

COMMUNITY ACTION PARTNERSHIP of KERN
BOARD OF DIRECTORS
PROGRAM REVIEW & EVALUATION COMMITTEE MEETING
5005 Business Park North, Bakersfield, CA
February 10, 2016
12:00 p.m.

AGENDA

1. **Call to Order**

2. **Roll Call**

Fred Plane
Craig Henderson

Don Bynum
Ashley Womack

Jose Gonzalez

3. **Approval of Agenda**

4. **Public Forum:** *(The public may address the Committee on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.)*

5. **New Business**

- a. Funding Request to Walmart State Giving Program for the Food Bank – Carmen Segovia, Director of Health & Nutrition – ***Info Item (p. 1)***
- b. Funding Request to Kaiser Permanente Kern County for the Friendship House Community Center – Ralph Martinez, Director of Community Development – ***Info Item (p. 2)***
- c. Funding Request to United Way of Kern County for 2-1-1 Kern County – Romala Ramkissoon, Director of Community Services – ***Info Item (p. 3)***
- d. Application Status Report – Ralph Martinez, Director of Community Development – ***Info Item (p. 4-6)***
- e. Head Start / State Child Development January Enrollment Update – Jerry Meade, Program, Design and Management Administrator – ***Info Item (p. 7-8)***
- f. CACFP Report – Jerry Meade, Program, Design and Management Administrator – ***Info Item (will be distributed at meeting)***
- g. January 2016 Outreach & Advocacy Report – Louis Medina, Outreach and Advocacy Manager – ***Info Item (p. 9)***

6. **Committee Member Comments**

7. **Next Scheduled Meeting**

Program Review & Evaluation
Wednesday, March 16, 2016
12:00 p.m.
5005 Business Park North
Bakersfield, California 93309

8. **Adjournment**

This is to certify that this Agenda notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, and online at www.capk.org by 12:00pm on February 5, 2016. Amanda Norman, Assistant to the Executive Director

Community Action Partnership of Kern Funding Request Profile

Source of Funds: Private

CFDA # N/A

Project Name: Food Bank Pickup Truck

Division Director: Carmen Segovia

Funder Name: Walmart State Giving Program

Program Manager: Glen Ephrom

Grant Program Name: Food Bank

New Funding

Re-Application

Funding Period: 4/1/2016 – 5/30/2017

A. Narrative description of funding request, including goals:

CAPK would like to apply the Walmart State Giving Program for \$30,000 in grant funding to purchase a new half-ton pickup truck for the Food Bank. The new truck will replace an existing older pickup and be used to collect small, light-weight food donations that do not require refrigeration; transport staff to distribution sites for required site inspections, meetings, and training; run errands for the Food Bank; and help set up the Food Bank resource fairs.

B. Use of Funds:

Requested funds will be used to purchase a 2016 Chevrolet Silverado half-ton pickup truck with a long bed, standard cab, power steering, power brakes, and air conditioning.

C. Approvals:

1. Carmen Segovia 4/20/16
Division Director Date

3. Christine Anami 4/20/16
Director of Finance Date

2. Joseph Maitte 1-20-16
Director of CD Date

4. JTD 4/20/16
Executive Director Date

D. Board:

Policy Council

PRE Presentation

B&F Approval

Board Approval

Date: _____

Date: _____

Date: _____

Date: _____

COMMUNITY ACTION PARTNERSHIP OF KERN
 APPLICATION STATUS REPORT
PENDING - JANUARY 2016

DATE OF B&F MEETING	DATE OF APP SUBMISSION	FUNDING SOURCE	PROGRAM/PROPOSAL	AMOUNT REQUESTED
10/28/15 (Board)	10/30/15	CALIFORNIA COASTAL COMMISSION	FHCC & SYC MARINE STUDIES PROGRAM	\$ 15,888
11/18/15	11/17/15	BANK OF THE WEST	VITA	\$ 1,500
12/9/15 (Exec)	11/24/15	USDA/ NATIONAL INSTITUTE OF FOOD AND AGRICULTURE (NIFA)	FOOD BANK : KERN NUTRITION ON WHEELS	\$ 329,500
01/20/16	12/03/15	UNITED WAY OF KERN COUNTY (EMERGENCY FOOD & SHELTER)	FOOD BANK : FOOD	\$ 85,000
1/20/2016	1/7/2016	JUNIOR LEAGUE OF BAKERSFIELD	EAST KERN FAMILY RESOURCE CENTER: EMERGENCY SUPPLIES CLOSET	\$ 5,000
1/20/2016	1/19/2016	CALIFORNIA DEPARTMENT OF PUBLIC HEALTH	FHCC & SYC SEXUAL HEALTH INFORMATION & EDUCATION (I&E) PROGRAM	\$ 120,000
2/17/2016	1/29/2016	WALMART STATE GIVING PROGRAM	FOOD BANK : PICKUP TRUCK	\$ 30,000

COMMUNITY ACTION PARTNERSHIP OF KERN
APPLICATION STATUS REPORT
AWARDED - JANUARY 2016

DATE OF B&F MEETING	DATE OF NOTIFICATION	FUNDING SOURCE	PROGRAM/PROPOSAL	AMOUNT REQUESTED	AMOUNT AWARDED	FUNDING PERIOD
06/17/15	06/15/15	PG&E	FHCC- COMPUTER LAB UPGRADE	\$ 3,000	\$ 3,000	07/01/15 – 06/30/16
06/17/15	06/30/15	HHS SUBSTANCE ABUSE PREVENTION AND TREATMENT (SAPT) BLOCK GRANT	HIV TESTING AND PREVENTION SERVICES	\$ 128,213	\$ 128,213	07/01/15-06/30/16
06/17/15	07/23/15	USDA WIC (4 yrs)	WIC SERVICES	\$ 15,967,754	\$ 15,967,754	10/01/15-09/01/19
08/12/15	09/24/15	TARGET COMMUNITY ENGAGEMENT	SYC-COMMUNITY GARDEN FENCE	\$ 3,000	\$ 2,000	10/1/2015-9/30/2016
08/12/15	10/09/15	BANK OF AMERICA	FOOD BANK COMMUNITY RESOURCE FAIRS AND PROCUREMENT OF FRESH PRODUCE	\$ 26,000	\$ 6,000	1/1/2016-12/31/2016
09/23/15	11/13/15	THE BAKERSFIELD CALIFORNIAN FOUNDATION	FOOD BANK (SOLAR PROJECT)	\$ 100,000	\$ 100,000	1/1/2016 -12/31/2016
10/21/15	11/30/15	WELLS FARGO FOUNDATION	VITA/YOUR DOLLARS & \$ENSE (FINANCIAL EMPOWERMENT)	\$ 35,000	\$ 15,000	1/1/2016-12/31/2016
05/20/15	12/22/15	CHEVRON	FOOD BANK: BACKPACK BUDDIES & FHCC: ROBOTICS & STEM	\$ 35,000	\$ 25,000	7/01/2015-6/01/2016
11/18/15	12/28/15	SOUTHERN CALIFORNIA GAS CO.	FOOD BANK	\$ 2,000	\$ 2,000	11/14/15
10/21/15	12/31/15	CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES & DEVELOPMENT (CSD)	ENERGY (LIHEAP)	\$ 8,105,936	\$ 8,105,936	1/1/2016-1/31/2017
10/21/15	12/31/15	CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES & DEVELOPMENT (CSD)	CSBG	\$ 1,396,948	\$ 1,396,948	1/1/2016-1/31/2017
11/18/15	01/08/16	DOMINION RESOURCES	FOOD BANK	\$ 2,500	\$ 2,500	1/1/2016-12/31/2016
01/20/16	01/19/16	CALEITC4ME	VITA	\$ 19,000	\$ 16,000	1/20/2016-4/30/2016
12/9/15(Exec)	01/26/16	UNITED WAY OF KERN COUNTY (COMMUNITY INVESTMENT)	FOOD BANK	\$ 25,000	\$ 10,000	1/1/2016-12/31/2016
12/9/15(Exec)	01/28/16	UNITED WAY OF KERN COUNTY (COMMUNITY INVESTMENT)	2-1-1	\$ 40,000	\$ 30,000	1/1/2016-12/31/2016
N/A	01/29/16	ANONYMOUS DONATION	FOOD BANK	N/A	\$ 25,000	N/A
				TOTAL	\$ 25,835,351	

Enrollment and Average Daily Attendance Report January 2016

Enrollment and Eligibility

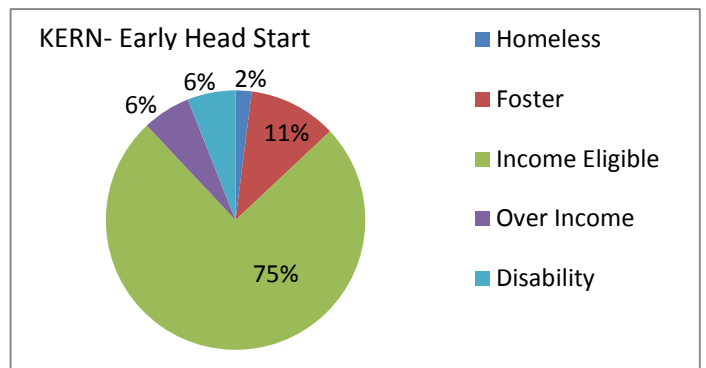
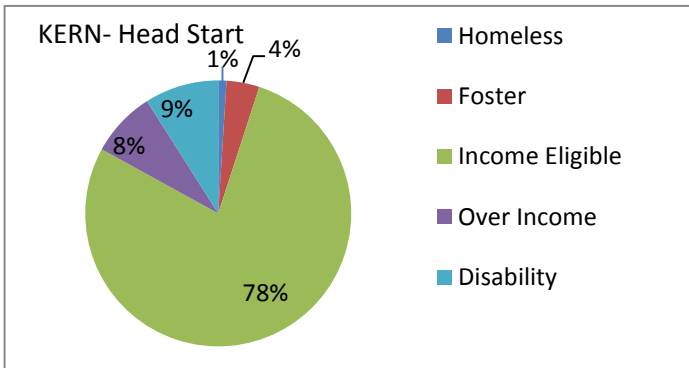
Kern County HS/EHS

Funded Enrollment: 2539

Total Kern Enrollment: 2568

HS Enrollment: 2232

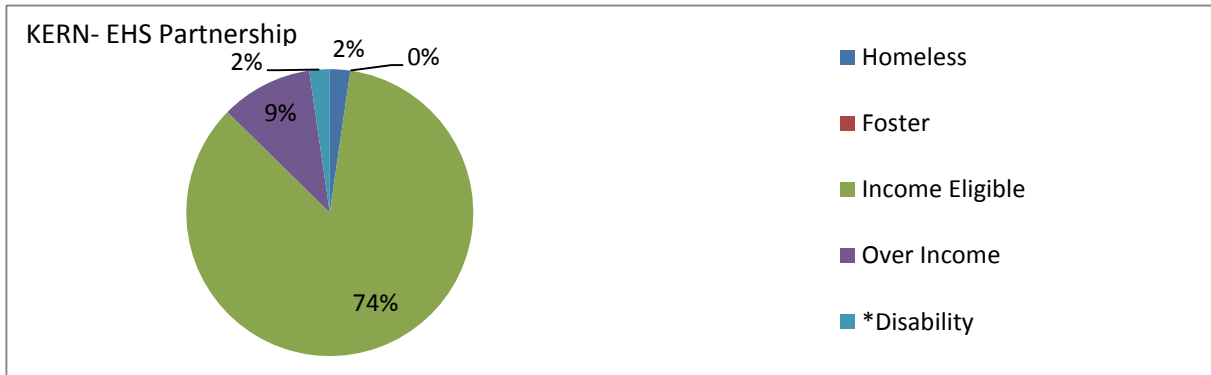
EHS Enrollment: 336



Kern County - EHS Partnership

Funded enrollment: 56

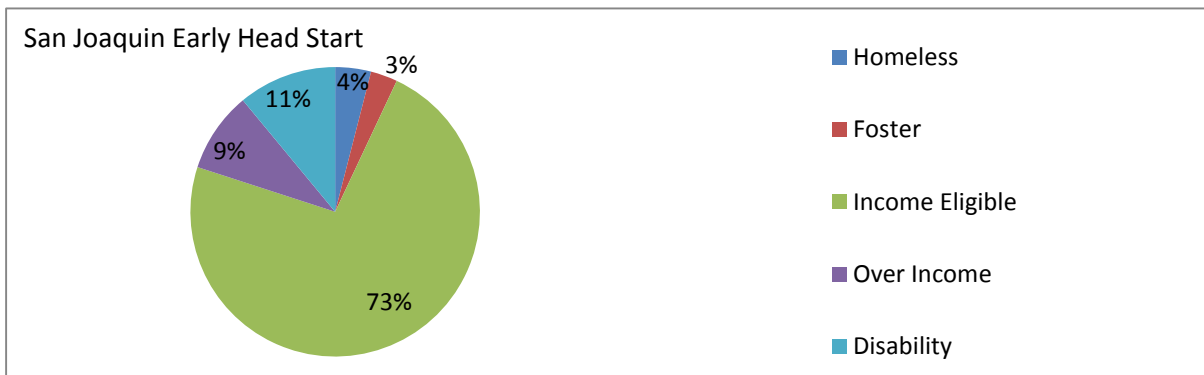
Enrollment: 42



San Joaquin County EHS

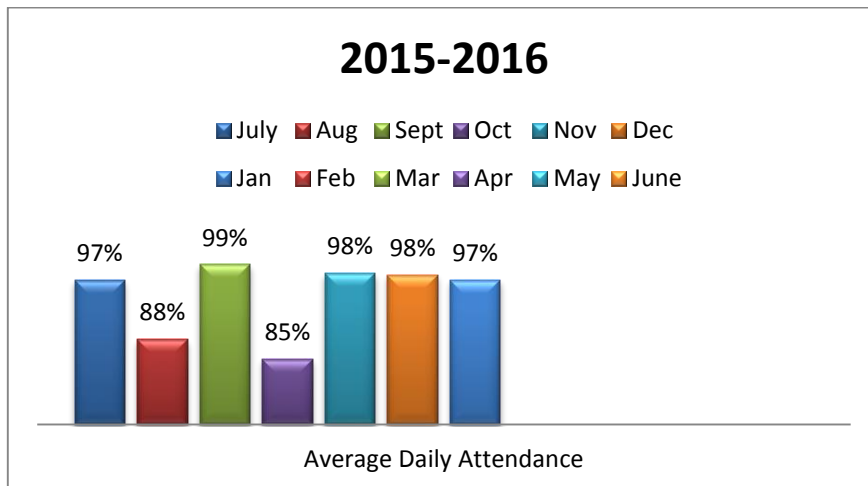
Funded Enrollment: 364

Enrollment: 286



**Enrollment and Average Daily Attendance Report
 January 2016**

HS/EHS Average Daily Attendance



**January 2016
 Top 5 and Bottom 5**

1. Casa Loma	100%	44. Pacific	94.00%
2. Stine EHS	99.85%	44. Lost Hills	93.84 %
3. Franklin	99.75%	45. Virginia	93.09 %
4. Planz	99.62%	46. Lamont	92.65%
5. San Diego EHS	99.49%	47. Rafer Johnson	91.14 %

January 2016 Outreach & Advocacy Report

- **Jan. 7** – The Delano Record published a front-page submitted article on our VITA Program.
- **Jan. 11** – Submitted an article on the efficiency of our ADP Time and Attendance System for publication in the February/March (HR/Legal) issue of the Kern Business Journal.
- **Jan. 14** - Acknowledged Dignity Health’s Silver Level (\$5,000) sponsorship of our upcoming 2016 Humanitarian Awards Banquet & Fundraiser in a “Thank You! Thursday” Facebook post.
- **Jan. 15** – The Mountain Enterprise published a full-page submitted article on our Energy Program.
- **Jan. 20** - Nominations for Humanitarian/Volunteer/Community Partner of the Year were opened up online via our website, and closed on Jan. 29.
- **Jan. 20** – Submitted a half-page ad for the 2016 Humanitarian Awards Banquet & Fundraiser for publication in the February/March issue of the Kern Business Journal.
- **Jan. 21** – Two \$2,500 grants, one for CAPK VITA from Valley Republic Bank and one for the Food Bank from Dominion/Dominion Foundation, were acknowledged in “Thank You! Thursday” posts on Facebook.
- **Jan. 26** – E-blasted the Food Bank’s Drought Emergency Food Assistance Program food distribution schedule to the media and our community partners.
- **Jan. 27** – At CAPK’s Board Meeting, Head Start/State Child Development Division shared the news that Primeros Pasos Head Start Center in Arvin received a Five-Star quality rating from the Kern County Superintendent of School's Kern County Early Stars Program along with a \$50,000 Block Grant to assist with implementation of a quality improvement action plan.
- **Jan. 28** – Pro Baseball Pitcher Michael McCarthy of the Boston Red Sox Minor League organization, and the nonprofit Baseball Miracles, visited Friendship House Community Center to teach the after-school program children about teamwork, winning, losing and life through baseball. The event was very well covered by local print, radio and television media, including an article in the Jan. 29 Californian.
- **Jan. 29** – CAPK VITA held its Earned Income Tax Credit Awareness Day at our 19th Street Offices. The event was very well attended by elected officials, partners, media, staff, volunteers and Board Members Ana Vigil and Yolanda Ochoa. Wells Fargo took the opportunity to do a check presentation with photo of the \$15,000 grant they awarded CAPK VITA this tax season to help with tax preparation and financial empowerment.