



DATE	November 5, 2020
TIME	2:00 pm
LOCATION	Teams Meeting / 50050 Business Park North Bakersfield, CA 93309
TEAMS LINK	Click here to join the meeting
PHONE NUMBER	(213) 204-2374 / ID # 677 862 960#

COMMUNITY ACTION PARTNERSHIP OF KERN FOUNDATION

Board of Directors Meeting Agenda

Per Governor's Executive Order N-25-20, Meeting to be held via Tele-Conference. Members of the public may join the tele-conference or listen to the call from the CAPK office at 5005 Business Park North, Bakersfield, CA 93309

I. Call to Order

a. Roll Call

Michael Bowers	Nila Hogan	Fred Plane
Chei Brown	Ariana Joven	Michele Shain
Kevin Burton	Chase Nunneley	Megan Silva
Don Bynum	Gina Pettit	

II. Approval of Agenda

III. Approval of Meeting Minutes

IV. Introduction of Guests / Public Forum

The public may address the Board of Directors on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

V. Action Items

- | | |
|--|-------------------------------|
| a. Adopt the Bylaws of the Community Action Partnership of Kern Foundation | Chris Hamilton, Legal Counsel |
| b. Appoint the Agent for Service of Process and Address | Chris Hamilton, Legal Counsel |
| i. Jeremy T. Tobias, 5005 Business Park North, Bakersfield, CA 93309 | |
| c. Identify the Address for the Principal Executive Office | Chris Hamilton, Legal Counsel |
| i. 5005 Business Park North, Bakersfield, CA 93309 | |
| d. Elect Officers | Chris Hamilton, Legal Counsel |
| i. Chairperson | |
| ii. Vice Chairperson | |
| iii. Secretary | |
| iv. Treasurer | |
| e. Establish the Corporation's Fiscal Year | Chris Hamilton, Legal Counsel |

- f. Authorize the President to Work with Counsel to Obtain State & Federal Tax Exemptions Chris Hamilton, Legal Counsel
- g. Authorize the President to Register the Corporation with the Registrar of Charitable Trusts with the Attorney General Chris Hamilton, Legal Counsel
- h. Authorize the Officers (or Counsel) to file a Statement of Information Chris Hamilton, Legal Counsel
- i. Authorize the President and Secretary to Open Bank Accounts and Deposit / Withdraw from them Chris Hamilton, Legal Counsel
- j. Ratify All Actions Taken by The Incorporator, Officers, and Directors Taken Before the Meeting Chris Hamilton, Legal Counsel
- k. Appointment of Board Members to Assist in the Selection Process of the Assistant Director of Development Pritika Ram, Director of Administration
- l. Selection of Foundation Logo Pritika Ram, Director of Administration

VI. Info Items

- a. Service Agreement with CAPK Pritika Ram, Director of Administration
- b. Request for Proposals (RFP) for Audit Firm Pritika Ram, Director of Administration
- c. Discussion to Establish Board Meeting Schedule Pritika Ram, Director of Administration

VII. Board Member Comments

VIII. Next Scheduled Meeting

Board of Directors Meeting
Date to be Determined
Time to be Determined
5005 Business Park North
Bakersfield, CA 93309

IX. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 2:00 pm, November 2, 2020. Paula Daoutis, Administrative Coordinator.