



DATE	July 16, 2025
TIME	10:00 a.m.
LOCATION	Microsoft Teams Meeting / 1300 18 th Street Bakersfield, CA 93301
TEAMS LINK	Join the meeting now
PHONE	(213) 204-2374
MEETING ID	887 396 588#

Policy Council Special Call Executive Committee Meeting Agenda

Meeting to be held via tele-conference. Members of the public may join the meeting via teleconference.

The Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

1. Call to Order

2. Roll Call

Ruby Cruz
Christopher Cuzul
Gabriela Rangel
Jennifer Wilson
Dominique Bassi

3. Public Forum

The public may address the Committee on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

4. New Business

ACTION*

- a. 2024-2025 Head Start and Early Head Start Kern Carryover Request – Rosa Guerrero, Administrative Analyst

5. Policy Council Member Comments

6. Next Scheduled Meeting

Policy Council Meeting
August 26, 2025 at 5:30 p.m.
CAPK Board Room
1300 18th Street
Bakersfield, CA 93301

7. Adjournment



To: Policy Council Executive Committee

From: Rosa Guerrero, Administrative Analyst

Date: July 16, 2025

Subject: 2024-2025 Head Start and Early Head Start Kern Carryover Request – ***Action Item***

Head Start and Early Head Start Kern is requesting a Carryover Request for the 2025-2026 budget year. This request will permit the transfer of a balance from the 2024-2025 budget period that ended in February 2025 into the current budget period to support incomplete activities. The Head Start and State Child Development Division seeks a budget carryover of \$4,217,013 which includes Early Head Start (EHS) Base.

Carryover of EHS Base funds will be utilized to support facility projects and minor renovations and repair needs within the program, previously approved by Policy Council on February 25, 2025. Funds will be applied to program needs in San Joaquin County, as it relates to construction for the Barnett House in Stockton, and the purchase of a facility in San Joaquin County. Two shade structures and a maintenance vehicle will also be purchased with the carryover funds. The shade structures will be added to the new facility in San Joaquin County, and the purchase of the new maintenance van will be used to replace the older van in the area.

This proposal was formulated through discussions with the Region IX Office, as well as our CAPK Finance Team. Through these discussions and previously submitted budget revisions, we have determined that the un-obligated balance is equal to the amount that is being requested.

Strategic Plan Impact

This proposal is aligned with Goal 2 of the 2021-2025 Strategic Plan: All families in the communities we serve have access to high quality early learning and care choices to meet their diverse needs, as it relates to subgoal 2.1.3, identifying funding to support facility and capacity development.

Recommendation

Staff recommends the Policy Council Executive Committee approves with resolution the submission of the Head Start and Early Head Start Kern Carryover Request for the 2025-2026 funding period for the grant #09CH012489.

Attachment:

HS EHS Kern Carryover Request Resolution



**An Approval from the Policy Council Executive Committee of the
Community Action Partnership of Kern Approving the 2024-2025 Carryover
For the Head Start and Early Head Start Grant**

The Policy Council Executive Committee of Community Action Partnership of Kern located at 1300 18th Street, Suite 200, Bakersfield, CA 93301, met remotely on July 16th, 2025, at a scheduled committee meeting and resolved as follows:

Community Action Partnership of Kern (CAPK) is a private, non-profit 501(c)(3) corporation established as a result of the Economic Opportunity Act of 1964, and is the federally designated community action agency serving the low-income, elderly and disadvantaged residents of Kern County. CAPK is charged with the responsibility of continuing the battle to alleviate poverty in Kern County by developing and implementing creative and innovative programs, and has adopted the philosophical position of “Helping People, Changing Lives” in its quest to assist people in need, and families with minimal or no resources.

The Head Start and State Child Development Division is requesting to submit a Carryover request for the Head Start Preschool and Early Head Start Kern grant #09CH012489 from the 2024-2025 budget year to the current budget year, 2025-2026. The Head Start and State Child Development Division is requesting to submit a carryover in the amount of \$4,217,013 support facility projects and minor renovations and repair needs within the program. The Office of Head Start requires that an authorized signatory be named for each contract. The Head Start Policy Council has determined that there is a need for anti-poverty programs and is willing to accept the submission of the 2024-2025 carryover request for the Head Start Preschool and Early Head Start Kern grant.

APPROVED by a majority vote of the Policy Council Executive Committee of Community Action Partnership of Kern, this 16th day of July 2025.

Ruby Cruz, Chair
CAPK Policy Council Executive Committee

Date