

COMMUNITY ACTION PARTNERSHIP OF KERN
BOARD OF DIRECTORS MEETING
5005 Business Park North, Bakersfield, CA
March 24, 2014
12:00pm

AGENDA

1. Call to Order

- a. Moment of Silence/Pledge of Allegiance (*Please Stand*)
- b. Reading of the “Promise of Community Action” (*Please Stand*)

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

- c. Roll Call

James Camp	Garth Corrigan	Fred Plane	Don Bynum
Zulema Ela	Curtis Floyd	Mike Maggard	Craig Henderson
Tony Martinez	Yolanda Ochoa	Michelle Crawford	Warren Peterson
Jim Wheeler	Charlie Rodriguez		

Rita Gomez (Consultant for Early Childhood Education)

2. Approval of Agenda

3. **Introduction of Guests/Public Forum:** (*The public wishing to address the full Board of Directors may do so. Board members may respond briefly to statements made or questions posed. However, the Board of Directors will take no action other than referring the item to staff for study and analysis. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.*)

4. Special Presentations

5. New Business

- a. Revision to Head Start/Early Head Start Operational Calendar due to Reinstatement of Funding – Yolanda Gonzales, Director of Head Start / State Preschool – **Action Item**
- b. Head Start/Early Head Start Double Session Implementation Plan – Yolanda Gonzales, Director of Head Start / State Preschool – **Action Item**
- c. Energy Program Re-organization, addition of Assistant Program Manager and update on increased funding levels for 2014/15 – Romala Ramkissoon, Director of Family, Youth and Community Services – **Action Item**

- d. Election of Board of Director Officers – Jeremy Tobias, Executive Director – **Action Item**
- 6. **Policy Council Report** – Michelle Crawford, Policy Council Representative (**Verbal Report**)
- 7. **Executive Director Report** – Jeremy Tobias, Executive Director (**Verbal Report**)
 - a. Update on CSBG Budget Revision
- 8. **Consent Calendar:** *(Information concerning the Consent Items listed below has been forwarded to each Board Member for study prior to this meeting. Unless a Board Member, or member of the public, has a question concerning a particular item and asks that it may be withdrawn from the Consent Calendar, the items are approved at one time by the full Board of Directors. If there is any Board member, or member of the public, wishing to remove any item from consent, please indicate at this time.)*
 - a. Application Status Report
 - b. CEDS Enrollment Report
 - c. CEDS Disabilities Report
 - d. Marketing and Public Relations Report
 - e. Head Start and Early Head Start Budget to Actual
 - f. Funding Request to Kaiser Permanente for the Friendship House Community Center as presented to the Budget and Finance Committee on March 18, 2014. Budget and Finance Committee recommends full Board approval
 - g. Funding Request to Feeding America, FY14 Walmart Vehicle Donation Grant for the Food Bank as presented to the Budget and Finance Committee on March 18, 2014. Budget and Finance Committee recommends full Board approval
 - h. Funding Request to Chevron 2014 Social Investment Grant for the Food Bank as presented to the Budget and Finance Committee on March 18, 2014. Budget and Finance Committee recommends full Board approval
 - i. Board Resolution for One Year Cost of Living Adjustment (COLA) for Budget Year 2014-2014
 - j. Discretionary Fund Update
 - k. Board of Directors Meeting Minutes of February 26, 2014
 - l. Program Review and Evaluation Meeting Minutes of March 12, 2014

- m. Budget and Finance Committee Meeting Minutes of March 18, 2014
- n. Central Kitchen Report
- o. Voice of Safety
- p. Financial Statements (***Section 3 of binder***).

9. **Committee Member Comments**

10. **Closed Session**

No items scheduled.

11. **Next Scheduled Meeting**

Board of Directors Meeting
Wednesday, April 23, 2014
12:00 p.m.
5005 Business Park North
Bakersfield, CA 93309

12. **Adjournment**

This is to certify that this Agenda notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00pm, March 19, 2014. Amanda Norman, Assistant to the Executive Director