



DATE: September 24, 2025  
TIME: 12:00 pm  
LOCATION: CAPK Administrative Office  
Board Room  
1300 18th St., 3<sup>rd</sup> Floor  
Bakersfield, CA 93301

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## Board of Directors Meeting Agenda

### I. Call to Order

- a. Pledge of Allegiance
- b. Reading of the Promise of Community Action

*Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.*

- c. Roll Call

|                                  |                   |                 |
|----------------------------------|-------------------|-----------------|
| Maritza Jimenez (Chair)          | Jonathan Mullings | Fred Plane      |
| Denise Boshers (Vice Chair)      | Rocio Munoz       | Ana Vigil       |
| Gina Martinez (Secretary)        | Chris Parlier     | Lee'o Whisenant |
| Michelle Jara-Rangel (Treasurer) | Gema Perez        |                 |
| Curtis Floyd                     | Guadalupe Perez   |                 |

### II. Introduction of Guests / Public Forum

*The public may address the Board of Directors on items not on the agenda but under the jurisdiction of the Board. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.*

### III. Consent Agenda

The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Board or the Public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed – **Action Item**

- a. Minutes from August 20, 2025, Board of Directors Meeting (**p. 4-8**)
- b. Minutes from September 3, 2025 Personnel Committee Meeting (**p. 9-10**)
- c. Food Bank: New Job Description (**p. 11-16**)
- d. Head Start Personnel Update (**p. 17-18**)
- e. Minutes from the September 10, 2025, Program Review & Evaluation Committee Meeting (**p. 19-21**)
- f. Migrant Childcare Alternative Payment Program (MCAP) Presentation (**p. 22-29**)
- g. August 2025 Program Reports (**p. 30-67**)
- h. August 2025 Application Status Report & Funding Profiles (**p. 68-76**)
- i. August 2025 Head Start / State Child Development Division / Program Monthly Activity Report (**p. 77-78**)
- j. Minutes from September 17, 2025 Budget & Finance Committee Meeting (**p. 79-81**)
- k. Head Start / Early Head Start Budget to Actual Reports for July 31, 2025 (**p. 82-89**)
- l. Lease Amendment for MCAP Program Office (**p. 90-93**)
- m. California Department of Education Program (CSPP) Continued Funding Application (**p. 94-95**)
- n. Updated Closure Plan for Cal Fresh Healthy Living Program (SNAP-ED) (**p. 96**)
- o. 2026-2027 HS/EHS Program Goals and Objectives (**p. 97-107**)

**IV. New Business**

- a. Employee Health Insurance Renewal for the 2026 Plan Year – Lisa McGranahan, Chief Human Resources Officer  
**Action Item (p. 108-112)** Tracy Webster, Chief Financial Officer
- b. Call for Applications and Appointment to Fill Vacant Board Seat: Jeremy Tobias, Chief Executive Officer  
Category II: Low-Income Sector Representing East Kern – **Action Item (p. 113-114)**
- c. Financial Statements for July 2025 - **Action Item (p. 115-195)** Tracy Webster, Chief Financial Officer
- d. Foundation Transition from Brown Act Governance to Private Pritika Ram, Chief Business Development Officer  
Nonprofit Governance with Summary of Proposed Amendments  
to Foundation Bylaws – **Info Item (p. 196-219)**

**V. CVAF Board Report**

- a. CVAF Board Report – **Action Item (Verbal Report)** Deborah Johnson, Director of Veterans Services

**VI. Advisory Board Reports**

- a. Head Start Policy Council Report – **Action Item (p. 220-227)** Lisa Gonzales, Governance Coordinator
  - i. September 2025 Policy Council Report
  - ii. Minutes from the policy Council Meeting on June 24, 2025
  - iii. Minutes from the Policy Council Special Call Executive Committee Meeting on July 16, 2025.

**VII. Chief Executive Officer Report – Info Item (Verbal Report)**

- a. Federal & State Budget Update Jeremy Tobias, Chief Executive Officer
- b. NCAP Annual Convention Report

**VIII. Board Member Comments**

**IX. Closed Session**

- a. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION - Number of cases: One (1) – The agency believes that facts creating significant exposure to litigation are not known to potential plaintiffs. (Government Code Section 54956.9(b)(3)(A))
- b. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION - Number of cases: One (1) - Statement outside of an open and public meeting threatening litigation. (Government Code Section 54956.9(b)(3)(E))

**X. Closed Session Report**

**XI. Next Scheduled Meeting**

Board of Directors Meeting  
12:00 pm  
October 29, 2025  
CAPK Administrative Office  
1300 18<sup>th</sup> St., Suite 200  
Bakersfield, CA 93301

**XII. Adjournment**

*This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18<sup>th</sup> Street, Bakersfield, CA and online at [www.capk.org](http://www.capk.org) by 12:00 pm, September 19, 2025. Paula Daoutis, Executive Assistant.*



|          |                                                                                                   |
|----------|---------------------------------------------------------------------------------------------------|
| DATE     | August 20, 2025                                                                                   |
| TIME     | 12:00 PM                                                                                          |
| LOCATION | CAPK Administrative Office<br>Board Room<br>1300 18 <sup>th</sup> Street<br>Bakersfield, CA 93301 |

## Board of Directors Meeting Minutes

### I. Call to Order

Board Chair Maritza Jimenez called the meeting to order at 12:02 pm at the CAPK Administrative Offices, Board Room, located at 1300 18<sup>th</sup> Street, Bakersfield, CA.

- a. Moment of Silence in Memory of Board Member Yolanda Ochoa
- b. Roll Call was taken with a quorum present:

Present: Maritza Jimenez (Chair), Denise Boshers (Vice Chair), Gina Martinez (Secretary), Curtis Floyd, Rocio Munoz, Chris Parlier, Gema Perez, Fred Plane, Ana Vigil (arrived at 12:04 pm), Lee'o Whisenant

Absent: Michelle Jara-Rangel (Treasurer), Jonathan Mullings, Guadalupe Perez

Others present: Jeremy Tobias, Chief Executive Officer; Lisa McGranahan, Chief Human Resources Officer; Pritika Ram, Chief Business Development Officer; Emilio Wagner, Chief Facilities & Technology Officer; Tracy Webster, Chief Financial Officer; Susana Magana, Director of Health & Nutrition Services; and other CAPK staff.

### II. Introduction of Guests / Public Forum

None

### III. Special Presentation

- a. Jeremy Tobias presented outgoing Board Member Fatima Echeverria with an appreciation plaque to honor her time served as the Head Start Policy Council Representative on the CAPK Board of Directors. Jerry Meade from the Head Start program also expressed appreciation for Fatima's time served on the Policy Council.

### IV. Consent Agenda

Board Vice Chair Denise Boshers asked members of the Board, and the public, if they would like to remove any items from the Consent Agenda for further discussion. No items were removed.

Motion was made and seconded to approve all items on the Consent Agenda. Carried by unanimous vote (Plane/Whisenant).

### V. New Business

- a. East Kern Low-Income Board Representative Election Results – Jeremy Tobias, Chief Executive Officer - **Action Item**

Jeremy Tobias presented the above action item and requested approval to certify the election results for the East Kern Low-Income Representative. Jeremy said this is a sad circumstance with the sudden and unexpected passing of 25-year Board Member Yolanda Ochoa on August 12<sup>th</sup>. The election was held on July 22<sup>nd</sup> and the votes counted on July 28<sup>th</sup> and the outcome revealed that Yolanda Ochoa won the election by a large margin and the Board must now certify the election results. Having consulted with the attorney, Jeremy said the certification of the election is a formality and concludes the election.



Jeremy presented options for the Board to consider on how to fill the vacancy. A decision by the Board is not expected until the September meeting.

Motion was made and seconded to certify the election results for the East Kern Low-Income Representative. Carried by unanimous vote (Boshers/Perez, Gema).

b. Strategic Plan 2021-2025 Closeout Report – Pritika Ram, Chief Business Development Officer – **Info Item**

Pritika Ram presented the above action item and summarized the closeout report by including the percentages of completion for the 6 strategic priorities which include Food Access, Community Access, Economic Empowerment, Employer of Choice, Data-Driven Decision Making and Fiscal Health & Stability. The 2021-2025 plan provided a clear framework that strengthened CAPK's operation infrastructure, fiscal stability, and visibility and will help launch the next strategic plan with a stronger foundation, refined priorities, and lessons learned to drive measurable community impact.

Pritika emphasized how the monthly reports to the Board provided a great opportunity to include the strategic alignment and the progress of goals achieved.

c. 2025-2029 Strategic Plan – Annelisa Corona, Community Development Supervisor – **Action Item**

Annelisa Corona presented the above action item and reported that work on the 2025-2029 Strategic Plan has been ongoing over the past several months and now is at the point of requesting Board approval of the plan. The plan was developed using the CSBG Organizational Standards, strategic priorities and objectives under the three ROMA goals, and the consideration of CAPK's re-evaluation of mission, vision, and value statements.

Annelisa reported that two versions of the plan were prepared, Document A was designed for external audiences and Document B serves as the internal operational plan for staff. Annelisa said that the next step is to establish goal groups to include both staff and Board Members that will monitor progress and report back to the Board.

Curtis Floyd asked for a quick summary of the differences between the past and current plan. Annelisa responded that much of the same work will continue but there is also an expansion of new services, with the new Veteran Services Division, continuous need for food insecurity and utility assistance, workforce development, and housing projects.

Jeremy Tobias added that some of the strategic priorities or tasks were hard to measure in the past plan, so there was more care in structuring the language to ensure the tasks are measurable and it is possible to monitor progress. Jeremy also said staff will work with the Board to develop the framework of an implementation plan, which will likely take place at a future Board Retreat.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Boshers/Parlier).

d. Conclusion and Closure of Cal Fresh Healthy Living Program (SNAP-ED) – Susana Magana, Director of Health & Nutrition Services - **Action Item**

Susana Magana presented the above action item and reported that the CalFresh Healthy Living program will come to a close due to recent cuts within the federal budget. This program has been with the agency since 2019, and there are currently 3 community subcontractors to assist with the work. With the federal cuts, it is not likely that the State of California will offer funding to continue the program. Susana reported that there is a total of 9

employees that will be impacted and HR has already begun to work with staff to sharpen their resume's so they can apply for open positions both within CAPK and outside of the agency.

Maritza Jimenez asked how many families will be impacted. Alan Rodriguez, Program Administrator, said the numbers of those impacted are dependent upon the public health model. The program gained sustainability through partners, with a focus area of Shop & Live. Education was provided on healthy choices, and client choice pantries. While the numbers are difficult to manage, the educational goals have been met.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Floyd/Perez, Gema).

e. 2026-2027 Head Start Program Goals & Objectives – Rosa Guerrero, Administrative Analyst – **Action Item**

Rosa Guerrero presented the above action item and reported that the program is entering its 3<sup>rd</sup> grant year and had notable accomplishments and the program will continue tracking progress and challenges through the end of the five-year grand period ending in 2029.

Rosa also reported that Board Member Michelle Jara-Rangel provided comments at the recent Policy Council Planning Committee meeting that was held on August 12<sup>th</sup> and changes were made based on her comments and have been updated for today's presentation.

Maritza Jimenez asked for clarification of the incident protocol. Rosa responded that in the event there is a concern from a parent, they are referred back to the Parent Handbook, which directs them to go through chain of command. As the concerns elevate to the Program Manager, the open dialogue and conversation is key to handle at the site level. If a parent is uncomfortable due to a conflict with their child and another child, the goal is to help the child to develop the skills to cope with the issues to see if it resolves. Sometimes, it will be necessary to move a child to another classroom. Maritza also asked about the protocol if there is a concern between a parent and staff. Jeremy Tobias added that conversations are facilitated through the chain of command. If unresolved, that could also lead to a change of classroom.

Gina Martinez asked how incidents are documented. Jerry Meade said that all interactions are recorded in the Child Plus Software, with detailed case notes.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Plane/Whisenant).

f. Youth & Community Access Grant Program – Request for Retroactive Approval of Board Resolution – Ryan Fergon, Senior Grants Analyst – **Action Item**

Ryan Fergon presented the above action item and summarized the steps taken to get to the third and final step and said that a Board Resolution is required by the funder to proceed, which was due prior to the date of the Board Meeting. This grant application has been reviewed and approved by the Board at a prior meeting, but now a resolution is required for the next step. There was a very quick turnaround for the resolution to be submitted. The Board Chair signed the Resolution for submittal prior to the due date. However, some of the required wording on the Resolution was omitted and the funder allowed for a correction to the Resolution, which will be signed today, if approved. Ryan stated that if funds are awarded, services will be based out of the Friendship House.

Curtis Floyd said he is uncomfortable with retroactive signings and asked the staff to be more proactive to keep the Board informed of upcoming deadlines and understand that the Executive Committee is an option to use for

approvals such the one requested. Ana Vigil agreed that she would rather have items like this go before the Executive Committee if timing is an issue.

Jeremy Tobias added that he understands that this is not an ideal situation, and staff are uncomfortable with this as well. Grant funders can often be demanding, and this particular situation was unusual with approvals already authorized by the Board and noted that the CAPK Bylaws allow for action by the Board Chair under these special circumstances, as long as the action is reported out to the Board.

Rocio Munoz asked for clarification of the age group to be served. Ryan said the ages range from 12-22 and include mentorship for college age students and noted the structure is very diverse.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Plane/Whisenant).

g. Financial Reports for June 2025 – Tracy Webster, Chief Financial Officer – **Action Item**

Tracy Webster presented the financial reports for June 2025 and noted the highlights from some of the programs. The line of credit was not used in the month of June, but was used in July, due to timing of the Head Start drawdown. The agency expenditure is currently at 32% for the year. The Indirect Fund for June month-end reflects revenue is excess expenditures by \$114,738, which is 16.5% of the budgeted indirect surplus. Overall expenditures are 31.5% of the budget and is aligned with the target of 33.3% (month 4 of 12).

Motion was made and seconded to approve the Financial Reports for June 2025. Carried unanimous vote (Plane/Whisenant).

h. Recognition of CAPK as a National Community Action Partnership (NCAP) 2025 Pathways to Excellence Silver Tier Agency – Pritika Ram, Chief Business Development Officer – **Info Item**

Pritika Ram presented the above info item and said this is a celebratory item. CAPK initially received approval to proceed through the process a few years ago, and we have now completed the process to achieve the Silver Tier award and CAPK will be recognized at the NCAP Annual Convention next week in Detroit, MI.

**VI. CVAF Board Report**

**CVAF Board Report – Deborah Johnson, Director of Veteran Services – *Action Item***

Deborah Johnson provided a verbal report and stated the CVAF Board met prior to this meeting and reviewed financial reports. Staff are continuing to work towards the completion of the merger on September 30th. Deb also noted that work continues to plan and execute the annual Veterans Stand Down event on Thursday, October 9<sup>th</sup>. The Covey Cottages open house and ribbon cutting were held recently and as of last Friday, four Veterans moved into the cottages and three more have been matched to move in soon.

Motion was made and seconded to the CVAF report. Carried unanimous vote (Vigil/Perez, Gema).

**VII. Advisory Board Reports**

**Head Start Policy Council Report – Lisa Gonzales, Governance Coordinator – *Action Item***

Lisa Gonzales presented the Policy Council reports from August, 2025 and noted that all items presented were approved. The next meeting is on Tuesday, August 26<sup>th</sup> and there will be a focus on recruitment for a new Policy

Council Representative on the CAPK Board. Lisa also noted that the current term concludes in October and new members will start in November.

Maritza Jimenez asked if there is a deadline to submit an appointee for the CAPK Board. Lisa confirmed that there is no deadline and reported that she is actively reaching out to members to determine their availability to serve.

Motion was made and seconded to approve the Policy Council Reports from August, 2025, and all items. Carried by unanimous vote (Vigil/Floyd).

**VIII. Chief Executive Officer Report**

Jeremy Tobias provided an update on the Federal and State Budget and reported the House and Senate are on Summer Recess for the month of August, most are in their Districts having meetings and attending local events. The House adjourned before completing their appropriations committee work; however, the Senate Appropriations Committee completed their work prior to the recess and all of CAPK's core programs were funded, and it also included a small COLA for Head Start.

Jeremy also said that staff are looking at ways to acknowledge Yolanda Ochoa for her 25 years served as a CAPK Board Member.

**IX. Board Member Comments**

Chris Parlier asked for a bio for Yolanda Ochoa so he can recognize her at the conclusion of an upcoming a County Supervisors meeting.

**X. Closed Session**

Motion was made and seconded to enter into closed session at 12:55 pm. Carried by unanimous vote (Plane/Floyd).

- a. CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION - (Government Code Section 54956.9(b)(1))  
Number of cases: One (1) - in the opinion of the legislative body and on advice of its legal counsel, there is a significant exposure to litigation if matters related to specific facts and circumstances are discussed in open session.

Motion was made and seconded to return to open session at 1:24 pm. Carried by unanimous vote (Plane/Vigil).

**XI. Closed Session Report**

Jeremy provided the closed session report and said CAPK's attorney briefed the Board and no reportable action was taken.

**XII. Next Scheduled Meeting**

Board of Directors Meeting  
12:00 pm  
Wednesday, September 24, 2025  
CAPK Administrative Office Board Room  
1300 18<sup>th</sup> Street, 3<sup>rd</sup> Floor  
Bakersfield, CA 93301

**XIII. Adjournment**

The meeting was adjourned at 1:25 pm



|          |                                                                                                                          |
|----------|--------------------------------------------------------------------------------------------------------------------------|
| DATE     | September 3, 2025                                                                                                        |
| TIME     | 12:00 PM                                                                                                                 |
| LOCATION | CAPK Administrative Office<br>Board Room<br>1300 18 <sup>th</sup> Street, 3 <sup>rd</sup> Floor<br>Bakersfield, CA 93301 |

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## Personnel Committee Minutes

### 1. Call to Order

Committee Chair Denise Boshers called the meeting to order at 12:07 PM at the Community Action Partnership of Kern Administrative Office, located at 1300 18<sup>th</sup> Street, 3<sup>rd</sup> Floor, Bakersfield, CA.

### 2. Roll Call

Roll Call was taken with a quorum present.

Present: Denise Boshers (Chair), Jonathan Mullings, Rocio Munoz, and Guadalupe Perez

Others present: Jeremy Tobias, Chief Executive Officer; Susana Magana, Director of Health and Nutrition; and other CAPK staff.

### 3. Public Comments

None.

### 4. New Business

#### a. Food Bank: New Job Description – Kelly Lowery, Program Administrator - **Action Item**

Kelly Lowery began his presentation by announcing that September is Hunger Action Month (HAM) and highlighted various events scheduled throughout the month, most notably:

- September 10, 2025 – Food Drive & BBQ luncheon at compassion corner
- September 20, 2025 – HAM Community Box Building Day (7:45 – 11:00AM)
- September 23, 2025 – Annual “Feed the Need” Food Drive at the Kern County Fair

Kelly introduced a request for approval for a new job description for the position of Agency Relations Specialist. Kelly highlighted the complexity of managing over 150 agency partners, which collectively represent more than 220 distribution sites serving over 100,000 Kern County neighbors each month. Currently, the department responsible for agency relations is staffed by only one person, relying heavily on volunteers to maintain operations. Kelly continued that a staffing challenge arose when a key source of volunteer support went on hiatus, resulting in the loss of critical volunteer personnel. Recognizing that volunteer support alone is insufficient to sustain operations, the program budget was reviewed for potential solutions. It was determined that the budget could support the addition of the requested Agency Relations Specialist position.

Lupe Perez asked if the position will be a full-time position, to which Kelly answered yes.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Perez/Mullings).

b. Head Start Personnel Update - Robert Espinosa, Program Design and Management Administrator – ***Info. Item***

Robert Espinosa presented the monthly staffing report and began by addressing a correction to the funded enrollment figures, which have been revised from 1,695 to 1,689 due to a formula error. This discrepancy impacted funding projections but has since been identified, and steps are being taken to ensure accuracy moving forward.

Robert also reported that some classrooms at the Angela Martinez Center remain temporarily closed due to ongoing construction. To maintain service levels, enrollment slots have been relocated to other classrooms. Robert commended the teams involved for their flexibility and responsiveness in adjusting placements to meet enrollment needs.

Jeremy Tobias added that construction is nearing completion, only pending final inspection. However, the timeline for obtaining state childcare licensing remains uncertain, with approvals potentially taking anywhere from a few weeks to over a month.

**5. Committee Member Comments**

Denise Boshers highlighted the CAPK Foundation website: [capkfoundation.org/ham](http://capkfoundation.org/ham) as a resource supporting Hunger Action Month.

Jeremy Tobias reiterated to the group that the Annual Feed the Need event at the Kern County Fair will take place on September 23, 2025, and encouraged Board members to participate in food collection efforts if they are able.

Lupe Perez shared insight from a recent conference she attended in Detroit, which included a session focused on sustainability and board governance, with an emphasis on staff retention. She noted it was rewarding to share CAPK's initiatives in this area, particularly in the implementation of the ADP RAIN program, which enables employees to access wages prior to payday. Lupe commented that it was encouraging to see how far ahead CAPK is in supporting staff compared to many peer organizations.

**6. Next Scheduled Meeting**

Personnel Committee  
12:00 pm  
Wednesday, October 8, 2025  
1300 18<sup>th</sup> St., 3<sup>rd</sup> Floor  
Bakersfield, CA 93301

**7. Adjournment**

The meeting was adjourned at 12:19 PM.



## MEMORANDUM

**To:** Personnel Committee

**From:** Kelly Lowery, Food Bank Administrator

**Date:** September 3, 2025

**Subject:** *Agenda Item 4(a): Food Bank – New Job Description – Action Item*

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### Background:

The Agency Relations Department is one of the most critical areas of the Food Bank. It is the main point of contact between the Food Bank and the network of more than 150 active organizations, churches, schools, and other non-profits. Additionally, the Agency Relations Department is also responsible for the creation, cultivation, and expansion of relationships with grocery stores as part of our fresh rescue program. Over the previous two years, the network of agency partners and the grocery store partners has grown significantly. As we have expanded, we have also taken the initiative internally to elevate our partnerships by exceeding the Feeding America and USDA standards of site visits once every two years, to twice every year. Lastly, in an effort to gain valuable data, we are currently working with IT/IS to deploy a new software platform that every partner in our network across the county will utilize. Under the direction of the Program Manager, the current structure of the Agency Relations department includes only one staff member, the Agency Relations Coordinator. The addition of the Agency Relations Specialist will significantly increase the Food Bank's reach and quality of service.

| Position Title                          | Proposed Changes    | Current Grade | New Grade                                                |
|-----------------------------------------|---------------------|---------------|----------------------------------------------------------|
| Agency Relations Specialist – Food Bank | New Job Description | N/A           | Grade 07<br>Min. \$20.61<br>Mid. \$25.77<br>Max. \$30.92 |

### Fiscal Impact:

Food Bank Program Administrator met with CAPK CFO to confirm that the current Food Bank budget supports the addition of the Agency Relations Specialist to the Food Bank organizational chart.

### Strategic Plan Impact:

As part of the 2021-25 Strategic Plan, specifically under Goal 4: *CAPK seeks to be an employer of choice and attract and retain a high-quality workforce to achieve the organization's desired results.* This proposal supports staff development, growth, and

retention by aligning the job description and compensation with the current level of responsibility of the position.

**Recommendation:**

Staff recommends that the Personnel Committee approve the changes to the Food Bank organizational chart with the addition of the Agency Relations Specialist position.

***Attachment:***

*Food Bank Agency Relations Specialist Job Description*





## **Agency Relations Specialist - Food Bank**

*Disclaimer: Job descriptions are written as a representative list of the ADA essential duties performed by a job class. They cannot include nor are they intended to include all duties performed by all positions occupying a class.*

**Salary Range:** Grade 07

**FLSA Status:** Non-Exempt

**Date Approved:** TBD

### **SUMMARY:**

Under the direction of the Food Bank Agency Relations Coordinator, the Agency Relations Specialist supports the work of the Agency Relations department by recruiting, establishing services, monitoring, and training of fresh rescue partners, food distribution sites, their members, and volunteers who assist the Food Bank with the distribution of products throughout Kern County. The Agency Relations Specialist is also responsible for developing and maintaining exceptional customer service, including strong and effective communication lines with agency partners, staff, and volunteers.

### **SUPERVISION RECEIVED:**

Receive direct supervision from the Agency Relations Coordinator and indirect supervision from the Food Bank Program Manager, and the Food Bank Administrator.

### **SUPERVISION EXERCISED:**

Agency Relations Volunteers.

### **DUTIES AND RESPONSIBILITIES:**

*Disclaimer: This list is meant to be representative, not exhaustive. Some incumbents may not perform all the duties listed or may perform related duties as assigned. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.*

#### **Essential Job Specific Duties:**

- Supports the development and strengthening of relationships with all partner agencies.
- Recruit new partner agencies to expand the network with special emphasis on underserved areas.
- Monitor partner agency sites by conducting scheduled and unscheduled site visits, observing operations, and reviewing documentation to ensure compliance with Feeding America, federal, state, and local regulations.
- Prepare written reports pertaining to the site visits and follow-up as necessary. Communicates site review results with partner agency staff.
- Respond to network member calls, requests for information, and concerns to ensure all questions are satisfactorily answered, all requested materials are sent, and orientation training is scheduled.
- Work cooperatively with Food Bank personnel to ensure effective network members and client education on nutrition, food safety, sanitation, and food insecurity.
- Oversee capacity building and training for partner agency staff and volunteers, ensuring compliance with funding source requirements, and conduct training sessions twice annually.
- Manage complaints from and concerning all partner agencies and volunteers.
- Assists with the preparation and maintenance of all Agency relations records and reports.



- Prepares monthly Agency statistics and update reporting systems for the Food Bank, federal, and state agencies, and any other partners and/or funding sources requiring reports.
- Complete all required external and internal program reporting.
- Works with the Agency Relations team to prepare and conduct surveys as needed.
- Works collaboratively with other departments to develop and maintain the Pantry Program and the EFAP Program policies and procedures.
- Prepare, coordinate, and conduct orientation sessions for new partner agencies and volunteers, and conduct an annual partner conference and on-going workshops, as needed, to educate partner agencies on proper policies and procedures.
- Prepare reports on activities and outcomes as required by CAPK, and its funding sources, including CSBG, volunteer documents, and reports, etc.
- Ensure that documentation with partner agencies is kept current and filed accordingly.
- Engage in resource development by actively seeking out new sites and volunteers in the community.
- Adhere to USDA, CDSS, Feeding America and CAPK regulations and guidelines.
- Assist with other Agency departments and activities as needed.
- Provide excellent customer service to all CAPK customers, including clients, staff, donors, logistics personnel, partner agency personnel, volunteers, board members, and the public.
- Provide information and referrals to individuals seeking assistance, addressing their needs when they call or visit the Food Bank.
- Support the Food Bank's social media activities and website postings.
- Represent the Food Bank on live media (e.g., television or radio) as required.

**Other Job Specific Duties:**

- Attend all assigned meetings, trainings, and conferences.
- Maintain a safe and functional work environment.
- Work alternative hours as required, including early mornings, nights, and weekends.
- Proactive in the effort to recruit and enroll families that qualify for CAPK programs.
- Perform any other duties as assigned.

**MINIMUM QUALIFICATIONS:**

*The requirements listed below are representative of the knowledge, skills, and abilities required to satisfactorily perform the essential duties and responsibilities.*

**Knowledge of:**

- Agency and departmental policies and procedures.
- Applicable federal, state, and local laws, codes, and regulations.
- Modern office practices, methods, procedures and computer equipment.
- Word processing, spreadsheet, database, and related software applications.

**Ability to:**

- Plan, organize, allocate, and control substantial resources.
- Communicate effectively, verbally and in writing.
- Demonstrate good interpersonal skills.
- Demonstrate excellent customer service.
- Display attention to detail.



- Effectively present program information to the public.
- Establish professional working relationships with staff, interns, volunteers, agencies, and clients.
- Effectively communicate with people of diverse socio-economic and educational backgrounds.

### **EDUCATION AND EXPERIENCE:**

*The following requirements generally demonstrate possession of the minimum requisite knowledge and ability necessary to perform the duties of the position.*

- Associate or bachelor's degree in business administration, social work or related field.
- One (1) year of experience working in social service or customer service fields.
- One (1) year of supervisory experience.
- One (1) year of warehouse operations experience with a general knowledge of warehouse practices to include food storage, handling, and inventory practices.
- One (1) year of experience working with interns or volunteers.
- An equivalent combination of education and/or experience that provides the capabilities to perform the job's duties may be accepted.

### **OTHER REQUIREMENTS:**

- Possession of a valid California driver's license and state automobile insurance with an acceptable driving record, substantiated by a DMV printout.
- Bilingual language fluency (Spanish/English) highly desirable.
- Successful completion of live scan, physical, substance abuse screening, TB, and all required vaccinations.

### **WORK ENVIRONMENT:**

*The work environment characteristics described are representative of those an employee encounters in performing the essential functions of this job.*

- Work is performed indoors and outdoors.
- Noise level is quiet to moderate.
- Hazards are minimal.

### **ESSENTIAL PHYSICAL DEMANDS:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be provided to enable employees with disabilities to perform the essential duties.*

| <b>POSITION TITLE    Agency Relations Specialist</b> |                          |                                       |                                 |
|------------------------------------------------------|--------------------------|---------------------------------------|---------------------------------|
|                                                      | <b>NEVER<br/>0 HOURS</b> | <b>OCCASIONALLY<br/>UP TO 4 HOURS</b> | <b>FREQUENTLY<br/>4-8 HOURS</b> |
| Sitting                                              |                          |                                       | X                               |
| Walking                                              |                          |                                       | X                               |
| Standing                                             |                          |                                       | X                               |
| Bending (neck)                                       |                          |                                       | X                               |
| Bending (waist)                                      |                          |                                       | X                               |
| Squatting                                            |                          | X                                     |                                 |



|                                     |   |   |   |
|-------------------------------------|---|---|---|
| Climbing                            | X |   |   |
| Kneeling                            |   | X |   |
| Crawling                            | X |   |   |
| Twisting (neck)                     |   |   | X |
| Twisting (waist)                    |   |   | X |
| Is repetitive use of hand required? |   |   | X |
| Simple Grasping (right hand)        |   |   | X |
| Simple Grasping (left hand)         |   |   | X |
| Power Grasping (right hand)         |   | X |   |
| Power Grasping (left hand)          |   | X |   |
| Fine Manipulation (right hand)      |   |   | X |
| Fine Manipulation (left hand)       |   |   | X |
| Pushing & Pulling (right hand)      |   | X |   |
| Pushing & Pulling (left hand)       |   | X |   |
| Reaching (above shoulder level)     |   | X |   |
| Reaching (below shoulder level)     |   | X |   |

|            | LIFTING          |                               |                         | CARRYING         |                               |                         |
|------------|------------------|-------------------------------|-------------------------|------------------|-------------------------------|-------------------------|
|            | NEVER<br>0 HOURS | OCCASIONALLY<br>UP TO 4 HOURS | FREQUENTLY<br>4-8 HOURS | NEVER<br>0 HOURS | OCCASIONALLY<br>UP TO 4 HOURS | FREQUENTLY<br>4-8 HOURS |
| 0–10 lbs   |                  |                               | X                       |                  |                               | X                       |
| 11–25 lbs  |                  | X                             |                         |                  | X                             |                         |
| 26–50 lbs  |                  | X                             |                         |                  | X                             |                         |
| 51–75 lbs  | X                |                               |                         | X                |                               |                         |
| 76-100 lbs | X                |                               |                         | X                |                               |                         |
| 100+ lbs   | X                |                               |                         | X                |                               |                         |



## MEMORANDUM

**To:** Personnel Committee

**From:** Jerry Meade, Assistant Director of Program

Robert Espinosa, Program Design and Management Administrator

**Date:** September 3, 2025

**Subject:** *Agenda Item 4(b):* Head Start Personnel Update – **Info Item**

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The Head Start and State Child Development Division remains dedicated to providing regular updates on personnel matters and their impact on the Head Start program.

For the month of August 2025, the following information is provided to the Personnel Committee:

- 635 Staff employed.
- 32 Vacant Positions.
- Onboard 11 new staff members.
- Nine (9) Resignations.
- Eight (8) days of interviews for 4 open requisitions.

Job opportunities are continuously posted on the Head Start California website, accompanied by dedicated recruitment efforts for our direct service positions.

Attached is a document that details the closed classrooms and staff vacancies for the closed and open classrooms as of August 27, 2025.

**Attachment:**

*Enrollment Staffing Data Sheet*

## Enrollment Staffing Data Sheet

| Site                 | Funded      | Reportable Enrollment | % Enrolled | Budgeted Staffed | Currently Staffed | Staff Vacancies | % Staffed  |
|----------------------|-------------|-----------------------|------------|------------------|-------------------|-----------------|------------|
| Alberta Dillard (PY) | 34          | 17                    | 50%        | 6                | 6                 | 0               | 100%       |
| Alicante             | 20          | 20                    | 100%       | 3                | 2                 | 1               | 67%        |
| Angela Martinez EHS  | 24          | 24                    | 100%       | 9                | 9                 | 0               | 100%       |
| Angela Martinez HS   | 81          | 57                    | 70%        | 9                | 9                 | 0               | 100%       |
| Bakersfield College  | 32          | 23                    | 72%        |                  |                   |                 |            |
| Blanton              | 16          | 13                    | 81%        |                  |                   |                 |            |
| Broadway (PY)        | 37          | 12                    | 32%        | 6                | 6                 | 0               | 100%       |
| California City (PY) | 17          | 7                     | 41%        | 2                | 1                 | 1               | 50%        |
| California Street    | 24          | 24                    | 100%       | 9                | 7                 | 2               | 78%        |
| Cleo Foran EHS       | 8           | 7                     | 88%        | 3                | 3                 | 0               | 100%       |
| Cleo Foran HS        | 15          | 13                    | 87%        | 3                | 3                 | 0               | 100%       |
| Delano (PY)          | 60          | 40                    | 67%        | 12               | 12                | 0               | 100%       |
| Escuelita Hernandez  | 16          | 14                    | 88%        |                  |                   |                 |            |
| Fairfax (PY)         | 34          | 13                    | 38%        | 6                | 6                 | 0               | 100%       |
| Family Childcare EHS | 22          | 30                    | 136%       |                  |                   |                 |            |
| Family Childcare HS  | 21          | 28                    | 133%       |                  |                   |                 |            |
| Garden Pathways      | 11          | 12                    | 109%       |                  |                   |                 |            |
| Gianone              | 16          | 16                    | 100%       | 3                | 3                 | 0               | 100%       |
| Harvey L. Hall EHS   | 68          | 67                    | 99%        | 27               | 27                | 0               | 100%       |
| Harvey L. Hall       | 74          | 83                    | 112%       | 12               | 12                | 0               | 100%       |
| Heritage (PY)        | 17          | 10                    | 59%        | 2                | 2                 | 0               | 100%       |
| Kennedy              | 16          | 15                    | 94%        | 6                | 4                 | 2               | 67%        |
| Lathrop              | 24          | 24                    | 100%       | 9                | 9                 | 0               | 100%       |
| Lodi                 | 32          | 33                    | 103%       | 12               | 12                | 0               | 100%       |
| M. Massei            | 24          | 25                    | 104%       | 9                | 8                 | 1               | 89%        |
| MJM EHS              | 16          | 16                    | 100%       | 6                | 5                 | 1               | 100%       |
| MJM HS               | 34          | 37                    | 109%       | 6                | 5                 | 1               | 83%        |
| Oasis EHS (PY)       | 8           | 5                     | 63%        | 3                | 2                 | 1               | 67%        |
| Oasis (PY)           | 34          | 15                    | 44%        | 6                | 6                 | 0               | 100%       |
| Pete Parra EHS       | 48          | 41                    | 85%        | 15               | 13                | 2               | 87%        |
| Pete Parra HS        | 68          | 64                    | 94%        | 12               | 12                | 0               | 100%       |
| Primeros Pasos EHS   | 16          | 16                    | 100%       | 6                | 6                 | 0               | 100%       |
| Primeros Pasos HS    | 51          | 40                    | 78%        | 9                | 8                 | 0               | 89%        |
| Rosamond (PY)        | 51          | 31                    | 61%        | 9                | 9                 | 0               | 100%       |
| San Diego EHS        | 32          | 33                    | 103%       | 12               | 12                | 0               | 100%       |
| Shafter EHS          | 24          | 22                    | 92%        | 9                | 9                 | 0               | 100%       |
| Shafter              | 17          | 14                    | 82%        | 3                | 3                 | 0               | 100%       |
| Stockdale HS         | 41          | 19                    | 46%        | 9                | 8                 | 1               | 89%        |
| Sterling EHS         | 72          | 66                    | 92%        | 9                | 8                 | 1               | 89%        |
| Sterling HS          | 53          | 70                    | 132%       | 24               | 22                | 2               | 92%        |
| Sunrise Villa (PY)   | 17          | 12                    | 71%        | 9                | 9                 | 0               | 100%       |
| Taft (PY)            | 51          | 46                    | 90%        | 3                | 2                 | 1               | 67%        |
| Taft College         | 22          | 11                    | 50%        |                  |                   |                 |            |
| Tehachapi (PY)       | 15          | 7                     | 47%        | 2                | 2                 | 0               | 100%       |
| Tiny Powers          | 8           | 0                     | 0%         | 0                | 0                 | 0               | 0%         |
| Vineland (PY)        | 17          | 7                     | 41%        | 2                | 2                 | 0               | 100%       |
| Virginia (PY)        | 17          | 3                     | 18%        | 2                | 2                 | 0               | 100%       |
| Home Base Kern 160   | 160         | 137                   | 86%        | 16               | 14                | 2               | 88%        |
| SJC EHS HB 80        | 80          | 76                    | 95%        | 8                | 7                 | 1               | 88%        |
| <b>Total</b>         | <b>1695</b> | <b>1415</b>           | <b>83%</b> | <b>327</b>       | <b>307</b>        | <b>20</b>       | <b>94%</b> |

| Closed Classrooms             | Funded Enrollment  | Staff Vacancies   |
|-------------------------------|--------------------|-------------------|
| Angela Martinez HS ~ 81       |                    |                   |
| Class D                       | 15                 | 0                 |
| Class E                       | 15                 | 0                 |
| EHS HB ~ 100                  |                    |                   |
| ECE 9                         | 10                 | 0                 |
| ECE 10                        | 10                 | 0                 |
| SJB HB ~ 80                   |                    |                   |
| Stockton 2                    | 10                 | 1                 |
| Tiny Powers~ 8                |                    |                   |
| Class 1                       | 8                  | 3                 |
| <b>Classrooms Fully</b>       | <b>Total Slots</b> | <b>Staff Vac.</b> |
| <b>6</b>                      | <b>38</b>          | <b>4</b>          |
| * Angela Martinez slots moved |                    |                   |
|                               | <b>Slots</b>       | <b>Staff Vac.</b> |
| <b>Closed Enrollment</b>      | <b>2%</b>          | <b>20.00%</b>     |
| <b>Open Enrollment</b>        | <b>98%</b>         | <b>80.00%</b>     |

Funded Enrollment    1695    1415  
83%

Active Enrollment    1657    1415  
85%



DATE September 10, 2025

TIME 12:00 pm

LOCATION CAPK Administrative Office  
Executive Conference Room  
1300 18<sup>th</sup> Street, 3<sup>rd</sup> Floor  
Bakersfield, CA 93301

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## Program Review & Evaluation Committee Minutes

### 1. Call to Order

Committee member, Lee'o Whisenant called the meeting to order at 12:00 pm at the Community Action Partnership of Kern Administrative Building, located at 1300 18<sup>th</sup> Street, 3<sup>rd</sup> Floor, Bakersfield, CA.

### 2. Roll Call

Roll call was taken with a quorum present.

Present: Gema Perez and Lee'o Whisenant

Absent: Gina Martinez

Others Present: Pritika Ram, Chief Business Development Officer, Emilio Wagner, Chief Facilities and Technology Officer, Rebecca Moreno, Director of Housing and Supportive Services, Freddy Hernandez, Director of Youth & Community Services, Lisa McGranahan, Chief Human Resource Officer, Maria Contreras, Director of Facilities and other CAPK Staff

### Public Comments

No one addressed the Committee.

### 3. Program Presentation

#### a. Migrant Childcare Alternative Program by Laura Porta, Program Administrator - *Info item*

Laura Porta presented an overview of the Migrant Childcare Alternative Payment (MCAP) Program, which supports migrant agricultural working families by providing access to safe, educational childcare. Administered by the California Department of Social Services and operated through CAPK offices across the Central Valley, the program serves children from birth to age 12. Families qualify by earning at least 50% of their income from agricultural work and can receive services for up to 24 months, regardless of relocation within California.

Once deemed eligible, families are assisted in selecting a childcare provider that meets their needs. MCAP serves an average of 2,678 children monthly, supporting around 1,250 families and issuing approximately \$2.4 million in monthly reimbursements. This funding sustains nearly 600 childcare providers, many serving low-income communities.

Lee'o Whisenant asked about income qualifications. Laura explained that families must verify income for both parents over the past two months, with at least 50% of their income coming from agricultural work and a

demonstrated need for childcare. Eligibility also considers family size, with a general income threshold of about \$1,800 per family member monthly.

Lee'o also inquired about provider inspections. Laura clarified that licensed facilities are overseen by Community Care Licensing, while relative providers follow minimal regulations. TrustLine-registered providers must undergo fingerprinting and background checks.

Regarding the \$2.4 million in monthly reimbursements, Lee'o calculated an average of \$865 per child. Laura confirmed this figure aligns with program data. He also asked about administrative costs, and Laura noted that 21% of the earned contract is allocated for administration, per CDSS guidelines.

#### **4. New Business**

- a. August 2025 Program Reports presented by Pritika Ram, Chief Business Development Officer – **Action Item**

Pritika Ram presented the August program reports highlighting key statistics and comparisons to the prior year for the following programs: Housing & Supportive Services/CALAIM; WIC; Energy & Utility Assistance; Operations, including facilities and data governance; and for the Community Development activities, highlighting activities planned for Hunger Action Month and the 2026 Staff Development Day.

Lee'o Whisenant inquired about the CalAIM numbers that were significantly higher than last year and asked if it is due to rolling CVAF into those numbers. Pritika replied that some of the increases in numbers are due to the expansions to East Kern but will follow up and provide more details.

Motion was made and seconded to approve the August 2025 Program Reports. Carried by unanimous vote (Perez/Whisenant).

- b. August 2025 - Application Status Report & Funding Profiles presented by Karen Vazquez, Senior Grant Analyst – **Action Item**

Karen Vasquez presented the action item regarding the new grant management system, highlighting key differences between the two platforms. One notable difference is the use of the "Notes" column, which now includes a description field to provide more context. Karen went on to provide a summary of the funding profiles included in the agenda packet.

Motion was made and seconded to approve the August 2025 Application Status Reports & Funding Profiles. Carried by unanimous vote (Perez/Whisenant).

- c. August 2025 Head Start/State Child Development Division/Program Monthly Activity Report presented by Carol Hendrick, Enrollment and Attendance Manager – **Action Item**

Carol Hendrick presented the August 2025 Monthly Activity Report for the Head Start and State Child Development Division and provided the updated enrollment stats and meals served. Carol also reported on program activities which included the completion of 60 DRDPs (Desired Results Developmental Profiles) for child development enrollment. Parent conferences are scheduled to begin in September. Two centers, Sterling and Primeros Pasos, are continuing their gardening activities, where children are learning how to grow food.



Lee'o Whisenant raised a question regarding the discrepancy in the Early Head Start (EHS) numbers, noting that they appeared to be about 200 lower than usual. In response, Carol clarified that this decrease is typical for the month of August, as many children are either transitioning to kindergarten or aging out of the program.

Motion was made and seconded to approve the August 2025 Head Start/State Child Development Program Activity Report. Carried by unanimous vote (Perez/ Whisenant).

d. **Committee Member Comments**

e. **Next Scheduled Meeting**

Program Review & Evaluation Committee  
Wednesday, October 15, 2025  
CAPK Administrative Office, Board Room  
1300 18<sup>th</sup> Street, 3<sup>rd</sup> Floor  
Bakersfield, CA 93301

f. **Adjournment**

The meeting was adjourned at 12:36 pm.



## **Migrant Childcare**

# Program Review Evaluation Presentation

September 2025

Laura Porta, Program Administrator



The mission of the Migrant Childcare Program (MCAP) is to help provide the children of migrant agriculturally working families a safe, nurturing, and educationally growing environment.

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Our program is under the direction of The California Department of Social Services and **CAPK** holds the only CMAP Contract in California.



# We Serve The Migrant Agricultural Working Community!

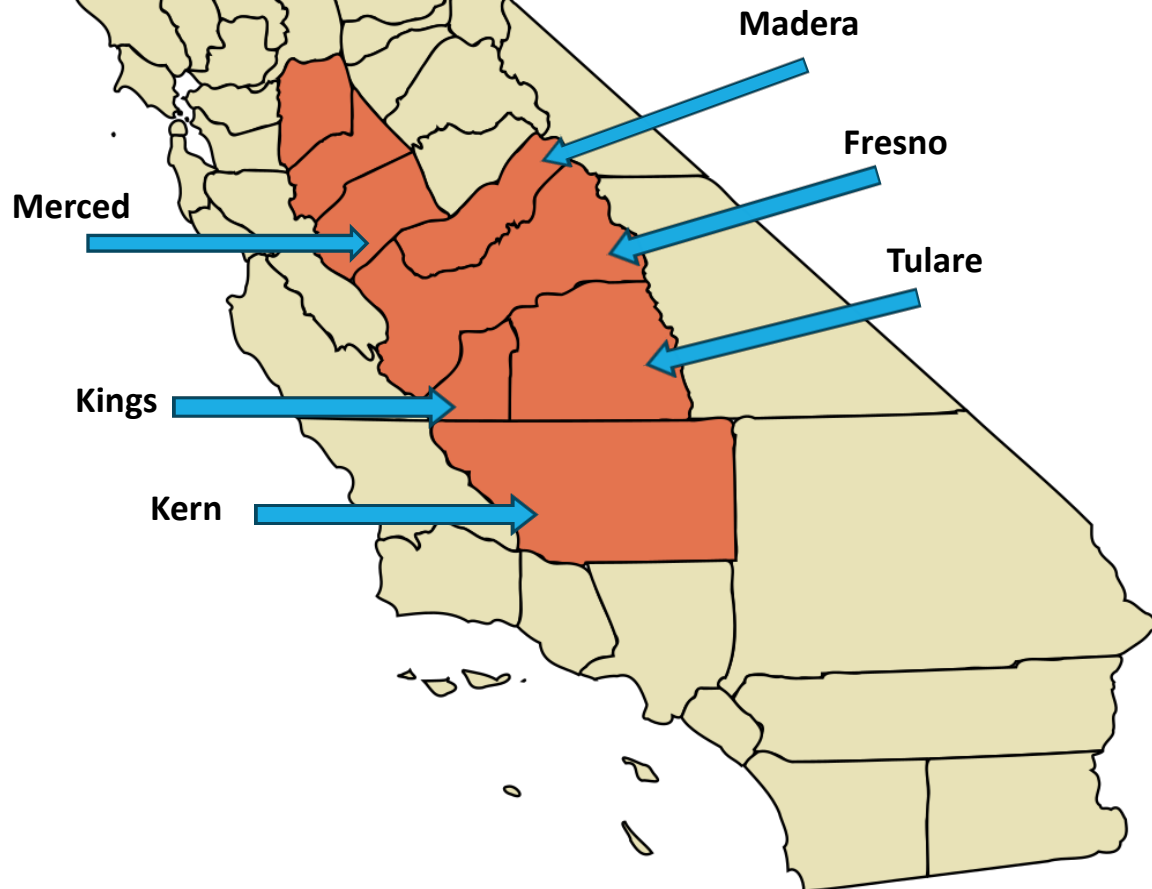


50% OF THEIR TOTAL INCOME COMES FROM AGRICULTURE

- ☐ Field Work
- ☐ Packing Homes
- ☐ Fishing
- ☐ Dairy Workers
- ☐ Bee Keeping
- ☐ And all other agriculture related work

# California Counties

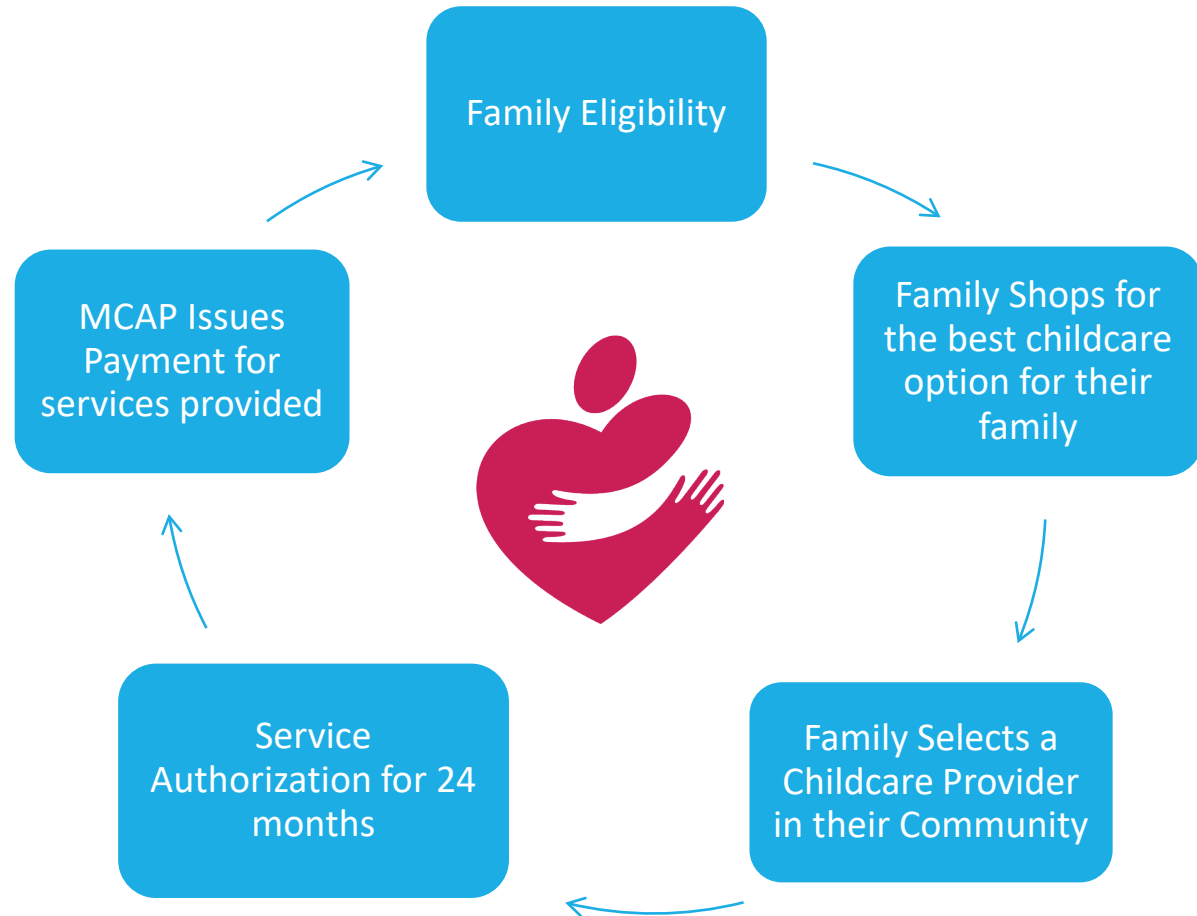
## Family Enrollment & Migration



As families migrate in search of work, our program ensures continuity of childcare services by providing the necessary support in their new county of residence. Children from birth to 12 years of age are eligible to receive services, and children with special needs may continue receiving support through 21 years of age.

# The Migrant Childcare Program

We operate as an Alternative Payment Program by offering a subsidy for eligible families



# Families select the childcare setting that best fits their Family's need.

---



Onofre & Maria Zamora  
Riverside, County.

- ☐ Licensed Childcare Center
- ☐ Licensed Childcare Home
- ☐ In-home Care
- ☐ License Exempt
  - ☐ Relative
  - ☐ Trust Line



## FY 2024-2025 Program Impact!

- ❑ Served an average of 2,678 children per month.
- ❑ Supported approximately 1,250 families monthly, enabling parents to work and provide for their households.
- ❑ Reimbursed an average of \$2.4 Million per month for childcare services.
- ❑ Sustained a steady source of income for nearly 600 childcare providers, primarily serving low-income communities.
- ❑ These economic resources remained within local communities, promoting stability, growth and new opportunities.





**Migrant Childcare**

*Childcare that migrates with you.*

**Thank you**





**September 2025 PRE Committee**

**August 2025 Program Monthly Reports**



## **Housing and Supportive Services**

Coordinated Entry Services  
M Street Homeless Navigator Center  
CalAIM - Homeless Services  
Adult Re-entry Program

**Community Action Partnership of Kern  
Monthly Report 2025**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                          |                                  |                       |                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|----------------------------------|-----------------------|------------------------|
| <b>Month</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | August-25                           | <b>Program/Work Unit</b> | Coordinated Entry Services (CES) |                       |                        |
| <b>Division/Director</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Rebecca Moreno                      | <b>Program Manager</b>   | Joseph Aguilar                   |                       |                        |
| <b>Reporting Period</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | January 1, 2025 - December 31, 2025 |                          |                                  |                       |                        |
| <b>Program Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                          |                                  |                       |                        |
| <p>Coordinated Entry Services (CES) is the system to assist communities in ending homelessness by providing a clear and systematic pattern for helping individuals to quickly access the most appropriate services available through standardized access, a standardized assessment process, and a coordinated referral (match) process for individuals to preventions, housing, and/or other related services. The following counties are currently being served by CAPK CES, Kern County.</p> <p>The Coordinated Entry System (CES) process will support the encampment proposal. The strategy will expedite the housing process by creating an Encampment by Name List and an encampment match call with collaborating partners to review status, barriers, and match encampment residents to permanent housing units and/or housing resources identified.</p> |                                     |                          |                                  |                       |                        |
| <b>Homeless Referrals/Assessments (SRV 7a)</b><br>(duplicated client counts)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Month</b>                        | <b>YTD</b>               | <b>YTD Goal</b>                  | <b>Month Progress</b> | <b>Annual Progress</b> |
| Kern County                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 3,205                               | 21,551                   | 20,000                           | 16%                   | 108%                   |
| <b>Number of applicants who received a response within 24 Hours</b><br>(duplicated client counts)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Month</b>                        | <b>YTD</b>               | <b>YTD Goal</b>                  | <b>Month Progress</b> | <b>Annual Progress</b> |
| Kern County                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 2,825                               | 19,298                   | 18,000                           | 16%                   | 107%                   |
| <b>Pending Assessments</b><br>(duplicated client counts)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Month</b>                        | <b>YTD</b>               | <b>YTD Goal</b>                  | <b>Month Progress</b> | <b>Annual Progress</b> |
| Number of clients without initial contact by the end of the month.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 3                                   | 187                      | 200                              | 2%                    | 94%                    |
| Among clients from the preceding month, the average duration (days) to reach those who are still pending.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 3                                   |                          |                                  |                       |                        |
| <b>Encampment Resolution (SRV 7a)</b><br>(duplicated client counts)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Month</b>                        | <b>YTD</b>               | <b>YTD Goal</b>                  | <b>Month Progress</b> | <b>Annual Progress</b> |
| Number of Clients Served                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 68                                  | 589                      | 450                              | 15%                   | 131%                   |
| Matched to Housing Subsidy (i.e., voucher, rapid rehousing or physical location) (SRV 4m, 4o)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 8                                   | 69                       | 70                               | 11%                   | 99%                    |
| HOUSED to permanent housing placement (SRV 4o)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 2                                   | 19                       |                                  |                       |                        |
| <b>Explanation (Over/Under Goal Progress)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                          |                                  |                       |                        |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                          |                                  |                       |                        |
| <b>Program Strategic Goals</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                     |                          | <b>Progress Towards Goal</b>     |                       |                        |

**Community Action Partnership of Kern  
Monthly Report 2025**

|                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Optimize the use of existing access points in rural areas of Kern County.                                                                                                                                                                    | CES continues to work on improving system through CoC Strategic Plan. CES continues to offer trainings to new staff from partner agencies and community members. CES continues to work on the Road to Housing tool. □ |
| 2. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.                                                                  | Currently providing additional support to staff and sending them to the CoC University training to improve retention.                                                                                                 |
| 3. Among clients from the prior month, the average time taken to reach pending clients is currently 15 days, attributed to high call volume and limited staff. The objective is to achieve client contact within 5 days of the initial request. | In process of hiring more staff.                                                                                                                                                                                      |
| <b>Program Highlights</b>                                                                                                                                                                                                                       |                                                                                                                                                                                                                       |
|                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                       |



**Community Action Partnership of Kern  
Monthly Report 2025**

| Month                                                                                                                                                                                                                                                                                                 | August-25                           | Program/Work Unit     |                 | M Street Navigation Center |                |                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------|-----------------|----------------------------|----------------|-----------------|
| Division/Director                                                                                                                                                                                                                                                                                     | Rebecca Moreno                      |                       | Program Manager | Laurie Hughey              |                |                 |
| Reporting Period                                                                                                                                                                                                                                                                                      | January 1, 2025 - December 31, 2025 |                       |                 |                            |                |                 |
| Program Description                                                                                                                                                                                                                                                                                   |                                     |                       |                 |                            |                |                 |
| CAPK operates the 147-bed homeless Low Barrier Navigation Center in partnership with the County of Kern. This 24-hour shelter offers housing, meals, showers, laundry and an array of mental health, medical care, dental and economic resources to un- sheltered individuals with pets and partners. |                                     |                       |                 |                            |                |                 |
| Shelter Services                                                                                                                                                                                                                                                                                      |                                     | Month                 | YTD             | YTD Goal                   | Month Progress | Annual Progress |
| Overnight Residents (Assigned Beds) (FNPI 4a & SRV 7b, SRV 4m)                                                                                                                                                                                                                                        |                                     | 128                   | 984             | 1,500                      | 9%             | 66%             |
| Total Clients Served                                                                                                                                                                                                                                                                                  |                                     | 200                   | 1,521           | 2,400                      | 8%             | 63%             |
| Pets (i.e., kennel, emotional support assistance and service pet)                                                                                                                                                                                                                                     |                                     | 9                     | 87              | 75                         | 12%            | 116%            |
| Residents Under 90 days length of stay                                                                                                                                                                                                                                                                |                                     | 80                    | 517             | 800                        | 10%            | 65%             |
| Exits to Permanent Housing (FNPI 4b)                                                                                                                                                                                                                                                                  |                                     | 8                     | 47              | 114                        | 7%             | 41%             |
| Exits-Self                                                                                                                                                                                                                                                                                            |                                     | 22                    | 204             | 150                        | 15%            | 136%            |
| Exits-Involuntary                                                                                                                                                                                                                                                                                     |                                     | 50                    | 341             | 700                        | 7%             | 49%             |
| Case Management Services (SRV 7a)                                                                                                                                                                                                                                                                     |                                     | 534                   | 6,301           | 8,000                      | 7%             | 79%             |
| Critical Incidents                                                                                                                                                                                                                                                                                    |                                     | 37                    | 258             | 250                        | 15%            | 103%            |
| Shelter Residents Meals (SRV 5ii)                                                                                                                                                                                                                                                                     |                                     | 6,348                 | 53,621          | 70,000                     | 9%             | 77%             |
| Number of Volunteers ( <i>duplicated</i> )                                                                                                                                                                                                                                                            |                                     | 140                   | 1,104           | 100                        | 140%           | 1104%           |
| Volunteers Hours ( <i>duplicated</i> )                                                                                                                                                                                                                                                                |                                     | 228                   | 1,756           | 3,000                      | 8%             | 59%             |
| Safe Camping                                                                                                                                                                                                                                                                                          |                                     | Month                 | YTD             | YTD Goal                   | Month Progress | Annual Progress |
| Total clients served (SRV 7b)                                                                                                                                                                                                                                                                         |                                     | 37                    | 415             | 500                        | 7%             | 83%             |
| Current client census                                                                                                                                                                                                                                                                                 |                                     | 21                    | 315             | 300                        | 7%             | 105%            |
| Meals (SRV 5ii)                                                                                                                                                                                                                                                                                       |                                     | 1,039                 | 13,669          | 20,000                     | 5%             | 68%             |
| Pets                                                                                                                                                                                                                                                                                                  |                                     | 5                     | 59              | 75                         | 7%             | 79%             |
| Clients moved to Shelter (SRV 4m )                                                                                                                                                                                                                                                                    |                                     | 0                     | 0               | 15                         | 0%             | 0%              |
| Exits to Permanent Housing (FNPI 4b)                                                                                                                                                                                                                                                                  |                                     | 2                     | 15              | 20                         | 10%            | 75%             |
| Exits-Self                                                                                                                                                                                                                                                                                            |                                     | 6                     | 26              | 50                         | 12%            | 52%             |
| Exits-Involuntary                                                                                                                                                                                                                                                                                     |                                     | 1                     | 30              | 75                         | 1%             | 40%             |
| Critical Incidents                                                                                                                                                                                                                                                                                    |                                     | 2                     | 27              |                            |                |                 |
| Safe Parking                                                                                                                                                                                                                                                                                          |                                     | Month                 | YTD             | YTD Goal                   | Month Progress | Annual Progress |
| Total clients served                                                                                                                                                                                                                                                                                  |                                     | 11                    | 86              | 30                         | 37%            | 287%            |
| Current client census                                                                                                                                                                                                                                                                                 |                                     | 9                     | 84              | 25                         | 36%            | 336%            |
| Clients moved to Shelter (SRV 4m )                                                                                                                                                                                                                                                                    |                                     | 0                     | 1               | 10                         | 0%             | 10%             |
| Explanation (Over/Under Goal Progress)                                                                                                                                                                                                                                                                |                                     |                       |                 |                            |                |                 |
|                                                                                                                                                                                                                                                                                                       |                                     |                       |                 |                            |                |                 |
| Program Strategic Goals                                                                                                                                                                                                                                                                               |                                     | Progress Towards Goal |                 |                            |                |                 |

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|                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Number of clients participating in job training program, (i.e., Project Hire-Up, financial Literacy, Recycling Lives, Open Door Network).                                       | 4 clients from M street are attending Project Hire U this co-hort. there are currently 17 clients working various jobs in the community (Field work, Access Wireless, Dylan's Hot dogs, Dignity Health Arena, Entouch Wireless, Amazon, Walmart and Hard Rock Casino & Hotel). |
| 2. Increase job retention/recruitment at M street by (1) developing job descriptions that accurately reflect job performance and (2) regrading/classification of job descriptions. | Complete                                                                                                                                                                                                                                                                       |
| 3. Increase the number of clients who transition to permanent housing by 10% from the prior year (2023 - 114 clients) to 120 clients.                                              | M Street had 8 clients move into permanent supportive housing.                                                                                                                                                                                                                 |

**M Street Navigation Center - Client Demographic Information**

| Race Demographic | Month      |
|------------------|------------|
| 18 - 24          | 10         |
| 25 - 34          | 41         |
| 35 - 44          | 44         |
| 45 - 54          | 41         |
| 55 - 61          | 37         |
| 62+              | 27         |
| <b>Total:</b>    | <b>200</b> |

| Race Demographic                 | Month      |
|----------------------------------|------------|
| American Indian or Alaska Native | 3          |
| Asian                            | 3          |
| Black or African American        | 38         |
| Hispanic/Latina/e/o              | 36         |
| White                            | 74         |
| Multiple races                   | 46         |
| Client Don't know / Refused      |            |
| No Answer                        |            |
| <b>Total:</b>                    | <b>200</b> |

| Gender                                                      | Month      |
|-------------------------------------------------------------|------------|
| Female                                                      | 70         |
| Male                                                        | 130        |
| Trans Female and Male (Male to Female, Female to Male)      |            |
| Gender Non-Conforming (i.e. not exclusively male or female) |            |
| Client doesn't know                                         |            |
| Client refused                                              |            |
| No Answer                                                   |            |
| <b>Total:</b>                                               | <b>200</b> |

| Zip Code      | Month | Zip Code | Month      |
|---------------|-------|----------|------------|
| 93203         | 1     | 92101    | 1          |
| 93301         | 48    | 93268    | 2          |
| 93304         | 15    | 93274    | 1          |
| 93305         | 15    | 93291    | 1          |
| 93306         | 10    | 93280    | 3          |
| 93307         | 15    | 31321    | 1          |
| 93308         | 26    | 8701     | 1          |
| 93309         | 8     |          |            |
| 93311         | 1     |          |            |
| 93312         | 2     |          |            |
| 93313         | 1     |          |            |
| 92225         | 1     |          |            |
| 93505         | 1     |          |            |
| 93215         | 1     |          |            |
| 93240         | 3     |          |            |
| 93243         | 1     |          |            |
| 93245         | 1     |          |            |
| 90807         | 1     |          |            |
| 90013         | 2     |          |            |
| 93560         | 1     |          |            |
| 95825         | 1     |          |            |
| Not specified | 35    |          |            |
| <b>Total</b>  |       |          | <b>200</b> |



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### Safe Camping - Client Demographic Information

| Race Demographic | Month     |
|------------------|-----------|
| 18 - 24          | 1         |
| 25 - 34          | 5         |
| 35 - 44          | 5         |
| 45 - 54          | 8         |
| 55 - 61          | 7         |
| 62+              | 11        |
| <b>Total:</b>    | <b>37</b> |

| Race Demographic                 | Month     |
|----------------------------------|-----------|
| American Indian or Alaska Native |           |
| Asian                            |           |
| Black or African American        | 8         |
| Hispanic/Latina/e/o              | 4         |
| White                            | 19        |
| Multiple races                   | 6         |
| Client Don't know / Refused      |           |
| No Answer                        |           |
| <b>Total:</b>                    | <b>37</b> |

| Gender                                                      | Month     |
|-------------------------------------------------------------|-----------|
| Female                                                      | 13        |
| Male                                                        | 23        |
| Trans Female and Male (Male to Female, Female to Male)      |           |
| Gender Non-Conforming (i.e. not exclusively male or female) | 1         |
| Client doesn't know                                         |           |
| Client refused                                              |           |
| No Answer                                                   |           |
| <b>Total:</b>                                               | <b>37</b> |

| Zip Code      | Month | Zip Code | Month     |
|---------------|-------|----------|-----------|
| 93301         | 7     |          |           |
| 93304         | 6     |          |           |
| 93305         | 1     |          |           |
| 93306         | 2     |          |           |
| 93307         | 3     |          |           |
| 93308         | 6     |          |           |
| 93309         | 4     |          |           |
| 93225         | 1     |          |           |
| 93433         | 1     |          |           |
| 93230         | 1     |          |           |
| 93501         | 1     |          |           |
| 93553         | 1     |          |           |
| 93277         | 1     |          |           |
|               |       |          |           |
|               |       |          |           |
|               |       |          |           |
|               |       |          |           |
|               |       |          |           |
|               |       |          |           |
|               |       |          |           |
|               |       |          |           |
|               |       |          |           |
|               |       |          |           |
| Not specified | 2     |          |           |
| <b>Total</b>  |       |          | <b>37</b> |

### Program Highlights

w clients from Safe Camp secured permanent supportive housing as well as 2 Safe Parkers.

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| Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | August-25                                        | Program/Work Unit     |                | California Advancing and Innovating Medi-Cal (CalAIM) |                 |                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-----------------------|----------------|-------------------------------------------------------|-----------------|-----------------|
| Division/Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Rebecca Moreno<br>Director of Community Services | Program Manager       | Joseph Aguilar |                                                       |                 |                 |
| Reporting Period                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | January 1, 2025 to December 31, 2025             |                       |                |                                                       |                 |                 |
| Program Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                  |                       |                |                                                       |                 |                 |
| CalAIM is a new initiative by the Department of Health Care Services (DHCS) to improve the quality of life and health outcomes of Medi-Cal beneficiaries by implementing broad delivery of system, programmatic, and payment system reforms. A key feature of CalAIM is the introduction of a new menu of “in lieu of services” (ILOS), or Community Supports, which, at the option of a MediCal managed care health plan (MCP) and a Member, can substitute for covered Medi-Cal services as cost-effective alternatives. MCPs will be responsible for administering Community Supports. For this partnership, CAPK would serve as a Community Support providing rental assistance. |                                                  |                       |                |                                                       |                 |                 |
| Housing Transition Navigation Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                  | Month                 | YTD            | YTD Goal                                              | Annual Progress |                 |
| Number of Clients Currently Served                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                  | 386                   | 3,076          | 450                                                   | 684%            |                 |
| Number of Referrals Received (SRV 7c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                  | 51                    |                |                                                       |                 |                 |
| Number of Enrollments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                  | 31                    |                |                                                       |                 |                 |
| Number of services per client per month (i.e., one-on-one case management, landlord engagement, obtaining vital documents) (SRV 7a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                  | 1,212                 | 8,838          | 8,100                                                 | 15%             | 109%            |
| Housing & Furnishing Deposits (SRV4d)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                  | Month                 | YTD            | YTD Goal                                              | Month Progress  | Annual Progress |
| One-time use up-to \$5000 per client (includes housing deposits, furnishing, appliances)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                  | 23                    | 260            | 100                                                   | 23%             | 260%            |
| Housing Tenancy and Sustaining Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                  | Month                 | YTD            | YTD Goal                                              | Month Progress  | Annual Progress |
| Number of clients secured placement (SRV 4o)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                  | 20                    | 128            | 75                                                    | 27%             | 171%            |
| Day Habilitation Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                  | Month                 | YTD Goal       | YTD Goal                                              | Month Progress  | Annual Progress |
| Number of Clients Currently Enrolled                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                  | 93                    | 622            | 50                                                    | 186%            | 1244%           |
| Number of services per client per month (i.e., client accepted day services, attended day services class)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                  | 67                    | 235            | 2600                                                  | 3%              | 9%              |
| Explanation (Over/Under Goal Progress)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                  |                       |                |                                                       |                 |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                  |                       |                |                                                       |                 |                 |
| Program Strategic Goals                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                  | Progress Towards Goal |                |                                                       |                 |                 |

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|                                                                                                                                                                                 |                                                                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth. | In the process of hiring, More interview to be scheduled and 2 FTEs onboarded.                                                                                                                               |
| 2.) Broaden CalAIM services by collaborating with existing and new managed care plans to diversify the program's funding sources.                                               | Proactively assisting East Kern Resource Center develop and improve CalAIM services; exploring options to add additional ECM and CS services, submitted application to partner and become a CBO with Anthem. |
| 3.) Engage with volunteers/providers to operate Day Services classes and proactively offer Day Services classes 2-3 hours per day.                                              | There were 6 main courses offered, 31 classes total in the month of Aug. Computer Basics, Home DIY & Cleaning Workshop, Eviction Prevention Workshop, Cal Job Workshop, and Prepare-U.                       |
| <b>Program Highlights</b>                                                                                                                                                       |                                                                                                                                                                                                              |
|                                                                                                                                                                                 |                                                                                                                                                                                                              |



## **Veterans & Supportive Services**



## **Health and Nutrition Services**

Cal-Fresh Health Living Program

Food Bank

Migrant Childcare Alternative Payment

Women, Infant, and Children

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| Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | August-25                           | Program/Work Unit |                 | CalFresh Healthy Living |                 |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------|-----------------|-------------------------|-----------------|--|
| Division/Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Susana Magana                       |                   | Program Manager | Alan Rodriguez          |                 |  |
| Reporting Period                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | January 1, 2025 - December 31, 2025 |                   |                 |                         |                 |  |
| Program Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                   |                 |                         |                 |  |
| The CalFresh Healthy Living (CFHL) program, Funded by the USDA and administered by CDSS, improves the nutritional health of low-income Kern County residents by providing access to nutrition education, physical activity education, and leadership within community collaboratives that focus on health and nutrition. The program does this by providing Direct Education classes, distributing Indirect Education materials and resources, and creating/implementing Public Health programs that focus on improving Policy Systems and Environments (PSE's). The CFHL program also has three (3) subcontractors that assist in carrying out the goal of educating the K-12 school population. |                                     |                   |                 |                         |                 |  |
| Supplemental Nutrition Assistance Program-Education(SNAP-Ed) eligible participants, receiving Nutrition Education (SRV 5ff)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Month                               | YTD               | YTD Goal        | Month Progress          | Annual Progress |  |
| Community Action Partnership of Kern (CAPK) Direct Education provided.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 3                                   | 365               | 1,100           | 0%                      | 33%             |  |
| Kern County Superintendent of Schools (KCSOS) Subcontractor Direct Education provided.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 35                                  | 5,759             | 9,500           | 0%                      | 61%             |  |
| Kernville Unified School District (KUSD) Subcontractor Direct Education provided.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 488                                 | 1,351             | 4,000           | 12%                     | 34%             |  |
| Lamont Elementary School District (LESDD) Subcontractor Direct Education provided.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 567                                 | 4,925             | 7,500           | 8%                      | 66%             |  |
| Indirect Education: Indirect education, for SNAP-Ed purposes, is defined as the distribution or display of information and resources which involve no participant interaction with an instructor or multimedia.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Month                               | YTD               |                 |                         |                 |  |
| Community Action Partnership of Kern (CAPK) Direct Education provided.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 795                                 | 3,173             |                 |                         |                 |  |
| Kern County Superintendent of Schools (KCSOS) Subcontractor Direct Education provided.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 471                                 | 1,169             |                 |                         |                 |  |
| Kernville Unified School District (KUSD) Subcontractor Direct Education provided.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 207                                 | 2,443             |                 |                         |                 |  |
| Lamont Elementary School District (LESDD) Subcontractor Direct Education provided.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 506                                 | 4,238             | YTD Goal        | Annual Progress         |                 |  |
| Total (distributed printed material)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 1,979                               | 11,023            | 20,000          | 55%                     |                 |  |

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| Policy Systems and Environmental Changes (PSE's)                                                                                                                                                                                                                                                                                                                                                                                            | Month                                                                                                                                                                                                                                                                                          | YTD | YTD Goal | Month Progress | Annual Progress |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------|----------------|-----------------|
| Partner with six (6) agencies/program to evaluate and implement the Nutrition Pantry Program (NPP) to implement Trauma Informed Care practices with-in the food pantry.                                                                                                                                                                                                                                                                     | 0                                                                                                                                                                                                                                                                                              | 6   | 6        | 0%             | 100%            |
| Partner with three (3) health centers (clinics) to implement Food Insecurity screening practices.                                                                                                                                                                                                                                                                                                                                           | 0                                                                                                                                                                                                                                                                                              | 3   | 3        | 0%             | 100%            |
| Program Strategic Goals                                                                                                                                                                                                                                                                                                                                                                                                                     | Progress                                                                                                                                                                                                                                                                                       |     |          |                |                 |
| 1. Achieve and maintain full staffing levels by implementing targeted recruitment strategies and enhancing employee retention through professional development, competitive compensation, and fostering a supportive workplace culture.                                                                                                                                                                                                     | Due to the recent federal budget cut to the CalFresh Healthy Living program, Program has had a resignation, bringing the total staff to 8 of 11 positions, bringing the program staffing to 72%.                                                                                               |     |          |                |                 |
| 2. Advance Policy, Systems, and Environmental (PSE) initiatives by strengthening community partnerships, implementing sustainable strategies, and creating impactful changes that improve access to healthy food and physical activity for low-income Kern County residents.                                                                                                                                                                | As the funding year comes to an end, the CFHL program focuses on the sustainability of partners' progress. The goal has always been to build processes with partners that can function independently of the CFHL team. This includes resources, classes, and involvement in built programming. |     |          |                |                 |
| Program Highlights                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                |     |          |                |                 |
| The CFHL Team proudly celebrated National Farmers Market Week at the F St. Farmers Market. This celebration is a way to bring in more foot traffic to Farmers Markets, which increases sales for the farmers but also increases utilization of Market Match, a unique matching program that matches EBT Dollars up to \$15, which allows participants to walk away with \$30 worth of fresh fruits and veggies with \$15 worth of benefits. |                                                                                                                                                                                                                                                                                                |     |          |                |                 |



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| Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | July-25                                                                                                        | Program/Work Unit |                 | Food Bank    |                |                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|-------------------|-----------------|--------------|----------------|-----------------|
| Division/Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Health & Nutrition, Susana Magana                                                                              |                   | Program Manager | Kelly Lowery |                |                 |
| Reporting Period                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | January 1, 2025 - December 31, 2025<br><i>(Note: The data represents information from two months earlier.)</i> |                   |                 |              |                |                 |
| Program Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                |                   |                 |              |                |                 |
| The Food Bank provides food assistance to low-income families and individuals through a network of more than 200 agency partner distribution sites across Kern County. The CAPK Food Bank is the primary organization responsible for distributing State and Federal emergency food assistance for Kern County neighbors in need. Additionally, the Food Bank is the Feeding America affiliate food bank for Kern, facilitating grocery rescue [Fresh Rescue Program] to support the network of more than 150 Pantries across the county. Every month, the Food Bank distributes between more than 1.5 and 2 million pounds of food, which reaches more than 100,000 Kern County food-insecure neighbors. |                                                                                                                |                   |                 |              |                |                 |
| The Emergency Food Assistance Program (TEFAP)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                | Month             | YTD             | Annual Goal  | Month Progress | Annual Progress |
| Neighbor Engagements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                | 53,623            | 412,982         | 700,000      | 8%             | 59%             |
| Pounds Distributed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                | 786,694           | 5,318,963       | 10,000,000   | 8%             | 53%             |
| Pantry Program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                | Month             | YTD             | Annual Goal  | Month Progress | Annual Progress |
| Neighbor Engagements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                | 121,208           | 896,979         | 1,250,000    | 10%            | 72%             |
| Pounds Distributed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                | 318,435           | 2,566,908       | 4,500,000    | 7%             | 57%             |
| Fresh Rescue                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                | Month             | YTD             | Annual Goal  | Month Progress | Annual Progress |
| Neighbor Engagements <i>(Not attached to distros)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                | 10,490            | 28,193          | 40,000       | 26%            | 70%             |
| Pounds Distributed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                | 209,796           | 1,338,517       | 2,000,000    | 10%            | 67%             |
| CSFP (Senior Box) Program                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                | Month             | YTD             | Annual Goal  | Month Progress | Annual Progress |
| Neighbor Engagements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                | 4,866             | 36,223          | 66,000       | 7%             | 55%             |
| Pounds Distributed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                | 211,010           | 1,444,739       | 2,300,000    | 9%             | 63%             |
| Free Farmers Markets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                | Month             | YTD             | Annual Goal  | Month Progress | Annual Progress |
| Neighbor Engagements <i>(Not attached to distros)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                | 2,489             | 22,348          | 50,000       | 5%             | 45%             |
| Pounds Distributed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                | 49,771            | 466,312         | 750,000      | 7%             | 62%             |
| Brighter Bites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                | Month             | YTD             | Annual Goal  | Month Progress | Annual Progress |
| Neighbor Engagements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                | 528               | 33,570          | 75,000       | 1%             | 45%             |
| Pounds Distributed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                | 1,933             | 170,114         | 275,000      | 1%             | 62%             |
| Snack Attack                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                | Month             | YTD             | Annual Goal  | Month Progress | Annual Progress |
| Neighbor Engagements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                | 535               | 3,366           | 15,000       | 4%             | 22%             |
| Pounds Distributed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                | 600               | 3,088           | 10,000       | 6%             | 31%             |
| Community Events & Other                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                | Month             | YTD             | Annual Goal  | Month Progress | Annual Progress |
| Engagements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                | 6,946             | 17,246          | 15,000       | 46%            | 115%            |

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|                                                                                                                                                                                                                                                   |           |                                                                                                                                                                          |             |                |                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------|-----------------|
| Pounds Distributed                                                                                                                                                                                                                                | 138,926   | 1,206,887                                                                                                                                                                | 1,500,000   | 9%             | 80%             |
| Totals                                                                                                                                                                                                                                            | Month     | YTD                                                                                                                                                                      | Annual Goal | Month Progress | Annual Progress |
| Total Engagements                                                                                                                                                                                                                                 | 200,685   | 1,450,374                                                                                                                                                                | 2,211,000   | 9%             | 66%             |
| Total Pounds Distributed (SRV 5jj)                                                                                                                                                                                                                | 1,717,165 | 12,515,528                                                                                                                                                               | 21,335,000  | 8%             | 59%             |
| Volunteers (SRV 6f)                                                                                                                                                                                                                               | Month     | YTD                                                                                                                                                                      | Annual Goal | Month Progress | Annual Progress |
| Volunteers who received job skill training (e.g., paid partnership though service providers, duplicated)                                                                                                                                          | 10        | 219                                                                                                                                                                      | 450         | 2%             | 49%             |
| Other Volunteers (i.e., general public, duplicated)                                                                                                                                                                                               | 188       | 997                                                                                                                                                                      | 2,250       | 8%             | 44%             |
| Explanation (Over/Under Goal Progress)                                                                                                                                                                                                            |           |                                                                                                                                                                          |             |                |                 |
| For TEFAP, performance remained on track with targets. For the pantry program, engagements continue to outpace pounds. Brighter Bites was not operational in July due to the summer break.                                                        |           |                                                                                                                                                                          |             |                |                 |
| Program Strategic Goals                                                                                                                                                                                                                           |           | Progress Towards Strategic Goals                                                                                                                                         |             |                |                 |
| By October 2025, The CAPK Food Bank will form 12 geographic collaboratives made of agency partners to work together to address food insecurity at a community level.                                                                              |           | Groups were created, and agency partners were assigned. Emails went out, and a kick-off meeting is being scheduled for next month.                                       |             |                |                 |
| By June 2025, The CAPK Food Bank will implement a classification system for measuring, tracking, and increasing the nutrition level of the food distributed.                                                                                      |           | The measuring system and SOP have been drafted for review before implementation. The nutrition plan is also being compared to Feeding America guidelines for uniformity. |             |                |                 |
| By the end of 2025, The CAPK Food Bank will implement a food locker program with the first 2 sites to increase all-hours access to emergency food resources.                                                                                      |           | Due to changes in funding, this project has been put on hold.                                                                                                            |             |                |                 |
| Program Highlights                                                                                                                                                                                                                                |           |                                                                                                                                                                          |             |                |                 |
| In July, the CAPK Food Bank was honored to host a delegation from the Feeding America National Office, including CEO Claire Babineaux-Fontenot, Chief Network Officer Katheryn Strickland, and Chair of the National Advisory Council Kyle Waide. |           |                                                                                                                                                                          |             |                |                 |

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| Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | August-25                             | Program/Work Unit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                       | Migrant Childcare Alternative Payment (MCAP) |                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------------------------------------|-----------------|
| Division/Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Susana Magana                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Program Administrator | Laura Porta                                  |                 |
| Reporting Period                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | January 01, 2025 to December 31, 2025 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |                                              |                 |
| Program Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |                                              |                 |
| The Migrant Childcare Alternative Payment (MCAP) program provides childcare subsidies to migrant, agriculturally working families. Once families are authorized, their services are certified based on their verified need for childcare services. MCAP maximizes parental choice for services and utilizes the approved childcare providers in our communities to satisfy the family's need for services. Families can apply for childcare services in six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once a family is enrolled in the program, they can migrate anywhere in California to follow agricultural work, and their childcare services can continue. |                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |                                              |                 |
| Program Reimbursements (CY Jan - Dec 2025)<br>Note: duplicated below for program fiscal year.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                       | Current Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | YTD                   | Goal                                         | Annual Progress |
| Provider Payments-Subsidies Expended (SRV7e)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                       | 2,141,751                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 18,574,678            | \$ 27,900,000                                | 67%             |
| Program FY Reimbursements Progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                       | Current Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | YTD                   | Goal                                         | Annual Progress |
| Provider Payments-Subsidies Expended (SRV7e)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                       | 2,141,751                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 33,594,742            | 30,000                                       | 111982%         |
| Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Current Month                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |                                              |                 |
| Active Child Enrollment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 2,598                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |                                              |                 |
| Active Childcare Providers (SRV 7f )                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 534                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |                                              |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Previous Month                        | Add (+)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Drop (-)              | Current Month                                |                 |
| Waiting List Totals (children)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                       | 0                                            |                 |
| Explanation (Over/Under Goal Progress)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |                                              |                 |
| The Migrant Childcare Alternative Payment (MCAP) program successfully closed Fiscal Year 2024–2025 with strategic contract earnings totaling 87%. This includes an additional \$7.2 million in supplemental program funding awarded at the end of November 2024. The current reimbursement total on this report documents our first month for our current FY 2025-2026, and it is in line to current program projected earnings for the yearly transitions of the Migrant Agriculturally working community.                                                                                                                                                                            |                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |                                              |                 |
| Program Strategic Goals                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                       | Progress Towards Strategic Goal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                       |                                              |                 |
| 1. Staff Recruitment & Retention – Develop and implement a staffing plan that supports recruitment, retention, and workforce development to meet the program's growing needs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                       | To begin our current Fiscal Year 2025-2026, program management prioritized providing enhanced training and review support to all program personnel. We seek to enhance personnel professional development and job satisfaction. During this period, management also successfully onboarded a new staff member to expand direct support and improve service access for families. Additionally, two existing staff members advanced into higher-level positions and received the necessary training and guidance to effectively transition into their new roles. Training and support will be ongoing. |                       |                                              |                 |
| 2. Program Growth & Sustainability – Strengthen program capacity by enhancing training, technology, and reporting systems to ensure efficient operations and sustainable growth.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                       | Program management has focused on strengthening overall capacity through enhanced staff training, improved supervision, and proactive planning of key activities necessary for program success. Efforts include providing ongoing professional development, expanding the use of technology, and implementing targeted reporting and data tracking processes. These initiatives are intended to improve operational efficiency while establishing a solid foundation for long-term, sustainable growth.                                                                                              |                       |                                              |                 |

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**Program Highlights**

In FY 2024–2025, the program achieved significant milestones, including a \$7.2 million increase in funding and the successful service of over 3,500 children across the State. This growth was matched by a strong commitment to staff development through expanded training, support, and retention efforts. The program maintained the highest levels of compliance while enhancing internal systems to ensure operational efficiency. Community engagement remained a core focus, with continued delivery of responsive, high-quality services to migrant agricultural working families.

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------|---------------------------------------------|----------------------|-----------------|-----------------|
| Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | August-25                           | Program/Work Unit | Women Infants & Children (WIC)<br>Nutrition |                      |                 |                 |
| Division/Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Susana Magana                       |                   | Program Manager                             | Marissa Ortiz-Cortez |                 |                 |
| Reporting Period                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | January 1, 2025 - December 31, 2025 |                   |                                             |                      |                 |                 |
| Program Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                   |                                             |                      |                 |                 |
| The Women, Infants, & Children (WIC) program is a supplemental nutrition initiative that offers nutrition education, breastfeeding support, and nutritious foods to enhance diets. It serves pregnant, postpartum, and breastfeeding women, as well as infants and children under the age of 5. Additionally, fathers, grandparents, migrant families, military families, and caretakers can receive food benefits for eligible infants and children. CAPK WIC operates across 16 sites in Kern County and has 3 locations in San Bernardino County. |                                     |                   |                                             |                      |                 |                 |
| Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     | Month             | YTD                                         | Annual Goal          | Month Progress  | Annual Progress |
| Caseload (SRV 5g)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                     | 14,441            |                                             | 14,710               |                 | 98%             |
| Breast Feeding 30% of infants are breastfed (i.e., some, mostly or fully breastfeeding compared to formula)                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                     | 1,120             |                                             | 1,200                |                 | 93%             |
| Local Vendor Liaison-Contact Stores (contact 67 vendors 1 contact required per quarter totaling 268 contacts per year)                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     | 0                 | 195                                         | 268                  | 0%              | 73%             |
| Outreach                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     | Month             | YTD                                         | Goal                 | Month           | Annual          |
| Online Enrollment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                     | 110               | 759                                         | 2,000                | 6%              | 38%             |
| WIC Presentations and Outreach Events                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     | 4                 | 32                                          | 100                  | 4%              | 32%             |
| Publication in newspaper, television, and/or social media postings (English and Spanish)                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     | 14                | 94                                          | 350                  | 4%              | 27%             |
| Regional Breast Liaison (RBL)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     | Month             | YTD                                         | Goal                 | Month Progress  | Annual Progress |
| Meet with key community stakeholders (i.e., medical managed care, hospital staff, lactation support, health care providers, other WIC agencies) in Region 24 to increase breastfeeding awareness and referrals to the WIC program, as well as share WIC digital materials and utilization.                                                                                                                                                                                                                                                           |                                     | 40                | 215                                         | 250                  | 16%             | 86%             |
| Peer Counseling Program (PCP)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     | Clients Served    |                                             | Goal                 | Annual Progress |                 |
| Provide basic breastfeeding education and encouragement to WIC PCP participants.                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     | 208               |                                             | 1,000                | 21%             |                 |
| Explanation (Over/Under Goal Progress)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                   |                                             |                      |                 |                 |
| Adjusted RBL goal since we hit 100% in July & 0 visits in August for LVL since we met our quarter goal in July                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                     |                   |                                             |                      |                 |                 |

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| Program Strategic Goals                                                                                                                                                                                                                                                                                                                                                          | Progress                                                                                                                                                                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Enhance Nutrition Counseling Services. Strengthen the quality of nutrition counseling by providing staff with advanced training in active listening, addressing barriers to breastfeeding, and tailoring nutrition guidance to client needs. Focus on offering practical solutions and empathetic support to improve the effectiveness of sessions.</p>                    | <p>CDPH WIC approved learning aid in August. This aid will be provided to parents with children ages 1-4 during WIC appointments. We would also provide a "my section plate" to assist parents with portion sizes for children during these tailored appointments.</p> |
| <p>2. Improve Client Engagement and Accessibility. Increase customer retention and satisfaction by enhancing communication channels, such as modernizing the phone system and introducing more efficient ways for clients to connect with staff. Implement strategies to ensure responsive, reliable support for clients across all locations.</p>                               | <p>We are currently monitoring our WIC call center ensuring that we are able to answer the high volume of calls that WIC receives. We are reviewing high call hours and provide staff as needed to minimize abandoned calls during business hours</p>                  |
| <p>3. Expand Access Through Innovative Program Delivery. Explore and integrate multiple mediums for client interaction, including virtual services, to modernize program delivery and meet contemporary client expectations. Emphasize program enhancements that align with current trends and client preferences rather than relying solely on traditional program designs.</p> | <p>The WIC BFPC (Breastfeeding Peer Counselor) program is now offering zoom (video) sessions as an option for clients.</p>                                                                                                                                             |
| Program Highlights                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                        |
|                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                        |



## **Youth and Community Services**

East Kern Family Resource Center

Oasis Family Resource Center

Energy, Weatherization, and Utility Assistance

Friendship House Community Center

Volunteer Income Tax Assistance

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| Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | August-25                                    | Program/Work Unit |                 | East Kern Family Resource Center (EKFRC) |                |                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|-------------------|-----------------|------------------------------------------|----------------|-----------------|
| Division/Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Fred Hernandez<br>Youth & Community Services |                   | Program Manager | Anna Saavedra                            |                |                 |
| Reporting Period                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | January 1, 2025 - December 31, 2025          |                   |                 |                                          |                |                 |
| Program Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                              |                   |                 |                                          |                |                 |
| East Kern Family Resource Center (EKFRC) is a regional resource center based in Mojave, Ca. The EKFRC provides assistance to low-income individuals and families from the desert and Tehachapi Mountain communities. The primary focus is to assist individuals and families who are facing housing insecurities and to prepare children 0-5 years of age to enter kindergarten successfully. The EKFRC also provides individuals and families with basic need services, clothing, diapers, food, household items, hygiene kits, blankets, business services, VITA, and assistance with HEAP applications. |                                              |                   |                 |                                          |                |                 |
| Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                              | Month             | YTD             | Annual Goal                              | Month Progress | Annual Progress |
| Case Management Services (SRV 7a)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                              | 4                 | 76              | 60                                       | 7%             | 127%            |
| Street Outreach and Education                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                              | 150               | 647             | 75                                       | 200%           | 863%            |
| HHAP Linkages to Services (Referrals)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                              | Month             | YTD             |                                          |                |                 |
| California Driver's License (SRV 7j)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                              | 4                 | 38              |                                          |                |                 |
| Social Security Insurance (SSI) (SRV 7i)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                              | 2                 | 10              |                                          |                |                 |
| Medical Services (SRV 7c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                              | 3                 | 26              |                                          |                |                 |
| Mental Services (SRV 7c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                              | 3                 | 37              |                                          |                |                 |
| Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                              | 4                 | 23              |                                          |                |                 |
| Educational and Career Development (SRV 7c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                              | 2                 | 28              |                                          |                |                 |
| HHAP Distribution of Supplies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                              | Month             | YTD             |                                          |                |                 |
| Food Assistance (SRV 5jj)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                              | 47                | 541             |                                          |                |                 |
| House Hold Items                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                              | 7                 | 67              |                                          |                |                 |
| Hygiene Kits (SRV 5oo)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                              | 24                | 169             |                                          |                |                 |
| Emergency Clothing (SRV 7n)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                              | 56                | 737             |                                          |                |                 |
| Administrative Services & Copies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                              | 33                | 318             |                                          |                |                 |
| Transportation Services (SRV 7d)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                              | 12                | 46              |                                          |                |                 |
| Educational Supplies (SRV 2k)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                              | 11                | 21              |                                          |                |                 |
| Covid - 19 Supplies (SRV 5oo)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                              | 3                 | 22              |                                          |                |                 |



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| First 5 Kern                                                             | Month      | YTD        | Annual Goal         | Month Progress | Annual Progress         |
|--------------------------------------------------------------------------|------------|------------|---------------------|----------------|-------------------------|
| Parents Receiving Case Management Services (SRV 7a)                      | 2          | 45         | 30                  | 7%             | 150%                    |
| Children Receiving Case Management Services (SRV 7a)                     | 0          | 74         | 30                  | 0%             | 247%                    |
| Parents Participating in Court Mandated Classes (FNPI 5d & SRV 5mm)      | 0          | 4          | 10                  | 0%             | 40%                     |
| Children Educational Center Base Activities (FNPI 2b)                    | 13         | 38         | 30                  | 43%            | 127%                    |
| Children Educational Home Base Activities (FNPI 2b)                      | 1          | 64         | 30                  | 3%             | 213%                    |
| Children Summer Bridge Activities (FNPI 2b)                              | 0          | 15         | 15                  | 0%             | 100%                    |
| Collaborative Meetings Participated                                      | 1          | 7          | 12                  | 8%             | 58%                     |
| Family Support Services for non-clients with children 5 and under        | 163        | 401        |                     |                |                         |
| <b>First 5 Total</b>                                                     | <b>180</b> | <b>648</b> |                     |                |                         |
| First 5 Kern/ Department Health Services                                 | Month      | YTD        | Annual Goal (12 Mo) | Month Progress | Annual Progress (12 Mo) |
| Family Support Services for non-clients with children 6-18 (SRV 2e K-12) | 380        | 711        |                     |                |                         |
| CalCapa Diaper Supply Bank                                               | Month      | YTD        | Annual Goal         | Month Progress | Annual Progress         |
| Diaper Supply Management Enrollment <b>Unduplicated</b> (NPI5.2)         | 12         | 227        | 150                 | 8%             | 151%                    |
| Monthly Diaper Kit Supply Delivery <b>Duplicated</b> (SRV5.nn)           | 186        | 2521       | 1800                | 10%            | 140%                    |
| Walk-In Community Services (Duplicated Clients & Case Managed Clients)   | Month      | YTD        |                     |                |                         |
| Administrative Services & Copies                                         | 477        | 2369       |                     |                |                         |
| Baby Supplies (SRV 2w)                                                   | 117        | 815        |                     |                |                         |
| Covid - 19 Supplies (SRV 5oo)                                            | 22         | 89         |                     |                |                         |
| Court Mandated Parenting Correspondence (SRV 2w)                         | 1          | 90         |                     |                |                         |
| Educational Supplies (SRV 2k)                                            | 399        | 447        |                     |                |                         |
| Emergency Clothing (SRV 7n)                                              | 571        | 2703       |                     |                |                         |
| Food Assistance (SRV 7c)                                                 | 354        | 2097       |                     |                |                         |
| Household Items (SRV 7c)                                                 | 35         | 195        |                     |                |                         |
| Hygiene Kits (SRV 7c)                                                    | 97         | 581        |                     |                |                         |

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|                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                          |                       |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--|
| Referrals (SRV 7c)                                                                                                                                                                                                                                                                                                                         | 60                                                                                                                                                                                                                       | 481                   |  |
| Transportation Services (SRV 7d )                                                                                                                                                                                                                                                                                                          | 49                                                                                                                                                                                                                       | 132                   |  |
| Explanation (Over/Under Goal Progress)                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                          |                       |  |
| We did not enroll any parents in the Court Mandated Parenting class this month, but we do have a class that will begin on September 17, 2025. We will begin enrolling on September 17, 2025.                                                                                                                                               |                                                                                                                                                                                                                          |                       |  |
| Program Strategic Goals                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                          | Progress Towards Goal |  |
| 1. Secure additional funding to cover operational costs and improve the delivery of services.                                                                                                                                                                                                                                              | During the month of August we applied once again for the DHS FRC Grant Court Mandated Parenting Application in the amount of \$7600.                                                                                     |                       |  |
| 2. Partner with private enterprises to boost program visibility and foster meaningful relationships.                                                                                                                                                                                                                                       | We continue to partner with Flood ministries to provide showers for the East Kern Community once a week on Thursday's. We have provided flyers to the community and made them aware of this new partnership and service. |                       |  |
| 3. Improve on-site services to more effectively connect with the East Kern target population.                                                                                                                                                                                                                                              | Continuous                                                                                                                                                                                                               |                       |  |
| Program Highlights                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                          |                       |  |
| During the month of August we provided a total of 1274 services to the East Kern Community. We broke our record high during the month of August which we provided an updated number of 399 back packs to the Eat Kern Community children, laundry services, emergency food, emergency clothing closets, diapers, HEAP assistance and more. |                                                                                                                                                                                                                          |                       |  |

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| Month                                                                                                                                                                                                                                                                    | August-25                                   | Program/Work Unit | Oasis Family Resource Center |                |                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-------------------|------------------------------|----------------|-------------------------|
| Division/Director                                                                                                                                                                                                                                                        | Youth & Community Services Freddy Hernandez | Program Manager   | Eric Le Barbé                |                |                         |
| Reporting Period                                                                                                                                                                                                                                                         | January 1, 2025 - December 31, 2025         |                   |                              |                |                         |
| Program Description                                                                                                                                                                                                                                                      |                                             |                   |                              |                |                         |
| The Oasis Family Resource Center provides resources, education, and crisis assistance to individuals, families, and children in Ridgecrest and surrounding communities. They focus on providing case management and educational support to families to build resilience. |                                             |                   |                              |                |                         |
| First 5 Kern                                                                                                                                                                                                                                                             | Month                                       | YTD               | Annual Goal                  | Month Progress | Annual Progress         |
| Parents Receiving Case Management Services (SRV 7a)                                                                                                                                                                                                                      | 5                                           | 42                | 30                           | 17%            | 140%                    |
| Children Receiving Case Management Services (SRV 7a)                                                                                                                                                                                                                     | 7                                           | 46                | 30                           | 23%            | 153%                    |
| Parents Participating in Court Mandated Classes (FNPI 5d, and SRV 5mm)                                                                                                                                                                                                   | 5                                           | 13                | 10                           | 50%            | 130%                    |
| Children Educational Home Base Activities (FNPI 2b)                                                                                                                                                                                                                      | 1                                           | 37                | 15                           | 7%             | 247%                    |
| Children Summer Bridge Activities (FNPI 2b)                                                                                                                                                                                                                              | 0                                           | 15                | 10                           | 0%             | 150%                    |
| Family Support Services for non-clients with children 5 and under (SRV 2w)                                                                                                                                                                                               | 65                                          | 285               |                              |                |                         |
| First 5 Total                                                                                                                                                                                                                                                            | 83                                          | 438               |                              |                |                         |
| First 5 Kern/ Department Health Services<br><i>(Term: Dec 2024 through Jun 2025)</i>                                                                                                                                                                                     | Month                                       | YTD               | Annual Goal                  | Month Progress | Annual Progress         |
| Family Support Services for non-clients with children 6-18 (SRV 2e K-12)                                                                                                                                                                                                 | 0                                           | 150               |                              |                |                         |
| Planned Parenthood                                                                                                                                                                                                                                                       | Month                                       | YTD               | Annual Goal                  | Month Progress | Annual Progress         |
| LiFT Delivery Seminar to 10 Parents/Guardians (SRV 5l, and SRV 5mm)                                                                                                                                                                                                      | 0                                           | 17                | 20                           | 0%             | 85%                     |
| LiFT Delivery Seminar to 10 Youth 13-19 (SRV 5l)                                                                                                                                                                                                                         | 0                                           | 21                | 20                           | 0%             | 105%                    |
| CalCAPA Diaper Supply Bank                                                                                                                                                                                                                                               | Month                                       | YTD               | Annual Goal (12 Mo)          | Month Progress | Annual Progress (12 Mo) |
| Diaper Supply Management Enrollment <b>Unduplicated</b> (NPI5.2)                                                                                                                                                                                                         | 26                                          | 283               | 150                          | 17%            | 189%                    |
| Monthly Diaper Kit Supply Delivery <b>Duplicated</b> (SRV5.nn)                                                                                                                                                                                                           | 217                                         | 2678              | 1800                         | 12%            | 149%                    |
| Rental Support Program                                                                                                                                                                                                                                                   | Month                                       | Clients YTD       | Month                        | PaymentsYTD    |                         |
| Rental Support Program (estimated maximum \$1,500 per household)                                                                                                                                                                                                         | 11                                          | 37                | \$ 18,268                    | \$ 54,039      |                         |
| Walk-In Community Services<br>(Duplicated & Non-First 5 Clients)                                                                                                                                                                                                         | Month                                       | YTD               |                              |                |                         |
| Administrative Support (SRV 7c)                                                                                                                                                                                                                                          | 55                                          | 454               |                              |                |                         |
| Baby Supplies (SRV 2w)                                                                                                                                                                                                                                                   | 175                                         | 1145              |                              |                |                         |
| Copies                                                                                                                                                                                                                                                                   | 35                                          | 255               |                              |                |                         |
| Court Mandated Parenting Correspondence (SRV 2w)                                                                                                                                                                                                                         | 3                                           | 17                |                              |                |                         |
| Educational Supplies (SRV 2k)                                                                                                                                                                                                                                            | 81                                          | 304               |                              |                |                         |

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|                                                                                                                                                                                                                                       |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Emergency Clothing (SRV 7n)                                                                                                                                                                                                           | 10         | 138                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| Food (SRV 7c )                                                                                                                                                                                                                        | 321        | 1986                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| Household Items (SRV 7c )                                                                                                                                                                                                             | 173        | 1276                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| Referrals(SRV 7c)                                                                                                                                                                                                                     | 62         | 492                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| Transportation Assistance (SRV 7d )                                                                                                                                                                                                   | 22         | 170                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| <b>Total Community Services</b>                                                                                                                                                                                                       | <b>937</b> | <b>6237</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| <b>Explanation (Over/Under Goal Progress)</b>                                                                                                                                                                                         |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
|                                                                                                                                                                                                                                       |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <b>Program Strategic Goals</b>                                                                                                                                                                                                        |            | <b>Progress Towards Goal</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 1. Apply for three funding opportunities that would help extend range of services outside First 5 clients for under served families (Parenting, Children 6-18, seniors, and homeless individuals).                                    |            | The Oasis FRC applied for the DHS grant for \$7,600 for additional resources for families with children. The OFRC also applies for funding from WACOM for their Fall fund distribution. The OFRC received \$5,000 from CAPK Foundation Gourmet for Good to supplement its food pantry.                                                                                                                                                                                            |  |
| 2. Participate in community outreach activities to promote CAPK & Oasis FRC services and seek donations from local business partners (in-kind and monetary).                                                                          |            | The Oasis FRC participated in the Cerro Coso Rocks outreach event promoting resources to college students. The OFRC hosted a Mobile Health Clinic provided by Omni. The OFRC coordinated the Kiwanis Shopping Spree providing back to school clothing to 66 children and recruited the volunteers for the event. The OFRC received and distributed over 300 backpacks and school supplies donated by Boeing, Kiwanis, China Lake Rotary Club, and Senator Shannon's Grove office. |  |
| <b>Program Highlights</b>                                                                                                                                                                                                             |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| The OFRC hosted a baby shower for 25 moms with funds provided by F5K, Kern Family Health Care, the Mercy Foundation and private donations. Case Manager Ada and volunteer Leslie both completed their Anger Management certification. |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |

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| Month                                                                                                                                                                                                                                                                                                                             | August-25                           | Program/Work Unit |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Energy & Utility Assistance |                |                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------|-----------------|
| Division/Director                                                                                                                                                                                                                                                                                                                 | Freddy Hernandez                    |                   | Program Administrator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Vipassana Chawla            |                |                 |
| Reporting Period                                                                                                                                                                                                                                                                                                                  | January 1, 2025 - December 31, 2025 |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                             |                |                 |
| Program Description                                                                                                                                                                                                                                                                                                               |                                     |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                             |                |                 |
| The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education at no cost to the participant. Weatherization services include weather stripping; repair or replacement of windows and doors, heating/ cooling appliances, stoves, refrigerators, and more. |                                     |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                             |                |                 |
| Low-income Home Energy Program (LIHEAP) 2025                                                                                                                                                                                                                                                                                      |                                     | Month             | YTD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Goal                        | Month Progress | Annual Progress |
| Households Served - Utilities Assistance                                                                                                                                                                                                                                                                                          |                                     | 846               | 4,036                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 3,300                       | 26%            | 122%            |
| Households Served - Weatherization                                                                                                                                                                                                                                                                                                |                                     | 15                | 84                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 150                         | 10%            | 56%             |
| Department of Energy (DOE) Bi-partisan Infrastructure Law (BIL) - Weatherization Assistance Program (WAP)                                                                                                                                                                                                                         |                                     | Month             | YTD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Goal                        | Month Progress | Annual Progress |
| Households Served - Weatherization                                                                                                                                                                                                                                                                                                |                                     | 1                 | 6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 50                          | 2%             | 12%             |
| Total Homes - Weatherized & Utility Assistance (Note: The data represents work submitted to CSD for reimbursement - delayed by 2 months)                                                                                                                                                                                          |                                     | Month             | YTD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Goal                        | Month Progress | Annual Progress |
| Total Households Served - Utility Assistance (FNPI 4z, SRV 4i, )                                                                                                                                                                                                                                                                  |                                     | 846               | 4,036                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 3,300                       | 26%            | 122%            |
| Total Households Weatherized (FNPI 4h, SRV 4q, & SRV 4t)                                                                                                                                                                                                                                                                          |                                     | 15                | 90                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 200                         | 8%             | 45%             |
| PG&E Case Management Program                                                                                                                                                                                                                                                                                                      |                                     | Month             | YTD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Goal                        | Month Progress | Annual Progress |
| Number of clients enrolled in the case management program (SRV7a).                                                                                                                                                                                                                                                                |                                     |                   | 2,456                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 2,400                       | 0%             | 102%            |
| City Of Bakersfield Home Repair and Weatherization Program                                                                                                                                                                                                                                                                        |                                     | Month             | YTD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Goal                        | Month Progress | Annual Progress |
| Households Served                                                                                                                                                                                                                                                                                                                 |                                     | 5                 | 6                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 19                          | 26%            | 32%             |
| Explanation (Over/Under Goal Progress)                                                                                                                                                                                                                                                                                            |                                     |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                             |                |                 |
| Program Strategic Goals                                                                                                                                                                                                                                                                                                           |                                     |                   | Progress Towards Goal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                             |                |                 |
| 1) Meet the PG&E goal of enrolling 2,400 clients into the PG&E Case Management Program.                                                                                                                                                                                                                                           |                                     |                   | We're thrilled to announce that we've exceeded our enrollment target, successfully onboarding 2,400 clients into the PG&E Case Management Program as of June. We've made significant progress in the case management phase, completing 21 cases. So far, we've completed 1,732 initial action plans, and our case managers are working on finalizing the remaining 607. Additionally, we've completed 424 3-month assessments and 32 6-month assessments. We're making steady progress towards our goals, and our team is working diligently to move forward. |                             |                |                 |
| 2) Successfully implement the City of Bakersfield Weatherization Program and meet the contract goals.                                                                                                                                                                                                                             |                                     |                   | We are pleased to report progress on the City of Bakersfield Weatherization Program. As of now, we have enrolled 18 clients in the program and have completely provided weatherization services to 5 clients. Assistance for the remaining clients is currently in progress. We are working diligently to ensure timely completion of services for all enrolled clients and are committed to meeting the contract goals.                                                                                                                                      |                             |                |                 |

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|------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3) Meet at least 22% of production goal for DOE BIL WAP contract | We're working hard to meet the DOE BIL WAP contract goal of at least 22% production. To achieve this, we've launched a new marketing campaign, including door-to-door outreach and assessments to identify eligible homes. Our team is actively engaging with homeowners, assessing properties, and enrolling clients. We'll continue implementing our outreach strategy to progress towards meeting the production goal. |
| Program Highlights                                               |                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                           |

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|----------------|-----------------|
| Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | August-25                           |                                                                                                                                                                                                                                                | Friendship House Community Center (FHCC) |                |                 |
| Division/Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Fred Hernandez                      | Program Administrator                                                                                                                                                                                                                          | Lois Hannible                            |                |                 |
| Reporting Period                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | January 1, 2025 - December 31, 2025 |                                                                                                                                                                                                                                                |                                          |                |                 |
| Program Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                                                                                                                                                                                                                                                |                                          |                |                 |
| Located in Southeast Bakersfield, the program serves children, adults, and families through after-school, summer and mentor programs, nutrition education, sports, access to social services, and more.                                                                                                                                                                                                                                                                             |                                     |                                                                                                                                                                                                                                                |                                          |                |                 |
| Youth Programs                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Month                               | YTD                                                                                                                                                                                                                                            | YTD Goal                                 | Month Progress | Annual Progress |
| Youth Mentoring (FNPI 2c.2., FNPI 2c.3, SRV 2p)                                                                                                                                                                                                                                                                                                                                                                                                                                     | 6                                   | 62                                                                                                                                                                                                                                             | 100                                      | 6%             | 62%             |
| Summer Program (SRV 2m)                                                                                                                                                                                                                                                                                                                                                                                                                                                             | N/A                                 | 65                                                                                                                                                                                                                                             | 65                                       | N/A            | 100%            |
| After School Program (FNPI 2c.2., FNPI 2c.3, SRV 2p)                                                                                                                                                                                                                                                                                                                                                                                                                                | 11                                  | 53                                                                                                                                                                                                                                             | 75                                       | 15%            | 71%             |
| California Violence Intervention Program (CalVIP)                                                                                                                                                                                                                                                                                                                                                                                                                                   | Month                               | YTD                                                                                                                                                                                                                                            |                                          |                |                 |
| Incident Response (SRV 5w)                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 0                                   | 3                                                                                                                                                                                                                                              |                                          |                |                 |
| Outcome/Case Managed Families (SRV 7a)                                                                                                                                                                                                                                                                                                                                                                                                                                              | 2                                   | 32                                                                                                                                                                                                                                             |                                          |                |                 |
| Provided Food Assistance (SRV 7c)                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 0                                   | 47                                                                                                                                                                                                                                             |                                          |                |                 |
| Assisted with Energy/HEAP Services (SRV 7c)                                                                                                                                                                                                                                                                                                                                                                                                                                         | 2                                   | 4                                                                                                                                                                                                                                              |                                          |                |                 |
| Crisis Intervention                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 0                                   | -                                                                                                                                                                                                                                              |                                          |                |                 |
| Provided Mentoring Services (SRV 2p, 7c)                                                                                                                                                                                                                                                                                                                                                                                                                                            | 2                                   | 36                                                                                                                                                                                                                                             |                                          |                |                 |
| Assisted with relocation services/Deposit Payments (SRV 4d)                                                                                                                                                                                                                                                                                                                                                                                                                         | 0                                   | -                                                                                                                                                                                                                                              |                                          |                |                 |
| Temporary Housing Placements (SRV 4m)                                                                                                                                                                                                                                                                                                                                                                                                                                               | 0                                   | -                                                                                                                                                                                                                                              |                                          |                |                 |
| Explanation (Over/Under Goal Progress)                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     |                                                                                                                                                                                                                                                |                                          |                |                 |
| The Friendship House Summer Program has ended and therefore, no additional participants will be added for the remainder of the year. The Friendship House continues to recruit youth participants for the Afterschool and Mentor programs. To date, the CalVIP program has served 40 high-risk program participants. The information above captures services provided since January of 2025.                                                                                        |                                     |                                                                                                                                                                                                                                                |                                          |                |                 |
| Program Strategic Goals                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     | Progress Towards Strategic Goals                                                                                                                                                                                                               |                                          |                |                 |
| 1. Organize and execute successful fundraising events in collaboration with the Friendship House (FHCC) Advisory Board to generate financial support and sustain programs at the youth center.                                                                                                                                                                                                                                                                                      |                                     | The Friendship House Casino Night Fundraiser benefitting community youth in need is scheduled to be held Friday, November 7th at The Collective. Sponsorship opportunities and event tickets are available now!                                |                                          |                |                 |
| 2. Recruit and retain dedicated Advisory Board members with the skills, networks, and passion to raise funds and support initiatives for the Friendship House sustainability and growth.                                                                                                                                                                                                                                                                                            |                                     | The Friendship House Advisory Board continues to seek qualified Advisory Board members with experience in fundraising to join the team. Those interested in applying should contact Program Administrator, Lois Hannible, at lhannib@capk.org. |                                          |                |                 |
| 3. Collaborate with the CAPK Executive Team to expand grant research and submission efforts for the CAPK Friendship House, ensuring resources align with and address the evolving needs of the community.                                                                                                                                                                                                                                                                           |                                     | The Program Administrator assisted the CAPK Executive Team with two grant applications which included one for the City and another for the State. Both applications were submitted for consideration of funding in August of 2025.             |                                          |                |                 |
| Program Highlights                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                                                                                                                                                                                                                                |                                          |                |                 |
| CAPK Friendship House Afterschool Program participants were treated to an exciting Bike Rodeo, courtesy of Bike Bakersfield. The purpose of the event is to teach the youth about bike safety. The CAPK Friendship House CalVIP program is implementing a Pre-Employment/Paid Work Experience Program for high-risk youth. The City of Bakersfield and CAPK Friendship House are very excited about the opportunity, information, and support being provided to these participants. |                                     |                                                                                                                                                                                                                                                |                                          |                |                 |

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| Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 1-Aug                               | Program/Work Unit | Volunteer Income Tax Assistance (VITA) |                   |                |                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------|----------------------------------------|-------------------|----------------|-----------------|
| Division/Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Fred Hernandez                      |                   | Program Manager                        | Jacqueline Guerra |                |                 |
| Reporting Period                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | January 1, 2025 - December 31, 2025 |                   |                                        |                   |                |                 |
| Program Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                   |                                        |                   |                |                 |
| The CAPK VITA program offers free tax preparation services. This service is available to low-to-moderate income individuals, the elderly, persons with disabilities, and limited English-speaking taxpayers. Additionally, the CAPK VITA program provides ITIN (Individual Taxpayer Identification Number) services through Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes. |                                     |                   |                                        |                   |                |                 |
| CAPK current year 2024 e-filed Tax Returns (SRV 3o)                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     | Month             | YTD                                    | Goal              | Month Progress | Annual Progress |
| Federal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     | 55                | 7,593                                  | 8,250             | 1%             | 92%             |
| Social Security Number (SSN)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     | 49                |                                        |                   |                |                 |
| Individual Taxpayer Identification Number (ITIN)                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     | 6                 |                                        |                   |                |                 |
| State                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                     | 68                | 7,619                                  |                   |                |                 |
| Social Security Number (SSN)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     | 49                |                                        |                   |                |                 |
| Individual Taxpayer Identification Number (ITIN)                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     | 19                |                                        |                   |                |                 |
| CAPK 2019-2023, Paper Filed, and Prior Year Returns (total YTD added to Federal YTD) (SRV 3o)                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     | Month             | YTD                                    |                   |                |                 |
| Paper-filed, and Prior year returns (federal)                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     | 25                | 423                                    |                   |                |                 |
| Social Security Number (SSN)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     | 23                |                                        |                   |                |                 |
| Individual Taxpayer Identification Number (ITIN)                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     | 2                 |                                        |                   |                |                 |
| Paper-filed, and Prior year returns (state)                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                     | 25                | 422                                    |                   |                |                 |
| Social Security Number (SSN)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     | 23                |                                        |                   |                |                 |
| Individual Taxpayer Identification Number (ITIN)                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     | 2                 |                                        |                   |                |                 |
| CAPK Refunds and Credits (SRV 3o)                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     | Month             | YTD                                    |                   |                |                 |
| Federal Refunds                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     | \$117,907         | \$6,281,629                            |                   |                |                 |
| State Refunds                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     | \$31,419          | \$2,447,110                            |                   |                |                 |
| Federal Earned Income Tax Credit (EITC) (income limit \$66,819 per household )                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     | \$26,335          | \$4,718,813                            |                   |                |                 |
| California Earned Income Tax Credit (CalEITC) (income limit \$131,950 per household)                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     | \$9,823           | \$1,118,985                            |                   |                |                 |
| Total Refunds and Credits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                   | \$14,566,537                           |                   |                |                 |



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| Individual Taxpayer Identification Number (ITIN) (SRV 3o) Applications<br>(Note: duplicate of Federal Tax Returns Completed)                                                                                                                                                                                                                     | Month    | YTD                                                                                                                                                                                                                                                                                                                       | Goal Adjusted | Month Progress | Annual Progress |  |  |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------|-----------------|--|--|--|
| Applications (New/Renewal)                                                                                                                                                                                                                                                                                                                       | 2        | 160                                                                                                                                                                                                                                                                                                                       | 200           | 1%             | 80%             |  |  |  |
| Explanation (Over/Under Goal Progress)                                                                                                                                                                                                                                                                                                           |          |                                                                                                                                                                                                                                                                                                                           |               |                |                 |  |  |  |
| State refunds and Cal EITC amounts is an estimate due to the inability to retrieve a State Paper Report. State tax returns for ITIN holders is higher this month. This happens when ITINs applications are processed. Once an ITIN number is issued by the Federal (IRS), the State side of the tax return (FTB) can be submitted and processed. |          |                                                                                                                                                                                                                                                                                                                           |               |                |                 |  |  |  |
| Program Strategic Goals                                                                                                                                                                                                                                                                                                                          |          | Progress Towards Goal                                                                                                                                                                                                                                                                                                     |               |                |                 |  |  |  |
| Persist in fostering connections within rural communities to extend outreach and engage with a larger number of clients.                                                                                                                                                                                                                         |          | Established a new partnership with Wonderful College Prep Academy in Lost Hills, marking CAPK VITA's first site in this rural area of the county. This expansion strengthens outreach to underserved communities with the opportunity to engage with new clients for both free tax prep and it in application assistance. |               |                |                 |  |  |  |
| Sub-contactor:<br>United Way Central Eastern California<br>Current year 2024<br>e-filed returns                                                                                                                                                                                                                                                  | Month    | YTD                                                                                                                                                                                                                                                                                                                       | Goal Adjusted | Month Progress | Annual Progress |  |  |  |
| Federal                                                                                                                                                                                                                                                                                                                                          | 2        | 3,016                                                                                                                                                                                                                                                                                                                     | 3,250         | 0.000615385    | 0.928           |  |  |  |
| State                                                                                                                                                                                                                                                                                                                                            | 1        | 3,033                                                                                                                                                                                                                                                                                                                     |               |                |                 |  |  |  |
| UWCEC 2019-2023 Paper Filed, and Prior Year Returns<br>(total YTD added to Federal YTD)                                                                                                                                                                                                                                                          | Month    | YTD                                                                                                                                                                                                                                                                                                                       |               |                |                 |  |  |  |
| Paper-filed, and Prior year returns (federal)                                                                                                                                                                                                                                                                                                    | 1        | 224                                                                                                                                                                                                                                                                                                                       |               |                |                 |  |  |  |
| Paper-filed, and Prior year returns (state)                                                                                                                                                                                                                                                                                                      | 1        | 202                                                                                                                                                                                                                                                                                                                       |               |                |                 |  |  |  |
| Sub-contactor: United Way Central Eastern California Refunds and Credits                                                                                                                                                                                                                                                                         | Month    | YTD                                                                                                                                                                                                                                                                                                                       |               |                |                 |  |  |  |
| Federal Refunds                                                                                                                                                                                                                                                                                                                                  | \$0      | \$2,571,445                                                                                                                                                                                                                                                                                                               |               |                |                 |  |  |  |
| State Refunds                                                                                                                                                                                                                                                                                                                                    | \$0      | \$1,044,992                                                                                                                                                                                                                                                                                                               |               |                |                 |  |  |  |
| Federal Earned Income Tax Credit (EITC)<br>(income limit \$66,819 per household )                                                                                                                                                                                                                                                                | \$872.00 | \$1,969,858                                                                                                                                                                                                                                                                                                               |               |                |                 |  |  |  |
| California Earned Income Tax Credit (CalEITC) (income limit \$31,950 per household)                                                                                                                                                                                                                                                              | \$261.00 | \$439,457                                                                                                                                                                                                                                                                                                                 |               |                |                 |  |  |  |
| Total Refunds and Credits                                                                                                                                                                                                                                                                                                                        | \$1,133  | \$6,025,752                                                                                                                                                                                                                                                                                                               |               |                |                 |  |  |  |
| Program Highlights                                                                                                                                                                                                                                                                                                                               |          |                                                                                                                                                                                                                                                                                                                           |               |                |                 |  |  |  |
| In August, the California Department of Community Services and Development (CSD) released the new NOFA for the CalEITC grant. Our region (Kern/Tulare) was allocated \$403,728, \$100,000 less than in previous years. I am collaborating closely with Bradley (Ryan) and CSET in Tulare to prepare and submit our application.                  |          |                                                                                                                                                                                                                                                                                                                           |               |                |                 |  |  |  |



## **Operations**

Data Services

Facilities & Maintenance

Information Technology

Information Systems

Risk Management

**Community Action Partnership of Kern  
Monthly Report 2025**

|                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                  |                                                                   |                     |                                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|-------------------------------------------------------------------|---------------------|--------------------------------------------------------------------------------|
| Month                                                                                                                                                                                                                                                                                                                                                                                                 | August-25                                                        | Program/Work Unit                                                 | Operations Division |                                                                                |
| Division/Chief, Director                                                                                                                                                                                                                                                                                                                                                                              | Emilio Wagner<br>CFTO, Maria Contreras<br>Director of Facilities |                                                                   | Program Managers    | Laurie Sproule, Kenneth Lawrence, Eric Martinez, Rommel Almanza, Mohamed Ahmed |
| Reporting Period                                                                                                                                                                                                                                                                                                                                                                                      | January 1, 2025 - December 31, 2025                              |                                                                   |                     |                                                                                |
| Division Description                                                                                                                                                                                                                                                                                                                                                                                  |                                                                  |                                                                   |                     |                                                                                |
| The Operations Division is a dynamic and multifaceted division that plays a pivotal role in ensuring the seamless functioning of our organization. This division is responsible for spearheading new construction projects, overseeing fleet management, maintaining our physical facilities, mitigating risks, and managing all aspects of Information Technology (IT) and Information Systems (IS). |                                                                  |                                                                   |                     |                                                                                |
| Data Services                                                                                                                                                                                                                                                                                                                                                                                         |                                                                  |                                                                   |                     |                                                                                |
| Activity                                                                                                                                                                                                                                                                                                                                                                                              | Requested                                                        | In-Progress                                                       | Processed           | Processed YTD                                                                  |
| IS Tickets                                                                                                                                                                                                                                                                                                                                                                                            | 104                                                              | 17                                                                | 107                 | 596                                                                            |
| Power App Enhancements                                                                                                                                                                                                                                                                                                                                                                                | 0                                                                | 5                                                                 | 2                   | 31                                                                             |
| Paginated Reports/<br>Power bi reports/<br>Dashboards                                                                                                                                                                                                                                                                                                                                                 | 5                                                                | 3                                                                 | 3                   | 37                                                                             |
| Projects                                                                                                                                                                                                                                                                                                                                                                                              |                                                                  | Description of Status                                             |                     | Current % Status                                                               |
| Contract Management System                                                                                                                                                                                                                                                                                                                                                                            |                                                                  | In development                                                    |                     | 45%                                                                            |
| CVAF/VSS                                                                                                                                                                                                                                                                                                                                                                                              |                                                                  | Project on hold                                                   |                     | 15%                                                                            |
| SMS Integrations                                                                                                                                                                                                                                                                                                                                                                                      |                                                                  | Development complete. In testing                                  |                     | 80%                                                                            |
| Energy Intake Digitization                                                                                                                                                                                                                                                                                                                                                                            |                                                                  | Website forms nearing completion                                  |                     | 45%                                                                            |
| Work Order System in Dynamics                                                                                                                                                                                                                                                                                                                                                                         |                                                                  | Development has begun.                                            |                     | 15%                                                                            |
| Oasis Insights                                                                                                                                                                                                                                                                                                                                                                                        |                                                                  | Oasis team currently building modules                             |                     | 10%                                                                            |
| Weatherization application phase 2 updates                                                                                                                                                                                                                                                                                                                                                            |                                                                  | Go live date 9/7/25                                               |                     | 90%                                                                            |
| VITA Intake Form                                                                                                                                                                                                                                                                                                                                                                                      |                                                                  | Excel form created for entry. Awaiting confirmation from program. |                     | 80%                                                                            |
| TCC Updates                                                                                                                                                                                                                                                                                                                                                                                           |                                                                  | Project plan in drafting process                                  |                     | 5%                                                                             |
| Facilities                                                                                                                                                                                                                                                                                                                                                                                            |                                                                  |                                                                   |                     |                                                                                |
| Activity                                                                                                                                                                                                                                                                                                                                                                                              | Requested                                                        | In-Progress                                                       | Processed           | Processed YTD                                                                  |
| Facility Work Orders                                                                                                                                                                                                                                                                                                                                                                                  | 240                                                              | 769                                                               | 405                 | 3237                                                                           |
| Construction Projects                                                                                                                                                                                                                                                                                                                                                                                 |                                                                  | Description of Status                                             |                     | Current % Status                                                               |
| Central Kitchen                                                                                                                                                                                                                                                                                                                                                                                       |                                                                  | PG&E complete, Startup and testing complete,                      |                     | 99%                                                                            |
| McFarland & Tehachapi Modulars                                                                                                                                                                                                                                                                                                                                                                        |                                                                  | Funding applications in review with Office of Head Start          |                     | 5%                                                                             |
| Barnett House                                                                                                                                                                                                                                                                                                                                                                                         |                                                                  | leveling in progress. On Hold - Pending Budget Revision           |                     | 45%                                                                            |
| Major Maintenance Projects                                                                                                                                                                                                                                                                                                                                                                            |                                                                  | Description of Status                                             |                     | Current % Status                                                               |

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|-------------------------------------------|-----------|--------------------------------------------------------------------|-----------|------------------|
| MCAP Stine Second Floor                   |           | Additional leasing space/2nd floor for MCAP on Stine               |           | 25%              |
| Stockdale HS                              |           | Signage                                                            |           | 12%              |
| Mojave Afghan Solar/Playard               |           | Install shade structure and Solar to mobile park community         |           | 8%               |
| CVAF                                      |           | Decatur Family Home Kitchen Remodel                                |           | 15%              |
| Harvey Hall Phase 2 & 3                   |           | New Kitchen & Breakroom                                            |           | 20%              |
| Sterling Remodel Phase 3                  |           | Awarding Contract                                                  |           | 85%              |
| Sterling Block Wall                       |           | Property Line Site Survey                                          |           | 10%              |
| Alberta Dillard                           |           | Survey Complete<br>Working of Property Line Discrepancy's          |           | 10%              |
| WIC Relocation                            |           | Preparing Lease<br>Ordering Office Furnishings<br>Move             |           | 95%              |
| Food Bank                                 |           | Food Pantry & Lobby Remodel                                        |           | 100%             |
| AM/Willow<br>Relocation Perm              |           | Creating Plans & Permit Set<br>Building Out 2 Permanent Classrooms |           | 85%              |
| Information & Technology                  |           |                                                                    |           |                  |
| Activity                                  | Requested | In-Progress                                                        | Processed | Processed YTD    |
| Help Desk Work Orders                     | 649       | 92                                                                 | 701       | 4612             |
| Information & Technology Projects         |           | Description of Status                                              |           | Current % Status |
| VSS Spectrum Internet Account             |           | Consolidating the programs ISP services. 90%                       |           |                  |
| Covey Cottage Network IP Cameras          |           | Waiting on Cameras.                                                |           | 75%              |
| Ability to join ZOOM meetings in TEAMS RM |           | Solutions found. Verified and tested.                              |           | 100%             |
| Program Strategic Goals                   |           | Progress Towards Goal                                              |           |                  |
| Description                               |           | Description of Status                                              |           | Current % Status |
| Develop a facility deferred maintenance   |           |                                                                    |           |                  |
| Develop and implement a Data Governance   |           |                                                                    |           |                  |
| Improve the customer experience by        |           |                                                                    |           |                  |
| Program Highlights                        |           |                                                                    |           |                  |
|                                           |           |                                                                    |           |                  |



## **Community Development**

Grant Development  
CAPK Foundation  
Outreach & Marketing  
2-1-1 Call Center

# Community Action Partnership of Kern

## Monthly Report 2025

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------|--------------------------------------------------------------|
| Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | August-25                           | Program         | Community Development                                        |
| Division/Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Pritika Ram                         | Program Manager | Catherine Anspach, Vanessa Mendoza, Savannah Maldonado-Oates |
| Reporting Period                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | January 1, 2025 - December 31, 2025 |                 |                                                              |
| Program Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     |                 |                                                              |
| The services under the Community Development Division range from fund and grant development/research to outreach and media/public relations, as well as new business development. This includes project management of agency level initiatives, such as the 2021-25 Strategic Plan and CAA-related plans, and special projects.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                 |                                                              |
| Outreach Special Projects                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                     |                 |                                                              |
| During the month of August, the Kern Coalition worked through the project award process. Award notifications have been sent to 20 applicants, informing them of the dollar amounts granted. Some recipients may need to submit revised workplans and budgets due to changes in their award amounts.<br>The goal is to have contacts out by September to allow for a 12 month performance period. The Coalition has also been coordinating with the hired consultants to develop an appeals process. A clear set of criteria—aligned with the original RFP—will be applied to all applications to ensure fairness and feasibility. Applications that submitted appeals are still under review. This process is being overseen by the procurement team at KCCD, along with a small group from the Kern Coalition. |                                     |                 |                                                              |
| FOUNDATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                 |                                                              |
| Continued discovery meetings to explore different donor CRMs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                 |                                                              |
| Provided support for the Friendship House Back-to-School event.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                 |                                                              |
| Attended the Oasis Baby Shower event and facilitated social media recognition for participating donors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                 |                                                              |
| Attended tours of the LA Regional Food Bank and the CAPOC Food Bank. Met with Executive Staff to collaborate on funding strategies.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     |                 |                                                              |
| Attended Weekly Bakersfield West Rotary Meetings as well as monthly Board Meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     |                 |                                                              |
| Initial meeting with Traco Matthews to coordinate feature story in December for Seven Oaks Magazine.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                 |                                                              |
| Coordinated check presentation with Citizens Business Bank to recognize \$10,000 donation to Food Bank.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                 |                                                              |
| Follow-up meeting with Beacon Studios to coordinate production of Foundation Video.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     |                 |                                                              |
| Coordinated marketing and logistics for upcoming KGET-TV Food Drive & Lunch                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                 |                                                              |
| Hosted a CAPK Food Bank tour for the Principal and community liaison of Del Oro High School.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                     |                 |                                                              |
| Participated in the Greenfield Community Center Collaborative.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                 |                                                              |
| Developed fundraising pages for Hunger Action Month, the Feed Kern Now Drive, and Stand Down.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                 |                                                              |
| Attended the Central Kitchen Ribbon Cutting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                     |                 |                                                              |
| Attended the Kern County Hispanic Chamber Annual Conference and Expo.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |                 |                                                              |
| Hosted the Bakersfield Host Lions Club for a tour of the M Street Navigation Center and CAPK Food Bank.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                 |                                                              |

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| Confirmed holiday hygiene kits for M Street Navigation Center in partnership with Justice Law Corp.                                                         |                                                                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Updated Foundation PowerPoint for presentations.                                                                                                            |                                                                                                                                                                                                    |
| Meeting with Willow Springs Raceway to coordinate external event for EKFRS in October.                                                                      |                                                                                                                                                                                                    |
| Meeting with Boeing employees to coordinate Back To School drive for Oasis.                                                                                 |                                                                                                                                                                                                    |
| Delivered a presentation to the Kiwanis Club of Rosedale highlighting CAPK programs and services.                                                           |                                                                                                                                                                                                    |
| Coordinated with Adventist Health donations for Covey Cottages.                                                                                             |                                                                                                                                                                                                    |
| Participated in a HAM social media coordination meeting with Outreach and Foundation teams, including assigning graphics for upcoming posts.                |                                                                                                                                                                                                    |
| Maintained continuous social media activity for ongoing campaigns: Alta One Huggy Heart, Back to School Campaigns and Veterans Support Services.            |                                                                                                                                                                                                    |
| Developed 2026 Partner Opportunities Sponsorship Package to use as a vehicle to obtain larger commitments from key sponsors                                 |                                                                                                                                                                                                    |
| Coordinated donation of \$1,500 each to Oasis FRC and EKFRS from Avantus Clean Energy to support their services.                                            |                                                                                                                                                                                                    |
| Meeting with Cerro Coso College Athletics to coordinate fundraiser for Oasis for Thanksgiving.                                                              |                                                                                                                                                                                                    |
| Attended the Tehachapi Collaborative and shared info on Veterans Services and Stand down, HAM and EKFRS.                                                    |                                                                                                                                                                                                    |
| Meeting with Cerro Coso College Athletics to coordinate external fundraiser for Oasis for November.                                                         |                                                                                                                                                                                                    |
| Solicited sponsors for Friendship House Casino Night. Sold sponsorships to Valley Strong and Insurica.                                                      |                                                                                                                                                                                                    |
| Began planning for Donor Recognition Event for Food Bank. Developed Save The Date and Invitation. Coordinating logistics and planning with Food Bank staff. |                                                                                                                                                                                                    |
| Program Strategic Goals                                                                                                                                     | Progress Towards Goal                                                                                                                                                                              |
| Proactively identify and pursue new funding opportunities to support and enhance our organization's mission and projects.                                   | Added new staff member to help revisit needs for FRC's, Food Bank & M Street - setting up a calendar of Fundraisers, Virtual Food Drives, Hygiene Drives and Toy Drives for remainder of the year. |
| Develop a long term plan to raise awareness and funds to support the Food Bank.                                                                             | Finalizing Anti-Hunger Month to increase awareness & donations. Developing Donor Recognition Event to target and steward current donors.                                                           |
| Develop and grow Foundation Board to aid in the overall fiscal growth of the Foundation.                                                                    | Continued planning with Ad Hoc Committee meeting to aid in developing recruitment materials, rewriting the Board Packet and Board bylaws.                                                          |

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| Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | August-25                           | Program/Division |                            | 2-1-1 Call Center Program |                             |                   |                 |
| Division/Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Pritika Ram                         |                  | Program Manager            | Sabrina Jones-Roberts     |                             |                   |                 |
| Reporting Period                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | January 1, 2025 - December 31, 2025 |                  |                            |                           |                             |                   |                 |
| Program Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     |                  |                            |                           |                             |                   |                 |
| The 2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and links to community health and human services at no cost. The 2-1-1 Kern has a database of 1,300 social service agencies that are available to the public through the 2-1-1 Kern Online Resource Directory at www.211KernCounty.org. The program has over 17 years of experience in providing and linking community members to vital services, and currently serves multiple communities in the Central Valley including Fresno and Madera, Kings, Merced, Stanislaus, and Tulare through the United Way partnerships. |                                     |                  |                            |                           |                             |                   |                 |
| Most Requested Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Food Pantries                       |                  | Utility Service Payment    |                           | Homeless Diversion Programs |                   |                 |
| Top 3 Unmet Needs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Home Health Aide Services           |                  | Adult in Home Respite Care |                           | Agency Based Libraries      |                   |                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                  |                            |                           |                             |                   |                 |
| Information and Referral Services (I&R)<br>Calls Handled (SRV 7c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     | Month            | YTD                        | Annual Goal               | Month Progress              | Annual Progress   |                 |
| Fresno & Madera County                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     | 2442             | 27,878                     | 40,000                    | 6%                          | 70%               |                 |
| Kern County                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     | 2921             | 24,268                     | 75,000                    | 4%                          | 32%               |                 |
| Kings County                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     | 277              | 1,900                      | 3,500                     | 8%                          | 54%               |                 |
| Merced & Mariposa County                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     | 124              | 905                        | 1,500                     | 8%                          | 60%               |                 |
| Stanislaus County                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     | 1001             | 7,542                      | 11,000                    | 9%                          | 69%               |                 |
| Tulare County                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                     | 813              | 6,068                      | 11,000                    | 7%                          | 55%               |                 |
| Total County-based I&R Calls Handled                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     | 7,578            | 68,561                     | 142,000                   | 64%                         | 48%               |                 |
| Average Wait Time                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 0:47                                |                  |                            |                           |                             |                   |                 |
| Average Handle Time                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 5:25                                |                  |                            |                           |                             |                   |                 |
| Other Service Call Types Handled (SRV 7c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     | Month            | YTD                        |                           |                             |                   |                 |
| LIHEAP (SRV 7b)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     | 3416             | 23,430                     |                           |                             |                   |                 |
| Mental Health (SRV 7c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     | 294              | 2,452                      |                           |                             |                   |                 |
| Total County-based and Other Calls Handled                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                     | 11,288           | 94,443                     |                           |                             |                   |                 |
| Staffing vs. Call Volume                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                  |                            | Current Staff             | Staff Needed Per Call       | Staff Over/ Short |                 |
| 2-1-1 staff designated for calls handled across all counties contracts with the expectation of 42 calls per staff for an 8-hour shift.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |                  |                            | 14                        | 9.6                         | 4.43              |                 |
| Grant Funded Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     | Activity         | Month                      | YTD                       | Annual Goal                 | Month Progress    | Annual Progress |
| Cal-Fresh (SNAP) Application (SRV 3l)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     | 52               | 12                         | 128                       | 350                         | 3%                | 37%             |
| Community Health Care Program / Medi-Cal Applications (SRV 3h)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     | 39               | 8                          | 60                        | 70                          | 11%               | 86%             |
| First 5 Help Me Grow (HMG)<br>Ages & Stages New Children Screened (SRV 5c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                     | 0                | 0                          | 92                        | 125                         | 0%                | 74%             |
| 2-1-1 Website Visitors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     | Month            |                            | YTD                       | Annual Goal                 | Month Progress    | Annual Progress |
| Duplicated Visitors (i.e., accessing 2-1-1 e-services and database resources)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                     | 39,092           |                            | 313,950                   | 225,000                     | 17%               | 140%            |
| Referrals                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     | Month            |                            | YTD                       |                             |                   |                 |
| Food-related Calls (SRV 7c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     | 989              |                            | 8,029                     |                             |                   |                 |
| Health and Human Service Referrals (SRV 7c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     | 1110             |                            | 10,173                    |                             |                   |                 |
| Housing and Homelessness Calls (SRV 7c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                     | 347              |                            | 3,127                     |                             |                   |                 |



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| Utility Assistance Calls- Discount Internet or Utility (SRV 7c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 508                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 3,547                 |  |
| Total Other Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 2,954                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 24,876                |  |
| Explanation (Over/Under Goal Progress)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                       |  |
| The program has achieved 48% of its annual target goal collectively across all county campaigns. The anticipated call volume is based on prior data and the ability to meet demands of calls. Amongst the call handling efforts for Kern County, the program responds to calls associated with homelessness assistance, outside of business hours, and completes a Quick Reference Tool to assign follow-up to Coordinated Entry System. Through its various scopes of work, the program provides application assistance, care coordination, and conducts outreach to bring awareness of services within the community. Incoming calls and applications are monitored and reviewed to determine appropriate strategies and material needed for outreach events. The program remains committed to initial and renewal Medi-Cal applications through Kaiser's Community Health Care Program. First 5 Help Me Grow Program came to a conclusion in April 2025 and shall no longer anticipate any activity or change in the total screenings year-to-date. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                       |  |
| Program Strategic Goals                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Progress Towards Goal |  |
| 1. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | The program seeks to captivate skilled candidates by streamlining the recruitment process of internal Human Resources. The program aims to offer competitive wages, language fluency and competency incentives, and opportunity for growth. 2-1-1 is staffed with 18 Full Time Information and Referral (IR) Specialists to handle Low-Income Home Energy Assistance and standard calls. The program enriches employees through strategic schedule planning, honoring traditions, and celebrating achievements or milestones. Additionally, it supports opportunities for professional development and an incentive for IR's who obtain certification as a Community Resource Specialist. |                       |  |
| 2. Enhance the efficiency and effectiveness of our call center operations in the coming year by thoroughly evaluating and optimizing the use of our tools and technologies, including CRM systems. Focus will be placed on improving call handling performance, streamlining workflows, and identifying opportunities to align staffing levels with operational needs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | The program is in collaboration with the Information Systems Team and has made progress in refining processes by maximizing technology and digitizing updates. Food Pantry and Commodity resources are set for update automations in the resource directory and mailing labels are generated through a push button feature to optimize resources by reducing the time dedicated to produce hand written labels. The next phase would be geared towards seeking opportunities to enhance the program's annual database maintenance using an efficient and seamless strategy.                                                                                                               |                       |  |
| 3. Prioritize retaining existing contracts, such as partnerships with United Ways, while actively exploring and proposing new opportunities to better serve our community members. Leverage the full potential of the call center by pursuing additional fee-for-service contracts and expanding services to maximize impact and efficiency.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 2-1-1 aims to achieve strengthened partnerships by effectively communicating, and meeting with partners and contract grantors to share performance data and discuss progress relative to its objectives, deliverables, and goals. The program is consistently working on meeting the reporting expectations of all funding sources and maintaining a trusting relationship to increase the opportunity for existing contracts to be retained. □                                                                                                                                                                                                                                           |                       |  |
| Program Highlights                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                       |  |
| The programs' average calls handled is 91% while its abandoned rate is 9% amongst seven (7) campaigns. The program remains in communication with State 2-1-1 to enhance the scope of work associated with preparing and supporting callers who are customers of Pacific Gas and Electric during a Public Safety Power Shutoff.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                       |  |

# Instrumentl Opportunities Report - September 3, 2025

**Projects:** Community Development, Housing and Supportive Services, Health & Nutrition Services, Youth & Community Services, and Veterans & Supportive Services

**Statuses:** Abandoned Awarded - Closed Declined Awarded - Active LOI In Progress LOI Submitted Application In Progress Application Submitted

**Date Range:** Aug 01, 2025 - Aug 31, 2025

 STATUS

|                                          |                                                    |                                           |
|------------------------------------------|----------------------------------------------------|-------------------------------------------|
| <b>\$0</b><br>Awarded<br>0 opportunities | <b>\$3,093,290</b><br>Submitted<br>6 opportunities | <b>\$0</b><br>Declined<br>0 opportunities |
|------------------------------------------|----------------------------------------------------|-------------------------------------------|

Displaying 7 opportunities

## FY 2026 March 1 - February 28

| NAME                                                                                       | DEADLINE     | STATUS                | AMOUNT              | NEXT TASK | NOTES                                                                                                                                                                            |
|--------------------------------------------------------------------------------------------|--------------|-----------------------|---------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| August 2025                                                                                |              |                       |                     |           |                                                                                                                                                                                  |
| Feeding Forward<br>The Save Mart Companies CARES Foundation<br>Health & Nutrition Services | Aug 11, 2025 | Application Submitted | Requesting \$40,000 |           | The CAPK Food Bank seeks \$40,000 in CARES Feeding Forward funding to launch the development of four choice pantries through a partnership with local and existing pantry sites. |
|                                                                                            |              |                       |                     |           |                                                                                                                                                                                  |

|                                                                                                                                        |                                                                                               |                              |                                   |                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|------------------------------|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Family Resource Center (FRC) Grant</p> <p>First 5 Kern<br/>Youth &amp; Community Services</p>                                       | <p>Aug 14, 2025</p>                                                                           | <p>Application Submitted</p> | <p>Requesting \$7,600</p>         | <p>The East Kern Family Resource Center requests \$7,600 in one-year funding to support families in Kern County through free court-mandated parenting classes, transportation assistance, and essential supplies.</p>                                                                                                                                                                           |
| <p>CalVIP Cohort 5</p> <p>California Board of State and Communi...<br/>Youth &amp; Community Services</p>                              | <p>Aug 15, 2025</p>                                                                           | <p>Application Submitted</p> | <p>Requesting \$1,360,815</p>     | <p>This is a reapplication for the FHCC. This project will serve at-risk individuals experiencing gun violence through gun violence prevention and intervention practices.</p>                                                                                                                                                                                                                  |
| <p>Food Access and Retail Expansion (FARE) Fund Grant</p> <p>The Reinvestment Fund Inc<br/>Health &amp; Nutrition Services</p>         | <p>Aug 18, 2025<br/>Letter of inquiry</p> <p>Oct 10, 2025<br/>Full proposal (invite only)</p> | <p>Abandoned</p>             | <p>US \$20,000 - US \$250,000</p> | <p>Not eligible</p>                                                                                                                                                                                                                                                                                                                                                                             |
| <p>25-10404 California Tobacco Prevention Program</p> <p>California Department of Public Health<br/>Youth &amp; Community Services</p> | <p>PR</p> <p>Aug 27, 2025</p>                                                                 | <p>Application Submitted</p> | <p>Requesting \$644,917</p>       | <p>The goal of this proposal is to proactively refer all eligible callers from the CAPK 211 Call Center in Kern, Fresno, Kings, Tulare, and Stanislaus Counties to Kick It California for free tobacco cessation counseling by integrating a standardized assessment and referral protocol into the call center's workflow and outreach activities, aiming for completion by June 30, 2029.</p> |

|                                                               |    |              |                          |                        |                                                                                                                                                                          |
|---------------------------------------------------------------|----|--------------|--------------------------|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| California Violence Intervention Program<br>(CalVIP) Cohort 5 |    | Aug 27, 2025 | Application<br>Submitted | Requesting \$1,038,958 | City of Bakersfield is the lead agency and is interested in subcontracting with the FHCC for case management (\$738,958) and resource coordination services (\$300,000). |
| City of Bakersfield<br>Youth & Community Services             |    |              |                          |                        |                                                                                                                                                                          |
| WACOM 2025 Distribution of Funds                              | KV | Aug 28, 2025 | Application<br>Submitted | Requesting \$1,000     | Funds from WACOM will assist with the ongoing at-home educational activity expenses for military/veteran families.                                                       |
| WACOM Thrift Shop<br>Youth & Community Services               |    |              |                          |                        |                                                                                                                                                                          |

## Community Action Partnership of Kern Funding Profile

| Funding Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                               |                            |                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|----------------------------|-----------------------------------------------------|
| <b>Funding Type</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | State Funding                                                 | <b>CAPK Program</b>        | 211                                                 |
| <b>Funding Agency</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | CA Department of Public Health- CA Tobacco Prevention Program | <b>Project Name</b>        | 211 Call Center Tobacco Cessation Referral Projects |
| <b>CFDA</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | N/A                                                           | <b>Target Population</b>   | Tobacco smokers                                     |
| <b>Reapplication (Y/N)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | N                                                             | <b>Number to be served</b> | 2,680                                               |
| <b>Estimated Request</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ 644,917                                                    | <b>Division Director</b>   | Pritika Ram                                         |
| <b>Award Period</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 3/1/2026 to 6/30/2029                                         | <b>Program Manager</b>     | Sabrina Jones-Roberts                               |
| <b>Project Goal (One sentence goal statement)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                               |                            |                                                     |
| The goal of this proposal is to proactively refer all eligible callers from the CAPK 211 Call Center in Kern, Fresno, Kings, Tulare, and Stanislaus Counties to Kick It California for free tobacco cessation counseling by integrating a standardized assessment and referral protocol into the call center's workflow and outreach activities, aiming for completion by June 30, 2029                                                                                                                                                                                                                                                                                                                                                                                      |                                                               |                            |                                                     |
| <b>Project Description (Brief one paragraph description)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                               |                            |                                                     |
| Kick It California aims to enhance tobacco cessation efforts across Kern, Fresno, Kings, Tulare, and Stanislaus Counties by integrating a standardized assessment and referral protocol into the CAPK 211 Call Center's workflow. Through proactive outreach and collaboration with Kick It California, the project will identify and refer eligible callers for free cessation counseling, track progress using secure data management systems, and promote cessation resources via community events and digital platforms. The initiative leverages CAPK's 24/7 multilingual call center operations, experienced staff, and robust IT infrastructure to ensure efficient implementation and reporting, with the goal of improving public health outcomes by June 30, 2029. |                                                               |                            |                                                     |
| <b>Estimated Budget Summary</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                               |                            |                                                     |
| The budget for the CAPK 211 Call Center Tobacco Cessation Referral Project spans four fiscal years (2025–2029) and totals \$644,917, covering personnel costs for a Project Coordinator at 25% FTE, fringe benefits, staff training, and iCarol data management subscription fees. Direct costs include incentives for each successful referral to Kick It California, setup and training expenses, and annual subscription fees for the call center's data platform. Indirect costs are calculated at 15% of total direct costs each year. The budget is designed to support outreach, referral, data tracking, and reporting activities for over 111,000 callers annually.                                                                                                 |                                                               |                            |                                                     |
| <b>Recommendation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                               |                            |                                                     |
| Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                               |                            |                                                     |

**Approvals:**

|                                       |             |
|---------------------------------------|-------------|
| 1. Division Director                  | Date        |
| <i>Pritika Ram</i>                    | Sep 2, 2025 |
| 2. Chief Business Development Officer | Date        |
|                                       |             |
| 3. Chief Program Officer              | Date        |

|                                                                                 |             |
|---------------------------------------------------------------------------------|-------------|
| <i>Nancy Webster</i>                                                            | Sep 2, 2025 |
| 4. Chief Financial Officer                                                      | Date        |
| <i>Emilio Wagner</i><br><small>Emilio Wagner (Sep 2, 2025 10:36:39 PDT)</small> | Sep 2, 2025 |
| 5. Chief Facilities and Technology Officer                                      | Date        |
| <i>JIT</i>                                                                      | Sep 2, 2025 |
| 6. Chief Executive Officer                                                      | Date        |

**Date Presented / Approved:**

PRE Approval: \_\_\_\_\_ B&F Approval: \_\_\_\_\_ Executive Approval: \_\_\_\_\_ Board Approval: \_\_\_\_\_

# Community Action Partnership of Kern Funding Profile

| Funding Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                             |                            |                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|----------------------------|-------------------------------------------|
| <b>Funding Type</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Public                                                      | <b>CAPK Program</b>        | VITA                                      |
| <b>Funding Agency</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | California Department of Community Services and Development | <b>Project Name</b>        | 2025 CalEITC Outreach and Education Grant |
| <b>CFDA</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | N/A                                                         | <b>Target Population</b>   | Low Income                                |
| <b>Reapplication (Y/N)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Y                                                           | <b>Number to be served</b> | TBD                                       |
| <b>Estimated Request</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 403,728                                                  | <b>Division Director</b>   | Freddy Hernandez                          |
| <b>Award Period</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Dec 1, 2025 – Jun 30, 2026                                  | <b>Program Manager</b>     | Jacqueline Guerra                         |
| <b>Project Goal (One sentence goal statement)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                             |                            |                                           |
| Increase the number of eligible low-income households in Kern and Tulare counties who successfully claim the CalEITC and Young Child Tax Credit by providing free, accurate VITA tax preparation and targeted outreach in partnership with CSET.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                             |                            |                                           |
| <b>Project Description (Brief one paragraph description)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                             |                            |                                           |
| Community Action Partnership of Kern (CAPK), in partnership with CSET, will deliver CalEITC+ education, outreach, and free VITA services across Kern and Tulare counties through 31 service locations—26 in Kern operated by CAPK and 5 in Tulare operated by CSET—targeting approximately 9,600 total returns (9,000 CAPK; 600 CSET) with 160 certified volunteers and about 6,800 volunteer hours. CSET will drive awareness via 12,000 targeted website visits, 30 Facebook and 30 Instagram posts, 26,000 text messages, and 4,000 person-to-person engagements, while CAPK’s digital outreach is projected to exceed 1.2 million impressions. CAPK will also provide ITIN eligibility awareness and acceptance services led by two CAA-certified coordinators, with approximately 100 ITIN applications projected for the season. |                                                             |                            |                                           |
| <b>Estimated Budget Summary</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                             |                            |                                           |
| CAPK requests \$403,728 to fund 0.5 FTE Program Manager, 3 VITA appointment schedulers, and 2 CAA (ITIN) Site Coordinators. The remaining funds cover outreach, site operations, volunteer training and certification, tax software and equipment, client materials and translation, travel/mileage, data/evaluation, and allowable administrative/indirect costs as detailed in the workplan.                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                             |                            |                                           |
| <b>Recommendation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                             |                            |                                           |
| Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                             |                            |                                           |

**Approvals:**

|                                                             |            |
|-------------------------------------------------------------|------------|
| <u>Freddy Hernandez</u>                                     | 08/29/2025 |
| <small>Freddy Hernandez (Aug 29, 2025 13:06:51 PDT)</small> |            |
| 1. Division Director                                        | Date       |
| <u>Pritika Ram</u>                                          | 08/29/2025 |
| 2. Chief Business Development Officer                       | Date       |
|                                                             |            |
| 3. Chief Program Officer                                    | Date       |

|                                                         |            |
|---------------------------------------------------------|------------|
| <u>Jacoby Webster</u>                                   | 08/29/2025 |
| 4. Chief Financial Officer                              | Date       |
| <u>Emilio Wagner</u>                                    | 09/02/2025 |
| <small>Emilio Wagner (Sep 2, 2025 08:19:44 PDT)</small> |            |
| 5. Chief Facilities and Technology Officer              | Date       |
| <u>J.T.D.</u>                                           | 08/29/2025 |
| 6. Chief Executive Officer                              | Date       |

**Date Presented / Approved:**

PRE Approval: \_\_\_\_\_ B&F Approval: \_\_\_\_\_ Executive Approval: \_\_\_\_\_ Board Approval: \_\_\_\_\_

# Community Action Partnership of Kern Funding Profile

| Funding Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                   |                            |                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|----------------------------|-----------------------------------|
| <b>Funding Type</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | County Funding                    | <b>CAPK Program</b>        | Housing and CVAF                  |
| <b>Funding Agency</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Kern County Administrative Office | <b>Project Name</b>        | Oildale Outreach Services Program |
| <b>CFDA</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | N/A                               | <b>Target Population</b>   | Unhoused Oildale residents        |
| <b>Reapplication (Y/N)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Y                                 | <b>Number to be served</b> | 150                               |
| <b>Estimated Request</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ 850,000                        | <b>Division Director</b>   | Rebecca Moreno                    |
| <b>Award Period</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 10/01/25-08/30/2026               | <b>Program Manager</b>     | TBD                               |
| <b>Project Goal (One sentence goal statement)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                   |                            |                                   |
| The goal of the Oildale Outreach Services Program is to collaboratively deliver comprehensive homelessness support through CAPK's Housing and Community Services Division and the California Veterans Affairs Foundation, focusing on rapid outreach, housing placement, and sustained case management for long-term success of Oildale residents.                                                                                                                                                                                            |                                   |                            |                                   |
| <b>Project Description (Brief one paragraph description)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                   |                            |                                   |
| The Oildale Outreach Services Program is a collaborative effort between CAPK's Housing and Community Services Division and the California Veterans Affairs Foundation to provide rapid, coordinated support for individuals experiencing homelessness, with an additional focus on veterans, through outreach, case management, housing navigation, and partnerships with local agencies, aiming reach 150 homeless or at risk of homelessness and place at least 50% of participants into stable housing, interim housing or positive exits. |                                   |                            |                                   |
| <b>Estimated Budget Summary</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                   |                            |                                   |
| The Oildale Outreach Services Program allocates funding across personnel, travel, supplies, operating costs, direct program expenses, and indirect costs to support a multidisciplinary outreach team, transportation, essential client services, and program administration at a cost of \$850,000 with a maximum indirect cost at 10%. This budget funds comprehensive support for outreach, housing navigation, and case management activities.                                                                                            |                                   |                            |                                   |
| <b>Recommendation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                   |                            |                                   |
| Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.                                                                                                                                                                                                                                                                                                                         |                                   |                            |                                   |

**Approvals:**

Rebecca Moreno

Rebecca Moreno (Sep 2, 2025 12:39:15 PDT)

Sep 2, 2025

1. Division Director Date

Pritika Ram

Sep 1, 2025

2. Chief Business Development Officer Date

3. Chief Program Officer Date

Nancy Webster

Aug 29, 2025

4. Chief Financial Officer Date

Emilio Wagner

Emilio Wagner (Sep 2, 2025 08:18:55 PDT)

Sep 2, 2025

5. Chief Facilities and Technology Officer Date

J.T.D.

Sep 2, 2025

6. Chief Executive Officer Date

**Date Presented / Approved:**

PRE Approval: \_\_\_\_\_ B&F Approval: \_\_\_\_\_ Executive Approval: \_\_\_\_\_ Board Approval: \_\_\_\_\_

**Community Action Partnership of Kern**  
**Small Funding Request (\$50,000 or less per year)**  
**August 2025**

|                       |                                                                                                                                                                                                        |                          |                                      |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------------------|
| <b>Funding Type</b>   | Local Organization                                                                                                                                                                                     | <b>CAPK Program</b>      | Oasis Family Resource Center         |
| <b>Funding Agency</b> | WACOM Ridgecrest Thrift Store                                                                                                                                                                          | <b>Project Name</b>      | Oasis Ongoing Supportive Services    |
| <b>CFDA</b>           | N/A                                                                                                                                                                                                    | <b>Target Population</b> | Active military and veteran families |
| <b>Request</b>        | \$1,000                                                                                                                                                                                                | <b>Division Director</b> | Freddy Hernandez                     |
| <b>Award Period</b>   | 1 year                                                                                                                                                                                                 | <b>Program Manager</b>   | Eric Le Barbe                        |
| <b>Description</b>    | WACOM funds will support the ongoing expenses that support case management activities and home-based activities, including educational supplies, baby items, clothing, formula, educational toys, etc. |                          |                                      |

|                       |                                                                                                                                                                                                                                                                                                                                                                                                                                          |                          |                                                |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------------------------------------------|
| <b>Funding Type</b>   | Private                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>CAPK Program</b>      | Food Bank                                      |
| <b>Funding Agency</b> | The Save Mart Companies CARES Foundation, in partnership with The Jim Pattison Foundation.                                                                                                                                                                                                                                                                                                                                               | <b>Project Name</b>      | 2025 Feeding Forward Grant                     |
| <b>CFDA</b>           | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Target Population</b> | Children and adults in need of nutritious food |
| <b>Request</b>        | \$40,000                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Division Director</b> | Susana Magana                                  |
| <b>Award Period</b>   | 11/30/2025-7/31/2025                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Program Manager</b>   | Kelly Lowery                                   |
| <b>Description</b>    | The CAPK Food Bank seeks CARES Feeding Forward funding to launch the development of four choice pantries through a partnership with local and existing pantry sites. The primary goal of this project is to strengthen the regional food safety net, enhance food recovery, and ensure effective distribution of nutritious food to individuals and families experiencing food insecurity within The Save Mart Companies' service areas. |                          |                                                |



**Community Action Partnership of Kern**  
**Small Funding Request (\$50,000 or less per year)**  
**August 2025**

| <b>Funding Type</b>   | County                                                                                                                                                                                                     | <b>CAPK Program</b>      | Oasis Family Resource Center                                                                                                                                   |
|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Funding Agency</b> | First 5 Kern (via Kern County Department of Human Services)                                                                                                                                                | <b>Project Name</b>      | Family Resource Center (FRC) Grant                                                                                                                             |
| <b>CFDA</b>           | N/A                                                                                                                                                                                                        | <b>Target Population</b> | Kern County families with children ages 0–17, particularly parents attending court-ordered parenting classes and families needing support for school readiness |
| <b>Request</b>        | \$7,600                                                                                                                                                                                                    | <b>Division Director</b> | Freddy Hernandez                                                                                                                                               |
| <b>Award Period</b>   | August 1, 2025 – June 30, 2026                                                                                                                                                                             | <b>Program Manager</b>   | Eric LeBarbe                                                                                                                                                   |
| <b>Description</b>    | The Oasis Family Resource Center requests \$7,600 in one-year funding to support families in Kern County through free court-mandated parenting classes, transportation assistance, and essential supplies. |                          |                                                                                                                                                                |

| <b>Funding Type</b>   | County                                                                                                                                                                                                         | <b>CAPK Program</b>      | East Kern Family Resource Center                                                                                                                                |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Funding Agency</b> | First 5 Kern (via Kern County Department of Human Services)                                                                                                                                                    | <b>Project Name</b>      | Family Resource Center (FRC) Grant                                                                                                                              |
| <b>CFDA</b>           | N/A                                                                                                                                                                                                            | <b>Target Population</b> | Kern County families with children ages 0–17, particularly parents attending court-ordered parenting classes and families needing support for school readiness. |
| <b>Request</b>        | \$7,600                                                                                                                                                                                                        | <b>Division Director</b> | Freddy Hernandez                                                                                                                                                |
| <b>Award Period</b>   | August 1, 2025 – June 30, 2026                                                                                                                                                                                 | <b>Program Manager</b>   | Anna Saavedra                                                                                                                                                   |
| <b>Description</b>    | The East Kern Family Resource Center requests \$7,600 in one-year funding to support families in Kern County through free court-mandated parenting classes, transportation assistance, and essential supplies. |                          |                                                                                                                                                                 |

**Community Action Partnership of Kern**  
**Small Funding Request (\$50,000 or less per year)**  
**August 2025**

| <b>Recommendation</b> | Staff recommends approval to submit the small funding application(s) up to \$50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term. |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Date Presented/Approved**

Policy  
Council:

\_\_\_\_\_

PRE  
Presentation

:

B&F  
Approval:

\_\_\_\_\_

Board  
Approval:

\_\_\_\_\_

\_\_\_\_\_

| Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Aug-25                                                           | Program/Work Unit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                   | Head Start Preschool & Early Head Start |                            |                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------------------------------------|----------------------------|--------------------------------|
| Division/Director                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Head Start/State Child Development Division/<br>Yolanda Gonzales |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Enrollment and Attendance Manager | Carol Hendricks                         |                            |                                |
| Reporting Period                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | August 1, 2025 - August 31, 2025                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                   |                                         |                            |                                |
| Program Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                   |                                         |                            |                                |
| Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home- based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties. |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                   |                                         |                            |                                |
| Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                  | Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Target                            | Annual Goal                             | Annual Progress            |                                |
| Reportable/Funded Enrollment                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                  | 730                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 753                               | 753                                     | 97%                        |                                |
| Disabilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                  | 153 (YTD)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 10%                               | 10%                                     | 23%                        |                                |
| Over Income 101%-130% (up to 35%)                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                  | 20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | n/a                               | n/a                                     | 3%                         |                                |
| Over Income 131% and up (up to 10%)                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                  | 62                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | n/a                               | n/a                                     | 8%                         |                                |
| Head Start Preschool (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                  | Month                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Target                            | Annual Goal                             | Annual Progress            |                                |
| Reportable/Funded Enrollment                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                  | 734                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 936                               | 936                                     | 78%                        |                                |
| Disabilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                  | 64 (YTD)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 10%                               | 10%                                     | 10%                        |                                |
| Over Income 101%-130% (up to 35%)                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                  | 8                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | n/a                               | n/a                                     | 1%                         |                                |
| Over Income 131% and up (up to 10%)                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                  | 45                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | n/a                               | n/a                                     | 6%                         |                                |
| Home Visiting Program (SRV 2cc, 7a)                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                  | Monthly                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Year-To- Date                     | Annual Goal (Contract Limit 310)        | Annual Progress (Calendar) | Annual Progress (Program Year) |
| Enrollment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                  | 237                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 260                               | 308                                     | 91%                        | 84%                            |
| Central Kitchen                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                  | Total Meals Delivered                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                   | Breakfast                               | Lunch                      | Snack                          |
| Meals and Snacks                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                  | 40,296                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                   | 19,242                                  | 16,278                     | 19,214                         |
| Child and Adult Care Food Program (CACFP)<br>(Note: The data represents information from July 2025)                                                                                                                                                                                                                                                                                                                                                                                         |                                                                  | Total Meals Delivered                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                   | Meals Allocated (CACFP/HS)              | # of Meals Served          | % of Meals Served              |
| Meals and Snacks (SRV 5ii)                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                  | 47,640                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                   | 29,211/3,663                            | 32,874                     | 69%                            |
| Eligibility Determination (SRV 7b) (January 2025-December 2025)                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                  | 232                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 1210                              |                                         |                            |                                |
| Total Community Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                  | 232                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 1210                              |                                         |                            |                                |
| Explanation (Over/Under Goal Progress)                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                   |                                         |                            |                                |
| For August 2025, the first day of school began on August 11, 2025. Our current enrollment numbers for the month was only for a partial month. We are continuing to work on our goal to meet full enrollment for the new school year.                                                                                                                                                                                                                                                        |                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                   |                                         |                            |                                |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                  | Progress Towards Goal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                   |                                         |                            |                                |
| Goal III: Health and Safety: Strengthen standards of practice for mitigating risk through expanding our culture of child health and safety.                                                                                                                                                                                                                                                                                                                                                 |                                                                  | Objective C: The program will implement a CIR (Critical Incident Review) system to establish a culture of active supervision to support ongoing health and safety improvement prior to the Year 3 funding period.<br>1. Gather input from program and admin staff to identify strengths and areas for improvement.<br>2. Develop and implement a Critical Review System and ensure it upholds the Community Care Licensing and Head Start Program Performance Standards.<br>3. Continuously review and update the system to ensure fidelity and quality with revolving organizational needs.<br>In Progress: Pending completion of Objective A before initiating this Objective. |                                   |                                         |                            |                                |

#### Program Description

1. Initial 60 DRDP's were completed for children enrolled July 1, 2025. Parent conferences will begin in September. The part year centers have started their DRDP's but still have time to complete the initial 60-day assessment.
2. As a program we continue to work on the social emotional domain. The children are learning classroom routines and expectations. Two of our centers, Sterling and Primeros Pasos continue with gardening activities and learning how to grow foods.
3. The mentor coach team is back from summer break. All teachers have been assigned a mentor coach, meet and greets have been completed and the initial goals are being set. We are looking forward to an amazing school year.



|          |                                                                                                         |
|----------|---------------------------------------------------------------------------------------------------------|
| DATE     | September 17, 2025                                                                                      |
| TIME     | 12:00 pm                                                                                                |
| LOCATION | CAPK Administrative Office<br>1300 18 <sup>th</sup> St., 3 <sup>rd</sup> Floor<br>Bakersfield, CA 93301 |

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## Budget & Finance Committee Minutes

### 1. Call to Order

Committee member Fred Plane called the meeting to order at 12:13 pm at the Community Action Partnership of Kern Administrative Office, located at 1300 18<sup>th</sup> Street, 3<sup>rd</sup> Floor, Bakersfield, CA.

### 2. Roll Call

Roll Call was taken with a quorum present.

Present: Fred Plane & Ana Vigil

Absent: Michelle Jara-Rangel

Others present: Jeremy Tobias, Chief Executive Officer; Tracy Webster, Chief Financial Officer; Pritika Ram, Chief Business Development Officer; Emilio Wagner, Chief Facilities & Technology Officer; Gabrielle Alexander, Director of Finance; Maria Contreras, Director of Facilities; Freddy Hernandez, Director of Youth & Community Services; Susana Magana, Director of Health & Nutrition Services; Rebecca Moreno, Director of Housing and Supportive Services, and other CAPK staff.

### 3. Public Comments

No one addressed the Committee.

### 4. New Business

- a. Head Start / Early Head Start Budget to Actual Reports for July 31, 2025 – Tracy Webster, Chief Financial Officer – **Info Item**

Tracy Webster presented the above info item and provided a summary of the reports included in the agenda packet.

- b. Lease Amendment MCAP Program Office – Susana Magana, Director Health & Nutrition- **Action Item**

Susana Magana presented the amended lease agreement for 1300 Stine Road noting MCAP is currently occupying the first floor and is now requesting to add the 2<sup>nd</sup> floor. Maria Contreras said staff are currently working on some requested accommodations with flooring and paint and the work should be completed soon.

Ana Vigil asked if there is an expected completion date. Maria said the work is expected to be completed by October 1, 2025.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane).

- c. California Department of Education Program (CSPP) Continued Funding Application – Rosa Guerro, Administrative Analyst Head Start & State Child Development Program - **Action Item**

Rosa Guerro presented the above action item, noting this is a standard funding application and requested approval.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane).

- d. Updated Closure Plan for Cal Fresh Healthy Living Program (SNAP ED) – Susana Magana, Director Health & Nutrition - **Action Item**

Susana Magana presented the above agenda item and noted that after this topic was presented at the August Board meeting, the State of California provided an update on final funding which will now run through April 30, 2026. The program may end sooner, however, if there isn't enough staff to continue to the revised end date.

Fred Plane inquired if the concern is maintaining staff versus funding. Susana Magana replied yes, keeping staff on until April 30, 2026, may be challenging as staff are actively seeking other employment, both within CAPK and outside of the agency, and the state has provided guidance to continue current initiatives as long as reasonably possible.

Ana Vigil asked how many staff members are currently onboard to continue working on the program. Susana replied that there are 8 remaining as 3 employees are moving on to other positions. Fred Plane asked if this program includes the Senior Boxes. Susana responded that it does not, Food Bank manages the Senior Food Box Program which has a different funding source, and noted that CalFresh Healthy Living is the related to healthy food education portion of the SNAP program.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane).

- e. Financial Reports for July 2025 - Tracy Webster, Chief Financial Officer – **Action Item**

Tracy Webster presented details for the July Financial Report noting during the month of July, the agency drew \$2,600,000 from its line of credit. CAPK continues to maintain an adequate unrestricted cash balance to support programs with negative cash flows. This was due to an unexpected slow payment draw made for Head Start. The line of credit was repaid in full within five days.

As of July 31, 2025, Central Kitchen expenditures are at 38.4%, and USDA revenue is at 35.3%, both slightly below the five-month target of 41.7%. CMAP has earned 6.1% to date, short of the 8.3% target. Attendance in center-based state programs reflects the following: CCTR at 13.5%, CSPP at 5.1%, and CMIG at 0.0%. Additionally, we are operating a CCTR program in San Joaquin County through SJCOE, currently at 7.9% attendance, just under the 8.3% target. A CSPP and Head Start Pre-K program has also been acquired, with CSPP currently at 0.0% as the program is still being established.

The Finance Division is fully staffed and currently finalizing the 2024–25 audit. Agency-wide expenditures are at 40%, closely aligned with the annual target of 41.7%. For June month-end, the Indirect Fund reported a revenue surplus of \$48,940, representing 7.0% of the budgeted indirect surplus, with overall expenditures at 39.1%, also aligned with the 41.7% benchmark.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane).

**5. Committee Member Comments**

Ana Vigil said she was excited that she and four other Board Members will be traveling to Stockton to attend the Head Start Ribbon Cutting on September 29<sup>th</sup>.

**6. Next Scheduled Meeting**

Budget & Finance Committee  
October 22, 2025  
1300 18<sup>th</sup> St., 3<sup>rd</sup> Floor Board Room  
Bakersfield, CA 93301

**7. Adjournment**

The meeting was adjourned at pm 12:38 pm.



## MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: September 17, 2025

Subject: *Head Start*  
Budget to Actual Report for the period ended July 31, 2025 – **Info Item**

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The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the second-year budget period is March 1, 2025, through February 28, 2026.

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2025, through July 31, 2025. Five months (41.67%) of the 12-month budget period have elapsed.

### **Base Funds**

Overall expenditures are at 41% of the budget.

### **Training & Technical Assistance Funds**

Overall expenditures are at 39% of the budget.

### **Non-Federal Share (Head Start and Early Head Start combined)**

The non-Federal share is at 66% of the budget.



**Community Action Partnership of Kern**  
**Head Start**  
**Budget to Actual Report**  
*Budget Period: March 1, 2025 - February 28, 2026*  
*Report Period: March 1, 2025 - July 31, 2025*  
 Month 5 of 12 (41.67%)

Prepared 09/08/2025

| <b>BASE FUNDS</b>         | <b>BUDGET</b>     | <b>ACTUAL</b>    | <b>REMAINING</b> | <b>% SPENT</b> | <b>% REMAINING</b> |
|---------------------------|-------------------|------------------|------------------|----------------|--------------------|
| PERSONNEL                 | 8,458,695         | 3,253,866        | 5,204,829        | 38%            | 62%                |
| FRINGE BENEFITS           | 2,693,248         | 1,091,592        | 1,601,656        | 41%            | 59%                |
| TRAVEL                    | 55,000            | -                | 55,000           | 0%             | 100%               |
| EQUIPMENT                 | -                 | -                | -                |                |                    |
| SUPPLIES                  | 535,017           | 431,245          | 103,772          | 81%            | 19%                |
| CONTRACTUAL               | 186,280           | 144,878          | 41,402           | 78%            | 22%                |
| CONSTRUCTION              | -                 | -                | -                |                |                    |
| OTHER                     | 3,495,261         | 1,573,633        | 1,921,628        | 45%            | 55%                |
| INDIRECT                  | 1,467,033         | 513,716          | 953,317          | 35%            | 65%                |
| <b>TOTAL BASE FUNDING</b> | <b>16,890,534</b> | <b>7,008,930</b> | <b>9,881,604</b> | <b>41%</b>     | <b>59%</b>         |

**TRAINING & TECHNICAL ASSISTANCE**

|                                                  |                |               |                |            |            |
|--------------------------------------------------|----------------|---------------|----------------|------------|------------|
| TRAVEL                                           | 60,904         | 17,730        | 43,174         | 29%        | 71%        |
| SUPPLIES                                         | 23,986         | 5,603         | 18,383         | 23%        | 77%        |
| CONTRACTUAL                                      | 12,800         | -             | 12,800         | 0%         | 100%       |
| OTHER                                            | 63,752         | 42,018        | 21,734         | 66%        | 34%        |
| INDIRECT                                         | 16,144         | 4,078         | 12,066         | 25%        | 75%        |
| <b>TOTAL TRAINING &amp; TECHNICAL ASSISTANCE</b> | <b>177,586</b> | <b>69,429</b> | <b>108,157</b> | <b>39%</b> | <b>61%</b> |

|                                     |                   |                  |                  |            |            |
|-------------------------------------|-------------------|------------------|------------------|------------|------------|
| <b>GRAND TOTAL HS FEDERAL FUNDS</b> | <b>17,068,120</b> | <b>7,078,359</b> | <b>9,989,761</b> | <b>41%</b> | <b>59%</b> |
|-------------------------------------|-------------------|------------------|------------------|------------|------------|

**HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE**

| <b>SOURCE</b>            | <b>BUDGET</b>     | <b>ACTUAL</b>    | <b>REMAINING</b> | <b>% SPENT</b> | <b>% REMAINING</b> |
|--------------------------|-------------------|------------------|------------------|----------------|--------------------|
| IN-KIND                  | 2,104,780         | 1,540,508        | 564,272          | 73%            | 27%                |
| CALIF DEPT OF ED         | 7,918,076         | 5,083,217        | 2,834,859        | 64%            | 36%                |
| <b>TOTAL NON-FEDERAL</b> | <b>10,022,856</b> | <b>6,623,725</b> | <b>3,399,131</b> | <b>66%</b>     | <b>34%</b>         |

Budget reflects Notice of Award #09CH012489-02-01

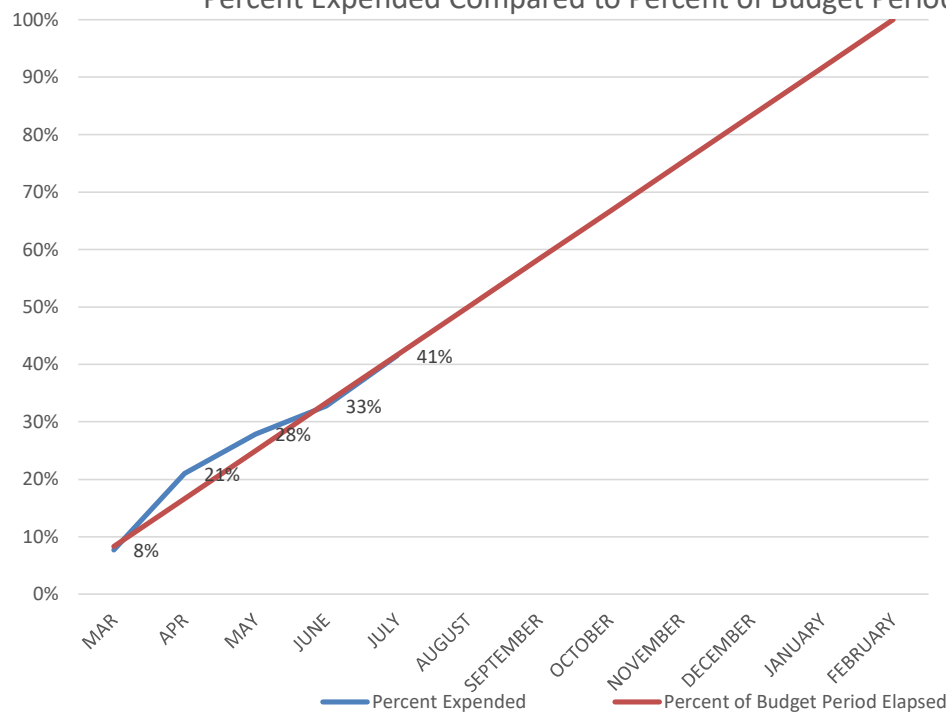
Actual expenditures include posted expenditures and estimated adjustments through 07/31/2025

**Administrative Cost for HS and EHS Combined** **15.2%**

**Agency-Wide Credit Card Report**

|                                           | <b>CURRENT</b> | <b>1 TO 30</b> | <b>31 TO 60</b> | <b>61 TO 90</b> | <b>TOTAL</b>   | <b>STATEMENT DATE</b> |
|-------------------------------------------|----------------|----------------|-----------------|-----------------|----------------|-----------------------|
| <b>Elan Credit Card</b>                   | 83,768         |                |                 |                 | <b>83,768</b>  | 8/1/2025              |
| <b>Lowe's</b>                             | 15,055         | 513            | 321             | -               | <b>15,890</b>  | 8/1/2025              |
| <b>Smart &amp; Final</b>                  | 393            | -              | -               | -               | <b>393</b>     | 8/1/2025              |
| <b>Save Mart</b>                          | 177            | -              | -               | -               | <b>177</b>     | 7/27/2025             |
| <b>Chevron &amp; Texaco Business Card</b> | 8,055          | -              | -               | -               | <b>8,055</b>   | 8/6/2025              |
| <b>Home Depot</b>                         | 31,224         |                |                 |                 | <b>31,224</b>  | 8/1/2025              |
|                                           | <b>138,673</b> | <b>513</b>     | <b>321</b>      | <b>-</b>        | <b>139,507</b> |                       |

Head Start  
Percent Expended Compared to Percent of Budget Period Elapsed





## MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: September 17, 2025

Subject: *Early Head Start*  
Budget to Actual Report for the period ended July 31, 2025 – **Info Item**

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The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the second-year budget period is March 1, 2025, through February 28, 2026.

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2025, through July 31, 2025. Five months (41.67%) of the 12-month budget period has elapsed.

### **Base Funds**

Overall expenditures are at 40% of the budget.

### **Training & Technical Assistance Funds**

Overall expenditures are at 26% of the budget.

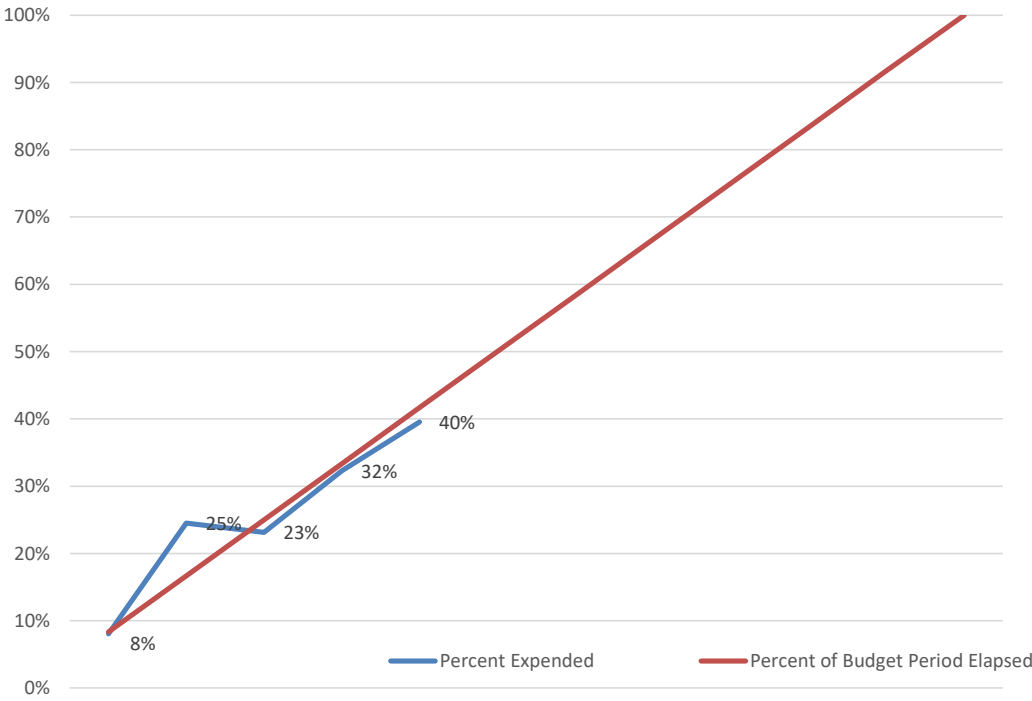
**Community Action Partnership of Kern  
Early Head Start  
Budget to Actual Report**  
*Budget Period: March 1, 2025 - February 28, 2026*  
*Report Period: March 1, 2025 - July 31, 2025*  
 Month 5 of 12 (41.67%)

Prepared 09/08/2025

| <b>BASE FUNDS</b>                          | <b>BUDGET</b>     | <b>ACTUAL</b>    | <b>REMAINING</b>  | <b>% SPENT</b> | <b>%<br/>REMAINING</b> |
|--------------------------------------------|-------------------|------------------|-------------------|----------------|------------------------|
| PERSONNEL                                  | 12,545,456        | 4,615,318        | 7,930,138         | 37%            | 63%                    |
| FRINGE BENEFITS                            | 3,896,047         | 1,762,896        | 2,133,151         | 45%            | 55%                    |
| TRAVEL                                     | 45,000            | -                | 45,000            | 0%             | 100%                   |
| EQUIPMENT                                  | -                 | -                | -                 |                |                        |
| SUPPLIES                                   | 751,602           | 428,921          | 322,681           | 57%            | 43%                    |
| CONTRACTUAL                                | 1,001,244         | 443,626          | 557,618           | 44%            | 56%                    |
| CONSTRUCTION                               | -                 | -                | -                 |                |                        |
| OTHER                                      | 2,423,100         | 1,026,032        | 1,397,068         | 42%            | 58%                    |
| INDIRECT                                   | 2,016,910         | 693,175          | 1,323,735         | 34%            | 66%                    |
| <b>TOTAL BASE FUNDING</b>                  | <b>22,679,359</b> | <b>8,969,966</b> | <b>13,709,393</b> | <b>40%</b>     | <b>60%</b>             |
| <b>TRAINING &amp; TECHNICAL ASSISTANCE</b> |                   |                  |                   |                |                        |
| PERSONNEL                                  | -                 | -                | -                 |                |                        |
| FRINGE BENEFITS                            | -                 | -                | -                 |                |                        |
| TRAVEL                                     | 118,632           | 26,699           | 91,933            | 23%            | 77%                    |
| SUPPLIES                                   | 30,013            | 6,496            | 23,517            | 22%            | 78%                    |
| CONTRACTUAL                                | 26,080            | -                | 26,080            | 0%             | 100%                   |
| OTHER                                      | 137,953           | 52,125           | 85,828            | 38%            | 62%                    |
| INDIRECT                                   | 31,268            | 5,411            | 25,857            | 17%            | 83%                    |
| <b>TOTAL TRAINING &amp; TECHNICAL AS:</b>  | <b>343,946</b>    | <b>90,731</b>    | <b>253,214.68</b> | <b>26%</b>     | <b>74%</b>             |
| <b>GRAND TOTAL EHS FEDERAL FUNI</b>        | <b>23,023,305</b> | <b>9,060,698</b> | <b>13,962,607</b> | <b>39%</b>     | <b>61%</b>             |

Budget reflects Notice of Award #09CH012489-02-01  
 Actual expenditures include posted expenditures and estimated adjustments through 07/31/2025

Early Head Start  
Percent Expended Compared to Percent of Budget Period Elapsed



**Community Action Partnership of Kern**  
**Head Start and Early Head Start Kern**  
**Year-to-Date Non-Federal Share and In-Kind Report**  
 Budget Period: March 1, 2025 through March 31, 2025  
 Report for period ending July 31, 2025 (Month 5 of 12)

Percent of budget period elapsed: 41.7%

| LOCATION                      | Enrollment   | March            | April            | May              | June           | July             | YTD Totals       | Kern/SJC | IN-KIND GOAL      | % OF GOAL MET |
|-------------------------------|--------------|------------------|------------------|------------------|----------------|------------------|------------------|----------|-------------------|---------------|
| Alberta Dillard               | 34           | 15,749           | 12,911           | 7,401            | 0              | 0                | 36,061           | Kern     | 43,028            | 84%           |
| Alicante                      | 20           | 11,086           | 15,151           | 14,433           | 5,928          | 4,725            | 51,323           | Kern     | 25,311            | 203%          |
| Angela Martinez               | 105          | 27,223           | 22,300           | 16,063           | 8,082          | 7,599            | 81,265           | Kern     | 132,882           | 61%           |
| Broadway                      | 37           | 5,316            | 6,177            | 5,148            | 1,284          | 0                | 17,925           | Kern     | 46,825            | 38%           |
| California City               | 17           | 8,661            | 4,651            | 3,624            | 0              | 0                | 16,935           | Kern     | 21,514            | 79%           |
| Cleo Foran                    | 23           | 3,034            | 13,700           | 6,385            | 0              | 0                | 23,119           | Kern     | 29,107            | 79%           |
| Delano                        | 60           | 24,147           | 10,493           | 9,990            | 9,037          | 285              | 53,951           | Kern     | 75,933            | 71%           |
| Fairfax                       | 34           | 2,162            | 7,675            | 7,639            | 6,610          | 0                | 24,085           | Kern     | 43,028            | 56%           |
| Harvey L. Hall                | 142          | 30,977           | 25,366           | 29,489           | 27,782         | 340              | 113,954          | Kern     | 179,707           | 63%           |
| Heritage                      | 17           | 1,689            | 893              | 1,240            | 0              | 0                | 3,822            | Kern     | 21,514            | 18%           |
| Home Base                     | 160          | 25,400           | 14,850           | 12,576           | 3,730          | 875              | 57,431           | Kern     | 202,487           | 28%           |
| Martha J. Morgan              | 50           | 25,357           | 24,516           | 26,196           | 286            | 0                | 76,355           | Kern     | 63,277            | 121%          |
| Oasis                         | 42           | 10,131           | 11,857           | 4,832            | 0              | 0                | 26,821           | Kern     | 53,153            | 50%           |
| Pete H. Parra                 | 116          | 835              | 465              | 0                | 488            | 0                | 1,789            | Kern     | 146,803           | 1%            |
| Primeros Pasos                | 67           | 81,280           | 74,266           | 70,979           | 62,312         | 51,944           | 340,781          | Kern     | 84,791            | 402%          |
| Rosamond                      | 51           | 2,171            | 743              | 249              | 0              | 0                | 3,163            | Kern     | 64,543            | 5%            |
| San Diego                     | 32           | 7,286            | 7,795            | 7,818            | 5,461          | 0                | 28,360           | Kern     | 40,497            | 70%           |
| Shafter                       | 17           | 4,245            | 4,431            | 2,904            | 5,313          | 0                | 16,893           | Kern     | 21,514            | 79%           |
| Shafter HS/EHS                | 24           | 6,376            | 7,319            | 6,168            | 6,526          | 5,761            | 32,150           | Kern     | 30,373            | 106%          |
| Sterling                      | 117          | 12,870           | 14,379           | 13,948           | 11,797         | 0                | 52,994           | Kern     | 148,068           | 36%           |
| Stockdale Head Start          | 41           | 4,624            | 6,452            | 3,216            | 0              | 0                | 14,292           | Kern     | 51,887            | 28%           |
| Sunrise Villa                 | 17           | 2,558            | 1,040            | 637              | 0              | 0                | 4,234            | Kern     | 21,514            | 20%           |
| Taft                          | 51           | 6,364            | 5,860            | 1,293            | 0              | 0                | 13,517           | Kern     | 64,543            | 21%           |
| Tehachapi                     | 15           | 1,225            | 883              | 183              | 0              | 0                | 2,291            | Kern     | 18,983            | 12%           |
| Vineland                      | 17           | 6,156            | 5,059            | 2,464            | 0              | 0                | 13,680           | Kern     | 21,514            | 64%           |
| Virginia                      | 17           | 12,711           | 11,663           | 6,431            | 0              | 0                | 30,806           | Kern     | 21,514            | 143%          |
| Willow                        | 40           | 13,507           | 12,642           | 6,398            | 0              | 0                | 32,547           | Kern     | 50,622            | 64%           |
| Administrative Services       |              | 0                | 0                | 0                | 0              | 0                | 0                | Kern/SJC | 0                 | 0%            |
| PC Planning                   |              | 0                | 0                | 0                | 0              | 0                | 0                | Kern/SJC | 0                 | 0%            |
| PC By Laws                    |              | 0                | 0                | 0                | 0              | 0                | 0                | Kern/SJC | 0                 | 0%            |
| Governance                    |              | 0                | 286              | 275              | 0              | 0                | 561              | Kern     | 15,000            | 4%            |
| Program Services              |              | 25,634           | 21,252           | 15,199           | 15,125         | 10,890           | 88,100           | Kern/SJC | 74,265            | 119%          |
| California Street             | 24           | 12,099           | 9,304            | 6,723            | 1,298          | 0                | 29,424           | SJC      | 30,373            | 97%           |
| Gianone                       | 16           | 2,302            | 2,438            | 1,561            | 1,982          | 1,136            | 9,418            | SJC      | 26,431            | 36%           |
| Kennedy                       | 16           | 2,963            | 3,594            | 2,307            | 1,493          | 2,421            | 12,778           | SJC      | 20,249            | 63%           |
| Lodi Home Base                | 20           | 16,850           | 14,153           | 10,860           | 7,676          | 10,301           | 59,841           | SJC      | 25,311            | 236%          |
| Lodi UCC                      | 24           | 9,844            | 10,050           | 8,672            | 10,857         | 11,304           | 50,727           | SJC      | 30,373            | 167%          |
| Lathrop Home Base             | 20           | 16,850           | 5,267            | 4,230            | 708            | 0                | 27,055           | SJC      | 25,311            | 107%          |
| Marci Massei                  | 24           | 8,028            | 7,640            | 8,223            | 5,195          | 4,825            | 33,910           | SJC      | 30,373            | 112%          |
| Stockton Home Base            | 40           | 13,285           | 12,746           | 10,491           | 4,742          | 1,253            | 42,517           | SJC      | 50,622            | 84%           |
| Lathrop                       | 24           | 5,426            | 5,267            | 4,230            | 708            | 0                | 15,630           | SJC      | 30,373            | 51%           |
| <b>SUBTOTAL IN-KIND</b>       | <b>1,571</b> | <b>466,421</b>   | <b>415,531</b>   | <b>340,476</b>   | <b>204,421</b> | <b>113,659</b>   | <b>1,540,508</b> |          | <b>2,083,613</b>  | <b>74%</b>    |
| State General Child Care*     |              | 360,286          | 0                | 0                | 0              | 417,588          | 777,875          | Kern     | 2,442,293         | 32%           |
| State Preschool*              |              | 916,299          | 893,933          | 592,709          | 0              | 387,028          | 2,789,969        | Kern     | 6,219,213         | 45%           |
| State Migrant Child Care*     |              | 1,191            | 1,248            | 1,191            | 510            | 0                | 4,139            | Kern     | 50,000            | 8%            |
| <b>SUBTOTAL CA DEPT of ED</b> |              | <b>1,277,776</b> | <b>895,181</b>   | <b>593,900</b>   | <b>510</b>     | <b>804,616</b>   | <b>3,571,983</b> |          | <b>8,711,506</b>  | <b>41%</b>    |
| State General Child Care*     |              | 248,476          | 254,215          | 240,642          | 195,188        | 228,392          | 1,166,915        | SJC      | 1,175,152         | 99%           |
| <b>SUBTOTAL CA DEPT of ED</b> |              | <b>248,476</b>   | <b>254,215</b>   | <b>240,642</b>   | <b>195,188</b> | <b>228,392</b>   | <b>1,166,915</b> |          | <b>1,175,152</b>  | <b>99%</b>    |
| <b>GRAND TOTAL</b>            |              | <b>1,992,673</b> | <b>1,564,927</b> | <b>1,175,018</b> | <b>400,119</b> | <b>1,146,667</b> | <b>6,279,406</b> |          | <b>11,970,271</b> | <b>52%</b>    |
| CCP In-Kind                   |              |                  |                  |                  |                |                  | <u>344,319</u>   |          |                   |               |
|                               |              |                  |                  |                  |                |                  | <u>6,623,725</u> |          |                   |               |

**Community Action Partnership of Kern**  
**Early Head Start Child Care Partnerships**  
**Non-Federal Share and In-Kind Year-to-Date Report**  
**Budget Period: March 1, 2025 through Feb 28, 2026**  
**Report for period ending July 31, 2025 (Month 05 of 12)**

Percent of year elapsed: **41.67%**

| LOCATION                             | FUNDED<br>ENROLL-<br>MENT | Mar-25        | Apr-25        | May-25        | Jun-25        | Jul-25   | YTD<br>Totals  | IN-KIND<br>GOAL | % OF<br>GOAL<br>MET |
|--------------------------------------|---------------------------|---------------|---------------|---------------|---------------|----------|----------------|-----------------|---------------------|
| Kern Community College District - BC | 32                        | 27,305        | 23,388        | 26,196        | 21,671        | 0        | 98,560         | 137,864         | 71%                 |
| KCSOS - Blanton                      | 16                        | 34,387        | 34,387        | 28,570        | 29,533        | 0        | 126,877        | 68,932          | 184%                |
| Garden Pathways                      | 11                        | 81            | 317           | 0             | 0             | 0        | 399            | 47,391          | 1%                  |
| Taft College                         | 42                        | 27,610        | 35,201        | 27,594        | 27,992        | 0        | 118,397        | 180,947         | 65%                 |
| Escuelita Hernandez                  | 16                        | 49            | 0             | 0             | 0             | 0        | 86             | 68,932          | 0%                  |
| Program Services                     |                           | 0             | 0             | 0             | 0             | 0        | 0              |                 |                     |
| Admin Services                       |                           | 0             | 0             | 0             | 0             | 0        | 0              |                 |                     |
| <b>GRAND TOTAL</b>                   | <b>117</b>                | <b>89,431</b> | <b>93,293</b> | <b>82,360</b> | <b>79,197</b> | <b>0</b> | <b>344,319</b> | <b>504,065</b>  | <b>68%</b>          |

Budget reflects Notice of Award #09CH012489-02-00



## MEMORANDUM

To: Budget and Finance Committee  
  
From: Susana Magaña, Director of Health & Nutrition  
Maria Contreras, Director of Facilities  
Date: September 17, 2025  
Subject: *Agenda Item 4b*: Lease Amendment MCAP Program office, 1300 Stine Road – **Action Item**

---

### Background

In April of this year, the Migrant Childcare Alternative Payment (MCAP) Program relocated to the ground floor of the 1300 Stine Road building. Following the lease signing, the program experienced a significant increase in funding, requiring the recruitment of additional staff to comply with contractual obligations. However, hiring has been on hold due to space constraints on the first floor. As a result, staff is proposing an expansion to the second floor of the building.

### Current Events

#### Space Analysis:

The available second floor encompasses 4171 square feet, which will accommodate our current and projected staffing needs. The space requires minimal tenant improvements, limited to painting and flooring.

#### Lease:

The lease terms consist of an initial three-year term with a current monthly base rent of \$14,175.00, which equates to 8,338 square feet at \$1.70 per square foot. Additionally, there is a three-year option to renew the lease after the initial term. The lease agreement also features an escalation schedule that includes rent adjustments for years 2 and 3, as well as for the subsequent three-year renewal period.

| <u>Effective date</u> | <u>Adjusted base rent</u> |
|-----------------------|---------------------------|
| October 1, 2025       | \$ 21,891                 |
| October 1, 2026       | \$ 22,516                 |
| October 1, 2027       | \$ 23,408                 |
| October 1, 2028       | \$ 24,365                 |
| October 1, 2029       | \$ 25,393                 |

#### Fiscal Impact:

The proposed lease will increase the monthly rent by \$7,299, resulting in an annual expense of \$87,588 for the first year. The lease includes a clause allowing for termination in the event of program funding reduction or elimination. Should early termination be necessary, CAPK will be responsible for the unamortized improvement and commission cost and must provide a sixty (60) day notice. The MCAP budget can accommodate this additional cost for both the current and future fiscal years.



Landlords' early termination clause: If Tenant's funding is reduced for the services it is providing in the building, Tenant shall have the right to terminate the lease on the second floor of the building. If the Tenants funding source for the services provided in the building are lost, Tenant shall have the right to terminate both the ground floor and the second-floor leases. Tenant shall have the right to terminate the leases by providing Landlord with sixty (60) days prior written notice. If Tenant exercises its rights to early termination, Tenant will reimburse Landlord for the unamortized costs the Landlord incurred in leasing commissions and improvements Landlord made to the Premises. Based on our current and projected program funding, we do not anticipate needing to exercise this clause.

### **Recommendation**

Staff recommend that the Budget and Finance Committee and the Board of Directors authorize the Chief Executive Officer to execute the attached Standard Multi-Tenant Office Lease and any subsequent amendments. Additionally, staff recommends that the CFO be authorized to allocate the amortization fees within the MCAP budget.

### **Attachments:**

*Standard Multi-Tenant Office Lease Amendment*

**ADDENDUM # 3 PAGE 1 OF 2**

Date: September 3, 2025

By and Between

Lessor: Rancho De Stine, LLC (RDS)

Lessee: Community Action Partnership of Kern (CAPK)

Property Address: 1300 Stine Rd

Bakersfield

CA

93309

(street address, city, state, zip)

Paragraph \_\_\_\_\_

In the event of any conflict between the provisions of this Addendum and the printed provisions of the Lease, this Addendum shall control. The following terms are incorporated to the lease agreement dated August 15th 2024. CAPK agrees to lease the second floor of 1300 Stine Rd. Bakersfield, Ca 93309 on October 1st, 2025 and the space will be incorporated to the existing lease agreement. Total second floor square feet: 4,171. Totaling 12,509 usable square feet.

Security deposit \$7,300.00 for the second floor. Due October 1st 2025.

Total money(s) due on the 1st of October 2025: rent for the 2nd floor \$7,300.00 + security deposit \$7,300.00 (\$14,600.00) + rent for the 1st floor. (\$14,592.00)= \*\*\$29,192.00\*\* - (2nd floor rent, 2nd floor security deposit, 1st floor rent)  
Rent Adjustments: 1st and 2nd floor

Months (13-24) October 1st 2025- September 31st 2026 (\$21,892.00) per month

Months (25-36) October 1st 2026- September 31st 2027 (\$22,516.00) per month

Option # 1 3 year lease extension

Months (37-48) October 1st 2027- September 31st 2028 (\$23,408.00) per month

Months (49-60) October 1st 2028- September 31st 2029 (\$24,365.00) per month

Months (61-72) October 1st 2029- September 31st 2030 (\$25,393.00) per month

TI cost improvements/commissions for the 1st floor- \$191,540.31

TI cost improvements/ commissions for the second floor- \$109,411.00

Total TI cost improvements/ commissions - \$301,951.31

Utilities:

Lessee to transfer PG&E (Power/Gas) under their name starting October 1st, 2025.

Water service to be billed quarterly. Lessor to pay 25% and lessee to pay 75% of total water bill.

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**ADDENDUM # 3 CONTINUED PAGE 2 OF 2**

Date: August 29, 2025

By and Between

Lessor: Rancho De Stine, LLC (RDS)

Lessee: Community Action Partnership of Kern (CAPK)

Property Address: 1300 Stine Rd

Bakersfield

CA

93309

(street address, city, state, zip)

Paragraph \_\_\_\_\_

In the event of any conflict between the provisions of this Addendum and the printed provisions of the Lease, this Addendum shall control.

Early Termination – If Tenant's funding is reduced for the services it is providing in the building, Tenant shall have the right to terminate the lease on the second floor of the building. If the Tenants funding source for the services provided in the building are lost, Tenant shall have the right to terminate both the ground floor and the second-floor leases. Tenant shall have the right to terminate the leases by providing Landlord with sixty (60) days prior written notice. If Tenant exercises its rights to early termination, Tenant will reimburse Landlord only for the unamortized portion of leasing commissions and tenant improvements, calculated on a straight-line basis over the initial lease term of thirty-six (36) months.

Elevator

Elevator operational at all times with no more than a max of say 1-2 days if repairs or maintenance are needed or be in default of the lease.

Tenant does agree to pay for a quarterly maintenance contract on the HVAC systems and will pay for repairs with a maximum out of pocket of \$1,000 per occurrence. Landlord shall pay any other repair or replacement costs over the \$1,000 limit and add the expensed for repairs only to the operating expense numbers for the Base Year Pass Through. HVAC service to be performed by Airkool Service. Quarterly service fee \$1,500.00.

Second floor TI improvements

Landlord (RDS) agrees to 1) paint office and bathrooms walls 2) Install laminate flooring throughout all office floors 3) install windows blinds. 4) Paint exterior guard rails. Elevator will be serviced and certified by state inspector.

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## MEMORANDUM

**To:** Budget and Finance Committee

**From:** Rosa Guerrero, Administrative Analyst

**Date:** September 17, 2025

**Subject:** *Agenda Item 4c:* California Department of Education Program (CSPP) Continued Funding Application – **Action Item**

---

The Head Start and State Child Development Division is requesting approval from the Board of Directors to submit the application for continued funding for the California Department of Education's California State Preschool Program (CSPP) grant. The funding period is July 2026 through June 2027.

The funds will be used to continue the State Preschool program that is currently blended with Head Start center-based services. The estimated funding is \$7,612,170 but may increase if additional funding is budgeted from the California Department of Education.

### **Recommendation**

Staff recommends the Budget and Finance Committee approve with resolution the submission of the Fiscal Year 2026-2027 Continued Funding Application for California Department of Education's CSPP program and authorize the Chief Executive Officer to sign the application for funding and execute the contract and assign a designee to submit the application upon his approval.

***Attachment:***  
*Resolution 2025-10*



## RESOLUTION # 2025-10

### **A Resolution of the Board of Directors of Community Action Partnership of Kern Approving the Submission of the 2026-27 California Department of Education Funding Application**

The Board of Directors of Community Action Partnership of Kern, met on September 24, 2025, at a regularly scheduled meeting, at the CAPK Administrative Offices located at 1300 18<sup>th</sup> Street, Suite 200, Bakersfield, CA 93301 and resolved as follows:

**WHEREAS**, Community Action Partnership of Kern (CAPK) is a private, non-profit 501(c)(3) corporation established as a result of the Economic Opportunity Act of 1964, and is the federally designated community action agency serving the low-income, elderly and disadvantaged residents of Kern County; and

**WHEREAS**, CAPK is charged with the responsibility of continuing the battle to alleviate poverty in Kern County by developing and implementing creative and innovative programs, and has adopted the philosophical position of “Helping People, Changing Lives” in its quest to assist people in need, and families with minimal or no resources; and

**WHEREAS**, the Head Start and State Child Development Division is requesting to submit the California Department of Education (CDE) continued funding application for State Preschool (CSPP), for funding from July 1, 2026, through June 30, 2027; and

**WHEREAS**, the Head Start and State Child Development Division is requesting a maximum funding amount of \$7,612,170 for State Preschool (CSPP) in annual funding; and

**WHEREAS**, the California Department of Education requires that an authorized signatory be named for the refunding application and contract, as well as an authorized representative be named for submitting the application electronically; and

**NOW, THEREFORE**, be it resolved that the CAPK Board of Directors hereby authorizes the Chief Executive Officer to act on behalf of the Board as CAPK’s representative signatory with regard to the CDE Continued Funding Application and CDE contract, and assign Rosa Guerrero, Administrative Analyst, to submit the application electronically.

**APPROVED** by a majority vote of the Directors of Community Action Partnership of Kern, this 24th day of September 2025.

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Maritza Jimenez, Chair  
CAPK Board of Directors

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Date



## MEMORANDUM

To: Budget and Finance Committee

From: Susana Magana, Director of Health & Nutrition Services

Date: September 17, 2025

Subject: *Agenda Item 4d*: Updated Closure Plan for Cal Fresh Healthy Living Program (SNAP-ED) – **Action Item**

---

### Background

Following the Board's approval of the initial closure plan on August 20, 2025, the California Department of Public Health (CDPH) issued FY 2026 carry-in allocations specifically for closing the Cal Fresh Healthy Living (CFHL) program. This memorandum outlines the updated closure plan based on that allocation and seeks the Board's formal approval.

### Fiscal Impact & Timeframe

CAPK's CFHL carry-in allocation for close-out activities totals \$487,170. The official closure period will extend from October 1, 2025, to April 30, 2026. CDPH will issue a final directive detailing allowable close-out activities by the end of September 2025.

A close-out budget has been developed in consultation with our CFO. It proposes retaining all current program staff and one subcontractor through the closure period to ensure an orderly termination of services. This budget is due to our consultant on September 19, 2025.

### Strategic Plan Impact

This updated plan supports Strategic Plan Goal 4: to be an employer of choice and attract and retain a high-quality workforce. Leadership has met with CFHL staff to communicate the new timeline and provide support.

We are pleased to report that several CFHL staff have successfully applied for and been offered other positions within CAPK through our standard recruitment process. We are dedicated to assisting our staff during this transition and will actively support their efforts to secure new positions, both within and outside of the agency.

### Recommendation

Staff recommend the Budget and Finance committee and the Board of Directors approve the updated closure plan and timeline for the Cal Fresh Healthy Living Program.



## MEMORANDUM

To: Board of Directors  
From: Rosa Guerrero, Administrative Analyst  
Date: September 24, 2025  
Subject: *Agenda Item III(o): 2026-2027 HS/EHS Program Goals and Objectives* – **Action Item**

---

The Head Start & State Child Development Division is requesting approval of the 2026–2027 Program Goals and Objectives for submission with the Head Start/Early Head Start grant #09CH012489. This update is part of the Division’s annual program planning process, during which Program Goals and Objectives are continuously monitored to ensure that progress is recorded, and challenges are addressed in alignment with the objectives set for the five-year grant cycle.

As the program enters its third grant year, it continues prioritizing its Workforce, Program Options, Health and Safety, and School Readiness goals. Notable accomplishments during the second grant year include the successful implementation and continuation of a mentorship program, as well as the addition of Early Head Start slots targeting needs identified through the Head Start Community Assessment, such as homelessness and foster care. The program also anticipates reaching key benchmarks in Health and Safety training and in the implementation of dual-language framework training for Head Start teachers in its third year. The program will continue tracking progress and challenges through the end of the five-year grant period through 2029.

This item was approved by the PRE Committee on August 12 and Policy Council on August 26. However, after discussion of the item during the Policy Council Subcommittee, the wording on a School Readiness action step (page 8 of the document) was changed to reflect “strengthening” children’s home language, instead of “maintaining”. Policy Council approved the Goals and Objectives document with this revision.

### **Recommendation**

Staff recommends the Board of Director’s approve the revised 2026-2027 Program Goals and Objectives for the Head Start/Early Head Start grant #09CH012489.

### **Attachments:**

*2026-2027 Program Goals and Objectives*

**Head Start and Early Head Start 09CH012489**  
**2026-2027 Program Goals and Objectives**

| <b>Goal I</b><br><b>Workforce:</b> To enhance onboarding, recruitment, and retention of staff by implementing programs that embraces pathways for learning, professional development, and succession planning to obtain and retain staff. |                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>HS &amp; EHS</b><br><b>Kern</b><br><b>Measurable</b><br><b>Objectives/</b><br><b>Outcomes</b>                                                                                                                                          | <b>Objectives</b>                                                                                                                                                                                                                                       | <b>Action Steps</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Progress</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                                                                                                                                                                                                                                           | <b>Objective A:</b><br>Develop a structured onboarding process that introduces new employees to the organization's core values, and expectations. Provide them with the necessary tools, resources, and training to quickly integrate into their roles. | <ol style="list-style-type: none"> <li>1. During new hire orientation, conduct an official welcome session to introduce them to key team members, managers, and colleagues.</li> <li>2. Provide an overview of the organizational structure, departments, and how their roles fit within the broader picture.</li> <li>3. Provide job-specific training that covers the tasks, responsibilities, and expectations associated with their position.</li> <li>4. Conduct hands-on training, workshops, or online courses to enhance their understanding of job functions, tools, and systems they will be using.</li> </ol> | <b>In Progress</b><br><br>Final draft of the New Hire 2.0 packet is complete and pending approval. Overview of the organization, the department, and employees' roles are provided at new-hire orientation. (1,2)<br><br>Job-specific training is provided at new-hire training. Program will be using SharePoint as the division's training platform. Some challenges may include addressing technical difficulties to ensure trainings are properly recorded, uploaded, and videos are in good quality. (3,4)<br><br>*Action Step 5 listed for Objective A in the 2025-2026 Program Goals and Objectives was moved to Objective B Action Step 4 to best align with the stated objective. |
|                                                                                                                                                                                                                                           | <b>Objective B:</b><br>Develop, implement, and evaluate a                                                                                                                                                                                               | <ol style="list-style-type: none"> <li>1. Identify experienced and knowledgeable</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>COMPLETE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |



**Head Start and Early Head Start 09CH012489**  
**2026-2027 Program Goals and Objectives**

|  |                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>mentorship program for new staff onboarding to ensure comprehension, knowledge, and understanding of their position by gathering feedback from the mentors and mentees, assessing goal attainment, retention, and promotion rates, and measuring the level of engagement between the mentees and mentors in the program.</p> | <p>employees who can serve as mentors.</p> <ol style="list-style-type: none"> <li>2. Provide mentorship training to help mentors understand their roles, effective communication techniques, and the importance of fostering a positive learning environment.</li> <li>3. During orientation, introduce mentors and mentees to each other and provide an overview of the mentorship program</li> <li>4. Assign mentors who could provide guidance and support with mentees.</li> <li>5. Set clear expectations and goals for both mentors and mentees via policies and procedures.</li> <li>6. Evaluation and Feedback: Regularly assess the mentorship program's effectiveness through surveys, feedback sessions, or focus groups. Questions regarding the satisfaction with the program, the quality of</li> </ol> | <p>Mentors identified by level of position, experience, or leadership skills. (1,2)</p> <p>A total of 10 mentorship orientations have been conducted in the program. Eight in Kern and two in San Joaquin. (3,4)</p> <p>Policies and procedures for mentorship program are pending final review and approval. Approval of policies and procedures are expected in the coming months. (5)</p> <p>Surveys are provided to mentees during the first and last meeting of each cohort group. Mentor contact cards were introduced to improve communication between mentors and mentees. (6,7,8)</p> <p>A total of 82% of new hires who attended their initial mentorship orientation returned for the follow-up mentorship meeting, four to five months following initial orientation. (9)</p> <p>Level of engagement between mentors are continuously measured. (10)</p> |
|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Head Start and Early Head Start 09CH012489**  
**2026-2027 Program Goals and Objectives**

|  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  |  | <p>the mentoring relationship, and whether the goals were met. An inquiry about specific aspects such as communication, supportiveness, and knowledge transfer will be documented as well. The questions will be in quantitative format; however, a qualitative portion will be included to determine if there are any themes that need to be addressed.</p> <p>7. Gather input from mentors and mentees to identify strengths and areas for improvement.</p> <p>8. Continuously review and update the mentorship program to ensure its alignment with evolving organizational needs and changing employee demographics.</p> <p>9. Retention and Promotion rates: Monitor the retention rates of mentees within the organization. Additionally, track the</p> |  |
|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

**Head Start and Early Head Start 09CH012489**  
**2026-2027 Program Goals and Objectives**

|                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                              |                                                                                                                                                                                                                                  |                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                              | <p>number of mentees who have been promoted or advanced in their careers as an indication of the program's impact on their professional development.</p> <p>10. Measure the level of engagement of both mentees and mentors.</p> |                                                                                                                                           |
|                                                                                                                                                                                                                                                                 | <p><b>Objective C:</b><br/> Incorporate incentive or reward programs to empower all staff to be directly involved in the recruitment and retention process that would shift the culture of the division.</p> | <p>1. Develop a reward program that will incentivize staff recruitment. The incentive would be based on the position recruited and obtained when the recruit passes their probationary period.</p>                               | <p align="center"><b>COMPLETE</b></p> <p>Recruitment incentive ended December 31<sup>st</sup>, 2024. Retention incentive is complete.</p> |
| <p><b>Goal II</b><br/> <b>Program Options:</b> To develop and implement program options that coincide with the needs of the community and ensure eligible families receive services that provide a strong foundation for their children's academic journey.</p> |                                                                                                                                                                                                              |                                                                                                                                                                                                                                  |                                                                                                                                           |
| <b>HS &amp; EHS<br/>Kern<br/>Measurable<br/>Objectives/<br/>Outcomes</b>                                                                                                                                                                                        | <b>Objectives</b>                                                                                                                                                                                            | <b>Action Steps</b>                                                                                                                                                                                                              | <b>Progress</b>                                                                                                                           |
|                                                                                                                                                                                                                                                                 | <p><b>Objective A:</b><br/> Develop and implement program options that tailor to the community's unique needs and characteristics.</p>                                                                       | <p>1. Develop and implement a Home Base option for children eligible for Head Start services.</p>                                                                                                                                | <p align="center"><b>COMPLETE</b></p> <p>Head Start Home Base is now available as a program option. (1)</p>                               |

**Head Start and Early Head Start 09CH012489**  
**2026-2027 Program Goals and Objectives**

|                                                                                                                                                             |                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                             |                                                                                                                                                                                                                                      | <p>2. Develop and implement a Family Childcare Option to reach families that are receiving services in the private sector while ensuring it upholds the Head Start Performance Standards.</p> <p>3. Provide opportunities that allow for more 3-year-old designated classrooms to reach a needed population in the community.</p> <p>4. Explore the need to create more Early Head Start classrooms to facilitate the needs of the community for the specific demographic.</p> | <p>The Family Childcare Program has contracted with 6 FCC sites for services. (2)</p> <p>Upon review of the 2025 Head Start Community Assessment, the program has secured an additional 16 EHS spots to serve families experiencing homelessness and domestic violence. The Stockdale center, along with other centers, have also allotted additional classrooms for 3-year-olds. (3,4)</p> |
| <b>Goal III</b><br><b>Health and Safety:</b> Strengthen standards of practice for mitigating risk through expanding our culture of child health and safety. |                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>HS &amp; EHS Kern Measurable Objectives/ Outcomes</b>                                                                                                    | <b>Objectives</b>                                                                                                                                                                                                                    | <b>Action Steps</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Progress/Challenges</b>                                                                                                                                                                                                                                                                                                                                                                  |
|                                                                                                                                                             | <b>Objective A:</b><br>The program will expand tools and resources necessary to ensure we have a standard of practice focused on protecting child safety and preventing and identifying child abuse before August 2026. For example, | 1. Explore new resources to enhance protecting children by recognizing the signs and symptoms of suspected child abuse or neglect, understanding the responsibilities of a mandated reporter, and supporting families when filing a mandated report.                                                                                                                                                                                                                           | <b>In Progress</b><br><br>iLookOut training was introduced as a new resource. A cohort was trained during PY 24-25. Select program and center staff will complete iLookOut training in program year 2025-2026 to reach the 20% goal. Action step 2 was moved                                                                                                                                |

**Head Start and Early Head Start 09CH012489**  
**2026-2027 Program Goals and Objectives**

|  |                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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|  | Be Safe and iLookOut training, a free online professional development course focused on protecting child safety and preventing and identifying child abuse.                                                             | 2. 20% of program staff will complete the iLookOut training by Year 3.                                                                                                                                                                                                                                                       | out to Year 3 from last year's goals and objectives to reach training benchmarks. (1,2)<br><br>*The timeline for Objective A has since changed from the 2025-2026 Program Goals and Objectives to August 2026, previously August 2024, to Complete Action Step 2.                                                                                                                                                                                                                                      |
|  | <b>Objective B:</b> The program will establish a system of fidelity for implementing a child health and safety environment, including reporting of all incidents for all program options prior to the 2024 school year. | 1. Administration will partner with program to enhance system on the importance of seamless reporting.<br><br>2. The program will set clear expectations on the importance of reporting health and safety incidents.<br><br>3. The program will develop a data system to track and report child health and safety incidents. | <b>In Progress</b><br><br>Policy and procedures for health and safety incidents were submitted to leadership for review and approval. Approval of policies and procedures are expected in the coming months. (1,2)<br><br>A dashboard presenting program data regarding health and safety incidents was developed and is available for staff viewing. The development of this dashboard will help leadership and program managers identify sites in need of additional training/support/attention. (3) |

**Head Start and Early Head Start 09CH012489**  
**2026-2027 Program Goals and Objectives**

|                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                             |
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|                                                                                                                                                                                                                                               | <p><b>Objective C:</b> The program will implement a CIR (Critical Incident Review) system to establish a culture of active supervision to support ongoing health and safety improvement prior to the Year 3 funding period.</p> | <p>1. Gather input from program and admin staff to identify strengths and areas for improvement.</p> <p>2. Develop and implement a Critical Review System and ensure it upholds the Community Care Licensing and Head Start Program Performance Standards.</p> <p>3. Continuously review and update the system to ensure fidelity and quality with evolving organizational needs.</p> | <p align="center"><b>In Progress</b></p> <p>Objective C to commence upon completion of Objective A.</p>                                                                                                                                                                     |
| <p><b>Goal IV</b><br/> <b>School Readiness:</b> Increase families and staff capacity to support children’s school readiness and to implement a quality program by enhancing the environment to strengthen teacher and child interactions.</p> |                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                             |
| <b>HS &amp; EHS Kern Measurable Objectives/ Outcomes</b>                                                                                                                                                                                      | <p><b>Objectives</b></p> <p><b>Objective A:</b> The program will redesign indoor/outdoor environments to reflect the children’s culture, promote curiosity, and safety.</p>                                                     | <p><b>Action Steps</b></p> <p>1. 10% of the program staff will attend Loose Parts and STEM training by year 1.</p> <p>2. The program will pilot 15% of centers in a Loose Parts / STEM (Science, Technology, Engineering, and Mathematics) curriculum enhancement</p>                                                                                                                 | <p><b>Progress</b></p> <p align="center"><b>In Progress</b></p> <p>All staff attending pre-service were trained in Loose Parts/STEM. (1)</p> <p>13% of sites have piloted the Loose Parts/STEM curriculum. One additional site is needed to meet the 15% threshold. (2)</p> |

**Head Start and Early Head Start 09CH012489**  
**2026-2027 Program Goals and Objectives**

|  |                                                                                                                                                             |                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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|  |                                                                                                                                                             | <p>implementation by end of Year 2.</p> <p>3. The program will increase male involvement participation to enhance learning environments.</p>                                                                                                                                                 | <p>The 2<sup>nd</sup> Annual Fatherhood Conference took place in January 2025, with 32 males in attendance. Loose Parts information and activities are also incorporated in the School Readiness Committee meetings and parent meetings wherein father figures are also invited to join. (3)</p>                                                                                                                                                                                                             |
|  | <p><b>Objective B:</b> The program will develop a dual-language framework and will strengthen the ability of staff to work with dual-language learners.</p> | <p>1. The program will provide training to 15% of staff to increase their knowledge of best practices that support dual language learners and bilingualism by Year 3.</p> <p>2. The program will partner with families in the importance of strengthening their home language by Year 3.</p> | <p align="center"><b>In Progress</b></p> <p>At least 75% of infant and toddler staff completed training in best practices for dual language. Pre-school staff training for dual language will be developed and implemented by Fall 2025. (1)</p> <p>Home language is continuously identified through a questionnaire upon child's assessment. Discussions are held with parents, dual language staff are available, and therapists and parents are eager to accommodate and learn the home language. (2)</p> |

**Head Start and Early Head Start 09CH012489**  
**2026-2027 Program Goals and Objectives**

|  |                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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|  | <p><b>Objective C:</b> The program will elevate children’s social-emotional development and strengthen teacher-child interactions.</p>              | <p>1. The program will have 4 train-the-trainers on Pyramid Model, Trauma Informed Care, and CLASS (Classroom Assessment Scoring System) by end of year 2.</p> <p>2. 85% of education and support services staff will be trained in Pyramid Model by the end of Year 3.</p> <p>3. 50% of newly hired staff will participate in the Pyramid Model training and ongoing coaching in Trauma Informed Care (TIC) during Professional Learning Communities.</p> <p>4. The program will increase the number of mentor coaches to enhance quality interactions.</p> <p>5. The program will implement an annual Family Workshop to increase Social Emotional Awareness in young children.</p> | <p style="text-align: center;"><b>In Progress</b></p> <p>Three Pyramid Model, two Trauma Informed Care (TIC) and five CLASS Pre-K train-the-trainers are currently certified. (1)</p> <p>70% of education and support services staff are trained in Pyramid Model. (2)</p> <p>Approximately 75% of all new hires participated in Pyramid Model training during PY 2024-25. Approximately 15% had TIC coaching. (3)</p> <p>Number of mentor coaches have increased by three since 2023. There are currently nine mentor coaches in Kern and one in San Joaquin. (4)</p> <p>The second annual Family Workshop is scheduled to take place in the Fall of 2025. (5)</p> |
|  | <p><b>Objective D:</b> The program will secure MOU’s with 25% of school districts to provide specialized services to children served, including</p> | <p>1. The program will collaborate with community agencies to support transitions by participating in collaborative meetings</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <p style="text-align: center;"><b>In Progress</b></p> <p>Program is exploring an MOU with the Special Education Local Plan Area (SELPA) to build</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |



**Head Start and Early Head Start 09CH012489  
2026-2027 Program Goals and Objectives**

|  |                                          |                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p>transitions for school readiness.</p> | <p>and community resource fairs.</p> <p>2. The program will provide ongoing series of parent's roles in transitions and developmental milestones.</p> <p>3. The program will develop a data system to track transitions across program options.</p> | <p>collaboration between agencies. (1)</p> <p>Readiness committee, Smore's newsletters, and school readiness checklists shared with parents during parent conferences are used to prepare parents and children for transitions. (2)</p> <p>Tracking feature for transitions are available in ChildPlus. Program aims to add an additional tracking component to identify the most common school districts on the receiving end of Head Start transitions, to fortify transition planning to elementary school. (3)</p> <p>*Objective D was reworded from 2025-2026 Program Goals and Objectives for clarity and specificity. Previously "The program will strengthen the collaboration with 25% of receiving School Districts by developing MOU's".</p> |
|--|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



## MEMORANDUM

**To:** Board of Directors

*[Signature]* Tracy Webster

**From:** Lisa McGranahan, Chief Human Resources Officer  
Tracy Webster, Chief Financial Officer

**Date:** September 24, 2025

**Subject:** *Agenda Item IV(a):* Employee Health Insurance Renewal for the 2026 Plan Year – **Action Item**

---

On August 1, 2023, CAPK transitioned insurance brokers to Keenan & Associates and joined the Public Agency Coalition Enterprise (PACE) risk pool. Keenan administers several Joint Powers Authorities (JPA) risk pools, primarily serving public agencies and municipalities.

Our 2026 plan year marks our second year as a member of this risk pool. It is important to highlight that membership in the PACE pool is proving advantageous for CAPK when looking at the 2026 proposed rates.

**Proposed 2026 Medical Plan Package:**

Human Resources attended the PACE Board meeting earlier in the month of September and later met with Keenan to review the new 2025 insurance rates for our benefit plan package featured below:

- Kaiser HMO (\$25 co-pay)
- Anthem Blue Cross HMO (\$35 co-pay)
- Anthem Blue Cross PPO HDHP (90/10)

For the January 1, 2026, renewal year, we will continue to offer the insurance pool option that is most cost-effective, affordable for staff, and benefit-option rich. The proposed package includes Kaiser, a full-network HMO, and PPO options. As in previous years, the agency utilizes the Kaiser plan as our baseline plan. The election of the Anthem Blue Cross plans would require the employee to “buy-up” and increase the level of employee contributed premium.

The premium increase from year to year for each plan is as follows:

| <b>Anthem HMO 35</b>       | <b>2025 Rates</b> | <b>2026 Rates</b> |
|----------------------------|-------------------|-------------------|
| EE                         | \$ 971.11         | \$ 1,209.04       |
| EE & Spouse                | \$ 2,039.33       | \$ 2,538.97       |
| EE & Child(ren)            | \$ 1,748.00       | \$ 2,176.26       |
| EE & Family                | \$ 2,913.33       | \$ 3,627.09       |
| <b>% Change over Rates</b> |                   | <b>24.50%</b>     |

| <b>Anthem HDHP 1700</b>    | <b>2025 Rates</b> | <b>2026 Rates</b> |
|----------------------------|-------------------|-------------------|
| EE                         | \$ 1,057.80       | \$ 1,162.00       |
| EE & Spouse                | \$ 2,327.17       | \$ 2,556.39       |
| EE & Child(ren)            | \$ 1,904.04       | \$ 2,091.59       |
| EE & Family                | \$ 3,279.19       | \$ 3,602.19       |
| <b>% Change over Rates</b> |                   | <b>9.85%</b>      |

| <b>Kaiser HMO 25</b>       | <b>2025 Rates</b> | <b>2026 Rates</b> |
|----------------------------|-------------------|-------------------|
| EE                         | \$ 916.17         | \$ 916.45         |
| EE & Spouse                | \$ 1,923.96       | \$ 1,924.54       |
| EE & Child(ren)            | \$ 1,740.73       | \$ 1,741.25       |
| EE & Family                | \$ 2,656.90       | \$ 2,657.70       |
| <b>% Change over Rates</b> |                   | <b>0.03%</b>      |

Current participation in each plan is as follows:

|            |                       |
|------------|-----------------------|
| Kaiser HMO | 395 employees (63.3%) |
| Anthem HMO | 185 employees (29.6%) |
| Anthem PPO | 44 employees (7.1%)   |

As you can see, our Kaiser baseline plan is essentially a flat renewal rate. Based on the current participation in each plan, the overall blended increase in cost is expected to be 8.3%. Staff is recommending that this cost increase is shared by both the employer and the employee. Hence, the following is the recommended schedule for 2026 Open Enrollment:

| Plan   | Coverage              | Rate     | ER       | EE       |
|--------|-----------------------|----------|----------|----------|
| Kaiser | Employee Only         | 916.45   | 859.45   | 57.00    |
|        | Employee + Spouse     | 1,924.54 | 1,776.54 | 148.00   |
|        | Employee + Child(ren) | 1,741.26 | 1,622.26 | 119.00   |
|        | Employee + Family     | 2,657.70 | 2,386.70 | 271.00   |
| HMO    | Employee Only         | 1,209.04 | 859.04   | 350.00   |
|        | Employee + Spouse     | 2,538.97 | 1,776.97 | 762.00   |
|        | Employee + Child(ren) | 2,176.26 | 1,622.26 | 554.00   |
|        | Employee + Family     | 3,627.09 | 2,387.09 | 1,240.00 |
| PPO    | Employee Only         | 1,162.00 | 859.00   | 303.00   |
|        | Employee + Spouse     | 2,556.39 | 1,776.39 | 780.00   |
|        | Employee + Child(ren) | 2,091.59 | 1,622.59 | 469.00   |
|        | Employee + Family     | 3,602.19 | 2,387.19 | 1,215.00 |

The above scenario would result in an overall increase to the agency's cost of 4.2% (approximately \$391,000).

The monthly premium differences would be as follows: (in the Kaiser option, employees would realize a savings since the PACE renewal is effectively a zero increase)

| Plan   | Coverage              | ER    | %  | EE      | %    |
|--------|-----------------------|-------|----|---------|------|
| Kaiser | Employee Only         | 35.28 | 4% | (35.00) | (4%) |
|        | Employee + Spouse     | 72.58 | 4% | (72.00) | (4%) |
|        | Employee + Child(ren) | 65.53 | 4% | (65.00) | (4%) |
|        | Employee + Family     | 96.80 | 4% | (96.00) | (4%) |
| HMO    | Employee Only         | 34.93 | 4% | 203.00  | 25%  |
|        | Employee + Spouse     | 72.64 | 4% | 427.00  | 25%  |
|        | Employee + Child(ren) | 65.26 | 4% | 363.00  | 23%  |
|        | Employee + Family     | 96.76 | 4% | 617.00  | 27%  |
| PPO    | Employee Only         | 35.20 | 4% | 69.00   | 8%   |
|        | Employee + Spouse     | 72.22 | 4% | 157.00  | 9%   |
|        | Employee + Child(ren) | 65.55 | 4% | 122.00  | 8%   |
|        | Employee + Family     | 97.00 | 4% | 226.00  | 10%  |

**Proposed 2026 Dental and Vision Plan Packages:**

The renewal for the Americas Dental PPO resulted in a 9.9% increase in premium. The premium remained static for the last two years. The breakdown of application of increase mirrors our current practice of 90 coverage for the employee portion and 80% coverage for dependent coverage. The estimated annual fiscal impact to CAPK is \$33,400. The change in cost will be as follows:

|                 |                   | Rate  | ER    | EE    |
|-----------------|-------------------|-------|-------|-------|
| Ameritas Dental | Employee Only     | 34.03 | 30.63 | 3.40  |
|                 | Employee + One    | 68.54 | 47.88 | 20.66 |
|                 | Employee + Family | 94.14 | 60.68 | 33.46 |

The renewal for vision insurance will be modified from being solely EyeMed to a blend of EyeMed and VSP. The renewal resulted in a 23.5% increase in premium. Like dental insurance, the premium remained static for the last two years. The estimated annual fiscal impact to CAPK is \$11,000. The change in cost will be as follows:

|                 |                   | Rate  | ER   | EE   |
|-----------------|-------------------|-------|------|------|
| Ameritas Vision | Employee Only     | 5.44  | 4.90 | 0.54 |
|                 | Employee + One    | 10.24 | 7.30 | 2.94 |
|                 | Employee + Family | 14.94 | 9.65 | 5.29 |

**Additional Subsidy in Service-Challenged Areas:**

As you may be aware, our current healthcare plan with Kaiser Permanente has geographical limitations for our remote area employees with respect to access to services. Unfortunately, this requirement has placed a small group of our employees at a disadvantage due to their geographical location, making Kaiser's coverage inaccessible. The alternative option available, the Anthem HMO plan and accessible in their area, offers a very limited selection of healthcare providers. These providers are available to provide services only 1-2 days per week, restricting access to necessary healthcare services.

Therefore, I recommend that we continue to offer an additional subsidy to assist these employees with the additional costs associated with having to purchase a more comprehensive healthcare plan. This subsidy would not only help to alleviate their financial burden but also ensure they have access to adequate healthcare coverage.

The following 6 employees have been identified in 2025 as meeting the criteria for this subsidy; 2026 participation depends on enrollment/need.

| 2025 Enrollments |            |           | Monthly Subsidy |
|------------------|------------|-----------|-----------------|
| Employee A       | Anthem PPO | EE only   | \$43.35         |
| Employee B       | Anthem PPO | EE only   | \$43.35         |
| Employee C       | Anthem PPO | EE only   | \$43.35         |
| Employee C       | Anthem PPO | EE+Spouse | \$143.92        |
| Employee E       | Anthem PPO | EE+Child  | \$78.02         |
| Employee F       | Anthem PPO | EE+Family | \$182.93        |
| Monthly          |            |           | \$534.92        |
| Total for 2025*  |            |           | \$6419.04       |

### **Fiscal Impact:**

The total agency-wide projected fiscal impact for all three plans (employer portion of costs) is \$435,400. The increase in costs has been reviewed with program directors and each have made accommodation in their budget to offset the increase.

### **Timeline:**

Human Resources has begun preparations for the open enrollment period, scheduled for November 3-14, 2025. A multi-tiered, agency-wide communication strategy is being developed to inform employees about upcoming plan options and cost changes.

### **Recommendation:**

Staff recommends the Board of Directors approve the 2026 employee health insurance renewal package as outlined in the Proposed Benefit plan chart and authorize the CEO to execute all related documents and practices.



## MEMORANDUM

To: Board of Directors  
  
From: Jeremy T. Tobias, Chief Executive Officer  
Date: September 24, 2025  
Subject: *Agenda Item IV(b): Call for Applications and Appointment to Fill Vacant Board Seat: Category II: Low-Income Sector Representing East Kern – Action Item*

---

Due to the passing of Board member Yolanda Ochoa, the East Kern Low-Income Sector seat is vacant. The CAPK Bylaws allow the Board to make an appointment to serve the remainder of the term. See attached information from the CAPK Bylaws. An appointee shall be from the same area and shall meet all requirements to serve as the East Kern Low-Income Sector representative.

The Board may appoint a special Ad Hoc selection committee. In past practice, a call for applications has been made and the applicants were interviewed by the committee and selected for further consideration by the Board. The final selection will be made by the full Board of Directors.

### **Recommendation:**

Staff recommend the Board of Directors call for applications to fill the vacant Board seat for Category II: Low Income Sector representing East Kern and appoint a three-member Ad Hoc selection committee to oversee the process and submit nominations to the full Board.

***Attachment:***  
*CAPK Bylaws, Page 6*

3. There shall be no tenure restrictions of public officials so designated by the Board. However, the term of a public official or his or her representative shall be simultaneous with the public official's term of office. The U.S. Congressional, State Senate, and State Assembly representatives shall rotate as they leave office. The rotation of office shall alternate between the two districts that have the highest number of Kern County residents in their district. The Chairman of the Kern County Board of Supervisors shall designate the representative to the Board. The Mayor of Bakersfield shall designate the representative to the Board.

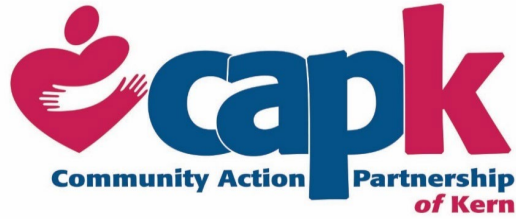
## **Category II - (Five Seats).**

1. Low-Income representatives shall be elected pursuant to the democratic process. CAPK shall hold elections in four (4) areas of Kern County as defined by the Kern County Superior Court Regional Divisions: Metropolitan Bakersfield, East Kern, North Kern, and South Kern. In addition, the Head Start Policy Council (PC) shall select one representative to serve as a member of the Board as the Kern County PC Representative for one (1) year.

A Low-Income representative must reside in the area he or she is elected to represent. Voting shall be limited to residents of such area who are 18 years of age, or older. A Low-Income Representative elected need not themselves be low-income but must be elected in a manner that will ensure that he or she truly represent the low-income populations in such area.

2. CAPK shall follow and conform to Federal and State regulations in conducting Category II elections. CAPK shall require each Category II candidate to sign a certificate that certifying that he or she meets all eligibility requirements and pledges to represent the low-income community. CAPK shall provide each Category II candidate with a copy of the CAPK Election Rules and Procedures, and an official petition form. CAPK shall hold elections on weekdays that do not occur on a Federal, State, or local holiday.
3. Low-income residents are those individuals identified by the Federal Poverty Guidelines as meeting low-income requirements. To confirm low-income status, a candidate shall sign a self-certification proclaiming themselves to be low-income or pledging to represent the low-income community.
4. If fewer than two (2) candidates file nomination papers by the extended deadline date, the Board has the right to waive the election and appoint a representative for the area consistent with eligibility criteria.
5. If a duly elected representative under Category II fails to complete his or her term of office, the Board may appoint a successor to complete the term. The successor shall be from the same area as the Low-Income Representative being replaced and shall meet the requirements for a Low-Income Representative as set forth above.
6. A Low-Income Representative shall serve a consecutive five (5) year term. After serving five (5) consecutive years, the Low-Income Representative's seat shall be opened for election. If the Low-Income Representative wishes to remain on the Board,





## **BUDGET AND FINANCE COMMITTEE**

**SEPTEMBER 17, 2025**

### **FINANCIAL REPORT**

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**COMMUNITY ACTION PARTNERSHIP OF KERN  
SCHEDULE OF PROGRAMS (FUNDS)  
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

| PROGRAM (COMPONENT)                                                         | AMOUNT     | CFDA # | GRANT NUMBER    | PROGRAM YEAR                               | FUND#                | FUNDING SOURCE                                                                                              |
|-----------------------------------------------------------------------------|------------|--------|-----------------|--------------------------------------------|----------------------|-------------------------------------------------------------------------------------------------------------|
| <b><u>UNRESTRICTED</u></b>                                                  |            |        |                 |                                            |                      |                                                                                                             |
| GENERAL FUND                                                                |            |        | NOT APPLICABLE  | 03/01/25 - 02/28/26                        | 501000               | NOT APPLICABLE                                                                                              |
| DISCRETIONARY FUND                                                          |            |        | NOT APPLICABLE  | 03/01/25 - 02/28/26                        | 502000               | NOT APPLICABLE                                                                                              |
| FOOD BANK                                                                   |            |        | NOT APPLICABLE  | 03/01/25 - 02/28/26                        | 504000               | SHARED MAINTENANCE, MEMBERSHIP FEES, DONATIONS, ETC.                                                        |
| FOOD BANK EXPANSION                                                         |            |        | NOT APPLICABLE  | 03/01/25 - 02/28/26                        | 505000               | DONATIONS                                                                                                   |
| ENERGY                                                                      |            |        | NOT APPLICABLE  | 03/01/25 - 02/28/26                        | 524000               | NOT APPLICABLE                                                                                              |
| SHAFTER YOUTH CENTER                                                        |            |        | NOT APPLICABLE  | 03/01/25 - 02/28/26                        | 527000               | DONATIONS, RENTAL INCOME                                                                                    |
| FRIENDSHIP HOUSE                                                            |            |        | NOT APPLICABLE  | 03/01/25 - 02/28/26                        | 531000               | DONATIONS, RENTAL INCOME                                                                                    |
| EAST KERN FAMILY RESOURCE CENTER                                            |            |        | NOT APPLICABLE  | 03/01/25 - 02/28/26                        | 533000               | DONATIONS                                                                                                   |
| OASIS FAMILY RESOURCE CENTER                                                |            |        | NOT APPLICABLE  | 03/01/25 - 02/28/26                        | 534000               | DONATIONS                                                                                                   |
| 211                                                                         |            |        | NOT APPLICABLE  | 03/01/25 - 02/28/26                        | 536000               | FEE FOR SERVICE                                                                                             |
| M STREET NAVIGATION CENTER                                                  |            |        | NOT APPLICABLE  | 03/01/25 - 02/28/26                        | 541000               | DONATIONS                                                                                                   |
| TAX ASSISTANCE                                                              |            |        | NOT APPLICABLE  | 03/01/25 - 02/28/26                        | 545000               | DONATIONS                                                                                                   |
| FUND RAISING                                                                |            |        | NOT APPLICABLE  | 03/01/25 - 02/28/26                        | 595000               | DONATIONS                                                                                                   |
| <b><u>RESTRICTED</u></b>                                                    |            |        |                 |                                            |                      |                                                                                                             |
| EARLY HEAD START/HEAD START                                                 | 40,091,425 | 93.600 | 09CH012489-02   | 03/01/25 - 02/28/26                        | 108000/109000/117000 | U S DEPT OF HEALTH & HUMAN SERVICES                                                                         |
| HUD - COORDINATED ENTRY SYSTEM                                              | 236,838    | 14.267 | CA1799L9D042305 | 08/01/24 - 07/31/25                        | 160024               | U S DEPT OF HOUSING AND URBAN DEVELOPMENT<br>OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT                   |
| VITA                                                                        | 375,000    | 21.009 | 25VITA0313      | 10/01/24 - 09/30/25<br>10/01/25 - 09/30/26 | 149024<br>149025     | U S DEPT OF THE TREASURY - INTERNAL REVENUE SERVICE                                                         |
| CSBG (COMMUNITY SERVICES BLOCK GRANT)                                       | 1,791,327  | 93.569 | 25F - 6015      | 01/01/25 - 12/31/25<br>01/01/26 - 12/31/26 | 103025<br>103026     | U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF<br>DEPT OF COMMUNITY SERVICES AND DEVELOPMENT                |
| LIHEAP (LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)                          | 11,322,591 | 93.568 | 25B-3012        | 11/1/24 - 6/30/26                          | 122025               | U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF<br>DEPT OF COMMUNITY SERVICES AND DEVELOPMENT                |
| SLIHEAP (SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)            | 325,163    | 93.568 | 24Q-2561        | 05/01/24 - 05/31/25                        | 122095               | U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF<br>CALIFORNIA,<br>DEPT OF COMMUNITY SERVICES AND DEVELOPMENT |
| ESLIHEAP (EMERGENCY SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM) | 5,432,583  | 93.568 | 23J-5716        | 04/15/23 - 05/31/25                        | 122093               | U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF<br>CALIFORNIA,<br>DEPT OF COMMUNITY SERVICES AND DEVELOPMENT |

**COMMUNITY ACTION PARTNERSHIP OF KERN  
SCHEDULE OF PROGRAMS (FUNDS)  
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

| PROGRAM (COMPONENT)                                                | AMOUNT                   | CFDA #       | GRANT NUMBER               | PROGRAM YEAR                               | FUND#                          | FUNDING SOURCE                                                                                                                 |
|--------------------------------------------------------------------|--------------------------|--------------|----------------------------|--------------------------------------------|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| DOE (DEPARTMENT OF ENERGY) BIL (BIPARTISAN INFRASTRUCTURE LAW)     | 3,000,000                | 81.042       | 22P-7010                   | 06/01/23 - 06/30/27                        | 123022                         | U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA,<br>DEPT OF COMMUNITY SERVICES AND DEVELOPMENT                       |
| GENERAL CENTER CHILD CARE                                          | 799,779<br>1,184,616     | 93.575       | CCTR - 4065<br>CCTR - 5068 | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26 | 253024<br>253025               | U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA,<br>DEPT OF SOCIAL SERVICES                                          |
| GENERAL CENTER CHILD CARE                                          | 117,038<br>105,401       | 93.596       | CCTR - 4065<br>CCTR - 5068 | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26 | 253024<br>253025               | U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA,<br>DEPT OF SOCIAL SERVICES                                          |
| MIGRANT ALTERNATIVE PAYMENT                                        | 5,411,000<br>5,411,000   | 93.575       | CMAP - 4000<br>CMAP - 5000 | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26 | 261024<br>261025               | U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA,<br>DEPT OF SOCIAL SERVICES                                          |
| NEOPB CAL FRESH HEALTHY LIVING                                     | 2,138,716                | 10.561       | 23-10317                   | 10/01/24 - 09/30/25                        | 145024                         | U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA<br>DEPT OF PUBLIC HEALTH, NUTRITION EDUCATION AND OBESITY PREVENTION BRANCH      |
| EFAP (EMERGENCY FOOD ASSISTANCE PROGRAM)                           | 476,918                  | 10.568/ .569 | 15 - MOU - 00118           | 10/01/24 - 09/30/25                        | 105000/111000                  | U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA,<br>DEPT OF SOCIAL SERVICES                                                      |
| EFAP REACH AND RESILIENCY Round 2                                  | 229,526                  | 10.568       | 15 - MOU - 00118           | 07/01/23 - 06/30/25                        | 105023-2105                    | U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA,<br>DEPT OF SOCIAL SERVICES                                                      |
| EFAP COMMUNITY CREDIT CORPORATION Phase 1, 2, and 3                | 190,056                  | 10.187       | 15 - MOU - 00118           | 00/00/00 - 06/30/25                        | 105023-2106                    | U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA,<br>DEPT OF SOCIAL SERVICES                                                      |
| CITY OF BAKERSFIELD HOME REPAIR SLFRF                              | 839,548                  | 21.027       | 2024-304                   | 11/20/24-12/31/26                          | 128024                         | US DEPT OF TREASURY, CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, CITY OF BAKERSFIELD |
| LOCAL FOOD PURCHASE ASSISTANCE PROGRAM (LFPA)                      | 996,918                  | 10.182       |                            | 04/01/25 - 03/31/26                        | 131023                         | U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA,<br>DEPT OF SOCIAL SERVICES                                                      |
| COUNTY OF KERN FOOD DISTRIBUTION                                   | 1,000,000                | 14.218       |                            | 2/20/25 - 03/31/26                         | 138024                         | U S DEPT OF HOUSING AND URBAN DEVELOPMENT,<br>COUNTY OF KERN                                                                   |
| SAFE CAMPING - COUNTY OF KERN                                      | 1,275,824<br>1,275,824   | 21.027       |                            | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26 | 142024<br>142025               | U S DEPT OF TREASURY<br>CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, COUNTY OF KERN   |
| CSFP (COMMODITY SUPPLEMENTAL FOOD PROGRAM)                         | 535,242                  | 10.565       | MOU-20-6003                | 10/01/24 - 09/30/25                        | 147024                         | U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA,<br>DEPT OF SOCIAL SERVICES                                                      |
| CHILD AND ADULT CARE FOOD PROGRAM (CACFP) - KERN & SAN JOAQUIN     | BASED ON<br>MEALS SERVED | 10.558       | 15 - 1248 - OJ             | 10/01/24 - 09/30/25<br>10/01/25 - 09/30/26 | 112024/139024<br>112025/139025 | U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA,<br>DEPT OF EDUCATION                                                            |
| WIC (WOMEN, INFANTS & CHILDREN)                                    | 4,273,760<br>4,671,207   | 10.557       | 22 - 10236                 | 10/01/24 - 09/30/25<br>10/01/25 - 09/30/26 | 115024<br>115025               | U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA,<br>DEPT OF PUBLIC HEALTH                                                        |
| HOME ARP - CITY OF BAKERSFIELD                                     | 248,852                  | 14.239       | 2024-308                   | 12/01/24 - 11/30/25                        | 162024                         | US DEPT OF HOUSING AND URBAN DEVELOPMENT -<br>CITY OF BAKERSFIELD                                                              |
| SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) AKA CALFRESH PROG | 64,693                   | 10.561       | 22 - CF - SUB - KERN       | 10/01/24 - 09/30/25                        | 164024                         | U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA,<br>DEPT OF SOCIAL SERVICES, INFO LINE OF SAN DIEGO dba 211 SAN DIEGO            |

**COMMUNITY ACTION PARTNERSHIP OF KERN  
SCHEDULE OF PROGRAMS (FUNDS)  
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

| PROGRAM (COMPONENT)                                                                                                | AMOUNT                   | CFDA # | GRANT NUMBER               | PROGRAM YEAR                               | FUND#            | FUNDING SOURCE                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------|--------------------------|--------|----------------------------|--------------------------------------------|------------------|-------------------------------------------------------------------------------------------------------------------------|
| QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS) - SAN JOAQUIN                                                         | TBD                      | 84.412 | N/A                        | 07/01/25 - 06/30/26                        | 117000-1005      | U.S. DEPT OF EDUCATION - STATE OF CALIFORNIA, JOAQUIN, FIRST 5 SAN JOAQUIN, RACE TO THE TOP                             |
| CALCAPA DIAPER DISTRIBUTION PILOT                                                                                  | 125,000                  | 93.647 | 90EDA0009-DDDRP            | 10/01/23 - 04/30/25                        | 191023           | U.S. DEPT OF SOCIAL SERVICES, CAL CAPA                                                                                  |
| SJCOE HEADSTART                                                                                                    | 1,998,719                | 93.600 | N/A                        | 02/01/25 - 01/31/26                        | 157025           | U S DEPT OF HEALTH & HUMAN SERVICES , SAN JOAQUIN COUNTY OFFICE OF EDUCATION                                            |
| KCCD CERF REGIONAL CONVENER                                                                                        | 160,000<br>93,993        | N/A    |                            | 03/06/23 - 10/31/24<br>11/14/24 - 10/31/25 | 208023<br>208024 | STATE OF CALIFORNIA - EMPLOYMENT DEVELOPMENT DEPARTMENT, KERN COMMUNITY COLLEGE DISTRICT                                |
| KCCD CALIFORNIA WORKFORCE DEVELOPMENT BOARD (CWDB) HIGH ROAD TRAINING PARTNERSHIP RESILIENT (HRTPR) WORKFORCE FUND | 75,000                   | N/A    |                            | 10/01/23 - 03/30/26                        | 209023           | STATE OF CALIFORNIA - CALIFORNIA WORKFORCE DEVELOPMENT BOARD, KERN COMMUNITY COLLEGE DISTRICT                           |
| CFDA - HEALTHY REFRIGERATION PROGRAM GRANT (HRPG)                                                                  | 73,862                   | N/A    | 23-0821-000-SG             | 04/01/24 - 03/31/25                        | 218024           | STATE OF CALIFORNIA, CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CFDA)                                               |
| CITY OF BAKERSFIELD - RAMKABIR HHAP 4                                                                              | 500,000                  | N/A    | 2025-048                   | 03/26/25 - 02/28/26                        | 230025           | STATE OF CALIFORNIA, DEPARTMENT OF SOCIAL SERVICES, CITY OF BAKERSFIELD                                                 |
| CITY OF BAKERSFIELD - FHCC SPORTS FIELD                                                                            | 1,000,000                | N/A    | 2023 - 073                 | 07/01/2022 - 07/30/2026                    | 231022           | STATE OF CALIFORNIA, DEPT OF PARKS AND RECREATION, CITY OF BAKERSFIELD                                                  |
| CALIFORNIA SGC - COMMUNITY RESILIENCE CENTER (CRC)                                                                 | 988,752                  | N/A    | 0650-SGC24126              | 01/31/25 - 01/30/27                        | 233025           | STATE OF CALIFORNIA, GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INNOVATION (LCI)                                         |
| CITY OF BAKERSFIELD - CALVIP OUTREACH                                                                              | 225,000                  | N/A    | 2023-244                   | 10/11/23 - 12/31/25                        | 243023           | STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD |
| CITY OF BAKERSFIELD CALVIP                                                                                         | 578,731                  | N/A    | 2022-199                   | 9/21/22-12/31/25                           | 247022           | STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD |
| SAN JOAQUIN COE GENERAL CHILD CARE (CCTR)                                                                          | 2,458,117                |        | N/A                        | 07/01/24 - 06/30/25                        | 248024           | STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION        |
| CSPP QRIS BLOCK GRANT                                                                                              | TBD                      |        | N/A                        | 07/01/25 - 06/30/26                        | 258025-1005      | STATE OF CALIFORNIA, DEPT OF EDUCATION - KERN COUNTY SUPERINTENDENT OF SCHOOLS, KERN EARLY STARS                        |
| SAN JOAQUIN COE GENERAL CHILD CARE (CSPP)                                                                          | 255,528<br>255,528       |        | N/A                        | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26 | 259024<br>259025 | STATE OF CALIFORNIA, DEPT OF EDUCATION - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION              |
| MIGRANT ALTERNATIVE PAYMENT                                                                                        | 31,802,685<br>31,802,685 |        | CMAP - 4000<br>CMAP - 5000 | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26 | 261024<br>261025 | STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES                                                                            |
| GENERAL CENTER CHILD CARE                                                                                          | 3,083,653<br>2,706,453   |        | CCTR - 4065<br>CCTR - 5068 | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26 | 253024<br>253025 | STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES                                                                            |

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**COMMUNITY ACTION PARTNERSHIP OF KERN  
SCHEDULE OF PROGRAMS (FUNDS)  
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

| PROGRAM (COMPONENT)                                                                                   | AMOUNT                                                        | CFDA # | GRANT NUMBER                                                    | PROGRAM YEAR                                                                                                                           | FUND#                                                    | FUNDING SOURCE                                                                               |
|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|--------|-----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------------------------------------------|
| CALIFORNIA STATE PRESCHOOL PROGRAM                                                                    | 7,198,002<br>7,612,170                                        |        | CSPP - 4122<br>CSPP-5118                                        | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26                                                                                             | 258024<br>258025                                         | STATE OF CALIFORNIA, DEPT OF EDUCATION                                                       |
| MIGRANT CHILD CARE                                                                                    | 291,239<br>293,823                                            |        | CMIG - 4004<br>CMIG - 5004                                      | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26                                                                                             | 250024<br>250025                                         | STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES                                                 |
| MIGRANT SPECIALIZED SERVICES                                                                          | 40,079<br>44,073                                              |        | CMSS - 4004<br>CMSS - 5004                                      | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26                                                                                             | 252024<br>252025                                         | STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES                                                 |
| CAL EITC FREE TAX PREPARATION ASSISTANCE GRANT                                                        | 2,723,682                                                     |        | 21T-1015                                                        | 12/01/21 - 09/30/25                                                                                                                    | 234023<br>234024                                         | STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND                                          |
| HOME VISIT INITIATIVE (COUNTY OF KERN)                                                                | 3,598,400                                                     |        | 494-2024                                                        | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26                                                                                             | 270024<br>270025                                         | STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY                                          |
| POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN)                                                  | 102,384<br>102,384                                            |        | 333-2024<br>267-2025                                            | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26                                                                                             | 271024<br>271025                                         | STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY                                          |
| COUNTY OF KERN LOW BARRIER HOMELESS SHELTER OPERATIONAL                                               | 2,715,812<br>2,715,812                                        |        | 017-2020                                                        | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26                                                                                             | 275024<br>275025                                         | STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, COUNTY<br>OF KERN                              |
| BAKERSFIELD KERN REGIONAL HOMELESS COLLABORATIVE HOMELESS<br>HOUSING ASSISTANCE AND PREVENTION (HHAP) | 78,000<br>200,000<br>300,000<br>200,000<br>150,000<br>150,000 |        | N/A<br>2022-017<br>2023-302<br>645-2023<br>2023-313<br>2023-320 | 10/01/20 - 09/30/23<br>08/01/22 - 01/31/24<br>05/01/23 - 06/30/26<br>12/01/23 - 12/31/25<br>06/01/24 - 10/01/26<br>11/01/24 - 06/30/27 | 276001<br>276002<br>276003<br>276013<br>276023<br>276004 | STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES,<br>BAKERSFIELD REGIONAL HOMELESS COLLABORATIVE |
| TAX CHECK - OFF (FOOD BANK)                                                                           | 13,749<br>10,209                                              |        | 15 MOU - 00118                                                  | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/25                                                                                             | 216024<br>216025                                         | STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES                                                 |
| STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK)<br>CAL FOOD                                               | 261,778                                                       |        | MOU-22-00118                                                    | 07/01/24 - 05/30/25                                                                                                                    | 216024-2087                                              | STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES                                                 |
| STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) DROUGHT FOOD<br>ASSISTANCE                                | 339,726                                                       |        | MOU-22-00118                                                    | 07/01/23 - 06/30/25                                                                                                                    | 216024-2088                                              | STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES                                                 |
| STATE EMERGENCY FOOD ASSOSTANCE CAL FOOD ONE-TIME FUNDS                                               | 3,669,360                                                     |        | N/A                                                             | 07/01/22 - 04/30/25                                                                                                                    | 216022-2102                                              | STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES                                                 |
| STATE EMERGENCY FOOD ASSOSTANCE CAL FOOD ONE-TIME FUNDS<br>ROUND 2                                    | 1,727,122                                                     |        | MOU-22-00118                                                    | 07/01/23 - 04/30/25                                                                                                                    | 216023-2104                                              | STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES                                                 |
| CA FARM TO SCHOOL INCUBATOR GRANT PROGRAM                                                             | 199,243                                                       |        | 24-0888-000-SG                                                  | 01/01/25 - 12/31/26                                                                                                                    | 267025                                                   | STATE OF CALIFORNIA, DEPT OF FOOD AND AGRICULTURE<br>(CDFA)                                  |
| BOARD OF STATE AND COMMUNITY CORRECTIONS WARM HAND-OFF                                                | 750,000                                                       |        | BSCC 1012-22                                                    | 10/01/22 - 04/30/26                                                                                                                    | 277024                                                   | STATE OF CALIFORNIA, BOARD OF STATE AND COMMUNITY<br>CORRECTIONS                             |

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**COMMUNITY ACTION PARTNERSHIP OF KERN  
SCHEDULE OF PROGRAMS (FUNDS)  
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

| PROGRAM (COMPONENT)                              | AMOUNT             | CFDA # | GRANT NUMBER           | PROGRAM YEAR                               | FUND#            | FUNDING SOURCE                                                                                                       |
|--------------------------------------------------|--------------------|--------|------------------------|--------------------------------------------|------------------|----------------------------------------------------------------------------------------------------------------------|
| FIRST 5 KERN - HELPLINE 211                      | 93,282             |        | 2020.2.05              | 07/01/24 - 06/30/25                        | 288024           | STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN                                                |
| FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER    | 147,799<br>145,000 |        | 2020.2.06<br>2025.2.02 | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26 | 281024<br>281025 | STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN                                                |
| FIRST 5 KERN - HELP ME GROW                      | 256,718            |        | 2020.1.06              | 07/01/24 - 06/30/25                        | 284024           | STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN                                                |
| FIRST 5 KERN - RIDGECREST FAMILY RESOURCE CENTER | 173,165<br>155,000 |        | 2020.2.18<br>2025.2.03 | 07/01/24 - 06/30/25<br>07/01/25 - 06/30/26 | 286024<br>286025 | STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN                                                |
| BKRHC - ENCAMPMENT RESOLUTION FUNDING            | 139,968            |        | 2023-307               | 12/01/23 - 12/30/25                        | 293023           | STATE OF CALIFORNIA, CALIFORNIA INTERAGENCY COUNCIL ON HOMELESSNESS, BAKERSFIELD KERN REGIONAL HOMELESS COLLABORTIVE |
| COUNTY OF KERN HELPLINE 211                      | 45,000             |        |                        | 07/01/24 - 06/30/25                        | 389024           | COUNTY OF KERN                                                                                                       |
| READY KERN                                       | 1,126              |        | N/A                    | 07/01/24 - 06/30/25                        | 366000           | COUNTY OF KERN, FIRE DEPT - OFFICE OF EMERGENCY SERV                                                                 |
| DAY ONE FAMILIES FUND                            | 5,000,000          |        | N/A                    | 12/01/23 - 11/30/27                        | 410023           | DAY ONE FAMILIES FUND                                                                                                |
| KAISER 211 KERN                                  | 200,000            |        | N/A                    | 10/01/24 - 09/30/25                        | 420024           | KAISER PERMANENTE                                                                                                    |
| FEEDING AMERICA - LOCAL CONSULTING               | 20,000             |        | GR-1622                | 02/01/25 - 01/31/26                        | 423025           | FEEDING AMERICA                                                                                                      |
| PG&E ARREARS OUTREACH                            | 1,790,077          |        | C59576                 | 09/13/24 - 03/31/26                        | 482024           | PACIFIC GAS & ELECTRIC                                                                                               |
| 211 LA County                                    | 15,000             |        | N/A                    | 07/01/23 - 06/30/24                        | 536000-4230      | CALIFORNIA 211 PROVIDERS NETWORK                                                                                     |
| 211 KINGS COUNTY                                 | 22,868             |        | N/A                    | 07/01/22 - 06/30/23                        | 536000-4231      | KINGS UNITED WAY                                                                                                     |
| 211 TULARE COUNTY                                | 63,017             |        | N/A                    | 07/01/22 - 06/30/23                        | 536000-4232      | UNITED WAY OF TULARE COUNTY                                                                                          |
| 211 STANISLAUS COUNTY                            | 93,600             |        | N/A                    | 07/01/22 - 06/30/23                        | 536000-4234      | UNITED WAY OF STANISLAUS COUNTY                                                                                      |
| 211 FRESNO AND MADERA COUNTIES                   | 96,737             |        | N/A                    | 01/01/23 - 12/31/23                        | 536000-4235      | UNITED WAY OF FRESNO AND MADERA COUNTIES                                                                             |
| 211 MERCED & MARIPOSA                            | 25,910             |        | N/A                    | 07/1/22 - 06/30/23                         | 536000-4235      | UNITED WAY OF MERCED & MARIPOSA COUNTIES                                                                             |
| KAISER PERMANENTE 211 KERN                       | 200,000            |        | N/A                    | 10/01/24 - 09/30/25                        | 420024           | KAISER PERMANENTE                                                                                                    |

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| PROGRAM (COMPONENT)                                                 | AMOUNT    | CFDA # | GRANT NUMBER | PROGRAM YEAR        | FUND#  | FUNDING SOURCE                   |
|---------------------------------------------------------------------|-----------|--------|--------------|---------------------|--------|----------------------------------|
| FOOD BANK FREE FARMERS MARKET - WASCO                               | 150,000   |        | N/A          | 12/01/23 - 11/30/24 | 467025 | THE WONDERFUL COMPANY FOUNDATION |
| KERN FAMILY HEALTH SYSTEMS CAL AIM                                  | PER VISIT |        |              | 07/01/22 - TBD      | 550000 | KERN FAMILY HEALTH SYSTEMS       |
| KERN FAMILY HEALTH SYSTEMS CAL AIM EAST KERN FAMILY RESOURCE CENTER | PER VISIT |        |              | 06/01/24 - TBD      | 553000 | KERN FAMILY HEALTH SYSTEMS       |

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**FUNCTIONAL CLASSIFICATIONS BY FUND**  
**FISCAL YEAR 2024/25**

| Abila<br>Fund # | Fund Name                                  | PROGRAM SERVICES |           |                        |                       | SUPPORT SERVICES               |                    |
|-----------------|--------------------------------------------|------------------|-----------|------------------------|-----------------------|--------------------------------|--------------------|
|                 |                                            | Education        | Nutrition | Energy<br>Conservation | Community<br>Services | Discretionary/<br>Fund Raising | General &<br>Admin |
| 103             | Community Services Block Grant (CSBG)      | X                | X         |                        | X                     |                                | X                  |
| 501             | General Fund                               |                  |           |                        | X                     |                                | X                  |
| 800             | GAAP Fund                                  |                  |           |                        |                       |                                | X                  |
| 910             | Community Development Pool                 |                  |           |                        | X                     |                                |                    |
| 915             | Operations Pool                            |                  |           | X                      | X                     |                                | X                  |
| 920             | Facilities Pool                            |                  |           |                        |                       |                                | X                  |
| 925             | Health & Nutrition Pool                    | X                | X         |                        | X                     |                                |                    |
| 999             | Indirect Fund                              |                  |           |                        |                       |                                | X                  |
| 502             | Discretionary Fund                         |                  |           |                        |                       | X                              |                    |
| 595             | Fund Raising                               |                  |           |                        |                       | X                              |                    |
| 601             | CAPK Foundation                            |                  |           |                        |                       | X                              |                    |
| 108             | Early Head Start                           | X                |           |                        |                       |                                |                    |
| 109             | Head Start                                 | X                |           |                        |                       |                                |                    |
| 117             | Early Head Start San Joaquin               | X                |           |                        |                       |                                |                    |
| 117-005         | EHS San Joaquin QRIS                       | X                |           |                        |                       |                                |                    |
| 248             | San Joaquin COE General Child Care (CCTR)  | X                |           |                        |                       |                                |                    |
| 250             | Migrant Child Care                         | X                |           |                        |                       |                                |                    |
| 252             | Migrant Specialized                        | X                |           |                        |                       |                                |                    |
| 253             | General Child Care                         | X                |           |                        |                       |                                |                    |
| 253-005         | CCTR - QRIS                                | X                |           |                        |                       |                                |                    |
| 258             | California State Preschool (CSPP)          | X                |           |                        |                       |                                |                    |
| 258-005         | CSPP QRIS                                  | X                |           |                        |                       |                                |                    |
| 260             | Child Care Facilities                      | X                |           |                        |                       |                                |                    |
| 261             | Migrant Alternative Payment                | X                |           |                        |                       |                                |                    |
| 262/265         | Child Development Reserve                  | X                |           |                        |                       |                                |                    |
| 270             | Home Visit Initiative                      | X                |           |                        |                       |                                |                    |
| 112             | Child Care Food Program (CACFP)            |                  | X         |                        |                       |                                |                    |
| 115             | Women, Infants & Children                  |                  | X         |                        |                       |                                |                    |
| 145             | NEOPB Cal Fresh                            |                  | X         |                        |                       |                                |                    |
| 139             | CACFP - San Joaquin                        |                  | X         |                        |                       |                                |                    |
|                 | <u>Food Bank</u>                           |                  | X         |                        |                       |                                |                    |
| 105             | Emergency Food Assistance                  |                  | X         |                        |                       |                                |                    |
| 111             | USDA Commodities                           |                  | X         |                        |                       |                                |                    |
| 114             | Emergency Food & Shelter                   |                  | X         |                        |                       |                                |                    |
| 135             | County of Kern CARES Food Delivery Program |                  | X         |                        |                       |                                |                    |
| 147             | Commodity Supplemental Food Program        |                  | X         |                        |                       |                                |                    |
| 215             | Food Bank Capacity Project                 |                  | X         |                        |                       |                                |                    |
| 216-000         | Food Bank Tax Check-Off                    |                  | X         |                        |                       |                                |                    |
| 216-087         | State Emergency Food Assistance            |                  | X         |                        |                       |                                |                    |
| 216-102         | CalFoods One-Time Round 1                  |                  | X         |                        |                       |                                |                    |
| 216-104         | CalFoods One-Time Round 2                  |                  | X         |                        |                       |                                |                    |
| 218             | CFDA Health Refrigeration                  |                  | X         |                        |                       |                                |                    |
| 422             | Feeding America Senior Hunger              |                  | X         |                        |                       |                                |                    |
| 423             | Feeding America Service Insights           |                  | X         |                        |                       |                                |                    |
| 475             | Wonderful Company Food Bank Expansion      |                  | X         |                        |                       |                                |                    |
| 485             | Southern California Gas Company (Solar)    |                  | X         |                        |                       |                                |                    |
| 467             | Wonderful Company Foundation               |                  | X         |                        |                       |                                |                    |
| 504             | Food Bank                                  |                  | X         |                        |                       |                                |                    |
| 505             | Food Bank - Expansion                      |                  | X         |                        |                       |                                |                    |



**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**FUNCTIONAL CLASSIFICATIONS BY FUND**  
**FISCAL YEAR 2024/25**

| Abila<br>Fund # | Fund Name                                     | PROGRAM SERVICES |           |                        |                       | SUPPORT SERVICES               |                    |
|-----------------|-----------------------------------------------|------------------|-----------|------------------------|-----------------------|--------------------------------|--------------------|
|                 |                                               | Education        | Nutrition | Energy<br>Conservation | Community<br>Services | Discretionary/<br>Fund Raising | General &<br>Admin |
|                 | <u>Energy</u>                                 |                  |           |                        |                       |                                |                    |
| 122             | Low Income Home Energy Assistance             |                  |           | X                      |                       |                                |                    |
| 123             | Dept of Energy Weatherization                 |                  |           | X                      |                       |                                |                    |
| 124             | Low Income Home Water Assistance              |                  |           | X                      |                       |                                |                    |
| 241             | LIWP Solar PV Pilot                           |                  |           | X                      |                       |                                |                    |
| 245             | LIWP Single Family                            |                  |           | X                      |                       |                                |                    |
| 482             | PG&E Arrears Outreach                         |                  |           | X                      |                       |                                |                    |
| 484             | DAP (Disgorgement Assistance Program)         |                  |           | X                      |                       |                                |                    |
| 494             | PG&E                                          |                  |           | X                      |                       |                                |                    |
| 524             | Energy                                        |                  |           | X                      |                       |                                |                    |
|                 | <u>VITA (Volunteer Income Tax Assistance)</u> |                  |           |                        |                       |                                |                    |
| 149             | Internal Revenue Service - VITA               |                  |           |                        | X                     |                                |                    |
| 234             | CalEITC                                       |                  |           |                        | X                     |                                |                    |
|                 | <u>East Kern Family Resource Center</u>       |                  |           |                        |                       |                                |                    |
| 280             | Differential Response                         |                  |           |                        | X                     |                                |                    |
| 281             | First 5 East Kern Family Resource             |                  |           |                        | X                     |                                |                    |
| 286             | First 5 Oasis Family Resource Center          |                  |           |                        | X                     |                                |                    |
| 454             | Dignity Health East Kern Health Link          |                  |           |                        | X                     |                                |                    |
| 501-005         | EKFRC: KHS Emergency Closet                   |                  |           |                        | X                     |                                |                    |
| 533             | East Kern Family Resource Center              |                  |           |                        | X                     |                                |                    |
| 534             | Oasis Family Resource Center                  |                  |           |                        | X                     |                                |                    |
| 553             | KHS CalAIM EKFRFC                             |                  |           |                        | X                     |                                |                    |
|                 | <u>Youth Services</u>                         |                  |           |                        |                       |                                |                    |
| 231             | City of Bakersfield Sports Field              |                  |           |                        | X                     |                                |                    |
| 243             | City of Bakersfield CalVIP Outreach           |                  |           |                        | X                     |                                |                    |
| 247             | City of Bakersfield CalVIP                    |                  |           |                        | X                     |                                |                    |
| 271             | Positive Youth Development Svcs               |                  |           |                        | X                     |                                |                    |
| 274             | Positive Youth Development Svcs-Medi-Cal      |                  |           |                        | X                     |                                |                    |
| 448             | Wells Fargo Foundation                        |                  |           |                        | X                     |                                |                    |
| 527             | Shafter Youth Center                          |                  |           |                        | X                     |                                |                    |
| 527-068         | SYC - Robotics/STEM                           |                  |           |                        | X                     |                                |                    |
| 527-260         | SYC - KHS Make Bakersfield                    |                  |           |                        | X                     |                                |                    |
| 531             | Friendship House Community Center             |                  |           |                        | X                     |                                |                    |
| 531-068         | FHCC - Robotics/STEM                          |                  |           |                        | X                     |                                |                    |
| 531-070         | FHCC - Aggression Replacement Training        |                  |           |                        | X                     |                                |                    |
| 531-260         | FHCC - KHS Museum on the Move                 |                  |           |                        | X                     |                                |                    |
|                 | <u>Homeless Services</u>                      |                  |           |                        |                       |                                |                    |
| 142             | County of Kern LBNC - Safe Camping            |                  |           |                        | X                     |                                |                    |
| 160             | HUD Coordinated Entry System                  |                  |           |                        | X                     |                                |                    |
| 275             | County of Kern LBNC                           |                  |           |                        | X                     |                                |                    |
| 276             | BKRHC HHAP                                    |                  |           |                        | X                     |                                |                    |
| 277             | BSCC Warm Hand-Off                            |                  |           |                        | X                     |                                |                    |
| 278             | City of Bakersfield HHAP                      |                  |           |                        | X                     |                                |                    |
| 292             | United Way Stanislaus CES                     |                  |           |                        | X                     |                                |                    |
| 293             | BKRHC Encampment Resolution                   |                  |           |                        | X                     |                                |                    |
| 550             | CalAIM Homeless Prevention Services           |                  |           |                        | X                     |                                |                    |

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**FUNCTIONAL CLASSIFICATIONS BY FUND**  
**FISCAL YEAR 2024/25**

| Abila<br>Fund # | Fund Name                                  | PROGRAM SERVICES |           |                        |                       | SUPPORT SERVICES               |                    |
|-----------------|--------------------------------------------|------------------|-----------|------------------------|-----------------------|--------------------------------|--------------------|
|                 |                                            | Education        | Nutrition | Energy<br>Conservation | Community<br>Services | Discretionary/<br>Fund Raising | General &<br>Admin |
|                 | <u>2-1-1</u>                               |                  |           |                        |                       |                                |                    |
| 164             | Cal Fresh                                  |                  |           |                        | X                     |                                |                    |
| 186             | 2-1-1 Hospital Preparedness Program        |                  |           |                        | X                     |                                |                    |
| 284             | First 5 Kern Help Me Grow                  |                  |           |                        | X                     |                                |                    |
| 288             | First 5 Kern 2-1-1                         |                  |           |                        | X                     |                                |                    |
| 366             | ReadyKern                                  |                  |           |                        | X                     |                                |                    |
| 389             | County of Kern 2-1-1                       |                  |           |                        | X                     |                                |                    |
| 428             | 2-1-1 United Way                           |                  |           |                        | X                     |                                |                    |
| 428-240         | United Way - Coordinate Entry System       |                  |           |                        | X                     |                                |                    |
| 429             | Southern CA Gas CRM Development Program    |                  |           |                        | X                     |                                |                    |
| 430             | Goodwill Industries - CA COVID-19 Call Ctr |                  |           |                        | X                     |                                |                    |
| 431             | United Way - COVID-19 Comm Resp & Relief   |                  |           |                        | X                     |                                |                    |
| 536-231         | 2-1-1: Kings County                        |                  |           |                        | X                     |                                |                    |
| 536-232         | 2-1-1: Tulare County                       |                  |           |                        | X                     |                                |                    |
| 536-233         | 2-1-1: Merced County                       |                  |           |                        | X                     |                                |                    |
| 536-234         | 2-1-1: Stanislaus County                   |                  |           |                        | X                     |                                |                    |
| 536-260         | 2-1-1: KHS Homeless Collaborative          |                  |           |                        | X                     |                                |                    |
|                 | <u>Other</u>                               |                  |           |                        |                       |                                |                    |
| 151             | ASTHO Vaccine Equity                       |                  |           |                        | X                     |                                |                    |
| 205             | BCSD Community School Partnership Program  |                  |           |                        | X                     |                                |                    |
| 208             | KCCD CERF Regional Convener                |                  |           |                        | X                     |                                |                    |
| 209             | KCCD CA CWDB HRTPR Workforce               |                  |           |                        | X                     |                                |                    |
| 410             | Day 1 Families Fund                        |                  |           |                        | X                     |                                |                    |

COMMUNITY ACTION PARTNERSHIP OF KERN  
**LINE OF CREDIT ADVANCES AND REPAYMENTS**  
 FISCAL YEAR 2025/26

| Date     | Advance Amount | Repayment Amount | No. of Days Borrowed | Interest Expense | Interest Rate |
|----------|----------------|------------------|----------------------|------------------|---------------|
| 03/31/25 | n/a            |                  |                      |                  |               |
| 04/30/25 | n/a            |                  |                      |                  |               |
| 05/31/25 | n/a            |                  |                      |                  |               |
| 06/30/25 | n/a            |                  |                      |                  |               |
| 07/31/25 | 2,600,000      | 2,602,758        | 5                    | \$ 2,758.33      | 0.5304%       |

Note 1: As of 2/14/2025, a \$3 million line of credit is established at Citizens Business Bank

| COMMUNITY ACTION PARTNERSHIP OF KERN<br>OPERATING CASH SUMMARY AS OF JULY 31, 2025 |                       |
|------------------------------------------------------------------------------------|-----------------------|
| PROGRAM (FUND)                                                                     | CASH BALANCE          |
| CHILD AND ADULT CARE FOOD PROGRAM                                                  | (242,217.02)          |
| HEAD START/EARLY HEAD START                                                        | 3,666,799.57          |
| SJCOE Head Start                                                                   | 86,584.33             |
| <b>SUBTOTAL</b>                                                                    | <b>3,511,166.88</b>   |
| CACFP - San Joaquin                                                                | (27,084.98)           |
| SAN JOAQUIN COE GENERAL CHILD CARE                                                 | (127,276.75)          |
| MIGRANT CHILD CARE                                                                 | 127,676.38            |
| MIGRANT SPECIALIZED SERVICES                                                       | (8,274.79)            |
| GENERAL CHILD CARE                                                                 | (673,492.44)          |
| STATE PRESCHOOL                                                                    | 2,145,559.96          |
| Child Care Facilities                                                              | 114,084.67            |
| MIGRANT A/P                                                                        | 4,017,336.40          |
| Child Development Reserve Fund No. 1                                               | 478,924.69            |
| Child Development Reserve Fund No. 2                                               | 90,342.96             |
| <b>SUBTOTAL</b>                                                                    | <b>6,137,796.10</b>   |
| COMMODITY SUPPLEMENTAL FOOD PROGRAM                                                | (109,583.19)          |
| EF&S                                                                               | 0.00                  |
| EFAP                                                                               | (312,757.09)          |
| USDA Commodities                                                                   | (800.00)              |
| County of Kern Food Distribution                                                   | (69,405.48)           |
| FOOD BANK                                                                          | (428,438.24)          |
| FOOD BANK EXPANSION                                                                | (50,569.57)           |
| FOOD BANK CAPACITY PROGRAM                                                         | (43,797.00)           |
| FOOD BANK - STATE                                                                  | 49,512.62             |
| WONDERFUL FOOD BANK EXPANSION                                                      | 0.00                  |
| WONDERFUL FOUNDATION                                                               | 51,050.82             |
| CDFA Healthy Refrigeration Grant Program (HRGP)                                    | (133,016.76)          |
| <b>SUBTOTAL</b>                                                                    | <b>(1,047,803.89)</b> |
| ENERGY                                                                             | (144,078.35)          |
| LIHEAP                                                                             | (1,608,345.51)        |
| DOE                                                                                | 335,960.62            |
| LIWHAP                                                                             | 0.00                  |
| PG&E                                                                               | (15,720.99)           |
| PG&E Arrears Case Management Program                                               | 701,467.17            |
| TRANSFER NEGATIVE BALANCE                                                          | 730,717.06            |
| <b>SUBTOTAL</b>                                                                    | <b>0.00</b>           |
| CENTRAL VALLEY SMALL BUSINESS DEVELOPMENT                                          | 0.00                  |
| <b>SUBTOTAL</b>                                                                    | <b>0.00</b>           |
| CSBG                                                                               | (25,389.00)           |
| WIC                                                                                | (1,173,056.68)        |
| City of Bakersfield Home Repair SLFRF                                              | (105,010.84)          |
| Local Purchase Assistance (LPA) USDA                                               | (59,815.07)           |
| HOMELESS SAFE CAMPING - CSLRFR (ARPA)                                              | (246,916.86)          |
| NEOPB CAL FRESH HEALTHY LIVING                                                     | (596,239.19)          |
| IRS - VITA                                                                         | (10,731.60)           |
| ASTHO VACCINE EQUITY                                                               | 0.00                  |
| HUD-COORDINATED ENTRY SYSTEM                                                       | (5,566.87)            |
| HOME ARP - City of Bakersfield                                                     | (79,489.98)           |
| CAL FRESH                                                                          | (24,414.38)           |
| HUD COMMUNITY PROJECT FUNDING FOOD BANK EXPANSION                                  | 0.00                  |
| CSBG - DISCRETIONARY                                                               | 0.00                  |
| UW Stanislaus 211 Rental Assistance                                                | 0.00                  |
| CalCAPA-Diaper Distribution Pilot                                                  | (7,597.44)            |
| County of Kern CERL Public Health                                                  | 0.00                  |
| BCSD CA COMMUNITY SCHOOL PARTNERSHIP (CCSPP)                                       | (6,399.58)            |
| KCCD CERF REGIONAL CONVENOR                                                        | (11,615.01)           |
| KCCD CWDB High Road Training Partnership                                           | 11,699.72             |
| City of Bakersfield - FHCC Sports Field                                            | (19,688.00)           |
| California SGC - CRC                                                               | (17,844.00)           |
| CALEITC                                                                            | (232,011.78)          |
| City of Bkfd-Cal VIP Outreach                                                      | (23,869.19)           |
| CITY OF BAKERSFIELD CAL VIP                                                        | (30,159.05)           |
| CA Farm to School Incubator Grant                                                  | (2,035.00)            |
| HOME VISIT INITIATIVE (CO OF KERN)                                                 | (1,057,701.16)        |
| POSITIVE YOUTH DEV SVC                                                             | (17,317.76)           |
| POSITIVE YOUTH M                                                                   | (1,319.65)            |
| COUNTY OF KERN LOW BARRIER HOMELESS CENTER                                         | (365,952.89)          |
| BKRHC HOMELESS HOUSING ASSISTANCE & PREVENTION                                     | (131,683.44)          |
| ARG III - Warm Handoff                                                             | (82,717.71)           |
| DIFFERENTIAL RESPONSE                                                              | 0.00                  |
| FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER                                      | (29,736.23)           |
| FIRST 5 HELP ME GROW                                                               | 782.57                |
| FIRST 5 RIDGECREST FAMILY RESOURCE CENTER                                          | (49,717.36)           |
| FIRST 5 KERN 211                                                                   | (259.03)              |
| BKRHC-Encampment Resolution                                                        | (27,661.35)           |
| County of Kern - PPSA COVID-19                                                     | 0.00                  |
| County of Kern - 211                                                               | 0.00                  |
| Day 1 Families Housing Support                                                     | 5,103,550.66          |
| Kaiser                                                                             | (1,611.62)            |
| Kaiser 211 Kern                                                                    | 57,394.57             |
| FEEDING AMERICA SERVICE INSIGHTS                                                   | 20,000.00             |
| Kaiser - Food Locker Pilot                                                         | 60,000.00             |
| UNITED WAY 211                                                                     | 0.00                  |
| Sustain Our Future - East Kern                                                     | 100,000.00            |
| SCE - 211 Access PSPS                                                              | (51,912.97)           |
| WELLS FARGO FOUNDATION                                                             | 46,933.12             |
| California Veterans Assistance Foundation                                          | (171,797.42)          |
| GENERAL FUND                                                                       | (166,716.83)          |
| DISCRETIONARY FUND                                                                 | 1,644,367.82          |
| SHAFTER YOUTH CENTER                                                               | 56,159.32             |
| FRIENDSHIP HOUSE                                                                   | (12,980.09)           |
| EAST KERN FAMILY RESOURCE CENTER                                                   | 31,706.72             |
| OASIS FAMILY RESOURCE CENTER                                                       | 34,600.80             |
| 211                                                                                | (45,846.30)           |
| M ST NAVIGATION CENTER                                                             | 19,167.68             |
| TAX ASSISTANCE                                                                     | 5,825.41              |
| CALAIM HOMELESS PREVENTION SERVICES                                                | 476,051.93            |
| CalAIM East Kern Family Resource Center                                            | 373,639.80            |
| CAPK FOUNDATION                                                                    | (32,556.38)           |
| GAAP FUND                                                                          | 0.22                  |
| INDIRECT FUND                                                                      | 311,354.28            |
| COST POOLS                                                                         | 15,044.40             |
| Facilities Cost Pools                                                              | 94,477.44             |
| LESS: ENERGY NEGATIVE BALANCE                                                      | (730,717.06)          |
| ADD: LINE OF CREDIT                                                                | 0.00                  |
| <b>SUBTOTAL</b>                                                                    | <b>2,806,681.69</b>   |
| <b>TOTAL OPERATING CASH</b>                                                        | <b>11,407,840.78</b>  |

**COMMUNITY ACTION PARTNERSHIP OF KERN (CAPK)**  
**WELLS FARGO & CITIZENS BUSINESS BANK ACCOUNTS**

1. Operating Account: Used to make all CAPK disbursements and for deposits of all cash receipts unless there are requirements to deposit cash in a restricted bank account.
2. Head Start Accrued Vacation: This is an interest-bearing restricted bank account that holds cash reserved for the payment of accrued vacation for Head Start and Early Head Start employees.
3. CSD Advances Account: This is an interest-bearing restricted bank account for CSBG and Energy grants. Advances on the Community Services Block Grant (CSBG), Department of Energy – Weatherization Assistance Program (DOE WAP) and Low-Income Home Energy Assistance Program (LIHEAP) grants are required to be deposited to a restricted bank account until there is an immediate need for the cash. Once the immediate need is determined, the cash is transferred to the Operating Account to make disbursements.
4. Day 1 Families Fund: This is an interest-bearing restricted bank account that is designated for funds received for the Day 1 Families Housing Fund. As the grant is expended, funds are subsequently transferred to the Operating Account.
5. Child Development Reserve #1: This is an interest-bearing restricted bank account that is required by the California Department of Education for center-based contracts, such as General Childcare (CCTR), State Preschool (CSPP) and State Migrant (CMIG) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.
6. Child Development Reserve #2: This is an interest-bearing restricted bank account that is required by the California Department of Education for alternative payment contracts, such as Migrant Childcare Alternative Payment (CMAP) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.
7. Head Start Facilities Fund: This is an interest-bearing restricted bank account required by the Office of Head Start to retain funds from the proceeds of sale for the Central Kitchen and Business Park North properties. These funds will be held in this restricted account and used for the construction of the new Central Kitchen.

COMMUNITY ACTION PARTNERSHIP OF KERN  
1300 18TH STREET, SUITE 200  
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR THE MONTH ENDED  
July 31, 2025

CITIZENS BUSINESS BANK  
701 N HAVEN AVE  
ONTARIO, CA 91764

OPERATING ACCOUNT  
ACCOUNT NO: XXXXX-X5933

|                                  |          |              |              |
|----------------------------------|----------|--------------|--------------|
| BANK BALANCE AT                  | 07/31/25 |              | 4,691,422.92 |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
| LESS: OUTSTANDING CHECKS         |          | 491,480.81   |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
| ADJUSTED BANK BALANCE AT         | 07/31/25 |              | 4,199,942.11 |
|                                  |          |              |              |
| GENERAL LEDGER BALANCE AT        | 06/30/25 |              | 7,870,064.26 |
|                                  |          |              |              |
| ADD: DEPOSITS                    |          | 1,394,697.09 |              |
| US TREAS DRAWDOWNS               |          | 2,706,836.30 |              |
| FUNDS FROM OTHER GRANTS          |          | 327,098.23   |              |
| TRANSFERS FROM WELLS FARGO       |          | 2,258,301.10 |              |
| ADP /HEALTH EQUITY REFUND        |          | 667.49       |              |
| REIMBURSEMENT OF ALTERED PAYEE   |          | -            |              |
| LOAN                             |          | 2,600,050.00 |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
| LESS: CHECKS                     |          | 1,665,539.23 |              |
|                                  |          |              |              |
| ADP PAYROLL 7/06/25              |          | 2,013,282.83 |              |
| ADP PAYROLL 7/20/25              |          | 1,838,667.79 |              |
| EFTS FOR HRA/HSA/ STD/403B       |          | 245,803.88   |              |
| REC LOAN PRINCIPAL/INT EXPENSES  |          |              |              |
| TRANSFERS TO RESTRICTED ACCOUNTS |          | -            |              |
| CREDIT CARD                      |          | 43,767.67    |              |
| BANK FEES                        |          |              |              |
| ACH VOUCHERS                     |          | 7,150,710.96 |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
| GENERAL LEDGER BALANCE AT        | 07/31/25 |              | 4,199,942.11 |

DIFFERENCE: 0.00

PREPARED BY: NAOMI IBARRA TITLE: Accountant DATE: 09/08/2025

APPROVED BY: Tracy Webster  
Tracy Webster (Sep 8, 2025 16:43:18 PDT) TITLE: Chief Financial Officer DATE: 09/08/2025

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**HEADSTART ACCRUED VACATION\***  
1300 18TH STREET, SUITE 200  
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING  
**July 31, 2025**

CITIZENS BUSINESS BANK  
701 N HAVEN AVENUE  
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5941

**BANK BALANCE ENDING: 07/31/25 1,318,613.62**

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

**ADJUSTED BANK BALANCE: 07/31/25 1,318,613.62**

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**BALANCE PER G/L 06/30/25 1,318,591.22**

ADD: DEPOSITS 0.00

INTEREST 22.40

WAIVE FEE 0.00

BANK ACCOUNT TRANSFER FROM GENERAL FUND 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS 0.00

**BALANCE PER G/L 07/31/25 1,318,613.62**

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DIFFERENCE: 0.00

\* This account changed name in March 2011 from "Discretionary Fund" to "Head Start Accrued Vacation".

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PREPARED BY: Naomi Ibarra

TITLE: Accountant

DATE: 09/09/25

APPROVED BY: *Tracy Webster*  
Tracy Webster (Sep 9, 2025 10:59:03 PDT)

TITLE: Chief Financial Officer

DATE: 09/09/2025

COMMUNITY ACTION PARTNERSHIP OF KERN  
CSD ADVANCES ACCOUNT\*\*

1300 18TH STREET, SUITE 200  
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING  
July 31, 2025

CITIZENS BUSINESS BANK  
701 N HAVEN AVENUE  
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5968

|                               |                 |                   |
|-------------------------------|-----------------|-------------------|
| <b>BANK BALANCE ENDING:</b>   | <b>07/31/25</b> | <b>380,345.67</b> |
| DEPOSITS IN TRANSIT           |                 | 0.00              |
| OUTSTANDING CHECKS            |                 | 0.00              |
| OTHER                         |                 | 0.00              |
| <b>ADJUSTED BANK BALANCE:</b> | <b>07/31/25</b> | <b>380,345.67</b> |

|                                            |                 |                   |
|--------------------------------------------|-----------------|-------------------|
| <b>BALANCE PER G/L</b>                     | <b>06/30/25</b> | <b>380,339.21</b> |
| ADD:                                       |                 |                   |
| DEPOSITS                                   |                 | 0.00              |
| INTEREST/WAIVE FEE                         |                 | 6.46              |
| BANK ACCOUNT TRANSFER FROM GENERAL FUND    |                 | 0.00              |
| LESS:                                      |                 |                   |
| CHECKS                                     |                 | 0.00              |
| CLIENT ANALYSIS SERVICE CHARGE             |                 | 0.00              |
| BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS |                 | 0.00              |
| <b>BALANCE PER G/L</b>                     | <b>07/31/25</b> | <b>380,345.67</b> |

DIFFERENCE: 0.00

PREPARED BY: Naomi Ibarra

TITLE: Accountant

DATE: 09/09/25

APPROVED BY: Tracy Webster  
Tracy Webster (Sep 9, 2025 14:40:23 PDT)

TITLE: Chief Financial Officer

DATE: 09/09/2025



**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**DAY 1 FAMILIES ACCOUNT**  
1300 18TH STREET, SUITE 200  
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING  
**July 31, 2025**

CITIZENS BUSINESS BANK  
701 N HAVEN AVENUE  
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5976

|                               |                 |                  |
|-------------------------------|-----------------|------------------|
| <b>BANK BALANCE ENDING:</b>   | <b>07/31/25</b> | <b>25,115.23</b> |
| DEPOSITS IN TRANSIT           |                 | 0.00             |
| OUTSTANDING CHECKS            |                 | 0.00             |
| OTHER                         |                 | 0.00             |
| <b>ADJUSTED BANK BALANCE:</b> | <b>07/31/25</b> | <b>25,115.23</b> |

|                                               |                 |                  |
|-----------------------------------------------|-----------------|------------------|
| <b>BALANCE PER GENERAL LEDGER</b>             | <b>06/30/25</b> | <b>25,114.80</b> |
| ADD:                                          |                 |                  |
| DEPOSITS (Credit Card Donations & Shared Fee) |                 | 0.00             |
| WIRE TRANSFER                                 |                 | 0.00             |
| PAYPAL DEPOSIT                                |                 | 0.00             |
| INTEREST/ WAIVE FEE                           |                 | 0.43             |
| LESS:                                         |                 |                  |
| APPLIED MERCHANT DEBITS                       |                 | 0.00             |
| CLIENT ANALYSIS SERVICE CHARGE                |                 | 0.00             |
| BANKCARD FEES                                 |                 | 0.00             |
| CASH CONCENTRATION FEE                        |                 | 0.00             |
| FUND TRANSFER TO CITIZENS BUSINESS            |                 | 0.00             |
|                                               |                 | 0.00             |
| <b>BALANCE PER GENERAL LEDGER:</b>            | <b>07/31/25</b> | <b>25,115.23</b> |

Difference: **0.00**

PREPARED BY: Naomi Ibarra TITLE: Accountant DATE: 09/09/25  
APPROVED BY: Tracy Webster TITLE: Chief Financial Officer DATE: 09/09/2025  
Tracy Webster (Sep 9, 2025 16:34:39 PDT)

**Community Action Partnership of Kern**

Journal Entries  
07/31/2025

Initiated By Naomi Ibarra 9/9/2025

Approved By 9/9/2025

| <u>Account Description</u> | <u>Date</u> | <u>Account Code</u>          | <u>Debit</u> | <u>Credit</u> |
|----------------------------|-------------|------------------------------|--------------|---------------|
| Restricted Bank Account    | 7/31/2025   | 1120-410023-4000-100-400-100 | 0.43         |               |
| Interest Income            | 7/31/2025   | 4310-410023-4000-100-400-100 |              | 0.43          |
| Client Analysis Charge     | 7/31/2025   | 6695-410023-4000-100-400-100 | 838.05       |               |
| Restricted Bank Account    | 7/31/2025   | 1155-410023-4000-100-400-100 |              | 838.05        |
| Restricted Bank Account    | 7/31/2025   | 1155-410023-4000-100-400-100 | 17,334.76    |               |
| Donation                   | 7/31/2025   | 4310-410023-4000-100-400-100 |              | 17,334.76     |

TO REC DAY 1 FAMILIES, INT, & FEES FOR July 2025

18,173.24 18,173.24

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**CHILD DEVELOPMENT RESERVE #1**  
1300 18TH STREET, SUITE 200  
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING  
**July 31, 2025**

CITIZENS BUSINESS BANK  
701 N HAVEN AVENUE  
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5984

**BANK BALANCE ENDING: 07/31/25 244,006.85**

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

**ADJUSTED BANK BALANCE: 07/31/25 244,006.85**

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**BALANCE PER G/L 06/30/25 244,002.71**

ADD: DEPOSITS/WAIVE FEE 0.00

INTEREST 4.14

BANK ACCOUNT TRANSFER FROM GENERAL FUND 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS 0.00

**BALANCE PER G/L 07/31/25 244,006.85**

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DIFFERENCE: 0.00

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PREPARED BY: Naomi Ibarra

TITLE: Accountant

DATE: 09/09/25

APPROVED BY: *Tracy Webster*  
Tracy Webster (Sep 9, 2025 14:39:42 PDT)

TITLE: Chief Financial Officer

DATE: 09/09/2025

COMMUNITY ACTION PARTNERSHIP OF KERN  
1300 18TH STREET, SUITE 200  
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR THE MONTH ENDED  
July 31, 2025

CITIZENS BUSINESS BANK  
701 N HAVEN AVE  
ONTARIO, CA 91764

OPERATING ACCOUNT  
ACCOUNT NO: XXXXX-X5933

|                                  |          |              |              |
|----------------------------------|----------|--------------|--------------|
| BANK BALANCE AT                  | 07/31/25 |              | 4,691,422.92 |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
| LESS: OUTSTANDING CHECKS         |          | 491,480.81   |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
| ADJUSTED BANK BALANCE AT         | 07/31/25 |              | 4,199,942.11 |
|                                  |          |              |              |
| GENERAL LEDGER BALANCE AT        | 06/30/25 |              | 7,870,064.26 |
|                                  |          |              |              |
| ADD: DEPOSITS                    |          | 1,394,697.09 |              |
| US TREAS DRAWDOWNS               |          | 2,706,836.30 |              |
| FUNDS FROM OTHER GRANTS          |          | 327,098.23   |              |
| TRANSFERS FROM WELLS FARGO       |          | 2,258,301.10 |              |
| ADP /HEALTH EQUITY REFUND        |          | 667.49       |              |
| REIMBURSEMENT OF ALTERED PAYEE   |          | -            |              |
| LOAN                             |          | 2,600,050.00 |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
| LESS: CHECKS                     |          | 1,665,539.23 |              |
|                                  |          |              |              |
| ADP PAYROLL 7/06/25              |          | 2,013,282.83 |              |
| ADP PAYROLL 7/20/25              |          | 1,838,667.79 |              |
| EFTS FOR HRA/HSA/ STD/403B       |          | 245,803.88   |              |
| REC LOAN PRINCIPAL/INT EXPENSES  |          |              |              |
| TRANSFERS TO RESTRICTED ACCOUNTS |          | -            |              |
| CREDIT CARD                      |          | 43,767.67    |              |
| BANK FEES                        |          |              |              |
| ACH VOUCHERS                     |          | 7,150,710.96 |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
|                                  |          |              |              |
| GENERAL LEDGER BALANCE AT        | 07/31/25 |              | 4,199,942.11 |

DIFFERENCE: 0.00

PREPARED BY: NAOMI IBARRA TITLE: Accountant DATE: 09/08/2025

APPROVED BY: Tracy Webster  
Tracy Webster (Sep 8, 2025 16:43:18 PDT) TITLE: Chief Financial Officer DATE: 09/08/2025

COMMUNITY ACTION PARTNERSHIP OF KERN  
1300 18TH STREET, SUITE 200  
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR THE MONTH ENDED  
July 31, 2025

WELLS FARGO BANK, N.A.  
P. O. BOX 63020  
SAN FRANCISCO, CA 94163

OPERATING ACCOUNT  
ACCOUNT NO: XXXXX-X2976

|                                    |          |              |           |
|------------------------------------|----------|--------------|-----------|
| BANK BALANCE AT                    | 07/31/25 |              | 91,122.45 |
|                                    |          |              |           |
|                                    |          |              |           |
|                                    |          |              |           |
| LESS: OUTSTANDING CHECKS           |          | -            |           |
|                                    |          |              |           |
|                                    |          |              |           |
|                                    |          |              |           |
| ADJUSTED BANK BALANCE AT           | 07/31/25 |              | 91,122.45 |
|                                    |          |              |           |
| GENERAL LEDGER BALANCE AT          | 06/30/25 |              | 72,553.05 |
|                                    |          |              |           |
| ADD: DEPOSITS                      |          | -            |           |
| US TREAS DRAWDOWNS                 |          | -            |           |
| FUNDS FROM OTHER GRANTS            |          | 2,278,178.90 |           |
| TRANSFERS FROM RESTRICTED ACCOUNTS |          | -            |           |
| ADP /HEALTH EQUITY REFUND          |          | -            |           |
| REIMBURSEMENT OF ALTERED PAYEE     |          | -            |           |
|                                    |          |              |           |
|                                    |          |              |           |
|                                    |          |              |           |
|                                    |          |              |           |
|                                    |          |              |           |
|                                    |          |              |           |
|                                    |          |              |           |
|                                    |          |              |           |
|                                    |          |              |           |
|                                    |          |              |           |
| LESS: CHECKS                       |          | -            |           |
|                                    |          |              |           |
| ADP PAYROLL 1/10/25                |          | -            |           |
| ADP PAYROLL 1/24/2024              |          | -            |           |
| EFTS FOR HRA/HSA/ STD/403B         |          | -            |           |
| REC LOAN PRINCIPAL/INT EXPENSES    |          | -            |           |
| TRANSFERS TO CBB                   |          | 2,258,301.10 |           |
| CREDIT CARD                        |          | -            |           |
| BANK FEES                          |          | 1,308.40     |           |
| ACH VOUCHERS                       |          | -            |           |
|                                    |          |              |           |
|                                    |          |              |           |
|                                    |          |              |           |
|                                    |          |              |           |
|                                    |          |              |           |
|                                    |          |              |           |
| GENERAL LEDGER BALANCE AT          | 07/31/25 |              | 91,122.45 |

DIFFERENCE: (0.00)

PREPARED BY: NAOMI IBARRA TITLE: Accountant DATE: 08/04/2025

APPROVED BY: *Tracy Webster* TITLE: Chief Financial Officer DATE: 09/09/2025

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**ELAN (CBB) VISA SUMMARY**  
**STATEMENTS DATED July 1, 2025 - July 31, 2025**

| <b>Cardholder</b> | <b>Position</b>                                                   | <b>Amount<br/>Charged - CBB</b> |
|-------------------|-------------------------------------------------------------------|---------------------------------|
| CAPK              | Accounts Payable                                                  | \$ -                            |
| Catherine Anspach | Foundation Director of Development                                | 3,765.98                        |
| Gloria Barbero    | Administrator - EHS San Joaquin                                   | 2,254.24                        |
| Yolanda Gonzales  | Director of Head Start/State Child Development Programs           | 4,942.95                        |
| Freddy Hernandez  | Director of Youth and Community Services                          | (1,557.13)                      |
| Lisa McGranahan   | Director of Human Resources                                       | 1,214.83                        |
| Jerry Meade       | Assistant Director of Head Start/State Child Development Programs | 4,663.85                        |
| Pritika Ram       | Chief Business Development Officer                                | 2,261.27                        |
| Jeremy Tobias     | Chief Executive Officer                                           | 2,693.34                        |
| Emilio Wagner     | Chief Facilities and Technology Officer                           | 2,730.84                        |
| Tracy Webster     | Chief Financial Officer                                           | 3,006.75                        |
| Rebecca Moreno    | Director of Housing Support Services                              | 3,448.59                        |
| Susana Magana     | Director of Nutrition Services                                    | 13,942.16                       |
| Total             |                                                                   | \$ 43,367.67                    |

Cardholder Activity

Name: ACCOUNTS PAYABLE                      Account Number: \*\*2037                      Cycle End Date: 07/25/2025

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov. | Transaction Total | Source Currency | Currency Amount |
|----------------------------|------------------------------------|-------------------|-----------------|-----------------|
|                            |                                    | Allocation Amount |                 | Accounting Code |

|                 |           |          |
|-----------------|-----------|----------|
| Activity Totals | Purchases | Payments |
| \$0.00          | \$0.00    | \$0.00   |

|                  |       |            |       |
|------------------|-------|------------|-------|
| Cardholder Name: | _____ | Signature: | _____ |
| Supervisor Name: | _____ | Signature: | _____ |

## Cardholder Activity

Name: CATHERINE ANSPACH

Account Number: \*\*0997

Cycle End Date: 07/25/2025

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov. | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |                                                         |
|----------------------------|------------------------------------|----------------------------------------|------------------------------------|-----------------|---------------------------------------------------------|
| 06/25/2025                 | SMART AND FINAL                    | \$109.29                               | USD                                | 109.29          | Supplies for Covey Cottage Ribbon Cutting               |
| 06/26/2025                 | 803<br>BAKERSFIELD(G, CA           | \$109.29                               |                                    |                 |                                                         |
| 06/25/2025                 | DOLLARTREE                         | \$15.53                                | USD                                | 15.53           | Supplies for Covey Cottage Ribbon Cutting               |
| 06/26/2025                 | BAKERSFIELD, CA                    | \$15.53                                |                                    |                 |                                                         |
| 06/25/2025                 | ALBERTSONS #0358                   | \$82.31                                | USD                                | 82.31           | Food for Covey Cottage Ribbon Cutting                   |
| 06/27/2025                 | BAKERSFIELD, CA                    | \$82.31                                |                                    |                 |                                                         |
| 06/26/2025                 | BAKNATCEM SUP                      | \$1,000.00                             | USD                                | 1,000.00        | Tickets to the Bakersfield National Cemetery Fundraiser |
| 06/27/2025                 | ZEFFY.COM, DE                      | \$1,000.00                             |                                    |                 |                                                         |
| 06/26/2025                 | CHEVRON 0358476                    | \$8.95                                 | USD                                | 8.95            | Ice for Covey Cottage Ribbon Cutting                    |
| 06/27/2025                 | BAKERSFIELD, CA                    | \$8.95                                 |                                    |                 |                                                         |
| 06/27/2025                 | TST* NOTHING                       | \$68.31                                | USD                                | 68.31           | Thank you gifts, for GFG volunteers                     |
| 06/30/2025                 | BUNDT CAKES<br>661-379-8120, CA    | \$68.31                                |                                    |                 |                                                         |
| 07/02/2025                 | CALCAPA* CALCAPA                   | \$650.00                               | USD                                | 650.00          | CAL CAPA registration for Catherine Anspach             |
| 07/03/2025                 | WWW.CALCAPA.O, CA                  | \$650.00                               |                                    |                 |                                                         |
| 07/02/2025                 | CALCAPA* CALCAPA                   | \$650.00                               | USD                                | 650.00          | CAL CAPA registration for Lara Popkin                   |
| 07/03/2025                 | WWW.CALCAPA.O, CA                  | \$650.00                               |                                    |                 |                                                         |
| 07/02/2025                 | CALCAPA* CALCAPA                   | \$650.00                               | USD                                | 650.00          | CAL CAPA registration for Annelisa Perez                |
| 07/03/2025                 | WWW.CALCAPA.O, CA                  | \$650.00                               |                                    |                 |                                                         |

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov.              | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |                                         |
|----------------------------|-------------------------------------------------|----------------------------------------|------------------------------------|-----------------|-----------------------------------------|
| 07/03/2025<br>07/04/2025   | PY *FOOD-EX<br>214-1111111. CA                  | \$300.37<br>\$300.37                   | USD                                | 300.37          | Food for Food Bank lunch and learn      |
| 07/09/2025<br>07/10/2025   | TST* UNCHARTED<br>ADVENTURES<br>BAKERSFIELD, CA | \$28.35<br>\$28.35                     | USD                                | 28.35           | Coffee meeting with Seven Oaks Magazine |
| 07/17/2025<br>07/18/2025   | SMART AND FINAL<br>344<br>BAKERSFIELD, CA       | \$16.13<br>\$16.13                     | USD                                | 16.13           | Drinks for Ad Hoc Committee             |
| 07/17/2025<br>07/21/2025   | MOO CREAMERY<br>BAKERSFIELD, CA                 | \$34.10<br>\$34.10                     | USD                                | 34.10           | Cookies for Ad Hoc Committee            |
| 07/24/2025<br>07/25/2025   | SMITHS BAKERIES<br>INC<br>BAKERSFIELD, CA       | \$152.64<br>\$152.64                   | USD                                | 152.64          | Cookies for Oasis Baby Shower Event     |

Activity Totals  
\$3,765.98

Purchases  
\$3,765.98

Payments  
\$0.00

Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Signature: \_\_\_\_\_



Cardholder Activity

Name: GLORIA BARBERO

Account Number: \*\*2879

Cycle End Date:

07/25/2025

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov. | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |                                                                                                                                               |
|----------------------------|------------------------------------|----------------------------------------|------------------------------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| 06/25/2025                 | NATIONAL HEAD<br>START ASSO        | \$505.00                               | USD                                | 505.00          | Conference Registration for Gloria Barbero attending the<br>2025 NHSA fall Leadership Institute 9/15 - 9/18/25                                |
| 06/26/2025                 | 703-739-0875, VA                   | \$505.00                               |                                    |                 |                                                                                                                                               |
| 06/27/2025                 | HILTON CAPITAL                     | \$371.04                               | USD                                | 371.04          | Deposit for hotel stay at the Hilton Capital Washington DC<br>for Gloria Barbero attending the 2025 NHSA 9/15-9/18/25                         |
| 06/30/2025                 | 202-3931000, DC                    | \$371.04                               |                                    |                 |                                                                                                                                               |
| 07/18/2025                 | PY *ADVANCED MINI<br>STORAGE       | \$595.00                               | USD                                | 595.00          | Payment receipt for storage units L004 & L005                                                                                                 |
| 07/21/2025                 | 916-481-2600, CA                   | \$595.00                               |                                    |                 |                                                                                                                                               |
| 07/21/2025                 | A-B-CPR & FIRST AID                | \$75.00                                | USD                                | 75.00           | Child preventative Healthcare online training for site<br>supervisor Seta Yor                                                                 |
| 07/22/2025                 | A-B-CPR.COM, CA                    | \$75.00                                |                                    |                 |                                                                                                                                               |
| 07/21/2025                 | ARGONAUT HOTEL                     | \$316.60                               | USD                                | 316.60          | Argonaut hotel stay for Gloria Barbero attending the 2025<br>R9HSA Executive Leadership conference in San Francisco<br>CA. July 21 - 22, 2025 |
| 07/23/2025                 | 415-3455505, CA                    | \$316.60                               |                                    |                 |                                                                                                                                               |
| 07/22/2025                 | A-B-CPR & FIRST AID                | \$75.00                                | USD                                | 75.00           | Child preventative Healthcare online training for site<br>supervisor Phonthip Padichith                                                       |
| 07/23/2025                 | A-B-CPR.COM, CA                    | \$75.00                                |                                    |                 |                                                                                                                                               |

| Trans Date<br>Posting Date                                                                                                                    | Merchant Name<br>City, State/Prov. | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |
|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------|------------------------------------|-----------------|
| 07/22/2025<br>07/24/2025                                                                                                                      | ARGONAUT HOTEL<br>415-3455505, CA  | \$316.60<br>\$316.60                   | USD                                | 316.60          |
| Argonaut hotel stay for Gloria Barbero attending the 2025<br>R9HSA Executive Leadership conference in San Francisco CA.<br>July 21 - 22, 2025 |                                    |                                        |                                    |                 |

Activity Totals  
\$2,254.24      Purchases \$2,254.24      Payments \$0.00

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Cardholder Activity

Name: YOLANDA GONZALES Account Number: \*\*7449 Cycle End Date: 07/25/2025

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov.              | Transaction Total<br><br>Allocation Amount | Source Currency<br><br>Accounting Code                                                                        | Currency Amount                                                     |
|----------------------------|-------------------------------------------------|--------------------------------------------|---------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| 06/25/2025<br>06/27/2025   | HOTEL WINTERS<br>WINTERS, CA                    | \$225.84<br>\$225.84                       | USD<br>Lodging for HSC Board of Directors Meeting/Retreat in Winters, CA on 6/25/25 for Elsa N.               | 225.84 108000@36%=\$81.30/ 109000@64%=\$144.54                      |
| 06/25/2025<br>06/27/2025   | HOTEL WINTERS<br>WINTERS, CA                    | \$225.84<br>\$225.84                       | USD<br>Lodging for HSC Board of Directors Meeting/Retreat in Winters, CA on 6/25/25 for Yolanda G.            | 225.84 108000@31%=\$70.01/ 109000@56%=\$126.47/ 117000@13%=\$29.36  |
| 06/26/2025<br>06/30/2025   | HOTEL WINTERS<br>WINTERS, CA                    | \$222.88<br>\$222.88                       | USD<br>Lodging for HSC Board of Directors Meeting/Retreat in Winters, CA on 6/25/25 for Yolanda G.            | 222.88 108000@31%=\$69.10/ 109000@56%=\$124.81/ 117000@13%=\$28.97  |
| 06/26/2025<br>06/30/2025   | HOTEL WINTERS<br>WINTERS, CA                    | \$203.46<br>\$203.46                       | USD<br>Lodging for HSC Board of Directors Meeting/Retreat in Winters, CA on 6/25/25 for Elsa N.               | 203.46 108000@36%=\$73.25/ 109000@64%=\$130.21                      |
| 06/27/2025<br>06/30/2025   | NATIONAL HEAD<br>START ASSO<br>703-739-0875, VA | \$505.00<br>\$505.00                       | USD<br>Registration for NHSA Fall Leadership Institute in Washington, DC on Sept.15-18th for Elsa N.          | 505.00 108000@36%=\$181.80/ 109000@64%=\$323.20                     |
| 06/28/2025<br>06/30/2025   | HILTON CAPITAL<br>202-3931000, DC               | \$394.23<br>\$394.23                       | USD<br>Lodging Deposit for NHSA Fall Leadership Institute in Washington, DC on Sept. 15th-18th for Yolanda G. | 394.23 108000@31%=\$122.21/ 109000@56%=\$220.77/ 117000@13%=\$51.25 |
| 06/28/2025<br>06/30/2025   | HILTON CAPITAL<br>202-3931000, DC               | \$394.23<br>\$394.23                       | USD<br>Lodging Deposit for NHSA Fall Leadership Institute in Washington, DC on Sept. 15th-18th for Elsa N.    | 394.23 108000@36%=\$141.92/109000@64%=\$252.31                      |
| 07/09/2025<br>07/10/2025   | FLOCKLER<br>WWW.FLOCKLER., GA                   | \$1,056.00<br>\$1,056.00                   | USD<br>Flocker Software Support Services Yearly Renewal for Head Start                                        | 1,056.00 108000@36%=\$380.16/ 109000@64%=\$675.84                   |
| 07/09/2025<br>07/10/2025   | CANVA*<br>04566-73287533<br>737-2853388, DE     | \$699.99<br>\$699.99                       | USD<br>CANVA Software Support Services Yearly Renewal for HS Education                                        | 699.99 108000@36%=\$252/ 109000@64%=\$447.99                        |

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov. | Transaction Total<br>Allocation Amount | Source Currency | Currency Amount | Accounting Code                                                                                                 |
|----------------------------|------------------------------------|----------------------------------------|-----------------|-----------------|-----------------------------------------------------------------------------------------------------------------|
| 07/22/2025                 | THE LIVE HOTEL                     | \$322.58                               | USD             | 322.58          | 270025@100%=\$322.58                                                                                            |
| 07/24/2025                 | (ST2638<br>LOS ANGELES, CA         | \$322.58                               |                 |                 | Lodging to attend R9HSA's Manager's Academy in Los Angeles, CA on July 21st-23rd for Kendra Cobb                |
| 07/22/2025                 | ARGONAUT HOTEL                     | \$633.20                               | USD             | 633.20          | 108000@31%=\$196.29/109000@56%=\$354.59/117000@13%=\$82.32                                                      |
| 07/24/2025                 | 415-3455505, CA                    | \$633.20                               |                 |                 | Lodging for R9HSA Executive Leadership Council Meeting on July 21st-22nd in San Francisco, CA for Yolanda G.    |
| 07/24/2025                 | CPS HR CONSULTING                  | \$4.85                                 | USD             | 4.85            | 108000@35%=\$1.70/ 109000@65%=\$3.15                                                                            |
| 07/25/2025                 | 916-2633600, CA                    | \$4.85                                 |                 |                 | Registration for CDSS Community Care Licensing CCC Operations & Record Keeping for Charlette McRae @ Cleo Foran |
| 07/24/2025                 | CPS HR CONSULTING                  | \$54.85                                | USD             | 54.85           | 108000@35%=\$19.20/109000@65%=\$35.65                                                                           |
| 07/25/2025                 | 916-2633600, CA                    | \$54.85                                |                 |                 | Registration for CDSS Community Care Licensing CCC Application Orientation for Charlette McRae @ Cleo Foran     |

|                 |            |          |
|-----------------|------------|----------|
| Activity Totals | Purchases  | Payments |
| \$4,942.95      | \$4,942.95 | \$0.00   |

|                  |            |
|------------------|------------|
| Cardholder Name: | Signature: |
| Supervisor Name: | Signature: |

Cardholder Activity

| Name: FREDDY HERNANDEZ     |                                             | Account Number: **5342                 |                                    | Cycle End Date: 07/25/2025 |                                                                             |
|----------------------------|---------------------------------------------|----------------------------------------|------------------------------------|----------------------------|-----------------------------------------------------------------------------|
| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov.          | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount            |                                                                             |
| 06/27/2025                 | BKG*HOTEL AT<br>BOOKING.C<br>8888503958, NY | (\$4,408.48)                           | USD                                | (4,408.48)                 | Refund for Booking.com transaction by VITA.                                 |
| 06/30/2025                 |                                             | (\$4,408.48)                           |                                    |                            |                                                                             |
| 07/15/2025                 | CAESARS HOTEL &<br>CASINO<br>8662094732, NV | \$1,546.50                             | USD                                | 1,546.50                   | WIPFLI Conference for Lois Hannible at Caesars Palace in Las Vegas.         |
| 07/16/2025                 |                                             | \$1,546.50                             |                                    |                            |                                                                             |
| 07/18/2025                 | ALBERTSONS.COM<br>#1347<br>877-505-4040, CA | \$104.85                               | USD                                | 104.85                     | Water purchase for client incentive for EKFR                                |
| 07/21/2025                 |                                             | \$104.85                               |                                    |                            |                                                                             |
| 07/20/2025                 | CAESARS HOTEL &<br>CASINO<br>8662094732, NV | (\$500.00)                             | USD                                | (500.00)                   | Refund- WIPFLI Conference for Lois Hannible at Caesars Palace in Las Vegas. |
| 07/21/2025                 |                                             | (\$500.00)                             |                                    |                            |                                                                             |
| 07/22/2025                 | CFED 1TO1 FUND<br>202-207-0130, DC          | \$2,100.00                             | USD                                | 2,100.00                   | Prosperity Summit Conference for VITA Team in Washington DC.                |
| 07/22/2025                 |                                             | \$2,100.00                             |                                    |                            |                                                                             |

|                                 |                           |                    |                        |                  |
|---------------------------------|---------------------------|--------------------|------------------------|------------------|
| Activity Totals<br>(\$1,157.13) | Purchases<br>(\$1,157.13) | Payments<br>\$0.00 | Cardholder Name: _____ | Signature: _____ |
|                                 |                           |                    | Supervisor Name: _____ | Signature: _____ |



CORPORATE PAYMENT SYSTEMS  
P.O. BOX 6343  
FARGO , ND 58125-6343

ACCOUNT NUMBER 4807 9501 2963 7461

AMOUNT DUE \$0.00



000198686 01 SP 106481449031846 S  
LISA MCGRANAHAN  
CAPK  
1300 18TH STREET, SUITE 200  
BAKERSFIELD CA 93301-4510

"MEMO STATEMENT ONLY"  
DO NOT REMIT PAYMENT

**MESSAGES:**

| TRAN<br>DATE | POST<br>DATE | REF # | TRANSACTION<br>DESCRIPTION     | AMOUNT   | -NOTATION-                  |
|--------------|--------------|-------|--------------------------------|----------|-----------------------------|
| 07-10        | 07-11        | 40961 | BIOMETRICS4ALL 714-5689888 CA  | 6.00     | LiveScan for pre-employment |
| 07-15        | 07-16        | 99318 | SAFETY HOLDINGS 888-9472622 NM | 1,208.83 | Driver monitoring services  |

ACCOUNTING CODE

SIGNATURE/APPROVAL

CUSTOMER SERVICE CALL  
**800-344-5696**

CARD ACCOUNT NUMBER  
4807-9501-2963-7461

STATEMENT DATE:  
07/25/25

ACCOUNT SUMMARY

PURCHASES, FEES  
& ADJUSTMENTS 0.00

CHECKS/CASH  
ADVANCES .00

CREDITS .00

STATEMENT TOTAL 1,214.83

**BILLING OFFICE ACCOUNT NUMBER**  
4807-9545-5000-8028  
**BILLING OFFICE CONTACT AND ADDRESS**  
COMMUNITY ACTION-PYSLC  
TRACY WEBSTER  
1300 18TH STREET, SUITE 200  
BAKERSFIELD CA 93301-4510

Cardholder Activity

Name: JERRY MEADE                      Account Number: \*\*3950                      Cycle End Date: 07/25/2025

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov. | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |                                                                                                                                                  |
|----------------------------|------------------------------------|----------------------------------------|------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| 06/25/2025                 | NATIONAL HEAD                      | \$505.00                               | USD                                | 505.00          | Registration for Assistant Director to attend NHSA Fall Leadership Institute<br>September 15th - 18th 2025 Washington, D.C                       |
| 06/26/2025                 | START ASSO<br>703-739-0875, VA     | \$505.00                               |                                    |                 |                                                                                                                                                  |
| 06/26/2025                 | AMERICAN                           | \$773.98                               | USD                                | 773.98          | Flight for Assistant Director to attend NHSA Fall Leadership Institute September<br>15th - 18th 2025 Washington, D.C                             |
| 06/26/2025                 | AIR0012252114908<br>FORT WORTH, TX | \$773.98                               |                                    |                 |                                                                                                                                                  |
| 06/26/2025                 | HILTON CAPITAL                     | \$394.23                               | USD                                | 394.23          | Hotel Reservation (One Night charged)for Assistant Director to attend NHSA<br>Fall Leadership Institute September 15th - 18th in Washington, D.C |
| 06/30/2025                 | 202-3931000, DC                    | \$394.23                               |                                    |                 |                                                                                                                                                  |
| 07/14/2025                 | HSI EMERGENCY                      | \$45.00                                | USD                                | 45.00           | Online Instructor Reauthorization for Health Staff                                                                                               |
| 07/15/2025                 | CARE SOLUTI<br>800-4473177, OR     | \$45.00                                |                                    |                 |                                                                                                                                                  |
| 07/14/2025                 | HSI EMERGENCY                      | \$1,796.06                             | USD                                | 1,796.06        | CPR training materials                                                                                                                           |
| 07/15/2025                 | CARE SOLUTI<br>800-4473177, OR     | \$1,796.06                             |                                    |                 |                                                                                                                                                  |
| 07/21/2025                 | THE LIVE HOTEL                     | \$322.58                               | USD                                | 322.58          | Hotel Reservations for Home Visiting Coordinator attending Region<br>Head Start Association Managers Academy July 21st - 23rd 2025               |
| 07/23/2025                 | (ST2638<br>LOS ANGELES, CA         | \$322.58                               |                                    |                 |                                                                                                                                                  |

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov. | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |                                                                                                                                         |
|----------------------------|------------------------------------|----------------------------------------|------------------------------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| 07/22/2025                 | ARGONAUT HOTEL                     | \$827.00                               | USD                                | 827.00          | Hotel Reservation for Assistant Director attending Region 9 Executive Leadership Council Meeting In San Francisco July 20th - 22nd 2025 |
| 07/24/2025                 | 415-3455505, CA                    | \$827.00                               |                                    |                 |                                                                                                                                         |

|                        |                  |                 |
|------------------------|------------------|-----------------|
| <b>Activity Totals</b> | <b>Purchases</b> | <b>Payments</b> |
| \$4,663.85             | \$4,663.85       | \$0.00          |

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Signature: \_\_\_\_\_



Cardholder Activity

Name: PRITIKA RAM Account Number: \*\*2500 Cycle End Date: 07/25/2025

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov.             | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |                                                                         |
|----------------------------|------------------------------------------------|----------------------------------------|------------------------------------|-----------------|-------------------------------------------------------------------------|
| 06/30/2025<br>07/01/2025   | THE UPS STORE 7108<br>661-3811352, CA          | \$23.08<br>\$23.08                     | USD                                | 23.08           | Shipping for NCAP Tablecloth                                            |
| 07/02/2025<br>07/03/2025   | CALCAPA* CALCAPA<br>WWW.CALCAPA.O, CA          | \$650.00<br>\$650.00                   | USD                                | 650.00          | CalCAPA Registration for P. Ram in Indian Wells                         |
| 07/08/2025<br>07/09/2025   | AMERICAN<br>AIR0012255890905<br>FORT WORTH, TX | \$367.97<br>\$367.97                   | USD                                | 367.97          | Flight to Detroit for Savannah Oates NCAP                               |
| 07/09/2025<br>07/10/2025   | AMERICAN<br>AIR0012256143830<br>FORT WORTH, TX | \$501.97<br>\$501.97                   | USD                                | 501.97          | Flight to Detroit for TiYonna Mitchell NCAP                             |
| 07/09/2025<br>07/11/2025   | NEW CITY CLEANER<br>BAKERSFIELD, CA            | \$157.50<br>\$157.50                   | USD                                | 157.50          | Dry cleaning services for community development banners and tablecloths |
| 07/11/2025<br>07/14/2025   | B&H PHOTO<br>800-606-6969<br>800-2215743, NY   | \$270.52<br>\$270.52                   | USD                                | 270.52          | Photo/Camera Equipment for Outreach Department                          |
| 07/14/2025<br>07/16/2025   | OFFICE DEPOT #952<br>BAKERSFIELD, CA           | \$160.97<br>\$160.97                   | USD                                | 160.97          | East Kern Election Day materials/supplies for set-up                    |
| 07/20/2025<br>07/21/2025   | FACEBK<br>*YYNF6UUEM2<br>650-5434800, CA       | \$117.24<br>\$117.24                   | USD                                | 117.24          | Social Media Boosts for KCCD Grant                                      |

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov. | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount                    |
|----------------------------|------------------------------------|----------------------------------------|------------------------------------|------------------------------------|
| 07/20/2025                 | FACEBK                             | \$12.02                                | USD                                | 12.02                              |
| 07/21/2025                 | *DAZWUVGEM2<br>650-5434800, CA     | \$12.02                                |                                    | Social Media Boosts for KCCD Grant |

Activity Totals  
\$2,261.27

Purchases  
\$2,261.27

Payments  
\$0.00

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Signature: \_\_\_\_\_



CORPORATE PAYMENT SYSTEMS  
P.O. BOX 6343  
FARGO , ND 58125-6343

**ACCOUNT NUMBER** 4807 9501 0962 8415

**AMOUNT DUE** \$0.00



000198684 01 SP 106481449031844 S  
JEREMY T TOBIAS  
CAPK  
1300 18TH STREET, SUITE 200  
BAKERSFIELD CA 93301-4510

**"MEMO STATEMENT ONLY"**  
**DO NOT REMIT PAYMENT**

**MESSAGES:**

| TRAN<br>DATE | POST<br>DATE | REF # | TRANSACTION<br>DESCRIPTION            | AMOUNT    | -NOTATION- |
|--------------|--------------|-------|---------------------------------------|-----------|------------|
| 06-24        | 06-26        | 26514 | SHELL OIL 12822045006 BAKERSFIELD CA  | 78.54     |            |
| 06-26        | 06-27        | 72506 | PY *FOOD-EX 214-11111111 CA           | 196.84    |            |
| 06-26        | 06-27        | 11676 | PY *FOOD-EX 214-11111111 CA           | 553.01    |            |
| 06-26        | 06-27        | 51270 | CAESAR'S PALACE DEPOSIT 8662094732 NV | 845.36    |            |
|              |              |       | 174323988662094732 ARRIVAL: 07-15-25  |           |            |
| 06-26        | 06-27        | 34794 | CAESAR'S PALACE DEPOSIT 8662094732 NV | 1,195.93  |            |
|              |              |       | 174323838662094732 ARRIVAL: 07-14-25  |           |            |
| 06-30        | 07-01        | 38233 | USPS PO 0504720502 BAKERSFIELD CA     | 62.35     |            |
| 07-10        | 07-14        | 49354 | SHELL OIL12822045014 BAKERSFIELD CA   | 72.77     |            |
| 07-19        | 07-21        | 57977 | CAESARS HOTEL & CASINO 8662094732 NV  | 240.00 CR |            |
| 07-19        | 07-21        | 59247 | CAESARS HOTEL & CASINO 8662094732 NV  | 305.78 CR |            |
| 07-22        | 07-23        | 81862 | THINGSREMEMBERED.COM 866-516-8474 IL  | 201.33    |            |
| 07-23        | 07-24        | 44442 | MISTER CAR WASH #1006 866-2543229 CA  | 32.99     |            |

| ACCOUNTING CODE                                                                                                                                                                                   |                             | SIGNATURE/APPROVAL               |          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------|----------|
| CUSTOMER SERVICE CALL<br><br>800-344-5696                                                                                                                                                         | CARD ACCOUNT NUMBER         | ACCOUNT SUMMARY                  |          |
|                                                                                                                                                                                                   | 4807-9501-0962-8415         | PURCHASES, FEES<br>& ADJUSTMENTS | 0.00     |
|                                                                                                                                                                                                   | STATEMENT DATE:<br>07/25/25 | CHECKS/CASH<br>ADVANCES          | .00      |
| BILLING OFFICE ACCOUNT NUMBER<br>4807-9545-5000-8028<br>BILLING OFFICE CONTACT AND ADDRESS<br>COMMUNITY ACTION-PYSLC<br>TRACY WEBSTER<br>1300 18TH STREET, SUITE 200<br>BAKERSFIELD CA 93301-4510 |                             | CREDITS                          | 545.78   |
|                                                                                                                                                                                                   |                             | STATEMENT TOTAL                  | 2,693.34 |

## Cardholder Activity

Name: JEREMY T TOBIAS

Account Number: \*\*8415

Cycle End Date: 07/23/2025

| Trans Date<br>Posting Date | Merchant Name City,<br>State/Prov. | Transaction Total<br>Allocation Amount | Explanation of Expense                                                                                                                                                               |
|----------------------------|------------------------------------|----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 06/24/25                   | Shell Oil                          | \$78.54                                | Gasoline for CEO's Agency Vehicle                                                                                                                                                    |
| 06/26/2025                 | Food-Ex                            | \$196.84                               | Lunch for Special Ad-Hoc Committee on 6/23/25,<br>See attached agenda & attendee list                                                                                                |
| 06/26/2025                 | Food-Ex                            | \$553.01                               | Lunch for Board Meeting on 6/25/25. See<br>attached agenda and attendee list.                                                                                                        |
| 06/26/2025                 | Caesars Palace Las Vegas           | \$845.36                               | Hotel Deposit for Board Member Fatima<br>Echeverria to attend the Wipfli Conference in Las<br>Vegas, NV (Includes deposit for incidentals to be<br>credited back at the end of stay) |
| 06/26/2025                 | Caesars Palace Las Vegas           | \$1195.93                              | Hotel Deposit for Board Member Denise Boshers<br>to attend the Wipfli Conference in Las Vegas, NV<br>(Includes deposit for incidentals to be credited<br>back at the end of stay)    |
| 06/30/2025                 | USPS                               | \$62.35                                | Postage fee for East Kern Low-Income<br>Representative election packets to be mailed to<br>polling sites.                                                                            |
| 07/10/2025                 | Shell Oil                          | \$72.77                                | Gasoline for CEO's Agency Vehicle                                                                                                                                                    |
| 07/19/2025                 | Caesars Palace Las Vegas           | -\$240.00                              | Hotel Issued credit for Board Member Fatima<br>Echeverria from the overage of the advance<br>deposit for incidental costs. The amount was<br>credited back to agency credit card     |
| 07/19/2025                 | Caesars Palace Las Vegas           | -\$305.78                              | Hotel Issued credit for Board Member Denise<br>Boshers from the overage of the advance deposit<br>for incidental costs. The amount was credited<br>back to agency credit card        |
| 07/22/2025                 | Things Remembered                  | \$201.33                               | Retirement Gift for Head Start Employee, Maria<br>Alldredge (30 years with CAPK)                                                                                                     |
| 07/23/2025                 | Mister Car Wash                    | \$32.99                                | Monthly Car Wash Fee for CEO's Agency<br>Vehicle                                                                                                                                     |
|                            |                                    |                                        |                                                                                                                                                                                      |
|                            |                                    | \$2,693.34                             | Total Expenses for Cycle with End Date of<br>07/23/2025                                                                                                                              |



CORPORATE PAYMENT SYSTEMS  
P.O. BOX 6343  
FARGO , ND 58125-6343

**ACCOUNT NUMBER** 4807 9501 3467 0150

**AMOUNT DUE** \$0.00



000198687 01 SP 106481449031847 S  
EMILIO WAGNER  
CAPK  
1300 18TH STREET, SUITE 200  
BAKERSFIELD CA 93301-4510

**"MEMO STATEMENT ONLY"**  
**DO NOT REMIT PAYMENT**

**MESSAGES:**

| TRAN<br>DATE | POST<br>DATE | REF # | TRANSACTION<br>DESCRIPTION          | AMOUNT   | -NOTATION-                            |
|--------------|--------------|-------|-------------------------------------|----------|---------------------------------------|
| 07-09        | 07-10        | 13062 | MICROSOFT-G101484278 800-6427676 WA | 1,586.08 | Microsoft Azure Standard Monthly Bill |
| 07-16        | 07-17        | 32171 | MINDBODY, INC. WWW.MINDBODYO CA     | 8.00     | Attentive & Analytics Pro Bundle      |
| 07-19        | 07-21        | 50046 | MINDBODY, INC. WWW.MINDBODYO CA     | 578.65   | Recurring Subscription                |
| 07-21        | 07-21        | 34084 | MSFT * E0400WPQU2 800-6427676 WA    | 558.11   | Virtual Network Monthly Bill          |

ACCOUNTING CODE

SIGNATURE/APPROVAL

CUSTOMER SERVICE CALL  
**800-344-5696**

CARD ACCOUNT NUMBER  
**4807-9501-3467-0150**

ACCOUNT SUMMARY

PURCHASES, FEES  
& ADJUSTMENTS 0.00

STATEMENT DATE:  
07/25/25

CHECKS/CASH  
ADVANCES .00

**BILLING OFFICE ACCOUNT NUMBER**  
4807-9545-5000-8028  
**BILLING OFFICE CONTACT AND ADDRESS**  
COMMUNITY ACTION-PYSLC  
TRACY WEBSTER  
1300 18TH STREET, SUITE 200  
BAKERSFIELD CA 93301-4510

CREDITS .00

STATEMENT TOTAL 2,730.84

Cardholder Activity

Name: TRACY WEBSTER

Account Number: \*\*9950

Cycle End Date:

07/25/2025

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov.               | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |                                                                              |
|----------------------------|--------------------------------------------------|----------------------------------------|------------------------------------|-----------------|------------------------------------------------------------------------------|
| 07/11/2025                 | WPY*BESPOKE<br>MEMORIAL GROU<br>855-469-3729, CA | \$3,000.00                             | USD                                | 3,000.00        | Contribution to Friendship House for death in family                         |
| 07/14/2025                 |                                                  | \$3,000.00                             |                                    |                 |                                                                              |
| 07/22/2025                 | SQ *502                                          | \$6.75                                 | USD                                | 6.75            | FYLE Test - Purchased Coffee to demonstrate how a new Expense systems works. |
| 07/23/2025                 | BAKERSFIELD, CA                                  | \$6.75                                 |                                    |                 |                                                                              |

Activity Totals  
\$3,006.75

Purchases  
\$3,006.75

Payments  
\$0.00

Cardholder Name:

Signature:

Supervisor Name:

Signature:

## Cardholder Activity

Name: REBECCA MORENO

Account Number: \*\*9741

Cycle End Date: 07/25/2025

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov.           | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |                                                                                                     |
|----------------------------|----------------------------------------------|----------------------------------------|------------------------------------|-----------------|-----------------------------------------------------------------------------------------------------|
| 06/30/2025<br>07/01/2025   | UBER *TRIP<br>HELP.UBER.COM, CA              | \$53.09<br>\$53.09                     | USD                                | 53.09           | Uber charge from airport to hotel while attending<br>NAEH Conference in Washington, DC              |
| 07/03/2025<br>07/07/2025   | HILTON<br>INTERNATIONALS<br>202-4833000, DC  | \$963.54<br>\$963.54                   | USD                                | 963.54          | Hotel while attending NAEH Conference in<br>Washington, DC (Rebecca Moreno)                         |
| 07/04/2025<br>07/04/2025   | UBER *TRIP<br>HELP.UBER.COM, CA              | \$62.20<br>\$62.20                     | USD                                | 62.20           | Uber charge from hotel to airport while attending<br>NAEH Conference in Washington DC.              |
| 07/09/2025<br>07/11/2025   | SECURCARE SELF<br>STORAGE<br>661-3227834, CA | \$293.00<br>\$293.00                   | USD                                | 293.00          | Monthly storage fee for Housing & Supportive<br>Services                                            |
| 07/10/2025<br>07/11/2025   | ONLINE TRAINING<br>877-3212451, NC           | \$125.00<br>\$125.00                   | USD                                | 125.00          | Narcan Instructor Training and Certification for<br>Raul Jimenez                                    |
| 07/18/2025<br>07/21/2025   | 2300 SAHARA HOTEL<br>OPERA<br>LAS VEGAS, NV  | \$157.60<br>\$157.60                   | USD                                | 157.60          | Deposit for hotel room for extra night after WIPFLI<br>Conference (approved by CEO)(Rebecca Moreno) |
| 07/19/2025<br>07/21/2025   | 2300 SAHARA HOTEL<br>OPERA<br>LAS VEGAS, NV  | \$62.30<br>\$62.30                     | USD                                | 62.30           | Remaining balance for hotel room for extra night<br>after WIPFLI)                                   |
| 07/19/2025<br>07/21/2025   | CAESARS HOTEL &<br>CASINO<br>8662094732, NV  | \$855.93<br>\$855.93                   | USD                                | 855.93          | Hotel room cost for Raul Jimenez while attending<br>WIPFLI Conference                               |

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov. | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |                                                                    |
|----------------------------|------------------------------------|----------------------------------------|------------------------------------|-----------------|--------------------------------------------------------------------|
| 07/19/2025                 | CAESARS HOTEL &<br>CASINO          | \$875.93                               | USD                                | 875.93          | Hotel cost for Rebecca Moreno while attending<br>WIPFLI Conference |
| 07/21/2025                 | LAS VEGAS, NV                      | \$875.93                               |                                    |                 |                                                                    |

|                 |            |          |
|-----------------|------------|----------|
| Activity Totals | Purchases  | Payments |
| \$3,448.59      | \$3,448.59 | \$0.00   |

|                  |       |            |       |
|------------------|-------|------------|-------|
| Cardholder Name: | _____ | Signature: | _____ |
| Supervisor Name: | _____ | Signature: | _____ |



## Cardholder Activity

Name: SUSANA MAGANA

Account Number: \*\*4027

Cycle End Date:

07/25/2025

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov.               | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |                                                                                                                                                                                                                    |
|----------------------------|--------------------------------------------------|----------------------------------------|------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 06/25/2025<br>06/27/2025   | EMBASSY SUITES<br>760-77771711, CA               | <b>\$2,076.16</b><br>\$2,076.16        | USD                                | 2,076.16        | Hotel accomodations for staff: Laura Porta, Isabel Ruiz, Carmen Arambula, Susana Bailon, Isabel Mendoza, Jackie Martinez, Perla Rodriguez, Lara Martinez to conduct compliance visit, 6120-261025-1000-120-180-145 |
| 06/26/2025<br>06/27/2025   | PCE/COUNSELING<br>SKILLS<br>888-7643480, CA      | <b>\$1,300.00</b><br>\$1,300.00        | USD                                | 1,300.00        | Purchase of training for WIC Supervision Team and WIC Nutrition Ed Specialist.<br>6680-115024-2001-120-220-155                                                                                                     |
| 06/29/2025<br>06/30/2025   | TEXTEDLY<br>TEXTEDLY.COM, CA                     | <b>\$267.00</b><br>\$267.00            | USD                                | 267.00          | Monthly Text Service Subscription for CSFP<br>6605-147024-2000-120-210-135                                                                                                                                         |
| 06/30/2025<br>07/01/2025   | LASSENS NATURAL<br>FOODS-BK<br>BAKERSFIELD, CA   | <b>\$27.45</b><br>\$27.45              | USD                                | 27.45           | Purchase of Special Diet Foods/Milks<br>7145-112024-2000-120-240-115                                                                                                                                               |
| 06/30/2025<br>07/01/2025   | USPS PO 0504690524<br>BAKERSFIELD, CA            | <b>\$1,460.00</b><br>\$1,460.00        | USD                                | 1,460.00        | Postage stamps for satellite offices to mail notifications and program information.<br>6610-261024-1000-120-180-145                                                                                                |
| 06/30/2025<br>07/01/2025   | PY *MADERA<br>SECURE STORAGE<br>559-674-6464, CA | <b>\$912.00</b><br>\$912.00            | USD                                | 912.00          | Madera Vehicle Parking Fees for FY 2025-2026. Payment is for July 1, 2025 to June 30, 2026.<br>6205-261025-1000-120-180-145                                                                                        |
| 07/01/2025<br>07/01/2025   | ZAZZLE INC<br>888-892-9953, CA                   | <b>\$1,180.89</b><br>\$1,180.89        | USD                                | 1,180.89        | Purchase of Breastfeeding Pins.<br>6305-115024-2001-171-220-155                                                                                                                                                    |
| 07/08/2025<br>07/09/2025   | EZCATER*URBANE<br>CAFE<br>800-488-1803, MA       | <b>\$324.57</b><br>\$324.57            | USD                                | 324.57          | Lunch for Family Services Dept. Training in Visalia, CA<br>6680-261025-1000-120-180-605                                                                                                                            |

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov.               | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |                                                                                                                                                                 |
|----------------------------|--------------------------------------------------|----------------------------------------|------------------------------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 07/09/2025<br>07/10/2025   | WALGREENS.COM<br>PHOTO #1624<br>800-289-2273, IL | <b>\$441.69</b><br>\$441.69            | USD                                | 441.69          | Order of Canvas Prints for Food Bank Beautification<br>6615-504000-2000-120-210-135                                                                             |
| 07/09/2025<br>07/11/2025   | WALGREENS.COM<br>PHOTO #1624<br>DEERFIELD, IL    | <b>(\$441.69)</b><br>(\$441.69)        | USD                                | (441.69)        | Order of Canvas Prints for Food Bank Beautification<br>Order canceled and refunded due to some print sizes being<br>unavailable<br>6615-504000-2000-120-210-135 |
| 07/10/2025<br>07/11/2025   | VISTAPRINT<br>866-207-4955, MA                   | <b>\$1,350.92</b><br>\$1,350.92        | USD                                | 1,350.92        | Purchase of provider bags and postcards needed for RBL<br>to perform her duties.<br>6615-115024-2137-171-220-155                                                |
| 07/10/2025<br>07/11/2025   | LASSENS NATURAL<br>FOODS-BK<br>BAKERSFIELD, CA   | <b>\$30.04</b><br>\$30.04              | USD                                | 30.04           | Purchase of Special Diet Foods/Milks<br>7145-112024-2000-120-240-115                                                                                            |
| 07/10/2025<br>07/11/2025   | LASSENS NATURAL<br>FOODS-BK<br>BAKERSFIELD, CA   | <b>\$42.52</b><br>\$42.52              | USD                                | 42.52           | Purchase of Special Diet Foods/Milks<br>7145-112024-2000-120-240-115                                                                                            |
| 07/10/2025<br>07/11/2025   | WWW.CVS.COM<br>888-607-4287, RI                  | <b>\$432.94</b><br>\$432.94            | USD                                | 432.94          | Canvas Printing for Food Bank beautification<br>6615-504000-200-120-210-135                                                                                     |
| 07/11/2025<br>07/11/2025   | VISTAPRINT<br>866-207-4955, MA                   | <b>\$117.98</b><br>\$117.98            | USD                                | 117.98          | Custom printed RBL postcards with contact information.<br>6615-115024-2137-171-220-155                                                                          |
| 07/11/2025<br>07/14/2025   | WALGREENS #3272<br>800-289-2273, CA              | <b>\$480.48</b><br>\$480.48            | USD                                | 480.48          | Balance due to pick up Food Bank Canvas Printing Order<br>6615-504000-2000-120-210-135                                                                          |
| 07/17/2025<br>07/21/2025   | MONTEREY PLAZA<br>HOTEL<br>MONTEREY, CA          | <b>\$1,036.02</b><br>\$1,036.02        | USD                                | 1,036.02        | Hotel for Susana Bailon<br>while attending Great Administrators<br>Seminar in Monterey, CA<br>6120-261025-1000-120-180-601                                      |

| Trans Date<br>Posting Date | Merchant Name<br>City, State/Prov. | Transaction Total<br>Allocation Amount | Source Currency<br>Accounting Code | Currency Amount |                                                                                                                                                                                                                         |
|----------------------------|------------------------------------|----------------------------------------|------------------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 07/17/2025                 | MONTEREY PLAZA<br>HOTEL            | <b>\$1,121.22</b>                      | USD                                | 1,121.22        | Hotel for Susana Magana and Laura Porta while attending<br>Great Administrators Seminar in Monterey, CA<br>6120-261025-1000-120-180-601                                                                                 |
| 07/21/2025                 | MONTEREY, CA                       | \$1,121.22                             |                                    |                 |                                                                                                                                                                                                                         |
| 07/17/2025                 | USPS KIOSK<br>0532829550           | <b>\$244.00</b>                        | USD                                | 244.00          | Program P.O. Box Fees<br>6205-216025-1000-120-180-601                                                                                                                                                                   |
| 07/21/2025                 | HANFORD, CA                        | \$244.00                               |                                    |                 |                                                                                                                                                                                                                         |
| 07/21/2025                 | AMERICAN<br>AIR0012259779739       | <b>\$890.96</b>                        | USD                                | 890.96          | Flight receipt for Kelly Lowery to attend Community Food<br>Bank meeting in Houston, TX<br>6120-504000-2001-120-210-135                                                                                                 |
| 07/22/2025                 | FORT WORTH, TX                     | \$890.96                               |                                    |                 |                                                                                                                                                                                                                         |
| 07/23/2025                 | MAGNOLIA HOTEL<br>HOUSTON          | <b>\$423.54</b>                        | USD                                | 423.54          | Hotel accomodations for Kelly Lowery to attend Com.<br>Food Bank Meeting in Houston - two transactions for this<br>reservation to keep avg daily rate in hotel block pricing.<br>6120-504000-2001-120-210-135           |
| 07/25/2025                 | HOUSTON, TX                        | \$423.54                               |                                    |                 |                                                                                                                                                                                                                         |
| 07/23/2025                 | MAGNOLIA HOTEL<br>HOUSTON          | <b>\$223.47</b>                        | USD                                | 223.47          | Hotel accomodations for Kelly Lowery to attend Com.<br>Food Bank Meeting in Houston - two transactions were made<br>for this reservation to keep avg daily rate in hotel block pricing.<br>6120-504000-2001-120-210-135 |
| 07/25/2025                 | HOUSTON, TX                        | \$223.47                               |                                    |                 |                                                                                                                                                                                                                         |

**Activity Totals**  
\$13,942.16

**Purchases**  
\$13,942.16

**Payments**  
\$0.00

**Cardholder Name:**

**Signature:**

**Supervisor Name:**

**Signature:**

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**CENTRAL KITCHEN - BUDGET TO ACTUAL**  
**FOR THE PERIOD MARCH 1, 2025 TO FEBRUARY 28, 2026 (5 OF 12 MONTHS OR 41.66%)**

| Line Item                            | 2025/26<br>Budget       | 3/1/25 - 2/28/26<br>Actual | %<br>Expended | Available<br>Budget     |
|--------------------------------------|-------------------------|----------------------------|---------------|-------------------------|
| USDA Revenue (Note A)                | 1,630,185               | 575,494                    | 35.3%         | 1,054,691               |
| Head Start Subsidy                   | <u>1,405,385</u>        | <u>590,967</u>             | 42.1%         | <u>814,418</u>          |
| Total Revenue                        | <u><u>3,035,570</u></u> | <u><u>1,166,461</u></u>    | 38.4%         | <u><u>1,869,109</u></u> |
| Expenditures (Note B)                |                         |                            |               |                         |
| Salaries                             | 923,953                 | 315,251                    | 34.1%         | 608,702                 |
| Benefits                             | 319,677                 | 117,178                    | 36.7%         | 202,499                 |
| Vehicle Gasoline, Repair/Maintenance | 51,300                  | 25,273                     | 49.3%         | 26,027                  |
| Space Costs                          | 121,700                 | 84,384                     | 69.3%         | 37,316                  |
| Supplies - Office & Food Service     | 156,000                 | 22,051                     | 14.1%         | 133,949                 |
| Equipment Repair/Maintenance & Lease | 11,000                  | 17,059                     | 155.1%        | (6,059)                 |
| Communication                        | 13,000                  | 4,287                      | 33.0%         | 8,713                   |
| Risk Insurance                       | 12,700                  | 14,084                     | 110.9%        | (1,384)                 |
| Printing                             | 1,000                   | 108                        | 10.8%         | 892                     |
| Hiring & Employee Costs              | 100                     | 286                        | 285.5%        | (186)                   |
| First Aid                            | 500                     | -                          | 0.0%          | 500                     |
| Raw Food/Vended Meals                | <u>1,147,647</u>        | <u>444,223</u>             | 38.7%         | <u>703,424</u>          |
| Sub Total                            | 2,758,577               | 1,044,183                  | 37.9%         | 1,714,394               |
| Adult Meals Prepared                 | 128,794                 | 77,136                     | 59.9%         | 51,658                  |
| Indirect                             | <u>148,199</u>          | <u>45,142</u>              | 30.5%         | <u>103,057</u>          |
| Total Expenditures                   | <u><u>3,035,570</u></u> | <u><u>1,166,461</u></u>    | 38.4%         | <u><u>1,869,109</u></u> |

|                                          | Prior Period   | JULY 2025     | Cumulative     |
|------------------------------------------|----------------|---------------|----------------|
| Total Meals Prepared and Vended (Note C) | 229,353        | 40,296        | 269,649        |
| Total Meals Claimed                      | <u>161,695</u> | <u>24,318</u> | <u>186,013</u> |
| Difference                               | 67,658         | 15,978        | 83,636         |

|                                       |  |       |       |
|---------------------------------------|--|-------|-------|
| Percentage Claimed to Prepared/Vended |  | 60.3% | 69.0% |
|---------------------------------------|--|-------|-------|

Note A: Source of USDA revenue is monthly report submitted to California Department of Education by Head Start/State Child Development Program Division. Revenue is reimbursement for meals claimed.

Note B: Expenditures are for meals prepared, including vended meals.

Note C: Total number of meals delivered to the centers and homebase excluding adult prepared and adult meals vended. The total represents the number of meals available to be served to center and homebase children.

COMMUNITY ACTION PARTNERSHIP OF KERN  
STATE DEPARTMENT OF EDUCATION CONTRACT - MIGRANT ALTERNATIVE PAYMENT  
FOR THE PERIOD 7/1/25 - 6/30/26 (1 OF 12 MONTHS = 8.33%)

| Contract CMAP-5000                                         | July 2025           | Aug-25            | Sep-25            | Oct-25            | Nov-25            | Dec-25            | Jan-26            | Feb-26            | Mar-26            | Apr-26            | May-26            | Jun-26            | Total             | %       | % Earned to MRA |
|------------------------------------------------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------|-----------------|
| Provider Payments                                          | \$ 1,799,376        | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ 1,799,376      |         |                 |
| Add: Family Fees                                           | <u>-</u>            | <u>-</u>          | <u>-</u>          | <u>-</u>          | <u>-</u>          | <u>-</u>          | <u>-</u>          | <u>-</u>          | <u>-</u>          | <u>-</u>          | <u>-</u>          | <u>-</u>          | <u>\$ -</u>       |         |                 |
| Net Provider Payments                                      | \$ 1,799,376        | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ 1,799,376      | 81.43%  |                 |
| Maximum Reimbursable Amount (MRA)<br>for Provider Payments |                     |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   | <b>29,398,811</b> |         | <b>6.12%</b>    |
| <b>Administration &amp; Support Services Revenue</b>       |                     |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |         |                 |
| Provider Payments                                          | \$ 1,799,376        | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ 1,799,376      |         |                 |
| Reimbursement Rate                                         | <u>x 26.5823%</u>   | <u>x 26.5823%</u> | <u>x 26.5823%</u> | <u>x 26.5823%</u> | <u>x 26.5823%</u> | <u>x 26.5823%</u> | <u>x 26.5823%</u> | <u>x 26.5823%</u> | <u>x 26.5823%</u> | <u>x 26.5823%</u> | <u>x 26.5823%</u> | <u>x 26.5823%</u> | <u>x 26.5823%</u> |         |                 |
| Revenue Earned                                             | <u>\$ 478,315</u>   | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ 478,315</u> |         |                 |
| Program Administration/Support Services Costs              | 211,380             | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 211,380           | 9.57%   |                 |
| Indirect (10% x MTDC) Costs                                | 198,864             | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | 198,864           | 9.00%   |                 |
| Transfer Indirect to CSBG                                  | -                   | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |         |                 |
| Total Operating Costs                                      | <u>\$ 410,244</u>   | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>410,244</u>    | 18.57%  |                 |
| Revenue Earned Over/(Under) Costs                          | <u>\$ 68,071</u>    | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>68,071</u>     |         |                 |
| TOTAL COSTS - NET OF FAMILY FEES                           | <u>\$ 2,209,620</u> | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>\$ -</u>       | <u>2,209,620</u>  | 100.00% |                 |

Note 1: Administration and Support Services revenue is earned based on the amount of provider payments incurred. Example:

|                                    |                   |
|------------------------------------|-------------------|
| Provider payments                  | 1,799,376         |
| Reimbursement Rate (21.0% / 79.0%) | <u>x 26.5823%</u> |
| Revenue Earned                     | <u>478,315</u>    |

Note 2: The maximum reimbursable amount per the 2024/25 State contract is as follows:

|                                   |                   |                |                              |
|-----------------------------------|-------------------|----------------|------------------------------|
| Provider Payments                 | 29,398,811        | 79.00%         |                              |
| Administration                    | 6,642,643         | 17.85%         |                              |
| Support Services                  | 1,172,231         | <u>3.15%</u>   |                              |
| Maximum Reimbursable Amount (MRA) | <u>37,213,685</u> | <u>100.00%</u> | <u>9,584,682</u> <u>388%</u> |

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**STATE DEPARTMENT OF EDUCATION 2024/25 CONTRACTS - EARNED REVENUE**  
**FOR THE PERIOD 7/1/25 - 6/30/26 (1 OF 12 MONTHS = 8.33%)**

|                                                 | Jul-25           | Aug-25           | Sep-25           | Oct-25           | Nov-25           | Dec-25           | Jan-26           | Feb-26           | Mar-26           | Apr-26           | May-26           | Jun-26           | TOTAL       | % Earned to MRA |
|-------------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------|-----------------|
| <u>GENERAL CHILD CARE (CCTR-5068)</u>           |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |             |                 |
| Adjusted Days of Enrollment - Certified         | 10,499           | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | 10,499      |                 |
| Reimbursement Rate per Child per Day            | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | X \$51.55   |                 |
| Revenue Earned                                  | \$ 541,202       | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ 541,202  | 13.54%          |
| Maximum Reimbursable Amount (MRA)               |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  | \$3,996,470 |                 |
| <u>Flex Factor</u>                              |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |             |                 |
| Attendance Percentage (Attendance/Enrollment)   | 99.09%           | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            |             | 99.09%          |
| Five Percent Flexibility, Maximum = 100 Percent | 100.00%          | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            |             | 100.00%         |
| <u>CALIFORNIA STATE PRESCHOOL (CSPP-5118)</u>   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |             |                 |
| Adjusted Days of Enrollment - Certified         | 7,002            | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | 7,002       |                 |
| Reimbursement Rate per Child per Day            | <u>X 55.27</u>   | <u>X 55.27</u>   | <u>X 55.27</u>   | <u>X 55.27</u>   | <u>X 55.27</u>   | <u>X 55.27</u>   | <u>X 55.27</u>   | <u>X 55.27</u>   | <u>X 55.27</u>   | <u>X 55.27</u>   | <u>X 55.27</u>   | <u>X 55.27</u>   | X \$55.27   |                 |
| Revenue Earned                                  | \$ 387,028       | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ 387,028  | 5.08%           |
| Maximum Reimbursable Amount (MRA)               |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  | \$7,612,170 |                 |
| <u>Flex Factor</u>                              |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |             |                 |
| Attendance Percentage (Attendance/Enrollment)   | 98.35%           | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            |             | 98.35%          |
| Five Percent Flexibility, Maximum = 100 Percent | 100.00%          | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            |             | 100.00%         |
| <u>MIGRANT CHILD CARE (CMIG-5004)</u>           |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |             |                 |
| Adjusted Days of Enrollment - Certified         | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | 0           |                 |
| Reimbursement Rate per Child per Day            | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | <u>X \$51.55</u> | X \$51.55   |                 |
| Revenue Earned                                  | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -        | 0.00%           |
| Maximum Reimbursable Amount (MRA)               |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  | \$293,823   |                 |
| <u>Flex Factor</u>                              |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |             |                 |
| Attendance Percentage (Attendance/Enrollment)   | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          |             | 100.00%         |
| Five Percent Flexibility, Maximum = 100 Percent | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          | 100.00%          |             | 100.00%         |

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2025/26 State contracts.

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**STATE DEPARTMENT OF EDUCATION 2023/24 CONTRACTS - EARNED REVENUE**  
**SAN JOAQUIN COUNTY OFFICE OF EDUCATION**  
**FOR THE PERIOD 7/1/25 - 6/30/26 (1 OF 12 MONTHS = 8.33%)**

|                                                 | Jul-25           | Aug-25           | Sep-25           | Oct-25           | Nov-25           | Dec-25           | Jan-26           | Feb-26           | Mar-26           | Apr-26           | May-26           | Jun-26           | TOTAL              | % Earned to MRA |
|-------------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------------|-----------------|
| <u>GENERAL CHILD CARE (CCTR-5XXX)</u>           |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                    |                 |
| Adjusted Days of Enrollment - Certified         | 4,676            | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | 4,676              |                 |
| Reimbursement Rate per Child per Day            | <u>X \$48.84</u> | <u>X \$48.84</u> | <u>X \$48.84</u> | <u>X \$48.84</u> | <u>X \$48.84</u> | <u>X \$48.84</u> | <u>X \$48.84</u> | <u>X \$48.84</u> | <u>X \$48.84</u> | <u>X \$48.84</u> | <u>X \$48.84</u> | <u>X \$48.84</u> | <u>X \$48.84</u>   |                 |
| Revenue Earned                                  | \$ 228,392       | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ 228,392         | 7.59%           |
| Maximum Reimbursable Amount (MRA)               |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  | <b>\$3,008,544</b> |                 |
| <u>Flex Factor</u>                              |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                    |                 |
| Attendance Percentage (Attendance/Enrollment)   | 98.58%           | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            | 0.00%            |                    | 98.58%          |
| Five Percent Flexibility, Maximum = 100 Percent | 100.00%          | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            | 5.00%            |                    | 100.00%         |
| <u>CALIFORNIA STATE PRESCHOOL (CSPP-5XXX)</u>   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                    |                 |
| Adjusted Days of Enrollment - Certified         | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | -                | 0                  |                 |
| Reimbursement Rate per Child per Day            | <u>X \$49.14</u> | <u>X \$49.14</u> | <u>X \$49.14</u> | <u>X \$49.14</u> | <u>X \$49.14</u> | <u>X \$49.14</u> | <u>X \$49.14</u> | <u>X \$49.14</u> | <u>X \$49.14</u> | <u>X \$49.14</u> | <u>X \$49.14</u> | <u>X \$49.14</u> | <u>X \$49.14</u>   |                 |
| Revenue Earned                                  | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -               | 0.00%           |
| Maximum Reimbursable Amount (MRA)               |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  | <b>\$2,250,612</b> |                 |
| <u>Flex Factor</u>                              |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                    |                 |
| Attendance Percentage (Attendance/Enrollment)   |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                    |                 |
| Five Percent Flexibility, Maximum = 100 Percent |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |                    |                 |

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2025/26 Cooperative Agreement with the San Joaquin County Office of Education

|                                                                                 |  |                                                 |
|---------------------------------------------------------------------------------|--|-------------------------------------------------|
| <b>Division/CFO:</b> Tracy Webster, CFO                                         |  | <b>Month/Year:</b> July-2025                    |
| <b>Program/Work Unit:</b> Not Applicable                                        |  | <b>Director of Finance:</b> Gabrielle Alexander |
| <b>Services:</b> Overall financial and accounting functions of the organization |  |                                                 |

| Activities                                             | July 2025 |           | Year to Date<br>03/1/25 - 07/31/25 |            |
|--------------------------------------------------------|-----------|-----------|------------------------------------|------------|
| Description                                            | Number    | Amount    |                                    | Amount     |
| Bank/Wire Deposits                                     | 75        | 9,287,650 | 403                                | 44,034,434 |
| Vendor Checks Issued                                   | 1,476     | 5,907,756 | 8,545                              | 38,397,313 |
| Payroll Disbursed                                      |           | 3,684,414 |                                    | 23,234,661 |
| Grant Reports Prepared                                 | 42        |           | 200                                |            |
| 2-1-1                                                  |           |           |                                    |            |
| ARG III - Warm Handoff                                 |           |           |                                    |            |
| BKRHC Encampment Resolution                            |           |           |                                    |            |
| BCSD California Community School Partnership           |           |           |                                    |            |
| BKRHC - HHAP)                                          |           |           |                                    |            |
| CAL EITC                                               |           |           |                                    |            |
| CalCAPA Diaper Distribution Pilot                      |           |           |                                    |            |
| California State Preschool                             |           |           |                                    |            |
| CalVIP (CA Violence Intervention and Prevention)       |           |           |                                    |            |
| CFDA - Healthy Refrigeration Program Grant             |           |           |                                    |            |
| Child and Adult Care Food                              |           |           |                                    |            |
| City of Bakersfield FHCC Sports Field                  |           |           |                                    |            |
| County of Kern Low Barrier Homeless Shelter            |           |           |                                    |            |
| CSBG (Community Services Block Grant)                  |           |           |                                    |            |
| CSFP (Commodity Supplemental Food Program)             |           |           |                                    |            |
| DOE BIL                                                |           |           |                                    |            |
| E Kern Family Resource Center                          |           |           |                                    |            |
| Early Head Start (EHS)/Head Start - Kern & San Joaquin |           |           |                                    |            |
| EFAP                                                   |           |           |                                    |            |
| Food Bank Capacity Program                             |           |           |                                    |            |
| Help Me Grow                                           |           |           |                                    |            |
| Home Visit Initiative                                  |           |           |                                    |            |
| HOME-ARP City of Bakersfield 2024-25                   |           |           |                                    |            |
| Housing and Urban Development                          |           |           |                                    |            |
| HUD CPF Food Bank Expansion                            |           |           |                                    |            |
| Internal Revenue Service - VITA                        |           |           |                                    |            |
| KCCD CERF Regional Convener                            |           |           |                                    |            |
| KCCD CWDB High Road Training Partnership               |           |           |                                    |            |
| LIHEAP                                                 |           |           |                                    |            |
| Local Purchase Assistance (LFPA) USDA                  |           |           |                                    |            |
| Migrant Alternative Payment                            |           |           |                                    |            |
| NEOPB Cal Fresh Healthy Living                         |           |           |                                    |            |
| Oasis FRC                                              |           |           |                                    |            |
| Positive Youth Development Services                    |           |           |                                    |            |
| QRIS San Joaquin                                       |           |           |                                    |            |
| Safe Camping                                           |           |           |                                    |            |
| San Joaquin COE General Child Care (CCTR)              |           |           |                                    |            |
| San Joaquin QRIS                                       |           |           |                                    |            |
| SJCOE COE Headstart                                    |           |           |                                    |            |
| State Disaster Food Boxes                              |           |           |                                    |            |
| SNAP (Cal Fresh Outreach)                              |           |           |                                    |            |
| WIC (Women, Infants & Children)                        |           |           |                                    |            |

| Business Services      |           |             |           |               |
|------------------------|-----------|-------------|-----------|---------------|
| Activity               | Requested | In-Progress | Processed | Processed YTD |
| Purchase Orders        | 435       | 43          | 391       | 1,543         |
| Contracts              | 30        | 3           | 27        | 99            |
| Leases                 | 6         | 1           | 6         | 21            |
| Requests for Proposals | 13        | 1           | 12        | 38            |

| Business Services Projects |  |             |  |          |
|----------------------------|--|-------------|--|----------|
| Description                |  | % Completed |  | Comments |
|                            |  |             |  |          |

**Total Division Staffing**

32 Positions

|                                   |                           |                                |
|-----------------------------------|---------------------------|--------------------------------|
| CFO                               | Accountant II (2)         | Administrative Coordinator (1) |
| Director of Finance               | Accounting Technician (6) | Procurement Supervisor (1)     |
| Finance Administrator             | Accounting Specialist (2) | Business Technician (2)        |
| Controller                        | Accounting Clerk (1)      |                                |
| Payroll/HGIS Manager              | AP Supervisor (1)         |                                |
| Accounting Administrator          | Fiscal Technician (2)     |                                |
| Accounting Administrator - Energy | Payroll Specialists (3)   |                                |
| Accountant (3)                    | Payroll Supervisor (1)    |                                |



# Community Action of Partnership of Kern Agency Total

## STATEMENT OF POSITION (UNAUDITED) AS OF FEBRUARY 28, 2025

### ASSETS

|                                 |                   |
|---------------------------------|-------------------|
| Cash in Bank                    | 25,468,016        |
| Cash - Vacation Reserve         | 1,107,758         |
| Petty Cash                      | -                 |
| Accounts Receivable             | 9,329,529         |
| Travel Advance                  | 6,910             |
| Prepaid Expense                 | 895,466           |
| Inventory                       | 4,841,790         |
| Net Fixed Assets - Unrestricted | 9,106,614         |
| Net Fixed Assets - Restricted   | <u>41,042,599</u> |

**Total Assets** 91,798,683

### LIABILITES AND NET ASSETS

|                  |                   |
|------------------|-------------------|
| Accounts Payable | 6,255,129         |
| Accrued Expenses | 4,101,291         |
| Accrued Vacation | 2,201,945         |
| Line of Credit   | -                 |
| Note Payable     | 7,329,177         |
| Advance Payable  | 3,890,350         |
| Deferred Revenue | <u>16,363,200</u> |

**Total Liabilites** 40,141,092

**Total Net Assets** 51,657,591

**Total Liabilities and Net Assets** 91,798,683

## STATEMENT OF OPERATIONS (UNAUDITED) FOR THE PERIOD MARCH 1, 2024 TO FEBRUARY 28, 2025

### REVENUE

|               |               |
|---------------|---------------|
| Grant Revenue | 137,819,705   |
| Donations     | 41,364,481    |
| Other Revenue | 2,026,996     |
| In-Kind       | <u>65,488</u> |

**Total Revenue** 181,276,670

### EXPENDITURES

|                              |               |
|------------------------------|---------------|
| Salaries                     | 47,593,937    |
| Benefits                     | 15,542,023    |
| Travel                       | 734,942       |
| Space Costs                  | 10,535,693    |
| Supplies                     | 4,715,779     |
| Consultant/Contract Services | 4,883,791     |
| Other Costs                  | 3,655,427     |
| Program Costs                | 76,420,042    |
| Capital Expenditures         | -             |
| Indirect                     | 11,588,968    |
| In-Kind                      | <u>65,488</u> |

**Total Expenditures** 175,736,090

**Net Change in Assets** 5,540,580

**Net Assets, beginning** 46,117,011

**Net Assets, ending** 51,657,591

# Community Action of Partnership of Kern Agency Total

## STATEMENT OF POSITION (UNAUDITED) AS OF JULY 31, 2025

### ASSETS

|                                 |                   |
|---------------------------------|-------------------|
| Cash in Bank                    | 10,089,227        |
| Cash - Vacation Reserve         | 1,318,591         |
| Petty Cash                      | -                 |
| Accounts Receivable             | 8,006,245         |
| Travel Advance                  | 33,329            |
| Prepaid Expense                 | 1,543,276         |
| Inventory                       | 4,788,169         |
| Net Fixed Assets - Unrestricted | 9,106,614         |
| Net Fixed Assets - Restricted   | <u>40,225,983</u> |

**Total Assets** 75,111,434

### LIABILITES AND NET ASSETS

|                  |                   |
|------------------|-------------------|
| Accounts Payable | 3,518,798         |
| Accrued Expenses | 157,862           |
| Accrued Vacation | 1,173,890         |
| Line of Credit   | -                 |
| Note Payable     | 7,477,645         |
| Advance Payable  | 1,176,805         |
| Deferred Revenue | <u>10,165,922</u> |

**Total Liabilities** 23,670,922

**Total Net Assets** 51,440,511

**Total Liabilities and Net Assets** 75,111,433

## STATEMENT OF OPERATIONS (UNAUDITED) FOR THE PERIOD MARCH 1, 2025 TO JULY 31, 2025

### REVENUE

|               |                  |
|---------------|------------------|
| Grant Revenue | 39,793,829       |
| Donations     | 164,889          |
| Other Revenue | 1,939,156        |
| In-Kind       | <u>5,610,737</u> |

**Total Revenue** 47,508,611

### EXPENDITURES

|                              |                  |
|------------------------------|------------------|
| Salaries                     | 12,463,212       |
| Benefits                     | 4,741,023        |
| Travel                       | 369,639          |
| Space Costs                  | 3,570,844        |
| Supplies                     | 1,836,150        |
| Consultant/Contract Services | 2,278,288        |
| Other Costs                  | 1,836,964        |
| Program Costs                | 13,398,843       |
| Capital Expenditures         | 4,988            |
| Indirect                     | 1,615,003        |
| In-Kind                      | <u>5,610,737</u> |

**Total Expenditures** 47,725,691

**Net Change in Assets** (217,080)

**Net Assets, beginning** 51,657,591

**Net Assets, ending** 51,440,511

COMMUNITY ACTION PARTNERSHIP OF KERN  
BUDGET TO ACTUAL  
FOR THE PERIOD 03-01-25 TO 07-31-25 (41.7%)

|                              | AGENCY TOTAL     |              |                     |                        |
|------------------------------|------------------|--------------|---------------------|------------------------|
|                              | ANNUAL<br>BUDGET | EXPENDITURES | BUDGET<br>AVAILABLE | PERCENTAGE<br>EXPENDED |
| EXPENDITURES                 |                  |              |                     |                        |
| SALARIES                     | 52,648,986       | 18,043,593   | 34,605,393          | 34%                    |
| BENEFITS                     | 16,057,706       | 6,694,866    | 9,362,840           | 42%                    |
| TRAVEL                       | 1,169,206        | 329,442      | 839,764             | 28%                    |
| SPACE COST                   | 8,189,839        | 3,632,743    | 4,557,096           | 44%                    |
| SUPPLIES                     | 2,243,864        | 1,701,099    | 542,765             | 76%                    |
| EQUIPMENT                    | -                | 4,988        | (4,988)             | Not budgeted           |
| CONSULTANT/CONTRACT SERVICES | 4,721,997        | 1,526,052    | 3,195,945           | 32%                    |
| OTHER COSTS                  | 3,481,549        | 1,526,019    | 1,955,530           | 44%                    |
| PROGRAM COSTS                | 32,585,152       | 13,398,843   | 19,186,309          | 41%                    |
| INDIRECT                     | 11,637,040       | 4,322,490    | 7,314,550           | 37%                    |
| TOTAL                        | 132,735,339      | 51,180,133   | 81,555,206          | 39%                    |

COMMUNITY ACTION PARTNERSHIP OF KERN  
BUDGET TO ACTUAL  
FOR THE PERIOD 03-01-25 TO 07-31-25 (41.7%)

|                              | EDUCATION        |              |                     |                        |
|------------------------------|------------------|--------------|---------------------|------------------------|
|                              | ANNUAL<br>BUDGET | EXPENDITURES | BUDGET<br>AVAILABLE | PERCENTAGE<br>EXPENDED |
| EXPENDITURES                 |                  |              |                     |                        |
| SALARIES                     | 38,999,924       | 13,359,908   | 25,640,016          | 34%                    |
| BENEFITS                     | 11,690,857       | 5,012,892    | 6,677,965           | 43%                    |
| TRAVEL                       | 836,996          | 183,067      | 653,929             | 22%                    |
| SPACE COST                   | 3,757,138        | 2,307,026    | 1,450,112           | 61%                    |
| SUPPLIES                     | 1,649,146        | 1,110,698    | 538,448             | 67%                    |
| EQUIPMENT                    | -                | -            | -                   | 0%                     |
| CONSULTANT/CONTRACT SERVICES | 1,407,736        | 615,770      | 791,966             | 44%                    |
| OTHER COSTS                  | 1,688,881        | 633,124      | 1,055,757           | 37%                    |
| PROGRAM COSTS                | 28,405,475       | 11,908,525   | 16,496,950          | 42%                    |
| INDIRECT                     | 8,755,735        | 3,282,398    | 5,473,337           | 37%                    |
| TOTAL                        | 97,191,888       | 38,413,409   | 58,778,479          | 40%                    |

COMMUNITY ACTION PARTNERSHIP OF KERN  
BUDGET TO ACTUAL  
FOR THE PERIOD 03-01-25 TO 07-31-25 (41.7%)

|                              | NUTRITION        |              |                     |                        |
|------------------------------|------------------|--------------|---------------------|------------------------|
|                              | ANNUAL<br>BUDGET | EXPENDITURES | BUDGET<br>AVAILABLE | PERCENTAGE<br>EXPENDED |
| EXPENDITURES                 |                  |              |                     |                        |
| SALARIES                     | 5,086,849        | 1,481,066    | 3,605,783           | 29%                    |
| BENEFITS                     | 1,666,602        | 510,035      | 1,156,567           | 31%                    |
| TRAVEL                       | 115,667          | 94,526       | 21,141              | 82%                    |
| SPACE COST                   | 733,727          | 572,288      | 161,439             | 78%                    |
| SUPPLIES                     | 199,399          | 360,423      | (161,024)           | 181%                   |
| EQUIPMENT                    | -                | 4,988        | (4,988)             | Not budgeted           |
| CONSULTANT/CONTRACT SERVICES | 952,904          | 352,216      | 600,688             | 37%                    |
| OTHER COSTS                  | 614,558          | 279,310      | 335,248             | 45%                    |
| PROGRAM COSTS                | 3,061,030        | 943,933      | 2,117,097           | 31%                    |
| INDIRECT                     | 1,067,671        | 402,650      | 665,021             | 38%                    |
| TOTAL                        | 13,498,407       | 5,001,435    | 8,496,972           | 37%                    |

COMMUNITY ACTION PARTNERSHIP OF KERN  
BUDGET TO ACTUAL  
FOR THE PERIOD 03-01-25 TO 07-31-25 (41.7%)

|                              | ENERGY CONSERVATION |              |                     |                        |
|------------------------------|---------------------|--------------|---------------------|------------------------|
|                              | ANNUAL<br>BUDGET    | EXPENDITURES | BUDGET<br>AVAILABLE | PERCENTAGE<br>EXPENDED |
| EXPENDITURES                 |                     |              |                     |                        |
| SALARIES                     | 3,026,630           | 933,793      | 2,092,837           | 31%                    |
| BENEFITS                     | 966,559             | 331,721      | 634,838             | 34%                    |
| TRAVEL                       | 80,650              | 8,549        | 72,101              | 11%                    |
| SPACE COST                   | 253,000             | 126,929      | 126,071             | 50%                    |
| SUPPLIES                     | 136,000             | 41,973       | 94,027              | 31%                    |
| EQUIPMENT                    | -                   | -            | -                   | 0%                     |
| CONSULTANT/CONTRACT SERVICES | 2,078,131           | 354,735      | 1,723,396           | 17%                    |
| OTHER COSTS                  | 563,693             | 230,642      | 333,051             | 41%                    |
| PROGRAM COSTS                | 302,662             | 156,285      | 146,377             | 52%                    |
| INDIRECT                     | 740,732             | 205,770      | 534,962             | 28%                    |
| TOTAL                        | 8,148,057           | 2,390,395    | 5,757,662           | 29%                    |

COMMUNITY ACTION PARTNERSHIP OF KERN  
BUDGET TO ACTUAL  
FOR THE PERIOD 03-01-25 TO 07-31-25 (41.7%)

|                              | COMMUNITY SERVICES |              |                     |                        |
|------------------------------|--------------------|--------------|---------------------|------------------------|
|                              | ANNUAL<br>BUDGET   | EXPENDITURES | BUDGET<br>AVAILABLE | PERCENTAGE<br>EXPENDED |
| EXPENDITURES                 |                    |              |                     |                        |
| SALARIES                     | 4,282,110          | 1,932,044    | 2,350,066           | 45%                    |
| BENEFITS                     | 1,347,365          | 673,924      | 673,441             | 50%                    |
| TRAVEL                       | 66,742             | 46,260       | 20,482              | 69%                    |
| SPACE COST                   | 3,195,293          | 598,171      | 2,597,122           | 19%                    |
| SUPPLIES                     | 208,638            | 179,002      | 29,636              | 86%                    |
| EQUIPMENT                    | -                  | -            | -                   | 0%                     |
| CONSULTANT/CONTRACT SERVICES | 277,476            | 190,856      | 86,620              | 69%                    |
| OTHER COSTS                  | 447,277            | 234,142      | 213,135             | 52%                    |
| PROGRAM COSTS                | 812,985            | 380,663      | 432,322             | 47%                    |
| INDIRECT                     | 852,469            | 363,689      | 488,780             | 43%                    |
| TOTAL                        | 11,490,355         | 4,598,752    | 6,891,603           | 40%                    |

COMMUNITY ACTION PARTNERSHIP OF KERN  
BUDGET TO ACTUAL  
FOR THE PERIOD 03-01-25 TO 07-31-25 (41.7%)

|                              | CSBG             |              |                     |                        |
|------------------------------|------------------|--------------|---------------------|------------------------|
|                              | ANNUAL<br>BUDGET | EXPENDITURES | BUDGET<br>AVAILABLE | PERCENTAGE<br>EXPENDED |
| EXPENDITURES                 |                  |              |                     |                        |
| SALARIES                     | 950,312          | 290,601      | 659,711             | 31%                    |
| BENEFITS                     | 282,380          | 162,217      | 120,163             | 57%                    |
| TRAVEL                       | 43,851           | (2,260)      | 46,111              | -5%                    |
| SPACE COST                   | 253,681          | 86,682       | 166,999             | 34%                    |
| SUPPLIES                     | 31,831           | 7,533        | 24,298              | 24%                    |
| EQUIPMENT                    | -                | -            | -                   | 0%                     |
| CONSULTANT/CONTRACT SERVICES | 5,750            | 35           | 5,715               | 1%                     |
| OTHER COSTS                  | 51,480           | 24,273       | 27,207              | 47%                    |
| PROGRAM COSTS                | 3,000            | 8,717        | (5,717)             | 291%                   |
| INDIRECT                     | 169,042          | 49,112       | 119,930             | 29%                    |
| TOTAL                        | 1,791,327        | 626,910      | 1,164,417           | 35%                    |



COMMUNITY ACTION PARTNERSHIP OF KERN  
BUDGET TO ACTUAL  
FOR THE PERIOD 03-01-25 TO 07-31-25 (41.7%)

|                              | DISCRETIONARY & FUND RAISING |              |                     |                        |
|------------------------------|------------------------------|--------------|---------------------|------------------------|
|                              | ANNUAL<br>BUDGET             | EXPENDITURES | BUDGET<br>AVAILABLE | PERCENTAGE<br>EXPENDED |
| EXPENDITURES                 |                              |              |                     |                        |
| SALARIES                     | 303,161                      | 46,179       | 256,982             | 15%                    |
| BENEFITS                     | 103,943                      | 4,077        | 99,866              | 4%                     |
| TRAVEL                       | 25,300                       | (700)        | 26,000              | -3%                    |
| SPACE COST                   | (3,000)                      | (58,354)     | 55,354              | 1945%                  |
| SUPPLIES                     | 18,850                       | 1,471        | 17,379              | 8%                     |
| EQUIPMENT                    | -                            | -            | -                   | 0%                     |
| CONSULTANT/CONTRACT SERVICES | -                            | 12,440       | (12,440)            | Not budgeted           |
| OTHER COSTS                  | 115,660                      | 124,527      | (8,867)             | 108%                   |
| PROGRAM COSTS                | -                            | 720          | (720)               | 0%                     |
| INDIRECT                     | 51,391                       | 18,871       | 32,520              | 37%                    |
| TOTAL                        | 615,305                      | 149,232      | 466,073             | 24%                    |

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**INDIRECT FUND - FY 2025/26**  
**BUDGET TO ACTUAL - 03/01/25 TO 02/28/26 (4 OF 12 MONTHS = 41.7%)**

|                                          | Budget                      | Actual                     | %<br>Earned/<br>Expended | Available<br>Balance       |
|------------------------------------------|-----------------------------|----------------------------|--------------------------|----------------------------|
| <b>Revenue</b>                           | <b>\$ 11,637,040</b>        | <b>\$ 4,322,490</b>        | <b>37.1%</b>             | <b>\$ 7,314,550</b>        |
| Expenditures                             |                             |                            |                          |                            |
| Salaries                                 | 6,185,191                   | 1,975,415                  | 31.9%                    | 4,209,776                  |
| Benefits @ 23.6% actual                  | <u>1,946,896</u>            | <u>645,014</u>             | <u>33.1%</u>             | <u>1,301,882</u>           |
| Total Personnel Costs                    | 8,132,087                   | 2,620,430                  | 32.2%                    | 5,511,657                  |
| Operating Costs                          |                             |                            |                          |                            |
| Travel                                   | 113,200                     | 60,088                     | 53.1%                    | 53,112                     |
| Space Costs                              | 459,000                     | 311,487                    | 67.9%                    | 147,513                    |
| Supplies                                 | 270,486                     | 143,819                    | 53.2%                    | 126,667                    |
| Equipment                                | -                           | -                          | 0.0%                     | -                          |
| Consultant/Contract                      | 1,254,700                   | 773,596                    | 61.7%                    | 481,104                    |
| Other Operating Costs                    | <u>713,015</u>              | <u>364,131</u>             | <u>51.1%</u>             | <u>348,884</u>             |
| Total Operating Costs                    | 2,810,401                   | 1,653,121                  | 58.8%                    | 1,157,280                  |
| <b>Total Expenditures</b>                | <b><u>\$ 10,942,488</u></b> | <b><u>\$ 4,273,551</u></b> | <b><u>39.1%</u></b>      | <b><u>\$ 6,668,938</u></b> |
| <b>Excess (Deficit) Indirect Revenue</b> | <b><u>\$ 694,552</u></b>    | <b><u>\$ 48,940</u></b>    |                          |                            |

| RECAP BY SUPPORT DIVISION | Budget                      | Actual                     | %<br>Expended       | Available<br>Balance       |
|---------------------------|-----------------------------|----------------------------|---------------------|----------------------------|
| HR                        | \$ 1,682,171                | \$ 524,936                 | 31.2%               | \$ 1,157,235               |
| Operations                | 3,779,805                   | 1,651,577                  | 43.7%               | 2,128,228                  |
| Executive                 | 749,484                     | 370,704                    | 49.5%               | 378,780                    |
| Finance                   | 3,354,458                   | 1,273,515                  | 38.0%               | 2,080,943                  |
| Community Development     | <u>1,376,570</u>            | <u>451,334</u>             | <u>32.8%</u>        | <u>925,236</u>             |
|                           | <b><u>\$ 10,942,488</u></b> | <b><u>\$ 4,273,551</u></b> | <b><u>39.1%</u></b> | <b><u>\$ 6,668,938</u></b> |

Prepared Date: 09/10/25

Company name: Community Action Partnership of Kern (CAPK)  
Report name: Check register  
Created on: 9/8/2025

| Bank                                          | Date     | Vendor                                             | Document no. | Amount   |
|-----------------------------------------------|----------|----------------------------------------------------|--------------|----------|
| CBB - Operating Acct - Citizens Business Bank | 7/1/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES               | 303920       | 794.00   |
|                                               | 7/1/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES               | 303919       | 718.00   |
|                                               | 7/1/2025 | V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA    | 303916       | 658.18   |
|                                               | 7/1/2025 | V00139--BUCK OWENS PRODUCTION CO. , INC            | 303837       | 9,999.00 |
|                                               | 7/1/2025 | V04009--BLAINE HODGE                               | 303836       | 5,014.97 |
|                                               | 7/1/2025 | V04403--SYLVIA SALAZAR                             | 303906       | 43.40    |
|                                               | 7/1/2025 | V03753--LORI WORLEY                                | 303877       | 42.00    |
|                                               | 7/1/2025 | V04164--GOLDEN EMPIRE AFFORDABLE HOUSING INC       | 303867       | 2,268.00 |
|                                               | 7/1/2025 | V01817--CALIFORNIA AVENUE SENIOR HOUSING           | 303838       | 1,890.00 |
|                                               | 7/1/2025 | V01845--DESERT OASIS APTS LLC                      | 303862       | 1,190.00 |
|                                               | 7/1/2025 | V04596--RENAISSANCE AT BAKER LP                    | 303895       | 660.00   |
|                                               | 7/1/2025 | V03098--GEAHI GREEN GARDENS LP                     | 303866       | 614.00   |
|                                               | 7/1/2025 | V03326--CLEMMER AND COMPANY                        | 303844       | 2,685.00 |
|                                               | 7/1/2025 | V00370--FEDEX                                      | 303864       | 145.30   |
|                                               | 7/1/2025 | V00801--PRODUCERS DAIRY FOODS INC                  | 303893       | 139.09   |
|                                               | 7/1/2025 | V00178--CATHY DOUMA                                | 303840       | 1,529.20 |
|                                               | 7/1/2025 | V01012--UNITED RENTALS INC                         | 303910       | 375.30   |
|                                               | 7/1/2025 | V00683--MCWILLIAMS & WALDEN INC                    | 303881       | 857.63   |
|                                               | 7/1/2025 | V00917--SOUTHWEST GAS CORPORATION                  | 303901       | 11.00    |
|                                               | 7/1/2025 | V00207--CINTAS CORPORATION #668                    | 303842       | 518.82   |
|                                               | 7/1/2025 | V01022--VALLEY PROPANE SERVICE                     | 303914       | 97.64    |
|                                               | 7/1/2025 | V00611--LEVEL 3 FINANCING INC                      | 303876       | 1,602.07 |
|                                               | 7/1/2025 | V01022--VALLEY PROPANE SERVICE                     | 303913       | 123.08   |
|                                               | 7/1/2025 | V02985--WELLS FARGO VENDOR FINANCIAL SERVICES, LLC | 303917       | 226.18   |
|                                               | 7/1/2025 | V03430--SPECTRUM/CHARTER                           | 303904       | 170.00   |
|                                               | 7/1/2025 | V01009--ULINE                                      | 303909       | 1,634.56 |
|                                               | 7/1/2025 | V00919--SPECTRUM                                   | 303903       | 176.25   |
|                                               | 7/1/2025 | V00252--COUNTY OF KERN PUBLIC WORKS                | 303852       | 38.64    |
|                                               | 7/1/2025 | V00787--PG&E                                       | 303892       | 2,704.94 |
|                                               | 7/1/2025 | V04575--LOWE'S COMPANIES, INC.                     | 303878       | 812.45   |
|                                               | 7/1/2025 | V00302--DINGO ENTERPRISES INC                      | 303863       | 205.83   |
|                                               | 7/1/2025 | V04516--ZIP APPLIANCE REPAIR & SERVICE LLC         | 303918       | 1,445.80 |
|                                               | 7/1/2025 | V00907--SOCALGAS                                   | 303898       | 179.98   |
|                                               | 7/1/2025 | V02977--SOUTHERN KERN UNIFIED SCHOOL DISTRICT      | 303900       | 4,518.50 |
|                                               | 7/1/2025 | V00389--FLYERS ENERGY LLC                          | 303865       | 1,148.94 |
|                                               | 7/1/2025 | V00919--SPECTRUM                                   | 303902       | 226.24   |
|                                               | 7/1/2025 | V03172--OFFICE1 LEASING                            | 303888       | 1,183.15 |
|                                               | 7/1/2025 | V00948--SUPERIOR SANITATION SERVICE INC            | 303905       | 893.06   |
|                                               | 7/1/2025 | V03172--OFFICE1 LEASING                            | 303887       | 851.84   |
|                                               | 7/1/2025 | V03172--OFFICE1 LEASING                            | 303886       | 455.65   |
|                                               | 7/1/2025 | V00914--SOUTHERN CALIFORNIA EDISON                 | 303899       | 2,619.29 |
|                                               | 7/1/2025 | V03172--OFFICE1 LEASING                            | 303885       | 454.93   |
|                                               | 7/1/2025 | V00744--ODP BUSINESS SOLUTIONS LLC                 | 303883       | 1,686.41 |
|                                               | 7/1/2025 | V00592--LAKESHORE EQUIPMENT COMPANY                | 303875       | 2,204.22 |
|                                               | 7/1/2025 | V03314--VESTIS GROUP, INC                          | 303915       | 143.62   |
|                                               | 7/1/2025 | V03172--OFFICE1 LEASING                            | 303884       | 392.03   |
|                                               | 7/1/2025 | V00255--COVERALL NORTH AMERICA INC                 | 303853       | 1,025.00 |
|                                               | 7/1/2025 | V00014--Accrue Solutions Holding Co, LLC           | 303834       | 285.00   |
|                                               | 7/1/2025 | V03429--TIYONNA MITCHELL                           | 303908       | 63.00    |
|                                               | 7/1/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES               | 303861       | 550.00   |
|                                               | 7/1/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES               | 303860       | 540.00   |
|                                               | 7/1/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES               | 303859       | 540.00   |
|                                               | 7/1/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES               | 303858       | 480.00   |
|                                               | 7/1/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES               | 303857       | 356.00   |
|                                               | 7/1/2025 | V00229--COMCAST CORPORATION                        | 303849       | 347.20   |
|                                               | 7/1/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES               | 303856       | 338.00   |
|                                               | 7/1/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES               | 303855       | 338.00   |
|                                               | 7/1/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES               | 303854       | 338.00   |
|                                               | 7/1/2025 | V00092--AT&T                                       | 303835       | 1,449.29 |
|                                               | 7/1/2025 | V04297--IRENE FONSECA                              | 303870       | 210.00   |
|                                               | 7/1/2025 | V03163--COCONUT JOE'S INTERNATIONAL INC            | 303845       | 286.00   |
|                                               | 7/1/2025 | V00229--COMCAST CORPORATION                        | 303848       | 165.89   |
|                                               | 7/1/2025 | V00230--COMMUNITY ACTION PARTNERSHIP               | 303850       | 135.00   |
|                                               | 7/1/2025 | V03694--JUANITA JACKSON                            | 303871       | 131.74   |
|                                               | 7/1/2025 | V04615--CHERRY TREE GROUP                          | 303841       | 330.00   |
|                                               | 7/1/2025 | V00212--CITY OF DELANO                             | 303843       | 217.53   |

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Report name: Check register

Created on: 9/8/2025

| Bank | Date     | Vendor                                                          | Document no.    | Amount     |
|------|----------|-----------------------------------------------------------------|-----------------|------------|
|      | 7/1/2025 | V04174--The Open Door Network                                   | 303907          | 2,013.00   |
|      | 7/1/2025 | V00229--COMCAST CORPORATION                                     | 303847          | 1,786.00   |
|      | 7/1/2025 | V00169--CALIFORNIA WATER SERVICE                                | 303839          | 1,873.52   |
|      | 7/1/2025 | V03147--SEQUOIA PAINT ENTERPRISE                                | 303897          | 51.84      |
|      | 7/1/2025 | V04435--CORPORATE TRADITIONS INC                                | 303851          | 5,005.00   |
|      | 7/1/2025 | V01022--VALLEY PROPANE SERVICE                                  | 303912          | 176.83     |
|      | 7/1/2025 | V01022--VALLEY PROPANE SERVICE                                  | 303911          | 233.85     |
|      | 7/1/2025 | V00682--MCKESSON MEDICAL SURGICAL INC                           | 303880          | 139.19     |
|      | 7/1/2025 | V03182--PARENTS AS TEACHERS NATIONAL CENTER                     | 303891          | 14,625.00  |
|      | 7/1/2025 | V03182--PARENTS AS TEACHERS NATIONAL CENTER                     | 303890          | 22,500.00  |
|      | 7/1/2025 | V00562--KEITH C PFEFFER                                         | 303872          | 10,868.30  |
|      | 7/1/2025 | V00458--HOME DEPOT COMMERCIAL CREDIT                            | 303869          | 2,111.56   |
|      | 7/1/2025 | V03288--OASIS AIR AND SOLAR                                     | 303882          | 10,200.00  |
|      | 7/1/2025 | V03157--KERN ISLAND INVESTORS, GP                               | 303874          | 576.11     |
|      | 7/1/2025 | V00428--GREATER BAKERSFIELD CHAMBER OF COMMERCE                 | 303868          | 1,865.00   |
|      | 7/1/2025 | V00229--COMCAST CORPORATION                                     | 303846          | 337.20     |
|      | 7/1/2025 | V03157--KERN ISLAND INVESTORS, GP                               | 303873          | 629.04     |
|      | 7/1/2025 | V00762--PACIFICA STOCKTON HOTEL LLC - COURTYARD BY MARRIOTT STO | 303889          | 382.60     |
|      | 7/1/2025 | V03213--FRESHPOINT CENTRAL CALIFORNIA, INC                      | 122234140005629 | 882.49     |
|      | 7/1/2025 | V00478--INDOFF INCORPORATED                                     | 122234140005628 | 395.00     |
|      | 7/1/2025 | V00770--PAPER CONNECTION INC                                    | 122234140005627 | 2,775.35   |
|      | 7/1/2025 | V03096--PUBLIC AGENCY COALITION ENTERPRISE                      | 122234140005626 | 908,884.28 |
|      | 7/1/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC                      | 122234140005625 | 1,486.88   |
|      | 7/1/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC                      | 122234140005624 | 1,044.90   |
|      | 7/1/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC                      | 122234140005623 | 115.98     |
|      | 7/1/2025 | V00874--SAVE MART SUPERMARKETS                                  | 122234140005622 | 304.73     |
|      | 7/1/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC                      | 122234140005621 | 10,244.49  |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005620 | 66.87      |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005619 | 206.78     |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005618 | 1,075.50   |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005617 | 650.05     |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005616 | 1,169.51   |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005615 | 140.66     |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005614 | 27.96      |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005613 | 395.85     |
|      | 7/1/2025 | V00226--RLH FIRE PROTECTION, INC.                               | 122234140005612 | 311.00     |
|      | 7/1/2025 | V00226--RLH FIRE PROTECTION, INC.                               | 122234140005611 | 265.00     |
|      | 7/1/2025 | V00226--RLH FIRE PROTECTION, INC.                               | 122234140005610 | 151.00     |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005609 | 2,102.25   |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005608 | 407.69     |
|      | 7/1/2025 | V00226--RLH FIRE PROTECTION, INC.                               | 122234140005607 | 1,023.00   |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005606 | 279.80     |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005605 | 156.22     |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005604 | 148.67     |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005603 | 126.11     |
|      | 7/1/2025 | V02482--ROSITA C CURRY                                          | 122234140005602 | 629.80     |
|      | 7/1/2025 | V00937--STINSON STATIONERS                                      | 122234140005601 | 483.86     |
|      | 7/1/2025 | V00226--RLH FIRE PROTECTION, INC.                               | 122234140005600 | 131.00     |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005599 | 269.51     |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005598 | 38.62      |
|      | 7/1/2025 | V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL             | 122234140005597 | 60.00      |
|      | 7/1/2025 | V00704--MISSION LINEN SUPPLY                                    | 122234140005596 | 55.68      |
|      | 7/1/2025 | V00937--STINSON STATIONERS                                      | 122234140005595 | 110.45     |
|      | 7/1/2025 | V00937--STINSON STATIONERS                                      | 122234140005594 | 590.35     |
|      | 7/1/2025 | V00179--CAZADOR CONSULTING GROUP, INC                           | 122234140005593 | 1,276.00   |
|      | 7/1/2025 | V03425--HALONDA NAFF                                            | 122234140005592 | 129.02     |
|      | 7/1/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005591 | 253.57     |
|      | 7/1/2025 | V03422--LOIS HANNIBL                                            | 122234140005590 | 25.00      |
|      | 7/1/2025 | V03666--Jamie Lujan                                             | 122234140005589 | 48.65      |
|      | 7/1/2025 | V03440--LUZVIMINDA ADAMS                                        | 122234140005588 | 70.00      |
|      | 7/1/2025 | V00406--GARCIA INDUSTRIES INC                                   | 122234140005587 | 24,095.00  |
|      | 7/1/2025 | V03065--PIUSER STONE AND TILE, INC.                             | 122234140005586 | 35,896.00  |
|      | 7/1/2025 | V01064--WIPFLI LLP                                              | 122234140005585 | 940.80     |
|      | 7/1/2025 | V01020--VALLEY GARBAGE SERVICE                                  | 122234140005584 | 507.74     |
|      | 7/1/2025 | V00257--CREATIVE FINANCIAL STAFFING LLC                         | 122234140005583 | 4,962.49   |
|      | 7/1/2025 | V00286--DELL TECHNOLOGIES, INC.                                 | 122234140005582 | 6,092.62   |
|      | 7/1/2025 | V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC          | 122234140005581 | 243.70     |

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|      | 7/1/2025 | V01064--WIPFLI LLP                                     | 122234140005580 | 6,625.00  |
|      | 7/1/2025 | V01044--W W GRAINGER INC                               | 122234140005579 | 108.91    |
|      | 7/1/2025 | V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC | 122234140005578 | 13,725.00 |
|      | 7/1/2025 | V00937--STINSON STATIONERS                             | 122234140005577 | 768.20    |
|      | 7/1/2025 | V00182--CDW LLC                                        | 122234140005576 | 14,529.71 |
|      | 7/1/2025 | V00182--CDW LLC                                        | 122234140005575 | 480.16    |
|      | 7/1/2025 | V00312--DONAHUE TRUCK CENTERS                          | 122234140005574 | 1,521.21  |
|      | 7/1/2025 | V00128--BRADY INDUSTRIES                               | 122234140005573 | 242.68    |
|      | 7/1/2025 | V03191--VAL-PRO, INC                                   | 122234140005572 | 635.50    |
|      | 7/1/2025 | V03191--VAL-PRO, INC                                   | 122234140005571 | 51.30     |
|      | 7/1/2025 | V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC           | 122234140005570 | 103.50    |
|      | 7/1/2025 | V00937--STINSON STATIONERS                             | 122234140005569 | 50,667.35 |
|      | 7/1/2025 | V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC     | 122234140005568 | 28,581.67 |
|      | 7/1/2025 | V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL    | 122234140005567 | 330.00    |
|      | 7/1/2025 | V00905--SMART & FINAL                                  | 122234140005566 | 961.00    |
|      | 7/1/2025 | V01033--VERNON SORENSON MD INC                         | 122234140005565 | 25.00     |
|      | 7/1/2025 | V00257--CREATIVE FINANCIAL STAFFING LLC                | 122234140005564 | 3,161.34  |
|      | 7/1/2025 | V00182--CDW LLC                                        | 122234140005563 | 2,321.46  |
|      | 7/1/2025 | V03191--VAL-PRO, INC                                   | 122234140005562 | 650.40    |
|      | 7/1/2025 | V04070--TERRIVA PORTER                                 | 122234140005561 | 695.00    |
|      | 7/1/2025 | V04614--BRANDON NGUYEN                                 | 122234140005560 | 42.00     |
|      | 7/1/2025 | V04631--Arnoldo Galindo Castro                         | 122234140005559 | 63.00     |
|      | 7/1/2025 | V03344--ANNELISA PEREZ                                 | 122234140005558 | 86.80     |
|      | 7/1/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                   | 122234140005557 | 47.54     |
|      | 7/1/2025 | V00384--FIVE9 INC                                      | 122234140005556 | 3,366.87  |
|      | 7/1/2025 | V00384--FIVE9 INC                                      | 122234140005555 | 5,428.25  |
|      | 7/1/2025 | V00976--THE HARTFORD PRIORITY ACCOUNTS                 | 122234140005554 | 101.87    |
|      | 7/1/2025 | V04180--DIESEL DIRECT LLC                              | 122234140005553 | 1,835.72  |
|      | 7/1/2025 | V03641--GLORIA BARBERO                                 | 122234140005552 | 65.10     |
|      | 7/1/2025 | V03064--CUSTOM L & A CONSTRUCTION INC                  | 122234140005551 | 26,700.00 |
|      | 7/1/2025 | V00260--CROWN EQUIPMENT CORPORATION                    | 122234140005550 | 335.11    |
|      | 7/1/2025 | V00257--CREATIVE FINANCIAL STAFFING LLC                | 122234140005549 | 4,554.66  |
|      | 7/1/2025 | V00182--CDW LLC                                        | 122234140005548 | 205.85    |
|      | 7/1/2025 | V00087--ARVIN COMMUNITY SERVICE DISTRICT               | 122234140005547 | 227.81    |
|      | 7/1/2025 | V00029--ADVANCED DATA STORAGE, INC                     | 122234140005546 | 123.20    |
|      | 7/1/2025 | V00022--ADOBE INC                                      | 122234140005545 | 642.33    |
|      | 7/1/2025 | V00010--ABILA INC                                      | 122234140005544 | 4,266.26  |
|      | 7/1/2025 | V00004--4IMPRINT INC AKA NELSON MARKETING              | 122234140005543 | 10,181.93 |
|      | 7/1/2025 | V03681--JERRY MEADE                                    | 122234140005542 | 117.84    |
|      | 7/1/2025 | V00794--PLC SYSTEM SERVICES LLC                        | 122234140005541 | 2,270.00  |
|      | 7/1/2025 | V00053--AMERICAN BUSINESS MACHINES                     | 122234140005540 | 63.42     |
|      | 7/1/2025 | V04528--RELIANCE FENCE COMPANY INC                     | 122234140005539 | 7,214.00  |
|      | 7/1/2025 | V00286--DELL TECHNOLOGIES, INC.                        | 122234140005538 | 937.36    |
|      | 7/1/2025 | V00049--AMAZON CAPITAL SERVICES, INC                   | 122234140005537 | 31,870.54 |
|      | 7/1/2025 | V02324--JAQUELINE GUERRA                               | 122234140005536 | 55.96     |
|      | 7/1/2025 | V04573--AIDA S CRUZ                                    | 122234140005535 | 375.00    |
|      | 7/1/2025 | V04573--AIDA S CRUZ                                    | 122234140005534 | 225.00    |
|      | 7/1/2025 | V00452--HEWLETT-PACKARD COMPANY                        | 122234140005533 | 2,977.26  |
|      | 7/1/2025 | V00796--POWER MACHINERY CENTER                         | 122234140005532 | 170.52    |
|      | 7/1/2025 | V04572--ERICA FRIAS                                    | 122234140005531 | 383.60    |
|      | 7/1/2025 | V03526--BELVINDER BIRING                               | 122234140005530 | 16.10     |
|      | 7/1/2025 | V04034--RINGCENTRAL INC.                               | 122234140005529 | 42,086.25 |
|      | 7/1/2025 | V04573--AIDA S CRUZ                                    | 122234140005528 | 300.00    |
|      | 7/1/2025 | V04573--AIDA S CRUZ                                    | Voided - 303313 | -300.00   |
|      | 7/1/2025 | V04573--AIDA S CRUZ                                    | Voided - 303471 | -375.00   |
|      | 7/1/2025 | V04573--AIDA S CRUZ                                    | Voided - 303472 | -225.00   |
|      | 7/1/2025 | V04572--ERICA FRIAS                                    | Voided - 302589 | -32.20    |
|      | 7/1/2025 | V04572--ERICA FRIAS                                    | Voided - 302911 | -212.10   |
|      | 7/1/2025 | V04572--ERICA FRIAS                                    | Voided - 303507 | -139.30   |
|      | 7/3/2025 | V04110--MARIA HERNANDEZ DE QUINTERO                    | 303922          | 2,412.70  |
|      | 7/3/2025 | V04110--MARIA HERNANDEZ DE QUINTERO                    | 303921          | 1,500.53  |
|      | 7/8/2025 | V03441--JANEY FELSOCI                                  | Voided - 303739 | -549.30   |
|      | 7/8/2025 | V00230--COMMUNITY ACTION PARTNERSHIP                   | 303941          | 2,520.00  |
|      | 7/8/2025 | V04120--RACHEL CHARLESTON                              | 303979          | 2,012.34  |
|      | 7/8/2025 | V03098--GEAHI GREEN GARDENS LP                         | 303956          | 500.00    |
|      | 7/8/2025 | V04713--SHIRLEY ELAINE TRICKEY                         | 303983          | 1,400.00  |
|      | 7/8/2025 | V00114--BERKSHIRE HATHAWAY HOMESTATE CO                | 303931          | 89,160.54 |

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|      | 7/8/2025 | V02988--1130 COTTONWOOD RD, LP. DBA CAMELIA VILLAGE | 303923          | 3,021.00  |
|      | 7/8/2025 | V00821--REGION IX HEAD START ASSOCIATION            | 303980          | 1,850.00  |
|      | 7/8/2025 | V04714--REYNA YUDID ORTIZ-POLANCO                   | 303981          | 1,350.00  |
|      | 7/8/2025 | V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA     | 303991          | 1,038.58  |
|      | 7/8/2025 | V00683--MCWILLIAMS & WALDEN INC                     | 303972          | 155.21    |
|      | 7/8/2025 | V00207--CINTAS CORPORATION #668                     | 303937          | 466.38    |
|      | 7/8/2025 | V03003--FIRST CONGREGATIONAL CHURCH BAKERSFIELD     | 303955          | 3,723.87  |
|      | 7/8/2025 | V00326--EDUCATIONAL MESSAGE SERVICES, INC           | 303951          | 3,930.72  |
|      | 7/8/2025 | V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS       | 303961          | 110.00    |
|      | 7/8/2025 | V00597--LAMONT SANITATION INC                       | 303965          | 1,229.11  |
|      | 7/8/2025 | V00799--PRICE DISPOSAL                              | 303975          | 510.62    |
|      | 7/8/2025 | V00801--PRODUCERS DAIRY FOODS INC                   | 303976          | 958.75    |
|      | 7/8/2025 | V01009--ULINE                                       | 303988          | 3,282.38  |
|      | 7/8/2025 | V02597--CATHARYN LAURIE SPROULE                     | 303933          | 185.00    |
|      | 7/8/2025 | V00601--LASTAND, INC                                | 303967          | 20.00     |
|      | 7/8/2025 | V00599--LANGUAGE LINE SERVICES INC                  | 303966          | 195.58    |
|      | 7/8/2025 | V00813--QUADIENT LEASING USA, INC                   | 303977          | 668.01    |
|      | 7/8/2025 | V04439--JORGE GALINDO RAMIREZ                       | 303959          | 45.00     |
|      | 7/8/2025 | V00058--AMERIGAS LAKE ISABELLA                      | 303926          | 490.00    |
|      | 7/8/2025 | V00926--STANDARD PLUMBING SUPPLY COMPANY, INC       | 303986          | 8.65      |
|      | 7/8/2025 | V02979--SUBURBAN PROPANE                            | 303987          | 980.00    |
|      | 7/8/2025 | V00596--LAMONT PUBLIC UTILITY DISTRICT              | 303964          | 687.20    |
|      | 7/8/2025 | V00576--KERN RIVER PROPANE INC                      | 303962          | 4,398.00  |
|      | 7/8/2025 | V00178--CATHY DOUMA                                 | 303934          | 941.43    |
|      | 7/8/2025 | V00919--SPECTRUM                                    | 303985          | 346.25    |
|      | 7/8/2025 | V03713--KAYLONIE HOWARD                             | 303960          | 33.75     |
|      | 7/8/2025 | V00368--FATIMA ECHEVERRIA                           | 303953          | 314.84    |
|      | 7/8/2025 | V00290--DELTA LIQUID ENERGY                         | 303944          | 729.80    |
|      | 7/8/2025 | V00914--SOUTHERN CALIFORNIA EDISON                  | 303984          | 753.30    |
|      | 7/8/2025 | V00787--PG&E                                        | 303974          | 24,734.16 |
|      | 7/8/2025 | V00227--COFER & OBERLIES INC                        | 303939          | 575.57    |
|      | 7/8/2025 | V04575--LOWE'S COMPANIES, INC.                      | 303970          | 97.24     |
|      | 7/8/2025 | V00744--ODP BUSINESS SOLUTIONS LLC                  | 303973          | 242.15    |
|      | 7/8/2025 | V00192--CHARLIE'S DAY & NITE, INC.                  | 303935          | 417.05    |
|      | 7/8/2025 | V00015--ACCUCUT, LLC                                | 303924          | 877.83    |
|      | 7/8/2025 | V00592--LAKESHORE EQUIPMENT COMPANY                 | 303963          | 3,455.48  |
|      | 7/8/2025 | V00094--AT&T                                        | 303930          | 2,505.27  |
|      | 7/8/2025 | V04333--LUIS BARRON                                 | 303971          | 185.00    |
|      | 7/8/2025 | V03413--DENISE BOSHERS                              | 303945          | 387.00    |
|      | 7/8/2025 | V00374--FERGUSON ENTERPRISES INC #1350              | 303954          | 38.43     |
|      | 7/8/2025 | V01022--VALLEY PROPANE SERVICE                      | 303989          | 133.74    |
|      | 7/8/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES                | 303949          | 424.00    |
|      | 7/8/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES                | 303948          | 424.00    |
|      | 7/8/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES                | 303947          | 424.00    |
|      | 7/8/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES                | 303946          | 338.00    |
|      | 7/8/2025 | V00169--CALIFORNIA WATER SERVICE                    | 303932          | 1,942.72  |
|      | 7/8/2025 | V00273--DANIELLS PHILLIPS VAUGHAN & BOCK            | 303943          | 6,000.00  |
|      | 7/8/2025 | V00229--COMCAST CORPORATION                         | 303940          | 337.20    |
|      | 7/8/2025 | V00848--RUBY REYES CRUZ                             | 303982          | 47.98     |
|      | 7/8/2025 | V03441--JANEY FELSOCI                               | 303958          | 461.30    |
|      | 7/8/2025 | V00209--CITY OF BAKERSFIELD                         | 303938          | 9.00      |
|      | 7/8/2025 | V00297--DEPARTMENT OF SOCIAL SERVICES               | 303950          | 1,331.00  |
|      | 7/8/2025 | V00092--AT&T                                        | 303929          | 757.96    |
|      | 7/8/2025 | V00458--HOME DEPOT COMMERCIAL CREDIT                | 303957          | 6,134.64  |
|      | 7/8/2025 | V00357--EVERYCHILD CALIFORNIA                       | 303952          | 5,426.00  |
|      | 7/8/2025 | V03967--VERONICA AMAYA                              | 303990          | 1,138.75  |
|      | 7/8/2025 | V00077--AQUARIUM OF THE PACIFIC                     | 303928          | 1,787.50  |
|      | 7/8/2025 | V00241--COMPUTER LINX                               | 303942          | 9,800.32  |
|      | 7/8/2025 | V04705--ANGELICA LOPEZ                              | 303927          | 70.00     |
|      | 7/8/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC          | 122234140005736 | 7,477.39  |
|      | 7/8/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC          | 122234140005735 | 56.99     |
|      | 7/8/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC          | 122234140005734 | 341.18    |
|      | 7/8/2025 | V02504--SUSANA R MAGANA                             | 122234140005733 | 188.00    |
|      | 7/8/2025 | V03940--SUSANA BAILON                               | 122234140005732 | 188.00    |
|      | 7/8/2025 | V00286--DELL TECHNOLOGIES, INC.                     | 122234140005731 | 15,338.76 |
|      | 7/8/2025 | V00286--DELL TECHNOLOGIES, INC.                     | 122234140005730 | 4,616.64  |
|      | 7/8/2025 | V00920--SSD ALARM, INC                              | 122234140005729 | 109.67    |

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|      | 7/8/2025 | V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL         | 122234140005728 | 60.00     |
|      | 7/8/2025 | V03174--OFFICE IMAGING, INC                                 | 122234140005727 | 230.79    |
|      | 7/8/2025 | V03290--PLANTS FOR YOUR SOLIE                               | 122234140005726 | 200.00    |
|      | 7/8/2025 | V00704--MISSION LINEN SUPPLY                                | 122234140005725 | 47.88     |
|      | 7/8/2025 | V00704--MISSION LINEN SUPPLY                                | 122234140005724 | 42.80     |
|      | 7/8/2025 | V00961--TEL TEC SECURITY SYSTEMS INC                        | 122234140005723 | 5,116.66  |
|      | 7/8/2025 | V03174--OFFICE IMAGING, INC                                 | 122234140005722 | 37.35     |
|      | 7/8/2025 | V00226--RLH FIRE PROTECTION, INC.                           | 122234140005721 | 435.00    |
|      | 7/8/2025 | V03174--OFFICE IMAGING, INC                                 | 122234140005720 | 134.50    |
|      | 7/8/2025 | V03213--FRESHPOINT CENTRAL CALIFORNIA, INC                  | 122234140005719 | 2,080.12  |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005718 | 33.37     |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005717 | 44.29     |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005716 | 88.57     |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005715 | 89.39     |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005714 | 89.60     |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005713 | 100.00    |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005712 | 132.22    |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005711 | 133.48    |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005710 | 235.36    |
|      | 7/8/2025 | V00704--MISSION LINEN SUPPLY                                | 122234140005709 | 55.68     |
|      | 7/8/2025 | V04589--HOMECARE SOFTWARE SOLUTIONS LLC                     | 122234140005708 | 16.80     |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005707 | 715.20    |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005706 | 662.53    |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005705 | 641.04    |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005704 | 584.63    |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005703 | 517.88    |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005702 | 490.81    |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005701 | 478.71    |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005700 | 473.35    |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005699 | 411.60    |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005698 | 364.35    |
|      | 7/8/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                        | 122234140005697 | 350.44    |
|      | 7/8/2025 | V03529--BRADLEY RYAN FERGON                                 | 122234140005696 | 21.00     |
|      | 7/8/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC                  | 122234140005695 | 1,958.97  |
|      | 7/8/2025 | V00060--AN ICON COMPANY, LLC - PRINTDIRTCHEAP               | 122234140005694 | 49.75     |
|      | 7/8/2025 | V00753--ORKIN PEST CONTROL                                  | 122234140005693 | 4,889.99  |
|      | 7/8/2025 | V01001--TRANS-WEST SECURITY SERVICES, INC.                  | 122234140005692 | 420.00    |
|      | 7/8/2025 | V01001--TRANS-WEST SECURITY SERVICES, INC.                  | 122234140005691 | 626.05    |
|      | 7/8/2025 | V01001--TRANS-WEST SECURITY SERVICES, INC.                  | 122234140005690 | 1,080.00  |
|      | 7/8/2025 | V01001--TRANS-WEST SECURITY SERVICES, INC.                  | 122234140005689 | 1,164.48  |
|      | 7/8/2025 | V01001--TRANS-WEST SECURITY SERVICES, INC.                  | 122234140005688 | 2,110.44  |
|      | 7/8/2025 | V01033--VERNON SORENSON MD INC                              | 122234140005687 | 1,334.00  |
|      | 7/8/2025 | V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL         | 122234140005686 | 100.00    |
|      | 7/8/2025 | V03283--CHUNTE' L. MELVIN dba NITENITE OVERNIGHT CHILD CARE | 122234140005685 | 6,159.94  |
|      | 7/8/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC                  | 122234140005684 | 1,572.50  |
|      | 7/8/2025 | V03174--OFFICE IMAGING, INC                                 | 122234140005683 | 272.82    |
|      | 7/8/2025 | V00874--SAVE MART SUPERMARKETS                              | 122234140005682 | 182.54    |
|      | 7/8/2025 | V03421--REBECCA MORENO                                      | 122234140005681 | 387.00    |
|      | 7/8/2025 | V03741--LILIANA GONZALEZ GABRIEL                            | 122234140005680 | 29.76     |
|      | 7/8/2025 | V00796--POWER MACHINERY CENTER                              | 122234140005679 | 1,430.94  |
|      | 7/8/2025 | V00928--STAPLES CONTRACT & COMMERCIAL, INC                  | 122234140005678 | 116.09    |
|      | 7/8/2025 | V00961--TEL TEC SECURITY SYSTEMS INC                        | 122234140005677 | 368.73    |
|      | 7/8/2025 | V03174--OFFICE IMAGING, INC                                 | 122234140005676 | 99.82     |
|      | 7/8/2025 | V03174--OFFICE IMAGING, INC                                 | 122234140005675 | 111.57    |
|      | 7/8/2025 | V00043--ALLIED UNIVERSAL SECURITY SERVICES                  | 122234140005674 | 73,917.75 |
|      | 7/8/2025 | V03174--OFFICE IMAGING, INC                                 | 122234140005673 | 129.64    |
|      | 7/8/2025 | V01044--W W GRAINGER INC                                    | 122234140005672 | 915.65    |
|      | 7/8/2025 | V00704--MISSION LINEN SUPPLY                                | 122234140005671 | 724.50    |
|      | 7/8/2025 | V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC      | 122234140005670 | 1,950.00  |
|      | 7/8/2025 | V03175--RACE TELECOMMUNICATIONS INC                         | 122234140005669 | 238.69    |
|      | 7/8/2025 | V03246--YESENIA SALAZAR PENA dba BABIES BLOOM LLC           | 122234140005668 | 9,000.00  |
|      | 7/8/2025 | V00029--ADVANCED DATA STORAGE, INC                          | 122234140005667 | 950.16    |
|      | 7/8/2025 | V02330--JEREMY T TOBIAS                                     | 122234140005666 | 150.00    |
|      | 7/8/2025 | V00711--MOLLY & BRUCE BUSACCA INC                           | 122234140005665 | 89.00     |
|      | 7/8/2025 | V00979--THE MARCOM GROUP, INC.                              | 122234140005664 | 95.00     |
|      | 7/8/2025 | V00285--DELL FINANCIAL SERVICES LLC                         | 122234140005663 | 846.81    |
|      | 7/8/2025 | V03080--AZUGA, INC.                                         | 122234140005662 | 495.00    |

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|      | 7/8/2025  | V00285--DELL FINANCIAL SERVICES LLC                | 122234140005661 | 247.55    |
|      | 7/8/2025  | V00045--ALPHA TECHNOLOGIES & ALARM SYSTEMS, INC.   | 122234140005660 | 180.00    |
|      | 7/8/2025  | V03186--BLUETRITON BRANDS INC                      | 122234140005659 | 5,228.35  |
|      | 7/8/2025  | V03191--VAL-PRO, INC                               | 122234140005658 | 287.50    |
|      | 7/8/2025  | V03186--BLUETRITON BRANDS INC                      | 122234140005657 | 3.67      |
|      | 7/8/2025  | V00721--NARAMA INC. - TREK IMAGING                 | 122234140005656 | 9,834.51  |
|      | 7/8/2025  | V00967--THE BAKERSFIELD CALIFORNIAN                | 122234140005655 | 340.00    |
|      | 7/8/2025  | V00049--AMAZON CAPITAL SERVICES, INC               | 122234140005654 | 3,195.61  |
|      | 7/8/2025  | V00179--CAZADOR CONSULTING GROUP, INC              | 122234140005653 | 1,419.55  |
|      | 7/8/2025  | V00201--CHILD AND FAMILY PSYCHOLOGY CLINIC, INC    | 122234140005652 | 3,850.00  |
|      | 7/8/2025  | V00236--COMMUNITY PRODUCTS LLC                     | 122234140005651 | 5,325.50  |
|      | 7/8/2025  | V00260--CROWN EQUIPMENT CORPORATION                | 122234140005650 | 733.48    |
|      | 7/8/2025  | V00284--DELK PEST CONTROL                          | 122234140005649 | 90.00     |
|      | 7/8/2025  | V03084--SUNRISE GARDENING SERVICE, LLC             | 122234140005648 | 7,080.00  |
|      | 7/8/2025  | V00057--AMERICAN REFUSE, INC.                      | 122234140005647 | 798.06    |
|      | 7/8/2025  | V02658--ELSA NAVARRETE                             | 122234140005646 | 70.00     |
|      | 7/8/2025  | V00559--KAPLAN EARLY LEARNING CO                   | 122234140005645 | 1,204.41  |
|      | 7/8/2025  | V04180--DIESEL DIRECT LLC                          | 122234140005644 | 1,787.66  |
|      | 7/8/2025  | V03942--SYLVIA ORTEGA                              | 122234140005643 | 1,362.63  |
|      | 7/8/2025  | V03186--BLUETRITON BRANDS INC                      | 122234140005642 | 9.73      |
|      | 7/8/2025  | V03174--OFFICE IMAGING, INC                        | 122234140005641 | 103.80    |
|      | 7/8/2025  | V03174--OFFICE IMAGING, INC                        | 122234140005640 | 109.94    |
|      | 7/8/2025  | V03174--OFFICE IMAGING, INC                        | 122234140005639 | 126.11    |
|      | 7/8/2025  | V03174--OFFICE IMAGING, INC                        | 122234140005638 | 156.22    |
|      | 7/8/2025  | V04180--DIESEL DIRECT LLC                          | 122234140005637 | 1,501.35  |
|      | 7/8/2025  | V03186--BLUETRITON BRANDS INC                      | 122234140005636 | 508.29    |
|      | 7/8/2025  | V00004--4IMPRINT INC AKA NELSON MARKETING          | 122234140005635 | 592.91    |
|      | 7/8/2025  | V03174--OFFICE IMAGING, INC                        | 122234140005634 | 11.48     |
|      | 7/8/2025  | V03186--BLUETRITON BRANDS INC                      | 122234140005633 | 54.00     |
|      | 7/8/2025  | V03174--OFFICE IMAGING, INC                        | 122234140005632 | 197.69    |
|      | 7/8/2025  | V00406--GARCIA INDUSTRIES INC                      | 122234140005631 | 330.00    |
|      | 7/8/2025  | V03174--OFFICE IMAGING, INC                        | 122234140005630 | 77.94     |
|      | 7/9/2025  | V04719--DAVID STEVEN MILLS                         | 303992          | 804.31    |
|      | 7/9/2025  | V04077--RAUL JIMENEZ                               | 122234140005737 | 387.00    |
|      | 7/14/2025 | V04717--URSULA RIOS                                | 303994          | 1,166.42  |
|      | 7/15/2025 | P02723--ALEXIS SAVEDRA                             | 122234140005902 | 6,750.00  |
|      | 7/15/2025 | V03444--ST. MICHAEL'S EPISCOPAL CHURCH             | 304136          | 300.00    |
|      | 7/15/2025 | V00578--KERN VALLEY PRINTING, INC                  | 304059          | 1,229.40  |
|      | 7/15/2025 | V04722--ABRAMSON LEVIN & GINDI LLP                 | 303995          | 5,000.00  |
|      | 7/15/2025 | V04725--CANYON HILLS SENIOR HOUSING LP             | 304017          | 1,971.00  |
|      | 7/15/2025 | V03356--CYNTHIA RODRIGUEZ                          | 304027          | 74.37     |
|      | 7/15/2025 | V00821--REGION IX HEAD START ASSOCIATION           | 304110          | 925.00    |
|      | 7/15/2025 | V04726--LUIS MIGUEL SAUCEDO NEVAREZ                | 304070          | 895.00    |
|      | 7/15/2025 | V03441--JANEY FELSOCI                              | 304051          | 141.37    |
|      | 7/15/2025 | V03368--KENDRA COBB                                | 304056          | 102.50    |
|      | 7/15/2025 | V01845--DESERT OASIS APTS LLC                      | 304029          | 2,582.00  |
|      | 7/15/2025 | P01870--MARCELA G NUNEZ DE GUTIERREZ               | 304073          | 88.60     |
|      | 7/15/2025 | V03314--VESTIS GROUP, INC                          | 304149          | 71.81     |
|      | 7/15/2025 | V00207--CINTAS CORPORATION #668                    | 304022          | 399.74    |
|      | 7/15/2025 | V04671--FRESNO'S CHAFFEE ZOO CORPORATION           | 304039          | 399.50    |
|      | 7/15/2025 | V00683--MCWILLIAMS & WALDEN INC                    | 304083          | 2,998.00  |
|      | 7/15/2025 | V00988--THERMO KING OF CENTRAL CALIFORNIA, INC     | 304140          | 3,721.58  |
|      | 7/15/2025 | V02978--SPECTRUM/CHARTER COMMUNICATIONS            | 304135          | 156.25    |
|      | 7/15/2025 | V02985--WELLS FARGO VENDOR FINANCIAL SERVICES, LLC | 304153          | 135.02    |
|      | 7/15/2025 | V00187--CERTIFIX INC                               | 304020          | 416.00    |
|      | 7/15/2025 | V02978--SPECTRUM/CHARTER COMMUNICATIONS            | 304134          | 246.25    |
|      | 7/15/2025 | V00919--SPECTRUM                                   | 304126          | 211.23    |
|      | 7/15/2025 | V00476--INDEPENDENT LIVING CENTER OF KERN COUNTY   | 304049          | 170.00    |
|      | 7/15/2025 | V00801--PRODUCERS DAIRY FOODS INC                  | 304106          | 3,661.70  |
|      | 7/15/2025 | V00370--FEDEX                                      | 304035          | 317.87    |
|      | 7/15/2025 | V00728--NEEDLES PUBLIC UTILITY AUTHORITY           | 304088          | 101.36    |
|      | 7/15/2025 | V03288--OASIS AIR AND SOLAR                        | 304093          | 13,100.00 |
|      | 7/15/2025 | V00091--AT&T                                       | 304006          | 26.55     |
|      | 7/15/2025 | V00091--AT&T                                       | 304005          | 15.63     |
|      | 7/15/2025 | V00597--LAMONT SANITATION INC                      | 304062          | 121.06    |
|      | 7/15/2025 | V03288--OASIS AIR AND SOLAR                        | 304092          | 5,550.00  |
|      | 7/15/2025 | V00617--LODI HEALTH WEST OCCUPATIONAL MEDICINE     | 304067          | 1,458.73  |



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|      | 7/15/2025 | V03172--OFFICE1 LEASING                          | 304101       | 749.77    |
|      | 7/15/2025 | V01026--VARNER & SON INC                         | 304147       | 691.69    |
|      | 7/15/2025 | V00220--CITY OF WASCO                            | 304025       | 526.90    |
|      | 7/15/2025 | V04160--MOUNTAINSIDE DISPOSAL, INC.              | 304085       | 392.55    |
|      | 7/15/2025 | V03172--OFFICE1 LEASING                          | 304100       | 327.48    |
|      | 7/15/2025 | V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA  | 304152       | 285.51    |
|      | 7/15/2025 | V03430--SPECTRUM/CHARTER                         | 304132       | 256.00    |
|      | 7/15/2025 | V00330--EL CONCILIO CALIFORNIA                   | 304030       | 225.00    |
|      | 7/15/2025 | V03430--SPECTRUM/CHARTER                         | 304131       | 214.00    |
|      | 7/15/2025 | V03430--SPECTRUM/CHARTER                         | 304130       | 214.00    |
|      | 7/15/2025 | V03430--SPECTRUM/CHARTER                         | 304129       | 214.00    |
|      | 7/15/2025 | V03430--SPECTRUM/CHARTER                         | 304128       | 214.00    |
|      | 7/15/2025 | V03430--SPECTRUM/CHARTER                         | 304127       | 200.00    |
|      | 7/15/2025 | V04516--ZIP APPLIANCE REPAIR & SERVICE LLC       | 304157       | 197.00    |
|      | 7/15/2025 | V03236--UNITED WAY OF CENTRAL EASTERN CALIFORNIA | 304143       | 12,870.47 |
|      | 7/15/2025 | V04097--VICTORIA FLORES                          | 304150       | 55.30     |
|      | 7/15/2025 | V03535--BRISEYDA HERNANDEZ                       | 304013       | 42.00     |
|      | 7/15/2025 | V04254--CHARLETTE R MCRAE                        | 304021       | 33.60     |
|      | 7/15/2025 | V03649--GUADALUPE ARELLANO                       | 304044       | 29.40     |
|      | 7/15/2025 | V04348--MARIELA NAVARRETE VAZQUEZ                | 304078       | 26.60     |
|      | 7/15/2025 | V04105--LETICIA MORENO                           | 304065       | 21.70     |
|      | 7/15/2025 | V04653--MARITZA CAMACHO                          | 304079       | 18.20     |
|      | 7/15/2025 | V04133--MARIA VILLANUEVA                         | 304076       | 18.20     |
|      | 7/15/2025 | V04074--MONICA ZARAGOZA                          | 304084       | 9.10      |
|      | 7/15/2025 | V04127--ERICA PEREZ                              | 304032       | 5.60      |
|      | 7/15/2025 | V04125--FLORIDILIANA REYES MENDEZ                | 304036       | 5.60      |
|      | 7/15/2025 | V04104--LUZ YOUNG                                | 304071       | 167.30    |
|      | 7/15/2025 | V03453--ADILENE NAVA                             | 303996       | 165.20    |
|      | 7/15/2025 | V03429--TIYONNA MITCHELL                         | 304141       | 146.30    |
|      | 7/15/2025 | V03405--NICOLE CALLAHAN                          | 304089       | 131.60    |
|      | 7/15/2025 | V03643--GLORIA NEVEL                             | 304043       | 128.80    |
|      | 7/15/2025 | V04115--ESTEFANY AVITIA                          | 304033       | 125.30    |
|      | 7/15/2025 | V04620--ADRIANA AREVALO                          | 303997       | 111.30    |
|      | 7/15/2025 | V03729--LARA POPKIN                              | 304063       | 95.20     |
|      | 7/15/2025 | V03785--MARIA MORENO GOMEZ                       | 304075       | 83.30     |
|      | 7/15/2025 | V04095--KATERINA GONZALEZ-ROSARIO                | 304054       | 80.50     |
|      | 7/15/2025 | V03840--NALLELY SANCHEZ                          | 304086       | 75.60     |
|      | 7/15/2025 | V04322--KIMIKA PORTER                            | 304060       | 75.60     |
|      | 7/15/2025 | V02597--CATHARYN LAURIE SPROULE                  | 304019       | 404.60    |
|      | 7/15/2025 | V04002--RUBEN RIVERA                             | 304115       | 67.20     |
|      | 7/15/2025 | V03522--AVERY COX                                | 304008       | 63.70     |
|      | 7/15/2025 | V04019--HEIDI ESPINOZA                           | 304047       | 63.00     |
|      | 7/15/2025 | V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS    | 304057       | 8,889.00  |
|      | 7/15/2025 | V04174--The Open Door Network                    | 304139       | 2,013.00  |
|      | 7/15/2025 | V01009--ULINE                                    | 304142       | 842.11    |
|      | 7/15/2025 | V00389--FLYERS ENERGY LLC                        | 304037       | 318.76    |
|      | 7/15/2025 | V04712--LEARA LEANNE SPROTT                      | 304064       | 304.06    |
|      | 7/15/2025 | V03370--ROSLYN TORRES                            | 304114       | 308.30    |
|      | 7/15/2025 | V03367--VALERIE CAMACHO                          | 304145       | 201.60    |
|      | 7/15/2025 | V03496--ANDREW CHAVEZ                            | 304002       | 178.50    |
|      | 7/15/2025 | V04036--NANCY COSTA                              | 304087       | 175.70    |
|      | 7/15/2025 | V03156--PROLIFIC PKG, LLC                        | 304107       | 28,574.10 |
|      | 7/15/2025 | V03172--OFFICE1 LEASING                          | 304099       | 519.18    |
|      | 7/15/2025 | V04093--AT&T                                     | 304004       | 90.63     |
|      | 7/15/2025 | V00914--SOUTHERN CALIFORNIA EDISON               | 304122       | 4,522.38  |
|      | 7/15/2025 | V00919--SPECTRUM                                 | 304125       | 220.25    |
|      | 7/15/2025 | V00215--CITY OF SHAFTER                          | 304024       | 560.38    |
|      | 7/15/2025 | V00919--SPECTRUM                                 | 304124       | 170.25    |
|      | 7/15/2025 | V00592--LAKESHORE EQUIPMENT COMPANY              | 304061       | 2,286.48  |
|      | 7/15/2025 | V03172--OFFICE1 LEASING                          | 304098       | 216.05    |
|      | 7/15/2025 | V00624--LOWES COMPANIES INC                      | 304069       | 200.50    |
|      | 7/15/2025 | V03172--OFFICE1 LEASING                          | 304097       | 302.78    |
|      | 7/15/2025 | V03172--OFFICE1 LEASING                          | 304096       | 169.83    |
|      | 7/15/2025 | V03172--OFFICE1 LEASING                          | 304095       | 132.77    |
|      | 7/15/2025 | V00562--KEITH C PFEFFER                          | 304055       | 162.89    |
|      | 7/15/2025 | V00787--PG&E                                     | 304105       | 17,893.35 |
|      | 7/15/2025 | V03197--AUTOMATIC GATES AND ACCESS               | 304007       | 27,090.00 |

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|      | 7/15/2025 | V02978--SPECTRUM/CHARTER COMMUNICATIONS                         | 304133          | 161.27    |
|      | 7/15/2025 | V00919--SPECTRUM                                                | 304123          | 220.25    |
|      | 7/15/2025 | V03059--T-MOBILE USA INC                                        | 304137          | 7,632.55  |
|      | 7/15/2025 | V00520--JORDAN KAUFMAN KCTTC                                    | 304052          | 79,039.63 |
|      | 7/15/2025 | V02479--RONALD SHELAN                                           | 304113          | 435.73    |
|      | 7/15/2025 | V02479--RONALD SHELAN                                           | 304112          | 975.00    |
|      | 7/15/2025 | V00912--SOUTH TULARE RICHGROVE REFUSE INC                       | 304121          | 460.88    |
|      | 7/15/2025 | V02479--RONALD SHELAN                                           | 304111          | 435.73    |
|      | 7/15/2025 | V00252--COUNTY OF KERN PUBLIC WORKS                             | 304026          | 56.49     |
|      | 7/15/2025 | V00209--CITY OF BAKERSFIELD                                     | 304023          | 11,591.66 |
|      | 7/15/2025 | V00806--PROTECTION 1/ADT                                        | 304108          | 262.71    |
|      | 7/15/2025 | V00035--ALAMO ALARM CO INC                                      | 303998          | 203.50    |
|      | 7/15/2025 | V00294--DEPARTMENT OF JUSTICE                                   | 304028          | 421.00    |
|      | 7/15/2025 | V03081--ALEX BUSINESS GROUP                                     | 304000          | 27,466.58 |
|      | 7/15/2025 | V00169--CALIFORNIA WATER SERVICE                                | 304016          | 6,383.10  |
|      | 7/15/2025 | V04194--KERN HEALTH SYSTEMS                                     | 304058          | 336.00    |
|      | 7/15/2025 | V04575--LOWE'S COMPANIES, INC.                                  | 304068          | 18,269.51 |
|      | 7/15/2025 | V00762--PACIFICA STOCKTON HOTEL LLC - COURTYARD BY MARRIOTT STO | 304102          | 810.48    |
|      | 7/15/2025 | V00744--ODP BUSINESS SOLUTIONS LLC                              | 304094          | 2,281.05  |
|      | 7/15/2025 | V00092--AT&T                                                    | 304003          | 3,234.05  |
|      | 7/15/2025 | V00458--HOME DEPOT COMMERCIAL CREDIT                            | 304048          | 5,964.39  |
|      | 7/15/2025 | V00763--PACIFICA STOCKTON SUITES LLC                            | 304103          | 202.62    |
|      | 7/15/2025 | V03213--FRESHPOINT CENTRAL CALIFORNIA, INC                      | 122234140005901 | 337.00    |
|      | 7/15/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC                      | 122234140005900 | 11,426.23 |
|      | 7/15/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC                      | 122234140005899 | 1,604.12  |
|      | 7/15/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC                      | 122234140005898 | 1,016.48  |
|      | 7/15/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC                      | 122234140005897 | 1,892.72  |
|      | 7/15/2025 | V00478--INDOFF INCORPORATED                                     | 122234140005896 | 3,766.76  |
|      | 7/15/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC                      | 122234140005895 | 1,186.59  |
|      | 7/15/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC                      | 122234140005894 | 532.24    |
|      | 7/15/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                            | 122234140005893 | 44.80     |
|      | 7/15/2025 | V03263--FLOWERS BAKERIES SALES OF SOCAL, LLC                    | 122234140005892 | 115.92    |
|      | 7/15/2025 | V03328--Hometown Plumbing                                       | 122234140005891 | 135.00    |
|      | 7/15/2025 | V03487--ANA HENRIQUEZ ARTIGA                                    | 122234140005890 | 119.26    |
|      | 7/15/2025 | V03357--LORENA PALOMO                                           | 122234140005889 | 32.16     |
|      | 7/15/2025 | V03551--CHASE RANGEL                                            | 122234140005888 | 37.89     |
|      | 7/15/2025 | V03641--GLORIA BARBERO                                          | 122234140005887 | 207.00    |
|      | 7/15/2025 | V03925--SAVANNAH FLORES                                         | 122234140005886 | 222.44    |
|      | 7/15/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                            | 122234140005885 | 44.50     |
|      | 7/15/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                            | 122234140005884 | 44.80     |
|      | 7/15/2025 | V00770--PAPER CONNECTION INC                                    | 122234140005883 | 420.66    |
|      | 7/15/2025 | V00286--DELL TECHNOLOGIES, INC.                                 | 122234140005882 | 715.38    |
|      | 7/15/2025 | V00770--PAPER CONNECTION INC                                    | 122234140005881 | 189.76    |
|      | 7/15/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005880 | 486.63    |
|      | 7/15/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005879 | 486.63    |
|      | 7/15/2025 | V00226--RLH FIRE PROTECTION, INC.                               | 122234140005878 | 883.00    |
|      | 7/15/2025 | V00928--STAPLES CONTRACT & COMMERCIAL, INC                      | 122234140005877 | 28.30     |
|      | 7/15/2025 | V00937--STINSON STATIONERS                                      | 122234140005876 | 887.43    |
|      | 7/15/2025 | V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL             | 122234140005875 | 60.00     |
|      | 7/15/2025 | V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL             | 122234140005874 | 530.00    |
|      | 7/15/2025 | V03228--IMPERIAL BAG & PAPER CO, LLC                            | 122234140005873 | 386.79    |
|      | 7/15/2025 | V00350--ESCUELITA HERNANDEZ LITTLE SCHOOL                       | 122234140005872 | 10,574.20 |
|      | 7/15/2025 | V00559--KAPLAN EARLY LEARNING CO                                | 122234140005871 | 118.20    |
|      | 7/15/2025 | V00704--MISSION LINEN SUPPLY                                    | 122234140005870 | 55.68     |
|      | 7/15/2025 | V00704--MISSION LINEN SUPPLY                                    | 122234140005869 | 1,064.43  |
|      | 7/15/2025 | V00704--MISSION LINEN SUPPLY                                    | 122234140005868 | 1,807.20  |
|      | 7/15/2025 | V00874--SAVE MART SUPERMARKETS                                  | 122234140005867 | 415.04    |
|      | 7/15/2025 | V03376--ANGELICA PALMA                                          | 122234140005866 | 6.45      |
|      | 7/15/2025 | V00937--STINSON STATIONERS                                      | 122234140005865 | 250.63    |
|      | 7/15/2025 | V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES               | 122234140005864 | 709.40    |
|      | 7/15/2025 | V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES               | 122234140005863 | 5,022.64  |
|      | 7/15/2025 | V03060--JAB COMMUNICATION INC.                                  | 122234140005862 | 4,966.66  |
|      | 7/15/2025 | V03378--Eulla Airra Sia Barcenass                               | 122234140005861 | 379.00    |
|      | 7/15/2025 | V00060--AN ICON COMPANY, LLC - PRINTDIRTCHPEAP                  | 122234140005860 | 1,349.12  |
|      | 7/15/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005859 | 865.53    |
|      | 7/15/2025 | V03084--SUNRISE GARDENING SERVICE, LLC                          | 122234140005858 | 1,999.00  |
|      | 7/15/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140005857 | 57.96     |

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|      | 7/15/2025 | V00321--ECOLAB FOOD SAFETY SPECIALTIES                    | 122234140005856 | 252.23    |
|      | 7/15/2025 | V04589--HOMECARE SOFTWARE SOLUTIONS LLC                   | 122234140005855 | 48.76     |
|      | 7/15/2025 | V03006--GRACE COMMUNITY CHURCH                            | 122234140005854 | 2,425.10  |
|      | 7/15/2025 | V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC              | 122234140005853 | 83.62     |
|      | 7/15/2025 | V03301--COLLETTE ROYAL                                    | 122234140005852 | 8,250.00  |
|      | 7/15/2025 | V00704--MISSION LINEN SUPPLY                              | 122234140005851 | 802.93    |
|      | 7/15/2025 | V00478--INDOFF INCORPORATED                               | 122234140005850 | 2,145.00  |
|      | 7/15/2025 | V00349--ERIE CUSTOM COMPUTER APPLICATIONS                 | 122234140005849 | 2,940.00  |
|      | 7/15/2025 | V00631--M AND S SECURITY SERVICES INC                     | 122234140005848 | 150.00    |
|      | 7/15/2025 | V04647--TRISHA LOR                                        | 122234140005847 | 26.60     |
|      | 7/15/2025 | V04631--Arnoldo Galindo Castro                            | 122234140005846 | 98.70     |
|      | 7/15/2025 | V04614--BRANDON NGUYEN                                    | 122234140005845 | 72.80     |
|      | 7/15/2025 | V04525--BRENDA ORTIZ                                      | 122234140005844 | 23.10     |
|      | 7/15/2025 | V04363--MICHELLE RUIZ                                     | 122234140005843 | 20.30     |
|      | 7/15/2025 | V04240--ASHLEY MCALLISTER                                 | 122234140005842 | 114.80    |
|      | 7/15/2025 | V04204--JANELLE NICOLE GORE                               | 122234140005841 | 44.10     |
|      | 7/15/2025 | V04077--RAUL JIMENEZ                                      | 122234140005840 | 161.00    |
|      | 7/15/2025 | V04062--SOPHIN LOCK                                       | 122234140005839 | 120.40    |
|      | 7/15/2025 | V04045--NATALIE BEATRIZ RODRIGUEZ                         | 122234140005838 | 131.60    |
|      | 7/15/2025 | V04041--STEPHANIE CORONEL                                 | 122234140005837 | 10.50     |
|      | 7/15/2025 | V03939--SULEMA GARCIA                                     | 122234140005836 | 61.60     |
|      | 7/15/2025 | V03925--SAVANNAH FLORES                                   | 122234140005835 | 111.30    |
|      | 7/15/2025 | V03867--PATRICIA ROBLES WESLEY                            | 122234140005834 | 66.50     |
|      | 7/15/2025 | V03866--PATRICIA MEXICANO                                 | 122234140005833 | 79.80     |
|      | 7/15/2025 | V03863--PALOMA SANDOVAL                                   | 122234140005832 | 49.00     |
|      | 7/15/2025 | V03852--NICOLE NINO                                       | 122234140005831 | 48.30     |
|      | 7/15/2025 | V03848--NAYELI ARAMBULA                                   | 122234140005830 | 108.50    |
|      | 7/15/2025 | V03765--Magaly Witz                                       | 122234140005829 | 9.80      |
|      | 7/15/2025 | V03667--JANELLE ANDRES                                    | 122234140005828 | 51.80     |
|      | 7/15/2025 | V03645--GLORIANA TEIXEIRA                                 | 122234140005827 | 252.00    |
|      | 7/15/2025 | V03618--ERNESTO LEON                                      | 122234140005826 | 63.00     |
|      | 7/15/2025 | V03603--ELIZABETH CISNEROS                                | 122234140005825 | 68.60     |
|      | 7/15/2025 | V03601--ELENA GARCIA                                      | 122234140005824 | 79.80     |
|      | 7/15/2025 | V03584--DENISE COOPER                                     | 122234140005823 | 43.40     |
|      | 7/15/2025 | V03583--DELORES PATRICIO                                  | 122234140005822 | 184.80    |
|      | 7/15/2025 | V03561--CLAUDIA GARIBALDO                                 | 122234140005821 | 71.40     |
|      | 7/15/2025 | V03508--ANTHONY CONRAD CHAVEZ                             | 122234140005820 | 127.40    |
|      | 7/15/2025 | V03493--ANDREA MARQUEZ                                    | 122234140005819 | 108.50    |
|      | 7/15/2025 | V03492--Andrea Chavez                                     | 122234140005818 | 133.00    |
|      | 7/15/2025 | V03484--AMBER PUMPHREY                                    | 122234140005817 | 36.40     |
|      | 7/15/2025 | V03450--ADA HARPSTER                                      | 122234140005816 | 158.20    |
|      | 7/15/2025 | V03440--LUZVIMINDA ADAMS                                  | 122234140005815 | 79.80     |
|      | 7/15/2025 | V03438--LIZETTE BRAVO                                     | 122234140005814 | 43.40     |
|      | 7/15/2025 | V03415--STACY MERRIFIELD                                  | 122234140005813 | 2.10      |
|      | 7/15/2025 | V03414--ALMA SANCHEZ                                      | 122234140005812 | 1.40      |
|      | 7/15/2025 | V03397--MAEGAN ROUSE                                      | 122234140005811 | 364.00    |
|      | 7/15/2025 | V03395--MARIA FLORES TORRES                               | 122234140005810 | 308.00    |
|      | 7/15/2025 | V03390--LAURA SERNA                                       | 122234140005809 | 1.40      |
|      | 7/15/2025 | V03385--GABRIELA PADILLA                                  | 122234140005808 | 141.40    |
|      | 7/15/2025 | V03384--GLORIA GONZALEZ                                   | 122234140005807 | 184.80    |
|      | 7/15/2025 | V03374--ADRIANA LOPEZ                                     | 122234140005806 | 104.30    |
|      | 7/15/2025 | V03371--LUCERO GONZALEZ                                   | 122234140005805 | 151.20    |
|      | 7/15/2025 | V03353--Cynthia Magdaleno                                 | 122234140005804 | 23.10     |
|      | 7/15/2025 | V03344--ANNELISA PEREZ                                    | 122234140005803 | 62.30     |
|      | 7/15/2025 | V03331--TINA MOUA                                         | 122234140005802 | 31.50     |
|      | 7/15/2025 | V03262--ERIC LE BARBE                                     | 122234140005801 | 81.90     |
|      | 7/15/2025 | V02955--LOANA LUGO                                        | 122234140005800 | 166.60    |
|      | 7/15/2025 | V02868--SAFIYA PRICE                                      | 122234140005799 | 45.50     |
|      | 7/15/2025 | V02778--MARIA C VARELA                                    | 122234140005798 | 179.90    |
|      | 7/15/2025 | V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIB & KIMBALL | 122234140005797 | 5,250.00  |
|      | 7/15/2025 | V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIB & KIMBALL | 122234140005796 | 1,568.25  |
|      | 7/15/2025 | V00407--GARDEN PATHWAYS INC                               | 122234140005795 | 7,520.37  |
|      | 7/15/2025 | V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC              | 122234140005794 | 92.59     |
|      | 7/15/2025 | V00286--DELL TECHNOLOGIES, INC.                           | 122234140005793 | 26,142.79 |
|      | 7/15/2025 | V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC              | 122234140005792 | 325.18    |
|      | 7/15/2025 | V03245--TIMOTHY SEXTON                                    | 122234140005791 | 3,015.63  |
|      | 7/15/2025 | V03681--JERRY MEADE                                       | 122234140005790 | 566.50    |

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|      | 7/15/2025 | V00812--QUADIENT FINANCE USA INC           | 122234140005789 | 2,049.00  |
|      | 7/15/2025 | V03186--BLUETRITON BRANDS INC              | 122234140005788 | 9.73      |
|      | 7/15/2025 | V00478--INDOFF INCORPORATED                | 122234140005787 | 595.00    |
|      | 7/15/2025 | V04034--RINGCENTRAL INC.                   | 122234140005786 | 17,540.61 |
|      | 7/15/2025 | V00004--4IMPRINT INC AKA NELSON MARKETING  | 122234140005785 | 38.29     |
|      | 7/15/2025 | V00004--4IMPRINT INC AKA NELSON MARKETING  | 122234140005784 | 276.03    |
|      | 7/15/2025 | V00004--4IMPRINT INC AKA NELSON MARKETING  | 122234140005783 | 745.06    |
|      | 7/15/2025 | V03064--CUSTOM L & A CONSTRUCTION INC      | 122234140005782 | 40,000.00 |
|      | 7/15/2025 | V03239--AMAROK, LLC                        | 122234140005781 | 4,199.51  |
|      | 7/15/2025 | V03248--ALVAREZ & GUINILING, LLC           | 122234140005780 | 194.94    |
|      | 7/15/2025 | V00182--CDW LLC                            | 122234140005779 | 300.80    |
|      | 7/15/2025 | V00182--CDW LLC                            | 122234140005778 | 512.06    |
|      | 7/15/2025 | V00182--CDW LLC                            | 122234140005777 | 54,739.80 |
|      | 7/15/2025 | V00227--COFER & OBERLIES INC               | 122234140005776 | 463.93    |
|      | 7/15/2025 | V02330--JEREMY T TOBIAS                    | 122234140005775 | 764.00    |
|      | 7/15/2025 | V00721--NARAMA INC. - TREK IMAGING         | 122234140005774 | 918.50    |
|      | 7/15/2025 | V00794--PLC SYSTEM SERVICES LLC            | 122234140005773 | 1,255.89  |
|      | 7/15/2025 | V00704--MISSION LINEN SUPPLY               | 122234140005772 | 774.41    |
|      | 7/15/2025 | V00029--ADVANCED DATA STORAGE, INC         | 122234140005771 | 17.60     |
|      | 7/15/2025 | V00794--PLC SYSTEM SERVICES LLC            | 122234140005770 | 120.00    |
|      | 7/15/2025 | V03159--JOHN REY                           | 122234140005769 | 170.78    |
|      | 7/15/2025 | V03316--YESENIA MONTOYA                    | 122234140005768 | 4,500.00  |
|      | 7/15/2025 | V00022--ADOBE INC                          | 122234140005767 | 190.32    |
|      | 7/15/2025 | V00010--ABILA INC                          | 122234140005766 | 4,266.26  |
|      | 7/15/2025 | V00257--CREATIVE FINANCIAL STAFFING LLC    | 122234140005765 | 5,035.55  |
|      | 7/15/2025 | V00179--CAZADOR CONSULTING GROUP, INC      | 122234140005764 | 1,020.80  |
|      | 7/15/2025 | V00128--BRADY INDUSTRIES                   | 122234140005763 | 3,383.28  |
|      | 7/15/2025 | V04180--DIESEL DIRECT LLC                  | 122234140005762 | 2,144.41  |
|      | 7/15/2025 | V03255--CYNTHIA BORJON-COSBY               | 122234140005761 | 7,500.00  |
|      | 7/15/2025 | V03191--VAL-PRO, INC                       | 122234140005760 | 157.20    |
|      | 7/15/2025 | V00794--PLC SYSTEM SERVICES LLC            | 122234140005759 | 718.10    |
|      | 7/15/2025 | V00182--CDW LLC                            | 122234140005758 | 205.85    |
|      | 7/15/2025 | V00794--PLC SYSTEM SERVICES LLC            | 122234140005757 | 180.00    |
|      | 7/15/2025 | V00123--BLACKHAWK NETWORK, INC             | 122234140005756 | 204.70    |
|      | 7/15/2025 | V00794--PLC SYSTEM SERVICES LLC            | 122234140005755 | 300.00    |
|      | 7/15/2025 | V00794--PLC SYSTEM SERVICES LLC            | 122234140005754 | 360.00    |
|      | 7/15/2025 | V00704--MISSION LINEN SUPPLY               | 122234140005753 | 469.80    |
|      | 7/15/2025 | V04180--DIESEL DIRECT LLC                  | 122234140005752 | 2,164.19  |
|      | 7/15/2025 | V04180--DIESEL DIRECT LLC                  | 122234140005751 | 1,307.95  |
|      | 7/15/2025 | V04180--DIESEL DIRECT LLC                  | 122234140005750 | 2,271.41  |
|      | 7/15/2025 | V00794--PLC SYSTEM SERVICES LLC            | 122234140005749 | 420.00    |
|      | 7/15/2025 | V02658--ELSA NAVARRETE                     | 122234140005748 | 200.00    |
|      | 7/15/2025 | V00794--PLC SYSTEM SERVICES LLC            | 122234140005747 | 502.85    |
|      | 7/15/2025 | V00384--FIVE9 INC                          | 122234140005746 | 4,000.00  |
|      | 7/15/2025 | V00049--AMAZON CAPITAL SERVICES, INC       | 122234140005745 | 33,037.75 |
|      | 7/15/2025 | V00794--PLC SYSTEM SERVICES LLC            | 122234140005744 | 240.00    |
|      | 7/15/2025 | V00794--PLC SYSTEM SERVICES LLC            | 122234140005743 | 318.15    |
|      | 7/15/2025 | V00794--PLC SYSTEM SERVICES LLC            | 122234140005742 | 340.00    |
|      | 7/15/2025 | V00794--PLC SYSTEM SERVICES LLC            | 122234140005741 | 353.18    |
|      | 7/15/2025 | V00794--PLC SYSTEM SERVICES LLC            | 122234140005740 | 202.50    |
|      | 7/15/2025 | V03986--YOLANDA GONZALES                   | 122234140005739 | 422.54    |
|      | 7/15/2025 | V03692--JOSEPH AGUILAR                     | 122234140005738 | 70.00     |
|      | 7/16/2025 | V04678--GRUPE HUBER COMPANY                | 304174          | 16,552.70 |
|      | 7/16/2025 | V04044--BRITTANY NICHOLE ORTEGA            | 304167          | 1,696.50  |
|      | 7/16/2025 | P00053--GLORIA GARCIA DE MADERA            | 304172          | 11,897.30 |
|      | 7/16/2025 | P01593--MANUELA P MEDINA                   | 304182          | 7,289.56  |
|      | 7/16/2025 | P00769--LETICIA MARIA BOTELLO              | 304180          | 5,789.59  |
|      | 7/16/2025 | P01754--VERONICA L ESCOBAR                 | 304190          | 3,189.16  |
|      | 7/16/2025 | P00823--MARIA EUGENIA GARCIA DE VEGA       | 304184          | 2,854.26  |
|      | 7/16/2025 | P02407--GUADALUPE ELIZABETH PENUELAS       | 304176          | 2,741.25  |
|      | 7/16/2025 | P01663--MARCELA CHAVEZ OSEGUERA            | 304183          | 2,670.40  |
|      | 7/16/2025 | P01805--CONSUELO RAMIREZ DE MAGDALENO      | 304168          | 2,473.83  |
|      | 7/16/2025 | P02564--DIEGO FERREIRA                     | 304169          | 1,996.46  |
|      | 7/16/2025 | P02849--LUCERO AMAIRANI VILLASENOR BOTELLO | 304181          | 1,947.78  |
|      | 7/16/2025 | P02820--ROCIO GARDUNO MAGO                 | 304189          | 1,865.39  |
|      | 7/16/2025 | P02777--BELEN IZAZAGA MERCADO              | 304164          | 1,810.75  |
|      | 7/16/2025 | P00705--AMPARO MAGANA                      | 304161          | 1,784.22  |

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|      | 7/16/2025 | P02876--ESPERANZA GALLEGOS-RUIZ           | 304170          | 1,337.46  |
|      | 7/16/2025 | P02709--ANA MARIA ACOSTA DE ARIZAGA       | 304162          | 1,316.14  |
|      | 7/16/2025 | P02614--ORELLANA RODRIGUEZ TOMASA MARISOL | 304188          | 1,244.76  |
|      | 7/16/2025 | P02692--KASANDRA LOPEZ-CORDERO            | 304179          | 1,172.34  |
|      | 7/16/2025 | P02770--GUADALUPE AYON DE MENDOZA         | 304175          | 732.50    |
|      | 7/16/2025 | P02819--JAQUILINA GARCIA OSORIO           | 304178          | 622.38    |
|      | 7/16/2025 | V04044--BRITTANY NICHOLE ORTEGA           | 304166          | 100.10    |
|      | 7/16/2025 | P02924--MARTHA AYON                       | 122234140006111 | 438.04    |
|      | 7/16/2025 | P02920--SOFIA ALONSO ALVARADO             | 122234140006110 | 425.38    |
|      | 7/16/2025 | P02918--MARISOL CALDERON                  | 122234140006109 | 1,554.94  |
|      | 7/16/2025 | P02914--FRANCISCA C CASTILLO FERNANDEZ    | 122234140006108 | 979.14    |
|      | 7/16/2025 | P02904--MAYRA ESTHER MENDOZA              | 122234140006107 | 2,918.43  |
|      | 7/16/2025 | P02897--MARTHA ALICIA CEJA                | 122234140006106 | 1,884.08  |
|      | 7/16/2025 | P02894--MARIBEL GARCIA RAMIREZ            | 122234140006105 | 1,832.88  |
|      | 7/16/2025 | P02892--SANDRA GABRIELA ARMENDARIZ        | 122234140006104 | 3,636.32  |
|      | 7/16/2025 | P02885--ANA RIOS                          | 122234140006103 | 4,775.45  |
|      | 7/16/2025 | P02884--ALONDRA SESILIA MEZA ZUNIGA       | 122234140006102 | 3,805.44  |
|      | 7/16/2025 | P02882--MARIA MENDOZA                     | 122234140006101 | 2,395.72  |
|      | 7/16/2025 | P02877--GRISELDA FERNANDEZ SALGADO        | 122234140006100 | 2,805.11  |
|      | 7/16/2025 | P02856--CONSUELO LIRA DE LEMUS            | 122234140006099 | 4,155.76  |
|      | 7/16/2025 | P02851--MARIA A ROMERO DE CRUZ            | 122234140006098 | 955.89    |
|      | 7/16/2025 | P02848--ANA LAURA RODRIGUEZ               | 122234140006097 | 4,265.82  |
|      | 7/16/2025 | P02845--CARLOS ESTEVAN GARCIA             | 122234140006096 | 2,568.93  |
|      | 7/16/2025 | P02842--ELIA SANCHEZ                      | 122234140006095 | 3,019.34  |
|      | 7/16/2025 | P02841--LAURA LILIANA RAMIREZ ALCALA      | 122234140006094 | 3,697.10  |
|      | 7/16/2025 | P02839--CARLAANGELA RUIZ                  | 122234140006093 | 1,676.76  |
|      | 7/16/2025 | P02837--ADELINA BELTRAN                   | 122234140006092 | 1,445.59  |
|      | 7/16/2025 | P02832--ANDREA MOHAMMED                   | 122234140006091 | 2,139.17  |
|      | 7/16/2025 | P02828--MARIA FERNANDA GARIBAY            | 122234140006090 | 4,607.15  |
|      | 7/16/2025 | P02813--YESENIA CAYETANO HERNANDEZ        | 122234140006089 | 1,835.56  |
|      | 7/16/2025 | P02810--MARIA R LEMUS OROZCO              | 122234140006088 | 3,281.75  |
|      | 7/16/2025 | P02804--CELIA IBARRA                      | 122234140006087 | 1,849.14  |
|      | 7/16/2025 | P02802--GUADALUPE DURAN                   | 122234140006086 | 707.62    |
|      | 7/16/2025 | P02798--MARGARITA VALENCIA AVILA          | 122234140006085 | 6,762.60  |
|      | 7/16/2025 | P02796--NEREYDA LIRA LOPEZ                | 122234140006084 | 3,688.10  |
|      | 7/16/2025 | P02793--JULISSIA LIZBETH RODRIGUEZ        | 122234140006083 | 1,748.32  |
|      | 7/16/2025 | P02781--YESENIA GUADALUPE QUINTERO TAPIA  | 122234140006082 | 838.38    |
|      | 7/16/2025 | P02779--REBECCA MENDOZA VAZQUEZ           | 122234140006081 | 4,988.47  |
|      | 7/16/2025 | P02771--MARIA T HERNANDEZ                 | 122234140006080 | 1,039.96  |
|      | 7/16/2025 | P02768--ALICIA MONTEJANO PENA             | 122234140006079 | 4,568.19  |
|      | 7/16/2025 | P02765--MARIA DEL CARMEN GUTIERREZ BRITO  | 122234140006078 | 3,375.78  |
|      | 7/16/2025 | P02764--MARGARITA GARIBAY CORTES          | 122234140006077 | 12,530.20 |
|      | 7/16/2025 | P02757--BERTHA CARAVES                    | 122234140006076 | 1,246.08  |
|      | 7/16/2025 | P02754--ANTONIO PERALTA DUQUE             | 122234140006075 | 3,893.23  |
|      | 7/16/2025 | P02749--ROSALIA MARTINEZ DE MENDOZA       | 122234140006074 | 1,827.93  |
|      | 7/16/2025 | P02742--JOANNA ROBLES                     | 122234140006073 | 909.94    |
|      | 7/16/2025 | P02736--CLAUDIA ZAVALA CISNEROS           | 122234140006072 | 2,836.02  |
|      | 7/16/2025 | P02728--AMALIA BUENROSTRO                 | 122234140006071 | 10,376.01 |
|      | 7/16/2025 | P02722--BRENDA SUJEY MARTINEZ             | 122234140006070 | 2,741.25  |
|      | 7/16/2025 | P02720--GUADALUPE LEMUS LEMUS             | 122234140006069 | 2,512.39  |
|      | 7/16/2025 | P02717--JOSELINE ARREDONDO                | 122234140006068 | 2,301.92  |
|      | 7/16/2025 | P02713--MARIA ESTHER GONZALEZ AVALOS      | 122234140006067 | 5,429.81  |
|      | 7/16/2025 | P02711--MARIA ELIZABETH MARIN             | 122234140006066 | 2,936.70  |
|      | 7/16/2025 | P02696--MARIA ASUSENA GONZALEZ-GUTIERREZ  | 122234140006065 | 1,255.60  |
|      | 7/16/2025 | P02690--STEPHANIE VERDUGO                 | 122234140006064 | 6,540.75  |
|      | 7/16/2025 | P02689--GUADALUPE OLAZABAL                | 122234140006063 | 1,131.86  |
|      | 7/16/2025 | P02687--ELIM RODRIGUEZ                    | 122234140006062 | 2,770.24  |
|      | 7/16/2025 | P02683--MARIA GUADALUPE GONZALEZ          | 122234140006061 | 2,914.66  |
|      | 7/16/2025 | P02682--ELOISA QUINTINO DE MARTINEZ       | 122234140006060 | 636.99    |
|      | 7/16/2025 | P02673--NANCY GARIBAY HERNANDEZ           | 122234140006059 | 1,708.95  |
|      | 7/16/2025 | P02664--LESLIE KARINA TOSCANO CRUZ        | 122234140006058 | 847.91    |
|      | 7/16/2025 | P02659--ARACELI MORALES DE MARTINEZ       | 122234140006057 | 3,748.11  |
|      | 7/16/2025 | P02654--MARIA C CUEVAS DE GARCIA          | 122234140006056 | 2,397.63  |
|      | 7/16/2025 | P02652--MARIA ESTELA ARROYO               | 122234140006055 | 1,773.34  |
|      | 7/16/2025 | P02640--TERESA MENDOZA                    | 122234140006054 | 957.03    |
|      | 7/16/2025 | P02635--MARIA E CUARA                     | 122234140006053 | 1,215.71  |
|      | 7/16/2025 | P02634--EVA DILMA VARGAS                  | 122234140006052 | 5,972.96  |

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|      | 7/16/2025 | P02620--ARACELI JIMENEZ AVILA               | 122234140006051 | 2,643.60  |
|      | 7/16/2025 | P02618--MARIA CHRISTINA RUBALCAVA           | 122234140006050 | 3,731.99  |
|      | 7/16/2025 | P02608--GUADALUPE CECILIA JAIME             | 122234140006049 | 894.54    |
|      | 7/16/2025 | P02607--SYLVIA MORA                         | 122234140006048 | 1,244.85  |
|      | 7/16/2025 | P02602--ADRIANA GOMEZ                       | 122234140006047 | 12,205.70 |
|      | 7/16/2025 | P02598--MIRIAM LOPEZ GUTIERREZ              | 122234140006046 | 8,373.87  |
|      | 7/16/2025 | P02597--INES MARISCAL MACIAS                | 122234140006045 | 636.99    |
|      | 7/16/2025 | P02594--GUILLERMINA HERNANDEZ GOMEZ         | 122234140006044 | 5,308.76  |
|      | 7/16/2025 | P02579--YOLANDA LIRA LEMUS                  | 122234140006043 | 5,031.53  |
|      | 7/16/2025 | P02576--PRECIOSA ISABEL CHAMALE CASTRO      | 122234140006042 | 1,292.98  |
|      | 7/16/2025 | P02574--OLGA NOVELA DE HUERTA               | 122234140006041 | 6,717.45  |
|      | 7/16/2025 | P02570--TINA MARIE LOPEZ                    | 122234140006040 | 7,726.86  |
|      | 7/16/2025 | P02566--GLORIA ISITA MEJIA                  | 122234140006039 | 1,714.46  |
|      | 7/16/2025 | P02562--IRMA FLORES                         | 122234140006038 | 4,350.70  |
|      | 7/16/2025 | P02560--VERONICA HERNANDEZ                  | 122234140006037 | 3,583.88  |
|      | 7/16/2025 | P02558--FABIOLA GARCIA AVILES               | 122234140006036 | 650.00    |
|      | 7/16/2025 | P02557--MARIA A LOPEZ                       | 122234140006035 | 5,864.60  |
|      | 7/16/2025 | P02555--ORGARIDT ALCANZAR MAGANA            | 122234140006034 | 3,845.04  |
|      | 7/16/2025 | P02553--ELENA OCHOA CONTRERAS               | 122234140006033 | 1,215.71  |
|      | 7/16/2025 | P02546--SENDY N HERNANDEZ SOSA              | 122234140006032 | 412.26    |
|      | 7/16/2025 | P02545--ROCIO OROZCO IBARRA                 | 122234140006031 | 12,379.58 |
|      | 7/16/2025 | P02542A--LA ESTACION CHILDCARE LLC          | 122234140006030 | 3,552.51  |
|      | 7/16/2025 | P02539--KASANDRA BASURTO                    | 122234140006029 | 1,351.52  |
|      | 7/16/2025 | P02533--LIZET MONSERRAT PRECIADO            | 122234140006028 | 1,740.77  |
|      | 7/16/2025 | P02525--LETICIA HERNANDEZ PEREZ             | 122234140006027 | 1,748.32  |
|      | 7/16/2025 | P02521--JASMIN ALEJANDRA ARANDA             | 122234140006026 | 1,006.18  |
|      | 7/16/2025 | P02519--ANDREA PIMENTEL DE DOMINGUEZ        | 122234140006025 | 9,188.29  |
|      | 7/16/2025 | P02505--YANELY GARCIA                       | 122234140006024 | 1,773.34  |
|      | 7/16/2025 | P02503--YESENIA SALAZAR-PENA                | 122234140006023 | 999.31    |
|      | 7/16/2025 | P02483--JASMINE CANCHOLA                    | 122234140006022 | 1,779.08  |
|      | 7/16/2025 | P02479--ORALIA QUIROZ                       | 122234140006021 | 4,424.79  |
|      | 7/16/2025 | P02477--MAGANA IRIS FCC LLC                 | 122234140006020 | 4,968.38  |
|      | 7/16/2025 | P02476--DOLORES M PLATERO                   | 122234140006019 | 5,213.66  |
|      | 7/16/2025 | P02468--DAVID PANTOJA                       | 122234140006018 | 8,820.73  |
|      | 7/16/2025 | P02466--Rosa Elena Arellano                 | 122234140006017 | 2,833.46  |
|      | 7/16/2025 | P02462--IRMA L IBARRA                       | 122234140006016 | 10,072.80 |
|      | 7/16/2025 | P02453--LORENA TRUJILLO ESCOBEDO            | 122234140006015 | 2,924.30  |
|      | 7/16/2025 | P02450--RUBICEL RUIZ SOLORIO                | 122234140006014 | 5,860.81  |
|      | 7/16/2025 | P02446--MARIA DOLORES GOMEZ                 | 122234140006013 | 6,113.38  |
|      | 7/16/2025 | P02438--GEORGINA CONCEPCION WARREN COSTALES | 122234140006012 | 8,092.62  |
|      | 7/16/2025 | P02432--LILIANA SOLORIO                     | 122234140006011 | 2,658.26  |
|      | 7/16/2025 | P02422--ELIZABETH DIAZ                      | 122234140006010 | 3,683.65  |
|      | 7/16/2025 | P02416--DANIELA GUADALUPE ESPINOZA          | 122234140006009 | 5,917.61  |
|      | 7/16/2025 | P02413--MIGUEL ANGEL GARCIA JIMENEZ         | 122234140006008 | 2,658.26  |
|      | 7/16/2025 | P02402--EDITH ELIZABETH SANCHEZ             | 122234140006007 | 1,763.33  |
|      | 7/16/2025 | P02396--ANA MARIA RAMIREZ MEJIA             | 122234140006006 | 1,753.16  |
|      | 7/16/2025 | P02389--SANDRA RODRIGUEZ                    | 122234140006005 | 873.28    |
|      | 7/16/2025 | P02380--ZEFERINO GONZALEZ                   | 122234140006004 | 1,150.96  |
|      | 7/16/2025 | P02336--PAULA GARCIA                        | 122234140006003 | 8,232.66  |
|      | 7/16/2025 | P02323--SONIA PANTOJA                       | 122234140006002 | 3,008.85  |
|      | 7/16/2025 | P02322--MARGARITA BUSTAMANTE DE FELIX       | 122234140006001 | 4,633.70  |
|      | 7/16/2025 | P02319--MARIA PERLA GARCIA DE ARCIGA        | 122234140006000 | 4,655.31  |
|      | 7/16/2025 | P02310--MARIA G RAMIREZ DE MARTINEZ         | 122234140005999 | 9,550.00  |
|      | 7/16/2025 | P02303--MARTHA A ANGUIANO REYES             | 122234140005998 | 1,647.83  |
|      | 7/16/2025 | P02276--MARIA E CORONA HEREDIA              | 122234140005997 | 925.68    |
|      | 7/16/2025 | P02266--ELIZABETH CHAVEZ                    | 122234140005996 | 6,391.37  |
|      | 7/16/2025 | P02265--ELSA YANETH QUEVEDO ORTIZ           | 122234140005995 | 9,585.47  |
|      | 7/16/2025 | P02260--MARIA GUADALUPE ALVAREZ             | 122234140005994 | 6,862.56  |
|      | 7/16/2025 | P02259--MARIA GUADALUPE CONTRERAS VARGAS    | 122234140005993 | 1,676.76  |
|      | 7/16/2025 | P02258--MARISOL MEDINA                      | 122234140005992 | 5,762.58  |
|      | 7/16/2025 | P02249--ADRIANA AGUIRRE GAONA               | 122234140005991 | 5,436.48  |
|      | 7/16/2025 | P02246--CAROLINA GIL                        | 122234140005990 | 4,322.80  |
|      | 7/16/2025 | P02241--ANA PATRICIA CAMARGO                | 122234140005989 | 4,493.82  |
|      | 7/16/2025 | P02235--GABRIELA ARREGUIN                   | 122234140005988 | 3,425.08  |
|      | 7/16/2025 | P02218--ADELA RUIZ                          | 122234140005987 | 5,202.69  |
|      | 7/16/2025 | P02215--ERIKA L CENTENO                     | 122234140005986 | 8,150.23  |
|      | 7/16/2025 | P02200--GLORIA PADILLA MONTES DE OCA        | 122234140005985 | 1,725.56  |

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|      | 7/16/2025 | P02189--MARIA ELENA CASTILLO                | 122234140005984 | 4,732.69  |
|      | 7/16/2025 | P02172--Maria Ledesma De Garcia             | 122234140005983 | 7,046.06  |
|      | 7/16/2025 | P02163--ALICIA DE LA GARZA                  | 122234140005982 | 1,032.05  |
|      | 7/16/2025 | P02152--EDELmira L VIVEROS                  | 122234140005981 | 2,864.18  |
|      | 7/16/2025 | P02147--MARIA GUADALUPE CHAVEZ              | 122234140005980 | 3,818.42  |
|      | 7/16/2025 | P02130--ARACELY CRUZ DE MONTERROSA          | 122234140005979 | 10,770.77 |
|      | 7/16/2025 | P02122--JOANNA GONZALEZ                     | 122234140005978 | 909.94    |
|      | 7/16/2025 | P02118--ODAIVA GUADALUPE CENTENO            | 122234140005977 | 8,367.91  |
|      | 7/16/2025 | P02109--JACLYN PRADO                        | 122234140005976 | 4,605.86  |
|      | 7/16/2025 | P02093--SUSY I SANTACRUZ DE SAHAGUN         | 122234140005975 | 4,149.28  |
|      | 7/16/2025 | P02089--MARIA LAURA RAYA GOMEZ              | 122234140005974 | 5,427.72  |
|      | 7/16/2025 | P02078--GUADALUPE AVILES LEYVA              | 122234140005973 | 1,580.73  |
|      | 7/16/2025 | P02053--ANA BERTHA BALLESTEROS JAIME        | 122234140005972 | 5,911.78  |
|      | 7/16/2025 | P02051--ANA MARTINEZ                        | 122234140005971 | 982.75    |
|      | 7/16/2025 | P02044--AYDE JAIME                          | 122234140005970 | 5,276.12  |
|      | 7/16/2025 | P01984--IRMA YOLANDA ARCINIEGA              | 122234140005969 | 3,592.52  |
|      | 7/16/2025 | P01975--MARIA GUADALUPE DIAZ DE RUIZ        | 122234140005968 | 1,783.59  |
|      | 7/16/2025 | P01968--LOURDES PEREZ DE GARCIA             | 122234140005967 | 8,124.45  |
|      | 7/16/2025 | P01955--LIDIA ALONDR BRAVO DE MENDOZA       | 122234140005966 | 4,058.79  |
|      | 7/16/2025 | P01954--MARIA GUADALUPE ZAMORA RODRIGUEZ    | 122234140005965 | 5,946.26  |
|      | 7/16/2025 | P01951--IRENE R SIXTOS                      | 122234140005964 | 7,333.66  |
|      | 7/16/2025 | P01944A--JOSE FRANCISCO ALVARADO MENDEZ     | 122234140005963 | 1,898.47  |
|      | 7/16/2025 | P01934--MARIA A MAGALLON OROZCO             | 122234140005962 | 1,645.90  |
|      | 7/16/2025 | P01928--ANGELINA VASQUEZ                    | 122234140005961 | 1,853.00  |
|      | 7/16/2025 | P01917--DAISY ALMIDA GONZALEZ               | 122234140005960 | 7,514.99  |
|      | 7/16/2025 | P01910--ANDREA BUENROSTRO                   | 122234140005959 | 9,821.58  |
|      | 7/16/2025 | P01908A--JAIMES ADELA FAMILY CHILD CARE INC | 122234140005958 | 8,828.84  |
|      | 7/16/2025 | P01877--ANTONIA PANIAGUA ROSALES            | 122234140005957 | 8,426.34  |
|      | 7/16/2025 | P01867--IRMA AYALA CONTRERAS                | 122234140005956 | 323.32    |
|      | 7/16/2025 | P01848--EDILIA GUTIERREZ DE GARCIA          | 122234140005955 | 4,000.60  |
|      | 7/16/2025 | P01843--MARIANELA G ORTIZ                   | 122234140005954 | 5,277.86  |
|      | 7/16/2025 | P01809--CONSUELO PUGA                       | 122234140005953 | 4,122.27  |
|      | 7/16/2025 | P01807--FELISITA GOMEZ DE GOMEZ             | 122234140005952 | 6,330.41  |
|      | 7/16/2025 | P01804--CECILIA ZAMORA                      | 122234140005951 | 3,831.96  |
|      | 7/16/2025 | P01782--MONICA MARTINEZ                     | 122234140005950 | 1,548.30  |
|      | 7/16/2025 | P01734--MARGARITA CORTES DE BARAJAS         | 122234140005949 | 12,317.76 |
|      | 7/16/2025 | P01718--ONOFRE ZAMORA                       | 122234140005948 | 11,661.52 |
|      | 7/16/2025 | P01692--MARIA PAZ RUIZ                      | 122234140005947 | 4,590.39  |
|      | 7/16/2025 | P01666--PATRICIA SANCHEZ                    | 122234140005946 | 6,099.02  |
|      | 7/16/2025 | P01664--ELIDA CRUZ                          | 122234140005945 | 2,475.28  |
|      | 7/16/2025 | P01652--TRINIDAD TINOCO                     | 122234140005944 | 3,278.99  |
|      | 7/16/2025 | P01638--ELIZABETH GONZALEZ                  | 122234140005943 | 1,954.25  |
|      | 7/16/2025 | P01628--DORA LUZ RIVERA                     | 122234140005942 | 6,998.37  |
|      | 7/16/2025 | P01507--MARIANA NAVA                        | 122234140005941 | 4,737.93  |
|      | 7/16/2025 | P01493--NORMA LISA GUZMAN                   | 122234140005940 | 1,711.23  |
|      | 7/16/2025 | P01484--LILIBETH GODOY                      | 122234140005939 | 1,277.68  |
|      | 7/16/2025 | P01460--MARILU GARZA                        | 122234140005938 | 10,671.89 |
|      | 7/16/2025 | P01456--ESTHER MELENDREZ                    | 122234140005937 | 1,676.76  |
|      | 7/16/2025 | P01366--MARIA R GARCIA DE ARAMBULA          | 122234140005936 | 4,879.86  |
|      | 7/16/2025 | P01318--MARIA CONCEPCION CEJA               | 122234140005935 | 5,080.64  |
|      | 7/16/2025 | P01298--LETICIA MORALES                     | 122234140005934 | 6,969.84  |
|      | 7/16/2025 | P01285--ADELA GARCIA DE SOSA                | 122234140005933 | 6,984.19  |
|      | 7/16/2025 | P01256--ALMA R RANGEL                       | 122234140005932 | 7,398.40  |
|      | 7/16/2025 | P01189--RAQUEL POSADAS DE GIRON             | 122234140005931 | 5,693.17  |
|      | 7/16/2025 | P01187--MARIA LOURDES NIEVAS DE SALAZAR     | 122234140005930 | 6,655.32  |
|      | 7/16/2025 | P01128--VIRGINIA RANGEL                     | 122234140005929 | 5,155.69  |
|      | 7/16/2025 | P01114--ROCIO SALAZAR                       | 122234140005928 | 3,635.38  |
|      | 7/16/2025 | P01108--IMELDA MARIN DE JUAREZ              | 122234140005927 | 9,857.41  |
|      | 7/16/2025 | P01105--ANGELICA MAGANA MARES               | 122234140005926 | 6,072.88  |
|      | 7/16/2025 | P01096--LAURA A RODRIGUEZ                   | 122234140005925 | 4,484.01  |
|      | 7/16/2025 | P01091--BIVIANA MANRIQUEZ                   | 122234140005924 | 10,151.51 |
|      | 7/16/2025 | P01054--IRMA VERONICA OSEGUERA              | 122234140005923 | 5,260.64  |
|      | 7/16/2025 | P01050--LILIA YAZMIN JUAREZ                 | 122234140005922 | 6,907.07  |
|      | 7/16/2025 | P01024--MACARMEN LUCATERO                   | 122234140005921 | 1,374.70  |
|      | 7/16/2025 | P01013--MARIA DE JESUS REYNA                | 122234140005920 | 3,866.53  |
|      | 7/16/2025 | P00931--CARMEN MORALES DIAZ                 | 122234140005919 | 5,025.25  |
|      | 7/16/2025 | P00805--ELVA BORUNDA FLORES                 | 122234140005918 | 9,151.03  |

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|      | 7/16/2025 | P00735--LAURA A GUTIERREZ                          | 122234140005917 | 8,795.24   |
|      | 7/16/2025 | P00699--BLANCA EVELIA RUIZ DE SOLORIO              | 122234140005916 | 9,664.19   |
|      | 7/16/2025 | P00661--SOCORRO A MENDOZA                          | 122234140005915 | 3,688.10   |
|      | 7/16/2025 | P00608--ISABEL GARCIA                              | 122234140005914 | 1,797.68   |
|      | 7/16/2025 | P00489--ESPERANZA B TOBAR                          | 122234140005913 | 1,907.12   |
|      | 7/16/2025 | P00446--OLGA ZAMAGO                                | 122234140005912 | 1,632.51   |
|      | 7/16/2025 | P00435--PATRICIA MUNOZ VASQUEZ                     | 122234140005911 | 12,259.15  |
|      | 7/16/2025 | P00349--YOLANDA JUAREZ                             | 122234140005910 | 4,980.92   |
|      | 7/16/2025 | P00329--MARIA GUADALUPE LOPEZ CORZA                | 122234140005909 | 9,632.48   |
|      | 7/16/2025 | P00251--EVANGELINA CERVANTES DE RAMOS              | 122234140005908 | 2,784.96   |
|      | 7/16/2025 | P00163--LETICIA G HERNANDEZ                        | 122234140005907 | 8,847.27   |
|      | 7/16/2025 | P00114--MARTHA ANGELICA SOLORIO DE ARCEO           | 122234140005906 | 4,947.90   |
|      | 7/16/2025 | P00076--LILIA HORTENCIA OSEGUERA                   | 122234140005905 | 4,943.14   |
|      | 7/16/2025 | P00021--ANA ROSA M SANCHEZ                         | 122234140005904 | 8,552.04   |
|      | 7/16/2025 | P00019--TERESA CAROLINA OROPEZA                    | 122234140005903 | 6,103.74   |
|      | 7/16/2025 | P01229--MARIA PICOS DE GARCIA                      | Voided - 303052 | -2,824.51  |
|      | 7/16/2025 | V04163--HORTENCIA G. GONZALEZ                      | 304158          | 2,631.21   |
|      | 7/18/2025 | V04059--JAZMIN BUCHANAN                            | 304192          | 609.95     |
|      | 7/21/2025 | V04607--JACQUELINE COTERO                          | 304195          | 1,160.52   |
|      | 7/21/2025 | V04732--ANGELICA CECELIA ZUNIGA                    | 304193          | 1,358.18   |
|      | 7/21/2025 | V03330--VANESSA SOBERON                            | 304194          | 1,942.94   |
|      | 7/22/2025 | V04735--ERMA TALAMANTES                            | 304225          | 2,707.72   |
|      | 7/22/2025 | V00251--COUNTY OF KERN GENERAL SERVICES, 3RD FLOOR | 304219          | 363.12     |
|      | 7/22/2025 | V02967--MORE THAN ONE DIMENSION, INC.              | 304253          | 1,800.00   |
|      | 7/22/2025 | V02673--FIRST 5 MADERA COUNTY                      | 304231          | 1,223.14   |
|      | 7/22/2025 | V02227--CITY OF ARVIN                              | 304211          | 671.95     |
|      | 7/22/2025 | V00365--FAIRFAX SCHOOL DISTRICT                    | 304226          | 3,303.00   |
|      | 7/22/2025 | V03003--FIRST CONGREGATIONAL CHURCH BAKERSFIELD    | 304232          | 5,004.92   |
|      | 7/22/2025 | V04491--National CACFP Sponsors Association        | 304254          | 796.00     |
|      | 7/22/2025 | V01817--CALIFORNIA AVENUE SENIOR HOUSING           | 304204          | 2,244.00   |
|      | 7/22/2025 | V00370--FEDEX                                      | 304227          | 42.78      |
|      | 7/22/2025 | V00157--CALIFORNIA DEPARTMENT OF SOCIAL SERVICES   | 304205          | 484.00     |
|      | 7/22/2025 | V00854--SAFEWAY INC VONS DIVISION                  | 304278          | 160.65     |
|      | 7/22/2025 | V00801--PRODUCERS DAIRY FOODS INC                  | 304275          | 41.19      |
|      | 7/22/2025 | V04696--BAKERSFIELD ROOFING, INC.                  | 304201          | 11,700.00  |
|      | 7/22/2025 | V04731--KIRAN BEDI                                 | 304246          | 4,500.00   |
|      | 7/22/2025 | V04729--JUAN CARLOS HERNANDEZ                      | 304237          | 2,700.00   |
|      | 7/22/2025 | V00320--EAST NILES COMMUNITY SERVICES DIST         | 304224          | 132.66     |
|      | 7/22/2025 | V03288--OASIS AIR AND SOLAR                        | 304256          | 950.00     |
|      | 7/22/2025 | V00320--EAST NILES COMMUNITY SERVICES DIST         | 304223          | 2,201.18   |
|      | 7/22/2025 | V01012--UNITED RENTALS INC                         | 304297          | 204.70     |
|      | 7/22/2025 | V00787--PG&E                                       | 304272          | 32,412.55  |
|      | 7/22/2025 | V00374--FERGUSON ENTERPRISES INC #1350             | 304230          | 29.76      |
|      | 7/22/2025 | V03172--OFFICE1 LEASING                            | 304270          | 71.63      |
|      | 7/22/2025 | V02978--SPECTRUM/CHARTER COMMUNICATIONS            | 304289          | 156.25     |
|      | 7/22/2025 | V00914--SOUTHERN CALIFORNIA EDISON                 | 304281          | 1,387.36   |
|      | 7/22/2025 | V03172--OFFICE1 LEASING                            | 304269          | 321.58     |
|      | 7/22/2025 | V03172--OFFICE1 LEASING                            | 304268          | 260.22     |
|      | 7/22/2025 | V03172--OFFICE1 LEASING                            | 304267          | 219.67     |
|      | 7/22/2025 | V00207--CINTAS CORPORATION #668                    | 304210          | 331.28     |
|      | 7/22/2025 | V03172--OFFICE1 LEASING                            | 304266          | 188.11     |
|      | 7/22/2025 | V03172--OFFICE1 LEASING                            | 304265          | 188.11     |
|      | 7/22/2025 | V03172--OFFICE1 LEASING                            | 304264          | 188.11     |
|      | 7/22/2025 | V03172--OFFICE1 LEASING                            | 304263          | 187.68     |
|      | 7/22/2025 | V03172--OFFICE1 LEASING                            | 304262          | 139.54     |
|      | 7/22/2025 | V03172--OFFICE1 LEASING                            | 304261          | 138.58     |
|      | 7/22/2025 | V03172--OFFICE1 LEASING                            | 304260          | 137.94     |
|      | 7/22/2025 | V03172--OFFICE1 LEASING                            | 304259          | 1,849.52   |
|      | 7/22/2025 | V03172--OFFICE1 LEASING                            | 304258          | 614.77     |
|      | 7/22/2025 | V00788--PHILADELPHIA INSURANCE COMPANIES           | 304273          | 2,946.00   |
|      | 7/22/2025 | V00520--JORDAN KAUFMAN KCTTC                       | 304236          | 142.64     |
|      | 7/22/2025 | V00683--MCWILLIAMS & WALDEN INC                    | 304250          | 2,123.93   |
|      | 7/22/2025 | V00374--FERGUSON ENTERPRISES INC #1350             | 304229          | 125.12     |
|      | 7/22/2025 | V00114--BERKSHIRE HATHAWAY HOMESTATE CO            | 304203          | 291,142.05 |
|      | 7/22/2025 | V00926--STANDARD PLUMBING SUPPLY COMPANY, INC      | 304290          | 337.38     |
|      | 7/22/2025 | V00374--FERGUSON ENTERPRISES INC #1350             | 304228          | 17.15      |
|      | 7/22/2025 | V03172--OFFICE1 LEASING                            | 304257          | 3,798.91   |



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|      | 7/22/2025 | V00169--CALIFORNIA WATER SERVICE                        | 304206          | 227.86    |
|      | 7/22/2025 | V00295--DEPARTMENT OF MOTOR VEHICLES                    | 304221          | 27.00     |
|      | 7/22/2025 | V00252--COUNTY OF KERN PUBLIC WORKS                     | 304220          | 82.05     |
|      | 7/22/2025 | V00027--ADVANCE DATA COMMUNICATIONS INCORPORATED        | 304197          | 7,740.89  |
|      | 7/22/2025 | V04575--LOWE'S COMPANIES, INC.                          | 304248          | 2,293.26  |
|      | 7/22/2025 | V00458--HOME DEPOT COMMERCIAL CREDIT                    | 304234          | 4,040.58  |
|      | 7/22/2025 | V00592--LAKESHORE EQUIPMENT COMPANY                     | 304247          | 607.15    |
|      | 7/22/2025 | V03213--FRESHPOINT CENTRAL CALIFORNIA, INC              | 122234140006236 | 996.00    |
|      | 7/22/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC              | 122234140006235 | 182.07    |
|      | 7/22/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC              | 122234140006234 | 47.03     |
|      | 7/22/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC              | 122234140006233 | 1,375.11  |
|      | 7/22/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC              | 122234140006232 | 1,250.93  |
|      | 7/22/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC              | 122234140006231 | 591.72    |
|      | 7/22/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC              | 122234140006230 | 8,557.24  |
|      | 7/22/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC              | 122234140006229 | 75.90     |
|      | 7/22/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC              | 122234140006228 | 61.80     |
|      | 7/22/2025 | V00770--PAPER CONNECTION INC                            | 122234140006227 | 1,299.75  |
|      | 7/22/2025 | V01072--YABITO CORPORATION                              | 122234140006226 | 1,548.00  |
|      | 7/22/2025 | V00808--PROTEUS INC                                     | 122234140006225 | 500.00    |
|      | 7/22/2025 | V00747--OLLIE SHANKLE TRUSTEE (LESSOR)                  | 122234140006224 | 10,225.00 |
|      | 7/22/2025 | V00718--M-R PROPERTIES                                  | 122234140006223 | 7,291.00  |
|      | 7/22/2025 | V04640--NEEDLES FOR THE FUTURE                          | 122234140006222 | 444.57    |
|      | 7/22/2025 | V04593--ORCHARD ALLIANCE - WAYSIDE CHAPEL               | 122234140006221 | 21,097.00 |
|      | 7/22/2025 | V04591--STAR 2 HOLDING LLC                              | 122234140006220 | 1,123.20  |
|      | 7/22/2025 | V04143--NEORIA FAMILY REVOCABLE TRUST, PARAMPAL SINGH   | 122234140006219 | 6,335.00  |
|      | 7/22/2025 | V03295--RANCHO DE STINE LLC                             | 122234140006218 | 14,175.00 |
|      | 7/22/2025 | V03278--LODI MUSLIM MOSQUE                              | 122234140006217 | 5,000.00  |
|      | 7/22/2025 | V03247--BKAT, INC                                       | 122234140006216 | 11,247.60 |
|      | 7/22/2025 | V03159--JOHN REY                                        | 122234140006215 | 1,875.00  |
|      | 7/22/2025 | V03155--MH 3101 MALL VIEW ROAD, LLC                     | 122234140006214 | 6,000.00  |
|      | 7/22/2025 | V03071--COUNTY OF KERN - MORTGAGE PAYMENT ONLY          | 122234140006213 | 44,367.81 |
|      | 7/22/2025 | V03007--JANET Y YU                                      | 122234140006212 | 700.00    |
|      | 7/22/2025 | V03006--GRACE COMMUNITY CHURCH                          | 122234140006211 | 5,690.37  |
|      | 7/22/2025 | V02796--MARK AND HELENE MCELYEA                         | 122234140006210 | 4,000.00  |
|      | 7/22/2025 | V02653--EAST HILLS ROADWAY ASSOCIATION                  | 122234140006209 | 514.73    |
|      | 7/22/2025 | V02263--DIVERSIFIED PROJECT SERVICES INTL., INC.        | 122234140006208 | 9,555.00  |
|      | 7/22/2025 | V02261--DIOCESE OF FRESNO EDUCATION CORPORATION         | 122234140006207 | 3,532.50  |
|      | 7/22/2025 | V02150--5905 NILES ST LLC                               | 122234140006206 | 4,351.04  |
|      | 7/22/2025 | V01087--ZREP LLC                                        | 122234140006205 | 3,950.17  |
|      | 7/22/2025 | V00127--BOOT BARN                                       | 122234140006204 | 200.00    |
|      | 7/22/2025 | V00127--BOOT BARN                                       | 122234140006203 | 180.23    |
|      | 7/22/2025 | V00127--BOOT BARN                                       | 122234140006202 | 155.87    |
|      | 7/22/2025 | V00127--BOOT BARN                                       | 122234140006201 | 136.38    |
|      | 7/22/2025 | V00127--BOOT BARN                                       | 122234140006200 | 165.61    |
|      | 7/22/2025 | V00979--THE MARCOM GROUP, INC.                          | 122234140006199 | 95.00     |
|      | 7/22/2025 | V00979--THE MARCOM GROUP, INC.                          | 122234140006198 | 95.00     |
|      | 7/22/2025 | V01064--WIPFLI LLP                                      | 122234140006197 | 806.40    |
|      | 7/22/2025 | V00704--MISSION LINEN SUPPLY                            | 122234140006196 | 742.25    |
|      | 7/22/2025 | V00704--MISSION LINEN SUPPLY                            | 122234140006195 | 256.81    |
|      | 7/22/2025 | V00704--MISSION LINEN SUPPLY                            | 122234140006194 | 55.68     |
|      | 7/22/2025 | V01064--WIPFLI LLP                                      | 122234140006193 | 1,120.00  |
|      | 7/22/2025 | V00905--SMART & FINAL                                   | 122234140006192 | 354.49    |
|      | 7/22/2025 | V00179--CAZADOR CONSULTING GROUP, INC                   | 122234140006191 | 1,276.00  |
|      | 7/22/2025 | V00937--STINSON STATIONERS                              | 122234140006190 | 391.55    |
|      | 7/22/2025 | V00937--STINSON STATIONERS                              | 122234140006189 | 1,116.96  |
|      | 7/22/2025 | V00937--STINSON STATIONERS                              | 122234140006188 | 1,340.58  |
|      | 7/22/2025 | V00937--STINSON STATIONERS                              | 122234140006187 | 1,591.18  |
|      | 7/22/2025 | V01040--VILLATORO POWER WASHING                         | 122234140006186 | 650.00    |
|      | 7/22/2025 | V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC            | 122234140006185 | 103.33    |
|      | 7/22/2025 | V00257--CREATIVE FINANCIAL STAFFING LLC                 | 122234140006184 | 4,967.51  |
|      | 7/22/2025 | V00286--DELL TECHNOLOGIES, INC.                         | 122234140006183 | 249.77    |
|      | 7/22/2025 | V00029--ADVANCED DATA STORAGE, INC                      | 122234140006182 | 36.61     |
|      | 7/22/2025 | V00312--DONAHUE TRUCK CENTERS                           | 122234140006181 | 1,275.33  |
|      | 7/22/2025 | V00961--TEL TEC SECURITY SYSTEMS INC                    | 122234140006180 | 1,556.24  |
|      | 7/22/2025 | V00231--COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION | 122234140006179 | 137.00    |
|      | 7/22/2025 | V00321--ECOLAB FOOD SAFETY SPECIALTIES                  | 122234140006178 | 179.40    |
|      | 7/22/2025 | V03328--Hometown Plumbing                               | 122234140006177 | 195.00    |

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|      | 7/22/2025 | V00997--TRAFFIC MANAGEMENT, INC.                                | 122234140006176 | 181.35    |
|      | 7/22/2025 | V00883--SEIU LOCAL 521                                          | 122234140006175 | 13,586.85 |
|      | 7/22/2025 | V03082--IDEAL SPECIALTIES INC                                   | 122234140006174 | 36,143.70 |
|      | 7/22/2025 | V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC                    | 122234140006173 | 964.63    |
|      | 7/22/2025 | V03174--OFFICE IMAGING, INC                                     | 122234140006172 | 315.34    |
|      | 7/22/2025 | V03245--TIMOTHY SEXTON                                          | 122234140006171 | 2,180.00  |
|      | 7/22/2025 | V00127--BOOT BARN                                               | 122234140006170 | 116.91    |
|      | 7/22/2025 | V00127--BOOT BARN                                               | 122234140006169 | 180.23    |
|      | 7/22/2025 | V00127--BOOT BARN                                               | 122234140006168 | 185.10    |
|      | 7/22/2025 | V00127--BOOT BARN                                               | 122234140006167 | 199.71    |
|      | 7/22/2025 | V02330--JEREMY T TOBIAS                                         | 122234140006166 | 75.00     |
|      | 7/22/2025 | V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC                    | 122234140006165 | 888.93    |
|      | 7/22/2025 | V00874--SAVE MART SUPERMARKETS                                  | 122234140006164 | 157.58    |
|      | 7/22/2025 | V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC          | 122234140006163 | 733.07    |
|      | 7/22/2025 | V03328--Hometown Plumbing                                       | 122234140006162 | 195.00    |
|      | 7/22/2025 | V03186--BLUETRITON BRANDS INC                                   | 122234140006161 | 3.67      |
|      | 7/22/2025 | V03186--BLUETRITON BRANDS INC                                   | 122234140006160 | 194.99    |
|      | 7/22/2025 | V03186--BLUETRITON BRANDS INC                                   | 122234140006159 | 375.93    |
|      | 7/22/2025 | V01044--W W GRAINGER INC                                        | 122234140006158 | 546.26    |
|      | 7/22/2025 | V03060--JAB COMMUNICATION INC.                                  | 122234140006157 | 10,857.52 |
|      | 7/22/2025 | V03328--Hometown Plumbing                                       | 122234140006156 | 135.00    |
|      | 7/22/2025 | V03095--AMERITAS LIFE INSURANCE CORP.                           | 122234140006155 | 37,084.94 |
|      | 7/22/2025 | V03095--AMERITAS LIFE INSURANCE CORP.                           | 122234140006154 | 5,044.79  |
|      | 7/22/2025 | V00938--STOCKTON COMMUNITY KITCHEN                              | 122234140006153 | 27,881.36 |
|      | 7/22/2025 | V00384--FIVE9 INC                                               | 122234140006152 | 5,598.88  |
|      | 7/22/2025 | V00384--FIVE9 INC                                               | 122234140006151 | 3,440.94  |
|      | 7/22/2025 | V03423--Jessica Reyes Gonzalez                                  | 122234140006150 | 109.90    |
|      | 7/22/2025 | V03681--JERRY MEADE                                             | 122234140006149 | 50.40     |
|      | 7/22/2025 | V03437--LETISHA BROOKS                                          | 122234140006148 | 42.00     |
|      | 7/22/2025 | V04572--ERICA FRIAS                                             | 122234140006147 | 135.10    |
|      | 7/22/2025 | V03376--ANGELICA PALMA                                          | 122234140006146 | 7.00      |
|      | 7/22/2025 | V03328--Hometown Plumbing                                       | 122234140006145 | 135.00    |
|      | 7/22/2025 | V00128--BRADY INDUSTRIES                                        | 122234140006144 | 4,055.55  |
|      | 7/22/2025 | V03186--BLUETRITON BRANDS INC                                   | 122234140006143 | 9.73      |
|      | 7/22/2025 | V03191--VAL-PRO, INC                                            | 122234140006142 | 467.20    |
|      | 7/22/2025 | V03191--VAL-PRO, INC                                            | 122234140006141 | 292.30    |
|      | 7/22/2025 | V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC          | 122234140006140 | 351.88    |
|      | 7/22/2025 | V04715--ASSOCIATED FILIPINO ORGANIZATIONS OF SAN JOAQUIN COUNTY | 122234140006139 | 12,188.00 |
|      | 7/22/2025 | V00060--AN ICON COMPANY, LLC - PRINTDIRTCHEAP                   | 122234140006138 | 711.39    |
|      | 7/22/2025 | V04715--ASSOCIATED FILIPINO ORGANIZATIONS OF SAN JOAQUIN COUNTY | 122234140006137 | 666.98    |
|      | 7/22/2025 | V03186--BLUETRITON BRANDS INC                                   | 122234140006136 | 459.02    |
|      | 7/22/2025 | V03239--AMAROK, LLC                                             | 122234140006135 | 1,745.00  |
|      | 7/22/2025 | V00260--CROWN EQUIPMENT CORPORATION                             | 122234140006134 | 401.17    |
|      | 7/22/2025 | V00224--CLASSIC CHARTER INC                                     | 122234140006133 | 2,019.00  |
|      | 7/22/2025 | V00182--CDW LLC                                                 | 122234140006132 | 7,659.18  |
|      | 7/22/2025 | V00146--CA ASSOCIATION OF FOOD BANKS                            | 122234140006131 | 3,219.30  |
|      | 7/22/2025 | V00024--ADP, LLC.                                               | 122234140006130 | 24,418.51 |
|      | 7/22/2025 | V04180--DIESEL DIRECT LLC                                       | 122234140006129 | 2,178.76  |
|      | 7/22/2025 | V04180--DIESEL DIRECT LLC                                       | 122234140006128 | 4.50      |
|      | 7/22/2025 | V04180--DIESEL DIRECT LLC                                       | 122234140006127 | 4.04      |
|      | 7/22/2025 | V04180--DIESEL DIRECT LLC                                       | 122234140006126 | 2.30      |
|      | 7/22/2025 | V03057--CSG-NAM, LLC                                            | 122234140006125 | 1,265.90  |
|      | 7/22/2025 | V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC          | 122234140006124 | 674.22    |
|      | 7/22/2025 | V03186--BLUETRITON BRANDS INC                                   | 122234140006123 | 54.11     |
|      | 7/22/2025 | V03186--BLUETRITON BRANDS INC                                   | 122234140006122 | 72.64     |
|      | 7/22/2025 | V03186--BLUETRITON BRANDS INC                                   | 122234140006121 | 239.11    |
|      | 7/22/2025 | V00796--POWER MACHINERY CENTER                                  | 122234140006120 | 103.67    |
|      | 7/22/2025 | V03986--YOLANDA GONZALES                                        | 122234140006119 | 642.00    |
|      | 7/22/2025 | V03392--Unum Insurance Company                                  | 122234140006118 | 31,960.15 |
|      | 7/22/2025 | V00049--AMAZON CAPITAL SERVICES, INC                            | 122234140006117 | 23,809.94 |
|      | 7/22/2025 | V00928--STAPLES CONTRACT & COMMERCIAL, INC                      | 122234140006116 | 996.40    |
|      | 7/22/2025 | V03186--BLUETRITON BRANDS INC                                   | 122234140006115 | 558.53    |
|      | 7/22/2025 | V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC          | 122234140006114 | 302.87    |
|      | 7/22/2025 | V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC          | 122234140006113 | 1,500.00  |
|      | 7/22/2025 | V03188--ACCO ENGINEERED SYSTEMS, INC.                           | 122234140006112 | 25,069.00 |
|      | 7/23/2025 | V04544--ELAN                                                    | 45809           | 63,989.95 |
|      | 7/23/2025 | V03361--ELIZABETH ARZEO SAABEDRA                                | 304364          | 2,262.27  |

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**Report name:** Check register  
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|      | 7/23/2025 | V03813--MATTHEW JACOBS                | 304363          | 215.00    |
|      | 7/23/2025 | P02224--ROCIO JOSEFINA HERNANDEZ      | 304349          | 12,975.66 |
|      | 7/23/2025 | P01544--MARIA B CRUZ DE PULIDO        | 304336          | 11,845.66 |
|      | 7/23/2025 | P01870--MARCELA G NUNEZ DE GUTIERREZ  | 304334          | 9,484.02  |
|      | 7/23/2025 | P00485--MARIA P COSIO                 | 304344          | 8,597.01  |
|      | 7/23/2025 | P00582--JUANA H PIMENTEL              | 304326          | 6,846.42  |
|      | 7/23/2025 | P02626--YULISA OROZCO LEMUS           | 304362          | 5,553.86  |
|      | 7/23/2025 | P02854--FERNANDO MARQUEZ ROMERO       | 304319          | 4,730.22  |
|      | 7/23/2025 | P01865--DINA BEATRIZ GONZALEZ         | 304315          | 3,883.44  |
|      | 7/23/2025 | P00161--ALICIA GARCIA DE LEYVA        | 304301          | 3,849.00  |
|      | 7/23/2025 | P01775--CECILIA GAYTAN DE ZARATE      | 304310          | 3,670.05  |
|      | 7/23/2025 | P02869--DINA GONZALEZ                 | 304316          | 2,770.86  |
|      | 7/23/2025 | P02831--CINDY G CORONA                | 304311          | 2,658.26  |
|      | 7/23/2025 | P02833--MANUEL VILLAGOMEZ             | 304333          | 2,345.30  |
|      | 7/23/2025 | P02887--LAURA IVETH ESQUIVEL          | 304328          | 2,339.20  |
|      | 7/23/2025 | P01884--BLANCA NELLY VERA             | 304307          | 1,851.36  |
|      | 7/23/2025 | P02772--ROSA ELENA BUSTOS             | 304351          | 1,849.14  |
|      | 7/23/2025 | P02900--FABIOLA LEDEZMA DE NAVARRO    | 304318          | 1,785.88  |
|      | 7/23/2025 | P02895--MARIA D LEPE DE CURIEL        | 304337          | 1,773.34  |
|      | 7/23/2025 | P02523--MARCELINA PERALTA             | 304335          | 1,607.21  |
|      | 7/23/2025 | P02861--GUADALUPE LARA GONZALEZ       | 304323          | 1,077.17  |
|      | 7/23/2025 | P02865--JENNIFER REYES                | 304325          | 979.90    |
|      | 7/23/2025 | P00325--YOLANDA SALDANA MORENO        | 304361          | 924.44    |
|      | 7/23/2025 | P02745--FLOR JAZMIN ZACARIAS          | 304320          | 884.54    |
|      | 7/23/2025 | P02925--SANTOS MIRIAM CRUZ            | 304356          | 703.92    |
|      | 7/23/2025 | P02100--SOCORRO LARA DE GOVEA         | 304358          | 630.22    |
|      | 7/23/2025 | P02880--DIANA OCHOA                   | 304314          | 548.34    |
|      | 7/23/2025 | P00002--NORA ELIA JAIME               | 304346          | 533.32    |
|      | 7/23/2025 | P02298--SIDRONIA G VALDEZ             | 304357          | 320.00    |
|      | 7/23/2025 | V03387--JAZMYN REDICK                 | 122234140006493 | 94.50     |
|      | 7/23/2025 | P02926--ELIA AYALA                    | 122234140006492 | 364.44    |
|      | 7/23/2025 | P02922--ROSAURA MARTINEZ GARCIA       | 122234140006491 | 860.11    |
|      | 7/23/2025 | P02919--ANA KAREN VALENCIA TRUJILLO   | 122234140006490 | 1,455.12  |
|      | 7/23/2025 | P02915--SANDRA VEGA HERNANDEZ         | 122234140006489 | 1,983.39  |
|      | 7/23/2025 | P02913--ANA MARIA RODRIGUEZ           | 122234140006488 | 4,809.40  |
|      | 7/23/2025 | P02912--ELENA GONZALEZ                | 122234140006487 | 1,645.08  |
|      | 7/23/2025 | P02911--KIDZ R US CHILDCARE           | 122234140006486 | 1,104.33  |
|      | 7/23/2025 | P02909--MAYRA ALEJANDR GONZALEZ GOMEZ | 122234140006485 | 597.62    |
|      | 7/23/2025 | P02906--ANA LILIA SANTILLAN VALENCIA  | 122234140006484 | 1,249.67  |
|      | 7/23/2025 | P02905--ALICIA MORENO CISNEROS        | 122234140006483 | 1,738.30  |
|      | 7/23/2025 | P02901--MARIA D REYES-SOTO            | 122234140006482 | 3,883.34  |
|      | 7/23/2025 | P02899--ANGELICA MORENO ESPINO        | 122234140006481 | 1,738.30  |
|      | 7/23/2025 | P02898--JASMIN HERRERA                | 122234140006480 | 1,187.92  |
|      | 7/23/2025 | P02896--MARTA CORONA DE TORRES        | 122234140006479 | 5,527.67  |
|      | 7/23/2025 | P02893--GABRIELA OLIVA LOPEZ          | 122234140006478 | 4,775.45  |
|      | 7/23/2025 | P02888--FANY J PEREZ DE RAMIREZ       | 122234140006477 | 946.82    |
|      | 7/23/2025 | P02879--MAYRA A. RAMIREZ              | 122234140006476 | 988.32    |
|      | 7/23/2025 | P02874--DELMA CERVANTES CORTES        | 122234140006475 | 1,590.50  |
|      | 7/23/2025 | P02872--STEPHANIE GARIBAY ZARAGOZA    | 122234140006474 | 2,745.50  |
|      | 7/23/2025 | P02871--MIRIAM ELIZABETH JAIME        | 122234140006473 | 6,580.35  |
|      | 7/23/2025 | P02870--ANA MARIA MARTINEZ            | 122234140006472 | 1,284.89  |
|      | 7/23/2025 | P02868--JOANNA CORTEZ                 | 122234140006471 | 946.82    |
|      | 7/23/2025 | P02866--BIBIANA LIZETTE HUERTA ARIAS  | 122234140006470 | 1,718.06  |
|      | 7/23/2025 | P02864--REINA SANTIAGO PEREZ          | 122234140006469 | 1,240.94  |
|      | 7/23/2025 | P02863--LAURA ANDRADE                 | 122234140006468 | 327.44    |
|      | 7/23/2025 | P02857--IRMA VILLA DE OLIVARES        | 122234140006467 | 4,548.77  |
|      | 7/23/2025 | P02853--BERTHA LILIA RUELAS DEL TORO  | 122234140006466 | 1,685.95  |
|      | 7/23/2025 | P02847--ELSA LARREYNAGA BATRES        | 122234140006465 | 6,557.59  |
|      | 7/23/2025 | P02843--ESMERALDA OSEGUERA HERRERA    | 122234140006464 | 178.95    |
|      | 7/23/2025 | P02838--MALVINA RAMIREZ LOPEZ         | 122234140006463 | 3,011.26  |
|      | 7/23/2025 | P02835--LORENA QUINTERO               | 122234140006462 | 2,877.25  |
|      | 7/23/2025 | P02826--SILVIA LEMUS DE OROSCO        | 122234140006461 | 1,077.17  |
|      | 7/23/2025 | P02824--ODILIA ELIZABETH VALENCIA     | 122234140006460 | 1,633.85  |
|      | 7/23/2025 | P02823--DANIELA ALVAREZ               | 122234140006459 | 4,827.30  |
|      | 7/23/2025 | P02821--DANIEL MORENO                 | 122234140006458 | 606.38    |
|      | 7/23/2025 | P02808--MARIELA SANCHEZ               | 122234140006457 | 997.18    |
|      | 7/23/2025 | P02803--JAQUELINE MATURINO MONARREZ   | 122234140006456 | 3,388.65  |

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|      | 7/23/2025 | P02799--ARACELI CASTRO BARRAZA         | 122234140006455 | 1,119.29  |
|      | 7/23/2025 | P02788--SILVIA MAGALLON DE REYES       | 122234140006454 | 4,294.56  |
|      | 7/23/2025 | P02786--MARISOL PEREZ                  | 122234140006453 | 1,921.88  |
|      | 7/23/2025 | P02783--CELENY SANCHEZ                 | 122234140006452 | 2,613.49  |
|      | 7/23/2025 | P02780--MARISSA LOPEZ LOPEZ            | 122234140006451 | 4,752.02  |
|      | 7/23/2025 | P02776--BRENDA BENAVIDEZ               | 122234140006450 | 2,702.92  |
|      | 7/23/2025 | P02775--NORA E LEMUS                   | 122234140006449 | 4,892.64  |
|      | 7/23/2025 | P02769--BEATRIZ BUENO                  | 122234140006448 | 1,832.62  |
|      | 7/23/2025 | P02767--LUCERO L IBARRA                | 122234140006447 | 3,283.14  |
|      | 7/23/2025 | P02766--MIREYA GUZMAN CRISTOBAL        | 122234140006446 | 3,503.47  |
|      | 7/23/2025 | P02759--VIANEY VILLANUEVA MAGALLON     | 122234140006445 | 1,216.99  |
|      | 7/23/2025 | P02755--LORRAINE DIAZ                  | 122234140006444 | 1,854.19  |
|      | 7/23/2025 | P02753--MAYRA ALEJANDRA RIOS           | 122234140006443 | 3,582.76  |
|      | 7/23/2025 | P02750--ROSA HILDA NAVARRO             | 122234140006442 | 3,883.34  |
|      | 7/23/2025 | P02744--CAROLINA HERNANDEZ DE SOLORIO  | 122234140006441 | 1,675.70  |
|      | 7/23/2025 | P02740A--LUCEROS DAYCARE               | 122234140006440 | 846.61    |
|      | 7/23/2025 | P02739--CELESTINA ANDREAH CONTRERAS    | 122234140006439 | 565.96    |
|      | 7/23/2025 | P02733--ANA M HERNANDEZ DE RIOS        | 122234140006438 | 6,201.20  |
|      | 7/23/2025 | P02725--BAUDELINA SANTOS PACHECO       | 122234140006437 | 7,007.45  |
|      | 7/23/2025 | P02721--OLGA LIRA DE GALLARDO          | 122234140006436 | 2,741.25  |
|      | 7/23/2025 | P02716--ESPERANZA RESENDEZ             | 122234140006435 | 1,880.88  |
|      | 7/23/2025 | P02707--MAGDALENA GUERRERO DE PARRA    | 122234140006434 | 4,216.08  |
|      | 7/23/2025 | P02704--JANETH S SABABIA               | 122234140006433 | 10,511.76 |
|      | 7/23/2025 | P02701--LOURDES DE MOYA DE CAMILO      | 122234140006432 | 1,310.76  |
|      | 7/23/2025 | P02679--ROSELIA MADERA CALDERA         | 122234140006431 | 1,638.55  |
|      | 7/23/2025 | P02667--MARIA ANGELA DIAZ              | 122234140006430 | 4,819.98  |
|      | 7/23/2025 | P02666--LUCERO MILLAN GARCIA           | 122234140006429 | 2,640.04  |
|      | 7/23/2025 | P02665--LETICIA GARIBAY DE CEJA        | 122234140006428 | 1,006.18  |
|      | 7/23/2025 | P02663--DIANE LOMELI                   | 122234140006427 | 2,519.50  |
|      | 7/23/2025 | P02661--MARIA TERESA HEREDIA           | 122234140006426 | 912.36    |
|      | 7/23/2025 | P02650--MA BELEN RODRIGUEZ BRAVO       | 122234140006425 | 4,586.49  |
|      | 7/23/2025 | P02648--ISABEL MARTINEZ-LOMELI         | 122234140006424 | 2,211.69  |
|      | 7/23/2025 | P02645--JANET IBARRA                   | 122234140006423 | 3,470.68  |
|      | 7/23/2025 | P02644--YAJAIRA GUZMAN                 | 122234140006422 | 846.28    |
|      | 7/23/2025 | P02638--MARIA HAYDEE CRUZ DE SEGOVIA   | 122234140006421 | 9,363.20  |
|      | 7/23/2025 | P02637--DEANNA RAMIREZ                 | 122234140006420 | 1,786.38  |
|      | 7/23/2025 | P02636--YAZMIN ARACELI NAVARRO HERRERA | 122234140006419 | 3,579.34  |
|      | 7/23/2025 | P02634--EVA DILMA VARGAS               | 122234140006418 | 5,280.08  |
|      | 7/23/2025 | P02623--SCHYIENELL JONES               | 122234140006417 | 1,655.80  |
|      | 7/23/2025 | P02615--NINF A E. RODRIGUEZ            | 122234140006416 | 3,427.04  |
|      | 7/23/2025 | P02610--SULMA REYNOSO                  | 122234140006415 | 2,937.97  |
|      | 7/23/2025 | P02609--ROSAURA IBARRA OROZCO          | 122234140006414 | 5,938.96  |
|      | 7/23/2025 | P02603--SILVIA DAVALOS DE ANGUIANO     | 122234140006413 | 3,690.02  |
|      | 7/23/2025 | P02592--ELDA KARINA IBARRA             | 122234140006412 | 9,917.56  |
|      | 7/23/2025 | P02589--BEATRIZ GONZALEZ DUENAS        | 122234140006411 | 1,382.18  |
|      | 7/23/2025 | P02584--NORMA PULIDO CRUZ              | 122234140006410 | 3,522.24  |
|      | 7/23/2025 | P02581--MARIA ELENA ESCOBAR            | 122234140006409 | 1,826.58  |
|      | 7/23/2025 | P02578--MARIA NANCY CRUZ               | 122234140006408 | 1,676.76  |
|      | 7/23/2025 | P02575--MARIA A VARGAS                 | 122234140006407 | 509.42    |
|      | 7/23/2025 | P02567--LORENA PEREZ MELGOZA           | 122234140006406 | 7,648.79  |
|      | 7/23/2025 | P02561--JACINTA GLORIA CRUZ            | 122234140006405 | 3,711.72  |
|      | 7/23/2025 | P02554--YESICA SANCHEZ ARRIAGA         | 122234140006404 | 11,148.35 |
|      | 7/23/2025 | P02551--ANGELICA VALIENTE DE BARRAGAN  | 122234140006403 | 4,142.30  |
|      | 7/23/2025 | P02549--MARIA REINA OROZCO MORA        | 122234140006402 | 5,198.73  |
|      | 7/23/2025 | P02547--CLAUDIA GARCIA                 | 122234140006401 | 3,084.73  |
|      | 7/23/2025 | P02544--ANABEL A MARTINEZ              | 122234140006400 | 1,243.90  |
|      | 7/23/2025 | P02543--MARISOL PEREZ                  | 122234140006399 | 1,103.06  |
|      | 7/23/2025 | P02537--MIRIAM GOMEZ ZARATE            | 122234140006398 | 2,435.88  |
|      | 7/23/2025 | P02535--JESSICA MICHELLE ANDRADE       | 122234140006397 | 4,891.32  |
|      | 7/23/2025 | P02526--MARTINA RANGEL                 | 122234140006396 | 4,913.62  |
|      | 7/23/2025 | P02516A--EVANY MURILLO                 | 122234140006395 | 909.94    |
|      | 7/23/2025 | P02515--SUNSHINE BILINGUAL DAYCARE     | 122234140006394 | 6,657.15  |
|      | 7/23/2025 | P02513--ESMERALDA Y GONZALES           | 122234140006393 | 1,690.31  |
|      | 7/23/2025 | P02511A--GLAFIRA E CAMACHO DE TRUJILLO | 122234140006392 | 4,432.00  |
|      | 7/23/2025 | P02510A--NUBIA IVETTE ACEVES RODRIGUEZ | 122234140006391 | 1,750.12  |
|      | 7/23/2025 | P02507--LETICIA HERNANDEZ              | 122234140006390 | 1,793.43  |
|      | 7/23/2025 | P02504--VIRGINIA RUELAS DE LEYVA       | 122234140006389 | 4,539.94  |

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|      | 7/23/2025 | P02489--VANESSA NICOLE MEJIA                    | 122234140006388 | 2,693.84  |
|      | 7/23/2025 | P02486--ROSALINDA VARGAS MATA                   | 122234140006387 | 2,121.37  |
|      | 7/23/2025 | P02481--Maricela Munoz Sanchez                  | 122234140006386 | 1,717.98  |
|      | 7/23/2025 | P02467--Karla Elizabeth Huling                  | 122234140006385 | 3,352.76  |
|      | 7/23/2025 | P02464--Gladys Isela Rodriguez                  | 122234140006384 | 4,067.42  |
|      | 7/23/2025 | P02463--Yadira Rebolledo                        | 122234140006383 | 3,497.12  |
|      | 7/23/2025 | P02455--LUCIA MENDOZA OCHOA                     | 122234140006382 | 3,535.09  |
|      | 7/23/2025 | P02454--INOCENCIA SALAS ROJAS                   | 122234140006381 | 3,491.88  |
|      | 7/23/2025 | P02448--JANET RODRIGUEZ                         | 122234140006380 | 3,921.97  |
|      | 7/23/2025 | P02443--MONICA VEGA                             | 122234140006379 | 5,234.30  |
|      | 7/23/2025 | P02435--JANET GARCIA-ALAPIZCO                   | 122234140006378 | 4,571.40  |
|      | 7/23/2025 | P02430--ALMA AYDE GOMEZ ALVAREZ                 | 122234140006377 | 2,587.70  |
|      | 7/23/2025 | P02424--DALILA J CAVAZOS                        | 122234140006376 | 7,757.44  |
|      | 7/23/2025 | P02418--BERTHA ALICIA GOMEZ                     | 122234140006375 | 4,512.58  |
|      | 7/23/2025 | P02415--TERESA DE LA LUZ SALAZAR MARTINEZ       | 122234140006374 | 9,068.76  |
|      | 7/23/2025 | P02411--MAYRA ELENA GONZALEZ MORALES            | 122234140006373 | 5,347.04  |
|      | 7/23/2025 | P02403--JANETH REYNOSA CASILLAS                 | 122234140006372 | 914.90    |
|      | 7/23/2025 | P02397--ELVIRA GAMBOA                           | 122234140006371 | 892.11    |
|      | 7/23/2025 | P02393--ADRIANA CEJA GONZALEZ                   | 122234140006370 | 5,221.99  |
|      | 7/23/2025 | P02387--MARIA G SANCHEZ ESCALERA                | 122234140006369 | 1,744.12  |
|      | 7/23/2025 | P02386--GREGORIA GALLEGOS                       | 122234140006368 | 7,292.23  |
|      | 7/23/2025 | P02385--TEODORA GIRON MORALES                   | 122234140006367 | 1,010.14  |
|      | 7/23/2025 | P02375--MARTHA ESTHELA SANCHEZ                  | 122234140006366 | 7,626.14  |
|      | 7/23/2025 | P02374--SUNSHINE CENTER                         | 122234140006365 | 1,024.91  |
|      | 7/23/2025 | P02368--CARMEN SANTOS PACHECO                   | 122234140006364 | 6,699.40  |
|      | 7/23/2025 | P02367--BEATRIZ ADRIANA CARRILLO HERNANDEZ      | 122234140006363 | 1,829.09  |
|      | 7/23/2025 | P02342--SANDRA PEREZ                            | 122234140006362 | 5,309.83  |
|      | 7/23/2025 | P02334--SILVIA E ZUNIGA                         | 122234140006361 | 11,188.46 |
|      | 7/23/2025 | P02333--MITZI G CHAVEZ MAGALLON                 | 122234140006360 | 4,374.98  |
|      | 7/23/2025 | P02331--PAULA LARA VALDOVINOS                   | 122234140006359 | 5,126.71  |
|      | 7/23/2025 | P02329--JULISSA MARIE ARAGON                    | 122234140006358 | 3,583.88  |
|      | 7/23/2025 | P02328--YADIRA CARDONA FAMILY CHILD CARE        | 122234140006357 | 1,689.00  |
|      | 7/23/2025 | P02327--REYNA TORRES DE CASTRO                  | 122234140006356 | 5,380.50  |
|      | 7/23/2025 | P02325--ANDREA FRANCISCA SANTOS MENDOZA         | 122234140006355 | 9,122.56  |
|      | 7/23/2025 | P02324--Luz Maria Ramirez                       | 122234140006354 | 893.03    |
|      | 7/23/2025 | P02320--LILIANA REYES GONZALEZ                  | 122234140006353 | 1,746.56  |
|      | 7/23/2025 | P02314--KENDAHL ROSE ROWE                       | 122234140006352 | 8,210.45  |
|      | 7/23/2025 | P02313--MARIA GUADALUPE BARAJAS DE GARCIA       | 122234140006351 | 1,880.88  |
|      | 7/23/2025 | P02296--DOLORES SANCHEZ LOPEZ                   | 122234140006350 | 390.00    |
|      | 7/23/2025 | P02295--EDUVIJES SUAREZ                         | 122234140006349 | 2,726.37  |
|      | 7/23/2025 | P02287--SILVIA BAHENA OCAMPO                    | 122234140006348 | 1,684.90  |
|      | 7/23/2025 | P02284--ANDREA GUADALUPE DIAZ                   | 122234140006347 | 1,824.72  |
|      | 7/23/2025 | P02280--NORMA MENDOZA                           | 122234140006346 | 9,771.83  |
|      | 7/23/2025 | P02278--HAYDEE ESTEBAN                          | 122234140006345 | 1,627.78  |
|      | 7/23/2025 | P02277--MARIBEL RAMIREZ ROSAS FAMILY CHILD CARE | 122234140006344 | 12,625.01 |
|      | 7/23/2025 | P02271--Guadalupe Carrizosa De Castillo         | 122234140006343 | 11,288.48 |
|      | 7/23/2025 | P02267--MARTHA SALGADO                          | 122234140006342 | 12,504.32 |
|      | 7/23/2025 | P02263--MARISOL GONZALEZ                        | 122234140006341 | 4,284.92  |
|      | 7/23/2025 | P02240--MARIA SANTOS DE LOPEZ                   | 122234140006340 | 8,699.12  |
|      | 7/23/2025 | P02238--MATILDE VILLAFAN DE MARAVILLA           | 122234140006339 | 2,600.72  |
|      | 7/23/2025 | P02236--ROSEMARY ZAVALA                         | 122234140006338 | 7,265.20  |
|      | 7/23/2025 | P02232--DEYSI ISELA ESQUIVEL                    | 122234140006337 | 2,477.70  |
|      | 7/23/2025 | P02222--MARIA GARCIA                            | 122234140006336 | 6,415.99  |
|      | 7/23/2025 | P02217--MARIA LUISA CASAS                       | 122234140006335 | 8,052.13  |
|      | 7/23/2025 | P02214--CECILIA ATAI PEREZ                      | 122234140006334 | 4,024.47  |
|      | 7/23/2025 | P02210--ANA HERMELINDA SANTOS PACHECO           | 122234140006333 | 4,955.03  |
|      | 7/23/2025 | P02208--CELFIDA SANTOS DE RUIZ                  | 122234140006332 | 3,593.42  |
|      | 7/23/2025 | P02206--CECILIA ALONSO DE RODRIGUEZ             | 122234140006331 | 4,535.75  |
|      | 7/23/2025 | P02201--BERTHA GOMEZ NUNEZ                      | 122234140006330 | 13,164.20 |
|      | 7/23/2025 | P02195--LINDA'S CHILD CARE PROVIDER INC         | 122234140006329 | 10,065.13 |
|      | 7/23/2025 | P02190--ESPERANZA TORRES                        | 122234140006328 | 892.56    |
|      | 7/23/2025 | P02176--MA DEL CARMEN GOMEZ GRANADOS            | 122234140006327 | 9,589.95  |
|      | 7/23/2025 | P02174--NORMA M. ZARAZUA                        | 122234140006326 | 3,869.25  |
|      | 7/23/2025 | P02173--BERTHA CONTRERAS                        | 122234140006325 | 1,006.18  |
|      | 7/23/2025 | P02161--SANDRA MARTINEZ VARELA                  | 122234140006324 | 1,825.71  |
|      | 7/23/2025 | P02158--CASA DE ADORACION TULARE                | 122234140006323 | 11,503.32 |
|      | 7/23/2025 | P02146--RAQUEL SANCHEZ                          | 122234140006322 | 2,329.20  |

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|      | 7/23/2025 | P02138--JACOBA C DE ANDRACA              | 122234140006321 | 11,513.50 |
|      | 7/23/2025 | P02125--AUDELIA RIOS                     | 122234140006320 | 9,768.36  |
|      | 7/23/2025 | P02092--CATALINA RIVERA DE ESPINOZA      | 122234140006319 | 5,689.77  |
|      | 7/23/2025 | P02088--MARIA Z RODRIGUEZ DE OCHOA       | 122234140006318 | 4,012.64  |
|      | 7/23/2025 | P02083--MARIA PAZ                        | 122234140006317 | 6,165.16  |
|      | 7/23/2025 | P02080--MARIA F MARTINEZ                 | 122234140006316 | 4,637.61  |
|      | 7/23/2025 | P02032--MARIA F AGUILAR DE SANDOVAL      | 122234140006315 | 5,079.73  |
|      | 7/23/2025 | P01999--BERENICE IBARRA                  | 122234140006314 | 1,218.64  |
|      | 7/23/2025 | P01972--RUBICELA ALCANTAR DE TORRES      | 122234140006313 | 1,614.54  |
|      | 7/23/2025 | P01963--ELVIRA OCHOA GOMEZ               | 122234140006312 | 5,538.47  |
|      | 7/23/2025 | P01943--GLORIA MORENO DE HERNANDEZ       | 122234140006311 | 1,829.09  |
|      | 7/23/2025 | P01941--JUANA RAMOS MUNOZ                | 122234140006310 | 1,607.56  |
|      | 7/23/2025 | P01919--MARIA FRANCISCA MENA             | 122234140006309 | 9,418.42  |
|      | 7/23/2025 | P01906--SOFIA ALVAREZ DE GONZALEZ        | 122234140006308 | 5,204.00  |
|      | 7/23/2025 | P01901--XOCHITL QUIROZ DE ALCALA         | 122234140006307 | 1,284.73  |
|      | 7/23/2025 | P01889--MARIA SANDRA L DE ESTRADA        | 122234140006306 | 1,789.08  |
|      | 7/23/2025 | P01853--MARIA C ZEPEDA DE NUNEZ          | 122234140006305 | 2,963.42  |
|      | 7/23/2025 | P01850--RUTH CARINA PAREDES              | 122234140006304 | 3,424.78  |
|      | 7/23/2025 | P01837--ISABEL C MEDINA DE GARCIA        | 122234140006303 | 1,759.94  |
|      | 7/23/2025 | P01806--MARIA E SANCHEZ DE GOMEZ         | 122234140006302 | 7,647.23  |
|      | 7/23/2025 | P01802--SAIDY LORENA MAYEN               | 122234140006301 | 6,615.94  |
|      | 7/23/2025 | P01793--MARIA GUADALUPE BELTRAN SALCIDO  | 122234140006300 | 1,763.16  |
|      | 7/23/2025 | P01789--MARIA G AYALA                    | 122234140006299 | 5,602.64  |
|      | 7/23/2025 | P01765--VERONICA ALVAREZ                 | 122234140006298 | 3,541.13  |
|      | 7/23/2025 | P01759--MARIBEL MEDINA VARGAS            | 122234140006297 | 2,672.22  |
|      | 7/23/2025 | P01755--BEATRIZ JACQUEZ NUNEZ            | 122234140006296 | 1,849.94  |
|      | 7/23/2025 | P01735--MARGARITA PADILLA BARAJAS        | 122234140006295 | 7,974.61  |
|      | 7/23/2025 | P01724--HEIDY ESMERALDA SANDOVAL         | 122234140006294 | 3,683.15  |
|      | 7/23/2025 | P01685--SILVIA PRECIADO                  | 122234140006293 | 1,685.95  |
|      | 7/23/2025 | P01666--PATRICIA SANCHEZ                 | 122234140006292 | 221.64    |
|      | 7/23/2025 | P01654--HILDA ARACELI ARAMBULA MORENO    | 122234140006291 | 812.69    |
|      | 7/23/2025 | P01570--MARIA SOCORRO GOMEZ CABRERA      | 122234140006290 | 1,464.96  |
|      | 7/23/2025 | P01561--ANA M. DAVILA                    | 122234140006289 | 4,922.01  |
|      | 7/23/2025 | P01556--YNEZ ATHENA CHAVEZ-ANDRADE       | 122234140006288 | 7,526.60  |
|      | 7/23/2025 | P01555--NORMA PATRICIA AVILA MOLINA      | 122234140006287 | 1,680.14  |
|      | 7/23/2025 | P01522--ALIDA MERCADO DE GARNICA         | 122234140006286 | 1,853.54  |
|      | 7/23/2025 | P01518--ROMELIA MORENO DE ESPINOZA       | 122234140006285 | 4,874.45  |
|      | 7/23/2025 | P01508--ROCELIA OROZCO LEMUS             | 122234140006284 | 2,319.45  |
|      | 7/23/2025 | P01482--ROSA ANGELA ORTIZ                | 122234140006283 | 7,321.08  |
|      | 7/23/2025 | P01465--ESMERALDA ALCANTARA              | 122234140006282 | 2,499.74  |
|      | 7/23/2025 | P01431--CLAUDIA ZARAGOZA DE RODRIGUEZ    | 122234140006281 | 13,302.04 |
|      | 7/23/2025 | P01414--MARIA SALOME IBARRA              | 122234140006280 | 340.56    |
|      | 7/23/2025 | P01382--LUZ MARIA VILLAGOMEZ             | 122234140006279 | 13,197.10 |
|      | 7/23/2025 | P01377--MARIA GUADALUPE NAVARRO DE ORTIZ | 122234140006278 | 3,502.76  |
|      | 7/23/2025 | P01373--ELOISA LEMUS                     | 122234140006277 | 2,806.17  |
|      | 7/23/2025 | P01353--CARMEN BELTRAN                   | 122234140006276 | 9,364.16  |
|      | 7/23/2025 | P01307--MELANEA FIERROS HIDALGO          | 122234140006275 | 4,257.62  |
|      | 7/23/2025 | P01304--MARIA GUADALUPE JAYME            | 122234140006274 | 3,883.17  |
|      | 7/23/2025 | P01288--DOLORES PALACIOS DE GUZMAN       | 122234140006273 | 12,363.52 |
|      | 7/23/2025 | P01280--SILVIA MEJIA                     | 122234140006272 | 10,777.83 |
|      | 7/23/2025 | P01266--MARIA CARRILLO DE GUTIERREZ      | 122234140006271 | 5,372.78  |
|      | 7/23/2025 | P01208--MARIA M ANGULO                   | 122234140006270 | 6,069.26  |
|      | 7/23/2025 | P01177--SARA ESTELA POSADA               | 122234140006269 | 10,832.17 |
|      | 7/23/2025 | P01171--ARACELI EMMA GUERRERO DE MENDEZ  | 122234140006268 | 2,983.09  |
|      | 7/23/2025 | P01122--MARIA DEL SOCORRO CARMONA        | 122234140006267 | 853.61    |
|      | 7/23/2025 | P01106--HILDA BARAJAS JUAREZ             | 122234140006266 | 1,976.64  |
|      | 7/23/2025 | P01075--ROSALBA GONZALEZ                 | 122234140006265 | 5,327.58  |
|      | 7/23/2025 | P01027--MA L MONROY DE SEVILLA           | 122234140006264 | 1,793.43  |
|      | 7/23/2025 | P01000--CLAUDIA ANDREA MUNOZ             | 122234140006263 | 4,539.28  |
|      | 7/23/2025 | P00966--ELIDIA O RANGEL                  | 122234140006262 | 5,671.81  |
|      | 7/23/2025 | P00903--PATRICIA HERNANDEZ               | 122234140006261 | 11,240.93 |
|      | 7/23/2025 | P00852--ELISA GONZALES                   | 122234140006260 | 4,701.16  |
|      | 7/23/2025 | P00837--AGUSTINA MORENO                  | 122234140006259 | 1,885.10  |
|      | 7/23/2025 | P00832--YOLANDA CORTES DE MENDOZA        | 122234140006258 | 320.00    |
|      | 7/23/2025 | P00818--MARICELA CORTEZ                  | 122234140006257 | 4,929.98  |
|      | 7/23/2025 | P00810--MAGDA F. SALDIVAR                | 122234140006256 | 4,465.42  |
|      | 7/23/2025 | P00808--MERCEDES RODRIGUEZ               | 122234140006255 | 933.47    |

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|      | 7/23/2025 | P00803--DELIA IRENE ARAUJO DOMINGUEZ                    | 122234140006254 | 4,242.67  |
|      | 7/23/2025 | P00780--MAYRA FLORES                                    | 122234140006253 | 646.39    |
|      | 7/23/2025 | P00773--ROSALINDA G. OCHOA                              | 122234140006252 | 5,439.40  |
|      | 7/23/2025 | P00760--MARYPAZ ALVARADO PEREZ                          | 122234140006251 | 1,297.70  |
|      | 7/23/2025 | P00718--JUANA CORTEZ DE PEREZ                           | 122234140006250 | 7,582.29  |
|      | 7/23/2025 | P00716--ELIZABETH MARTINEZ                              | 122234140006249 | 892.11    |
|      | 7/23/2025 | P00682--Bertha Moreno                                   | 122234140006248 | 9,785.98  |
|      | 7/23/2025 | P00593--RITA GARCIA                                     | 122234140006247 | 10,353.28 |
|      | 7/23/2025 | P00524--IRMA GUTIERREZ                                  | 122234140006246 | 1,974.73  |
|      | 7/23/2025 | P00523--BEATRIZ TELLEZ DE TORRES                        | 122234140006245 | 3,510.44  |
|      | 7/23/2025 | P00468--GABRIELA GARCIA DE RODRIGUEZ                    | 122234140006244 | 10,806.69 |
|      | 7/23/2025 | P00435--PATRICIA MUNOZ VASQUEZ                          | 122234140006243 | 1,139.72  |
|      | 7/23/2025 | P00425--JUDITH ADRIANA PAREDES DE QUEZADA               | 122234140006242 | 1,712.50  |
|      | 7/23/2025 | P00402--YOLANDA MUNOZ                                   | 122234140006241 | 12,555.80 |
|      | 7/23/2025 | P00399--REMEDIOS MORENO ZAVALA                          | 122234140006240 | 469.39    |
|      | 7/23/2025 | P00043--MARIA TERESA ALANIS                             | 122234140006239 | 3,445.85  |
|      | 7/23/2025 | P00014--LILIA ISORDIA DE RANGEL                         | 122234140006238 | 4,338.29  |
|      | 7/23/2025 | P00003--CATALINA CASTRO AYALA                           | 122234140006237 | 11,082.59 |
|      | 7/23/2025 | V03387--JAZMYN REDICK                                   | Voided - 301476 | -94.50    |
|      | 7/29/2025 | V04743--MICHELLE MARIA PENA                             | 304405          | 1,164.87  |
|      | 7/29/2025 | V04577--INTERSTATE 2010-1 LLC                           | 304393          | 4,500.00  |
|      | 7/29/2025 | V01795--ATA PROPERTIES, LLC                             | 304367          | 1,290.00  |
|      | 7/29/2025 | P02036--VIRGINIA FERREIRA                               | 122234140006615 | 9,706.41  |
|      | 7/29/2025 | P02351--ALMA DELIA WENCES                               | 122234140006614 | 2,488.06  |
|      | 7/29/2025 | P02542A--LA ESTACION CHILDCARE LLC                      | 122234140006613 | 910.20    |
|      | 7/29/2025 | P02611--ALAPIZCO FCC AKA EDU-CARE FAMILY CHILD CARE INC | 122234140006612 | 7,031.24  |
|      | 7/29/2025 | P02765--MARIA DEL CARMEN GUTIERREZ BRITO                | 122234140006611 | 685.90    |
|      | 7/29/2025 | P02889--KIDS RAINBOW INC                                | 122234140006610 | 1,852.46  |
|      | 7/29/2025 | P01033--BLANCA ESTELA JIMENEZ                           | 122234140006609 | 1,575.96  |
|      | 7/29/2025 | P02572--ESTHER NAVARRO                                  | 122234140006608 | 5,112.80  |
|      | 7/29/2025 | P02237--IRMA SANDOVAL ROBLES                            | 122234140006607 | 6,050.48  |
|      | 7/29/2025 | V03213--FRESHPOINT CENTRAL CALIFORNIA, INC              | 122234140006606 | 575.20    |
|      | 7/29/2025 | V03213--FRESHPOINT CENTRAL CALIFORNIA, INC              | 122234140006605 | 575.20    |
|      | 7/29/2025 | V04737--INSTRUMENTL, INC.                               | 122234140006604 | 8,091.00  |
|      | 7/29/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC              | 122234140006603 | 1,522.46  |
|      | 7/29/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC              | 122234140006602 | 1,086.93  |
|      | 7/29/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC              | 122234140006601 | 12,962.41 |
|      | 7/29/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC              | 122234140006600 | 1,596.23  |
|      | 7/29/2025 | V00951--SYSCO FOOD SERVICES OF VENTURA INC              | 122234140006599 | 1,281.28  |
|      | 7/29/2025 | V00770--PAPER CONNECTION INC                            | 122234140006598 | 9,805.84  |
|      | 7/29/2025 | V03295--RANCHO DE STINE LLC                             | 122234140006597 | 6,258.52  |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                             | 122234140006596 | 129.64    |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                             | 122234140006595 | 156.22    |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                             | 122234140006594 | 126.11    |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                             | 122234140006593 | 99.82     |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                             | 122234140006592 | 103.80    |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                             | 122234140006591 | 109.94    |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                             | 122234140006590 | 111.57    |
|      | 7/29/2025 | V00286--DELL TECHNOLOGIES, INC.                         | 122234140006589 | 156.22    |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                             | 122234140006588 | 23.00     |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                             | 122234140006587 | 23.00     |
|      | 7/29/2025 | V01044--W W GRAINGER INC                                | 122234140006586 | 616.90    |
|      | 7/29/2025 | V00697--MICROSOFT CORPORATION                           | 122234140006585 | 132.00    |
|      | 7/29/2025 | V00961--TEL TEC SECURITY SYSTEMS INC                    | 122234140006584 | 256.23    |
|      | 7/29/2025 | V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC      | 122234140006583 | 57.72     |
|      | 7/29/2025 | V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC      | 122234140006582 | 116.14    |
|      | 7/29/2025 | V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC      | 122234140006581 | 118.34    |
|      | 7/29/2025 | V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC      | 122234140006580 | 156.63    |
|      | 7/29/2025 | V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC      | 122234140006579 | 2,350.48  |
|      | 7/29/2025 | V00022--ADOBE INC                                       | 122234140006578 | 1,141.92  |
|      | 7/29/2025 | V00022--ADOBE INC                                       | 122234140006577 | 380.64    |
|      | 7/29/2025 | V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL     | 122234140006576 | 180.00    |
|      | 7/29/2025 | V03205--CLARK PEST CONTROL OF STOCKTON, INC             | 122234140006575 | 140.00    |
|      | 7/29/2025 | V04738--CRISTAL JIMENEZ                                 | 122234140006574 | 158.20    |
|      | 7/29/2025 | V03606--ELIZABETH WILLIAMS                              | 122234140006573 | 105.00    |
|      | 7/29/2025 | V03416--PAULA DAOUITIS                                  | 122234140006572 | 98.70     |
|      | 7/29/2025 | V03205--CLARK PEST CONTROL OF STOCKTON, INC             | 122234140006571 | 286.00    |

Company name: Community Action Partnership of Kern (CAPK)

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|      | 7/29/2025 | V03205--CLARK PEST CONTROL OF STOCKTON, INC               | 122234140006570 | 155.00    |
|      | 7/29/2025 | V03205--CLARK PEST CONTROL OF STOCKTON, INC               | 122234140006569 | 129.00    |
|      | 7/29/2025 | V03205--CLARK PEST CONTROL OF STOCKTON, INC               | 122234140006568 | 64.00     |
|      | 7/29/2025 | V00704--MISSION LINEN SUPPLY                              | 122234140006567 | 1,394.63  |
|      | 7/29/2025 | V00704--MISSION LINEN SUPPLY                              | 122234140006566 | 55.68     |
|      | 7/29/2025 | V00697--MICROSOFT CORPORATION                             | 122234140006565 | 228.00    |
|      | 7/29/2025 | V00179--CAZADOR CONSULTING GROUP, INC                     | 122234140006564 | 1,276.00  |
|      | 7/29/2025 | V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL       | 122234140006563 | 330.00    |
|      | 7/29/2025 | V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL       | 122234140006562 | 550.00    |
|      | 7/29/2025 | V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL       | 122234140006561 | 120.00    |
|      | 7/29/2025 | V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIB & KIMBALL | 122234140006560 | 6,545.25  |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                               | 122234140006559 | 45.03     |
|      | 7/29/2025 | V00257--CREATIVE FINANCIAL STAFFING LLC                   | 122234140006558 | 4,183.65  |
|      | 7/29/2025 | V00384--FIVE9 INC                                         | 122234140006557 | 6,230.75  |
|      | 7/29/2025 | V00312--DONAHUE TRUCK CENTERS                             | 122234140006556 | 142.59    |
|      | 7/29/2025 | V00697--MICROSOFT CORPORATION                             | 122234140006555 | 3,018.75  |
|      | 7/29/2025 | V03191--VAL-PRO, INC                                      | 122234140006554 | 792.00    |
|      | 7/29/2025 | V00697--MICROSOFT CORPORATION                             | 122234140006553 | 9.00      |
|      | 7/29/2025 | V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC    | 122234140006552 | 13,075.00 |
|      | 7/29/2025 | V00368--FATIMA ECHEVERRIA                                 | 122234140006551 | 403.20    |
|      | 7/29/2025 | V03065--PIUSER STONE AND TILE, INC.                       | 122234140006550 | 13,719.50 |
|      | 7/29/2025 | V03173--TRUTECHTOOLS LTD                                  | 122234140006549 | 1,619.92  |
|      | 7/29/2025 | V00874--SAVE MART SUPERMARKETS                            | 122234140006548 | 152.17    |
|      | 7/29/2025 | V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC    | 122234140006547 | 1,950.00  |
|      | 7/29/2025 | V00937--STINSON STATIONERS                                | 122234140006546 | 158.11    |
|      | 7/29/2025 | V00585--KNIGHT'S SITE SERVICES INC                        | 122234140006545 | 4,250.70  |
|      | 7/29/2025 | V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL       | 122234140006544 | 60.00     |
|      | 7/29/2025 | V00697--MICROSOFT CORPORATION                             | 122234140006543 | 57.60     |
|      | 7/29/2025 | V00961--TEL TEC SECURITY SYSTEMS INC                      | 122234140006542 | 225.00    |
|      | 7/29/2025 | V04060--HELEN VILLARINO-WRIGHT                            | 122234140006541 | 51.80     |
|      | 7/29/2025 | V00937--STINSON STATIONERS                                | 122234140006540 | 127.01    |
|      | 7/29/2025 | V00937--STINSON STATIONERS                                | 122234140006539 | 59.73     |
|      | 7/29/2025 | V00937--STINSON STATIONERS                                | 122234140006538 | 48.97     |
|      | 7/29/2025 | V00937--STINSON STATIONERS                                | 122234140006537 | 31.05     |
|      | 7/29/2025 | V00937--STINSON STATIONERS                                | 122234140006536 | 279.23    |
|      | 7/29/2025 | V03191--VAL-PRO, INC                                      | 122234140006535 | 394.50    |
|      | 7/29/2025 | V00937--STINSON STATIONERS                                | 122234140006534 | 14.03     |
|      | 7/29/2025 | V00937--STINSON STATIONERS                                | 122234140006533 | 80.14     |
|      | 7/29/2025 | V00029--ADVANCED DATA STORAGE, INC                        | 122234140006532 | 158.40    |
|      | 7/29/2025 | V00883--SEIU LOCAL 521                                    | 122234140006531 | 13,718.71 |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                               | 122234140006530 | 21.26     |
|      | 7/29/2025 | V00445--HD SUPPLY FACILITIES MAINTENANCE LTD              | 122234140006529 | 35.07     |
|      | 7/29/2025 | V00697--MICROSOFT CORPORATION                             | 122234140006528 | 228.00    |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                               | 122234140006527 | 23.00     |
|      | 7/29/2025 | V00060--AN ICON COMPANY, LLC - PRINTDIRTCHEAP             | 122234140006526 | 5,376.72  |
|      | 7/29/2025 | V00134--BRONCO ELECTRIC INC                               | 122234140006525 | 280.00    |
|      | 7/29/2025 | V00961--TEL TEC SECURITY SYSTEMS INC                      | 122234140006524 | 225.00    |
|      | 7/29/2025 | V00961--TEL TEC SECURITY SYSTEMS INC                      | 122234140006523 | 129.90    |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                               | 122234140006522 | 43.21     |
|      | 7/29/2025 | V00794--PLC SYSTEM SERVICES LLC                           | 122234140006521 | 865.35    |
|      | 7/29/2025 | V03328--Hometown Plumbing                                 | 122234140006520 | 135.00    |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                               | 122234140006519 | 104.61    |
|      | 7/29/2025 | V03191--VAL-PRO, INC                                      | 122234140006518 | 613.15    |
|      | 7/29/2025 | V03191--VAL-PRO, INC                                      | 122234140006517 | 10.60     |
|      | 7/29/2025 | V00697--MICROSOFT CORPORATION                             | 122234140006516 | 96.00     |
|      | 7/29/2025 | V00928--STAPLES CONTRACT & COMMERCIAL, INC                | 122234140006515 | 2,796.09  |
|      | 7/29/2025 | V00697--MICROSOFT CORPORATION                             | 122234140006514 | 56.00     |
|      | 7/29/2025 | V03692--JOSEPH AGUILAR                                    | 122234140006513 | 70.00     |
|      | 7/29/2025 | V04180--DIESEL DIRECT LLC                                 | 122234140006512 | 2,160.80  |
|      | 7/29/2025 | V03174--OFFICE IMAGING, INC                               | 122234140006511 | 422.73    |
|      | 7/29/2025 | V03084--SUNRISE GARDENING SERVICE, LLC                    | 122234140006510 | 7,080.00  |
|      | 7/29/2025 | V01032--VERIZON WIRELESS                                  | 122234140006509 | 2,938.96  |
|      | 7/29/2025 | V00683--MCWILLIAMS & WALDEN INC                           | 122234140006508 | 1,007.06  |
|      | 7/29/2025 | V03064--CUSTOM L & A CONSTRUCTION INC                     | 122234140006507 | 70,000.00 |
|      | 7/29/2025 | V03648--GREGORIA BENAVIDES                                | 122234140006506 | 33.60     |
|      | 7/29/2025 | V00004--4IMPRINT INC AKA NELSON MARKETING                 | 122234140006505 | 830.29    |
|      | 7/29/2025 | V00049--AMAZON CAPITAL SERVICES, INC                      | 122234140006504 | 15,935.85 |



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|                                | 7/29/2025 | V00224--CLASSIC CHARTER INC                       | 122234140006503 | 2,069.00     |
|                                | 7/29/2025 | V04180--DIESEL DIRECT LLC                         | 122234140006502 | 2,295.24     |
|                                | 7/29/2025 | V00260--CROWN EQUIPMENT CORPORATION               | 122234140006501 | 377.26       |
|                                | 7/29/2025 | V03986--YOLANDA GONZALES                          | 122234140006500 | 605.00       |
|                                | 7/29/2025 | V00979--THE MARCOM GROUP, INC.                    | 122234140006499 | 450.00       |
|                                | 7/29/2025 | V00812--QUADIENT FINANCE USA INC                  | 122234140006498 | 4,000.00     |
|                                | 7/29/2025 | V00286--DELL TECHNOLOGIES, INC.                   | 122234140006497 | 403.47       |
|                                | 7/29/2025 | V00134--BRONCO ELECTRIC INC                       | 122234140006496 | 211.49       |
|                                | 7/29/2025 | V00146--CA ASSOCIATION OF FOOD BANKS              | 122234140006495 | 895.00       |
|                                | 7/29/2025 | V00134--BRONCO ELECTRIC INC                       | 122234140006494 | 1,489.15     |
|                                | 7/30/2025 | V04544--ELAN                                      | 45839           | 43,767.67    |
|                                | 7/30/2025 | V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES | 122234140006616 | 3,099.20     |
| Total for CBB - Operating Acct |           |                                                   |                 | 5,907,755.65 |



## MEMORANDUM

To: Board of Directors

From: Pritika Ram, Chief of Business Development Officer

Date: September 24, 2025

Subject: *Agenda Item IV(d)*: Foundation Transition from Brown Act Governance to Private Nonprofit Governance with Summary of Proposed Amendments to Foundation Bylaws - **Info Item**

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### **Overview**

In May 2025, staff presented an informational item to the Foundation Board of Directors explaining the rationale for transitioning from an open meeting governance board model that is voluntarily governed by the Brown Act, to a private nonprofit governance model centered on fundraising and philanthropic growth.

As a follow-up, on September 23, 2025, staff presented the proposed changes to the Foundation Board as an informational item. At that time, legal counsel also provided a redlined version of the Bylaws, removing Brown Act references and confirming that the Foundation is not legally required to comply with it.

To ensure alignment between both governing bodies, staff is now sharing this same information with the CAPK Board. However, formal action to adopt the amendments rests with the Foundation Board. The proposed revisions update language on Director qualifications, selection, tenure, and responsibilities to reflect current best practices for nonprofit boards.

### **Summary of Key Bylaw Amendments**

1. Removal of Brown Act References
  - All references to the Brown Act have been removed.
  - Future meetings will follow nonprofit governance standards under California law.
2. Director Selection Process (Section 4.3)
  - Directors will be appointed by the Foundation Board, rather than elected by the sole member.
  - A formal application and review process has been established, including:
    - Board Application
    - Conflict of Interest Form
    - Roles and Responsibilities Agreement
  - A Selection Ad Hoc Committee will review applications and conduct interviews.
3. Director Tenure and Reappointment (Section 4.4)
  - Directors will serve three-year terms.
  - Directors in good standing may be reappointed without reapplying.
4. Director Responsibilities and Removal (Section 4.7)
  - Language has been added to reference the Board Member Roles and Responsibilities Agreement.
  - Directors may be removed for failure to meet expectations in attendance, engagement, fundraising, or adherence to Foundation values.

**Next Steps:**

The Foundation Board of Directors will be asked to adopt the amended Bylaws at the next scheduled meeting on November 18, 2025. If approved, future meetings and operations will follow private nonprofit governance standards effective January 1, 2026.

Following adoption, staff will also initiate a collaborative process to assess current Board composition and performance. This will include:

- Convening a Selection Ad Hoc Committee
- Reviewing Director participation and fundraising contributions
- Identifying gaps in sector representation and strategic networks
- Developing a timeline and strategy for Board development

Our goal is to build a dynamic, well-connected Foundation Board of Directors that reflects our evolving mission and positions CAPK for long-term success.

***Attachment:***

*CAPK Foundation Bylaws – Redline Version*

**BYLAWS  
OF COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION,  
A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION**

**ARTICLE I.  
LOCATION OF OFFICES**

The name of this corporation is Community Action Partnership of Kern Foundation. It is a California nonprofit public benefit corporation with principal offices at **1300 18th Street, Ste 200, Bakersfield, California.**

**ARTICLE II.  
PURPOSE**

This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the California Nonprofit Public Benefit Corporation Law for public and charitable purposes. The specific purposes of this corporation are to exclusively benefit Community Action Partnership of Kern ("CAPK"), an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, by conducting fundraising activities and developing and managing an endowment that supports CAPK, and to engage in any other lawful activities permitted under the California Nonprofit Public Benefit Corporation Law. The recital of these purposes as contained in this paragraph is intended to be exclusive of any and all other purposes, this corporation being formed for those public and charitable purposes only.

~~For so long as this corporation is deemed to be subject to the provisions of California Government Code ("CGC") § 54950 et seq. (the "Brown Act"), each provision herein shall be interpreted in a manner consistent with the Brown Act.~~

"Director" means a member of the Board of Directors of the Foundation.

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"Member" means the sole member of the Foundation, Community Action Partnership of Kern (CAPK).

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**ARTICLE III.  
MEMBERSHIP**

**3.1. Members.**

The sole member of this corporation shall be CAPK. CAPK shall have all powers of voting at member meetings in CAPK.

**3.2. Removal of Members.**

The purpose of the corporation is to support CAPK and therefore CAPK may not be removed as a member of this corporation.

**3.3. Place of Meetings.**

Notwithstanding anything to the contrary in these Bylaws, any meeting whether regular, special, or adjourned of the sole member of this corporation may be held at any place within or without the State of California that has been designated by the Board of Directors ("Board") as the place of meetings, ~~so long as such designation is consistent with CGC §§54954.~~

#### 3.4. Annual Meeting.

The annual meeting of the sole member shall be held at the principal office of the corporation on March 24 of each year, if not a legal holiday and if a legal holiday, then on the next succeeding business day not a legal holiday. At the ~~regular~~ annual meeting, the ~~sole m~~sole member shall consider reports of the affairs of the corporation and transact other business as may properly be brought before the meeting, including but not limited to the election of Directors of the corporation to serve for the ensuing year and until their successors are elected and qualified. The Directors may designate a different time, date, or location, in which case notice must be given in the manner specified for regular meetings. ~~Notwithstanding the foregoing, notice of such annual meeting shall be provided as required in CGC §§ 54954 and 54954.2(a).~~

#### 3.5. Regular Meetings.

The Directors may designate ~~other~~ regular meetings of the ~~sole m~~Member. Notice of such regular meetings of the sole member shall be given in accordance with Section 3.7 of these Bylaws.  
~~, a different time, date, or location, in which case notice must be given in the manner required by CGC §§ 54954 and 54954.2(a) for regular meetings.~~

#### 3.6. Special Meetings.

Special meetings of the ~~sole-sole m~~member may be called at any time by order of ~~any of the following:~~ the President, the Secretary, the ~~sole M~~member, or two (2) ~~or~~ directors of the ~~B~~board, ~~and at all times consistent with the Brown Act.~~ Notice of such special meetings of the sole member shall be given in accordance with Section 3.7 of these Bylaws.

#### 3.7. Notice of ~~Special~~ Meetings.

~~Written notice of special meetings of the sole member shall be given as required by CGC §§ 54954.3(a) and 54956. Notice of the time and place of meetings – annual, regular, or special – shall be given to each director by one of the following methods: (a) by personal delivery of written notice; (b) by first-class mail, postage prepaid; (c) by telephone, either directly to the director or to a person at the director's office who would reasonably be expected to communicate that notice promptly to the director; (d) by telegram or facsimile, charges prepaid; or (e) by electronic transmission by the corporation. All such notices shall be given or sent to the director's address, telephone number, or e-mail as shown on the records of the corporation.~~

~~Notices sent by first-class mail shall be deposited in the United States mail at least four (4) days before the time set for the meeting. Notices given by personal delivery, telephone, telegraph, facsimile, or~~

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electronic transmission, shall be delivered, telephoned, given to the telegraph company, faxed, or e-mailed at least forty-eight (48) hours before the time set for the meeting.

The notice shall state the time of the meeting, and the place if the place is other than the principal office of the corporation. It need not specify the purpose of the meeting.

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### 3.8. Quorum.

At all meetings of the sole member, the sole member shall constitute one hundred percent (100%) of the voting authority of the membership, necessary for the transaction of business.

### 3.9. Adjournments.

Any business that might be done at a regular meeting of the sole member may be done at a special or at an adjourned meeting, ~~consistent with CGC §§ 54955 and 54956.~~

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### 3.10. Voting Rights.

The sole member is the only person who shall be entitled to vote ~~at~~<sup>in</sup> any member meeting and shall exercise such rights through one of the following individuals, who shall be present at such member meeting, CAPK's then-acting: (i) Chief Executive Officer, (ii) Board Chair or (iii) executive director.

### 3.11. Proxies.

Proxies are not allowed.

## ARTICLE IV. DIRECTORS

### 4.1. Powers.

Subject to limitations of the Articles, ~~and these Bylaws,~~ <sup>and</sup> the pertinent restrictions of the California Corporations Code, ~~and the Brown Act,~~ all the activities and affairs of the corporation shall be exercised by or under the direction of the Board ~~of Directors~~. Without prejudice to these general powers, but subject to the same limitations, it is hereby expressly declared that the Board shall have the following powers in addition to the other powers enumerated in these Bylaws:

(a) to select and remove all the officers, agents, and employees of the corporation, prescribe duties for them as may not be inconsistent with law, with the Articles of Incorporation, or with these Bylaws, fix the terms of their offices and their compensation and in their discretion require from them security for faithful service.

(b) to make disbursements from the funds and properties of the corporation as are required to fulfill the purposes of this corporation as are more fully set out in the Articles of Incorporation thereof and generally to conduct, manage and control the activities and affairs of the corporation and to make such rules and regulations therefor not inconsistent with law, with the Articles of Incorporation or with these Bylaws, as they may deem best;

(c) to adopt, make and use a corporate seal and to alter the form of such seal from time to time as they may deem best.

(d) to borrow money and incur indebtedness for the purposes of the corporation and to cause to be executed and delivered therefor, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations, or other evidence of debt and securities; therefore, and,

(e) to the extent permitted by the exempt status of the organization, to carry on a business at a profit and apply any profit that results from the business activity to any activity in which it may legally engage.

#### 4.2. Number of Directors.

The authorized number of Directors of the corporation shall be not less than 7 and not more than 21, with the exact number to be determined from time to time by the Directors until changed by an amendment of the Articles of Incorporation or by an amendment to these Bylaws. The number may be changed by the vote or written assent of a majority of the Directors then in office.

#### 4.3. Selection ~~and~~ Tenure of Office.

Directors shall be elected at each annual meeting of the sole member. Each Director shall serve until the next annual meeting and until a successor has been elected and qualified. If an annual meeting is not held, or the Directors are not elected at an annual meeting, the Directors may be elected at any special meeting of the sole member held for that purpose.

SUGGESTED NEW: Directors shall be appointed by the CAPK Foundation Board of Directors to serve a term of three (3) years. Eligible applicants must meet the qualifications set forth in the CAPK Foundation Board Member Roles and Responsibilities.

Applications may be submitted by individuals seeking consideration or by referral from a current Director. Recruitment will remain open on a rolling basis until the Board reaches a total of twenty-one (21) Directors. Once this number is met, applications will only be accepted to fill vacancies.

Applications shall include the following:

CAPK Foundation Board of Directors Application

CAPK Foundation Conflict of Interest Form

CAPK Foundation Board Member Roles and Responsibilities Agreement

The Foundation Selection Ad Hoc Committee, composed of Directors and appointed by CAPK Foundation staff and approved by the Board Chair, shall review all submissions.

Qualified applicants shall be invited to an interview conducted by the Foundation Selection Ad Hoc Committee and CAPK Foundation staff. Following the interviews, the Committee will present their top candidates to the Board of Directors for consideration. Appointed Directors shall meet with the CAPK Foundation team to confirm their appointment and shall receive a Board Member Welcome Packet.

#### 4.4 Tenure of Office

Directors shall serve for a term of three (3) years. Upon the expiration of a term, CAPK Foundation staff shall review the Director's attendance, participation, fundraising contributions, and other relevant performance factors, as outlined in these Bylaws and the Board Member Roles and Responsibilities Agreement, to determine eligibility for reappointment.

Directors in good standing, defined as meeting or exceeding expectations in attendance, engagement, and fundraising, may be reappointed for an additional three (3) year term without undergoing the formal selection process. A Director may also choose not to seek reappointment at the end of their term. The Board Chair and CAPK Foundation staff may consult with the Director to assess mutual interest in continued service.



#### 4.4. Qualifications.

Each Director must be an individual over the age of eighteen (18) who has experience on a nonprofit board and/or who has experience in fundraising, developing, and maintaining a charitable endowment, and all directors must believe, without reservation, in the purposes of the organization. Every Director is required to contribute a specified amount annually during their tenure on the Board as a personal financial commitment.

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SUGGESTED NEW: Each Director must be an individual over the age of eighteen (18) who demonstrates a strong commitment to the mission of the organization and possesses relevant experience in nonprofit governance and/or fundraising. Directors should have a proven ability to contribute to the development and sustainability of charitable endowments and fundraising initiatives.

Directors are expected to actively participate in fundraising efforts, including donor cultivation, solicitation, and stewardship. This includes leveraging personal and professional networks to support the Foundation's financial goals.

Every Director is required to make an annual personal financial contribution in an amount specified by the Board and to support the Foundation's fundraising campaigns and events. Directors must also be willing to serve as ambassadors for the Foundation in the community and uphold the values and integrity of the organization.

#### 4.5. Vacancies.

Subject to the provisions of Corp. Code § 5226, any Director may resign effective on giving written notice to the Board Chair, the President, or the Secretary of the Board, unless the notice specifies a later time for the effectiveness of the resignation.

If the resignation is to take effect at some future time, a successor may be selected before that time, to take office when the resignation becomes effective.

Vacancies in the Board shall be filled in the same manner as the Director or Directors whose office is vacant was selected, provided, however, that vacancies may also be filled by election by a majority of the remaining Directors, although less than a quorum, or by a sole remaining Director. Each Director so elected shall hold office until the expiration of the term of the replaced Director and until a successor has been named and qualified.

A vacancy or vacancies in the Board shall be deemed to exist in case of the death, resignation, or removal of any Director, or if the authorized number of Directors be increased. However, if a vacancy occurs because the authorized number of Directors has been increased, then such vacancy shall only be filled by the sole member.

The Board may declare vacant the office of a Director who has been declared of unsound mind by a final order of court, or convicted of a felony, or been found by a final order or judgment of any court to have breached any duty arising under the California Nonprofit Public Benefit Corporation Law. [Corp. Code, §§ 5230 et seq.].

No reduction in the authorized number of Directors shall have the effect of removing any Director prior to the expiration of the Director's term of office.

#### 4.6. Board Chair.

The Board Chair, shall, if present, preside at all meetings of the Board ~~of Directors~~, and exercise and perform other powers and duties as may be from time to time assigned to him or her by the Board ~~of Directors~~ or prescribed by the Bylaws. The Board Chair shall not be an officer, unless the corporation does not have a President, then the Board Chair shall also have the powers otherwise given to the President until a President is appointed.

#### 4.7. Removal of Directors.

A Director may be removed from office if any of the following has been found to have occurred:

(a) Unexcused absences from three (3) consecutive regularly scheduled ~~B~~board meetings.

(b) Unexcused absences from five (5) regularly scheduled ~~B~~board meetings in any consecutive twelve (12) month period.

(c) a conflict of interest is found to exist between the Director and the corporation.

(d) the Director is found to have engaged in activities that are directly contrary to the interests of the corporation;

~~(d)(e)~~ ~~or~~ A Director may also be removed if they fail to uphold the commitments outlined in the CAPK Foundation Board Member Roles and Responsibilities Agreement, including but not limited to attendance, engagement, fundraising participation, and adherence to the Foundation's values.

~~(e)(f)~~ the Director is found to be engaged in the misrepresentation of the corporation and its policies to outside third parties, either willfully, or on a repeated basis.

~~(f)(g)~~ A majority of Directors who meet the qualifications set forth in Section 4.4 determine that the Director has not continued to meet these qualifications. This includes, without limitation, the Director's refusal to make the personal commitment described in Section 4.4.

Before any removal occurs, the Director will be advised of the allegation and the basis for the allegation and will be given an opportunity to present any contrary evidence or explanation he or she may have to the Board. Removal must be by a majority vote of all the Directors. As to (a) and (b) above, any combination of excused or unexcused absences may be grounds for removal; however, the Board will consider the nature of absences when making a determination or consideration of removal.

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#### 4.8. Place of Meetings.

Notwithstanding anything to the contrary provided in these Bylaws, any meeting (whether regular, special, or adjourned) of the Board ~~of Directors~~ of the corporation may be held at any place within or without the State of California that has been designated for that purpose by resolution of the Board ~~of Directors, so long as such designation is consistent with CGC § 54954.~~

#### 4.9. Annual Meeting and Regular Meetings.

The ~~c~~Corporation's annual meeting shall be held immediately after the adjournment of each annual meeting of the sole member ~~but shall be noticed consistent with the requirements of California Government Code §§ 54954 and 54954.2(a) for regular meetings, to occur after such meeting.~~ The Board ~~of Directors shall, by resolution,~~ establish a schedule of regular meetings to occur between Annual Meetings by resolution, but notice thereof shall still be provided according to CGC §§ 54954 and 54954.2(a). Notice of either meeting – annual or regular – shall be noticed in accordance with Section 4.11 of these Bylaws.

#### 4.10. Special Meetings.

Special meetings of the Board ~~of Directors~~ may be called at any time by order of the Board Chair, the President, the Secretary, or of two (2) or more of the Directors. Notice of any such meeting shall be noticed in accordance with Section 4.11 of these Bylaws.

#### 4.11. Notice of Special Meetings.

##### 4.11. Notice of Meetings.

~~Written notice of special meetings of the Board of Directors shall be given as required by CGC §§ 54954.3(a) and 54956.~~

Notice of the time and place of meetings – annual, regular, or special – shall be given to each Director by one of the following methods: (a) by personal delivery of written notice; (b) by first-class mail, postage prepaid; (c) by telephone, either directly to the Director or to a person at the director's office who would reasonably be expected to communicate that notice promptly to the Director; (d) by telegram or facsimile, charges prepaid; or (e) by electronic transmission by the corporation. All such notices shall be given or sent to the Director's address, telephone number, or e-mail as shown on the records of the corporation.

Notices sent by first-class mail shall be deposited in the United States mail at least four (4) days before the time set for the meeting. Notices given by personal delivery, telephone, telegraph, facsimile, or electronic transmission shall be delivered, telephoned, given to the telegraph company, faxed, or e-mailed at least forty-eight (48) hours before the time set for the meeting.

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The notice shall state the time of the meeting, and the place if the place is other than the principal office of the corporation. It need not specify the purpose of the meeting.

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#### **4.12. Quorum.**

Except as otherwise provided in these Bylaws, a majority of the authorized number of Directors shall constitute a quorum. If a majority of the authorized number of Directors cannot be obtained, due to a vacancy or vacancies on the Board ~~of Directors~~, a majority of the Directors in the office shall constitute a quorum. Notwithstanding the foregoing, such a majority of Directors in office shall constitute either one third of the authorized number of Directors or at least two Directors, whichever is larger. A majority of the Directors present, whether or not a quorum is present, may adjourn any meeting to another time and place. Except as the Articles of Incorporation, these Bylaws, and the California Nonprofit Public Benefit Corporation Law ~~and the Brown Act~~ may provide, the act or decision done or made by a majority of the Directors present at a meeting duly held at which a quorum is present shall be the act of the Board ~~of Directors~~.

#### **4.13. Participation in Meetings by Conference Telephone.**

Members of the Board may participate in a meeting through use of conference telephone, electronic video screen communications, or other communications equipment, as long as all members participating in the meeting can communicate with all of the other members concurrently, each member is provided the means of participating in all matters before the Board, including the capacity to propose, or to interpose an objection, to a specific action to be taken, and the corporation adopts and implements some means of verifying that the person communicating by telephone, electronic video screen, or other communications equipment is a Director entitled to participate in the Board meeting, and that all statements, questions, actions, or votes were made by that Director and not by another person not permitted to participate as a Director. ~~Meetings held by such electronic means shall be conducted consistent with CGC § 54953.~~

#### **4.14. Adjournment.**

A majority of the Directors present, whether or not a quorum is present, may adjourn any Directors' meeting to another time and place. Notice of the time and place of holding an adjourned meeting need not be given to absent Directors if the time and place be fixed at the meeting adjourned, except as provided in the next sentence. If the meeting is adjourned for more than 24 hours, notice of any adjourn to another time or place shall be given prior to the time of the adjourned meeting to the Directors who were not present at the time of the adjournment.

#### **4.15. Rights of Inspection.**

Every Director shall have the absolute right at any reasonable time to inspect and copy all books, records, and documents of every kind, and to inspect the physical properties of the corporation of which the person is a Director, for a purpose reasonably related to the person's interest as a Director.

**4.16. Official Board Committees.** Committees of the Board may be appointed by resolution passed by a majority of the whole Board. Committees shall be composed of two or more members of the Board, and shall have the powers of the Board as may be expressly delegated to it by resolution of the

Board ~~of Directors~~, except with respect to:

- (i) the approval of any action for which the California Nonprofit Public Benefit Corporation Law also requires members' approval (must be approved by the Board as a whole).
- (ii) the filling of vacancies on the Board or on any committee.
- (iii) the fixing of compensation of the Directors for serving on the Board or on any committee.
- (iv) the amendment or repeal of Bylaws or the adoption of new Bylaws.
- (v) the amendment or repeal of any resolution of the Board which by its express terms is not so amendable or able to repeal.
- (vi) the appointment of other committees of the Board or the members thereof.
- (vii) the expenditure of corporate funds to support a nominee for Director after there are more people nominated for Director than can be elected; or
- (viii) the approval of any self-dealing transaction, as these transactions are defined in Corp. Code, § 5233.

Any committee may be designated an Executive Committee or by another name as the Board shall specify. The Board shall have the power to prescribe the manner in which proceedings of any committee shall be conducted. In the absence of a prescription, the committee shall have the power to prescribe the manner in which its proceedings shall be conducted. Unless the Board or the committee shall otherwise provide, the regular and special meetings and other actions of any committee shall be governed by the provision of this Article applicable to meetings and actions of the Board. Minutes shall be kept of each meeting of each committee.

#### **4.17. Fees and Compensation.**

Directors (as such) shall not receive compensation for their services as Directors. Directors may receive a reasonable allowance for personal services actually rendered pursuant to resolution passed by a majority vote at a regular or special meeting of the sole member; reimbursement for expenses as may be fixed or determined by the Board. Not more than 49% of the Directors may serve the organization in some other capacity for which compensation is paid.

### **ARTICLE V. OFFICERS**

#### **5.1. Officers.**

The officers of the corporation shall be a President, ~~a~~ Secretary, and a Treasurer. The corporation may also have at the discretion of the Board ~~of Directors~~, one or more Vice Presidents, one or more

Assistant Secretaries, and other officers as may be appointed in accordance with the provisions of Section\_

~~5.3 of this Article.~~ One person may hold two or more offices, except that neither the Secretary nor the Treasurer may serve concurrently as the President. Due to initial budgetary constraints and the need for qualified officers, **the Directors shall select CAPK employees to act as officers of this corporation.**

## **5.2. Election.**

The officers of the corporation, except such officers as may be appointed in accordance with the provisions of Section 5.3 or Section 5.5 of this Article, shall be chosen annually by, and shall serve at the pleasure of, the Board ~~of Directors~~, subject to the rights, if any, of an officer under any contract of employment. Each officer shall hold his or her office until he or she resigns, is removed, or becomes otherwise disqualified to serve, or until his or her successor is elected and qualified.

## **5.3. Subordinate Officers.**

The Board ~~of Directors~~ may appoint, and may empower the President to appoint, other officers as the business of the corporation may require, each of whom shall hold office for a period, have the authority, and perform the duties as are provided in the Bylaws or as the Board ~~of Directors~~ may from time to time determine.

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#### **5.4. Removal and Resignation.**

Any officer may be removed, either with or without cause, by a majority of the Directors at the time in office, at any regular or special meeting of the Board, or except in case of an officer chosen by the Board ~~of Directors~~, by any officer on whom the power of removal may be conferred by the Board ~~of Directors~~.

Any officer may resign at any time, without prejudice to the rights, if any, of the corporation under any contract to which the officer is a party, by giving written notice to the Board ~~of Directors~~, to the President, or to the Secretary of the corporation. The resignation shall take effect at the date of the receipt of the notice or at any later time specified in the notice; and, unless otherwise specified in the notice, the acceptance of the resignation shall not be necessary to make it effective.

#### **5.5. Vacancies.**

A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in the Bylaws for regular election or appointment to the office, provided that the vacancies shall be filled as they occur and not on an annual basis.

#### **5.6. Inability to Act.**

In the case of absence or inability to act of any officer of the corporation and of any person herein authorized to act in his or her place, the Board ~~of Directors~~ may from time to time delegate the powers or duties of the officer to any other officer, or any ~~D~~irector or other person whom the Board may select.

#### **5.7. President.**

Subject to supervisory powers, if any, as may be given by the Board ~~of Directors~~ to the Board Chair, on a temporary basis, the President shall be the Chief Executive Officer of the corporation and shall, subject to the control of the Board ~~of Directors~~, have general supervision, direction, and control of the activities and Officers of the corporation. In the absence of the Board Chair, the President shall preside at all meetings of the Board ~~of Directors~~. The President shall have the general powers and duties of management usually vested in the office of a President of a corporation and shall have other powers and duties as may be prescribed by the Board ~~of Directors~~ or the Bylaws.

#### **5.8. Vice President.**

In the absence or disability of the President, the Vice Presidents, in order of their rank as fixed by the Board ~~of Directors~~, or if not ranked, the Vice President designated by the Board ~~of Directors~~, shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions on, the President. The Vice Presidents shall have other powers and perform other duties as from time to time may be prescribed for them respectively by the Board ~~of Directors~~ or the Bylaws.

#### **5.9. Secretary.**

The Secretary shall keep, or cause to be kept, a book of minutes at the principal office or other place as the Board ~~of Directors~~ may order, of all meetings of the sole member, and the Board and its committees, with the time and place of holding, whether regular or special, and if special, how authorized, the notice of the meeting given, the names of those present at the meetings, and the proceedings. The Secretary shall keep, or cause to be kept, at the principal office in the State of California, the original and a copy of the corporation's Articles and Bylaws, as amended to date.

The Secretary shall give, or cause to be given, notice of all meetings of the Board and any committees of the Board required by these Bylaws or by law to be given, shall keep the seal of the corporation in safe custody, and shall have other powers and perform other duties as prescribed by the Board.

The Secretary shall keep or cause to be kept at the principal office of the corporation, a membership register, or a duplicated membership register, showing the names of the sole members and their addresses.

The Secretary shall also keep, or cause to be kept, a book of minutes at the principal office or other place as the Board may order, of all meetings of the sole member, with the time and place of holding, whether regular or special, and if special, how authorized, the notice of the meeting, the names of those present at meetings, and the proceedings. The Secretary shall give, or cause to be given, notice of all meetings of the sole member required by these Bylaws.

#### **5.10. Treasurer.**

The Treasurer shall be the financial officer of the corporation and shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the corporation. The books of account shall at all reasonable times be open to inspection by any Director.

The Treasurer shall deposit all monies and other valuables in the name and to the credit of the corporation with such depositories as may be designated by the Board ~~of Directors~~. The Treasurer shall disburse the funds of the corporation as may be ordered by the Board ~~of Directors~~, shall render to the President and the Directors, whenever they request it, an account of all of his or her transactions and of the financial condition of the corporation, and shall have other powers and perform other duties as may be prescribed by the Board ~~of Directors~~.

#### **5.11. Assistant Treasurer.**

At the request of the Treasurer, or in his or her absence or disability, the Assistant Treasurer shall perform all the duties of the Treasurer, and when so acting, shall have all the powers of, and be subject to all the restrictions on, the Treasurer.

#### **5.12. Salaries.**

The salaries of the Officers shall be fixed from time to time by the Board ~~of Directors~~ and no Officer shall be prevented from receiving the salary by reason of the fact that the Officer is also a Director of the corporation.



**ARTICLE VI.  
CONFLICT OF INTEREST POLICY**

**6.1. Purpose.**

The purpose of the conflict-of-interest policy is to protect this corporation's interest when it is contemplating entering a transaction or arrangement that might benefit the private interest of an officer or director of the corporation or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

**6.2. Definitions.**

(a) **Interested Person:** Any ~~D~~director, principal officer, or member of a committee with ~~governing B~~board-delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

(b) **Financial Interest:** A person has a financial interest if the person has, directly, or indirectly, through business, investment, or family:

- (i) An ownership or investment interest in any entity with which the corporation, or its sole member, has a transaction or arrangement.
- (ii) A compensation arrangement with the corporation or its sole member, or with any entity or individual with which the corporation or its sole member, has a transaction or arrangement; or
- (iii) A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the corporation, or its sole member, is negotiating a transaction or arrangement.

For the purposes of determining "financial interest," the term "Compensation" includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

Further, A financial interest is not necessarily a conflict of interest. A person who has a financial interest may have a conflict of interest only if the ~~B~~board or a committee decides that a conflict of interest exists.

**6.3. Procedures.**

(a) **Duty to Disclose:** In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the ~~D~~irectors and members of the committee with ~~B~~board delegated powers considering the proposed transaction or arrangement.

(b) **Determining Whether a Conflict of Interest Exists:** After disclosure of financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the Board or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining Board or committee members shall decide if a conflict of interest exists.

(c) **Procedures for Addressing the Conflict of Interest:**

- (i) An interested person may make a presentation at the Board or committee meeting, but after the presentation, the interested person must leave the meeting during the discussion or, and the vote on, the transaction or arrangement involving the possible conflict of interest.
- (ii) The chairperson of the Board or committee will, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- (iii) After exercising due diligence, the Board or committee will determine whether the corporation can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- (iv) If a more advantageous transaction or arrangement is not reasonably possible under the circumstances not producing a conflict of interest, the Board or committee will determine by a majority vote of the disinterested Directors whether the transaction or arrangement is in the corporation's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination, the Board shall make its decision as to whether to enter into the transaction or arrangement.

(d) **Violations of the Conflicts of Interest Policy:**

- (i) If the Board or committee has reasonable cause to believe a person has failed to disclose an actual or possible conflict of interest, it shall inform the person of the basis for such belief and afford the person an opportunity to explain the alleged failure to disclose.

If, after hearing the person's response and after making further investigation as warranted by the circumstances, the Board or committee determines the person has failed to disclose an actual or possible conflict of interest, it will take appropriate disciplinary and corrective action.

**6.4. Records of Proceedings.**

The minutes of the governing Board and all committees with Board-delegated powers shall contain:

- (a) The names of the persons who disclosed or otherwise were found to have a financial

interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the ~~governing B~~board's or committee's decision as to whether a conflict of interest, in fact, existed.

(b) The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

#### **6.5. Compensation.**

(a) A voting member of the ~~governing B~~board who receives compensation, directly or indirectly, from the corporation for services is precluded from voting on matters pertaining to that member's compensation.

(b) A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the corporation for services is precluded from voting on matters pertaining to that member's compensation.

(c) No voting member of the ~~governing B~~board or any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the corporation, either individually or collectively, is prohibited from providing information to any committee regarding compensation.

#### **6.6. Annual Statements.**

Each ~~D~~irector, principal officer, and member of a committee with ~~governing B~~board delegated powers shall annually sign a statement which affirms such a person:

- (a) Has received a copy of the conflict-of-interest policy.
- (b) Has read and understands the policy.
- (c) Has agreed to comply with the policy; and
- (d) Understands the corporation is charitable and in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more tax-exempt purposes.

#### **6.7. Periodic Reviews**

To ensure the corporation operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews will be conducted. The periodic reviews will, at a minimum, include the following subjects:

- (a) Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's length bargaining; and
- (b) Whether partnerships, joint ventures, and arrangements with management organizations conform to the corporation's written policies, are properly recorded, reflect reasonable

investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

#### **6.8. Use of Outside Experts**

When conducting the periodic reviews as provided for in Section 6.7 of Article 6, the corporation may, but need not, use outside advisors. If outside experts are used, their use does not relieve the ~~governing~~ ~~B~~board of its responsibility for ensuring periodic reviews are conducted.

### **ARTICLE VII. OTHER PROVISIONS**

#### **7.1. Principal Offices**

The principal office for the transaction of the activities and affairs of the corporation (“principal office”) is located at 1300 18th Street, Bakersfield, CA 93301. The Board ~~of Directors (also referenced herein as the “board”)~~ may change the principal office from one location to another. Any change of location of the principal office shall be noted by the secretary on these ~~B~~ylaws opposite this ~~S~~ection, or this ~~S~~ection may be amended to state the new location. The ~~B~~board may at any time establish branch or subordinate offices at any place or places where the corporation is qualified to conduct its activities.

#### **7.2. Endorsement of Documents; Contracts.**

Subject to the provisions of applicable law, any note, mortgage, evidence of indebtedness, contract, conveyance, or other instrument in writing, and any assignment or endorsement thereof, executed or entered into between this corporation and any other person, when signed by any one of the Board Chair, the President or any Vice President, and any one of the Secretary, any Assistant Secretary, the Treasurer or any Assistant Treasurer of this corporation shall be valid and binding on this corporation in the absence of actual knowledge on the part of the other person that the signing Officers had no authority to execute the same.

The Board ~~of Directors~~, except as otherwise provided in these ~~se~~ Bylaws, may authorize any officer or officers, agent, or agents, to enter into any contract or execute any instrument in the name of and on behalf of the corporation. This authority may be general or confined to specific instances. Unless so authorized by the Board ~~of Directors~~, and except as provided in this Section, no officer, agent, or employee shall have any power or authority to bind the corporation by any contract or agreement, or to pledge its credit, or to render it liable for any purpose or to any amount.

#### **7.3. Representation of Shares of Other Corporations.**

The President, or any other officer or officers authorized by the Board or the President, are each authorized to vote, represent, and exercise on behalf of the corporation all rights incident to any and all shares of any other corporation or corporations standing in the name of the corporation. The authority herein granted may be exercised either by any officer in person or by any other person authorized to do so in proxy or power of attorney duly executed by the officer.

#### **7.4. Construction and Definitions.**

Unless the context otherwise requires, the general provisions, rules of construction, and definitions contained in the General Provisions of the California Nonprofit Corporation Law [Corp. Code, §§ 5000 et seq.] and in the California Nonprofit Public Benefit Corporation Law [Corp. Code, §§ 5110 et seq.] shall govern the construction of these Bylaws.

#### **7.5. Amendments.**

These Bylaws may be amended by repeal and new and additional Bylaws may be made from time to time by an affirmative vote of the sole member at a duly noticed meeting. Subject to right of the sole member to amend or repeal, these Bylaws (other than a Bylaw or amendment of the Bylaws changing the authorized number of Directors) may be amended or repealed by the Board in the exercise of the power granted to the Board in these Bylaws.

#### **7.6. Record of Amendments.**

Whenever an amendment or new Bylaw is adopted, it shall be copied into the Book of Minutes with the original Bylaws, in the appropriate place. If any Bylaw is repealed, the fact of repeal with the date of the meeting at which the repeal was enacted or written assent was filed shall be stated in the Book.

### **ARTICLE VIII. INDEMNIFICATION OF AGENTS OF THE CORPORATION**

#### **8.1. Definitions.**

For purposes of this Section, “agent” means any person who is or was a Director, Officer, employee, or other agent of this corporation, or is or was serving at the request of this corporation as a Director, Officer, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, or other enterprise, or was a Director, Officer, employee, or agent of a foreign or domestic corporation that was a predecessor corporation of this corporation or of another enterprise at the request of the predecessor corporation; “proceeding” means any threatened, pending, or completed action or proceeding, whether civil, criminal, administrative, or investigative; and “expenses” includes, without limitation, attorney’s fees and any expenses of establishing a right to indemnification under Section 8.4 or 8.5(c) of this Article.

#### **8.2. Indemnification in Actions by Third Parties.**

This corporation shall have the power to indemnify any person who was or is a party, or is threatened to be made a party to any proceeding (other than an action by or in the right of this corporation to procure judgment in its favor, an action brought under Corp. Code, § 5233, or an action brought by the Attorney General or a person granted relator status by the Attorney General for any breach of duty relating to assets held in charitable trust) by reason of the fact that the person is or was an agent of this corporation,

against expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred in connection with the proceeding if the person acted in good faith and in a manner the person reasonably believed to be in the best interests of the corporation and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct was unlawful. The termination of any proceeding by judgment, order, settlement, conviction or on a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of this corporation or that the person had reasonable cause to believe that the person's conduct was unlawful.

### **8.3. Indemnification in Actions by or in the Right of the Corporation.**

This corporation shall have the power to indemnify any person who was or is a party, or is threatened to be made a party, to any threatened, pending or completed action by or in the right of this corporation or brought under Corp. Code, § 5233, or an action brought by the Attorney General or a person granted relator status by the Attorney General for breach of duty relating to assets held in charitable trust, to procure a judgment in its favor by reason of the fact that the person is or was an agent of this corporation, against expenses actually and reasonably incurred by the person in connection with the defense or settlement of the action if the person acted in good faith, in a manner the person believed to be in the best interests of this corporation and with the care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances. No indemnification shall be made under this Section 8.3:

(a) In respect of any claim, issue or matter as to which the person shall have been adjudged to be liable to this corporation in the performance of the person's duty to this corporation, unless and only to the extent that the court in which the proceeding is or was pending shall determine on application that, in view of all the circumstances of the case, the person is fairly and reasonably entitled to indemnity for the expenses which the court shall determine.

(b) Of amounts paid in settling or otherwise disposing of a threatened or pending action, with or without court approval; or

(c) Of expenses incurred in defending a threatened or pending action which is settled or otherwise disposed of without court approval unless it is settled with the approval of the Attorney General.

### **8.4. Indemnification Against Expenses.**

To the extent that an agent of this corporation has been successful on the merits in defense of any proceeding referred to in Section 8.2 or 8.3 of this Article in defense of any claim, issue, or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

### **8.5. Required Indemnification.**

Except as provided in Section 8.4 of this Article, indemnification under this Article shall be made by this corporation only if authorized in the specific case, on a determination that indemnification of the

agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Section 8.2 or 8.3, by:

(a) a majority vote of a quorum consisting of Directors who are not parties to the proceeding.

(b) approval of the sole member (Corp. Code, § 5034), with the persons to be indemnified not being entitled to vote thereon; or

(c) the court in which the proceeding is or was pending, on application made by this corporation or the agent, attorney, or other person rendering services in connection with the defense, whether or not the application by the agent, attorney, or other person is opposed by this corporation.

#### **8.6. Advance of Expenses.**

Expenses incurred in defending any proceeding may be advanced by this corporation prior to the final disposition of the proceeding on receipt of an undertaking by or on behalf of the agent to repay the amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in this Article.

#### **8.7. Other Indemnification.**

No provision made by the corporation to indemnify its or its subsidiary's Directors or Officers for the defense of any proceeding, whether contained in the Articles, Bylaws, a resolution of the sole member or Directors, an agreement or otherwise, shall be valid unless consistent with this Article. Nothing contained in this Article shall affect any right to indemnification to which persons other than the Directors and Officers may be entitled by contract or otherwise.

#### **8.8. Forms of Indemnification Not Permitted.**

No indemnification or advance shall be made under this Article, except as provided in Sections 8.4 or 8.5(c) in any circumstances where it appears that:

(a) it would be inconsistent with a provision of the Articles of Incorporation, these Bylaws, a resolution of the members or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or

(b) it would be inconsistent with any condition expressly imposed by a court in approving a settlement.

#### **8.9. Insurance.**

The corporation shall have the power to purchase and maintain insurance on behalf of any agent of the corporation against any liability asserted against or incurred by the agent in the capacity or arising out of the agent's status as an agent whether or not the corporation would have the power to indemnify the agent against the liability under the provisions of this Article; provided, however, that this corporation

shall have no power to purchase and maintain insurance to indemnify any agent of the corporation for a violation of Corp. Code, § 5233.

#### **8.10. Nonapplicability to Fiduciaries of Employee Benefit Plans.**

This Article does not apply to any proceeding against any trustee, investment manager, or other fiduciary of an employee benefit plan in that person's capacity as a trustee, investment manager, or fiduciary, even though the person may also be an agent of the corporation as defined in Section 8.1 of this Article. The corporation shall have power to indemnify the trustee, investment manager, or other fiduciary to the extent permitted by Corp. Code, § 207(f).

### **ARTICLE IX. RECEIPT, INVESTMENT, AND DISBURSEMENT OF FUNDS**

**9.1.** The corporation shall receive all monies, other properties, or both monies and properties, transferred to it for the purposes for which the corporation was formed (as shown by the Articles of Incorporation). However, nothing contained herein shall require the Board ~~of Directors~~ to accept or receive any money or property of any kind if it shall determine in its discretion that receipt of the money or property is contrary to the expressed purposes of the corporation as shown by the Articles.

**9.2.** The corporation shall hold, manage, and disburse any funds or properties received by it from any source in a manner that is consistent with the expressed purposes of this corporation.

**9.3.** No disbursement of corporation money or property shall be made until it is first approved by the President of the corporation or by the Treasurer or by the Directors. However, the Directors shall have the authority to appropriate specific sums to fulfill the objects and purposes for which the corporation was formed and to direct the officers of the corporation from time to time to make disbursements to implement the appropriations.

~~9.4.~~ All checks, drafts, demands for money and notes of the corporation, and all written contracts of the corporation shall be signed by the officer or officers, agent, or agents, as the Board ~~of Directors~~ 9.4. may from time to time by resolution designate.

### **ARTICLE X. CORPORATE RECORDS AND REPORTS**

#### **10.1. Records.**

The corporation shall maintain adequate and correct accounts, books and records of its business and properties. All these books, records, and accounts shall be kept at the corporation's principal place of business in California, as fixed by the Board ~~of Directors~~.

#### **10.2. Inspection of Books and Records.**

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The membership register or duplicate membership register, the books of account, and minutes and proceedings of the sole member and the Board, and of executive committees of the Directors of this corporation shall be open to inspection on the written demand of any member at any reasonable time, for a specifically stated purpose reasonably related to his or her interests as a member, and shall be exhibited at any time when required by the demand of any member meeting.

Every Director shall have the absolute right at any reasonable time to inspect all books, records, documents of every kind, and the physical properties of the corporation, and also of its subsidiary organizations, if any.

### **10.3. Certification and Inspection of Bylaws.**

The original or a copy of these Bylaws, as amended or otherwise altered to date, certified by the Secretary, shall be open to inspection by the sole member and Directors of the corporation at all reasonable times during office hours.

## **ARTICLE XI DISSOLUTION**

On dissolution of this corporation, the Board ~~of Directors~~ shall cause the corporation's assets to be distributed the sole member, CAPK, if it exists. If it no longer exists, the Board ~~of Directors~~ shall cause the assets to be distributed to another corporation with purposes similar to those identified in the Articles of Incorporation, and Article 2 of these Bylaws.



## MEMORANDUM

To: Board of Directors

*Lisa Gonzales*

From: Lisa Gonzales, Program Governance Coordinator

Date: September 24, 2025

Subject: *Agenda Item VI(a)*: September Policy Council Report – **Action Item**

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The Policy Council met on August 26, 2025 at which time a quorum was established.

The 2026-2027 Head Start Program Goals and Objectives were presented to the Policy Council. This document provides a snapshot of the program's goal progress over the 2024-2025 program year as well as outlining steps the program will take to guide efforts to achieve all goals by the end of the current five-year grant cycle. The document was reviewed thoroughly with the Council and in its entirety with discussion ensuing with a primary focus on partnering with families on the importance of home language. Upon conclusion of much meaningful discussion, the Policy Council unanimously approved the 2026-2027 Head Start Program Goals and Objectives with revision.

Additionally, the current vacancies on the Policy Council Bylaws Committee as well as that of the Policy Council Representative to the CAPK Board of Directors were discussed with members in detail. The role and responsibilities associated with each of the positions were shared and followed with the request for anyone interested in serving in either capacity, to which there was none.

The Policy Council will meet on September 22, 2025. The meeting was rescheduled to be held a day earlier than previously planned. This change was made to support the CAPK Food Bank's Feed the Need event on September 23, 2025; thus, potentially providing Council members with the opportunity to attend or volunteer at this event should their schedule allow.

### **Recommendation:**

The Policy Council requests Board approval of the September Policy Council Report and the meeting minutes from June 24, 2025 as well as the Executive Committee meeting minutes from July 16, 2025.

### **Attachment:**

Policy Council Meeting Minutes from June 24, 2025

Policy Council Executive Committee Meeting Minutes from July 16, 2025

**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**POLICY COUNCIL MEETING MINUTES**  
June 24, 2025  
CAPK Administrative Office  
1300 18<sup>th</sup> Street, Bakersfield, CA 93301

**1. Call to Order**

The meeting was called to order at 5:33 p.m.

a. Roll call was taken, and a quorum was established.

Policy Council Members Present: Alejandra Verduzco, Christopher Cuzul, Fatima Echeverria, Henrietta Castro, Gabriela Rangel, Kaylonie Howard, Liliana Juarez, Maria Worthy, Michelle Jara-Rangel, Paula De La Riva, Rene Mayhorn Williams, Ruby Cruz

Policy Council Members Absent: Ashley Trent, Dominique Bassi, Ian Anderson, Jennifer Wilson, Margarita Vargas

**2. Public Comments**

*The public may address the Policy Council on items not included on the agenda at this time. However, the Policy Council will take no action other than that of referring the item(s) to staff for study and analysis. Speakers are limited to three minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.*

None

**3. Committee Verbal Reports**

**a. Budget & Finance Committee – Gabriela Rangel**

The Budget & Finance Committee met on June 17, 2025 and reviewed budget to actual reports Head Start and Early Head Start grants. The reports reflected the period from March 1, 2025 through April 30, 2025. It was stated that the expenditure percentages may appear to be high, however that is because the budget totals indicated on the Head Start and Early Head Start reports reflect only ½ of the program's notice of award. The second half had not been dispersed at the time these reports were prepared. The budget to actual reports to be shared at the next meeting will reflect the full grant amount as the second half has since been received. Inkind totals were presented as were the Parent Activities and Parent Local Travel and Childcare Reimbursement reports. The 2025-2026 proposed Budget Revision was also shared with the committee as an informational item and will be presented to the entire Council as an action item. The next Budget & Finance Committee meeting will take place on Tuesday, August 19, 2025 at 5:30 p.m.

**b. Bylaws Committee – Henrietta Castro**

The Bylaws Committee met on June 3, 2025 at 5:30 p.m. and continued its review of the Policy Council Bylaws. Articles four through seven were reviewed and discussed with some edits suggested from the committee. These articles included, Policy Council membership, voting rights, standing committee composition, potential opportunities for members to attend conferences and more. The committee's next meeting will be held on August 5, 2025 at which time the balance of the document will be reviewed.

**c. Planning Committee – Christopher Cuzul**

The Planning Committee met on June 10, 2025. The Division Program Activity Report was shared for the month of May with Head Start reporting 100% enrollment and Early Head Start reporting 99% enrollment. The Central Kitchen prepared a total of 53,744 meals and there were 74,088 meals delivered during the month of April. The program goal shared for this month was Health and Safety. The objective is to expand tools and resources necessary to ensure a standard of practice focused on protecting child safety, preventing, and identifying child abuse with a timeline for completion before June 2026. The School Readiness Goals which were previously approved by the Policy Council will be presented to the Board of Directors for approval later this month. Committee members were also informed of the 2025-2026 Head Start Budget Revision, which primarily identified savings in personnel costs due to a cost sharing allocation with the San Joaquin County Office of Education. The results of the Program Self-Evaluations for the 2024-

2025 fiscal year were also presented. The next Planning Committee meeting will take place at 5:30 p.m. on August 12, 2025.

d. **School Readiness Committee – Kaylonie Howard**

The School Readiness Committee met on June 12, 2025. Home Base supervisors, Bobbi Camacho and Denise Cooper presented information about the home base program option which included family engagement, resources, and support services provided by educators during their weekly home visits with families. The supervisors also shared strategies for effective transitions and socialization opportunities for children and for families. Their presentation concluded with parent testimonials; School Readiness Committee Chair, Jennifer Wilson also shared her personal experience with the home base program option. It was noted that this was the final meeting of the 2024-2025 Policy Council term.

4. **New Business**

**\*ACTION**

a. **2025-2026 Head Start Budget Revision – Rosa Guerrero, Administrative Analyst**

In presenting the 2025-2026 Head Start Budget Revision, Rosa shared that savings have been identified in personnel costs which is primarily due to a cost sharing allocation with the San Joaquin County Office of Education, along with savings in rent because of a vacancy at one of our sites, and in nutrition services due to an adjustment to actuals. Because of these identified savings we are reallocating these costs to other categories such as fringe benefits, supplies, contractual, and other. Rosa stated that this is mainly due to actual expenditures in these categories as well as to a projected increase in costs. Because of certain economic indicators and factors, the program projects that items which are now being purchased will increase in cost. In continuing, she shared that the savings identified stems from a grant award received by the San Joaquin County Office of Education (SJCOE.) Receipt of this grant allows the program to reallocate existing personnel funds to the SJCOE grant. Included with this cost allocation methodology, there is a change to the cost per child which will result in an increase for Head Start children (ages 3-5 years) and approximately 2 million dollars will be moved from Early Head Start to Head Start. Rosa clarified that during the Planning Committee meeting it was stated that the parent services category was for costs related to supplies provided to parents. However, the parent services category are actually costs as related to Policy Council (PC) as well as PC Committee meetings such as shirts, food, and other costs that supplement meetings. An opportunity for questions was provided to which there were none. With that, it was requested that the Policy Council approve the submission of the 2025-2026 Head Start Budget Revision. Christopher Cuzul made a motion; seconded by Maria Worthy. Motion carried unanimously.

5. **Consent Agenda**

**\*ACTION**

*The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests the removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed.*

- a. Policy Council Meeting Minutes – May 27, 2025
- b. Policy Council Budget & Finance Committee Meeting Minutes – May 20, 2025
- c. Policy Council Bylaws Committee Meeting Minutes – June 3, 2025
- d. Policy Council Planning Committee Meeting Minutes – June 10, 2025
- e. Head Start Budget to Actual Report, March 1, 2025, through April 30, 2025
- f. Early Head Start Budget to Actual Report, March 1, 2025, through April 30, 2025
- g. Head Start and Early Head Start Kern Non-Federal and In-Kind Report, March 1, 2025, through April 30, 2025
- h. Early Head Start Childcare Partnerships Non-Federal Share and In-Kind Report, March 1, 2025 through April 30, 2025
- i. Parent Travel & Childcare through April 30, 2025
- j. Parent Activities through April 30, 2025
- k. Head Start Program Review & Evaluation Report – May 2025
- l. 2024-2025 Program Self-Evaluations (CSPP, CMAP, CCTR, CMIG)
- m. Backpack Connection Series: How to Give Clear Directions (English/Spanish)

- n. Pyramid Model Leadership Newsletter – June 2025
- o. Bakersfield City Pool Schedule
- p. Bakersfield City Spray Park Hours
- q. Red, White & Boom Fireworks Show – June 28, 2025, Barker Park, Wasco, CA
- r. Independence Day Celebration – July 3, 2025, Rails to Trails, Taft, CA
- s. Family Law Facilitator – July 3, 2025; Kern County Child Support Services (English/Spanish)
- t. Family Law Facilitator Self-Help Center Summer Workshops – July 18, 2025; Kern County Superior Court – Basement Overflow Room
- u. Annual Back 2 School Backpack Giveaway, Job & Health Fair – California City
- v. Summer Safety Tips – U.S. Fire Administration (English/Spanish)
- w. Heat and Health Guidance – U.S. Centers for Disease Control and Prevention
- x. Fireworks Safety – U.S. Consumer Product Safety Commission
- y. Concerts in the Park – June 4 through August 20, 2025, Victory Park, Stockton, CA
- z. Free Admission at the Haggin Museum – 1<sup>st</sup> Saturday of the month, Stockton, CA
- aa. Movies in the Park – Bakersfield, CA
- bb. Concerts at the Marketplace – Bakersfield, CA
- cc. Head Start Recruitment Flyer (English/Spanish)
- dd. Early Head Start San Joaquin Flyer (English/Spanish)
- ee. Home Visiting Program Flyer (English/Spanish)
- ff. Budget & Finance Committee Meeting Dates
- gg. Bylaws Committee Meeting Dates
- hh. Planning Committee Meeting Dates
- ii. Policy Council Meeting Dates

An inquiry was made regarding the approval of the meeting agenda. It was noted that approval of the agenda is not a standing item. It was added that for this meeting because there were not any presentations, new business was moved to be heard earlier on the agenda. A motion was made by Fatima Echeverria and seconded by Paula De La Riva to approve consent agenda items (a) through (ii). Motion carried unanimously.

## **6. Standing Reports**

### **a. Program Governance – Lisa Gonzales, Program Governance Coordinator**

Lisa thanked everyone for their attendance. She apologized for failing last month to introduce new Policy Council member, Liliana Juarez. Lisa shared that Liliana's membership is a result of the Spring Regional Parent Committee meetings held; she added that Liliana is a parent at our San Diego site.

Lisa reminded members that there will not be any meetings in July, no Policy Council meetings, no committee meetings. She encouraged members to take that time to relax, enjoy the summer, spend time with family and friends, take a vacation and just appreciate the time.

In September there will be a Recruitment and Selection Plan meeting. The date is September 25, 2025 for the first meeting and October 16, 2025 for the second. Lisa shared that this committee looks at the current recruitment and selection plan including the eligibility criteria for children to enroll in our program. All of this is reviewed, as the committee is tasked with ensuring that the point system is adequate and meets the needs of the community and the program. It is also an opportunity to brainstorm and ask questions. The committee is comprised of staff, community representatives and parents. Lisa shared that she would email members the flyer which has the email for Enrollment and Attendance Manager, Carol Hendricks so that those wishing to attend can RSVP to her.

Information and dates of several firework events taking place throughout the county were shared with members. Additionally shared was information about heat stroke, heat exhaustion as well as water safety. The importance of wearing a Coast Guard approved life vest was shared and it was stressed that it doesn't take large bodies of water for accidents to occur, and it is always important to be mindful when children are playing in or around water.

Lisa shared that with the start of the new program year just days away, this also means it is time for pre-service training for staff. She shared that she will be speaking with site supervisors and family service workers about parent meetings, and the governance process. With that being said, Lisa stated that she will be emailing Council members for their input as to how they might feel more engaged at their parent meetings, as well as what their thoughts are as to how we might increase parent attendance/participation. She encouraged members to also speak to other parents at their center to obtain their feedback as well. Lisa stated that she would be sharing their responses with staff, adding that it is important that we (staff) hear from our parents what they think would help so that we are seeing things through their lens, their perspective.

In closing Lisa stated it was Jerry's birthday, and she thanked him for spending it with the Council.

b. **Community Representative – Ian Anderson, Kern Adult Literacy Council and Paula De La Riva, First 5 Kern**

Paula shared that First 5 as a funding agency provides swim lessons through Bakersfield City Recreation. The program is, Make a Splash and provides swim lessons for children 0-5 years of age. Parents can sign their children up at any of the Bakersfield City pool sites.

c. **Board of Directors – Michelle Jara-Rangel, CAPK Board of Directors Representative**

Michelle stated the Board of Directors met on May 28, 2025. The consent agenda was approved with no items removed. There were three action items presented to the Board under new business. These items were fiscal year 2024-2025 CDE Program Self Evaluation for State Contracts, calendar year 2026-2027 Community Action Plan and Community Needs Assessment as well as the financial reports through February 2025 with all items approved.

The CalVet's Assistance Foundation Report, Advisory Board Report and the Chief Executive Officer report were not presented due to time constraints.

The Board went into closed session at 12:49 p.m. with one item to discuss. This item was related to Personnel Exemption, Public Employee Discipline, Dismissal and Release, Section 54957. During closed session staff provided information to the Board for review and direction. The Board authorized staff to move forward as recommended and to bring forward future actions items to the Board as needed. The Board reconvened to open session at 1:17 p.m.

The next scheduled Board of Directors meeting is Wednesday, June 25, 2025.

d. **Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director**

Jerry Meade, Assistant Director of Program, provided this report on behalf of Yolanda Gonzales who, as he noted, is attending a California Head Start Association Board meeting in Sacramento.

Jerry shared that technically, next Tuesday (July 1, 2025) marks the beginning of the next school year bringing us to the 2025-2026 school year for our full year programs. He added that in August, the balance of our Head Start programs (part year services) will be returning during the second week. This also means the program will be looking at and discussing its 2026-2027 budget year. Jerry added that the work begins now with obtaining approvals for revisions. Upon the Council's return after break, talk will be about the program's next funding period which is the 2026-2027 fiscal year, and the Policy Council will be collaborating with staff to approve the grant action for submission prior to the end of the current 2024-2025 Policy Council term. Jerry also shared that speaking in terms of leases, he has been making presentations and renewing leases into the 2030s already!

In continuing the report, Jerry stated that a lot of work happens during the summer. The program is in the midst of reviewing and evaluating policies, procedures, any changes or revisions per regulation changes or any new guidance coming from the Office of Head Start or the state of California.

In sharing information about pre-service for staff, Jerry stated that this is an opportunity to bring staff together and to provide training on the most important areas for us to focus on in this new school year which begins July 1, 2025. Pre-service activities for full year staff are on July 11, 2025 and on August 4, 2025 for our part year staff. He shared that it is a monumental feat to bring close to 600 people together into training environments to make sure we are ready and prepared for the new school year. He added that fortunately because we have

both part year and full year programs, we are able to conduct training for half of our staff at a time so it's not as arduous.

Also happening during the summer we have the opportunity to really evaluate and look at what we want the 2026-2027 school year to look like. We have to plan that far in advance when we're looking at making any changes or revisions or looking at facilities. Jerry stated that the program did receive notice 2-years ago from North of the River Parks and Rec stating that they would not be renewing our lease for our Willow facility in Oildale. For the past 2-years the program has been working hard at trying to secure a location to support the children and families in that area. It was stated that the program has been able to determine where it can expand to allow for those two additional classrooms and to continue to provide services to those families. Renovations, preparations and licensing requirements are all being wrapped up to ensure that when services resume in August, our (Willow) families won't have an interruption in services.

Jerry touched on the additional new revenue as presented in the 2025-2026 Budget Revision shared earlier in the evening. He shared that we are now serving pre-K children in San Joaquin as well as Kern. As a result of this new revenue the program will receive from the San Joaquin County of Education it did free up funds in our grant to be able to repurpose. This is very helpful for us to be able to ensure that we are able to sustain and retain our qualified staff and to move the program forward. The budget revision that the Council approved is very helpful to the program so that we can make those allocation changes and move forward accordingly. The program has four additional facilities in San Joaquin County that they are working on, and as soon as those are licensed, they will be fully operational with an additional 153 pre-K children served in San Joaquin County. Jerry shared that he would keep the Council posted on this transition. He added that it technically does not affect this Policy Council because our Head Start grantee in San Joaquin has their own Policy Council; we are a subcontractor. Their program isn't under the grant that Policy Council reviews. However, this information is shared because it is still part of the Head Start family. In addition it was also noted that the California State Preschool Program (CSPP) is also under the San Joaquin County Office of Education; we are a subcontractor for both grants. We are a partner with SJCOE and are still able to use our systems, our processes, everything we do here. However, now we have two Policy Councils that are governing our programs, so that is new for us, and we are excited to see how that all works.

Jerry spoke about the new fiscal year for the federal government which will go into effect on October 1, 2025. He added that at this point Head Start is still in that budget, and we as a program are thrilled. We are excited to be fully supported by Congress and by the President of the United States. Their comments about Head Start continuing have been very favorable, and we are hopeful that we might even see a slight increase to funding. Jerry also shared that advocacy efforts continue and as previously shared, the Council may be asked to get involved in some of those efforts; he will keep the Council posted. Jerry stated that at this point in time, we are very blessed to have the continued support considering Head Start is celebrating 60 years this year, which is fantastic!

In concluding the report, Jerry expressed appreciation to the Policy Council and wished them a very restful, safe and cool July break next month. As he thanked members for their time, he added that he looks forward to seeing everyone in August.

Members thanked Jerry and expressed birthday wishes. Additionally, there was an inquiry to the new location in Oildale for those families who were attending our Willow center. Jerry shared that two brand new classes along with some additional space was created at our Angela Martinez Center. Jerry stated they were north of the river; they will now be south of the river, adding that you can actually see the facility across the river and the Angela Martinez site was therefore convenient for those families. Jerry added that the staff that previously occupied this area of the building have since moved into our 18<sup>th</sup> Street location so that space was renovated to be two additional pre-K classrooms to support this transition.

## **7. Policy Council Chairperson Report**

Ruby wished members a great and safe 4<sup>th</sup> of July.

## **8. Policy Council Member Comments**

Members had an opportunity to share a comment if they would like.

Fatima Echeverria requested that her absence as noted on the Bylaws Committee attendance document be changed to excused as she was attending another CAPK event. Lisa stated that she would make that change.

Henrietta Castro stated that her daughter is aging out of Early Head Start and also that this meeting will be her last meeting as she is finishing up the hiring process and will be working as an Attendance Technician with the Head Start program. She shared that this next chapter for both her and her daughter is a little scary, but she is excited.

Maria Worthy shared that her son also completed the program and will be transitioning to kindergarten. She wanted to say that she is very happy to have had this program; she's happy for CAPK Head Start because if this program weren't around, her son would not be able to attend. Maria shared that she felt the teachers at her center (Alicante) "were a godsend" to her as her child has some challenges, but the staff was so patient and great. The teachers handled the challenges with grace for which she is very thankful.

Gabriela shared that her little boy has also completed the program and is transitioning to kindergarten. She shared that she appreciates the encouragement that she has found for her and her son from the CAPK family. She is grateful for the patience that has been shown to her son. Being a first time mom, she knows her son is growing but she is growing with him too. Gabriela shared that she has learned a lot, and she feels a lot more confident within herself thanks to CAPK. Gabriela thanked everyone for being a part of that.

## **9. Adjournment**

The next Policy Council meeting will be held on August 26, 2025 at 5:30 p.m. in the Board Room. The meeting was adjourned at 6:05 p.m.



**COMMUNITY ACTION PARTNERSHIP OF KERN**  
**POLICY COUNCIL EXECUTIVE COMMITTEE SPECIAL CALL MEETING MINUTES**  
**July 16, 2025**  
**Meeting ID: 295 389 117 451 1**

**1. Call to Order**

Policy Council Chairperson, Ruby Cruz called the meeting to order at 10:01 a.m.

a. Roll call was taken, and a quorum was established.

Policy Council Executive Committee Members Present: Ruby Cruz, Christopher Cuzul, Gabriela Rangel, Jennifer Wilson

Policy Council Executive Committee Members Absent: Dominique Bassi

**2. Public Comments**

*The public wishing to address the full Policy Council Executive Committee may do so at this time. Policy Council Executive members may respond briefly to statements made or questions posed. However, the Policy Council Executive Committee will take no action other than referring the item(s) to staff for study and analysis. Speakers are limited to three minutes each. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*

None

**3. New Business**

**\*ACTION**

a. **2024-2025 Head Start and Early Head Start Kern Carryover Request – Rosa Guerrero, Administrative Analyst**

Rosa Guerrero, Administrative Analyst presented the 2024-2025 Head Start and Early Head Start carryover request to the Executive Committee. It was shared that should this request be approved, it will allow for the transfer of the balance of unobligated funds from the previous fiscal year which ended on February 28, 2025 to be carried over to the current 2025-2026 fiscal year which runs March 1, 2025 through February 28, 2026. It was noted that there was a budget revision submitted to and approved by the Policy Council in February to support facility projects and minor renovations for our San Joaquin County program. This carryover request would support the completion of unfinished activities. Jennifer Wilson made a motion to approve; Christopher Cuzul seconded the motion. Motion carried unanimously.

**4. Policy Council Member Comments**

Members were given an opportunity to share comments; they shared various activities and places they will be visiting over the summer with their children.

**5. Next Scheduled Meeting**

The next scheduled Policy Council meeting will take place on August 26, 2025 at 5:30 p.m.

**6. Adjournment**

The meeting was adjourned at 10:06 a.m.