DATE	June 11, 2025
TIME	12:00 pm
LOCATION	CAPK Administrative Office Board Room 1300 18th Street, 3rd Floor Bakersfield, CA 93301

Program Review & Evaluation Committee Agenda

1. **Call to Order**

2. **Roll Call**

   Gina Martinez (Chair) Yolanda Ochoa
   Gema Perez Lee'o Whisenant

3. **Public Comments**

   The public may address the Committee on items not on the agenda but under the jurisdiction of the Committee. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

4. **Program Presentation**

   a. CAPK Food Bank presented by Kelly Lowery, Program Administrator ***(p.3-20)***

5. **New Business**

   a. May 2025 Program Reports – ***Action Item (p.21-60)*** — Freddy Hernandez, Director of Youth and Community Services
      1. Housing & Supportive Services
         - Coordinated Entry Services (CES)
         - M Street Homeless Navigation Center
         - CalAIM – Homeless Services
         - Adult Re-entry Program
      2. Health & Nutrition Services
         - CalFresh Healthy Living
         - Food Bank
         - Migrant Childcare Alternative Payment (MCAP)
         - Women Infant and Children (WIC)
      3. Youth & Community Services
         - East Kern Family Resource Center (EKFRC)
         - Oasis Family Resource Center
         - Energy, Weatherization & Utility Assistance
         - Friendship House Community Center (FHCC)
         - Shafter Youth Center (SYC)
         - Volunteer Income Tax Assistance (VITA)
      4. Operations
         - Maintenance

- Information Technology
- Data Services
- Risk Management

5. Community Development
   - Grant Development
   - CAPK Foundation
   - Outreach & Marketing
   - 211 Kern Call Center

b. May 2025 - Application Status Report & Funding Profiles –***Action Item (p.61-73)*** — Ryan Fergon, Senior Grant Analyst
   a. Application Status Report
      i. VITA Funding Profile
      ii. Chick-Fil-a Funding Profile
      iii. AHEAD Funding Profile
      iv. YHDP Funding Profile
      v. Homekey + Funding Profile
   b. Small Funding Profiles ($50,000 and under)

c. May 2025 Head Start/State Child Development Division/Program Monthly Activity Report – ***Action Item (p.74-75)*** — Carol Hendricks, Enrollment and Attendance Manager

d. Strategic Plan 2021-2025 Goal Group 2 Update-***Info Item (p.76-80)*** — Freddy Hernandez, Director of Youth and Community Services

6. <u>Committee Member Comments</u>

7. <u>Next Scheduled Meeting</u>

Program Review & Evaluation Committee
12:00 pm
August 12, 2025
CAPK Administrative Office, Board Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

8. <u>Adjournment</u>

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18th Street, 3rd Floor Bakersfield, CA and online at www.capk.org by 12:00 pm, June 6th, 2025. Annelisa Perez, Community Development Supervisor.

PRE Committee

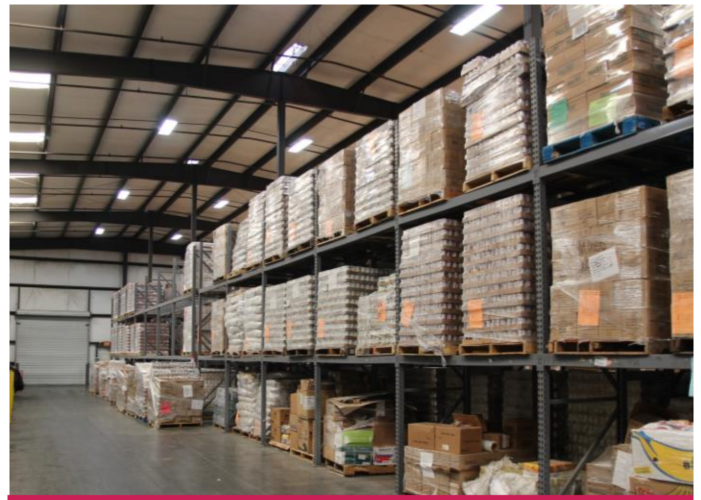
June 2025

TEFAP & CSFP
Direct Federal & State Resources

Grants
Various Government and Non-Government Organizations

Food Rescue
Grocery Stores

Food Drives
Grocery Stores



Pantry Program

Free Farmers Markets

Commodity Distribution

Brighter Bites

Community Events

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Partner Network

- 150+ partner organizations
- 54 USDA Distribution Sites
- 137 Pantry Program Distribution Sites

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2024

- Distributed 22.5M Pounds
- Average Engagements of 200K Monthly
- 17K Households Monthly (TEFAP)
- 5,500 Monthly Senior Box Distributions

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Current Trends

Monthly Neighbor Engagements

92,040

201,200

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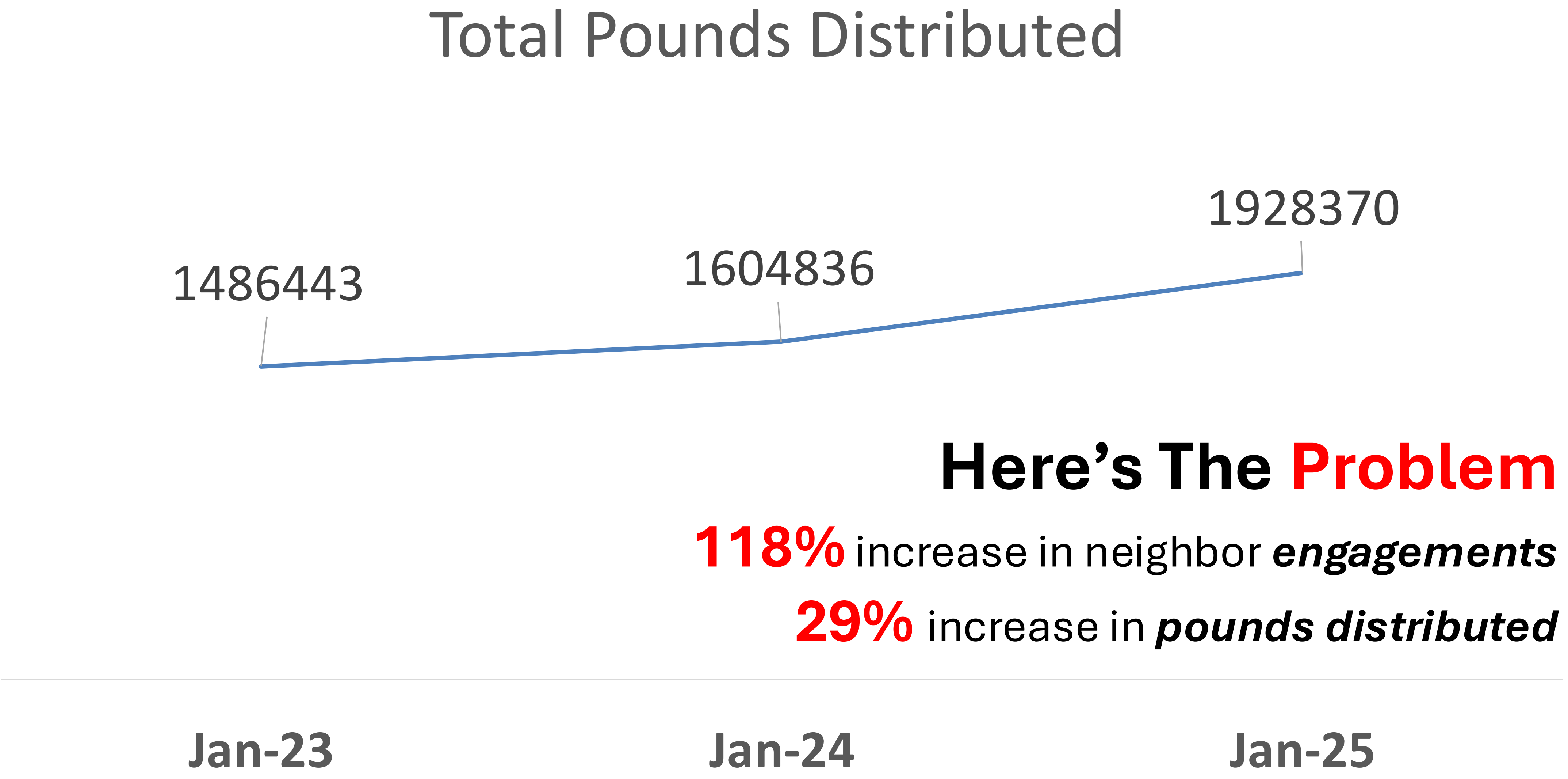
Pounds Distributed

Even though the lines are getting longer, the resources available are not increasing proportionally to meet the growing need.



Here's The Problem

118% increase in neighbor ***engagements***

29% increase in ***pounds distributed***

CalFoods Program

Since 2022, the CalFoods program has provided our food bank with approximately 5M dollars for purchasing and distributing CA-grown foods. As a result, we expanded our network, brought stability to the emergency food system, and served more people. We are asking our state legislators to maintain the funding level for the 41 CA food banks in the FY 25-26 budget and beyond.

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How Does CA Measure Up To Other States In Investment For Food Banks?

Current state investments to support food banks varies across the country, but California currently has one of the lowest annual funding per person living under the Federal Poverty Line (FPL), at just $0.75 per year:

	Most Recent Annual State Emergency Food Funding	People living below 200% FPL	Annual State Funding Per Person under 200% FPL	SNAP (CalFresh) Participation Rate
New Jersey	$85M	2M	$42.16	72%
Massachusetts	$42.36M	1.5M	$28.14	100%
New York	$111M	5.6M	$19.83	82%
Vermont	$1.3M	148K	$8.77	96%
Ohio	$32M	3.5M	$9.20	81%
Pennsylvania	$25.6M	3.5M	$7.23	100%
Minnesota	$8M	1.3M	$6.40	76%
Colorado	$3M	1.2M	$2.42	76%
California	Current = $8M Request = $60M	10.6M	Current = $0.75 Request = $5.66	66%

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New Federal Administration

The new administration has already ended two programs that provided direct assistance to the CAPK Food Bank (TEFAP CCC & LFPA) The TEFAP CCC program accounted for 38% of the total TEFAP poundage distributed in Kern County in 2024 (3,113,345 lbs).

New Federal Administration

As a result of the current reduction in TEFAP & LFPA resources:

- **We will close at least 12 current distribution sites.**
- **The Free Farmers Market Program will be reduced from 12 sites monthly to 8 sites bi-monthly.**

capk FOOD BANK

WE CAN BE THE FIRST COUNTY IN AMERICA
TO END FOOD INSECURITY

RESOURCES

Kern County: 916,108
FIR: 18% (164,900)
20 lbs monthly: 3,298,000
Currently distributing: 2,000,000
Approximately 61%

ACCESS

Currently have distributions in every community in Kern (215+) Need about 325+ to provide full access in every community during accessible days/hours.

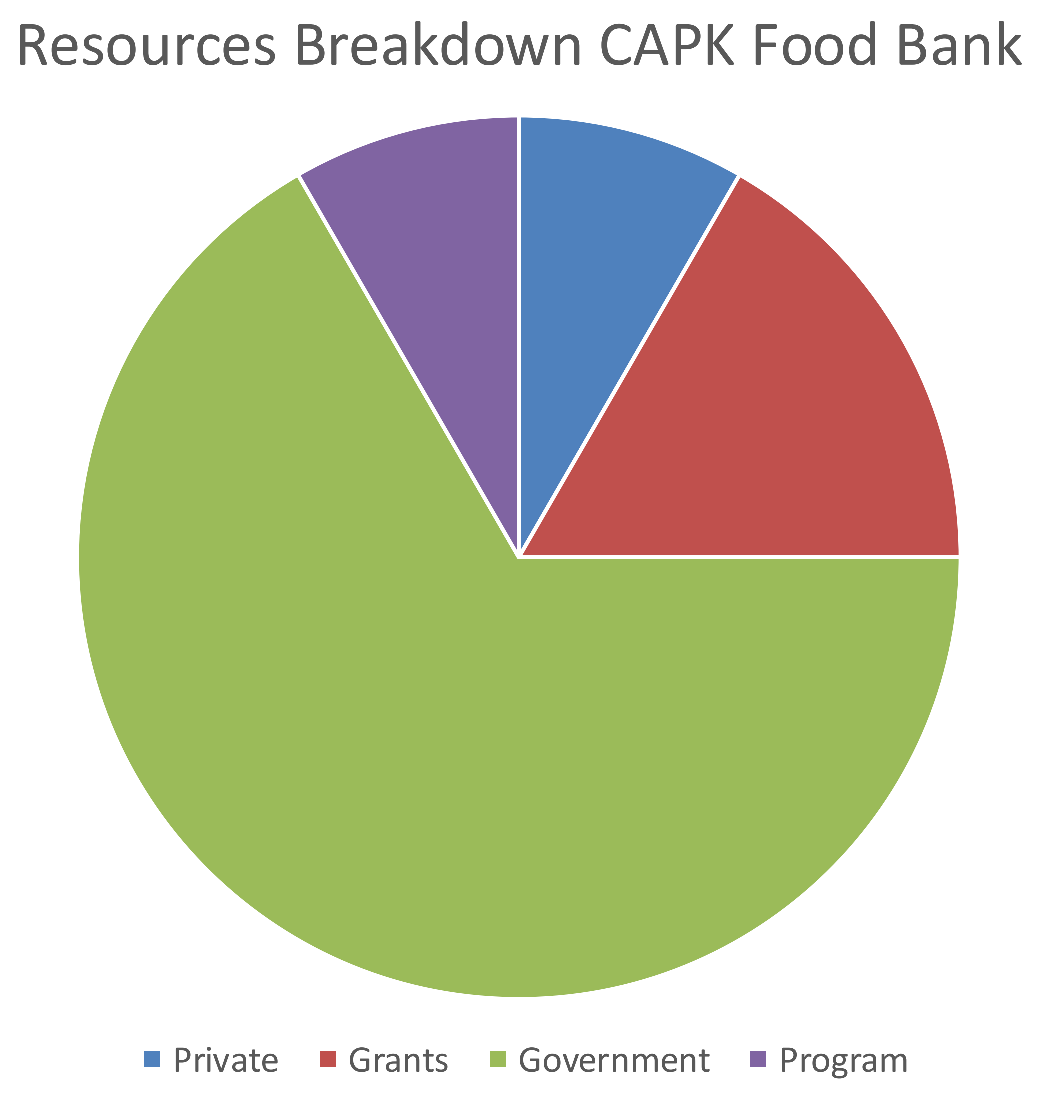
INFORMATION

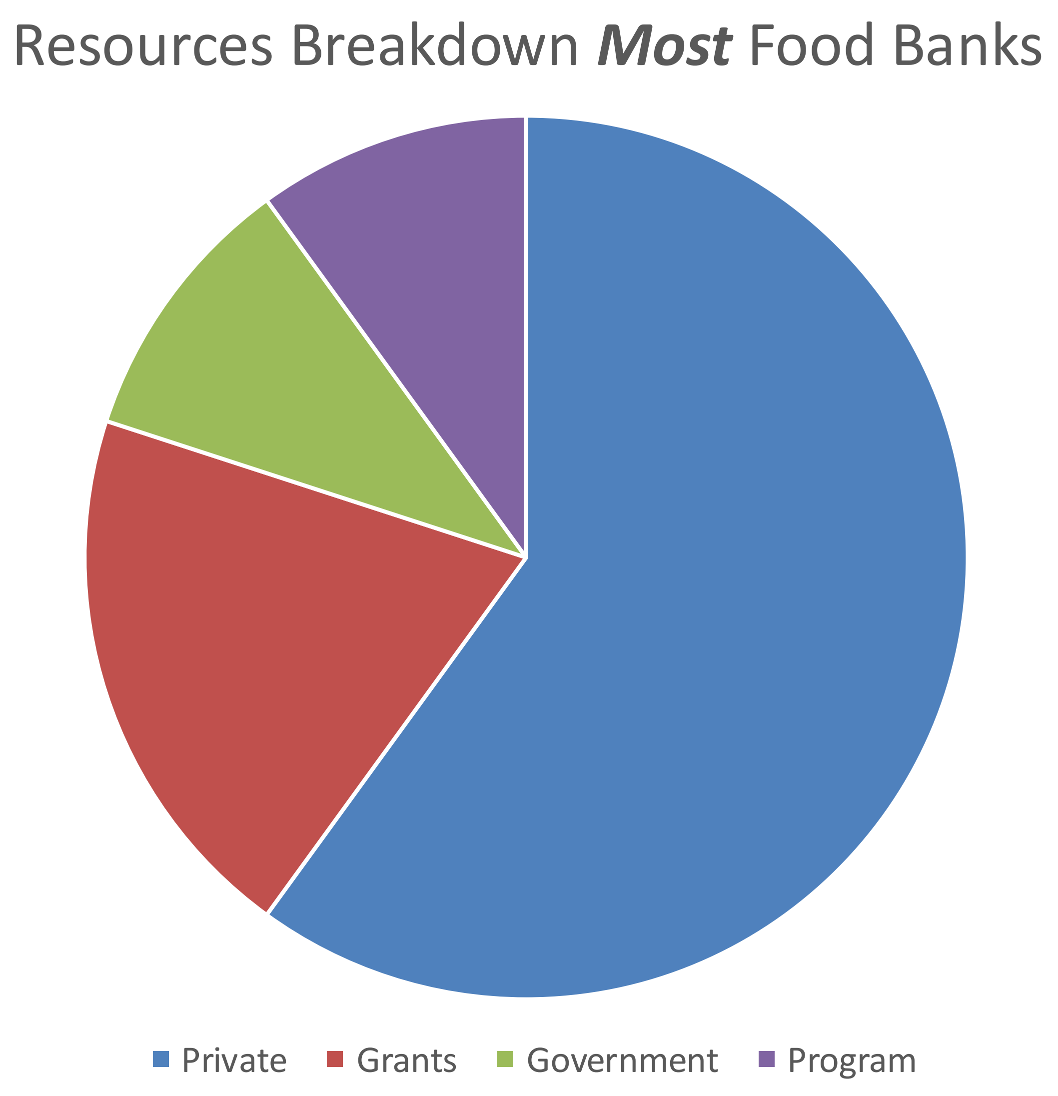
We will leverage technology to create a multi-layered information system

Investments In Food Banks By State

	Most Recent Annual State Emergency Food Funding	People living below 200% FPL	Annual State Funding Per Person under 200% FPL	SNAP (CalFresh) Participation Rate
New Jersey	$85M	2M	$42.16	72%
Massachusetts	$42.36M	1.5M	$28.14	100%
New York	$111M	5.6M	$19.83	82%
Vermont	$1.3M	148K	$8.77	96%
Ohio	$32M	3.5M	$9.20	81%
Pennsylvania	$25.6M	3.5M	$7.23	100%
Minnesota	$8M	1.3M	$6.40	76%
Colorado	$3M	1.2M	$2.42	76%
California	Current = $8M Request = $60M	10.6M	Current = $0.75 Request = $5.66	66%

Structural Challenge





Changing the revenue mix away from dependence on government funding as the primary source is ***critical*** to the ability of the CAPK Food Bank to continue to operate a comprehensive, County-wide food insecurity relief service. Higher level of private funding allows the Food Bank to staff at appropriate levels as well as purchase food to supplement what is not received in direct shipments and donations. Additionally, being able to purchase food mitigates the volatility that comes from reliance on donated goods from grocery stores who are not incentivized toward donation.

OUR COMMITMENT

Despite the challenges, here's what we're working on:

Refrigerated Locker Project

Improve access to emergency food 24/7 by installing refrigerated food lockers at schools, community centers, and hospitals to allow for convenient and secure access to food, even during non-distribution hours.

Community-Level Collaborations

Geographically joined organizational partners involved in the strategic decision-making regarding how to more effectively distribute limited resources to families in most need of assistance.

Leveraging Technology

Using new technology and software systems to develop a multi-layered information system to enhance case management, communication, coordination, and accessibility for clients and pantry partners.

Private Funding

Work with our grants and foundation teams to actively pursue additional funding opportunities to address gaps created by our primary dependence on government funding to sustain our services.

Process Improvement

Restructure internal processes and procedures, as well as staffing and logistics infrastructures to maximize the effectiveness of our available resources.

Proactive Communication

Maintain strong communication with key stakeholders including municipalities, community leaders, and organizational partners.

Call To Action

Here's What YOU Can Do:

Private Funding

Support the CAPK Foundation's work to secure private funding to reduce our outsized dependency on state and federal resources. This could include investing in the establishment of a Food Bank specific staffing position dedicated to development.

Advocacy For CalFoods Program

Contact our state legislators to request that they adopt the plan advocated by the CA Association of Food Banks and continue funding at 60M annually to support the safety net that the Food Bank network provides for low-income communities.

Advocacy For TEFAP

Contact our federal legislators to request that they protect and expand the TEFAP program so it will continue to serve as the backbone program serving our food-insecure neighbors across Kern County.

Call To Action

Here's What YOU Can Do:

Lunch & Learn Events

Actively identify and accompany key members of the Kern County community to our quarterly lunch & learn event at the Food Bank.

Leadership Presentations

Utilize your organizational connections to provide opportunities for Food Bank leadership to make presentations at various meetings to present the need and call to action.

Apple Wall

Help us fill our Apple Wall by sponsoring a can yourself and directing your business, personal, professional and organizational contacts to consider sponsorship as well.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FOOD BANK
CAP
Kern
ARIAT

June 2025 PRE Committee

May 2025 Program Monthly Reports

Housing and Supportive Services

Coordinated Entry Services
M Street Homeless Navigator Center
CalAIM - Homeless Services
Adult Re-entry Program

Community Action Partnership of Kern

Monthly Report 2025

Month	May-25	**Program/Work Unit**	Coordinated Entry Services (CES)
Division/Director	Rebecca Moreno	**Program Manager**	Joseph Aguilar
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

Coordinated Entry Services (CES) is the system to assist communities in ending homelessness by providing a clear and systematic pattern for helping individuals to quickly access the most appropriate services available through standardized access, a standardized assessment process, and a coordinated referral (match) process for individuals to preventions, housing, and/or other related services. The following counties are currently being served by CAPK CES, Kern County.

The Coordinated Entry System (CES) process will support the encampment proposal. The strategy will expedite the housing process by creating an Encampment by Name List and an encampment match call with collaborating partners to review status, barriers, and match encampment residents to permanent housing units and/or housing resources identified.

Homeless Referrals/Assessments (SRV 7a) (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Kern County	2,576	12,428	20,000	13%	62%

Number of applicants who received a response within 24 Hours (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Kern County	2,376	10,886	18,000	13%	60%

Pending Assessments (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Number of clients without initial contact by the end of the month.	14	129	200	7%	65%
Among clients from the preceding month, the average duration (days) to reach those who are still pending.	4				

Encampment Resolution (SRV 7a) (duplicated client counts)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Number of Clients Served	72	379	450	16%	84%
Matched to Housing Subsidy (i.e., voucher, rapid rehousing or physical location) (SRV 4m, 4o)	12	46	70	17%	66%
HOUSED to permanent housing placement (SRV 4o)	0	9			

Explanation (Over/Under Goal Progress)

Community Action Partnership of Kern

Monthly Report 2025

Program Strategic Goals	Progress Towards Goal
1. Optimize the use of existing access points in rural areas of Kern County.	CES continues to work on improving system through CoC Strategic Plan. CES continues to offer trainings to new staff from partner agencies and community members. CES continues to work on the Road to Housing tool.
2. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	Pending interviews in June for 1 FTE.
3. Among clients from the prior month, the average time taken to reach pending clients is currently 15 days, attributed to high call volume and limited staff. The objective is to achieve client contact within 5 days of the initial request.	In the process of hiring one more staff member.

Program Highlights

Community Action Partnership of Kern
Monthly Report 2025

Month	May-25	**Program/Work Unit**	M Street Navigation Center
Division/Director	Rebecca Moreno	**Program Manager**	Laurie Hughey
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

CAPK operates the 147-bed homeless Low Barrier Navigation Center in partnership with the County of Kern. This 24-hour shelter offers housing, meals, showers, laundry and an array of mental health, medical care, dental and economic resources to un- sheltered individuals with pets and partners.

Shelter Services	Month	YTD	YTD Goal	Month Progress	Annual Progress
Overnight Residents (Assigned Beds) (FNPI 4a & SRV 7b, SRV 4m)	117	621	1,500	8%	41%
Total Clients Served	165	937	2,400	7%	39%
Pets (i.e., kennel, emotional support assistance and service pet)	8	54	75	11%	72%
Residents Under 90 days length of stay	58	312	800	7%	39%
Exits to Permanent Housing (FNPI 4b)	10	27	114	9%	24%
Exits-Self	14	145	150	9%	97%
Exits-Involuntary	34	173	700	5%	25%
Case Management Services (SRV 7a)	441	4,810	8,000	6%	60%
Critical Incidents	21	154	250	8%	62%
Shelter Residents Meals (SRV 5ii)	7,122	35,178	70,000	10%	50%
Number of Volunteers *(duplicated)*	139	684	100	139%	684%
Volunteers Hours *(duplicated)*	203	1,093	3,000	7%	36%

Safe Camping	Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served (SRV 7b)	57	292	500	11%	58%
Current client census	35	241	300	12%	80%
Meals (SRV 5ii)	1,738	10,104	20,000	9%	51%
Pets	8	42	75	11%	56%
Clients moved to Shelter (SRV 4m)	0	0	15	0%	0%
Exits to Permanent Housing (FNPI 4b)	1	10	20	5%	50%
Exits-Self	2	14	50	4%	28%
Exits-Involuntary	7	21	75	9%	28%
Critical Incidents	4	22			

Safe Parking	Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served	10	52	30	33%	173%
Current client census	10	52	25	40%	208%
Clients moved to Shelter (SRV 4m)	0	0	10	0%	0%

Explanation (Over/Under Goal Progress)

Community Action Partnership of Kern
Monthly Report 2025

Program Strategic Goals	Progress Towards Goal
1. Number of clients participating in job training program, (i.e., Project Hire-Up, financial Literacy, Recycling Lives, Open Door Network).	two clients are participating in Project Hire-up this co-hort,, and there are 14 clients working various jobs in the community such as: TODN, Boys & Girls club, Rusty's, Goodwill Ind, Allied Universal, Jack n Box, Dignity health Arena, and field work to name a few.
2. Increase job retention/recruitment at M street by (1) developing job descriptions that accurately reflect job performance and (2) regrading/classification of job descriptions.	Complete
3. Increase the number of clients who transition to permanent housing by 10% from the prior year (2023 - 114 clients) to 120 clients.	10 clients transitioned into permanent housing, 27 total in 2025.

M Street Navigation Center - Client Demographic Information

Race Demographic	Month
18 - 24	16
25 - 34	35
35 - 44	33
45 - 54	35
55 - 61	23
62+	23
Total:	**165**

Race Demographic	Month
American Indian or Alaska Native	2
Asian	2
Black or African American	30
Hispanic/Latina/e/o	30
White	63
Multiple races	37
Client Don't know / Refused	
No Answer	1.00
Total:	**165**

Gender	Month
Female	62
Male	102
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	1
Client doesn't know	
Client refused	
No Answer	
Total:	**165**

Zip Code	Month	Zip Code	Month
93301	33	93003	1
93303	1	93285	1
93304	16	98101	1
93305	15	93201	1
93306	8	93203	1
93307	12		
93308	22		
93309	2		
93311	1		
93312	2		
93313	1		
92225	1		
93206	1		
93505	2		
93702	1		
93245	1		
90013	1		
93556	1		
93560	1		
94964	1		
93268	1		
Not specified	36		
Total			**165**

Community Action Partnership of Kern

Monthly Report 2025

Safe Camping - Client Demographic Information

Race Demographic	Month
18 - 24	2
25 - 34	7
35 - 44	13
45 - 54	17
55 - 61	7
62+	11
Total:	**57**

Race Demographic	Month
American Indian or Alaska Native	0
Asian	0
Black or African American	12
Hispanic/Latina/e/o	3
White	33
Multiple races	9
Client Don't know / Refused	
No Answer	
Total:	**57**

Gender	Month
Female	22
Male	34
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	1
Client doesn't know	
Client refused	
No Answer	
Total:	**57**

Zip Code	Month	Zip Code	Month
93301	9		
93304	7		
93305	2		
93306	4		
93307	6		
93308	6		
93309	6		
93312	2		
93225	1		
93433	1		
93230	1		
93501	1		
93553	1		
93268	1		
93277	1		
Not specified	8		
Total			**57**

Program Highlights

Community Action Partnership of Kern
Monthly Report 2025

Month	May-25	**Program/Work Unit**	California Advancing and Innovating Medi-Cal (CalAIM)
Division/Director	Rebecca Moreno Director of Community Services	**Program Manager**	Joseph Aguilar
Reporting Period	January 1, 2025 to December 31, 2025		

Program Description

CalAIM is a new initiative by the Department of Health Care Services (DHCS) to improve the quality of life and health outcomes of Medi-Cal beneficiaries by implementing broad delivery of system, programmatic, and payment system reforms. A key feature of CalAIM is the introduction of a new menu of "in lieu of services" (ILOS), or Community Supports, which, at the option of a MediCal managed care health plan (MCP) and a Member, can substitute for covered Medi-Cal services as cost-effective alternatives. MCPs will be responsible for administering Community Supports. For this partnership, CAPK would serve as a Community Support providing rental assistance.

Housing Transition Navigation Services	**Month**	**YTD**	**YTD Goal**	**Annual Progress**	
Number of Clients Currently Served	373	1,940	450	431%	
Number of Referrals Received (SRV 7c)	55				
Number of Enrollments	39				
Number of services per client per month (i.e., one-on-one case management, landlord engagement, obtaining vital documents) (SRV 7a)	1,026	5,042	8,100	13%	62%

Housing & Furnishing Deposits (SRV4d)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
One-time use up-to $5000 per client (includes housing deposits, furnishing, appliances)	37	157	100	37%	157%

Housing Tenancy and Sustaining Services	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Number of clients secured placement (SRV 4o)	17	75	75	23%	100%

Day Habilitation Services	**Month**	**YTD Goal**	**YTD Goal**	**Month Progress**	**Annual Progress**
Number of Clients Currently Enrolled	87	339	50	174%	678%
Number of services per client per month (i.e., client accepted day services, attended day services class)	53	94	2600	2%	4%

Explanation (Over/Under Goal Progress)

Community Action Partnership of Kern

Monthly Report 2025

Program Strategic Goals	Progress Towards Goal
1.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	Pending new hire interviews, 2 new hires onboarded
2.) Broaden CalAIM services by collaborating with existing and new managed care plans to diversify the program’s funding sources.	Proactively assisting East Kern Resource Center develop and improve CalAIM services; exploring options to add additional ECM and CS services, submitted application to partner and become a CBO with Anthem.
3.) Engage with volunteers/providers to operate Day Services classes and proactively offer Day Services classes 2-3 hours per day.	There were 5 main courses offered, 27 classes total in the month of April. Computer Basics, Home DIY &Cleaning Workshop, Eviction Prevention Workshop, Cal Job Workshop, and Prepare-U.

Program Highlights

Community Action Partnership of Kern
Monthly Report 2025

Month	May-25	**Program/Work Unit**	Adult Re-entry Program
Division/Director	Rebecca Moreno Director of Housing & Supportive Services	**Program Manager**	Rosario Miranda
Reporting Period	December 1, 2025 to December 31, 2025		

Program Description

Community Action Partnership of Kern's (CAPK) Adult Reentry Grant Warm Handoff and Reentry Services Program (ARG WHO) is designed to reduce rates of homelessness and recidivism in the reentering AB 128 population, CAPK proposes a multi-modal intervention strategy with complementary reentry service line targeting known dynamic risk factors for homelessness and recidivism including housing stability, employment, and mental health. Case Management services will be provided using a Strengths-Based approach model that addresses immediate needs upon release and facilitates individual change to ensure self-sufficiency upon program exit. Case Management activities may include Housing Search Services, Housing Plan Development, Landlord Engagement, Financial Capability Skill Training, Financial Coaching/Counseling, Tenant Rights Education, and Rental Counseling. CAPK will use interagency referral to determine eligibility to any of its 16 unique anti-poverty programs. Community partners such as Kern Behavioral Health and Recovery Services and Employers' Training Resource will provide intensive specialized services around Mental Health/Substance Use and Employment Training, respectively.

Client Services (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)	21	133	200	11%	67%
Number of Client Contacts	81	298	720	11%	41%

Client Outcomes	Month	YTD
Number of individuals who obtained safe and affordable housing (FNPI 4b), such as Housing Subsidy or Permanent Supportive Housing (PSH)	7	28
Number of unemployed clients who obtained employment (up to a living wage) FNPI 1b, such as Workforce Development, Education, or Employment Services	15	28

Referrals	Month	YTD
Number of Clients referred to Mental Health Services or Substance Abuse Services (SRV 5v)	21	125
Financial Management Programs (including budgeting, credit management, credit repair, credit counseling) SRV 3c	21	124
Transitional Housing Placements (SRV 4n)	0	15

Permanent Housing Placements (SRV 4o)	7	28
Job Readiness Training (SRV 1f)	0	62
Job Referrals (SRV 1l)	9	71
Incentives (e.g., food vouchers, transportation, application fees, gift cards) SRV 5hh	0	0
Food Distribution (food bags/boxes, food share program, bags of groceries) SRV 5jj	6	51
Kits/boxes (i.e., toiletries, hygiene kits) SRV 5nn	0	0

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal
1.) Create a comprehensive program policy and procedure manual, including documents such as referral forms and intake/assessment forms.	Completed
2.) Maintain strong relationships with the Parole and Probation Departments while expanding efforts to provide comprehensive wraparound services.	In progress
3.) Focus on leveraging partnerships to address critical needs such as employment support, housing stability, and additional services through programs like CalAIM, including Day Habilitation, to holistically support successful reentry outcomes.	In progress

Program Highlights

Health and Nutrition Services

Cal-Fresh Health Living Program
Food Bank
Migrant Childcare Alternative Payment
Women, Infant, and Children

Community Action Partnership of Kern
Monthly Report 2025

Month	May-25	**Program/Work Unit**	CalFresh Healthy Living
Division/Director	Susana Magana	**Program Manager**	Alan Rodriguez
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The CalFresh Healthy Living (CFHL) program, Funded by the USDA and administered by CDSS, improves the nutritional health of low-income Kern County residents by providing access to nutrition education, physical activity education, and leadership within community collaboratives that focus on health and nutrition. The program does this by providing Direct Education classes, distributing Indirect Education materials and resources, and creating/implementing Public Health programs that focus on improving Policy Systems and Environments (PSE's). The CFHL program also has three (3) subcontractors that assist in carrying out the goal of educating the K-12 school population.

Supplemental Nutrition Assistance Program-Education(SNAP-Ed) eligible participants, receiving Nutrition Education (SRV 5ff)	**Month**	**YTD**	**YTD Goal**	**Month Progress**	**Annual Progress**
Community Action Partnership of Kern (CAPK) Direct Education provided.	9	345	1,100	1%	31%
Kern County Superintendent of Schools (KCSOS) Subcontractor Direct Education provided.	1217	5,606	9,500	13%	59%
Kernville Unified School District (KUSD) Subcontractor Direct Education provided.	81	778	4,000	2%	19%
Lamont Elementary School District (LESD) Subcontractor Direct Education provided.	557	4,358	7,500	7%	58%

Indirect Education: Indirect education, for SNAP-Ed purposes, is defined as the distribution or display of information and resources which involve no participant interaction with an instructor or multimedia.	**Month**	**YTD**		
Community Action Partnership of Kern (CAPK) Direct Education provided.	315	1,483		
Kern County Superintendent of Schools (KCSOS) Subcontractor Direct Education provided.	60	451		
Kernville Unified School District (KUSD) Subcontractor Direct Education provided.	905	1,814		
Lamont Elementary School District (LESD) Subcontractor Direct Education provided.	1184	3,582	**YTD Goal**	**Annual Progress**
Total (distributed printed material)	2464	7,330	20,000	37%

Community Action Partnership of Kern

Monthly Report 2025

Policy Systems and Environmental Changes (PSE's)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Partner with six (6) agencies/program to evaluate and implement the Nutrition Pantry Program (NPP) to implement Trauma Informed Care practices with-in the food pantry.	0	1	6	0%	17%
Partner with three (3) health centers (clinics) to implement Food Insecurity screening practices.	0	1	3	0%	33%

Program Strategic Goals	Progress
1. Achieve and maintain full staffing levels by implementing targeted recruitment strategies and enhancing employee retention through professional development, competitive compensation, and fostering a supportive workplace culture.	The CFHL team is currently staffed at 90.90% with 10 out of the 11 positions filled. The program was recruited in April and conducted interviews in May 2025. An offer was made and accepted. The onboarding process has begun with the hope of onboarding a new program supervisor in Late May to early June.
2. Advance Policy, Systems, and Environmental (PSE) initiatives by strengthening community partnerships, implementing sustainable strategies, and creating impactful changes that improve access to healthy food and physical activity for low-income Kern County residents.	In May 2025, advancements continued with our current PSE project, with a special focus on initiating conversations with NPP sites to certify them in bronze, silver, or gold. Certifying sites will enable the team to focus more efforts on additional outreach and enrollment of new NPP partners while maintaining relationships with current partners. CAPK CFHL also met with a Community Support lead from Kern Health Systems which resulted in a deeper understanding of the Managed Care Plans' goals and how CFHL fits in to support it. The meeting with positive and a new relationship emerged as they made themselves available for any questions and program ideas.

Program Highlights

The Highlight for May 2025 was the California Department of Public Health annual observation that was conducted on May 20th, 2025. The program State Program Officer had the opportunity to observe program activities throughout the day including Indirect Education, PSE activities, and tabling for our Food Insecurity Screening process. Our State Consultant stated "the program is doing everything they need to based on their Integrated Work Plan" and that " the work is fresh and exciting". She commented on the high-quality staff the program possesses and the partnerships they have made in the community. The program observation report has not been submitted to CFHL but program staff do not anticipate any findings or areas of improvement. The report will be shared with the Audit and Pension Committee when it is shared with the program.

Community Action Partnership of Kern
Monthly Report 2025

Month	April-25	Program/Work Unit	Food Bank
Division/Director	Health & Nutrition, Susana Magana	Program Manager	Kelly Lowery
Reporting Period	January 1, 2025 - December 31, 2025 *(Note: The data represents information from two months earlier.)*		

Program Description

The Food Bank provides food assistance to low-income families and individuals through a network of more than 200 agency partner distribution sites across Kern County. The CAPK Food Bank is the primary organization responsible for distributing State and Federal emergency food assistance for Kern County neighbors in need. Additionally, the Food Bank is the Feeding America affiliate food bank for Kern, facilitating grocery rescue [Fresh Rescue Program] to support the network of more than 150 Pantries across the county. Every month, the Food Bank distributes between more than 1.5 and 2 million pounds of food, which reaches more than 100,000 Kern County food-insecure neighbors.

The Emergency Food Assistance Program (TEFAP)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements	56,691	247,183	700,000	8%	35%
Pounds Distributed	651,018	2,867,189	10,000,000	7%	29%
Pantry Program	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	116,537	504,673	1,250,000	9%	40%
Pounds Distributed	292,177	1,672,895	4,500,000	6%	37%
Fresh Rescue	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements *(Not attached to distros)*	3,996	10,959	40,000	10%	27%
Pounds Distributed	167,928	697,079	2,000,000	8%	35%
CSFP (Senior Box) Program	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	5,195	21,209	66,000	8%	32%
Pounds Distributed	218,726	799,873	2,300,000	10%	35%
Free Farmers Markets	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements *(Not attached to distros)*	3,600	14,446	50,000	7%	29%
Pounds Distributed	52,472	263,842	750,000	7%	35%
Brighter Bites	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	7,011	25,445	75,000	9%	34%
Pounds Distributed	31,192	122,115	275,000	11%	44%
Snack Attack	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Neighbor Engagements	453	1,813	15,000	3%	12%
Pounds Distributed	475	1,813	10,000	5%	18%
Community Events & Other	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Engagements	453	4,851	15,000	3%	32%
Pounds Distributed	96,107	597,484	1,500,000	6%	40%

Community Action Partnership of Kern
Monthly Report 2025

Totals	Month	YTD	Annual Goal	Month Progress	Annual Progress
Total Engagements	193,936	830,579	2,211,000	9%	38%
Total Pounds Distributed (SRV 5jj)	1,510,095	7,022,290	21,335,000	7%	33%
Volunteers (SRV 6f)	**Month**	**YTD**	**Annual Goal**	**Month Progress**	**Annual Progress**
Volunteers who received job skill training (e.g., paid partnership though service providers, duplicated)	48	151	450	11%	34%
Other Volunteers (i.e., general public, duplicated)	194	562	2,250	9%	25%

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Strategic Goals
By October 2025, The CAPK Food Bank will form 12 geographic collaboratives made of agency partners to work together to address food insecurity at a community level.	-
By June 2025, The CAPK Food Bank will implement a classification system for measuring, tracking, and increasing the nutrition level of the food distributed.	Measuring system and SOP have been drafted for review prior to implementation.
By the end of 2025, The CAPK Food Bank will implement a food locker program with the first 2 sites to increase all-hours access to emergency food resources.	-

Program Highlights

Month	May-25	**Program/Work Unit**		Migrant Childcare Alternative Payment (MCAP)
Division/Director	Susana Magana		**Program Administrator**	Laura Porta
Reporting Period	January 01, 2025 to December 31, 2025			

Program Description

The Migrant Childcare Alternative Payment (MCAP) program provides childcare subsidies to migrant, agriculturally working families. Once families are authorized, their services are certified based on their verified need for childcare services. MCAP maximizes parental choice for services and utilizes the approved childcare providers in our communities to satisfy the family's need for services. Families can apply for childcare services in six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once a family is enrolled in the program, they can migrate anywhere in California to follow agricultural work, and their childcare services can continue.

Program Reimbursements (CY Jan - Dec 2025) Note: duplicated below for program fiscal year.	**Current Month**	**YTD**	**Goal**	**Annual Progress**
Provider Payments-Subsidies Expended (SRV7e)	2,400,211	11,692,462	$ 27,900,000	42%
Program FY Reimbursements Progress	**Current Month**	**YTD**	**Goal**	**Annual Progress**
Provider Payments-Subsidies Expended (SRV7e)	2,400,500	26,712,527	27,900,000	96%

Services	**Current Month**
Active Child Enrollment	2,712
Active Childcare Providers (SRV 7f)	567

	Previous Month	**Add (+)**	**Drop (-)**	**Current Month**
Waiting List Totals (children)				0

Explanation (Over/Under Goal Progress)

The Migrant Childcare Alternative Payment (MCAP) Program is currently enrolling families in order to stay on track with projected enrollment and reimbursement totals and meet the projected 95% of the current contract amount. Families are currently migrating to different areas in the state and replacement of families who will be migrated out of California is necessary in order to meet the projected totals.

Program Strategic Goals	**Progress Towards Strategic Goal**
1. Staff Recruitment & Retention – Develop and implement a staffing plan that supports recruitment, retention, and workforce development to meet the program's growing needs.	The management team is currently focused on absorbing our regional office move and striving to reestablish our regular staff training and support efforts while also ensuring that our office space is furnished and conditioned to provide the best work space possible for our growing team. Our team is also currently in the process of hiring a second Reimbursement Coordinator to support the reimbursement compliance and staff supervision efforts effectively.
2. Program Growth & Sustainability – Strengthen program capacity by enhancing training, technology, and reporting systems to ensure efficient operations and sustainable growth.	Program management is dedicated to delivering monthly training, reviews, and ongoing support to staff, while also assessing current workloads to ensure the efficient operation of the MCAP Program and maintain manageable workloads for team members. In addition, professional and personal development opportunities are being offered to program staff to enhance their leadership skills and expand their knowledge of the program.

Program Highlights

Our program eligible families have began migrating to their usual and customary locations to find work for the summer. This requires that our program be able to strategize and prioritize family /child enrollments to accommodate the shift in caseload numbers. This is a positive change as it indicates that families will be able to return to previously stablished migration patterns to find work and ensure they are able to support their families. This is a positive change as it indicates that once these families return to our entry counties, our program will be able to offer these families services, if funding permits.

Community Action Partnership of Kern

Monthly Report 2025

Month	May-25	**Program/Work Unit**	Women Infants & Children (WIC) Nutrition
Division/Director	Susana Magana	**Program Manager**	Marissa Ortiz-Cortez
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The Women, Infants, & Children (WIC) program is a supplemental nutrition initiative that offers nutrition education, breastfeeding support, and nutritious foods to enhance diets. It serves pregnant, postpartum, and breastfeeding women, as well as infants and children under the age of 5. Additionally, fathers, grandparents, migrant families, military families, and caretakers can receive food benefits for eligible infants and children. CAPK WIC operates across 16 sites in Kern County and has 3 locations in San Bernardino County.

Services	Month	YTD	Annual Goal	Month Progress	Annual Progress
Caseload (SRV 5g)	14,559		14,710		99%
Breast Feeding 30% of infants are breastfed (i.e., some, mostly or fully breastfeeding compared to formula)	1,078		1,200		90%
Local Vendor Liaison-Contact Stores (contact 67 vendors 1 contact required per quarter totaling 268 contacts per year)	0	129	268	0%	48%
Outreach	**Month**	**YTD**	**Goal**	**Month**	**Annual**
Online Enrollment	69	466	2,000	3%	23%
WIC Presentations and Outreach Events	2	13	100	2%	13%
Publication in newspaper, television, and/or social media postings (English and Spanish)	6	53	350	2%	15%
Regional Breast Liaison (RBL)	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Meet with key community stakeholders (i.e., medical managed care, hospital staff, lactation support, health care providers, other WIC agencies) in Region 24 to increase breastfeeding awareness and referrals to the WIC program, as well as share WIC digital materials and utilization.	24	127	175	14%	73%

Peer Counseling Program (PCP)	Clients Served	Goal	Annual Progress
Provide basic breastfeeding education and encouragement to WIC PCP participants.	244	1,000	24%

Explanation (Over/Under Goal Progress)

0 visits conducted for theLVL because we had completed all store visits for this assignment in April. RBL surpassed annual progress goal in May and we will need to adjust her goal.

Community Action Partnership of Kern

Monthly Report 2025

Program Strategic Goals	Progress
1. Enhance Nutrition Counseling Services. Strengthen the quality of nutrition counseling by providing staff with advanced training in active listening, addressing barriers to breastfeeding, and tailoring nutrition guidance to client needs. Focus on offering practical solutions and empathetic support to improve the effectiveness of sessions.	CDPH WIC is review a nutrition education aid that we developed. This aid will be provided to parents with children ages 1-4 during WIC appointments. We would also provide a "my section plate" to assist parents with portion sizes for children during these tailored appointments.
2. Improve Client Engagement and Accessibility. Increase customer retention and satisfaction by enhancing communication channels, such as modernizing the phone system and introducing more efficient ways for clients to connect with staff. Implement strategies to ensure responsive, reliable support for clients across all locations.	Our WIC (Five9) call center launch date is June 25th.
3. Expand Access Through Innovative Program Delivery. Explore and integrate multiple mediums for client interaction, including virtual services, to modernize program delivery and meet contemporary client expectations. Emphasize program enhancements that align with current trends and client preferences rather than relying solely on traditional program designs.	The WIC BFPC (Breastfeeding Peer Counselor) program is now offering zoom (video) sessions as an option for clients.

Program Highlights
Program highlights include training for our new WIC call center and offering zoom sessions for our BFPC Program.

Youth and Community Services

East Kern Family Resource Center
Oasis Family Resource Center
Energy, Weatherization, and Utility Assistance
Friendship House Community Center
Shafter Youth Center
Volunteer Income Tax Assistance

Community Action Partnership of Kern
Monthly Report 2025

Month	May-25	**Program/Work Unit**	East Kern Family Resource Center (EKFRC)
Division/Director	Fred Hernandez Youth & Community Services	**Program Manager**	Anna Saavedra
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

East Kern Family Resource Center (EKFRC) is a regional resource center based in Mojave, Ca. The EKFRC provides assistance to low-income individuals and families from the desert and Tehachapi Mountain communities. The primary focus is to assist individuals and families who are facing housing insecurities and to prepare children 0-5 years of age to enter kindergarten successfully. The EKFRC also provides individuals and families with basic need services, clothing, diapers, food, household items, hygiene kits, blankets, business services, VITA, and assistance with HEAP applications.

Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center	Month	YTD	Annual Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)	8	50	60	13%	83%
Street Outreach and Education	172	392	75	229%	523%

HHAP Linkages to Services (Referrals)	Month	YTD
California Driver's License (SRV 7j)	6	26
Social Security Insurance (SSI) (SRV 7i)	3	6
Medical Services (SRV 7c)	8	19
Mental Services (SRV 7c)	14	23
Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)	4	12
Educational and Career Development (SRV 7c)	6	11

HHAP Distribution of Supplies	Month	YTD
Food Assistance (SRV 5jj)	68	307
House Hold Items	2	37
Hygiene Kits (SRV 5oo)	13	78
Emergency Clothing (SRV 7n)	64	392
Administrative Services & Copies	43	155
Transportation Services (SRV 7d)	3	15
Educational Supplies (SRV 2k)	2	5
Covid - 19 Supplies (SRV 5oo)	0	14

Community Action Partnership of Kern
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First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	1	25	30	3%	83%
Children Receiving Case Management Services (SRV 7a)	1	54	30	3%	180%
Parents Participating in Court Mandated Classes (FNPI 5d & SRV 5mm)	0	4	10	0%	40%
Children Educational Center Base Activities (FNPI 2b)	0	25	30	0%	83%
Children Educational Home Base Activities (FNPI 2b)	0	39	30	0%	130%
Children Summer Bridge Activities (FNPI 2b)	0	0	15	0%	0%
Collaborative Meetings Participated	0	4	12	0%	33%
Family Support Services for non-clients with children 5 and under□	18	104			
First 5 Total	**20**	**255**			

First 5 Kern/ Department Health Services	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	46	283			

CalCapa Diaper Supply Bank	Month	YTD	Annual Goal	Month Progress	Annual Progress
Diaper Supply Management Enrollment **Unduplicated** (NPI5.2)	10	195	150	7%	130%
Monthly Diaper Kit Supply Delivery **Duplicated** (SRV5.nn)	332	1717	1800	18%	95%

Walk-In Community Services (Duplicated Clients & Case Managed Clients)	Month	YTD
Administrative Services & Copies	343	1271
Baby Supplies (SRV 2w)	128	480
Covid - 19 Supplies (SRV 5oo)	0	55
Court Mandated Parenting Correspondence (SRV 2w)	28	79
Educational Supplies (SRV 2k)	9	34
Emergency Clothing (SRV 7n)	341	1295
Food Assistance (SRV 7c)	346	1051
Household Items (SRV 7c)	15	57
Hygiene Kits (SRV 7c)	58	304

Referrals (SRV 7c)	64	292	
Transportation Services (SRV 7d)	12	22	

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal
1. Secure additional funding to cover operational costs and improve the delivery of services.	During the month of May we received $700 from Valley Strong Huggy Heart Campaign. We met with Pymorisis Solar during the month of May during a donation drop off , they are very interested in meeting with CAPK for further partnership.
2. Partner with private enterprises to boost program visibility and foster meaningful relationships.	We continue to partner with Mortenson Construction, they have provided the EKFRC boxes of food for our pantry and continuously fill our Community library with books ensuring it is fully stocked.
3. Improve on-site services to more effectively connect with the East Kern target population.	Laundry services became more popular during the month of May. Please refer to Program highlights.

Program Highlights

During the month of May laundry services were a hit in the East Kern Community. We provided 52 laundry services in the month of May. We schedule the clients an appointment when they call, each appointment lasting an hour and a half. Families are allowed to use both washing machines and both dryers, we provide laundry soap and fabric softening sheets for each family or individual. This is a much needed service for this community.

Community Action Partnership of Kern
Monthly Report 2025

Month	May-25	**Program/Work Unit**	Oasis Family Resource Center
Division/Director	Youth & Community Services Freddy Hernandez	**Program Manager**	Eric Le Barbé
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The Oasis Family Resource Center provides resources, education, and crisis assistance to individuals, families, and children in Ridgecrest and surrounding communities. They focus on providing case management and educational support to families to build resilience.

First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	2	33	30	7%	110%
Children Receiving Case Management Services (SRV 7a)	2	36	30	7%	120%
Parents Participating in Court Mandated Classes (FNPI 5d, and SRV 5mm)	0	8	10	0%	80%
Children Educational Home Base Activities (FNPI 2b)	3	34	15	20%	227%
Children Summer Bridge Activities (FNPI 2b)	0	0	10	0%	0%
Family Support Services for non-clients with children 5 and under (SRV 2w)	11	101			
First 5 Total	**18**	**212**			

First 5 Kern/ Department Health Services *(Term: Dec 2024 through Jun 2025)*	Month	YTD	Annual Goal	Month Progress	Annual Progress
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	14	150			

Planned Parenthood	Month	YTD	Annual Goal	Month Progress	Annual Progress
LiFT Delivery Seminar to 10 Parents/Guardians (SRV 5l, and SRV 5mm)	0	17	20	0%	85%
LiFT Delivery Seminar to 10 Youth 13-19 (SRV 5l)	0	21	20	0%	105%

CalCAPA Diaper Supply Bank	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Diaper Supply Management Enrollment **Unduplicated** (NPI5.2)	7	228	150	5%	152%
Monthly Diaper Kit Supply Delivery **Duplicated** (SRV5.nn)	388	1652	1800	22%	92%

Rental Support Program	Month	Clients YTD	Month	Payments YTD	
Rental Support Program (estimated maximum $1,500 per household)	4	9	$ 6,819	$ 12,739	

Walk-In Community Services (Duplicated & Non-First 5 Clients)	Month	YTD
Administrative Support (SRV 7c)	50	262
Baby Supplies (SRV 2w)	120	717
Copies	28	158
Court Mandated Parenting Correspondence (SRV 2w)	0	14

Educational Supplies (SRV 2k)	13	164	
Emergency Clothing (SRV 7n)	16	97	
Food (SRV 7c)	239	1156	
Household Items (SRV 7c)	140	769	
Referrals(SRV 7c)	45	288	
Transportation Assistance (SRV 7d)	21	88	
Total Community Services	**672**	**3713**	

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal
1. Apply for three funding opportunities that would help extend range of services outside First 5 clients for under served families (Parenting, Children 6-18, seniors, and homeless individuals).	In May, the Oasis FRC applied for the Sister Phyllis Hughes grant from the Mercy Foundation for $10,000 for emergency supplies.
2. Participate in community outreach activities to promote CAPK & Oasis FRC services and seek donations from local business partners (in-kind and monetary).	The OFRC participated in the Ridgecrest Veterans Collaborative Meeting promoting services to local veterans. The OFRC also participated in the Clarvida Health Fair. The MAEVE group hosted a fundraiser for the OFRC collecting in-kind donations of food and toiletries for the OFRC.

Program Highlights

Case Manager Ada Harpster completed Childhood Home Visitor Conference and training paid for by First 5 Kern.

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Month	May-25	**Program/Work Unit**	Energy & Utility Assistance
Division/Director	Freddy Hernandez	**Program Administrator**	Vipassana Chawla
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education at no cost to the participant. Weatherization services include weather stripping; repair or replacement of windows and doors, heating/ cooling appliances, stoves, refrigerators, and more.

Low-income Home Energy Program (LIHEAP) 2025	Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Utilities Assistance	298	2,225	3,300	9%	67%
Households Served - Weatherization	11	47	150	7%	31%
Department of Energy (DOE) Bi-partisan Infrastructure Law (BIL) - Weatherization Assistance Program (WAP)	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Households Served - Weatherization	1	5	50	2%	10%
Total Homes - Weatherized & Utility Assistance (Note: The data represents work submitted to CSD for reimbursement - delayed by 2 months)	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Total Households Served - Utility Assistance (FNPI 4z, SRV 4i,)	**298**	**2,225**	**3,300**	9%	67%
Total Households Weatherized (FNPI 4h, SRV 4q, & SRV 4t)	**12**	**52**	**200**	6%	26%
PG&E Case Management Program	**Month**	**YTD**	**Goal**	**Month Progress**	**Annual Progress**
Number of clients enrolled in the case management program (SRV7a).	382	2,084	2,400	16%	87%

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress Towards Goal
1) Meet the PG&E goal of enrolling 2,400 clients into the PG&E Case Management Program.	We continue to demonstrate strong momentum in customer enrollment, with 382 new enrollments this month. Our team's efforts have yielded impressive results, and we're pleased to see sustained growth in our program. We're committed to building on this success and maintaining our leadership position among CBOs.
2) Successfully implement the City of Bakersfield Weatherization Program and meet the contract goals.	We are making steady progress towards successfully implementing the City of Bakersfield Weatherization Program and meeting our contract goals. To date, we have enrolled 9 clients and initiated weatherization services for these households. Our team remains committed to actively engaging with clients on both priority and city lists, conducting ongoing outreach and follow-up efforts to drive program momentum and ensure timely project completion.
3) Meet at least 22% of production goal for DOE BIL WAP contract	We've completed 1 job this month, but acknowledge that our progress is slower than anticipated. We're committed to evaluating our strategies and making adjustments to meet our program goals and deliver results.

Program Highlights

Community Action Partnership of Kern
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Month	May-25		Friendship House Community Center (FHCC)
Division/Director	Fred Hernandez	**Program Administrator**	Lois Hannible
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

Located in Southeast Bakersfield, the program serves children, adults, and families through after-school, summer and mentor programs, nutrition education, sports, access to social services, and more.

Youth Programs	Month	YTD	YTD Goal	Month Progress	Annual Progress
Youth Mentoring (FNPI 2c.2., FNPI 2c.3, SRV 2p)	2	85	100	2%	85%
Summer Program (SRV 2m)	N/A	N/A	35	N/A	N/A
After School Program (FNPI 2c.2., FNPI 2c.3, SRV 2p)	2	42	50	4%	84%

California Violence Intervention Program (CalVIP)	Month	YTD
Incident Response (SRV 5w)	0	1
Outcome/Case Managed Families (SRV 7a)	1	25
Provided Food Assistance (SRV 7c)	1	18
Assisted with Energy/HEAP Services (SRV 7c)	2	2
Crisis Intervention	0	-
Provided Mentoring Services (SRV 2p, 7c)	1	31
Assisted with relocation services/Deposit Payments (SRV 4d)	0	-
Temporary Housing Placements (SRV 4m)	0	-

Explanation (Over/Under Goal Progress)

The Friendship House Summer Program starts in June of 2025, so there is nothing to report at this time. In regard to the CalVIP program, to date the program has provided services to 36 high-risk program participants and their families. The information provided above only captures information since Jan. of 2025.

Program Strategic Goals	Progress Towards Strategic Goals
1. Organize and execute successful fundraising events in collaboration with the Friendship House (FHCC) Advisory Board to generate financial support and sustain programs at the youth center.	Sponsorship opportunities and tickets are now available for the CAPK Friendship House Casino Night Fundraiser, which is scheduled for Friday, November 7, 2025.
2. Recruit and retain dedicated Advisory Board members with the skills, networks, and passion to raise funds and support initiatives for the Friendship House sustainability and growth.	Friendship House Advisory Board is looking for qualified applicants that have experience and an interest in fundraising. Those interested in applying should contact Program Administrator, Lois Hannible, at lhannib@capk.org .
3. Collaborate with the CAPK Executive Team to expand grant research and submission efforts for the CAPK Friendship House, ensuring resources align with and address the evolving needs of the community.	Friendship House Program Administrator and the CAPK Executive Team are working on a multi-year proposal to the State.

Program Highlights

The CAPK Friendship House CalVIP program hosted a Women Against Gun & Gang Violence Dinner for women who have tragically lost sons, husbands, and/or other loved ones to gun violence. The event was in effort to empower the women to speak to others to urge them to put down the guns and stop the violence. The CalVIP program also purchased beds for a CalVIP participant and his family, who recently had to relocate from their previous residence due to being threatened and chased by gang members. The assistance provided by the Friendship House CalVIP program will significantly improve the family's living conditions during this difficult transition.

Community Action Partnership of Kern

Monthly Report 2025

Month	May-25	**Program**	Shafter Youth Center (SYC)
Division/Director	Fred Hernandez	**Program Manager**	Angelica Nelson
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The Shafter Youth Center (SYC) serves children, adults, and families through youth after-school, summer and pre-employment programs, parenting classes, nutrition education, sports, access to social services, and more.

Youth Programs	Month	YTD (unduplicated)	Goal	Month Progress	Annual Progress
After School Program Enroll (FNPI 2c &SRV 2l) (hours of operation: 2-5pm; 1230p - 5pm for minimum day)	2	27	40	5%	68%
Summer Program (SRV 2m) June/July		0	60	0%	0%

Community Programs	Month (New)	YTD (unduplicated)
Fitness Boot Camp, Zumba and Adult Basketball	41	210
Girls Scouts, Community Meeting Space, Dignity Mental Health Support, etc. (group count)	1	
On Site Collaboration: Energy, VITA, Food Bank	2	

Outreach Activities	Month	YTD	Goal	Month Progress	Annual Progress
Outreach Events (presentations/informational updates, distributions (e.g., food, diapers)	1	3	6	17%	50%

Explanation (Over/Under Goal Progress)

Program Strategic Goals	Progress
1. Monitor and assess students' academic advancement through regular school progress and grade reports. Utilize the gathered data to refine and modify individual student learning plans.	Student progress has been monitored over the past academic year. Grades have been either maintained, or improved throughout the year. Personalized tutoring and homework assistance has made a difference.
2. Improve the attainment of program funding to broaden the scope of program offerings. This involves working in partnership with the CAPK Foundation to integrate funding that facilitates the introduction of new services.	Shafter Youth center continues to seek new grant opportunities.
3. Support the Exploration of Interests and the Development of Skills and Creativity for Youth.	Kids have been expressing their desire to visit places that are educational and not yet visited.

Community Action Partnership of Kern
Monthly Report 2025

Month	1-May	**Program/Work Unit**	Volunteer Income Tax Assistance (VITA)		
Division/Director	Fred Hernandez		**Program Manager**	Jacqueline Guerra	
Reporting Period	January 1, 2025 - December 31, 2025				
Program Description					
The CAPK VITA program offers free tax preparation services. This service is available to low-to-moderate income individuals, the elderly, persons with disabilities, and limited English-speaking taxpayers. Additionally, the CAPK VITA program provides ITIN (Individual Taxpayer Identification Number) services through Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.					

CAPK current year 2024 e-filed Tax Returns (SRV 3o)	Month	YTD	Goal	Month Progress	Annual Progress
Federal	227	7,348	8,250	3%	89%
Social Security Number (SSN)	187				
Individual Taxpayer Identification Number (ITIN)	40				
State	255	7,330			
Social Security Number (SSN)	186				
Individual Taxpayer Identification Number (ITIN)	69				
CAPK 2019-2023, Paper Filed, and Prior Year Returns (total YTD added to Federal YTD) (SRV 3o)	**Month**	**YTD**			
Paper-filed, and Prior year returns (federal)	57	354			
Social Security Number (SSN)	41				
Individual Taxpayer Identification Number (ITIN)	14				
Paper-filed, and Prior year returns (state)	57	353			
Social Security Number (SSN)	41				
Individual Taxpayer Identification Number (ITIN)	14				
CAPK Refunds and Credits (SRV 3o)	**Month**	**YTD**			
Federal Refunds	$173,659	$6,032,851			
State Refunds	$74,590	$2,312,318			
Federal Earned Income Tax Credit (EITC) *(income limit $66,819 per household)*	$101,339	$4,610,876			
California Earned Income Tax Credit (CalEITC) *(income limit $131,950 per household)*	$37,919	$1,060,286			
Total Refunds and Credits		**$14,016,331**			

Community Action Partnership of Kern
Monthly Report 2025

Individual Taxpayer Identification Number (ITIN) (SRV 3o) Applications (Note: duplicate of Federal Tax Returns Completed)	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Applications (New/Renewal)	9	143	200	5%	72%

Explanation (Over/Under Goal Progress)

State refunds and CalEITC amounts is an estimate due to the inability to retrieve a State Paper Report. State tax returns for ITIN holders is higher this month. This happens when ITIN applications are processed. Once an ITIN number is issued by the federal (IRS), the state side of the tax return (FTB) can be submitted and processed.

Program Strategic Goals	Progress Towards Goal
Persist in fostering connections within rural communities to extend outreach and engage with a larger number of clients.	CAPK VITA is working on new connections in the Taft area, particularly churches in order to maintain a site throughout the year for the community. Our Head Start location closes during summer.

Sub-contactor: United Way Central Eastern California Current year 2024 e-filed returns	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Federal	23	2,994	3,250	0.71%	92.12%
State	23	3,012			
UWCEC 2019-2023 Paper Filed, and Prior Year Returns ***(total YTD added to Federal YTD)***	**Month**	**YTD**			
Paper-filed, and Prior year returns (federal)	4	213			
Paper-filed, and Prior year returns (state)	5	193			
Sub-contactor: United Way Central Eastern California Refunds and Credits	**Month**	**YTD**			
Federal Refunds	$8,477.00	$2,555,524			
State Refunds	$5,034.00	$1,042,920			
Federal Earned Income Tax Credit (EITC) (income limit $66,819 per household)	$16,777.00	$1,967,070			
California Earned Income Tax Credit (CalEITC) *(income limit $31,950 per household)*	$4,163.00	$437,828			
Total Refunds and Credits	**$34,451.00**	**$6,003,342**			

Program Highlights

The VITA program had an IRS Grant Administrative Review (mini audit) during the month of May and were found to be in compliant of all aspects of our grant. Additionally, the VITA program hosted its annual Volunteer Appreciation Dinner Meeting. Visit KernEITC on Instagram for highlights of our season.

Operations

Data Services
Facilities & Maintenance
Information Technology
Information Systems
Risk Management

Community Action Partnership of Kern
Monthly Report 2025

Month	May-25	**Program/Work Unit**	Operations Division	
Division/Chief, Director	Emilio Wagner CFTO, Maria Contreras Director of Facilities	**Program Managers**	Laurie Sproule, Kenneth Lawrence, Eric Martinez, Rommel Almanza, Mohamed Ahmed	
Reporting Period	January 1, 2025 - December 31, 2025			
Division Description				
The Operations Division is a dynamic and multifaceted division that plays a pivotal role in ensuring the seamless functioning of our organization. This division is responsible for spearheading new construction projects, overseeing fleet management, maintaining our physical facilities, mitigating risks, and managing all aspects of Information Technology (IT) and Information Systems (IS).				
Data Services				
Activity	**Requested**	**In-Progress**	**Processed**	**Processed YTD**
IS Tickets	41	22	42	353
Power App Enhancements	5	12	2	22
Paginated Reports/ Power bi reports/ Dashboards	3	4	3	24
Projects		***Description of Status***		***Current % Status***
2-1-1 Optimizations		Project Completed		100%
CVAF/VSS		Program and sub programs have been mapped out. Development to begin 06/15/2025		15%
SMS Integrations		Mapping out opt-in process and acquiring numbers for interested programs.		50%
Energy Intake Digitization		In development. Process has been mapped out.		45%
Bakersfield Grant Intake Digitization		In testing as of 06/02/2025		75%
Second Cohort In-Kind Onboarding		Individual site training in progress		85%
Youth Center Dynamics Updates		Training on hold until 08/01/25 as staff has switched to summer program.		75%
Facilities				
Activity	**Requested**	**In-Progress**	**Processed**	**Processed YTD**
Facility Work Orders	500	741	510	2233
Construction Projects		***Description of Status***		***Current % Status***
Central Kitchen		PG&E complete, Startup and testing complete, inspections in progress.		99%
McFarland & Tehachapi Modulars		Funding applications in review with Office of Head Start		5%
Barnett House		Interior demolition, new framing, plumbing, and floor leveling in progress. On Hold - Pending Budget Revision		45%
Major Maintenance Projects		***Description of Status***		***Current % Status***
Angela Martinez		Staff Development TI nearing completion.		98%
Stockdale HS		Signage		10%
Mojave Afghan Solar/Playard		Install shade structure and Solar to mobile park community		5%
Harvey Hall Phase 1		New Office Space		100%

Harvey Hall Phase 2 & 3	New Kitchen & Breakroom	15%
Sterling Remodel Phase 3	Awarding Contract	60%
Sterling Block Wall	Property Line Site Survey	10%
Alberta Dillard	Survey Complete Working of Property Line Discrepancy's	5%
WIC Relocation	Ordering Office Furnishings Move	35%
Food Bank	Food Pantry & Lobby Remodel	55%
MCAP Relocation	Relocating MCAP Olive to Stine Property	100%
AM/Willow Relocation Perm	Creating Plans & Permit Set Building Out 2 Permanent Classrooms	5%

Information & Technology

Activity	Requested	In-Progress	Processed	Processed YTD
Help Desk Work Orders				2185

Information & Technology Projects	***Description of Status***	***Current % Status***
Head Start Expansion		

Risk Management

Property & Causality Claims	Reported	Reported YTD
Under Investigation / Non-Industrial /	1	4
Property	2	12
Vehicle Incident / Grand Theft Auto	0	1
Motor Vehicle Accident	0	1
Work Place Violence / Over Doses / Death	0	1
Total	**3**	38

Program Strategic Goals	**Progress Towards Goal**	
Description	**Description of Status**	**Current % Status**
Develop a facility deferred maintenance program.	Head Start sites reviewed and projects identified. Cost estimates developed.	50%
Develop and implement a Data Governance	Governance strategy development in progress	45%
Improve the customer experience by assessing it through factors such as response time and customer sentiment.	Both Facilities and IT have strengthen processes to enhance customer service. Customer sentiment has improved with increasingly positive feedback.	50%

Program Highlights

Community Development

Grant Development
CAPK Foundation
Outreach & Marketing
2-1-1 Call Center

Community Action Partnership of Kern
Monthly Report 2025

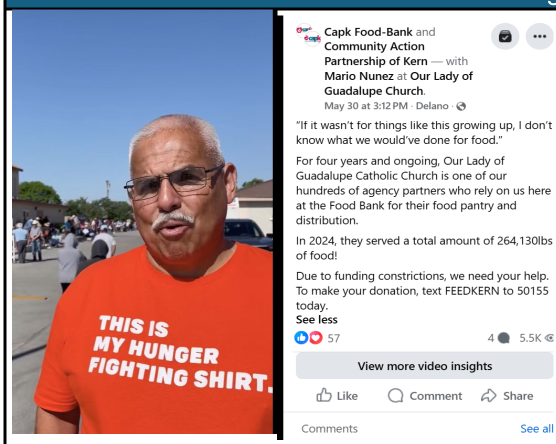
Month	May-25	**Program**	Community Development
Division/Director	Pritika Ram	**Program Manager**	Catherine Anspach, Vanessa Mendoza, Savannah Maldonado-Oates
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The services under the Community Development Division range from fund and grant development/research to outreach and media/public relations, as well as new business development. This includes project management of agency level initiatives, such as the 2021-25 Strategic Plan and CAA-related plans, and special projects.

Outreach Social Media	Month	YTD	Annual Goal	Month Progress	Annual Progress
Website User Sessions	20,030	109,543	250,000	8%	44%
Facebook Impressions (i.e., number of times users see content)	245,973	1,741,819	1,250,000	20%	139%
Other Social Media Impressions	47,697	183,734	250,000	19%	73%

Highest Performing Post



https://www.facebook.com/capkfoodbank/videos/1028180862841159

5,566 impressions How many times the post came across screens)
2,745 reach (how many individuals saw the post)
88 interactions (how many liked, commented, or shared)

Outreach Special Projects

Worked alongside the foundation to execute the mission moment video with beacon studios for the upcoming gourmet for good event
Hosted East Kern FRC Service expansion ribbon cutting
Planning ribbon cutting for covey cottages scheduled for 6/26
Did community action month proclamations in: Delano, Shafter, Wasco, Arvin, Bakersfield, Kern County board, McFarland, Tehachapi
Hosted an organizational spirit week to celebrate community action month
Went on moneywise podcast to promote gourmet for good event and food bank funding needs
Went on radio with children's first to promote the east bakersfield festival
Co-hosted 8th annual east bakersfield festival with children first had 10 programs in attendance and passed out over 3000 books to the community,
Presented how subcommittee objectives were met for Kern Health Equity Partnership, built slide deck, and answered questions from fellow steering committee members.
Planning of Summer Meals Initiative with United Way of Central California: logistics, presser, solicitations, and PSA's
Planning of Kern River Valley Resource Fair in June: Marketing materials, vendor registration, and logistics
Continued support in VITA campaign to meet grant requirements in spending for media buys, social media posts, and canvassing.

Marketing requests from Foundation for Gourmet for Good: sponsor recognition posts, social media promo, slide deck, event program, talking points, signage, and media production planning.
Finalized agency Annual Report and published on communication channels.
Coordinated Spanish-media interview with Susana for Univision for Feed Kern Now Campaign
Social media reels and graphics on CAPK Food Bank produced and shared throughout the whole month of May showcasing Commodities and internal initiatives like Lunch and Learn/Tours.
Supported Taft Consulate Resource Fair, coordinated food boxes and CAPK programs being present for local outreach to community.
Media capturing IKEA in-kind donation to Covey Cottages: Creating content for recognition
Marketing support for Covey Cottage campaign: marketing materials (video and photos)
Marketing Support for Give Big Kern: Social media posts: graphics, video, and email blasts
Organized community blood drive in partnership with Houchin Blood Bank for CAPK staff and community members.
Outreach Advocacy
Worked with Food Bank (Kelly) to gather a bipartisan letter that will go to governor's office urging the support for calfhoods funding.
Savannah attended national anti-hunger policy conference in DC and met with staff members from: Congressman's Valadao and Fong and Senators Schiff and Padilla
Toured assemblymember stan Ellis at the food bank
Began meeting with Head Start team to planning advocacy month for October to align with national head start month
Advocacy Watch-list
CSBG Reauthorization
CalFoods funding
USDA - CSFP, LFPA, TEFAP
CalFresh bills- AB 777, SB 761, SJ3, AB1049, SB 353,

Projects

During the month of May, the Kern Coalition collaborated closely with the contracted Technical Assistance vendor, HR&A Advisors, who guided several discussions on the review process for catalyst project applications. Since the application deadline (close of the RFP), conveners, Governance Council (GC) members, and HR&A have met multiple times to develop a process for reviewing the 43 eligible projects that passed through the KCCD (fiscal agent) procurement process. A feasibility review process and scoring process have now been agreed upon.

The Feasibility Committee will consist of three HR&A representatives serving as technical experts, two conveners, and all GC members who do not have a conflict of interest. Several GC members have had to recuse themselves from the review and scoring process due to conflicts of interest, such as being affiliated with or serving on the board of organizations that submitted applications. This challenge was communicated to the State, but given the time constraints and the importance of providing applicants with a full 12-month performance period, no new members will be appointed to replace those recused.

The feasibility review will occur first, followed by the scoring process. Scoring will be divided among teams to ensure that all applications are evaluated by June 30th (tentative final scoring deadline). Review and scoring will begin in early June and continue throughout the month.

In terms of implementation, the Kern region was formally invited to submit grant proposals for implementation funding in the Aerospace and Clean Energy priority areas. Those applications were submitted on 5/28/25. While an award date has not yet been announced, a second round of funding is expected to open in 2026 for projects that were not shovel-ready this year but can still receive funding next year if ready.

Foundation

Foundation
Attended the Kern EDC Economic Summit
Attended East Kern FRC Ribbon Cutting
Attended weekly Rotary meetings.. Approximately 65 members who represent a wide variety of industries and connections in the Kern County community.
Food Bank tour and meeting with key stakeholders from BMO.
Conducted interview with MoneyWise talk show.
Planning meeting with Food Bank staff for external event with Bakersfield Train Robbers.
Attended Anthem's Kern County Provider Appreciation Dinner.
Continued Follow-up solicitation calls for Gourmet For Good sponsorships and in-kind donations.
Continued coordinating and logistics for Gourmet For Good.
Attended conference call with CA Assoc of Food Banks regarding Planned Giving

Program Strategic Goals	Progress Towards Goal
Proactively identify and pursue new funding opportunities to support and enhance our organization's mission and projects.	Revisit needs for FRC's, Food Bank & M Street - setting up a calendar of Fundraisers, Virtual Food Drives, Hygiene Drives and Toy Drives for remainder of the year.
Develop a long term plan to raise awareness and funds to support the Food Bank.	Participating twice monthly meetings with key Food Bank staff to identify prospective supporters and discuss fundraising strategies. Advancing Anti-Hunger Month to increase donations.
Develop and lead an Ad Hoc committee to rewrite the bylaws of the Foundation.	Further develop and grow Foundation Board to aid in the overall fiscal growth of the Foundation.

Community Action Partnership of Kern
Monthly Report 2025

Month	May-25	**Program/Division**	2-1-1 Call Center Program
Division/Director	Pritika Ram	**Program Manager**	Sabrina Jones-Roberts
Reporting Period	January 1, 2025 - December 31, 2025		

Program Description

The 2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and links to community health and human services at no cost. The 2-1-1 Kern has a database of 1,300 social service agencies that are available to the public through the 2-1-1 Kern Online Resource Directory at www.211KernCounty.org. The program has over 17 years of experience in providing and linking community members to vital services, and currently serves multiple communities in the Central Valley including Kings, Tulare, Stanislaus, Fresno, and Madera through the United Way partnerships.

Most Requested Services	Food Pantries	Utility Service Payment	Specialty Food Providers
Top 3 Unmet Needs	Homeless Diversion Programs	VITA Programs	Food Stamps

Information and Referral Services (I&R) Calls Handled (SRV 7c)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Fresno & Madera County	2338	20,763	40,000	6%	52%
Kern County	2735	15,419	75,000	4%	21%
Kings County	254	1,172	3,500	7%	33%
Merced & Mariposa County	116	593	1,500	8%	40%
Stanislaus County	861	4,641	11,000	8%	42%
Tulare County	666	3,576	11,000	6%	33%
Total County-based I&R Calls Handled	**6,970**	**46,164**	**142,000**	**59%**	**33%**

Average Wait Time	**0:28**
Average Handle Time	**5:44**

Other Service Call Types Handled (SRV 7c)	Month	YTD
LIHEAP (SRV 7b)	1762	14,878
Mental Health (SRV 7c)	276	1,556
Total County-based and Other Calls Handled	**9,008**	**62,598**

Staffing vs. Call Volume	Current Staff	Staff Needed Per Call	Staff Over/ Short
2-1-1 staff designated for calls handled across all counties contracts with the expectation of 42 calls per staff for an 8-hour shift.	15	9.0	**6.02**

Grant Funded Services	Activity	Month	YTD	Annual Goal	Month Progress	Annual Progress
Cal-Fresh (SNAP) Application (SRV 3I)	28	5	82	350	1%	23%
Community Health Care Program / Medi-Cal Applications (SRV 3h)	6	1	39	70	1%	56%
First 5 Help Me Grow (HMG) Ages & Stages New Children Screened (SRV 5c)	0	0	92	125	0%	74%

2-1-1 Website Visitors	Month	YTD	Annual Goal	Month Progress	Annual Progress
Duplicated Visitors *(i.e., accessing 2-1-1 e-services and database resources)*	53,542	181,225	225,000	24%	81%

Referrals	Month	YTD
Food-related Calls (SRV 7c)	912	5,031
Health and Human Service Referrals (SRV 7c)	1267	6,660

Housing and Homelessness Calls (SRV 7c)	383	1,918	
Utility Assistance Calls- Discount Internet or Utility (SRV 7c)	350	2,206	
Total Other Services	2,912	15,815	

Explanation (Over/Under Goal Progress)

2-1-1 assessed its annual targets and implemented a revision based on recent call volumes while also referencing to productivity for the prior calendar year. The program received a lesser call volume in the current month as it is compared to the month prior. First 5 Help Me Grow Program came to a conclusion on 4/27/25 and shall no longer anticipate any activity or change in the total screenings year-to-date. Collectively across all county campaigns, the program has achieved 33% of its annual target goal. Within the call handling efforts for Kern County, the program responds to calls associated with homelessness assistance outside of business hours and completes a Quick Reference Tool to assign follow-up to Coordinated Entry System. Through its various scopes of work, the program provides application assistance, care coordination, and conducts outreach to bring awareness of services within the community. Incoming calls and applications are monitored and reviewed to determine appropriate strategies and material needed for outreach events. The program remains committed to initial and renewal Medi-Cal applications through Kaiser's Community Health Care Program.

Program Strategic Goals	Progress Towards Goal
1. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	The program seeks to captivate skilled candidates by streamlining the recruitment process of internal Human Resources. The program aims to offer competitive wages, language fluency and competency incentives, and opportunity for growth. 2-1-1 is staffed with 19 Full Time Information and Referral (IR) Specialists to handle Low-Income Home Energy Assistance and standard calls. The program enriches employees through strategic schedule planning, honoring traditions, and celebrating achievements or milestones. Additionally, it supports opportunities for professional development and an incentive for IR's who obtain certification as a Community Resource Specialist.
2. Enhance the efficiency and effectiveness of our call center operations in the coming year by thoroughly evaluating and optimizing the use of our tools and technologies, including CRM systems. Focus will be placed on improving call handling performance, streamlining workflows, and identifying opportunities to align staffing levels with operational needs.	The program is in collaboration with the Information Systems Team and has made progress in refining processes by maximizing technology and digitizing updates. Food Pantry and Commodity resources are set for update automations in the resource directory and mailing labels are generated through a push button feature to optimize resources by reducing the time dedicated to produce hand written labels.
3. Prioritize retaining existing contracts, such as partnerships with United Ways, while actively exploring and proposing new opportunities to better serve our community members. Leverage the full potential of the call center by pursuing additional fee-for-service contracts and expanding services to maximize impact and efficiency.	2-1-1 aims to achieve strengthened partnerships by effectively communicating, and meeting with partners and contract grantors to share performance data and discuss progress relative to its objectives, deliverables, and goals. The program is consistently working on meeting the reporting expectations of all funding sources and maintaining a trusting relationship to increase the opportunity for existing contracts to be retained.

Program Highlights

The programs' average calls handled rate is steady at 94% while its abandoned rate is 6% amongst seven (7) campaigns. The program is in the process of renewing the contract for one (1) of its county partners for an additional three (3) year term.

Application Status Report
June 2025

Name	Description	Funder	Amount Requested	Amount Awarded	Status
Ralph J. Torraco Food Bank/Shelter Fund Grant	To provide funds through community established food/shelter programs that provide food and shelter to those in need. Abandoned due to not meeting eligibility requirements; funding for non-profit organizations with budget less than $1.5 million.	Unico Foundation	$-	$-	Abandoned
Ride United Transportation Access 2025-26	The Ride United Transportation Access (RUTA) program addresses pressing transportation gaps by providing rides to help people access essential medical services, complete education programs, get to job interviews, and more. Abandoned grant opportunity due due to limited financial benefit and high financial risk, high operational burden, lack of technological and staffing infrastructure needed to support CRM, billing, ride coordination, and data tracking and competitive disadvantage.	United Way Worldwide	$-	$-	Abandoned
PATH CITED	If awarded, these funds will expand Enhanced Case Management and Community Support Services for CAPK's CalAIM program.	California Department of Healthcare Services (DHCS)	$861,057.07	$-	Pending

Chick-Fil-A True Inspiration Awards	CAPK applied for Chick-Fil-A True Inspiration Awards under Caring for Communities to fund the CVAF Youth Emergency Shelter program. This will add 12 shelter beds, allowing stays of 36 months, and serve 24 more youth annually, up to 48 over two years. The expansion addresses increasing demand for long-term shelter services for youth.	Chick-fil-A	$200,000.00	$-	Pending
Pathways to Food Security: Direct Support for Farmworker Families	The CAPK Foodbank is requesting $50,000 in funding from the Kern Community Foundation to support 20 low-income farmworker families in Wasco, California. The goal of the project is to reduce food insecurity and promote long-term self-sufficiency. To achieve this, the project will provide weekly financial vouchers of approximately $99 for 24 weeks, addressing the nutritional needs of both employed and unemployed farmworkers.	Kern Community Foundation	$50,000.00	$-	Pending
The Hard Rock Heals Foundation Grant	On behalf of the CAPK Foundation, the Grants Team submitted this $5,000 request for the M St. Navigation Center to provide clothing, hygiene kits, and low-barrier meals to unsheltered clients.	Hard Rock Casino	$5,000.00	$-	Pending
Homeless Veterans Reintegration Program -Stand Down	HVRP grant funds will be used to support the operation of the Stand Down event, which is designed to provide direct, immediate services such as food, clothing, employment assistance, and medical care to veterans in need.	U.S. Department of Labor	$7,000.00	$-	Pending

Food Bank Funding Proposal and Partnership Opportunities	Through the Foundation, asking for direct food purchase expenses, requesting a 3-year commitment at $2.1 per year, totaling $6.3 million.	California Resource Corporation	$6,300,000.00	$-	Pending
SCAN Health Plan Older Adult Nutrition Programs	CAPK is requesting $10,000 from the SCAN Health Plan's Older Adult Nutrition and Food Access Program to purchase fresh, locally grown produce for immediate distribution to seniors across Kern County.	SCAN Health Plan	$10,000.00	$-	Pending
2025 AHEAD Program	Housing Initiative- to help subsidize the rent of individuals in transitioning housing, helping individuals how to live independently or Job training- example construction training for formerly incarcerated individuals or transitioning youth	FHL Bank San Francisco	$150,000.00	$-	Pending
California Housing and Community Development Homekey +	The City of Bakersfield, as the lead, partnered with CAPK for a 30-unit motel rehabilitation permanent supportive housing project for veterans and non-veterans experiencing homelessness, with a diagnosis of severe mental illness (SMI).	City of Bakersfield	$13,587,175.00	$-	Pending
FY25 Youth Homelessness Demonstration Program (YHDP) Funding	Youth Homelessness Demonstration Program (YHDP) to address youth homelessness in Kern County. For the purpose of this funding, â€œyouthâ€�are defined as ages 24 & under	Bakersfield Kern Regional Homeless Collaborative	$1,216,124.00	$-	Pending

Volunteer Income Tax Assistance (VITA) Matching Grant - Copy	This is a reapplication for year 3 of 3. Project activities will be geared towards promoting free tax preparation assistance. Staff will focus on volunteer recruitment. The grant allows IRS partners to, 1.) Increase VITA services to the undeserved across the country; 2.) Increase the number of returns filed electronically; and 3.) enhance volunteer training.	US Internal Revenue Service (IRS)	$416,353.00	$-	Pending
Tax Counseling for the Elderly (TCE)	The Tax Counseling for the Elderly (TCE) Program offers FREE tax help to individuals who are age 60 or older.	US Internal Revenue Service (IRS)	$16,747.00	$-	Pending

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	Federal	**CAPK Program**	VITA
Funding Agency	Internal Revenue Service	**Project Name**	VITA Matching Grant
CFDA	21.009	**Target Population**	Low to moderate income tax payers
Reapplication (Y/N)	Y	**Number to be served**	Pending
Estimated Request	$ 416,353	**Division Director**	Freddy Hernandez
Award Period	10/1/25 - 9/30/26	**Program Manager**	Jacquelyn Guerra

Project Goal (One sentence goal statement)

To provide free federal tax return preparation to targeted segments of taxpayers including, low to moderate income taxpayers, persons with disabilities, persons with limited English proficiency, Native Americans, individuals living in rural areas, and the elderly.

Project Description (Brief one paragraph description)

This is a reapplication for year 3 of 3. Project activities will be geared towards promoting free tax preparation assistance. Staff will focus on volunteer recruitment. The grant allows IRS partners to, 1.) Increase VITA services to the undeserved across the country; 2.) Increase the number of returns filed electronically; and 3.) enhance volunteer training.

Estimated Budget Summary

The Kern VITA Partnership requests $416,353 in federal funds to support staff salaries, fringe benefits, outreach, site operations, and technology needs. Matching requirements will be met using the simplified method for valuing volunteer hours, totaling $416,353. These funds will ensure high-quality, no-cost tax preparation services across 42 sites, including rural and mobile outreach.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

Freddy Hernandez
Freddy Hernandez (May 20, 2025 11:14 PDT) — May 20, 2025
1. Division Director — Date

Pritika Ram — May 20, 2025
2. Chief Business Development Officer — Date

3. Chief Program Officer — Date

Tracy Webster — May 20, 2025
4. Chief Financial Officer — Date

May 20, 2025
5. Chief Facilities and Technology Officer — Date

May 20, 2025
6. Chief Executive Officer — Date

Date Presented / Approved:

PRE Approval: ________ B&F Approval: ________ Executive Approval: ________ Board Approval: ________

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	Private	**CAPK Program**	CVAF
Funding Agency	Chick-Fil-A	**Project Name**	Light the Way: Expanding Safe Shelter for Youth in Need
CFDA	N/A	**Target Population**	Homeless Kern County Youth
Reapplication (Y/N)	No	**Number to be served**	48
Estimated Request	$200,000	**Division Director**	Deborah Johnson
Award Period	Feb 2026 to Feb 2028	**Program Manager**	Carlos Clemente-Juarez

Project Goal (One sentence goal statement)

The Chick-Fil-A True Inspiration Awards grant will support the Youth Emergency Shelter operated by the California Veteran Affairs Foundation under CAPK, enabling the addition of 12 shelter non-congregate beds and extended stays of six months for 48 additional youth over the two-year funding period.

Project Description (Brief one paragraph description)

The Chick-Fil-A True Inspiration Awards grant will enhance the Youth Emergency Shelter program to better address the needs of homeless youth and young families in Kern County. The program is experiencing an increased demand for shelter beds, and youth often require longer stays due to the limited availability of safe, affordable housing. To address these needs, CVAF will use this funding to add 12 non-congregate beds, extend shelter stay durations, and provide trauma-informed case management tailored to youth-specific challenges. Over a two-year period, services will be expanded to accommodate an additional 48 homeless youth and young families and will increase the program's total capacity from 120 participants to 168.

Estimated Budget Summary

The $200,000 Chick-fil-A True Inspiration Award grant will support the CVAF Youth Emergency Shelter program over two years, funding staff salaries and benefits, 12 non-congregate shelter bed youth client housing, supplies, and essential operating costs. The budget includes support for 0.65 FTE across three staff, local travel, shelter rent, risk mitigation, and wraparound services such as food and pest control. A 10% indirect rate covers administrative support to ensure effective program delivery.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

May 22, 2025

1. Division Director Date

Pritika Ram May 22, 2025

2. Chief Business Development Officer Date

3. Chief Program Officer Date

Tracy Webster May 22, 2025

4. Chief Financial Officer Date

Jun 2, 2025

5. Chief Facilities and Technology Officer Date

Jun 2, 2025

6. Chief Executive Officer Date

Date Presented / Approved:

PRE Approval: ____________ B&F Approval: ____________ Executive Approval: ____________ Board Approval: ____________

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	Private	**CAPK Program**	Housing & Supportive Services
Funding Agency	FHL Bank	**Project Name**	Workforce Pathways for Stability
CFDA	N/A	**Target Population**	Underserved priority populations
Reapplication (Y/N)	N	**Number to be served**	150
Estimated Request	$ 150,000	**Division Director**	Rebecca Morena
Award Period	9/5/2025 to 3/31/2027	**Program Manager**	N/A

Project Goal (One sentence goal statement)

CAPK proposes the creation of a Workforce and Economic Mobility Hub to centralize and enhance workforce development services for veterans, at-risk youth, and individuals experiencing homelessness, justice involvement, and economic hardship in Kern County by aligning programming to address a critical service gap in access to integrated financial education and asset-building supports.

Project Description (Brief one paragraph description)

Community Action Partnership of Kern (CAPK) proposes the creation of a Workforce and Economic Mobility Hub to centralize and enhance workforce development services for veterans, at-risk youth, and individuals facing homelessness, justice involvement, or economic hardship in Kern County. Building on successful programs like Project HireUp, the Adult Reentry Program, CalAIM Day Habilitation, VITA, and an on-the-job training partnership at the CAPK Food Bank, the Hub will address a key service gap by embedding financial capability services—such as budgeting, banking access, and asset building—into individualized case plans. Through integrated coaching, workshops, and partnerships with financial institutions, the Hub aims to serve at least 150 participants, improve job placement rates by 20%, and reduce economic vulnerability, ultimately promoting financial independence and community stability.

Estimated Budget Summary

The AHEAD grant will fund a full-time Hub Coordinator for 18 months to lead the Workforce and Economic Mobility Hub. This position will coordinate efforts across CAPK's internal programs to meet goals for client enrollment and integrated workforce and financial capability services. Grant funds will support salary, benefits (medical, dental, retirement, FICA), and a portion of training and in-person meeting costs. The budget also includes CAPK's 10% de minimis indirect rate to cover administrative support, HR, IT, finance, and facilities. As an in-kind contribution, CAPK will provide travel across Kern County, office space (120 sq. ft.), a computer with accessories, office supplies, printing, outreach materials, and indirect costs totaling $10,809.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

Rebecca Moreno
Rebecca Moreno (May 27, 2025 19:11 EDT) May 27, 2025
1. Division Director Date

Pritika Ram May 27, 2025
2. Chief Business Development Officer Date

3. Chief Program Officer Date

Tracy Webster May 27, 2025
4. Chief Financial Officer Date

May 28, 2025
5. Chief Facilities and Technology Officer Date

May 28, 2025
6. Chief Executive Officer Date

Date Presented / Approved:

PRE Approval: ________ B&F Approval: ________ Executive Approval: ________ Board Approval: ________

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	Federal	**CAPK Program**	Veterans & Supportive Services
Funding Agency	Bakersfield-Kern Regional Homeless Collaborative (CoC)	**Project Name**	East Kern Transitional Housing (TH) and Rapid Rehousing (RRH)
CFDA	N/A	**Target Population**	Homeless Youth
Reapplication (Y/N)	N	**Number to be served**	36
Estimated Request	$ 1,216.124.00	**Division Director**	Deborah Johnson
Award Period	10/1/2025 to 9/30/27	**Program Manager**	Carlos Clemente-Juarez

Project Goal (One sentence goal statement)

The Rural East Kern TH/RRH Project aims to provide client-centered transitional and rapid rehousing options, combined with wraparound services, to help 36 youth in underserved East Kern communities achieve stable housing, self-sufficiency, and long-term stability.

Project Description (Brief one paragraph description)

The Rural East Kern TH/RRH Project provides transitional and rapid rehousing for 36 homeless youth across Mojave, Ridgecrest, and Lake Isabella, combining 2 transitional units and 24 rapid rehousing units secured through local landlord partnerships. Youth are enrolled through CES and supported by 2.0 FTE trauma-informed case managers delivering housing navigation, life skills, education, employment, and healthcare services. Aligned with the YHDP Coordinated Community Plan, the project maintains a 1:12 TH:RRH ratio, integrates with CAPK's regional Family Resource Centers, and ensures long-term sustainability through CalAIM funding, foundation support, and CAPK housing programs.

Estimated Budget Summary

The Rural East Kern TH/RRH Project has a total two-year budget of $1,520,154, with $1,216,124 requested from YHDP funding and $304,031 provided through in-kind contributions, primarily from CalAIM and HHAP sources. The largest expenses are rental assistance ($674,112) and supportive services ($360,000), followed by leasing, operational costs, and administrative expenses.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

06/02/2025		Tracy Webster	06/02/2025
1. Division Director	Date	4. Chief Financial Officer	Date
Pritika Ram			06/02/2025
2. Chief Business Development Officer	Date	5. Chief Facilities and Technology Officer	Date
	06/02/2025		06/02/2025
3. Chief Program Officer	Date	6. Chief Executive Officer	Date

Date Presented / Approved:

PRE Approval: ________ B&F Approval: ________ Executive Approval: ________ Board Approval: ________

Community Action Partnership of Kern
Funding Profile

Funding Information			
Funding Type	State	**CAPK Program**	Veteran Services and CalAIM
Funding Agency	CA Dept. of Housing and Community Development City of Bakersfield (LEAD)	**Project Name**	Ramkabir Permanent Supportive Housing
CFDA	N/A	**Target Population**	unhoused individuals and veterans
Reapplication (Y/N)	N	**Number to be served**	30
Estimated Request	$ $13,587,175	**Division Director**	Deb Johnson
Award Period	10 to 15 Years	**Program Manager**	N/A

Project Goal (One sentence goal statement)

The HCD HomeKey+ service delivery will be grounded in the Housing First model to ensure low-barrier access to housing without preconditions such as sobriety or service participation. Community Action Partnership of Kern (CAPK) is the Co-Applicant and Lead Service Provider, in addition to being a BKRHC member agency, is responsible for operating the Kern County Coordinated Entry System (CES) that will coordinate intake through the CES and deliver comprehensive supportive services based on the needs of the participants, including behavioral health care, employment assistance, case management, and connections to long-term supports. For veteran participants, CAPK's California Veterans Assistance Foundation (CVAF) program works with veterans to verify their status and initiate services. The Ramkabir PSH project is a cost-effective, community-centered solution that reuses existing infrastructure to address Kern County's growing need for permanent supportive housing.

Project Description (Brief one paragraph description)

The Ramkabir Permanent Supportive Housing Project located at 901 Union Avenue in the City of Bakersfield (Kern County, California), involves the adaptive reuse of the Ramkabir Motel, a vacant 38-room property owned by the City of Bakersfield, to create high-quality Permanent Supportive Housing (PSH) for a mixed target population, including veterans, individuals with behavioral health challenges, and those experiencing or at risk of homelessness. The City of Bakersfield is the owner of the Ramkabir motel site and commits the site for the purpose of establishing 30 PSH units for this Homekey + project. The City further commits $1,147,656 in Homeless Housing, Assistance, and Prevention (HHAP) Round 4 funds to support construction and $2,342,589 of HHAP 5 toward a five-year operating match. These funds will be supplemented by a blend of committed rent subsidies, including Behavioral Health Services Act (BHSA) funding for ten (10) non-veteran tenants, fifteen (15) committed Tenant-Based HUD-VASH vouchers for veteran residents with behavioral health challenges, and Shallow subsidy renewable resources targeted to support aging or low-income veterans.

Estimated Budget Summary

The construction and development budget is $11,067,175, and the operating subsidy is $2,520,000, totaling $13,587,175. Funds allocated for operating expenses must be expended within 10 years from the date of initial occupancy. HCD may, at its discretion, extend this period up to a total of 15 years if justified. Acquisition/Rehabilitation Projects: These must be completed within 12 months from the date of award. All Permanent Supportive Housing (PSH) projects funded through Homekey+ are required to maintain affordability for a minimum of 55 years.

Recommendation

Staff recommends retroactive approval for CAPK's participation as a co-applicant in the funding application submitted by the City of Bakersfield as the lead entity on May 30, 2025, and to authorize the Chief Executive Officer to execute the subcontract agreement if awarded, including any subsequent amendments throughout the duration of the contract term.

Approvals:

1. Chief Financial Officer — Date
Tracy Webster — Jun 3, 2025

4. Chief Facilities and Technology Officer — Date
Jun 3, 2025

2. Chief Business Development Officer — Date
Pritika Ram — Jun 3, 2025

5. Chief Executive Officer — Date
Jun 3, 2025

3. Chief Program Officer — Date

Date

Date Presented / Approved:

PRE Approval: ________ B&F Approval: ________ Executive Approval: ________ Board Approval: ________

Funding Type	Federal	**CAPK Program**	VITA
Funding Agency	Internal Revenue Service	**Project Name**	Tax Counseling for the Elderly (TCE)
CFDA	21.006	**Target Population**	Elderly
Request	$	**Division Director**	Freddy Hernandez
Award Period	October 1st, 2025 – September 30th, 2026	**Program Manager**	Jacquelyn Guerra
Description	This project will assist elderly adults aged 60+ with free tax preparation assistance.		
Funding Type	Private	**CAPK Program**	M St.
Funding Agency	Hard Rock Foundation	**Project Name**	Hard Rock Foundation Grant
CFDA	N/A	**Target Population**	Individuals experiencing homelessness
Request	$5,000	**Division Director**	Rebecca Moreno
Award Period	1 year term	**Program Manager**	Laurie Hughey
Description	On behalf of the Foundation, the CAPK Grants Team applied to the Hard Rock Foundation for $5,000. This grant will be utilized to purchase hygiene kits and ready-to-eat meals for M St. clients.		

Funding Type	Private	**CAPK Program**	Food Bank
Funding Agency	Sprouts Healthy Communities Foundation	**Project Name**	Summer Grants Program: The Wellness Across the Lifespan Grant
CFDA	N/A	**Target Population**	Seniors
Request	$10,000	**Division Director**	Susana Magana
Award Period	June 2025 to December 2025	**Program Manager**	Kelly Lowery
Description	CAPK is requesting $10,000 from the Sprouts Healthy Communities Foundation Summer Grants Program to purchase fresh, locally grown produce for immediate distribution to adults and vulnerable populations across Kern County.		

Funding Type	Private	**CAPK Program**	Food Bank
Funding Agency	SCAN Health Plan	**Project Name**	SCAN Health Plan Older Adult Nutrition Programs
CFDA	N/A	**Target Population**	Seniors
Request	$10,000	**Division Director**	Susana Magana
Award Period	June 2025 to December 2025	**Program Manager**	Kelly Lowery
Description	CAPK is requesting $10,000 from the SCAN Health Plan's Older Adult Nutrition and Food Access Program to purchase fresh, locally grown produce for immediate distribution to seniors across Kern County.		

Recommendation	Staff recommends approval to submit the small funding application(s) up to $50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Policy Council: ____________ PRE Presentation: ____________ B&F Approval: ____________ Board Approval: ____________

Date Presented/Approved

Funding Type		**CAPK Program**	
Funding Agency		**Project Name**	
CFDA		**Target Population**	
Request		**Division Director**	
Award Period		**Program Manager**	

Description	

Funding Type		**CAPK Program**	
Funding Agency		**Project Name**	
CFDA		**Target Population**	
Request		**Division Director**	
Award Period		**Program Manager**	
Description			

Funding Type		**CAPK Program**	
Funding Agency		**Project Name**	
CFDA		**Target Population**	
Request		**Division Director**	
Award Period		**Program Manager**	
Description			

Funding Type		**CAPK Program**	
Funding Agency		**Project Name**	
CFDA		**Target Population**	
Request		**Division Director**	
Award Period		**Program Manager**	
Description			

Funding Type		**CAPK Program**	
Funding Agency		**Project Name**	
CFDA		**Target Population**	
Request		**Division Director**	

Award Period		**Program Manager**	
Description			

Recommendation	Staff recommends approval to submit the small funding application(s) up to $50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

<u>Date Presented/Approved</u>

Policy Council:	___________	PRE Presentation:	___________	B&F Approval:	___________	Board Approval:	___________

Month	May-25	**Program/Work Unit**	Head Start Preschool & Early Head Start
Division/Director	Head Start/State Child Development Division/ Yolanda Gonzales	**Enrollment and Attendance Manager**	Carol Hendricks
Reporting Period	May 1, 2025 - May 31, 2025		

Program Description

Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home- based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.

Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)	**Month**	**Target**	**Annual Goal**	**Annual Progress**	
Reportable/Funded Enrollment	743	753	753	99%	
Disabilities	227 (YTD)	10%	10%	39%	
Over Income 101%-130% (up to 35%)	22	n/a	n/a	3%	
Over Income 131% and up (up to 10%)	59	n/a	n/a	8%	
Head Start Preschool (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)	**Month**	**Target**	**Annual Goal**	**Annual Progress**	
Reportable/Funded Enrollment	936	936	936	100%	
Disabilities	112 (YTD)	10%	10%	12%	
Over Income 101%-130% (up to 35%)	22	n/a	n/a	2%	
Over Income 131% and up (up to 10%)	79	n/a	n/a	8%	
Home Visiting Program (SRV 2cc, 7a)	**Monthly**	**Year-To- Date**	**Annual Goal (Contract Limit 310)**	**Annual Progress (Calendar)**	**Annual Progress (Program Year)**
Enrollment	250	365	308	68%	119%
Central Kitchen	**Total Meals Delivered**		**Breakfast**	**Lunch**	**Snack**
Meals and Snacks	53,744		19,277	16,868	17,599
Child and Adult Care Food Program (CACFP) (Note: The data represents information from April 2025)	**Total Meals Delivered**		**Meals Allocated (CACFP/HS)**	**# of Meals Served**	**% of Meals Served**
Meals and Snacks (SRV 5ii)	74,088		52,917/21,171	58,467	79%
Eligbility Determination (SRV 7b) (January 2025-December 2025)	122	746			
Total Community Services	**122**	**746**			

Explanation (Over/Under Goal Progress)

For May 2025, we have met our goals with our full-enrollment initiative. This is the sixth consecutive month reaching the benchmark set by the Office of Head Start.

	Progress Towards Goal
Goal III: Health and Safety: Strengthen standards of practice for mitigating risk through expanding our culture of child health and safety.	Objective A: The program will expand tools and resources necessary to ensure we have a standard of practice focused on protecting child safety and preventing and identifying child abuse before June 2026. For example, Bee Safe and iLookOut training, a free online professional development course focused on protecting child safety and preventing and identifying child abuse. ` Progress: Exploring new resources to enhance protecting children by recognizing the signs and symptoms of suspected child abuse or neglect, understanding the responsibilities of a mandated reporter, and supporting families when filing a mandated report. Also, Preservice for our Homebase and HVP Program will be held on June 2, 2025 thru June 4, 2025. During Preservice, training on identifying child abuse and mandated reporting is provided to staff. Preservice for SJC and Kern are calendared for July 2025.

Program Description

1.May 5, 2025 – Recruitment Event, Bakersfield College, Arvin Location (Primeros Pasos FSW) 2.May 15, 2025 – Recruitment Event, Building Hope Conference 3.May 17, 2025 – Recruitment Event, East Bakersfield Festival 4.Part Year children are off and have received transition packets with activities to do during the summer. Full Year children also received transition packets to use at home during the summer months. These include monthly calendars with developmentally appropriate activities, crayons, scissors, a journal, and manipulative toys for counting. 5.In the classrooms Summer Fun has started, and children are exploring taking care of pets and gardening. The 2025-2026 School Readiness Goals have been developed; the School Readiness committee was able to review and share feedback, Policy Council approved in May. The School Readiness Goals will be shared with the Board of Directors for approval in June.

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MEMORANDUM

To: Program Review & Evaluation - PRE-Committee

From: Yolanda Gonzales – Director of Head Start/State Child Development

Date: June 11, 2025

Subject: *Agenda Item 5d:* Strategic Plan 2021-2025 Goal 2 Update – **Info Item**

Strategic Goal 2 – To ensure that all families in the communities we serve have access to high quality early learning and care choices to meet their diverse needs.

The team continues the process of collaborating with internal and external community partners that can help expand educational support services for the communities throughout Kern County. Listed below are some program updates that will help us reach our goal:

- Oasis Family Resource Center was awarded a grant that provides rental assistance to individuals and families who are homeless or at-risk of being homeless.
- The VITA program was able to train and certify 96 volunteers who assisted with families and individuals with their annual tax returns. For many of these volunteers, this was a great learning experience.
- The East Kern Family Resource Center completed their laundry and educational room in the month of May 2025. This expansion will allow families to wash their clothing and attend educational courses (i.e. Parenting Classes, Anger Management, and Financial Education) that could help them reconnect with their family.
- In February 2025, Head Start expanded services with the San Joaquin County Office of Education (SJCOE) to serve preschool-aged children, with a primary focus on three-year-olds. CAPK has received new funding through both California State Preschool Program (CSPP) and Head Start to serve a total of 153 children in the city of Stockton. This initiative strengthens early learning opportunities and meets the critical needs of the community.
- Effective April 1, 2025, CAPK entered into a contract agreement with the Open-Door Network. This EHS partnership will serve a total of 16 slots.
- The Family Child Care (FCC) Program's current contract became effective in October 2024 and achieved full enrollment in December 2024. A new contract is projected to begin on July 1, 2025, which will include an increase in the number of available slots.

Group 2 met on April 4, 2025, to review and evaluate our current Strategic goal and to summarize and highlight areas where significant progress was made.

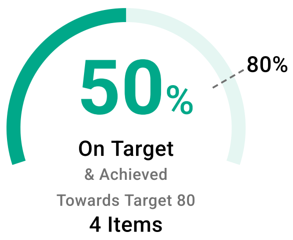
Attachment:
Action Plan Summary report for Goal Group 2

Yolanda Gonzales Summary

Individual Goals

As of June 4, 2025

Yolanda Gonzales



50% Critical
0% Off Target
0% Not Started
0% Deferred

2 Community Access
All families in the communities we serve have access to high-quality early learning and care choices to meet their diverse needs.

Objective		Activity	Sub-Activity
90% of 86% Achieved	**Expand access to services and resources for health and safety of children and youth by providing a safe environment.** (2.1) (EOY Target: 100%) Owner: Yolanda Gonzales, (10/01/21 - 12/31/25) Updated as of 06/07/24 Latest Comment: Obtained contract to increase services in Jan Joaquin County by opening a new facility, including 3-5 yr old children. Also in the beginning stages of opening a family home child care option. (Angie Nelson, 06/07/24)		

40% of 86%	**Support the quality and availability of non-traditional hours of service.** (2.2) (EOY Target: 100%) Owner: Yolanda Gonzales, (10/01/21 - 12/31/25) Updated as of 06/07/24 Latest Comment: Will be seeking childcare providers that are able to provide non-traditional hours, within the Early Head Start and Head Start Program. (Angie Nelson, 06/07/24)	35% of 86% **Continue to work with partners like the Community Connection for Child Care (CCCC) on referrals and partnerships to increase capacity of existing and new provider networks** (2.2.2) (EOY Target: 100%) Owner: Yolanda Gonzales, (10/01/21 - 12/31/25) Updated as of 02/02/24 Latest Comment: East Kern Resource Center and Oasis has partnered with Dept of Human Services to increase support services for parenting classes, and waiving fees. Transportation services are also provided. Families from Head Start are also receiving services. (Angie Nelson, 02/02/24)
73% of 86%	**Support workforce development and employment opportunities for CAPK clients.** (2.3) (EOY Target: 100%) Owner: Yolanda Gonzales, (10/01/21 - 12/31/25) Updated as of 06/07/24 Latest Comment: Energy has partnered up with Bakersfield College and a Solar Company to train individuals to install solar systems. (Angie Nelson, 06/07/24)	