DATE	January 25, 2023
TIME	12:00 pm
LOCATION	Teams Meeting / 5005 Business Park North Bakersfield, CA 93309
TEAMS LINK	Click here to join the meeting
PHONE NUMBER	(213) 204-2374 / ID: 801 820 092#

Board of Directors Meeting Agenda

Per Governor's Executive Order N-29-20 and Assembly Bill 361, Meeting to be held via Tele-Conference. Members of the public may join the tele-conference or listen to the call from the CAPK office at 5005 Business Park North, Bakersfield, CA 93309

I. Call to Order

a. Roll Call

Fred Plane (Chair)	Curtis Floyd	Yolanda Ochoa
Maritza Jimenez (Vice Chair)	Craig Henderson	Guadalupe Perez
Ana Vigil (Secretary)	Michelle Jara-Rangel	
Jimmie Childress	Jonathan Mullings	

b. Board Seat Appointments – ***Action Item***

i. Accepting the reappointment of Nila Hogan as the Head Start Policy Council Representative.
ii. Accepting the appointment of Jeff Flores as the Kern County Board of Supervisors Representative ***(p. 4)***
iii. Accepting the appointment of Mia Cifuentes as the 32nd Assembly District Representative ***(p. 5)***

c. Election of Board Officers – ***Action Item***

i. Call for Nominations
- Existing Slate of Chair, Fred Plane, Vice Chair, Maritza Jimenez, and Secretary, Ana Vigil
- Nomination for Treasurer

ii. Voting by Roll Call for the Board Officer Positions

iii. Reading of the Election Results

II. Resolution approving Authorization and Verification that the Exemption from Traditional Teleconference Requirements is Necessary Pursuant to Assembly Bill 361

a. Resolution #2023-01 – ***Action Item (p. 6-7)*** Jeremy Tobias, Chief Executive Officer

III. Introduction of Guests / Public Forum

The public may address the Board of Directors on items not on the agenda but under the jurisdiction of the Board. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

IV. Special Presentation

a. Special recognition of outgoing Board Members: Craig Henderson, Mike Maggard, Janea Benton and Joe Garcia.

V. Consent Agenda

The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Board or the Public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed – ***Action Item***

a. **Minutes from November 30, 2022, Board of Directors Meeting *(p. 8-13)***
b. **Minutes from the December 14, 2922, Executive Committee Meeting *(p. 14-18)***
c. Resolution to Approve the 2023 CSBG Contract #23F-4015 ***(p. 19-21)***
d. Approval for the National Community Action Partnership (NCAP) and Association for State and Territorial Heal Organizations (ASTHO) – Vaccine Equity Project Community Initiatives – Amendment 1 Subrecipient Agreement ***(p. 22-23)***
e. CAPK Foundation FY 2023-24 Budget Presentation ***(p. 24-39)***
f. California Department of Social Service Annual Refunding Application ***(p. 40-41)***
g. California Department of Education Annual Refunding Application ***(p. 42-43)***
h. 2021-2022 Head Start and Early Head Start Self-Assessment ***(p. 44-48)***
i. **Minutes from the January 4, 2023 Personnel Committee Meeting *(p. 49-51)***
j. Head Start Personnel Update ***(p. 52-53)***
k. New Agency-Wide Attendance Policy ***(p. 54-63)***
l. **Minutes from the January 11, 2023, Program Review & Evaluation Committee Meeting *(p. 64-66)***
m. November & December 2022 Program Reports ***(p. 67-128)***
n. November & December 2022 Application Status Report & Funding Profiles ***(p. 129-133)***
o. November & December 2022 Head Start / State Child Development Enrollment Update & Meals Report ***(p. 134-137)***
p. 2023-2024 Program Planning Calendar ***(p.138-142)***
q. 2023-2024 Recruitment and Selection Plan ***(p. 143-167)***
r. **Minutes from the January 18, 2023, Budget & Finance Committee Meeting *(p. 168-171)***
s. Head Start / Early Head Start Budget to Actual Reports for November 2022 ***(p. 172-184)***
t. Food Bank Purchase Order Request ***(p. 185-191)***
u. Early Head Start Child Care Partnership COLA ***(p. 192-202)***
v. Approval of Energy Program RFP Awards for Subcontractors ***(p. 203-231)***
w. Annual Budget for Fiscal Year 2023/2024 ***(p. 232-407)***
x. November 2022 Financial Statements ***(p. 408-465)***
y. **Minutes from the January 19, 2023 Audit & Pension Committee Meeting *(p. 466-468)***
z. Pension Plan Update ***(p. 469-479)***

VI. New Business

a. Daniells Phillips Vaughn & Bock Presentation of the Independent Audit Reports for the Year Ended February 28, 2022, and the Special Purpose Financial Statements for the Year Ended June 30, 2022 – ***Action Item (p. 469-732)*** — Tracy Webster, Chief Financial Officer; Nancy Belton, DPVB

b. Update on 2022 Grand Jury 2-1-1 Call Center Visit – ***Info Item (p. 733-750)*** — Pritika Ram, Chief Business Development Officer

c. Appointment of Ad-Hoc Committee to Review Employee Benefits and Working Conditions – ***Action Item (p. 751)*** — Jeremy Tobias, Chief Executive Officer

d. Property & Casualty Insurance Renewal Update – ***Info Item (Verbal Report)*** — Emilio Wagner, Director of Operations

VII. CAPK Foundation Report

a. CAPK Foundation Report and Minutes from the September 27, 2022 Board of Directors Meeting – ***Action Item (p. 752-756)*** — Catherine Anspach, Director of Development

VIII. Advisory Board Reports

a. Head Start Policy Council Report – ***Action Item (p. 757-762)*** — Nila Hogan, PC Representative
   1. January 2023 Policy Council Report
   2. November 15, 2022, Policy Council Minutes

IX. Chief Executive Officer Report

a. CEO Report for January 2023 – ***Info Item*** — Jeremy Tobias, Chief Executive Officer
   1. COVID-19 Update
   2. Update on Search for Chief Program Officer
   3. Items of General Interest
      a. Conflict of Interest Form, Oath of Confidentiality, and Contact Information Forms to be completed and returned by February 10, 2023. (To be sent via Adobe Sign)

X. Board Member Comments

XI. Closed Session

a. Employee Evaluation – Chief Executive Officer (Government Code Section 54957)

b. Reconvene into Open Session

XII. Closed Session Report

XIII. Next Scheduled Meeting

Board of Directors Meeting
12:00 pm
February 22, 2023
5005 Business Park North
Bakersfield, CA 93309

XIV. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, January 20, 2022. Paula Daoutis, Administrative Coordinator.