

COMMUNITY ACTION PARTNERSHIP of KERN
BOARD OF DIRECTORS
BUDGET & FINANCE COMMITTEE MEETING
Per Governor's Executive Order N-25-20
Meeting to be held via Tele-Conference

September 23, 2020
12:00 pm

(213) 204-2374 - Conference ID: 562 987 790#

[Join Microsoft Teams Meeting](#)

Members of the public may join the tele-conference or listen to the call from the CAPK office at
5005 Business Park North, Bakersfield, CA

AGENDA

1. Call to Order

2. Roll Call

Janea Benton

Jonathan Mullings

Guadalupe Perez

Ana Vigil

3. Approval of Agenda

4. Public Forum

The public may address the Committee on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

5. Special Presentation

a. No special presentation.

6. New Business

- a. Head Start & Early Head Start Budget to Actual Reports – Heather McCarley, Finance Manager – **Info Item**
1. Kern Head Start Budget to Actual for the Period Ended August 31, 2020 **(p.)**
 2. Kern Early Head Start Budget to Actual for the Period Ended August 31, 2020 **(p.)**
 3. San Joaquin Early Head Start Budget to Actual for the Period Ended August 31, 2020 **(p.)**
 4. Early Head Start Child Care Partnerships & Expansion Budget to Actual for the Period Ended August 31, 2020 **(p.)**
- b. Community Development Financial Institution (CDFI) – CSBG Allocation for Feasibility Study – Jeremy T. Tobias, Chief Executive Officer – **Action Item (p.)**
- c. Reorganization of the Human Resources Department – Lisa McGranahan, Director of Human Resources – **Action Item (p.)**
- d. VITA and the State of California Franchise Tax Board: CalEITC Grant Extension – Freddy Hernandez, Director of Youth & Community Services - **Action Item (p.)**
- e. Application for Continued Funding of Early Head Start San Joaquin – Jerry Meade, Assistant Director of Head Start/State Child Development Program - **Action Item (p.)**

- f. Reorganization of the CAPK WIC Program – Kathlyn Lujan, WIC Program Administrator – **Action Item (p.)**
- g. Financial Statements, August 2020 – Tracy Webster, Chief Financial Officer – **Action Item (p.)**

7. Consent

*The Board will be asked to approve all of the following items by a single vote, unless a member of the Board or the public asks that an item be removed from the consent agenda and considered and discussed separately – **Action Item***

- a. Application Status Reports for July & August 2020 **(p.)**
- b. Funding Request Profiles
 - i. CA Natural Resource Agency for Connecting Youth to Nature & Culture program at both youth centers **(p.)**
 - ii. USDA SNAP-Ed to provide education and support for the CAPK CalFresh Healthy Living Program **(p.)**
 - iii. Wonderful Foundation to provide Free Farmers Markets to low-income and food insecure households **(p.)**

8. Committee Comments

9. Next Scheduled Meeting

Budget & Finance Committee Meeting
Wednesday, October 21, 2020
12:00 pm
5005 Business Park North
Bakersfield, CA 93309

10. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, September 18, 2020. Margaret Frazier-Sanchez, Assistant to the Director.