



DATE: June 24, 2025

TIME: 2:00 pm

LOCATION: CAPK Administrative Office
Executive Conference Room
1300 18th Street., Suite 200
Bakersfield, CA 93301

Executive Committee Agenda

I. Call to Order

a. Roll Call

Kevin Burton (Chair) Ariana Joven

II. Public Comment

The public may address the Board of Directors on items not on the agenda but under the jurisdiction of the Board. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

III. New Business

- a. Banking Institution Signing Authority with Resolution– **Action Item (p. 2-3)** Tracy Webster, Chief Financial Officer

IV. Board Member Comments

V. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative office at 1300 18th St, Bakersfield, CA and online at www.capk.org by 12:00 pm, June 18, 2025. Lara Popkin, Administrative Coordinator.

MEMORANDUM

To: Board of Directors

From: Tracy Webster, Chief Financial Officer



Date: June 24th, 2025

Subject: Agenda Item III(a): Banking Institution Signing Authority with Resolution – **Action Item**

We are changing authorized signors on the CAPK Foundation's bank account at Tri Counties Bank. The following Officers will be listed as signers:

- Jeremy T. Tobias, Chief Executive Officer and President
- Pritika Ram, Chief Business Development Officer and Secretary

Adding the following individual as a signer on the account:

- Emilio Wagner, Chief Facilities & Technology Officer

Furthermore, the following individual will be removed as a signer on the account:

- Louis Gill, Chief Program Officer and Vice President

The CAPK Foundation Board is required to approve all new signers and the removal of signers.

Recommendation:

Staff recommends the Board of Directors authorize, with Resolution, the following Officers to be signers of the CAPK Foundation bank account with Tri Counties; Jeremy T. Tobias, CEO, Pritika Ram, Chief Business Development Officer and Secretary and Emilio Wagner, Chief Facilities & Technology Officer.



RESOLUTION # 2025-

A Resolution of the Board of Directors of the Community Action Partnership of Kern Foundation Approving the Banking Institution Signing Authority

The Board of Directors of Community Action Partnership of Kern Foundation located at 1300 18th Street, met June 24th, 2025, in Bakersfield, California at an Executive Committee meeting and resolved as follows:

WHEREAS, Community Action Partnership of Kern (CAPK) is a private, non-profit 501(c)(3) corporation established as a result of the Economic Opportunity Act of 1964, and is the federally designated community action agency serving the low-income, elderly, and disadvantaged residents of Kern County; and

WHEREAS, CAPK is charged with the responsibility of continuing the battle to alleviate poverty in Kern County by developing and implementing creative and innovative programs, and has adopted the philosophical position of "Helping People, Changing Lives" in its quest to assist people in need, and families with minimal or no resources; and

WHEREAS, the CAPK Foundation, a wholly owned subsidiary and private, non-profit 501(c)(3) corporation, was established to exclusively benefit CAPK by conducting fundraising activities and developing and managing an endowment that supports CAPK; and

WHEREAS, the CAPK Foundation requires a banking institution be established to conduct business, separate from CAPK, and the CAPK Foundation Board has approved Valley Republic Bank as the official banking institution for the CAPK Foundation; and

NOW, THEREFORE, be it resolved that the following CAPK Foundation Officers are added as signers for the CAPK Foundation bank account with Tri Counties Bank: Jeremy T. Tobias, Chief Executive Officer and President; Louis Gill, Chief Program Officer and Vice-President; and Pritika Ram, Chief Business Development Officer and Secretary.

APPROVED by the chair and vice chair of Community Action Partnership of Kern Foundation, this 24th day of June 2025.

Chair
CAPK Foundation Board of Directors

Date