



DATE | April 9, 2025
TIME | 12:00 pm
LOCATION | CAPK Administrative Office
1300 18th Street Suite 200
Bakersfield, CA 93301

Audit & Pension Committee Agenda

1. Call to Order

2. Roll Call

Curtis Floyd (Chair) Chris Parlier
Rebecca Banke Guadalupe Perez

3. Public Forum

The public may address the Committee on items not on the agenda but under the jurisdiction of the Committee. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

4. New Business

- a. Pensionmark 2025 Year End Update- **Info Item (p.2-11)** Tom Ming, Pensionmark
- b. Daniells Phillips Vaughan & Bock Contract Extension- **Action Item (p.12-13)** Gabrielle Alexander, Director of Finance

5. Committee Member Comments

6. Next Scheduled Meeting

Audit & Pension Committee
12:00 pm
August 13, 2026
1300 18th St. Suite 200
Bakersfield, CA

7. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18th Street, Bakersfield, CA and online at www.capk.org by 12:00 pm, April 6, 2026 Glynies Campbell, Administrative Coordinator.

Pensionmark[®]
A WORLD COMPANY



Audit & Pension Committee Meeting 2025 Year End Update

April 9, 2026

Pensionmark Financial Group, LLC ("Pensionmark") is an investment adviser registered under the Investment Advisers Act of 1940. Pensionmark is affiliated through common ownership with Pensionmark Securities, LLC (member SIPC).

Presented by: Thomas D Ming, AIF



WORLD
INVESTMENT ADVISORS

MARKET & ECONOMIC REVIEW

Year End Market Review

The bottom line

U.S. Stocks posted modest gains in Q4 2025, with the US Broad Market rising 2.43%, Buoyed by strong corporate earnings, optimism over Federal Reserve rate cuts, and sustained momentum in AI investments, despite bouts of volatility tied to the longest Ever government shutdown and weak labor data. The U.S. Broad Market was up 17.35% in 2025.

Small caps outperformed Large Caps in Q4 (3.12% vs 3.01%), but Large cap led Small caps for the year (19.95% vs 12.20%).

Value outperformed Growth in Q4 (4.15% vs -1.61%) and for the year (17.24% vs 14.00%).

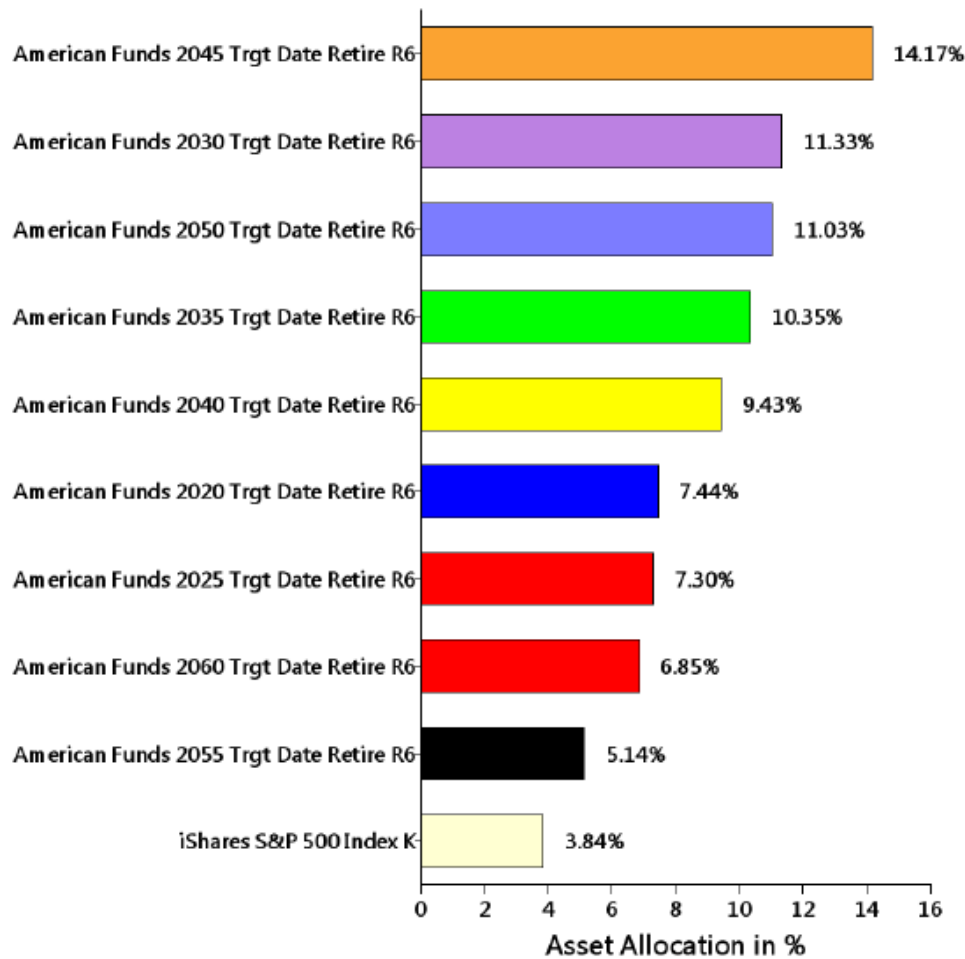
Year End Market Review

2025 S&P 500 Market Returns 15.50%

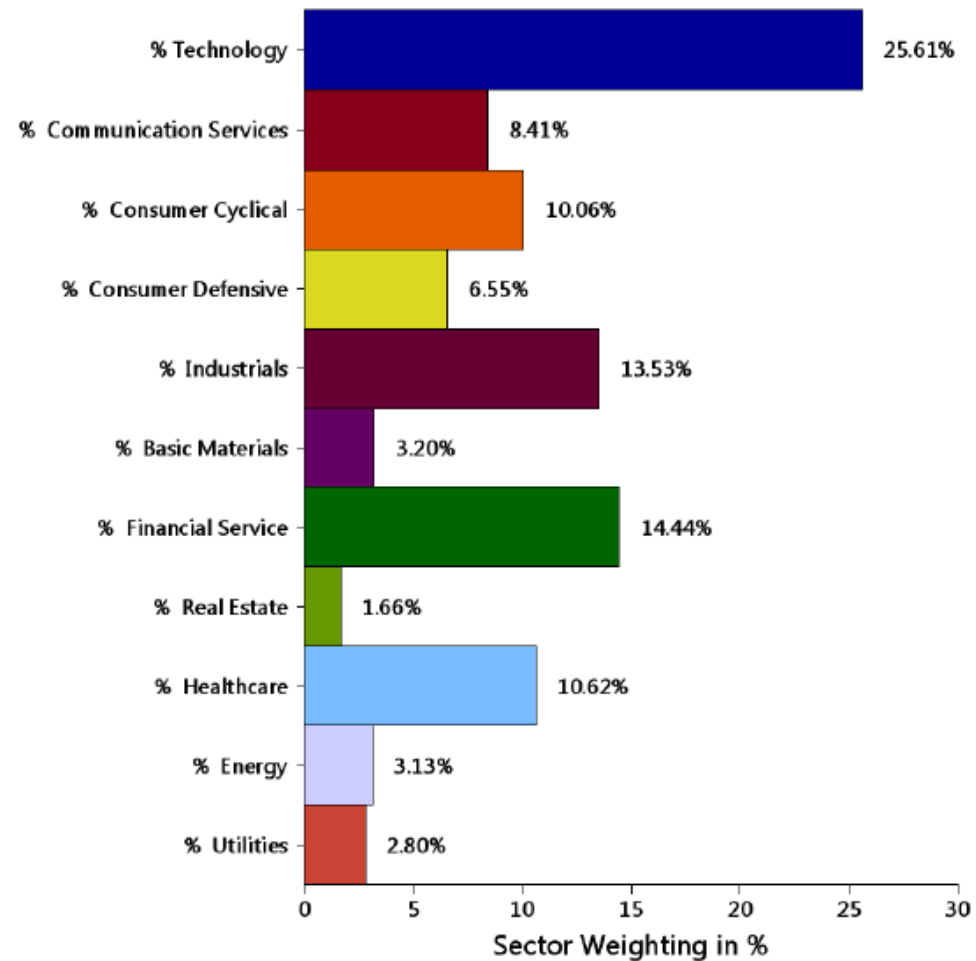


403(b) Asset Allocation

Top 10 Holdings

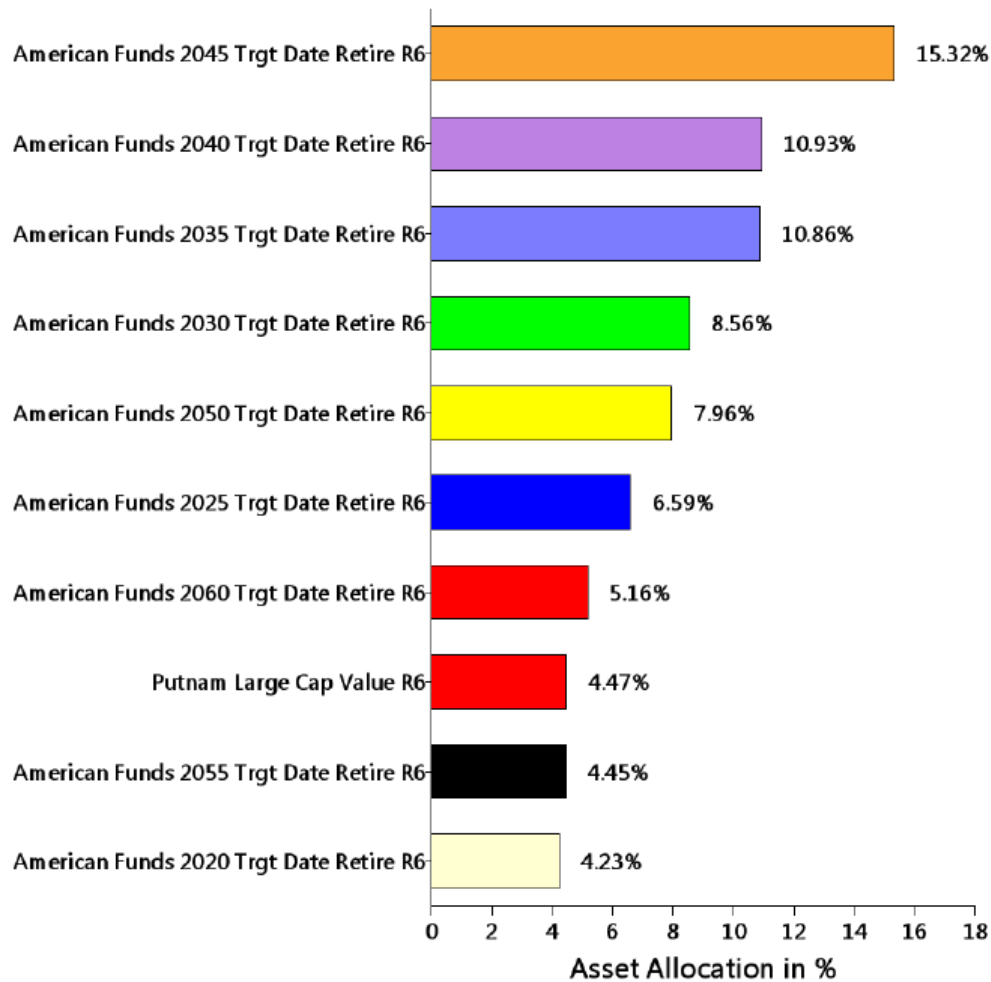


Sector Allocation

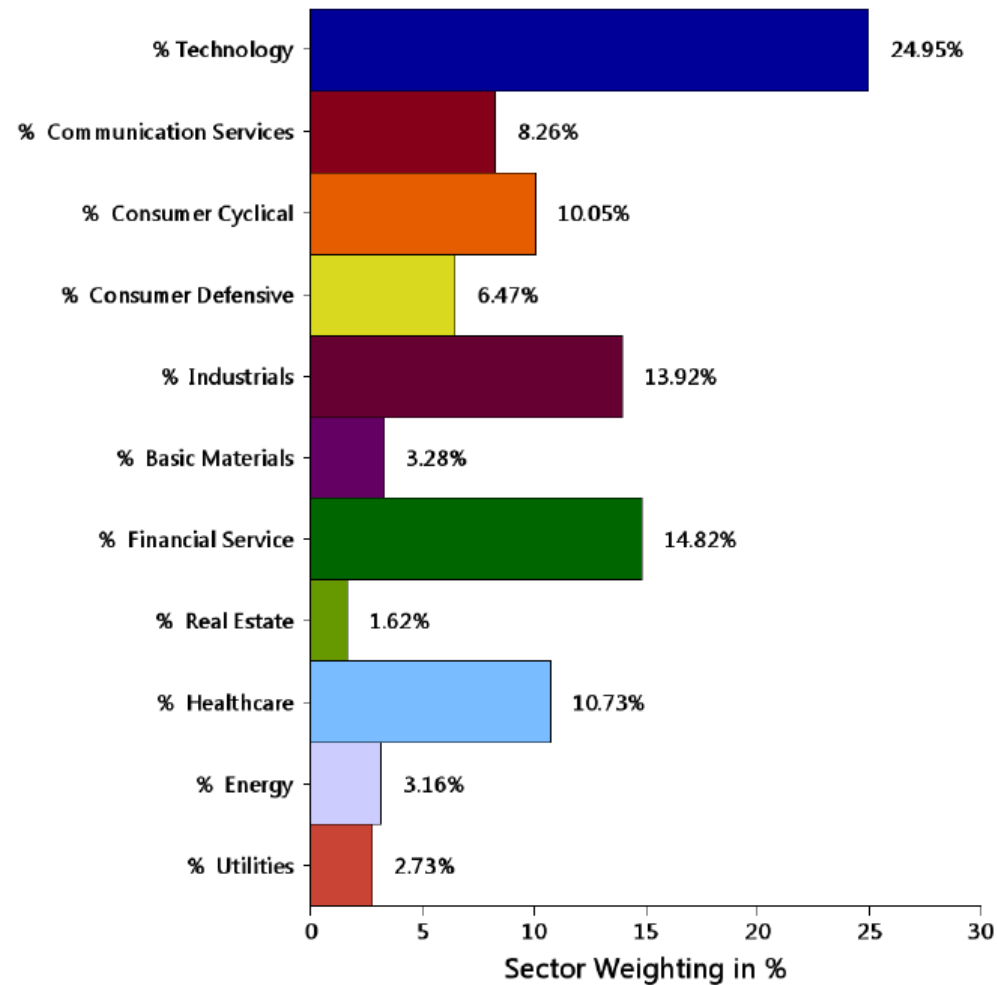


401(a) Asset Allocation

Top 10 Holdings

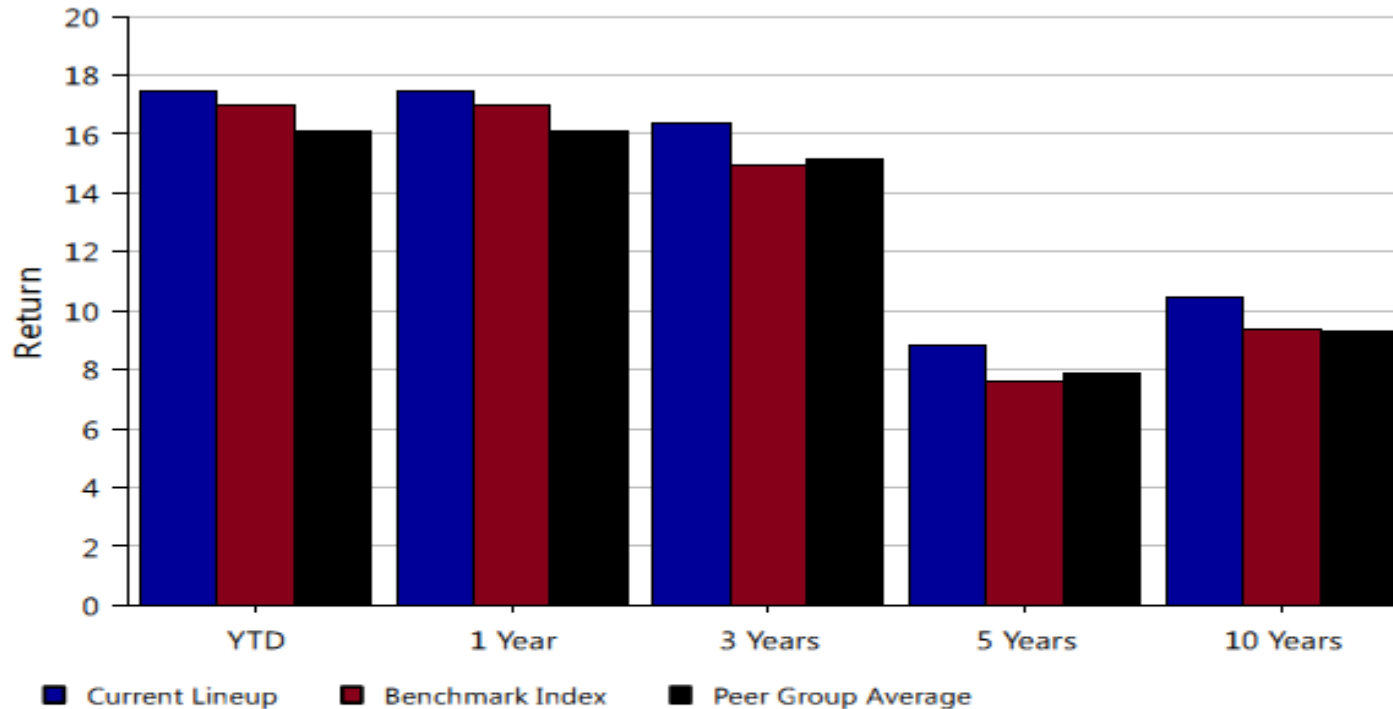


Sector Allocation



403(b) Plan Performance

Annualized Returns

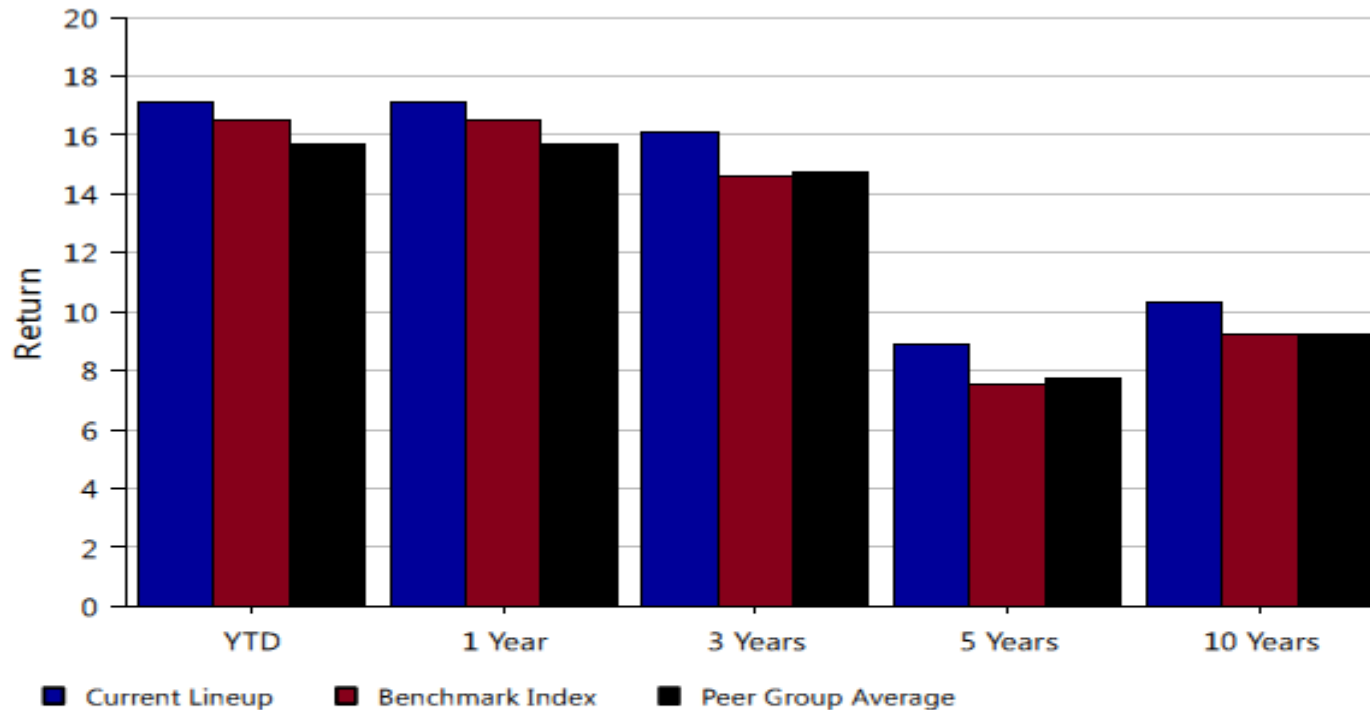


Trailing Returns

	YTD	1 Year	3 Years	5 Years	10 Years	Net Exp.Ratio
Current Lineup	17.47	17.47	16.37	8.83	10.45	0.34
Benchmark Index	16.97	16.97	14.97	7.63	9.36	NA
Peer Group Average	16.12	16.12	15.14	7.85	9.33	0.68

401(a) Plan Performance

Annualized Returns



Trailing Returns

	YTD	1 Year	3 Years	5 Years	10 Years	Net Exp. Ratio
Current Lineup	17.13	17.13	16.13	8.87	10.35	0.38
Benchmark Index	16.49	16.49	14.57	7.51	9.21	NA
Peer Group Average	15.71	15.71	14.74	7.76	9.21	0.71

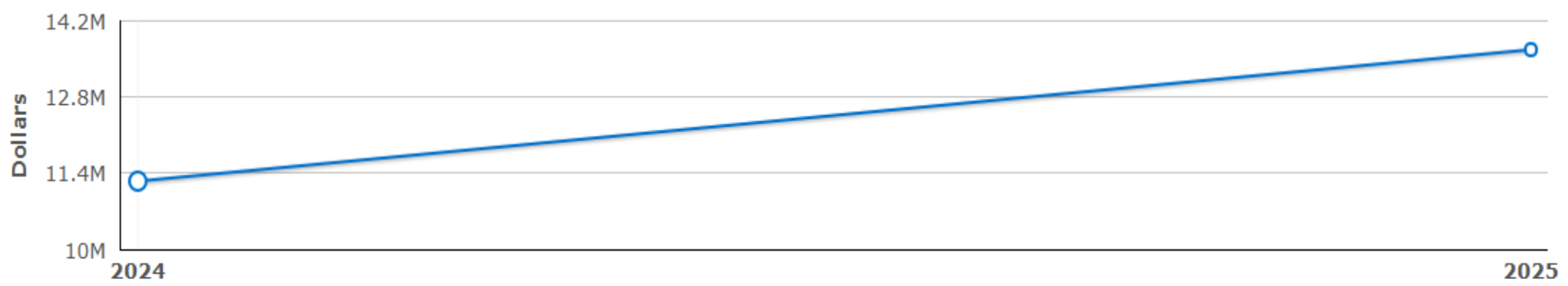
403(b) % Gain YOY



Balance activity by year

Change in balance from last year

▲ 21.7%
FROM LAST YEAR



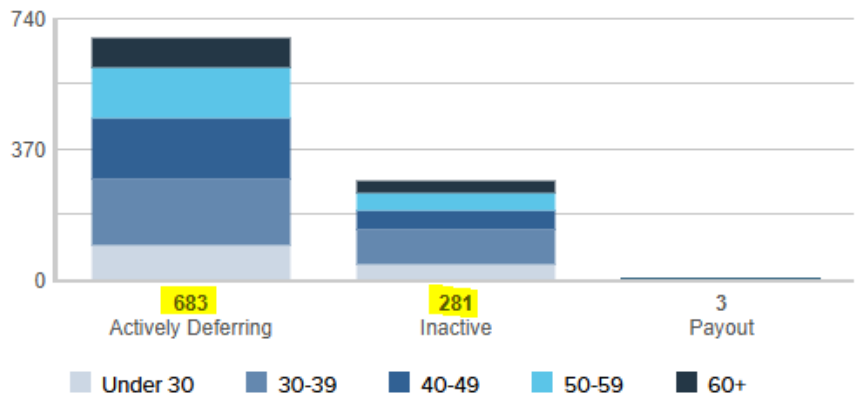
	2021	2022	2023	2024	2025
Total balance	—	—	—	\$11,236,466.52	\$13,670,871.27

403(b) Asset Allocation

How many are participating?

ENROLLED PARTICIPANTS
(as of 03/20/2026) ?

967



NEW ENROLLMENTS
(Calendar year to date)

31

[View participant demographics >>](#)

How are they saving & investing?

WHAT YOUR PARTICIPANTS ARE CONTRIBUTING
(as of 12/31/2025)

AVERAGE ACCOUNT BALANCE

\$14,589



AVERAGE CONTRIBUTION

\$107



[View contribution and investment details >>](#)



MEMORANDUM

To: Board of Directors

G. Alexander

From: Gabrielle Alexander, Director of Finance

Date: April 9, 2026

Subject: **Agenda Item 4b: Daniells Phillips Vaughn and Bock Contract Extension-Action Item**

In January 2021, per the direction of the Audit and Pension Committee, CAPK staff issued a Request for Proposal (RFP) for independent audit services covering the fiscal years 2020-21 through 2024-25. Proposals were solicited from 95 reputable audit firms, and six complete responses were received and evaluated by a committee consisting of the Director of Finance, Director of Operations, and the Chief Financial Officer. Firms were scored on criteria including nonprofit and community action audit experience, staff qualifications, organizational capacity, approach to the engagement, and all-inclusive not-to-exceed fees. Following that competitive process, Daniells Phillips Vaughan & Bock (DPVB) was selected as CAPK's independent audit firm, and a Contract for Services Agreement was executed on May 21, 2021.

DPVB has served as CAPK's independent auditor since that time, consistently delivering timely and accurate audited financial statements to the Board of Directors and funding agencies. Their ongoing familiarity with CAPK's organizational structure, program portfolio, and compliance requirements has been a significant operational asset to the Finance Division.

The original Agreement included an option to renew up to two times for one-year periods. Staff are requesting approval to exercise both remaining renewal options at this time in order to provide continuity of service through the completion of the 2025-26 audit cycle and to allow adequate time to plan and conduct a new competitive RFP process. Staff anticipate initiating a new RFP for independent audit services in early 2027.

Staff requests approval to exercise both renewal options under the original Agreement as follows:

	Period of Performance	Not-to-Exceed Amount	Audit Cycle
Renewal 1	February 1, 2026 through January 31, 2027	\$92,000	FY 2025-26
Renewal 2	February 1, 2027 through January 31, 2028	\$92,000	FY 2026-27

The not-to-exceed fee of \$92,000 per year is unchanged from the original Agreement. Staff have reviewed the fee structure and found it reasonable in light of the scope of services provided, the complexity of CAPK's program portfolio, and the current market for nonprofit audit services in the region. No fee increase has been requested by DPVB for either renewal period.

Exercising both renewal options at this time allows the Finance Division to ensure uninterrupted audit services through the completion of the FY 2026-27 audit cycle while providing sufficient lead time to conduct a thorough and competitive procurement process. Staff anticipate initiating a new RFP for independent audit services in early 2027, with the intent of selecting a firm for engagements beginning with the FY 2027-28 audit cycle.

Recommendation:

Staff recommends that the Audit and Pension Committee approve the exercise of both remaining renewal options under the Contract for Services Agreement with Daniells Phillips Vaughan & Bock for independent audit services, covering the periods of February 1, 2026 through January 31, 2027 and February 1, 2027 through January 31, 2028, at a not-to-exceed amount of \$92,000 per year.