION PARTNERSHIP OF KERN  
CSD ADVANCES ACCOUNT\*\***

1300 18TH STREET, SUITE 200  
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING  
**March 31, 2026**

CITIZENS BUSINESS BANK  
701 N HAVEN AVENUE  
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5968

<b>BANK BALANCE ENDING:</b>	<b>03/31/26</b>	<b>487,895.32</b>
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
<b>ADJUSTED BANK BALANCE:</b>	<b>03/31/26</b>	<b>487,895.32</b>

<b>BALANCE PER G/L</b>	<b>02/28/26</b>	<b>487,886.77</b>
ADD:		
DEPOSITS		0.00
INTEREST/WAIVE FEE		8.55
BANK ACCOUNT TRANSFER FROM GENERAL FUND		1,503,769.00
LESS:		
CHECKS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		1,503,769.00
<b>BALANCE PER G/L</b>	<b>03/31/26</b>	<b>487,895.32</b>

DIFFERENCE: 0.00

PREPARED BY: Yolanda Nunez

TITLE: Accountant

DATE: 04/16/26

APPROVED BY: Tracy Webster

TITLE: Chief Financial Officer

DATE: 04/16/2026

**Community Action Partnership of Kern**

Journal Entries

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CSD ADVANCES ACCOUNT

Initials      Date  
 Prepared By: Yolanda Nunez      # 04/16/26  
 Approved By: Naomi Ibarra      # 04/16/2026  
Naomi Ibarra (Apr 16, 2026 13:20:29 PDT)

<u>Account Description</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	1125-103025-4000-100-400-100	-	
Interest Income	4310-103025-4000-100-400-100		-
Restricted Bank Account	1125-122026-3000-100-300-100	8.55	
Interest Income	4310-122026-3050-147-320-130		8.55
Restricted Bank Account	1125-122093-3000-100-300-100	-	
Interest Income	4310-103025-3000-100-300-100		-
Restricted Bank Account	1125-123022-3000-100-300-100	-	
Interest Income	4310-123022-3054-147-320-130		-

**Explanation:**

To record the March 2026 interest income for CSD Advances Acct., acct. #521105968 with Citizens Business Bank.

**Account Allocation:**

Fund - 103024	40.20	0%
Fund - 103025	-	0%
Fund - 122026	487,834.75	100%
Fund - 122093	-	0%
Fund - 123022	11.82	0%
	487,886.77	100%

**Current Month's Interest:**

Fund - 103024	-	0%
Fund - 103025	-	0%
Fund - 122026	8.55	100%
Fund - 122093	-	0%
Fund - 123022	-	0%
<b>TOTAL</b>	<b>8.55</b>	<b>100%</b>

Total	8.55	8.55
	Batch Total	\$ 17.10

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**DAY 1 FAMILIES ACCOUNT**  
 1300 18TH STREET, SUITE 200  
 BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING  
**March 31, 2026**

CITIZENS BUSINESS BANK  
 701 N HAVEN AVENUE  
 ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5976

<b>BANK BALANCE ENDING:</b>	<b>03/31/26</b>	<b>25,118.58</b>
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
<b>ADJUSTED BANK BALANCE:</b>	<b>03/31/26</b>	<b>25,118.58</b>

<b>BALANCE PER GENERAL LEDGER</b>	<b>02/28/26</b>	<b>25,118.14</b>
ADD:		
DEPOSITS (Credit Card Donations & Shared Fee)		0.00
WIRE TRANSFER		0.00
PAYPAL DEPOSIT		0.00
INTEREST/ WAIVE FEE		0.44
LESS:		
APPLIED MERCHANT DEBITS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANKCARD FEES		0.00
CASH CONCENTRATION FEE		0.00
FUND TRANSFER TO CITIZENS BUSINESS		0.00
<b>BALANCE PER GENERAL LEDGER:</b>	<b>03/31/26</b>	<b>25,118.58</b>

Difference: 0.00

PREPARED BY: Yolanda Nunez TITLE: Accountant DATE: 04/16/26  
 APPROVED BY: *Naomi Ibarra* TITLE: Chief Financial Officer DATE: 04/20/2026

**Community Action Partnership of Kern**

Journal Entries  
 03/31/2026

Initiated By Yolanda Nunez 4/16/2026

Approved By *Naomi Ibarra*  
Naomi Ibarra (Apr 20, 2026 13:46:06 PDT) 4/16/2026

<u>Account Description</u>	<u>Date</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	3/31/2026	1125-410023-4000-100-400-100	0.44	
Interest Income	3/31/2026	4310-410023-4000-100-400-100		0.44
Client Analysis Charge	3/31/2026	6695-410023-4000-100-400-100	720.75	
Restricted Bank Account	3/31/2026	1155-410023-4000-100-400-100		720.75
Restricted Bank Account	3/31/2026	1155-410023-4000-100-400-100	14,206.33	
Donation	3/31/2026	4310-410023-4000-100-400-100		14,206.33
			<u>14,927.52</u>	<u>14,927.52</u>

TO REC DAY 1 FAMILIES, INT, & FEES FOR March 2026

COMMUNITY ACTION PARTNERSHIP OF KERN  
 1300 18TH STREET, SUITE 200  
 BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR THE MONTH ENDED  
 March 31, 2026

CITIZENS BUSINESS BANK  
 701 N HAVEN AVE  
 ONTARIO, CA 91764

OPERATING ACCOUNT  
 ACCOUNT NO: XXXXX-X5933

<b>BANK BALANCE AT</b>	<b>03/31/26</b>		6,938,842.30
LESS: OUTSTANDING CHECKS		602,030.73	
<b>ADJUSTED BANK BALANCE AT</b>	<b>03/31/26</b>		6,336,811.57
<b>GENERAL LEDGER BALANCE AT</b>	<b>02/28/26</b>		8,203,305.18
ADD: DEPOSITS		2,859,892.17	
US TREAS DRAWDOWNS		3,290,143.61	
FUNDS FROM OTHER GRANTS		4,995,516.66	
TRANSFERS FROM CBB 9906		527,000.00	
ADP /HEALTH EQUITY REFUND		8,337.97	
REIMBURSEMENT OF ALTERED PAYEE		750.00	
LOAN		-	
LESS: CHECKS		3,115,493.61	
ADP PAYROLL 03/06/26		2,080,499.68	
ADP PAYROLL 03/20/26		2,060,692.56	
ADP PAYROLL		-	
EFTS FOR HRA/HSA/ STD/403B		540,091.05	
REC LOAN PRINCIPAL/INT EXPENSES		-	
TRANSFERS TO RESTRICTED ACCOUNTS 0		-	
CREDIT CARD		59,062.99	
BANK FEES			
ACH VOUCHERS		5,692,294.13	
<b>GENERAL LEDGER BALANCE AT</b>	<b>03/31/26</b>		6,336,811.57

DIFFERENCE: -

PREPARED BY: YOLANDA NUNEZ TITLE: Accountant DATE: 04/20/2026

APPROVED BY: *Nancy Webster* TITLE: Chief Financial Officer DATE: 04/20/2026

Naomi Ibarra  
 Naomi Ibarra (Apr 20, 2026 11:37:14 PDT)

04/20/2026

**COMMUNITY ACTION PARTNERSHIP OF KERN  
 HEADSTART ACCRUED VACATION\***  
 1300 18TH STREET, SUITE 200  
 BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING  
**March 31, 2026**

CITIZENS BUSINESS BANK  
 701 N HAVEN AVENUE  
 ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5941

<b>BANK BALANCE ENDING:</b>	<b>03/31/26</b>	<b>1,975,336.29</b>
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
<b>ADJUSTED BANK BALANCE:</b>	<b>03/31/26</b>	<b>1,975,336.29</b>

<b>BALANCE PER G/L</b>	<b>02/28/26</b>	<b>1,975,301.65</b>
ADD: DEPOSITS		0.00
INTEREST		34.64
WAIVE FEE		0.00
BANK ACCOUNT TRANSFER FROM GENERAL FUND		0.00
LESS: CHECKS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		0.00
<b>BALANCE PER G/L</b>	<b>03/31/26</b>	<b>1,975,336.29</b>

DIFFERENCE: 0.00

\* This account changed name in March 2011 from "Discretionary Fund" to "Head Start Accrued Vacation".

PREPARED BY: Yolanda Nunez

TITLE: Accountant

DATE: 04/16/26

APPROVED BY: *Nancy Webster*

TITLE: Chief Financial Officer

DATE: 04/16/2026

**Community Action Partnership of Kern**

Journal Entries  
03/31/26  
Head Start Accrued Vacation

	<u>          </u>	<u>          </u>
	Initials	Date
Prepared By:	<u>Yolanda Nunez</u>	<u>4/16/2026</u>
Approved By:	<u>Naomi Ibarra</u> <small>Naomi Ibarra (Apr 16, 2026 14:31:24 PDT)</small>	<u>4/16/2026</u>

<u>Account Description</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	1145 108000 1000 100	8.31	
Interest Income	4310 108000 1001 100		8.31
Restricted Bank Account	1145 109000 1000 100	21.34	
Interest Income	4310 109000 1001 100		21.34
Restricted Bank Account	1145 117000 1000 100	4.99	
Interest Income	4310 117000 1001 100		4.99

Explanation:

To record interest income for headstart accrued vac 03/31/26  
acct. #4945066256 with Wells Fargo Bank, N.A.

Account Allocation:

Fund - 108	474,045.22	24.00%
Fund - 109	1,216,790.31	61.60%
Fund - 110	-	0.00%
Fund - 117	284,466.11	14.40%
Fund - 502	<u>0.01</u>	<u>0.00%</u>
	1,975,301.65	100.00%

Current Month's Interest:

Fund - 108	8.31	24.00%
Fund - 109	21.34	61.60%
Fund - 110	0.00	0.00%
Fund - 117	<u>4.99</u>	<u>14.40%</u>
TOTAL	34.64	100.00%

Current Month's Fees:

Fund - 108	0.00	24.00%
Fund - 109	0.00	61.60%
Fund - 117	<u>0.00</u>	<u>14.40%</u>
TOTAL	0.00	100.00%

Total	<u>34.64</u>	<u>34.64</u>
	Batch Total	<u>\$ 69.28</u>

**COMMUNITY ACTION PARTNERSHIP OF KERN  
ELAN (CBB) VISA SUMMARY  
STATEMENTS DATED March 1, 2026 - March 31, 2026**

Cardholder	Position	Amount Charged
CAPK	Accounts Payable	\$ 1,108.30
Catherine Anspach	Foundation Director of Development	4,488.50
Gloria Barbero	Administrator - EHS San Joaquin	209.00
Yolanda Gonzales	Director of Head Start/State Child Development Programs	(338.31)
Freddy Hernandez	Director of Youth and Community Services	12,289.60
Lisa McGranahan	Director of Human Resources	1,428.51
Jerry Meade	Assistant Director of Head Start/State Child Development Programs	514.70
Pritika Ram	Chief Business Development Officer	6,977.16
Jeremy Tobias	Chief Executive Officer	657.30
Emilio Wagner	Chief Facilities and Technology Officer	5,452.29
Tracy Webster	Chief Financial Officer	4,227.35
Rebecca Moreno	Director of Housing Support Services	5,047.08
Susana Magana	Director of Nutrition Services	7,572.29
Sabrina Jones	Administrator - 211	-
Veterans (VSS)	Veterans - Food Service	2,271.90
Veterans (VSS)	Veterans - Fuel Card	881.43
Energy	Energy - Team 1	119.92
Energy	Energy - Team 2	-
Energy	Energy - Team 3	86.97
FHCC	Friendship House CC Fuel Card	-
	Total	\$ 52,993.99

# Cardholder Activity

Name: ACCOUNTS PAYABLE

Account Number: \*\*2037

Cycle End Date: 03/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/11/2026 03/12/2026	SPECTRUM 855-707-7328, MO	<b>\$340.00</b> \$340.00	USD	340.00	PAID FOR TWO MONTH 'S OF SERVICE TO KEEP SERVICE FROM GETTING TURNED OFF. BILLING ADDRESS IS BEING CHANGED TO 18TH STREET
03/11/2026 03/12/2026	SPECTRUM 855-707-7328, MO	<b>\$355.00</b> \$355.00	USD	355.00	PAID FOR TWO MONTH'S OF SERVICE, KEEP SERVICE FROM GETTING TURNED OFF FOR NONE PAYMENT.
03/11/2026 03/12/2026	SPECTRUM 855-707-7328, MO	<b>\$300.00</b> \$300.00	USD	300.00	PAID TWO MONTHS OF SERVICE,
03/18/2026 03/19/2026	SPECTRUM 855-707-7328, MO	<b>\$113.30</b> \$113.30	USD	113.30	SPECTRUM WOULDN'T TURN SERVICE BACK ON UNTIL CURRENT MONTH WAS PAID.

**Activity Totals**  
\$1,108.30

**Purchases**  
\$1,108.30

**Payments**  
\$0.00

Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

## Cardholder Activity

Name: CATHERINE ANSPACH

Account Number: \*\*0997

Cycle End Date: 03/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/01/2026	DEWARS CANDY SHOP MING	\$21.99	USD	21.99	Holiday Gift for Tri-Counties Bank.
03/03/2026	BAKERSFIELD, CA	\$21.99			
03/02/2026	MOO CREAMERY LLC	\$83.01	USD	83.01	Lunch with Maritza Jimenez (CAPK Board) on Partnerships.
03/03/2026	BAKERSFIELD, CA	\$83.01			
03/06/2026	EB *A TASTE FOR THE FU	\$250.00	USD	250.00	Network Event- Tickets for C.Ansbach & S.Oates to attend.
03/09/2026	801-413-7200, CA	\$250.00			
03/07/2026	SQ *ANGEL FOOD DONUTS	\$179.90	USD	179.90	Donuts for Volunteer Big Kern Event.
03/09/2026	BAKERSFIELD, CA	\$179.90			
03/11/2026	IMBIBE WINE AND SPIRITS	\$139.64	USD	139.64	Gift Basket for partnership event (Dress for Success).
03/12/2026	BAKERSFIELD, CA	\$139.64			
03/19/2026	LASSENS NATURAL FOODS-BK	\$53.02	USD	53.02	Food for Gourmet for Good Planning Committee.
03/20/2026	BAKERSFIELD, CA	\$53.02			
03/19/2026	PANERA BREAD #601790 P	\$18.99	USD	18.99	Food for Gourmet for Good Planning Committee.
03/20/2026	BAKERSFIELD, CA	\$18.99			
03/24/2026	EZCATER*CALIFORNI A FIS	\$543.95	USD	543.95	Food for the March Foundation Board Meeting.
03/25/2026	800-488-1803, MA	\$543.95			

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/24/2026	MARITZ	\$1,499.00	USD	1,499.00	Registration for C. Anspach. AFP Conference (4/25-4/28, 2026). In San Diego, CA
03/25/2026	AT&L*INTLAFF 642-088-5055, MO	\$1,499.00			
03/24/2026	MARITZ	\$1,699.00	USD	1,699.00	Registration for Lara Popkin. AFP Conference (4/25-4/28, 2026). In San Diego, CA.
03/25/2026	AT&L*INTLAFF 642-088-5055, MO	\$1,699.00			

**Activity Totals**  
\$4,488.50

**Purchases**  
\$4,488.50

**Payments**  
\$0.00

**Cardholder Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Supervisor Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

# Cardholder Activity

Name: GLORIA BARBERO

Account Number: \*\*2879

Cycle End Date: 03/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/04/2026 03/05/2026	HSC* REG79NB0ELT HEADSTARTCA.O, CA	\$149.00 \$149.00	USD	149.00	Rashi Strother attending the HS Association - 2026 Advocacy day at the capital on March 17, 2026
03/05/2026 03/06/2026	CENTRAL GAS STOCKTON STOCKTON, CA	\$30.00 \$30.00	USD	30.00	Car wash for CAPK company vehicle 2016 Ford Transit Van
03/06/2026 03/09/2026	CENTRAL GAS STOCKTON STOCKTON, CA	\$30.00 \$30.00	USD	30.00	Car wash for CAPK company vehicle 2021 GMC SUV

**Activity Totals**  
\$209.00

**Purchases**  
\$209.00

**Payments**  
\$0.00

Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

# Cardholder Activity

Name: YOLANDA GONZALES

Account Number: \*\*7449

Cycle End Date: 03/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
02/25/2026 02/26/2026	CPS HR CONSULTING 916-2633600, CA	\$54.85 \$54.85	USD Registration for CDSS Community Care Licensing CCC Application Orientation for Nancy Perez @ Stockdale	54.85 109000@100%=\$54.85
02/25/2026 02/26/2026	CPS HR CONSULTING 916-2633600, CA	\$4.85 \$4.85	USD Registration for CDSS Community Care Licensing CCC Operations & record Keeping for Nancy P. @ Stockdale	4.85 109000@100%=\$4.85
02/25/2026 02/26/2026	CPS HR CONSULTING 916-2633600, CA	\$54.85 \$54.85	USD Registration for CDSS Community Care Licensing CCC Application Orientation for Maria V. @ MJM	54.85 109000@100%=\$54.85
02/25/2026 02/26/2026	CPS HR CONSULTING 916-2633600, CA	\$4.85 \$4.85	USD Registration for CDSS Community Care Licensing CCC Operations & record Keeping for Maria V. @ MJM	4.85 109000@100%=\$4.85
03/04/2026 03/10/2026	DT ONTARIO AIRPORT SERTIF 561-2306000, CA	(\$457.71) (\$457.71)	USD Refund-Lodging for Head Start California Annual Conference in Ontario, CA on 2/11-2/13 for Cynthia R.	(457.71) 108000@36%=\$164.78/109000@64%=\$292.93

**Activity Totals**  
(\$338.31)

**Purchases**  
(\$338.31)

**Payments**  
\$0.00

Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

# Cardholder Activity

Name: FREDDY HERNANDEZ

Account Number: \*\*5342

Cycle End Date: 03/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
02/26/2026	OFFICEMAX/DEPOT 6235	<b>\$715.28</b>	USD	715.28	Office Supplies- VITA
03/02/2026	800-463-3768, CA	\$715.28			
02/27/2026	SQ *LARRY PARTELLO	<b>\$170.00</b>	USD	170.00	Vehicle Maintenance
03/02/2026	MOJAVE, CA	\$170.00			
02/27/2026	BEST WESTERN HOTELS	<b>\$1,170.35</b>	USD	1,170.35	National Child Passenger Safety Certification- Diana Rico- 2/22-2/27/2026
03/02/2026	661-3274064, CA	\$1,170.35			
02/28/2026	TST* WEST COAST SOURDOUGH	<b>\$414.06</b>	USD	414.06	Volunteer Cost- VITA
03/02/2026	BAKERSFIELD, CA	\$414.06			
03/02/2026	OFFICE DEPOT #5125	<b>\$798.17</b>	USD	798.17	Office Supplies- VITA
03/04/2026	800-463-3768, CA	\$798.17			
03/03/2026	WIPFLI LLP	<b>\$1,925.00</b>	USD	1,925.00	Registration for WIPFLI- Stronger to Serve 2026- FHCC-Lois Hannible- 7-13-26-7-17-26
03/05/2026	MADISON, WI	\$1,925.00			
03/03/2026	MGM GRAND - ADV DEP	<b>\$122.45</b>	USD	122.45	Hotel Stay for Latino Tax Fest 2026- Jacqueline Guerra- 6/22/2026-6/25/2026
03/05/2026	877-880-0880, NV	\$122.45			
03/03/2026	MGM GRAND - ADV DEP	<b>\$122.45</b>	USD	122.45	Hotel Stay for Latino Tax Fest 2026- Sulema Garcia- 6/22/2026-6/25/2026
03/05/2026	877-880-0880, NV	\$122.45			

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/03/2026	MGM GRAND - ADV DEP	<b>\$122.45</b>	USD	122.45	Hotel Stay for Latino Tax Fest 2026- Andrea Chavez- 6/22/2026-6/25/2026
03/05/2026	877-880-0880, NV	\$122.45			
03/03/2026	MGM GRAND - ADV DEP	<b>\$122.45</b>	USD	122.45	Hotel Stay for Latino Tax Fest 2026- Jayshree Madeka - 6/22/2026-6/25/2026
03/05/2026	877-880-0880, NV	\$122.45			
03/03/2026	MGM GRAND - ADV DEP	<b>\$1,110.90</b>	USD	1,110.90	Hotel Credit Card Authorization deposit- Latino Tax Fest-6/22/2026-6/25/2026 VITA- Sulema Garcia
03/05/2026	877-880-0880, NV	\$1,110.90			
03/03/2026	MGM GRAND - ADV DEP	<b>\$1,110.90</b>	USD	1,110.90	Hotel Credit Card Authorization deposit- Latino Tax Fest- 6/22/2026-6/25/2026- VITA- Jacqueline Guerra
03/05/2026	877-880-0880, NV	\$1,110.90			
03/03/2026	MGM GRAND - ADV DEP	<b>\$1,110.90</b>	USD	1,110.90	Hotel Credit Card Authorization deposit- Latino Tax Fest-6/22/2026-6/25/2026 VITA- Jayshree Madeka
03/05/2026	877-880-0880, NV	\$1,110.90			
03/03/2026	MGM GRAND - ADV DEP	<b>\$1,110.90</b>	USD	1,110.90	Hotel Credit Card Authorization deposit- Latino Tax Fest-6/22/2026-6/25/2026- VITA- Frozen charge
03/05/2026	877-880-0880, NV	\$1,110.90			
03/03/2026	MGM GRAND - ADV DEP	<b>\$1,110.90</b>	USD	1,110.90	Hotel Credit Card Authorization deposit- Latino Tax Fest- 6/22/2026-6/25/2026 VITA- Andrea Chavez
03/05/2026	877-880-0880, NV	\$1,110.90			
03/03/2026	LATINO TAX PROFESSIONALS	<b>\$1,796.00</b>	USD	1,796.00	Latino Tax Fest Conference- Las Vegas, NV. -6/22/2026-6/25/2026 -VITA- Jacqueline Guerra, Sulema Garcia, Jayshree Madeka, Andrea Chavez
03/06/2026	866-936-2587, CA	\$1,796.00			

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
03/04/2026	CAESARS PALACE ADV RSVN	<b>\$206.35</b>	USD	206.35
03/05/2026	866-209-4732, NV	\$206.35		Hotel Stay for WIPFLI Stronger to Serve 2026 Conference- Lois Hannible- 7/13/2026-7/17/2026
03/05/2026	MGM GRAND - ADV DEP	<b>(\$1,110.90)</b>	USD	(1,110.90)
03/09/2026	877-880-0880, NV	(\$1,110.90)		Hotel Credit Card Authorization deposit- Latino Tax Fest- VITA- credit back
03/16/2026	MGM GRAND - ADV DEP	<b>(\$1,110.90)</b>	USD	(1,110.90)
03/18/2026	877-880-0880, NV	(\$1,110.90)		Hotel Credit Card Authorization deposit- Latino Tax Fest- VITA- Frozen charge
03/19/2026	MSI EVENT* NEUAC 2026	<b>\$875.00</b>	USD	875.00
03/20/2026	WWW.NEUAC.ORG, DC	\$875.00		NEUAC Conference- Seattle, Washington- Freddy Hernandez- 5/18/2026-5/21/2026
03/19/2026	TKS PIZZA AND PASTA	<b>\$387.90</b>	USD	387.90
03/20/2026	TEHACHAPI, CA	\$387.90		Socialization Cost- FHCC- CYA Field Trip
03/23/2026	MANDATED REPORTER	<b>\$8.99</b>	USD	8.99
03/24/2026	MANDATEDREPOR, CA	\$8.99		Training Expenses- Amanda Charlon- Oasis FRC

**Activity Totals**  
\$12,289.60

**Purchases**  
\$12,289.60

**Payments**  
\$0.00

**Cardholder Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Supervisor Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_



Account Number : 4807 9501 2963 7461  
 Unique ID: XXXX XXXX XXXX 0236  
 LISA MCGRANAHAN  
 Statement Date : 03-25-2026



Account Summary		General Information	
Previous Balance	\$0.00	Total Activity	\$1,428.51
Purchases and Other Charges	\$1,428.51	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE <b>1-800-393-3526</b>	
Cash Advances	\$0.00		
Cash Advance Fees	\$0.00		
Late Payment Charges	\$0.00		
Credits	\$0.00 CR		
Payments	\$0.00 PY		
<b>Total Activity</b>	<b>\$1,428.51</b>		
Disputed Amount	\$0.00		

**New Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
03-05	03-04	24036296063712734033083	EZCATER*CAESARS ITALIA 800-488-1803 MA	211.20
03-11	03-10	24755426069290693608068	BIOMETRICS4ALL 714-5689888 CA	20.00
03-16	03-15	24906416074252888623650	SAFETY HOLDINGS 888-9472622 NM	1,197.31

CORPORATE PAYMENT SYSTEMS  
 P.O. BOX 6343  
 FARGO, ND 58125-6343

Account Number: 4807 9501 2963 7461  
 Unique ID: XXXX XXXX XXXX 0236  
 Amount Due: \$0.00

**\*\*MEMO STATEMENT ONLY\*\***  
**DO NOT REMIT PAYMENT**



LISA MCGRANAHAN  
 CAPK  
 1300 18TH STREET, SUITE 200  
 BAKERSFIELD CA 93301-4510

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### Cardholder Activity

Name: JERRY MEADE

Account Number: \*\*9143

Cycle End Date: 03/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/19/2026	RESTO RUNN*	\$514.70	USD	514.70	Lunch provided for the Head Start Health and Mental Health Advisory Committee Meeting held in the CAPK boardroom March 19th 2026.
03/20/2026	RESTO RUNN WWW.RESTAURAN, CA	\$514.70			

<b>Activity Totals</b>	<b>Purchases</b>	<b>Payments</b>
\$514.70	\$514.70	\$0.00

Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

# Cardholder Activity

Name: PRITIKA RAM

Account Number: \*\*2500

Cycle End Date: 03/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/02/2026 03/03/2026	HOUSING CALIFORNIA HOUSINGCA.ORG, CA	\$625.00 \$625.00	USD	625.00	Registration for Bradley F. (Transferred to Sara E.) the housing California Conference in Sacramento. 3/18/26-3/20/26.
03/03/2026 03/05/2026	HILTON WASHINGTON SERTIFI 202-4833000, DC	\$2,434.95 \$2,434.95	USD	2,434.95	Hotel stay for Karen V. for the Housing Policy Forum in Washington D.C. 3/9/26-3/14/26
03/04/2026 03/04/2026	211 CALIFORNIA 211CALIFORNIA, CA	\$199.00 \$199.00	USD	199.00	Registration for Sabrina J. for the 211 conference in Sacramento. 4/21/26-4/23/26
03/04/2026 03/05/2026	PRESSREADER RICHMOND, BC	\$239.88 \$239.88	USD	239.88	Renewal for the E-Edition subscription for the Bakersfield Californian
03/05/2026 03/06/2026	HILTON ADVPURCH80023671 13 800-2367113, TN	\$401.84 \$401.84	USD	401.84	Hotel Stay for Pritika Ram - 211 Board Meeting in Sacramento, CA 4/22/26-4/23/26
03/07/2026 03/09/2026	EZCATER*FLAME SKEWERS 800-488-1803, MA	\$344.01 \$344.01	USD	344.01	Lunch for VITA Volunteers for Saturday main site 3/7/26
03/11/2026 03/11/2026	SQ *SEQUOIA SANDWICH COMP GOSQ.COM, CA	\$144.95 \$144.95	USD	144.95	Lunch for the PRE Committee Meeting on 3/11/26
03/12/2026 03/13/2026	AMERICAN RED CROSS 800-733-2767, DC	\$123.00 \$123.00	USD	123.00	Registration for staff CPR Training for 3/18/26 - Lois Hannible

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/12/2026	AMERICAN RED CROSS	<b>\$123.00</b>	USD	123.00	Registration for staff CPR Training for 3/18/26 - Angelica Neslon
03/13/2026	800-733-2767, DC	\$123.00			
03/12/2026	AMERICAN RED CROSS	<b>\$123.00</b>	USD	123.00	Registration for staff CPR Training for 3/18/26 - Holanda Naff
03/13/2026	800-733-2767, DC	\$123.00			
03/12/2026	AMERICAN RED CROSS	<b>\$123.00</b>	USD	123.00	Registration for staff CPR Training for 3/18/26 - Laneisha Hammond
03/13/2026	800-733-2767, DC	\$123.00			
03/13/2026	AMERICAN RED CROSS	<b>(\$123.00)</b>	USD	(123.00)	Refund for registration for staff CPR Training for 3/18/26 - Lois Hannible
03/16/2026	800-733-2767, DC	(\$123.00)			
03/13/2026	AMERICAN RED CROSS	<b>(\$123.00)</b>	USD	(123.00)	Refund for registration for staff CPR Training for 3/18/26 - Holanda Naff
03/16/2026	800-733-2767, DC	(\$123.00)			
03/13/2026	AMERICAN RED CROSS	<b>(\$123.00)</b>	USD	(123.00)	Refund for registration for staff CPR Training for 3/18/26 - Laneisha Hammond
03/16/2026	800-733-2767, DC	(\$123.00)			
03/13/2026	TEMPLATELY	<b>\$47.90</b>	USD	47.90	Web Design software subscription for marketing team
03/16/2026	TEMPLATELY.CO, CA	\$47.90			
03/13/2026	AMERICAN RED CROSS	<b>\$369.00</b>	USD	369.00	Re- registration for staff CPR Training for 3/18/26 - Lois Hannible, Holanda Naff and Laneisha Hammond
03/16/2026	800-733-2767, DC	\$369.00			

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/14/2026 03/16/2026	EZCATER*FLAME SKEWERS 800-488-1803, MA	\$344.01 \$344.01	USD	344.01	Lunch for VITA Volunteers for Saturday Site on 3/14/26
03/18/2026 03/24/2026	HILTON WASHINGTON SERTIFI 202-4833000, DC	(\$353.65) (\$353.65)	USD	(353.65)	Refund on Karen V. Hotel Stay at Hilton for the Housing Policy Forum in Washington D.C.
03/20/2026 03/23/2026	CALCAPA* CALCAPA WWW.CALCAPA.O, CA	\$199.00 \$199.00	USD	199.00	Registration for Savannah Oates for CalCapa in Sacramento. 5/12/26-5/14/26
03/20/2026 03/23/2026	COURTYARD SACRAMENTO A SACRAMENTO, CA	\$332.66 \$332.66	USD	332.66	Hotel Stay for Sara Elias for the Housing California Conference in Sacramento
03/20/2026 03/23/2026	FACEBK *MYU9PHZEM2 650-8434600, DE	\$26.61 \$26.61	USD	26.61	Social Media charge boosted posts for community development
03/24/2026 03/25/2026	MARITZ AT&T*INTLAFP 642-088-6055, MO	\$1,499.00 \$1,499.00	USD	1,499.00	Registration for AFP Conference in San Diego California for Annelisa Corona 4/25/26-4/28/26

**Activity Totals**  
Purchases \$6,977.16  
Payments \$0.00

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Account Number : 4807 9510 0000 8558  
 Unique ID: XXXX XXXX XXXX 2222  
 JEREMY T TOBIAS  
 Statement Date : 03-25-2026



Account Summary		General Information	
Previous Balance	\$0.00	Total Activity	\$657.30
Purchases and Other Charges	\$657.30	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE <b>1-800-393-3526</b>	
Cash Advances	\$0.00		
Cash Advance Fees	\$0.00		
Late Payment Charges	\$0.00		
Credits	\$0.00 CR		
Payments	\$0.00 PY		
<b>Total Activity</b>	<b>\$657.30</b>		
Disputed Amount	\$0.00		

**New Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-26	02-25	24036296056714434144805	EZCATER*CAFE RIO 800-488-1803 MA	463.41
03-03	03-02	24071056061939127730332	MISTER CAR WASH #1006 866-2543229 CA	32.99
03-05	03-03	24316056063668262912164	SHELL OIL12822045014 BAKERSFIELD CA	73.69
03-23	03-19	24316056079686501106424	SHELL OIL12822045014 BAKERSFIELD CA	87.21

CORPORATE PAYMENT SYSTEMS  
 P.O. BOX 6343  
 FARGO, ND 58125-6343

Account Number: 4807 9510 0000 8558  
 Unique ID: XXXX XXXX XXXX 2222  
 Amount Due: \$0.00

**\*\*MEMO STATEMENT ONLY\*\***  
**DO NOT REMIT PAYMENT**



JEREMY T TOBIAS  
 CAPK  
 1300 18TH STREET, SUITE 200  
 BAKERSFIELD CA 93301-4510

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Account Number : 4807 9501 3467 0150  
 Unique ID: XXXX XXXX XXXX 0243  
 EMILIO WAGNER  
 Statement Date : 03-25-2026



Account Summary		General Information	
Previous Balance	\$0.00	Total Activity	\$5,452.29
Purchases and Other Charges	\$5,452.29	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE 1-800-393-3526	
Cash Advances	\$0.00		
Cash Advance Fees	\$0.00		
Late Payment Charges	\$0.00		
Credits	\$0.00 CR		
Payments	\$0.00 PY		
<b>Total Activity</b>	<b>\$5,452.29</b>		
Disputed Amount	\$0.00		

**New Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount	
03-05	03-04	24011346063100116417862	ANTHROPIC: CLAUDE TEAM ANTHROPIC.COM CA	1,200.00	Anthropic AI models 5 licenses Ops
03-10	03-09	24011346068100080787675	MICROSOFT#G145318936 MICROSOFT.COM WA	1,618.29	Microsoft Azure Standard 2/1-2/28/26
03-13	03-12	24013396071002525070626	AVENU HRS PRO 603-6737155 NH	499.00	unclaimed property software (finance)
03-19	03-19	24011346078100071842453	MINDBODY, INC. WWW.MINDBODYO CA	578.65	Monthly Subscription
03-20	03-19	24011346079100017788686	ANTHROPIC: CLAUDE TEAM ANTHROPIC.COM CA	919.66	Anthropic AI add'l license Ops
03-23	03-21	24011346080100022534833	MSFT * E0400YSUUX MICROSOFT.COM WA	410.04	Microsoft Azure PAYG
03-25	03-24	24011346084100011280121	ANTHROPIC: CLAUDE TEAM ANTHROPIC.COM CA	226.65	Anthropic AI Ops

CORPORATE PAYMENT SYSTEMS  
 P.O. BOX 6343  
 FARGO, ND 58125-6343

Account Number: 4807 9501 3467 0150  
 Unique ID: XXXX XXXX XXXX 0243  
 Amount Due: \$0.00

**\*\*MEMO STATEMENT ONLY\*\***  
**DO NOT REMIT PAYMENT**

106481797523594 S  
  
 EMILIO WAGNER  
 CAPK  
 1300 18TH STREET, SUITE 200  
 BAKERSFIELD CA 93301-4510

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# Cardholder Activity

Name: TRACY WEBSTER

Account Number: \*\*9950

Cycle End Date: 03/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/02/2026	DD *DOORDASH PANDAEXPR	<b>(\$207.84)</b>	USD	(207.84)	Credit for a lunch never delivered for Budget & Finance in Feb.
03/03/2026	8559731040, CA	(\$207.84)			
03/04/2026	SAMS CLUB.COM	<b>\$117.15</b>	USD	117.15	Sodas and chips for the Board Room
03/05/2026	800-966-6546, AR	\$117.15			
03/10/2026	INTUIT *QBOOKS ONLINE	<b>\$275.00</b>	USD	275.00	Monthly VSS Quickbooks fee
03/11/2026	CL.INTUIT.COM, CA	\$275.00			
03/11/2026	CAPLAW.ORG	<b>\$2,250.00</b>	USD	2,250.00	Conference Registration for CAPLAW
03/12/2026	CAPLAW.ORG, MA	\$2,250.00			
03/12/2026	SHERATON PHOENIX DWNTN	<b>\$281.54</b>	USD	281.54	Hotel Deposit for CAPLAW for M.Goni
03/16/2026	PHOENIX, AZ	\$281.54			
03/12/2026	SHERATON PHOENIX DWNTN	<b>\$281.54</b>	USD	281.54	Hotel Deposit for CAPLAW L.Vargas
03/16/2026	PHOENIX, AZ	\$281.54			
03/12/2026	SHERATON PHOENIX DWNTN	<b>\$281.54</b>	USD	281.54	Hotel Deposit for CAPLAW M.Singh
03/16/2026	PHOENIX, AZ	\$281.54			
03/18/2026	EZCATER*BAJA FRESH MEX	<b>\$236.18</b>	USD	236.18	Lunch for Budget & Finance Committee
03/19/2026	800-488-1803, MA	\$236.18			

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/18/2026 03/19/2026	ACE PARKING 3109 SACRAMENTO, CA	\$30.00 \$30.00	USD	30.00	Parking for T.Webster at Housing Conference.
03/18/2026 03/20/2026	1550 K STREET PARKING SACRAMENTO, CA	\$24.00 \$24.00	USD	24.00	Parking for T.Webster at Housing Conference.
03/19/2026 03/20/2026	ACE PARKING 3109 SACRAMENTO, CA	\$30.00 \$30.00	USD	30.00	Parking for T.Webster at Housing Conference.
03/19/2026 03/20/2026	ACE PARKING 3109 SACRAMENTO, CA	\$30.00 \$30.00	USD	30.00	Parking for Sara E., Tracy paid for her at the Housing Conference.
03/20/2026 03/23/2026	ACE PARKING 3109 SACRAMENTO, CA	\$30.00 \$30.00	USD	30.00	Parking for T.Webster at Housing Conference.
03/20/2026 03/23/2026	SACRAMENTO HOLIDAY INN 4804262831, CA	\$618.24 \$618.24	USD	618.24	Hotel for Housing Conference for Tracy Webster in Sacramento

**Activity Totals**  
\$4,277.35

**Purchases**  
\$4,277.35

**Payments**  
\$0.00

**Cardholder Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Supervisor Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

## Cardholder Activity

Name: REBECCA MORENO

Account Number: \*\*9741

Cycle End Date: 03/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
02/24/2026 02/26/2026	WALMART.COM 8009256278 800-966-6546, AR	\$62.79 \$62.79	USD	62.79	Purchase of microwave for 727 Decatur VSS location
02/24/2026 02/26/2026	AMTRAK MOBIL0550746666043 WASHINGTON, DC	\$108.00 \$108.00	USD	108.00	Transportation to NAEH Conference, San Diego, CA for Rebecca Moreno, March 2-6, 2026
02/24/2026 03/03/2026	VARNER BROS INC 661-3992944, CA	(\$10.44) (\$10.44)	USD	(10.44)	Refund for overcharge (extra dump at Decatur St. VSS location)
02/25/2026 02/26/2026	AMAZON MKTPL*B18ZZ6U90 AMZN.COM/BILL, WA	\$701.74 \$701.74	USD	701.74	Emergent purchase of mattresses, mattress frames, and bedding for 727 Decatur St. (approved by T. Webster)
02/26/2026 02/27/2026	AMAZON.COM*B95A9 55P1 AMZN.COM/BILL, WA	\$238.10 \$238.10	USD	238.10	Emergency purchase for tables for VSS, approved in advance. approved by T. Webster
02/27/2026 02/27/2026	AMAZON MKTPL*B90338H71 AMZN.COM/BILL, WA	\$502.34 \$502.34	USD	502.34	Emergent purchase of mattresses, mattress frames, and bedding for 727 Decatur St.
02/28/2026 03/02/2026	AMERICAN AI 0012317487759 800-433-7300, TX	(\$109.00) (\$109.00)	USD	(109.00)	Refund to change Rebecca Moreno's flight to earlier time on same day for National Low Income Housing Conference in Washington DC March 10-13, 2026
03/03/2026 03/03/2026	UBER *TRIP HELP.UBER.COM, CA	\$9.94 \$9.94	USD	9.94	Uber to/from hotel to NAEH Conference site March 2-5 in San Diego, CA for Rebecca Moreno

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/03/2026 03/04/2026	UBER *TRIP HELP.UBER.COM, CA	<b>\$8.99</b> \$8.99	USD	8.99	Uber to/from hotel to NAEH Conference site March 2-5 in San Diego, CA for Rebecca Moreno
03/04/2026 03/05/2026	UBER *TRIP HELP.UBER.COM, CA	<b>\$8.94</b> \$8.94	USD	8.94	Uber to/from hotel to NAEH Conference site March 2-5 in San Diego, CA for Rebecca Moreno
03/05/2026 03/05/2026	UBER *TRIP HELP.UBER.COM, CA	<b>\$10.94</b> \$10.94	USD	10.94	Uber to/from hotel to NAEH Conference site March 2-5 in San Diego, CA for Rebecca Moreno
03/05/2026 03/06/2026	UBER *TRIP HELP.UBER.COM, CA	<b>\$8.93</b> \$8.93	USD	8.93	Uber to/from hotel to NAEH Conference site March 2-5 in San Diego, CA for Rebecca Moreno
03/05/2026 03/09/2026	HILTON SAN DIEGO AIRPORT SAN DIEGO, CA	<b>(\$3.00)</b> (\$3.00)	USD	(3.00)	Refund from Hilton Hotel in San Diego
03/05/2026 03/09/2026	HILTON SAN DIEGO AIRPORT SAN DIEGO, CA	<b>\$1,496.66</b> \$1,496.66	USD	1,496.66	Hotel for R. Moreno while attending NAEH Conference in San Diego March 1-5, 2026
03/09/2026 03/10/2026	SQ *DISTRICT SEDAN SERVIC WASHINGTON, DC	<b>\$44.00</b> \$44.00	USD	44.00	Taxi for Rebecca Moreno while attending National Low Income Housing Coalition in Washington, DC March 9-14, 2026
03/09/2026 03/11/2026	SECURCARE SELF STORAGE 661-3227834, CA	<b>\$337.00</b> \$337.00	USD	337.00	Monthly storage fee for Housing & Supportive Services
03/14/2026 03/16/2026	UBER *TRIP HELP.UBER.COM, CA	<b>\$36.84</b> \$36.84	USD	36.84	Uber for Rebecca Moreno while attending National Low Income Coalition Conference in Washington DC March 9-14, 2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/14/2026	HILTON INTERNATIONALS 202-4833000, DC	\$1,594.31	USD	1,594.31	Hotel for R. Moreno while attending National Low Income Housing Coalition in Washington DC March 9-14 2026
03/16/2026		\$1,594.31			

**Activity Totals**  
\$5,047.08

**Purchases**  
\$5,047.08

**Payments**  
\$0.00

**Cardholder Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Supervisor Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

# Cardholder Activity

Name: SUSANA MAGANA

Account Number: \*\*4027

Cycle End Date: 03/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
02/27/2026 03/02/2026	LASSENS NATURAL FOODS-BK BAKERSFIELD, CA	\$14.08 \$14.08	USD	14.08	Purchase of Special Diet Foods/Milk/ Formula
02/27/2026 03/02/2026	TARGET 00006148 BAKERSFIELD, CA	\$23.78 \$23.78	USD	23.78	Purchase of Special Diet Foods/Milk/ Formula
02/28/2026 03/02/2026	TEXTEDLY TEXTEDLY.COM, CA	\$317.00 \$317.00	USD	317.00	Monthly Subscription Text Service for CSFP
03/02/2026 03/03/2026	2026 CWA ANNUAL VIRTUA 191-6572070, CA	\$2,800.00 \$2,800.00	USD	2,800.00	Purchase of Registration for CA WIC Association Virtual Annual Conf, May 5-8, 2026 (T. Porter, R. Khan, N. Lazo, O. Davis, F. Thompson, A. Yazdanipour, H. Villarino, M. Ortiz)
03/02/2026 03/03/2026	2026 CWA ANNUAL VIRTUA 191-6572070, CA	\$1,150.00 \$1,150.00	USD	1,150.00	Purchase of CA WIC Association Annual Conference May 5-8, 2026 (Irma Gonzalez, Lourdes Mendoza, Ashley Trevino, Irita Davis)
03/03/2026 03/04/2026	NATIONAL WIC ASSOCIATI WWW.NWICA.ORG, DC	\$200.00 \$200.00	USD	200.00	National WIC Association Dues
03/03/2026 03/05/2026	AWHONN 800-354-2268, DC	\$120.00 \$120.00	USD	120.00	Registration for Annual Kern County Perinatal Symposium for Marissa Ortiz-Cortez, WIC Program Administrator
03/07/2026 03/09/2026	HOBART ESTORE 937-3323000, OH	\$112.00 \$112.00	USD	112.00	Oven serviced at Central Kitchen

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/07/2026 03/09/2026	HOBART ESTORE 937-3323000, OH	<b>\$112.00</b> \$112.00	USD	112.00	Oven serviced at Central Kitchen
03/07/2026 03/09/2026	HOBART ESTORE 937-3323000, OH	<b>\$442.00</b> \$442.00	USD	442.00	Service and calibration for oven at Central Kitchen
03/07/2026 03/09/2026	HOBART ESTORE 937-3323000, OH	<b>\$56.00</b> \$56.00	USD	56.00	Oven serviced at Central Kitchen
03/07/2026 03/09/2026	HOBART ESTORE 937-3323000, OH	<b>\$56.00</b> \$56.00	USD	56.00	Oven serviced at Central Kitchen
03/07/2026 03/09/2026	HOBART ESTORE 937-3323000, OH	<b>\$112.00</b> \$112.00	USD	112.00	Oven serviced at Central Kitchen
03/07/2026 03/09/2026	HOBART ESTORE 937-3323000, OH	<b>\$112.00</b> \$112.00	USD	112.00	Oven serviced at Central Kitchen
03/07/2026 03/09/2026	HOBART ESTORE 937-3323000, OH	<b>\$56.00</b> \$56.00	USD	56.00	Oven serviced at Central Kitchen
03/10/2026 03/11/2026	LASSENS NATURAL FOODS-BK BAKERSFIELD, CA	<b>\$41.34</b> \$41.34	USD	41.34	Purchase of Special Diet Foods/Milk/Formula
03/10/2026 03/11/2026	HOBART ESTORE 937-3323000, OH	<b>\$280.00</b> \$280.00	USD	280.00	Service of water softener at Central Kitchen
03/12/2026 03/13/2026	TARGET 00025247 BAKERSFIELD, CA	<b>\$100.47</b> \$100.47	USD	100.47	Purchase of Special Diet Foods/Milk/ Formula

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/12/2026 03/13/2026	WAL-MART #1624 BAKERSFIELD, CA	\$67.08 \$67.08	USD	67.08	Purchase of Special Diet Foods/Milk/ Formula
03/13/2026 03/16/2026	EVERYCHILD CALIFORNIA 916-443-5919, CA	\$219.00 \$219.00	USD	219.00	Alternative Payment Program Monitoring training March 26, 2026
03/23/2026 03/24/2026	EFOODHANDLERS WWW.EFOODHAND, IL	\$45.32 \$45.32	USD	45.32	Purchase of required Food Handlers Cards for P. Foley, A. Garcia, D. Gonzales, M. Luna, V. Ramos, and R. Solis March 23, 2026
03/24/2026 03/25/2026	AMERICAN AIR0012328693980 FORT WORTH, TX	\$1,046.80 \$1,046.80	USD	1,046.80	Flight for Kelly Lowery to Attend Feeding America Conference in Dallas, TX April 13-16, 2026
03/24/2026 03/25/2026	WAL-MART #1624 BAKERSFIELD, CA	\$89.42 \$89.42	USD	89.42	Purchase of Special Diet Foods/Milk/ Formula

**Activity Totals**  
\$7,572.29

**Purchases**  
\$7,572.29

**Payments**  
\$0.00

**Cardholder Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Supervisor Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

# Cardholder Activity

Name: SABRINA JONES-ROBERTS      Account Number: \*\*6725      Cycle End Date: 03/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency	Currency Amount
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Allocation Amount	Accounting Code
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Activity Totals	Purchases	Payments
\$0.00	\$0.00	\$0.00

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Signature: \_\_\_\_\_

## Cardholder Activity

Name: VETERANS A FOOD SERVICES

Account Number: \*\*2152

Cycle End Date: Open

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
02/25/2026 02/26/2026	IC* INSTACART INSTACART.COM, CA	\$401.90 \$401.90	USD	401.90	Grocery charge for GPD clients (FoodsCo)
02/25/2026 02/26/2026	IC* INSTACART 888-246-7822, CA	\$327.95 \$327.95	USD	327.95	Grocery charge for GPD clients (Foodmaxx)
03/04/2026 03/05/2026	IC* INSTACART INSTACART.COM, CA	\$596.78 \$596.78	USD	596.78	Grocery charge for GPD clients (FoodsCo)
03/11/2026 03/12/2026	IC* INSTACART 888-246-7822, CA	\$531.86 \$531.86	USD	531.86	Grocery charge for GPD clients (FoodsCo)
03/18/2026 03/19/2026	IC* INSTACART 888-246-7822, CA	\$413.41 \$413.41	USD	413.41	Grocery charge for GPD clients (FoodsCo)

Activity Totals  
\$2,271.90

Purchases  
\$2,271.90

Payments  
\$0.00

Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

## Cardholder Activity

Name: VETERANS SVC FUEL CARD

Account Number: \*\*2335

Cycle End Date: Open

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
02/26/2026 02/27/2026	CHEVRON 0358476 BAKERSFIELD, CA	\$46.97 \$46.97	USD	46.97	fuel charge for youth services vehicle (ford transit)
02/26/2026 02/27/2026	EXXON GOLDEN STATE FOO BAKERSFIELD, CA	\$61.58 \$61.58	USD	61.58	fuel charge for GPD program vehicle (Buick)
02/26/2026 03/02/2026	ARCO 911938 BAKERSFIELD, CA	\$65.00 \$65.00	USD	65.00	fuel charge for GPD program vehicle (Caravan)
03/04/2026 03/04/2026	UBER *TRIP HELP.UBER.COM, CA	\$14.96 \$14.96	USD	14.96	Uber charge for GPD client
03/05/2026 03/09/2026	ARCO 911938 BAKERSFIELD, CA	\$57.01 \$57.01	USD	57.01	fuel charge for GPD program vehicle (Caravan)
03/06/2026 03/09/2026	UBER *TRIP HELP.UBER.COM, CA	\$11.95 \$11.95	USD	11.95	Uber charge for GPD program
03/06/2026 03/09/2026	UBER *TRIP HELP.UBER.COM, CA	\$14.94 \$14.94	USD	14.94	Uber charge for GPD program
03/07/2026 03/09/2026	UBER *TRIP HELP.UBER.COM, CA	\$17.95 \$17.95	USD	17.95	Uber charge for GPD program
03/09/2026 03/10/2026	UBER *TRIP HELP.UBER.COM, CA	\$14.95 \$14.95	USD	14.95	Uber charge for GPD program

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/10/2026 03/10/2026	UBER *TRIP HELP.UBER.COM, CA	\$15.94 \$15.94	USD	15.94	Uber charge for GPD client
03/10/2026 03/11/2026	UBER *TRIP HELP.UBER.COM, CA	\$12.95 \$12.95	USD	12.95	Uber charge for GPD client
03/10/2026 03/11/2026	CHEVRON 0358476 BAKERSFIELD, CA	\$77.41 \$77.41	USD	77.41	Fuel charge for GPD program vehicle (Chrysler)
03/10/2026 03/11/2026	EXXON SUMMIT BAKERSFIELD, CA	\$64.50 \$64.50	USD	64.50	Fuel charge for GPD program vehicle (caravan)
03/11/2026 03/11/2026	UBER *TRIP HELP.UBER.COM, CA	\$8.34 \$8.34	USD	8.34	Uber charge for GPD program
03/12/2026 03/13/2026	CHEVRON 0099702 BAKERSFIELD, CA	\$93.02 \$93.02	USD	93.02	Fuel charge for GPD program vehicle (Buick)
03/16/2026 03/17/2026	UBER *TRIP HELP.UBER.COM, CA	\$12.95 \$12.95	USD	12.95	Uber charge for GPD client
03/17/2026 03/17/2026	UBER *TRIP HELP.UBER.COM, CA	\$13.94 \$13.94	USD	13.94	Uber charge for GPD client
03/17/2026 03/18/2026	CHEVRON 0358476 BAKERSFIELD, CA	\$70.27 \$70.27	USD	70.27	Fuel charge for SSVF program vehicle (Rogue)1
03/17/2026 03/18/2026	CHEVRON 0358476 BAKERSFIELD, CA	\$40.00 \$40.00	USD	40.00	Fuel charge for SSVF program vehicle (Rogue)2

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/19/2026 03/23/2026	ARCO 911938 BAKERSFIELD, CA	\$88.03 \$88.03	USD	88.03	fuel charge for GPD program vehicle (caravan)
03/20/2026 03/23/2026	UBER *TRIP HELP.UBER.COM, CA	\$13.94 \$13.94	USD	13.94	Uber charge for GPD client
03/20/2026 03/23/2026	UBER *TRIP HELP.UBER.COM, CA	\$14.99 \$14.99	USD	14.99	Uber charge for GPD client
03/21/2026 03/23/2026	UBER *TRIP HELP.UBER.COM, CA	\$16.93 \$16.93	USD	16.93	Uber charge for GPD client
03/21/2026 03/23/2026	UBER *TRIP HELP.UBER.COM, CA	\$16.95 \$16.95	USD	16.95	Uber charge for GPD client
03/24/2026 03/24/2026	UBER *TRIP HELP.UBER.COM, CA	\$15.96 \$15.96	USD	15.96	Uber charge for GPD client

Activity Totals  
\$881.43

Purchases  
\$881.43

Payments  
\$0.00

Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

# Cardholder Activity

Name: TEAM 1 ENERGY

Account Number: \*\*7425

Cycle End Date: 03/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
02/27/2026 03/02/2026	LOWES #02424* BAKERSFIELD, CA	\$5.91 \$5.91	USD	5.91	WX- Emergency purchase Inventory DOEIIJA22/ LIHEAP2026 client DOEIIJA22-115 / LIHEAP26-041 2/27/2026
03/12/2026 03/16/2026	THE HOME DEPOT #1060 BAKERSFIELD, CA	\$30.29 \$30.29	USD	30.29	WX- Emergency purchase Inventory LIHEAP26 for client L26-019 3/12/2026
03/19/2026 03/23/2026	THE HOME DEPOT #6687 BAKERSFIELD, CA	\$83.72 \$83.72	USD	83.72	WX-Emergency purchase inventory and supply DOEIIJA22-112 3/19/2026

**Activity Totals**  
\$119.92

**Purchases**  
\$119.92

**Payments**  
\$0.00

Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

# Cardholder Activity

Name: TEAM 2 ENERGY

Account Number: \*\*7433

Cycle End Date: 03/25/2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency	Currency Amount
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Allocation Amount	Accounting Code
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Activity Totals	Purchases	Payments
\$0.00	\$0.00	\$0.00

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Signature: \_\_\_\_\_

# Cardholder Activity

Name: TEAM 3 ENERGY

Account Number: \*\*7441

Cycle End Date: 03/25/2026

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Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/16/2026	THE HOME DEPOT #1064	<b>\$86.97</b>	USD	86.97	WX- Emergency purchase Inventory LIHEAP26 for client L26-024 3/16/2026
03/18/2026	BAKERSFIELD, CA	\$86.97			

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<b>Activity Totals</b>	<b>Purchases</b>	<b>Payments</b>
\$86.97	\$86.97	\$0.00

Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

# Cardholder Activity

Name: FHCC GAS CARD      Account Number: \*\*6442      Cycle End Date: 03/25/2026

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Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency	Currency Amount
		Allocation Amount	Accounting Code	

Activity Totals	Purchases	Payments
\$0.00	\$0.00	\$0.00

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**COMMUNITY ACTION PARTNERSHIP OF KERN  
CENTRAL KITCHEN - BUDGET TO ACTUAL  
FOR THE PERIOD MARCH 1, 2026 TO FEBRUARY 28, 2027 (1 OF 12 MONTHS OR 8.33%)**

Line Item	2026/27 Budget	3/1/26 - 2/28/27 Actual	% Expended	Available Budget
USDA Revenue (Note A)	1,630,185	162,353	10.0%	1,467,832
Head Start Subsidy	<u>930,137</u>	<u>73,462</u>	7.9%	<u>856,675</u>
Total Revenue	<u><u>2,560,322</u></u>	<u><u>235,815</u></u>	9.2%	<u><u>2,324,507</u></u>
Expenditures (Note B)				
Salaries	1,013,002	36,260	3.6%	976,742
Benefits	341,693	18,231	5.3%	323,462
Vehicle Gasoline, Repair/Maintenance	62,300	7,773	12.5%	54,527
Space Costs	94,700	13,148	13.9%	81,552
Supplies - Office & Food Service	6,000	10,602	176.7%	(4,602)
Equipment Repair/Maintenance & Lease	27,000	2,592	9.6%	24,408
Communication	13,000	669	5.1%	12,331
Risk Insurance	12,700	2,594	20.4%	10,106
Printing	1,000	-	0.0%	1,000
Hiring & Employee Costs	100	-	0.0%	100
First Aid	500	-	0.0%	500
Raw Food/Vended Meals	<u>974,761</u>	<u>112,561</u>	11.5%	<u>862,200</u>
Sub Total	2,546,756	204,430	8.0%	2,342,326
Adult Meals Prepared	128,794	18,758	14.6%	110,036
Indirect	<u>193,994</u>	<u>12,627</u>	6.5%	<u>181,367</u>
Total Expenditures	<u><u>2,869,544</u></u>	<u><u>235,815</u></u>	8.2%	<u><u>2,633,729</u></u>

	Prior Period	March 2026	Cumulative
Total Meals Prepared and Vended (Note C)	-	71,725	71,725
Total Meals Claimed	-	<u>51,594</u>	<u>51,594</u>
Difference	-	20,131	20,131

Percentage Claimed to Prepared/Vended		71.9%	71.9%
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Note A: Source of USDA revenue is monthly report submitted to California Department of Education by Head Start/State Child Development Program Division. Revenue is reimbursement for meals claimed.

Note B: Expenditures are for meals prepared, including vended meals.

Note C: Total number of meals delivered to the centers and homebase excluding adult prepared and adult meals vended. The total represents the number of meals available to be served to center and homebase children.

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**STATE DEPARTMENT OF EDUCATION 2025/26 CONTRACTS - EARNED REVENUE**  
**FOR THE PERIOD 7/1/25 - 6/30/26 (9 OF 12 MONTHS = 75%)**

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL	% Earned to MRA
<b>GENERAL CHILD CARE (CCTR-5068)</b>														
Adjusted Days of Enrollment - Certified	10,499	10,062	10,269	11,125	8,452	9,833	9,395	8,441	10,218	-	-	-	88,293	
Reimbursement Rate per Child per Day	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	X \$51.55	
Revenue Earned	\$ 541,202	\$ 518,703	\$ 529,367	\$ 573,470	\$ 435,703	\$ 487,144	\$ 484,315	\$ 435,119	\$ 526,719	\$ -	\$ -	\$ -	\$ 4,531,742	<b>113.39%</b>
Maximum Reimbursable Amount (MRA)													<b>\$3,996,470</b>	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	99.09%	99.54%	99.49%	99.32%	98.90%	98.90%	99.12%	98.86%	98.96%	0.00%	0.00%	0.00%		<b>99.09%</b>
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	5.00%	5.00%	5.00%		100.00%
<b>CALIFORNIA STATE PRESCHOOL (CSPP-5118)</b>														
Adjusted Days of Enrollment - Certified	7,003	9,193	12,691	16,025	13,503	15,233	17,446	16,474	18,566	-	-	-	126,134	
Reimbursement Rate per Child per Day	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	
Revenue Earned	\$ 387,046	\$ 508,094	\$ 701,455	\$ 885,716	\$ 746,285	\$ 841,915	\$ 964,226	\$ 910,533	\$ 1,026,140	\$ -	\$ -	\$ -	\$ 6,971,409	<b>91.58%</b>
Maximum Reimbursable Amount (MRA)													<b>\$7,612,170</b>	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	98.35%	99.07%	98.95%	98.82%	99.18%	99.09%	98.60%	99.10%	98.29%	0.00%	0.00%	0.00%		<b>98.35%</b>
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	5.00%	5.00%	5.00%		100.00%
<b>MIGRANT CHILD CARE (CMIG-5004)</b>														
Adjusted Days of Enrollment - Certified	-	-	-	-	19	42	44	36	46	-	-	-	187	
Reimbursement Rate per Child per Day	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	X \$51.55	
Revenue Earned	\$ -	\$ -	\$ -	\$ -	\$ 964	\$ 2,155	\$ 2,268	\$ 1,856	\$ 2,382	\$ -	\$ -	\$ -	\$ 9,624	<b>3.28%</b>
Maximum Reimbursable Amount (MRA)													<b>\$293,823</b>	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	0.00%	0.00%	0.00%	0.00%	100.00%	100.00%	100.00%	100.00%	100.00%	0.00%	0.00%	0.00%		<b>100.00%</b>
Five Percent Flexibility, Maximum = 100 Percent	5.00%	5.00%	5.00%	5.00%	100.00%	100.00%	100.00%	100.00%	100.00%	5.00%	5.00%	5.00%		100.00%

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2025/26 State contracts.

**COMMUNITY ACTION PARTNERSHIP OF KERN  
STATE DEPARTMENT OF EDUCATION 2025/26 CONTRACTS - EARNED REVENUE  
SAN JOAQUIN COUNTY OFFICE OF EDUCATION  
FOR THE PERIOD 7/1/25 - 6/30/26 (9 OF 12 MONTHS = 75%)**

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL	% Earned to MRA
<b>GENERAL CHILD CARE (CCTR-5XXX)</b>														
Adjusted Days of Enrollment - Certified	4,676	5,001	5,052	5,193	3,798	4,403	4,318	3,976	4,826	-	-	-	41,243	
Reimbursement Rate per Child per Day	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	
Revenue Earned	\$ 228,392	\$ 244,230	\$ 246,762	\$ 253,634	\$ 185,471	\$ 215,036	\$ 210,902	\$ 194,175	\$ 235,717	\$ -	\$ -	\$ -	\$ 2,014,318	<b>66.95%</b>
Maximum Reimbursable Amount (MRA)													<b>\$3,008,544</b>	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	98.58%	99.18%	99.38%	98.90%	99.76%	99.71%	99.31%	99.73%	99.25%	0.00%	0.00%	0.00%		<b>98.58%</b>
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	5.00%	5.00%	5.00%		100.00%
<b>CALIFORNIA STATE PRESCHOOL (CSPP-5XXX)</b>														
Adjusted Days of Enrollment - Certified	-	52	384	749	784	1,202	1,361	1,333	1,944				7,808	
Reimbursement Rate per Child per Day	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	
Revenue Earned	\$ -	\$ 2,541	\$ 18,889	\$ 36,796	\$ 38,518	\$ 59,072	\$ 66,869	\$ 65,480	\$ 95,515	\$ -	\$ -	\$ -	\$ 383,681	<b>17.05%</b>
Maximum Reimbursable Amount (MRA)													<b>\$2,250,612</b>	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	0.00%	86.11%	93.95%	96.87%	99.34%	99.71%	99.48%	100.00%	99.19%	0.00%	0.00%	0.00%		
Five Percent Flexibility, Maximum = 100 Percent	5.00%	91.11%	98.95%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	5.00%	5.00%	5.00%		

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2025/26 Cooperative Agreement with the San Joaquin County Office of Education

**COMMUNITY ACTION PARTNERSHIP OF KERN  
STATE DEPARTMENT OF EDUCATION CONTRACT - MIGRANT ALTERNATIVE PAYMENT  
FOR THE PERIOD 7/1/25 - 6/30/26 (9 OF 12 MONTHS = 75%)**

Contract CMAP-5000	July 2025	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total	%	% Earned to MRA
Provider Payments	\$ 1,799,376	\$ 1,954,154	\$ 2,083,251	\$ 2,247,432	\$ 2,119,415	\$ 2,393,347	\$ 2,392,157	\$ 2,309,340	\$ 2,585,591	\$ -	\$ -	\$ -	\$ 19,884,061		
Add: Family Fees	-	-	-	-	-	-	-	-	-	-	-	-	\$ -		
Net Provider Payments	\$ 1,799,376	\$ 1,954,154	\$ 2,083,251	\$ 2,247,432	\$ 2,119,415	\$ 2,393,347	\$ 2,392,157	\$ 2,309,340	\$ 2,585,591	\$ -	\$ -	\$ -	\$ 19,884,061	80.20%	
Maximum Reimbursable Amount (MRA) for Provider Payments													<b>29,398,811</b>		<b>67.64%</b>
<b>Administration &amp; Support Services Revenue</b>															
Provider Payments	\$ 1,799,376	\$ 1,954,154	\$ 2,083,251	\$ 2,247,432	\$ 2,119,415	\$ 2,393,347	\$ 2,392,157	\$ 2,309,340	\$ 2,585,591	\$ -	\$ -	\$ -	\$ 19,884,061		
Reimbursement Rate	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%		
Revenue Earned	\$ 478,315	\$ 519,459	\$ 553,776	\$ 597,419	\$ 563,389	\$ 636,207	\$ 635,890	\$ 613,876	\$ 687,309	\$ -	\$ -	\$ -	\$ 5,285,641		
Program Administration/Support Services Costs	211,659	256,121	402,034	268,598	312,793	279,138	318,485	378,644	248,044	-	-	-	2,675,517	10.79%	
Indirect (10% x MTDC) Costs	198,873	218,903	246,368	249,516	240,305	263,915	267,931	265,918	280,549	-	-	-	2,232,278	9.00%	
Transfer Indirect to CSBG	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Operating Costs	\$ 410,533	\$ 475,024	\$ 648,402	\$ 518,115	\$ 553,098	\$ 543,054	\$ 586,415	\$ 644,562	\$ 528,593	\$ -	\$ -	\$ -	4,907,795	19.80%	
Revenue Earned Over/(Under) Costs	\$ 67,783	\$ 44,435	\$ (94,626)	\$ 79,305	\$ 10,291	\$ 93,153	\$ 49,475	\$ (30,687)	\$ 158,717	\$ -	\$ -	\$ -	377,846		
TOTAL COSTS - NET OF FAMILY FEES	\$ 2,209,908	\$ 2,429,178	\$ 2,731,653	\$ 2,765,546	\$ 2,672,512	\$ 2,936,401	\$ 2,978,572	\$ 2,953,902	\$ 3,114,183	\$ -	\$ -	\$ -	24,791,856	100.00%	

Note 1: Administration and Support Services revenue is earned based on the amount of provider payments incurred. Example:

Provider payments	19,884,061
Reimbursement Rate (21.0% / 79.0%)	x 26.5823%
Revenue Earned	<u>5,285,641</u>

Note 2: The maximum reimbursable amount per the 2024/25 State contract is as follows:

Provider Payments	29,398,811	79.00%		
Administration	6,642,643	17.85%		
Support Services	1,172,231	3.15%		
Maximum Reimbursable Amount (MRA)	<u>37,213,685</u>	<u>100.00%</u>	<u>9,584,682</u>	<u>388%</u>

# Community Action Partnership of Kern

Finance Division — Monthly Activity Report | Helping People...Changing Lives.

<b>Division/CFO:</b>	Tracy Webster, CFO	<b>Month/Year:</b>	March 2026
<b>Program/Work Unit:</b>	Finance	<b>Director of Finance:</b>	Gabrielle Alexander
<b>Services:</b>	Overall financial and accounting functions of the organization		

## Activities

Description	March 2026		Year to Date	
	Number	Amount	Number	Amount
<b>Bank/Wire Deposits</b>	92	11,681,640	92	11,681,640
<b>Vendor Checks Issued</b>	1,907	8,862,018	1,907	8,862,018
<b>Payroll Disbursed</b>		\$4,141,169		4,141,169
<b>Grant Reports Prepared</b>	43		43	
CAFB Food Access for Farmworkers Initiative				
2-1-1				
ARG III - Warm Handoff				
BKRHC Encampment Resolution				
BCSD California Community School Partnership				
BKRHC - HHAP)				
CAL EITC				
CalCAPA Diaper Distribution Pilot				
California State Preschool				
CalVIP (CA Violence Intervention and Prevention)				
CFDA - Healthy Refrigeration Program Grant				
Child and Adult Care Food				
City of Bakersfield FHCC Sports Field				
County of Kern Low Barrier Homeless Shelter				
CSBG (Community Services Block Grant)				
CSFP (Commodity Supplemental Food Program)				
DOE BIL				
E Kern Family Resource Center				
Early Head Start (EHS)/Head Start - Kern & San Joaquin				
EFAP				
Food Bank Capacity Program				
Help Me Grow				
Home Visit Initiative				
HOME-ARP City of Bakersfield 2024-25				
Housing and Urban Development				
HUD CPF Food Bank Expansion				
Internal Revenue Service - VITA				
KCCD CERF Regional Convener				
KCCD CWDB High Road Training Partnership				
LIHEAP				
Local Purchase Assistance (LFPA) USDA				
Migrant Alternative Payment				
NEOPB Cal Fresh Healthy Living				
Oasis FRC				
Positive Youth Development Services				
QRIS San Joaquin				
Safe Camping				
San Joaquin COE General Child Care (CCTR)				
San Joaquin QRIS				
SJCOE COE Headstart				
State Disaster Food Boxes				
SNAP (Cal Fresh Outreach)				
WIC (Women, Infants & Children)				

## Business Services

Activity	Requested	In-Progress	Processed	Processed YTD
<b>Purchase Orders</b>	661	66	595	595
<b>Contracts</b>	46	5	41	41
<b>Leases</b>	10	1	9	9
<b>Requests for Proposals</b>	19	2	18	18

### **Total Division Staffing - 32 Positions**

CFO	Accountant II (2)	Administrative Coordinator (1)
Director of Finance	Accounting Technician (6)	Procurement Supervisor (1)
Finance Administrator	Accounting Specialist (2)	Business Technician (2)
Controller	Accounting Clerk (1)	
Payroll/HRIS Manager	AP Supervisor (1)	
Accounting Administrator	Fiscal Technician (2)	
Accounting Administrator - Energy	Payroll Specialists (3)	
Accountant (3)	Payroll Supervisor (1)	

# Community Action of Partnership of Kern Agency Total

STATEMENT OF POSITION (UNAUDITED) AS OF FEBRUARY 28, 2026	
<b>ASSETS</b>	
Cash in Bank	14,227,676
Cash - Vacation Reserve	1,975,302
Petty Cash	-
Accounts Receivable	3,989,724
Travel Advance	16,005
Prepaid Expense	634,664
Inventory	3,634,108
Net Fixed Assets - Unrestricted	8,775,205
Net Fixed Assets - Restricted	38,522,154
Operating lease ROU	<u>4,493,179</u>
<b>Total Assets</b>	<b>76,268,015</b>
<b>LIABILITES AND NET ASSETS</b>	
Accounts Payable	3,944,411
Accrued Expenses	2,515,731
Accrued Vacation	1,086,506
Line of Credit	-
Note Payable	7,277,075
Advance Payable	1,011,539
Deferred Revenue	4,446,346
Operating Lease Liability	<u>4,511,411</u>
<b>Total Liabilites</b>	<b>24,793,020</b>
<b>Total Net Assets</b>	<b><u>51,474,995</u></b>
<b>Total Liabilities and Net Assets</b>	<b>76,268,015</b>

STATEMENT OF OPERATIONS (UNAUDITED) FOR THE PERIOD MARCH 1, 2025 TO FEBRUARY 28, 2026	
<b>REVENUE</b>	
Grant Revenue	136,461,982
Donations	39,051,175
Other Revenue	13,412,711
In-Kind	<u>19,858,135</u>
<b>Total Revenue</b>	<b>208,784,003</b>
<b>EXPENDITURES</b>	
Salaries	54,217,860
Benefits	18,952,765
Travel	977,912
Space Costs	12,954,107
Supplies	4,308,637
Consultant/Contract Services	5,193,152
Other Costs	4,622,176
Program Costs	76,026,032
Capital Expenditures	-
Indirect	11,837,584
In-Kind	<u>19,858,135</u>
<b>Total Expenditures</b>	<b>208,948,361</b>
<b>Net Change in Assets</b>	<b>(164,358)</b>
<b>Net Assets, beginning</b>	<b>51,639,353</b>
<b>Net Assets, ending</b>	<b>51,474,995</b>

# Community Action of Partnership of Kern Agency Total

STATEMENT OF POSITION (UNAUDITED) AS OF MARCH 31, 2026	
<b>ASSETS</b>	
Cash in Bank	11,848,438
Cash - Vacation Reserve	1,975,336
Petty Cash	-
Accounts Receivable	8,627,535
Travel Advance	29,418
Prepaid Expense	1,865,721
Inventory	3,634,107
Net Fixed Assets - Unrestricted	8,721,055
Net Fixed Assets - Restricted	38,299,631
Operating lease ROU	<u>4,493,179</u>
<b>Total Assets</b>	<b>79,494,419</b>
<b>LIABILITES AND NET ASSETS</b>	
Accounts Payable	4,337,267
Accrued Expenses	-
Accrued Vacation	1,086,506
Line of Credit	-
Note Payable	7,250,760
Advance Payable	1,024,872
Deferred Revenue	9,690,492
Operating Lease Liability	<u>4,511,411</u>
<b>Total Liabilites</b>	<b>27,901,308</b>
<b>Total Net Assets</b>	<b><u>51,593,111</u></b>
<b>Total Liabilities and Net Assets</b>	<b>79,494,419</b>

STATEMENT OF OPERATIONS (UNAUDITED) FOR THE PERIOD MARCH 1, 2026 TO MARCH 31, 2026	
<b>REVENUE</b>	
Grant Revenue	10,364,795
Donations	37,916
Other Revenue	374,969
In-Kind	<u>-</u>
<b>Total Revenue</b>	<b>10,777,680</b>
<b>EXPENDITURES</b>	
Salaries	2,162,017
Benefits	1,417,097
Travel	59,522
Space Costs	954,301
Supplies	304,291
Consultant/Contract Services	961,581
Other Costs	448,719
Program Costs	3,552,264
Capital Expenditures	-
Indirect	799,772
In-Kind	<u>-</u>
<b>Total Expenditures</b>	<b>10,659,564</b>
<b>Net Change in Assets</b>	<b>118,116</b>
<b>Net Assets, beginning</b>	<b>51,474,995</b>
<b>Net Assets, ending</b>	<b>51,593,111</b>

COMMUNITY ACTION PARTNERSHIP OF KERN  
 BUDGET TO ACTUAL  
 FOR THE PERIOD 03-01-26 TO 03-31-26 (8.3%)

	AGENCY TOTAL			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	52,054,666	1,955,681	50,098,985	4%
BENEFITS	16,958,590	1,302,614	15,655,976	8%
TRAVEL	847,800	52,798	795,002	6%
SPACE COST	7,431,356	622,980	6,808,376	8%
SUPPLIES	2,480,901	274,036	2,206,865	11%
EQUIPMENT	120,000	-	120,000	0%
CONSULTANT/CONTRACT SERVICES	3,583,586	821,689	2,761,897	23%
OTHER COSTS	3,349,644	319,211	3,030,433	10%
PROGRAM COSTS	39,641,476	3,552,264	36,089,212	9%
INDIRECT	13,983,484	817,997	13,165,487	6%
TOTAL	140,451,503	9,719,270	130,732,233	7%

COMMUNITY ACTION PARTNERSHIP OF KERN  
 BUDGET TO ACTUAL  
 FOR THE PERIOD 03-01-26 TO 03-31-26 (8.3%)

	EDUCATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	38,310,569	1,417,597	36,892,972	4%
BENEFITS	12,375,549	968,043	11,407,506	8%
TRAVEL	609,486	24,385	585,102	4%
SPACE COST	3,518,156	390,774	3,127,382	11%
SUPPLIES	1,804,230	177,919	1,626,311	10%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	1,485,575	146,456	1,339,119	10%
OTHER COSTS	1,703,800	122,772	1,581,028	7%
PROGRAM COSTS	34,577,866	3,143,443	31,434,423	9%
INDIRECT	10,814,414	630,985	10,183,429	6%
TOTAL	105,199,645	7,022,375	98,177,270	7%

COMMUNITY ACTION PARTNERSHIP OF KERN  
 BUDGET TO ACTUAL  
 FOR THE PERIOD 03-01-26 TO 03-31-26 (8.3%)

	NUTRITION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	4,587,972	171,509	4,416,463	4%
BENEFITS	1,484,997	90,219	1,394,778	6%
TRAVEL	90,986	18,728	72,258	21%
SPACE COST	944,161	62,659	881,502	7%
SUPPLIES	187,641	59,890	127,751	32%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	17,554	37,942	(20,388)	216%
OTHER COSTS	445,652	79,107	366,545	18%
PROGRAM COSTS	2,746,552	293,086	2,453,466	11%
INDIRECT	1,021,392	77,611	943,781	8%
TOTAL	11,526,907	890,751	10,636,156	8%

COMMUNITY ACTION PARTNERSHIP OF KERN  
 BUDGET TO ACTUAL  
 FOR THE PERIOD 03-01-26 TO 03-31-26 (8.3%)

	ENERGY CONSERVATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	2,769,656	110,651	2,659,005	4%
BENEFITS	886,289	69,164	817,125	8%
TRAVEL	50,000	2,245	47,755	4%
SPACE COST	396,500	15,647	380,853	4%
SUPPLIES	100,000	4,865	95,135	5%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	1,538,131	32,372	1,505,759	2%
OTHER COSTS	505,338	31,983	473,355	6%
PROGRAM COSTS	500,000	25,579	474,421	5%
INDIRECT	674,594	28,219	646,375	4%
TOTAL	7,420,508	320,726	7,099,782	4%

COMMUNITY ACTION PARTNERSHIP OF KERN  
 BUDGET TO ACTUAL  
 FOR THE PERIOD 03-01-26 TO 03-31-26 (8.3%)

	COMMUNITY SERVICES			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	5,159,887	227,193	4,932,694	4%
BENEFITS	1,735,537	140,462	1,595,075	8%
TRAVEL	70,478	5,778	64,700	8%
SPACE COST	2,353,093	135,307	2,217,786	6%
SUPPLIES	308,675	30,403	278,272	10%
EQUIPMENT	120,000	-	120,000	0%
CONSULTANT/CONTRACT SERVICES	539,451	604,919	(65,468)	112%
OTHER COSTS	557,069	55,543	501,526	10%
PROGRAM COSTS	1,813,808	90,156	1,723,652	5%
INDIRECT	1,250,264	70,187	1,180,077	6%
TOTAL	13,908,262	1,359,947	12,548,315	10%

COMMUNITY ACTION PARTNERSHIP OF KERN  
 BUDGET TO ACTUAL  
 FOR THE PERIOD 03-01-26 TO 03-31-26 (8.3%)

	CSBG			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	945,735	18,372	927,363	2%
BENEFITS	378,559	30,009	348,550	8%
TRAVEL	18,750	1,456	17,294	8%
SPACE COST	200,446	17,394	183,052	9%
SUPPLIES	60,855	594	60,261	1%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	875	-	875	0%
OTHER COSTS	35,725	3,560	32,165	10%
PROGRAM COSTS	2,000	-	2,000	0%
INDIRECT	159,170	6,750	152,420	4%
TOTAL	1,802,115	78,134	1,723,981	4%

COMMUNITY ACTION PARTNERSHIP OF KERN  
 BUDGET TO ACTUAL  
 FOR THE PERIOD 03-01-26 TO 03-31-26 (8.3%)

	DISCRETIONARY & FUND RAISING			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	280,847	10,358	270,489	4%
BENEFITS	97,659	4,717	92,942	5%
TRAVEL	8,100	206	7,894	3%
SPACE COST	19,000	1,199	17,801	6%
SUPPLIES	19,500	365	19,135	2%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	2,000	-	2,000	0%
OTHER COSTS	102,060	26,247	75,813	26%
PROGRAM COSTS	1,250	-	1,250	0%
INDIRECT	63,650	4,246	59,404	7%
TOTAL	594,066	47,338	546,728	8%

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**INDIRECT FUND - FY 2026/27**  
**BUDGET TO ACTUAL - 3/1/26 TO 3/31/26 (1 OF 12 MONTHS = 8.3%)**

	Budget	Actual	% Earned/ Expended	Available Balance
<b>Revenue</b>	<b>\$ 13,983,484</b>	<b>\$ 771,494</b>	<b>5.5%</b>	<b>\$ 13,211,990</b>
Expenditures				
Salaries	7,443,532	206,335	2.8%	7,237,197
Benefits @ 33.4% actual	<u>2,482,552</u>	<u>114,483</u>	<u>4.6%</u>	<u>2,368,069</u>
Total Personnel Costs	9,926,084	320,819	3.2%	9,605,265
Operating Costs				
Travel	143,000	6,932	4.8%	136,068
Space Costs	620,412	74,078	11.9%	546,334
Supplies	324,572	30,091	9.3%	294,481
Equipment	-	-	0.0%	-
Consultant/Contract	1,327,500	139,892	10.5%	1,187,608
Other Operating Costs	<u>834,600</u>	<u>126,946</u>	<u>15.2%</u>	<u>707,654</u>
Total Operating Costs	3,250,084	377,939	11.6%	2,872,145
<b>Total Expenditures</b>	<b><u>\$ 13,176,168</u></b>	<b><u>\$ 698,758</u></b>	<b><u>5.3%</u></b>	<b><u>\$ 12,477,410</u></b>
<b>Excess (Deficit) Indirect Revenue</b>	<b><u>\$ 807,316</u></b>	<b><u>\$ 72,736</u></b>		

RECAP BY SUPPORT DIVISION	Budget	Actual	% Expended	Available Balance
HR	\$ 1,903,340	\$ 63,698	3.3%	\$ 1,839,642
Operations	4,478,821	301,649	6.7%	4,177,172
Executive	1,053,605	47,983	4.6%	1,005,622
Finance	4,084,436	196,144	4.8%	3,888,292
Community Development	<u>1,655,966</u>	<u>89,284</u>	<u>5.4%</u>	<u>1,566,682</u>
	<b><u>\$ 13,176,168</u></b>	<b><u>\$ 698,758</u></b>	<b><u>5.3%</u></b>	<b><u>\$ 12,477,410</u></b>

Prepared Date: 05/14/26

Community Action Partnership of Kern (CAPK)

Check register

Company name: Community Action Partnership of Kern (CAPK)

Report name: Check register

Created on: 5/13/2026

Bank	Date	Vendor	Document no.	Amount
CBB - Operating Acct - Citizens Business Bank	3/3/2026	V03543--CARMEN STARKS	308430	1,263.83
	3/3/2026	V00348--ENVIRONMENTAL SYSTEMS RESEARCH INC	308450	400.00
	3/3/2026	V00821--REGION IX HEAD START ASSOCIATION	308475	2,370.00
	3/3/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	308446	174.00
	3/3/2026	V03314--VESTIS GROUP, INC	308505	75.38
	3/3/2026	V04906--SPECTRUMVOIP, INC	308501	1,902.12
	3/3/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	308445	27.00
	3/3/2026	V04787--ALMA D BEST, INC.	308422	955.00
	3/3/2026	V03117--IGNACIO VALDOVINOS OCHOA	308457	525.00
	3/3/2026	V05003--PAPERCUT PROPERTIES L.P.	308467	455.00
	3/3/2026	V05140--MATSON ALARM CO., INC.	308463	339.00
	3/3/2026	V00798--PREWITT FAMILY DECEDENTS TRUST	308471	3,000.00
	3/3/2026	V02252--DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT	308435	150.00
	3/3/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	308444	1,170.00
	3/3/2026	V00114--BERKSHIRE HATHAWAY HOMESTATE CO	308426	117,957.31
	3/3/2026	V00511--JIM'S TOWING SERVICE, INC	308460	2,500.00
	3/3/2026	V00801--PRODUCERS DAIRY FOODS INC	308472	2,166.26
	3/3/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	308443	484.00
	3/3/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	308442	484.00
	3/3/2026	V05144--MARTIN MACIAS	308462	454.86
	3/3/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	308441	356.00
	3/3/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	308440	356.00
	3/3/2026	V00207--CINTAS CORPORATION #668	308432	378.51
	3/3/2026	V03430--SPECTRUM/CHARTER	308500	170.00
	3/3/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	308439	472.00
	3/3/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	308438	470.00
	3/3/2026	V00914--SOUTHERN CALIFORNIA EDISON	308479	2,043.60
	3/3/2026	V04804--VERDANT COMMERCIAL CAPITAL LLC	308504	474.63
	3/3/2026	V00153--CALIFORNIA CHAMBER OF COMMERCE	308428	974.00
	3/3/2026	V00846--ROUTE 66 BROADBAND LLC	308476	218.13
	3/3/2026	V04938--PINNACLE RECRUITING SERVICES LLC	308470	4,823.75
	3/3/2026	V00919--SPECTRUM	308483	211.25
	3/3/2026	V04972--BIOMEDICAL WASTE DISPOSAL INC.	308427	184.00
	3/3/2026	V00919--SPECTRUM	308482	186.66
	3/3/2026	V00252--COUNTY OF KERN PUBLIC WORKS	308434	61.87
	3/3/2026	V00477--INDIAN WELLS VALLEY WATER DISTRICT	308458	312.97
	3/3/2026	V00374--FERGUSON ENTERPRISES INC #1350	308453	305.95
	3/3/2026	V04229--ANGELICA COBIAN	308423	3,000.00
	3/3/2026	V00907--SOCALGAS	308478	857.11
	3/3/2026	V00787--PG&E	308469	2,204.28
	3/3/2026	V00213--CITY OF MANTECA	308433	309.54
	3/3/2026	V00919--SPECTRUM	308481	246.66
	3/3/2026	V00917--SOUTHWEST GAS CORPORATION	308480	76.53
	3/3/2026	V03172--OFFICE1 LEASING	308466	454.93
	3/3/2026	V04824--A-1 PLUMBING SERVICE, INC.	308421	4,050.00
	3/3/2026	V05092--RB ENVIRONMENTAL INC.	308474	1,426.96
	3/3/2026	V00370--FEDEX	308452	3.10
	3/3/2026	V00092--AT&T	308425	1,998.73
	3/3/2026	V04115--ESTEFANY AVITIA	308451	274.58
	3/3/2026	V04756--MEDRANO ROOFING, INC.	308464	22,455.00
3/3/2026	V00429--GRIMMWAY ENTERPRISES, INC.	308455	4,468.00	
3/3/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	308437	334.00	
3/3/2026	V00295--DEPARTMENT OF MOTOR VEHICLES	308436	331.00	

Bank	Date	Vendor	Document no.	Amount
	3/3/2026	V00169--CALIFORNIA WATER SERVICE	308429	1,691.38
	3/3/2026	V04493--THE BAKERSFIELD COLLEGE FOUNDATION	308503	1,000.00
	3/3/2026	V04925--EMTS, INC	308449	3,940.42
	3/3/2026	V00330--EL CONCILIO CALIFORNIA	308448	281.25
	3/3/2026	V00953--TAFT CITY SCHOOL DISTRICT	308502	3,456.00
	3/3/2026	V03114--FS FORTIETH STREET LP	308454	1,217.00
	3/3/2026	V04802--PAYSTAND, INC.	308468	500.00
	3/3/2026	V04757--JAIME VALLES DBA DWARE PROPERTY	308459	425.00
	3/3/2026	V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	308506	1,374.46
	3/3/2026	V03430--SPECTRUM/CHARTER	308499	256.00
	3/3/2026	V03430--SPECTRUM/CHARTER	308498	62.98
	3/3/2026	V04866--EAST HILLS ASSOCIATES LP	308447	48.00
	3/3/2026	V05151--ASSOCIATION OF FUNDRAISING PROFESSIONALS	308424	650.00
	3/3/2026	V03157--KERN ISLAND INVESTORS, GP	308461	454.43
	3/3/2026	V00902--SIERRA SANDS UNIFIED SCHOOL DIST	308477	2,808.00
	3/3/2026	V03430--SPECTRUM/CHARTER	308497	111.65
	3/3/2026	V03430--SPECTRUM/CHARTER	308496	113.30
	3/3/2026	V03430--SPECTRUM/CHARTER	308495	172.55
	3/3/2026	V03430--SPECTRUM/CHARTER	308494	225.00
	3/3/2026	V03430--SPECTRUM/CHARTER	308493	329.88
	3/3/2026	V05031--CHAVEZ TREE SERVICE	308431	1,850.00
	3/3/2026	V03430--SPECTRUM/CHARTER	308492	325.00
	3/3/2026	V03430--SPECTRUM/CHARTER	308491	325.00
	3/3/2026	V00723--NATIONAL COMMUNITY ACTION FOUNDATION	308465	449.00
	3/3/2026	V03430--SPECTRUM/CHARTER	308490	110.00
	3/3/2026	V03430--SPECTRUM/CHARTER	308489	110.00
	3/3/2026	V03430--SPECTRUM/CHARTER	308488	111.65
	3/3/2026	V03430--SPECTRUM/CHARTER	308487	170.00
	3/3/2026	V03430--SPECTRUM/CHARTER	308486	170.00
	3/3/2026	V04516--ZIP APPLIANCE REPAIR & SERVICE LLC	308507	250.00
	3/3/2026	V03430--SPECTRUM/CHARTER	308485	110.00
	3/3/2026	V00806--PROTECTION 1/ADT	308473	1,902.71
	3/3/2026	V03430--SPECTRUM/CHARTER	308484	110.00
	3/3/2026	V00458--HOME DEPOT COMMERCIAL CREDIT	308456	1,937.03
	3/3/2026	V00087--ARVIN COMMUNITY SERVICE DISTRICT	122234140016111	311.45
	3/3/2026	V02728--KAREN VAZQUEZ	122234140016110	480.00
	3/3/2026	V00585--KNIGHT'S SITE SERVICES INC	122234140016109	1,018.55
	3/3/2026	V03326--CLEMMER AND COMPANY	122234140016108	995.00
	3/3/2026	V03096--PUBLIC AGENCY COALITION ENTERPRISE	122234140016107	986,829.76
	3/3/2026	V00224--CLASSIC CHARTER INC	122234140016106	2,244.00
	3/3/2026	V04980--SCHULMAN INDUSTRIES LLC	122234140016105	337.50
	3/3/2026	V00057--AMERICAN REFUSE, INC.	122234140016104	631.39
	3/3/2026	V01064--WIPFLI LLP	122234140016103	995.00
	3/3/2026	V04865--CHRISTIAN F. VARGAS	122234140016102	700.00
	3/3/2026	V04799--SIXTH AND UNION LLC	122234140016101	400.00
	3/3/2026	V04761--MIJOY STEPHENS	122234140016100	750.00
	3/3/2026	V01064--WIPFLI LLP	122234140016099	5,569.65
	3/3/2026	V00812--QUADIENT FINANCE USA INC	122234140016098	2,000.00
	3/3/2026	V01064--WIPFLI LLP	122234140016097	16,613.73
	3/3/2026	V03174--OFFICE IMAGING, INC	122234140016096	30.76
	3/3/2026	V03080--AZUGA, INC.	122234140016095	495.00
	3/3/2026	V03084--SUNRISE GARDENING SERVICE, LLC	122234140016094	7,080.00
	3/3/2026	V03174--OFFICE IMAGING, INC	122234140016093	101.44
	3/3/2026	V00937--STINSON STATIONERS	122234140016092	20,572.91
	3/3/2026	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	122234140016091	1,355.00
	3/3/2026	V00905--SMART & FINAL	122234140016090	484.17
	3/3/2026	V00704--MISSION LINEN SUPPLY	122234140016089	1,480.46
	3/3/2026	V00704--MISSION LINEN SUPPLY	122234140016088	1,229.16
	3/3/2026	V00704--MISSION LINEN SUPPLY	122234140016087	561.25
	3/3/2026	V00704--MISSION LINEN SUPPLY	122234140016086	55.89

Bank	Date	Vendor	Document no.	Amount
	3/3/2026	V00128--BRADY INDUSTRIES OF CALIFORNIA, LLC, A BRADY PLUS CO	122234140016085	6,631.09
	3/3/2026	V00475--INDEPENDENT FIRE AND SAFETY, INC.	122234140016084	136.50
	3/3/2026	V00683--MCWILLIAMS & WALDEN INC	122234140016083	160.26
	3/3/2026	V03294--R&S ERECTION TRI-COUNTY	122234140016082	16,754.00
	3/3/2026	V05056--CAL OAK HOSPITALITY L.L.C.	122234140016081	4,032.00
	3/3/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140016080	1,213.27
	3/3/2026	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140016079	16,751.05
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016078	9.73
	3/3/2026	V00284--DELK PEST CONTROL	122234140016077	810.00
	3/3/2026	V04575--LOWE'S COMPANIES, INC.	122234140016076	123.25
	3/3/2026	V04575--LOWE'S COMPANIES, INC.	122234140016075	75.19
	3/3/2026	V04575--LOWE'S COMPANIES, INC.	122234140016074	51.38
	3/3/2026	V04575--LOWE'S COMPANIES, INC.	122234140016073	440.78
	3/3/2026	V00794--PLC SYSTEM SERVICES LLC	122234140016072	6,177.50
	3/3/2026	V00182--CDW LLC	122234140016071	820.99
	3/3/2026	V00874--SAVE MART SUPERMARKETS	122234140016070	669.67
	3/3/2026	V04034--RINGCENTRAL INC.	122234140016069	17,293.86
	3/3/2026	V03245--TIMOTHY SEXTON	122234140016068	4,669.76
	3/3/2026	V03175--RACE TELECOMMUNICATIONS INC	122234140016067	238.69
	3/3/2026	V03245--TIMOTHY SEXTON	122234140016066	5,834.33
	3/3/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140016065	40.58
	3/3/2026	V00595--LAMONT GENERAL STORE	122234140016064	6.48
	3/3/2026	V00060--AN ICON COMPANY, LLC - PRINTDIRTCHPEAP	122234140016063	104.20
	3/3/2026	V04575--LOWE'S COMPANIES, INC.	122234140016062	123.34
	3/3/2026	V00704--MISSION LINEN SUPPLY	122234140016061	2,643.68
	3/3/2026	V00358--EXACT STAFF, INC	122234140016060	1,120.00
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016059	45.45
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016058	254.63
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016057	96.29
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016056	59.55
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016055	53.93
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016054	53.13
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016053	45.45
	3/3/2026	V03191--VAL-PRO, INC	122234140016052	2,009.50
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016051	43.28
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016050	40.74
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016049	32.87
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016048	10.80
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016047	10.80
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016046	5.40
	3/3/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140016045	104.18
	3/3/2026	V05067--FRESNO BIPOC PRODUCE INC.	122234140016044	2,160.00
	3/3/2026	V03186--BLUETRITON BRANDS INC	122234140016043	10.81
	3/3/2026	V04575--LOWE'S COMPANIES, INC.	122234140016042	41.09
	3/3/2026	V04575--LOWE'S COMPANIES, INC.	122234140016041	43.06
	3/3/2026	V00146--CA ASSOCIATION OF FOOD BANKS	122234140016040	1,066.67
	3/3/2026	V00961--TEL TEC SECURITY SYSTEMS INC	122234140016039	262.50
	3/3/2026	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	122234140016038	1,662.64
	3/3/2026	V00260--CROWN EQUIPMENT CORPORATION	122234140016037	1,291.60
	3/3/2026	V04459--SPECIALTY TRIM AND AWNING INC	122234140016036	25.00
	3/3/2026	V00406--GARCIA INDUSTRIES INC	122234140016035	9,072.00
	3/3/2026	V00049--AMAZON CAPITAL SERVICES, INC	122234140016034	568.93
	3/3/2026	V04575--LOWE'S COMPANIES, INC.	122234140016033	94.38
	3/3/2026	V04575--LOWE'S COMPANIES, INC.	122234140016032	14.35
	3/3/2026	V01044--W W GRAINGER INC	122234140016031	525.31
	3/3/2026	V03411--SAVANNAH OATES	122234140016030	183.44
	3/3/2026	V03122--PERFORMANCE PROPERTY ADVISORS, INC	122234140016029	1,770.00
	3/3/2026	V04690--SAGASER WATKINS & WIELAND PC	122234140016028	104.00
	3/3/2026	V03421--REBECCA MORENO	122234140016027	341.00
	3/3/2026	V00580--KERNVILLE UNION SCHOOL DISTRICT	122234140016026	12,404.32

Bank	Date	Vendor	Document no.	Amount
	3/3/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140016025	3,960.02
	3/3/2026	V00640--MANAGEMENT INFORMATION TECHNOLOGY USA	122234140016024	63,537.78
	3/3/2026	P02324--LUZ MARIA RAMIREZ	122234140016023	1,196.18
	3/3/2026	P02381--LUZ A LOPEZ ZARATE	122234140016022	1,140.73
	3/3/2026	P02622--DARYLMIKA DAVAJANA SWANSON	122234140016021	856.98
	3/3/2026	P01944A--JOSE FRANCISCO ALVARADO MENDEZ	122234140016020	2,028.71
	3/3/2026	P03009--MARIA CRISTINA ALVAREZ FIGUEROA	122234140016019	762.00
	3/3/2026	P03029--ASUSENA MERAZ SAMANO	122234140016018	964.00
	3/3/2026	P02833--MANUEL VILLAGOMEZ	122234140016017	4,417.16
	3/3/2026	V01032--VERIZON WIRELESS	122234140016016	3,664.55
	3/3/2026	V03060--JAB COMMUNICATION INC.	122234140016015	1,799.65
	3/3/2026	V03861--ORVILLE ABELLO	122234140016014	336.00
	3/4/2026	V05157--LIZETTE GONZALEZ	308508	909.35
	3/4/2026	V05110--NATALIE FUENTES	308509	1,326.21
	3/6/2026	V05164--MA ERICA FLETES ORTIZ	308510	2,635.85
	3/10/2026	V04751--COMPSYCH EMPLOYEE ASSISTANCE PROGRAMS, INC.	308542	3,420.48
	3/10/2026	V03325--ASCEND REAL ESTATE AND PROPERTY MANAGEMENT INC	308522	5,250.00
	3/10/2026	V02996--DEPARTMENT OF HUMAN RESOURCES	308548	15,824.53
	3/10/2026	V05024--ZULEMA GARCIA	308624	6.09
	3/10/2026	V02955--LOANA LUGO	308513	2,448.19
	3/10/2026	V05166--ZEVEN CHRISTIAN GAINES	308516	550.40
	3/10/2026	V05167--THOMAS FRANK BELTRAN	308514	568.72
	3/10/2026	V02115--THOMAS MORES	308617	3,150.00
	3/10/2026	V03606--ELIZABETH WILLIAMS	308512	5,983.89
	3/10/2026	V05050--TRESHON JERMAINE WILEY	308515	551.18
	3/10/2026	V04809--GLORIA BALTIER	308557	260.99
	3/10/2026	V03182--PARENTS AS TEACHERS NATIONAL CENTER	308591	375.00
	3/10/2026	V01817--CALIFORNIA AVENUE SENIOR HOUSING	308529	947.00
	3/10/2026	V04595--LOCKHART INVESTMENTS	308570	2,029.00
	3/10/2026	V03430--SPECTRUM/CHARTER	308611	152.25
	3/10/2026	V03314--VESTIS GROUP, INC	308621	75.38
	3/10/2026	V04597--BERNARDO SERRATO MOLINA	308526	10.18
	3/10/2026	V00801--PRODUCERS DAIRY FOODS INC	308597	753.38
	3/10/2026	V00207--CINTAS CORPORATION #668	308535	448.80
	3/10/2026	V00120--BILL WRIGHT TOYOTA INC	308528	52,348.41
	3/10/2026	V05019--MARIA REYES	308576	25.42
	3/10/2026	V00565--KERN COMMUNITY COLLEGE DISTRICT	308563	21,466.96
	3/10/2026	V00252--COUNTY OF KERN PUBLIC WORKS	308544	65.90
	3/10/2026	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	308565	10,370.50
	3/10/2026	V00206--CHRISTOPHER PERCIVAL	308534	129.38
	3/10/2026	V00255--COVERALL NORTH AMERICA INC	308545	1,025.00
	3/10/2026	V01026--VARNER & SON INC	308620	691.69
	3/10/2026	V04859--BETA PROPERTY INVESTMENTS, LLC	308527	674.50
	3/10/2026	V00799--PRICE DISPOSAL	308596	539.76
	3/10/2026	V04802--PAYSTAND, INC.	308593	500.00
	3/10/2026	V04160--MOUNTAINSIDE DISPOSAL, INC.	308582	392.55
	3/10/2026	V00597--LAMONT SANITATION INC	308568	1,597.61
	3/10/2026	V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	308622	841.83
	3/10/2026	V00919--SPECTRUM	308608	216.66
	3/10/2026	V04159--Estela Corrales	308552	178.35
	3/10/2026	V03404--MARITZA LARA MARTINEZ	308578	169.65
	3/10/2026	V03810--MARTHA ORDUNA	308579	116.00
	3/10/2026	V03894--ROSA CALLEJAS	308601	115.28
	3/10/2026	V04102--IRIS LOPEZ	308561	115.28
	3/10/2026	V03496--ANDREW CHAVEZ	308521	108.75
	3/10/2026	V04093--AT&T	308524	92.77
	3/10/2026	V00389--FLYERS ENERGY LLC	308555	363.45
	3/10/2026	V00617--LODI MEMORIAL HOSPITAL ASSOCIATION, INC.	308571	359.91
	3/10/2026	V00896--SHEVADA DOVE-WILLIAMS	308602	332.78
	3/10/2026	V03599--EDNA QUINONEZ	308549	325.53

Bank	Date	Vendor	Document no.	Amount
	3/10/2026	V04925--EMTS, INC	308551	2,792.62
	3/10/2026	V05054--COMPUTERWILD, INC.	308543	314.75
	3/10/2026	V04938--PINNACLE RECRUITING SERVICES LLC	308595	4,968.34
	3/10/2026	V04103--GABRIELA MORENO	308556	87.00
	3/10/2026	V03833--MONICA LOPEZ	308581	84.10
	3/10/2026	V03886--RIGOBERTO REYES	308600	80.48
	3/10/2026	V03522--AVERY COX	308525	79.75
	3/10/2026	V04828--CLAUDIA HUERTA	308539	70.33
	3/10/2026	V02786--MARIA LAURA GONZALEZ	308574	68.88
	3/10/2026	V04653--MARITZA CAMACHO	308577	65.25
	3/10/2026	V04777--OILDALE MUTUAL WATER COMPANY	308589	413.75
	3/10/2026	V04937--LEAH GREEN	308569	62.35
	3/10/2026	V02687--GUADALUPE A VILLASANA	308558	59.45
	3/10/2026	V03881--RAYJEAN STONE	308598	49.30
	3/10/2026	V03405--NICOLE CALLAHAN	308583	42.78
	3/10/2026	V04104--LUZ YOUNG	308573	31.18
	3/10/2026	V05127--MIKAELA RAMOS	308580	29.73
	3/10/2026	V03870--PAULINO CRUZ	308592	4.35
	3/10/2026	V03862--OSCAR W MARTINEZ	308590	269.70
	3/10/2026	V00092--AT&T	308523	93.92
	3/10/2026	V00370--FEDEX	308554	356.39
	3/10/2026	V00919--SPECTRUM	308607	176.66
	3/10/2026	V05123--EZEQUIEL LOPEZ	308553	900.00
	3/10/2026	V00282--DELANO UNION SCHOOL DISTRICT	308547	4,080.00
	3/10/2026	V00953--TAFT CITY SCHOOL DISTRICT	308615	3,072.00
	3/10/2026	V00902--SIERRA SANDS UNIFIED SCHOOL DIST	308603	2,506.50
	3/10/2026	V00330--EL CONCILIO CALIFORNIA	308550	225.00
	3/10/2026	V00192--CHARLIE'S DAY & NITE, INC.	308533	1,999.16
	3/10/2026	V04791--ALMA C MENDOZA	308519	74.00
	3/10/2026	V04745--ANDREA PEREZ	308520	3,000.00
	3/10/2026	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	308612	11.79
	3/10/2026	V04198--INSURICA INSURANCE SERVICES, LLC	308560	356,302.18
	3/10/2026	V03172--OFFICE1 LEASING	308588	361.93
	3/10/2026	V00919--SPECTRUM	308606	362.73
	3/10/2026	V03172--OFFICE1 LEASING	308587	395.61
	3/10/2026	V00596--LAMONT PUBLIC UTILITY DISTRICT	308567	723.20
	3/10/2026	V04824--A-1 PLUMBING SERVICE, INC.	308517	2,850.00
	3/10/2026	V00215--CITY OF SHAFTER	308537	628.75
	3/10/2026	V00821--REGION IX HEAD START ASSOCIATION	308599	159.00
	3/10/2026	V01022--VALLEY PROPANE SERVICE	308619	312.44
	3/10/2026	V05016--JAMES OSBORNE	308562	12.33
	3/10/2026	V03787--MARIA PINEDA	308575	1,052.75
	3/10/2026	V00567--KERN COUNTY FIRE DEPARTMENT	308564	145.00
	3/10/2026	V00787--PG&E	308594	14,590.27
	3/10/2026	V00914--SOUTHERN CALIFORNIA EDISON	308605	906.78
	3/10/2026	V01012--UNITED RENTALS INC	308618	204.70
	3/10/2026	V00229--COMCAST CORPORATION	308541	1,834.83
	3/10/2026	V03172--OFFICE1 LEASING	308586	918.78
	3/10/2026	V00220--CITY OF WASCO	308538	571.68
	3/10/2026	V03172--OFFICE1 LEASING	308585	455.65
	3/10/2026	V00169--CALIFORNIA WATER SERVICE	308531	1,351.15
	3/10/2026	V00229--COMCAST CORPORATION	308540	249.06
	3/10/2026	V00948--SUPERIOR SANITATION SERVICE INC	308614	950.03
	3/10/2026	V04971--NISSAN NORTH AMERICA, INC.	308584	346.74
	3/10/2026	V00212--CITY OF DELANO	308536	135.69
	3/10/2026	V00952--THOMAS D. DRULIAS	308616	490.00
	3/10/2026	V00912--SOUTH TULARE RICHGROVE REFUSE INC	308604	474.22
	3/10/2026	V05086--CALIFORNIA PUBLIC POLICY GROUP, INC.	308530	12,500.00
	3/10/2026	V03356--CYNTHIA RODRIGUEZ	308546	274.58
	3/10/2026	V04254--CHARLETTE R MCRAE	308532	274.58

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	3/10/2026	V03430--SPECTRUM/CHARTER	308610	150.00
	3/10/2026	V00458--HOME DEPOT COMMERCIAL CREDIT	308559	6,581.77
	3/10/2026	V00015--ACCUCUT, LLC	308518	115.00
	3/10/2026	V04897--STERICYCLE, INC.	308613	588.28
	3/10/2026	V04161--LORENA ORTIZ IBARRA	308572	10.15
	3/10/2026	V01060--WEST KERN COMMUNITY COLLEGE DISTRICT	308623	14,770.36
	3/10/2026	V00573--KERN ECONOMIC DEVELOPMENT CORPORATION	308566	500.00
	3/10/2026	V03430--SPECTRUM/CHARTER	308609	150.00
	3/10/2026	V03801--MARIVEL TORRES	122234140016420	102.65
	3/10/2026	V00997--TRAFFIC MANAGEMENT, INC.	122234140016419	189.46
	3/10/2026	V00286--DELL TECHNOLOGIES, INC.	122234140016418	3,118.40
	3/10/2026	V00286--DELL TECHNOLOGIES, INC.	122234140016417	139.63
	3/10/2026	V03326--CLEMMER AND COMPANY	122234140016416	3,885.00
	3/10/2026	V05023--REBECCA CASTRO	122234140016415	20.18
	3/10/2026	V00406--GARCIA INDUSTRIES INC	122234140016414	9,072.00
	3/10/2026	V03421--REBECCA MORENO	122234140016413	480.00
	3/10/2026	V02330--JEREMY T TOBIAS	122234140016412	281.75
	3/10/2026	V03954--TRACY WEBSTER	122234140016411	215.00
	3/10/2026	V03636--GIOVANNI ARAGON	122234140016410	102.65
	3/10/2026	V00937--STINSON STATIONERS	122234140016409	996.47
	3/10/2026	V05155--HUMBERTO JOSE BANEGAS	122234140016408	750.00
	3/10/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140016407	1,485.80
	3/10/2026	V03174--OFFICE IMAGING, INC	122234140016406	35.45
	3/10/2026	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	122234140016405	392.41
	3/10/2026	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	122234140016404	555.00
	3/10/2026	V00683--MCWILLIAMS & WALDEN INC	122234140016403	1,264.48
	3/10/2026	V04918--JAVIER ARREOLA	122234140016402	186.40
	3/10/2026	V00683--MCWILLIAMS & WALDEN INC	122234140016401	1,255.40
	3/10/2026	V03339--ANGELICA NELSON	122234140016400	289.58
	3/10/2026	V00937--STINSON STATIONERS	122234140016399	443.72
	3/10/2026	V00985--THE WARDENS OFFICE	122234140016398	19,952.45
	3/10/2026	V00937--STINSON STATIONERS	122234140016397	392.09
	3/10/2026	V01064--WIPFLI LLP	122234140016396	3,000.00
	3/10/2026	V00350--ESCUELITA HERNANDEZ LITTLE SCHOOL	122234140016395	10,574.20
	3/10/2026	V00683--MCWILLIAMS & WALDEN INC	122234140016394	120.34
	3/10/2026	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140016393	4,910.51
	3/10/2026	V04575--LOWE'S COMPANIES, INC.	122234140016392	308.57
	3/10/2026	V03234--TEACHSTONE, INC	122234140016391	1,200.00
	3/10/2026	V00683--MCWILLIAMS & WALDEN INC	122234140016390	20.00
	3/10/2026	V00231--COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION	122234140016389	485,375.00
	3/10/2026	V00874--SAVE MART SUPERMARKETS	122234140016388	1,352.41
	3/10/2026	V04575--LOWE'S COMPANIES, INC.	122234140016387	462.81
	3/10/2026	V03290--PLANTS FOR YOUR SOLIE	122234140016386	200.00
	3/10/2026	V00321--ECOLAB FOOD SAFETY SPECIALTIES	122234140016385	270.64
	3/10/2026	V03316--YESENIA MONTOYA	122234140016384	7,500.00
	3/10/2026	V03239--AMAROK, LLC	122234140016383	6,031.76
	3/10/2026	V02330--JEREMY T TOBIAS	122234140016382	150.00
	3/10/2026	V00358--EXACT STAFF, INC	122234140016381	1,120.00
	3/10/2026	V03326--CLEMMER AND COMPANY	122234140016380	518.00
	3/10/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140016379	4,511.61
	3/10/2026	V05154--JAELYN RAQUEL LEON	122234140016378	750.00
	3/10/2026	V05153--HUGO DANIEL LEON	122234140016377	750.00
	3/10/2026	V04575--LOWE'S COMPANIES, INC.	122234140016376	620.14
	3/10/2026	V04575--LOWE'S COMPANIES, INC.	122234140016375	64.24
	3/10/2026	V04575--LOWE'S COMPANIES, INC.	122234140016374	31.73
	3/10/2026	V03353--Cynthia Magdaleno	122234140016373	95.70
	3/10/2026	V03344--ANNELISA PEREZ	122234140016372	210.98
	3/10/2026	V03283--CHUNTE' L. MELVIN dba NITENITE OVERNIGHT CHILD CARE	122234140016371	6,000.00
	3/10/2026	V03255--CYNTHIA BORJON-COSBY	122234140016370	3,000.00
	3/10/2026	V03246--YESENIA SALAZAR PENA dba BABIES BLOOM LLC	122234140016369	7,500.00

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	3/10/2026	V03174--OFFICE IMAGING, INC	122234140016368	154.73
	3/10/2026	V03174--OFFICE IMAGING, INC	122234140016367	118.05
	3/10/2026	V03174--OFFICE IMAGING, INC	122234140016366	109.80
	3/10/2026	V03159--JOHN REY	122234140016365	145.71
	3/10/2026	V02888--SUSIE E MARTINEZ	122234140016364	39.15
	3/10/2026	V02868--SAFIYA PRICE	122234140016363	29.00
	3/10/2026	V02411--MARISELA P. GONZALEZ	122234140016362	139.20
	3/10/2026	V00988--THERMO KING OF CENTRAL CALIFORNIA, INC	122234140016361	5,582.37
	3/10/2026	V00938--STOCKTON COMMUNITY KITCHEN	122234140016360	34,301.41
	3/10/2026	V00559--KAPLAN EARLY LEARNING CO	122234140016359	2,578.52
	3/10/2026	V00231--COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION	122234140016358	97.00
	3/10/2026	V05109--APRIL URIBE	122234140016357	23.20
	3/10/2026	V04755--CITIGUARD, INC	122234140016356	2,679.60
	3/10/2026	V04749--PHONTHIP PADICHITH	122234140016355	20.30
	3/10/2026	V04727--ALEXIS SAVEDRA	122234140016354	5,250.00
	3/10/2026	V04647--TRISHA LOR	122234140016353	42.05
	3/10/2026	V04525--BRENDA ORTIZ	122234140016352	21.75
	3/10/2026	V04363--MICHELLE ADILENE RUIZ	122234140016351	14.50
	3/10/2026	V04240--ASHLEY MCALLISTER	122234140016350	181.98
	3/10/2026	V04062--SOPHIN LOCK	122234140016349	9.43
	3/10/2026	V03866--PATRICIA MEXICANO	122234140016348	108.03
	3/10/2026	V03852--NICOLE NINO	122234140016347	123.98
	3/10/2026	V03832--MONICA CASTANEDA	122234140016346	53.65
	3/10/2026	V03765--Magaly Witz	122234140016345	166.03
	3/10/2026	V03742--LILLIAN URREA	122234140016344	26.83
	3/10/2026	V03667--JANELLE ANDRES	122234140016343	73.95
	3/10/2026	V03645--GLORIANA TEIXEIRA	122234140016342	263.90
	3/10/2026	V03641--GLORIA BARBERO	122234140016341	35.53
	3/10/2026	V03601--ELENA GARCIA	122234140016340	103.68
	3/10/2026	V03584--DENISE COOPER	122234140016339	112.38
	3/10/2026	V03583--DELORES PATRICIO	122234140016338	69.60
	3/10/2026	V03508--ANTHONY CONRAD CHAVEZ	122234140016337	147.90
	3/10/2026	V03470--ALFONSO MORALES	122234140016336	136.30
	3/10/2026	V03441--JANEY FELSOCI	122234140016335	146.45
	3/10/2026	V03439--MARY ANN MOONEY	122234140016334	146.45
	3/10/2026	V03438--LIZETTE BRAVO	122234140016333	174.00
	3/10/2026	V03414--ALMA SANCHEZ	122234140016332	3.63
	3/10/2026	V03407--CINDY RUIZ	122234140016331	52.20
	3/10/2026	V03388--KAREN RIOS	122234140016330	358.88
	3/10/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBALL	122234140016329	2,396.25
	3/10/2026	V00180--CCI OFFICE TECHNOLOGIES	122234140016328	258.43
	3/10/2026	V00201--CHILD AND FAMILY PSYCHOLOGY CLINIC, INC	122234140016327	6,326.00
	3/10/2026	V00407--GARDEN PATHWAYS INC	122234140016326	6,153.03
	3/10/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBALL	122234140016325	56.85
	3/10/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBALL	122234140016324	1,200.15
	3/10/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBALL	122234140016323	1,394.55
	3/10/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBALL	122234140016322	1,601.37
	3/10/2026	V03301--COLLETTE ROYAL	122234140016321	8,250.00
	3/10/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBALL	122234140016320	4,338.90
	3/10/2026	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIEB & KIMBALL	122234140016319	5,250.00
	3/10/2026	V00992--TOKAY PRESS INC	122234140016318	533.60
	3/10/2026	V03174--OFFICE IMAGING, INC	122234140016317	109.80
	3/10/2026	V03174--OFFICE IMAGING, INC	122234140016316	114.91
	3/10/2026	V03263--FLOWERS BAKERIES SALES OF SOCAL, LLC	122234140016315	123.84
	3/10/2026	V03174--OFFICE IMAGING, INC	122234140016314	171.78
	3/10/2026	V03174--OFFICE IMAGING, INC	122234140016313	142.61
	3/10/2026	V03174--OFFICE IMAGING, INC	122234140016312	138.73
	3/10/2026	V03174--OFFICE IMAGING, INC	122234140016311	122.72
	3/10/2026	V00182--CDW LLC	122234140016310	572.00
	3/10/2026	V00043--ALLIED UNIVERSAL SECURITY SERVICES	122234140016309	56,435.87

Bank	Date	Vendor	Document no.	Amount
	3/10/2026	V03064--CUSTOM L & A CONSTRUCTION INC	122234140016308	1,960.00
	3/10/2026	V03064--CUSTOM L & A CONSTRUCTION INC	122234140016307	1,830.00
	3/10/2026	V03064--CUSTOM L & A CONSTRUCTION INC	122234140016306	1,775.00
	3/10/2026	V00005--A-1 BATTERY COMPANY	122234140016305	34.10
	3/10/2026	V04575--LOWE'S COMPANIES, INC.	122234140016304	61.64
	3/10/2026	V00226--RLH FIRE PROTECTION, INC.	122234140016303	1,023.00
	3/10/2026	V04776--DATAFLOW BUSINESS SYSTEMS, INC.	122234140016302	161.60
	3/10/2026	V03294--R&S ERECTION TRI-COUNTY	122234140016301	502.50
	3/10/2026	V03191--VAL-PRO, INC	122234140016300	3,458.95
	3/10/2026	V01044--W W GRAINGER INC	122234140016299	200.38
	3/10/2026	V00358--EXACT STAFF, INC	122234140016298	1,120.00
	3/10/2026	V04575--LOWE'S COMPANIES, INC.	122234140016297	109.02
	3/10/2026	V04575--LOWE'S COMPANIES, INC.	122234140016296	14.35
	3/10/2026	V03186--BLUETRITON BRANDS INC	122234140016295	22.88
	3/10/2026	V04180--DIESEL DIRECT LLC	122234140016294	3,373.37
	3/10/2026	V03186--BLUETRITON BRANDS INC	122234140016293	41.31
	3/10/2026	V04575--LOWE'S COMPANIES, INC.	122234140016292	67.70
	3/10/2026	V00905--SMART & FINAL	122234140016291	537.01
	3/10/2026	V00883--SEIU LOCAL 521	122234140016290	19,048.60
	3/10/2026	V04575--LOWE'S COMPANIES, INC.	122234140016289	22.13
	3/10/2026	V03186--BLUETRITON BRANDS INC	122234140016288	37.88
	3/10/2026	V04894--ARMANDO SANTACRUZ	122234140016287	7,350.00
	3/10/2026	V00794--PLC SYSTEM SERVICES LLC	122234140016286	240.00
	3/10/2026	V00961--TEL TEC SECURITY SYSTEMS INC	122234140016285	150.00
	3/10/2026	V00029--ADVANCED DATA STORAGE, INC	122234140016284	161.27
	3/10/2026	V03186--BLUETRITON BRANDS INC	122234140016283	41.12
	3/10/2026	V03186--BLUETRITON BRANDS INC	122234140016282	53.13
	3/10/2026	V03186--BLUETRITON BRANDS INC	122234140016281	50.42
	3/10/2026	V03186--BLUETRITON BRANDS INC	122234140016280	269.42
	3/10/2026	V03186--BLUETRITON BRANDS INC	122234140016279	26.97
	3/10/2026	V00711--MOLLY & BRUCE BUSACCA INC	122234140016278	564.00
	3/10/2026	V00794--PLC SYSTEM SERVICES LLC	122234140016277	789.62
	3/10/2026	V03879--RASHI STROTHER	122234140016276	154.83
	3/10/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140016275	1,252.37
	3/10/2026	V00794--PLC SYSTEM SERVICES LLC	122234140016274	240.00
	3/10/2026	V00794--PLC SYSTEM SERVICES LLC	122234140016273	240.00
	3/10/2026	V00146--CA ASSOCIATION OF FOOD BANKS	122234140016272	3,036.74
	3/10/2026	V00049--AMAZON CAPITAL SERVICES, INC	122234140016271	7,870.76
	3/10/2026	V03392--Unum Insurance Company	122234140016270	34,890.98
	3/10/2026	V01020--VALLEY GARBAGE SERVICE	122234140016269	507.74
	3/10/2026	V00108--BALCO HOLDINGS, INC. DBA BAY ALARM COMPANY	122234140016268	1,134.55
	3/10/2026	V04884--PAUL V BRIANO III	122234140016267	835.00
	3/10/2026	V05163--CAPEX INVESTMENTS, INC	308511	6,450.00
	3/11/2026	P01870--MARCELA G NUNEZ DE GUTIERREZ	Voided - 122234140016266	0.00
	3/11/2026	V03174--OFFICE IMAGING, INC	Voided - 12223414001615	0.00
	3/11/2026	V03174--OFFICE IMAGING, INC	Voided - 12223414001615	0.00
	3/11/2026	V00182--CDW LLC	Voided - 12223414001615	0.00
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	3/11/2026	V00005--A-1 BATTERY COMPANY	Voided - 12223414001615	0.00
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	3/11/2026	V03191--VAL-PRO, INC	Voided - 12223414001614	0.00
	3/11/2026	V00231--COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION	Voided - 12223414001620	0.00
	3/11/2026	V05109--APRIL URIBE	Voided - 12223414001620	0.00
	3/11/2026	V04755--CITIGUARD, INC	Voided - 12223414001620	0.00

Bank	Date	Vendor	Document no.	Amount
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	3/11/2026	V04727--ALEXIS SAVEDRA	Voided - 12223414001619	0.00
	3/11/2026	V04647--TRISHA LOR	Voided - 12223414001619	0.00
	3/11/2026	V04525--BRENDA ORTIZ	Voided - 12223414001619	0.00
	3/11/2026	V04363--MICHELLE ADILENE RUIZ	Voided - 12223414001619	0.00
	3/11/2026	V03742--LILLIAN URREA	Voided - 12223414001618	0.00
	3/11/2026	V03667--JANELLE ANDRES	Voided - 12223414001618	0.00
	3/11/2026	V03645--GLORIANA TEIXEIRA	Voided - 12223414001618	0.00
	3/11/2026	V03641--GLORIA BARBERO	Voided - 12223414001618	0.00
	3/11/2026	V03601--ELENA GARCIA	Voided - 12223414001618	0.00
	3/11/2026	V03584--DENISE COOPER	Voided - 12223414001618	0.00
	3/11/2026	V03583--DELORES PATRICIO	Voided - 12223414001618	0.00
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	3/11/2026	V00358--EXACT STAFF, INC	Voided - 12223414001614	0.00
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	3/11/2026	V03438--LIZETTE BRAVO	Voided - 12223414001617	0.00
	3/11/2026	V03414--ALMA SANCHEZ	Voided - 12223414001617	0.00
	3/11/2026	V03407--CINDY RUIZ	Voided - 12223414001617	0.00
	3/11/2026	V03388--KAREN RIOS	Voided - 12223414001617	0.00
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	3/11/2026	V03508--ANTHONY CONRAD CHAVEZ	Voided - 12223414001618	0.00
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	3/11/2026	V03301--COLLETTE ROYAL	Voided - 12223414001616	0.00
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	3/11/2026	V03879--RASHI STROTHER	Voided - 12223414001612	0.00
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	3/11/2026	V00794--PLC SYSTEM SERVICES LLC	Voided - 12223414001611	0.00
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Bank	Date	Vendor	Document no.	Amount
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	3/11/2026	V04240--ASHLEY MCALLISTER	Voided - 12223414001619	0.00
	3/11/2026	V03263--FLOWERS BAKERIES SALES OF SOCAL, LLC	Voided - 12223414001616	0.00
	3/11/2026	V04062--SOPHIN LOCK	Voided - 12223414001619	0.00
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	3/11/2026	V03832--MONICA CASTANEDA	Voided - 12223414001619	0.00
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	3/11/2026	V03174--OFFICE IMAGING, INC	Voided - 12223414001625	0.00
	3/11/2026	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	Voided - 12223414001625	0.00
	3/11/2026	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	Voided - 12223414001624	0.00
	3/11/2026	V00683--MCWILLIAMS & WALDEN INC	Voided - 12223414001624	0.00
	3/11/2026	V04918--JAVIER ARREOLA	Voided - 12223414001624	0.00
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	3/11/2026	V00985--THE WARDENS OFFICE	Voided - 12223414001624	0.00
	3/11/2026	V00937--STINSON STATIONERS	Voided - 12223414001624	0.00
	3/11/2026	V01064--WIPFLI LLP	Voided - 12223414001624	0.00
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	3/11/2026	V00683--MCWILLIAMS & WALDEN INC	Voided - 12223414001623	0.00
	3/11/2026	V00951--SYSCO FOOD SERVICES OF VENTURA INC	Voided - 12223414001623	0.00
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	3/11/2026	V03234--TEACHSTONE, INC	Voided - 12223414001623	0.00
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	3/11/2026	V03290--PLANTS FOR YOUR SOLIE	Voided - 12223414001623	0.00
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	3/11/2026	V03316--YESENIA MONTOYA	Voided - 12223414001622	0.00
	3/11/2026	V03239--AMAROK, LLC	Voided - 12223414001622	0.00
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	3/11/2026	V03353--Cynthia Magdaleno	Voided - 12223414001621	0.00
	3/11/2026	V03344--ANNELISA PEREZ	Voided - 12223414001621	0.00
	3/11/2026	V03283--CHUNTE' L. MELVIN dba NITENITE OVERNIGHT CHILD CARE	Voided - 12223414001621	0.00
	3/11/2026	V03255--CYNTHIA BORJON-COSBY	Voided - 12223414001621	0.00
	3/11/2026	V03246--YESENIA SALAZAR PENA dba BABIES BLOOM LLC	Voided - 12223414001621	0.00
	3/11/2026	V03174--OFFICE IMAGING, INC	Voided - 12223414001621	0.00
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	3/11/2026	V03159--JOHN REY	Voided - 12223414001621	0.00
	3/11/2026	V02888--SUSIE E MARTINEZ	Voided - 12223414001620	0.00
	3/11/2026	V02868--SAFIYA PRICE	Voided - 12223414001620	0.00

Bank	Date	Vendor	Document no.	Amount
	3/11/2026	V02411--MARISELA P. GONZALEZ	Voided - 12223414001620	0.00
	3/11/2026	V00988--THERMO KING OF CENTRAL CALIFORNIA, INC	Voided - 12223414001620	0.00
	3/11/2026	V00938--STOCKTON COMMUNITY KITCHEN	Voided - 12223414001620	0.00
	3/11/2026	V00559--KAPLAN EARLY LEARNING CO	Voided - 12223414001620	0.00
	3/11/2026	V03801--MARIVEL TORRES	Voided - 12223414001626	0.00
	3/11/2026	V00997--TRAFFIC MANAGEMENT, INC.	Voided - 12223414001626	0.00
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	3/11/2026	V05023--REBECCA CASTRO	Voided - 12223414001626	0.00
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	3/11/2026	V03421--REBECCA MORENO	Voided - 12223414001625	0.00
	3/11/2026	V02330--JEREMY T TOBIAS	Voided - 12223414001625	0.00
	3/11/2026	V03954--TRACY WEBSTER	Voided - 12223414001625	0.00
	3/11/2026	V03636--GIOVANNI ARAGON	Voided - 12223414001625	0.00
	3/11/2026	V00937--STINSON STATIONERS	Voided - 12223414001625	0.00
	3/11/2026	V05155--HUMBERTO JOSE BANEGAS	Voided - 12223414001625	0.00
	3/11/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	Voided - 12223414001625	0.00
	3/11/2026	V05163--CAPEX INVESTMENTS, INC	308627	2,150.00
	3/11/2026	V05163--CAPEX INVESTMENTS, INC	308626	2,150.00
	3/11/2026	V05163--CAPEX INVESTMENTS, INC	308625	2,150.00
	3/11/2026	P01870--MARCELA G NUNEZ DE GUTIERREZ	122234140016421	14,217.61
	3/11/2026	P01870--MARCELA G NUNEZ DE GUTIERREZ	Voided - 308092	-14,217.61
	3/11/2026	V05163--CAPEX INVESTMENTS, INC	Voided - 308511	-6,450.00
	3/17/2026	V00520--JORDAN KAUFMAN KCTTC	308694	6,564.41
	3/17/2026	V00567--KERN COUNTY FIRE DEPARTMENT	308699	145.00
	3/17/2026	V05170--DOBBS REALTY GROUP & ASSOC. INC	308673	1,500.00
	3/17/2026	V02115--THOMAS MORES	308774	1,050.00
	3/17/2026	V02573--ARLEEN N ORNELAS	308643	39.88
	3/17/2026	V03964--VANESSA MUNOZ	308782	27.55
	3/17/2026	V03854--NINFA CAZARES	308731	146.45
	3/17/2026	V04595--LOCKHART INVESTMENTS	308711	2,850.00
	3/17/2026	V04475--KBS PROPERTY MANAGEMENT	308698	1,700.00
	3/17/2026	V05168--SEAN TODD COMPANY INC	308745	1,495.00
	3/17/2026	V04595--LOCKHART INVESTMENTS	308710	895.00
	3/17/2026	V00315--DRESS FOR SUCCESS BAKERSFIELD	308674	1,000.00
	3/17/2026	V00192--CHARLIE'S DAY & NITE, INC.	308656	8.18
	3/17/2026	V02955--LOANA LUGO	308707	58.00
	3/17/2026	V00370--FEDEX	308681	69.55
	3/17/2026	V03314--VESTIS GROUP, INC	308785	78.01
	3/17/2026	V01009--ULINE	308778	559.71
	3/17/2026	V00229--COMCAST CORPORATION	308664	115.95
	3/17/2026	V03172--OFFICE1 LEASING	308736	651.95
	3/17/2026	V05165--EDUCATIONAL IDEAS, INC.	308675	1,350.00
	3/17/2026	V01063--WESTERN PROPANE SERVICE	308790	756.84
	3/17/2026	V00058--AMERIGAS LAKE ISABELLA	308636	626.77
	3/17/2026	V00290--DELTA LIQUID ENERGY	308672	1,374.80
	3/17/2026	V00229--COMCAST CORPORATION	308663	345.47
	3/17/2026	V00207--CINTAS CORPORATION #668	308659	515.15
	3/17/2026	V02979--SUBURBAN PROPANE	308770	2,608.00
	3/17/2026	V01777--AMERICAN REAL ESTATE & PROPERTY MANAGEMENT INC	308635	967.00
	3/17/2026	V04595--LOCKHART INVESTMENTS	308709	1,079.00
	3/17/2026	V03430--SPECTRUM/CHARTER	308765	180.00
	3/17/2026	V05102--DAVID ANAYA	308671	1,106.00
	3/17/2026	V04949--ALLY FINANCIAL	308633	998.89
	3/17/2026	V00801--PRODUCERS DAIRY FOODS INC	308739	2,884.76
	3/17/2026	V04595--LOCKHART INVESTMENTS	308708	950.00
	3/17/2026	V02978--SPECTRUM/CHARTER COMMUNICATIONS	308768	166.66
	3/17/2026	V03430--SPECTRUM/CHARTER	308764	320.25
	3/17/2026	V03430--SPECTRUM/CHARTER	308763	200.00

Bank	Date	Vendor	Document no.	Amount
	3/17/2026	V03430--SPECTRUM/CHARTER	308762	170.00
	3/17/2026	V03430--SPECTRUM/CHARTER	308761	499.00
	3/17/2026	V03430--SPECTRUM/CHARTER	308760	229.99
	3/17/2026	V03430--SPECTRUM/CHARTER	308759	229.99
	3/17/2026	V03430--SPECTRUM/CHARTER	308758	175.10
	3/17/2026	V03430--SPECTRUM/CHARTER	308757	113.30
	3/17/2026	V03430--SPECTRUM/CHARTER	308756	334.75
	3/17/2026	V03430--SPECTRUM/CHARTER	308755	225.00
	3/17/2026	V03967--VERONICA AMAYA	308784	1,500.00
	3/17/2026	V03430--SPECTRUM/CHARTER	308754	77.21
	3/17/2026	V02978--SPECTRUM/CHARTER COMMUNICATIONS	308767	166.64
	3/17/2026	V00803--ASSOCIATION OF NATIONALLY CERTIFIED ROMA TRAINERS (U	308645	60.00
	3/17/2026	V04824--A-1 PLUMBING SERVICE, INC.	308629	8,231.50
	3/17/2026	V00252--COUNTY OF KERN PUBLIC WORKS	308668	20.18
	3/17/2026	V00919--SPECTRUM	308747	216.66
	3/17/2026	V00206--CHRISTOPHER PERCIVAL	308658	100.00
	3/17/2026	V02978--SPECTRUM/CHARTER COMMUNICATIONS	308766	257.71
	3/17/2026	V00090--AT&T	308649	64.42
	3/17/2026	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	308769	63.88
	3/17/2026	V01012--UNITED RENTALS INC	308779	434.23
	3/17/2026	V00806--PROTECTION 1/ADT	308740	353.37
	3/17/2026	V00728--NEEDLES PUBLIC UTILITY AUTHORITY	308730	57.73
	3/17/2026	V01027--VARNER BROS INC	308783	8.00
	3/17/2026	V03192--ROBERT D. STANE - AMERICAN TERMITE SOLUTIONS INC.	308743	1,435.00
	3/17/2026	P02414--BERTHA NERTO	308799	11,760.52
	3/17/2026	P00053--GLORIA GARCIA DE MADERA	308810	10,466.62
	3/17/2026	P02457--MARIA ELENA CORONA DE IBARRA	308827	10,327.22
	3/17/2026	P00444--LUZ E VENEGAS	308823	10,185.92
	3/17/2026	P02951--IRENE FUENTES-TAPIA	308816	8,222.40
	3/17/2026	P02985--CRYSTAL MARIE REYES	308805	7,691.06
	3/17/2026	P02910--VIRGINIA OSORIO ARANDA	308843	7,359.69
	3/17/2026	V04198--INSURICA INSURANCE SERVICES, LLC	308693	156,553.19
	3/17/2026	P02224--ROCIO JOSEFINA HERNANDEZ	308835	7,029.95
	3/17/2026	P02770--GUADALUPE AYON DE MENDOZA	308812	5,541.92
	3/17/2026	P02982--MARIA DEL SOCORRO PADILLA MONTES	308826	5,293.23
	3/17/2026	P02979--VENUSTIANA P DURAN	308841	5,156.70
	3/17/2026	P01593--MANUELA P MEDINA	308824	4,846.20
	3/17/2026	P02854--FERNANDO MARQUEZ ROMERO	308807	4,749.13
	3/17/2026	P03045--CRISTINA GUADALUPE SANCHEZ DE AREVALO	308803	3,569.14
	3/17/2026	P02855--CLAUDIA OROZCO CORONA	308802	3,389.42
	3/17/2026	P02180--SANDRA ELIZABETH SAMAYOA	308837	3,366.95
	3/17/2026	P02945--GABRIELA FRANCO DE ALCANTAR	308808	3,325.68
	3/17/2026	P00039--GUILLERMINA ORNELAS DE RAMIREZ	308814	3,069.76
	3/17/2026	P02943--YOLANDA GARCIA SABINO	308845	2,777.46
	3/17/2026	P02326--MARIA J MARTINEZ DE GARCIA	308830	2,746.73
	3/17/2026	P03000--LOURDES MARTEL	308822	2,710.66
	3/17/2026	P00526--ANDRADE ESTELA Y JOSE FAMILY CHILD CARE	308796	2,597.26
	3/17/2026	P02903--MARIA GUADALUPE LEMUS ORTIZ	308829	2,540.22
	3/17/2026	P01775--CECILIA GAYTAN DE ZARATE	308800	2,461.75
	3/17/2026	P03044--VIRGINIA ESTRELLA MEDINA	308842	2,165.90
	3/17/2026	P03025--SAMANTHA MAGANA MAGANA	308836	1,888.07
	3/17/2026	P02953--LAURA CELENE DIAZ RAMOS	308820	1,876.22
	3/17/2026	P02289--DOMINGA ESQUIVEL DE VILLANUEVA	308806	1,835.13
	3/17/2026	P02407--GUADALUPE ELIZABETH PENUELAS	308813	1,810.38
	3/17/2026	P01229--MARIA PICOS DE GARCIA	308831	1,764.00
	3/17/2026	P02226--LILIA ESQUIVEL MONROY	308821	1,751.37
	3/17/2026	P00833--GLORIA LEMUS DE LEMUS	308811	1,748.06
	3/17/2026	P02315--CRISTINA SOTO DE MARTINEZ	308804	1,713.10
	3/17/2026	P02100--SOCORRO LARA DE GOVEA	308838	1,698.40
	3/17/2026	V00914--SOUTHERN CALIFORNIA EDISON	308746	1,983.23

Bank	Date	Vendor	Document no.	Amount
	3/17/2026	P00823--MARIA EUGENIA GARCIA DE VEGA	308828	1,680.11
	3/17/2026	P00705--AMPARO MAGANA	308794	1,640.12
	3/17/2026	P02820--ROCIO GARDUNO MAGO	308834	1,639.48
	3/17/2026	P02777--BELEN IZAZAGA MERCADO	308798	1,620.14
	3/17/2026	P02617--SONIA C LOPEZ DE JUAREZ	308839	1,543.60
	3/17/2026	P02811--YECENIA GARCIA RAMIREZ	308844	1,438.90
	3/17/2026	P02523--MARCELINA PERALTA	308825	1,429.58
	3/17/2026	P03014--AIDE IBARRA LEMUS	308792	1,368.88
	3/17/2026	P02709--ANA MARIA ACOSTA DE ARIZAGA	308795	1,312.17
	3/17/2026	P02643--MARIA V SOSA	308833	1,310.98
	3/17/2026	V03430--SPECTRUM/CHARTER	308753	1,219.00
	3/17/2026	P02528--MARIA SOFIA MENDOZA DE ORTIZ	308832	1,168.96
	3/17/2026	P02614--TOMASA MARISOL RODRIGUEZ ORELLANA	308840	1,132.14
	3/17/2026	V05038--CENTRAL VALLEY PROPERTY ADVISORS	308653	1,075.00
	3/17/2026	P02938--ANGELICA IBARRA DE ALVAREZ	308797	1,051.69
	3/17/2026	V01817--CALIFORNIA AVENUE SENIOR HOUSING	308651	1,042.00
	3/17/2026	V01817--CALIFORNIA AVENUE SENIOR HOUSING	308650	1,042.00
	3/17/2026	V04765--COMCAST CORPORATION	308662	1,029.04
	3/17/2026	P01069--HERLINDA NOLASCO DE GONZALEZ	308815	918.17
	3/17/2026	P03062--ALMA DELIA LOPEZ DIAZ	308793	909.22
	3/17/2026	P02171--IRMA DIAZ ALVAREZ	308817	901.11
	3/17/2026	P02954A--CLAUDIA ALEJANDRA MONTES GUDINO	308801	848.62
	3/17/2026	P02873--GABRIELA IBARRA	308809	591.85
	3/17/2026	V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	308788	584.94
	3/17/2026	P02819--JAQUILINA GARCIA OSORIO	308818	471.86
	3/17/2026	P03058--JAZMIN LOPEZ MAGDALENO	308819	365.53
	3/17/2026	V03430--SPECTRUM/CHARTER	308752	262.31
	3/17/2026	V03430--SPECTRUM/CHARTER	308751	214.00
	3/17/2026	V03430--SPECTRUM/CHARTER	308750	214.00
	3/17/2026	V03430--SPECTRUM/CHARTER	308749	214.00
	3/17/2026	V03430--SPECTRUM/CHARTER	308748	214.00
	3/17/2026	V00209--CITY OF BAKERSFIELD	308660	12,591.82
	3/17/2026	V04978--WASH MULTIFAMILY ACQUISITION INC.	308787	238.44
	3/17/2026	V00169--CALIFORNIA WATER SERVICE	308652	853.18
	3/17/2026	V00092--AT&T	308648	1,950.01
	3/17/2026	V00091--AT&T	308647	26.74
	3/17/2026	V00091--AT&T	308646	15.76
	3/17/2026	V03360--TERESA LARA	308773	100.05
	3/17/2026	V02944--ESTHER REYES-GARZA	308679	97.88
	3/17/2026	V03950--TINA NUNEZ	308775	89.90
	3/17/2026	V03963--VANESSA MOLINA	308781	87.00
	3/17/2026	V02549--AMY A JIMENEZ	308637	83.38
	3/17/2026	V03624--EVA RODRIGUEZ	308680	79.75
	3/17/2026	V03513--ASELIDA DEL TORO	308644	78.30
	3/17/2026	V04130--ANA HERNANDEZ ZARATE	308640	66.70
	3/17/2026	V03628--FRANCIS VEGA	308687	60.90
	3/17/2026	V03356--CYNTHIA RODRIGUEZ	308670	59.45
	3/17/2026	V04115--ESTEFANY AVITIA	308678	58.00
	3/17/2026	V03656--HEIDY ESPINOZA	308690	54.38
	3/17/2026	V04603--KATIE REYNOSO	308697	52.93
	3/17/2026	V03491--ANDREA ARCEO	308642	52.20
	3/17/2026	V03367--VALERIE CAMACHO	308780	435.73
	3/17/2026	V02777--MARIA ALICIA HUIZAR	308715	313.20
	3/17/2026	V01003--TRES HOMBRES FENCE COMPANY	308777	300.00
	3/17/2026	V03740--LILIANA ALTAMIRANO	308704	282.75
	3/17/2026	V03882--REGINA HINES	308742	242.88
	3/17/2026	V03614--ERIKAL SALAZAR	308677	197.93
	3/17/2026	V04396--SANDRA MEJIA ESPARZA	308744	187.05
	3/17/2026	V04095--KATERINA GONZALEZ-ROSARIO	308696	182.70
	3/17/2026	V04133--MARIA VILLANUEVA	308719	179.80

Bank	Date	Vendor	Document no.	Amount
	3/17/2026	V03573--CYNTHIA MONTERROSO	308669	174.00
	3/17/2026	V02955--LOANA LUGO	308706	153.70
	3/17/2026	V00431--GUADALUPE CANCHOLA CASTELLANO	308689	153.70
	3/17/2026	V00251--COUNTY OF KERN GENERAL SERVICES, 3RD FLOOR	308667	8,372.51
	3/17/2026	V02933--COMMUNITY SERVICES AND EMPLOYMENT TRAINING, INC.	308665	6,125.07
	3/17/2026	V05131--CONLEE OUTDOOR ADVERTISING LLC	308666	1,350.00
	3/17/2026	V04362--MELIZA PEREZ VERDUSCO	308725	49.30
	3/17/2026	V04791--ALMA C MENDOZA	308634	49.30
	3/17/2026	V03745--LISA MORENO	308705	47.13
	3/17/2026	V02437--MONIQUE TAYLOR JACKSON	308728	44.95
	3/17/2026	V05077--WENDY COWART	308789	44.95
	3/17/2026	V04000--MARI BARRIENTOS	308713	43.50
	3/17/2026	V04413--VIOLETA SWANSON	308786	43.50
	3/17/2026	V03377--ALEJANDRA BAHENA	308631	43.50
	3/17/2026	V04285--FLORENTINA ARANA	308685	40.60
	3/17/2026	V03358--REBECCA ROCHA	308741	37.70
	3/17/2026	V03396--MICHELLE OLIVEROS	308726	34.80
	3/17/2026	V03474--ALICIA GAMINO	308632	33.35
	3/17/2026	V04332--LOURDES MENDOZA	308712	33.35
	3/17/2026	V04939--MARLENE VERDUZCO	308721	31.90
	3/17/2026	V03435--JOVANNA DURAN	308695	30.45
	3/17/2026	V03564--CLAUDIA VALENCIA PRECIADO	308661	29.73
	3/17/2026	V03785--MARIA MORENO GOMEZ	308718	24.65
	3/17/2026	V04991--TARA JONES	308772	23.93
	3/17/2026	V04018--LAURA MUNOZ	308701	23.20
	3/17/2026	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	308700	16.89
	3/17/2026	V04125--FLORIDILIANA REYES MENDEZ	308686	16.68
	3/17/2026	V03486--ANA CARRENO	308638	13.05
	3/17/2026	V04024--MARIA CERVANTES	308716	11.60
	3/17/2026	V04420--YVETTE PEREZ	308791	11.60
	3/17/2026	V04131--CHASITY DIAZ	308657	11.60
	3/17/2026	V03610--ENEDINA MARTINEZ	308676	10.15
	3/17/2026	V04146--MARIA G PIZANO	308717	9.43
	3/17/2026	V04105--LETICIA MORENO	308703	6.53
	3/17/2026	V04219--ANA E HERNANDEZ PALACIOS	308639	5.08
	3/17/2026	V04112--MARISOL HERNANDEZ	308720	2.90
	3/17/2026	V03355--CHANTAL QUINO	308655	144.28
	3/17/2026	V03453--ADILENE NAVA	308630	143.55
	3/17/2026	V03840--NALLELY SANCHEZ	308729	138.48
	3/17/2026	V05118--LETICIA ADAMS	308702	130.50
	3/17/2026	V04094--ANA MARTINEZ	308641	126.88
	3/17/2026	V03823--MELISSA DEWITT	308724	119.63
	3/17/2026	V03354--TOMASA JARA	308776	116.00
	3/17/2026	V00187--CERTIFIX INC	308654	312.00
	3/17/2026	V04886--MARLIN LEASING CORPORATION	308722	26.00
	3/17/2026	V03172--OFFICE1 LEASING	308735	285.14
	3/17/2026	V03003--FIRST CONGREGATIONAL CHURCH BAKERSFIELD	308684	105.00
	3/17/2026	V03172--OFFICE1 LEASING	308734	186.82
	3/17/2026	V03172--OFFICE1 LEASING	308733	1,933.40
	3/17/2026	V03284--MICHELLI MEASUREMENT GROUP, LLC	308727	938.50
	3/17/2026	V00787--PG&E	308737	11,497.62
	3/17/2026	V03172--OFFICE1 LEASING	308732	273.57
	3/17/2026	V03059--T-MOBILE USA INC	308771	8,782.35
	3/17/2026	V00788--PHILADELPHIA INSURANCE COMPANIES	308738	633,315.44
	3/17/2026	TN00005--MARY GONZALES	308723	100.00
	3/17/2026	V00429--GRIMMWAY ENTERPRISES, INC.	308688	23,038.00
	3/17/2026	V00646--MARIA AGUILAR	308714	100.05
	3/17/2026	V00458--HOME DEPOT COMMERCIAL CREDIT	308691	1,803.30
	3/17/2026	V04971--NISSAN NORTH AMERICA, INC.	308628	1,936.13
	3/17/2026	V04901--ICOS GARDENING & LANDSCAPE	308692	1,710.00

Bank	Date	Vendor	Document no.	Amount
	3/17/2026	V00374--FERGUSON ENTERPRISES INC #1350	308682	592.14
	3/17/2026	V04992--FINANCIAL SERVICING LLC	308683	513.04
	3/17/2026	V03247--BKAT, INC	122234140017012	1,020.47
	3/17/2026	V00820--RAYMOND'S TROPHY AWARDS	122234140017011	38.16
	3/17/2026	V00820--RAYMOND'S TROPHY AWARDS	122234140017010	41.41
	3/17/2026	V00955--TANGO TECHNOLOGY INC	122234140017009	2,448.00
	3/17/2026	V00683--MCWILLIAMS & WALDEN INC	122234140017008	2,332.11
	3/17/2026	V00475--INDEPENDENT FIRE AND SAFETY, INC.	122234140017007	2,446.97
	3/17/2026	V00475--INDEPENDENT FIRE AND SAFETY, INC.	122234140017006	204.37
	3/17/2026	V00312--DONAHUE TRUCK CENTERS	122234140017005	1,269.36
	3/17/2026	V04894--ARMANDO SANTACRUZ	122234140017004	5,150.00
	3/17/2026	V03191--VAL-PRO, INC	122234140017003	1,391.85
	3/17/2026	V00937--STINSON STATIONERS	122234140017002	2,111.18
	3/17/2026	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140017001	409.08
	3/17/2026	V00905--SMART & FINAL	122234140017000	496.86
	3/17/2026	V01064--WIPFLI LLP	122234140016999	1,411.20
	3/17/2026	V03174--OFFICE IMAGING, INC	122234140016998	282.47
	3/17/2026	V03326--CLEMMER AND COMPANY	122234140016997	110.00
	3/17/2026	V00005--A-1 BATTERY COMPANY	122234140016996	187.81
	3/17/2026	V00321--ECOLAB FOOD SAFETY SPECIALTIES	122234140016995	192.38
	3/17/2026	V00475--INDEPENDENT FIRE AND SAFETY, INC.	122234140016994	49.00
	3/17/2026	V00475--INDEPENDENT FIRE AND SAFETY, INC.	122234140016993	509.61
	3/17/2026	V00576--KERN RIVER PROPANE INC	122234140016992	6,984.00
	3/17/2026	V00683--MCWILLIAMS & WALDEN INC	122234140016991	314.82
	3/17/2026	V00770--KERN PRINT SERVICES, INC	122234140016990	383.65
	3/17/2026	V00475--INDEPENDENT FIRE AND SAFETY, INC.	122234140016989	550.79
	3/17/2026	V00005--A-1 BATTERY COMPANY	122234140016988	124.59
	3/17/2026	V03186--BLUETRITON BRANDS INC	122234140016987	43.83
	3/17/2026	V01064--WIPFLI LLP	122234140016986	8,573.60
	3/17/2026	V03186--BLUETRITON BRANDS INC	122234140016985	116.17
	3/17/2026	V00704--MISSION LINEN SUPPLY	122234140016984	63.38
	3/17/2026	V00704--MISSION LINEN SUPPLY	122234140016983	657.05
	3/17/2026	V00704--MISSION LINEN SUPPLY	122234140016982	867.56
	3/17/2026	V00704--MISSION LINEN SUPPLY	122234140016981	1,419.32
	3/17/2026	V00704--MISSION LINEN SUPPLY	122234140016980	1,453.29
	3/17/2026	V00874--SAVE MART SUPERMARKETS	122234140016979	636.28
	3/17/2026	V05155--HUMBERTO JOSE BANEGAS	122234140016978	750.00
	3/17/2026	V03263--FLOWERS BAKERIES SALES OF SOCIAL, LLC	122234140016977	172.00
	3/17/2026	V03174--OFFICE IMAGING, INC	122234140016976	559.96
	3/17/2026	V03174--OFFICE IMAGING, INC	122234140016975	169.91
	3/17/2026	V03114--FS FORTIETH STREET LP	122234140016974	570.50
	3/17/2026	V00683--MCWILLIAMS & WALDEN INC	122234140016973	754.99
	3/17/2026	V00475--INDEPENDENT FIRE AND SAFETY, INC.	122234140016972	1,047.86
	3/17/2026	V00226--RLH FIRE PROTECTION, INC.	122234140016971	1,200.00
	3/17/2026	V00423--GOTO TECHNOLOGIES USA, INC	122234140016970	2,376.00
	3/17/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140016969	4,968.48
	3/17/2026	V04575--LOWE'S COMPANIES, INC.	122234140016968	8,088.18
	3/17/2026	V00108--BALCO HOLDINGS, INC. DBA BAY ALARM COMPANY	122234140016967	406.00
	3/17/2026	V03064--CUSTOM L & A CONSTRUCTION INC	122234140016966	550.00
	3/17/2026	V03064--CUSTOM L & A CONSTRUCTION INC	122234140016965	920.00
	3/17/2026	V03064--CUSTOM L & A CONSTRUCTION INC	122234140016964	1,620.00
	3/17/2026	V00711--MOLLY & BRUCE BUSACCA INC	122234140016963	125.00
	3/17/2026	V00683--MCWILLIAMS & WALDEN INC	122234140016962	1,200.00
	3/17/2026	V03186--BLUETRITON BRANDS INC	122234140016961	152.94
	3/17/2026	V00060--AN ICON COMPANY, LLC - PRINTDIRTCHIEP	122234140016960	647.36
	3/17/2026	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	122234140016959	6,708.01
	3/17/2026	V01064--WIPFLI LLP	122234140016958	1,440.00
	3/17/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140016957	1,057.18
	3/17/2026	V00744--ODP BUSINESS SOLUTIONS LLC	122234140016956	224.34
	3/17/2026	V00595--LAMONT GENERAL STORE	122234140016955	7.74

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	3/17/2026	V00128--BRADY INDUSTRIES OF CALIFORNIA, LLC, A BRADY PLUS CO	122234140016954	13,165.85
	3/17/2026	V00260--CROWN EQUIPMENT CORPORATION	122234140016953	1,075.00
	3/17/2026	V00475--INDEPENDENT FIRE AND SAFETY, INC.	122234140016952	74.27
	3/17/2026	V00704--MISSION LINEN SUPPLY	122234140016951	47.50
	3/17/2026	V00704--MISSION LINEN SUPPLY	122234140016950	63.38
	3/17/2026	V00704--MISSION LINEN SUPPLY	122234140016949	931.40
	3/17/2026	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140016948	64,363.92
	3/17/2026	V03263--FLOWERS BAKERIES SALES OF SOCAL, LLC	122234140016947	165.12
	3/17/2026	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	122234140016946	1,120.00
	3/17/2026	V00683--MCWILLIAMS & WALDEN INC	122234140016945	119.82
	3/17/2026	V00683--MCWILLIAMS & WALDEN INC	122234140016944	1,588.44
	3/17/2026	V00683--MCWILLIAMS & WALDEN INC	122234140016943	1,862.63
	3/17/2026	V00770--KERN PRINT SERVICES, INC	122234140016942	1,333.24
	3/17/2026	V00478--INDOFF INCORPORATED	122234140016941	76.95
	3/17/2026	V04820--RUPINDER GILL	122234140016940	1,721.00
	3/17/2026	P03056--HANNA AYALA	122234140016939	837.62
	3/17/2026	P03053--MARIELA ROCHA FRAGA	122234140016938	2,210.60
	3/17/2026	P03051--MARIA DE LOURDES SALAZAR CONTRERAS	122234140016937	1,096.75
	3/17/2026	P03049--MA AUXILIO CEBALLOS LEMUS	122234140016936	2,101.59
	3/17/2026	P03048--DUBIS Y ESCOBAR GOMEZ	122234140016935	1,968.40
	3/17/2026	P03047--MARGARITA TRINIDAD SANCHEZ	122234140016934	199.95
	3/17/2026	P03046--ANA M LEON GONZALEZ	122234140016933	1,631.16
	3/17/2026	P03043--SUSANA RAMIREZ	122234140016932	914.42
	3/17/2026	P03042--ALMA DELIA MAGANA	122234140016931	1,872.70
	3/17/2026	P03040--SILVIA RODRIGUES LOPEZ	122234140016930	962.46
	3/17/2026	P03039--AIDE MORAMAY RODRIGUEZ-AMBRIZ	122234140016929	2,684.41
	3/17/2026	P03038--GISELA HERNANDEZ	122234140016928	6,387.19
	3/17/2026	P03036--MONTSERRAT RAMIREZ ALDAPA	122234140016927	1,014.00
	3/17/2026	P03035--JEANNETTE ESCOBAR	122234140016926	1,008.40
	3/17/2026	P03034--DULCE LUCERO VIRGEN VIRGEN	122234140016925	2,772.22
	3/17/2026	P03031--VERONICA VALDES VELIZ	122234140016924	1,797.06
	3/17/2026	P03030--ANA B CEJA CISNEROS	122234140016923	970.00
	3/17/2026	P03028--ASHLEY VERA	122234140016922	2,862.07
	3/17/2026	P03027--GABRIELA ECHEVARRIA	122234140016921	7,617.44
	3/17/2026	P03026--MARIA DE JESUS GARCIA	122234140016920	3,926.33
	3/17/2026	P03023--MARIA A QUINTEROS DE SEGOVIA	122234140016919	4,052.42
	3/17/2026	P03022--MARIA GUADALUPE GARCIA PEREZ	122234140016918	958.04
	3/17/2026	P03021--LYDIA CONSUELO BARRON	122234140016917	1,008.40
	3/17/2026	P03018--OLIVIA DE LOS SANTOS GARCIA	122234140016916	7,719.99
	3/17/2026	P03013--SILVIA ELIZABETH SANDOVAL MORENO	122234140016915	1,810.38
	3/17/2026	P03011--ERIKA RUBYK NARVAEZ	122234140016914	3,005.82
	3/17/2026	P03007--BERENISE LEMUS	122234140016913	4,824.78
	3/17/2026	P03005--EDITH DURAN	122234140016912	3,586.97
	3/17/2026	P03004--ARACELI GONZALEZ ANAYA	122234140016911	1,192.00
	3/17/2026	P03003--KARLA MARILIN BUSTILLO RIVERA	122234140016910	5,434.96
	3/17/2026	P02997--ADRIANA CHAVEZ OROZCO	122234140016909	1,770.56
	3/17/2026	P02996--JENNIFER RENNE TENORIO	122234140016908	1,800.46
	3/17/2026	P02995--NATIVIDAD ALCOCER DELGADO	122234140016907	5,974.00
	3/17/2026	P02994--MARTHA ELENA MARTINEZ PRADO	122234140016906	1,698.40
	3/17/2026	P02993--MARIA DEL CARMEN SEGURA	122234140016905	3,015.49
	3/17/2026	P02992--MARIA SANTOS MEDRANO	122234140016904	3,045.31
	3/17/2026	P02991--ESMERALDA DIAZ LEON	122234140016903	5,013.32
	3/17/2026	P02990--MARIA S VAZQUEZ	122234140016902	932.74
	3/17/2026	P02988--EULOGIA LEON MENDOZA	122234140016901	2,602.99
	3/17/2026	P02984--JULIETA GONZALEZ GONZALEZ	122234140016900	1,919.84
	3/17/2026	P02983--ALEJANDRA PELAYO MACIAS	122234140016899	1,096.00
	3/17/2026	P02981--ANA M PORTILLO DE SERRANO	122234140016898	4,691.99
	3/17/2026	P02980--MA REYNA SICAIROS HEREDIA	122234140016897	1,962.95
	3/17/2026	P02978--MARIA DE JESUS LEON	122234140016896	1,858.64
	3/17/2026	P02974--BERENICE RAMOS QUEVEDO	122234140016895	2,479.37

Bank	Date	Vendor	Document no.	Amount
	3/17/2026	P02972--MARIA GUADALUPE RAMIREZ DE MENDOZA	122234140016894	1,051.69
	3/17/2026	V03174--OFFICE IMAGING, INC	122234140016893	134.50
	3/17/2026	V03095--AMERITAS LIFE INSURANCE CORP.	122234140016892	41,640.50
	3/17/2026	V03095--AMERITAS LIFE INSURANCE CORP.	122234140016891	6,477.00
	3/17/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140016890	83.21
	3/17/2026	V00384--FIVE9 INC	122234140016889	5,688.92
	3/17/2026	V00384--FIVE9 INC	122234140016888	5,573.98
	3/17/2026	V00349--ERIE CUSTOM COMPUTER APPLICATIONS	122234140016887	2,940.00
	3/17/2026	V00285--DELL FINANCIAL SERVICES LLC	122234140016886	846.81
	3/17/2026	V00285--DELL FINANCIAL SERVICES LLC	122234140016885	247.55
	3/17/2026	P03060--MARIA CARMEN ZARCO	122234140016884	1,097.02
	3/17/2026	V04699--FYLE, INC.	122234140016883	305.83
	3/17/2026	P02970--TEODORA LANDEROS RAMIREZ	122234140016882	5,989.48
	3/17/2026	P02969--MARIA ELENA CASTANEDA	122234140016881	6,296.86
	3/17/2026	P02965--VALERIA P DIAZ	122234140016880	1,833.69
	3/17/2026	P02964--ROSA OROZCO IBARRA	122234140016879	1,289.92
	3/17/2026	P02963--NEREIDA PONCE	122234140016878	3,119.36
	3/17/2026	P02960--JUANA ESQUIVEL	122234140016877	6,492.21
	3/17/2026	P02958--LESLIE ESPINOZA MOSQUEDA	122234140016876	1,853.64
	3/17/2026	P02957--LETICIA VARGAS	122234140016875	5,596.69
	3/17/2026	P02956--DANIA URBINA MALDONADO	122234140016874	898.83
	3/17/2026	P02955--CELIA MARTINEZ	122234140016873	4,263.45
	3/17/2026	P02949--ANDREA MEDRANO MANDUJANO	122234140016872	2,727.94
	3/17/2026	P02946--GLADY RABANALES MORALES	122234140016871	444.88
	3/17/2026	P02944--ELEAZAR VALENZUELA	122234140016870	1,889.39
	3/17/2026	P02942--CECILIA SANCHEZ	122234140016869	3,760.94
	3/17/2026	P02941--NANCY M GUILLEN CORTES	122234140016868	2,833.53
	3/17/2026	P02939--GRISelda PALMERIN	122234140016867	968.36
	3/17/2026	P02937--MAGDALENA MAGANA	122234140016866	5,518.11
	3/17/2026	P02936--ERICKA PEREZ SAUCEDO	122234140016865	2,933.68
	3/17/2026	P02935--MAYRA PATRICIA LOPEZ BARRAZA	122234140016864	4,983.72
	3/17/2026	P02934--ESTELA CHAVEZ ANTONIO	122234140016863	4,218.51
	3/17/2026	P02929--ELOISA E RAMIREZ GARCIA	122234140016862	3,840.71
	3/17/2026	P02928--JOCELYN MARTEL	122234140016861	1,800.46
	3/17/2026	P02926--ELIA AYALA	122234140016860	1,770.56
	3/17/2026	P02925--SANTOS MIRIAM CRUZ	122234140016859	6,923.31
	3/17/2026	P02922--ROSAURA MARTINEZ GARCIA	122234140016858	2,513.28
	3/17/2026	P02920--SOFIA ALONSO ALVARADO	122234140016857	1,621.20
	3/17/2026	P02919--ANA KAREN VALENCIA TRUJILLO	122234140016856	4,652.61
	3/17/2026	P02913--ANA MARIA RODRIGUEZ	122234140016855	5,779.26
	3/17/2026	P02905--ALICIA MORENO CISNEROS	122234140016854	1,707.52
	3/17/2026	P02904--MAYRA ESTHER MENDOZA	122234140016853	901.11
	3/17/2026	P02901--MARIA D REYES-SOTO	122234140016852	5,561.82
	3/17/2026	P02900--FABIOLA LEDEZMA DE NAVARRO	122234140016851	2,812.32
	3/17/2026	P02898--JASMIN HERRERA	122234140016850	5,333.16
	3/17/2026	P02893--GABRIELA OLIVA LOPEZ	122234140016849	4,509.42
	3/17/2026	P02892--SANDRA GABRIELA ARMENDARIZ	122234140016848	6,457.79
	3/17/2026	P02885--ANA RIOS	122234140016847	4,520.13
	3/17/2026	P02877--GRISelda FERNANDEZ SALGADO	122234140016846	4,411.70
	3/17/2026	P02874--DELMA CERVANTES CORTES	122234140016845	2,329.17
	3/17/2026	P02871--MIRIAM ELIZABETH JAIME	122234140016844	9,824.69
	3/17/2026	P02870--ANA MARIA MARTINEZ	122234140016843	1,179.51
	3/17/2026	P02869--DINA GONZALEZ	122234140016842	6,208.16
	3/17/2026	P02866--BIBIANA LIZETTE HUERTA ARIAS	122234140016841	3,547.63
	3/17/2026	P02865--JENNIFER REYES	122234140016840	959.46
	3/17/2026	P02863--LAURA ANDRADE	122234140016839	4,156.78
	3/17/2026	P02859--DEISY GUADALUPE FERNANDEZ ARCEO	122234140016838	643.70
	3/17/2026	P02857--IRMA VILLA DE OLIVARES	122234140016837	7,072.90
	3/17/2026	P02856--CONSUELO LIRA DE LEMUS	122234140016836	3,620.76
	3/17/2026	P02853--BERTHA LILIA RUELAS DEL TORO	122234140016835	2,492.20

Bank	Date	Vendor	Document no.	Amount
	3/17/2026	P02851--MARIA A ROMERO DE CRUZ	122234140016834	2,956.83
	3/17/2026	P02848--ANA LAURA RODRIGUEZ	122234140016833	4,179.41
	3/17/2026	P02847--ELSA LARREYNAGA BATRES	122234140016832	10,774.25
	3/17/2026	P02846--ELIZABETH GUZMAN DE ARELLANO	122234140016831	941.13
	3/17/2026	P02845--CARLOS ESTEVAN GARCIA	122234140016830	5,146.80
	3/17/2026	P02843--ESMERALDA OSEGUERA HERRERA	122234140016829	3,724.02
	3/17/2026	P02841--LAURA LILIANA RAMIREZ ALCALA	122234140016828	2,905.08
	3/17/2026	P02839--CARLAANGELA RUIZ	122234140016827	1,634.24
	3/17/2026	P02838--MALVINA RAMIREZ LOPEZ	122234140016826	3,370.96
	3/17/2026	P02837A--ADELINA BELTRAN MOLINA	122234140016825	2,242.70
	3/17/2026	P02835--LORENA QUINTERO	122234140016824	7,378.86
	3/17/2026	P02828--MARIA FERNANDA GARIBAY	122234140016823	2,898.94
	3/17/2026	P02825--DORA ALICIA ALAPIZCO BARRON	122234140016822	2,340.57
	3/17/2026	P02824--ODILIA ELIZABETH VALENCIA	122234140016821	4,755.12
	3/17/2026	P02815--VICTORIA GOMEZ CRUZ	122234140016820	3,624.80
	3/17/2026	P02813--YESENIA CAYETANO HERNANDEZ	122234140016819	5,199.23
	3/17/2026	P02810--MARIA R LEMUS OROZCO	122234140016818	3,844.14
	3/17/2026	P02808--MARIELA SANCHEZ	122234140016817	929.10
	3/17/2026	P02802--GUADALUPE DURAN	122234140016816	5,781.76
	3/17/2026	P02799--ARACELI CASTRO BARRAZA	122234140016815	11,111.32
	3/17/2026	P02798--MARGARITA VALENCIA AVILA	122234140016814	11,229.45
	3/17/2026	P02796--NEREYDA LIRA LOPEZ	122234140016813	12,466.66
	3/17/2026	P02793--JULISSIA LIZBETH RODRIGUEZ	122234140016812	1,707.69
	3/17/2026	P02788--SILVIA MAGALLON DE REYES	122234140016811	936.35
	3/17/2026	P02786--MARISOL PEREZ	122234140016810	1,871.36
	3/17/2026	P02783A--CELENY FLORES	122234140016809	5,519.40
	3/17/2026	P02781--YESENIA GUADALUPE QUINTERO TAPIA	122234140016808	678.72
	3/17/2026	P02780--MARISSA LOPEZ LOPEZ	122234140016807	4,277.76
	3/17/2026	P02779--REBECCA MENDOZA VAZQUEZ	122234140016806	848.62
	3/17/2026	P02776--BRENDA BENAVIDEZ	122234140016805	885.28
	3/17/2026	P02775--NORA E LEMUS	122234140016804	8,115.55
	3/17/2026	P02772--ROSA ELENA BUSTOS	122234140016803	4,252.71
	3/17/2026	P02771--MARIA TERESA HERNANDEZ	122234140016802	2,636.34
	3/17/2026	P02769--BEATRIZ BUENO	122234140016801	4,965.23
	3/17/2026	P02768--ALICIA MONTEJANO PENA	122234140016800	4,259.10
	3/17/2026	P02766A--MIREYA GUZMAN CRISTOBAL	122234140016799	6,788.00
	3/17/2026	P02765--MARIA DEL CARMEN GUTIERREZ BRITO	122234140016798	7,294.40
	3/17/2026	P02764--MARGARITA GARIBAY CORTES	122234140016797	10,546.89
	3/17/2026	P02759--VIANEY VILLANUEVA MAGALLON	122234140016796	1,748.93
	3/17/2026	P02754A--ANTONIO PERALTA DUQUE	122234140016795	5,343.61
	3/17/2026	P02753--MAYRA ALEJANDRA RIOS	122234140016794	3,101.49
	3/17/2026	P02750--ROSA HILDA NAVARRO	122234140016793	3,683.08
	3/17/2026	P02749--ROSALIA MARTINEZ DE MENDOZA	122234140016792	1,718.37
	3/17/2026	P02740A--LUCEROS DAYCARE	122234140016791	824.96
	3/17/2026	P02736--CLAUDIA ZAVALA CISNEROS	122234140016790	2,540.06
	3/17/2026	P02731A--BERNARDINA GOMEZ ARAUJO	122234140016789	951.72
	3/17/2026	P02728--AMALIA BUENROSTRO	122234140016788	6,649.33
	3/17/2026	P02722--BRENDA SUJEY MARTINEZ	122234140016787	6,556.12
	3/17/2026	P02721--OLGA LIRA DE GALLARDO	122234140016786	8,648.22
	3/17/2026	P02720--GUADALUPE LEMUS LEMUS	122234140016785	2,734.62
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	3/17/2026	P02716--ESPERANZA RESENDEZ	122234140016783	1,665.76
	3/17/2026	P02713--MARIA ESTHER GONZALEZ AVALOS	122234140016782	4,221.92
	3/17/2026	P02711--MARIA ELIZABETH MARIN	122234140016781	1,660.70
	3/17/2026	P02707--MAGDALENA GUERRERO DE PARRA	122234140016780	7,740.36
	3/17/2026	P02704--JANETH G SARABIA	122234140016779	12,878.63
	3/17/2026	P02699--CONSUELO MEJIA	122234140016778	1,800.92
	3/17/2026	P02696--MARIA ASUSENA GONZALEZ-GUTIERREZ	122234140016777	1,567.05
	3/17/2026	P02690--STEPHANIE VERDUGO	122234140016776	1,031.94
	3/17/2026	P02689--GUADALUPE OLAZABAL	122234140016775	1,035.21

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	3/17/2026	P02683--MARIA GUADALUPE GONZALEZ	122234140016773	8,933.21
	3/17/2026	P02673--NANCY GARIBAY HERNANDEZ	122234140016772	1,417.28
	3/17/2026	P02670--GUADALUPE AVILA DE SEGOVIA	122234140016771	6,829.94
	3/17/2026	P02667--MARIA ANGELA DIAZ	122234140016770	6,452.51
	3/17/2026	P02666--LUCERO MILLAN GARCIA	122234140016769	1,673.72
	3/17/2026	P02663--DIANE LOMELI	122234140016768	8,332.30
	3/17/2026	P02662--SILVIA MENDEZ URIBE	122234140016767	1,871.11
	3/17/2026	P02659--ARACELI MORALES DE MARTINEZ	122234140016766	6,275.92
	3/17/2026	P02654--MARIA C CUEVAS DE GARCIA	122234140016765	1,553.78
	3/17/2026	P02653--SILVIA LETICIA SANCHEZ DE GARCIA	122234140016764	1,869.33
	3/17/2026	P02650--MA BELEN RODRIGUEZ BRAVO	122234140016763	6,832.16
	3/17/2026	P02648--ISABEL MARTINEZ-LOMELI	122234140016762	3,886.56
	3/17/2026	P02645--JANET IBARRA	122234140016761	1,869.33
	3/17/2026	P02640--TERESA MENDOZA	122234140016760	964.39
	3/17/2026	P02638--MARIA HAYDEE CRUZ DE SEGOVIA	122234140016759	9,938.73
	3/17/2026	P02636--YAZMIN ARACELI NAVARRO HERRERA	122234140016758	3,210.62
	3/17/2026	P02635--MARIA E CUARA	122234140016757	1,155.52
	3/17/2026	P02634--EVA DILMA VARGAS	122234140016756	4,011.78
	3/17/2026	P02620--ARACELI JIMENEZ AVILA	122234140016755	1,760.25
	3/17/2026	P02618--MARIA CHRISTINA RUBALCAVA	122234140016754	1,780.16
	3/17/2026	P02615--NINFA E. RODRIGUEZ	122234140016753	4,166.60
	3/17/2026	P02613--MAYRA HERNANDEZ	122234140016752	2,602.72
	3/17/2026	P02611--ALAPIZCO FCC AKA EDU-CARE FAMILY CHILD CARE INC	122234140016751	4,625.01
	3/17/2026	P02609--ROSAURA IBARRA OROZCO	122234140016750	5,232.03
	3/17/2026	P02603--SILVIA DAVALOS DE ANGUIANO	122234140016749	1,679.66
	3/17/2026	P02602--ADRIANA GOMEZ	122234140016748	10,076.25
	3/17/2026	P02598--MIRIAM LOPEZ GUTIERREZ	122234140016747	10,781.96
	3/17/2026	P02597--INES MARISCAL MACIAS	122234140016746	572.60
	3/17/2026	P02594--GUILLERMINA HERNANDEZ GOMEZ	122234140016745	4,978.32
	3/17/2026	P02592--ELDA KARINA IBARRA	122234140016744	8,357.61
	3/17/2026	P02587--LORENA IBARRA	122234140016743	716.55
	3/17/2026	P02584--NORMA PULIDO CRUZ	122234140016742	3,616.41
	3/17/2026	P02579--YOLANDA LIRA LEMUS	122234140016741	12,775.69
	3/17/2026	P02578--MARIA NANCY CRUZ	122234140016740	1,495.84
	3/17/2026	P02576--PRECIOSA ISABEL CHAMALE CASTRO	122234140016739	1,128.15
	3/17/2026	P02570--TINA MARIE LOPEZ	122234140016738	7,724.40
	3/17/2026	P02562--IRMA FLORES	122234140016737	1,634.24
	3/17/2026	P02560--VERONICA HERNANDEZ	122234140016736	2,539.14
	3/17/2026	P02557--MARIA A LOPEZ	122234140016735	901.11
	3/17/2026	P02555--OGARIDT ALCANZAR MAGANA	122234140016734	1,648.72
	3/17/2026	P02554--YESICA SANCHEZ ARRIAGA	122234140016733	6,951.09
	3/17/2026	P02553--ELENA OCHOA CONTRERAS	122234140016732	1,192.92
	3/17/2026	P02549--MARIA REINA OROZCO MORA	122234140016731	7,179.20
	3/17/2026	P02547--CLAUDIA GARCIA	122234140016730	2,667.68
	3/17/2026	P02545--ROCIO OROZCO IBARRA	122234140016729	8,525.14
	3/17/2026	P02543--MARISOL PEREZ	122234140016728	1,008.40
	3/17/2026	P02542A--LA ESTACION CHILDCARE LLC	122234140016727	811.96
	3/17/2026	P02539--KASANDRA BASURTO	122234140016726	1,708.37
	3/17/2026	P02535--JESSICA MICHELLE ANDRADE	122234140016725	5,726.89
	3/17/2026	P02533--LIZET MONSERRAT PRECIADO	122234140016724	4,467.01
	3/17/2026	P02526--MARTINA RANGEL	122234140016723	5,056.68
	3/17/2026	P02525--LETICIA HERNANDEZ PEREZ	122234140016722	1,574.33
	3/17/2026	P02519--ANDREA PIMENTEL DE DOMINGUEZ	122234140016721	9,575.42
	3/17/2026	P02515--MARTHA ALICIA MADRIGAL SOSA	122234140016720	5,694.29
	3/17/2026	P02507--LETICIA HERNANDEZ	122234140016719	1,754.72
	3/17/2026	P02505--YANELY GARCIA	122234140016718	1,764.33
	3/17/2026	P02499--MARIA DOLORES ARIAS	122234140016717	2,515.00
	3/17/2026	P02483--JASMINE CANCHOLA	122234140016716	798.37
	3/17/2026	P02482--YOANA PEREZ	122234140016715	3,606.98

Bank	Date	Vendor	Document no.	Amount
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	3/17/2026	P02479--ORALIA QUIROZ	122234140016713	3,887.52
	3/17/2026	P02477--MAGANA IRIS FCC LLC	122234140016712	5,794.07
	3/17/2026	P02476--DOLORES M PLATERO	122234140016711	3,622.72
	3/17/2026	P02471--ISAIHAH MONTELONGO VELASCO	122234140016710	1,092.86
	3/17/2026	P02468--DAVID PANTOJA	122234140016709	6,374.92
	3/17/2026	P02467--KARLA ELIZABETH HULING	122234140016708	3,716.57
	3/17/2026	P02466--ROSA ELENA ARELLANO	122234140016707	4,469.03
	3/17/2026	P02464--GLADYS ISELA RODRIGUEZ	122234140016706	13,229.57
	3/17/2026	P02462--IRMA L IBARRA	122234140016705	12,511.68
	3/17/2026	P02459--NEREYDA DAWN GONZALEZ	122234140016704	514.00
	3/17/2026	P02454--INOCENCIA SALAS ROJAS	122234140016703	11,523.58
	3/17/2026	P02453--LORENA TRUJILLO ESCOBEDO	122234140016702	2,388.20
	3/17/2026	P02450--RUBICEL RUIZ SOLORIO	122234140016701	6,748.66
	3/17/2026	P02448--JANET RODRIGUEZ	122234140016700	6,768.72
	3/17/2026	P02446--MARIA DOLORES GOMEZ	122234140016699	3,052.51
	3/17/2026	P02443--MONICA VEGA	122234140016698	5,442.61
	3/17/2026	P02438--GEORGINA CONCEPCION WARREN COSTALES	122234140016697	10,473.30
	3/17/2026	P02426--ANNA DELFINA REYES	122234140016696	10,803.99
	3/17/2026	P02424--DALILA J CAVAZOS	122234140016695	11,640.18
	3/17/2026	P02422--ELIZABETH DIAZ	122234140016694	3,352.51
	3/17/2026	P02418--BERTHA ALICIA GOMEZ	122234140016693	2,630.72
	3/17/2026	P02416--DANIELA GUADALUPE ESPINOZA	122234140016692	6,156.56
	3/17/2026	P02415--TERESA DE LA LUZ SALAZAR MARTINEZ	122234140016691	5,758.78
	3/17/2026	P02413--MIGUEL ANGEL GARCIA JIMENEZ	122234140016690	2,445.12
	3/17/2026	P02411--MAYRA ELENA GONZALEZ MORALES	122234140016689	8,080.38
	3/17/2026	P02397--ELVIRA GAMBOA	122234140016688	2,465.08
	3/17/2026	P02396--ANA MARIA RAMIREZ MEJIA	122234140016687	4,505.89
	3/17/2026	P02393--ADRIANA CEJA GONZALEZ	122234140016686	5,460.76
	3/17/2026	P02386--GREGORIA GALLEGOS	122234140016685	9,273.04
	3/17/2026	P02385--TEODORA GIRON MORALES	122234140016684	5,942.54
	3/17/2026	P02381--LUZ A LOPEZ ZARATE	122234140016683	3,953.36
	3/17/2026	P02375--MARTHA ESTHELA SANCHEZ	122234140016682	12,782.22
	3/17/2026	P02374--DARLENE JIMENEZ	122234140016681	1,024.91
	3/17/2026	P02370--MARIA C ARELLANO DE CONTRERAS	122234140016680	847.30
	3/17/2026	P02368--CARMEN SANTOS PACHECO	122234140016679	11,925.85
	3/17/2026	P02367--BEATRIZ ADRIANA CARRILLO HERNANDEZ	122234140016678	5,431.65
	3/17/2026	P02347--RAQUEL G DE IZARRARAS	122234140016677	2,357.74
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	3/17/2026	P02336--PAULA GARCIA	122234140016674	10,763.88
	3/17/2026	P02334--SILVIA E ZUNIGA	122234140016673	8,412.53
	3/17/2026	P02333--MITZI G CHAVEZ MAGALLON	122234140016672	4,301.68
	3/17/2026	P02331--PAULA LARA VALDOVINOS	122234140016671	10,308.30
	3/17/2026	P02329--JULISSA MARIE ARAGON	122234140016670	1,785.54
	3/17/2026	P02328--YADIRA CARDONA FAMILY CHILD CARE	122234140016669	2,137.76
	3/17/2026	P02325--ANDREA FRANCISCA SANTOS MENDOZA	122234140016668	8,501.76
	3/17/2026	P02323--SONIA PANTOJA	122234140016667	2,718.27
	3/17/2026	P02322--MARGARITA BUSTAMANTE DE FELIX	122234140016666	4,659.19
	3/17/2026	P02320--LILIANA REYES GONZALEZ	122234140016665	885.28
	3/17/2026	P02319--MARIA PERLA GARCIA DE ARCIGA	122234140016664	2,594.72
	3/17/2026	P02314--KENDAHL ROSE ROWE	122234140016663	9,375.86
	3/17/2026	P02313--MARIA GUADALUPE BARAJAS DE GARCIA	122234140016662	1,828.64
	3/17/2026	P02310--MARIA G RAMIREZ DE MARTINEZ	122234140016661	8,265.59
	3/17/2026	P02303--MARTHA A ANGUIANO REYES	122234140016660	1,643.00
	3/17/2026	P02287--SILVIA BAHENA OCAMPO	122234140016659	3,051.40
	3/17/2026	P02280--NORMA MENDOZA	122234140016658	9,239.20
	3/17/2026	P02277--MARIBEL RAMIREZ ROSAS FAMILY CHILD CARE	122234140016657	12,911.30
	3/17/2026	P02267--MARTHA SALGADO	122234140016656	11,937.52
	3/17/2026	P02266--ELIZABETH CHAVEZ	122234140016655	4,487.34

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	3/17/2026	P02261--JUANA MORILLON GUILLEN	122234140016652	7,080.30
	3/17/2026	P02260--MARIA GUADALUPE ALVAREZ	122234140016651	6,626.16
	3/17/2026	P02259--MARIA GUADALUPE CONTRERAS VARGAS	122234140016650	3,211.08
	3/17/2026	P02258--MARISOL MEDINA	122234140016649	7,114.34
	3/17/2026	P02249--ADRIANA AGUIRRE GAONA	122234140016648	4,439.48
	3/17/2026	P02246--CAROLINA GIL	122234140016647	1,797.02
	3/17/2026	P02241--ANA PATRICIA CAMARGO	122234140016646	3,423.71
	3/17/2026	P02240--MARIA SANTOS DE LOPEZ	122234140016645	8,708.05
	3/17/2026	P02238--MATILDE VILLAFAN DE MARAVILLA	122234140016644	8,744.53
	3/17/2026	P02237--IRMA SANDOVAL ROBLES	122234140016643	7,317.51
	3/17/2026	P02236--ROSEMARY ZAVALA	122234140016642	11,685.82
	3/17/2026	P02235--GABRIELA ARREGUIN	122234140016641	1,687.57
	3/17/2026	P02222--MARIA GARCIA	122234140016640	7,710.04
	3/17/2026	P02215--ERIKA L CENTENO	122234140016639	10,793.61
	3/17/2026	P02206--CECILIA ALONSO DE RODRIGUEZ	122234140016638	2,847.44
	3/17/2026	P02200--GLORIA PADILLA MONTES DE OCA	122234140016637	3,487.99
	3/17/2026	P02190--ESPERANZA TORRES	122234140016636	1,600.81
	3/17/2026	P02176--MA DEL CARMEN GOMEZ GRANADOS	122234140016635	11,331.73
	3/17/2026	P02173--BERTHA CONTRERAS	122234140016634	4,395.68
	3/17/2026	P02172--MARIA LEDESMA DE GARCIA	122234140016633	6,112.66
	3/17/2026	P02163--ALICIA DE LA GARZA	122234140016632	6,393.94
	3/17/2026	P02152--EDELmira L VIVEROS	122234140016631	2,457.50
	3/17/2026	P02147--MARIA GUADALUPE CHAVEZ	122234140016630	12,014.63
	3/17/2026	P02146--RAQUEL SANCHEZ	122234140016629	2,706.28
	3/17/2026	P02144--MARICELA SANDOVAL RODRIGUEZ	122234140016628	8,219.24
	3/17/2026	P02138--JACOBA C DE ANDRACA	122234140016627	6,599.64
	3/17/2026	P02130--ARACELY CRUZ DE MONTERROSA	122234140016626	12,498.51
	3/17/2026	P02128--MARIA ARACELI CRUZ	122234140016625	1,288.58
	3/17/2026	P02122--JOANNA GONZALEZ	122234140016624	885.28
	3/17/2026	P02109--JACLYN PRADO	122234140016623	1,468.26
	3/17/2026	P02093--SUSY I SANTACRUZ DE SAHAGUN	122234140016622	2,422.16
	3/17/2026	P02092--CATALINA RIVERA DE ESPINOZA	122234140016621	4,520.52
	3/17/2026	P02090--HERMELINDA VILLEDA	122234140016620	1,598.21
	3/17/2026	P02089--MARIA LAURA RAYA GOMEZ	122234140016619	7,006.88
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	3/17/2026	P02083--MARIA PAZ	122234140016617	5,670.45
	3/17/2026	P02080--MARIA F MARTINEZ	122234140016616	4,739.72
	3/17/2026	P02078--GUADALUPE AVILES LEYVA	122234140016615	2,396.95
	3/17/2026	P02053--ANA BERTHA BALLESTEROS JAIME	122234140016614	5,188.46
	3/17/2026	P02051--ANA MARTINEZ	122234140016613	994.75
	3/17/2026	P02044--AYDE JAIME	122234140016612	4,114.24
	3/17/2026	P02036--VIRGINIA FERREIRA	122234140016611	5,611.17
	3/17/2026	P01999--BERENICE IBARRA	122234140016610	1,809.88
	3/17/2026	P01984--IRMA YOLANDA ARCINIEGA	122234140016609	3,496.12
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	3/17/2026	P01972--RUBICELA ALCANTAR DE TORRES	122234140016607	4,981.90
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	3/17/2026	P01968--LOURDES PEREZ DE GARCIA	122234140016605	7,663.95
	3/17/2026	P01963--ELVIRA OCHOA GOMEZ	122234140016604	12,074.51
	3/17/2026	P01955--LIDIA ALONDRA BRAVO DE MENDOZA	122234140016603	4,499.28
	3/17/2026	P01954--MARIA GUADALUPE ZAMORA RODRIGUEZ	122234140016602	4,554.41
	3/17/2026	P01951--IRENE R SIXTOS	122234140016601	4,736.94
	3/17/2026	P01944A--JOSE FRANCISCO ALVARADO MENDEZ	122234140016600	1,947.56
	3/17/2026	P01934--MARIA A MAGALLON OROZCO	122234140016599	1,748.06
	3/17/2026	P01928--ANGELINA VASQUEZ	122234140016598	1,909.10
	3/17/2026	P01919--MARIA FRANCISCA MENA	122234140016597	8,743.27
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	3/17/2026	P01910--ANDREA BUENROSTRO	122234140016595	6,616.54

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	3/17/2026	P01906--SOFIA ALVAREZ DE GONZALEZ	122234140016593	8,687.78
	3/17/2026	P01901--XOCHITL QUIROZ DE ALCALA	122234140016592	1,751.57
	3/17/2026	P01889--MARIA SANDRA L DE ESTRADA	122234140016591	1,713.03
	3/17/2026	P01877--ANTONIA PANIAGUA ROSALES	122234140016590	12,115.46
	3/17/2026	P01870--MARCELA G NUNEZ DE GUTIERREZ	122234140016589	11,066.18
	3/17/2026	P01867--IRMA AYALA CONTRERAS	122234140016588	968.36
	3/17/2026	P01865--DINA BEATRIZ GONZALEZ	122234140016587	3,720.24
	3/17/2026	P01853--MARIA C ZEPEDA DE NUNEZ	122234140016586	1,909.10
	3/17/2026	P01850--RUTH CARINA PAREDES	122234140016585	4,950.67
	3/17/2026	P01848--EDILIA GUTIERREZ DE GARCIA	122234140016584	2,964.39
	3/17/2026	P01843--MARIANELA G ORTIZ	122234140016583	4,770.52
	3/17/2026	P01807--FELISITA GOMEZ DE GOMEZ	122234140016582	6,147.63
	3/17/2026	P01804--CECILIA ZAMORA	122234140016581	3,698.60
	3/17/2026	P01793--MARIA GUADALUPE BELTRAN SALCIDO	122234140016580	7,322.70
	3/17/2026	P01789--MARIA G AYALA	122234140016579	5,484.16
	3/17/2026	P01782--MONICA MARTINEZ	122234140016578	3,620.76
	3/17/2026	P01759--MARIBEL MEDINA VARGAS	122234140016577	2,375.82
	3/17/2026	P01755--BEATRIZ JACQUEZ NUNEZ	122234140016576	1,969.79
	3/17/2026	P01754--VERONICA L ESCOBAR	122234140016575	6,114.47
	3/17/2026	P01735--MARGARITA PADILLA BARAJAS	122234140016574	8,905.64
	3/17/2026	P01734--MARGARITA CORTES DE BARAJAS	122234140016573	12,012.29
	3/17/2026	P01724--HEIDY ESMERALDA SANDOVAL	122234140016572	4,113.97
	3/17/2026	P01718--ONOFRE ZAMORA	122234140016571	11,889.95
	3/17/2026	P01692--MARIA PAZ RUIZ	122234140016570	3,328.10
	3/17/2026	P01685--SILVIA PRECIADO	122234140016569	1,570.62
	3/17/2026	P01666--PATRICIA SANCHEZ	122234140016568	6,458.64
	3/17/2026	P01664--ELIDA CRUZ	122234140016567	3,474.56
	3/17/2026	P01652--TRINIDAD TINOCO	122234140016566	3,724.44
	3/17/2026	P01640--SYLVIA SCOTT CARRASCO	122234140016565	1,962.72
	3/17/2026	P01638--ELIZABETH GONZALEZ	122234140016564	4,053.76
	3/17/2026	P01628--DORA LUZ RIVERA	122234140016563	7,831.11
	3/17/2026	P01570--MARIA SOCORRO GOMEZ CABRERA	122234140016562	3,660.91
	3/17/2026	P01507--MARIANA NAVA	122234140016561	9,202.81
	3/17/2026	P01460--MARILU GARZA	122234140016560	8,603.01
	3/17/2026	P01431--CLAUDIA ZARAGOZA DE RODRIGUEZ	122234140016559	13,810.58
	3/17/2026	P01382--LUZ MARIA VILLAGOMEZ	122234140016558	12,154.54
	3/17/2026	P01366--MARIA R GARCIA DE ARAMBULA	122234140016557	2,777.46
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	3/17/2026	P01298--LETICIA MORALES	122234140016553	7,420.58
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	3/17/2026	P01266--MARIA CARRILLO DE GUTIERREZ	122234140016548	4,542.04
	3/17/2026	P01256--ALMA R RANGEL	122234140016547	6,086.84
	3/17/2026	P01189--RAQUEL POSADAS DE GIRON	122234140016546	10,565.11
	3/17/2026	P01187--MARIA LOURDES NIEVAS DE SALAZAR	122234140016545	1,476.74
	3/17/2026	P01177--SARA ESTELA POSADA	122234140016544	9,804.86
	3/17/2026	P01122--MARIA DEL SOCORRO CARMONA	122234140016543	901.11
	3/17/2026	P01114--ROCIO SALAZAR	122234140016542	919.39
	3/17/2026	P01108--IMELDA MARIN DE JUAREZ	122234140016541	7,617.04
	3/17/2026	P01106--HILDA BARAJAS JUAREZ	122234140016540	1,919.84
	3/17/2026	P01105--ANGELICA MAGANA MARES	122234140016539	4,801.34
	3/17/2026	P01096--LAURA A RODRIGUEZ	122234140016538	4,238.45
	3/17/2026	P01091--BIVIANA MANRIQUEZ	122234140016537	10,415.53
	3/17/2026	P01075--ROSALBA GONZALEZ	122234140016536	7,782.72
	3/17/2026	P01067--ANNA V MENDEZ	122234140016535	685.00

Bank	Date	Vendor	Document no.	Amount
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	3/17/2026	P01050--LILIA YAZMIN JUAREZ	122234140016533	5,601.08
	3/17/2026	P01027--MA L MONROY DE SEVILLA	122234140016532	1,709.54
	3/17/2026	P01024--MACARMEN LUCATERO	122234140016531	1,422.70
	3/17/2026	P01013--MARIA DE JESUS REYNA	122234140016530	5,551.41
	3/17/2026	P00903--PATRICIA HERNANDEZ	122234140016529	11,059.84
	3/17/2026	P00837--AGUSTINA MORENO	122234140016528	3,207.75
	3/17/2026	P00835--AIDA SALAZAR PACHECO	122234140016527	2,590.22
	3/17/2026	P00818--MARICELA CORTEZ	122234140016526	2,502.42
	3/17/2026	P00805--ELVA BORUNDA FLORES	122234140016525	8,840.11
	3/17/2026	P00773--ROSALINDA G. OCHOA	122234140016524	10,878.32
	3/17/2026	P00769--LETICIA MARIA BOTELLO	122234140016523	5,188.24
	3/17/2026	P00735--LAURA A GUTIERREZ	122234140016522	12,481.34
	3/17/2026	P00718--JUANA CORTEZ DE PEREZ	122234140016521	7,074.90
	3/17/2026	P00699--BLANCA EVELIA RUIZ DE SOLORIO	122234140016520	9,952.20
	3/17/2026	P00661--SOCORRO A MENDOZA	122234140016519	3,833.07
	3/17/2026	P00635--ESTELA N. VEGA	122234140016518	1,612.26
	3/17/2026	P00608--ISABEL GARCIA	122234140016517	1,838.78
	3/17/2026	P00593--RITA GARCIA	122234140016516	5,964.29
	3/17/2026	P00582--JUANA H PIMENTEL	122234140016515	11,252.99
	3/17/2026	P00489--ESPERANZA B TOBAR	122234140016514	1,853.64
	3/17/2026	P00446--OLGA ZAMAGO	122234140016513	1,914.14
	3/17/2026	P00435--PATRICIA MUNOZ VASQUEZ	122234140016512	13,050.66
	3/17/2026	P00425--JUDITH ADRIANA PAREDES DE QUEZADA	122234140016511	2,247.61
	3/17/2026	P00349--YOLANDA JUAREZ	122234140016510	2,779.60
	3/17/2026	P00329--MARIA GUADALUPE LOPEZ CORZA	122234140016509	6,892.80
	3/17/2026	P00251--EVANGELINA CERVANTES DE RAMOS	122234140016508	4,403.72
	3/17/2026	P00163--LETICIA G HERNANDEZ	122234140016507	6,549.50
	3/17/2026	P00161--ALICIA GARCIA DE LEYVA	122234140016506	2,995.22
	3/17/2026	P00147--JOSEFINA GARCIA	122234140016505	1,707.69
	3/17/2026	P00114--MARTHA ANGELICA SOLORIO DE ARCEO	122234140016504	4,784.19
	3/17/2026	P00090--MARIA ELENA CEJA	122234140016503	1,910.24
	3/17/2026	P00076--LILIA HORTENCIA OSEGUERA	122234140016502	8,236.09
	3/17/2026	P00021--ANA ROSA M SANCHEZ	122234140016501	10,552.23
	3/17/2026	P00019--TERESA CAROLINA OROPEZA	122234140016500	6,423.72
	3/17/2026	P00003--CATALINA CASTRO AYALA	122234140016499	13,756.81
	3/17/2026	V03490--ANABEL JIMENEZ	122234140016498	33.35
	3/17/2026	V03484--AMBER PUMPHREY	122234140016497	75.40
	3/17/2026	V03429--TIYONNA MITCHELL	122234140016496	232.73
	3/17/2026	V03402--VERLINDA DENWITTY	122234140016495	97.15
	3/17/2026	V03398--OLGA CASTRO	122234140016494	157.33
	3/17/2026	V03397--MAEGAN ROUSE	122234140016493	271.88
	3/17/2026	V03387--JAZMYN REDICK	122234140016492	83.38
	3/17/2026	V03385--GABRIELA PADILLA	122234140016491	39.15
	3/17/2026	V03384--GLORIA GONZALEZ	122234140016490	160.23
	3/17/2026	V03380--CARITINA PEREZ	122234140016489	204.45
	3/17/2026	V03376--ANGELICA PALMA	122234140016488	114.55
	3/17/2026	V03375--ANDREA LOPEZ	122234140016487	110.93
	3/17/2026	V03374--ADRIANA LOPEZ	122234140016486	162.40
	3/17/2026	V03371--LUCERO GONZALEZ	122234140016485	26.10
	3/17/2026	V03369--MARIA LIEVANOS	122234140016484	34.80
	3/17/2026	V03365--MANUEL BALTIER	122234140016483	104.40
	3/17/2026	V03359--RACHEL LECKKIRK	122234140016482	63.80
	3/17/2026	V03339--ANGELICA NELSON	122234140016481	41.33
	3/17/2026	V03174--OFFICE IMAGING, INC	122234140016480	238.44
	3/17/2026	V03174--OFFICE IMAGING, INC	122234140016479	216.92
	3/17/2026	V03174--OFFICE IMAGING, INC	122234140016478	121.92
	3/17/2026	V02958--MARIA D FLORES TORRES	122234140016477	177.63
	3/17/2026	V02699--IRIS M GONZALEZ	122234140016476	31.90
	3/17/2026	V00753--ORKIN PEST CONTROL	122234140016475	8,069.02

Bank	Date	Vendor	Document no.	Amount
	3/17/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140016474	378.27
	3/17/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140016473	93.19
	3/17/2026	V05099--ELSA MARGARITA DE OCHOA RODRIGUEZ	122234140016472	121.08
	3/17/2026	V05027--MEXICAN AMERICAN OPPORTUNITY FOUNDATION	122234140016471	2,413.80
	3/17/2026	V05026--CENTRAL VALLEY FARMWORKER FOUNDATION	122234140016470	2,698.12
	3/17/2026	V04884--PAUL V BRIANO III	122234140016469	710.00
	3/17/2026	V04589--HOMECARE SOFTWARE SOLUTIONS LLC	122234140016468	59.98
	3/17/2026	V04096--JUANA CAMACHO	122234140016467	163.13
	3/17/2026	V04060--HELEN VILLARINO-WRIGHT	122234140016466	132.68
	3/17/2026	V04036--NANCY COSTA	122234140016465	96.43
	3/17/2026	V03927--SHARON BRIGGS	122234140016464	35.53
	3/17/2026	V03898--ROSA RABAGO	122234140016463	117.45
	3/17/2026	V03867--PATRICIA ROBLES WESLEY	122234140016462	76.13
	3/17/2026	V03849--NELLY MENDOZA	122234140016461	165.30
	3/17/2026	V03848--NAYELI ARAMBULA	122234140016460	258.83
	3/17/2026	V03836--MONICA ZAMUDIO	122234140016459	64.53
	3/17/2026	V03822--MELISSA DELA GARZA	122234140016458	111.65
	3/17/2026	V03788--MARIA RAMOS	122234140016457	97.15
	3/17/2026	V03756--LORRAINE PALOMO	122234140016456	50.75
	3/17/2026	V03637--GIRLHENE SORIANO	122234140016455	123.25
	3/17/2026	V03636--GIOVANNI ARAGON	122234140016454	50.75
	3/17/2026	V03603--ELIZABETH CISNEROS	122234140016453	44.23
	3/17/2026	V03540--CARLEEN BENCOMA	122234140016452	146.45
	3/17/2026	V03493--ANDREA MARQUEZ	122234140016451	134.13
	3/17/2026	V03060--JAB COMMUNICATION INC.	122234140016450	209.68
	3/17/2026	V03174--OFFICE IMAGING, INC	122234140016449	121.34
	3/17/2026	V03057--CSG-NAM, LLC	122234140016448	632.77
	3/17/2026	V04180--DIESEL DIRECT LLC	122234140016447	4,167.47
	3/17/2026	V03186--BLUETRITON BRANDS INC	122234140016446	48.78
	3/17/2026	V03236--UNITED WAY OF CENTRAL EASTERN CALIFORNIA	122234140016445	16,169.06
	3/17/2026	V00053--AMERICAN BUSINESS MACHINES	122234140016444	222.37
	3/17/2026	V03174--OFFICE IMAGING, INC	122234140016443	8.57
	3/17/2026	V00585--KNIGHT'S SITE SERVICES INC	122234140016442	4,250.70
	3/17/2026	V04575--LOWE'S COMPANIES, INC.	122234140016441	64.21
	3/17/2026	V03186--BLUETRITON BRANDS INC	122234140016440	10.81
	3/17/2026	V03186--BLUETRITON BRANDS INC	122234140016439	89.82
	3/17/2026	V00226--RLH FIRE PROTECTION, INC.	122234140016438	1,023.00
	3/17/2026	V04575--LOWE'S COMPANIES, INC.	122234140016437	66.93
	3/17/2026	V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC	122234140016436	556.75
	3/17/2026	V04575--LOWE'S COMPANIES, INC.	122234140016435	61.68
	3/17/2026	V04575--LOWE'S COMPANIES, INC.	122234140016434	191.90
	3/17/2026	V03294--R&S ERECTION TRI-COUNTY	122234140016433	349.00
	3/17/2026	V00704--MISSION LINEN SUPPLY	122234140016432	666.59
	3/17/2026	V00146--CA ASSOCIATION OF FOOD BANKS	122234140016431	1,639.00
	3/17/2026	V01044--W W GRAINGER INC	122234140016430	1,636.97
	3/17/2026	V03006--GRACE COMMUNITY CHURCH	122234140016429	1,514.39
	3/17/2026	V03186--BLUETRITON BRANDS INC	122234140016428	137.30
	3/17/2026	V00961--TEL TEC SECURITY SYSTEMS INC	122234140016427	5,577.50
	3/17/2026	V03186--BLUETRITON BRANDS INC	122234140016426	44.37
	3/17/2026	V00029--ADVANCED DATA STORAGE, INC	122234140016425	1,319.22
	3/17/2026	V00049--AMAZON CAPITAL SERVICES, INC	122234140016424	6,988.33
	3/17/2026	V03492--Andrea Chavez	122234140016423	342.30
	3/17/2026	V04755--CITIGUARD, INC	122234140016422	1,417.00
	3/17/2026	V05155--HUMBERTO JOSE BANEGAS	Voided - 122234140016401	-750.00
	3/17/2026	V04595--LOCKHART INVESTMENTS	Voided - 308570	-2,029.00
	3/18/2026	V02093--SPSSM INVESTMENTS - IX LP	308846	950.00
	3/18/2026	V00157--CALIFORNIA DEPARTMENT OF SOCIAL SERVICES	Voided - 304808	-968.00
	3/18/2026	V00157--CALIFORNIA DEPARTMENT OF SOCIAL SERVICES	Voided - 305088	-25.00
	3/18/2026	V03430--SPECTRUM/CHARTER	Voided - 308757	-113.30
	3/24/2026	V05180--MARCUS DEANDRE HARMON	308899	1,667.26

Bank	Date	Vendor	Document no.	Amount
	3/24/2026	V05178--FREDDY MAE HOWARD	308882	2,638.47
	3/24/2026	V05179--DESTINY JOHNNA LANDIN	308873	2,524.93
	3/24/2026	V00520--JORDAN KAUFMAN KCTTC	308890	12,757.28
	3/24/2026	V05182--SELINA HERRERA	308930	2,383.04
	3/24/2026	V02996--DEPARTMENT OF HUMAN RESOURCES	308871	15,922.82
	3/24/2026	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	308896	152.35
	3/24/2026	V05177--TRACY MICHELE REEDY	308942	94.54
	3/24/2026	V00320--EAST NILES COMMUNITY SERVICES DIST	308876	65.83
	3/24/2026	V05038--CENTRAL VALLEY PROPERTY ADVISORS	308860	2,150.00
	3/24/2026	V03141--COURT APPOINTED SPECIAL ADVOCATES OF KERN COUNTY	308869	1,700.00
	3/24/2026	V03182--PARENTS AS TEACHERS NATIONAL CENTER	308920	1,300.00
	3/24/2026	V04787--ALMA D BEST, INC.	308851	955.00
	3/24/2026	V04859--BETA PROPERTY INVESTMENTS, LLC	308858	674.50
	3/24/2026	V04868--ELBA J HERNANDEZ	308878	550.00
	3/24/2026	V05003--PAPERCUT PROPERTIES L.P.	308918	455.00
	3/24/2026	V05049--GM FINANCIAL	308883	416.98
	3/24/2026	V00192--CHARLIE'S DAY & NITE, INC.	308861	390.00
	3/24/2026	V01022--VALLEY PROPANE SERVICE	308947	226.06
	3/24/2026	V00035--ALAMO ALARM CO INC	308848	203.50
	3/24/2026	V04911--ALFRED VALENZUELA	308850	82.65
	3/24/2026	V00806--PROTECTION 1/ADT	308925	202.14
	3/24/2026	V00366--FAMILY RESOURCE & REFERRAL CENTER	308879	50.00
	3/24/2026	V00846--ROUTE 66 BROADBAND LLC	308926	218.13
	3/24/2026	V00953--TAFT CITY SCHOOL DISTRICT	308939	5,071.35
	3/24/2026	V00798--PREWITT FAMILY DECEDENTS TRUST	308923	1,500.00
	3/24/2026	V03124--1020 CECIL LLC	308847	945.00
	3/24/2026	V02973--OMNI FAMILY HEALTH	308916	6,680.00
	3/24/2026	V01005--TULARE COUNTY OFFICE OF EDUCATION	308944	500.00
	3/24/2026	V02966--MOJAVE UNIFIED SCHOOL DISTRICT	308901	450.00
	3/24/2026	V01041--VINELAND SCHOOL DISTRICT	308949	375.00
	3/24/2026	V00229--COMCAST CORPORATION	308865	249.06
	3/24/2026	V01796--AUTUMN GLEN APARTMENTS LLC	308855	5,660.00
	3/24/2026	V03314--VESTIS GROUP, INC	308948	81.11
	3/24/2026	V00370--FEDEX	308880	161.23
	3/24/2026	V00114--BERKSHIRE HATHAWAY HOMESTATE CO	308857	163,031.00
	3/24/2026	V03430--SPECTRUM/CHARTER	308937	254.00
	3/24/2026	V00957--UTJ HOLD CO, INC.	308946	118,420.00
	3/24/2026	V00102--BAKERSFIELD COLLEGE	308856	59.00
	3/24/2026	V04868--ELBA J HERNANDEZ	308877	550.00
	3/24/2026	V01009--ULINE	308945	1,676.52
	3/24/2026	V03430--SPECTRUM/CHARTER	308936	220.00
	3/24/2026	V00207--CINTAS CORPORATION #668	308863	356.88
	3/24/2026	V01898--HARMONY BAKERSFIELD AR, L.P.	308885	970.00
	3/24/2026	V01898--HARMONY BAKERSFIELD AR, L.P.	308884	500.00
	3/24/2026	V00854--SAFEWAY INC VONS DIVISION	308927	21.19
	3/24/2026	V03430--SPECTRUM/CHARTER	308935	945.00
	3/24/2026	V01003--TRES HOMBRES FENCE COMPANY	308943	750.00
	3/24/2026	V00477--INDIAN WELLS VALLEY WATER DISTRICT	308887	310.30
	3/24/2026	V00801--PRODUCERS DAIRY FOODS INC	308924	3,284.86
	3/24/2026	V05131--CONLEE OUTDOOR ADVERTISING LLC	308867	1,350.00
	3/24/2026	V00389--FLYERS ENERGY LLC	308881	480.85
	3/24/2026	V00919--SPECTRUM	308934	246.66
	3/24/2026	V03217--KARADANIS SURVIVORS TRUST	308891	608.00
	3/24/2026	V03172--OFFICE1 LEASING	308915	1,264.93
	3/24/2026	V04516--ZIP APPLIANCE REPAIR & SERVICE LLC	308951	1,563.00
	3/24/2026	V03144--KERN COUNTY CANCER FOUNDATION	308893	2,000.00
	3/24/2026	V00320--EAST NILES COMMUNITY SERVICES DIST	308875	1,123.65
	3/24/2026	V04602--SEQUOIA PEST SOLUTIONS	308931	110.00
	3/24/2026	V00094--AT&T	308854	2,421.09
	3/24/2026	V00787--PG&E	308921	18,299.92

Bank	Date	Vendor	Document no.	Amount
	3/24/2026	V00194--CHARTER COMMUNICATIONS	308862	136.66
	3/24/2026	V00977--THE HOUSING AUTHORITY OF THE COUNTY OF KERN	308940	527,277.90
	3/24/2026	V03950--TINA NUNEZ	308941	77.01
	3/24/2026	V00252--COUNTY OF KERN PUBLIC WORKS	308868	28.92
	3/24/2026	V00914--SOUTHERN CALIFORNIA EDISON	308932	283.33
	3/24/2026	V04938--PINNACLE RECRUITING SERVICES LLC	308922	9,774.46
	3/24/2026	V00907--SOCALGAS	308974	744.55
	3/24/2026	V03172--OFFICE1 LEASING	308914	139.54
	3/24/2026	V03172--OFFICE1 LEASING	308913	188.11
	3/24/2026	V03172--OFFICE1 LEASING	308912	188.11
	3/24/2026	V03172--OFFICE1 LEASING	308911	188.11
	3/24/2026	V03172--OFFICE1 LEASING	308910	614.77
	3/24/2026	V00092--AT&T	308853	2,109.31
	3/24/2026	V03172--OFFICE1 LEASING	308909	137.94
	3/24/2026	V03172--OFFICE1 LEASING	308908	321.58
	3/24/2026	V03172--OFFICE1 LEASING	308907	304.37
	3/24/2026	V03172--OFFICE1 LEASING	308906	138.58
	3/24/2026	V03172--OFFICE1 LEASING	308905	284.72
	3/24/2026	V03280--JEREMY MARRS	308889	234.00
	3/24/2026	V03172--OFFICE1 LEASING	308904	187.68
	3/24/2026	V03182--PARENTS AS TEACHERS NATIONAL CENTER	308919	375.00
	3/24/2026	V03860--ORALIA VIDAL	308917	102.65
	3/24/2026	V00093--AT&T	308852	117.28
	3/24/2026	V03136--KERN COMMUNITY FOUNDATION	308892	700.00
	3/24/2026	P02626--YULISA OROZCO LEMUS	308977	5,140.63
	3/24/2026	V00950--SWANSON ENGINEERING	308938	4,500.00
	3/24/2026	P00801--ROSAURA QUINTERO DE LOPEZ	308973	4,494.79
	3/24/2026	P02950--NORA NOELIA LUCATERO MORENO	308965	4,326.22
	3/24/2026	P00383--PATRICIA H MARTINEZ	308967	4,109.86
	3/24/2026	P02252--ANDREA R RIVERA	308952	3,421.63
	3/24/2026	P02160--ROSALBA CABRAL	308972	3,187.48
	3/24/2026	P02494A--MARIA LOURDES MORENO ESQUIVEL	308963	2,981.93
	3/24/2026	P02431--ROCIO VERONICA MUNIZ CERECEDA	308970	2,847.85
	3/24/2026	P00682--BERTHA MORENO	308953	12,102.87
	3/24/2026	P00485--MARIA P COSIO	308964	11,024.80
	3/24/2026	P01544--MARIA B CRUZ DE PULIDO	308960	11,003.54
	3/24/2026	P02989--YERALDIN CUEVAS MEDINA	308976	2,180.96
	3/24/2026	P01884--BLANCA NELLY VERA	308954	1,985.60
	3/24/2026	P02908--ROSA ELVIA ROJAS DE LOPEZ	308971	1,971.03
	3/24/2026	P01633--MARIA G LUNA PEREZ	308962	1,954.38
	3/24/2026	P01706--PETRA HERNANDEZ DE ESTEVES	308969	1,684.60
	3/24/2026	P03000--LOURDES MARTEL	308958	1,565.90
	3/24/2026	P02895--MARIA D LEPE DE CURIEL	308961	1,523.60
	3/24/2026	P03041--VERONICA SAAVEDRA MAYA	308975	1,245.83
	3/24/2026	P02881--PERLA GUADALUPE DIAZ MORENO	308968	1,191.54
	3/24/2026	P03017--OFELIA SANDOVAL ELIZONDO	308966	1,008.40
	3/24/2026	V03172--OFFICE1 LEASING	308903	964.12
	3/24/2026	P00716--ELIZABETH MARTINEZ	308955	874.03
	3/24/2026	P02887--LAURA IVETH ESQUIVEL	308956	7,552.43
	3/24/2026	P01849--LORI MACIAS CERNA	308957	6,680.52
	3/24/2026	V00169--CALIFORNIA WATER SERVICE	308859	1,112.18
	3/24/2026	P01663--MARCELA CHAVEZ OSEGUERA	308959	2,695.98
	3/24/2026	V00294--DEPARTMENT OF JUSTICE	308872	341.00
	3/24/2026	V04090--ALEJANDRA VERDUZCO	308849	31.18
	3/24/2026	V04047--DENISE LOZA	308870	27.55
	3/24/2026	V03665--JACQUELINE TORRES GARIBAY	308888	5.08
	3/24/2026	V03592--DIANA OROZCO	308874	106.58
	3/24/2026	V00600--LARRY M. BINGHAM	308898	1,433.38
	3/24/2026	V00458--HOME DEPOT COMMERCIAL CREDIT	308886	2,347.96
	3/24/2026	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	308895	783.32

Bank	Date	Vendor	Document no.	Amount
	3/24/2026	V00216--CITY OF STOCKTON	308864	879.54
	3/24/2026	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	308894	67.28
	3/24/2026	V02977--SOUTHERN KERN UNIFIED SCHOOL DISTRICT	308933	2,565.50
	3/24/2026	V04751--COMPSYCH EMPLOYEE ASSISTANCE PROGRAMS, INC.	308866	3,420.48
	3/24/2026	V00593--LAMAR COMPANIES	308897	1,500.00
	3/24/2026	V04673--SANDRA HOUSELOG	308928	80.00
	3/24/2026	V04978--WASH MULTIFAMILY ACQUISITION INC.	308950	235.08
	3/24/2026	V00646--MARIA AGUILAR	308900	47.13
	3/24/2026	V00230--NATIONAL COMMUNITY ACTION PARTNERSHIP	308902	695.00
	3/24/2026	V05168--SEAN TODD COMPANY INC	308929	14,287.00
	3/24/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017264	505.44
	3/24/2026	V00475--INDEPENDENT FIRE AND SAFETY, INC.	122234140017263	671.73
	3/24/2026	V00937--STINSON STATIONERS	122234140017262	1,412.79
	3/24/2026	V00697--MICROSOFT CORPORATION	122234140017261	132.00
	3/24/2026	V00937--STINSON STATIONERS	122234140017260	37,298.87
	3/24/2026	V03122--PERFORMANCE PROPERTY ADVISORS, INC	122234140017259	590.00
	3/24/2026	V05171--YETI HOLDINGS, INC	122234140017258	38,104.00
	3/24/2026	V05160--NEUMANN LTD	122234140017257	9,220.00
	3/24/2026	V04143--NEORIA FAMILY REVOCABLE TRUST, PARAMPAL SINGH	122234140017256	6,525.05
	3/24/2026	V00747--OLLIE SHANKLE TRUSTEE (LESSOR)	122234140017255	10,525.00
	3/24/2026	V04593--ORCHARD ALLIANCE - WAYSIDE CHAPEL	122234140017254	21,097.00
	3/24/2026	V00808--PROTEUS INC	122234140017253	500.00
	3/24/2026	V02263--DIVERSIFIED PROJECT SERVICES INTL., INC.	122234140017252	9,555.00
	3/24/2026	V02150--5905 NILES ST LLC	122234140017251	4,460.04
	3/24/2026	V04776--DATAFLOW BUSINESS SYSTEMS, INC.	122234140017250	99.32
	3/24/2026	V00024--ADP, LLC.	122234140017249	27,921.78
	3/24/2026	V00231--COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION	122234140017248	93.00
	3/24/2026	V00883--SEIU LOCAL 521	122234140017247	19,048.83
	3/24/2026	V00384--FIVE9 INC	122234140017246	3,713.66
	3/24/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017245	88.57
	3/24/2026	V05056--CAL OAK HOSPITALITY L.L.C.	122234140017244	1,433.60
	3/24/2026	V00226--RLH FIRE PROTECTION, INC.	122234140017243	131.00
	3/24/2026	V00937--STINSON STATIONERS	122234140017242	536.75
	3/24/2026	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140017241	506.48
	3/24/2026	V00683--MCWILLIAMS & WALDEN INC	122234140017240	315.34
	3/24/2026	V00475--INDEPENDENT FIRE AND SAFETY, INC.	122234140017239	540.54
	3/24/2026	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140017238	298.00
	3/24/2026	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140017237	162.00
	3/24/2026	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140017236	135.00
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	3/24/2026	V03174--OFFICE IMAGING, INC	122234140017233	319.74
	3/24/2026	V04884--PAUL V BRIANO III	122234140017232	55.00
	3/24/2026	V03412--SARA ELIAS	122234140017231	136.25
	3/24/2026	V00127--BOOT BARN	122234140017230	141.26
	3/24/2026	V00060--AN ICON COMPANY, LLC - PRINTDIRTCHAP	122234140017229	88.77
	3/24/2026	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140017228	1,878.61
	3/24/2026	V00697--MICROSOFT CORPORATION	122234140017227	9.00
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017226	1,839.43
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017225	180.05
	3/24/2026	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140017224	146.00
	3/24/2026	V00874--SAVE MART SUPERMARKETS	122234140017223	693.60
	3/24/2026	V00704--MISSION LINEN SUPPLY	122234140017222	1,556.75
	3/24/2026	V00704--MISSION LINEN SUPPLY	122234140017221	862.23
	3/24/2026	V00704--MISSION LINEN SUPPLY	122234140017220	67.99
	3/24/2026	V00592--LAKESHORE PARENT, LLC	122234140017219	162.32
	3/24/2026	V00478--INDOFF INCORPORATED	122234140017218	4,976.46
	3/24/2026	V00128--BRADY INDUSTRIES OF CALIFORNIA, LLC, A BRADY PLUS CO	122234140017217	6,709.46
	3/24/2026	V03122--PERFORMANCE PROPERTY ADVISORS, INC	122234140017216	86.00
	3/24/2026	V00905--SMART & FINAL	122234140017215	94.35

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	3/24/2026	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	122234140017212	186.00
	3/24/2026	V03191--VAL-PRO, INC	122234140017211	1,285.35
	3/24/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140017210	915.72
	3/24/2026	V00979--THE MARCOM GROUP, INC.	122234140017209	95.00
	3/24/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140017208	4,429.71
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017207	15.51
	3/24/2026	V03343--CONTINENTAL LABOR RESOURCES, INC.	122234140017206	1,036.80
	3/24/2026	V03174--OFFICE IMAGING, INC	122234140017205	25.72
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017204	10.26
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017203	58.33
	3/24/2026	V02728--KAREN VAZQUEZ	122234140017202	129.72
	3/24/2026	V00475--INDEPENDENT FIRE AND SAFETY, INC.	122234140017201	372.70
	3/24/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140017200	104.18
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017199	145.92
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017198	52.08
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017197	41.11
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017196	13.35
	3/24/2026	V04180--DIESEL DIRECT LLC	122234140017195	1,541.82
	3/24/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017194	44.80
	3/24/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017193	43.52
	3/24/2026	V00770--KERN PRINT SERVICES, INC	122234140017192	331.29
	3/24/2026	V00813--QUADIENT LEASING USA, INC	122234140017191	4,000.00
	3/24/2026	V05119--CARLOS VAZQUEZ	122234140017190	10,405.68
	3/24/2026	V04975--CATHERINE FRANCESCA HICKS	122234140017189	90.00
	3/24/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017188	164.48
	3/24/2026	V00997--TRAFFIC MANAGEMENT, INC.	122234140017187	48.71
	3/24/2026	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140017186	19,897.79
	3/24/2026	V00697--MICROSOFT CORPORATION	122234140017185	228.00
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	3/24/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017183	902.97
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	3/24/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017177	264.73
	3/24/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017176	192.06
	3/24/2026	V05111--BOVEE ENVIRONMENTAL MANAGEMENT, INC.	122234140017175	1,650.00
	3/24/2026	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140017174	349.01
	3/24/2026	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140017173	1,851.81
	3/24/2026	V00260--CROWN EQUIPMENT CORPORATION	122234140017172	2,930.93
	3/24/2026	V03422--LOIS HANNIBLE	122234140017171	200.00
	3/24/2026	V03174--OFFICE IMAGING, INC	122234140017170	173.80
	3/24/2026	V03174--OFFICE IMAGING, INC	122234140017169	43.21
	3/24/2026	V00226--RLH FIRE PROTECTION, INC.	122234140017168	978.00
	3/24/2026	V00937--STINSON STATIONERS	122234140017167	8.96
	3/24/2026	V03114--FS FORTIETH STREET LP	122234140017166	570.50
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017165	39.95
	3/24/2026	V00358--EXACT STAFF, INC	122234140017164	1,120.00
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017163	44.20
	3/24/2026	V00697--MICROSOFT CORPORATION	122234140017162	600.00
	3/24/2026	V02330--JEREMY T TOBIAS	122234140017161	75.00
	3/24/2026	V01044--W W GRAINGER INC	122234140017160	89.53
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017159	7.99
	3/24/2026	V00961--TEL TEC SECURITY SYSTEMS INC	122234140017158	375.00
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017157	118.41
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	3/24/2026	V00721--NARAMA INC. - TREK IMAGING	122234140017153	1,976.06
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017152	51.24
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017151	41.11
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017150	12.84
	3/24/2026	V00697--MICROSOFT CORPORATION	122234140017149	174.29
	3/24/2026	V00146--CA ASSOCIATION OF FOOD BANKS	122234140017148	29,029.02
	3/24/2026	V03114--FS FORTIETH STREET LP	122234140017147	608.50
	3/24/2026	V00920--SSD ALARM, INC	122234140017146	9,541.89
	3/24/2026	V04980--SCHULMAN INDUSTRIES LLC	122234140017145	337.50
	3/24/2026	V03392--Unum Insurance Company	122234140017144	34,371.22
	3/24/2026	V01032--VERIZON WIRELESS	122234140017143	3,685.26
	3/24/2026	P03064--MARIA ANGELICA MANZO ALVAREZ	122234140017142	333.52
	3/24/2026	P03059--OROPEZA NAVARRO TERESA FAMILY CHILD	122234140017141	295.34
	3/24/2026	P03054--LORENA GABRIELA MAGANA MORALES	122234140017140	515.12
	3/24/2026	P03052--KENIA JEANMILLETTE CHICAS GONZALEZ	122234140017139	714.59
	3/24/2026	P03037--MAYRA GARCIA CAMACHO	122234140017138	4,102.82
	3/24/2026	P03033--MA GUADALUPE BRAVO MARTINEZ	122234140017137	1,326.05
	3/24/2026	P03029--ASUSENA MERAZ SAMANO	122234140017136	1,835.03
	3/24/2026	P03020--YESICA LOPEZ MENDOZA	122234140017135	1,844.11
	3/24/2026	P03019--LEONORILDA YUNUEN ARREZOLA	122234140017134	399.63
	3/24/2026	P03016--EMILY TOPETE	122234140017133	2,422.01
	3/24/2026	P03010--YOLANDA IBARRA LEMUS	122234140017132	3,605.89
	3/24/2026	P03006--GLORIA DEL CARMEN VILLANUEVA RAMOS	122234140017131	2,210.64
	3/24/2026	P03001--BERTHA MENDOZA HERNANDEZ	122234140017130	2,556.00
	3/24/2026	P02995--NATIVIDAD ALCOCER DELGADO	122234140017129	94.64
	3/24/2026	P02991--ESMERALDA DIAZ LEON	122234140017128	43.12
	3/24/2026	P02990--MARIA S VAZQUEZ	122234140017127	861.76
	3/24/2026	P02987--EVERSPRING PLAY INC	122234140017126	1,257.03
	3/24/2026	P02977--SUSANA SALAZAR CONTRERAS	122234140017125	3,632.58
	3/24/2026	P02975--DAISY RUBI SUAREZ HUERTA	122234140017124	7,212.94
	3/24/2026	P02959--IMELDA TORRES RANGEL	122234140017123	2,810.09
	3/24/2026	P02933--MARIBEL RIVERA RAMIREZ	122234140017122	1,962.95
	3/24/2026	P02924--MARTHA AYON	122234140017121	1,976.66
	3/24/2026	P02923--ARACELI SANTOS PACHECO	122234140017120	5,969.20
	3/24/2026	P02918A--LITTLE DREAMERS CHILD CARE LLC	122234140017119	3,169.34
	3/24/2026	P02913--ANA MARIA RODRIGUEZ	122234140017118	639.31
	3/24/2026	P02912--ELENA GONZALEZ	122234140017117	7,298.79
	3/24/2026	P02896--MARTA CORONA DE TORRES	122234140017116	5,484.16
	3/24/2026	P02879--MAYRA A. RAMIREZ	122234140017115	919.52
	3/24/2026	P02872--STEPHANIE GARIBAY ZARAGOZA	122234140017114	2,464.20
	3/24/2026	P02864--REINA SANTIAGO PEREZ	122234140017113	3,583.27
	3/24/2026	P02833--MANUEL VILLAGOMEZ	122234140017112	3,511.77
	3/24/2026	P02831--CINDY G CORONA	122234140017111	1,564.00
	3/24/2026	P02826--SILVIA LEMUS DE OROZCO	122234140017110	5,310.28
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	3/24/2026	P02823--DANIELA ALVAREZ	122234140017108	4,547.16
	3/24/2026	P02812--ALISHA A GARCIA	122234140017107	2,909.54
	3/24/2026	P02803--JAQUELINE MATURINO MONARREZ	122234140017106	4,467.35
	3/24/2026	P02760--JUANA INEZ SALGADO RENTERIA	122234140017105	1,559.84
	3/24/2026	P02755--LORRAINE DIAZ	122234140017104	10,717.12
	3/24/2026	P02744--CAROLINA HERNANDEZ DE SOLORIO	122234140017103	782.73
	3/24/2026	P02739--CELESTINA ANDREAH CONTRERAS	122234140017102	556.24
	3/24/2026	P02730--YANELA PLACIDO MEJIA	122234140017101	2,816.52
	3/24/2026	P02727--MARIBEL MAGANA	122234140017100	1,579.32
	3/24/2026	P02725--BAUDELINA SANTOS PACHECO	122234140017099	6,642.15
	3/24/2026	P02704--JANETH G SARABIA	122234140017098	104.99
	3/24/2026	P02692--KASANDRA LOPEZ-CORDERO	122234140017097	1,112.48
	3/24/2026	P02679--ROSELIA MADERA DE CALDERA	122234140017096	4,336.93
	3/24/2026	P02637--DEANNA RAMIREZ	122234140017095	6,277.49

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	3/24/2026	P02601--DELFINA VAZQUEZ	122234140017093	664.78
	3/24/2026	P02589--BEATRIZ GONZALEZ DUENAS	122234140017092	1,168.96
	3/24/2026	P02581--MARIA ELENA ESCOBAR	122234140017091	2,938.02
	3/24/2026	P02575--MARIA A VARGAS	122234140017090	1,363.12
	3/24/2026	P02572--ESTHER NAVARRO	122234140017089	6,270.05
	3/24/2026	P02567--LORENA PEREZ MELGOZA	122234140017088	11,182.07
	3/24/2026	P02551--ANGELICA VALIENTE DE BARRAGAN	122234140017087	10,656.41
	3/24/2026	P02544--ANABEL A MARTINEZ	122234140017086	1,748.06
	3/24/2026	P02513--ESMERALDA Y GONZALES	122234140017085	804.32
	3/24/2026	P02511A--GLAFIRA E CAMACHO DE TRUJILLO	122234140017084	2,847.44
	3/24/2026	P02486--ROSALINDA VARGAS MATA	122234140017083	8,797.00
	3/24/2026	P02481--MARICELA MUNOZ SANCHEZ	122234140017082	5,362.29
	3/24/2026	P02463--YADIRA REBOLLEDO	122234140017081	11,590.39
	3/24/2026	P02455--LUCIA MENDOZA OCHOA	122234140017080	2,342.10
	3/24/2026	P02435--JANET GARCIA-ALAPIZCO	122234140017079	6,587.17
	3/24/2026	P02430--ALMA AYDE GOMEZ ALVAREZ	122234140017078	7,334.08
	3/24/2026	P02351--ALMA DELIA WENCES	122234140017077	1,419.68
	3/24/2026	P02344--MARIA SANCHEZ IBARRA	122234140017076	1,008.40
	3/24/2026	P02327--REYNA TORRES DE CASTRO	122234140017075	9,934.27
	3/24/2026	P02324--LUZ MARIA RAMIREZ	122234140017074	935.46
	3/24/2026	P02322--MARGARITA BUSTAMANTE DE FELIX	122234140017073	566.92
	3/24/2026	P02302--MARIBEL SANTOS GALINDO	122234140017072	3,160.39
	3/24/2026	P02300--ELOISA MONTES DE ROMERO	122234140017071	1,627.74
	3/24/2026	P02296--DOLORES SANCHEZ LOPEZ	122234140017070	849.20
	3/24/2026	P02295--EDUVIJES SUAREZ	122234140017069	3,352.65
	3/24/2026	P02284--ANDREA GUADALUPE DIAZ	122234140017068	1,786.94
	3/24/2026	P02278--HAYDEE ESTEBAN	122234140017067	761.71
	3/24/2026	P02271--GUADALUPE CARRIZOZA DE CASTILLO	122234140017066	7,661.89
	3/24/2026	P02242--TERESA LUZ RUIZ	122234140017065	2,573.49
	3/24/2026	P02218--ADELA RUIZ	122234140017064	3,525.23
	3/24/2026	P02217--MARIA LUISA CASAS	122234140017063	12,287.83
	3/24/2026	P02210--ANA HERMELINDA SANTOS PACHECO	122234140017062	11,749.80
	3/24/2026	P02208--CELFIDA SANTOS DE RUIZ	122234140017061	3,497.15
	3/24/2026	P02201--BERTHA GOMEZ NUNEZ	122234140017060	12,457.09
	3/24/2026	P02195--LINDA'S CHILD CARE PROVIDER INC	122234140017059	8,249.17
	3/24/2026	P02161--SANDRA MARTINEZ VARELA	122234140017058	2,022.00
	3/24/2026	P02158--CASA DE ADORACION TULARE	122234140017057	6,610.78
	3/24/2026	P02154--GUADALUPE CABRERA	122234140017056	9,298.42
	3/24/2026	P02118--ODAIVA GUADALUPE CENTENO	122234140017055	9,716.82
	3/24/2026	P01943--GLORIA MORENO DE HERNANDEZ	122234140017054	4,399.35
	3/24/2026	P01910--ANDREA BUENROSTRO	122234140017053	179.26
	3/24/2026	P01837--ISABEL C MEDINA DE GARCIA	122234140017052	1,632.68
	3/24/2026	P01809--CONSUELO PUGA	122234140017051	2,555.80
	3/24/2026	P01806--MARIA E SANCHEZ DE GOMEZ	122234140017050	5,484.16
	3/24/2026	P01802--SAIDY LORENA MAYEN	122234140017049	5,256.16
	3/24/2026	P01765--VERONICA ALVAREZ	122234140017048	6,343.34
	3/24/2026	P01654--HILDA ARACELI ARAMBULA MORENO	122234140017047	5,019.20
	3/24/2026	P01561--ANA M. DAVILA	122234140017046	6,217.83
	3/24/2026	P01556--YNEZ ATHENA CHAVEZ-ANDRADE	122234140017045	10,953.32
	3/24/2026	P01518--ROMELIA MORENO DE ESPINOZA	122234140017044	6,482.83
	3/24/2026	P01465--ESMERALDA ALCANTARA	122234140017043	4,918.39
	3/24/2026	P01456--ESTHER MELENDREZ	122234140017042	678.72
	3/24/2026	P01377--MARIA GUADALUPE NAVARRO DE ORTIZ	122234140017041	3,304.71
	3/24/2026	P01373--ELOISA LEMUS	122234140017040	7,807.66
	3/24/2026	P01208--MARIA M ANGULO	122234140017039	5,093.11
	3/24/2026	P01171--ARACELI EMMA GUERRERO DE MENDEZ	122234140017038	6,019.88
	3/24/2026	P01128--VIRGINIA RANGEL	122234140017037	4,432.47
	3/24/2026	P01000--CLAUDIA ANDREA MUNOZ	122234140017036	4,080.16
	3/24/2026	P00931--CARMEN MORALES DIAZ	122234140017035	9,014.22

Bank	Date	Vendor	Document no.	Amount
	3/24/2026	P00852--ELISA GONZALES	122234140017034	6,048.60
	3/24/2026	P00832--YOLANDA CORTES DE MENDOZA	122234140017033	1,228.39
	3/24/2026	P00810--MAGDA F. SALDIVAR	122234140017032	7,285.08
	3/24/2026	P00808--MERCEDES CORRALES HIGUERA	122234140017031	1,805.20
	3/24/2026	P00803--DELIA IRENE ARAUJO DOMINGUEZ	122234140017030	5,989.75
	3/24/2026	P00780--MAYRA FLORES	122234140017029	930.53
	3/24/2026	P00524--IRMA GUTIERREZ	122234140017028	10,023.94
	3/24/2026	P00523--BEATRIZ TELLEZ DE TORRES	122234140017027	2,507.51
	3/24/2026	P00468--GABRIELA GARCIA DE RODRIGUEZ	122234140017026	12,030.34
	3/24/2026	P00402--YOLANDA MUNOZ	122234140017025	12,647.01
	3/24/2026	P00043--MARIA TERESA ALANIS	122234140017024	3,500.18
	3/24/2026	P00014--LILIA ISORDIA DE RANGEL	122234140017023	4,666.76
	3/24/2026	V03526--BELVINDER BIRING	122234140017022	41.33
	3/24/2026	V04041--STEPHANIE CORONEL	122234140017021	316.10
	3/24/2026	V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC	122234140017020	26,263.20
	3/24/2026	V03234--TEACHSTONE, INC	122234140017019	1,070.00
	3/24/2026	V04718--HARC, INC.	122234140017018	2,019.82
	3/24/2026	V05145--VRUNDA PATWA	122234140017017	5,256.00
	3/24/2026	V00029--ADVANCED DATA STORAGE, INC	122234140017016	17.60
	3/24/2026	V04575--LOWE'S COMPANIES, INC.	122234140017015	358.90
	3/24/2026	V00049--AMAZON CAPITAL SERVICES, INC	122234140017014	16,146.51
	3/24/2026	V01033--VERNON SORENSON MD INC	122234140017013	1,329.00
	3/25/2026	V00723--NATIONAL COMMUNITY ACTION FOUNDATION	Voided - 308382	-695.00
	3/25/2026	V03220--LORRAINE SANCHEZ ORTIZ	309000	1,201.68
	3/25/2026	V04963--LYNDA WILSON	308993	750.00
	3/25/2026	V02479--RONALD SHELAN	308996	5,704.14
	3/25/2026	V03003--FIRST CONGREGATIONAL CHURCH BAKERSFIELD	308986	5,004.92
	3/25/2026	V02580--BEAR MOUNTAIN RECREATION & PARK DISTRICT	308978	3,700.00
	3/25/2026	V00932--STELLAR PLAZA LLC	308997	3,383.76
	3/25/2026	V00365--FAIRFAX SCHOOL DISTRICT	308985	2,728.00
	3/25/2026	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	308988	2,200.00
	3/25/2026	V03157--KERN ISLAND INVESTORS, GP	308990	7,399.50
	3/25/2026	V03157--KERN ISLAND INVESTORS, GP	308989	7,647.00
	3/25/2026	V02424--MCFARLAND UNIFIED SCHOOL DISTRICT	308994	100.00
	3/25/2026	V00689--MERCED COUNTY OFFICE OF EDUCATION	308995	253.67
	3/25/2026	V00251--COUNTY OF KERN GENERAL SERVICES, 3RD FLOOR	308984	363.12
	3/25/2026	V04595--LOCKHART INVESTMENTS	308992	518.00
	3/25/2026	V01819--CENTRAL CAL MANAGEMENT, INC	308981	1,201.00
	3/25/2026	V01819--CENTRAL CAL MANAGEMENT, INC	308980	1,045.00
	3/25/2026	V02933--COMMUNITY SERVICES AND EMPLOYMENT TRAINING, INC.	308983	978.50
	3/25/2026	V01819--CENTRAL CAL MANAGEMENT, INC	308979	975.00
	3/25/2026	V00977--THE HOUSING AUTHORITY OF THE COUNTY OF KERN	308999	735.00
	3/25/2026	V00947--SUNRISE VILLA PARTNERS	308998	700.00
	3/25/2026	V02227--CITY OF ARVIN	308982	671.95
	3/25/2026	V02690--HEARTS & LIVES	308987	550.00
	3/25/2026	V04595--LOCKHART INVESTMENTS	308991	533.00
	3/25/2026	V04773--EASTON BUSINESS COMPLEX	122234140017279	345.00
	3/25/2026	V04715--ASSOCIATED FILIPINO ORGANIZATIONS OF SAN JOAQUIN CC	122234140017278	5,688.00
	3/25/2026	V04715--ASSOCIATED FILIPINO ORGANIZATIONS OF SAN JOAQUIN CC	122234140017277	666.98
	3/25/2026	V04591--STAR 2 HOLDING LLC	122234140017276	1,123.20
	3/25/2026	V03295--RANCHO DE STINE LLC	122234140017275	21,892.00
	3/25/2026	V03278--LODI MUSLIM MOSQUE	122234140017274	5,700.00
	3/25/2026	V03159--JOHN REY	122234140017273	1,875.00
	3/25/2026	V03071--COUNTY OF KERN - MORTGAGE PAYMENT ONLY	122234140017272	44,367.81
	3/25/2026	V03007--JANET Y YU	122234140017271	700.00
	3/25/2026	V02796--MARK AND HELENE MCELVEA	122234140017270	4,000.00
	3/25/2026	V02261--DIOCESE OF FRESNO EDUCATION CORPORATION	122234140017269	3,532.50
	3/25/2026	V01072--YABITO CORPORATION	122234140017268	1,598.00
	3/25/2026	V00718--M-R PROPERTIES	122234140017267	7,291.00
	3/25/2026	V03247--BKAT, INC	122234140017266	11,585.03

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	3/25/2026	V04640--NEEDLES FOR THE FUTURE	122234140017265	457.91
	3/27/2026	V04544--ELAN		53,043.99
	3/27/2026	V05187--JAMIE ANN BARGEN	309006	2,957.79
	3/27/2026	V02967--MORE THAN ONE DIMENSION, INC.	309007	1,800.00
	3/27/2026	V02673--FIRST 5 MADERA COUNTY	309005	1,223.14
	3/27/2026	V00365--FAIRFAX SCHOOL DISTRICT	309004	575.00
	3/27/2026	V03006--GRACE COMMUNITY CHURCH	122234140017281	5,690.37
	3/27/2026	V04715--ASSOCIATED FILIPINO ORGANIZATIONS OF SAN JOAQUIN CC	122234140017280	2,022.08
	3/27/2026	V03570--CRISTINA REYES	309001	729.42
	3/27/2026	V05184--STEVEN JACK KRUITBOSCH	309003	1,374.14
	3/27/2026	V05185--MONICA LETICIA OLGUIN	309002	85.75
	3/30/2026	V05178--FREDDY MAE HOWARD	Voided - 308882	-2,638.47
	3/31/2026	V05175--GISSELLE FERNANDO	309068	2,250.00
	3/31/2026	V05175--GISSELLE FERNANDO	Voided - 309035	-2,250.00
	3/31/2026	V00148--CACFP ROUNDTABLE	309010	7,500.00
	3/31/2026	V01817--CALIFORNIA AVENUE SENIOR HOUSING	309012	2,985.00
	3/31/2026	V05193--SADDLEBACK CAPITAL, LLC	309051	1,495.00
	3/31/2026	V05186--JASON AND MELISSA HELSEL	309031	1,100.00
	3/31/2026	V05176--CECIL ADAMS	309015	1,000.00
	3/31/2026	V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	309066	396.50
	3/31/2026	V00806--PROTECTION 1/ADT	309050	52.82
	3/31/2026	V05175--GISSELLE FERNANDO	309035	2,250.00
	3/31/2026	V04906--SPECTRUMVOIP, INC	309061	1,902.12
	3/31/2026	V00229--COMCAST CORPORATION	309020	1,834.83
	3/31/2026	V00801--PRODUCERS DAIRY FOODS INC	309049	1,337.85
	3/31/2026	V01817--CALIFORNIA AVENUE SENIOR HOUSING	309011	1,025.00
	3/31/2026	V00192--CHARLIE'S DAY & NITE, INC.	309016	390.00
	3/31/2026	V03314--VESTIS GROUP, INC	309065	81.11
	3/31/2026	V00157--CALIFORNIA DEPARTMENT OF SOCIAL SERVICES	309013	968.00
	3/31/2026	V00429--GRIMMWAY ENTERPRISES, INC.	309029	9,360.00
	3/31/2026	V00207--CINTAS CORPORATION #668	309017	378.51
	3/31/2026	V04133--MARIA VILLANUEVA	309039	535.00
	3/31/2026	V04602--SEQUOIA PEST SOLUTIONS	309052	260.00
	3/31/2026	V00252--COUNTY OF KERN PUBLIC WORKS	309023	32.95
	3/31/2026	V00593--LAMAR COMPANIES	309034	2,500.00
	3/31/2026	V04938--PINNACLE RECRUITING SERVICES LLC	309048	2,183.40
	3/31/2026	V03430--SPECTRUM/CHARTER	309059	170.00
	3/31/2026	V00919--SPECTRUM	309058	211.25
	3/31/2026	V00370--FEDEX	309026	63.04
	3/31/2026	V02978--SPECTRUM/CHARTER COMMUNICATIONS	309060	166.66
	3/31/2026	V00919--SPECTRUM	309057	186.66
	3/31/2026	V00787--PG&E	309047	5,721.17
	3/31/2026	V02935--COUNTRY CLUB SERVICE (DBA BOB'S LUBE & OIL, TIRES & M	309022	130.00
	3/31/2026	V01012--UNITED RENTALS INC	309064	204.70
	3/31/2026	V00169--CALIFORNIA WATER SERVICE	309014	702.87
	3/31/2026	V00907--SOCALGAS	309053	111.00
	3/31/2026	V00288--DELTA BAY BUILDERS & ROOFING	309024	1,895.00
	3/31/2026	V00917--SOUTHWEST GAS CORPORATION	309056	13.07
	3/31/2026	V00213--CITY OF MANTECA	309019	319.38
	3/31/2026	V03172--OFFICE1 LEASING	309046	1,380.40
	3/31/2026	V00914--SOUTHERN CALIFORNIA EDISON	309054	2,249.49
	3/31/2026	V00092--AT&T	309008	1,714.01
	3/31/2026	V04971--NISSAN NORTH AMERICA, INC.	309041	639.95
	3/31/2026	V05181--FORKLIFTS GROUP WEST, INC	309027	144.92
	3/31/2026	V01009--ULINE	309063	8,850.03
	3/31/2026	V00417--GOLDEN BEAR FIRE EQUIPMENT, INC.	309028	1,186.48
	3/31/2026	V03172--OFFICE1 LEASING	309045	231.83
	3/31/2026	V03172--OFFICE1 LEASING	309044	859.74
	3/31/2026	V04133--MARIA VILLANUEVA	309038	515.00
	3/31/2026	V04133--MARIA VILLANUEVA	309037	1,812.00

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	3/31/2026	V03172--OFFICE1 LEASING	309043	240.14
	3/31/2026	V03172--OFFICE1 LEASING	309042	1,959.60
	3/31/2026	V00458--HOME DEPOT COMMERCIAL CREDIT	309030	638.76
	3/31/2026	V03157--KERN ISLAND INVESTORS, GP	309033	2,278.95
	3/31/2026	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	309032	23.71
	3/31/2026	P02226--LILIA ESQUIVEL MONROY	309067	46.69
	3/31/2026	V04925--EMTS, INC	309025	797.96
	3/31/2026	V02966--MOJAVE UNIFIED SCHOOL DISTRICT	309040	1,044.00
	3/31/2026	V05174--SULMA FUENTES	309062	59.00
	3/31/2026	V00646--MARIA AGUILAR	309036	306.97
	3/31/2026	V02977--SOUTHERN KERN UNIFIED SCHOOL DISTRICT	309055	2,868.00
	3/31/2026	V05085--CONSULTADD INC.	309021	3,303.15
	3/31/2026	V00209--CITY OF BAKERSFIELD	309018	140.00
	3/31/2026	V04972--BIOMEDICAL WASTE DISPOSAL INC.	309009	388.00
	3/31/2026	V05161--GENESIS ACQUISITION CO.	122234140017427	3,000.00
	3/31/2026	V04820--RUPINDER GILL	122234140017426	1,721.00
	3/31/2026	V05194--AUTUMN MITCHELL	122234140017425	1,125.00
	3/31/2026	V05000--AFFORDABLE COMMUNITY LIVING CORPORATION	122234140017424	3,740.93
	3/31/2026	V05000--AFFORDABLE COMMUNITY LIVING CORPORATION	122234140017423	2,256.72
	3/31/2026	V05000--AFFORDABLE COMMUNITY LIVING CORPORATION	122234140017422	2,149.86
	3/31/2026	V05194--AUTUMN MITCHELL	122234140017421	1,125.00
	3/31/2026	V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC	122234140017420	27,570.45
	3/31/2026	V03718--KELLY LOWERY	122234140017419	129.00
	3/31/2026	V03692--JOSEPH AGUILAR	122234140017418	86.91
	3/31/2026	V04073--ASHLEY TREVINO	122234140017417	30.45
	3/31/2026	V03263--FLOWERS BAKERIES SALES OF SOCAL, LLC	122234140017416	130.72
	3/31/2026	V00744--ODP BUSINESS SOLUTIONS LLC	122234140017415	173.78
	3/31/2026	V00631--M AND S SECURITY SERVICES INC	122234140017414	150.00
	3/31/2026	V00224--CLASSIC CHARTER INC	122234140017413	6,553.75
	3/31/2026	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140017412	8,020.30
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017411	84.33
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017410	393.05
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017409	521.45
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017408	141.66
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017407	355.60
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017406	247.30
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017405	226.62
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017404	226.37
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017403	171.78
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017402	138.73
	3/31/2026	V03080--AZUGA, INC.	122234140017401	495.00
	3/31/2026	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140017400	565.91
	3/31/2026	V00744--ODP BUSINESS SOLUTIONS LLC	122234140017399	1,586.87
	3/31/2026	V00744--ODP BUSINESS SOLUTIONS LLC	122234140017398	102.53
	3/31/2026	V00744--ODP BUSINESS SOLUTIONS LLC	122234140017397	33.22
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017396	2,224.59
	3/31/2026	V04034--RINGCENTRAL INC.	122234140017395	17,324.69
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017394	714.73
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017393	81.40
	3/31/2026	V01064--WIPFLI LLP	122234140017392	16,448.40
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017391	44.37
	3/31/2026	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	122234140017390	1,112.80
	3/31/2026	V03191--VAL-PRO, INC	122234140017389	1,450.85
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017388	153.22
	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017387	120.93
	3/31/2026	V01064--WIPFLI LLP	122234140017386	750.00
	3/31/2026	V01064--WIPFLI LLP	122234140017385	81.00
	3/31/2026	V01064--WIPFLI LLP	122234140017384	1,411.29
	3/31/2026	V00704--MISSION LINEN SUPPLY	122234140017383	68.38
	3/31/2026	V00128--BRADY INDUSTRIES OF CALIFORNIA, LLC, A BRADY PLUS CON	122234140017382	7,885.08

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	3/31/2026	V03174--OFFICE IMAGING, INC	122234140017381	53.99
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017380	74.92
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017379	51.99
	3/31/2026	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140017378	3,698.27
	3/31/2026	V00874--SAVE MART SUPERMARKETS	122234140017377	881.33
	3/31/2026	V00226--RLH FIRE PROTECTION, INC.	122234140017376	337.00
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017375	93.08
	3/31/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140017374	4,190.90
	3/31/2026	V03343--CONTINENTAL LABOR RESOURCES, INC.	122234140017373	1,036.80
	3/31/2026	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140017372	1,485.80
	3/31/2026	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	122234140017371	1,415.00
	3/31/2026	V00284--DELK PEST CONTROL	122234140017370	720.00
	3/31/2026	V03954--TRACY WEBSTER	122234140017369	421.95
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017368	166.65
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017367	92.86
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017366	82.28
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017365	64.86
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017364	51.99
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017363	51.87
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017362	34.17
	3/31/2026	V00312--DONAHUE TRUCK CENTERS	122234140017361	3,622.89
	3/31/2026	V04733--GARCIA ELECTRIC	122234140017360	557.50
	3/31/2026	V03288--OASIS AIR AND SOLAR	122234140017359	600.00
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017358	168.21
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017357	109.49
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017356	93.08
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017355	92.44
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017354	64.12
	3/31/2026	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140017353	452.64
	3/31/2026	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140017352	48.72
	3/31/2026	V04180--DIESEL DIRECT LLC	122234140017351	5,136.63
	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017350	68.64
	3/31/2026	V00060--AN ICON COMPANY, LLC - PRINTDIRTCHPEA	122234140017349	1,052.40
	3/31/2026	V00134--BRONCO ELECTRIC INC	122234140017348	1,880.69
	3/31/2026	V00029--ADVANCED DATA STORAGE, INC	122234140017347	88.00
	3/31/2026	V00683--MCWILLIAMS & WALDEN INC	122234140017346	69.99
	3/31/2026	V00683--MCWILLIAMS & WALDEN INC	122234140017345	69.99
	3/31/2026	V00683--MCWILLIAMS & WALDEN INC	122234140017344	575.70
	3/31/2026	V00182--CDW LLC	122234140017343	8,564.21
	3/31/2026	V00358--EXACT STAFF, INC	122234140017342	1,400.00
	3/31/2026	V00979--THE MARCOM GROUP, INC.	122234140017341	95.00
	3/31/2026	V04575--LOWE'S COMPANIES, INC.	122234140017340	173.80
	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017339	4.93
	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017338	6.48
	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017337	9.00
	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017336	9.73
	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017335	10.80
	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017334	17.10
	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017333	19.46
	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017332	40.74
	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017331	41.12
	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017330	45.45
	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017329	48.45
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	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017325	150.63
	3/31/2026	V01040--VILLATORO POWER WASHING	122234140017324	325.00
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017323	129.69
	3/31/2026	V00683--MCWILLIAMS & WALDEN INC	122234140017322	69.99

Bank	Date	Vendor	Document no.	Amount
	3/31/2026	V00134--BRONCO ELECTRIC INC	122234140017321	1,200.00
	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017320	44.37
	3/31/2026	V03186--BLUETRITON BRANDS INC	122234140017319	44.37
	3/31/2026	V04575--LOWE'S COMPANIES, INC.	122234140017318	37.30
	3/31/2026	V05119--CARLOS VAZQUEZ	122234140017317	19,594.32
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017316	1,130.54
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017315	881.89
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017314	460.45
	3/31/2026	V00134--BRONCO ELECTRIC INC	122234140017313	1,054.14
	3/31/2026	V00961--TEL TEC SECURITY SYSTEMS INC	122234140017312	1,362.39
	3/31/2026	V03343--CONTINENTAL LABOR RESOURCES, INC.	122234140017311	1,036.80
	3/31/2026	V01086--ZOOM VIDEO COMMUNICATIONS, INC	122234140017310	3,549.87
	3/31/2026	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140017309	325.34
	3/31/2026	V04720--GRC PLUMBING	122234140017308	326.54
	3/31/2026	V05056--CAL OAK HOSPITALITY L.L.C.	122234140017307	3,763.20
	3/31/2026	V00711--MOLLY & BRUCE BUSACCA INC	122234140017306	146.00
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	3/31/2026	V03492--Andrea Chavez	122234140017302	323.35
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	3/31/2026	P02866--BIBIANA LIZETTE HUERTA ARIAS	122234140017300	12.15
	3/31/2026	P02838--MALVINA RAMIREZ LOPEZ	122234140017299	7.57
	3/31/2026	P02799--ARACELI CASTRO BARRAZA	122234140017298	5.00
	3/31/2026	P02679--ROSELIA MADERA DE CALDERA	122234140017297	2,171.17
	3/31/2026	P02663--DIANE LOMELI	122234140017296	3.67
	3/31/2026	P02661--MARIA TERESA HEREDIA	122234140017295	4,365.64
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	3/31/2026	P00835--AIDA SALAZAR PACHECO	122234140017290	36.20
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	3/31/2026	V03735--LAURIE HUGHEY	122234140017283	166.43
	3/31/2026	V00694--MICHAEL E BRADLEY	122234140017282	1,980.00
<b>Total for CBB - Operating Acct</b>			Count - 1907	<b>8,862,017.86</b>

# COMMUNITY ACTION PARTNERSHIP OF KERN

## Information Systems & Technology

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### Two-Year Strategic Roadmap | FY 2026–2028

Prepared by the Office of the Chief Facilities & Technology Officer | March 2026

## Executive Summary

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This roadmap presents a two-year strategic plan for CAPK's Information Technology (IT) and Information Systems (IS) departments covering Fiscal Years 2026 through 2028. It encompasses foundational security and infrastructure modernization in Year 1, and intelligent systems deployment, deeper cloud integration, and continued application development in Year 2.

All initiatives are designed to enhance organizational security, operational efficiency, service delivery to the communities CAPK serves, and responsible governance of emerging technologies — aligned with CAPK's mission as the region's leading community action agency.

The roadmap is organized into two primary domains — IT (infrastructure, security, device management, and networking) and IS (application development, AI/automation, data platforms, and web services) — and is presented through three lenses: project-by-project narrative, a Gantt-style master schedule, and a phased Year 1 / Year 2 summary.

## PART I — Information Technology (IT)

The IT department roadmap focuses on hardening CAPK's security posture, modernizing identity and device management, and rebuilding network infrastructure to support a growing, distributed workforce across all program sites throughout Kern County.

### 1. YubiKey Deployment

**Target Completion: April 30, 2026 | Priority: Critical**

CAPK will complete the organization-wide deployment of YubiKey hardware security keys, establishing phishing-resistant multi-factor authentication (MFA) for all staff. YubiKey replaces software-based authenticators with hardware tokens significantly more resistant to credential theft, phishing attacks, and man-in-the-middle exploits.

**Key Benefits:**

- Eliminates SMS and app-based MFA vulnerabilities across all accounts
- Meets NIST AAL3 authentication assurance requirements
- Reduces risk of account takeover for privileged and administrative accounts
- Compatible with Microsoft Entra ID, Microsoft 365, and VPN environments
- Strengthens CAPK's cyber insurance and regulatory compliance posture

### 2. Active Directory Migration to Microsoft Entra ID

**Timeline: Approximately 12 months (Q2 2026 – Q2 2027) | Priority: High**

CAPK's on-premises Active Directory environment will be evaluated and migrated to Microsoft Entra ID (formerly Azure AD). This initiative begins with a structured discovery phase in partnership with CDW to assess existing infrastructure and determine the optimal migration model — hybrid, predominantly cloud, or fully cloud-native.

**Migration Phases:**

- Phase 1 – Discovery & Assessment: CDW engagement; inventory of AD objects, application dependencies, and GPO configurations.
- Phase 2 – Architecture Decision: Determine hybrid versus cloud-only model based on application inventory and compliance requirements.
- Phase 3 – Pilot Migration: Select department or site for initial migration and validation.
- Phase 4 – Full Migration & Cutover: Staged rollout across all CAPK sites with dedicated helpdesk support.

**Key Benefits:**

- Cloud-based identity eliminates dependence on on-premises domain controllers
- Enables conditional access, device compliance enforcement, and Zero Trust architecture
- Dramatically simplifies new PC deployment through Autopilot and Intune integration
- Single sign-on (SSO) across all Microsoft 365 and integrated third-party applications
- Centralized identity governance for all staff, contractors, and volunteers
- Reduces infrastructure footprint, hardware costs, and maintenance overhead
- Foundational prerequisite for Microsoft Intune device management and AI Copilot licensing

### 3. Absolute Resilience Software Deployment

**Timeline: 2 months from initiation (Q2–Q3 2026) | Priority: High**

CAPK will deploy Absolute Resilience on all mobile and desktop computers. All new devices will be ordered with Absolute pre-installed at the firmware level; existing mobile PCs will receive a licensed agent as part of this rollout.

**Key Benefits:**

- Persistent firmware-embedded agent that survives OS reinstalls, disk wipes, and re-imaging
- Real-time device visibility — location tracking, connectivity status, and endpoint health monitoring
- Remote device freeze and data deletion capabilities for lost or stolen equipment
- Application and software inventory control to ensure endpoint compliance
- Self-healing endpoint security — automatically reinstalls critical security agents if removed
- Supports compliance reporting for grant-funded equipment accountability
- Geofencing and unauthorized use alerts for mobile devices

## 4. Layer 3 Network Segmentation

**Timeline: AT&T MPLS – 8 months | Full CAPK Network – 12 months | Priority: High**

CAPK's current network is a flat architecture in which all devices share a single broadcast domain. This creates performance degradation, security exposure, and limits the ability to enforce policy-based traffic controls. The Layer 3 segmentation project will divide the network into logically isolated segments by location, function, and data sensitivity.

**Implementation Approach:**

- AT&T Fat Pipe MPLS Network: All Head Start locations and Admin sites will be connected via a managed MPLS circuit providing segmented, high-availability WAN connectivity.
- CAPK Layer 3 Switching: All remaining program sites will be segmented using managed Layer 3 switches with VLANs for staff, client-facing services, IoT and facilities devices, and guest access.

**Key Benefits:**

- Improved network performance through reduction of broadcast traffic and congestion
- Enhanced security — a breach on one segment cannot propagate to others
- Simplified compliance with HIPAA, PII, and grant data handling requirements
- Granular QoS controls to prioritize voice, video, and critical applications
- Foundation for secure IoT device management and future SD-WAN capabilities
- Centralized visibility and control of all network segments from a single management plane

## 5. Microsoft Intune — Cloud Device Management

**Timeline: 3 months post-Entra ID migration | Priority: Medium**

Upon completion of the Entra ID migration, CAPK will deploy Microsoft Intune as the primary device management platform, replacing traditional imaging workflows. Intune enables zero-touch device provisioning through Windows Autopilot — a user simply signs into a new PC and their full profile, applications, and security policies deploy automatically.

**Key Benefits:**

- Eliminates need to physically image devices — reduces deployment time from hours to minutes
- Consistent, policy-compliant configuration across all managed endpoints
- Remote software deployment, patch management, and application lifecycle management
- Conditional access enforcement — non-compliant devices cannot access CAPK resources
- Full integration with Entra ID for seamless identity and device compliance linkage
- Supports BYOD policies with mobile application management (MAM) for personal devices

## 6. Security Enhancement — Microsoft Purview & Defender

**Timeline: Ongoing | Priority: High**

CAPK will expand and deepen its usage of Microsoft Purview and Microsoft Defender to build a comprehensive, proactive security posture spanning data governance, threat detection, and insider risk management.

**Purview Priorities:**

- Expand data classification and sensitivity labeling across Microsoft 365 and SharePoint
- Configure Data Loss Prevention (DLP) policies to prevent unauthorized sharing of PII and grant data
- Deploy Insider Risk Management policies to detect unusual data access patterns
- Implement Communication Compliance policies for regulated communications

**Defender Priorities:**

- Expand Defender for Endpoint coverage across all managed devices
- Enable Defender for Identity to detect on-premises and cloud identity-based attacks
- Configure automated investigation and response (AIR) playbooks
- Regular attack surface reduction rule tuning and Microsoft Secure Score improvement

## 7. AI Licensing Deployment — Anthropic & Microsoft Copilot

**Timeline: Q2–Q3 2026 | Priority: High**

CAPK will deploy a managed mix of Anthropic (Claude) and Microsoft Copilot AI licenses for staff use. The IS department will serve as the governance and administration body for all AI tooling, ensuring responsible use, data security, and consistent training and enablement.

- Anthropic Claude: Enterprise licensing with SSO/Entra ID integration, managed access, and DLP-aligned usage policies
- Microsoft Copilot: M365 Copilot licenses for targeted power users with integrated productivity workflows
- Staff Training: Video tutorials, written documentation, and prompt engineering guidance developed prior to broad rollout
- AI Use Policy: Mandatory review and approval process for all AI-generated content prior to external release
- IS Governance: All AI agent development and licensing requests routed through IS for security review and approval

## 8. Disaster Recovery & Business Continuity Planning

**Timeline: Q3 2026 – Q1 2027 | Priority: High**

CAPK will formalize a Disaster Recovery (DR) and Business Continuity Plan (BCP) for all critical IT systems. This initiative will document recovery time objectives (RTOs) and recovery point objectives (RPOs) for each system, implement cloud-based backup strategies, and conduct tabletop exercises to validate recovery procedures.

- Inventory of critical systems and data classification matrix
- Azure-based backup and replication strategy for on-premises servers
- Documented failover procedures for network, identity, and application systems
- Annual tabletop exercise and plan review cycle

## PART II — Information Systems (IS)

The IS department roadmap is centered on three strategic pillars: Artificial Intelligence and Automation, Application Development and Integration, and Data and Web Platforms. These initiatives directly support CAPK's mission by reducing staff administrative burden, improving service delivery, and creating a unified data ecosystem across all programs.

### 1. AI Governance Framework

**Timeline: Q2–Q3 2026 | Priority: Critical**

Prior to broad AI deployment, IS will establish a formal AI governance framework ensuring that all CAPK AI agents are developed consistently, securely, and in alignment with organizational values and applicable regulations.

- All AI agent concepts must be reviewed and approved by IS before development begins
- Standard development protocols will be established covering security review, data handling, and testing requirements
- An AI Agent Registry will document all deployed agents, their purpose, data sources, and responsible owners
- Usage monitoring and feedback loops will be built into each deployed agent
- Policy will address responsible AI use, hallucination risk, and mandatory human review of AI-generated outputs before external release

### 2. 211 Intelligent Virtual Assistant (IVA)

**Timeline: Pilot Q2 2026 | Full Deployment Q4 2026 – Q2 2027 | Priority: Critical**

CAPK will develop and deploy an AI-powered Intelligent Virtual Assistant for the 211 call center, built on Microsoft Dynamics 365 and Copilot Studio. The IVA will handle after-hours calls in the pilot phase, with expansion to all-hours support in the full deployment.

#### Development Phases:

- Phase 1 – After-Hours Pilot: IVA handles calls outside staffed hours; collects basic caller information and resource needs; logs interactions to Dynamics 365.
- Phase 2 – All-Hours Deployment: IVA triages all incoming calls, routes complex cases to live agents, and handles routine information requests autonomously.
- Phase 3 – Program Integration: Connect IVA to Energy Assistance, CES (Coordinated Entry System), and VITA tax assistance workflows for cross-program referrals and warm hand-offs.

End-of-call demographic data collection will be evaluated for IVA versus IVR delivery to optimize data completeness and caller experience.

### 3. AI Chatbots — Internal & Public-Facing

**Timeline: Internal Q4 2026 – Q2 2027 | Public-Facing Q2 2026 – Q2 2027 | Priority: High**

IS will develop a suite of AI chatbots serving both internal CAPK staff and the public. All chatbots will be built within Copilot Studio using SharePoint-backed knowledge sources, and all client interactions will feed back to the CAPK centralized client data platform.

#### Internal Chatbots:

- HR Policy Assistant (currently in deployment) — answers policy questions and links to documentation
- IT Help Assistant — common troubleshooting, password resets, and software request guidance
- Outreach and Case Management Assistant — program eligibility guidance for frontline staff

**Public-Facing Chatbots:**

- Energy Assistance — application status, eligibility screening, and document requirements
- 211 Resource Navigator — 24/7 community resource discovery and referrals
- VITA Tax Assistance — appointment scheduling, document checklist, and eligibility questions
- Head Start — enrollment information, program FAQs, and contact routing

All public chatbot sessions will be logged and client data captured will flow to the CAPK centralized database to support case management and grant reporting.

**4. AI-Powered Data Entry Automation (Computer Use Agents)**

**Timeline: Q2 2027–Q4 2028 | Priority: Medium**

CAPK operates several disparate program systems requiring staff to manually enter the same data across multiple platforms — a significant burden that reduces time available for direct client services. IS will develop AI agents capable of reading and writing data across these systems, automating cross-platform data entry workflows.

- Identify highest-impact duplicate data entry workflows across program systems
- Develop AI computer use agents using Copilot Studio and/or Python-based automation frameworks
- Pilot with two to three highest-volume workflows before broader rollout
- Target 20–40% reduction in manual re-entry labor for participating programs
- All automation will include error logging, exception handling, and human review queues for exceptions

**5. Dynamics 365 Application Development**

**Timeline: Ongoing across both years | Priority: High**

IS will continue to expand CAPK's Dynamics 365 ecosystem as the central platform for program operations, replacing fragmented third-party tools with integrated, CAPK-controlled applications.

**5a. Field Service Module**

Timeline: 6–12 months (Q2 2026 – Q2 2027) | Replaces: GoTo Assist (IT/IS), WorxHub (Facilities)

A unified work order and field service management system for IT, IS, Facilities, and Outreach departments. This module consolidates four separate request and work management workflows into a single, integrated platform.

**Current State by Department:**

- IT & IS: Currently using GoTo Assist for remote support and ticket management. Field Service will replace this with a native Dynamics-based work order system providing richer asset linkage, reporting, and integration with the broader CAPK data platform.
- Facilities: Currently using WorxHub for maintenance work orders and facility management. Field Service will replace WorxHub with a fully integrated solution that shares data with IT, IS, and program operations in a single environment.
- Outreach: No formal work order system currently in place. An in-house Power Apps canvas application developed by the CFTO office is serving as an interim Outreach Service Request Portal until Field Service is completed and deployed.

**Target State:**

- Single dispatching and scheduling platform across all four departments
- Unified time tracking, SLA monitoring, and operational reporting
- Asset-linked work orders with lifecycle tracking from Absolute Resilience and Intune
- Mobile-friendly technician interface for field and facilities staff
- Integration with Dynamics 365 Finance and Operations for labor cost allocation

## 5b. Donor Management Application

Timeline: 1–2 years (Q3 2027 – Q4 2028)

Development of a Dynamics-native donor relationship management application to replace or supplement current donor tracking processes. The application will integrate with Sage Intacct for gift accounting and provide development staff with pipeline, campaign, and stewardship management tools.

## 5c. Primarius to Sage Intacct Integration

Timeline: 3–6 months (Q2 2026 – Q3 2026)

A direct data integration between Primarius (program management) and Sage Intacct (financial system) to eliminate manual financial data re-entry, reduce reconciliation errors, and improve financial reporting accuracy and timeliness for program and finance leadership.

## 5d. In-House Purchasing Approvals & PO Generation

Timeline: Year 2 (Q3 2027 – Q4 2028)

Development of a CAPK-owned purchasing approval and purchase order generation system with direct integration to Sage Intacct. This initiative will provide full ownership of the approval workflow, eliminate third-party licensing dependency, and allow customization to match CAPK's multi-fund, multi-grant procurement structure.

## 5e. Galaxy Volunteer Management System Migration

Timeline: Q4 2027 – Q2 2028

CAPK currently uses Galaxy as its volunteer management platform. IS will develop a CAPK-owned volunteer management application within the Dynamics 365 ecosystem to replace Galaxy, eliminating third-party licensing costs and integrating volunteer data directly with program operations, case management, and reporting.

### Migration Approach:

- Phase 1 – Requirements & Design: Document all Galaxy workflows, data structures, and reporting needs; design Dynamics replacement architecture.
- Phase 2 – Development & Data Migration: Build the CAPK volunteer management application; migrate historical volunteer records from Galaxy to Dynamics.
- Phase 3 – Pilot & Cutover: Pilot with one or two volunteer programs; validate data integrity; complete full cutover and decommission Galaxy.

### Key Benefits:

- Eliminates Galaxy licensing costs with a CAPK-owned, maintainable solution
- Volunteer records integrate directly with program and client data in Dynamics 365
- Unified reporting across volunteer hours, program impact, and grant deliverables
- Enables AI-powered volunteer matching and scheduling in future iterations
- Full control over data structure, workflows, and future enhancements

## 6. Microsoft Fabric Migration (from Azure Synapse)

Timeline: Q3 2026 – Q2 2027 | Priority: High

CAPK will migrate its data warehouse and analytics platform from Azure Synapse Analytics to Microsoft Fabric in partnership with a third-party vendor with Fabric expertise.

- Vendor selection and Statement of Work development in Q3 2026
- Data migration, pipeline reconfiguration, and validation through Q4 2026 – Q1 2027
- Full cutover and Synapse decommission by Q2 2027

- Benefits include unified lakehouse architecture, native Power BI integration, simplified governance, and reduced ongoing costs relative to Synapse

## 7. Web Development — CAPK Website & Client Portals

**Timeline:** Q2 2026 – Q4 2026 | **Priority:** Medium

### 7a. CAPK Website Refresh & Maintenance

A comprehensive redesign and content refresh of the CAPK public website to improve accessibility, program discoverability, and mobile responsiveness. Ongoing content governance standards and a maintenance schedule will be established to ensure currency.

### 7b. Power Pages — Client Self-Service Portals

IS will develop client-facing self-service portals using Microsoft Power Pages, enabling clients to submit applications, upload supporting documents, check application status, and access program information online. Portals will connect directly to Dynamics 365 for real-time data exchange with case management staff.

### 7c. GIS Interactive Web Maps

Interactive GIS maps will be developed and published on program-specific pages of the CAPK website. Maps will display service locations, coverage areas, and data-driven program insights to inform clients, community stakeholders, and grant funders.

## 8. GIS Standards & Data Integration

**Timeline:** Q2 2026 – Q1 2027 | **Priority:** Medium

IS will establish and maintain organizational standards for GIS data collection, storage, and map production to ensure consistency and quality across all CAPK programs that utilize geographic data.

- Develop GIS data dictionary and layer naming conventions
- Integrate GIS data sources with Dynamics 365 and Microsoft Fabric for cross-platform analytics
- Produce static maps for program reports, grant applications, and board presentations
- Publish interactive maps that communicate program performance and service impact
- Quarterly GIS data review and refresh cycle for all active program maps

## PART III — Timeline Views

### 3.1 Master Project Schedule

The following table summarizes all initiatives across IT and IS by department, start period, target completion, and priority rating.

Project / Initiative	Dept	Start	Target Completion	Priority
<b>INFORMATION TECHNOLOGY (IT)</b>				
YubiKey Deployment	IT	November 2025	May 31, 2026	<b>Critical</b>
Entra ID Migration (Active Directory → Cloud)	IT	Q2 2026	Q2 2027	<b>High</b>
Absolute Resilience Software Deployment	IT	Q2 2026	Q3 2026	<b>High</b>
Layer 3 Network – AT&T MPLS	IT	Q2 2026	Q1 2027	<b>High</b>
Layer 3 Network – CAPK Switches	IT	Q2 2026	Q2 2027	<b>High</b>
Microsoft Intune Deployment	IT	Post-Entra	3 mos. post-Entra	<b>Medium</b>
Security Enhancement (Purview / Defender)	IT	Ongoing	Ongoing	<b>High</b>
AI Licensing – Anthropic & Copilot	IT/IS	Q2 2026	Q3 2026	<b>High</b>
Disaster Recovery / Business Continuity Plan	IT	Q3 2026	Q1 2027	<b>High</b>
Helpdesk Modernization (ITSM)	IT	Q3 2026	Q4 2026	<b>Medium</b>
<b>INFORMATION SYSTEMS (IS)</b>				
AI Governance Framework & Agent Control	IS	Q2 2026	Q3 2026	<b>Critical</b>
211 IVA – After Hours Pilot	IS	Q2 2026	Q4 2026	<b>Critical</b>
211 IVA – Full Deployment & Program Integration	IS	Q4 2026	Q2 2027	<b>Critical</b>
AI Chatbots – Internal Staff (HR, IT, Ops)	IS	Q4 2026	Q2 2027	<b>High</b>
AI Chatbots – Public Programs	IS	Q2 2027	Q1 2028	<b>High</b>
Computer Use AI Agents – Data Entry Automation	IS	Q2 2027	Q1 2028	<b>Medium</b>
Dynamics 365 – Field Service (replaces GoTo Assist & WorxHub)	IS	Q2 2027	Q4 2027	<b>High</b>
Dynamics 365 – Donor Management	IS	Q3 2027	Q4 2028	<b>Medium</b>
Primarius → Sage Intacct Integration	IS	Q2 2026	Q3 2026	<b>High</b>
Purchasing Approvals & PO Generation (In-House)	IS	Q3 2027	Q4 2028	<b>Low</b>

Project / Initiative	Dept	Start	Target Completion	Priority
Galaxy Volunteer Mgmt → Dynamics 365 Migration	IS	Q4 2027	Q2 2028	Medium
MS Fabric Migration (from Azure Synapse)	IS	Q3 2026	Q2 2027	High
CAPK Website Refresh & Maintenance	IS	Q2 2026	Q4 2026	Medium
Power Pages – Client Self-Service Portals	IS	Q3 2027	Q1 2028	Medium
GIS Interactive Web Maps – Program Pages	IS	Q3 2027	Ongoing	Medium
GIS Standards & Data Integration	IS	Q3 2026	Q1 2027	Medium

### 3.2 Phased Summary — Year 1 / Year 2

The table below organizes initiatives by functional area across the two-year planning horizon to enable resource planning and executive oversight.

Area	Year 1 (FY2026–2027)	Year 2 (FY2027–2028)
<b>IT Security</b>	YubiKey, Purview/Defender, Absolute Resilience	Full Entra ID cloud identity, Intune device mgmt, continuous security reviews
<b>Infrastructure</b>	Entra ID discovery & migration; Layer 3 network begins	Complete network segmentation, Intune rollout, DR/BCP maintenance
<b>AI Platform</b>	Governance framework, AI licensing, 211 IVA pilot	Full 211 IVA, internal & public chatbots, computer use agents
<b>Dynamics 365</b>	Field Service (replaces GoTo Assist & WorxHub), Primarius-Intacct integration	Donor Management, Galaxy migration, Purchasing/PO system
<b>Data &amp; Analytics</b>	MS Fabric migration from Synapse begins	Full Fabric deployment, GIS standards, advanced analytics
<b>Web &amp; GIS</b>	CAPK website refresh, GIS standards	Power Pages portals, interactive GIS maps, ongoing enhancements

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## PART IV — Governance & Next Steps

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This roadmap will be reviewed and updated on a semi-annual basis by the Office of the Chief Facilities and Technology Officer in coordination with IS and IT department leads. Progress will be reported to executive leadership at each review cycle.

### **Recommended Immediate Next Steps:**

- Executive leadership review and approval of roadmap priorities and resource allocations
- IS and IT joint kickoff meeting to align on Year 1 initiative sequencing and ownership assignments
- Year 1 budget planning to be incorporated into FY2026–2027 operational budget
- Vendor engagements to be initiated for Entra ID migration (CDW), MS Fabric migration, and AT&T MPLS network
- AI Governance Framework to be drafted and approved by IS before any new AI agent development commences
- YubiKey deployment to be completed on or before April 30, 2026 — in progress



COMMUNITY ACTION PARTNERSHIP OF KERN

# Information Systems & Technology

## Two-Year Strategic Roadmap

FY 2026 – 2028

*Presented by:*

*Emilio Wagner – Chief Facilities & Technology Officer  
Rommel Almanza – Information Technology Administrator  
Mohamed Ahmed – Information Systems Administrator*

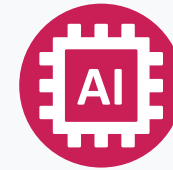
*May 2026*



PART I

## Information Technology

Security hardening, infrastructure modernization, network segmentation, identity & device management



PART II

## Information Systems

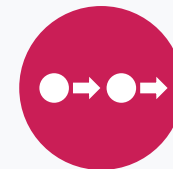
AI governance, application development, data platforms, web & GIS services



PART III

## Timeline Views

Master project schedule and phased Year 1 / Year 2 summary



PART IV

## Governance & Next Steps

Oversight model, recommended actions, executive approvals required

# Part I — Information Technology

Eight focus areas across the two-year horizon



## YubiKey

Phishing-resistant MFA —  
Target: May 31, 2026



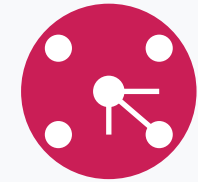
## Entra ID Migration

AD → cloud identity; CDW  
discovery; ~12 months



## Absolute Resilience

Firmware-embedded device  
tracking & remote wipe



## Layer 3 Network

Flat → segmented; AT&T MPLS  
+ CAPK switches



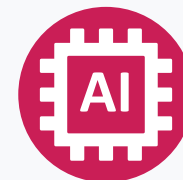
## Microsoft Intune

Zero-touch device provisioning  
post-Entra



## Purview / Defender

Expanded DLP, classification,  
threat detection



## AI Licensing

Anthropic + Copilot with IS  
governance



## Disaster Recovery

Formalize DR/BCP with RTOs,  
RPOs, tabletops



## YubiKey Deployment

Target: May 31, 2026 • CRITICAL

Phishing-resistant hardware MFA replacing software-based authenticators across the organization.

### Key Benefits

- Eliminates SMS / app-based MFA vulnerabilities
- Survives credential theft and man-in-the-middle attacks
- Meets NIST AAL3 authentication assurance
- Compatible with Entra ID, Microsoft 365, and VPN
- Strengthens cyber insurance & compliance posture



## Entra ID Migration

Q2 2026 – Q2 2027 • ~12 months • HIGH

1

### Discovery & Assessment

CDW engagement; AD inventory & GPO mapping

2

### Architecture Decision

Hybrid vs. cloud-only based on compliance needs

3

### Pilot Migration

Select site/dept for initial migration & validation

4

### Full Rollout

Staged rollout across all CAPK sites with support



## Layer 3 Network Segmentation

AT&T MPLS: 8 mos. • Full CAPK: 12 mos. • HIGH

### CURRENT — Flat Network

All devices share one broadcast domain. Performance degradation, no traffic isolation, limited security enforcement.

### TARGET — Segmented Layer 3

AT&T Fat Pipe MPLS for Head Start + Admin sites. CAPK Layer 3 switches at all other sites with VLANs.

### Benefits

- Improved performance — broadcast traffic reduced
- Breach containment — segments isolated from each other
- Simplified HIPAA, PII, and grant data compliance
- QoS prioritization for voice, video, and critical apps
- Foundation for SD-WAN and IoT device management



## Absolute Resilience

2 months • HIGH

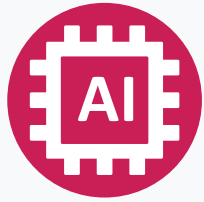
- Firmware-embedded — survives wipes & re-imaging
- Real-time location, health & connectivity monitoring
- Remote freeze and data wipe for lost / stolen devices
- Self-healing — reinstalls security agents if removed



## Microsoft Intune

Post-Entra + 3 mos. • MEDIUM

- Zero-touch deployment via Windows Autopilot
- No imaging — profile deploys on first login
- Remote software, patches, & lifecycle management
- Conditional access — non-compliant devices blocked



## AI & Automation

- AI Governance Framework
- 211 IVA — Pilot → All Hours
- Internal & Public AI Chatbots
- Computer Use Data-Entry Agents



## App Development & Integration

- Field Service (replaces GoTo Assist & WorxHub)
- Donor Management
- Primarius → Sage Intacct
- Galaxy → Dynamics Volunteer Mgmt



## Data & Web Platforms

- MS Fabric Migration from Synapse
- CAPK Website Refresh
- Power Pages — Client Portals
- GIS Standards & Interactive Maps



## AI Governance Framework

Q2–Q3 2026 • **CRITICAL** • IS controls all CAPK AI agent development

All concepts approved by IS • AI Agent Registry • Mandatory human review of outputs • Responsible-use policy



## 211 Intelligent Virtual Assistant

Pilot Q2 2026 → Full Q2 2027 • **CRITICAL**

*Built on Microsoft Dynamics 365 + Copilot Studio.*



### After-Hours Pilot

Q2 2026 — IVA logs caller info & needs to Dynamics



### All-Hours Deployment

Q4 2026 – Q2 2027 — full triage & routing



### Program Integration

Connect to Energy, CES, VITA cross-program referrals



## AI Chatbots — Internal & Public

Internal Q4 2026 – Q2 2027 • Public Q2 2027 – Q1 2028

### Internal Staff:

- HR Policy Assistant (in deployment)
- IT Help & Troubleshooting
- Outreach / Case Mgmt Eligibility Guide

### Public-Facing (feeds back to centralized client data platform)

- Energy Assistance — eligibility, status, documents
- 211 Resource Navigator — 24/7 referrals
- VITA — appointments & eligibility
- Head Start — enrollment, FAQs, contact routing



## Alex the 211 Intelligent Virtual Assistant

*Built on Microsoft Dynamics 365 + Copilot Studio.*

1



2

3

# Dynamics 365 Application Development

Five integrated applications replacing fragmented tools



## Field Service

HIGH

Q2–Q4 2027

Replaces GoTo Assist (IT/IS) and WorxHub (Facilities). Unified work orders for IT, IS, Facilities, Outreach. Outreach interim canvas app bridges until cutover.



## Donor Management

MEDIUM

Q3 2027 – Q4 2028

Dynamics-native donor CRM integrated with Sage Intacct for gift accounting. Pipeline, campaign, and stewardship tools for development staff.



## Primarius → Sage Intacct

HIGH

Q2 – Q3 2026

Direct integration eliminates manual re-entry between program and financial systems, reducing errors and improving reporting timeliness.



## Purchasing / PO (In-House)

LOW

Q3 2027 – Q4 2028

CAPK-owned approval workflow and PO generation with Sage Intacct integration. Eliminates 3rd-party dependency; supports multi-fund procurement.



## Galaxy → Volunteer Mgmt

MEDIUM

Q4 2027 – Q2 2028

Replaces Galaxy with CAPK-built Dynamics solution. Eliminates licensing costs; integrates volunteer records with programs and grant reporting.



## MS Fabric Migration

HIGH

Q3 2026 – Q2 2027

Migration from Azure Synapse to MS Fabric. Unified lakehouse, native Power BI, simplified governance, reduced ongoing costs.



## CAPK Website Refresh

*Q2 – Q4 2026*

Comprehensive redesign improving accessibility, program discoverability, and mobile responsiveness. Content governance standards established.



## Power Pages Client Portals

*Q3 2027 – Q1 2028*

Clients submit applications, upload documents, check status online. Direct Dynamics 365 connection for real-time data exchange.



## GIS Interactive Web Maps

*Q3 2027 – Ongoing*

Interactive maps on program pages showing service locations, coverage areas, and data-driven insights for clients & funders.









## GIS Standards & Integration

*Q3 2026 – Q1 2027*

Organization-wide data dictionary, naming conventions, integration with Dynamics 365 and MS Fabric for cross-platform analytics.

# Two-Year Phased Summary

Year 1 / Year 2 view by functional area

	Year 1   FY 2026 – 2027	Year 2   FY 2027 – 2028
 <b>IT Security</b>	YubiKey, Purview/Defender, Absolute Resilience	Full Entra ID cloud identity, Intune device mgmt, continuous reviews
 <b>Infrastructure</b>	Entra ID discovery & migration; Layer 3 (AT&T MPLS + CAPK switches)	Complete network segmentation, Intune rollout, DR/BCP maintenance
 <b>AI Platform</b>	Governance framework, AI licensing, 211 IVA pilot, internal chatbots	Full 211 IVA, public chatbots, computer use data-entry agents
 <b>Dynamics 365</b>	Primarius-Intacct integration	Field Service (replaces GoTo Assist & WorxHub), Donor Mgmt, Galaxy migration, PO system
 <b>Data &amp; Analytics</b>	MS Fabric migration begins, GIS standards	Full Fabric deployment, advanced analytics, unified data platform
 <b>Web &amp; GIS</b>	CAPK website refresh, GIS standards	Power Pages portals, interactive GIS maps, ongoing enhancements

## Part IV — Governance & Next Steps

*Recommended immediate actions*

01

### Executive Approval



Leadership review and approval of roadmap priorities and resource allocations for FY2026–2028

02

### IS / IT Joint Kickoff



Align on Year 1 initiative sequencing, ownership assignments, and milestone dates

03

### Budget Planning



Incorporate Year 1 initiatives into the FY2026–2027 operational budget process

04

### Vendor Engagements



Initiate CDW (Entra ID), MS Fabric vendor, and AT&T MPLS network discussions

05

### AI Governance First



Draft and approve AI Governance Framework before any new AI agent development commences

06

### YubiKey Completion



Complete YubiKey deployment on or before May 31, 2026 — currently in progress

# Questions

**Chief Facilities & Technology Officer**

*Community Action Partnership of Kern*

*Bakersfield, California • May 2026*



*Helping People... Changing Lives*



## MEMORANDUM

To: Board of Directors  
*Lisa Gonzales*

From: Lisa Gonzales, Program Governance Coordinator

Date: May 27, 2026

Subject: *Agenda Item VI(a)*: May Policy Council Report – **Action Item**

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The Policy Council met as scheduled on April 28, 2026, and a quorum was established.

As a result of numerous meetings conducted over the previous months and through the electoral process outlined in the CAPK Head Start Policy Council Bylaws, the Council welcomed six new parent members. Representation included parents from the Head Start Home Base option, as well as parents from Head Start sites located in Ridgecrest, Rosamond, Arvin and metro Bakersfield.

Policy Council Members also reviewed an application submitted for one of the vacant Community Representative seats on the Council. The applicant addressed the Council and shared her experience, commitment to early childhood education and dedication to empowering and supporting parents. Following her remarks, the Policy Council unanimously approved Elizabeth Williams, Workforce Program Supervisor with Adventist Health Hospital as a Community Representative to the Policy Council.

Several action items were presented for consideration, all related to each new member's required service on one of the Council's four subcommittees. All proposed recommendations received unanimous approval.

The Council also received an informative overview of the Head Start intervention services available to children enrolled in the program. Intervention Specialist, Oscar Martinez spoke with the Council about a variety of topics related to this program component, including challenging behaviors, developmental concerns, and strategies to support individualized education programs and individualized family service family plans. He also shared information about monthly staff and parent trainings facilitated by local child psychologist, Dr. Michael Kirk.

The next Policy Council meeting will take place on May 26, 2026.

**Recommendation:**

The Policy Council requests Board approval of the May Policy Council Report and the meeting minutes from March 24, 2026.

**Attachment:**

Policy Council Meeting Minutes from March 24, 2026.

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**POLICY COUNCIL MEETING MINUTES**  
**March 24, 2026**  
**CAPK Administrative Office**  
**1300 18<sup>th</sup> Street, Bakersfield, CA 93301**

**1. Call to Order**

The meeting was called to order at 5:33 p.m.

a. Roll call was taken, and a quorum was established.

Policy Council Members Present: Alejandra Verduzco, Candy Diaz, Clarissa Mendoza, Lupe Perez, Jennifer Juarez, Maria Reyes, Rebecca Castro, Zuleima Garcia

Policy Council Members Absent: Frances Torres, James Osborne, Joanna Bautista, Maritza Garcia, Pablo Reyes

**2. Public Comments**

*The public may address the Policy Council on items not included on the agenda at this time. However, the Policy Council will take no action other than that of referring the item(s) to staff for study and analysis. Speakers are limited to three minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.*

None

**3. Committee Reports**

a. **Budget & Finance – Maria Reyes**

The Budget & Finance Committee met on March 17, 2026. Budget to actual reports for the Head Start and Early Head Start grants for the period March 1, 2025 through January 31, 2026, were shared and discussed with the committee. The Parent Activity Funds and Parent Local Travel were shared and discussed as well as the Non-Federal Share (In-kind) report for the same time period. It was noted that the program has well exceeded its in-kind annual requirement, and as of January 31, 2026 was at 168%. Additionally shared with the committee was the 1303 McFarland Modular Project financial report. This report contained budget information for funds awarded to the program to purchase and renovate a modular building in order to provide services to families in the McFarland area. The next Budget & Finance Committee meeting will be held on April 21, 2026 at 5:30 p.m. on Microsoft Teams.

b. **Bylaws – Candy Diaz**

The Bylaws Committee will have its next meeting on April 7, 2026 at 5:30 p.m. During this meeting, the committee will continue to review the CAPK Head Start Policy Council Bylaws. The committee has already reviewed and discussed articles one through three of the document and will continue with articles four through six at the upcoming meeting. The Bylaws Committee will continue to review and discuss the document in its entirety over the course of the term.

c. **Planning – Rebecca Castro**

The Planning Committee met on March 10, 2026 with a quorum established. The Enrollment Staffing Report along with the Division Program Report for January 2026 was shared with members. Early Head Start reached 98% enrollment and Head Start reached 100% enrollment. The reportable enrollment for Head Start San Joaquin was at 38% during the same reporting period. Additionally, the 2026 Kern and San Joaquin County Community Assessments were presented. The documents provided information on community needs, strengths, and resources to inform the program design and establish priorities. The next Planning meeting will take place on April 14, 2026 at 5:30 p.m. on Microsoft Teams.

d. **School Readiness – Alejandra Verduzco**

The School Readiness Committee met on March 19, 2026 with a quorum established. The proposed future meeting dates, the March agenda, and previous meeting minutes were reviewed and approved. The committee welcomed guest presenter Maria Guadian, Support Services Manager, who led an engaging discussion which focused on key areas supporting children's successful transitions. This included health and nutrition, intervention services, and family engagement. Discussion followed on the importance of children's health in supporting learning and development. Emphasis was made on regular medical care and

family -style dining experiences which promote independence and communication. The committee also explored intervention strategies through the Pyramid Model Framework. This included the use of visuals, routines, and social-emotional support to help children navigate daily transitions. Family engagement was identified as a critical component of school readiness. Members discussed the value of parent involvement, participation in activities, and the use of resources such as the ReadyRosie curriculum to strengthen learning at home and school connections. Information was also shared with members about upcoming Early Childhood STEM Week activities taking place across centers. The next School Readiness Committee meeting is scheduled for April 16, 2026 at 5:30 p.m.

#### **4. Presentations**

##### **a. Family Engagement Overview – Angel Perez Arevalo, Family Engagement Supervisor**

An engaging and interactive presentation on the topic of Family Engagement was presented to the Policy Council by Angel Perez, CAPK Head Start’s Family Engagement Supervisor.

Angel introduced himself to the Council and then asked the question what does “family engagement” mean to you? Several Council members, when called upon, provided their perspective as to what it means to them. Angel stated that he also asked his team of Family Engagement Specialists the same question, he then shared their responses with the Council.

Angel commented that everyone in attendance might be present for different reasons, however, they are all there with the same goal in mind and that is for their children to be successful, happy and to do well in life. He continued and shared heartfelt personal stories which members found relatable. Angel stated that it is not about giving our children all the things we didn’t have, it’s about showing them all the things we didn’t know.

As he continued, Angel spoke about the importance of being involved and present in your child’s life; encouraging and supporting them in their interests and in their education stating that your (a parent’s) presence makes all the difference. Angel noted how time goes by very quickly, sometimes without us even realizing, sharing that one minute he was taking his son to his first day of preschool and just weeks ago he was accompanying him to a high school event. Angel emphasized the importance of making memories with your children, taking the time to really listen to them, stopping what you’re doing and truly paying attention, focusing solely on them in that moment and not watching television or looking at something on your phone.

Angel provided information about the parenting curriculum, ReadyRosie. ReadyRosie is an application that parents can use to access videos on demand which provide them with tips and tools they can use in their day to day activities to engage with their child and support them in new learning as well. These activities can take place in any setting, whether it be the grocery store, at home making dinner, or taking a walk outdoors.

Some of the areas in which our Family Engagement Specialists provide support to Head Start families are through the Family Partnership Agreement, Family Referrals, as well as by attending various collaborative meetings to obtain resources, and more. Each month families are provided with an activity that they can complete together, deepening that connection and engagement with their children.

In closing, a video montage of the Family Engagement Specialists was played. They shared some of their parental success stories as well as words of support for parents. Video highlights from the recent Annual Fatherhood Conference, along with testimonials from a few attendees were also shared.

#### **5. Consent Agenda**

##### **\*ACTION**

*The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests the removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be*

considered in the order listed.

- a. Policy Council Meeting Minutes – February 24, 2026
- b. Policy Council Planning Committee Meeting Minutes – February 10, 2026
- c. Policy Council Budget & Finance Committee Meeting Minutes – February 17, 2026
- d. Policy Council School Readiness Committee Meeting Minutes – February 19, 2026
- e. Head Start Budget to Actual Report, March 1, 2025, through January 31, 2026
- f. Early Head Start Budget to Actual Report, March 1, 2025, through January 31, 2026
- g. Head Start McFarland Modular as of January 31, 2026
- h. Head Start and Early Head Start Kern Non-Federal and In-Kind Report, March 1, 2025, through January 31, 2026
- i. Early Head Start Childcare Partnerships Non-Federal Share and In-Kind Report, March 1, 2025 through January 31, 2026
- j. Parent Travel & Childcare March 1, 2025 through January 31, 2026
- k. Parent Activities through March 1, 2025 through January 31, 2026
- l. Mindful March Calendar – Action for Happiness
- m. Backpack Connection Series: How to Use Visual Schedules to Help Your Child Understand Expectations (English/Spanish)
- n. Bakersfield American Indian Health Project Weekly Activities
- o. California Earned Income Tax Credit (CalEITC) (English/Spanish)
- p. Micke Grove Easter Egg Hunt – March 28, 2026, Micke Grove Regional Park, Lodi, CA
- q. Yosemite Street Village Easter Egg Hunt – April 4, 2026, Stockton, CA
- r. Wear Blue Day – April 10, 2026, Kern County Network for Children
- s. Volunteer Income Tax Assistance – through April 18, 2026, CAPK VITA, Bakersfield, CA (English/Spanish)
- t. Strong Families, Safer Futures Resource Event – April 16, 2026, Bakersfield Marriott at the Convention Center (English/Spanish)
- u. Specially Yours Conference – April 24, 2026, KCC SELPA Community Advisory Committee, Bakersfield, CA (English/Spanish)
- v. Springfest 2026 – April 24, 2026, GROW Academy, Arvin, CA
- w. Astronomy Night – April 25, 2026, Oak Grove Regional Park, Stockton, CA
- x. Flourish Whole Child Symposium – May 2, 2026, Kern County Superintendent of Schools, DoubleTree by Hilton, Bakersfield, CA
- y. Save the Date Ready-Set Back 2 School Health & Wellness Fair – August 6, 2026, Kern County Child Support Services
- z. Head Start Recruitment Flyer (English/Spanish)
- aa. Early Head Start San Joaquin Flyer (English/Spanish)
- bb. Home Visiting Program Flyer (English/Spanish)
- cc. Policy Council Meeting Dates

A motion was made by Alejandra Verduzco and seconded by Lupe Perez to approve consent agenda items (a) through (cc). Motion carried unanimously.

## 6. New Business

**\*ACTION**

### a. **Election of Pablo Reyes to the Policy Council Bylaws Committee**

A motion was made by Candy Diaz to approve Pablo Reyes as a member of the Policy Council Bylaws Committee; seconded by Zuleima Garcia. Motion carried unanimously.

### b. **Election of Lupe Perez-Garcia to the Policy Council Budget & Finance Committee**

A motion was made by Rebecca Castro to approve Lupe Perez-Garcia as a member of the Policy Council Budget & Finance Committee; seconded by Candy Diaz. Motion carried unanimously.

### c. **Open Nomination and Election of Policy Council Vice Chairperson**

Prior to moving forward electing the Policy Council Vice Chairperson, Lisa introduced Lupe Perez-Garcia to the Council as its newest member serving as the CAPK Board of Director's Representative.

In continuing moving forward with the meeting, Lisa stated that the Council's previous Chairperson had resigned due to a scheduling conflict. She then reviewed the role of the Policy Council Chairperson with members, and upon conclusion of doing so the floor was open for nominations. Rebecca Castro self-nominated to serve the Council in this capacity. Rebecca added that she is already participating on the Planning Committee (which is the committee this position would serve on as the Chairperson.) A motion was made and subsequently seconded by Lupe Perez-Garcia. Motion carried unanimously.

d. **2026-2027 McFarland 1303 Carryover Request – Rosa Guerrero, Administrative Analyst**

Rosa shared that staff is requesting to carry-over the 1303 Program Improvement funding which was previously approved by Policy Council in July of 2024. She added that due to structural changes within the Office of Head Start among other things, the program did not receive the funding awarded until September of 2025, which is not typical. In continuing, Rosa stated there were other mitigating factors taking place as well, and now that the funds have been received and other factors have been resolved staff is requesting to carry over these funds into the current fiscal year to support the continuation and completion of this project. It was asked what the total amount of the carryover is, to which Rosa shared that it is 1.6 million dollars, which is the award amount in its entirety. Lisa announced that a vote is unable to take place due to a lack of quorum as one member just moments prior had (virtually) exited the meeting. Lisa asked Rosa to continue with the next item as it does not require approval and is an information only item and she would attempt to reconnect with the member who lost contact to the meeting. Lisa was unable to reach the member, however, another member not previously in attendance (virtually) joined the Policy Council meeting. Upon notification of such, Rosa once again shared information regarding the 1303 McFarland Carryover Request with a motion to approve made by Lupe Perez-Garcia and seconded by Rebecca Castro. Motion was carried unanimously.

e. **2026 Kern and San Joaquin County Head Stat Community Needs Assessment (*Information Only*) – Rosa Guerrero, Administrative Analyst**

Rosa stated that at the beginning of the five-year grant cycle, programs are required to develop a comprehensive community assessment. This assessment outlines as much information as is required to determine the needs, strengths, and resources of the community to best design the program and to reveal which areas to focus on. Rosa spoke to where most of the data is derived from which included but was not limited to the U.S. Census, and other sources of local, state, and regional data that relate to the program. Several data points were shared with members as were various areas which had considerable change. Upon completion of sharing information for both San Joaquin and Kern Counties an opportunity for questions was provided, to which there was none.

## **7. Standing Reports**

a. **Program Governance – Lisa Gonzales, Program Governance Coordinator**

Lisa thanked members for their attendance and stated that she would like to share a few reminders with them.

It was shared that if parents have questions, concerns or curiosity about an occurrence or something taking place at their site, the appropriate step in following the chain of command is to reach out and speak with their site supervisor. The site supervisor is the first link in the chain of command and may be better versed and equipped with more knowledge in answering questions about the site. She added that if the parent doesn't feel the response provided was satisfactorily met, or the parent still has concerns, then of course they can always reach out to their respective Program Manager and continue to follow the chain of command. Lisa stated that if a Council member parent isn't sure who their Program Manager is or they don't know how to contact them they can always reach out to her, and she can provide them with that information. It was noted that many questions can be answered and concerns addressed and resolved by starting with the site supervisor.

Members were reminded that when meeting on a virtual platform their camera should be on. She also shared that this expectation is stated in the CAPK Head Start Bylaws as well. Lisa shared when meeting

virtually, it is important that members continue to feel connected, and it is important that they are engaged in the meeting as well.

In closing, Lisa spoke about the upcoming Regional Parent Committee (RPC) Meetings that will be taking place during the last week of March and well into April. The purpose and goal are to elect additional members to fill any vacancies on the Policy Council. She also reminded members that they are all Regional Parent Committee Representatives, representing their respective centers, adding that this is the platform (RPC Meetings) where they were elected to serve as a member of the Policy Council. Lisa also encouraged members to share their experience on the Council thus far with other parents at their center to encourage greater participation. It was noted that there are twenty-five seats on the Council with only twelve seats occupied at this time. Lisa stated that she looked forward to seeing Council members at their respective Regional Parent Committee meetings over the next several weeks.

**b. Board of Directors – Lupe Perez- Garcia, CAPK Board Member**

Lupe shared that she is excited to be a part of this component of Head Start and to have the opportunity to focus on and see all that the program does. Lupe stated that she has been on the CAPK Board of Directors since 2017, so she is familiar with Head Start and has visited sites but participating in this capacity gives her the opportunity to really focus on the program and to learn even more.

**c. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director**

Yolanda thanked members for their attendance, adding that she knows it's not always easy to get out at 5:00 p.m. on a Tuesday night and make your way to our office, and for the members meeting virtually, it can be a challenge even finding the time to log on; therefore, she is very appreciative.

Yolanda shared that it is always a pleasure for her to share some highlights of the program. She added that the CAPK Head Start program is an excellent program and a model for other programs who have called to ask questions as to how we are doing one thing or another. Yolanda added that she feels the program has a great team of committed and passionate teachers.

In providing highlights and updates, Yolanda shared that the Enrollment & Attendance team will begin recruitment efforts, this typically starts in March and continues through May and beyond. This is the program's big push in recruiting new families, as many of the families we are currently serving will be transitioning to kindergarten. Members were extended an invitation to attend recruitment events with staff if they would like. They were also encouraged to share their personal Head Start story with other parents they may know who might benefit from our services.

The Education Team has been implementing STEM week by providing activities that promote brain development, an increase a child's curiosity, and more. Children are exploring insects and gardening, which are all great spring activities. The (certified) mentor coaches are going to centers/classrooms and monitoring teacher/child interactions as well as classroom management and taking notice as to if they are providing extended language learning. Based upon outcomes, staff can provide training to ensure our teachers are getting the skills they need to support children in their development.

Hoover's observations for our home base option are underway. The educator's supervisor will accompany them on a home visit and monitor to ensure the educator is providing the support needed to the parent. April 20-24 the program will be celebrating National Home Visiting Week which is a week to celebrate our home base early childhood educators.

In concluding her report, Yolanda shared that pictures from the Read Across America event have been posted, and she encouraged members to take some time to look at those pictures, adding that the event was very successful.

**8. Policy Council Chairperson Report**

Maria Reyes who was the acting chairperson for this meeting shared that prior to her daughter's participation in a center based program they received home based services. Maria shared that she had a great experience

and really loved it. She added that it also helped her a lot. As a stay at home parent, home 24 hours a day with the children, she wasn't sure what to do and through receiving home base services, her educator shared a lot of ideas and information with her that she was then able to implement on her own. Maria shared that she also enjoyed the monthly socializations, stating "they were great!"

Additionally, the question was posed as how cafeteria experiences are conducted for those children in the Home Base program option. It was shared that the cafeteria experiences will be conducted at socializations. An example of what that may look like was also shared, having a Styrofoam tray, along with items that children are able to open on their own, such as a milk carton, or a sandwich, etc. It's providing them with the opportunity to work on the skills they will need when transitioning to kindergarten. It was added that the hope is that parents will see what is being modeled at the cafeteria experience and will continue to support and provide their children with similar opportunities over the summer so they can have a head start when entering kindergarten in the fall.

Discussion continued on the topic of field trips, circling back to the home base socializations. It was mentioned that one of the socializations included going to the Kern County Fair, and it was asked if this opportunity was only available to the home base option or is it available for centers as well. Yolanda stated that as a program, we must be mindful when presenting opportunities such as this and we must ensure that all children are able to participate and have these experiences. If it is shared in a classroom that they are going to go to the fair and we will spend the day there, there are some parents who don't have transportation then this can create some challenges. Extensive discussion on the subject continued for a period of time with robust conversation and input from other members. It was noted that school districts have also cut back on field trips as bus transportation has become increasingly expensive, along with the fact that there are also many restrictions when it comes to field trips. Yolanda shared that parents could get together on their own time, outside of program time (such as a Saturday or Sunday) and collaborate with one another to meet up and participate and attend an activity or event in this manner. Participating in and attending events then becomes a parent activity, and not a Head Start activity. She added that we never say never, and the topic of field trips is definitely something that the program can continue to talk about and explore.

#### **9. Policy Council Member Comments**

Members were given an opportunity to share a comment if they'd like.

Alejandra Verduzco shared that she really liked the Family Engagement presentation Angel provided. She found it very engaging and enjoyed how he got members to participate. Alejandra was also pleased to hear about the cafeteria experiences for those children transitioning to kindergarten. She added that it wasn't ever anything she thought about before, but she now realizes it's a really good idea.

Rebecca Castro stated that she agreed with Alejandra's comment. In addition, Rebecca stated that it was nice to be able to hear reminders about family engagement and she thanked staff for having Angel as a guest speaker.

#### **10. Next Scheduled Meeting**

The next Policy Council meeting will be held on April 28, 2026 at 5:30 p.m. in the Board Room.

#### **11. Adjournment**

The meeting was adjourned at 6:39 p.m.