

# REQUEST FOR PROPOSALS (RFP) FOR Network Switches/Wireless Access Points

*Request for Proposal Number: IT 2026-001  
February 25<sup>th</sup>, 2026*

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**Community Action Partnership of Kern**  
1300 18<sup>th</sup> St. Suite 200  
Bakersfield, California 93301  
661.336.5236

**Proposals Due by 2:00 p.m., March 25<sup>th</sup>, 2026**

**I. Purpose:** This Request for Proposals (RFP) is to select a qualified vendor (“Vendor”) to provide Network Switches, Wireless Access Points and Cloud licenses at 21 of our school sites. CAPK’s existing Network infrastructure is managed through the cisco Meraki cloud dashboard. To maintain compatibility, interoperability, and single-platform management, all proposed hardware must be compatible with and manageable through the Cisco Meraki dashboard platform. Vendors proposing equivalent hardware must demonstrate full Meraki dashboard compatibility.

Entity numbers:

16044827, 16044793, 16044813, 16044804, 16044839, 16077589, 16044849, 17006290, 16077617, 16044848, 16044842, 16077590, 16044830, 16044835, 16044845, 16044843, 17020010, 16077618, 16077611, 16044822, 16077608.

Model (or Equivalent)	Description	Quantity
MS210-24P	Meraki 24 Port POE Network switch 370W	3
Meraki Switch 5-Year Cloud License	Appropriate 5-Year Cloud License for switch model	3
Meraki Switch 3-Year Cloud License	Appropriate 3-Year Cloud License for switches with expiring license.	25
CW9172I	Cisco Wireless 9172I Cloud Managed AP	47
LIC-ENT-5YR	5-Year Cloud License for CW9172I via Meraki dashboard	47

- Bids should indicate if any items are not eligible or partially eligible for E-rate funding. If the item is only partially eligible for E-rate funding, provide the eligibility % with bid.
- We are not considering recycled or refurbished products in this bidding process, and this requirement is a disqualifying factor for the evaluation of bids.
- Vendors must identify which line items on the Bid Sheet are Category 2 eligible versus ineligible, and provide the eligible cost percentage for any mixed-use items.
- Vendors must confirm whether the proposed hardware is on USAC’s list of equipment barred by the FCC due to national security concerns (ZTE, Huawei, etc.). Bids including barred equipment will be disqualified.
- Vendors must confirm they have a current, valid FCC Registration Number (FRN) and that their SPIN is not in Red Light status at the time of bid submission.

**A. Proposal Submission Information**

- 1. Closing Submission Date:** Proposals must be submitted not later than **2:00 p.m., March 25th, 2026**
- 2. Inquiries:** Inquiries concerning this RFP should be directed to Procurement at [procurement@capk.org](mailto:procurement@capk.org).
- 3. Costs of Proposal Preparation:** All costs incurred in the preparation of a response to this RFP will be the sole responsibility of the Vendor and will not be reimbursed by CAPK. Unless otherwise stated, all materials submitted by Vendor in response to this RFP shall become the property of CAPK.

**B. Proposal Submission Instruction to Vendors:** Your proposal should be addressed as follows: Community

Action Partnership of Kern (CAPK)  
RFP-IT-2026-001-Network Switches Wireless Access Points  
ATTN: Liz G Vargas - Procurement  
1300 18<sup>th</sup> Street, Ste 200 Bakersfield, CA 93301

It is the responsibility of the Vendor to ensure that CAPK receives the proposal by the date and time specified above. **Late proposals will not be considered. Confirmation of receipt is the sole responsibility of Vendor.** Each

and every Vendor must submit their proposal using the format described in Section III below. If any proposal submitted deviates from the requested proposal format, it may be cause for disqualification. This does not, however, preclude the Vendor from offering value-added alternatives and additional relevant information in addition to the information requested in the RFP. The alternatives, however, must be fully explained in written form, and must be separately stated as alternatives in both the proposal content and fee proposal.

**Expected Timelines:**

	Date(s)	Event
1	February 25, 2026	Release RFP to public
2	March 4, 2026	Due date for vendor questions
3	March 11, 2026	Due date for responses to vendor questions emailed
4	<b>March 25, 2026, by 2:00 p.m.</b>	<b>DUE DATE FOR PROPOSALS FROM VENDORS</b>
5	March 25, 2026-March 31, 2026	CAPK analysis of proposals
6	March 31, 2026	Notification of award

- C. **Right to Reject:** CAPK reserves the right to reject all proposals received in response to this RFP. A contract (the “Contract”) for the accepted proposal will be based upon the factors described in this RFP. CAPK reserves the right to waive all informalities or irregularities in any proposal.
- D. **Confidentiality:** The Vendor agrees to keep the information related to negotiations in strict confidence. The Vendor agrees to immediately notify CAPK’s authorized representative in writing in the event the Vendor determines or has reason to suspect a breach of this requirement.
- E. **Notification of Award:** CAPK anticipates, but does not guarantee, that the Contract will be awarded by **March 31<sup>st</sup>, 2026.**  
CAPK will be the sole judge in making this determination. Upon conclusion of final negotiation with the successful Vendor(s), a Contract for Goods Agreement will be prepared and implemented.
- F. **Bids:** All bids and quotations must be typed or written in ink utilizing the Bid Sheet on **Attachment A.** No erasures or correction fluid is permitted. Errors may be crossed out and corrections printed in ink by the person signing the proposal.

**THE ENCLOSED BID SHEET IS TO BE SUBMITTED WITH PROPOSAL.**

**II. PROPOSAL CONTENT REQUIREMENTS**

- A. Bids should show pricing for the quantity of units, including tax, for the products in RFP only.
- B. Itemize estimated range for shipping costs, if any, based on projection for purchase quantity.
- C. Please indicate if your company has successfully sold this equipment before as part of the E-Rate program and your number of years of experience with the E-Rate program. Vendors should include their E-Rate SPIN number in their bid and confirm that they are current on their 2026 SSPCA/473 requirements. Failure to maintain E-Rate SPIN eligibility requirements could result in contract termination. Vendors must be willing to do either SPI or BEAR methods of disbursement.
- D. **Bid Form Attachment A: A paper copy of the Bid Form must be submitted with your proposal; Proposal shall be emailed to [Procurement@capk.org](mailto:Procurement@capk.org).**
- E. **Conflict of Interest:** Provide a statement of any potential conflicts Vendor and/or key staff may have regarding providing these products to CAPK. The statement should not only include actual conflicts, but also any working relationships that may be perceived by disinterested parties as a conflict. If no potential conflicts of interest are identified, so state in your proposal.

Proposers shall have read and shall be aware of the provisions of Section 1090 et seq. and Section 87100 et seq. of the Government Code relating to conflict of interest of public officers and employees. No officer or employee of CAPK or member of its governing body shall have any pecuniary interest direct or indirect in the resulting

Contract or the proceeds thereof.

F. **Vendor Information Sheet:** Appendix A.

G. **W-9:** Appendix B.

H. **CAPK Additional Terms and Conditions:** Appendix C.

### III. SELECTION PROCESS AND CRITERIA

A. **Non-responsive Proposals:** Proposals may be judged non-responsive and removed from further consideration if any of the following occur:

1. The proposal is not received timely, in accordance with the terms of this RFP.
2. The proposal does not follow the specified format and respond adequately to each item in Section III.

B. **Proposal Evaluation:** Evaluation of each proposal will be scored on the factors identified below.

All proposals received by the specified deadline will be reviewed by CAPK for content, related experience and professional qualifications of Vendor.

The evaluation and selection of the successful Vendor(s) shall be based upon the factors listed below with corresponding point evaluation. Total points available are 100.

Evaluation of each proposal will be scored on the following factors:

1. Price (eligible equipment and services)	Points = 6 0
2. Compatibility with existing systems (technical fit)	Points = 1 5
4. Completeness of bid (all items, documentation, SPIN, eligibility disclosures)	Points = 2 5
Total	Points = 100

C. CAPK may, at its discretion, request presentations by or meetings with any or all Vendors, to clarify the Vendors' proposals.

However, CAPK reserves the right to make an award without further discussion of the proposals submitted. Therefore, proposals should be submitted initially on the most favorable terms, from both technical and production standpoints, which the Vendor can propose.

CAPK contemplates award of the Contract to the responsible Vendor(s) with the highest total points awarded by CAPK's proposal evaluation team.

CAPK reserves the right to award contracts to multiple vendors.

### VI. CONDITIONS TO AWARD

A. CAPK reserves the right to delay the selection process, withdraw and reissue the RFP, or cancel this procurement.

B. This solicitation does not commit CAPK to pay any costs in the preparation or presentation of a submittal.

### VII. PROHIBITED ACTIVITY

A. Vendors or their agents shall not make any personal contact with any member of CAPK's Board of Directors or program personnel prior to selection and award of a contract for this work.

All model numbers listed are specified as minimum technical standards. Vendors may propose products of equal or greater technical specification. Proposed equivalents must meet or exceed the listed specification and be fully compatible with CAPK's existing Meraki/Cisco infrastructure managed through the Meraki cloud dashboard.

**Bid Sheet -Attachment A**

16077589 Alberta Dillard

Item	Quantity	Unit Cost	Total Cost
CW9172i	1		
5 Year License	1		
LIC-MS250-24P-3YR	1		

16077590 Alicante

Item	Quantity	Unit Cost	Total Cost
CW9172i	1		
5 Year License	1		
LIC-MS250-24P-3YR	1		

17020010 Broadway

Item	Quantity	Unit Cost	Total Cost
CW9172i	3		
5 Year License	3		
LIC-MS120-8FP-3YR	1		
LIC-MS250-24P-3YR	1		

16077608 California City

Item	Quantity	Unit Cost	Total Cost
CW9172i	1		
5 Year License	1		
LIC-MS250-24P-3YR	1		

16044793 Cleo Floran

Item	Quantity	Unit Cost	Total Cost
CW9172i	1		
5 Year License	1		
LIC-MS250-24P-3YR	1		

16077611 Delano

Item	Quantity	Unit Cost	Total Cost
CW9172i	4		
5 Year License	4		
LIC-MS250-24P-3YR	1		

17006290 Fairfax

Item	Quantity	Unit Cost	Total Cost
CW9172i	2		
5 Year License	2		
LIC-MS250-24P-3YR	1		

16044804 Heritage Park

Item	Quantity	Unit Cost	Total Cost
CW9172i	1		
5 Year License	1		
LIC-MS250-24P-3YR	1		

16044813 Martha J. Morgan

Item	Quantity	Unit Cost	Total Cost
CW9172i	2		
5 Year License	2		
LIC-MS250-24P-3YR	1		

16044822 Oasis Ridgecrest

Item	Quantity	Unit Cost	Total Cost
CW9172i	5		
5 Year License	5		
MS210-24P	1		
5 Year License	1		
LIC-MS250-24P-3YR	1		

16077617 Pete Parra

Item	Quantity	Unit Cost	Total Cost
CW9172i	4		
5 Year License	4		
LIC-MS250-48FP-3YR	1		

16044827 Primeros Pasos

Item	Quantity	Unit Cost	Total Cost
CW9172i	2		
5 Year License	2		
LIC-MS250-24P-3YR	1		

16044830 Rosamond

Item	Quantity	Unit Cost	Total Cost
CW9172i	4		
5 Year License	4		

LIC-MS225-48FP-3YR	1		

16044835 Shafter Los Angeles

Item	Quantity	Unit Cost	Total Cost
CW9172i	1		
5 Year License	1		
LIC-MS250-24P-3YR	1		

16044839 Sterling

Item	Quantity	Unit Cost	Total Cost
CW9172i	4		
5 Year License	4		
LIC-MS120-8FP-3YR	2		
MS210-24P	1		
5 Year License	1		
LIC-MS250-48FP-3YR	1		

16044842 Stine

Item	Quantity	Unit Cost	Total Cost
CW9172i	5		
5 Year License	5		
LIC-MS250-24P-3YR	3		

16044843 Sunrise

Item	Quantity	Unit Cost	Total Cost
CW9172i	1		
5 Year License	1		
LIC-MS250-24P-3YR	1		

16077618 Taft

Item	Quantity	Unit Cost	Total Cost
CW9172i	2		
5 Year License	2		
LIC-MS250-24P-3YR	1		

16044845 Tehachapi

Item	Quantity	Unit Cost	Total Cost
CW9172i	1		
5 Year License	1		
LIC-MS250-24P-3YR	1		

Item	Quantity	Unit Cost	Total Cost
CW9172i	1		
5 Year License	1		
LIC-MS250-24P-3YR	1		

16044849 Virginia

Item	Quantity	Unit Cost	Total Cost
CW9172i	1		
5 Year License	1		
MS210-24P	1		
5 Year License	1		

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**APPENDIX A**

Community Action Partnership of Kern  
• Business Services Department •  
1300 18<sup>th</sup> St, Ste 200, Bakersfield, CA 93301 • 661.336.5236 • [procurement@capk.org](mailto:procurement@capk.org)

**VENDOR INFORMATION SHEET**

Date: \_\_\_\_\_ Prepared By: \_\_\_\_\_

Official Business Name: \_\_\_\_\_

DBA: \_\_\_\_\_

Location Address: \_\_\_\_\_  
Street City State Zip

Remit Address: \_\_\_\_\_  
Street City State Zip

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone #: \_\_\_\_\_ Accts. Receivable Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_ Customer Service Phone #: \_\_\_\_\_

CAPK Vendor #: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Federal ID # or SS#: \_\_\_\_\_ Type of Business: \_\_\_\_\_

Contractor Lic #: \_\_\_\_\_ Business Lic #: \_\_\_\_\_ City Issued: \_\_\_\_\_

General Liability Insurance Carrier & Policy #: \_\_\_\_\_

Auto Liability Insurance Carrier & Policy #: \_\_\_\_\_

Workers Compensation Insurance Carrier & Policy #: \_\_\_\_\_

<b>FEDERAL TAX CLASSIFICATION:</b>			
<input type="checkbox"/> Individual/Sole Proprietor	<input type="checkbox"/> C Corporation	<input type="checkbox"/> S Corporation	<input type="checkbox"/> Partnership <input type="checkbox"/> Trust/Estate
<input type="checkbox"/> Limited Liability Co. C = C Corp S = S Corp P = Partnership <input type="checkbox"/> Other: _____			
<b>BUSINESS ENTITY/CLASSIFICATION:</b>			
<input type="checkbox"/> Board Member	<input type="checkbox"/> Employee	<input type="checkbox"/> Faith Based	<input type="checkbox"/> Fed Gov't <input type="checkbox"/> For Profit <input type="checkbox"/> Housing Collaborative <input type="checkbox"/> Local Gov't
<input type="checkbox"/> Non-Profit	<input type="checkbox"/> Parent	<input type="checkbox"/> Post Secondary Ed	<input type="checkbox"/> Provider <input type="checkbox"/> School District
<b>SBA CLASSIFICATION:</b>			
It is the policy of Community Action Partnership of Kern, consistent with Federal, State and local laws, to promote and encourage the development, participation, and continued expansion of Small Business Enterprises, Minority Business Enterprises, Women's Business Enterprises and Veteran Business Enterprises.			
<input type="checkbox"/> Minority-Owned	<input type="checkbox"/> Small Business	<input type="checkbox"/> Veteran-Owned	<input type="checkbox"/> Woman-Owned

Years in Business: \_\_\_\_\_ Accept Purchase Orders:  Yes  No

**If your business has a Social Security number as Tax ID, we require the signature of the owner.**

Authorized Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_



## APPENDIX C

### Community Action Partnership of Kern Additional Terms and Conditions

1. **TAXES.** The Vendor is solely responsible to pay all taxes and comply with all Federal, State, and local laws, ordinances, rules, regulations and lawful orders bearing on the performance of work.
2. **ASSIGNMENT OF SUBCONTRACTING.** The Vendor may not assign or transfer the Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of the Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to the Agreement and must be included as such.
3. **TERMINATION FOR CONVENIENCE OF CAPK.** CAPK may terminate the Agreement at any time by giving written notice to the Vendor of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials as described herein, at the option of CAPK, shall become its property. If the Agreement is terminated by CAPK as provided herein, the Vendor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. The Vendor hereby expressly waives any and all claims for damages or compensation arising under the Agreement except as set forth in this section in the event of such termination.
4. **CHANGES.** CAPK may from time to time, require changes in the scope of the services of the Vendor to be performed hereunder. Such changes, including any increase or decrease in the amount of the Vendor's compensation which are mutually agreed upon by and between CAPK and the Vendor, shall be effective when incorporated in written amendments to the Agreement. Amendments shall be valid only after approval by Vendor and CAPK's Executive Director.
5. **CLAIMS.** All claims for money due or to become due to the Vendor from CAPK under the Agreement may not be assigned to a bank, trust company, or other financial institution without CAPK approval. Notice or requests of any such assignment or transfer shall be furnished promptly in writing to CAPK.
6. **NOTICE.** Any notice or notices required or permitted to be given pursuant to the Agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested.
7. **AFFIRMATIVE ACTION.** The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.
8. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of the Agreement, including any claims for breach of the Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.
9. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.
10. **SBE/MBE/WBE POLICY STATEMENT.** It is the policy of Community Action Partnership of Kern, consistent with Federal, State and local laws, to promote and encourage the development, participation, and continued expansion of Small Business Enterprises, Minority Business Enterprises and Women's Business Enterprises.

11. **AMERICAN MADE.** To the extent practicable, all equipment and products provided by Vendor will be American made.
12. **CONFIDENTIALITY.** The Vendor shall use his or her best efforts to keep confidential any information obtained during the performance of the Agreement.
13. **RESPONSIBILITY.** If Vendor is part of a corporation, the individual or individuals who sign the Agreement on behalf of the corporation are jointly responsible for performance of the Agreement.
14. **PROTEST BY VENDOR:** If the Vendor wishes to file a protest against CAPK for any action, the Vendor must do so in writing with CAPK within 72 hours after the action to be protested has occurred. All protests will be taken under advisement. Any protests received after that will not be recognized.
15. **CONFLICT OF INTEREST:** In accordance with California Public Contract Code 10410, no officer or employee of CAPK shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest in the Agreement, which may be in whole, or in part, sponsored or funded by a Local, State, or Federal agency. Also, no relative of an employee of CAPK may enter into or bid on an Agreement while said employee is still employed by CAPK. No relative of an employee of CAPK may bid on an Agreement until 12 months after the date said employee of CAPK has left employment of CAPK, either voluntarily or involuntarily. It is contrary to CAPK policy for any CAPK employee to personally solicit, demand or receive any gratuity of any kind from a Vendor in connection with any decision affecting a CAPK purchase or Agreement for Goods or Services. Thus, if such a case were to occur, the Vendor may file a protest with CAPK as specified in the section titled "Protest by Vendor."
16. **DEBARMENT AND SUSPENSION CERTIFICATION:** Vendor, under penalty of perjury, certified that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, manager:
  - a. Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
  - b. Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years;
  - c. Does not have a proposed debarment pending; and
  - d. Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

If there are any exceptions to the Certifications above, insert the exceptions in the following space:

Exceptions will not necessarily result in denial of award, but will be considered in determining Vendor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Note: Providing false information may result in criminal prosecution or administrative sanctions.

17. **WORKER'S COMPENSATION:** Labor Code Section 3700 provides:
 

"Every employer except the State and all political subdivisions or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

  - "(a) By being insured against liability to pay compensation in one or to more than one of the insurers duly authorized to write compensation insurance in this State.
  - "(b) By securing from the Director of Industrial Relations a certificate of consent to self-

insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees."

Vendor is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self- insurance in accordance with the provisions of that Code, and Vendor will comply with those provisions before commencing the performance of the work of the Agreement.

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under the Agreement.)

**18. INSURANCE REQUIREMENTS:** Vendor shall procure, furnish and maintain for the duration of the Agreement the following types and limits of insurance herein:

- a. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
- b. Provide coverage for owned, non-owned and hired autos.
- c. Contain an additional insured endorsement in favor of Community Action Partnership of Kern, its board, officers, agents, employees and volunteers.
- d. Broad Form Commercial General Liability Insurance, ISO form CG00 01 11 85 or 88 providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
- e. Provide Contractual Liability coverage for the terms of the Agreement.
- f. Contain an additional insured endorsement in favor in favor of Community Action Partnership of Kern, its board, officers, agents, employees and volunteers.
- g. Workers' compensation insurance with statutory limits and employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall contain a waiver of subrogation endorsement in favor of Community Action Partnership of Kern, its board, officers, agents, employees and volunteers.

All policies required of the Vendor shall be primary insurance as to Community Action Partnership of Kern, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by Community Action Partnership of Kern, its board, officers, agents employees and designated volunteers shall be in excess of the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

Insurance is to be placed with insurers with a Best's rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by the Agreement, or insurance rated below Best's A:VII, must be declared prior to execution of the Agreement and approved by CAPK in writing.

All policies shall contain an endorsement providing Community Action Partnership of Kern with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

The insurance required hereunder shall be maintained until all work required to be performed by the Agreement is satisfactorily completed.

Vendor shall furnish CAPK with a certificate of insurance and required endorsements

evidence the insurance required. CAPK may withdraw its offer of an Agreement or cancel the Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of the Agreement.

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**Signature** **Date**

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**Print Name Company Name**

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