

Community Action Partnership of Kern
Shafter Youth Center Disciplinary Policy

The Shafter Youth Center is committed to providing your child with a safe environment. In order to successfully run the best program possible, we feel a child's behavior should adhere to these common principles:

1. **Respect and courtesy is expected at all times.**
2. **The use of inappropriate language is never accepted.**
3. **Fighting, verbal or written threats and "bully" behavior is not tolerated.**
4. **Listening to simple instructions such as: "No running inside", "no talking when an adult or staff member is talking", "eating in the appropriate areas", etc., is a must.**

The following is a detailed description of our discipline policies:

5. A member's failure to abide by the Shafter Youth Center rules and regulations may result in disciplinary action. In the event that a disciplinary problem arises, the following procedure shall be followed:
 - ✓ For a minor offense (such as chewing gum, running in undesignated areas, using profanity) and appropriate program official shall issue a verbal warning to the member.
 - ✓ Repeated minor offenses (three strike rule) will result in a written warning being issued to the member, which must be signed by a parent/guardian before the member is allowed to return to the center.
 - ✓ For a serious offense (which include continuously repeated minor offenses, hitting, kicking, pushing, biting, fighting, or stealing) the member shall be suspended from the facility for no less than 3 days and not to exceed 5 days; after which a meeting with a parent/guardian must take place before the youth is allowed to re-enter the center.
 - ✓ For an extreme offense (which includes being under the influence, inappropriate touching and/or behavior, using and/or having drugs or alcoholic beverages or smoking on the premises, bringing a weapon to the facility, vandalism or engaging in any activity that is illegal or that pose a significant safety risk to one's self and/or others) a member will be removed from the program and suspended for a length of time to be determined by the Program Manager; after which a meeting with a parent/guardian must take place before the youth is allowed to re-enter the center.
 - ✓ Verbal or written threats, of any kind, against a member or Staff carries an automatic suspension for a length of time to be determined by the Program Manager, and may result in the notification of the Police Department.
 - ✓ A minor may be placed on suspension if charged with a felony or a crime against a minor. If this occurs, the member is not to resume activity participation at the facility until he/she has been found not guilty or until the charge is dismissed.
 - ✓ If a member is convicted of a felony or a crime against a minor, he/she may be released for cause and will be subject to permanent removal from the Shafter Youth Center.

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Youth's Name _____

Youth's Signature _____ Date _____

Parent/Guardian Signature _____ Date _____