



MEMORANDUM

To: Personnel Committee

From: Lisa McGranahan, Director of Human Resources

Date: October 4, 2023

Subject: *Agenda Item 4(d): 2024 Agency Holiday Schedule - Action Item*

Below is the Agency Holiday Schedule for 2024 for approval.

2024 Holiday Schedule

Date	Holiday
Monday, January 1, 2024	New Year's Day
Monday, January 15, 2024	Martin Luther King Jr. Day
Monday, February 12, 2024	Lincoln's Birthday
Monday, February 19, 2024	Presidents' Day
Monday, May 27, 2024	Memorial Day
Wednesday, June 19, 2024	Juneteenth
Thursday, July 4, 2024	Independence Day
Monday, September 2, 2024	Labor Day
Monday, November 11, 2024	Veteran's Day
Thursday, November 28, 2024	Thanksgiving Day
Friday, November 29, 2024	Day After Thanksgiving
Tuesday, December 24, 2024	Christmas Eve
Wednesday, December 25, 2024	Christmas Day
Tuesday, December 31, 2024	New Year's Eve

Date	Holiday
Wednesday, January 1, 2025	New Year's Day

Recommendation:

Staff recommends the Personnel Committee approve the 2024 agency holiday schedule.