DATE	August 12, 2025
TIME	12:00 pm
LOCATION	CAPK Administrative Office Board Room 1300 18th Street, 3rd Floor Bakersfield, CA 93301

Program Review & Evaluation Committee Agenda

1. **Call to Order**

2. **Roll Call**

   Gina Martinez (Chair) Yolanda Ochoa
   Gema Perez Lee'o Whisenant

3. **Public Comments**

   The public may address the Committee on items not on the agenda but under the jurisdiction of the Committee. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

4. **Program Presentation**
   a. Adult Re-Entry Grant presented by Rebecca Moreno, Director of Housing & Supportive Services ***(p.3-8)***

5. **New Business**
   a. June & July 2025 Program Reports – ***Action Item (p.9-89)*** Pritika Ram, Chief Business Development Officer
      1. Housing & Supportive Services
         - Coordinated Entry Services (CES)
         - M Street Homeless Navigation Center
         - CalAIM – Homeless Services
         - Adult Re-entry Program
      2. Veterans & Supportive Services
      3. Health & Nutrition Services
         - CalFresh Healthy Living
         - Food Bank
         - Migrant Childcare Alternative Payment (MCAP)
         - Women Infant and Children (WIC)
      4. Youth & Community Services
         - East Kern Family Resource Center (EKFRC)
         - Oasis Family Resource Center
         - Energy, Weatherization & Utility Assistance
         - Friendship House Community Center (FHCC)
         - Shafter Youth Center (SYC)
         - Volunteer Income Tax Assistance (VITA)
      5. Operations
         - Maintenance
         - Information Technology

- Data Services
- Risk Management

6. Community Development
   - Grant Development
   - CAPK Foundation
   - Outreach & Marketing
   - 211 Kern Call Center

b. June & July 2025 - Application Status Report & Funding Profiles – ***Action Item (p.90-103)*** — Karen Vazquez, Senior Grant Analyst

   a. Application Status Report
      i. Board of State and Community Corrections: California Violence Intervention and Prevention (CalVIP) Program
      ii. City of Bakersfield: Community Vitality & Family Reunification Initiative
      iii. Kern County Community Corrections: Community-Based Services for AB 109 Individuals
      iv. Kaiser Permanente: Food Relief for Kern County Families
      v. Albertsons: Nourishing Neighbors –Innovation Incubation Fund

   b. Small Funding Profiles ($50,000 and under)

c. June & July 2025 Head Start/State Child Development Division/Program Monthly Activity Report – ***Action Item (p.104-107)*** — Carol Hendricks, Enrollment and Attendance Manager

d. 2026-2027 Head Start Program Goals & Objectives-***Action Item (p.108-118)*** — Rosa Guerrero, Administrative Analyst

e. Youth Community Access Grant Program – Request for Advance Board Resolution Authorization ***- Action Item (p.119-121)*** — Bradley Fergon, Senior Grants Analyst

6. Committee Member Comments

7. Next Scheduled Meeting

Program Review & Evaluation Committee
12:00 pm
September 10, 2025
CAPK Administrative Office, Board Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

8. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18th Street, 3rd Floor Bakersfield, CA and online at www.capk.org by 12:00 pm, August 8, 2025. Annelisa Corona, Community Development Supervisor.

capk
Community Action Partnership
of Kern

Community Action Partnership of Kern

Adult Reentry Grant Warm Hand Off

Adult Re-Entry Grant

ARG Cohort 3 10/01/2023-04/30/2026

The Budget Act of 2021 (Assembly Bill 128) appropriated $67 million to award competitive grants for CBOs to support individuals formerly incarcerated in state prison.

The target population identified are people ages 18 and over, who have been incarcerated in state prison with priority given to those recently released and/or on state parole.

Eligible activities include case management services, in-reach services, housing navigation, transportation, food, employment/vocational services, system navigation, & behavioral health

ARG 2024

Number of clients contact: 541

Case management services: 225

Permanent housing placements: 48

Number of clients that secured employment: 36

Transitional housing placements: 32

Job readiness training: 140

Food distribution: 52

ARG 2025

- Number of clients contact: 416
- Case management services: 171
- Permanent housing placements: 49
- Number of clients that secured employment: 44
- Transitional housing placements: 19
- Job readiness training: 62
- Food distribution:

Questions?

Adult Re-Entry Grant

Rebecca Moreno, Director Housing & Supportive Services

(661)379-8221 or (661)336-5236 ext. 1150

rmoreno@capk.org

capk Community Action Partnership of Kern

August 2025 PRE Committee

June & July 2025 Program Monthly Reports

Housing and Supportive Services

Coordinated Entry Services
M Street Homeless Navigator Center
CalAIM - Homeless Services
Adult Re-entry Program

Community Action Partnership of Kern

Monthly Report 2025

Month	June-25	**Program/Work Unit**	Coordinated Entry Services (CES)
Division/Director	Rebecca Moreno	**Program Manager**	Joseph Aguilar
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

Coordinated Entry Services (CES) is the system to assist communities in ending homelessness by providing a clear and systematic pattern for helping individuals to quickly access the most appropriate services available through standardized access, a standardized assessment process, and a coordinated referral (match) process for individuals to preventions, housing, and/or other related services. The following counties are currently being served by CAPK CES, Kern County.

The Coordinated Entry System (CES) process will support the encampment proposal. The strategy will expedite the housing process by creating an Encampment by Name List and an encampment match call with collaborating partners to review status, barriers, and match encampment residents to permanent housing units and/or housing resources identified.

Homeless Referrals/Assessments (SRV 7a) (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Kern County	2,875	15,303	20,000	14%	77%
Number of applicants who received a response within 24 Hours (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Kern County	2,733	13,619	18,000	15%	76%
Pending Assessments (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Number of clients without initial contact by the end of the month.	45	174	200	23%	87%
Among clients from the preceding month, the average duration (days) to reach those who are still pending.	3				
Encampment Resolution (SRV 7a) (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Number of Clients Served	81	460	450	18%	102%
Matched to Housing Subsidy (i.e., voucher, rapid rehousing or physical location) (SRV 4m, 4o)	10	56	70	14%	80%
HOUSED to permanent housing placement (SRV 4o)	3	12			

Explanation (Over/Under Goal Progress)

Program Strategic Goals	**Progress Towards Goal**

1. Optimize the use of existing access points in rural areas of Kern County.	CES continues to work on improving system through CoC Strategic Plan. CES continues to offer trainings to new staff from partner agencies and community members. CES continues to work on the Road to Housing tool.
2. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	One FTE is scheduled to start on 07/07/2025. FTE will begin her training that week.
3. Among clients from the prior month, the average time taken to reach pending clients is currently 15 days, attributed to high call volume and limited staff. The objective is to achieve client contact within 5 days of the initial request.	In the process of starting training for a new staff member.
Program Highlights	

Community Action Partnership of Kern
Monthly Report 2025

Month	July-25	**Program/Work Unit**	Coordinated Entry Services (CES)
Division/Director	Rebecca Moreno	**Program Manager**	Joseph Aguilar
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

Coordinated Entry Services (CES) is the system to assist communities in ending homelessness by providing a clear and systematic pattern for helping individuals to quickly access the most appropriate services available through standardized access, a standardized assessment process, and a coordinated referral (match) process for individuals to preventions, housing, and/or other related services. The following counties are currently being served by CAPK CES, Kern County.

The Coordinated Entry System (CES) process will support the encampment proposal. The strategy will expedite the housing process by creating an Encampment by Name List and an encampment match call with collaborating partners to review status, barriers, and match encampment residents to permanent housing units and/or housing resources identified.

Homeless Referrals/Assessments (SRV 7a) (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Kern County	3,044	18,347	20,000	15%	92%
Number of applicants who received a response within 24 Hours (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Kern County	2,854	16,473	18,000	16%	92%
Pending Assessments (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Number of clients without initial contact by the end of the month.	10	184	200	5%	92%
Among clients from the preceding month, the average duration (days) to reach those who are still pending.	6				
Encampment Resolution (SRV 7a) (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Number of Clients Served	61	521	450	14%	116%
Matched to Housing Subsidy (i.e., voucher, rapid rehousing or physical location) (SRV 4m, 4o)	5	61	70	7%	87%
HOUSED to permanent housing placement (SRV 4o)	5	17			

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal

1. Optimize the use of existing access points in rural areas of Kern County.	CES continues to work on improving system through CoC Strategic Plan. CES continues to offer trainings to new staff from partner agencies and community members. CES continues to work on the Road to Housing tool.
2. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	One FTE is currently in training and is expected to complete her training in two weeks.
3. Among clients from the prior month, the average time taken to reach pending clients is currently 15 days, attributed to high call volume and limited staff. The objective is to achieve client contact within 5 days of the initial request.	In the process of hiring one more staff member.

Program Highlights

Community Action Partnership of Kern
Monthly Report 2025

Month	June-25	**Program/Work Unit**	M Street Navigation Center
Division/Director	Rebecca Moreno	**Program Manager**	Laurie Hughey
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

CAPK operates the 148-bed homeless Low Barrier Navigation Center in partnership with the County of Kern. This 24-hour shelter offers housing, meals, showers, laundry and an array of mental health, medical care, dental and economic resources to un- sheltered individuals with pets and partners.

Shelter Services	Month	YTD	YTD Goal	Month Progress	Annual Progress
Overnight Residents (Assigned Beds) (FNPI 4a & SRV 7b, SRV 4m)	110	731	1,500	7%	49%
Total Clients Served	179	1,116	2,400	7%	47%
Pets (i.e., kennel, emotional support assistance and service pet)	12	66	75	16%	88%
Residents Under 90 days length of stay	53	365	800	7%	46%
Exits to Permanent Housing (FNPI 4b)	5	32	114	4%	28%
Exits-Self	22	167	150	15%	111%
Exits-Involuntary	54	227	700	8%	32%
Case Management Services (SRV 7a)	448	5,258	8,000	6%	66%
Critical Incidents	33	187	250	13%	75%
Shelter Residents Meals (SRV 5ii)	4,697	39,875	70,000	7%	57%
Number of Volunteers *(duplicated)*	141	825	100	141%	825%
Volunteers Hours *(duplicated)*	220	1,313	3,000	7%	44%
Safe Camping	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Total clients served (SRV 7b)	47	339	500	9%	68%
Current client census	30	271	300	10%	90%
Meals (SRV 5ii)	1,062	11,166	20,000	5%	56%
Pets	7	49	75	9%	65%
Clients moved to Shelter (SRV 4m)	0	0	15	0%	0%
Exits to Permanent Housing (FNPI 4b)	3	13	20	15%	65%
Exits-Self	5	19	50	10%	38%
Exits-Involuntary	5	26	75	7%	35%
Critical Incidents	2	24			
Safe Parking	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Total clients served	11	63	30	37%	210%
Current client census	11	63	25	44%	252%
Clients moved to Shelter (SRV 4m)	0	0	10	0%	0%

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal

1. Number of clients participating in job training program, (i.e., Project Hire-Up, financial Literacy, Recycling Lives, Open Door Network).	Four clients are participating in Project Hire-up this co-hort,, and there are 13 clients working various jobs in the community such as: TODN, Boys & Girls club, Rusty's, Goodwill Ind, Allied Universal, Jack n Box, Dignity health Arena, and field work to name a few.
2. Increase job retention/recruitment at M street by (1) developing job descriptions that accurately reflect job performance and (2) regrading/classification of job descriptions.	Complete
3. Increase the number of clients who transition to permanent housing by 10% from the prior year (2023 - 114 clients) to 120 clients.	5 Clients moved into permanent housing which brings the total to 32 for the year.

M Street Navigation Center - Client Demographic Information

Race Demographic	Month
18 - 24	10
25 - 34	38
35 - 44	39
45 - 54	40
55 - 61	29
62+	23
Total:	**179**

Race Demographic	Month
American Indian or Alaska Native	4
Asian	3
Black or African American	32
Hispanic/Latina/e/o	41
White	57
Multiple races	41
Client Don't know / Refused	
No Answer	1.00
Total:	**179**

Gender	Month
Female	63
Male	116
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	
Client doesn't know	
Client refused	
No Answer	
Total:	**179**

Zip Code	Month	Zip Code	Month
93301	42	93003	1
93303	1	93285	1
93304	21	30168	1
93305	12	98101	1
93306	13	93201	1
93307	11	93203	1
93308	21		
93309	2		
93313	1		
92225	1		
93505	2		
93215	1		
93702	1		
93535	1		
93245	1		
90013	1		
93257	1		
93555	1		
93556	1		
93560	1		
93268	1		
Not specified	36		
Total			**179**

Community Action Partnership of Kern

Monthly Report 2025

Safe Camping - Client Demographic Information

Race Demographic	Month
18 - 24	2
25 - 34	7
35 - 44	9
45 - 54	13
55 - 61	6
62+	10
Total:	**47**

Race Demographic	Month
American Indian or Alaska Native	0
Asian	0
Black or African American	10
Hispanic/Latina/e/o	2
White	28
Multiple races	7
Client Don't know / Refused	
No Answer	
Total:	**47**

Gender	Month
Female	16
Male	30
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	1
Client doesn't know	
Client refused	
No Answer	
Total:	**47**

Zip Code	Month	Zip Code	Month
93301	9		
93304	7		
93305	2		
93306	4		
93307	3		
93308	5		
93309	5		
93312	1		
93225	1		
93433	1		
93230	1		
93501	1		
93553	1		
93268	1		
93277	1		
Not specified	4		
Total			**47**

Program Highlights

Community Action Partnership of Kern
Monthly Report 2025

Month	July-25	**Program/Work Unit**	M Street Navigation Center
Division/Director	Rebecca Moreno	**Program Manager**	Laurie Hughey
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

CAPK operates the 147-bed homeless Low Barrier Navigation Center in partnership with the County of Kern. This 24-hour shelter offers housing, meals, showers, laundry and an array of mental health, medical care, dental and economic resources to un- sheltered individuals with pets and partners.

Shelter Services	Month	YTD	YTD Goal	Month Progress	Annual Progress
Overnight Residents (Assigned Beds) (FNPI 4a & SRV 7b, SRV 4m)	125	856	1,500	8%	57%
Total Clients Served	205	1,321	2,400	9%	55%
Pets (i.e., kennel, emotional support assistance and service pet)	12	78	75	16%	104%
Residents Under 90 days length of stay	72	437	800	9%	55%
Exits to Permanent Housing (FNPI 4b)	7	39	114	6%	34%
Exits-Self	15	182	150	10%	121%
Exits-Involuntary	64	291	700	9%	42%
Case Management Services (SRV 7a)	509	5,767	8,000	6%	72%
Critical Incidents	34	221	250	14%	88%
Shelter Residents Meals (SRV 5ii)	7,398	47,273	70,000	11%	68%
Number of Volunteers *(duplicated)*	139	964	100	139%	964%
Volunteers Hours *(duplicated)*	215	1,528	3,000	7%	51%
Safe Camping	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Total clients served (SRV 7b)	39	378	500	8%	76%
Current client census	23	294	300	8%	98%
Meals (SRV 5ii)	1,464	12,630	20,000	7%	63%
Pets	5	54	75	7%	72%
Clients moved to Shelter (SRV 4m)	0	0	15	0%	0%
Exits to Permanent Housing (FNPI 4b)	0	13	20	0%	65%
Exits-Self	1	20	50	2%	40%
Exits-Involuntary	3	29	75	4%	39%
Critical Incidents	1	25			
Safe Parking	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Total clients served	12	75	30	40%	250%
Current client census	12	75	25	48%	300%
Clients moved to Shelter (SRV 4m)	1	1	10	10%	10%

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal

1. Number of clients participating in job training program, (i.e., Project Hire-Up, financial Literacy, Recycling Lives, Open Door Network).	Three clients graduated from Project Hire-up this co-hort. There are 13 clients working various jobs in the community such as: TODN, Boys & Girls club, Rusty's, Goodwill Ind, Allied Universal, Jack n Box, Dignity health Arena, and field work to name a few.
2. Increase job retention/recruitment at M street by (1) developing job descriptions that accurately reflect job performance and (2) regrading/classification of job descriptions.	Complete
3. Increase the number of clients who transition to permanent housing by 10% from the prior year (2023 - 114 clients) to 120 clients.	Seven (7) clients transitioned into housing for this month.

M Street Navigation Center - Client Demographic Information

Race Demographic	Month
18 - 24	12
25 - 34	43
35 - 44	49
45 - 54	49
55 - 61	28
62+	24
Total:	**205**

Race Demographic	Month
American Indian or Alaska Native	3
Asian	2
Black or African American	34
Hispanic/Latina/e/o	39
White	74
Multiple races	53
Client Don't know / Refused	
No Answer	
Total:	**205**

Gender	Month
Female	80
Male	125
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	
Client doesn't know	
Client refused	
No Answer	
Total:	**205**

Zip Code	Month	Zip Code	Month
93201	1	93268	1
93301	58	93280	2
93304	12	30168	1
93305	13	31321	1
93306	18	8701	1
93307	15	73401	1
93308	20	53703	1
93309	8	93203	1
93312	1		
93313	3		
93314	1		
92225	1		
93505	1		
93215	2		
93240	1		
93245	1		
90013	1		
96067	1		
93257	1		
93560	1		
93263	1		
Not specified	35		
Total			**205**

Community Action Partnership of Kern

Monthly Report 2025

Safe Camping - Client Demographic Information

Race Demographic	Month
18 - 24	1
25 - 34	7
35 - 44	5
45 - 54	9
55 - 61	7
62+	10
Total:	**39**

Race Demographic	Month
American Indian or Alaska Native	0
Asian	0
Black or African American	10
Hispanic/Latina/e/o	4
White	20
Multiple races	5
Client Don't know / Refused	
No Answer	
Total:	**39**

Gender	Month
Female	13
Male	25
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	1
Client doesn't know	
Client refused	
No Answer	
Total:	**39**

Zip Code	Month	Zip Code	Month
93301	7		
93304	6		
93305	1		
93306	2		
93307	3		
93308	6		
93309	5		
93225	1		
93433	1		
93230	1		
93501	1		
93553	1		
93277	1		
Not specified	3		
Total			**39**

Program Highlights

One client whom was housed graduated from Project Hire Up this co-hort.

Community Action Partnership of Kern
Monthly Report 2025

Month	June-25	**Program/Work Unit**	California Advancing and Innovating Medi-Cal (CalAIM)
Division/Director	Rebecca Moreno Director of Community Services	**Program Manager**	Joseph Aguilar
Reporting Period	January 1, 2025 to December 31, 2025		

Program Description

CalAIM is a new initiative by the Department of Health Care Services (DHCS) to improve the quality of life and health outcomes of Medi-Cal beneficiaries by implementing broad delivery of system, programmatic, and payment system reforms. A key feature of CalAIM is the introduction of a new menu of “in lieu of services” (ILOS), or Community Supports, which, at the option of a MediCal managed care health plan (MCP) and a Member, can substitute for covered Medi-Cal services as cost-effective alternatives. MCPs will be responsible for administering Community Supports. For this partnership, CAPK would serve as a Community Support providing rental assistance.

Housing Transition Navigation Services	**Month**	**YTD**	**YTD Goal**	**Annual Progress**	
Number of Clients Currently Served	369	2,309	450	513%	
Number of Referrals Received (SRV 7c)	47				
Number of Enrollments	38				
Number of services per client per month (i.e., one-on-one case management, landlord engagement, obtaining vital documents) (SRV 7a)	1,244	6,286	8,100	15%	78%
Housing & Furnishing Deposits (SRV4d)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
One-time use up-to $5000 per client (includes housing deposits, furnishing, appliances)	46	203	100	46%	203%
Housing Tenancy and Sustaining Services	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Number of clients secured placement (SRV 4o)	16	91	75	21%	121%
Day Habilitation Services	**Month**	**YTD Goal**	**YTD Goal**	**Month Progress**	**Annual Progress**
Number of Clients Currently Enrolled	95	434	50	190%	868%
Number of services per client per month (i.e., client accepted day services, attended day services class)	43	137	2600	2%	5%

Explanation (Over/Under Goal Progress)

Program Strategic Goals	**Progress Towards Goal**

1.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	Currently training new hired staff.
2.) Broaden CalAIM services by collaborating with existing and new managed care plans to diversify the program's funding sources.	Proactively assisting East Kern Resource Center develop and improve CalAIM services; exploring options to add additional ECM and CS services, submitted application to partner and become a CBO with Anthem.
3.) Engage with volunteers/providers to operate Day Services classes and proactively offer Day Services classes 2-3 hours per day.	There were [illegible] main courses offered, [illegible] classes total in the month of June. Computer Basics, Home DIY &Cleaning Workshop, Eviction Prevention Workshop, Cal Job Workshop, and Prepare-U.

Program Highlights

Community Action Partnership of Kern

Monthly Report 2025

Month	July-25	**Program/Work Unit**	California Advancing and Innovating Medi-Cal (CalAIM)
Division/Director	Rebecca Moreno Director of Community Services	**Program Manager**	Joseph Aguilar
Reporting Period	January 1, 2025 to December 31, 2025		

Program Description

CalAIM is a new initiative by the Department of Health Care Services (DHCS) to improve the quality of life and health outcomes of Medi-Cal beneficiaries by implementing broad delivery of system, programmatic, and payment system reforms. A key feature of CalAIM is the introduction of a new menu of “in lieu of services” (ILOS), or Community Supports, which, at the option of a MediCal managed care health plan (MCP) and a Member, can substitute for covered Medi-Cal services as cost-effective alternatives. MCPs will be responsible for administering Community Supports. For this partnership, CAPK would serve as a Community Support providing rental assistance.

Housing Transition Navigation Services	Month	YTD	YTD Goal	Annual Progress	
Number of Clients Currently Served	381	2,690	450	598%	
Number of Referrals Received (SRV 7c)	71				
Number of Enrollments	45				
Number of services per client per month (i.e., one-on-one case management, landlord engagement, obtaining vital documents) (SRV 7a)	1,340	7,626	8,100	17%	94%

Housing & Furnishing Deposits (SRV4d)	Month	YTD	YTD Goal	Month Progress	Annual Progress
One-time use up-to $5000 per client (includes housing deposits, furnishing, appliances)	34	237	100	34%	237%

Housing Tenancy and Sustaining Services	Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of clients secured placement (SRV 4o)	17	108	75	23%	144%

Day Habilitation Services	Month	YTD Goal	YTD Goal	Month Progress	Annual Progress
Number of Clients Currently Enrolled	95	529	50	190%	1058%
Number of services per client per month (i.e., client accepted day services, attended day services class)	31	168	2600	1%	6%

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal

1.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	In the process of hiring, interviews were completed, and two (2) offers were made.
2.) Broaden CalAIM services by collaborating with existing and new managed care plans to diversify the program's funding sources.	Proactively assisting East Kern Resource Center develop and improve CalAIM services; exploring options to add additional ECM and CS services, submitted application to partner and become a CBO with Anthem.
3.) Engage with volunteers/providers to operate Day Services classes and proactively offer Day Services classes 2-3 hours per day.	There were 6 main courses offered, 31 classes total in the month of July. Computer Basics, Home DIY &Cleaning Workshop, Eviction Prevention Workshop, Cal Job Workshop, and Prepare-U.

Program Highlights

Community Action Partnership of Kern

Monthly Report 2025

Month	June-25	**Program/Work Unit**	Adult Re-entry Program
Division/Director	Rebecca Moreno Director of Housing & Supportive Services	**Program Manager**	Rosario Miranda
Reporting Period	December 1, 2025 to December 31, 2025		

Program Description

Community Action Partnership of Kern's (CAPK) Adult Reentry Grant Warm Handoff and Reentry Services Program (ARG WHO) is designed to reduce rates of homelessness and recidivism in the reentering AB 128 population, CAPK proposes a multi-modal intervention strategy with complementary reentry service line targeting known dynamic risk factors for homelessness and recidivism including housing stability, employment, and mental health. Case Management services will be provided using a Strengths-Based approach model that addresses immediate needs upon release and facilitates individual change to ensure self-sufficiency upon program exit. Case Management activities may include Housing Search Services, Housing Plan Development, Landlord Engagement, Financial Capability Skill Training, Financial Coaching/Counseling, Tenant Rights Education, and Rental Counseling. CAPK will use interagency referral to determine eligibility to any of its 16 unique anti-poverty programs. Community partners such as Kern Behavioral Health and Recovery Services and Employers' Training Resource will provide intensive specialized services around Mental Health/Substance Use and Employment Training, respectively.

Client Services (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)	26	159	200	13%	80%
Number of Client Contacts	94	392	720	13%	54%
Client Outcomes	**Month**	**YTD**			
Number of individuals who obtained safe and affordable housing (FNPI 4b), such as Housing Subsidy or Permanent Supportive Housing (PSH)	15	43			
Number of unemployed clients who obtained employment (up to a living wage) FNPI 1b, such as Workforce Development, Education, or Employment Services	13	41			
Referrals	**Month**	**YTD**			
Number of Clients referred to Mental Health Services or Substance Abuse Services (SRV 5v)	10	135			
Financial Management Programs (including budgeting, credit management, credit repair, credit counseling) SRV 3c	0	124			
Transitional Housing Placements (SRV 4n)	2	17			

Permanent Housing Placements (SRV 4o)	15	43	
Job Readiness Training (SRV 1f)	0	62	
Job Referrals (SRV 1l)	30	101	
Incentives (e.g., food vouchers, transportation, application fees, gift cards) SRV 5hh	0	0	
Food Distribution (food bags/boxes, food share program, bags of groceries) SRV 5jj	0	51	
Kits/boxes (i.e., toiletries, hygiene kits) SRV 5nn	0	0	

Explanation (Over/Under Goal Progress)

The program was off to a very slow start and struggled to connect with Parole for referrals.

Program Strategic Goals	Progress Towards Goal
1.) Create a comprehensive program policy and procedure manual, including documents such as referral forms and intake/assessment forms.	Goal met
2.) Maintain strong relationships with the Parole and Probation Departments while expanding efforts to provide comprehensive wraparound services.	Goal met
3.) Focus on leveraging partnerships to address critical needs such as employment support, housing stability, and additional services through programs like CalAIM, including Day Habilitation, to holistically support successful reentry outcomes.	Goal met

Program Highlights

In May of 2024, we received a referral for an ARG client that served 29 years in state prison. He was relentless in his efforts to secure employment and accepted a truck driving position on 7/30/24. He was the housed on 11/12/24 and still remains in contact with his Housing Navigator and made a referral for his friend who was recently released from prison.

Community Action Partnership of Kern

Monthly Report 2025

Month	July-25	**Program/Work Unit**	Adult Re-entry Program
Division/Director	Rebecca Moreno Director of Housing & Supportive Services	**Program Manager**	Rosario Miranda
Reporting Period	December 1, 2025 to December 31, 2025		

Program Description

Community Action Partnership of Kern's (CAPK) Adult Reentry Grant Warm Handoff and Reentry Services Program (ARG WHO) is designed to reduce rates of homelessness and recidivism in the reentering AB 128 population, CAPK proposes a multi-modal intervention strategy with complementary reentry service line targeting known dynamic risk factors for homelessness and recidivism including housing stability, employment, and mental health. Case Management services will be provided using a Strengths-Based approach model that addresses immediate needs upon release and facilitates individual change to ensure self-sufficiency upon program exit. Case Management activities may include Housing Search Services, Housing Plan Development, Landlord Engagement, Financial Capability Skill Training, Financial Coaching/Counseling, Tenant Rights Education, and Rental Counseling. CAPK will use interagency referral to determine eligibility to any of its 16 unique anti-poverty programs. Community partners such as Kern Behavioral Health and Recovery Services and Employers' Training Resource will provide intensive specialized services around Mental Health/Substance Use and Employment Training, respectively.

Client Services (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Case Management Services (SRV 7a)	12	171	200	6%	86%
Number of Client Contacts	24	416	500	5%	83%

Client Outcomes	**Month**	**YTD**
Number of individuals who obtained safe and affordable housing (FNPI 4b), such as Housing Subsidy or Permanent Supportive Housing (PSH)	6	49
Number of unemployed clients who obtained employment (up to a living wage) FNPI 1b, such as Workforce Development, Education, or Employment Services	3	44

Referrals	**Month**	**YTD**
Number of Clients referred to Mental Health Services or Substance Abuse Services (SRV 5v)	12	147
Financial Management Programs (including budgeting, credit management, credit repair, credit counseling) SRV 3c	0	124
Transitional Housing Placements (SRV 4n)	2	19

Permanent Housing Placements (SRV 4o)	6	49	
Job Readiness Training (SRV 1f)	0	62	
Job Referrals (SRV 1l)	25	126	
Incentives (e.g., food vouchers, transportation, application fees, gift cards) SRV 5hh	0	0	
Food Distribution (food bags/boxes, food share program, bags of groceries) SRV 5jj	25	76	
Kits/boxes (i.e., toiletries, hygiene kits) SRV 5nn	0	0	

Explanation (Over/Under Goal Progress)

Total # of clients has been change to reflect the anticipated amount served by end of grant period.

Program Strategic Goals	Progress Towards Goal
1) Complete data entry for Dynamics by 9/30/25	Staff are working to meet weekly milestones to have all client data imputed
2) Staff to work on exiting all inactive clients to prepare for program end.	Staff continue to make attempts to reach clients that have gone inactive, if no response they will be closed out.
3) Meet with BSCC for budget modification for program closeout.	Communicating with new field rep to schedule meeting to discuss nest steps.

Program Highlights

Veterans & Supportive Services

Community Action Partnership of Kern

Monthly Report 2025

Month	1/1/2025 to 6/30/2025	**Program/Work Unit**	Veterans & Supportive Services
Division/Director	Deborah Johnson Veteran Services	**Program Manager**	Carlos Clemente-Juarez
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

CVAF operates a 40 bed BRIDGE and Service Intensive Transitional housing program through the US Department of Veterans Affairs. This consists of two apartment complexes and two homes through the City of Bakersfield. This is a 24-hour per day, 365 day per year program that provides housing, case management, transportation, food, and laundry services. Staff also provides referrals to medical, mental health and community based service programs. CVAF also operates the Supportive Services for Veterans and Families Program through the US Department of Veterans Affairs which is a rapid rehousing/homeless prevention program for veterans households that are homeless or at risk of homelessness. The HHAP CM program provides case management services for HUD Emergency Housing Voucher clients through the Housing Authority. The HHAP YS programs provides scattered-site, low barrier shelter for youth aged 18 - 24.

Grant and Per Diem	Month	YTD	Annual Goal	Month Progress	Annual Progress
BRIDGE: % Exit to Permanent Housing (> 75%) (SRV 4o)	4	4	10	40%	40%
BRIDGE: % Negative Program Exit (< 20%) (SRV 4m, 4n)	3	3	7	43%	43%
BRIDGE: % Employed at Exit (SRV1m)	1	1	3	33%	33%
SITH: % Exit to Permanent Housing (> 75%) (SRV 4o)	8	8	16	50%	50%
SITH: % Negative Program Exit (< 20%) (SRV 4m, 4n)	2	2	7	29%	29%
SITH: % Employed at Exit (SRV1m)	2	2	5	40%	40%
Total Households Served	52	52	85	61%	61%

Supportive Services for Veteran Families (SSVF)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Total Households Served	119	119	150	79%	79%
Permanent Housing Placements	17	17	35	49%	49%
Rental Assistance Payments	245	245	475	52%	52%
Security Deposit	18	18	40	45%	45%
Bus Pass	12	12	35	34%	34%
Application Fees	7	7	15	47%	47%
General Housing Stability Assistance (GHSA)	17	17	35	49%	49%
Utility Payments	10	10	25	40%	40%
Late Fees	29	29	40	73%	73%
Moving Costs	2	2	7	29%	29%
Landlord Incentives	1	1	5	20%	20%
Tenant Incentives	1	1	5	20%	20%
Rental Arrears	5	5	10	50%	50%

Community Action Partnership of Kern

Monthly Report 2025

Permanent Supportive Housing (Park 20th/Residences at East Hills)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Number of Households served	22	22	25	88%	88%

HHAP YS (Youth Shelter)	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Number of clients served	2	15	20	10%	75%
Housing Placement (e.g., transitional, temporary,	0	5	10	0%	50%
Negative Exits	0	2	5	0%	40%

HHAP CM (Emergency Housing Voucher Case Management)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Number of Clients served	76	76	76	100%	100%

Explanation (Over/Under Goal Progress)

Program Highlights

Community Action Partnership of Kern

Monthly Report 2025

Month	July-25	**Program/Work Unit**	Veterans & Supportive Services
Division/Director	Deborah Johnson Veteran Services	**Program Manager**	Carlos Clemente-Juarez
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

CVAF operates a 40 bed BRIDGE and Service Intensive Transitional housing program through the US Department of Veterans Affairs. This consists of two apartment complexes and two homes through the City of Bakersfield. This is a 24-hour per day, 365 day per year program that provides housing, case management, transportation, food, and laundry services. Staff also provides referrals to medical, mental health and community based service programs. CVAF also operates the Supportive Services for Veterans and Families Program through the US Department of Veterans Affairs which is a rapid rehousing/homeless prevention program for veterans households that are homeless or at risk of homelessness. The HHAP CM program provides case management services for HUD Emergency Housing Voucher clients through the Housing Authority. The HHAP YS programs provides scattered-site, low barrier shelter for youth aged 18 - 24.

Grant and Per Diem	Month	YTD	Annual Goal	Month Progress	Annual Progress
BRIDGE: % Exit to Permanent Housing (> 75%) (SRV 4o)	1	5	10	10%	50%
BRIDGE: % Negative Program Exit (< 20%) (SRV 4m, 4n)	0	3	7	0%	43%
BRIDGE: % Employed at Exit (SRV1m)	0	1	3	0%	33%
SITH: % Exit to Permanent Housing (> 75%) (SRV 4o)	3	11	16	19%	69%
SITH: % Negative Program Exit (< 20%) (SRV 4m, 4n)	0	2	7	0%	29%
SITH: % Employed at Exit (SRV1m)	1	3	5	20%	60%
Total Households Served	6	58	85	7%	68%
Supportive Services for Veteran Families (SSVF)	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Total Households Served	4	123	150	3%	82%
Permanent Housing Placements	2	19	35	6%	54%
Rental Assistance Payments	39	302	475	8%	64%
Security Deposit	4	22	40	10%	55%
Bus Pass	3	15	35	9%	43%
Application Fees	1	8	15	7%	53%
General Housing Stability Assistance (GHSA)	2	19	35	6%	54%
Utility Payments	3	13	25	12%	52%
Late Fees	2	31	40	5%	78%
Moving Costs	1	3	7	14%	43%
Landlord Incentives	0	1	5	0%	20%
Tenant Incentives	0	1	5	0%	20%
Rental Arrears	0	5	10	0%	50%

Community Action Partnership of Kern

Monthly Report 2025

Permanent Supportive Housing (Park 20th/Residences at East Hills)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Number of Households served	22	22	25	88%	88%
HHAP YS (Youth Shelter)	**Month**	**YTD**	**Annual Goal (12 Mo)**	**Month Progress**	**Annual Progress (12 Mo)**
Number of clients served	2	15	20	10%	75%
Housing Placement (e.g., transitional, temporary,	0	5	10	0%	50%
Negative Exits	0	2	5	0%	40%
HHAP CM (Emergency Housing Voucher Case Management)	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Number of Clients served	76	76	76	100%	100%
Explanation (Over/Under Goal Progress)					
Program Highlights					

Health and Nutrition Services

Cal-Fresh Health Living Program
Food Bank
Migrant Childcare Alternative Payment
Women, Infant, and Children

Community Action Partnership of Kern
Monthly Report 2025

Month	June-25	Program/Work Unit	CalFresh Healthy Living
Division/Director	Susana Magana	Program Manager	Alan Rodriguez
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The CalFresh Healthy Living (CFHL) program, Funded by the USDA and administered by CDSS, improves the nutritional health of low-income Kern County residents by providing access to nutrition education, physical activity education, and leadership within community collaboratives that focus on health and nutrition. The program does this by providing Direct Education classes, distributing Indirect Education materials and resources, and creating/implementing Public Health programs that focus on improving Policy Systems and Environments (PSE's). The CFHL program also has three (3) subcontractors that assist in carrying out the goal of educating the K-12 school population.

Supplemental Nutrition Assistance Program-Education(SNAP-Ed) eligible participants, receiving Nutrition Education (SRV 5ff)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Community Action Partnership of Kern (CAPK) Direct Education provided.	7	352	1,100	1%	32%
Kern County Superintendent of Schools (KCSOS) Subcontractor Direct Education provided.	35	5,641	9,500	0%	59%
Kernville Unified School District (KUSD) Subcontractor Direct Education provided.	9	787	4,000	0%	20%
Lamont Elementary School District (LESD) Subcontractor Direct Education provided.	0	4,358	7,500	0%	58%

Indirect Education: Indirect education, for SNAP-Ed purposes, is defined as the distribution or display of information and resources which involve no participant interaction with an instructor or multimedia.	Month	YTD		
Community Action Partnership of Kern (CAPK) Direct Education provided.	515	1,998		
Kern County Superintendent of Schools (KCSOS) Subcontractor Direct Education provided.	232	683		
Kernville Unified School District (KUSD) Subcontractor Direct Education provided.	351	2,165		
Lamont Elementary School District (LESD) Subcontractor Direct Education provided.	0	3,582	YTD Goal	Annual Progress
Total (distributed printed material)	1098	8,428	20,000	42%

Community Action Partnership of Kern
Monthly Report 2025

Policy Systems and Environmental Changes (PSE's)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Partner with six (6) agencies/program to evaluate and implement the Nutrition Pantry Program (NPP) to implement Trauma Informed Care practices with-in the food pantry.	1	2	6	17%	33%
Partner with three (3) health centers (clinics) to implement Food Insecurity screening practices.	2	3	3	67%	100%

Program Strategic Goals	Progress
1. Achieve and maintain full staffing levels by implementing targeted recruitment strategies and enhancing employee retention through professional development, competitive compensation, and fostering a supportive workplace culture.	The Onboarding process is ongoing with the goal to bring the new staff onboard in July. The CFHL team is currently staffed at 90.90% with 10 out of the 11 positions filled.
2. Advance Policy, Systems, and Environmental (PSE) initiatives by strengthening community partnerships, implementing sustainable strategies, and creating impactful changes that improve access to healthy food and physical activity for low-income Kern County residents.	In June 2025, the CFHL team certified Apple Core's pantry as Gold through the NPP PSE process. CFHL also began attending Apple Core's Food Distribution events and will continue to support their efforts as Apple Core Transition into a new space and as they host the Food Distribution in their Community Garden. In addition to Apple Core, Greenfields Family Resource Center's pantry was also certified as Silver, a culmination of over 2 years of collaboration. Lastly, our LIVE Domain also partnered with 2 clinics to implement the Food insecurity and Referral process. The site are PVMG Coumbus and Sunrise Wellness Care.

Program Highlights

The CFHL program worked through a transition at Apple Core Project and their participation with the CFHL NPP program PSE. Even though there was a transition in leadership and location, CFHL still managed to certify their Pantry as a Gold level pantry. In addition, the LIVE domain of CFHL was also able to partner with another 2 clinic to implement the Food Insecurity screening PSE. This included assessing 10% of the clients that PVMG Columbus serves and offering produce bags to those clients who indicated need.

Community Action Partnership of Kern
Monthly Report 2025

Month	July-25	**Program/Work Unit**	CalFresh Healthy Living
Division/Director	Susana Magana	**Program Manager**	Alan Rodriguez
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The CalFresh Healthy Living (CFHL) program, Funded by the USDA and administered by CDSS, improves the nutritional health of low-income Kern County residents by providing access to nutrition education, physical activity education, and leadership within community collaboratives that focus on health and nutrition. The program does this by providing Direct Education classes, distributing Indirect Education materials and resources, and creating/implementing Public Health programs that focus on improving Policy Systems and Environments (PSE's). The CFHL program also has three (3) subcontractors that assist in carrying out the goal of educating the K-12 school population.

Supplemental Nutrition Assistance Program-Education(SNAP-Ed) eligible participants, receiving Nutrition Education (SRV 5ff)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Community Action Partnership of Kern (CAPK) Direct Education provided.	10	362	1,100	1%	33%
Kern County Superintendent of Schools (KCSOS) Subcontractor Direct Education provided.	83	5,724	9,500	1%	60%
Kernville Unified School District (KUSD) Subcontractor Direct Education provided.	76	863	4,000	2%	22%
Lamont Elementary School District (LESD) Subcontractor Direct Education provided.	0	4,358	7,500	0%	58%

Indirect Education: Indirect education, for SNAP-Ed purposes, is defined as the distribution or display of information and resources which involve no participant interaction with an instructor or multimedia.	Month	YTD		
Community Action Partnership of Kern (CAPK) Direct Education provided.	380	2,378		
Kern County Superintendent of Schools (KCSOS) Subcontractor Direct Education provided.	15	698		
Kernville Unified School District (KUSD) Subcontractor Direct Education provided.	71	2,236		
Lamont Elementary School District (LESD) Subcontractor Direct Education provided.	150	3,732	**YTD Goal**	**Annual Progress**
Total (distributed printed material)	616	9,044	20,000	45%

Community Action Partnership of Kern

Monthly Report 2025

Policy Systems and Environmental Changes (PSE's)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Partner with six (6) agencies/program to evaluate and implement the Nutrition Pantry Program (NPP) to implement Trauma Informed Care practices with-in the food pantry.	4	6	6	67%	100%
Partner with three (3) health centers (clinics) to implement Food Insecurity screening practices.	0	3	3	0%	100%

Program Strategic Goals	Progress
1. Achieve and maintain full staffing levels by implementing targeted recruitment strategies and enhancing employee retention through professional development, competitive compensation, and fostering a supportive workplace culture.	Due to the recent federal budget cut to the CalFresh Healthy Living program. The Onboarding process is on hold until further notice. The CFHL team is currently staffed at 81.82% with 9 out of the 11 positions filled with one employee resignation this month.
2. Advance Policy, Systems, and Environmental (PSE) initiatives by strengthening community partnerships, implementing sustainable strategies, and creating impactful changes that improve access to healthy food and physical activity for low-income Kern County residents.	In July 2025, the CFHL team brought four new NPP partners, Taft United Methodist Church, Delano BC, Salvation Army Tehachapi, and CAPK Food Bank. The CFHL team is also working to certify Taft College Pantry Gold certified by September 2025.

Program Highlights
CFHL has reached Policy, System, and Environmental goals set for FFY 2025 bringing in four new NPP partners, Taft United Methodist Church, Delano BC, Salvation Army Tehachapi, and CAPK Food Bank this month in the SHOP Domain. CFHL team completed initial assessments and helped developed work plans for each site. The LIVE team developed initial assessments for Sunrise Wellness Care. They also compiled data to provide to PVMG Columbus with helpful suggestions to implement Food Insecurity Referrals with their ECM clients to help make food easier to access. Another highlight was that the results from the programs' May 2025 In-person Observation were received and there were 0 findings and lots of positive Feedback. CAPK's CFHL continued the positive trend of showing quality services for Direct Education, Indirect Education, and PSE Efforts.

Month	May-25	Program/Work Unit	Food Bank
Division/Director	Health & Nutrition, Susana Magana	Program Manager	Kelly Lowery
Reporting Period	January 1, 2025 - December 31, 2025 *(Note: The data represents information from two months earlier.)*		

Program Description

The Food Bank provides food assistance to low-income families and individuals through a network of more than 200 agency partner distribution sites across Kern County. The CAPK Food Bank is the primary organization responsible for distributing State and Federal emergency food assistance for Kern County neighbors in need. Additionally, the Food Bank is the Feeding America affiliate food bank for Kern, facilitating grocery rescue [Fresh Rescue Program] to support the network of more than 150 Pantries across the county. Every month, the Food Bank distributes between more than 1.5 and 2 million pounds of food, which reaches more than 100,000 Kern County food-insecure neighbors.

The Emergency Food Assistance Program (TEFAP)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements	54,880	302,063	700,000	8%	43%
Pounds Distributed	862,871	3,730,060	10,000,000	9%	37%
Pantry Program	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	143,790	648,463	1,250,000	12%	52%
Pounds Distributed	325,600	1,998,495	4,500,000	7%	44%
Fresh Rescue	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements *(Not attached to distros)*	2,940	13,898	40,000	7%	35%
Pounds Distributed	188,140	885,219	2,000,000	9%	44%
CSFP (Senior Box) Program	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	5,214	26,423	66,000	8%	40%
Pounds Distributed	204,701	1,004,574	2,300,000	9%	44%
Free Farmers Markets	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements *(Not attached to distros)*	1,973	16,419	50,000	4%	33%
Pounds Distributed	95,816	359,658	750,000	13%	48%
Brighter Bites	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	4,528	29,957	75,000	6%	40%
Pounds Distributed	26,519	148,634	275,000	10%	54%
Snack Attack	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	552	2,365	15,000	4%	16%
Pounds Distributed	275	2,088	10,000	3%	21%
Community Events & Other	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Engagements	3,241	8,640	15,000	22%	58%

Pounds Distributed	311,098	908,582	1,500,000	21%	61%
Totals	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Total Engagements	217,117	1,047,696	2,211,000	10%	47%
Total Pounds Distributed (SRV 5jj)	2,015,020	9,037,310	21,335,000	9%	42%
Volunteers (SRV 6f)	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Volunteers who received job skill training (e.g., paid partnership though service providers, duplicated)	48	199	450	11%	44%
Other Volunteers (i.e., general public, duplicated)	155	717	2,250	7%	32%

Explanation (Over/Under Goal Progress)

The pantry program numbers highlight again the growing gap between the increase in the lines, and the resources available to meet the demand.

Program Strategic Goals	Progress Towards Strategic Goals
By October 2025, The CAPK Food Bank will form 12 geographic collaboratives made of agency partners to work together to address food insecurity at a community level.	Pending
By June 2025, The CAPK Food Bank will implement a classification system for measuring, tracking, and increasing the nutrition level of the food distributed.	Measuring system and SOP have been drafted for review prior to implementation.
By the end of 2025, The CAPK Food Bank will implement a food locker program with the first 2 sites to increase all-hours access to emergency food resources.	Due to changes in funding, this project has been put on hold.

Program Highlights

Community Action Partnership of Kern
Monthly Report 2025

Month	June-25	Program/Work Unit	Food Bank
Division/Director	Health & Nutrition, Susana Magana	Program Manager	Kelly Lowery
Reporting Period	January 1, 2025 - December 31, 2025 *(Note: The data represents information from two months earlier.)*		

Program Description

The Food Bank provides food assistance to low-income families and individuals through a network of more than 200 agency partner distribution sites across Kern County. The CAPK Food Bank is the primary organization responsible for distributing State and Federal emergency food assistance for Kern County neighbors in need. Additionally, the Food Bank is the Feeding America affiliate food bank for Kern, facilitating grocery rescue [Fresh Rescue Program] to support the network of more than 150 Pantries across the county. Every month, the Food Bank distributes between more than 1.5 and 2 million pounds of food, which reaches more than 100,000 Kern County food-insecure neighbors.

The Emergency Food Assistance Program (TEFAP)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements	57,296	359,359	700,000	8%	51%
Pounds Distributed	802,210	4,532,269	10,000,000	8%	45%
Pantry Program	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	127,308	775,771	1,250,000	10%	62%
Pounds Distributed	249,978	2,248,473	4,500,000	6%	50%
Fresh Rescue	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements *(Not attached to distros)*	3,805	17,703	40,000	10%	44%
Pounds Distributed	243,502	1,128,721	2,000,000	12%	56%
CSFP (Senior Box) Program	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	4,934	31,357	66,000	7%	48%
Pounds Distributed	229,155	1,233,729	2,300,000	10%	54%
Free Farmers Markets	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements *(Not attached to distros)*	3,440	19,859	50,000	7%	40%
Pounds Distributed	56,883	416,541	750,000	8%	56%
Brighter Bites	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	3,085	33,042	75,000	4%	44%
Pounds Distributed	19,547	168,181	275,000	7%	61%
Snack Attack	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	466	2,831	15,000	3%	19%
Pounds Distributed	400	2,488	10,000	4%	25%
Community Events & Other	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Engagements	1,660	10,300	15,000	11%	69%

Pounds Distributed	159,379	1,067,961	1,500,000	11%	71%
Totals	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Total Engagements	201,994	1,249,690	2,211,000	9%	57%
Total Pounds Distributed (SRV 5jj)	1,761,054	10,798,363	21,335,000	8%	51%
Volunteers (SRV 6f)	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Volunteers who received job skill training (e.g., paid partnership though service providers, duplicated)	10	209	450	2%	46%
Other Volunteers (i.e., general public, duplicated)	92	809	2,250	4%	36%

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Strategic Goals
By October 2025, The CAPK Food Bank will form 12 geographic collaboratives made of agency partners to work together to address food insecurity at a community level.	No progress was made for this project in this reporting period.
By June 2025, The CAPK Food Bank will implement a classification system for measuring, tracking, and increasing the nutrition level of the food distributed.	The measuring system and SOP have been drafted for review before implementation. The nutrition plan is also being compared to Feeding America guidelines for uniformity.
By the end of 2025, The CAPK Food Bank will implement a food locker program with the first 2 sites to increase all-hours access to emergency food resources.	Due to changes in funding, this project has been put on hold.

Program Highlights

Community Action Partnership of Kern
Monthly Report 2025

Month	June-25	**Program/Work Unit**	Migrant Childcare Alternative Payment (MCAP)
Division/Director	Susana Magana	**Program Administrator**	Laura Porta
Reporting Period	January 01, 2025 to December 31, 2025		

Program Description

The Migrant Childcare Alternative Payment (MCAP) program provides childcare subsidies to migrant, agriculturally working families. Once families are authorized, their services are certified based on their verified need for childcare services. MCAP maximizes parental choice for services and utilizes the approved childcare providers in our communities to satisfy the family's need for services. Families can apply for childcare services in six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once a family is enrolled in the program, they can migrate anywhere in California to follow agricultural work, and their childcare services can continue.

Program Reimbursements (CY Jan - Dec 2025) Note: duplicated below for program fiscal year.	**Current Month**	**YTD**	**Goal**	**Annual Progress**
Provider Payments-Subsidies Expended (SRV7e)	2,485,324	14,177,786	$ 27,900,000	51%
Program FY Reimbursements Progress	**Current Month**	**YTD**	**Goal**	**Annual Progress**
Provider Payments-Subsidies Expended (SRV7e)	2,485,324	29,197,851	30,000,000	97%

Services	**Current Month**
Active Child Enrollment	2,611
Active Childcare Providers (SRV 7f)	568

	Previous Month	**Add (+)**	**Drop (-)**	**Current Month**
Waiting List Totals (children)				0

Explanation (Over/Under Goal Progress)

The Migrant Childcare Alternative Payment (MCAP) Program is currently enrolling families in order to stay on track with projected enrollment and reimbursement totals and meet the projected 95% of the current contract amount. Families are currently migrating to different areas in the state and replacement of families who will be migrated out of California is necessary in order to meet the projected totals.

Program Strategic Goals	**Progress Towards Strategic Goal**
1. Staff Recruitment & Retention – Develop and implement a staffing plan that supports recruitment, retention, and workforce development to meet the program's growing needs.	The management team is currently focused on absorbing our regional office move and striving to reestablish our regular staff training and support efforts while also ensuring that our office space is furnished and conditioned to provide the best work space possible for our growing team. Our team is also currently in the process of hiring a second Reimbursement Coordinator to support the reimbursement compliance and staff supervision efforts effectively.
2. Program Growth & Sustainability – Strengthen program capacity by enhancing training, technology, and reporting systems to ensure efficient operations and sustainable growth.	Program management is dedicated to delivering monthly training, reviews, and ongoing support to staff, while also assessing current workloads to ensure the efficient operation of the MCAP Program and maintain manageable workloads for team members. In addition, professional and personal development opportunities are being offered to program staff to enhance their leadership skills and expand their knowledge of the program.

Program Highlights
Our program eligible families have began migrating to their usual and customary locations to find work for the summer. This requires that our program be able to strategize and prioritize family /child enrollments to accommodate the shift in caseload numbers. This is a positive change as it indicates that families will be able to return to previously stablished migration patterns to find work and ensure they are able to support their families. This is a positive change as it indicates that once these families return to our entry counties, our program will be able to offer these families services, if funding permits.

Community Action Partnership of Kern
Monthly Report 2025

Month	July-25	**Program/Work Unit**	Migrant Childcare Alternative Payment (MCAP)
Division/Director	Susana Magana	**Program Administrator**	Laura Porta
Reporting Period	January 01, 2025 to December 31, 2025		

Program Description

The Migrant Childcare Alternative Payment (MCAP) program provides childcare subsidies to migrant, agriculturally working families. Once families are authorized, their services are certified based on their verified need for childcare services. MCAP maximizes parental choice for services and utilizes the approved childcare providers in our communities to satisfy the family's need for services. Families can apply for childcare services in six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once a family is enrolled in the program, they can migrate anywhere in California to follow agricultural work, and their childcare services can continue.

Program Reimbursements (CY Jan - Dec 2025) Note: duplicated below for program fiscal year.	Current Month	YTD	Goal	Annual Progress
Provider Payments-Subsidies Expended (SRV7e)	2,255,140	16,432,927	$ 27,900,000	59%

Program FY Reimbursements Progress	Current Month	YTD	Goal	Annual Progress
Provider Payments-Subsidies Expended (SRV7e)	2,255,140	31,452,991	30,000	104843%

Services	Current Month
Active Child Enrollment	2,655
Active Childcare Providers (SRV 7f)	563

	Previous Month	Add (+)	Drop (-)	Current Month
Waiting List Totals (children)				0

Explanation (Over/Under Goal Progress)

The Migrant Childcare Alternative Payment (MCAP) program successfully closed Fiscal Year 2024–2025 with strategic contract earnings totaling 87%. This includes an additional $7.2 million in supplemental program funding awarded at the end of November 2024. Program leadership proactively monitored expenditures and paused new enrollments to ensure fiscal responsibility and prevent overspending in Fiscal Year 2025–2026.

Program Strategic Goals	Progress Towards Strategic Goal
1. Staff Recruitment & Retention – Develop and implement a staffing plan that supports recruitment, retention, and workforce development to meet the program's growing needs.	In FY 2024–2025, the program management prioritized staff recruitment and retention by developing and implementing a comprehensive staffing plan focused on attracting qualified candidates, supporting professional growth, and promoting long-term retention. Key strategies included offering targeted training opportunities, and enhancing workplace culture to support staff well-being and development in alignment with the program's expanding needs.
2. Program Growth & Sustainability – Strengthen program capacity by enhancing training, technology, and reporting systems to ensure efficient operations and sustainable growth.	For the FY 24-25 Program leadership focused on absorbing the program growth including securing a new office space to accommodate our growing number of program staff, developing and implementing role-specific training and staff support initiatives to improve service delivery, efficiency and program compliance with our funding requirements. Staff development was key this year, ensuring that we continue working on MCAP's succession plan for log term program sustainability.

Program Highlights
In FY 2024–2025, the program achieved significant milestones, including a $7.2 million increase in funding and the successful service of over 3,500 children across the State. This growth was matched by a strong commitment to staff development through expanded training, support, and retention efforts. The program maintained the highest levels of compliance while enhancing internal systems to ensure operational efficiency. Community engagement remained a core focus, with continued delivery of responsive, high-quality services to migrant agricultural working families.

Community Action Partnership of Kern

Monthly Report 2025

Month	June-25	**Program/Work Unit**	Women Infants & Children (WIC) Nutrition
Division/Director	Susana Magana	**Program Manager**	Marissa Ortiz-Cortez
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The Women, Infants, & Children (WIC) program is a supplemental nutrition initiative that offers nutrition education, breastfeeding support, and nutritious foods to enhance diets. It serves pregnant, postpartum, and breastfeeding women, as well as infants and children under the age of 5. Additionally, fathers, grandparents, migrant families, military families, and caretakers can receive food benefits for eligible infants and children. CAPK WIC operates across 16 sites in Kern County and has 3 locations in San Bernardino County.

Services	Month	YTD	Annual Goal	Month Progress	Annual Progress
Caseload (SRV 5g)	14,488		14,710		98%
Breast Feeding 30% of infants are breastfed (i.e., some, mostly or fully breastfeeding compared to formula)	1,048		1,200		87%
Local Vendor Liaison-Contact Stores (contact 67 vendors 1 contact required per quarter totaling 268 contacts per year)	33	162	268	12%	60%
Outreach	**Month**	**YTD**	**Goal**	**Month**	**Annual**
Online Enrollment	71	537	2,000	4%	27%
WIC Presentations and Outreach Events	7	20	100	7%	20%
Publication in newspaper, television, and/or social media postings (English and Spanish)	12	65	350	3%	19%
Regional Breast Liaison (RBL)	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Meet with key community stakeholders (i.e., medical managed care, hospital staff, lactation support, health care providers, other WIC agencies) in Region 24 to increase breastfeeding awareness and referrals to the WIC program, as well as share WIC digital materials and utilization.	23	150	175	13%	86%

Peer Counseling Program (PCP)	Clients Served	Goal	Annual Progress
Provide basic breastfeeding education and encouragement to WIC PCP participants.	185	1,000	19%

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress

1. Enhance Nutrition Counseling Services. Strengthen the quality of nutrition counseling by providing staff with advanced training in active listening, addressing barriers to breastfeeding, and tailoring nutrition guidance to client needs. Focus on offering practical solutions and empathetic support to improve the effectiveness of sessions.	CDPH WIC is still reviewing a nutrition education aid that we developed. This aid will be provided to parents with children ages 1-4 during WIC appointments. We would also provide a "my section plate" to assist parents with portion sizes for children during these tailored appointments.
2. Improve Client Engagement and Accessibility. Increase customer retention and satisfaction by enhancing communication channels, such as modernizing the phone system and introducing more efficient ways for clients to connect with staff. Implement strategies to ensure responsive, reliable support for clients across all locations.	Our WIC (Five9) call center launch date is June 25th. □
3. Expand Access Through Innovative Program Delivery. Explore and integrate multiple mediums for client interaction, including virtual services, to modernize program delivery and meet contemporary client expectations. Emphasize program enhancements that align with current trends and client preferences rather than relying solely on traditional program designs.	The WIC BFPC (Breastfeeding Peer Counselor) program is now offering zoom (video) sessions as an option for clients.

Program Highlights
Launching our WIC Call Center.

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Monthly Report 2025

Month	July-25	**Program/Work Unit**	Women Infants & Children (WIC) Nutrition
Division/Director	Susana Magana	**Program Manager**	Marissa Ortiz-Cortez
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The Women, Infants, & Children (WIC) program is a supplemental nutrition initiative that offers nutrition education, breastfeeding support, and nutritious foods to enhance diets. It serves pregnant, postpartum, and breastfeeding women, as well as infants and children under the age of 5. Additionally, fathers, grandparents, migrant families, military families, and caretakers can receive food benefits for eligible infants and children. CAPK WIC operates across 16 sites in Kern County and has 3 locations in San Bernardino County.

Services	Month	YTD	Annual Goal	Month Progress	Annual Progress
Caseload (SRV 5g)	14,492		14,710		99%
Breast Feeding 30% of infants are breastfed (i.e., some, mostly or fully breastfeeding compared to formula)	1,066		1,200		89%
Local Vendor Liaison-Contact Stores (contact 67 vendors 1 contact required per quarter totaling 268 contacts per year)	33	195	268	12%	73%
Outreach	**Month**	**YTD**	**Goal**	**Month**	**Annual**
Online Enrollment	112	649	2,000	6%	32%
WIC Presentations and Outreach Events	8	28	100	8%	28%
Publication in newspaper, television, and/or social media postings (English and Spanish)	15	80	350	4%	23%
Regional Breast Liaison (RBL)	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Meet with key community stakeholders (i.e., medical managed care, hospital staff, lactation support, health care providers, other WIC agencies) in Region 24 to increase breastfeeding awareness and referrals to the WIC program, as well as share WIC digital materials and utilization.	25	175	175	14%	100%

Peer Counseling Program (PCP)	Clients Served	Goal	Annual Progress
Provide basic breastfeeding education and encouragement to WIC PCP participants.	183	1,000	18%

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress
1. Enhance Nutrition Counseling Services. Strengthen the quality of nutrition counseling by providing staff with advanced training in active listening, addressing barriers to breastfeeding, and tailoring nutrition guidance to client needs. Focus on offering practical solutions and empathetic support to improve the effectiveness of sessions.	ALL CAPK WIC counseling staff attended a motivational interviewing training led by CWA to improve client appointments. In addition, CDPH WIC is still reviewing a nutrition education aid that we developed. This aid will be provided to parents with children ages 1-4 during WIC appointments. We would also provide a "my section plate" to assist parents with portion sizes for children during these tailored appointments.□
2. Improve Client Engagement and Accessibility. Increase customer retention and satisfaction by enhancing communication channels, such as modernizing the phone system and introducing more efficient ways for clients to connect with staff. Implement strategies to ensure responsive, reliable support for clients across all locations.	We have had a successful launch of our WIC call center ensuring that we are able to answer the high volume of calls that WIC receives. This call center has also provided us with data to further support clients and it has improved our quality assurance
3. Expand Access Through Innovative Program Delivery. Explore and integrate multiple mediums for client interaction, including virtual services, to modernize program delivery and meet contemporary client expectations. Emphasize program enhancements that align with current trends and client preferences rather than relying solely on traditional program designs.	The WIC BFPC (Breastfeeding Peer Counselor) program is now offering zoom (video) sessions as an option for clients.

Program Highlights
We provided staff with an opportunity to attend a training led by the California WIC Association (CWA). The training was focused on motivational interviewing which is a form of counseling.

Youth and Community Services

East Kern Family Resource Center
Oasis Family Resource Center
Energy, Weatherization, and Utility Assistance
Friendship House Community Center
Shafter Youth Center
Volunteer Income Tax Assistance

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Monthly Report 2025

Month	June-25	**Program/Work Unit**	East Kern Family Resource Center (EKFRC)
Division/Director	Fred Hernandez Youth & Community Services	**Program Manager**	Anna Saavedra
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

East Kern Family Resource Center (EKFRC) is a regional resource center based in Mojave, Ca. The EKFRC provides assistance to low-income individuals and families from the desert and Tehachapi Mountain communities. The primary focus is to assist individuals and families who are facing housing insecurities and to prepare children 0-5 years of age to enter kindergarten successfully. The EKFRC also provides individuals and families with basic need services, clothing, diapers, food, household items, hygiene kits, blankets, business services, VITA, and assistance with HEAP applications.

Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center	Month	YTD	Annual Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)	11	61	60	18%	102%
Street Outreach and Education	50	442	75	67%	589%

HHAP Linkages to Services (Referrals)	Month	YTD
California Driver's License (SRV 7j)	3	29
Social Security Insurance (SSI) (SRV 7i)	0	6
Medical Services (SRV 7c)	2	21
Mental Services (SRV 7c)	9	32
Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)	4	16
Educational and Career Development (SRV 7c)	12	23

HHAP Distribution of Supplies	Month	YTD
Food Assistance (SRV 5jj)	99	406
House Hold Items	13	50
Hygiene Kits (SRV 5oo)	53	131
Emergency Clothing (SRV 7n)	152	544
Administrative Services & Copies	80	235
Transportation Services (SRV 7d)	13	28
Educational Supplies (SRV 2k)	4	9
Covid - 19 Supplies (SRV 5oo)	5	19

First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress

Parents Receiving Case Management Services (SRV 7a)	0	25	30	0%	83%
Children Receiving Case Management Services (SRV 7a)	0	54	30	0%	180%
Parents Participating in Court Mandated Classes (FNPI 5d & SRV 5mm)	0	4	10	0%	40%
Children Educational Center Base Activities (FNPI 2b)	0	25	30	0%	83%
Children Educational Home Base Activities (FNPI 2b)	0	39	30	0%	130%
Children Summer Bridge Activities (FNPI 2b)	5	5	15	33%	33%
Collaborative Meetings Participated	1	5	12	8%	42%
Family Support Services for non-clients with children 5 and under	22	126			
First 5 Total	**28**	**283**			
First 5 Kern/ Department Health Services	**Month**	**YTD**	**Annual Goal (12 Mo)**	**Month Progress**	**Annual Progress (12 Mo)**
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	48	331			
CalCapa Diaper Supply Bank	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Diaper Supply Management Enrollment **Unduplicated** (NPI5.2)	11	206	150	7%	137%
Monthly Diaper Kit Supply Delivery **Duplicated** (SRV5.nn)	360	2077	1800	20%	115%
Walk-In Community Services (Duplicated Clients & Case Managed Clients)	**Month**	**YTD**			
Administrative Services & Copies	300	1571			
Baby Supplies (SRV 2w)	102	582			
Covid - 19 Supplies (SRV 5oo)	2	57			
Court Mandated Parenting Correspondence (SRV 2w)	10	89			
Educational Supplies (SRV 2k)	4	38			
Emergency Clothing (SRV 7n)	348	1643			
Food Assistance (SRV 7c)	275	1326			
Household Items (SRV 7c)	56	113			
Hygiene Kits (SRV 7c)	90	394			
Referrals (SRV 7c)	65	357			
Transportation Services (SRV 7d)	33	55			

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal
1. Secure additional funding to cover operational costs and improve the delivery of services.	We continue to shine in the CAL-AIMS program, we are currently case managing 118 clients who are enrolled with Kern Health Systems. This secures sustainability for this program.
2. Partner with private enterprises to boost program visibility and foster meaningful relationships.	For the first time we are partnering with Terra-Gen for our back to school back pack giveaway. I'm looking forward in partnering together in future events for East Kern.
3. Improve on-site services to more effectively connect with the East Kern target population.	EKFRC is collaborating with the Mojave Chamber of Commerce in a Back to School/Night Out event on August 5. We are accepting school supplies and backpacks for our event. This event is for any child in the East Kern area needing a backpack.

Program Highlights

We completed the First 5 Q4 on June 30 the meeting all our measurement goals, We finished strong with our Summer Bridge Program ending this last Thursday. It was a small class which allowed our Early educator more one on one time with those students needing a little more. We are looking forward towards the next 3 years with First 5. Together we can do amazing things for our children 0-5.

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Month	June-25	**Program/Work Unit**	East Kern Family Resource Center (EKFRC)
Division/Director	Fred Hernandez Youth & Community Services	**Program Manager**	Anna Saavedra
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

East Kern Family Resource Center (EKFRC) is a regional resource center based in Mojave, Ca. The EKFRC provides assistance to low-income individuals and families from the desert and Tehachapi Mountain communities. The primary focus is to assist individuals and families who are facing housing insecurities and to prepare children 0-5 years of age to enter kindergarten successfully. The EKFRC also provides individuals and families with basic need services, clothing, diapers, food, household items, hygiene kits, blankets, business services, VITA, and assistance with HEAP applications.

Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center	Month	YTD	Annual Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)	7	68	60	12%	113%
Street Outreach and Education	55	497	75	73%	663%

HHAP Linkages to Services (Referrals)	Month	YTD
California Driver's License (SRV 7j)	5	34
Social Security Insurance (SSI) (SRV 7i)	2	8
Medical Services (SRV 7c)	2	23
Mental Services (SRV 7c)	2	34
Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)	3	19
Educational and Career Development (SRV 7c)	3	26

HHAP Distribution of Supplies	Month	YTD
Food Assistance (SRV 5jj)	88	494
House Hold Items	10	60
Hygiene Kits (SRV 5oo)	14	145
Emergency Clothing (SRV 7n)	137	681
Administrative Services & Copies	50	285
Transportation Services (SRV 7d)	6	34
Educational Supplies (SRV 2k)	1	10
Covid - 19 Supplies (SRV 5oo)	0	19

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First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	18	43	30	60%	143%
Children Receiving Case Management Services (SRV 7a)	20	74	30	67%	247%
Parents Participating in Court Mandated Classes (FNPI 5d & SRV 5mm)	0	4	10	0%	40%
Children Educational Center Base Activities (FNPI 2b)	0	25	30	0%	83%
Children Educational Home Base Activities (FNPI 2b)	24	63	30	80%	210%
Children Summer Bridge Activities (FNPI 2b)	10	15	15	67%	100%
Collaborative Meetings Participated	1	6	12	8%	50%
Family Support Services for non-clients with children 5 and under	112	238			
First 5 Total	**185**	**468**			
First 5 Kern/ Department Health Services	**Month**	**YTD**	**Annual Goal (12 Mo)**	**Month Progress**	**Annual Progress (12 Mo)**
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	0	331			
CalCapa Diaper Supply Bank	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Diaper Supply Management Enrollment **Unduplicated** (NPI5.2)	9	215	150	6%	143%
Monthly Diaper Kit Supply Delivery **Duplicated** (SRV5.nn)	258	2335	1800	14%	130%
Walk-In Community Services (Duplicated Clients & Case Managed Clients)	**Month**	**YTD**			
Administrative Services & Copies	321	1892			
Baby Supplies (SRV 2w)	116	698			
Covid - 19 Supplies (SRV 5oo)	10	67			
Court Mandated Parenting Correspondence (SRV 2w)	0	89			
Educational Supplies (SRV 2k)	10	48			
Emergency Clothing (SRV 7n)	489	2132			
Food Assistance (SRV 7c)	417	1743			
Household Items (SRV 7c)	47	160			
Hygiene Kits (SRV 7c)	90	484			

Referrals (SRV 7c)	64	421
Transportation Services (SRV 7d)	28	83

Explanation (Over/Under Goal Progress)

Numbers for First 5 Kern Case Management services & Home Visits, and CalCAPA Diaper Supply Enrollment are high as it includes clients being rolled over from 2024 to 2025 in these programs.

Program Strategic Goals	Progress Towards Goal
1. Secure additional funding to cover operational costs and improve the delivery of services.	During the month of July we finalized our DHS Grant by providing them with DHS-FRC Grant Wrap-Up. With this grant we were able to serve 462 families throughout East Kern. We provided items such as baby essentials, food, clothing assistance, parent education emergency supplies and so much more. We are excited to report that we received an invitation to apply this year for this grant.
2. Partner with private enterprises to boost program visibility and foster meaningful relationships.	During the month of July we partnered with the City of Mojave to wrap up our last minute planning for our Night Out /Back Pack giveaway event, which will take place at the renovated Mojave Park. We partnered with numerous companies in the area to provide children with backpacks for the upcoming school year.
3. Improve on-site services to more effectively connect with the East Kern target population.	Our laundry services have became very popular , during the month of July we provided 87 laundry services to the East Kern Community. Our next project is too bring shower services to East Kern.

Program Highlights

During the month of July we began a 3 year contract with First 5. 2025-2028 We are excited to have received this contract. We also received the HHAP Contract for the next 2 years. 2025-2027. Our CAL-AIMS program continues to grow, we are currently case managing 120 CAL-AIMS clients in East Kern. Overall in the month of July we provided duplicated services a total of

Community Action Partnership of Kern

Monthly Report 2025

Month	June-25	**Program/Work Unit**	Oasis Family Resource Center
Division/Director	Youth & Community Services Freddy Hernandez	**Program Manager**	Eric Le Barbé
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The Oasis Family Resource Center provides resources, education, and crisis assistance to individuals, families, and children in Ridgecrest and surrounding communities. They focus on providing case management and educational support to families to build resilience.

First 5 Kern	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Parents Receiving Case Management Services (SRV 7a)	1	34	30	3%	113%
Children Receiving Case Management Services (SRV 7a)	1	37	30	3%	123%
Parents Participating in Court Mandated Classes (FNPI 5d, and SRV 5mm)	0	8	10	0%	80%
Children Educational Home Base Activities (FNPI 2b)	1	35	15	7%	233%
Children Summer Bridge Activities (FNPI 2b)	0	0	10	0%	0%
Family Support Services for non-clients with children 5 and under (SRV 2w)	16	117			
First 5 Total	**19**	**231**			
First 5 Kern/ Department Health Services *(Term: Dec 2024 through Jun 2025)*	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	0	150			
Planned Parenthood	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
LiFT Delivery Seminar to 10 Parents/Guardians (SRV 5l, and SRV 5mm)	0	17	20	0%	85%
LiFT Delivery Seminar to 10 Youth 13-19 (SRV 5l)	0	21	20	0%	105%
CalCAPA Diaper Supply Bank	**Month**	**YTD**	**Annual Goal (12 Mo)**	**Month Progress**	**Annual Progress (12 Mo)**
Diaper Supply Management Enrollment **Unduplicated** (NPI5.2)	14	242	150	9%	161%
Monthly Diaper Kit Supply Delivery **Duplicated** (SRV5.nn)	391	2043	1800	22%	114%
Rental Support Program	**Month**	**Clients YTD**	**Month**	**Payments YTD**	
Rental Support Program (estimated maximum $1,500 per household)	6	15	$ 7,325	$ 20,064	
Walk-In Community Services (Duplicated & Non-First 5 Clients)	**Month**	**YTD**			
Administrative Support (SRV 7c)	63	325			
Baby Supplies (SRV 2w)	111	828			
Copies	26	184			
Court Mandated Parenting Correspondence (SRV 2w)	0	14			

Community Action Partnership of Kern

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Educational Supplies (SRV 2k)	22	186
Emergency Clothing (SRV 7n)	11	108
Food (SRV 7c)	261	1417
Household Items (SRV 7c)	161	930
Referrals(SRV 7c)	50	338
Transportation Assistance (SRV 7d)	35	123
Total Community Services	**740**	**4453**

Explanation (Over/Under Goal Progress)

F5K/DHS Grant ended in may 2025 and all goals were met hence not data collection in June, grant in process to be renewed before end of calendar year. The Planned Parenthood grant providing LiFT seminars ended June 30th due to loss of federal funding for next three years. This terminates a 5 year contract after completion of 2 years of services. All milestones for years 1 & 2 have been met and all payments for services have been received.

Program Strategic Goals	Progress Towards Goal
1. Apply for three funding opportunities that would help extend range of services outside First 5 clients for under served families (Parenting, Children 6-18, seniors, and homeless individuals).	The OFRC was awarded $12,500 from the Friends of the Mercy Foundation for the Sister Phyllis grant (Application submitted for $10,000). The OFRC was also awarded a $5,000 grant from the KFHC. Both grants are for baby and children items and emergency supplies.
2. Participate in community outreach activities to promote CAPK & Oasis FRC services and seek donations from local business partners (in-kind and monetary).	The OFRC hosted a table promoting services to the community at the Ridgecrest Library during their Summer program. This was a successful event recruiting children for the July Summer Bridge program.

Program Highlights

Program Manager Eric Le Barbe completed Anger Management Faciliatory training certification in June. The OFRC exceeded all F5K goals for 2024-2025 fiscal year ending June 30.

Community Action Partnership of Kern

Monthly Report 2025

Month	July-25	**Program/Work Unit**	Oasis Family Resource Center
Division/Director	Youth & Community Services Freddy Hernandez	**Program Manager**	Eric Le Barbé
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The Oasis Family Resource Center provides resources, education, and crisis assistance to individuals, families, and children in Ridgecrest and surrounding communities. They focus on providing case management and educational support to families to build resilience.

First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	3	37	30	10%	123%
Children Receiving Case Management Services (SRV 7a)	2	39	30	7%	130%
Parents Participating in Court Mandated Classes (FNPI 5d, and SRV 5mm)	0	8	10	0%	80%
Children Educational Home Base Activities (FNPI 2b)	1	36	15	7%	240%
Children Summer Bridge Activities (FNPI 2b)	15	15	10	150%	150%
Family Support Services for non-clients with children 5 and under (SRV 2w)		117			
First 5 Total	**21**	**252**			

First 5 Kern/ Department Health Services *(Term: Dec 2024 through Jun 2025)*	Month	YTD	Annual Goal	Month Progress	Annual Progress
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	0	150			

Planned Parenthood	Month	YTD	Annual Goal	Month Progress	Annual Progress
LiFT Delivery Seminar to 10 Parents/Guardians (SRV 5l, and SRV 5mm)	0	17	20	0%	85%
LiFT Delivery Seminar to 10 Youth 13-19 (SRV 5l)	0	21	20	0%	105%

CalCAPA Diaper Supply Bank	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Diaper Supply Management Enrollment **Unduplicated** (NPI5.2)	15	257	150	10%	171%
Monthly Diaper Kit Supply Delivery **Duplicated** (SRV5.nn)	418	2461	1800	23%	137%

Rental Support Program	Month	Clients YTD	Month	PaymentsYTD
Rental Support Program (estimated maximum $1,500 per household)	11	26	$ 15,707	$ 35,771

Walk-In Community Services (Duplicated & Non-First 5 Clients)	Month	YTD
Administrative Support (SRV 7c)	74	399
Baby Supplies (SRV 2w)	142	970
Copies	36	220
Court Mandated Parenting Correspondence (SRV 2w)	0	14
Educational Supplies (SRV 2k)	37	223

Emergency Clothing (SRV 7n)	20	128
Food (SRV 7c)	248	1665
Household Items (SRV 7c)	173	1103
Referrals(SRV 7c)	92	430
Transportation Assistance (SRV 7d)	25	148
Total Community Services	**847**	**5300**

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal
1. Apply for three funding opportunities that would help extend range of services outside First 5 clients for under served families (Parenting, Children 6-18, seniors, and homeless individuals).	Alta One Credit Union launched a two-month Huggy Heart campaign collecting donations for the Oasis FRC at the three Ridgecrest locations.
2. Participate in community outreach activities to promote CAPK & Oasis FRC services and seek donations from local business partners (in-kind and monetary).	The Oasis FRC participated in the Back to School outreach event at China Lake NAWS promoting services to local military families. The Oasis FRC received school supplies for 200 children from Alta One. The Oasis FRC also received a large donation of baby items and children furniture from WACOM. The OFRC received $1,000 from Anthem to purchase back to school supplies.

Program Highlights

The Oasis FRC hosted a successful Kindergarten readiness Summer Bridge program with 15 children age 4-5. A great emphasis was put on literacy with several guest readers, and children made two trips to local museums (Maturango & China Lake)

Community Action Partnership of Kern
Monthly Report 2025

<table>
<tr><th>Month</th><td>June-25</td><th>Program/Work Unit</th><td colspan="3">Energy & Utility Assistance</td></tr>
<tr><th>Division/Director</th><td>Freddy Hernandez</td><th>Program Administrator</th><td colspan="3">Vipassana Chawla</td></tr>
<tr><th>Reporting Period</th><td colspan="5">January 1, 2025 - December 31, 2025</td></tr>
<tr><th colspan="6">Program Description</th></tr>
<tr><td colspan="6">The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education at no cost to the participant. Weatherization services include weather stripping; repair or replacement of windows and doors, heating/ cooling appliances, stoves, refrigerators, and more.</td></tr>
<tr><th>Low-income Home Energy Program (LIHEAP) 2025</th><th>Month</th><th>YTD</th><th>Goal</th><th>Month Progress</th><th>Annual Progress</th></tr>
<tr><td>Households Served - Utilities Assistance</td><td>301</td><td>2,526</td><td>3,300</td><td>9%</td><td>77%</td></tr>
<tr><td>Households Served - Weatherization</td><td>9</td><td>56</td><td>150</td><td>6%</td><td>37%</td></tr>
<tr><th>Department of Energy (DOE) Bi-partisan Infrastructure Law (BIL) - Weatherization Assistance Program (WAP)</th><th>Month</th><th>YTD</th><th>Goal</th><th>Month Progress</th><th>Annual Progress</th></tr>
<tr><td>Households Served - Weatherization</td><td>-</td><td>5</td><td>50</td><td>0%</td><td>10%</td></tr>
<tr><th>Total Homes - Weatherized & Utility Assistance (Note: The data represents work submitted to CSD for reimbursement - delayed by 2 months)</th><th>Month</th><th>YTD</th><th>Goal</th><th>Month Progress</th><th>Annual Progress</th></tr>
<tr><td>Total Households Served - Utility Assistance (FNPI 4z, SRV 4i,)</td><td>301</td><td>2,526</td><td>3,300</td><td>9%</td><td>77%</td></tr>
<tr><td>Total Households Weatherized (FNPI 4h, SRV 4q, & SRV 4t)</td><td>9</td><td>61</td><td>200</td><td>5%</td><td>31%</td></tr>
<tr><th>PG&E Case Management Program</th><th>Month</th><th>YTD</th><th>Goal</th><th>Month Progress</th><th>Annual Progress</th></tr>
<tr><td>Number of clients enrolled in the case management program (SRV7a).</td><td>372</td><td>2,456</td><td>2,400</td><td>16%</td><td>102%</td></tr>
<tr><th>City of Bakersfield Home Repair and Weatherization Program</th><th>Month</th><th>YTD</th><th>Goal</th><th>Month Progress</th><th>Annual Progress</th></tr>
<tr><td>Households Served</td><td>1</td><td>1</td><td>19</td><td>5%</td><td>5%</td></tr>
<tr><th colspan="6">Explanation (Over/Under Goal Progress)</th></tr>
<tr><td colspan="6"></td></tr>
<tr><th colspan="3">Program Strategic Goals</th><th colspan="3">Progress Towards Goal</th></tr>
<tr><td colspan="3">1) Meet the PG&E goal of enrolling 2,400 clients into the PG&E Case Management Program.</td><td colspan="3">We are pleased to report that we have successfully met and exceeded the PG&E goal of enrolling 2,400 clients into the PG&E Case Management Program. As of now, we have enrolled a total of 2,456 clients, surpassing the target. We are proud to have achieved this milestone and will continue to provide effective case management services to our clients. Our team remains committed to delivering high-quality services and making a positive impact.</td></tr>
<tr><td colspan="3">2) Successfully implement the City of Bakersfield Weatherization Program and meet the contract goals.</td><td colspan="3">We are pleased to report progress on the City of Bakersfield Weatherization Program. As of now, we have enrolled 15 clients in the program and have completely provided weatherization services to 1 client. Assistance for the remaining clients is currently in progress. We are working diligently to ensure timely completion of services for all enrolled clients and are committed to meeting the contract goals.</td></tr>
</table>

3) Meet at least 22% of production goal for DOE BIL WAP contract	We're working hard to meet the DOE BIL WAP contract goal of at least 22% production. To achieve this, we've launched a new marketing campaign, including door-to-door outreach and assessments to identify eligible homes. Our team is actively engaging with homeowners, assessing properties, and enrolling clients. We'll continue implementing our outreach strategy to progress towards meeting the production goal.

Program Highlights

Community Action Partnership of Kern
Monthly Report 2025

Month	July-25	**Program/Work Unit**	Energy & Utility Assistance
Division/Director	Freddy Hernandez	**Program Administrator**	Vipassana Chawla
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education at no cost to the participant. Weatherization services include weather stripping; repair or replacement of windows and doors, heating/ cooling appliances, stoves, refrigerators, and more.

Low-income Home Energy Program (LIHEAP) 2025	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Households Served - Utilities Assistance	664	3,190	3,300	20%	97%
Households Served - Weatherization	13	69	150	9%	46%
Department of Energy (DOE) Bi-partisan Infrastructure Law (BIL) - Weatherization Assistance Program (WAP)	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Households Served - Weatherization	-	5	50	0%	10%
Total Homes - Weatherized & Utility Assistance (Note: The data represents work submitted to CSD for reimbursement - delayed by 2 months)	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Total Households Served - Utility Assistance (FNPI 4z, SRV 4i,)	**664**	**3,190**	**3,300**	20%	97%
Total Households Weatherized (FNPI 4h, SRV 4q, & SRV 4t)	**13**	**74**	**200**	7%	37%
PG&E Case Management Program	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Number of clients enrolled in the case management program (SRV7a).	-	2,456	2,400	0%	102%
City Of Bakersfield Home Repair and Weatherization Program	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Households Served	-	1	19	0%	5%

Explanation (Over/Under Goal Progress)

Program Strategic Goals	**Progress Towards Goal**
1) Meet the PG&E goal of enrolling 2,400 clients into the PG&E Case Management Program.	We've successfully achieved our goal of enrolling 2,400 clients into the PG&E Case Management Program, surpassing the target in June. Currently, we're in the case management phase, where we've completed and properly closed 16 case management instances. We're proud to have met our enrollment goal and are focused on delivering high-quality services to our clients through effective case management.
2) Successfully implement the City of Bakersfield Weatherization Program and meet the contract goals.	We are pleased to report progress on the City of Bakersfield Weatherization Program. As of now, we have enrolled 18 clients in the program and have completely provided weatherization services to 1 client. Assistance for the remaining clients is currently in progress. We are working diligently to ensure timely completion of services for all enrolled clients and are committed to meeting the contract goals.

3) Meet at least 22% of production goal for DOE BIL WAP contract	We're working hard to meet the DOE BIL WAP contract goal of at least 22% production. To achieve this, we've launched a new marketing campaign, including door-to-door outreach and assessments to identify eligible homes. Our team is actively engaging with homeowners, assessing properties, and enrolling clients. We'll continue implementing our outreach strategy to progress towards meeting the production goal.

Program Highlights

Community Action Partnership of Kern
Monthly Report 2025

Month	June-25		Friendship House Community Center (FHCC)
Division/Director	Fred Hernandez	**Program Administrator**	Lois Hannible
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

Located in Southeast Bakersfield, the program serves children, adults, and families through after-school, summer and mentor programs, nutrition education, sports, access to social services, and more.

Youth Programs	Month	YTD	YTD Goal	Month Progress	Annual Progress
Youth Mentoring (FNPI 2c.2., FNPI 2c.3, SRV 2p)	34	119	100	34%	119%
Summer Program (SRV 2m)	59	59	65	91%	91%
After School Program (FNPI 2c.2., FNPI 2c.3, SRV 2p)	0	42	50	0%	84%

California Violence Intervention Program (CalVIP)	Month	YTD
Incident Response (SRV 5w)	1	2
Outcome/Case Managed Families (SRV 7a)	2	27
Provided Food Assistance (SRV 7c)	0	18
Assisted with Energy/HEAP Services (SRV 7c)	0	2
Crisis Intervention	0	-
Provided Mentoring Services (SRV 2p, 7c)	1	32
Assisted with relocation services/Deposit Payments (SRV 4d)	0	-
Temporary Housing Placements (SRV 4m)	0	-

Explanation (Over/Under Goal Progress)

The afterschool program is not offered during the summer so no new participants were added during the month of June. To date, the CalVIP program has served 37 high-risk program participants. The information above captures services provided since Jan. of 2025.

Program Strategic Goals	Progress Towards Strategic Goals
1. Organize and execute successful fundraising events in collaboration with the Friendship House (FHCC) Advisory Board to generate financial support and sustain programs at the youth center.	Sponsorship opportunities and tickets are now available for the CAPK Friendship House Casino Night Fundraiser, which is scheduled for Friday, November 7, 2025.
2. Recruit and retain dedicated Advisory Board members with the skills, networks, and passion to raise funds and support initiatives for the Friendship House sustainability and growth.	The Friendship House will be interviewing several Advisory Board candidates to fill three vacant positions on the Friendship House Advisory Board.
3. Collaborate with the CAPK Executive Team to expand grant research and submission efforts for the CAPK Friendship House, ensuring resources align with and address the evolving needs of the community.	The Friendship House Program Administrator and CAPK Executive Team are working on a multi-year proposal to the State.

Program Highlights

The Friendship House Summer Program ventured out on several enriching field trips, visiting the LA Science Center where they were able to explore interactive exhibits, CALM Zoo where they learned about the importance of keeping wildlife safe, Aquarium of the Pacific where the children learned about ocean life, and San Simeon Beach where the youth participated in a beach clean-up and enjoyed the ocean waves.

Community Action Partnership of Kern
Monthly Report 2025

Month	July-25		Friendship House Community Center (FHCC)
Division/Director	Fred Hernandez	**Program Administrator**	Lois Hannible
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

Located in Southeast Bakersfield, the program serves children, adults, and families through after-school, summer and mentor programs, nutrition education, sports, access to social services, and more.

Youth Programs	Month	YTD	YTD Goal	Month Progress	Annual Progress
Youth Mentoring (FNPI 2c.2., FNPI 2c.3, SRV 2p)	56	56	100	56%	56%
Summer Program (SRV 2m)	6	65	65	9%	100%
After School Program (FNPI 2c.2., FNPI 2c.3, SRV 2p)	0	42	50	0%	84%

California Violence Intervention Program (CalVIP)	Month	YTD
Incident Response (SRV 5w)	1	3
Outcome/Case Managed Families (SRV 7a)	3	30
Provided Food Assistance (SRV 7c)	29	47
Assisted with Energy/HEAP Services (SRV 7c)	0	2
Crisis Intervention	0	-
Provided Mentoring Services (SRV 2p, 7c)	2	34
Assisted with relocation services/Deposit Payments (SRV 4d)	0	-
Temporary Housing Placements (SRV 4m)	0	-

Explanation (Over/Under Goal Progress)

The afterschool program is not offered during the summer so no new participants were added during the month of July. The new FY for the Mentor Program started July 1 st, and the new cohort started with 56 participants. More participants will be added throughout the year. To date, the CalVIP program has served 38 high-risk program participants. The information above captures services provided since Jan. of 2025.

Program Strategic Goals	Progress Towards Strategic Goals
1. Organize and execute successful fundraising events in collaboration with the Friendship House (FHCC) Advisory Board to generate financial support and sustain programs at the youth center.	A huge thank you to Strata Credit Union for being the first sponsor for the Casino Night Fundraiser, which is scheduled for Nov. 7, 2025. additional sponsorship opportunities and tickets are available now.
2. Recruit and retain dedicated Advisory Board members with the skills, networks, and passion to raise funds and support initiatives for the Friendship House sustainability and growth.	Three new members have been added to the Friendship House Advisory Board, which includes: Kelly Fargo with Strata Credit Union, Yvonne Armendariz with Grow Public Schools, Marina Hernandez with Kern Bridges, and Nicole Avina with Bakersfield College.
3. Collaborate with the CAPK Executive Team to expand grant research and submission efforts for the CAPK Friendship House, ensuring resources align with and address the evolving needs of the community.	The Friendship House Administrator is working with the CAPK Executive Team on a three-year program budget with the City for a grant proposal, as well as a multi-year grant proposal to the State.

Program Highlights

The Friendship House Summer Program was packed with fun, learning and unforgettable memories! Throughout the program the youth enjoyed a variety of fun games and hands on activities, including arts and crafts and engaging STEM projects. The youth also participated in a weekly Zumba class to keep them active in a fun way. Another great aspect that was offered to the children was tutoring through Gridstone Inc. which allowed the youth to get free onsite tutoring, preparing them for going back to school.

Community Action Partnership of Kern

Monthly Report 2025

Month	June-25	**Program**	Shafter Youth Center (SYC)
Division/Director	Fred Hernandez	**Program Manager**	Angelica Nelson
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The Shafter Youth Center (SYC) serves children, adults, and families through youth after-school, summer and pre-employment programs, parenting classes, nutrition education, sports, access to social services, and more.

Youth Programs	Month	YTD (unduplicated)	Goal	Month Progress	Annual Progress
After School Program Enroll (FNPI 2c &SRV 2l) (hours of operation: 2-5pm; 1230p - 5pm for minimum day)		27	40	0%	68%
Summer Program (SRV 2m) June/July	36	36	60	60%	60%

Community Programs	Month (New)	YTD (unduplicated)
Fitness Boot Camp, Zumba and Adult Basketball	6	216
Girls Scouts, Community Meeting Space, Dignity Mental Health Support, etc. (group count)	0	
On Site Collaboration: Energy, VITA, Food Bank	1	

Outreach Activities	Month	YTD	Goal	Month Progress	Annual Progress
Outreach Events (presentations/informational updates, distributions (e.g., food, diapers)	0	3	6	0%	50%

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress
1. Monitor and assess students' academic advancement through regular school progress and grade reports. Utilize the gathered data to refine and modify individual student learning plans.	
2. Improve the attainment of program funding to broaden the scope of program offerings. This involves working in partnership with the CAPK Foundation to integrate funding that facilitates the introduction of new services.	

3. Support the Exploration of Interests and the Development of Skills and Creativity for Youth.	Surveyed Summer Program kids for interests and established goals for kids to attain
Program Highlights	

Community Action Partnership of Kern
Monthly Report 2025

Month	July-25	**Program**	Shafter Youth Center (SYC)
Division/Director	Fred Hernandez	**Program Manager**	Angelica Nelson
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The Shafter Youth Center (SYC) serves children, adults, and families through youth after-school, summer and pre-employment programs, parenting classes, nutrition education, sports, access to social services, and more.

Youth Programs	Month	YTD (unduplicated)	Goal	Month Progress	Annual Progress
After School Program Enroll (FNPI 2c &SRV 2l) (hours of operation: 2-5pm; 1230p - 5pm for minimum day)		27	40	0%	68%
Summer Program (SRV 2m) June/July	6	42	60	10%	70%

Community Programs	Month (New)	YTD (unduplicated)
Fitness Boot Camp, Zumba and Adult Basketball	0	216
Girls Scouts, Community Meeting Space, Dignity Mental Health Support, etc. (group count)	0	
On Site Collaboration: Energy, VITA, Food Bank	1	

Outreach Activities	Month	YTD	Goal	Month Progress	Annual Progress
Outreach Events (presentations/informational updates, distributions (e.g., food, diapers)	0	3	6	0%	50%

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress
1. Monitor and assess students' academic advancement through regular school progress and grade reports. Utilize the gathered data to refine and modify individual student learning plans.	
2. Improve the attainment of program funding to broaden the scope of program offerings. This involves working in partnership with the CAPK Foundation to integrate funding that facilitates the introduction of new services.	

3. Support the Exploration of Interests and the Development of Skills and Creativity for Youth.	
Program Highlights	

Community Action Partnership of Kern
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Month	1-Jun	**Program/Work Unit**	Volunteer Income Tax Assistance (VITA)
Division/Director	Fred Hernandez	**Program Manager**	Jacqueline Guerra
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The CAPK VITA program offers free tax preparation services. This service is available to low-to-moderate income individuals, the elderly, persons with disabilities, and limited English-speaking taxpayers. Additionally, the CAPK VITA program provides ITIN (Individual Taxpayer Identification Number) services through Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.

CAPK current year 2024 e-filed Tax Returns (SRV 3o)	Month	YTD	Goal	Month Progress	Annual Progress
Federal	101	7,449	8,250	1%	90%
Social Security Number (SSN)	88				
Individual Taxpayer Identification Number (ITIN)	13				
State	114	7,444			
Social Security Number (SSN)	88				
Individual Taxpayer Identification Number (ITIN)	26				
CAPK 2019-2023, Paper Filed, and Prior Year Returns (total YTD added to Federal YTD) (SRV 3o)	**Month**	**YTD**			
Paper-filed, and Prior year returns (federal)	25	379			
Social Security Number (SSN)	18				
Individual Taxpayer Identification Number (ITIN)	7				
Paper-filed, and Prior year returns (state)	25	378			
Social Security Number (SSN)	18				
Individual Taxpayer Identification Number (ITIN)	7				
CAPK Refunds and Credits (SRV 3o)	**Month**	**YTD**			
Federal Refunds	$11,203	$6,044,054			
State Refunds	$54,094	$2,366,412			
Federal Earned Income Tax Credit (EITC) *(income limit $66,819 per household)*	$36,973	$4,647,849			
California Earned Income Tax Credit (CalEITC) *(income limit $131,950 per household)*	$11,203	$1,097,259			
Total Refunds and Credits					

Community Action Partnership of Kern
Monthly Report 2025

Individual Taxpayer Identification Number (ITIN) (SRV 3o) Applications (Note: duplicate of Federal Tax Returns Completed)	**Month**	**YTD**	**Goal Adjusted**	**Month Progress**	**Annual Progress**
Applications (New/Renewal)	8	151	200	4%	76%

Explanation (Over/Under Goal Progress)

State refunds and Cal EITC amounts is an estimate due to the inability to retrieve a State Paper Report. State tax returns for ITIN holders is higher this month. This happens when ITINs applications are processed. Once an ITIN number is issued by the Federal (IRS), the State side of the tax return (FTB) can be submitted and processed.

Program Strategic Goals	**Progress Towards Goal**
Persist in fostering connections within rural communities to extend outreach and engage with a larger number of clients.	Attending outreach events near our rural locations that have been extended through June, such as Delano, and Lamont

Sub-contactor: United Way Central Eastern California Current year 2024 e-filed returns	**Month**	**YTD**	**Goal Adjusted**	**Month Progress**	**Annual Progress**
Federal	19	3,013	3,250	1%	93%
State	19	3,031			

UWCEC 2019-2023 Paper Filed, and Prior Year Returns *(total YTD added to Federal YTD)*	**Month**	**YTD**
Paper-filed, and Prior year returns (federal)	10	223
Paper-filed, and Prior year returns (state)	8	201

Sub-contactor: United Way Central Eastern California Refunds and Credits	**Month**	**YTD**
Federal Refunds	$15,506.00	$2,571,030
State Refunds	$1,556.00	$1,044,476
Federal Earned Income Tax Credit (EITC) (income limit $66,819 per household)	$1,916.00	$1,968,986
California Earned Income Tax Credit (CalEITC) *(income limit $31,950 per household)*	$1,368.00	$439,196
Total Refunds and Credits		**$6,023,688**

Program Highlights

June is the closing of our CalEITC grant for year 2024-25. All seasonal staff have ended their employment and the VITA program remains staffed by 3 FTE staff.

Community Action Partnership of Kern
Monthly Report 2025

Month	1-Jul	**Program/Work Unit**	Volunteer Income Tax Assistance (VITA)
Division/Director	Fred Hernandez	**Program Manager**	Jacqueline Guerra
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The CAPK VITA program offers free tax preparation services. This service is available to low-to-moderate income individuals, the elderly, persons with disabilities, and limited English-speaking taxpayers. Additionally, the CAPK VITA program provides ITIN (Individual Taxpayer Identification Number) services through Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.

CAPK current year 2024 e-filed Tax Returns (SRV 3o)	Month	YTD	Goal	Month Progress	Annual Progress
Federal	89	7,538	8,250	1%	91%
Social Security Number (SSN)	66				
Individual Taxpayer Identification Number (ITIN)	23				
State	107	7,551			
Social Security Number (SSN)	66				
Individual Taxpayer Identification Number (ITIN)	41				

CAPK 2019-2023, Paper Filed, and Prior Year Returns (total YTD added to Federal YTD) (SRV 3o)	Month	YTD
Paper-filed, and Prior year returns (federal)	19	398
Social Security Number (SSN)	17	
Individual Taxpayer Identification Number (ITIN)	2	
Paper-filed, and Prior year returns (state)	19	397
Social Security Number (SSN)	17	
Individual Taxpayer Identification Number (ITIN)	2	

CAPK Refunds and Credits (SRV 3o)	Month	YTD
Federal Refunds	$119,668	$6,163,722
State Refunds	$49,279	$2,415,691
Federal Earned Income Tax Credit (EITC) *(income limit $66,819 per household)*	$44,629	$4,692,478
California Earned Income Tax Credit (CalEITC) *(income limit $131,950 per household)*	$11,903	$1,109,162
Total Refunds and Credits		**$14,381,053**

Community Action Partnership of Kern
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Individual Taxpayer Identification Number (ITIN) (SRV 3o) Applications (Note: duplicate of Federal Tax Returns Completed)	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Applications (New/Renewal)	7	158	200	4%	79%

Explanation (Over/Under Goal Progress)

State refunds and Cal EITC amounts is an estimate due to the inability to retrieve a State Paper Report. State tax returns for ITIN holders is higher this month. This happens when ITINs applications are processed. Once an ITIN number is issued by the Federal (IRS), the State side of the tax return (FTB) can be submitted and processed.

Program Strategic Goals	Progress Towards Goal
Persist in fostering connections within rural communities to extend outreach and engage with a larger number of clients.	CAPK VITA is working on keeping rural locations open monthly during the off season and focusing on a new location for our shafter site that was previously in the SYC

Sub-contactor: United Way Central Eastern California Current year 2024 e-filed returns	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Federal	1	3,014	3,250	0.000307692	0.92738462
State	1	3,032			

UWCEC 2019-2023 Paper Filed, and Prior Year Returns *(total YTD added to Federal YTD)*	Month	YTD
Paper-filed, and Prior year returns (federal)	0	223
Paper-filed, and Prior year returns (state)	0	201

Sub-contactor: United Way Central Eastern California Refunds and Credits	Month	YTD
Federal Refunds	$415	$2,571,445
State Refunds	$516	$1,044,992
Federal Earned Income Tax Credit (EITC) (income limit $66,819 per household)	0	$1,968,986
California Earned Income Tax Credit (CalEITC) *(income limit $31,950 per household)*	0	$439,196
Total Refunds and Credits	**$931**	**$6,024,619**

Program Highlights

The month of July we have been focusing on outreach events to reach more people during our off season. Back to school events have been a great success in VITA staff being able to talk to parents who could use our services.

Operations

Data Services
Facilities & Maintenance
Information Technology
Information Systems
Risk Management

Month	June-25	**Program/Work Unit**	Operations Division
Division/Chief, Director	Emilio Wagner CFTO, Maria Contreras Director of Facilities	**Program Managers**	Laurie Sproule, Kenneth Lawrence, Eric Martinez, Rommel Almanza, Mohamed Ahmed
Reporting Period	January 1, 2025 - December 31, 2025		

Division Description

The Operations Division is a dynamic and multifaceted division that plays a pivotal role in ensuring the seamless functioning of our organization. This division is responsible for spearheading new construction projects, overseeing fleet management, maintaining our physical facilities, mitigating risks, and managing all aspects of Information Technology (IT) and Information Systems (IS).

Data Services

Activity	Requested	In-Progress	Processed	Processed YTD
IS Tickets	31	22	33	386
Power App Enhancements	3	8	3	25
Paginated Reports/ Power bi reports/ Dashboards	2	0	3	27

Projects	***Description of Status***	***Current % Status***
Contract Management System	Planning phase. Processes have been mapped out.	5%
CVAF/VSS	Program and sub programs have been mapped out. Awaiting conformation from program managers.	15%
SMS Integrations	Development complete. Testing to begin in July	75%
Energy Intake Digitization	Items added to project resulted in project delay. project plan has been updated and approved.	35%
Bakersfield Grant Intake Digitization	Project Completed	100%
Second Cohort In-Kind Onboarding	Testing completed. Centers for second cohort will go live in July.	95%
Work Order System in Dynamics	Project in initial planning phase.	5%
Oasis Insights	Contract has been signed. Waiting for kickoff meeting with oasis insights team.	5%
Youth Center Dynamics Updates	Project on hold	75%
Weatherization application phase 2 updates	Updates development completed. Will begin testing.	75%

Facilities

Activity	Requested	In-Progress	Processed	Processed YTD
Facility Work Orders	338	578	317	2496

Construction Projects	***Description of Status***	***Current % Status***
Central Kitchen	PG&E complete, Startup and testing complete, inspections in progress.	99%
McFarland & Tehachapi Modulars	Funding applications in review with Office of Head Start	5%
Barnett House	leveling in progress. On Hold - Pending Budget Revision	45%

Major Maintenance Projects	***Description of Status***	***Current % Status***
Angela Martinez	Staff Development TI nearing completion.	100%

Stockdale HS	Signage	12%
Mojave Afghan Solar/Playard	Install shade structure and Solar to mobile park community	5%
Harvey Hall Phase 1	New Office Space	100%
Harvey Hall Phase 2 & 3	New Kitchen & Breakroom	15%
Sterling Remodel Phase 3	Awarding Contract	65%
Sterling Block Wall	Property Line Site Survey	10%
Alberta Dillard	Survey Complete Working of Property Line Discrepancy's	5%
WIC Relocation	Preparing Lease Ordering Office Furnishings Move	45%
Food Bank	Food Pantry & Lobby Remodel	85%
AM/Willow Relocation Perm	Creating Plans & Permit Set Building Out 2 Permanent Classrooms	15%

Information & Technology

Activity	Requested	In-Progress	Processed	Processed YTD
Help Desk Work Orders	512	196	512	2763

Information & Technology Projects	***Description of Status***	***Current % Status***
Modified Duty		4
Lost Time		12
Under Investigation / Non-Industrial /	1	12
Property	2	3
Vehicle Incident / Grand Theft Auto	0	1
Motor Vehicle Accident	0	38
Work Place Violence / Over Doses / Death	0	0
Total	**3**	3

Program Strategic Goals	**Progress Towards Goal**	
Description	**Description of Status**	**Current % Status**
Develop a facility deferred maintenance		
Develop and implement a Data Governance		
Improve the customer experience by		

Program Highlights

Community Action Partnership of Kern

Monthly Report 2025

Month	July-25	**Program/Work Unit**		Operations Division
Division/Chief, Director	Emilio Wagner CFTO, Maria Contreras Director of Facilities		**Program Managers**	Laurie Sproule, Kenneth Lawrence, Eric Martinez, Rommel Almanza, Mohamed Ahmed
Reporting Period	January 1, 2025 - December 31, 2025			

Division Description

The Operations Division is a dynamic and multifaceted division that plays a pivotal role in ensuring the seamless functioning of our organization. This division is responsible for spearheading new construction projects, overseeing fleet management, maintaining our physical facilities, mitigating risks, and managing all aspects of Information Technology (IT) and Information Systems (IS).

Data Services

Activity	Requested	In-Progress	Processed	Processed YTD
IS Tickets	105	17	103	489
Power App Enhancements	3	7	4	29
Paginated Reports/ Power bi reports/ Dashboards	9	2	7	34

Projects	***Description of Status***	***Current % Status***
Contract Management System	In development	25%
CVAF/VSS	Project on hold	15%
SMS Integrations	Development complete. In testing	80%
Energy Intake Digitization	Development restarted due to changes in requirements. Currently in development	35%
Second Cohort In-Kind Onboarding	Completed	100%
Work Order System in Dynamics	Development has begun.	15%
Oasis Insights	Contract has been signed. Waiting for kickoff meeting with oasis insights team.	5%
Youth Center Dynamics Updates	Project on hold	75%
Weatherization application phase 2 updates	Application in testing. Go live anticipated 8/8/25	85%
VITA Intake Form	Development nearing completion. Adding bookings functionality	80%
CALVIP	Development To begin 8/4/2025	0%

Facilities

Activity	Requested	In-Progress	Processed	Processed YTD
Facility Work Orders	374	605	336	2832

Construction Projects	***Description of Status***	***Current % Status***
Central Kitchen	PG&E complete, Startup and testing complete,	99%
McFarland & Tehachapi Modulars	Funding applications in review with Office of Head Start	5%
Barnett House	leveling in progress. On Hold - Pending Budget Revision	45%
Major Maintenance Projects	***Description of Status***	***Current % Status***

MCAP Stine Second Floor	Additional leasing space/2nd floor for MCAP on Stine	5%
Stockdale HS	Signage	12%
Mojave Afghan Solar/Playard	Install shade structure and Solar to mobile park community	8%
CVAF	Decatur Family Home Kitchen Remodel	
Harvey Hall Phase 2 & 3	New Kitchen & Breakroom	20%
Sterling Remodel Phase 3	Awarding Contract	75%
Sterling Block Wall	Property Line Site Survey	10%
Alberta Dillard	Survey Complete Working of Property Line Discrepancy's	8%
WIC Relocation	Preparing Lease Ordering Office Furnishings Move	90%
Food Bank	Food Pantry & Lobby Remodel	95%
AM/Willow Relocation Perm	Creating Plans & Permit Set Building Out 2 Permanent Classrooms	50%

Information & Technology

Activity	Requested	In-Progress	Processed	Processed YTD
Help Desk Work Orders	540	187	573	3911

Information & Technology Projects	*Description of Status*	*Current % Status*
Ring Central CAVAF Migration	in-Progress planned complete 8/13/2025	90%
Covey Cottage Network IP Cameras	work begins	50%
Keeper Security Software	Deployed	95%

Risk Management

Property & Causality Claims	Reported	Reported YTD
Lost Time		12
Under Investigation / Non-Industrial /	1	12
Property	2	5
Vehicle Incident / Grand Theft Auto	0	38
Motor Vehicle Accident	0	0
Work Place Violence / Over Doses / Death	0	3
Total	**3**	3

Program Strategic Goals	Progress Towards Goal	
Description	**Description of Status**	**Current % Status**
Develop a facility deferred maintenance		
Develop and implement a Data Governance		
Improve the customer experience by		

Community Development

Grant Development
CAPK Foundation
Outreach & Marketing
2-1-1 Call Center

Community Action Partnership of Kern
Monthly Report 2025

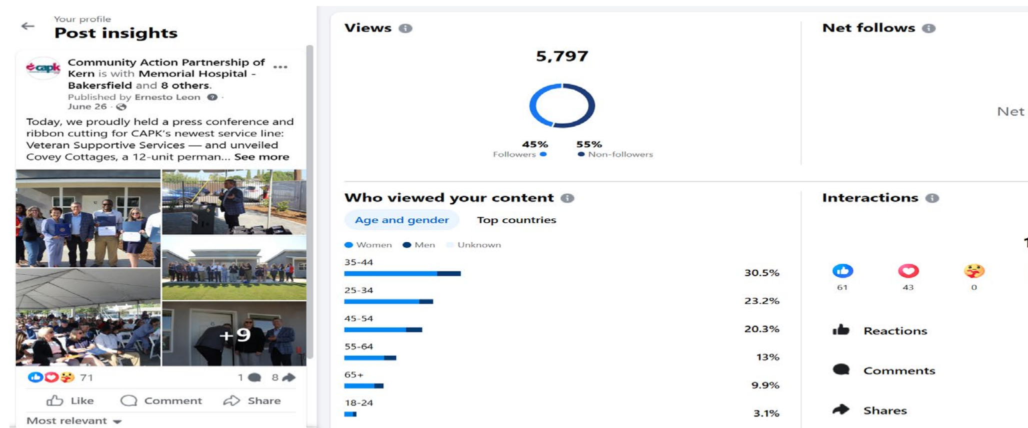
Month	June-25	Program	Community Development
Division/Director	Pritika Ram	Program Manager	Catherine Anspach, Vanessa Mendoza, Savannah Maldonado-Oates
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The services under the Community Development Division range from fund and grant development/research to

Outreach Social Media	Month	YTD	Annual Goal	Month Progress	Annual Progress
Website User Sessions	21,119	130,662	250,000	8%	52%
Facebook Impressions (i.e., number of times	150,667	1,892,486	1,250,000	12%	151%
Other Social Media Impressions	69,375	253,109	250,000	28%	101%

Highest Performing Post



https://www.facebook.com/capkern/posts/pfbid0CapCjm4yzvUPWf1Bm9aBKcLWEYBFJ3sLRfxXgDyyhCsuZYyauFS5fLHRvKdRhXKcl

Outreach Special Projects

- Planning of Summer Meals Initiative with United Way of Central California: logistics, presser, solicitations, and
- Began meeting with Head start to plan San Joaquin County team to plan ribbon cutting
- Marketing requests from Foundation for Gourmet for Good: sponsor recognition posts, social media promo,
- Met with "The Guardian" to collaborate for Head Start parent engagement highlight
- Hosted and planned Summer resource fair at the KRV Bridge
- Met with the veterans and supportive services program to begin planning stand down event
- Hosted covey cottages ribbon cutting
- Supported KAN Alliance Award Show with marketing support
- Began planning for October Head Start Advocacy Month, client testimonials
- Captured professional headshots for all CAPK staff as part of team professional development cohort
- Began RFP process for third party website developers
- Launch call-to-action for Head Start alumni as part of October Head Start Advocacy Month
- Wrapped up all VITA Marketing Campaign reporting along with slide deck of team deliverables
- Created and ordered new A-Frames for outreach equipment
- Univision interview to promote VITA services
- Supported Shafter Lions Club Food Drive through media, press release, and shared on comm channels
- Organized cohort session at Potrait of a Warrior for agency professional development cohort
- Attended Tehachapi Community Collaborative
- Updated Agency One-Sheet
- Developed Veteran & Supportive Services One-Sheet

Outreach Advocacy

- Signed onto California's Legislature to commit $145 million annually from the Greenhouse Gas Reduction Fund
- Signed onto California Food Banks Urge Opposition to Budget Reconciliation Bill with Cuts to SNAP
- Advocacy Calls with NCAF, CAFB, and 2-1-1 state networks

Advocacy Watch-list

SB647 (Hurtado) – State Assembly Committee on Utilities and Energy	
AB 1318 (Bonta)	
AB 880 – (Bennett/Limon/Umberg)	
SB 324 – (Menjivar)	
FY 2026 CSBG & H.R. 3131	
California Budget Bill	
Projects	
During the month of June, the Kern Coalition began scoring project proposals. The scoring group was	
Foundation	
Attended Kern Alliance of Non-Profits (KAN) Annual Awards Luncheon	
Held Bingo Night at Temblor Brewing to raise funds for Covey Cottages furnishings.	
Attended weekly Bakersfield West Rotary Luncheon	
Executed annual Gourmet For Good event at Nirvana Estate hosting 390 attendees and raising a gross income	
External event "Father's Day Run" held by California Classic Events that raised $400 for M Street Navigation	
Held debrief meetings for Gourmet For Good with various key staff and board members to prepare for next	
Researched potential site locations for Gourmet For Good 2026.	
Prepared all aknowledgment correspondence to donors.	
Participated in discovery call for potential new CRM, Bloomerang.	
Continued Follow-up solicitation calls for Gourmet For Good sponsorships and in-kind donations.	
Continued coordinating and logistics for Gourmet For Good.	
Coordinated donor recognition for Covey Cottages ribbon cutting.	
Hosted quarterly "Lunch & Learn" session for donor prospects at the Food Bank	
Program Strategic Goals	**Progress Towards Goal**
Proactively identify and pursue new funding	Added new staff member to help revisit needs for FRC's, Food
Develop a long term plan to raise awareness	Participating in monthly meetings with key Food Bank staff to
Develop and grow Foundation Board to aid in	Plan and initiated first Ad Hoc Committee meeting that will aid

Community Action Partnership of Kern

Monthly Report 2025

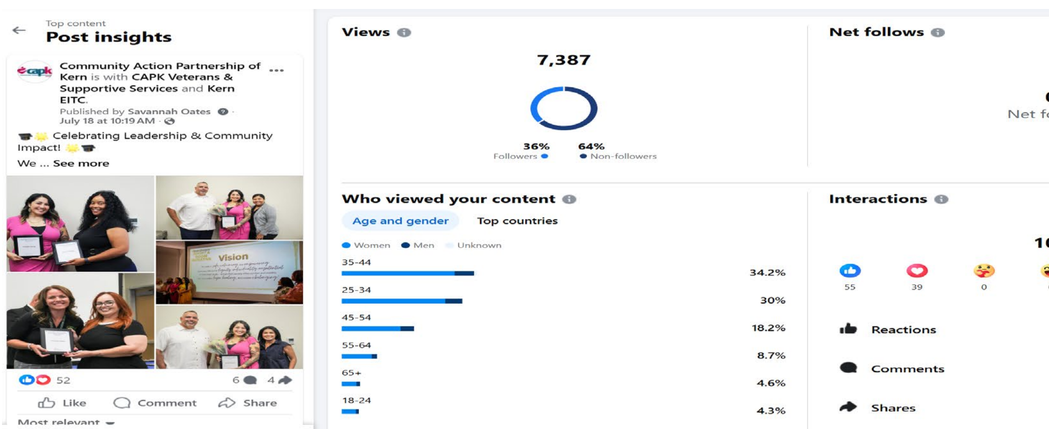
Month	July-25	**Program**	Community Development
Division/Director	Pritika Ram	**Program Manager**	Catherine Anspach, Vanessa Mendoza, Savannah Maldonado-Oates
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The services under the Community Development Division range from fund and grant development/research to

Outreach Social Media	Month	YTD	Annual Goal	Month Progress	Annual Progress
Website User Sessions	22,438	153,100	250,000	9%	61%
Facebook Impressions (i.e., number of times	263,994	2,156,480	1,250,000	21%	173%
Other Social Media Impressions	104,872	357,981	250,000	42%	143%

Highest Performing Post



https://www.facebook.com/capkern/posts/pfbid0GrHSjmfBqqwAwyk2WmwQesaDuCxaiwhtnUkQThRvobBjLq4oQ6nn8NKUNG6VyCnFl

Outreach Special Projects
Completed stand down flyer and vendor registration
Assisted with the flyer and hosting of the covey cottage open house
Attended and cohosted Feeding Families First press conference at Superior grocers with United Way of Central
Savannah began assisting CityServe and the Kern Leadership Alliance Global leadership Summit
Began planning for Hunger Action month activities
Launched call-to-action for Head Start Alumni
Captured more professional headshots for CAPK staff
Filming in Stockton for October Head Start Advocacy Month video series
Beautification of Food Bank for Feeding America and City Serve Meeting
Launched Feeding Families First initiative in Bakersfield, Arvin, and Lake Isabella
Hard Rock Check Presentation Photo-op, video, and a tour
Anthem Check Presentation Photo-op
Valley Strong Check Presentation Photo-Op
Created updated Agency Overview Presentation
Launched Volunteer Recognition for CAPK Food Bank
Captured professional head shots for San Joaquin staff
Edits and suggestions to updated Agency Strategic Plan
Media team attended Head Start preservice event to capture photos and videos
Toured Kluv radio at covey cottages and did a 30 min podcast with their team

Outreach Advocacy
Scheduled for congressman Valadao to come to central kitchen ribbon cutting on 8/15
Scheduled a tour with congressman Valadao to attend head start in late August
Toured LA and OC Food Bank and discussed outreach, advocacy, and commication strategy
Collateral Development for Head Start program, related to Advocacy

Community Action Partnership of Kern

Monthly Report 2025

Brief on CAFB Public Policy Meeting
Advocacy Watch-list
SB647 (Hurtado) – State Assembly Committee on Utilities and Energy
AB 1318 (Bonta)
AB 880 – (Bennett/Limon/Umberg)
SB 324 – (Menjivar)
FY 2026 CSBG & H.R. 3131
California Budget Bill
Projects
In July, the Kern Coalition finalized funding decisions for project awards. Award notifications are being prepared
Foundation
Emailed all schools in the Kern High School District to begin developing working partnerships. Three schools
Attended the "Feeding Families First" press conference.
Attended an East Rotary meeting and spoke about the "Feeding Families First" project in partnership with
Held two Ad Hoc Committee meetings to discuss updates to the Foundation’s bylaws and structure.
Hosted a check presentation with Valley Strong for their Huggy Hearts campaign, which raised over $2,000 for
Exploratory meeting with business owner from Adventure Awaits to explore potential partnership opportunities.
Held continuing meeting with Bloomerang as we research a new CRM platform.
Attended the State of the City hosted by the Greater Bakersfield Chamber of Commerce.
Initial meeting with Vons to pitch the point-of-sale campaign.
Check presentation of $5,000 from the Hard Rock Casino. Following was a tour of M Street.
Awarded $53,500 from PG & E from their Community Resiliency Fund grant to benefit the Food Bank.
Ad Hoc Committee meeting to redesign the Bylaws, Roles & Responsibilities and Board recruitment for the
Awarded $53,500 from PG & E from their Community Resiliency Fund grant to benefit the Food Bank.
Check presentation of $1,000 from Anthem & Sen. Shannon Grove to support Oasis Back-To-School
External Event development for EKFRC. Willow Springs Raceway in Rosamond will be holding a grand re-
External Event to benefit Veterans Support Services. Collaboration with RSVP (Retired Senior Volunteer
Third year collaboration with Boeing for their Lift-Off for Learning Drive to benefit Oasis Back-To-School event.
Participating in preliminary planning for the Veterans Stand Down. Sponsorship opportunities are being
Attended Tehachapi City Connect Collaborative – Shared information about CAPK programs and services
Prepared & mailed 160 Annual Reports with personalized letters to our top donors and partners.

Program Strategic Goals	Progress Towards Goal
Proactively identify and pursue new funding	Added new staff member to help revisit needs for FRC's, Food
Develop a long term plan to raise awareness	Participating in monthly meetings with key Food Bank staff to
Develop and grow Foundation Board to aid in	Plan and initiated first Ad Hoc Committee meeting that will aid

Community Action Partnership of Kern
Monthly Report 2025

Month	June-25	**Program/Division**	2-1-1 Call Center Program
Division/Director	Pritika Ram	**Program Manager**	Sabrina Jones-Roberts
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The 2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and links to community health and human services at no cost. The 2-1-1 Kern has a database of 1,300 social service agencies that are available to the public through the 2-1-1 Kern Online Resource Directory at www.211KernCounty.org. The program has over 17 years of experience in providing and linking community members to vital services, and currently serves multiple communities in the Central Valley including Fresno and Madera, Kings, Merced, Stanislaus, and Tulare through the United Way partnerships.

Most Requested Services	Food Pantries	Utility Service Payment	Specialty Food Providers
Top 3 Unmet Needs	Homeless Diversion Programs	Weatherization Programs	Food Stamps

Information and Referral Services (I&R) Calls Handled (SRV 7c)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Fresno & Madera County	2271	23,034	40,000	6%	58%
Kern County	2929	18,348	75,000	4%	24%
Kings County	217	1,389	3,500	6%	40%
Merced & Mariposa County	101	694	1,500	7%	46%
Stanislaus County	862	5,503	11,000	8%	50%
Tulare County	838	4,414	11,000	8%	40%
Total County-based I&R Calls Handled	**7,218**	**53,382**	**142,000**	**61%**	**38%**

Average Wait Time	**0:32**
Average Handle Time	**5:35**

Other Service Call Types Handled (SRV 7c)	Month	YTD
LIHEAP (SRV 7b)	2146	17,024
Mental Health (SRV 7c)	335	1,891
Total County-based and Other Calls Handled	**9,699**	**72,297**

Staffing vs. Call Volume	Current Staff	Staff Needed Per Call	Staff Over/ Short
2-1-1 staff designated for calls handled across all counties contracts with the expectation of 42 calls per staff for an 8-hour shift.	14	9.4	**4.60**

Grant Funded Services	Activity	Month	YTD	Annual Goal	Month Progress	Annual Progress
Cal-Fresh (SNAP) Application (SRV 3l)	52	23	105	350	7%	30%
Community Health Care Program / Medi-Cal Applications (SRV 3h)	27	6	45	70	9%	64%
First 5 Help Me Grow (HMG) Ages & Stages New Children Screened (SRV 5c)	0	0	92	125	0%	74%

2-1-1 Website Visitors	Month	YTD	Annual Goal	Month Progress	Annual Progress
Duplicated Visitors *(i.e., accessing 2-1-1 e-services and database resources)*	50,960	232,185	225,000	23%	103%

Referrals	Month	YTD
Food-related Calls (SRV 7c)	1014	6,045
Health and Human Service Referrals (SRV 7c)	1229	7,889

Housing and Homelessness Calls (SRV 7c)	492	2,410	
Utility Assistance Calls- Discount Internet or Utility (SRV 7c)	391	2,597	
Total Other Services	3,126	18,941	

Explanation (Over/Under Goal Progress)

The program received a slightly higher number of calls in the current month as it is compared to the month prior. First 5 Help Me Grow Program came to a conclusion in April 2025 and shall no longer anticipate any activity or change in the total screenings year-to-date. Collectively across all county campaigns, the program has achieved 40% of its annual target goal. Amongst the call handling efforts for Kern County, the program responds to calls associated with homelessness assistance, outside of business hours, and completes a Quick Reference Tool to assign follow-up to Coordinated Entry System. Through its various scopes of work, the program provides application assistance, care coordination, and conducts outreach to bring awareness of services within the community. Incoming calls and applications are monitored and reviewed to determine appropriate strategies and material needed for outreach events. The program remains committed to initial and renewal Medi-Cal applications through Kaiser's Community Health Care Program.

Program Strategic Goals	Progress Towards Goal
1. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	The program seeks to captivate skilled candidates by streamlining the recruitment process of internal Human Resources. The program aims to offer competitive wages, language fluency and competency incentives, and opportunity for growth. 2-1-1 is staffed with 18 Full Time Information and Referral (IR) Specialists to handle Low-Income Home Energy Assistance and standard calls. The program enriches employees through strategic schedule planning, honoring traditions, and celebrating achievements or milestones. Additionally, it supports opportunities for professional development and an incentive for IR's who obtain certification as a Community Resource Specialist.
2. Enhance the efficiency and effectiveness of our call center operations in the coming year by thoroughly evaluating and optimizing the use of our tools and technologies, including CRM systems. Focus will be placed on improving call handling performance, streamlining workflows, and identifying opportunities to align staffing levels with operational needs.	The program is in collaboration with the Information Systems Team and has made progress in refining processes by maximizing technology and digitizing updates. Food Pantry and Commodity resources are set for update automations in the resource directory and mailing labels are generated through a push button feature to optimize resources by reducing the time dedicated to produce hand written labels.
3. Prioritize retaining existing contracts, such as partnerships with United Ways, while actively exploring and proposing new opportunities to better serve our community members. Leverage the full potential of the call center by pursuing additional fee-for-service contracts and expanding services to maximize impact and efficiency.	2-1-1 aims to achieve strengthened partnerships by effectively communicating, and meeting with partners and contract grantors to share performance data and discuss progress relative to its objectives, deliverables, and goals. The program is consistently working on meeting the reporting expectations of all funding sources and maintaining a trusting relationship to increase the opportunity for existing contracts to be retained. □

Program Highlights

The programs' average calls handled rate is steady at 94% while its abandoned rate is 6% amongst seven (7) campaigns. The program renewed a contract effective 7/1/25 for one (1) of its county partners for an additional one (1) year term.

Community Action Partnership of Kern
Monthly Report 2025

Month	July-25	**Program/Division**	2-1-1 Call Center Program
Division/Director	Pritika Ram	**Program Manager**	Sabrina Jones-Roberts
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The 2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and links to community health and human services at no cost. The 2-1-1 Kern has a database of 1,300 social service agencies that are available to the public through the 2-1-1 Kern Online Resource Directory at www.211KernCounty.org. The program has over 17 years of experience in providing and linking community members to vital services, and currently serves multiple communities in the Central Valley including Fresno and Madera, Kings, Merced, Stanislaus, and Tulare through the United Way partnerships.

Most Requested Services	Food Pantries	Utility Service Payment	Specialty Food Providers
Top 3 Unmet Needs	Homeless Diversion Programs	Weatherization Programs	Food Stamps

Information and Referral Services (I&R) Calls Handled (SRV 7c)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Fresno & Madera County	2402	25,436	40,000	6%	64%
Kern County	2999	21,347	75,000	4%	28%
Kings County	234	1,623	3,500	7%	46%
Merced & Mariposa County	87	781	1,500	6%	52%
Stanislaus County	1038	6,541	11,000	9%	59%
Tulare County	841	5,255	11,000	8%	48%
Total County-based I&R Calls Handled	**7,601**	**60,983**	**142,000**	**64%**	**43%**

Average Wait Time	**0:34**
Average Handle Time	**5:33**

Other Service Call Types Handled (SRV 7c)	Month	YTD
LIHEAP (SRV 7b)	2990	20,014
Mental Health (SRV 7c)	267	2,158
Total County-based and Other Calls Handled	**10,858**	**83,155**

Staffing vs. Call Volume	Current Staff	Staff Needed Per Call	Staff Over/ Short
2-1-1 staff designated for calls handled across all counties contracts with the expectation of 42 calls per staff for an 8-hour shift.	14	9.6	**4.38**

Grant Funded Services	Activity	Month	YTD	Annual Goal	Month Progress	Annual Progress
Cal-Fresh (SNAP) Application (SRV 3l)	36	11	116	350	3%	33%
Community Health Care Program / Medi-Cal Applications (SRV 3h)	20	7	52	70	10%	74%
First 5 Help Me Grow (HMG) Ages & Stages New Children Screened (SRV 5c)	0	0	92	125	0%	74%

2-1-1 Website Visitors	Month	YTD	Annual Goal	Month Progress	Annual Progress
Duplicated Visitors *(i.e., accessing 2-1-1 e-services and database resources)*	42,673	274,858	225,000	19%	122%

Referrals	Month	YTD
Food-related Calls (SRV 7c)	995	7,040
Health and Human Service Referrals (SRV 7c)	1174	9,063

Housing and Homelessness Calls (SRV 7c)	370	2,780	
Utility Assistance Calls- Discount Internet or Utility (SRV 7c)	442	3,039	
Total Other Services	2,981	21,922	

Explanation (Over/Under Goal Progress)

The program received a slightly higher number of calls in the current month as it is compared to the month prior. First 5 Help Me Grow Program came to a conclusion in April 2025 and shall no longer anticipate any activity or change in the total screenings year-to-date. Collectively across all county campaigns, the program has achieved 64% of its annual target goal. Amongst the call handling efforts for Kern County, the program responds to calls associated with homelessness assistance, outside of business hours, and completes a Quick Reference Tool to assign follow-up to Coordinated Entry System. Through its various scopes of work, the program provides application assistance, care coordination, and conducts outreach to bring awareness of services within the community. Incoming calls and applications are monitored and reviewed to determine appropriate strategies and material needed for outreach events. The program remains committed to initial and renewal Medi-Cal applications through Kaiser's Community Health Care Program.

Program Strategic Goals	Progress Towards Goal
1. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	The program seeks to captivate skilled candidates by streamlining the recruitment process of internal Human Resources. The program aims to offer competitive wages, language fluency and competency incentives, and opportunity for growth. 2-1-1 is staffed with 18 Full Time Information and Referral (IR) Specialists to handle Low-Income Home Energy Assistance and standard calls. The program enriches employees through strategic schedule planning, honoring traditions, and celebrating achievements or milestones. Additionally, it supports opportunities for professional development and an incentive for IR's who obtain certification as a Community Resource Specialist.
2. Enhance the efficiency and effectiveness of our call center operations in the coming year by thoroughly evaluating and optimizing the use of our tools and technologies, including CRM systems. Focus will be placed on improving call handling performance, streamlining workflows, and identifying opportunities to align staffing levels with operational needs.	The program is in collaboration with the Information Systems Team and has made progress in refining processes by maximizing technology and digitizing updates. Food Pantry and Commodity resources are set for update automations in the resource directory and mailing labels are generated through a push button feature to optimize resources by reducing the time dedicated to produce hand written labels.
3. Prioritize retaining existing contracts, such as partnerships with United Ways, while actively exploring and proposing new opportunities to better serve our community members. Leverage the full potential of the call center by pursuing additional fee-for-service contracts and expanding services to maximize impact and efficiency.	2-1-1 aims to achieve strengthened partnerships by effectively communicating, and meeting with partners and contract grantors to share performance data and discuss progress relative to its objectives, deliverables, and goals. The program is consistently working on meeting the reporting expectations of all funding sources and maintaining a trusting relationship to increase the opportunity for existing contracts to be retained.

Program Highlights

The programs' average calls handled is 93% while its abandoned rate is 7% amongst seven (7) campaigns. The program is in communication with State 2-1-1 to enhance the scope of work associated with preparing and supporting callers who are customers of Pacific Gas and Electric during a Public Safety Power Shutoff.

Application Status Report
June-July 2025

Name	Description	Funder	Amount Requested	Amount Awarded	Decision Date	Status
Maximus Foundation Community Impact Grants	Maximus Foundation 2025 Grant Cycle - Applying for the three-year Impact Grant ($150,000 total; $50,000/year) to support CAPK's Food Bank operations and food security initiatives across Kern County. This unrestricted funding opportunity aligns with our mission and proven track record of addressing food insecurity through our extensive distribution network.	Maximus Foundation	$50,000	$0	6/17/2025	Denied
Financial Assistance for Survivors Pilot	A California grant program that provides cash assistance to survivors of violence and their families. This program will operate at FHCC using CalVIP staff. Partners noted in the application include the Family Justice Center and Open Door Network.	California Governor's Office of Emergency Services	$400,000	$0	7/7/2025	Denied
Adult Reentry Grant (ARG) Cohort 4	Awarded at reduced budget. $960,000 for Warm Handoff and full $2.25 million for rental assistance. CAPK will apply to continue its successful Warm Handoff/Reentry Services program, which focuses on reducing recidivism and homelessness through strengths-based case management, housing navigation, employment support, and community reintegration. For this application, we will expand our program to include Rental Assistance, enabling us to provide direct support for housing costs, such as rent, deposits, utilities, and landlord incentives. This integration will enhance our ability to address housing stability as a critical factor in successful reentry.	California Board of State and Community Corrections (BSCC)	$4,500,000	$960,000	7/2/2025	Awarded

Application Status Report
June-July 2025

KFHC Community Grant Program- (CES Meals and Hygiene Care Project)	CAPK Coordinated Entry Services (CES) will use these funds to purchase hygiene kits and easy-to-eat meals for our most vulnerable populations.	Kern Family Health Care (KFHC)	$5,000	$0	6/23/2025	Denied
KFHC Community Grant Program- M Navigation Center	Low Barrier Navigation Center will use these funds to purchase hygiene supplies such as shampoo, conditioner, bodywash, lotions, toothbrushes/toothpaste, sports bra, men's/women underwear, feminine hygiene products, adult briefs, socks, combs, brushes, deodorant, and men's short/long sleeve t-shirts to improve the overall health/hygiene of the clients served at M Street/Safe Camp/Park.	Kern Family Health Care (KFHC)	$5,000	$5,000	6/23/2025	Awarded
Kern Family Health Care Community Grant Program (Cal-AIM Health and Hygiene Project)	The goal of the CAPK Cal-AIM Health and Hygiene Project will provide essential hygiene kits and food boxes to Medi-Cal eligible individuals to better support their nutrition, cleanliness and health	Kern Family Health Care (KFHC)	$5,000	$0	6/23/2025	Denied
KFHC Community Grant Program- EKFRC (East Kern Traveling with Care Project)	KFHC funding for CAPK's East Kern Family Resource Center (EKFRC) will directly address transportation challenges faced by East Kern Family Resource Center clients by providing bus passes, gas cards, infant car seats and other essential travel resources.	Kern Family Health Care (KFHC)	$5,000	$0	7/2/2025	Denied
KFHC Community Grant Program- SYC (Shafter Future STEM Leaders Project)	The Shafter Youth Center (SYC) will offer a Summer STEM (Science, Technology, Engineering, and Mathematics) program for 35 students, including an immersive field trip to the California Science Museum.	Kern Family Health Care (KFHC)	$5,000	$5,000	6/23/2025	Awarded
KFHC Pathways to Support: Connecting Veterans and Community Resources	This project will address the immediate needs of veterans and non-veterans by providing food, hygiene services, gas cards, and bus passes at outreach events.	Kern Family Health Care (KFHC)	$5,000	$0	7/2/2025	Awarded

Application Status Report
June-July 2025

KFHC Community Grant Program-FHCC (Friendship House Aquatic STEM Project)	The CAPK Friendship House Community Center (FHCC) will utilize these funds to offer students enriching STEM (Science, Technology, Engineering, and Mathematics) focused aquatic lessons which will include a science-based curriculum, and online lessons to allow the students to explore the science of aquatic ecosystems, learn about biology, chemistry, and environmental science.	Kern Family Health Care (KFHC)	$5,000	$5,000	6/23/2025	Awarded
KFHC Community Grant Program-VITA Access for Medi-Cal Recipients	CAPK's Volunteer Income Tax Assistance (VITA) Program will utilize these funds to purchase four laptops and vital outreach materials, ensuring continuous tax support beyond the tax season for Medi-Cal recipients and underserved populations in the rural communities of Shafter, Wasco, McFarland, Delano, and Taft.	Kern Family Health Care (KFHC)	$5,000	$0	6/23/2025	Denied
KFHC Community Grant Program-OFRC (Oasis Safe and Fresh Start Project)	The OFRC will purchase essential infant and toddler items, including car seats, formula, and pull-ups, ensuring that families can offer their children a safe and healthy start.	Kern Family Health Care (KFHC)	$5,000	$5,000	6/23/2025	Awarded

Application Status Report
June-July 2025

Workforce Innovations Grant	The National Alliance to End Homelessness (NAEH) Workforce Innovations Grant offers up to $50,000 to support workforce development in the homeless services sector. The funding is designed to address staffing challenges such as high turnover, recruitment difficulties, and job retention by supporting training programs, mentorship initiatives, staff incentives, and wellness activities. CAPK will apply for this grant on behalf of the M Street Navigation Center to help reduce staff turnover and enhance workforce stability.	National Alliance to End Homelessness	$50,000	$0	7/23/2025	Denied
Sister Phyllis Hughes Endowment for Special Needs	CAPK is requesting $10,000 to expand services at the Oasis Family Resource Center (OFRC) in Ridgecrest, CA. This funding will provide essential baby items, emergency supplies, and adult diapers to low-income families and seniors in this remote area.	Friends of Mercy Foundation	$10,000	$12,500	7/2/2025	Awarded
Feeding Lost HIlls	Funds were requested to support food donations in Lost Hills through our partner pantry and commodity sites. These donations aim to provide essential items and improve access to nutritious food for residents in need.	Southern California Gas Company	$5,000	$0	6/4/2025	Awarded
FY 2024 Continuum of Care Competition Coordinated Entry System	FY 2024 - Performance period 8/1/2025 to 7/31/2026.	U.S. Department of Housing and Urban Development (HUD)	$251,909	$251,909	6/3/2025	Awarded

Application Status Report
June-July 2025

Pathways to Food Security: Direct Support for Farmworker Families	The CAPK Foodbank is requesting $50,000 in funding from the Kern Community Foundation to support 20 low-income farmworker families in Wasco, California. To achieve this, the project will provide weekly financial vouchers of approximately $99 for 24 weeks, addressing the nutritional needs of both employed and unemployed farmworkers.	Kern Community Foundation	$50,000	$0	6/30/2025	Denied
The Hard Rock Heals Foundation Grant	On behalf of the CAPK Foundation, the Grants Team submitted this $5,000 request for the M St. Navigation Center to provide clothing, hygiene kits, and low-barrier meals to unsheltered clients.	Hard Rock Casino	$5,000	$5,000	7/8/2025	Awarded
SCAN Health Plan Older Adult Nutrition Programs	CAPK is requesting $10,000 from the SCAN Health Plans Older Adult Nutrition and Food Access Program to purchase fresh, locally grown produce for immediate distribution to seniors across Kern County.	SCAN Health Plan	$10,000	$10,000	6/3/2025	Awarded
FY25 Youth Homelessness Demonstration Program (YHDP) Funding	Youth Homelessness Demonstration Program (YHDP) to address youth homelessness in Kern County. For the purpose of this funding, youth are defined as ages 24 & under	Bakersfield Kern Regional Homeless Collaborative	$1,216,124	$0	6/6/2025	Denied
VITA Donation Request	Donation request for new equipment (Laptops) and workforce/professional development for VITA Staff.	Citizens Business Bank	$10,000	$0		Pending
Summer Grants Program: The Wellness Across the Lifespan Grant	Wellness Across the Lifespan Grants support programs that promote nutrition access and healthy lifestyles for vulnerable populations of all ages.	Sprouts Healthy Communities Foundation	$10,000	$0		Pending

The Kroger Co. Zero Hunger Opportunity	If awarded, this grant will purchase direct food costs and travel-related expenses to deliver food at commodity sites throughout the county.	Kroger	$50,000	$0	7/2/2025	Denied
Stable Housing and Empowering Communities	Ensuring affordable housing solutions and services through creation and preservation of affordable housing, long-term rental housing and home ownership opportunities. Abandoned due to ineligibility; limited to one funding per year and CAPK has been awarded 2025 funding for Food Bank.	Bank of America	$0	$0		Abandoned
T-Mobile Hometown Grant Application	This grant opportunity was ultimately not pursued due to limited capacity and a strategic focus on other applications that are more urgent and better aligned with CAPK's priorities.	T Mobile	$0	$0		Abandoned
Nourishing Neighbors-Innovation Incubation Fund	CAPK is applying for funding to pilot a direct financial assistance and nutrition guidance program that provides small, consistent vouchers to families while collecting data on food security outcomes. The project aims to test a scalable model that helps families reduce reliance on food assistance.	Albertsons	$150,000	$0		Pending
The Rapid Response Grant Program	This grant is for the Kern Food Policy Council. Funds from the Better Food Policy Council will support administrative costs for CAPK's involvement in the Kern County Food Policy Council.	Better Food Policy	$15,000	$0		Pending
Food Relief for Kern County Families	Community Action Partnership of Kern is seeking up to $60,000 to support emergency food assistance by procuring approximately 81,000 pounds of shelf-stable and fresh foods equivalent to 67,500 meals.	Kaiser Permanente	$60,000	$0		Pending

Application Status Report
June-July 2025

Community Resiliency Fund - 2025	This program is sponsored by both PG&E and The PG&E Corporation Foundation This was a sponsorship submitted by the CAPK Foundation.	Pacific Gas and Electric Company (PG&E)	$53,500	$53,500	7/16/2025	Awarded
211 General Operations FY 2025-26	Annual request for operational funding from the County Administrative Office	County of Kern	$50,000	$0		Pending
Community Connectors Program	To provide targeted street outreach, engagement, and beautification (litter removal) services to unsheltered individuals in Old Town Kern in collaboration with Code Enforcement, Rapid Response Teams, and the Bakersfield Police Department. Abandoned because CAPK was not ready. Based on the RFP criteria, they are seeking candidates already operating street cleanup and outreach services, such as Open Door Network and Flood. we redirected our efforts toward the Community Vitality & Family Reunification Initiative grant application, which was released concurrently and for which we are a more competitive applicant.	City of Bakersfield	$0	$0		Abandoned
Community Vitality & Family Reunification Initiative	The Community Vitality & Family Reunification Initiative, led by CAPK, is a field-based, inter-agency program designed to engage individuals experiencing or at risk of homelessness through trauma-informed outreach and diversion services. The initiative operates two integrated pathways: one supporting transitions from homelessness into emergency shelter or reunification, and another facilitating reentry from institutional settings into stable housing.	City of Bakersfield	$413,816	$0		Pending

Community-Based Services for AB 109 Individuals in Kern County	This three-year grant proposal seeks funding for the Reintegration Pathways Program, which aims to help justice-impacted adults overcome barriers to workforce entry and successfully community reentry through case management with a focus on housing navigation and access to educational, vocational, and evidence-based services, collaboratively delivered by CAPK's Housing and Community Services Division, along with the Youth and Community Services Division's Friendship House Community Center (FHCC).	Kern County Community Corrections	$1,807,840	$0	Pending
California Violence Intervention Program (CalVIP) Cohort 5	City of Bakersfield is the lead agency and is interested in subcontracting with the FHCC for case management ($738,958) and resource coordination services ($300,000).	City of Bakersfield	$1,038,958	$0	In-Progress

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	Public	**CAPK Program**	FHCC
Funding Agency	California Board of State and Community Corrections	**Project Name**	CalVIP Cohort 5
CFDA	N/A	**Target Population**	At-risk of Violence
Reapplication (Y/N)	N	**Number to be served**	100
Estimated Request	$ 1.2 Million	**Division Director**	Freddy Hernadez
Award Period	Jan 2026 - June 2029	**Program Manager**	Lois Hannible

Project Goal (One sentence goal statement)

The goal of CAPK's CalVIP Cohort 5 project is to reduce gun and gang violence in Bakersfield and surrounding Kern County communities by delivering trauma-informed intervention, prevention, and reentry support services to high-risk youth and young adults.

Project Description (Brief one paragraph description)

CAPK's CalVIP Cohort 5 program is a comprehensive, community-based violence intervention and prevention initiative based at the Friendship House Community Center in Southeast Bakersfield. The program targets youth and young adults at the highest risk of gun and gang violence, offering intensive case management, mentorship, street outreach, conflict mediation, and emergency relocation services. Participants also receive access to educational support, job readiness training, and wraparound resources such as housing assistance, mental health referrals, and basic needs support. Grounded in evidence-informed practices and delivered by a culturally competent team, the program aims to reduce retaliatory violence, improve participant stability, and shift community norms toward safety and nonviolence.

Estimated Budget Summary

The total CalVIP budget of $1,212,798 over the 42-month grant term supports a comprehensive violence intervention initiative based at the Friendship House Community Center. The majority of funds ($761,463) are allocated to staffing key roles—including a Program Manager, two Program Educators, and one Outreach Worker—who will deliver trauma-informed services to high-risk youth. Additional funds cover program supplies, emergency housing, survivor support, participant incentives, workforce development stipends, and transportation assistance. A hybrid van will be purchased to transport participants, while modest funds are budgeted for professional evaluation, insurance, staff training, and mandated travel to statewide CalVIP events.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

Freddy Hernandez
Freddy Hernandez (Jul 31, 2025 12:38:50 PDT) 07/31/2025

1. Division Director — Date

Pritika Ram 08/01/2025

2. Chief Business Development Officer — Date

3. Chief Program Officer — Date

Stacy Webster 08/01/2025

4. Chief Financial Officer — Date

Emilio Wagner (Aug 1, 2025 10:27:26 PDT) 08/01/2025

5. Chief Facilities and Technology Officer — Date

08/01/2025

6. Chief Executive Officer — Date

Date Presented / Approved:

PRE Approval: ________ B&F Approval: ________ Executive Approval: ________ Board Approval: ________

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	Local	**CAPK Program**	Housing & Community Services
Funding Agency	City of Bakersfield	**Project Name**	Community Vitality & Family Reunification Initiative
CFDA	N/A	**Target Population**	Homeless or at risk
Reapplication (Y/N)	Y	**Number to be served**	Not specified
Estimated Request	$ 413,816	**Division Director**	Rebecca Moreno
Award Period	Aug 2025-Aug 2026	**Program Manager**	Joseph Aguilar

Project Goal (One sentence goal statement)

To prevent and reduce homelessness through proactive outreach, coordinated case management, transportation support, and safe family reunification.

Project Description (Brief one paragraph description)

The Community Vitality & Family Reunification Initiative, led by CAPK, is a field-based, inter-agency program designed to engage individuals experiencing or at risk of homelessness through trauma-informed outreach and diversion services. The initiative operates two integrated pathways: one supporting transitions from homelessness into emergency shelter or reunification, and another facilitating reentry from institutional settings into stable housing. A multidisciplinary team, including Peer-to-Peer Street Engagement Workers, Justice Involved Housing Navigators, and Case Managers, provides direct engagement, assessment, and sustained follow-up. Services include transportation assistance, emergency shelter access, and reconnection with natural support systems. By leveraging community partnerships and emphasizing early intervention, the program aims to reduce shelter entry, promote long-term stability, and support successful reintegration into the community.

Estimated Budget Summary

The one year proposed budget for the Community Vitality & Reunification Initiative totals $413,816, with $375,666 provided through in-kind contributions. The largest expense is personnel, including $190,445 for four Peer Support Workers, while two Justice Involved Navigators and a Program Manager are offered as in-kind support valued at $228,717. Additional costs include $66,656 in benefits, $11,405 for space, and $90,816 for transportation, including the purchase of two vans. Supplies, IT, and direct program costs total $16,875, and $37,620 is allocated for indirect expenses. The budget emphasizes reentry support and mobility for individuals experiencing or at risk of homelessness.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

Rebecca Moreno
Rebecca Moreno (Jul 31, 2025 10:52:25 PDT) Jul 31, 2025
1. Division Director Date

Pritika Ram Aug 1, 2025
2. Chief Business Development Officer Date

3. Chief Program Officer Date

Tracy Webster Jul 31, 2025
4. Chief Financial Officer Date

Emilio Wagner (Jul 31, 2025 12:07:03 PDT) Jul 31, 2025
5. Chief Facilities and Technology Officer Date

Aug 1, 2025
6. Chief Executive Officer Date

Date Presented / Approved:

PRE Approval: ______ B&F Approval: ______ Executive Approval: ______ Board Approval: ______

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	State funding	**CAPK Program**	Housing and Community Services
Funding Agency	Kern County Community Corrections Partnership (CCP)	**Project Name**	Community-Based Services for AB 109 Individuals in Kern County
CFDA	N/A	**Target Population**	Justice Impacted Adults
Reapplication (Y/N)	N	**Number to be served**	120
Estimated Request	$ 1,807,840	**Division Director**	Rebecca Moreno
Award Period	01/01/2026 – 12/31/2028	**Program Manager**	Lois Hannibel

Project Goal (One sentence goal statement)

The project aims to support justice-impacted adults in overcoming barriers to housing, employment and community reintegration through comprehensive, trauma-informed services and ongoing support.

Project Description (Brief one paragraph description)

This three-year grant proposal seeks funding for the Reintegration Pathways Program, which aims to help justice-impacted adults overcome barriers to workforce entry and successfully community reentry through case management with a focus on housing navigation and access to educational, vocational, and evidence-based services, collaboratively delivered by CAPK's Housing and Community Services Division, along with the Youth and Community Services Division's Friendship House Community Center (FHCC). The program provides part-time employment, job attire, transportation assistance, evidence-based training, and life skills development. With ongoing mentorship, data-driven evaluation, and flexible support, including counseling and family services, this initiative will serve participants over three years, promoting long-term career stability, personal growth, and social integration.

Estimated Budget Summary

Community Action Partnership of Kern (CAPK) requests $1,807,840 over three years to deliver case management, education/ employment, and other evidence-based services. Each of these three categories includes a separate plan and budget, allowing funders to support the full program or individual services based on preference. Funding will cover staff, supplies, travel, facilities, and participant support for trauma-informed, community-based interventions for justice-impacted individuals.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

Rebecca Moreno
Rebecca Moreno (Jul 31, 2025 10:22:27 PDT) — Jul 31, 2025
1. Division Director — Date

Pritika Ram — Aug 1, 2025
2. Chief Business Development Officer — Date

3. Chief Program Officer — Date

Tracy Webster — Jul 31, 2025
4. Chief Financial Officer — Date

Emilio Wagner (Jul 31, 2025 10:19:14 PDT) — Jul 31, 2025
5. Chief Facilities and Technology Officer — Date

Aug 1, 2025
6. Chief Executive Officer — Date

Date Presented / Approved:

PRE Approval: ________ B&F Approval: ________ Executive Approval: ________ Board Approval: ________

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	Private	**CAPK Program**	Food Bank
Funding Agency	Kaiser Permanente	**Project Name**	Food Relief for Kern County Families
CFDA	N/A	**Target Population**	Kern County residents
Reapplication (Y/N)	Y	**Number to be served**	67,500
Estimated Request	$ 60,000	**Division Director**	Susana Magana
Award Period	12/15/2025-12/15/2026	**Program Manager**	Kelly Lowery

Project Goal (One sentence goal statement)

The goal of this proposed project is to increase healthy food access and support health equity in underserved communities across Kern County by distributing approximately 81,000 pounds of nutritious shelf-stable and fresh foods, equivalent to 67,500 meals, by December 2026.

Project Description (Brief one paragraph description)

The Community Action Partnership of Kern (CAPK) Food Bank is launching an emergency food assistance initiative to distribute approximately 81,000 pounds of shelf-stable and fresh foods, equivalent to 67,500 meals, by December 2026, with the goal of increasing access to healthy foods and supporting health equity in underserved communities across Kern County. Leveraging its extensive network of over 150 partner organizations, including food pantries, schools, farms, and faith-based groups, CAPK will focus on reaching rural and low-income areas most impacted by food insecurity, ensuring that nutritious options such as fruits and vegetables are delivered equitably throughout the region.

Estimated Budget Summary

The budget narrative for the "Food Relief for Kern County Families" requests a total amount of $60,000 from Kaiser Foundation Hospitals to support food distribution efforts in Kern County. The project includes one in-kind staff position, a Food Sourcer at 0.10 FTE, responsible for coordinating food procurement and delivery logistics. Of the total budget, $45,000 is allocated for food procurement, covering both shelf-stable items (such as canned goods, pasta, and milk) and fresh produce (like fruits, vegetables, eggs, and bread). An additional $9,000 is designated for freight charges, which are necessary even when food is donated, due to transportation logistics. The remaining $6,000 (10% of direct costs) is allocated for indirect.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

Susana Magana (Jul 31, 2025 15:57:55 PDT) — Jul 31, 2025
1. Division Director — Date

Pritika Ram — Aug 1, 2025
2. Chief Business Development Officer — Date

3. Chief Program Officer — Date

Tracy Webster — Jul 31, 2025
4. Chief Financial Officer — Date

Emilio Wagner (Jul 31, 2025 12:07:26 PDT) — Jul 31, 2025
5. Chief Facilities and Technology Officer — Date

Aug 1, 2025
6. Chief Executive Officer — Date

Date Presented / Approved:

PRE Approval: ________ B&F Approval: ________ Executive Approval: ________ Board Approval: ________

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	Private	**CAPK Program**	Food Bank
Funding Agency	Albertsons Companies Foundation	**Project Name**	Nourishing Neighbors Spark Innovations Grant
CFDA	n/a	**Target Population**	Food Insecure
Reapplication (Y/N)	n	**Number to be served**	30
Estimated Request	$ 150,000	**Division Director**	Susana Magana
Award Period	TBD	**Program Manager**	Kelly Lowery

Project Goal (One sentence goal statement)

This project aims to pilot a scalable model that uses modest, consistent financial assistance and targeted nutrition support to empower low-income families in Kern County to transition from food insecurity to lasting self-sufficiency, generating data to inform long-term solutions and policy change.

Project Description (Brief one paragraph description)

CAPK proposes a pilot initiative that provides $99 weekly financial vouchers to 20 low-income families in Kern County over 24 weeks, paired with nutrition education and guided by input from people with lived experience of hunger. The project tests whether consistent, modest financial support can empower families to make their own food choices, reduce reliance on emergency food assistance, and build lasting food security. CAPK will collect pre-, mid-, and post-intervention data on food purchasing behavior, pantry usage, and self-reported food security using its regional CRM platform. By focusing on client autonomy, rigorous data evaluation, and a replicable delivery model, this initiative aims to generate evidence for a sustainable, scalable strategy to break the cycle of hunger in under-resourced communities

Estimated Budget Summary

The total project budget is $150,000, with approximately $119,000 allocated for direct financial assistance to participating families through $99 weekly vouchers over 24 weeks. An additional $21,000 will support program administration, including staffing, data collection, and oversight through CAPK's CRM system, while $10,000 is designated for nutrition education and community engagement activities. Funds will also cover the formation and facilitation of a lived experience advisory panel to guide program design and evaluation. This budget reflects a lean, high-impact model designed for replicability and scalability in similar communities.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

Susana Magana (Aug 1, 2025 14:53:30 PDT) 08/01/2025
1. Division Director — Date

Pritika Ram 08/01/2025
2. Chief Business Development Officer — Date

3. Chief Program Officer — Date

Tracy Webster 08/01/2025
4. Chief Financial Officer — Date

Emilio Wagner (Aug 1, 2025 11:57:47 PDT) 08/01/2025
5. Chief Facilities and Technology Officer — Date

08/01/2025
6. Chief Executive Officer — Date

Date Presented / Approved:

PRE Approval: ________ B&F Approval: ________ Executive Approval: ________ Board Approval: ________

Community Action Partnership of Kern
Small Funding Request ($50,000 or less per year)
June-July 2025

Funding Type	Private	**CAPK Program**	Food Bank
Funding Agency	Kroger Co.	**Project Name**	The Kroger Co. Zero Hunger | Zero Waste Foundation
CFDA	N/A	**Target Population**	Low-income individuals
Request	$50,000	**Division Director**	Susana Magana
Award Period	1 year term	**Program Manager**	Kelly Lowery
Description	If awarded, this grant will purchase direct food costs and travel-related expenses to deliver food to commodity sites throughout the county.		

Funding Type	Foundation	**CAPK Program**	Kern County Food Policy Council
Funding Agency	Better Food Policy Council	**Project Name**	The Rapid Response Grant Program
CFDA	N/A	**Target Population**	Food Policy Councils
Request	$15,000	**Division Director**	N/A
Award Period	1 year term	**Program Manager**	Kelly Lowery
Description	Funds from the Better Food Policy Council will support administrative costs for CAPK's involvement in the Kern County Food Policy Council.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to $50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Date Presented/Approved

Policy Council: ____________	PRE Presentation: ____________	B&F Approval: ____________	Board Approval: ____________

Month	Jul-25	Program/Work Unit	Head Start Preschool & Early Head Start
Division/Director	Head Start/State Child Development Division/ Yolanda Gonzales	Enrollment and Attendance Manager	Carol Hendricks
Reporting Period	July 1, 2025 - July 30, 2025		

Program Description

Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home- based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.

Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)	Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment	682	753	753	91%	
Disabilities	129 (YTD)	10%	10%	20%	
Over Income 101%-130% (up to 35%)	17	n/a	n/a	2%	
Over Income 131% and up (up to 10%)	56	n/a	n/a	8%	

Head Start Preschool (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)	Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment	397	465	465	85%	
Disabilities	32 (YTD)	10%	10%	8%	
Over Income 101%-130% (up to 35%)	4	n/a	n/a	1%	
Over Income 131% and up (up to 10%)	23	n/a	n/a	6%	

Home Visiting Program (SRV 2cc, 7a)	Monthly	Year-To- Date	Annual Goal (Contract Limit 310)	Annual Progress (Calendar)	Annual Progress (Program Year)
Enrollment	214	214	308	100%	69%

Central Kitchen	Total Meals Delivered	Breakfast	Lunch	Snack
Meals and Snacks	40,296	13,432	13,432	13,432

Child and Adult Care Food Program (CACFP) (Note: The data represents information from June 2025)	Total Meals Delivered	Meals Allocated (CACFP/HS)	# of Meals Served	% of Meals Served
Meals and Snacks (SRV 5ii)	46,918	30,839/4,081	46,918	74%

Eligbility Determination (SRV 7b) (January 2025-December 2025)	81	978
Total Community Services	**81**	**978**

Explanation (Over/Under Goal Progress)

For July 2025, our Part-Year centers were closed for summer break. We are currently working on our goal to meet full enrollment for the new school year.

	Progress Towards Goal
Goal IV: School readiness: Increase families and staff capacity to support children's school readiness and to implement a quality program by enhancing an inclusive environment to strengthen teacher and child interactions.	Objective C: The program will elevate children's social-emotional development and strengthen teacher-child interactions. Progress: The second annual Family Workshop is scheduled to take place in the Fall of 2025.

Program Description
1. July 2, 2025 – Intake Clinic, 9am – 3pm, 18th Street 2. July 3, 2025 – Outreach: Rosamond, Delano and Broadway 3. July 7, 2025 – Children's Mobile Immunization Program, Jefferson /MLK Pool 4. July 9, 2025 – Intake Clinic, 9am – 3pm, 18th Street 5. July 10, 2025 – Outreach: Tehachapi, Vineland, Alberta Dillard and Fairfax 6. July 14, 2025 – Children's Mobile Immunization Program, Jefferson/MLK Pool 7. July 16, 2025 – Intake Clinic, 9am – 3pm, 18th Street 8. July17, 2025 – Outreach: Rosemond, Delano, and Broadway 9. July 21, 2025 – Children's Mobile Immunization Program, Jefferson/MLK Pool 10. July 23, 2025 – Intake Clinic, 9am – 3pm, 18th Street 11. July 24, 2025 – Outreach: Tehachapi, Vineland, Alberta Dillard and Fairfax 12. July 28, 2025 – Children's Mobile Immunization Program, Jefferson/MLK Pool 13. July 30, 2025 – Intake Clinic, 9am – 3pm 14. Our Early Head Start classrooms are wrapping up the Balls guide and our Head Start classrooms are wrapping up the tubes and tunnels study as we prepare the transition to the Social Emotional domain reviewing feelings, emotions, classroom expectations and daily routines. 15. The Fall DRDP assessments started for children enrolled in our full year classrooms and will continue through the first 60 days of enrollment. 16. Our mentor coaches return on Monday, August 4th and mentoring sessions for our teachers will soon begin.

Month	Jun-25	Program/Work Unit	Head Start Preschool & Early Head Start
Division/Director	Head Start/State Child Development Division/ Yolanda Gonzales	Enrollment and Attendance Manager	Carol Hendricks
Reporting Period	June 1, 2025 - June 30, 2025		

Program Description

Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home- based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.

Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)	Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment	738	753	753	98%	
Disabilities	281 (YTD)	10%	10%	41%	
Over Income 101%-130% (up to 35%)	24	n/a	n/a	3%	
Over Income 131% and up (up to 10%)	60	n/a	n/a	8%	
Head Start Preschool (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)	**Month**	**Target**	**Annual Goal**	**Annual Progress**	
Reportable/Funded Enrollment	465	465	465	100%	
Disabilities	112 (YTD)	10%	10%	12%	
Over Income 101%-130% (up to 35%)	22	n/a	n/a	2%	
Over Income 131% and up (up to 10%)	80	n/a	n/a	8%	
Home Visiting Program (SRV 2cc, 7a)	**Monthly**	**Year-To- Date**	**Annual Goal (Contract Limit 310)**	**Annual Progress (Calendar)**	**Annual Progress (Program Year)**
Enrollment	232	365	308	64%	119%
Central Kitchen	**Total Meals Delivered**		**Breakfast**	**Lunch**	**Snack**
Meals and Snacks	39,166		13,053	13,060	13,053
Child and Adult Care Food Program (CACFP) (Note: The data represents information from May 2025)	**Total Meals Delivered**		**Meals Allocated (CACFP/HS)**	**# of Meals Served**	**% of Meals Served**
Meals and Snacks (SRV 5ii)	64,107		47,214/4,927	64,107	81%
Eligbility Determination (SRV 7b) (January 2025-December 2025)	122	746			
Total Community Services	**122**	**746**			

Explanation (Over/Under Goal Progress)

For June 2025, our Part-Year centers were closed for summer break. We are currently working on our goal to meet full enrollment for the new school year.

	Progress Towards Goal
Goal IV: School readiness: Increase families and staff capacity to support children's school readiness and to implemdent a quality program by enhancing an inclusive environment to strengthen teach and child interactions.	Objective B: The program will develop dual-language framework and will strengthen the ability of staff to work with dual-language learners. Progress: Pre-school staff training for dual language will be developed and implemented by Fall 2025.

Program Description
1.June 4, 2025 – Intake Clinic, 9am – 3pm, 18th Street 2.June 5, 2025 – Outreach: Rosamond, Delano and Broadway 3.June 9, 2025 – Children's Mobile Immunization Program, Jefferson /MLK Pool 4.June 11, 2025 – Intake Clinic, 9am – 3pm, 18th Street 5.June 12, 2025 – Outreach: Tehachapi, Vineland, Alberta Dillard and Fairfax 6.June 16, 2025 – Children's Mobile Immunization Program, Jefferson/MLK Pool 7.June 18, 2025 – Intake Clinic, 9am – 3pm, 18th Street 8.June19, 2025 – Outreach: Rosemond, Delano, and Broadway 9.June 23, 2025 – Children's Mobile Immunization Program, Jefferson/MLK Pool 10.June 25, 2025 – intake Clinic, 9am – 3pm, 18th Street 11.June 26, 2025 – Outreach: Tehachapi, Vineland, Alberta Dillard and Fairfax 12. Summer fun activities have been in full swing at our centers, with children learning about pet care and gardening. Many of our centers also hosted end-of-year celebrations for children and families. 13. As we prepare for the new school year, our School Readiness goals have been approved by the Board of Directors and are currently being printed. 14. In July, we transition to a focus on Social Emotional Development, continuing our commitment to supporting the whole child.

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MEMORANDUM

To: Program Review and Evaluation Committee

From: Rosa Guerrero, Administrative Analyst

Date: August 12, 2025

Subject: *Agenda Item 5d.:* 2026-2027 Program Goals and Objectives – **Action Item**

The Head Start & State Child Development Division is requesting approval of the 2026–2027 Program Goals and Objectives for submission with the Head Start/Early Head Start grant #09CH012489. This update is part of the Division's annual program planning process, during which Program Goals and Objectives are continuously monitored to ensure that progress is recorded, and challenges are addressed in alignment with the objectives set for the five-year grant cycle.

As the program enters its third grant year of the five year grant, it continues prioritizing its Workforce, Program Options, Health and Safety, and School Readiness goals. Notable accomplishments during the second grant year include the successful implementation and continuation of a mentorship program, as well as the addition of Early Head Start slots targeting needs identified through the Head Start Community Assessment, such as homelessness and foster care. The program also anticipates reaching key benchmarks in Health and Safety training and in the implementation of dual-language framework training for Head Start teachers in its third year. The program will continue tracking progress and challenges through the end of the five-year grant period through 2029.

Recommendation

Staff recommends the Program Review and Evaluation Committee approve the 2026-2027 Program Goals and Objectives for the Head Start /Early Head Start grant #09CH012489.

Attachment:
2026-2027 Program Goals and Objectives

Goal I
Workforce: To enhance onboarding, recruitment, and retention of staff by implementing programs that embraces pathways for learning, professional development, and succession planning to obtain and retain staff.

	Objectives	**Action Steps**	**Progress**
HS & EHS Kern Measurable Objectives/ Outcomes	**Objective A:** Develop a structured onboarding process that introduces new employees to the organization's core values, and expectations. Provide them with the necessary tools, resources, and training to quickly integrate into their roles.	1. During new hire orientation, conduct an official welcome session to introduce them to key team members, managers, and colleagues. 2. Provide an overview of the organizational structure, departments, and how their roles fit within the broader picture. 3. Provide job-specific training that covers the tasks, responsibilities, and expectations associated with their position. 4. Conduct hands-on training, workshops, or online courses to enhance their understanding of job functions, tools, and systems they will be using.	**In Progress** Final draft of the New Hire 2.0 packet is complete and pending approval. Overview of the organization, the department, and employees' roles are provided at new-hire orientation. (1,2) Job-specific training is provided at new-hire training. Program will be using SharePoint as the division's training platform. Some challenges may include addressing technical difficulties to ensure trainings are properly recorded, uploaded, and videos are in good quality. (3,4)
	Objective B: Develop, implement, and evaluate a mentorship program	1. Identify experienced and knowledgeable employees who can serve as mentors.	**COMPLETE** Mentors identified by level of position,

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	for new staff onboarding to ensure comprehension, knowledge, and understanding of their position by gathering feedback from the mentors and mentees, assessing goal attainment, retention, and promotion rates, and measuring the level of engagement between the mentees and mentors in the program.	2. Provide mentorship training to help mentors understand their roles, effective communication techniques, and the importance of fostering a positive learning environment. 3. During orientation, introduce mentors and mentees to each other and provide an overview of the mentorship program 4. Assign mentors who could provide guidance and support with mentees. 5. Set clear expectations and goals for both mentors and mentees via policies and procedures. 6. Evaluation and Feedback: Regularly assess the mentorship program's effectiveness through surveys, feedback sessions, or focus groups. Questions regarding the satisfaction with the program, the quality of the mentoring relationship, and	experience, or leadership skills. (1,2) A total of 10 mentorship orientations have been conducted in the program. Eight in Kern and two in San Joaquin. (3,4) Policies and procedures for mentorship program are pending final review and approval. (5) Surveys are provided to mentees during the first and last meeting of each cohort group. Mentor contact cards were introduced to improve communication between mentors and mentees. (6,7,8) A total of 82% of new hires who attended their initial mentorship orientation returned for the second cohort of the mentorship program from May 2023 to Jan. 2025 (9) Level of engagement between mentors are continuously measured. (10)

		whether the goals were met. An inquiry about specific aspects such as communication, supportiveness, and knowledge transfer will be documented as well. The questions will be in quantitative format; however, a qualitative portion will be included to determine if there are any themes that need to be addressed. 7. Gather input from mentors and mentees to identify strengths and areas for improvement. 8. Continuously review and update the mentorship program to ensure its alignment with evolving organizational needs and changing employee demographics. 9. Retention and Promotion rates: Monitor the retention rates of mentees within the organization. Additionally, track the number of mentees who have been	

		promoted or advanced in their careers as an indication of the program's impact on their professional development. 10. Measure the level of engagement of both mentees and mentors.	
	Objective C: Incorporate incentive or reward programs to empower all staff to be directly involved in the recruitment and retention process that would shift the culture of the division.	1. Develop a reward program that will incentivize staff recruitment. The incentive would be based on the position recruited and obtained when the recruit passes their probationary period.	COMPLETE Recruitment incentive ended December 31st, 2024. Retention incentive is complete.

Goal II **Program Options:** To develop and implement program options that coincide with the needs of the community and ensure eligible families receive services that provide a strong foundation for their children's academic journey.

HS & EHS Kern Measurable Objectives/ Outcomes	**Objectives**	**Action Steps**	**Progress**
	Objective A: Develop and implement program options that tailor to the community's unique needs and characteristics.	1. Develop and implement a Home Base option for children eligible for Head Start services. 2. Develop and implement a Family Childcare Option to	COMPLETE Head Start Home Base is now available as a program option. (1) The Family Childcare Program has contracted

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		reach families that are receiving services in the private sector while ensuring it upholds the Head Start Performance Standards. 3. Provide opportunities that allow for more 3-year-old designated classrooms to reach a needed population in the community. 4. Explore the need to create more Early Head Start classrooms to facilitate the needs of the community for the specific demographic.	with 6 FCC sites for services. (2) Upon review of the 2025 Head Start Community Assessment, the program has secured an additional 16 EHS spots to serve families experiencing homelessness and domestic violence. (3,4)
Goal III **Health and Safety:** Strengthen standards of practice for mitigating risk through expanding our culture of child health and safety.			
HS & EHS Kern Measurable Objectives/ Outcomes	**Objectives**	**Action Steps**	**Progress/Challenges**
	Objective A: The program will expand tools and resources necessary to ensure we have a standard of practice focused on protecting child safety and preventing and identifying child abuse before August 2026. For example, Be Safe and iLookOut training, a free online	1. Explore new resources to enhance protecting children by recognizing the signs and symptoms of suspected child abuse or neglect, understanding the responsibilities of a mandated reporter, and supporting families when filing a mandated report. 2. 20% of program staff will complete the iLookOut training by Year 3.	**In Progress** iLookOut training was introduced as a new resource. A cohort was trained during PY 24-25. Select program and center staff will complete iLookOut training in program year 2025-2026 to reach the 20% goal. (1,2)

	professional development course focused on protecting child safety and preventing and identifying child abuse.		
	Objective B: The program will establish a system of fidelity for implementing a child health and safety environment, including reporting of all incidents for all program options prior to the 2024 school year.	1. Administration will partner with program to enhance system on the importance of seamless reporting. 2. The program will set clear expectations on the importance of reporting health and safety incidents. 3. The program will develop a data system to track and report child health and safety incidents.	**In Progress** Policy and procedures for health and safety incidents were submitted to leadership for review and approval. (1,2) A dashboard presenting program data regarding health and safety incidents was developed and is available for staff viewing. The development of this dashboard will help leadership and program managers identify sites in need of additional training/support/attention. (3)

	Objective C: The program will implement a CIR (Critical Incident Review) system to establish a culture of active supervision to support ongoing health and safety improvement prior to the Year 3 funding period.	1. Gather input from program and admin staff to identify strengths and areas for improvement. 2. Develop and implement a Critical Review System and ensure it upholds the Community Care Licensing and Head Start Program Performance Standards. 3. Continuously review and update the system to ensure fidelity and quality with evolving organizational needs.	**In Progress** Objective C to commence upon completion of Objective A.
Goal IV **School Readiness:** Increase families and staff capacity to support children's school readiness and to implement a quality program by enhancing the environment to strengthen teacher and child interactions.			
HS & EHS Kern Measurable Objectives/ Outcomes	**Objectives**	**Action Steps**	**Progress**
	Objective A: The program will redesign indoor/outdoor environments to reflect the children's	1. 10% of the program staff will attend Loose Parts and STEM training by year 1.	**In Progress** All staff attending pre-service were trained in Loose Parts/STEM. (1)

	culture, promote curiosity, and safety.	2. The program will pilot 15% of centers in a Loose Parts / STEM (Science, Technology, Engineering, and Mathematics) curriculum enhancement implementation by end of Year 2. 3. The program will increase male involvement participation to enhance learning environments.	13% of sites have piloted the Loose Parts/STEM curriculum. One additional site is needed to meet the 15% threshold. (2) The 2nd Annual Fatherhood Conference took place in January 2025, with 32 males in attendance. Loose Parts information and activities are also incorporated in the School Readiness Committee meetings and parent meetings. (3)
	Objective B: The program will develop a dual-language framework and will strengthen the ability of staff to work with dual-language learners.	1. The program will provide training to 15% of staff to increase their knowledge of best practices that support dual language learners and bilingualism by Year 3. 2. The program will partner with families in the importance of maintaining their home language by Year 2.	**In Progress** At least 75% of infant and toddler staff completed training in best practices for dual language. Pre-school staff training for dual language will be developed and implemented by Fall 2025. (1) Home language is continuously identified through a questionnaire upon child's assessment. Discussions are held with parents, dual language staff are available, and therapists and parents are eager to accommodate and learn the home language. (2)

	Objective C: The program will elevate children's social-emotional development and strengthen teacher-child interactions.	1. The program will have 4 train-the-trainers on Pyramid Model, Trauma Informed Care, and CLASS (Classroom Assessment Scoring System) by end of year 2. 2. 85% of education and support services staff will be trained in Pyramid Model by the end of Year 2. 3. 50% of newly hired staff will participate in the Pyramid Model training and ongoing coaching in Trauma Informed Care (TIC) during Professional Learning Communities. 4. The program will increase the number of mentor coaches to enhance quality interactions. 5.The program will implement an annual Family Workshop to increase Social Emotional Awareness in young children.	**In Progress** Three Pyramid Model, two Trauma Informed Care (TIC) and five CLASS Pre-K train-the-trainers are currently certified. (1) 70% of education and support services staff are trained in Pyramid Model. (2) Approximately 75% of all new hires participated in Pyramid Model training during PY 2024-25. Approximately 15% had TIC coaching. (3) Number of mentor coaches have increased by three since 2023. There are currently nine mentor coaches in Kern and one in San Joaquin. (4) The second annual Family Workshop is scheduled to take place in the Fall of 2025. (5)
	Objective D: The program will secure MOU's with 25% of school districts to provide specialized services to children	1. The program will collaborate with community agencies to support transitions by participating in collaborative meetings	**In Progress** Program is exploring an MOU with the Special Education Local Plan Area (SELPA) to build

	served, including transitions for school readiness.	and community resource fairs. 2. The program will provide ongoing series of parent's roles in transitions and developmental milestones. 3. The program will develop a data system to track transitions across program options.	collaboration between agencies. (1) Readiness committee, Smore's newsletters, and school readiness checklists shared with parents during parent conferences are used to prepare parents and children for transitions. (2) Tracking feature for transitions are available in ChildPlus. Program aims to add an additional tracking component to identify the most common school districts on the receiving end of Head Start transitions, to fortify transition planning to elementary school. (3)

MEMORANDUM

To: Program Review and Evaluation Committee

From: Bradley Ryan Fergon, Senior Grant Analyst

Date: August 12, 2025

Subject: *Agenda item 5e*.: Youth Community Access Grant Program – Request for Advance Board Resolution Authorization **- Action Item**

Background

In early 2025, Community Action Partnership of Kern (CAPK) submitted a proposal to the California Natural Resources Agency (CNRA) for the Youth Community Access (YCA) Grant Program (CNRA BG 025). This grant opportunity included a competitive three-phase process consisting of:

1. Initial Proposal Submission
2. Virtual Interview and Review Panel
3. Formal Invitation to Submit Full Application

Following the successful completion of phases one and two, CAPK has now received a formal invitation to submit the full grant application for consideration.

Project Summary

The proposed project, CAPK Youth Centers Nature and Culture Program, will engage youth from low-income and underserved communities in East and West Kern County through field trips, environmental and cultural education, and youth leadership development. Services will be administered through the Friendship House Community Center in Bakersfield and the CAPK-owned facility in Shafter, which will serve as a hub for outreach, coordination, and program delivery to youth in the Shafter community. With potential changes to the facility in Shafter, we are confident we can work around those issues or use an alternative site in Shafter. CAPK is requesting $500,000 for a 13-month grant term (February 2026 – March 2027). The grant will fund direct program costs including personnel, youth stipends, transportation, educational materials, and field trip expenses, along with indirect and contingency costs.

Issue

The formal application is due August 15, 2025, which precedes CAPK's next regularly scheduled Board of Directors meeting on August 20, 2025. The grant requires submission of a Board-approved resolution at the time of application. Without Board authorization prior to the deadline, CAPK would be unable to complete the submission despite a formal invitation and competitive positioning.

Recommendation

Staff recommends the Program Review and Evaluation Committee approve the submission of the Youth Community Access Grant application and authorize staff to request the Board Chair to sign the required resolution in advance of the August 15, 2025 deadline.

Attachment:

Draft Board Resolution for Youth Community Access Grant Application Submission

RESOLUTION # 2025-09

A Resolution of the Board of Directors
of Community Action Partnership of Kern
Approving the filing of an application for the CAPK Youth Centers Nature and Culture Program under the Youth Community Access (YCA) Grant Program

The Board of Directors of Community Action Partnership of Kern, met on August 20, 2025, at a regularly scheduled meeting, at the CAPK Administrative Offices located at 1300 18th Street, Suite 200, Bakersfield, CA 93301 and resolved as follows:

WHEREAS, Community Action Partnership of Kern (CAPK) is a private, non-profit 501(c)(3) corporation established as a result of the Economic Opportunity Act of 1964, and is the federally designated community action agency serving the low-income, elderly and disadvantaged residents of Kern County; and

WHEREAS, CAPK is charged with the responsibility of continuing the battle to alleviate poverty in Kern County by developing and implementing creative and innovative programs, and has adopted the philosophical position of “Helping People, Changing Lives’ in its quest to assist people in need, and families with minimal or no resources; and

WHEREAS, the Legislature and Governor of the State of California have provided funds for the Youth Community Access (YCA) Program; and

WHEREAS, the California Natural Resources Agency (CNRA) has been delegated the responsibility for the administration of this grant program and has established necessary procedures; and

WHEREAS, CAPK, if selected, will enter into an agreement with the State of California to carry out the project titled the CAPK Youth Centers Nature and Culture Program, which will serve youth in East and West Kern County; and

WHEREAS, the grant application deadline of August 15, 2025 occurs prior to the next regularly scheduled Board of Directors meeting on August 20, 2025; and

WHEREAS, the Program Review & Evaluation Committee has reviewed the proposed project and funding opportunity and has approved this resolution and recommends the Board Chair execute it in advance of submission.

NOW, THEREFORE, be it resolved that the Board of Directors of Community Action Partnership of Kern hereby:

1. Approves the filing of an application for the CAPK Youth Centers Nature and Culture Program under the Youth Community Access (YCA) Grant Program; and
2. Certifies that CAPK understands the assurances and certifications in the grant application package; and

3. Certifies that CAPK will have sufficient funds to operate and maintain the project consistent with grant guideline requirements, or will secure the resources to do so; and
4. Certifies that CAPK will comply with the provisions of Section 1771.5 of the California Labor Code; and
5. If applicable, certifies that the project will comply with laws and regulations including but not limited to CEQA, building codes, health and safety codes, and disabled access laws, and that all applicable licenses and permits will be obtained prior to commencement of construction; and
6. Appoints the Chief Executive Officer, or designee, as the agent to conduct all negotiations, execute and submit all documents including but not limited to applications, agreements, payment requests, and other documentation as necessary to complete the project.

APPROVED by a majority vote of the Directors of Community Action Partnership of Kern, this 20th day of August 2025.

______________________________ ______________________________

Maritza Jimenez, Chair
CAPK Board of Directors

Date