



DATE: April 30, 2025
TIME: 12:00 pm
LOCATION: CAPK Administrative Office
Board Room
1300 18th St., 3rd Floor
Bakersfield, CA 93301

Board of Directors Meeting Agenda

I. Call to Order

- a. Moment of Silence / Pledge of Allegiance (Please Stand)
- b. Reading of the Promise of Community Action (Please Stand)

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

- c. Roll Call

Maritza Jimenez (Chair)	Curtis Floyd	Guadalupe Perez
Denise Boshers (Vice Chair)	Jonathan Mullings	Fred Plane
Gina Martinez (Secretary)	Yolanda Ochoa	Ana Vigil
Michelle Jara-Rangel (Treasurer)	Chris Parlier	Lee'o Whisenant
Fatima Echeverria	Gema Perez	

II. Introduction of Guests / Public Forum

The public may address the Board of Directors on items not on the agenda but under the jurisdiction of the Board. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

III. Consent Agenda

The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Board or the Public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed – **Action Item**

- a. **Minutes from March 26, 2025, Board of Directors Meeting (p. 3-7)**
- b. **Minutes from April 2, 2024 Personnel Committee Meeting (p. 8-10)**
- c. New Job Description: Social Worker-CVAF (p. 11-16)
- d. New Job Description: Program Administrator-Cal AIM (p. 17-23)
- e. Home Visiting Program Retention Incentive (p. 24-35)
- f. Head Start Personnel Update (p. 36-37)
- g. **Minutes from April 9, 2025, Program Review & Evaluation Committee Meeting (p. 38-40)**
- h. Volunteer Income Tax Assistance (VITA) Program Presentation (p. 41-49)
- i. March 2025 Program Reports (p. 50-87)
- j. March 2025 Application Status Report & Funding Profiles (p. 88-93)
- k. March 2025 Head Start / State Child Development Division / Program Monthly Activity Report (p. 94-95)

- l. Kern County and San Joaquin Head Start Community Assessment 2025 *(p. 96-189)*
- m. **Minutes from April 16, 2025 Budget & Finance Committee Meeting (p. 190-192)**
- n. Head Start / Early Head Start Budget to Actual Reports for February 28, 2025 *(p. 193-206)*
- o. Lease for WIC Program located at 5351 Olive Drive *(p. 207-214)*
- p. Lease Renewal for 2584 Felsite Ave. Rosamond *(p. 215-221)*

IV. New Business

- a. Adoption of Accounting Standards Update (ASU) 842 – **Action Item** Tracy Webster, Chief Financial Officer
(p. 222-225)
- b. Financial Reports for February 2025 - **Action Item (p. 226-307)** Tracy Webster, Chief Financial Officer
- c. Discussion of Federal Budget and Special Committee – **Info Item** Jeremy Tobias, Chief Executive Officer
(Verbal)

V. CAPK Foundation Board Report

- a. CAPK Foundation Board Report – **Action Item (p. 308-320)** Catherine Anspach, Director of Development
 - i. Minutes from January 21, 2025 Board Meeting
 - ii. CAPK Foundation Financial Reports

VI. Advisory Board Reports

- a. Head Start Policy Council Report – **Action Item (p. 321-327)** Fatima Echeverria, PC Representative
 - iii. April 2025 Policy Council Report
 - iv. Minutes from the Policy Council Meeting on February 25, 2025.

VII. Chief Executive Officer Report – Info Item (Verbal Report)

- a. Update on Construction of Central Kitchen Jeremy Tobias, Chief Executive Officer
- b. Update on Construction of Covey Cottages

VIII. Next Scheduled Meeting

Board of Directors Meeting
12:00 pm
May 28, 2025
CAPK Administrative Office
1300 18th St., Suite 200
Bakersfield, CA 93301

IX. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18th Street, Bakersfield, CA and online at www.capk.org by 12:00 pm, April 25, 2025. Paula Daoutis, Executive Assistant.



DATE	March 26, 2025
TIME	12:00 PM
LOCATION	CAPK Administrative Office Board Room 1300 18 th Street Bakersfield, CA 93301

Board of Directors Meeting Minutes

I. Call to Order

Board Chair Maritza Jimenez called the meeting to order at 12:03 pm at the CAPK Administrative Offices, Board Room, located at 1300 18th Street, Bakersfield, CA.

a. Roll Call was taken with a quorum present:

Present: Maritza Jimenez (Chair), Denise Boshers (Vice Chair), Gina Martinez (Secretary), Curtis Floyd, Jonathan Mullings, Yolanda Ochoa, Gema Perez, Guadalupe Perez, Fred Plane, Ana Vigil.

Absent: Fatima Echeverria, Curtis Floyd, Michelle Jara-Rangel, Lily Pimentel-Stratton, Lee'o Whisenant

Others present: Jeremy Tobias, Chief Executive Officer; Lisa McGranahan, Chief Human Resources Officer; Pritika Ram, Chief Business Development Officer; Emilio Wagner, Chief Facilities & Technology Officer; Tracy Webster, Chief Financial Officer; Gabrielle Alexander, Director of Finance; Freddy Hernandez, Director of Youth & Community Services; Deborah Johnson, Director of Veteran Services; Susana Magana, Director of Housing & Supportive Services; Rebecca Moreno, Director of Housing & Supportive Services; and other CAPK staff.

II. Introduction of Guests / Public Forum

None

III. Special Presentation

a. Head Start Eligibility Training by Lorena Orozco, Eligibility Supervisor

Lorena Orozco provided the above training and stated, per the Head Start 1301.5 Training Performance Standards, the Head Start Program is required to provide the eligibility training to the governing Board and Head Start Policy Council. The purpose of the training is to ensure the members understand the information they receive and can effectively oversee the Head Start programs. The training consists of age verification, collecting immunization records, verification of residence as the children must reside in the county CAPK serves, and if the family receives public assistance or is a foster child, verification is required.

Gina Martinez asked about the assessment process in regard to children that may not have been diagnosed with autism, or other disabilities. Lorena said that if the parent requests evaluation, they would be evaluated right away. Maritza Jimenez asked what qualifies as public assistance, Lorena said cash aid and SNAP CalFresh.

IV. Consent Agenda

Board Chair Maritza Jimenez asked members of the Board, and the public, if they would like to remove any items from the Consent Agenda for further discussion. Jeremy Tobias requested items IV(d) and IV(aa) be removed.

Motion was made and seconded to approve all items on the Consent Agenda with the exception of item IV(d) and Item IV(aa) Carried by unanimous vote (Mullings/Perez, L).

Item IV(d) – Human Resources Analytical Information – Lis McGranahan, Chief Human Resources Officer – ***Info Item***

Jeremy Tobias said this item was pulled to allow the entire Board to hear a briefing of the data that was presented to the Personnel Committee Meeting. It is an important topic, and we want to take a few minutes to review it. Lisa McGranahan shared slides of the analytical data assembled to showcase the reduction of turnover since 2023 where there was a large number of people vacating their positions due to the lower salaries compared to the public school systems and the increase of benefits costs. After implementing the CompEase system to evaluate and increase salaries, and a more robust benefits package was offered, staff turnovers have decreased and many individuals who left CAPK for those reasons have come back.

Motion was made and seconded to receive and file. Carried by unanimous vote (Ochoa/Martinez).

Item IV(aa) – January 2025 Financial Reports – Tracy Webster, Chief Financial Officer – ***Action Item***

Tracy Webster presented the above action item and provided a comprehensive report on the state of the financial statements as of January 31, 2025.

Motion was made and seconded to approve the Financial Statements for January 2025. Carried by unanimous vote (Vigil/Perez, G).

V. New Business

- a. Anthem Blue Cross Community Supports Contract: CalAIM Community Supports (CS) – Rebecca Moreno, Director of Housing & Supportive Services - ***Action Item***

Rebecca Moreno reported that this item was presented to the Budget & Finance Committee who recommended it be brought to the full board for review and discussion. The Committee had questions regarding the contract and asked for a review by CAPK’s legal team. Rebecca noted that the contract had already been reviewed by legal and provided the notable concerns and answers. Employees must be HIPPA Compliant trained and there are strict guidelines for claims review and also noted that the process is different for Anthem. Additional Concerns regarding Exhibit E and the data exchange were raised and Rebecca replied that we are moving forward with an electronic health record and will eliminate the concerns for HIPPA and data exchange.

Martiza Jimenez asked if the HIPPA Training will be provided to the staff assigned to the positions and also asked what would happen if a client is known to the employee. Rebecca said that HIPPA training will be provided, and staff already works under the guidance of passing along clients to others if they are known to them.

Fred Plane said he appreciates the further review by legal and made a motion to approve.

Motion was made and seconded to approve staff’s recommendation. Carried by unanimous vote (Plane/Vigil).

- b. Kern Health Systems Cal-AIM Enhanced Care Management (ECM) Agreement – Rebecca Moreno, Director of Housing & Supportive Services – ***Action Item***

Maritza Jimenez abstained from this item and asked the Vice-Chair, Denise Boshers, to moderate this item.

Rebecca Moreno reminded the Board that the contract was approved in January, however, there were a lot of questions that were asked so the CEO did not sign the contract. This item was brought to the Budget & Finance Committee and went through legal review. A detailed memo was provided to the Board as a result of the questions raised at the January 2025 meeting.

Fred Plane asked Rebecca to clarify the records with vendors recommended by KHS. Rebecca replied that they are vendors that KHS is actively using. Out of the 5 systems, it was narrowed down to 2 and staff is still going through the review process. Other community based organizations locally are offering ECM, and we are following suit. We have taken our time to develop the team before deciding to move forward.

Denise Boshers asked if Emilio Wagner is overseeing the software component. Rebecca said the software is self-contained and Emilio and his staff are reviewing the server specifications.

Jeremy Tobias said that since the contract had already been approved, the staff recommendation is to take no action and authorize the CEO sign as approved in January.

Motion was made and seconded to allow the agreement to proceed. Carried by a vote of 9 in favor and 1 abstention by Maritza Jimenez (Ochoa/Vigil).

c. Current Governmental Environment & Potential Changes in Food Bank Operations – Kelly Lowery, Food Bank Administrator – ***Info Item***

Kelly Lowery began his presentation by reviewing the Food Bank stats from 2024 as outlined in the staff memo and continued to say that there are many budget challenges ahead. There are drastic funding cuts from all major funding sources, the CalFoods Program, which is the state's main investment in CA Food Banks, The Emergency Food Assistance Program (TEFAP), and the USDA has cancelled the Local Food Purchase Assistance (LFPA) Program, which was designed to provide Food Banks with funding to purchase locally grown produce from small PPOC farmers.

With the funding reductions, the CAPK Food Bank may have to reduce service from the current level of 54 TEFAP sites down to 35-40, The Free Farmers Market program may be reduced from 12 sites each month, to 8 sites for 6 months, and the number of clients served per month will be drastically reduced.

Kelly stressed the need to support the CAPK Foundation's work to secure additional funding and encouraged all to contact their state and local legislators to bring awareness of the needs and advocate for more funding to support the Food Bank.

Pastor Mullings asked what will happen if the call to action does not bring funds to the Food Bank and what will that mean to the organization and asked if funds from other programs can be transferred to the Food Bank. Tracy Webster replied and said that funds from other programs cannot be used to support the Food Bank because most programs have specific grant funding that cannot be moved. The only funding that can be available is from CSBG funding and staff are currently evaluating potential options.

Maritza Jimenez asked how we plan to include the community with fundraising efforts and asked if there is a template advocacy letter that can be sent out requesting support. Kelly said the Food Bank is looking to hire a staff member to exclusively work on marketing and advocacy for the Food Bank. Kelly said that he will send the template letters to Paula to circulate them to the Board once they are available.

Ana Vigil asked about the Lunch & Learn events. Jeremy Tobias explained that the Foundation hosts the events at the Food Bank each quarter, and approximately 10 people that are well connected to potential

corporate sponsors are invited with the intent to educate them about the Food Bank and be a source to help secure corporate donations.

Fred Plane said we are looking at an \$8 million problem. We can talk about small things, but we need to look at a larger view. This is affecting the number of families being served on a monthly basis and stressed the importance of staff and Board Members advocating for support from our legislators.

VI. Advisory Board Reports

- a. Head Start Policy Council Report – Fatima Echeverria, PC Representative – **Action Item**

Lisa Gonzales presented the above action item and reported on behalf of Fatima Echeverria. The Policy Council met on February 25, 2025, and included a presentation from center staff on what a typical day looks like. There was intense review with discussion and upon conclusion, the item was unanimously approved.

Motion was made and seconded to approve the Head Start Policy Council Report and all items. Carried by unanimous vote (Ochoa/Perez, L).

VII. Chief Executive Officer Report

Jeremy Tobias, Chief Executive Officer – **Info Item**

- a. Update on Presidential Executive Orders and Budget Outlook

Jeremy Tobias reported that Congress passed a continuing resolution on March 14, funding the government through the end of the federal fiscal year which ends September 30, 2025. Existing funding levels will be carried forward for this year but it is worth noting, this was a final budget adoption carried over from the Biden budget. The new presidential administration will be working on a new budget, which is expected to be released soon. With this administration and the Republican party controlling both the House and Senate, it will set the tone for budget negotiations going forward. Additional and significant budget cuts should be expected. We are hopeful that past bipartisan support for many of CAPK’s programs will continue.

Staff is assessing the Executive Orders to determine if any of the orders will have an impact on our programs. Nothing significant has come up yet, but we are receiving notices from NCAF of things to watch for. The leadership team continues to work with legal counsel regarding how staff should respond if ICE should happen to show up at any of our sites.

- b. Recognition Plaque for Former Board Member Jimmie Childress

Jeremy Tobias reported that Jimmie Childress was invited to attend this meeting to accept a plaque in recognition of his time served on the CAPK Board, but he was not able to attend. The plaque will be mailed to his home address.

- c. Acknowledgement of Departing Chief Program Officer, Louis Gill

Jeremy Tobias reported that Louis Gill rendered his resignation on Monday, March 17, 2025, to take a new position in Connecticut. Louis’ last day with CAPK will be April 22nd. Louis has been here for two years and will be missed.

Jeremy also reported that the new CVAF Board met today and received a brief update from staff. This Board will start to receive monthly reports.

VIII. Board Member Comments

Yolanda Ochoa reported that she recently visited the Oasis Family Resource Center and said the center is very nice and encouraged the Board members to visit the CAPK program sites when they are able.

Maritza Jimenez asked staff to email the Board Recruitment packet for the East Kern Low-Income Representative to Board Members to pass along. Maritza also thanked all of the members who participated in the Head Start Read Across America and noticed that she saw a photo of Fred Plane on social media, packing boxes at the Food Bank. Maritza encouraged all members to get involved in volunteer opportunities and share their photos on social media.

IX. Closed Session

Motion was made and seconded to enter into closed session at 1:23 pm. Carried by unanimous vote (Martinez/Vigil).

- a. Employee Appointment / Recruitment – Chief Program Officer (Government Code Section 54957)

The meeting resumed in open session at 1:38 pm.

X. Closed Session Report

Jeremy Tobias reported direction and guidance were given, and no reportable action was taken.

XI. Next Scheduled Meeting

Board of Directors Meeting
12:00 pm
Wednesday, April 30, 2025
CAPK Administrative Office Board Room
1300 18th St.
Bakersfield, CA 93301

XII. Adjournment

The meeting was adjourned at 1:41 pm



DATE	April 2, 2025
TIME	12:00 PM
LOCATION	CAPK Administrative Office Board Room 1300 18 th Street, 3 rd Floor Bakersfield, CA 93301

Personnel Committee Minutes

1. Call to Order

Committee Chair Denise Boshers called the meeting to order at 12:01 pm at the Community Action Partnership of Kern Administrative Office, located at 1300 18th Street, 3rd Floor, Bakersfield, CA.

2. Roll Call

Roll Call was taken with a quorum present.

Present: Denise Boshers (Chair), Guadalupe Perez

Absent: Lily Pimentel-Stratton, Jonathan Mullings

Others present: Lisa McGranahan, Chief Human Resources Officer; Tracy Webster, Chief Financial Officer; Maria Contreras, Director of Facilities; Rebecca Moreno, Director of Housing & Supportive Services; and other CAPK staff.

3. Public Comments

Chair Denise Boshers asked members of the Board, and the public, if they would like to make any public comment. No one addressed the committee.

4. New Business

a. New Job Description: Social Worker-CVAF – Vanessa Webster, Programs Officer - **Action Item**

Vanessa Webster presented the above item, which was approval of a new job description for a social worker position, currently vacant under the California Veterans Assistance Foundation. Vanessa explained the social worker position was originally under a contract position with Continental Labor Staffing Agency, but the assignment ended in December 2024. The position is necessary for compliance with the existing grant agreement with the Housing Authority of the County of Kern. The position has been vacant for several months and needs to be filled to continue providing necessary services to veterans.

The new job description aligns with the needs of both CVAF and the upcoming merger with CAPK. The proposed grade for the position was also shared. Vanessa noted that this job description was inadvertently left out in the previous presentations, but it is critical for the continued functioning of the program, especially given the veteran's needs for support.

Guadalupe Perez questioned if only one social worker position is being requested to which Vanessa confirmed, noting it is the only contracted position required for the program. The committee asked if other positions might have been missed, and Vanessa confirmed that no other positions have been overlooked unless new projects or titles emerge.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Perez/Boshers).

b. New Job Description: Program Administrator-Cal AIM – Rebecca Moreno, Director of Housing & Supportive Services - **Action Item**

Rebecca Moreno provided an update regarding the Cal AIM program and presented the job description for a new Program Administrator position. She explained that with the expansion of the Cal AIM program, additional contracts and responsibilities are being brought forward. The new position will be overseeing the Cal AIM program, including the Enhanced Care Management (ECM) services, Community Support Services, and housing support. This position is essential for the development and implementation of the ECM program.

Rebecca noted that since the position is new, there is no immediate financial impact; however, the position will be included in a PATH CITED Round 4 funding request for startup funds. If the funding is awarded, it will cover the position's costs. If the funding request is not approved, the current Cal AIM budget has set aside funds to support the position as a backup plan.

Rebecca also presented an updated organizational chart that reflects the addition of the Program Administrator role. The chart also included other draft positions related to the expansion of the Cal Aim program. The organizational structure has been updated to reflect the growing needs of the program, and as new positions are added, they will be reviewed and presented to the committee.

Denise Boshers asked if the timeline for filing the position and other roles were tied to funding approval. Rebecca clarified that the timeline is not strictly dependent on funding approval, as some funding is already allocated for positions. The program aims to go live by August 2025, allowing flexibility for the phased recruitment approach.

Denise also inquired whether the approval of the job description also included approval of the updated organizational chart. Rebecca confirmed that the organizational chart should be approved alongside the new position, as it is a necessary part of the program's expansion.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Perez/Boshers).

c. Home Visiting Program Retention Incentive – Jerry Meade, Assistant Director – Program, Head Start & State Child Development – **Action Item.**

Jerry Meade presented the above action item outlining the background of the program and the changes made in response to funding reductions and program adjustments. Jerry explained that in fiscal year 2024-2025, the Home Visiting Program had an original budget that included ongoing funding. However, towards the end of June 2024, the county notified them of a \$1.3 million reduction in funding, requiring a quick revision of the budget. As a result, adjustments were made, including the removal of vacant positions, a reduction in the number of clients served, and removal of non-essential items, including the retention incentive program.

Jerry mentioned that the revised budget was presented to the Board of Directors in August 2024 and retroactively approved for July 1, 2024. However, it was not officially executed with the county until September 10, 2024. In October 2024, the county unexpectedly reinstated \$1.3 million, allowing the program to revert to its original budget. However, additional negotiations were necessary to make modifications for the shorter contract period. After negotiations, the amended contract was fully executed on January 14, 2025. The team then focused on onboarding positions and increasing the number of clients served, eventually exceeding the original target of 350 clients.

Jerry continued that with the original retention policy having expired in December 2024, a new retention policy was created and is now being presented for approval. This policy specifically targets employees within the Home Visiting Program and includes a two-tier system. In addition, Jerry addressed the financial impact of the retention incentive program, which was included in the amended budget. While the program is fully funded, spending the additional \$1.3 million before the end of the fiscal year is expected to be challenging but efforts will be made to continue serving as many clients as possible. The team has already surpassed the target of 350 clients, reaching 355 clients and continues to work toward serving more. To maximize the number of clients served, the caseloads for home visitors were increased from 8 to 10.

Denise Boshers inquired about the vacant positions, asking if they have been reinstated. Jerry confirmed that there are only two vacant positions remaining, which are intentionally unfilled due to the service area outlined in the contract. These positions will be filled once the services area is adjusted to reach more CalWORKS families. Jerry clarified that employees are not overworked, as the caseload ratio of 8 to 10 clients per home visitor were adjusted to ensure a manageable workload while maximizing client services.

Denise questioned how the revised retention program compared to the prior retention program and Jerry responded that the current program provides a larger financial incentive than the initial division-wide incentive. The previous retention program primarily focused on hard-to-fill positions due to the under-enrollment indirect service roles and included only some of the positions in the HVP but did not cover all employees. The revised policy now includes every employee in HVR, ensuring all team members are eligible for the incentive.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Perez/Boshers).

d. **Head Start Personnel Update – Robert Espinosa, Program Design and Management Administrator - *Info Item***

Robert Espinosa presented the above info item, highlighting key points from the report and providing an update on staffing for the month of March. He mentioned four classrooms were fully closed, attributing this to staffing challenges. He concluded his presentation by stating the program was in a good position and expected continued progress in filling vacancies and maintaining high enrollment. He expressed optimism about the upcoming changes and the opening of additional slots in San Joaquin.

5. Committee Member Comments

Guadalupe Perez stated she was glad to see staff returning to the organization and Denise Boshers agreed.

6. Next Scheduled Meeting

Personnel Committee
12:00 pm
Wednesday, May 7, 2025
1300 18th St., 3rd Floor
Bakersfield, CA 93301

7. Adjournment

The meeting was adjourned at 12:28 pm.



MEMORANDUM

To: Personnel Committee



From: Vanessa Webster, Programs Officer

Date: April 2, 2025

Subject: *Agenda Item 4(a):* New Job Description: Social Worker - CVAF - **Action Item**

The merger agreement between CAPK and California Veterans Assistance Foundation (CVAF) was effective March 1, 2025. The CVAF employees transitioned over to CAPK effective March 10, 2025. CVAF is now recognized as the Veterans & Supportive Services (VSS) division within CAPK. The division provides supportive services to veterans residing in permanent supportive housing. Services are provided at two Housing Authority of the County of Kern housing developments in Bakersfield. One at Park 20th located at 400 20th Street with 0.75 FTE Case Manager. The second is at Residences at East Hills located at 3345 Bernard Street with 1.0 FTE Social Worker I.

Before CAPK's acquisition, CVAF filled the Social Worker I position through a staffing contract with Continental Labor Staffing, Inc. As of 12/31/2024, the temporary employee completed the job assignment thus leaving the position at Residences at East Hills vacant. Per CVAF's contractual obligation with the Housing Authority of Kern, CVAF will provide case management services. This agreement provides a competitive scope of supportive services for 20 formerly homeless veterans at the housing development. For CAPK, the Social Worker-CVAF is a new job description that provides a high level of social services and case management to best assist our vulnerable veterans.

Summary of Proposed Changes:

Below is a description of the proposed job description and fiscal sustainability.

Position Title	Proposed Changes	Current Grade	Proposed Grade
Social Worker- CVAF	New Job Description	New	Grade 10 Min. \$28.39 Mid. \$35.49 Max. \$42.59

Fiscal Impact and Timeframe:

The position title and grade are included in the current budget. There is no fiscal impact.

Strategic Plan Impact:

As part of the 2021-25 Strategic Plan, specifically under Goal 4: *CAPK seeks to be an employer of choice and attract and retain a high-quality workforce to achieve the organization's desired results.* This proposal supports staff development, growth, and retention by aligning the job description and compensation with the current level of responsibility of the position.

Recommendation:

Staff recommends the Personnel Committee approve the job description under the California Veteran's Assistance Foundation, and recommend approval to the Board of Directors.

Attachment:

Social Worker – CVAF Job Description



Social Worker- CVAF

Disclaimer: Job descriptions are written as a representative list of the ADA essential duties performed by a job class. They cannot include nor are they intended to include all duties performed by all positions occupying a class.

Salary Range: Grade 10 **FLSA Status:** Non-Exempt **Date Approved:** TBD

SUMMARY:

The Social Worker supports enrolled veterans by connecting them with substance abuse counseling, mental health services, support groups, and rehabilitation programs to aid in their recovery and well-being. Responsibilities include meeting with clients and their families to discuss progress or setbacks, developing treatment plans for those with mental illnesses or recovering from traumatic events, and maintaining regular communication to monitor their physical and mental health.

SUPERVISION RECEIVED:

Programs Officer

SUPERVISION EXERCISED:

None

DUTIES AND RESPONSIBILITIES:

Disclaimer: This list is meant to be representative, not exhaustive. Some incumbents may not perform all the duties listed or may perform related duties as assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Essential Job Specific Duties:

- Assist Case Managers and Program Directors in assessing veterans needs and seeking appropriate health and human service support.
- Develop a treatment and care plan in conjunction with the VA medical and support staff.
- Collaborate with healthcare providers, and other organizations.
- Plan, coordinate and implement support plans to help clients and their families cope in difficult times and overcome dependencies.
- Advocate for clients' rights and needs.
- Act as a liaison for veterans, setting up interviews to establish service and ensure the services are provided.
- Assist veterans in filling out applications for assistance programs.
- Conduct home visits and fieldwork as necessary.
- Work with veteran's family on reunification or other support as it relates to their treatment plan.
- Assist veterans that have a mental health diagnosis on a treatment plan and linkage to appropriate support programs.
- Provide crisis intervention and conflict resolution services.
- Advocate for and help veterans get resources that improve their well-being.
- Evaluate services provided to ensure that they are effective.
- Document clients' progress and maintaining accurate records.
- Provide counseling and support to individuals and their families.



Other Job Specific Duties:

- Assists and participates in meetings and community events as assigned.
- Work alternative shifts including nights and weekends.

MINIMUM QUALIFICATIONS:

The requirements listed below are representative of the knowledge, skills, and abilities required to satisfactorily perform the essential duties and responsibilities.

Knowledge of:

- Local community resources and services.
- Diverse populations and cultural competency.
- Agency and departmental policies and procedures.
- Applicable federal, state, and local laws, codes, and regulations.
- Windows based computers and working knowledge of Excel, PowerPoint, Microsoft Word, and Outlook.
- Current problems of socially and economically challenged individuals.

Ability to:

- Demonstrate strong interpersonal skills.
- Communicate effectively, verbally and in writing.
- Analyze problems and identify alternative solutions.
- Work independently and as part of a multidisciplinary team.
- Demonstrate strong organizational skills and attention to detail.
- Exercise flexibility and adapt to a dynamic work environment.
- Compile and maintain data records.
- Work with accuracy and attention to detail.
- Exhibit strong active listening skills, organizational skills, problem-solving skills and time-management.
- Demonstrate initiative and capacity to respond effectively in stressful situations.
- Maintain professional relationships with diverse groups and community representatives.
- Maintain a safe and functional work environment.

EDUCATION AND EXPERIENCE:

The following requirements generally demonstrate possession of the minimum requisite knowledge and ability necessary to perform the duties of the position.

- Bachelor's degree in social work from an accredited university.
- Up to two (2) years' experience working with the veteran population.
- Specialized training in mental health or substance abuse counseling.
- Advanced skills in crisis intervention and conflict resolution.
- Experience working in non-profit sector.
- Experience working with disadvantaged populations.
- Honorably discharged veteran preferred.
- Knowledge of Kern County health and social services is preferred.



OTHER REQUIREMENTS:

- Possession of a valid California driver’s license and state automobile insurance with an acceptable driving record, substantiated by a DMV printout.
- Must be fingerprinted and pass pre-employment background check.
- Successful completion of live scan, physical, substance abuse screening, TB and all required vaccinations.
- Must complete American Heart Association First-Aid and CPR certification within 90 days of employment.
- Narcan Training certification within 90 days of employment.
- Bilingual language fluency (English/Spanish) desirable.

WORK ENVIRONMENT:

The work environment characteristics described are representative of those an employee encounters in performing the essential functions of this job.

- Work is primarily performed indoors.
- Noise level is quiet to moderately quiet.
- Hazards are minimal.

ESSENTIAL PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be made to enable employees with disabilities to perform the essential duties.

POSITION TITLE: Social Worker-CVAF				
Activity	Hours Per Day	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
Sitting				X
Walking				X
Standing				X
Bending (neck)				X
Bending (waist)				X
Squatting			X	
Climbing		X		
Kneeling			X	
Crawling		X		
Twisting (neck)				X
Twisting (waist)				X
Is repetitive use of hand required?				X
Simple Grasping (right hand)				X
Simple Grasping (left hand)				X
Power Grasping (right hand)			X	
Power Grasping (left hand)			X	
Fine Manipulation (right hand)				X
Fine Manipulation (left hand)				X
Pushing & Pulling (right hand)			X	
Pushing & Pulling (left hand)			X	



Reaching (above shoulder level)		X	
Reaching (below shoulder level)		X	

	LIFTING			CARRYING		
	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
0-10 lbs			X			X
11-25 lbs		X			X	
26-50 lbs		X			X	
51-75 lbs	X			X		
76-100 lbs	X			X		
100+ lbs	X			X		



MEMORANDUM

To: Personnel Committee

From: Rebecca Moreno, Director of Housing & Supportive Services

Date: April 2, 2025

Subject: *Agenda Item 4(b):* New Job Description: Program Administrator- Cal-AIM - **Action Item**

The Cal-AIM team is requesting approval of the new job description for the Program Administrator.

Position Title	Proposed Changes	Current Grade *Include grade levels	New Grade *Include grade levels
Program Administrator-Cal-AIM	New Job Description		14 Min. \$45.63 Mid. \$57.05 Max \$68.44

Summary of Proposed Changes

In partnership with Kern Health System and Anthem Blue Cross, CAPK’s Cal-AIM program is expanding our housing services to include Enhanced Care Management (ECM) and additional Community Supports (CS). The Program Administrator will manage all aspects of the Cal-AIM initiative. This role will ensure compliance with Department of Health Care Services (DHCS) guidelines, HIPPA compliance and training, and trauma-informed care principles while managing strategy, staff, collaboration, and partnership to deliver quality services to individuals with complex needs. Human Resources has approved this job description at a grade 14 level.

Fiscal Impact and Timeframe

The Housing & Supportive Service team is collaborating with the Community Development team to identify funding sources for the ECM initiative. On January 6, 2025, the DHCS opened the application window for PATH CITED Round 4 funding. We plan to submit a proposal to secure support for the program’s startup costs.

Additionally, the existing Cal-AIM operating budget is allocating \$118,645 to cover salary expenses if needed. Once the ECM program is operational, the generated revenue will sustain its ongoing financial needs.

Strategic Plan Impact

As part of the 2021-25 Strategic Plan, specifically under Goal 4: *CAPK seeks to be an employer of choice and attract and retain a high-quality workforce to achieve the organization's desired results*, this proposal supports staff development, growth, and retention by adding an opportunity for growth within the agency.

Recommendation:

Staff recommend the Personnel Committee approve the new job description for the Program Administrator-Cal-AIM and the updated Housing & Supportive Services Division's organizational chart, and recommend approval to the Board of Directors.

Attachments:

Draft Cal-AIM Program Administrator Job Description
Housing & Supportive Services Division Org Chart



Program Administrator - Cal-AIM

Disclaimer: Job descriptions are written as a representative list of the ADA essential duties performed by a job class. They cannot include nor are they intended to include all duties performed by all positions occupying a class.

Salary Range: Grade 14

FLSA Status: Exempt

Date Approved:

SUMMARY:

Under the direction of the Director of Housing and Supportive Services, the Cal-AIM Program Administrator manages all aspects of the Cal-AIM initiative. The role emphasizes delivering Enhanced Care Management (ECM) services aligned with Department of Health Care Services (DHCS) guidelines and trauma-informed care principles. Responsibilities include program strategy, development, supervision, cross-departmental collaboration, and community partnerships to achieve high-quality service delivery for individuals with complex health and social needs.

SUPERVISION RECEIVED:

Receive direct supervision from Director of Housing and Supportive Services

SUPERVISION EXERCISED:

Provides direct supervision to the Cal-AIM Housing Case Manager, Cal-AIM Claims Analyst, & Cal-AIM Program Coordinator

DUTIES AND RESPONSIBILITIES:

Disclaimer: This list is meant to be representative, not exhaustive. Some incumbents may not perform all the duties listed or may perform related duties as assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Essential Job Specific Duties:

- Oversee ECM implementation in alignment with DHCS guidelines, ensuring services meet client-centered, whole-person care objectives.
- Coordinate efforts to provide intensive case management for Medi-Cal beneficiaries with high needs, focusing on housing stability, behavioral health, and physical health outcomes.
- Develop workflows that integrate care coordination, health navigation, and social support in accordance with ECM goals.
- Monitor outcomes and evaluate effectiveness of ECM services through data-driven strategies and performance metrics.
- Lead efforts to incorporate trauma-informed principles, emphasizing client safety, trust-building, collaboration, and empowerment.
- Train staff on trauma-informed care and ECM best practices, ensuring compliance with DHCS requirements.
- Review policies and procedures to ensure alignment with trauma-informed approaches and ECM objectives.
- Maintain up-to-date knowledge of DHCS guidelines, policies, and reporting requirements.
- Conduct periodic audits to ensure documentation, operations, and services meet compliance standards.
- Coordinate with finance and administrative teams to align budgets with DHCS and ECM funding requirements.

- Prepare detailed operational and financial reports , including updates on ECM and trauma-informed initiatives.
- Work with multidisciplinary teams to address social determinants of health and streamline housing, case management, and health services.
- Establish partnerships with community-based organizations, health plans, and stakeholders to expand ECM service capacity.
- Act as the primary liaison between the program and DHCS, ensuring all communications, updates, and audits align with ECM standards.
- Supervise staff with a focus on supporting professional growth in trauma-informed care and ECM roles.
- Conduct performance evaluations, providing clear feedback and opportunities for development in alignment with DHCS expectations.
- Represent the Cal-AIM Program in public forums, advocating for whole-person care and trauma-sensitive service delivery.
- Develop and oversee marketing campaigns in collaboration with the CAPK Community Development team to promote ECM initiatives.
- **Other Job Specific Duties:**
- Assists and participates in BKRHC meetings and community events as assigned.
- Collaborates with multidisciplinary teams to streamline the housing process, record keeping, effective case management and partners with them.
- Conduct monthly home visits as needed.
- Public speaking and presentations to internal and external stakeholders.
- Support multidisciplinary teams in streamlining care coordination and addressing barriers to care for Medi-Cal beneficiaries.
- Other duties and special projects as assigned.

MINIMUM QUALIFICATIONS:

The requirements listed below are representative of the knowledge, skills, and abilities required to satisfactorily perform the essential duties and responsibilities.

Knowledge of:

- Agency policies and procedures.
- Applicable federal, state, and local laws, codes, and regulations.
- Departmental policies and procedures.
- Windows based computers and working knowledge of Excel, PowerPoint, Microsoft Word, and Outlook.
- Current problems of socially and economically challenged homeless individuals.
- Enhanced Care Management (ECM) principles and DHCS guidelines.
- Trauma-informed care frameworks, particularly in health and social service settings.
- Best practices for care coordination, data collection, and compliance reporting under DHCS.

Ability to:

- Multitask in a fast-paced environment, with prompt attention to client needs.
- Communicate effectively, verbally and in writing.
- Analyze problems and identify alternative solutions.
- Plan and implement developmentally appropriate routines, activities, and experiences.
- Plan, organize, and allocate resources.

- Work independently.
- Prepare clear and concise reports.
- Exercise sound, independent judgment within general policy guidelines.
- Provide guidance and interpret and explain policies and procedures.
- Work with diverse populations whose circumstances may include mental health, substance abuse, medical issues, and other socioeconomic and environmental factors.
- Understand and apply written regulations and instructions.
- Work with accuracy and attention to detail.
- Operate and use modern office equipment, including multi-line phone systems.
- Effectively organize and prioritize assigned work.
- Maintain professional relationships with diverse groups and community representatives.
- Speaking at engagements on issues related to homelessness.
- Maintain a safe and functional workplace environment.
- Travel for agency business as needed.

EDUCATION AND EXPERIENCE:

The following requirements generally demonstrate possession of the minimum requisite knowledge and ability necessary to perform the duties of the position.

- Bachelor's degree in business administration, public administration, health service administration, or closely related field.
- Five (5) years' senior management level experience, including supervision of a sizable team, budgeting, directing, organizing, and coordinating the administrative activities within a division, department, or private non-profit organization. Strong public speaking and presentation skills and experience required.
- Two (2) years of supervisory experience. Any equivalent combination of education and/or experience may be acceptable. Up to one (1) year experience working with the unsheltered population and/or any duration of lived experience.

OTHER REQUIREMENTS:

- Possession of a valid California driver's license and state automobile insurance with an acceptable driving record, substantiated by a DMV printout.
- Must have reliable transportation during work hours.
- Must be able to obtain applicable certifications/licensing relating to homeless programming, as appropriate. Must be able to obtain the CPR certification within 90 days of employment. Narcan Training certification within 90 days of employment.
- Bilingual language fluency (English/Spanish) highly desirable.
- Successful completion of live scan, physical, substance abuse screening, TB, and all required vaccinations.

WORK ENVIRONMENT:

The work environment characteristics described are representative of those an employee encounters in performing the essential functions of this job.

- Work is primarily performed indoors and outdoors.
- Noise level is quiet to moderately to high.
- Hazards are moderate to high. This includes exposure to biohazards.

ESSENTIAL PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable employees with disabilities to perform the essential duties.

POSITION TITLE Program Administrator-CalAIM				
Activity	Hours Per Day	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
Sitting				X
Walking				X
Standing				X
Bending (neck)				X
Bending (waist)				X
Squatting			X	
Climbing		X		
Kneeling			X	
Crawling		X		
Twisting (neck)				X
Twisting (waist)				X
Is repetitive use of hand required?				X
Simple Grasping (right hand)				X
Simple Grasping (left hand)				X
Power Grasping (right hand)			X	
Power Grasping (left hand)			X	
Fine Manipulation (right hand)				X
Fine Manipulation (left hand)				X
Pushing & Pulling (right hand)			X	
Pushing & Pulling (left hand)			X	
Reaching (above shoulder level)			X	
Reaching (below shoulder level)			X	

	LIFTING			CARRYING		
	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
0-10 lbs			X			X
11-25 lbs		X			X	
26-50 lbs		X			X	
51-75 lbs	X			X		
76-100 lbs	X			X		
100+ lbs	X			X		



CalAIM Expansion - DRAFT

Legend

Proposed - New

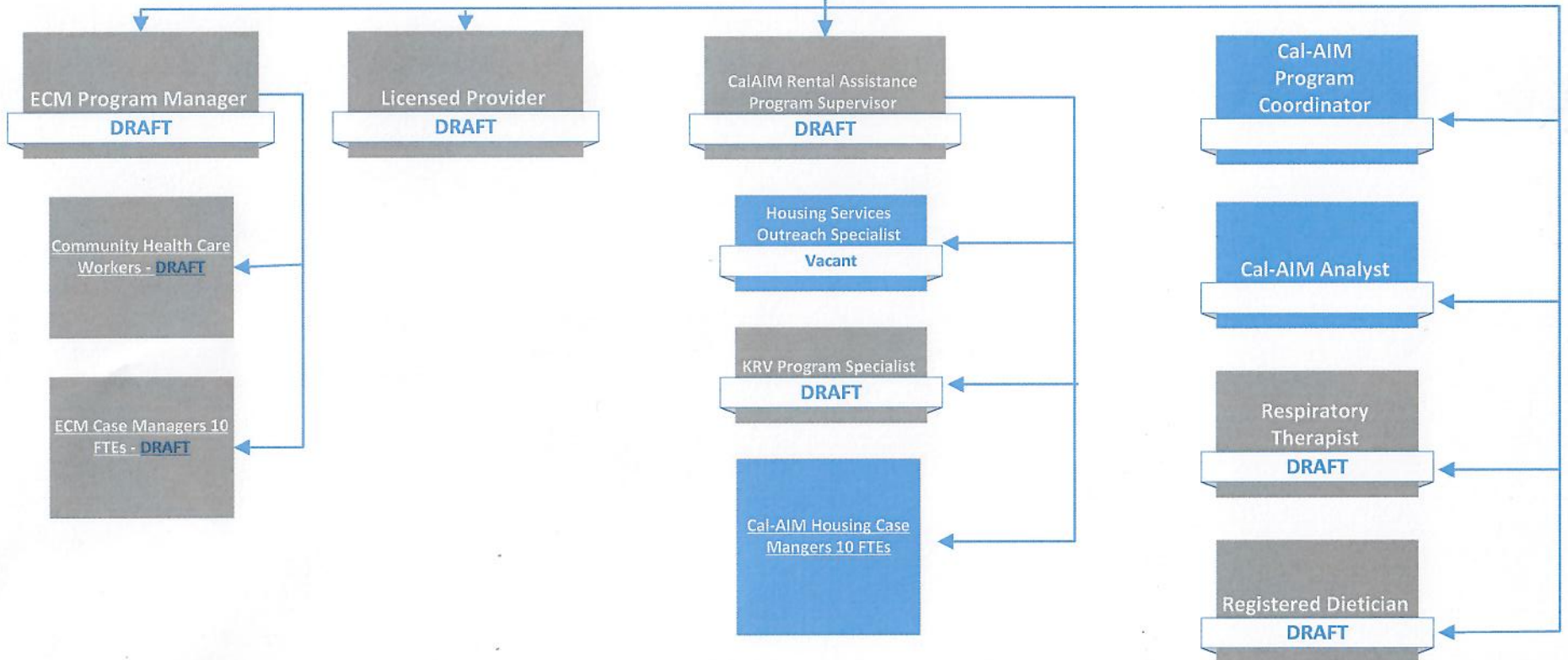
These job descriptions do not currently exist and are merely a draft for expansion draft purposes.
DRAFT

Licensed Provider

- RN, Nurse Practitioner
- Licensed Clinical Social Worker (LCSW)
- Registered Dietician – Medically Tailored Meals Component
- Respiratory Therapist – Asthma Remediation

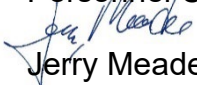
Director of Housing & Supportive Services
Rebecca Moreno

Program Administrator – Cal-AIM
Proposed - New





MEMORANDUM

To: Personnel/Committee
From:  Jerry Meade, Assistant Director ~ Program
Date: April 2, 2025
Subject: *Agenda Item 4(c):* Home Visiting Program Retention Incentive – **Action Item**

In August 2024, the Board of Directors approved the 2024-25 County of Kern – CalWORKs Home Visiting Program Agreement and authorized the Chief Executive Officer to execute the agreement and any future amendments. Two key factors were noted in the discussion and approval. First, the agreement included a reduction of funding from previous budget periods of \$1,275,643. Staff removed vacant positions, reduced clients, and other non-essential items in the budget. The second noteworthy component was the agreement's effective date is July 1, 2024, through June 30, 2025, which required retroactive approval. The County had not provided the new agreement to CAPK until early August. The 2024-25 County of Kern – CalWORKs Home Visiting Program Agreement was fully executed on September 10, 2024.

The County of Kern contacted program staff the following month (October 2024) requesting an amendment be made to the agreement to include an increase of \$1.3 million for the current fiscal year. In partnership with the Finance Division, program staff revised the 2024-25 budget to include items removed from the previous program terms. Similar to the process of reduction, the focus was on increasing staff in order to increase client services. The reinstatement of a retention incentive was also added to the amendment. The 2024-25 County of Kern – CalWORKs Home Visiting Program Agreement Amendment No. 1 (Amendment No.1) was fully executed on January 14, 2025.

Since the amendment was executed, program staff have focused on increasing client services to reach the new goal of 300 concurrently served CalWORKs participants. A more recent focus concerns the retention incentive included in Amendment No. 1. Program staff have been working in consultation with Human Resources and the Finance Division to draft a retention incentive plan/policy as the most recently approved retention incentive policy expired in December 2024. The plan aligns with the terms of Amendment No.1 for one notable exception. Amendment No. 1 indicates the retention incentive be paid in two increments at 50% per increment. With the delayed execution of the amendment, staff are recommending the incentive be paid in one increment. The eligibility requirement identifies two tiers of incentive based on the length of service: Tier 1 is those employed prior to July 1, 2024, and Tier 2 is those employed July 1, 2024, or after. Notably, the plan includes a retroactive eligibility date.

The fiscal impact aligns with the budget as the expense of the incentive was included in the budget development for Amendment No.1.

Recommendation

Staff recommend the Personnel Committee approve the Home Visiting Program Retention Incentive Plan with the retroactive eligibility requirements, and recommend approval to the Board of Directors.

Attachments:

Home Visiting Program Retention Incentive Plan

2024-25 County of Kern – CalWORKs Home Visiting Program Agreement Amendment No. 1



Head Start and State Child Development POLICY AND PROCEDURE

TITLE: Home Visiting Program Retention Incentive Plan

APPROVED:

APPLIES ONLY TO: Identified Positions in the CalWORKs Home Visiting Program (HVP) within the Head Start and State Child Development Division

PURPOSE:

The purpose of the CalWORKs HVP Retention Incentive Plan (Plan) is to help retain employees. Upon approval by the Board of Directors, this plan will be temporary and is intended to help address the retention.

OBJECTIVE:

To reduce CalWORKs HVP employee turnover and lengthen their service time with CAPK. This Policy includes eligibility criteria based on the employee's date of hire and their maintaining of their employment within the Head Start and State Child Development division throughout the eligibility timeframe established within the 2024-2025 CalWORKs Home Visiting Program Services Agreement; Amendment No. 1. This Policy applies to selected positions as identified below as the absence of said position, would prevent reaching compliance with the CalWORKs HVP agreement.

GOALS:

1. Reduce employee turnover.
2. Lengthen employee's service time with CAPK.
3. Increase the number of CalWORKs HVP employees.
4. Reach full enrollment.

ELIGIBILITY PROCEDURES:

1. Employees on active status prior to July 1, 2024, and maintain their employment through June 9, 2025, will qualify for Tier 1 of the retention incentive for 2024-25 budget period. This incentive will be paid on June 13 2025.
2. Employees on active status on the July 1, 2024 or after and maintain their employment through June 9, 2025, will qualify for Tier 2 of the retention incentive for 2024-25 budget period.
3. Employees on a leave of absence are considered active. The criteria above is applicable to determine the tier of incentive. If on a leave of absence at the time of schedule disbursement of this incentive (June 13, 2025), they would receive their incentive with their next paycheck upon their return from leave provided they return from leave to active status prior to February 28, 2026.



INCENTIVES:

Tier 1 ~ A \$5,000.00 retention incentive will be paid to eligible CalWORKs HVP employees on the pay date on June 13, 2025.

Tier 2 ~ A \$3,000.00 retention incentive will be paid to eligible CalWORKs HVP employees on the pay date on June 13, 2025.

The incentive will be processed through payroll and will be considered taxable wages. The incentives will be expensed to the Home Visiting Program as this program receives the benefit of the retained employee.

ELIGIBLE POSITIONS:

Home Visiting Program positions to be included in this policy:

- HVP Program Manager
- HVP Liaison
- HVP Coordinator/Supervisor
- HVP Home Visitor
- HVP Data Analyst
- HVP Administrative Assistant (as allocated)

Note: The Retention Incentive Plan reflects retroactive dates due to additional funding being made available late in the program year. The execution of Amendment No. 1 to Agreement CalWORKs Home Visiting Program Services is dated 1/14/2025.

Kern County

Agt. # 027-2025

**AMENDMENT NO. 1
TO AGREEMENT
CalWORKs HOME VISITING PROGRAM SERVICES**

Independent Contractor
(County – Community Action Partnership of Kern)

THIS AMENDMENT No 1 ("Amendment No. 1") is made and entered into on JAN 14 2025, ("Execution Date") by and between the County of Kern, a political subdivision of the State of California ("County"), as represented by the Department of Human Services ("Department"), and Community Action Partnership of Kern ("Contractor"), whose principal place of business is at 5005 Business Park North, Bakersfield, CA 93309. County/Department and Contractor are referred to individually as a "Party" and collectively as the "Parties".
CONTRACTOR'S UNIQUE ENTITY IDENTIFIER NUMBER: MH2JA4FK2WK1

WHEREAS:

- a. County and Contractor entered into an Agreement dated Sept 10, 2024, for the term of July 1, 2024 through June 30, 2025, Kern County Agreement No. 494-2024 ("Agreement"), for the Home Visiting Program Services; and
- b. County and Contractor wish to modify scope of services to increase the number of families served under the Agreement; and
- c. County and Contractor wish to increase the maximum compensation payable under the Agreement by \$1,344,641 based on State allocation via County Fiscal Letter 24/25-15. Additional funding will allow more families to participate through the CAPK-HVP program; and
- d. County and Contractor agree to certain modifications as set forth in this Amendment No. 1.

NOW, THEREFORE, IT IS AGREED between the parties as follows:

1. Paragraph 2, Section B of the Agreement is amended to read in its entirety as follows:

"2. RESPONSIBILITIES OF CONTRACTOR

B. Home Visiting

1) Contractor shall provide the following staff to provide HVP services:

- a. One Program Manager to provide oversight for the HVP.
- b. 30 qualified Home Visitors to provide direct services to participants. 28 w/ KR
- c. Four Program Supervisors to provide oversight to the support staff.

- d. Four liaisons to recruit, provide outreach, and enroll participants in the HVP.
 - e. One Data Analyst to support reporting and data collection.
 - f. Program /Administrative Assistant to support program needs.
- 2) CAPK shall concurrently serve up to 300 CalWORKs voluntary participants through the CAPK-HVP, as set forth in **Exhibit "A to Amendment No. 1"** of the program. 315
1/25
 - 3) Contractor shall cumulatively serve up to 350 families during the term of the Agreement as set forth in **Exhibit "A to Amendment No. 1"**.
 - 4) Contractor shall provide HVP services in the district areas of Taft, Shafter, Delano, Rosamond, Ridgecrest, Lamont, and other areas of Eastern Kern County.
 - 5) Contractor may conduct Telehealth visits using an agreed upon virtual platform if the following requirements are met:
 - a. Telehealth home visits are implemented with fidelity to the evidence-based home visiting model.
 - b. Alternate locations are agreed upon by Contractor and HVP participants.
 - c. Telehealth home visits shall be used as supplemental visits. The initial home visit shall be conducted in person.
 - d. Telehealth visits are required to be conducted on a HIPAA-compliant video platform.
 - e. Home visitors who plan to conduct Telehealth home visits shall be trained in using the technology prior to conducting the virtual visit.
 - 6) Contractor shall annually conduct up to 40 home visits per home for a maximum of 90 minutes in duration on a weekly basis and facilitate up to 12 socialization activities for each family participating in the CAPK-HVP program. Home visits shall be supplemented by regular phone contact and shall be planned collaboratively with the parents (or the child's legal guardian).

- 7) Contractor shall use the Early Head Start Home Visiting Program-Home Based Option (EIS-HBO) as the home visiting model. Contractor shall provide and use the "Partners for a Health Baby" curriculum. Contractor may use other approved Home Visiting Evidence of Effectiveness (HomeVee) curricula upon obtaining authorization from the Department.
- 8) Contractor shall provide a ratio of one CAPK-HVP home visitor for 8-10 families. This ratio is the same for the outlying areas of Taft, Shafter, Delano, Rosamond, Ridgecrest, Lamont, and other areas of Eastern Kern County.
- 9) Contractor shall provide services to the HVP families for 24 months from the time of enrollment, or until the child turns two years of age, whichever is later

2. Paragraph 4 of the Agreement is amended to read in its entirety as follows;

4. COMPENSATION

County shall compensate Contractor in an amount not to exceed \$4,943,041 for fiscal year 2024-25. The total amount of compensation over the term of this agreement is not to exceed \$4,943,041. County shall reimburse Contractor for all necessary and reasonable costs incurred on behalf of County as set forth in Exhibit "D" to Amendment No. 1"

During Fiscal Year 2024-25 Contractor shall implement a Retention Incentive Plan for its employees and shall include the costs as a separate line item in Exhibit "D" to Amendment No. 1.

A. Staff Retention Incentive Plan

Contractor shall implement a Recruitment/Retention Incentive Plan for its employees to reduce the rate of attrition and increase the rate of retention and length of service of home visiting staff. Contractor's employees shall be eligible to earn retention incentives, based on program and agency funding, if they meet the following criteria:

Fiscal Year 2024-25	
Criteria	Amount of Payment
New employees hired and on active status after July 1, 2024 and employment retained through June 30, 2025. Six months from start date (50%) June 13, 2025 (50%)	\$3,000

Employees on active status as of July 1, 2024 and retained employment through June 30, 2025. March 7, 2025 (50%) and June 13, 2025 (50%)	\$5,000
--	---------

The amount paid to Contractor by County shall not exceed the total amount of Home Visiting Program funding made available by the State to the County for the period of July 1, 2024 through June 30, 2025. No additional compensation will be paid. No funds paid to Contractor through this Agreement shall be utilized to compensate employees of Contractor for overtime or compensatory time off, except to the extent that Contractor is required to pay for overtime or compensatory time off pursuant to the Fair Labor Standards Act of 1938, 29 USC Section 201 et seq., or applicable State law.

3. **Exhibit "A"** is superseded by **Exhibit "A to Amendment No. 1"**, attached hereto and made a part hereof.
4. **Exhibit "D"** is superseded by **Exhibit "D Amendment No. 1"**, attached hereto and made a part hereof.
5. Except as expressly amended herein, all terms and conditions of the original Agreement dated September 10, 2024, as amended, will remain in full force and effect.

The Parties have executed this Agreement on the Execution Date.

COUNTY OF KERN

Dated: JAN 14 2025

By 

Chairman, Board of Supervisors
"County" LETICIA PEREZ

COMMUNITY ACTION PARTNERSHIP OF KERN

Dated: 12/17/2024

By 

Jeremy T. Tobias, Chief Executive Officer
"Contractor"

APPROVED AS TO CONTENT:

Kern County Department of Human Services

Dated: 12/17/2024

By 

Lito Morillo, Director

APPROVED AS TO FORM:

Office of the County Counsel

Dated: 12/17/2024

By 

Jennifer Feige, Deputy County Counsel

Exhibit "A to Amendment No.1"

CAPK Home Visiting Program

Head Start and State Child Development Division

1Year Plan Home Visitor	Estimated Case Load	Year 1 July 1, 2024, through June 30, 2025	Year 1 July 1, 2024 through June 30, 2025
HV 1	8 - 10	10	<p>1 Program Manager, 4 Supervisors, 4 Liaisons, and 30 Home Visitors serving up to 300 clients.</p> <p>Collaboration with KCDHS to conduct outreach to parents throughout Kern County. Service areas include Bakersfield, Taft, Shafter, Delano, Ridgecrest, and Eastern Kern.</p>
HV 2	8 - 10	10	
HV 3	8 - 10	10	
HV 4	8 - 10	10	
HV 5	8 - 10	10	
HV 6	8 - 10	10	
HV 7	8 - 10	10	
HV 8	8 - 10	10	
HV 9	8 - 10	10	
HV 10	8 - 10	10	
HV 11	8 - 10	10	
HV 12	8 - 10	10	
HV 13	8 - 10	10	
HV 14	8 - 10	10	
HV 15	8 - 10	10	
HV 16	8 - 10	10	
HV 17	8 - 10	10	
HV 18	8 - 10	10	
HV 19	8 - 10	10	
HV 20	8 - 10	10	
HV 21	8 - 10	10	
HV 22	8 - 10	10	
HV 23	8 - 10	10	
HV 24	8 - 10	10	
HV 25	8 - 10	10	
HV 26	8 - 10	10	
HV 27	8 - 10	10	
HV 28	8 - 10	10	
HV 29	8 - 10	10	
HV 30	8 - 10	10	
Total	240-300	300	

Exhibit "D to Amendment No. 1

COMMUNITY ACTION PARTNERSHIP OF KERN CAPK HOME VISITING PROGRAM FY 24/25	
Line Item	Budget Amount
SALARIES	\$2,600,159
PAYROLL TAXES & BENEFITS	\$806,049
OPERATIONAL/PROGRAM COSTS	\$1,087,466
TOTAL DIRECT COSTS	\$4,493,674
OVERHEAD OR INDIRECT COSTS	\$449,367
TOTAL COSTS	\$4,943,041



Exhibit "D to Amendment No. 1"

COMMUNITY ACTION PARTNERSHIP OF KERN	
CAPK HOME VISITING PROGRAM	
FY 24/25	
Line Items	Descriptive Narratives
SALARIES	\$2,600,159
HVI Program Manager	Salaries and wages includes program management responsible for program oversight, cost-of-living adjustment, merit increase and retention incentive; 1 program manager and 4 program supervisors for staff supervision and supporting monitoring. 30 home visitors responsible for providing individual and family services and program delivery, 4 liaisons responsible for case management, enrollment services and coordination of shared communication with DHS. Administrative management for compliance in all areas of the program.
30 Home Visitors	
4 Liaisons	
4 Program Supervisors	
Data Analyst	
Administrative Assistant (@ 33% allocation)	
1 Senior Management (@ 50% allocation)	
Administrative Support (@ 10% allocation)	
PAYROLL TAXES & BENEFITS	\$806,049
Taxes & Benefits	Benefits include FICA, State Disability, FUTA, Workers Compensation and benefits @33% of salaries and wages. Benefits include retirement, medical, dental, vision, and long term disability plan.
OPERATIONAL/PROGRAM COSTS	\$1,087,466
Professional Development/Travel	Operational expenses are prorated amounts using CAPK allocation schedule bases on am occupied square footage allocation methodology. Cost allocation includes rent, facility, utilities, phone/telecommunications, equipment/leases, professional services, supplies, marketing/advertising/printing, and insurances. Other operational cost include mileage reimbursement, and professional development trainings and conferences including curriculum, early childhood education and leadership. Travel and expenses to be included. Computers and other workspace supplies to include furnishings for additional staff. Program curriculum, ECE consumable items, books, crafts, music, and incidental food costs. Consultant services for specialized needs, nurse, and family engagement activity funds. Material goods related to health and safety of the child/family (not to exceed \$1000 per family). Activity kits and other educational supplies
Rent/Facility/Utilities	
Phone/Telecommunication	
Equipment/Leases	
Professional Services	
Marketing/Advertising/Printing	
Insurances	
Child and Family Services Supplies	
Nutrition Services	
Child Service Consultants	
Parent Services	
Material Goods	
TOTAL DIRECT COSTS	\$4,493,674
OVERHEAD OR INDIRECT COSTS	\$449,367
	Certified Rate 0% Fixed Rate 10%
TOTAL COSTS	\$4,943,041



MEMORANDUM

To: Personnel Committee

From: Jerry Meade, Assistant Director of Program

Robert Espinosa, Program Design and Management Administrator

Date: April 2, 2025

Subject: *Agenda Item 4(d): Head Start Personnel Update – Info Item*

The Head Start and State Child Development Division is committed to continue providing an ongoing update regarding personnel challenges affecting the Head Start program.

For the month of March 2025, the following information is provided to the Personnel Committee:

- 645 Staff employed.
- 22 Vacant Positions.
- Onboard 8 new staff members.
- Three (3) staff member rehired.
- Twelve (12) Resignations.

Job opportunities are continuously posted on the Head Start California website, accompanied by dedicated recruitment efforts for our direct service positions.

Attached is a document that details the closed classrooms and staff vacancies for the closed and open classrooms as of March 26, 2025.

Attachment:
Enrollment Staffing Data Sheet

Enrollment Staffing Data Sheet

Site	Funded	Reportable Enrollment	% Enrolled	Budgeted Staffed	Currently Staffed	Staff Vacancies	% Staffed
Alberta Dillard (PY)	34	34	100%	6	6	0	100%
Alicante	20	20	100%	2	2	0	100%
Angela Martinez EHS	24	25	104%	9	9	0	100%
Angela Martinez HS	51	51	100%	9	9	0	100%
Bakersfield College	32	29	91%				
Blanton	16	11	69%				
Broadway (PY)	37	37	100%	6	6	0	100%
California City (PY)	17	17	100%	2	2	0	100%
California Street	24	25	104%	9	8	1	89%
Cleo Foran EHS	8	8	100%	3	3	0	100%
Cleo Foran HS	15	15	100%	3	3	0	100%
Delano (PY)	60	60	100%	12	12	0	100%
Escuelita Hernandez	16	16	100%				
Fairfax (PY)	34	34	100%	6	6	0	100%
Family Childcare EHS	20	29	145%				
Family Childcare HS	10	10	100%				
Garden Pathways	11	12	109%				
Gianone	16	17	106%	3	3	0	100%
Harvey L. Hall EHS	68	69	101%	24	24	0	100%
Harvey L. Hall	74	74	100%	9	9	0	100%
Heritage (PY)	17	17	100%	2	1	1	50%
Kennedy	16	17	106%	6	5	1	83%
Lathrop	24	25	104%	9	9	0	100%
Lodi	32	32	100%	9	9	0	100%
M. Massei	24	24	100%	9	9	0	100%
MJM EHS	16	16	100%	6	6	0	100%
MJM HS	34	34	100%	6	6	0	100%
Oasis EHS (PY)	4	5	125%	3	2	1	67%
Oasis (PY)	34	26	76%	6	5	1	83%
Pete Parra EHS	48	48	100%	15	14	1	93%
Pete Parra HS	68	67	99%	8	8	0	100%
Primeros Pasos EHS	16	17	106%	6	6	0	100%
Primeros Pasos HS	51	51	100%	9	9	0	100%
Rosamond (PY)	51	51	100%	9	9	0	100%
San Diego EHS	32	33	103%	12	12	0	100%
Shafter EHS	24	26	108%	9	9	0	100%
Shafter	17	17	100%	3	3	0	100%
TBD	8	0	0%	3	3	0	100%
Stockdale HS	45	37	82%	12	8	4	67%
Sterling EHS	72	65	90%	26	23	3	88%
Sterling HS	53	51	96%	9	9	0	100%
Sunrise Villa (PY)	17	17	100%	3	3	0	100%
Taft (PY)	51	51	100%	15	15	0	100%
Taft College	22	16	73%				
Tehachapi (PY)	15	15	100%	2	2	0	100%
Vineland (PY)	17	17	100%	2	2	0	100%
Virginia (PY)	17	17	100%	2	2	0	100%
Willow (PY)	37	37	100%	9	9	0	100%
Home Base Kern 160	160	163	102%	16	16	0	100%
SJC EHS HB 80	80	72	90%	8	8	0	100%
Total	1689	1657	98%	337	324	13	96%

Closed Classrooms	Funded Enrollment	Staff Vacancies
Stockdale HS ~ 45		
Class A	8	3
Sterling EHS ~ 80		
Class 9	9	2
SJC HB ~ 80		
Stockton 3	10	0
TBD ~ 8		
Class 1	8	0
Classrooms Fully	Total Slots	Staff Vac.
4	35	5
* TBD- St. Mary's- slots pending		
	Slots	Staff Vac.
Closed Enrollment	2%	38.46%
Open Enrollment	98%	61.54%

Funded Enrollment	1689	1657 98%
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Active Enrollment	1654	1657 100%
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DATE April 9, 2025
TIME 12:00 pm
LOCATION CAPK Administrative Office
Executive Conference Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

Program Review & Evaluation Committee Minutes

1. Call to Order

Committee Chair, Gina Martinez called the meeting to order at 12:00 pm at the Community Action Partnership of Kern Administrative Building, located at 1300 18th Street, 3rd Floor, Bakersfield, CA.

2. Roll Call

Roll call was taken with a quorum present.

Present: Yolanda Ochoa, Gina Martínez, Lee'o Whisenant

Absent: Gema Perez

Others Present: Jeremy Tobias, Chief Executive Officer; Pritika Ram, Chief Business Development Officer, Freddy Hernandez, Director of Youth & Community Services; Yolanda Gonzalez, Director of Head Start / State Child Development; Susanna Magana, Director of Health & Nutrition; and other CAPK Staff

Public Comments

No one addressed the Committee.

3. Program Presentation

- a. Volunteer Income Tax Assistance (VITA), presented by Jacqueline Guerra, VITA Program Administrator

Jacqueline Guerra presented an update on the VITA program, which provides free tax preparation services for low- to moderate-income individuals. There are no strict income limits, making the program widely accessible. In addition to current-year tax returns, VITA also helps with prior years, amended filings, ITIN (Individual Taxpayer Identification Number) applications, W-4 form guidance and support with IRS and FTB audits, tax credit education, and free tax preparation training. CAPK has Certified Acceptance Agents who can verify original documents for ITIN applications. VITA services are available year-round at CAPK's main office and at 26 seasonal sites throughout the county. Services are offered in multiple languages, including American Sign Language (ASL). So far, a total of 8,539 tax returns have been completed in partnership with United Way, 5,531 through the CAPK team. Over \$16 million in refunds have been returned to the community, and clients have saved an estimated \$200 per return in tax prep fees. The program passed all site audits with 100% compliance and is ranked second in its regional territory—just behind the entire state of Alaska.

Lee'o Whisenant asked for clarification on several acronyms and Pritika Ram provided the definitions.

4. New Business

- a. March 2025 Program Reports presented by Pritika Ram, Chief Business Development Officer – **Action Item**

Pritika Ram shared that the CVAF program profile is currently under development and will be available in next month's report. Pritika highlighted the CES program, which has handled over 2,600 calls YTD. The WIC team has reached 100% of their caseload and is now focused on enhancing customer service. They are hyper-focused on the breastfeeding liaison program, which has reached 74 new mothers in hospitals. Under Youth and Community Services, the Energy and Utility Services program has provided assistance to 1,500 households, and 24 homes were weatherized YTD.

The Grants Team secured a pilot program that supports clients with 12-month career tracks by helping them pay down debt. CAPK is currently the top performer among all CAP agencies in this program. PG&E has even asked CAPK to share its best practices. Moving on to 2-1-1, the top requests continue to be for food services and utility assistance. Unmet needs include homelessness services and rental assistance. Call handling remains competitive, with an average of 40 seconds to answer and 6 minutes to resolve a call. The IS Team is collaborating with 2-1-1 to improve the call center using existing technology. During the Sacramento trip, CAPK advocated for the 2-1-1 Infrastructure Bill, aiming to secure stable operational funding instead of relying on braided funding streams.

Construction on the CVAF Covey Cottages is now 96% complete. IKEA will be providing and installing furniture, and a dedicated day will be set aside for assembling the spaces. A ribbon-cutting ceremony will be planned, and the date will be announced at a later time.

Motion was made and seconded to approve the March 2025 Program Reports. Carried by unanimous vote (Ochoa/Whisenant).

- b. March 2025 - Application Status Report & Funding Profiles presented by Karen Vazquez, Senior Grant Analyst and Vanessa Mendoza, Grant Administrator – **Action Item**

Vanessa Mendoza presented the Application Status Report, which outlines grants that are currently in progress, awarded, declined, or under research. One recent submission was to Feeding America for \$80,000, of which \$20,000 was awarded to the Food Bank to support pay for a consultant focused on food insecurity policies. A Letter of Interest (LOI) was submitted for a farmer grant that would provide \$99 weekly to 20 low-income families, helping them track food-related behaviors at commodity distribution sites. Eight programs responded to a request for \$5,000 in funding, which is currently pending with Kern Family Health Care (KFHC). An additional opportunity under research includes a \$10,000 grant from Anthem, which would be used to purchase fresh, locally grown produce for distribution through the Food Bank. CAPK is also involved in the Homekey Plus initiative in partnership with the City of Bakersfield. As a subcontractor, CAPK will support the rehabilitation of the former Ramkibir Hotel on Union Avenue, converting it into 30 units to house veterans and provide wraparound services

Motion was made and seconded to approve the March 2025 Application Status Reports & Funding Profiles. Carried by unanimous vote (Ochoa/Whisenant).

- c. March 2025 Head Start/State Child Development Division/Program Monthly Activity Report presented by Robert Espinosa, Enrollment and Attendance Manager - **Action Item**

Robert Espinosa shared updates for Early Head Start (EHS) and Head Start (HS). EHS has 749 children enrolled (99%), and HS has 936 enrolled (100%), both staying within the 10% limit for over-income families. March's focus is on school readiness, emphasizing dual and home language activities for parents and children. Read Across America was a success, and March 1st kicked off outreach for the next enrollment period.

Lee'o Whisenant asked for clarification regarding meals. Robert said the Child and Adult Care Food Program (CACFP) supports the delivery of meals to Head Start sites by the Central Kitchen. Meal reimbursements are based on the number of meals claimed through both Head Start and CACFP. However, not all costs are covered by these reimbursements.

Jeremy Tobias shared that the Central Kitchen provides hot meals to metro Bakersfield and southern valley sites, while outlying sites use contracted vendors. Some reporting discrepancies are due to the early preparation of the meals prior to attendance being taken, and improving tracking is a current focus. The meals are served family-style, as required by Head Start, but that practice also makes reducing food waste difficult. Construction is nearly completed on the new Central Kitchen, which will feature a state of the art commercial kitchen.

Motion was made and seconded to approve the March 2025 Head Start/State Child Development Program Activity Report. Carried by unanimous vote (Ochoa/Whisenant).

- d. Kern County and San Joaquin Head Start Community Assessment 2025 presented by Rosa Guerrero, Administrative Analyst – ***Info Item***

Rosa Guerrero presented the above item with an overview of the Community Needs Assessment (CNA) results for both Kern and San Joaquin regions. A key finding was the ongoing challenge of accessing affordable, quality childcare. The assessment, developed in partnership with CAPK's Community Development team, used recent census and survey data to identify service gaps and community needs, especially for children experiencing homelessness, in foster care, or with disabilities. The results will inform program planning for the 2026–2027 funding year and support efforts to improve early childhood education services in high-need communities.

Yolanda Ochoa inquired about the performance measures report for the upcoming federal review. Yolanda Gonzalez clarified that the review is scheduled for May 5, 2025, and that an update will be provided after the review has been completed.

5. **Committee Member Comments**

No comments

6. **Next Scheduled Meeting**

Program Review & Evaluation Committee
12:00 pm
May 14, 2025
CAPK Administrative Office, Board Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

7. **Adjournment**

The meeting was adjourned at 12:44 pm.



Helping People... Changing Lives.

VITA 2025 PRE Presentation

PRESENTED BY VITA PROGRAM ADMINISTRATOR:
JACQUELYN GUERRA

DIRECTOR: FREDDY HERNANDEZ



Program Overview

Program Services



- **Free Tax Preparation**

Assistance for low- to moderate-income individuals and families.

- **Amendments & Prior Year Filings**

Help with correcting prior returns or filing taxes for previous 5 years.

- **ITIN Application Assistance (New and Renewals)**

Certified Acceptance Agent (CAA) services for Individual Taxpayer Identification Number (ITIN) applications.

- **W-4 Form Assistance**

Guidance on completing or updating W-4 forms.

- **Assistance with IRS & FTB Letters and Audits**

Support in responding to tax notices and audits.

- **Tax Credit Education**

Information on CA and federal Earned Income Tax Credit (EITC) and Child Tax Credit (CTC).

- **Multilingual Services**

Support in multiple languages to better serve the community.

- **Free Tax Law Training**

Free training for volunteers on tax law and IRS certification.

- **26 Seasonal Sites Across the County**

Wide availability with convenient locations during tax season.

- **Year-Round Site**

Access to tax services outside the regular tax season.



Current contracts for the 2024 – 2025 Fiscal Year

- The VITA Program currently has two contracts aside from CSBG funding:
 - Volunteer Income Tax Assistance (VITA)
 - The California Earned Income Tax Credit (CalEITC)
- The VITA Program has an unrestricted donations account that individuals/businesses donate to.
- We are not expecting any additional contracts.



YTD Outcomes

VITA YTD Outcomes

VITA Program:

- Funding awarded by IRS for 2024-25: \$325,000
- Number of tax returns filed to date: 7,599 (in partnership with UWCEC)
 - CAPK: 5,202
 - UWCEC: 2,397
- Total refunds generated YTD: \$16,130,952
- Federal EITC claimed: \$5,566,018
- CalEITC claimed: \$1,176,364
- Cost savings for taxpayers: \$1,519,800 (\$200 average cost of tax prep fees)
- IRS certified volunteers: 95
- 100% pass 5/5 of our site review audits
- 2nd in our territory for tax returns completed (entire state of Alaska is #1, in comparison to Kern as a county)

CalEITC Program:

- Funding awarded by CSD for CalEITC 2024-25: \$502,815
- Outreach education done throughout Kern and Tulare Counties on CalEITC credits.
- In collaboration with CSET and UWKC, 48+ tax prep service sites.
- 94 ITIN applications have been processed this season



VITA Success Stories

During an outreach event hosted by The Wendale Davis Foundation, a volunteer visited our VITA booth and shared her inspiring story. She expressed her deep gratitude for our free tax services, explaining that her refund played a crucial role in helping her transition from homelessness into stable housing. She took a photo with our VITA team, highlighting the positive impact the program and our dedicated staff had on her journey to recovery.



Damarys Trevino, a sophomore in high school and first-time volunteer with VITA, shared her reflections: "This has been the most rewarding experience I've had working within the community. I've learned a lot, particularly about tax credits I didn't know existed, such as CalEITC, YCTC, FYTC, EITC, and more. I thoroughly enjoyed every day I volunteered and found myself becoming more interested each day. After volunteering with VITA, I feel equipped to share my knowledge with other students at my school and even with my teachers. Moreover, I feel more prepared for the future when I will have to file my own tax return. This is definitely something I look forward to continuing next year."

Opportunities



- Expand partnerships internally and externally for the purpose of subcontracting
- Additional unrestricted funding
- Paid internship collaborations (BYJP, ETR, DHS etc.)
- Increase staff education opportunities
- Increase financial education for clients throughout Kern County



Questions?



April 2025 PRE Committee

March 2025 Program Monthly Reports



Housing and Supportive Services

Coordinated Entry Services
M Street Homeless Navigator Center
CalAIM - Homeless Services
Adult Re-entry Program

**Community Action Partnership of Kern
Monthly Report 2025**

Month	March-25	Program/Work Unit	M Street Navigation Center		
Division/Director	Rebecca Moreno	Program Manager	Laurie Hughey		
Reporting Period	January 1, 2025 - December 31, 2025				
Program Description					
CAPK operates the 147-bed homeless Low Barrier Navigation Center in partnership with the County of Kern. This 24-hour shelter offers housing, meals, showers, laundry and an array of mental health, medical care, dental and economic resources to un- sheltered individuals with pets and partners.					
Shelter Services	Month	YTD	YTD Goal	Month Progress	Annual Progress
Overnight Residents (Assigned Beds) (FNPI 4a & SRV 7b, SRV 4m)	127	384	1,500	8%	26%
Total Clients Served	194	597	2,400	8%	25%
Pets (i.e., kennel, emotional support assistance and service pet)	12	37	75	16%	49%
Residents Under 90 days length of stay	50	193	800	6%	24%
Exits to Permanent Housing (FNPI 4b)	1	11	114	1%	10%
Exits-Self	13	111	150	9%	74%
Exits-Involuntary	53	107	700	8%	15%
Case Management Services (SRV 7a)	1,411	3,966	8,000	18%	50%
Critical Incidents	36	104	250	14%	42%
Shelter Residents Meals (SRV 5ii)	8,217	24,220	70,000	12%	35%
Number of Volunteers (<i>duplicated</i>)	136	406	100	136%	406%
Volunteers Hours (<i>duplicated</i>)	249	696	3,000	8%	23%
Safe Camping	Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served (SRV 7b)	68	192	500	14%	38%
Current client census	47	141	300	16%	47%
Meals (SRV 5ii)	2,908	8,366	20,000	15%	42%
Pets	8	26	75	11%	35%
Clients moved to Shelter (SRV 4m)	0	0	15	0%	0%
Exits to Permanent Housing (FNPI 4b)	0	3	20	0%	15%
Exits-Self	0	5	50	0%	10%
Exits-Involuntary	8	14	75	11%	19%
Critical Incidents	7	13			
Safe Parking	Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served	13	31	30	43%	103%
Current client census	13	31	25	52%	124%
Clients moved to Shelter (SRV 4m)	0	0	10	0%	0%
Explanation (Over/Under Goal Progress)					
Program Strategic Goals			Progress Towards Goal		

Community Action Partnership of Kern Monthly Report 2025

1. Number of clients participating in job training program, (i.e., Project Hire-Up, financial Literacy, Recycling Lives, Open Door Network).	One client graduated from Project Hire-up on 3/28/24, and there are 7 clients working various jobs in the community such as: TODN, Boys & Girls club, Goodwill Ind, Allied Universal to name a few.
2. Increase job retention/recruitment at M street by (1) developing job descriptions that accurately reflect job performance and (2) regrading/classification of job descriptions.	Complete
3. Increase the number of clients who transition to permanent housing by 10% from the prior year (2023 - 114 clients) to 120 clients.	One clients was reunited with family, which makes a total of 11 housing placements for this year.

M Street Navigation Center - Client Demographic Information

Race Demographic	Month
18 - 24	10
25 - 34	37
35 - 44	41
45 - 54	38
55 - 61	37
62+	31
Total:	194

Race Demographic	Month
American Indian or Alaska Native	5
Asian	1
Black or African American	27
Hispanic/Latina/e/o	36
White	77
Multiple races	48
Client Don't know / Refused	
No Answer	
Total:	194

Gender	Month
Female	76
Male	116
Trans Female and Male (Male to Female, Female to Male)	1
Gender Non-Conforming (i.e. not exclusively male or female)	1
Client doesn't know	
Client refused	
No Answer	
Total:	194

Zip Code	Month	Zip Code	Month
86326	1	93591	1
93301	33	93257	2
93304	17	93556	1
93305	17	93560	1
93306	11	94964	1
93307	19	93101	1
93308	24	93263	1
93309	4	93268	1
93311	2	93561	1
93312	1	50014	1
93313	5	93203	1
93201	1	93303	1
92225	1		
93205	1		
93505	3		
93012	1		
93702	1		
93720	1		
92543	1		
90013	1		
90038	1		
Not specified	35		
Total			194

Safe Camping - Client Demographic Information

**Community Action Partnership of Kern
Monthly Report 2025**

Month	March-25	Program/Work Unit	Coordinated Entry Services (CES)		
Division/Director	Rebecca Moreno	Program Manager	Joseph Aguilar		
Reporting Period	January 1, 2025 - December 31, 2025				
Program Description					
<p>Coordinated Entry Services (CES) is the system to assist communities in ending homelessness by providing a clear and systematic pattern for helping individuals to quickly access the most appropriate services available through standardized access, a standardized assessment process, and a coordinated referral (match) process for individuals to preventions, housing, and/or other related services. The following counties are currently being served by CAPK CES, Kern County.</p> <p>The Coordinated Entry System (CES) process will support the encampment proposal. The strategy will expedite the housing process by creating an Encampment by Name List and an encampment match call with collaborating partners to review status, barriers, and match encampment residents to permanent housing units and/or housing resources identified.</p>					
Homeless Referrals/Assessments (SRV 7a) (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Kern County	2,571	7,481	20,000	13%	37%
Number of applicants who received a response within 24 Hours (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Kern County	2,282	6,372	18,000	13%	35%
Pending Assessments (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of clients without initial contact by the end of the month.	19	19	200	10%	10%
Among clients from the preceding month, the average duration (days) to reach those who are still pending.	3				
Encampment Resolution (SRV 7a) (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of Clients Served	78	238	450	17%	53%
Matched to Housing Subsidy (i.e., voucher, rapid rehousing or physical location) (SRV 4m, 4o)	1	29	70	1%	41%
HOUSED to permanent housing placement (SRV 4o)	1	7			
Explanation (Over/Under Goal Progress)					
Program Strategic Goals			Progress Towards Goal		
1. Optimize the use of existing access points in rural areas of Kern County.			CES continues to work on improving system through CoC Strategic Plan. CES continues to offer trainings to new staff from partner agencies and community members.		

**Community Action Partnership of Kern
Monthly Report 2025**

2. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	One FTE is currently in training. Interviews will be scheduled to hire one more FTE.
3. Among clients from the prior month, the average time taken to reach pending clients is currently 15 days, attributed to high call volume and limited staff. The objective is to achieve client contact within 5 days of the initial request.	In the process of hiring more staff.
Program Highlights	

**Community Action Partnership of Kern
Monthly Report 2025**

Month	March-25	Program/Work Unit		California Advancing and Innovating Medi-Cal (CalAIM)	
Division/Director	Rebecca Moreno Director of Community Services	Program Manager	Joseph Aguilar		
Reporting Period	January 1, 2025 to December 31, 2025				
Program Description					
<p>CalAIM is a new initiative by the Department of Health Care Services (DHCS) to improve the quality of life and health outcomes of Medi-Cal beneficiaries by implementing broad delivery of system, programmatic, and payment system reforms. A key feature of CalAIM is the introduction of a new menu of “in lieu of services” (ILOS), or Community Supports, which, at the option of a MediCal managed care health plan (MCP) and a Member, can substitute for covered Medi-Cal services as cost-effective alternatives. MCPs will be responsible for administering Community Supports. For this partnership, CAPK would serve as a Community Support providing rental assistance.</p>					
Housing Transition Navigation Services	Month	YTD	YTD Goal	Annual Progress	
Number of Clients Currently Served	372	1,201	2,500	48%	
Number of Referrals Received (SRV 7c)	39				
Number of Enrollments	28	YTD	YTD Goal	Month Progress	Annual Progress
Number of services per client per month (i.e., one-on-one case management, landlord engagement, obtaining vital documents) (SRV 7a)	1,141	3,056	8,100	14%	38%
Housing & Furnishing Deposits (SRV4d)	Month	YTD	YTD Goal	Month Progress	Annual Progress
One-time use up-to \$5000 per client (includes housing deposits, furnishing, appliances)	32	99	100	32%	99%
Housing Tenancy and Sustaining Services	Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of clients secured placement (SRV 4o)	16	45	75	21%	60%
Day Habilitation Services	Month	YTD Goal	YTD Goal	Month Progress	Annual Progress
Number of Clients Currently Enrolled	81	177	50	162%	354%
Number of services per client per month (i.e., client accepted day services, attended day services class)	5	10	2600	0%	0%
Explanation (Over/Under Goal Progress)					
Program Strategic Goals			Progress Towards Goal		

**Community Action Partnership of Kern
Monthly Report 2025**

<p>1.) Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.</p>	<p>Pending new hire interviews, hiring for additional positions.</p>
<p>2.) Broaden CalAIM services by collaborating with existing and new managed care plans to diversify the program's funding sources.</p>	<p>Proactively assisting East Kern Resource Center develop and improve Calaim services; exploring options to add additional ECM and CS services, submitted application to partner and become a CBO with Anthem.</p>
<p>3.) Engage with volunteers/providers to operate Day Services classes and proactively offer Day Services classes 2-3 hours per day.</p>	<p>There were 7 main courses offered, 31 classes total in the month of March. Computer Basics, Home DIY & Cleaning Workshop, General Life Skills, Expungement Workshop, and Prepare-U.</p>
<p>Program Highlights</p>	
Empty cell for program highlights	

**Community Action Partnership of Kern
Monthly Report 2025**

Month	March-25	Program/Work Unit	Adult Re-entry Program			
Division/Director	Rebecca Moreno Director of Housing & Supportive Services	Program Manager	Rosario Miranda			
Reporting Period	December 1, 2025 to December 31, 2025					
Program Description						
<p>Community Action Partnership of Kern's (CAPK) Adult Reentry Grant Warm Handoff and Reentry Services Program (ARG WHO) is designed to reduce rates of homelessness and recidivism in the reentering AB 128 population, CAPK proposes a multi-modal intervention strategy with complementary reentry service line targeting known dynamic risk factors for homelessness and recidivism including housing stability, employment, and mental health. Case Management services will be provided using a Strengths-Based approach model that addresses immediate needs upon release and facilitates individual change to ensure self-sufficiency upon program exit. Case Management activities may include Housing Search Services, Housing Plan Development, Landlord Engagement, Financial Capability Skill Training, Financial Coaching/Counseling, Tenant Rights Education, and Rental Counseling. CAPK will use interagency referral to determine eligibility to any of its 16 unique anti-poverty programs. Community partners such as Kern Behavioral Health and Recovery Services and Employers' Training Resource will provide intensive specialized services around Mental Health/Substance Use and Employment Training, respectively.</p>						
Client Services (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress	
Case Management Services (SRV 7a)	34	86	200	17%	43%	
Number of Client Contacts	71	168	720	10%	23%	
Client Outcomes	Month	YTD				
Number of individuals who obtained safe and affordable housing (FNPI 4b), such as Housing Subsidy or Permanent Supportive Housing (PSH)	6	14				
Number of unemployed clients who obtained employment (up to a living wage) FNPI 1b, such as Workforce Development, Education, or Employment Services	3	9				
Referrals	Month	YTD				
Number of Clients referred to Mental Health Services or Substance Abuse Services (SRV 5v)	34	78				
Financial Management Programs (including budgeting, credit management, credit repair, credit counseling) SRV 3c	34	77				
Transitional Housing Placements (SRV 4n)	2	13				
Permanent Housing Placements (SRV 4o)	0	0				

**Community Action Partnership of Kern
Monthly Report 2025**

Job Readiness Training (SRV 1f)	23	51
Job Referrals (SRV 1l)	23	51
Incentives (e.g., food vouchers, transportation, application fees, gift cards) SRV 5hh	0	0
Food Distribution (food bags/boxes, food share program, bags of groceries) SRV 5jj	34	38
Kits/boxes (i.e., toiletries, hygiene kits) SRV 5nn	0	0

Explanation (Over/Under Goal Progress)

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Program Strategic Goals	Progress Towards Goal
1.) Establish a monthly meeting with multi-disciplinary teams to collaborate and identify service gaps for the Justice Involved Population	ARP has been meeting monthly with Probation, Parole, Impact Team (BPD) and CDCR
2.) Maintain strong relationships with the Parole and Probation Departments while expanding efforts to provide comprehensive wraparound services.	ARP team is in the process of completing the background check for Turning Point- no other provider has gained access to this population
3.) Focus on leveraging partnerships to address critical needs such as employment support, housing stability, and additional services through programs like CalAIM, including Day Habilitation, to holistically support successful reentry outcomes.	Pending

Program Highlights

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Health and Nutrition Services

Cal-Fresh Health Living Program

Food Bank

Migrant Childcare Alternative Payment

Women, Infant, and Children

**Community Action Partnership of Kern
Monthly Report 2025**

Month	March-25	Program/Work Unit	CalFresh Healthy Living		
Division/Director	Susana Magana	Program Manager	Alan Rodriguez		
Reporting Period	January 1, 2025 - December 31, 2025				
Program Description					
The CalFresh Healthy Living (CFHL) program, Funded by the USDA and administered by CDSS, improves the nutritional health of low-income Kern County residents by providing access to nutrition education, physical activity education, and leadership within community collaboratives that focus on health and nutrition. The program does this by providing Direct Education classes, distributing Indirect Education materials and resources, and creating/implementing Public Health programs that focus on improving Policy Systems and Environments (PSE's). The CFHL program also has three (3) subcontractors that assist in carrying out the goal of educating the K-12 school population.					
Supplemental Nutrition Assistance Program-Education(SNAP-Ed) eligible participants, receiving Nutrition Education (SRV 5ff)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Community Action Partnership of Kern (CAPK) Direct Education provided.	174	245	1,100	16%	22%
Kern County Superintendent of Schools (KCSOS) Subcontractor Direct Education provided.	1187	3,139	9,500	12%	33%
Kernville Unified School District (KUSD) Subcontractor Direct Education provided.	170	495	4,000	4%	12%
Lamont Elementary School District (LESD) Subcontractor Direct Education provided.	1070	3,314	7,500	14%	44%
Indirect Education: Indirect education, for SNAP-Ed purposes, is defined as the distribution or display of information and resources which involve no participant interaction with an instructor or multimedia.	Month	YTD			
Community Action Partnership of Kern (CAPK) Direct Education provided.	63	438			
Kern County Superintendent of Schools (KCSOS) Subcontractor Direct Education provided.	133	286			
Kernville Unified School District (KUSD) Subcontractor Direct Education provided.	272	362			
Lamont Elementary School District (LESD) Subcontractor Direct Education provided.	1070	1,570	YTD Goal	Annual Progress	
Total (distributed printed material)	1538	2,656	20,000	13%	
Policy Systems and Environmental Changes (PSE's)	Month	YTD	YTD Goal	Month Progress	Annual Progress

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Partner with six (6) agencies/program to evaluate and implement the Nutrition Pantry Program (NPP) to implement Trauma Informed Care practices with-in the food pantry.	0	1	6	0%	17%
Partner with three (3) health centers (clinics) to implement Food Insecurity screening practices.	0	1	3	0%	33%
Program Strategic Goals	Progress				
1. Achieve and maintain full staffing levels by implementing targeted recruitment strategies and enhancing employee retention through professional development, competitive compensation, and fostering a supportive workplace culture.	CalFresh Healthy Living management planned a successful Employee Appreciation Day, where staff were individually recognized for their contributions to the program and team. The day fostered individual and team activities that enabled critical thinking, creativity, quick thinking, working under pressure, time management, and communication skills. This helps employees feel valued, and appreciated, fostering a positive and productive workplace.				
2. Advance Policy, Systems, and Environmental (PSE) initiatives by strengthening community partnerships, implementing sustainable strategies, and creating impactful changes that improve access to healthy food and physical activity for low-income Kern County residents.	CalFresh Healthy Living team is working on Certifying three Pantries through the Nutrition Pantry Program, Taft College and Bakersfield Recovery Services/ Apple Core Project Inc. Community Center, and Greenfield Family Resource Center. All three are eligible for Silver certification but there is also potential to reach Gold Certification. These three pantries have demonstrated their efforts and commitment to focus on client choice pantries and food distributions by implementing 4 of 7 focus areas of the Nutrition Pantry Program.				
Program Highlights					
The team joined the CalFresh Healthy Living Forum FFY 2025 in March where other counties shared success stories. The team learned of different Policy, Systems, and Environmental (PSE) initiatives with different populations. The forum provided ideas for opportunities to implement other initiatives in Kern County. Three different curriculums were implemented at three separate sites to educate and encourage individuals to eat healthy and stay active for health benefits. March has been our highest month of the year educating a total of 174 Kern residents in Taft, Arvin and Bakersfield.					

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Month	February-25	Program/Work Unit	Food Bank		
Division/Director	Health & Nutrition, Susana Magana	Program Manager	Kelly Lowery		
Reporting Period	January 1, 2025 - December 31, 2025 <i>(Note: The data represents information from two months earlier.)</i>				
Program Description					
<p>The Food Bank provides food assistance to low-income families and individuals through a network of more than 200 agency partner distribution sites across Kern County. The CAPK Food Bank is the primary organization responsible for distributing State and Federal emergency food assistance for Kern County neighbors in need. Additionally, the Food Bank is the Feeding America affiliate food bank for Kern, facilitating grocery rescue [Fresh Rescue Program] to support the network of more than 150 Pantries across the county. Every month, the Food Bank distributes between more than 1.5 and 2 million pounds of food which reaches tens of thousands of Kern County food-insecure neighbors.</p>					
The Emergency Food Assistance Program (TEFAP)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements	62,823	123,410	700,000	9%	18%
Pounds Distributed	661,373	1,477,178	10,000,000	7%	15%
Pantry Program	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements	138,300	259,858	1,250,000	11%	21%
Pounds Distributed	636,424	1,052,011	4,500,000	14%	23%
Fresh Rescue	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements <i>(Not attached to distros)</i>	2,073	4,753	40,000	5%	12%
Pounds Distributed	157,536	361,200	2,000,000	8%	18%
CSFP (Senior Box) Program	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements	5,345	10,751	66,000	8%	16%
Pounds Distributed	186,287	389,120	2,300,000	8%	17%
Free Farmers Markets	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements <i>(Not attached to distros)</i>	3,300	6,708	50,000	7%	13%
Pounds Distributed	79,444	125,950	750,000	11%	17%
Brighter Bites	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements	5,502	11,423	75,000	7%	15%
Pounds Distributed	24,064	53,510	275,000	9%	19%
Snack Attack	Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements	410	907	15,000	3%	6%
Pounds Distributed	388	838	10,000	4%	8%
Community Events & Other	Month	YTD	Annual Goal	Month Progress	Annual Progress
Engagements	2,067	3,945	15,000	14%	26%
Pounds Distributed	235,619	449,698	1,500,000	16%	30%

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Totals	Month	YTD	Annual Goal	Month Progress	Annual Progress
Total Engagements	219,820	421,754	2,211,000	10%	19%
Total Pounds Distributed (SRV 5jj)	1,981,135	3,909,505	21,335,000	9%	18%
Volunteers (SRV 6f)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Volunteers who received job skill training (e.g., paid partnership through service providers, duplicated)	48	103	450	11%	23%
Other Volunteers (i.e., general public, duplicated)	70	259	2,250	3%	12%
Explanation (Over/Under Goal Progress)					
Program Strategic Goals			Progress Towards Strategic Goals		
By October 2025, The CAPK Food Bank will form 12 geographic collaboratives made of agency partners to work together to address food insecurity at a community level.					
By June 2025, The CAPK Food Bank will implement a classification system for measuring, tracking, and increasing the nutrition level of the food distributed.					
By the end of 2025, The CAPK Food Bank will implement a food locker program with the first 2 sites to increase all-hours access to emergency food resources.					
Program Highlights					

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Month	March-25	Program/Work Unit	Women Infants & Children (WIC) Nutrition		
Division/Director	Susana Magana	Program Manager	Marissa Ortiz-Cortez		
Reporting Period	January 1, 2025 - December 31, 2025				
Program Description					
The Women, Infants, & Children (WIC) program is a supplemental nutrition initiative that offers nutrition education, breastfeeding support, and nutritious foods to enhance diets. It serves pregnant, postpartum, and breastfeeding women, as well as infants and children under the age of 5. Additionally, fathers, grandparents, migrant families, military families, and caretakers can receive food benefits for eligible infants and children. CAPK WIC operates across 16 sites in Kern County and has 3 locations in San Bernardino County.					
Services	Month	YTD	Annual Goal	Month Progress	Annual Progress
Caseload (SRV 5g)	14,708		14,710		100%
Breast Feeding 30% of infants are breastfed (i.e., some, mostly or fully breastfeeding compared to formula)	1,066		1,200		89%
Local Vendor Liaison-Contact Stores (contact 67 vendors 1 contact required per quarter totaling 268 contacts per year)	23	88	268	9%	33%
Outreach	Month	YTD	Goal	Month	Annual
Online Enrollment	119	302	2,000	6%	15%
WIC Presentations and Outreach Events	3	8	100	3%	8%
Publication in newspaper, television, and/or social media postings (English and Spanish)	14	44	350	4%	13%
Regional Breast Liaison (RBL)	Month	YTD	Goal	Month Progress	Annual Progress
Meet with key community stakeholders (i.e., medical managed care, hospital staff, lactation support, health care providers, other WIC agencies) in Region 24 to increase breastfeeding awareness and referrals to the WIC program, as well as share WIC digital materials and utilization.	24	74	120	20%	62%
Peer Counseling Program (PCP)	Clients Served		Goal	Annual Progress	
Provide basic breastfeeding education and encouragement to WIC PCP participants.	295		1,000	30%	
Explanation (Over/Under Goal Progress)					
Program Strategic Goals			Progress		

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<p>1. Enhance Nutrition Counseling Services. Strengthen the quality of nutrition counseling by providing staff with advanced training in active listening, addressing barriers to breastfeeding, and tailoring nutrition guidance to client needs. Focus on offering practical solutions and empathetic support to improve the effectiveness of sessions.</p>	<p>Staff have demonstrated an improvement in retention with the new training material and model.</p>
<p>2. Improve Client Engagement and Accessibility. Increase customer retention and satisfaction by enhancing communication channels, such as modernizing the phone system and introducing more efficient ways for clients to connect with staff. Implement strategies to ensure responsive, reliable support for clients across all locations.</p>	<p>We will be launching a WIC Call Center with a purchased software. We should be launching our WIC call center in late May/June to streamline WIC participant needs. We will need to train current staff to operate the software. A poor phone system operation has been a barrier for the WIC program.</p>
<p>3. Expand Access Through Innovative Program Delivery. Explore and integrate multiple mediums for client interaction, including virtual services, to modernize program delivery and meet contemporary client expectations. Emphasize program enhancements that align with current trends and client preferences rather than relying solely on traditional program designs.</p>	<p>The BFPC program has started to pilot zoom sessions for breastfeeding counseling sessions.</p>
<p>Program Highlights</p>	
<p>Our program caseload is 14,710 and we certified 14,708 WIC participants in March. The certified total includes new WIC enrollments for CAPK.CDPH WIC evaluates the certified total when determining funding increases.</p>	



Youth and Community Services

East Kern Family Resource Center
Oasis Family Resource Center
Energy, Weatherization, and Utility Assistance
Friendship House Community Center
Shafter Youth Center
Volunteer Income Tax Assistance

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Month	March-25	Program/Work Unit	East Kern Family Resource Center (EKFRC)			
Division/Director	Fred Hernandez Youth & Community Services	Program Manager	Anna Saavedra			
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
East Kern Family Resource Center (EKFRC) is a regional resource center based in Mojave, Ca. The EKFRC provides assistance to low-income individuals and families from the desert and Tehachapi Mountain communities. The primary focus is to assist individuals and families who are facing housing insecurities and to prepare children 0-5 years of age to enter kindergarten successfully. The EKFRC also provides individuals and families with basic need services, clothing, diapers, food, household items, hygiene kits, blankets, business services, VITA, and assistance with HEAP applications.						
Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center		Month	YTD	Annual Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)		14	34	60	23%	57%
Street Outreach and Education		55	185	75	73%	247%
HHAP Linkages to Services (Referrals)		Month	YTD			
California Driver's License (SRV 7j)		1	11			
Social Security Insurance (SSI) (SRV 7i)		0	2			
Medical Services (SRV 7c)		4	8			
Mental Services (SRV 7c)		1	7			
Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)		3	5			
Educational and Career Development (SRV 7c)		2	3			
HHAP Distribution of Supplies		Month	YTD			
Food Assistance (SRV 5jj)		74	184			
House Hold Items		6	28			
Hygiene Kits (SRV 5oo)		4	39			
Emergency Clothing (SRV 7n)		122	258			
Administrative Services & Copies		35	74			
Transportation Services (SRV 7d)		2	6			
Educational Supplies (SRV 2k)		1	2			
Covid - 19 Supplies (SRV 5oo)		4	7			

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First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	0	23	30	0%	77%
Children Receiving Case Management Services (SRV 7a)	1	51	30	3%	170%
Parents Participating in Court Mandated Classes (FNPI 5d & SRV 5mm)	4	4	10	40%	40%
Children Educational Center Base Activities (FNPI 2b)	9	25	25	36%	100%
Children Educational Home Base Activities (FNPI 2b)	1	37	30	3%	123%
Children Summer Bridge Activities (FNPI 2b)	0	0	15	0%	0%
Collaborative Meetings Participated	1	3	12	8%	25%
Family Support Services for non-clients with children 5 and under	19	69			
First 5 Total	35	212			
First 5 Kern/ Department Health Services	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	125	207			
CalCapa Diaper Supply Bank	Month	YTD	Annual Goal	Month Progress	Annual Progress
Diaper Supply Management Enrollment Unduplicated (NPI5.2)	12	173	150	8%	115%
Monthly Diaper Kit Supply Delivery Duplicated (SRV5.nn)	317	783	1800	18%	44%
Walk-In Community Services (Duplicated Clients & Case Managed Clients)	Month	YTD			
Administrative Services & Copies	406	928			
Baby Supplies (SRV 2w)	125	352			
Covid - 19 Supplies (SRV 5oo)	20	55			
Court Mandated Parenting Correspondence (SRV 2w)	4	51			
Educational Supplies (SRV 2k)	7	25			
Emergency Clothing (SRV 7h)	309	954			
Food Assistance (SRV 7c)	196	705			
Household Items (SRV 7c)	16	42			
Hygiene Kits (SRV 7c)	81	246			

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Referrals (SRV 7c)	95	228	
Transportation Services (SRV 7d)		10	
Explanation (Over/Under Goal Progress)			
Program Strategic Goals		Progress Towards Goal	
1. Secure additional funding to cover operational costs and improve the delivery of services.	In the month of March, we applied for the KHS \$5000 grant. Our goal this year for this grant is to purchase car seat and infant car seats. We have seen many of our clients who attend our Play and Learn class.		
2. Partner with private enterprises to boost program visibility and foster meaningful relationships.	Cal-Portland Cement presented EKFRFC with a check in the amount of \$8,607.00. Proceeds came from a Golf Tournament hosted by CAL-Portland. A huge shout out to Cal-Portland for choosing EKFRFC for this event.		
3. Improve on-site services to more effectively connect with the East Kern target population.	We are currently providing VITA and HEAP services to the East Kern Communities on a weekly basis. Our East Kern community is taking advantage of these services as all appointment slots are taken.		
Program Highlights			
During the month of March, I attended a Golf Tournament at Rio Bravo Golf Course in Bakersfield. EKFRFC was presented with a check for the amount of \$8,607.00 This check will be used to purchase supplies and food items for our families. We attended a meeting in Boron with Megan. Megan is a community member who is very excited about adding more services to the City of Boron. We teamed up with KHS to discuss the needs of Boron CA. One of the biggest need is a pharmacy, food and a preschool. We will be meeting with her again in April.			

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Month	March-25	Program/Work Unit	Oasis Family Resource Center		
Division/Director	Youth & Community Services Freddy Hernandez	Program Manager	Eric Le Barbé		
Reporting Period	January 1, 2025 - December 31, 2025				
Program Description					
The Oasis Family Resource Center provides resources, education, and crisis assistance to individuals, families, and children in Ridgecrest and surrounding communities. They focus on providing case management and educational support to families to build resilience.					
First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	1	30	30	3%	100%
Children Receiving Case Management Services (SRV 7a)	2	33	30	7%	110%
Parents Participating in Court Mandated Classes (FNPI 5d, and SRV 5mm)	0	8	10	0%	80%
Children Educational Home Base Activities (FNPI 2b)	0	30	15	0%	200%
Children Summer Bridge Activities (FNPI 2b)	0	0	10	0%	0%
Family Support Services for non-clients with children 5 and under (SRV 2w)	19	70			
First 5 Total	22	171			
First 5 Kern/ Department Health Services <i>(Term: Dec 2024 through Jun 2025)</i>	Month	YTD	Annual Goal	Month Progress	Annual Progress
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	17	90			
Planned Parenthood	Month	YTD	Annual Goal	Month Progress	Annual Progress
LIFT Delivery Seminar to 10 Parents/Guardians (SRV 5l, and SRV 5mm)	0	11	20	0%	55%
LIFT Delivery Seminar to 10 Youth 13-19 (SRV 5l)	0	14	20	0%	70%
CalCAPA Diaper Supply Bank	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Diaper Supply Management Enrollment Unduplicated (NPI5.2)	362	549	150	241%	366%
Monthly Diaper Kit Supply Delivery Duplicated (SRV5.nn)	20	550	1800	1%	31%
Rental Assistance Program	Month	YTD			
Rental Assistance Program (estimated maximum \$2,000 per household)	0	0			
Walk-In Community Services (Duplicated & Non-First 5 Clients)	Month	YTD			
Administrative Support (SRV 7c)	40	159			
Baby Supplies (SRV 2w)	142	445			
Copies	26	98			
Court Mandated Parenting Correspondence (SRV 2w)	2	11			
Educational Supplies (SRV 2k)	17	124			
Emergency Clothing (SRV 7n)	15	64			

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Food (SRV 7c)	224	652	
Household Items (SRV 7c)	144	453	
Referrals(SRV 7c)	56	188	
Transportation Assistance (SRV 7d)	9	46	
Total Community Services	675	2240	

Explanation (Over/Under Goal Progress)

Rental assistance planning is in process and intake for applications should be made available early April.

Program Strategic Goals	Progress Towards Goal
1. Apply for three funding opportunities that would help extend range of services outside First 5 clients for under served families (Parenting, Children 6-18, seniors, and homeless individuals).	In March the OFRC applied for two grants: Kern Family Health Care community grant for baby items and emergency supplies for \$5,000; and Care for Kids for literacy and educational supplies for \$4,800.
2. Participate in community outreach activities to promote CAPK & Oasis FRC services and seek donations from local business partners (in-kind and monetary).	The Oasis FRC participated in the Ridgecrest Regional Health Fair as a vendor conducting outreach activities with the community.

Program Highlights

The OFRC program manager Eric and case manager Ada completed the Planned Parenthood LiFT training as implementers. Eric received the 2024-2024 Elks Distinguished Citizenship Award for outstanding and meritorious service to humanity from the Ridgecrest California Elks Lodge #1913.

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Month	March-25	Program/Work Unit		Energy & Utility Assistance		
Division/Director	Fred Hernandez	Program Administrator		Vipassana Chawla		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education at no cost to the participant. Weatherization services include weather stripping; repair or replacement of windows and doors, heating/ cooling appliances, stoves, refrigerators, and more.						
Low-income Home Energy Program (LIHEAP) 2025		Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Utilities Assistance		565	1,507	3,300	17%	46%
Households Served - Weatherization		11	24	150	7%	16%
Department of Energy (DOE) Bi-partisan Infrastructure Law (BIL) - Weatherization Assistance Program (WAP)		Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Weatherization		0	3	50	0%	6%
Total Homes - Weatherized & Utility Assistance (Note: The data represents work submitted to CSD for reimbursement - delayed by 2 months)		Month	YTD	Goal	Month Progress	Annual Progress
Total Households Served - Utility Assistance (FNPI 4z, SRV 4i,)		565	1,507	3,300	17%	46%
Total Households Weatherized (FNPI 4h, SRV 4q, & SRV 4t)		11	27	200	6%	14%
PG&E Case Management Program		Month	YTD	Goal	Month Progress	Annual Progress
Number of clients enrolled in the case management program (SRV7a).		431	1,200	2,400	18%	50%
Explanation (Over/Under Goal Progress)						
Program Strategic Goals			Progress Towards Goal			
1) Meet the PG&E goal of enrolling 2,400 clients into the PG&E Case Management Program.			We have successfully achieved our first target of enrolling 1,200 clients in the PG&E Program by March.			
2) Successfully implement the City of Bakersfield Weatherization Program and meet the contract goals.			We are making steady progress towards implementing the City of Bakersfield Weatherization Program and meeting our contract goals. Following a productive meeting with City representatives, we have received the list of priority homes and are currently reviewing and assessing them for program compliance. We have initiated client outreach and started calling clients from the priority list shared by the City. To date, we have successfully contacted 4 clients and enrolled 2 clients for weatherization services.			
3) Meet at least 22% of production goal for DOE BIL WAP contract			We had temporarily halted expenditures on this contract due to uncertainty regarding grant funding. But now we have received clarity on the grant funding, and as a result, we have resumed work on the contract. We have re-initiated the project, and we are moving forward with the agreed-upon scope of work.			
Program Highlights						
We are thrilled to announce that we have successfully achieved our first target of enrolling 1,200 clients in the PGE Program by March. This milestone is a testament to our team's dedication and hard work. Notably, we are the only agency to have completed our target, demonstrating our commitment to excellence and our ability to deliver results.						

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Month	March-25		Friendship House Community Center (FHCC)		
Division/Director	Fred Hernandez	Program Administrator	Lois Hannible		
Reporting Period	January 1, 2025 - December 31, 2025				
Program Description					
Located in Southeast Bakersfield, the program serves children, adults, and families through after-school, summer and mentor programs, nutrition education, sports, access to social services, and more.					
Youth Programs	Month	YTD	YTD Goal	Month Progress	Annual Progress
Youth Mentoring (FNPI 2c.2., FNPI 2c.3, SRV 2p)	1	79	100	1%	79%
Summer Program (SRV 2m)	N/A	0	35	0%	0%
After School Program (FNPI 2c.2., FNPI 2c.3, SRV 2p)	3	34	50	6%	68%
California Violence Intervention Program (CalVIP)	Month	YTD			
Incident Response (SRV 5w)	0	1			
Outcome/Case Managed Families (SRV 7a)	5	20			
Provided Food Assistance (SRV 7c)	5	8			
Assisted with Energy/HEAP Services (SRV 7c)	0	-			
Crisis Intervention	0	-			
Provided Mentoring Services (SRV 2p, 7c)	4	26			
Assisted with relocation services/Deposit Payments (SRV 4d)	0	-			
Temporary Housing Placements (SRV 4m)	0	-			
Explanation (Over/Under Goal Progress)					
The Friendship House Summer Program does not start until June of 2025, so there are no numbers to report at this time. CAPK's CalVIP team has been assigned three potential relocation participants. Once housing has been secured by the participants, relocation services will be included in the report.					
Program Strategic Goals			Progress Towards Strategic Goals		
1. Organize and execute successful fundraising events in collaboration with the Friendship House (FHCC) Advisory Board to generate financial support and sustain programs at the youth center.			The Friendship House Casino Night Fundraiser is scheduled for Friday, November 7th. The venue and gaming tables have been secured. Sponsorship opportunities will be made available soon.		
2. Recruit and retain dedicated Advisory Board members with the skills, networks, and passion to raise funds and support initiatives for the Friendship House sustainability and growth.			The Friendship House Advisory Board has one vacant position, and is looking for a qualified applicant that has experience in fundraising. Those interested should contact Program Administrator, Lois Hannible at lhannib@capk.org .		
3. Collaborate with the CAPK Executive Team to expand grant research and submission efforts for the CAPK Friendship House, ensuring resources align with and address the evolving needs of the community.			The Friendship House Administrator worked with the CAPK Executive Team to submit two funding proposals, for which we are still awaiting the award notice. The team will start a proposal to the State soon for a multi-year grant, which will be due in August of 2025.		
Program Highlights					
Through the CSUB College Corps Program, the CAPK Friendship House was able to recruit 7 volunteers to assist with the CAPK Friendship House Afterschool Program. The volunteer college students dedicate their time to serve as mentors to the program youth, assist with homework, and to facilitate fun activities. The volunteers are a positive presence in the youth participant's lives and are truly making a lasting impact.					

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Month	March-25	Program	Shafter Youth Center (SYC)		
Division/Director	Fred Hernandez	Program Manager	Angelica Nelson		
Reporting Period	January 1, 2025 - December 31, 2025				
Program Description					
The Shafter Youth Center (SYC) serves children, adults, and families through youth after-school, summer and pre-employment programs, parenting classes, nutrition education, sports, access to social services, and more.					
Youth Programs	Month	YTD (unduplicated)	Goal	Month Progress	Annual Progress
After School Program Enroll (FNPI 2c & SRV 2l) (hours of operation: 2-5pm; 1230p - 5pm for minimum day)	6	23	40	15%	58%
Summer Program (SRV 2m) June/July	-	0	60	0%	0%
Community Programs	Month (New)	YTD (unduplicated)			
Fitness Boot Camp, Zumba and Adult Basketball	47	159			
Girls Scouts, Community Meeting Space, Dignity Mental Health Support, etc. (group count)	1				
On Site Collaboration: Energy, VITA, Food Bank	7				
Outreach Activities	Month	YTD	Goal	Month Progress	Annual Progress
Outreach Events (presentations/informational updates, distributions (e.g., food, diapers))	1	1	6	17%	17%
Explanation (Over/Under Goal Progress)					
Program Strategic Goals	Progress				
1. Monitor and assess students' academic advancement through regular school progress and grade reports. Utilize the gathered data to refine and modify individual student learning plans.	Students continue to submit their grades in order for staff to continue tracking progress or areas needing support.				
2. Improve the attainment of program funding to broaden the scope of program offerings. This involves working in partnership with the CAPK Foundation to integrate funding that facilitates the introduction of new services.	Shafter Youth Center continues to seek and apply for program grants. There are two pending grants that have been applied for. A major grant has officially had a contract signed and is beginning to make some movement.				
3. Support the Exploration of Interests and the Development of Skills and Creativity for Youth.	Student have expressed interest in areas of academics. Staff is currently researching feasibility of providing the sessions.				
Program Highlights					

**Community Action Partnership of Kern
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The Shafter Youth Center staff is happy to report that our Community Resilience grant is now fully executed and we will begin the process of working with our community. Our goal is to identify how the center can serve the community during a natural disaster.

**Community Action Partnership of Kern
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Month	1-Mar	Program/Work Unit	Volunteer Income Tax Assistance (VITA)		
Division/Director	Fred Hernandez		Program Manager	Jacqueline Guerra	
Reporting Period	January 1, 2025 - December 31, 2025				
Program Description					
The CAPK VITA program offers free tax preparation services. This service is available to low-to-moderate income individuals, the elderly, persons with disabilities, and limited English-speaking taxpayers. Additionally, the CAPK VITA program provides ITIN (Individual Taxpayer Identification Number) services through Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.					
CAPK current year 2024 e-filed Tax Returns (SRV 3o)	Month	YTD	Goal	Month Progress	Annual Progress
Federal	2,540	5,043	8,250	50%	61%
Social Security Number (SSN)	2,273				
Individual Taxpayer Identification Number (ITIN)	267				
State	2,556	5,070			
Social Security Number (SSN)	2,274				
Individual Taxpayer Identification Number (ITIN)	282				
CAPK 2019-2023, Paper Filed, and Prior Year Returns (total YTD added to Federal YTD) (SRV 3o)	Month	YTD			
Paper-filed, and Prior year returns (federal)	81	159			
Social Security Number (SSN)	60				
Individual Taxpayer Identification Number (ITIN)	21				
Paper-filed, and Prior year returns (state)	81	158			
Social Security Number (SSN)	60				
Individual Taxpayer Identification Number (ITIN)	21				
CAPK Refunds and Credits (SRV 3o)	Month	YTD			
Federal Refunds	\$1,807,219	\$4,700,966			
State Refunds	\$778,183	\$1,690,007			
Federal Earned Income Tax Credit (EITC) <i>(income limit \$66,819 per household)</i>	\$1,233,803.00	\$3,923,319			
California Earned Income Tax Credit (CalEITC) <i>(income limit \$131,950 per household)</i>	\$353,897	\$828,578			
Total Refunds and Credits		\$11,142,870			
Individual Taxpayer Identification Number (ITIN) (SRV 3o) Applications <i>(Note: duplicate of Federal Tax Returns Completed)</i>	Month	YTD	Goal Adjusted	Month Progress	Annual Progress

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Applications (New/Renewal)	56	94	200	28%	47%
Explanation (Over/Under Goal Progress)					
State refunds and CalEITC amounts is an estimate due to the inability to retrieve a State Paper Report.					
Program Strategic Goals			Progress Towards Goal		
Persist in fostering connections within rural communities to extend outreach and engage with a larger number of clients.			The outreach team is working hard to provide outreach to our rural areas through outreach events, canvassing, and social media presence.		
Sub-contractor: United Way Central Eastern California Current year 2024 e-filed returns	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Federal	1081	2,276	3,250	0.332615385	0.70030769
State	1083	2,277			
UWCEC 2019-2023 Paper Filed, and Prior Year Returns (total YTD added to Federal YTD)	Month	YTD			
Paper-filed, and Prior year returns (federal)	67	121			
Paper-filed, and Prior year returns (state)	67	103			
Sub-contractor: United Way Central Eastern California Refunds and Credits	Month	YTD			
Federal Refunds	\$772,330	\$2,169,091			
State Refunds	\$369,279	\$828,506			
Federal Earned Income Tax Credit (EITC) (income limit \$66,819 per household)	\$547,195	\$1,642,699			
California Earned Income Tax Credit (CalEITC) (income limit \$31,950 per household)	\$154,079	\$347,786			
Total Refunds and Credits		\$4,988,082			
Program Highlights					
During the month of March, CAPK VITA focused on reaching individuals who may qualify for the Young Child Tax Credit. Here is a link to a recent interview highlighting the tax credits available to clients: https://www.turnto23.com/news/in-your-neighborhood/bakersfield/tax-day-is-less-than-a-month-away-some-families-may-qualify-for-a-tax-credit .					



Operations

Data Services
Facilities & Maintenance
Information Technology
Information Systems
Risk Management

**Community Action Partnership of Kern
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Month	March-25	Program/Work Unit	Operations Division	
Division/Chief, Director	Emilio Wagner CFTO, Maria Contreras Director of Facilities	Program Managers	Laurie Sproule, Kenneth Lawrence, Eric Martinez, Rommel Almanza, Mohamed Ahmed	
Reporting Period	January 1, 2025 - December 31, 2025			
Division Description				
The Operations Division is a dynamic and multifaceted division that plays a pivotal role in ensuring the seamless functioning of our organization. This division is responsible for spearheading new construction projects, overseeing fleet management, maintaining our physical facilities, mitigating risks, and managing all aspects of Information Technology (IT) and Information Systems (IS).				
Data Services				
Activity	Requested	In-Progress	Processed	Processed YTD
IS Tickets	90	29	93	231
Power App Enhancements	7	8	4	11
Paginated Reports/ Power bi reports/ Dashboards	4	1	6	14
Projects		Description of Status		Current % Status
2-1-1 Optimizations		IVA quote has been recieved. API automation between Primarius and ICarol in development and nearing		50%
Adult Re-Entry Program		Testing has completed and application is live.		100%
MStreet		Application is in UAT and program is testing.		70%
SMS Integrations		numbers for interested programs.		45%
Feeding America Service Insights Project		Training agency partners has began with pilot agencies.		40%
Energy Intake Digitization		In discovery phase. Project plan anticipated April 15th		10%
Bakersfield Grant Intake Digitization		Discovery phase concluded. Development set to begin in April		15%
Facilities				
Activity	Requested	In-Progress	Processed	Processed YTD
Facility Work Orders				735
Construction Projects		Description of Status		Current % Status
Central Kitchen				
McFarland & Tehachapi Modulars				
Barnett House				
Major Maintenance Projects		Description of Status		Current % Status
Angela Martinez		Staff Development TI nearing completion.		80%
Stockdale HS		South Side of building under TI Playard permit obtained. Added a new CO for Door and IT Rm light		60%
EKFRC		EastKern new office space TI began laundry room		30%
Sterling		Temp Kitchen Kitchen Remodel Plans finalized		8%
Harvey Hall		Phase 1 Phase 2		8%
Alberta Dillard		Survey Complete Working of Property Line Discrepancys		5%
Food Bank Pole Sign		Obtain Permit		15%

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Information & Technology				
Activity	Requested	In-Progress	Processed	Processed YTD
Help Desk Work Orders				1200
Information & Technology Projects		Description of Status		Current % Status
Head Start Expansion				
Risk Management				
Workers Compensation Claims	Reported		Reported YTD	
For Report Only			12	
First Aid			5	
Medical			2	
Modified Duty			0	
Lost Time			3	
Under Investigation / Non-Industrial / Students / Parents / Volunteers / Clients	0		3	
Property	3		8	
Vehicle Incident / Grand Theft Auto	1		1	
Motor Vehicle Accident	0		1	
Work Place Violence / Over Doses / Death	1		1	
Total	5		36	
Program Strategic Goals		Progress Towards Goal		
Description	Description of Status		Current % Status	
Develop a facility deferred maintenance program.				
Develop and implement a Data Governance strategy.				
Improve the customer experience by assessing it through factors such as response time and customer sentiment.				
Program Highlights				



Community Development

Grant Development
CAPK Foundation
Outreach & Marketing
2-1-1 Call Center
Community Schools Partnership Program (CSPP)

**Community Action Partnership of Kern
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Month	March-25	Program/Division		2-1-1 Call Center Program			
Division/Director	Pritika Ram	Program Manager	Sabrina Jones-Roberts				
Reporting Period	January 1, 2025 - December 31, 2025						
Program Description							
The 2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and links to community health and human services at no cost. The 2-1-1 Kern has a database of 1,300 social service agencies that are available to the public through the 2-1-1 Kern Online Resource Directory at www.211KernCounty.org. The program has over 17 years of experience in providing and linking community members to vital services, and currently serves multiple communities in the Central Valley including Kings, Tulare, Stanislaus, Fresno, and Madera through the United Way partnerships.							
Most Requested Services	Food Pantries	Utility Payment Assistance	Specialty Food Providers				
Top 3 Unmet Needs	Homeless Diversion Programs	Food Stamps	Clothing				
Information and Referral Services (I&R) Calls Handled (SRV 7c)							
	Month	YTD	Annual Goal	Month Progress	Annual Progress		
Fresno & Madera County	4810	14,626	20,000	24%	73%		
Kern County	2985	9,755	90,000	3%	11%		
Kings County	237	728	4,000	6%	18%		
Merced & Mariposa County	106	378	900	12%	42%		
Stanislaus County	916	2,901	10,000	9%	29%		
Tulare County	694	2,232	10,000	7%	22%		
Total County-based I&R Calls Handled	9,748	30,620	134,900	87%	23%		
Average Wait Time	0:37						
Average Handle Time	5:49						
Other Service Call Types Handled (SRV 7c)							
	Month	YTD					
LIHEAP (SRV 7b)	2846	10,700					
Mental Health (SRV 7c)	333	1,032					
Total County-based and Other Calls Handled	12,927	42,352					
Staffing vs. Call Volume			Current Staff	Staff Needed Per Call	Staff Over/Short		
2-1-1 staff designated for calls handled across all counties contracts with the expectation of 42 calls per staff for an 8-hour shift.			16	11.6	4.42		
Grant Funded Services		Activity	Month	YTD	Annual Goal	Month Progress	Annual Progress
Cal-Fresh (SNAP) Application (SRV 3l)		53	15	58	350	4%	17%
Community Health Care Program / Medi-Cal Applications (SRV 3h)		27	10	31	70	14%	44%
First 5 Help Me Grow (HMG) Ages & Stages New Children Screened (SRV 5c)		48	30	88	125	24%	70%
2-1-1 Website Visitors		Month	YTD	Annual Goal	Month Progress	Annual Progress	
Duplicated Visitors (<i>i.e., accessing 2-1-1 e-services and database resources</i>)		31,072	91,222	225,000	14%	41%	
Referrals		Month	YTD				
Food-related Calls (SRV 7c)		940	3,138				
Health and Human Service Referrals (SRV 7c)		1301	4,022				
Housing and Homelessness Calls (SRV 7c)		342	1,097				
Utility Assistance Calls- Discount Internet or Utility (SRV 7c)		409	1,415				

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Total Other Services	2,992	9,672	
Explanation (Over/Under Goal Progress)			
<p>2-1-1 performs call handling services for several counties throughout the Central Valley in addition to the local county of Kern. The program has collectively achieved 23% of its annual target goal for counties call metrics. Internally, the program answers calls associated with homelessness assistance, outside of business hours, and completes a Quick Reference Tool to assign follow-up to Coordinated Entry System. Through its various scopes of work, the program provides application assistance, completes assessments, and conducts outreach to bring awareness of services within the community. Incoming calls, applications, and assessments are monitored and reviewed to determine appropriate methods and material needed for outreach events. The program remains committed to initial and renewal Medi-Cal applications through Kaiser's Community Health Care Program.</p>			
Program Strategic Goals		Progress Towards Goal	
<p>1. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.</p>		<p>The program seeks to captivate skilled candidates by streamlining the recruitment process of internal Human Resources. The program aims to offer competitive wages, language fluency and competency incentives, and opportunity for growth. 2-1-1 is staffed with 20 Full Time Information and Referral (IR) Specialists to handle Low-Income Home Energy Assistance and standard calls. The program enriches employees through strategic schedule planning, honoring traditions, and celebrating achievements or milestones. Additionally, it supports opportunities for professional development and an incentive for IR's who obtain certification as a Community Resource Specialist.</p>	
<p>2. Enhance the efficiency and effectiveness of our call center operations in the coming year by thoroughly evaluating and optimizing the use of our tools and technologies, including CRM systems. Focus will be placed on improving call handling performance, streamlining workflows, and identifying opportunities to align staffing levels with operational needs.</p>		<p>The program is in collaboration with the Information Systems Team to refine its processes and maximize technology by digitizing Food Pantry and Commodities resources, enhancing the Interactive Voice Response to allow callers to obtain food pantry sites without the requirement to communicate with a Specialist, and implementing a label maker to reduce the time dedicated to application mailers.</p>	
<p>3. Prioritize retaining existing contracts, such as partnerships with United Ways, while actively exploring and proposing new opportunities to better serve our community members. Leverage the full potential of the call center by pursuing additional fee-for-service contracts and expanding services to maximize impact and efficiency.</p>		<p>2-1-1 aims to achieve strengthened partnerships by effectively communicating, and meeting with partners and contract grantors to share performance data and discuss progress relative to its objectives, deliverables, and goals. The program is consistently working on meeting the reporting expectations of all funding sources and maintaining a trusting relationship to increase the opportunity for existing contracts to be retained. □</p>	
Program Highlights			
<p>The programs' average calls handled rate is 92% while its abandoned rate is 8% amongst seven (7) campaigns. The program is in the process of renewing the contract for one (1) of its county partners.</p>			

**Community Action Partnership of Kern
Monthly Report 2025**

Month	March-25	Program/Work Unit		Community School Partnership Program		
Division/Director	Pritika Ram	Program Manager		Que'Mesha Banner		
Reporting Period	January 1, 2025 - December 31, 2025					
Program Description						
The Community School Partnership Program (CSPP) provides comprehensive case management services to student-families enrolled in Bakersfield City School District's (BCSD) Community Schools. CSPP receives referrals from the community schools' Multi-Tiered System of Support and Family and Community Engagement (FACE) Liaisons. The program connects student-families with community-based services to address food insecurities, housing stability, and other essential needs. It is modeled after the Four Pillars of a successful Community School, aimed at mitigating the academic and social impacts of emergencies on local communities and enhancing school responsiveness to student and family needs.						
Additional Requested Services	Referral for ITIN	N/A		N/A		
BCSD Referral Type	M.T.S.S (0)	F.A.C.E (15)		OTHER (1)		
Direct Services	Month	YTD	Annual Goal	Month Progress	Annual Progress	
Families referred to Program (SRV 7c) One-time services	16	119	700	2%	17%	
Families Receiving Case Management Services (SRV 7a)	21	207	480	4%	43%	
Results-Oriented Management and Accountability (ROMA) Assessment	Month	YTD				
Families that completed Pre-assessment	7	39				
Families that completed Post-assessment	80	87				
Internal Referral Services (SRV 7c)	Month	YTD				
Total Families referred internally for Food and Nutrition (2-1-1 or CalFresh)	4	18				
Total Families referred internally for Housing (CES)	3	15				
Total families referred for Employment Resources (2-1-1 or external)	1	9				
Total Families referred internally for Childcare (Head Start)	1	6				
Total Families referred internally for Utility Assistance (Energy)	2	15				
Total Families referred to Friendship House afterschool/ mentorship program	0	1				
Families Receiving Emergency Food Boxes through CAPK Food Bank Pantry Partnership (SRV 5jj)	91	191				
Home Visits (SRV 2cc)	5	13				
Explanation (Over/Under Goal Progress)						
The program works closely with the funder for referrals by consistently collaborating with liaisons and the Multi-						

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Filtered System of Support for opportunities to provide wrap around case management to new families. Community School Partnership Programs' Leadership remains connected with BCSD Leadership to seek strategies in increasing program awareness within school sites. □

Program Strategic Goals	Progress Towards Goal
1. Elevate program standards and effectiveness by providing a minimum of 3-months and up to one year of case management services to families referred to program and ensure the case management flow chart is being followed and conducted promptly.	The criteria developed for food boxes aligns with emergent needs of the community to allow an increased focus on parent engagement in aim to enrich upon family goal setting. Case managers continue working towards following the standardized process in building and retrieving monthly and annual report details.
2. Implement Specific, Measurable, Achievable, Relevant, and Time-Bound (SMART) goals with participating families based on their needs outlined in ROMA assessment to reduce barriers and increase successful outcomes.	Case managers are encouraged to maximize their opportunity to utilize available tools to capture data for ongoing case management supports and implement assessments to gauge program impacts based on family progress for all cases prior to their closure.
3. Increase access to housing support and financial educational opportunities for families experiencing or at-risk of homelessness.	The program continues to network within school sites to and the community to maintain connections with familiar entities while exploring possibilities for additional housing resources.

Program Highlights

The Community School Partnership Program will come to a conclusion on 6/30/2025. The case manager at Dr. Martin Luther King Jr. Elementary has transitioned on 3/26/25. The case managers assigned to Emerson Middle School and McKinley Elementary will transition the beginning of April 2025. Each of the case managers have begun closing cases due to their transition. At that time there will be one (1) remaining case manager to support Stella Hills Elementary until their transition occurs.

**Application Status Report
March 2025**

Name	Description	Funder	Amount Requested	Amount Awarded	Decision Date	Status
FY25 Feeding America Local Consulting Services	The project aims to enhance CAPK Food Bank's advocacy efforts by securing expert consulting services to influence food security policies, strengthen legislative engagement, and expand coalition partnerships to combat hunger effectively.	Feeding America	\$80,000.00	\$20,000.00	3/21/2025	Awarded
Farmers Grant	This grant provides direct financial assistance to farmworkers and their families in Kern County, supporting access to essential services, resources, and opportunities that promote their long-term health, stability, and well-being. Through this initiative, we aim to better understand how direct financial support positively influences these families' ability to meet their nutritional needs and reduces their dependence on our pantry and commodity distribution programs. Our project aims to serve 20 low-income farmworker families, both employed and unemployed. The primary need addressed by this initiative is food insecurity, a common challenge faced by these families due to limited financial resources. To address this need, each participating family will receive weekly financial vouchers of approximately \$99 per week over 24 weeks.	Kern Community Foundation	\$50,000.00	\$0.00		LOI-Submitted
CARE for Kids	CAPK is requesting a budget of \$4,819.69 to purchase educational items for children ages 0-5. These items will be used in home-based activities with children who are case managed, focusing on developmental milestones, as well as during our Summer Bridge Kindergarten program to support school readiness.	careforkids.org	\$4,819.69	\$0.00		Pending
KFHC Community Grant Program- OFRC (Oasis Safe and Fresh Start Project)	The CAPK Oasis Family Resource Center (OFRC) will leverage these funds to provide critical support to families and individuals in need. The OFRC will purchase essential infant and toddler items, including car seats, formula, and pull-ups, ensuring that families can offer their children a safe and healthy start. In addition, the OFRC will utilize these funds to purchase emergency kits consisting of hygiene items and sleeping bags, to help the increasing number of unhoused and low-income individuals cope with crisis situations, reducing stress and improving physical and emotional health. This assistance will enable individuals and families in need to focus on stability and access further support, promoting long-term health and well-being.	Kern Family Health Care (KFHC)	\$5,000.00	\$ -		Pending
KFHC Community Grant Program- VITA Access for Medi-Cal Recipients	CAPK's Volunteer Income Tax Assistance (VITA) Program will utilize these funds to purchase four laptops and vital outreach materials, ensuring continuous tax support beyond the tax season for Medi-Cal recipients and underserved populations in the rural communities of Shafter, Wasco, McFarland, Delano, and Taft. This initiative will allow the VITA Program to extend appointments in these underserved, rural areas, where demand often surpasses availability after tax season.	Kern Family Health Care (KFHC)	\$5,000.00	\$ -		Pending
KFHC Community Grant Program- FHCC (Friendship House Aquatic STEM Project)	The CAPK Friendship House Community Center (FHCC) will utilize these funds to offer students enriching STEM (Science, Technology, Engineering, and Mathematics) focused aquatic lessons which will include a science-based curriculum, and online lessons to allow the students to explore the science of aquatic ecosystems, learn about biology, chemistry, and environmental science.	Kern Family Health Care (KFHC)	\$5,000.00	\$ -		Pending
KFHC Pathways to Support: Connecting Veterans and Community Resources	This project will address the immediate needs of veterans and non-veterans by providing food, hygiene services, gas cards, and bus passes at outreach events.	Kern Family Health Care (KFHC)	\$5,000.00	\$ -		Pending
KFHC Community Grant Program- (CES Meals and Hygiene Care Project)	CAPK Coordinated Entry Services (CES) will use these funds to purchase hygiene kits and easy-to-eat meals for our most vulnerable populations.	Kern Family Health Care (KFHC)	\$5,000.00	\$ -		Pending

**Application Status Report
March 2025**

KFHC Community Grant Program- SYC (Shafter Future STEM Leaders Project)	The Shafter Youth Center (SYC) will offer a Summer STEM (Science, Technology, Engineering, and Mathematics) program for 35 students, including an immersive field trip to the California Science Museum. KFHC funds will cover the cost of STEM kits and supplies, a chartered bus, student snacks, and the museum entry fees.	Kern Family Health Care (KFHC)	\$5,000.00	\$ -		Pending
KFHC Community Grant Program- EKFRFC (East Kern Traveling with Care Project)	KFHC funding for CAPK's East Kern Family Resource Center (EKFRFC) will directly address transportation challenges faced by East Kern Family Resource Center clients by providing bus passes, gas cards, infant car seats and other essential travel resources.	Kern Family Health Care (KFHC)	\$5,000.00	\$ -		Pending
KFHC Community Grant Program- Cal-AIM Health and Hygiene Project	The goal of the CAPK Cal-AIM Health and Hygiene Project will provide essential hygiene kits and food boxes to Medi-Cal eligible individuals to better support their nutrition, cleanliness and health.	Kern Family Health Care (KFHC)	\$5,000.00	\$ -		Pending
Workforce Innovations Grant	The National Alliance to End Homelessness (NAEH) Workforce Innovations Grant offers up to \$50,000 to support workforce development in the homeless services sector. The funding is designed to address staffing challenges such as high turnover, recruitment difficulties, and job retention by supporting training programs, mentorship initiatives, staff incentives, and wellness activities. CAPK will apply for this grant on behalf of the M Street Navigation Center to help reduce staff turnover and enhance workforce stability.	National Alliance to End Homelessness	\$50,000.00	\$ -		Pending
Fresh Produce Relief Initiative	CAPK seeks \$10,000 from Anthem's Food Insecurity Grant to purchase and distribute fresh, locally grown produce in response to the March 2025 suspension of USDA food shipments to California food banks. This initiative will offset the loss of federal produce support and ensure access to high-quality, nutritious food for Kern County's most vulnerable populations, particularly those in rural and underserved areas. The grant will fund direct produce purchases from local farms for distribution across CAPK's 208-site partner network.	Anthem Blue Cross	\$10,000.00			Research
Homeless Veterans Reintegration Program (HVRP)	HVRP grant funds will be used to support the operation of the Stand Down event, which is designed to provide direct, immediate services such as food, clothing, employment assistance, and medical care to veterans in need.	U.S. Department of Labor	\$7,000.00	0	4/30/2025	Research
Sister Phyllis Hughes Endowment for Special Needs	The Friends of Mercy Foundation Grants Program aims to assist vulnerable populations such as children, women, and the elderly. CAPK is requesting \$10,000 to expand services at the Oasis Family Resource Center (OFRC) in Ridgecrest, CA. This funding will provide essential baby items, emergency supplies, and adult diapers to low-income families and seniors in this remote area. The grant would support 30 families with baby essentials, 150 individuals/families with hygiene kits and emergency supplies, and 50 seniors with adult diapers, improving access to necessities and enhancing community health and well-being for those facing financial and geographic challenges.	Friends of Mercy Foundation	\$10,000.00	0	4/14/2025	Research
Oasis Baby Shower	The Oasis Family Resource Center will use funds to host baby shower event and purchase baby supplies for 25 low-income pregnant women in Ridgecrest, CA.	First 5 Kern	\$5,000.00	0	4/16/2025	Research
PATH CITED	If awarded, these funds will expand Enhanced Case Management and Community Support Services for CAPK's CalAIM program.	California Department of Healthcare Services (DHCS)	\$0.00	0	5/2/2025	Research
HomeKey +	To sustain and expand Permanent Supportive Housing (PSH) for Veterans and individuals with mental health or substance use disorders who are at risk of or experiencing homelessness.	CA Department Housing and Community Development	\$1.00	0	5/30/2025	Research

**Community Action Partnership of Kern
Small Funding Request (\$50,000 or less per year)
March 2025**

Community Action Partnership of Kern			
Funding Type	Public	CAPK Program	CVAF
Funding Agency	U.S. Department of Labor – Veterans’ Employment and Training Service (VETS)	Project Name	2025 Kern County Veterans Stand Down
CFDA	17.805	Target Population	Homeless and At-Risk Veterans in Kern County and surrounding areas
Request	\$7,000	Division Director	Deb Johnson
Award Period	Sept 1, 2025 – Dec 31, 2025	Program Manager	Vanessa Webster
Description	A one-day resource event offering direct services to homeless and at-risk veterans, including health screenings, housing referrals, mental health support, employment assistance, and VA benefits counseling. The event also includes meals, hygiene support, transportation, and on-site service providers to facilitate housing and employment access.		

Community Action Partnership of Kern			
Funding Type	Private Foundation / Corporate Grant	CAPK Program	Food Bank
Funding Agency	Anthem Blue Cross	Project Name	Fresh Produce Relief Initiative
CFDA	N/A	Target Population	Low-income families, children, seniors, migrant agricultural workers, and residents of food deserts in Kern County
Request	\$10,000	Division Director	Susana Magana
Award Period	TBD	Program Manager	Kelly Lowery
Description	CAPK seeks \$10,000 from Anthem’s Food Insecurity Grant to purchase and distribute fresh, locally grown produce in response to the March 2025 suspension of USDA food shipments to California food banks. This initiative will offset the loss of federal produce support and		

**Community Action Partnership of Kern
Small Funding Request (\$50,000 or less per year)
March 2025**

	ensure access to high-quality, nutritious food for Kern County’s most vulnerable populations, particularly those in rural and underserved areas. The grant will fund direct produce purchases from local farms for distribution across CAPK’s 208-site partner network.
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Funding Type	Private	CAPK Program	Oasis FRC
Funding Agency	Friends of Mercy Foundation	Project Name	Sister Phyllis Hughes Endowment for Special Needs – Friends of Mercy Foundation Grants Program
CFDA	N/A	Target Population	Low-income families in Ridgecrest, with a focus on infants and seniors
Request	\$10,000	Division Director	Freddy Hernandez
Award Period	July 2025- June 2026	Program Manager	Eric Le Barbe
Description	The Friends of Mercy Foundation Grants Program aims to assist vulnerable populations such as children, women, and the elderly. CAPK is requesting \$10,000 to expand services at the Oasis Family Resource Center (OFRC) in Ridgecrest, CA. This funding will provide essential baby items, emergency supplies, and adult diapers to low-income families and seniors in this remote area. The grant would support 30 families with baby essentials, 150 individuals/families with hygiene kits and emergency supplies, and 50 seniors with adult diapers, improving access to necessities and enhancing community health and well-being for those facing financial and geographic challenges.		

**Community Action Partnership of Kern
Small Funding Request (\$50,000 or less per year)
March 2025**

Funding Type	Nonprofit	CAPK Program	Oasis Family Resource Center
Funding Agency	First 5 Kern	Project Name	Oasis Baby Shower
CFDA	N/A	Target Population	Expecting mothers
Request	\$5,000	Division Director	Freddy Hernandez
Award Period	June 2025-July 2026	Program Manager	Eric Le Barbe
Description	The Oasis Family Resource Center will use funds to host baby shower event and purchase baby supplies for 25 low-income pregnant women in Ridgecrest, CA.		

Funding Type	Private	CAPK Program	Oasis FRC
Funding Agency	CARES for Kids.org	Project Name	Educational Items
CFDA	N/A	Target Population	Children
Request	\$4,819.69	Division Director	Freddy Hernandez
Award Period	May 2025 – May 2026	Program Manager	Eric Le Barbe
Description	CAPK is requesting a budget of \$4,819.69 to purchase educational items for children ages 0-5. These items will be used in home-based activities with children who are case managed, focusing on developmental milestones, as well as during our Summer Bridge Kindergarten program to support school readiness.		

Funding Type	Private	CAPK Program	Food Bank
Funding Agency	Kern Community Foundation	Project Name	Farmer workers Grant
CFDA	N/A	Target Population	Farmers in Wasco
Request	\$50,000	Division Director	Susana Magana
Award Period	June 2025 – December 2025	Program Manager	Kelly Lowery
Description	Through this initiative, we aim to better understand how direct financial support positively influences these families' ability to meet their nutritional needs and reduces their dependence on our pantry and commodity distribution programs. Our project aims to serve 20 low-income farm worker families, both employed and unemployed. The primary need addressed by this initiative is food insecurity, a common challenge faced by these families due to limited financial resources. To address this need, each participating family will receive weekly financial vouchers of approximately \$99 per week over 24 weeks. Minor adjustments in the final payment will ensure the direct		

**Community Action Partnership of Kern
Small Funding Request (\$50,000 or less per year)
March 2025**

	financial support totals exactly \$47,619. Additionally, we request \$2,381 (5% of direct costs) for indirect administrative costs, bringing the total requested funding to exactly \$50,000.
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Recommendation	
Recommendation	Staff recommends approval to submit the small funding application(s) up to \$50,000 per year and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Date Presented/Approved

Policy Council: _____ PRE Presentation : _____ B&F Approval: _____ Board Approval: _____

**Community Action Partnership of Kern
Monthly Report 2025**


Month	March-25	Program/Work Unit		Head Start Preschool & Early Head Start		
Division/Director	Head Start/State Child Development Division/ Yolanda Gonzales	Program Design and Management Administrator		Robert Espinosa		
Reporting Period	March 1, 2025 - March 31, 2025					
Program Description						
Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home-based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.						
Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)		Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment		749	753	753	99%	
Disabilities		248 (YTD)	10%	10%	35%	
Over Income 101%-130% (up to 35%)		24	n/a	n/a	3%	
Over Income 131% and up (up to 10%)		61	n/a	n/a	8%	
Head Start Preschool (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)		Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment		936	936	936	100%	
Disabilities		103 (YTD)	10%	10%	11%	
Over Income 101%-130% (up to 35%)		22	n/a	n/a	2%	
Over Income 131% and up (up to 10%)		82	n/a	n/a	8%	
Home Visiting Program (SRV 2cc, 7a)		Monthly	Year-To- Date	Annual Goal (Contract Limit 310)	Annual Progress (Calendar)	Annual Progress (Program Year)
Enrollment		271	355	298	76%	119%
Central Kitchen		Total Meals Delivered		Breakfast	Lunch	Snack
Meals and Snacks		64,137		23,843	19,039	21,235
Child and Adult Care Food Program (CACFP) (Note: The data represents information from February 2025)		Total Meals Delivered		Meals Allocated (CACFP/HS)	# of Meals Served	% of Meals Served
Meals and Snacks (SRV 5ii)		69,776		48,397/21,379	53,525	77%
Household Services		Month	YTD			
Eligibility Determination (SRV 7b) (January 2025-December 2025)		233	453			
Total Community Services		233	453			
Explanation (Over/Under Goal Progress)						
For March 2025, we have met our goals with our full-enrollment initiative. This is the third consecutive month reaching the benchmark set by the Office of Head Start. Direct service staffing (teaching staff) continues to trend in a positive direction.						

**Community Action Partnership of Kern
Monthly Report 2025**

Progress Towards Goal	
Goal: School Readiness	<p>Objective : The program will develop a dual-language framework and will strengthen the ability of staff to work with dual-language learners.</p> <p>Progress: Home language identified through questionnaire upon child's assessment. Discussions are had with parents, dual language staff available, and therapists and parents are eager to accommodate and learn home language.</p>
Program Description	
<ol style="list-style-type: none"> 1. A letter was received from the Office of Head Start stating the Focus Area 1 review will commence on the week of May 5, 2025. 2. The Head Start Program finalized the Reduce, Reuse, Recycle study some of our centers had "WOW" experiences, as outlined in the lesson plan, by having children visit the recycle center with their family. We are now transitioning to the Sign study. 3. The Early Head Start Program is exploring the "bags" guide as outlined through Creative Curriculum, as they implement the cognition school readiness goal. 4. Child assessments will be finalized in April and a parent conference will be taking place shortly thereafter. 5. On March 1, 2025, the Family Engagement team attended the California City Resource Fair to help promote Head Start and help build our enrollment waitlist. Additionally, on said date, Head Start staff participated in the following recruitment events: Bakersfield City School District PJ Run, California City Spread the Love Winter Health Check-In, and the Hall Ambulance 60th Anniversary event in Arvin. 6. On March 4, 2025, Read Across America commenced. 7. On March 7, 2025, the ReadyRosie Family Workshop was offered at the Rosmanond Center. The team presented "Ready for Kindergarten", and families learned how to plan family routines and habits, building blocks of kindergarten readiness, fine and gross motor skills, social emotional development, and how to play meaningful games that help build skills to be ready for kindergarten. 8. On March 13, 2025, Enrollment and Attendance staff conducted outreach in Arvin, Delano, and Shafter to enhance enrollment and expand the waitlist. 9. On March 15, 2025, Head Start staff participated in the Superheroes Super Health Fair in Lamont. 10. On March 19, 2025, Dr. Kirk conducted training with staff. He discussed information about ignoring negative behaviors and praising positive behaviors, stating that attention is more important to a child. Dr. Kirk also spoke about the left brain and the right brain and how our right brain is stuck in the past to how we were raised by our parents. 11. On March 20, 2025, Dr. Kirk conducted training with parents at the Delano center. He provided techniques they can implement with children, such as being in proximity and speaking at eye level, using a firm voice with two- or three-word instructions, ignoring negative behaviors, and praising the appropriate behaviors. Also, discussed was the importance of sharing concerns with parents in hopes of opening referrals and getting children evaluated. Staff present shared information on Autism services around town. 12. On March 21, 2025, the Nutrition team and other departments collaborated to plan for the Nutrition Advisory Committee Meeting in May 2025. 13. On March 24, 2025, a ReadyRosie workshop was conducted at the Delano center where families learned the characteristics of attentive listening skills and inattentive listening skills and how parents can plan on how they can show their children that they are listening. The listening skills learned in the workshop helped parents understand the benefits, such as: how we can be more aware of the perspectives around us as well as our own experiences, how it can reduce anxiety and depression in children, and how it can help children build relationships. 14. On March 27, 2025, Enrollment and Attendance staff participated in the Affordable Housing even in Wasco. 15. On March 28, 2025, Enrollment and Attendance staff participated in the GROW Academy Health & Wellness Fair in Shafter. 	



MEMORANDUM

To: Program Review and Evaluation Committee


From: Rosa Guerrero, Administrative Analyst

Date: April 9, 2025

Subject: *Agenda Item 5d.*: Kern County and San Joaquin Head Start Community Assessment 2025 – **Info Item**

The Office of Head Start (OHS) requirement Part 1302 requires an annual review and update of the community assessment to reflect significant shifts in community demographics, needs, and resources that may impact program design and service delivery, as well as the availability of publicly funded pre-kindergarten services. The updated assessments for both Kern County and San Joaquin County are conducted in collaboration with CAPK's Community Development team and utilize the most recent U.S. Census and Community Needs Survey data to evaluate how the community meets the needs of parents and/or guardians and children. Topics of special consideration, as required by the OHS, include children experiencing homelessness, children in foster care, and children with disabilities.

This update will inform any services gaps and necessary changes to our program options. Additionally, it will continue to provide a comprehensive service delivery plan that supports school readiness for children ages zero to five, while focusing on communities most in need. The program is funded by several sources: the California Department of Education, California Department of Social Services, U.S. Department of Agriculture and OHS. The San Joaquin County Office of Education also provides funding but is applicable to services specifically within San Joaquin County. CAPK will manage the development, implementation, and evaluation of early learning theories that are researched-based.

This program supports the state and county efforts to improve communities by promoting educational opportunities that enrich the lives of children and their families. The report will support the delivery of services for the funding period beginning on March 1, 2026, and ending on February 28, 2027.

Attachments:

Kern County Head Start Community Assessment 2025
San Joaquin County Head Start Community Assessment 2025



Community Assessment Kern County

2025



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Executive Summary (2025 Review and Update)

Community Action Partnership of Kern (CAPK) has been serving low-income people and families since 1965. As the dedicated poverty fighting agency in Kern County, the Agency provides quality, life changing services through an array of programs designed to meet basic needs as well as empower people and families to improve their lives. CAPK's Head Start Program (Early Head Start and Head Start Preschool) plays a crucial role in the fight against poverty by giving children and families the support they need for children to be successful academically and throughout their lives.

CAPK's Head Start Program's mission is to "provide rich, high quality early learning experiences to a diverse population of children aged from birth to five. We will promote access to comprehensive services with a holistic focus on the family by encouraging family engagement, supporting school readiness, and instilling self-reliance in children and their families." CAPK's Head Start Program provides high quality early childhood education to children from prenatal to five years-old through part-day, full-day, and home-based options.

For this assessment, CAPK's Head Start Program used primary and secondary data sources to identify community needs of Kern County low-income children and families. Findings will assist CAPK to identify and respond to gaps in services and emerging needs in the community for low-income EHS/HSP eligible children and families. The data and analysis are used to guide CAPK's strategic planning process to better serve Early Head Start and Head Start Preschool (EHS/HSP) children and families.

In accordance with the requirements of 45 CFR Part 1305 Section 1305.3(e), 1302.11(b), the CAPK's Head Start Program's 2023 Community Assessment Update was completed and approved by the Head Start Policy Council Planning Committee on August 22, 2023, and the CAPK Program Review and Evaluation Committee on September 13, 2023.

When comparing the current findings to the previous assessment, there has been extraordinarily little change in the determinants of needs affecting Head Start Program eligible children and families, except for homelessness. In Metro Bakersfield, the number of people who are homeless rose by 42% over the previous year, driven by a 108% jump in the number of unsheltered homeless people. Rural homelessness rose by 131%.

Another notable change is the increase in transitional kindergarten public school enrollments. There has been a 38% increase over the past several years.

KEY FINDINGS

The results of the needs analysis of Kern County confirm the continued need in the County for Head Start Program services for low-income children and families. The Head Start Program is an important part of community efforts to break the cycle of poverty by providing low-income preschool children and their families with a wholistic approach to help them meet their emotional, social, health, nutritional and psychological needs.

2025 Update:

- **Kern County is a large and geographically diverse county with a high need for services in rural communities.** (No change from previous data)
- **Approximately 7.3% (66,329) of Kern’s children are ages 0-5 years.** (Previously 8% or 68,000; slight decrease)
- **The 0-5 years population has decreased slightly overall in Kern County, California, and the United States between 2019-2022.** (Previously listed as 2019-2022, no major shift)
- **An estimated 80.3% of residents are native-born in the United States, while 19.7% are foreign-born.** (Previously 79.4% native-born; slight increase in native-born population)
- **Of Kern County residents, 13% have less than a high school education.** (No change from previous data)
- **Approximately 44.8% of residents that use a language other than English at home speak Spanish.** (Previously 44%; slight increase)
- **The unemployment rate has decreased in recent years but remains high at 8.4%, compared to the State of California.** (Previously listed at 6.7%; unemployment has risen)
- **Kern County median household income has risen to \$63,883 in 2022 but remains \$10,728 less than the United States and \$26,734 lower than the State of California.** (Previously \$58,824 in 2022; median income has increased)
- **In 2023, 19.3% of Kern residents lived in poverty.** (Previously 18.6% in 2022; poverty has increased slightly)
- **Single female-headed households with children under the age of 5 experienced poverty at five times the rate of married couples with children under 5.** (No change from previous data)
- **An estimated 16,893 of Kern children ages 0-5 years live in poverty.** (Previously 21,994 children; significant decrease)
- **An estimated 89% of children ages 0-5 who live in communities served by CAPK’s Head Start Program live in poverty.** (No change from previous data)
- **At least 15.5% of working residents in Kern County are living in poverty (working poor).** (Previously 15.8%; slight decrease)
- **Most (93.4%) of Kern County residents have health insurance.** (Previously 98.7%; slight decrease in insured population)

- **Access to health care remains an issue throughout the County with a ratio of one primary care physician per 2,020 residents.** (No change from previous data)
- **Kern County ranks 53rd of 58 California counties for worst health outcomes.** (No change from previous data)
- **The results from the CAPK 2023 Community Needs survey are consistent with the overall needs identified in the Head Start Program Community Assessment.** (No change from previous data)

METHODS

In 2023, the Community Action Partnership of Kern (CAPK) Head Start/State Child Development (HS/SCD) Division completed a comprehensive community assessment and report detailing the most current data and source material available. The Community Assessment provided a detailed understanding of the characteristics of Kern County's children and families, their childcare needs, and the conditions that impact their health, development, and economic stability.

This Community Assessment includes updated statistics and considerations of county and incorporated community population numbers, household characteristics and relationships, estimates of income eligible children, disability, educational attainment, health, child welfare, prenatal health, homeless children, and families, and Early Head Start and Head Start Preschool program information. Wherever possible data was sought for the 0-3 and 3-5 age groups, (areas that this age breakdown for data was not available, are noted throughout the report.

The primary data source (unless otherwise cited) for the 2022 Community Assessment Update is the U.S. Census Bureau American Community Survey (ACS), 2019 ACS 1-year Estimates and 2018-2022 ACS 5-year Estimates. Other sources of local, state, regional, and national data and intelligence are cited throughout the report and presented in the "Work Cited" page. CAPK's Early Head Start and Head Start Preschool Program 2023/2024 Information Reports (PIR) was used for data related to EHS/HSP.

CAPK performs a comprehensive bi-annual community needs survey of clients, staff, and Agency partners. Along with the 2024-2025 CAPK Community Needs Survey, CAPK held focus groups in select locations of Kern County to gain deeper understanding and insights of the survey results. Findings from the 2024-2025 survey and focus groups are included in this current report.

AGENCY OVERVIEW

Established in 1965, CAPK is a private nonprofit 501(c)(3) corporation. In carrying out its mission *to provide and advocate for resources that will empower the members of the communities we serve to be self-sufficient*, CAPK develops and implements programs that meet specific needs of low-income individuals and families.

CAPK is one of the largest nonprofit agencies in Kern County and one of the oldest and largest Community Action Agencies in the United States. Originating as the Community Action Program Committee of Kern County in 1965, CAPK later became the Kern County Economic Opportunity Corporation, and in 2002 became the Community Action Partnership of Kern.

CAPK operates in seven divisions, which include Head Start/State Child Development (HS/SCD); Health and Nutrition Services; Administration; Finance; Human Resources; Operations; and Community Development. Early Head Start and Head Start Preschool programs are operated under the HS/SCD Division.

As Kern County's federally designated Community Action Agency in the fight against poverty, CAPK provides assistance to over 100,000 low-income individuals annually through 16 direct-service programs including but not limited to 2-1-1 Kern County; CalFresh Healthy Living Program; the East Kern Family Resource Center; Energy; CAPK Food Bank; Friendship House Community Center; Early Head Start/Head Start Preschool; Migrant Childcare Alternative Payment; Shafter Youth Center; CAPK Volunteer Income Tax Assistance (VITA); and Women, Infants and Children (WIC) Supplemental Nutrition.

CAPK has offices located in 27 cities/communities in Kern County and offers services at over 100 sites. The Agency also operates programs in other counties in the San Joaquin Valley including Migrant Childcare Alternative Payment (MCAP) Program, enrolling families through six Central Valley counties that include Kern, Madera, Merced, Tulare, Kings, and Fresno; WIC program services in San Bernardino County; and 2-1-1 Information and Referral Helpline in Kings, Tulare, Stanislaus, and San Diego Counties. In 2015 CAPK's EHS program expanded to San Joaquin County (Stockton, Lodi, and Lathrop). The information below further details CAPK's programs.

CAPK Service Delivery:

2-1-1 Kern County: 24/7 information and referral service that provides residents with comprehensive information and linkage to community health and human services at no cost. In addition to live phone operators, 2-1-1 Kern has a database of over 1,500 social service agencies that is available to the public through the 2-1-1 Kern Online Resource Directory at www.capk.org/211kerncounty. Additionally, Kern is the Homeless Coordinated Entry Services provider in partnership with the Kern County Homeless Collaborative.

CAPK Food Bank: Provides emergency food assistance to eligible food-insecure Kern County residents through a network of over 130 pantry and commodity distribution sites. Food Bank also operates a senior food program providing over 3,500 seniors with healthy and nutritious food each month. Community support as well as volunteer hours are essential to the operation of the Food Bank, which is the third largest food bank in California.

Energy Program: Assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education, at no cost to the participant. Weatherization services include weather stripping; repair or replacement of windows and doors; heating and cooling; and energy efficient appliances, stoves, and refrigerators.

East Kern Family Resource Center: Case management to east Kern County families identified by Child Protective Services as high-risk for child abuse and/or neglect. Other services and programs offered at the center include the Financial Empowerment for Families program and school readiness for prekindergarten-age children. An emergency supplies closet and referral services are also provided to individuals and families in the community who require assistance with basic and other needs.

Friendship House Community Center and Shafter Youth Center: Educational and recreational activities are provided to children ages 6-18 from low-income families at community centers in southeast Bakersfield and Shafter. Activities and programs for children, adults and families include youth after-school, summer and pre-employment programs, parenting classes, nutrition education, sports, mentoring, community gardens, and access to social services.

Early Head Start and Head Start Preschool: High quality early childhood education for children from pre-natal to age five through part-day, full-day, and home-based options. The program uses a wholistic approach by not only addressing the needs of the child, but also teaching parents to become advocates and self-reliant providers for their children through its Parent Policy Council and Family Engagement programs.

Migrant Childcare Alternative Payment (MCAP) Program: A voucher-based childcare program that allows migrant, agriculturally working families to choose the best childcare option for their situation. Parents can enroll one time and use the vouchers to access childcare as they travel throughout the state for employment.

Volunteer Income Tax Assistance (VITA): Free tax preparation and e-filing for low- and medium-income individuals and families. VITA also assists eligible clients to take advantage of the Earned Income Tax Credit (EITC), thereby increasing the amount of their tax return and boosting the local economy. All VITA services are provided through trained IRS-certified staff and community volunteers.

Women, Infants, and Children (WIC) Supplemental Nutrition Assistance: Provides free nutrition education, breast feeding support, and food vouchers for infants, children, and women who are pregnant, postpartum, or breast feeding and who are at nutritional risk. Foster parents, grandparents, and single parents can apply on behalf of their children.

CAPK's Programs:

Homeless Services: in partnership with the County of Kern, CAPK operates a new 150-bed homeless Low Barrier Navigation Center on M Street in Bakersfield. This 24-hour shelter offers housing, meals and an array of mental health, medical care and economic assistance to unsheltered homeless people including those with partners and pets.

CalFresh Healthy Living: CAPK CalFresh Healthy Living improves the nutritional health of low-income Kern County residents by providing access to nutrition education, physical activity education, and training that will help build a healthy, knowledgeable community.

Community Schools Partnership Program: in partnership with Bakersfield City School District, CAPK provides direct wrap around case management to students and families. The program links families to community-based services addressing food insecurities, housing stability, or other related basic services.

Cal AIM: is a new initiative by the Department of Health Care Services (DHCS) to improve the quality of life and health outcomes of Medi-Cal beneficiaries by implementing broad delivery of system, programmatic, and payment system reforms.

Adult Re-Entry (ARG) Program: this program provides funding for community-based organizations to deliver reentry services for people formerly incarcerated in state prison.

CAPK's EHS/HSP serves over 2,800 children and their families at 36 locations across Kern County. Children and families also have access to CAPK's network of comprehensive programs and services, all of which are in place to assist and empower families towards self-sufficiency.

External Services (transportation resources and responsive support)

CAPK has a large network of external resources to refer clients to, ranging from mental health to legal assistance. While Kern County does not have a free public transportation service, voucher assistance can be found for individuals and families in need. CAPK's 2-1-1 program helps residents find transportation options for medical appointments, employment, and other needs. Kern County's public transportation options are: Golden Empire Transit (GET), Kern Transit, Amtrak, and Greyhound. The Kern Regional Center provides transportation services for people with developmental disabilities. Appropriate external referrals are made to meet client's needs.

Kern County has an abundant list of providers of services for low-income families and children. CAPK 2-1-1 Information and Referral Helpline has a database of over 1,500 social services and other agencies that people can be linked to through calling 2-1-1 or on the CAPK 2-1-1 web page www.capk.org. Common resources for Kern families include Addiction Resource Center, Alliance Against Family Violence, Bakersfield Homeless Center, Clinica Sierra Vista, Department of Fair Housing and Employment, Delores Huerta Foundation, Ebony Counseling Center, Kern County Behavioral Health, Kern County Department Of Human Services, Employers Training Resources, Family Growth Counselling, Independent Living Center of Kern County, New Advances for People with Disabilities, Operation Fresh Start, Salvation Army, Social Security administration, Bakersfield American Indian Health Project, and many more.

CAPK Communications and Outreach (Communication Methods and Modalities)

CAPK utilizes its Interagency Referral Management (IRM) System to provide clients with internal referrals without the client having to visit a second program site to receive CAPK services. The Head Start department has received 29 referrals from January – October of 2024. That means 29 households have received CAPK services through another program and were referred to the Head Start Program to fulfill their early childhood education need. CAPK's Head Start Program engages with current and future clients by attending and hosting community events, door-to-door canvassing, newsletters, and social media. From February – October 2024, the Head Start department has attended a total of 86 events. Flyers are distributed throughout different locations such as WIC sites, libraries, dental clinics, and medical centers in English and Spanish.

The Head Start department works closely with CAPK's Communications and Marketing Team to strategize communication methods to increase awareness and enrollment. The Communications and Marketing team assists Head Start in publishing targeted ads, commercials, and newsletters to build engagement within the community. In addition to these efforts, the Communications and Marketing Team has worked on rebuilding CAPK's Head Start landing page, making it electronically accessible for clients to learn more about Head Start and/or submit their applications electronically. These communication methods have improved Head Start's ability to reach out to the community and make their services, events, and enrollment easily accessible. Traditional communication methods are still made available for families who are not able to access the internet or electronic devices. This is to say that CAPK's Head Start Team provides all methods of communication to meet clients at their point of need.

Table 1. CAPK Kern County Early Head Start and Head Start Preschool Locations

EHS/HSP Site Name	Address
Administration Office	1300 18 th St., Ste. 200, Bakersfield, CA 93301-4510
Alberta Dillard	5704 Pioneer Dr., Bakersfield, CA 93306-6546
Alicante	7998 Alicante Ave., Lamont, CA 93241-1744
Angela Martinez	4032 Jewett Ave., Bakersfield, CA 93301-1114
Bakersfield College	1801 Panorama, Bakersfield, CA 93305-1219
Blanton	315 E. 18th St., Bakersfield, CA 93301-5610
Broadway	929 Broadway St., Wasco, CA 93280-1809
California City	9124 Catalpa Ave., California City, CA 93505-2781
Cleo Foran	1410 11th St., Bakersfield, CA 93304-1432
Delano	1835 Cecil Ave., Delano, CA 93215-1519
Escuelita Hernandez	909 Castro Lane, Bakersfield, CA 93304-4214
Fairfax	1500 S. Fairfax Rd., Bakersfield, CA 93307-3151
Garden Pathways	1130 17th St., Bakersfield, CA 93301-4607
Harvey L. Hall	315 Stine Rd., Bakersfield, CA 93309-3268
Heritage Park	2320 Mt. Vernon Ave., Bakersfield, CA 93306-3300
Martha J. Morgan	3811 River Blvd., Bakersfield, CA 93305-1004
Oasis	814 North Norma, Ridgecrest, CA 93555-32509
Pete H. Parra	1825 Feliz Dr., Bakersfield, CA 93307-3577
Primeros Pasos	1111 Bush St., Arvin, CA 93203-2056
Rosamond	2584 Felsite, Rosamond, CA 93560-7688
San Diego	10300 1/2 San Diego St., Lamont, CA 93241-1743
Shafter EHS	459 E. Euclid Ave., Shafter, CA 93263-2777
Shafter HS	452 W. Los Angeles Ave., Shafter, CA 93263-2590
Sterling	3000 Sterling Rd., Bakersfield, CA 93306-4569
Stockdale HS	5 Real Rd., Bakersfield, CA 93309-1814
Sunrise Villa	1600 Poplar Ave., Wasco, CA 93280-3405
Taft	819 6th St., Taft, CA 93268-2305
Taft College	29 Cougar Ct., Taft, CA 93268-2100
Tehachapi	1120 S. Curry St., Tehachapi, CA 93561-2300
Vineland	14327 S. Vineland Rd., Bakersfield, CA 93307-9463
Virginia	3301 Virginia Ave., Bakersfield, CA 93307-2931
Willow	401 Willow Dr., Bakersfield, CA 93308-4761

Source: CAPK Operations

KERN COUNTY OVERVIEW

Kern County is in Central California, at the southern end of the San Joaquin Valley. At 8,172 square miles, Kern is California’s third-largest county by land area. Terrain varies dramatically within the County, from the valley lowlands to the mountain peaks of the southern Sierra Nevada, to arid stretches of the Mojave Desert. Because of this geographic diversity, the county has a wide range of climates, determined largely by elevation and precipitation. Summer temperatures often reach over 100 degrees on the valley floor and in the Mojave Desert, and winter temperatures drop into the teens in the higher mountains.

POPULATION

There are 906,883 people living in Kern County with most residents living in Bakersfield, the County’s major metropolitan area. A total of 10 other cities containing about 20% of the population and the remaining residents (38%) live in unincorporated mostly rural areas of the county. Approximately **68,078** of the County’s residents are **under the age of 5** years; 220,293 are ages 5 to 19; 518,253 are ages 20 – 64; and 99,020 are ages 65 and over.

Figure 1. Kern County Population

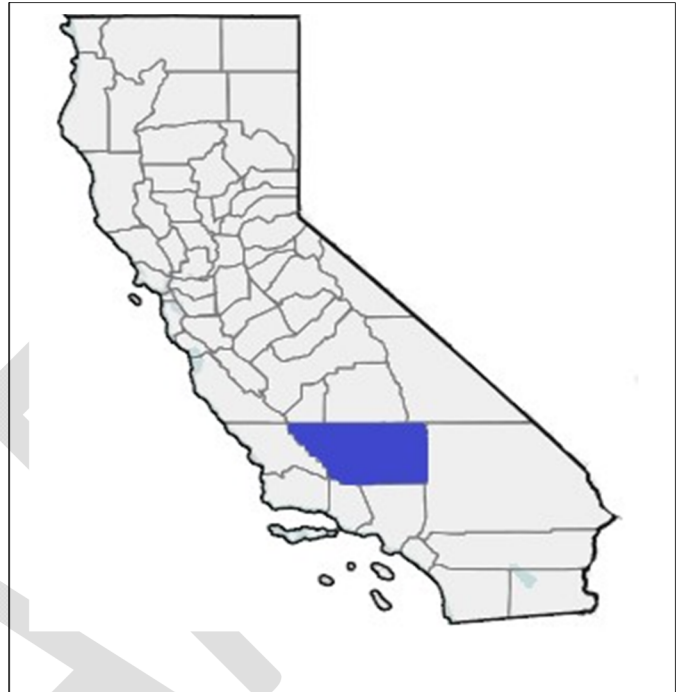
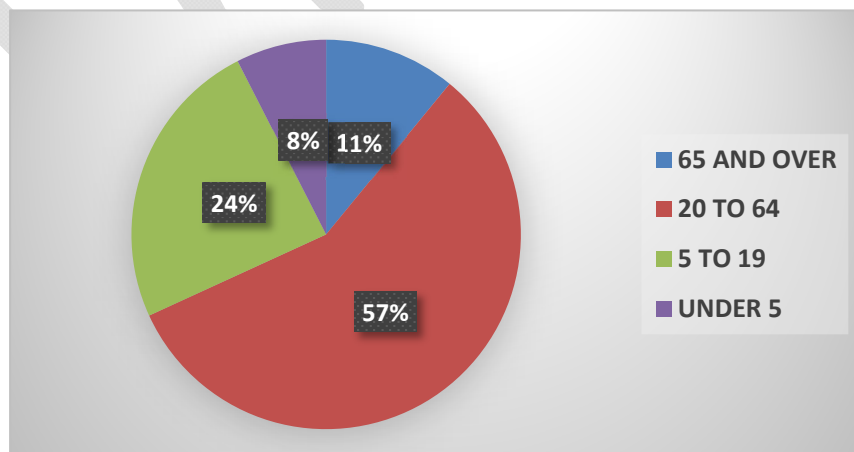


Figure 2. Kern Population Age Distribution



Source: US Census American Community Survey 2022, 5-Year Estimates

Of the estimated **68,078** children ages 0 to 5 in Kern County, approximately **60% are in the 0-2 years age group** (kids.data.org). Gender for children in the 0-5 age group is almost even with 49% female and 51% male.

POPULATION GROWTH

The Kern County’s overall population growth from 2012-2022 is similar to trends for the State and Nation. Noteworthy, the 0-5 population has decreased at the county, state, and national level.

Table 2. Population Growth Comparison

Location	2012	2022	Growth
Kern	839,631	905,644	7.8%
California	37,659,181	39,455,353	4.7%
United States	309,138,711	329,725,481	6.6%
Children Ages 0-5			
Kern	71,484	68,078	-4.7%
California	2,527,752	2,350,335	-7.0%
United States	20,137,884	19,423,121	-3.5%

Source: US Census American Community Survey 2022, 5-Year Estimates

RACE/ETHNICITY

The Kern County’s racial and ethnic composition is diverse. After White, the second largest Racial/Ethnic group is Hispanics/Latino (53.3%), compared to 39% of California’s population and 18% of the United States. The smallest group are Native Hawaiian/Pacific Islander at .2% in Kern County and the United States and .4% in California.

Table 3. Kern County Race and Ethnicity

Race/Ethnicity	All Residents
White	62.3%
African American	5.4%
American Indian or Alaska Native	1%
Asian	4.8%
Native Hawaiian or Other, Pacific Islander	.1%
Hispanic or Latino	54.7%
Some Other Race	13.8%

Source: US Census American Community Survey Estimates 2022, 5-Year Estimates

Kern County has seen growth in most race/ethnicities with Native Hawaiians and other Pacific Islanders seeing the highest percent rate of growth, followed by Asians. The only decrease was in American Indian and Alaskan Native groups. Whites and Hispanics grew at almost the same rate, with Hispanics seeing slightly more growth.

Table 4. Kern Population Change by Race/Ethnicity, 2017-2021

Race/Ethnicity	Percent Change
White	-15.6%
Black or African American	-1%
American Indian and Alaska Native	-1.1%
Asian	-1.1%
Native Hawaiian and Other Pacific Islander	-.5%
Hispanic or Latino (of any race)	6.9%

Source: US Census American Community Survey 2022, 5-Year Estimates

NATIVITY AND FOREIGN BORN

In Kern County, 79.4% of the population (719,419 individuals) were born in the United States, while 19.7% (177,999 individuals) were foreign-born. Of the county's foreign-born population, 61.3% (109,135) are not U.S. citizens.

LANGUAGE

According to the most recent data from the U.S. Census Bureau's American Community Survey **(ACS) for 2019-2023**, approximately 45.2% of Kern County residents aged 5 and older speak a language other than English at home, showing a slight increase from 44.3% reported in the **2018-2022 ACS data** with most of these comprised of Spanish speakers (88.5%). The next most common language is Asian and Pacific islander languages at 2.9%. (U.S. Census, 2023).

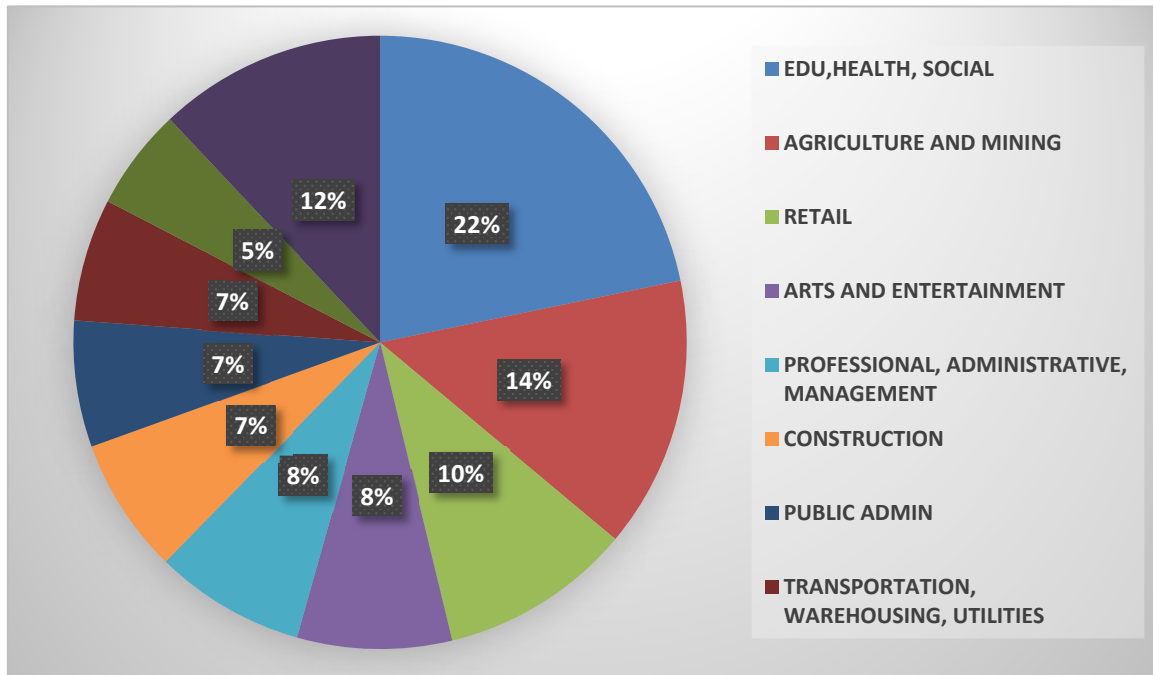
EMPLOYMENT

The petroleum and agriculture industries are the main drivers of Kern County's economy. According to the Kern Economic Development Corporation, Kern is the top agricultural producer and the second highest oil-producing county in the nation. The County also has two military bases on its eastern edge and has seen growth in the alternative energy, wind and solar) and aerospace industries. Agriculture and oil are not consistent in employment and are affected by seasons, environmental, national, and global economic factors. For example, while most of the Country was recovering from the recession, decreases in oil production resulted in mass layoffs in Kern County and the recent California drought had dire consequences for seasonal farm workers.

There are 671,496 Kern County residents ages 16 and over. Of these, an estimated 58.1% are in the labor force and employed. The largest employment sector in Kern is Education, Health, and Social Work which has large variances in types and pay rates of jobs. The second, Agriculture and mining (which include the oil industry), can be unstable sources of employment due to strong

seasonal cycles as well as other factors discussed previously.

Figure 3. Kern County Workers by Industry

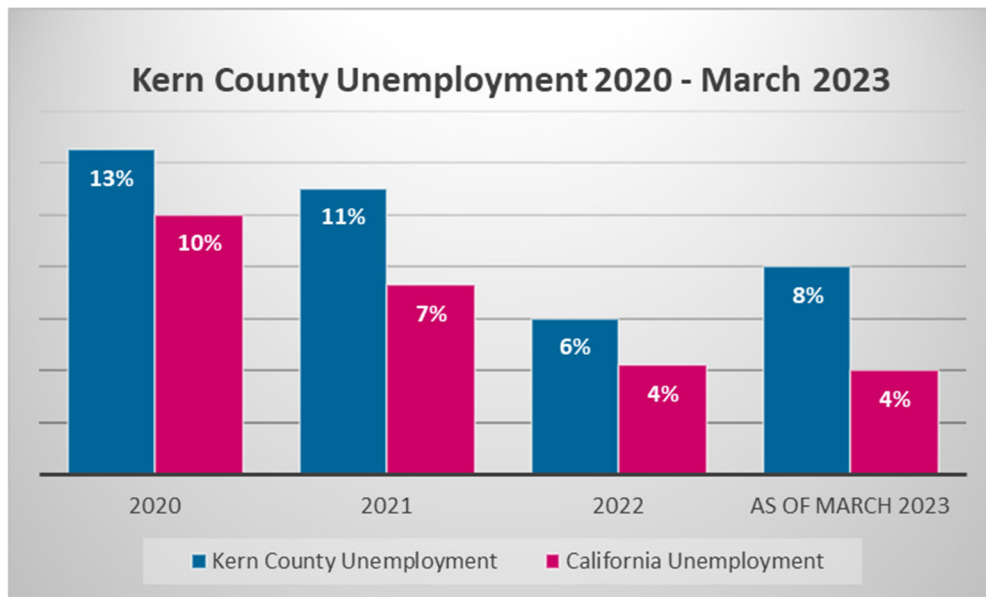


Source: US Census American Community Survey 2022, 5-Year Estimates

UNEMPLOYMENT

Kern County unemployment rates typically run in the double digits and about 2 to 3 times higher than the State and Nation. However, Kern saw historic lows in unemployment in 2018 and 2019. However, these gains disappeared during the pandemic when over 12% of Kern's working population became unemployed. In 2022-23, Kern County's unemployment rate has been between 6-8%, which is consistently higher than California's unemployment rate (Employment Development Department, 2023).

Figure 4. Unemployment Comparison

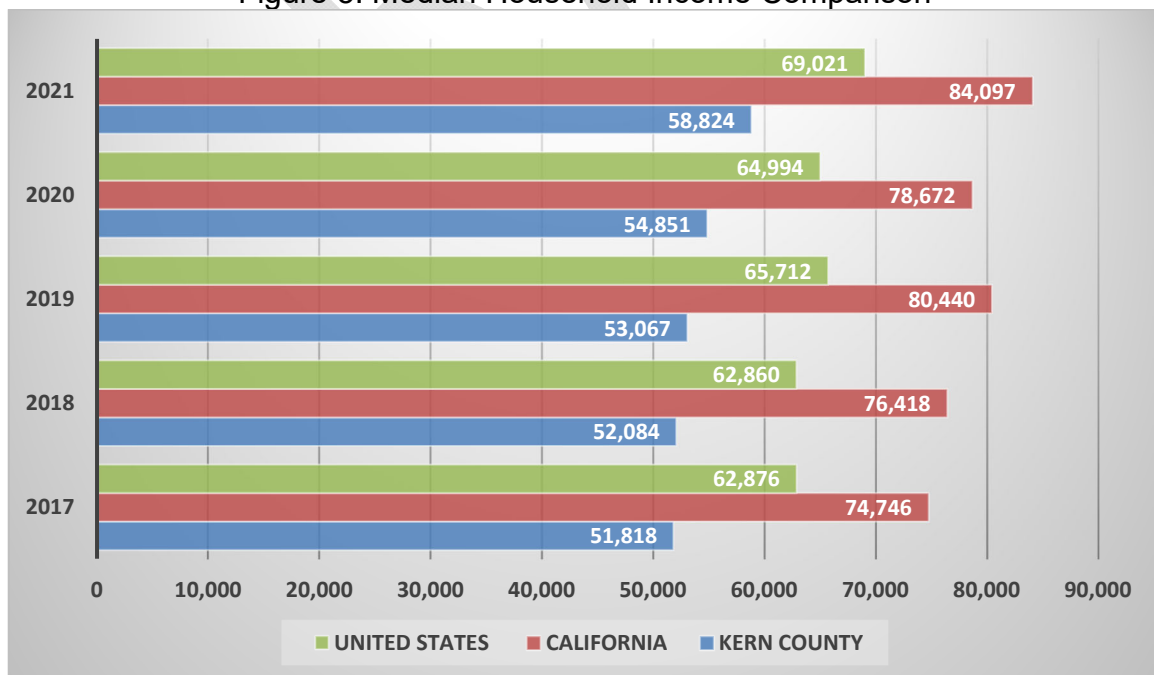


Source: California Department of Labor, 2023

INCOME

Kern County median household income, at \$58,824 in 2022, is **\$10,197 less than the United States and \$25,273 lower than the State of California.**

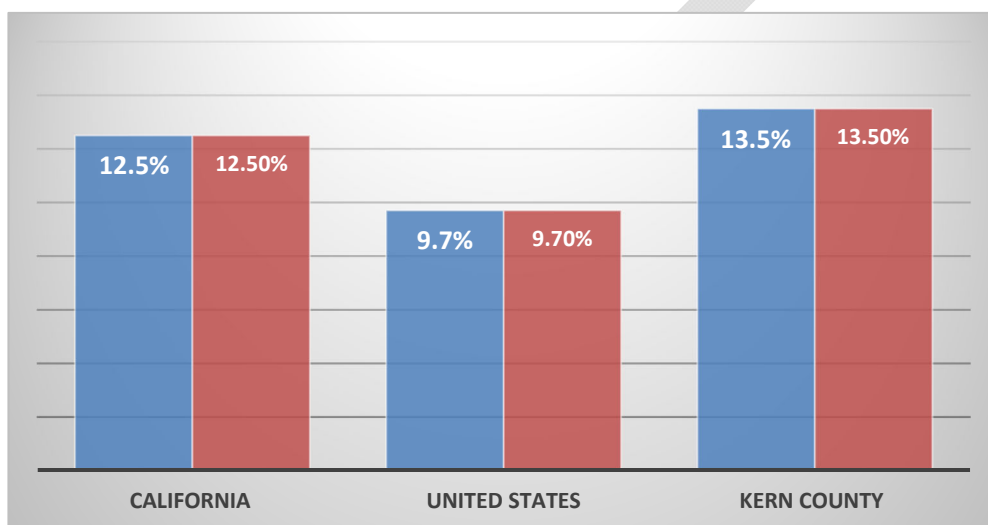
Figure 5. Median Household Income Comparison



Source: US Census American Community Survey 2022, 5-Year Estimates

Overall, the state and nation have seen a steady increase over the last 5 years. Kern’s median income has steadily grown over the last three years but falls significantly behind in comparison. As of the latest data from the U.S. Census Bureau's American Community Survey (ACS) for 2019-2023, Kern County's median household income is **\$63,883**. This represents an increase from the 2022 ACS estimate of \$58,824, indicating economic growth in the region. Despite this improvement, Kern County's median household income remains below both the national and state medians. The poverty rate in Kern County is approximately **19.3%**, which is higher than both the state and national averages.

Figure 6. Income Growth Comparison



Source: US Census American Community Survey 2022, 5-Year Estimates

POVERTY

According to the US Census, 18.6% of Kern County residents live in poverty; Kern County has a higher poverty rate when compared to all 58 California Counties (The Public Policy Institute of California, 2021). Within Kern County, there are pockets of extreme poverty with some communities having more than 45% of residents living below the federal poverty level.

WORKING POOR

The face of poverty in the United States has changed greatly over the last decade. In a report presented at the National Community Action Partnership Mega Trends Learning Cluster, *Inequality in America*, former Secretary of Labor Robert Reich discusses trends of those living in poverty in the U.S. According to Reich, as the median family income continues to drop, an estimated 65% of U.S. families live paycheck to paycheck. He goes on to say that a significant number of people in poverty are working but are unable to earn enough to lift themselves out of poverty. Reich also claims that about 55% of all Americans aged 25 to 60 have experienced at least one year of poverty or near poverty (below 150% of the poverty line), and at least half of all U.S. children have relied on food stamps at least once in their lifetime.

This is also supported by the California Budget and Policy Center, *Five Facts Everyone Should*

Know About Poverty, which states that most families that live in poverty are working and 67% of those families have one or more workers supporting them. The key reasons cited for working families remaining in poverty are a lack of good paying jobs and the low minimum wage. In Kern County, 15.8% of employed residents who are 16 years of age or over are living in poverty (U.S. Census, 2022).

HOUSING

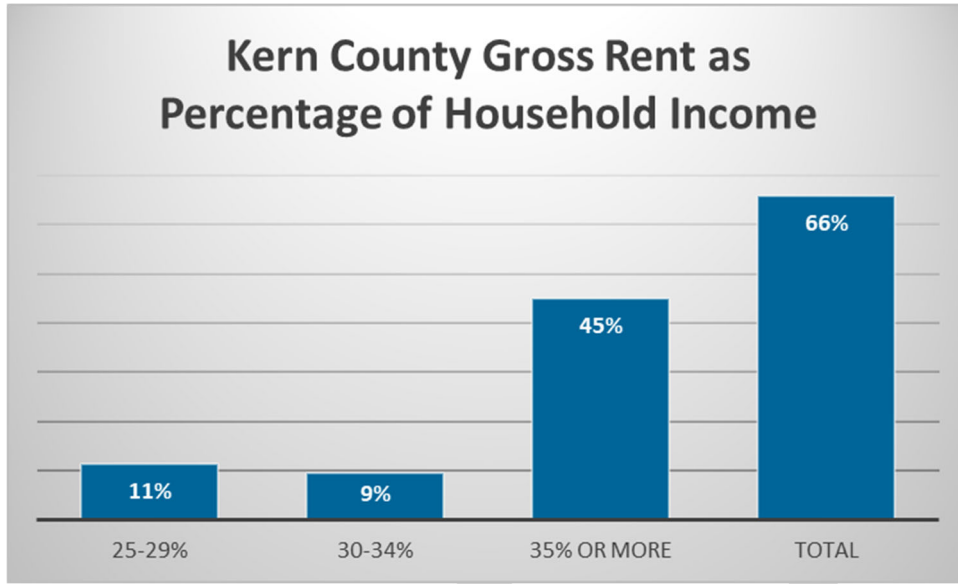
According to the US Census Estimates, there are 274,705 occupied housing units in Kern County.

The Kern County Council of Governments' (KCOG) Housing Element 2015-2023 reports that Bakersfield (Kern County's most populated city) is projected to only meet 42.7% of their Regional Housing Needs Allocation (RHNA) for extremely low and low-income households. Other factors affecting housing are as follows:

- Most of the available housing is single family homes.
- Approximately 50% of households are at 50% of the median income—51% earn less than \$50,000 per year.
- Limited inventory of Section 8 housing for larger families.
- Subsidized multifamily units are at risk of becoming market rate units.

The U.S. Department of Housing and Urban Development states that families who pay more than 30% of their income for housing are considered cost burdened and may have difficulty affording necessities such as food, clothing, transportation, and medical care. Based on the 2022 American Community Survey estimates, 26.2% of all Kern County homeowners with a mortgage paid 35% or more of their household income on housing. Renters paid an even higher percentage of their income on housing, with almost half of renters spending 45% or more of their household income on rent.

Figure 7. Kern County Gross Rent



Source: US Census, 2022

HOUSING QUALITY

Substandard housing is common in much of the county. The Kern Council of Governments' Regional Housing Needs Allocation Plan 2013-2023 included an assessment of county housing quality which shows that an estimated 54% of Kern County Housing is substandard, ranging from a low of 30% in Tehachapi to almost 96% of homes in California City.

Table 5. Kern Substandard Housing

City	Substandard Stock
Arvin	57.1%
Bakersfield	34.0%
California City	95.9%
Delano	42.0%
Maricopa	94.3%
McFarland	50.8%
Ridgecrest	39.6%
Shafter	44.2%
Taft	54.9%
Tehachapi	29.6%
Wasco	54.4%
Unincorporated	56.5%

Source: Kern Council of Governments, 2013-2023

TRANSPORTATION

Transportation poses challenges in Kern County, particularly for those in rural areas. Bakersfield is the hub of the county where people can access employment, doctors, social services, and other needed resources. In rural areas of Kern, many low-income people with limited incomes rely on public transportation to get to Bakersfield, which in most of these areas has one trip to Bakersfield in the morning and one return trip in the afternoon. For those who own a vehicle, the higher gas prices in California, approximately \$1.89 per gallon over the national average, can be an additional burden for low-income families.

Figure 8. Public Bus Routes in Rural Kern County



Source: Kern Transit

MENTAL HEALTH

According to the California Health Interview Survey, over 16% of Kern County residents experienced serious psychological distress in 2020, which is slightly higher than for California as a whole. In 2023, Kern County continues to face significant mental health challenges. According to the 2023 Point-in-Time Count, 530 adults in the county reported serious mental illness. Obtaining mental health treatment can be difficult. According to the National Mental Health Services Survey, 2020, California has approximately 970 mental health treatment facilities with many of those private care facilities. In California, there are 59 psychiatric hospitals. In Bakersfield there are approximately ten mental health facilities with three of those accepting patients for in-hospital treatment. Bakersfield and the county lack mental health professionals especially those who serve low-income populations, and the San Joaquin Valley has one of the lowest ratios of behavioral health professionals to population in California.

SUBSTANCE USE DISORDER

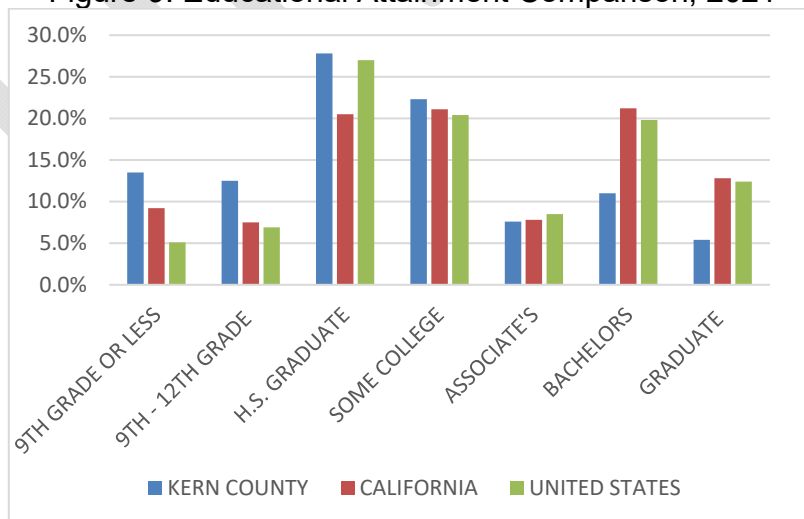
According to the California Health Care Foundation, substance use disorders are common; 8.8% of California meets the criteria for a substance use disorder. Many rural areas of the state lack access to treatment and experience significant waiting times. According to the California Department of Health Care Services, seven (7) of the 50 physician appointments and four (4) out of the 50 urgent appointments did not meet timeliness standards as indicated in the 2022/2022 Kern County Mental Health Plan.

Needs and Resources of Eligible Children and Their Families

EDUCATIONAL ATTAINMENT

In 2022, 12.9% of people ages 25 and older in Kern County had less than a 9th grade education; 11.8% have between a 9th and 12th grade without a diploma; 27.5% were a high school graduate (or equivalent); 22.3% of residents had some college experience without a degree; 11.4% had a bachelor's degree and 5.7% had a Graduate or Professional degree. California has less residents over the age of 25 with a 9th grade education or less and with a 9th grade to 12th grade education without a diploma, at 8.9% and 7.2%, respectively. California has more than twice the percentage of residents with a bachelor's degree or graduate degree at 21.6% and 13.1%, respectively. The nation fares better than the state in educational attainment for a high school graduate, though California's rates for a bachelor's degree is higher than both the county and the nation. The details of each percentage at educational level of attainments are depicted below. The most concerning for Kern County is the low attainment of college degrees, about half as many Kern residents have a bachelor's degree or higher than the state or nation. Today, a college degree appears to be the new high school diploma, with many entry level jobs requiring higher levels of education and skills than what can be acquired as a high school graduate.

Figure 9. Educational Attainment Comparison, 2021



Source: US Census American Community Survey 2021, 5-Year Estimates

The lack of higher educational attainment has far reached implications for Kern residents. According to a report by The Pew Charitable Trust, a four-year college degree encourages upward mobility from the lower rungs of society and prevents downward mobility from the middle and top. The report states that about 47% of people who are raised in the bottom quartile of the family income ladder who do not get a college degree stay at that level compared to 10% who have earned a college degree. Also, about 39% of those raised in the middle-income ladder who do not get a college degree move down, while 22% with a degree stay in the middle or advance.

According to the U.S. Census Community Data for Kern County, approximately 24,292 of people aged 25 years or older that have a high school diploma (includes General Education Development diploma) or less live in poverty compared to 3,217 with a bachelor’s degree or higher.

Table 6. Educational Attainment by Race and Ethnicity, 2021

Race/Ethnicity	Kern		CA		US	
	HS or Higher	BA or Higher	HS or Higher	BA or Higher	HS or Higher	BA or Higher
White	84.7%	22.2%	93.8%	44.6%	89.9%	33.5%
Black	84.6%	17.6%	90.7%	28%	86%	21.6%
American Indian or Alaska Native alone	74.5%	15.2%	70.5%	16.7%	80.3%	15%
Asian	88.1%	39.3%	88.6%	55.1%	87.1%	54.3%
Native Hawaiian and Other Pacific Islander alone	90.5%	19.6%	85.1%	19.9%	87%	17.8%
Some other race	62.4%	9.9%	64.0%	12.4%	62.7%	12%
Hispanic or Latino Origin	63.9%	10.4%	68.1%	15.9%	68.7%	16.4%

Source: US Census American Community Survey 2022, 5-Year Estimates

ADULT EDUCATION

In Kern County, 9.4% of residents over age 25 have between a 9th and 12th grade education without a diploma. Among families enrolling in the Head Start Program, the figure is even higher with 44% (approximately 591) of parents not having a high school diploma. This number demonstrates a need for Adult Basic Education (ABE) or General Education Development (GED) preparation. ABE and GED preparation is available in most populated areas in Kern County. Job training is an unmet need as demonstrated in Table 7.

Table 7. EHS/HSP Families Obtaining Diploma, GED, Professional Training or Job Skills

Head Start Preschool			Early Head Start		
In Job Training or School	Not in Job Training or School	Completing GED/Diploma, Job Training, Professional Certificate or License	In Job Training or School	Not in Job Training or School	Completing GED/Diploma, Job Training, Professional Certificate or License
769	257	141	629	197	208

Source: 2023/2024 PIR Data

Undergraduate education opportunities exist in Kern County with 4-year degrees offered on-campus and online in Bakersfield through several institutions and 2-year/vocational/associate degrees offered in Bakersfield via the Kern Community College District (KCCD) campuses and online learning as well as others. Locations in Ridgecrest, Lake Isabella, California City, and Tehachapi offer classes through KCCD as well. There does not seem to be a shortage of undergraduate education opportunities. Families in the Head Start Program that reside in Kern County have access to essential education services tailored to their needs. It is noted that some families are already enrolled in adult education or job training upon their children’s entry into the Head Start/Early Head Start programs.

Low cost or free GED preparation, English as Second Language classes, and vocational training are often offered by the same institutions. A GED is also available online through the public school system. Some colleges also offer vocational training. Although multiple locations are available, gaps in the current training system were observed when compiling the information:

- Locations are concentrated in more populated areas and may be difficult for others to reach.
- Inconsistent options for vocational training among varying locations.
- Programs associated with the public-school system were not necessarily linked to the school district website and their websites were sometimes difficult to find.
- Schedules and offerings were not always listed on the websites.
- Programs have differing eligibility criteria.
- Some programs may charge fees.

Different directories list different programs and/or different services for the same location.

EMPLOYMENT AND JOB TRAINING

Employment and job training for Head Start/Early Head Start families is critical in ensuring the ability of families to become self-sufficient and capable of adequately providing for themselves and their children. According to the Kern County PIR, **more than 1,335 parents of Head Start Program children are employed or are active-duty military**. Head Start Program parents can work and feel secure about the care of their children while they are working. The numbers from this report do not preclude the need for job training and education opportunities for the families served by Early Head Start and Head Start Preschool. Although over half of EHS/HSP parents are employed, their low-income status indicates a high need for further job skills and/or education.

ENGLISH AS A SECOND LANGUAGE

There is a high need for English as a second language (ESL) education in Kern County with many foreign-born Kern County residents indicating a low English-speaking ability. Among Head Start Program families in Kern County, approximately 33% of residents stated that they primarily speak another language at home. ESL training opportunities are relatively abundant in Kern County with each city or census tract showing opportunities.

FINANCIAL LITERACY/ASSET BUILDING SERVICES

Financial empowerment helps families with low incomes build financial stability. Services focus on strengthening low-income people's financial position by providing access to proven routes out of poverty—education/ training, employment, entrepreneurship, safe/affordable credit, asset building, and home ownership. Financial empowerment is not a substitute for other poverty reduction programs, however, when integrated into existing programs, financial empowerment can significantly boost a family's ability to rise out of poverty. For example, four Head Start Program families in the county needed services to help them build assets or reduce debt, and all four received these services.

In 2019, CAPK EHS/HSP began staff training and implementation of the Your Money Your Goals (YMYG) Tool Kit. Created by the U.S. Consumer Financial Protection Bureau, the YMYG Toolkit is a collection of important financial empowerment information and tools that can be selected based on the needs and goals of families. The goal is to help someone get started on solving specific financial challenges and reaching their goals. When people need additional help, the aim is to refer them for financial counseling. Unlike a financial education curriculum that may have a specific set of goals and require materials to be presented in a set order, the YMYG toolkit is made up of modules that can be selected based on the family's specific needs.

HEALTH

Lower income and fewer bachelor’s degrees are linked to worse health outcomes including increases in asthma, obesity, diabetes, stroke, cancer, low birth weight, poor mental health days, and heart attack emergency room visits (Kern County Community Health Needs Assessment, 2019). The health of Kern County residents falls far behind residents of other California counties.

According to the County Health Rankings and Roadmaps for 2023, Kern County ranked **53 out of 58** California counties in **‘Health Outcomes’** and **56 out of 58 in ‘Health Factors’**. According to this study, health factors that affect people living in Kern County include many of the socio-economic factors previously discussed, such as educational attainment, unemployment, and income inequality. When comparing scores over the past five years, scores have remained dangerously high.

Table 8. Kern County Health Rankings, 2019-2023

Outcomes	2019	2020	2022	2022	2023
Health Outcomes	52	52	53	53	53
Length of Life	46	46	48	49	49
Quality of Life	55	54	57	56	54
Health Factors	57	57	56	57	56
Health Behaviors	58	57	47	55	51
Clinical Care	52	54	52	51	52
Social & Economic Factors	53	54	55	57	56
Physical Environment	57	57	54	55	53

Source: County Health Rankings.org

Some of the most prevalent health conditions affecting Kern residents are asthma, obesity, and diabetes. Asthma is one of the most common chronic diseases among children in the U.S. and a leading cause of hospitalizations and absences from school. Although identifying the impact of independent risk factors for asthma is difficult, low-income and minority children are at disproportionately high risk for severe symptoms, missed school days, and emergency room visits due to asthma (U.S. Environmental Protection Agency, 2019).

More than 30% of U.S. children ages 2-19 are overweight/obese, according to a survey from the Centers for Disease Control and Prevention (Fryer, C. D., et al., 2018). Kern County's rates are often higher; kidsdata.org noted that 44.5% of 5th grade children were obese in 2019.

According to the Centers for Disease Control, among children and adolescents younger than 20, non-Hispanic whites had the highest rate of new cases of Type 1 diabetes compared to members of other U.S. racial and ethnic groups. Among children and adolescents aged 10-19 years, U.S. minority populations had higher rates of new cases of type 2 diabetes compared to non-Hispanic whites. The risk of developing type 2 diabetes increases with age. The number of children diagnosed with type 2 diabetes is growing due to more overweight youth. Still, it is less common in children and young adults than it is in older people.

Asthma: A key contributor to the high asthma rates is Kern's poor air quality (American Lung Association, 2019).

- Kern residents experiencing asthma – 17.7% (California Department of Public Health, 2020).
- Kern children with asthma – 7.6% (Kidsdata.org, 2019).

Obesity

- Of Kern adults, 78% are overweight or obese.
- People of color have obesity rates higher than average at 25%.
- Children aged 11-14, nearly 44% are considered overweight or obese (Kidsdata.org, 2019)

Diabetes:

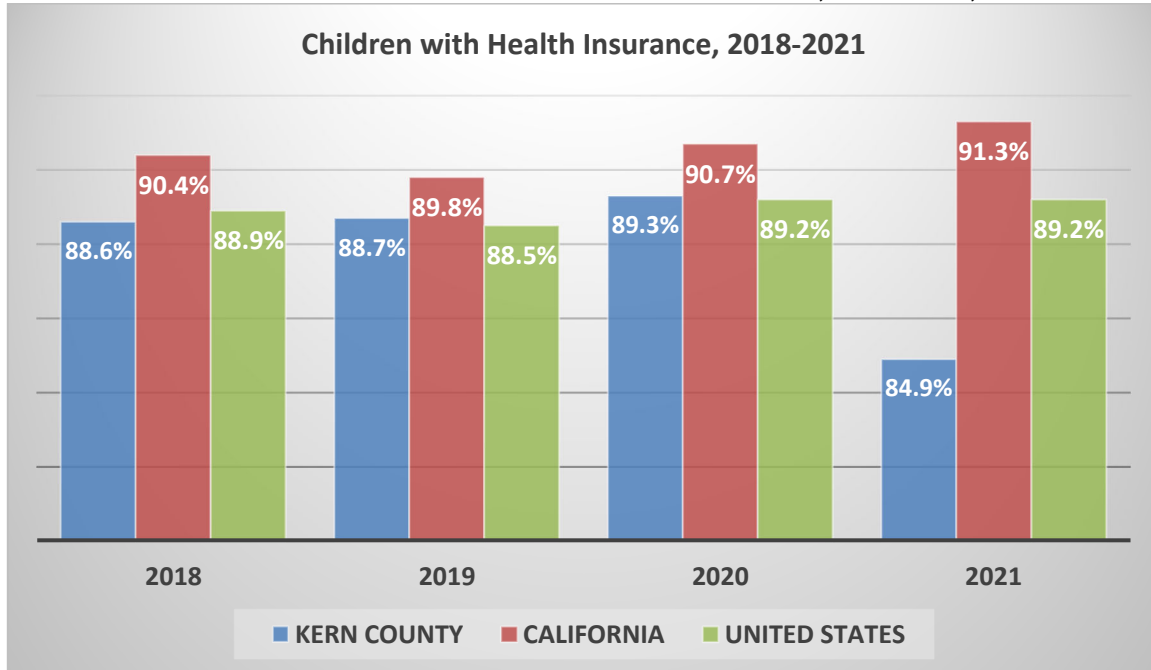
- In Kern County, 13% of adults have been diagnosed with diabetes, (County Health Rankings, 2021).
- Of the children discharged from hospitals in Kern County in 2020, 3.5% or 172 children were diagnosed with diabetes (Kidsdata.org, 2020).

HEALTH INSURANCE

The US census estimates the percentage of children with health insurance each year by county. Estimates are available for children younger than 19 and living at 138% of the federal poverty level or below. Coverage rates in Kern County have been rising and are now at 98.7%, which is above national and state estimates. Data from Kern County's Head Start Program Information Report (PIR) is similar. All children in the Head Start Program had health insurance at the end of the reporting period.

Despite these successes, there are still groups of people without health insurance. The US Census estimates above indicate that 3.7% of children do not have health insurance and the California Department of Public Health, Maternal and Infant Health Assessment found that 4% of women were uninsured during pregnancy. The survey also reported that 14% were uninsured post-partum and 2% had no infant health insurance.

Figure 10. All Children with Health Insurance in the United States, California, and Kern County



Source: US Census American Community Survey 2018-2022, 5-Year Estimates

HEALTH CARE ACCESS

Although most of Kern County residents (and all Head Start Program children) are insured, having access to quality and timely care is an issue. In Kern County there are 2,020 people for each primary care physician (2,020:1) compared to a ratio of 1,230:1 for the State of California (County Health Rankings and Roadmaps, 2020). Where a family lives in the county also plays a crucial role in access. According to the 2019 Kern Community Health Needs Assessment, approximately 2 out of every 3 Kern County residents (over 519,000) are living in a severely under-resourced area. Communities identified in this report as majorly under resourced include Oildale, East Bakersfield, Southeast Bakersfield, Arvin, Lamont, Greenfield, Wasco, McFarland, Delano, Shafter, Taft, and Buttonwillow. Pregnant women are a priority in the health care system but continue to face access issues. The California Maternal and Infant Health Assessment reported several important findings:

- Almost 63% of pregnant women had a routine source of pre-pregnancy care;
- During the first trimester, 82% initiated care; and
- Nearly 12% reported either they or their infant needed care post-partum, but they could not afford it.

Although 100% of program participants at Kern County's Head Start Program had health insurance, keeping children up to date on screenings was challenging, as shown in Table 9 This may be partially related to the access issues previously discussed.

Table 9. Head Start Program Medical Care Received

Care Type	Received Care
Pre-and post-natal care for pregnant women	92%
Received all possible immunizations or exempt	98%
Up to date on EPSDT schedule	68%

Source: 2023/2024 Kern PIR

DENTAL CARE

Kern County faces a general scarcity of dentists. The Robert Wood Johnson Foundation reports there are 2,080 Kern residents for every one dentist (2,080:1). California shows a much higher rate of dental professionals per person, with a ratio of 1,200:1.

Data for the Head Start Program in Kern County shows that while 98% of participants have continuous, accessible oral care, only 67% of Early Head Start and 81% of Head Start Preschool participants completed a professional dental examination. A much lower percentage of Early Head Start and Head Start Preschool children who were identified as needing dental treatment had received it (12.4%).

EXPECTANT MOTHERS

In addition to access to health care mentioned previously, pregnant women continue to face a variety of challenges. According to the California Department of Public Health, Maternal and Infant Health Assessment Survey, of the poorest 6,900 pregnant Kern County women, only 29% self-reported taking folic acid daily in the month prior to their pregnancy, and nearly 25% did not seek first term care. Also, noteworthy is that 30.5% reported food being insecure, and almost 22% did not gain adequate weight. An additional 45% gained excessive weight.

Many low-income women in Kern County experience a range of hardships during pregnancy. Some of these instances include experiencing two or more hardships during childhood, 30.3%; homelessness, 5.2%; moving locations due to problems paying rent or mortgage, 9.4%; woman or their partner losing job, 25.3%; woman or partner cut in pay or hours, 18%; becoming separated or divorced, 12%; and having no practical or emotional support during pregnancy, almost 5%. Out of this same group of women, 87% had Medi-Cal insurance prenatal coverage with 4.4% being uninsured, and 8.4% having private insurance. In 12.4% of cases, either the mother or infant needed post-partum care but did not afford said care.

Other data for the county show 70.8% of pregnant women are unmarried, 26% did not complete high school or obtain a GED, and nearly 75% live in a high poverty neighborhood.

AIR QUALITY

According to the American Lung Association 2024 State of the Air Report, Bakersfield was ranked 3rd worst for high ozone days, 1st worst for 24-hour particle pollution and ranked 1st for worst annual partial pollution. Kern County also received failing grades for both short-term particle pollution and ozone pollution.

- Short-term particulate: Episodes of increased particulates caused by events such as wildfires.
- Year-round particulate: chronic exposure to particulates caused by things like soot, diesel exhaust, chemicals, metals, and aerosols.
- Ozone: mostly attributed to wood-burning and auto exhaust.

Kern County is ranked as the worst county in the nation with the highest year-round particle pollution. These particulates are of special concern for Kern County residents because of the significant health risks. As noted in this report, Kern has a high poverty rate, especially in our rural farming communities, which is linked to lower access to health care. Another factor to consider is that Kern County's main industries (agriculture and oil) are major contributors to the poor air quality. Asthma rates for Kern County are ranked among the highest in the state as indicated by asthma hospitalizations. Children are more vulnerable to the effects on health from poor air quality due to more permeable skin and fragile systems. In addition to the health effects of the poor air quality in Kern County already discussed, children are also at risk of increased cognitive defects and cancer.

FOOD INSECURITY

According to the United States Department of Agriculture, food insecurity occurs when there are reports of multiple indications of disrupted and reduced food intake. Although Kern County is one of the largest producers of agriculture in the world, it also hosts the city with the highest food insecurity rate in America. The Food Research and Action Center's (FRAC) identified Bakersfield as first among the 100 largest metropolitan cities in the U.S. for food insecurity.

CAPK's Food Bank is the largest emergency food distributor in Kern County. The Food Bank provides an emergency means of food for Kern County's low-income children, families, and other vulnerable people such as elderly, disabled, and the homeless. Over the last few years, the Food Bank has seen dramatic increases in food needs going from 13 million lbs. of food distributed in 2015 to over 33 million lbs. in 2020.

According to the Feeding America, Map the Meal Gap 2021 statistics, **18.2% of children in Kern County are food insecure** compared to 13.5% of children in both California and the United States.

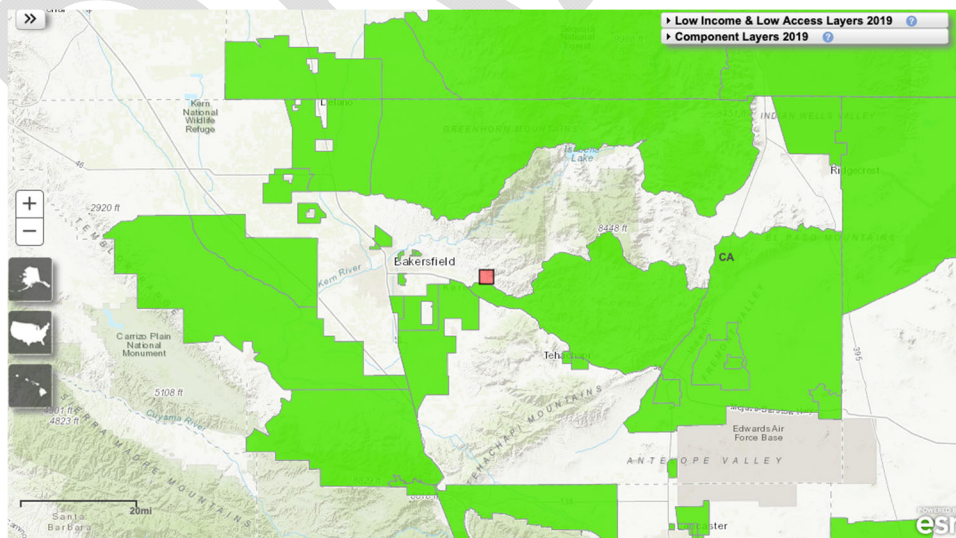
- California Department of Education: up to 140,000 Kern children receive free or reduced-price school lunch.
- California Department of Social Services: Approximately 83,589 children received CalFresh (SNAP) benefits.
- Over 25,692 children are served by WIC in Kern County

The CAPK Food Bank provides food distribution throughout the County. In 2022, the Food Bank served approximately 40,000 households per month, the majority of which include children. The CAPK Head Start Central Kitchen prepares approximately 72,000 meals and snacks each month for EHS/HSP children and parent volunteers. Additionally, CAPK’s Friendship House and Shafter Youth Center serve daily no-cost meals and snacks to children and parents throughout the year. In 2022, the CAPK Food Bank distributed 19 million pounds of staple foods, fresh produce, breads, and meat to over 600,000 residents.

FOOD DESERTS

A food desert is an area that has limited access to affordable and nutritious food (Karpyn et al., 2019). They are most common in low-income and/or rural areas but can also appear in metropolitan areas. Racial and economic disparities in food access persist across the nation; approximately 1/3 of white residents experience limited access to food retail than their non-white counterparts. As seen in the map below, where the green areas represent low-income and low access areas, most of Kern County is considered food desert (United States Department of Agriculture, 2023).

Figure 11. Kern County Food Deserts



Source: United States Department of Agriculture 2023

The Kern County Food System Assessment reports 17 community gardens; Edible School Year program with cooking classes and a garden in Shafter, Bakersfield, and Arvin; Certified Farmer's Markets in Bakersfield, Delano, Lake Isabella, Lamont, Shafter, Tehachapi, Wasco, and Wofford Heights. Additionally, in response to the lack of fresh and healthy foods for many low-income people in Kern County, the CAPK Food Bank began holding "Free Farmers Markets" — giving fresh locally sourced donated produce at no-cost to low-income communities in Bakersfield. These occasional produce distributions have grown into regularly scheduled Free Farmers Markets held in Delano, Wasco, and low-income Bakersfield areas.

HEAD START/EARLY HEAD START ELIGIBLE CHILDREN AND FAMILIES

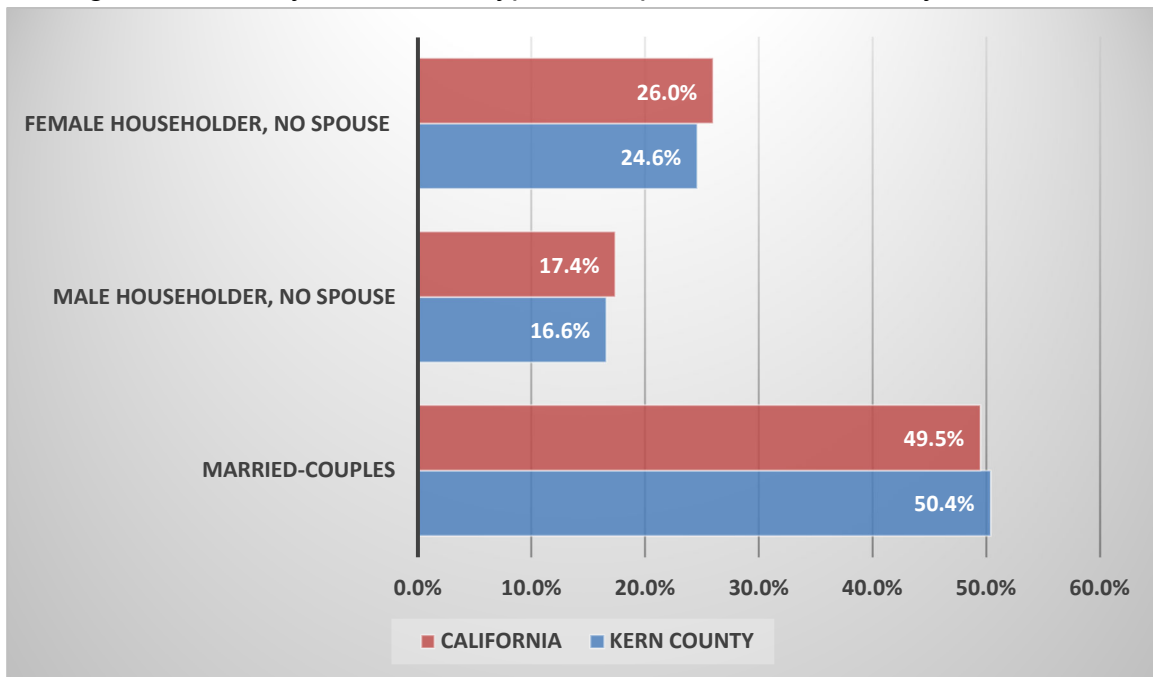
CAPK's Head Start Program provides services and programs that positively impact low-income children ages 0-5 years and their families. Income limits for eligibility to enroll into the Head Start Program are set by current federal poverty guidelines. Additionally, foster children, children experiencing homelessness, and children with disabilities, as well as those receiving TANF/CalWORKs assistance, are given priority.

Unless otherwise indicated in this section, the data source for the CAPK Early Head Start and Head Start Preschool programs are the 2023-24 CAPK Early Head Start and Head Start Preschool Program Information Reports (PIR).

HOUSHOLDS AND FAMILIES

In 2022, there were an estimated 274,705 households in Kern County, California (US Census) with married-couple families making up 50.8% (138,442) of these. Single male and single female households comprising 16.6% and 24.6%% of all Kern households. Householders living alone consist of 10.4% of the population. About 24.8% of married-couple families have children under the age of 18, while about 1.9% of male householders and 28% of female householders (no spouse) have children under the age of 18.

Figure 12. Family Household Types Comparison, Kern County and California

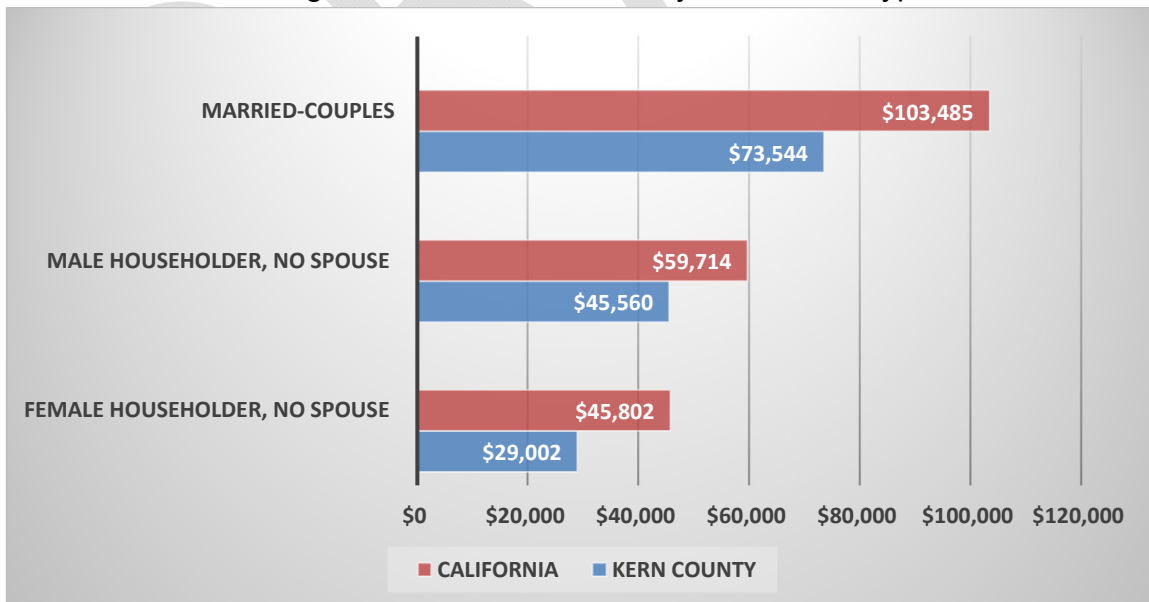


Source: US Census American Community Survey 2021, 5-Year Estimates

HOUSEHOLD INCOME

Kern County disparities in income are especially apparent when looking at family types. In Kern County, the median income for female householders - no spouse (\$29,002), was 64% of the male householder’s median income (\$45,560) and 40% of the married-couple’s median income (\$73,544). In each category, Kern County’s median incomes are approximately \$15,000 to \$30,000 less than their respective counterparts for the state.

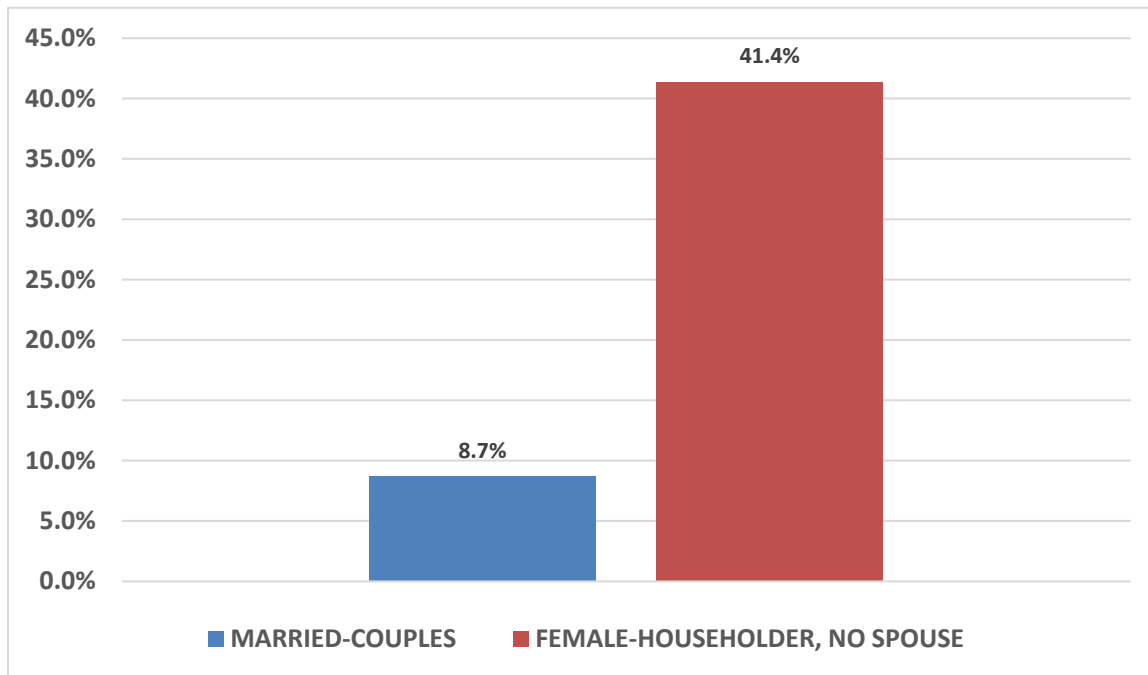
Figure 13. Median Income by Household Type



Source: US Census American Community Survey 2022, 5-Year Estimates

There are wide inequities in poverty among family types. Single female headed households with children under 5 experiencing poverty at five times the rate for married couples.

Figure 14. Kern County Poverty by Household Type with Children under 5 years



Source: US Census American Community Survey 2021, 5-Year Estimates

AGE-ELIGIBLE CHILDREN

According to American Community Survey 5-Year Estimates, there are 68,078 Kern County children that are 5 years of age and under. Approximately half (48%) are in the 0-2 age group and 52% are ages 3-5 years.

INCOME-ELIGIBLE CHILDREN

Of Kern County children ages 0-5 years, approximately 21,994 (31.3%) live in poverty and are income eligible for the Head Start Program. **An estimated 84% of impoverished Kern children ages 0-5 live in zip codes where EHS/HSP centers are located.** Some of these communities have poverty rates for this age group as high as 58%.

HEAD START AGE CHILDREN – RACE AND ETHNICITY

The following data from the Kern County Network for Children, *2021 Report Card*, provides the most current information for racial characteristics for children broken out by age groups. Of Kern children ages 0-5, most (61.7%) are Hispanic.

Table 10. Kern Children by Age, Race, and Ethnicity

Age Group	African America	Caucasian	Latino	Asian/Pacific Islander	Native America	Multi-Race
Under 1	0.9%	4.4%	10.4%	0.5%	0.1%	0.6%
1 to 2	1.7%	8.8%	20.5%	1.0%	0.1%	1.1%
3 to 5	2.6%	13.2%	30.8%	1.5%	0.2%	1.5%
Total	5.2%	27%	61.7%	4%	0.5%	3.2%

Source: Kern County Network for Children, 2021 Report Card (Numbers may not match US Census data in Table 3, due to different data collection methods.)

Other notable facts as reported by the Kern County Network for Children include:

- A small percentage (5.4%) of Kern County children were born outside the United States.
- Students in Kern County public schools are linguistically diverse—22% of County enrollments were English Learners.
- In 2021, 42% of Kern County children ages 0-17 lived with one or more foreign-born parents.

KINSHIP CARE

Grandparents and other relatives traditionally hold a pivotal role in a child's upbringing. They shift roles between the occasional visitor with treats to becoming full-time caregivers, significantly influencing a child's life and the dynamics of the family. This familial setup is particularly prominent in Kern County, as underscored by 2022 census data revealing that 31% of local grandparents living with their grandchildren under 18 assume primary responsibility for their care. This percentage stands higher than the national average reported by the non-profit organization Zero to Three in 2017, which indicated that about 24% of America's preschool children were being looked after by grandparents. Other relatives, including siblings, also often step into the role of caregiving for these children. While such arrangements can offer convenience and stability, they may also generate conflicts due to differing caregiving philosophies. Additionally, these relatives, despite their best intentions, may not always be equipped to provide the educational and experiential benefits crucial to a child's early development. These considerations highlight the need for adequate resources and support in Kern County to assist relative caregivers in fostering optimal environments for children's growth and learning.

HOMELESS CHILDREN

According to the annual Homeless Point-in-Time Count, conducted by the Kern County Homeless Collaborative, in 2023, there were an estimated 1,948 people living in homelessness in Kern County, a 23% increase from 2020. **Families with children accounted for 3% of the homeless population and children constituted almost 6% of homeless people counted.** Other findings from the study include:

- Over 83% of the Kern County's homeless population was in Metro Bakersfield and 17% in rural cities and communities outside of Bakersfield.
- About 46% of Bakersfield's homeless population had shelter on the count night, 43% were

unsheltered.

- Only 15% of rural homeless people had shelter.
- Countywide, 85% of homeless families with children had shelter; 69% of single adults were unsheltered.

CHILDREN IN FOSTER CARE

Foster care is intended to provide temporary, safe living arrangements and therapeutic services for children who cannot remain safely at home because of the risk of maltreatment or inadequate care. The U.S. foster care system aims to safely reunify children with their parents or secure another permanent home, e.g., through adoption; however, too often this goal is not achieved, especially for older youth and children with disabilities. Instead, many children spend years in foster homes or group homes, often moving many times.

Children in foster care are at increased risk for a variety of emotional, physical, behavioral, and academic problems, with outcomes generally worse for children in group homes. Recognizing this, advocates and policymakers have made efforts to prevent children from entering the system and to safely reduce the number of children living in foster care, particularly in group homes. While the number of children in foster care nationally has decreased since the 2000s, it has risen in recent years, and California continues to have the largest number of children entering the system each year. Further, children of color continue to be overrepresented in the foster care system; in California, for example, African American/Black children make up 35% of foster children but only 6% of the general child population (U.S. Department of Health and Human Services, Children's Bureau, 2021).

Although Kern County has slightly more children in foster care compared to the state, the numbers have remained essentially static over the years spanning 2013 to 2018 (kidsdata.org, 2020).

Table 11. Kern and California Children in Foster Care

Locations	Rate per 1,000					
	2013	2014	2015	2016	2017	2018
California	5.3	5.6	5.6	5.5	5.4	5.3
Kern County	5.6	5.9	6.0	6.2	6.1	5.6

Source: Kidsdata.org, 2020

CHILDREN WITH DISABILITIES

Among the civilian non-institutionalized population in Kern County, 11.1% reported a disability. The likelihood of having a disability varied by age with people under 18 years less likely to have a disability and those 65 and over having the highest rates (US Census ACS 5-Year Estimates, 2021). According to Kidsdata.org, in 2020 there were **22,091 K-12 children with disabilities in Kern County, with learning disabilities being the most prevalent** followed by Speech or Language difficulties.

Table 12. Kern Children Disabilities, K-12

K-12 Disabilities	Number	Percent
Learning Disability	8,655	44.4%
Speech or Language Impairment	4,407	23.1%
Autism	3,322	15.5%
Other Health Impairment	2,652	12.8%
Intellectual Disability	2,020	10.3
Emotional Disturbance	672	3.5%
Hard of Hearing	465	2.4%
Orthopedic Impairment	206	1.1%
Multiple Disability	166	0.8%
Visual Impairment	94	0.5%
Traumatic Brain Injury	66	0.3%
Total	22,091	

Source: Kidsdata.org, 2020

Resources for children who have disabilities in Kern County include California Children’s Services, Clinica Sierra Vista, and Kern Regional Center. Kern Autism Network, and First Five Kern. CAPK 2-1-1 also offers free developmental screenings for any callers with children under 5 years of age. If the screening indicates that the child may need assistance, they refer to the appropriate services.

CHILDREN AND BODY MASS INDEX (BMI)

Body mass index is a measurement value that often can determine the health outcomes for individuals. This is especially true for children with a high amount of body fat. This high measure can lead to weight-related health problems both in the short and long term. For Kern County children enrolled in Head Start Preschool, statistics show 68% at a healthy BMI with 18% either overweight or obese. Three percent of children enrolled in the program are underweight at enrollment. Statistics for Early Head Start are not available.

TRAUMA INFORMED CARE

According to Child Trends (2019), “Children who are exposed to traumatic life events are at significant risk for developing serious and long-lasting problems across multiple areas of development. However, children are far more likely to exhibit resilience to childhood trauma when child-serving programs, institutions, and service systems understand the impact of childhood trauma, share common ways to talk and think about trauma, and thoroughly integrate effective practices and policies to address it—an approach often referred to as trauma-informed care” (“How to Implement Trauma -Informed Care to Build Resilience to Childhood Trauma”).

Some common types of childhood trauma include abuse and neglect, family, community, and school violence, life-threatening accidents, and injuries, frightening or painful medical procedures, serious and untreated parental mental illness, loss of or separation from a parent or other loved one, natural or human-caused disasters, discrimination, and extreme poverty. Any of these exposures can lead to post-traumatic stress disorder (PTSD), which can lead to aggressive, self-destructive, or reckless behavior.

Young children who experience trauma may have difficulties forming attachments to caregivers, experience excessive fear of strangers or separation anxiety, have trouble sleeping and eating and can be especially fussy. Oftentimes, these young children will show regression after reaching a developmental milestone such as sleeping through the night, toilet training, and others.

Trauma-informed care benefits children by providing a sense of safety and predictability, protection from further adversity, and offering pathways to recovery from the trauma. By implementing realization of the wide impact of trauma and understanding the paths for recovery, recognizing the signs and symptoms of trauma, responding by fully integrating knowledge about trauma into the policies, procedures, and practices surrounding trauma-informed care, and by resisting re-traumatization of children, as well as the adults who care for them, trauma-informed care can be healing and beneficial to young children. Trauma informed care must include comprehensive, ongoing professional development and education for parents, families, school staff and other service providers on jointly addressing childhood trauma.

Secondary trauma among adults working with children who have experienced trauma should be addressed. Care for staff is an important component to trauma-informed care. This is accomplished through high-quality, reflective supervision, maintaining trauma caseload balance, supporting workplace self-care groups, enhancing the physical safety of staff, offering flex-time scheduling, providing training for staff and leadership about secondary traumatic stress, development of self-care practices for staff and leadership, such as the Staff Wellness Clinic, and creating a buddy-system for self-care accountability.

CAPK HEAD START PROGRAM ENROLLED CHILDREN

The 2023-2024 CAPK Head Start Program Information Reports (PIRs) provide a wide variety of information pertaining to enrolled children. The following information is provided to give an overview of the children in the program.

PROGRAM ENROLLMENT

During the 2023/2024 school year, CAPK's Head Start Program had a cumulative enrollment of 2,050 children with the majority, (53%), enrolled in the Head Start program.

Table 13. Enrollment 2023/2024

	Early Head Start	Head Start Preschool	Total
Funded Enrollment	529	936	1,465
<i>Cumulative Enrollment</i>	957	1,093	2,050

Source: Kern PIR 2023/24

Early Head Start/Head Start Preschool centers are in low-income communities across Kern County's 8,163 square miles.

Table 14. Early Head Start/ Head Start Preschool Enrollment by Zip Code

Zip Code	Early Head Start	Head Start Pre-school	Total Slots	Zip Code	Early Head Start	Head Start Pre-school	Total Slots
93203	65	90	155	93308	81	142	223
93215	3	120	123	93309	112	133	245
93225	1	0	1	93311	42	36	78
93241	57	87	144	93312	44	51	95
93249	0	1	1	93313	83	96	179
93250	3	35	38	93314	14	15	29
93252	0	3	2	93384	1	0	1
93257	0	1	1	93385	1	3	4
93263	65	71	136	93386	0	2	2
93268	78	108	186	93387	0	0	0
93276	0	1	1	93395	0	1	1
93280	18	89	107	93396	1	0	1
93301	57	60	117	93501	0	35	35
93302	0	1	1	93502	0	1	1
93304	120	163	283	93505	0	80	80
93305	98	162	260	93506	0	1	1
93306	203	281	484	93520	0	1	1
93307	223	292	515	93523	0	1	1
93527	0	3	3				
93531	0	1	1				
93539	0	1	1				
93555	10	61	71				
93560	1	98	99				
93561	2	48	50				
93562	0	1	1				
93527	0	3	3				
93531	0	1	1				
93539	0	1	1				

Source: Kern PIR 2023/2024

AGE

Of the 2,050 children who participated in EHS/HSP during the 2023-2024 school year, 50% were ages 3-5 years.

RACE AND ETHNICITY

Most children (84%) enrolled in the Head Start Program are White origin and accounted for 85.5% of CAPK's Head Start Preschool enrollments, followed by Hispanic/Latino origin (82.3%). Of EHS/HSP children, 32% were from families where Spanish is the primary language.

Table 15. Enrollment by Race/Ethnicity

Race/Ethnicity	EHS	HSP	Total
American Indian/Alaska Native	0.94%	1%	0.98%
Asian	2.4%	0.73%	1.56%
Black or African American	8.9%	7.7%	8.3%
Hispanic/Latino (Single Section)	94.5%	82.3%	82%
White	82.2%	85.5%	84%
Biracial/Multi-Racial	4.8%	3.9%	4.34%
Other Race	0.63%	0.91%	.78%

Source: Kern PIR 2023/2024

HOMELESS CHILDREN

Within the context of Early Head Start and Head Start Preschool enrollment, approximately 56 children (58 families) experienced homelessness during the enrollment year with 14 of these families affected acquiring housing during the enrollment year.

FOSTER CARE

According to CAPK's 2023-2024 PIR, the number of children in Kern County's Head Start Program categorized as a "foster child," were 130, approximately 6.3%.

DISABLED

CAPK's Head Start Preschool program had 88 enrolled children who had an Individualized Education Program (IEP) and 128 infants and toddlers in the Early Head Start program with an Individualized Family Service Plan (IFSP). All these children received special services and were determined eligible to receive early intervention services.

OBESITY

At enrollment in the Head Start Preschool program, 26% of children were overweight or obese. Obesity and overweight are not measured for Early Head Start children.

LICENSED CARE

Childcare is a critically important need for many families in the United States. High-quality childcare centers and homes deliver consistent, developmentally sound, and emotionally supportive care and education (Cahan, 2017). Research indicates that high-quality early care and education can have long-lasting positive effects; specifically, high-quality childcare before age 5 is related to higher levels of behavioral/emotional functioning, school readiness, academic achievement, educational attainment, and earnings, with improvements particularly pronounced for children from low-income families and those at risk for academic failure (Cahan, 2017).

However, finding affordable, high-quality childcare is a major challenge for many families, and access differs based on geography, race/ethnicity, and income. These costs often require that low-income families compromise on basic expenses when choosing childcare for their children. For example, center-based infant care costs in California made up an estimated 15% and 48% of median income for married couple families and single parent families respectively in 2022 (Childcare Aware of America, 2022). The Head Start Program operates within the context of California's early childcare and education system, described by the Learning Policy Institute as a "patchwork of programs" and one that "can be difficult for policymakers, providers, and families to understand because of its complexity" (Melnick et al., 2017). Childcare and preschool providers are typically divided into two categories: licensed and unlicensed.

Recent data show a gap in childcare availability across California and in comparing Kern County with other counties of comparable size and demographics as well as with larger, more metropolitan counties, it is apparent that qualified and licensed childcare is mostly unaffordable for many in California, but especially for those living in poverty. According to the 2022 State Fact Sheet of California by Childcare Aware, the average annual cost of center-based childcare for infants is \$18,201 and \$12,286 for family-based childcare. Cost is a primary factor for families in poverty finding appropriate care for their children (Corcoran & Steinley, 2017). In Kern County there are slots available across the many zip-codes, but that availability is uneven.

Capacity continues to be a factor in determining what childcare and early childhood education is available. As illustrated in the most recent California Childcare Resources and Referral Network data, it seems there are not enough available child-care slots. Overall, only 23% of children 0-12 with parents in the labor force have licensed childcare in California. Kern County families do not fare any better. As the economy continues to improve, parents going back to work may have difficulty finding care that best fits the needs of their families.

Table 16. Childcare Slots by Type of Care

Type of Care	Infant/Toddler Ages - 2	Preschool Ages 3 - 5
Center-based Private	374	5,129
Center-based Subsidized	289	6,640
Total Slots	663	11,769

Source: Kern County Early Childhood Council 2020/2022

The COVID-19 pandemic caused unprecedented disruption in California's early childhood education programs. Kern County, home to a considerable number of low-income families, was not spared these effects. Mandated closures triggered the shift to remote learning, an uphill battle for many families. According to the 2022 American Community Survey data, about 7% of Californian households lacked a broadband internet subscription, a disadvantage accentuated in Kern County where the figure stood at approximately 9%. This digital divide affected younger learners' adaptation to online education, given that their learning typically involves firsthand experiences.

The financial impacts were also significant, as these programs operate primarily on a per-child funding model. With enrollment dropping, many faced potential closure. Notably, surveys from organizations like the Center for the Study of Child Care Employment indicated that up to 60% of providers were considering closures without public assistance. For Kern County parents who relied on these services for childcare, the closures presented another set of challenges. The pressures were felt more acutely by women, often forced to curtail work hours, or leave jobs entirely to handle childcare.

However, the state of California made strides to mitigate the fallout, providing funds for sanitizing materials, personal protective equipment, and extra staffing. The state also sought to address the digital divide, improving access to technology for learners. Nevertheless, Kern County, like the rest of California, will likely grapple with the long-term ramifications of the pandemic on early childhood education for years to come.

Table 17. Kern County Childcare Providers by Type

Type	Number
Child Care Center	39
Family Child Care Home	162
Total	201

Source: Kidsdata.org, 2020

EARLY CHILDHOOD EDUCATION

According to the *Childcare Resource & Referral Network, 2022*, between 2019 and 2022 the number of Family Childcare slots saw a -1% decrease. As unemployment rates continue to decrease, childcare options will become increasingly important. Working parents need childcare options that support their ability to sustain a work schedule. Parents who are in school are also faced with childcare challenges, influencing their choices regarding the selection of classes and the rate by which they may complete their diploma or degree. The lack of affordable options persuades parents to pay a family member for childcare services. While these payments are lower than those required by non-subsidized centers, a payment of any size can weigh heavily on families with a limited expendable income.

Table 18. Childcare Supply in Kern County

Age and Type	Licensed Childcare Centers			Licensed Childcare Family Homes		
	2019	2022	Change	2019	2022	Change
Total number of slots	12,612	11,753	-7%	6,920	7,454	8%
Infant slots (under 2 years old)	630	599	-5%	n/a	n/a	n/a
Preschool slots (2-5 years old)	10,587	9,836	-7%	n/a	n/a	n/a
School-age slots (6 years & older)	1,395	1,318	-6%	n/a	n/a	n/a
Total number of sites	190	174	-8%	635	674	6%

Early education has a great impact on a child's future by preparing them for success in school and life. The *2022 Childcare Portfolio* also provided insight into the nature of childcare requests countywide; it shows that the monthly cost for licensed childcare centers is \$1,266 and \$932 for licensed family childcare homes. In 2022, there were 599 licensed center slots in Kern County for children under the age of 2 years.

CHILDCARE WORKFORCE SHORTAGE

According to the Early Childhood Workforce Index (2019), there is an overall shortage of childcare workers in California. For the industry in general, pay is not especially good and approximately 58% of child-care worker families in the state receive some sort of public assistance. Many child-care workers lack higher education credits as many jobs in the field do not require anything more than a high school diploma. This combination of low pay and low expectations is not a good formula for having a quality childcare workforce. There are initiatives in the work for potentially unionizing child-care providers and with that an increase in pay for those workers. Should this happen, it might be good for the workers but unless it is properly funded, the cost would eventually be passed on to already strapped families.

STAFF WELLNESS

According to the National Head Start Association, there are seven dimensions of wellness:

- Physical
- Social
- Emotional
- Spiritual
- Environmental
- Occupational
- Intellectual

The wellness of employees in the education and childcare sector is often overlooked. Recognizing the importance of their wellness is vital to improving overall child health and development. Healthy workers make for healthier children. With teachers being role models, the classroom setting is an excellent place for promoting healthy behaviors, with life-long effects on the children. Teachers modeling nutritious eating, physical activity, happiness and other good-health attributes pass along to their students these opportunities for a healthy life.

An emphasis on staff wellness is not only good for the childcare workers but is consequently good for the children in their care, too. By addressing the seven dimensions of wellness among staff, the results across the board are good for all concerned. Reduced absenteeism, lower health care costs and workers' compensation claims, increased productivity and employee morale are just a few of the benefits. Ultimately, addressing the seven dimensions of wellness in childcare employees pays off for staff and for the children under their care.

At CAPK, wellness takes the form of activities such as the Staff Wellness Clinic featuring guided meditation, yoga, and art projects. This initiative allows staff to take a break and focus on their personal wellbeing and health.

CHILDREN AGES 0 TO 5 WHO ARE NOT IN LICENSED CARE

The National Household Education Survey conducted a national study of childcare choices for children not enrolled in kindergarten ages birth through 6. The study estimated the percentage of children aged 0 to 5 in each type of childcare setting. Although percentages are not given for Kern County, they are provided for the Western region. These percentages were applied to Kern County population numbers to create estimates for the number of children in Kern County, as shown in the table below (Children may be in multiple sources of care).

Table 19. Kern Children by Childcare Type

Type of Care	Percent of Children	Number of Children
Center	29%	20,378
Relative	24%	16,865
Non-Relative	12%	8,432
No Regular Weekly Arrangement	47%	33,026

Source: National Household Education Survey, 2017

The estimated number of children in center-based care is higher than the number of childcare slots in the county. Consequently, the estimates above are likely underestimates of the number of children in relative and non-relative care. Nevertheless, the table shows a large number of relative and non-relative caregivers. There are over 16,000 children with relative caregivers and over 8,000 children with non-relative caregivers. There are also over 33,000 children with no regular childcare arrangement, although some of them may not have working parents. As seen in the table below, grandparents are the most common relative caregivers.

Table 20. Kern Children Ages 0 to 5 by Type of Relative Caregiver

Statistic	Percent	Number
Grandparent	73%	12,311
Aunt or Uncle	14%	2,362
Other Relative	13%	2,192
Total		16,865

Source: National Household Education Survey, 2017

LOW INCOME CHILDREN AGES 3 -5 WHO ARE NOT IN PRESCHOOL

As noted above, approximately 14,663 children ages 0-5 are not enrolled in Head Start Preschool services though they are eligible given their income status. As 52% of children 0-5 fall between the 3-5 age range, approximately 7,625 children between 3 to 5 are not enrolled in Head Start Preschool services. This figure is based on current Head Start Preschool enrollment and the level of poverty in Kern County.

PRE-KINDERGARTEN

Enacted in 2010 by the California State Legislature, the Kindergarten Readiness Act changed admission requirements for kindergarten and established a Transitional Kindergarten (TK) program. Prior to this legislation, kindergarten-eligible children were required to have their 5th birthday by December 2. The new legislation moved that date back to September 2.

Coinciding with this change was the implementation of TK, the first year of a two-year kindergarten program for 4-year-old children who would turn 5 between September 2 and December 2. TK is an early year kindergarten experience for young 5-year-old children and provides students with a year of kindergarten readiness to help them transition to traditional kindergarten. TK programs, as defined in statute, are not preschool classrooms or child development programs. They are part of the K-12 public school system and use a modified kindergarten curriculum. Each elementary or unified school district in California is required by law to provide TK classes for all age-eligible children. Enrollment in TK is optional and free to all children. Additionally, many school districts provide transportation for TK students.

Head Start Preschool eligible families may choose to enroll their children in TK instead of Head Start Preschool because TK is a more convenient option for them. TK has no income eligibility requirements, transportation is often provided, and families may have older children already attending the same school site. TK, however, cannot provide the same level of service to low-income families and children with disabilities as Head Start Preschool. This lack of focus

on low-income and disabled children and their families means that disadvantaged children enrolled in TK may not receive the specialized services needed to prepare them to perform at or above the level of their peers when entering the K-12 system. In addition, while TK teachers must be credentialed, legislation allows the credentialing to be undetermined verses the early childhood specific credential that better serves children in the TK age group (as required by the Head Start Program).

Head Start Preschool locations are seeing an impact from TK with fewer children ages 4-5 years and have re-focused their efforts on recruiting younger children for Early Head Start. As noted previously in this report, there is a high level of unmet need for childcare for children ages 0 to 3. The Early Head Start programs help to bridge that gap. This can be demonstrated by an increased enrollment of 38% in Kern County public schools' pre-kindergarten classes (California Department of Education, Data Quest).

Table 21. Kern Public School Transitional Kindergarten Enrollments

	2018/19	2019/20	2020/21	2021/22
Hispanic or Latino of Any Race	2,901	2,374	1,609	1,351
American Indian or Alaska Native	20	11	14	7
Asian	89	115	34	32
Pacific Islander	13	10	2	1
Filipino	34	33	25	17
African American	252	209	115	84
White	1,116	885	530	394
Two or More Races	113	82	58	51
Not Reported	35	40	9	177
Total	4,573	3,759	2,396	1,952

Source: California Department of Education, Data Quest

COMMUNITY ACTION PLAN AND NEEDS ASSESSMENT

Every two years, CAPK completes the Community Action Plan (CAP) as a two-year roadmap demonstrating how Community Services Block Grant (CSBG) eligible entities plan to deliver CSBG services. Like the Head Start Program Community Assessment, the CAP identifies and assesses poverty related needs and resources in the community and establishes a detailed plan, goals, and priorities for delivering those services to individuals and families most affected by poverty. The 2024-2025 Community Needs Survey and Focus Groups are integral components of the CAP, by assisting to identify needed programs and services for low-income residents and families in Kern County.

Three community needs surveys were administered to CAPK Clients; Partner/Community Agencies; and CAPK Staff, Volunteer and Board Members. A total of 1,108 surveys were completed.

Table 22. Survey Completion by Group

Survey	Response
CAPK Clients	920
Partners/Community Agencies	175
Board Members	13
Total Responses	1,108

Source: Survey Monkey, CAPK 2024-2025 Community Needs Survey

The brief survey had a list of 26 programs/services. Respondents were asked to rank each service on a scale from 0-3 with higher scores indicating the most need. The following table shows the results, with the top five scores for each survey group.

Table 23. Survey Results

Rank	Clients	Partners and Community Agencies	CAPK Board
1	Affordable Housing	Mental Health Needs	Services/Programs in Rural Areas
2	Utility Bill Assistance	Substance Use Treatment	Financial Education
3	Afterschool Activities	Affordable Housing	Employment for Youth
4	More Education for Children	Affordable Childcare	Leadership Skills for Youth
5	Affordable Childcare	Homeless Services	Mental Health Needs

Source: Survey Monkey, CAPK 2024-2025 Community Needs Survey

In all three groups, **affordable childcare**, **affordable housing**, and **mental health needs** were identified as top needs. **Affordable housing** was identified by CAPK clients and partners as a top need. Clients also identified **utility assistance** as a top need, while partners and community agencies chose **mental health** and **substance use** as some of the most needed services.

Due to the vast geographic and demographic diversity across Kern County, CAPK conducted focus groups to further explore and define the top needs in Kern’s rural and/or high need communities of California City and Shafter. They were asked to choose and prioritize the top five needs for their community. After completing the individual lists, the group discussed their choices, and together, identified the top five needs for their communities. The following table shows the top five needs identified by each focus group:

In **California City**, a total of 10 work groups were established. Staff found the following need-based themes from our focus group in California City:

1. Utility Assistance
2. After-school programs for youth
3. Transportation
4. Affordable Housing
5. Affordable Childcare

Utility Assistance was the number one response. Five of the 10 workgroups cited utility assistance as a concern. Topics numbered two through five were equally mentioned by a total of four workgroups during the discussion.

In **Shafter**, a total of 7 work groups were established with two to three members each. Staff

found the following need-based themes from our focus group in Shafter:

1. After-school programs for youth
2. Medical services/access to specialty care
3. Job skills and job training
4. Senior Services

After-school programs for youth were the number one response. Four of the seven workgroups cited after-school services as a need in the community. Topics numbered two through four were equally mentioned by three work groups.

In review of the CAPK 2024-25 Community Needs Survey, results are aligned with many of the identified community needs in this current report. Specifically, “Affordable Childcare” was identified as the number one top need in Kern. In focus group discussions, people discussed the need for free or affordable childcare that matches their work schedules including nights and weekends.

CAPK 2024-2025 ANNUAL REVIEW AND UPDATE (HOMELESS AND TK)

Homeless Youth in Kern County

The challenges faced by homeless youth in Kern County remain critical. According to the latest **Point-in-Time (PIT) Count**, the homeless population in Kern County increased significantly, with the number of unsheltered families rising by 42% in metropolitan Bakersfield and 131% in rural areas. Among these, families with young children make up a growing percentage. This trend underscores a pressing need for targeted interventions that address housing stability, access to education, and comprehensive family support services.

CAPK’s Head Start Program plays a vital role in mitigating the impacts of homelessness on young children. By providing access to early education, health services, and family support, these programs aim to create stability and build resilience. Moreover, partnerships with local housing and social service agencies strengthen efforts to serve homeless families effectively. Despite these efforts, the rising numbers highlight a persistent gap in housing resources and support systems for young children and their families in Kern County.

Transitional Kindergarten and Proximity to Head Start Preschool Centers

Transitional Kindergarten (TK) in Kern County has undergone significant growth in recent years, driven by California’s Universal TK initiative. The initiative seeks to bridge gaps in early childhood education by offering a two-year kindergarten experience for children turning 4 by September 1. Despite this progress, disparities exist in the availability of TK programs across school districts, with some offering **Age-Eligible TK** (traditional TK programs for older 4-year-olds) and others adopting **Universal TK** (for younger 4-year-olds).

An analysis of Head Start Preschool (HSP) centers in Kern County reveals varying levels of

proximity to schools offering TK programs:

- **Centers with Access to Universal TK:** These centers are strategically positioned near schools that have fully implemented Universal TK, such as the **Albert Dillard** and **Angela Martinez** centers in the Bakersfield City School District. This proximity allows families to transition seamlessly from HSP programs to TK, ensuring continuity in early education.
- **Centers without Access to Universal TK:** Conversely, some HSP centers, such as those in Lamont and Vineland, are located in districts that offer limited or no Universal TK. Families in these areas face additional barriers to accessing early education, underscoring the need for expanded TK implementation or supplementary early learning opportunities.
- **Rural Disparities:** In rural regions, including Shafter, Mojave, and California City, the availability of TK programs is inconsistent. Many families depend on the Head Start Program as the sole provider of early childhood education, making the expansion of Universal TK a critical priority for these underserved communities.

Head Start Program CNA Summary: Barriers, Gaps, and Agency Goals

The annual review of the Kern County Community Needs Assessment (CNA) highlights critical barriers and gaps affecting access to early childhood education and comprehensive family support services. The analysis of current data emphasizes the ongoing need for strategic efforts to address these challenges and ensure opportunities for all children and families in Kern County. Below is a summary of the barriers and gaps identified, followed by our agency's efforts to address them.

Barriers and Gaps Identified:

1. Homelessness and Housing Instability

- The number of unsheltered families in Kern County has risen dramatically, with a 42% increase in metropolitan Bakersfield and a 131% increase in rural areas (2024 PIT Count).
- Homeless families face unique challenges, including difficulty accessing stable housing and early education programs.

2. Access to Transitional Kindergarten (TK)

- Disparities in TK availability persist, with Universal TK programs concentrated in urban districts like Bakersfield City, while rural areas, including Lamont, Mojave, and Shafter, have limited options.
- Families in rural areas often rely solely on the Head Start Program as the primary provider of early education.

3. Transportation Challenges

- Many families, particularly in rural Kern, lack access to reliable public transit. This limits their ability to reach Head Start Program centers and other critical services.

- Public transit coverage is minimal, with rural routes often failing to connect families to essential programs and resources.

4. Healthcare Access

- Despite 98.7% health insurance coverage, access to primary care remains limited with a ratio of one physician per 2,020 residents (County Health Rankings).
- Cultural and linguistic barriers further hinder healthcare access for families speaking languages other than English, particularly Spanish.

5. Prevalence of Childhood Health Issues

- Kern County faces high rates of childhood obesity (44% of children aged 11-14) and asthma (7.6% prevalence among children).
- Limited integration of nutrition education and physical activity programs into early childhood education exacerbates these health challenges.

6. Language and Cultural Barriers

- Forty-four percent of Kern County households speak a language other than English at home, primarily Spanish.
- Families with limited English proficiency encounter difficulties accessing culturally and linguistically appropriate services, creating barriers to engagement and participation.

7. Childcare and Early Learning Shortages

- Kern County has a significant shortage of childcare slots, with only 663 infant slots and 11,769 preschool slots available for the entire county (Kern Early Childhood Council).
- This shortage is most acute in rural areas, where demand for early learning services far exceeds capacity.

8. Educational and Economic Challenges

- Poverty affects 19.2% of Kern County residents, with single female-headed households experiencing poverty at five times the rate of married couples.
- Educational attainment remains low, with only 18% of Kern residents holding a bachelor's degree or higher, compared to 37.5% statewide.

Agency Goals and Efforts to Address Barriers

1. Supporting Homeless Families

- Continued collaboration with housing organizations to expand access to emergency and transitional housing for families.
- Strengthened efforts to provide wraparound services, including education, transportation, and family support, for homeless families.

2. Improving Transitional Kindergarten Access

- Ongoing advocacy with school districts to promote the expansion of Universal TK, particularly in underserved rural areas.
- Enhanced communication with families to facilitate smoother transitions from the Head Start Program to TK programs.

3. Addressing Transportation Challenges

- Sustained partnerships with transit authorities to explore affordable transportation solutions for families.
- Targeted initiatives to address transportation gaps in rural communities, ensuring families can access Head Start Program centers and other services.

4. Enhancing Healthcare Access

- Continued work with healthcare providers to ensure families can access screenings, immunizations, and care.
- Increased integration of health education into Head Start Program programming to address obesity, asthma, and other prevalent health concerns.

5. Promoting Health and Nutrition

- Expanded focus on nutrition education and physical activity initiatives to improve child health outcomes.
- Strengthened partnerships with local organizations to deliver comprehensive wellness programs for children and families.

6. Addressing Language and Cultural Barriers

- Continued recruitment of bilingual staff and provision of training for all Head Start Program employees.
- Enhanced focus on accessible communication strategies to ensure resources are available to families in their preferred language.

7. Expanding Childcare and Early Learning Opportunities

- Advocacy for increased funding to reduce childcare waitlists and expand capacity in underserved areas.
- Strengthening partnerships with community organizations to bridge gaps in early learning opportunities.

8. Supporting Economic and Educational Advancement

- Continued integration of job training and educational support services into the Head Start Program to empower families economically.
- Strengthened focus on promoting parental engagement and educational opportunities for caregivers.

Conclusion

Kern's Head Start Program is committed to addressing these barriers and gaps through collaborative, evidence-based strategies. By leveraging partnerships and advocating for systemic changes we aim to empower Kern County families and prepare children for a lifetime of success. These ongoing efforts reflect our dedication to providing high-quality early education and comprehensive family support services that meet the evolving needs of our community.

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Community Assessment San Joaquin County

2025



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EXECUTIVE SUMMARY

Community Action Partnership of Kern (CAPK) has been serving low-income people and families since 1965. As the dedicated poverty fighting agency in Kern County, the Agency provides quality, life changing services through an array of programs designed to meet basic needs as well as empower people and families to improve their lives. CAPK's Head Start Program (Early Head Start and Head Start Preschool) plays a crucial role in the fight against poverty by giving children and families the support they need for children to be successful academically and throughout their lives.

CAPK's Head Start Program's mission is to "provide rich, high quality early learning experiences to a diverse population of children ages birth to five. We will promote access to comprehensive services with a holistic focus on the family by encouraging family engagement, supporting school readiness and instilling self-reliance in children and their families." CAPK's Head Start Program provides high quality early childhood education to children from pre-natal to five years-old through part-day, full-day and home-based options.

This assessment used primary and secondary data sources to identify service gaps and emerging needs of low-income Early Head Start eligible children and families in San Joaquin County. Findings from the assessment will assist CAPK to identify and respond to gaps in services and emerging needs in the community for low-income Early Head Start (EHS) eligible children and families. The data and analysis are used to guide CAPK's strategic planning process to better serve EHS children and families.

In accordance with the requirements of 45 CFR Part 1305 Section 1302.11, the CAPK Early Head Start Programs 2023 Community Assessment Update was completed and approved by the Head Start Policy Council Planning Committee on August 22, 2023, and the CAPK Board of Directors meeting on September 13, 2023.

KEY FINDINGS

As in the Kern County Assessment, the results of the needs analysis of San Joaquin confirms the continued need in the County for Early Head Start Services for low-income children and families as an important part of community efforts to break the cycle of poverty by providing low-income infant/toddlers children and their families a wholistic and responsive approach to help them meet their emotional, social, health, nutritional and psychological needs. Some key findings for San Joaquin include:

2025 Update:

- 54% of children aged 0-5 are in the 0-2 years age group.
- 40.8.% of San Joaquin residents ages 5 and over speak a language other than English at home.

- The median household income in San Joaquin County is \$74,962 and has grown approximately 17% from 2018-2022.
- 11.9% of San Joaquin residents live in poverty.
- Large disparities in poverty between communities ranging from 8% in Tracy to 31% in Woodlake.
- According to the 2015-2023 Regional Household Needs Assessment in San Joaquin County Housing Element, a total of 8,301 household units were identified as needed. Of them, 1,257 are needed for those in the extremely low-income category, 1,153 needed for the very low-income category, 779 needed for the low-income category, 1,290 needed for the moderate-income category, and 3,822 needed for the above moderate-income category.
- In 2022, mental health was a high prioritized need throughout the County.
- Asthma, obesity, and diabetes are some of the most prevalent health conditions in the County.
- 13% of the homeless population are families with children.
- 34.9% of children living in Foster Care were 0-5 years of age in 2024.
- 68.6% of pregnant women had a regular source of care pre-pregnancy and 85% of women initiated pre-natal care during their first trimester.
- 8.7% of people ages 25 had a 9th to 12th grade education without a diploma, 2-3% higher than the State of California and the United States.
- 65% of Early Head Start parents are employed.
- 100% of Early Head Start enrolled families have health insurance.
- 78% of EHS families are Hispanic/Latino.

METHODS

In 2023, the Community Action Partnership of Kern (CAPK) Head Start/State Child Development (HS/SCD) Division completed a comprehensive community assessment of Kern County detailing the most current data and source material available. The assessment provided a detailed understanding of the characteristics of Kern County's children and families, their childcare needs, and the conditions that impact their health, development, and economic stability. For the current assessment period, CAPK is including this separate assessment of San Joaquin County, due to its unique characteristics.

This assessment includes current statistics and considerations of county and incorporated community population numbers, household characteristics and relationships, estimates of income eligible children, disability, educational attainment, health and mortality, child welfare, prenatal health, homeless children and families, and Early Head Start program information. The information presented herein may be used by CAPK Early Head Start for future planning and program decision-making.

The primary data source (unless otherwise sited) for the 2025 San Joaquin Community Assessment is the U.S. Census Bureau American Community Survey, 2019 ACS 1-year Estimates and 2018-

2022 ACS 5-year Estimates. Other sources of local, state, regional, and national data and intelligence are cited throughout the report. The CAPK Early Head Start Program 2023/2024 Information Reports (PIR) was used for data directly related to EHS.

AGENCY OVERVIEW

Established in 1965, CAPK is a private nonprofit 501(c)(3) corporation. In carrying out its mission *to provide and advocate for resources that will empower the members of the communities we serve to be self-sufficient*, CAPK develops and implements programs that meet specific needs of low-income individuals and families.

CAPK is one of the largest nonprofit agencies in Kern County and one of the oldest and largest Community Action Agencies in the United States. Originating as the Community Action Program Committee of Kern County in 1965, CAPK later became the Kern County Economic Opportunity Corporation, and in 2002 became the Community Action Partnership of Kern.

CAPK operates seven divisions, which include Head Start/State Child Development (HS/SCD); Health and Nutrition Services; Administration; Finance; Human Resources; Operations; and Community Development. Early Head Start and Head Start Preschool (EHS/HSP) programs are operated under the HS/SCD Division.

As Kern County's federally designated Community Action Agency in the fight against poverty, CAPK provides assistance to over 100,000 low-income individuals annually through 13 direct-service programs including 2-1-1 Kern County; CalFresh Healthy Living Program; the East Kern Family Resource Center; Energy; CAPK Food Bank; Friendship House Community Center; Head Start/Early Head Start; M Street Navigation Center; Migrant Childcare Alternative Payment; Oasis Family Resource Center; Shafter Youth Center; CAPK Volunteer Income Tax Assistance (VITA); and Women, Infants and Children (WIC) Supplemental Nutrition.

CAPK has offices located in 27 cities/communities in Kern County and offers services at over 100 sites. The Agency also operates programs in other counties in the San Joaquin Valley including Migrant Childcare Alternative Payment (MCAP) Program, enrolling families through six Central Valley counties that include Kern, Madera, Merced, Tulare, Kings, and Fresno; Women, Infants, Children (WIC) program services in the communities of Big Bear City, Phelan, Adelanto, Crestline, and Needles in San Bernardino County; and 2-1-1 Information and Referral Helpline in Kings, Tulare, and Stanislaus Counties. In 2015, CAPK's EHS program expanded to San Joaquin County (Stockton and Lodi). The information below further details CAPK's programs.

CAPK's San Joaquin Early Head Start (EHS): High quality early childhood education for children from pre-natal to age three through part-day, full-day and home-based options. The program uses a wholistic approach by not only addressing the needs of the child, but by teaching parents to become advocates and self-reliant providers for their children through EHS Parent

Policy Council and Family Engagement programs. *CAPK San Joaquin Early Head Start served 327 children and their families in 2023/2024 at six locations and in home-based setting.*

Table 1. CAPK San Joaquin County Early Head Start Locations

Site Name	Address
California Street	425 N. California St., Stockton, CA 95202-2130
Gianone	1509 N. Golden Gate Ave, Stockton, CA 95205-3017
Kennedy	2800 S. D St., Stockton, CA 95206-3617
Lathrop	850 J St., Lathrop, CA 95330
Lodi UCC	701 S. Hutchins, Lodi, CA 95240-4641
Lathrop	850 J St., Lathrop, CA 95330
Marci Massei	215 W. 5 th St., Stockton, CA 95206-2605

DETERMINANTS OF NEED

SAN JOAQUIN COUNTY OVERVIEW

San Joaquin County is centrally located in the San Joaquin Valley, the agricultural heartland of California. The County encompasses approximately 1,440 square miles of relatively level, agriculturally productive lands. The foothills of the Diablo Range define the southwest corner of the County, and the foothills of the Sierra Nevada lie along the County's eastern boundary.

The valley was created by sediments that washed out of the major rivers that drain in the area which also created rich agricultural soils. As one of the State's top ten counties in agriculture production, the area produces a wide variety of fruit and nut crops, field crops, livestock, and poultry.

Urbanized areas comprise a relatively small proportion of the County. However, with the growing high cost of housing in the nearby San Francisco Bay Area, San Joaquin County is a highly attractive location for commuters.

Figure 1. San Joaquin County



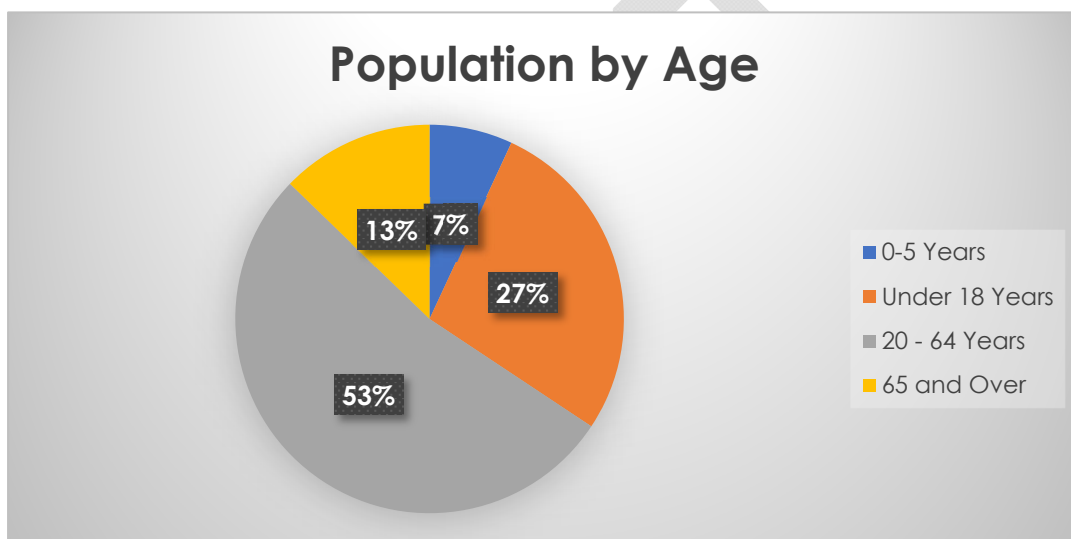
The County is interlaced with a complex network of creeks, rivers, and canals. The County's major rivers, the San Joaquin, the Mokelumne, the Calaveras, and the Stanislaus, all lead to the Sacramento-San Joaquin Delta in the western half of the County. It is in this region, at the confluence of the Sacramento and San Joaquin Rivers, that about one-half of the State's entire runoff water volume passes and supports the biologically and agriculturally rich Delta. The waterways provide recreation opportunities, scenic beauty, and water for municipal, industrial,

and agricultural users. Both the Delta-Mendota Canal and the California Aqueduct carry tremendous volumes of water from the Delta area to the south (<https://www.sjgov.org/>).

POPULATION

There are 771,406 people living in San Joaquin County with 317,818 residents (42%) living in the City of Stockton, the County’s major metropolitan area. The next five largest cities contain approximately 36% of the County’s population and the remaining residents live in small Census designated places with populations less than 8,000 people. Approximately **52,937** of the County’s residents are **under the age of 5** years; 209,515 are under 18; 404,608 are ages 20 – 64; and 97,523 are ages 65 and over.

Figure 2. San Joaquin Population Age Distribution



Source: US Census American Community Survey Estimates, 2022

Of the estimated **52,937** children ages 0 to 5 in San Joaquin County, approximately **54% (28,709) are in the 0-2 years age group** (kidsdata.org). Gender for children in the 0-5 age group is almost even with 49% female and 51% male.

POPULATION GROWTH

The County’s overall population growth from 2010-2022 is higher than the State and Nation. The decrease of 0-5 population in the United States (-4%) is higher than the decrease observed in San Joaquin and California at -2% and -8%, respectively. California had the highest decrease in the 0-5 population.

Table 2. Population Growth Comparison

Location	2010	2022	Growth
San Joaquin	685,306	771,406	13%
California	37,253,956	39,455,353	6%
United States	308,745,538	329,725,481	7%
Children Ages 0-5			
San Joaquin	54,228	52,937	-2%
California	2,545,065	2,350,335	-8%
United States	20,131,420	19,423,121	-4%

Source: US Census American Community Survey Estimates, 2022

RACE/ETHNICITY

San Joaquin County’s racial and ethnic composition is similar to the State of California. After White, the largest Racial/Ethnic group is Hispanics/Latino — about 2% more than California and 23% more than the United States. The smallest group are Native Hawaiian/Pacific Islander. There are almost three times as many people of Asian descent in the County and State, then the Nation.

Table 3. San Joaquin County Race and Ethnicity

Race/Ethnicity	San Joaquin	California	United States
White	46.5%	52.1%	68.2%
African American	7.0%	5.7%	12.6%
American Indian or Alaska Native	0.8%	0.9%	0.8%
Asian	16.5%	14.9%	5.7%
Native Hawaiian or Other, Pacific Islander	0.6%	0.4%	0.2%
Hispanic or Latino	42.3%	39.5%	18.4%
Some Other Race	10.1%	15.1%	5.5%

Source: US Census American Community Survey Estimates, 2022

From 2017 to 2022, the County has grown by 47,253 people. However, growth varies among race/ethnicity. Most notably, there was a -38% decrease in the White population in this region and a 162% increase in American Indian or Alaska Native population.

Table 4. San Joaquin Population Change by Race/Ethnicity, 2018-2022

Race/Ethnicity	Population Change Percent
White	-38%
Black or African American	-2%
American Indian or Alaska Native	162%
Asian	28%
Native Hawaiian and Other Pacific Islander	12%
Hispanic or Latino (of any race)	9%
Some Other Race	59%

Source: US Census American Community Survey Estimates, 2018-2022

NATIVE AND FOREIGN BORN

Of San Joaquin County’s population, 75.3% (580,986) were born in the United States. Of the 179,920 residents that are foreign born, 52% are naturalized citizens and 48% are not U.S. citizens.

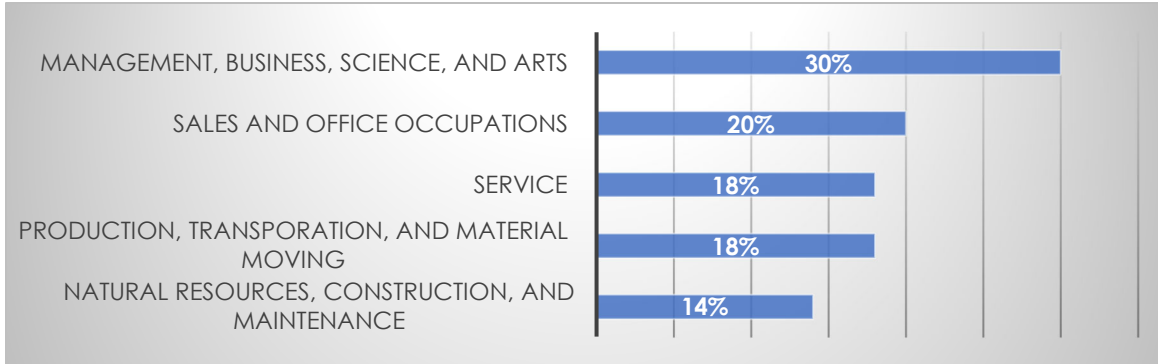
LANGUAGE

Approximately 40.8% of San Joaquin residents ages 5 and over speak a language other than English at home. The most common non-English language spoken is Spanish (26.2%). By comparison, 43.9% of Californian’s speak a language other than English at home. Of the population that spoke a language other than English at home, 28.3% spoke Spanish (US Census American Community Survey Estimates, 2022).

EMPLOYMENT

San Joaquin County’s economy is diverse with a mix of agriculture, e-fulfillment centers, advanced manufacturing, data centers/call center and government/medical service centers. Some companies in this area include Applied Aerospace, Amazon, Tesla, Pacific Medical, Medline, FedEx, Trinchero-Sutter Home Winery and Crate & Barrel. There are an estimated 353,544 employed San Joaquin residents ages 16 and over. The occupations comprising the most employees is “Management, Business Science, and Arts” and the smallest sector is “Natural Resources, Construction, and Maintenance” occupations.

Figure 3. San Joaquin County Occupations

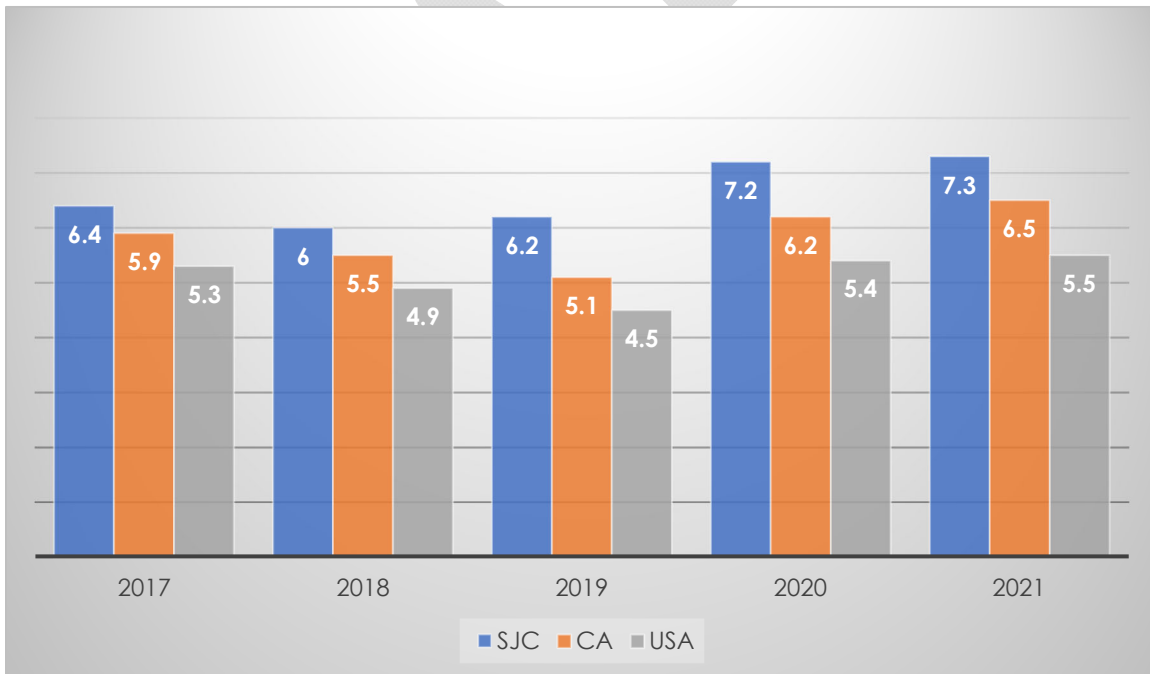


Source: US Census American Community Survey Estimates, 2022

UNEMPLOYMENT

Although the County, State, and Nation have seen sharp decreases in unemployment since the recession, San Joaquin consistently has higher rates of unemployment than the State and Nation.

Figure 4. Unemployment Rate Comparison, Not Seasonally Adjusted

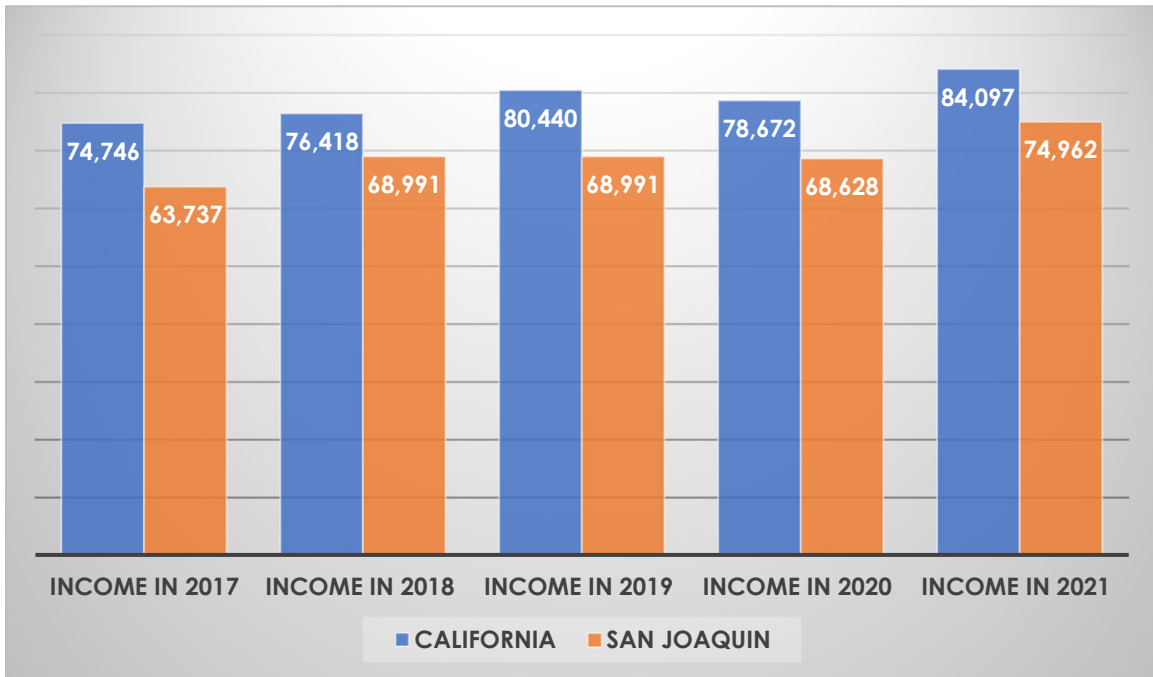


Source: US Census American Community Survey Estimates, 2018-2022

INCOME

The median household income in San Joaquin County (\$74,962), has grown approximately 17% from 2017 to 2021. Although the US median income (\$69,021) in 2021 was lower than the County, the State of California median income was still higher at \$84,097.

Figure 5. Median Household Income Comparison

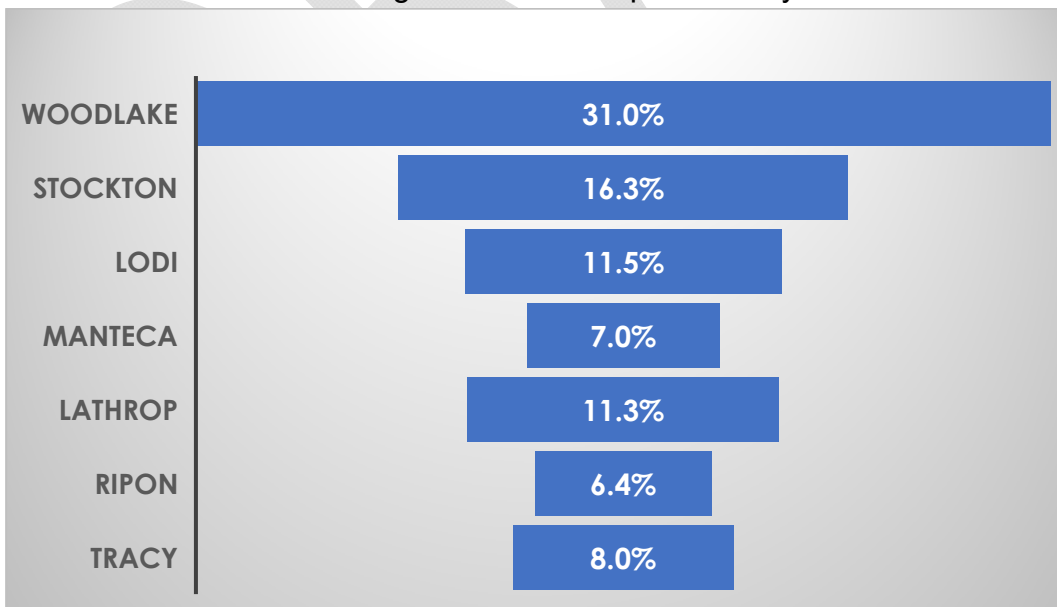


Source: US Census American Community Survey Estimates, 2018-2022

POVERTY

According to the US Census, 11.9% of San Joaquin residents live in poverty. When looking at poverty data in the seven most populated cities, there are large disparities between communities ranging from 8% in Tracy to 31% in Woodlake.

Figure 6. San Joaquin Poverty



Source: US Census American Community Survey Estimates, 2022

WORKING POOR

The face of poverty in the United States has changed greatly over the last decade. In a report presented at the National Community Action Partnership Mega Trends Learning Cluster, *Inequality in America*, former Secretary of Labor Robert Reich discusses trends of those living in poverty in the U.S. According to Reich, as the median family income continues to drop, an estimated 65% of U.S. families live paycheck to paycheck. He goes on to say that a significant number of people in poverty are working but are unable to earn enough to lift themselves out of poverty. Reich also claims that about 55% of all Americans aged 25 to 60 have experienced at least one year of poverty or near poverty (below 150% of the poverty line), and at least half of all U.S. children have relied on food stamps at least once in their life time.

This is also supported by the California Budget and Policy Center, *Five Facts Everyone Should Know About Poverty*, which states that the majority of families that live in poverty are working and 67% of those families have one or more workers supporting them. The key reasons cited for working families remaining in poverty are a lack of good paying jobs and the low minimum wage.

HOUSING

According to the US Census Estimates, of the 249,018 housing units in San Joaquin County, 234,662 are occupied and 14,356 are vacant.

According to the San Joaquin Council of Governments, 2015-2023 Regional Housing Needs Assessment and SJ County Housing Element (a County wide assessment to meet housing needs), low-income households such as people earning minimum wage, receiving cash aid, Supplemental Security Income (SSI), or Social Security recipients face difficulties affording the rent for a one-bedroom unit or a studio unit at fair market rent. A key area of concern is the housing needs for the elderly, people with disabilities, large families, extremely low-income households, farm workers, families with single-headed households, and families and persons in need of emergency shelter.

Other key San Joaquin County Housing issues cited in the report include:

- Between 2014 and 2015, a total of 8,301 household units were identified as needed. Of them, 1,257 are needed for those in the extremely low-income category, 1,153 needed for the very low-income category, 779 needed for the low-income category, 1,290 needed for the moderate-income category, and 3,822 needed for the above moderate-income category
- Migration from Bay Area residents is associated with the rising cost of homes and rentals, negatively impacting those that are native to the community
- Housing discrimination issues continue; minority groups and low-income households are less likely to demand habitable dwellings and report issues

- SJCOG projects that from 2006 to 2035, San Joaquin County will have an estimated 327,379 additional people that will need housing and that approximately 11% of those will be in unincorporated areas
- Most market rents are out of reach for individuals and families with very low or extremely low income
- A 4-bedroom rental in the Mountain House communities averaged \$2,250, a cost which would not be affordable for a family of four people at any income level
- San Joaquin County has a greater need for larger rental housing units than California
- Approximately 58% of the housing stock surveyed across the county were in sound condition with the rest needing minor or major renovations
- Most emergency shelters operate at or near capacity throughout the year; during maximum times of need there is a significantly greater number of homeless than shelter spaces
- The lack of available water is a significant concern in housing production
- Most farm working families are above average in size (household members); as a result, most migrant farm workers live in overcrowded housing

The U.S. Department of Housing and Urban Development states that families who pay more than 30% of their income for housing are considered cost burdened and may have difficulty affording necessities such as food, clothing, transportation, and medical care. Based on the 2022 American Community Survey estimates, 26.3% of all San Joaquin homeowners with a mortgage used 35% or more of their household income on housing. For renters, over 43% used 35% or more of their household income on rent.

MENTAL HEALTH AND SUBSTANCE ABUSE

Community Health Needs Assessments (CHNA) is a California requirement for nonprofit hospitals and conducted every three years. Information is gathered from a variety of sources and is used to prioritize each counties' areas of need in relationship to effects on health. Through a comprehensive process combining findings from demographic and health data as well as community leader and resident input, nine health needs were identified. According to the 2022 SJ CHNA and the subsequent Community Health Improvement Plan (CHIP) 2023-2025, **mental health continues to be the highest prioritized need in San Joaquin County**. The table below shows indicators of mental health for San Joaquin compared to the State of California. As seen below, San Joaquin had worse outcomes in several key areas.

Table 5. San Joaquin and California Mental Health Indicators Comparison

Indicator	San Joaquin (Rate or %)	California (Rate or %)
Deaths by Suicide, Drug or Alcohol Poisoning (per 100,000 deaths)	43	34
Depression among Medicare Beneficiaries	14%	14%
Mental health Provider (Per 100,000)	238	352
Poor Mental Health days In past month	4.4	3.7
Seriously Considered Suicide	12%	10%
Social Associations	6	0.07
Insufficient Social and Emotional Support	29%	25%
Suicide Deaths (per 100,000)	11	11
Young People not in School or Working (Disconnected Youths)	8%	8%

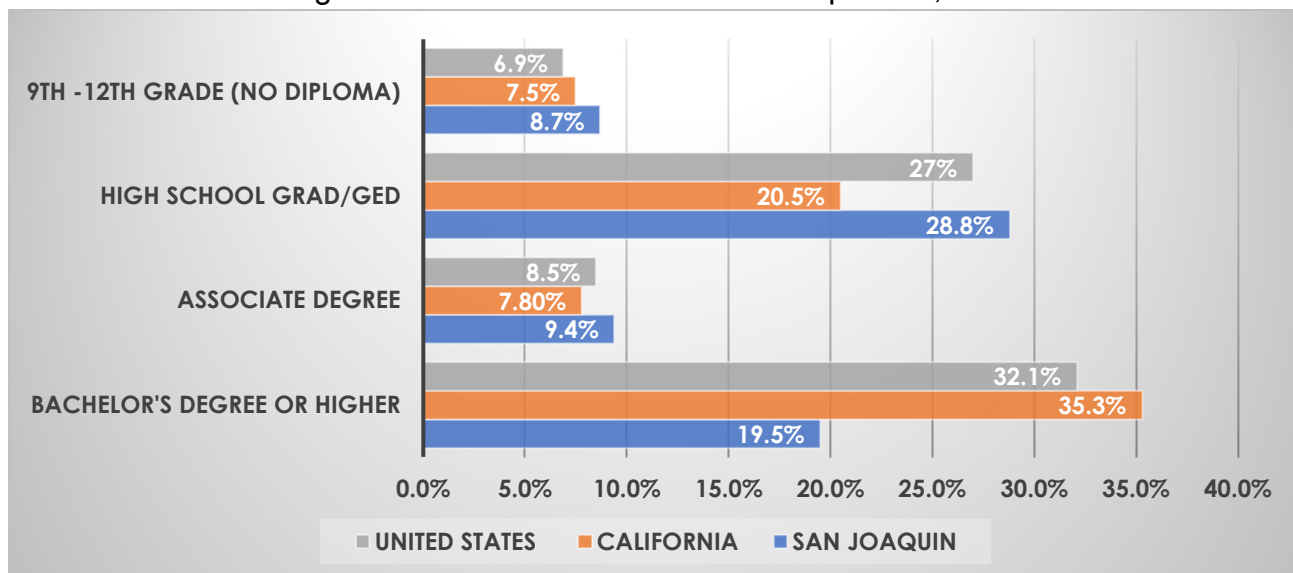
Source: San Joaquin Community Health Needs Assessments (CHNA), 2022

NEEDS AND RESOURCES OF ELIGIBLE CHILDREN AND THEIR FAMILIES

EDUCATIONAL ATTAINMENT

In 2022, 8.7% of people ages 25 and older in San Joaquin had a 9th to 12th grade education (no diploma), 2% higher than the rate for the State of California and about 3% higher than the United States. The most concerning for San Joaquin is the low attainment of college degrees—about half as many people with a bachelor’s degree or higher than the state or nation. Today, a college degree is the new high school degree, with many entry level jobs requiring higher levels of education and skills than can be acquired as a high school graduate.

Figure 7. Educational Attainment Comparison, 2022



Source: US Census American Community Survey Estimates, 2022

The lack of higher educational attainment has far reaching implications for San Joaquin residents. According to a report by The Pew Charitable Trust, a four-year college degree encourages upward mobility from the lower rungs of society and prevents downward mobility from the middle and top. The report states that about 47% of people who are raised in the bottom quartile of the family income ladder who do not get a college degree stay at that level, compared to 10% who have earned a college degree. Also, about 39% of those raised in the middle income ladder who don't get a college degree move down, while 22% with a degree stay in the middle or advance.

ADULT EDUCATION

In San Joaquin County, 9.6% of residents over age 25 lack a high school diploma and 11.1% of residents have less than a 9th grade education. Among families enrolling in Early Head Start the figure is even higher with 41% (approximately 152) of parents not having a high school diploma. According to the Library and Literacy Foundation for San Joaquin County, 52% of residents read below a third-grade level.

These numbers demonstrate the need for Adult Basic Education (ABE) or General Education Development (GED) preparation in San Joaquin County. ABE and GED preparation is available in approximately four cities in the county: Stockton, Lodi, Manteca, and Tracy.

Very few undergraduate education opportunities exist in San Joaquin County with 4-year degrees offered on-campus at two private universities in Stockton. Over time there were a few for-profit colleges and technical schools but those are now closed. San Joaquin Delta College offers 2-year/vocational/associates degrees offered at the Stockton and Mountain House campuses. Both locations suffered greatly during the 2008 economic downturn but have maintained their place in higher education in the county. Among two-parent and single parent

families, 24.5% are either not in job training or school upon their children's entry into San Joaquin's Early Head Start program.

EMPLOYMENT AND JOB TRAINING

Employment and job training for families with children enrolled in the Early Head Start program is critical in ensuring the ability of families to become self-sufficient and capable of adequately providing for themselves and their children. Numbers based on the San Joaquin County PIR show that out of 327 enrollees, 58.7% (192), are employed. Of the total number of families, approximately 80 are not working. These totals include two-parent and single-parent families.

FOREIGN BORN

In 2022, 76.7% (580,986) of San Joaquin County's population was born in the United States, while 23.3% (179,920) were foreign-born. Among the foreign-born residents, 51.2% originated from Latin America.

ENGLISH AS A SECOND LANGUAGE

There is a high need for English as a second language (ESL) education in San Joaquin with many (40.8%) residents speaking a language other than English at home and 16.5% of these speak English "less than "very well". Among Early Head Start families in San Joaquin, 59% stated that they primarily speak another language at home, according to the PIR. ESL training opportunities are available in San Joaquin County but not as abundantly in nearby counties.

Low cost or free GED preparation, ESL classes, and vocational training are often offered by the same institutions. A GED is available online through the Stockton Adult School. Only one college with two campuses offer vocational training as several of the for-profit colleges closed their doors in recent years.

HEALTH

The County Health Rankings and Roadmaps, 2023, uses several sources to determine the overall health of communities and provides a revealing snapshot of how health is influenced by where we live, learn, work, and play. Of the 58 California Counties in the report, San Joaquin (SJ) is ranked in the lower middle range of counties in California (Lower 25%-50%) for health outcomes. When comparing the rankings over the past six years, the County has remained about the same for health outcomes and has improved slightly for health factors.

Table 6. San Joaquin County Health Rankings, 2018-23

Outcomes	2018	2019	2020	2022	2022	2023
Health Outcomes	46	44	34	39	42	41
Length of Life	40	37	38	41	40	40
Quality of Life	50	50	33	47	37	46
Health Factors	43	46	40	43	44	37
Health Behaviors	34	40	34	30	34	32
Clinical Care	36	37	35	34	33	33
Social & Economic Factors	45	45	44	45	48	40
Physical Environment	45	47	49	52	56	49

Source: County Health Rankings.org, 2023

Some of the most prevalent health conditions affecting San Joaquin residents are asthma, obesity, and diabetes.

Asthma: San Joaquin, like most of California’s Central Valley, has very poor air quality—a key contributor to asthma and other lung diseases. According to the American Lung Association, the county gets an “F” ozone grade with an average of 18.5 high ozone days per year. Approximately 14.6% of all San Joaquin adults aged 18+ and **19.5% of San Joaquin children** aged 0-17 suffer from Asthma (California Department of Public Health, 2020).

Obesity: There are a host of health issues related to obesity including diabetes, heart disease and stroke. Children that are obese are more likely to be obese as adults. Unfortunately, obesity rates tend to be much higher among low-income children and families due to the over consumption of low-cost foods that tend to be high in fats, sodium, and carbohydrates.

Across the nation, children and adolescents aged 2-19 years old, the prevalence of obesity on a national level was 18.5% and affected about 13.7 million children and adolescents. (Source: CDC/obesity/data/childhood)

- 30.4% of San Joaquin adults are obese and the county ranks 34th in the state for obesity among adults (County Health Rankings 2023)

Diabetes: Over 2.3 million California adults report having been diagnosed with diabetes, representing one out of every 12 adult Californians. Many diabetes cases in California are type 2, representing 1.9 million adults. The prevalence increases with age—one out of every six adult Californians aged 65 and above have type 2 diabetes—and is higher among ethnic/racial minorities and Californians with low education attainment and/or family income. Compared with non-Hispanic Whites, Hispanics and African Americans have twice the prevalence of type 2 diabetes and are twice as likely to die from their disease.

- 12.6% of San Joaquin adults have been diagnosed with diabetes, (Ask California Health Survey Neighborhood Edition, 2020)

HEALTH INSURANCE

The US census estimates the percentage of children with health insurance each year by county. Estimates are available for children younger than 19 and living at 138% of the federal poverty level or below. Coverage rates in San Joaquin County are now at 93.6%, which is above national and state estimates. Data from San Joaquin County's Early Head Start Program Information Report (PIR) is similar with all (100%) enrolled children having health insurance at the end of the reporting period.

In 2019, approximately 6.9% and 6% of children under the age of five did not have health insurance in San Joaquin County and California respectively. Along these same lines, the California Department of Public Health, Maternal and Infant Health Assessment found that 4% of women were uninsured during pregnancy. The survey also reported that 14% were uninsured post-partum and that 2% had no infant health insurance.

HEALTH CARE ACCESS

Although most of San Joaquin residents and all EHS children are insured, having access to quality and timely care is an issue. In San Joaquin County there are 1,680 people for each primary care physician (1,680:1) compared to a ratio of 1,230:1 for the State of California (County Health Rankings and Roadmaps, 2023). Where a family lives in the county also plays a crucial role in access. Portions of Stockton are severely under-resourced areas. Communities identified as majorly under resources include Stockton, Manteca, and Lodi. The other parts of the county seem to be better served. (California Healthy Places Index)

Pregnant women are a priority in the health care system but continue to face access issues. The California Maternal and Infant Health Assessment reported several important findings:

- 66.5% of pregnant women had a routine source of pre-pregnancy care;
- 85% initiated care during the first trimester; and
- 16.7% reported either they or their infant needed care post-partum, but they could not afford it.

Access to high quality, culturally competent, affordable healthcare and health services is essential to the prevention and treatment of morbidity and increases the quality of life, especially

for the most vulnerable. In San Joaquin County, residents are more likely to be enrolled in Medicaid or other public insurance, which is a factor related to overall poverty. Latinos are most likely to be uninsured. Secondary data revealed that poor access to affordable health insurance and the lack of high-quality providers, including urgent care and mental health, impact access to care. Language and cultural barriers, including poor language access, are also a factor in access to quality healthcare.

HEALTHY PREGNANCIES

Receiving medical care during pregnancy greatly influences a healthy pregnancy. According to the California Department of Public Health, for 2022 approximately 68.6% of pregnant women in San Joaquin County had a regular source of care pre-pregnancy and 85% of women initiated pre-natal care during their first trimester.

EARLY HEAD START ELIGIBLE CHILDREN AND FAMILIES

In San Joaquin County, CAPK's Early Head Start (EHS) program provides services and programs that positively impact low-income children ages 0-3 years and their families. Income limits for eligibility to enroll into EHS programs follow the current federal poverty guidelines. Additionally, disabled and homeless children, as well as those receiving Tribal Assistance for Needy Families (TANF)/California Work Opportunity and Responsibility to Kids (CalWORKs) assistance, are given priority.

Unless otherwise indicated in this section, the data source for the CAPK Early Head Start programs are the 2023-2024 CAPK SJ Early Head Start Program Information Reports (PIR).

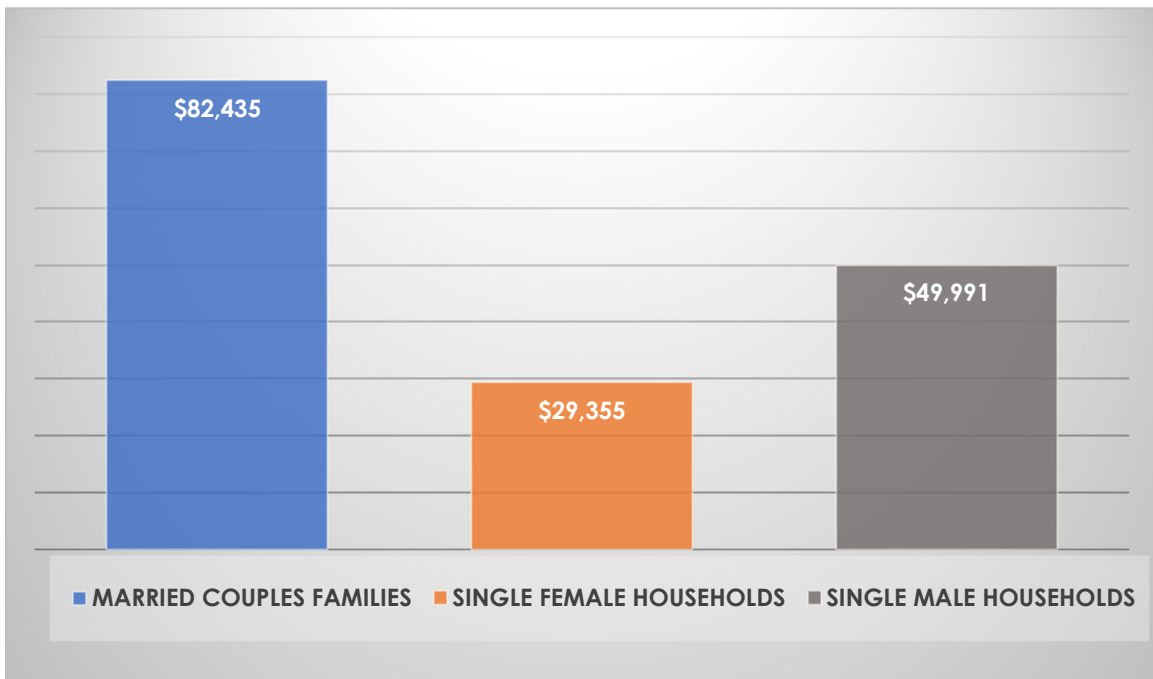
HOUSEHOLDS AND FAMILIES

In 2022, there were an estimated 234,662 households in San Joaquin County, (US Census 2022). Married Couple Families were just over half of all households (52.4%), with Male Householder or Female Householder (no spouse) making up 15.4% and 25.1%, respectively. Approximately 41.5% of all households have one or more people under 18 years of age.

HOUSEHOLD INCOME

There are large disparities for income among different types of families in the county. Single ***female headed households with underage children have about 33% of the median incomes than married couples with underage children.***

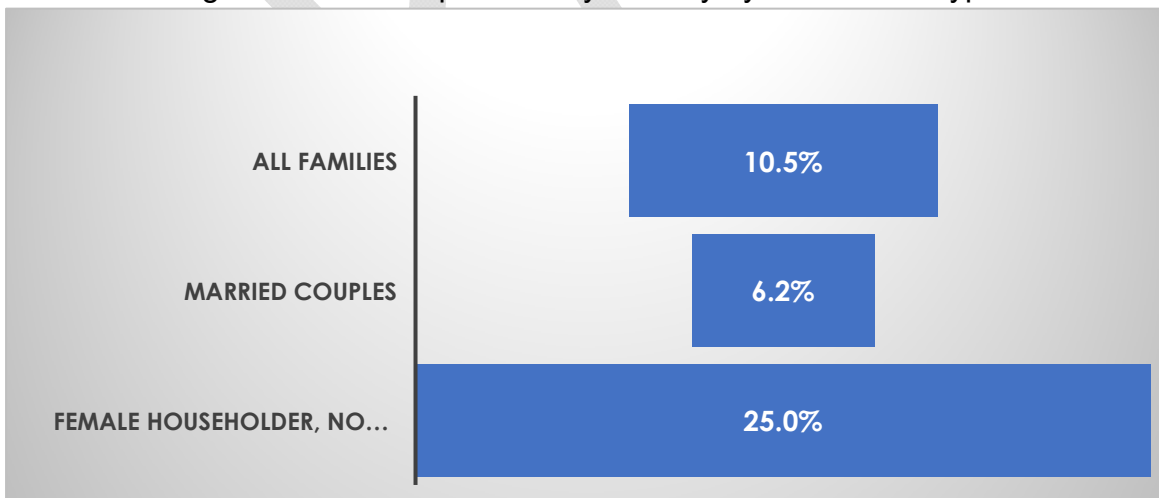
Figure 8. San Joaquin County Median Income by Household with Children Under 18 Years



Source: US Census American Community Survey Estimates, 2022

There are wide inequities in poverty among family types, with single female headed households with children experiencing poverty at about 175% to 300% of the rate experienced by their male and married couples’ counterparts, respectively.

Figure 9. San Joaquin County Poverty by Household Type



Source: US Census American Community Survey Estimates, 2022

AGE AND INCOME ELIGIBLE CHILDREN

There are approximately 59,942 children under 5 years of age in San Joaquin, of these, 54% (28,709) are ages 0-2 (kidsdata.org). With a poverty rate of approximately 20%, 11,998 are age and income eligible for early head start services.

HEAD START CHILDREN – RACE

Like the overall population, the majority of San Joaquin children ages 0-5 are white. The next largest group are Hispanic.

Table 7. Approximate Distribution San Joaquin Children ages 0-5 by Race and Ethnicity

Race/Ethnicity	Number	%
White	29,651	56.6%
Black or African American	3,667	7%
American Indian and Alaska Native	314	.6%
Asian	8172	15.6%
Hispanic or Latino (of any race)	21,688	41.4%

Source: US Census American Community Survey Estimates, 2022

HOMELESS CHILDREN

According to the annual San Joaquin Continuum of Care Homeless Point-in-Time Count, in 2022 there were an estimated 2,319 people living in homelessness in the county—a 11.7% decrease from 2019. **Families with children accounted for 13% of the homeless population.**

KINSHIP CARE

Traditionally, grandparents and other relatives have played an important role in a child's life. From being the occasional visitor bearing treats to being full-time caregivers to children, these relatives contribute much to the life of a child and family. According to *Zero to Three* (2017), a national non-profit organization that informs, trains, and supports professionals, policymakers and parents upwards of 24% of America's preschool children were being cared for by grandparents. Other relatives, including siblings are also often the caregiving for preschoolers. Although convenient, it can often be conflicting with relatives having different ideas for care and they may not be able to provide educational and experiential benefit to children's early development.

CHILDREN IN FOSTER CARE

According to the California Child Welfare Indicators Project, In Care/Point In Time Count, there were approximately 1,154 children living in foster care in San Joaquin County (2025). Of this population, 34.9% were children 0-5 years. Foster care is intended to provide temporary, safe living arrangements and therapeutic services for children who cannot remain safely at home because of the risk of maltreatment or inadequate care. The U.S. foster care system aims to safely reunify children with their parents or secure another permanent home, e.g., through adoption; however, too often this goal is not achieved, especially for older youth and children with disabilities. Instead, many children spend years in foster homes or group homes, often moving many times.

Children in foster care are at increased risk for a variety of emotional, physical, behavioral, and academic problems, with outcomes generally worse for children in group homes. Recognizing this, advocates and policymakers have made efforts to prevent children from entering the system and to safely reduce the number of children living in foster care, particularly in group homes. While the number of children in foster care nationally has decreased since the 2000s, it has risen in recent years, and California continues to have the largest number of children entering the system each year. Further, children of color continue to be overrepresented in the foster care system; in California, for example, African American/Black children make up 23% of foster children but only 6% of the general child population. (U.S. Department of Health and Human Services, Children's Bureau, 2018.)

CHILDREN WITH DISABILITIES

For 2019, among the civilian non-institutionalized population in San Joaquin County, 12.5% reported a disability. The likelihood of having a disability varied by age, people under 18 years least likely to have a disability and those 65 and over having the highest rates. According to Kidsdata.org, between 2016 and 2018, approximately 13.9% of San Joaquin children have special healthcare needs.

CHILDREN AND OBESITY

Body mass index is a measurement value that often can determine the health outcomes for individuals. This is especially true for children with a high amount of body fat. This high measure can lead to weight-related health problems both in the near term and in the future. In 2018, 42.4% of children in 5th grade were overweight or obese in San Joaquin according to Kidsdata.org, compared to 40.5% of children who were overweight or obese in California.

TRAUMA INFORMED CARE

As quoted from Child Trends, “How to Implement Trauma-informed Care to Build Resilience to Childhood Trauma”, *Children who are exposed to traumatic life events are at significant risk for developing serious and long-lasting problems across multiple areas of development. However, children are far more likely to exhibit resilience to childhood trauma when child-serving programs, institutions, and service systems understand the impact of childhood trauma, share common ways to talk and think about trauma, and thoroughly integrate effective practices and policies to address it—an approach often referred to as trauma-informed care.*

Some common types of childhood trauma include abuse and neglect, family, community, and school violence, life-threatening accidents and injuries, frightening or painful medical procedures, serious and untreated parental mental illness, loss of or separation from a parent or other loved one, natural or manmade disasters, discrimination, and extreme poverty. Any of these exposures can lead to post-traumatic stress disorder (PTSD), which can lead to aggressive, self-destructive, or reckless behavior.

Young children who experience trauma may have difficulties forming attachments to caregivers, experience excessive fear of strangers or separation anxiety, have trouble sleeping and eating and can be especially fussy. Oftentimes, these young children will show regression after reaching a developmental milestone such as sleeping through the night, toilet training, and others.

Trauma-informed care benefits children by providing a sense of safety and predictability, protection from further adversity, and offering pathways to recovery from the trauma. By implementing realization of the wide impact of trauma and understanding the paths for recovery, recognizing the signs and symptoms of trauma, responding by fully integrating knowledge about trauma into the policies, procedures, and practices surrounding trauma-informed care, and by resisting re-traumatization of children, as well as the adults who care for them, trauma-informed care can be healing and beneficial to young children. Trauma informed care must include comprehensive, ongoing professional development and education for parents, families, school staff and other service providers on jointly addressing childhood trauma.

Secondary trauma among adults working with children who have experienced trauma should be addressed. Care for staff is an important component to trauma-informed care. This is accomplished through high-quality, reflective supervision, maintaining trauma caseload balance, supporting workplace self-care groups, enhancing the physical safety of staff, offering flex-time scheduling, providing training for staff and leadership about secondary traumatic stress, development of self-care practices for staff and leadership, such as the Staff Wellness Clinic, and creating a buddy system for self-care accountability, (childtrends.org).

CAPK EARLY HEAD START ENROLLED CHILDREN

During the 2023-24 school year, CAPK EHS had cumulative enrollment of 327 in San Joaquin County.

Table 8. EHS Enrollment

	Head Start	Early Head Start	Total Enrollment
Funded Enrollment	N/A	224	224
Cumulative Enrollment	N/A	327	327

AGE

Of the children and pregnant women enrolled who participated in EHS during the 2023-24 school year, the majority (37%) were 2 years of age, and the smallest group (3.7%) was 3 years of age.

Table 9. EHS Enrollment by Age

Age	Number	%
Under 1	68	20.9%
1 Year	108	33.2%
2 Years	123	37.8%
3 Years	12	3.7%
Pregnant Women	14	4.3%

RACE AND ETHNICITY

Most children (78.8%) enrolled in San Joaquin County’s EHS are of Hispanic or Latino origin. The primary language in EHS is Spanish (52%), followed by English (41.5%).

Table 10. EHS Enrollment by Race/Ethnicity

Race/Ethnicity	EHS	Total
American Indian/Alaska Native	1.2%	1.2%
Asian	6.2%	6.2%
Black or African American	11.4%	11.4%
Hispanic/Latino Origin (Single Section)	78.8%	78.8%
White	74.5%	74.5%
Biracial/Multi-Racial	5.8%	5.8%
Other Race	0.62%	0.62%

HOMELESS CHILDREN

In the 2023-24 school year, EHS had 15 children who were “homeless,” which is approximately 4.6%.

FOSTER CARE

According to CAPK’s 2023-2024 PIR, the number of children in San Joaquin County’s Early Head Start categorized as a “foster child,” were 12, which is approximately 4%.

DISABLED

CAPK’s San Joaquin County’s Early Head Start had 96 infants and toddlers enrolled in an Individualized Family Service Plan (IFSP). All these children received special services and were determined eligible to receive early intervention services.

CHILDCARE AND PRESCHOOL

LICENSED CARE

Childcare is a critically important need for many families in the United States. High-quality childcare centers and homes deliver consistent, developmentally sound, and emotionally supportive care and education. Research indicates that high-quality early care and education can have long-lasting positive effects; specifically, high-quality childcare before age 5 is related to higher levels of behavioral/emotional functioning, school readiness, academic achievement, educational attainment, and earnings, with improvements particularly pronounced for children from low-income families and those at risk for academic failure

However, finding affordable, high-quality childcare is a major challenge for many families, and access differs based on geography, race/ethnicity, and income. In 2022, licensed childcare was available for an estimated 23% of California children aged 0-12 with working parents. Center-based infant care costs in California made up an estimated 15% of the median annual income for married couples and 48% for single parents in 2022. That same year, California was ranked the least affordable state for center-based infant care in the nation.

Head Start operates within the context of California’s early childcare and education system, described by the Learning Policy Institute as a “patchwork of programs” (Melnick, et al., 2017, pg. 1) and one that “can be difficult for policymakers, providers, and families to understand because of its complexity”. Childcare and preschool providers are typically divided into two categories: licensed and unlicensed.

Recent data shows a gap in childcare availability across California and in comparing San Joaquin County with other counties of comparable size and demographics as well as with larger, more metropolitan counties, it is apparent that qualified and licensed childcare is mostly unaffordable for many in California, but especially for those living in poverty. According to kidsdata.org 2022 figures, the average annual rate for childcare is \$15,000 for infants, and \$10,191 for Preschoolers. However, for family childcare homes the cost is \$11,481 for infants/toddlers and \$9,743 for preschoolers.

Table 11. Cost of Childcare by Type

Facility Type	Infant	Preschooler
Childcare Center	\$15,000	\$10,191
Family Childcare Home	\$11,481	\$9,743

Source: Kidsdata.org

Publicly funded Early Childhood Education (ECE) programs currently do not have the capacity to serve all of California’s children and families. In 2015–16, only 33% of children under age 5 who qualified for one of California’s publicly funded ECE programs—based on family income and having working parents—were served. Many of these children were enrolled in programs

that run for only a few hours each day. The state is making strides toward meeting the needs of 4-year-olds, with roughly 69% of low-income four-year-olds enrolled in an ECE program. However, nearly 650,000 children birth to age five do not have access to the publicly funded ECE programs for which they are eligible.

Access to publicly funded ECE programs is extremely limited for infants and toddlers. Approximately 14% of eligible infants and toddlers are enrolled in subsidized programs—a large portion of whom are in family childcare homes or license-exempt (friend, family, or neighbor) care. Subsidized ECE for this age group is mostly limited to working families.

Full-day programs are particularly limited in scope. Many of California's largest early learning programs offer mostly part-day slots, despite a demand for full-day services, which is challenging for working families. Furthermore, few of California's ECE programs are available during the nontraditional hours that many low-income working parents need. Working in the evening, weekends, or overnight hours are especially challenging in getting childcare. According to the available data, only 3% of licensed childcare facilities in the state of California offer this alternative type of service. The same data shows this care is more available in licensed family childcare homes at 41%.

Per the report from the learning policy institute (Melnick, et al., 2017, pg.16), California's ECE programs are too limited in scope to serve all the state's vulnerable young children, presenting a challenge for families who cannot independently afford the high cost of care, which can be as high as college tuition.

Sources: Childcare Aware of America (2022), Economic Impacts of Early Care and Education in California; UC Berkeley Center for Labor Research and Education, Macgillvary and Lucia, 2011; US Dept. Education, A Matter of Equity: Preschool in America (2015)

EARLY CHILDHOOD EDUCATION

As seen in the table below, there have been increases in the availability of childcare over the years. However, there is still a high unmet need for these services for families with untraditional work hours, which are more typical for low-income workers, including nights, split shifts, and weekends.

Table 12. Childcare Supply in San Joaquin County

AGE/TYPE						
CHILD CARE	LICENSED CHILD CARE CENTERS			LICENSED FAMILY CHILD CARE HOMES		
	2019	2021	CHANGE	2019	2021	CHANGE
Total number of spaces	12,423	11,873	-4%	6,192	5,758	-7%
Under 2 years	884	1,036	17%			
2-5 years	8,966	8,373	-7%			
6 years and older	2,573	2,464	-4%			
Total number of sites	220	195	-11%	632	566	-10%

Source: California Childcare Resource and Referral Network, *2022 Childcare Portfolio*

CHILDCARE WORKFORCE SHORTAGE

Sources indicate there is an overall shortage of childcare workers in California (Christopher, 2020). For the industry in general, salary is not especially good and approximately 58% of childcare worker families in the state receive some sort of public assistance. Many childcare workers lack higher education credits as many jobs in the field do not require anything more than a high school diploma. This combination of low pay and low expectations is not a good formula for having a quality childcare workforce. One strategy observed across California to address pay limitations and education requirements is unionizing childcare providers. Research indicates that while this may positively affect workers, shortcomings in the funding channels of unions can negatively impact already strapped families.

LOW INCOME CHILDREN AGES 3 AND 4 WHO ARE NOT IN PRESCHOOL

According to Kidsdata.org (2020), 46.3% of San Joaquin County children who are eligible are not enrolled in Preschool or Kindergarten.

STRENGTHS OF THE COMMUNITY

As indicated in this report, San Joaquin is a high need County. However, there are many strengths in the community that can be built upon.

San Joaquin is centrally located in California and is the main region for agriculture production in the State, adding many opportunities for employment beyond field work. Additionally, due to lower housing costs and the close proximity to the Bay area, it has become an attractive place for professionals to live, which brings additional resources and opportunities into the community. The area has a lot of opportunities due to a sophisticated transportation network comprised of an international deep-water port, major interstate highways, air, and rail services which connect businesses to the global economy. CAPK Early Head Start can play a crucial role in breaking

the barriers of poverty for families so they can be prepared to benefit from the economic stability available in this County.

CAPK 2024-2025 ANNUAL REVIEW AND UPDATE (HOMELESS AND TK)

Changes Related to Children and Families Experiencing Homelessness

The challenges faced by homeless youth and families in San Joaquin County have become increasingly urgent. According to the 2024 Point-in-Time (PIT) Count, the homeless population in the county surged to 4,732 individuals, reflecting a 104% increase from 2022. Although detailed demographic data is pending, historical insights from the 2022 report reveal critical trends: families with children constitute a growing subset of the homeless population, particularly in urban areas like Stockton.

San Joaquin County EHS programs play a vital role in mitigating the impacts of homelessness on young children. By providing access to early education, health services, and family support, these programs aim to create stability and resilience. Partnerships with local housing and social service agencies enhance their efforts to serve homeless families effectively. Despite these interventions, the rising number of homeless families highlights persistent gaps in housing resources and support systems for young children and their families.

Changes to the Availability of Publicly Funded Pre-K

Publicly funded Pre-K programs in San Joaquin County have expanded significantly through the Universal Transitional Kindergarten (TK) initiative. Key updates include:

- **Universal TK Expansion:** School districts such as Manteca Unified, Lodi Unified, and Stockton Unified have implemented Universal TK programs at several sites, including Lathrop, Lodi, and multiple Stockton locations (California Street, Gianone, Kennedy, and Marci Massei). These expansions ensure broader access to early learning opportunities.
- **Access Disparities:** While urban districts have made considerable progress, rural areas continue to face limited TK availability, leaving many families reliant on Head Start as their primary provider of early education.

Despite these advancements, challenges persist in ensuring access across all regions of the county. Efforts are underway to bridge these gaps and facilitate smoother transitions for families moving between early education programs.

HEAD START CAN: BARRIERS, GAPS, AND AGENCY GOALS

Populations in Most Need of Services

Based on an analysis of the San Joaquin CNA, the populations most in need of services include:

1. **Families Experiencing Homelessness:** The dramatic increase in homelessness highlights the need for housing-first programs, shelter expansion, and family-centered services.
2. **Low-Income Families:** Persistent poverty, high food insecurity, and underemployment disproportionately affect single female-headed households.

3. **Rural Populations:** Geographic isolation and limited transportation options hinder access to healthcare, education, and other vital services.
4. **Children with Developmental Delays or Disabilities:** Families face challenges in accessing specialized services.
5. **Non-English Speaking and Immigrant Families:** Language and cultural barriers limit access to services, particularly for Spanish-speaking households.

Targeted interventions and expanded funding are required to address the overlapping challenges faced by these vulnerable groups.

Barriers and Gaps Identified

1. Homelessness and Housing Instability

- A 104% increase in the homeless population was reported between 2022 and 2024.
- Families experiencing homelessness face significant barriers to accessing housing and early education programs.

2. Access to Transitional Kindergarten (TK)

- While TK expansion is ongoing, rural areas face limited availability, leaving many families dependent on Head Start.
- Urban districts such as Stockton Unified have made progress, but access remains a challenge.

3. Transportation Challenges

- Rural families struggle with minimal public transit options, limiting their access to Head Start centers and other essential services.

4. Healthcare Access

- The county faces a shortage of healthcare providers, particularly in rural areas designated as Health Professional Shortage Areas (HPSAs).
- Language barriers further complicate access to care.

5. Prevalence of Childhood Health Issues

- Rising rates of childhood obesity and asthma reflect a need for integrated health education and physical activity programs within early learning settings.

6. Language and Cultural Barriers

- Over 40% of households speak a language other than English, primarily Spanish, creating challenges in accessing linguistically appropriate services.

7. Childcare and Early Learning Shortages

- The shortage of childcare slots, particularly in rural areas, limits families' access to early education and support services.

8. Economic and Educational Challenges

- High poverty rates and low educational attainment among caregivers hinder economic stability and opportunities for families.

Agency Goals and Efforts to Address Barriers

1. Supporting Homeless Families

- Collaborating with housing organizations to expand emergency and transitional housing.
- Enhancing wraparound services to address education, transportation, and support needs for homeless families.

2. Improving Transitional Kindergarten Access

- Advocating for expanded Universal TK in rural areas and enhancing communication with families to support transitions from Head Start to TK programs.

3. Addressing Transportation Challenges

- Partnering with transit authorities to explore affordable and accessible transportation solutions.
- Targeting rural transit gaps to connect families with critical services.

4. Enhancing Healthcare Access

- Working with healthcare providers to deliver care and increase access to screenings and immunizations.
- Integrating health education into Head Start programs to address obesity, asthma, and other prevalent health issues.

5. Promoting Health and Nutrition

- Expanding nutrition education and physical activity programs for children and families.
- Strengthening partnerships with local organizations to deliver comprehensive wellness initiatives.

6. Addressing Language and Cultural Barriers

- Recruiting bilingual staff and enhancing cultural competency training.
- Developing accessible communication strategies to provide resources in families' preferred languages.

7. Expanding Childcare and Early Learning Opportunities

- Advocating for increased funding to reduce waitlists and expand early learning capacity.
- Partnering with community organizations to address childcare shortages in underserved areas.

8. Supporting Economic and Educational Advancement

- Providing job training and educational support to empower families economically.
 - Promoting parental engagement and educational opportunities for caregivers.
-

Conclusion

San Joaquin County Early Head Start is dedicated to addressing these barriers through collaborative and evidence-based strategies. By fostering partnerships and advocating for systemic changes we aim to empower families and prepare children for lifelong success. These efforts reflect our unwavering commitment to providing high-quality early education and comprehensive family support services tailored to the evolving needs of our community.

DRAFT

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DRAFT



DATE	April 23, 2025
TIME	12:00 am
LOCATION	CAPK Administrative Office 1300 18 th St., 3 rd Floor Bakersfield, CA 93301

Budget & Finance Committee Minutes

1. Call to Order

Committee member Fred Plane called the meeting to order at 12:01 PM at the Community Action Partnership of Kern Administrative Office, located at 1300 18th Street, 3rd Floor, Bakersfield, CA.

2. Roll Call

Roll Call was taken with a quorum present.

Present: Fred Plane, Fatima Echeverria and Ana Vigil (arrived at 12:09 pm)

Absent : Michelle Jara-Rangel

Others present: Jeremy Tobias, Chief Executive Officer; Tracy Webster, Chief Financial Officer; Emilio Wagner, Chief Technology & Facilities Officer; Gabrielle Alexander, Director of Finance; Susana Magana, Director of Health & Nutrition; Maria Contreras, Director of Facilities; Jerry Meade, Assistant Program Director Head Start & State Child Development, and other CAPK staff.

3. Public Comments

No one addressed the Committee.

4. New Business

- a. Head Start / Early Head Start Budget to Actual Reports for December 31, 2024 – Tracy Webster, Chief Financial Officer – *Info Item*

Tracy Webster presented the above info item and provided a summary of the reports included in the agenda packet.

Fred Plane inquired if the building proceeds were required to be liquid. Tracy Webster replied yes, all interest proceeds have to be utilized for this program.

Jeremy Tobias added we are nearing the completion of construction on the Central Kitchen building, but we are waiting for PG&E to provide power to the building. CAPK is planning the ribbon cutting for late May or early June.

Tracy Webster clarified CAPK did earn almost \$29,000 from interest. Our new banking relationship will allow us to earn more with a money market account.

Fred Plane said that past practice regarding carryover funds did not require CAPK to spend down the funds and suggested that staff may want to rethink that approach and spend down the money throughout the year to avoid having to return the unspent funds. Tracy Webster agreed and added we haven't been able

to provide a granular budget analysis in the past, but with the new accounting system, we will be able to provide that function, and it should be available in approximately 6 weeks.

- b. Lease for WIC Program located at 5351 Olive Drive – Maria Contreras, Director of Facilities & Susana Magana, Director of Health & Nutrition - **Action Item**

Maria Contreras & Susana Magana presented the above action item and provided a summary of the lease included in the agenda packet.

Fred Plane asked about the annual expenses and if those had been accounted for in the budget. Tracy Webster responded yes, WIC requires all financial details to be included when submitting applications. The annual expenses have been accounted for and budgeted.

Susana Magana added it takes a while to receive approval from the State WIC Program and said that the process was started last summer and fortunately this is a building we already had a lease with.

Jeremy Tobias added that the WIC facility move gained momentum when staff from the State WIC office came to visit the California WIC office space and strongly encouraged the move.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Echeverria/Vigil)

- c. Lease Renewal for 2584 Felsite Ave. Rosamond – Jerry Meade, Assistant Program Director Head Start & State Child Development – **Action Item**

Jerry Meade presented the above agenda item for approval and added that CAPK has been in the Rosamond location for over 11 years.

Fred Plane commented he was glad to see the lease includes standard provisions for cancelation for loss of funding.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Echeverria).

- d. February 2025 Financial Report – Tracy Webster, Chief Financial Officer – **Action Item**

Tracy presented the above agenda item, noting that the agency did not utilize its line of credit in February, as there was sufficient unrestricted cash to support programs with negative cash balances. As of February 28, 2025, Central Kitchen expenditures reached 111.7%, surpassing the 100% target for this period. USDA revenue stands at 88.9%, while CMAP revenue is at 55.5%, falling short of the 66.7% target. Attendance and enrollment for center-based state programs are as follows: CCTR at 84.7%, CSPP at 67.6%, and CMIG at 3.1%.

The CCTR program in San Joaquin County, sponsored by the San Joaquin County Office of Education (SJCOE), has an attendance rate of 67.1%, slightly below the target of 67.7%. Additionally, we have secured funding for a CSPP and Head Start Pre-K program. The CSPP contract is at 0.0%, as staff are in the process of program setup.

The Finance Division currently has three staff vacancies and is actively transitioning to the Sage Intacct accounting software, which went live in February 2025.

Agency-wide expenditures are at 97% for the fiscal year, on track to meet the annual goal of 100%. As of February month-end, the Indirect Fund showed a revenue surplus of \$967,926, representing 75.5% of the budgeted indirect surplus. Overall, agency expenditures are at 100.8% of the budget, aligning with the year-end target of 100% for 12 out of 12 months.

Fred Plane asked about two over-expended line items for supplies and consultants noted on the Indirect Fund. Tracy provided an explanation and said the consultant fee overage was a combination of SAGE Intact taking longer to implement the transition, and fees for consultants that were engaged in developing the Strategic Plan. The supplies overage is a result of extra costs associated with the move to 18th Street.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Echeverria).

5. Committee Member Comments

No comments.

6. Next Scheduled Meeting

Budget & Finance Committee
May 21, 2025
1300 18th St., 3rd Floor Board Room
Bakersfield, CA 93301

7. Adjournment

The meeting was adjourned at 12:24 pm



MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: April 23, 2025

Subject: *Head Start*
Budget to Actual Report for the period ended February 28, 2025 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the first-year budget period is March 1, 2024, through February 28, 2025.

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2024, through February 28, 2025. Twelve months (100%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 99% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 100% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

The non-Federal share is at 139% of the budget.

Community Action Partnership of Kern
Head Start
Budget to Actual Report
Budget Period: March 1, 2024 - February 28, 2025
Report Period: March 1, 2024 - February 28, 2025
 Month 12 of 12 (100%)

Prepared 4/15/2025

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	8,264,534	8,245,243	19,291	100%	0%
FRINGE BENEFITS	2,534,192	2,559,450	(25,258)	101%	-1%
TRAVEL	55,000	63,354	(8,354)	115%	-15%
EQUIPMENT	-	-	-		
SUPPLIES	535,017	535,017	-	100%	0%
CONTRACTUAL	186,280	20,898	165,382	11%	89%
CONSTRUCTION	56,947.00	-	-		
OTHER	3,923,593	3,984,081	(60,488)	102%	-2%
INDIRECT	1,496,002	1,540,171	(44,169)	103%	-3%
TOTAL BASE FUNDING	17,051,565	16,948,214	46,404	99%	1%

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	60,904	60,904	-	100%	0%
SUPPLIES	23,986	23,986	-	100%	0%
CONTRACTUAL	12,800	12,800	-	100%	0%
OTHER	63,752	63,752	-	100%	0%
INDIRECT	16,144	16,144	-	100%	0%
TOTAL TRAINING & TECHNICAL ASSISTANCE	177,586	177,586	-	100%	0%

GRAND TOTAL HS FEDERAL FUNDS 17,229,151 17,125,800 46,404 99% 1%

HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	2,252,076	4,265,654	(2,013,578)	189%	-89%
CALIF DEPT OF ED	10,925,665	14,040,313	(3,114,648)	129%	-29%
TOTAL NON-FEDERAL	13,177,741	18,305,967	(5,128,226)	139%	-39%

Budget reflects Notice of Award #09CH012489-01-03

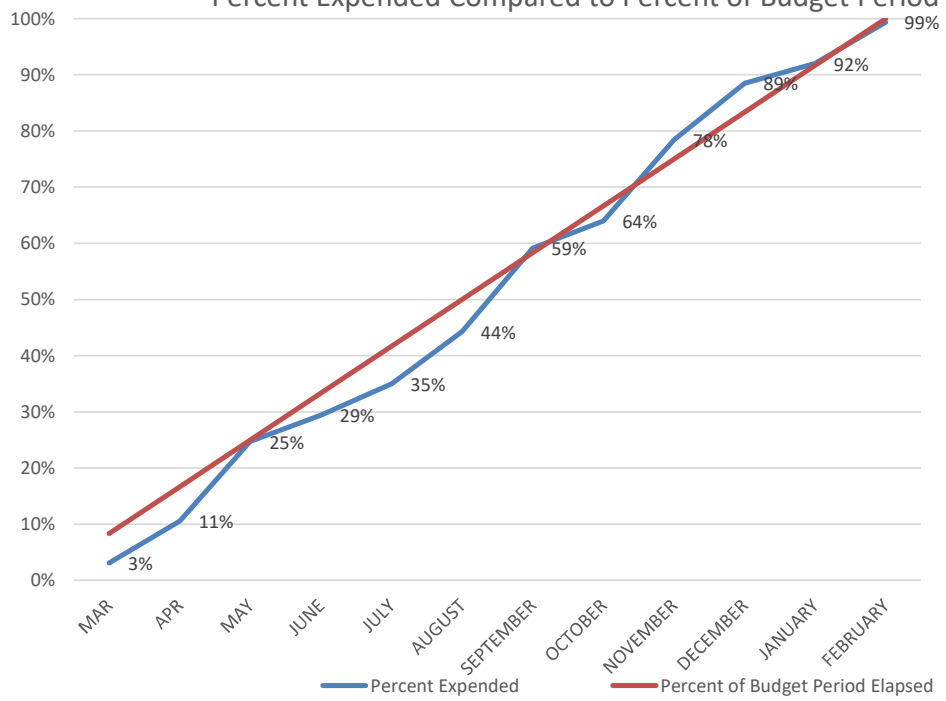
Actual expenditures include posted expenditures and estimated adjustments through 02/28/2025

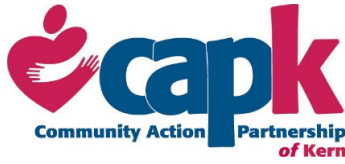
Administrative Cost for HS and EHS Combined 9.4%

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	37,560	-	-	-	37,560	3/1/2025
Lowe's	4,187	-	-	-	4,187	3/1/2025
Smart & Final	999	-	-	-	999	3/2/2025
Save Mart	139	-	-	-	139	3/4/2025
Chevron & Texaco Business Card	7,382	-	-	-	7,382	3/6/2025
Home Depot	19,752	127	810	-	20,689	3/5/2025
	70,020	127	810	-	70,956	

Head Start
 Percent Expended Compared to Percent of Budget Period Elapsed





MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: April 23, 2025

Subject: *Early Head Start*
Budget to Actual Report for the period ended February 28, 2025 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the first-year budget period is March 1, 2024, through February 28, 2025.

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2024, through February 28, 2025. Twelve months (100%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 83% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 100% of the budget.

**Community Action Partnership of Kern
Early Head Start**

Budget to Actual Report

Budget Period: March 1, 2024 - February 28, 2025

Report Period: March 1, 2024 - February 28, 2025

Month 12 of 12 (100%)

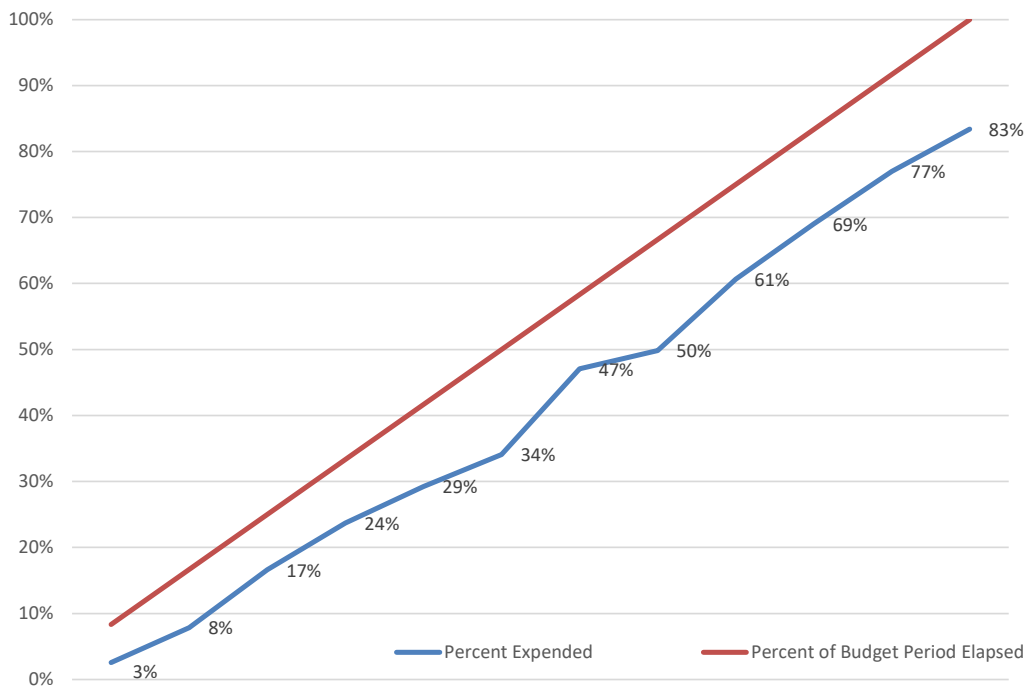
Prepared 4/15/2025

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	10,621,762	10,095,941	525,821	95%	5%
FRINGE BENEFITS	3,490,644	3,306,185	184,459	95%	5%
TRAVEL	70,000	2,333	67,667	3%	97%
EQUIPMENT	180,000	-	180,000		
SUPPLIES	831,842	561,979	269,863	68%	32%
CONTRACTUAL	713,962	530,554	183,408	74%	26%
CONSTRUCTION	1,041,885	-	1,041,885		
OTHER	3,664,128	2,584,760	1,079,368	71%	29%
INDIRECT	1,903,834	1,703,881	199,953	89%	11%
TOTAL BASE FUNDING	22,518,057	18,785,633	3,732,424	83%	17%
TRAINING & TECHNICAL ASSISTANCE					
PERSONNEL	-	-	-		
FRINGE BENEFITS	-	-	-		
TRAVEL	118,632	118,632	-	100%	0%
SUPPLIES	30,013	30,013	-	100%	0%
CONTRACTUAL	26,080	26,080	-	100%	0%
OTHER	137,953	137,953	-	100%	0%
INDIRECT	31,268	31,268	-	100%	0%
TOTAL TRAINING & TECHNICAL ASSISTANCE	343,946	343,946	-	100%	0%
GRAND TOTAL EHS FEDERAL FUNDS	22,862,003	19,129,579	3,732,424	84%	16%

Budget reflects Notice of Award #09CH012489-01-03

Actual expenditures include posted expenditures and estimated adjustments through 02/28/2025

Early Head Start Percent Expended Compared to Percent of Budget Period Elapsed



Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
 Budget Period: March 1, 2024 through February 28, 2025
 Report for period ending February 28, 2025 (Month 12 of 12)

Percent of budget period elapsed: 100.0%																	
LOCATION	Enroll-ment	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	YTD Totals	Kern/SJC	IN-KIND GOAL	% OF GOAL
Alberta Dillard	34	15,847	15,179	6,902	0	0	7,155	13,690	16,899	16,099	11,495	13,996	16,166	135,428	Kern	43,028	315%
Alicante	17	10,869	11,808	10,120	8,157	6,803	4,858	13,433	13,068	11,486	12,795	8,609	262	112,269	Kern	21,514	522%
Angela Martinez	75	27,839	26,740	14,794	17,194	20,916	24,744	24,268	30,797	30,439	21,338	18,855	23,229	281,153	Kern	94,916	296%
Broadway	37	11,643	7,909	5,992	0	0	3,429	8,884	7,979	3,130	8,434	10,661	12,444	80,506	Kern	46,825	172%
California City	17	8,464	12,184	3,116	0	0	0	7,573	8,510	9,242	9,471	7,339	5,685	71,583	Kern	21,514	333%
Cleo Foran	23	9,095	11,613	12,788	8,230	6,041	7,593	4,281	9,255	3,655	2,864	6,505	3,275	85,196	Kern	29,107	293%
Delano	60	24,094	25,425	15,771	0	0	9,545	20,321	25,006	21,289	23,086	18,015	20,127	202,677	Kern	75,933	267%
East California	52	10,239	9,308	4,334	666	0	0	0	0	0	0	0	0	24,536	Kern	65,808	37%
Fairfax	34	8,091	8,219	4,907	0	338	2,523	6,258	7,267	7,253	5,724	1,796	1,157	53,534	Kern	43,028	124%
Harvey L. Hall	146	21,066		17,703	17,322	19,586	21,036	22,845	19,334	16,080	23,617	27,635	25,930	232,151	Kern	184,769	126%
Heritage	17	3,577	2,886	799	0	0	965	2,100	1,901	3,733	246	1,370	1,336	18,913	Kern	21,514	88%
Home Base	160	8,211	4,033	3,319	1,526	5,434	9,637	7,392	11,276	7,750	17,140	27,042	22,547	125,306	Kern	202,487	62%
Lamont	20	6,429	9,371	3,940	0	0	0	0	0	0	0	0	0	19,740	Kern	25,311	78%
Martha J. Morgan	50	239	256	6,620	251	0	0	365	258	741	9,944	17,377	17,631	53,682	Kern	63,277	85%
McFarland	20	215	0	0	0	0	0	0	0	0	0	0	0	215	Kern	25,311	1%
Mojave	20	3,490	2,750	1,019	0	0	0	0	0	0	0	0	0	7,259	Kern	25,311	29%
Oasis	42	5,930	5,344	4,563	0	0	2,490	6,962	9,017	9,147	9,811	10,225	8,034	71,523	Kern	53,153	135%
Pete H. Parra	116	38,467	35,032	29,677	33,175	30,875	30,416	40,804	49,051	21,339	30,487	8	710	340,039	Kern	146,803	232%
Pianz	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Kern	0	0%
Primeros Pasos	67	42,257	43,003	50,204	37,829	26,370	30,711	45,624	51,773	51,667	51,865	52,908	57,092	541,303	Kern	84,791	638%
Rosamond	34	1,474	3,599	1,219	0	0	6,543	15,711	15,568	10,333	4,932	2,142	535	62,055	Kern	43,028	144%
San Diego	32	6,452	8,156	7,606	6,795	8,498	5,793	6,214	9,158	5,472	4,576	7,297	5,337	81,356	Kern	40,497	201%
Seibert	20	2,223	1,036	0	0	0	0	0	0	0	0	0	0	3,258	Kern	25,311	13%
Shafter	17	2,058	3,790	799	3,652	2,040	1,960	1,541	1,775	2,205	2,002	982	6,636	29,441	Kern	21,514	137%
Shafter HS/EHS	24	4,087	4,024	3,424	2,683	2,485	3,776	4,482	3,613	5,351	4,540	5,079	3,610	47,154	Kern	30,373	155%
Sterling	134	27,996	23,444	21,937	21,826	23,243	26,977	28,936	37,167	21,429	25,766	5,558	6,512	270,791	Kern	169,583	160%
Stockdale Head Start	45	0	0	0	0	0	0	0	0	0	0	0	0	0			
Sunrise Villa	17	905	1,552	745	0	0	0	2,259	1,658	2,941	1,193	3,223	2,275	16,749	Kern	21,514	78%
Taft	51	4,118	6,079	3,535	0	0	4,016	6,381	6,826	5,501	3,402	4,046	4,654	48,558	Kern	64,543	75%
Tehachapi	15	567	744	0	0	0	3,312	4,134	1,779	1,778	1,780	1,831	215	16,139	Kern	18,983	85%
Vineland	17	1,788	1,609	562	0	0	1,822	6,318	8,413	5,845	6,383	6,804	5,713	45,258	Kern	21,514	210%
Virginia	17	10,041	0	4,607	0	0	6,043	11,136	13,425	13,116	9,380	7,393	9,788	84,928	Kern	21,514	395%
Wesley	60	15,716	597	7,850	0	0	0	0	0	0	0	0	0	24,163	Kern	75,933	32%
Willow	40	9,709	119	5,731	0	0	4,835	9,364	12,440	10,044	8,149	8,175	12,817	81,383	Kern	50,622	161%
Administrative Services		0	0	0	0	0	0	0	0	0	0	0	0	0	Kern/SJC	0	0%
PC Planning		0	0	0	0	0	0	0	0	0	0	0	0	0	Kern/SJC	0	0%
PC By Laws		0	0	0	0	0	0	0	0	0	0	0	0	0			
Governance		24	0	50	24	0	0	0	95	0	0	412	0	605	Kern	15,000	4%
Program Services		12,651	15,519	196	11,985	17,327	8,618	13,172	21,281	11,471	4,302	16,836	12,746	146,104	Kern/SJC	74,265	197%
California Street	24	12,526	12,655	11,074	9,643	7,939	13,936	10,614	13,286	10,264	16,339	12,040	6,449	136,766	SJC	30,373	450%
Glanone	16	0	0	0	0	0	614	972	1,674	2,250	1,554	1,700	1,300	10,066	SJC	26,431	0%
Kennedy	16	2,025	2,271	2,024	1,488	2,007	2,894	2,251	2,948	3,105	2,004	2,025	2,502	27,544	SJC	20,249	136%
Lodi Home Base	20	8,517	15,287	11,465	13,115	12,101	77,046	14,163	10,687	11,885	11,079	9,945	11,637	206,926	SJC	25,311	818%
Lodi UCC	24	8,845	465	11,289	7,808	4,305	6,321	9,335	8,780	8,578	7,709	8,842	9,423	91,701	SJC	30,373	302%
Lathrop Home Base	20	0	0	0	0	0	0	0	0	0	0	0	0	0	SJC	25,311	0%
Marci Massei	24	3,181	3,607	3,815	2,671	5,318	4,432	8,133	9,718	9,175	5,921	7,535	8,243	71,749	SJC	30,373	236%
St. Mary's	16	3,438	4,376	7,566	1,366	1,078	404	0	0	0	0	0	0	18,227	SJC	20,249	90%
Stockton Home Base	40	76	17,519	20,203	21,437	20,312	19,634	19,890	18,440	16,618	12,666	12,433	9,116	188,344	SJC	50,622	372%
Lathrop	24	9,405	9,356	9,651	8,520	8,155	11,164	8,040	11,087	11,132	7,282	3,102	2,261	99,156	SJC	30,373	326%
SUBTOTAL IN-KIND	1,754	403,884	366,861	331,918	237,351	231,172	365,242	407,845	471,210	383,762	379,276	349,740	337,394	4,265,654	0	2,258,258	189%
State General Child Care*		261,877	257,404	266,689	221,757	240,220	274,223	306,158	394,178	329,674	363,224	405,857	341,619	3,662,879	Kern	3,481,300	105%
State Preschool*		620,606	674,911	576,199	314,235	289,388	416,040	541,428	767,995	672,208	691,599	846,415	762,572	7,173,596	Kern	6,219,213	115%
State Migrant Child Care*		4,433	4,433	4,655	3,196	1,191	1,248	1,134	1,304	1,021	1,077	1,191	1,021	25,904	Kern	50,000	52%
SUBTOTAL CA DEPT of ED	886,916	936,748	847,543	539,188	530,799	691,511	848,720	1,163,477	1,002,903	1,055,901	1,253,462	1,105,212	1,062,379	9,750,513	0	9,750,513	111%
State General Child Care*		209,012	215,878	238,485	189,226	228,190	249,276	232,927	269,968	216,386	221,948	237,202	213,945	2,271,296	SJC	1,175,152	193%
SUBTOTAL CA DEPT of ED	209,012	215,878	238,485	189,226	228,190	249,276	232,927	269,968	216,386	221,948	237,202	213,945	2,271,296	1,175,152	0	1,175,152	193%
GRAND TOTAL		1,499,812	1,519,487	1,417,946	965,765	990,161	1,306,029	1,489,492	1,904,655	1,603,051	1,657,125	1,840,404	1,656,551	17,399,329		13,183,923	132%
															CCP In-Kind	906,638	
																18,305,967	

**Community Action Partnership of Kern
 Early Head Start Child Care Partnerships
 Non-Federal Share and In-Kind Year-to-Date Report
 Budget Period: March 1, 2024 through February 28, 2025
 Report for period ending February 28, 2025 (Month 12 of 12)**

Percent of year elapsed: **100.0%**

LOCATION	FUNDED ENROLLMENT	Percent of year elapsed: 100.0%												YTD Totals	IN-KIND GOAL	% OF GOAL MET
		Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025			
Kern Community College District - BC	32	19,159	112,423	27,266	22,688	23,772	17,871	23,511	24,616	22,722	14,875	18,589	45	327,537	137,864	238%
KCSOS - Blanton	16	20,737	11,266	9,755	43,530	23,355	20,018	30,666	37,307	43,340	32,224	9,025	1,086	282,306	68,932	410%
Garden Pathways	11	0	0	0	0	0	0	111	0	0	0	0	0	111	47,391	0%
Taft College	42	20,928	30,799	34,264	24,121	28,103	28,103	30,402	37,562	26,603	11,931	23,804	0	296,622	180,947	164%
Escuelita Hernandez	16	0	0	0	0	0	0	24	37	0	0	0	0	61	68,932	0%
TBD	11	0	0	0	0	0	0	0	0	0	0	0	0	0	47,391	0%
Program Services		0	0	0	0	0	0	0	0	0	0	0	0	0		
Admin Services		0	0	0	0	0	0	0	0	0	0	0	0	0		
GRAND TOTAL	128	60,824	154,489	71,285	90,338	75,230	65,992	84,714	99,523	92,665	59,029	51,418	1,130	906,638	551,456	164%

Budget reflects Notice of Award #09CH012489-01-03



MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: April 23, 2025

Subject: *Head Start (No Cost Extension)*
Budget to Actual Report for the period ended February 28, 2025 – **Info Item**

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2023, through February 28, 2025. Twenty-Four months (100%) of the 24-month budget period have elapsed. The office of Head Start processed a no cost extension to the prior year contract through February 28, 2025. This will allow CAPK to complete ongoing capital projects to benefit the Head Start program.

Base Funds

Overall expenditures are 100% of the budget.

Training & Technical Assistance Funds

Overall expenditures are 100% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

The non-Federal share is 117% of the budget.

Community Action Partnership of Kern

Head Start

Budget to Actual Report

Budget Period: March 1, 2023 - February 28, 2025 (No Cost Extension)

Report Period: March 1, 2023 - February 28, 2025

Month 24 of 24 (100%)

Prepared 04/13/2025

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	8,932,482	8,943,165	(10,682.81)	100%	0%
FRINGE BENEFITS	2,356,212	2,359,638	(3,426.27)	100%	0%
TRAVEL	25,228	25,228	-	100%	0%
EQUIPMENT	894,076	530,903	363,172.53	59%	41%
SUPPLIES	898,278	1,181,061	(282,783.37)	131%	-31%
CONTRACTUAL	511,650	511,650	-	100%	0%
CONSTRUCTION	1,624,892.00	811,172	813,719.66	50%	50%
OTHER	4,594,069	5,557,135	(963,066.33)	121%	-21%
INDIRECT	1,867,451	1,764,855	83,066.59	95%	5%
TOTAL BASE FUNDING	21,704,338.00	21,684,809.00	-	100%	0%

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	41,904	41,904	-	100%	0%
SUPPLIES	23,986	23,986	-	100%	0%
CONTRACTUAL	22,800	22,800	-	100%	0%
OTHER	72,752	72,752	-	100%	0%
INDIRECT	16,144	16,144	-	100%	0%
TOTAL TRAINING & TECHNICAL ASSISTANCE	177,586	177,586	-	100%	0%

GRAND TOTAL HS FEDERAL FUNDS	21,881,924	21,862,395	-	100%	0%
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HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,958,398	3,993,841	(2,035,443)	204%	-104%
CALIF DEPT OF ED	11,131,398	11,261,048	(129,650)	101%	-1%
TOTAL NON-FEDERAL	13,089,796	15,254,889	(2,165,093)	117%	-17%

Budget reflects Notice of Award #09CH011132-05-06

Actual expenditures include posted expenditures and estimated adjustments through 02/28/2025

Administrative Cost for HS and EHS Combined **11.2%**



MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: April 23, 2025

Subject: *Early Head Start (No Cost Extension)*
Budget to Actual Report for the period ended February 28, 2025 – **Info Item**

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2023, through February 28, 2025. Twenty-Four months (100%) of the 24-month budget period have elapsed. The office of Head Start processed a no cost extension to the prior year contract through February 28, 2025. This will allow CAPK to complete ongoing capital projects to benefit the Head Start program.

Base Funds

Overall expenditures are 94% of the budget.

Training & Technical Assistance Funds

Overall expenditures are 100% of the budget.

**Community Action Partnership of Kern
Early Head Start**

Budget to Actual Report

Budget Period: March 1, 2023 - February 28, 2025 (No Cost Extension)

Report Period: March 1, 2023 - February 28, 2025

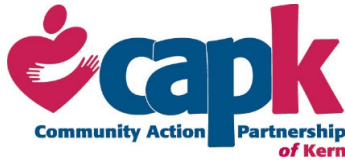
Month 24 of 24 (100%)

Prepared 04/13/2025

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	8,833,704	8,833,704	-	100%	0%
FRINGE BENEFITS	2,454,456	2,454,456	-	100%	0%
TRAVEL	37,198	37,190	8	100%	0%
EQUIPMENT	479,780	33,784	445,996	7%	93%
SUPPLIES	1,304,550	1,304,550	-	100%	0%
CONTRACTUAL	1,244,477	1,244,477	-	100%	0%
CONSTRUCTION	1,345,378	516,936	828,442	38%	62%
OTHER	3,212,174	3,212,174	-	100%	0%
INDIRECT	1,569,115	1,569,115	-	100%	0%
TOTAL BASE FUNDING	20,480,832	19,206,386	1,274,446	94%	6%
TRAINING & TECHNICAL ASSISTANCE					
PERSONNEL	-	-	-		
FRINGE BENEFITS	-	-	-		
TRAVEL	46,536	44,496	2,040	96%	4%
SUPPLIES	30,013	30,013	-	100%	0%
CONTRACTUAL	26,080	26,080	-	100%	0%
OTHER	212,393	212,393	-	100%	0%
INDIRECT	28,924	31,092	(2,168)	107%	-7%
TOTAL TRAINING & TECHNICAL ASSISTANCE	343,946	344,074	(128)	100%	0%
GRAND TOTAL EHS FEDERAL FUNDS	20,824,778	19,550,461	1,274,318	94%	6%

Budget reflects Notice of Award #09CH011132-05-06

Actual expenditures include posted expenditures and estimated adjustments through 02/28/2025



MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: April 23, 2025

Subject: *Head Start*
Building Proceeds for Central Kitchen as of February 28, 2025 – **Info Item**

CAPK received authorization from the Office of Head Start (OHS) to sell the properties located at 3100 Mall View Road and 5005 Business Park North. Accordingly, OHS requested that the proceeds from the sale of these buildings be held in an interest-bearing account for the purpose of funding the construction of a new central kitchen.

The remodel of the new central kitchen will be largely funded from the funds in this account and by the funds from the no cost extension grant 09CH011132-05. CAPK submits regular reporting to OHS each time funds are expended for this construction project.

The following are highlights of the funds held from the proceeds of sale of buildings designated for the New Central Kitchen remodel for the period ended February 28, 2025.

Overall expenditures are 89.3% of the Building Proceeds.

Community Action Partnership of Kern

Building Proceeds

Report Period: March 1, 2023 - February 2025

Prepared 4/15/2025

BUILDING PROCEEDS (For Central Kitchen Remodel)	BUILDING PROCEEDS	EARNINGS (INTEREST)	TOTAL	EXPENSES	REMAINING	% REMAINING
	3,329,792	28,946	3,358,738	2,998,222	360,516	10.7%

% Spent 89.3%

Sale Central Kitchen - 10/31/2023	1,105,128
Sale BPN - 02/14/2024	2,224,664
Total Proceeds	<u>3,329,792</u>
Plus Interest	<u>28,946</u>
	3,358,738
Less Expenses	<u>2,998,222</u>
Remaining Balance	<u><u>360,516</u></u>



MEMORANDUM

To: Budget and Finance Committee
Maria Contreras

From: Maria Contreras, Director of Facilities
Susana
Susana Magana, Director of Health and Nutrition

Date: April 23, 2025

Subject: *Agenda Item 4b*: Lease for WIC Program located at 5351 Olive Drive - **Action Item**

Background

For several years, the WIC program had been looking for space to relocate the 500 E. California Avenue and 6019 E. Niles Street offices due to landlord deferred maintenance and site safety concerns. The relocation approval process for State WIC is lengthy and complicated but our WIC Program Administrator worked diligently with State WIC to obtain approval to add another location and sunset the E. California and E. Niles locations at the end of the current leases, which expire 09/30/2025. The 500 E. California Avenue location includes the WIC Administrative offices.

Current Events

Space Analysis:

The WIC program has received approval to consolidate both sites at 5351 Olive Drive. This office has 5,033 rentable square feet of space and was previously occupied by the MCAP program for about 10 years. MCAP's reason for moving out of this location was due to a substantial increase in funding and need to add more staff to meet program outcomes and this location offered no room for expansion. Our past relationship with the facility has been consistently positive, and they have expressed their willingness to uphold the terms of our previously negotiated base rent. Aside from requesting new paint and flooring there are minimal tenant improvements required for the move in.

Lease:

The lease includes standard provisions for cancellation for loss of funding. The initial term of the lease is 3 years with a \$9,555 monthly base rent, which equates to approximate \$1.89 per square foot. In addition, there is a 2-year option to renew. The lease includes a 3% escalation for years 2 & 3 and the additional 2-year option. The following is the escalation schedule:

<u>Effective date</u>	<u>Adjusted monthly base rent</u>
May 1, 2025	\$9,555.00
May 1, 2026	\$9,842.00
May 1, 2027	\$10,137.00 (2-year option)
May 1, 2028	\$10,441.00
May 1, 2029	\$10,771.00

Fiscal Impact:

The annual expense of \$114,660.00 for adding this new location was reviewed by our finance team and State WIC. The WIC budget can support the added cost for the current and future fiscal years.

Benefits:

There are several added benefits to the new 5351 Olive Drive location such as the landlord is housed onsite and is very responsive to building repair needs and safety concerns. In addition, the base rate includes utilities, the building is completely gated and offers onsite monitored parking for WIC vehicles. Most importantly, the location is easily accessible for our WIC participants, as the location is right off highway 99, and there is a bus stop in front of the building.

Recommendation:

Staff recommends the Budget and Finance Committee approve the Lease Agreement for the WIC Program located at 5351 Olive Drive and authorize the CEO to execute the lease and any amendments, and to recommend approval by the full Board.

Attachment:

Standard Multi-Tenant Office Lease

**LEASE AGREEMENT
BETWEEN
DIVERSIFIED PROJECT SERVICES INTERNATIONAL, INC.
AND
COMMUNITY ACTION PARTNERSHIP OF KERN**

Lessor: Diversified Project Services International, Inc.

Lessee: Community Action Partnership of Kern

1. PARTIES. This lease (herein called the "Lease"), dated to be effective as of May 1, 2025 is made by Diversified Project Services International, Inc.,(trustee) (herein called the "Lessor") and the Community Action Partnership of Kern, (herein called "Lessee").

2. PREMISES. Lessor does hereby lease to the Lessee and Lessee hereby leases from Lessor that certain real property, including 5,033 square feet of office space, commonly known as 5351 Olive Dr., Suite 150, Bakersfield, CA 93308, State of California, and as legally described in Exhibit A, attached hereto and incorporated herein by reference. (the "Premises").

3. USE. Lessee shall use the Premises as a site at which it conducts the business for its Women, Infant and Children (WIC) programs (herein called "Lessee's Programs"). Lessee shall develop the Premises to suit Lessee's Programs in accordance with local building and planning department regulations applicable to Lessee's Programs, including but not limited to. All staffing, equipment, and supplies for programs conducted by Lessee shall be the sole responsibility of Lessee. The supervision of all participants in Lessee's Programs, Lessee's invitees and personnel shall be the sole and exclusive responsibility of Lessee. Lessee's Programs shall require the use of the Premises from the hours of 6:00 a.m. to 6:00 p.m., Monday through Friday and one Saturday per month 8:00 a.m. to 5:00 p.m., Notwithstanding the foregoing, Lessee shall have exclusive possession of the Premises at all times during the Term.

4. TERM.

a) Initial Term. The Lease shall be for a (three) 3-year term commencing May 1, 2025 (the "Commencement Date") and terminating on June 30, 2028 (the "Initial Term"), unless otherwise terminated according to the terms of this Lease.

b) Option to Extend. Lessee shall have two (2) options to extend this Lease for additional (one) 1-year term following expiration of the Initial Term ("Option Term"). Lessee shall notify Lessor of its intent to exercise such option by giving no more than 360 days and no less than 60 days written notice prior to the expiration of Initial Term. Upon receipt of such option notice, Lessor and Lessee shall negotiate a new monthly rent for the Option Term. Except for the monthly rent, all the terms and conditions of this Lease shall continue to apply and remain in full force and effect, for the duration of the Option Term. The Initial Term and once Lessee's option is exercised, the Option Term shall be collectively referenced as the "Term".

5. RENT. RENT. Lessee shall pay to Lessor a monthly rent on the first day of each month in the amounts outlined below:

Effective May 1, 2025 – June 30, 2026, the amount of nine thousand five hundred and fifty-five dollars (\$9,555.00)

Effective July 1, 2026 – June 30, 2027, the amount of nine thousand eight hundred and forty-two dollars (\$9,842.00)

Effective July 1, 2027 – June 30, 2028, the amount of ten thousand one hundred and thirty-seven dollars (\$10,137.00)

OPTIONS TO EXTEND:

Term 1: July 1, 2028 – June 30, 2029, the amount of ten thousand four hundred and forty-one dollars (\$10,441.00)

Term 2: July 1, 2029 – June 30, 2030, the amount of ten thousand seven hundred and seventy-one dollars (\$10,771.00)

Rent for any period, which is less than one (1) month shall be prorated portion of the monthly rent herein based upon a thirty (30) day Month.

DEPOSIT: Lessee to provide a security deposit in the amount of \$9,277.00. If Lessee fails to pay Rent, or otherwise Defaults under this Lease, Lessor may use, apply or retain all or any portion of said Security Deposit for the payment of any amount already due Lessor, for Rents which will be due in the future, and/ or to reimburse or compensate Lessor for any liability, expense, loss or damage which Lessor may suffer or incur by reason thereof. If Lessor uses or applies all or any portion of the Security Deposit, Lessee shall within 10 days after written request therefor deposit monies with Lessor sufficient to restore said Security Deposit to the full amount required by this Lease. Within 90 days after the expiration or termination of this Lease, Lessor shall return that portion of the Security Deposit not used or applied by Lessor.

of Lessee, its agents, employees, members or invitees, shall be the responsibility of Lessee. Any changes in responsibility of costs for maintenance and repairs shall be mutually agreed upon and in writing. The Lessee will provide written notification to the Lessor of any needed repairs; unless exigency requires telephone contact. If, after, thirty (30) days' written notice of a needed repair, repairs are not complete, Lessee has the right to make the necessary repairs and deduct the repair expense from the rent due. Any changes in responsibility of costs for maintenance and repairs shall be mutually agreed upon and in writing.

8. ALTERATIONS; UTILITY INSTALLATIONS; TRADE FIXTURES.

a) Definitions.

- i) The term "Applicable Requirements" shall mean all laws, regulations, rules, ordinances, judgments or orders of any federal, state or local government, agency or court with jurisdiction over the Premises or Lessee's Programs. For the purpose of illustration and not by way of limitation, compliance with Applicable Requirements shall mean obtaining all permits, licenses, related to any proposed Alteration, Utility Installation or Trade Fixture.
- ii) The term "Alterations" shall mean any modification of the Premises, other than Utility Installations or Trade Fixtures, whether by addition or deletion.
- iii) The term "Trade Fixtures" shall mean Lessee's equipment that can be removed without causing material damage to the Premises, including but not limited. Lessee shall own all Trade Fixtures used on the Premises.
- iv) The term "Utility Installations" shall mean all floor and window coverings, air lines, power panels, electrical distribution, security and fire protection systems, communication systems, lighting fixtures, HVAC equipment, plumbing, and fencing in or on the Premises.

b) Consent. Lessee shall make no Alterations or Utility Installations without the written consent of Lessor, which shall not be unreasonably withheld. Consent shall be conditioned upon Lessee's compliance with Applicable Requirements.

c) Lessee Alterations Utility Installations and Trade Fixtures.

- i) Tenant's Initial Improvements. Lessee intends to make Alterations and Utility Installations at the beginning of the Initial Term, which is incorporated herein by reference ("Tenant's Initial Improvements"). From and after the Commencement Date, Tenant shall begin work to implement Tenant's Initial Improvements, in a timely manner, according to all Applicable Requirements.
- ii) Other Improvements. Lessee may, at its sole cost and expense, make Alterations to the Premises, change existing, or install new Utility Installations, and introduce Trade Fixtures to the Premises to facilitate Lessee's use thereof.
- iii) Financial Responsibility. Except as expressly provided herein, Lessor shall not be responsible for any costs related to any of Lessee's Alterations or Utility Installations, including, but not limited to, the costs of plan preparation by an architect and engineer and compliance with Applicable Requirements. Lessee shall keep the Premises free from any liens arising out of any work performed, materials furnished or obligations incurred by Lessee. However, if this Lease is terminated by Lessee, For Cause, prior to the expiration of the Initial Term, Lessor shall pay to Lessee its costs for Alterations, or Utility Installations paid for by Lessee amortized over the balance of the Initial Term. All Lessee Alterations, Utility Installations and use of Trade Fixtures shall comply with Applicable Requirements.

11. SIGNS. Lessee shall not place any sign, awning or canopy, or advertising matter, on the Premises without Lessor's written consent, and compliance with Applicable Requirements relating to such signage.

12. INSURANCE. Lessee shall maintain General Liability Insurance including umbrella policy in the amount of \$2,000,000.00, which policy shall name the Lessor as additional insured in so far as this Lease is concerned. Lessee shall maintain Automobile Liability Insurance in the amount of \$1,000,000.00 each occurrence, against claims of Personal Injury (including bodily injury and death) and Property Damage covering all owned, leased, hired and non-owned vehicles used in the performance of Lessee's obligations pursuant to this Lease. Lessor shall maintain General Liability Insurance in the amount of \$2,000,000.00 which policy shall name Lessee as an additional insured in so far as this Lease is concerned. Each party shall furnish the other party with a certificate of insurance containing the endorsements required under this section. Lessor shall maintain Fire and Extended Coverage Insurance on a blanket basis or with an agreed amount clause in amounts not less than 100% of the property's replacement value. Lessor shall also maintain property damage and fire insurance on the Premises leased to Lessee. Both parties shall maintain Workers' Compensation coverage during the term of the Lease. Lessee and Lessor hereby mutually waive Rights of Subrogation against each party, with respect to the Lease and use of the Premises.

13. UTILITIES. Lessee agrees to pay during the term of the Lease, commencing upon the execution or any extension hereof, for the following utilities used or consumed by the Lessee on the Premises. The term "utilities," as used herein, shall include electric,

telephone, gas, water and refuse. Lessee to provide and pay for its own pest control services. Lessee shall pay for internet, security system/alarm and janitorial for main suite. Lessor to pay for janitorial in shared restroom space only.

14. TAXES. Lessor shall be responsible for all taxes, including but not limited to real property and related assessments pertaining to the Premises, at all times during the Term of this Lease, and any period of holdover possession by Lessee.

15. DESTRUCTION OF PREMISES. In the event that the building, including the Premises is totally destroyed, this Lease shall automatically terminate, effective on the date of such destruction, and no rent shall accrue or be payable to Lessor after such termination. In the event the extent of damage to, or partial destruction of, the Premises is such that, in the sole discretion of Lessee, Lessee's Programs cannot operate as intended by Lessee, Lessee may terminate this lease by giving written notice to Lessor within thirty (30) days after such damage or partial destruction, and no rent shall accrue or be payable to Lessor after such termination.

ASSIGNMENT AND SUBLETTING. Lessee shall not voluntarily or by operation of law assign, transfer, mortgage or encumber or sublet all or any part of Lessee's interest in this Lease or in the Premises without Lessor's prior written consent.

16. INDEMNITY. Except for Lessor's negligence, gross negligence or willful misconduct, Lessee agrees to indemnify, defend and hold harmless Lessor and its employees, independent contractors and authorized representatives from and against all suits, claims, actions, damages, liens, fees, expenses or proceedings directly resulting from i) Lessee's Programs operated on the Premises, ii) Alterations or Utility Installations made by Lessee to the Premises or iii) the use of Lessee's Trade Fixtures on the Premises. Lessor shall indemnify, defend and hold harmless Lessee and its employees, independent contractors, volunteers, authorized representatives and invitees from any and all suits, claims, actions, damages, liens, fees, expenses or proceeds relating to i) a condition of the Premises existing as of the Commencement Date, ii) any loans, lien or credit obligation incurred by Lessor relating to the Premises, or iii) any taxes resulting from ownership and leasing of the Premises.

17. HOLDING OVER. Any hold over after the expiration of this Lease shall be construed as a month-to-month tenancy, otherwise subject to the terms of this lease as applicable.

18. QUIET POSSESSION. Subject to payment of rent by Lessee and Lessee's compliance with the terms of this Lease, Lessee shall have quiet possession and quiet enjoyment of the Premises during the term hereof.

19. RIGHT OF INSPECTION. Lessor and such agents as Lessor may designate, may enter upon the Premises at all times and intervals for the purpose of inspecting, maintaining, repairing, and altering the Premises in a manner consistent with the purpose of this Lease and with reasonable commercial practices in the management of property. However, such access shall be obtainable only upon reasonable notice and accompaniment by authorized Lessee personnel if entry is during non-business hours, except in an emergency where immediate access is required in order to avoid injury to person or property.

20. ABANDONMENT OF PREMISES. Except as otherwise provided in this Lease, Lessee shall not vacate or abandon the Premises at any time during the term hereof, and if Lessee shall abandon or vacate the Premises, or be dispossessed by process of law, or otherwise, any personal property belonging to Lessee left upon the Premises shall be deemed to be abandoned. At the option of the Lessor, the personal property deemed abandoned shall be removed from the Premises.

21. SURRENDER; RESTORATION. Lessee shall surrender the Premises by the Expiration Date or any earlier termination date, with all of the improvements, parts and surfaces thereof broom clean and free of debris, and in good operating order, condition and state of repair, ordinary wear and tear excepted. "Ordinary wear and tear" shall not include any damage or deterioration that would have been prevented by good maintenance practice.

22. CONDEMNATION. If any part or all of the Premises shall be taken or condemned for public use, this Lease shall terminate as of the date effective the condemner acquires title or possession, which ever first occurs. Notwithstanding Lessee's right to terminate this Lease, Lessee shall further be entitled to a prorated share of any condemnation award, the amount of which shall be determined by the value of Lessee's improvements to the Premises in relation to the overall value of such Premises.

23. NOTICES. All notices under this Lease shall be in writing and shall be deemed given when delivered personally, when sent by fax (with prompt confirmation by mail), four business days after mailed by certified mail (return receipt requested), or one business day after being sent by a recognized overnight courier, to the parties at the following addresses (or at such other address for a party as shall be specified by like notice):

Lessor to:
Diversified Project Services Int., Inc.
c/o Christina Bottoms, Vice President

Lessee to:
Community Action Partnership of Kern
c/o Jeremy Tobias, CEO

24. MISCELLANEOUS TERMS.

- a) Governing Law/Venue. This Lease shall be construed and enforced in accordance with the laws of the State of California. If either Lessor or Lessee initiates an action to enforce the terms hereof or declare rights hereunder, the parties agree that the venue thereof shall be the County of Kern, State of California.
- b) Successors. All terms and provisions of this Lease, shall extend to, be binding upon and inure to the benefit of heirs, executors, administrators, successors, and assigns of the respective parties hereto.
- c) Authority. If either party hereto is a corporation, trust, limited liability company, partnership or similar entity, or trust, each individual executing this Lease on behalf of such entity represents and warrants that he or she is duly authorized to execute and deliver this Lease on its behalf.
- d) Waiver. The parties hereto agree that failure of Lessor or Lessee to enforce any term hereof shall not be deemed to constitute a waiver of such term of this Lease.
- e) Attorney's Fees. If any dispute between the parties results in mediation, arbitration or a lawsuit, the prevailing party shall be entitled to all costs incurred in connection with such actions, including reasonable attorneys' fees.
- f) Entire Agreement. This lease contains all agreements between the parties hereto with respect to any matter mentioned herein, and no other, prior or contemporaneous agreement or understanding shall be effective. Lessor and Lessee each represent and warrant to the other that it has made, and is relying solely upon, its own investigation as to the nature, quality, character and financial responsibility of the other party to this Lease and as to the nature, quality, character of the Premises.
- g) Amendments. This Lease may be amended only by a writing, signed by both parties in interest at the time of the amendment.
- h) Time is of the Essence. Time is of the essence with respect to the performance of all obligations to be performed or observed by the parties hereto according to the terms of this Lease. Unless otherwise indicated to the contrary, the word "days" as used herein means calendar days.
- i) Construction of Agreement. All headings and titles are for the convenience of the parties only and shall not be considered a part of the terms of this Lease. Whenever required by the context, the singular shall include the plural and vice versa. This Lease shall be construed as if prepared by both of the parties, according to its fair meaning and not for or against either party.
- j) Counterparts. This lease may be executed in counterparts and the signature pages combined to produce one complete and fully effective agreement. Signatures transmitted electronically shall be effective to bind the parties to this Lease.
- k) No Joint Venture. Nothing in this Lease shall cause the parties in any way to be construed as partners, joint venturers, or representatives or associates of the other. Nothing in this Lease shall cause a party to be responsible for the obligations, losses, charges or expenses of the other, connected with or arising from the operation or use of the Premises.

25. ENTIRE AGREEMENT. The foregoing constitutes the entire agreement between the parties and may not be modified, unless done in writing and signed by both parties.

Lessor: Diversified Project Services International, Inc.

Signature: _____

Title: _____

Date: _____

Lessee: Community Action Partnership of Kern

Signature: _____

Title: _____

Date: _____

CAPK Staff INITIALS			



MEMORANDUM

To: Budget and Finance Committee

A handwritten signature in blue ink, appearing to read "Jerry Meade".

From: Jerry Meade, Assistant Director ~ Program

Date: April 23, 2025

Subject: *Agenda Item 4c*: Lease Renewal for 2584 Felsite Ave., Rosamond – **Action Item**

The Head Start and State Child Development Division in partnership with CAPK's Procurement Department has negotiated a lease renewal for 2584 Felsite Avenue in Rosamond, California. The program has operated a center based program at this location for over 10 years. Within that time the facility has added allocations for the Home Visiting Program to house their Eastern Kern team members as well as a socialization room. Additionally, a Professional Development Lab and Program Manager's office is located at this facility.

The renewal terms of the lease are 3 years with a 4% annual escalation, plus the options to renew for an additional 1-year extension. The aggregate amount of the lease over the first 3 - year term is \$504,548. With the 1- year optional renewal of \$176,652, the total for 4-years is \$681,200. The lease terms begin May 1, 2025 and with the 1-year optional extension ending April 30, 2029. As the lease terms exceed the spending authority on the Chief Executive Officer, Board approval is requested. Funding to support this expenditure will be supported by the Head Start grant and Home Visiting Program funding from our Kern County Department of Human Services contract. The lease includes standard provisions for cancelation for loss of funding.

The renewal of this lease supports CAPK's goal in promoting educational opportunities that enrich the lives of children and their families through our high-quality facilities.

Recommendation

Staff recommends the Budget and Finance Committee approve the Lease Agreement for 2584 Felsite Ave. in Rosamond and further recommend approval by the full Board to include the authorization for the Chief Executive Officer to execute the lease renewal agreement and subsequent amendments.

Attachment:

2584 Felsite Ave. Rosamond Lease

LEASE AGREEMENT
BETWEEN
WAYSIDE CHAPEL COMMUNITY CHURCH
AND
COMMUNITY ACTION PARTNERSHIP OF KERN

1. **PARTIES.** This lease (herein called the "Lease"), dated to be effective as of May 1, 2025 is made by Wayside Chapel Community Church, a California non-profit corporation, of 2584 Felsite Avenue., Rosamond, CA 93560 (herein called the "Lessor") and the Community Action Partnership of Kern, a California non-profit corporation, 1300 18th Street, Suite 200, Bakersfield, CA 93301 (herein called "Lessee").
2. **PREMISES.** Lessor does hereby lease to the Lessee and Lessee hereby leases from Lessor the Premises described below, upon the terms and conditions stated herein. Lessee shall have full access to and use of approximately 14,307 square feet in a building and a play area, located at 2584 Felsite Ave, Rosamond, CA 93560, County of Kern, State of California, as show in Attachment A (the "Premises").
3. **USE.** Lessee shall use the Premises as a childcare facility for its Head Start childcare and development services programs (herein called "Lessee's Programs"). The Premises shall be used in accordance with local building and planning department regulations for childcare facilities, Department of Social Services, Community Care Licensing Division. All staffing, equipment, and supplies for programs conducted by Lessee shall be the sole responsibility of Lessee. The supervision of all participants in Lessee's Programs on the Premises shall be the sole and exclusive responsibility of Lessee personnel. Lessee's Programs shall require the use of the Premises from the hours of 6:00 a.m. to 6:00 p.m., Monday through Friday.
4. **TERM.** The lease shall be for a three (3) year term commencing May 1, 2025, and terminating on April 30, 2028.
5. **BASE RENT.** Lessee shall pay to Lessor a monthly rent in the amount of Thirteen Thousand Five Hundred Ninety Dollars (\$13,590) on the first day of each month for the first year, and at the rate on the attached Exhibit A for subsequent periods. Rent for any period, which is less than one (1) month shall be a prorated portion of the monthly rent herein based upon a thirty (30) day month.
6. **OPTION TO RENEW.** Lessee shall have an Option to renew for one (1) year and shall notify Lessor of its intent to renew this contract by giving 60 days written notice prior to the expiration of this Lease. In the event Lessee exercises such option to renew this Lease, the new monthly rent shall be at the Base Rent rate shown on the attached Exhibit A. During such renewal period, all the terms and conditions of this lease shall remain in effect.
7. **NOTICES:** All notices under this Lease shall be in writing and shall be deemed given when delivered personally, when sent by fax (with prompt confirmation by mail), four business days after mailed by certified mail (return receipt requested), or one business day after being sent by a recognized overnight courier, to the parties at the following addresses (or at such other address for a party as shall be specified by like notice):

 Lessor:

 Wayside Chapel Community Church,
 2584 Felsite Avenue.,
 Rosamond, CA 93560

 Lessee:

 Community Action Partnership of Kern,
 1300 18th Street, Suite 200,
 Bakersfield, CA 93301

Lessee's Initials _____

Lessor's Initials _____

- 8. TERMINATION.** The parties hereto acknowledge that the Lessee may terminate this Lease due to lack of funding for Lessee's Programs, or for non-compliance with State Licensing, or other circumstances for termination provided in this Lease. Sixty (60) days written notice of intent to terminate shall be given by Lessee to Lessor due to lack of funding; thirty (30) days written notice shall be given for any other circumstance. Termination for cause shall include any material violation of the terms and conditions of this Lease by Lessee or Lessor. Alternatively, upon termination of the Lease, at Lessee's option, Lessee shall be allowed to remove any and all classroom materials, supplies, trade fixtures, playground equipment and equipment installed including PBX systems, servers and/or routers purchased by Lessee. Lessee will be responsible for repairing all damages caused by the removal of trade fixtures and repair area in which item was removed to its original condition.
- 9. MAINTENANCE AND REPAIRS.** Lessor shall, at its own cost and expense, keep the Premises in reasonably good condition and repair (implied warranty of habitability). Lessor shall be responsible for structural repairs and maintenance including but not limited to air conditioning/heating units, piping (water, gas, sewer) electrical wiring, etc. Lessee shall keep the Premises in reasonably clean condition. Lessee shall be responsible for minor (less than \$1,000.00) general maintenance including but not limited to hardware, lighting, etc. Any cleaning or repair which may be necessitated by the neglect, omission, or act of Lessee, its agents, employees, members, or invitees, shall be the responsibility of Lessee. Any changes in responsibility for costs for maintenance and repairs shall be mutually agreed upon and in writing. The Lessee shall provide notification to the Lessor of the necessary repairs via phone and writing. After a reasonable amount of time, if repairs are not complete, the Lessee has the right to make the necessary repairs and deduct the repair expense from the rent due. Any changes in responsibility for costs for maintenance and repairs shall be mutually agreed upon and in writing.
- 10. CONSTRUCTION, ALTERATIONS, AND IMPROVEMENTS.** Subject to paragraph 9 a) below, no improvements or alterations of the Premises, including non-structural alterations shall be made without the prior written consent of the Lessor. Lessor's consent will not be unreasonably delayed or withheld.
- a. Construction and Alterations. Upon execution of this Lease, Lessee may, at its sole cost and expense, make improvements and alterations to the Premises to facilitate Lessee's use thereof. Lessor shall not be responsible for any costs required to complete the changes and improvements including, but not limited to, the costs of plan preparation by an architect and engineer and all necessary permits, licenses and entitlements lessee may install playground equipment and other improvements as required by State of California, Department of Social Services, and Community Care Licensing Division. Prior to any construction on the Premises, Lessee shall obtain all necessary permits, licenses and entitlements and shall comply with the requirements arising out of the California Environmental Quality Act (CEQA). Lessee shall indemnify, defend (upon written request of the Lessor) and hold the Lessor harmless against any and all claims, costs, causes of action, attorney's fees, damages and liability arising out of or caused by Lessee or its agents for failure to comply with its obligations described in this paragraph.
 - b. Lessee shall keep the Premises free from any liens arising out of any work performed, materials furnished, or obligations incurred by Lessee. In the event Lessee becomes insolvent, voluntarily, or involuntarily bankrupt, or if a receiver, assignee, or other liquidating officer is appointed for the business of the Lessee, then Lessor may cancel this Lease at Lessor's option.
- 11. SIGNS.** Lessee shall not place any sign, awning or canopy, or advertising matter, on the Premises without first obtaining Lessor's written approval and the approval and consent of any governmental body having jurisdiction over signs in the Bakersfield City limits.
- 12. INSURANCE.** Lessee shall maintain General Liability Insurance including umbrella policy against claims of Personal Injury (including bodily injury and death) and Property Damage in the amount of \$2,000,000.00. Lessee shall maintain Automobile Liability Insurance in the amount of \$1,000,000.00 each occurrence, covering all owned, leased, hired and non-owned vehicles used in the performance of Lessee's obligations pursuant to this Lease and shall furnish the Lessor with a certificate of insurance containing the endorsements required under this section which shall name the Lessor as additional insured. Lessor shall

Lessee's Initials _____

Lessor's Initials _____

maintain Property Insurance in amounts not less than 100% of the property's replacement value. Lessor shall also maintain property damage and fire insurance on the Premises leased to Lessee. Both parties shall maintain Workers' Compensation coverage during the term of the Lease. Lessee and Lessor hereby mutually waive Rights of Subrogation against each party, with respect to the Lease and use of the Premises.

- 13. EXPENSES.** Lessee agrees to pay during the term of the Lease, commencing upon the execution or any extension hereof, 78.5% of the expense cost used or consumed by the Lessee on the Premises based on the proportionate square feet occupied and hours of operation. The term "expenses," as used herein, shall include electric, gas, water, trash, insurance, general maintenance of building including HVAC, landscaping, and parking lot. Initial expense calculations shown on Exhibit B show monthly expense at \$7,507. Lessee will be responsible for 78.5% with the updated amount taking effect on May 1st of each remaining lease year.
- 14. DESTRUCTION OF PREMISES.** In the event the building, including the Premises is totally destroyed, this Lease shall automatically terminate, effective on the date of such destruction, and no rent shall accrue or be payable to Lessor after such termination. In the event the extent of damage to, or partial destruction of, the Premises is such that normal operations by Lessee cannot be continued, this Lease shall terminate at the option of Lessee upon giving written notice to Lessor within thirty (30) days after such damage or partial destruction, and no rent shall accrue or be payable to Lessor after such termination.
- 15. INDEMNITY.** Lessee and Lessor agree to a mutual indemnification.
 - a. Lessee agrees to indemnify and hold harmless the Lessor, its officers, directors, employees, or volunteers from and against any losses, demands, claims, damages, liabilities, and expenses (including reasonable legal fees) to which they may become subject arising out of Lessee's operations which are the subject of this Lease.
 - b. Lessor agrees to indemnify and hold harmless the Lessee, its officers, directors, employees, or volunteers from and against any losses, demands, claims, damages, liabilities, and expenses (including reasonable legal fees) to which they may become subject arising out of Lessor's operations which are the subject of this Lease.
- 16. THIRD PARTY CLAIMS.** Lessee and Lessor each agree to indemnify and hold harmless the other with respect to any loss, damage or claim resulting from third party claims arising out of their operations, negligent acts or omissions, or those of its officers, directors, employees, or volunteers.
- 17. RIGHT OF INSPECTION.** Lessor and such agents as Lessor may designate, may enter upon the Premises at all times and intervals for the purpose of inspecting, maintaining, repairing, and altering the Premises in a manner consistent with the purpose of this Lease and with reasonable commercial practices in the management of property. However, such access shall be obtainable only upon reasonable notice and accompaniment by an authorized Lessee employee if entry is during non-business hours, except in an emergency where immediate access is required in order to avoid injury to person or property.
- 18. ORDINANCES AND STATUTES.** Lessee shall comply with all statutes, ordinances, and requirements of all municipal, state, and federal authorities now in force or which may hereafter be in force, pertaining to the Premises and their use, occasioned by or affecting the use thereof by Lessee.
- 19. GOVERNING LAW VENUE.** This Lease shall be construed and enforced in accordance with the laws of the State of California. If either Lessor or Lessee initiates an action to enforce the terms hereof or declare rights hereunder, the parties agree that the venue thereof shall be the County of Kern, State of California.
- 20. SUCCESSORS.** All terms and provisions of this Lease, shall extend to, be binding upon and inure to the benefit of heirs, executors, administrators, successors, and assigns of the respective parties hereto.
- 21. ABANDONMENT OF PREMISES.** Except as otherwise provided in this Lease, Lessee shall not vacate or abandon the Premises at any time during the term hereof, and if Lessee shall abandon or vacate the Premises, or be dispossessed by process of law, or otherwise, any personal property belonging to Lessee left upon the Premises shall be deemed to be abandoned. At the option of the Lessor, the personal property

Lessee's Initials _____

Lessor's Initials _____

deemed abandoned shall be removed from the Premises.

- 22. CONDEMNATION.** If any part or all of the Premises shall be taken or condemned for public use, this Lease shall terminate as of the date the condemner acquires possession. Notwithstanding Lessee's right to terminate this Lease, Lessee shall further be entitled to a prorated share of any condemnation award, the amount of which shall be determined by the value of Lessee's improvements to the Premises in relation to the overall value of such Premises.
- 23. WAIVER.** The parties hereto agree that failure of Lessor or Lessee to enforce any term and/or provision hereof shall not be deemed to constitute a waiver of other provisions of this Lease.
- 24. ATTORNEY'S FEES.** In case suit should be brought for recovery of said Premises or for any sum due hereunder, or because of any act which may arise out of the possession of the Premises, by either party, the prevailing party shall be entitled to all costs incurred in connection with such actions, including reasonable attorneys' fees.
- 25. PUPIL SAFETY REQUIREMENTS.** Lessor certifies that none of its employees or subcontractors who may come in contact with Lessee's pupils has been convicted of a felony as defined in Education Code section 45122.1. Lessor shall immediately inform Lessee and remove from the Premises where Lessee's pupils may be present, any employee or subcontractor whom Lessor discovers has been subsequently convicted of a felony defined in Education Code section 45122.1. Lessor shall immediately inform Lessee when it discovers that any employee or subcontractor of Lessor has been arrested and charged with a felony defined in Education Code section 45122.1. Lessor shall indemnify, defend, and hold lessee harmless from any and all damages, claims, lawsuits, penalties or causes of action arising out of Lessor's failure to comply with this section.
- 26. HOLDING OVER.** Any hold over after the expiration of this Lease shall be construed as a month-to-month tenancy at an increased rate 4% above the monthly rental payable for the last month this Lease is in effect, otherwise in accordance with the terms hereof as applicable.
- 27. ENTIRE AGREEMENT.** The foregoing constitutes the entire agreement between the parties and may not be modified, unless done in writing and signed by both parties.
- 28. AMENDMENT:** No amendment of this Lease shall be effective unless reduced to writing and subscribed by the parties with all the formality of the original.
- 29. WAIVER:** Waiver by Lessor of a default under this Lease shall not constitute a waiver of a subsequent default of any nature.

EXECUTED below, effective as of the day and year first above written.

By Lessor:

By Lessee:

By: _____

By: _____

Name Printed: _____

Name Printed: _____

Title: _____

Title: _____

Date: _____

Date: _____

Lessee's Initials _____

Lessor's Initials _____

Exhibit A

Base Rent Rates

<u>Effective Date</u>	<u>Monthly</u>	<u>Annual</u>	
May 1, 2025 *	\$13,590	\$163,080	
May 1, 2026 *	\$14,134	\$169,608	
May 1, 2027 *	\$14,155	\$169,860	Total for 3-year term: \$504,548.00
May 1, 2028 (option) *	\$14,721	\$176,652	

* with approximately 4% increase annually

Lessee's Initials _____

Lessor's Initials _____

Exhibit B

Expenses

Current Annual Expenses as of February 28, 2025

Insurance	24,116.45
Maintenance Incl. HVAC *	13,758.93
Landscaping	14.06
Electricity	52,723.96
Gas	3,931.08
Trash	6,625.47
Water/sewer	6,995.47
Alarm	<u>6,591.14</u>
Expense Cost	\$ 114,756.56

Lessee's Initials _____

Lessor's Initials _____



MEMORANDUM

To: Board of Directors

Tracy Webster

From: Tracy Webster, Chief Financial Officer

Date: April 30, 2025

Subject: *Agenda Item IV(a)*: Adoption of Accounting Standards Update (ASU) 842 – **Action Item**

Community Action Partnership of Kern (CAPK) has opted to waive the adoption of ASU 842 during the last two fiscal years. This has resulted in the issuance of a qualified opinion from Daniells, Phillips, Vaughn & Bock (DPVB). The primary reason for not adopting ASU 842 has been the increased cost and the significant effort required for its implementation.

ASU 842 Explanation:

ASU 842 primarily aims to enhance transparency and comparability in financial reporting of lease transactions. The update requires organizations to recognize most leases on their balance sheets, with a right-of-use (ROU) asset and a corresponding lease liability, effectively changing how operating leases were previously treated. The key changes include:

- **Balance Sheet Impact:** Leases longer than 12 months must be recognized on the balance sheet.
- **Classification:** Leases are classified as either finance leases (similar to capital leases under previous standards) or operating leases.
- **Income Statement:** The method for recognizing lease expense differs based on the lease classification.
- **Disclosures:** Organizations must provide detailed disclosures about leasing arrangements, including maturity of lease liabilities.

Proposed CAPK Adoption of ASU 842:

In order to obtain an unqualified opinion for fiscal year 2024-25, CAPK would need to fully adopt ASU 842. Adoption of the standard would require further engagement with DPVB. CAPK typically has between 70 – 90 operating leases. DPVB estimates that the level of work required for each lease is between \$625 to \$750 per lease (\$45,000 to \$54,000 estimated annual cost). They have submitted a proposal for this engagement, which is attached for your review.

Adopting ASU 842 will result in enhanced financial transparency and a more accurate representation of CAPK's lease obligations.

Lease Accounting Going Forward:

CAPK implemented SageIntacct on January 1, 2025. SageIntacct has a lease accounting module that can handle many of the calculations required for the implementation of ASU 842. However, the full implementation of this module will not be completed in time for the current audit period. As such, we will still need to engage DPVB for a portion of the work in the 2024-25 fiscal year.

Recommendation

It is recommended that the Audit and Pension Committee approve the adoption of ASU 842 and the engagement with DPVB for the audit of CAPK's financial statements for fiscal year 2024-25. This will ensure that we comply with the new accounting standard and secure an unqualified opinion for the upcoming audit.

Attachment:

DPVB ASU 842 Engagement Proposal

SHANNON M. WEBSTER

February 27, 2025

Board of Directors
Community Action Partnership of Kern
1300 18th Street, Suite 200
Bakersfield, California 93301

Thank you for the opportunity to submit our proposal on the audit services for the **Community Action Partnership of Kern**. We are delighted at the prospect of serving you, and we are committed to providing continuous, top-quality service at a fair fee.

We are enthusiastic about working with you and your personnel and believe we can contribute to your operational efficiency. We use highly skilled people, structured quality procedures and proprietary technology to keep costs low, improve turnaround time, and maintain quality. Our emphasis is on value-added service – service that goes beyond what is unexpected – service you will always receive from us. In this regard, the following characteristics distinguish Daniells Phillips Vaughan & Bock:

- **Your needs will be met** - We have prepared financial statements for numerous not-for-profit organizations.
- **Familiarity with your operations** - Our team is knowledgeable about accounting operations such as yours due to involvement with similar operations of other organizations.
- **We respond quickly** – Our practice is one of the largest in Kern County with an office in Bakersfield since 1956, with approximately 60 professionals. As a member of the Professional Services+ Collaborative, we have resources immediately available to us at a national and international firm level. In short Daniells Phillips Vaughan & Bock has all of the support of a large global firm, but acts as a highly focused, independent client service organization locally.
- **We emphasize communication** – Our approach is to communicate frequently and openly to be in a position to discuss and resolve issues at an early date to avoid surprises.
- **You will not have to train us** – Many of the people who we work with continue to express a great deal of satisfaction with the way our engagements are conducted, the way our team interacts with client personnel and the timeliness and quality of the information we deliver.
- **You can measure our value** – Our fees are reasonable and fair.

Adoption of Accounting Standards Update (ASU) 842

We have made an evaluation of the effort necessary to prepare the calculations for the Organization's leases in order to adopt ASU-842 based upon a review of your current leases as well as discussions with you. Based upon this review and information provided to us, our proposed fee range for the engagement is as follows:

Based upon an estimated 72 leases at \$625 to \$750 per lease: \$ 45,000 to \$54,000

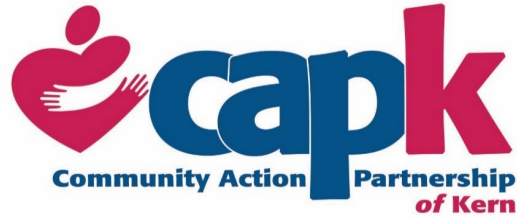
This estimate is based upon our understanding that your personnel will provide timely response to inquiries.

We believe a foundation for an excellent working relationship has been established. We look forward to continuing our long-term association – one based on mutual respect and understanding. Simply stated, we want to continue to work closely with you to help you achieve your goals. If we can provide any additional information, please feel free to call me at 834-7411.

Very truly yours,



Shannon M. Webster
Certified Public Accountant



BUDGET AND FINANCE COMMITTEE

APRIL 23, 2025

FINANCIAL REPORT

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**COMMUNITY ACTION PARTNERSHIP OF KERN
 SCHEDULE OF PROGRAMS (FUNDS)
 FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
<u>UNRESTRICTED</u>						
GENERAL FUND			NOT APPLICABLE	03/01/24 - 02/28/25	501	NOT APPLICABLE
DISCRETIONARY FUND			NOT APPLICABLE	03/01/24 - 02/28/25	502	NOT APPLICABLE
FOOD BANK			NOT APPLICABLE	03/01/24 - 02/28/25	504	SHARED MAINTENANCE, MEMBERSHIP FEES, DONATIONS, ETC.
FOOD BANK EXPANSION			NOT APPLICABLE	03/01/24 - 02/28/25	505	DONATIONS
ENERGY			NOT APPLICABLE	03/01/24 - 02/28/25	524	NOT APPLICABLE
SHAFTER YOUTH CENTER			NOT APPLICABLE	03/01/24 - 02/28/25	527	DONATIONS, RENTAL INCOME
FRIENDSHIP HOUSE			NOT APPLICABLE	03/01/24 - 02/28/25	531	DONATIONS, RENTAL INCOME
EAST KERN FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/24 - 02/28/25	533	DONATIONS
OASIS FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/24 - 02/28/25	534	DONATIONS
211			NOT APPLICABLE	03/01/24 - 02/28/25	536	FEE FOR SERVICE
M STREET NAVIGATION CENTER			NOT APPLICABLE	03/01/24 - 02/28/25	541	DONATIONS
TAX ASSISTANCE			NOT APPLICABLE	03/01/24 - 02/28/25	545	DONATIONS
FUND RAISING			NOT APPLICABLE	03/01/24 - 02/28/25	595	DONATIONS
<u>RESTRICTED</u>						
EARLY HEAD START/HEAD START - NO COST EXTENSION	39,182,883	93.600	09CH011132-05	03/01/23 - 02/28/25	108/109/117	U S DEPT OF HEALTH & HUMAN SERVICES
EARLY HEAD START/HEAD START	17,869,274	93.600	09CH012489-01	03/01/24 - 02/28/25	108/109/117	
HUD - COORDINATED ENTRY SYSTEM	236,838	14.267	CA1799L9D042204	08/01/23 - 07/31/24	160	U S DEPT OF HOUSING AND URBAN DEVELOPMENT OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
VITA	258,775	21.009	24VITAA0111	10/01/23 - 09/30/24	149	U S DEPT OF THE TREASURY - INTERNAL REVENUE SERVICE
CSBG (COMMUNITY SERVICES BLOCK GRANT)	1,791,327	93.569	24F - 3015	01/01/24 - 12/31/24	103	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
LIHEAP (LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	7,629,640	93.568	24B-2012	11/01/23 - 06/30/25	122-34	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
SLIHEAP (SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	284,366	93.568	23Q-5561	05/01/23 - 05/31/24	122-44	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
ESLIHEAP (EMERGENCY SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	5,432,583	93.568	22J-5716	04/1523 - 05/31/25	122-43	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT

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**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
DOE (DEPARTMENT OF ENERGY) BIL (BIPARTISAN INFRASTRUCTURE LAW)	3,000,000	81.042	22P-7010	06/01/23 - 06/30/27	123-67	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
LIHWAP (LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM)	537,098	93.499	21Z-9556	04/01/22 - 3/31/24	124	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
GENERAL CENTER CHILD CARE	611,225	93.575	CCTR - 3063	07/01/23 - 06/30/24	253	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
GENERAL CENTER CHILD CARE	275,855	93.596	CCTR - 3063	07/01/23 - 06/30/24	253	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT ALTERNATIVE PAYMENT	5,466,652	93.575	CMAF - 3000	07/01/23 - 06/30/24	261	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
NEOPB CAL FRESH HEALTHY LIVING	1,903,731	10.561	23-10317	10/01/23 - 09/30/24	145	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA DEPT OF PUBLIC HEALTH, NUTRITION EDUCATION AND OBESITY PREVENTION BRANCH
211 HOSPITAL PREPAREDNESS PROGRAM - EMERGENCY RESPONSE & SURGE C	10,000	93.074	659 - 2017	PENDING	186	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF HEALTH SERVICES, COUNTY OF KERN, DEPT OF PUBLIC HEALTH
EFAP (EMERGENCY FOOD ASSISTANCE PROGRAM)	146,294	10.568/569	15 - MOU - 00118	10/01/23 - 09/30/24	105/111	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP REACH AND RESILIENCY	96,159	10.568	15 - MOU - 00118	06/13/22 - 06/30/24	105-103	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP REACH AND RESILIENCY Round 2	229,526	10.568	15 - MOU - 00118	07/01/23 - 06/30/25	105-105	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP COMMUNITY CREDIT CORPORATION Phase 1, 2, and 3	99,138	10.187	15 - MOU - 00118	00/00/00 - 09/30/24	105-106	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
SNFMP (SENIOR FARMERS MARKET NUTRITION PROGRAM)	17,000	10.576		7/1/2020 - TBD	113	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EF&S Phase 40	56,733	97.024		4/1/2022 - 5/31/2023	114	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
LOCAL FOOD PURCHASE ASSISTANCE PROGRAM (LFPA)	815,097	10.182		PENDING	131	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
COUNTY OF KERN FOOD DISTRIBUTION	1,000,000	14.218			138	U S DEPT OF HOUSING AND URBAN DEVELOPMENT, COUNTY OF KERN
SAFE CAMPING - COUNTY OF KERN	1,275,824	21.027		7/1/2023 - 6/30/2024	142-000	U S DEPT OF TREASURY CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, COUNTY OF KERN

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**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
CSFP (COMMODITY SUPPLEMENTAL FOOD PROGRAM)	453,040	10.565	MOU-20-6003	10/01/23 - 09/30/24	147	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CHILD AND ADULT CARE FOOD PROGRAM (CACFP) - KERN & SAN JOAQUIN	BASED ON MEALS SERVED	10.558	15 - 1248 - OJ	10/01/23 - 09/30/24	112/139	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF EDUCATION
WIC (WOMEN, INFANTS & CHILDREN)	4,273,247	10.557	22 - 10236	10/01/23 - 09/30/24	115	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF PUBLIC HEALTH
ASTHO VACCINE EQUITY PROJECT	575,000 145,000	93.185	00-FE-3400-01-00 00-FE-3400-03-00	05/01/22 - 07/31/23 09/01/23 - 07/30/24	151	US DEPARTMENT OF HEALTH AND HUMAN SERVICES / CENTERS OF DISEASE CONTROL AND PREVENTION, ASSOCIATION OF STATE AND TERRITORIAL HEALTH OFFICIALS (ASTHO)
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) AKA CALFRESH PRO	55,428	10.561	22 - CF - SUB - KERN	10/01/23 - 09/30/24	164	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, INFO LINE OF SAN DIEGO dba 211 SAN DIEGO
HUD COMMUNTY PROJECT FUNDING - FOOD BANK EXPANSION	3,000,000	14.251	B-22-CP-CA-0119	11/01/22 - 08/31/30	168	DEPARTMENT OF URBANK HOUSING AND DEVELOPMENT
QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS) - SAN JOAQUIN	20,000	84.412	N/A	07/01/23 - 06/30/24	117-005	U.S. DEPT OF EDUCATION - STATE OF CALIFORNIA, DEPT OF EDUCATION - FIRST 5 CALIFORNIA, COUNTY OF SAN JOAQUIN, FIRST 5 SAN JOAQUIN, RACE TO THE TOP
CALCAPA DIAPER DISTRIBUTION PILOT	125,000	93.647	90EDA0009-DDDRP	10/01/23 - 04/30/25	191	U.S. DEPT OF SOCIAL SERVICES, CAL CAPA
BCSD CA SCHOOL COMMUNITY PARTNERSHIP	500,000	N/A		08/03/2022 - 06/30/2027	205	STATE OF CALIFORNIA, DEPT OF EDUCATION, BAKERSFIELD CITY SCHOOL DISTRICT (BCSD)
KCCD CERF REGIONAL CONVENER	160,000	N/A		03/06/23 - 09/30/24	208	STATE OF CALIFORNIA - EMPLOYMENT DEVELOPMENT DEPARTMENT, KERN COMMUNITY COLLEGE DISTRICT
KCCD CALIFORNIA WORKFORCE DEVELOPMENT BOARD (CWDB) HIGH ROAD TRAINING PARTNERSHIP RESILIENT (HRTPR) WORKFORCE FUND	75,000	N/A		10/01/23 - 03/30/26	209	STATE OF CALIFORNIA - CALIFORNIA WORKFORCE DEVELOPMENT BOARD, KERN COMMUNITY COLLEGE DISTRICT
CFDA - HEALTHY REFRIGERATION PROGRAM GRANT (HRPG)	73,862	N/A	23-0821-000-SG	04/01/24 - 03/31/25	218	STATE OF CALIFORNIA, CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CFDA)
CITY OF BAKERSFIELD - FHCC SPORTS FIELD	1,000,000	N/A	2023 - 073	07/01/2022 - 07/30/2026	231	STATE OF CALIFORNIA, DEPT OF PARKS AND RECREATION, CITY OF BAKERSFIELD
CITY OF BAKERSFIELD - CALVIP OUTREACH	225,000	N/A	2023-244	10/11/23 - 12/31/25	243	STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD
CITY OF BAKERSFIELD CALVIP	578,731	N/A	2022-199	9/21/22-12/31/25	247	STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD

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**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
SAN JOAQUIN COE GENERAL CHILD CARE (CCTR)	2,458,117		N/A	07/01/23 - 06/30/24	248	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
CSPP QRIS BLOCK GRANT	17,990		N/A	07/01/23 - 06/30/24	258-005	STATE OF CALIFORNIA, DEPT OF EDUCATION - KERN COUNTY SUPERINTENDENT OF SCHOOLS, KERN EARLY STARS
SAN JOAQUIN COE GENERAL CHILD CARE (CSPP)	255,528		N/A	07/01/24 - 06/30/25	259	STATE OF CALIFORNIA, DEPT OF EDUCATION - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
CDSS CHILD CARE FACILITIES	249,637	N/A	FGRT-22-IGPMRR-0828-A1	08/16/22 - 06/30/24	260	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT ALTERNATIVE PAYMENT	23,809,862		CMAP - 3000	07/01/23 - 06/30/24	261	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
GENERAL CENTER CHILD CARE	3,043,423		CCTR - 3063	07/01/23 - 06/30/24	253	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CALIFORNIA STATE PRESCHOOL PROGRAM	7,087,664 7,198,002		CSPP - 3124 CSPP - 4122	07/01/23 - 06/30/24 07/01/24 - 06/30/25	258	STATE OF CALIFORNIA, DEPT OF EDUCATION
MIGRANT CHILD CARE	291,239		CMIG - 3004	07/01/23 - 06/30/24	250	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT SPECIALIZED SERVICES	40,079		CMSS - 3004	07/01/23 - 06/30/24	252	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CAL EITC FREE TAX PREPARATION ASSISTANCE GRANT	2,304,654		21T-1015	12/01/21 - 06/30/24	234	STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
HOME VISIT INITIATIVE (COUNTY OF KERN)	4,874,043		022-2024	07/01/23 - 06/30/24	270	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN)	70,000		216-2023	07/01/23 - 06/30/24	271	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN) - MEDI-CAL	311,248		217-2023	07/01/23 - 06/30/24	274	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
COUNTY OF KERN LOW BARRIER HOMELESS SHELTER OPERATIONAL	2,715,812		017-2020	07/01/20-06/30/21	275-000	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, COUNTY OF KERN

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**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
BAKERSFIELD KERN REGIONAL HOMELESS COLLABORATIVE HOMELESS HOUSING ASSISTANCE AND PREVENTION (HHAP)	78,000 200,000 300,000 200,000		N/A 2022-017 2023-302	10/01/20 - 09/30/23 08/01/22 - 01/31/24 05/01/23 - 06/30/26 12/01/23 - 12/31/25	276 276-72 276-73 276-005-74	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, BAKERSFIELD REGIONAL HOMELESS COLLABORATIVE
FOOD BANK CAPACITY PROGRAM - FOOD BANK EXPANSION	4,859,606		SGRT-22-0012	07/01/21 - 06/30/26	215-100	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
TAX CHECK - OFF (FOOD BANK)	13,749		15 MOU - 00118	07/01/22 - 06/30/23	216-000	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) CAL FOOD	256,506		MOU-22-00118	07/01/23 - 04/30/24	216-087	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) DROUGHT FOOD ASSISTANCE	339,726		MOU-22-00118	07/01/23 - 06/30/24	216-088	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE CAL FOOD ONE-TIME FUNDS	3,669,360		N/A	07/01/22 - 04/30/25	216-102	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE CAL FOOD ONE-TIME FUNDS ROUND 2	1,727,122		MOU-22-00118	07/01/23 - 04/30/25	216-104	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
BOARD OF STATE AND COMMUNITY CORRECTIONS WARM HAND-OFF	750,000		BSCC 1012-22	10/01/22 - 04/30/26	277	STATE OF CALIFORNIA, BOARD OF STATE AND COMMUNITY CORRECTIONS
FIRST 5 KERN - HELPLINE 211	93,282		2020.2.05	07/01/23 - 06/30/24	288	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	147,799		2020.2.06	07/01/23 - 06/30/24	281	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN - HELP ME GROW	256,718		2020.1.06	07/01/23 - 06/30/24	284	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN - RIDGECREST FAMILY RESOURCE CENTER	173,165		2020.2.18	07/01/23 - 06/30/24	286	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
BKRHC - ENCAMPMENT RESOLUTION FUNDING	139,968		2023-307	12/01/23 - 12/30/25	293	STATE OF CALIFORNIA, CALIFORNIA INTERAGENCY COUNCIL ON HOMELESSNESS, BAKERSFIELD KERN REGIONAL HOMELESS COLLABORATIVE
COUNTY OF KERN - PPSA COVID-19	116,000	93.323	N/A	08/01/23 - 06/30/24	305	DEPARTMENT OF HEALTH AND HUMAN SERVICES, COUNTY OF KERN, HEALTH DEPARTMENT
COUNTY OF KERN HELPLINE 211	45,000		TBD	07/01/23 - 06/30/24	389	COUNTY OF KERN
READY KERN	1,126		N/A	07/01/23 - 06/30/24	366	COUNTY OF KERN, FIRE DEPT - OFFICE OF EMERGENCY SERV
DAY ONE FAMILIES FUND	5,000,000		N/A	12/01/23 - 11/30/27	410	DAY ONE FAMILIES FUND

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**COMMUNITY ACTION PARTNERSHIP OF KERN
 SCHEDULE OF PROGRAMS (FUNDS)
 FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
KAISER 211 KERN	200,000		N/A	10/01/24 - 09/30/25	420	KAISER PERMANENTE
PG&E ARREARS OUTREACH	1,790,077		C59576	09/13/24 - 03/31/26	482	PACIFIC GAS & ELECTRIC
211 LA County	15,000		N/A	07/01/23 - 06/30/24	536-230	CALIFORNIA 211 PROVIDERS NETWORK
211 KINGS COUNTY	22,868		N/A	07/01/22 - 06/30/23	536-231	KINGS UNITED WAY
211 TULARE COUNTY	63,017		N/A	07/01/22 - 06/30/23	536-232	UNITED WAY OF TULARE COUNTY
211 STANISLAUS COUNTY	93,600		N/A	07/01/22 - 06/30/23	536-234	UNITED WAY OF STANISLAUS COUNTY
211 FRESNO AND MADERA COUNTIES	96,737		N/A	01/01/23 - 12/31/23	536-235	UNITED WAY OF FRESNO AND MADERA COUNTIES
211 MERCED & MARIPOSA	25,910		N/A	07/1/22 - 06/30/23	536-235	UNITED WAY OF MERCED & MARIPOSA COUNTIES
KAISER PERMANENTE MEDICAID REDETERMINATIONS	90,000		N/A	08/01/23 - 07/31/24	419	KAISER PERMANENTE
KAISER PERMANENTE 211 KERN	200,000		N/A	10/01/24 - 09/30/25	420	KAISER PERMANENTE
FEEDING AMERICA SERVICE INSIGHTS	100,000		N/A	01/01/23 - TBD	423	FEEDING AMERICA SERVICE INSIGHTS
FOOD BANK FREE FARMERS MARKET - WASCO	150,000		N/A	12/01/23 - 11/30/24	467	THE WONDERFUL COMPANY FOUNDATION
FARMWORKERS INITIATIVE	25,000		N/A	01/01/18 - TBD	456	BANK OF THE WEST
PG&E - FOOD BANK	33,080		N/A	08/25/22 - TBD	494	PACIFIC GAS AND ELECTRIC
KERN FAMILY HEALTH SYSTEMS CAL AIM	PER VISIT			07/01/22 - TBD	550	KERN FAMILY HEALTH SYSTEMS
KERN FAMILY HEALTH SYSTEMS CAL AIM EAST KERN FAMILY RESOURCE CENTER	PER VISIT			06/01/24 - TBD	553	KERN FAMILY HEALTH SYSTEMS

A6

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2024/25

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
103	Community Services Block Grant (CSBG)	X	X		X		X
501	General Fund				X		X
800	GAAP Fund						X
910	Community Development Pool				X		
915	Operations Pool			X	X		X
920	Facilities Pool						X
925	Health & Nutrition Pool	X	X		X		
999	Indirect Fund						X
502	Discretionary Fund					X	
595	Fund Raising					X	
601	CAPK Foundation					X	
108	Early Head Start	X					
109	Head Start	X					
117	Early Head Start San Joaquin	X					
117-005	EHS San Joaquin QRIS	X					
248	San Joaquin COE General Child Care (CCTR)	X					
250	Migrant Child Care	X					
252	Migrant Specialized	X					
253	General Child Care	X					
253-005	CCTR - QRIS	X					
258	California State Preschool (CSPP)	X					
258-005	CSPP QRIS	X					
260	Child Care Facilities	X					
261	Migrant Alternative Payment	X					
262/265	Child Development Reserve	X					
270	Home Visit Initiative	X					
112	Child Care Food Program (CACFP)		X				
115	Women, Infants & Children		X				
145	NEOPB Cal Fresh		X				
139	CACFP - San Joaquin		X				
	<u>Food Bank</u>		X				
105	Emergency Food Assistance		X				
111	USDA Commodities		X				
114	Emergency Food & Shelter		X				
135	County of Kern CARES Food Delivery Program		X				
147	Commodity Supplemental Food Program		X				
215	Food Bank Capacity Project		X				
216-000	Food Bank Tax Check-Off		X				
216-087	State Emergency Food Assistance		X				
216-102	CalFoods One-Time Round 1		X				
216-104	CalFoods One-Time Round 2		X				
218	CFDA Health Refrigeration		X				
422	Feeding America Senior Hunger		X				
423	Feeding America Service Insights		X				
475	Wonderful Company Food Bank Expansion		X				
485	Southern California Gas Company (Solar)		X				
467	Wonderful Company Foundation		X				
504	Food Bank		X				
505	Food Bank - Expansion		X				

**COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2024/25**

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
	<u>Energy</u>						
122	Low Income Home Energy Assistance			X			
123	Dept of Energy Weatherization			X			
124	Low Income Home Water Assistance			X			
241	LIWP Solar PV Pilot			X			
245	LIWP Single Family			X			
482	PG&E Arrears Outreach			X			
484	DAP (Disgorgement Assistance Program)			X			
494	PG&E			X			
524	Energy			X			
	<u>VITA (Volunteer Income Tax Assistance)</u>						
149	Internal Revenue Service - VITA				X		
234	CalEITC				X		
	<u>East Kern Family Resource Center</u>						
280	Differential Response				X		
281	First 5 East Kern Family Resource				X		
286	First 5 Oasis Family Resource Center				X		
454	Dignity Health East Kern Health Link				X		
501-005	EKFRC: KHS Emergency Closet				X		
533	East Kern Family Resource Center				X		
534	Oasis Family Resource Center				X		
553	KHS CalAIM EKFRC				X		
	<u>Youth Services</u>						
231	City of Bakersfield Sports Field				X		
243	City of Bakersfield CalVIP Outreach				X		
247	City of Bakersfield CalVIP				X		
271	Positive Youth Development Svcs				X		
274	Positive Youth Development Svcs-Medi-Cal				X		
448	Wells Fargo Foundation				X		
527	Shafter Youth Center				X		
527-068	SYC - Robotics/STEM				X		
527-260	SYC - KHS Make Bakersfield				X		
531	Friendship House Community Center				X		
531-068	FHCC - Robotics/STEM				X		
531-070	FHCC - Aggression Replacement Training				X		
531-260	FHCC - KHS Museum on the Move				X		
	<u>Homeless Services</u>						
142	County of Kern LBNC - Safe Camping				X		
160	HUD Coordinated Entry System				X		
275	County of Kern LBNC				X		
276	BKRHC HHAP				X		
277	BSCC Warm Hand-Off				X		
278	City of Bakersfield HHAP				X		
292	United Way Stanislaus CES				X		
293	BKRHC Encampment Resolution				X		
550	CalAIM Homeless Prevention Services				X		

**COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2024/25**

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
	<u>2-1-1</u>						
164	Cal Fresh				X		
186	2-1-1 Hospital Preparedness Program				X		
284	First 5 Kern Help Me Grow				X		
288	First 5 Kern 2-1-1				X		
366	ReadyKern				X		
389	County of Kern 2-1-1				X		
428	2-1-1 United Way				X		
428-240	United Way - Coordinate Entry System				X		
429	Southern CA Gas CRM Development Program				X		
430	Goodwill Industries - CA COVID-19 Call Ctr				X		
431	United Way - COVID-19 Comm Resp & Relief				X		
536-231	2-1-1: Kings County				X		
536-232	2-1-1: Tulare County				X		
536-233	2-1-1: Merced County				X		
536-234	2-1-1: Stanislaus County				X		
536-260	2-1-1: KHS Homeless Collaborative				X		
	<u>Other</u>						
151	ASTHO Vaccine Equity				X		
205	BCSD Community School Partnership Program				X		
208	KCCD CERF Regional Convener				X		
209	KCCD CA CWDB HRTPR Workforce				X		
410	Day 1 Families Fund				X		

COMMUNITY ACTION PARTNERSHIP OF KERN
LINE OF CREDIT ADVANCES AND REPAYMENTS
 FISCAL YEAR 2024/25

Date	Advance Amount	Repayment Amount	No. of Days Borrowed	Interest Expense	Interest Rate
03/31/24	n/a				
04/30/24	n/a				
05/31/24	n/a				
06/30/24	n/a				
07/31/24	n/a				
08/31/24	n/a				
09/30/24	n/a				
10/31/24	n/a				
11/30/24	n/a				
12/31/24	n/a				
01/31/25	n/a				
02/28/25	n/a				

Note 1: As of 2/14/2025, a \$3 million line of credit is established at Citizens Business Bank

LINE OF CREDIT COMMITMENT FEE (Wells Fargo) (Based on the daily unused amount of the line of credit calculated quarterly)

Period	No. of Days in Period	Commitment Fee	Interest Rate
12/31/23 - 3/31/24	90 days	\$ 1,875.00	9.18%
04/01/24 - 6/30/24	90 days	\$ 1,895.83	9.18%
07/01/24 - 9/30/24	90 days	\$ 1,916.67	9.18%
10/01/24 - 12/31/24	90 days	\$ 1,916.67	9.18%

COMMUNITY ACTION PARTNERSHIP OF KERN OPERATING CASH SUMMARY AS OF FEBRUARY 28, 2025	
PROGRAM (FUND)	CASH BALANCE
CHILD AND ADULT CARE FOOD PROGRAM	(282,730.42)
HEAD START/EARLY HEAD START	971,392.44
SUBTOTAL	688,662.02
CACFP - San Joaquin	0.00
SAN JOAQUIN COE GENERAL CHILD CARE	(182,160.25)
MIGRANT CHILD CARE	164,782.63
MIGRANT SPECIALIZED SERVICES	(24,523.81)
GENERAL CHILD CARE	(1,192,064.56)
STATE PRESCHOOL	3,123,947.28
MIGRANT A/P	12,071,115.95
Child Development Reserve Fund No. 1	429,956.46
Child Development Reserve Fund No. 2	(7,962.35)
SUBTOTAL	14,383,091.35
COMMODITY SUPPLEMENTAL FOOD PROGRAM	190,984.58
EF&S	(6,334.40)
EFAP	32,434.90
USDA Commodities	(43.81)
FEEDING AMERICA SERVICE INSIGHTS	(6,431.76)
FOOD BANK	(47,373.82)
FOOD BANK EXPANSION	(50,569.57)
FOOD BANK CAPACITY PROGRAM	(43,797.00)
FOOD BANK - STATE	(397,862.08)
WONDERFUL FOOD BANK EXPANSION	1,699.84
WONDERFUL FOUNDATION	15,874.47
CDFA Healthy Refrigeration Grant Program (HRGP)	(54,213.64)
SUBTOTAL	(365,632.29)
ENERGY	(892,156.76)
LIHEAP	(1,702,636.43)
DOE	(1,272.06)
LIWHAP	(694.60)
PG&E	(15,720.99)
PG&E Arrears Case Management Program	625,884.96
TRANSFER NEGATIVE BALANCE	1,986,595.88
SUBTOTAL	0.00
CSBG	(316,302.62)
WIC	(911,892.04)
HOMELESS SAFE CAMPING - CSLFRF (ARPA)	(98,129.86)
NEOPB CAL FRESH HEALTHY LIVING	(274,189.80)
IRS - VITA	(62,736.78)
ASTHO VACCINE EQUITY	203.94
SJCOE Head Start	(21,429.32)
HUD-COORDINATED ENTRY SYSTEM	(35,188.34)
HOME ARP - City of Bakersfield	(14,072.92)
CAL FRESH	(24,237.88)
CSBG - DISCRETIONARY	(26,000.00)
UW Stanislaus 211 Rental Assistance	(1,168.85)
CalCAPA-Diaper Distribution Pilot	(9,044.62)
County of Kern CERJ Public Health	(5,500.00)
BCSD CA COMMUNITY SCHOOL PARTNERSHIP (CCSPP)	(65,446.72)
KCCD CERF REGIONAL CONVENOR	(25,818.42)
KCCD CWDB High Road Training Partnership	12,491.87
City of Bakersfield - FHCC Sports Field	(19,688.00)
CALEITC	(110,980.55)
City of Bkfd-Cal VIP Outreach	(31,199.86)
CITY OF BAKERSFIELD CAL VIP	(36,849.93)
Child Care Facilities	114,084.68
HOME VISIT INITIATIVE (CO OF KERN)	(342,242.85)
POSITIVE YOUTH DEV SVC	(9,060.16)
POSITIVE YOUTH M	(1,398.85)
COUNTY OF KERN LOW BARRIER HOMELESS CENTER	(367,956.45)
BKRHC HOMELESS HOUSING ASSISTANCE & PREVENTION	(64,959.49)
ARG III - Warm Handoff	(141,727.06)
DIFFERENTIAL RESPONSE	(28,639.95)
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	(64,046.71)
FIRST 5 HELP ME GROW	(46,838.19)
FIRST 5 RIDGECREST FAMILY RESOURCE CENTER	(77,073.31)
FIRST 5 KERN 211	(55,856.85)
BKRHC-Encampment Resolution	(12,604.63)
County of Kern - PPSA COVID-19	0.00
County of Kern - 211	(22.84)
Day 1 Families Housing Support	(18,666.16)
Kaiser	(2,868.63)
Kaiser 211 Kern	136,161.07
Kaiser - Food Locker Pilot	60,000.00
UNITED WAY 211	0.00
Sustain Our Future - East Kern	100,000.00
SCE - 211 Access PSPS	(67,798.83)
WELLS FARGO FOUNDATION	46,933.12
GENERAL FUND	(66,949.11)
DISCRETIONARY FUND	2,202,308.61
SHAFTER YOUTH CENTER	40,469.19
FRIENDSHIP HOUSE	6,921.46
EAST KERN FAMILY RESOURCE CENTER	34,831.80
OASIS FAMILY RESOURCE CENTER	34,071.20
211	(153,094.04)
M ST NAVIGATION CENTER	17,298.67
TAX ASSISTANCE	21,056.39
CALAIM HOMELESS PREVENTION SERVICES	380,263.50
CalAIM East Kern Family Resource Center	123,531.45
CAPK FOUNDATION	(121,459.16)
INDIRECT FUND	0.00
COST POOLS	(1,164,768.64)
Facilities Cost Pools	(143,505.34)
LESS: ENERGY NEGATIVE BALANCE	(1,986,593.49)
ADD: LINE OF CREDIT	0.00
SUBTOTAL	(3,697,380.30)
TOTAL OPERATING CASH	11,008,740.78

COMMUNITY ACTION PARTNERSHIP OF KERN (CAPK)

WELLS FARGO BANK ACCOUNTS

1. Operating Account: Used to make all CAPK disbursements and for deposits of all cash receipts unless there are requirements to deposit cash to a restricted bank account.
2. Head Start Accrued Vacation: This is an interest-bearing restricted bank account that holds cash reserved for the payment of accrued vacation for Head Start and Early Head Start employees.
3. CSD Advances Account: This is an interest-bearing restricted bank account for CSBG and Energy grants. Advances on the Community Services Block Grant (CSBG), Department of Energy – Weatherization Assistance Program (DOE WAP) and Low-Income Home Energy Assistance Program (LIHEAP) grants are required to be deposited to a restricted bank account until there is an immediate need for the cash. Once the immediate need is determined, the cash is transferred to the Operating Account to make disbursements.
4. Day 1 Families Fund: This is an interest-bearing restricted bank account that is designated for funds received for the Day 1 Families Housing Fund. As the grant is expended, funds are subsequently transferred to the Operating Account.
5. Child Development Reserve #1: This is an interest-bearing restricted bank account that is required by the California Department of Education for center-based contracts, such as General Childcare (CCTR), State Preschool (CSPP) and State Migrant (CMIG) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.
6. Child Development Reserve #2: This is an interest-bearing restricted bank account that is required by the California Department of Education for alternative payment contracts, such as Migrant Childcare Alternative Payment (CMAP) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.
7. Head Start Facilities Fund: This is an interest-bearing restricted bank account required by the Office of Head Start to retain funds from the proceeds of sale for the Central Kitchen and Business Park North properties. These funds will be held in this restricted account and used for the construction of the new Central Kitchen.

Note: All CAPK bank accounts are with Wells Fargo Bank.

COMMUNITY ACTION PARTNERSHIP OF KERN
 1300 18TH STREET, SUITE 200
 BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR THE MONTH ENDED
 February 28, 2025

CITIZENS BUSINESS BANK
 701 N HAVEN AVE
 ONTARIO, CA 91764

OPERATING ACCOUNT
 ACCOUNT NO: XXXXX-X5933

BANK BALANCE AT	02/28/25		17,420,568.11
LESS: OUTSTANDING CHECKS		893,939.79	
ADJUSTED BANK BALANCE AT	02/28/25		16,526,628.32
GENERAL LEDGER BALANCE AT	01/31/25		14,081,910.84
ADD: DEPOSITS		22,297.66	
US TREAS DRAWDOWNS		3,612,265.62	
FUNDS FROM OTHER GRANTS		410,022.65	
TRANSFERS FROM WELLS FARGO		11,152,414.27	
ADP /HEALTH EQUITY REFUND		1,877.62	
REIMBURSEMENT OF ALTERED PAYEE		14,430.18	
LESS: CHECKS		2,189,553.51	
ADP PAYROLL 2/7/25		2,266,462.10	
ADP PAYROLL 2/21/25		2,201,619.33	
EFTS FOR HRA/HSA/ STD/403B		365,582.67	
REC LOAN PRINCIPAL/INT EXPENSES		-	
TRANSFERS TO RESTRICTED ACCOUNTS		-	
CREDIT CARD		1,111.22	
BANK FEES		206.83	
ACH VOUCHERS		5,744,054.86	
GENERAL LEDGER BALANCE AT	02/28/25		16,526,628.32

DIFFERENCE: -

PREPARED BY: NAOMI IBARRA TITLE: Accountant DATE: 04/15/2025
 APPROVED BY: *Mary Webster* TITLE: Chief Financial Officer DATE: 04/15/2025

**COMMUNITY ACTION PARTNERSHIP OF KERN
HEADSTART ACCRUED VACATION***
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
February 28, 2025

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5941


BANK BALANCE ENDING:	02/28/25	1,107,774.29
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	02/28/25	1,107,774.29

BALANCE PER G/L	01/31/25	1,107,757.29
ADD: DEPOSITS		0.00
INTEREST		17.00
ROUNDING ERROR		0.00
BANK ACCOUNT TRANSFER FROM GENERAL FUND		0.00
LESS: CHECKS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		0.00

BALANCE PER G/L	02/28/25	1,107,774.29
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DIFFERENCE: 0.00

* This account changed name in March 2011 from "Discretionary Fund" to "Head Start Accrued Vacation".

PREPARED BY: Naomi Ibarra TITLE: Accountant DATE: 03/10/25
 APPROVED BY:  TITLE: Chief Financial Officer DATE: 03/10/2025

**COMMUNITY ACTION PARTNERSHIP OF KERN
CSD ADVANCES ACCOUNT****

1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
February 28, 2025

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5968

BANK BALANCE ENDING:	02/28/25	1,160,969.75
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	02/28/25	1,160,969.75

BALANCE PER G/L	01/31/25	274.01
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ADD:	DEPOSITS	1,160,715.74
	INTEREST	0.00
	BANK ACCOUNT TRANSFER FROM GENERAL FUND	0.00
LESS:	CHECKS	0.00
	CLIENT ANALYSIS SERVICE CHARGE	20.00
	BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS	0.00

BALANCE PER G/L	02/28/25	1,160,969.75
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DIFFERENCE: 0.00

PREPARED BY: Naomi Ibarra

TITLE: Accountant

DATE: 03/10/25

APPROVED BY: *Amy Webster*

TITLE: Chief Financial Officer

DATE: 03/10/2025

COMMUNITY ACTION PARTNERSHIP OF KERN
DAY 1 FAMILIES ACCOUNT
 1300 18TH STREET, SUITE 200
 BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
February 28, 2025

CITIZENS BUSINESS BANK
 701 N HAVEN AVENUE
 ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5976

BANK BALANCE ENDING:	02/28/25	2,525,055.32
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	02/28/25	2,525,055.32

BALANCE PER GENERAL LEDGER	01/31/25	2,524,340.54
ADD:		
DEPOSITS (Credit Card Donations & Shared Fee)		0.00
WIRE TRANSFER		696.04
PAYPAL DEPOSIT		0.00
INTEREST		38.74
LESS:		
APPLIED MERCHANT DEBITS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANKCARD FEES		0.00
CASH CONCENTRATION FEE		0.00
FUND TRANSFER TO CITIZENS BUSINESS		20.00
		0.00
BALANCE PER GENERAL LEDGER:	02/28/25	2,525,055.32

Difference: 0.00

PREPARED BY: Naomi Ibarra TITLE: Accountant DATE: 04/15/25
 APPROVED BY: *Naomi Webster* TITLE: Chief Financial Officer DATE: 04/15/2025

Community Action Partnership of Kern
 Journal Entries
 02/28/2025

Initiated By Naomi Ibarra 4/15/2025

Approved By 4/15/2025

<u>Account Description</u>	<u>Date</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	2/28/2025	1120-410	38.74	
Interest Income	2/28/2025	4310-410-000-000-000-00-4-1		38.74
Bank Charges	2/28/2025	6695-410-000-000-000-00-4-1	0.00	
Restricted Bank Account	2/28/2025	1120-410		0.00
Client Analysis Charge	2/28/2025	6695-410-000-000-000-00-4-1	0.00	
Restricted Bank Account	2/28/2025	1120-410		0.00
			<u>38.74</u>	<u>38.74</u>

TO REC DAY 1 FAMILIES, INT, & FEES FOR February 2025

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #2
 1300 18TH STREET, SUITE 200
 BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
February 28, 2025

CITIZENS BUSINESS BANK
 701 N HAVEN AVENUE
 ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5992

BANK BALANCE ENDING:	02/28/25	98,259.94
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	02/28/25	98,259.94
<hr/>		
BALANCE PER G/L	01/31/25	98,258.43
ADD:		
DEPOSITS		0.00
INTEREST		1.51
BANK ACCOUNT TRANSFER		0.00
LESS:		
CHECKS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		0.00
BALANCE PER G/L	02/28/25	98,259.94
		DIFFERENCE: 0.00

PREPARED BY: <u>NAOMI IBARRA</u>	TITLE: <u>Accountant</u>	DATE: <u>04/15/25</u>
APPROVED BY: <u><i>Nancy Webster</i></u>	TITLE: <u>Chief Financial Officer</u>	DATE: <u>04/15/2025</u>

COMMUNITY ACTION PARTNERSHIP OF KERN
HEAD START FACILITY ACCOUNT
 1300 18TH STREET, SUITE 200
 BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
February 28, 2025

CITIZENS BUSINESS BANK
 701 N HAVEN AVENUE
 ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X7297

BANK BALANCE ENDING:	02/28/25	1,357,540.35
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	02/28/25	1,357,540.35

BALANCE PER G/L	01/31/25	2,941,494.21
ADD:		
	DEPOSITS	0.00
	INTEREST	37.32
	BANK ACCOUNT TRANSFER FROM GENERAL FUND	0.00
LESS:		
	CHECKS	0.00
	CLIENT ANALYSIS SERVICE CHARGE	0.00
	BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS	1,583,991.18
BALANCE PER G/L	02/28/25	1,357,540.35
		DIFFERENCE: 0.00

PREPARED BY: Naomi Ibarra TITLE: Accountant DATE: 03/06/25
 APPROVED BY: *Mary Webster* TITLE: Chief Financial Officer DATE: 03/06/2025

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #1
 1300 18TH STREET, SUITE 200
 BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
February 28, 2025

CITIZENS BUSINESS BANK
 701 N HAVEN AVENUE
 ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5984

BANK BALANCE ENDING:	02/28/25	7,614.38
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	02/28/25	7,614.38

BALANCE PER G/L	01/31/25	7,614.26
ADD:		
DEPOSITS		0.00
INTEREST		0.12
BANK ACCOUNT TRANSFER FROM GENERAL FUND		0.00
LESS:		
CHECKS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		0.00

BALANCE PER G/L	02/28/25	7,614.38
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DIFFERENCE: 0.00

PREPARED BY: NAOMI IBARRA TITLE: Accountant DATE: 03/06/25
 APPROVED BY: *Marcy Webster* TITLE: Chief Financial Officer DATE: 03/06/2025

**COMMUNITY ACTION PARTNERSHIP OF KERN
WELLS FARGO VISA SUMMARY
STATEMENTS DATED February 1, 2025 - February 28, 2025**

Cardholder	Position	Amount Charged
CAPK	Accounts Payable	\$ -
Catherine Anspach	Foundation Director of Development	536.60
Gloria Barbero	Administrator - EHS San Joaquin	4,222.56
Yolanda Gonzales	Director of Head Start/State Child Development Programs	5,146.22
Freddy Hernandez	Director of Youth and Community Services	8,089.37
Louis Gill	Chief Program Officer	-
Lisa McGranahan	Director of Human Resources	1,487.32
Jerry Meade	Assistant Director of Head Start/State Child Development Programs	3,260.27
Pritika Ram	Chief Business Development Officer	1,972.62
Jeremy Tobias	Chief Executive Officer	2,957.19
Emilio Wagner	Chief Facilities and Technology Officer	2,120.18
Tracy Webster	Chief Financial Officer	10,183.34
Rebecca Moreno	Director of Housing Support Services	1,897.17
Susana Magana	Director of Nutrition Services	6,531.32
	Total	\$ 48,404.16

Cardholder Activity

Name: ACCOUNTS PAYABLE

Account Number: **2037

Cycle End Date: 03/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency	Currency Amount
		Allocation Amount	Accounting Code	

Activity Totals	Purchases	Payments
\$0.00	\$0.00	\$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: CATHERINE ANSPACH Account Number: **0997 Cycle End Date: 03/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/07/2025	SQ *BAKERSFIELD DECALS	\$357.00	USD	357.00	Decals for Food Bank Apple Wall. Donor Recognition.
03/10/2025	GOSQ.COM, CA	\$357.00			
03/11/2025	JASMINE AND THE NEW TASTE	\$73.82	USD	73.82	Lunch meeting with Lillian Brust (Foundation Board member) and David Brust (Owner of Eye Street Pub).
03/12/2025	BAKERSFIELD, CA	\$73.82			
03/20/2025	24TH STREET CAFE	\$85.78	USD	85.78	Lunch meeting with NaTasha Johnson (KCCD) and Savannah Oates (CAPK).
03/21/2025	BAKERSFIELD, CA	\$85.78			
03/20/2025	SQ *KERN COUNTY	\$20.00	USD	20.00	Chamber Mixer for C. Anspach.
03/21/2025	ASIAN CHA BAKERSFIELD, CA	\$20.00			

Activity Totals Purchases Payments
\$536.60 \$536.60 \$0.00

Cardholder Name: _____ Signature: _____
Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: GLORIA BARBERO Account Number: **2879 Cycle End Date: 03/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/12/2025	AMERICAN AIR0012222375100 FORT WORTH, TX	\$696.37 \$696.37	USD	696.37	Flight for Gloria Barbero to travel to the CAPLAW 2025 National Training Conference.
03/13/2025	AMERICAN AIR0012222396896 FORT WORTH, TX	\$696.37 \$696.37	USD	696.37	Flight for Liliana Gonzalez to travel to the CAPLAW 2025 National Training Conference.
03/14/2025	MARRIOTT COPLEY PLACE BOSTON, MA	\$348.19 \$348.19	USD	348.19	Deposit for Hotel stay at the Boston Marriott Copley Place for Liliana Gonzalez attending CAPLAW 2025 National Training Conference in Boston, Massachusetts, 5/28/25 - 5/30/25
03/17/2025	MARRIOTT COPLEY PLACE BOSTON, MA	\$348.19 \$348.19	USD	348.19	Deposit for Hotel stay at the Boston Marriott Copley Place for Gloria Barbero attending CAPLAW 2025 National Training Conference in Boston, Massachusetts, 5/28/25 - 5/30/25
03/18/2025	RED ROCK HTL ONLINE LAS VEGAS, NV	\$1,066.72 \$1,066.72	USD	1,066.72	Rashi Strother - Hotel stay, attending the Early Childhood STEM Institute in Las Vegas, NV, March 30, 2025 - April 3, 2025.

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
03/18/2025	RED ROCK HTL	\$1,066.72	USD	1,066.72
03/20/2025	ONLINE LAS VEGAS, NV	\$1,066.72		

Patricia Mexicano - Hotel stay, attending the Early
Childhood STEM Institute in Las Vegas, NV, March
30, 2025 - April 3, 2025.

Activity Totals
 Purchases \$4,222.56
 Payments \$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: YOLANDA GONZALES Account Number: **7449 Cycle End Date: 03/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency	Currency Amount	Description
02/28/2025	AMERICAN AIR0012218809092 FORT WORTH, TX	\$787.97	USD	787.97	Travel AA Flight for CAPLAW Training Conference in Boston, MA 5/28-5/30 for Yolanda Gonzales. 108000@31%=\$244.27/109000@56%=\$441.26/117000@13%=\$102.44
03/03/2025		\$787.97			
02/28/2025	AMERICAN AIR0012218813852 FORT WORTH, TX	\$787.97	USD	787.97	Travel AA Flight for CAPLAW Training Conference in Boston, MA 5/28-5/30 for Elisa Navarrete. 108000@36%=\$283.67/109000@64%=\$504.30
03/03/2025		\$787.97			
03/05/2025	PRICELIN*UNITED AIRLINE	\$13.07	USD	13.07	Travel Priceline Flight processing fee for CAPLAW Training Conference in Boston, MA 5/28-5/30 for Sylvia Ortega.
03/06/2025	203-299-8000, CT	\$13.07			108000@36%=\$4.71/109000@64%=\$8.36
03/05/2025	MARRIOTT COPLEY PLACE BOSTON, MA	\$348.19	USD	348.19	Travel Hotel Deposit for CAPLAW Training Conference in Boston, MA 5/28-5/30 for Yolanda Gonzales
03/06/2025		\$348.19			108000@31%=\$107.94/109000@56%=\$194.99/117000@13%=\$45.26
03/05/2025	MARRIOTT COPLEY PLACE BOSTON, MA	\$348.19	USD	348.19	Travel Hotel Deposit for CAPLAW Training Conference in Boston, MA 5/28-5/30 for Elisa Navarrete.
03/06/2025		\$348.19			108000@36%=\$125.35/109000@64%=\$222.84
03/05/2025	MARRIOTT COPLEY PLACE BOSTON, MA	\$348.19	USD	348.19	Travel Hotel Deposit for CAPLAW Training Conference in Boston, MA 5/28-5/30 for Sylvia Ortega.
03/06/2025		\$348.19			08000@36%=\$125.35/109000@64%=\$222.84
03/05/2025	AMERICAN AIR0017222524654 FORT WORTH, TX	\$448.98	USD	448.98	Travel Priceline AA flight for CAPLAW Training Conference in Boston, MA 5/28-5/30 for Sylvia Ortega.
03/07/2025		\$448.98			108000@36%=\$161.63/109000@64%=\$287.35
03/05/2025	UNITED 0167208215498 800-932-2732, TX	\$376.76	USD	376.76	Travel Priceline United flight for CAPLAW Training Conference in Boston, MA 5/28-5/30 for Sylvia Ortega.
03/07/2025		\$376.76			108000@36%=\$135.63/109000@64%=\$241.13

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/11/2025 03/12/2025	CPS HR CONSULTING 916-2633600, CA	\$54.85 \$54.85	USD	54.85	Registration for CDSS Community Care Licensing CCC Application Orientation for Laura Padilla. 109000@100%=\$54.85
03/11/2025 03/12/2025	CPS HR CONSULTING 916-2633600, CA	\$4.85 \$4.85	USD	4.85	Registration for CDSS Community Care Licensing CCC Operations and Record Keeping for Laura Padilla. 109000@100%=\$4.85
03/21/2025 03/24/2025	RED ROCK HTL ONLINE LAS VEGAS, NV	\$658.79 \$658.79	USD	658.79	Travel- Lodging for R9HSA Early Childhood STEM Conference in Las Vegas, NV 3/30-4/2/25 for Lorena Ortiz. 108000@36%=\$237.16/109000@64%=\$421.63
03/21/2025 03/24/2025	RED ROCK HTL ONLINE LAS VEGAS, NV	\$968.41 \$968.41	USD	968.41	Travel- Lodging for R9HSA Early Childhood STEM Conference in Las Vegas, NV 3/30-4/2/25 for Teresa Lara. 108000@36%=\$348.63/109000@64%=\$619.78

Activity Totals
\$5,146.22

Purchases
\$5,146.22

Payments
\$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____



CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO , ND 58125-6343

ACCOUNT NUMBER 4807 9501 4943 5342

AMOUNT DUE \$0.00



000182988 01 SP 106481278150651 S
FREDDY HERNANDEZ
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MESSAGES:

TRAN DATE	POST DATE	REF #	TRANSACTION DESCRIPTION	AMOUNT	-NOTATION-
02-26	02-27	65912	PY *NATL ENERGY & UTILITY 202-8388375 DC	600.00	NEUAC.ORG Membership Renewal - Y&C Serv/Energy Program
03-01	03-03	11086	MOUNTAIN MIKES PIZZA 661-5888818 CA	403.86	VITA Volunteer Training - lunch
03-06	03-06	87667	EB *2025 KERN COUNTY A 801-413-7200 CA	185.10	Kern County Aces Conference 5/21/25 Tickets x2*
03-05	03-06	58730	USH B2B TICKET STORE 800-864-8377 CA	4,042.25	Universal Studios Trip CAPK Friendship House x29 tickets
03-06	03-07	44354	SQ *TOO FAT SANDWICHES-18 GOSQ.COM CA	483.20	VITA Volunteer Training - lunch
03-15	03-17	91122	LITTLE CAESARS 0292 0015 661-477-3674 CA	214.30	VITA Volunteer Training - Lunch
03-13	03-17	44065	PPY*DERRELS MINI STORAGE, BAKERSFIELD CA	321.39	3-month storage space for CalVIP participant C. Powell, Jr.
03-18	03-19	73293	CVI CONFERENCE GIFFORDS.ORG CA	1,579.23	Comm. Violence Conf - Los Angeles Tickets x3 staff**
03-18	03-20	39810	MOUNTAIN MIKES PIZZA 707-2475100 CA	136.68	VITA Volunteer Training - Lunch
03-22	03-24	57482	ELPOLLOLOCO ELPOLLOLOCO.O CA	123.36	VITA Volunteer Costs - Saturday lunch

ACCOUNTING CODE		SIGNATURE/APPROVAL	
CUSTOMER SERVICE CALL 800-344-5696	CARD ACCOUNT NUMBER	ACCOUNT SUMMARY	
	4807-9501-4943-5342	PURCHASES, FEES & ADJUSTMENTS	0.00
	STATEMENT DATE: 03/25/25	CHECKS/CASH ADVANCES	.00
BILLING OFFICE ACCOUNT NUMBER 4807-9545-5000-8028 BILLING OFFICE CONTACT AND ADDRESS COMMUNITY ACTION-PYSLC TRACY WEBSTER 1300 18TH STREET, SUITE 200 BAKERSFIELD CA 93301-4510		CREDITS	.00
		STATEMENT TOTAL	8,089.37

Cardholder Activity

Name: LOUIS GILL

Account Number: **6977

Cycle End Date: 03/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency	Currency Amount
		Allocation Amount	Accounting Code	

Activity Totals	Purchases	Payments
\$0.00	\$0.00	\$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____



CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

ACCOUNT NUMBER 4807 9501 2963 7461

AMOUNT DUE \$0.00



000182984 01 SP 106481278150647 S
LISA MCGRANAHAN
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MESSAGES:

TRAN DATE	POST DATE	REF #	TRANSACTION DESCRIPTION	AMOUNT	-NOTATION-
03-05	03-06	80075	EZCATER*WEST COAST SOU 800-488-1803 MA	170.66	Lunch for 03/05/2025 Personnel Committee meeting.
03-10	03-11	14198	BIOMETRICS4ALL 714-5689888 CA	15.00	LiveScan for pre-employment
03-15	03-17	13473	SAFETY HOLDINGS 888-9472622 NM	1,301.66	Driving monitor services.

ACCOUNTING CODE		SIGNATURE/APPROVAL	
CUSTOMER SERVICE CALL 800-344-5696	CARD ACCOUNT NUMBER 4807-9501-2963-7461	ACCOUNT SUMMARY	
	STATEMENT DATE: 03/25/25	PURCHASES, FEES & ADJUSTMENTS	0.00
		CHECKS/CASH ADVANCES	.00
BILLING OFFICE ACCOUNT NUMBER 4807-9545-5000-8028 BILLING OFFICE CONTACT AND ADDRESS COMMUNITY ACTION-PYSLC TRACY WEBSTER 1300 18TH STREET, SUITE 200 BAKERSFIELD CA 93301-4510		CREDITS	.00
		STATEMENT TOTAL	1,487.32



CORPORATE PAYMENT SYSTEMS
 P.O. BOX 6343
 FARGO, ND 58125-6343

ACCOUNT NUMBER 4807 9501 4669 3950

AMOUNT DUE \$0.00



000182987 01 SP 106481278150650 S
 JERRY MEADE
 CAPK
 1300 18TH STREET, SUITE 200
 BAKERSFIELD CA 93301-4510

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MESSAGES:

TRAN DATE	POST DATE	REF #	TRANSACTION DESCRIPTION	AMOUNT	-NOTATION-
03-05	03-06	84375	MARRIOTT COPLEY PLACE BOSTON MA 155500	348.19	Hotel for CAPLAW Conference Boston May 2025 for Assistant Director attending.
03-05	03-06	84391	MARRIOTT COPLEY PLACE BOSTON MA 156000	348.19	Hotel for CAPLAW Conference in Boston May 2025 for Administrative Coordinator attending.
03-12	03-13	47094	AMERICAN AIR0012222259454 FORT WORTH TX MEADE/JERRY DEPARTURE: 05-27-25	922.97	Airfair for CAPLAW Confrence in Boston May 2025 for Assistant Director attending.
03-12	03-13	08645	AMERICAN AIR0012222263456 FORT WORTH TX JACKSON/JUANITA DEPARTURE: 05-26-25	807.97	Airfair for CAPLAW Confrence in Boston May 2025 for Administrative Coordinator attending.
03-20	03-21	97032	BFL AA V DFW AA V BOS AA S PHX	92.55	Registration for HVP Coordinator attending First 5 Kern ACE's Conference May 21, 2025
03-20	03-21	08866	EB *2025 KERN COUNTY A 801-413-7200 CA	92.55	Registration for HVP Coordinator attending First 5 Kern ACE's Conference May 21, 2025
03-20	03-21	35502	EB *2025 KERN COUNTY A 801-413-7200 CA	92.55	Registration for HVP Coordinator attending First 5 Kern ACE's Conference May 21, 2025
03-20	03-21	39709	EB *2025 KERN COUNTY A 801-413-7200 CA	92.55	Registration for HVP Coordinator attending First 5 Kern ACE's Conference May 21, 2025
03-20	03-21	46494	EB *2025 KERN COUNTY A 801-413-7200 CA	92.55	Registration for HVP Coordinator attending First 5 Kern ACE's Conference May 21, 2025
03-21	03-24	46902	EB *2025 KERN COUNTY A 801-413-7200 CA	92.55	Registration for HVP Coordinator attending First 5 Kern ACE's Conference May 21, 2025
03-24	03-25	77526	EB *2025 KERN COUNTY A 801-413-7200 CA	92.55	Registration for HVP Home Visitor attending First 5 Kern ACE's Conference May 21, 2025
03-24	03-25	22148	EB *2025 KERN COUNTY A 801-413-7200 CA	92.55	Registration for HVP Home Visitor attending First 5 Kern ACE's Conference May 21, 2025
03-24	03-25	24917	EB *2025 KERN COUNTY A 801-413-7200 CA	92.55	Registration for HVP Home Visitor attending First 5 Kern ACE's Conference May 21, 2025

ACCOUNTING CODE		SIGNATURE/APPROVAL	
CUSTOMER SERVICE CALL 800-344-5696	CARD ACCOUNT NUMBER	ACCOUNT SUMMARY	
	4807-9501-4669-3950	PURCHASES, FEES & ADJUSTMENTS	0.00
	STATEMENT DATE: 03/25/25	CHECKS/CASH ADVANCES	.00
BILLING OFFICE ACCOUNT NUMBER 4807-9545-5000-8028		CREDITS	.00
BILLING OFFICE CONTACT AND ADDRESS COMMUNITY ACTION-PYSLC TRACY WEBSTER 1300 18TH STREET, SUITE 200 BAKERSFIELD CA 93301-4510		STATEMENT TOTAL	3,260.27

Cardholder Activity

Name: PRITIKA RAM Account Number: **2500 Cycle End Date: 03/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
03/07/2025	LINKEDIN ADS 10232823586 855-6535653, CA	\$55.00	USD	55.00
03/10/2025		\$55.00		VITA Advertising
03/11/2025	SEQUOIA SAND DOWNTOWN BAKERSFIELD, CA	\$123.75	USD	123.75
03/12/2025		\$123.75		PRE Committee Meeting Lunch for 3/19/2025
03/12/2025	CA ASSOC FOOD BANKS CAFOODBANKS.O, CA	\$12.00	USD	12.00
03/13/2025		\$12.00		Registration for Bradley (Ryan) Fergon. Webinar: Exploring the Underlying Causes of Hunger by the California Association of Food Banks on 3/18/2025
03/12/2025	CA ASSOC FOOD BANKS CAFOODBANKS.O, CA	\$12.00	USD	12.00
03/13/2025		\$12.00		Registration for Yesenia Ocampo. Webinar: Exploring the Underlying Causes of Hunger by the California Association of Food Banks on 3/18/2025
03/12/2025	LINKEDIN ADS 10240055216 855-6535653, CA	\$56.56	USD	56.56
03/13/2025		\$56.56		VITA Advertising
03/13/2025	TEMPLATELY TEMPLATELY.CO, CA	\$47.90	USD	47.90
03/14/2025		\$47.90		Website software registration for Outreach & Marketing Department
_ 03/13/2025	FACEBK *6CJ7WLLM2 650-5434800, CA	\$500.00	USD	500.00
03/14/2025		\$500.00		Social media charges for CNA, VITA and KCCD grant
03/17/2025	TARGET 00027151 BAKERSFIELD, CA	\$52.53	USD	52.53
03/18/2025		\$52.53		Outreach and Marketing Cohort Supplies

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/18/2025	CA ASSOC FOOD BANKS OAKLAND, CA	(\$12.00)	USD	(12.00)	Refund on a registration for the CA Association of Food Banks Webinar on 3/18/25
03/20/2025	FACEBK *HFYSDN8FM2 650-5434800, CA	\$407.63	USD	407.63	Social media charges for Foundation Gourmet for good and KCCCD grant
03/21/2025	FACEBK *YZQ53PCEM2 650-5434800, CA	\$52.13	USD	52.13	Social media charges for Foundation Gourmet for good and KCCCD grant
03/21/2025	CANVA CREATE CANVA.COM, DE	\$561.00	USD	561.00	Registration for Lara Popkins, Ernesto Leon and Tiyonna Mitchell (\$187 Foundation, \$347 Community Development.
03/24/2025	LINKEDIN P339179566 855-6535653, CA	\$104.12	USD	104.12	VITA Advertising

Activity Totals
 Purchases \$1,972.62
 Payments \$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____



CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

ACCOUNT NUMBER 4807 9501 0962 8415

AMOUNT DUE \$0.00



000182982 01 SP 106481278150645 S
JEREMY T TOBIAS
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MESSAGES:

TRAN DATE	POST DATE	REF #	TRANSACTION DESCRIPTION	AMOUNT	-NOTATION-
02-25	02-26	75151	EXXON OAK STREET MOBIL BAKERSFIELD CA	70.43	Gasoline for CEO's Agency Vehicle
02-27	02-28	35112	PY *FOOD-EX 214-111111 CA	827.11	Lunch for Board Meeting on 2/26/25
03-08	03-10	64656	THINGSREMEMBERED.COM 866-516-8474 IL	217.99	Retirement Gifts for SJ HS Employees (2)
03-10	03-11	00932	SQ *MMKAMAL TAXI WASHINGTON DC	24.55	Taxi from airport to hotel in Washington, DC (NCAF Conference)
03-14	03-17	54155	CURB DC TAXI QUEENS NY	22.68	Taxi from hotel to airport in Washington, DC (NCAF Conference)
03-14	03-17	15080	RPS BAKERSFIELD BAKERSFIELD CA	50.00	Parking Receipt at Bakersfield Airport (NCAF Conference)
03-14	03-17	71508	HYATT REGENCY WASHINGTON WASHINGTON DC 32006382 ARRIVAL: 03-10-25	1,711.44	Hotel Receipt in Washington, DC (NCAF Conference)
03-24	03-25	96604	MISTER CAR WASH #1006 866-2543229 CA	32.99	Monthly Car Wash Receipt for CEO's Agency Vehicle

ACCOUNTING CODE		SIGNATURE/APPROVAL	
CUSTOMER SERVICE CALL 800-344-5696	CARD ACCOUNT NUMBER	ACCOUNT SUMMARY	
	4807-9501-0962-8415	PURCHASES, FEES & ADJUSTMENTS	0.00
	STATEMENT DATE: 03/25/25	CHECKS/CASH ADVANCES	.00
BILLING OFFICE ACCOUNT NUMBER 4807-9545-5000-8028		CREDITS	.00
BILLING OFFICE CONTACT AND ADDRESS COMMUNITY ACTION-PYSLC TRACY WEBSTER 1300 18TH STREET, SUITE 200 BAKERSFIELD CA 93301-4510		STATEMENT TOTAL	2,957.19

Cardholder Activity

Name: EMILIO WAGNER

Account Number: **0150

Cycle End Date: 03/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/15/2025 03/17/2025	CSLB*SVC 916-574-7771, MD	\$31.40 \$31.40	USD	31.40	Contractor renewal processing fee 6220-700130-7000-700-700-130
03/15/2025 03/17/2025	CSLB 916-255-3900, CA	\$1,050.00 \$1,050.00	USD	1,050.00	Contractor License renewal 6220-700130-7000-700-700-130
03/19/2025 03/19/2025	MINDBODY, INC. WWW.MINDBODYO, CA	\$478.65 \$478.65	USD	478.65	Recurring Subscription 6320-999000-9901-100-920-110
03/20/2025 03/21/2025	MSFT * E0400VINXJ BILL.MS.NET, WA	\$560.13 \$560.13	USD	560.13	PAYG-CAPK-SERVERS-PROD 6320-999000-9901-100-920-110

Activity Totals	Purchases	Payments
\$2,120.18	\$2,120.18	\$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: TRACY WEBSTER Account Number: **9950 Cycle End Date: 03/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency	Currency Amount	Accounting Code
02/28/2025	CA SECRETARY OF STATE WEB 916-6951338, CA	\$25.00 \$25.00	USD	25.00	Statement of Information Filing with the State
03/03/2025 03/05/2025	WIPFLI LLP MADISON, WI	\$995.00 \$995.00	USD	995.00	Annual Membership Renewal fee
03/13/2025 03/14/2025	ADP SPECIAL EVENTS MAS 770-226-6586, NJ	\$399.00 \$399.00	USD	399.00	Virtual Event ADP Clients
03/17/2025 03/18/2025	SEQUOIA SAND DOWNTOWN BAKERSFIELD, CA	\$192.50 \$192.50	USD	192.50	Budget & Finance Committee Lunch
03/18/2025 03/19/2025	SAGEATL *SAGEFUTU RE 385-309-0377, UT	\$1,395.00 \$1,395.00	USD	1,395.00	SAGE Conference Registration G.Alexander
03/21/2025 03/21/2025	SAGEATL *SAGEFUTU RE 385-309-0377, UT	\$1,395.00 \$1,395.00	USD	1,395.00	Sage Conference Registration N.Ibarra
03/21/2025 03/21/2025	SAGEATL *SAGEFUTU RE 385-309-0377, UT	\$1,395.00 \$1,395.00	USD	1,395.00	Sage Conference Registration M.Goni
03/21/2025 03/21/2025	SAGEATL *SAGEFUTU RE 385-309-0377, UT	\$1,395.00 \$1,395.00	USD	1,395.00	Sage Conference Registration L.Rodriguez

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
03/21/2025	AMERICAN AIR0012224858474 FORT WORTH, TX	\$747.96	USD	747.96	Flight to Atlanta for Sage Conference G.Alexander
03/24/2025		\$747.96			
03/21/2025	AMERICAN AIR0012224858473 FORT WORTH, TX	\$747.96	USD	747.96	Flight to Atlanta for Sage Conference N.Ibarra
03/24/2025		\$747.96			
03/21/2025	AMERICAN AIR0012224858472 FORT WORTH, TX	\$747.96	USD	747.96	Flight to Atlanta for Sage Conference M.Goni
03/24/2025		\$747.96			
03/21/2025	AMERICAN AIR0012224858471 FORT WORTH, TX	\$747.96	USD	747.96	Flight to Atlanta for Sage Conference L.Rodriguez
03/24/2025		\$747.96			

Activity Totals
\$10,183.34

Purchases
\$10,183.34

Payments
\$0.00

Cardholder Name: _____ **Signature:** _____

Supervisor Name: _____ **Signature:** _____



CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO , ND 58125-6343

ACCOUNT NUMBER 4807 9501 0767 9741

AMOUNT DUE \$0.00



000182980 01 SP 106481278150643 S
REBECCA MORENO
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MESSAGES:

TRAN DATE	POST DATE	REF #	TRANSACTION DESCRIPTION	AMOUNT	-NOTATION-
02-26	02-27	65711	WESTIN (WESTIN HOTELS) 213-6124706 CA 5611590	903.61	Hotel - Laurie Hughie NAEH
02-26	02-27	65729	WESTIN (WESTIN HOTELS) 213-6124706 CA 5611589	903.61	Hotel - Angelica Daneils - NAEH
02-27	02-28	40907	NTLREST SERVS SAFE 312-7151010 IL	9.99	Food Handlers Certificate - Beatriz Cabrera
02-27	02-28	57398	NTLREST SERVS SAFE 312-7151010 IL	9.99	Food Handlers Certificate - Ruben Rivera
02-27	02-28	39574	NTLREST SERVS SAFE 312-7151010 IL	9.99	Food Handlers Certificate - Raul Jimenez
02-28	03-03	70851	NTLREST SERVS SAFE 312-7151010 IL	9.99	Food Handlers Certificate - Albert Garza
03-07	03-10	66605	NTLREST SERVS SAFE 312-7151010 IL	9.99	Food Handlers Certificate - Vanessa Garcia
03-14	03-17	63369	APF*CENTRAL CAL MANAGEMEN 661-2433877 CA	40.00	

ACCOUNTING CODE		SIGNATURE/APPROVAL	
CUSTOMER SERVICE CALL 800-344-5696	CARD ACCOUNT NUMBER 4807-9501-0767-9741	ACCOUNT SUMMARY	
	STATEMENT DATE: 03/25/25	PURCHASES, FEES & ADJUSTMENTS	0.00
		CHECKS/CASH ADVANCES	.00
BILLING OFFICE ACCOUNT NUMBER 4807-9545-5000-8028 BILLING OFFICE CONTACT AND ADDRESS COMMUNITY ACTION-PYSLC TRACY WEBSTER 1300 18TH STREET, SUITE 200 BAKERSFIELD CA 93301-4510		CREDITS	.00
		STATEMENT TOTAL	1,897.17



CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

ACCOUNT NUMBER 4807 9501 6216 4027

AMOUNT DUE \$0.00



000182989 01 SP 106481278150652 S
SUSANA MAGANA
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

MESSAGES:

TRAN DATE	POST DATE	REF #	TRANSACTION DESCRIPTION	AMOUNT	-NOTATION-
02-25	02-26	75704	TARGET 00006148 BAKERSFIELD CA	10.98	Baby Cereal - Health & Nutrition
02-28	03-03	24903	TEXTEDLY TEXTEDLY.COM CA	267.00	Monthly Text Service for CSFP 147
02-28	03-03	02868	SAVE MART #96 BAKER BAKERSFIELD CA	241.83	Special Diet Foods/Milks purchase
03-03	03-04	73562	WM SUPERCENTER #1624 BAKERSFIELD CA	77.76	Formula - Health & Nutritopn purchase
03-03	03-04	03485	NATIONAL WIC ASSOCIATI WWW.NWICA.ORG DC	200.00	WIC Purchase
03-04	03-04	82077	2025 CWA ANNUAL VIRTUA 888-7643480 CA	2,400.00	CWA Conference Tickets - WIC x 7 staff members*
03-04	03-04	34079	2025 CWA ANNUAL VIRTUA 888-7643480 CA	350.00	CWA Conference RBL Ticket x1 staff member**
03-04	03-04	50077	2025 CWA ANNUAL VIRTUA 888-7643480 CA	700.00	CWA Conference BFPC Tickets - x4 staff members***
03-06	03-07	44404	CA ASSOC FOOD BANKS CAFOODBANKS.O CA	12.00	Registration - Exp Causes of Hunger - Health & Nutriions
03-06	03-07	16679	TARGET 00006148 BAKERSFIELD CA	139.98	Formula Purchase - Health & Nutrition
03-10	03-11	87351	AMERICAN AIR0012221674031 FORT WORTH TX LOWERY/KELLY DEPARTURE: 04-07-25 BFL AA M PHX AA M ATL AA L PHX	872.37	Flight - Kelly Lowery Feeding America in Atlanta, GA
03-10	03-11	48516	TARGET 00027151 BAKERSFIELD CA	559.90	Baby Formula & Special Diet Milk purchase
03-11	03-12	03630	WALMART.COM 800-925-6278 AR	210.75	Baby Formula and Baby Spoons
03-12	03-13	59856	CA ASSOC FOOD BANKS OAKLAND CA	12.00 CR	Credit from CA Assoc Food Banks purchase
03-18	03-19	56763	TARGET 00027151 BAKERSFIELD CA	19.56	Soy Milk Purchase - Health & Nutrition
03-19	03-20	23230	IN *EVERYCHILD CALIFORNIA 916-4435919 CA	269.00	Every Child CA Conf Ticket, Monterey, CA - 7-15-25****
03-20	03-21	77427	AMERICAN AIR0012224593887 FORT WORTH TX LOWERY/KELLY DEPARTURE: 04-07-25 BFL AA M PHX AA M ATL AA L PHX	5.60	Corrected Flight Return Date
03-19	03-21	67314	OFFICE DEPOT #952 BAKERSFIELD CA	123.32	Emergency Network Cables Purchase for New MCAP site
03-22	03-24	02988	THE HOME DEPOT #1050 BAKERSFIELD CA	83.27	Urgent Cleaning Supplies for Office at New MCAP site

*Marissa Ortiz-Cortez, Alahe Yazanipour, Windi Walker, Gabriela Preza, Florencia Thompson, Virginia Medina, Helen Villarino-Wright
**Terriva Porter
***Maria Ojeda, Ashley Trevino, Irita Davis, Irma Gonzalez
****Marisa Ortiz-Cortez

ACCOUNTING CODE	SIGNATURE/APPROVAL	
CUSTOMER SERVICE CALL 800-344-5696	CARD ACCOUNT NUMBER 4807-9501-6216-4027	ACCOUNT SUMMARY
	STATEMENT DATE: 03/25/25	PURCHASES, FEES & ADJUSTMENTS 0.00
		CHECKS/CASH ADVANCES .00
BILLING OFFICE ACCOUNT NUMBER 4807-9545-5000-8028 BILLING OFFICE CONTACT AND ADDRESS COMMUNITY ACTION-PYSLC TRACY WEBSTER 1300 18TH STREET, SUITE 200 BAKERSFIELD CA 93301-4510		CREDITS 12.00
	STATEMENT TOTAL	6,531.32

**COMMUNITY ACTION PARTNERSHIP OF KERN
CENTRAL KITCHEN - BUDGET TO ACTUAL
FOR THE PERIOD MARCH 1, 2024 TO FEBRUARY 28, 2025 (12 OF 12 MONTHS OR 100.0%)**

Line Item	2024/25 Budget	3/1/24 - 2/28/25 Actual	% Expended	Available Budget
USDA Revenue (Note A)	1,423,043	1,265,789	88.9%	157,254
Head Start Subsidy	<u>1,117,585</u>	<u>1,716,825</u>	<u>153.6%</u>	<u>(599,240)</u>
Total Revenue	<u>2,540,628</u>	<u>2,982,613</u>	<u>117.4%</u>	<u>(441,985)</u>
Expenditures (Note B)				
Salaries	784,253	844,470	107.7%	(60,217)
Benefits	271,274	293,151	108.1%	(21,877)
Vehicle Gasoline, Repair/Maintenance	41,000	45,080	110.0%	(4,080)
Space Costs	121,700	242,698	199.4%	(120,998)
Supplies - Office & Food Service	156,000	218,692	140.2%	(62,692)
Equipment Repair/Maintenance & Lease	11,000	9,203	83.7%	1,797
Communication	13,000	8,111	62.4%	4,889
Risk Insurance	12,700	24,529	193.1%	(11,829)
Printing	1,000	1	0.1%	999
Hiring & Employee Costs	100	2	2.4%	98
First Aid	500	-	0.0%	500
Raw Food/Vended Meals	<u>897,135</u>	<u>1,012,879</u>	<u>112.9%</u>	<u>(115,744)</u>
Sub Total	2,309,662	2,698,819	116.8%	(389,157)
Adult Meals Prepared	128,794	159,305	123.7%	(30,511)
Indirect	<u>230,966</u>	<u>124,489</u>	<u>53.9%</u>	<u>106,477</u>
Total Expenditures	<u>2,669,422</u>	<u>2,982,613</u>	<u>111.7%</u>	<u>(313,191)</u>

	Prior Period	FEBRUARY 2025	Cumulative
Total Meals Prepared and Vended (Note C)	588,530	62,432	650,962
Total Meals Claimed	<u>380,100</u>	<u>42,752</u>	<u>422,852</u>
Difference	208,430	19,680	228,110

Percentage Claimed to Prepared/Vended	68.5%	65.0%
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Note A: Source of USDA revenue is monthly report submitted to California Department of Education by Head Start/State Child Development Program Division. Revenue is reimbursement for meals claimed.

Note B: Expenditures are for meals prepared, including vended meals.

Note C: Total number of meals delivered to the centers and homebase excluding adult prepared and adult meals vended. The total represents the number of meals available to be served to center and homebase children.

**COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION CONTRACT - MIGRANT ALTERNATIVE PAYMENT
FOR THE PERIOD 7/1/24 - 6/30/25 (8 OF 12 MONTHS = 66.7%)**

Contract CMAP-3000	July 2024	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total	%	% Earned to MRA
Provider Payments	\$ 1,989,206	\$ 2,130,101	\$ 2,006,660	\$ 2,149,020	\$ 1,972,025	\$ 1,981,094	\$ 2,105,211	\$ 1,995,126	\$ -	\$ -	\$ -	\$ -	\$ 16,328,444		
Add: Family Fees	55	55	55	55	55	178	239	208	-	-	-	-	898		
Net Provider Payments	\$ 1,989,260	\$ 2,130,155	\$ 2,006,715	\$ 2,149,075	\$ 1,972,080	\$ 1,981,272	\$ 2,105,450	\$ 1,995,335	\$ -	\$ -	\$ -	\$ -	\$ 16,329,342	80.53%	
Maximum Reimbursable Amount (MRA) for Provider Payments													29,398,811		55.54%
Administration & Support Services Revenue															
Provider Payments	\$ 1,989,260	\$ 2,130,155	\$ 2,006,715	\$ 2,149,075	\$ 1,972,080	\$ 1,981,272	\$ 2,105,450	\$ 1,995,335	\$ -	\$ -	\$ -	\$ -	\$ 16,329,342		
Reimbursement Rate	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%		
Revenue Earned	\$ 528,791	\$ 566,244	\$ 533,431	\$ 571,273	\$ 524,224	\$ 526,668	\$ 559,677	\$ 530,406	\$ -	\$ -	\$ -	\$ -	\$ 4,340,715		
Program Administration/Support Services Costs	192,735	232,399	322,726	172,392	335,542	329,115	184,140	349,727	-	-	-	-	2,118,777	10.45%	
Indirect (10% x MTDC) Costs	216,593	234,682	231,370	229,163	227,605	225,811	228,933	234,525	-	-	-	-	1,828,683	9.02%	
Transfer Indirect to CSBG	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Operating Costs	\$ 409,328	\$ 467,081	\$ 554,097	\$ 401,555	\$ 563,146	\$ 554,925	\$ 413,073	\$ 584,253	\$ -	\$ -	\$ -	\$ -	\$ 3,947,459	19.47%	
Revenue Earned Over/(Under) Costs	\$ 119,463	\$ 99,163	\$ (20,666)	\$ 169,718	\$ (38,922)	\$ (28,258)	\$ 146,604	\$ (53,847)	\$ -	\$ -	\$ -	\$ -	\$ 393,256		
TOTAL COSTS - NET OF FAMILY FEES	\$ 2,398,589	\$ 2,597,236	\$ 2,560,812	\$ 2,550,630	\$ 2,535,226	\$ 2,536,197	\$ 2,518,523	\$ 2,579,587	\$ -	\$ -	\$ -	\$ -	\$ 20,276,801	100.00%	

Note 1: Administration and Support Services revenue is earned based on the amount of provider payments incurred. Example:

Provider payments	16,329,342
Reimbursement Rate (21.0% / 79.0%)	x 26.5823%
Revenue Earned	<u>4,340,715</u>

Note 2: The maximum reimbursable amount per the 2024/25 State contract is as follows:

Provider Payments	29,398,811	79.00%
Administration	6,642,643	17.85%
Support Services	1,172,231	3.15%
Maximum Reimbursable Amount (MRA)	<u>37,213,685</u>	<u>100.00%</u>

Note 3: Increase to contract was received November 2024 in the amount of \$7,704,000.

**COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2024/25 CONTRACTS - EARNED REVENUE
FOR THE PERIOD 7/1/24 - 6/30/25 (8 OF 12 MONTHS = 67.7%)**

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL	% Earned to MRA
GENERAL CHILD CARE (CCTR-4065)														
Adjusted Days of Enrollment - Certified	6,039	6,894	7,697	9,910	8,288	9,132	10,204	8,589					66,753	
Reimbursement Rate per Child per Day	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55
Revenue Earned	\$ 311,329	\$ 355,398	\$ 396,787	\$ 510,861	\$ 427,263	\$ 452,390	\$ 505,488	\$ 425,481	\$ -	\$ -	\$ -	\$ -	\$ 3,384,998	84.70%
Maximum Reimbursable Amount (MRA)													\$3,996,470	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	99.39%	99.51%	99.43%	99.36%	99.44%	99.26%	98.88%	99.63%						99.40%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%						100.00%
CALIFORNIA STATE PRESCHOOL (CSPP-4122)														
Adjusted Days of Enrollment - Certified	5,236	7,527	9,796	13,895	12,162	12,513	15,309	13,797					90,236	
Reimbursement Rate per Child per Day	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27	X 55.27
Revenue Earned	\$ 289,388	\$ 416,040	\$ 541,428	\$ 767,995	\$ 672,208	\$ 691,599	\$ 846,107	\$ 762,572	\$ -	\$ -	\$ -	\$ -	\$ 4,987,337	67.56%
Maximum Reimbursable Amount (MRA)													\$7,381,970	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	99.28%	99.28%	99.11%	98.47%	99.03%	98.65%	98.99%	99.10%						99.03%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%						100.00%
MIGRANT CHILD CARE (CMIG-4004)														
Adjusted Days of Enrollment - Certified	23	24	22	25	20	21	23	20					178	
Reimbursement Rate per Child per Day	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55
Revenue Earned	\$ 1,191	\$ 1,248	\$ 1,134	\$ 1,304	\$ 1,021	\$ 1,077	\$ 1,191	\$ 1,021	\$ -	\$ -	\$ -	\$ -	\$ 9,186	3.13%
Maximum Reimbursable Amount (MRA)													\$293,327	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%						100.00%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%						100.00%

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2024/25 State contracts.

**COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2023/24 CONTRACTS - EARNED REVENUE
SAN JOAQUIN COUNTY OFFICE OF EDUCATION
FOR THE PERIOD 7/1/24 - 6/30/25 (8 OF 12 MONTHS = 67.7%)**

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL	% Earned to MRA
<u>GENERAL CHILD CARE (CCTR-4305)</u>														
Adjusted Days of Enrollment - Certified	4,672	5,104	4,769	5,528	4,431	4,544	4,857	4,381					38,285	
Reimbursement Rate per Child per Day	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	
Revenue Earned	\$ 228,190	\$ 249,276	\$ 232,927	\$ 269,968	\$ 216,386	\$ 221,948	\$ 237,202	\$ 213,945	\$ -	\$ -	\$ -	\$ -	\$ 1,869,843	67.05%
Maximum Reimbursable Amount (MRA)													\$2,788,764	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	99.75%	99.81%	99.92%	99.86%	99.71%	99.80%	99.26%	99.87%						99.75%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%						100.00%
<u>CALIFORNIA STATE PRESCHOOL (CSPP-4500)</u>														
Adjusted Days of Enrollment - Certified	-	-	-										0	
Reimbursement Rate per Child per Day	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	
Revenue Earned	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Maximum Reimbursable Amount (MRA)													\$255,528	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)														
Five Percent Flexibility, Maximum = 100 Percent														

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2024/25 Cooperative Agreement with the San Joaquin County Office of Education

Division/CFO: Tracy Webster, CFO
 Program/Work Unit: Not Applicable

Month/Year: February-2025
 Director of Finance: Gabrielle Alexander

Services: Overall financial and accounting functions of the organization

Activities Description	February 2025		Year to Date 03/1/24 - 02/28/25	
	Number	Amount		Amount
Bank Deposits	40	3,889,954	218	34,894,956
Wire Deposits	28	3,889,954	170	59,941,786
Head Start/IRS Drawdowns	3	7,040,367	49	35,223,868
Vendor Checks Issued	1,791	7,919,536	23,920	96,595,607
Payroll Disbursed		4,582,765		42,545,218
Grant Reports Prepared	40		355	
ASTHO Vaccine Equity				
CAL Food				
CALEITC				
CalFresh Healthy Living				
CalFresh Outreach				
City of Bakersfield CDBG Food Bank Expansion				
City of Bakersfield Homeless Housing & Prevention				
CMAP Fiscal Report & Caseload				
CMIG				
CMSS				
Commodity Supplemental Food Prog				
County of Kern - 211				
County of Kern CDBG Food Bank Expansion				
CSBG 2023				
CSBG Discretionary				
CSPP				
Differential Response				
DOE - BIL				
EFAP				
EFAP Build Back Better				
ESLIHEAP				
First 5 Kern – 2 1 1 Helpline				
First 5 Kern – East Kern Family				
First 5 Kern – Help Me Grow				
First 5 Kern – Oasis Family Resource				
First 5 Kern – Ridgecrest Family Resource				
Food Bank Farmers Market				
Head Start Expansion SF-425				
Head Start San Joaquin SF-425				
Head Start/Early Head Start Kern SF-425				
Home Visit Program				
Homeless Housing Assistance & Prevention				
Homeless LBNC				
Homeless Safe Camping				
HUD				
LIHEAP 2024				
LIHWAP				
Positive Youth Medi-Cal				
San Joaquin COE General Child Care				
SLIHEAP				
UW STANISLAUS CES				
VITA				
WIC				

Business Services

Activity	Requested	In-Progress	Processed	Processed YTD
Purchase Orders	247	0	247	247
Contracts	17	5	10	10
Leases	4	2	2	2
Requests for Proposals	4	6	0	10

Business Services Projects

Description	% Completed	Comments

Total Division Staffing

32 positions

- | | | |
|-----------------------------------|----------------------------|-------------------------------|
| CFO | Accounting Technician (6) | Procurement Manager |
| Director of Finance | Accounting Specialist (2) | Business Contracts Specialist |
| Finance Administrator | Accounting Clerk (1) | Business Technician (2) |
| Payroll/HRIS Manager | AP Supervisor (1) | |
| Accounting Administrator | Fiscal Technician (2) | |
| Accounting Administrator - Energy | Payroll Specialists (3) | |
| Accountant (2) | Payroll Supervisor (1) | |
| Accountant II (2) | Administrative Coordinator | |

Community Action of Partnership of Kern Agency Total

STATEMENT OF POSITION (UNAUDITED) AS OF FEBRUARY 29, 2024

ASSETS

Cash in Bank	20,507,591
Cash - Vacation Reserve	1,020,104
Petty Cash	-
Accounts Receivable	5,580,849
Travel Advance	12,624
Prepaid Expense	577,835
Inventory	3,994,657
Net Fixed Assets - Unrestricted	9,523,281
Net Fixed Assets - Restricted	<u>36,242,195</u>

Total Assets 77,459,136

LIABILITES AND NET ASSETS

Accounts Payable	5,843,118
Accrued Expenses	3,503,190
Accrued Vacation	2,027,206
Line of Credit	-
Note Payable	7,927,207
Advance Payable	2,923,249
Deferred Revenue	<u>9,118,155</u>

Total Liabilites 31,342,125

Total Net Assets 46,117,011

Total Liabilities and Net Assets 77,459,136

STATEMENT OF OPERATIONS (UNAUDITED) FOR THE PERIOD MARCH 1, 2023 TO FEBRUARY 29, 2024

REVENUE

Grant Revenue	124,102,463
Donations	39,122,523
Other Revenue	5,926,717
In-Kind	<u>67,937</u>

Total Revenue 169,219,640

EXPENDITURES

Salaries	41,453,363
Benefits	11,180,335
Travel	834,648
Space Costs	8,868,698
Supplies	3,428,964
Consultant/Contract Services	5,767,271
Other Costs	4,273,783
Program Costs	73,008,703
Capital Expenditures	0
Indirect	10,626,170
In-Kind	<u>67,937</u>

Total Expenditures 159,509,874

Net Change in Assets 9,709,766

Net Assets, beginning 36,407,245

Net Assets, ending 46,117,011

Community Action of Partnership of Kern Agency Total

STATEMENT OF POSITION (UNAUDITED)	
AS OF FEBRUARY 28, 2025	
ASSETS	
Cash in Bank	25,451,737
Cash - Vacation Reserve	1,107,758
Petty Cash	-
Accounts Receivable	8,982,845
Travel Advance	26,941
Prepaid Expense	733,190
Inventory	3,939,503
Net Fixed Assets - Unrestricted	9,106,614
Net Fixed Assets - Restricted	<u>37,078,019</u>
Total Assets	86,426,608
LIABILITES AND NET ASSETS	
Accounts Payable	6,006,216
Accrued Expenses	2,332,831
Accrued Vacation	1,241,774
Line of Credit	-
Note Payable	7,635,107
Advance Payable	5,003,137
Deferred Revenue	<u>19,279,995</u>
Total Liabilites	41,499,061
Total Net Assets	<u>44,927,547</u>
Total Liabilities and Net Assets	86,426,608

STATEMENT OF OPERATIONS (UNAUDITED)	
FOR THE PERIOD MARCH 1, 2024 TO FEBRUARY 28, 2025	
REVENUE	
Grant Revenue	143,714,493
Donations	2,287,597
Other Revenue	586,731
In-Kind	<u>18,944,618</u>
Total Revenue	165,533,440
EXPENDITURES	
Salaries	51,794,625
Benefits	16,948,525
Travel	830,307
Space Costs	13,530,077
Supplies	5,460,940
Consultant/Contract Services	6,009,657
Other Costs	4,548,696
Program Costs	37,455,194
Capital Expenditures	7,500
Indirect	11,192,764
In-Kind	<u>18,944,618</u>
Total Expenditures	166,722,904
Net Change in Assets	(1,189,464)
Net Assets, beginning	46,117,011
Net Assets, ending	44,927,547

COMMUNITY ACTION PARTNERSHIP OF KERN
 BUDGET TO ACTUAL
 FOR THE PERIOD 03-01-24 TO 02-28-25 (100.0%)

	AGENCY TOTAL			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	48,831,350	47,534,181	1,297,169	97%
BENEFITS	14,838,291	15,505,121	(666,830)	104%
TRAVEL	995,827	714,838	280,989	72%
SPACE COST	16,067,994	12,885,978	3,182,016	80%
SUPPLIES	4,350,771	4,695,109	(344,338)	108%
EQUIPMENT	916,504	702,283	214,221	77%
CONSULTANT/CONTRACT SERVICES	4,510,657	4,649,359	(138,702)	103%
OTHER COSTS	4,147,059	3,561,697	585,362	86%
PROGRAM COSTS	34,807,115	35,349,424	(542,309)	102%
INDIRECT	11,561,575	11,330,196	231,379	98%
TOTAL	141,027,143	136,928,186	4,098,957	97%

COMMUNITY ACTION PARTNERSHIP OF KERN
 BUDGET TO ACTUAL
 FOR THE PERIOD 03-01-24 TO 02-28-25 (100.0%)

	EDUCATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	36,382,500	35,248,384	1,134,116	97%
BENEFITS	11,089,467	11,582,518	(493,051)	104%
TRAVEL	685,926	410,510	275,416	60%
SPACE COST	11,250,655	7,901,410	3,349,245	70%
SUPPLIES	2,562,725	3,099,181	(536,456)	121%
EQUIPMENT	674,100	634,409	39,691	94%
CONSULTANT/CONTRACT SERVICES	1,378,236	1,165,467	212,769	85%
OTHER COSTS	2,692,281	1,676,151	1,016,130	62%
PROGRAM COSTS	29,789,791	31,421,187	(1,631,396)	105%
INDIRECT	8,703,734	8,523,781	179,953	98%
TOTAL	105,209,415	101,662,996	3,546,419	97%

COMMUNITY ACTION PARTNERSHIP OF KERN
 BUDGET TO ACTUAL
 FOR THE PERIOD 03-01-24 TO 02-28-25 (100.0%)

	NUTRITION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	5,000,223	4,178,611	821,612	84%
BENEFITS	1,540,820	1,368,352	172,468	89%
TRAVEL	118,007	141,291	(23,284)	120%
SPACE COST	1,773,460	1,918,925	(145,465)	108%
SUPPLIES	1,147,218	1,023,810	123,408	89%
EQUIPMENT	-	6,894	(6,894)	Not budgeted
CONSULTANT/CONTRACT SERVICES	648,910	844,338	(195,428)	130%
OTHER COSTS	451,389	495,623	(44,234)	110%
PROGRAM COSTS	4,057,241	2,849,246	1,207,995	70%
INDIRECT	1,252,564	1,090,817	161,747	87%
TOTAL	15,989,832	13,917,906	2,071,926	87%

COMMUNITY ACTION PARTNERSHIP OF KERN
 BUDGET TO ACTUAL
 FOR THE PERIOD 03-01-24 TO 02-28-25 (100.0%)

	ENERGY CONSERVATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	2,341,392	2,454,552	(113,160)	105%
BENEFITS	702,424	768,660	(66,236)	109%
TRAVEL	75,000	37,577	37,423	50%
SPACE COST	238,000	234,130	3,870	98%
SUPPLIES	125,000	113,529	11,471	91%
EQUIPMENT	174,425	-	174,425	0%
CONSULTANT/CONTRACT SERVICES	1,815,857	2,009,371	(193,514)	111%
OTHER COSTS	505,338	592,569	(87,231)	117%
PROGRAM COSTS	227,662	416,392	(188,730)	183%
INDIRECT	603,071	639,265	(36,194)	106%
TOTAL	6,808,169	7,266,045	(457,876)	107%

COMMUNITY ACTION PARTNERSHIP OF KERN
 BUDGET TO ACTUAL
 FOR THE PERIOD 03-01-24 TO 02-28-25 (100.0%)

	COMMUNITY SERVICES			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	3,941,869	4,492,909	(551,040)	114%
BENEFITS	1,185,464	1,409,829	(224,365)	119%
TRAVEL	66,604	79,860	(13,256)	120%
SPACE COST	1,529,699	1,356,956	172,743	89%
SUPPLIES	470,363	398,522	71,841	85%
EQUIPMENT	67,979	60,979	7,000	90%
CONSULTANT/CONTRACT SERVICES	650,904	595,121	55,783	91%
OTHER COSTS	344,696	461,497	(116,801)	134%
PROGRAM COSTS	729,421	654,415	75,006	90%
INDIRECT	792,641	836,850	(44,209)	106%
TOTAL	9,779,640	10,346,937	(567,297)	106%

COMMUNITY ACTION PARTNERSHIP OF KERN
 BUDGET TO ACTUAL
 FOR THE PERIOD 03-01-24 TO 02-28-25 (100.0%)

	CSBG			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	965,801	927,299	38,502	96%
BENEFITS	255,251	311,083	(55,832)	122%
TRAVEL	40,290	41,475	(1,185)	103%
SPACE COST	276,199	218,568	57,631	79%
SUPPLIES	26,615	31,291	(4,676)	118%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	10,750	513	10,237	5%
OTHER COSTS	44,380	59,913	(15,533)	135%
PROGRAM COSTS	3,000	2,579	421	86%
INDIRECT	169,041	174,874	(5,833)	103%
TOTAL	1,791,327	1,767,594	23,733	99%

COMMUNITY ACTION PARTNERSHIP OF KERN
 BUDGET TO ACTUAL
 FOR THE PERIOD 03-01-24 TO 02-28-25 (100.0%)

	DISCRETIONARY & FUND RAISING			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	199,565	232,426	(32,861)	116%
BENEFITS	64,865	64,679	186	100%
TRAVEL	10,000	4,125	5,875	41%
SPACE COST	999,981	1,255,990	(256,009)	126%
SUPPLIES	18,850	28,776	(9,926)	153%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	6,000	34,549	(28,549)	576%
OTHER COSTS	108,975	275,945	(166,970)	253%
PROGRAM COSTS	-	5,607	(5,607)	Not budgeted
INDIRECT	40,524	64,611	(24,087)	159%
TOTAL	1,448,760	1,966,708	(517,948)	136%

COMMUNITY ACTION PARTNERSHIP OF KERN
INDIRECT FUND - FY 2024/25
BUDGET TO ACTUAL - 03/01/24 TO 02/28/25 (12 OF 12 MONTHS = 100.0%)

	Budget	Actual	% Earned/ Expended	Available Balance
Revenue	\$ 11,561,575	\$ 11,330,196	98.0%	\$ 231,379
Expenditures				
Salaries	5,299,429	5,080,318	95.9%	219,111
Benefits @ 23.6% actual	<u>1,498,103</u>	<u>1,472,117</u>	<u>98.3%</u>	<u>25,986</u>
Total Personnel Costs	6,797,532	6,552,434	96.4%	245,098
Operating Costs				
Travel	158,250	118,218	74.7%	40,032
Space Costs	544,612	595,347	109.3%	(50,735)
Supplies	468,772	670,273	143.0%	(201,501)
Equipment	325,155	176,870	54.4%	148,285
Consultant/Contract	1,064,000	1,326,681	124.7%	(262,681)
Other Operating Costs	<u>920,480</u>	<u>922,448</u>	<u>100.2%</u>	<u>(1,968)</u>
Total Operating Costs	3,481,269	3,809,836	109.4%	(328,567)
Total Expenditures	<u>\$ 10,278,801</u>	<u>\$ 10,362,271</u>	<u>100.8%</u>	<u>\$ (83,470)</u>
Excess (Deficit) Indirect Revenue	<u>\$ 1,282,774</u>	<u>\$ 967,926</u>		

RECAP BY SUPPORT DIVISION	Budget	Actual	% Expended	Available Balance
HR	\$ 1,598,810	\$ 1,272,401	79.6%	\$ 326,409
Operations	3,684,921	4,025,062	109.2%	(340,141)
Executive	764,429	1,003,509	131.3%	(239,080)
Finance	3,053,916	3,058,480	100.1%	(4,564)
Community Development	<u>1,176,725</u>	<u>1,002,715</u>	<u>85.2%</u>	<u>174,010</u>
	<u>\$ 10,278,801</u>	<u>\$ 10,362,271</u>	<u>100.8%</u>	<u>\$ (83,470)</u>

Prepared Date: 04/18/25

Company name: Community Action Partnership of Kern (CAPK)
Report name: Check register
Created on: 4/16/2025

Bank	Date	Vendor	Document no.	Amount
CBB - Operating Acct - Citizens Business Bank	Account no: 0521105933			
	2/3/2025	V03748--LORENA CORONA	300429	926.72
	2/4/2025	V04078--JOY MICHELLE DAWSON	300430	2,801.54
	2/5/2025	V03326--CLEMMER AND COMPANY REAL ESTATE SERVICES	300499	1,800.00
	2/5/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	300512	27.00
	2/5/2025	V03326--CLEMMER AND COMPANY REAL ESTATE SERVICES	300498	4,800.00
	2/5/2025	V04075--EVANGELINA SALAZAR	300523	1,500.00
	2/5/2025	V04071--ROSARIO MIRANDA	300576	301.00
	2/5/2025	V03326--CLEMMER AND COMPANY REAL ESTATE SERVICES	300497	2,550.00
	2/5/2025	V01777--AMERICAN REAL ESTATE & PROPERTY MANAGEMENT INC	300436	900.00
	2/5/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	300511	555.00
	2/5/2025	V03387--JAZMYN REDICK	300534	200.00
	2/5/2025	V03381--DENISE BARNWELL	300508	200.00
	2/5/2025	V00114--BERKSHIRE HATHAWAY HOMESTATE CO	300484	104,620.57
	2/5/2025	V01060--WEST KERN COMMUNITY COLLEGE DISTRICT	300612	2,297.58
	2/5/2025	V04002--RUBEN RIVERA	300577	50.92
	2/5/2025	V00407--GARDEN PATHWAYS INC	300527	1,774.10
	2/5/2025	V03082--IDEAL SPECIALTIES INC	300532	98,566.95
	2/5/2025	V00493--J & E RESTAURANT SUPPLIES INC	300533	3,626.38
	2/5/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	300592	1,101.88
	2/5/2025	V00314--DOWNTOWN BUSINESS ASSOCIATION	300515	2,500.00
	2/5/2025	V00092--AT&T	300481	61.60
	2/5/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	300510	348.00
	2/5/2025	V00092--AT&T	300480	31.53
	2/5/2025	V00092--AT&T	300479	31.53
	2/5/2025	V01044--W W GRAINGER INC	300611	561.76
	2/5/2025	V01044--W W GRAINGER INC	300610	266.70
	2/5/2025	V00787--PG&E	300568	2,539.55
	2/5/2025	V00092--AT&T	300478	216.52
	2/5/2025	V00092--AT&T	300477	61.51
	2/5/2025	V00092--AT&T	300476	31.53
	2/5/2025	V00092--AT&T	300475	271.12
	2/5/2025	V01044--W W GRAINGER INC	300609	558.97
	2/5/2025	V03152--PAYROLLORG	300567	305.00
	2/5/2025	V01044--W W GRAINGER INC	300608	177.01
	2/5/2025	V00889--SHAFTER CHAMBER OF COMMERCE	300580	685.00
	2/5/2025	V00992--TOKAY PRESS INC	300595	1,038.15
	2/5/2025	V00127--BOOT BARN	300486	711.16
	2/5/2025	V00014--Accrue Solutions Holding Co, LLC	300432	1,100.00
	2/5/2025	V00195--CHARTER COMMUNICATIONS HOLDINGS, LLC	300494	156.23
	2/5/2025	V00092--AT&T	300474	92.52
	2/5/2025	V03430--SPECTRUM/CHARTER	300587	254.00
	2/5/2025	V00092--AT&T	300473	216.52
	2/5/2025	V00092--AT&T	300472	206.50
	2/5/2025	V00092--AT&T	300471	150.23
	2/5/2025	V00092--AT&T	300470	80.30
	2/5/2025	V00092--AT&T	300469	54.72
	2/5/2025	V00092--AT&T	300468	31.53
	2/5/2025	V00092--AT&T	300467	181.67
	2/5/2025	V00092--AT&T	300466	31.53
	2/5/2025	V00226--RLH FIRE PROTECTION, INC.	300500	250.00
	2/5/2025	V03065--PIUSER STONE AND TILE, INC.	300569	23,720.00
	2/5/2025	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	300589	137.14
	2/5/2025	V00092--AT&T	300465	29.97
	2/5/2025	V00092--AT&T	300464	61.51
	2/5/2025	V00092--AT&T	300463	90.29
	2/5/2025	V00092--AT&T	300462	201.82
	2/5/2025	V04061--CALIFORNIA STATE UNIVERSITY BAKERSFIELD FOUNDATION	300489	1,500.00
	2/5/2025	V00092--AT&T	300461	31.53
	2/5/2025	V00092--AT&T	300460	31.53
	2/5/2025	V00092--AT&T	300459	31.53
	2/5/2025	V00092--AT&T	300458	31.53
	2/5/2025	V01044--W W GRAINGER INC	300607	134.46
	2/5/2025	V00092--AT&T	300457	91.48

2/5/2025	V00092--AT&T	300456	178.32
2/5/2025	V00559--KAPLAN EARLY LEARNING CO	300542	5,930.22
2/5/2025	V00092--AT&T	300455	91.48
2/5/2025	V00917--SOUTHWEST GAS CORPORATION	300584	47.67
2/5/2025	V00511--JIM'S TOWING SERVICE, INC	300536	636.00
2/5/2025	V00914--SOUTHERN CALIFORNIA EDISON	300583	2,515.09
2/5/2025	V00092--AT&T	300454	59.95
2/5/2025	V00092--AT&T	300453	33.58
2/5/2025	V00092--AT&T	300452	31.53
2/5/2025	V00216--CITY OF STOCKTON	300496	197.61
2/5/2025	V00883--SEIU LOCAL 521	300579	19,206.82
2/5/2025	V00370--FEDEX	300524	318.47
2/5/2025	V00374--FERGUSON ENTERPRISES INC #1350	300525	892.01
2/5/2025	V03726--KRISTINE WALP	300545	40.00
2/5/2025	V00704--MISSION LINEN SUPPLY	300557	467.84
2/5/2025	V01044--W W GRAINGER INC	300606	116.12
2/5/2025	V00801--PRODUCERS DAIRY FOODS INC	300572	10,038.96
2/5/2025	V00092--AT&T	300451	31.53
2/5/2025	V00192--CHARLIE'S DAY & NITE, INC.	300493	23.09
2/5/2025	V01044--W W GRAINGER INC	300605	181.69
2/5/2025	V00559--KAPLAN EARLY LEARNING CO	300541	790.19
2/5/2025	V00092--AT&T	300450	121.45
2/5/2025	V00092--AT&T	300449	121.45
2/5/2025	V00153--CALIFORNIA CHAMBER OF COMMERCE	300488	899.00
2/5/2025	V00092--AT&T	300448	79.31
2/5/2025	V00092--AT&T	300447	39.66
2/5/2025	V00092--AT&T	300446	15.66
2/5/2025	V00092--AT&T	300445	78.58
2/5/2025	V00092--AT&T	300444	98.89
2/5/2025	V00092--AT&T	300443	98.99
2/5/2025	V00092--AT&T	300442	118.14
2/5/2025	V00092--AT&T	300441	119.28
2/5/2025	V03064--CUSTOM L & A CONSTRUCTION INC	300504	35,350.00
2/5/2025	V01044--W W GRAINGER INC	300604	114.94
2/5/2025	V03290--PLANTS FOR YOUR SOLIE	300570	200.00
2/5/2025	V00903--SIGNAL SERVICE INC	300582	225.00
2/5/2025	V03430--SPECTRUM/CHARTER	300586	226.23
2/5/2025	V02786--MARIA LAURA GONZALEZ	300551	63.65
2/5/2025	V01044--W W GRAINGER INC	300603	872.91
2/5/2025	V01044--W W GRAINGER INC	300602	149.56
2/5/2025	V01044--W W GRAINGER INC	300601	102.06
2/5/2025	V01044--W W GRAINGER INC	300600	45.92
2/5/2025	V01033--VERNON SORENSON MD INC	300599	3,255.46
2/5/2025	V00794--PLC SYSTEM SERVICES LLC	300571	570.00
2/5/2025	V03350--BARBARA CISNEROS	300482	24.12
2/5/2025	V03348--BAYLEE McDONALD	300483	14.74
2/5/2025	V03346--MIRELLA RUBIO	300556	196.31
2/5/2025	V04038--MARGARITA MORALES	300550	53.60
2/5/2025	V03886--RIGOBERTO REYES	300574	103.18
2/5/2025	V03881--RAYJEAN STONE	300573	53.60
2/5/2025	V03866--PATRICIA MEXICANO	300566	91.12
2/5/2025	V03862--OSCAR W MARTINEZ	300563	394.63
2/5/2025	V03833--MONICA LOPEZ	300559	73.03
2/5/2025	V03832--MONICA CASTANEDA	300558	56.28
2/5/2025	X0433--LORENA IBARRA	300548	28.81
2/5/2025	V03987--YOLANDA LOPEZ	300615	56.28
2/5/2025	V03497--ANGEL PEREZ AREVALO	300439	20.77
2/5/2025	V03641--GLORIA BARBERO	300528	157.54
2/5/2025	V03742--LILLIAN URREA	300546	56.28
2/5/2025	V03603--ELIZABETH CISNEROS	300519	34.84
2/5/2025	V03601--ELENA GARCIA	300518	117.92
2/5/2025	V03586--DESIREE JACKSON	300513	135.34
2/5/2025	V03583--DELORES PATRICIO	300507	48.24
2/5/2025	V03057--CSG-NAM, LLC	300503	1,134.86
2/5/2025	V03182--PARENTS AS TEACHERS NATIONAL CENTER	300565	1,470.00
2/5/2025	V03172--OFFICE1 LEASING	300562	11,287.02
2/5/2025	V03158--LISAJO PETERSON CORBY	300547	1,336.00
2/5/2025	V03337--ENRIQUE GARCIA dba DJ PANTOMIME	300520	200.00

2/5/2025	V03328--Hometown Plumbing	300531	3,974.00
2/5/2025	V00209--CITY OF BAKERSFIELD	300495	1,149.42
2/5/2025	V00092--AT&T	300440	296.96
2/5/2025	V00179--CAZADOR CONSULTING GROUP, INC	300491	1,218.00
2/5/2025	V00169--CALIFORNIA WATER SERVICE	300490	231.89
2/5/2025	V00559--KAPLAN EARLY LEARNING CO	300540	5,871.59
2/5/2025	V00559--KAPLAN EARLY LEARNING CO	300539	3,835.48
2/5/2025	V00559--KAPLAN EARLY LEARNING CO	300538	2,120.33
2/5/2025	V00005--A-1 BATTERY COMPANY	300431	32.48
2/5/2025	V00526--JST FAMILY 2021, LLC	300537	917.95
2/5/2025	V00294--DEPARTMENT OF JUSTICE	300509	1,001.00
2/5/2025	V00286--DELL TECHNOLOGIES, INC.	300506	5,792.48
2/5/2025	V00285--DELL FINANCIAL SERVICES LLC	300505	247.55
2/5/2025	V00229--COMCAST CORPORATION	300501	3,513.32
2/5/2025	V00134--BRONCO ELECTRIC INC	300487	1,220.75
2/5/2025	V00737--NORTH BAKERSFIELD TOYOTA	300561	269.95
2/5/2025	V00697--MICROSOFT CORPORATION	300555	3,254.60
2/5/2025	V00896--SHEVADA DOVE-WILLIAMS	300581	352.42
2/5/2025	V02330--JEREMY T TOBIAS	300535	75.00
2/5/2025	V00624--LOWES COMPANIES INC	300549	4,781.29
2/5/2025	V01064--WIPFLI LLP	300613	16,796.64
2/5/2025	V02888--SUSIE E MARTINEZ	300591	13.40
2/5/2025	V03246--YESENIA SALAZAR PENA dba BABIES BLOOM LLC	300614	10,500.00
2/5/2025	V01022--VALLEY PROPANE SERVICE	300598	270.37
2/5/2025	V03006--GRACE COMMUNITY CHURCH	300529	1,443.49
2/5/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	300543	2,161.04
2/5/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300554	6,375.00
2/5/2025	V03157--KERN ISLAND INVESTORS, GP	300544	1,597.34
2/5/2025	V03245--TIMOTHY SEXTON	300594	2,348.00
2/5/2025	V04055--TOTEONNA KING	300596	90.00
2/5/2025	V00182--CDW GOVERNMENT LLC	300492	6,841.48
2/5/2025	V00024--ADP, LLC.	300433	27,320.23
2/5/2025	V03430--SPECTRUM/CHARTER	300585	169.98
2/5/2025	V00937--STINSON STATIONERS	300590	123.93
2/5/2025	V03186--BLUETRITON BRANDS INC	300485	777.07
2/5/2025	V03099--ST. MICHAEL'S ANGLICAN PARISH RIDGECREST CA	300588	630.00
2/5/2025	V00306--DISCOUNT SCHOOL SUPPLY	300514	7,943.36
2/5/2025	V03313--URNER'S INC	300597	6,991.71
2/5/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	300502	5,317.60
2/5/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300530	3,389.27
2/5/2025	V02653--EAST HILLS ROADWAY ASSOCIATION	300516	55.33
2/5/2025	V00961--TEL TEC SECURITY SYSTEMS INC	300593	3,238.46
2/5/2025	V03474--ALICIA GAMINO	300434	68.34
2/5/2025	V03620--ESTEFANIE VIDAURY	300522	103.18
2/5/2025	V03840--NALLELY SANCHEZ	300560	188.94
2/5/2025	V03823--MELISSA DEWITT	300553	107.20
2/5/2025	V03614--ERIKA SALAZAR	300521	229.14
2/5/2025	V00384--FIVES INC	300526	9,666.19
2/5/2025	V03493--ANDREA MARQUEZ	300438	93.13
2/5/2025	V03810--MARTHA ORDUNA	300552	71.69
2/5/2025	V02549--AMY A JIMENEZ	300437	53.60
2/5/2025	V03863--PALOMA SANDOVAL	300564	104.52
2/5/2025	V03889--RITA FREGOSO	300575	17.42
2/5/2025	V03925--SAVANNAH FLORES	300578	207.03
2/5/2025	V00322--ECONO WEST INC	300517	15,825.00
2/5/2025	V00350--ESCUELITA HERNANDEZ LITTLE SCHOOL	1.22234E+14	2,420.94
2/5/2025	V03084--SUNRISE GARDENING SERVICE, LLC	1.22234E+14	7,080.00
2/5/2025	V03424--JAUBRAE DIXON	1.22234E+14	301.00
2/5/2025	V04051--NFP EXECUTIVE BENEFITS	1.22234E+14	1,840.00
2/5/2025	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	531.30
2/5/2025	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	118.35
2/5/2025	V00445--HD Supply Faciltes Maintenance LTD	1.22234E+14	1,603.17
2/5/2025	V00445--HD Supply Faciltes Maintenance LTD	1.22234E+14	36.47
2/5/2025	V00445--HD Supply Faciltes Maintenance LTD	1.22234E+14	27.65
2/5/2025	V03390--LAURA SERNA	1.22234E+14	156.78
2/5/2025	V03347--YVETTE FALCON-HUIZAR	1.22234E+14	18.76
2/5/2025	V00445--HD Supply Faciltes Maintenance LTD	1.22234E+14	63.39
2/5/2025	V00478--INDOFF INCORPORATED	1.22234E+14	7,419.10

2/5/2025	V00358--EXACT STAFF, INC	1.22234E+14	1,274.00
2/5/2025	V00358--EXACT STAFF, INC	1.22234E+14	1,328.60
2/5/2025	V00358--EXACT STAFF, INC	1.22234E+14	1,365.00
2/5/2025	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	290.02
2/5/2025	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	46.12
2/5/2025	V00478--INDOFF INCORPORATED	1.22234E+14	1,262.38
2/5/2025	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	316.07
2/5/2025	V03084--SUNRISE GARDENING SERVICE, LLC	1.22234E+14	7,080.00
2/5/2025	V00559--KAPLAN EARLY LEARNING CO	1.22234E+14	3,839.39
2/5/2025	V00358--EXACT STAFF, INC	1.22234E+14	1,073.80
2/5/2025	V00358--EXACT STAFF, INC	1.22234E+14	436.80
2/6/2025	V03363--RHETA NEGRETE-NEAL	300619	2,770.15
2/6/2025	V03363--RHETA NEGRETE-NEAL	300618	2,508.37
2/6/2025	V00362--F.W. WASSERMAN AND ASSOCIATES	300617	177.00
2/6/2025	V00301--DIEDE CONSTRUCTION INC	300616	128,890.71
2/6/2025	V00228--COLOMBO CONSTRUCTION COMPANY INC.	1.22234E+14	1,288,006.02
2/6/2025	V00228--COLOMBO CONSTRUCTION COMPANY INC.	1.22234E+14	305,985.16
2/7/2025	V00118--BIANCA ROBLES	300620	307.35
2/11/2025	V03065--PIUSER STONE AND TILE, INC.	Voided - 300569	-23,720.00
2/12/2025	V04158--MARIA ELISA CERROS	300878	2,084.94
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300712	28.10
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300711	627.37
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300710	966.10
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300709	1,359.45
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300708	9.73
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300707	33.78
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300706	49.21
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300705	50.80
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300704	142.46
2/12/2025	V03326--CLEMMER AND COMPANY REAL ESTATE SERVICES	300660	2,550.00
2/12/2025	V03326--CLEMMER AND COMPANY REAL ESTATE SERVICES	300659	2,550.00
2/12/2025	V03413--DENISE BOSHERS	300668	100.25
2/12/2025	V00929--START EARLY	300855	3,861.00
2/12/2025	V00169--CALIFORNIA WATER SERVICE	300644	726.74
2/12/2025	V00370--FEDEX	300681	85.09
2/12/2025	V00624--LOWES COMPANIES INC	300767	369.24
2/12/2025	V00624--LOWES COMPANIES INC	300766	637.65
2/12/2025	V00624--LOWES COMPANIES INC	300765	257.15
2/12/2025	V00624--LOWES COMPANIES INC	300764	369.24
2/12/2025	V00418--GOLDEN EMPIRE GLEANERS	300690	1,200.00
2/12/2025	V00801--PRODUCERS DAIRY FOODS INC	300832	294.53
2/12/2025	V03869--PAULA HUERTA	300819	49.00
2/12/2025	V03354--TOMASA JARA	300862	73.50
2/12/2025	V00803--PROGRESS RESOURCES INCORPORATED	300833	185.00
2/12/2025	V04029--HAYDEE N CORONA	300693	98.00
2/12/2025	V03564--CLAUDIA VALENCIA PRECIADO	300658	43.40
2/12/2025	V03346--MIRELLA RUBIO	300807	284.20
2/12/2025	V00787--PG&E	300829	3,933.70
2/12/2025	V00787--PG&E	300828	2,787.47
2/12/2025	V03348--BAYLEE McDONALD	300638	18.20
2/12/2025	V00799--PRICE DISPOSAL	300830	481.09
2/12/2025	V00209--CITY OF BAKERSFIELD	300655	544.88
2/12/2025	V00597--LAMONT SANITATION INC	300726	1,778.45
2/12/2025	V03361--ELIZABETH ARZEO SAABEDRA	300673	34.30
2/12/2025	V00397--FRED PLANE	300686	600.03
2/12/2025	V00599--LANGUAGE LINE SERVICES INC	300727	13.80
2/12/2025	V00624--LOWES COMPANIES INC	300763	6.75
2/12/2025	V03453--ADILENE NAVA	300623	140.00
2/12/2025	V00801--PRODUCERS DAIRY FOODS INC	300831	3,360.45
2/12/2025	V03343--CONTINENTAL LABOR RESOURCES, INC.	300662	1,106.99
2/12/2025	V00787--PG&E	300827	166.07
2/12/2025	V00624--LOWES COMPANIES INC	300762	122.38
2/12/2025	V03045--ACCES	300621	2,250.00
2/12/2025	V04027--LPI ACQUISITION, INC.	300768	2,130.00
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300703	683.46
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300702	899.82
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300701	804.08
2/12/2025	V00562--KEITH C PFEFFER	300723	725.28

2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300700	487.90
2/12/2025	V01022--VALLEY PROPANE SERVICE	300868	349.86
2/12/2025	V02777--MARIA ALICIA HUIZAR	300773	301.00
2/12/2025	V03624--EVA RODRIGUEZ	300678	200.00
2/12/2025	V03628--FRANCIS VEGA	300685	188.30
2/12/2025	V03854--NINFA CAZARES	300815	142.80
2/12/2025	V03862--OSCAR W MARTINEZ	300818	135.80
2/12/2025	V00197--CHELSEY M NIELSEN	300651	119.00
2/12/2025	V03610--ENEDINA MARTINEZ	300676	116.20
2/12/2025	V02700--JACINTA ZEPEDA	300715	110.60
2/12/2025	V03573--CYNTHIA MONTERROSO	300665	102.20
2/12/2025	V03712--KATHY VALDIVIA	300721	102.20
2/12/2025	V03656--HEIDY ESPINOZA	300694	100.80
2/12/2025	V04093--AT&T	300635	90.44
2/12/2025	V04025--NANCY PEREZ	300811	90.30
2/12/2025	V03950--TINA NUNEZ	300861	88.20
2/12/2025	V03464--ALEXIA KING	300625	88.20
2/12/2025	V03740--Liliana Altamirano	300770	88.20
2/12/2025	V04124--CHRISTOPHER FOUNTAIN	300652	86.80
2/12/2025	V04021--NATASHA CHUDY	300813	75.60
2/12/2025	V03568--CRISEL AVELAR	300664	63.00
2/12/2025	V03785--MARIA MORENO GOMEZ	300777	61.60
2/12/2025	V00720--NAOMI CARRILLO	300812	60.20
2/12/2025	V02742--KIMBERLY D FREIBERG	300724	60.20
2/12/2025	V03497--ANGEL PEREZ AREVALO	300630	55.30
2/12/2025	V04024--MARIA CERVANTES	300774	50.40
2/12/2025	V04112--MARISOL HERNANDEZ	300778	49.70
2/12/2025	V02178--ANGELICA HERALDEZ	300632	49.00
2/12/2025	X0319--JUAN RAMIREZ	300718	49.00
2/12/2025	V03928--SHERI PHILLIPS	300848	49.00
2/12/2025	V03538--CARELI LEYVA	300645	49.00
2/12/2025	V02946--ICELA GUTIERREZ CUEVAS	300713	49.00
2/12/2025	V04130--ANA HERNANDEZ ZARATE	300628	48.30
2/12/2025	V04113--MELISSA PEREZ VERDUSCO	300785	46.90
2/12/2025	X0295--ILEANA STOKES	300714	46.20
2/12/2025	V03605--ELIZABETH TOMBOC	300674	46.20
2/12/2025	V03760--LUCIA ALVARADO	300769	42.00
2/12/2025	V04131--CHASITY DIAZ	300650	39.20
2/12/2025	V04022--MONETTE BARAJAS	300809	36.40
2/12/2025	V03738--LESLIE LOPEZ	300729	35.00
2/12/2025	V03859--OLIVIA OTANEZ	300817	35.00
2/12/2025	V03802--MARLEN PELAYO	300779	35.00
2/12/2025	V03513--ASELIDA DEL TORO	300633	35.00
2/12/2025	V03486--ANA CARRENO	300627	35.00
2/12/2025	V03644--GLORIA VERGARA	300689	33.60
2/12/2025	V04107--ADRIANA BARRERA	300624	30.80
2/12/2025	V03498--ANGEL TEJEDA	300631	30.80
2/12/2025	V04018--LAURA MUNOZ	300728	28.00
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300699	24.90
2/12/2025	V04132--MARTHA HUERTA	300780	21.00
2/12/2025	V04106--NILZA HERNANDEZ	300814	21.00
2/12/2025	V04101--CAROLINA RUIZ	300648	21.00
2/12/2025	V04105--LETICIA MORENO	300730	21.00
2/12/2025	V03808--MARTHA LARA	300781	21.00
2/12/2025	V03988--YOSHIRA PEREZ	300876	21.00
2/12/2025	V03626--EVELYN BALLESTEROS	300679	18.20
2/12/2025	V04110--MARIA HERNANDEZ DE QUINTERO	300775	16.10
2/12/2025	V04109--ADALYN FUENTES	300622	16.10
2/12/2025	V04108--GLORIA VENEGAS	300688	16.10
2/12/2025	V03920--SARA VAZQUEZ	300846	16.10
2/12/2025	V03520--AURORA GALLEGOS ORDONEZ	300636	16.10
2/12/2025	V03649--GUADALUPE ARELLANO	300692	16.10
2/12/2025	V04129--MARTHA PEREZ DE SERRANO	300783	12.60
2/12/2025	V03528--BLANCA QUINTERO	300639	11.90
2/12/2025	V03352--ELIZABETH MARTINEZ MEDINA	300680	11.20
2/12/2025	V04122--YESENIA RUBIRA	300875	9.80
2/12/2025	V04123--AYLEEN CERNAS	300637	7.00
2/12/2025	V04120--RACHEL CHARLESTON	300836	4.20

2/12/2025	V04121--VERONICA FUENTES	300870	4.20
2/12/2025	V04116--JAMIE VESTAL	300716	4.20
2/12/2025	V04118--SAMIA BASALI	300844	4.20
2/12/2025	V03543--CARMEN STARKS	300646	3.50
2/12/2025	V02870--SANDRA E FUENTES	300845	3.50
2/12/2025	V04126--DEANNA RENICK	300667	3.50
2/12/2025	V04128--VERONICA SANTOYO	300871	3.50
2/12/2025	V04127--ERICA PEREZ	300677	3.50
2/12/2025	V04125--FLORIDILIANA REYES MENDEZ	300683	3.50
2/12/2025	V00169--CALIFORNIA WATER SERVICE	300643	195.19
2/12/2025	V00624--LOWES COMPANIES INC	300761	83.72
2/12/2025	V00169--CALIFORNIA WATER SERVICE	300642	1,225.46
2/12/2025	V00169--CALIFORNIA WATER SERVICE	300641	479.36
2/12/2025	V00273--DANIELLS PHILLIPS VAUGHAN & BOCK	300666	1,425.00
2/12/2025	V00787--PG&E	300826	170.55
2/12/2025	V00787--PG&E	300825	1,012.87
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300698	302.02
2/12/2025	V00787--PG&E	300824	751.81
2/12/2025	V00787--PG&E	300823	2,515.19
2/12/2025	V00787--PG&E	300822	1,849.89
2/12/2025	V03172--OFFICE1 LEASING	300816	169.83
2/12/2025	V00914--SOUTHERN CALIFORNIA EDISON	300853	116.25
2/12/2025	V00914--SOUTHERN CALIFORNIA EDISON	300852	879.65
2/12/2025	V00624--LOWES COMPANIES INC	300760	35.88
2/12/2025	V00624--LOWES COMPANIES INC	300759	105.16
2/12/2025	V00624--LOWES COMPANIES INC	300758	52.10
2/12/2025	V00624--LOWES COMPANIES INC	300757	332.96
2/12/2025	V00787--PG&E	300821	1,944.82
2/12/2025	V00374--FERGUSON ENTERPRISES INC #1350	300682	631.15
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300697	8.63
2/12/2025	V00787--PG&E	300820	3,631.71
2/12/2025	V00157--CALIFORNIA DEPARTMENT OF SOCIAL SERVICES	300640	1,089.00
2/12/2025	V02966--MOJAVE UNIFIED SCHOOL DISTRICT	300808	2,182.50
2/12/2025	V00426--GREAT WESTERN INSTALLATIONS, INC.	300691	7,136.70
2/12/2025	V00624--LOWES COMPANIES INC	300756	7.18
2/12/2025	V00624--LOWES COMPANIES INC	300755	7.16
2/12/2025	V00220--CITY OF WASCO	300657	524.40
2/12/2025	V00624--LOWES COMPANIES INC	300754	387.00
2/12/2025	V01022--VALLEY PROPANE SERVICE	300867	224.82
2/12/2025	V00215--CITY OF SHAFTER	300656	521.48
2/12/2025	V00624--LOWES COMPANIES INC	300753	6.67
2/12/2025	V00912--SOUTH TULARE RICHGROVE REFUSE INC	300851	443.84
2/12/2025	V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	300873	927.46
2/12/2025	V01026--VARNER & SON INC	300869	994.59
2/12/2025	V00948--SUPERIOR SANITATION SERVICE INC	300856	767.92
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300696	19.73
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300806	2,000.00
2/12/2025	V00624--LOWES COMPANIES INC	300752	37.95
2/12/2025	V00624--LOWES COMPANIES INC	300751	154.15
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300805	450.00
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300804	350.00
2/12/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300695	216.18
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300803	1,000.00
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300802	700.00
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300801	650.00
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300800	600.00
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300799	600.00
2/12/2025	V00907--SOCALGAS	300850	1,160.15
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300798	550.00
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300797	450.00
2/12/2025	V00624--LOWES COMPANIES INC	300750	8.21
2/12/2025	V00624--LOWES COMPANIES INC	300749	35.97
2/12/2025	V00624--LOWES COMPANIES INC	300748	35.95
2/12/2025	V00624--LOWES COMPANIES INC	300747	31.85
2/12/2025	V00624--LOWES COMPANIES INC	300746	11.29
2/12/2025	V00624--LOWES COMPANIES INC	300745	54.25
2/12/2025	V00624--LOWES COMPANIES INC	300744	3.58
2/12/2025	V00624--LOWES COMPANIES INC	300743	166.49

2/12/2025	V00624--LOWES COMPANIES INC	300742	574.92
2/12/2025	V03430--SPECTRUM/CHARTER	300854	355.17
2/12/2025	V01022--VALLEY PROPANE SERVICE	300866	269.54
2/12/2025	V00092--AT&T	300634	1,959.71
2/12/2025	V04071--ROSARIO MIRANDA	300840	185.00
2/12/2025	V00624--LOWES COMPANIES INC	300741	52.48
2/12/2025	V00624--LOWES COMPANIES INC	300740	42.94
2/12/2025	V00624--LOWES COMPANIES INC	300739	34.90
2/12/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	300671	9.00
2/12/2025	V00231--COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION	300661	34.00
2/12/2025	V00624--LOWES COMPANIES INC	300738	27.97
2/12/2025	V00624--LOWES COMPANIES INC	300737	184.08
2/12/2025	V00624--LOWES COMPANIES INC	300736	12.84
2/12/2025	V00624--LOWES COMPANIES INC	300735	605.77
2/12/2025	V00624--LOWES COMPANIES INC	300734	35.95
2/12/2025	V00624--LOWES COMPANIES INC	300733	24,985.80
2/12/2025	V04074--MONICA ZARAGOZA	300810	123.65
2/12/2025	V00340--EMBROIDERY WORKS	300675	791.31
2/12/2025	V00254--COUNTY OF SAN JOAQUIN	300663	151.35
2/12/2025	V04068--MARCIA GUARDADO	300772	65.00
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300796	422.82
2/12/2025	V03358--REBECCA ROCHA	300837	71.40
2/12/2025	V02985--WELLS FARGO VENDOR FINANCIAL SERVICES, LLC	300874	589.61
2/12/2025	V03355--CHANTAL QUIJNO	300649	50.40
2/12/2025	V00806--PROTECTION 1/ADT	300834	125.56
2/12/2025	V00814--QUALITY SECURITY SYSTEMS	300835	135.00
2/12/2025	V01022--VALLEY PROPANE SERVICE	300865	322.37
2/12/2025	V04079--DOMINIQUE BASSI	300672	36.92
2/12/2025	V00848--RUBY REYES CRUZ	300842	50.38
2/12/2025	V03713--KAYLONIE HOWARD	300722	33.89
2/12/2025	V00846--ROUTE 66 BROADBAND LLC	300841	218.13
2/12/2025	V03745--LISA MORENO	300731	69.68
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300795	350.00
2/12/2025	V02955--LOANA LUGO	300732	359.64
2/12/2025	V00683--MCWILLIAMS & WALDEN INC	300784	5,285.74
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300794	1,000.00
2/12/2025	V00960--TEHACHAPI UNIFIED SCHOOL DISTRICT	300859	1,581.00
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300793	650.00
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300792	600.00
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300791	600.00
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300790	550.00
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300789	450.00
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300788	450.00
2/12/2025	V00389--FLYERS ENERGY LLC	300684	10,165.68
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300787	2,000.00
2/12/2025	V03474--ALICIA GAMINO	300626	47.60
2/12/2025	V03951--TOMMIE SUE CORDOVA	300863	37.80
2/12/2025	V03882--REGINA HINES	300838	32.20
2/12/2025	V00592--LAKESHORE EQUIPMENT COMPANY	300725	523.14
2/12/2025	V03810--MARTHA ORDUNA	300782	90.30
2/12/2025	V00206--CHRISTOPHER PERCIVAL	300653	748.51
2/12/2025	V00642--MANUEL G BARRIOS	300771	75.00
2/12/2025	V04047--DENISE LOZA	300669	70.00
2/12/2025	V03546--CAROLINA MORALES	300647	86.10
2/12/2025	V00885--SEQUOIA SANDWICH COMPANY	300847	338.08
2/12/2025	V00957--TEACHING STRATEGIES INC	300858	111,652.50
2/12/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	300786	290.28
2/12/2025	V00953--TAFT CITY SCHOOL DISTRICT	300857	6,099.00
2/12/2025	V00988--THERMO KING OF CENTRAL CALIFORNIA	300860	9,924.10
2/12/2025	X0386--SAGASER WATKINS & WIELAND PC	300843	125.00
2/12/2025	V03236--UNITED WAY OF CENTRAL EASTERN CALIFORNIA	300864	10,207.35
2/12/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	300670	9.00
2/12/2025	V00902--SIERRA SANDS UNIFIED SCHOOL DIST	300849	4,104.00
2/12/2025	V03894--ROSA CALLEJAS	300839	153.43
2/12/2025	V04097--VICTORIA FLORES	300872	383.46
2/12/2025	V04094--ANA MARTINEZ	300629	84.42
2/12/2025	V03280--JEREMY MARRS	300717	315.00
2/12/2025	V00657--MARIA MARTINEZ	300776	83.08

2/12/2025	V04095--KATERINA GONZALEZ-ROSARIO	300720	128.64
2/12/2025	V04096--JUANA CAMACHO	300719	371.84
2/12/2025	V04057--GARY BESS ASSOCIATES, INC.	300687	225.00
2/12/2025	V00207--CINTAS CORPORATION #668	300654	4,254.14
2/12/2025	V03989--YVONNE SALDANA	300877	352.56
2/12/2025	V03424--JAUBRAE DIXON	1.22234E+14	185.00
2/12/2025	V00785--PERFECT GIFT LLC	1.22234E+14	1,500.00
2/12/2025	V03741--LILIANA GONZALEZ GABRIEL	1.22234E+14	74.25
2/12/2025	V03879--RASHI STROTHER	1.22234E+14	74.25
2/12/2025	V00224--CLASSIC CHARTER INC	1.22234E+14	2,409.00
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	6,008.08
2/12/2025	V03641--GLORIA BARBERO	1.22234E+14	33.60
2/12/2025	V03688--JESSICA RIVERA	1.22234E+14	49.00
2/12/2025	V03332--Mariana Rios	1.22234E+14	55.30
2/12/2025	V03641--GLORIA BARBERO	1.22234E+14	74.25
2/12/2025	V03347--YVETTE FALCON-HUIZAR	1.22234E+14	23.80
2/12/2025	V03349--ALICIA TAMAYAC HERRERA	1.22234E+14	22.40
2/12/2025	V03606--ELIZABETH WILLIAMS	1.22234E+14	100.80
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	105.02
2/12/2025	V03534--Brigitte Melvin	1.22234E+14	20.30
2/12/2025	V04060--HELEN VILLARINO-WRIGHT	1.22234E+14	101.50
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	51.67
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	661.09
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	1,426.37
2/12/2025	V00179--CAZADOR CONSULTING GROUP, INC	1.22234E+14	1,217.79
2/12/2025	V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	1.22234E+14	105.00
2/12/2025	V00321--ECOLAB FOOD SAFETY SPECIALTIES	1.22234E+14	247.45
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	192.73
2/12/2025	V03096--PUBLIC AGENCY COALITION ENTERPRISE	1.22234E+14	995,240.67
2/12/2025	V00285--DELL FINANCIAL SERVICES LLC	1.22234E+14	247.55
2/12/2025	V00201--CHILD AND FAMILY PSYCHOLOGY CLINIC, INC	1.22234E+14	9,758.00
2/12/2025	V03954--TRACY WEBSTER	1.22234E+14	91.51
2/12/2025	V03357--LORENA PALOMO	1.22234E+14	50.40
2/12/2025	V03762--LUIISA ROSA SILVA	1.22234E+14	200.00
2/12/2025	V00753--ORKIN PEST CONTROL	1.22234E+14	8,491.99
2/12/2025	V01044--W W GRAINGER INC	1.22234E+14	72.32
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	1,173.25
2/12/2025	V03422--LOIS HANNIBLE	1.22234E+14	420.31
2/12/2025	V03898--ROSA RABAGO	1.22234E+14	72.80
2/12/2025	V03866--PATRICIA MEXICANO	1.22234E+14	84.00
2/12/2025	V04023--SILVIA HULSEY	1.22234E+14	11.90
2/12/2025	V03927--SHARON BRIGGS	1.22234E+14	31.50
2/12/2025	V03490--ANABEL JIMENEZ	1.22234E+14	59.50
2/12/2025	V03636--GIOVANNI ARAGON	1.22234E+14	98.00
2/12/2025	V03784--MARIA MORALES	1.22234E+14	12.60
2/12/2025	V03441--JANEY FELSOCCI	1.22234E+14	81.20
2/12/2025	V03440--LUZVIMINDA ADAMS	1.22234E+14	54.60
2/12/2025	V03742--LILLIAN URREA	1.22234E+14	35.00
2/12/2025	V03603--ELIZABETH CISNEROS	1.22234E+14	21.70
2/12/2025	V03788--MARIA RAMOS	1.22234E+14	126.00
2/12/2025	V03540--CARLEEN BENCOMA	1.22234E+14	142.80
2/12/2025	V03439--MARY ANN MOONEY	1.22234E+14	138.60
2/12/2025	V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	1.22234E+14	90.00
2/12/2025	V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	1.22234E+14	75.00
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	144.96
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	130.58
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	97.75
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	86.65
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	60.64
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	27.96
2/12/2025	P02452--Natalie Sevilla	1.22234E+14	5.60
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	2,214.96
2/12/2025	V00631--M AND S SECURITY SERVICES INC	1.22234E+14	560.73
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	394.55
2/12/2025	V00179--CAZADOR CONSULTING GROUP, INC	1.22234E+14	1,026.86
2/12/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	801.27
2/12/2025	V01044--W W GRAINGER INC	1.22234E+14	94.69
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	851.36

2/12/2025	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	240.00
2/12/2025	V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	1.22234E+14	90.00
2/12/2025	V03175--RACE TELECOMMUNICATIONS INC	1.22234E+14	238.69
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	254.77
2/12/2025	V01044--W W GRAINGER INC	1.22234E+14	237.81
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	760.21
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	715.92
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	462.41
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	411.33
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	403.42
2/12/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	2,197.14
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	20.50
2/12/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	121.47
2/12/2025	V03065--PIUSER STONE AND TILE, INC.	1.22234E+14	3,997.50
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	2,062.84
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	1,216.12
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	635.63
2/12/2025	V00595--LAMONT GENERAL STORE	1.22234E+14	10.49
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	77.72
2/12/2025	V00961--TEL TEC SECURITY SYSTEMS INC	1.22234E+14	675.00
2/12/2025	V03186--BLUETRITON BRANDS INC	1.22234E+14	74.11
2/12/2025	V03438--LIZETTE BRAVO	1.22234E+14	324.60
2/12/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	9.00
2/12/2025	V00123--BLACKHAWK NETWORK, INC	1.22234E+14	1,520.00
2/12/2025	V03065--PIUSER STONE AND TILE, INC.	1.22234E+14	23,720.00
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	488.13
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	843.01
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	731.29
2/12/2025	V00868--SANDATA TECHNOLOGIES LLC	1.22234E+14	91.06
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	455.74
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	437.44
2/12/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	57.60
2/12/2025	V03047--LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	1.22234E+14	105.00
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	3,540.36
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	1,641.88
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	676.26
2/12/2025	V00874--SAVE MART SUPERMARKETS	1.22234E+14	203.03
2/12/2025	V01064--WIPFLI LLP	1.22234E+14	38,486.00
2/12/2025	V03428--CHRISTOPHER SANCHEZ	1.22234E+14	14.74
2/12/2025	V01062--WESTED	1.22234E+14	4,725.00
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	21.26
2/12/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	228.00
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	23.00
2/12/2025	V03681--JERRY MEADE	1.22234E+14	77.72
2/12/2025	V00905--SMART & FINAL	1.22234E+14	9.04
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	20.15
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	760.23
2/12/2025	V03718--KELLY LOWERY	1.22234E+14	129.00
2/12/2025	V00704--MISSION LINEN SUPPLY	1.22234E+14	1,710.27
2/12/2025	V00182--CDW GOVERNMENT LLC	1.22234E+14	786.08
2/12/2025	V01064--WIPFLI LLP	1.22234E+14	25,414.42
2/12/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	1,237.98
2/12/2025	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	1.22234E+14	3,466.70
2/12/2025	V03359--RACHEL LECKKIRK	1.22234E+14	68.60
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	25.97
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	25.97
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	25.97
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	74.29
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	75.29
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	331.37
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	345.35
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	376.57
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	442.24
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	460.41
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	541.24
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	620.60
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	642.57
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	742.28

2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	2,698.09
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	516.74
2/12/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	96.00
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	376.57
2/12/2025	V01044--W W GRAINGER INC	1.22234E+14	2,603.17
2/12/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	56.00
2/12/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	1,327.34
2/12/2025	V03186--BLUETRITON BRANDS INC	1.22234E+14	3.67
2/12/2025	V00358--EXACT STAFF, INC	1.22234E+14	1,328.60
2/12/2025	V00358--EXACT STAFF, INC	1.22234E+14	1,310.40
2/12/2025	V00306--DISCOUNT SCHOOL SUPPLY	1.22234E+14	594.68
2/12/2025	V00285--DELL FINANCIAL SERVICES LLC	1.22234E+14	247.55
2/12/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	1.22234E+14	1,520.00
2/12/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	1.22234E+14	1,387.00
2/12/2025	V00976--THE HARTFORD PRIORITY ACCOUNTS	1.22234E+14	7,410.48
2/12/2025	V00961--TEL TEC SECURITY SYSTEMS INC	1.22234E+14	5,116.66
2/12/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	3,018.75
2/12/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	228.00
2/12/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	132.00
2/12/2025	V02411--MARISELA GONZALEZ	1.22234E+14	152.76
2/12/2025	V02868--SAFIYA PRICE	1.22234E+14	73.50
2/12/2025	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	1,990.00
2/12/2025	V03331--TINA MOUA	1.22234E+14	45.50
2/12/2025	V03861--ORVILLE ABELLO	1.22234E+14	310.88
2/12/2025	V03852--NICOLE NINO	1.22234E+14	82.60
2/12/2025	V03849--NELLY MENDOZA	1.22234E+14	134.45
2/12/2025	V03925--SAVANNAH FLORES	1.22234E+14	376.60
2/12/2025	V03508--ANTHONY CONRAD CHAVEZ	1.22234E+14	261.92
2/12/2025	V03670--Jason Rojas	1.22234E+14	173.53
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	133.03
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	120.18
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	118.02
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	61.48
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	56.06
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	31.79
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	23.44
2/12/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	18.27
2/12/2025	V01033--VERNON SORENSON MD INC	1.22234E+14	25.00
2/12/2025	V03064--CUSTOM L & A CONSTRUCTION INC	1.22234E+14	26,950.00
2/12/2025	V00284--DELK PEST CONTROL	1.22234E+14	2,110.00
2/12/2025	V01064--WIPFLI LLP	1.22234E+14	10,000.00
2/12/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	63.86
2/12/2025	V00961--TEL TEC SECURITY SYSTEMS INC	1.22234E+14	187.50
2/12/2025	V03186--BLUETRITON BRANDS INC	1.22234E+14	54.11
2/12/2025	V00961--TEL TEC SECURITY SYSTEMS INC	1.22234E+14	412.50
2/12/2025	V00721--NARAMA INC. - TREK IMAGING	1.22234E+14	3,376.00
2/12/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	1,537.17
2/12/2025	V03186--BLUETRITON BRANDS INC	1.22234E+14	4,647.29
2/12/2025	V02778--MARIA C VARELA	1.22234E+14	158.79
2/12/2025	V03584--DENISE COOPER	1.22234E+14	142.42
2/13/2025	V00624--LOWES COMPANIES INC	Voided - 300733	-24,985.80
2/14/2025	V03727--KRYSTLE WOODS	300879	1,877.62
2/19/2025	V04140--ANGELICA DANIELS	300896	136.25
2/19/2025	V04166--RENE ALBERT AMBRIZ	301068	206.24
2/19/2025	V04164--GOLDEN EMPIRE AFFORDABLE HOUSING INC	300968	600.00
2/19/2025	V03114--FS FORTIETH STREET LP	300964	3,390.00
2/19/2025	V03326--CLEMMER AND COMPANY REAL ESTATE SERVICES	300931	2,550.00
2/19/2025	V03548--CATHERINE ANSPACH	300916	100.25
2/19/2025	V00370--FEDEX	300961	109.24
2/19/2025	V00370--FEDEX	300960	27.88
2/19/2025	V03343--CONTINENTAL LABOR RESOURCES, INC.	300936	545.63
2/19/2025	V00806--PROTECTION 1/ADT	301067	125.56
2/19/2025	V00321--ECOLAB FOOD SAFETY SPECIALTIES	300948	320.81
2/19/2025	V04155--ADRIANA VENTURA	300882	138.00
2/19/2025	V00787--PG&E	301066	480.93
2/19/2025	V00787--PG&E	301065	883.93
2/19/2025	V00787--PG&E	301064	339.26
2/19/2025	V01022--VALLEY PROPANE SERVICE	301111	273.65

2/19/2025	V00906--SNIDERS	301086	12.99
2/19/2025	V03364--IRIS GONZALEZ	300979	123.20
2/19/2025	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	300925	733.45
2/19/2025	V00683--MCWILLIAMS & WALDEN INC	301037	343.20
2/19/2025	V03948--TERESA MARTINEZ	301106	90.00
2/19/2025	V03794--MARBEL LUBEN	301032	230.00
2/19/2025	V00787--PG&E	301063	1,813.41
2/19/2025	V04149--NANCY MEDA	301047	90.00
2/19/2025	V03459--AIDE AVELAR	300883	90.00
2/19/2025	V03377--ALEJANDRA BAHENA	300884	155.40
2/19/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	300999	8,889.00
2/19/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	300998	1,225.70
2/19/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	300997	893.01
2/19/2025	V00374--FERGUSON ENTERPRISES INC #1350	300962	261.90
2/19/2025	V00919--SPECTRUM	301091	210.18
2/19/2025	V00195--CHARTER COMMUNICATIONS HOLDINGS, LLC	300924	236.21
2/19/2025	V00214--CITY OF RIDGECREST	300928	30.00
2/19/2025	V00905--SMART & FINAL	301085	88.95
2/19/2025	V00787--PG&E	301062	255.12
2/19/2025	V00282--DELANO UNION SCHOOL DISTRICT	300943	4,320.00
2/19/2025	V03172--OFFICE1 LEASING	301055	448.01
2/19/2025	V04115--ESTEFANY AVITIA	300955	51.80
2/19/2025	V04119--ALONDRA DIMAS	300888	47.60
2/19/2025	V00092--AT&T	300904	550.65
2/19/2025	V03350--BARBARA CISNEROS	300906	25.20
2/19/2025	V04133--MARIA VILLANUEVA	301031	21.00
2/19/2025	V04142--VANESSA ALVAREZ	301112	21.00
2/19/2025	V04111--JAYLEEN VEGA	300986	16.10
2/19/2025	V04117--MARIELA NAVARETTE VAZQUEZ	301033	11.90
2/19/2025	V04104--LUZ YOUNG	301011	5.60
2/19/2025	V04095--KATERINA GONZALEZ-ROSARIO	300994	227.50
2/19/2025	V03400--SANDRA MEJIA MARTINEZ	301081	217.70
2/19/2025	V03672--JAZMIN DE LA CRUZ DUARTE	300987	196.00
2/19/2025	V03389--LIGIA JOHNSON	301003	188.30
2/19/2025	V03867--PATRICIA ROBLES WESLEY	301059	151.20
2/19/2025	V00657--MARIA MARTINEZ	301024	133.70
2/19/2025	V04146--MARIA G PIZANO	301022	128.00
2/19/2025	V03396--MICHELLE OLIVEROS	301042	126.00
2/19/2025	V03822--MELISSA DELA GARZA	301038	126.00
2/19/2025	V03387--JAZMYN REDICK	300988	112.70
2/19/2025	V03622--ESTHER A REYES-GARZA	300957	109.90
2/19/2025	V03403--VALERIA VALDEZ LOPEZ	301110	109.90
2/19/2025	V03391--MARISELA GONZALEZ	301036	122.25
2/19/2025	V04147--BRITTANY CLARK	300912	90.00
2/19/2025	V03356--CYNTHIA RODRIGUEZ	300940	83.30
2/19/2025	V02958--MARIA D FLORES TORRES	301019	306.60
2/19/2025	V03370--ROSLYN CRUZ	301076	259.00
2/19/2025	V03368--KENDRA COBB	300995	67.20
2/19/2025	V03379--CITLALY MARQUEZ	300927	58.10
2/19/2025	V01040--VILLATORO POWER WASHING	301115	325.00
2/19/2025	V00091--AT&T	300903	26.58
2/19/2025	V00091--AT&T	300902	15.64
2/19/2025	V00919--SPECTRUM	301090	219.20
2/19/2025	V03430--SPECTRUM/CHARTER	301097	204.00
2/19/2025	V03430--SPECTRUM/CHARTER	301096	204.00
2/19/2025	V03430--SPECTRUM/CHARTER	301095	204.00
2/19/2025	V03430--SPECTRUM/CHARTER	301094	204.00
2/19/2025	V03430--SPECTRUM/CHARTER	301093	199.98
2/19/2025	V00919--SPECTRUM	301089	169.20
2/19/2025	V03172--OFFICE1 LEASING	301054	764.60
2/19/2025	V03430--SPECTRUM/CHARTER	301092	246.00
2/19/2025	P01544--MARIA B CRUZ DE PULIDO	301017	12,897.60
2/19/2025	P02224--ROCIO JOSEFINA HERNANDEZ	301073	11,859.26
2/19/2025	P02368--CARMEN SANTOS PACHECO	300915	11,570.41
2/19/2025	P00053--GLORIA GARCIA DE MADERA	300966	10,419.22
2/19/2025	P00444--LUZ E VENEGAS	301009	9,771.91
2/19/2025	P00485--MARIA P COSIO	301026	9,007.06
2/19/2025	P01805--CONSUELO RAMIREZ DE MAGDALENO	300935	8,957.03

2/19/2025	P00582--JUANA H PIMENTEL	300991	8,771.33
2/19/2025	P02798--MARGARITA VALENCIA AVILA	301016	7,296.02
2/19/2025	P02053--ANA BERTHA BALLESTEROS JAIME	300892	7,121.57
2/19/2025	P01754--VERONICA L ESCOBAR	301114	6,493.28
2/19/2025	P02847--ELSA LARREYNAGA BATRES	300949	6,059.74
2/19/2025	P02408--ALL ABOARD PRESCHOOL	300887	5,673.51
2/19/2025	V03288--OASIS AIR AND SOLAR	301052	35,400.00
2/19/2025	P02252--ANDREA R RIVERA	300895	4,926.95
2/19/2025	P02226--LILIA ESQUIVEL MONROY	301004	4,829.06
2/19/2025	P00161--ALICIA GARCIA DE LEYVA	300886	4,795.69
2/19/2025	P01775--CECILIA GAYTAN DE ZARATE	300917	4,400.46
2/19/2025	P01593--MANUELA P MEDINA	301014	4,292.83
2/19/2025	P00661--SOCORRO A MENDOZA	301087	3,883.36
2/19/2025	P02774--JOSEFA HERNANDEZ DE RODRIGUEZ	300990	3,808.02
2/19/2025	P02032--MARIA F AGUILAR DE SANDOVAL	301021	3,638.49
2/19/2025	P02560--VERONICA HERNANDEZ	301113	3,574.29
2/19/2025	P01663--MARCELA CHAVEZ OSEGUERA	301015	3,175.42
2/19/2025	P02722--BRENDA SUJEY MARTINEZ	300911	3,147.57
2/19/2025	P02788--SILVIA MAGALLON DE REYES	301084	2,997.06
2/19/2025	P01229--MARIA PICOS DE GARCIA	301027	2,916.83
2/19/2025	P02826--SILVIA LEMUS DE OROSCO	301083	2,806.18
2/19/2025	P00823--MARIA EUGENIA GARCIA DE VEGA	301020	2,805.11
2/19/2025	P00383--PATRICIA H MARTINEZ	301058	2,768.41
2/19/2025	P02756--RUFINITA PRISCILLA MARIE SAUCEDA	301077	2,692.44
2/19/2025	P02831--CINDY G CORONA	300926	2,649.80
2/19/2025	P02564--DIEGO FERREIRA	300946	2,527.96
2/19/2025	P02849--Lucero Amairani Vilasenor Botello	301007	2,519.52
2/19/2025	P02856--CONSUELO LIRA DE LEMUS	300934	2,320.01
2/19/2025	P02799--ARACELI CASTRO BARRAZA	300897	2,237.40
2/19/2025	P02810--MARIA R LEMUS OROZCO	301028	2,200.73
2/19/2025	P00769--LETICIA MARIA BOTELLO	301001	2,125.00
2/19/2025	V03269--HSI EMERGENCY CARE SOLUTIONS INC	300977	2,083.58
2/19/2025	P01069--HERLINDA NOLASCO DE GONZALEZ	300974	2,067.18
2/19/2025	P02315--CRISTINA SOTO DE MARTINEZ	300938	2,012.33
2/19/2025	P00705--AMPARO MAGANA	300890	1,994.82
2/19/2025	P02855--CLAUDIA OROZCO CORONA	300929	1,974.67
2/19/2025	P02804--CELIA IBARRA	300918	1,974.67
2/19/2025	P01884--BLANCA NELLY VERA	300909	1,962.08
2/19/2025	P02770--GUADALUPE AYON DE MENDOZA	300970	1,921.79
2/19/2025	P02617--SONIA C LOPEZ DE JUAREZ	301088	1,789.72
2/19/2025	P02777--BELEN IZAZAGA MERCADO	300908	1,785.59
2/19/2025	P02820--ROCIA GARDUNO MAGO	301072	1,684.37
2/19/2025	P02709--ANA MARIA ACOSTA DE ARIZAGA	300893	1,674.29
2/19/2025	P00039--GUILLERMINA RAMIREZ	300972	1,409.91
2/19/2025	P02614--ORELLANA RODRIGUEZ TOMASA MARISOL	301056	1,376.64
2/19/2025	P02791--LUZ A ESQUIVEL MORENO	301008	1,297.28
2/19/2025	P02528--MARIA SOFIA MENDOZA DE ORTIZ	301029	1,266.88
2/19/2025	P02809--DOMINGO I BASURTO	300947	1,243.14
2/19/2025	P02859--DEISY GUADALUPE FERNANDEZ ARCEO	300942	1,175.41
2/19/2025	P01697--IRMA JIMENEZ CASTANEDA	300982	1,068.06
2/19/2025	P02796--NEREYDA LIRA LOPEZ	301051	1,022.39
2/19/2025	P02808--MERIELA SANCHEZ	301034	997.18
2/19/2025	P02854--FERNANDO MARQUEZ ROMERO	300963	937.50
2/19/2025	P02678--ADRIANA BAUTISTA DE CRUZ	300881	901.84
2/19/2025	P02510--MARIA LOURDES MORENO ESQUIVEL	301023	822.12
2/19/2025	P02565--ERLINDA MARTHA MADUENO	300954	750.88
2/19/2025	P00251--EVANGELINA CERVANTES DE RAMOS	300958	738.25
2/19/2025	P02867--YOLIVETH EUNICE LOPEZ PEREZ	301117	697.58
2/19/2025	P01644--ESTELA LOPEZ	300956	677.54
2/19/2025	P02865--JENNIFER REYES	300989	648.20
2/19/2025	P02643--MARIA V SOSA	301030	622.38
2/19/2025	P02758--MA DEL CARMEN FLORES VALLECILLO	301012	621.80
2/19/2025	P02861--GUADALUPE LARA GONZALEZ	300971	620.50
2/19/2025	V00923--STAGLER CORPORATION - UNITED REFRIGERATION	301098	570.00
2/19/2025	P02860--EMILY LANDEROS	300950	513.75
2/19/2025	V00622--LOTUS BAKERSFIELD CORP	301005	1,990.00
2/19/2025	V04063--ROCIO GARCIA	301071	474.00
2/19/2025	P02874--DELMA CERVANTES CORTES	300944	427.19

2/19/2025	V03355--CHANTAL QUINO	300919	102.65
2/19/2025	V04148--MYRNA L PEREZ	301044	90.00
2/19/2025	V04151--MICHELLE AVALOS	301041	40.00
2/19/2025	V03341--KARAYA GAGE	300993	25.20
2/19/2025	V04141--BEATRIZ PLASENCIA	300907	23.80
2/19/2025	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	301104	19.93
2/19/2025	V00787--PG&E	301061	1,449.20
2/19/2025	V00192--CHARLIE'S DAY & NITE, INC.	300923	8.18
2/19/2025	V00728--NEEDLES PUBLIC UTILITY AUTHORITY	301050	96.51
2/19/2025	V04036--NANCY COSTA	301046	163.80
2/19/2025	V04035--MONIQUE TREVINO	301043	66.33
2/19/2025	V00787--PG&E	301060	764.07
2/19/2025	V04042--ASHLEY LAUREN McALLISTER	300898	20.55
2/19/2025	V00231--COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION	300932	1,596.00
2/19/2025	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	301103	30.71
2/19/2025	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	301102	51.46
2/19/2025	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	301101	7.07
2/19/2025	V02935--COUNTRY CLUB SERVICE (DBA BOB'S LUBE & OIL, TIRES & MUFFLE	300937	727.13
2/19/2025	V01012--UNITED RENTALS INC	301109	186.10
2/19/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	300996	18,745.97
2/19/2025	V03270--HUNTER FAN COMPANY	300978	25,469.60
2/19/2025	V00721--NARAMA INC. - TREK IMAGING	301048	623.41
2/19/2025	V03529--BRADLEY RYAN FERGON	300910	79.10
2/19/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CO INC	301039	6,375.00
2/19/2025	V01069--WY CONSULTING GROUP	301116	1,687.50
2/19/2025	V03217--KARADANIS SURVIVORS TRUST	300992	575.00
2/19/2025	V03667--JANELLE ANDRES	300985	106.80
2/19/2025	V03614--ERIKA SALAZAR	300953	395.30
2/19/2025	X0386--SAGASER WATKINS & WIELAND PC	301079	350.00
2/19/2025	V04099--DEBBIE ANN FISHER	300941	102.65
2/19/2025	V04150--SAVUTHY YOU	301082	90.00
2/19/2025	V04135--RENEE LARUE	301069	43.40
2/19/2025	V03645--GLORIANA TEIXEIRA	300967	187.60
2/19/2025	V00370--FEDEX	300959	28.06
2/19/2025	V00854--SAFEWAY INC VONS DIVISION	301078	57.16
2/19/2025	V00094--AT&T	300901	1,802.19
2/19/2025	V00289--DELTA GLASS COMPANY, INC.	300945	225.63
2/19/2025	V04013--JA'NELL NICOLE GORE	300984	45.56
2/19/2025	V00192--CHARLIE'S DAY & NITE, INC.	300922	16.35
2/19/2025	V04136--MARIA OJEDA	301025	3.50
2/19/2025	V00192--CHARLIE'S DAY & NITE, INC.	300921	38.00
2/19/2025	V00192--CHARLIE'S DAY & NITE, INC.	300920	449.07
2/19/2025	V00624--LOWES COMPANIES INC	301006	24,985.80
2/19/2025	V00157--CALIFORNIA DEPARTMENT OF SOCIAL SERVICES	300913	484.00
2/19/2025	V03648--GREGORIA BENAVIDES	300969	22.40
2/19/2025	V03612--ERIKA MALDONADO	300951	41.54
2/19/2025	V03951--TOMMIE SUE CORDOVA	301107	91.12
2/19/2025	V04100--ALEJANDRA TREVINO	300885	164.26
2/19/2025	V00094--AT&T	300900	4,159.37
2/19/2025	V00453--HEWLETT-PACKARD FINANCIAL SERVICES CO.	300975	4,252.08
2/19/2025	V00753--ORKIN PEST CONTROL	301057	4,810.66
2/19/2025	V03765--Magaly Witz	301013	12.73
2/19/2025	V03893--ROONECIA MORADO	301074	30.80
2/19/2025	V04045--NATALIE BEATRIZ RODRIGUEZ	301049	110.32
2/19/2025	V03564--CLAUDIA VALENCIA PRECIADO	300930	50.92
2/19/2025	V00022--ADOBE INC	300880	10,635.57
2/19/2025	V04102--IRIS LOPEZ	300981	82.60
2/19/2025	V04098--J. NOBLE BINNS PLUMBING COMPANY, INC.	300983	1,848.12
2/19/2025	V00094--AT&T	300899	1,802.19
2/19/2025	V00611--LEVEL 3 FINANCING INC	301002	3,092.78
2/19/2025	V00592--LAKESHORE EQUIPMENT COMPANY	301000	4,117.42
2/19/2025	V03614--ERIKA SALAZAR	300952	266.70
2/19/2025	V03894--ROSA CALLEJAS	301075	203.70
2/19/2025	V02778--MARIA C VARELA	301018	402.61
2/19/2025	V02411--MARISELA GONZALEZ	301035	177.10
2/19/2025	V03840--NALLELY SANCHEZ	301045	163.10
2/19/2025	V03890--ROBERT BRECHFELDT	301070	161.95
2/19/2025	V04094--ANA MARTINEZ	300894	145.60

2/19/2025	V03654--HANNIA I ACEVEDO	300973	133.00
2/19/2025	V02549--AMY A JIMENEZ	300891	85.40
2/19/2025	V04041--STEPHANIE CORONEL	301105	84.42
2/19/2025	V04043--ALONDRA MURILLO	300889	81.24
2/19/2025	V04102--IRIS LOPEZ	300980	75.04
2/19/2025	V04104--LUZ YOUNG	301010	17.42
2/19/2025	V04103--GABRIELA MORENO	300965	92.46
2/19/2025	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	301100	16.08
2/19/2025	V00236--COMMUNITY PRODUCTS LLC	300933	6,933.58
2/19/2025	V03080--AZUGA, INC.	300905	990.00
2/19/2025	V00260--CROWN EQUIPMENT CORPORATION	300939	2,495.50
2/19/2025	V00867--SANCHEZ QUALITY PERFORMANCE HVAC	301080	120.00
2/19/2025	V01009--ULINE	301108	7,527.46
2/19/2025	V03062--ZONES IT SOLUTIONS INC.	301118	14,230.53
2/19/2025	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	301099	32.28
2/19/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	300976	4,041.47
2/19/2025	V03140--CALIFORNIA SCIENCE CENTER FOUNDATION	300914	237.80
2/19/2025	V00742--OASIS AIR CONDITIONING	301053	10,002.00
2/19/2025	V04046--MICHELLE ADILENE RUIZ	301040	46.30
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	2,300.16
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	2,211.60
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	1,311.30
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	518.51
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	427.26
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	416.49
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	413.20
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	166.60
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	81.08
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	14,215.45
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	13,136.34
2/19/2025	V03392--Unum Insurance Company	1.22234E+14	26,014.33
2/19/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	1.22234E+14	1,251.20
2/19/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	108.96
2/19/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	287.49
2/19/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	178.80
2/19/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	403.07
2/19/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	78.73
2/19/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	59.07
2/19/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	25.61
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	20.56
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	583.20
2/19/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	21.26
2/19/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	1.22234E+14	1,251.20
2/19/2025	V00179--CAZADOR CONSULTING GROUP, INC	1.22234E+14	1,289.40
2/19/2025	V00004--4IMPRINT INC AKA NELSON MARKETING	1.22234E+14	3,924.17
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	1,252.20
2/19/2025	V00350--ESCUVELITA HERNANDEZ LITTLE SCHOOL	1.22234E+14	12,286.37
2/19/2025	V00475--INDEPENDENT FIRE & SAFETY	1.22234E+14	83.11
2/19/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	780.23
2/19/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	918.00
2/19/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	52.21
2/19/2025	V03290--PLANTS FOR YOUR SOLIE	1.22234E+14	200.00
2/19/2025	V03095--AMERITAS LIFE INSURANCE CORP.	1.22234E+14	36,958.18
2/19/2025	V00522--JORGE GALINDO	1.22234E+14	280.00
2/19/2025	V00384--FIVES INC	1.22234E+14	5,455.68
2/19/2025	V00384--FIVES INC	1.22234E+14	5,650.35
2/19/2025	V02728--KAREN VAZQUEZ	1.22234E+14	105.00
2/19/2025	V03415--STACY MERRIFIELD	1.22234E+14	1.40
2/19/2025	V03414--ALMA SANCHEZ	1.22234E+14	2.80
2/19/2025	V03366--RHINA PEREZ	1.22234E+14	103.60
2/19/2025	V03398--OLGA CASTRO	1.22234E+14	226.10
2/19/2025	V03397--MAEGAN ROUSE	1.22234E+14	239.40
2/19/2025	V03385--GABRIELA PADILLA	1.22234E+14	46.90
2/19/2025	V03363--RHETA NEGRETE-NEAL	1.22234E+14	19.60
2/19/2025	V03376--ANGELICA PALMA	1.22234E+14	70.00
2/19/2025	V03375--ANDREA LOPEZ	1.22234E+14	109.90
2/19/2025	V03394--MARIA DIAZ CORNEJO	1.22234E+14	118.30
2/19/2025	V03407--CINDY RUIZ	1.22234E+14	100.80

2/19/2025	V03402--VERLINDA DENWITTY	1.22234E+14	133.70
2/19/2025	V03390--LAURA SERNA	1.22234E+14	183.40
2/19/2025	V03388--KAREN RIOS	1.22234E+14	91.00
2/19/2025	V03374--ADRIANA LOPEZ	1.22234E+14	186.90
2/19/2025	V03369--MARIA LIEVANOS	1.22234E+14	37.80
2/19/2025	V03380--CARITINA PEREZ	1.22234E+14	186.90
2/19/2025	V03382--DENA WALKER	1.22234E+14	168.70
2/19/2025	V03371--LUCERO GONZALEZ	1.22234E+14	30.80
2/19/2025	V03863--PALOMA SANDOVAL	1.22234E+14	151.90
2/19/2025	V03437--LETISHA BROOKS	1.22234E+14	38.50
2/19/2025	V04073--ASHLEY TREVINO	1.22234E+14	5.60
2/19/2025	V00407--GARDEN PATHWAYS INC	1.22234E+14	12,058.38
2/19/2025	V00976--THE HARTFORD PRIORITY ACCOUNTS	1.22234E+14	2,974.17
2/19/2025	V00475--INDEPENDENT FIRE & SAFETY	1.22234E+14	226.58
2/19/2025	P02817--ASHLEY ANN GONZALEZ	1.22234E+14	1,773.34
2/19/2025	P02795--KIMBERLY CRUZ GONZALEZ	1.22234E+14	565.71
2/19/2025	P02841--LAURA LILIANA RAMIREZ ALCALA	1.22234E+14	5,246.69
2/19/2025	P02852--NORMA HERRERA	1.22234E+14	1,760.00
2/19/2025	P02336--PAULA GARCIA	1.22234E+14	8,238.77
2/19/2025	P02334--SILVIA E ZUNIGA	1.22234E+14	13,265.68
2/19/2025	P02333--MITZI G CHAVEZ MAGALLON	1.22234E+14	4,722.70
2/19/2025	P02331--PAULA LARA VALDOVINOS	1.22234E+14	8,431.86
2/19/2025	P02329--JULISSA MARIE ARAGON	1.22234E+14	3,485.02
2/19/2025	P02328--YADIRA CARDONA FAMILY CHILD CARE	1.22234E+14	1,239.72
2/19/2025	P02327--REYNA TORRES DE CASTRO	1.22234E+14	3,857.33
2/19/2025	P02325--ANDREA FRANCISCA SANTOS MENDOZA	1.22234E+14	11,897.06
2/19/2025	P01570--MARIA SOCORRO GOMEZ CABRERA	1.22234E+14	791.92
2/19/2025	P01522--ALIDA MERCADO DE GARNICA	1.22234E+14	968.20
2/19/2025	P01518--ROMELIA MORENO DE ESPINOZA	1.22234E+14	7,205.92
2/19/2025	P01507--MARIANA NAVA	1.22234E+14	5,084.45
2/19/2025	P01493--NORMA LISA GUZMAN	1.22234E+14	4,508.76
2/19/2025	P01482--ROSA ANGELA ORTIZ	1.22234E+14	7,411.08
2/19/2025	P02323--SONIA PANTOJA	1.22234E+14	6,739.05
2/19/2025	P02322--MARGARITA BUSTAMANTE DE FELIX	1.22234E+14	5,493.86
2/19/2025	P02320--LILIANA REYES GONZALEZ	1.22234E+14	983.27
2/19/2025	P02319--MARIA PERLA GARCIA DE ARCIGA	1.22234E+14	4,398.62
2/19/2025	P02314--KENDAHIL ROSE ROWE	1.22234E+14	9,186.85
2/19/2025	P02313--MARIA GUADALUPE BARAJAS DE GARCIA	1.22234E+14	1,355.08
2/19/2025	P02310--MARIA G RAMIREZ DE MARTINEZ	1.22234E+14	9,468.95
2/19/2025	P01465--ESMERALDA ALCANTARA	1.22234E+14	5,408.57
2/19/2025	P01460--MARILU GARZA	1.22234E+14	7,187.83
2/19/2025	P01456--ESTHER MELENDREZ	1.22234E+14	1,602.18
2/19/2025	P01431--CLAUDIA ZARAGOZA DE RODRIGUEZ	1.22234E+14	14,401.99
2/19/2025	P01366--MARIA R GARCIA DE ARAMBULA	1.22234E+14	5,354.17
2/19/2025	P01318--MARIA CONCEPCION CEJA	1.22234E+14	5,519.70
2/19/2025	P01304--MARIA GUADALUPE JAYME	1.22234E+14	4,980.59
2/19/2025	P01298--LETICIA MORALES	1.22234E+14	9,733.46
2/19/2025	P02303--MARTHA A ANGUIANO REYES	1.22234E+14	2,012.33
2/19/2025	P02302--MARIBEL SANTOS GALINDO	1.22234E+14	4,325.82
2/19/2025	P02296--DOLORES SANCHEZ LOPEZ	1.22234E+14	1,804.18
2/19/2025	P02287--SILVIA BAHENA OCAMPO	1.22234E+14	1,052.45
2/19/2025	P01288--DOLORES PALACIOS DE GUZMAN	1.22234E+14	14,228.17
2/19/2025	P01285--ADELA GARCIA DE SOSA	1.22234E+14	10,795.23
2/19/2025	P01280--SILVIA MEJIA	1.22234E+14	11,891.94
2/19/2025	P01266--MARIA CARRILLO DE GUTIERREZ	1.22234E+14	3,746.58
2/19/2025	P01187--MARIA LOURDES NIEVAS DE SALAZAR	1.22234E+14	5,259.18
2/19/2025	P01177--SARA ESTELA POSADA	1.22234E+14	10,545.07
2/19/2025	P01171--ARACELI EMMA GUERRERO DE MENDEZ	1.22234E+14	4,460.52
2/19/2025	P01128--VIRGINIA RANGEL	1.22234E+14	6,639.41
2/19/2025	P01108--IMELDA MARIN DE JUAREZ	1.22234E+14	9,164.32
2/19/2025	P01106--HILDA BARAJAS JUAREZ	1.22234E+14	2,057.42
2/19/2025	V00182--CDW GOVERNMENT LLC	1.22234E+14	423.65
2/19/2025	P02278--HAYDEE ESTEBAN	1.22234E+14	1,660.20
2/19/2025	P02277--MARIBEL RAMIREZ ROSAS FAMILY CHILD CARE	1.22234E+14	14,236.40
2/19/2025	P02276--MARIA E CORONA HEREDIA	1.22234E+14	1,000.50
2/19/2025	P02267--MARTHA SALGADO	1.22234E+14	13,129.20
2/19/2025	P01105--ANGELICA MAGANA MARES	1.22234E+14	6,020.06
2/19/2025	P01096--LAURA A RODRIGUEZ	1.22234E+14	5,034.65

2/19/2025	P01075--ROSALBA GONZALEZ	1.22234E+14	11,478.77
2/19/2025	P01067--ANNA V MENDEZ	1.22234E+14	1,134.39
2/19/2025	P01054--IRMA VERONICA OSEGUERA	1.22234E+14	4,151.90
2/19/2025	P01050--LILIA YAZMIN JUAREZ	1.22234E+14	10,055.93
2/19/2025	P01013--SUSIE MARIA REYNA	1.22234E+14	3,722.78
2/19/2025	P02266--ELIZABETH CHAVEZ	1.22234E+14	4,836.24
2/19/2025	P02265--ELSA YANETH QUEVEDO ORTIZ	1.22234E+14	9,972.02
2/19/2025	P02261--JUANA MURILLO GUILLEN	1.22234E+14	6,533.56
2/19/2025	P02260--MARIA GUADALUPE ALVAREZ	1.22234E+14	4,473.24
2/19/2025	P02258--MARISOL MEDINA	1.22234E+14	7,580.13
2/19/2025	P02249--ADRIANA AGUIRRE GAONA	1.22234E+14	5,313.47
2/19/2025	P00966--ELIDIA O RANGEL	1.22234E+14	941.78
2/19/2025	P00931--CARMEN MORALES DIAZ	1.22234E+14	5,377.23
2/19/2025	P00903--PATRICIA HERNANDEZ	1.22234E+14	10,412.71
2/19/2025	P00852--ELISA GONZALES	1.22234E+14	6,590.42
2/19/2025	P00837--AGUSTINA MORENO	1.22234E+14	1,509.44
2/19/2025	P00805--ELVA BORUNDA FLORES	1.22234E+14	8,832.65
2/19/2025	P00773--ROSALINDA G. OCHOA	1.22234E+14	13,873.55
2/19/2025	P02246--CAROLINA GIL	1.22234E+14	6,917.31
2/19/2025	P02244--MA TERESA NAVA DE FRANCO	1.22234E+14	1,729.97
2/19/2025	P02241--ANA PATRICIA CAMARGO	1.22234E+14	7,870.59
2/19/2025	P02238--MATILDE VILLAFAN DE MARAVILLA	1.22234E+14	4,099.35
2/19/2025	P02237--IRMA SANDOVAL ROBLES	1.22234E+14	6,932.74
2/19/2025	P02236--ROSEMARY ZAVALA	1.22234E+14	10,692.23
2/19/2025	P02232--DEYSI ISELA ESQUIVEL	1.22234E+14	8,086.98
2/19/2025	P00735--LAURA A GUTIERREZ	1.22234E+14	9,798.25
2/19/2025	P00718--JUANA CORTEZ DE PEREZ	1.22234E+14	8,910.61
2/19/2025	P00699--BLANCA EVELIA RUIZ DE SOLORIO	1.22234E+14	9,908.54
2/19/2025	P00608--ISABEL GARCIA	1.22234E+14	5,465.74
2/19/2025	P02222--MARIA GARCIA	1.22234E+14	8,455.74
2/19/2025	P02214--CECILIA ATAI PEREZ	1.22234E+14	4,576.85
2/19/2025	P02210--ANA HERMELINDA SANTOS PACHECO	1.22234E+14	9,681.61
2/19/2025	P02209--MARYPAZ MAGANA	1.22234E+14	4,689.10
2/19/2025	P02485--VIDALIA MARTINEZ GONZALEZ	1.22234E+14	5,291.67
2/19/2025	P02206--CECILIA ALONSO DE RODRIGUEZ	1.22234E+14	4,640.84
2/19/2025	P02201--BERTHA GOMEZ NUNEZ	1.22234E+14	14,530.09
2/19/2025	P02200--GLORIA PADILLA MONTES DE OCA	1.22234E+14	1,845.33
2/19/2025	P02190--ESPERANZA TORRES	1.22234E+14	305.52
2/19/2025	P02189--MARIA ELENA CASTILLO	1.22234E+14	5,641.32
2/19/2025	P02482--YOANA PEREZ	1.22234E+14	2,950.68
2/19/2025	P02477--MAGANA IRIS FCC LLC	1.22234E+14	9,924.00
2/19/2025	P02476--DOLORES M PLATERO	1.22234E+14	5,540.22
2/19/2025	P02470--ANDREA ESTRADA	1.22234E+14	976.35
2/19/2025	P02468--DAVID PANTOJA	1.22234E+14	9,406.55
2/19/2025	P02467--Karla Elizabeth Huling	1.22234E+14	4,082.82
2/19/2025	P02466--Rosa Elena Arellano	1.22234E+14	1,977.65
2/19/2025	P02172--Maria Ledesma De Garcia	1.22234E+14	5,762.86
2/19/2025	P02163--ALICIA DE LA GARZA	1.22234E+14	3,203.90
2/19/2025	P02158--CASA DE ADORACION TULARE	1.22234E+14	11,328.70
2/19/2025	P02152--EDELmira L VIVEROS	1.22234E+14	3,710.78
2/19/2025	P02147--MARIA GUADALUPE CHAVEZ	1.22234E+14	3,557.75
2/19/2025	P02146--RAQUEL SANCHEZ	1.22234E+14	8,686.60
2/19/2025	P02138--JACOBA C DE ANDRACA	1.22234E+14	9,684.40
2/19/2025	P02462--IRMA L IBARRA	1.22234E+14	9,009.59
2/19/2025	P02455--LUCIA MENDOZA OCHOA	1.22234E+14	3,288.23
2/19/2025	P02454--INOCENCIA SALAS ROJAS	1.22234E+14	4,132.30
2/19/2025	P02453--LORENA TRUJILLO ESCOBEDO	1.22234E+14	2,516.13
2/19/2025	P02450--RUBICEL RUIZ SOLORIO	1.22234E+14	5,993.75
2/19/2025	P02448--JANET RODRIGUEZ	1.22234E+14	5,853.90
2/19/2025	P02446--MARIA DOLORES GOMEZ	1.22234E+14	5,497.01
2/19/2025	P02130--ARACELY CRUZ DE MONTERROSA	1.22234E+14	13,812.10
2/19/2025	P02125--AUDELIA RIOS	1.22234E+14	9,774.46
2/19/2025	P02122--JOANNA GONZALEZ	1.22234E+14	3,856.79
2/19/2025	P02118--ODAIVA GUADALUPE CENTENO	1.22234E+14	11,639.38
2/19/2025	P02109--JACLYN PRADO	1.22234E+14	8,574.10
2/19/2025	P02093--SUSY I SANTACRUZ DE SAHAGUN	1.22234E+14	7,391.86
2/19/2025	P02092--CATALINA RIVERA DE ESPINOZA	1.22234E+14	6,187.28
2/19/2025	P02090--HERMELINDA VILLEDA	1.22234E+14	3,853.49

2/19/2025	P02438--GEORGINA CONCEPCION WARREN COSTALES	1.22234E+14	4,872.43
2/19/2025	P02432--LILIANA SOLORIO	1.22234E+14	2,714.70
2/19/2025	P02430--ALMA AYDE GOMEZ ALVAREZ	1.22234E+14	5,736.95
2/19/2025	P02089--MARIA LAURA RAYA GOMEZ	1.22234E+14	5,381.92
2/19/2025	P02088--MARIA Z RODRIGUEZ DE OCHOA	1.22234E+14	3,044.94
2/19/2025	P02083--MARIA PAZ	1.22234E+14	9,449.69
2/19/2025	P02080--MARIA F MARTINEZ	1.22234E+14	3,286.44
2/19/2025	P02078--GUADALUPE AVILES LEYVA	1.22234E+14	3,031.64
2/19/2025	P02044--AYDE JAIME	1.22234E+14	4,352.56
2/19/2025	P01999--BERENICE IBARRA	1.22234E+14	2,678.82
2/19/2025	P02424--DALILA J CAVAZOS	1.22234E+14	6,747.34
2/19/2025	P02422--ELIZABETH DIAZ	1.22234E+14	6,074.03
2/19/2025	P02415--TERESA DE LA LUZ SALAZAR MARTINEZ	1.22234E+14	7,805.67
2/19/2025	P02413--MIGUEL ANGEL GARCIA JIMENEZ	1.22234E+14	3,825.68
2/19/2025	P02411--MAYRA ELENA GONZALEZ MORALES	1.22234E+14	5,448.41
2/19/2025	P01984--IRMA YOLANDA MAGALLON	1.22234E+14	800.68
2/19/2025	P01975--MARIA GUADALUPE DIAZ DE RUIZ	1.22234E+14	981.79
2/19/2025	P01968--LOURDES PEREZ DE GARCIA	1.22234E+14	7,159.46
2/19/2025	P01963--ELVIRA OCHOA GOMEZ	1.22234E+14	7,863.20
2/19/2025	P01955--LIDIA ALONDRA BRAVO DE MENDOZA	1.22234E+14	5,270.55
2/19/2025	P01954--MARIA GUADALUPE ZAMORA RODRIGUEZ	1.22234E+14	8,412.33
2/19/2025	P01951--IRENE R SIXTOS	1.22234E+14	8,609.70
2/19/2025	P01944A--JOSE FRANCISCO ALVARADO MENDEZ	1.22234E+14	8,703.91
2/19/2025	P02402--EDITH ELIZABETH SANCHEZ	1.22234E+14	3,506.48
2/19/2025	P02397--ELVIRA GAMBOA	1.22234E+14	952.28
2/19/2025	P02393--ADRIANA CEJA GONZALEZ	1.22234E+14	7,332.69
2/19/2025	P01934--MARIA A MAGALLON OROZCO	1.22234E+14	5,140.22
2/19/2025	P01928--ANGELINA VASQUEZ	1.22234E+14	1,784.61
2/19/2025	P01917--DAISY ALMIDA GONZALEZ	1.22234E+14	8,265.64
2/19/2025	P01908--ADELA JAIMES	1.22234E+14	8,789.12
2/19/2025	P01906--SOFIA ALVAREZ DE GONZALEZ	1.22234E+14	11,657.54
2/19/2025	P01901--XOCHITL QUIROZ DE ALCALA	1.22234E+14	2,964.79
2/19/2025	P02389--SANDRA RODRIGUEZ	1.22234E+14	983.27
2/19/2025	P02387--MARIA G SANCHEZ ESCALERA	1.22234E+14	1,909.71
2/19/2025	P02386--GREGORIA GALLEGOS	1.22234E+14	11,184.33
2/19/2025	P02380--ZEFERINO GONZALEZ	1.22234E+14	1,266.88
2/19/2025	P01877--ANTONIA PANIAGUA ROSALES	1.22234E+14	13,499.76
2/19/2025	P01867--IRMA AYALA CONTRERAS	1.22234E+14	3,727.03
2/19/2025	P01865--DINA BEATRIZ GONZALEZ	1.22234E+14	3,547.23
2/19/2025	P01853--MARIA C ZEPEDA DE NUNEZ	1.22234E+14	2,087.27
2/19/2025	P01850--RUTH CARINA PAREDES	1.22234E+14	7,811.24
2/19/2025	P01843--MARIANELA G ORTIZ	1.22234E+14	3,739.19
2/19/2025	P02375--MARTHA ESTHELA SANCHEZ	1.22234E+14	3,692.83
2/19/2025	P02374--SUNSHINE CENTER	1.22234E+14	2,025.82
2/19/2025	P02370--MARIA C ARELLANO DE CONTRERAS	1.22234E+14	2,592.56
2/19/2025	P01809--CONSUELO PUGA	1.22234E+14	3,409.34
2/19/2025	P01807--FELISITA GOMEZ DE GOMEZ	1.22234E+14	7,539.64
2/19/2025	P01804--CECILIA ZAMORA	1.22234E+14	4,023.09
2/19/2025	P01793--MARIA GUADALUPE BELTRAN SALCIDO	1.22234E+14	3,100.69
2/19/2025	P01789--MARIA G AYALA	1.22234E+14	3,549.45
2/19/2025	P01782--MONICA MARTINEZ	1.22234E+14	1,974.67
2/19/2025	P01755--BEATRIZ JACQUEZ NUNEZ	1.22234E+14	2,819.45
2/19/2025	P01735--MARGARITA PADILLA BARAJAS	1.22234E+14	7,156.62
2/19/2025	P01734--MARGARITA CORTES DE BARAJAS	1.22234E+14	13,727.96
2/19/2025	P02351--ALMA DELIA WENCES	1.22234E+14	3,411.88
2/19/2025	P02347--RAQUEL G DE IZARRARAS	1.22234E+14	3,270.05
2/19/2025	P02342--SANDRA PEREZ	1.22234E+14	6,462.51
2/19/2025	P01724--HEIDY ESMERALDA SANDOVAL	1.22234E+14	5,879.92
2/19/2025	P01718--ONOFRE ZAMORA	1.22234E+14	10,572.52
2/19/2025	P01685--SILVIA PRECIADO	1.22234E+14	1,819.85
2/19/2025	P01664--ELIDA CRUZ	1.22234E+14	4,337.50
2/19/2025	P01652--TRINIDAD TINOCO	1.22234E+14	3,294.83
2/19/2025	V01064--WIPPLI LLP	1.22234E+14	24,762.80
2/19/2025	V01044--W W GRAINGER INC	1.22234E+14	1,026.03
2/19/2025	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	9,877.00
2/19/2025	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	1,680.00
2/19/2025	P02850--LINDA MAE MUSTIN	1.22234E+14	950.62
2/19/2025	P02526--MARTINA RANGEL	1.22234E+14	5,425.38

2/19/2025	P02525--LETICIA HERNANDEZ PEREZ	1.22234E+14	1,649.00
2/19/2025	P02521--JASMIN ALEJANDRA ARANDA	1.22234E+14	2,759.26
2/19/2025	P02519--ANDREA PIMENTEL DE DOMINGUEZ	1.22234E+14	13,230.89
2/19/2025	P02516--Oralia Quiroz	1.22234E+14	1,998.24
2/19/2025	P02515--SUNSHINE BILINGUAL DAYCARE	1.22234E+14	7,586.62
2/19/2025	P02511--MARIELA SALAZAR ORTEGA	1.22234E+14	8,262.42
2/19/2025	P02505--YANELY GARCIA	1.22234E+14	1,820.24
2/19/2025	P02503--YESENIA SALAZAR-PENA	1.22234E+14	3,707.14
2/19/2025	P02502--LETICIA HERNANDEZ - SEE P02507	1.22234E+14	1,773.34
2/19/2025	P02500--CYNTHIA E CASTILLO	1.22234E+14	2,745.76
2/19/2025	P02499--MARIA DOLORES ARIAS	1.22234E+14	3,605.65
2/19/2025	P02498--YESENIA ESCOTO MURILLO	1.22234E+14	1,919.08
2/19/2025	P02494--ESMERALDA Y GONZALES	1.22234E+14	1,972.76
2/19/2025	P02489--VANESSA NICOLE MEJIA	1.22234E+14	6,039.64
2/19/2025	P02487--BERTHA ALICIA QUIROA	1.22234E+14	621.80
2/19/2025	P02486--ROSALINDA VARGAS MATA	1.22234E+14	3,037.05
2/19/2025	P02051--ANA MARTINEZ	1.22234E+14	982.75
2/19/2025	P02843--ESMERALDA OSEGUERA HERRERA	1.22234E+14	833.91
2/19/2025	P02842--ELIA SANCHEZ	1.22234E+14	1,925.33
2/19/2025	P02824--ODILIA ELIZABETH VALENCIA	1.22234E+14	1,909.82
2/19/2025	P02857--IRMA VILLA DE OLIVARES	1.22234E+14	4,037.43
2/19/2025	P01122--MARIA DEL SOCORRO CARMONA	1.22234E+14	1,568.50
2/19/2025	P02858--MARIA ROSA BENITEZ SANDOVAL	1.22234E+14	2,304.23
2/19/2025	V03586--DESIREE JACKSON	1.22234E+14	75.60
2/19/2025	V03583--DELORES PATRICIO	1.22234E+14	121.10
2/19/2025	P00021--ANA ROSA M SANCHEZ	1.22234E+14	9,357.16
2/19/2025	P00019--TERESA CAROLINA OROPEZA	1.22234E+14	6,260.32
2/19/2025	P00014--LILIA ISORDIA DE RANGEL	1.22234E+14	4,289.01
2/19/2025	P00003--CATALINA CASTRO AYALA	1.22234E+14	10,826.93
2/19/2025	P00523--BEATRIZ TELLEZ DE TORRES	1.22234E+14	3,633.39
2/19/2025	P00435--PATRICIA MUNOZ VASQUEZ	1.22234E+14	11,617.94
2/19/2025	P00425--JUDITH ADRIANA PAREDES DE QUEZADA	1.22234E+14	1,616.38
2/19/2025	P00402--YOLANDA MUNOZ	1.22234E+14	12,893.52
2/19/2025	P00349--YOLANDA JUAREZ	1.22234E+14	9,280.79
2/19/2025	P00329--MARIA GUADALUPE LOPEZ CORZA	1.22234E+14	11,183.68
2/19/2025	P00163--LETICIA G HERNANDEZ	1.22234E+14	7,004.30
2/19/2025	P00114--MARTHA ANGELICA SOLORIO DE ARCEO	1.22234E+14	5,890.41
2/19/2025	P00090--MARIA ELENA CEJA	1.22234E+14	2,672.33
2/19/2025	P00076--LILIA HORTENCIA OSEGUERA	1.22234E+14	5,951.24
2/19/2025	P02870--ANA MARIA MARTINEZ	1.22234E+14	501.10
2/19/2025	P02851--MARIA A ROMERO DE CRUZ	1.22234E+14	670.62
2/19/2025	P02853--BERTHA LILIA RUELAS DEL TORO	1.22234E+14	1,937.02
2/19/2025	P02877--GRISELDA FERNANDEZ SALGADO	1.22234E+14	579.12
2/19/2025	P02863--LAURA ANDRADE	1.22234E+14	814.78
2/19/2025	P02864--REINA SANTIAGO PEREZ	1.22234E+14	1,377.72
2/19/2025	P02871--MIRIAM ELIZABETH JAIME	1.22234E+14	532.00
2/19/2025	P01484--LILIBETH GODOY	1.22234E+14	398.50
2/19/2025	P01555--NORMA PATRICIA AVILA MOLINA	1.22234E+14	1,685.95
2/19/2025	P02128--MARIA ARACELI CRUZ	1.22234E+14	726.63
2/19/2025	P00489--ESPERANZA B TOBAR	1.22234E+14	210.00
2/19/2025	P01024--MACARMEN LUCATERO	1.22234E+14	1,374.70
2/19/2025	P02767--LUCERO L IBARRA	1.22234E+14	3,503.39
2/19/2025	P02766--MIREYA GUZMAN CRISTOBAL	1.22234E+14	3,772.36
2/19/2025	P02761--ALICIA MUNOZ DE SANCHEZ	1.22234E+14	1,910.60
2/19/2025	P02754--ANTONIO PERALTA DUQUE	1.22234E+14	3,462.59
2/19/2025	P02872--STEPHANIE GARIBAY ZARAGOZA	1.22234E+14	731.45
2/19/2025	P02806--NANCY MADERA GARCIA	1.22234E+14	1,185.25
2/19/2025	P02803--JAQUELINE MATORINO MONARREZ	1.22234E+14	3,996.20
2/19/2025	P01033--BLANCA ESTELA JIMENEZ	1.22234E+14	928.39
2/19/2025	P02815--VICTORIA GOMEZ CRUZ	1.22234E+14	4,767.34
2/19/2025	P02645--JANET IBARRA	1.22234E+14	3,897.53
2/19/2025	P02644--YAJAIRA GUZMAN	1.22234E+14	1,041.16
2/19/2025	P02640--TERESA MENDOZA	1.22234E+14	1,022.39
2/19/2025	P02638--MARIA HAYDEE CRUZ DE SEGOVIA	1.22234E+14	8,271.99
2/19/2025	P02635--MARIA E CUARA	1.22234E+14	1,297.28
2/19/2025	V03095--AMERITAS LIFE INSURANCE CORP.	1.22234E+14	5,080.17
2/19/2025	P02634--EVA DILMA VARGAS	1.22234E+14	5,585.11
2/19/2025	P02633--CLAUDIA BARAJAS ROGEL	1.22234E+14	1,252.35

2/19/2025	P02630--NAOMI ESTRADA MURILLO	1.22234E+14	469.98
2/19/2025	P02623--SCHYIENELL JONES	1.22234E+14	1,885.10
2/19/2025	P02620--ARACELI JIMENEZ AVILA	1.22234E+14	2,767.95
2/19/2025	P02616--HERMELINDA BRICENO NOH	1.22234E+14	1,761.36
2/19/2025	P02615--NINFA E. RODRIGUEZ	1.22234E+14	5,046.06
2/19/2025	P02613--MAYRA HERNANDEZ	1.22234E+14	2,931.21
2/19/2025	P02611--ALAPIZCO FCC AKA EDU-CARE FAMILY CHILD CARE INC	1.22234E+14	7,404.59
2/19/2025	P02609--ROSAURA IBARRA OROZCO	1.22234E+14	5,302.35
2/19/2025	P02608--GUADALUPE CECILIA JAIME	1.22234E+14	983.27
2/19/2025	P02607--SYLVIA MORA	1.22234E+14	965.16
2/19/2025	P02606--CLARA ACOSTA FERREL	1.22234E+14	1,821.56
2/19/2025	P02603--SILVIA DAVALOS DE ANGUIANO	1.22234E+14	2,286.48
2/19/2025	P02602--ADRIANA GOMEZ	1.22234E+14	11,211.25
2/19/2025	V03065--PIUSER STONE AND TILE, INC.	1.22234E+14	2,630.00
2/19/2025	P02598--MIRIAM LOPEZ GUTIERREZ	1.22234E+14	13,817.28
2/19/2025	P02597--INES MARISCAL MACIAS	1.22234E+14	688.32
2/19/2025	P02594--GUILLERMINA HERNANDEZ GOMEZ	1.22234E+14	5,657.14
2/19/2025	P02593--LUPITA ELIZABETH CAMPOS	1.22234E+14	1,937.75
2/19/2025	P02592--ELDA KARINA IBARRA	1.22234E+14	7,032.19
2/19/2025	P02589--BEATRIZ GONZALEZ DUENAS	1.22234E+14	1,660.72
2/19/2025	P02750--ROSA HILDA NAVARRO	1.22234E+14	4,149.21
2/19/2025	P02749--ROSALIA MARTINEZ DE MENDOZA	1.22234E+14	1,743.75
2/19/2025	P02582--OLGA LIDIA ALVAREZ	1.22234E+14	1,468.43
2/19/2025	P02581--MARIA ELENA ESCOBAR	1.22234E+14	3,020.75
2/19/2025	P02579--YOLANDA LIRA LEMUS	1.22234E+14	8,831.56
2/19/2025	P02578--MARIA NANCY CRUZ	1.22234E+14	1,978.31
2/19/2025	P02576--PRECIOSA ISABEL CHAMALE CASTRO	1.22234E+14	622.38
2/19/2025	P02575--MARIA A VARGAS	1.22234E+14	979.59
2/19/2025	P02574--OLGA NOVELA DE HUERTA	1.22234E+14	5,455.96
2/19/2025	P02745--FLOR JAZMIN ZACARIAS	1.22234E+14	4,204.85
2/19/2025	P02744--CAROLINA HERNANDEZ DE SOLORIO	1.22234E+14	2,758.27
2/19/2025	P02742--JOANNA ROBLES	1.22234E+14	909.95
2/19/2025	P02740--ANA C LUCERO	1.22234E+14	913.90
2/19/2025	P02736--CLAUDIA ZAVALA CISNEROS	1.22234E+14	1,907.33
2/19/2025	P02733--ANA M HERNANDEZ DE RIOS	1.22234E+14	6,373.68
2/19/2025	P02570--TINA MARIE ANTE	1.22234E+14	9,960.57
2/19/2025	P02567--LORENA PEREZ MELGOZA	1.22234E+14	8,146.38
2/19/2025	P02566--GLORIA ISITA MEJIA	1.22234E+14	1,854.49
2/19/2025	P02562--IRMA FLORES	1.22234E+14	3,022.39
2/19/2025	P02561--JACINTA GLORIA CRUZ	1.22234E+14	4,499.82
2/19/2025	P02559--REYNALDA C MALDONADO	1.22234E+14	1,577.00
2/19/2025	P02558--FABIOLA GARCIA AVILES	1.22234E+14	1,243.60
2/19/2025	P02557--MARIA A LOPEZ	1.22234E+14	10,492.90
2/19/2025	P02555--ORGARIDT ALCANZAR MAGANA	1.22234E+14	6,234.18
2/19/2025	P02728--AMALIA BUENROSTRO	1.22234E+14	8,046.93
2/19/2025	P02725--BAUDELINA SANTOS PACHECO	1.22234E+14	5,085.38
2/19/2025	P02721--OLGA LIRA DE GALLARDO	1.22234E+14	3,056.71
2/19/2025	P02720--GUADALUPE LEMUS LEMUS	1.22234E+14	2,892.13
2/19/2025	P02717--JOSELINE ARREDONDO	1.22234E+14	2,301.92
2/19/2025	P02716--ESPERANZA RESENEZ	1.22234E+14	2,033.34
2/19/2025	P02713--MARIA ESTHER GONZALEZ AVALOS	1.22234E+14	8,012.38
2/19/2025	P02710--MARIA G TAMAYO DE ZAMORA	1.22234E+14	2,569.34
2/19/2025	P02553--ELENA OCHOA CONTRERAS	1.22234E+14	1,297.28
2/19/2025	P02549--MARIA REINA OROZCO MORA	1.22234E+14	4,971.73
2/19/2025	P02547--CLAUDIA GARCIA	1.22234E+14	3,965.28
2/19/2025	P02546--SENDY N HERNANDEZ SOSA	1.22234E+14	1,289.24
2/19/2025	P02545--ROCIO OROZCO IBARRA	1.22234E+14	12,862.14
2/19/2025	P02542--LORENA SILVA DE MALDONADO	1.22234E+14	4,090.18
2/19/2025	P02708--SYDNEY GONZALEZ	1.22234E+14	1,753.88
2/19/2025	P02707--MAGDALENA GUERRERO DE PARRA	1.22234E+14	4,813.21
2/19/2025	P02704--JANETH G SARABIA	1.22234E+14	8,580.51
2/19/2025	P02701--LOURDES DE MOYA DE CAMILO	1.22234E+14	2,335.78
2/19/2025	P02700--GLADYS ITZEL GALVAN	1.22234E+14	1,858.90
2/19/2025	P02699--CONSUELO MEJIA	1.22234E+14	1,022.39
2/19/2025	P02696--MARIA ASUSENA GONZALEZ-GUTIERREZ	1.22234E+14	1,467.63
2/19/2025	P02539--KASANDRA FIGUEROA BASURTO	1.22234E+14	1,224.66
2/19/2025	P02533--LIZET M PRECIADO MILLAN	1.22234E+14	3,648.86
2/19/2025	P02527--DULCE IRASEMA MUNOZ LOPEZ	1.22234E+14	873.28

2/19/2025	P02483--JASMINE CANCHOLA	1.22234E+14	1,796.79
2/19/2025	P02690--STEPHANIE VERDUGO	1.22234E+14	6,765.19
2/19/2025	P02689--GUADALUPE OLAZABAL	1.22234E+14	1,021.49
2/19/2025	P02687--ELIM RODRIGUEZ	1.22234E+14	3,898.96
2/19/2025	P02683--MARIA GUADALUPE GONZALEZ	1.22234E+14	5,106.44
2/19/2025	P02682--ELOISA QUINTINO DE MARTINEZ	1.22234E+14	675.48
2/19/2025	P01936--ALMA E PEREZ	1.22234E+14	2,376.17
2/19/2025	P01848--EDILIA GUTIERREZ DE GARCIA	1.22234E+14	4,308.47
2/19/2025	P01837--ISABEL C MEDINA DE GARCIA	1.22234E+14	1,753.98
2/19/2025	P01802--SAIDY LORENA MAYEN	1.22234E+14	8,880.85
2/19/2025	P01759--MARIBEL MEDINA VARGAS	1.22234E+14	2,706.14
2/19/2025	P01702--ALICIA SANCHEZ	1.22234E+14	3,299.56
2/19/2025	P01654--HILDA ARACELI ARAMBULA MORENO	1.22234E+14	909.94
2/19/2025	P01638--ELIZABETH GONZALEZ	1.22234E+14	2,515.80
2/19/2025	P01307--MELANEA FIERROS HIDALGO	1.22234E+14	3,212.85
2/19/2025	P02666--LUCERO MILLAN GARCIA	1.22234E+14	1,010.64
2/19/2025	P02665--LETICIA GARIBAY DE CEJA	1.22234E+14	1,286.54
2/19/2025	P02664--LESLIE KARINA TOSCANO CRUZ	1.22234E+14	920.32
2/19/2025	P01091--BIVIANA MANRIQUEZ	1.22234E+14	12,231.18
2/19/2025	P00593--RITA GARCIA	1.22234E+14	3,786.23
2/19/2025	P00478--VIRGINIA PEREZ	1.22234E+14	677.88
2/19/2025	P00446--OLGA ZAMAGO	1.22234E+14	1,796.50
2/19/2025	P00399--REMEDIOS MORENO ZAVALA	1.22234E+14	889.11
2/19/2025	P00241--MARIA ELENA RODRIGUEZ	1.22234E+14	1,828.07
2/19/2025	P02663--DIANE LOMELI	1.22234E+14	8,010.40
2/19/2025	P02661--MARIA TERESA HEREDIA	1.22234E+14	3,155.16
2/19/2025	P02659--ARACELI MORALES DE MARTINEZ	1.22234E+14	4,541.29
2/19/2025	P02654--MARIA C CUEVAS DE GARCIA	1.22234E+14	2,588.64
2/19/2025	P02653--SILVIA LETICIA SANCHEZ DE GARCIA	1.22234E+14	547.80
2/19/2025	P02652--MARIA ESTELA ARROYO	1.22234E+14	1,868.46
2/19/2025	P02816--NANCY NATHALY TOSCANO CRUZ	1.22234E+14	983.27
2/19/2025	P02780--MARISSA LOPEZ LOPEZ	1.22234E+14	3,858.13
2/19/2025	P02587--LORENA IBARRA	1.22234E+14	401.45
2/19/2025	P02765--MARIA DEL CARMEN GUTIERREZ BRITO	1.22234E+14	6,922.82
2/19/2025	P02771--MARIA T HERNANDEZ	1.22234E+14	1,752.16
2/19/2025	P02793--JULISSIA LIZBETH RODRIGUEZ	1.22234E+14	3,539.52
2/19/2025	P02802--GUADALUPE DURAN	1.22234E+14	3,611.50
2/19/2025	P02823--DANIELA ALVAREZ	1.22234E+14	4,489.24
2/19/2025	P02783--CELENY SANCHEZ	1.22234E+14	3,100.01
2/19/2025	P02785--CARLOS YOVANI HERNANDEZ BONILLA	1.22234E+14	1,277.14
2/19/2025	P02845--CARLOS ESTEVAN GARCIA	1.22234E+14	2,811.34
2/19/2025	P02769--BEATRIZ BUENO	1.22234E+14	1,560.99
2/19/2025	P02848--ANA LAURA RODRIGUEZ	1.22234E+14	1,867.00
2/19/2025	P02800--ALMA ARELY MENDOZA BAUTISTA	1.22234E+14	688.32
2/19/2025	P02768--ALICIA MONTEJANO PENA	1.22234E+14	6,842.00
2/19/2025	P02786--MARISOL PEREZ	1.22234E+14	1,321.76
2/19/2025	P01628--DORA LUZ RIVERA	1.22234E+14	7,638.69
2/19/2025	P02869--DINA GONZALEZ	1.22234E+14	2,257.20
2/19/2025	P02235--GABRIELA ARREGUIN	1.22234E+14	3,403.23
2/19/2025	P02781--YESENIA GUADALUPE QUINTERO TAPIA	1.22234E+14	2,656.04
2/19/2025	P02813--YESENIA CAYETANO HERNANDEZ	1.22234E+14	1,879.90
2/19/2025	P02779--REBECCA MENDOZA VAZQUEZ	1.22234E+14	2,890.27
2/19/2025	V03735--LAURIE HUGHEY	1.22234E+14	136.25
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	1,028.95
2/19/2025	V03328--Hometown Plumbing	1.22234E+14	735.00
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	1,262.79
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	2,074.10
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	1,358.22
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	1,368.57
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	1,382.21
2/19/2025	V03422--LOIS HANNIBLE	1.22234E+14	18.12
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	1,746.97
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	11,450.39
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	14,883.58
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	15,535.08
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	17,082.53
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	308.56
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	241.70

2/19/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	82.80
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	137.26
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	88.60
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	1,071.60
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	191.75
2/19/2025	V00182--CDW GOVERNMENT LLC	1.22234E+14	1,415.40
2/19/2025	V04070--TERRIVA PORTER	1.22234E+14	99.00
2/19/2025	V00770--PAPER CONNECTION INC	1.22234E+14	3,188.60
2/19/2025	V04060--HELEN VILLARINO-WRIGHT	1.22234E+14	93.80
2/19/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	72.60
2/19/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	285.05
2/19/2025	V02330--JEREMY T TOBIAS	1.22234E+14	150.00
2/19/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	60.70
2/19/2025	V01087--ZREP LLC	1.22234E+14	3,950.17
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	185.29
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	130.27
2/19/2025	V03925--SAVANNAH FLORES	1.22234E+14	278.05
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	624.10
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	49.60
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	346.41
2/19/2025	V00182--CDW GOVERNMENT LLC	1.22234E+14	14,288.00
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	403.57
2/19/2025	V00182--CDW GOVERNMENT LLC	1.22234E+14	1,096.45
2/19/2025	V03681--JERRY MEADE	1.22234E+14	406.78
2/19/2025	V00938--STOCKTON COMMUNITY KITCHEN	1.22234E+14	51,776.56
2/19/2025	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	11,212.00
2/19/2025	V03344--ANNELISA PEREZ	1.22234E+14	77.00
2/19/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	3,018.75
2/19/2025	V03349--ALICIA TAMAYAC HERRERA	1.22234E+14	22.78
2/19/2025	V00285--DELL FINANCIAL SERVICES LLC	1.22234E+14	846.81
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	18.39
2/19/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	49.50
2/19/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	877.57
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	316.34
2/19/2025	V04060--HELEN VILLARINO-WRIGHT	1.22234E+14	101.50
2/19/2025	V03620--ESTEFANIE VIDAUARY	1.22234E+14	113.40
2/19/2025	V03493--ANDREA MARQUEZ	1.22234E+14	175.00
2/19/2025	V01064--WIPFLI LLP	1.22234E+14	55,000.00
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	89.92
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	189.36
2/19/2025	V00286--DELL TECHNOLOGIES, INC.	1.22234E+14	1,408.71
2/19/2025	V00874--SAVE MART SUPERMARKETS	1.22234E+14	3,580.47
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	539.42
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	195.38
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	31.43
2/19/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	227.02
2/19/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	1.22234E+14	2,108.39
2/19/2025	V00182--CDW GOVERNMENT LLC	1.22234E+14	270.16
2/19/2025	V00182--CDW GOVERNMENT LLC	1.22234E+14	1,330.00
2/19/2025	V00580--KERVILLE UNION SCHOOL DISTRICT	1.22234E+14	33,775.75
2/19/2025	V01087--ZREP LLC	Voided - 300425	-3,950.17
2/20/2025	V03907--RYAN DOZIER	301120	6,977.64
2/20/2025	V04167--JESUS JUNIOR MORA	301119	676.13
2/21/2025	V04168--ELIZA MARIE SANTIAGO	301121	201.49
2/24/2025	V02192--ARMANDO SANCHEZ	301122	804.63
2/25/2025	P02494A--Maria Lourdes Moreno Esquivel	301208	1,150.64
2/25/2025	P02510A--NUBIA IVETTE ACEVES RODRIGUEZ	1.22234E+14	822.12
2/25/2025	P02502A--JUANITA FAY GALVAN	1.22234E+14	1,773.34
2/25/2025	P02511A--GLAFIRA E CAMACHO DE TRUJILLO	1.22234E+14	8,262.42
2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301187	371.00
2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301186	505.00
2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301185	492.00
2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301184	490.00
2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301183	484.00
2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301182	371.00
2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301181	1,242.00
2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301180	352.00
2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301179	298.00

2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301178	298.00
2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301177	298.00
2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301176	298.00
2/25/2025	V04169--OASIS VILLAGE MULTI FAMILY LLC	301217	3,000.00
2/25/2025	V02109--TERRY L BAXTER	301262	1,742.00
2/25/2025	V01777--AMERICAN REAL ESTATE & PROPERTY MANAGEMENT INC	301124	898.00
2/25/2025	V04171--PARKSIDE APTMENTS DELANO LP	301227	1,010.00
2/25/2025	V04170--MICHAEL REPPAPORT	301212	3,450.00
2/25/2025	V00365--FAIRFAX SCHOOL DISTRICT	301189	3,303.00
2/25/2025	V00251--COUNTY OF KERN GENERAL SERVICES, 3RD FLOOR	301170	363.12
2/25/2025	V00977--THE HOUSING AUTHORITY OF THE COUNTY OF KERN	301263	700.00
2/25/2025	V00738--NORTH OF THE RIVER RECR & PARK DIST	301216	4,797.00
2/25/2025	V02580--BEAR MOUNTAIN RECREATION & PARK DISTRICT	301128	3,600.00
2/25/2025	V00947--SUNRISE VILLA PARTNERS	301259	700.00
2/25/2025	V00932--STELLAR PLAZA LLC	301258	3,253.61
2/25/2025	V00689--MERCED COUNTY OFFICE OF EDUCATION	301211	253.67
2/25/2025	V02479--RONALD SHELAN	301245	5,538.00
2/25/2025	V02424--MCFARLAND UNIFIED SCHOOL DISTRICT	301210	100.00
2/25/2025	V02973--OMNI FAMILY HEALTH	301226	6,267.00
2/25/2025	V02967--MORE THAN ON DIMENSION, INC.	301214	1,800.00
2/25/2025	V02227--CITY OF ARVIN	301148	652.38
2/25/2025	V02966--MOJAVE UNIFIED SCHOOL DISTRICT	301213	450.00
2/25/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	301200	2,200.00
2/25/2025	V02947--KENNETH S. YU	301199	700.00
2/25/2025	V02933--COMMUNITY SERVICES AND EMPLOYMENT TRAINING, INC.	301167	950.00
2/25/2025	V00798--PREWITT FAMILY DECEDENTS TRUST	301238	925.00
2/25/2025	V01072--YABITO CORPORATION	301269	1,548.00
2/25/2025	V01051--WAYSIDE CHAPEL COMMUNITY CHURCH, INC.	301267	19,464.00
2/25/2025	V01041--VINELAND SCHOOL DISTRICT	301266	375.00
2/25/2025	V02690--HEARTS & LIVES	301195	550.00
2/25/2025	V02796--MARK AND HELENE MCELYEA	301209	4,000.00
2/25/2025	V02680--G STREET PLAZA LLC	301193	444.57
2/25/2025	V02673--FIRST 5 MADERA COUNTY	301190	1,223.14
2/25/2025	V01005--TULARE COUNTY OFFICE OF EDUCATION	301264	500.00
2/25/2025	V03003--FIRST CONGREGATIONAL CHURCH BAKERSFIELD	301191	4,882.85
2/25/2025	V03157--KERN ISLAND INVESTORS, GP	301202	7,022.35
2/25/2025	V03295--RANCHO DE STINE LLC	301243	14,175.00
2/25/2025	V03124--1020 CECIL LLC	301123	930.00
2/25/2025	V04071--ROSARIO MIRANDA	301246	168.50
2/25/2025	V00389--FLYERS ENERGY LLC	301192	609.64
2/25/2025	V03172--OFFICE1 LEASING	301225	454.93
2/25/2025	V00229--COMCAST CORPORATION	301166	337.20
2/25/2025	V00094--AT&T	301126	4,148.97
2/25/2025	V00194--CHARTER COMMUNICATIONS	301146	126.23
2/25/2025	V00914--SOUTHERN CALIFORNIA EDISON	301249	297.60
2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301175	9.00
2/25/2025	V00169--CALIFORNIA WATER SERVICE	301144	99.31
2/25/2025	V00787--PG&E	301237	1,446.86
2/25/2025	V03430--SPECTRUM/CHARTER	301255	179.98
2/25/2025	V04156--PROFESSIONAL BINDING PRODUCTS INC	301239	716.59
2/25/2025	V00216--CITY OF STOCKTON	301164	57.36
2/25/2025	V00216--CITY OF STOCKTON	301163	59.00
2/25/2025	V00216--CITY OF STOCKTON	301162	63.57
2/25/2025	V02978--SPECTRUM/CHARTER COMMUNICATIONS	301257	151.02
2/25/2025	V03430--SPECTRUM/CHARTER	301254	297.15
2/25/2025	V03430--SPECTRUM/CHARTER	301253	499.00
2/25/2025	V03430--SPECTRUM/CHARTER	301252	219.98
2/25/2025	V03430--SPECTRUM/CHARTER	301251	219.98
2/25/2025	V03430--SPECTRUM/CHARTER	301250	199.98
2/25/2025	V00216--CITY OF STOCKTON	301161	8.84
2/25/2025	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	301147	7,655.96
2/25/2025	V00216--CITY OF STOCKTON	301160	22.15
2/25/2025	V00169--CALIFORNIA WATER SERVICE	301143	272.64
2/25/2025	V00169--CALIFORNIA WATER SERVICE	301142	150.80
2/25/2025	V00624--LOWES COMPANIES INC	301206	24,546.70
2/25/2025	V03172--OFFICE1 LEASING	301224	214.90
2/25/2025	V00169--CALIFORNIA WATER SERVICE	301141	444.10
2/25/2025	V00169--CALIFORNIA WATER SERVICE	301140	327.95

2/25/2025	V00169--CALIFORNIA WATER SERVICE	301139	505.78
2/25/2025	V02978--SPECTRUM/CHARTER COMMUNICATIONS	301256	156.23
2/25/2025	V03172--OFFICE1 LEASING	301223	278.08
2/25/2025	V03172--OFFICE1 LEASING	301222	219.67
2/25/2025	V00169--CALIFORNIA WATER SERVICE	301138	66.65
2/25/2025	V00477--INDIAN WELLS VALLEY WATER DISTRICT	301198	442.31
2/25/2025	V00803--PROGRESS RESOURCES INCORPORATED	301240	55.00
2/25/2025	V03172--OFFICE1 LEASING	301221	125.97
2/25/2025	V00787--PG&E	301236	906.22
2/25/2025	V00914--SOUTHERN CALIFORNIA EDISON	301248	158.80
2/25/2025	V03172--OFFICE1 LEASING	301220	260.22
2/25/2025	V00169--CALIFORNIA WATER SERVICE	301137	70.26
2/25/2025	V00209--CITY OF BAKERSFIELD	301158	4,574.83
2/25/2025	V00813--QUADIANT LEASING USA, INC	301242	1,735.09
2/25/2025	V00787--PG&E	301235	9.27
2/25/2025	V00787--PG&E	301234	120.13
2/25/2025	V00787--PG&E	301233	307.83
2/25/2025	V00209--CITY OF BAKERSFIELD	301157	24.40
2/25/2025	V00209--CITY OF BAKERSFIELD	301156	129.96
2/25/2025	V00209--CITY OF BAKERSFIELD	301155	604.60
2/25/2025	V00209--CITY OF BAKERSFIELD	301154	835.61
2/25/2025	V00209--CITY OF BAKERSFIELD	301153	928.35
2/25/2025	V00209--CITY OF BAKERSFIELD	301152	1,128.89
2/25/2025	V00209--CITY OF BAKERSFIELD	301151	1,149.42
2/25/2025	V00209--CITY OF BAKERSFIELD	301150	1,233.74
2/25/2025	V00209--CITY OF BAKERSFIELD	301149	1,375.26
2/25/2025	V00787--PG&E	301232	745.20
2/25/2025	V00787--PG&E	301231	651.17
2/25/2025	V00787--PG&E	301230	488.64
2/25/2025	V00787--PG&E	301229	4,247.29
2/25/2025	V00111--BARNES & NOBLE BOOKSELLERS	301127	927.82
2/25/2025	V00212--CITY OF DELANO	301159	174.53
2/25/2025	V04160--MOUNTAINSIDE DISPOSAL, INC.	301215	380.83
2/25/2025	V00169--CALIFORNIA WATER SERVICE	301136	145.50
2/25/2025	V03172--OFFICE1 LEASING	301219	251.05
2/25/2025	V00573--KERN ECONOMIC DEVELOPMENT CORPORATION	301201	500.00
2/25/2025	V01012--UNITED RENTALS INC	301265	375.30
2/25/2025	V00288--DELTA BAY BUILDERS & ROOFING	301172	9,455.00
2/25/2025	V01060--WEST KERN COMMUNITY COLLEGE DISTRICT	301268	14,770.36
2/25/2025	V00787--PG&E	301228	508.63
2/25/2025	V03780--MARIA GUADIAN	301207	28.81
2/25/2025	V03266--HALL LETTER SHOP, INC.	301194	623.03
2/25/2025	V00169--CALIFORNIA WATER SERVICE	301135	281.51
2/25/2025	V00812--QUADIANT FINANCE USA INC	301241	4,500.00
2/25/2025	V00229--COMCAST CORPORATION	301165	165.89
2/25/2025	V00914--SOUTHERN CALIFORNIA EDISON	301247	1,638.09
2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301174	349.00
2/25/2025	V03343--CONTINENTAL LABOR RESOURCES, INC.	301169	1,094.40
2/25/2025	V00169--CALIFORNIA WATER SERVICE	301134	92.04
2/25/2025	V00953--TAFT CITY SCHOOL DISTRICT	301261	9,847.28
2/25/2025	V00149--CAL FOODS LOGISTICS	301129	225,692.80
2/25/2025	V03059--T-MOBILE USA INC	301260	5,919.20
2/25/2025	V00187--CERTIFIX INC	301145	200.00
2/25/2025	V04163--HORTENCIA G. GONZALEZ	301197	40.00
2/25/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	301196	3,046.22
2/25/2025	V00092--AT&T	301125	1,139.90
2/25/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	301173	505.00
2/25/2025	V03883--RENEE HULBRT	301244	120.90
2/25/2025	V00169--CALIFORNIA WATER SERVICE	301133	254.13
2/25/2025	V00169--CALIFORNIA WATER SERVICE	301132	62.11
2/25/2025	V03172--OFFICE1 LEASING	301218	214.90
2/25/2025	V04159--Estela Corrales	301188	149.80
2/25/2025	V03061--CONSTANT CONTACT INC	301168	1,024.80
2/25/2025	V00169--CALIFORNIA WATER SERVICE	301131	268.37
2/25/2025	V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC	301171	44,749.98
2/25/2025	V03446--KRF LLC	301204	2,475.00
2/25/2025	V00582--KIMBERLITE CORPORATION	301203	108.00
2/25/2025	V00617--LODI HEALTH WEST OCCUPATIONAL MEDICINE	301205	1,591.64

2/25/2025	V00169--CALIFORNIA WATER SERVICE	301130	207.40
2/25/2025	V03278--LODI MUSLIM MOSQUE	1.22234E+14	5,000.00
2/25/2025	V00718--M-R PROPERTIES	1.22234E+14	7,091.00
2/25/2025	V00747--OLLIE SHANKLE TRUSTEE (LESSOR)	1.22234E+14	10,225.00
2/25/2025	V00808--PROTEUS INC	1.22234E+14	375.00
2/25/2025	V03159--JOHN REY	1.22234E+14	1,875.00
2/25/2025	V03155--MH 3101 MALL VIEW ROAD, LLC	1.22234E+14	6,000.00
2/25/2025	V03071--COUNTY OF KERN - MORTGAGE PAYMENT ONLY	1.22234E+14	44,367.81
2/25/2025	V03006--GRACE COMMUNITY CHURCH	1.22234E+14	4,705.20
2/25/2025	V02653--EAST HILLS ROADWAY ASSOCIATION	1.22234E+14	514.73
2/25/2025	V02263--DIVERSIFIED PROJECT SERVICES INTL., INC.	1.22234E+14	9,277.00
2/25/2025	V02261--DIOCESE OF FRESNO EDUCATION CORPORATION	1.22234E+14	3,450.00
2/25/2025	V02150--5905 NILES ST LLC	1.22234E+14	4,708.00
2/25/2025	V01087--ZREP LLC	1.22234E+14	3,950.17
2/25/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	40.50
2/25/2025	V03247--BKAT, INC	1.22234E+14	11,247.60
2/25/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	57.60
2/25/2025	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	1.22234E+14	3,039.70
2/25/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	14.32
2/25/2025	V03174--OFFICE IMAGING, INC	1.22234E+14	23.00
2/25/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	228.00
2/25/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	1.22234E+14	834.18
2/25/2025	V03339--ANGELICA NELSON	1.22234E+14	88.20
2/25/2025	V02330--JEREMY T TOBIAS	1.22234E+14	75.00
2/25/2025	V00226--RLH FIRE PROTECTION, INC.	1.22234E+14	978.00
2/25/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	96.00
2/25/2025	V00961--TEL TEC SECURITY SYSTEMS INC	1.22234E+14	557.18
2/25/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	56.00
2/25/2025	V03718--KELLY LOWERY	1.22234E+14	129.00
2/25/2025	V00711--MOLLY & BRUCE BUSACCA INC	1.22234E+14	57.00
2/25/2025	V00010--ABILA INC	1.22234E+14	3,950.27
2/25/2025	V00057--AMERICAN REFUSE, INC.	1.22234E+14	766.18
2/25/2025	V00182--CDW GOVERNMENT LLC	1.22234E+14	270.16
2/25/2025	V03082--IDEAL SPECIALTIES INC	1.22234E+14	47,399.04
2/25/2025	V03681--JERRY MEADE	1.22234E+14	552.39
2/25/2025	V03492--Andrea Chavez	1.22234E+14	187.00
2/25/2025	V03344--ANNELISA PEREZ	1.22234E+14	157.49
2/25/2025	V00182--CDW GOVERNMENT LLC	1.22234E+14	6,313.56
2/25/2025	V03260--DR MARIA CHURCH INTERNATIONAL LLC	1.22234E+14	14,500.70
2/25/2025	V00182--CDW GOVERNMENT LLC	1.22234E+14	1,754.94
2/25/2025	V03191--VAL-PRO, INC	1.22234E+14	423.85
2/25/2025	V03191--VAL-PRO, INC	1.22234E+14	8.00
2/25/2025	V03292--MICHAEL MOURKOS	1.22234E+14	1,998.85
2/25/2025	V00585--KNIGHT'S SITE SERVICES INC	1.22234E+14	4,148.10
2/25/2025	V00182--CDW GOVERNMENT LLC	1.22234E+14	5,286.02
2/25/2025	V00182--CDW GOVERNMENT LLC	1.22234E+14	351.13
2/25/2025	V00060--AN ICON COMPANY, LLC - PRINTDIRTCHAP	1.22234E+14	183.84
2/25/2025	V00226--RLH FIRE PROTECTION, INC.	1.22234E+14	1,023.00
2/25/2025	V03328--Hometown Plumbing	1.22234E+14	530.00
2/25/2025	V03191--VAL-PRO, INC	1.22234E+14	605.15
2/25/2025	V03328--Hometown Plumbing	1.22234E+14	129.00
2/25/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	132.00
2/25/2025	V00182--CDW GOVERNMENT LLC	1.22234E+14	1,793.30
2/25/2025	V00022--ADOBE INC	1.22234E+14	151.14
2/25/2025	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	3,952.50
2/25/2025	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	13,447.00
2/25/2025	V00146--CA ASSOCIATION OF FOOD BANKS	1.22234E+14	200.00
2/25/2025	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	2,730.00
2/25/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	228.00
2/25/2025	V00997--TRAFFIC MANAGEMENT, INC.	1.22234E+14	804.18
2/25/2025	V03191--VAL-PRO, INC	1.22234E+14	778.80
2/25/2025	V03191--VAL-PRO, INC	1.22234E+14	116.50
2/25/2025	V03191--VAL-PRO, INC	1.22234E+14	313.10
2/25/2025	V00697--MICROSOFT CORPORATION	1.22234E+14	3,018.75
2/25/2025	V00937--STINSON STATIONERS	1.22234E+14	441.11
2/25/2025	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	15,142.00
2/25/2025	V03191--VAL-PRO, INC	1.22234E+14	440.00
2/25/2025	V03191--VAL-PRO, INC	1.22234E+14	110.25

2/25/2025	V03191--VAL-PRO, INC	1.22234E+14	322.20
2/25/2025	V00961--TEL TEC SECURITY SYSTEMS INC	1.22234E+14	485.78
2/25/2025	V00794--PLC SYSTEM SERVICES LLC	1.22234E+14	3,425.50
2/25/2025	V01032--VERIZON WIRELESS	1.22234E+14	15,635.09
2/25/2025	V03191--VAL-PRO, INC	1.22234E+14	52.05
2/25/2025	V03191--VAL-PRO, INC	1.22234E+14	54.20
2/25/2025	V03191--VAL-PRO, INC	1.22234E+14	149.10
2/25/2025	V00029--ADVANCED DATA STORAGE	1.22234E+14	35.20
2/25/2025	V03191--VAL-PRO, INC	1.22234E+14	434.15
2/25/2025	V03362--ESPERANZA CONTRERAS	1.22234E+14	151.42
2/25/2025	V00526--JST FAMILY 2021, LLC	1.22234E+14	513.54
2/25/2025	V00226--RLH FIRE PROTECTION, INC.	1.22234E+14	396.00
2/25/2025	V00260--CROWN EQUIPMENT CORPORATION	1.22234E+14	1,755.39
2/25/2025	V00049--AMAZON CAPITAL SERVICES, INC	1.22234E+14	14,308.02
2/25/2025	V00226--RLH FIRE PROTECTION, INC.	1.22234E+14	131.00
2/25/2025	V00226--RLH FIRE PROTECTION, INC.	1.22234E+14	151.00
2/25/2025	V00226--RLH FIRE PROTECTION, INC.	1.22234E+14	337.00
2/25/2025	V00226--RLH FIRE PROTECTION, INC.	1.22234E+14	337.00
2/25/2025	V00779--PAULIN INDUSTRIES, INC.	1.22234E+14	2,597.60
2/25/2025	V00406--GARCIA INDUSTRIES INC	1.22234E+14	10,925.00
2/26/2025	V03762--LUISA ROSA SILVA	301294	3,697.06
2/26/2025	V00953--TAFT CITY SCHOOL DISTRICT	301310	4,923.64
2/26/2025	P02300--ELOISA MONTES DE ROMERO	301284	1,157.54
2/26/2025	P01208--MARIA M ANGULO	301300	5,275.52
2/26/2025	P00801--ROSAURA QUINTERO DE LOPEZ	301306	4,008.99
2/26/2025	P02185--XOCHITL ARTHEMISA PELAGIO	301312	268.20
2/26/2025	P02478--Laura Y Alatorre Moreno	301291	2,715.43
2/26/2025	P02160--ROSALBA CABRAL	301305	1,497.16
2/26/2025	P02154--GUADALUPE CABRERA	301287	12,087.65
2/26/2025	P02457--MARIA ELENA CORONA DE IBARRA	301299	8,354.36
2/26/2025	P02100--SOCORRO LARA DE GOVEA	301309	989.71
2/26/2025	P02431--ROCIO VERONICA MUNIZ CERECEDA	301304	2,641.22
2/26/2025	P02426--ANNA DELFINA REYES	301278	12,151.04
2/26/2025	P02414--BERTHA NERTO	301279	6,710.97
2/26/2025	P01972--RUBICELA ALCANTAR DE TORRES	301308	384.25
2/26/2025	P02407--GUADALUPE ELIZABETH PENUELAS	301288	2,184.14
2/26/2025	P01870--MARCELA G NUNEZ DE GUTIERREZ	301297	12,977.11
2/26/2025	P01849--LORI MACIAS CERNA	301293	2,164.11
2/26/2025	P02523--MARCELINA PERALTA	301298	1,531.22
2/26/2025	P02789--OFELIA QUINTERO DE GUZMAN	301303	621.80
2/26/2025	P02819--JAQUILINA GARCIA OSORIO	301289	622.38
2/26/2025	P02832--ANDREA MOHAMMED	301277	2,230.12
2/26/2025	P02759--VIANEY VILLANUEVA MAGALLON	301311	336.09
2/26/2025	P02775--NORA E LEMUS	301302	2,926.95
2/26/2025	P02833--MANUEL VILLAGOMEZ	301296	2,345.30
2/26/2025	P02821--DANIEL MORENO	301283	647.05
2/26/2025	P00810--MAGDA F. SALDIVAR	301295	1,904.56
2/26/2025	P02835--LORENA QUINTERO	301292	3,299.50
2/26/2025	P02837--ADELINA ZEPEDA BELTRAN	301274	2,160.73
2/26/2025	P02840--MAURA J CHAVOLLA	301301	3,823.88
2/26/2025	P02829--ENEDINA MADRIGAL	301285	477.20
2/26/2025	P00526--ANDRADE ESTELA Y JOSE FAMILY CHILD CARE	301276	2,939.81
2/26/2025	P00325--YOLANDA SALDANA MORENO	301313	2,618.62
2/26/2025	P02639--CARMELITA JACINTA MORALES MEJIA	301281	622.38
2/26/2025	P02596--BRIGHT FUTURES PRESCHOOL 2	301280	1,012.91
2/26/2025	P02692--KASANDRA LOPEZ-CORDERO	301290	1,250.44
2/26/2025	P02679--ROSELIA MADERA CALDERA	301307	2,289.76
2/26/2025	P02676--ALMA YANETH NUNEZ GUTIERREZ	301275	662.23
2/26/2025	P00833--GLORIA LEMUS DE LEMUS	301286	941.86
2/26/2025	V00231--COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION	301282	32.00
2/26/2025	P02868--JOANNA CORTEZ	1.22234E+14	332.10
2/26/2025	P02866--BIBIANA LIEZETTE HUERTA ARIAS	1.22234E+14	1,121.14
2/26/2025	P02838--MALVINA RAMIREZ LOPEZ	1.22234E+14	3,011.26
2/26/2025	P02834--JASMIN MARI ROSALES	1.22234E+14	653.30
2/26/2025	P02828--MARIA FERNANDA GARIBAY	1.22234E+14	870.48
2/26/2025	P02776--BRENDA BENAVIDEZ	1.22234E+14	1,952.09
2/26/2025	P02764--MARGARITA GARIBAY CORTES	1.22234E+14	6,202.12
2/26/2025	P02762--MARIA ELENA LEAL	1.22234E+14	548.51

2/26/2025	P02753--MAYRA ALEJANDRA RIOS	1.22234E+14	2,130.76
2/26/2025	P02739--CELESTINA ANDREA CONTRERAS	1.22234E+14	603.39
2/26/2025	P02711--MARIA ELIZABETH MARIN	1.22234E+14	711.28
2/26/2025	P02673--NANCY GARIBAY HERNANDEZ	1.22234E+14	1,888.16
2/26/2025	P02667--MARIA ANGELA DIAZ	1.22234E+14	6,994.94
2/26/2025	P02650--MA BELEN RODRIGUEZ BRAVO	1.22234E+14	4,919.80
2/26/2025	P02648--ISABEL MARTINEZ-LOMELI	1.22234E+14	1,022.39
2/26/2025	P02637--DEANNA RAMIREZ	1.22234E+14	1,974.67
2/26/2025	P02636--YAZMIN ARACELI NAVARRO HERRERA	1.22234E+14	3,687.37
2/26/2025	P02584--NORMA PULIDO CRUZ	1.22234E+14	2,059.80
2/26/2025	P02572--ESTHER NAVARRO	1.22234E+14	5,614.78
2/26/2025	P02556--MAYLEN CHAVOLLA AYALA	1.22234E+14	413.06
2/26/2025	P02554--YESICA SANCHEZ ARRIAGA	1.22234E+14	11,523.94
2/26/2025	P02552--AZUCENA C ESCAMILLA-MARTINEZ	1.22234E+14	3,290.12
2/26/2025	P02551--ANGELICA VALIENTE DE BARRAGAN	1.22234E+14	5,690.15
2/26/2025	P02544--ANABEL A MARTINEZ	1.22234E+14	1,371.72
2/26/2025	P02543--MARISOL PEREZ	1.22234E+14	3,421.67
2/26/2025	P02537--MIRIAM GOMEZ ZARATE	1.22234E+14	2,926.95
2/26/2025	P02535--JESSICA MICHELLE ANDRADE	1.22234E+14	2,892.13
2/26/2025	P02529--ROSA M SALAZAR	1.22234E+14	755.16
2/26/2025	P02507--LETICIA HERNANDEZ	1.22234E+14	405.06
2/26/2025	P02504--VIRGINIA RUELAS DE LEYVA	1.22234E+14	4,864.17
2/26/2025	P02481--Maricela Munoz Sanchez	1.22234E+14	4,426.56
2/26/2025	P02479--ORALIA QUIROZ	1.22234E+14	2,794.44
2/26/2025	P02464--Gladys Isela Rodriguez	1.22234E+14	2,525.32
2/26/2025	P02463--Yadira Rebollo	1.22234E+14	3,836.69
2/26/2025	P02443--MONICA VEGA	1.22234E+14	5,189.82
2/26/2025	P02435--JANET GARCIA-ALAPIZCO	1.22234E+14	8,308.34
2/26/2025	P02418--BERTHA ALICIA GOMEZ	1.22234E+14	10,003.11
2/26/2025	P02416--DANIELA GUADALUPE ESPINOZA	1.22234E+14	5,694.45
2/26/2025	P02403--JANETH REYNOSA CASILLAS	1.22234E+14	1,525.89
2/26/2025	P02396--ANA MARIA RAMIREZ MEJIA	1.22234E+14	4,340.26
2/26/2025	P02367--BEATRIZ ADRIANA CARRILLO HERNANDEZ	1.22234E+14	5,527.42
2/26/2025	P02324--Luz Maria Ramirez	1.22234E+14	552.34
2/26/2025	P02318--MILCA REBEKAH PEREZ	1.22234E+14	4,995.52
2/26/2025	P02295--EDUVIDES SUAREZ	1.22234E+14	2,217.57
2/26/2025	P02284--ANDREA GUADALUPE DIAZ	1.22234E+14	1,886.52
2/26/2025	P02280--NORMA MENDOZA	1.22234E+14	7,018.53
2/26/2025	P02275--GUADALUPE PEREZ DOMINGUEZ	1.22234E+14	3,337.71
2/26/2025	P02263--MARISOL GONZALEZ	1.22234E+14	4,955.69
2/26/2025	P02240--MARIA SANTOS DE LOPEZ	1.22234E+14	8,740.07
2/26/2025	P02217--MARIA LUISA CASAS	1.22234E+14	9,496.08
2/26/2025	P02215--ERIKA L CENTENO	1.22234E+14	9,936.71
2/26/2025	P02208--CELFIDA SANTOS DE RUIZ	1.22234E+14	7,688.79
2/26/2025	P02195--LINDA'S CHILD CARE PROVIDER INC	1.22234E+14	8,674.01
2/26/2025	P02176--MA DEL CARMEN GOMEZ GRANADOS	1.22234E+14	10,996.44
2/26/2025	P02174--NORMA M. ZARAZUA	1.22234E+14	3,128.66
2/26/2025	P02173--BERTHA CONTRERAS	1.22234E+14	12,504.45
2/26/2025	P02161--SANDRA MARTINEZ VARELA	1.22234E+14	4,683.16
2/26/2025	P02144--MARICELA SANDOVAL RODRIGUEZ	1.22234E+14	5,441.76
2/26/2025	P02036--VIRGINIA FERREIRA	1.22234E+14	16,285.46
2/26/2025	P01969--ANA MARIA NAVARRO GUTIERREZ	1.22234E+14	6,660.45
2/26/2025	P01943--GLORIA MORENO DE HERNANDEZ	1.22234E+14	1,901.54
2/26/2025	P01941--JUANA RAMOS MUNOZ	1.22234E+14	2,001.00
2/26/2025	P01919--MARIA FRANCISCA MENA	1.22234E+14	8,570.52
2/26/2025	P01910--ANDREA BUENROSTRO	1.22234E+14	8,856.78
2/26/2025	P01889--MARIA SANDRA L DE ESTRADA	1.22234E+14	4,966.91
2/26/2025	P01806--MARIA E SANCHEZ DE GOMEZ	1.22234E+14	8,329.64
2/26/2025	P01765--VERONICA ALVAREZ	1.22234E+14	1,254.46
2/26/2025	P01692--MARIA PAZ RUIZ	1.22234E+14	4,901.62
2/26/2025	P01681--LUCINA RAMIREZ	1.22234E+14	2,148.81
2/26/2025	P01612--DOLORES VERDUZCO GALINDO	1.22234E+14	5,800.29
2/26/2025	P01561--ANA M. DAVILA	1.22234E+14	1,905.60
2/26/2025	P01556--YNEZ ATHENA CHAVEZ-ANDRADE	1.22234E+14	8,242.89
2/26/2025	P01508--ROCELIA OROZCO LEMUS	1.22234E+14	4,480.11
2/26/2025	P01414--MARIA SALOME IBARRA	1.22234E+14	922.20
2/26/2025	P01382--LUZ MARIA VILLAGOMEZ	1.22234E+14	13,516.24
2/26/2025	P01377--MARIA GUADALUPE NAVARRO DE ORTIZ	1.22234E+14	2,014.95

2/26/2025	P01373--ELOISA LEMUS	1.22234E+14	4,995.52
2/26/2025	P01353--CARMEN BELTRAN	1.22234E+14	9,642.57
2/26/2025	P01279--AIDEE SANDOVAL	1.22234E+14	1,561.28
2/26/2025	P01256--ALMA R RANGEL	1.22234E+14	4,469.51
2/26/2025	P01189--RAQUEL POSADAS DE GIRON	1.22234E+14	346.72
2/26/2025	P01027--MA L MONROY DE SEVILLA	1.22234E+14	2,034.30
2/26/2025	P01000--CLAUDIA ANDREA MUNOZ	1.22234E+14	1,781.48
2/26/2025	P00832--YOLANDA CORTES DE MENDOZA	1.22234E+14	1,289.71
2/26/2025	P00818--MARICELA CORTEZ	1.22234E+14	9,766.47
2/26/2025	P00808--MERCEDES RODRIGUEZ	1.22234E+14	844.05
2/26/2025	P00803--DELIA IRENE ARAUJO DOMINGUEZ	1.22234E+14	8,708.22
2/26/2025	P00716--ELIZABETH MARTINEZ	1.22234E+14	952.28
2/26/2025	P00682--Bertha Moreno	1.22234E+14	12,063.66
2/26/2025	P00524--IRMA GUTIERREZ	1.22234E+14	3,564.95
2/26/2025	P00468--GABRIELA GARCIA DE RODRIGUEZ	1.22234E+14	10,147.11
2/26/2025	P00043--MARIA TERESA ALANIS	1.22234E+14	4,354.22
2/26/2025	P00004--EMILY RAMIREZ - KIDS N US DAYCARE	1.22234E+14	1,023.66
2/26/2025	V00806--PROTECTION 1/ADT	Voided - 301067	-125.56
2/26/2025	V00231--COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION	Voided - 300932	-1,596.00
2/26/2025	V00953--TAFT CITY SCHOOL DISTRICT	Voided - 301261	-9,847.28
2/26/2025	V04177--NATALIE LIZETH VALENCIA	301273	603.97
2/26/2025	V04176--ELIZABETH ALVAREZ VEJAR	301270	14.76
2/26/2025	V03352--ELIZABETH MARTINEZ MEDINA	301271	2,501.03
2/26/2025	V04175--MARIA R ROSALES	301272	3,578.16
2/27/2025	V00169--CALIFORNIA WATER SERVICE	301314	69,575.00
2/28/2025	P00402--YOLANDA MUNOZ	Voided - 12223414000054	-12,893.52
2/28/2025	V03441--JANEY FELSOCCI	Voided - 12223414000027	-81.20
2/28/2025	P02326--MARIA J MARTINEZ DE GARCIA	301315	2,558.01
Total for CBB - Operating Acct			<u>7,919,536.15</u>



MEMORANDUM

To: Board of Directors *Catherine Anspach*
From: Catherine Anspach; Director of Development
Date: April 30, 2025
Subject: *Agenda Item V(a)*: CAPK Foundation Report – **Action Item**

The CAPK Foundation Board met in person on Tuesday March 25, 2025 and approved the minutes from the January 21, 2025 Foundation Board meeting.

Tracy Webster reviewed the financial reports categorized by purpose for the period of January 2025 to February 2025. The Foundation raised \$70,913 in donations during this period. She provided an overview of the balance sheet, income statement, and budget-to-actual reports.

Catherine Anspach introduced guest speaker Jimmy Olson from JJO Charities. Jimmy has partnered with the CAPK Food Bank since 2017, raising over 30,000 pounds of food through his annual food drives. His next event is scheduled for the end of April, and he emphasized the importance of volunteers to ensure the events success.

Pritika Ram provided an update on board governance and composition. She proposed reevaluating the board structure to better reflect its purpose of fundraising and relationship building. Suggested changes include reviewing term limits, potentially transitioning away from Brown Act requirements, and expanding the board to include members outside of Kern County. Pritika noted that legal counsel may be invited to a future meeting to discuss these updates.

Catherine gave a fundraising overview and reported on the following events and updates:

- Community Action Month is scheduled for May, and board members are encouraged to participate in various events.
- Sponsorships for Gourmet for Good have increased total contributions to \$125,225, with Anthem signing on as the Presenting Sponsor.
- Tips for Charity raised \$3,000 for the Food Bank.
- CalPortland Golf Tournament raised \$8,678.61 for East Kern FRC.
- A new partnership with Bland Solar and CAPK Energy Program will provide a home upgrades (roof, solar, or AC unit) to a nominated CAPK clients in the month of May.

Lastly, Pritika informed the board that Martha Leon is no longer with the Foundation. The position will not be filled immediately to allow time to concentrate on the upcoming Gourmet For Good event and to reevaluate the position.

Recommendation:

Staff recommends the Board of Directors approve the CAPK Foundation Board of Directors report and all items.

Attachments:

Minutes from the January 21, 2025 Board of Directors meeting.
CAPK Foundation Financial Reports



DATE	January 21, 2025
TIME	12:00 pm
LOCATION	CAPK Administrative Office Board Room 1300 18 th Street., Suite 200 Bakersfield, CA 93301

COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION

Board of Directors Meeting Minutes

I. Call to Order

Board Chair called the meeting to order at 12:08pm at the CAPK Administrative Office, at 1300 18th Street, Bakersfield, CA.

a. Roll Call

Roll Call was taken with a quorum present:

Present: Kevin Burton (Chair), Denise Boshers, Don Bynum, Traco Matthews (Arrived at 12:16pm), Fred Plane, Janea Roberts, Chei Whitmore.

Absent: Ariana Joven (Vice Chair), Michael Bowers, Lillian Brust, Nila Hogan, Chase Nunneley.

Others Present: Jeremy Tobias; Chief Executive Officer, Pritika Ram, Chief Business Development Officer; Louis Gill; Chief Program Officer, (Virtually) Tracy Webster; Chief Financial Officer, Gabrielle Alexander, Director of Finance; Catherine Anspach, Director of Development; other CAPK staff.

II. Public Comments

No one addressed the Board.

III. Consent Agenda

Motion was made and seconded to approve the Consent Agenda. Carried by unanimous vote (Plane/Whitmore).

V. New Business

- a. Financial Reports & In-Kind Donations – Tracy Webster, Chief Financial Officer & Catherine Anspach, Director of Development – **Action Item**

Tracy Webster presented the financial report for the 2024 calendar year virtually, noting that the Foundation operates from January 1 to December 31. She began by reviewing the contributions by purpose report, highlighting that the Foundation raised approximately \$550,000 for the year, with the Food Bank receiving the largest portion at \$260,000. She then went through the balance sheet and income statement, which detail all Foundation activities, including donations, fundraising, and the parent

agency's contribution of \$412,500. Tracy emphasized the importance of this report in showcasing the Foundation's fundraising efforts by program. Lastly, she presented the budget to actual report, revealing that revenue exceeded expenses by more than \$112,000.

Jenea Benton asked whether the total contributions report aligns with the income statement report. Tracy confirmed that it does but explained that alignment depends on how the funds were received. Some contributions come in the form of in-kind donations, while others are donations made directly to the parent company. She added that the Foundation still tracks the donation even if it was made to the parent company rather than directly to the Foundation. Catherine Anspach added that while most donations now go directly to the Foundation, she does not want to discourage donors who choose to contribute to CAPK instead. She reassured the board that all donations are still tracked in the CRM to ensure proper donor recognition. Jenea followed up by asking whether the agency contribution is separate from the Foundation's fundraising efforts. Tracy confirmed that it is.

A Motion was made and seconded to approve the Financial Reports & In-Kind Donations. Carried by unanimous vote (Roberts/Boschers).

b. Community Action Partnership of Kern Foundation Budget FY 2025 – Pritika Ram, Chief Business Development Officer – **Action Item**

Pritika Ram began by requesting a correction, noting that this item was listed as an informational item on the agenda but should be an action item. She stated that the budget will be presented to the Governing Board on January 27th.

Pritika explained that this year's budget differs slightly from the previous years. She clarified that the agency contribution, previously mentioned by Jenea, represents the parent company's funding of the Foundation's operational costs. This year, that contribution is set at \$475,000, with the finance department assisting in the budget development. She highlighted that the budget reflects the Foundation's fundraising goals and commitments. She further noted that in 2024, the Foundation successfully increased its fundraising efforts, allowing for the addition of a new staff member, which expanded the overall budget by \$95,000. She emphasized that all fundraising efforts are ultimately allocated back to the programs. She also pointed out that most of the 2025 funding commitment focuses on the Food Bank. In 2024, the Foundation raised \$256,000 for the Food Bank, and the goal for 2025 is to increase that amount to \$350,000. However, she assured that fundraising efforts will not stop even if they surpass that goal. She added that additional fundraising commitments have been formed for other programs based on the need for unrestricted funding. The addition of a new staff member, she said, will further support the Foundation in reaching its 2025 goals.

Jenea Benton raised a question regarding the original discussions at the time of the CAPK Foundation's creation, when it was stated that the parent agency would only fund the Foundation for a limited number of years. She asked whether this was still the plan and, if so, what the timeline would be.

Pritika responded that about a year and a half ago, CCS, a consulting company, conducted an evaluation and concluded that the parent company should continue seeding the Foundation. Since the Foundation's primary focus is to support programs, she explained that this arrangement would be evaluated

periodically. She also noted that donors tend to prefer contributing to programs rather than operational expenses.

Jenea then asked if the board is satisfied with the Foundation's performance and if they have specific goals they would like to see met, adding that it seems CAPK programs are pleased with the Foundation's fundraising efforts.

Jeremy Tobias addressed this by recalling the initial CCS assessment, which examined whether and for how long the parent agency should continue funding the Foundation. The decision was made to continue providing financial support for two main reasons: First, it allows the Foundation's staff to focus on fundraising for programs rather than covering operational costs. Second, the Foundation is generating more funds for programs than it costs to operate. While he acknowledged that the Foundation may not need parent company support indefinitely, he confirmed that no specific deadlines have been set.

Fred Plane added that his only concern is that the CAPK board has not yet approved the proposed budget increase, which will need to be addressed when the budget is presented. However, he noted that he has received positive feedback about the Foundation's work and acknowledged that achieving self-sufficiency will take time.

Denise Boshers, drawing from her budgeting experience, asked whether the proposed budget aligns with the agency's target budgets. Pritika confirmed that compensation is in line with the parent company's standards. She emphasized that the Foundation's director cannot manage all fundraising efforts alone, which is why an additional staff position was created to strengthen fundraising initiatives. Reflecting on the Foundation's four years of operation, she expressed her appreciation for its growth and rapid progress.

Traco Matthews shared his perspective, stating that as a longtime pastor, he has learned that investment is essential for growth. He mentioned that failing to invest can be limiting.

Jenea Roberts stated that the Foundation has exceeded her expectations and voiced her support for approving the budget.

A Motion was made and seconded to approve the Community Action Partnership of Kern Foundation Budget FY 2025. Carried by unanimous vote (Whitmore/Bynum).

c. California Veterans Assistance Foundation (CVAF) Integration – Pritika Ram, Chief Business Development Officer – **Verbal Item**

Pritika Ram introduced Deborah Johnson from the California Veterans Assistance Foundation (CVAF) and invited Jeremy Tobias or Louis Gill to share a few words.

Louis Gill expressed his enthusiasm, stating that he has known Deborah Johnson for many years and has witnessed her dedication to serving veterans. He said he is excited to have her on board. Jeremy Tobias added that this integration has been in progress for about a year, which speaks to CAPK's ability to operate programs at a high level. He explained that all CVAF employees will transition to CAPK under a newly established Veteran Services Division, ensuring a seamless integration. He also noted that,

currently, CAPK does not provide direct program services specifically for veterans. The transition is expected to take place around March 1st, and both the CAPK Board and legal counsel have reviewed and approved the integration.

Deborah Johnson thanked the board for their time and mentioned that she recognized some familiar faces. She shared that she has been with CVAF since its inception in 1998, is an Army veteran, and has lived in Kern County since 2009. She explained that CVAF provides transitional and permanent housing for homeless veterans, emphasizing that their transitional housing facilities are not high-density, meaning veterans are not packed into overcrowded spaces. CVAF also operates two apartment complexes and runs a homeless prevention rapid rehousing program funded by the Veterans Administration. Through the SSVF program, CVAF assists veterans facing eviction by covering rent or utility costs to help them regain stability. Additionally, CVAF operates a low-barrier shelter for youth ages 18 to 24, funded by state resources.

Deborah highlighted that managing multiple funding sources creates a significant administrative burden. As the leader of CVAF, she sought ways to grow the organization or partner with an agency that could facilitate expansion. This led to discussions about integrating CVAF into CAPK. She emphasized that the transition would enhance services for veterans in Kern County while also benefiting CVAF staff, as CAPK offers more competitive wages. She also mentioned that CVAF is in the process of building 12 tiny homes in Oildale for veterans in Kern County.

Fred Plane added that one of the CVAF board members will be joining the CAPK Governing Board to ensure that veterans' interests continue to be represented.

d. Employee Giving Campaign– Martha Leon, Donor Relations Administrator – ***Info Item***

Martha Leon thanked the board, mentioning that she has been with the CAPK Foundation for approximately 60 days. She shared that the Employee Giving Campaign was launched on January 6th to foster a culture of giving within the agency. She explained that employee donations would be post-tax deductions from payroll and emphasized that contributions would remain anonymous to protect employees' privacy. Additionally, Martha noted that a step-by-step enrollment guide is available for all employees, and they can sign up through ADP in the benefits portal. However, she clarified that not all nineteen CAPK programs are eligible for donations due to the specific needs of other programs.

Martha also introduced the Workplace Giving Program, which allows companies to offer their employees the option to make post-tax payroll deductions to CAPK. She invited any board members interested in this initiative to reach out to her after the meeting.

Kevin Burton asked about how programs would be engaged in the campaign. Martha responded that she had developed an implementation plan, which includes videos, testimonials, and promotional materials. She also plans to host events at program sites to build awareness and support for the campaign. Kevin further asked if new employees would be introduced to the program. In response, Catherine confirmed that she presents the campaign during new hire orientation.

Traco Matthews requested that Martha send him all program materials so he could promote the initiative within his agency. He also suggested incorporating a friendly competition or event to generate excitement

and engagement, recommending that upper management participate in meetings to encourage involvement. Kevin Burton also requested a copy of the materials.

e. Fundraising Update— Catherine Anspach, Director of Development – **Info Item**

Catherine Anspach shared that her Annual Appeal to support the Food Bank has been sent out. Last year, the appeal was directed to the general fund, but based on feedback, this year's campaign is focused on the Food Bank. The campaign successfully raised approximately \$15,000 for the Food Bank. She highlighted a key challenge for the Foundation: the limited number of individual donors. She emphasized that building these relationships takes years and expressed her goal of increasing the response rate for the annual appeal.

Catherine also provided updates on various initiatives. East Kern secured sponsorship from AES to provide Christmas meals for its clients. The Wonderful Company donated bikes to children at the East Kern Family Resource Center and the Friendship House, with Kern Health Systems supplying helmets for all recipients. Additionally, they received holiday gifts. She mentioned that the M Street Navigation Center hosted its annual Christmas lunch for all clients. Catherine also mentioned the Maya Cinemas Campaign, which raised \$6,000 to the Food Bank.

Regarding the upcoming Gourmet for Good event, she confirmed that all previous sponsors have been approached again. She has hired an event planner to secure auction items and additional sponsorships. Catherine will also share a sample email with the board for sponsor outreach. Kevin Burton added that he and Catherine are available to assist with sponsor requests and suggested increasing the fundraising goal.

f. Lunch and Learn Update— Catherine Anspach, Director of Development – **Verbal Item**

Catherine Anspach shared that a Lunch and Learn event is scheduled for this Friday, where Kelly Lowery will give a tour of the Food Bank and deliver a presentation. She mentioned that he will also be presenting to the board today.

g. Program Presentation: Food Bank – Kelly Lowery, Program Administrator— **Info Item**

Kelly Lowery began by discussing the various funding sources that support the Food Bank. He noted that while some CAPK programs operate under a single contract, the Food Bank is funded through multiple contracts. In January 2023, the Food Bank had approximately 92,000 engagements, meaning over 92,000 food boxes were distributed. By November 2024, that number had risen to 233,000 engagements—an increase of 153%. Kelly pointed out that food distribution lines continue to grow, with the Food Bank now distributing 2 million pounds of food per month. He stressed that this rising demand requires additional staff and noted that private funding from the Foundation is the only area where growth is possible.

Kevin Burton asked if the Food Bank's expansion last year helped manage this increase in demand. Kelly responded that the expansion improved efficiency, allowing them to move inventory more effectively. Previously, limited storage space required them to distribute food quickly, but now they can retain supplies longer, improving operations. He attributed the rising demand to inflation and warned that the expiration of CAL Foods funding at the end of the year will make 2025 a particularly challenging year.

Kelly also introduced the Food Locker Program, designed to address acute food insecurity. These refrigerated lockers will be placed throughout the county, allowing individuals to access food as needed.

Kevin Burton asked how the lockers would function. Kelly explained that individuals could call 2-1-1 to receive a four-digit code, granting access to the lockers, which will store produce and dairy. He hopes to have the first locker in place by fall 2025.

Traco Matthews asked whether the Foundation was contributing funds to offset the Food Bank's operational costs. Kelly confirmed that the Foundation has provided support but expressed the need for additional funding to expand staff. He noted that funding for staffing has already been maximized, making it a long-term challenge. Pritika Ram asked about the Food Bank's operating budget and how various grants contribute to it. Kelly estimated the budget at around \$3 million but suggested that Tracy could provide a more detailed breakdown.

Denise Boshers asked about staffing levels. Kelly shared that while it takes 50 staff members to operate the Food Bank efficiently, he currently has only 21. Volunteers help fill the gap, but to expand services, more staff are needed.

Traco Matthews asked whether the Food Bank is adjusting to assist individuals who may be hesitant to seek food due to immigration enforcement concerns in Kern County. Kelly responded that the Food Bank has partnered with local nonprofits to provide food boxes and resources to better serve this community.

VII. Board Member Comments

Jenea Roberts asked if a snapshot of program needs could be provided during the board retreat to help identify ways to support the different programs. She also asked about incorporating advocacy support into the retreat.

Kevin Burton expressed his enthusiasm for CVAF joining the CAPK team.

VIII. Next Scheduled Meeting

Board of Directors Meeting
12:00 pm
Tuesday, March 25, 2025
CAPK Administrative Offices, Board Room
1300 18th Street., Suite 200
Bakersfield, CA 93301

IX. Adjournment

The meeting was adjourned at 1:26 pm.



BOARD MEETING

MARCH 25, 2025

FINANCIAL REPORT

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Community Action Partnership of Kern Foundation
 Contributions by purpose
 for the period of 01/01/2025 to 02/28/2025

Purpose	Amount	# Contributions
General	\$635.82	13
M Street Navigation Center - Homeless Center	\$115.00	3
Shafter Youth Center	\$4.00	1
Volunteer Income Tax Assistance - VITA	\$5,000.00	1
Food Bank	\$62,983.51	78
Gourmet for Good	\$2,175.00	2
Total	\$70,913.33	98



Community Action Partnership of Kern Foundation

Balance Sheet
as of 02/28/2025

Account Number	Account Name	Amount
Assets		
1000	Checking	\$82,871.03
1010	Money Market	\$72,655.87
1101	Stripe Payments	\$109.41
1400	Prepaid Expenses	\$6,500.00
Total Assets		<u>\$162,136.31</u>
Liabilities		
2100	Accounts Payable	\$45,076.60
Total Liabilities		<u>\$45,076.60</u>
Equity		
3000	General Fund - Fund Balance	\$96,658.81
3101	Food Bank - Fund Balance	\$7,138.88
3103	Volunteer Income Tax Assistance - VITA - Fund Balance	\$5,000.00
3104	Friendship House Community Center - Fund Balance	\$-500.00
3105	Shafter Youth Center - Fund Balance	\$4.00
3110	Head Start - Fund Balance	\$6,761.59
3112	Gourmet for Good - Fund Balance	\$1,996.43
Total Equity		<u>\$117,059.71</u>
Total Liabilities + Total Equity		<u><u>\$162,136.31</u></u>



Community Action Partnership of Kern Foundation

Income Statement

for the period of 01/01/2025 to 02/28/2025

Account Number	Account Name	Amount
Income		
4220	Contributions Income	\$68,077.96
4230	Fundraising	\$2,175.00
4310	Interest Earned	\$30.85
Total Income		\$70,283.81
Expense		
5105	Salaries	\$15,017.46
5205	Benefits	\$7,966.72
6210	Repair/Maintenance/Incidental Alterations	\$42.06
6305	Office Supplies	\$1,624.08
6520	Consultant Services	\$589.00
6605	Communications	\$117.20
6615	Printing	\$84.77
6675	Outreach	\$3,465.70
6695	Bank Fees	\$168.95
6990	Contribution - CAPK	\$62,117.36
9999	Indirect Expense	\$4,584.43
Total Expense		\$95,777.73
Net Income (Loss)		-\$25,493.92



Community Action Partnership of Kern Foundation
Fund Activity Summary
for the period of 01/01/2025 to 02/28/2025

Fund	Beginning Balance	Income	Expenses	Net Income (Expense)	Transfer	Net Increase (Decrease)	Ending Balance	[Beginning of Fiscal Year] Balance
General Fund	\$125,872.46	\$466.67	\$29,680.32	\$-29,213.65	\$0.00	\$-29,213.65	\$96,658.81	\$125,872.46
Food Bank	\$6,338.80	\$62,523.14	\$61,723.06	\$800.08	\$0.00	\$800.08	\$7,138.88	\$6,338.80
Volunteer Income Tax Assistance - VITA	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00
Friendship House Community Center	\$0.00	\$0.00	\$500.00	\$-500.00	\$0.00	\$-500.00	\$-500.00	\$0.00
Shafter Youth Center	\$0.00	\$4.00	\$0.00	\$4.00	\$0.00	\$4.00	\$4.00	\$0.00
Oasis Family Resource Center - Ridgecrest	\$145.35	\$0.00	\$145.35	\$-145.35	\$0.00	\$-145.35	\$0.00	\$145.35
M Street Navigation Center - Homeless Center	\$200.00	\$115.00	\$315.00	\$-200.00	\$0.00	\$-200.00	\$0.00	\$200.00
Head Start	\$6,761.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,761.59	\$6,761.59
Gourmet for Good	\$3,235.43	\$2,175.00	\$3,414.00	\$-1,239.00	\$0.00	\$-1,239.00	\$1,996.43	\$3,235.43
Total	\$142,553.63	\$70,283.81	\$95,777.73	\$-25,493.92	\$0.00	\$-25,493.92	\$117,059.71	\$142,553.63



Community Action Partnership of Kern Foundation

Budget: Year to Date
for the period of 01/01/2025 to 02/28/2025

Account Number	Account Name	Actual	YTD Budget	Difference
Income				
4220	Contributions Income	\$68,077.96	\$82,916.66	\$-14,838.70
4230	Fundraising	\$2,175.00	\$29,166.66	\$-26,991.66
4310	Interest Earned	\$30.85	\$0.00	\$30.85
4900	CAPK Agency Contribution	\$0.00	\$93,803.16	\$-93,803.16
Total Income		\$70,283.81	\$205,886.48	\$-135,602.67
Expense				
5105	Salaries	\$15,017.46	\$50,860.18	\$-35,842.72
5205	Benefits	\$7,966.72	\$17,578.84	\$-9,612.12
6105	Local Travel - Staff	\$0.00	\$116.68	\$-116.68
6120	Out of Town Travel - Staff	\$0.00	\$3,750.00	\$-3,750.00
6135	Per Diem - Staff	\$0.00	\$291.66	\$-291.66
6150	Vehicle Gasoline	\$0.00	\$91.66	\$-91.66
6210	Repair/Maintenance/ Incidental Alterations	\$42.06	\$0.00	\$42.06
6305	Office Supplies	\$1,624.08	\$3,141.66	\$-1,517.58
6520	Consultant Services	\$589.00	\$1,000.00	\$-411.00
6605	Communications	\$117.20	\$666.66	\$-549.46
6615	Printing	\$84.77	\$2,500.00	\$-2,415.23
6625	Hiring Costs	\$0.00	\$75.00	\$-75.00
6630	Employee Costs	\$0.00	\$200.00	\$-200.00
6635	Board Costs	\$0.00	\$500.00	\$-500.00
6645	Tuition/Registration Fees - Staff	\$0.00	\$1,291.66	\$-1,291.66
6675	Outreach	\$3,465.70	\$17,666.66	\$-14,200.96
6680	Training Expenses	\$0.00	\$1,250.00	\$-1,250.00
6685	Meeting Expenses	\$0.00	\$666.66	\$-666.66
6690	Membership Fees	\$0.00	\$250.00	\$-250.00
6695	Bank Fees	\$168.95	\$0.00	\$168.95
6990	Contribution - CAPK	\$62,117.36	\$95,461.66	\$-33,344.30
9999	Indirect Expense	\$4,584.43	\$8,527.50	\$-3,943.07
Total Expense		\$95,777.73	\$205,886.48	\$-110,108.75
Total		\$-25,493.92	\$0.00	\$-25,493.92



MEMORANDUM

To: Board of Directors
Lisa Gonzales

From: Lisa Gonzales, Program Governance Coordinator

Date: April 30, 2025

Subject: *Agenda Item VI(a): April Policy Council Report* – **Action Item**

The Policy Council met on March 25, 2025 at which time a quorum was established.

There was one new business action item on the agenda. Members reviewed an application for one of three positions as a Policy Council Community Representative. The Council was also provided with a brief bio shared by applicant, Ian Anderson, Executive Director of the Kern Adult Literacy Council, who was subsequently and unanimously approved as a member of the Policy Council.

Additionally, the Council was provided with new business of an *information only* nature. These items were the Kern County Community Assessment as well as the San Joaquin County Community Assessment. Robust discussion ensued on a myriad of topics particularly with regard to the review of the Kern County Community Assessment. Upon conclusion of the hearty and insightful discussion, staff informed the Council that both the assessments will also be presented to the Program Review and Evaluation Committee.

The Policy Council will meet as scheduled on April 22, 2025.

Recommendation:

The Policy Council requests Board approval of the April Policy Council Report and the meeting minutes from February 25, 2025.

Attachment:

Policy Council Meeting Minutes from February 25, 2025.

**COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING MINUTES
February 25, 2025
CAPK Administrative Office
1300 18th Street, Bakersfield, CA 93301**

1. Call to Order

The meeting was called to order at 5:33 p.m.

a. Roll call was taken, and a quorum was established.

Policy Council Members Present: Ashley Trent, Alejandra Verduzco, Christopher Cuzul, Dominique Bassi, Fatima Echeverria, Gabriela Rangel, Henrietta Roberta Castro, Jennifer Wilson, Kaylonie Howard, Maria Worthy, Michelle Jara-Rangel, Nallely Leon Delgado, Rene Mayhorn Williams, Ruby Cruz

Policy Council Members Absent: Michelle Zazueta

2. Public Comments

The public may address the Policy Council on items not included on the agenda at this time. However, the Policy Council will take no action other than that of referring the item(s) to staff for study and analysis. Speakers are limited to three minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

None

3. Committee Verbal Reports

a. Budget & Finance Committee

The Budget & Finance Committee met on February 18, 2025. The committee reviewed all financial reports for the period ending December 31, 2024. These reports included the Parent Activity funds, local travel and childcare reimbursement as well as the Head Start and Early Head Start budget to actuals and more. In reviewing the non-federal share, in-kind totals, the program had exceeded its requirement and was at 108%, which is equivalent to just over \$15 million. It was shared with the committee that the program will be undergoing a Federal Review sometime this year and members were invited to participate in the governance component of the review process if interested. The next meeting of the Budget and Finance Committee will take place on March 18, 2025.

b. Bylaws Committee

The Bylaws Committee held its first meeting on February 4, 2025 during which all future meeting dates were approved. An overview about the function and purpose of the committee along with the members' responsibilities was shared and discussed. Articles for potential revision within the bylaws were loosely touched upon with more thorough in-depth discussion to take place when the committee convenes to review the document in its entirety. The Bylaws Committee will meet next on April 1, 2025.

c. Planning Committee

The Planning Committee met on February 11, 2025. The Division Program Activity Report was shared for the month of February with both Head Start and Early Head Start reporting 100% enrollment. Additionally, 10% of children enrolled in the program had an Individualized Education Plan while 29% of children had an Individual Family Service Plan. There was a total of 66,455 meals delivered with 60,243 of those meals prepared by Central Kitchen. It was shared that the Enrollment & Attendance Department conducted intake clinics every Wednesday at the CAPK Administrative Office. Additionally, the education team provided Classroom Assessment Scoring System (CLASS) Training for assistant teachers and classroom aides. The next Planning Meeting will be held on March 11, 2025.

d. School Readiness Committee

The School Readiness Committee met on February 13, 2025. A brief overview of the education team and the tools that are utilized to measure interactions, curriculum implementation and child assessments was provided to members. Various opportunities for family involvement in lesson planning and curriculum implantation were provided to the committee. The development process of school readiness goals was discussed, and members were reminded that they are their child's first teacher, and their home is their

first classroom. Members also shared with each other their name and their thoughts on school readiness and what it means to them. Information on the upcoming Read Across America event and activities was provided to members as well.

4. Presentations

- a. Center Days – Icela Gutierrez Cuevas, Head Start Teacher – Taft Child Development Center, Oralia Vidal, Early Head Start Teacher – Sterling Child Development Center

Icela Cuevas, who is a Head Start teacher at the Taft Child Development Center introduced herself to the Council and then provided members with an overview as to what a “typical day” at the center would look like. She shared established daily routines such as health checks, hand washing, etc. noting that children are always learning, and that each child is full of so much potential. Icela stated that the Head Start program is not “babysitting” teachers have their degrees, and there is so much that children can learn from Head Start. She also spoke about lesson planning, and how each child is different and that observations help to determine how much support a child might need and in what particular area. Icela continued and shared examples of the classroom curriculum studies, adding how easily they are relatable to daily life. She stressed the importance of treating children with respect and creating good relationships with them. She spoke about working as a team noting that Head Start is not just about ABCs and numbers, it is about how children are going to make friends, how they will learn to identify and communicate their feelings, how to use words to express themselves and more. In many cases this experience is a child’s first classroom setting and the goal is to thrive in all areas. It was asked what would staff say to a parent who is fearful of enrolling their child because the child “might get hurt”? Icela responded, stating that she would encourage the parent to come in and observe the setting and to participate in an activity. She added that parents are always more than welcome to come into the classroom. In continuing to speak to how to assure parents about their child’s safety, Icela also noted that there are always several pairs of staff eyes everywhere, always observing children and the surrounding areas, zoning. Staff also utilize the practice of teacher talk, speaking aloud, counting children, voicing when a teacher is stepping away, etc. Icela spoke to the importance of creating a good relationship and building a bond with parents because at the end of the day the parent and teacher are both working together to make sure that children are learning and growing.

Oralia Vidal, an Early Head Start teacher from the Sterling Child Development Center, showed members a poster filled with pictures of children from the center, and provided members with a copy of her classroom’s daily schedule. She noted that it takes a lot of teamwork, and she is grateful for her team. Oralia also acknowledged Lizette Bravo as her mentor, past supervisor, and a source of support as she encouraged Oralia to continue her education and earn her associate degree and bachelor’s degree. Oralia shared that her outlook is that she does not come to “work” she comes to “play” and that she has the best job! In referring to the visual poster which outlined all the various elements of the day, Oralia reminded members that sometimes it is not only parents who bring their child to school, it can be a grandparent or foster parent. When children arrive, they receive a health check, staff engage with the child as well as the parent/caregiver dropping them off. She continued sharing the balance of morning routines, adding that she (along with all staff) is there to support the whole family, not just the child. Oralia continued and spoke to toothbrushing, diapering, group time, outdoor play, the emotional comfort provided to children and more. She added that she loves her job with the 2-year-olds and is incredibly happy and would not be anywhere else and invited members to visit the Sterling Center. Oralia stated it takes a village to raise a child and Community Action Partnership (Head Start) is the village. It was asked what the youngest age is that a child can be at the center; Oralia stated it is 6-weeks old. She also shared a story of a mother who brought her baby to the center but was also able to “visit” and nurse the infant which was a beautiful experience for both the mother and child. This experience was not only permitted by her employer but also made possible by the program which provided the space and comfort for that bonding time.

5. Consent Agenda

***ACTION**

The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests the removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed.

- a. Policy Council Meeting Minutes – January 28, 2025
- b. Policy Council Budget & Finance Committee Meeting Minutes – January 21, 2025
- c. Policy Council Bylaws Committee Meeting Minutes – February 4, 2025
- d. Policy Council Planning Committee Meeting Minutes – February 11, 2025
- e. Policy Council School Readiness Committee Meeting Minutes – February 13, 2025
- f. Head Start Budget to Actual Report, March 1, 2024, through December 31, 2024
- g. Early Head Start Budget to Actual Report, March 1, 2024, through December 31, 2024
- h. Head Start (No Cost Extension) Budget to Actual Report, March 1, 2023 through December 31, 2024
- i. Early Head Start (No Cost Extension) Budget to Actual Report, March 1, 2023 through December 31, 2024
- j. Head Start and Early Head Start Kern Non-Federal and In-Kind Report, March 1, 2024, through December 31, 2024
- k. Early Head Start Childcare Partnerships Non-Federal Share and In-Kind Report, March 1, 2024 through December 31, 2024
- l. Head Start Building Proceeds for Central Kitchen as of December 31, 2024
- m. Parent Travel & Childcare through December 31, 2024
- n. Parent Activities through December 31, 2024
- o. Head Start Program Review & Evaluation Report – January 2025
- p. Take Action – National Head Start Association
- q. 9-1-1 Guide
- r. Important Documents – UFW Foundation (English/Spanish)
- s. Beale Memorial Library – Bakersfield, CA
- t. Backpack Connection Series: How to Plan Activities to Reduce Challenging Behavior (English/Spanish)
- u. Pyramid Model Leadership Newsletter – February 2025
- v. Winter Coat Giveaway & Winter Health Check-In – March 1, 2025, California City, CA
- w. Bob McMillen Memorial Fishing Tournament – March 1, 2025, Oak Grove Regional Park, Stockton, CA
- x. Smog Repair Event – March 1, 2025, Lodi Grape Festival, Lodi, CA (English/Spanish)
- y. Read Across America Spirit Week Themes – March 3, 2025 – March 7, 2025
- z. Save the Date CAPK Head Start/Early Head Start Read Across America 2025 – March 4, 2025
- aa. Astronomy in the Park – March 8, 2025, Shumway Oak Grove Regional Park, Stockton, CA
- bb. Snow Day – March 8, 2025, Quail Lake Baptist Church, Stockton, CA
- cc. The Inaugural It Hurts to Heal Women’s Conference – March 28, 2025, The Collective, Bakersfield, CA
- dd. Head Start Recruitment Flyer (English/Spanish)
- ee. Early Head Start San Joaquin Flyer (English/Spanish)
- ff. Home Visiting Program Flyer (English/Spanish)
- gg. Budget & Finance Committee Meeting Dates
- hh. Bylaws Committee Meeting Dates
- ii. Planning Committee Meeting Dates
- jj. School Readiness Committee Meeting Dates
- kk. Policy Council Meeting Dates

Jennifer Wilson made a motion to approve items (a) through (kk); seconded by Christopher Cuzul. Motion carried unanimously.

6. New Business

***ACTION**

a. **2024-2025 Head Start/Early Head Start Budget Revision – Jerry Meade**

Jerry shared that he will be going over in depth, the 2024-2025 Head Start/Early Head Start Budget Revision as well as the accompanying budget detail supporting this request. He shared that as the end of the fiscal year approaches, the program spends some time evaluating the expenditures that have been made by each category to ensure that the funding received from the Office of Head Start is or will be fully expended by the end of the fiscal year. Jerry shared that through ongoing monitoring whenever additional funding is identified in a particular category or overtures in other categories that money is realigned within those major categories to ensure that we are in compliance with the Office of Management and Budget. He noted that if a program sees that there will be a savings in one category that exceeds the \$250,000 threshold, the program cannot simply “move that money”; a request to do so must be made to the Office of Head Start. In continuing Jerry stated that is what is being proposed to the Council with this request. Data has been reviewed in tandem with the Finance Department and savings in major categories have been identified. In looking at various program projects and determining those with the highest priority, is how it is determined which category the reallocation of funds would be best utilized. He exemplified that there have been additional expenditures within the current Central Kitchen project that will need to be covered therefore that is one area that has been included to receive additional funds in the budget revision request and is noted in the budget detail. There was also discussion with regard to the purchase of an additional property or site in San Joaquin County. The program spends a significant amount of money in leasing properties and to potentially be able to acquire a physical building we own, similar to sites we have in Kern would be advantageous. Jerry continued through the balance of the budget detail noting areas of savings and the categories to which the program would like to move the additional dollars. An opportunity was provided to members for questions. It was asked how determination is made, as to what center or centers will receive shade structures. Jerry noted that it is based upon need. He exemplified that a center may potentially have a shade structure, but it is in disrepair and repair may be more expensive than a replacement or if a newer facility did not have a permanent shade structure and the site was using pop up structures, with staff putting them up daily, then that would be a high need. Additionally, clarification was provided as related to a column header on the budget detail. It was asked if/when the budget revision is approved by the Office of Head Start, can the program then move forward with projects as outlined in their request to which this was confirmed. It was also stated that should all governing bodies approve the submission of the budget revision to the Office of Head Start and the Office of Head Start also approves the request, staff will return to the governing bodies with all the paperwork for the property purchase in San Joaquin County and request approval. Continued robust discussion ensued along with an additional handful of inquiries to which all were addressed. Dominique Bassi made a motion to approve; Ashley Trent seconded. Motion carried unanimously.

7. Standing Reports

a. **Program Governance – Lisa Gonzales, Program Governance Coordinator**

Lisa applauded the wonderful presentation made by the center staff and thanked members for their attendance as well. She added that the presentation topic was a result of the survey sent to the Council asking what topics they would like to hear more about. She added that next month, again as a result of the survey, the presentation will be on illnesses that are more likely to occur in a childcare setting, such as RSV, hand, foot, and mouth disease, etc.

Lisa also shared that with the spring season upon us, that means it is time once again to conduct Regional Parent Committee meetings with the goal of filling vacant seats on the Policy Council. She asked the center staff to support this endeavor by encouraging parents to participate in their parent meetings to allow them to potentially be elected to serve as a Regional Parent Committee representative. Lisa shared that there is space for twenty-five members on the Council with a majority reserved specifically for parents of children enrolled in the program. She added we currently have fifteen members which includes one Board member. Lisa also encouraged members to speak to other parents at their center sharing their Policy Council story and encouraging them to participate. She added that flyers have been sent to centers as well, in order to promote the Policy Council and staff have received an informational handout to better acquaint

them with this component of the program. Lisa also shared that next month the Council will have a prospective Community Representative. The applicant will be present at the next Policy Council meeting and members will hear a little more about him and the agency he represents.

In closing Lisa encouraged those members who completed the request for Parent Mileage Reimbursement to also complete a direct deposit form as this process makes it much easier for the Finance Department and also allows members to receive their funds in a much quicker manner.

b. **Board of Directors – Michelle Jara-Rangel, CAPK Board of Directors Representative**

Michelle stated that the Board of Directors met on January 27, 2025. Chief Executive Officer Jeremy Tobias reported the appointment of District 2 Supervisor, Chris Parlier, and Policy Council Representative Fatima Echeverria to the CAPK Board of Directors with subsequent approval of the appointees. The Head Start Child Development Division monthly report was removed from the consent agenda for further discussion. Upon conclusion of discussion the item was approved. There were eight new business items, four items were informational only and four were action items. Information items included but were not limited to the agreement for the merger and integration of the California Veterans Assistance Foundation, the CAPK Employee Giving program and more. Among the approved action items were a contract with Pulser Construction for additional construction at Sterling Child Development Center, the November 2024 financials, and a new program contract for the CalAIM program. However, the new job descriptions for this program were not approved and were instead referred to the Personnel Committee. Fatima Echeverria provided the Policy Council report to the Board which was then approved. The CEO provided information on the National Community Action Foundation Master Class Series. This is on-demand training which Board Members and senior staff will be required to complete within a four-month period. Board Officers were elected, and the outcomes were as follows: Maritza Jimenez, Chairperson, Denise Boshers, Vice-Chairperson, Gina Martinez, Secretary, and Michelle Jara-Rangel, Treasurer. Michelle noted that this is the first time there has been an all-female Executive Board. Michelle also shared that the Board did convene in closed session for two agenda items however one item was cancelled because it was addressed in regular session. In closed session the Board approved a 2% merit increase for the CEO along with a one-time 4% contribution to the CEOs 457B account as well as reimbursement to the CEO for monthly dues associated with social or networking clubs. The Board also approved establishing a similar policy for executive management staff. The next Board meeting will be held on February 26, 2025.

c. **Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director**

Yolanda expressed her gratitude in attending the meeting and for the opportunity to welcome return members and to meet new members. She stated that there is a lot of good news to share about things taking place within the program.

Yolanda shared information about the upcoming Read Across America event. There will be a variety of activities taking place at centers including spirit week, March 3-7, 2025. The Read Across America Reception will be held on March 4, 2025. Guest readers will have the opportunity to hear from key staff, enjoy morning treats, and pick out a book to read to a designated center. Yolanda added that reading to children at the center is always such a wonderful experience. She shared they are always ready to give hugs and enjoy seeing guests visit; their excitement is the cure for anyone having a difficult day!

In sharing some education highlights, the Shafter Head Start took one item and turned it into another as they studied Reduce, Reuse, Recycle. They also had a male involvement “dance off.” Shafter Early Head Start focused on nutrition and healthy eating. They even had a parent meeting guest speaker from Kern Family Healthcare who provided tips for children and families on providing healthy eating habits. The Volunteer Income Tax Assistance program presented information to the Taft Child Development Center families on the services they provide.

Yolanda spoke about how proud she is of the teachers who provided a presentation this evening, adding that they did an amazing job. She also reminded everyone about reading to a center for the Read Across

America event. In continuing to share events throughout the program, Harvey Hall had a Friendship Potluck for staff to show teamwork, teachers are having outdoor play in support of the exercise study and are doing Zumba outside. Yolanda shared that the program has had licensing visits, which have all been great and there were no findings during those visits. There were a lot of Valentine's Day celebrations, as well. Tehachapi had the opportunity to take advantage of the great weather and had outdoor exploration. During the month of December, the Home Visiting Program had twenty-five vendors that attended their social and provided services and resources to the 150 families that participated in the event. Yolanda also shared that there are six childcare sites fully enrolled in the Family Child Care option, which is extremely exciting. Yolanda noted that when the program first received the grant for Stockton it was for Early Head Start only and now staff will be making a request to the Board of Directors to add 153 slots in San Joaquin County to serve pre-K and expand our services in that area. This is the first time we will be doing that, and this will provide an opportunity for our toddlers to transition to our pre-K program.

In closing Yolanda thanked members for their support and thanked staff for all the amazing work they do.

8. Policy Council Chairperson Report

Ruby thanked everyone for attending the meeting, adding that she was happy to see center teaching staff attend the meeting and that she would (personally) love to see staff from all the centers come out. Ruby stated it was great to hear their schedule of the day and the routines that take place. She added that there is a purpose to what they do, and they are not babysitters they are teaching our children so much. There is so much learning taking place from numbers to letters to learning how to print their name and more. Ruby shared that she is so happy that her children as well as members' children are a part of all that learning. In closing Ruby again expressed her gratitude and thanked center staff.

9. Policy Council Member Comments

Members had an opportunity to share a comment if they would like.

Henrietta Castro shared that with funds raised by Blanton Academy, they were able to host a petting zoo for the children and parents. The children enjoyed seeing and petting chickens, goats, and other baby animals. The fundraiser was so successful they are able to host an Easter family event as well.

Jennifer Wilson shared that it was awesome to hear from the teaching staff about the daily routines, which her son also has at the center he attends and added that the presentation just reinforced her gratitude that her son gets to be a part of the Head Start program.

Michelle Jara-Rangel shared that the Bakersfield American Indian Health (BAIH) project is beginning construction on a new 54-unit transitional behavioral health house track. This will serve people with mental health issues, substance abuse and will also have a wing for families in need of transitional housing. They (BAIH) have also opened a new clinic in Lake Isabella and are serving the whole community, not only Native Americans. BAIH is also working on building an emergency psychiatric ward next to their current clinic in Bakersfield. Michelle stated that there is a lot of new things taking place in the community including BAIH contracting with Kern Health Systems to serve the entire community in Kern, again not only the Native American population. She encouraged members to keep an eye out for those projects.

Nallely Delgado shared that the meeting was very good, and it was great to hear insights from the teachers who presented.

10. Adjournment

The next Policy Council meeting will be held on March 25, 2025 at 5:30 p.m. in the Board Room. The meeting was adjourned at 6:54 p.m.