



DATE January 14, 2026
TIME 12:00 pm
LOCATION CAPK Administrative Office
Board Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

Program Review & Evaluation Committee Agenda

1. Call to Order

2. Roll Call

Gina Martinez (Chair) Lee'o Whisenant
Gema Perez

3. Public Comments

The public may address the Committee on items not on the agenda but under the jurisdiction of the Committee. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

4. Program Presentation

- a. Community Development Marketing and Outreach by Savannah Oates, Advocacy and Public Relations Manager (**p.3-14**)

5. New Business

- a. November and December 2025 Program Reports –
Action Item (p.15-86)

Pritika Ram, Chief Business Development
Officer

1. Housing & Supportive Services
 - Coordinated Entry Services (CES)
 - M Street Homeless Navigation Center
 - CalAIM – Homeless Services
 - Adult Re-entry Program
2. Veterans & Supportive Services
3. Health & Nutrition Services
 - Food Bank
 - Migrant Childcare Alternative Payment (MCAP)
 - Women Infant and Children (WIC)
4. Youth & Community Services
 - East Kern Family Resource Center (EKFRCC)
 - Oasis Family Resource Center
 - Energy, Weatherization & Utility Assistance
 - Friendship House Community Center (FHCC)
 - Volunteer Income Tax Assistance (VITA)
 - 211 Kern Call Center
5. Operations
 - Maintenance

- Information Technology
- Data Services
- Risk Management

6. Community Development

- Grant Development
- CAPK Foundation
- Outreach & Marketing

b. November and December 2025 Application Status Report & Funding Profiles – **Action Item (p.87-99)**

Karen Vazquez, Senior Grant Analyst

a. Application Status Report

- i. U.S. Department of Veterans Affairs - Homeless Providers Grant and Per Diem Transition in Place
- ii. U.S. Department of Veterans Affairs - Homeless Providers Grant and Per Diem
- iii. U.S. Department of Veteran Affairs – Supportive Services for Veteran Families
- iv. City of Bakersfield - Community Development Block Grant - Friendship House Modular Expansion
- v. Governor’s Office of Business & Economic Development-Kern Leads Innovation Hub

b. Small Funding Profiles (\$50,000 and under)

c. November and December 2025 Head Start/State Child Development Division/Program Monthly Activity Report – **Action Item (p.100-103)**

Carol Hendricks, Enrollment and Attendance Manager

d. CAPK Strategic Plan: Update on Strategic Priority D – Data Driven Decisions - **Info Item (p.104)**

Emilio G. Wagner, Chief Facilities & Technology Officer

6. **Committee Member Comments**

7. **Next Scheduled Meeting**

Program Review & Evaluation Committee
12:00 pm
February 11, 2026
CAPK Administrative Office, Board Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

8. **Adjournment**

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18th Street, 3rd Floor Bakersfield, CA and online at www.capk.org by 12:00 pm, January 9, 2026. Annelisa Corona, Community Development Supervisor.

2026

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Communications and Outreach Department

Presentation

Expertise and Passion at Your Service



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MEET OUR TEAM



Savannah Oates

PR & Advocacy Manager

- Oversees outreach team
- Serves as main media contact
- Leads agency wide initiatives
- Leads all advocacy initiatives for the agency



Tiyonna Mitchell

Outreach & Communications
Supervisor

- Oversees large scale development initiatives
- Leads outreach initiatives
- Assists with internal professional development



Ernesto Leon

Senior Communications &
Outreach Coordinator

- Assists with agency level advocacy initiatives
- Develops all program collateral
- Leads medium to large scale program campaigns
- Serves as Spanish media lead



Arnoldo Galindo

Multimedia Specialist

- Serves as videographer and photographer for all agency programs
- Leads all agency video needs
- Serves as secondary support for social media



Brandon Ngyuen

Multimedia Specialist

- Serves as videographer and photographer for the food bank
- Assists with the food bank social media
- Serves as liaison between food bank and marketing team



Jackie Villatoro

CSUB Fellow

- Assists the team with all marketing collateral
- Helping streamline social media platforms
- Serves as extra photographer

WHAT OUR TEAM DOES

- Program campaigns/launches/ribbon cuttings
 - CVAF Integration
 - Specialty months
 - VITA tax season
 - Collateral development
 - Advertising
 - Event support
 - Website maintenance/development
- Social media training and management
 - Canva license disbursement
 - Branding establishment
 - Content creation
 - Boosted ads
 - Grant requirements
- Storytelling
 - Newsletter development
 - Media Relations
 - Media capturing (videography/photography)
 - Testimonial capturing
- Advocacy
 - Elected engagement
 - Legislation review
 - Proclamations



2025 HIGHLIGHTS



Executed Events

The team hosted, led, or collaborated on several events throughout the year.

131

Executed Campaigns

These campaigns included in-person events, social media campaigns, fundraising, and much more.

15

Executed Ribbon Cuttings and Press Conferences

These were large-scale events that celebrated and announced agency-wide initiatives.

10

Social Media Growth

7,193,697

times our content was viewed in 2025
(impressions).

27

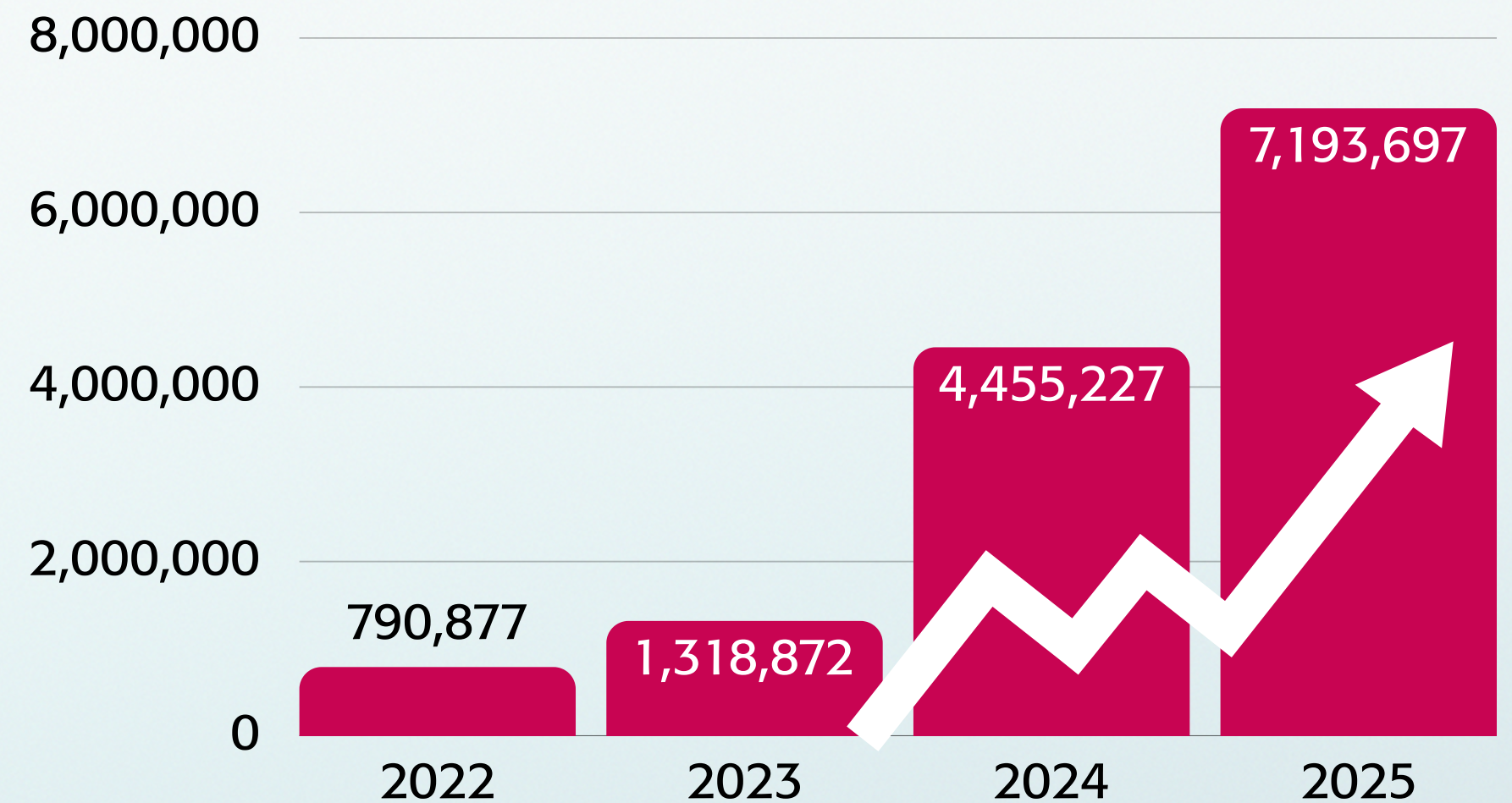
Social Media Profiles that includes:

16 Facebooks

9 Instagrams

1 Youtube

1 LinkedIn



Media Impressions

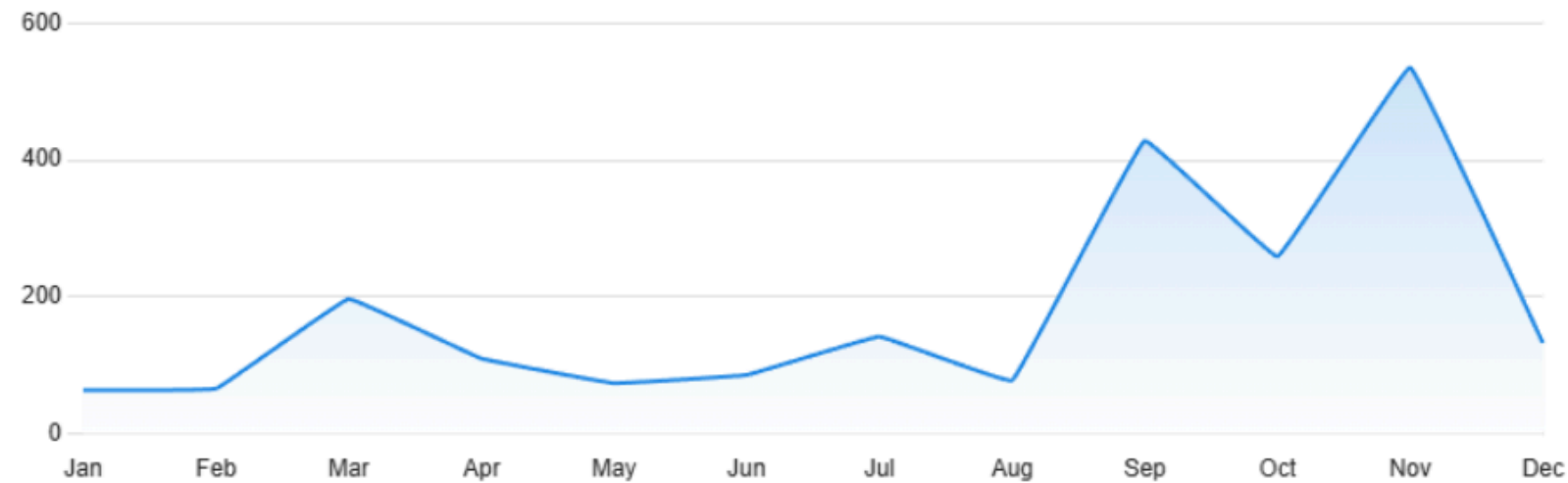
Mentions Trend

Total Mentions

2.04K an 47.4%
Previous period 1.47K

Monthly Average

169 an 47.4%
Previous period 122



Reach Trend

Total Reach

5.72B an 184%
Previous period 2.01B

Monthly Average

476M an 184%
Previous period 167M



EVENT HIGHLIGHTS



JANUARY

Volunteer Big Kern	Food Bank
Fatherhood Conference	Head Start
KHEP Subcommittee Focus Group (6 events)	CAPK
Lincoln school career fair	CAPK
VITA campaign	VITA
CALEITC Awareness Press Conference	VITA



FEBRUARY

CALEITC Awareness Week	VITA
National 211 Day	211
Winter Blood Drive	CAPK
Employee Giving launch	Foundation
North Beardsley Preschool Presentation	CAPK
Lake Isabella KHEP meeting	CAPK
BC Financial Aid Fest	CAPK



MARCH

Valley Strong Huggy Heart Campaign	Foundation
Kern Read Across America	Head Start
SJ Read Across America	Head Start
SJ Head Start Media Traning	CAPK
CVAF Merger	VSS
NCAF Legislative days	CAPK
Wendy Wayne Box Building Day	Food Bank
Media Coverage of Adventist Health Volunteering	Food Bank
Y2LEF Migrant Education Parent Conference at Del oro	CAPK
Ridgecrest KHEP Meeting	CAPK
Condors Night	Foudation

EVENT HIGHLIGHTS



APRIL

CALCAPA Leg Day	CAPK
HVP Spring Social	HVP
CRC Easter Visits Shafter x 2	Foundation
CRC Easter visits Taft	Foundation
Agency Partner Conference	Food Bank
Tacos and Taxes	VITA
KRV CAPk Spring Resource Fair	CAPK
Cal AIM Easter Event	
JJO Spring Food and Diaper Drive	Food Bank



MAY

Community action month campaign	CAPK
EKFRC Expansion Ribbon Cutting	EKFRC
KHRS Saddle up calm event	CAPK
Delano CAM proclamation	CAPK
Shafter CAM proclamation	CAPK
Wasco CAM proclamation	CAPK
Ridgecrest CAM proclamation	CAPK

CAPK Spirit week	CAPK
Kern County CAM proclamation	CAPK
Arvin CAM proclamtion	CAPK
Maricopa proclamation	CAPK
Bakersfield CAM proclamation	CAPK
McFarland CAM proclamation	CAPK
East Bakersfield Festival	CAPK
Head Start Enrollment Campaign	Head Start
CALFood campaign	Food Bank

EVENT HIGHLIGHTS



JUNE

Tri-Counties Huggy Heart Campaign	Youth & Family
KAN Leadership Awards	n/a
Gourmet for Good	Foundation
KRV summer resource fair	CAPK
Covey Cottages Ribbon Cutting	VSS



JULY

Sumer meals with UWCEC Presser	CAPK
Huggy Heart Campaign with Alta 1	Foundation
Coffee Campaign with Covenant Coffee	VSS
Covey Cottage Open House	VSS
Summer meals Bakersfield, Lake isabella, Arvin	CAPK



AUGUST

Oasis FRC Baby Shower	Oasis
Friendship House Back to School event	FHCC
HS/EHS PY preservice	Head Start
Mojave National Night out	EKFRC
BC Applied Leadership Graduation	CAPK
National farmers week farmers market	CalFresh
Central Kitchen Ribbon Cutting	Central kitchen

EVENT HIGHLIGHTS



SEPTEMBER

Shafter HAM proclamation	Food Bank
Taft HAM proclamation	Food Bank
Wasco HAM proclamtation	Food Bank
Ridgecrest HAM proclamation	Food Bank
Summer blood drive	capk

Kern County HAM proclamation	Food Bank
Arvin HAM proclamtion	Food Bank
Maricopa HAM proclamtion	Food Bank
KGET Food Drive	Food Bank
Bakersfield HAM proclamation	Food Bank
McFarland HAM proclamtion	Food Bank

Delano HAM proclamation	Food Bank
Tehachapi HAM proclamtion	Food Bank
HAM community Box Building Day	Food Bank
Feed the Need	Food Bank
stockton HS ribbon cutting	Head Start

EVENT HIGHLIGHTS



OCTOBER

HS Advocacy month	Head Start
KBHRS hertiage month tabling	CAPK
Veteran's Stand Down	VSS
NOR Fall Festival	CAPK
BC Homecoming food drive	Food Bank
Bakersfield Dental Trunk or treat	CAPK
Goverment shutdown press conference	Food Bank
FHCC Fall Festival	FHCC
Lamont Fall Festival	CAPK
CALAIM Trunk or Treat	CALAIM



NOVEMBER

Huggy Heart Campaign with Maya	Foundation
Government shutdown food distributions	Food Bank
FHCC Casino Night	FHCC
Patel Foundation Check Presentation and Press Conference	Food Bank
Heritage Coat Drive	Foundation
JJO Toy and food drive	Food Bank
Martha Morgan Coat Drive	Foundation
Kaiser Permanente Check Presentation	Food Bank
M Street Thanksgiving Luncheon campaign	M Street
EKFRC Thanksgiving holiday Box giveaway	EKFRC
Rosamond Thanksgiving holiday Box giveaway	EKFRC
M Street Thanksgiving Luncheon	M street
Turkey Day Run	Foundation
DOE Campaign	



DECEMBER

CRC shafter holiday visits	Foundation
CRC taft holiday visits	Foundation
Steps resource fair	M street
BCHS Serve Day	Food Bank
M Street Christmas luncheon	M street
M street christmas meal campaign	M street
Arts council visit	Head Start
SYC grant food distribution	Youth and family
Jeremy Holiday Video	CAPK
EKFRC Christmas Dinner Boxes	EKFRC
Rosamond Christmas Dinner Boxes	EKFRC

2026

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January 2026 PRE Committee

November and December 2025 Program Monthly Reports



Housing and Supportive Services

Coordinated Entry Services
M Street Homeless Navigator Center
CalAIM - Homeless Services
Adult Re-entry Program

**Community Action Partnership of Kern
Monthly Report 2025**

Month	November-25	Program/Work Unit		Coordinated Entry Services (CES)		
Division/Director	Rebecca Moreno		Program Manager	Joseph Aguilar		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
Coordinated Entry Services (CES) is the system to assist communities in ending homelessness by providing a clear and systematic pattern for helping individuals to quickly access the most appropriate services available through standardized access, a standardized assessment process, and a coordinated referral (match) process for individuals to preventions, housing, and/or other related services. The following counties are currently being served by CAPK CES, Kern County.						
The Coordinated Entry System (CES) process will support the encampment proposal. The strategy will expedite the housing process by creating an Encampment by Name List and an encampment match call with collaborating partners to review status, barriers, and match encampment residents to permanent housing units and/or housing resources identified.						
Homeless Referrals/Assessments (SRV 7a) (duplicated client counts)		Month	YTD	YTD Goal	Month Progress	Annual Progress
Kern County		2,657	30,037	20,000	13%	150%
Number of applicants who received a response within 24 Hours (duplicated client counts)		Month	YTD	YTD Goal	Month Progress	Annual Progress
Kern County		2,480	26,895	18,000	14%	149%
Pending Assessments (duplicated client counts)		Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of clients without initial contact by the end of the month.		10	231	200	5%	116%
Among clients from the preceding month, the average duration (days) to reach those who are still pending.		4				
Encampment Resolution (SRV 7a) (duplicated client counts)		Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of Clients Served		46	747	450	10%	166%
Matched to Housing Subsidy (i.e., voucher, rapid rehousing or physical location) (SRV 4m, 4o)		2	87	70	3%	124%
HOUSED to permanent housing placement (SRV 4o)		5	44			
Explanation (Over/Under Goal Progress)						
Program Strategic Goals		Progress Towards Goal				

**Community Action Partnership of Kern
Monthly Report 2025**

1. Optimize the use of existing access points in rural areas of Kern County.	CES continues to work on improving system through CoC Strategic Plan. CES continues to offer trainings to new staff from partner agencies and community members. CES continues to work on the Road to Housing tool.
2. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	One FTE position is currently open. CES in the interviewing process.
3. Among clients from the prior month, the average time taken to reach pending clients is currently 15 days, attributed to high call volume and limited staff. The objective is to achieve client contact within 5 days of the initial request.	CES is projected to hired a new staff member before the end of the year. □
Program Highlights	

**Community Action Partnership of Kern
Monthly Report 2025**

Month	December-25	Program/Work Unit		Coordinated Entry Services (CES)		
Division/Director	Rebecca Moreno		Program Manager	Joseph Aguilar		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
Coordinated Entry Services (CES) is the system to assist communities in ending homelessness by providing a clear and systematic pattern for helping individuals to quickly access the most appropriate services available through standardized access, a standardized assessment process, and a coordinated referral (match) process for individuals to preventions, housing, and/or other related services. The following counties are currently being served by CAPK CES, Kern County.						
The Coordinated Entry System (CES) process will support the encampment proposal. The strategy will expedite the housing process by creating an Encampment by Name List and an encampment match call with collaborating partners to review status, barriers, and match encampment residents to permanent housing units and/or housing resources identified.						
Homeless Referrals/Assessments (SRV 7a) (duplicated client counts)		Month	YTD	YTD Goal	Month Progress	Annual Progress
Kern County		3,101	33,138	20,000	16%	166%
Number of applicants who received a response within 24 Hours (duplicated client counts)		Month	YTD	YTD Goal	Month Progress	Annual Progress
Kern County		2,890	29,785	18,000	16%	165%
Pending Assessments (duplicated client counts)		Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of clients without initial contact by the end of the month.		30	261	200	15%	131%
Among clients from the preceding month, the average duration (days) to reach those who are still pending.		6				
Encampment Resolution (SRV 7a) (duplicated client counts)		Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of Clients Served		43	790	450	10%	176%
Matched to Housing Subsidy (i.e., voucher, rapid rehousing or physical location) (SRV 4m, 4o)		3	90	70	4%	129%
HOUSED to permanent housing placement (SRV 4o)		1	45			
Explanation (Over/Under Goal Progress)						
Program Strategic Goals		Progress Towards Goal				

**Community Action Partnership of Kern
Monthly Report 2025**

1. Optimize the use of existing access points in rural areas of Kern County.	CES continues to work on improving system through CoC Strategic Plan. CES continues to offer trainings to new staff from partner agencies and community members. CES continues to work on the Road to Housing tool. □
2. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	One FTE position is currently open. CES finished a second round of interviews.
3. Among clients from the prior month, the average time taken to reach pending clients is currently 15 days, attributed to high call volume and limited staff. The objective is to achieve client contact within 5 days of the initial request.	CES made an offer; waiting for candidate's response.
Program Highlights	

**Community Action Partnership of Kern
Monthly Report 2025**

Month	November-25	Program/Work Unit		M Street Navigation Center		
Division/Director	Rebecca Moreno		Program Manager	Laurie Hughey		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
CAPK operates the 147-bed homeless Low Barrier Navigation Center in partnership with the County of Kern. This 24-hour shelter offers housing, meals, showers, laundry and an array of mental health, medical care, dental and economic resources to un- sheltered individuals with pets and partners.						
Shelter Services		Month	YTD	YTD Goal	Month Progress	Annual Progress
Overnight Residents (Assigned Beds) (FNPI 4a & SRV 7b, SRV 4m)		133	1,390	1,500	9%	93%
Total Clients Served		190	2,132	2,400	8%	89%
Pets (i.e., kennel, emotional support assistance and service pet)		11	119	75	15%	159%
Residents Under 90 days length of stay		68	752	800	9%	94%
Exits to Permanent Housing (FNPI 4b)		10	75	114	9%	66%
Exits-Self		21	264	150	14%	176%
Exits-Involuntary		30	466	700	4%	67%
Case Management Services (SRV 7a)		465	7,872	8,000	6%	98%
Critical Incidents		42	363	250	17%	145%
Shelter Residents Meals (SRV 5ii)		4,586	71,987	70,000	7%	103%
Number of Volunteers (duplicated)		150	1,539	100	150%	1539%
Volunteers Hours (duplicated)		321	2,514	3,000	11%	84%
Safe Camping		Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served (SRV 7b)		38	522	500	8%	104%
Current client census		26	386	300	9%	129%
Meals (SRV 5ii)		974	16,642	20,000	5%	83%
Pets		8	80	75	11%	107%
Clients moved to Shelter (SRV 4m)		0	0	15	0%	0%
Exits to Permanent Housing (FNPI 4b)		2	22	20	10%	110%
Exits-Self		1	33	50	2%	66%
Exits-Involuntary		2	34	75	3%	45%
Critical Incidents		5	33			
Safe Parking		Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served		10	110	30	33%	367%
Current client census		9	107	25	36%	428%
Clients moved to Shelter (SRV 4m)		0	1	10	0%	10%
Explanation (Over/Under Goal Progress)						
Program Strategic Goals		Progress Towards Goal				

**Community Action Partnership of Kern
Monthly Report 2025**

1. Number of clients participating in job training program, (i.e., Project Hire-Up, financial Literacy, Recycling Lives, Open Door Network).	Three (3) clients participated and graduated from Project Hire-Up last co-hort, 10 clients working in various jobs in the community i.e., Entertainment, Jack n Box, Walmart, Edgelawn Assoc, Bolthouse, Winco, Hard Rock Casino, and Fortune Meals.
2. Increase job retention/recruitment at M street by (1) developing job descriptions that accurately reflect job performance and (2) regrading/classification of job descriptions.	Completed
3. Increase the number of clients who transition to permanent housing by 10% from the prior year (2023 - 114 clients) to 120 clients.	10 clients moved into housing, total of 75 for 2025.

M Street Navigation Center - Client Demographic Information

Race Demographic	Month
18 - 24	10
25 - 34	30
35 - 44	49
45 - 54	35
55 - 61	36
62+	30
Total:	190

Race Demographic	Month
American Indian or Alaska Native	2
Asian	1
Black or African American	43
Hispanic/Latina/e/o	27
White	76
Multiple races	41
Client Don't know / Refused	
No Answer	
Total:	190

Gender	Month
Female	74
Male	115
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	1
Client doesn't know	
Client refused	
No Answer	
Total:	190

Zip Code	Month	Zip Code	Month
93203	2	93268	
93301	66	93280	
93302	1	30168	
93304	13	31321	
93305	12	8701	
93306	7	73401	
93307	14	53703	
93308	23	93203	
93309	9		
93311	2		
93312	2		
92225	1		
93505	1		
93215	1		
93240	1		
93245	1		
90013			
96067			
93257			
93560			
93263			
Not specified			
Total			156

**Community Action Partnership of Kern
Monthly Report 2025**

Safe Camping - Client Demographic Information

Race Demographic	Month
18 - 24	1
25 - 34	5
35 - 44	5
45 - 54	10
55 - 61	8
62+	9
Total:	38

Race Demographic	Month
American Indian or Alaska Native	0
Asian	0
Black or African American	8
Hispanic/Latina/e/o	4
White	21
Multiple races	5
Client Don't know / Refused	
No Answer	
Total:	38

Gender	Month
Female	14
Male	24
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	
Client doesn't know	
Client refused	
No Answer	
Total:	38

Zip Code	Month	Zip Code	Month
93301	6		
93304	3		
93305	2		
93306	2		
93307	2		
93308	6		
93309	5		
93312	1		
93225	1		
93553	1		
95828	2		
93277	1		
93285	1		
Not specified	5		
Total		38	

Program Highlights

2 clients were placed into housing, New Safe Camp up and running 26 clients currently residing with services such as showers, laundry, transportation and MH/SUD classes. One client working in community through IHSS.

**Community Action Partnership of Kern
Monthly Report 2025**

Month	December-25	Program/Work Unit		M Street Navigation Center		
Division/Director	Rebecca Moreno		Program Manager	Laurie Hughey		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
CAPK operates the 147-bed homeless Low Barrier Navigation Center in partnership with the County of Kern. This 24-hour shelter offers housing, meals, showers, laundry and an array of mental health, medical care, dental and economic resources to un- sheltered individuals with pets and partners.						
Shelter Services		Month	YTD	YTD Goal	Month Progress	Annual Progress
Overnight Residents (Assigned Beds) (FNPI 4a & SRV 7b, SRV 4m)		122	1,512	1,500	8%	101%
Total Clients Served		191	2,323	2,400	8%	97%
Pets (i.e., kennel, emotional support assistance and service pet)		8	127	75	11%	169%
Residents Under 90 days length of stay		63	815	800	8%	102%
Exits to Permanent Housing (FNPI 4b)		10	85	114	9%	75%
Exits-Self		13	277	150	9%	185%
Exits-Involuntary		37	503	700	5%	72%
Case Management Services (SRV 7a)		366	8,238	8,000	5%	103%
Critical Incidents		42	405	250	17%	162%
Shelter Residents Meals (SRV 5ii)		3,657		70,000	5%	0%
Number of Volunteers <i>(duplicated)</i>		150	1,689	100	150%	1689%
Volunteers Hours <i>(duplicated)</i>		169	2,683	3,000	6%	89%
Safe Camping		Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served (SRV 7b)		38	560	500	8%	112%
Current client census		28	414	300	9%	138%
Meals (SRV 5ii)		655	17,297	20,000	3%	86%
Pets		6	86	75	8%	115%
Clients moved to Shelter (SRV 4m)		0	0	15	0%	0%
Exits to Permanent Housing (FNPI 4b)		1	23	20	5%	115%
Exits-Self		1	34	50	2%	68%
Exits-Involuntary		1	35	75	1%	47%
Critical Incidents		1	34			
Safe Parking		Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served		10	120	30	33%	400%
Current client census		10	117	25	40%	468%
Clients moved to Shelter (SRV 4m)		0	1	10	0%	10%
Explanation (Over/Under Goal Progress)						
Program Strategic Goals		Progress Towards Goal				

**Community Action Partnership of Kern
Monthly Report 2025**

1. Number of clients participating in job training program, (i.e., Project Hire-Up, financial Literacy, Recycling Lives, Open Door Network).	Three (3) clients participated and graduated from Project Hire-Up's last cohort, 7 clients working in various jobs in the community i.e., Jack n Box, Bolthouse, Legacy Temp agency, Winerschneitzel, Hard Rock Casino, fields, and Padre Hotel.
2. Increase job retention/recruitment at M street by (1) developing job descriptions that accurately reflect job performance and (2) regrading/classification of job descriptions.	Completed
3. Increase the number of clients who transition to permanent housing by 10% from the prior year (2023 - 114 clients) to 120 clients.	10 clients secured housing this month, total of 85 for the year.

M Street Navigation Center - Client Demographic Information

Race Demographic	Month
18 - 24	11
25 - 34	35
35 - 44	50
45 - 54	30
55 - 61	32
62+	33
Total:	191

Race Demographic	Month
American Indian or Alaska Native	4
Asian	2
Black or African American	46
Hispanic/Latina/e/o	32
White	64
Multiple races	42
Client Don't know / Refused	
No Answer	1.00
Total:	191

Gender	Month
Female	70
Male	121
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	
Client doesn't know	
Client refused	
No Answer	
Total:	191

Zip Code	Month	Zip Code	Month
35630	1	93268	1
93301	79	31321	1
93302	1	93203	2
93304	10	93501	2
93305	8		
93306	9		
93307	14		
93308	19		
93309	6		
93311	2		
93312	2		
92225	1		
90620	1		
93505	1		
93245	1		
90807	1		
93250	1		
93255	1		
93555	4		
93560	1		
94305	1		
Not specified	21		
Total			191

**Community Action Partnership of Kern
Monthly Report 2025**

Safe Camping - Client Demographic Information

Race Demographic	Month
18 - 24	1
25 - 34	5
35 - 44	6
45 - 54	9
55 - 61	9
62+	9
Total:	39

Race Demographic	Month
American Indian or Alaska Native	0
Asian	0
Black or African American	7
Hispanic/Latina/e/o	5
White	21
Multiple races	6
Client Don't know / Refused	
No Answer	
Total:	39

Gender	Month
Female	14
Male	25
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	
Client doesn't know	
Client refused	
No Answer	
Total:	39

Zip Code	Month	Zip Code	Month
93301	5		
93304	3		
93305	2		
93306	2		
93307	2		
93308	7		
93309	5		
93311	1		
93312	1		
93225	1		
93553	1		
95828	2		
93277	1		
93285	1		
93203	1		
Not specified	4		
Total		39	

Program Highlights

Safe camp had 2 Christmas trees donated, tree decorating party, adopt a client, 4 clients matched to Dulce vouchers, 2 signed leases, and one re-united with family. 2 yr. SC was able to secure her green card, 1 ind taking vivitrol for SUD.

**Community Action Partnership of Kern
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Month	November-25	Program/Work Unit		California Advancing and Innovating Medi-Cal (CalAIM)		
Division/Director	Rebecca Moreno Director of Community Services		Program Manager	Joseph Aguilar		
Reporting Period	January 1, 2025 to December 31, 2025					
Program Description						
CalAIM is a new initiative by the Department of Health Care Services (DHCS) to improve the quality of life and health outcomes of Medi-Cal beneficiaries by implementing broad delivery of system, programmatic, and payment system reforms. A key feature of CalAIM is the introduction of a new menu of “in lieu of services” (ILOS), or Community Supports, which, at the option of a MediCal managed care health plan (MCP) and a Member, can substitute for covered Medi-Cal services as cost-effective alternatives. MCPs will be responsible for administering Community Supports. For this partnership, CAPK would serve as a Community Support providing rental assistance.						
Housing Transition Navigation Services		Month	YTD	YTD Goal	Annual Progress	
Number of Clients Currently Served		364	4,182	450	929%	
Number of Referrals Received (SRV 7c)		40				
Number of Enrollments		30				
Number of services per client per month (i.e., one-on-one case management, landlord engagement, obtaining vital documents) (SRV 7a)		1,168	12,364	8,100	14%	153%
Housing & Furnishing Deposits (SRV4d)		Month	YTD	YTD Goal	Month Progress	Annual Progress
One-time use up-to \$5000 per client (includes housing deposits, furnishing, appliances)		9	299	100	9%	299%
Housing Tenancy and Sustaining Services		Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of clients secured placement (SRV 4o)		8	165	75	11%	220%
Day Habilitation Services		Month	YTD Goal	YTD Goal	Month Progress	Annual Progress
Number of Clients Currently Enrolled		97	920	50	194%	1840%
Number of services per client per month (i.e., client accepted day services, attended day services class)		29	353	2600	1%	14%
Explanation (Over/Under Goal Progress)						
Program Strategic Goals		Progress Towards Goal				

**Community Action Partnership of Kern
Monthly Report 2025**

1.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	In the process of hiring, 1 FTE offered and accepted.
2.) Broaden CalAIM services by collaborating with existing and new managed care plans to diversify the program's funding sources.	Proactively assisting East Kern Resource Center develop and improve CalAIM services; exploring options to add additional ECM and CS services, submitted application to partner and become a CBO with Anthem.
3.) Engage with volunteers/providers to operate Day Services classes and proactively offer Day Services classes 2-3 hours per day.	There were 6 main courses offered, 31 classes total in the month of Nov. Computer Basics, Home DIY & Cleaning Workshop, Eviction Prevention Workshop, Cal Job Workshop, and Prepare-U.
Program Highlights	

**Community Action Partnership of Kern
Monthly Report 2025**

Month	December-25	Program/Work Unit		California Advancing and Innovating Medi-Cal (CalAIM)		
Division/Director	Rebecca Moreno Director of Community Services		Program Manager	Joseph Aguilar		
Reporting Period	January 1, 2025 to December 31, 2025					
Program Description						
CalAIM is a new initiative by the Department of Health Care Services (DHCS) to improve the quality of life and health outcomes of Medi-Cal beneficiaries by implementing broad delivery of system, programmatic, and payment system reforms. A key feature of CalAIM is the introduction of a new menu of “in lieu of services” (ILOS), or Community Supports, which, at the option of a MediCal managed care health plan (MCP) and a Member, can substitute for covered Medi-Cal services as cost-effective alternatives. MCPs will be responsible for administering Community Supports. For this partnership, CAPK would serve as a Community Support providing rental assistance.						
Housing Transition Navigation Services		Month	YTD	YTD Goal	Annual Progress	
Number of Clients Currently Served		354	4,536	450	1008%	
Number of Referrals Received (SRV 7c)		47				
Number of Enrollments		32				
Number of services per client per month (i.e., one-on-one case management, landlord engagement, obtaining vital documents) (SRV 7a)		1,054	13,418	8,100	13%	166%
Housing & Furnishing Deposits (SRV4d)		Month	YTD	YTD Goal	Month Progress	Annual Progress
One-time use up-to \$5000 per client (includes housing deposits, furnishing, appliances)		16	315	100	16%	315%
Housing Tenancy and Sustaining Services		Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of clients secured placement (SRV 4o)		20	185	75	27%	247%
Day Habilitation Services		Month	YTD Goal	YTD Goal	Month Progress	Annual Progress
Number of Clients Currently Enrolled		93	1,013	50	186%	2026%
Number of services per client per month (i.e., client accepted day services, attended day services class)		45	398	2600	2%	15%
Explanation (Over/Under Goal Progress)						
Program Strategic Goals		Progress Towards Goal				

**Community Action Partnership of Kern
Monthly Report 2025**

1.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	Interviews pending.
2.) Broaden CalAIM services by collaborating with existing and new managed care plans to diversify the program's funding sources.	Proactively assisting East Kern Resource Center develop and improve CalAIM services; exploring options to add additional ECM and CS services, submitted application to partner and become a CBO with Anthem.
3.) Engage with volunteers/providers to operate Day Services classes and proactively offer Day Services classes 2-3 hours per day.	There were 2 main courses offered in the month of Dec. Computer Basics and Home DIY & Cleaning.
Program Highlights	

**Community Action Partnership of Kern
Monthly Report 2025**

Month	November-25	Program/Work Unit	Adult Re-entry Program			
Division/Director	Rebecca Moreno Director of Housing & Supportive Services	Program Manager	Rosario Miranda			
Reporting Period	December 1, 2025 to December 31, 2025					
Program Description						
Community Action Partnership of Kern’s (CAPK) Adult Reentry Grant Warm Handoff and Reentry Services Program (ARG WHO) is designed to reduce rates of homelessness and recidivism in the reentering AB 128 population, CAPK proposes a multi-modal intervention strategy with complementary reentry service line targeting known dynamic risk factors for homelessness and recidivism including housing stability, employment, and mental health. Case Management services will be provided using a Strengths-Based approach model that addresses immediate needs upon release and facilitates individual change to ensure self-sufficiency upon program exit. Case Management activities may include Housing Search Services, Housing Plan Development, Landlord Engagement, Financial Capability Skill Training, Financial Coaching/Counseling, Tenant Rights Education, and Rental Counseling. CAPK will use interagency referral to determine eligibility to any of its 16 unique anti-poverty programs. Community partners such as Kern Behavioral Health and Recovery Services and Employers’ Training Resource will provide intensive specialized services around Mental Health/Substance Use and Employment Training, respectively.						
Client Services (duplicated client counts)		Month	YTD	YTD Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)		19	190	200	10%	95%
Number of Client Contacts		2	440	500	0%	88%
Client Outcomes		Month	YTD			
Number of individuals who obtained safe and affordable housing (FNPI 4b), such as Housing Subsidy or Permanent Supportive Housing (PSH)		3	52			
Number of unemployed clients who obtained employment (up to a living wage) FNPI 1b, such as Workforce Development, Education, or Employment Services		5	49			
Referrals		Month	YTD			
Number of Clients referred to Mental Health Services or Substance Abuse Services (SRV 5v)		19	166			
Financial Management Programs (including budgeting, credit management, credit repair, credit counseling) SRV 3c		0	125			
Transitional Housing Placements (SRV 4n)		7	26			

**Community Action Partnership of Kern
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Permanent Housing Placements (SRV 4o)	0	52	
Job Readiness Training (SRV 1f)	12	74	
Job Referrals (SRV 1l)	12	138	
Incentives (e.g., food vouchers, transportation, application fees, gift cards) SRV 5hh	0	0	
Food Distribution (food bags/boxes, food share program, bags of groceries) SRV 5jj	6	82	
Kits/boxes (i.e., toiletries, hygiene kits) SRV 5nn	0	0	
Explanation (Over/Under Goal Progress)			
Program Strategic Goals	Progress Towards Goal		
1) Complete data entry for Dynamics by 9/30/25	Completed.		
2) Staff to work on exiting all inactive clients to prepare for program end.	Staff continue to make attempts to reach clients that have gone inactive, if no response they will be closed out.		
3) Meet with BSCC for budget modification for program closeout.	Communicating with new field rep to schedule meeting to discuss nest steps.		
Program Highlights			

**Community Action Partnership of Kern
Monthly Report 2025**

Month	December-25	Program/Work Unit	Adult Re-entry Program			
Division/Director	Rebecca Moreno Director of Housing & Supportive Services	Program Manager	Rosario Miranda			
Reporting Period	December 1, 2025 to December 31, 2025					
Program Description						
Community Action Partnership of Kern’s (CAPK) Adult Reentry Grant Warm Handoff and Reentry Services Program (ARG WHO) is designed to reduce rates of homelessness and recidivism in the reentering AB 128 population, CAPK proposes a multi-modal intervention strategy with complementary reentry service line targeting known dynamic risk factors for homelessness and recidivism including housing stability, employment, and mental health. Case Management services will be provided using a Strengths-Based approach model that addresses immediate needs upon release and facilitates individual change to ensure self-sufficiency upon program exit. Case Management activities may include Housing Search Services, Housing Plan Development, Landlord Engagement, Financial Capability Skill Training, Financial Coaching/Counseling, Tenant Rights Education, and Rental Counseling. CAPK will use interagency referral to determine eligibility to any of its 16 unique anti-poverty programs. Community partners such as Kern Behavioral Health and Recovery Services and Employers’ Training Resource will provide intensive specialized services around Mental Health/Substance Use and Employment Training, respectively.						
Client Services (duplicated client counts)		Month	YTD	YTD Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)		114	304	200	57%	152%
Number of Client Contacts		225	665	720	31%	92%
Client Outcomes		Month	YTD			
Number of individuals who obtained safe and affordable housing (FNPI 4b), such as Housing Subsidy or Permanent Supportive Housing (PSH)		4	56			
Number of unemployed clients who obtained employment (up to a living wage) FNPI 1b, such as Workforce Development, Education, or Employment Services		3	52			
Referrals		Month	YTD			
Number of Clients referred to Mental Health Services or Substance Abuse Services (SRV 5v)		3	169			
Financial Management Programs (including budgeting, credit management, credit repair, credit counseling) SRV 3c		1	125			
Transitional Housing Placements (SRV 4n)		0	26			

**Community Action Partnership of Kern
Monthly Report 2025**

Permanent Housing Placements (SRV 4o)	3	52	
Job Readiness Training (SRV 1f)	12	86	
Job Referrals (SRV 1l)	12	150	
Incentives (e.g., food vouchers, transportation, application fees, gift cards) SRV 5hh	10	10	
Food Distribution (food bags/boxes, food share program, bags of groceries) SRV 5jj	2	84	
Kits/boxes (i.e., toiletries, hygiene kits) SRV 5nn	0	0	
Explanation (Over/Under Goal Progress)			
Program Strategic Goals	Progress Towards Goal		
1.) Create a comprehensive program policy and procedure manual, including documents such as referral forms and intake/assessment forms.	Completed.		
2.) Maintain strong relationships with the Parole and Probation Departments while expanding efforts to provide comprehensive wraparound services.	Staff continue to make attempts to reach clients that have gone inactive, if no response they will be closed out.		
3.) Focus on leveraging partnerships to address critical needs such as employment support, housing stability, and additional services through programs like CalAIM, including Day Habilitation, to holistically support successful reentry outcomes.	Communicating with new field rep to schedule meeting to discuss nest steps.		
Program Highlights			
In May of 2024, we received a referral for an ARG client that served 29 years in state prison. He was relentless in his efforts to secure employment and accepted a truck driving position on 7/30/24. He was the housed on 11/12/24 and still remains in contact with his Housing Navigator and made a referral for his friend who was recently released from prison.			



Veterans & Supportive Services

**Community Action Partnership of Kern
Monthly Report 2025**

Month	November-25	Program/Work Unit		Veterans & Supportive Services		
Division/Director	Rebecca Moreno		Program Manager	Carlos Clemente-Juarez		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
CVAF operates a 40-bed BRIDGE and Service Intensive Transitional housing program through the US Department of Veterans Affairs. This consists of two apartment complexes and two homes in the City of Bakersfield. This is a 24-hour per day, 365-day per year program that provides housing, case management, transportation, food, and laundry services. Staff also provides referrals to medical, mental health, and community-based service programs. CVAF also operates the Supportive Services for Veterans and Families Program through the US Department of Veterans Affairs, which is a rapid rehousing/homeless prevention program for veteran households that are homeless or at risk of homelessness. The HHAP CM program provides case management services for HUD Emergency Housing Voucher clients through the Housing Authority. The HHAP YS programs provide scattered-site, low-barrier shelter for youth aged 18 - 24.						
Grant and Per Diem		Month	YTD	Annual Goal	Month Progress	Annual Progress
BRIDGE: % Exit to Permanent Housing (> 75%) (SRV 4o)		1	11	10	10%	110%
BRIDGE: % Negative Program Exit (< 20%) (SRV 4m, 4n)		0	3	7	0%	43%
BRIDGE: % Employed at Exit (SRV1m)		0	1	3	0%	33%
SITH: % Exit to Permanent Housing (> 75%) (SRV 4o)		1	22	16	6%	138%
SITH: % Negative Program Exit (< 20%) (SRV 4m, 4n)		0	7	7	0%	100%
SITH: % Employed at Exit (SRV1m)		1	5	5	20%	100%
Total Households Enrolled		5	90	85	6%	106%
Supportive Services for Veteran Families (SSVF)		Month	YTD	Annual Goal	Month Progress	Annual Progress
Total Households Enrolled		3	143	150	2%	95%
Permanent Housing Placements		0	27	35	0%	77%
Rental Assistance Payments		26	401	475	5%	84%
Security Deposit		0	34	40	0%	85%
Bus Pass		0	20	35	0%	57%
Application Fees		2	12	15	13%	80%
General Housing Stability Assistance (GHSA)		4	34	35	11%	97%
Utility Payments		1	20	25	4%	80%
Late Fees		1	34	40	3%	85%
Moving Costs		0	3	7	0%	43%
Landlord Incentives		0	1	5	0%	20%
Tenant Incentives		0	1	5	0%	20%
Rental Arrears		0	31	10	0%	310%
Permanent Supportive Housing (Park 20th/Residences at East Hills)		Month	YTD	Annual Goal	Month Progress	Annual Progress
Number of Households served		32	172	25	128%	688%
HHAP YS (Youth Shelter)			YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Number of clients enrolled		0	7	20	0%	35%
Housing Placement (e.g., transitional, temporary,		0	4	10	0%	40%
Negative Exits		0	2	5	0%	40%
HHAP CM (Emergency Housing Voucher Case Management)		Month	YTD	Annual Goal	Month Progress	Annual Progress
Number of Clients served		N/A	0	76	0%	0%
Explanation (Over/Under Goal Progress)						

**Community Action Partnership of Kern
Monthly Report 2025**

Month	December-25	Program/Work Unit		Veterans & Supportive Services		
Division/Director	Rebecca Moreno		Program Manager	Carlos Clemente-Juarez		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
CVAF operates a 40-bed BRIDGE and Service Intensive Transitional housing program through the US Department of Veterans Affairs. This consists of two apartment complexes and two homes in the City of Bakersfield. This is a 24-hour per day, 365-day per year program that provides housing, case management, transportation, food, and laundry services. Staff also provides referrals to medical, mental health, and community-based service programs. CVAF also operates the Supportive Services for Veterans and Families Program through the US Department of Veterans Affairs, which is a rapid rehousing/homeless prevention program for veteran households that are homeless or at risk of homelessness. The HHAP CM program provides case management services for HUD Emergency Housing Voucher clients through the Housing Authority. The HHAP YS programs provide scattered-site, low-barrier shelter for youth aged 18 - 24.						
Grant and Per Diem		Month	YTD	Annual Goal	Month Progress	Annual Progress
BRIDGE: % Exit to Permanent Housing (> 75%) (SRV 4o)		2	13	10	20%	130%
BRIDGE: % Negative Program Exit (< 20%) (SRV 4m, 4n)		0	3	7	0%	43%
BRIDGE: % Employed at Exit (SRV1m)		1	2	3	33%	67%
SITH: % Exit to Permanent Housing (> 75%) (SRV 4o)		1	23	16	6%	144%
SITH: % Negative Program Exit (< 20%) (SRV 4m, 4n)		0	7	7	0%	100%
SITH: % Employed at Exit (SRV1m)		0	5	5	0%	100%
Total Households Enrolled		6	96	85	7%	113%
Supportive Services for Veteran Families (SSVF)		Month	YTD	Annual Goal	Month Progress	Annual Progress
Total Households Enrolled		5	148	150	3%	99%
Permanent Housing Placements		3	30	35	9%	86%
Rental Assistance Payments		17	418	475	4%	88%
Security Deposit		3	37	40	8%	93%
Bus Pass		0	20	35	0%	57%
Application Fees		0	12	15	0%	80%
General Housing Stability Assistance (GHSA)		5	39	35	14%	111%
Utility Payments		0	20	25	0%	80%
Late Fees		2	36	40	5%	90%
Moving Costs		1	4	7	14%	57%
Landlord Incentives		0	1	5	0%	20%
Tenant Incentives		0	1	5	0%	20%
Rental Arrears		1	32	10	10%	320%
Permanent Supportive Housing (Park 20th/Residences at East Hills)		Month	YTD	Annual Goal	Month Progress	Annual Progress
Number of Households served		32	204	25	128%	816%
HHAP YS (Youth Shelter)			YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Number of clients enrolled		2	9	20	10%	45%
Housing Placement (e.g., transitional, temporary,		0	4	10	0%	40%
Negative Exits		0	2	5	0%	40%
HHAP CM (Emergency Housing Voucher Case Management)		Month	YTD	Annual Goal	Month Progress	Annual Progress
Number of Clients served		N/A	0	76	0%	0%
Explanation (Over/Under Goal Progress)						



Health and Nutrition Services

Food Bank

Migrant Childcare Alternative Payment

Women, Infant, and Children

**Community Action Partnership of Kern
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Month	November-25	Program/Work Unit		Food Bank		
Division/Director	Health & Nutrition, Susana Magana		Program Manager	Kelly Lowery		
Reporting Period	January 1, 2025 - December 31, 2025 (Note: The data represents information from two months earlier.)					
Program Description						
The Food Bank provides food assistance to low-income families and individuals through a network of more than 200 agency partner distribution sites across Kern County. The CAPK Food Bank is the primary organization responsible for distributing State and Federal emergency food assistance for Kern County neighbors in need. Additionally, the Food Bank is the Feeding America affiliate food bank for Kern, facilitating grocery rescue [Fresh Rescue Program] to support the network of more than 150 Pantries across the county. Every month, the Food Bank distributes between more than 1.5 and 2 million pounds of food, which reaches more than 100,000 Kern County food-insecure neighbors.						
The Emergency Food Assistance Program (TEFAP)		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements		71,500	593,438	700,000	123%	85%
Pounds Distributed		872,791	7,815,066	10,000,000	105%	78%
Pantry Program		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements		142,848	1,326,173	1,250,000	137%	106%
Pounds Distributed		303,718	3,644,204	4,500,000	81%	81%
Fresh Rescue		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements (Not attached to distros)		2,853	36,416	40,000	86%	91%
Pounds Distributed		216,864	1,963,491	2,000,000	130%	98%
CSFP (Senior Box) Program		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements		5,608	51,503	66,000	102%	78%
Pounds Distributed		205,812	2,075,120	2,300,000	107%	90%
Free Farmers Markets		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements (Not attached to distros)		833	28,326	50,000	20%	57%
Pounds Distributed		63,278	701,419	750,000	101%	94%
Brighter Bites		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements		3,595	45,068	75,000	58%	60%
Pounds Distributed		16,258	240,873	275,000	71%	88%
Snack Attack		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements		1,045	5,803	15,000	84%	39%
Pounds Distributed		600	4,937	10,000	72%	49%
Community Events & Other		Month	YTD	Annual Goal	Month Progress	Annual Progress
Engagements		46,565	72,906	15,000	3725%	486%
Pounds Distributed		928,993	2,369,121	1,500,000	743%	158%
Totals		Month	YTD	Annual Goal	Month Progress	Annual Progress

**Community Action Partnership of Kern
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Total Engagements	274,847	2,347,441	2,211,000	149%	106%
Total Pounds Distributed (SRV 5jj)	2,608,314	20,446,373	21,335,000	147%	96%
Volunteers (SRV 6f)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Volunteers who received job skill training (e.g., paid partnership though service providers, duplicated)	19	273	450	51%	61%
Other Volunteers (i.e., general public, duplicated)	316	1,901	2,250	169%	84%
Explanation (Over/Under Goal Progress)					
The dramatic increase in the Community Events line item depicts the work done in response to the government shutdown, which began the first week of November. We executed 9 large scale distributions in Bakersfield, Taft, Delano, Mojave, and Ridgecrest over the week it remained shuttered. With support from the National Guard and Cal Volunteers, more than 12K households were served, and 819K pounds were distributed. On top of that, November is traditionally a month that we support a lot of community events with. There was a large discrepancy between the demand among pantry partners and the amount of food they were able to distribute. Finally, in November 2025 we welcomed our new Volunteer Coordinator, Ashley Padron.					
Program Strategic Goals		Progress Towards Strategic Goals			
By October 2025, The CAPK Food Bank will form 12 geographic collaboratives made of agency partners to work together to address food insecurity at a community level.		Collaboration groups are active and have met for recurring meetings.			
By June 2025, The CAPK Food Bank will implement a classification system for measuring, tracking, and increasing the nutrition level of the food distributed.		No additional progress toward this goal in this reporting period.			
By the end of 2025, The CAPK Food Bank will implement a food locker program with the first 2 sites to increase all-hours access to emergency food resources.		Due to changes in funding, this project has been put on hold.			
Program Highlights					
The first week of November was the CAPK Food Bank's response to the government shutdown. We executed 9 large scale distributions in Bakersfield, Taft, Delano, Mojave, and Ridgecrest over the week it remained shuttered. With support from the National Guard and Cal Volunteers, more than 12K households were served, and 819K pounds were distributed. Despite the three holiday closures, there was a sizeable increase in pounds distributed. More than a million pounds increase from September to November. Also in November, the CAPK Food Bank conducted an extremely successful multi-day food drive at the Walmart on Gosford.					

**Community Action Partnership of Kern
Monthly Report 2025**

Month	November-25	Program/Work Unit	Migrant Childcare Alternative Payment (MCAP)	
Division/Director	Susana Magana	Program Administrator	Laura Porta	
Reporting Period	January 01, 2025 to December 31, 2025			
Program Description				
<p>The Migrant Childcare Alternative Payment (MCAP) program provides childcare subsidies to migrant, agriculturally working families. Once families are authorized, their services are certified based on their verified need for childcare services. MCAP maximizes parental choice for services and utilizes the approved childcare providers in our communities to satisfy the family's need for services. Families can apply for childcare services in six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once a family is enrolled in the program, they can migrate anywhere in California to follow agricultural work, and their childcare services can continue.</p>				
Program Reimbursements (CY Jan - Dec 2025) <small>Note: duplicated below for program fiscal year.</small>	Current Month	YTD	Goal	Annual Progress
Provider Payments-Subsidies Expended (SRV7e)	\$2,662,538.55	\$26,052,246.85	\$ 27,900,000	93%
Program FY Reimbursements Progress	Current Month	YTD	Goal	Annual Progress
Provider Payments-Subsidies Expended (SRV7e)	\$2,662,538.55	\$41,072,311.21	\$30,000.00	136908%
Services	Current Month			
Active Child Enrollment	2,849			
Active Childcare Providers (SRV 7f)	562			
	Previous Month	Add (+)	Drop (-)	Current Month
Waiting List Totals (children)				0
Explanation (Over/Under Goal Progress)				
<p>The Migrant Childcare Alternative Payment Program (MCAP) is actively enrolling children for services to ensure child enrollments and Childcare Provider Reimbursements are aligned to meet 100% of the MCAP contract for FY 2025-2026. Our program has made significant effort in educating our community and outreaching to promote program available services in our rural communities in all of the six entry counties in the Central Valley.</p>				
Program Strategic Goals	Progress Towards Strategic Goal			
1. Staff Recruitment & Retention – Develop and implement a staffing plan that supports recruitment, retention, and workforce development to meet the program's growing needs.	Program leadership continues to work on providing monthly trainings and technical assistance to staff members, focus has shifted slightly to provide additional resources and support to our satellite offices to address personnel training needs and secure adequate office space and necessary furniture and equipment.			
2. Program Growth & Sustainability – Strengthen program capacity by enhancing training, technology, and reporting systems to ensure efficient operations and sustainable growth.	To support program growth and long-term sustainability, program leadership continues to work on the completion of our office work space expansion. This includes furniture, and all logistics to support an effective program operation. Significant work is being done in collaboration with multiple CAPK departments, including: Facilities, IT, Finance, Human Resources and our Program Director. This additional space will allow us to hire the additional positions in our current roster to enhance work flow and to provide manageable workload to all program personnel.			
Program Highlights				

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Significant milestones reached for our program include expanded staffing capacity to better support our service delivery. We also enhanced our training structure to strengthen staff skill and efficiency. We are also seeking to enhance our technology upgrades for improved operational efficiency. Further, we have increased client engagement and staff accessibility to meet with working parents and this is having a significant positive effect in increasing our active program enrollment numbers.

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Month	December-25	Program/Work Unit		Migrant Childcare Alternative Payment (MCAP)	
Division/Director	Susana Magana		Program Administrator	Laura Porta	
Reporting Period	January 01, 2025 to December 31, 2025				
Program Description					
The Migrant Childcare Alternative Payment (MCAP) program provides childcare subsidies to migrant, agriculturally working families. Once families are authorized, their services are certified based on their verified need for childcare services. MCAP maximizes parental choice for services and utilizes the approved childcare providers in our communities to satisfy the family's need for services. Families can apply for childcare services in six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once a family is enrolled in the program, they can migrate anywhere in California to follow agricultural work, and their childcare services can continue.					
Program Reimbursements (CY Jan - Dec 2025) Note: duplicated below for program fiscal year.		Current Month	YTD	Goal	Annual Progress
Provider Payments-Subsidies Expended (SRV7e)		2,538,164	28,590,411	\$ 27,900,000	102%
Program FY Reimbursements Progress		Current Month	YTD	Goal	Annual Progress
Provider Payments-Subsidies Expended (SRV7e)		2,538,164	43,610,476	30,000	145368%
Services	Current Month				
Active Child Enrollment	2,941				
Active Childcare Providers (SRV 7f)	586				
	Previous Month	Add (+)	Drop (-)	Current Month	
Waiting List Totals (children)					0
Explanation (Over/Under Goal Progress)					
The Migrant Childcare Alternative Payment Program (MCAP) is closing out the calendar year with strong momentum. The program is actively enrolling eligible children to ensure that both child enrollment levels and childcare provider reimbursements are fully aligned to meet 100% of the MCAP contract requirements for Fiscal Year 2025–2026. Significant efforts have been made to strengthen outreach and community education, with a focused emphasis on increasing awareness of available program services. These outreach initiatives have been successfully implemented across all six entry counties in the Central Valley, with particular attention given to serving families in rural and hard-to-reach communities.					
Program Strategic Goals		Progress Towards Strategic Goal			
1. Staff Recruitment & Retention – Develop and implement a staffing plan that supports recruitment, retention, and workforce development to meet the program's growing needs.		The MCAP Program is closing out the calendar year with strong momentum. We are actively enrolling eligible children to ensure that both child enrollment levels and childcare provider reimbursements are fully aligned to meet 100% of the MCAP contract requirements for Fiscal Year 2025-2026. Significant efforts have been made to strengthen outreach and community education, with a focused emphasis on increasing awareness of available program services. These outreach initiatives have been successfully implemented across all six entry counties in the Central Valley, with particular attention given to serving families in rural and hard- to-reach communities.			

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<p>2. Program Growth & Sustainability – Strengthen program capacity by enhancing training, technology, and reporting systems to ensure efficient operations and sustainable growth.</p>	<p>Program leadership continues to prioritize the delivery of ongoing monthly trainings and technical assistance to staff. As program needs evolve, the focus has expanded to include enhanced support for satellite offices, with the goal of strengthening staff capacity and operational readiness. Targeted efforts are underway to address personnel training needs through additional resources, individualized guidance, and consistent technical assistance. In parallel, leadership is actively working to ensure satellite offices are equipped with adequate office space, as well as the necessary furniture, technology, and equipment to support staff efficiency and service delivery.</p>
Program Highlights	
<p>The program is well positioned to meet the Fiscal Year 2025–2026 goals. Key milestones include expanded staffing capacity to strengthen service delivery, enhancements to the training structure to improve staff skills and operational efficiency, and planned technology upgrades to further support effective program operations. Additionally, increased client engagement and improved staff accessibility for working parents have contributed to a measurable positive impact, as reflected in rising active enrollment numbers.</p>	

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Month	November-25	Program/Work Unit		Women Infants & Children (WIC) Nutrition		
Division/Director	Susana Magana		Program Manager	Marissa Ortiz-Cortez		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
The Women, Infants, & Children (WIC) program is a supplemental nutrition initiative that offers nutrition education, breastfeeding support, and nutritious foods to enhance diets. It serves pregnant, postpartum, and breastfeeding women, as well as infants and children under the age of 5. Additionally, fathers, grandparents, migrant families, military families, and caretakers can receive food benefits for eligible infants and children. CAPK WIC operates across 16 sites in Kern County and has 3 locations in San Bernardino County.						
Services		Month	YTD	Annual Goal	Month Progress	Annual Progress
Caseload (SRV 5g)		13,807		14,910		93%
Breast Feeding 30% of infants are breastfed (i.e., some, mostly or fully breastfeeding compared to formula)		997		1,200		83%
Local Vendor Liaison-Contact Stores (contact 67 vendors 1 contact required per quarter totaling 268 contacts per year)		0	195	268	0%	73%
Outreach		Month	YTD	Goal	Month	Annual
Online Enrollment		61	1,021	2,000	3%	51%
WIC Presentations and Outreach Events		14	59	100	14%	59%
Publication in newspaper, television, and/or social media postings (English and Spanish)		38	146	350	11%	42%
Regional Breast Liaison (RBL)		Month	YTD	Goal	Month Progress	Annual Progress
Meet with key community stakeholders (i.e., medical managed care, hospital staff, lactation support, health care providers, other WIC agencies) in Region 24 to increase breastfeeding awareness and referrals to the WIC program, as well as share WIC digital materials and utilization.		30	285	350	9%	81%
Peer Counseling Program (PCP)		Clients Served		Goal	Annual Progress	
Provide basic breastfeeding education and encouragement to WIC PCP participants.		271		1,000	27%	
Explanation (Over/Under Goal Progress)						
LVL Visits cancelled by CDPH WIC due to government shutdown						

**Community Action Partnership of Kern
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Program Strategic Goals	Progress
<p>1. Enhance Nutrition Counseling Services. Strengthen the quality of nutrition counseling by providing staff with advanced training in active listening, addressing barriers to breastfeeding, and tailoring nutrition guidance to client needs. Focus on offering practical solutions and empathetic support to improve the effectiveness of sessions.</p>	<p>In Nov distributed more boxes of MyPlate's to WIC clinics in Adelanto County and distributed the print outs to provide to clients.</p>
<p>2. Improve Client Engagement and Accessibility. Increase customer retention and satisfaction by enhancing communication channels, such as modernizing the phone system and introducing more efficient ways for clients to connect with staff. Implement strategies to ensure responsive, reliable support for clients across all locations.</p>	<p>WIC call center has been successful</p>
<p>3. Expand Access Through Innovative Program Delivery. Explore and integrate multiple mediums for client interaction, including virtual services, to modernize program delivery and meet contemporary client expectations. Emphasize program enhancements that align with current trends and client preferences rather than relying solely on traditional program designs.</p>	<p>The WIC BFPC (Breastfeeding Peer Counselor) program is now offering zoom (video) sessions as an option for clients. We are also developing an after hours protocol to support breastfeeding mothers during breastfeeding challenges. □</p>
Program Highlights	

**Community Action Partnership of Kern
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Month	December-25	Program/Work Unit	Women Infants & Children (WIC) Nutrition		
Division/Director	Susana Magana	Program Manager	Marissa Ortiz-Cortez		
Reporting Period	January 1, 2025 - December 31, 2025				
Program Description					
The Women, Infants, & Children (WIC) program is a supplemental nutrition initiative that offers nutrition education, breastfeeding support, and nutritious foods to enhance diets. It serves pregnant, postpartum, and breastfeeding women, as well as infants and children under the age of 5. Additionally, fathers, grandparents, migrant families, military families, and caretakers can receive food benefits for eligible infants and children. CAPK WIC operates across 16 sites in Kern County and has 3 locations in San Bernardino County.					
Services	Month	YTD	Annual Goal	Month Progress	Annual Progress
Caseload (SRV 5g)	13,724		14,910		92%
Breast Feeding 30% of infants are breastfed (i.e., some, mostly or fully breastfeeding compared to formula)	1,001		1,200		83%
Local Vendor Liaison-Contact Stores (contact 67 vendors 1 contact required per quarter totaling 268 contacts per year)	0	195	268	0%	73%
Outreach	Month	YTD	Goal	Month	Annual
Online Enrollment	53	1,074	2,000	3%	54%
WIC Presentations and Outreach Events	12	71	100	12%	71%
Publication in newspaper, television, and/or social media postings (English and Spanish)	29	175	350	8%	50%
Regional Breast Liaison (RBL)	Month	YTD	Goal	Month Progress	Annual Progress
Meet with key community stakeholders (i.e., medical managed care, hospital staff, lactation support, health care providers, other WIC agencies) in Region 24 to increase breastfeeding awareness and referrals to the WIC program, as well as share WIC digital materials and utilization.	22	307	350	6%	88%
Peer Counseling Program (PCP)	Clients Served		Goal	Annual Progress	
Provide basic breastfeeding education and encouragement to WIC PCP participants.	298		1,000	30%	
Explanation (Over/Under Goal Progress)					
LVL Visits cancelled by CDPH WIC due to government shutdown					

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Program Strategic Goals	Progress
<p>1. Enhance Nutrition Counseling Services. Strengthen the quality of nutrition counseling by providing staff with advanced training in active listening, addressing barriers to breastfeeding, and tailoring nutrition guidance to client needs. Focus on offering practical solutions and empathetic support to improve the effectiveness of sessions.</p>	<p>In December distributed boxes of MyPlate's to WIC clinics in Kern and Adelanto County and distributed the print outs to provide to clients. All boxes have been distributed</p>
<p>2. Improve Client Engagement and Accessibility. Increase customer retention and satisfaction by enhancing communication channels, such as modernizing the phone system and introducing more efficient ways for clients to connect with staff. Implement strategies to ensure responsive, reliable support for clients across all locations.</p>	<p>WIC call center has been successful ☐</p>
<p>3. Expand Access Through Innovative Program Delivery. Explore and integrate multiple mediums for client interaction, including virtual services, to modernize program delivery and meet contemporary client expectations. Emphasize program enhancements that align with current trends and client preferences rather than relying solely on traditional program designs.</p>	<p>The WIC BFPC (Breastfeeding Peer Counselor) program is now offering zoom (video) sessions as an option for clients. We are also developing an after hours protocol to support breastfeeding mothers during breastfeeding challenges. ☐</p>
Program Highlights	
<p>RBL surpassed previous goal.</p>	



Youth and Community Services

East Kern Family Resource Center
Oasis Family Resource Center
Energy, Weatherization, and Utility Assistance
Friendship House Community Center
Volunteer Income Tax Assistance
2-1-1 Call Center

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Month	November-25	Program/Work Unit	East Kern Family Resource Center (EKFRC)			
Division/Director	Fred Hernandez Youth & Community Services	Program Manager	Anna Saavedra			
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
East Kern Family Resource Center (EKFRC) is a regional resource center based in Mojave, Ca. The EKFRC provides assistance to low-income individuals and families from the desert and Tehachapi Mountain communities. The primary focus is to assist individuals and families who are facing housing insecurities and to prepare children 0-5 years of age to enter kindergarten successfully. The EKFRC also provides individuals and families with basic need services, clothing, diapers, food, household items, hygiene kits, blankets, business services, VITA, and assistance with HEAP applications.						
Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center	Month	YTD	Annual Goal	Month Progress	Annual Progress	
Case Management Services (SRV 7a)	8	125	60	13%	208%	
Street Outreach and Education	35	877	75	47%	1169%	
HHAP Linkages to Services (Referrals)	Month	YTD				
California Driver's License (SRV 7j)	3	46				
Social Security Insurance (SSI) (SRV 7i)	10	22				
Medical Services (SRV 7c)	1	31				
Mental Services (SRV 7c)	11	52				
Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)	4	29				
Educational and Career Development (SRV 7c)	3	43				
HHAP Distribution of Supplies	Month	YTD				
Food Assistance (SRV 5jj)	115	968				
House Hold Items	6	95				
Hygiene Kits (SRV 5oo)	25	276				
Emergency Clothing (SRV 7n)	141	1231				
Administrative Services & Copies	110	544				
Transportation Services (SRV 7d)	8	64				
Educational Supplies (SRV 2k)	2	31				
Covid - 19 Supplies (SRV 5oo)	2	32				

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First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	0	47	30	0%	157%
Children Receiving Case Management Services (SRV 7a)	0	76	30	0%	253%
Parents Participating in Court Mandated Classes (FNPI 5d & SRV 5mm)	0	8	10	0%	80%
Children Educational Center Base Activities (FNPI 2b)	0	40	30	0%	133%
Children Educational Home Base Activities (FNPI 2b)	0	65	30	0%	217%
Children Summer Bridge Activities (FNPI 2b)	0	15	15	0%	100%
Collaborative Meetings Participated	1	10	12	8%	83%
Family Support Services for non-clients with children 5 and under	81	546			
First 5 Total	82	807			
First 5 Kern/ Department Health Services	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	63	869			
CalCapa Diaper Supply Bank	Month	YTD	Annual Goal	Month Progress	Annual Progress
Diaper Supply Management Enrollment Unduplicated (NPI5.2)	11	270	150	7%	180%
Monthly Diaper Kit Supply Delivery Duplicated (SRV5.nn)	170	3356	1800	9%	186%
Walk-In Community Services (Duplicated Clients & Case Managed Clients)	Month	YTD			
Administrative Services & Copies	722	3852			
Baby Supplies (SRV 2w)	113	1215			
Covid - 19 Supplies (SRV 5oo)	2	115			
Court Mandated Parenting Correspondence (SRV 2w)	12	112			
Educational Supplies (SRV 2k)	23	482			
Emergency Clothing (SRV 7n)	400	4088			
Food Assistance (SRV 7c)	641	3468			
Household Items (SRV 7c)	16	310			
Hygiene Kits (SRV 7c)	55	787			

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Referrals (SRV 7c)	9	502	
Transportation Services (SRV 7d)	14	199	
Explanation (Over/Under Goal Progress)			
Program Strategic Goals	Progress Towards Goal		
1. Secure additional funding to cover operational costs and improve the delivery of services.	During the month of November we received a donation in the amount of \$5,000 from Terra Gen , this contribution was used towards or Turkey Food Giveaway which was held in Mojave. We also received a donation from Clearway in the amount of \$7,500 for our Turkey Food Distribution in the city of Rosamond.		
2. Partner with private enterprises to boost program visibility and foster meaningful relationships.	We partnered with Terra-Gen and Clearway and planned an event in botCities of Mojave and		
3. Improve on-site services to more effectively connect with the East Kern target population.			
Program Highlights			

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Month	December-25	Program/Work Unit	East Kern Family Resource Center (EKFRC)			
Division/Director	Fred Hernandez Youth & Community Services	Program Manager	Anna Saavedra			
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
East Kern Family Resource Center (EKFRC) is a regional resource center based in Mojave, Ca. The EKFRC provides assistance to low-income individuals and families from the desert and Tehachapi Mountain communities. The primary focus is to assist individuals and families who are facing housing insecurities and to prepare children 0-5 years of age to enter kindergarten successfully. The EKFRC also provides individuals and families with basic need services, clothing, diapers, food, household items, hygiene kits, blankets, business services, VITA, and assistance with HEAP applications.						
Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center	Month	YTD	Annual Goal	Month Progress	Annual Progress	
Case Management Services (SRV 7a)	3	128	60	5%	213%	
Street Outreach and Education	55	932	75	73%	1243%	
HHAP Linkages to Services (Referrals)	Month	YTD				
California Driver's License (SRV 7j)	4	50				
Social Security Insurance (SSI) (SRV 7i)	1	23				
Medical Services (SRV 7c)	0	31				
Mental Services (SRV 7c)	2	54				
Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)	1	30				
Educational and Career Development (SRV 7c)	1	44				
HHAP Distribution of Supplies	Month	YTD				
Food Assistance (SRV 5jj)	106	1074				
House Hold Items	13	108				
Hygiene Kits (SRV 5oo)	24	300				
Emergency Clothing (SRV 7n)	128	1359				
Administrative Services & Copies	101	645				
Transportation Services (SRV 7d)	7	71				
Educational Supplies (SRV 2k)	2	33				
Covid - 19 Supplies (SRV 5oo)	1	33				

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First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	0	47	30	0%	157%
Children Receiving Case Management Services (SRV 7a)	0	76	30	0%	253%
Parents Participating in Court Mandated Classes (FNPI 5d & SRV 5mm)	0	8	10	0%	80%
Children Educational Center Base Activities (FNPI 2b)	1	41	30	3%	137%
Children Educational Home Base Activities (FNPI 2b)	0	65	30	0%	217%
Children Summer Bridge Activities (FNPI 2b)	0	15	15	0%	100%
Collaborative Meetings Participated	0	10	12	0%	83%
Family Support Services for non-clients with children 5 and under	28	574			
First 5 Total	29	836			
First 5 Kern/ Department Health Services	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	14	883			
CalCapa Diaper Supply Bank	Month	YTD	Annual Goal	Month Progress	Annual Progress
Diaper Supply Management Enrollment Unduplicated (NPI5.2)	11	281	150	7%	187%
Monthly Diaper Kit Supply Delivery Duplicated (SRV5.nn)	201	3557	1800	11%	198%
Walk-In Community Services (Duplicated Clients & Case Managed Clients)	Month	YTD			
Administrative Services & Copies	684	4536			
Baby Supplies (SRV 2w)	129	1344			
Covid - 19 Supplies (SRV 5oo)	2	117			
Court Mandated Parenting Correspondence (SRV 2w)	0	112			
Educational Supplies (SRV 2k)	15	497			
Emergency Clothing (SRV 7n)	381	4469			
Food Assistance (SRV 7c)	612	4080			
Household Items (SRV 7c)	67	377			
Hygiene Kits (SRV 7c)	59	846			

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Referrals (SRV 7c)	3	505	
Transportation Services (SRV 7d)	27	226	
Explanation (Over/Under Goal Progress)			
Program Strategic Goals	Progress Towards Goal		
1. Secure additional funding to cover operational costs and improve the delivery of services.			
2. Partner with private enterprises to boost program visibility and foster meaningful relationships.			
3. Improve on-site services to more effectively connect with the East Kern target population.			
Program Highlights			

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Month	November-25	Program/Work Unit	Oasis Family Resource Center		
Division/Director	Youth & Community Services Freddy Hernandez	Program Manager	Eric Le Barbé		
Reporting Period	January 1, 2025 - December 31, 2025				
Program Description					
The Oasis Family Resource Center provides resources, education, and crisis assistance to individuals, families, and children in Ridgecrest and surrounding communities. They focus on providing case management and educational support to families to build resilience.					
First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	0	43	30	0%	143%
Children Receiving Case Management Services (SRV 7a)	0	47	30	0%	157%
Parents Participating in Court Mandated Classes (FNPI 5d, and SRV 5mm)	0	13	10	0%	130%
Children Educational Home Base Activities (FNPI 2b)	0	45	15	0%	300%
Children Summer Bridge Activities (FNPI 2b)	0	15	10	0%	150%
Family Support Services for non-clients with children 5 and under (SRV 2w)	32	405			
First 5 Total	32	568			
First 5 Kern/ Department Health Services <i>(Term: Dec 2024 through Jun 2025)</i>	Month	YTD	Annual Goal	Month Progress	Annual Progress
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	31	385			
Planned Parenthood	Month	YTD	Annual Goal	Month Progress	Annual Progress
LiFT Delivery Seminar to 10 Parents/Guardians (SRV 5I, and SRV 5mm)	0	17	20	0%	85%
LiFT Delivery Seminar to 10 Youth 13-19 (SRV 5I)	0	21	20	0%	105%
CalCAPA Diaper Supply Bank	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Diaper Supply Management Enrollment Unduplicated (NPI5.2)	18	345	150	12%	230%
Monthly Diaper Kit Supply Delivery Duplicated (SRV5.nn)	215	3602	1800	12%	200%
Rental Support Program	Month	Clients YTD	Month	PaymentsYTD	
Rental Support Program (estimated maximum \$1,500 per household)	3	70	\$ 3,845	\$ 102,961	
Walk-In Community Services (Duplicated & Non-First 5 Clients)	Month	YTD			
Administrative Support (SRV 7c)	21	600			
Baby Supplies (SRV 2w)	158	1644			
Copies	8	311			
Court Mandated Parenting Correspondence (SRV 2w)	8	28			
Educational Supplies (SRV 2k)	8	395			
Emergency Clothing (SRV 7n)	27	209			
Food (SRV 7c)	314	2951			

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Household Items (SRV 7c)	210	1907	
Referrals(SRV 7c)	9	557	
Transportation Assistance (SRV 7d)	21	255	
Total Community Services	784	8857	
Explanation (Over/Under Goal Progress)			
Program Strategic Goals		Progress Towards Goal	
1. Apply for three funding opportunities that would help extend range of services outside First 5 clients for under served families (Parenting, Children 6-18, seniors, and homeless individuals).	No new applications were submitted in November, but an application for the New Height Alta One grant is in progress. The OFRC was awarded \$873 from the WACOM Fall Fund distribution.		
2. Participate in community outreach activities to promote CAPK & Oasis FRC services and seek donations from local business partners (in-kind and monetary).	Program manager led the non-profit module for the Ridgecrest Leadership Chamber of Commerce program. The OFRC received several in-kind donations of non-perishable food items to supplement the food pantry during the government shutdown.		
Program Highlights			
CAPK Food Bank provided CalFresh Food distribution at Ridgecrest Fairgrounds on 11/04/25 providing food to 817 households.			

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Month	December-25	Program/Work Unit	Oasis Family Resource Center		
Division/Director	Youth & Community Services Freddy Hernandez	Program Manager	Eric Le Barbé		
Reporting Period	January 1, 2025 - December 31, 2025				
Program Description					
The Oasis Family Resource Center provides resources, education, and crisis assistance to individuals, families, and children in Ridgecrest and surrounding communities. They focus on providing case management and educational support to families to build resilience.					
First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	0	43	30	0%	143%
Children Receiving Case Management Services (SRV 7a)	0	47	30	0%	157%
Parents Participating in Court Mandated Classes (FNPI 5d, and SRV 5mm)	0	13	10	0%	130%
Children Educational Home Base Activities (FNPI 2b)	0	45	15	0%	300%
Children Summer Bridge Activities (FNPI 2b)	0	15	10	0%	150%
Family Support Services for non-clients with children 5 and under (SRV 2w)	13	418			
First 5 Total	13	581			
First 5 Kern/ Department Health Services (Term: Dec 2024 through Jun 2025)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	23	408			
Planned Parenthood	Month	YTD	Annual Goal	Month Progress	Annual Progress
LiFT Delivery Seminar to 10 Parents/Guardians (SRV 5l, and SRV 5mm)	0	17	20	0%	85%
LiFT Delivery Seminar to 10 Youth 13-19 (SRV 5l)	0	21	20	0%	105%
CalCAPA Diaper Supply Bank	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Diaper Supply Management Enrollment Unduplicated (NPI5.2)	9	354	150	6%	236%
Monthly Diaper Kit Supply Delivery Duplicated (SRV5.nn)	233	3835	1800	13%	213%
Rental Support Program	Month	Clients YTD	Month	PaymentsYTD	
Rental Support Program (estimated maximum \$1,500 per household)	0	70	\$ -	\$ 102,961	
Walk-In Community Services (Duplicated & Non-First 5 Clients)	Month	YTD			
Administrative Support (SRV 7c)	25	625			
Baby Supplies (SRV 2w)	171	1815			
Copies	4	315			
Court Mandated Parenting Correspondence (SRV 2w)	3	31			
Educational Supplies (SRV 2k)	25	420			

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Emergency Clothing (SRV 7n)	25	234	
Food (SRV 7c)	268	3219	
Household Items (SRV 7c)	253	2160	
Referrals(SRV 7c)	10	567	
Transportation Assistance (SRV 7d)	35	290	
Total Community Services	819	9676	
Explanation (Over/Under Goal Progress)			
No applications were processed for the rental support program as grant is overspent YTD. This program is on hold until further notice.			
Program Strategic Goals		Progress Towards Goal	
1. Apply for three funding opportunities that would help extend range of services outside First 5 clients for under served families (Parenting, Children 6-18, seniors, and homeless individuals).		The Oasis FRC applied for the Reach New Heights grant for \$1,000 towards educational supplies	
2. Participate in community outreach activities to promote CAPK & Oasis FRC services and seek donations from local business partners (in-kind and monetary).		The Oasis FRC received several donations of non-perishable food from community donors including a food drive at Cerro Coso Community College. The OFRC also received baby quilts, Christmas stockings from the Hi Desert Quilt Guild	
Program Highlights			
The Oasis Family Resource Center distributed Christmas gifts to 225 children enrolled in the Oasis FRC programs. This included 65 bicycles donated by the wonderful company. All other gifts were donated by local donors collected and wrapped by volunteers.			

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Month	November-25	Program/Work Unit		Energy & Utility Assistance		
Division/Director	Freddy Hernandez		Program Administrator	Vipassana Chawla		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education at no cost to the participant. Weatherization services include weather stripping; repair or replacement of windows and doors, heating/ cooling appliances, stoves, refrigerators, and more.						
Low-income Home Energy Program (LIHEAP) 2025		Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Utilities Assistance		511	5,729	3,300	15%	174%
Households Served - Weatherization		16	126	150	11%	84%
2022 Department of Energy Infrastructure Investment and Jobs Act (DOE IJA)		Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Weatherization		1	11	50	2%	22%
Total Homes - Weatherized & Utility Assistance (Note: The data represents work submitted to CSD for reimbursement - delayed by 2 months)		Month	YTD	Goal	Month Progress	Annual Progress
Total Households Served - Utility Assistance (FNPI 4z, SRV 4i,)		511	5,729	3,300	15%	174%
Total Households Weatherized (FNPI 4h, SRV 4q, & SRV 4t)		17	137	200	9%	69%
PG&E Case Management Program		Month	YTD	Goal	Month Progress	Annual Progress
Number of clients enrolled in the case management program (SRV7a).			2,456	2,400	0%	102%
City Of Bakersfield Home Repair and Weatherization Program		Month	YTD	Goal	Month Progress	Annual Progress
Households Served		5	12	21	24%	57%
Transformative Climate Communities- Low Income Energy Efficiency Program		Month	YTD	Goal	Month Progress	Annual Progress
Households Served		1	1	50	2%	2%
Explanation (Over/Under Goal Progress)						
Program Strategic Goals			Progress Towards Goal			
1) Meet the PG&E goal of enrolling 2,400 clients into the PG&E Case Management Program.			PG&E has made significant progress in its program, having enrolled 2,400 participants in July. Case Managers are now focused on providing support through case management activities. Key milestones include completing 1,942 Initial Action Plans, conducting 1061 Third Quarter Reviews, finalizing 494 Six-Month Reviews, and completing 41 cases. These metrics demonstrate strong momentum in service delivery and a commitment to supporting participants throughout the program.			

**Community Action Partnership of Kern
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<p>2) Successfully implement the City of Bakersfield Weatherization Program and meet the contract goals.</p>	<p>We achieved significant progress this month. Three new clients were enrolled. This brings the total number of clients enrolled to 21. On the production side, we have closed 13 files reported to the City and have 2 additional files closed pending reporting. These accomplishments reflect our ongoing commitment to meeting contract goals and providing essential weatherization services to our community.</p>
<p>3) Meet at least 40% of production goal for DOE IIJA contract</p>	<p>We are actively implementing the strategies learned during recent trainings. Clear goals have been set for Outreach teams, Assessors, and Installers to achieve our target of 114 units by June 2026. To increase community awareness and participation, we are organizing local events and launching social media campaigns to promote the Wx program. These efforts aim to strengthen engagement and accelerate production toward meeting our contractual objectives.</p>
<p>4) Successfully implement the TCC LIEEP Weatherization Program and meet the contract goals.</p>	<p>We enrolled one additional client and successfully completed weatherization services for one client. Furthermore, we finalized and signed sub-recipient agreements with Kern Community College District (KCCD) and Grid Alternatives, strengthening our partnerships to deliver program goals efficiently.</p>
<p style="text-align: center;">Program Highlights</p>	
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**Community Action Partnership of Kern
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Month	December-25	Program/Work Unit		Energy & Utility Assistance		
Division/Director	Freddy Hernandez		Program Administrator	Vipassana Chawla		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education at no cost to the participant. Weatherization services include weather stripping; repair or replacement of windows and doors, heating/ cooling appliances, stoves, refrigerators, and more.						
Low-income Home Energy Program (LIHEAP) 2025		Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Utilities Assistance		55	5,784	3,300	2%	175%
Households Served - Weatherization		7	133	150	5%	89%
Department of Energy (DOE) Bi-partisan Infrastructure Law (BIL) - Weatherization Assistance Program (WAP)		Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Weatherization		-	11	50	0%	22%
Total Homes - Weatherized & Utility Assistance (Note: The data represents work submitted to CSD for reimbursement - delayed by 2 months)		Month	YTD	Goal	Month Progress	Annual Progress
Total Households Served - Utility Assistance (FNPI 4z, SRV 4i,)		55	5,784	3,300	2%	175%
Total Households Weatherized (FNPI 4h, SRV 4q, & SRV 4t)		7	144	200	4%	72%
PG&E Case Management Program		Month	YTD	Goal	Month Progress	Annual Progress
Number of clients enrolled in the case management program (SRV7a).			2,456	2,400	0%	102%
City Of Bakersfield Home Repair and Weatherization Program		Month	YTD	Goal	Month Progress	Annual Progress
Households Served			12	21	0%	57%
Transformative Climate Communities- Low Income Energy Efficiency Program		Month	YTD	Goal	Month Progress	Annual Progress
Households Served			1	50	0%	2%
Explanation (Over/Under Goal Progress)						
Program Strategic Goals			Progress Towards Goal			
1) Meet the PG&E goal of enrolling 2,400 clients into the PG&E Case Management Program.			The PG&E Case Management Program met its enrollment goal of 2,400 participants in July 2025 and has since transitioned to intensive case management. To date, 1,940 Initial Action Plans have been completed along with 1,089 third-quarter reviews, 552 six-month reviews, 106 nine-month reviews, and 2 twelve-month reviews, with 47 cases fully completed. In December, 51 clients were unenrolled, primarily due to outreach challenges and the natural completion of program cycles. Overall, the program continues to maintain strong momentum and is expected to see more case closures as participants reach their designated time frames.			

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<p>2) Successfully implement the City of Bakersfield Weatherization Program and meet the contract goals.</p>	<p>We achieved significant progress this month. Three new clients were enrolled. This brings the total number of clients enrolled to 21. On the production side, we have closed 13 files reported to the City and have 2 additional files closed pending reporting. These accomplishments reflect our ongoing commitment to meeting contract goals and providing essential weatherization services to our community.</p>
<p>3) Meet at least 40% of production goal for DOE IIJA contract</p>	<p>We have made measurable progress toward our production goal of 114 units by June 2026. As of now, 13 homes have been completed, and 10 additional homes are in process. To maintain momentum, we continue implementing strategies learned during recent trainings and reinforcing clear goals for Outreach teams, Assessors, and Installers. Our community engagement efforts—such as local events and targeted social media campaigns—are ongoing to boost awareness and participation in the Wx program. These actions are designed to accelerate production and ensure we meet or exceed our contractual objectives.</p>
<p>4) Successfully implement the TCC LIEEP Weatherization Program and meet the contract goals.</p>	<p>We enrolled one additional client and successfully completed weatherization services for one client. Furthermore, another client has been assessed, and we are preparing to start weatherization services. In addition, we finalized and signed sub-recipient agreements with Kern Community College District (KCCD) and Grid Alternatives, strengthening our partnerships to deliver program goals efficiently.</p>
<p style="text-align: center;">Program Highlights</p>	
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Community Action Partnership of Kern
Monthly Report 2025

Month	November-25		Friendship House Community Center (FHCC)		
Division/Director	Fred Hernandez	Program Administrator	Lois Hannible		
Reporting Period	January 1, 2025 - December 31, 2025				
Program Description					
Located in Southeast Bakersfield, the program serves children, adults, and families through after-school, summer and mentor programs, nutrition education, sports, access to social services, and more.					
Youth Programs	Month	YTD	YTD Goal	Month Progress	Annual Progress
Youth Mentoring (FNPI 2c.2., FNPI 2c.3, SRV 2p)	3	72	100	3%	72%
Summer Program (SRV 2m)	N/A	65	65	N/A	100%
After School Program (FNPI 2c.2., FNPI 2c.3, SRV 2p)	2	62	50	4%	124%
California Violence Intervention Program (CalVIP)	Month	YTD			
Incident Response (SRV 5w)	0	7			
Outcome/Case Managed Families (SRV 7a)	1	40			
Provided Food Assistance (SRV 7c)	1	90			
Assisted with Energy/HEAP Services (SRV 7c)	0	4			
Crisis Intervention	0	4			
Provided Mentoring Services (SRV 2p, 7c)	0	48			
Assisted with relocation services/Deposit Payments (SRV 4d)	1	2			
Temporary Housing Placements (SRV 4m)	0	-			
Explanation (Over/Under Goal Progress)					
During the month of November, the City did not assign CAPK CalVIP program participants that required crisis intervention, incident response, or assistance with Energy/HEAP. Recruitment continues for the Afterschool and Mentor programs. The Summer Program ended, so there are no additional participants to report for the remainder of the year.					
Program Strategic Goals		Progress Towards Strategic Goals			
1. Organize and execute successful fundraising events in collaboration with the Friendship House (FHCC) Advisory Board to generate financial support and sustain programs at the youth center.		The Friendship House Casino Night fundraiser was held on November 7th. The event was well supported by the community. Funds raised will support enrichment activities and supplies for community youth. A huge Thank You to everyone who donated and/or provided support for this event!			
2. Recruit and retain dedicated Advisory Board members with the skills, networks, and passion to raise funds and support initiatives for the Friendship House sustainability and growth.		The Friendship House Advisory Board is full and is not accepting new members at this time.			
3. Collaborate with the CAPK Executive Team to expand grant research and submission efforts for the CAPK Friendship House, ensuring resources align with and address the evolving needs of the community.		The Friendship House Administrator is working with the CAPK Executive Team on a grant two new grant proposals which are due in December.			
Program Highlights					
The CAPK CalVIP team assisted a family in urgent need of relocation, due to an act of violence. The family was relocated to a safer neighborhood , which was critical for their safety. In addition, the CalVIP program had 15 at-risk students successfully complete the Aggression Replacement Training (ART) program.					

Community Action Partnership of Kern
Monthly Report 2025

Month	December-25		Friendship House Community Center (FHCC)		
Division/Director	Fred Hernandez	Program Administrator	Lois Hannible		
Reporting Period	January 1, 2025 - December 31, 2025				
Program Description					
Located in Southeast Bakersfield, the program serves children, adults, and families through after-school, summer and mentor programs, nutrition education, sports, access to social services, and more.					
Youth Programs	Month	YTD	YTD Goal	Month Progress	Annual Progress
Youth Mentoring (FNPI 2c.2., FNPI 2c.3, SRV 2p)	0	72	100	0%	72%
Summer Program (SRV 2m)	N/A	65	65	0%	100%
After School Program (FNPI 2c.2., FNPI 2c.3, SRV 2p)	2	64	50	4%	128%
California Violence Intervention Program (CalVIP)	Month	YTD			
Incident Response (SRV 5w)	0	7			
Outcome/Case Managed Families (SRV 7a)	0	40			
Provided Food Assistance (SRV 7c)	0	90			
Assisted with Energy/HEAP Services (SRV 7c)	0	4			
Crisis Intervention	0	4			
Provided Mentoring Services (SRV 2p, 7c)	0	48			
Assisted with relocation services/Deposit Payments (SRV 4d)	0	2			
Temporary Housing Placements (SRV 4m)	0	-			
Explanation (Over/Under Goal Progress)					
During the month of December, the City did not assign the CAPK CalVIP Program participants that have required crisis intervention, incident response, assistance with Energy/HEAP, assistance with relocation, or temporary housing. The Mentor and Afterschool programs continue to recruit youth participants. The Summer Program has ended and will not be adding new participants for the remainder of the year.					
Program Strategic Goals		Progress Towards Strategic Goals			
1. Organize and execute successful fundraising events in collaboration with the Friendship House (FHCC) Advisory Board to generate financial support and sustain programs at the youth center.		The Friendship House Casino Night Fundraiser was successfully facilitated on Nov. 7th, raising funds to provide enrichment activities and supplies for youth participants, A huge thank you to everyone that donated and/or provided support for this event!			
2. Recruit and retain dedicated Advisory Board members with the skills, networks, and passion to raise funds and support initiatives for the Friendship House sustainability and growth.		The Friendship House Advisory Board is full and is not accepting new members at this time.			
3. Collaborate with the CAPK Executive Team to expand grant research and submission efforts for the CAPK Friendship House, ensuring resources align with and address the evolving needs of the community.		The FHCC Administrator is working with the CAPK Executive Team on two grant applications, due in December of 2025.			
Program Highlights					
The Friendship House hosted a holiday party for the afterschool program participants on December 12th. Program youth enjoyed a festive time where they were treated to gifts and sweet treats. Also, a huge Thank You to the Energy Department for providing warm jackets to youth in need at the Friendship House. During December, the CalVIP program had two program participants complete 200 hours of paid work experience training. The CalVIP program also provided some of their participants that are in need with gifts and food boxes for the holidays.					

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Month	1-Nov	Program/Work Unit	Volunteer Income Tax Assistance (VITA)			
Division/Director	Fred Hernandez		Program Manager	Jacqueline Guerra		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
The CAPK VITA program offers free tax preparation services. This service is available to low-to-moderate income individuals, the elderly, persons with disabilities, and limited English-speaking taxpayers. Additionally, the CAPK VITA program provides ITIN (Individual Taxpayer Identification Number) services through Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.						
CAPK current year 2024 e-filed Tax Returns (SRV 3o)		Month	YTD	Goal	Month Progress	Annual Progress
Federal		29	7,759	8,250	0%	94%
Social Security Number (SSN)		26				
Individual Taxpayer Identification Number (ITIN)		3				
State		27				
Social Security Number (SSN)		23				
Individual Taxpayer Identification Number (ITIN)		4				
CAPK 2019-2023, Paper Filed, and Prior Year Returns (total YTD added to Federal YTD) (SRV 3o)		Month				
Paper-filed, and Prior year returns (federal)		8	474			
Social Security Number (SSN)		8				
Individual Taxpayer Identification Number (ITIN)		0				
Paper-filed, and Prior year returns (state)		8				
Social Security Number (SSN)		8				
Individual Taxpayer Identification Number (ITIN)		0				
CAPK Refunds and Credits (SRV 3o)		Month				
Federal Refunds		\$43,557	\$6,417,264			
State Refunds		\$8,084	\$2,484,857			
Federal Earned Income Tax Credit (EITC) (income limit \$66,819 per household)		\$19,765	\$4,788,504			
California Earned Income Tax Credit (CalEITC) (income limit \$131,950 per household)		\$1,984	\$1,139,436			
Total Refunds and Credits			\$14,830,061			

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Individual Taxpayer Identification Number (ITIN) (SRV 3o) Applications (Note: duplicate of Federal Tax Returns Completed)	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Applications (New/Renewal)	3	182	200	2%	91%
Explanation (Over/Under Goal Progress)					
State refunds and CalEITC amounts is an estimate due to the inability to retrieve a State Paper Report. This month, federal tax returns are higher than state returns because clients are waiting for their state income transcript in order to file for the state.					
Program Strategic Goals			Progress Towards Goal		
Persist in fostering connections within rural communities to extend outreach and engage with a larger number of clients.			During the month of November there were many conversations held with financial institutions to discuss how to partner during tax season in consideration of the new executive order of no more paper checks.		
Sub-contactor: United Way Central Eastern California Current year 2024 e-filed returns	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Federal	0	3,020	3,250	0	0.92923077
State	0	3,037			
UWCEC 2019-2023 Paper Filed, and Prior Year Returns (total YTD added to Federal YTD)	Month	YTD			
Paper-filed, and Prior year returns (federal)	0	229			
Paper-filed, and Prior year returns (state)	0	204			
Sub-contactor: United Way Central Eastern California Refunds and Credits	Month	YTD			
Federal Refunds	\$0	\$2,573,301			
State Refunds	\$0	\$1,045,370			
Federal Earned Income Tax Credit (EITC) (income limit \$66,819 per household)	0	\$1,970,273			
California Earned Income Tax Credit (CalEITC) (income limit \$31,950 per household)	0	\$439,723			
Total Refunds and Credits	\$0	\$6,028,667			
Program Highlights					
During the month of November, VITA held 8 orientations for new volunteers interested in the VITA program with 42 in attendance.					

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Month	1-Dec	Program/Work Unit	Volunteer Income Tax Assistance (VITA)			
Division/Director	Fred Hernandez		Program Manager	Jacqueline Guerra		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
The CAPK VITA program offers free tax preparation services. This service is available to low-to-moderate income individuals, the elderly, persons with disabilities, and limited English-speaking taxpayers. Additionally, the CAPK VITA program provides ITIN (Individual Taxpayer Identification Number) services through Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.						
CAPK current year 2024 e-filed Tax Returns (SRV 3o)		Month	YTD	Goal	Month Progress	Annual Progress
Federal		38	7,797	8,250	0%	95%
Social Security Number (SSN)		37				
Individual Taxpayer Identification Number (ITIN)		1				
State		36				
Social Security Number (SSN)		34				
Individual Taxpayer Identification Number (ITIN)		2				
CAPK 2019-2023, Paper Filed, and Prior Year Returns (total YTD added to Federal YTD) (SRV 3o)		Month				
Paper-filed, and Prior year returns (federal)		16	490			
Social Security Number (SSN)		15				
Individual Taxpayer Identification Number (ITIN)		1				
Paper-filed, and Prior year returns (state)		16				
Social Security Number (SSN)		15				
Individual Taxpayer Identification Number (ITIN)		1				
CAPK Refunds and Credits (SRV 3o)		Month				
Federal Refunds		\$24,090	6,441,354			
State Refunds		\$6,660	2,491,517			
Federal Earned Income Tax Credit (EITC) (income limit \$66,819 per household)		\$11,570	4,800,074			
California Earned Income Tax Credit (CalEITC) (income limit \$131,950 per household)		\$1,959	1,141,395			
Total Refunds and Credits			\$14,874,340			

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Individual Taxpayer Identification Number (ITIN) (SRV 3o) Applications (Note: duplicate of Federal Tax Returns Completed)		YTD	Goal Adjusted	Month Progress	Annual Progress
Applications (New/Renewal)	2	184	200	1%	92%
Explanation (Over/Under Goal Progress)					
State refunds and CalEITC amounts is an estimate due to the inability to retrieve a State Paper Report. This month, federal tax returns are higher than state returns because clients are waiting for their state income transcript in order to file for the state.					
Program Strategic Goals			Progress Towards Goal		
Persist in fostering connections within rural communities to extend outreach and engage with a larger number of clients.			Contracts are being processed for 2 new subawards, California Farmworkers Foundation in Delano and Mexican American Opportunity Foundation, this will allow for more visibility for the VITA program and will assist us in reaching our minimum return goal for the IRS grant as a coalition.		
Sub-contactor: United Way Central Eastern California Current year 2024 e-filed returns	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Federal	0	3,020	3,250	0	0.92923077
State	0	3,037			
UWCEC 2019-2023 Paper Filed, and Prior Year Returns (total YTD added to Federal YTD)	Month	YTD			
Paper-filed, and Prior year returns (federal)	0	229			
Paper-filed, and Prior year returns (state)	0	204			
Sub-contactor: United Way Central Eastern California Refunds and Credits	Month	YTD			
Federal Refunds	\$0	2,573,301			
State Refunds	\$0	1,045,370			
Federal Earned Income Tax Credit (EITC) (income limit \$66,819 per household)	0	1,970,273			
California Earned Income Tax Credit (CalEITC) (income limit \$31,950 per household)	0	439,723			
Total Refunds and Credits	\$0	\$6,028,667			
Program Highlights					
Link to interview done on Dec 11th to assist in the recruitment of volunteers for VITA. Studio 17: CAPK's VITA Program Prepares for Tax Season KGET 17 News" https://www.kget.com/studio17live/studio-17-capks-vita-program-prepares-for-tax-season/					

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Month	November-25	Program/Division			2-1-1 Call Center Program		
Division/Director	Freddy Hernandez			Program Manager	Sabrina Jones		
Reporting Period	January 1, 2025 - December 31, 2025						
Program Description							
The 2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and links to community health and human services at no cost. The 2-1-1 Kern has a database of 1,300 social service agencies that are available to the public through the 2-1-1 Kern Online Resource Directory at www.211KernCounty.org. The program has over 18 years of experience in providing and linking community members to vital services, and currently serves multiple communities in the Central Valley including Fresno and Madera, Kings, Merced, Stanislaus, and Tulare through the United Way partnerships.							
Most Requested Services	Food Pantries			Government Shutdown Info		Holiday Programs	
Top 3 Unmet Needs	Thanksgiving Baskets			Utility Service Payment		Specialty Food Providers	
Information and Referral Services (I&R) Calls Handled (SRV 7c)		Month		YTD	Annual Goal	Month Progress	Annual Progress
Fresno & Madera County		2432		35,883	40,000	6%	90%
Kern County		3483		34,337	75,000	5%	46%
Kings County		309		2,777	3,500	9%	79%
Merced & Mariposa County		144		1,397	1,500	10%	93%
Stanislaus County		1161		11,158	11,000	11%	101%
Tulare County		929		8,897	11,000	8%	81%
Total County-based I&R Calls Handled		8,458		94,449	142,000	71%	67%
Average Wait Time	0:50						
Average Handle Time	5:17						
Other Service Call Types Handled (SRV 7c)		Month		YTD			
LIHEAP (SRV 7b)		1687		31,749			
Mental Health (SRV 7c)		292		3,379			
Total County-based and Other Calls Handled		10,437		129,577			
Staffing vs. Call Volume					Current Staff	Staff Needed Per Call	Staff Over/ Short
2-1-1 staff designated for calls handled across all counties contracts with the expectation of 42 calls per staff for an 8-hour shift.					14	11.6	2.36
Grant Funded Services		Activity	Month	YTD	Annual Goal	Month Progress	Annual Progress
Cal-Fresh (SNAP) Application (SRV 3I)		23	12	169	350	3%	48%
Community Health Care Program / Medi-Cal Applications (SRV 3h)		2	1	71	70	1%	101%
First 5 Help Me Grow (HMG) Ages & Stages New Children Screened (SRV 5c)		0	0	92	125	0%	74%
2-1-1 Website Visitors		Month		YTD	Annual Goal	Month Progress	Annual Progress
Duplicated Visitors (i.e., accessing 2-1-1 e-services and database resources)		60,091		490,465	225,000	27%	218%
Referrals		Month		YTD			
Food-related Calls (SRV 7c)		1608		12,015			
Health and Human Service Referrals (SRV 7c)		2075		14,605			

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Monthly Report 2025**

Housing and Homelessness Calls (SRV 7c)	356	4,208	
Utility Assistance Calls- Discount Internet or Utility (SRV 7c)	302	4,966	
Total Other Services	4,341	35,794	

Explanation (Over/Under Goal Progress)

The program has achieved 67% of its annual target goal collectively across all county campaigns. The anticipated call volume is based on prior data and the ability to meet demands of calls. Amongst the call handling efforts for Kern County, the program responds to calls associated with homelessness assistance, outside of business hours, and completes a Quick Reference Tool to assign follow-up to Coordinated Entry System. Through its various scopes of work, the program provides application assistance, care coordination, and conducts outreach to bring awareness of services within the community. Incoming calls and applications are monitored and reviewed to determine appropriate strategies and material needed for outreach events. First 5 - Help Me Grow Program came to a conclusion in April 2025 and no longer requires any activity or change in the total screenings year-to-date. The Kaiser Community Health Care Program came to a conclusion on September 30, 2025.

Program Strategic Goals	Progress Towards Goal
1. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	The program aims to captivate skilled candidates by streamlining the recruitment process of internal Human Resources. The program aims to offer competitive wages, language fluency and competency incentives, and opportunity for growth. 2-1-1 is staffed with 18 Full Time Information and Referral (IR) Specialists to handle Low-Income Home Energy Assistance and standard calls. The program enriches employees through strategic schedule planning, honoring traditions, and celebrating achievements or milestones. Additionally, it supports opportunities for professional development and an incentive for IR's who obtain certification as a Community Resource Specialist.
2. Enhance the efficiency and effectiveness of our call center operations in the coming year by thoroughly evaluating and optimizing the use of our tools and technologies, including CRM systems. Focus will be placed on improving call handling performance, streamlining workflows, and identifying opportunities to align staffing levels with operational needs.	The program is in the early stages of collaborating with the Information Systems Team to improve the database and telephony system by optimizing technology through the implementation of automation to ease the process of system navigation, documentation of call outcomes, and the collection of caller satisfaction surveys.
3. Prioritize retaining existing contracts, such as partnerships with United Ways, while actively exploring and proposing new opportunities to better serve our community members. Leverage the full potential of the call center by pursuing additional fee-for-service contracts and expanding services to maximize impact and efficiency.	2-1-1 seeks to strengthen partnerships by effectively communicating, and meeting with partners and contract grantors to share performance data and discuss progress relative to its objectives, deliverables, and goals. The program is consistently working on meeting the reporting expectations of all funding sources and maintaining a trusting relationship to increase the opportunity for existing contracts to be retained. □

Program Highlights

The programs' average calls handled is 90% while its abandoned rate is 10% amongst seven (7) campaigns. The program remains in communication with State 2-1-1 to enhance the scope of work associated with preparing and supporting callers who are customers of Pacific Gas and Electric during a Public Safety Power Shutoff. The program received notice of funding approval for a partnership with California Department of Public Health for tobacco cessation. In conjunction with the East Kern Family Resource Center, the program is now assisting with efforts in Medi-Cal enrollments for CalAIM.

**Community Action Partnership of Kern
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Month	December-25	Program/Division		2-1-1 Call Center Program			
Division/Director	Freddy Hernandez			Program Manager	Sabrina Jones		
Reporting Period	January 1, 2025 - December 31, 2025						
Program Description							
The 2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and links to community health and human services at no cost. The 2-1-1 Kern has a database of 1,300 social service agencies that are available to the public through the 2-1-1 Kern Online Resource Directory at www.211KernCounty.org. The program has over 18 years of experience in providing and linking community members to vital services, and currently serves multiple communities in the Central Valley including Fresno and Madera, Kings, Merced, Stanislaus, and Tulare through the United Way partnerships.							
Most Requested Services	Food Pantries		Utility Service Payment		Specialty Food Providers		
Top 3 Unmet Needs	Homeless Diversion Programs		Clothing		Food Stamps		
Information and Referral Services (I&R) Calls Handled (SRV 7c)		Month	YTD	Annual Goal	Month Progress	Annual Progress	
Fresno & Madera County		2281	38,164	40,000	6%	95%	
Kern County		2712	37,049	75,000	4%	49%	
Kings County		286	3,063	3,500	8%	88%	
Merced & Mariposa County		265	1,662	1,500	18%	111%	
Stanislaus County		1163	12,321	11,000	11%	112%	
Tulare County		844	9,741	11,000	8%	89%	
Total County-based I&R Calls Handled		7,551	102,000	142,000	64%	72%	
Average Wait Time	0:30						
Average Handle Time	5:18						
Other Service Call Types Handled (SRV 7c)		Month	YTD				
LIHEAP (SRV 7b)		1466	33,215				
Mental Health (SRV 7c)		261	3,640				
Total County-based and Other Calls Handled		9,278	138,855				
Staffing vs. Call Volume				Current Staff	Staff Needed Per Call	Staff Over/ Short	
2-1-1 staff designated for calls handled across all counties contracts with the expectation of 42 calls per staff for an 8-hour shift.				14	9.7	4.33	
Grant Funded Services		Activity	Month	YTD	Annual Goal	Month Progress	Annual Progress
Cal-Fresh (SNAP) Application (SRV 3l)		56	14	183	350	4%	52%
Community Health Care Program / Medi-Cal Applications (SRV 3h)		1	0	71	70	0%	101%
First 5 Help Me Grow (HMG) Ages & Stages New Children Screened (SRV 5c)		0	0	92	125	0%	74%
2-1-1 Website Visitors		Month		YTD	Annual Goal	Month Progress	Annual Progress
Duplicated Visitors (i.e., accessing 2-1-1 e-services and database resources)		57,087		547,552	225,000	25%	243%
Referrals		Month		YTD			
Food-related Calls (SRV 7c)		986		13,001			
Health and Human Service Referrals (SRV 7c)		1340		15,945			
Housing and Homelessness Calls (SRV 7c)		395		4,603			
Utility Assistance Calls- Discount Internet or Utility (SRV 7c)		370		5,336			
Total Other Services		3,091		38,885			
Explanation (Over/Under Goal Progress)							

**Community Action Partnership of Kern
Monthly Report 2025**

The program has achieved 72% of its annual target goal collectively across all county campaigns. The anticipated call volume is based on prior data and the ability to meet demands of calls. Amongst the call handling efforts for Kern County, the program responds to calls associated with homelessness assistance, outside of business hours, and completes a Quick Reference Tool to assign follow-up to Coordinated Entry System. Through its various scopes of work, the program provides application assistance, care coordination, and conducts outreach to bring awareness of services within the community. Incoming calls and applications are monitored and reviewed to determine appropriate strategies and material needed for outreach events. First 5 - Help Me Grow Program came to a conclusion in April 2025 and no longer requires any activity or change in the total screenings year-to-date. The Kaiser Community Health Care Program came to a conclusion on September 30, 2025. The program concluded its efforts in offering assistance for MediCal application in support of CalAim with East Kern Family Resource Center on December 21, 2025.

Program Strategic Goals		Progress Towards Goal	
1. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.		The program aims to captivate skilled candidates by streamlining the recruitment process of internal Human Resources. The program aims to offer competitive wages, language fluency and competency incentives, and opportunity for growth. 2-1-1 is staffed with 18 Full Time Information and Referral (IR) Specialists to handle Low-Income Home Energy Assistance and standard calls. The program enriches employees through strategic schedule planning, honoring traditions, and celebrating achievements or milestones. Additionally, it supports opportunities for professional development and an incentive for IR's who obtain certification as a Community Resource Specialist.	
2. Enhance the efficiency and effectiveness of our call center operations in the coming year by thoroughly evaluating and optimizing the use of our tools and technologies, including CRM systems. Focus will be placed on improving call handling performance, streamlining workflows, and identifying opportunities to align staffing levels with operational needs.		The program is in the early stages of collaborating with the Information Systems Team to improve the database and telephony system by optimizing technology through the implementation of automation to ease the process of system navigation, documentation of call outcomes, and the collection of caller satisfaction surveys.	
3. Prioritize retaining existing contracts, such as partnerships with United Ways, while actively exploring and proposing new opportunities to better serve our community members. Leverage the full potential of the call center by pursuing additional fee-for-service contracts and expanding services to maximize impact and efficiency.		2-1-1 seeks to strengthen partnerships by effectively communicating, and meeting with partners and contract grantors to share performance data and discuss progress relative to its objectives, deliverables, and goals. The program is consistently working on meeting the reporting expectations of all funding sources and maintaining a trusting relationship to increase the opportunity for existing contracts to be retained. □	
Program Highlights			
The programs' average calls handled is 94% while its abandoned rate is 6% amongst seven (7) campaigns. The program remains in communication with State 2-1-1 to enhance the scope of work associated with supporting callers who are customers of Pacific Gas and Electric during a Public Safety Power Shutoff and preparing for its contract to become effective for Tobacco Cessation.			



Operations

Data Services
Facilities & Maintenance
Information Technology
Information Systems
Risk Management

**Community Action Partnership of Kern
Monthly Report 2025**

Month	November-25	Program/Work Unit		Operations Division	
Division/Chief, Director	Emilio Wagner CFTO, Maria Contreras Director of Facilities		Program Managers	Laurie Sproule, Kenneth Lawrence, Eric Martinez, Rommel Almanza, Mohamed Ahmed	
Reporting Period	January 1, 2025 - December 31, 2025				
Division Description					
The Operations Division is a dynamic and multifaceted division that plays a pivotal role in ensuring the seamless functioning of our organization. This division is responsible for spearheading new construction projects, overseeing fleet management, maintaining our physical facilities, mitigating risks, and managing all aspects of Information Technology (IT) and Information Systems (IS).					
Data Services					
Activity	Requested	In-Progress		Processed	Processed YTD
IS Tickets	44	7		53	879
Power App Enhancements	2	4		4	39
Paginated Reports/ Power bi reports/ Dashboards	1	1		1	59
Projects		Description of Status			Current % Status
VSS Case Management Application		In Testing - updating process logic			65%
VSS SSVF & GPD Application		Project in development			30%
Energy Intake Digitization		Form development completed. Relationships in development			60%
Work Order System in Dynamics		In Development			15%
Oasis Insights		Development completed CSFP data import in progress			60%
TCC Grant for WX Homes		Testing application before program testing begins			55%
Sage - Primarius Integration		Awaiting sage API Access			30%
Donor Management System		Project plan in development			5%
CDP		Data being reprocessed			70%
Facilities					
Activity	Requested	In-Progress		Processed	Processed YTD
Facility Work Orders	325	658		327	4253
Construction Projects		Description of Status			Current % Status
Ramkabir		Architectural - Construction Document Phase			99%
McFarland Modular		Funding Award received - Architectural work in progress			5%
Tehachapi Modular		Funding application in review with Office of Head Start			5%
Barnett House		Interior demolition, new framing, plumbing, and floor leveling in progress. On Hold - Pending Budget Revision			45%

**Community Action Partnership of Kern
Monthly Report 2025**

Major Maintenance Projects		Description of Status		Current % Status
MCAP Stine Second Floor		Additional leasing space/2nd floor for MCAP on Stine		85%
Stockdale HS		Signage		12%
Mojave Afghan Solar/Playard		Install shade structure and Solar to mobile park community		8%
CVAF		Decatur Home Depot Flooring Project		10%
Harvey Hall Phase 2 & 3		New Kitchen & Breakroom		25%
Sterling Remodel Phase 3		Awarding Contract		85%
Sterling Block Wall		Property Line Site Survey		10%
Alberta Dillard		Survey Complete Working of Property Line Discrepancy's		8%
SJC Tiny Powers		Facility Ready & Licensed		90%
SJC Filipino Plaza		Fire and Monitoring Alarm Playard		45%
SJC		University Park		35%
AM/Willow Relocation Perm		Creating Plans & Permit Set Building Out 2 Permanent Classrooms		95%
Information & Technology				
Activity	Requested	In-Progress	Processed	Processed YTD
Help Desk Work Orders	499	127	533	6222
Technology & Infrastructure Projects		Description of Status		Current % Status
19th ISP Upgrade/Cost Savings		upgrade ISP from Lumen to Spectrum		100%
Yubikey Phase 1 Deployment		Execute and distribute keys phase 1		25%
Windows 11 upgrades		upgrade devices to Windows 11 OS		97%
Risk Management				
Property & Causality Claims		Reported	Reported YTD	
Under Investigation / Non-Industrial /			12	
Property			5	
Vehicle Incident / Grand Theft Auto			38	
Motor Vehicle Accident			0	
Work Place Violence / Over Doses / Death			3	
Total		0	58	
Program Strategic Goals			Progress Towards Goal	

**Community Action Partnership of Kern
Monthly Report 2025**

Description	Description of Status	Current % Status
Develop a facility deferred maintenance		
Develop and implement a Data Governance		
Improve the customer experience by		

**Community Action Partnership of Kern
Monthly Report 2025**

Month	December-25	Program/Work Unit	Operations Division	
Division/Chief, Director	Emilio Wagner CFTO, Maria Contreras Director of Facilities		Program Managers	Laurie Sproule, Kenneth Lawrence, Eric Martinez, Rommel Almanza, Mohamed Ahmed
Reporting Period	January 1, 2025 - December 31, 2025			
Division Description				
The Operations Division is a dynamic and multifaceted division that plays a pivotal role in ensuring the seamless functioning of our organization. This division is responsible for spearheading new construction projects, overseeing fleet management, maintaining our physical facilities, mitigating risks, and managing all aspects of Information Technology (IT) and Information Systems (IS).				
Data Services				
Activity	Requested	In-Progress	Processed	Processed YTD
IS Tickets	25	5	27	906
Power App Enhancements	6	4	6	45
Paginated Reports/ Power bi reports/ Dashboards	4	3	2	61
Projects		Description of Status		Current % Status
VSS Case Management Application		Assessments forms refactored		70%
VSS SSVF & GPD Application		Assessments forms refactored		70%
Energy Intake Digitization		Form development completed. Relationships in development		60%
Work Order System in Dynamics		In Development		15%
Oasis Insights		Import completed training to begin jan 10		75%
TCC Grant for WX Homes		Development Completed. Training to begin January 2026		75%
Sage - Primarius Integration		Awaiting sage API Access		30%
Donor Management System		PRSF sent out for donor search and zapier		10%
CDP		Data being reprocessed		70%
Facilities				
Activity	Requested	In-Progress	Processed	Processed YTD
Facility Work Orders	321	634	331	4584
Construction Projects		Description of Status		Current % Status
Ramkabir		Plans are in review with City Building		5%
McFarland Modular		Funding Award received - Architectural work in progress		10%
Tehachapi Modular		Funding application in review with Office of Head Start		5%
Barnett House		Interior demolition, new framing, plumbing, and floor leveling in progress. On Hold - Pending Budget Revision		45%
Major Maintenance Projects		Description of Status		Current % Status

**Community Action Partnership of Kern
Monthly Report 2025**

MCAP Stine Second Floor		Additional leasing space/2nd floor for MCAP on Stine		5%
Stockdale HS		Signage		12%
Mojave Afghan Solar/Playard		Install shade structure and Solar to mobile park community		8%
VSS		Decatur Home Depot Flooring		15%
Harvey Hall Phase 2 & 3		New Kitchen & Breakroom		25%
Sterling Remodel Phase 3		Awarding Contract		95%
Sterling Block Wall		Property Line Site Survey		10%
Alberta Dillard		Survey Complete Working of Property Line Discrepancy's		8%
SJC Tiny Powers		Facility Ready and Licensed Pending Children Sink Installation		90%
SJC Filipino Plaza		Fire & Alarm Monitoring Playard Mod		45%
SJC		University Park		35%
AM/Willow Relocation Perm		Creating Plans & Permit Set Building Out 2 Permanent Classrooms		95%
Information & Technology				
Activity	Requested	In-Progress	Processed	Processed YTD
Help Desk Work Orders	413	111	430	6652
Information & Technology Projects		Description of Status		Current % Status
WIC State of California network move		State Equipment install at WIC Olive		75%
Yubikey Phase 1 Deployment		Over 90 keys deployed in Phase 1 / Phase 2 begins		95%
Windows 11 upgrades		upg Windows devices to latest version		95%
Risk Management				
Property & Causality Claims		Reported	Reported YTD	
Under Investigation / Non-Industrial /			12	
Property			5	
Vehicle Incident / Grand Theft Auto			38	
Motor Vehicle Accident			0	
Work Place Violence / Over Doses / Death			3	
Total		0	58	

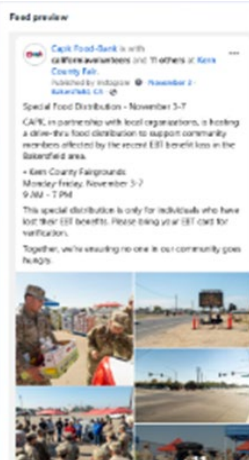


Community Development

Grant Development
CAPK Foundation
Outreach & Marketing

Community Action Partnership of Kern Monthly Report 2025

Month	November-25	Program	Community Development			
Division/Director	Pritika Ram		Program Manager	Catherine Anspach, Vanessa Mendoza, Savannah Maldonado-Oates		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
The services under the Community Development Division range from fund and grant development/research to						
Outreach Social Media		Month	YTD	Annual Goal	Month Progress	Annual Progress
Website User Sessions		25,749	261,694	250,000	10%	105%
Facebook Impressions (i.e., number of times		953,844	4,250,948	1,250,000	76%	340%
Other Social Media Impressions		740,831	2,299,329	250,000	296%	920%
Highest Performing Post						



<https://www.facebook.com/capkfoodbank/posts/pfbid01EnhfjCMvotysS1LEkckhY3mCQ8vB65vLVfVM7y tvD1htiEQzfzT8tdsZkdbohMdl>

Outreach Special Projects
Created & posted content for the Food Bank fundraising campaign hosted by the Maya Cinemas Foundation and our Foundation
Filmed both Girl Scouts & Upside Academy building food boxes at the Food Bank
Photographed and developed photos of First Steps Resource Fair
Photographed and developed photos of M St. Navigation Center Christmas Luncheon
Photographed, developed, & posted Hall Ambulance's food donation at the Food Bank
Promoted, photographed, developed, & posted Holiday Pop-Up Food Distribution at & with KCDHS
Edited 7-10min End of the Year highlight video, 5 agency partner (ap) videos, and 2 awardee ap's for Agency Partner Conference 2026 for the food bank
Edited Del Oro H.S. box-build and food distribution video
Filmed, produced, and posted a highlights for CRC Santa Visit to Head Start locations in Shafter and Taft
Edited and posted a highlights video for the EKFRS Thanksgiving distribution Event
Edited and posted a highlights video for the Turkey Day Run event
Photographed, edited, and posted Safe Camp Christmas decoration photos
Filmed, produced, and posted End of the Year video for CAPK
Met with MCAP program, began planning large scale project on developing new website, marketing materials, and promotion of programs open enrollment
Team launched new communication channel through CTV streaming, another opportunity for CAPK programs to connect with the public
Created Photo galleries of EKFRS Thanksgiving Distributions for sponsors and to share on communication channels
Begin planning of VITA EITC Press Conference and innovating to also be a resource fair for community members.

**Community Action Partnership of Kern
Monthly Report 2025**

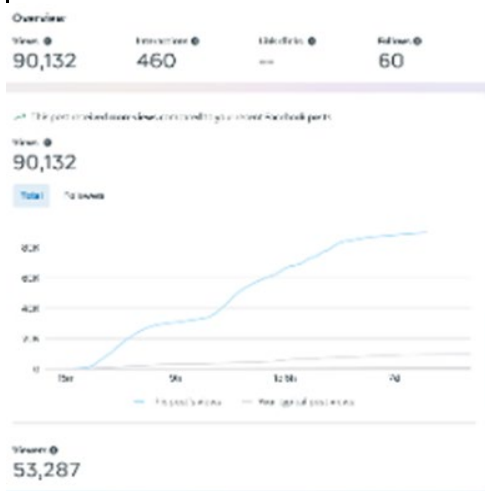
Provided media requirements of the Strategic Growth Community Resilience Center Grant; providing photo gallery, posting on socials, and published through agency newsletter
Provided Photo Galleries on Head Start Coat Distribution; sharing on communication channels and sending to Foundation for recognition materials
Site Visit with CollegeCorps program; preparing for their reporting due in January
Coordinated on-air segment for VITA program on Volunteerism
Ongoing work to meet objective goals of new agency strategic plan implementation for team members involved
Captured and shared photo gallery on Delano Head Start and Arts Council of Kern partnership
Completed all VITA website update requests in preparation for contract starting Jan 2026
Supporting promotion of open board seat on governing board; posted on website and social media platforms
Captured and created photo gallery for EKFRCC Christmas Distributions to share with sponsors and our communication channels
Outreach Advocacy
Savannah presented at the CALCAPA conference on Advocacy 101
Advocacy Watch-list
Timeline of government shutdown effects on SNAP benefits
SB 647
AB 1318
SJR 9
AB 339
AB 880
SB 324
AB 13
FY 2026 CSBG and HR 3131
Foundation
Foundation team attended the CalCAPA Annual Conference
Coordinated the Columbia Elementary Veterans Day external fundraiser, which raised over \$2,300 for our Veteran Services program.
Coordinated the Olive Knolls food drive, collecting over 661 pounds of food for the Food Bank.
Managed check-in and donations for the Friendship Casino Night Fundraiser, raising over \$13,000 for the Friendship House.
Met with Del Oro High School to plan their Pancake Fundraiser in February, supporting the Food Bank.
Met with event coordinator, Elaine Solan to discuss planning for Gourmet for Good 2026.
Met with our legal team to work on amendments to the CAPK Foundation Bylaws.
Attended the Head Start Coat Drive, which distributed 1,400 coats to all Head Start children.
Met with Chris Kueneman from the Boat & R.V. Show to explore potential future fundraising partnerships.
Coordinated and secured funding to support Thanksgiving meal distributions for EKFRCC. Serving 180 families in Mojave and 150 families in Rosamond.
Supported and volunteered at the Turkey Day Run, an external event that raised \$3,000 for the Food Bank.
Created an end of year giving letter and graphic for Oasis to support donation outreach for end of year giving.
Produced graphic designs for Oasis FRC Giving Tuesday campaign.
Coordinated and assisted with the VSS blanket drive and holiday food collection through RSVP volunteers.
Supported VSS with gift card purchasing for Thanksgiving baskets
Provided fundraising and logistical support for the FHCC Casino Night Fundraiser.
Attended the Joey Boone Fundraiser, an external event to benefit the M St. Navigation Center.
Attended the M Street Navigation Center's Thanksgiving Holiday Meal and coordinated a check presentation with sponsor, AgWest.
Attended sponsor check presentation with Kaiser Permanente benefitting the Food Bank.

**Community Action Partnership of Kern
Monthly Report 2025**

Developed auction marketing collateral for Gourmet For Good.	
Total monthly donations raised: \$297,790 with the following breakdown by program: Food Bank: \$252,055; M Street: \$1031; HeadStart: \$10,000; Oasis: \$425; East Kern: \$15,000 Friendship House: \$12,749; VSS: \$4,206; General: \$2,241	
Program Strategic Goals	Progress Towards Goal
Proactively identify and pursue new funding opportunities to support and enhance our organization's mission and projects.	Added new staff member to help revisit needs for FRC's, Food Bank & M Street - setting up a calendar of Fundraisers, Virtual Food Drives, Hygiene Drives and Toy Drives for remainder of the year.
Develop a long term plan to raise awareness and funds to support the Food Bank.	Developing Donor Recognition Event for 2026 to target and steward current donors.
Develop and grow Foundation Board to aid in the overall fiscal growth of the Foundation.	Continued planning with Ad Hoc Committee meeting to aid in developing recruitment materials, rewriting the Board Packet and Board bylaws.

**Community Action Partnership of Kern
Monthly Report 2025**

Month	December-25	Program	Community Development			
Division/Director	Pritika Ram		Program Manager	Catherine Anspach, Vanessa Mendoza, Savannah Maldonado-Oates		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
The services under the Community Development Division range from fund and grant development/research to						
Outreach Social Media		Month	YTD	Annual Goal	Month Progress	Annual Progress
Website User Sessions		16,281	277,975	250,000	7%	111%
Facebook Impressions (i.e., number of times		444,794	4,695,742	1,250,000	36%	376%
Other Social Media Impressions		198,626	2,497,955	250,000	79%	999%
Highest Performing Post						



<https://www.facebook.com/capkfoodbank/posts/pfbid02KTx8kjquRj7r6UNP7JnuZnrQAwEqjRFwWuBrn52fmnoijYAbxDz3uPCjHWD9CJ9kl>

Outreach Special Projects
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Created Photo galleries of EKFRS Thanksgiving Distributions for sponsors and to share on communication channels
Begin planning of VITA EITC Press Conference and innovating to also be a resource fair for community members.

**Community Action Partnership of Kern
Monthly Report 2025**

Provided media requirements of the Strategic Growth Community Resilience Center Grant; providing photo gallery, posting on socials, and published through agency newsletter
Provided Photo Galleries on Head Start Coat Distribution; sharing on communication channels and sending to Foundation for recognition materials
Site Visit with CollegeCorps program; preparing for their reporting due in January
Coordinated on-air segment for VITA program on Volunteerism
Ongoing work to meet objective goals of new agency strategic plan implementation for team members involved
Captured and shared photo gallery on Delano Head Start and Arts Council of Kern partnership
Completed all VITA website update requests in preparation for contract starting Jan 2026
Supporting promotion of open board seat on governing board; posted on website and social media platforms
Captured and created photo gallery for EKFCRC Christmas Distributions to share with sponsors and our communication channels
Outreach Advocacy
Request for NCAF letter to Vice president on CSBG value to Congressman Valadao, Obernolte, and Fong
Attended Senator Grover's Holiday Open House
Attended Chris Parlier Holiday Open House
Attended Assem. Baines Open House
Supervisor Chris Parlier attended EK holiday food distribution with foundation
Advocacy Watch-list
SB 647
AB 1318
SJR 9
AB 339
AB 880
SB 324
AB 13
FY 2026 CSBG and HR 3131
Foundation
"Scheduled a hygiene and clothing drive for Feb 2026 with Warren Jr. High to collect clothing and hygiene items for the M Street Navigation Center."□
Foundation team attended the Bakersfield Chamber Holiday Mixer.
Met with Eric Duhart at Safe1 Credit Union to explore potential future fundraising partnerships.
Coordinated Santa visits with California Resources Corporation to give gifts to the children at the Shafter and Taft Head Start Centers.
Attended the Kern County Hispanic Chamber Holiday Event.
Conducted board interviews with five potential applicants to fill positions for the CAPK Foundation.
Attended the Giving Machine launch day event for the month long fundraiser to benefit the Food Bank.
Attended the Tehachapi Connect Collaborative meeting.
Initial planning a Food Drive partnership with Baja Fresh.
Designed a Foundation one sheet for outreach efforts as requested by the Marketing Department
Participated in a training through the Finance Dept. that focused on viewing programs available budgets
Connected with the Grants Department to share the Foundation's new role in grant writing and to review strategies for researching 2026 funding opportunities without duplicating efforts.

**Community Action Partnership of Kern
Monthly Report 2025**


Scheduled a meeting with the Kern Community Foundation for 2026 to discuss funding priorities.	
Donor Meet and Greet with contact from Warm Up Athletics that hosted a toy drive benefiting the East Kern FRC.	
Researching a Boeing funding opportunity and have contacted their representative to clarify whether CAPK is eligible for the current funding cycle. Waiting for response.	
Meeting with Anthem to discuss and finalize 2026 Sponsorship Opportunities. Secured \$25,000 Presenting Sponsor for Gourmet For Good.	
Combined Federal Campaign Application Update: The Office of Personnel Management (OPM) is reviewing the CFC program and has not yet determined how the program will proceed going forward.	
Coordinated and secured funding for Christmas meal distributions for EKFC. Serving 180 families in Mojave and 150 families in Rosamond.	
Food Bank Tour and meeting with executives from Blattner Energy.	
Total monthly donations raised: \$85,452 with the following breakdown by program: Food Bank: \$60,464; M Street: \$5,727; HeadStart: \$10,000; Oasis: \$1,522; East Kern: \$10,000 VSS: \$450; General: \$7,288	
Program Strategic Goals	Progress Towards Goal
Proactively identify and pursue new funding opportunities to support and enhance our organization's mission and projects.	Added new staff member to help revisit needs for FRC's, Food Bank & M Street - setting up a calendar of Fundraisers, Virtual Food Drives, Hygiene Drives and Toy Drives for remainder of the year.
Develop a long term plan to raise awareness and funds to support the Food Bank.	Developing Donor Recognition Event for 2026 to target and steward current donors.
Develop and grow Foundation Board to aid in the overall fiscal growth of the Foundation.	Continued planning with Ad Hoc Committee meeting to aid in developing recruitment materials, rewriting the Board Packet and Board bylaws.

Instrument Opportunities Report - January 8, 2026

Projects: Community Development, Housing and Supportive Services, Health & Nutrition Services, Youth & Community Services, and Veterans & Supportive Services

Statuses: Abandoned Awarded - Closed Declined Awarded - Active LOI Submitted Application In Progress Application Submitted

Date Range: Nov 01, 2025 - Dec 31, 2025

 STATUS

\$380,000 Awarded 3 opportunities	\$696,000 Submitted 3 opportunities	\$0 Declined 0 opportunities
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Displaying 10 opportunities

FY 2025 March 1 - February 28

NAME	DEADLINE	STATUS	AMOUNT	NEXT TASK	NOTES
November 2025					
Basic Needs and Income Creation Bank Of America Charitable Foundation... Health & Nutrition Services	<div>KL</div> Nov 7, 2025 (due Mar 3, 2026)	Awarded - Active	Received \$30,000 Requesting \$30,000		The Bank of America, \$30,000 Basic Needs funding request is to enable the Food Bank program to purchase food during the government...

FY 2026 March 1 - February 28

NAME		DEADLINE	STATUS	AMOUNT	NEXT TASK	NOTES
November 2025						
Wonderful Community Grant The Wonderful Company Health & Nutrition Services	KL	Nov 7, 2025	Awarded - Active	Received \$150,000 Requesting \$150,000		This grant will provide free farmers' markets in Shafter, Wasco, and Lost Hills.
Prosperity Neighborhoods Initiative FY 25-26 City of Bakersfield Youth & Community Services	FH	Nov 14, 2025	Abandoned	Requesting \$100,000		Exploring City of Bakersfield's Prosperity Neighborhoods Initiative (PNI) NOFA to design a project serving residents of the MLK and...
Sustainable Transportation Planning Grants - Climate Adaptation Pla... California Department of Transportation Youth & Community Services		Nov 21, 2025	Abandoned	US \$100,000 - US \$1,500,000		Abandoned due to lack of alignment with program priorities. This funding is intended for transportation projects or environmental studies.
December 2025						
FY 2025 Continuum of Care Competition and Youth Homeless Demonstrat... US HUD: Office of Community Planning ... Housing and Supportive Services	RM	Dec 12, 2025 (due Jan 28, 2026) Past Due	LOI Submitted	US \$2,500 - US \$25,000,000		This is an application with the CoC.
HUD Funding 2026-27 (CDBG, HOME, ESG) City of Bakersfield Youth & Community Services	LH	Dec 12, 2025	Application Submitted	Requesting \$645,000		The project will fund the purchase and installation of a modular classroom and conference building on the existing CAPK Friendship House...
Whale Tail Grants Program California Coastal Commission Youth & Community Services	LH	Dec 15, 2025	Application Submitted	Requesting \$50,000		The Friendship House Community Center seeks \$50,000 from the California Coastal Commission's WHALE TAIL® Competitive Grant...

Trauma Recovery Center Grant (Fiscal Year 26/27) California Victim Compensation Board Youth & Community Services	LH	Dec 15, 2025	Abandoned	Up to US \$2,000,000	Abandoned: The agency elected not to apply due to required specialized roles outside our current staffing capacity. Although a qualified partner was...
Reach New Heights Non-Profit Grant Altaone Foundation Inc. Youth & Community Services	EL	Dec 19, 2025	Application Submitted	Requesting \$1,000	Applying on behalf of the Oasis Family Resource Center to purchase educational supplies and workbooks for use in OFRC Case...
(CES) Homeless Housing Assistance and Prevention Round 3 County of Kern Housing and Supportive Services	RM	Dec 31, 2025	Awarded - Active	Received \$200,000 Requesting \$265,003	Coordinated Entry System - Additional 2.5 FTE to support extended and weekend hours of operation. --- FOUNDANT NOTES --- Date: 2023-10..

Community Action Partnership of Kern Funding Profile

Funding Information			
Funding Type	Federal	CAPK Program	Veteran Services
Funding Agency	U.S. Department of Veterans Affairs	Project Name	Homeless Providers Grant and Per Diem Transition in Place
CFDA	64.024	Target Population	Veterans experiencing homelessness or at risk of homelessness
Reapplication (Y/N)	Yes	Number to be served	9
Estimated Request	\$450000	Division Director	Rebecca Moreno
Award Period	October 1, 2026 - September 30, 2029	Program Manager	Carlos Clemente-Juarez
Project Goal (One sentence goal statement)			
To rapidly stabilize Veterans experiencing or at risk of homelessness by providing time-limited supportive housing that enables them to assume their own lease and exit the program into permanent housing within 6–12 months.			
Project Description (Brief one paragraph description)			
The GPD Transition in Place (TIP) program provides an innovative transitional housing model in which Veterans are placed into apartment-style units intended to become their permanent housing. Rather than requiring Veterans to move once stabilized, supportive services transition out while the Veteran remains housed. Over a 6–12 month period, Veterans receive intensive case management, housing stabilization services, income and employment support, and tenancy education. Once ready, the Veteran assumes the lease, and the unit converts to permanent housing while the grantee replaces the bed with a new unit to continue serving additional Veterans.			
Estimated Budget Summary			
Project funds will primarily support per diem–eligible operating expenses associated with providing apartment-style transitional housing and intensive supportive services, including housing costs, case management staffing, outreach activities, data reporting, and administrative support. Additional expenses include allowable indirect costs and costs related to serving Veterans with minor dependents, as applicable.			
Recommendation			
Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.			

Approvals:

1.Division Director	Rebecca Moreno	Date: 2026-01-07	4.Chief Financial Officer	Tracy Webster	Date: 2026-01-07
2.Chief Business Development Officer	Pritika Ram	Date: 2026-01-07	5.Chief Facilities and Technology Officer	Emilio Wagner	Date: 2026-01-07
3.Chief Program Officer:		Date:	6.Chief Executive Officer	Jeremy Tobias	Date: 2026-01-07

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

Community Action Partnership of Kern Funding Profile

Funding Information			
Funding Type	Federal	CAPK Program	Veteran Services
Funding Agency	Department of Veteran Affairs	Project Name	VHA Grant Per Diem
CFDA	64.024	Target Population	Homeless and at-risk of Homeless Veterans
Reapplication (Y/N)	Yes	Number to be served	40
Estimated Request	\$900000	Division Director	Rebecca Moreno
Award Period	August 2026 - August 2029	Program Manager	Carlos Clemente-Juarez
Project Goal (One sentence goal statement)			
To secure VA Grant and Per Diem (GPD) Per Diem Only funding to operate 40 transitional supportive housing beds that provide structured, low-barrier supportive services designed to stabilize homeless Veterans and increase exits to permanent housing, consistent with VA's intent to facilitate Veteran engagement in permanent housing.			
Project Description (Brief one paragraph description)			
The project will operate 40 VA GPD Per Diem Only transitional supportive housing beds in Kern County to provide low-barrier, structured supportive services that stabilize Veterans experiencing homelessness and accelerate exits to permanent housing. The program will use GPD-approved bed models (e.g., Bridge Housing and Service Intensive) to match Veterans to the appropriate level of support, pairing housing with intensive case management, housing navigation, benefits/income stabilization, employment linkage, transportation and document recovery support, and coordinated connections to VA and community-based services. Consistent with our existing service approach, the program will emphasize short, goal-oriented lengths of stay and maintain post-discharge follow-up for up to one year to reinforce housing stability and reduce returns to homelessness.			
Estimated Budget Summary			
Based on our prior-year GPD budgets and current operating assumptions for a 40-bed project, we anticipate an annual budget of approximately \$900,000 to support staffing, supportive services, facility/operating costs, and required program administration. This figure is a planning estimate and will be refined during final budget development to align with VA per diem rate limits, projected occupancy/utilization, and any other project income that must be applied as an offset to eligible costs.			
Recommendation			
Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.			

Approvals:

1.Division Director	Rebecca Moreno	Date: 2026-01-06	4.Chief Financial Officer	Tracy Webster	Date: 2026-01-08
2.Chief Business Development Officer	Pritika Ram	Date: 2026-01-06	5.Chief Facilities and Technology Officer	Emilio Wagner	Date: 2026-01-08
3.Chief Program Officer:		Date:	6.Chief Executive Officer	Jeremy Tobias	Date: 2026-01-08

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

Community Action Partnership of Kern Funding Profile

Funding Information			
Funding Type	Federal	CAPK Program	Veteran Services
Funding Agency	Department of Veteran Affairs	Project Name	Supportive Services for Veteran Families (SSVF)
CFDA	64.033	Target Population	Veterans
Reapplication (Y/N)	Yes	Number to be served	275
Estimated Request	\$1415768	Division Director	Rebecca Moreno
Award Period	3 years	Program Manager	Carlos Clemente-Juarez
Project Goal (One sentence goal statement)			
The goal of this project is to assist unhoused veterans with case management and supportive services to prevent the imminent loss of a Veteran's home or identify a new, more suitable housing situation for the individual and their family.			
Project Description (Brief one paragraph description)			
The Veteran Supportive Services (VSS) program projects to assist 275 veteran households with case management and supportive services. This support will include rapid re-housing, homeless prevention, and intensive case management. VSS will work closely with local partners, such as the CoC and the Veteran office to receive referrals and assist veteran individuals in finding a safe/suitable housing placement or maintain their current housing.			
Estimated Budget Summary			
This budget estimate is based on the last application submitted. The estimated key budget categories are as follows: personnel, \$559,410, housing financial assistance, \$500,000, administrative costs, \$140,268, vehicles/transportation, \$42,630, other \$173,460 for a three (3) year term period.			
Recommendation			
Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.			

Approvals:

1.Division Director	Rebecca Moreno	Date:2026-01-07	4.Chief Financial Officer	Tracy Webster	Date:2026-01-07
2.Chief Business Development Officer	Pritika Ram	Date:2026-01-07	5.Chief Facilities and Technology Officer	Emilio Wagner	Date:2026-01-07
3.Chief Program Officer:		Date:	6.Chief Executive Officer	Jeremy Tobias	Date:2026-01-07

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

Community Action Partnership of Kern Funding Profile

Funding Information			
Funding Type	Local	CAPK Program	Friendship House Community Center
Funding Agency	City of Bakersfield	Project Name	Friendship House CDBG Modular Expansion
CFDA		Target Population	93307 area
Reapplication (Y/N)	No	Number to be served	80
Estimated Request	\$645344	Division Director	Freddy Hernandez
Award Period	9/2026 - 9/2027	Program Manager	Lois Hannible
Project Goal (One sentence goal statement)			
<p>The goal of this project is to expand CAPK Friendship House's capacity to serve low- and moderate-income residents of southeast Bakersfield through the addition of a modular classroom and conference building. This new space will provide safe, dedicated, and flexible rooms for youth programs, family services, partner-led activities, and community meetings that are currently constrained by limited space on the existing campus. By increasing program capacity and improving the quality of service delivery, the project will help more residents access education, health, economic stability, and supportive services.</p>			
Project Description (Brief one paragraph description)			
<p>The project will fund the purchase and installation of a modular classroom and conference building on the existing CAPK Friendship House Community Center campus in southeast Bakersfield. The new structure will provide dedicated, flexible space for youth enrichment, family support services, partner-led programs, and community meetings that are currently limited by overcrowded facilities. Site preparation, utility connections, and accessibility improvements will be completed so the modular can operate as a fully functional expansion of Friendship House's services for low- and moderate-income residents.</p>			
Estimated Budget Summary			
<p>Total estimated project cost is approximately \$645,344 in CDBG funds to purchase and install a modular classroom and conference building at CAPK's Friendship House. The budget will cover the modular unit, site preparation, utility connections, accessibility improvements, and necessary soft costs to place the building into service for low- and moderate-income residents.</p>			
Recommendation			
<p>Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.</p>			

Approvals:

1.Division Director	Freddy Hernandez	Date: 2025-12-03	4.Chief Financial Officer	Tracy Webster	Date: 2025-12-03
2.Chief Business Development Officer	Pritika Ram	Date: 2025-12-03	5.Chief Facilities and Technology Officer	Emilio Wagner	Date: 2025-12-03
3.Chief Program Officer:		Date:	6.Chief Executive Officer	Jeremy Tobias	Date: 2025-12-03

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

Community Action Partnership of Kern

Funding Profile

Funding Information			
Funding Type	State	CAPK Program	Community Development
Funding Agency	Governor's Office of Business & Economic Development	Project Name	KERN LEADS INNOVATION HUB
CFDA		Target Population	small business, start-up, disinvested communities
Reapplication (Y/N)	No	Number to be served	150
Estimated Request	\$4,700,000	Division Director	Pritika Ram
Award Period	October 1, 2026 to September 30, 2028.	Program Manager	
Project Goal (One sentence goal statement)			
Establish the Kern LEADS Innovation Hub as the region's premier platform for clean energy innovation, providing specialized infrastructure, business support services, and workforce training that accelerates technology commercialization, creates high-quality jobs, and positions Kern County as a national leader in the clean energy transition while ensuring direct benefits to disinvested communities.			
Project Description (Brief one paragraph description)			
CAPK will develop and operate a dual-site Innovation Hub providing clean energy companies with access to testing and demonstration facilities, technical assistance, business development services, and workforce pipelines. The Hub addresses a critical gap identified in the Kern Jobs First Regional Plan: the absence of centralized infrastructure where companies can validate technologies, access commercialization support, and connect to capital and talent. Key Components: • Shafter Site (CAPK): Energy storage testing, microgrid demonstration, geothermal validation equipment, hands-on workforce training space • Weill Center (KCCD Bakersfield): Business incubation, technical assistance, industry partnership coordination • Partnership Model: CAPK (facility ownership, grant administration), National Laboratory of the Rockies (design, technical expertise), KCCD/CREL (daily operations, workforce integration) The Hub will attract 30+ companies over 24 months, generate 150-225 jobs, train 200+ individuals, and transition to sustainable operations through fee-based revenue model by Year 3. Strategic Leverage: Complements CAPK's \$988,752 Strategic Growth Council Community Resilience Centers grant (awarded) for facility planning, community engagement, and workforce assessment at the same Shafter location.			
Estimated Budget Summary			
\$3M capital + \$1.7M operations = \$4.7M requested. Note: the exact allocations will be outlined at time of application submission.			
Recommendation			
Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.			

Approvals:

1.Division Director	Pritika Ram	Date:2026-01-08	4.Chief Financial Officer	Tracy Webster	Date:2026-01-08
2.Chief Business Development Officer	Pritika Ram	Date:2026-01-08	5.Chief Facilities and Technology Officer	Emilio Wagner	Date:2026-01-08
3.Chief Program Officer:		Date:	6.Chief Executive Officer	Jeremy Tobias	Date:2026-01-08

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

Community Action Partnership of Kern
Small Funding Request (\$50,000 or less per year)
January 2026

Funding Type	Foundation	CAPK Program	Food Bank
Funding Agency	Bank of America Charitable Foundation	Project Name	Kern County Emergency Food Relief During Federal Shutdown
CFDA		Target Population	SNAP recipients and federal workers
Request	30000	Division Director	Susana Magana
Award Period	11/10/2025	Program Manager	Kelly Lowery
Description	The Kern County Emergency Food Relief During Federal Shutdown project, led by the Community Action Partnership of Kern (CAPK) Food Bank, aims to address the urgent nutritional needs of over 110,000 households and federal employees affected by the loss of CalFresh benefits and paychecks during the federal shutdown. With support from the Bank of America Foundation, CAPK will use grant funding to purchase and distribute more than 37,000 pounds of nutritious food through rotating emergency food box locations across Kern County, extend service hours for accessibility, and provide wraparound services such as workforce development and senior deliveries. This initiative ensures equitable access to emergency nutrition and essential support for vulnerable residents, fostering community resilience until federal aid and employment resumes.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to \$50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.
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Date Presented/Approved

Policy Council: _____ PRE Presentation _____ B&F Approval: _____ Board Approval: _____

Community Action Partnership of Kern
Small Funding Request (\$50,000 or less per year)
January 2026

Funding Type	Private	CAPK Program	FRC - Oasis
Funding Agency	Alta One Foundation	Project Name	Reach New Heights Non-Profit Grant
CFDA		Target Population	Low-income children
Request	1000	Division Director	Freddy Hernandez
Award Period	2026	Program Manager	Eric Le Barbe
Description	Alta One Foundation funding will provide educational supplies, including arts and crafts, early childhood toys, and workbooks, for Oasis Family Resource Center's Case Management program in Ridgecrest. Case Managers will distribute these materials and guide parents in engaging with their children to promote early development and kindergarten readiness for at-risk families.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to \$50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.
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Date Presented/Approved

Policy Council: _____ PRE Presentation : _____ B&F Approval: _____ Board Approval: _____

**Community Action Partnership of Kern
Small Funding Request (\$50,000 or less per year)
January 2026**

Funding Type	Community Based Organization	CAPK Program	Friendship House Community Center
Funding Agency	Kern Community Foundation	Project Name	The Women's and Girls' Fund
CFDA		Target Population	Girls 9–12 with attention to underserved communities, system impacted and foster youth
Request	25000	Division Director	Freddy Hernandez
Award Period	May 1, 2026-April 30, 2027	Program Manager	Lois Hannible
Description	The FHCC Girls Workforce Program is designed to empower 50 underserved girls ages 14–18 through a structured pathway of pre-employment training and paid work experience. The program equips participants with essential life skills, financial literacy, and job readiness, fostering long-term economic mobility and educational engagement. Through targeted support for justice-impacted, foster, and first-generation youth, FHCC creates measurable impact that goes beyond direct service, helping girls build confidence, self-sufficiency, and a foundation for future success.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to \$50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.
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Date Presented/Approved

Policy Council: _____ PRE Presentation : _____ B&F Approval: _____ Board Approval: _____

Community Action Partnership of Kern
Small Funding Request (\$50,000 or less per year)
January 2026

Funding Type	State	CAPK Program	Friendship House Community Center
Funding Agency	The California Coastal Commission	Project Name	WHALE TAIL® Competitive Grants Program
CFDA	N/A	Target Population	Children and youth
Request	\$50000	Division Director	Freddy Hernandez
Award Period	May 2026 to April 2028	Program Manager	Lois Hannible
Description	<p>This program is designed to engage youth ages 6 to 18 from Shafter and two local schools, aiming to reach 80 participants who will benefit from unique leadership opportunities and career pathway exploration not typically offered by their schools. The curriculum focuses on environmental learning, cultural awareness, and career development, supported by adult mentors from CSUB and Indigenous partners. Participants will take part in fieldwork throughout the year, including trips to sites like Moro Bay and San Luis Obispo, where they will conduct activities such as water testing, beach clean-ups, and plant restoration. The program culminates in a video podcast project led by the youth, showcasing their stewardship.</p>		

Recommendation	Staff recommends approval to submit the small funding application(s) up to \$50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Date Presented/Approved

Policy Council: _____
 PRE Presentation : _____
 B&F Approval: _____
 Board Approval: _____

Month	Nov-25	Program/Work Unit		Head Start Preschool & Early Head Start		
Division/Director	Head Start/State Child Development Division/ Yolanda Gonzales		Enrollment and Attendance Manager	Carol Hendricks		
Reporting Period	November 1, 2025 - November 30, 2025					
Program Description						
Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home-based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.						
Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)		Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment		734	753	753	97%	
Disabilities		196 (YTD)	10%	10%	28%	
Over Income 101%-130% (up to 35%)		18	n/a	n/a	2%	
Over Income 131% and up (up to 10%)		59	n/a	n/a	8%	
Head Start Preschool (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)		Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment		913	936	936	98%	
Disabilities		96 (YTD)	10%	10%	11%	
Over Income 101%-130% (up to 35%)		17	n/a	n/a	2%	
Over Income 131% and up (up to 10%)		73	n/a	n/a	8%	
Head Start Preschool San Joaquin County Office of Education - (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)		Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment		30	153	153	20%	
Disabilities		5	10%	10%	17%	
Over Income 101%-130% (up to 35%)		2	n/a	n/a	2%	
Over Income 131% and up (up to 10%)		0	n/a	n/a	0%	
Home Visiting Program (SRV 2cc, 7a)		Monthly	Year-To- Date	Annual Goal (Contract Limit 310)	Annual Progress (Calendar)	Annual Progress (Program Year)
Enrollment		232	356	308	65%	116%
Central Kitchen		Total Meals Delivered		Breakfast	Lunch	Snack
Meals and Snacks		72,864		18,983	15,955	18,983
Child and Adult Care Food Program (CACFP) (Note: The data represents information from October 2025)		Total Meals Delivered		Meals Allocated (CACFP/HS)	# of Meals Served	% of Meals Served
Meals and Snacks (SRV 5ii)		88,843		55,396/6,368	61,764	71%
Eligibility Determination (SRV 7b) (January 2025-December 2025)		110	1815			
Total Community Services		110	1815			

Explanation (Over/Under Goal Progress)	
In November 2025, enrollment reached 97% for Early Head Start and 98% for Head Start. The reportable enrollment figures for the Head Start Preschool have been included for the San Joaquin County Office of Education. We will continue to report these figures monthly, maintaining the goal of full enrollment.	
Goals	Progress Towards Goal
Goal IV: School Readiness: Increase families and staff capacity to support children's school readiness and to implement a quality program by enhancing an inclusive environment to strengthen teacher and child interactions.	Objective B: The program will partner with families in the importance of strengthening their home language by Year 3. Progress: Home language is continuously identified through a questionnaire upon child's assessment. Discussions are held with parents, dual language staff are available. Therapists and parents are eager to accommodate and learn the home language.
Program Description	
1. November 2025 – Application Wednesday's. These days are scheduled to complete applications at our 18th Street offices throughout the day at the convenience of families. Families can schedule appointments, received from the centers or walkin's. We continue to complete applications in all centers and at the appointment preferences of families.	

Month	Dec-25	Program/Work Unit		Head Start Preschool & Early Head Start		
Division/Director	Head Start/State Child Development Division/ Yolanda Gonzales		Enrollment and Attendance Manager	Carol Hendricks		
Reporting Period	December 1, 2025 - December 31, 2025					
Program Description						
Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home-based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.						
Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)		Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment		737	753	753	98%	
Disabilities		210 (YTD)	10%	10%	30%	
Over Income 101%-130% (up to 35%)		17	n/a	n/a	2%	
Over Income 131% and up (up to 10%)		61	n/a	n/a	8%	
Head Start Preschool (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)		Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment		926	936	936	99%	
Disabilities		102 (YTD)	10%	10%	11%	
Over Income 101%-130% (up to 35%)		17	n/a	n/a	2%	
Over Income 131% and up (up to 10%)		73	n/a	n/a	8%	
Head Start Preschool San Joaquin County Office of Education - (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)		Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment		42	153	153	27%	
Disabilities		5	n/a	n/a	12%	
Over Income 101%-130% (up to 35%)		3	n/a	n/a	2%	
Over Income 131% and up (up to 10%)		0	n/a	n/a	0%	
Home Visiting Program (SRV 2cc, 7a)		Monthly	Year-To- Date	Annual Goal (Contract Limit 310)	Annual Progress (Calendar)	Annual Progress (Program Year)
Enrollment		231	377	308	61%	122%
Central Kitchen		Total Meals Delivered		Breakfast	Lunch	Snack
Meals and Snacks		59,341		21,396	17,735	20,210
Child and Adult Care Food Program (CACFP) (Note: The data represents information from November 2025)		Total Meals Delivered		Meals Allocated (CACFP/HS)	# of Meals Served	% of Meals Served
Meals and Snacks (SRV 5ii)		64,927		60,259/4,668	46,976	72%
Eligibility Determination (SRV 7b) (January 2025-December 2025)		68	1883			
Total Community Services		68	1883			
Explanation (Over/Under Goal Progress)						
In December 2025, enrollment reached 98% for Early Head Start and 99% for Head Start. The Office of Head Start issued a letter confirming that CAPK Head Start successfully completed the Full Enrollment Initiative by achieving and maintaining at least 97% enrollment in both Head Start Preschool and Early Head Start for six consecutive months following the conclusion of the 12-month period, which ended on November 9, 2024.						

Goals	Progress Towards Goal
Goal IV: School Readiness: Increase families and staff capacity to support children's school readiness and to implement a quality program by enhancing the environment to strengthen teacher and child interactions.	Objective D: The program will secure MOU's with 25% of school districts to provide specialized services to children served, including transitions for school readiness. Progress: Tracking feature for transitions are available in ChildPlus. Program aims to add an additional tracking component to identify the most common school districts on the receiving end of Head Start transitions, to fortify transition planning to elementary school.
Program Description	
<p>1. December 2025- Application Wednesday's. These days are scheduled to complete applications at our 18th Street offices throughout the day at the convenience of families. Families can schedule appointments, received from the centers or walk-ins.</p> <p>2. December 17, 2025 –Recruitment event in collaboration with the Kern County Probation Department's Adult Probation Unit Christmas Program.</p>	



MEMORANDUM

To: Program Review & Evaluation Committee

From: 
Emilio G. Wagner, Chief Facilities & Technology Officer

Date: Wednesday, January 14, 2026

Subject: *Agenda Item 5d.: CAPK Strategic Plan: Update on Strategic Priority D – Data Driven Decisions - Info Item*

This item is an update on the CAPK Strategic Plan 2026-2029, Strategic Priority D – Data Driven Decisions. Strategic Priority D prioritizes the increased utilization of data-driven decision-making processes to improve organizational capacity and ensure efficient fiscal stewardship to achieve organizational goals. This initiative aims to increase the consistency, accuracy, and depth of reporting and data analytics across CAPK's programs. This is to be achieved by developing programmatic and financial tools and dashboards, developing universal intake, and enhancing Interagency referrals.

The foundation of all these systems is currently in planning and development stages.

Key Goal 1 – Provide relevant data and tools for all programs to support data driven decision making to improve operations by August 2029.

- A list of programs that will pilot the dashboard implementation has been developed.

Key Goal 2 - Enhance financial management by leveraging data analytics to improve resource allocation, grant or contract performance, and funding strategies by December 2026.

- The Budget to actual tool that integrates with Sage Intacct Martus has been acquired and is in the process of setup.
- The transition from Grant Hub to Instrumental has taken place.

Key Goal 3 - Optimize decision-making and service coordination by improving digital reporting and interagency data-sharing capabilities by August 2029.

- The basis of the centralized intake is in development, with a basic condensed intake form currently being used by VITA.
- The interagency referral management system is in the process of review to identify gaps, required updates and establishing a process to update the addition and removal of programs. Members from the goal group will be meeting with each program to receive input.

These initiatives reflect commitment to data-driven decision-making and continuous improvement in program accountability and service delivery.