



DATE	June 18, 2025
TIME	12:00 pm
LOCATION	CAPK Administrative Office 1300 18 th St., 3 rd Floor Bakersfield, CA 93301

Budget & Finance Committee Agenda

1. Call to Order

2. Roll Call

Michelle Jara Rangel
Fred Plane

Fatima Echeverria
Ana Vigil

3. Public Comments

The public may address the Committee on items not on the agenda but under the jurisdiction of the Committee. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

4. New Business

- | | |
|--|---|
| a. Head Start / Early Head Start Budget to Actual Reports for April 30, 2025,- Info Item
Head Start Budget to Actual for the Period Ended April 30, 2025 (p. 3-5)
Early Head Start Budget to Actual for the Period Ended April 30, 2025 (p. 6-10) | Tracy Webster, Chief Financial Officer,
Louis Rodriguez, Head Start Finance
Administrator |
| b. Agency Budget Revision #1 - Action Item (p.11-23) | Tracy Webster, Chief Financial Officer |
| c. 2-1-1 Call Center – United Way Merced County FY 20025-2028 Service Agreement - Action Item (p.24-30) | Sabrina Jones-Roberts, 2-1-1 Program
Administrator |
| d. 2025-2026 Head Start Program Budget Revision – Action Item (p. 31-33) | Rosa Guerrero, Administrative Analyst
Head Start & State Child Development |
| e. New Lease for 6 W. Main Street Suite E., Stockton – Action Item (p.34-41) | Jerry Meade, Assistant Director, Head
Start & State Child Development |
| f. New Lease for 1105 N. Sacramento Street, Stockton - Action Item (p.42-99) | Jerry Meade, Assistant Director, Head
Start & State Child Development |
| g. 2025-26 County of Kern Home Visiting Program Agreement Retroactive Approval - Action Item (p. 100-144) | Jerry Meade, Assistant Director, Head
Start & State Child Development |

- | | |
|---|---|
| h. U.S. Department of Housing and Urban Development
CA1799L9D042406 and Coordinated Entry System Renewal
Contract - Action Item (p. 145-154) | Rebecca Moreno, Director of Housing &
Support Services |
| i. Status of California Migrant Child Care Contract – CMIG - Info.
Item (p.155) | Carol Hendricks, Enrollment &
Attendance Manager Head Start & State
Child Development |
| j. Goal Group 6 Status Update – Info. Item (p. 156-159) | Tracy Webster, Chief Financial Officer |
| k. April Financial Reports 2025 – Action Item (p.160-268) | Tracy Webster, Chief Financial Officer |

5. Committee Member Comments

6. Next Scheduled Meeting

Budget & Finance Committee Meeting
August 13th, 2025
1300 18th St., 3rd Floor, Board Room
Bakersfield, CA 93301

7. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18th St. Bakersfield, CA and online at www.capk.org by 12:00 pm, June 13th, 2025, by Glyniet Campbell, Administrative Coordinator.



MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: June 18, 2025

Subject: *Head Start*
Budget to Actual Report for the period ended April 30, 2025 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the second-year budget period is March 1, 2025, through February 28, 2026.

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2025, through April 30, 2025. Two months (16.67%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 21% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 15% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

The non-Federal share is at 66% of the budget.

Community Action Partnership of Kern
Head Start
Budget to Actual Report
Budget Period: March 1, 2025 - February 28, 2026
Report Period: March 1, 2025 - April 30, 2025
 Month 2 of 12 (16.67%)

Prepared 06/09/2025

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	4,284,179	704,889	3,579,290	16%	84%
FRINGE BENEFITS	1,372,427	110,133	1,262,294	8%	92%
TRAVEL	27,500	-	27,500	0%	100%
EQUIPMENT	-	-	-		
SUPPLIES	267,508	152,222	115,286	57%	43%
CONTRACTUAL	93,140	41,469	51,671	45%	55%
CONSTRUCTION	-	-	-		
OTHER	1,747,646	729,214	1,018,432	42%	58%
INDIRECT	733,517	52,842	680,675	7%	93%
TOTAL BASE FUNDING	8,525,917	1,790,769	6,735,148	21%	79%

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	30,452	6,763	23,689	22%	78%
SUPPLIES	11,993	617	11,376	5%	95%
CONTRACTUAL	6,400	-	6,400	0%	100%
OTHER	31,876	5,485	26,392	17%	83%
INDIRECT	8,072	655	7,417	8%	92%
TOTAL TRAINING & TECHNICAL ASSISTANCE	88,793	13,520	75,273	15%	85%

GRAND TOTAL HS FEDERAL FUNDS	8,614,710	1,804,289	6,810,421	21%	79%
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HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,052,400	817,059	235,341	78%	22%
CALIF DEPT OF ED	3,959,029	2,512,719	1,446,310	63%	37%
TOTAL NON-FEDERAL	5,011,429	3,329,778	1,681,651	66%	34%

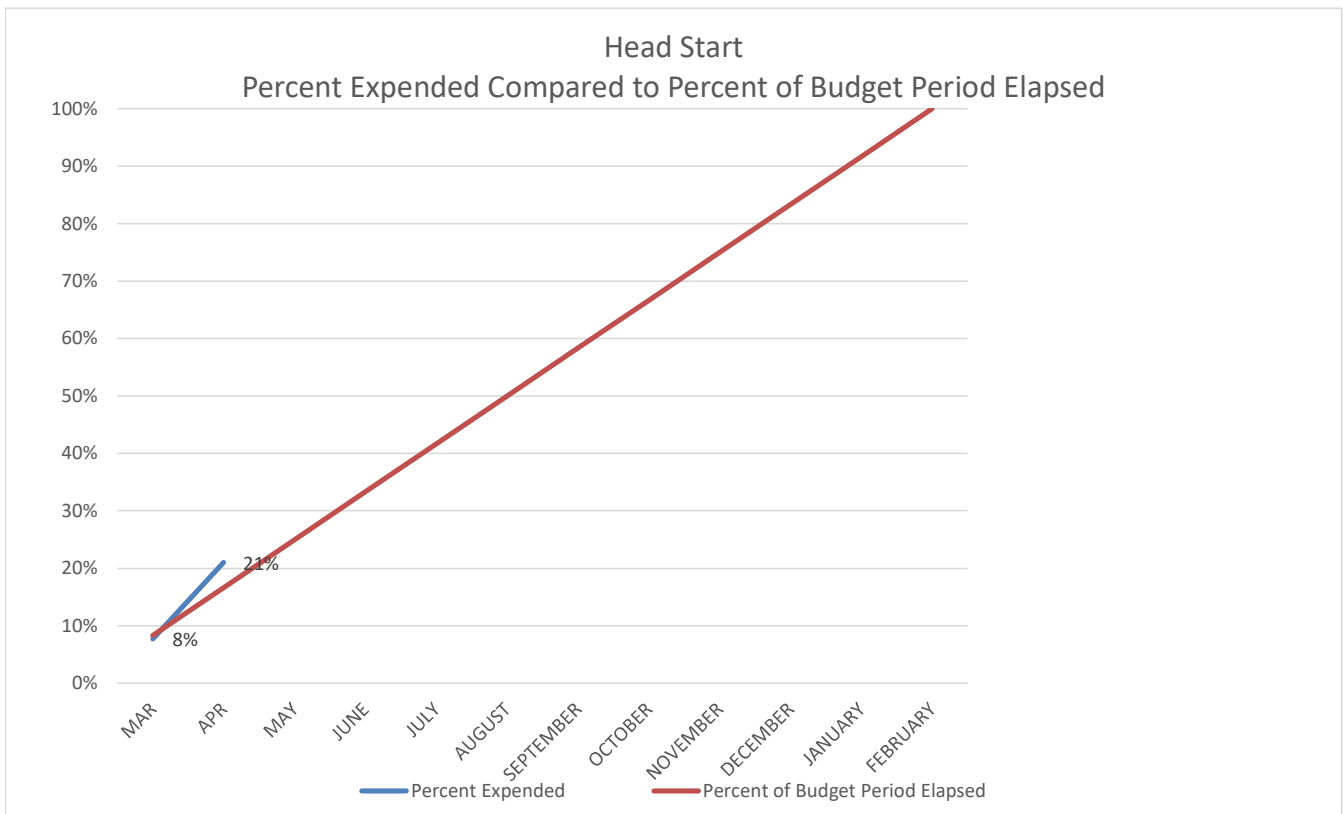
Budget reflects Notice of Award #09CH012489-02-00

Actual expenditures include posted expenditures and estimated adjustments through 04/30/2025

Administrative Cost for HS and EHS Combined **35.1%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Elan Credit Card	62,945				62,945	5/1/2025
Lowe's	43,364	-	1,442	(58)	44,747	5/2/2025
Smart & Final	384	1,147	165	64	1,760	5/1/2025
Save Mart	1,260	-	-	-	1,260	5/1/2025
Chevron & Texaco Business Card	3,620	-	-	-	3,620	5/6/2025
Home Depot	24,845		-	-	24,845	5/5/2025
	136,417	1,147	1,607	6	139,177	





MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: June 18, 2025

Subject: *Early Head Start*
Budget to Actual Report for the period ended April 30, 2025 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the second-year budget period is March 1, 2025, through February 28, 2026.

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2025, through April 30, 2025. Two months (16.67%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 25% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 10% of the budget.

**Community Action Partnership of Kern
Early Head Start
Budget to Actual Report**
Budget Period: March 1, 2025 - February 28, 2026
Report Period: March 1, 2025 - April 30, 2025
 Month 2 of 12 (16.67%)

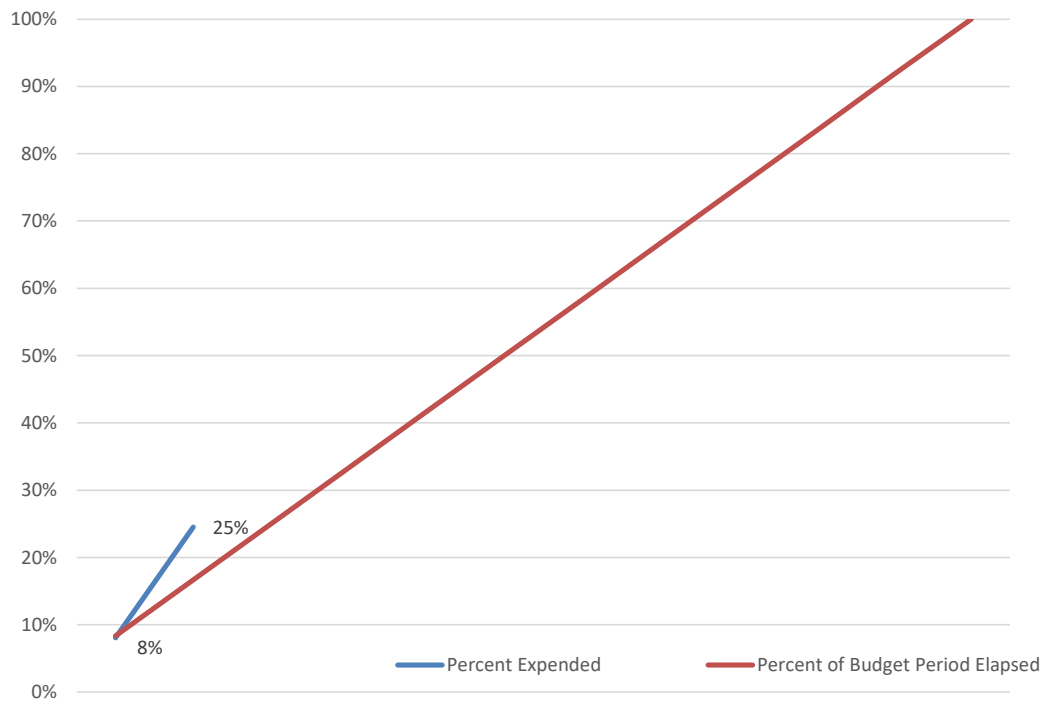
Prepared 06/09/2025

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	6,217,885	1,276,628	4,941,257	21%	79%
FRINGE BENEFITS	1,922,216	595,779	1,326,437	31%	69%
TRAVEL	22,500	-	22,500	0%	100%
EQUIPMENT	-	-	-		
SUPPLIES	375,801	191,566	184,235	51%	49%
CONTRACTUAL	500,622	159,519	341,103	32%	68%
CONSTRUCTION	-	-	-		
OTHER	1,211,550	458,938	752,612	38%	62%
INDIRECT	1,008,455	77,408	931,047	8%	92%
TOTAL BASE FUNDING	11,259,029	2,759,837	8,499,192	25%	75%
TRAINING & TECHNICAL ASSISTANCE					
PERSONNEL	-	-	-		
FRINGE BENEFITS	-	-	-		
TRAVEL	59,316	10,692	48,624	18%	82%
SUPPLIES	15,006	347	14,659	2%	98%
CONTRACTUAL	13,041	-	13,041	0%	100%
OTHER	68,977	5,130	63,847	7%	93%
INDIRECT	15,634	1,110	14,524	7%	93%
TOTAL TRAINING & TECHNICAL AS:	171,974	17,279	154,694.61	10%	90%
GRAND TOTAL EHS FEDERAL FUNI	11,431,003	2,777,117	8,653,886	24%	76%

Budget reflects Notice of Award #09CH012489-02-00

Actual expenditures include posted expenditures and estimated adjustments through 04/30/2025

Early Head Start Percent Expended Compared to Percent of Budget Period Elapsed



Community Action Partnership of Kern

Head Start and Early Head Start Kern

Year-to-Date Non-Federal Share and In-Kind Report

Budget Period: March 1, 2025 through February 28, 2026

Report for period ending April 30, 2025 (Month 2 of 12)

Percent of budget period elapsed: **16.7%**

LOCATION	Enroll- ment	March	April	YTD Totals	Kern/SJC	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	34	15,749	12,917	28,667	Kern	43,028	67%
Alicante	20	11,086	14,447	25,533	Kern	25,311	101%
Angela Martinez	105	27,015	21,683	48,698	Kern	132,882	37%
Broadway	37	5,316	5,440	10,756	Kern	46,825	23%
Cleo Foran	23	3,034	12,835	15,869	Kern	29,107	55%
Delano	60	24,096	9,760	33,856	Kern	75,933	45%
Fairfax	34	2,070	7,691	9,761	Kern	43,028	23%
Harvey L. Hall	142	30,765	25,152	55,917	Kern	179,707	31%
Heritage	17	1,689	893	2,582	Kern	21,514	12%
Home Base	160	24,335	8,041	32,376	Kern	202,487	16%
Martha J. Morgan	50	23,064	23,390	46,455	Kern	63,277	73%
Oasis	42	10,133	11,920	22,053	Kern	53,153	41%
Pete H. Parra	116	464	387	851	Kern	146,803	1%
Primeros Pasos	67	81,225	74,443	155,668	Kern	84,791	184%
Rosamond	51	693	0	693	Kern	64,543	1%
San Diego	32	7,550	7,807	15,357	Kern	40,497	38%
Shafter	17	3,862	4,209	8,071	Kern	21,514	38%
Shafter HS/EHS	24	6,413	7,331	13,744	Kern	30,373	45%
Sterling	117	12,200	0	12,200	Kern	148,068	8%
Stockdale Head Start	41	4,620	6,460	11,080	Kern	51,887	21%
Sunrise Villa	17	2,558	1,040	3,598	Kern	21,514	17%
Taft	51	5,698	317	6,016	Kern	64,543	9%
Tehachapi	15	1,306	883	2,190	Kern	18,983	12%
Vineland	17	6,189	5,062	11,250	Kern	21,514	52%
Virginia	17	12,711	11,663	24,374	Kern	21,514	113%
Willow	40	13,515	12,644	26,159	Kern	50,622	52%
Administrative Services		0	0	0	Kern/SJC	0	0%
PC Planning		0	0	0	Kern/SJC	0	0%
PC By Laws		0	0	0	Kern/SJC		
Governance		0	0	0	Kern	15,000	0%
Program Services		25,482	21,390	46,872	Kern/SJC	74,265	63%
California Street	24	11,855	7,472	19,327	SJC	30,373	64%
Gianone	16	2,302	2,438	4,740	SJC	26,431	0%
Kennedy	16	2,963	3,594	6,557	SJC	20,249	32%
Lodi Home Base	20	16,259	10,005	26,264	SJC	25,311	104%
Lodi UCC	24	9,854	9,439	19,294	SJC	30,373	64%
Lathrop Home Base	20	16,259	3,802	20,061	SJC	25,311	79%
Marci Massei	24	8,028	7,640	15,667	SJC	30,373	52%
Stockton Home Base	40	13,285	11,868	25,153	SJC	50,622	50%
Lathrop	24	5,549	3,802	9,352	SJC	30,373	31%
SUBTOTAL IN-KIND	1,554	449,193	367,867	817,059	0	2,062,099	40%
x							
State General Child Care*		360,286	0	360,286	Kern	2,420,779	15%
State Preschool*		916,299	639,719	1,556,017	Kern	6,219,213	25%
State Migrant Child Care*		1,191	1,248	2,438	Kern	50,000	5%
SUBTOTAL CA DEPT of ED		1,277,776	640,966	1,918,742		8,689,992	22%
x							
State General Child Care*		248,476	254,215	502,692	SJC	1,175,152	43%
SUBTOTAL CA DEPT of ED		248,476	254,215	502,692		1,175,152	43%
GRAND TOTAL		1,975,445	1,263,048	3,238,493		11,927,243	27%
91,285							
<u>3,329,778</u>							

Please Note: The CCTR State Contract was fully earned in March; therefore, there will be no In-Kind contributions associated with this contract for April, May, or June.

**Community Action Partnership of Kern
Early Head Start Child Care Partnerships
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: March 1, 2025 through February 28, 2026
Report for period ending April 30, 2025 (Month 02 of 12)**

Percent of year elapsed: **16.67%**

LOCATION	FUNDED ENROLL- MENT	Mar-25	Apr-25	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Kern Community College District - BC	32	27,255	0	27,255	137,864	20%
KCSOS - Blanton	16	34,352	1,583	35,935	68,932	52%
Garden Pathways	11	81	317	399	47,391	1%
Taft College	42	27,610	0	27,610	180,947	15%
Escuelita Hernandez	16	49	0	86	68,932	0%
Program Services		0	0	0		
Admin Services		0	0	0		
GRAND TOTAL	117	89,347	1,900	91,285	504,065	18%

Budget reflects Notice of Award #09CH012489-02-00



MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, Chief Financial Officer *Tracy Webster*

Date: June 18, 2025

Subject: *Agenda Item 4b:* Agency-Wide Budget Revision #1 – **Action Item**

The proposed revised annual budget for the 2025/26 fiscal year is presented using the following functional categories:

1. Program Services
 - Education
 - Nutrition
 - Energy Conservation
 - Community Services
 - CSBG
2. Support Services
 - Discretionary & Fund Raising
3. Indirect

The Program budget reflects a shift in the amount of \$98,000 within the CSBG funding from Shafter Youth Center to the Food Bank. This realignment of CSBG funding is based on the planned suspension of services at Shafter Youth Center effective September 1, 2025. Greater detail about the planned suspension will be presented during the Board meeting on June 25, 2025.

The Indirect budget has been revised from \$10,831,963 to \$10,942,488 for the five support divisions: Executive, Human Resources, Finance, Operations and Community Development. A projected cost of \$110,525 has been added for the following anticipated expenses: additional audit expenses associated with compliance with ASU 842 – Lease Accounting, revised salary expenses, and anticipated need for contract labor.

Recommendation

Staff recommends that the Budget and Finance Committee approve the revised annual budget for FY 2025/26 and forward a recommendation of approval to the Board of Directors.

Attachments:

Revised Annual Budget for FY 2025/26 (11 pages)

Detail of Budget Revision Changes for FY 2025/26 (1 page)

**COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2025/26**

	Program Services					Support Services		Indirect
	Education	Nutrition	Energy Conservation	Community Services	CSBG	Discretionary & Fund Raising	TOTAL	
Revenue								
Government Revenue	\$ 98,825,113	\$ 11,204,927	\$ 7,737,612	\$ 11,197,635	\$ 1,791,327	\$ -	\$ 130,756,614	\$ -
Head Start Subsidy for CACFP	(1,633,225)	1,633,225	-	-	-	-	-	-
Private Revenue	-	-	410,445	292,720	-	-	703,165	-
Other Revenue	-	284,247	-	-	-	95,578	379,825	11,637,040
Donations	-	376,008	-	-	-	-	376,008	-
Total Revenue	\$ 97,191,888	\$ 13,498,407	\$ 8,148,057	\$ 11,490,355	\$ 1,791,327	\$ 95,578	\$ 132,215,612	\$ 11,637,040
Expenditures								
Salaries	38,999,924	5,086,849	3,026,630	4,282,110	950,312	303,161	52,648,986	6,185,191
Benefits	11,690,857	1,666,602	966,559	1,347,365	282,380	103,943	16,057,706	1,946,896
Travel	836,996	115,667	80,650	66,742	43,851	25,300	1,169,206	113,200
Space Cost	3,469,364	728,727	253,000	3,195,293	253,681	2,000	7,902,065	258,000
Supplies	1,649,146	199,399	136,000	208,638	31,831	18,850	2,243,864	270,486
Equipment	-	-	-	-	-	-	-	-
Consultant/Contract	1,407,736	952,904	2,078,131	277,476	5,750	-	4,721,997	1,254,700
Other Operating Costs	1,688,881	614,558	563,693	447,277	51,480	115,660	3,481,549	713,015
Program Costs	28,405,475	3,061,030	302,662	812,985	3,000	-	32,585,152	-
Depreciation	287,774	5,000	-	-	-	(5,000)	287,774	201,000
Indirect	8,755,735	1,067,671	740,732	852,469	169,042	51,391	11,637,040	-
Total Expenditures	\$ 97,191,888	\$ 13,498,407	\$ 8,148,057	\$ 11,490,355	\$ 1,791,327	\$ 615,305	\$ 132,735,339	\$ 10,942,488
Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (519,727)	\$ (519,727)	\$ 694,552

COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2025/26
(PROPOSED CHANGES)

	Program Services					Support Services		Indirect
	Education	Nutrition	Energy Conservation	Community Services	CSBG	Discretionary & Fund Raising	TOTAL	
Revenue								
Government Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Head Start Subsidy for CACFP	-	-	-	-	-	-	-	-
Private Revenue	-	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	-	-
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures								
Salaries	-	-	-	-	11,613	-	11,613	(105,798)
Benefits	-	-	-	-	22,479	-	22,479	(32,877)
Travel	-	-	-	-	(544)	-	(544)	-
Space Cost	-	-	-	-	(34,648)	-	(34,648)	-
Supplies	-	-	-	-	1,000	-	1,000	(51,000)
Equipment	-	-	-	-	-	-	-	-
Consultant/Contract	-	-	-	-	-	-	-	300,200
Other Operating Costs	-	-	-	-	100	-	100	-
Program Costs	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-
Indirect	-	-	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,525
Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (110,525)

COMMUNITY ACTION PARTNERSHIP OF KERN
APPROVED ANNUAL BUDGET 2025/26

	Program Services					Support Services		Indirect
	Education	Nutrition	Energy Conservation	Community Services	CSBG	Discretionary & Fund Raising	TOTAL	
Revenue								
Government Revenue	\$ 98,825,113	\$ 11,204,927	\$ 7,737,612	\$ 11,197,635	\$ 1,791,327	\$ -	\$ 130,756,614	\$ -
Head Start Subsidy for CACFP	(1,633,225)	1,633,225	-	-	-	-	-	-
Private Revenue	-	-	410,445	292,720	-	-	703,165	-
Other Revenue	-	284,247	-	-	-	95,578	379,825	11,637,040
Donations	-	376,008	-	-	-	-	376,008	-
Total Revenue	\$ 97,191,888	\$ 13,498,407	\$ 8,148,057	\$ 11,490,355	\$ 1,791,327	\$ 95,578	\$ 132,215,612	\$ 11,637,040
Expenditures								
Salaries	38,999,924	5,086,849	3,026,630	4,282,110	938,699	303,161	52,637,373	6,290,989
Benefits	11,690,857	1,666,602	966,559	1,347,365	259,901	103,943	16,035,227	1,979,773
Travel	836,996	115,667	80,650	66,742	44,395	25,300	1,169,750	113,200
Space Cost	3,469,364	728,727	253,000	3,195,293	288,329	2,000	7,936,713	258,000
Supplies	1,649,146	199,399	136,000	208,638	30,831	18,850	2,242,864	321,486
Equipment	-	-	-	-	-	-	-	-
Consultant/Contract	1,407,736	952,904	2,078,131	277,476	5,750	-	4,721,997	954,500
Other Operating Costs	1,688,881	614,558	563,693	447,277	51,380	115,660	3,481,449	713,015
Program Costs	28,405,475	3,061,030	302,662	812,985	3,000	-	32,585,152	-
Depreciation	287,774	5,000	-	-	-	(5,000)	287,774	201,000
Indirect	8,755,735	1,067,671	740,732	852,469	169,042	51,391	11,637,040	-
Total Expenditures	\$ 97,191,888	\$ 13,498,407	\$ 8,148,057	\$ 11,490,355	\$ 1,791,327	\$ 615,305	\$ 132,735,339	\$ 10,831,963
Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (519,727)	\$ (519,727)	\$ 805,077

COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2025/26
EDUCATION

	Head Start	State Funded Child Care	San Joaquin COE	County of Kern Home Visit Initiative	Migrant Alternative Payment	TOTAL
Revenue						
Community Services Block Grant (CSBG)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Government Revenue	40,091,426	11,709,758	6,796,885	4,874,043	35,353,001	98,825,113
Head Start Subsidy for CACFP	(1,633,225)	-	-	-	-	(1,633,225)
Private Revenue	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
Donations	-	-	-	-	-	-
Total Revenue	\$ 38,458,201	\$ 11,709,758	\$ 6,796,885	\$ 4,874,043	\$ 35,353,001	\$ 97,191,888
Expenditures						
Salaries	21,004,151	8,192,902	4,154,866	2,785,694	2,862,311	38,999,924
Benefits	6,415,233	2,431,351	1,263,950	894,331	685,992	11,690,857
Travel	537,326	-	22,670	232,000	45,000	836,996
Space Cost	2,683,364	-	450,000	96,000	240,000	3,469,364
Supplies	1,304,801	-	144,197	110,148	90,000	1,649,146
Equipment	-	-	-	-	-	-
Consultant/Contract	1,307,154	20,982	23,600	25,000	31,000	1,407,736
Other Operating Costs	1,190,820	-	151,733	78,284	268,044	1,688,881
Program Costs	189,032	-	91,572	196,000	27,928,871	28,405,475
Depreciation	267,774	-	-	14,400	5,600	287,774
Indirect	3,558,546	1,064,523	494,297	442,186	3,196,183	8,755,735
Total Expenditures	\$ 38,458,201	\$ 11,709,758	\$ 6,796,885	\$ 4,874,043	\$ 35,353,001	\$ 97,191,888
Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefit Rate	30.5%	29.7%	30.4%	32.1%	24.0%	30.0%

COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2025/26
NUTRITION

	WIC	Snap-ED	Child and Adult Care Food Program (CACFP)			Food Bank	TOTAL
			Kern Central Kitchen	San Joaquin Vended Meals	Subtotal CACFP		
Revenue							
Community Services Block Grant (CSBG)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 521,156	\$ 521,156
Other Government Revenue	4,632,704	2,189,752	1,630,185	226,074	1,856,259	2,526,212	11,204,927
Head Start Subsidy for CACFP	-	-	1,405,385	227,840	1,633,225	-	1,633,225
Private Revenue	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	284,247	284,247
Donations	-	-	-	-	-	376,008	376,008
Total Revenue	\$ 4,632,704	\$ 2,189,752	\$ 3,035,570	\$ 453,914	\$ 3,489,484	\$ 3,707,623	\$ 14,019,563
Expenditures							
Salaries	2,593,476	701,985	923,953	-	923,953	1,218,940	5,438,354
Benefits	803,977	224,635	319,677	-	319,677	440,584	1,788,873
Travel	12,000	21,467	27,000	-	27,000	55,200	115,667
Space Cost	393,996	46,931	121,700	-	121,700	166,100	728,727
Supplies	63,500	14,101	6,000	-	6,000	115,798	199,399
Equipment	-	-	-	-	-	-	-
Consultant/Contract	-	952,904	-	-	-	-	952,904
Other Operating Costs	332,101	39,639	62,600	-	62,600	180,218	614,558
Program Costs	7,500	-	1,426,441	433,362	1,859,803	1,193,727	3,061,030
- Vended Meals	-	-	-	-	-	-	-
Depreciation	5,000	-	-	-	-	-	5,000
Indirect	421,154	188,090	148,199	20,552	168,751	337,056	1,115,051
Total Expenditures	\$ 4,632,704	\$ 2,189,752	\$ 3,035,570	\$ 453,914	\$ 3,489,484	\$ 3,707,623	\$ 14,019,563
Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefit Rate	31.0%	32.0%	34.6%		34.6%	36.1%	32.9%

**COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2025/26
ENERGY CONSERVATION**

	Energy Conservation
Revenue	
Community Services Block Grant (CSBG)	\$ -
Other Government Revenue	7,737,612
Private Revenue	410,445
Other Revenue	-
Donations	-
Total Revenue	\$ 8,148,057
Expenditures	
Salaries	3,026,630
Benefits	966,559
Travel	80,650
Space Cost	253,000
Supplies	136,000
Equipment	-
Consultant/Contract	2,078,131
Other Operating Costs	563,693
Program Costs	302,662
Depreciation	-
Indirect	740,732
Total Expenditures	\$ 8,148,057
Gain/(Loss)	\$ -
Benefit Rate	31.9%

COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2025/26
COMMUNITY SERVICES

	211	Housing Services	E Kern Family Resource Center	Ridgecrest Resource Center	VITA	School Community Partnership	Diaper Distribution Pilot	Community Development Contracts	Youth Centers	TOTAL
Revenue										
Community Services Block Grant (CSBG)	\$ 281,238	\$ 168,747	\$ 39,482	\$ -	\$ 202,030	\$ -	\$ -	\$ -	\$ 516,813	\$ 1,208,310
Other Government Revenue	1,337,738	7,951,049	219,571	177,788	637,778	500,000	23,825	111,349	238,537	11,197,635
Private Revenue	192,720	-	100,000	-	-	-	-	-	-	292,720
Other Revenue	-	-	-	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	-	-	-	-
Total Revenue	\$ 1,811,696	\$ 8,119,796	\$ 359,053	\$ 177,788	\$ 839,808	\$ 500,000	\$ 23,825	\$ 111,349	\$ 755,350	\$ 12,698,665
Expenditures										
Salaries	1,025,791	2,546,859	154,673	122,688	312,873	276,069	16,285	72,912	328,160	4,856,310
Benefits	319,709	813,365	48,137	30,672	93,121	85,581	5,374	24,061	82,040	1,502,060
Travel	4,995	35,964	5,000	2,250	13,000	16,176	-	3,250	16,958	97,593
Space Cost	80,448	3,017,469	117,920	8,500	24,400	1,325	-	-	196,912	3,446,974
Supplies	50,881	131,680	200	2,435	21,109	8,650	-	-	18,298	233,253
Equipment	-	-	-	-	-	-	-	-	-	-
Consultant/Contract	-	2,500	-	-	213,231	66,745	-	-	750	283,226
Other Operating Costs	172,810	192,327	10,180	4,405	83,155	-	-	1,000	30,880	494,757
Program Costs	-	798,746	-	-	3,500	-	-	-	13,739	815,985
Depreciation	-	-	-	-	-	-	-	-	-	-
Indirect	157,062	580,886	22,943	6,838	75,419	45,454	2,166	10,126	67,613	968,507
Total Expenditures	\$ 1,811,696	\$ 8,119,796	\$ 359,053	\$ 177,788	\$ 839,808	\$ 500,000	\$ 23,825	\$ 111,349	\$ 755,350	\$ 12,698,665
Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefit Rate	31.2%	31.9%	31.1%	25.0%	29.8%	31.0%	33.0%	33.0%	25.0%	30.9%

**COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2025/26
COMMUNITY SERVICES BLOCK GRANT (CSBG)**

	Food Bank	211	E Kern	VITA	Youth Ctrs	Housing Services	Program Admin	TOTAL
Revenue								
Community Services Block Grant (CSBG)	\$ 521,156	\$ 281,238	\$ 39,482	\$ 202,030	\$ 516,813	\$ 168,747	\$ 61,861	\$ 1,791,327
Other Government Revenue	-	-	-	-	-	-	-	-
Private Revenue	-	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	-	-
Total Revenue	\$ 521,156	\$ 281,238	\$ 39,482	\$ 202,030	\$ 516,813	\$ 168,747	\$ 61,861	\$ 1,791,327
Expenditures								
Salaries	351,505	204,537	11,070	87,421	191,470	79,702	24,607	950,312
Benefits	122,271	51,134	2,214	27,975	47,867	25,505	5,414	282,380
Travel	-	-	4,000	11,000	5,246	10,605	13,000	43,851
Space Cost	-	-	7,500	24,400	189,702	30,079	2,000	253,681
Supplies	-	-	200	9,220	10,695	4,500	7,216	31,831
Equipment	-	-	-	-	-	-	-	-
Consultant/Contract	-	-	-	5,000	750	-	-	5,750
Other Operating Costs	-	-	-	16,575	25,155	5,750	4,000	51,480
Program Costs	-	-	-	3,000	-	-	-	3,000
Depreciation	-	-	-	-	-	-	-	-
Indirect	47,380	25,567	14,498	17,439	45,928	12,606	5,624	169,042
Total Expenditures	\$ 521,156	\$ 281,238	\$ 39,482	\$ 202,030	\$ 516,813	\$ 168,747	\$ 61,861	\$ 1,791,327
Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefit Rate	34.8%	25.0%	20.0%	32.0%	25.0%	32.0%	22.0%	29.7%

**COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2025/26
DISCRETIONARY FUND & FUND RAISING FUND**

	Discretionary	CAPK Foundation	Total
Revenue			
Community Services Block Grant (CSBG)	\$ -	\$ -	\$ -
Other Government Revenue	-	-	-
Private Revenue	-	-	-
Other Revenue	-	-	-
Donations	-	-	-
Transfer Released From Restriction	(467,241)	467,241	-
Total Revenue	\$ (467,241)	\$ 467,241	\$ -
Expenditures			
Salaries	-	303,161	303,161
Benefits	-	103,943	103,943
Travel	-	25,300	25,300
Space Cost	2,000	-	2,000
Supplies	-	18,850	18,850
Equipment	-	-	-
Consultant/Contract	-	-	-
Other Operating Costs	55,260	60,400	115,660
Program Costs	-	-	-
Depreciation	(5,000)	-	(5,000)
Indirect	226	51,165	51,391
Total Expenditures	\$ 52,486	\$ 562,819	\$ 615,305
Fund Balance	-	95,578	95,578
Gain/(Loss)	\$ (519,727)	\$ -	\$ (519,727)
Benefit Rate	0.0%	34.3%	34.3%

COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2025/26
INDIRECT FUND

	Human Resources	Operations	Executive	Finance	Community Development	TOTAL
Revenue						
Community Services Block Grant (CSBG)	\$ -	\$ -	\$ -	\$ -		\$ -
Other Government Revenue	-	-	-	-		-
Private Revenue	-	-	-	-		-
Other Revenue	-	-	-	-		11,637,040
Donations	-	-	-	-		-
Total Revenue	\$ -	\$ -	\$ -	\$ -		\$ 11,637,040
Expenditures						
Salaries	1,029,660	1,818,437	444,339	2,075,929	816,826	6,185,191
Benefits	360,381	594,238	137,745	584,979	269,553	1,946,896
Travel	9,000	25,500	40,000	25,500	13,200	113,200
Space Cost	-	251,000	-	7,000	-	258,000
Supplies	36,000	115,000	17,500	40,000	61,986	270,486
Equipment	-	-	-	-	-	-
Consultant/Contract	163,500	411,200	10,000	577,000	93,000	1,254,700
Other Operating Costs	83,630	363,430	99,900	44,050	122,005	713,015
Program Costs	-	-	-	-		-
Depreciation	-	201,000	-	-		201,000
Indirect	-	-	-	-		-
Total Expenditures	\$ 1,682,171	\$ 3,779,805	\$ 749,484	\$ 3,354,458	\$ 1,376,570	\$ 10,942,488
Gain/(Loss)						\$ 694,552
Benefit Rate	35.0%	32.7%	31.0%	28.2%	33.0%	31.5%

COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2025/26
INDIRECT FUND - FIVE YEAR HISTORY

Line Items	FY 2020/21 Budget	FY 2021/22 Budget	FY 2022/23 Budget	FY 2023/24 Budget	FY 2024/25 Budget	PROPOSED FY 2025/26 Budget	% Change 2025/26 Budget to 2024/25 Budget
Revenue	\$ 6,862,349	\$ 7,471,110	\$ 7,917,489	\$ 10,107,416	\$ 10,830,485	\$ 11,637,040	7.4%
Expenditures							
Personnel Costs							
Salaries	3,601,982	3,983,144	4,342,212	4,684,733	5,312,379	6,185,191	16.4%
Benefits	875,486	931,312	982,302	1,216,557	1,498,103	1,946,896	30.0%
<i>Benefit Rate</i>	24.3%	23.4%	22.6%	26.0%	28.2%	31.5%	
Total Personnel Costs	\$ 4,477,468	\$ 4,914,456	\$ 5,324,514	\$ 5,901,290	\$ 6,810,482	\$ 8,132,087	19.4%
	71.2%	71.9%	70.0%	68.1%	67.8%	74.3%	
Operating Costs							
Travel	56,750	62,350	71,150	88,000	115,250	113,200	-1.8%
Space Costs	193,300	206,370	215,700	386,450	544,612	459,000	-15.7%
Supplies	119,400	150,200	195,000	264,650	358,772	270,486	-24.6%
Equipment	-	196,000	-	200,000	232,205	-	-100.0%
Consultant/Contract	1,144,066	956,000	1,288,000	1,049,000	1,064,000	1,254,700	17.9%
Other Operating Costs	298,600	352,750	511,107	780,300	920,480	713,015	-22.5%
Total Operating Costs	\$ 1,812,116	\$ 1,923,670	\$ 2,280,957	\$ 2,768,400	\$ 3,235,319	\$ 2,810,401	-13.1%
	28.8%	28.1%	30.0%	31.9%	32.2%	25.7%	
Total Expenditures	\$ 6,289,584	\$ 6,838,126	\$ 7,605,471	\$ 8,669,690	\$ 10,045,801	\$ 10,942,488	8.9%
Excess Indirect Revenue	\$ 572,765	\$ 632,984	\$ 312,018	\$ 1,437,726	\$ 784,684	\$ 694,552	-11.5%

RECAP - EXPENDITURES BY SUPPORT DIVISION	FY 2020/21 Budget	FY 2021/22 Budget	FY 2022/23 Budget	FY 2023/24 Budget	FY 2024/25 Budget	PROPOSED FY 2025/26 Budget	% Change 2025/26 Budget to 2024/25 Budget
Operations	\$ 2,113,869	\$ 2,324,790	\$ 2,272,794	\$ 2,952,565	\$ 3,569,921	\$ 3,779,805	5.9%
Human Resources	917,844	1,262,307	1,288,307	1,302,127	1,558,810	1,682,171	7.9%
Finance	1,757,619	1,786,550	2,256,840	2,550,906	3,035,916	3,354,458	10.5%
Community Development	-	-	-	1,329,568	1,161,725	1,376,570	18.5%
Executive	1,145,335	1,133,815	1,337,079	534,524	719,429	749,484	4.2%
TOTAL	\$ 5,934,667	\$ 6,507,462	\$ 7,155,020	\$ 8,669,690	\$ 10,045,801	\$ 10,942,488	8.9%

**COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2025/26
AGENCY-WIDE - FIVE YEAR HISTORY**

EXPENDITURES BY PROGRAM SERVICE	FY 2020/21 Budget	FY 2021/22 Budget	FY 2022/23 Budget	FY 2023/24 Budget	FY 2024/25 Budget	PROPOSED FY 2025/26 Budget	% Change 2025/26 Budget to 2024/25 Budget
Education	\$ 60,024,566	\$ 61,574,517	\$ 61,141,000	\$ 88,094,416	\$ 95,739,421	\$ 97,191,888	1.5%
Nutrition	9,221,197	9,378,845	24,852,123	19,219,609	13,999,167	13,498,407	-3.6%
Energy Conservation	6,867,228	6,424,164	6,322,316	5,421,814	6,808,169	8,148,057	19.7%
Community Services	4,715,591	4,764,987	6,414,298	9,562,696	9,330,767	11,490,355	23.1%
CSBG	1,489,531	1,535,543	1,530,496	1,791,327	1,791,327	1,791,327	0.0%
Discretionary & Fund Raising	203,689	284,270	311,758	3,423,525	1,448,760	615,305	-57.5%
COVID Response	-	4,259,035	3,602,032	-	-	-	0.0%
Total Annual Budget	<u>\$ 82,521,802</u>	<u>\$ 88,221,361</u>	<u>\$ 104,174,023</u>	<u>\$ 127,513,387</u>	<u>\$ 129,117,611</u>	<u>\$ 132,735,339</u>	2.8%

RECAP - EXPENDITURES BY CATEGORY	FY 2020/21 Budget	FY 2021/22 Budget	FY 2022/23 Budget	FY 2023/24 Budget	FY 2024/25 Budget	PROPOSED FY 2025/26 Budget	% Change 2025/26 Budget to 2024/25 Budget
Salaries	\$ 33,631,062	\$ 38,932,538	\$ 38,578,242	\$ 46,717,452	\$ 48,831,350	\$ 52,648,986	7.8%
Benefits	10,374,228	11,352,568	11,160,531	14,052,314	14,838,291	16,057,706	8.2%
Travel	814,611	723,003	721,930	943,184	995,827	1,169,206	17.4%
Space Cost	10,436,885	8,378,137	23,204,587	16,448,026	15,054,623	7,902,065	-47.5%
Supplies	2,061,180	2,639,488	3,253,861	3,090,339	2,064,251	2,243,864	8.7%
Equipment	92,760	291,353	831,379	1,806,455	1,155,525	-	-100.0%
Consultant/Contract	4,177,786	4,224,507	3,795,550	3,767,972	4,510,657	4,721,997	4.7%
Other Operating Cost	2,720,184	2,571,193	3,452,283	2,800,371	3,174,100	3,481,549	9.7%
Program Costs	11,039,753	11,336,024	11,277,182	27,462,618	27,380,328	32,585,152	19.0%
Depreciation	311,004	301,440	301,440	317,240	282,174	287,774	2.0%
Indirect	6,862,349	7,471,110	7,597,038	10,107,416	10,830,485	11,637,040	7.4%
TOTAL	<u>\$ 82,521,802</u>	<u>\$ 88,221,361</u>	<u>\$ 104,174,023</u>	<u>\$ 127,513,387</u>	<u>\$ 129,117,611</u>	<u>\$ 132,735,339</u>	2.8%



MEMORANDUM

To: Budget and Finance Committee

From:  Sabrina Jones-Roberts, 2-1-1 Program Administrator

Date: June 18, 2025

Subject: *Agenda Item 4c: 2-1-1 Call Center - United Way Merced County FY 2025-2028*
Service Agreement - **Action Item**

The 2-1-1 Kern Call Center program operates around the clock, providing residents with free, comprehensive information and connections to health and human services in Kern County and beyond. They extend support to other United Way partnerships in the Central Valley, like the United Way of Merced County, by offering back-office call handling assistance. Through a services agreement, trained specialists ensure coverage for 211 calls during off-hours, holidays, and weekends.

Currently, the program is in the process of renewing its services contract for another three years, spanning from July 1, 2025, to June 30, 2028, with a request to provide back-office call handling assistance twenty-four hours daily and seven days weekly (24/7). Detailed information regarding the scope of services, reporting, and pricing based on call volume can be found in the enclosed service contract. The proposed Fee Schedule is a base cost for Merced County developed using a core methodology considering the following elements:

1. **Call Volume & Staffing Requirements:** The pricing tiers reflect anticipated call volumes, starting with an estimated baseline of 1,100 calls per month handled by each Information & Referral Specialist (I&R). As call volumes increase, we anticipate the need for additional I&Rs to maintain service quality, prompting a shift to the next pricing tier.
2. **Rate of Pay for I&R:** The base pay rate for I&Rs is currently set at \$18.93 per hour, with a built-in assumption of a 5% annual merit/COLA adjustment to account for wage growth and cost-of-living increases over the contract term.
3. **Operational Expenses:** We applied a 10% operational expense rate per year to cover overhead costs, including technology, software licenses, and telephony systems necessary for call center operations. This includes calculating an annual increase of fees based on a percentage.
4. **Indirect Cost Rate:** The Fee Schedule also includes an indirect cost rate of 10%, aligned with our agency's standard rate to support administrative overhead, including human resources, finance, and general management functions.
5. **Operating Margin:** An operating margin is included to ensure sustainability by balancing expenses using revenue and leveraging costs associated with staffing and operational changes that may exceed budget projections.

The Fee Schedule was developed to ensure the pricing accurately reflects the actual costs of delivering the service while allowing flexibility to scale staffing in response to increased call volumes.

Recommendation

Staff recommend the Budget and Finance Committee approve the entry into a services contract with United Way of Merced County for 2-1-1 Call Center services for the fiscal years 2025-2028 and further recommend approval by the full Board and authorize the Chief Executive Officer to execute the contract agreement and any amendments throughout the term of the contract.

Attachment

FY 2025-28 United Way of Merced County service agreement



Community Action Partnership of Kern
1300 18th Street, Suite 200 ☐ Bakersfield, CA 93301
P: (661) 336-5236

CONTRACT FOR SERVICES AGREEMENT

This Contract for Services Agreement (“Agreement”) is made and entered into as of July 1, 2025, by and between: United Way of Merced County (“UWMC”), and Community Action Partnership of Kern (“CAPK”). This agreement assumes that call volume will remain within the Tier 1 Pricing metrics (see Exhibit A). When inquiries handled exceed Tier 3 range, 211 Kern will initiate discussions with UWMC for renegotiation of the annual fee.

In consideration of mutual promises and agreements of the parties as herein set forth, Contractor (CAPK) and Client (UWMC) agrees as follows:

1. DESCRIPTION OF SERVICES.

CAPK:

- A. CAPK agrees to provide trained Information & Referral (I&R) Specialists who will provide 211 call center coverage via telephone and text for the Client 24 hours daily and 7 days weekly at CAPK’s Kern County site.
- B. Pay all required payroll taxes including, but not limited to, Workers’ Compensation, for all staff providing 211 Call Center Coverage for CAPK.
- C. Maintain a campaign for the Client in its Telephony System domain. CAPK will submit invoices to the Client no later than the fifteenth (15th) of the month for the preceding month.
- D. CAPK will provide time for Client to provide training for 211 Kern staff that is specific to Merced County needs and requirements and to provide information about Merced County communities. CAPK will work with Client to schedule training dates and times.
- E. CAPK will provide UWMC staff with telephony system monthly reports which include but are not limited to:
 - a. Call Log Reports
 - i. Number of Calls Received
 - ii. Number of Calls Handled
 - iii. Number of Calls Dropped
 - iv. Average Handle Time
 - v. Average Time to Abandon
- F. CAPK 211 Kern Program Manager and/or Division Director are available for conference calls and in-person meetings when needed. Both parties will work to schedule dates and times that are most convenient.

Client:

- A. Provide CAPK with access to 211 Merced County resource database. Different levels of access will include Trainee, Standard, Enhanced, Supervisor and Administration
- B. Update its iCarol database so 211 Kern I&R Specialists can provide updated and accurate referrals/resources to Merced County residents.
- C. Conduct follow-up calls for Merced County callers and will be responsible for outreach.
- D. Provide CAPK with Client Language Line account number to access this service for non-English/Spanish Merced County callers.
- E. Inform CAPK of any relevant marketing, outreach or Public Information Campaign efforts that would result in an increase in calls from the Client's home county.
- F. Participate in meetings/conference calls, as needed, with CAPK staff to discuss issues/concerns relating to the implementation of this agreement.

2. COMMUNICATIONS REGARDING SYSTEM ISSUES

- CAPK will notify UWMC immediately when the Telephony System or CRM goes down. Whether the issue originates within CAPK (internet outage), Five9 or iCarol, UWMC will be informed about action being taken and the anticipated time service is expected to be resumed. If the issue originated within CAPK and it is expected that a resolution will take more than 30 minutes, CAPK 211 staff will be relocated to an alternate CAPK location and will perform work using laptops.
- Primary Contact for CAPK: Chief Business Development Officer, Pritika Ram
Secondary Contact for CAPK: 211 Program Administrator, Sabrina Jones-Roberts
- Primary Contact for UWMC: Chief Executive Officer, Robert Hypes
Secondary Contact for UWMC: Chief of Staff, Andrew Burkum

3. DISASTER EVENT IN STANISLAUS COUNTY

- In the event of a disaster or UWMC anticipates that a disaster is likely in Merced County, UWMC will contact CAPK to provide local information and updates in an easy to relate format for staff.
- If a major event/disaster affecting Merced County leads to a substantial call surge, CAPK will attempt to contact both primary and secondary UWMC contacts.
 - Disaster Mode will be confirmed to CAPK by UWMC. CAPK is not able to activate Disaster Mode without confirmation from UWMC.
 - UWMC will maintain updated disaster resources in its iCarol database and will also provide CAPK, via e-mail to 211@capk.org, with real time information as it becomes available.
 - CAPK commits to upholding the primary relationship of UWMC and Merced County local emergency services organizations and will only contact the emergency organizations directly when UWMC contacts are not available or when advised to do so by UWMC staff.
 - Data collection for calls during Disaster Mode will be limited to the following information:
 - ✓ Date of Call
 - ✓ Time of Call

- ✓ Caller's city
- ✓ Reason for call
- CAPK will make every effort to provide a high level of service during disaster, but service level expectation will be suspended during periods of unexpected call surges.
- UWMC and CAPK agree that activating Disaster Mode may result in additional expenses being incurred by CAPK to support disaster level services for Merced County. UWMC agrees to reimburse CAPK for reasonable expenses incurred by CAPK related to the provision of services to 211 Merced County while in Disaster Mode.

4. ADDITIONAL PROJECTS

- UWMC commits to providing ample advance warning on activities that may lead to changes in call volume (outreach, etc.) and on special project development.
- If/when special projects are developed, UWMC commits to providing the following information to CAPK so a budget for the project can be developed if it is determined that the project will lead to a change in call volume during/after the project period and/or will lead to longer handle time for Merced County callers:
 - ✓ Description of special project including any outreach
 - ✓ Description of any additional data collection requirements
 - ✓ Anticipated change in call volume during/after the project period
 - ✓ If there are budget implications, it will be approved ahead of time by UWMC and CAPK. A startup fee may apply to all additional service requests.

5. LOCATION FOR SERVICES. CAPK's 211 Call Center is located at 1300 18th Street, Suite 200, Bakersfield, CA 93301.

6. PAYMENT FOR SERVICES.

- Payment for services shall be \$41,445.39 in the first year invoiced at \$3,435.78 per month for the scope with an increase per tier (Year 2 fee is \$62,487.92 and Year 3 fee is \$83,528.44, see Exhibit A).
- If the call abandonment rate exceeds 20% in any two months within a rolling 12-month period, the parties will meet to discuss and agree upon a reasonable credit (if any) to be applied. This ensures a commitment to maintaining high service standards and addressing any issues promptly. It is understood that in instances of local and state emergencies, call volumes significantly increase. Therefore, these situations will be discussed as they relate to call abandonment.
- CAPK will send all invoices to:
 - Andrew Burkum, Chief of Staff –
aburkum@unitedwaymerced.org
United Way of Merced County, (UWMC)
531 W. Main Street, Merced, CA 95340
 - Jonathan Towell, Chief Financial Officer –
jtowell@unitedwaymerced.org

Five9 Invoice Process

1. Monthly Service Charge – monthly service fee based on the Tier Pricing system.
2. Five9 Fees & Taxes – fees and taxes determined by usage (varies monthly).
3. Domain Fee – fee determined by the calculation of usage (varies monthly).
4. Line Fee – fee determined by the number of telephony lines available for 211 Merced County.

7. **TERM/TERMINATION.** The term of this Agreement shall begin on 7/1/2025 through 06/30/2028. This contract may be terminated with or without cause upon (90) days' written notice of either party to this agreement. Amendments to this agreement shall be made by written mutual agreement between CAPK and the Client.
8. **OPTION TO RENEW.** This agreement may be renewed for an additional thirty-six (36) months upon agreement between CAPK and UWSC.
9. **HOLDING OVER.** Any hold-over after the expiration date of this Agreement shall be construed as a month-to-month agreement until the Description of Services has been completed, or otherwise in accordance with the terms hereof as applicable.
10. **INSURANCE.** CAPK maintains General Liability Insurance and is responsible for maintaining any public liability, property damage, Workers' Compensation Coverage and fire insurance.
11. **HOLD HARMLESS/INDEMNIFICATION.** CAPK agrees to indemnify, defend and hold harmless UWMC from any and all liabilities, including attorney's fees, arising out of or in any way related to CAPK's performance of services for UWMC, as fully as is permitted by the laws of the State of California. UWMC agrees to indemnify, defend and hold harmless CAPK from any and all liabilities, including attorney's fees, arising out of or in any way related to UWMC performance, as fully as is permitted by the laws of the State of California.
12. **NOTICES.** Any notice or notices required or permitted to be given pursuant to this agreement may be personally served on the other party by the party giving such notice, or may be served via certified mail, return receipt requested, to the address set forth in this Agreement.
13. **RELATIONSHIP OF PARTIES.** While engaged in carrying out and complying with terms and conditions of this Agreement, the Client is an independent organization and not an officer, employee, or agent of CAPK.
14. **APPLICABLE LAW.** The Laws of the State of California shall govern this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date hereinabove first written.

COMMUNITY ACTION PARTNERSHIP OF KERN (CAPK)

UNITED WAY OF MERCED COUNTY ("UWMC")

Signature: _____

Signature _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit A

Community Action Partnership of Kern
United Way Mountain Valley Fee Schedule (Merced and Mariposa) FY 2025-2028 **DRAFT**

UWMV Fee Schedule FY 2025-26

	Calls Handled/Year	Annual Contract Amount	Monthly Invoice Amt
Tier 1	0 to 4,000	\$ 41,445.39	\$ 3,453.78
Tier 2	4,001 to 6,000	\$ 62,487.92	\$ 5,207.33
Tier 3	6,001 to 8,000	\$ 83,528.44	\$ 6,960.70

UWMV Fee Schedule FY 2026-27

	Calls Handled/Year	Annual Contract Amount	Monthly Invoice Amt
Tier 1	0 to 4,000	\$ 44,484.24	\$ 3,707.02
Tier 2	4,001 to 6,000	\$ 67,459.22	\$ 5,621.60
Tier 3	6,001 to 8,000	\$ 90,434.19	\$ 7,536.18

UWMV Fee Schedule FY 2027-28

	Calls Handled/Year	Annual Contract Amount	Monthly Invoice Amt
Tier 1	0 to 4,000	\$ 46,108.57	\$ 3,842.38
Tier 2	4,001 to 6,000	\$ 71,798.95	\$ 5,983.25
Tier 3	6,001 to 8,000	\$ 96,461.10	\$ 8,038.43

MEMORANDUM

To: Budget and Finance Committee



From: Rosa Guerrero – Administrative Analyst

Date: June 18, 2025

Subject: Agenda 4d: 2025-26 Head Start Program Budget Revision – **Action Item**

The Head Start and State Child Development division is requesting approval to submit a budget revision to the Office of Head Start. Through ongoing monitoring of the budget to actuals, the decision to reallocate funding by major category is needed, mainly due to the recent award of additional funding by the San Joaquin County Office of Education, therefore expanding our Head Start Program /California State Preschool Program (CSPP) contract. This effectively doubles the scope of our Head Start Program operations in the region.

To support the budget revision, Program staff, in partnership with the Finance division, have identified savings in the Personnel category that will be moved to Fringe, Supplies, Contractual, and Other categories. As a result, the program seeks to reallocate a portion of existing personnel costs to the Head Start Program/CSPP contract, which, in turn, creates available funds within our Office of Head Start grant. Additionally, with rising prices for goods and services, particularly those affecting the Head Start Program, our revised cost allocation methodology, applied to reflect current conditions, identified savings largely within Early Head Start. However, cost pressures are disproportionately impacting Head Start Preschool, requiring a funding shift to ensure adequate program support. Reallocation also encompasses a cost per child conversion following additional funds from San Joaquin County Office of Education, further supporting the reallocation between Head Start Preschool and Early Head Start programs. Upon the Board's approval, CAPK's Head Start Program will reallocate approximately \$2,365,170 from Early Head Start to the Head Start Preschool program following the cost allocation methodology described above.

Strategic Plan Impact

This proposal is aligned with Goal 2 of the 2021-2025 Strategic Plan: All families in the communities we serve have access to high quality early learning and care choices to meet their diverse needs, as it relates to subgoal 2.1.1, identifying and leveraging emerging funding opportunities to expand services for both early childcare and youth services.

Recommendation

Staff recommend the Budget and Finance Committee approve with resolution the submission of the 2025-2026 Head Start Program Budget Revision (09CH012489) and further recommend approval by the full Board.

Attachments:

*Budget Summary
Resolution 2025-07*

**HEAD START & EARLY HEAD START
CHILD AND ADULT CARE FOOD PROGRAM
STATE OF CALIFORNIA EARLY CHILDHOOD EDUCATION FUNDING
2025-2026 COMBINED BUDGET DETAIL**

BUDGETED EXPENDITURES

Head Start/Early Head Start Program Operations, Training & Technical Assistance, Child & Adult Care Food Program, California Department of Education	2025-26 Approved	2025-26 Projected	VARIANCE increase (decrease)	Comments
PERSONNEL	31,307,952	30,202,973	(1,104,979)	Cost sharing allocation with SJCOE
FRINGE BENEFITS	9,762,616	10,122,500	359,884	Projected increase in benefit costs
TRAVEL	279,536	279,536	-	
EQUIPMENT	-	-	-	
SUPPLIES				
Office Supplies	167,400	171,400	4,000	Based on PY actual expenses
Child and Family Services Supplies	953,427	1,162,547	209,120	Based on PY actual expenses
Food Services Supplies	93,000	96,500	3,500	Projected increase in costs
Other Supplies (e.g. janitorial, training)	219,291	300,416	81,125	Projected increase in costs
TOTAL SUPPLIES	1,433,118	1,730,863	297,745	
CONTRACTUAL				
Administrative Services	100,000	100,000	-	
Training & Technical Assistance	38,880	38,880	-	
Other Contracts	1,087,524	1,390,623	303,099	Increase in Partnership rates
TOTAL CONTRACTUAL	1,226,404	1,529,503	303,099	
CONSTRUCTION				
Construction Projects	-	-	-	
TOTAL CONSTRUCTION	-	-	-	
OTHER				
Rent	1,131,207	1,047,607	(83,600)	Vacancy at Willow CDC
Mortgage	-	-	-	
Utilities, Telephone	1,352,700	1,376,950	24,250	Projected CPI increase
Building & Child Liability Insurance	119,700	142,700	23,000	Projected CPI increase
Building Maintenance/Repair	1,098,141	1,363,727	265,586	Projected increase in costs
Local Travel (children)	-	-	-	
Nutrition Services	1,971,795	1,812,367	(159,428)	Adjust to actuals
Child Services Consultants	100,332	116,832	16,500	Projected increase in costs
Volunteers	4,937	4,937	-	
Parent Services	16,305	16,805	500	Projected increase in costs
Publications/Advertising/Printing	110,750	110,750	-	
Training or Staff Development	201,705	201,705	-	
Other	588,805	635,805	47,000	Projected increase in costs
TOTAL OTHER	6,696,377	6,830,185	133,808	
INDIRECT	4,917,784	4,928,227	10,443	Increase due to change in MTDC

BUDGETED EXPENDITURES	55,623,787	55,623,787	-
REVENUES			

STATE & FEDERAL REVENUES	2024-25 Approved	2025-2026 Projected	VARIANCE increase (decrease)	Comments
Head Start/EHS Program Operations	39,569,892	39,569,892	-	
Head Start/EHS Training & Technical Assistance	521,532	521,532	-	
Estimated Child & Adult Care Food Program	1,856,259	1,856,259	-	
Estimated California Department of Education	13,676,104	13,676,104	-	

TOTAL STATE & FEDERAL REVENUES	55,623,787	55,623,787	-
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SUMMARY - 2025-2026

TOTAL REVENUES	55,623,787
TOTAL BUDGETED EXPENDITURES	55,623,787
DIFFERENCE	-
ESTIMATED HS/EHS ADMINISTRATIVE COST RATE:	13.38%



RESOLUTION # 2025-07

A Resolution of the Board of Directors of the Community Action Partnership of Kern Approving the Budget Revision of Head Start Preschool and Early Head Start Grant

The Board of Directors of Community Action Partnership of Kern located at 1300 18th Street, Bakersfield, CA 93301, met on June 25th, 2025, at a scheduled Board meeting and resolved as follows:

WHEREAS, Community Action Partnership of Kern (CAPK) is a private, non-profit 501(c)(3) corporation established as a result of the Economic Opportunity Act of 1964, and is the federally designated community action agency serving the low-income, elderly and disadvantaged residents of Kern County; and

WHEREAS, CAPK is charged with the responsibility of continuing the battle to alleviate poverty in Kern County by developing and implementing creative and innovative programs, and has adopted the philosophical position of “Helping People, Changing Lives” in its quest to assist people in need, and families with minimal or no resources; and

WHEREAS, the Head Start and State Child Development Division has requested to submit a Budget Revision for the Head Start Preschool/ Early Head Start Kern (09CH012489), for budget year 2025-2026; and

WHEREAS, the Head Start and State Child Development Division has requested to submit a budget revision to align with a revised cost allocation, the rising costs of goods and services, budget to actuals, and; and

WHEREAS, the Office of Head Start requires that an authorized signatory be named for the Head Start Preschool and Early Head Start contract; and

WHEREAS, the CAPK Board of Directors has determined that there is a need for anti-poverty programs and is willing to accept the budget revision as presented including equipment purchases for the Head Start Preschool and Early Head Start grant; and

NOW, THEREFORE, be it resolved that the CAPK Board of Directors hereby authorizes the Chief Executive Officer to act on behalf of the Board as CAPK’s representative signatory with regard to the submission the 2025-2026 budget revision for the Head Start Preschool and Early Head Start grant.

APPROVED by a majority vote of the Directors of Community Action Partnership of Kern, this 25th day of June 2025.

Maritza Jimenez, Chair
CAPK Board of Directors

Date

MEMORANDUM

To: Budget and Finance



From: Jerry Meade, Assistant Director ~ Program

Date: June 18, 2025

Subject: *Agenda Item 4e*: New Lease for 6 West Main Steet Suite E, Stockton – **Action Item**

The Head Start Preschool expansion in partnership with the San Joaquin County Office of Education has been awarded to CAPK. The program team has been working closely with the operations and procurement department in securing facilities to support the expansion. Program consulted with the Operation and Finance teams in developing and negotiating the lease terms for a new location in Stockton. This decision was based on comparisons in the area following our customary and reasonable practices. The aggregate total of the lease terms with the potential extensions at the end of the first term requires Board approval.

The facility is in a high-need area of Stockton, CA. The 5,055 square foot building will support two preschool classrooms and three infant/toddler rooms. The outdoor environment includes 6,330 square feet that will support two separate play yards with more than adequate square footage to accommodate the funded enrollment. To ensure our Head Start expansion meets our high level of service, the landlord completed all requested tenant improvements for minor improvements to ensure we receive a fully operational facility upon the execution of the lease. This includes new flooring, paint, and minor renovations. The lease includes a \$5,000 allowance for the cost of additional improvements needed to support plumbing revision needed for children's restrooms.

The initial term of the lease is 5 years with a base rent of \$6,593.95 and a 3% annual escalation, plus the options to renew for five 1-year extensions. The aggregate amount of the lease contract over the first 5-year term is \$285,557.64 beginning 6/1/2025 and ending 5/31/2030. The Second 5-year term is \$420,098.16 beginning 6/1/2030 and ending 5/31/2035. As the lease terms exceed the spending authority on the Chief Executive Officer, Board approval is requested. Funding for this expenditure will be supported by the SJCOE HS/CSPP cooperative agreement. Included in the lease is a provision for cancellation should CAPK lose the funding required to operate this center.

The expansion in SJC with the acquisition of this lease supports CAPK's goal in promoting educational opportunities that enrich the lives of children and their families through our high-quality facilities.

Recommendation

Staff recommends the Budget and Finance Committee approve and authorize the Chief Executive Officer to execute the lease for 6 West Main Steet, Suite E in Stockton, CA, along with any subsequent lease amendments, and recommend approval by the Board of Directors.

Attachment:

6 West Main Street Lease

**LEASE AGREEMENT
BETWEEN
FILIPINO CENTER PLAZA
AND
COMMUNITY ACTION PARTNERSHIP OF KERN**

Lessor: Filipino Center Plaza

Lessee: Community Action Partnership of Kern

- 1. PARTIES.** This lease (herein called the "Lease"), dated to be effective as of July 1st, 2025, is made by Filipino Center Plaza, (herein called the "Lessor") and the Community Action Partnership of Kern, (herein called "Lessee").
- 2. PREMISES.** Lessor does hereby lease to the Lessee and Lessee hereby leases from Lessor that certain real property, including a 25,416 square foot building and 6,330 square feet of fenced outdoor space, commonly known as 6 West Main Street, Suite E, Stockton, CA 95202, State of California. attached hereto and incorporated herein by reference. (the "Premises").
- 3. USE.** Lessee shall use the Premises as a childcare facility for its Child Education and Development Program (herein called "Lessee's Programs"). Lessee shall develop the Premises to suit Lessee's Programs in accordance with local building and planning department regulations applicable to Lessee's Programs. All staffing, equipment, and supplies for programs conducted by Lessee shall be the sole responsibility of Lessee. The supervision of all participants in Lessee's Programs, Lessee's invitees and personnel shall be the sole and exclusive responsibility of Lessee. Lessee's Programs shall require the use of the Premises from the hours of 6:00 a.m. to 6:00 p.m., Monday through Friday. Notwithstanding the foregoing, Lessee shall have exclusive possession of the Premises at all times during the Term.

4. TERM.

- a) Initial Term. The Lease shall be for a five (5) year term commencing July 1st, 2025 (the "Commencement Date") and terminating on June 30th, 2030 (the "Initial Term"), unless otherwise terminated according to the terms of this Lease.
- b) Option to Extend. Lessee shall have one (1) option to extend this Lease for additional five (5) year term following expiration of the Initial Term ("Option Term"). Lessee shall notify Lessor of its intent to exercise such option by giving no more than 360 days and no less than 60 days written notice prior to the expiration of Initial Term. Upon receipt of such option notice, Lessor and Lessee shall negotiate a new monthly rent for the Option Term. Except for the monthly rent, all the terms and conditions of this Lease shall continue to apply and remain in full force and effect, for the duration of the Option Term. The Initial Term and once Lessee's option is exercised, the Option Term shall be collectively referenced as the "Term". The rental rate for the extension term shall be set forth as follows:

Option year 1 - \$6,593.95
Option year 2 - \$6,791.77
Option year 3 - \$6,995.52
Option year 4 - \$7,205.39
Option year 5 - \$7,421.55

- 5. RENT.** Lessee shall pay Lessor a monthly rent in the amount of Five Thousand Six Hundred Eighty-Eight dollars (\$5,688.00) on the first day of each month. Rent for any period, which is less than one (1) month shall be a prorated portion of the monthly rent herein based upon a thirty (30) day month. Notwithstanding the foregoing, no rent shall be due from Lessee until the specific improvements itemized in Section 8 are substantially complete, as determined by Lessee in its reasonable discretion. Rent shall increase by 3% each year, according to the following schedule.:

07/01/2025 - 06/30/2026 monthly rent \$5,688.00
07/01/2026 - 06/30/2027 monthly rent \$5,858.64
07/01/2027 - 06/30/2028 monthly rent \$6,034.40
07/01/2028 - 06/30/2029 monthly rent \$6,215.43
07/01/2029 - 06/30/2030 monthly rent \$6,401.89

- 6. DEPOSIT:** The Lessee shall pay Lessor a security deposit in the amount of Six Thousand Five Hundred Dollars (\$6,500).

The total amount due at signing is as follows:

- First Month's Rent: \$5,688.00
- Security Deposit: \$6,500
- CAM Fees (if any): \$666.98

Total: \$12,854.98

7. FEES. Each year, the Lessor shall perform a reconciliation of the estimated operating expenses against the actual expenses incurred. If the actual expenses exceed the estimated amount, the Lessee shall pay the difference in a lump sum. Conversely, if the actual expenses are less than estimated, the Lessee shall receive an offsetting rent credit in a lump sum during the month following the reconciliation.

In addition to the minimum base rent, the Lessee shall be responsible for their proportionate share of commercial operating expenses, as outlined below:

The 2025 commercial building budgeted operating expenses are estimated to be \$40,242. Therefore, the Additional Rent would equate to \$666.98 monthly in Additional Rent, being \$0.13 PSF.
 $(\$40,242 \times 19.889\% = 8,03.73 / 12 = 666.98 \text{ Monthly})$

8. TERMINATION.

- By Lessor. Lessor may terminate this Lease For Cause (defined below), upon the expiration of that thirty (30) day period following the receipt by Lessee (the "Cure Period") of written notice of a material breach of this Lease by Lessee (the "Cure Notice") if such material breach is not cured by Lessee within the Cure Period. If this Lease is terminated by Lessor For Cause prior to the expiration of the Initial Term, Lessor shall pay to Lessee its costs for Alterations, or Utility Installations paid for by Lessee amortized over the balance of the Initial Term.
- By Lessee. Lessee may terminate this Lease for any reason, upon thirty (30) days' notice to Lessor. Notwithstanding the foregoing, if Lessee terminates this Lease due to lack of funding for Lessee's Programs, Lessee shall provide Lessor with sixty (60) days written notice, if possible.
- Lessor's Personal Property. Upon any termination of the Lease or the expiration of its term, Lessee shall be allowed to remove all personal property introduced to the Premises by Lessee that is not otherwise defined herein as a Trade Fixture.
- Lessee's Trade Fixtures. Upon any termination of the Lease or the expiration of its term, at Lessee's option, Lessee shall be allowed to remove all Trade Fixtures (defined below). Lessee shall be responsible for repairing any damage caused by such removal.

9. MAINTENANCE AND REPAIRS.

- Lessor's Obligations. Lessor shall, at its own cost and expense keep the Premises, Utility Installations, and Alterations in good order, condition and repair (whether the portion of the Premises requiring repair is structural or non-structural, and whether or not the need for such repairs occurs as a result of Lessee's use, any prior use, the elements or the age of such portion of the Premises, and whether or not made by Lessee), including, but not limited to, all equipment or facilities, such as plumbing, heating, ventilating, air-conditioning, electrical, lighting facilities, boilers, pressure vessels, fire protection system, fixtures, walls (interior and exterior), foundations, ceilings, roofs, floors, windows, doors, plate glass, skylights, landscaping, driveways, parking lots, fences, retaining walls, signs, sidewalks and parkways located in, on, or adjacent to the Premises.
- Lessee's Obligations. Notwithstanding Lessor's maintenance obligations above, Lessee shall be responsible for minor (costing less than \$500.00) general maintenance of the Premises, Utility Installations and Alterations, including but not limited to replacement of hardware, lighting, etc. Also, any cleaning or repair which may be necessitated by the neglect, omission or act of Lessee, its agents, employees, members or invitees, shall be the responsibility of Lessee. Any changes in responsibility of costs for maintenance and repairs shall be mutually agreed upon and in writing. The Lessee will provide written notification to the Lessor of any needed repairs; unless exigency requires telephone contact. If, after, thirty (30) days' written notice of a needed repair, repairs are not complete, Lessee has the right to make the necessary repairs and deduct the repair expense

from the rent due. Any changes in responsibility of costs for maintenance and repairs shall be mutually agreed upon and in writing.

10. ALTERATIONS; UTILITY INSTALLATIONS; TRADE FIXTURES.

a) Definitions.

- i) The term "Applicable Requirements" shall mean all laws, regulations, rules, ordinances, judgments or orders of any federal, state or local government, agency or court with jurisdiction over the Premises or Lessee's Programs. For the purpose of illustration and not by way of limitation, compliance with Applicable Requirements shall mean obtaining all permits, licenses, related to any proposed Alteration, Utility Installation or Trade Fixture.
- ii) The term "Alterations" shall mean any modification of the Premises, other than Utility Installations or Trade Fixtures, whether by addition or deletion.
- iii) The term "Trade Fixtures" shall mean Lessee's equipment that can be removed without causing material damage to the Premises. Lessee shall own all Trade Fixtures used on the Premises.
- iv) The term "Utility Installations" shall mean all floor and window coverings, air lines, power panels, electrical distribution, security and fire protection systems, communication systems, lighting fixtures, HVAC equipment, plumbing, and fencing in or on the Premises.

b) Consent. Lessee shall make no Alterations or Utility Installations without the written consent of Lessor, which shall not be unreasonably withheld. Consent shall be conditioned upon Lessee's compliance with Applicable Requirements.

c) Lessee Alterations Utility Installations and Trade Fixtures.

- i) Tenant's Initial Improvements. Lessee intends to make Alterations and Utility Installations at the beginning of the Initial Term, identified on Exhibit B, which is incorporated herein by reference ("Tenant's Initial Improvements"). From and after the Commencement Date, Tenant shall begin work to implement Tenant's Initial Improvements, in a timely manner, according to all Applicable Requirements.
- ii) Other Improvements. Lessee may, at its sole cost and expense, make Alterations to the Premises, change existing, or install new Utility Installations, and introduce Trade Fixtures to the Premises to facilitate Lessee's use thereof.
- iii) Financial Responsibility. Except as expressly provided herein, Lessor shall not be responsible for any costs related to any of Lessee's Alterations or Utility Installations, including, but not limited to, the costs of plan preparation by an architect and engineer and compliance with Applicable Requirements. Lessee shall keep the Premises free from any liens arising out of any work performed, materials furnished or obligations incurred by Lessee. However, if this Lease is terminated by Lessee, For Cause, prior to the expiration of the Initial Term, Lessor shall pay to Lessee its costs for Alterations, or Utility Installations paid for by Lessee amortized over the balance of the Initial Term. All Lessee Alterations, Utility Installations and use of Trade Fixtures shall comply with Applicable Requirements.

11. SIGNS. Lessee shall not place any sign, awning or canopy, or advertising matter, on the Premises without Lessor's written consent, and compliance with Applicable Requirements relating to such signage.

12. INSURANCE. Lessee shall maintain General Liability Insurance including umbrella policy in the amount of \$2,000,000.00, which policy shall name the Lessor as additional insured in so far as this Lease is concerned. Lessee shall maintain Automobile Liability Insurance in the amount of \$1,000,000.00 each occurrence, against claims of Personal Injury (including bodily injury and death) and Property Damage covering all owned, leased, hired and non-owned vehicles used in the performance of Lessee's obligations pursuant to this Lease. Lessor shall maintain General Liability Insurance in the amount of \$2,000,000.00 which policy shall name Lessee as an additional insured in so far as this Lease is concerned. Each party shall furnish the other party with a certificate of insurance containing the endorsements required under this section. Lessor shall maintain Fire and Extended Coverage Insurance on a blanket basis or with an agreed amount clause in amounts not less than 100% of the property's replacement value. Lessor shall also maintain property damage and fire insurance on the Premises leased to Lessee. Both parties shall maintain Workers' Compensation coverage during the term of the Lease. Lessee and Lessor hereby mutually waive Rights of Subrogation against each party, with respect to the Lease and use of the Premises.

13. UTILITIES. Lessee agrees to pay during the term of the Lease, commencing upon the execution or any extension hereof, for the following utilities used or consumed by the Lessee on the Premises. The term "utilities," as used herein, shall include electric, telephone, gas, water and refuse. Lessee to provide and pay for its own pest control services

14. TAXES. Lessor shall be responsible for all taxes, including but not limited to real property and related assessments pertaining to the Premises, at all times during the Term of this Lease, and any period of holdover possession by Lessee.

- 15. DESTRUCTION OF PREMISES.** In the event that the building, including the Premises is totally destroyed, this Lease shall automatically terminate, effective on the date of such destruction, and no rent shall accrue or be payable to Lessor after such termination. In the event the extent of damage to, or partial destruction of, the Premises is such that, in the sole discretion of Lessee, Lessee's Programs cannot operate as intended by Lessee, Lessee may terminate this lease by giving written notice to Lessor within thirty (30) days after such damage or partial destruction, and no rent shall accrue or be payable to Lessor after such termination.
- 16. INDEMNITY.** Except for Lessor's negligence, gross negligence or willful misconduct, Lessee agrees to indemnify, defend and hold harmless Lessor and its employees, independent contractors and authorized representatives from and against all suits, claims, actions, damages, liens, fees, expenses or proceedings directly resulting from i) Lessee's Programs operated on the Premises, ii) Alterations or Utility Installations made by Lessee to the Premises or iii) the use of Lessee's Trade Fixtures on the Premises. Lessor shall indemnify, defend and hold harmless Lessee and its employees, independent contractors, volunteers, authorized representatives and invitees from any and all suits, claims, actions, damages, liens, fees, expenses or proceeds relating to i) a condition of the Premises existing as of the Commencement Date, ii) any loans, lien or credit obligation incurred by Lessor relating to the Premises, or iii) any taxes resulting from ownership and leasing of the Premises.
- 17. HOLDING OVER.** Any hold over after the expiration of this Lease shall be construed as a month-to-month tenancy, otherwise subject to the terms of this lease as applicable.
- 18. QUIET POSSESSION.** Subject to payment of rent by Lessee and Lessee's compliance with the terms of this Lease, Lessee shall have quiet possession and quiet enjoyment of the Premises during the term hereof.
- 19. RIGHT OF INSPECTION.** Lessor and such agents as Lessor may designate, may enter upon the Premises at all times and intervals for the purpose of inspecting, maintaining, repairing, and altering the Premises in a manner consistent with the purpose of this Lease and with reasonable commercial practices in the management of property. However, such access shall be obtainable only upon reasonable notice and accompaniment by authorized Lessee personnel if entry is during non-business hours, except in an emergency where immediate access is required in order to avoid injury to person or property.
- 20. ABANDONMENT OF PREMISES.** Except as otherwise provided in this Lease, Lessee shall not vacate or abandon the Premises at any time during the term hereof, and if Lessee shall abandon or vacate the Premises, or be dispossessed by process of law, or otherwise, any personal property belonging to Lessee left upon the Premises shall be deemed to be abandoned. At the option of the Lessor, the personal property deemed abandoned shall be removed from the Premises.
- 21. CONDEMNATION.** If any part or all of the Premises shall be taken or condemned for public use, this Lease shall terminate as of the date effective the condemner acquires title or possession, which ever first occurs. Notwithstanding Lessee's right to terminate this Lease, Lessee shall further be entitled to a prorated share of any condemnation award, the amount of which shall be determined by the value of Lessee's improvements to the Premises in relation to the overall value of such Premises.
- 22. NOTICES.** All notices under this Lease shall be in writing and shall be deemed given when delivered personally, when sent by fax (with prompt confirmation by mail), four business days after mailed by certified mail (return receipt requested), or one business day after being sent by a recognized overnight courier, to the parties at the following addresses (or at such other address for a party as shall be specified by like notice):

Lessor to:
Filipino Center Plaza
c/o: Jay Kacirk
6 West Main Street
Stockton, CA 95202
Phone: 209-466-1416

Lessee to:
Community Action Partnership of Kern
c/o Emilio Wagner, Chief Facilities and Technology Officer
1300 18th Street, Suite 200
Bakersfield, CA 93301
Phone: 661-336-5236

- 23. PUPIL SAFETY REQUIREMENTS.** Lessor certifies that none of its employees or subcontractors who may come in contact with Lessee's pupils has been convicted of a felony as defined in Education Code section 45122.1. Lessor shall immediately inform Lessee, and remove from the Premises where Lessee's pupils may be present, any employee or subcontractor whom Lessor discovers has been subsequently convicted of a felony defined in Education Code section 45122.1. Lessor shall immediately inform Lessee when it discovers that any employee or subcontractor of Lessor has been arrested and charged with a felony defined in

Education Code section 45122.1. Lessor shall indemnify, defend and hold Lessee harmless from any and all damages, claims, lawsuits, penalties or causes of action arising out of Lessor's failure to comply with this section.

24. MISCELLANEOUS TERMS.

- a) Governing Law/Venue. This Lease shall be construed and enforced in accordance with the laws of the State of California. If either Lessor or Lessee initiates an action to enforce the terms hereof or declare rights hereunder, the parties agree that the venue thereof shall be the County of Kern, State of California.
- b) Successors. All terms and provisions of this Lease, shall extend to, be binding upon and inure to the benefit of heirs, executors, administrators, successors, and assigns of the respective parties hereto.
- c) Authority. If either party hereto is a corporation, trust, limited liability company, partnership or similar entity, or trust, each individual executing this Lease on behalf of such entity represents and warrants that he or she is duly authorized to execute and deliver this Lease on its behalf. Each party
- d) Waiver. The parties hereto agree that failure of Lessor or Lessee to enforce any term hereof shall not be deemed to constitute a waiver of such term of this Lease.
- e) Attorney's Fees. If any dispute between the parties results in mediation, arbitration or a lawsuit, the prevailing party shall be entitled to all costs incurred in connection with such actions, including reasonable attorneys' fees.
- f) Entire Agreement. This lease contains all agreements between the parties hereto with respect to any matter mentioned herein, and no other, prior or contemporaneous agreement or understanding shall be effective. Lessor and Lessee each represent and warrant to the other that it has made, and is relying solely upon, its own investigation as to the nature, qualify, character and financial responsibility of the other party to this Lease and as to the nature, quality, character of the Premises.
- g) Amendments. This Lease may be amended only by a writing, signed by both parties in interest at the time of the amendment.
- h) Time is of the Essence. Time is of the essence with respect to the performance of all obligations to be performed or observed by the parties hereto according to the terms of this Lease. Unless otherwise indicated to the contrary, the word "days" as used herein means calendar days.
- i) Construction of Agreement. All headings and titles are for the convenience of the parties only and shall not be considered a part of the terms of this Lease. Whenever required by the context, the singular shall include the plural and vice versa. This Lease shall be construed as if prepared by both of the parties, according to its fair meaning and not for or against either party.
- j) Counterparts. This lease may be executed in counterparts and the signature pages combined to produce one complete and fully effective agreement. Signatures transmitted electronically shall be effective to bind the parties to this Lease.
- k) No Joint Venture. Nothing in this Lease shall cause the parties in any way to be construed as partners, joint venturers, or representatives or associates of the other. Nothing in this Lease shall cause a party to be responsible for the obligations, losses, charges or expenses of the other, connected with or arising from the operation or use of the Premises.

25. ENTIRE AGREEMENT. The foregoing constitutes the entire agreement between the parties and may not be modified, unless done in writing and signed by both parties.

Lessor: **Filipino Center Plaza**

Signature:

Title:

Date:

Lessee: Community Action Partnership of Kern

Signature:

Title:

Date:

CAPK Staff INITIALS			

EXHIBIT B

Tenant's Initial Improvements

Tenant Improvements	Lessee shall receive the premises in a vanilla shell condition, having new paint and existing ceiling tiles installed and painted as needed. New VCT flooring will be installed throughout in the building standard, with a wax finish. Ceiling lighting will be replaced as needed. Existing furnishings shall be removed. <i>Lessee is permitted a tenant improvement allowance of \$5,000 to replace plumbing fixtures to meet current business use code for a daycare.</i> Any further Tenant Improvements intended by Lessee, shall require Landlord's prior written consent. Tenant shall remove and replace the existing tot lot at tenant's sole cost, for its exclusive use.
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MEMORANDUM

To: Budget and Finance

From: Jerry Meade, Assistant Director ~ Program

Date: June 18, 2025

Subject: *Agenda Item 4f:* New Lease for 1105 N. Sacramento Steet, Stockton – **Action Item**

The Head Start Preschool expansion in partnership with the San Joaquin County Office of Education has been awarded to CAPK. The program team has been working closely with the operations and procurement department in securing facilities to support the expansion. Program consulted with the Operation and Finance teams in developing and negotiating the lease terms for a new location in Stockton. This decision was based on comparisons in the area following our customary and reasonable practices. The aggregate total of the lease terms with the potential extensions at the end of the first term requires Board approval.

The facility is located in a high-need area of Stockton, CA. It has operated as a Head Start Preschool for many years under a previous provider. The 8,653 square foot building will support three preschool classrooms and three infant/toddler rooms. The outdoor environments include two separate play yards, shade structures and a play structure with more than adequate square footage to accommodate the funded enrollment. To ensure our Head Start expansion meets our high level of service, the landlord completed all requested tenant improvements for minor improvements to ensure we receive a fully operational facility upon the execution of the lease. This included floor cleaning, refreshing paint, and minor renovations. The cost of any additional improvements was considered in the negotiation of the lease rate and term.

The initial term of the lease is 5 years with a base rent of \$7,787.70 monthly and a 3% annual escalation. The aggregate amount of the lease contract over the 5-year term is \$496,151.40 beginning 6/1/2025 and ending 5/28/2030. As the lease terms exceed the spending authority on the Chief Executive Officer, Board approval is requested. Funding for this expenditure will be supported by the SJCOE HS/CSPP cooperative agreement. Included in the lease is a provision for cancellation should CAPK lose the funding required to operate this center.

The expansion in SJC with the acquisition of this lease supports CAPK's goal in promoting educational opportunities that enrich the lives of children and their families through our high-quality facilities.

Recommendation

Staff recommends the Budget and Finance Committee authorize the Chief Executive Officer to execute the lease for 1105 N. Sacramento Steet, Stockton, CA, along with any subsequent lease amendments, and recommend approval by the Board of Directors.

Attachment:

1105 N. Sacramento Street Lease

UNIVERSITY PARK

SPACE SUBLEASE

STOCKTON UNIVERSITY PARK INVESTORS 10

as Landlord

and

**COMMUNITY ACTION PARTNERSHIP of KERN
dba EARLY HEAD START SAN JOAQUIN**

as Tenant

**UNIVERSITY PARK
SPACE SUBLEASE**

SUMMARY OF BASIC SUBLEASE INFORMATION

The undersigned hereby agree to the following terms of this Summary of Basic Sublease Information (the “**Summary**”). This Summary is hereby incorporated into and made a part of the attached Space Sublease (this Summary and the Space Sublease to be known collectively as the “**Lease**”) which pertains to a building located in University Park in Stockton, California and is more particularly identified in **Exhibit B** attached hereto. Each reference in the Space Sublease to any term of this Summary shall have the meaning as set forth in this Summary for such term. In the event of a conflict between the terms of this Summary and the Space Sublease, the terms of the Space Sublease shall prevail. Any capitalized terms used herein and not otherwise defined herein shall have the meaning as set forth in the Lease.

- | | | |
|----|--------------------------------|--|
| 1. | Scheduled Commencement Date | Thirty (30) days from lease execution. |
| 2. | Landlord | STOCKTON UNIVERSITY PARK INVESTORS 10 |
| 3. | Address for Notice to Landlord | Grupe Huber Company
1203 N. Grant Street
Stockton, CA 95202
Attention: Dan Keyser |
| 4. | Tenant | COMMUNITY ACTION PARTNERSHIP of KERN |
| 5. | Address for Notice to Tenant | _____

_____ |
| 6. | Premises | Approximately Eight Thousand Six Hundred Fifty-Three (8,653) square feet of Rentable Area located within the Weber Building, as identified on Exhibit B |
| 7. | Lease Term | Sixty (60) months. |
| 8. | Options | None |
| 9. | Base Monthly Rent | Months 1-12 \$7,787.70/month
Months 13-24 \$8,021.33/month
Months 25-36 \$8,261.97/month
Months 37-48 \$8,509.83/month
Months 49-60 \$8,765.12/month |

10. Additional Rent

Tenant shall pay its share of all Building and Project costs as defined herein.

The foregoing terms of this Summary of Basic Sublease Information are hereby agreed to by Landlord and Tenant.

LANDLORD

STOCKTON UNIVERSITY PARK
INVESTORS 10, LLC a California
limited liability company

By: Grupe Huber Company
a California Corporation

Its: Managing Member

By: _____
Kevin Huber

Its: President

TENANT

COMMUNITY ACTION PARTNERSHIP
Of KERN

By: _____

Its:

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SPACE SUBLEASE

ARTICLE 1 PARTIES AND DATE

Section 1.01. **Parties and Date.** This SPACE SUBLEASE, including the attached Lease Summary (“**Lease**”), dated as of _____, 2025 (“**Execution Date**”), is made and entered into by and between the STOCKTON UNIVERSITY PARK INVESTORS 10, as lessor, (“**Landlord**”) and COMMUNITY ACTION PARTNERSHIP of KERN, (“**Tenant**”) as lessee.

ARTICLE 2 RECITALS

Section 2.01. **Recitals.**

A. **Ownership and Control of Project.** The State of California owns approximately one hundred three (103) acres of land located near the downtown commercial area of the City, which land is described in the Ground Lease (as hereafter defined) that is being used in part for educational and commercial purposes (“**University Park**”). Custody and control of University Park has been assigned by the State of California to the Trustees of The California State University (“**CSU**”) by an Agreement for the Transfer of Control and Possession of State-Owned Real Property dated July 1, 1997, and recorded in the Records of San Joaquin County (“**County**”) on September 12, 1997, as instrument number 97090579.

B. **Status of Site Authority.** The Stockton Center Site Authority (“**Site Authority**”) was created and formed by CSU and the City of Stockton (“**City**”) as a joint powers agency, pursuant to a Joint Powers Agreement, dated September 26, 2000.

C. **Ground Lease.** CSU leased University Park to the Site Authority pursuant to that certain Master Ground Lease Between The Trustees of The California State University And Stockton Center Site Authority, dated as of January 15, 2002, (“**Ground Lease**”) a memorandum of which has been filed for record in the Official Records of the County of San Joaquin on March 13, 2002, as instrument number 2002-043537.

D. **Master Lease.** The Site Authority subleased University Park to Grupe Huber Company (“**Master Developer**”) pursuant to that certain Master Ground Sublease between the Site Authority and Master Developer dated as of October 23, 2002, (“**Master Lease**”) a memorandum of which has been filed for record in the Official Records of the County of San Joaquin on August 24, 2004, as instrument number 2004-190236.

E. **Space Lease.** Landlord desires to sublease to Tenant, as of the Commencement Date (as hereafter defined), space within the building located at 1105 N. Sacramento Street, Stockton, California (the “**Building**”) consisting of approximately Eight Thousand Six Hundred Fifty-Three (8,653) square feet of Rentable Area. This Lease is a Space Sublease as defined in the Master Lease. The Building and the “**Premises**” (as defined in **Sections 2.02, and 2.28** below) are identified on **Exhibit B**, attached hereto and incorporated herein.

F. Now, therefore, in consideration of the mutual covenants herein contained, the Parties hereto, for themselves and for their respective successors and assigns, do hereby agree as set out in this Lease.

ARTICLE 3 DEFINITIONS

Section 3.01. **Application of Definitions.** Unless the context otherwise requires, the following terms used in this Lease shall have the meanings set forth in this Article, to be equally applicable to both the singular and plural forms of such terms. Any term or phrase not defined in this Article but shown in quotes within parentheses in another provision of this Lease, shall have the meaning set forth in such provision. The capitalization of the first letter of any term, other than proper names, used in this Lease, indicates that such term is defined in this Lease.

Section 3.02. **Building.** “**Building**” means the Weber Building located at 1105 N Sacramento Street within University Park.

Section 3.03. **Business Day.** “**Business Day**” shall mean a day other than Saturday, Sunday or any legal holiday officially observed by the United States.

Section 3.04. **Casualty.** “**Casualty**” shall mean any damage or destruction affecting any or all of the Premises.

Section 3.05. **City.** “**City**” shall mean the City of Stockton, California.

Section 3.06. **Claims.** “**Claims**” shall mean any and all demands, claims, actions, causes of action, judgments, awards, damages, fines, penalties, liabilities, obligations, losses, costs and expenses, including, without limitation, reasonable attorneys’ fees and costs of defense paid or incurred in good faith, including costs and attorneys’ fees incurred in any appeal.

Section 3.07. **Commencement Date.** “**Commencement Date**” Commencement Date means the date as provided in **Section 5.0.1** herein.

Section 3.08. **Common Area.** “**Common Area**” means the area within University Park maintained by Master Developer for the benefit of the persons holding leasehold interests within University Park, including without limitation, the areas located outside the Building within the Site, roads and streets providing access to properties within University Park, utility, service lines and pipes providing electrical, gas, telephone, water, sanitary sewer, storm drainage, communication services, parking lots and structures, landscaped open areas, and areas providing services.

Section 3.09. **CSU.** “**CSU**” shall mean the Trustees of the California State University.

Section 3.10. **Deposits.** “**Deposits**” shall mean:

A. **Security Deposit:** Eight Thousand Seven Hundred Sixty-Fifty (\$8,765) dollars.

Section 3.11. **Desing Guidelines.** “**Design Guidelines**” shall mean design standards for landscaping, Improvements, and the procedures for obtaining the review of plans and specifications for Improvements to be located within University Park, adopted by Landlord or Master Developer, or any design review committee, created by Master Developer.

Section 3.12. **Governmental Agency.** “**Governmental Agency**” shall mean any federal, state, county, or city government, or other political subdivision, governmental agency or entity and any department or division of any such Government Agency.

Section 3.13. **Ground Lease.** “**Ground Lease**” shall have the meaning given in **Recital C**.

Section 3.14. **Hazardous Materials.** “**Hazardous Materials**” shall mean: (i) any chemical, compound, material, mixture or substance that is now or hereafter defined or listed in, or otherwise classified pursuant to, any environmental Law as a “hazardous substance”, “hazardous material”, “hazardous waste”, “extremely hazardous waste”, “acutely hazardous waste”, “restricted hazardous waste”, “radioactive waste”, “infectious waste”, “bio-hazardous waste”, “toxic substance”, “pollutant”, “toxic pollutant”, “contaminant” as well as any other formulation not mentioned herein intended to define, list, or classify substances by reason of deleterious properties such as ignitability, corrosivity, reactivity, carcinogenicity, toxicity, reproductive toxicity, “EP toxicity” or “TCLP toxicity”; (ii) petroleum, natural gas, natural gas liquids, liquefied natural gas, synthetic gas usable for fuel (or mixtures of natural gas and such synthetic gas) and ash produced by a resource recovery facility utilizing a municipal solid waste stream, and drilling fluids, produced waters and other wastes associated with the exploration, development or production of crude oil, natural gas, or geothermal resources; (iii) “hazardous materials” as defined in Section 2782.6(d) of the California Civil Code; (iv) “waste” as defined in Section 13050(d) of the California Water Code; (v) any flammable substances or explosives; (vi) any radioactive materials; (vii) any pesticide; (viii) asbestos in any form; (ix) urea formaldehyde foam insulation; (x) transformers or other equipment which contain dielectric fluid containing levels of polychlorinated biphenyls (PCBs) in excess of fifty (50) parts per million; (xi) radon; (xii) “hazardous substance” as that term is defined in Section 25281(h) of the California Health and Safety Code; and (xiii) any other chemical, material, or substance that, because of its quantity, concentration, or physical or chemical characteristics, exposure to which is limited or regulated for health and safety reasons by any governmental authority, or which poses a significant present or potential hazard to human health and safety or to the environment if released into the workplace or the environment.

Section 3.15. **Improvement Agreement.** “**Improvement Agreement**” means the agreement between Landlord and Tenant setting forth the rights and obligations of the Parties associated with improving the Building or Premises, which is attached hereto as **Exhibit C**.

Section 3.16. **Improvements.** “**Improvements**” shall mean all buildings, structures, fixtures, and other improvements located, constructed, or installed on the Site but excluding trade fixtures and personal property.

Section 3.17. **Interest Rate.** “**Interest Rate**” shall mean the rate of interest equal to the lessor of: (i) two percent (2%) above the annual reference rate of interest of Bank of America N.T. & S.A. (or any successor bank), adjusted monthly on the first day of each month, such adjustment to be effective for the following month, or (ii) the highest rate permitted by law.

Section 3.18. **Landlord.** “**Landlord**” means Stockton University Park Investors 10.

Section 3.19. **Laws or Law.** “**Laws**” or “**Law**” shall mean any and all statutes, official policies, ordinances, codes, formal decrees, rulings, regulations, writs, injunctions, orders, rules, conditions of approval, or authorizations of any Governmental Agency now in force or hereafter adopted, which are applicable to the Leased Property or the use of the Leased Property and Improvements as of the date such term is being applied.

Section 3.20. **Lease Year.** “**Lease Year**” means a period of three hundred sixty-five (365) consecutive days beginning on the Commencement Date and each succeeding anniversary thereof during the Term.

Section 3.21. **Master Development Plan.** “**Master Development Plan**” means the Plan of Development for University Park pursuant to Section 16-175.1 of the Stockton Municipal Code (or any successor section thereto), Resolution 03-0696 adopted November 18, 2003.

Section 3.22. **Master Lease.** “**Master Lease**” shall mean the sublease between the Site Authority and Master Developer described in **Recital D**.

Section 3.23. **Notice.** “**Notice**” shall mean notice given in accordance with the provisions of **Section 26.01**.

Section 3.24. **Parcel.** “**Parcel**” means the site upon which the Building is situated as identified on **Exhibit B** and also referred to as the “**Site**”.

Section 3.25. **Parking Spaces.** “**Parking Spaces**” means those parking spaces Tenant shall be entitled to use, the number of which shall equal Four (4) parking spaces per One Thousand (1,000) square feet of the Premises, on a non-exclusive basis in the University Park parking areas in common with other tenants of University Park in accordance with the Master Development Plan and **Section 6.11** hereof.

Section 3.26. **Party.** “**Party**” shall mean Landlord and Tenant, individually, and “**Parties**” shall mean Landlord and Tenant, collectively.

Section 3.27. **Permitted Use.** “**Permitted Use**” means childcare, preschool, general administrative office and related services.

Section 3.28. **Premises.** “**Premises**” means the area leased to Tenant consisting of approximately Eight Thousand Six Hundred Sixty-Five (8,653) square feet of Rentable Area. The precise location and specifications of the Premises is shown on the “**Plan of the Premises**” attached hereto as **Exhibit B**. Tenant is allowed to use the adjacent exterior courtyard area located to the north/west of its Premises. Tenant will use such at its own risk and will keep said courtyard area repaired and maintained at its own expense.

Section 3.29. **Rentable Area.** “**Rentable Area**” means the size of the Premises as described herein which is the interior floor space of the area within the Building measured in square feet, plus Tenant’s prorata share of any common areas, if any, within the Building, determined by using the Standard Method for Measuring Floor Area in Office Buildings (ANSI/BOMA Z65.1, 1996).

Section 3.30. **Scheduled Commencement Date.** “**Scheduled Commencement Date**” shall mean the day the Landlord delivers possession of the Premises to Tenant with the Land Work completed.

Section 3.31. **Site Authority.** “**Site Authority**” shall have the meaning set forth in **Recital B**.

Section 3.32. **Site Plan Review Committee.** “**Site Plan Review Committee**” means that certain committee created by the Master Development Plan whose review and approval is required for any proposed development and/or use within University Park. Due Diligence Information. “**Due Diligence Information**” has the meaning set forth in Error! Reference source not found..

Section 3.33. **Tenant.** “**Tenant**” means COMMUNITY ACTION PARTNERSHIP of KERN.

Section 3.34. **Term.** “**Term**” means Sixty (60) months commencing on the Commencement Date as set forth in **Section 4.01**.

Section 3.35. **University Park.** “**University Park**” means that certain mixed-use development situated on approximately One Hundred Three (103) acres located in Stockton, California known as University Park.

Section 3.36. **University Park Design Review Committee.** “**University Park Design Review Committee**” means that committee created by Master Developer to review proposals for Improvements within University Park.

Section 3.37. **Usable Area.** “**Usable Area**” means the interior floor space of the Building measured in square feet determined by using the Standard Method for Measuring Floor Area in Office Buildings (ANSI/BOMA Z65.1, 1996).

ARTICLE 4

PREMISES, UTILITIES AND SERVICES

Section 4.01. **Premises.** Landlord hereby leases the Premises to Tenant and Tenant hereby leases the Premises from Landlord on the terms and conditions set forth in this Lease, and Landlord and Tenant agree that the Premises contain the square footage and is in the location described in **Exhibit B**. Notwithstanding anything to the contrary herein, the Rentable Area and Usable Area of the Premises will be determined upon completion of the Premises (using the BOMA method set forth above in **Section 2.29**), and the Base Monthly Rent, Tenant's Share of CAM Expenses (i.e., Additional Rent), and all other amounts set forth in this Lease which are calculated on square footage basis, shall be adjusted to reflect the actual Rentable Area and Usable Area of the Premises and the actual Rentable Area and Usable Area of the Premises shall be reflected in the Summary of Basic Sublease Information and elsewhere in this Lease.

Section 4.02. **Utilities and Services.** Tenant shall pay for the following utilities and services furnished to or to be used by Tenant: electricity, gas, water, data and telephone service and for all connection charges excepting only those utilities and services to be furnished to the Premises pursuant to **Section 3.03**.

Section 4.03. **Other Services.** Landlord will repair and maintain (in a condition similar to other similar office buildings in the vicinity of the Building of similar size, age, prominence and construction as the Building) the landscaped areas and parking areas immediately adjacent to the Building and on the Site as part of the Common Area Maintenance and will maintain the Building as provided by **Article 10**, herein. Tenant acknowledges and agrees that neither Landlord, Master Developer, the Site Authority, nor CSU will provide any services to the Premises or for the benefit of the Premises, except as specifically set forth herein. Except in the event of an emergency, Landlord's repair and maintenance obligations hereunder shall not unreasonably interfere with Tenant's use of the Premises.

Section 4.04. **Property Taxes and Assessments.** To the extent possible, the Site and Building shall be assessed directly to Tenant and paid directly by Tenant apart from the surrounding land and structures within University Park. Any property taxes assessed on the Site or Building and billed directly to Landlord or Master Developer, shall be paid by Landlord and reimbursed by Tenant as Building Taxes pursuant to **Article 5** of this Lease.

Section 4.05 **Early Termination.** If Tenant loses its funding for the services it provides for its programs, Tenant shall have the right to terminate the Lease early by providing Landlord with Sixty (60) days prior written notice. If Tenant exercises its right of an Early Termination, Tenant will reimburse Landlord for the unamortized costs Landlord incurred in leasing commissions and any improvements Landlord made to the Premises as noted herein.

ARTICLE 5 RENT

Section 5.01. **Rent.** “**Rent**” as used herein shall include:

- A. Base Monthly Rent as defined in the Lease Summary;
- B. Tenant’s Share of (“**Additional Rent**”) consisting of Building Expenses and Project Costs pursuant to **Section 5.03**; and
- C. All other sums due under this Lease.

Section 5.02. **Base Monthly Rent.** Tenant shall pay to Landlord during the Term the Base Monthly Rent, and any other amounts to be paid on a monthly basis as provided herein on or before the first day of each month (“**Monthly Installment**”), in advance, as provided in **Section 5.08**. The Monthly Installment for any partial month at the beginning or end of the Term shall be prorated on a daily basis upon a thirty (30) day calendar month. In addition to the Base Monthly Rent, Tenant shall pay the amount of any additional payments due under this Lease when and as hereinafter provided in this Lease.

Section 5.03. **Additional Rent.** Tenant shall pay to Landlord as Additional Rent for the Premises, Tenant’s share of Building Expenses (as defined in **Subsection A** of this Section) and Project Costs (as defined within Subsection 4 of this Section). Without limitation on other obligations of Tenant, which shall survive the expiration of the term of this Lease, to the extent the same is attributable to the time period prior to expiration of the term of this Lease. the obligations of Tenant to pay the Additional Rent provided for in this **Section 5.03** and the obligations of Landlord to repay Tenant for any over payments of Rent provided for in this **Section 5.03** shall survive the expiration of the term of this Lease, to the extent the same is attributable to the time period prior to the expiration of the term of this Lease. All costs and expenses shall be determined in accordance with generally accepted accounting principles consistently applied (with accruals appropriate to Landlord's business).

A. **Building Expenses.** As used in this **Article 5**, the following terms shall have the meanings hereinafter set forth.

1. “**Expense Year**” shall mean each calendar year in which any portion of the lease term falls, through and including the calendar year in which the lease term expires.

2. “**Building Taxes**” shall mean all federal, state, county, local governmental or municipal taxes, fees, charges or other impositions of every kind and nature, whether general, special, ordinary or extraordinary, levied against the Building, but not paid directly by Tenant. All assessments, which may be paid in installments, shall be paid by Landlord or Master Developer in the maximum number of installments permitted by law and not included in Building Taxes except in the year in which the assessment is actually paid. Notwithstanding anything to the contrary set forth in the Lease, Building Taxes shall not include: (i) any ad valorem taxes, excess profits taxes, franchise taxes, gift taxes capital stock taxes, inheritance and succession taxes, estate taxes, federal and state income taxes, and other taxes to the extent applicable to Landlord’s or Master Developer’s general or net income (as opposed to rents or receipts); (ii) taxes on tenant improvements in the area of the Site other than the Premises based upon an assessed level in excess of the taxes for which Tenant is individually and directly responsible under this Lease; (iii) penalties incurred as a result of Landlord’s or Master Developer’s negligence, inability or

unwillingness to make payments of, or to file any tax or informational returns with respect to, any Building Taxes, when due; (iv) any real estate taxes directly payable by Tenant or any other tenant under the applicable provisions in their respective leases; (v) any items included as Building Operating Costs or which are specifically excluded as Building Taxes; (vi) real estate tax increases arising from a sale or transfer of the Building, or any portion thereof; or (vii) any taxes which the City has forgiven or otherwise determined not to collect with respect to any portion of the Building. If Tenant is charged for any real estate taxes or assessments as part of the Building Expenses, which taxes or assessments are later forgiven and refunded to Landlord or Master Developer, Tenant shall be credited for any such refunded amount or if this Lease has been terminated Tenant shall be paid any such refunded amount. Tenant agrees to promptly pay or contest any real estate taxes or assessments levied on Tenant's interests under this Lease. Tenant may, at Tenant's expense, contest the amount or validity of any Building Taxes by appropriate proceedings; provided that Tenant gives the Landlord reasonable prior written notice before commencing any such contest and keeps Landlord advised as to all proceedings, and provided further that Tenant shall continue to reimburse Landlord for Tenant's Share of such Building Taxes unless such proceeding shall operate to prevent or stay such payment and the collection of the tax or assessment so contested. Landlord shall cooperate in any proceedings if any Law shall so require. Tenant shall, and hereby does, agree to indemnify, protect, defend and hold harmless Landlord and Master Developer from and against any and all liabilities, losses, damages, penalties, liens, claims, actions, costs and expenses (including, but not limited to, reasonable attorneys' fees and court costs) arising out of or related to any such contest, provided that Tenant's liability for any increased Building Taxes arising out of any such contest shall be limited to Building Taxes attributable to the term of this Lease.

3. **"Building Operating Costs"** shall mean Tenant's Share of the aggregate amount of the following items:

(a) Reasonable wage and labor costs for persons engaged in the management, operation, maintenance, overhaul, or repair of all or any portion of the Building whether they be employed by Landlord, Master Developer, or by independent contractors including, without limitation, the cost of paid holidays or vacation days, social security taxes, unemployment insurance taxes and the cost, if any, of providing disability, hospitalization, medical, welfare, pension, retirement, or other benefits applicable with respect to such employees and a pro rata portion of Master Developer's supervisory personnel rendering services for projects other than the Building, but excluding wage and labor costs of Landlord's senior management staff (vice-president level and above);

(b) The cost of all utilities, utilities surcharges, water and sewer charges, fuel, building supplies and materials, service contracts, janitorial expenses, security, parking expenses, or any other costs levied, assessed or imposed by, or at the direction of, or resulting from statutes or regulations or interpretations thereof, promulgated by any federal, state, regional, municipal, or local government authority in connection with the use or occupancy of the Building;

(c) Costs incurred in the management of the Building, a reasonable management fee not to exceed five percent (5%) of the Building Operating Costs;

(d) Supplies, materials, equipment, tools, costs of the repair, non-capital replacement and maintenance of all structural and nonstructural portions of the Building or any portion thereof, provided that as to structural repair or replacement that is, the repair and replacement of foundations and load-bearing walls, Tenant shall bear its Share of the cost and/or expense only if the repair or replacement is caused by Tenant's acts or omissions. Tenant shall have no obligation to make repairs or replacements to the roof and/or building systems such as the roof, plumbing, heating, ventilating, air conditioning, electrical, security, fire and life-safety systems installed or furnished by Landlord, all of which shall be Landlord's obligation;

(e) The cost of fire, all-risk boiler, sprinkler, public liability, property damage, rental loss, earthquake, flood or other insurance consistent with commercial practices and one-half (½) of the deductible portion of any insured loss otherwise covered by such insurance up to an amount not to exceed \$5,000;

(f) The cost of legal, accounting, and consulting fees (to the extent that such consulting fees relate to Building Operating Cost reduction) and of permits, certificates, and licenses required in connection with the Building or any portion thereof; and

(g) Such other items as are now or hereafter customarily included in the cost of managing, operating, maintaining, overhauling and repairing all or any part of the Building and areas used in connection with operation thereof.

(h) The amortized cost (plus interest at the Interest Rate) of any capital replacement, that is, any improvement with a useful life of more than twelve (12) months, chargeable to Tenant over its useful life and shall include in any Expense Year only the amortized installment plus applicable interest.

(i) Notwithstanding anything contained above, Building Operating Costs shall not include the initial construction cost of the Building or depreciation of such cost; debt service (including, without limitation), interest, principal and any impound payments) required to be made on any mortgage or deed of trust recorded with respect to all or any part of the Building; or any rent payable under any ground lease, including the Ground Lease and the Master Lease, now or hereafter affecting the Site.

(j) Notwithstanding the conditions set forth within this Section 3, Tenant shall, at its own expense, supply janitorial services for the Premises, including supplies for such.

4. **“Project Costs”** shall mean the following expenses for maintenance and taxes associated with the Common Areas within University Park:

(a) **“Common Area Operating Expenses”** shall mean all costs and expenses reasonably and actually incurred by Master Developer or Landlord, in accordance with generally accepted accounting principles, or other recognized accounting system consistently applied, which are incurred directly in connection with the operation and maintenance of the Common Areas, including, without limitation, costs relating to: (i) cleaning, sweeping, power washing, inspecting, policing, security, pest control, painting, lighting, water, electricity, refuse collection, sewage disposal, storm drainage, license fees, association charges, decorating expenses; (ii) maintaining, renewing and replacing pavement, curbs, walkways, landscaping, irrigation, drainage, lighting, signage, benches, trash receptacles, ash urns, fountains and other site amenities; (iii) real property taxes and liability, casualty, automobile, and workers’ compensation insurance, to the extent incurred by Master Developer or Landlord; and (iv) bookkeeping, accounting, legal, engineering, and other professional and administrative expenses, but excluding the following:

(1) Costs of services, utilities or other benefits for which Tenant is charged directly by Landlord or Master Developer;

(2) Costs and the overhead and profit increment paid to Landlord for goods and/or services to the extent the same exceeds the costs or the overhead and profit increment, as the case may be, of such goods and/or services rendered by unaffiliated third parties on a competitive basis;

(3) Interest, principal, attorneys' fees, environmental investigations or reports, points, fees, and other lender costs, and closing costs on debts or amortization on any mortgage or mortgages or any other debt instrument encumbering University Park or any part thereof, or on any unsecured debt;

(4) Salaries of officers, executives or other employees of Landlord, any affiliate of Landlord, Master Developer, other than any personnel engaged in the management, operation, maintenance, and repair of University Park (including leasing or marketing), while working in the management of University Park;

(5) Costs, penalties, fines, or awards and interest incurred as a result of Master Developer's negligence in its operation of University Park, violations of law, negligence or inability or unwillingness to make payments or to file any income tax, other tax or informational returns when due;

(6) Costs, including all attorneys' fees and costs of settlement judgments and payments in lieu thereof, arising from claims, disputes or potential disputes in connection with potential or actual claims, litigation or arbitration pertaining to Landlord or Master Developer;

(7) Payment of any management fee whether to Landlord, Master Developer, or an outside managing agent in excess of ten percent (10%) of the Common Area Operating Costs;

(8) Any costs recovered by Landlord or Master Developer to the extent such cost recovery allows Landlord or Master Developer to recover more than one hundred percent (100%) (costs recovered do not include any amounts of operating funds received from Site Authority);

(9) Any costs recovered by Landlord or Master Developer to the extent such cost recovery allows Landlord or Master Developer to recover more than one hundred percent (100%) of Common Area Operating Costs for any Expense Year from tenants, and in connection therewith, Landlord shall reduce the amount of Common Area Operating Costs by any refund or discount received by Landlord or Master Developer in connection with any expenses previously included in Common Area Operating Costs (costs recovered do not include any amounts of operating funds received from Site Authority); and

(10) Costs for which Master Developer has been reimbursed (other than any amounts of operating funds received from Site Authority), or receives a credit, refund or discount, including insurance proceeds, provided if Master Developer receives such a credit, refund, or discount in connection with any costs or expenditures previously included in Common Area Operating Costs for an Expense Year, Landlord shall credit Tenant for any overpayment for such previous Expense Year or if this Lease has been terminated, Landlord shall pay Tenant such overpayment; and

(b) **"Common Area Taxes"** shall mean all federal, state, county, local governmental or municipal taxes, fees, charges or other impositions of every kind and nature, whether general, special, ordinary or extraordinary, levied against the Common Area. All assessments, which may be paid in installments, shall be paid by Landlord or Master Developer in the maximum number of installments permitted by law and not included in Common Area Operating Costs except in the year in which the assessment is actually paid. Notwithstanding anything to the contrary set forth in the Lease, Common Area Taxes shall not include: (i) any ad valorem taxes, excess profits taxes, franchise taxes, gift taxes capital stock taxes, inheritance and succession taxes, estate taxes, federal and state income taxes, and other taxes to the extent applicable to Landlord's general or net income (as opposed to rents or receipts);

(ii) taxes on tenant improvements in the area of University Park other than the Premises based upon an assessed level in excess of the taxes for which Tenant is individually and directly responsible under this Lease; (iii) penalties incurred as a result of Landlord's negligence, inability or unwillingness to make payments of, or to file any tax or informational returns with respect to, any Common Area Taxes, when due; (iv) any real estate taxes directly payable by Tenant or any other tenant under the applicable provisions in their respective leases; (v) any items included as Common Area Operating Costs or which are specifically excluded as Common Area Taxes; or (vi) any taxes which the City has forgiven or otherwise determined not to collect with respect to any portion of University Park. If Tenant is charged for any real estate taxes or assessments as part of the Project Costs, which taxes or assessments are later forgiven and refunded to Landlord or Master Developer, Tenant shall be credited for any such refunded amount or if this Lease has been terminated Tenant shall be paid any such refunded amount. Tenant agrees to promptly pay or contest any real estate taxes or assessments levied on Tenant's interests under this Lease.

5. **"Tenant's Share of Project Costs"** shall mean, except as provided by the following sentence, the sum of: (i) the percentage of the Common Area Operating Costs and Common Area Taxes derived by dividing the number of square feet of the Premises, by the total Leasable square feet within University Park, (that percentage is currently estimated to be One and Ninety-Two hundredths' percent (1.92%)). For the purposes of this Subsection **"Leasable"** means that property within University Park, excluding the SUSD and California State University Stanislaus Campus Sites. Specify Tenant's Share of Project Costs. The Tenant's share may be reasonably adjusted by Landlord or Master Developer, based on changes in the size of the Leasable square feet within University Park or the method by which the prorata share is calculated.

6. **"Tenant's Share of Building Expenses"** shall mean, Fourteen and Forty-Two hundredths' percent (14.42%) of Building Expenses attributed to the Building.

(a) Calculation and Payment of Additional Rent

(1) **Payment of Expenses.** Tenant shall pay to Landlord the Additional Rent in the manner set forth within this **Section 5.03**.

(2) **Statement of Actual Expenses and Payment by Tenant.** Landlord shall give to Tenant, a statement (**"Expense Statement"**) which Expense Statement shall be itemized on a line-item by line-item basis and shall state the actual costs incurred or accrued for such preceding Expense Year, and which shall indicate the amount, if any, of any excess or shortage in Tenant's payments. Upon receipt of the Expense Statement for each Expense Year ending during the lease term, Tenant shall pay within thirty (30) days after receipt of the Expense Statement, the full amount of Tenant's Share of the Building Expenses and Tenant's Share of the Project Costs for such Expense Year, less the amounts, if any, paid during such Expense Year as **"Estimated Building Expenses"** and **"Estimated Project Costs"** (as defined in **Subsection A** of this **Section 5.03**.) If the amount of Tenant's Share of Building Expenses and Tenant's Share of Project Costs is less than the amount paid by Tenant as Estimated Building Expenses and Estimated Project Costs during the applicable period of the Expense Year (but not including any period of the Expense Year which occurred after the Lease has terminated), Landlord shall credit the difference to Tenant less any amounts owed by Tenant to Landlord (or pay the difference if this Lease has terminated) together with the applicable Expense Statement, even if the Lease has terminated or expired. Landlord shall have the right to recover from Tenant the amount of Tenant's Share of any portion of the Building Expenses and/or Project Costs attributable to an Expense Year, but paid in a subsequent Expense Year; provided, however that Landlord may only adjust the Building Expenses or Project Costs for any given Expense Year within eighteen (18) months after the expiration of such Expense Year. Even though the Lease Term has expired and Tenant has vacated the Premises, when the final determination is made of Tenant's Share of the Building Expenses and Project Costs for the Expense Year in which this

lease terminates, if Tenant has underpaid, Tenant shall within thirty (30) days of receipt of an Expense Statement setting forth the amount remaining due, pay to Landlord an amount as calculated pursuant to the provisions of this **Section 5.03**, less any amounts owed from Landlord to Tenant. The provisions of this **Subsection B** shall survive the expiration or earlier termination of the lease term. Notwithstanding anything to the contrary herein, if Landlord does not, within eighteen (18) months after the expiration of an Expense Year, deliver to Tenant an Expense Statement (or correction of such statement) or invoice pertaining to CAM Expenses accruing or incurred for such Expense Year, Tenant shall have no responsibility to pay any additional or supplemental CAM Expenses with respect to such Expense Year except for the CAM Expenses that have been actually billed to Tenant prior to the expiration of said 18-month period.

(3) **Increase in Building Taxes.** If there is an increase in Building Taxes (by reason of an increase in assessed valuation or otherwise) affecting prior Expense Year(s) at any time after rendition of the Expense Statement for such year(s), for any such amount paid directly by Landlord, Tenant shall pay to Landlord such increase in Building Taxes attributable to such year(s) within thirty (30) days after notice from Landlord regarding such increase is given to Tenant.

(4) **Statement of Estimated Expenses and Payment by Tenant.** In addition to the Expense Statement, Landlord shall give Tenant a yearly expense estimate statement (“**Estimate Statement**”) which Estimate Statement shall be itemized on the line-item by line-item basis and shall set forth Landlord’s reasonable estimate (“**Estimate**”) of what the total amount of Building Expenses and Project Costs for the then current Expense Year shall be. The failure of Landlord to timely furnish the Estimate Statement for any Expense Year shall not preclude Landlord from enforcing its rights to collect any Estimated Building Expenses or Estimated Project Costs under this **Subsection B**. Tenant shall pay a fraction of the Estimated Building Expenses and Project Costs for the then current Expense Year (reduced by any amounts already paid). Such fraction shall have as its numerator the number of months which have elapsed in such current Expense Year to the month of such payment, both months inclusive, and shall have twelve (12) as its denominator. During the then current Expense Year, Landlord may give Tenant a revised Estimate Statement and Tenant shall make payments of any Estimated Building Expenses and/or Project Costs as provided for in the original Estimate. Until a new Estimate Statement is furnished, Tenant shall pay monthly, on the first day of each month an amount equal to one-twelfth (1/12) of the total Estimated Building Expenses and Project Costs set forth in the previous Estimate Statement delivered by Landlord to Tenant. Any reference to payment of Building Expenses or Project Costs contained in this Lease shall also be deemed to include payment of the Estimated Building Expenses and Project Costs unless the context indicates to the contrary.

Section 5.04. Additional Taxes. In addition to the Base Annual Rent, Additional Rent, and other charges to be paid by Tenant hereunder, Tenant shall reimburse Landlord, upon demand, for any and all taxes payable by Landlord (other than net income taxes) whether or not now customary or within the contemplation of the Parties hereto: (i) upon, allocable to, or measured by the Rent payable hereunder, including without limitation, any gross receipts tax or excise tax levied by any governmental or taxing body with respect to the receipt of such rent; or (ii) upon or with respect to the possession, leasing, operating, management, maintenance, alteration, repair, use or occupancy by Tenant of the Premises or any portion thereof; or (iii) upon the value of Tenant's personal property located in the Premises or in any storeroom; however, to the extent possible, such personal property taxes shall be billed to and paid directly by Tenant; (iv) resulting from Alterations (as defined in **Section 9.01**) to the Premises, whether title thereto is in Landlord or Tenant; or (v) upon this transaction. Taxes paid by Tenant pursuant to this **Section 5.04** shall not be included in any computation pursuant to **Section 5.03**.

Section 5.05. Landlord Books and Records; Tenant Audit. In connection with the delivery of each Expense Statement, Landlord shall provide to Tenant substantial detail of the calculations of the Building Expenses and Project Costs (“**Expenses**”) each Expense Year or the amounts charged, as the case may be. During the lease term, as the same be extended, Tenant or an agent designated by Tenant (“**Outside**

Agent”), may, after reasonable Notice to Landlord and at reasonable times, not to exceed one (1) time per year, inspect, review, audit, and/or copy (“**Review**”) Landlord’s records relating to the Expenses or of the amounts charged, as the case may be, and the operation, maintenance, repair and management of University Park (in such form as Master Developer may provide to Landlord) and the Building at Landlord’s offices, which offices shall be located in the City of Stockton. The Outside Agent must be a certified public accountant or other person approved in advance by Landlord (which approval shall not be unreasonably withheld), and the Outside Agent must agree, in writing, to hold the information it obtains confidential, except as required by any judicial reference to determine the Expenses. Landlord shall be obligated to keep such records for each Lease Year for a minimum period of two (2) years following the end of the Expense Year. If an audit, review or inspection by an Outside Agent or by Tenant alleges an over-billing, Tenant may submit a claim for the over-billed amount to Landlord for the twenty-four (24) month period preceding the claim, detailing the nature of the over-billing, and Landlord shall have thirty (30) days to pay such amount or contest the claim by giving Notice thereof to Tenant, detailing the nature of Landlord’s contest of Tenant’s claims. If Landlord timely and effectively contests the claim, either Landlord or Tenant may submit the claim to the judicial reference procedures set forth in **Article 21** of this Lease. If: (i) the claim is not timely and effectively contested by Landlord; or (ii) if Landlord has timely and effectively contested Tenant’s claim and the referee determines that Tenant has been over-billed by five percent (5%) or more of the Expenses as reflected in the Statement or of the amounts charged, as the case may be, then in any case, Landlord shall pay the reasonable cost of the audit, review or inspection charged by an Outside Agent to Tenant within thirty (30) days after delivery to Landlord of demand therefor and Landlord shall pay to Tenant the amount of any over-billing, if any, within thirty (30) days after the date of determination thereof. Landlord and Tenant hereby agree that any determinations of particular issues by the referee which have application to future Expense Years shall be deemed determinative of such issues for the future Expense Years.

Section 5.06. Intentionally Omitted.

Section 5.07. Interest on Late Payments and Late Charges. Tenant agrees that if Tenant fails to pay any Rent, or any other sum payable pursuant to this Lease, when due, Landlord will incur costs and expenses not contemplated by this Lease the exact amount of which are extremely difficult and impractical to ascertain, including without limitation, processing and accounting charges and financing and late charges that may be imposed by the terms of any encumbrance on or note secured by the Premises. Accordingly, notwithstanding any other provision of this Lease, any Rent or other sums due hereunder and not paid when due, shall bear interest from the date such payment is due or from the date of expenditure by Landlord for the account of Tenant, until the same have been fully paid by Tenant, at the Interest Rate. In addition, if any Rent is not received by Landlord within eight (8) days of the date due, Tenant shall pay Landlord a late charge equal to five percent (5%) of the amount of the unpaid Rent. Landlord and Tenant agree that this late charge represents a reasonable estimate of the costs and expenses Landlord will incur if payment is not made within five (5) days and is fair compensation to Landlord. The payment of such interest and/or late charge shall not constitute a waiver by Landlord of any default by Tenant hereunder.

Section 5.08. Time and Manner of Payment.

A. All Rent shall be payable within five (5) business days from the first day of each month during the Term in lawful money of the United States of America at the address specified for Landlord in the **Lease Summary** hereof, or at such other place as Landlord shall designate, without any prior demand therefor and without any abatement, deduction or set off whatsoever, except as otherwise provided for in this Lease. If the Tenant disputes that an amount is due and owing by it pursuant to this Lease, Tenant shall have the right, without waiving any rights held by it at law or in equity, to pay any such amount under protest and thereafter to seek recovery of all or any part thereof from Landlord.

B. Except where a longer or shorter period is specifically provided for in this Lease with respect to a particular expenditure, Tenant shall pay to Landlord, within thirty (30) days after Landlord delivers to Tenant a bill or statement therefor: (i) sums equal to all expenditures made and monetary obligations incurred by Landlord in connection with the remedying by Landlord of Tenant's default, including, without limitation, expenditures made and obligations incurred for reasonable counsel fees, (ii) sums equal to all losses, costs, liabilities, damages and expenses referred to in **Article 13**, and (iii) sums equal to all expenditures made and monetary obligations incurred by Landlord in collecting or attempting to collect the Base Monthly Rent, any additional charges or any other sum of money accruing under this Lease or in enforcing or attempting to enforce any rights of Landlord under this Lease or pursuant to law, including, without limitation, expenditures made and obligations incurred for reasonable counsel fees. Tenant's obligations under this **Article 5** shall survive the termination of this Lease to the extent the same is attributable to the time period prior to the expiration of the term of this Lease.

Section 5.09. **Security Deposit.** The amount of Eight Thousand Seven Hundred and Sixty-Five (\$8,765) Dollars paid upon Lease execution.

ARTICLE 6

USE AND OCCUPANCY

Section 6.01. **Permitted Use.** Tenant shall use and occupy the Premises for the purposes set forth in **Section 2.27** hereof and for no other purpose. The Permitted Use shall also include General Administration Offices. The character of the occupancy of the Premises, as restricted by this **Article 6** and by any of the restrictions contained in Section 6 of the Master Lease or the Master Development Plan, is an additional consideration and inducement to Landlord for the granting of this Lease.

Section 6.02. **Design Review of Improvements, Changes, Additions to Premises or Site.** Tenant shall obtain Landlord's prior written consent before making any physical changes to the Premises or Site or before constructing new Improvements. Landlord will review any request based on the design theme and standard developed for University Park. If Master Developer creates a design review committee ("**University Park Design Review Committee**" also referred to as the "**Committee**"), Landlord may delegate to that committee the review of any plans submitted for approval, pursuant to this Section. Master Developer may adopt Design Guidelines for improvements within University Park and rules for what materials must be submitted by Tenant seeking approval under this Section as provided hereafter in this **Section 6.02**.

1. **Procedure.** As used in this Error! Reference source not found., the following terms shall have the meaning set forth in the following subsections.

(a) **Application.** Tenant shall apply to Landlord and the Committee by submitting, in duplicate, such plans and specifications for the proposed work as Landlord or Committee may from time to time request including, when deemed appropriate by Landlord or Committee: (i) Floor plans; (ii) colors of interior and exterior materials and samples if required by the Landlord or Committee; (iii) specifications; (iv) building plan or plans; (v) wall sections; (vi) exterior elevations; (vii) roof plan; (viii) landscaping plans; (ix) graphics and exterior furnishings; (x) Tenant's proposed construction schedule; (xi) reports by a soils engineer, civil engineer, structural engineer, or any combination thereof, and (xii) any and all exterior signage.

(b) **Review Fee.** Landlord or the Committee may require that the submission of plans and specifications be accompanied by a fee to defray the actual cost of the review of plans and specifications, the amount of which shall be set by Landlord or the Committee from time to time,

but shall not exceed one-tenth of one percent (1/10 of 1%) of the estimated cost of the work or One Hundred Dollars (\$100.00) whichever is greater.

(c) **Form of Approval.** The approval shall be in writing and may be conditioned upon the submission by Tenant of such additional plans and specifications as Landlord or the Committee in its absolute discretion deems appropriate.

(d) **Return of Plans.** If the application is approved, Landlord or the Committee shall return to Tenant one (1) set of plans and specifications as finally approved and bearing the endorsement of Landlord or the Committee. If Tenant originally furnished only one (1) set of plans and specifications to Landlord or the Committee and Landlord or the Committee waived the requirement of such plans and specifications in duplicate, Landlord or the Committee may retain such plans and deliver to Tenant written Notice of the approval of such plans.

(e) **Two-Stage Plan.** An applicant for either preliminary or final approval of construction plans under this provision shall not submit any application for a construction permit from the governmental agency having jurisdiction until Landlord or the Committee has provided approval of its final plans. If Landlord or the Committee so requests, applicants shall submit plans for preliminary approval only, which approval shall be given to the applicant provided all items required by this **Subsection 1** have been submitted. Upon receipt of preliminary approval and prior to beginning construction, the applicant shall submit, if requested by Landlord or the Committee, at least two (2) sets of plans to Landlord or the Committee, including the following: (I) final plans and specifications, including dimensioned floor plans, dimensioned elevations of buildings, roof plans with overhang and information; (ii) final plot plan with all setbacks and drainage information; (iii) final landscape architectural plans at a minimum scale of 1" = 20'-0", including layout, planting and irrigation plans and construction details; (iv) mechanical, civil, electrical, and structural engineering plans which correspond to the architectural plans; and (v) copies of all governmental approvals. Upon receipt of these materials, Landlord or the Committee shall consider them and give written approval, conditional approval, or disapproval as provided in this Subsection. Landlord or the Committee may waive the requirements of this two-stage approval procedure and require final approval only.

2. **Criteria.** Landlord or the Committee shall approve the work only in accordance with the criteria set forth in this Subsection. LANDLORD OR THE COMMITTEE APPROVAL DOES NOT ALLOW THE APPLICANT TO VIOLATE ANY PROVISION OF THIS LEASE NOR DOES IT IN ANY WAY EXEMPT THE APPLICANT FROM COMPLYING WITH BUILDING AND FIRE CODES, BUILDING PERMIT REQUIREMENTS AND OTHER GOVERNMENTAL REQUIREMENTS.

(a) **General.** Landlord or the Committee may not consent to Improvements described in this Article if Tenant has not submitted the materials required by Landlord or the Committee.

(b) **Findings Required.** Landlord or the Committee shall not consent to any Improvements described herein unless the Landlord or the Committee finds that: (i) the proposed work conforms to this Lease and that the applicant has obtained or shall obtain a building permit if necessary; (ii) that general architectural considerations, including the character, scale, and quality of the design, its architectural relationship with the design of Improvements within University Park, and the building materials, colors, screening, exterior lighting and similar elements are incorporated into the design in order to ensure the compatibility of the proposed Improvement with the character of adjacent dwellings and Improvements; (iii) general site considerations, including site layout, open space and topography, orientation and location, vehicular access, circulation and parking, setbacks, height, walls, fences and similar elements have been designed to provide a desirable environment; and (iv) general landscape consideration, including the location, type, size, color, texture, and coverage of plant materials provision

for irrigation, maintenance, and protection of landscaped areas and similar elements have been incorporated to ensure visual relief, to complement buildings and structures, and to provide an attractive environment for the use of occupants and for the enhancement of property values in University Park. IF THE PLANS ARE DISAPPROVED, LANDLORD OR THE COMMITTEE SHALL MAKE WRITTEN FINDINGS AS TO THE REASONS FOR THE DISAPPROVAL.

3. **Completion and Inspection.**

(a) Completion of Improvements; Extension. Upon receipt of the approval from Landlord or the Committee, Tenant shall, as soon as practicable, satisfy any conditions of such approval and diligently proceed with the commencement and completion of all work within one (1) year of the date of such approval. Landlord or the Committee may extend the one (1) year period if: (i) Tenant makes a written application to Landlord or the Committee setting forth the reason for the requested extension; and (ii) Landlord or the Committee finds that Tenant has pursued the work diligently and in good faith. If Landlord or the Committee approves the extension, Landlord or the Committee shall, in writing, notify Tenant of the length of the extension. If Tenant fails to complete the work within one (1) year and any applicable extension period, the approval shall be deemed revoked, and the work may be treated as having been constructed in violation of this Article. Nothing in this Subsection imposes a requirement upon Landlord or the Committee to extend such one (1) year period.

(b) Inspection of Improvements. Upon completion of the work, Tenant shall give a notice of the completion of the Improvement, in writing, to Landlord or the Committee. Landlord or the Committee, directly or through its authorized representative, may inspect the work for compliance with the approved plans. Landlord or the Committee shall notify Tenant of any noncompliance, in writing, and require the remedy thereof, within sixty (60) days from receipt of Tenant's Notice of completion. If Landlord or the Committee fails to give a noncompliance Notice, the Improvement shall be deemed to have been completed in accordance with this Article. If notice of noncompliance is given within such sixty (60) day period, and Tenant fails to remedy such noncompliance within sixty (60) days after receipt of such Notice, Landlord or the Committee may act in accordance with the provisions of the Section entitled "Noncompliance".

4. **Noncompliance.** If Improvements are installed that are not in compliance with this Lease, or if Tenant fails to commence or complete Improvements or landscaping as required by this Lease, Landlord or the Committee may either remove the Improvement, remedy the noncompliance, complete the Improvement, or require Tenant to do so. In any such case, Tenant shall reimburse Landlord or the Committee for all expenses incurred in connection therewith, including reasonable attorney fees and costs whether or not an action is instituted. No Improvement shall be removed from, or a noncompliance remedied on, the Premises without either the consent of Tenant or an order obtained from a court of competent jurisdiction. A non-complying Improvement, for the purposes of this Section, means any improvement installed in violation of the property use restrictions, the architectural building standards, or the construction plan approval procedures of this Lease.

5. **Nonwaiver.** The approval by Landlord or the Committee of any plans, drawings, or specifications for any work done or proposed, or in connection with any other matter requiring the approval of Landlord or the Committee shall not be deemed to constitute a waiver of any right to withhold approval as to any similar plan, drawing, specification, or matter whenever subsequently or additionally submitted for approval.

Section 6.03. **Compliance with Law.** Tenant, at Tenant's expense, shall comply with all laws, rules, orders, ordinances, directions, regulations and requirements of federal, state, county and municipal authorities pertaining to the Premises or to Tenant's use of the Premises and with Master Developer's Rules

and Regulations and the restrictions contained in Section 6 of the Master Lease or the Master Development Plan, including, without limitation, the obligation at Tenant's costs to alter, maintain, or restore the Premises or construct improvements in or to the Premises and including, without limitation, compliance with all applicable federal, state and local laws, regulations or ordinances pertaining to air and water quality, Hazardous Materials, waste disposal, air emissions and other environmental matters, all zoning and other land use matters, and utility availability, and with any direction of any public officer or officers, pursuant to law, whether foreseen or unforeseen, regardless of cost, and regardless of when during the term the work is required.

Section 6.04. **Compliance with Insurance Requirements.** Tenant shall comply with all rules, orders, directions, regulations and requirements of the Insurance Services Office or any other similar body that sets general requirements of the insurance industry; and shall not do or permit to be done any act or thing upon the Premises which will invalidate or be in conflict with any insurance policy covering the Premises or any of the areas used in connection with the operation thereof or its fixtures, appurtenances or equipment or the property located therein.

Section 6.05. **Certificates of Occupancy.** Tenant shall not at any time use or occupy the Premises in violation of the certificates of occupancy issued for the Premises. In the event that any department of the City of Stockton, the County of San Joaquin or of the State of California shall hereafter at any time contend or declare that the Premises are used for a purpose which is in violation of such certificate or certificates of occupancy, Tenant shall immediately discontinue such use of the Premises. Failure by Tenant to discontinue such use within ten (10) days of receipt of such written notice by Tenant shall be considered a breach of this Lease, and Landlord shall have the right to exercise any and all rights and privileges and remedies given to Landlord by and pursuant to the provisions of **Article 20** hereof. Any statement in this Lease of the nature of the business to be conducted by Tenant in the Premises shall not be deemed or construed to constitute a representation or guaranty by Landlord that such business will continue to be lawful or permissible under any certificate of occupancy issued for the Premises or otherwise permitted by law.

Section 6.06. **Americans with Disabilities Act.** Notwithstanding anything to the contrary contained in this Lease, Landlord and Tenant agree that responsibility for compliance with the Americans With Disabilities Act of 1990 (the "ADA") shall be allocated as follows: (I) Tenant shall be responsible for compliance with the provisions of Title III of the ADA for all common areas adjacent to the Premises, including exterior and interior areas of the Building.

Section 6.07. **Life-Safety Systems.** To the extent same exists, Tenant is responsible for any upgrades or improvements to any sprinkler system, heat or smoke detection system or any other so-called life-safety system due to Tenant occupancy or use of the Building and Premises.

Section 6.08. **Prohibited Uses.**

A. Tenant shall not occupy or permit any portion of the Premises to be occupied for a purpose or use other than the Permitted Uses, or a use which would be prohibited by any other portion of this Lease including, but not limited to, any provision of the Master Lease or in violation of law. Nothing in this **Section 6.08** shall expand the permitted use of the Premises as set forth in **Section 6.01**.

B. Tenant shall not do or permit to be done any act or thing upon the Premises which shall or might subject Landlord or Master Developer to any liability or responsibility for injury to any person or persons or to any property by reason of any business or operation being carried on upon the Premises and the Outside Play Area, and Tenant shall defend, indemnify and hold Landlord harmless from and against any such liability or responsibility, except to the extent such liability or responsibility results

from gross negligence or willful misconduct of Landlord, its agents or employees. The foregoing indemnity shall include, without limitation, any injury or loss due to Tenant's use, storage, or disposal of Hazardous Materials.

Section 6.09. **Reciprocal Easements.** Landlord and Tenant agree and acknowledge the existence of reciprocal easements for ingress and egress and parking among the various parcels or sites comprising University Park. Such reciprocal easements shall permit each owner, occupant and tenant of such parcel, and their employees, business visitors and invitees, to enter into and exit from and to park their cars in the parking spaces on any of the parcels or sites subject to the reciprocal easements.

Section 6.10. **Rules and Regulations.** The rules and regulations (“**Rules and Regulations**”) attached to this Lease as **Exhibit D**, as well as such rules and regulations as may be hereafter adopted by Landlord or Master Developer for the safety, care and cleanliness of the Premises and the preservation of good order thereon, are hereby expressly made a part hereof, and Tenant agrees to obey all such rules and regulations. The Rules and Regulations shall not be applied or amended in a discriminatory manner. Landlord nor Master Developer shall be liable to Tenant for any violation of such rules and regulations by any other tenant or any employee, agent, visitor or licensee of any tenant unless notice is given to Landlord or Master Developer, and no action is taken for thirty (30) days. In the event that Landlord or Master Developer modifies the Rules and Regulations, such modifications shall not materially and adversely impact Tenant’s rights or obligations under this Lease or materially alter the Permitted Uses.

Section 6.11. **Parking.** Tenant shall have the right, at no cost, to park cars as set forth in **Section 2.25** in the areas or spaces designated by Landlord within the Building's parking facilities as shown on **Exhibit A** and upon terms and conditions as may be from time to time established by Landlord. Tenant agrees not to overburden the parking facilities and agrees to cooperate with Landlord and other tenants in the use of the parking facilities. Tenant acknowledges that Master Developer has reserved the right from time to time, in its absolute discretion, to: (i) determine whether the parking facilities are becoming crowded, and if so, to allocate and assign parking spaces among Tenant and other tenants, and (ii) rearrange the parking facilities, including construction of a parking structure; provided however that Master Developer may not exercise such rights set forth in this **Section 6.11** in a manner which materially and adversely impacts Tenant’s use of the Premises, other than such impact that is normally or customarily caused by such construction.

Section 6.12. **Installation of Communications Equipment by Tenant.** Tenant shall have the right to install communications equipment on the roof of the Building or within the Site, subject to the following conditions.

A. Prior to such installation, Tenant must request and be given prior written approval by Landlord, Master Developer, and University Park Design Review Committee, which approval may be withheld in the reasonable discretion of Landlord, Master Developer, or such committee based on the proposed equipment’s effect on the structural integrity of the roof and its effect on the appearance of the Building or the Site;

B. Tenant’s installation and use of such equipment shall at all times comply with all applicable Laws; and

C. Any permits, application fees, and all costs associated with such equipment, including repair and maintenance shall be the responsibility of Tenant.

D. Tenant shall repair any and all damage to the roof caused by its agents, employees, contractors, visitors, or licensees.

Section 6.13. **Repair by Landlord.** In the event Tenant fails or refuses to make repairs to the Building or Premises which are caused by Tenant, Landlord, without obligation to do so, may repair, at the expense of Tenant, all damage or injury to the Building and Premises and its fixtures, appurtenances or equipment or to any of the areas used in connection with the operation of the Building and Premises, caused by Tenant, or Tenant's agents, employees, contractors, visitors or licensees or caused by moving property of Tenant in or out of the Building and Premises, or by the installation or removal of such communications equipment or other property, or from any other cause, due to the carelessness, negligence, or improper conduct of Tenant or Tenant's agents, employees, contractors, visitors or licensees or any other cause. Upon termination of this Lease, Tenant shall remove all movable property and absent damage. Tenant shall have no obligation to restore and repair the Site and Building to their original conditions prior to the installation of said equipment. Access to the roof of the Building shall be limited as provided in the Rules and Regulations.

ARTICLE 7

CONSTRUCTION BY LANDLORD PRIOR TO COMMENCEMENT OF LEASE TERM

Section 7.01. **Condition.** Tenant accepts the Building and Premises in their "As Is" condition, subject to the conditions contained within Exhibit C herein.

ARTICLE 8

ASSIGNMENT /MORTGAGE/SUBLETTING

Section 8.01. **Permitted Assignments, Sublease.** Tenant may assign its interest in this Lease or sublet the Premises, but only upon the following express conditions.

A. **Landlord's Consent.** The proposed assignment or sublease shall be subject to the prior written consent of Landlord, which consent shall not be unreasonably withheld, conditioned or delayed.

B. **Agreement to be Bound.** The proposed assignee or sublessee shall agree in writing to perform faithfully and be bound by all of the terms, covenants, conditions, provisions and agreements of this Lease.

Section 8.02. **Consent Not Release.** The consent by Landlord to an assignment or sublease shall not in any way be construed to relieve Tenant or the assignee or sublessee from obtaining the express consent in writing of Landlord to any further assignment or sublease. Neither shall consent by Landlord to such assignment or sublease release Tenant from any liability under this Lease, whether past, present or future, or to release Tenant from any liability under this Lease because of Landlord's failure to give notice of default under or in respect of any of the terms, covenants, conditions, provisions or agreements of this Lease, unless Landlord grants such release expressly in a writing.

Section 8.03. **Excess Rent.** In the event Landlord consents to an assignment or sublease, fifty percent (50%) of any rent or other consideration payable in connection therewith which is in excess of the Rent payable hereunder shall be paid to Landlord when payable to Tenant as additional rent hereunder; provided, however, that the cash equivalent of any non-cash consideration shall be paid to Landlord by Tenant at the time Landlord gives its consent and Tenant shall be entitled to deduct its reasonable costs of reletting the Premises from the consideration payable to Landlord.

Section 8.04. **Security Interest.** Tenant immediately and irrevocably assigns to Landlord, as security for Tenant's obligations under this Lease, all rent from any subletting of all or a part of the Premises

as permitted by this Lease, and Landlord, as assignee and as attorney-in-fact for Tenant, or a receiver for Tenant appointed on Landlord's application, may collect such rent and apply it toward Tenant's obligations under this Lease; except that, until the occurrence of an act of default by Tenant, Tenant shall have the right to collect such rent.

Section 8.05. **Landlord's Costs.** Upon any request for consent to an assignment or sublease by Tenant, Tenant shall pay to Landlord Landlord's then standard processing fee (not to exceed the amount of \$1,000), any taxes or other charges imposed upon Landlord as a result of such assignment or sublease, and shall reimburse Landlord for all costs, including the reasonable fees of attorneys, architects or other consultants incurred by Landlord in connection with such assignment or sublease, whether or not such proposed assignment or sublease is consented to by Landlord. Landlord shall grant or deny consent to an assignment or sublease within thirty (30) days of submission of a completed application therefor. If consent is declined Landlord shall state the reasons therefor.

ARTICLE 9 ALTERATIONS

Section 9.01. **Alterations.** During the Term of this Lease, Tenant may make alterations, additions or improvements (collectively, "**Alterations**") to the Tenant Improvements at its sole cost and expense, subject to the following requirements:

A. **Plans.** Prior to the commencement of any work, Tenant shall submit plans and specifications prepared by an architect or structural engineer licensed by the State of California (if required in order to obtain a building permit for such work) for Landlord's approval, which approval shall not be unreasonably withheld. Except as provided in **Section 9.03**, any alterations made shall remain on and be surrendered with Premises or expiration or termination of the Term, except that Landlord in Landlord's discretion, may give written notice (at the time that Landlord approves the alteration or within ten (10) days after Tenant's request therefor if Landlord is not obligated to approve such alteration) to Tenant that such Alterations shall be removed by Tenant at Lease expiration or termination; provided however that if Landlord requires Tenant to remove such alteration at the end of the term, Landlord shall, in its sole discretion, have the right to change its mind and require Tenant to surrender possession of the Premises at the expiration or termination of this Lease with such alteration remaining at the Premises.

B. **Permits.** Tenant shall obtain any necessary governmental permits and deliver a copy thereof to Landlord.

C. **Contractor.** The Alterations shall be made by a contractor designated by Landlord or by a contractor chosen by Tenant and approved by Landlord, which approval shall be requested in writing by Tenant and not be unreasonably withheld by Landlord.

D. **Insurance.** Tenant shall provide satisfactory evidence of contractor's comprehensive general liability insurance covering Landlord, builder's risk insurance, and workers' compensation insurance, all in form and substance satisfactory to Landlord- as depicted on **Exhibit E**.

E. **Bond.** If Landlord so requests in writing, Tenant shall provide a performance and payment bond satisfactory in form and substance to Landlord and such other security as Landlord may reasonably require to ensure payment for the completion of all work free and clear of liens; provided however that no such bond or security shall be required unless the cost of such work exceeds \$500,000.

F. **Notice.** Tenant shall give Landlord at least ten (10) Business Days' notice before commencing any work so that Landlord can post and record a notice of non-responsibility.

G. **Compliance with Laws.** All Alterations shall be made in compliance with all applicable laws and regulations and any requirements or regulations of the Insurance Services Office.

H. **Reimbursements.** Tenant shall reimburse Landlord for any and all third-party out-of-pocket costs or expenses reasonably incurred by Landlord in connection with the Alterations, including without limitation architects' or engineers' fees or attorneys' fees.

I. **Costs.** The Alterations shall not in any way or manner impair: (I) the structural integrity or exterior facade of the Building; (ii) the heating, ventilating or air conditioning systems of the Building; (iii) any common areas of the Building or Parcel, or (iv) any other space in the Building.

J. **Other Conditions.** Such other reasonable conditions as Landlord may require.

Section 9.02. **Mechanics' Liens.** Any mechanics' liens filed against the Premises for work done by or materials furnished to Tenant or its agents shall be discharged by Tenant at its expense within thirty (30) days thereafter by the filing of the bond required by law, by payment, by satisfaction or otherwise. Failure to so discharge any such lien shall constitute a default hereunder.

Section 9.03. **Alterations as Landlord's Property.** All Alterations shall immediately become a part of the realty and shall be and remain Landlord's property, except Tenant's furniture, furnishings and trade fixtures, and shall not be removed without the written consent of Landlord. All goods, effects, personal property, business and trade fixtures, machinery and equipment owned by Tenant or installed at Tenant's expense in the Premises shall remain the personal property of Tenant and may be removed by Tenant at any time, and from time to time, during the Term of this Lease; provided that Tenant shall, in removing any such property, repair all damage to the Premises caused by such removal and restore the Premises to their original condition.

Section 9.04. **Indemnification.** Tenant shall defend, indemnify and hold harmless Landlord, Master Developer, any mortgagee, ground lessor, including CSU and the Site Authority, or beneficiary of a deed of trust related to the Premises from and against any and all suits, claims, actions, losses, costs or expenses (including claims for workers' compensation) of any nature whatsoever, together with reasonable attorneys' fees for counsel of Landlord's choice, arising out of or in connection with the making of any Alterations (including but not limited to claims for breach of warranty, personal injury or property damage), except for any such suits, claims, actions, losses, costs or expenses which result from negligence or willful misconduct by Landlord, its agents or employees or contractors. Landlord shall have the right, in Landlord's reasonable discretion, to settle, compromise or otherwise dispose of any and all suits, claims and actions related to the Alterations.

ARTICLE 10 REPAIRS

Section 10.01. **Landlord's Obligations and Rights.** Subject to **Article 18** and **Article 19**, Landlord shall repair and maintain in good order and in a condition similar to other similar office buildings in the vicinity of the Building of similar size, age, and construction as the Building (reasonable wear and tear excepted) the interior and exterior of the Building, and all building systems, equipment, fixtures and appurtenances, the landscaping and parking areas on the Site, and all other common areas on the Site, but excluding the personal property of Tenant. Landlord shall repair and maintain all systems (including, without limitation, the HVAC, electrical and plumbing systems) serving the Building and shall make structural repairs in and about the Building. Such structural repairs include, without limitation, the foundations, bearing and exterior walls, sub-flooring and roof. The cost of any structural repairs shall be

capitalized as Building Operating Costs as provided in **Section 5.03.A.3(h)** of this Lease. The cost of other repairs and maintenance which is not capitalized, including repairs and maintenance to the HVAC system, shall be charged to Tenant as a current Building Operating Cost pursuant to **Article 5** herein. Repairs shall be made promptly when appropriate to keep the Building and landscaped and parking areas in the condition described in this Section. Landlord shall not be in default of its repair and maintenance obligations under this Section if Landlord performs the repairs and maintenance within thirty (30) days after written notice by Tenant to Landlord of the need for such repairs and maintenance. If, due to the nature of the particular repair or maintenance obligation, more than thirty (30) days are reasonably required to complete such repair or maintenance, Landlord shall not be in default under this Section if Landlord begins work within the thirty (30) day period beginning after written notice delivered to Landlord by Tenant and diligently prosecutes such work to completion. Landlord's repair and maintenance obligations hereunder shall not unreasonably interfere with Tenant's use of the Premises. If Landlord refuses or fails to repair, replace and maintain the Premises as required by this Lease after written notice and within the cure period provided above, or at any time in the event of an emergency, Tenant may make such repairs or perform such maintenance or replacement. All third-party sums reasonably disbursed, deposited or incurred by Tenant in connection with such repairs or maintenance or replacement shall be acknowledged and accounted for as a credit to Tenant in Tenant's share of Building Operating Costs by Landlord to Tenant within thirty (30) days of written demand. If Landlord timely objects to Tenant's original repair notice, or if Landlord timely objects to the invoice presented by Tenant, the matter shall be submitted to arbitration pursuant to the then applicable rules and procedures of the American Arbitration Association, utilizing any then available "fast-track" options and limiting the arbitrators assigned to the matter to those who are experts in commercial lease transactions.

Section 10.02. No Liability of Landlord. Except as provided in this Lease, no abatement of rent and no liability of Landlord shall result for any injury to or interference with Tenant's business arising from the making of or failure to make any repairs, replacements, alterations, or improvements in or to any portion of the Premises, Building, Site, fixtures, appurtenances, or equipment. In no event shall Landlord or Tenant be responsible for any consequential damages arising or alleged to have arisen from any of the foregoing matters.

ARTICLE 11

SUBORDINATION/PROTECTION OF LENDERS

Section 11.01. Subordination. This Lease is and shall be prior to any encumbrance now of record and any encumbrance recorded after the date of this Lease affecting the Premises, or the Building, or the Site. If, however, a lender requires that this Lease be subordinate to any such encumbrance, this Lease shall be subordinate to that encumbrance, if Landlord first obtains from the lender a written agreement that provides substantially the following:

“As long as tenant performs its obligations under this Lease, no foreclosure of, deed given in lieu of foreclosure of, or sale under the encumbrance, and no steps or procedures taken under the encumbrance, shall affect Tenant's rights under this Lease.”

Section 11.02. Attornment. Tenant shall attorn to any purchaser at any foreclosure sale, or to any grantee or transferee designated in any deed given in lieu of foreclosure. Tenant shall execute the written agreement and any other documents required by the lender to accomplish the purposes of this paragraph.

Section 11.03. Notice of Default; Lender's Right to Cure. Tenant agrees to give written notice of any default by Landlord to the holder of any mortgage or deed of trust encumbering the Building. If Landlord is in default, Tenant will accept cure of any default by the holder of any mortgage or deed of trust

encumbering the Building or any ground lessor of the Site, including CSU, the Master Developer, and the Site Authority, ("**Holder**") whose name and address shall have been furnished to Tenant in writing. A default which cannot be reasonably cured within said thirty (30) day period shall be deemed cured within said period if work necessary to cure the default is commenced within such time and the Holder proceeds diligently thereafter with such work until the default is cured.

Section 11.04. **Lease Modifications.** If any prospective lender or ground lessor, including CSU and the Site Authority, should require, as a condition of any ground or underlying lease, mortgage, or deed of trust, a modification of any provisions of this Lease, Tenant shall approve and execute any such modifications promptly after request, provided no such modification materially alters the monetary rights or obligations of Landlord or Tenant hereunder.

Section 11.05. **Lender's Requirements.** Tenant acknowledges that Landlord may from time to time seek other financing related to the Building or Site from one or more lenders (each referred to in this Section as "Lender"). Notwithstanding the provisions of **Section 12.01** of this Lease, Tenant hereby agrees as follows: (i) This Lease shall be absolutely subordinate to the lien of the deed of trust in favor of Lender ("Deed of Trust"); (ii) In the event of the exercise of the private power of sale or a judicial foreclosure under such Deed of Trust, or a deed in lieu of foreclosure, this Lease shall not be terminated and Tenant shall attorn to such purchaser, and if requested to do so, shall enter into a new space sublease for the balance of the term then remaining of this Lease upon the same terms and conditions of this Lease; (iii) Lender, as beneficiary under such Deed of Trust, has the right to receive an assignment of Landlord's rights under this Lease, and Tenant shall acknowledge and record any such assignment; and (iv) Tenant shall execute and deliver to Lender immediately upon request a subordination, non-disturbance and attornment agreement.

ARTICLE 12

LIABILITY/INDEMNIFICATION

Section 12.01. Liability; Indemnification.

A. **Liability.** Landlord, Master Developer, Site Authority, or CSU shall not be liable to Tenant and Tenant waives all claims against Landlord, Master Developer, Site Authority, and CSU for any injury to or death of any person or for loss of use of or damage to or destruction of property in or about:

1. The Premises by or from any cause whatsoever, including, without limitation, earthquake or earth movement, gas, fire, oil, electricity, or leakage from the roof, walls, basement, or other portion of the Premises, unless caused by the gross negligence or willful misconduct of Landlord, its agents, contractors or employees or by the failure of Landlord to perform its obligations hereunder within a reasonable period after written demand from Tenant that it perform the same; or

2. The Common Area caused wholly or in part by any act or omission of Tenant, its officers, agents, contractors, or employees; provided, however, in no event shall Landlord, Master Developer, Site Authority, or CSU be liable for consequential damages, including, without limitation, loss of profits or damages from business interruptions.

B. **Tenant's Indemnification.** Tenant shall indemnify and hold Landlord, Master Developer, Site Authority, and CSU (its agents, employees and any lessor under any ground or underlying lease) harmless against all claims, liability, damage or loss and against all costs and expenses, including reasonable attorneys' fees in connection therewith for counsel of Landlord's choice, arising out of any injury to or death of any person or for loss of use of or damage to or destruction of property caused by Tenant:

1. Occurring in or on the Premises and Outside Play Area, from any cause whatsoever unless caused by the gross negligence or willful misconduct of Landlord, its agents, contractors or employees or by the failure of Landlord to perform its obligations hereunder within a reasonable period after written demand from Tenant that it do so; or

2. Occurring on or about the Common Area caused wholly or in part by any act or omission of Tenant, its officers, agents, contractors, or employees.

C. **Landlord's Indemnification.** Landlord shall indemnify, protect and hold harmless Tenant and any successors, assignee or subtenant to all or any portion of Tenant's interest in the Premises and their directors, officers, partners, employees, authorized agents, representatives, affiliates, from and against all claims, liability, damage or loss and against all costs and expenses, including reasonable attorneys' fees in connection therewith for counsel of Tenant's choice to the extent arising out of or related to the gross negligent or willful acts or omissions of Landlord or its employees, representatives, agents, or contractors, in connection with the activities of Landlord or its employees, representatives, agents, or contractors in, on, or about the Building or the Site, except to the extent any such damage, loss, claim, liability or expense is attributable to the negligence or willful misconduct of Tenant or its employees, representatives, agents, contractors or invitees.

D. Each party to this Lease shall promptly notify the other of any claim asserted against such party with respect to which such party is indemnified against loss by the other party hereunder, and the party giving such notice shall promptly deliver to the other party the original or a true copy of any summons or other process, pleading, or notice issued or served in any suit or other proceeding to assert or enforce any such claim. The defense and indemnification obligations set forth in this Article 12 survive expiration or earlier termination of this Lease.

ARTICLE 13 DAMAGE/DESTRUCTION

Section 13.01. **Repair of Damage by Landlord.** Tenant agrees to notify Landlord in writing promptly of any damage to the Premises or common areas located on the Site resulting from fire, earthquake, or any other identifiable event of a sudden, unexpected, or unusual nature ("**Casualty**"). If the Premises are damaged by a Casualty and if neither Landlord nor Tenant has elected to terminate this Lease under **Section 13.03** or **Section 13.04**, Landlord shall promptly and diligently restore the Premises and common areas located on the Site, excluding Tenant's personal property and fixtures, to substantially the same condition as existed before the Casualty, except for modifications required by building codes and other laws. In making these modifications, Landlord shall not materially impair Tenant's access to the Premises. Landlord's obligation to restore is subject to reasonable delays for insurance adjustment and other matters beyond Landlord's reasonable control and subject to the other clauses of this **Article 13**. If Tenant requests that Landlord modify the Premises in connection with the rebuilding, Landlord may condition its consent to those modifications on:

(i) Tenant's payment to Landlord before construction is begun of any sums in excess of the amount of insurance proceeds received by Landlord that are needed to complete the restoration, but only to the extent that such modifications increased the cost of restoration; and

(ii) Confirmation by Landlord's architect or contractor that the modifications will not materially increase the scope of work or the time necessary to complete the restoration.

Section 13.02. **Repair Period Notice.** Landlord shall, within the later of: (I) sixty (60) days after the date of the Casualty; or (ii) thirty (30) days after Landlord has determined the extent of the insurance

proceeds available to effectuate repairs (but in no event longer than ninety (90) days after the date of the Casualty), provide written notice to Tenant indicating the anticipated period for repairing the Casualty (**“Repair Period Notice”**). The Repair Period Notice shall also state, if applicable, Landlord’s election either to repair or to terminate this Lease under **Section 13.03**.

Section 13.03. **Landlord’s Option to Terminate or Repair.** Landlord may elect either to terminate this Lease or to effectuate repairs if:

(i) The Repair Period Notice estimates that the period for repairing the Casualty exceeds two hundred seventy (270) days from the date of the commencement of the repair;

(ii) The estimated restoration cost exceeds the insurance proceeds, if any, available for such restoration (not including the deductible, if any, on Landlord’s property insurance), plus any amount that Tenant is obligated or elects to pay for such restoration;

(iii) The estimated repair cost of the Premises or the Building, even though covered by insurance, exceeds fifty percent (50%) of the full replacement cost; or

(iv) The Building cannot be restored except in a substantially different structural or architectural form than existed before the Casualty.

Landlord’s election shall be stated in the Repair Period Notice.

Section 13.04. **Tenant’s Option to Terminate.** If the Repair Period Notice provided by Landlord indicates that the anticipated period for repairing the Casualty exceeds sixty (60) days Tenant may elect to terminate this Lease by providing written notice (**“Tenant’s Termination Notice”**) to Landlord within ten (10) days after receiving the Repair Period Notice. If Tenant does not elect to terminate within this ten-day period, Tenant shall be considered to have waived the option to terminate. Notwithstanding any contrary provision contained in this Article 13, Rent shall be abated to the extent that the Premises are not usable by Tenant.

Section 13.05. **Casualty Near End of Term.** Despite any other provision of this **Article 13**, if the Premises or the Building is destroyed or damaged by a Casualty during the last eighteen (18) months of the Term (provided however that Tenant shall, at such time, have the right to exercise any Renewal Option it may have herein in order to extend the Term for purposes of the determination of the Term under this section), either party shall have the option to terminate this Lease by giving written notice to Tenant of the exercise of such option within thirty (30) days after such damage or destruction.

Section 13.06. **Waiver of Statutory Remedies.** The provisions of this Lease, including this **Article 13**, constitute an express agreement between Landlord and Tenant with respect to any and all damage to, or destruction of, all or any part of the Premises, and any law of the State of California or other governmental authority, including, without limitation, Section 1932(2) and 1933(4) of the *California Civil Code*, with respect to any rights or obligations concerning damage or destruction, and any similar law now or hereafter in effect, shall have no application to this Lease or to any damage or destruction of all or any part of the Premises.

ARTICLE 14

EMINENT DOMAIN

Section 14.01. **Partial or Total Taking.** If the Premises or any portion thereof are taken under the power of eminent domain, or sold under the threat of the exercise of said power (all of which are herein

called "**Condemnation**"), this Lease shall terminate as to the part so taken as of the date the condemning authority takes title or possession, whichever first occurs, but shall remain in full force and effect as to the balance of the Premises, except as hereinafter provided. If more than twenty-five percent (25%) of: (i) the Rentable Area of the Premises; or (ii) the Site (if such taking materially impairs parking required by this Lease or access to the Premises and such parking or access is not replaced) is taken by Condemnation, Tenant may, at Tenant's option, to be exercised in writing within ten (10) days after Landlord shall have given Tenant written notice of such taking (or in the absence of such notice, within ten (10) days after the condemning authority shall have taken possession) terminate this Lease as of the date the condemning authority takes such possession. If Tenant does not terminate this Lease in accordance with the foregoing, this Lease shall remain in full force and effect as to the portion of the Premises remaining, except that the Rent shall be reduced based on that proportion that the Rentable Area of the remaining Premises bears to the original Rentable Area of the Premises. Any award for the taking of all or any part of the Premises under the power of eminent domain, or any payment made under threat of the exercise of such power, shall be the sole and exclusive property of Landlord whether such award shall be made as compensation for diminution in value of the leasehold or for the taking of the fee, or as severance damages, or for the bonus value or market value of this Lease, or for the value of any option to extend the term of this Lease or to purchase the Premises; provided, however, that Tenant shall be entitled to any award attributable to: (i) loss of or damage to Tenant's trade fixtures and removable personal property, (ii) loss of or damage to Tenant due to interruption of Tenant's business caused by the taking, (iii) costs of relocation of Tenant's business, as long as such items (i), (ii) and (iii) are separately awarded by the condemning authority and are not in reduction of any award made to Landlord as herein provided. In the event that Landlord participates in settlement of any condemnation proceeding, Tenant shall be entitled to participate in said settlement only to the extent necessary to establish the values of the foregoing items (i), (ii) and (iii). In the event that this Lease is not terminated by reason of such condemnation, Landlord shall to the extent of severance damages received by Landlord in connection with such condemnation, repair any damage to the Premises caused by such condemnation except to the extent that Tenant has been reimbursed therefor by the condemning authority. Tenant shall pay any amount in excess of such severance damages required to complete such repair. Each Party waives the provisions of *Code of Civil Procedure*, Section 1265.130 allowing either Party to petition the Superior Court to terminate this Lease in the event of a partial taking of the Premises.

Section 14.02. **Temporary Taking.** If all or any portion of the Premises is condemned or otherwise taken for public or quasi-public use for a limited period of time, this Lease shall remain in full force and effect and Tenant shall continue to perform all terms, conditions and covenants of this Lease; however, Base Rent shall be abated during such time and to the extent that the Premises, access thereto or parking therefor are not usable by Tenant. Landlord shall be entitled to receive the entire award made in connection with any such temporary condemnation or other taking for the period during the Term hereof.

ARTICLE 15

LANDLORD'S RIGHT OF ENTRY

Section 15.01. **Right of Entry.** Landlord and Landlord's agents shall have the right to enter the Premises at reasonable times on reasonable notice of no less than eight hours in advance, to examine, repair, or perform maintenance provided for under this Lease after complying with all applicable provisions of this Lease. With prior notice to Tenant, Landlord and Landlord's agents are expressly granted permission to: (I) show the Premises during the last three (3) months of the Term to prospective tenants and, at any reasonable time, to mortgagees, purchasers, and other persons with a business interest therein; or (ii) enter to perform maintenance or repairs as provided for by this Lease. If Tenant shall not be personally present to open and permit an entry into the Premises, Landlord or Landlord's agents may enter the same by a master key or, during an emergency, may forcibly enter the same, without rendering Landlord or such agents liable therefor (if during such entry Landlord or Landlord's agents shall accord reasonable care to Tenant's property), and without, in any manner, affecting the obligations, terms, covenants, conditions, provisions

or agreements of this Lease. Nothing herein contained, however, shall be deemed or construed to impose upon Landlord any obligations, responsibility or liability whatsoever, for the care, supervision or repair of the Premises or any part thereof, except as otherwise provided in this Lease. Notwithstanding the above, Landlord must give reasonable prior notice before entering the Premises other than for regularly scheduled routine maintenance and janitorial service, except in the event of an emergency, and Landlord's rights of entry under this section shall not unreasonably interfere with the operation of Tenant's business at the Premises, except in the event of an emergency.

ARTICLE 16

INSURANCE

Section 16.01. **Types of Insurance.** Tenant shall, at Tenant's sole cost and expense, obtain and keep in force during the Term of this Lease and any other period of occupancy hereof the following insurance:

A. **General Liability.** Combined Single Limit, Bodily Injury and broad form Property Damage insurance, including completed operations, insuring Landlord, Master Developer, CSU, Site Authority, and Tenant against any liability arising out of the ownership, use, occupancy or maintenance of the Premises and all areas appurtenant thereto. Such insurance shall be in an amount not less than Three Million Dollars (\$3,000,000.00) combined single limit for injury to or death of one or more persons in an occurrence, and for damage to tangible property (including loss of use) in an occurrence, said limit to be adjusted for inflation every two (2) years. The policy shall insure the hazards of premises and operations, independent contractors, contractual liability (written and oral) (covering the indemnity provisions contained herein), products and complete operations, hired and non-owned automobile liability, liquor and host liquor liability, garage keep liability (if any), incidental malpractice, and shall: (i) name Landlord and its managing agent as additional insureds, (ii) contain a cross-liability provision, and (iii) contain an endorsement that "the insurance provided Landlord hereunder shall be primary and non-contributing with any other insurance available to Landlord." The limits of said insurance shall not, however, limit the liability of Tenant hereunder.

B. **Auto Liability.** Insurance Services Office Form Number CA 0001, or the equivalent then in use and, covering Automobile Liability, Code 1 (any auto). (If Tenant owns no motor vehicles, then "non-owned and hired" automobile coverage shall be sufficient with respect to this item.) Minimum Limits of Insurance shall be \$2,000,000 per accident for bodily injury and property damage.

C. **Employer's Liability.** \$1,000,000 per accident for bodily injury or disease.

D. **Property.** Property Damage insurance insuring the contents of the Premises, equipment, Tenant Improvements and Alterations at full replacement value.

E. **Business Interruption.** Business interruption insurance of such type and coverage sufficient to pay all rent and other sums due hereunder for a period of not less than twelve (12) months in the event of any cessation or reduction of Tenant's business for any reason including, without limitation, damage or destruction described in **Article 13**.

F. **Workers' Compensation.** Workers' Compensation and Employer's Liability insurance in amounts required by law.

G. **Other Reasonable Coverage.** Any other form or forms of insurance as Tenant or Landlord or any mortgagees of Landlord may reasonably require from time to time in form, in amounts and for insurance risks against which a prudent Tenant would protect itself.

Section 16.02. **General Requirements.**

A. **Additional Insurance.** All such insurance shall name Master Developer, Landlord, any beneficiary under a deed of trust, mortgagee and/or ground or underlying lessor, including CSU and the Site Authority, as additional insureds and shall provide that Landlord and any additional insureds shall receive thirty (30) days' written notice from the insurer prior to any cancellation or change of coverage, and shall contain a cross liability or severability clause.

B. **Primary Insurance.** All insurance required to be carried by Tenant hereunder shall be written only as primary insurance and non-contributing and shall be effected with only such companies as Landlord shall approve, but in any event not with any company of less repute than those having a general policy rating of A and a financial rating of XV as rated in the most current available "Best's Insurance Reports." In the event "Best's Insurance Reports" is not currently published, such minimum standard shall be that published by any other nationally recognized publisher of such information. Landlord's approval shall be deemed to have been given unless Landlord in writing disapproves such company: (i) not later than one (1) month after submission of a policy or certificate to Landlord, or (ii) at any time due to claims experience. Any insurance carried by Landlord shall not be contributory.

C. **Certificate of Insurance.** Tenant shall deliver certificates of insurance required hereunder to Landlord on or before the Commencement Date, and thereafter at least thirty (30) days before the expiration dates of expiring policies.

D. **Right to Cure.** In the event Tenant shall fail to procure such insurance, or to deliver such certificates, Landlord may, after notice to Tenant and failure by Tenant to cure, at its option, procure same for the account of Tenant, and the cost thereof shall be paid to Landlord within ten (10) days after delivery to Tenant of bills therefor. Nothing contained in this **Article 16** shall be construed as a limitation of Tenant's liability hereunder.

Section 16.03. **Increase in Premiums.** Tenant will not do, or suffer to be done, or keep, or suffer to be kept, anything in, upon, or about the Premises which will violate any policies of insurance procured by Landlord or which will prevent Landlord from procuring such policies with companies acceptable to Landlord. If anything, done, omitted to be done or suffered by Tenant to be kept in, upon, or about the Premises shall cause the rate of fire or other insurance on the Premises or other property of Landlord or others within University Park to be increased by other than the minimum rate from time to time applicable to the Premises or to any such property for the use or uses made hereof, Tenant will pay as additional Rent, the amount of any such increase upon Landlord's demand.

Section 16.04. **Waiver of Subrogation.** Landlord and Tenant each hereby release and relieve the other, and waive their entire right of recovery against the other for loss or damage arising out of or incident to the perils to be insured against under this **Article 16**, which perils occur in, on or about the Premises, whether due to the negligence of Landlord or Tenant or their agents, employees, contractors and/or invitees, and agree that any policies of insurance obtained hereunder shall contain waivers of subrogation releasing the other Party to this Lease from any claims for damage to any persons or property in or about the Premises or any other insured risk. Landlord and Tenant agree to have the policies of insurance referred to by this Section endorsed to provide for a waiver of subrogation to the extent endorsements are necessary to create such a waiver.

Section 16.05. **Landlord's Property Insurance.** Landlord shall procure and maintain during the Term property insurance against "direct physical damage" of loss on insurable Improvements. Such coverages shall be in such amounts, from such companies, and on such other terms and conditions as

Landlord may from time to time reasonably determine At Landlord's option, such insurance coverage may include the risks of earthquakes, flood damage, or other perils; rental loss and extra expense coverage; and loss payee endorsements in favor of the holders of any mortgages or deeds of trust encumbering the interest of Landlord in the Building or the ground or underlying lessors, including CSU and the Site Authority, of all or part of the Building. Despite the provisions of this **Section 16.05**, the coverage and amounts of insurance carried by Landlord in connection with the Building shall at a minimum be comparable to the coverage and amounts of insurance that are carried by reasonably prudent landlords of comparable buildings and workers' compensation coverage as required by applicable law. On inquiry by Tenant from time to time, Landlord shall inform Tenant of all such insurance carried by Landlord.

ARTICLE 17

INSOLVENCY OR BANKRUPTCY

Section 17.01. Insolvency or Bankruptcy.

A. **Defaults.** In addition to the occurrences set forth in **Section 18.01** hereafter, any of the following events shall constitute a default under this Lease:

1. Tenant admits in writing its inability to pay its debts as they mature;
2. Tenant makes an assignment for the benefit of creditors or takes any other similar action for the protection or benefit of creditors;
3. Tenant gives notice to any governmental body of insolvency or pending insolvency, or suspension or pending suspension of operations;
4. Tenant files a voluntary petition in bankruptcy or has an involuntary petition filed against him, her or it (unless, in the case of a petition filed against Tenant or its Guarantor the same is dismissed within sixty (60) days after filing);
5. Tenant files any petition or answer seeking any reorganization, arrangement, composition, readjustment, liquidation, dissolution or other similar relief under any present or future bankruptcy statute, regulation or law;
6. A court of competent jurisdiction enters an order, judgment or decree approving a petition filed against Tenant seeking any relief described in the preceding **Subsection 5**, and such order, judgment or decree shall remain unvacated and unstayed for an aggregate of thirty (30) days from the date of entry thereof;
7. A trustee, receiver, conservator or liquidator of Tenant (hereinafter "Receivership") or of all or any substantial part of its property or its interest in the Premises is employed or appointed and such Receivership remains undissolved for thirty (30) days; or
8. This Lease or any estate of Tenant hereunder is levied upon under any writ of attachment or execution, and such writ shall remain unvacated and unstayed for sixty (60) days and Tenant shall not have bonded over said levy.

B. **Covenants to Perform.** Upon the filing of a petition by or against Tenant under the United States Bankruptcy Code, Tenant, as debtor in possession, and any trustee who may be appointed agree to:

1. Perform each and every obligation of Tenant under this Lease until such time as this Lease is either rejected or assumed by order of the United State Bankruptcy Court;

2. Pay Rent in the manner and at the time provided hereunder as reasonable compensation for use and occupancy of the Premises;

3. Give Landlord at least forty-five (45) days' prior written notice of any abandonment of the Premises; any such abandonment to be deemed a rejection of this Lease; and

4. Do all other things of benefit to Landlord otherwise required under the Bankruptcy Code.

C. **Failure to Comply.** Tenant, as debtor in possession, and any such trustee shall be deemed to have rejected this Lease in the event of the failure to comply with any of the above requirements and to have consented to the entry of an order by an appropriate bankruptcy court providing all of the above, waiving all rights to notice of the entry of such order.

Section 17.02. **Measure of Damages.** In the event of the termination of this Lease on account of any of the events specified in **Section 17.01**, Landlord shall be entitled to the same rights and remedies as those set forth in **Article 19** and in **Article 21** of this Lease, to the extent permitted by Laws.

Section 17.03. **Provision of Services and Assumption of Lease.** In the event of the occurrence of any of those events specified in **Section 17.01**, if Landlord shall not choose to exercise, or by law shall not be able to exercise, its rights hereunder to terminate this Lease upon the occurrence of such events, then, in addition to any other rights of Landlord hereunder or by law, neither Tenant, as debtor-in-possession, nor any trustee or other person (hereinafter collectively called the "Assuming Tenant") shall be entitled to assume this Lease unless, on or before the date of such assumption, the Assuming Tenant: (i) cures, or provides adequate assurance that the latter will promptly cure, any existing default under this Lease, (ii) compensates, or provides adequate assurance that the Assuming Tenant will promptly compensate, Landlord for any pecuniary loss (including, without limitation, attorneys' fees and disbursements) resulting from such default, and (iii) provides adequate assurance of future performance under this Lease, it being covenanted and agreed by the Parties that, for such purposes, any cure or compensation shall be effected by the immediate payment of any monetary default or any required compensation, or the immediate correction or bonding of any nonmonetary default; and "adequate assurance" of such cure or compensation shall be effected by the establishment of an escrow fund for the amount at issue or by bonding and "adequate assurance" of future performance shall be effected by the establishment of an escrow fund for the amount at issue or by bonding, it being covenanted and agreed by Landlord and Tenant that the foregoing provision is a material part of the consideration for this Lease, but is expressly subject to application of existing Law.

ARTICLE 18

DEFAULT

Section 18.01. **Tenant's Default.** At Landlord's option, it shall be deemed a default of this Lease if:

A. **Failure to Pay.** Tenant fails to make any payment of Rent or of other money due pursuant to this Lease for more than five (5) Business Days after the date due; or

B. **Vacate.** Tenant shall vacate or abandon the Premises.

C. **Breach.** Tenant shall default in the performance of any obligation required to be performed by Tenant under this Lease (other than abandonment or the payment of money) and shall fail, for a period of thirty (30) days after written notice from Landlord specifying such default, to cure said

default (which cure shall include compensation for any damages suffered and costs incurred, including attorneys' fees, by Landlord due to such default and prior to such cure), unless such default cannot be cured within said thirty (30) days, in which case Tenant shall commence to cure said default within said thirty (30) days and shall cure the same with all reasonable dispatch.

D. Other Defaults. The occurrence of any other event described in this Lease as constituting a default after expiration of any applicable grace or cure period.

Section 18.02. Other Remedies. In the event of a default or a threatened breach by Tenant of any of the terms, covenants, conditions, provisions, or agreements of this Lease, and Landlord can prove that damages at law would be inadequate, Landlord shall additionally have the right of injunction and Tenant agrees to pay the premium for any bond required in connection with such injunction, but only if Landlord ultimately prevails in such lawsuit. Provision in this Lease of any particular remedy shall not preclude Landlord from any other remedy, at law or in equity.

Section 18.03. Intentionally Omitted.

Section 18.04. Landlord's Default; Liability.

A. Notice; Right to Cure. Landlord shall not be deemed to be in default in the performance of any obligation required to be performed by it hereunder unless and until it has failed to perform such obligation after thirty (30) days written notice by Tenant to Landlord specifying the nature of Landlord's failure to perform such obligation; provided, however, that if the nature of Landlord's obligation is such that more than thirty (30) days are required for its performance, then Landlord shall not be deemed to be in default if it shall commence such performance within such thirty (30) day period and thereafter shall diligently prosecute the same to completion. All rights to cure provided to Landlord under this **Section 18.04** shall also be accorded to any mortgagee, ground lessor, including CSU and the Site Authority, or beneficiary under a deed of trust encumbering the Premises.

Landlord agrees to use its best efforts to perform its obligations within thirty (30) days, so Tenant's business and funding is not impacted. If Tenant's funding is impacted as a result of Landlord not completing its work within thirty (30) days, subject to extension as contained herein, Landlord agrees to proportionately abate Tenant's rent for the space it is unable to occupy until the work has been completed.

B. Force Majeure. Except as expressly provided to the contrary herein, the time within which either Party hereto shall be required to perform any act under this Lease (except for the payment of Rent and other monetary obligations of the Parties hereunder, or the delivery of estoppel certificates) shall be extended by a period of time equal to the number of days during which performance of such act is delayed unavoidably by strikes, lockouts, acts of God, inclement weather, epidemic, pandemic, governmental restrictions, failure or inability to secure necessary governmental permits, consents and approvals, failure or inability to secure materials or labor by reason of priority or similar regulations or order of any governmental or regulatory body, enemy action, civil disturbance, fire, unavoidable casualties, or any other cause beyond the reasonable control of either Party hereto. In the event that a force majeure event continues for more than sixty (60) days, either party shall have the right to terminate this Lease on ten (10) days' written notice to the other party.

C. Limitation of Landlord's Liability. If Landlord is in default of this Lease, and as a consequence, Tenant recovers a money judgment against Landlord, the judgment shall be satisfied only out of the net proceeds of sale received on execution of the judgment and levy against the right, title, and interest of Landlord in the Premises and no other property or assets of Landlord or any partner, joint venturer, officer, director, shareholder, agent, or employee of Landlord, disclosed or undisclosed, shall be subject to

levy, execution or other enforcement procedure for the satisfaction of Tenant's claims under or with respect to this Lease, and no partner, officer, director, agent or employee of Landlord shall be personally liable in any manner or to any extent under or in connection with this Lease. If at any time the holder of Landlord's interests hereunder is a partnership or joint venture, a deficit in the capital account of any partner or joint venturer shall not be considered an asset of such partnership or joint venture.

D. Sale by Landlord. In the event of a sale or conveyance of Landlord's interest in the Premises, Landlord shall thereafter be released from any further liability arising after such sale for any of the terms, covenants or conditions (express or implied) herein contained in favor of Tenant; and Tenant agrees thereafter to look solely to the successor-in-interest of Landlord for the performance of any of Landlord's obligations hereunder, except for rent paid in excess of what is owed and the security deposit if any. This Lease and Tenant's rights hereunder shall not be affected by any such sale or conveyance, and Tenant agrees to attorn to the successor-in-interest of such transferor.

ARTICLE 19

REMEDIES

Section 19.01. **Cumulative Nature of Remedies.** Landlord shall have the following remedies if Tenant commits a default beyond any applicable notice and cure period. These remedies are not exclusive; they are cumulative in addition to any remedies now or later allowed by law.

Section 19.02. **Tenant's Right to Possession Not Terminated.** Landlord can continue this lease in full force and effect, and the lease will continue in effect as long as Landlord does not terminate Tenant's right to possession, and Landlord shall have the right to collect Rent when due. During the period Tenant is in default beyond any applicable notice and cure period, Landlord can enter the premises and relet them, or any part of them, to third parties for Tenant's account. Tenant shall be liable immediately to Landlord for all costs Landlord incurs in reletting the Premises, including, without limitation, brokers' commissions, expenses of remodeling the Premises required by the reletting, and like costs. Reletting can be for a period shorter or longer than the remaining term of this lease. Tenant shall pay to Landlord the Rent due under this Lease on the dates the Rent is due, less the Rent Landlord receives from any reletting. No act by Landlord allowed by this Section shall terminate this lease. After Tenant's default beyond any applicable notice and cure period and for as long as Landlord does not terminate Tenant's right to possession of the Premises, if Tenant obtains Landlord's consent Tenant shall have the right to assign or sublet its interest in this Lease, but Tenant shall not be released from liability. Landlord's consent to a proposed assignment or subletting shall not be unreasonably withheld. If Landlord elects to relet the Premises as provided in this Section, Rent that Landlord receives from reletting shall be applied to the payment of:

1. First, any indebtedness from Tenant to Landlord other than Rent due from Tenant;
2. Second, all costs, including for maintenance, incurred by Landlord in re-letting;
3. Third, Rent due and unpaid under this lease. After deducting the payments referred to in this Section, any sum remaining from the Rent Landlord receives from reletting shall be held by Landlord and applied in payment of future Rent as Rent becomes due under this Lease. In no event shall Tenant be entitled to any excess Rent received by Landlord. If, on the date Rent is due under this Lease, the Rent received from the reletting is less than the Rent due on that date, Tenant shall pay to Landlord, in addition to the remaining Rent due, all costs, including for maintenance, Landlord incurred in reletting that remain after applying the Rent received from the reletting as provided in this Section.

Section 19.03. **Termination of Tenant's Right to Possession.** Landlord can terminate Tenant's right to possession of the Premises at any time but only in compliance with Laws. No act by Landlord other

than giving notice to Tenant and obtaining a judgment of possession and warrant of eviction shall terminate this Lease. Acts of maintenance, efforts to relet the Premises, or the appointment of a receiver on Landlord's initiative to protect Landlord's interest under this lease shall not constitute a termination of Tenant's right to possession. On termination, Landlord has the right to recover from Tenant:

1. The worth, at the time of the award, of the unpaid Rent that had been earned at the time of termination of this lease;
2. The worth, at the time of the award, of the amount by which the unpaid Rent that would have been earned after the date of termination of this lease until the time of award exceeds the amount of the loss of Rent that Tenant proves could have been reasonably avoided;
3. The worth, at the time of the award, of the amount by which the unpaid Rent for the balance of the term after the time of award exceeds the amount of the loss of Rent that Tenant proves could have been reasonably avoided; and
4. Any other amount, and court costs, necessary to compensate Landlord for all detriment proximately caused by Tenant's default.

"The worth, at the time of the award," as used in **Subsections 1 and 2** of this Section, is to be computed by allowing interest at the maximum rate an individual is permitted by law to charge. "The worth, at the time of the award," as referred to in **Subsection 3** of this Section, is to be computed by discounting the amount at the discount rate of the Federal Reserve Bank of San Francisco at the time of the award, plus 1%.

Section 19.04. **Appointment of Receiver.** If Tenant is in default of this Lease, Landlord shall have the right to have a receiver appointed to collect Rent and conduct Tenant's business. Neither the filing of a petition for the appointment of a receiver nor the appointment itself shall constitute an election by Landlord to terminate this Lease.

Section 19.05. **Landlord's Right to Cure Tenant's Default.** Landlord, at any time after Tenant commits a default beyond any applicable notice and cure period, can cure the default at Tenant's cost. If Landlord at any time, by reason of Tenant's default, pays any sum or does any act that requires the payment of any sum, the sum paid by Landlord shall be due immediately from Tenant to Landlord at the time the sum is paid, and if paid at a later date shall bear interest at the Interest Rate from the date the sum is paid by Landlord until Landlord is reimbursed by Tenant. The sum, together with interest on it, shall be additional Rent.

ARTICLE 20

ARBITRATION

Section 20.01. **Arbitration Matters; Decision to Use Arbitration Procedures.** Any controversy arising out of or relating to this Lease or the alleged breach of this Lease (other than a claim by Landlord for unlawful detainer) shall be resolved by binding arbitration in accordance with the terms of this **Article 20**. A "controversy" shall mean any action, dispute, claim or controversy of any kind, whether in contract or tort, statutory or common law, legal or equitable, now existing or hereafter arising on connection with, or in any way pertaining to, this Lease, the Building or the Site, or any past, present or future transactions or obligations of any kind related directly or indirectly to the Lease, the Building or the Site. Any Party who fails or refuses to submit to arbitration following a lawful demand by any other Party shall bear all cost and expenses incurred by such other Party in compelling arbitration of any controversy.

Section 20.02. **Appointment of Arbitrator(s).** Arbitration proceedings shall be administered by the American Arbitration Association (“AAA”) in accordance with the AAA Commercial Arbitration Rules, or such other recognized arbitration or private judge service as the Parties shall mutually agree upon. A single arbitrator will be appointed promptly but in no event later than sixty (60) days from the administrator's receipt of a written request for arbitration. In selecting the arbitrator, the provisions of Section 1297.121 of the *Code of Civil Procedure* shall apply, and an arbitrator may be challenged by any Party for any of the grounds listed in that Section. In the event any Party fails to participate in any phase of the appointment process as set forth in this **Article 20**, the arbitrator originally selected by the other Party shall preside over the arbitration proceedings and shall decide the controversy, notwithstanding the non-participation of such Party.

Section 20.03. **Arbitrator(s) Qualifications and Powers.** The arbitrator must be active members of the California State Bar or retired judges of the state or federal judiciary of California, with expertise in substantive law applicable to the subject of the controversy. The arbitrator is empowered to resolve controversies by summary rulings in response to motions filed prior to the final arbitration hearing. The arbitrator (i) shall resolve all controversies in accordance with the substantive law of the State of California, and to the extent applicable, the federal law of the United States, (ii) may grant any remedy or relief that a court of the State of California could order or grant within the scope hereof and such ancillary relief as is necessary to make effective any award, and (iii) shall have the power to award recovery of all costs and fees, to impose sanctions and to take such other actions as they deem necessary to the same extent a judge could pursuant to the Federal Rules of Civil Procedure, the California Rules of Civil Procedure, and other applicable law.

Section 20.04. **Place of Arbitration.** Arbitration shall take place in San Joaquin County or such other location the Parties shall mutually agree upon. The hearing before the arbitrator shall be at the time and place selected in accordance with the rules governing the arbitration, if the rules do not specify a date by which the arbitration is to commence, then at a time agreed to by the Parties, and if the Parties cannot agree, at a date selected by the arbitrator. The arbitrator shall select such time and place promptly after being appointed and shall give notice of such hearing to each Party at least thirty (30) days prior to the date so fixed.

Section 20.05. **Governing Rules.**

A. **Governing Rules.** All controversies submitted to arbitration shall be resolved in accordance with the Federal Arbitration Act (Title 9 of the United States Code). All statutes of limitation and statutes of response applicable to any controversy shall apply to any arbitration proceeding. The arbitrator shall hear and determine the matter and shall execute and acknowledge their judgment or award in writing and cause a copy of the judgment to be delivered to each of the Parties.

B. **Rules of Evidence.** All discovery activities shall be expressly limited to matters directly relevant to the controversy being arbitrated. At the hearing, any relevant evidence may be presented by any Party, and the formal rules of evidence applicable to judicial proceedings shall not govern. Evidence may be admitted or excluded in the reasonable discretion of the arbitrator.

Section 20.06. **Decision.** The decision of that arbitrator shall be binding and conclusive on the Parties. No arbitrator shall sit twice on the same controversy. The submission of controversy to arbitration and decisions shall be a condition precedent to any right of legal action regarding the controversy, except for the prejudgment actions specifically authorized in **Section 20.01** herein. Judgment upon any award rendered in arbitration may be entered in any court having jurisdiction.

Section 20.07. **Findings and Conclusions of Law.** In any arbitration in which the amount in controversy exceeds Two Hundred Thousand Dollars (\$200,000.00), the arbitrator(s) shall be required to make specific, written findings of fact and conclusions of law. In such arbitration: (i) the arbitrator shall not have the power to make any award which is not supported by substantial evidence, or which is based on legal error, and (ii) an award shall not be binding upon the Parties unless the findings of fact are supported by substantial evidence and the conclusions of law are not erroneous under the substantive law of the State of California. Judgment confirming an award in such a proceeding may be entered only if a court determines the award is supported by substantial evidence and not based on legal error under the substantive law of the State of California.

Section 20.08. **Limitations of Liability.** The arbitration award pursuant to this **Article 20** may contain an award for compensatory damages, appropriate preliminary or permanent injunctive relief, appropriate specific performance, declaratory relief, attorneys' fees and costs, but no decision shall contain any award for punitive or exemplary damages.

Section 20.09. **Miscellaneous.** To the maximum extent practicable, the AAA or other arbitration service, the arbitrator and the Parties shall take all action required to conclude any arbitration proceedings within one hundred eighty (180) days of the filing of the controversy with the AAA. No arbitrator or other Party to an arbitration proceeding may disclose the existence, content or results of the arbitration, except for disclosures of information by a Party required in the ordinary course of its business, by applicable law or regulation, or to the extent necessary to exercise any judicial review rights set forth herein.

Section 20.10. **Costs of Arbitration.** Any fee to initiate arbitration shall be paid by the Party initiating the arbitration, but the cost of arbitration shall ultimately be borne as determined by the arbitrator. The ongoing costs and fees shall be paid as agreed by the Parties and if they cannot agree, as determined by the arbitrator.

Section 20.11. **Severability.** In the event that the right to Judicial Review contained in **Section 20.07** shall be held to be unenforceable, all other provisions under this **Article 20** shall be given effect separately and shall remain in full force and effect.

ARTICLE 21

LANDLORD'S RIGHT TO PERFORM

Section 21.01. **Right to Perform.** If Tenant shall breach the performance of any obligation on Tenant's part to be performed under this Lease, Landlord may perform the same for the account of Tenant. If Landlord at any time is compelled to pay or elects to pay any sum of money or do any act which will require the payment of any sum of money (including but not limited to employment of attorneys or incurring of costs) by reason of the failure of Tenant to comply with any term, covenant, condition, provision or agreement hereof, the sum or sums so paid or incurred by Landlord with interest at the Interest Rate shall be due from Tenant to Landlord within thirty (30) days after receipt of written demand by Landlord, as additional Rent.

ARTICLE 22

LANDLORD'S RIGHTS TO CHANGE TENANT'S LOCATION AND PLOT

Section 22.01. **Intentionally Omitted.**

Section 22.02. **Relocation of Tenant After Completion.** At any time, Landlord shall have the right, upon providing Tenant ninety (90) days' notice in writing, to provide and furnish Tenant with space elsewhere in University Park of approximately the same size as the Premises, and to move and place Tenant

in such new space at Landlord's expense, which includes the cost to move Tenant, its furniture, equipment, phones and computers. In the event Landlord moves Tenant to such new space, then this Lease and each and all of the terms and covenants and conditions hereof shall thereupon remain in full force and effect and be deemed applicable to such new space, and the Lease shall be amended to include and state all correct data as to the new space. Should Tenant refuse to permit Landlord to move Tenant to such new space at the end of said ninety (90) day period, Landlord shall have the right to terminate this Lease by notice to such effect to Tenant in writing within ten (10) days following the end of said ninety (90) day period, which termination shall be effective ninety (90) days after the date of original notice of relocation by Landlord.

Notwithstanding anything to the contrary in this **Article 22**, Landlord's rights hereunder to relocate the Premises shall be for substitute premises within University Park which have reasonably comparable improvements, parking, similar access, configuration, and quality of construction, and in no event shall the Rent payable for the substitute premises exceed the Rent payable for the Premises, unless agreed to by both parties. In addition, Tenant shall be entitled to rent abatement during the time, not to exceed a total of five (5) days, that it is packing up, moving and unpacking.

ARTICLE 23

END OF TERM

Section 23.01. **Condition of Premises.** Upon the expiration or other termination of the Term, Tenant shall quit and surrender the Premises to Landlord, broom clean, in as good order, condition and repair as it now is or may hereafter be placed, ordinary wear and tear excepted. Tenant shall remove all property of Tenant, as directed by Landlord, except fixtures approved by Landlord during the term. All such work done by Tenant shall be subject to the provisions of **Section 9.01** hereof. If Tenant shall remove any property or improvements permitted or required to be removed from the Premises, Tenant shall repair or, at Landlord's option, shall pay to Landlord the cost of repairing, any damage arising from such removal. Any property left on the Premises at the expiration or other termination of this Lease, or after the happening of any of the events of default set forth in **Article 18**, may, at the option of Landlord, either be deemed abandoned or be placed in storage at a public warehouse in the name of and for the account of and at expense and risk of Tenant or otherwise disposed of by Landlord in the manner provided by law. Tenant expressly releases Landlord of and from any and all claims and liability for damage to or destruction or loss of property left by Tenant upon the Premises at the expiration or other termination of the Lease and Tenant hereby indemnifies Landlord against any and all claims and liability with respect thereto.

Section 23.02. **Holding Over.** If Tenant holds over after the expiration of the Term, or any extension thereto, with the express written consent of Landlord, such tenancy shall be from month to month only and shall not be a renewal hereof, and Tenant shall pay as Monthly Installments an amount agreed to by the Parties or if the Parties do not so agree Tenant shall pay as Monthly Installments one and one-half (1.5) times the Monthly Installment of the last month of the Term, or extension thereof, as the case may be. If, without the express written consent of Landlord, Tenant shall fail to vacate the Premises after the expiration of the Term or sooner termination of this Lease for any cause or after Tenant's right to occupy the Premises ceases, thereafter, and notwithstanding anything to the contrary contained elsewhere in this Lease, Tenant shall be liable to Landlord for the use and occupancy of the Premises in an amount agreed to be two (2) times the Monthly Installment of the last month of the Term, or extension thereof, for each month Tenant holds over. If the Premises are not surrendered at the end of the Term, extension, or of a hold over period consented to in writing by Landlord, Tenant shall be additionally responsible to Landlord for all damage (including but not limited to the loss of Rent) which Landlord shall suffer by reason thereof, and Tenant hereby indemnifies Landlord against all claims made by any succeeding tenant against Landlord, resulting from delay by Landlord in delivering possession of the Premises to such succeeding tenant. Tenant's obligation to observe or perform all of the terms, covenants, conditions, provisions and agreements of this Article shall survive termination of this Lease. Except as provided in this Section, all provisions of

the Lease, except those pertaining to term or any option to extend or acquire the Premises shall apply to the month-to-month tenancy of any holdover, whether or not Landlord has consented thereto.

Section 23.03. **No Consent or Waiver Implied.** Nothing in this **Article 23** shall be construed as implied consent by Landlord to any holding over by Tenant. Landlord expressly reserves the right to require Tenant to surrender possession of the Premises to Landlord as provided in this Lease on expiration or other termination of this Lease. The provisions of this **Article 23** shall not be considered to limit or constitute a waiver of any other rights or remedies of Landlord provided in this Lease or at law, including the right to commence and maintain an action in unlawful detainer.

ARTICLE 24 **QUIET POSSESSION**

Section 24.01. **Quiet Possession.** Landlord covenants and agrees with Tenant that upon Tenant's paying Base Monthly Rent and all other charges and observing and performing all the terms, covenants, conditions, provisions and agreements of this Lease on Tenant's part to be observed or performed, Tenant shall have quiet possession of the Premises for the Term.

ARTICLE 25 **COVENANTS, CONDITIONS, AND RESTRICTIONS**

Section 25.01. **Covenants, Conditions, and Restrictions.** Tenant shall observe faithfully and comply strictly with the Permitted Uses during the Term. Landlord shall not be liable to Tenant or any other party for violation of any said restrictions or the restrictions set forth in Section 6 of the Master Lease or in the Master Development Plan by any entity subject thereto.

ARTICLE 26 **NOTICES**

Section 26.01. **Notices.** Except expressly provided to the contrary herein, every notice, request, consent, approval or other communication (hereafter in this subsection collectively referred to as “notices” and singly referred to as a “notice”) which Landlord or Tenant is required or permitted to give to the other pursuant to this Lease shall be in writing and shall be delivered personally or by overnight courier service or shall be sent by certified or registered mail, return receipt requested, first-class postage prepaid, if to Landlord, at Landlord’s address for notices as set forth in the Summary for Basic Sublease Information, or if to Tenant, at Tenant’s address for notices as set forth in the Summary for Basic Sublease Information, or at any other address designated by either party by notice to the other party pursuant to this subsection. Any notice delivered to a party’s designated address by (a) personal delivery, (b) recognized overnight national courier service, or (c) registered or certified mail, return receipt requested, shall be deemed to have been received by such party at the time the notice is delivered to such party’s designated address. Confirmation by the courier delivering any notice given pursuant to this subsection shall be conclusive evidence of receipt of such notice. Landlord and Tenant each agrees that it will not refuse or reject delivery of any notice given hereunder, that it will acknowledge, in writing, receipt of the same upon request by the other party and that any notice rejected or refused by it shall be deemed for all purposes of this Lease to have been received by the rejecting party on the date so refused or rejected, as conclusively established by the records of the U.S. Postal Service or the courier service. Any notice required to be given within a stated period of time which is sent by certified or registered mail shall be considered timely if postmarked before midnight of the last day of such period. Until a new address is designated by a party in accordance with this paragraph, notices addressed to the last designated address shall be deemed to have been received by such party on the date of the attempted delivery as shown on the records of the U.S. Postal Service or the courier service.

ARTICLE 27 BROKERAGE

Section 27.01. **Brokerage.** Tenant represents and warrants to Landlord that no real estate broker, agent or finder negotiated or was instrumental in negotiating or representing Tenant in the negotiation of this Lease or the consummation hereof, except for Cushman and Wakefield. Landlord shall pay Broker commissions pursuant to a separate written agreement and shall indemnify Tenant against the claims of any other brokers. Tenant shall pay the commission or fee of any other brokers, agent or finder acting for Tenant or claiming any commissions or fee on the basis of contracts or dealings with Tenant and not disclosed herein by Tenant, and Tenant hereby indemnifies and agrees to protect, defend and hold Landlord harmless from and against any claims made by any such broker, agent or finder of Tenant and any and all costs and damages suffered by Landlord as a consequence thereof, including without limitation, attorneys' fees.

ARTICLE 28 MISCELLANEOUS

Section 28.01. **Captions and Construction.** The headings are inserted only as a matter of convenience and for reference and in no way define, limit or describe the scope or intent of this Lease nor do they in any way affect this Lease. The language in all parts of this Lease shall be construed according to its normal and usual meaning and not strictly for or against either Landlord or Tenant. All of the terms, conditions, provisions and agreements of the lease shall be deemed to be covenants as well as conditions. The words "re-enter" and "re-entry" as used in this Lease are not restricted to their technical legal meaning.

Section 28.02. **Successors and Assigns.** The covenants contained in this Lease shall bind and inure to the benefit of Landlord and Tenant and their respective legal representatives and successors and, except as otherwise provided in this Lease, their assigns.

Section 28.03. **Landlord's Approval.** The review, approval, inspection or examination by Landlord of any item to be reviewed, approved, inspected or examined by Landlord under the terms of this Lease or the Exhibits attached hereto shall not constitute the assumption of any responsibility by Landlord for either the accuracy or sufficiency of any such item or the quality or suitability of such items for its intended use. Any such review, approval, inspection or examination by Landlord is for the sole purpose of protecting Landlord's interests under this Lease, and no third parties, including, without limitation, Tenant or any other person or entity claiming through or under Tenant, or the contractors, agents, employees, visitors or licensees of Tenant or any such person or entity, shall have any rights hereunder.

Section 28.04. **Joint and Several Liability.** If a partnership or more than one legal person at any time constitutes Tenants, then (i) each partner and each legal person shall be jointly and severally liable for the keeping, observing and performing of all of the terms, covenants, conditions, provisions and agreements of this Lease to be kept, observed or performed by Tenant, and (ii) the term "Tenant" as used in this Lease shall mean and include each such partner or legal person jointly and severally and the act of or notice from or notice or refund to, or the signature of, any one or more of them, with respect to this Lease, including but not limited to any renewal, extension, expiration, termination or modification of this Lease, shall be binding upon each and all of the persons executing this Lease as tenant with the same force and effect as if each and all of them had so acted or so given or received such notice or refund or so signed.

Section 28.05. **Governing Law.** This Lease shall be governed by and construed in accordance with California law.

Section 28.06. **Severability.** In the event any term, covenant, condition, provision or agreement herein contained is held to be invalid or void by any court of competent jurisdiction, the invalidity of any

such term, covenant, condition, provision or agreement shall in no way affect any other term, covenant, condition, provision or agreement herein contained.

Section 28.07. **Security Systems.** Except as may be included as a Common Area Expense, Landlord shall not be obligated to provide or maintain any security patrol or security system. Landlord shall not be responsible for the quality of any such patrol or system, which may be provided within University Park.

Section 28.08. **Time of the Essence.** Time is of the essence with respect to the performance of each and every provision of this Lease to be performed by Tenant and Landlord.

Section 28.09. **Change of Name.** If the name of Tenant or any successor or assign shall be changed during the Term of this Lease, such Party shall promptly notify Landlord thereof, which notice shall be accompanied by a certified copy of the document effecting such change of name.

Section 28.10. **Estoppel Certificate.** Tenant shall at any time and from time to time upon not less than twenty (20) days' prior notice from Landlord, execute, acknowledge and deliver to Landlord a statement in writing certifying to those facts (but Tenant shall not be required to make any agreements which unreasonably interfere with Tenant's rights hereunder) for which such estoppel certificate has been requested by Landlord or any current or prospective purchaser, mortgagee (or beneficiary under a deed of trust), ground lessor or underlying lessor, Master Developer, CSU or the Site Authority, including without limitation: (i) that this Lease is unmodified and in full force and effect (or, if modified, adequately identifying such modification and certifying that this Lease, as so modified, is in full force and effect), (ii) the dates to which the Base Monthly Rent, additional payments and other charges are paid, (iii) whether or not there is any default by Landlord or Tenant in the performance of any term, covenant, condition, provision or agreement contained in this Lease, and (iv) whether or not there are any set-offs, defenses or counterclaims against enforcement of the obligations to be performed under this Lease and, if there are, specifying each such default, set-off, defense or counterclaim. Any such statement may be conclusively relied upon by any prospective purchaser or lessee, encumbrancer or ground lessor of the Premises, the Building, or the Site. Tenant's failure to deliver such statement within such time shall be deemed a statement that this Lease is in full force and effect, without modification as may be represented by Landlord, that there are no uncured defaults in Landlord's performance, nor any set-offs, defenses or counterclaims, and that no more than one (1) month's Base Monthly Rent has been paid in advance.

Section 28.11. **Authority.** If Tenant signs as a corporation or partnership, each of the persons executing this Lease on behalf of Tenant does hereby covenant and warrant that Tenant is a duly organized and existing entity, that Tenant has and is qualified to do business in California, that Tenant has full right and authority to enter into this Lease, and that each and every person signing on behalf of Tenant is authorized to do so. Upon Landlord's request, Tenant shall provide Landlord with evidence satisfactory to Landlord confirming the foregoing covenants and warranties.

Section 28.12. **Attorneys' Fees.** In the event that either Landlord or Tenant fails to perform any of its obligations under this Lease or in the event a dispute arises concerning the meaning or interpretation of any provision of this Lease, the basis of the dispute shall be settled by judicial proceedings (unless this Lease otherwise specifically allows for or requires arbitration) and the Party not prevailing in such dispute, as the case may be, shall pay all costs and expenses incurred by the other Party in enforcing or establishing its rights hereunder, including without limitation, court costs and reasonable attorneys' fees, and the fees and costs of any expert witnesses.

Section 28.13. **Waiver of Trial by Jury.** The respective Parties hereto hereby waive trial by jury in any action, proceeding or counterclaim brought by either of the Parties hereto against the other on any

matter whatsoever arising out of or in any way connected with this Lease, the relationship of Landlord and Tenant, Tenant's use or occupancy of the Premises, or any claim of injury or damage, or the enforcement of any remedy under any statute, emergency or otherwise.

Section 28.14. **No Waiver.** The failure of either party to seek remedies for violation of, or to insist upon the strict performance of any term, covenant, condition, provision or agreement of this Lease shall not prevent a subsequent act, which would have originally constituted a violation, from having all the force and effect of any original violation. No provision of this Lease shall be deemed to have been waived by landlord or tenant, unless such waiver is in writing and signed by the party giving the waiver. The acceptance by either party with knowledge of the breach of any term, covenant, condition, provision or agreement of this Lease shall not be deemed a waiver of such breach.

Section 28.15. **Modification in Writing.** Any agreement hereafter made shall be ineffective to change, modify, waive or discharge any provision of this Lease in whole or in part unless such agreement is in writing and signed by the Party against whom enforcement of the change, modification, waiver or discharge is sought.

Section 28.16. **Complete Agreement.** There are no oral agreements between Landlord and Tenant affecting this Lease, and this Lease supersedes and cancels any and all prior negotiations, arrangements, correspondence, communications, brochures, agreements and understandings, if any, whether oral or written, between Landlord and Tenant or displayed by Landlord to Tenant with respect to the subject matter of the Lease. There are no representations between Landlord and Tenant other than those contained in this Lease and all reliance with respect to any representations is based solely upon the terms of this Lease.

Section 28.17. **Survival.** The indemnity obligations of Tenant, including without limitation those set forth in **Section 9.04** and **Articles 12 and 23**, shall survive the termination of this Lease.

Section 28.18. **Exhibits and Riders.** This Lease consists of pages 1 through 42, inclusive, together with **Exhibits A, B, C, and D**, and the **Lease Summary**, all of which are made a part hereof as though fully set forth herein.

Section 28.19. **No State Liability.** No provision of this Lease shall be deemed binding upon the state of California or any of its agencies, departments or officials.

Section 28.20. **Consents.** Whenever, in this Lease, a party is, or may be, called upon to give its consent or approval to any action, said consent or approval shall not be unreasonably withheld, conditioned or delayed.

Section 28.21. **Payments.** Notwithstanding anything to the contrary in this Lease, Tenant shall have fifteen (15) days after its receipt of a written invoice from Landlord to make monetary payments on any unscheduled amounts owed to Landlord (i.e., amounts owed other than normal and scheduled payments of Base Monthly Rent and Additional Rent).

Section 28.22. **Landlord's Representations.**

A. **Ground Lease.** Landlord hereby represents and warrants that the terms and provisions of the Ground Lease do not materially or adversely enlarge Tenant's obligations under this Lease or materially or adversely affect Tenant's rights or remedies under this Lease or Tenant's use of the Premises. Landlord will refrain from any act or omission that would result in the failure or breach of any of the covenants, provisions, or conditions of the Ground Lease on the part of Master Developer as a subtenant

under the Ground Lease in a manner which materially or adversely enlarges Tenant's obligations under this Lease or materially or adversely affects Tenant's rights or remedies under this Lease or Tenant's use of the Premises.

B. Master Lease. Landlord hereby represents and warrants that the terms and provisions of the Master Lease do not materially or adversely enlarge Tenant's obligations under this Lease or materially or adversely affect Tenant's rights or remedies under this Lease or Tenant's use of the Premises. Landlord agrees not to terminate the Master Lease voluntarily or modify the Master Lease in a manner that adversely affects Tenant's rights or obligations under this Lease or its use or quiet enjoyment of the Premises. Landlord will refrain from any act or omission that would result in the failure or breach of any of the covenants, provisions, or conditions of the Master Lease on the part of Landlord as tenant under the Master Lease in a manner which materially or adversely enlarges Tenant's obligations under this Lease or materially or adversely affects Tenant's rights or remedies under this Lease or Tenant's use of the Premises.

IN WITNESS WHEREOF, the parties hereto have executed this Lease as of the date first above written.

LANDLORD

STOCKTON UNIVERSITY PARK
INVESTORS 10, LLC a California
limited liability company

By: Grupe Huber Company
a California Corporation

Its: Managing Member

By: _____
Kevin Huber

Its: President

TENANT

COMMUNITY ACTION PARTNERSHIP
Of KERN

By: _____

Its: _____

EXHIBIT A SITE DESCRIPTION

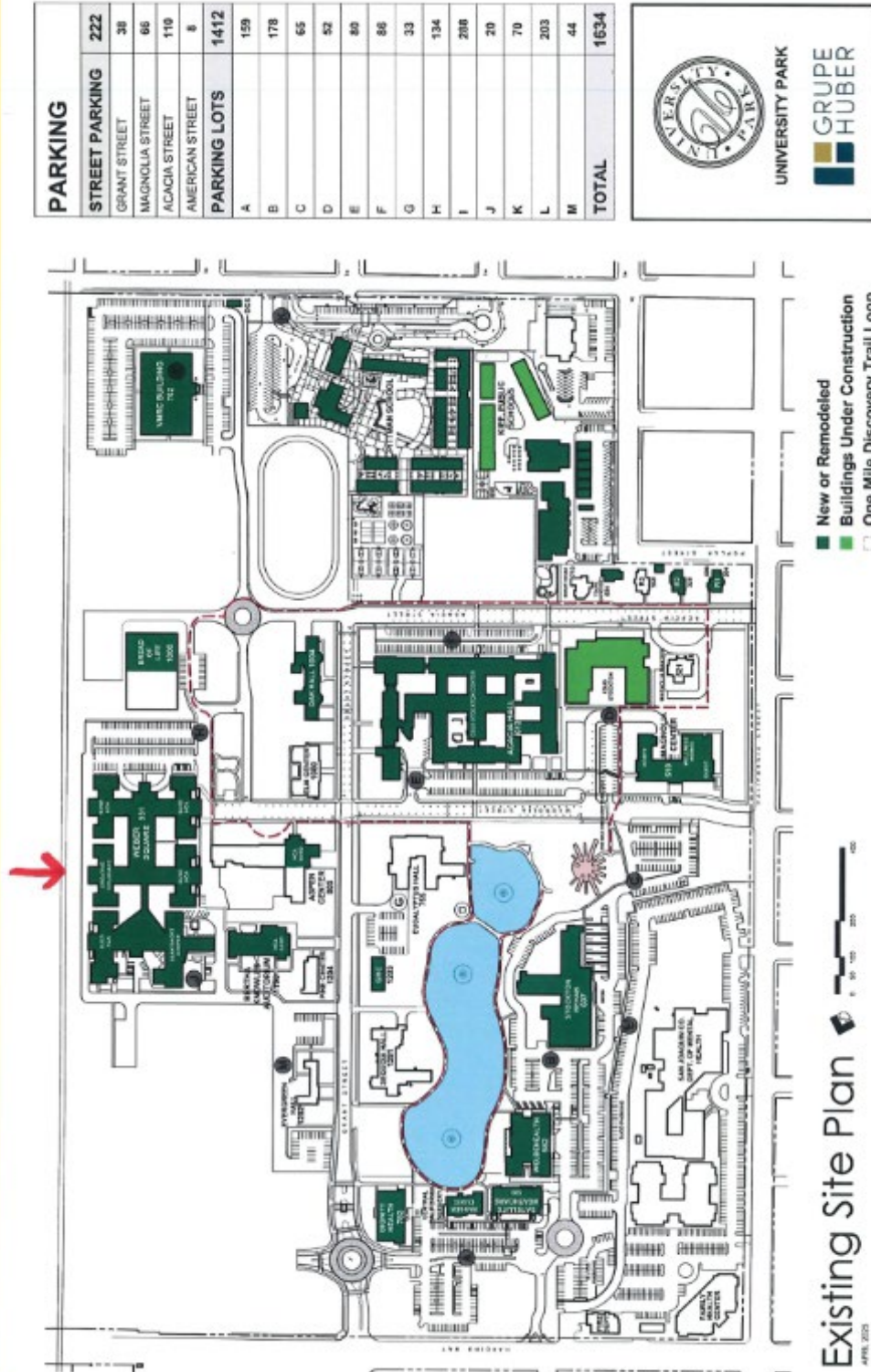


EXHIBIT B
BUILDING DESCRIPTION – PLAN OF PREMISES

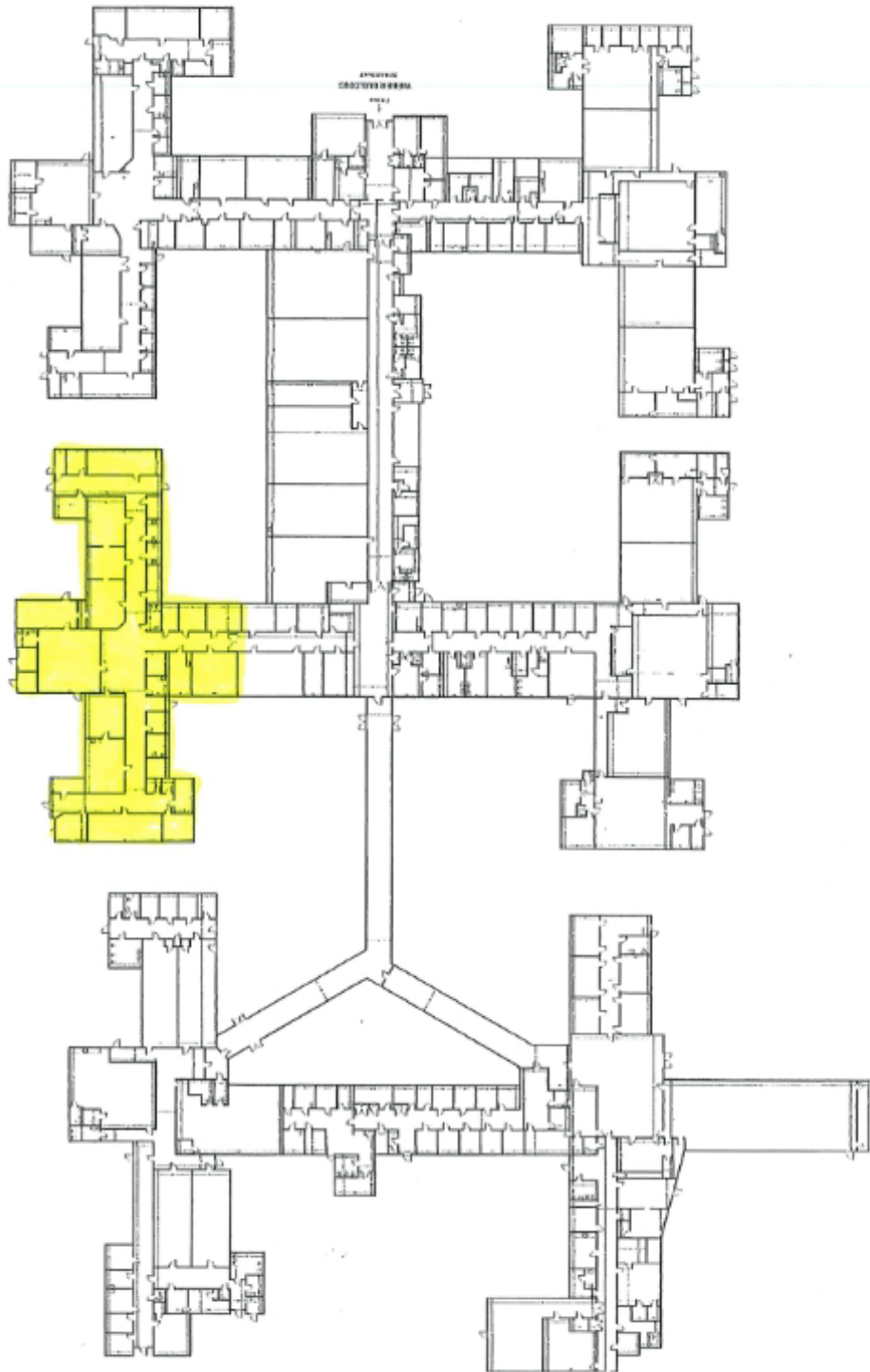


EXHIBIT C
IMPROVEMENT AGREEMENT

Tenant accepts the Premises in its “as is” condition. Landlord will have the flooring professionally cleaned and paint the interior of the Premises at its own expense, (“Landlord Work”).

EXHIBIT D
UNIVERSITY PARK
RULES AND REGULATIONS

1. Use of Common Areas. Sidewalks, halls, passages, exits, entrances, elevators, escalators and stairways shall not be obstructed by Tenants or used by them for any purpose other than for ingress to and egress from their respective Premises. The halls, passages, exits, entrances, elevators and stairway are not for the use of the general public and Landlord shall in all cases retain the right to control and prevent access thereto by all persons whose presence, in the judgment of Landlord, shall be prejudicial to the safety, character, reputation and interests of the Building and its Tenants, provided that nothing herein contained shall be construed to prevent such access to persons with whom any Tenant normally deals in the ordinary course of such Tenant's business unless such persons are engaged in illegal activities. Landlord and Master Developer shall have the right to remove or exclude from or to restrain (or take legal action to do so) any unauthorized person from, or from coming upon, University Park, and to prohibit and/or abate any unauthorized act occurring on or about University Park, whether or not such act is in express violation of the prohibitions listed above. Master Developer reserves the right to alter or change the layout and configuration of the parking areas, thoroughfares and Common Areas within and throughout University Park.

2. Exterior Appearance. The exterior areas immediately adjoining the Building shall be kept clean and free from dirt and rubbish by Tenant to the satisfaction of Landlord and Master Developer. No outside storage shall be permitted except at Landlord's approval. Tenant is only allowed to use the existing storage bins located in the exterior yard areas on the east side of the Building.

3. No Access to Roof. Subject to the provisions of the Lease, Tenant shall have no right of access to the roof of the Building and shall not install, repair or replace any antenna, aerial, aerial wires, fan, air-conditioner or other device on the roof of the Building, without the prior written consent of Landlord. Any such device installed without such written consent is subject to removal at Tenant's expense without notice at any time. In any event Tenant will be liable for any damages or repairs incurred or required as a result of its installation, use, repair, maintenance or removal of such devices on the roof and agrees to indemnify and hold harmless Landlord from any liability, loss, damage, cost or expense, including reasonable attorneys' fees, arising from any activities of Tenant or of Tenant's Representatives on the roof of the Building.

4. Signage. Subject to the provisions of the Lease, no sign, placard, picture, name, advertisement or notice, visible from the exterior of the leased Premises, shall be inscribed, painted, affixed, installed or otherwise displayed by any Tenant either on its Premises or any part of the Building without the prior written consent of Landlord, and Landlord shall have the right to remove any such sign, placard, picture, name, advertisement, or notice without notice to and at the expense of the Tenant. If Landlord shall have given such consent to any Tenant at any time, whether before or after the execution of its Lease, such consent shall in no way operate as a waiver or release of any of the provisions hereof or of such Lease, and shall be deemed to relate only to the particular sign, placard, picture, name, advertisement or notice so consented to by Landlord and shall not be construed as dispensing with the necessity of obtaining the specific written consent of Landlord with respect to any other such sign, placard, picture, name, advertisement or notice. All approved signs or lettering on doors and walls shall be printed, painted, affixed or inscribed at the expense of the Tenant by a person approved by Landlord.

5. Window Coverings. No curtains, draperies, blinds, shutters, shades, screens or other coverings, awnings, hangings or decorations shall be attached to, hung or placed in, or used in connection

with, any window or door on any premises without the prior written consent of Landlord. In any event with the prior written consent of Landlord, all such items shall be installed inboard of Landlord's standard window covering and shall in no way be visible from the exterior of the Building. No articles shall be placed or kept on the windowsills so as to be visible from the exterior of the Building. No articles shall be placed against glass partitions or doors which might appear unsightly from outside Tenant's Premises. Landlord shall have the right to control all lighting within the Premises that may be visible from the exterior of the Building.

6. Access to Building. Subject to the provisions of the Lease, Landlord reserves the right to exclude from the Building between the hours of 6:00 P.M. and 8:00 A.M. and at all hours on Saturdays, Sundays and holidays all persons who are not Tenants or their accompanied guests in the Building. Each Tenant shall be responsible for all persons for whom it allows to enter the building and shall be liable to Landlord for all acts of such persons. Landlord shall in no case be liable for damages for error with regard to the admission to or exclusion from the Building of any person. During the continuance of any invasion, mob, riot, public excitement or other circumstance rendering such action advisable in Landlord's opinion, Landlord reserves the right to prevent access to the Building by closing the doors, or otherwise, for the safety of Tenants and protection of the Building and property in the Building.

7. Janitorial Services. No Tenant shall employ any person or persons other than the janitor of Landlord for the purpose of cleaning the Premises unless otherwise agreed to by Landlord in writing. Except with the written consent of Landlord, no person or persons other than those approved by Landlord shall be permitted to enter the Building for the purpose of cleaning the same. No Tenant shall cause any unnecessary labor by reason of such Tenant's carelessness or indifference in the preservation of good order and cleanliness of the Premises. Landlord shall in no way be responsible to any Tenant for any loss of property on the Premises, however occurring, or for any damage done to the effects of any Tenant by the janitor or any other employee or any other person. Janitorial service will not be furnished to areas in the Premises on nights when such areas are occupied after 9:30 P.M., unless such service is extended by written agreement to a later hour in specifically designated areas of the Premises.

8. Office Closing Procedures. Each Tenant shall see that all doors of its Premises are closed and securely locked and must observe strict care and caution that all water faucets or water apparatus are entirely shut off before the Tenant or its employees leave such Premises, and that all utilities shall likewise be carefully shut off, so as to prevent waste or damage, and for any default or carelessness the Tenant shall make good all injuries sustained by other Tenants or occupants of the Building or Landlord. On multiple-tenancy floors, all Tenants shall keep the door or doors to the Building corridors closed at all times except for ingress or egress.

9. Utilities. Tenant shall not waste electricity, gas, water or air-conditioning and agrees to cooperate fully with Landlord to assure the most effective operation of the Building's heating and air-conditioning and shall refrain from attempting to adjust any controls other than room thermostats installed for Tenant's use. No Tenant shall use any method of heating or air-conditioning other than that supplied by Landlord.

10. Keys & Locks. No Tenant shall alter any lock or access device or install a new additional lock or access device or any bolt on any door of its Premises without the prior written consent of Landlord. If Landlord shall give its consent, the Tenant shall in each case furnish Landlord with a key for any such lock. No Tenant shall make or have made additional copies of any keys or access devices provided by Landlord. Each Tenant, upon the termination of the Tenancy, shall deliver to Landlord all the keys or access devices for the Building, offices, rooms and toilet rooms which shall have been furnished the Tenant or which the Tenant shall have had made. In the event of the loss of any keys or access devices so furnished by Landlord, Tenant shall pay Landlord therefor.

11. Plumbing Facilities. The toilet rooms, toilets, urinals, wash bowls and other apparatus shall not be used for any purpose other than that for which they were constructed, and no foreign substance of any kind whatsoever shall be thrown therein, and the expense of any breakage, stoppage or damage resulting from the violation of this rule shall be borne by the Tenant who, or whose employees or invitees, shall have caused it.

12. Nuisances and Dangerous Substances. No Tenant shall use or keep in its Premises or the Building any kerosene, gasoline or inflammable or combustible fluid or material other than limited quantities necessary for the operation or maintenance of office or office equipment. No Tenant shall use, keep or permit to be used or kept in its Premises any foul or noxious gas or substance or permit or suffer such Premises to be occupied or used in a manner offensive or objectionable to Landlord or other occupants, visitors or tenants of the Building by reason of noise, odors and/or vibrations or interfere in any way with other Tenants or those having business therein, nor shall any animals or birds be brought or kept in or about any Premises of the Building. Tenant will not install or operate any phonograph, radio receiver, musical instrument, or television or other similar device in any part of the Common Areas and shall not operate any such device in such manner as to disturb or annoy other tenants, visitors or occupants of University Park.

13. Prohibited Uses. The Premises will not be used for manufacturing, for the storage of merchandise held for sale to the general public, for lodging or for the sale of goods to the general public. No cooking shall be done or permitted by any Tenant on its Premises, except that Tenant may use Underwriters' Laboratory approved equipment including a microwave oven for the preparation of coffee, tea, hot chocolate and similar beverages and for normal heating of lunch food items for Tenants and their employees, provided that such equipment and use is in accordance with all applicable federal, state and city laws, codes, ordinances, rules and regulations. Cooking is allowed within the Premises subject to Tenant's equipment and appliances being ULI approved and in accordance with applicable federal, state, city laws, codes, ordinances, rules and regulations.

14. Freight. Upon not less than twenty-four hours prior notice to Landlord, which notice may be verbal, an elevator will be made available for Tenant's use for transportation of freight, subject to such scheduling as Landlord in its discretion deems appropriate. Tenant shall not transport freight in loads exceeding the weight limitations of such elevator. Landlord reserves the right to prescribe the weight, size and position of all equipment, materials, furniture or other property brought into the Building, and no property will be received in the Building or carried up or down the freight elevator or stairs except during such hours and along such routes and by such persons as may be designated by Landlord. Landlord reserves the right to require that heavy objects will stand on wood strips of such length and thickness as is necessary to properly distribute the weight. Landlord will not be responsible for loss of or damage to any such property from any cause and Tenant will be liable for all damage or injuries caused by moving or maintaining such property. Landlord and Master Developer reserve the right to prescribe the date, time, method and conditions that any personal property, equipment, trade fixtures, merchandise and other similar items shall be delivered to or removed from University Park. No iron safe or other heavy or bulky object shall be delivered to or removed from University Park except by experienced safe men, movers or riggers approved in writing by Landlord and Master Developer.

15. Floor Coverings. Tenant will not lay or otherwise affix linoleum, tile, carpet or any other floor covering to the floor of the Premises in any manner except as approved in writing by Landlord. Tenant will be liable for the cost of repair of any damage resulting from the violation of this rule or the removal of any floor covering by Tenant or its contractors, employees or invitees.

16. Electrical Installations. Landlord will direct Tenant's electricians as to where and how telephone, telegraph and electrical wires are to be installed. No boring or cutting for wires will be allowed

without the prior written consent of Landlord. The location of burglar alarms, smoke detectors, telephones, call boxes and other office equipment affixed to the Premises shall be subject to the prior written approval of Landlord.

17. Use of Hand Trucks. Tenant will not use or permit to be used in the Premises or in the Common Areas any hand trucks, carts or dollies except those equipped with rubber tires and side guards or such other equipment as Landlord may approve.

18. Refuse. Tenant will store all its trash and garbage within the Premises. No material will be placed in the trash boxes or receptacles if such material may not be disposed of in the ordinary and customary manner of removing and disposing of trash and garbage in the city in which the Building is located without being in violation of law or ordinance governing such disposal. All trash and garbage removal will be only through such Common Areas provided for such purposes and at such times as Landlord and Master Developer may designate.

19. Unauthorized Activities. No person, without the written consent of Landlord and Master Developer, shall in or on any part of the Common Area:

- a. Vend, peddle, or solicit orders for sale or distribution of any merchandise, device, service, periodical, book, pamphlet or other matter.
- b. Exhibit any sign, placard, banner, notice or other written materials.
- c. Distribute any circular, booklet, handbill, placard or other material.
- d. Solicit membership in any organization, group or association or contribution for any purpose.
- e. Parade, rally, patrol, picket, demonstrate or engage in any conduct that might tend to interfere with or impede the use of any of the Common Area by any University Park occupant, create a disturbance, attract attention or harass, annoy, disparage or be detrimental to the interest of any of the business within University Park.
- f. Use any Common Area for any purpose when none of the businesses within University Park is open for business or employment.
- g. Throw, discard or deposit paper, glass or extraneous matter except in designated receptacles, or create letter hazards.
- h.. Use any sound-making device of any kind or create or produce in any manner noise or sound that is annoying, unpleasant, or distasteful to occupants or permittees.
- i. Deface, damage, or demolish any sign, light standard or fixture, landscaping material, or other improvement within University Park or the property of customers, business invitees, or employees situated within University Park.

The listing of specific items as being prohibited is not intended to be exclusive, but to indicate in general the manner in which the right to use University Park solely as a means of access and convenience for the businesses in University Park is limited and controlled by Master Developer, its successors or assigns, of University Park.

20. Parking. Tenant will use, and will cause its agents, employees, contractors and invitees to use, the parking spaces to which it is entitled under the Lease in a manner consistent with Landlord's directional signs and markings in the parking areas. Specifically, but without limitation, Tenant will not park, or permit its agents, employees, contractors or invitees to park, in a manner that impedes access to and from the Building or the parking areas or that violates space reservations for handicapped drivers registered as such with the California Department of Motor Vehicles. Landlord may use such reasonable means as may be necessary to enforce the directional signs and markings in the parking areas, including but not limited to towing services, and Landlord will not be liable for any damage to vehicles towed as a result of non-compliance with such parking regulations.

21. Defects and Accidents. Tenant shall give Landlord prompt notice of all accidents to or defects in air conditioning equipment, plumbing, electrical facilities or any part of similar appurtenances of the Premises.

22. Fire, Security and Safety Regulations. Tenant will comply with all safety, security, fire protection and evacuation measures and. procedures established by Landlord or any governmental agency.

23. No Smoking Building. Smoking of cigarettes, cigars, pipes or any other related items shall not be allowed anywhere within the Building or Buildings which are within University Park and shall be permissible within University Park generally only in specifically designated smoking areas and in no other location.

24. Responsibility for Theft. Tenant assumes any and all responsibility for protecting the Premises from theft, robbery and pilferage, which includes keeping doors locked and other means of entry to the Premises closed.

25. Sales and Auctions. Tenant will not display or sell merchandise outside the exterior walls and doorways of the Premises nor use such areas for storage. Tenant will not install any exterior lighting, amplifiers or similar devices or use in or about the Premises any advertising medium which may be heard or seen outside the Premises, including flashing lights, searchlights, loudspeakers, phonographs or radio broadcasts. Tenant will not conduct or permit to be conducted any sale by auction in, upon or from the Premises or elsewhere in the Project, whether said auction be voluntary, involuntary, pursuant to any assignment for the payment of creditors or pursuant to any bankruptcy or other insolvency proceeding .

26. Thoroughfares: No person will use any roadways or walkways except as a means of egress from or ingress to Buildings and parking areas within University Park or adjacent public streets. Such use will be in an orderly manner in accordance with the directional or other signs and guides. Roadways will not be used at a speed in excess of fifteen (15) miles per hour and will not be used for parking or stopping, except for the immediate loading or unloading of passengers. No walkways will be used for other than pedestrian travel.

27. A. Service Areas: No person will use any utility area, truck court, or other service area reserved for use in connection with the conduct of business except for the specific purpose for which permission to use such area is given.

B. Non-Interference by Services: All Tenants will use their best efforts to cause all trucks servicing their establishments to load and unload prior to the hours of opening for business to the general public.

28. Employee Parking: No employee of any business in University Park will use any area for motor vehicle parking except the area or areas specifically designated for employee parking for the particular period of time such use is to be made. No employer will designate any area for employee parking

except such area or areas as are designated in writing by Landlord and Master Developer, its successors and assigns.

29. Safe Premises: All areas, including vestibules, entrances, and returns, doors fixtures, windows, and plate glass will be maintained in a safe, neat, and clean condition.

30. Removal of Litter: All trash, refuse, and waste materials will be regularly removed from the Premises of each occupant of University Park, and until removal will be stored (a) in adequate containers, which such containers will be located so as not to be visible to the general public visiting University Park; and (b) so as not to constitute any health or fire hazard or nuisance to any occupant. No burning of trash, refuse, or waste materials will occur.

31. Close-Out Promotions: No auction, fire, bankruptcy, or going-out-of-business sale will be conducted in, at, on or about University Park or any portion or portions of such, without receiving Landlord's prior written approval.

32. Boundaries for Doing Business: Under no circumstances, without the express consent of Landlord, its successors or assigns, will there be any sale of merchandise or display of merchandise outside the defined exterior walls or roof of any building within University Park.

33. Generally Non-Permitted Uses: No use will be made of University Park or any portion or portions which would (a) violate any law, ordinance, or regulation; (b) constitute a nuisance; (c) constitute an extra hazardous use; or (d) violate, suspend, or void any policy or policies of insurance on any businesses.

34. Enforcement. Landlord may waive any one or more of these Rules for the benefit of any particular Tenant or Tenant, but no such waiver by Landlord will be construed as a waiver of such Rules in favor of any other Tenant or Tenants nor prevent Landlord from thereafter enforcing these Rules against any or all of the Tenants of the Building.

35. Effect on Lease. These Rules are in addition to and shall not be construed to in any way modify or amend, in whole or in part, the terms, covenants, agreements and conditions of the Lease. Violation of these Rules constitutes a failure to fully perform the provisions of the Lease, as referred to in **Section 18.01** - "Tenant's Default".

36. Additional and Amended Rules. Landlord reserves the right to rescind or amend these Rules and/or adopt any other and reasonable rules and regulations as in its judgment may from time to time be needed for the safety, care and cleanliness of the Building and Site and for the preservation of good order therein. Master Developer reserves the right to record at a later date covenants, conditions and restrictions that in its judgment may from time to time be needed for the safety, care, cleanliness of University Park and for the preservation of good order therein.

MEMORANDUM

To: Budget and Finance



From: Jerry Meade, Assistant Director ~ Program

Date: June 18, 2025

Subject: *Agenda Item 4g: 2025-26 County of Kern Home Visiting Program Agreement*
Retroactive Approval – **Action Item**

Kern County Department of Human Services (DHS) received funding from California Department of Social Services to continue supporting the Home Visiting Program (HVP) in Kern County for the 2025-2026 funding period. CAPK received the new Agreement on June 6, 2025, and DHS requested the contract be signed and returned no later than June 10, 2025. Within the attached Agreement you will find funding of \$4,943,041 for the HVP Agreement beginning July 1, 2025, through June 30, 2026. This is the same funding received for the current budget period ending June 30, 2025.

Funding through this agreement will support serving up to 350 clients serving the East, West and Northern parts of Kern County. CAPK staffing will remain the same with 41 HVP employees. The target population served are CALWorks participants that are pregnant with their first child, or first-time parents with children under 24 months. Additionally, services are offered to an expanded population of CALWorks parents with children under the age of 24 months.

The Agreement was not received from DHS in time for board approval prior to the return date, and to avoid a lapse in the contract, the Board Chair authorized the Chief Executive Officer (CEO) to sign the agreement on June 10, 2025 and recommend the board approve retroactively. The agreement mirrors the previous year's funding terms and program delivery expectations, and the execution of this Agreement is routine in nature.

As part of the CAPK 2021-2025 Strategic Plan, the HVO program supports CAPK mission and vision of supporting Kern County residents to reach self-sufficiency. Specifically: Goal 2.1.1 Identifying and leveraging finding opportunities to expand services for both early childcare and youth services and 2.1.1b Increase capacity to provide slots by taking advantage of emerging funding opportunities at the County, Regional, State and Federal levels.

Recommendation: Staff recommends the Committee retroactively approve the 2025-26 DHS Home Visiting Program Agreement and authorize the CEO's execution of the Agreement on behalf of CAPK and any amendments throughout the duration of the agreement term, and also recommend approval by the Board of Directors.

Attachment:
2025-26 DHS ~ HVP Agreement

**AGREEMENT
FOR
CalWORKs HOME VISITING PROGRAM SERVICES**
Independent Contractor
(COUNTY – COMMUNITY ACTION PARTNERSHIP OF KERN)

THIS AGREEMENT (“**Agreement**”) is made and entered into on _____ (“**Execution Date**”), by and between the COUNTY OF KERN, a political subdivision of the State of California (“**County**”), as represented by the Department of Human Services (“**Department**”), and Community Action Partnership of Kern (“**Contractor**”), whose principal place of business is at 1300 18th Street, Suite 200, Bakersfield, CA 93301. County/Department and Contractor are referred to individually as a “**Party**” and collectively as the “**Parties**”. CONTRACTOR’S UNIQUE ENTITY IDENTIFIER NUMBER: MH2JA4FK2WK1

WHEREAS:

- a. Government Code Sections 31000 and 53060 permit the County Board of Supervisors to contract for the furnishing of special services with individuals specially trained, experienced, and competent to perform those services; and
- b. Senate Bill 840 (Chapter 29, Statutes of 2018), Assembly Bill 1811 (Chapter 35, Statutes of 2018), and Welfare and Institutions Code (W&IC) Article 3.4 sections 11330.6-11330.9 codified the requirements for the Home Visiting Program; and
- c. The CalWORKs Home Visiting Program is an evidence-based, voluntary service delivery model that pairs new parents with a nurse, or other trained professional to make regular visits in the participant’s home to provide guidance, coaching, access to prenatal and postnatal care, and other health and social services; and
- d. County desires to engage Contractor to provide said services, and Contractor, by reason of Contractor’s qualifications and experience, has offered to provide the required services on the terms set forth in this Agreement.

NOW, THEREFORE, IT IS AGREED between the Parties as follows:

1. **TERM**

This Agreement shall commence on July 1, 2025 and shall remain in effect until June 30, 2026, unless sooner terminated as provided for in this Agreement.

2. **RESPONSIBILITIES OF CONTRACTOR**

Contractor shall assume responsibility for providing the following services:

A. Outreach

- 1) Contractor’s employees shall distribute Home Visiting Program (“HVP”) information to available venues, such as stores, libraries, laundromats, doctor and dental offices, and medical clinics and shall host recruiting events in service areas.

- 2) Contractor shall station a minimum of two Community Action Partnership of Kern (“CAPK”) HVP liaisons at the offices of the Kern County Department of Human Services (“KCDHS”) to promote, enroll, and field questions for the HVP program.
- 3) Contractor shall provide CAPK-HVP posters for KCDHS lobbies; flyers for KCDHS interview rooms; and brochures for display in KCDHS public areas, inclusion in CalWORKs application packets, and distribution to KCDHS partner agencies within CAPK’s service areas.
- 4) Contractor shall promote the HVP through its social media platforms.

B. Home Visiting

- 1) Contractor shall provide the following staff to provide HVP services:
 - A. One Program Manager to provide oversight for the HVP.
 - B. 30 qualified Home Visitors to provide direct services to participants.
 - C. Four Program Supervisors to provide oversight to the support staff.
 - D. Four liaisons to recruit, provide outreach, and enroll participants in the HVP.
 - E. One Data Analyst to support reporting and data collection.
 - F. Administrative Assistant to support program needs.
- 2) Contractor shall concurrently serve up to 300 CalWORKs voluntary participants through the CAPK-HVP as set forth in **Exhibit “A”**.
- 3) Contractor shall cumulatively serve up to 350 families during the term of the Agreement as set forth in **Exhibit “A”**.
- 4) Contractor shall provide HVP services in the district areas of Taft, Shafter, Delano, Rosamond, Ridgecrest, Lamont, and other areas of Eastern Kern County.
- 5) Contractor may conduct Telehealth visits using an agreed upon virtual platform if the following requirements are met:
 - A. Telehealth home visits are implemented with fidelity to the evidence based home visiting model.
 - B. Alternate locations are agreed upon by Contractor and HVP participants.

- C. Telehealth home visits shall be used as supplemental visits. The initial home visit shall be conducted in person.
- D. Telehealth visits are required to be conducted on a HIPAA-compliant video platform.
- E. Home visitors who plan to conduct Telehealth home visits shall be trained in using the technology prior to conducting the virtual visit.

- 6) Contractor shall annually conduct up to 40 home visits per home for a maximum of 90 minutes in duration on a weekly basis and facilitate up to 22 socialization activities for each family participating in the CAPK-HVP. Home visits shall be supplemented by regular phone contact and shall be planned collaboratively with the parents (or the child's legal guardian).
- 7) Contractor shall use the Early Head Start Home Visiting Program-Home Bases Option (EIS-HBO) as the home visiting model. Contractor shall provide and use the "Parents as Teachers" curriculum. Contractor may use other approved Home Visiting Evidence of Effectiveness (HomeVee) curricula upon obtaining authorization from the Department.
- 8) Contractor shall provide a ratio of one CAPK-HVP home visitor for 8-10 families. This ratio is the same for the outlying areas of Taft, Shafter, Delano, Rosamond, Ridgecrest, Lamont, and other areas of Eastern Kern County.
- 9) Contractor shall provide services to the HVP families for 24 months from the time of enrollment, or until the child turns two years of age, whichever is later.

C. Connection Resources

- 1) Contractor shall utilize internal resources when possible to meet participants' needs.
- 2) Contractor shall refer participants to partner agencies (including KCDHS for job readiness; mental health and substance abuse services; and assistance for victims of domestic violence and sexual assault) when unable to internally meet the needs of the participants.
- 3) Contractor shall refer participants to Information and Referral Specialists through 211 Kern County when resources are not readily available.

D. Data Collection

- 1) Contractor shall collect the information necessary for the completion of the HVP Monthly Status Report (HVP19). Contractor shall provide a State

Monthly (SMR) by the 10th calendar of the month with data to be submitted on the HVP 19 to the California Department of Social Services (CDSS).

- 2) Contractor shall collect, maintain, and electronically input into the ChildPlus® database.
- 3) Contractor shall generate and submit a report in a format agreed upon by the Department to track individual referrals, program enrollment and exit, CalWORKs aid codes, home visitor assignments, and services provided. Contractor shall update the report on a real-time basis and provide the report by the 10th calendar day of the month to the Department.

E. Material Goods

Material goods funding related to the health and safety of the child and family is available and shall not to exceed the life time limit of up to \$1,000 per family. The contractor and Department collaborated in the development of a list of items for material goods purchase as set forth in **Exhibit "B"**. The CAPK home visitor shall do the following:

- 1) Verify need by completing initial assessment.
- 2) Purchase the items.
- 3) Deliver or arrange for delivery of items.
- 4) Request Department approval via Material goods Approval Request **as set for the in Exhibit "C"** for purchase of material goods not listed in **Exhibit "B"**.
- 5) Monitor cases to ensure \$1,000 life time limit per family is not exceeded.

F. Training

- 1) Contractor shall provide a general training on the CAPK-HVP for Department's HVP case managers, supervisors, and liaison.
- 2) Contractor shall mandate all home visitors to complete Cultural/Linguistic and Anti-Bias training. Contractor shall provide to Department verification of completion of Cultural/Linguistic and Anti-Bias training that meets CDSS minimum training standards for all CAPK Home Visiting Program staff.
- 3) As the administrator of the local Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) program, Contractor shall provide to Department verification of WIC program training for all CAPK Home Visiting Program staff.

- 4) Contractor shall mandate that all CAPK home visiting staff who provide direct participant services, as per the terms of this agreement, shall complete Civil Rights Training.
- G. Contractor and Department shall collaborate and participate in the Head Start Policy Council Committee. Attendees include the following: Kern County Department of Public Health, Bakersfield Legal Assistance, and Community Connection for Childcare, CAPK home visitors, KCDHS staff, and CAPK-HVP participants. The committee shall meet quarterly to promote community awareness of home visiting; improve interagency coordination; develop procedures for communicating problems that may arise; and track remedies and outcomes.
- H. Reporting Responsibilities
- The Contractor shall track and report all program outcomes for the parents and children served in the HVP and measures specific to CalWORKs objectives that include:
- 1) Demographic Information
 - a) Race, ethnicity, national origin primary and secondary language, and county.
 - 2) CAPK/Home Visitor Performance
 - a) Number of home visits completed, including data on duration of families' enrollment in home visiting services.
 - b) Indicators of home visiting program workforce capacity, including demographics, characteristics, composition including employer and certification status, and future training needs of the home visiting workforce.
 - 3) Child and Family Indicators and Outcomes
 - a) Rates of children receiving regular well-child check-ups and, if available, immunization rates according to the American Academy of Pediatrics Bright Futures guidelines.
 - b) Number of children receiving developmental screening and referrals for further assessment.
 - c) Number of children participating in early learning programs.
 - d) Service referrals by type.
 - e) Services accessed by type.

- f) Parental satisfaction with their gains in parenting skills and knowledge.
 - g) Food and housing stability.
 - h) Workforce training, employment, and financial stability.
 - i) Child Protective Services referrals and outcomes.
 - j) Participation in educational programs or English as a Second Language programs, or both, as applicable.
 - k) Access to immigration services and remedies as applicable.
 - l) Rate of previously homeless families who return to homelessness.
- 4) Additional descriptive and outcome indicators, as appropriate and required by the California Department of Social Services (CDSS).
 - 5) Contractor shall be responsible for collecting and analyzing data; recording outcomes of the participants and children; and compiling the data into appropriate reports related to the HVP as required by CDSS.
 - 6) Contractor shall share HVP reports with Department each month using a secure file transfer protocol.
 - 7) Contractor shall provide a monthly participation report to Department in an agreed upon format by the 10th of every month for each Welfare to Work participant who is participating in the HVP.
 - 8) Contractor shall provide a report tracking the material goods funding that has been issued to each HVP family upon Department's request.

G. RESPONSIBILITIES OF COUNTY

Department shall assume responsibility for providing the following services:

A. Case Management/Coordination of Participants

- 1) Department shall provide Contractor with limited use of space, when available, for CAPK liaisons within KCDHS offices throughout Kern County. The specific dates, times, rooms, or areas within the offices to be used shall be determined solely by Department in consultation with Contractor. Contractor must obtain prior approval from Department for any changes in staff or requests to alter facility space.
- 2) Department shall assign designated Eligibility staff to assist CalWORKs participants who are participating in the HVP. For CalWORKs Welfare-to-Work (**WTW**) active participants or volunteers who are participating in HVP,

Department shall assign designated WTW Social Service Workers (SSW) to provide case management.

- 3) Department shall assist the CAPK home visitors by helping HVP families navigate eligibility for public assistance programs, facilitating referrals for barrier removal, and connecting the family with resources to promote self-sufficiency. Department staff shall do the following:
 - a) Answer questions regarding assistance programs and provide assistance as required by regulation to obtain verification for eligibility requirements.
 - b) Provide referrals for mental health and substance abuse services through Kern Behavioral and Recovery Services or its designated representatives.
 - c) Provide referrals for victims of domestic violence and sexual assault to KCDHS Domestic Violence Social Workers or other approved agencies.
 - d) Provide contact information for job readiness services through America's Job Center, Employers' Training Resource, KCDHS Job's First Room at the main office in Bakersfield, and Resource Rooms located in KCDHS District offices.
 - e) Provide information on Job Fest job fairs via flyers and through the KCDHS Job Fest Facebook page.
 - f) Provide a full range of WTW activity options, as appropriate based upon assessment, for HVP participants who are enrolled in the WTW program as active participants or volunteers.
 - g) Report Issuance of services or referrals to the CAPK home visitor to avoid duplication of services.
- 4) Department shall provide a liaison to serve as primary point of contact for Contractor to provide HVP services to CalWORKs participants. The liaison shall provide the following:
 - a) Assist Contractor with securing read-only access to the Department's case management system (CalSAWS) for CAPK liaisons.
 - b) Communicate via e-mail with the KCDHS Eligibility and WTW workers (if applicable) to ensure participant is assigned to the appropriate CalSAWS caseload once HVP participation is confirmed or ended.
 - c) Receive monthly data reports from Contractor, review for completion, and transmit to CDSS.

- d) Review and approve or deny Material Goods Approval Requests (**Exhibit “C”**) when participant material goods needs are beyond the scope of categorical descriptions or items listed in **Exhibit “B”**.

B. Outreach

- 1) Department shall conduct outreach by mailing HVP informing notices and outreach flyers to households in the target and expanded populations as needed by Contractor.
- 2) Department Eligibility staff and WTW SSWs shall screen CalWORKs participants for potential HVP eligibility.
- 3) Department shall refer potential HVP volunteer participants to the CAPK liaisons for enrollment.
- 4) Department shall promote the HVP through its social media platforms.
- 5) Department shall display CAPK-HVP posters, flyers, and brochures in its offices throughout Kern County.
- 6) Department shall encourage partner agencies to display CAPK-HVP posters, flyers, and brochures.

C. Training

- 1) Department shall provide pre-service training on the CalWORKs, CalFresh, and Medi-Cal programs to CAPK Home Visiting staff.
- 2) Department shall provide additional training to CAPK Home Visiting staff on the WTW program to include (strengths-based) motivational interviewing and the referral processes for behavioral health, substance abuse, and assistance for victims of domestic violence and sexual assault.

D. Data

- 1) Department shall receive and review monthly reports from Contractor and submit the reports to CDSS using a secure file transfer process.
- 2) department shall work with Contractor to generate, update, and submit a report in an agreed upon format to track individual referrals, program enrollment and exit, CalWORKs aid codes, home visitor assignments, and services provided. Department shall review the report and take appropriate action.

- E. Contractor and Department shall collaborate and participate in the Head Start Policy Council Committee. Attendees include the following: Kern County Department of Public Health, Bakersfield Legal Assistance, Community Connection for Childcare, CAPK home visitors, KCDHS staff, and CAPK-HVP parent participants. The committee shall meet quarterly to promote community awareness of home visiting; improve interagency coordination; develop procedures for communicating problems that may arise; and track remedies and outcomes.

H. COMPENSATION

County shall compensate Contractor in an amount not to exceed \$4,943,041 for fiscal year 2025-26. The total amount of compensation over the term of this agreement is not to exceed \$4,943,041. County shall reimburse Contractor for all necessary and reasonable costs incurred on behalf of County as set forth in **Exhibit "D"**.

During Fiscal Year 2025-26 Contractor shall implement a Retention Incentive Plan for its employees and shall include the costs as a separate line item in **Exhibit "D"**.

A. Staff Retention Incentive Plan

Contractor shall implement a Recruitment/Retention Incentive Plan for its employees to reduce the rate of attrition and increase the rate of retention and length of service of home visiting staff. Contractor's employees shall be eligible to earn retention incentives, based on program and agency funding, if they meet the following criteria:

Fiscal Year 2025-26	
Criteria	Amount of Payment
New employees hired and on active status after July 1, 2025 and employment retained through June 30, 2026. Six months from start date (50%) June 13, 2025 (50%)	\$3,000
Employees on active status as of July 1, 2025 and retained employment through June 30, 2026. March 7, 2026 (50%) and June 13, 2026 (50%)	\$5,000

The amount paid to Contractor by County shall not exceed the total amount of Home Visiting Program funding made available by the State to the County for the period of July 1, 2025 through June 30, 2026. No additional compensation will be paid. No funds paid to Contractor through this Agreement shall be utilized to compensate employees of Contractor for overtime or compensatory time off, except to the extent that Contractor is required to pay for overtime or compensatory time off pursuant to the Fair Labor Standards Act of 1938, 29 USC Section 201 et seq., or applicable State law.

I. REIMBURSEMENT POLICY AND BILLING REQUIREMENTS

Contractor shall submit monthly to Department an invoice for reimbursement of allowable expenditures for the previous month. Costs claimed under this Agreement are subject to the following federal publications:

- Uniform Guidance: 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements

A. All invoices shall be submitted in a form approved by Department and shall include:

- 1) A monthly total and itemization of all costs by budget line item, arranged in the same order as the approved budget. Supporting documentation, including payroll reports, must be provided for each item for which reimbursement is requested.
- 2) Itemization of all travel expenses incurred. Reimbursement for travel and other related costs shall not exceed County's rates which are in effect at the time the expense(s) is/are incurred.
- 3) Copies of invoices submitted to Contractor from subcontractors.
- 4) Invoices shall be sent to the following attention:

Fiscal Support Supervisor
Accounts Payable Unit
Kern County Department of Human Services
PO Box 511
Bakersfield, CA 93302

Contractor shall adjust from its billings to Department all charges not fully reimbursable under the applicable cost principles and the terms of this Agreement. Contractor accepts fiscal responsibility for any future audit findings resulting from Contractor's billings under this Agreement. Contractor shall refund County for all costs related to this Agreement which are disallowed by the California Department of Social Services ("CDSS") as a result of audit findings or insufficient funds available from the State.

Contractor shall comply with all audit exceptions by appropriate federal, State and County audit agencies as prescribed by the auditing agency, and provide all required audit documentation to Department pertaining to the services required by this Agreement.

Invoices shall be sent to Department's Accounts Payable Unit for processing by the 25th calendar day of the month following the month in which services were rendered. Payment will be made to Contractor within 30 days of receipt and approval of each complete invoice by Department.

- B. Department reserves the right to withhold payment if Contractor falls behind schedule or submits substandard work.
- C. Final invoices must be received by Department no later than 45 days following termination of this Agreement.
- D. Budget funds are restricted for use within the budget fiscal year. Administrative shifts of funds among budget categories or the addition of a budget category cannot be approved without prior submission of a revised budget by Contractor and prior written approval by Department.
- E. Upon receipt of billing from the contractor, the Department shall pay an advance each month equal to the Contractor's estimated expenses for the following month; advances for any month will not exceed 1/12 of the total approved budget for that year. Each month the Department will reconcile actual invoices to advances paid,

and any difference shall be adjusted to the current month's advance request as an increase or decrease to that advance.

All advances in excess of actual invoices over there term of agreement will be reimbursed to the Department by Contractor or deducted by the Department from the Contractor's final payment, at the discretion of the Department.

6. AWARD INFORMATION DISCLOSURE

Pursuant to 2CFR 200.332, all recipients and subrecipients of federal funds must be provided additional information, including the Assistance Listing (AL) Number associated with each award and/or subaward. The AL Number(s) below is/are associated with this Agreement:

Assistance Listing Number	Program Title
93.558	Temporary Assistance for Needy Families (TANF)

Additional award information can be found at: www.cdss.ca.gov/inforesources/letters-and-notices.

Amount of Federal Funding: \$5,006,411

7. REPRESENTATIONS

Contractor makes the following representations which are agreed to be material to and form a part of the inducement for this Agreement:

- i. Contractor has the expertise, support staff, and facilities necessary to provide the services described in this Agreement; and
- ii. Contractor does not have any actual or potential interests adverse to County, nor does Contractor represent a person or firm with an interest adverse to County with reference to the subject of this Agreement; and
- iii. Contractor shall diligently provide all required services in a timely and professional manner in accordance with the terms and conditions stated in this Agreement.

8. ASSIGNMENT

Contractor may only assign its rights or delegate or otherwise transfer its obligations hereunder only with County consent given or withheld in County's sole discretion. Any such assignment without County consent shall be void. County shall not be obligated to consider any proposed assignment if Contractor is in breach of this Agreement at any time during the period of such consideration. Contractor shall make any request for consent to assign in the form and manner prescribed by County. For purposes of this Section, the term **"assign"** includes, but is not limited to, the following:

- A. Selling, exchanging or otherwise transferring to a third party effective control of Contractor management (through sale, exchange or other transfer or outstanding common stock of Contractor or otherwise) or any of Contractor's assets dedicated to the performance of services hereunder, unless such assets are promptly replaced with assets of greater or equal value and equivalent function;

- B. Issuing new stock or selling, exchanging or otherwise transferring 10% or more of the then outstanding common stock of Contractor to a party other than the shareholders owning said stock as of the date hereof;
- C. Any dissolution, reorganization, consolidation, merger, re-capitalization, stock issuance or re-issuance, voting trust, pooling agreement, escrow arrangement, liquidation or other transaction which results in a change of ownership or control of Contractor;
- D. Any assignment by operation of law, including insolvency or bankruptcy, making assignment for the benefit of creditors, writ of attachment of an execution, being levied against this Agreement, appointment of a receiver taking possession of any of Contractor's property or transfer occurring in the event of a probate proceeding; and
- E. Any combination of the foregoing (whether or not in related or contemporaneous transactions) which has the effect of any such transfer or change of ownership or control of Contractor.

9. NEGATION OF PARTNERSHIP

In the performance of the services under this Agreement, Contractor shall be, and acknowledges that Contractor is in fact and law, an independent contractor and not an agent or employee of County. Contractor has and retains the right to exercise full supervision and control over the manner and methods of providing services to County under this Agreement. Contractor retains full supervision and control over the employment, direction, compensation and discharge of all persons assisting Contractor in the provision of services under this Agreement. With respect to Contractor's employees, if any, Contractor shall be solely responsible for payment of wages, benefits and other compensation, compliance with all occupational safety, welfare and civil rights laws, tax withholding and payment of employment taxes whether federal, State or local, and compliance with any and all other laws regulating employment.

10. IMMIGRATION REFORM AND CONTROL ACT

Contractor acknowledges that Contractor, and all subcontractors hired by Contractor to perform services under this Agreement, are aware of and understand the Immigration Reform and Control Act ("IRCA"). Contractor is and shall remain in compliance with IRCA and shall ensure that any subcontractors hired by Contractor to perform services under this Agreement are in compliance with IRCA. In addition, Contractor agrees to indemnify, defend and hold harmless the County, its agents, officers and employees, from any liability, damages or causes of action arising out of or relating to any claims that Contractor's employees, or the employees of any subcontractor hired by Contractor, are not authorized to work in the United States for Contractor or its subcontractor and/or any other claims based upon alleged IRCA violations committed by Contractor or Contractor's subcontractors.

11. INDEMNIFICATION

Contractor agrees to indemnify, defend and hold harmless County and County's agents, Board members, elected and appointed officials and officers, employees, volunteers, and

authorized representatives from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, costs, and expenses (including, but not limited to, reasonable attorneys' fees of County Counsel and counsel retained by County, expert fees, costs of staff time and investigation costs) of whatever kind or nature, which arise out of or are in any way connected with any act or omission of Contractor or Contractor's officers, agents, employees, independent contractors, subcontractors of any tier, or authorized representatives. Without limiting the generality of the foregoing, the same shall include bodily and personal injury or death to any person or persons; damage to any property, regardless of where located, including the property of County; and any workers' compensation claim or suit arising from or connected with any services performed pursuant to this Agreement on behalf of Contractor by any person or entity.

12. INSURANCE

Contractor, in order to protect County and its board members, officials, agents, officers, and employees against all claims and liability for death, injury, loss, and damage as a result of Contractor's actions in connection with the performance of Contractor's obligations, as required in this Agreement, shall secure and maintain insurance as described below. Contractor shall not perform any work under this Agreement until Contractor has obtained all insurance required under this section and the required certificates of insurance and all required endorsements have been filed with the County's authorized insurance representative. Receipt of evidence of insurance that does not comply with all applicable insurance requirements shall not constitute a waiver of the insurance requirements set forth herein. The required documents must be signed by the authorized representative of the insurance company shown on the certificate. Upon request, Contractor shall supply proof that such person is an authorized representative thereof, and is authorized to bind the named underwriter(s) and their company to the coverage, limits, and termination provisions shown thereon. The Contractor shall promptly deliver the County's authorized insurance representative a certificate of insurance, and all required endorsements, with respect to each renewal policy, as necessary to demonstrate the maintenance of the required insurance coverage for the term specified herein. Such certificates and endorsements shall be delivered to the County's authorized representative prior to the expiration date of any policy and bear a notation evidencing payment of the premium thereof if so requested. Contractor shall immediately pay any deductibles and self-insured retentions under all required insurance policies upon the submission of any claim by Contractor or County as an additional insured.

- A. Workers' Compensation and Employers Liability Insurance Requirement. In the event Contractor has employees who may perform any services pursuant to this Agreement, Contractor shall submit written proof that Contractor is insured against liability for workers' compensation in accordance with the provisions of Section 3700 of the California Labor Code.

Contractor shall require any sub-contractors to provide workers' compensation for all of the subcontractors' employees, unless the sub-contractors' employees are covered by the insurance afforded by Contractor. If any class of employees engaged in work or services performed under this Agreement is not covered by California Labor Code section 3700, Contractor shall provide and/or require each sub-contractor to provide adequate insurance for the coverage of employees not otherwise covered.

Contractor shall also maintain employer's liability insurance with limits of one million dollars (\$1,000,000) for bodily injury or disease.

B. Liability Insurance Requirements:

1) Contractor shall maintain in full force and effect, at all times during the term of this Agreement, the following insurance:

- a) Commercial General Liability Insurance including, but not limited to, Contractual Liability Insurance (specifically concerning the indemnity provisions of this Agreement with the County), Products-Completed Operations Hazard, Personal Injury (including bodily injury and death), and Property Damage for liability arising out of Contractor's performance of work under this Agreement. The Commercial General Liability insurance shall contain no exclusions or limitation for independent contractors working on the behalf of the named insured. Contractor shall maintain the Products-Completed Operations Hazard coverage for the longest period allowed by law following termination of this Agreement. The amount of said insurance coverage required by this Agreement shall be the policy limits, which shall be at least one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) aggregate.

If the Commercial General Liability policy is not endorsed to include affirmative coverage for sexual abuse or molestation, Consultant shall obtain and maintain a policy covering sexual abuse or molestation. The amount of said insurance coverage required by this Agreement shall be the policy limits, which shall be at least one million dollars (\$1,000,000) per occurrence or claim and two million dollars (\$2,000,000) aggregate.

- b) Automobile Liability Insurance against claims of Personal Injury (including bodily injury and death) and Property Damage covering any vehicle and/or all owned, leased, hired and non-owned vehicles used in the performance of services pursuant to this Agreement with coverage equal to the policy limits, which shall be at least one million (\$1,000,000) each occurrence.
- c) Professional Liability (Errors and Omissions) Insurance, for liability arising out of, or in connection with, the performance of all required services under this Agreement, with coverage equal to the policy limits, which shall not be less than one million (\$1,000,000) per occurrence and three million (\$3,000,000) aggregate.
- d) Cyber Liability Insurance/Technology Professional Liability Insurance, for liability arising out of, or in connection with, the performance of all required services under this Agreement, involving access to personal and or confidential information, software or technology services where a data breach or exposure to personal and or confidential information could impact the County, coverage

shall be equal to the policy limits, which shall not be less than one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate. Coverage shall respond to the duties and obligations as is undertaken by Contractor in this agreement and shall include, but not limited to, claims involving security breach, system failure, data recovery, business interruption, cyber extortion, social engineering, infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, and alteration of electronic information. The policy shall provide coverage for breach response costs, regulatory fines and penalties as well as credit monitoring expenses.

- 2) The Commercial General Liability and Automobile liability Insurance required in this sub-paragraph B. shall include an endorsement naming the County and County's board members, officials, officers, agents and employees as additional insureds for liability arising out of this Agreement and any operations related thereto. Said endorsement shall be provided using one of the following three options: (i) on ISO form CG 20 10 11 85; or (ii) on ISO form CG 20 37 10 01 plus either ISO form CG 20 10 10 01 or CG 20 33 10 01; or (iii) on such other forms which provide coverage at least equal to or better than form CG 20 10 11 85.
- 3) The Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance or self-insurance maintained by the County, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss.
- 4) Contractor shall require and verify that all subcontractors maintain insurance meeting all requirements stated herein, and Contractor shall ensure that the County is an additional insured on insurance required from subcontractors.
- 5) Any self-insured retentions in excess of \$100,000 must be declared on the Certificate of Insurance or other documentation provided to County and must be approved by the County Risk Manager.
- 6) If any of the insurance coverages required under this Agreement is written on a claims-made basis, Contractor, at Contractor's option, shall either (i) maintain said coverage for at least three years following the termination of this Agreement with coverage extending back to the effective date of this Agreement; (ii) purchase an extended reporting period of not less than three

years following the termination of this Agreement; or (iii) acquire a full prior acts provision on any renewal or replacement policy.

- b. All insurance afforded by Contractor pursuant to this Agreement shall be primary to and not contributing to all insurance or self-insurance maintained by the County. An endorsement shall be provided on all policies, except professional liability/errors and omissions, which shall waive any right of recovery (waiver of subrogation) against the County.**
- c. All insurance shall be issued by a company or companies admitted to do business in California and listed in the current "Best's Key Rating Guide" publication with a minimum rating of A-; VII. Any exception to these requirements must be approved by the County Risk Manager.
- d. If Contractor is, or becomes during the term of this Agreement, self-insured or a member of a self-insurance pool, Contractor shall provide coverage equivalent to the insurance coverages and endorsements required above. The County will not accept such coverage unless the County determines, in its sole discretion and by written acceptance, that the coverage proposed to be provided by Contractor is equivalent to the above-required coverages.
- e. Insurance coverages in the minimum amounts set forth herein shall not be construed to relieve Contractor for any liability, whether within, outside, or in excess of such coverage, and regardless of solvency or insolvency of the insurer that issues the coverage; nor shall it preclude the County from taking such other actions as are available to it under any other provision of this Agreement or otherwise in law.
- f. Failure by Contractor to maintain all such insurance in effect at all times required by this Agreement shall be a material breach of this Agreement by Contractor. County, at its sole option, may terminate this Agreement and obtain damages from Contractor resulting from said breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County shall deduct from sums due to Contractor any premiums and associated costs advanced or paid by County for such insurance. If the balance of monies obligated to Contractor pursuant to this Agreement are insufficient to reimburse County for the premiums and any associated costs, Contractor agrees to reimburse County for the premiums and pay for all costs associated with the purchase of said insurance. Any failure by County to take this alternative action shall not relieve Contractor of its obligation to obtain and maintain the insurance coverages required by this Agreement.
- g. Cancellation of Insurance -- The above stated insurance coverages required to be maintained by Contractor shall be maintained until the completion of all of Contractor's obligations under this Agreement except as otherwise indicated herein. Each insurance policy supplied by the Contractor shall not be suspended, voided, cancelled or reduced in coverage or in limits except after ten (10) days written notice by

Contractor in the case of non-payment of premiums, or thirty (30) days written notice in all other cases. This notice requirement does not waive the insurance requirements stated herein. Contractor shall immediately obtain replacement coverage for any insurance policy that is terminated, canceled, non-renewed, or whose policy limits have been exhausted or upon insolvency of the insurer that issued the policy.

13. EVALUATION

Services to be provided by Contractor shall be evaluated by Department on a continuing basis. Evaluation may be accomplished by written or verbal communication and/or by site visits to view fiscal and/or program processes and information. Any deficiencies noted during an evaluation shall be stated and placed in detailed written form, with a copy submitted to Contractor. Contractor shall respond in writing to the deficiencies statement within 20 days from the date of receipt. A plan to remedy these deficiencies, where applicable, shall be implemented within 60 days from the date of the deficiencies statement. Failure to remedy the stated deficiencies may result in termination of the Agreement by County.

Deficiencies that may be subject to non-payment of future invoices by County shall include:

- A. Failure to notify Department and receive prior written approval for any changes to Program delivery within 15 days of change for:
 - 1) Change in assigned program staff.
 - 2) Change in program or service hours and days.
 - 3) Change in program or service locations and access for participants.
- B. Failure to notify Department for written approval prior to any changes to delivery of program services. As designated in the contract.
- C. Failure to request, in writing, and receive written pre-approval from County for changes to, or the addition of line items in, the approved budget.
- D. Failure to provide written assurance of required civil rights training as detailed in **Section 33**, below.
- E. Failure to adhere to the performance and fiscal requirements and standards required under this Agreement.

14. CONTRACT DISPUTE

Should a dispute arise between Contractor and County relating to performance under this Agreement, Contractor will, prior to exercising any other remedy which may be available, provide County with written notice of the particulars of the dispute within 30 calendar days of the dispute. County will meet with Contractor, review the factors in the dispute, and recommend a means of resolving the dispute before a written response is given to Contractor. County will provide a written response to Contractor within 30 days of receipt of Contractor's written notice.

15. TERMINATION

County may at its election, at any time and without cause, terminate this Agreement by written notice to Contractor. Said termination shall be deemed effective 10 calendar days after personal delivery, or 15 calendar days after mailing by regular U.S. mail, postage prepaid. In addition, either Party may immediately terminate this Agreement should the other Party fail to substantially perform in accordance with the terms and conditions of this Agreement through no fault of the Party initiating the termination. In the event this Agreement is terminated by either Contractor or County, and if so requested by County, Contractor shall submit to County all files, memoranda, documents, correspondence and other items generated in the course of performing this Agreement, within 30 calendar days after the effective date of termination. Should either Party terminate this Agreement as provided herein, County shall pay Contractor for all satisfactory services rendered by Contractor prior to the effective date of termination in an amount not to exceed the maximum dollar amount indicated in Section 4 herein.

16. NON-APPROPRIATION

County reserves the right to terminate this Agreement in the event insufficient funds are appropriated or budgeted for this Agreement in any fiscal year. Upon such termination, County will be released from any further financial obligation to Contractor, except for services performed prior to the date of termination or any liability due to any default existing at the time this clause is exercised. Contractor will be given 30 days written notice in the event that such an action is required by County.

17. NOTICES

Notices to be given by one Party to the other under this Agreement shall be given in writing by personal delivery, by certified mail, return receipt requested, or express delivery service at the addresses specified below. Notices delivered personally shall be deemed received upon receipt; mailed or expressed notices shall be deemed received four days after deposit. A Party may change the address to which notice is to be given by giving notice as provided above.

Notice to County shall be addressed as follows:

Director
Kern County Department of Human Services
P.O. Box 511
Bakersfield, CA 93302

Notice to Contractor shall be addressed as follows:

Yolanda Gonzales, Director
Community Action Partnership of Kern
Head Start/State Child Development
1300 18th Street, Suite 93301

Nothing in this Agreement shall be construed to prevent or render ineffective delivery of notices required or permitted under this Agreement by personal service.

18. OWNERSHIP OF DOCUMENTS

All reports, documents, and other items generated or gathered in the course of providing services to County under this Agreement are and shall remain the property of County, and if so requested by County, shall be returned to County upon full completion of all services by Contractor or termination of this Agreement, whichever first occurs.

19. CONFLICT OF INTEREST

The Parties to this Agreement have read and are aware of the provisions of Section 1090 et seq. and Section 87100 et seq. of the Government Code relating to conflict of interest of public officers and employees. Contractor agrees that they are unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement, County may immediately terminate this Agreement by giving written notice thereof. Contractor shall comply with the requirements of Government Code Section 87100 et seq. during the term of this Agreement.

20. SOLE AGREEMENT

This document, including all attachments hereto, contains the entire agreement between the Parties relating to the services, rights, obligations, and covenants contained herein and assumed by the Parties respectively. No inducements, representations, or promises have been made, other than those recited in this Agreement. No oral promise, modification, change, or inducement shall be effective or given any force or effect.

21. AUTHORITY TO BIND COUNTY

It is understood that Contractor, in Contractor's performance of any and all duties under this Agreement, has no authority to bind County to any agreements or undertakings.

22. MODIFICATION OF AGREEMENT

This Agreement may be modified in writing only, signed by the parties in interest at the time of the modification.

23. NON-WAIVER

No covenant or condition of this Agreement can be waived except by the written consent of County. Forbearance or indulgence by County in any regard whatsoever shall not constitute a waiver of the covenant or condition to be performed by Contractor. County shall be entitled to invoke any remedy available to County under this Agreement or by law or in equity despite said forbearance or indulgence.

24. CHOICE OF LAW/VENUE

The Parties hereto agree that the provisions of this Agreement will be construed pursuant to the laws of the State of California. This Agreement has been entered into and is to be performed in the County of Kern. Accordingly, the Parties agree that the venue of any action relating to this Agreement shall be in the County of Kern.

25. CONFIDENTIALITY

No Party to this Agreement shall, without the written consent of the other Party, communicate confidential information, designated in writing or identified in this Agreement as such, to any third party and shall protect such information from inadvertent disclosure to any third party in the same manner that they protect their own confidential information, unless such disclosure is required in response to a validly issued subpoena or other process of law. Upon completion of this Agreement, the provisions of this paragraph shall continue to survive.

- A. During the term of this Agreement, Parties may receive or create certain confidential health or medical information ("Protected Health Information" or "**PHI**"). This PHI is subject to protection under State and federal law, including the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("**HIPAA**"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 ("**the HITECH Act**"), and regulations promulgated thereunder by the U.S. Department of Health and Human Services ("**HIPAA Regulations**") and other applicable laws. The Parties represent that the Parties have in place policies and procedures that will adequately safeguard any PHI the Parties receive or create, and the Parties specifically agree, on behalf of themselves, the Parties' subcontractors and agents, to safeguard and protect the confidentiality of PHI consistent with applicable law, including currently effective provisions of HIPAA, the HITECH Act, and the HIPAA Regulations.
- B. For purposes of this section, PHI means any information, whether oral or recorded in any form or medium: (a) that relates to the past, present or future physical or mental health or condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual, and (b) that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual.
- C. The Parties acknowledge that State and federal laws relating to electronic data security and privacy are rapidly evolving and that amendment of this Agreement may be required to provide for procedures to ensure compliance with such developments. The Parties hereto specifically agree to take such action as is necessary to implement the requirements of HIPAA, the HITECH Act, and HIPAA Regulations and other applicable laws relating to the security or confidentiality of PHI. The Parties understand and agree that the Parties must provide, when requested, written evidence that the Parties are in compliance with the HITECH Act, and applicable HIPAA Regulations.
- D. Notwithstanding any other provision of this Agreement, the Parties may terminate this Agreement upon twenty (20) days' notice in the event: (a) the Parties do not promptly provide written evidence of compliance with the HITECH Act, and applicable HIPAA Regulations, or (b) the Parties become aware that the Parties or any of the Parties' subcontractors or agents discloses PHI in a manner that is not authorized by the Parties or by applicable law.
- E. During the term of this Agreement, the contractor agrees to abide by the Information Exchange Agreement between the Social Security Administration ("**SSA**") and the California Department of Health Care Services "**DHCS**"), the Computer Matching and Privacy Protection Act Agreement between the Social Security Administration and the Health and Human Services Agency of California, the Electronic Information Exchange Security Requirement and Procedures for State and Local Agencies

Exchanging Electronic Information with the Social Security Administration-Technical Systems Security Requirements (“TSSR”), and the Computer Matching Agreement between the Department of Homeland Security United States Citizenship and Immigration Services and the California Department of Health Care Services. **These documents contain sensitive material and the Contractor agrees not to post these documents in a public viewing area including any public Internet site.** Contractor agrees to abide by all relevant requirements in the National Institute of Standards and Technology (“NIST”) Special Publications (“SP”) 800-122 and 800-53 (<https://www.nist.gov/>), and the Memorandums of Understanding that the County has with DHCS and CDSS regarding all Personally Identifiable Information (“PII”).

CONTRACTOR RESPONSIBILITIES

- 1) Contractor will provide a list of all employees who will have access to SSA data to the County prior to County giving Contractor access to such data. See **Exhibit “E”**.
- 2) Contractor and their staff will be required to complete an initial and annual confidentiality training. Each staff member, who handles SSA information, will sign a non-disclosure agreement stating they are aware of the requirements to maintain the confidentiality and non-disclosure of any SSA related information that is used by them to complete their daily duties and any sanctions and penalties that can follow any wrongful disclosure of PII/PHI information will be the responsibility of the Contractor. Contractor will maintain the non-disclosure statements for their employees for the required five years as stated in the TSSR and NIST guidelines. Additionally, if requested, Contractor will provide proof of such training to the Department as required by the MOUs.
- 3) Contractor agrees to allow the County to complete periodic onsite reviews of their facility to ensure that the following steps meet SSA’s requirements:
 - a) Safeguards for sensitive information;
 - b) Technological safeguards on computer(s) that have access to SSA-provided information;
 - c) Security controls and measures to prevent, detect, and resolve unauthorized access to, use of, and re-disclosure of SSA-provided information, and;
 - d) Continuous monitoring of the Contractor’s or agent’s network and infrastructure and assets.
 - e) Compliance with all applicable TSSR and NIST guidelines.
- 4) Contractor will maintain records of all PII and PHI exchanges under this contract for a period of five years and will provide such records upon request to the County for evidentiary purposes.
- 5) Contractor agrees no PII or PHI record will be stored outside the Contractor’s information system without approval by County. Contractor will physically control and securely store information system media, both paper and digital,

based on the highest Federal Information Processing Standard (“**FIPS**”) 199 security category of the information recorded on the media. Contractor will restrict the pickup, receipt, transfer, and delivery of such media to authorized personnel.

- 6) Contractor is required to encrypt any PHI/PII information prior to transmission to the County as outlined in the TSSR and NIST guidelines. If encryption is not available, Contractor will work with County on alternate methods to receive any PII/PHI documents.
- 7) Contractor is required to report any breach or loss of PII/PHI within 24 hours to the appropriate County Security Officers. See **Exhibit “E”**.
- 8) Contractor will institute a destruction policy for the handling of all PII/PHI information including shredding, burning, and pulverizing of records to avoid any accidental disclosure of such information along with purging and sanitizing digital media using approved equipment, techniques, and procedures. Contractor will track, document, and verify media sanitization actions.
- 9) Contractor and their employees who wrongfully disclose PII/PHI information are subject to criminal and civil sanctions including but not limited to suspension of all access to PII information provided by the County, jail time, and court actions by the person(s) whose information was disclosed.

COUNTY RESPONSIBILITIES

- 1) County will provide Contractor with training materials which the Contractor will use to assist in completing their initial and annual training. See **Exhibit “E”** for access instructions.
- 2) County will provide Contractor access to the TSSR guidelines and the Memorandums of Understanding with DHCS and CDSS to assist them in meeting the requirements for maintaining confidentiality of all PII/PHI records. See **Exhibit “E”** for access instructions.
- 3) County will maintain records of all Contractor’s employees who handle PII/PHI as part of their daily duties and will only give access to SSA provided information as outlined in this Agreement.
- 4) If necessary, County will request records for evidentiary purposes when needed from the Contractor.
- 5) County agrees to provide a copy of their Breach Reporting Incident Policy to the Contractor along with contact names and telephone numbers for all County Privacy Officers.

26. BUSINESS ASSOCIATE ADDENDUM *If applicable (Outside Agency)*

Each Party agrees to execute the Business Associate Addendum attached hereto as **Exhibit “F”**, which covers obligations under HIPAA and HITECH, so that County may comply with its obligations under the HIPAA laws and Regulations.

27. ENFORCEMENT OF REMEDIES

No right or remedy herein conferred on or reserved to County is exclusive of any other right or remedy herein or by law or equity provided or permitted, but each shall be cumulative of every other right or remedy given hereunder or now or hereafter existing by law or in equity or by statute or otherwise, and may be enforced concurrently or from time to time.

28. SEVERABILITY

Should any part, term, portion, or provision of this Agreement be decided finally to be in conflict with any law of the United States or the State of California, or otherwise be unenforceable or ineffectual, the validity of the remaining parts, terms, such portions, or provisions shall be deemed severable and shall not be affected thereby, provided remaining portions or provisions can be construed in substance to constitute the agreement which the Parties intended to enter into in the first instance.

29. COMPLIANCE WITH LAW

Contractor shall observe and comply with all applicable County, State and federal laws, ordinances, rules, and regulations now in effect or hereafter enacted, each of which are hereby made a part hereof and incorporated herein by reference.

30. CAPTIONS AND INTERPRETATION

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement.

No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

31. TIME OF ESSENCE

Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision hereof, and each such provision is hereby made and declared to be a material, necessary and essential part of this Agreement.

32. COUNTERPARTS

This Agreement may be executed simultaneously in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

33. NONDISCRIMINATION

Neither Contractor, nor any officer, agent, employee, servant or subcontractor of Contractor, shall discriminate in the treatment or employment of any individual or groups of individuals on the grounds of age, sex, color, disability, national origin, race, marital status, sexual orientation, religion, political affiliation, or any other classification protected by law, either directly, indirectly or through contractual or other arrangements as described in CDSS Manual of Policies and Procedures, Chapter 21. Contractor will further adhere to all

mandated requirements as described in the CDSS Manual of Policies and Procedures, Chapter 21, including but not limited to, Section 21-117 Staff Development and Training. A copy of CDSS Manual of Policies and Procedures, Chapter 21 can be found at: www.cdss.ca.gov/inforesources/civil-rights.

Contractor understands and acknowledges that its assurance is given in consideration of and for the purpose of receiving compensation for service as provided in this Agreement, which compensation is funded through federal and State assistance. In the event County is subject to any fiscal sanction or other legal remedies as a result of Contractor's failure to comply with the requirements of this section, Contractor shall indemnify and hold harmless County from any such fiscal sanction or other legal remedy imposed against County as provided in the indemnification provisions of this Agreement. Contractor shall participate in and pay County's costs incurred in County's defense in any judicial or administrative hearing or process to determine where a violation of this section has occurred.

Contractor acknowledges that the County, as a recipient of such funding, is obligated to comply with State and federal requirements regarding nondiscrimination, as evidenced by form CR-50, Assurance of Compliance, (**Exhibit "G"**). By signing this Agreement, Contractor, as a recipient of such funding through the County, shall be equally bound to comply with each and every requirement set forth therein.

34. AUDIT, INSPECTION, AND RETENTION OF RECORDS

Contractor agrees to maintain and make available to County accurate books and records relative to all its activities under this Agreement. Contractor shall submit Reporting Package of a single audit performed by an Independent Certified Public Accountant (CPA) as required by law and permitted by 2 CFR 200 Subpart F when aggregate federal funding is \$1,000,000 or more in a fiscal year to the Federal Audit Clearinghouse. Additionally, Contractor shall provide copy of single audit to the County at:

internalaudit@kerndhs.com

If aggregate federal funding is less than \$1,000,000 in a fiscal year, Contractor must provide County with a letter stating the amount of aggregate federal funding received. Contractor shall permit County to audit, examine and make excerpts and transcripts from such records, and to conduct audits of all invoices, materials, records or personnel or other data related to all other matters covered by this Agreement. Contractor shall maintain such data and records in an accessible location and condition for a period of not less than five years from the date of final payment under this Agreement, or until after the conclusion of any fiscal audit, whichever occurs last. The State of California and/or any federal agency having an interest in the subject of this Agreement shall have the same rights conferred upon County herein.

35. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

- A. Contractor certifies to the best of its knowledge and belief, that it and its subcontractors [45 CFR 92.35]:
1. Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency; and
 2. Have not within a three (3) year period preceding this Agreement been

convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, State, or local) transaction or contract under a public transaction; violation of federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
4. Have not within a three-year period preceding this Agreement had one or more public transactions (federal, State, or local) terminated for cause or default.
5. Contractor shall report immediately to the County in writing any incidents of alleged fraud and/or abuse by either Contractor or Contractor's subcontractor. Contractor shall maintain any records, documents, or other evidence of fraud and abuse until otherwise notified by County.

- B. The Contractor agrees to timely execute any and all amendments to this Agreement or other required documentation relating to their subcontractor's debarment/suspension status.

36. CAPITAL ASSET EQUIPMENT

- A. At termination or completion of this Agreement, Contractor shall dispose of all "non-expendable equipment" which was purchased wholly or in part with federal or state funds, in accordance with federal, State and County procedures. If said equipment is to continue to be used by Contractor, said equipment, shall remain with and continue to be used by Contractor subject to DHS's written consent.
- B. Unless otherwise provided for in this Section, property refers to all assets used in operation of this Agreement. Property includes land, buildings, improvements, machinery, vehicles, furniture, tools, intangibles, etc. Property does not include consumable office supplies such as paper, pencils, toner, file folders, etc.
- C. Property acquired under this agreement, which meets any of the following criteria is subject to the reporting requirements:
1. Has a normal useful life of at least one (1) year and has a unit acquisition cost of at least \$5,000 (a desktop or laptop setup, is considered a unit, if purchased as a unit).
 2. All computing devices, regardless of cost (including but not limited to, workstations, servers, laptops, personal digital assistants, notebook computers, tablets, smartphones and cellphones).
 3. All portable electronic storage media, regardless of cost (including but not limited to, thumb/flash drives and portable hard drives).
- D. Contractor shall maintain an inventory list of equipment valued at \$1,000 or more, including computer software, purchased with funds awarded under the terms of this Agreement or any predecessor Agreement for the same purpose. For the purposes

of this section equipment is defined as moveable personal property with a useful life of one year or longer and has a value in excess of \$1,000. The list will be transmitted in an excel document. The transmittal shall occur at fiscal year-end within 25 days and at the permanent closeout of the Agreement to:

DHSContracts@kerndhs.com

Contractor shall record the following information when property is acquired:

1. Date acquired on site.
2. Item description (include model number).
3. Tag number or other tag identifier.
4. Serial number (if applicable).
5. Purchase cost or other basis of valuation.
6. Location
7. Condition

37. LOBBYING CERTIFICATION

Contractor, by signing this Agreement, hereby certifies to the best of his or her knowledge and belief, that:

- a. No federal appropriated funds have been paid or will be paid, by or on behalf of the Contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

38. POLITICAL OR RELIGIOUS ACTIVITY

No person performing any service or providing any goods designated under this Agreement shall participate in any political or religious activity on County time or in any manner involving

the use of county property or expenditure of public funds nor conveying the implication of County endorsement or support for a candidate for local, state, or federal office.

Notwithstanding the foregoing, nothing in this Agreement shall be construed to unlawfully limit an individual's Constitutional rights. Accordingly, the limitations contained in this section are for the sole purpose of preventing proselytizing and politicking while engaged in the performance of services under this Agreement.

39. NON-COLLUSION COVENANT

Contractor represents and agrees that it has in no way entered into any contingent fee arrangement with any firm or person concerning the obtaining of this Agreement with County. Contractor has received from County no incentive or special payments or considerations related to the provision of services under this Agreement.

40. NO THIRD PARTY BENEFICIARIES

It is expressly understood and agreed that the enforcement of these terms and conditions and all rights of action relating to such enforcement shall be strictly reserved to County and Contractor. Nothing contained in this Agreement shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of County and Contractor that any such person or entity, other than County or Contractor, receiving services or benefits under this Agreement shall be deemed an incidental beneficiary only.

41. SIGNATURE AUTHORITY

Each Party represents that they have full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

42. EXHIBITS

Each Exhibit attached to this Agreement is incorporated into this Agreement by reference.

The Parties have executed this Agreement on the Execution Date.

COUNTY OF KERN

Dated: _____

By _____
Chairman, Board of Supervisors
"County"

COMMUNITY ACTION PARTNERSHIP OF KERN

Dated: _____

By _____
Jeremy T. Tobias, Chief Executive Officer
"Contractor"

APPROVED AS TO CONTENT:
Kern County Department of Human Services

Dated: _____

By _____
Lito Morillo, Director

APPROVED AS TO FORM:
Office of the County Counsel

Dated: _____

By _____
Jennifer Feige, Deputy County Counsel

Exhibit "A"

CAPK Home Visiting Program

Head Start and State Child Development Division

1 Year Plan Home Visitor	Estimated Case Load	Year 1 July 1, 2025 through June 30, 2026	Year 1 July 1, 2025 through July 30, 2026
HV 1	8 - 10	10	1 Program Manager, 4 Supervisors, 4 Liaisons, and 30 Home Visitors serving up to 300 clients. Collaboration with KCDHS to conduct outreach to parents throughout Kern County. Services areas include Bakersfield, Taft, Shafter, Delano, Ridgecrest, and Eastern Kern.
HV 2	8 - 10	10	
HV 3	8 - 10	10	
HV 4	8 - 10	10	
HV 5	8 - 10	10	
HV 6	8 - 10	10	
HV 7	8 - 10	10	
HV 8	8 - 10	10	
HV 9	8 - 10	10	
HV 10	8 - 10	10	
HV 11	8 - 10	10	
HV 12	8 - 10	10	
HV 13	8 - 10	10	
HV 14	8 - 10	10	
HV 15	8 - 10	10	
HV 16	8 - 10	10	
HV 17	8 - 10	10	Program is a full capacity concurrently serving 300 clients. The goal is to reach a cap of cumulatively serving up to 350 families by 6/30/2026.
HV 18	8 - 10	10	
HV 19	8 - 10	10	
HV 20	8 - 10	10	
HV 21	8 - 10	10	
HV 22	8 - 10	10	
HV 23	8 - 10	10	
HV 24	8 - 10	10	
HV 25	8 - 10	10	
HV 26	8 - 10	10	
HV 27	8 - 10	10	
HV 28	8 - 10	10	
HV 29	8 - 10	10	
HV 30	8 - 10	10	
Total	240 - 300	300	

Exhibit “B”

CAPK/KCDHS Home Visiting Program Material Goods Items for Health and Safety

List of potential material goods items for Health and Safety:

Safe sleep items ~ Items for the purpose of promoting a safe sleeping environment for infants and toddlers. Items may include:

- Co-Sleeper
- Pack & Play
- Crib with Mattress
- Crib Mattress & fitted sheets
- Blankets Sleepers
- Baby Monitors
- Humidifiers
- Vaporizers

Transportation Safety ~ Items for the purpose of promoting a safe transportation for infants and toddlers. Items may include:

- Door & Window Locks or devices to deter child access (knob covers, chains, latches, etc.)
- Cabinet Locks
- Baby Gates
- Carbon Monoxide Detectors
- Smoke Detectors
- Batteries
- Plug Covers
- Fans/Heaters
- Child safety kits
- Furniture anchors
- Sharp edge protectors
- Appliance Locks / stove knob covers
- Toilet locks
- Fire Extinguisher
- Cord clips
- Window guards
- Locking cabinets
- Anti-slip devices
- Firearm safety devices
- Power strips
- Lead and mold detection kits
- First Aid Kits

- Band-Aids
- Ice packs
- Thermo Blankets
- Flashlights w/batteries
- Gauze
- Ointments

Nutrition Safety ~ Items for the purpose of promoting a healthy eating habits for infants and toddlers. Items may include:

- Baby bottle warmers
- Baby bottle sterilizers
- Baby bottle drainers
- Breast pump
- Infant Booster/Feeding chair
- Water filtration devices
- High chair
- Choking Tubes

Personal Hygiene Protection ~ Items for the purpose of promoting a personal hygiene and safe practices while performing hygienic practices for infants and toddlers. Items may include:

- Baby bath tubs
- Bath water safety thermometer
- Guard rails or protective screens
- Personal hygiene products

Cleaning Supplies and Equipment ~ Items for the purpose of promoting a clean and safe environment for infants and toddlers. Items may include:

- Vacuum
- Cleaners
- Mops, brooms, brushes, buckets
- Trash receptacles

Pest Control Products and Services ~ Items for the purpose of promoting a pest free environment for infants and toddlers. Items may include:

- Rodent traps
- Insecticides
- Lice Treatments
- Bed bug treatments
- Flea and tick protective equipment

Exhibit "C"
HVI Exceptional Material Goods Approval Request

Date: _____

Participant Name: _____ **Case #** _____
Last, First, MI

Items Requested: _____

Justification: _____

\$1000 Material Goods Balance **\$0**
Cost of purchase _____
Balance Remaining _____

CAPK Home Visitor (print) _____

Signature **Date**

CAPK Supervisor (print)

Signature **Date**

Approved ☐

Denied ☐

Reason: _____

KCDHS Representative (print)

Signature **Date**

Exhibit D
Budget Summary will be entered here

Exhibit D
Budget Details will be entered here

Exhibit E

The Department of Human Services (DHS) entered into a Memorandum of Understanding with the California Department of Healthcare Services (DHCS), effective September 1, 2024, and with the California Department of Social Services (CDSS), effective May 18, 2017, regarding the protection of Personally Identifiable Information (PII) that we share with our Contractors. The definition of PII covered by these MOUs refers to “specific information about an individual used to trace that individual’s identity. Information such as his/her name, Social Security number (SSN), date and place of birth, mother’s maiden name or biometric records, alone, or when combined with other personal of identifying information is linkable or linked to a specific individual’s medical, educational, financial, and employment information.”

DHS’ agreements with these entities require DHS to provide a copy or access to both MOUs as well as the Technical System Security Requirements (TSSRs) and the National Institute of Standards and Technology (NIST) to each Contractor. DHS is required to inform Contractors of the specific information that applies to those who receive and send PII information and will provide training materials to assist the Contractors in initial and annual training requirements. Information to obtain copies of the confidential MOUs and security documents, as well as training materials, via secure file transfer, will be provided upon request by contacting BAAContracts@kerndhs.com. **You may not post any of the MOUs or the TSSR/NIST documents in a public place as specified by the Social Security Administration.**

Below are highlights of requirements outlined in the Agreement. This is not a comprehensive list, so please ensure you are familiar with responsibilities outlined in the Agreement relating to PII.

- All Contractors must provide the Department of Human Services with a list of their employees who will have access to PII information exchanged under its Agreement. Please send listing to BAAContracts@kerndhs.com.
- If there is a data breach of your technical system or any loss of PII information by you or your staff, this must be immediately reported to the Department of Human Services Security Officers. You must work with the Department’s Security Officers to determine if the breach is reportable to the State and provide evidence and a report of how the loss occurred, if requested.

- It is important to note that any PII violation carries civil and criminal sanctions for Contractors as well as employees if the SSA information is used in a manner or purpose not authorized under your Agreement with the County. Additionally, violations may result in a suspension of all SSA related documents being provided to the Contractor.

The Department of Human Services is committed to protecting all PII information that is shared with Contractors and trust Contractors share in this commitment.

Department of Human Services Security Officers:

- Technology Services Manager (661-334-3432) BAAContracts@kerndhs.com
- Human Resources Manager (661-633-7373) BAAContracts@kerndhs.com

Exhibit F

BUSINESS ASSOCIATE ADDENDUM

This Business Associate Addendum ("Addendum") supplements and is made a part of the contract ("Contract") by and between County of Kern, by and through the Department of Human Services ("CE") and Contractor's Name ("BA").

RECITALS

- A. CE wishes to disclose certain information, some of which may constitute Protected Health Information ("PHI") (defined below), to BA pursuant to the terms of the Contract.
- B. CE and BA intend to protect the privacy and provide for the security of PHI disclosed to BA pursuant to the Contract in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 ("the HITECH Act"), and regulations promulgated thereunder by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws.
- C. As part of the HIPAA Regulations, the Privacy Rule and the Security Rule (defined below) require CE to enter into a contract containing specific requirements with BA prior to the disclosure of PHI, as set forth in, but not limited to, Title 45, Sections 164.314(a), 164.502(e) and 164.504(e) of the Code of Federal Regulations ("C.F.R.") and contained in this Addendum.

In consideration of the mutual promises below and the exchange of information pursuant to this Addendum, the parties agree as follows:

1. Definitions

Catch-all definition:

The following terms used in this Agreement shall have the same meaning as those terms in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required by Law, Secretary, Security Incident, Subcontractor, Unsecured Protected Health Information, and Use.

Specific definitions:

- (a) Business Associate. “Business Associate” shall generally have the same meaning as the term “business associate” at 45 CFR 160.103, and in reference to the party to this agreement, shall mean the name of the Business Associate listed above.
- (b) Covered Entity. “Covered Entity” or “CE” shall generally have the same meaning as the term “covered entity” at 45 CFR 160.103, and in reference to the party to this agreement, shall mean the Kern County Department of Human Services.
- (c) HIPAA Rules. “HIPAA Rules” shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.
- (d) **Electronic Health Record** shall have the meaning given to such term in the HITECH Act, including, but not limited to, 42 U.S.C. Section 17921.
- (e) **Privacy Rule** shall mean the HIPAA Regulation that is codified at 45 C.F.R. Parts 160 and 164 (Subparts A and E).

2. Obligations and Activities of Business Associate

Business Associate agrees to:

- (a) Not use or disclose protected health information other than as permitted or required by the Agreement or as required by law;
- (b) Use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information, to prevent use or disclosure of protected health information other than as provided for by the Agreement;
- (c) Report to covered entity any use or disclosure of protected health information not provided for by the Agreement of which it becomes aware, including breaches of

unsecured protected health information as required at 45 CFR 164.410, and any security incident of which it becomes aware;

- (d) In accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), if applicable, ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of the business associate agree to the same restrictions, conditions, and requirements that apply to the business associate with respect to such information;
- (e) Make available protected health information in a designated record set to the “covered entity” as necessary to satisfy covered entity’s obligations under 45 CFR 164.524;
- (f) Make any amendment(s) to protected health information in a designated record set as directed or agreed to by the covered entity pursuant to 45 CFR 164.526, or take other measures as necessary to satisfy covered entity’s obligations under 45 CFR 164.526;
- (g) Maintain and make available the information required to provide an accounting of disclosures to the “covered entity” as necessary to satisfy covered entity’s obligations under 45 CFR 164.528;
- (h) To the extent the business associate is to carry out one or more of covered entity’s obligation(s) under Subpart E of 45 CFR Part 164, comply with the requirements of Subpart E that apply to the covered entity in the performance of such obligation(s); and
- (i) Make its internal practices, books, and records available to the Secretary for purposes of determining compliance with the HIPAA Rules.

Permitted Uses and Disclosures by Business Associate

- (a) Business associate may only use or disclose protected health information as necessary to perform the services set forth in the attached Agreement
- (b) Business associate may use or disclose protected health information as required by law.
- (c) Business associate agrees to make uses and disclosures and requests for protected health information consistent with covered entity’s minimum necessary policies and procedures.
- (d) Business associate may not use or disclose protected health information in a manner that would violate Subpart E of 45 CFR Part 164 if done by covered entity except for the

specific uses and disclosures set forth below.

- (e) Business associate may use protected health information for the proper management and administration of the business associate or to carry out the legal responsibilities of the business associate.
- (f) Business associate may disclose protected health information for the proper management and administration of business associate or to carry out the legal responsibilities of the business associate, provided the disclosures are required by law, or business associate obtains reasonable assurances from the person to whom the information is disclosed that the information will remain confidential and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, and the person notifies business associate of any instances of which it is aware in which the confidentiality of the information has been breached.
- (g) Business associate may provide data aggregation services relating to the health care operations of the covered entity.

Provisions for Covered Entity to Inform Business Associate of Privacy Practices and Restrictions

- (a) Covered entity shall notify business associate of any limitation(s) in the notice of privacy practices of covered entity under 45 CFR 164.520, to the extent that such limitation may affect business associate's use or disclosure of protected health information.
- (b) Covered entity shall notify business associate of any changes in, or revocation of, the permission by an individual to use or disclose his or her protected health information, to the extent that such changes may affect business associate's use or disclosure of protected health information.
- (c) Covered entity shall notify business associate of any restriction on the use or disclosure of protected health information that covered entity has agreed to or is required to abide by under 45 CFR 164.522, to the extent that such restriction may affect business associate's use or disclosure of protected health information.
- (d) **Reporting of Improper Access, Use or Disclosure.** BA shall report to CE in writing of any access, use or disclosure of Protected Information not permitted by the Contract and Addendum, and any Breach of Unsecured PHI of which it becomes aware without unreasonable delay and in no case later than 10 calendar days after discovery [42 U.S.C. Section 17921; 45 C.F.R. Section 164.504(e)(2)(ii)(C); 45 C.F.R. Section 164.308(b)].

- (e) **Business Associate's Agents.** BA shall ensure that any agents, including subcontractors, to whom it provides Protected Information, agree in writing to the same restrictions and conditions that apply to BA with respect to such PHI and implement the safeguards required by paragraph (c) above with respect to Electronic PHI [45 C.F.R. § 164.504(e)(2)(ii)(D); 45 C.F.R. § 164.308(b)]. BA shall implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation (see 45 C.F.R. §§ 164.530(f) and 164.530(e)(1)).
- (f) **Amendment of PHI.** If applicable within ten (10) days of receipt of a request from CE for an amendment of Protected Information or a record about an individual contained in a Designated Record Set, BA or its agents or subcontractors shall make such Protected Information available to CE for amendment and incorporate any such amendment to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.526. If any individual requests an amendment of Protected Information directly from BA or its agents or subcontractors, BA must notify CE in writing within five (5) days of the request. Any approval or denial of amendment of Protected Information maintained by BA or its agents or subcontractors shall be the responsibility of CE [45 C.F.R. Section 164.504(e)(2)(ii)(F)].
- (g) **Accounting Rights.** Within ten (10) days of notice by CE of a request for an accounting of disclosures of Protected Information BA and its agents or subcontractors shall make available to CE the information required to provide an accounting of disclosures to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.528, and the HITECH Act, including but not limited to 42 U.S.C. Section 17935(c), as determined by CE. BA agrees to implement a process that allows for an accounting to be collected and maintained by BA and its agents or subcontractors for at least six (6) years prior to the request. However, accounting of disclosures from an Electronic Health Record for treatment, payment or health care operations purposes are required to be collected and maintained for only three (3) years prior to the request, and only to the extent that BA maintains an electronic health record and is subject to this requirement. At a minimum, the information collected and maintained shall include: (i) the date of disclosure; (ii) the name of the entity or person who received Protected Information and, if known, the address of the entity or person; (iii) a brief description of Protected Information disclosed; and (iv) a brief statement of purpose of the disclosure that reasonably informs the individual of the basis for the disclosure, or a copy of the individual's authorization, or a copy of the written request for disclosure. In the event that the request for an accounting is delivered directly to BA or its agents or subcontractors, BA shall within five (5) days of a request forward it to CE in writing. It shall be CE's responsibility to prepare and deliver any such accounting requested BA

shall not disclose any Protected Information except as set forth in Sections 2.b. of this Addendum [45 C.F.R. Sections 164.504(e)(2)(ii)(G) and 165.528]. The provisions of this subparagraph shall survive the termination of this Agreement.

- (h) **Governmental Access to Records.** BA shall make its internal practices, books and records relating to the use and disclosure of Protected Information available to CE and to the Secretary of the U.S. Department of Health and Human Services (the "Secretary") for purposes of determining BA's compliance with the Privacy Rule [45 C.F.R. Section 164.504(e)(2)(ii)(H)]. BA shall provide to CE a copy of any Protected Information that BA provides to the Secretary concurrently with providing such Protected Information to the Secretary.
- (i) **Data Ownership.** BA acknowledges that BA has no ownership rights with respect to the Protected Information.
- (j) **Notification of Breach.** During the term of the Contract, BA shall notify CE within twenty-four (24) hours of any suspected or actual breach of security, intrusion or unauthorized use or disclosure of PHI of which BA becomes aware and/or any actual or suspected use or disclosure of data in violation of any applicable federal or state laws or regulations. BA shall take (i) prompt corrective action to cure any such deficiencies and (ii) any action pertaining to such unauthorized disclosure required by applicable federal and state laws and regulations.
- (k) **Breach Pattern or Practice by Covered Entity.** Pursuant to 42 U.S.C. Section 17934(b), if the BA knows of a pattern of activity or practice of the CE that constitutes a material breach or violation of the CE's obligations under the Contract or Addendum or other arrangement, the BA must take reasonable steps to cure the breach or end the violation. If the steps are unsuccessful, the BA must terminate the Contract or other arrangement if feasible, or if termination is not feasible, report the problem to the Secretary of DHHS. BA shall provide written notice to CE of any pattern of activity or practice of the CE that BA believes constitutes a material breach or violation of the CE's obligations under the Contract or Addendum or other arrangement within five (5) days of discovery and shall meet with CE to discuss and shall attempt to resolve the problem as one of the reasonable steps to cure the breach or end the violation.
- (l) **Audits, Inspection and Enforcement.** Within ten (10) days of a written request by CE, BA and its agents or subcontractors shall allow CE to conduct a reasonable inspection of the facilities, systems, books, records, agreements, policies and procedures relating to the use or disclosure of Protected Information pursuant to this Addendum for the

purpose of determining whether BA has complied with this Addendum; provided, however, that (i) BA and CE shall mutually agree in advance upon the scope, timing and location of such an inspection. (ii) CE shall protect the confidentiality of all confidential and proprietary information of BA to which CE has access during the course of such inspection; and (iii) CE shall execute a nondisclosure agreement, upon terms mutually agreed upon by the parties. If requested by BA. The fact that CE inspects, or fails to inspect, or has the right to inspect, BA's facilities, systems, books, records, agreements, policies and procedures does not relieve BA of its responsibility to comply with this Addendum, nor does CE's (i) failure to detect or (ii) detection, but failure to notify BA or require BA's remediation of any unsatisfactory practices, constitute acceptance of such practice or a waiver of County's enforcement rights under the Contract or Addendum, BA shall notify CE within ten (10) days of learning that BA has become the subject of an audit, compliance review, or complaint investigation by the Office for Civil Rights.

3. Termination

- (a) **Material Breach.** A breach by BA of any provision of this Addendum, as determined by CE, shall constitute a material breach of the Contract and shall provide grounds for immediate termination of the Contract, any provision in the Contract to the contrary notwithstanding. [45 C.F.R. Section 164.504(e)(2)(iii)].
- (b) **Judicial or Administrative Proceedings.** CE may terminate the Contract, effective immediately, if (i) BA is named as a defendant in a criminal proceeding for a violation of HIPAA, the HITECH Act, the HIPAA Regulations or other security or privacy laws or (ii) a finding or stipulation that the BA has violated any standard or requirement of HIPAA, the HITECH Act, the HIPAA Regulations or other security or privacy laws is made in any administrative or civil proceeding in which the party has been joined.
- (c) Obligations of Business Associate Upon Termination.

Upon termination of this Agreement for any reason, business associate, with respect to protected health information received from covered entity, or created, maintained, or received by business associate on behalf of covered entity, shall:

1. Retain only that protected health information which is necessary for business associate to continue its proper management and administration or to carry out its legal responsibilities;

2. Return to covered entity the remaining protected health information that the business associate still maintains in any form;
3. Continue to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information to prevent use or disclosure of the protected health information, other than as provided for in this Section, for as long as business associate retains the protected health information;
4. Not use or disclose the protected health information retained by business associate other than for the purposes for which such protected health information was retained and subject to the same conditions set out in this Agreement above which applied prior to termination; and
5. Return to covered entity or, if agreed to by covered entity, destroy the protected health information retained by business associate when it is no longer needed by business associate for its proper management and administration or to carry out its legal responsibilities.

4. **Indemnification**

BA agrees to indemnify, defend and hold harmless CE and CE's agents, board members, elected and appointed officials and officers, employees, volunteers and authorized representatives from any and all losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments, costs, and expenses (including, but not limited to, reasonable attorneys' fees of County Counsel and counsel retained by CE, expert fees, costs of staff time, and investigation costs) of whatever kind or nature, which arise out of or are in any way connected with any negligent act or omission of BA or BA's officers, agents, employees, independent BAs, sub-contractor of any tier, or authorized representatives. Without limiting the generality of the foregoing, the same shall include injury or death to any person or persons; damage to any property, regardless of where located, including the property of CE; and any workers' compensation claim or suit arising from or connected with any services performed pursuant to this Agreement on behalf of BA by any person or entity.

5. **Disclaimer**

CE makes no warranty or representation that compliance by BA with this Addendum, HIPAA, the HITECH Act, or the HIPAA Regulations will be adequate or satisfactory for BA's own purposes. BA is solely responsible for all decisions made by BA regarding the safeguarding of PHI.

6. **Certification**

To the extent that CE determines that such examination is necessary to comply with CE's legal obligations pursuant to HIPAA relating to certification of its security practices, CE or its authorized agents or contractors, may, at CE's expense, examine BA's facilities, systems, procedures and records as may be necessary for such agents or contractors to certify to CE the extent to which BA's security safeguards comply with HIPAA, the HITECH Act, the HIPAA Regulations or this Addendum.

7. **Amendment**

a. **Amendment to Comply with Law.** The parties acknowledge that state and federal laws relating to data security and privacy are rapidly evolving and that amendment of the Contract or Addendum may be required to provide for procedures to ensure compliance with such developments. The parties specifically agree to take such action as is necessary to implement the standards and requirements of HIPAA, the HITECH Act, the Privacy Rule, the Security Rule and other applicable laws relating to the security or confidentiality of PHI. The parties understand and agree that CE must receive satisfactory written assurance from BA that BA will adequately safeguard all Protected Information. Upon the request of either party, the other party agrees to promptly enter into negotiations concerning the terms of an amendment to this Addendum embodying written assurances consistent with the standards and requirements of HIPAA, the HITECH Act, the Privacy Rule, the Security Rule or other applicable laws. CE may terminate the Contract upon thirty (30) days written notice in the event (i) BA does not promptly enter into negotiations to amend the Contract or Addendum when requested by CE pursuant to this Section or (ii) BA does not enter into an amendment to the Contract or Addendum providing assurances regarding the safeguarding of PHI that CE, in its sole discretion, deems sufficient to satisfy the standards and requirements of applicable laws.

8. **Assistance in Litigation or Administrative Proceedings**

BA shall make itself, and any subcontractors, employees or agents assisting BA in the performance of its obligations under the Contract or Addendum, available to CE, at no cost to County, to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against County, its directors, officers or employees based upon a claimed violation of HIPAA, the HITECH Act, The Privacy Rule, the Security Rule, or other laws relating to security and privacy, except where BA or its subcontractor, employee or agent is a named adverse party.

9. **No Third-Party Beneficiaries**

Nothing express or implied in the Contract or Addendum is intended to confer, nor shall anything herein confer, upon any person other than County, BA and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.

10. **Effect on Contract**

Except as specifically required to implement the purposes of this Addendum, or to the extent inconsistent with this Addendum, all other terms of the Contract shall remain in force and effect.

11. **Interpretation**

The provisions of this Addendum shall prevail over any provisions in the Contract that may conflict or appear inconsistent with any provision in this Addendum. This Addendum and the Contract shall be interpreted as broadly as necessary to implement and comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule. The parties agree that any ambiguity in this Addendum shall be resolved in favor of a meaning that complies and is consistent with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule.

Exhibit G

**VENDOR ASSURANCE OF COMPLIANCE WITH
THE KERN COUNTY DEPARTMENT OF HUMAN SERVICES
NONDISCRIMINATION IN STATE AND FEDERALLY ASSISTED
PROGRAMS**

NAME OF VENDOR/RECIPIENT: Community Action Partnership of Kern (CAPK)

HEREBY AGREES THAT it will comply with Title VI and VII of the Civil Rights Act of 1964 as amended; Section 504 of the Rehabilitation Act of 1973 as amended; the Age Discrimination Act of 1975 as amended; the Food Stamp Act of 1977, as amended and in particular section 272.6; Title II of the Americans with Disabilities Act of 1990; California Civil Code Section 51 et seq., as amended; California Government Code section 11135-11139.5, as amended; California Government Code section 12940 (c), (h) (1), (i), and (j); California Government Code section 4450; Title 22, California Code of Regulations section 98000 – 98413; Title 24 of the California Code of Regulations, Section 3105A(e); the Dymally-Alatorre Bilingual Services Act (California Government Code Section 7290-7299.8); Section 1808 of the Removal of Barriers to Interethnic Adoption Act of 1996; and other applicable federal and state laws, as well as their implementing regulations [including 45 Code of Federal Regulations (CFR) Parts 80, 84, and 91, 7 CFR Part 15, and 28 CFR Part 42], by ensuring that employment practices and the administration of public assistance and social services programs are nondiscriminatory, to the effect that no person shall because of ethnic group identification, age, sex, color, disability, medical condition, national origin, race, ancestry, marital status, religion, religious creed or political belief be excluded from participation in or be denied the benefits of, or be otherwise subject to discrimination under any program or activity

receiving federal or state financial assistance; and HEREBY GIVE ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal and state assistance; and THE VENDOR/RECIPIENT HEREBY GIVES ASSURANCE THAT administrative methods/procedures which have the effect of subjecting individuals to discrimination or defeating the objectives of the California Department of Social Services (CDSS) Manual of Policies and Procedures (MPP) Chapter 21, will be prohibited.

BY ACCEPTING THIS ASSURANCE, the vendor/recipient agrees to compile data, maintain records and submit reports as required, to permit effective enforcement of the aforementioned laws, rules and regulations and permit authorized CDSS and/or federal government personnel, during normal working hours, to review such records, books and accounts as needed to ascertain compliance. If there are any violations of this assurance, CDSS shall have the right to invoke fiscal sanctions or other legal remedies in accordance with Welfare and Institutions Code section 10605, or Government Code section 11135-11139.5, or any other laws, or the issue may be referred to the appropriate federal agency for further compliance action and enforcement of this assurance.

THIS ASSURANCE is binding on the vendor/recipient directly or through contract, license, or other provider services, as long as it receives federal or state assistance.



MEMORANDUM

To: Budget and Finance Committee

From: 
Rebecca Moreno, Director of Housing & Supportive Services

Date: June 18, 2025

Subject: *Agenda Item 4h*: U.S. Department of Housing and Urban Development
CA1799L9D042406 and Coordinated Entry System Renewal Contract -
Action Item

The U.S. Department of Housing and Urban Development (HUD) has awarded Community Action Partnership of Kern a renewal contract for operation of the Coordinated Entry System (CES) on behalf of the Bakersfield-Kern Regional Homeless Collaborative (BKRHC) Continuum of Care (CoC).

The annual budget of \$251,909.00 has been designed to fund one .05 FTE CES Program Manager, 1.0 FTE CES Supervisor and 1.0 FTE Housing Navigator. The Housing Navigator conduct intakes, referrals, assessments, and determines eligibility in accordance with HUD and local CoC policies. The CES Supervisor provides oversight and guidance to the Homeless Navigators as well as conducts training, data management, and reporting to the CoC.

This extended agreement aligns with CAPK's enduring mission to address critical needs in the community and Strategic Goal #3, Objective 3.1 to increase housing stability for people experiencing or at risk of homelessness.

RECOMMENDATION

Staff recommend that the Budget and Finance Committee approve the Renewal Contract with US Department of Housing and Urban Development & Coordinated Entry System and further recommend approval by the full Board and authorize the Chief Executive Officer to execute the contract for services with the U. S. Department of Housing and Urban Development for Coordinated Entry System and any amendments throughout the term of the contract.

Attachment:

Grant Agreement: Grant Number CA1799L9D042406



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
300 N. Los Angeles Street
Suite 4054
Los Angeles, CA 90012

Grant Number: CA1799L9D042406
Recipient's Name: Community Action Partnership of Kern
Tax ID Number: 95-2402760
Unique Entity Identifier [SAM]: MH2JA4FK2WK1
Federal Award Date: 6/3/2025

CONTINUUM OF CARE PROGRAM (Assistance Listing# 14.267)
GRANT AGREEMENT

This Grant Agreement (“this Agreement”) is made by and between the United States Department of Housing and Urban Development (“HUD”) and Community Action Partnership of Kern (the “Recipient”).

This Agreement, the Recipient’s use of funds provided under this Agreement (the “Grant” or “Grant Funds”), and the Recipient’s operation of projects assisted with Grant Funds are governed by

1. The Consolidated Appropriations Act, 2024 (Public Law 118-42, approved March 9, 2024);
2. title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the “Act”);
3. the Continuum of Care Program rule at 24 CFR part 578 (the “Rule”), as amended from time to time;
4. the Notice of Funding Opportunity for FY 2024 and FY 2025 Continuum of Care Competition and Renewal or Replacement of Youth Homeless Demonstration Program (NOFO) except for references in the NOFO to Executive Orders that have since been repealed;
5. all current Executive Orders; and
6. the Recipient’s application submissions on the basis of which these Grant Funds were approved by HUD, including the certifications, assurances, technical submission documents, and any information or documentation required to meet any grant award condition (collectively, the “Application”).

The Application is incorporated herein as part of this Agreement, except that only the project (those projects) listed below are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control. Capitalized terms that are not defined in this agreement shall have the meanings given in the Rule.

HUD’s total funding obligation authorized by this grant agreement is \$251,909, allocated between the project(s) listed below (each identified by a separate grant number) and, within those projects, between budget line items, as shown below. The Grant Funds an individual project will receive are as shown in the Application on the final HUD-approved Summary Budget for the project. Recipient shall use the Grant Funds provided for the projects listed below, during the budget period(s) period stated below.

Grant No. (FAIN)	Grant Term	Performance Period	Budget Period	Total Amount
CA1799L9D042406	12 months	08-01-2025 - 07-31-2026	08-01-2025 - 07-31-2026	\$251,909

allocated between budget line items as follows:

a. Continuum of Care Planning Activities	\$0
b. Acquisition	\$0
c. Rehabilitation	\$0
d. New construction	\$0
e. Leasing	\$0
f. Rental assistance	\$0
g. Supportive services	\$230,378
h. Operating costs	\$0
i. Homeless Management Information System	\$0
j. Administrative costs	\$21,531
k. Relocation costs	\$0
l. VAWA Costs	\$0
m. Rural Costs	\$0
n. HPC homelessness prevention activities:	
Housing relocation and stabilization services	\$0
Short-term and medium-term rental assistance	\$0

Pre-award Costs for Continuum of Care Planning

The Recipient may, at its own risk, incur pre-award costs for continuum of care planning awards, after the date of the HUD selection notice and prior to the effective date of this Agreement, if such costs: a) are consistent with 2 CFR 200.458; and b) would be allowable as a post-award cost; and c) do not exceed 10 percent of the total funds obligated to this award. The incurrence of pre-award costs in anticipation of an award imposes no obligation on HUD either to make the award, or to increase the amount of the approved budget, if the award is made for less than the amount anticipated and is inadequate to cover the pre-award costs incurred.

These provisions apply to all Recipients:

The Recipient:

(1) shall not use grant funds to promote “gender ideology,” as defined in E.O. 14168, Defending Women from Gender Ideology Extremism and Restoring Biological Truth to the Federal Government;

(2) agrees that its compliance in all respects with all applicable Federal anti-discrimination laws is material to the U.S. Government’s payment decisions for purposes of section 3729(b)(4) of title 31, United States Code;

(3) certifies that it does not operate any programs that violate any applicable Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964;

(4) shall not use any Grant Funds to fund or promote elective abortions, as required by E.O. 14182, Enforcing the Hyde Amendment; and

(5) Notwithstanding anything in the NOFO or Application, this Grant shall not be governed by Executive Orders revoked by E.O. 14154, including E.O. 14008, or NOFO requirements implementing Executive Orders that have been revoked.

The recipient must administer its grant in accordance with all applicable immigration restrictions and requirements, including the eligibility and verification requirements that apply under title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended (8 U.S.C. 1601-1646) (PRWORA) and any applicable requirements that HUD, the Attorney General, or the U.S. Center for Immigration Services may establish from time to time to comply with PRWORA, Executive Order 14218, or other Executive Orders or immigration laws.

No state or unit of general local government that receives funding under this grant may use that funding in a manner that by design or effect facilitates the subsidization or promotion of illegal immigration or abets policies that seek to shield illegal aliens from deportation.

Subject to the exceptions provided by PRWORA, the recipient must use SAVE, or an equivalent verification system approved by the Federal government, to prevent any Federal public benefit from being provided to an ineligible alien who entered the United States illegally or is otherwise unlawfully present in the United States.

HUD will not enforce provisions of the Grant Agreement to the extent that they require the project to use a housing first program model.

As stated in Section III.A.2 of the NOFO, Faith-based organizations may be recipients or subrecipients for funds under this agreement on the same basis as any other organization. Recipients may not, in the selection of subrecipients, discriminate against an organization based on the organization's religious character, affiliation, or exercise.

If any new projects funded under this Agreement are for project-based rental assistance for a term of fifteen (15) years, the funding provided under this Agreement is for the performance period stated herein only. Additional funding is subject to the availability of annual appropriations.

The budget period and performance period of renewal projects funded by this Agreement will begin immediately at the end of the budget period and performance period of the grant being renewed. Eligible costs incurred between the end of Recipient's budget period and performance period under the grant being renewed and the date this Agreement is executed by both parties may be reimbursed with Grants Funds from this Agreement. No Grant Funds for renewal projects may be drawn down by Recipient before the end date of the project's budget period and performance period under the grant that has been renewed.

For any transition project funded under this Agreement the budget period and performance period of the transition project(s) will begin immediately at the end of the Recipient's final operating year under the grant being transitioned. Eligible costs, as defined by the Act and the Rule, incurred between the end of Recipient's final operating year under the grant being transitioned and the execution of this Agreement may be paid with funds from the first operating year of this Agreement.

HUD designations of Continuums of Care as High-performing Communities (HPCS) are published on HUD.gov in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for the grant was designated an HPC for the applicable fiscal year.

The Recipient must use the Grant Funds only for costs (including indirect costs) that meet the applicable requirements in 2 CFR part 200 (including appendices), as may be amended from time to time. The Recipient's indirect cost rate information is as provided in Addendum #1 to this Agreement. The Recipient must immediately notify HUD upon any change in the Recipient's indirect cost rate, so that HUD can amend the Agreement to reflect the change if necessary.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Recipient's applicant profile in e-snaps. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

The Recipient must comply with the applicable requirements in 2 CFR part 200, as may be amended from time to time.

Build America, Buy America Act. The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.

Waste, Fraud, Abuse, and Whistleblower Protections. Any person who becomes aware of the existence or apparent existence of fraud, waste or abuse of any HUD award must report such incidents to both the HUD official responsible for the award and to HUD's Office of Inspector General (OIG). HUD OIG is available to receive allegations of fraud, waste, and abuse related to HUD programs via its hotline number (1-800-347-3735) and its online hotline form. You must comply with 41 U.S.C. § 4712, which includes informing your employees in writing of their rights and remedies, in the predominant native language of the workforce. Under 41 U.S.C. § 4712, employees of a government contractor, subcontractor, grantee, and subgrantee—as well as a personal services contractor—who make a protected disclosure about a Federal grant or contract cannot be discharged, demoted, or otherwise discriminated against as long as they reasonably believe the information they disclose is evidence of:

1. Gross mismanagement of a Federal contract or grant;
2. Waste of Federal funds;
3. Abuse of authority relating to a Federal contract or grant;
4. Substantial and specific danger to public health and safety; or
5. Violations of law, rule, or regulation related to a Federal contract or grant.

HUD may terminate all or a portion of the Grant in accordance with the Act, the Rule and 2 CFR 200.340. The Agreement constitutes the entire agreement between the parties and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development**

By:



(Signature)

Ester Dela, Acting Director

(Typed Name and Title)

June 3, 2025

(Date)

RECIPIENT

Community Action Partnership of Kern

(Name of Organization)

By:

(Signature of Authorized Official)

(Typed Name and Title of Authorized Official)

(Date)

Indirect Cost Information for Award Applicant/Recipient			
1. Federal Program/Assistance Listing Program Title: CONTINUUM OF CARE PROGRAM/Assistance Listing# 14.267			
2. Legal Name of Applicant/Recipient: Community Action Partnership of Kern			
3. Indirect Cost Rate Information for the Applicant/Recipient: Please check the box that applies to the Applicant/Recipient and complete the table only as provided by the instructions accompanying this form. ☐ The Applicant/Recipient will not charge indirect costs using an indirect cost rate. ☐ The Applicant/Recipient will calculate and charge indirect costs under the award by applying a de minimis rate as provided by 2 CFR 200.414(f), as may be amended from time to time. ☐ The Applicant/Recipient will calculate and charge indirect costs under the award using the indirect cost rate(s) in the table below, and each rate in this table is included in an indirect cost rate proposal developed in accordance with the applicable appendix to 2 CFR part 200 and, if required, has been approved by the cognizant agency for indirect costs.			
Agency/department/ major function	Indirect cost rate	Type of Direct Cost Base	Type of Rate
4. Submission Type (check only one): ☒ Initial submission ☐ Update		5. Effective date(s):	
6. Certification of Authorized Representative for the Applicant/Recipient: **Under penalty of perjury, I certify on behalf of the Applicant/Recipient that (1) all information provided on this form is true, complete, and accurate, and (2) the Applicant/Recipient will provide HUD with an update to this form immediately upon learning of any change in the information provided on this form, and (3) I am authorized to speak for the Applicant/Recipient regarding all information provided on this form. Signature: _____ Date: _____ Name: Title:			

****Warning:** Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties (18 U.S.C §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. § 3729, 3802; 24 CFR § 28.10(b)(iii)).

Public Reporting Burden Statement: This collection of information is estimated to average 0.25 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of the requested information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 8210, Washington, DC 20410-5000. Do not send completed forms to this address. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. This agency is authorized to collect this information under Section 102 of the Department of Housing and Urban Development Reform Act of 1989. The information you provide will enable HUD to carry out its responsibilities under this Act and ensure greater accountability and integrity in the provision of certain types of assistance administered by HUD. This information is required to obtain the benefit sought in the grant program. Failure to provide any required information may delay the processing of your application and may result in sanctions and penalties including of the administrative and civil money penalties specified under 24 CFR §4.38. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552). The information contained on the form is not retrieved by a personal identifier, therefore it does not meet the threshold for a Privacy Act Statement.

Instructions for Completing the Indirect Cost Information for the Award Applicant/Recipient

Number	Item	Instructions
1	Federal Program/ Assistance Listing Program Title	Enter the title of the program as listed in the applicable funding announcement or notice of funding availability.
2	Legal Name of Applicant/ Recipient	Enter the legal name of the entity that will serve as the recipient of the award from HUD.
3	Indirect Cost Rate Information for the Applicant/ Recipient	Mark the one (and only one) checkbox that best reflects how the indirect costs of the Applicant/Recipient will be calculated and charged under the award. Do not include indirect cost rate information for subrecipients. The table following the third checkbox must be completed only if that checkbox is checked. When listing a rate in the table, enter the percentage amount (for example, "15%"), the type of direct cost base to be used (for example, "MTDC"), and the type of rate ("predetermined," "final," "fixed," or "provisional"). If using the Simplified Allocation Method for indirect costs, enter the applicable indirect cost rate and type of direct cost base in the first row of the table. If using the Multiple Allocation Base Method, enter each major function of the organization for which a rate was developed and will be used under the award, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied. If the Applicant/Recipient is a government and more than one agency or department will carry out activities under the award, enter each agency or department that will carry out activities under the award, the indirect cost rate(s) for that agency or department, and the type of direct cost base to which each rate will be applied.
4	Submission Type	Check the appropriate box to identify whether this is the first submission of this form for the award or an update to a previous submission of this form for the award.
5	Effective date(s)	Enter the date(s) for which the information on this form applies.
6	Certification of Authorized Representative for the Applicant/ Recipient	An employee or officer of the Applicant/Recipient with the capacity and authority to make this certification for the Applicant/Recipient must make the certification by signing as provided. They must also provide the date of their signature, full name, and position title.



MEMORANDUM

To: Budget and Finance Committee

From: Carol Hendricks, Enrollment and Attendance Manager

Date: June 18, 2025

Subject: *Agenda Item 4i*: Status of California State Migrant Contract - **Info Item**

The Migrant Child Care and Development Program (CMIG) is one of three contracts administered under the Community Action Partnership of Kern's (CAPK) Head Start program. In recent years, the agency has not met the requirements to earn this specific contract. Following a detailed review, contributing factors were identified.

Eligibility

To qualify for the CMIG contract, at least 50% of the applicant's income must be derived from employment in the agricultural industry. Applicants are also required to provide 12 months of financial documentation to verify this income threshold. During the enrollment process, if an applicant provides income documentation indicating employment in agriculture, the appropriate documentation is then requested to determine eligibility under the CMIG contract. Should the applicant be unable to provide the required verification, enrollment continues under an alternative contract.

Monitoring

We are currently enhancing our outreach and recruitment efforts to identify and engage families who may qualify for CMIG. It is our goal that these ongoing initiatives will improve enrollment under the CMIG contract and ensure that eligible families receive appropriate services. As part of routine internal audits, if an applicant is identified as potentially eligible for CMIG, staff from the Enrollment and Attendance Department reach out to request the necessary documentation. If the applicant successfully submits the required information and meets the eligibility criteria, a Notice of Action is issued, and their file is transferred to the CMIG contract.

Program Risks

On July 1, 2025, the California Department of Social Services will end legal protections for under-earning State contracts. This "hold-harmless" process was introduced as a COVID initiative. Within the next program year, if the program continues to under-earn this contract, the state will request to reallocate funding to another contractor. Program leadership has reviewed strategies to initiate CMIG funding being modified or eliminated. As options are developed, program staff will request approval from the Board as appropriate.



MEMORANDUM

To: Budget and Finance Committee
Tracy Webster
From: Tracy Webster, Chief Financial Office
Date: June 18, 2025
Subject: *Agenda item 4j:* Goal Group 6 Status Update - **Info Item**

Strategic Plan Goal 6 states, “Increase fiscal health and stability of the agency to properly align resources to support clients and build capacity staff. Significant progress has been made across multiple strategic priorities, with several initiatives now fully implemented and marked at 90% completion.

Key accomplishments for Goal 6:

Goal 6.1 - Adequate Staffing: 100% COMPLETE

- Enhanced workforce capacity for program implementation and fiscal decision-making
- Implemented human capital management platform for data-driven HR operations

Goal 6.2 - Unrestricted Funding Growth: 100% COMPLETE

- Established baseline targets for indirect funding from existing programs
- Diversified funding streams through CAPK Foundation partnerships
- Developed comprehensive fundraising and donor relationship plans

Goal 6.3 - Administrative Infrastructure: IN PROGRESS

- **Subgoal 6.3.1** (Deferred Maintenance): 50% complete
 - HVAC preventative maintenance schedules established
 - Vendor contracts secured and facility assessments completed
 - *Pending: Budget integration for FY 2026-27*
- **Subgoal 6.3.2** (IT Expansion): Complete - department expanded to meet operational demands

These milestones establish a strong foundation for continued organizational growth and sustainability, significantly advancing the agency's strategic roadmap.

Attachments:

Goal 6 Progress Summary

Mission Statement

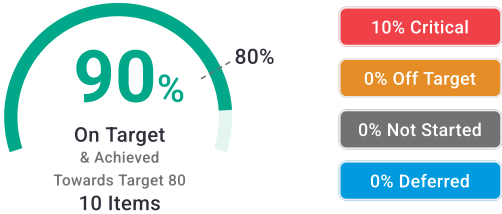
Organizational Slogan

Community Action Partnership of Kern will address underlying causes of poverty, alleviate the effects, and promote dignity and self-sufficiency in the communities we serve.

Vision Statement

We envision communities where all people have equal opportunities to achieve greater self-sufficiency and attain their version of the American Dream.

Vision Description



My Items

Item	EOY Actual
6.1: Ensure adequate staffing for successful implementation and fiscal decisionmaking.	100%
6.1.2: Enhance functionality and implementation of a human capital management platform to support workforce planning and management.	100%
6.2: Grow unrestricted funding capacity.	100%
6.2.1: Continue to generate indirect funds from existing programming and develop baseline and projected targets by program. Diversify funding...	100%
6.2.2: Work with the CAPK Foundation to broaden the fundraising scope to support internal programs and cultivate new partnerships.	100%
6.2.2.1: Collaborate with Foundation to develop fundraising plans, informed by most pressing program/operational funding needs through case for...	100%

Item	EOY Actual
6.2.2.2: Developing a relationship development plan, including donor cultivation, prospecting, and stewardship for long-term support.	100%
6.3: Enhance agency administrative and operational infrastructure.	100%
6.3.1: Create an alignment of a deferred maintenance program among the finance and operations department.	50%
6.3.2: To support Goal 5, expand the information and technology department to support current and future needs.	100%

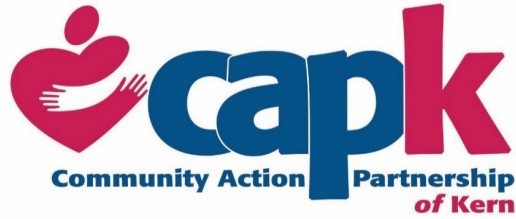
Tracy Webster

My Items for Plan to Date

Community Action...
As of June 2, 2025

Objective Ensure adequate staffing for successful implementation and fiscal decisionmaking. (6.1) (Last updated: 06/02/25) Aligned to: #6 Fiscal Health and Stability	Owner Tracy Webster	Measure: <i>Percent Complete</i>	Start Date 10/01/21	End Date 12/31/25	PTD Target 86.2%	PTD Status 100%
Activity Enhance functionality and implementation of a human capital management platform to support workforce planning and management. (6.1.2) (Last updated: 06/02/25)	Owner Tracy Webster	Measure: <i>Percent Complete</i>	Start Date 01/01/23	End Date 12/31/24	PTD Target 100%	PTD Status 100%
Objective Grow unrestricted funding capacity. (6.2) (Last updated: 05/22/23) Aligned to: #6 Fiscal Health and Stability	Owner Tracy Webster	Measure: <i>Percent Complete</i>	Start Date 10/01/21	End Date 12/31/25	PTD Target 86.2%	PTD Status 100%
Activity Continue to generate indirect funds from existing programming and develop baseline and projected targets by program. Diversify funding streams and service lines based upon new and emerging needs. (6.2.1) (Last updated: 12/06/21)	Owner Tracy Webster	Measure: <i>Percent Complete</i>	Start Date 10/01/21	End Date 12/31/22	PTD Target 20%	PTD Status 100%
Activity Work with the CAPK Foundation to broaden the fundraising scope to support internal programs and cultivate new partnerships. (6.2.2) (Last updated: 05/22/23)	Owner Tracy Webster	Measure: <i>Percent Complete</i>	Start Date 10/01/21	End Date 12/31/23	PTD Target 100%	PTD Status 100%
Objective Enhance agency administrative and operational infrastructure. (6.3) (Last updated: 06/02/25) Aligned to: #6 Fiscal Health and Stability Last comment: Sage Intacct is fully implemented. (06/02/25)	Owner Tracy Webster	Measure: <i>Percent Complete</i>	Start Date 10/01/21	End Date 12/31/25	PTD Target 86.2%	PTD Status 100%
Activity Create an alignment of a deferred maintenance program among the finance and operations department. (6.3.1) (Last updated: 06/02/25) Last comment: Deferred maintenance schedule identified. It is pending a formal report and integration with budgeting. (06/02/25)	Owner Tracy Webster	Measure: <i>Percent Complete</i>	Start Date 01/01/23	End Date 12/31/24	PTD Target 100%	PTD Status 50%
Activity To support Goal 5, expand the information and technology department to support current and future needs. (6.3.2) (Last updated: 03/12/24)	Owner Tracy Webster	Measure: <i>Percent Complete</i>	Start Date 01/01/23	End Date 12/31/24	PTD Target 100%	PTD Status 100%

Activity	Owner	Measure:	Start Date	End Date	PTD Target	PTD Status
Advance implementation of position control to align staff hiring with strategic needs and financial resources of the organization and ensure effective workforce management. (6.1.1) (Last updated: 06/02/25)		Percent Complete	10/01/21	12/31/25	86.2%	80%



BUDGET AND FINANCE COMMITTEE

JUNE 18, 2025

FINANCIAL REPORT

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**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
<u>UNRESTRICTED</u>						
GENERAL FUND			NOT APPLICABLE	03/01/24 - 02/28/25	501	NOT APPLICABLE
DISCRETIONARY FUND			NOT APPLICABLE	03/01/24 - 02/28/25	502	NOT APPLICABLE
FOOD BANK			NOT APPLICABLE	03/01/24 - 02/28/25	504	SHARED MAINTENANCE, MEMBERSHIP FEES, DONATIONS, ETC.
FOOD BANK EXPANSION			NOT APPLICABLE	03/01/24 - 02/28/25	505	DONATIONS
ENERGY			NOT APPLICABLE	03/01/24 - 02/28/25	524	NOT APPLICABLE
SHAFTER YOUTH CENTER			NOT APPLICABLE	03/01/24 - 02/28/25	527	DONATIONS, RENTAL INCOME
FRIENDSHIP HOUSE			NOT APPLICABLE	03/01/24 - 02/28/25	531	DONATIONS, RENTAL INCOME
EAST KERN FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/24 - 02/28/25	533	DONATIONS
OASIS FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/24 - 02/28/25	534	DONATIONS
211			NOT APPLICABLE	03/01/24 - 02/28/25	536	FEE FOR SERVICE
M STREET NAVIGATION CENTER			NOT APPLICABLE	03/01/24 - 02/28/25	541	DONATIONS
TAX ASSISTANCE			NOT APPLICABLE	03/01/24 - 02/28/25	545	DONATIONS
FUND RAISING			NOT APPLICABLE	03/01/24 - 02/28/25	595	DONATIONS
<u>RESTRICTED</u>						
EARLY HEAD START/HEAD START - NO COST EXTENSION	39,182,883	93.600	09CH011132-05	03/01/23 - 02/28/25	108/109/117	U S DEPT OF HEALTH & HUMAN SERVICES
EARLY HEAD START/HEAD START	17,869,274	93.600	09CH012489-01	03/01/24 - 02/28/25	108/109/117	
HUD - COORDINATED ENTRY SYSTEM	236,838	14.267	CA1799L9D042204	08/01/23 - 07/31/24	160	U S DEPT OF HOUSING AND URBAN DEVELOPMENT OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
VITA	258,775	21.009	24VITAA0111	10/01/23 - 09/30/24	149	U S DEPT OF THE TREASURY - INTERNAL REVENUE SERVICE
CSBG (COMMUNITY SERVICES BLOCK GRANT)	1,791,327	93.569	24F - 3015	01/01/24 - 12/31/24	103	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
LIHEAP (LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	7,629,640	93.568	24B-2012	11/01/23 - 06/30/25	122-34	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
SLIHEAP (SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	284,366	93.568	23Q-5561	05/01/23 - 05/31/24	122-44	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
ESLIHEAP (EMERGENCY SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	5,432,583	93.568	22J-5716	04/15/23 - 05/31/25	122-43	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
DOE (DEPARTMENT OF ENERGY) BIL (BIPARTISAN INFRASTRUCTURE LAW)	3,000,000	81.042	22P-7010	06/01/23 - 06/30/27	123-67	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
LIHWAP (LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM)	537,098	93.499	21Z-9556	04/01/22 - 3/31/24	124	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
GENERAL CENTER CHILD CARE	611,225	93.575	CCTR - 3063	07/01/23 - 06/30/24	253	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
GENERAL CENTER CHILD CARE	275,855	93.596	CCTR - 3063	07/01/23 - 06/30/24	253	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT ALTERNATIVE PAYMENT	5,466,652	93.575	CMAF - 3000	07/01/23 - 06/30/24	261	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
NEOPB CAL FRESH HEALTHY LIVING	1,903,731	10.561	23-10317	10/01/23 - 09/30/24	145	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA DEPT OF PUBLIC HEALTH, NUTRITION EDUCATION AND OBESITY PREVENTION BRANCH
211 HOSPITAL PREPAREDNESS PROGRAM - EMERGENCY RESPONSE & SURGE C	10,000	93.074	659 - 2017	PENDING	186	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF HEALTH SERVICES, COUNTY OF KERN, DEPT OF PUBLIC HEALTH
EFAP (EMERGENCY FOOD ASSISTANCE PROGRAM)	146,294	10.568/ 569	15 - MOU - 00118	10/01/23 - 09/30/24	105/111	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP REACH AND RESILIENCY	96,159	10.568	15 - MOU - 00118	06/13/22 - 06/30/24	105-103	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP REACH AND RESILIENCY Round 2	229,526	10.568	15 - MOU - 00118	07/01/23 - 06/30/25	105-105	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP COMMUNITY CREDIT CORPORATION Phase 1, 2, and 3	99,138	10.187	15 - MOU - 00118	00/00/00 - 09/30/24	105-106	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
SNFMP (SENIOR FARMERS MARKET NUTRITION PROGRAM)	17,000	10.576		7/1/2020 - TBD	113	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EF&S Phase 40	56,733	97.024		4/1/2022 - 5/31/2023	114	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
LOCAL FOOD PURCHASE ASSISTANCE PROGRAM (LFPA)	815,097	10.182		PENDING	131	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
COUNTY OF KERN FOOD DISTRIBUTION	1,000,000	14.218			138	U S DEPT OF HOUSING AND URBAN DEVELOPMENT, COUNTY OF KERN
SAFE CAMPING - COUNTY OF KERN	1,275,824	21.027		7/1/2023 - 6/30/2024	142-000	U S DEPT OF TREASURY CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, COUNTY OF KERN

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
CSFP (COMMODITY SUPPLEMENTAL FOOD PROGRAM)	453,040	10.565	MOU-20-6003	10/01/23 - 09/30/24	147	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CHILD AND ADULT CARE FOOD PROGRAM (CACFP) - KERN & SAN JOAQUIN	BASED ON MEALS SERVED	10.558	15 - 1248 - OJ	10/01/23 - 09/30/24	112/139	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF EDUCATION
WIC (WOMEN, INFANTS & CHILDREN)	4,273,247	10.557	22 - 10236	10/01/23 - 09/30/24	115	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF PUBLIC HEALTH
ASTHO VACCINE EQUITY PROJECT	575,000 145,000	93.185	00-FE-3400-01-00 00-FE-3400-03-00	05/01/22 - 07/31/23 09/01/23 - 07/30/24	151	US DEPARTMENT OF HEALTH AND HUMAN SERVICES / CENTERS OF DISEASE CONTROL AND PREVENTION, ASSOCIATION OF STATE AND TERRITORIAL HEALTH OFFICIALS (ASTHO)
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) AKA CALFRESH PROGRAM	55,428	10.561	22 - CF - SUB - KERN	10/01/23 - 09/30/24	164	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, INFO LINE OF SAN DIEGO dba 211 SAN DIEGO
HUD COMMUNITY PROJECT FUNDING - FOOD BANK EXPANSION	3,000,000	14.251	B-22-CP-CA-0119	11/01/22 - 08/31/30	168	DEPARTMENT OF URBAN HOUSING AND DEVELOPMENT
QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS) - SAN JOAQUIN	20,000	84.412	N/A	07/01/23 - 06/30/24	117-005	U.S. DEPT OF EDUCATION - STATE OF CALIFORNIA, DEPT OF EDUCATION - FIRST 5 CALIFORNIA, COUNTY OF SAN JOAQUIN, FIRST 5 SAN JOAQUIN, RACE TO THE TOP
CALCAPA DIAPER DISTRIBUTION PILOT	125,000	93.647	90EDA0009-DDDRP	10/01/23 - 04/30/25	191	U.S. DEPT OF SOCIAL SERVICES, CAL CAPA
BCSD CA SCHOOL COMMUNITY PARTNERSHIP	500,000	N/A		08/03/2022 - 06/30/2027	205	STATE OF CALIFORNIA, DEPT OF EDUCATION, BAKERSFIELD CITY SCHOOL DISTRICT (BCSD)
KCCD CERF REGIONAL CONVENER	160,000	N/A		03/06/23 - 09/30/24	208	STATE OF CALIFORNIA - EMPLOYMENT DEVELOPMENT DEPARTMENT, KERN COMMUNITY COLLEGE DISTRICT
KCCD CALIFORNIA WORKFORCE DEVELOPMENT BOARD (CWDB) HIGH ROAD TRAINING PARTNERSHIP RESILIENT (HRTPR) WORKFORCE FUND	75,000	N/A		10/01/23 - 03/30/26	209	STATE OF CALIFORNIA - CALIFORNIA WORKFORCE DEVELOPMENT BOARD, KERN COMMUNITY COLLEGE DISTRICT
CFDA - HEALTHY REFRIGERATION PROGRAM GRANT (HRPG)	73,862	N/A	23-0821-000-SG	04/01/24 - 03/31/25	218	STATE OF CALIFORNIA, CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CFDA)
CITY OF BAKERSFIELD - FHCC SPORTS FIELD	1,000,000	N/A	2023 - 073	07/01/2022 - 07/30/2026	231	STATE OF CALIFORNIA, DEPT OF PARKS AND RECREATION, CITY OF BAKERSFIELD
CITY OF BAKERSFIELD - CALVIP OUTREACH	225,000	N/A	2023-244	10/11/23 - 12/31/25	243	STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD
CITY OF BAKERSFIELD CALVIP	578,731	N/A	2022-199	9/21/22-12/31/25	247	STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
SAN JOAQUIN COE GENERAL CHILD CARE (CCTR)	2,458,117	N/A	N/A	07/01/23 - 06/30/24	248	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
CSPP QRIS BLOCK GRANT	17,990		N/A	07/01/23 - 06/30/24	258-005	STATE OF CALIFORNIA, DEPT OF EDUCATION - KERN COUNTY SUPERINTENDENT OF SCHOOLS, KERN EARLY STARS
SAN JOAQUIN COE GENERAL CHILD CARE (CSPP)	255,528		N/A	07/01/24 - 06/30/25	259	STATE OF CALIFORNIA, DEPT OF EDUCATION - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
CDSS CHILD CARE FACILITIES	249,637		FGRT-22-IGPMRR-0828-A1	08/16/22 - 06/30/24	260	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT ALTERNATIVE PAYMENT	23,809,862		CMAF - 3000	07/01/23 - 06/30/24	261	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
GENERAL CENTER CHILD CARE	3,043,423		CCTR - 3063	07/01/23 - 06/30/24	253	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CALIFORNIA STATE PRESCHOOL PROGRAM	7,087,664 7,198,002		CSPP - 3124 CSPP - 4122	07/01/23 - 06/30/24 07/01/24 - 06/30/25	258	STATE OF CALIFORNIA, DEPT OF EDUCATION
MIGRANT CHILD CARE	291,239		CMIG - 3004	07/01/23 - 06/30/24	250	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT SPECIALIZED SERVICES	40,079		CMSS - 3004	07/01/23 - 06/30/24	252	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CAL EITC FREE TAX PREPARATION ASSISTANCE GRANT	2,304,654		21T-1015	12/01/21 - 06/30/24	234	STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
HOME VISIT INITIATIVE (COUNTY OF KERN)	4,874,043		022-2024	07/01/23 - 06/30/24	270	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN)	70,000		216-2023	07/01/23 - 06/30/24	271	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN) - MEDI-CAL	311,248		217-2023	07/01/23 - 06/30/24	274	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
COUNTY OF KERN LOW BARRIER HOMELESS SHELTER OPERATIONAL	2,715,812		017-2020	07/01/20-06/30/21	275-000	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, COUNTY OF KERN

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
BAKERSFIELD KERN REGIONAL HOMELESS COLLABORATIVE HOMELESS HOUSING ASSISTANCE AND PREVENTION (HHAP)	78,000 200,000 300,000 200,000		N/A 2022-017 2023-302	10/01/20 - 09/30/23 08/01/22 - 01/31/24 05/01/23 - 06/30/26 12/01/23 - 12/31/25	276 276-72 276-73 276-005-74	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, BAKERSFIELD REGIONAL HOMELESS COLLABORATIVE
FOOD BANK CAPACITY PROGRAM - FOOD BANK EXPANSION	4,859,606		SGRT-22-0012	07/01/21 - 06/30/26	215-100	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
TAX CHECK - OFF (FOOD BANK)	13,749		15 MOU - 00118	07/01/22 - 06/30/23	216-000	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) CAL FOOD	256,506		MOU-22-00118	07/01/23 - 04/30/24	216-087	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) DROUGHT FOOD ASSISTANCE	339,726		MOU-22-00118	07/01/23 - 06/30/24	216-088	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSOSTANCE CAL FOOD ONE-TIME FUNDS	3,669,360		N/A	07/01/22 - 04/30/25	216-102	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSOSTANCE CAL FOOD ONE-TIME FUNDS ROUND 2	1,727,122		MOU-22-00118	07/01/23 - 04/30/25	216-104	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
BOARD OF STATE AND COMMUNITY CORRECTIONS WARM HAND-OFF	750,000		BSCC 1012-22	10/01/22 - 04/30/26	277	STATE OF CALIFORNIA, BOARD OF STATE AND COMMUNITY CORRECTIONS
FIRST 5 KERN - HELPLINE 211	93,282		2020.2.05	07/01/23 - 06/30/24	288	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	147,799		2020.2.06	07/01/23 - 06/30/24	281	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN - HELP ME GROW	256,718		2020.1.06	07/01/23 - 06/30/24	284	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN - RIDGECREST FAMILY RESOURCE CENTER	173,165		2020.2.18	07/01/23 - 06/30/24	286	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
BKRHC - ENCAMPMENT RESOLUTION FUNDING	139,968		2023-307	12/01/23 - 12/30/25	293	STATE OF CALIFORNIA, CALIFORNIA INTERAGENCY COUNCIL ON HOMELESSNESS, BAKERSFIELD KERN REGIONAL HOMELESS COLLABORTIVE
COUNTY OF KERN - PPSA COVID-19	116,000	93.323	N/A	08/01/23 - 06/30/24	305	DEPARTMERN OF HEALTH AND HUMAN SERVICES, COUNTY OF KERN, HEALTH DEPARTMENT
COUNTY OF KERN HELPLINE 211	45,000		TBD	07/01/23 - 06/30/24	389	COUNTY OF KERN
READY KERN	1,126		N/A	07/01/23 - 06/30/24	366	COUNTY OF KERN, FIRE DEPT - OFFICE OF EMERGENCY SERV
DAY ONE FAMILIES FUND	5,000,000		N/A	12/01/23 - 11/30/27	410	DAY ONE FAMILIES FUND

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

A6

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
KAISER 211 KERN	200,000		N/A	10/01/24 - 09/30/25	420	KAISER PERMANENTE
PG&E ARREARS OUTREACH	1,790,077		C59576	09/13/24 - 03/31/26	482	PACIFIC GAS & ELECTRIC
211 LA County	15,000		N/A	07/01/23 - 06/30/24	536-230	CALIFORNIA 211 PROVIDERS NETWORK
211 KINGS COUNTY	22,868		N/A	07/01/22 - 06/30/23	536-231	KINGS UNITED WAY
211 TULARE COUNTY	63,017		N/A	07/01/22 - 06/30/23	536-232	UNITED WAY OF TULARE COUNTY
211 STANISLAUS COUNTY	93,600		N/A	07/01/22 - 06/30/23	536-234	UNITED WAY OF STANISLAUS COUNTY
211 FRESNO AND MADERA COUNTIES	96,737		N/A	01/01/23 - 12/31/23	536-235	UNITED WAY OF FRESNO AND MADERA COUNTIES
211 MERCED & MARIPOSA	25,910		N/A	07/1/22 - 06/30/23	536-235	UNITED WAY OF MERCED & MARIPOSA COUNTIES
KAISER PERMANENTE MEDICAID REDETERMINATIONS	90,000		N/A	08/01/23 - 07/31/24	419	KAISER PERMANENTE
KAISER PERMANENTE 211 KERN	200,000		N/A	10/01/24 - 09/30/25	420	KAISER PERMANENTE
FEEDING AMERICA SERVICE INSIGHTS	100,000		N/A	01/01/23 - TBD	423	FEEDING AMERICA SERVICE INSIGHTS
FOOD BANK FREE FARMERS MARKET - WASCO	150,000		N/A	12/01/23 - 11/30/24	467	THE WONDERFUL COMPANY FOUNDATION
FARMWORKERS INITIATIVE	25,000		N/A	01/01/18 - TBD	456	BANK OF THE WEST
PG&E - FOOD BANK	33,080		N/A	08/25/22 - TBD	494	PACIFIC GAS AND ELECTRIC
KERN FAMILY HEALTH SYSTEMS CAL AIM	PER VISIT			07/01/22 - TBD	550	KERN FAMILY HEALTH SYSTEMS
KERN FAMILY HEALTH SYSTEMS CAL AIM EAST KERN FAMILY RESOURCE CENTER	PER VISIT			06/01/24 - TBD	553	KERN FAMILY HEALTH SYSTEMS

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2024/25

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
103	Community Services Block Grant (CSBG)	X	X		X		X
501	General Fund				X		X
800	GAAP Fund						X
910	Community Development Pool				X		
915	Operations Pool			X	X		X
920	Facilities Pool						X
925	Health & Nutrition Pool	X	X		X		
999	Indirect Fund						X
502	Discretionary Fund					X	
595	Fund Raising					X	
601	CAPK Foundation					X	
108	Early Head Start	X					
109	Head Start	X					
117	Early Head Start San Joaquin	X					
117-005	EHS San Joaquin QRIS	X					
248	San Joaquin COE General Child Care (CCTR)	X					
250	Migrant Child Care	X					
252	Migrant Specialized	X					
253	General Child Care	X					
253-005	CCTR - QRIS	X					
258	California State Preschool (CSPP)	X					
258-005	CSPP QRIS	X					
260	Child Care Facilities	X					
261	Migrant Alternative Payment	X					
262/265	Child Development Reserve	X					
270	Home Visit Initiative	X					
112	Child Care Food Program (CACFP)		X				
115	Women, Infants & Children		X				
145	NEOPB Cal Fresh		X				
139	CACFP - San Joaquin		X				
	<u>Food Bank</u>		X				
105	Emergency Food Assistance		X				
111	USDA Commodities		X				
114	Emergency Food & Shelter		X				
135	County of Kern CARES Food Delivery Program		X				
147	Commodity Supplemental Food Program		X				
215	Food Bank Capacity Project		X				
216-000	Food Bank Tax Check-Off		X				
216-087	State Emergency Food Assistance		X				
216-102	CalFoods One-Time Round 1		X				
216-104	CalFoods One-Time Round 2		X				
218	CFDA Health Refrigeration		X				
422	Feeding America Senior Hunger		X				
423	Feeding America Service Insights		X				
475	Wonderful Company Food Bank Expansion		X				
485	Southern California Gas Company (Solar)		X				
467	Wonderful Company Foundation		X				
504	Food Bank		X				
505	Food Bank - Expansion		X				

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2024/25

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
	<u>Energy</u>						
122	Low Income Home Energy Assistance			X			
123	Dept of Energy Weatherization			X			
124	Low Income Home Water Assistance			X			
241	LIWP Solar PV Pilot			X			
245	LIWP Single Family			X			
482	PG&E Arrears Outreach			X			
484	DAP (Disgorgement Assistance Program)			X			
494	PG&E			X			
524	Energy			X			
	<u>VITA (Volunteer Income Tax Assistance)</u>						
149	Internal Revenue Service - VITA				X		
234	CalEITC				X		
	<u>East Kern Family Resource Center</u>						
280	Differential Response				X		
281	First 5 East Kern Family Resource				X		
286	First 5 Oasis Family Resource Center				X		
454	Dignity Health East Kern Health Link				X		
501-005	EKFRC: KHS Emergency Closet				X		
533	East Kern Family Resource Center				X		
534	Oasis Family Resource Center				X		
553	KHS CalAIM EKFRC				X		
	<u>Youth Services</u>						
231	City of Bakersfield Sports Field				X		
243	City of Bakersfield CalVIP Outreach				X		
247	City of Bakersfield CalVIP				X		
271	Positive Youth Development Svcs				X		
274	Positive Youth Development Svcs-Medi-Cal				X		
448	Wells Fargo Foundation				X		
527	Shafter Youth Center				X		
527-068	SYC - Robotics/STEM				X		
527-260	SYC - KHS Make Bakersfield				X		
531	Friendship House Community Center				X		
531-068	FHCC - Robotics/STEM				X		
531-070	FHCC - Aggression Replacement Training				X		
531-260	FHCC - KHS Museum on the Move				X		
	<u>Homeless Services</u>						
142	County of Kern LBNC - Safe Camping				X		
160	HUD Coordinated Entry System				X		
275	County of Kern LBNC				X		
276	BKRHC HHAP				X		
277	BSCC Warm Hand-Off				X		
278	City of Bakersfield HHAP				X		
292	United Way Stanislaus CES				X		
293	BKRHC Encampment Resolution				X		
550	CalAIM Homeless Prevention Services				X		

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2024/25

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
	<u>2-1-1</u>						
164	Cal Fresh				X		
186	2-1-1 Hospital Preparedness Program				X		
284	First 5 Kern Help Me Grow				X		
288	First 5 Kern 2-1-1				X		
366	ReadyKern				X		
389	County of Kern 2-1-1				X		
428	2-1-1 United Way				X		
428-240	United Way - Coordinate Entry System				X		
429	Southern CA Gas CRM Development Program				X		
430	Goodwill Industries - CA COVID-19 Call Ctr				X		
431	United Way - COVID-19 Comm Resp & Relief				X		
536-231	2-1-1: Kings County				X		
536-232	2-1-1: Tulare County				X		
536-233	2-1-1: Merced County				X		
536-234	2-1-1: Stanislaus County				X		
536-260	2-1-1: KHS Homeless Collaborative				X		
	<u>Other</u>						
151	ASTHO Vaccine Equity				X		
205	BCSD Community School Partnership Program				X		
208	KCCD CERF Regional Convener				X		
209	KCCD CA CWDB HRTPR Workforce				X		
410	Day 1 Families Fund				X		

COMMUNITY ACTION PARTNERSHIP OF KERN
LINE OF CREDIT ADVANCES AND REPAYMENTS
 FISCAL YEAR 2025/26

Date	Advance Amount	Repayment Amount	No. of Days Borrowed	Interest Expense	Interest Rate
03/31/25	n/a				
04/30/25	n/a				

Note 1: As of 2/14/2025, a \$3 million line of credit is established at Citizens Business Bank

COMMUNITY ACTION PARTNERSHIP OF KERN (CAPK)
WELLS FARGO & CITIZENS BUSINESS BANK ACCOUNTS

1. Operating Account: Used to make all CAPK disbursements and for deposits of all cash receipts unless there are requirements to deposit cash in a restricted bank account.
2. Head Start Accrued Vacation: This is an interest-bearing restricted bank account that holds cash reserved for the payment of accrued vacation for Head Start and Early Head Start employees.
3. CSD Advances Account: This is an interest-bearing restricted bank account for CSBG and Energy grants. Advances on the Community Services Block Grant (CSBG), Department of Energy – Weatherization Assistance Program (DOE WAP) and Low-Income Home Energy Assistance Program (LIHEAP) grants are required to be deposited to a restricted bank account until there is an immediate need for the cash. Once the immediate need is determined, the cash is transferred to the Operating Account to make disbursements.
4. Day 1 Families Fund: This is an interest-bearing restricted bank account that is designated for funds received for the Day 1 Families Housing Fund. As the grant is expended, funds are subsequently transferred to the Operating Account.
5. Child Development Reserve #1: This is an interest-bearing restricted bank account that is required by the California Department of Education for center-based contracts, such as General Childcare (CCTR), State Preschool (CSPP) and State Migrant (CMIG) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.
6. Child Development Reserve #2: This is an interest-bearing restricted bank account that is required by the California Department of Education for alternative payment contracts, such as Migrant Childcare Alternative Payment (CMAP) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.
7. Head Start Facilities Fund: This is an interest-bearing restricted bank account required by the Office of Head Start to retain funds from the proceeds of sale for the Central Kitchen and Business Park North properties. These funds will be held in this restricted account and used for the construction of the new Central Kitchen.

COMMUNITY ACTION PARTNERSHIP OF KERN OPERATING CASH SUMMARY AS OF APRIL 30, 2025	
PROGRAM (FUND)	CASH BALANCE
CHILD AND ADULT CARE FOOD PROGRAM	(640,794.59)
HEAD START/EARLY HEAD START	197,016.61
SJCOE Head Start	(135,974.54)
SUBTOTAL	(579,752.52)
CACFP - San Joaquin	0.00
SAN JOAQUIN COE GENERAL CHILD CARE	50,626.58
MIGRANT CHILD CARE	164,245.19
MIGRANT SPECIALIZED SERVICES	(5,402.79)
GENERAL CHILD CARE	(261,300.68)
STATE PRESCHOOL	3,140,584.97
Child Care Facilities	114,084.68
MIGRANT A/P	16,428,063.54
Child Development Reserve Fund No. 1	241,236.46
Child Development Reserve Fund No. 2	(7,962.35)
SUBTOTAL	19,864,175.60
COMMODITY SUPPLEMENTAL FOOD PROGRAM	7,166.70
EF&S	6,334.40
EFAP	108,667.62
USDA Commodities	(39.83)
FOOD BANK	(253,739.68)
FOOD BANK EXPANSION	(50,569.57)
FOOD BANK CAPACITY PROGRAM	(43,797.00)
FOOD BANK - STATE	(66,293.65)
WONDERFUL FOOD BANK EXPANSION	2.16
WONDERFUL FOUNDATION	175,491.16
CDFA Healthy Refrigeration Grant Program (HRGP)	(49,285.13)
SUBTOTAL	(166,062.82)
ENERGY	(605,700.90)
LIHEAP	(1,196,751.46)
DOE	(18,391.96)
LIWHAP	63.05
PG&E	(15,720.99)
PG&E Arrears Case Management Program	572,983.54
TRANSFER NEGATIVE BALANCE	1,263,518.72
SUBTOTAL	0.00
CENTRAL VALLEY SMALL BUSINESS DEVELOPMENT	0.00
SUBTOTAL	0.00
CSBG	(216,499.60)
WIC	(649,423.35)
HOMELESS SAFE CAMPING - CSLRFR (ARPA)	(260,610.83)
NEOPB CAL FRESH HEALTHY LIVING	(432,250.73)
IRS - VITA	(37,444.39)
ASTHO VACCINE EQUITY	693.18
FEEDING AMERICA SERVICE INSIGHTS	14,152.95
HUD-COORDINATED ENTRY SYSTEM	(5,299.48)
HOME ARP - City of Bakersfield	(33,449.10)
CAL FRESH	(15,317.39)
HUD COMMUNITY PROJECT FUNDING FOOD BANK EXPANSION	0.00
CSBG - DISCRETIONARY	(23,636.40)
UW Stanislaus 211 Rental Assistance	(1,062.32)
CalCAPA-Diaper Distribution Pilot	(5,941.09)
County of Kern CERH Public Health	(5,000.00)
BCSD CA COMMUNITY SCHOOL PARTNERSHIP (CCSPP)	(24,044.55)
KCCD CERF REGIONAL CONVENOR	(43,068.98)
KCCD CWDB High Road Training Partnership	12,609.55
City of Bakersfield - FHCC Sports Field	(19,688.00)
CALEITC	(162,943.66)
City of Bkfd-Cal VIP Outreach	(5,291.33)
CITY OF BAKERSFIELD CAL VIP	(20,842.30)
HOME VISIT INITIATIVE (CO OF KERN)	168,125.55
POSITIVE YOUTH DEV SVC	(8,401.06)
POSITIVE YOUTH M	5,539.08
COUNTY OF KERN LOW BARRIER HOMELESS CENTER	(489,248.08)
BKRHC HOMELESS HOUSING ASSISTANCE & PREVENTION	(53,377.75)
ARG III - Warm Handoff	(67,955.02)
DIFFERENTIAL RESPONSE	(19,181.64)
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	(27,636.41)
FIRST 5 HELP ME GROW	(8,328.45)
FIRST 5 RIDGECREST FAMILY RESOURCE CENTER	(44,291.98)
FIRST 5 KERN 211	(31,365.03)
BKRHC-Encampment Resolution	(5,030.13)
County of Kern - PPSA COVID-19	626.24
County of Kern - 211	4,121.35
Day 1 Families Housing Support	(16,925.80)
Kaiser	4,334.01
Kaiser 211 Kern	119,687.65
Kaiser - Food Locker Pilot	60,000.00
UNITED WAY 211	0.00
Sustain Our Future - East Kern	100,000.00
SCE - 211 Access PSPS	(24,439.58)
WELLS FARGO FOUNDATION	46,933.12
California Veterans Assistance Foundation	(112,432.62)
GENERAL FUND	(725,574.91)
DISCRETIONARY FUND	1,630,590.62
SHAFTER YOUTH CENTER	39,101.07
FRIENDSHIP HOUSE	(14,768.38)
EAST KERN FAMILY RESOURCE CENTER	40,879.89
OASIS FAMILY RESOURCE CENTER	38,665.36
211	(95,130.83)
M ST NAVIGATION CENTER	20,142.67
TAX ASSISTANCE	16,147.49
CALAIM HOMELESS PREVENTION SERVICES	569,543.77
CalAIM East Kern Family Resource Center	370,077.63
CAPK FOUNDATION	(28,620.18)
GAAP FUND	0.22
INDIRECT FUND	0.00
COST POOLS	(1,193,903.62)
Facilities Cost Pools	(486,342.42)
LESS: ENERGY NEGATIVE BALANCE	(1,263,518.72)
ADD: LINE OF CREDIT	0.00
SUBTOTAL	(3,416,314.71)
TOTAL OPERATING CASH	15,702,045.55

COMMUNITY ACTION PARTNERSHIP OF KERN
CSD ADVANCES ACCOUNT**
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
April 30, 2025

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5968

BANK BALANCE ENDING: 04/30/25 828,153.44

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

ADJUSTED BANK BALANCE: 04/30/25 828,153.44

BALANCE PER G/L 03/31/25 828,139.83

ADD: DEPOSITS 0.00

INTEREST/WAIVE FEE 13.61

BANK ACCOUNT TRANSFER FROM GENERAL FUND 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS 0.00

BALANCE PER G/L 04/30/25 828,153.44

DIFFERENCE: 0.00

PREPARED BY: Naomi Ibarra

TITLE: Accountant

DATE: 05/21/25

APPROVED BY: 

TITLE: Chief Financial Officer

DATE: 05/21/2025

Community Action Partnership of Kern

Journal Entries

#

CSD ADVANCES ACCOUNT

Prepared By: Initials Naomi Ibarra Date # 05/21/25

Approved By: #

<u>Account Description</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	1125-103025-4000-100-400-100	7.35	
Interest Income	4310-103025-4000-100-400-100		7.35
Restricted Bank Account	1125-122025-3000-100-300-100	6.26	
Interest Income	4310-122093-3047-100-300-100		6.26

Explanation:

To record the April 2025 interest income for CSD Advances Acct., acct. #521105968 with Citizens Business Bank.

Account Allocation:

Fund - 103025	447,866.44	54%
Fund - 122093	12.22	0%
Fund - 122025	258.11	0%
Fund - 123022	<u>380,003.06</u>	<u>46%</u>
	828,139.83	1.00

Current Month's Interest:

Fund - 103025	7.35	54%
Fund - 122093	-	0%
Fund - 122025	-	0%
Fund - 123022	<u>6.26</u>	<u>46%</u>
TOTAL	13.61	1

Total	<u>13.61</u>	<u>13.61</u>
Batch Total		<u>\$ 27.22</u>

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #1
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
April 30, 2025

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5984

BANK BALANCE ENDING: 04/30/25 7,654.64

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

ADJUSTED BANK BALANCE: 04/30/25 7,654.64

BALANCE PER G/L 03/31/25 7,654.51

ADD: DEPOSITS/WAIVE FEE 0.00

INTEREST 0.13

BANK ACCOUNT TRANSFER FROM GENERAL FUND 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS 0.00

BALANCE PER G/L 04/30/25 7,654.64

DIFFERENCE: 0.00

PREPARED BY: NAOMI IBARRA TITLE: Accountant DATE: 05/23/25

APPROVED BY:  TITLE: Chief Financial Officer DATE: 06/10/2025

Community Action Partnership of Kern

Journal Entries

04/30/2025

CDR #1 - Bank Charges

	<u>Initials</u>	<u>Date</u>
Prepared By:	<u>NAOMI IBARRA</u>	<u>5/23/2025</u>
Approved By:	<u> </u>	<u> </u>

<u>Account Description</u>	<u>Date</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	4/30/2025	1125-262000- 1000-100-100-100	0.13	
Interest Income	4/30/2025	4310-262000-1000-100-100-100		0.13
Interest Income	4/30/2025	6695-262000-1000-100-100-100	-	0.00
Restricted Bank Account	4/30/2025	1125-262000- 1000-100-100-100	0.00	-
Explanation:				
To Rec Processing Fees, Int., and Trans. Fees for April 2025			Total	
			<u>0.13</u>	<u>0.13</u>

ABILA DESCRIPTION

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #2
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
April 30, 2025

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5992

BANK BALANCE ENDING:	04/30/25	55,262.72
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	04/30/25	55,262.72
BALANCE PER G/L	03/31/25	98,301.61
ADD:		
DEPOSITS		0.00
INTEREST		0.91
BANK ACCOUNT TRANSFER		0.00
LESS:		
CHECKS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANK ACCOUNT TRANSFER		43,039.80
BALANCE PER G/L	04/30/25	55,262.72
DIFFERENCE:		0.00

PREPARED BY: <u>NAOMI IBARRA</u>	TITLE: <u>Accountant</u>	DATE: <u>05/21/25</u>
APPROVED BY: <u></u>	TITLE: <u>Chief Financial Officer</u>	DATE: <u>05/21/2025</u>

Community Action Partnership of Kern

Journal Entries

04/30/2025

CDR #2 - Bank Charges

	<u>Initials</u>	<u>Date</u>
Prepared By:	<u>NAOMI IBARRA</u>	<u>5/21/2025</u>
Approved By:	<u> </u>	<u> </u>

<u>Account Description</u>	<u>Date</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	4/30/2025	1125-265000-1000-100-100-101	0.00	
Interest Income	4/30/2025	6695-265000-1000-101-100-101		0.00
Restricted Bank Account	4/30/2025	1125-265000-1000-100-100-100	0.91	
Interest Income	4/30/2025	4310-265000-1000-101-100-100		0.91

Explanation:

TO REC PROCESSING FEES, INT., AND TRANS. FEES FOR April 2025

Total	<u>0.91</u>	<u>0.91</u>
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COMMUNITY ACTION PARTNERSHIP OF KERN
HEAD START FACILITY ACCOUNT
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
April 30, 2025

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X6018

BANK BALANCE ENDING:	04/30/25	1,357,625.73
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	04/30/25	1,357,625.73

BALANCE PER G/L	03/31/25	1,357,603.41
ADD:		
	DEPOSITS	0.00
	INTEREST	22.32
	BANK ACCOUNT TRANSFER FROM GENERAL FUND	0.00
LESS:		
	CHECKS	0.00
	CLIENT ANALYSIS SERVICE CHARGE	0.00
	BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS	0.00
BALANCE PER G/L	04/30/25	1,357,625.73

DIFFERENCE: 0.00

PREPARED BY:	<u>Naomi Ibarra</u>	TITLE:	<u>Accountant</u>	DATE:	<u>06/10/25</u>
APPROVED BY:	<u></u>	TITLE:	<u>Chief Financial Officer</u>	DATE:	<u>06/10/2025</u>

Community Action Partnership of Kern

Journal Entries

04/30/2025

HEAD START FACILITY ACCOUNT

	<u>Initials</u>	<u>Date</u>
Prepared By:	<u>Naomi Ibarra</u>	<u>6/10/2025</u>
Approved By:	<u> </u>	<u> </u>

<u>Account Description</u>	<u>Date</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	4/30/2025	1125-109000-1000-100-100-100	22.32	
Interest Income	4/30/2025	4310-109000-1000-100-100-100		22.32
Restricted Bank Account	4/30/2025	6695-109000-1000-100-100-100		0.00
Interest Income	4/30/2025	1125-109000-1000-100-100-100	0.00	
Explanation:				
To Rec Processing Fees, Int., and Trans. Fees for April 2025			Total	
			<u>22.32</u>	<u>22.32</u>

ABILA DESCRIPTION

**COMMUNITY ACTION PARTNERSHIP OF KERN
HEADSTART ACCRUED VACATION***

1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
April 30, 2025

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5941

BANK BALANCE ENDING:	04/30/25	1,318,547.15
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	04/30/25	1,318,547.15

BALANCE PER G/L	03/31/25	1,318,525.48
ADD:		
DEPOSITS		0.00
INTEREST		21.67
WAIVE FEE		0.00
BANK ACCOUNT TRANSFER FROM GENERAL FUND		0.00
LESS:		
CHECKS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		0.00
BALANCE PER G/L	04/30/25	1,318,547.15

DIFFERENCE: 0.00

* This account changed name in March 2011 from "Discretionary Fund" to "Head Start Accrued Vacation".

PREPARED BY: Naomi Ibarra

TITLE: Accountant

DATE: 05/23/25

APPROVED BY: 

TITLE: Chief Financial Officer

DATE: 05/23/2025

Community Action Partnership of Kern

Journal Entries

04/30/25

Head Start Accrued Vacation

	<u>Initials</u>	<u>Date</u>
Prepared By:	Naomi Ibarra	5/23/2025
Approved By:	_____	5/23/2025

<u>Account Description</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	1145 108000 1000 100 100 100	5.89	
Interest Income	4310 108000 1000 100 100 100		5.89
Restricted Bank Account	1145 109000 1000 100 100 100	11.52	
Interest Income	4310 109000 1000 100 100 100		11.52
Restricted Bank Account	1145 117000 1000 100 100 100	4.26	
Interest Income	4310 117000 1000 100 100 100		4.26

Explanation:

To record interest income for headstart accrued vac 04/30/25
acct. #4945066256 with Wells Fargo Bank, N.A.

Account Allocation:

Fund - 108	358,171.19	27.16%
Fund - 109	701,240.88	53.18%
Fund - 117	259,113.41	19.65%
	<u>1,318,525.48</u>	<u>100.00%</u>

Current Month's Interest:

Fund - 108	5.89	27.16%
Fund - 109	11.52	53.18%
Fund - 110	0.00	0.00%
Fund - 117	4.26	19.65%
TOTAL	<u>21.67</u>	<u>100.00%</u>

Current Month's Fees:

Fund - 108	0.00	27.16%
Fund - 109	0.00	53.18%
Fund - 117	0.00	19.65%
TOTAL	<u>0.00</u>	<u>100.00%</u>

0.00

Total	<u>21.67</u>	<u>21.67</u>
Batch Total	<u>\$</u>	<u>43.34</u>

COMMUNITY ACTION PARTNERSHIP OF KERN
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR THE MONTH ENDED
April 30, 2025

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

OPERATING ACCOUNT
ACCOUNT NO: XXXXX-X2976

BANK BALANCE AT	04/30/25		1,520,064.07
LESS: OUTSTANDING CHECKS		37,871.78	
ADJUSTED BANK BALANCE AT	04/30/25		1,482,192.29
GENERAL LEDGER BALANCE AT	03/31/25		3,791,207.64
ADD: DEPOSITS		-	
US TREAS DRAWDOWNS		5,410,751.01	
FUNDS FROM OTHER GRANTS		1,585,171.16	
TRANSFERS FROM RESTRICTED ACCOUNTS		-	
ADP /HEALTH EQUITY REFUND		-	
REIMBURSEMENT OF ALTERED PAYEE		-	
LESS: CHECKS		-	
ADP PAYROLL 1/10/25		-	
ADP PAYROLL 1/24/2024		-	
EFTS FOR HRA/HSA/ STD/403B		-	
REC LOAN PRINCIPAL/INT EXPENSES		-	
TRANSFERS TO CBB		9,302,609.80	
CREDIT CARD		1,837.57	
BANK FEES		490.15	
ACH VOUCHERS		-	
GENERAL LEDGER BALANCE AT	04/30/25		1,482,192.29

DIFFERENCE: (0.00)

PREPARED BY: NAOMI IBARRA

TITLE: Accountant

DATE: 06/05/2025

APPROVED BY: *Gracy Webster*

TITLE: Chief Financial Officer

DATE: 06/05/2025

COMMUNITY ACTION PARTNERSHIP OF KERN DAILY CASH BALANCE ANALYSIS - 4/30/25

Date	GL Beginning Balance	Deposits	Check Issued	ACH Payments	Outstanding ADP Item	Banking Error/ NSF	Mutual/HSA	Payroll	Loan Rptmt/ Misc.	Checks Cleared Bank	GL Ending Balance	Wells Fargo Beg. Bank Bal.
Tuesday, April 1, 2025	3,791,207.64	(2,542,983.21)	-	-	0.00	0.00	-	-	-	-	1,248,224.43	1,318,939.86
Wednesday, April 2, 2025	1,248,224.43	1,342.90	-	-	0.00	0.00	-	-	-	3,192.15	1,249,567.33	1,317,990.61
Thursday, April 3, 2025	1,249,567.33	644,630.88	-	-	0.00	0.00	-	-	-	-	1,894,198.21	1,961,721.49
Friday, April 4, 2025	1,894,198.21	(903,162.45)	-	-	0.00	0.00	-	-	-	22.78	991,035.76	1,058,536.26
Saturday, April 5, 2025	991,035.76	-	-	-	0.00	0.00	-	-	-	-	991,035.76	
Sunday, April 6, 2025	991,035.76	-	-	-	0.00	0.00	-	-	-	-	991,035.76	
Monday, April 7, 2025	991,035.76	-	-	1,837.57	0.00	0.00	-	-	-	-	989,198.19	1,056,898.69
Tuesday, April 8, 2025	989,198.19	12,795.73	-	-	0.00	0.00	-	-	-	-	1,001,993.92	1,069,494.42
Wednesday, April 9, 2025	1,001,993.92	-	-	-	0.00	0.00	-	-	-	-	1,001,993.92	
Thursday, April 10, 2025	1,001,993.92	-	-	-	0.00	0.00	-	-	-	2,573.66	1,001,993.92	1,066,920.76
Friday, April 11, 2025	1,001,993.92	-	-	-	0.00	0.00	-	-	490.15	-	1,001,503.77	1,066,430.61
Saturday, April 12, 2025	1,001,503.77	-	-	-	0.00	0.00	-	-	-	-	1,001,503.77	
Sunday, April 13, 2025	1,001,503.77	-	-	-	0.00	0.00	-	-	-	-	1,001,503.77	
Monday, April 14, 2025	1,001,503.77	28,595.00	-	-	0.00	0.00	-	-	-	-	1,030,092.77	1,095,019.61
Tuesday, April 15, 2025	1,030,092.77	-	-	-	0.00	0.00	-	-	-	-	1,030,092.77	
Wednesday, April 16, 2025	1,030,092.77	-	-	-	0.00	0.00	-	-	-	-	1,030,092.77	
Thursday, April 17, 2025	1,030,092.77	-	-	-	0.00	0.00	-	-	-	-	1,030,092.77	
Friday, April 18, 2025	1,030,092.77	-	-	-	0.00	0.00	-	-	-	7,900.02	1,030,092.77	1,087,119.59
Saturday, April 19, 2025	1,030,092.77	-	-	-	0.00	0.00	-	-	-	-	1,030,092.77	
Sunday, April 20, 2025	1,030,092.77	-	-	-	0.00	0.00	-	-	-	-	1,030,092.77	
Monday, April 21, 2025	1,030,092.77	6,000.00	-	-	0.00	0.00	-	-	-	14,220.38	1,036,092.77	1,078,899.21
Tuesday, April 22, 2025	1,036,092.77	-	-	-	0.00	0.00	-	-	-	1,911.90	1,036,092.77	1,079,508.87
Wednesday, April 23, 2025	1,036,092.77	596,755.00	-	-	0.00	0.00	-	-	-	-	1,632,847.77	1,676,263.87
Thursday, April 24, 2025	1,632,847.77	-	-	-	0.00	0.00	-	-	-	300.00	1,632,847.77	1,675,963.87
Friday, April 25, 2025	1,632,847.77	494,010.44	-	-	0.00	0.00	-	-	-	-	2,126,858.21	2,169,974.31
Saturday, April 26, 2025	2,126,858.21	-	-	-	0.00	0.00	-	-	-	-	2,126,858.21	
Sunday, April 27, 2025	2,126,858.21	-	-	-	0.00	0.00	-	-	-	-	2,126,858.21	
Monday, April 28, 2025	2,126,858.21	(1,096,765.44)	-	-	0.00	0.00	-	-	-	5,244.32	1,030,092.77	2,721,726.87
Tuesday, April 29, 2025	1,030,092.77	-	-	-	0.00	0.00	-	-	-	-	1,030,092.77	1,067,964.55
Wednesday, April 30, 2025	1,030,092.77	452,099.52	-	-	0.00	0.00	-	-	-	-	1,482,192.29	1,520,064.07
	1,482,192.29	-	-	-	0.00	0.00	-	-	-	-	1,482,192.29	
		(2,306,687.63)	0.00	1,837.57	-	-	-	-	490.15	35,365.21		

Items that need posting or to be reconciled

Commercial Deposits

Bank Balance	1,520,064.07
GL Balance	1,482,192.29
Variance	37,871.78
Outstanding Cks	37,871.78
Difference	0.00

Banking Transactions	4,511,889.33	-	1,837.57	-	-	-	-	490.15	4,509,361.61
Recorded Transactions	(2,306,687.63)	-	-	-	-	-	-	490.15	(2,307,177.78)
Outstanding Transactions	(6,818,376.96)	-	-	(1,837.57)	-	-	-	-	(6,816,539.39)

COMMUNITY ACTION PARTNERSHIP OF KERN
ELAN (CBB) VISA SUMMARY
STATEMENTS DATED April 1, 2025 - April 30, 2025

Cardholder	Position	Amount Charged - CBB
CAPK	Accounts Payable	\$ -
Catherine Anspach	Foundation Director of Development	833.00
Gloria Barbero	Administrator - EHS San Joaquin	-
Yolanda Gonzales	Director of Head Start/State Child Development Programs	1,936.82
Freddy Hernandez	Director of Youth and Community Services	7,790.33
Louis Gill	Chief Program Officer	7,395.13
Lisa McGranahan	Director of Human Resources	1,637.49
Jerry Meade	Assistant Director of Head Start/State Child Development Programs	3,124.37
Pritika Ram	Chief Business Development Officer	8,820.65
Jeremy Tobias	Chief Executive Officer	8,929.77
Emilio Wagner	Chief Facilities and Technology Officer	3,310.32
Tracy Webster	Chief Financial Officer	5,409.29
Rebecca Moreno	Director of Housing Support Services	9,828.21
Susana Magana	Director of Nutrition Services	3,879.65
	Total	\$ 62,895.03

Cardholder Activity

Name: ACCOUNTS PAYABLE Account Number: **2037 Cycle End Date: 04/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals Purchases Payments
\$0.00 \$0.00 \$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: CATHERINE ANSPACH Account Number: **0997 Cycle End Date: 04/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/24/2025	RAYMONDS TROPHY	\$10.83	USD	10.83	
03/26/2025	AND AWARD 661-3246183, CA	\$10.83			Donor Recognition Plaque for Cal-Portland
03/25/2025	PY *FOOD-EX	\$322.76	USD	322.76	
03/26/2025	214-1111111, CA	\$322.76			Food For Foundation Board Meeting
03/28/2025	GG *BAKERSFIELD	\$40.00	USD	40.00	
03/31/2025	EAST R 503-5970395, CA	\$40.00			Ticket to the West Rotary Club President Demotion Dinner
04/02/2025	ENTERPRISE	\$44.70	USD	44.70	
04/03/2025	RENT-A-CAR BAKERSFIELD, CA	\$44.70			Rental Car for C.Ansbach. Travel to Mojave & Ridgecrest
04/02/2025	INYOKERN MARKET	\$23.31	USD	23.31	
04/03/2025	INYOKERN, CA	\$23.31			C.Ansbach Travel gas.
04/02/2025	ARCO #42477	\$23.23	USD	23.23	
04/04/2025	BAKERSFIELD, CA	\$23.23			C.Ansbach Travel gas.
04/05/2025	SMART AND FINAL	\$10.31	USD	10.31	
04/07/2025	344 BAKERSFIELD, CA	\$10.31			Drinks for Lunch and Learn event. Food Bank

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
04/24/2025	RT* RUSHORDERTEES.C	\$407.86	USD	407.86	Aprons for Gourmet for Good Event
04/25/2025	OM RUSHORDERTEES, PA	\$407.86			

Activity Totals	Purchases	Payments
\$883.00	\$883.00	\$0.00

Cardholder Name:	_____	Signature:	_____
Supervisor Name:	_____	Signature:	_____

Cardholder Activity

Name: GLORIA BARBERO Account Number: **2879 Cycle End Date: 04/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals	Purchases	Payments
\$0.00	\$0.00	\$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: YOLANDA GONZALES Account Number: **7449 Cycle End Date: 04/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency	Currency Amount	
		Allocation Amount	Accounting Code		
04/04/2025 04/07/2025	RED ROCK HOTEL FD LAS VEGAS, NV	\$968.41	USD	968.41	108000@31%=\$300.21/109000@56%=\$542.31/117000@13%=\$125.89
		\$968.41	Hotel Lodging for R9HSA EC STEM Institute in Las Vegas, NV on 3/31-4/2/25 for Yolanda G.		
04/04/2025 04/07/2025	RED ROCK HOTEL FD LAS VEGAS, NV	\$968.41	USD	968.41	108000@36%=\$348.63/109000@64%=\$619.78
		\$968.41	Hotel Lodging for R9HSA EC STEM Institute in Las Vegas, NV on 3/31-4/2/25 for Elsa N.		

Activity Totals	Purchases	Payments
\$1,936.82	\$1,936.82	\$0.00

Cardholder Name:	_____	Signature:	_____
Supervisor Name:	_____	Signature:	_____

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YOLANDA GONZALES
1300 18TH STREET
BAKERAFIELD CA 93301

Room Number: RR 9140
Arrival Date: 03/30/2025
Departure Date: 04/03/2025
Confirmation Number: 456872793291
Group Code: RCISTEM
Page No: 1 of 1
Date: 04/03/2025

Date	Description	Transactions
03/30/2025	APPLIED DEPOSIT *****7009	270.07-
03/30/2025	RESORT FEE	39.55
03/30/2025	RESORT FEE \$35+TAX - (\$39 ROOM CHARGE RR 9140 TAX	239.00 31.07 39.55
03/31/2025	RESORT FEE	39.55
03/31/2025	RESORT FEE \$35+TAX - (\$39 ROOM CHARGE RR 9140 TAX	239.00 31.07 39.55
04/01/2025	RESORT FEE	39.55
04/01/2025	RESORT FEE \$35+TAX - (\$39 ROOM CHARGE RR 9140 TAX	239.00 31.07 39.55
04/02/2025	RESORT FEE	39.55
04/02/2025	RESORT FEE \$35+TAX - (\$39 ROOM CHARGE RR 9140 TAX	239.00 31.07 39.55
04/03/2025	FRONT DESK VISA CARD *****7449	968.41-
Balance		.00

Thank you for staying at Red Rock Resort
11011 W Charleston Blvd
Las Vegas, NV 89135
702.797.7777
<http://www.redrocklasvegas.com>



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ELSA NAVARRETE
1300 18TH STREET
BAKERSFIELD CA 93301

Room Number: RR 18156
Arrival Date: 03/30/2025
Departure Date: 04/03/2025
Confirmation Number: 456872794045
Group Code: RCISTEM
Page No: 1 of 1
Date: 04/03/2025

Date	Description	Transactions
03/30/2025	APPLIED DEPOSIT *****7009	270.07-
03/30/2025	RESORT FEE	39.55
03/30/2025	RESORT FEE \$35+TAX - (\$39	
03/30/2025	ROOM CHARGE RR18156	239.00
03/31/2025	TAX	31.07
03/31/2025	RESORT FEE	39.55
03/31/2025	RESORT FEE \$35+TAX - (\$39	
03/31/2025	ROOM CHARGE RR18156	239.00
04/01/2025	TAX	31.07
04/01/2025	RESORT FEE	39.55
04/01/2025	RESORT FEE \$35+TAX - (\$39	
04/01/2025	ROOM CHARGE RR18156	239.00
04/02/2025	TAX	31.07
04/02/2025	RESORT FEE	39.55
04/02/2025	RESORT FEE \$35+TAX - (\$39	
04/02/2025	ROOM CHARGE RR18156	239.00
04/03/2025	TAX	31.07
04/03/2025	FRONT DESK VISA CARD *****7449	968.41-

Balance .00

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CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

ACCOUNT NUMBER 4807 9501 4943 5342

AMOUNT DUE \$0.00



000208758 01 SP 106481318827289 S
FREDDY HERNANDEZ
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MESSAGES:

TRAN DATE	POST DATE	REF #	TRANSACTION DESCRIPTION	AMOUNT	-NOTATION-
03-26	03-27	95225	USH VIP CALL CENTER 800-864-8377 CA	520.00	✓
03-26	03-27	05379	USH B2B TICKET STORE 800-864-8377 CA	2,964.00	✓
03-26	03-28	90890	WIPFLI LLP MADISON WI	1,600.00	✓
03-27	03-28	73624	CAESAR'S PALACE DEPOSIT 8662094732 NV 171695508662094732 ARRIVAL: 07-14-25	206.35	✓
03-29	03-31	43024	MOUNTAIN MIKES PIZZA 661-5888818 CA	226.33	✓
03-27	03-31	85052	HOLIDAY INN BAKERSFIELD 6613778000 CA 0860742526613778000 ARRIVAL: 03-26-25	155.98	✓
03-27	03-31	85078	HOLIDAY INN BAKERSFIELD 6613778000 CA 0860746336613778000 ARRIVAL: 03-26-25	155.98	✓
03-27	03-31	85094	HOLIDAY INN BAKERSFIELD 6613778000 CA 0860751376613778000 ARRIVAL: 03-26-25	155.98	✓
03-27	03-31	85102	HOLIDAY INN BAKERSFIELD 6613778000 CA 0860753126613778000 ARRIVAL: 03-26-25	155.98	✓
04-05	04-07	02231	PANDA EXPRESS #1059 P OLO.COM CA	217.58	✓
04-08	04-09	00029	TOYOTA OF LANCASTER 661-9480731 CA	204.84	✓
04-08	04-10	31148	MOUNTAIN MIKES PIZZA 661-8692300 CA	81.42	✓
04-13	04-14	82754	PIZZA FACTORY - 140 - OLD 760-920-0008 CA	571.38	✓
04-16	04-17	45804	WALMART.COM 800-925-6278 AR	134.83	✓
04-23	04-25	44811	ARAMARK ASILOMAR RESORT PACIFIC GROVE CA 0003271559 ARRIVAL: 04-22-25	208.62	✓
04-23	04-25	44878	ARAMARK ASILOMAR RESORT PACIFIC GROVE CA 0003271900 ARRIVAL: 04-22-25	231.06	✓

ACCOUNTING CODE		SIGNATURE/APPROVAL	
CUSTOMER SERVICE CALL 800-344-5696	CARD ACCOUNT NUMBER	ACCOUNT SUMMARY	
	4807-9501-4943-5342	PURCHASES, FEES & ADJUSTMENTS	0.00
	STATEMENT DATE: 04/25/25	CHECKS/CASH ADVANCES	.00
BILLING OFFICE ACCOUNT NUMBER 4807-9545-5000-8028 BILLING OFFICE CONTACT AND ADDRESS COMMUNITY ACTION-PYSLC TRACY WEBSTER 1300 18TH STREET, SUITE 200 BAKERSFIELD CA 93301-4510		CREDITS	.00
		STATEMENT TOTAL	7,790.33

Cardholder Activity

Name: FREDDY HERNANDEZ

Account Number: **5342

Cycle End Date: 04/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/26/2025 03/27/2025	USH VIP CALL CENTER 800-864-8377, CA	\$520.00 \$520.00	USD	520.00	Meal Vouchers for Shafter Youth Center field trip to Universal Studios.
03/26/2025 03/27/2025	USH B2B TICKET STORE 800-864-8377, CA	\$2,964.00 \$2,964.00	USD	2,964.00	Shafter Youth Center tickets to Universal Studios.
03/26/2025 03/28/2025	WIPFLI LLP MADISON, WI	\$1,600.00 \$1,600.00	USD	1,600.00	Registration fee for Lois Hannible to attend WIPFLI Stronger to Serve conference in Las Vegas, NV.
03/27/2025 03/28/2025	CAESAR'S PALACE DEPOSIT 8662094732, NV	\$206.35 \$206.35	USD	206.35	Hotel lodging deposit for Lois Hannible to attend WIPFLI conference in Las Vegas, NV.
03/27/2025 03/31/2025	HOLIDAY INN BAKERSFIELD 6613778000, CA	\$155.98 \$155.98	USD	155.98	Hotel lodging for Ada Harpster to attend LiFT Training in Bakersfield, CA.
03/27/2025 03/31/2025	HOLIDAY INN BAKERSFIELD 6613778000, CA	\$155.98 \$155.98	USD	155.98	Hotel lodging for Eric Le Barbe to attend LiFT Training in Bakersfield, CA.
03/27/2025 03/31/2025	HOLIDAY INN BAKERSFIELD 6613778000, CA	\$155.98 \$155.98	USD	155.98	Hotel lodging for Celia Mills (volunteer) to attend LiFT Training in Bakersfield, CA.
03/27/2025 03/31/2025	HOLIDAY INN BAKERSFIELD 6613778000, CA	\$155.98 \$155.98	USD	155.98	Hotel lodging for Leslie O'Neill (volunteer) to attend LiFT Training in Bakersfield, CA.

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Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency	Currency Amount	Accounting Code
03/29/2025	MOUNTAIN MIKES PIZZA	\$226.33	USD	226.33	VITA Program - Volunteer Lunch cost.
03/31/2025	661-5888818, CA	\$226.33			
04/05/2025	PANDA EXPRESS #1059 P	\$217.58	USD	217.58	VITA Program - Volunteer Lunch cost.
04/07/2025	OLO.COM, CA	\$217.58			
04/08/2025	TOYOTA OF LANCASTER	\$204.84	USD	204.84	Maintenance of CAPK vehicle - 2022 Toyota Corolla.
04/09/2025	661-9480731, CA	\$204.84			
04/08/2025	MOUNTAIN MIKES PIZZA	\$81.42	USD	81.42	VITA Program - Volunteer Lunch cost.
04/10/2025	661-8692300, CA	\$81.42			
04/13/2025	PIZZA FACTORY - 140 - OLD	\$571.38	USD	571.38	Meals for attendees of LiFT Parenting Seminar at Oasis FRC
04/14/2025	760-920-0008, CA	\$571.38			
04/16/2025	WALMART.COM	\$134.83	USD	134.83	Breakfast for attendees of LiFT Parenting Seminar - Oasis FRC.
04/17/2025	800-925-6278, AR	\$134.83			
04/23/2025	ARAMARK ASILOMAR RESORT	\$208.62	USD	208.62	Hotel lodging for Ada Harpster to attend Regional Childhood Home Visitor Conference in Pacific Grove, CA. (hotel requires pre-payment)
04/25/2025	PACIFIC GROVE, CA	\$208.62			

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Hotl

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency	Currency Amount	
		Allocation Amount	Accounting Code		
04/23/2025	ARAMARK ASILOMAR RESORT	\$231.06	USD	231.06	Hotel lodging for Ada Harpster to attend Regional Childhood Home Visitor Conference in Pacific Grove, CA. (hotel requires pre-payment)
04/25/2025	PACIFIC GROVE, CA	\$231.06			

Activity Totals	Purchases	Payments
\$7,790.33	\$7,790.33	\$0.00

Cardholder Name: _____	Signature: _____
Supervisor Name: _____	Signature: _____

Cardholder Activity

Name: LOUIS GILL

Account Number: **6977

Cycle End Date: 04/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
04/04/2025	HYATT CENTRIC SACRAMENTO	\$720.86	USD	720.86	Hotel lodging for Deb Johnson to attend CalCAPA Advocacy Day in Sacramento, CA.
04/07/2025	9168930139, CA	\$720.86			
04/05/2025	AMERICAN AIR0012229181766	\$538.96	USD	538.96	Airfare for Joseph Aguilar to attend NHSDC Conference in New Orleans, LA.
04/07/2025	FORT WORTH, TX	\$538.96			
04/05/2025	AMERICAN AIR0012229184733	\$603.96	USD	603.96	Airfare for Marlene Ruiz Hernandez to attend NHSDC Conference in New Orleans, LA (purchased after 5:00 pm, price increased).
04/07/2025	FORT WORTH, TX	\$603.96			
04/10/2025	WIPFLI LLP MADISON, WI	\$1,600.00	USD	1,600.00	Registration fee for Board Member Fatima Echeverria to attend WIPFLI Stronger to Serve Conference in Las Vegas, NV.
04/14/2025		\$1,600.00			
04/11/2025	CAESAR'S PALACE DEPOSIT	\$206.35	USD	206.35	Deposit for hotel room for Raul Jimenez to attend WIPFLI Stronger to Serve Conference in Las Vegas, NV.
04/14/2025	8662094732, NV	\$206.35			
04/14/2025	WIPFLI LLP MADISON, WI	\$1,600.00	USD	1,600.00	Registration fee for Raul Jimenez to attend WIPFLI Stronger to Serve Conference in Las Vegas, NV.
04/15/2025		\$1,600.00			

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
04/15/2025	WIPFLI LLP	\$2,125.00	USD	2,125.00	Registration fee for Board Member Denise Boshears to attend
04/17/2025	MADISON, WI	\$2,125.00			WIPFLI Stronger to Service Conference in Las Vegas, NV.

Activity Totals
\$7,395.13

Purchases
\$7,395.13

Payments
\$0.00

Cardholder Name: _____

Signature: _____

Supervisor Name: _____

Signature: _____



CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO , ND 58125-6343



ACCOUNT NUMBER **4807 9501 2963 7461**

AMOUNT DUE **\$0.00**



000208755 01 SP 106481318827286 S
LISA MCGRANAHAN
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

**"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT**

MESSAGES:

TRAN DATE	POST DATE	REF #	TRANSACTION DESCRIPTION	AMOUNT	-NOTATION-
04-02	04-03	47336	EZCATER*CAESARS ITALIA 800-488-1803 MA	201.51	Lunch for 04/02/2025 Personnel Committee meeting
04-10	04-11	75751	BIOMETRICS4ALL 714-5689888 CA	10.50	LiveScan for pre-employment
04-15	04-16	32156	SAFETY HOLDINGS 888-9472622 NM	1,225.48	Driver monitoring services
04-23	04-24	88380	EB *2025 KERN COUNTY A 801-413-7200 CA	200.00	2025 Kern County Americans w/Disabilities Conference registration (L. McGranahan & Z. Finch)
				\$1,637.49	

ACCOUNTING CODE		SIGNATURE/APPROVAL	
CUSTOMER SERVICE CALL 800-344-5696	CARD ACCOUNT NUMBER	ACCOUNT SUMMARY	
	4807-9501-2963-7461	PURCHASES, FEES & ADJUSTMENTS	0.00
	STATEMENT DATE:		

Cardholder Activity

Name: JERRY MEADE

Account Number: **3950

Cycle End Date: 04/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/25/2025	EB *2025 KERN COUNTY A	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
03/26/2025	801-413-7200, CA	\$92.55			
03/25/2025	EB *2025 KERN COUNTY A	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
03/26/2025	801-413-7200, CA	\$92.55			
04/04/2025	EB *2025 KERN COUNTY A	\$185.10	USD	185.10	Registration for HS/EHS Family Engagement staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/07/2025	801-413-7200, CA	\$185.10			
04/10/2025	KAPLAN EARLY LEARNING COM	\$298.00	USD	298.00	Registration for 2 Family Child Care staff to attend Family Child Care Environment Rating Scale (FCCERS-R 101) Virtual training
04/11/2025	800-3342014, NC	\$298.00			
04/17/2025	EB *2025 KERN COUNTY A	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025	801-413-7200, CA	\$92.55			
04/17/2025	EB *2025 KERN COUNTY A	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025	801-413-7200, CA	\$92.55			
04/17/2025	EB *2025 KERN COUNTY A	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025	801-413-7200, CA	\$92.55			
04/17/2025	EB *2025 KERN COUNTY A	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025	801-413-7200, CA	\$92.55			

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency	Currency Amount	Accounting Code
04/17/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025		\$92.55			
04/17/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025		\$92.55			
04/17/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025		\$92.55			
04/17/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025		\$92.55			
04/17/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025		\$92.55			
04/17/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025		\$92.55			
04/17/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025		\$92.55			

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
04/17/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025		\$92.55			
04/17/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025		\$92.55			
04/17/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025		\$92.55			
04/17/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025		\$92.55			
04/17/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/18/2025		\$92.55			
04/18/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/21/2025		\$92.55			
04/18/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/21/2025		\$92.55			
04/21/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/22/2025		\$92.55			
04/21/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/22/2025		\$92.55			

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
04/21/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/22/2025		\$92.55			
04/21/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/22/2025		\$92.55			
04/21/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$92.55	USD	92.55	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025.
04/22/2025		\$92.55			
04/22/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$81.88	USD	81.88	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025. This purchase date offered a special lower rate.
04/23/2025		\$81.88			
04/22/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$81.88	USD	81.88	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025. This purchase date offered a special lower rate.
04/23/2025		\$81.88			
04/22/2025	EB *2025 KERN COUNTY A 801-413-7200, CA	\$81.88	USD	81.88	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025. This purchase date offred a special lower rate.
04/23/2025		\$81.88			

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency	Currency Amount	Accounting Code
04/24/2025	EB *2025 KERN COUNTY A	\$81.88	USD	81.88	Registration for HVP staff attending First 5 Kern ACE'S Conference May 21st, 2025. This purchase date offered a special lower rate.
04/24/2025	801-413-7200, CA	\$81.88			

Activity Totals	Purchases	Payments
\$3,124.37	\$3,124.37	\$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: PRITIKA RAM

Account Number: **2500

Cycle End Date:

04/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/27/2025	IN *CALIFORNIA COMMUNITY	\$199.00	USD	199.00	Cal CAPA Registration for Savannah Oates.
03/28/2025	916-4431721, CA	\$199.00			
03/28/2025	SEQUOIA SAND DOWNTOWN	\$70.36	USD	70.36	Foundation working meeting with Government
03/31/2025	BAKERSFIELD, CA	\$70.36			Leadership Solutions Consultant
03/28/2025	IN *ALLIANCE OF INFORMATI	\$850.00	USD	850.00	Conference Registration for Sabrina Jones-Roberts
03/31/2025	703-2182477, VA	\$850.00			
03/29/2025	FACEBK	\$500.00	USD	500.00	Social Media postings for VITA, Foundation and
03/31/2025	*TC3AGN4FM2	\$500.00			KCCD grant
03/31/2025	VONS #1969	\$111.81	USD	111.81	Strategic Planning session breakfast for planning team
04/02/2025	BAKERSFIELD, CA	\$111.81			
04/01/2025	CAPLAW.ORG	\$725.00	USD	725.00	CapLaw Registration for Pritika Ram
04/01/2025	CAPLAW.ORG, MA	\$725.00			
04/01/2025	LINKEDIN P352662466	\$98.55	USD	98.55	Social media campaign for VITA
04/02/2025	855-6535653, CA	\$98.55			
04/02/2025	PARKINGCOMPOFAM	\$8.00	USD	8.00	CapLaw Parking expense for Pritika Ram
04/03/2025	ERICALOT10	\$8.00			
04/03/2025	SACRAMENTO, CA	\$8.00			

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
04/02/2025	GOLDEN 1 CENTER PARKING	\$24.00	USD	24.00	CapLaw Parking expense for Pritika Ram
04/07/2025	SACRAMENTO, CA	\$24.00			
04/03/2025	IN *ALLIANCE OF INFORMATI	(\$850.00)	USD	(850.00)	Reimbursement for Sabrina Jones-Roberts conference registration.
04/04/2025	703-2182477, VA	(\$850.00)			Double
04/03/2025	HYATT REGENCY SACRAMENTO	\$812.86	USD	812.86	Pritika Ram Hotel Stay for Sacramento Conference
04/07/2025	9164431234, CA	\$812.86			
04/03/2025	HYATT REGENCY SACRAMENTO	\$16.00	USD	16.00	Pritika Ram Hotel room expense (Guest Water)
04/07/2025	9164431234, CA	\$16.00			
04/04/2025	HYATT CENTRIC SACRAMENTO	\$740.86	USD	740.86	Savannah Oates Hotel stay for Sacramento Conference
04/07/2025	9168930139, CA	\$740.86			
04/08/2025	SEQUOIA SAND DOWNTOWN	\$96.25	USD	96.25	PRE Committee Lunch on 4/9/25
04/09/2025	BAKERSFIELD, CA	\$96.25			
04/09/2025	WDW DISNEY RES	\$1,165.52	USD	1,165.52	Ernesto Leon Hotel stay for GSMCON Conference
04/11/2025	4078285630, FL	\$1,165.52			
04/14/2025	AMERICAN	\$892.97	USD	892.97	Ernesto Leon flight to Florida for GSMCON Conference
04/15/2025	AIR0012231694249 FORT WORTH, TX	\$892.97			

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
04/16/2025	FRESCOMEXI* FRESCO MEX FRESCOMEXICAN, CA	\$358.54	USD	358.54	Strategic Planning session breakfast
04/17/2025		\$358.54			
04/17/2025	VONS #1969 BAKERSFIELD, CA	\$32.15	USD	32.15	Strategic Planning session breakfast items
04/21/2025		\$32.15			
04/20/2025	FACEBK *JS92ZNYEM2 650-5434800, CA	\$454.40	USD	454.40	Social Media posts for KCCD grant and Foundation
04/21/2025		\$454.40			
04/20/2025	FACEBK *RZCMCPCFM2 650-5434800, CA	\$11.25	USD	11.25	Social Media posts for KCCD Grant
04/21/2025		\$11.25			
04/23/2025	AMERICAN AIR0012233690113 FORT WORTH, TX	\$848.97	USD	848.97	Savannah Oates flight to D.C. Conference
04/23/2025		\$848.97			
04/23/2025	OMNI SHOREHAM ONLINE SRVC 800-8096664, DC	\$1,354.28	USD	1,354.28	Savannah Oates Hotel stay for D.C. Conference
04/24/2025		\$1,354.28			

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
04/24/2025 04/25/2025	EPIDEMIC SOUND AB STOCKHOLM,	\$299.88 \$299.88	USD	299.88
Marketing team sound Library				

Activity Totals
\$8,820.65 **Purchases** **Payments**
\$8,820.65 \$8,820.65 \$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: JEREMY T TOBIAS

Account Number:

**8415

Cycle End Date:

04/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Explanation of Expense
03/25/2025 03/27/2025	SHELL OIL12822045014 BAKERSFIELD, CA	\$75.55	Gasoline for CEO's Agency Vehicle
03/31/2025 04/01/2025	CAPLAW.ORG CAPLAW.ORG, MA	\$725.00	Registration Fee for Board Member Michelle Jara-Rangel to attend the CAPLAW Conference in Boston, MA
03/31/2025 04/02/2025	JIM BURKE FORD BAKERSFIELD, CA	\$140.26	Oil Change for CEO's Agency Vehicle
04/01/2025 04/01/2025	TICKETS*2025 ECONO HUMANITIX.COM, CO	\$1,000.00	10 Tickets for 2025 Kern Economic Summit
04/01/2025 04/02/2025	AMERICAN AIR0012228201233 FORT WORTH, TX	\$817.96	Airline Ticket for Board Member Michelle Jara-Rangel to attend the CAPLAW Conference in Boston, MA
04/02/2025 04/02/2025	AMERICAN AIR0012228226227 FORT WORTH, TX	\$812.97	Airline Ticket for Board Member Michelle Jara-Rangel to attend the National Head Start Association (NHSA) Conference in Columbus, OH
04/02/2025 04/03/2025	NATIONAL HEAD START ASSO 703-739-0875, VA	\$1,015.00	Registration Fee for Board Member Michelle Jara-Rangel to attend the National Head Start Association (NHSA) Conference in Columbus, OH
04/02/2025 04/04/2025	SHERATON BOSTON FD BOSTON, MA	\$348.19	1st Night Hotel Deposit Fee for Board Member Michelle Jara-Rangel - CAPLAW Conference in Boston, MA
04/03/2025 04/04/2025	76 - H&S 1003 ELK GROVE, CA	\$87.01	Gasoline for CEO's Agency Vehicle
04/03/2025 04/04/2025	TEZ*HYATT CENTRIC DOWNTOW 916-7921055, CA	\$47.00	Parking Fee for Jeremy Tobias - CalCAPA Advocacy Day in Sacramento, CA

04/03/2025 04/07/2025	HYATT CENTRIC SACRAMENTO SACRAMENTO, CA	\$360.43	Hotel Fee for Jeremy Tobias - CalCAPA Advocacy Day in Sacramento, CA
04/04/2025 04/07/2025	HYATT CENTRIC SACRAMENTO 9168930139, CA	\$720.86	Hotel Fee for Board Member Yolanda Ochoa - CalCAPA Advocacy Day in Sacramento, CA
04/04/2025 04/07/2025	CAPLAW.ORG CAPLAW.ORG, MA	\$725.00	Registration Fee for Board Member Gina Martinez to attend the CAPLAW Conference in Boston, MA
04/04/2025 04/07/2025	CAPLAW.ORG CAPLAW.ORG, MA	\$725.00	Registration Fee for Board Member Fred Plane to attend the CAPLAW Conference in Boston, MA
04/08/2025 04/10/2025	SHELL OIL 12822045006 BAKERSFIELD, CA	\$78.82	Gasoline for CEO's Agency Vehicle
04/11/2025 04/14/2025	AMERICAN AIR0012230961387 FORT WORTH, TX	\$757.97	Airline Ticket for Board Member Gina Martinez to attend the CAPLAW Conference in Boston, MA
04/15/2025 04/16/2025	CAESAR'S PALACE DEPOSIT 8662094732, NV	\$206.35	1st Night Hotel Deposit Fee for Board Member Denise Boshers - Wipfli Conference in Las Vegas, NV
04/15/25	CAESAR'S PALACE DEPOSIT 8662094732, NV	\$206.35	1st Night Hotel Deposit Fee for Board Member Fatima Echeverria - Wipfli Conference in Las Vegas, NV
04/23/25	MISTER CAR WASH #1006 866-254-3229, CA	\$32.99	Monthly Car Wash Fee for CEO's Agency Vehicle
04/25/25	SPO OLDRIVER GRILL	\$47.06	CEO Jeremy Tobias Breakfast Meeting with Brandon Evans, Executive Director of Employers Training Resources - CA Jobs First Initiative & CAPK Board Discussion
		\$8,929.77	Total Expenses for Cycle with End Date of 4/25/2025



CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO , ND 58125-6343

ACCOUNT NUMBER 4807 9501 3467 0150

AMOUNT DUE \$0.00



000208756 01 SP 106481318827287 S
EMILIO WAGNER
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MESSAGES:

TRAN DATE	POST DATE	REF #	TRANSACTION DESCRIPTION	AMOUNT	-NOTATION-
04-01	04-02	15601	SPECTRUM 855-707-7328 MO	235.18	CES 1631 30 St monthly service
04-08	04-09	15540	CBI*PARALLELS 800-799-9570 IL	112.49	Yearly subscription 4/8/25-4/7/26
04-09	04-10	61566	BEST BUY 00008565 BAKERSFIELD CA	324.73	
04-09	04-10	41367	MICROSOFT#G086924934 MSBILL.INFO WA	1,636.08	Keyboard & mouse for IT
04-19	04-21	65633	MINDBODY, INC. WWW.MINDBODYO CA	498.65	Azure monthly service 3/1/25-3/31/25
04-21	04-21	08040	MSFT * E0400VUG71 800-6427676 WA	503.19	Tech Mgmt monthly subscription 4/19/25-5/18/25 VPN monthly services 2/24/25-3/23/25

ACCOUNTING CODE

SIGNATURE/APPROVAL

CUSTOMER SERVICE CALL

800-344-5696

CARD ACCOUNT NUMBER

4807-9501-3467-0150

ACCOUNT SUMMARY

PURCHASES, FEES
& ADJUSTMENTS

0.00

STATEMENT DATE:

04/25/25

CHECKS/CASH
ADVANCES

.00

BILLING OFFICE ACCOUNT NUMBER
4807-9545-5000-8028
BILLING OFFICE CONTACT AND ADDRESS
COMMUNITY ACTION-PYSLC
TRACY WEBSTER
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

CREDITS

.00

STATEMENT TOTAL

3,310.32

Cardholder Activity

Name: TRACY WEBSTER

Account Number: **9950

Cycle End Date: 04/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
04/15/2025	COMMUNITY ACTION PARTNER	\$840.00	USD	840.00	
04/16/2025	202-265-7546, DC	\$840.00			NCAP Conference T. Webster
04/16/2025	COMMUNITY ACTION PARTNER	\$840.00	USD	840.00	
04/17/2025	202-265-7546, DC	\$840.00			NCAP Conference N. Ibarra
04/17/2025	AMERICAN AIR0012232420100	\$657.96	USD	657.96	
04/18/2025	FORT WORTH, TX	\$657.96			Flight for NCAP
04/17/2025	AMERICAN AIR0012232420101	\$657.96	USD	657.96	
04/18/2025	FORT WORTH, TX	\$657.96			Flight for NCAP
04/18/2025	JIM BURKE FORD	\$2,232.39	USD	2,232.39	
04/21/2025	661-328-3600, CA	\$2,232.39			J. Tobias Company Car
04/23/2025	UBER *EATS	\$17.00	USD	17.00	
04/24/2025	HELP.UBER.COM, CA	\$17.00			Tip for Lunch Delivery

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
04/23/2025	UBER *EATS	\$163.98	USD	163.98
04/24/2025	HELP.UBER.COM, CA	\$163.98		

Lunch for Budget & Finance

Activity Totals	Purchases	Payments
\$5,409.29	\$5,409.29	\$0.00

Cardholder Name: _____

Signature: _____

Supervisor Name: _____

Signature: _____

Cardholder Activity

Name: REBECCA MORENO Account Number: **9741 Cycle End Date: 04/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/25/2025 03/26/2025	NHSDC NHSDC.ORG, IA	\$2,228.40 \$2,228.40	USD	2,228.40	Registration fees for Rebecca Moreno, Joseph Aguilar, and Marlene Ruiz Hernandez to attend National Human Services Data Consortium in New Orleans, LA
04/01/2025 04/04/2025	NAEH 2026381526, DC	\$900.00 \$900.00	USD	900.00	Registration fee for Rebecca Moreno to attend National Alliance to End Homelessness in Washington DC.
04/01/2025 04/04/2025	NAEH 2026381526, DC	\$900.00 \$900.00	USD	900.00	Registration fee for Joseph Aguilar to attend National Alliance to End Homeless Conference in Washington DC.
04/01/2025 04/04/2025	NAEH 2026381526, DC	\$900.00 \$900.00	USD	900.00	Registration for Gloria Nevel to attend National Alliance to End Homelessness in Washington DC.
04/02/2025 04/03/2025	BITFOCUS.COM WWW.BITFOCUS., NV	\$954.95 \$954.95	USD	954.95	Registration fee for Joseph Aguilar to attend Clarity Connect in Las Vegas, NV
04/03/2025 04/07/2025	NAEH 2026381526, DC	\$900.00 \$900.00	USD	900.00	Registration fee for Kyle Norman to attend National Alliance to End Homelessness in Washington DC
04/03/2025 04/07/2025	NAEH 2026381526, DC	\$900.00 \$900.00	USD	900.00	Registration fee for Hannah Weightman to attend National Alliance to End Homelessness in Washington DC
04/04/2025 04/07/2025	AMERICAN AIR0012229047955 FORT WORTH, TX	\$538.96 \$538.96	USD	538.96	Flight for Rebecca Moreno to attend NHSDC in New Orleans, LA.
04/04/2025 04/07/2025	HILTON INTERNATIONALS 202-4833000, DC	\$321.18 \$321.18	USD	321.18	Advance Deposit at Washington Hilton Hotel for Rebecca Moreno.

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
04/04/2025	HILTON INTERNATIONALS 202-4833000, DC	\$321.18	USD	321.18	Advance Deposit at Washington Hilton Hotel for Joseph Aguilar.
04/07/2025		\$321.18			
04/04/2025	HILTON INTERNATIONALS 202-4833000, DC	\$321.18	USD	321.18	Advance Deposit at Washington Hilton Hotel for Gloria Nevel.
04/07/2025		\$321.18			
04/04/2025	HILTON INTERNATIONALS 202-4833000, DC	\$321.18	USD	321.18	Advance Deposit at Washington Hilton Hotel for Kyle Norman.
04/07/2025		\$321.18			
04/04/2025	HILTON INTERNATIONALS 202-4833000, DC	\$321.18	USD	321.18	Advance Deposit at Washington Hilton Hotel for Hannah Weightman.
04/07/2025		\$321.18			

Activity Totals
\$9,828.21

Purchases
\$9,828.21

Payments
\$0.00

Cardholder Name:

Signature:

Supervisor Name:

Signature:

Cardholder Activity

Name: SUSANA MAGANA

Account Number: **4027

Cycle End Date:

04/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/24/2025	THE HOME DEPOT #1050 BAKERSFIELD, CA	\$32.44	USD	32.44	Purchase of Ethernet Cord for new MCAP facility
03/26/2025		\$32.44			
03/28/2025	LASENS NATURAL FOODS-BK BAKERSFIELD, CA	\$60.60	USD	60.60	Purchase of Special Diet Foods
03/31/2025		\$60.60			
03/29/2025	TEXTEDLY TEXTEDLY.COM, CA	\$267.00	USD	267.00	Monthly Text Service Subscription for CSFP
03/31/2025		\$267.00			
04/01/2025	RESTAURANT DEPOT BAKERSFIELD, CA	\$16.17	USD	16.17	Purchase of Feeding Spoons for HeadStart Centers
04/03/2025		\$16.17			
04/02/2025	LOT 14 EFTPOS SACRAMENTO, CA	\$8.00	USD	8.00	Parking fee while attending CalCAPA Advocacy Day in Sacramento, CA
04/03/2025		\$8.00			
04/02/2025	EXTENDEDSTAY 936 SACRAMENTO, CA	\$332.31	USD	332.31	Lodging for Terriva Porter to attend Regional Breast- feeding Liaison Meeting in Sacramento, CA
04/03/2025		\$332.31			
04/03/2025	EXTENDEDSTAY 936 SACRAMENTO, CA	(\$100.00)	USD	(100.00)	Deposit returned from Terriva Porter's hotel while attending Regional Breastfeeding Liaison Meeting
04/07/2025		(\$100.00)			
04/04/2025	HYATT CENTRIC SACRAMENTO 9168930139, CA	\$720.86	USD	720.86	Hotel lodging for Susana Magana to attend CalCAPA Advocacy Day in Sacramento, CA
04/07/2025		\$720.86			
04/04/2025	HYATT CENTRIC SACRAMENTO 9168930139, CA	\$720.86	USD	720.86	Hotel lodging for Kelly Lowery to attend CalCAPA Advocacy Day in Sacramento, CA
04/07/2025		\$720.86			

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
04/04/2025 04/07/2025	TEZ'HYATT CENTRIC DOWNTOW FAIRFIELD, CA	\$91.50 \$91.50	USD	91.50	Parking fee for Susana Magana at Hyatt Centric while attending CalCAPA Advocacy Day in Sacramento, CA
04/04/2025 04/07/2025	HILTON ATLANTA SERTIFI 404-6592000, GA	\$804.08 \$804.08	USD	804.08	Hotel lodging for Kelly Lowery while attending Feeding America in Atlanta, GA
04/11/2025 04/14/2025	LASSENS NATURAL FOODS-BK BAKERSFIELD, CA	\$32.94 \$32.94	USD	32.94	Purchase of Special Diet Foods
04/11/2025 04/14/2025	PPY*BRIMHALL MINI STORAGE 949-8944500, CA	\$70.00 \$70.00	USD	70.00	Lien fees at Brimhall Mini Storage
04/14/2025 04/16/2025	ALBERTSONS #0358 BAKERSFIELD, CA	\$27.93 \$27.93	USD	27.93	Purchase of Special Diet Foods
04/15/2025 04/16/2025	COOK'S DIRECT 630-8216300, IL	\$107.18 \$107.18	USD	107.18	Purchase of Hot Gel Pack.
04/18/2025 04/21/2025	LASSENS NATURAL FOODS-BK BAKERSFIELD, CA	\$98.81 \$98.81	USD	98.81	Purchase of Special Diet Foods

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
04/21/2025	AMERICAN AIR0012233383270	\$588.97	USD	588.97
04/22/2025	FORT WORTH, TX	\$588.97		

Activity Totals

\$3,879.65

Purchases

\$3,879.65

Payments

\$0.00

Cardholder Name:

Signature:

Supervisor Name:

Signature:

COMMUNITY ACTION PARTNERSHIP OF KERN
CENTRAL KITCHEN - BUDGET TO ACTUAL
FOR THE PERIOD MARCH 1, 2025 TO FEBRUARY 28, 2026 (2 OF 12 MONTHS OR 16.66%)

Line Item	2025/26 Budget	3/1/25 - 2/28/26 Actual	% Expended	Available Budget
USDA Revenue (Note A)	1,630,185	294,724	18.1%	1,335,461
Head Start Subsidy	<u>1,405,385</u>	<u>305,473</u>	21.7%	<u>1,099,912</u>
Total Revenue	<u>3,035,570</u>	<u>600,197</u>	19.8%	<u>2,435,373</u>
Expenditures (Note B)				
Salaries	923,953	104,104	11.3%	819,849
Benefits	319,677	42,836	13.4%	276,841
Vehicle Gasoline, Repair/Maintenance	51,300	14,510	28.3%	36,790
Space Costs	121,700	31,857	26.2%	89,843
Supplies - Office & Food Service	156,000	13,533	8.7%	142,467
Equipment Repair/Maintenance & Lease	11,000	8,591	78.1%	2,409
Communication	13,000	1,620	12.5%	11,380
Risk Insurance	12,700	5,633	44.4%	7,067
Printing	1,000	108	10.8%	892
Hiring & Employee Costs	100	286	285.5%	(186)
First Aid	500	-	0.0%	500
Raw Food/Vended Meals	<u>1,147,647</u>	<u>314,497</u>	27.4%	<u>833,150</u>
Sub Total	2,758,577	537,574	19.5%	2,221,003
Adult Meals Prepared	128,794	36,302	28.2%	92,492
Indirect	<u>148,199</u>	<u>26,321</u>	17.8%	<u>121,878</u>
Total Expenditures	<u>3,035,570</u>	<u>600,197</u>	19.8%	<u>2,435,373</u>

	Prior Period	April 2025	Cumulative
Total Meals Prepared and Vended (Note C)	68,720	65,520	134,240
Total Meals Claimed	<u>48,662</u>	<u>46,430</u>	<u>95,092</u>
Difference	20,058	19,090	39,148

Percentage Claimed to Prepared/Vended		70.9%	70.8%
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Note A: Source of USDA revenue is monthly report submitted to California Department of Education by Head Start/State Child Development Program Division. Revenue is reimbursement for meals claimed.

Note B: Expenditures are for meals prepared, including vended meals.

Note C: Total number of meals delivered to the centers and homebase excluding adult prepared and adult meals vended. The total represents the number of meals available to be served to center and homebase children.

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2024/25 CONTRACTS - EARNED REVENUE
FOR THE PERIOD 7/1/24 - 6/30/25 (10 OF 12 MONTHS = 83.33%)

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL	% Earned to MRA
<u>GENERAL CHILD CARE (CCTR-4065)</u>														
Adjusted Days of Enrollment - Certified	6,039	6,894	7,697	9,910	8,288	9,132	10,204	8,589	10,353	11,304			88,411	
Reimbursement Rate per Child per Day	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	X \$51.55	
Revenue Earned	\$ 311,329	\$ 355,398	\$ 396,787	\$ 510,861	\$ 427,263	\$ 452,390	\$ 505,488	\$ 425,481	\$ 512,893	\$ 560,025	\$ -	\$ -	\$ 4,457,916	111.55%
Maximum Reimbursable Amount (MRA)													\$3,996,470	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	99.39%	99.51%	99.43%	99.36%	99.44%	99.26%	98.88%	99.63%	99.43%	99.15%				99.40%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%
<u>CALIFORNIA STATE PRESCHOOL (CSPP-4122)</u>														
Adjusted Days of Enrollment - Certified	5,236	7,527	9,796	13,895	12,162	12,513	15,309	13,797	16,579	16,174			122,988	
Reimbursement Rate per Child per Day	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	<u>X 55.27</u>	X \$55.27	
Revenue Earned	\$ 289,388	\$ 416,040	\$ 541,428	\$ 767,995	\$ 672,208	\$ 691,599	\$ 846,107	\$ 762,572	\$ 916,299	\$ 893,934	\$ -	\$ -	\$ 6,797,570	92.08%
Maximum Reimbursable Amount (MRA)													\$7,381,970	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	99.28%	99.28%	99.11%	98.47%	99.03%	98.65%	98.99%	99.10%	99.11%	98.99%				99.04%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%
<u>MIGRANT CHILD CARE (CMIG-4004)</u>														
Adjusted Days of Enrollment - Certified	23	24	22	25	20	21	23	20	23	22			223	
Reimbursement Rate per Child per Day	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	X \$51.55	
Revenue Earned	\$ 1,191	\$ 1,248	\$ 1,134	\$ 1,304	\$ 1,021	\$ 1,077	\$ 1,191	\$ 1,021	\$ 1,191	\$ 1,134	\$ -	\$ -	\$ 11,511	3.92%
Maximum Reimbursable Amount (MRA)													\$293,327	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2024/25 State contracts.

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2023/24 CONTRACTS - EARNED REVENUE
SAN JOAQUIN COUNTY OFFICE OF EDUCATION
FOR THE PERIOD 7/1/24 - 6/30/25 (10 OF 12 MONTHS = 83.33%)

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL	% Earned to MRA
<u>GENERAL CHILD CARE (CCTR-4305)</u>														
Adjusted Days of Enrollment - Certified	4,672	5,104	4,769	5,528	4,431	4,544	4,857	4,381	5,088	5,205			48,578	
Reimbursement Rate per Child per Day	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	
Revenue Earned	\$ 228,190	\$ 249,276	\$ 232,927	\$ 269,968	\$ 216,386	\$ 221,948	\$ 237,202	\$ 213,945	\$ 248,476	\$ 254,215	\$ -	\$ -	\$ 2,372,534	85.07%
Maximum Reimbursable Amount (MRA)													\$2,788,764	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	99.75%	99.81%	99.92%	99.86%	99.71%	99.80%	99.26%	99.87%	99.64%	99.97%				99.74%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%
<u>CALIFORNIA STATE PRESCHOOL (CSPP-4500)</u>														
Adjusted Days of Enrollment - Certified	-	-	-	-	-	-	-	-	-	-	-	-	0	
Reimbursement Rate per Child per Day	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	
Revenue Earned	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Maximum Reimbursable Amount (MRA)													\$255,528	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)														
Five Percent Flexibility, Maximum = 100 Percent														

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2024/25 Cooperative Agreement with the San Joaquin County Office of Education

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION CONTRACT - MIGRANT ALTERNATIVE PAYMENT
FOR THE PERIOD 7/1/24 - 6/30/25 (10 OF 12 MONTHS = 83.33%)

Contract CMAP-3000	July 2024	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total	%	% Earned to MRA
Provider Payments	\$ 1,989,206	\$ 2,130,101	\$ 2,006,660	\$ 2,149,020	\$ 1,972,025	\$ 1,981,094	\$ 2,105,211	\$ 1,996,865	\$ 2,058,072	\$ 2,089,319	\$ -	\$ -	\$ 20,477,573		
Add: Family Fees	<u>55</u>	<u>55</u>	<u>55</u>	<u>55</u>	<u>55</u>	<u>208</u>	<u>273</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>754</u>		
Net Provider Payments	\$ 1,989,260	\$ 2,130,155	\$ 2,006,715	\$ 2,149,075	\$ 1,972,080	\$ 1,981,302	\$ 2,105,484	\$ 1,996,865	\$ 2,058,072	\$ 2,089,319	\$ -	\$ -	\$ 20,478,327	81.30%	
Maximum Reimbursable Amount (MRA) for Provider Payments													29,398,811		69.66%
Administration & Support Services Revenue															
Provider Payments	\$ 1,989,260	\$ 2,130,155	\$ 2,006,715	\$ 2,149,075	\$ 1,972,080	\$ 1,981,302	\$ 2,105,484	\$ 1,996,865	\$ 2,058,072	\$ 2,089,319	\$ -	\$ -	\$ 20,478,327		
Reimbursement Rate	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>		
Revenue Earned	\$ <u>528,791</u>	\$ <u>566,244</u>	\$ <u>533,431</u>	\$ <u>571,273</u>	\$ <u>524,224</u>	\$ <u>526,676</u>	\$ <u>559,686</u>	\$ <u>530,813</u>	\$ <u>547,083</u>	\$ <u>555,389</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>5,443,610</u>		
Program Administration/Support Services Costs	192,735	232,399	322,726	172,392	335,542	328,759	189,448	448,763	118,206	305,402	-	-	2,646,372	10.51%	
Indirect (10% x MTDC) Costs	216,593	234,682	231,370	229,163	227,605	225,811	228,933	234,525	xc	236,606	-	-	2,065,289	8.20%	
Transfer Indirect to CSBG	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Operating Costs	\$ <u>409,328</u>	\$ <u>467,081</u>	\$ <u>554,097</u>	\$ <u>401,555</u>	\$ <u>563,146</u>	\$ <u>554,569</u>	\$ <u>418,381</u>	\$ <u>683,289</u>	\$ <u>118,206</u>	\$ <u>542,008</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>4,711,661</u>	18.70%	
Revenue Earned Over/(Under) Costs	\$ <u>119,463</u>	\$ <u>99,163</u>	\$ <u>(20,666)</u>	\$ <u>169,718</u>	\$ <u>(38,922)</u>	\$ <u>(27,894)</u>	\$ <u>141,305</u>	\$ <u>(152,476)</u>	\$ <u>428,877</u>	\$ <u>13,381</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>731,949</u>		
TOTAL COSTS - NET OF FAMILY FEES	\$ <u>2,398,589</u>	\$ <u>2,597,236</u>	\$ <u>2,560,812</u>	\$ <u>2,550,630</u>	\$ <u>2,535,226</u>	\$ <u>2,535,872</u>	\$ <u>2,523,865</u>	\$ <u>2,680,154</u>	\$ <u>2,176,277</u>	\$ <u>2,631,328</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>25,189,988</u>	100.00%	

Note 1: Administration and Support Services revenue is earned based on the amount of provider payments incurred. Example:

Provider payments	20,478,327
Reimbursement Rate (21.0% / 79.0%)	<u>x 26.5823%</u>
Revenue Earned	<u>5,443,610</u>

Note 2: The maximum reimbursable amount per the 2024/25 State contract is as follows:

Provider Payments	29,398,811	79.00%	
Administration	6,642,643	17.85%	
Support Services	1,172,231	<u>3.15%</u>	
Maximum Reimbursable Amount (MRA)	<u>37,213,685</u>	<u>100.00%</u>	<u>9,584,682</u> <u>388%</u>

Note 3: Increase to contract was received November 2024 in the amount of \$7,704,000.

Division/CFO: Tracy Webster, CFO		Month/Year: April-2025
Program/Work Unit: Not Applicable		Director of Finance: Gabrielle Alexander
Services: Overall financial and accounting functions of the organization		

Activities	April 2025		Year to Date 03/1/25 - 04/30/25	
Description	Number	Amount		Amount
Bank/Wire Deposits	156	3,937,138	211	12,991,217
Vendor Checks Issued	1,928	7,929,264	3,693	16,126,357
Payroll Disbursed		6,068,249		10,669,517
Grant Reports Prepared	38		78	
CAL Food				
CALEITC				
CalFresh Healthy Living				
CalFresh Outreach				
City of Bakersfield CDBG Food Bank Expansion				
City of Bakersfield Homeless Housing & Prevention				
CMAP Fiscal Report & Caseload				
CMIG				
CMSS				
Commodity Supplemental Food Prog				
County of Kern - 211				
County of Kern CDBG Food Bank Expansion				
CSBG 2023				
CSBG Discretionary				
CSPP				
Differential Response				
DOE - BIL				
EFAP				
EFAP Build Back Better				
ESLIHEAP				
First 5 Kern – 2 1 1 Helpline				
First 5 Kern – East Kern Family				
First 5 Kern – Help Me Grow				
First 5 Kern – Oasis Family Resource				
First 5 Kern – Ridgecrest Family Resource				
Food Bank Farmers Market				
Head Start Expansion SF-425				
Head Start San Joaquin SF-425				
Head Start/Early Head Start Kern SF-425				
Home Visit Program				
Homeless Housing Assistance & Prevention				
Homeless LBNC				
Homeless Safe Camping				
HUD				
LIHEAP 2024				
LIHWAP				
Positive Youth Medi-Cal				
San Joaquin COE General Child Care				
SLIHEAP				
UW STANISLAUS CES				
VITA				
WIC				

Business Services				
Activity	Requested	In-Progress	Processed	Processed YTD
Purchase Orders	299	30	269	516
Contracts	21	2	19	29
Leases	4	0	4	6
Requests for Proposals	9	1	8	8

Business Services Projects				
Description	% Completed			Comments

Total Division Staffing

32 positions

- CFO
- Director of Finance
- Finance Administrator
- Payroll/HRS Manager
- Accounting Administrator
- Accounting Administrator - Energy
- Accountant (2)
- Accountant II (2)

- Accounting Technician (6)
- Accounting Specialist (2)
- Accounting Clerk (1)
- AP Supervisor (1)
- Fiscal Technician (2)
- Payroll Specialists (3)
- Payroll Supervisor (1)
- Administrative Coordinator

- Procurement Manager
- Business Contracts Specialist
- Business Technician (2)

Community Action of Partnership of Kern Agency Total

STATEMENT OF POSITION (UNAUDITED) AS OF FEBRUARY 28, 2025

ASSETS

Cash in Bank	25,451,737
Cash - Vacation Reserve	1,107,758
Petty Cash	-
Accounts Receivable	0
Travel Advance	26,941
Prepaid Expense	733,190
Inventory	3,939,503
Net Fixed Assets - Unrestricted	9,106,614
Net Fixed Assets - Restricted	<u>37,078,019</u>

Total Assets 77,443,763

LIABILITES AND NET ASSETS

Accounts Payable	6,006,216
Accrued Expenses	2,332,831
Accrued Vacation	1,241,774
Line of Credit	-
Note Payable	7,635,107
Advance Payable	5,003,137
Deferred Revenue	<u>7,727,460</u>

Total Liabilites 29,946,526

Total Net Assets 47,497,237

Total Liabilities and Net Assets 77,443,763

STATEMENT OF OPERATIONS (UNAUDITED) FOR THE PERIOD MARCH 1, 2024 TO FEBRUARY 28, 2025

REVENUE

Grant Revenue	130,758,061
Donations	52,748,398
Other Revenue	586,345
In-Kind	<u>19,315,897</u>

Total Revenue 203,408,702

EXPENDITURES

Salaries	49,169,762
Benefits	15,796,852
Travel	832,303
Space Costs	12,954,184
Supplies	5,408,404
Consultant/Contract Services	6,083,409
Other Costs	4,513,103
Program Costs	76,388,105
Capital Expenditures	262,258
Indirect	11,304,199
In-Kind	<u>19,315,897</u>

Total Expenditures 202,028,476

Net Change in Assets 1,380,226

Net Assets, beginning 46,117,011

Net Assets, ending 47,497,237

Community Action of Partnership of Kern Agency Total

STATEMENT OF POSITION (UNAUDITED) AS OF APRIL 30, 2025

ASSETS

Cash in Bank	24,896,045
Cash - Vacation Reserve	1,318,569
Petty Cash	-
Accounts Receivable	0
Travel Advance	24,883
Prepaid Expense	1,484,888
Inventory	4,841,110
Net Fixed Assets - Unrestricted	9,106,614
Net Fixed Assets - Restricted	<u>40,736,131</u>

Total Assets 82,408,241

LIABILITES AND NET ASSETS

Accounts Payable	4,250,992
Accrued Expenses	1,392,009
Accrued Vacation	1,173,890
Line of Credit	-
Note Payable	7,578,627
Advance Payable	3,846,638
Deferred Revenue	<u>17,190,696</u>

Total Liabilities 35,432,852

Total Net Assets 46,975,389

Total Liabilities and Net Assets 82,408,241

STATEMENT OF OPERATIONS (UNAUDITED) FOR THE PERIOD MARCH 1, 2025 TO APRIL 30, 2025

REVENUE

Grant Revenue	15,032,770
Donations	80,615
Other Revenue	297,365
In-Kind	<u>3,192,039</u>

Total Revenue 18,602,788

EXPENDITURES

Salaries	3,243,706
Benefits	1,704,993
Travel	126,550
Space Costs	2,224,892
Supplies	700,720
Consultant/Contract Services	871,234
Other Costs	585,132
Program Costs	5,784,055
Capital Expenditures	104,936
Indirect	586,378
In-Kind	<u>3,192,039</u>

Total Expenditures 19,124,636

Net Change in Assets (521,848)

Net Assets, beginning 47,497,237

Net Assets, ending 46,975,389

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-25 TO 04-30-25 (16.7%)

	AGENCY TOTAL			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	52,637,373	5,592,881	47,044,492	11%
BENEFITS	16,035,227	2,505,252	13,529,975	16%
TRAVEL	1,169,750	109,733	1,060,017	9%
SPACE COST	8,224,487	2,213,434	6,011,053	27%
SUPPLIES	2,242,864	652,418	1,590,446	29%
EQUIPMENT	-	104,936	(104,936)	Not budgeted
CONSULTANT/CONTRACT SERVICES	4,721,997	537,891	4,184,106	11%
OTHER COSTS	3,481,449	566,105	2,915,344	16%
PROGRAM COSTS	32,585,152	5,784,055	26,801,097	18%
INDIRECT	11,637,040	1,585,327	10,051,713	14%
TOTAL	132,735,339	19,652,033	113,083,306	15%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-25 TO 04-30-25 (16.7%)

	EDUCATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	38,999,924	4,272,914	34,727,010	11%
BENEFITS	11,690,857	1,885,375	9,805,482	16%
TRAVEL	836,996	54,624	782,372	7%
SPACE COST	3,757,138	1,635,761	2,121,377	44%
SUPPLIES	1,649,146	504,988	1,144,158	31%
EQUIPMENT	-	14,800	(14,800)	Not budgeted
CONSULTANT/CONTRACT SERVICES	1,407,736	206,557	1,201,179	15%
OTHER COSTS	1,688,881	222,192	1,466,689	13%
PROGRAM COSTS	28,405,475	4,971,501	23,433,974	18%
INDIRECT	8,755,735	1,213,295	7,542,440	14%
TOTAL	97,191,888	14,982,007	82,209,881	15%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-25 TO 04-30-25 (16.7%)

	NUTRITION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	5,086,849	411,470	4,675,379	8%
BENEFITS	1,666,602	186,394	1,480,208	11%
TRAVEL	115,667	38,954	76,713	34%
SPACE COST	733,727	269,230	464,497	37%
SUPPLIES	199,399	79,288	120,111	40%
EQUIPMENT	-	90,137	(90,137)	Not budgeted
CONSULTANT/CONTRACT SERVICES	952,904	127,585	825,319	13%
OTHER COSTS	614,558	134,080	480,478	22%
PROGRAM COSTS	3,061,030	602,870	2,458,160	20%
INDIRECT	1,067,671	167,078	900,593	16%
TOTAL	13,498,407	2,107,086	11,391,321	16%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-25 TO 04-30-25 (16.7%)

	ENERGY CONSERVATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	3,026,630	206,802	2,819,828	7%
BENEFITS	966,559	116,920	849,639	12%
TRAVEL	80,650	3,847	76,803	5%
SPACE COST	253,000	14,175	238,825	6%
SUPPLIES	136,000	9,249	126,751	7%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	2,078,131	129,494	1,948,637	6%
OTHER COSTS	563,693	67,832	495,861	12%
PROGRAM COSTS	302,662	72,825	229,837	24%
INDIRECT	740,732	60,697	680,035	8%
TOTAL	8,148,057	681,840	7,466,217	8%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-25 TO 04-30-25 (16.7%)

	COMMUNITY SERVICES			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	4,282,110	612,477	3,669,633	14%
BENEFITS	1,347,365	248,122	1,099,243	18%
TRAVEL	66,742	11,365	55,377	17%
SPACE COST	3,195,293	213,761	2,981,532	7%
SUPPLIES	208,638	51,869	156,769	25%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	277,476	61,046	216,430	22%
OTHER COSTS	447,277	84,956	362,321	19%
PROGRAM COSTS	812,985	134,178	678,807	17%
INDIRECT	852,469	120,401	732,068	14%
TOTAL	11,490,355	1,538,176	9,952,179	13%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-25 TO 04-30-25 (16.7%)

	CSBG			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	938,699	20,672	918,027	2%
BENEFITS	259,901	52,883	207,018	20%
TRAVEL	44,395	845	43,550	2%
SPACE COST	288,329	26,358	261,971	9%
SUPPLIES	30,831	2,126	28,705	7%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	5,750	35	5,715	1%
OTHER COSTS	51,380	9,437	41,943	18%
PROGRAM COSTS	3,000	2,680	320	89%
INDIRECT	169,042	8,868	160,174	5%
TOTAL	1,791,327	123,904	1,667,423	7%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-25 TO 04-30-25 (16.7%)

	DISCRETIONARY & FUND RAISING			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	303,161	68,546	234,615	23%
BENEFITS	103,943	15,558	88,385	15%
TRAVEL	25,300	97	25,203	0%
SPACE COST	(3,000)	54,150	(57,150)	-1805%
SUPPLIES	18,850	4,898	13,952	26%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	-	13,175	(13,175)	Not budgeted
OTHER COSTS	115,660	47,607	68,053	41%
PROGRAM COSTS	-	-	-	0%
INDIRECT	51,391	14,988	36,403	29%
TOTAL	615,305	219,020	396,285	36%

COMMUNITY ACTION PARTNERSHIP OF KERN
INDIRECT FUND - FY 2025/26
BUDGET TO ACTUAL - 03/01/25 TO 02/28/26 (2 OF 12 MONTHS = 16.7%)

	Budget	Actual	% Earned/ Expended	Available Balance
Revenue	\$ 11,637,040	\$ 1,585,327	13.6%	\$ 10,051,713
Expenditures				
Salaries	6,290,989	592,053	9.4%	5,698,936
Benefits @ 23.6% actual	<u>1,979,773</u>	<u>229,332</u>	<u>11.6%</u>	<u>1,750,441</u>
Total Personnel Costs	8,270,762	821,384	9.9%	7,449,378
Operating Costs				
Travel	113,200	23,222	20.5%	89,978
Space Costs	459,000	62,432	13.6%	396,568
Supplies	321,486	54,281	16.9%	267,205
Equipment	-	-	0.0%	-
Consultant/Contract	954,500	347,166	36.4%	607,334
Other Operating Costs	<u>713,015</u>	<u>58,625</u>	<u>8.2%</u>	<u>654,390</u>
Total Operating Costs	2,561,201	545,725	21.3%	2,015,476
Total Expenditures	<u>\$ 10,831,963</u>	<u>\$ 1,367,109</u>	<u>12.6%</u>	<u>\$ 9,464,854</u>
Excess (Deficit) Indirect Revenue	<u>\$ 805,077</u>	<u>\$ 218,218</u>		

RECAP BY SUPPORT DIVISION	Budget	Actual	% Expended	Available Balance
HR	\$ 1,535,738	\$ 184,930	12.0%	\$ 1,350,808
Operations	3,869,713	488,641	12.6%	3,381,072
Executive	749,484	114,112	15.2%	635,372
Finance	3,300,458	417,386	12.6%	2,883,072
Community Development	<u>1,376,570</u>	<u>160,579</u>	<u>11.7%</u>	<u>1,215,991</u>
	<u>\$ 10,831,963</u>	<u>\$ 1,367,109</u>	<u>12.6%</u>	<u>\$ 9,464,854</u>

Prepared Date: 06/11/25

Community Action Partnership of Kern (CAPK)
Check register

Company name: Community Action Partnership of Kern (CAPK)
Report name: Check register
Created on: 6/10/2025

Bank	Date	Vendor	Document no.	Amount
CBB - Operating Acct - Citizens Business Bank				
	4/1/2025	V03347--YVETTE FALCON-HUIZAR	Voided - 122234140002213	-11.20
	4/1/2025	V03860--ORALIA VIDAL	302084	2,396.75
	4/1/2025	V03860--ORALIA VIDAL	Voided - 301508	-2,396.75
	4/1/2025	V04545--ARI BOGHOSIAN	301984	4,500.00
	4/1/2025	V03326--CLEMMER AND COMPANY REAL ESTATE SERVICES	301993	2,550.00
	4/1/2025	V00157--CALIFORNIA DEPARTMENT OF SOCIAL SERVICES	301987	25.00
	4/1/2025	V04534--PG&E CFM/PPC DEPARTMENT	302041	15,572.00
	4/1/2025	V04534--PG&E CFM/PPC DEPARTMENT	302040	8,531.76
	4/1/2025	V00801--PRODUCERS DAIRY FOODS INC	302043	2,723.90
	4/1/2025	V03343--CONTINENTAL LABOR RESOURCES, INC.	301997	734.40
	4/1/2025	V00801--PRODUCERS DAIRY FOODS INC	302042	1,030.91
	4/1/2025	V00812--QUADIENT FINANCE USA INC	302045	8,000.00
	4/1/2025	V01009--ULINE	302059	306.82
	4/1/2025	V00207--CINTAS CORPORATION #668	301992	434.62
	4/1/2025	V00158--CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION	301988	61,066.28
	4/1/2025	V00114--BERKSHIRE HATHAWAY HOMESTATE CO	301986	106,234.33
	4/1/2025	V00055--AMERICAN INCORPORATED	301983	2,233.00
	4/1/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	302013	212.58
	4/1/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	302012	296.75
	4/1/2025	V00919--SPECTRUM	302053	229.20
	4/1/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	302011	196.30
	4/1/2025	V00919--SPECTRUM	302052	185.20
	4/1/2025	V00370--FEDEX	302003	54.07
	4/1/2025	V00787--PG&E	302039	4,908.87
	4/1/2025	V03144--KERN COUNTY CANCER FOUNDATION	302010	2,000.00
	4/1/2025	V03156--PROLIFIC PKG, LLC	302044	29,338.89
	4/1/2025	V00907--SOCALGAS	302046	171.85
	4/1/2025	V00192--CHARLIE'S DAY & NITE, INC.	301991	601.80
	4/1/2025	V00914--SOUTHERN CALIFORNIA EDISON	302048	138.40
	4/1/2025	V03172--OFFICE1 LEASING	302038	1,183.15
	4/1/2025	V03172--OFFICE1 LEASING	302037	851.84
	4/1/2025	V03172--OFFICE1 LEASING	302036	419.27
	4/1/2025	V00919--SPECTRUM	302051	235.19
	4/1/2025	V03172--OFFICE1 LEASING	302035	454.93
	4/1/2025	V00914--SOUTHERN CALIFORNIA EDISON	302047	1,765.63
	4/1/2025	V03391--MARISELA GONZALEZ	302017	200.00
	4/1/2025	V03314--VESTIS GROUP, INC	302062	71.81
	4/1/2025	V00362--F.W. WASSERMAN AND ASSOCIATES	302002	223.55
	4/1/2025	V00229--COMCAST CORPORATION	301995	337.20
	4/1/2025	V00092--AT&T	301985	986.40
	4/1/2025	V00192--CHARLIE'S DAY & NITE, INC.	301990	9.32
	4/1/2025	V03172--OFFICE1 LEASING	302034	171.00
	4/1/2025	V03172--OFFICE1 LEASING	302033	171.00
	4/1/2025	V03172--OFFICE1 LEASING	302032	171.00
	4/1/2025	V03172--OFFICE1 LEASING	302031	170.61
	4/1/2025	V03172--OFFICE1 LEASING	302030	126.84
	4/1/2025	V03172--OFFICE1 LEASING	302029	125.39
	4/1/2025	V03172--OFFICE1 LEASING	302028	570.35
	4/1/2025	V03172--OFFICE1 LEASING	302027	1,849.52
	4/1/2025	V03172--OFFICE1 LEASING	302026	278.08

Bank	Date	Vendor	Document no.	Amount
	4/1/2025	V03172--OFFICE1 LEASING	302025	125.97
	4/1/2025	V00288--DELTA BAY BUILDERS & ROOFING	302000	1,575.00
	4/1/2025	V03172--OFFICE1 LEASING	302024	824.56
	4/1/2025	V00229--COMCAST CORPORATION	301994	1,786.14
	4/1/2025	V03304--KYJO CORP	302014	8,053.54
	4/1/2025	V00683--MCWILLIAMS & WALDEN INC	302019	1,507.60
	4/1/2025	V03217--KARADANIS SURVIVORS TRUST	302009	526.00
	4/1/2025	V02966--MOJAVE UNIFIED SCHOOL DISTRICT	302021	1,155.00
	4/1/2025	V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	302083	1,213.17
	4/1/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	302006	2,692.06
	4/1/2025	V00476--INDEPENDENT LIVING CENTER OF KERN COUNTY	302007	170.00
	4/1/2025	V00302--DINGO ENTERPRISES INC	302001	1,993.08
	4/1/2025	V04524--GALAXY DIGITAL, LLC	302004	5,100.00
	4/1/2025	V04430--CALIFORNIA WATER SERVICE COMPANY	301989	1,849.98
	4/1/2025	V00624--LOWES COMPANIES INC	302016	2,306.80
	4/1/2025	V00919--SPECTRUM	302050	220.25
	4/1/2025	V01016--UNIVISION TELEVISION GROUP INC	302060	1,180.00
	4/1/2025	V03430--SPECTRUM/CHARTER	302057	254.00
	4/1/2025	V03430--SPECTRUM/CHARTER	302056	220.00
	4/1/2025	V03430--SPECTRUM/CHARTER	302055	945.00
	4/1/2025	V01026--VARNER & SON INC	302061	1,209.57
	4/1/2025	V03430--SPECTRUM/CHARTER	302054	214.00
	4/1/2025	V00429--GRIMMWAY ENTERPRISES, INC.	302005	11,440.00
	4/1/2025	V03288--OASIS AIR AND SOLAR	302023	6,751.31
	4/1/2025	V03206--COMMUNITY SERVICES AND EMPLOYMENT TRAINING	301996	633.05
	4/1/2025	V03427--LANEISHA HAMMOND	302015	50.40
	4/1/2025	V00988--THERMO KING OF CENTRAL CALIFORNIA, INC	302058	6,864.00
	4/1/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	302020	13,025.00
	4/1/2025	V03447--JAMES C SHROPSHIRE - DBA TELEPHASE	302008	2,395.31
	4/1/2025	V00252--COUNTY OF KERN PUBLIC WORKS	301998	95.12
	4/1/2025	V03426--MAYRA GARCIA	302018	12.60
	4/1/2025	V04066--NICOLE ROBERSON	302022	67.00
	4/1/2025	V03133--CREATIVE CONCEPTS	301999	4,113.50
	4/1/2025	V02977--SOUTHERN KERN UNIFIED SCHOOL DISTRICT	302049	8,508.50
	4/1/2025	V00704--MISSION LINEN SUPPLY	122234140002218	4,643.12
	4/1/2025	V02330--JEREMY T TOBIAS	122234140002217	111.75
	4/1/2025	V00785--PERFECT GIFT LLC	122234140002216	5,661.20
	4/1/2025	V03411--SAVANNAH OATES	122234140002215	192.00
	4/1/2025	V03349--ALICIA TAMAYAC HERRERA	122234140002214	12.60
	4/1/2025	V03347--YVETTE FALCON-HUIZAR	122234140002213	11.20
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002212	2,197.82
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002211	572.67
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002210	16,939.21
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002209	15,719.55
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002208	2,984.26
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002207	1,764.28
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002206	1,571.24
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002205	1,548.50
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002204	1,491.91
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002203	1,447.98
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002202	1,360.09
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002201	1,153.99
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002200	1,077.79
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002199	1,011.96
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002198	995.18
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002197	965.54
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002196	857.75

Bank	Date	Vendor	Document no.	Amount
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002195	591.66
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002194	463.47
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002193	258.48
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002192	252.88
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002191	220.83
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002190	101.50
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002189	47.03
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002188	19,257.75
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002187	42.90
	4/1/2025	V00286--DELL TECHNOLOGIES, INC.	122234140002186	2,950.43
	4/1/2025	V00704--MISSION LINEN SUPPLY	122234140002185	639.47
	4/1/2025	V00937--STINSON STATIONERS	122234140002184	519.15
	4/1/2025	V00937--STINSON STATIONERS	122234140002183	89.09
	4/1/2025	V00704--MISSION LINEN SUPPLY	122234140002182	2,256.22
	4/1/2025	V00704--MISSION LINEN SUPPLY	122234140002181	946.89
	4/1/2025	V00937--STINSON STATIONERS	122234140002180	973.34
	4/1/2025	V00704--MISSION LINEN SUPPLY	122234140002179	95.77
	4/1/2025	V00704--MISSION LINEN SUPPLY	122234140002178	55.68
	4/1/2025	V00123--BLACKHAWK NETWORK, INC	122234140002177	343.75
	4/1/2025	V03191--VAL-PRO, INC	122234140002176	633.85
	4/1/2025	V03082--IDEAL SPECIALTIES INC	122234140002175	21,199.68
	4/1/2025	V00182--CDW LLC	122234140002174	75.20
	4/1/2025	V00874--SAVE MART SUPERMARKETS	122234140002173	511.85
	4/1/2025	V00182--CDW LLC	122234140002172	65.22
	4/1/2025	V03191--VAL-PRO, INC	122234140002171	337.65
	4/1/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140002170	2,288.37
	4/1/2025	V00937--STINSON STATIONERS	122234140002169	3.83
	4/1/2025	V00937--STINSON STATIONERS	122234140002168	116.28
	4/1/2025	V00937--STINSON STATIONERS	122234140002167	443.72
	4/1/2025	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140002166	140.00
	4/1/2025	V03065--PIUSER STONE AND TILE, INC.	122234140002165	23,460.00
	4/1/2025	V00226--RLH FIRE PROTECTION, INC.	122234140002164	131.00
	4/1/2025	V00704--MISSION LINEN SUPPLY	122234140002163	55.68
	4/1/2025	V03082--IDEAL SPECIALTIES INC	122234140002162	34,423.20
	4/1/2025	V00022--ADOBE INC	122234140002161	58,282.32
	4/1/2025	V00226--RLH FIRE PROTECTION, INC.	122234140002160	151.00
	4/1/2025	V00182--CDW LLC	122234140002159	75.20
	4/1/2025	V00182--CDW LLC	122234140002158	1,207.63
	4/1/2025	V00937--STINSON STATIONERS	122234140002157	44.86
	4/1/2025	V00937--STINSON STATIONERS	122234140002156	562.10
	4/1/2025	V00937--STINSON STATIONERS	122234140002155	327.13
	4/1/2025	V00937--STINSON STATIONERS	122234140002154	713.37
	4/1/2025	V00937--STINSON STATIONERS	122234140002153	42.22
	4/1/2025	V01020--VALLEY GARBAGE SERVICE	122234140002152	480.62
	4/1/2025	V00979--THE MARCOM GROUP, INC.	122234140002151	95.00
	4/1/2025	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	122234140002150	2,031.21
	4/1/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140002149	2,609.86
	4/1/2025	V00794--PLC SYSTEM SERVICES LLC	122234140002148	11,860.00
	4/1/2025	V00005--A-1 BATTERY COMPANY	122234140002147	254.49
	4/1/2025	V00108--BALCO HOLDINGS, INC. DBA BAY ALARM COMPANY	122234140002146	85.15
	4/1/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140002145	117.77
	4/1/2025	V00704--MISSION LINEN SUPPLY	122234140002144	55.68
	4/1/2025	V00475--INDEPENDENT FIRE & SAFETY	122234140002143	1,382.35
	4/1/2025	V00475--INDEPENDENT FIRE & SAFETY	122234140002142	1,212.75
	4/1/2025	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	122234140002141	1,905.00
	4/1/2025	V03174--OFFICE IMAGING, INC	122234140002140	233.89
	4/1/2025	V00937--STINSON STATIONERS	122234140002139	1,133.73

Bank	Date	Vendor	Document no.	Amount
	4/1/2025	V00937--STINSON STATIONERS	122234140002138	1,232.88
	4/1/2025	V00937--STINSON STATIONERS	122234140002137	938.54
	4/1/2025	V00937--STINSON STATIONERS	122234140002136	888.33
	4/1/2025	V00937--STINSON STATIONERS	122234140002135	800.95
	4/1/2025	V00937--STINSON STATIONERS	122234140002134	628.69
	4/1/2025	V00937--STINSON STATIONERS	122234140002133	393.19
	4/1/2025	V00937--STINSON STATIONERS	122234140002132	84.44
	4/1/2025	V00937--STINSON STATIONERS	122234140002131	60.78
	4/1/2025	V00937--STINSON STATIONERS	122234140002130	49.12
	4/1/2025	V00937--STINSON STATIONERS	122234140002129	28.06
	4/1/2025	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140002128	2,495.29
	4/1/2025	V03328--Hometown Plumbing	122234140002127	197.00
	4/1/2025	V02330--JEREMY T TOBIAS	122234140002126	75.00
	4/1/2025	V00937--STINSON STATIONERS	122234140002125	1,320.66
	4/1/2025	V03064--CUSTOM L & A CONSTRUCTION INC	122234140002124	40,000.00
	4/1/2025	V03060--JAB COMMUNICATION INC.	122234140002123	2,105.21
	4/1/2025	V01077--YOLANDA OCHOA	122234140002122	192.00
	4/1/2025	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140002121	1,150.12
	4/1/2025	V03718--KELLY LOWERY	122234140002120	424.50
	4/1/2025	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140002119	858.43
	4/1/2025	V03311--TM SIGNS AND GRAPHICS	122234140002118	12,368.35
	4/1/2025	V00920--SSD ALARM, INC	122234140002117	7,267.50
	4/1/2025	V00808--PROTEUS INC	122234140002116	125.00
	4/1/2025	V03155--MH 3101 MALL VIEW ROAD, LLC	122234140002115	6,000.00
	4/1/2025	V00060--AN ICON COMPANY, LLC - PRINTDIRTCHEAP	122234140002114	711.20
	4/1/2025	V00937--STINSON STATIONERS	122234140002113	521.50
	4/1/2025	V03492--Andrea Chavez	122234140002112	225.01
	4/1/2025	V00937--STINSON STATIONERS	122234140002111	555.94
	4/1/2025	V00937--STINSON STATIONERS	122234140002110	606.62
	4/1/2025	V00937--STINSON STATIONERS	122234140002109	753.53
	4/1/2025	V00937--STINSON STATIONERS	122234140002108	1,090.89
	4/1/2025	V00937--STINSON STATIONERS	122234140002107	1,797.48
	4/1/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002106	27.78
	4/1/2025	V00024--ADP, LLC.	122234140002105	31,078.63
	4/1/2025	V00182--CDW LLC	122234140002104	500.67
	4/1/2025	V01044--W W GRAINGER INC	122234140002103	2,192.86
	4/1/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002102	4,748.80
	4/1/2025	V00182--CDW LLC	122234140002101	118.07
	4/1/2025	V00022--ADOBE INC	122234140002100	75.57
	4/1/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140002099	658.19
	4/1/2025	V03939--SULEMA GARCIA	122234140002098	190.51
	4/1/2025	V00146--CA ASSOCIATION OF FOOD BANKS	122234140002097	800.00
	4/1/2025	V04077--RAUL JIMENEZ	122234140002096	173.60
	4/1/2025	V03424--JAUBRAE DIXON	122234140002095	51.10
	4/1/2025	V03423--Jessica Reyes Gonzalez	122234140002094	74.90
	4/1/2025	V03263--FLOWERS BAKERIES SALES OF SOCAL, LLC	122234140002093	669.76
	4/1/2025	V03064--CUSTOM L & A CONSTRUCTION INC	122234140002092	50,000.00
	4/1/2025	V00128--BRADY INDUSTRIES	122234140002091	9,202.58
	4/1/2025	V00260--CROWN EQUIPMENT CORPORATION	122234140002090	753.73
	4/1/2025	V00127--BOOT BARN	122234140002089	126.64
	4/1/2025	V00127--BOOT BARN	122234140002088	126.64
	4/1/2025	V00029--ADVANCED DATA STORAGE	122234140002087	413.60
	4/1/2025	V00049--AMAZON CAPITAL SERVICES, INC	122234140002086	11,580.53
	4/2/2025	V04546--YVETTE MARIE FALCON-HUIZAR	302068	1,060.74
	4/2/2025	V04548--ANDRES JIMENEZ	302066	1,036.12
	4/2/2025	V04547--ARACELI SOTO	302067	1,767.85
	4/2/2025	V03874--PRIYAMVADA KHULLAR	302065	1,637.06

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	4/4/2025	V03597--DWIGHT TAMPLIN	302069	1,803.96
	4/8/2025	V03314--VESTIS GROUP, INC	302202	71.81
	4/8/2025	V00801--PRODUCERS DAIRY FOODS INC	302173	2,488.29
	4/8/2025	V04555--HOUSING AUTHORITY OF THE COUNTY OF KERN	302123	500.00
	4/8/2025	V04555--HOUSING AUTHORITY OF THE COUNTY OF KERN	302122	500.00
	4/8/2025	V00562--KEITH C PFEFFER	302133	992.03
	4/8/2025	V00801--PRODUCERS DAIRY FOODS INC	302172	200.00
	4/8/2025	V00157--CALIFORNIA DEPARTMENT OF SOCIAL SERVICES	302084	968.00
	4/8/2025	V00799--PRICE DISPOSAL	302171	481.09
	4/8/2025	V00462--HOWARD'S GARBAGE SERVICE	302124	84.63
	4/8/2025	V00209--CITY OF BAKERSFIELD	302103	544.88
	4/8/2025	V00209--CITY OF BAKERSFIELD	302102	277.05
	4/8/2025	V04160--MOUNTAINSIDE DISPOSAL, INC.	302160	761.66
	4/8/2025	V00617--LODI HEALTH WEST OCCUPATIONAL MEDICINE	302144	1,409.73
	4/8/2025	V03246--YESENIA SALAZAR PENA dba BABIES BLOOM LLC	302204	8,250.00
	4/8/2025	V03346--MIRELLA RUBIO	302159	221.20
	4/8/2025	V03288--OASIS AIR AND SOLAR	302163	14,700.00
	4/8/2025	V00597--LAMONT SANITATION INC	302140	1,278.82
	4/8/2025	V00596--LAMONT PUBLIC UTILITY DISTRICT	302139	764.95
	4/8/2025	X0400--VERONICA PEREZ RAMOS	302201	64.40
	4/8/2025	V04054--MARIA REYES	302150	47.60
	4/8/2025	V04018--LAURA MUNOZ	302142	16.80
	4/8/2025	V02777--MARIA ALICIA HUIZAR	302147	252.00
	4/8/2025	V04024--MARIA CERVANTES	302148	3.50
	4/8/2025	V04026--SHAWNA MARKS	302180	53.20
	4/8/2025	V03513--ASELIDA DEL TORO	302079	39.02
	4/8/2025	V03491--ANDREA ARCEO	302075	100.80
	4/8/2025	V03486--ANA CARRENO	302073	37.80
	4/8/2025	V03951--TOMMIE SUE CORDOVA	302199	74.90
	4/8/2025	V03950--TINA NUNEZ	302197	86.80
	4/8/2025	V03928--SHERI PHILLIPS	302181	50.40
	4/8/2025	V03877--RAMIRO LOPEZ	302174	60.90
	4/8/2025	V03869--PAULA HUERTA	302169	50.40
	4/8/2025	V03347--YVETTE FALCON-HUIZAR	302205	11.20
	4/8/2025	V03823--MELISSA DEWITT	302157	93.10
	4/8/2025	V03785--MARIA MORENO GOMEZ	302149	60.20
	4/8/2025	V03685--JESSICA HERNANDEZ	302128	84.00
	4/8/2025	V03628--FRANCIS VEGA	302119	172.20
	4/8/2025	V03615--ERIKA VENTURA	302114	42.00
	4/8/2025	V03610--ENEDINA MARTINEZ	302113	70.00
	4/8/2025	V04000--MARI BARRIENTOS	302146	9.80
	4/8/2025	V04552--ANGELA MORALES ZUNIGA	302076	4.20
	4/8/2025	V04551--DALIA RODRIGUEZ	302110	151.20
	4/8/2025	V04550--JENNIFER WONNACOTT	302127	212.10
	4/8/2025	V04133--MARIA VILLANUEVA	302151	18.20
	4/8/2025	V00389--FLYERS ENERGY LLC	302118	888.82
	4/8/2025	V03426--MAYRA GARCIA	302154	79.10
	4/8/2025	V03355--CHANTAL QUINO	302088	49.70
	4/8/2025	V04025--NANCY PEREZ	302161	105.00
	4/8/2025	V04130--ANA HERNANDEZ ZARATE	302074	23.80
	4/8/2025	V04129--MARTHA PEREZ DE SERRANO	302153	76.30
	4/8/2025	V04132--MARTHA HUERTA	302152	18.20
	4/8/2025	V04115--ESTEFANY AVITIA	302115	98.70
	4/8/2025	V04002--RUBEN RIVERA	302177	56.00
	4/8/2025	V00209--CITY OF BAKERSFIELD	302101	4,620.58
	4/8/2025	V00209--CITY OF BAKERSFIELD	302100	1,389.01
	4/8/2025	V00209--CITY OF BAKERSFIELD	302099	1,263.78

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	4/8/2025	V00209--CITY OF BAKERSFIELD	302098	1,160.92
	4/8/2025	V00209--CITY OF BAKERSFIELD	302097	1,140.18
	4/8/2025	V00209--CITY OF BAKERSFIELD	302096	937.63
	4/8/2025	V00209--CITY OF BAKERSFIELD	302095	843.77
	4/8/2025	V00209--CITY OF BAKERSFIELD	302094	610.44
	4/8/2025	V00209--CITY OF BAKERSFIELD	302093	131.26
	4/8/2025	V00209--CITY OF BAKERSFIELD	302092	24.64
	4/8/2025	V00087--ARVIN COMMUNITY SERVICE DISTRICT	302078	266.64
	4/8/2025	V02742--KIMBERLY D FREIBERG	302137	58.80
	4/8/2025	V02573--ARLEEN N ORNELAS	302077	20.30
	4/8/2025	V00511--JIM'S TOWING SERVICE, INC	302131	287.75
	4/8/2025	V04093--AT&T	302081	90.44
	4/8/2025	V00511--JIM'S TOWING SERVICE, INC	302130	168.00
	4/8/2025	V00919--SPECTRUM	302191	220.25
	4/8/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	302136	298.51
	4/8/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	302135	299.22
	4/8/2025	V00683--MCWILLIAMS & WALDEN INC	302156	655.29
	4/8/2025	V00229--COMCAST CORPORATION	302108	175.89
	4/8/2025	V00252--COUNTY OF KERN PUBLIC WORKS	302109	50.17
	4/8/2025	V00919--SPECTRUM	302190	170.25
	4/8/2025	V03172--OFFICE1 LEASING	302167	169.83
	4/8/2025	V03172--OFFICE1 LEASING	302166	251.05
	4/8/2025	V00914--SOUTHERN CALIFORNIA EDISON	302187	657.08
	4/8/2025	V00919--SPECTRUM	302189	346.25
	4/8/2025	V00848--RUBY REYES CRUZ	302178	48.98
	4/8/2025	V03713--KAYLONIE HOWARD	302132	36.50
	4/8/2025	V04081--CHRISTOPHER CUZUL	302089	18.36
	4/8/2025	V03216--JENNIFER WILSON	302126	10.50
	4/8/2025	V03172--OFFICE1 LEASING	302165	460.56
	4/8/2025	V00914--SOUTHERN CALIFORNIA EDISON	302186	46.15
	4/8/2025	V00370--FEDEX	302116	174.46
	4/8/2025	V00104--BAKERSFIELD GLASS & WINDOW INC	302082	108.94
	4/8/2025	V03301--COLLETTE ROYAL	302107	8,250.00
	4/8/2025	V00611--LEVEL 3 FINANCING INC	302143	1,602.07
	4/8/2025	V04066--NICOLE ROBERSON	302162	60.90
	4/8/2025	V00907--SOCALGAS	302183	310.41
	4/8/2025	V00914--SOUTHERN CALIFORNIA EDISON	302185	82.44
	4/8/2025	V00914--SOUTHERN CALIFORNIA EDISON	302184	35.00
	4/8/2025	V00220--CITY OF WASCO	302105	524.40
	4/8/2025	V03059--T-MOBILE USA INC	302196	5,979.22
	4/8/2025	V00775--PATRIOTS INC	302168	5.39
	4/8/2025	V04516--ZIP APPLIANCE REPAIR & SERVICE LLC	302206	292.00
	4/8/2025	V00374--FERGUSON ENTERPRISES INC #1350	302117	327.27
	4/8/2025	V00493--J & E RESTAURANT SUPPLIES INC	302125	362.64
	4/8/2025	V00567--KERN COUNTY FIRE DEPARTMENT	302134	145.00
	4/8/2025	V03427--LANEISHA HAMMOND	302141	21.00
	4/8/2025	V03172--OFFICE1 LEASING	302164	2,082.70
	4/8/2025	V00169--CALIFORNIA WATER SERVICE	302085	1,353.70
	4/8/2025	V00948--SUPERIOR SANITATION SERVICE INC	302195	767.92
	4/8/2025	V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	302203	1,174.55
	4/8/2025	V01026--VARNER & SON INC	302200	654.79
	4/8/2025	V00917--SOUTHWEST GAS CORPORATION	302188	51.14
	4/8/2025	V00787--PG&E	302170	12,680.16
	4/8/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	302158	15,125.00
	4/8/2025	V00282--DELANO UNION SCHOOL DISTRICT	302111	4,320.00
	4/8/2025	V00227--COFER & OBERLIES INC	302106	456.19
	4/8/2025	V00682--MCKESSON MEDICAL SURGICAL INC	302155	5,976.10

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	4/8/2025	V00592--LAKESHORE EQUIPMENT COMPANY	302138	12,252.03
	4/8/2025	V04430--CALIFORNIA WATER SERVICE COMPANY	302086	458.05
	4/8/2025	V03643--GLORIA NEVEL	302120	86.10
	4/8/2025	V00206--CHRISTOPHER PERCIVAL	302090	2,435.19
	4/8/2025	V00092--AT&T	302080	969.26
	4/8/2025	V03430--SPECTRUM/CHARTER	302194	214.00
	4/8/2025	V03430--SPECTRUM/CHARTER	302193	214.00
	4/8/2025	V03474--ALICIA GAMINO	302072	130.20
	4/8/2025	V03882--REGINA HINES	302175	38.50
	4/8/2025	V03756--LORRAINE PALOMO	302145	23.80
	4/8/2025	V03354--TOMASA JARA	302198	114.80
	4/8/2025	V03430--SPECTRUM/CHARTER	302192	170.00
	4/8/2025	V03150--JESSOP HOLDING CO LLC	302129	26,170.00
	4/8/2025	V04050--SKYRIDE UNLIMITED	302182	2,212.00
	4/8/2025	X0386--SAGASER WATKINS & WIELAND PC	302179	3,050.00
	4/8/2025	V00212--CITY OF DELANO	302104	65.60
	4/8/2025	V00111--BARNES & NOBLE BOOKSELLERS	302083	2,295.04
	4/8/2025	V00035--ALAMO ALARM CO INC	302071	407.00
	4/8/2025	V04002--RUBEN RIVERA	302176	57.40
	4/8/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	302121	15,197.97
	4/8/2025	V00294--DEPARTMENT OF JUSTICE	302112	74.00
	4/8/2025	V03461--ALAHE YAZDANIPOUR	302070	649.00
	4/8/2025	V00207--CINTAS CORPORATION #668	302091	777.82
	4/8/2025	V03249--CALYPSO WEST INC. / BAKERSFIELD ICE	302087	17.21
	4/8/2025	V00049--AMAZON CAPITAL SERVICES, INC	122234140002365	210.01
	4/8/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002364	343.08
	4/8/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002363	58.20
	4/8/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002362	146.14
	4/8/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002361	143.40
	4/8/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002360	16,527.49
	4/8/2025	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	122234140002359	291.80
	4/8/2025	V03343--CONTINENTAL LABOR RESOURCES, INC.	122234140002358	387.76
	4/8/2025	V00010--ABILA INC	122234140002357	4,266.26
	4/8/2025	V00286--DELL TECHNOLOGIES, INC.	122234140002356	37,208.75
	4/8/2025	V00794--PLC SYSTEM SERVICES LLC	122234140002355	1,230.00
	4/8/2025	V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC	122234140002354	305.00
	4/8/2025	V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC	122234140002353	610.00
	4/8/2025	V03290--PLANTS FOR YOUR SOLIE	122234140002352	200.00
	4/8/2025	V00045--ALPHA TECHNOLOGIES & ALARM SYSTEMS, INC.	122234140002351	180.00
	4/8/2025	V00226--RLH FIRE PROTECTION, INC.	122234140002350	435.00
	4/8/2025	V00321--ECOLAB FOOD SAFETY SPECIALTIES	122234140002349	247.45
	4/8/2025	V00384--FIVE9 INC	122234140002348	4,576.60
	4/8/2025	V00384--FIVE9 INC	122234140002347	5,455.76
	4/8/2025	V00406--GARCIA INDUSTRIES INC	122234140002346	265.00
	4/8/2025	V00704--MISSION LINEN SUPPLY	122234140002345	55.68
	4/8/2025	V00704--MISSION LINEN SUPPLY	122234140002344	686.26
	4/8/2025	V00704--MISSION LINEN SUPPLY	122234140002343	742.25
	4/8/2025	V00043--ALLIED UNIVERSAL SECURITY SERVICES	122234140002342	74,535.76
	4/8/2025	V03331--TINA MOUA	122234140002341	35.00
	4/8/2025	V00770--PAPER CONNECTION INC	122234140002340	2,004.02
	4/8/2025	V00753--ORKIN PEST CONTROL	122234140002339	5,251.99
	4/8/2025	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIB & KIMBALL	122234140002338	10,500.00
	4/8/2025	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIB & KIMBALL	122234140002337	5,267.25
	4/8/2025	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIB & KIMBALL	122234140002336	2,514.60
	4/8/2025	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIB & KIMBALL	122234140002335	972.90
	4/8/2025	V00057--AMERICAN REFUSE, INC.	122234140002334	766.18
	4/8/2025	P02723--ALEXIS SAVEDRA	122234140002333	6,750.00

Bank	Date	Vendor	Document no.	Amount
	4/8/2025	V04549--THUY TRANG TRAN	122234140002332	12.60
	4/8/2025	V04525--BRENDA ORTIZ	122234140002331	18.90
	4/8/2025	V04123--AYLEEN CERNAS	122234140002330	1.40
	4/8/2025	V04062--SOPHIN LOCK	122234140002329	11.90
	4/8/2025	V04023--SILVIA HULSEY	122234140002328	6.30
	4/8/2025	V03987--YOLANDA LOPEZ	122234140002327	329.00
	4/8/2025	V03927--SHARON BRIGGS	122234140002326	34.30
	4/8/2025	V03898--ROSA RABAGO	122234140002325	113.40
	4/8/2025	V03852--NICOLE NINO	122234140002324	102.90
	4/8/2025	V03849--NELLY MENDOZA	122234140002323	29.40
	4/8/2025	V03788--MARIA RAMOS	122234140002322	98.70
	4/8/2025	V03690--JOCELINE LUCAS	122234140002321	10.50
	4/8/2025	V03637--GIRLHENE SORIANO	122234140002320	47.60
	4/8/2025	V03636--GIOVANNI ARAGON	122234140002319	79.80
	4/8/2025	V03603--ELIZABETH CISNEROS	122234140002318	54.60
	4/8/2025	V03540--CARLEEN BENCOMA	122234140002317	141.40
	4/8/2025	V03484--AMBER PUMPHREY	122234140002316	36.40
	4/8/2025	V03440--LUZVIMINDA ADAMS	122234140002315	92.40
	4/8/2025	V03439--MARY ANN MOONEY	122234140002314	150.50
	4/8/2025	V03438--LIZETTE BRAVO	122234140002313	48.30
	4/8/2025	V03423--Jessica Reyes Gonzalez	122234140002312	127.40
	4/8/2025	V03353--Cynthia Magdaleno	122234140002311	47.60
	4/8/2025	V03332--Mariana Rios	122234140002310	28.70
	4/8/2025	V02868--SAFIYA PRICE	122234140002309	58.80
	4/8/2025	V03283--CHUNTE' L. MELVIN dba NITENITE OVERNIGHT CHILD CARE	122234140002308	2,250.00
	4/8/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140002307	1,614.23
	4/8/2025	V00286--DELL TECHNOLOGIES, INC.	122234140002306	155.18
	4/8/2025	V00226--RLH FIRE PROTECTION, INC.	122234140002305	1,023.00
	4/8/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002304	850.69
	4/8/2025	V03260--DR MARIA CHURCH INTERNATIONAL LLC	122234140002303	14,500.00
	4/8/2025	V00522--JORGE GALINDO	122234140002302	45.00
	4/8/2025	V00694--MICHAEL E BRADLEY	122234140002301	1,944.00
	4/8/2025	V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	122234140002300	330.00
	4/8/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140002299	299.07
	4/8/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140002298	72.55
	4/8/2025	V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	122234140002297	120.00
	4/8/2025	V00017--ACTION GLASS INC	122234140002296	1,450.69
	4/8/2025	V03718--KELLY LOWERY	122234140002295	177.80
	4/8/2025	V00595--LAMONT GENERAL STORE	122234140002294	46.72
	4/8/2025	V03175--RACE TELECOMMUNICATIONS INC	122234140002293	238.69
	4/8/2025	V03343--CONTINENTAL LABOR RESOURCES, INC.	122234140002292	191.68
	4/8/2025	V00979--THE MARCOM GROUP, INC.	122234140002291	980.00
	4/8/2025	V00226--RLH FIRE PROTECTION, INC.	122234140002290	131.00
	4/8/2025	V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	122234140002289	120.00
	4/8/2025	V00134--BRONCO ELECTRIC INC	122234140002288	367.50
	4/8/2025	V00286--DELL TECHNOLOGIES, INC.	122234140002287	2,423.77
	4/8/2025	V01040--VILLATORO POWER WASHING	122234140002286	325.00
	4/8/2025	V00796--POWER MACHINERY CENTER	122234140002285	2,895.04
	4/8/2025	V00711--MOLLY & BRUCE BUSACCA INC	122234140002284	89.00
	4/8/2025	V00868--SANDATA TECHNOLOGIES LLC	122234140002283	111.42
	4/8/2025	V03159--JOHN REY	122234140002282	155.19
	4/8/2025	V03306--SPALINGER ENTERPRISES, INC dba SKYLINE CABINET & MILLWORKS	122234140002281	8,664.04
	4/8/2025	V00286--DELL TECHNOLOGIES, INC.	122234140002280	1,923.51
	4/8/2025	V01080--YOUNG INNOVATIONS	122234140002279	1,329.75
	4/8/2025	V00631--M AND S SECURITY SERVICES INC	122234140002278	150.00
	4/8/2025	V00704--MISSION LINEN SUPPLY	122234140002277	610.47
	4/8/2025	V03096--PUBLIC AGENCY COALITION ENTERPRISE	122234140002276	883,458.32

Bank	Date	Vendor	Document no.	Amount
	4/8/2025	V01044--W W GRAINGER INC	122234140002275	470.36
	4/8/2025	V03174--OFFICE IMAGING, INC	122234140002274	95.84
	4/8/2025	V03174--OFFICE IMAGING, INC	122234140002273	43.21
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002272	970.92
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002271	710.45
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002270	61.44
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002269	61.30
	4/8/2025	V03328--Hometown Plumbing	122234140002268	197.00
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002267	927.68
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002266	151.06
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002265	137.55
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002264	94.42
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002263	83.50
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002262	75.11
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002261	55.34
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002260	52.82
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002259	52.57
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002258	52.33
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002257	52.33
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002256	52.33
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002255	46.99
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002254	43.33
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002253	43.33
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002252	33.14
	4/8/2025	V00286--DELL TECHNOLOGIES, INC.	122234140002251	1,404.89
	4/8/2025	V00350--ESCUELITA HERNANDEZ LITTLE SCHOOL	122234140002250	559.14
	4/8/2025	V00475--INDEPENDENT FIRE & SAFETY	122234140002249	185.12
	4/8/2025	V00128--BRADY INDUSTRIES	122234140002248	22,267.54
	4/8/2025	V00108--BALCO HOLDINGS, INC. DBA BAY ALARM COMPANY	122234140002247	411.33
	4/8/2025	V00182--CDW LLC	122234140002246	398.19
	4/8/2025	V00285--DELL FINANCIAL SERVICES LLC	122234140002245	42.34
	4/8/2025	V00794--PLC SYSTEM SERVICES LLC	122234140002244	95.00
	4/8/2025	V00794--PLC SYSTEM SERVICES LLC	122234140002243	95.00
	4/8/2025	V01032--VERIZON WIRELESS	122234140002242	7,142.67
	4/8/2025	V00938--STOCKTON COMMUNITY KITCHEN	122234140002241	24,014.88
	4/8/2025	V03343--CONTINENTAL LABOR RESOURCES, INC.	122234140002240	1,085.37
	4/8/2025	V03508--ANTHONY CONRAD CHAVEZ	122234140002239	149.80
	4/8/2025	V00794--PLC SYSTEM SERVICES LLC	122234140002238	95.00
	4/8/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140002237	46.99
	4/8/2025	V03606--ELIZABETH WILLIAMS	122234140002236	382.20
	4/8/2025	V00284--DELK PEST CONTROL	122234140002235	1,020.00
	4/8/2025	V03328--Hometown Plumbing	122234140002234	530.00
	4/8/2025	V00794--PLC SYSTEM SERVICES LLC	122234140002233	664.20
	4/8/2025	V03343--CONTINENTAL LABOR RESOURCES, INC.	122234140002232	751.03
	4/8/2025	V00134--BRONCO ELECTRIC INC	122234140002231	1,500.00
	4/8/2025	V00029--ADVANCED DATA STORAGE	122234140002230	231.81
	4/8/2025	V00640--MANAGEMENT INFORMATION TECHNOLOGY USA	122234140002229	1,449.00
	4/8/2025	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140002228	149.00
	4/8/2025	V03234--TEACHSTONE, INC	122234140002227	270.00
	4/8/2025	V00260--CROWN EQUIPMENT CORPORATION	122234140002226	1,837.00
	4/8/2025	V00127--BOOT BARN	122234140002225	107.16
	4/8/2025	V00312--DONAHUE TRUCK CENTERS	122234140002224	1,185.49
	4/8/2025	V00721--NARAMA INC. - TREK IMAGING	122234140002223	223.86
	4/8/2025	V00060--AN ICON COMPANY, LLC - PRINTDIRTCHEAP	122234140002222	167.90
	4/8/2025	V00049--AMAZON CAPITAL SERVICES, INC	122234140002221	14,960.12
	4/8/2025	V00794--PLC SYSTEM SERVICES LLC	122234140002220	1,232.32
	4/8/2025	V00322--ECONO WEST INC	122234140002219	2,500.00

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	4/9/2025	V01060--WEST KERN COMMUNITY COLLEGE DISTRICT	Voided - 301268	-14,770.36
	4/9/2025	V04557--JESSICA NICHOLE CARSJENS	302207	1,374.33
	4/11/2025	V03715--KEITH JACKSON	302208	7,485.28
	4/11/2025	V03874--PRIYAMVADA KHULLAR	302209	8,343.22
	4/14/2025	V04552--ANGELA MORALES ZUNIGA	302211	2,517.55
	4/14/2025	V04358--MAYRA V BRAVO	302210	1,712.40
	4/15/2025	V00092--AT&T	302222	216.64
	4/15/2025	V04164--GOLDEN EMPIRE AFFORDABLE HOUSING INC	302248	1,366.00
	4/15/2025	V03114--FS FORTIETH STREET LP	302246	2,260.00
	4/15/2025	V00919--SPECTRUM	302285	81.00
	4/15/2025	V01872--FRONTIER REAL ESTATE SERVICES, INC	302245	1,500.00
	4/15/2025	V04568--RIDGECREST FAMILY ASSOCIATES, A CALIFORNIA	302275	1,135.00
	4/15/2025	V04563--RIDGECREST FAMILY ASSOCIATES, A CA LP	302274	755.00
	4/15/2025	V04565--MILESTONE CHESTER	302263	1,103.06
	4/15/2025	V04564--ROBERTO VILLA	302277	2,130.00
	4/15/2025	V02994--CLEMMER AND COMPANY	302232	2,550.00
	4/15/2025	V04569--RIDGECREST HOUSING INVESTORS, LP	302276	1,030.00
	4/15/2025	V03314--VESTIS GROUP, INC	302303	71.81
	4/15/2025	V03003--FIRST CONGREGATIONAL CHURCH BAKERSFIELD	302244	3,948.57
	4/15/2025	V00801--PRODUCERS DAIRY FOODS INC	302272	277.55
	4/15/2025	V00302--DINGO ENTERPRISES INC	302237	310.76
	4/15/2025	V00157--CALIFORNIA DEPARTMENT OF SOCIAL SERVICES	302224	25.00
	4/15/2025	V00075--APEX GENERAL CONSTRUCTION INC	302217	1,247.00
	4/15/2025	V00919--SPECTRUM	302284	211.23
	4/15/2025	V00601--LASTAND, INC	302256	20.00
	4/15/2025	V04519--ROTARY CLUB OF BAKERSFIELD WEST	302279	350.00
	4/15/2025	V00249--COUNTRY CLUB SERVICE	302234	60.00
	4/15/2025	V01012--UNITED RENTALS INC	302296	434.23
	4/15/2025	V04430--CALIFORNIA WATER SERVICE COMPANY	302225	70.26
	4/15/2025	V00035--ALAMO ALARM CO INC	302213	203.50
	4/15/2025	V00091--AT&T	302221	15.64
	4/15/2025	V00091--AT&T	302220	26.58
	4/15/2025	V00092--AT&T	302219	3,150.65
	4/15/2025	V00254--COUNTY OF SAN JOAQUIN	302236	37.25
	4/15/2025	V00592--LAKESHORE EQUIPMENT COMPANY	302255	420.35
	4/15/2025	V02700--JACINTA ZEPEDA	302251	75.60
	4/15/2025	V01016--UNIVISION TELEVISION GROUP INC	302298	2,275.00
	4/15/2025	V03379--CITLALY MARQUEZ	302229	55.30
	4/15/2025	V03367--VALERIE CAMACHO	302299	201.60
	4/15/2025	V03370--ROSLYN CRUZ	302278	243.60
	4/15/2025	V03405--NICOLE CALLAHAN	302269	261.10
	4/15/2025	V03022--NEXTSTAR INC	302268	1,000.00
	4/15/2025	V04045--NATALIE BEATRIZ RODRIGUEZ	302266	128.00
	4/15/2025	V04044--BRITTANY NICHOLE ORTEGA	302223	119.70
	4/15/2025	V04041--STEPHANIE CORONEL	302292	159.60
	4/15/2025	V03833--MONICA LOPEZ	302264	29.40
	4/15/2025	V03497--ANGEL PEREZ AREVALO	302216	134.40
	4/15/2025	V03496--ANDREW CHAVEZ	302215	200.20
	4/15/2025	V03810--MARTHA ORDUNA	302260	66.50
	4/15/2025	V03599--EDNA QUINONEZ	302239	120.40
	4/15/2025	V03564--CLAUDIA VALENCIA PRECIADO	302231	102.90
	4/15/2025	V03547--CASSANDRA WORTHY	302226	89.60
	4/15/2025	V04396--SANDRA MEJIA ESPARZA	302281	231.00
	4/15/2025	V04363--MICHELLE RUIZ	302262	154.00
	4/15/2025	V04204--JANELL NICOLE GORE	302252	74.90
	4/15/2025	V04102--IRIS LOPEZ	302250	130.90
	4/15/2025	V04103--GABRIELA MORENO	302247	132.30

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	4/15/2025	V04104--LUZ YOUNG	302258	37.10
	4/15/2025	V04096--JUANA CAMACHO	302253	240.80
	4/15/2025	V00215--CITY OF SHAFTER	302230	521.06
	4/15/2025	V00914--SOUTHERN CALIFORNIA EDISON	302283	1,784.89
	4/15/2025	V00987--THERMO KING OF BAKERSFIELD	302293	1,830.00
	4/15/2025	V00923--STAGLER CORPORATION	302290	850.00
	4/15/2025	V00854--SAFEWAY INC VONS DIVISION	302280	21.12
	4/15/2025	V01022--VALLEY PROPANE SERVICE	302302	347.49
	4/15/2025	V03377--ALEJANDRA BAHENA	302214	200.00
	4/15/2025	V00728--NEEDLES PUBLIC UTILITY AUTHORITY	302267	58.27
	4/15/2025	V02985--WELLS FARGO VENDOR FINANCIAL SERVICES, LLC	302304	567.61
	4/15/2025	V00370--FEDEX	302240	130.39
	4/15/2025	V00562--KEITH C PFEFFER	302254	3,362.08
	4/15/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	302249	234.14
	4/15/2025	V00912--SOUTH TULARE RICHGROVE REFUSE INC	302282	443.84
	4/15/2025	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	302291	339.49
	4/15/2025	V00374--FERGUSON ENTERPRISES INC #1350	302243	256.77
	4/15/2025	V01022--VALLEY PROPANE SERVICE	302301	58.26
	4/15/2025	V00206--CHRISTOPHER PERCIVAL	302227	1,929.20
	4/15/2025	V04559--MUIZZ RAFIQUE	302265	5,000.00
	4/15/2025	V00683--MCWILLIAMS & WALDEN INC	302261	2,565.42
	4/15/2025	V00374--FERGUSON ENTERPRISES INC #1350	302242	39.96
	4/15/2025	V01022--VALLEY PROPANE SERVICE	302300	411.50
	4/15/2025	V03874--PRIYAMVADA KHULLAR	302271	12,500.00
	4/15/2025	V01003--TRES HOMBRES FENCE COMPANY	302295	455.00
	4/15/2025	V04240--ASHLEY MCALLISTER	302218	9.10
	4/15/2025	V03206--COMMUNITY SERVICES AND EMPLOYMENT TRAINING	302233	10,220.27
	4/15/2025	V00374--FERGUSON ENTERPRISES INC #1350	302241	228.77
	4/15/2025	V03430--SPECTRUM/CHARTER	302289	200.00
	4/15/2025	V03430--SPECTRUM/CHARTER	302288	214.00
	4/15/2025	V03430--SPECTRUM/CHARTER	302287	214.00
	4/15/2025	V03430--SPECTRUM/CHARTER	302286	256.00
	4/15/2025	V00642--MANUEL G BARRIOS	302259	75.00
	4/15/2025	V03165--RAMON TAPIA	302273	675.00
	4/15/2025	V03288--OASIS AIR AND SOLAR	302270	950.00
	4/15/2025	V00624--LOWES COMPANIES INC	302257	1,117.71
	4/15/2025	V00307--DLT SOLUTIONS LLC	302238	5,775.92
	4/15/2025	V03236--UNITED WAY OF CENTRAL EASTERN CALIFORNIA	302297	22,372.57
	4/15/2025	V00252--COUNTY OF KERN PUBLIC WORKS	302235	38.60
	4/15/2025	V00207--CINTAS CORPORATION #668	302228	2,695.65
	4/15/2025	V00001--2-1-1 CALIFORNIA	302212	1,820.60
	4/15/2025	V00988--THERMO KING OF CENTRAL CALIFORNIA, INC	302294	8,453.58
	4/15/2025	V03245--TIMOTHY SEXTON	122234140002494	1,584.42
	4/15/2025	V03245--TIMOTHY SEXTON	122234140002493	4,860.00
	4/15/2025	V03065--PIUSER STONE AND TILE, INC.	122234140002492	121,265.30
	4/15/2025	V00226--RLH FIRE PROTECTION, INC.	122234140002491	355.00
	4/15/2025	V00226--RLH FIRE PROTECTION, INC.	122234140002490	337.00
	4/15/2025	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	122234140002489	1,521.66
	4/15/2025	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	122234140002488	856.11
	4/15/2025	V03147--SEQUOIA PAINT ENTERPRISE	122234140002487	47.84
	4/15/2025	V03508--ANTHONY CONRAD CHAVEZ	122234140002486	11.58
	4/15/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140002485	3,146.00
	4/15/2025	V01064--WIPFLI LLP	122234140002484	11,271.06
	4/15/2025	V01077--YOLANDA OCHOA	122234140002483	470.40
	4/15/2025	V00350--ESCUELITA HERNANDEZ LITTLE SCHOOL	122234140002482	10,742.08
	4/15/2025	V03334--Pritika Ram	122234140002481	370.40
	4/15/2025	V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC	122234140002480	105.00

Bank	Date	Vendor	Document no.	Amount
	4/15/2025	V01033--VERNON SORENSON MD INC	122234140002479	1,725.00
	4/15/2025	V00045--ALPHA TECHNOLOGIES & ALARM SYSTEMS, INC.	122234140002478	210.00
	4/15/2025	V00017--ACTION GLASS INC	122234140002477	360.00
	4/15/2025	V00349--ERIE CUSTOM COMPUTER APPLICATIONS	122234140002476	2,940.00
	4/15/2025	V04069--BOBBI CAMACHO	122234140002475	49.70
	4/15/2025	V04043--ALONDRA MURILLO	122234140002474	50.40
	4/15/2025	V03786--MARIA PINANO	122234140002473	51.80
	4/15/2025	V03742--LILLIAN URREA	122234140002472	55.30
	4/15/2025	V03648--GREGORIA BENAVIDES	122234140002471	21.70
	4/15/2025	V03586--DESIREE JACKSON	122234140002470	163.80
	4/15/2025	V03583--DELORES PATRICIO	122234140002469	101.50
	4/15/2025	V03490--ANABEL JIMENEZ	122234140002468	53.20
	4/15/2025	V03437--LETISHA BROOKS	122234140002467	18.20
	4/15/2025	V03415--STACY MERRIFIELD	122234140002466	2.10
	4/15/2025	V03402--VERLINDA DENWITTY	122234140002465	150.50
	4/15/2025	V03397--MAEGAN ROUSE	122234140002464	379.40
	4/15/2025	V03388--KAREN RIOS	122234140002463	192.50
	4/15/2025	V03385--GABRIELA PADILLA	122234140002462	281.40
	4/15/2025	V03371--LUCERO GONZALEZ	122234140002461	88.90
	4/15/2025	V03255--CYNTHIA BORJON-COSBY	122234140002460	6,750.00
	4/15/2025	V01001--TRANS-WEST SECURITY SERVICES, INC.	122234140002459	2,110.44
	4/15/2025	V01001--TRANS-WEST SECURITY SERVICES, INC.	122234140002458	1,755.00
	4/15/2025	V01001--TRANS-WEST SECURITY SERVICES, INC.	122234140002457	1,164.48
	4/15/2025	V01001--TRANS-WEST SECURITY SERVICES, INC.	122234140002456	626.05
	4/15/2025	V01001--TRANS-WEST SECURITY SERVICES, INC.	122234140002455	240.00
	4/15/2025	V01001--TRANS-WEST SECURITY SERVICES, INC.	122234140002454	60.00
	4/15/2025	V00407--GARDEN PATHWAYS INC	122234140002453	9,445.16
	4/15/2025	V04100--ALEJANDRA TREVINO	122234140002452	61.66
	4/15/2025	V00794--PLC SYSTEM SERVICES LLC	122234140002451	715.00
	4/15/2025	V03263--FLOWERS BAKERIES SALES OF SOCAL, LLC	122234140002450	396.06
	4/15/2025	V00874--SAVE MART SUPERMARKETS	122234140002449	1,852.64
	4/15/2025	V00794--PLC SYSTEM SERVICES LLC	122234140002448	1,970.00
	4/15/2025	V02330--JEREMY T TOBIAS	122234140002447	150.00
	4/15/2025	V00997--TRAFFIC MANAGEMENT, INC.	122234140002446	162.38
	4/15/2025	V03171--HANSEN'S MOVING AND STORAGE, INC	122234140002445	5,120.00
	4/15/2025	V00794--PLC SYSTEM SERVICES LLC	122234140002444	680.00
	4/15/2025	V00820--RAYMOND'S TROPHY AWARDS	122234140002443	10.83
	4/15/2025	V04100--ALEJANDRA TREVINO	122234140002442	45.51
	4/15/2025	V00905--SMART & FINAL	122234140002441	432.63
	4/15/2025	V00694--MICHAEL E BRADLEY	122234140002440	85.51
	4/15/2025	V01044--W W GRAINGER INC	122234140002439	207.04
	4/15/2025	V02330--JEREMY T TOBIAS	122234140002438	150.00
	4/15/2025	V00920--SSD ALARM, INC	122234140002437	169.00
	4/15/2025	V00961--TEL TEC SECURITY SYSTEMS INC	122234140002436	6,261.66
	4/15/2025	V03343--CONTINENTAL LABOR RESOURCES, INC.	122234140002435	370.14
	4/15/2025	V00976--THE HARTFORD PRIORITY ACCOUNTS	122234140002434	2,774.43
	4/15/2025	V01033--VERNON SORENSON MD INC	122234140002433	75.00
	4/15/2025	V01033--VERNON SORENSON MD INC	122234140002432	25.00
	4/15/2025	V01033--VERNON SORENSON MD INC	122234140002431	25.00
	4/15/2025	V01033--VERNON SORENSON MD INC	122234140002430	25.00
	4/15/2025	V01033--VERNON SORENSON MD INC	122234140002429	25.00
	4/15/2025	V03765--Magaly Witz	122234140002428	5.60
	4/15/2025	V00029--ADVANCED DATA STORAGE	122234140002427	1,297.54
	4/15/2025	V03411--SAVANNAH OATES	122234140002426	111.00
	4/15/2025	V01086--ZOOM VIDEO COMMUNICATIONS, INC	122234140002425	3,549.63
	4/15/2025	V00794--PLC SYSTEM SERVICES LLC	122234140002424	1,316.80
	4/15/2025	V00543--JOSEPH J. BLAKE AND ASSOCIATES INC	122234140002423	4,600.00

Bank	Date	Vendor	Document no.	Amount
	4/15/2025	V00794--PLC SYSTEM SERVICES LLC	122234140002422	1,316.80
	4/15/2025	V01033--VERNON SORENSON MD INC	122234140002421	25.00
	4/15/2025	V01033--VERNON SORENSON MD INC	122234140002420	25.00
	4/15/2025	V01033--VERNON SORENSON MD INC	122234140002419	870.00
	4/15/2025	V01033--VERNON SORENSON MD INC	122234140002418	2,920.00
	4/15/2025	V00794--PLC SYSTEM SERVICES LLC	122234140002417	1,437.14
	4/15/2025	V00228--COLOMBO CONSTRUCTION COMPANY INC.	122234140002416	26,934.75
	4/15/2025	V03006--GRACE COMMUNITY CHURCH	122234140002415	873.60
	4/15/2025	V00976--THE HARTFORD PRIORITY ACCOUNTS	122234140002414	7,413.48
	4/15/2025	V03084--SUNRISE GARDENING SERVICE, LLC	122234140002413	7,080.00
	4/15/2025	V03341--KARAYA GAGE	122234140002412	23.80
	4/15/2025	V00796--POWER MACHINERY CENTER	122234140002411	906.06
	4/15/2025	V00228--COLOMBO CONSTRUCTION COMPANY INC.	122234140002410	380,737.20
	4/15/2025	V00179--CAZADOR CONSULTING GROUP, INC	122234140002409	1,181.57
	4/15/2025	V00182--CDW LLC	122234140002408	7,719.48
	4/15/2025	V00182--CDW LLC	122234140002407	7,719.48
	4/15/2025	V00228--COLOMBO CONSTRUCTION COMPANY INC.	122234140002406	494,413.07
	4/15/2025	V00312--DONAHUE TRUCK CENTERS	122234140002405	1,370.66
	4/15/2025	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140002404	275.00
	4/15/2025	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140002403	124.00
	4/15/2025	V04180--DIESEL DIRECT LLC	122234140002402	791.81
	4/15/2025	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140002401	61.00
	4/15/2025	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140002400	149.00
	4/15/2025	V04180--DIESEL DIRECT LLC	122234140002399	1,276.58
	4/15/2025	V01033--VERNON SORENSON MD INC	122234140002398	50.00
	4/15/2025	V04100--ALEJANDRA TREVINO	122234140002397	30.37
	4/15/2025	V04180--DIESEL DIRECT LLC	122234140002396	999.07
	4/15/2025	V04180--DIESEL DIRECT LLC	122234140002395	1,655.24
	4/15/2025	V01033--VERNON SORENSON MD INC	122234140002394	1,942.00
	4/15/2025	V00285--DELL FINANCIAL SERVICES LLC	122234140002393	12.38
	4/15/2025	V00406--GARCIA INDUSTRIES INC	122234140002392	18,164.30
	4/15/2025	V03006--GRACE COMMUNITY CHURCH	122234140002391	873.60
	4/15/2025	V04180--DIESEL DIRECT LLC	122234140002390	1,314.33
	4/15/2025	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140002389	61.00
	4/15/2025	V01033--VERNON SORENSON MD INC	122234140002388	25.00
	4/15/2025	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140002387	272.00
	4/15/2025	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140002386	124.00
	4/15/2025	V04180--DIESEL DIRECT LLC	122234140002385	1,378.92
	4/15/2025	V04180--DIESEL DIRECT LLC	122234140002384	1,766.26
	4/15/2025	V04180--DIESEL DIRECT LLC	122234140002383	835.05
	4/15/2025	V04180--DIESEL DIRECT LLC	122234140002382	1,473.42
	4/15/2025	V04180--DIESEL DIRECT LLC	122234140002381	1,011.41
	4/15/2025	V03082--IDEAL SPECIALTIES INC	122234140002380	37,564.67
	4/15/2025	V04180--DIESEL DIRECT LLC	122234140002379	1,233.84
	4/15/2025	V00128--BRADY INDUSTRIES	122234140002378	26,501.37
	4/15/2025	V04180--DIESEL DIRECT LLC	122234140002377	875.54
	4/15/2025	V04180--DIESEL DIRECT LLC	122234140002376	1,319.61
	4/15/2025	V01033--VERNON SORENSON MD INC	122234140002375	250.00
	4/15/2025	V00182--CDW LLC	122234140002374	20.01
	4/15/2025	V03191--VAL-PRO, INC	122234140002373	589.60
	4/15/2025	V03082--IDEAL SPECIALTIES INC	122234140002372	47,399.04
	4/15/2025	V00053--AMERICAN BUSINESS MACHINES	122234140002371	1,213.38
	4/15/2025	V00127--BOOT BARN	122234140002370	151.00
	4/15/2025	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140002369	61.00
	4/15/2025	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140002368	149.00
	4/15/2025	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140002367	124.00
	4/15/2025	V00049--AMAZON CAPITAL SERVICES, INC	122234140002366	9,696.05

Bank	Date	Vendor	Document no.	Amount
	4/15/2025	P02835--LORENA QUINTERO	Voided - 301957	-3,107.57
	4/15/2025	V03685--JESSICA HERNANDEZ	Voided - 302128	-84.00
	4/15/2025	V00053--AMERICAN BUSINESS MACHINES	Voided - 122234140001038	-804.57
	4/16/2025	P00402--YOLANDA MUNOZ	302370	13,625.36
	4/16/2025	P02224--ROCIO JOSEFINA HERNANDEZ	302364	13,505.50
	4/16/2025	P00053--GLORIA GARCIA DE MADERA	302332	13,494.75
	4/16/2025	P01544--MARIA B CRUZ DE PULIDO	302349	12,175.94
	4/16/2025	P00735--LAURA A GUTIERREZ	302339	12,104.10
	4/16/2025	P01870--MARCELA G NUNEZ DE GUTIERREZ	302348	11,781.62
	4/16/2025	P00485--MARIA P COSIO	302355	8,885.21
	4/16/2025	P02457--MARIA ELENA CORONA DE IBARRA	302350	8,343.84
	4/16/2025	P01754--VERONICA L ESCOBAR	302369	7,260.86
	4/16/2025	P02368--CARMEN SANTOS PACHECO	302315	6,833.28
	4/16/2025	P02053--ANA BERTHA BALLESTEROS JAIME	302309	6,631.88
	4/16/2025	P01805--CONSUELO RAMIREZ DE MAGDALENO	302319	6,391.01
	4/16/2025	P02414--BERTHA NERTO	302313	6,381.81
	4/16/2025	P00769--LETICIA MARIA BOTELLO	302341	6,205.06
	4/16/2025	P01593--MANUELA P MEDINA	302346	6,147.68
	4/16/2025	P01208--MARIA M ANGULO	302354	6,069.26
	4/16/2025	P02032--MARIA F AGUILAR DE SANDOVAL	302352	5,371.26
	4/16/2025	P01775--CECILIA GAYTAN DE ZARATE	302316	4,714.32
	4/16/2025	P02252--ANDREA R RIVERA	302311	4,520.09
	4/16/2025	P00161--ALICIA GARCIA DE LEYVA	302306	4,301.85
	4/16/2025	P02226--LILIA ESQUIVEL MONROY	302342	4,146.76
	4/16/2025	P00801--ROSAURA QUINTERO DE LOPEZ	302365	3,881.23
	4/16/2025	P02560--VERONICA HERNANDEZ	302368	3,691.23
	4/16/2025	P02408--ALL ABOARD PRESCHOOL	302307	2,942.00
	4/16/2025	P02407--GUADALUPE ELIZABETH PENUELAS	302335	2,834.09
	4/16/2025	P02831--CINDY G CORONA	302317	2,761.30
	4/16/2025	P01229--MARIA PICOS DE GARCIA	302356	2,718.31
	4/16/2025	P00823--MARIA EUGENIA GARCIA DE VEGA	302351	2,667.33
	4/16/2025	P02884--ALONDRA SESILIA MEZA ZUNIGA	302308	2,638.29
	4/16/2025	P01663--MARCELA CHAVEZ OSEGUERA	302347	2,352.04
	4/16/2025	P00039--GUILLERMINA RAMIREZ	302336	2,336.57
	4/16/2025	P01697--IRMA JIMENEZ CASTANEDA	302337	2,308.06
	4/16/2025	P02564--DIEGO FERREIRA	302323	2,287.85
	4/16/2025	P02770--GUADALUPE AYON DE MENDOZA	302334	1,921.79
	4/16/2025	P02855--CLAUDIA OROZCO CORONA	302318	1,911.90
	4/16/2025	P02494A--Maria Lourdes Moreno Esquivel	302353	1,910.60
	4/16/2025	P02874--DELMA CERVANTES CORTES	302321	1,898.50
	4/16/2025	P02873--GABRIELA IBARRA	302331	1,861.70
	4/16/2025	P02315--CRISTINA SOTO DE MARTINEZ	302320	1,861.70
	4/16/2025	P00833--GLORIA LEMUS DE LEMUS	302333	1,844.38
	4/16/2025	P02887--LAURA IVETH ESQUIVEL	302340	1,837.85
	4/16/2025	P02617--SONIA C LOPEZ DE JUAREZ	302367	1,789.72
	4/16/2025	P00383--PATRICIA H MARTINEZ	302362	1,759.37
	4/16/2025	P00635--ESTELA N. VEGA	302329	1,741.44
	4/16/2025	P02820--ROCIO GARDUNO MAGO	302363	1,684.37
	4/16/2025	P02777--BELEN IZAZAGA MERCADO	302312	1,607.21
	4/16/2025	P02709--ANA MARIA ACOSTA DE ARIZAGA	302310	1,419.62
	4/16/2025	P02849--Lucero Amairani Vilasenor Botello	302343	1,371.16
	4/16/2025	P02614--ORELLANA RODRIGUEZ TOMASA MARISOL	302361	1,273.98
	4/16/2025	P02791--LUZ A ESQUIVEL MORENO	302344	1,256.50
	4/16/2025	P02883--NORMA TORRES BALLESTEROS	302360	1,246.08
	4/16/2025	P02513--ESMERALDA Y GONZALES	302326	1,241.70
	4/16/2025	P02692--KASANDRA LOPEZ-CORDERO	302338	1,211.40
	4/16/2025	P02880--DIANA OCHOA	302322	1,179.38

Bank	Date	Vendor	Document no.	Amount
	4/16/2025	P02809--DOMINGO I BASURTO	302324	1,093.90
	4/16/2025	P02876--ESPERANZA GALLEGOS-RUIZ	302327	1,037.37
	4/16/2025	P02377--CANYON HILLS PRESCHOOL	302314	1,028.20
	4/16/2025	P02528--MARIA SOFIA MENDOZA DE ORTIZ	302357	1,020.62
	4/16/2025	P02879--MAYRA A. RAMIREZ	302359	988.32
	4/16/2025	P01972--RUBICELA ALCANTAR DE TORRES	302366	942.55
	4/16/2025	P02854--FERNANDO MARQUEZ ROMERO	302330	895.53
	4/16/2025	P01644--ESTELA LOPEZ	302328	865.68
	4/16/2025	P02643--MARIA V SOSA	302358	622.38
	4/16/2025	P02758--MA DEL CARMEN FLORES VALLECILLO	302345	602.40
	4/16/2025	P02860--EMILY LANDEROS	302325	529.13
	4/16/2025	P02893--GABRIELA OLIVA LOPEZ	122234140002870	1,352.09
	4/16/2025	P02885--ANA RIOS	122234140002869	3,797.33
	4/16/2025	P02882--MARIA MENDOZA	122234140002868	2,039.86
	4/16/2025	P02877--GRISELDA FERNANDEZ SALGADO	122234140002867	2,805.11
	4/16/2025	P02871--MIRIAM ELIZABETH JAIME	122234140002866	1,603.00
	4/16/2025	P02870--ANA MARIA MARTINEZ	122234140002865	658.11
	4/16/2025	P02869--DINA GONZALEZ	122234140002864	2,734.86
	4/16/2025	P02868--JOANNA CORTEZ	122234140002863	946.82
	4/16/2025	P02866--BIBIANA LIEZETTE HUERTA ARIAS	122234140002862	1,642.98
	4/16/2025	P02864--REINA SANTIAGO PEREZ	122234140002861	1,749.36
	4/16/2025	P02859--DEISY GUADALUPE FERNANDEZ ARCEO	122234140002860	1,223.03
	4/16/2025	P02857--IRMA VILLA DE OLIVARES	122234140002859	3,096.58
	4/16/2025	P02856--CONSUELO LIRA DE LEMUS	122234140002858	3,823.80
	4/16/2025	P02853--BERTHA LILIA RUELAS DEL TORO	122234140002857	1,685.95
	4/16/2025	P02852--NORMA HERRERA	122234140002856	1,810.53
	4/16/2025	P02851--MARIA A ROMERO DE CRUZ	122234140002855	982.75
	4/16/2025	P02850--LINDA MAE MUSTIN	122234140002854	1,040.70
	4/16/2025	P02848--ANA LAURA RODRIGUEZ	122234140002853	3,968.19
	4/16/2025	P02847--ELSA LARREYNAGA BATRES	122234140002852	6,266.69
	4/16/2025	P02845--CARLOS ESTEVAN GARCIA	122234140002851	2,582.07
	4/16/2025	P02843--ESMERALDA OSEGUERA HERRERA	122234140002850	997.18
	4/16/2025	P02842--ELIA SANCHEZ	122234140002849	1,886.96
	4/16/2025	P02841--LAURA LILIANA RAMIREZ ALCALA	122234140002848	5,467.27
	4/16/2025	P02839--CARLAANGELA RUIZ	122234140002847	1,386.12
	4/16/2025	P02838--MALVINA RAMIREZ LOPEZ	122234140002846	3,011.26
	4/16/2025	P02835--LORENA QUINTERO	122234140002845	3,031.33
	4/16/2025	P02828--MARIA FERNANDA GARIBAY	122234140002844	2,496.03
	4/16/2025	P02824--ODILIA ELIZABETH VALENCIA	122234140002843	3,453.07
	4/16/2025	P02823--DANIELA ALVAREZ	122234140002842	6,546.63
	4/16/2025	P02821--DANIEL MORENO	122234140002841	626.72
	4/16/2025	P02815--VICTORIA GOMEZ CRUZ	122234140002840	5,538.53
	4/16/2025	P02813--YESENIA CAYETANO HERNANDEZ	122234140002839	1,759.37
	4/16/2025	P02810--MARIA R LEMUS OROZCO	122234140002838	3,179.41
	4/16/2025	P02808--MARIELA SANCHEZ	122234140002837	997.18
	4/16/2025	P02806--NANCY MADERA GARCIA	122234140002836	1,094.36
	4/16/2025	P02803--JAQUELINE MATORINO MONARREZ	122234140002835	3,614.40
	4/16/2025	P02802--GUADALUPE DURAN	122234140002834	1,851.36
	4/16/2025	P02798--MARGARITA VALENCIA AVILA	122234140002833	8,256.88
	4/16/2025	P02796--NEREYDA LIRA LOPEZ	122234140002832	2,104.37
	4/16/2025	P02793--JULISSIA LIZBETH RODRIGUEZ	122234140002831	1,907.12
	4/16/2025	P02788--SILVIA MAGALLON DE REYES	122234140002830	5,614.80
	4/16/2025	P02786--MARISOL PEREZ	122234140002829	1,921.88
	4/16/2025	P02783--CELENY SANCHEZ	122234140002828	2,582.07
	4/16/2025	P02781--YESENIA GUADALUPE QUINTERO TAPIA	122234140002827	693.06
	4/16/2025	P02779--REBECCA MENDOZA VAZQUEZ	122234140002826	3,510.12
	4/16/2025	P02776--BRENDA BENAVIDEZ	122234140002825	2,238.75

Bank	Date	Vendor	Document no.	Amount
	4/16/2025	P02775--NORA E LEMUS	122234140002824	3,784.92
	4/16/2025	P02771--MARIA T HERNANDEZ	122234140002823	1,819.88
	4/16/2025	P02769--BEATRIZ BUENO	122234140002822	1,619.22
	4/16/2025	P02768--ALICIA MONTEJANO PENA	122234140002821	5,585.00
	4/16/2025	P02767--LUCERO L IBARRA	122234140002820	3,195.05
	4/16/2025	P02766--MIREYA GUZMAN CRISTOBAL	122234140002819	3,709.47
	4/16/2025	P02765--MARIA DEL CARMEN GUTIERREZ BRITO	122234140002818	4,215.06
	4/16/2025	P02764--MARGARITA GARIBAY CORTES	122234140002817	7,418.14
	4/16/2025	P02760--JUANA INEZ SALGADO RENTERIA	122234140002816	2,754.50
	4/16/2025	P02754--ANTONIO PERALTA DUQUE	122234140002815	3,462.59
	4/16/2025	P02753--MAYRA ALEJANDRA RIOS	122234140002814	1,900.03
	4/16/2025	P02750--ROSA HILDA NAVARRO	122234140002813	4,016.27
	4/16/2025	P02749--ROSALIA MARTINEZ DE MENDOZA	122234140002812	565.93
	4/16/2025	P02745--FLOR JAZMIN ZACARIAS	122234140002811	4,867.48
	4/16/2025	P02744--CAROLINA HERNANDEZ DE SOLORIO	122234140002810	4,400.42
	4/16/2025	P02742--JOANNA ROBLES	122234140002809	909.94
	4/16/2025	P02740--ANA C LUCERO	122234140002808	934.94
	4/16/2025	P02736--CLAUDIA ZAVALA CISNEROS	122234140002807	2,669.31
	4/16/2025	P02733--ANA M HERNANDEZ DE RIOS	122234140002806	8,405.93
	4/16/2025	P02728--AMALIA BUENROSTRO	122234140002805	8,547.12
	4/16/2025	P02722--BRENDA SUJEY MARTINEZ	122234140002804	3,007.91
	4/16/2025	P02720--GUADALUPE LEMUS LEMUS	122234140002803	2,892.13
	4/16/2025	P02717--JOSELINE ARREDONDO	122234140002802	2,301.92
	4/16/2025	P02716--ESPERANZA RESENDEZ	122234140002801	1,880.88
	4/16/2025	P02713--MARIA ESTHER GONZALEZ AVALOS	122234140002800	7,574.46
	4/16/2025	P02711--MARIA ELIZABETH MARIN	122234140002799	2,584.98
	4/16/2025	P02710--MARIA G TAMAYO DE ZAMORA	122234140002798	1,612.74
	4/16/2025	P02708--SYDNEY GONZALEZ	122234140002797	1,820.24
	4/16/2025	P02704--JANETH G SARABIA	122234140002796	9,457.52
	4/16/2025	P02700--GLADYS ITZEL GALVAN	122234140002795	1,858.90
	4/16/2025	P02699--CONSUELO MEJIA	122234140002794	989.71
	4/16/2025	P02690--STEPHANIE VERDUGO	122234140002793	6,692.48
	4/16/2025	P02689--GUADALUPE OLAZABAL	122234140002792	1,021.49
	4/16/2025	P02687--ELIM RODRIGUEZ	122234140002791	3,324.57
	4/16/2025	P02683--MARIA GUADALUPE GONZALEZ	122234140002790	5,967.24
	4/16/2025	P02682--ELOISA QUINTINO DE MARTINEZ	122234140002789	654.10
	4/16/2025	P02673--NANCY GARIBAY HERNANDEZ	122234140002788	1,931.86
	4/16/2025	P02667--MARIA ANGELA DIAZ	122234140002787	6,110.42
	4/16/2025	P02666--LUCERO MILLAN GARCIA	122234140002786	934.94
	4/16/2025	P02665--LETICIA GARIBAY DE CEJA	122234140002785	1,599.91
	4/16/2025	P02664--LESLIE KARINA TOSCANO CRUZ	122234140002784	917.93
	4/16/2025	P02663--DIANE LOMELI	122234140002783	8,020.88
	4/16/2025	P02661--MARIA TERESA HEREDIA	122234140002782	943.25
	4/16/2025	P02659--ARACELI MORALES DE MARTINEZ	122234140002781	2,296.06
	4/16/2025	P02654--MARIA C CUEVAS DE GARCIA	122234140002780	2,397.63
	4/16/2025	P02650--MA BELEN RODRIGUEZ BRAVO	122234140002779	4,770.52
	4/16/2025	P02648--ISABEL MARTINEZ-LOMELI	122234140002778	989.71
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	4/16/2025	P02644--YAJAIRA GUZMAN	122234140002776	765.68
	4/16/2025	P02640--TERESA MENDOZA	122234140002775	989.71
	4/16/2025	P02638--MARIA HAYDEE CRUZ DE SEGOVIA	122234140002774	9,842.09
	4/16/2025	P02636--YAZMIN ARACELI NAVARRO HERRERA	122234140002773	3,053.82
	4/16/2025	P02635--MARIA E CUARA	122234140002772	1,256.50
	4/16/2025	P02633--CLAUDIA BARAJAS ROGEL	122234140002771	680.04
	4/16/2025	P02623--SCHYIENELL JONES	122234140002770	1,885.10
	4/16/2025	P02620--ARACELI JIMENEZ AVILA	122234140002769	3,110.43
	4/16/2025	P02615--NINFA E. RODRIGUEZ	122234140002768	4,517.87

Bank	Date	Vendor	Document no.	Amount
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	4/16/2025	P02607--SYLVIA MORA	122234140002765	1,279.81
	4/16/2025	P02606--CLARA ACOSTA FERREL	122234140002764	1,821.56
	4/16/2025	P02602--ADRIANA GOMEZ	122234140002763	12,862.39
	4/16/2025	P02598--MIRIAM LOPEZ GUTIERREZ	122234140002762	12,263.74
	4/16/2025	P02597--INES MARISCAL MACIAS	122234140002761	636.99
	4/16/2025	P02594--GUILLERMINA HERNANDEZ GOMEZ	122234140002760	5,311.80
	4/16/2025	P02592--ELDA KARINA IBARRA	122234140002759	8,598.21
	4/16/2025	P02589--BEATRIZ GONZALEZ DUENAS	122234140002758	1,382.18
	4/16/2025	P02581--MARIA ELENA ESCOBAR	122234140002757	3,663.44
	4/16/2025	P02579--YOLANDA LIRA LEMUS	122234140002756	7,904.34
	4/16/2025	P02578--MARIA NANCY CRUZ	122234140002755	2,296.06
	4/16/2025	P02576--PRECIOSA ISABEL CHAMALE CASTRO	122234140002754	1,292.98
	4/16/2025	P02575--MARIA A VARGAS	122234140002753	1,013.18
	4/16/2025	P02574--OLGA NOVELA DE HUERTA	122234140002752	8,142.07
	4/16/2025	P02572--ESTHER NAVARRO	122234140002751	5,289.95
	4/16/2025	P02570--TINA MARIE LOPEZ	122234140002750	10,494.25
	4/16/2025	P02566--GLORIA ISITA MEJIA	122234140002749	1,560.95
	4/16/2025	P02562--IRMA FLORES	122234140002748	2,740.22
	4/16/2025	P02561--JACINTA GLORIA CRUZ	122234140002747	4,926.09
	4/16/2025	P02558--FABIOLA GARCIA AVILES	122234140002746	1,173.76
	4/16/2025	P02557--MARIA A LOPEZ	122234140002745	7,790.82
	4/16/2025	P02555--ORGARIDT ALCANZAR MAGANA	122234140002744	5,086.85
	4/16/2025	P02554--YESICA SANCHEZ ARRIAGA	122234140002743	11,013.61
	4/16/2025	P02553--ELENA OCHOA CONTRERAS	122234140002742	1,256.50
	4/16/2025	P02549--MARIA REINA OROZCO MORA	122234140002741	4,813.51
	4/16/2025	P02547--CLAUDIA GARCIA	122234140002740	3,356.81
	4/16/2025	P02546--SENDY N HERNANDEZ SOSA	122234140002739	1,193.31
	4/16/2025	P02545--ROCIO OROZCO IBARRA	122234140002738	12,363.75
	4/16/2025	P02544--ANABEL A MARTINEZ	122234140002737	1,271.44
	4/16/2025	P02542--LORENA SILVA DE MALDONADO	122234140002736	3,599.54
	4/16/2025	P02539--KASANDRA BASURTO	122234140002735	958.00
	4/16/2025	P02533--LIZET MONSERRAT PRECIADO	122234140002734	3,541.79
	4/16/2025	P02527--DULCE IRASEMA MUNOZ LOPEZ	122234140002733	909.94
	4/16/2025	P02525--LETICIA HERNANDEZ PEREZ	122234140002732	1,711.23
	4/16/2025	P02521--JASMIN ALEJANDRA ARANDA	122234140002731	2,215.62
	4/16/2025	P02519--ANDREA PIMENTEL DE DOMINGUEZ	122234140002730	11,502.50
	4/16/2025	P02515--SUNSHINE BILINGUAL DAYCARE	122234140002729	7,386.02
	4/16/2025	P02511A--GLAFIRA E CAMACHO DE TRUJILLO	122234140002728	7,550.80
	4/16/2025	P02507--LETICIA HERNANDEZ	122234140002727	1,930.74
	4/16/2025	P02505--YANELY GARCIA	122234140002726	1,548.10
	4/16/2025	P02504--VIRGINIA RUELAS DE LEYVA	122234140002725	4,505.36
	4/16/2025	P02502A--JUANITA FAY GALVAN	122234140002724	1,773.34
	4/16/2025	P02500--CYNTHIA E CASTILLO	122234140002723	2,640.04
	4/16/2025	P02499--MARIA DOLORES ARIAS	122234140002722	3,605.65
	4/16/2025	P02498--YESENIA ESCOTO MURILLO	122234140002721	1,858.90
	4/16/2025	P02489--VANESSA NICOLE MEJIA	122234140002720	5,579.68
	4/16/2025	P02487--BERTHA ALICIA QUIROA	122234140002719	233.80
	4/16/2025	P02486--ROSALINDA VARGAS MATA	122234140002718	2,946.38
	4/16/2025	P02483--JASMINE CANCHOLA	122234140002717	1,864.58
	4/16/2025	P02479--ORALIA QUIROZ	122234140002716	4,503.95
	4/16/2025	P02477--MAGANA IRIS FCC LLC	122234140002715	10,406.52
	4/16/2025	P02476--DOLORES M PLATERO	122234140002714	5,473.23
	4/16/2025	P02468--DAVID PANTOJA	122234140002713	8,700.32
	4/16/2025	P02467--Karla Elizabeth Huling	122234140002712	3,859.76
	4/16/2025	P02466--Rosa Elena Arellano	122234140002711	1,807.88

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	4/16/2025	P02455--LUCIA MENDOZA OCHOA	122234140002709	3,530.33
	4/16/2025	P02454--INOCENCIA SALAS ROJAS	122234140002708	3,821.66
	4/16/2025	P02453--LORENA TRUJILLO ESCOBEDO	122234140002707	2,586.44
	4/16/2025	P02450--RUBICEL RUIZ SOLORIO	122234140002706	5,091.00
	4/16/2025	P02448--JANET RODRIGUEZ	122234140002705	5,668.18
	4/16/2025	P02446--MARIA DOLORES GOMEZ	122234140002704	6,203.38
	4/16/2025	P02443--MONICA VEGA	122234140002703	5,407.30
	4/16/2025	P02438--GEORGINA CONCEPCION WARREN COSTALES	122234140002702	4,509.62
	4/16/2025	P02432--LILIANA SOLORIO	122234140002701	2,512.96
	4/16/2025	P02424--DALILA J CAVAZOS	122234140002700	8,216.23
	4/16/2025	P02422--ELIZABETH DIAZ	122234140002699	5,402.34
	4/16/2025	P02418--BERTHA ALICIA GOMEZ	122234140002698	9,616.93
	4/16/2025	P02416--DANIELA GUADALUPE ESPINOZA	122234140002697	5,072.88
	4/16/2025	P02415--TERESA DE LA LUZ SALAZAR MARTINEZ	122234140002696	9,747.69
	4/16/2025	P02413--MIGUEL ANGEL GARCIA JIMENEZ	122234140002695	3,400.13
	4/16/2025	P02411--MAYRA ELENA GONZALEZ MORALES	122234140002694	6,516.61
	4/16/2025	P02403--JANETH REYNOSA CASILLAS	122234140002693	1,642.98
	4/16/2025	P02402--EDITH ELIZABETH SANCHEZ	122234140002692	3,104.22
	4/16/2025	P02397--ELVIRA GAMBOA	122234140002691	711.55
	4/16/2025	P02396--ANA MARIA RAMIREZ MEJIA	122234140002690	2,740.25
	4/16/2025	P02393--ADRIANA CEJA GONZALEZ	122234140002689	7,965.11
	4/16/2025	P02389--SANDRA RODRIGUEZ	122234140002688	909.94
	4/16/2025	P02386--GREGORIA GALLEGOS	122234140002687	7,776.13
	4/16/2025	P02385--TEODORA GIRON MORALES	122234140002686	890.74
	4/16/2025	P02380--ZEFERINO GONZALEZ	122234140002685	1,173.76
	4/16/2025	P02375--MARTHA ESTHELA SANCHEZ	122234140002684	7,449.30
	4/16/2025	P02374--SUNSHINE CENTER	122234140002683	1,012.91
	4/16/2025	P02367--BEATRIZ ADRIANA CARRILLO HERNANDEZ	122234140002682	3,706.15
	4/16/2025	P02347--RAQUEL G DE IZARRARAS	122234140002681	3,270.05
	4/16/2025	P02342--SANDRA PEREZ	122234140002680	4,417.77
	4/16/2025	P02336--PAULA GARCIA	122234140002679	10,585.38
	4/16/2025	P02333--MITZI G CHAVEZ MAGALLON	122234140002678	4,427.35
	4/16/2025	P02331--PAULA LARA VALDOVINOS	122234140002677	8,028.83
	4/16/2025	P02328--YADIRA CARDONA FAMILY CHILD CARE	122234140002676	1,617.82
	4/16/2025	P02327--REYNA TORRES DE CASTRO	122234140002675	2,869.24
	4/16/2025	P02325--ANDREA FRANCISCA SANTOS MENDOZA	122234140002674	10,944.64
	4/16/2025	P02322--MARGARITA BUSTAMANTE DE FELIX	122234140002673	5,983.34
	4/16/2025	P02320--LILIANA REYES GONZALEZ	122234140002672	909.95
	4/16/2025	P02319--MARIA PERLA GARCIA DE ARCIGA	122234140002671	4,731.24
	4/16/2025	P02318--MILCA REBEKAH PEREZ	122234140002670	1,881.76
	4/16/2025	P02310--MARIA G RAMIREZ DE MARTINEZ	122234140002669	9,184.04
	4/16/2025	P02303--MARTHA A ANGUIANO REYES	122234140002668	1,861.70
	4/16/2025	P02296--DOLORES SANCHEZ LOPEZ	122234140002667	1,445.65
	4/16/2025	P02287--SILVIA BAHENA OCAMPO	122234140002666	1,210.57
	4/16/2025	P02280--NORMA MENDOZA	122234140002665	9,496.45
	4/16/2025	P02277--MARIBEL RAMIREZ ROSAS FAMILY CHILD CARE	122234140002664	12,777.45
	4/16/2025	P02276--MARIA E CORONA HEREDIA	122234140002663	925.68
	4/16/2025	P02271--Guadalupe Carrizosa De Castillo	122234140002662	11,858.63
	4/16/2025	P02267--MARTHA SALGADO	122234140002661	12,691.96
	4/16/2025	P02266--ELIZABETH CHAVEZ	122234140002660	6,827.69
	4/16/2025	P02265--ELSA YANETH QUEVEDO ORTIZ	122234140002659	9,570.31
	4/16/2025	P02263--MARISOL GONZALEZ	122234140002658	4,538.18
	4/16/2025	P02260--MARIA GUADALUPE ALVAREZ	122234140002657	6,782.05
	4/16/2025	P02259--MARIA GUADALUPE CONTRERAS VARGAS	122234140002656	3,508.67
	4/16/2025	P02258--MARISOL MEDINA	122234140002655	6,568.74
	4/16/2025	P02249--ADRIANA AGUIRRE GAONA	122234140002654	5,381.92

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	4/16/2025	P02244--MA TERESA NAVA DE FRANCO	122234140002652	529.73
	4/16/2025	P02241--ANA PATRICIA CAMARGO	122234140002651	6,871.85
	4/16/2025	P02240--MARIA SANTOS DE LOPEZ	122234140002650	8,653.94
	4/16/2025	P02238--MATILDE VILLAFAN DE MARAVILLA	122234140002649	2,445.59
	4/16/2025	P02236--ROSEMARY ZAVALA	122234140002648	8,574.71
	4/16/2025	P02235--GABRIELA ARREGUIN	122234140002647	3,419.58
	4/16/2025	P02222--MARIA GARCIA	122234140002646	6,794.52
	4/16/2025	P02214--CECILIA ATAI PEREZ	122234140002645	4,835.75
	4/16/2025	P02210--ANA HERMELINDA SANTOS PACHECO	122234140002644	10,694.21
	4/16/2025	P02209--MARYPAZ MAGANA	122234140002643	4,688.60
	4/16/2025	P02208--CELIDA SANTOS DE RUIZ	122234140002642	4,408.43
	4/16/2025	P02201--BERTHA GOMEZ NUNEZ	122234140002641	14,135.84
	4/16/2025	P02200--GLORIA PADILLA MONTES DE OCA	122234140002640	1,845.33
	4/16/2025	P02190--ESPERANZA TORRES	122234140002639	892.56
	4/16/2025	P02176--MA DEL CARMEN GOMEZ GRANADOS	122234140002638	9,967.55
	4/16/2025	P02174--NORMA M. ZARAZUA	122234140002637	4,626.36
	4/16/2025	P02172--Maria Ledesma De Garcia	122234140002636	7,049.12
	4/16/2025	P02163--ALICIA DE LA GARZA	122234140002635	2,682.14
	4/16/2025	P02161--SANDRA MARTINEZ VARELA	122234140002634	1,920.34
	4/16/2025	P02152--EDELmira L VIVEROS	122234140002633	3,382.72
	4/16/2025	P02147--MARIA GUADALUPE CHAVEZ	122234140002632	3,948.75
	4/16/2025	P02146--RAQUEL SANCHEZ	122234140002631	5,187.31
	4/16/2025	P02144--MARICELA SANDOVAL RODRIGUEZ	122234140002630	4,023.17
	4/16/2025	P02138--JACOBA C DE ANDRACA	122234140002629	10,624.88
	4/16/2025	P02130--ARACELY CRUZ DE MONTERROSA	122234140002628	14,195.80
	4/16/2025	P02128--MARIA ARACELI CRUZ	122234140002627	763.29
	4/16/2025	P02125--AUDELIA RIOS	122234140002626	9,324.15
	4/16/2025	P02122--JOANNA GONZALEZ	122234140002625	1,015.49
	4/16/2025	P02118--ODAIVA GUADALUPE CENTENO	122234140002624	10,594.90
	4/16/2025	P02109--JACLYN PRADO	122234140002623	5,748.54
	4/16/2025	P02093--SUSY I SANTACRUZ DE SAHAGUN	122234140002622	4,821.18
	4/16/2025	P02092--CATALINA RIVERA DE ESPINOZA	122234140002621	6,956.96
	4/16/2025	P02090--HERMELINDA VILLEDA	122234140002620	3,234.55
	4/16/2025	P02089--MARIA LAURA RAYA GOMEZ	122234140002619	5,683.13
	4/16/2025	P02088--MARIA Z RODRIGUEZ DE OCHOA	122234140002618	2,816.70
	4/16/2025	P02083--MARIA PAZ	122234140002617	8,371.56
	4/16/2025	P02078--GUADALUPE AVILES LEYVA	122234140002616	2,934.90
	4/16/2025	P02051--ANA MARTINEZ	122234140002615	982.75
	4/16/2025	P02044--AYDE JAIME	122234140002614	5,141.22
	4/16/2025	P01999--BERENICE IBARRA	122234140002613	2,678.82
	4/16/2025	P01984--IRMA YOLANDA ARCINIEGA	122234140002612	3,688.76
	4/16/2025	P01975--MARIA GUADALUPE DIAZ DE RUIZ	122234140002611	2,356.39
	4/16/2025	P01969--ANA MARIA NAVARRO GUTIERREZ	122234140002610	6,514.86
	4/16/2025	P01968--LOURDES PEREZ DE GARCIA	122234140002609	8,250.69
	4/16/2025	P01963--ELVIRA OCHOA GOMEZ	122234140002608	5,367.49
	4/16/2025	P01955--LIDIA ALONDRA BRAVO DE MENDOZA	122234140002607	5,438.21
	4/16/2025	P01954--MARIA GUADALUPE ZAMORA RODRIGUEZ	122234140002606	6,426.10
	4/16/2025	P01951--IRENE R SIXTOS	122234140002605	9,778.30
	4/16/2025	P01944A--JOSE FRANCISCO ALVARADO MENDEZ	122234140002604	3,155.98
	4/16/2025	P01936--ALMA E PEREZ	122234140002603	2,582.07
	4/16/2025	P01934--MARIA A MAGALLON OROZCO	122234140002602	5,097.20
	4/16/2025	P01928--ANGELINA VASQUEZ	122234140002601	1,853.00
	4/16/2025	P01917--DAISY ALMIDA GONZALEZ	122234140002600	7,767.69
	4/16/2025	P01908--ADELA JAIMES	122234140002599	7,105.06
	4/16/2025	P01906--SOFIA ALVAREZ DE GONZALEZ	122234140002598	8,015.88
	4/16/2025	P01901--XOCHITL QUIROZ DE ALCALA	122234140002597	2,910.94

Bank	Date	Vendor	Document no.	Amount
	4/16/2025	P01889--MARIA SANDRA L DE ESTRADA	122234140002596	7,351.42
	4/16/2025	P01877--ANTONIA PANIAGUA ROSALES	122234140002595	12,841.07
	4/16/2025	P01867--IRMA AYALA CONTRERAS	122234140002594	3,507.02
	4/16/2025	P01865--DINA BEATRIZ GONZALEZ	122234140002593	3,847.44
	4/16/2025	P01853--MARIA C ZEPEDA DE NUNEZ	122234140002592	3,334.59
	4/16/2025	P01848--EDILIA GUTIERREZ DE GARCIA	122234140002591	3,783.43
	4/16/2025	P01843--MARIANELA G ORTIZ	122234140002590	4,275.23
	4/16/2025	P01837--ISABEL C MEDINA DE GARCIA	122234140002589	1,513.14
	4/16/2025	P01809--CONSUELO PUGA	122234140002588	3,803.19
	4/16/2025	P01807--FELISITA GOMEZ DE GOMEZ	122234140002587	4,737.93
	4/16/2025	P01804--CECILIA ZAMORA	122234140002586	3,839.65
	4/16/2025	P01802--SAIDY LORENA MAYEN	122234140002585	6,282.91
	4/16/2025	P01793--MARIA GUADALUPE BELTRAN SALCIDO	122234140002584	2,867.60
	4/16/2025	P01789--MARIA G AYALA	122234140002583	5,793.13
	4/16/2025	P01782--MONICA MARTINEZ	122234140002582	1,911.90
	4/16/2025	P01759--MARIBEL MEDINA VARGAS	122234140002581	890.74
	4/16/2025	P01755--BEATRIZ JACQUEZ NUNEZ	122234140002580	1,726.04
	4/16/2025	P01735--MARGARITA PADILLA BARAJAS	122234140002579	6,728.86
	4/16/2025	P01734--MARGARITA CORTES DE BARAJAS	122234140002578	12,441.45
	4/16/2025	P01724--HEIDY ESMERALDA SANDOVAL	122234140002577	3,736.14
	4/16/2025	P01718--ONOFRE ZAMORA	122234140002576	10,074.89
	4/16/2025	P01702--ALICIA SANCHEZ	122234140002575	3,018.06
	4/16/2025	P01692--MARIA PAZ RUIZ	122234140002574	4,745.99
	4/16/2025	P01666--PATRICIA SANCHEZ	122234140002573	4,607.86
	4/16/2025	P01664--ELIDA CRUZ	122234140002572	4,253.57
	4/16/2025	P01654--HILDA ARACELI ARAMBULA MORENO	122234140002571	2,817.06
	4/16/2025	P01652--TRINIDAD TINOCO	122234140002570	3,237.48
	4/16/2025	P01638--ELIZABETH GONZALEZ	122234140002569	4,210.03
	4/16/2025	P01628--DORA LUZ RIVERA	122234140002568	5,935.26
	4/16/2025	P01612--DOLORES VERDUZCO GALINDO	122234140002567	1,950.68
	4/16/2025	P01570--MARIA SOCORRO GOMEZ CABRERA	122234140002566	1,938.95
	4/16/2025	P01556--YNEZ ATHENA CHAVEZ-ANDRADE	122234140002565	7,979.05
	4/16/2025	P01555--NORMA PATRICIA AVILA MOLINA	122234140002564	1,685.95
	4/16/2025	P01522--ALIDA MERCADO DE GARNICA	122234140002563	1,725.22
	4/16/2025	P01508--ROCELIA OROZCO LEMUS	122234140002562	4,174.30
	4/16/2025	P01507--MARIANA NAVA	122234140002561	4,329.35
	4/16/2025	P01493--NORMA LISA GUZMAN	122234140002560	4,508.76
	4/16/2025	P01484--LILIBETH GODOY	122234140002559	1,524.40
	4/16/2025	P01482--ROSA ANGELA ORTIZ	122234140002558	7,411.08
	4/16/2025	P01465--ESMERALDA ALCANTARA	122234140002557	4,673.31
	4/16/2025	P01460--MARILU GARZA	122234140002556	9,182.99
	4/16/2025	P01456--ESTHER MELENDREZ	122234140002555	1,386.12
	4/16/2025	P01431--CLAUDIA ZARAGOZA DE RODRIGUEZ	122234140002554	14,035.95
	4/16/2025	P01382--LUZ MARIA VILLAGOMEZ	122234140002553	12,341.39
	4/16/2025	P01373--ELOISA LEMUS	122234140002552	2,996.03
	4/16/2025	P01366--MARIA R GARCIA DE ARAMBULA	122234140002551	7,872.05
	4/16/2025	P01353--CARMEN BELTRAN	122234140002550	8,909.79
	4/16/2025	P01318--MARIA CONCEPCION CEJA	122234140002549	3,721.76
	4/16/2025	P01307--MELANEA FIERROS HIDALGO	122234140002548	4,296.71
	4/16/2025	P01304--MARIA GUADALUPE JAYME	122234140002547	4,660.40
	4/16/2025	P01298--LETICIA MORALES	122234140002546	7,073.14
	4/16/2025	P01288--DOLORES PALACIOS DE GUZMAN	122234140002545	13,657.47
	4/16/2025	P01285--ADELA GARCIA DE SOSA	122234140002544	9,584.45
	4/16/2025	P01280--SILVIA MEJIA	122234140002543	10,913.48
	4/16/2025	P01266--MARIA CARRILLO DE GUTIERREZ	122234140002542	6,427.69
	4/16/2025	P01256--ALMA R RANGEL	122234140002541	3,881.23
	4/16/2025	P01189--RAQUEL POSADAS DE GIRON	122234140002540	6,515.35

Bank	Date	Vendor	Document no.	Amount
	4/16/2025	P01187--MARIA LOURDES NIEVAS DE SALAZAR	122234140002539	5,645.81
	4/16/2025	P01177--SARA ESTELA POSADA	122234140002538	11,774.41
	4/16/2025	P01171--ARACELI EMMA GUERRERO DE MENDEZ	122234140002537	4,397.63
	4/16/2025	P01128--VIRGINIA RANGEL	122234140002536	6,590.37
	4/16/2025	P01114--ROCIO SALAZAR	122234140002535	913.30
	4/16/2025	P01108--IMELDA MARIN DE JUAREZ	122234140002534	8,229.08
	4/16/2025	P01106--HILDA BARAJAS JUAREZ	122234140002533	1,572.68
	4/16/2025	P01105--ANGELICA MAGANA MARES	122234140002532	5,640.32
	4/16/2025	P01096--LAURA A RODRIGUEZ	122234140002531	5,881.37
	4/16/2025	P01091--BIVIANA MANRIQUEZ	122234140002530	11,406.30
	4/16/2025	P01075--ROSALBA GONZALEZ	122234140002529	10,801.81
	4/16/2025	P01067--ANNA V MENDEZ	122234140002528	1,134.39
	4/16/2025	P01054--IRMA VERONICA OSEGUERA	122234140002527	3,885.60
	4/16/2025	P01050--LILIA YAZMIN JUAREZ	122234140002526	8,810.75
	4/16/2025	P01027--MA L MONROY DE SEVILLA	122234140002525	1,881.76
	4/16/2025	P01024--MACARMEN LUCATERO	122234140002524	1,578.38
	4/16/2025	P01013--SUSIE MARIA REYNA	122234140002523	3,693.77
	4/16/2025	P00966--ELIDIA O RANGEL	122234140002522	2,064.25
	4/16/2025	P00931--CARMEN MORALES DIAZ	122234140002521	6,589.85
	4/16/2025	P00903--PATRICIA HERNANDEZ	122234140002520	12,091.03
	4/16/2025	P00852--ELISA GONZALES	122234140002519	6,374.61
	4/16/2025	P00837--AGUSTINA MORENO	122234140002518	1,885.10
	4/16/2025	P00808--MERCEDES RODRIGUEZ	122234140002517	949.66
	4/16/2025	P00805--ELVA BORUNDA FLORES	122234140002516	9,339.48
	4/16/2025	P00716--ELIZABETH MARTINEZ	122234140002515	922.19
	4/16/2025	P00699--BLANCA EVELIA RUIZ DE SOLORIO	122234140002514	10,422.34
	4/16/2025	P00608--ISABEL GARCIA	122234140002513	6,181.88
	4/16/2025	P00593--RITA GARCIA	122234140002512	10,555.41
	4/16/2025	P00523--BEATRIZ TELLEZ DE TORRES	122234140002511	3,633.36
	4/16/2025	P00489--ESPERANZA B TOBAR	122234140002510	1,847.11
	4/16/2025	P00478--VIRGINIA PEREZ	122234140002509	946.82
	4/16/2025	P00435--PATRICIA MUNOZ VASQUEZ	122234140002508	11,638.88
	4/16/2025	P00425--JUDITH ADRIANA PAREDES DE QUEZADA	122234140002507	1,712.50
	4/16/2025	P00399--REMEDIOS MORENO ZAVALA	122234140002506	889.11
	4/16/2025	P00349--YOLANDA JUAREZ	122234140002505	5,446.35
	4/16/2025	P00329--MARIA GUADALUPE LOPEZ CORZA	122234140002504	11,147.40
	4/16/2025	P00251--EVANGELINA CERVANTES DE RAMOS	122234140002503	1,037.37
	4/16/2025	P00241--MARIA ELENA RODRIGUEZ	122234140002502	1,615.48
	4/16/2025	P00163--LETICIA G HERNANDEZ	122234140002501	6,572.13
	4/16/2025	P00114--MARTHA ANGELICA SOLORIO DE ARCEO	122234140002500	5,519.66
	4/16/2025	P00090--MARIA ELENA CEJA	122234140002499	2,510.51
	4/16/2025	P00076--LILIA HORTENCIA OSEGUERA	122234140002498	4,657.22
	4/16/2025	P00021--ANA ROSA M SANCHEZ	122234140002497	9,560.12
	4/16/2025	P00019--TERESA CAROLINA OROPEZA	122234140002496	5,798.25
	4/16/2025	P02835--LORENA QUINTERO	122234140002495	3,107.57
	4/16/2025	V04570--KIMBERLY ALVARADO AMAYA	302305	197.53
	4/17/2025	P02507--LETICIA HERNANDEZ	302372	405.06
	4/17/2025	P02507--LETICIA HERNANDEZ	302371	1,893.55
	4/18/2025	V03419--LOUIS GILL	302374	2,580.24
	4/18/2025	V03419--LOUIS GILL	302373	5,158.57
	4/22/2025	V03958--VALERIE CAFFESE	302538	1,700.04
	4/22/2025	V01005--TULARE COUNTY OFFICE OF EDUCATION	302523	500.00
	4/22/2025	V03003--FIRST CONGREGATIONAL CHURCH BAKERSFIELD	302423	4,882.85
	4/22/2025	V04579--VANESSA DENEIL WEBSTER	302531	7,813.13
	4/22/2025	V04580--VIRGININA BASURTO ESPINO	302535	928.43
	4/22/2025	V03157--KERN ISLAND INVESTORS, GP	302442	7,022.35
	4/22/2025	V03124--1020 CECIL LLC	302375	930.00

Bank	Date	Vendor	Document no.	Amount
	4/22/2025	V00947--SUNRISE VILLA PARTNERS	302513	700.00
	4/22/2025	V00932--STELLAR PLAZA LLC	302512	3,253.61
	4/22/2025	V00689--MERCED COUNTY OFFICE OF EDUCATION	302459	253.67
	4/22/2025	V02479--RONALD SHELAN	302492	5,538.00
	4/22/2025	V02424--MCFARLAND UNIFIED SCHOOL DISTRICT	302458	100.00
	4/22/2025	V02973--OMNI FAMILY HEALTH	302478	6,267.00
	4/22/2025	V02967--MORE THAN ONE DIMENSION, INC.	302463	1,800.00
	4/22/2025	V02227--CITY OF ARVIN	302394	652.38
	4/22/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	302439	2,200.00
	4/22/2025	V02933--COMMUNITY SERVICES AND EMPLOYMENT TRAINING, INC.	302402	950.00
	4/22/2025	V00798--PREWITT FAMILY DECEDENTS TRUST	302482	925.00
	4/22/2025	V01041--VINELAND SCHOOL DISTRICT	302534	375.00
	4/22/2025	V02690--HEARTS & LIVES	302428	550.00
	4/22/2025	V02796--MARK AND HELENE MCELYEA	302455	4,000.00
	4/22/2025	V00977--THE HOUSING AUTHORITY OF THE COUNTY OF KERN	302519	700.00
	4/22/2025	V00738--NORTH OF THE RIVER RECR & PARK DIST	302467	4,797.00
	4/22/2025	V02580--BEAR MOUNTAIN RECREATION & PARK DISTRICT	302385	3,700.00
	4/22/2025	V00953--TAFT CITY SCHOOL DISTRICT	302514	4,923.64
	4/22/2025	V00365--FAIRFAX SCHOOL DISTRICT	302419	3,303.00
	4/22/2025	V02680--G STREET PLAZA LLC	302425	444.57
	4/22/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	302411	485.00
	4/22/2025	V03814--MAURA SANDOVAL	302456	111.00
	4/22/2025	V04576--LILIANA SANTIAGO	302447	1,500.00
	4/22/2025	V02994--CLEMMER AND COMPANY	302400	2,550.00
	4/22/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	302410	324.00
	4/22/2025	V00366--FAMILY RESOURCE & REFERRAL CENTER	302420	50.00
	4/22/2025	V04578--TERESA D CEDENO CASILLAS	302516	3,714.00
	4/22/2025	V04577--INTERSTATE 2010-1 LLC	302431	3,675.00
	4/22/2025	V03314--VESTIS GROUP, INC	302532	71.81
	4/22/2025	V01012--UNITED RENTALS INC	302525	204.70
	4/22/2025	V00187--CERTIFIX INC	302390	416.00
	4/22/2025	V01022--VALLEY PROPANE SERVICE	302530	209.65
	4/22/2025	V03430--SPECTRUM/CHARTER	302506	214.00
	4/22/2025	V00389--FLYERS ENERGY LLC	302424	1,125.56
	4/22/2025	V00320--EAST NILES COMMUNITY SERVICES DIST	302415	87.30
	4/22/2025	V00582--KIMBERLITE CORPORATION	302443	295.02
	4/22/2025	V00302--DINGO ENTERPRISES INC	302412	894.40
	4/22/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	302409	746.00
	4/22/2025	V00988--THERMO KING OF CENTRAL CALIFORNIA, INC	302520	1,860.79
	4/22/2025	V00477--INDIAN WELLS VALLEY WATER DISTRICT	302430	1,123.35
	4/22/2025	V00902--SIERRA SANDS UNIFIED SCHOOL DIST	302493	2,547.00
	4/22/2025	V04528--RELIANCE FENCE COMPANY INC	302484	10,260.00
	4/22/2025	V01060--WEST KERN COMMUNITY COLLEGE DISTRICT	302536	11,413.46
	4/22/2025	V00090--AT&T	302384	3,304.40
	4/22/2025	V00320--EAST NILES COMMUNITY SERVICES DIST	302414	1,127.66
	4/22/2025	V00194--CHARTER COMMUNICATIONS	302391	126.25
	4/22/2025	V03427--LANEISHA HAMMOND	302444	61.66
	4/22/2025	V03157--KERN ISLAND INVESTORS, GP	302441	2,429.71
	4/22/2025	V03157--KERN ISLAND INVESTORS, GP	302440	1,089.50
	4/22/2025	V00229--COMCAST CORPORATION	302401	347.20
	4/22/2025	V00216--CITY OF STOCKTON	302399	59.00
	4/22/2025	V03288--OASIS AIR AND SOLAR	302469	17,300.00
	4/22/2025	V00216--CITY OF STOCKTON	302398	63.57
	4/22/2025	V00216--CITY OF STOCKTON	302397	57.36
	4/22/2025	V01022--VALLEY PROPANE SERVICE	302529	89.44
	4/22/2025	V00251--COUNTY OF KERN GENERAL SERVICES, 3RD FLOOR	302404	8,484.13
	4/22/2025	V00960--TEHACHAPI UNIFIED SCHOOL DISTRICT	302515	816.00

Bank	Date	Vendor	Document no.	Amount
	4/22/2025	V00544--JOSEPH REYES	302435	225.00
	4/22/2025	V03266--HALL LETTER SHOP, INC.	302427	871.20
	4/22/2025	V00207--CINTAS CORPORATION #668	302392	869.24
	4/22/2025	V00290--DELTA LIQUID ENERGY	302406	789.80
	4/22/2025	V03172--OFFICE1 LEASING	302477	181.87
	4/22/2025	V03172--OFFICE1 LEASING	302476	219.67
	4/22/2025	V03172--OFFICE1 LEASING	302475	296.27
	4/22/2025	V03172--OFFICE1 LEASING	302474	278.08
	4/22/2025	V03172--OFFICE1 LEASING	302473	2,629.04
	4/22/2025	V00914--SOUTHERN CALIFORNIA EDISON	302496	194.07
	4/22/2025	V00907--SOCALGAS	302495	407.37
	4/22/2025	V00216--CITY OF STOCKTON	302396	8.04
	4/22/2025	V00216--CITY OF STOCKTON	302395	20.14
	4/22/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	302438	8,148.25
	4/22/2025	V00294--DEPARTMENT OF JUSTICE	302408	633.00
	4/22/2025	V00370--FEDEX	302421	55.80
	4/22/2025	V00787--PG&E	302481	7,604.94
	4/22/2025	V00092--AT&T	302383	287.15
	4/22/2025	V03346--MIRELLA RUBIO	302461	236.70
	4/22/2025	V04001--MAYRA ZAMBRANO TORRES	302457	161.47
	4/22/2025	V03172--OFFICE1 LEASING	302472	899.35
	4/22/2025	V03172--OFFICE1 LEASING	302471	448.01
	4/22/2025	V02977--SOUTHERN KERN UNIFIED SCHOOL DISTRICT	302497	3,885.00
	4/22/2025	V00282--DELANO UNION SCHOOL DISTRICT	302405	4,800.00
	4/22/2025	V00093--AT&T	302382	131.88
	4/22/2025	V04560--JORDAN TURNER	302434	47.60
	4/22/2025	V00249--COUNTRY CLUB SERVICE	302403	352.22
	4/22/2025	V02966--MOJAVE UNIFIED SCHOOL DISTRICT	302462	1,331.25
	4/22/2025	V02944--ESTHER REYES-GARZA	302417	180.60
	4/22/2025	V00599--LANGUAGE LINE SERVICES INC	302445	445.43
	4/22/2025	V02786--MARIA LAURA GONZALEZ	302452	65.10
	4/22/2025	V03396--MICHELLE OLIVEROS	302460	158.90
	4/22/2025	V03377--ALEJANDRA BAHENA	302377	232.40
	4/22/2025	V03403--VALERIA VALDEZ LOPEZ	302527	133.70
	4/22/2025	V03387--JAZMYN REDICK	302433	135.10
	4/22/2025	V03364--IRIS GONZALEZ	302432	190.40
	4/22/2025	V03360--TERESA LARA	302517	95.90
	4/22/2025	V02996--DEPARTMENT OF HUMAN RESOURCES	302407	5,085.97
	4/22/2025	X0329--LEARA LEANNE SPOTT	302446	256.20
	4/22/2025	V04173--MARIA MARTINEZ	302453	128.10
	4/22/2025	V04036--NANCY COSTA	302465	163.80
	4/22/2025	V03886--RIGOBERTO REYES	302485	109.20
	4/22/2025	V03881--RAYJEAN STONE	302483	18.20
	4/22/2025	V03870--PAULINO CRUZ	302480	70.00
	4/22/2025	V03862--OSCAR W MARTINEZ	302479	158.20
	4/22/2025	V03858--OCTAVIO OJEDA	302470	11.20
	4/22/2025	V03840--NALLELY SANCHEZ	302464	137.20
	4/22/2025	V04021--NATASHA CHUDY	302466	75.60
	4/22/2025	V03498--ANGEL TEJEDA	302381	28.00
	4/22/2025	V03453--ADILENE NAVA	302376	100.80
	4/22/2025	V03750--LORENA JUAREZ	302449	29.40
	4/22/2025	V03745--LISA MORENO	302448	77.70
	4/22/2025	V04095--KATERINA GONZALEZ-ROSARIO	302436	232.40
	4/22/2025	V04097--VICTORIA FLORES	302533	196.70
	4/22/2025	V04136--MARIA OJEDA	302454	3.50
	4/22/2025	V04094--ANA MARTINEZ	302380	101.50
	4/22/2025	V03236--UNITED WAY OF CENTRAL EASTERN CALIFORNIA	302526	9,014.49

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	4/22/2025	V04159--Estela Corrales	302416	146.30
	4/22/2025	V00646--MARIA AGUILAR	302451	42.22
	4/22/2025	V04430--CALIFORNIA WATER SERVICE COMPANY	302388	99.32
	4/22/2025	V00992--TOKAY PRESS INC	302522	804.03
	4/22/2025	V00169--CALIFORNIA WATER SERVICE	302387	1,650.61
	4/22/2025	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	302511	85.41
	4/22/2025	V01009--ULINE	302524	8,918.02
	4/22/2025	V00158--CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION	302386	504.68
	4/22/2025	V04498--DOMINIQUE BASSI	302413	37.92
	4/22/2025	V04090--ALEJANDRA VERDUZCO	302378	30.10
	4/22/2025	V04566--CISNEROS RESTAURANTS, INC	302393	615.38
	4/22/2025	V04493--THE BAKERSFIELD COLLEGE FOUNDATION	302518	217.00
	4/22/2025	V02479--RONALD SHELAN	302491	436.26
	4/22/2025	V02673--FIRST 5 MADERA COUNTY	302422	1,480.70
	4/22/2025	V03430--SPECTRUM/CHARTER	302505	180.00
	4/22/2025	V03430--SPECTRUM/CHARTER	302504	220.00
	4/22/2025	V03444--ST. MICHAEL'S EPISCOPAL CHURCH	302510	150.00
	4/22/2025	V03430--SPECTRUM/CHARTER	302503	945.00
	4/22/2025	V00906--SNIDERS	302494	161.40
	4/22/2025	V04529--CENTRALIZE HR, LLC	302389	29.00
	4/22/2025	V03303--NSA OP, LP - SECURE CARE SELF STORAGE	302468	293.00
	4/22/2025	V02978--SPECTRUM/CHARTER COMMUNICATIONS	302509	156.25
	4/22/2025	V03625--EVELIN HERNANDEZ	302418	111.00
	4/22/2025	V03430--SPECTRUM/CHARTER	302502	200.00
	4/22/2025	V03430--SPECTRUM/CHARTER	302501	219.99
	4/22/2025	V03430--SPECTRUM/CHARTER	302500	219.99
	4/22/2025	V03430--SPECTRUM/CHARTER	302499	499.00
	4/22/2025	V03430--SPECTRUM/CHARTER	302498	301.11
	4/22/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	302429	10,838.28
	4/22/2025	V02978--SPECTRUM/CHARTER COMMUNICATIONS	302508	156.25
	4/22/2025	V03429--TIYONNA MITCHELL	302521	111.00
	4/22/2025	V02978--SPECTRUM/CHARTER COMMUNICATIONS	302507	246.25
	4/22/2025	V00565--KERN COMMUNITY COLLEGE DISTRICT	302437	40,713.20
	4/22/2025	V01063--WESTERN PROPANE SERVICE	302537	887.84
	4/22/2025	V00429--GRIMMWAY ENTERPRISES, INC.	302426	3,760.00
	4/22/2025	V00624--LOWES COMPANIES INC	302450	1,925.37
	4/22/2025	V02479--RONALD SHELAN	302490	436.66
	4/22/2025	V02479--RONALD SHELAN	302489	435.96
	4/22/2025	V03190--ALPHA MEDIA LLC	302379	4,875.00
	4/22/2025	V02479--RONALD SHELAN	302488	170.00
	4/22/2025	V02479--RONALD SHELAN	302487	438.77
	4/22/2025	V02479--RONALD SHELAN	302486	433.84
	4/22/2025	V01022--VALLEY PROPANE SERVICE	302528	403.30
	4/22/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003043	117.32
	4/22/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003042	60.53
	4/22/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003041	1,335.52
	4/22/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003040	2,292.87
	4/22/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003039	1,293.51
	4/22/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003038	1,237.09
	4/22/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003037	1,140.76
	4/22/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003036	585.37
	4/22/2025	V00286--DELL TECHNOLOGIES, INC.	122234140003035	208.37
	4/22/2025	V01072--YABITO CORPORATION	122234140003034	1,548.00
	4/22/2025	V01087--ZREP LLC	122234140003033	3,950.17
	4/22/2025	V02150--5905 NILES ST LLC	122234140003032	3,629.00
	4/22/2025	V02261--DIOCESE OF FRESNO EDUCATION CORPORATION	122234140003031	3,532.50
	4/22/2025	V02653--EAST HILLS ROADWAY ASSOCIATION	122234140003030	514.73

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	4/22/2025	V03006--GRACE COMMUNITY CHURCH	122234140003029	5,578.80
	4/22/2025	V03007--JANET Y YU	122234140003028	700.00
	4/22/2025	V03159--JOHN REY	122234140003027	1,875.00
	4/22/2025	V03155--MH 3101 MALL VIEW ROAD, LLC	122234140003026	6,000.00
	4/22/2025	V03071--COUNTY OF KERN - MORTGAGE PAYMENT ONLY	122234140003025	44,367.81
	4/22/2025	V03191--VAL-PRO, INC	122234140003024	258.10
	4/22/2025	V03278--LODI MUSLIM MOSQUE	122234140003023	5,000.00
	4/22/2025	V03295--RANCHO DE STINE LLC	122234140003022	14,175.00
	4/22/2025	V00718--M-R PROPERTIES	122234140003021	7,091.00
	4/22/2025	V00747--OLLIE SHANKLE TRUSTEE (LESSOR)	122234140003020	10,225.00
	4/22/2025	V00808--PROTEUS INC	122234140003019	500.00
	4/22/2025	V00770--PAPER CONNECTION INC	122234140003018	699.40
	4/22/2025	V03191--VAL-PRO, INC	122234140003017	204.30
	4/22/2025	V03958--VALERIE CAFFESE	122234140003044	1,700.04
	4/22/2025	V03247--BKAT, INC	122234140003016	11,247.60
	4/22/2025	V03245--TIMOTHY SEXTON	122234140003015	5,696.00
	4/22/2025	V01040--VILLATORO POWER WASHING	122234140003014	325.00
	4/22/2025	V04143--NEORIA FAMILY REVOCABLE TRUST, PARAMPAL SINGH	122234140003013	6,335.00
	4/22/2025	V00697--MICROSOFT CORPORATION	122234140003012	9.00
	4/22/2025	V00697--MICROSOFT CORPORATION	122234140003011	56.00
	4/22/2025	V00697--MICROSOFT CORPORATION	122234140003010	57.60
	4/22/2025	V00697--MICROSOFT CORPORATION	122234140003009	96.00
	4/22/2025	V00697--MICROSOFT CORPORATION	122234140003008	132.00
	4/22/2025	V00697--MICROSOFT CORPORATION	122234140003007	228.00
	4/22/2025	V00697--MICROSOFT CORPORATION	122234140003006	3,018.75
	4/22/2025	V00979--THE MARCOM GROUP, INC.	122234140003005	187.50
	4/22/2025	V00286--DELL TECHNOLOGIES, INC.	122234140003004	1,460.29
	4/22/2025	V00883--SEIU LOCAL 521	122234140003003	19,503.90
	4/22/2025	V03295--RANCHO DE STINE LLC	122234140003002	1,670.23
	4/22/2025	V03191--VAL-PRO, INC	122234140003001	220.95
	4/22/2025	V00182--CDW LLC	122234140003000	25.69
	4/22/2025	V00286--DELL TECHNOLOGIES, INC.	122234140002999	355.54
	4/22/2025	V00979--THE MARCOM GROUP, INC.	122234140002998	95.00
	4/22/2025	V00979--THE MARCOM GROUP, INC.	122234140002997	95.00
	4/22/2025	V00182--CDW LLC	122234140002996	110.75
	4/22/2025	V03191--VAL-PRO, INC	122234140002995	825.80
	4/22/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140002994	3,079.54
	4/22/2025	V00286--DELL TECHNOLOGIES, INC.	122234140002993	1,272.15
	4/22/2025	V00321--ECOLAB FOOD SAFETY SPECIALTIES	122234140002992	175.87
	4/22/2025	V00522--JORGE GALINDO	122234140002991	45.00
	4/22/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140002990	820.75
	4/22/2025	V03191--VAL-PRO, INC	122234140002989	607.15
	4/22/2025	V03191--VAL-PRO, INC	122234140002988	282.60
	4/22/2025	V03328--Hometown Plumbing	122234140002987	197.00
	4/22/2025	V03328--Hometown Plumbing	122234140002986	185.00
	4/22/2025	V03328--Hometown Plumbing	122234140002985	385.00
	4/22/2025	V03328--Hometown Plumbing	122234140002984	485.00
	4/22/2025	V00182--CDW LLC	122234140002983	2,781.74
	4/22/2025	V03082--IDEAL SPECIALTIES INC	122234140002982	47,399.04
	4/22/2025	V00820--RAYMOND'S TROPHY AWARDS	122234140002981	23.54
	4/22/2025	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	122234140002980	7,382.05
	4/22/2025	V03191--VAL-PRO, INC	122234140002979	171.85
	4/22/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140002978	766.70
	4/22/2025	V02504--SUSANA R MAGANA	122234140002977	580.50
	4/22/2025	V02658--ELSA NAVARRETE	122234140002976	487.20
	4/22/2025	V03191--VAL-PRO, INC	122234140002975	881.70
	4/22/2025	V03328--Hometown Plumbing	122234140002974	185.00

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	4/22/2025	V03186--BLUETRITON BRANDS INC	122234140002973	633.20
	4/22/2025	V03186--BLUETRITON BRANDS INC	122234140002972	3.67
	4/22/2025	V03239--AMAROK, LLC	122234140002971	3,069.00
	4/22/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140002970	85.28
	4/22/2025	V00997--TRAFFIC MANAGEMENT, INC.	122234140002969	912.08
	4/22/2025	V03925--SAVANNAH FLORES	122234140002968	443.10
	4/22/2025	V03867--PATRICIA ROBLES WESLEY	122234140002967	185.50
	4/22/2025	V03866--PATRICIA MEXICANO	122234140002966	112.00
	4/22/2025	V03863--PALOMA SANDOVAL	122234140002965	137.90
	4/22/2025	V03832--MONICA CASTANEDA	122234140002964	23.80
	4/22/2025	V03822--MELISSA DELA GARZA	122234140002963	84.00
	4/22/2025	V03620--ESTEFANIE VIDAURY	122234140002962	158.20
	4/22/2025	V03584--DENISE COOPER	122234140002961	140.00
	4/22/2025	V03493--ANDREA MARQUEZ	122234140002960	143.50
	4/22/2025	V03414--ALMA SANCHEZ	122234140002959	0.70
	4/22/2025	V03407--CINDY RUIZ	122234140002958	100.80
	4/22/2025	V03401--TRINO LOPEZ	122234140002957	161.70
	4/22/2025	V03384--GLORIA GONZALEZ	122234140002956	166.60
	4/22/2025	V03382--DENA WALKER	122234140002955	196.70
	4/22/2025	V03380--CARITINA PEREZ	122234140002954	200.90
	4/22/2025	V03376--ANGELICA PALMA	122234140002953	182.00
	4/22/2025	V03374--ADRIANA LOPEZ	122234140002952	157.50
	4/22/2025	V03365--MANUEL BALTIER	122234140002951	245.00
	4/22/2025	V03339--ANGELICA NELSON	122234140002950	208.60
	4/22/2025	V03191--VAL-PRO, INC	122234140002949	699.60
	4/22/2025	V03057--CSG-NAM, LLC	122234140002948	1,134.78
	4/22/2025	V02958--MARIA D FLORES TORRES	122234140002947	396.20
	4/22/2025	V02955--LOANA LUGO	122234140002946	158.90
	4/22/2025	V02778--MARIA C VARELA	122234140002945	215.60
	4/22/2025	V02411--MARISELA GONZALEZ	122234140002944	186.20
	4/22/2025	V01077--YOLANDA OCHOA	122234140002943	228.20
	4/22/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140002942	15.51
	4/22/2025	V00905--SMART & FINAL	122234140002941	892.26
	4/22/2025	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIB & KIMBALL	122234140002940	1,169.55
	4/22/2025	V00475--INDEPENDENT FIRE & SAFETY	122234140002939	594.80
	4/22/2025	V00201--CHILD AND FAMILY PSYCHOLOGY CLINIC, INC	122234140002938	4,718.00
	4/22/2025	V03186--BLUETRITON BRANDS INC	122234140002937	156.63
	4/22/2025	V03186--BLUETRITON BRANDS INC	122234140002936	97.64
	4/22/2025	V00182--CDW LLC	122234140002935	1,042.09
	4/22/2025	V03080--AZUGA, INC.	122234140002934	495.00
	4/22/2025	V03186--BLUETRITON BRANDS INC	122234140002933	161.64
	4/22/2025	V00024--ADP, LLC.	122234140002932	25,115.79
	4/22/2025	V03692--JOSEPH AGUILAR	122234140002931	360.00
	4/22/2025	V03804--MARLENE RUIZ HERNANDEZ	122234140002930	360.00
	4/22/2025	V03095--AMERITAS LIFE INSURANCE CORP.	122234140002929	36,670.71
	4/22/2025	V03095--AMERITAS LIFE INSURANCE CORP.	122234140002928	4,986.73
	4/22/2025	V03421--REBECCA MORENO	122234140002927	360.00
	4/22/2025	V00585--KNIGHT'S SITE SERVICES INC	122234140002926	4,250.70
	4/22/2025	V04527--SB360 HOLDINGS LLC	122234140002925	25,012.50
	4/22/2025	V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC	122234140002924	1,566.50
	4/22/2025	V03718--KELLY LOWERY	122234140002923	496.10
	4/22/2025	V03186--BLUETRITON BRANDS INC	122234140002922	319.90
	4/22/2025	V00961--TEL TEC SECURITY SYSTEMS INC	122234140002921	327.45
	4/22/2025	V00874--SAVE MART SUPERMARKETS	122234140002920	170.69
	4/22/2025	V00047--ALTEC	122234140002919	62.04
	4/22/2025	V00182--CDW LLC	122234140002918	774.25
	4/22/2025	V04070--TERRIVA PORTER	122234140002917	410.90

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	4/22/2025	V00961--TEL TEC SECURITY SYSTEMS INC	122234140002916	487.50
	4/22/2025	V03186--BLUETRITON BRANDS INC	122234140002915	54.11
	4/22/2025	V03186--BLUETRITON BRANDS INC	122234140002914	206.96
	4/22/2025	V00961--TEL TEC SECURITY SYSTEMS INC	122234140002913	375.00
	4/22/2025	V03191--VAL-PRO, INC	122234140002912	257.50
	4/22/2025	V03186--BLUETRITON BRANDS INC	122234140002911	5,054.53
	4/22/2025	V04180--DIESEL DIRECT LLC	122234140002910	1,079.08
	4/22/2025	V00350--ESCUELITA HERNANDEZ LITTLE SCHOOL	122234140002909	12,286.37
	4/22/2025	V04180--DIESEL DIRECT LLC	122234140002908	1,564.35
	4/22/2025	V03939--SULEMA GARCIA	122234140002907	602.96
	4/22/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140002906	1,251.20
	4/22/2025	V04100--ALEJANDRA TREVINO	122234140002905	162.40
	4/22/2025	V03492--Andrea Chavez	122234140002904	494.38
	4/22/2025	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	122234140002903	3,313.50
	4/22/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	122234140002902	352.82
	4/22/2025	V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC	122234140002901	1,350.00
	4/22/2025	V00312--DONAHUE TRUCK CENTERS	122234140002900	11,019.10
	4/22/2025	V00543--JOSEPH J. BLAKE AND ASSOCIATES INC	122234140002899	4,600.00
	4/22/2025	V04180--DIESEL DIRECT LLC	122234140002898	1,022.84
	4/22/2025	V01033--VERNON SORENSON MD INC	122234140002897	25.00
	4/22/2025	V00182--CDW LLC	122234140002896	1,606.30
	4/22/2025	V04180--DIESEL DIRECT LLC	122234140002895	1,771.32
	4/22/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	122234140002894	337.80
	4/22/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	122234140002893	572.96
	4/22/2025	V00146--CA ASSOCIATION OF FOOD BANKS	122234140002892	26,515.37
	4/22/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	122234140002891	305.21
	4/22/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	122234140002890	305.21
	4/22/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	122234140002889	423.01
	4/22/2025	V00640--MANAGEMENT INFORMATION TECHNOLOGY USA	122234140002888	75,077.00
	4/22/2025	V01044--W W GRAINGER INC	122234140002887	849.54
	4/22/2025	V04180--DIESEL DIRECT LLC	122234140002886	1,172.48
	4/22/2025	V04180--DIESEL DIRECT LLC	122234140002885	1,573.53
	4/22/2025	V00796--POWER MACHINERY CENTER	122234140002884	84.63
	4/22/2025	V04180--DIESEL DIRECT LLC	122234140002883	829.81
	4/22/2025	V04180--DIESEL DIRECT LLC	122234140002882	947.62
	4/22/2025	V00721--NARAMA INC. - TREK IMAGING	122234140002881	486.04
	4/22/2025	V00049--AMAZON CAPITAL SERVICES, INC	122234140002880	3,704.81
	4/22/2025	V00704--MISSION LINEN SUPPLY	122234140002879	80.89
	4/22/2025	V03188--ACCO ENGINEERED SYSTEMS, INC.	122234140002878	3,631.00
	4/22/2025	V00406--GARCIA INDUSTRIES INC	122234140002877	8,253.70
	4/22/2025	V04180--DIESEL DIRECT LLC	122234140002876	736.61
	4/22/2025	V03295--RANCHO DE STINE LLC	122234140002875	2,177.03
	4/22/2025	V00108--BALCO HOLDINGS, INC. DBA BAY ALARM COMPANY	122234140002874	1,455.96
	4/22/2025	V00043--ALLIED UNIVERSAL SECURITY SERVICES	122234140002873	96,150.72
	4/22/2025	V01033--VERNON SORENSON MD INC	122234140002872	25.00
	4/22/2025	V01033--VERNON SORENSON MD INC	122234140002871	25.00
	4/22/2025	V00543--JOSEPH J. BLAKE AND ASSOCIATES INC	Voided - 122234140002423	-4,600.00
	4/22/2025	P02350--ESCUELITA HERNANDEZ LITTLE SCHOOL	Voided - 301733	-12,286.37
	4/23/2025	P00383--PATRICIA H MARTINEZ	302571	762.19
	4/23/2025	P02351--ALMA DELIA WENCES	122234140003143	2,438.97
	4/23/2025	P02284--ANDREA GUADALUPE DIAZ	122234140003142	1,886.56
	4/23/2025	P01033--BLANCA ESTELA JIMENEZ	122234140003141	892.56
	4/23/2025	P02326--MARIA J MARTINEZ DE GARCIA	302563	2,558.01
	4/23/2025	P02300--ELOISA MONTES DE ROMERO	302550	1,328.93
	4/23/2025	P01069--HERLINDA NOLASCO DE GONZALEZ	302553	984.41
	4/23/2025	P02261--JUANA MORILLON GUILLEN	302558	4,193.68
	4/23/2025	P00705--AMPARO MAGANA	302541	1,844.38

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	4/23/2025	P00582--JUANA H PIMENTEL	302557	7,932.87
	4/23/2025	P02160--ROSALBA CABRAL	302567	999.69
	4/23/2025	P02154--GUADALUPE CABRERA	302551	12,813.48
	4/23/2025	P02100--SOCORRO LARA DE GOVEA	302569	989.71
	4/23/2025	P02431--ROCIO VERONICA MUNIZ CERECEDA	302566	2,593.22
	4/23/2025	P02426--ANNA DELFINA REYES	302544	11,770.17
	4/23/2025	P01884--BLANCA NELLY VERA	302545	1,962.49
	4/23/2025	P02377--CANYON HILLS PRESCHOOL	302547	2,025.82
	4/23/2025	P01849--LORI MACIAS CERNA	302559	2,740.89
	4/23/2025	P02523--MARCELINA PERALTA	302562	1,251.31
	4/23/2025	P02819--JAQUILINA GARCIA OSORIO	302554	622.38
	4/23/2025	P02832--ANDREA MOHAMMED	302543	2,230.12
	4/23/2025	P02833--MANUEL VILLAGOMEZ	302561	2,691.65
	4/23/2025	P02840--MAURA J CHAVOLLA	302564	3,187.99
	4/23/2025	P02865--JENNIFER REYES	302555	1,124.65
	4/23/2025	P00526--ANDRADE ESTELA Y JOSE FAMILY CHILD CARE	302542	2,825.27
	4/23/2025	P00444--LUZ E VENEGAS	302560	8,841.13
	4/23/2025	P00325--YOLANDA SALDANA MORENO	302570	992.65
	4/23/2025	P02861--GUADALUPE LARA GONZALEZ	302552	514.87
	4/23/2025	P02881--PERLA GUADALUPE DAIZ MORENO	302565	1,223.87
	4/23/2025	P02774--JOSEFA HERNANDEZ DE RODRIGUEZ	302556	2,499.15
	4/23/2025	P02874--DELMA CERVANTES CORTES	302549	95.00
	4/23/2025	P02639--CARMELITA JACINTA MORALES MEJIA	302548	622.38
	4/23/2025	P02596--BRIGHT FUTURES PRESCHOOL 2	302546	1,012.91
	4/23/2025	P02679--ROSELIA MADERA CALDERA	302568	2,087.72
	4/23/2025	P02676--ALMA YANETH NUNEZ GUTIERREZ	302540	603.48
	4/23/2025	P02894--MARIBEL GARCIA RAMIREZ	122234140003140	365.53
	4/23/2025	P02889--KIDS RAINBOW INC	122234140003139	2,413.16
	4/23/2025	P02872--STEPHANIE GARIBAY ZARAGOZA	122234140003138	2,600.18
	4/23/2025	P02863--LAURA ANDRADE	122234140003137	2,879.58
	4/23/2025	P02799--ARACELI CASTRO BARRAZA	122234140003136	1,007.12
	4/23/2025	P02793--JULISSIA LIZBETH RODRIGUEZ	122234140003135	96.24
	4/23/2025	P02780--MARISSA LOPEZ LOPEZ	122234140003134	4,670.57
	4/23/2025	P02755--LORRAINE DIAZ	122234140003133	2,634.36
	4/23/2025	P02739--CELESTINA ANDREA CONTRERAS	122234140003132	584.68
	4/23/2025	P02725--BAUDELINA SANTOS PACHECO	122234140003131	7,454.12
	4/23/2025	P02721--OLGA LIRA DE GALLARDO	122234140003130	2,834.09
	4/23/2025	P02707--MAGDALENA GUERRERO DE PARRA	122234140003129	6,059.58
	4/23/2025	P02701--LOURDES DE MOYA DE CAMILO	122234140003128	2,798.24
	4/23/2025	P02696--MARIA ASUSENA GONZALEZ-GUTIERREZ	122234140003127	2,211.55
	4/23/2025	P02690--STEPHANIE VERDUGO	122234140003126	140.00
	4/23/2025	P02652--MARIA ESTELA ARROYO	122234140003125	1,820.24
	4/23/2025	P02637--DEANNA RAMIREZ	122234140003124	1,911.90
	4/23/2025	P02634--EVA DILMA VARGAS	122234140003123	7,817.71
	4/23/2025	P02611--ALAPIZCO FCC AKA EDU-CARE FAMILY CHILD CARE INC	122234140003122	5,930.73
	4/23/2025	P02609--ROSAURA IBARRA OROZCO	122234140003121	4,486.61
	4/23/2025	P02603--SILVIA DAVALOS DE ANGUIANO	122234140003120	3,221.54
	4/23/2025	P02584--NORMA PULIDO CRUZ	122234140003119	2,661.73
	4/23/2025	P02567--LORENA PEREZ MELGOZA	122234140003118	8,466.37
	4/23/2025	P02552--AZUCENA C ESCAMILLA-MARTINEZ	122234140003117	3,186.42
	4/23/2025	P02551--ANGELICA VALIENTE DE BARRAGAN	122234140003116	5,803.03
	4/23/2025	P02543--MARISOL PEREZ	122234140003115	2,883.85
	4/23/2025	P02537--MIRIAM GOMEZ ZARATE	122234140003114	2,834.09
	4/23/2025	P02535--JESSICA MICHELLE ANDRADE	122234140003113	2,892.13
	4/23/2025	P02529--ROSA M SALAZAR	122234140003112	636.99
	4/23/2025	P02526--MARTINA RANGEL	122234140003111	4,913.62
	4/23/2025	P02516A--EVANY MURILLO	122234140003110	997.18

Bank	Date	Vendor	Document no.	Amount
	4/23/2025	P02510A--NUBIA IVETTE ACEVES RODRIGUEZ	122234140003109	661.22
	4/23/2025	P02503--YESENIA SALAZAR-PENA	122234140003108	3,579.11
	4/23/2025	P02481--Maricela Munoz Sanchez	122234140003107	4,813.51
	4/23/2025	P02468--DAVID PANTOJA	122234140003106	549.24
	4/23/2025	P02464--Gladys Isela Rodriguez	122234140003105	3,107.05
	4/23/2025	P02463--Yadira Rebolledo	122234140003104	3,460.22
	4/23/2025	P02435--JANET GARCIA-ALAPIZCO	122234140003103	9,792.80
	4/23/2025	P02430--ALMA AYDE GOMEZ ALVAREZ	122234140003102	4,502.65
	4/23/2025	P02387--MARIA G SANCHEZ ESCALERA	122234140003101	3,521.58
	4/23/2025	P02386--GREGORIA GALLEGOS	122234140003100	248.11
	4/23/2025	P02370--MARIA C ARELLANO DE CONTRERAS	122234140003099	916.76
	4/23/2025	P02334--SILVIA E ZUNIGA	122234140003098	12,260.38
	4/23/2025	P02329--JULISSA MARIE ARAGON	122234140003097	3,214.62
	4/23/2025	P02324--Luz Maria Ramirez	122234140003096	851.60
	4/23/2025	P02323--SONIA PANTOJA	122234140003095	4,669.07
	4/23/2025	P02314--KENDAHL ROSE ROWE	122234140003094	9,467.92
	4/23/2025	P02313--MARIA GUADALUPE BARAJAS DE GARCIA	122234140003093	892.56
	4/23/2025	P02295--EDUVIJES SUAREZ	122234140003092	3,160.37
	4/23/2025	P02278--HAYDEE ESTEBAN	122234140003091	1,627.78
	4/23/2025	P02275--GUADALUPE PEREZ DOMINGUEZ	122234140003090	1,911.90
	4/23/2025	P02237--IRMA SANDOVAL ROBLES	122234140003089	6,944.33
	4/23/2025	P02232--DEYSI ISELA ESQUIVEL	122234140003088	4,383.85
	4/23/2025	P02217--MARIA LUISA CASAS	122234140003087	9,918.93
	4/23/2025	P02215--ERIKA L CENTENO	122234140003086	7,118.98
	4/23/2025	P02206--CECILIA ALONSO DE RODRIGUEZ	122234140003085	5,852.69
	4/23/2025	P02195--LINDA'S CHILD CARE PROVIDER INC	122234140003084	7,793.09
	4/23/2025	P02189--MARIA ELENA CASTILLO	122234140003083	2,009.88
	4/23/2025	P02173--BERTHA CONTRERAS	122234140003082	8,299.31
	4/23/2025	P02158--CASA DE ADORACION TULARE	122234140003081	11,328.70
	4/23/2025	P02080--MARIA F MARTINEZ	122234140003080	4,810.61
	4/23/2025	P02036--VIRGINIA FERREIRA	122234140003079	8,165.14
	4/23/2025	P01981--EDITH DE LEON	122234140003078	2,068.99
	4/23/2025	P01943--GLORIA MORENO DE HERNANDEZ	122234140003077	1,822.99
	4/23/2025	P01941--JUANA RAMOS MUNOZ	122234140003076	1,386.12
	4/23/2025	P01919--MARIA FRANCISCA MENA	122234140003075	9,469.61
	4/23/2025	P01917--DAISY ALMIDA GONZALEZ	122234140003074	425.27
	4/23/2025	P01910--ANDREA BUENROSTRO	122234140003073	8,976.72
	4/23/2025	P01877--ANTONIA PANIAGUA ROSALES	122234140003072	174.97
	4/23/2025	P01850--RUTH CARINA PAREDES	122234140003071	6,000.69
	4/23/2025	P01807--FELISITA GOMEZ DE GOMEZ	122234140003070	237.27
	4/23/2025	P01806--MARIA E SANCHEZ DE GOMEZ	122234140003069	6,691.75
	4/23/2025	P01765--VERONICA ALVAREZ	122234140003068	1,482.87
	4/23/2025	P01685--SILVIA PRECIADO	122234140003067	1,685.95
	4/23/2025	P01561--ANA M. DAVILA	122234140003066	3,948.75
	4/23/2025	P01518--ROMELIA MORENO DE ESPINOZA	122234140003065	7,149.13
	4/23/2025	P01414--MARIA SALOME IBARRA	122234140003064	1,009.10
	4/23/2025	P01377--MARIA GUADALUPE NAVARRO DE ORTIZ	122234140003063	3,743.07
	4/23/2025	P01122--MARIA DEL SOCORRO CARMONA	122234140003062	1,784.08
	4/23/2025	P01000--CLAUDIA ANDREA MUNOZ	122234140003061	4,539.28
	4/23/2025	P00832--YOLANDA CORTES DE MENDOZA	122234140003060	1,354.71
	4/23/2025	P00818--MARICELA CORTEZ	122234140003059	9,757.62
	4/23/2025	P00810--MAGDA F. SALDIVAR	122234140003058	5,723.19
	4/23/2025	P00803--DELIA IRENE ARAUJO DOMINGUEZ	122234140003057	8,331.30
	4/23/2025	P00773--ROSALINDA G. OCHOA	122234140003056	13,408.16
	4/23/2025	P00718--JUANA CORTEZ DE PEREZ	122234140003055	8,627.22
	4/23/2025	P00682--Bertha Moreno	122234140003054	5,152.13
	4/23/2025	P00661--SOCORRO A MENDOZA	122234140003053	4,016.27

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	4/23/2025	P00468--GABRIELA GARCIA DE RODRIGUEZ	122234140003051	13,241.04
	4/23/2025	P00446--OLGA ZAMAGO	122234140003050	1,796.50
	4/23/2025	P00114--MARTHA ANGELICA SOLORIO DE ARCEO	122234140003049	251.74
	4/23/2025	P00043--MARIA TERESA ALANIS	122234140003048	4,443.94
	4/23/2025	P00014--LILIA ISORDIA DE RANGEL	122234140003047	4,154.91
	4/23/2025	P00004--EMILY RAMIREZ - KIDS N US DAYCARE	122234140003046	946.82
	4/23/2025	P00003--CATALINA CASTRO AYALA	122234140003045	11,069.94
	4/23/2025	V04581--AMBERLY NICOLE CATALAN	302539	1,514.24
	4/23/2025	V03958--VALERIE CAFFESE	Voided - 122234140003044	-1,700.04
	4/25/2025	V04328--LEONOR CASILLAS MAGALLON	302572	1,217.82
	4/25/2025	V04583--MARIAH RENE ESTRADA	302573	1,042.24
	4/29/2025	V04544--ELAN	45748	62,945.03
	4/29/2025	V04585--NORMAN D ALEXANDER	302607	3,150.00
	4/29/2025	V01809--BGA PROPERTIES INC	302578	2,997.00
	4/29/2025	V00801--PRODUCERS DAIRY FOODS INC	302626	2,805.37
	4/29/2025	V00213--CITY OF MANTECA	302584	1,381.05
	4/29/2025	V00611--LEVEL 3 FINANCING INC	302599	1,616.98
	4/29/2025	V03152--PAYROLLORG	302620	305.00
	4/29/2025	V00992--TOKAY PRESS INC	302643	142.84
	4/29/2025	V00801--PRODUCERS DAIRY FOODS INC	302625	660.20
	4/29/2025	V03288--OASIS AIR AND SOLAR	302610	15,800.00
	4/29/2025	V00813--QUADIENT LEASING USA, INC	302627	198.02
	4/29/2025	V00252--COUNTY OF KERN PUBLIC WORKS	302585	20.85
	4/29/2025	V01009--ULINE	302644	6,526.17
	4/29/2025	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	302639	1.12
	4/29/2025	V00801--PRODUCERS DAIRY FOODS INC	302624	1,974.08
	4/29/2025	V00014--Accrue Solutions Holding Co, LLC	302574	40.00
	4/29/2025	V04161--LORENA ORTIZ IBARRA	302601	407.40
	4/29/2025	V04429--BS& E INC	302579	65.09
	4/29/2025	V00801--PRODUCERS DAIRY FOODS INC	302623	395.91
	4/29/2025	V03053--CAL KERN CABINETS, INC	302581	185.00
	4/29/2025	V00906--SNIDERS	302633	37.89
	4/29/2025	V00370--FEDEX	302590	70.70
	4/29/2025	V00914--SOUTHERN CALIFORNIA EDISON	302637	30.30
	4/29/2025	V00907--SOCALGAS	302634	27.29
	4/29/2025	V01069--WY CONSULTING GROUP	302648	1,687.50
	4/29/2025	V00801--PRODUCERS DAIRY FOODS INC	302622	2,490.08
	4/29/2025	V00914--SOUTHERN CALIFORNIA EDISON	302636	1,571.06
	4/29/2025	V00914--SOUTHERN CALIFORNIA EDISON	302635	102.89
	4/29/2025	V00092--AT&T	302577	1,561.86
	4/29/2025	V00821--REGION IX HEAD START ASSOCIATION	302628	1,960.00
	4/29/2025	V03314--VESTIS GROUP, INC	302646	71.81
	4/29/2025	V03217--KARADANIS SURVIVORS TRUST	302595	595.00
	4/29/2025	V00015--ACCUCUT, LLC	302575	110.00
	4/29/2025	V03288--OASIS AIR AND SOLAR	302609	950.00
	4/29/2025	V00968--THE BAKERSFIELD CALIFORNIAN, INC. (DBA THE TEHACHAPI NEWS)	302642	869.40
	4/29/2025	V00624--LOWES COMPANIES INC	302602	20,146.91
	4/29/2025	V00592--LAKESHORE EQUIPMENT COMPANY	302598	1,739.58
	4/29/2025	V00576--KERN RIVER PROPANE INC	302596	6,474.00
	4/29/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	302588	453.00
	4/29/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	302587	453.00
	4/29/2025	V00290--DELTA LIQUID ENERGY	302586	799.80
	4/29/2025	V03172--OFFICE1 LEASING	302618	171.00
	4/29/2025	V03172--OFFICE1 LEASING	302617	171.00
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	4/29/2025	V03172--OFFICE1 LEASING	302615	170.61

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	4/29/2025	V03172--OFFICE1 LEASING	302612	125.39
	4/29/2025	V03172--OFFICE1 LEASING	302611	125.97
	4/29/2025	V00885--SEQUOIA SANDWICH COMPANY	302630	673.75
	4/29/2025	V04516--ZIP APPLIANCE REPAIR & SERVICE LLC	302649	2,124.02
	4/29/2025	V03182--PARENTS AS TEACHERS NATIONAL CENTER	302619	3,375.00
	4/29/2025	V00683--MCWILLIAMS & WALDEN INC	302605	5,211.99
	4/29/2025	V00903--SIGNAL SERVICE INC	302632	225.00
	4/29/2025	V03280--JEREMY MARRS	302593	4,598.00
	4/29/2025	V00953--TAFT CITY SCHOOL DISTRICT	302640	3,660.00
	4/29/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	302591	5,635.74
	4/29/2025	V00642--MANUEL G BARRIOS	302603	75.00
	4/29/2025	V03056--UNITED METHODIST CHURCH OF RIDGECREST	302645	600.00
	4/29/2025	V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	302647	1,006.92
	4/29/2025	V04572--ERICA FRIAS	302589	32.20
	4/29/2025	V00896--SHEVADA DOVE-WILLIAMS	302631	352.80
	4/29/2025	V00646--MARIA AGUILAR	302604	183.40
	4/29/2025	V03389--LIGIA JOHNSON	302600	20.30
	4/29/2025	P02514--JESSICA CERVANTES	302594	58.80
	4/29/2025	V04322--KIMIKA PORTER	302597	65.80
	4/29/2025	V03303--NSA OP, LP - SECURE CARE SELF STORAGE	302608	43.95
	4/29/2025	V00139--BUCK OWENS PRODUCTION CO. , INC	302580	3,000.00
	4/29/2025	V02178--ANGELICA HERALDEZ	302576	102.65
	4/29/2025	V02946--ICELA GUTIERREZ CUEVAS	302592	102.65
	4/29/2025	V04520--NEW GEN ENGINEERING GROUP, INC.	302606	5,150.00
	4/29/2025	V00787--PG&E	302621	12,993.14
	4/29/2025	V04459--SPECIALTY TRIM AND AWNING INC	302638	925.53
	4/29/2025	V03360--TERESA LARA	302641	814.80
	4/29/2025	X0386--SAGASER WATKINS & WIELAND PC	302629	5,348.66
	4/29/2025	V00207--CINTAS CORPORATION #668	302583	958.67
	4/29/2025	V04432--CAZADOR CONSULTING GROUP INC	302582	3,974.97
	4/29/2025	V00312--DONAHUE TRUCK CENTERS	122234140003342	864.94
	4/29/2025	V00286--DELL TECHNOLOGIES, INC.	122234140003341	2,105.78
	4/29/2025	V00286--DELL TECHNOLOGIES, INC.	122234140003340	35,132.36
	4/29/2025	V00286--DELL TECHNOLOGIES, INC.	122234140003339	4,292.28
	4/29/2025	V00286--DELL TECHNOLOGIES, INC.	122234140003338	1,460.29
	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003337	56.88
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	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003335	33.14
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	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003320	156.40
	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003319	157.73
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	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003316	593.42
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	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003313	527.00
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	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003311	439.23
	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003310	410.44
	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003309	282.98
	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003308	255.17
	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003307	237.16
	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003306	203.59
	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003305	203.26
	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003304	186.86
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003303	20,548.30
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003302	232.57
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003301	308.24
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003300	317.12
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003299	374.87
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003298	512.94
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003297	527.02
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003296	727.57
	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003295	268.88
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003294	836.55
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003293	1,092.86
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003292	36.62
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003291	1,299.49
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003290	1,456.51
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003289	13,248.35
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003288	16,204.39
	4/29/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140003287	99.70
	4/29/2025	V03411--SAVANNAH OATES	122234140003286	342.00
	4/29/2025	V00522--JORGE GALINDO	122234140003285	45.00
	4/29/2025	V03191--VAL-PRO, INC	122234140003284	268.20
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003283	1,279.69
	4/29/2025	V03422--LOIS HANNIBL	122234140003282	53.97
	4/29/2025	V00231--COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION	122234140003281	137.00
	4/29/2025	V00284--DELK PEST CONTROL	122234140003280	720.00
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003279	1,583.30
	4/29/2025	V00905--SMART & FINAL	122234140003278	227.40
	4/29/2025	V00937--STINSON STATIONERS	122234140003277	471.80
	4/29/2025	V00043--ALLIED UNIVERSAL SECURITY SERVICES	122234140003276	75,146.30
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003275	256.52
	4/29/2025	V03191--VAL-PRO, INC	122234140003274	176.05
	4/29/2025	V00179--CAZADOR CONSULTING GROUP, INC	122234140003273	1,213.63
	4/29/2025	V00704--MISSION LINEN SUPPLY	122234140003272	55.68
	4/29/2025	V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	122234140003271	140.00
	4/29/2025	V01033--VERNON SORENSON MD INC	122234140003270	100.00
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003269	98.65
	4/29/2025	V00522--JORGE GALINDO	122234140003268	300.00
	4/29/2025	V00697--MICROSOFT CORPORATION	122234140003267	228.00
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003266	122.95
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003265	382.47
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003264	234.68
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003263	154.56
	4/29/2025	V00384--FIVE9 INC	122234140003262	5,010.00
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003261	55.41

Bank	Date	Vendor	Document no.	Amount
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003260	28.57
	4/29/2025	V03064--CUSTOM L & A CONSTRUCTION INC	122234140003259	24,480.00
	4/29/2025	V03866--PATRICIA MEXICANO	122234140003258	39.75
	4/29/2025	V00312--DONAHUE TRUCK CENTERS	122234140003257	2,942.04
	4/29/2025	V00595--LAMONT GENERAL STORE	122234140003256	36.77
	4/29/2025	V00182--CDW LLC	122234140003255	310.48
	4/29/2025	V00286--DELL TECHNOLOGIES, INC.	122234140003254	1,713.66
	4/29/2025	V03328--Hometown Plumbing	122234140003253	135.00
	4/29/2025	V00182--CDW LLC	122234140003252	376.03
	4/29/2025	V00704--MISSION LINEN SUPPLY	122234140003251	55.68
	4/29/2025	V00478--INDOFF INCORPORATED	122234140003250	425.00
	4/29/2025	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	122234140003249	3,084.95
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003248	291.35
	4/29/2025	V03064--CUSTOM L & A CONSTRUCTION INC	122234140003247	40,000.00
	4/29/2025	V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	122234140003246	80.00
	4/29/2025	V03328--Hometown Plumbing	122234140003245	129.00
	4/29/2025	V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	122234140003244	330.00
	4/29/2025	V03147--SEQUOIA PAINT ENTERPRISE	122234140003243	45.23
	4/29/2025	V03328--Hometown Plumbing	122234140003242	155.00
	4/29/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140003241	61.25
	4/29/2025	V01044--W W GRAINGER INC	122234140003240	673.16
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003239	447.91
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003238	449.65
	4/29/2025	V00286--DELL TECHNOLOGIES, INC.	122234140003237	20,491.63
	4/29/2025	V04180--DIESEL DIRECT LLC	122234140003236	1,117.28
	4/29/2025	V00794--PLC SYSTEM SERVICES LLC	122234140003235	6,600.00
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003234	103.11
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003233	93.50
	4/29/2025	V00182--CDW LLC	122234140003232	199.26
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003231	180.07
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003230	534.37
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003229	752.27
	4/29/2025	V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	122234140003228	140.00
	4/29/2025	V00029--ADVANCED DATA STORAGE	122234140003227	275.62
	4/29/2025	V04180--DIESEL DIRECT LLC	122234140003226	1,922.50
	4/29/2025	V00182--CDW LLC	122234140003225	2,781.74
	4/29/2025	V00236--COMMUNITY PRODUCTS LLC	122234140003224	1,331.48
	4/29/2025	V00770--PAPER CONNECTION INC	122234140003223	574.73
	4/29/2025	V02330--JEREMY T TOBIAS	122234140003222	75.00
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003221	14.78
	4/29/2025	V03316--YESENIA MONTOYA	122234140003220	3,750.00
	4/29/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140003219	2,778.53
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003218	67.52
	4/29/2025	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140003217	3,510.41
	4/29/2025	V00182--CDW LLC	122234140003216	1,293.14
	4/29/2025	V00128--BRADY INDUSTRIES	122234140003215	16,286.71
	4/29/2025	V04180--DIESEL DIRECT LLC	122234140003214	1,084.69
	4/29/2025	V04034--RINGCENTRAL INC.	122234140003213	21,095.43
	4/29/2025	V03239--AMAROK, LLC	122234140003212	1,745.00
	4/29/2025	V03174--OFFICE IMAGING, INC	122234140003211	186.02
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003210	91.56
	4/29/2025	V00938--STOCKTON COMMUNITY KITCHEN	122234140003209	26,683.20
	4/29/2025	V03344--ANNELISA PEREZ	122234140003208	138.60
	4/29/2025	V00445--HD SUPPLY FACILITIES MAINTENANCE LTD	122234140003207	30,009.39
	4/29/2025	V00445--HD SUPPLY FACILITIES MAINTENANCE LTD	122234140003206	15,157.65
	4/29/2025	V00285--DELL FINANCIAL SERVICES LLC	122234140003205	846.81
	4/29/2025	V00285--DELL FINANCIAL SERVICES LLC	122234140003204	247.55

Bank	Date	Vendor	Document no.	Amount
	4/29/2025	V00580--KERNVILLE UNION SCHOOL DISTRICT	122234140003203	28,156.57
	4/29/2025	V03341--KARAYA GAGE	122234140003202	26.60
	4/29/2025	V03088--INNOVATIVE HEALTH CARE SOLUTIONS	122234140003201	112.00
	4/29/2025	V02888--SUSIE E MARTINEZ	122234140003200	50.40
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003199	18,520.82
	4/29/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140003198	142.65
	4/29/2025	V00179--CAZADOR CONSULTING GROUP, INC	122234140003197	536.33
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003196	405.68
	4/29/2025	V03276--CRAIG A. LAMOND	122234140003195	68,752.05
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003194	59.10
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003193	396.95
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003192	291.59
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003191	956.13
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003190	170.87
	4/29/2025	V04490--KINDER SYSTEMS INC.	122234140003189	16,044.30
	4/29/2025	V00182--CDW LLC	122234140003188	522.09
	4/29/2025	V04490--KINDER SYSTEMS INC.	122234140003187	14,348.23
	4/29/2025	V03297--RESTAURANT SUPPLY, LLC	122234140003186	14,799.59
	4/29/2025	V04180--DIESEL DIRECT LLC	122234140003185	1,126.67
	4/29/2025	V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	122234140003184	475.00
	4/29/2025	V00182--CDW LLC	122234140003183	316.69
	4/29/2025	V00182--CDW LLC	122234140003182	1,148.80
	4/29/2025	V03263--FLOWERS BAKERIES SALES OF SOCAL, LLC	122234140003181	77.28
	4/29/2025	V04180--DIESEL DIRECT LLC	122234140003180	2,034.83
	4/29/2025	V03301--COLLETTE ROYAL	122234140003179	8,250.00
	4/29/2025	V00179--CAZADOR CONSULTING GROUP, INC	122234140003178	653.47
	4/29/2025	V00179--CAZADOR CONSULTING GROUP, INC	122234140003177	1,267.55
	4/29/2025	V04180--DIESEL DIRECT LLC	122234140003176	759.01
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003175	39.19
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003174	117.75
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003173	1,331.48
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003172	872.67
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003171	521.35
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003170	96.10
	4/29/2025	V00060--AN ICON COMPANY, LLC - PRINTDIRTCHEAP	122234140003169	1,178.91
	4/29/2025	V04180--DIESEL DIRECT LLC	122234140003168	1,476.40
	4/29/2025	V00179--CAZADOR CONSULTING GROUP, INC	122234140003167	1,232.77
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003166	274.27
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003165	25.98
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003164	125.53
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003163	86.84
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003162	8.23
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003161	640.78
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003160	90.09
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003159	111.26
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003158	646.73
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003157	434.85
	4/29/2025	V00721--NARAMA INC. - TREK IMAGING	122234140003156	1,535.26
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003155	148.04
	4/29/2025	V03343--CONTINENTAL LABOR RESOURCES, INC.	122234140003154	725.04
	4/29/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140003153	2,337.92
	4/29/2025	V03174--OFFICE IMAGING, INC	122234140003152	21.85
	4/29/2025	V00049--AMAZON CAPITAL SERVICES, INC	122234140003151	27,018.45
	4/29/2025	V00182--CDW LLC	122234140003150	1,870.81
	4/29/2025	V00182--CDW LLC	122234140003149	101.81
	4/29/2025	V03174--OFFICE IMAGING, INC	122234140003148	128.00
	4/29/2025	V00452--HEWLETT-PACKARD COMPANY	122234140003147	1,274.42

Bank	Date	Vendor	Document no.	Amount
	4/29/2025	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	122234140003146	2,801.98
	4/29/2025	V01077--YOLANDA OCHOA	122234140003145	102.20
	4/29/2025	V00796--POWER MACHINERY CENTER	122234140003144	507.47
	4/30/2025	V02939--DIVERSIFIED PROJECT SERVICES INTERNATIONAL, INC.	302652	18,832.00
	4/30/2025	V01760--Able Property Management	Voided - 301792	-40.00
	4/30/2025	P02514--JESSICA CERVANTES	Voided - 302594	-58.80
	4/30/2025	V03346--MIRELLA RUBIO	302650	1,483.00
	4/30/2025	V03360--TERESA LARA	302651	407.40
	4/30/2025	V03360--TERESA LARA	Voided - 302641	-814.80
Total for CBB - Operating Acct				7,929,263.50