



DATE: February 25, 2026

TIME: 12:00 pm

LOCATION: CAPK Administration Office
1300 18th St., 3rd Floor Board Rm.
Bakersfield, CA 93301

Board of Directors Meeting Agenda

I. Call to Order

- a. Pledge of Allegiance
- b. Reading of the Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

- c. Roll Call

Maritza Jimenez (Chair)

Denise Boshers (Vice Chair)

Gina Martinez (Secretary)

Fred Plane (Treasurer)

Curtis Floyd

Rocio Munoz

Chris Parlier

Gema Perez

Guadalupe Perez

Maria Reyes

Ana Vigil

Lee'o Whisenant

Marget Willer

II. Introduction of Guests / Public Forum

The public may address the Board of Directors on items not on the agenda but under the jurisdiction of the Board. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

III. Consent Agenda

The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Board or the Public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed – **Action Item**

- a. Minutes from January 26, 2026, Board of Directors Meeting **(p. 3-7)**
- b. Minutes from February 4, 2026 Personnel Committee Meeting **(p. 8-9)**
- c. Proposed Staffing Changes in the Finance Department **(p. 10-19)**
- d. Head Start & State Child Development Organization Chart Revision **(p. 20-24)**
- e. Head Start Personnel Update **(p. 25-27)**
- f. Human Resources Analytical Information CY 2025 – **(p. 28-29)**
- g. Minutes from February 11, 2026, Program Review & Evaluation Committee Meeting **(p. 30-33)**
- h. 2-1-1 Kern Program Presentation by Sabrina Jones, Program Administrator **(p. 34-52)**
- i. January 2026 Program Reports **(p. 53-93)**
- j. January 2026 Application Status Report & Funding Profiles **(p. 94-97)**
- k. January 2026 Head Start / State Child Development Division / Program Monthly Activity Report **(p. 98-99)**
- l. 2026-2027 Recruitment and Selection Plan **(p. 100-117)**
- m. Minutes from February 18, 2026, Budget & Finance Committee Meeting **(p. 118-121)**
- n. Head Start / Early Head Start Budget to Actual Reports for December 31, 2025 **(p. 122-129)**
- o. Annual Budget for Fiscal Year 2026/2027 **(p. 130-144)**
- p. Escuelita Hernandez Little School Contract Renewal **(p. 145-159)**

- q. West Kern Community College District Contract Renewal (**p. 160-174**)
- r. Kern County Superintendent of Schools Contract Renewal (**p. 175-189**)
- s. FY 2026-27 Blanket Purchase Orders for Central Kitchen (**p. 190-197**)
- t. FY 2026-27 Food Bank Blanket Purchase Orders (**p. 198-212**)
- u. New Contract: City of Bakersfield HOME Tenant Based Rental Assistance (TBRA) Program (**p. 213-235**)
- v. Minutes from February 18, 2026, Special Executive Committee Meeting (**p. 236-237**)
- w. Board Recruitment and Appointment of Two Seats in Category III - Private Sector (**p. 238-239**)

IV. New Business

- a. Risk Insurance Renewal – **Action Item (p. 240-320)** Emilio Wagner, Chief Facilities & Technology Officer
- b. Pioneer Drive Apartments Construction Update – **Info Item (p. 321-324)** Emilio Wagner, Chief Facilities & Technology Officer
- c. Board Recruitment and Appointment of Two Seats in Category III Private Sector – **Action Item (p. 325-327)** Pritika Ram, Chief Business Development Officer
- d. Financial Reports for December 2026 – **Action Item (p. 328-446)** Tracy Webster, Chief Financial Officer

V. CAPK Foundation Report

- a. CAPK Foundation Year End Financial Review – **Info Item (p. 447-457)** Tracy Webster, Chief Financial Officer
- b. CAPK Foundation Year End Fundraising Review – **Info Item (p. 458-467)** Catherine Anspach, Director of Development

VI. Advisory Board Reports

- a. Head Start Policy Council Report and Minutes from the December 16, 2025, Policy Council Meetings – **Action Item (p. 468-474)** Maria Reyes, Policy Council Representative

VII. Chief Executive Officer Report

- a. Update on Federal Funding – **Info Item (Verbal Report)** Jeremy Tobias, Chief Executive Officer

VIII. Board Member Comments

IX. Next Scheduled Meeting

Board of Directors Meeting
12:00 pm
March 25, 2026
CAPK Administrative Office
1300 18th St., Suite 200
Bakersfield, CA 93301

X. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18th Street, Bakersfield, CA and online at www.capk.org by 5:00 pm, February 20, 2026. Paula Daoutis, Executive Assistant.



DATE	January 26, 2026
TIME	12:00 PM
LOCATION	CAPK Administrative Office Board Room 1300 18 th Street Bakersfield, CA 93301

Board of Directors Meeting Minutes

I. Call to Order

Board Chair Maritza Jimenez called the meeting to order at 12:02 pm at the CAPK Administrative Offices, Board Room, located at 1300 18th Street, Bakersfield, CA.

a. Roll Call was taken with a quorum present:

Present: Maritza Jimenez (Chair), Denise Boshers (Vice Chair), Gina Martinez, (Secretary), Curtis Floyd, Rocio Munoz, Chris Parlier, Gema Perez, Fred Plane, Maria Reyes, Lee'o Whisenant, Marget Willer

Absent: Michelle Jara-Rangel (Treasurer), Jonathan Mullings, Guadalupe Perez, Ana Vigil

Others present: Jeremy Tobias, Chief Executive Officer; Lisa McGranahan, Chief Human Resources Officer; Pritika Ram, Chief Business Development Officer; Emilio Wagner, Chief Facilities & Technology Officer; Tracy Webster, Chief Financial Officer; Gabrielle Alexander, Director of Finance; Catherine Anspach, Director of Development; Maria Contreras, Director of Facilities; Freddy Hernandez, Director of Youth & Community Services; Deborah Johnson, Director of Veterans Services; Susana Magana, Director of Health & Nutrition Services; Rebecca Moreno, Director of Housing Supportive Services; and other CAPK staff.

II. Introduction of Guests / Public Forum

III. Consent Agenda

Board Chair Maritza Jimenez asked members of the Board, and the public, if they would like to remove any items from the Consent Agenda for further discussion. Jeremy Tobias requested the removal of item III(p) for a staff report to the Board regarding the Shafter Youth Center facility.

Motion was made and seconded to approve all items on the Consent Agenda with the exception of Item III(p). Carried by unanimous vote (Plane/Boshers).

Item III(p) – November & December 2025 Application Status Report & Funding Profile. Pritika Ram reported that this item was presented at the PRE Committee and included in the report is an update on the Shafter Youth Center. The building has been vacant since August 2025 and since that time, staff have been actively looking for new opportunities to maximize the use of the building. Included in the attached funding profile is a proposal from the Governor's Office of Business & Economic Development to develop and operate a dual-site Hub providing clean energy companies with access to testing and demonstration facilities, technical assistance, business development services and workforce pipelines. The Hub addresses a critical gap identified in the Kern Jobs First Regional Plan. Additional details are included in the funding profile and staff is requesting approval to submit an application for \$3M capital + \$1.7M operations for a total of \$4.7M.

Curtis Floyd asked how this project fits with our Strategic Plan and emphasized that we want to remain focused on the priorities of the plan. Pritika replied that our Strategic Plan includes a Key Goal under Strategic Priority A, calling us to Strengthen Workforce Development Initiatives and empower individuals and families toward self-sufficiency. A component of the proposal at the Shafter Youth Center program allows access for small business development including business with persons of color, and there will be uses for the classrooms.

Gina Martinez asked about the opportunity to open a satellite building. Pritika said that if this project gets off the ground, we could use the plan to expand.

Pritika said we will receive the award in August and we would need to start modifications in October and Jeremy Tobias added that if awarded, there will be other contracts and agreements that will come back to the board for review and approval.

Maritza Jimenez asked if the community of Shafter is invested in what CAPK is planning to use the building for. Pritika said that we have a Strategic Growth Council that would compliment this grant. This is a two-year planning grant and noted the results from a recent community survey in Shafter showed that Workforce Development came up quite a bit. Pritika said we have been showing the building to other businesses, but there are no offers from other businesses to use the building. The Shafter Parks & Recreation Department has expressed interest but failed to commit.

Jeremy added that the City of Shafter has been involved in early discussions to ensure the use is complimentary to their vision and that zoning requirements are allowable, etc. Maritza Jimenez asked if CAPK has a say in who gets the jobs, and what the number of jobs that will be created for residents of Kern County. Pritika responded that between CSUB, KCCD, and KCSOS, there are enough players where jobs would be here in Kern County.

Fred Plane emphasized that the Board needs to stick with the data driven decisions and asked staff to show that there is data that guides the Board's decision. Pritika said there is data from a recent study that was done and said that she will circulate the data to the Board after the meeting. Pritika added that Board member Gema Perez has been involved in process and Gema supports the recommendation.

Motion was made and seconded to approve item III(p) Carried by unanimous vote (Parlier/Bosshers)

IV. New Business

a. Risk Insurance Renewal Update – Emilio Wagner, Chief Facilities & Technology Officer - ***Info Item***

Emilio Wagner introduced staff from Insurica who provided a detailed update on the risk insurance policy, due to renew on March 1, 2026. Emilio said that we are still waiting for some of the numbers to come in and displayed the expiring vs. renewal results and a final presentation and request for approval will be presented at the February 25th meeting.

b. Board Appointment for Category III – Private Sector – Pritika Ram, Chief Business Development Officer – ***Action Item***

Pritika Ram reported that Pastor Jonathan Mullings, representing the Private Sector on the CAPK Board of Directors will complete his five-year term on January 31, 2026. In accordance with the CAPK Bylaws, recruitment for this position commenced in December with eleven qualified applications received. The ad hoc committee selected the top three applicants to be interviewed and the committee, comprised of Guadalupe Perez, Rocio Munoz and Lee'o Whisenant unanimously agreed to recommend Kern County Sheriff Sergeant Dustin Contreras, to fill the seat effective February 1, 2026.

Lee'o Whisenant said the process was in-depth and discussed the top candidates and said that once Dustin Contreras was interviewed, he came out as the top candidate. Rocio agreed that there were a lot of great applications but feels the committee made the right decision. Lee'o also disclosed that Dustin Contreras was his brother-in-law and that he would abstain from the vote. After further discussion on the subject of family members serving on the Board together, Lee'o said that he was technically not his brother-in-law, but they have a close relationship and that Dustin lives in the back house on his property.

Curtis Floyd expressed concerns about the close relationship and suggested the committee add a fourth member and reconvene, and review the process and resubmit a recommendation to the Board.

Jeremy Tobias also announced that with the recent resignation of Board Member Michelle Jara-Rangel, her remaining term as a Private Sector Representative can be filled by one of the applicants and suggested the new committee recommend two names to the Board, one to fill the five-year term, and one to complete the remaining term for Michelle Jara-Rangel that concludes on January 31, 2027.

Motion was made and seconded for the Board Chair to assign a new member to the ad hoc committee to review all eleven applications and submit their recommendations for the person to fill the five-year term commencing March 1, 2026 through January 31, 2031 and to fill the vacated term concluding on January 31, 2027. Carried by a vote of 8 in favor with 3 abstentions from Curtis Floyd, Gina Martinez, and Lee'o Whisenant (Parlier/Boshers).

- c. Board Recruitment and Election for Category II: Low-Income Representatives (East Kern & North Kern) - Pritika Ram, Chief Business Development Officer – **Action Item**

Pritika Ram reported that there is a need to appoint an ad hoc committee to oversee the recruitment and elections of two low-income sector seats, North Kern and East Kern. Ana Vigil currently represents the North Kern district with her five-year term expiring on May 31, 2026. Marget Willer, recently appointed as the temporary representative to the North Kern district, was appointed to the Board in November 2025, until the time a second recruitment and election could take place following the sudden passing of Yolanda Ochoa. The term for the East Kern representative will end on July 31, 2030.

Motion was made and seconded to approve staff's recommendation to convene an ad hoc recruitment & election committee to oversee the recruitment and election of the two low-income representative seats. Carried by unanimous vote (Martinez/Boshers).

- d. Financial Reports for November 2025 – Tracy Webster, Chief Financial Officer – **Action Item**

Tracy Webster presented the November 2025 financial statements and provided key highlights to the Board.

Motion was made and seconded to approve the Financial Reports for November 2025. Carried unanimous vote (Plane/Martinez).

- e. Head Start Under-Enrollment Plan Completion Update – Robert Espinosa, Program Design & Management Administrator – **Info Item**

Robert Espinosa presented the above information item and discussed how staff achieved the benchmark for Head Start & Early Head Start, noting that many departments contributed to this success. Robert also thanked the Board for salary increases, and the enhanced the benefits package, which helped to retain staff. Jeremy Tobias noted that when leadership staff met with the Office of Head Start, they were told no other agency was able to achieve this benchmark and thanked all for being a part of this accomplishment.

The Board members collectively congratulated staff on the great work.

V. Advisory Board Reports

- a. Head Start Policy Council Report – Maria Reyes, Head Start Policy Council Representative – **Action Item**

Maria Reyes presented the Policy Council report for January 2026 and the minutes from the Policy Council meetings on October 28, 2025 and November 18, 2025.

Motion was made and seconded to approve the Policy Council Report from January, 2026, and all items. Carried by unanimous vote (Floyd/Martinez).

VI. Chief Executive Officer Report

- a. Update on Federal Funding

Jeremy Tobias said that as of last week, federal funding looks to be in good shape. The house passed the remaining Appropriation Bills that fund our programs but noted there has been a shift in the dynamics due to the second deadly shooting by ICE in Minneapolis. Some in the Senate are now indicating they will not approve of funding for the multiple programs if it includes funding for ICE, and they want the proposed funding for Department of Homeland Security that funds ICE removed. The current Continuing Resolution runs out at the end of this week and there is now a growing risk of another government shutdown. If there are any changes to the funding package in the Senate, it would have to go back to the House for a re-vote. The Democrats are indicating that there is enough reason to proceed with a shutdown if ICE is not removed from the funding package. The Bill must be on the President's desk on Friday to avoid a shutdown or a short-term CR may be requested while the members continue to negotiate.

VII. Election of Board Officers

Motion was made and seconded to approve the existing slate of officers, Maritza Jimenez as Chair, Denise Boshers as Vice Chair, and Gina Martinez as Secretary. Carried by unanimous vote (Plane/Munoz).

Denise Boshers nominated Fred Plane to fill the vacant seat as Treasurer and no other nominations were made.

Motion was made and seconded to approve Fred Plane as Treasurer. Carried by unanimous vote (Boshers/Floyd).

VIII. Board Member Comments

Denise asked about the Board assignment to the Policy Council. Jeremy said that staff will continue to work with the Board Chair to make a recommendation, however, the evening meeting schedule does present challenges for some members.

Motion to enter into closed session at 1:26. By Fred seconded by Gina.

IX. Closed Session

Motion was made and seconded to enter into closed session at 1:26 pm. Carried by unanimous vote (Plane/Martinez).

- a. Employee Evaluation – Chief Executive Officer (Government Code Section 54957)
b. Reconvene into Open Session at 1:45 pm

X. Closed Session Report

Jeremy Tobias reported that the Board completed the annual evaluation of the CEO, and has approved a merit-based wage increase of 3% and a one-time contribution to retirement of 4%.

XI. Next Scheduled Meeting

Board of Directors Meeting
12:00 pm
Wednesday, February 25, 2026
CAPK Administrative Office Board Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

XII. Adjournment

The meeting was adjourned at 1:46 pm



DATE	February 4, 2026
TIME	12:00 PM
LOCATION	CAPK Administrative Office Board Room 1300 18 th Street, 3 rd Floor Bakersfield, CA 93301

Personnel Committee Minutes

1. Call to Order

Committee Chair Denise Boshers called the meeting to order at 12:02 pm at the Community Action Partnership of Kern Administrative Office, located at 1300 18th Street, 3rd Floor, Bakersfield, CA.

2. Roll Call

Roll call was taken with a quorum present.

Present: Denise Boshers (Chair), Gema Perez, Rocio Munoz

Absent: Guadalupe Perez

Others present: Lisa McGranahan, Chief Human Resources Officer; Jerry Meade, Assistant Director PDM of Head Start & State Child Development, Robert Espinosa, Program Design and Management Administrator and other CAPK staff and Tracy Webster, Chief Financial Officer.

3. Public Comments

Chair Denise Boshers asked members of the Committee and the public if they would like to make any public comment. No one addressed the committee.

4. New Business

a. Proposed Staffing Changes in the Finance Department - Tracy Webster, Chief Financial Officer – **Action Item**

Tracy Webster presented the above action item and discussed staffing changes in the finance department due to several key system upgrades that have been recently implemented to improve financial management and reporting capabilities. The title changes from Accounting Administrator-Energy to be changed to Accounting Administrator will reflect the level of responsibility of the position with no change to the grade. This position will be moved to the 18th Street location. The individual will continue to complete Energy accounting as well as supervising the accounting functions across a range of programs and agencywide accounting tasks. Adding Accountant I, will address increased workload resulting from system changes and expanded energy program. The fiscal impact with adding this position will be offset by eliminating the vacant Contracts Specialist. No net increase in the department.

Denise Boshers asked if the Energy department is a part of this change. Tracy Webster stated this has been in discussion for months and the Energy program is fine with the change. Denise Boshers asked with the new system process whether this would allow open positions not to be filled. Tracy Webster did state, yes, some open positions will not be filled even though that is not our intention, but it may happen.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Perez/Munoz/Boshers).

b. Head Start and State Child Development Organization Chart – **Action Item**

Jerry Meade presented the above action item and explained how the proposed organizational structure includes support services, education and enrollment & attendance team members in San Joaquin that currently report to supervisors in Kern to be assigned to supervisors in San Joaquin. The title changes from Education Manager to Support Service Manager is included to incorporate all services areas under one manager in San Joaquin. The Curriculum Specialist was approved a while back; Head Start will now active the position. Fiscal impact these revisions are budgeted in the Head Start FY 2025-2026 and FY 2026-2027 budgets changes will support San Joaquin County Office Education funding to support fewer positions located in Kern County.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Boshers/Munoz/Perez).

c. Head Start Personnel Update – **Info Item**

Robert Espinosa presented the above info item for the months of November 2025; the following information provided from January 2026 data.

d. Analytical Information – **Info Item**

Lisa McGranahan presented the above info item for CAPK's year-over-year turnover rates for years 2022-2025. The voluntary rate for the agency in calendar year 2024 was 12.99% with a small increase in turnover for calendar year 2025 was 13.42% this reflects a 0.43% increase in turnover from the previous year. We believe this small increase in voluntary turnover directly reflects CAPK resolving more leave cases with the use of our new vender Unum. CAPK is more successful in resolving these extended leave cases so critical positions can be filled.

Denise Boshers asked how the voluntary departures are tracked. Lisa McGranahan explained we do have exit interviews and will ask the question when employees leave to see if we could do anything different. Most reasons are moving out of state or personal family reasons.

5. **Committee Member Comments**

No comments.

6. **Next Scheduled Meeting**

Personnel Committee
12:00 pm
Wednesday, March 4, 2026
1300 18th St., 3rd Floor
Bakersfield, CA 93301

7. **Adjournment**

The meeting was adjourned at 12:39 pm.



MEMORANDUM

To: Personnel Committee

Tracy Webster

From: Tracy Webster, Chief Financial Officer

Date: February 4, 2026

Subject: *Agenda Item 4a*: Proposed Staffing Changes in the Finance Department -
Action Item

The Finance Department has implemented many system changes in the last year. These changes include the implementation of Sage Intacct, Martus, Re-Leased, PayStand, Sage Expense Management, and electronic approvals. With the implementation of a revised de minimus indirect rate, the Finance team is looking to streamline departmental resources with current organizational needs to foster efficient operations.

Summary of System Changes

The Finance Department has recently implemented several key system upgrades to improve financial management and reporting capabilities:

- Platform Implementation: Deployment of new financial software platforms to streamline accounting processes, enhance data accuracy, and facilitate real-time reporting.
- Revised De Minimus Indirect Rate: Adoption of an updated de minimus indirect cost rate, reflecting current federal guidelines and best practices, to ensure consistent and compliant allocation of indirect costs.
- In the upcoming year, the Finance team will be working to improve the data integration from Finance and program. The Finance team will also provide ongoing monthly training to leverage tools such as dashboards and strengthen the fiscal knowledge of front line staff.

Title Change and Realignment

To streamline tasks, we are proposing that the Accounting Administrator-Energy be changed to Accounting Administrator. This change has no change in grade and will reflect the level of responsibility of the position.

This position will be moved to 18th Street. The individual will continue to complete Energy accounting as well as supervising the accounting functions across a range of programs and agencywide accounting tasks.

This Accounting Administrator will no longer supervise the Energy billing staff. The oversight of these roles will be transferred to the Energy Administrator.

Position Additions and Eliminations

- Add Accountant I: The addition of an Accountant I position is recommended to address increased workload resulting from system changes and expanded energy program activities. This entry-level role will support routine accounting operations, improve workflow, and provide a talent pipeline for future departmental needs.
- Eliminate Vacant Contracts Specialist (Procurement): It is recommended that the currently vacant Contracts Specialist (Procurement) position be eliminated. This change reflects a shift in procurement responsibilities to other team members and supports a more efficient organizational structure.

Fiscal Impact

The proposed staffing changes are designed to be budget neutral. The costs associated with adding the Accountant I position will be offset by eliminating the vacant Contracts Specialist (Procurement) position. No net increase in departmental expenditure is anticipated.

Alignment with Strategic Plan Priorities

- Strategic Priority C: These actions support our commitment to being an employer of choice by fostering a learning-focused work culture that drives continuous growth and professional development across the Finance department.
- Strategic Priority D: The proposed staffing changes also directly advance our goal to increase the use of data-driven decision-making processes, thereby strengthening organizational capacity and supporting informed, evidence-based management practices.

Recommendation

Staff recommends the Personnel Committee approve the following actions:

1. Title change and realignment of the Accounting Administrator-Energy position to Accounting Administrator with revised responsibilities and supervisor structure.
2. Authorize the addition of an Accountant I position to support expanded accounting operations.
3. Approve the elimination of the vacant Contracts Specialist (Procurement) position.

These actions will allow the Finance Department to better meet current demands while supporting long-term organizational goals.



Accounting Administrator

Disclaimer: Job descriptions are written as a representative list of the ADA essential duties performed by a job class. They cannot include nor are they intended to include all duties performed by all positions occupying a class.

Salary Range: Grade 14

FLSA Status: Exempt

Date Approved: 05/29/2024

SUMMARY:

Maintains and enhances the organization's finance department by planning, implementing directing, and coordinating the day-to-day accounting operations of the organization. Assists the Director of Finance with strategic leadership, implementation, and coordination of Finance activities and internal communications to ensure a positive culture and work environment, as well as appropriate fiscal compliance and accountability. Additionally, responsible for specialized accounting, auditing, and monitoring tasks.

SUPERVISION RECEIVED:

Receives supervision from the Director of Finance or Chief Financial Officer (CFO) in the absence of the Director of Finance.

SUPERVISION EXERCISED:

Directly supervises Accountant II's, Accountants I's, and Accounts Payable Supervisor.

DUTIES AND RESPONSIBILITIES:

Disclaimer: This list is meant to be representative, not exhaustive. Some incumbents may not perform all the duties listed or may perform related duties as assigned. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

Essential Job Specific Duties:

- Assist Director in strategic planning and implementation of best practices and processes with respect to Generally Accepted Accounting Principles, policies and procedures, and funding guidelines. Position is a hands-on leadership role.
- Train key management staff and division staff on effective use of the accounting and project management software modules/applications.
- Manage, plan, and coordinate the day-to-day accounting operations of the organization to include cash disbursements, cash receipts, and recording of all accounting transactions to the general ledger.
- Ensure the accuracy of the financial records of the organization.
- Review and analyze general ledger accounts to ensure reliability and accuracy.
- Review voucher packages to ensure completeness and accuracy, including proper authorizations and proper coding of transactions in accordance with the established chart of accounts.
- Assist with cash flow analysis to determine vendor payments to be processed in conjunction with cash availability.
- Maintain effective working relationships and communication with vendors of the organization.
- Ensure the timely depositing and recording of all cash and cash equivalents.
- Prepare audit schedules and financial schedules and reports as assigned.



- Assist with facilitating the annual organization-wide audits and funding source financial onsite monitoring reviews.
- Provide technical support to program managers on use of the chart of accounts and maximizing use of grant/program funds.
- Direct the work of accountants charged with managing and monitoring program grant/contract spending.
- Coordinate with the Procurement on purchase orders and contract services agreements.
- Coordinate with Payroll on the recording of payroll related transactions.
- Ensure that the established general ledger, cash receipts, accounts payable and payroll accounting procedures and processes are followed.
- Make recommendations to streamline the organization's accounting processes for enhanced effectiveness and efficiency and ensure that adequate accounting controls are in place.
- Ensure that supporting documentation is adequate to support all accounting transactions of the organization.
- Maintain original documentation for grant/award letters, lease agreements, contract services agreements, memorandums of understanding, general ledger journal entries and funding source correspondence.
- Supervise and evaluate Finance staff in performance of duties.
- Keep the Director of Finance and Chief Financial Officer informed on all issues affecting the accounting activities of the organization in a timely manner.
- Provide divisional oversight on all areas of the Finance Division in the absence of the CFO and/or Director of Finance.
- Stays current with relevant federal and state regulations and policies.
- Perform other financial and accounting duties as assigned.

Other Job Specific Duties:

- Attend all meetings, trainings, and conferences as assigned.
- Maintain safe and functional work environment.

MINIMUM QUALIFICATIONS:

The requirements listed below are representative of the knowledge, skills, and abilities required to satisfactorily perform the essential duties and responsibilities.

Knowledge of:

- Organization and Finance Division policies and procedures.
- Applicable federal, state, and local laws, codes, and regulations.
- Principles, methods, practices, and procedures concerning financial record management and reporting systems.
- Computer-assisted accounting systems, system analysis techniques, computer accounting and financial forecasting programs and data processing related equipment.
- Accounting, budget planning, and fiscal record management, storage, and retrieval systems.
- Advanced accounting concepts: cost and general accounting, fiscal planning, audit procedures, management systems and organizational analysis.



Ability to:

- Work under frequent time pressures or deadlines.
- Research and resolve accounting issues.
- Plan, organize, allocate, and control confidential data and organizational resources.
- Use good organizational methods and procedures.
- Supervise and motivate a diverse group of individuals.
- Coordinate work requiring attention to detail.
- Communicate effectively, verbally and in writing.
- Establish and maintain effective working relationships, both internally and externally.
- Exercise good and independent judgment.
- Demonstrate initiative and ingenuity.
- Prepare fiscal, statistical, and written reports in a clear and concise manner.

EDUCATION AND EXPERIENCE:

The following requirements generally demonstrate possession of the minimum requisite knowledge and ability necessary to perform the duties of the position.

- Bachelor's degree in accounting, business administration or related field with at least 24 units in accounting and accounting related courses.
- Master's degree preferred but not required.
- Five (5) years of progressive accounting experience, including two (2) years of supervisory experience.
- Financial accounting experience in a non-profit organization or governmental entity is desirable, including familiarity with governmental accounting standards and regulations.

OTHER REQUIREMENTS:

- Possession of a valid California driver's license and state automobile insurance with an acceptable driving record, substantiated by a DMV printout.
- Must be fingerprinted and pass pre-employment background check.
- Successful completion of physical, substance abuse screening, TB, and all required vaccinations.

WORK ENVIRONMENT:

The work environment characteristics described are representative of those an employee encounters in performing the essential functions of this job.

- Work is primarily performed indoors.
- Noise level is quiet to moderately quiet.
- Hazards are minimal.

ESSENTIAL PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be made to enable employees with disabilities to perform the essential duties.

POSITION TITLE Accounting Administrator				
Activity	Hours Per Day	NEVER	OCCASIONALLY	FREQUENTLY



	0 HOURS	UP TO 4 HOURS	4-8 HOURS			
Sitting			X			
Walking			X			
Standing			X			
Bending (neck)			X			
Bending (waist)			X			
Squatting		X				
Climbing	X					
Kneeling		X				
Crawling	X					
Twisting (neck)			X			
Twisting (waist)			X			
Is repetitive use of hand required?			X			
Simple Grasping (right hand)			X			
Simple Grasping (left hand)			X			
Power Grasping (right hand)		X				
Power Grasping (left hand)		X				
Fine Manipulation (right hand)			X			
Fine Manipulation (left hand)			X			
Pushing & Pulling (right hand)		X				
Pushing & Pulling (left hand)		X				
Reaching (above shoulder level)		X				
Reaching (below shoulder level)		X				
	LIFTING			CARRYING		
	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
0-10 lbs			X			X
11-25 lbs		X			X	
26-50 lbs		X			X	
51-75 lbs	X			X		
76-100 lbs	X			X		
100+ lbs	X			X		



Accountant I

Disclaimer: Job descriptions are written as a representative list of the ADA essential duties performed by a job class. They cannot include nor are they intended to include all duties performed by all positions occupying a class.

Salary Range: Grade 10

FLSA Status: Non-Exempt

Date Approved: 05/29/2024

SUMMARY:

Responsible for complex general accounting and financial reporting functions of the organization to include preparing financial statements, reconciling bank accounts, and monitoring and analyzing assets, liabilities, revenues, and expenditures accounts.

SUPERVISION RECEIVED:

Receives supervision from the Accounting Administrator or Finance Administrator (Head Start).

SUPERVISION EXERCISED:

None

DUTIES AND RESPONSIBILITIES:

Disclaimer: This list is meant to be representative, not exhaustive. Some incumbents may not perform all the duties listed or may perform related duties as assigned. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

Essential Job Specific Duties:

- Prepare organization financial statements.
- Prepare financial reports for grants/contracts in accordance with funding source requirements.
- Analyze general ledger accounts for propriety and accuracy.
- Maintain fixed assets subsidiary ledger in accordance with regulatory requirements.
- Reconcile bank accounts monthly.
- Analyze organization cash balances daily by grant and program.
- Prepare U.S. Treasury cash drawdown supporting schedules.
- Monitor expenditures on an ongoing basis to ensure that expenditures do not exceed the established budget.
- Prepare periodic and special reports for financial, statistical, and other purposes for use by management staff.
- Prepare annual audit schedules.
- Provide technical support to program staff in resolving budget, financial, and reporting issues.
- Keep supervisor(s) informed on all accounting and financial issues affecting grants/programs and recommend solutions for improvement.
- Train key management staff and division staff on effective use of the accounting software applications/modules.
- Perform other financial and accounting duties as assigned.

Other Job Specific Duties:

- Attend all meetings, trainings, and conferences as assigned.



- Maintain safe and functional work environment.

MINIMUM QUALIFICATIONS:

The requirements listed below are representative of the knowledge, skills, and abilities required to satisfactorily perform the essential duties and responsibilities.

Knowledge of:

- Generally accepted accounting principles.
- Applicable federal, state, and local laws, codes, and regulations.
- Organization and Finance division policies and procedures.
- Modern office practices, methods, procedures, and equipment,
- Word processing, advanced spreadsheet, general ledger database, and other related software applications.

Ability to:

- Prepare financial statements and reports.
- Analyze financial data.
- Research and resolve accounting issues.
- Work independently.
- Work under frequent time pressures and deadlines.
- Plan, organize, allocate, and control confidential data and organizational resources.
- Communicate effectively, verbally and in writing.
- Use good organizational methods and procedures.
- Establish and maintain effective working relationships, internally and externally.

EDUCATION AND EXPERIENCE:

The following requirements generally demonstrate possession of the minimum requisite knowledge and ability necessary to perform the duties of the position.

- Bachelor's degree in accounting, business administration or related field.
- 3-5 years of progressive financial accounting experience.
- Financial accounting experience in a non-profit organization or governmental entity is desirable, including familiarity with fund accounting and governmental accounting standards and regulations.

OTHER REQUIREMENTS:

- Possession of a valid California driver's license and state automobile insurance with an acceptable driving record, substantiated by a DMV printout.
- Must be fingerprinted and pass pre-employment background check.
- Successful completion of physical, substance abuse screening, TB, and all required vaccinations.

WORK ENVIRONMENT:

The work environment characteristics described are representative of those an employee encounters in performing the essential functions of this job.

- Work is primarily performed indoors.



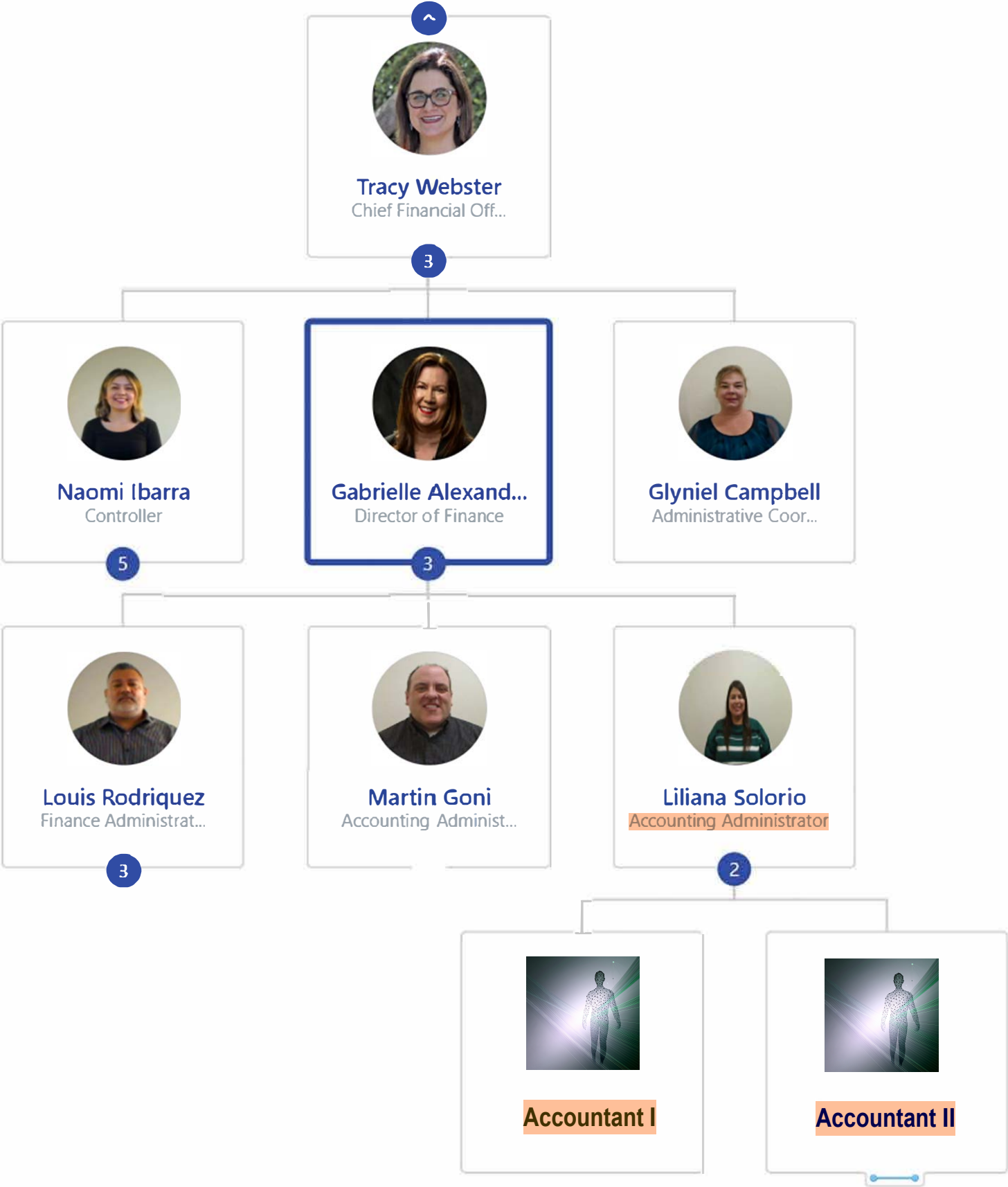
- Noise level is quiet to moderately quiet.
- Hazards are minimal.

ESSENTIAL PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be made to enable employees with disabilities to perform the essential duties.

POSITION TITLE Accountant I						
Activity	Hours Per Day			NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
Sitting						X
Walking						X
Standing						X
Bending (neck)						X
Bending (waist)						X
Squatting					X	
Climbing				X		
Kneeling					X	
Crawling				X		
Twisting (neck)						X
Twisting (waist)						X
Is repetitive use of hand required?						X
Simple Grasping (right hand)						X
Simple Grasping (left hand)						X
Power Grasping (right hand)					X	
Power Grasping (left hand)					X	
Fine Manipulation (right hand)						X
Fine Manipulation (left hand)						X
Pushing & Pulling (right hand)					X	
Pushing & Pulling (left hand)					X	
Reaching (above shoulder level)					X	
Reaching (below shoulder level)					X	
	LIFTING				CARRYING	
	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS	NEVER 0 HOURS	OCCASIONALLY UP TO 4 HOURS	FREQUENTLY 4-8 HOURS
0-10 lbs			X			X
11-25 lbs		X			X	
26-50 lbs		X			X	
51-75 lbs	X			X		
76-100 lbs	X			X		
100+ lbs	X			X		

Proposed



As of 02/04/2026



MEMORANDUM

To: Personnel Committee

From:  Jerry Meade, Assistant Director Program

Date: February 4, 2026

Subject: *Agenda Item 4b:* Head Start & State Child Development Organization Chart
Revision – **Action Item**

The Head Start and State Child Development Division (HSSCD) is requesting approval from the Personnel Committee for proposed revisions to the organizational structure for the division. The HSSCD organizational structure attached includes title changes that align to approved job descriptions to report to a new supervisor. The purpose of these approved changes aligns San Joaquin Staff to report to direct supervisors in San Joaquin County in lieu of supervisors in Kern. Revisions are highlighted in the attached documents for quick reference.

Summary of Proposed Changes

The positions in the proposed organizational structure include Support Services, Education and Enrollment & Attendance team members in San Joaquin that currently report to supervisors in Kern to be assigned to supervisors in San Joaquin. The title change from Education Manager to Support Services Manager is included to incorporate all service areas under one manager in SJC. Through ongoing collaboration, the existing teams will maintain consistency in systems and process through our departmental procedures, but the direct supervision will move to a local model in both counties.

Fiscal Impact and Timeframe

These revisions are budgeted in the Head Start FY 2025-26 and FY 2026-27 budgets. The program staff have developed a transition plan for these revisions. All departments are targeted to be fully implemented upon approval from the Board. Allocation changes will also support San Joaquin County Office of Education funding to support fewer positions located in Kern County.

Strategic Plan Impact

As part of CAPK's Strategic Plan, Strategic Priority C ~ Agency Culture: CAPK seeks to be an employer of choice by fostering a learning-focused work culture that drives continuous growth, while attracting and retaining a high-quality engaged workforce. This proposal supports staff development, growth, and retention by aligning the job description with the pressing needs of the Head Start program.

Recommendation

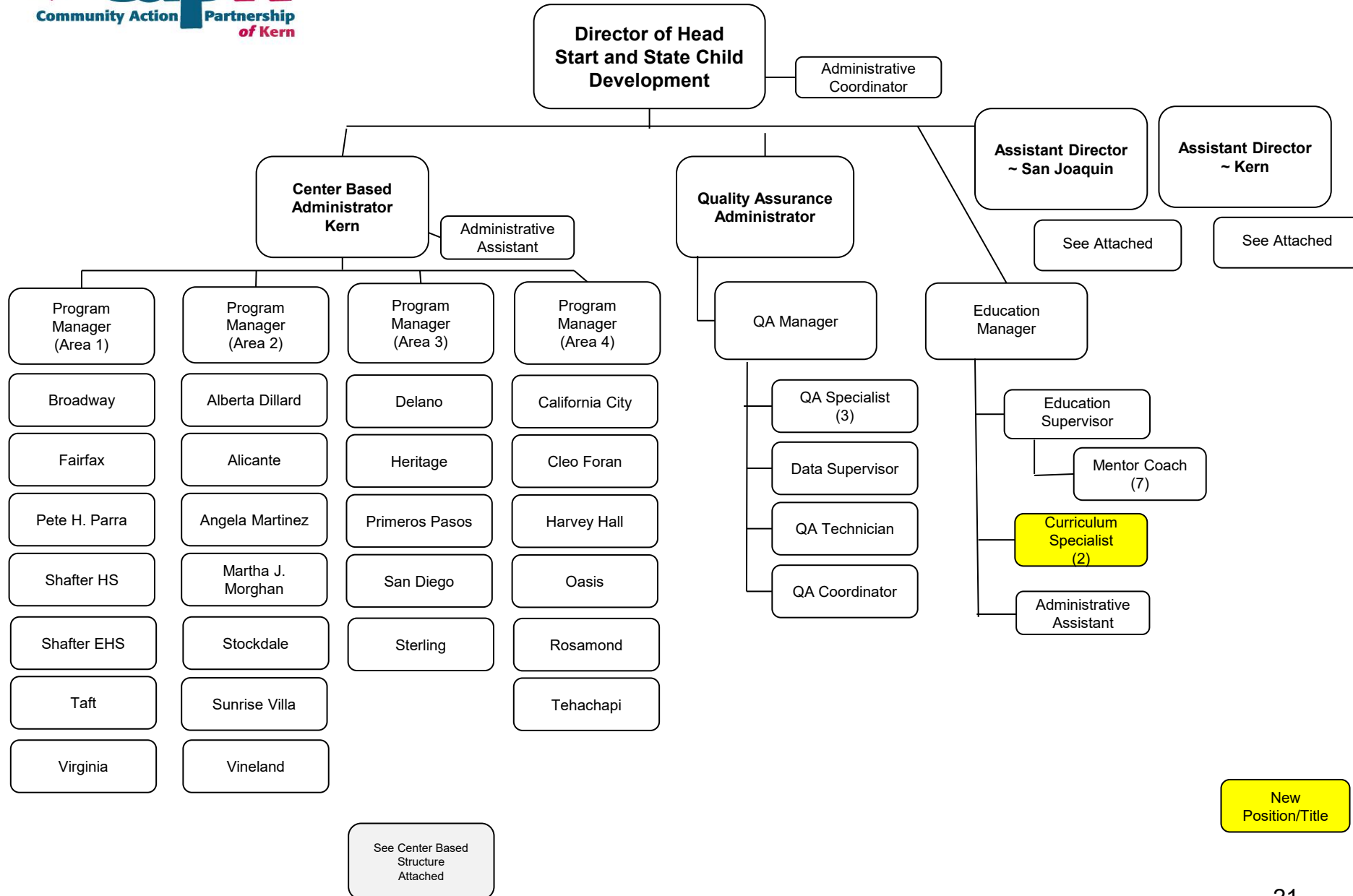
Staff recommends the Personnel Committee approve the revised Head Start and State Child Development Organizational Structure as presented.

Attachments:

HSSCD Organizational Structure



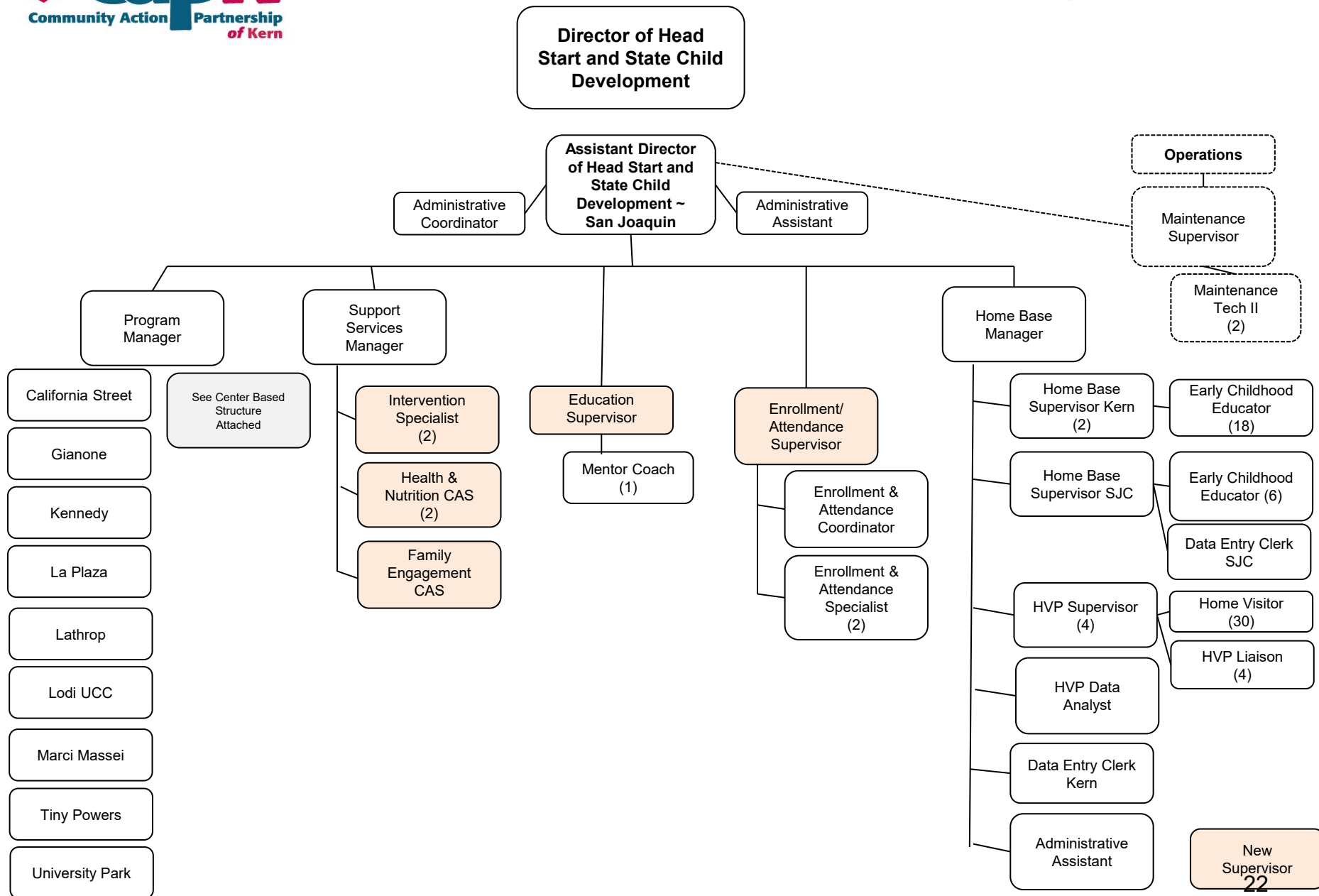
Head Start/State Child Development Programs



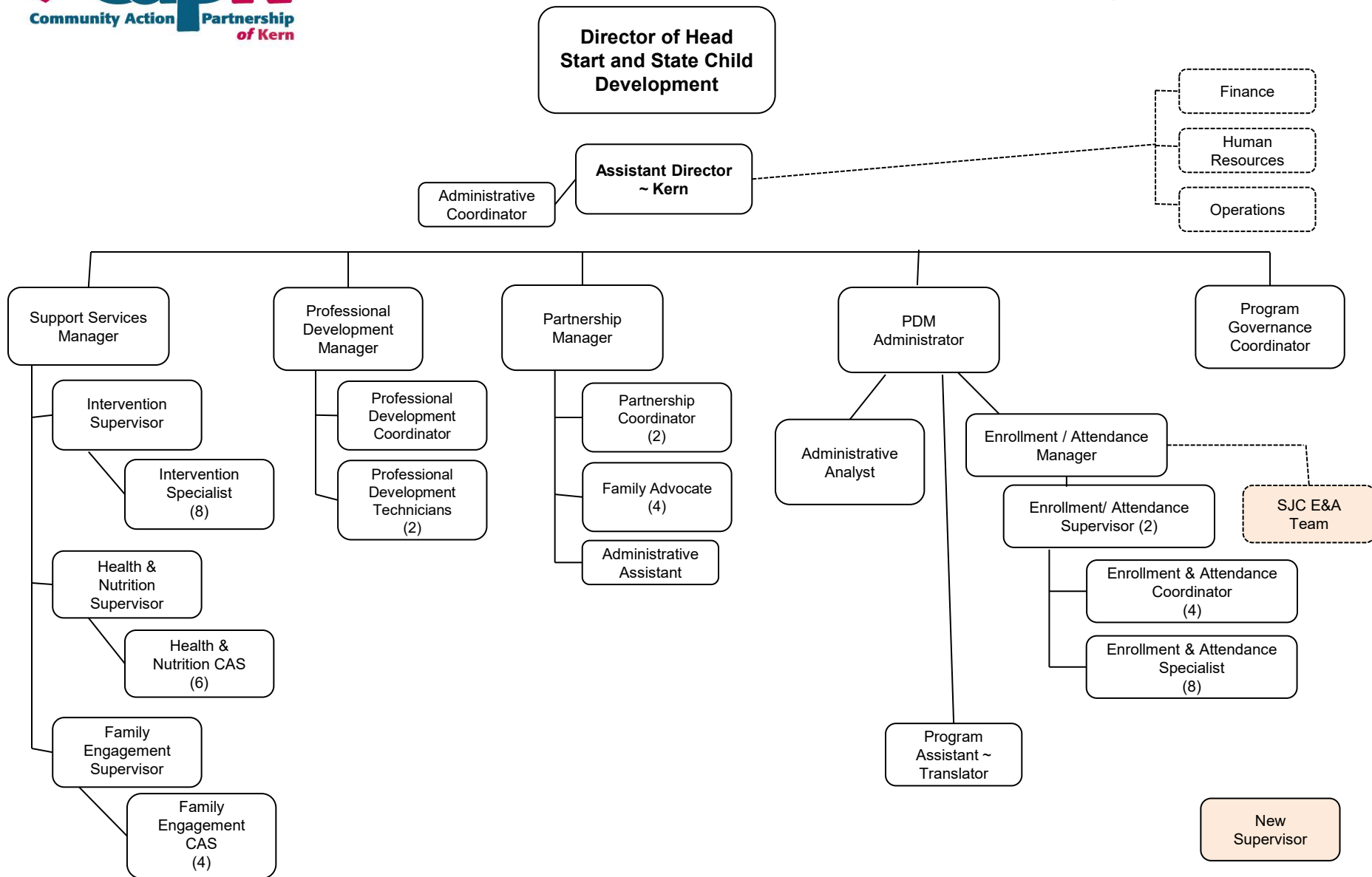
New
Position/Title



Head Start/State Child Development Programs



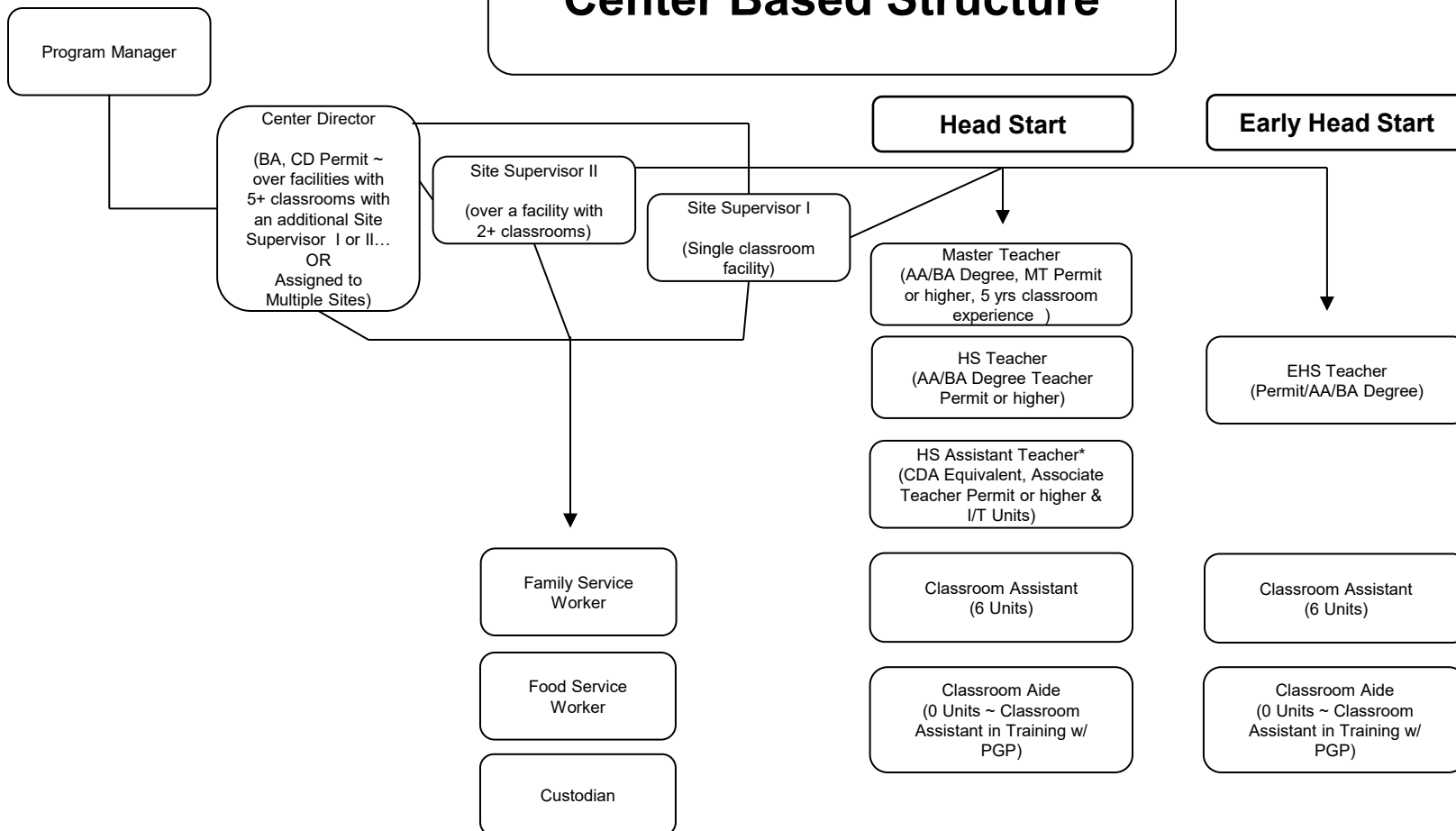
Head Start/State Child Development Programs



Head Start/State Child Development Programs

Director of Head Start and State Child Development

Center Based Structure



- No EHS Assistant Teacher
- Associate Teacher ~ Non-Represented for SJC



MEMORANDUM

To: Personnel Committee

From: Jerry Meade, Assistant Director of Program

Robert Espinosa, Program Design and Management Administrator

Date: February 4, 2026

Subject: *Agenda Item 4c: Head Start Personnel Update – Info Item*

The Head Start and State Child Development Division remains dedicated to providing regular updates on personnel matters and their impact on the Head Start program.

For the months of November and December 2025, the following information is provided to the Personnel Committee:

- 650 Staff employed.
- 50 Vacant Positions.
- Onboard 10 new staff members.
- Five (5) Resignations.
- Six (6) days of interviews for 7 open requisitions.

Job opportunities are continuously posted on the Head Start California website, accompanied by dedicated recruitment efforts for our direct service positions.

Attached is a document outlining the closed classrooms and current staff vacancies for both closed and open classrooms as of January 28, 2026.

Attachment:

Enrollment Staffing Data Sheet

Enrollment Staffing Data Sheet

Site	Funded	Reportable Enrollment	% Enrolled	Budgeted Staffed	Currently Staffed	Staff Vacancies	% Staffed
Alberta Dillard (PY)	34	34	100%	6	6	0	100%
Alicante	20	20	100%	3	3	0	100%
Angela Martinez EHS	24	23	96%	9	9	0	100%
Angela Martinez HS	81	60	74%	9	9	0	100%
Bakersfield College	32	30	94%				
Blanton	16	13	81%				
Broadway (PY)	37	25	68%	6	6	0	100%
California City (PY)	17	19	112%	2	2	0	100%
California Street	24	24	100%	11	8	3	73%
Cleo Foran EHS	8	9	113%	3	2	1	67%
Cleo Foran HS	15	15	100%	3	2	1	67%
Delano (PY)	60	60	100%	12	12	0	100%
Escuelita Hernandez	16	16	100%				
Fairfax (PY)	34	38	112%	6	6	0	100%
Family Childcare EHS	24	26	108%				
Family Childcare HS	21	25	119%				
Garden Pathways	11	12	109%				
Gianone	16	16	100%	3	3	0	100%
Harvey L. Hall EHS	68	69	101%	27	27	0	100%
Harvey L. Hall	74	61	82%	12	12	0	100%
Heritage (PY)	17	20	118%	2	2	0	100%
Kennedy	16	15	94%	6	4	2	67%
Kennedy HS	17	0	0%	3	0	3	0%
La Plaza	24	0	0%	6	0	6	0%
Lathrop	24	23	96%	9	9	0	100%
Lathrop HS	17	15	88%	3	3	0	100%
Lodi	32	24	75%	12	12	0	100%
M. Massei	24	24	100%	9	8	1	89%
M. Massei HS	17	17	100%	3	3	0	100%
MJM EHS	16	17	106%	6	5	1	100%
MJM HS	34	41	121%	6	6	0	100%
Oasis EHS (PY)	8	5	63%	3	3	0	100%
Oasis (PY)	34	35	103%	6	6	0	100%
Pete Parra EHS	48	47	98%	15	13	1	87%
Pete Parra HS	68	79	116%	12	12	0	100%
Primeros Pasos EHS	16	16	100%	6	6	0	100%
Primeros Pasos HS	51	51	100%	9	8	1	89%
Rosamond (PY)	51	49	96%	9	9	0	100%
San Diego EHS	32	31	97%	12	12	0	100%
Shafter EHS	24	24	100%	9	9	0	100%
Shafter	17	20	118%	3	3	0	100%
Stockdale HS	41	39	95%	9	8	1	89%
Sterling EHS	64	60	94%	9	9	0	100%
Sterling HS	53	59	111%	24	22	2	92%
Sunrise Villa (PY)	17	17	100%	9	8	1	89%
Taft (PY)	51	60	118%	3	2	1	67%
Taft College	22	15	68%				
Tehachapi (PY)	15	17	113%	2	2	0	100%
Tiny Powers	8	0	0%	3	0	0	0%
Tiny Powers HS	34	10	29%	6	0	6	0%
University Park	44	0	0%	9	0	9	0%
Vineland (PY)	17	18	106%	2	2	0	100%
Virginia (PY)	17	18	106%	2	2	0	100%
Home Base Kern 160	160	157	98%	16	14	2	88%
SJC EHS HB 80	80	67	84%	8	6	2	75%
Total	1842	1685	91%	359	315	44	88%

Funded Enrollment	1842	1685 91%
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Active Enrollment	1682	1685 100%
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Closed Classrooms	Funded Enrollment	Staff Vacancies
*Angela Martinez HS ~ 81		
Class D	15	0
Class E	15	2
EHS HB ~ 100		
ECE 2	10	0
ECE 9	10	1
ECE 11	10	0
Kennedy HS~ 17		
Class A	17	3
La Plaza~ 24		
Class A	12	2
Class B	12	3
SJC HB ~ 80		
Stockton 2	10	1
Stockton 3	10	0
Tiny Powers~ 8		
Class 1	8	2
Tiny Powers HS ~ 34		
Class B	17	1
University Park ~ 34		
Class A	11	1
Class B	17	1
Class C	16	3
Classrooms Fully	Total Slots	Staff Vac.
14	160	18
* Angela Martinez slots moved		
Closed Enrollment	Slots	Staff Vac.
Open Enrollment	9%	40.91%
	91%	59.09%

Head Start State Child Development
Enrollment Staffing Data Sheet



MEMORANDUM

To: Personnel Committee

From: Lisa McGranahan, Chief Human Resource Officer

Date: February 4, 2026

Subject: *Agenda Item 4d*: Human Resources Analytical Information CY 2025 – **Info Item**

Below is a chart showing CAPK's year-over-year turnover rates for years 2022-2025

Year	Involuntary Rate	Voluntary Rate	Total Turnover Rate
2022	3.23%	20.59%	24.04%
2023	3.22%	21.34%	24.88%
2024	4.00%	12.99%	16.99%
2025	5.78%	13.42%	19.20%

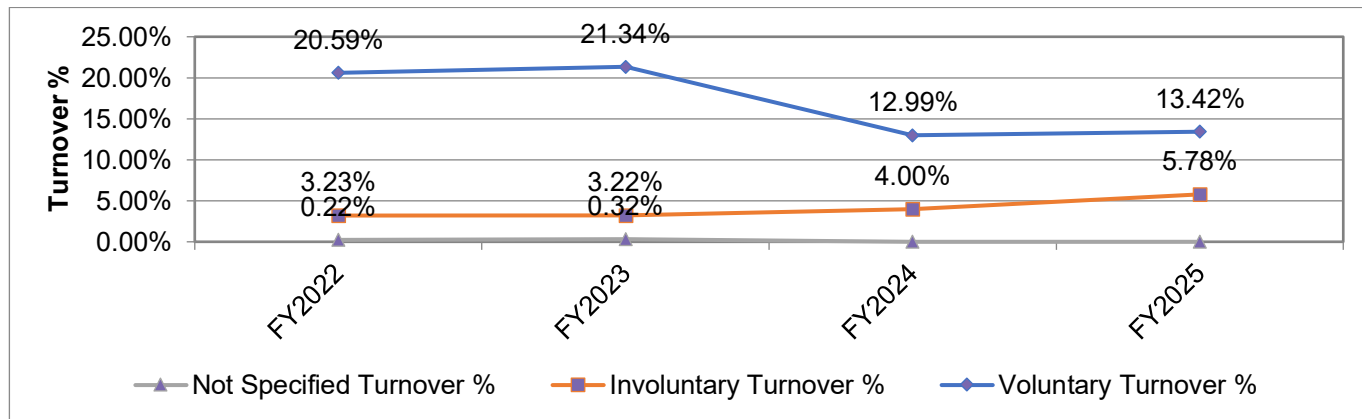
A key focus of our recent efforts has been conducting a comprehensive pay equity analysis across all CAPK departments to ensure all employees receive fair and competitive compensation. This initiative reflects our dedication to promoting fairness and addressing any potential pay disparities. This was accomplished by using our Compose tool; the purchase of which was approved by this committee and the Board alike.

In addition, we have redesigned our medical plan offerings to provide more robust coverage, competitive pricing, and better support for the diverse healthcare needs of our employees. These improvements include expanded options and benefits, ensuring our employees have access to the care they need to maintain their health and well-being.

Together, these initiatives reflect our ongoing commitment to both employee retention and recruitment. By offering enhanced benefits and equitable pay, we continue to attract top talent while creating an environment where our workforce can thrive. We believe these efforts have helped us build a stronger, more engaged team, working together toward our shared success. In summary, it is apparent that these efforts have been successful and have had the intended positive impact on our agency's turnover rate.

For purposes of this targeted discussion regarding turnover, the voluntary rate for the agency in calendar year 2024 was 12.99%. However, in comparison, the agency saw a small increase in turnover for calendar year 2025, with a voluntary turnover rate of 13.42%. This reflects a 0.43% increase in turnover from the previous year.

We believe the small increase in voluntary turnover directly reflects CAPK resolving more leave cases with the use of our new vendor Unum. CAPK is more successful in resolving these extended leave cases so critical positions can be filled.



Successfully addressing high turnover rates requires a comprehensive approach, combining strategic Human Resources initiatives with a strong focus on cultivating a positive workplace culture. We appreciate the Committee and Board's ongoing support of these proposed initiatives which have enabled us to make a significant reduction in voluntary turnover. Human Resources will continue to propose initiatives that support our CAPK culture and that reflect current market data.



DATE February 11, 2026
TIME 12:00 pm
LOCATION CAPK Administrative Office
Executive Conference Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

Program Review & Evaluation Committee Minutes

1. Call to Order

Committee Chair Gina Martinez called the meeting to order at 12:02 pm at the Community Action Partnership of Kern Administrative Building, located at 1300 18th Street, 3rd Floor, Bakersfield, CA.

2. Roll Call

Roll call was taken with a quorum present.

Present: Gina Martínez (Chair), Marget Willer

Absent: Maria Reyes

Others Present: Pritika Ram, Chief Business Development Officer, Jerry Meade, Assistant Director of Head Start, Freddy Hernandez, Director of Youth and Family Services, Rebecca Moreno, Director of Housing & Supportive Services and other CAPK Staff

Public Comments

No one addressed the Committee.

3. Program Presentation

- a. 2-1-1 Kern Program presented by Sabrina Jones, Program Administrator

Sabrina Jones provided an overview of the 211 Kern Program, noting that February 11th is recognized as National 211 Day across the United States and Canada. She explained that 211 has been operating for 18 years and functions 24/7, including weekends and holidays. All available resources are linked on the CAPK website and can be accessed by phone or text and calls automatically route to the local 211 center based on the caller's county. A direct number to the Kern 211 is also available to streamline access. The online resource directory contains the same information used by call center specialists. The service is free, and individuals may call as often as needed. Sabrina emphasized that 211 is not a service provider and is limited to the resources within its database; however, it brings organization and accessibility to individuals seeking assistance through a centralized system. Sabrina also shared 2025 metrics, including 138,328 calls and more than 547,000 website visits. The call center supports Kern County along with five additional counties, and the database currently includes over 2,500 resources. Call specialists begin searches by Zip-code and may identify providers willing to serve clients outside their immediate area when local options are limited. Specialists also prepare detailed information reports to ensure callers receive all necessary instructions to access services. Most resources in the directory are free or low-cost, making them more accessible. Additional services include CalFresh application assistance, access to internal CAPK programs, homeless screenings after CES business hours, support for the Fresno VITA program, and LIHEAP intake. In emergencies or disasters, the Office of Emergency Services notifies 211 of the event, and 211 relays shelter information,

road closures, and emergency resources to the public and also provides information once the state of emergency is lifted.

During discussion, Gina Martinez asked about current challenges. Sabrina identified technology as an ongoing issue, noting that 211 is beginning to expand its system capacity. Artificial Intelligence is being explored as a support tool, but the program is committed to maintaining a strong human element. Staffing is another challenge, as positions are often steppingstones for individuals entering other career fields, though 211 does offer internal career growth opportunities. Funding remains a significant need for sustaining operations. Gina expressed interest in the use of AI but emphasized the importance of preserving human connection. Sabrina shared that while having one consistent funding stream would improve sustainability, the program currently relies on multiple funding sources. Marget asked whether all staff are bilingual, and Sabrina responded that while not all are, approximately 95% speak English and Spanish. Marget also noted that she frequently refers individuals to 211 and added that previous service groups relied on pamphlets, which often became quickly outdated, making 211's centralized, continuously updated system much more effective.

4. New Business

a. January 2026 Program Reports presented by Pritika Ram, Chief Business Development Officer-**Action Item**

Pritika Ram presented the first PRE report for the 2026 calendar year starting with the M Street Navigation Center. In January, 128 out of 147 beds were occupied. In Safe Camping, 39 of the 42 tents were occupied, and all 10 Safe Parking spaces were in use. One of the program's primary goals is preparing clients for employment; several clients have obtained jobs while continuing to reside onsite. Another key goal is transitioning clients into permanent housing, and in January, four individuals were successfully housed. The report also included ZIP code data to track where clients are coming from. Pritika then reviewed updates for VSS, which operates approximately five programs. At the Covey site, 10 of 12 units were occupied. The MCAP program has increased its caseload to more than 3,200 clients, with over \$30 million in operational funding, most of which is allocated to provider payments. For VITA, a new grant has been introduced focusing on senior services. CAPK's overall goal is to complete 7,550 tax returns, with United Way targeting 3,250. Two additional contracts, MAOF and the California Farmworkers Foundation, have expanded the total goal to 11,000 returns. The Tax Counseling for the Elderly program is expected to serve approximately 1,500 seniors who meet income qualifications. The Operations Department reported on the final annual count of individuals served. CSD is allowing CAPK to submit the final numbers once all data is fully verified. A new report has also been added to the CAPK Foundation, capturing additional fundraising activities and progress on goals.

Motion was made and seconded to approve the January 2026 Program Reports. Carried by unanimous vote (Willer/Martinez).

b. January 2026 Application Status Report & Funding Profiles presented by Yesenia Ocampo, Senior Grant Analyst – **Action Item**

Yesenia Ocampo presented the first PRE report for the 2026 calendar year, highlighting both awarded and pending grants. She noted that there are currently only two active funding profiles, with most energy and effort invested in Veteran Supportive Services (VSS). One of the key submissions is the 211 General Operations application, which is a request to the County for support to maintain 211 services for the upcoming fiscal year. This request does not include any program changes and is strictly for operational funding. The second proposal is to the California Coastal Commission and focuses on opportunities for Friendship House Community Center

youth ages 6–16 to explore the coast, including fishing activities designed to enhance their outdoor and educational experiences.

Motion was made and seconded to approve the January 2026 Application Status Report & Funding Profiles. Carried by unanimous vote (Willer/Martinez).

- c. January 2026 Head Start/State Child Development Division/Program Monthly Activity Report presented by Carol Hendricks, Enrollment and Attendance Manager – **Action Item**

Carol Hendricks presented the first 2026 report, beginning with enrollment updates. Early Head Start reported 98% enrollment for the month, while Head Start reached 100% enrollment. SJC enrollment is currently at 33% due to ongoing classroom openings and licensing delays. Home Visiting is at 60% enrollment. The Central Kitchen produced more than 69,000 meals, and 100 new applications were received and reviewed. Staffing continues to be prioritized in order to open additional classrooms. Carol also highlighted workforce development as a major goal. Progress to date includes completion of the final draft for new hire documentation. Application clinics are held every Wednesday and walk-ins are accepted when centers experience high demand. On January 16, an AmeriCorps presentation was held to showcase the opportunities that Head Start can offer AmeriCorps participants.

Gina Martinez suggested incorporating etiquette into the Head Start curriculum. Carol agreed to bring this feedback back to the team.

Motion was made and seconded to approve the January 2026 Head Start/State Child Development Program Activity Report. Carried by unanimous vote (Willer/Martinez).

- d. 2026-2027 Recruitment and Selection Plan, presented by Carol Hendrick, Enrollment and Attendance Manager - **Action Item**

Carol Hendricks presented the above action item and noted that in November 2025, the PRE Committee approved the document. In December, it was presented to the Policy Council for final approval, but concerns were raised that the document was difficult to understand. The team took the document back and revised it, adding hyperlinks that take parents directly to the information they need. These updates improved clarity, reduced legal jargon, and made the document easier to read and navigate. The revisions also included the current federal poverty guidelines. At the end of the document, the verification form is included and linked back to the relevant sections through the new hyperlinks. The point sheet is also incorporated to help families understand the scoring process, and the document now includes the full recruitment plan. The revised version has been brought back to PRE for review before it can be resubmitted to the Policy Council.

Gina Martinez asked whether the document had been tested with parents to confirm that the language was easy to understand. Carol stated that it had not been surveyed yet but could be evaluated in the future to assess clarity.

Motion was made and seconded to approve the 2026-2027 Recruitment and Plan. Carried by unanimous vote (Willer/Martinez).

- e. **Committee Member Comments**

f. **Next Scheduled Meeting**

Program Review & Evaluation Committee
Wednesday, March 11, 2026
CAPK Administrative Office, Board Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

g. **Adjournment**

The meeting was adjourned at 12:45 pm.



Community Action Partnership of Kern

2-1-1 Kern



What is 2-1-1 Kern?

A free, accessible, number linking Kern County residents to community health and human service agencies.

The program operates 24 hours a day, 7 days a week, 365 days a year including nights, holidays, and weekends.

Accessing 2-1-1 Kern is Easy!

Residents pick up their phone and dial an easy to remember 3-digit number to gain access to a variety of community resources.

Accessible by dialing:
Within Kern County: 2-1-1
Toll free: 1-800-273-2275
Local: (661)336-5200

2-1-1 Kern can be accessed through an online resource database.

Online Access to 2-1-1 Kern

Resources can be accessed through our online directory

- Website address: www.211kerncounty.org
- Accessible through CAPK website: www.capk.org

Advantages of Online Access

- Allows the user to search for resources at their convenience
- Users have unlimited access at no cost
- Web visitors have access to the same database as 2-1-1 Call Specialists

What do some individuals believe 2-1-1 does?

- Kern County call routing and transfers
- Messaging servicer
- Switchboard operation
- Food delivery service
- Transportation service
- Google maps searcher
- Phone book look up
- County emergency ordinance executors
- Emergency operators
- Mental health practitioners
- State disaster planners

Before 2-1-1

I need help
paying my
utility bills

I need food

I am
homeless and
need help

I need
nutritional
education

Where can I
file my income
taxes?

We don't
help with
that

Please call
back when
we're open

I'll try to transfer
you to an agency
who can help

Our
program is
full

Why did
you call us?

I don't know,
please hold.

We do not
serve your
county.

I'm not sure who
you can call.



2-1-1 is the gateway to services!



2-1-1 Kern County

- Call handling services provided for:
 - Kern
 - Fresno
 - Kings
 - Merced
 - Stanislaus
 - Tulare
- Handled 138,328 calls in 2025
 - Food
 - Mental Health
 - Utility Assistance
 - Housing/Homelessness
 - Health and Human Services
 - Low Income Home Energy Assistance Program (HEAP)
- 547,552 Unique Website Visitors

Service accessibility via 2-1-1



The 2-1-1 database contains information on a range of services

Resources provided by 2-1-1

Database of more than 2,500 resources

**Search based on caller's needs
Narrowed down to the caller's zip code**

- **Phone number, address, and nearest cross street**
- **Days and hours of operation**
- **Documentation required to obtain services**

Caller Benefits

Simplifies access to needed services

- **One phone for a variety of needs**
- **Live help 24 hours a day**
- **Callers can receive information over the phone or via text**

All resources in the 2-1-1 database provide services at:

- **No cost**
- **Low Cost**
- **Use sliding Fee Scale**
- **Accept insurances such as Medi-Cal or Medicare**

Help Seeker Benefits

Through a brief assessment, Call Specialists determine additional services callers may be eligible for and offer referrals and linkage to vital services.

Additional services include:

- CalFresh Application Assistance
- Care Coordination and Safety Planning for power shutoffs
 - Access to CAPK Weatherization Program
 - Access to Coordinated Entry Systems
- Access to CAPK Volunteer Income Tax Assistance (VITA) Program
 - Quick Referral Tool (QRT) for homelessness assistance
 - Appointments for VITA in Fresno County
- Screenings and referrals for Tobacco Cessation for Fresno County
- Intake, application readiness, status updates, and onsite appointments for CAPK Low-Income Home Energy Assistance Program (LIHEAP)

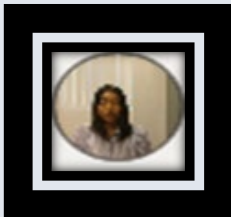
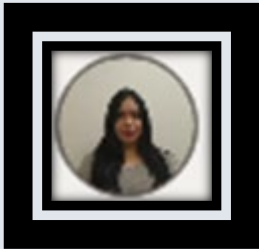
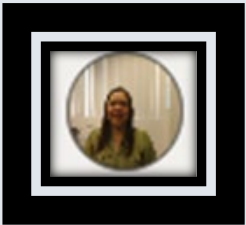
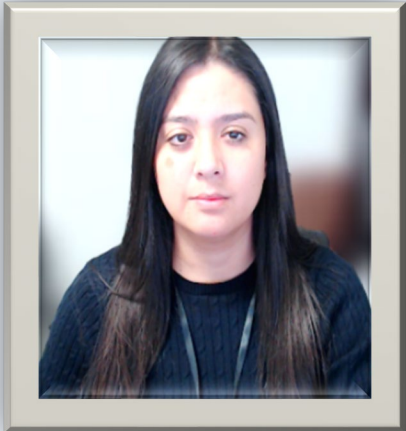
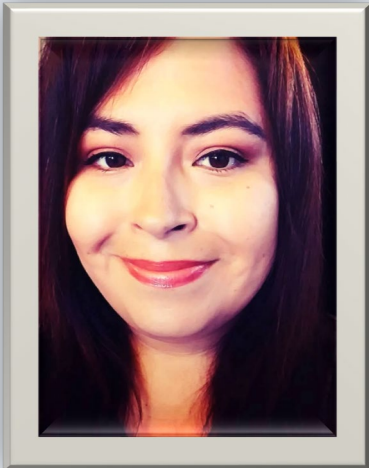
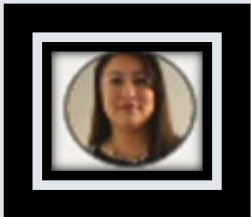
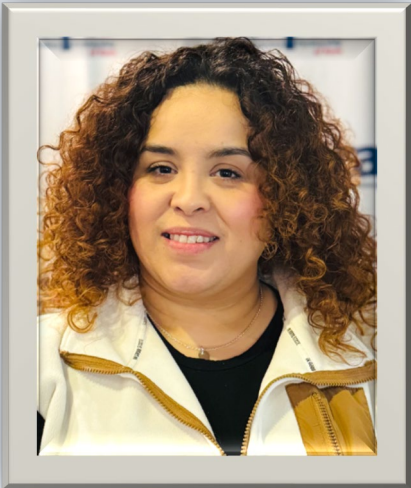
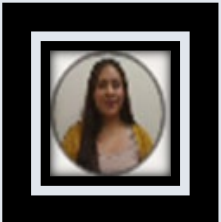
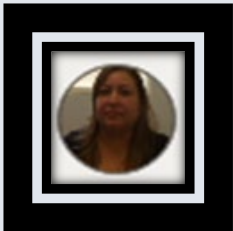
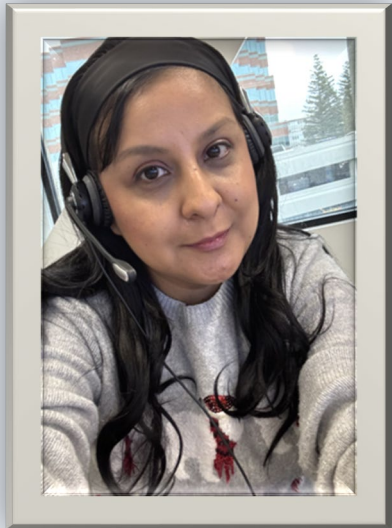
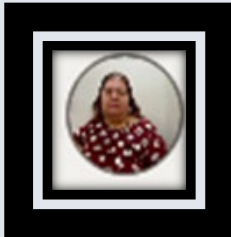
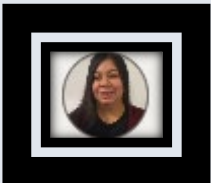
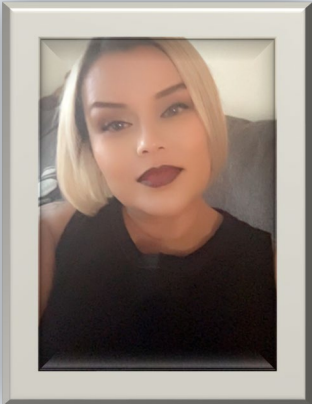
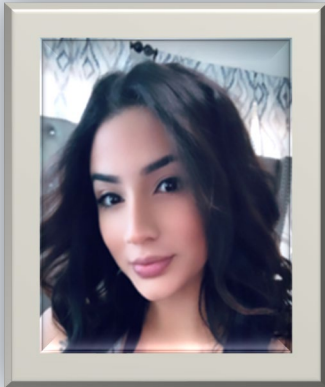
How does 2-1-1 Kern work in an Emergency Situation?

READY KERN

- Kern County Office of Emergency Services (OES) will contact a 2-1-1 Kern Representative and send a summary of disaster information.
 - 2-1-1 Call Specialists are alerted on disaster details.
- A public service announcement is made via Ready Kern notifications advising the public to call 2-1-1 for information regarding the disaster.
 - 2-1-1 Call Specialists provide callers with evacuation orders, road closure updates, emergency resources, and shelter information.
- OES provides 2-1-1 with an update when the emergency activation has been terminated.



Outreach



Team of Experts



**Helping People...
Changing Lives.**

Questions

Contact Information

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Visit our website at:

www.211kerncounty.org







February 2026 PRE Committee

January 2026 Program Monthly Reports



Housing and Supportive Services

Coordinated Entry Services
M Street Homeless Navigator Center
CalAIM - Homeless Services
Adult Re-entry Program

**Community Action Partnership of Kern
Monthly Report 2026**

Month	January-26	Program/Work Unit	Coordinated Entry Services (CES)		
Division/Director	Rebecca Moreno	Program Manager	Joseph Aguilar		
Reporting Period	January 1, 2026 - December 31, 2026				
Program Description					
Coordinated Entry Services (CES) is the system to assist communities in ending homelessness by providing a clear and systematic pattern for helping individuals to quickly access the most appropriate services available through standardized access, a standardized assessment process, and a coordinated referral (match) process for individuals to preventions, housing, and/or other related services. The following counties are currently being served by CAPK CES, Kern County. The Coordinated Entry System (CES) process will support the encampment proposal. The strategy will expedite the housing process by creating an Encampment by Name List and an encampment match call with collaborating partners to review status, barriers, and match encampment residents to permanent housing units and/or housing resources identified.					
Homeless Referrals/Assessments (SRV 7a) (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Kern County	3,242	3,242	25,000	13%	13%
Number of applicants who received a response within 24 Hours (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Kern County	2,999	2,999	20,000	15%	15%
Pending Assessments (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of clients without initial contact by the end of the month.	4	4	200	2%	2%
Among clients from the preceding month, the average duration (days) to reach those who are still pending.	6				
Encampment Resolution (SRV 7a) (duplicated client counts)	Month	YTD	YTD Goal	Month Progress	Annual Progress
Number of Clients Served	41	41	450	9%	9%
Matched to Housing Subsidy (i.e., voucher, rapid rehousing or physical location) (SRV 4m, 4o)	10	10	70	14%	14%
HOUSED to permanent housing placement (SRV 4o)	6	6			
Explanation (Over/Under Goal Progress)					

**Community Action Partnership of Kern
Monthly Report 2026**

Program Strategic Goals	Progress Towards Goal
1. Optimize the use of existing access points in rural areas of Kern County.	CES continues to work on improving system through CoC Strategic Plan. CES continues to offer trainings to new staff from partner agencies and community members. CES continues to work on the Road to Housing tool. □
2. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	One FTE is currently in training and is expected to complete her training in 5 weeks.
3. Among clients from the prior month, the average time taken to reach pending clients is currently 15 days, attributed to high call volume and limited staff. The objective is to achieve client contact within 5 days of the initial request.	Fully trained FTE by the end of February to provide additional support to our team.
Program Highlights	

**Community Action Partnership of Kern
Monthly Report 2026**

Month	January-26	Program/Work Unit		M Street Navigation Center		
Division/Director	Rebecca Moreno		Program Manager	Laurie Hughey		
Reporting Period	January 1, 2026 - December 31, 2026					
Program Description						
CAPK operates the 147-bed homeless Low Barrier Navigation Center in partnership with the County of Kern. This 24-hour shelter offers housing, meals, showers, laundry and an array of mental health, medical care, dental and economic resources to un- sheltered individuals with pets and partners.						
Shelter Services		Month	YTD	YTD Goal	Month Progress	Annual Progress
Overnight Residents (Assigned Beds) (FNPI 4a & SRV 7b, SRV 4m)		128	128	1,500	9%	9%
Total Clients Served		188	188	2,400	8%	8%
Pets (i.e., kennel, emotional support assistance and service pet)		11	11	75	15%	15%
Residents Under 90 days length of stay		62	62	800	8%	8%
Exits to Permanent Housing (FNPI 4b)		4	4	100	4%	4%
Exits-Self		13	13	150	9%	9%
Exits-Involuntary		28	28	700	4%	4%
Exits - Other		0	0	75	0%	0%
Case Management Services (SRV 7a)		385	385	8,000	5%	5%
Critical Incidents		38	38	250	15%	15%
Shelter Residents Meals (SRV 5ii)		3,087	3,087	70,000	4%	4%
Number of Volunteers (duplicated)		150	150	100	150%	150%
Volunteers Hours (duplicated)		176.00	176	3,000	6%	6%
Safe Camping		Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served (SRV 7b)		39	39	500	8%	8%
Current client census		34	34	300	11%	11%
Meals (SRV 5ii)		712	712	20,000	4%	4%
Pets		13	13	75	17%	17%
Clients moved to Shelter (SRV 4m)		0	0	15	0%	0%
Exits to Permanent Housing (FNPI 4b)		2	2	20	10%	10%
Exits-Self		2	2	50	4%	4%
Exits-Involuntary		4	4	75	5%	5%
Exits - Other		1	0	75	1%	0%
Critical Incidents		1	1			
Safe Parking		Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served		10	10	30	33%	33%
Current client census		10	10	25	40%	40%
Clients moved to Shelter (SRV 4m)		0	0	10	0%	0%
Explanation (Over/Under Goal Progress)						

**Community Action Partnership of Kern
Monthly Report 2026**

Program Strategic Goals	Progress Towards Goal
1. Number of clients participating in job training program, (i.e., Project Hire-Up, financial Literacy, Recycling Lives, Open Door Network).	Two (2) clients are currently participating in this cohort of Project Hire-Up, and 8 clients are working various jobs in the community, such as Jack n box, Walmart, Hard Rock Casino, and Bolthouse.
2. Increase job retention/recruitment at M street by (1) developing job descriptions that accurately reflect job performance and (2) regrading/classification of job descriptions.	Completed
3. Increase the number of clients who transition to permanent housing by 5% from the prior year (2024 - 73 clients) to 100 clients.	Four clients were placed into supportive housing this month.

M Street Navigation Center - Client Demographic Information

Race Demographic	Month
18 - 24	11
25 - 34	34
35 - 44	49
45 - 54	29
55 - 61	32
62+	33
Total:	188

Race Demographic	Month
American Indian or Alaska Native	4
Asian	3
Black or African American	46
Hispanic/Latina/e/o	31
White	63
Multiple races	41
Client Don't know / Refused	
No Answer	
Total:	188

Gender	Month
Female	70
Male	118
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	
Client doesn't know	
Client refused	
No Answer	
Total:	188

Zip Code	Month	Zip Code	Month
35630	1	94305	1
93301	77	93268	1
93302	1	31321	1
93304	11	93203	2
93305	7		
93306	10		
93307	14		
93308	18		
93309	6		
93311	2		
93312	2		
92225	1		
90620	1		
93505	1		
93245	1		
90807	1		
93250	1		
93501	2		
93255	1		
93555	4		
93560	1		
Not specified	20		
Total		188	

**Community Action Partnership of Kern
Monthly Report 2026**

Safe Camping - Client Demographic Information

Race Demographic	Month
18 - 24	1
25 - 34	5
35 - 44	6
45 - 54	9
55 - 61	9
62+	9
Total:	39

Race Demographic	Month
American Indian or Alaska Native	0
Asian	0
Black or African American	7
Hispanic/Latina/e/o	5
White	21
Multiple races	6
Client Don't know / Refused	
No Answer	
Total:	39

Gender	Month
Female	15
Male	24
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	
Client doesn't know	
Client refused	
No Answer	
Total:	39

Zip Code	Month	Zip Code	Month
93301	5		
93304	3		
93305	2		
93306	2		
93307	3		
93308	7		
93309	5		
93311	1		
93312	1		
93225	1		
93553	1		
95828	2		
93277	1		
93285	1		
93203	1		
Not specified	3		
Total		39	

Program Highlights

2 clients moved into supportive housing this month.



Veterans & Supportive Services

**Community Action Partnership of Kern
Monthly Report 2026**

Month	January-26	Program/Work Unit	Veterans & Supportive Services			
Division/Director	Rebecca Moreno		Program Manager	Carlos Clemente-Juarez		
Reporting Period	January 1, 2026 - December 31, 2026					
Program Description						
CVAF operates a 40 bed BRIDGE and Service Intensive Transitional housing program through the US Department of Veterans Affairs. This consists of two apartment complexes and two homes through the City of Bakersfield. This is a 24-hour per day, 365 day per year program that provides housing, case management, transportation, food, and laundry services. Staff also provides referrals to medical, mental health and community based service programs. CVAF also operates the Supportive Services for Veterans and Families Program through the US Department of Veterans Affairs which is a rapid rehousing/homeless prevention program for veterans households that are homeless or at risk of homelessness. The HHAP CM program provides case management services for HUD Emergency Housing Voucher clients through the Housing Authority. The HHAP YS programs provides scattered-site, low barrier shelter for youth aged 18 - 24.						
Grant and Per Diem		Month	YTD	Annual Goal	Month Progress	Annual Progress
BRIDGE: % Exit to Permanent Housing (> 75%) (SRV 4o)		1	1	10	10%	10%
BRIDGE: % Negative Program Exit (< 20%) (SRV 4m, 4n)		1	1	7	14%	14%
BRIDGE: % Employed at Exit (SRV1m)		0	0	3	0%	0%
SITH: % Exit to Permanent Housing (> 75%) (SRV 4o)		3	3	16	19%	19%
SITH: % Negative Program Exit (< 20%) (SRV 4m, 4n)		1	1	7	14%	14%
SITH: % Employed at Exit (SRV1m)		1	1	5	20%	20%
Total Households Served		44	44	85	52%	52%
Supportive Services for Veteran Families (SSVF)		Month	YTD	Annual Goal	Month Progress	Annual Progress
Total Households Served		83	83	150	55%	55%
Permanent Housing Placements		3	3	35	9%	9%
Rental Assistance Payments		70	70	475	15%	15%
Security Deposit		5	5	40	13%	13%
Bus Pass		0	0	35	0%	0%
Application Fees		0	0	15	0%	0%
General Housing Stability Assistance (GHSA)		6	6	35	17%	17%
Utility Payments		0	0	25	0%	0%
Late Fees		1	1	40	3%	3%
Moving Costs		0	0	7	0%	0%
Landlord Incentives		0	0	5	0%	0%
Tenant Incentives		1	1	5	20%	20%
Rental Arrears		0	0	10	0%	0%

**Community Action Partnership of Kern
Monthly Report 2026**

Permanent Supportive Housing (Park 20th/Residences at East Hills)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Number of Households served	33	33	40	83%	83%
Program Exit	0	0	3	0%	0%
HHAP YS (Youth Shelter)	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Number of clients served	10	10	20	50%	50%
Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)	2	2	10	20%	20%
Negative Exits	1	1	5	20%	20%
Covey Cottages	Month	YTD	Annual Goal	Month Progress	Annual Progress
Number of Clients served	10	10	12	83%	83%
Vacancies	2	2	5	40%	40%
Explanation (Over/Under Goal Progress)					
Program Highlights					



Health and Nutrition Services

Food Bank

Migrant Childcare Alternative Payment

Women, Infant, and Children

**Community Action Partnership of Kern
Monthly Report 2026**

Month	January-26	Program/Work Unit		Migrant Childcare Alternative Payment (MCAP)	
Division/Director	Susana Magana		Program Administrator	Laura Porta	
Reporting Period	January 01, 2026 to December 31, 2026				
Program Description					
The Migrant Childcare Alternative Payment (MCAP) program provides childcare subsidies to migrant, agriculturally working families. Once families are authorized, their services are certified based on their verified need for childcare services. MCAP maximizes parental choice for services and utilizes the approved childcare providers in our communities to satisfy the family's need for services. Families can apply for childcare services in six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once a family is enrolled in the program, they can migrate anywhere in California to follow agricultural work, and their childcare services can continue.					
Program Reimbursements (CY Jan - Dec 2025) Note: duplicated below for program fiscal year.		Current Month	YTD	Goal	Annual Progress
Provider Payments-Subsidies Expended (SRV7e)		\$2,891,706.14	\$2,891,706.14	\$ 27,900,000	10%
Program FY Reimbursements Progress		Current Month	YTD	Goal	Annual Progress
Provider Payments-Subsidies Expended (SRV7e)		\$2,891,706.14	\$2,891,706.14	\$27,900,000.00	10%
Services	Current Month				
Active Child Enrollment	3,164				
Active Childcare Providers (SRV 7f)	600				
	Previous Month	Add (+)	Drop (-)	Current Month	
Waiting List Totals (children)					0
Explanation (Over/Under Goal Progress)					
The Migrant Childcare Alternative Payment (MCAP) is currently on target to fully meet the FY 2025-2026 program contract. We currently have a total of 3164 children actively receiving services and this represents a total of 1577 families. Our program continues to enroll eligible families and is projected to fully earn the current contract.					
Program Strategic Goals		Progress Towards Strategic Goal			
1. Staff Recruitment & Retention – Develop and implement a staffing plan that supports recruitment, retention, and workforce development to meet the program's growing needs.		In January 2026, MCAP welcomed two new members to support in the Subsidized Reimbursement Specialist capacity. Both specialists are currently undergoing the onboarding training process. Both positions will help us fill two vacancies in the Subsidized Reimbursement Department to better support program needs and ensure a manageable caseload for current specialists.			
2. Program Growth & Sustainability – Strengthen program capacity by enhancing training, technology, and reporting systems to ensure efficient operations and sustainable growth.		We are currently working on providing ongoing training and support to all staff members. Further, due to our program's expansion in office space, we have been able to provide better working space for all staff members and secure ergonomically correct furniture for all staff members including our staff members working from satellite office locations. The additional work space available has allowed us to hire the additional positions necessary to better support our team and meet the necessary child enrollment totals to fully earn our contract this year.			
Program Highlights					

**Community Action Partnership of Kern
Monthly Report 2026**

The Migrant Childcare Program (MCAP) is projected to fully earn our contract. Our current active enrollment count is 3164 children. This enrollment number represent the highest enrollment total in the history of the MCAP program. This is great news as our current totals continue to indicate the growing need for childcare services among the migrant population in our communities throughout the State.

**Community Action Partnership of Kern
Monthly Report 2026**

Month	January-26	Program/Work Unit	Women Infants & Children (WIC) Nutrition		
Division/Director	Susana Magana	Program Manager	Marissa Ortiz-Cortez		
Reporting Period	January 1, 2026 - December 31, 2026				
Program Description					
The Women, Infants, & Children (WIC) program is a supplemental nutrition initiative that offers nutrition education, breastfeeding support, and nutritious foods to enhance diets. It serves pregnant, postpartum, and breastfeeding women, as well as infants and children under the age of 5. Additionally, fathers, grandparents, migrant families, military families, and caretakers can receive food benefits for eligible infants and children. CAPK WIC operates across 16 sites in Kern County and has 3 locations in San Bernardino County.					
Services	Month	YTD	Annual Goal	Month Progress	Annual Progress
Caseload (SRV 5g)	14,100		14,910		95%
Breast Feeding 30% of infants are breastfed (i.e., some, mostly or fully breastfeeding compared to formula)	1,045		1,200		87%
Local Vendor Liaison-Contact Stores (contact 67 vendors 1 contact required per quarter totaling 268 contacts per year)	0	0	268	0%	0%
Outreach	Month	YTD	Goal	Month	Annual
Online Enrollment	86	86	1,300	7%	7%
WIC Presentations and Outreach Events	1	1	50	2%	2%
Publication in newspaper, television, and/or social media postings (English and Spanish)	61	61	350	17%	17%
Regional Breast Liaison (RBL)	Month	YTD	Goal	Month Progress	Annual Progress
Meet with key community stakeholders (i.e., medical managed care, hospital staff, lactation support, health care providers, other WIC agencies) in Region 24 to increase breastfeeding awareness and referrals to the WIC program, as well as share WIC digital materials and utilization.	21	21	120	18%	18%
Peer Counseling Program (PCP)	Clients Served		Goal	Annual Progress	
Provide basic breastfeeding education and encouragement to WIC PCP participants.	314		1,000	0%	
Explanation (Over/Under Goal Progress)					

**Community Action Partnership of Kern
Monthly Report 2026**

Program Strategic Goals	Progress
1. Enhance Nutrition Counseling Services. Strengthen the quality of nutrition counseling by providing staff with advanced training in active listening, addressing barriers to breastfeeding, and tailoring nutrition guidance to client needs. Focus on offering practical solutions and empathetic support to improve the effectiveness of sessions.	Sign up staff for CWA conference. Trainings on Early Childhood Development / Perinatal Health & Nutrition
2. Increase observations, monitoring activities, and reviews of clinic operations, Quality Assurance helps verify correct eligibility determinations, benefit issuance, nutrition education, breastfeeding support, and vendor transactions. Expanding the number of observations allows the program to identify patterns, reduce errors, strengthen staff performance, and ensure policies are applied uniformly across all service sites. By using observation findings to provide feedback, training, and corrective actions, the WIC Program promotes accountability, protects program integrity, and enhances the overall quality of services provided to women, infants, and children.	Training new Quality Assurance Coordinator - onboarded in December
3. WIC aims to reach more eligible families and reduce barriers to enrollment and retention. Enhanced outreach strategies—including targeted community events, culturally appropriate materials, digital communication, and referral initiatives—support timely enrollment, continued participation, and improved utilization of WIC services.	Social Media Outreach Campaign launched. Billboards posted up in Kern County with content focused on new enrollments
Program Highlights	



Youth and Community Services

East Kern Family Resource Center
Oasis Family Resource Center
Energy, Weatherization, and Utility Assistance
Friendship House Community Center
Volunteer Income Tax Assistance
2-1-1 Call Center

**Community Action Partnership of Kern
Monthly Report 2026**

Month	January-26	Program/Work Unit	East Kern Family Resource Center (EKFRC)			
Division/Director	Fred Hernandez Youth & Community Services	Program Manager	Anna Saavedra			
Reporting Period	January 1, 2026 - December 31, 2026					
Program Description						
East Kern Family Resource Center (EKFRC) is a regional resource center based in Mojave, Ca. The EKFRC provides assistance to low-income individuals and families from the desert and Tehachapi Mountain communities. The primary focus is to assist individuals and families who are facing housing insecurities and to prepare children 0-5 years of age to enter kindergarten successfully. The EKFRC also provides individuals and families with basic need services, clothing, diapers, food, household items, hygiene kits, blankets, business services, VITA, and assistance with HEAP applications.						
Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center		Month	YTD	Annual Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)		5	5	60	8%	8%
Street Outreach and Education		35	35	75	47%	47%
HHAP Linkages to Services (Referrals)		Month	YTD			
California Driver's License (SRV 7j)		1	1			
Social Security Insurance (SSI) (SRV 7i)		0	0			
Medical Services (SRV 7c)		6	6			
Mental Services (SRV 7c)		1	1			
Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)		1	1			
Educational and Career Development (SRV 7c)		17	17			
HHAP Distribution of Supplies		Month	YTD			
Food Assistance (SRV 5jj)		161	161			
House Hold Items		48	48			
Hygiene Kits (SRV 5oo)		58	58			
Emergency Clothing (SRV 7n)		160	160			
Administrative Services & Copies		81	81			
Transportation Services (SRV 7d)		14	14			
Educational Supplies (SRV 2k)		4	4			

**Community Action Partnership of Kern
Monthly Report 2026**

Covid - 19 Supplies/ Medical (SRV 500)	6	6	
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**Community Action Partnership of Kern
Monthly Report 2026**

First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	1	1	30	3%	3%
Children Receiving Case Management Services (SRV 7a)	2	2	30	7%	7%
Parents Participating in Court Mandated Classes (FNPI 5d & SRV 5mm)	3	3	10	30%	30%
Children Educational Center Base Activities (FNPI 2b)	2	2	30	7%	7%
Children Educational Home Base Activities (FNPI 2b)	0	0	30	0%	0%
Children Summer Bridge Activities (FNPI 2b)	0	0	15	0%	0%
Collaborative Meetings Participated	1	1	12	8%	8%
Family Support Services for non-clients with children 5 and under	14	14			
First 5 Total		23			
First 5 Kern/ Department Health Services	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	13	13			
CalCapa Diaper Supply Bank	Month	YTD	Annual Goal	Month Progress	Annual Progress
Diaper Supply Management Enrollment Unduplicated (NPI5.2)	12	12	150	8%	8%
Monthly Diaper Kit Supply Delivery Duplicated (SRV5.nn)	180	180	1800	10%	10%
Walk-In Community Services (Duplicated Clients & Case Managed Clients)	Month	YTD			
Administrative Services & Copies	269	269			
Baby Supplies (SRV 2w)	118	118			
Covid - 19 Supplies (SRV 5oo)	13	13			
Court Mandated Parenting Correspondence (SRV 2w)	12	12			
Educational Supplies (SRV 2k)	9	9			
Emergency Clothing (SRV 7n)	330	330			
Food Assistance (SRV 7c)	289	289			
Household Items (SRV 7c)	49	49			

**Community Action Partnership of Kern
Monthly Report 2026**

Hygiene Kits (SRV 7c)	87	87	
Referrals (SRV 7c)	38	38	
Transportation Services (SRV 7d)	29	29	
Explanation (Over/Under Goal Progress)			
Program Strategic Goals	Progress Towards Goal		
1. Secure additional funding to cover operational costs and improve the delivery of services.	During the month of January we scheduled a date to me with the CAPK Foundation team to brain storm funding for East Kern Family Resource Center 2026.		
2. Partner with private enterprises to boost program visibility and foster meaningful relationships.	During the month of January we began planning a Resource Fair for the month of March which will include program visibility as we will co-host the event with KHS.		
3. Improve on-site services to more effectively connect with the East Kern target population.	Pending.		
Program Highlights			
During the month of January we participated in the Kern County Pit Count with BKHRC. One of our East Kern Teams counted 28 individuals which allowed them to ask the survey questions. This count definitely has been the highest since we began to 2 years ago. The clients trust our team and came out of their comfort zone, tents, desert land, abandoned RV's and met with the team. EKFRFC hosted the trainings and PIT Count here at the Resource Center. During the month of January our Center distributed food to 534 household members. We are now offering the free choice pantry to the East Kern Community vs handing them a food box or bag. They can come in and shop and pick for themselves if they would like corn or peas, chicken or ground beef, oatmeal or cereal. We will begin virtual VITA services here at the center in February for the East Kern Community .			

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Month	January-26	Program/Work Unit		Oasis Family Resource Center		
Division/Director	Services Freddy Hernandez		Program Manager	Eric Le Barbé		
Reporting Period	January 1, 2026 - December 31, 2026					
Program Description						
The Oasis Family Resource Center provides resources, education, and crisis assistance to individuals, families, and children in Ridgecrest and surrounding communities. They focus on providing case management and educational support to families to build resilience.						
First 5 Kern		Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)		15	15	25	60%	60%
Children Receiving Case Management Services (SRV 7a)		20	20	25	80%	80%
Parents Participating in Court Mandated Classes (FNPI 5d, and SRV 5mm)		4	4	8	50%	50%
Children Educational Home Base Activities (FNPI 2b)		20	20	15	133%	133%
Children Summer Bridge		0	0	8	0%	0%
Family Support Services for non-clients with children 5 and under (SRV 2w)		11	11			
First 5 Total		70	70			
First 5 Kern/ Department Health Services <i>(Term: Dec 2024 through Jun 2025)</i>		Month	YTD	Annual Goal	Month Progress	Annual Progress
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)		13	13			
CalCAPA Diaper Supply Bank		Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Diaper Supply Management Enrollment Unduplicated (NPI5.2)		150	150	150	100%	100%
Monthly Diaper Kit Supply Delivery Duplicated (SRV5.nn)		203	203	1800	11%	11%
Rental Assistance Program		Month	YTD			
Rental Assistance Program (estimated maximum \$2,000 per household)		0	0			
Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center		Month	YTD	Annual Goal	Month Progress	Annual Progress

**Community Action Partnership of Kern
Monthly Report 2026**

Case Management Services (SRV 7a)	1	1	15	7%	7%
Street Outreach and Education	10	10	20	50%	50%
HHAP Linkages to Services (Referrals)	Month	YTD			
California ID (SRV 7j)	3	3			
Social Security Insurance (SSI) (SRV 7i)	0	0			
Medical Services (SRV 7c)	0	0			
Mental Services (SRV 7c)	0	0			
Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)	0	0			
Educational and Career Development (SRV 7c)	0	0			
HHAP Distribution of Unduplicated Supplies	Month	YTD			
Food Assistance (SRV 5jj)	27	27			
House Hold Items	25	25			
Hygiene Kits (SRV 5oo)	4	4			
Emergency Clothing (SRV 7n)	3	3			
Administrative Services & Copies	5	5			
Transportation Services (SRV 7d)	3	3			
Educational Supplies (SRV 2k)	1	1			
Walk-In Community Services (Duplicated & Non-First 5 Clients)	Month	YTD			
Administrative Support (SRV 7c)	37	37			
Baby Supplies (SRV 2w)	134	134			
Copies	25	25			
C3t Mandated Parenting Correspondence	7	7			
Educational Supplies (SRV 2k)	19	19			
Emergency Clothing (SRV 7n)	12	12			
Food (SRV 7c)	252	252			
Household Items (SRV 7c)	173	173			
Referrals(SRV 7c)	26	26			
Transportation Assistance (SRV 7d)	8	8			
Total Community Services	693	693			

**Community Action Partnership of Kern
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Explanation (Over/Under Goal Progress)

Families actively enrolled in First 5 Kern Case Managed services and Home Visits who continued receiving services in 2026 were rolled over in January. Similarly children enrolled in the CalCAPA program who received diapers in January were also rolled over. Rental support program is currently on hold.

Program Strategic Goals	Progress Towards Goal
1. Apply for three funding opportunities that would help extend range of services outside First 5 clients for under served families (Parenting, Children 6-18, seniors, and homeless individuals).	The Oasis FRC received \$1,000 from Alta One from the Huggy Heart Campaign held in 2025.
2. Participate in community outreach activities to promote CAPK & Oasis FRC services and seek donations from local business partners (in-kind and monetary).	The Oasis FRC submitted a request with the Ridgecrest Elks Lodge #1913 for a Community Investment grant for in-kind donation of program supplies in the amount of \$10,000.

Program Highlights

The Oasis Family Resource Center implemented the CalAIM process in January to start enrolling unhoused or at risk clients in housing assistance. The Oasis FRC hired Jeanette an intern in the EPP/PXW program as an office assistant to support the HEAP and CalAIM programs. Program Manager Eric renewed his ROMA certification.

**Community Action Partnership of Kern
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Month	January-26	Program/Work Unit	Energy & Utility Assistance		
Division/Director	Freddy Hernandez		Program Administrator	Vipsassana Chawla	
Reporting Period	January 1, 2026 - December 31, 2026				
Program Description					
The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education at no cost to the participant. Weatherization services includes home repairs or the replacement of appliances to make the home more energy efficient.					
Low-income Home Energy Program (LIHEAP) 2026	Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Utilities Assistance	432	432	5,000	9%	9%
Households Served - Weatherization	11	11	100	11%	11%
Department of Energy (DOE) Infrastructure Investment and Jobs Act (IIJA)	Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Weatherization	7	7	160	4%	4%
Total Homes - Weatherized & Utility Assistance (Note: The data represents work submitted to CSD for reimbursement - delayed by 2 months)	Month	YTD	Goal	Month Progress	Annual Progress
Total Households Served - Utility Assistance (FNPI 4z, SRV 4i,)	432	432	5,000	9%	9%
Total Households Weatherized (FNPI 4h, SRV 4q, & SRV 4t)	18	18	260	7%	7%
City of Bakersfield - Transformative Climate Communities- Low Income Energy Efficiency Program (TCC)	Month	YTD	Goal	Month Progress	Annual Progress
Number of clients enrolled in the case management program (SRV7a).	0	0	16	0%	0%
City of Bakersfield - Home Repair and Weatherization Program	Month	YTD	Goal	Month Progress	Annual Progress
Number of clients enrolled in the case management program (SRV7a).	0	0	9	0%	0%
Explanation (Over/Under Goal Progress)					
Program Strategic Goals		Progress Towards Goal			
1.) Complete 40% of the units in Phase 1.		As of now, we have completed 20 homes out of the Phase 1 target of 114 homes, to be achieved by June 2026. This represents meaningful early progress, and the team is continuously putting in sustained efforts to accelerate production and stay on track toward meeting the 40% completion benchmark.			
2.) Successfully implement the City of Bakersfield Weatherization program and meet the contract goals.		The City of Bakersfield Weatherization Program is making steady progress toward meeting its contract deliverables. To date, the team has successfully completed 12 homes out of the required 21 homes, leaving 9 homes remaining to be closed under the current contract.			

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3.) Successfully implement the Transformative Climate Communities-Low Income Energy Efficiency Program and meet the program and contract goals.	The Transformative Climate Communities – Low Income Energy Efficiency Program is making initial but steady progress toward meeting its program and contract goals. As of now, the team has successfully completed 1 home, and 2 additional homes are currently in the assessment stage.
Program Highlights	

**Community Action Partnership of Kern
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Month	January-26		Friendship House Community Center (FHCC)		
Division/Director	Fred Hernandez	Program Administrator	Lois Hannible		
Reporting Period	January 1, 2026 - December 31, 2026				
Program Description					
Located in Southeast Bakersfield, the program serves children, adults, and families through after-school, summer and mentor programs, nutrition education, sports, access to social services, and more.					
Youth Programs	Month	YTD	Goal	Month Progress	Annual Progress
Youth Mentoring (FNPI 2c.2., FNPI 2c.3, SRV 2p)	76	76	100	76%	76%
Summer Program (SRV 2m)	N/A	N/A	50		
After School Program (FNPI 2c.2., FNPI 2c.3, SRV 2p)	29	29	50	58%	58%
California Violence Intervention Program (CalVIP)	Month	YTD			
Reporting Period	January 1, 2026 - March 31, 2026				
Incident Response (SRV 5w)	0	0			
Outcome/Case Managed Families (SRV 7a)	3	3			
Provided Food Assistance (SRV 7c)	0	0			
Subsidized Employment Program	5	5			
Provided Mentoring Services (SRV 2p, 7c)	3	3			
Assisted with relocation services/Deposit Payments (SRV 4d)	1	1			
Temporary Housing Placements (SRV 4m)	1	1			
Youth Community Access Program	Month	YTD	Goal		
Program Participants	0	0	80		
Youth Leaders	0	0	12		
Field Trips	0	0	30		
Explanation (Over/Under Goal Progress)					
The Mentor Program operates from July 2025 to June 2026. To date, there have been 76 youth participants in the Mentor Program. The Friendship House Afterschool Program started a new FY on January 1, 2026, and there are currently 29 program participants registered for the program. The program continues to recruit participants for the program. The CalVIP program is facilitating a subsidized employment program for its program participants. There are currently 5 youth participating in the workforce development program. In addition, the CalVIP Outreach Program is providing incident response. This program recently assisted the City in securing emergency relocation and permanent housing for a family involved in an extremely traumatic situation. CalVIP services are provided to those referred to CAPK by the City, which is why the numbers appear low, serving those identified by the City in extreme risk. CAPK is to start the operation of a new program titled the Community Youth Access Nature & Culture Program, which will begin in February of 2026. Therefore, there are no numbers to report for that program this month.					
Program Strategic Goals		Progress Towards Strategic Goals			
1. Organize and execute successful fundraising events in collaboration with the Friendship House (FHCC) Advisory Board to generate financial support and sustain programs at the youth center.		The Friendship House Advisory Board will start planning for the annual Friendship House fundraiser in February of 2026.			

Community Action Partnership of Kern
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2. Recruit and retain dedicated Advisory Board members with the skills, networks, and passion to raise funds and support initiatives for the Friendship House sustainability and growth.	The Friendship House advisory Board is full and is not accepting new applicants at this time.
3. Collaborate with the CAPK Executive Team to expand grant research and submission efforts for the CAPK Friendship House, ensuring resources align with and address the evolving needs of the community.	The Friendship House Administrator assisted the CAPK grant writers with a grant application to the Whale Tail, seeking funds to provide calming and healing beach activities for community youth.

Program Highlights

In January 2026, the CalVIP program had five participants complete pre-employment training and new-hire orientation. These participants are now employed and are receiving paid work experience at the CAPK Food Bank and Friendship House Community Center. These participants demonstrate a strong eagerness to learn and have expressed gratitude for the opportunity to gain their first formal work experience.

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Month	1-Jan	Program/Work Unit	Volunteer Income Tax Assistance (VITA)			
Division/Director	Fred Hernandez		Program Administrator	Jacqueline Guerra		
Reporting Period	January 1, 2026 - December 31, 2026					
Program Description						
The CAPK VITA program offers free tax preparation services. This service is available to low-to-moderate income individuals, the elderly, persons with disabilities, and limited English-speaking taxpayers. Additionally, the CAPK VITA program provides ITIN (Individual Taxpayer Identification Number) services through Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.						
CAPK current year 2023-25 e-filed Tax Returns (SRV 3o)		Month	YTD	Goal	Month Progress	Annual Progress
Federal		319	319	7,550	4%	4%
Social Security Number (SSN)		298				
Individual Taxpayer Identification Number (ITIN)		21				
State		322	322			
Social Security Number (SSN)		298				
Individual Taxpayer Identification Number (ITIN)		24				
CAPK 2020-22, Paper Filed Returns (total YTD added to Federal YTD) (SRV 3o)		Month	YTD			
Paper-filed, and Prior year returns (federal)		14	14			
Social Security Number (SSN)		8				
Individual Taxpayer Identification Number (ITIN)		6				
Paper-filed, and Prior year returns (state)		14	14			
Social Security Number (SSN)		8				
Individual Taxpayer Identification Number (ITIN)		6				
CAPK Refunds and Credits (SRV 3o)		Month	YTD			
Federal Refunds		\$530,102.00	\$530,102			
State Refunds		\$145,969	\$145,969			
Federal Earned Income Tax Credit (EITC) (income limit \$68,675 per household)		\$543,984	\$543,984			
California Earned Income Tax Credit (CalEITC) (income limit \$32,900 per household)		\$73,068.00	\$73,068			
Total Refunds and Credits			\$1,293,123			

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Individual Taxpayer Identification Number (ITIN) (SRV 3o) Applications (Note: duplicate of Federal Tax Returns Completed)	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Applications (New/Renewal)	3	3	200	2%	2%
Explanation (Over/Under Goal Progress)					
State refunds and CalEITC amounts is an estimate due to the inability to retrieve a State Paper Report. State tax returns for ITIN holders is higher this month. This happens when ITIN applications are processed. Once an ITIN number is issued by the Federal (IRS), the State side of the tax return (FTB) can be submitted and processed.					
Program Strategic Goals		Progress Towards Goal			
Persist in fostering connections within rural communities to extend outreach and engage with a larger number of clients.		Flyers are being shared with orgs in rural communities to bring awareness to sites open in rural areas during tax season			
Sub-contactor: United Way Central Eastern California e-filed returns 2023-25	Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Federal	119	119	3,250	0.036615385	4%
State	119	119			
UWCEC 2020-22 Paper Filed, and Prior Year Returns (total YTD added to Federal YTD)	Month	YTD			
Paper-filed, and Prior year returns (federal)	5	5			
Paper-filed, and Prior year returns (state)	5	5			
Sub-contactor: United Way Central Eastern California Refunds and Credits	Month	YTD			
Federal Refunds	\$168,560	\$168,560			
State Refunds	\$58,213	\$58,213			
Federal Earned Income Tax Credit (EITC) (income limit \$66,819 per household)	\$145,166	\$145,166			
California Earned Income Tax Credit (CalEITC) (income limit \$31,950 per household)	\$26,175	\$26,175			
Total Refunds and Credits	\$398,114	\$398,114			
Program Highlights					

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Sub-contractor: MAOF 2023-25 e-filed returns	Month	YTD	Goal Adjusted	Month Progress	Annual Progress			
Federal		0	400	0	0			
State		0						
MAOF 2020-22 Paper Filed, and Prior Year Returns (total YTD added to Federal YTD)	Month	YTD						
Paper-filed, and Prior year returns (federal)		0						
Paper-filed, and Prior year returns (state)		0						
Sub-contractor: MAOF Refunds and Credits	Month	YTD						
Federal Refunds		\$0						
State Refunds		\$0						
Federal Earned Income Tax Credit (EITC) (income limit \$68,675 per household)		\$0						
California Earned Income Tax Credit (CalEITC) (income limit \$32,900 per household)		\$0						
Total Refunds and Credits		\$0						
Program Highlights								
Site did not operate in January								
Sub-contractor: California Farmworkers Foundation (CFF) 2023-25 e-filed returns	Month	YTD	Goal Adjusted	Month Progress	Annual Progress			
Federal		0	300	0	0			
State		0						
CFF 2020-22 Paper Filed Returns (total YTD added to Federal YTD)	Month	YTD						
Paper-filed, and Prior year returns (federal)		0						
Paper-filed, and Prior year returns (state)		0						
Sub-contractor: CFF Refunds and Credits	Month	YTD						
Federal Refunds		\$0						
State Refunds		\$0						
Federal Earned Income Tax Credit (EITC) (income limit \$68,675 per household)		\$0						
California Earned Income Tax Credit (CalEITC) (income limit \$32,900 per household)		\$0						
Total Refunds and Credits		\$0						
Program Highlights								
Site did not operate in January								

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Month	1-Jan	Program/Work Unit	Tax Counseling for the Elderly (TCE)			
Division/Director	Fred Hernandez		Program Administrator	Jacqueline Guerra		
Reporting Period	January 1, 2026 - December 31, 2026					
Program Description						
The CAPK Tax Counseling for the Elderly (TCE) program provides free tax preparation and filing assistance to eligible taxpayers, with a primary focus on individuals age 60 or older . Services are designed to support seniors, persons with disabilities, and taxpayers with limited English proficiency by ensuring access to accurate tax preparation and information. Additionally, CAPK provides ITIN (Individual Taxpayer Identification Number) services through IRS Certified Acceptance Agents (CAAs). CAAs are authorized by the IRS to assist individuals who do not qualify for a Social Security number but need an ITIN for tax filing purposes.						
(SRV 3o)		Month	YTD	Goal	Month Progress	Annual Progress
Federal		82	82	1,500	5%	5%
Social Security Number (SSN)		78				
Individual Taxpayer Identification Number (ITIN)		4				
State		83	83			
Social Security Number (SSN)		78				
Individual Taxpayer Identification Number (ITIN)		5				
CAPK 2020-22, Paper Filed Returns (total YTD added to Federal YTD) (SRV 3o)		Month	YTD			
Paper-filed, and Prior year returns (federal)		0	0			
Social Security Number (SSN)		0				
Individual Taxpayer Identification Number (ITIN)		0				
Paper-filed, and Prior year returns (state)		0	0			
Social Security Number (SSN)		0				
Individual Taxpayer Identification Number (ITIN)		0				
CAPK Refunds and Credits (SRV 3o)		Month	YTD			
Federal Refunds		\$67,934.00	\$67,934			
State Refunds		\$19,070	\$19,070			
Federal Earned Income Tax Credit (EITC) (income limit \$68-675 per household)		\$38,751	\$38,751			
California Earned Income Tax Credit (CalEITC) (income limit \$32,900 per household)		\$6,344.00	\$6,344			
Total Refunds and Credits			\$132,099			

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Month	January-26	Program/Division		2-1-1 Call Center Program			
Division/Director	Freddy Hernandez		Program Manager	Sabrina Jones			
Reporting Period	January 1, 2026 - December 31, 2026						
Program Description							
The 2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and links to community health and human services at no cost. The 2-1-1 Kern has a database of 1,300 social service agencies that are available to the public through the 2-1-1 Kern Online Resource Directory at www.211KernCounty.org. The program has over 19 years of experience in providing and linking community members to vital services, and currently serves multiple communities in the Central Valley including Fresno and Madera, Kings, Merced, Stanislaus, and Tulare through the United Way partnerships.							
Most Requested Services	Food Pantries		Utility Payment Assistance		VITA Programs		
Top 3 Unmet Needs	Specialty Food Providers		Homeless Diversion Programs		Clothing		
Information and Referral Services (I&R) Calls Handled (SRV 7c)		Month	YTD	Annual Goal	Month Progress	Annual Progress	
Fresno & Madera County		3417	3,417	40,000	9%	9%	
Kern County		2812	2,812	40,000	7%	7%	
Kings County		228	228	3,500	7%	7%	
Merced & Mariposa County		181	181	2,000	9%	9%	
Stanislaus County		1247	1,247	13,000	10%	10%	
Tulare County		902	902	11,000	8%	8%	
Total County-based I&R Calls Handled			8,787	109,500	0%	8%	
Average Wait Time	0:35						
Average Handle Time	5:00						
Other Service Call Types Handled (SRV 7c)		Month	YTD				
LIHEAP (SRV 7b)		1881	1,881				
Mental Health (SRV 7c)		282	282				
Total County-based and Other Calls Handled		2,163	10,950				
Staffing vs. Call Volume				Current Staff	Staff Needed Per Call	Staff Over/ Short	
2-1-1 staff designated for calls handled across all counties contracts with the expectation of 42 calls per staff for an 8-hour shift.				14	10.9	3.09	
Grant Funded Services		Activity	Month	YTD	Annual Goal	Month Progress	Annual Progress
Cal-Fresh (SNAP) Application (SRV 3I)		45	19	19	350	5%	5%
2-1-1 Website Visitors		Month		YTD	Annual Goal	Month Progress	Annual Progress
Duplicated Visitors (i.e., accessing 2-1-1 e-services and database resources)		59,898		59,898	225,000	27%	27%
Referrals		Month		YTD			
Food-related Calls (SRV 7c)		961		961			
Health and Human Service Referrals (SRV 7c)		1500		1,500			
Housing and Homelessness Calls (SRV 7c)		447		447			
Utility Assistance Calls- Discount Internet or Utility (SRV 7c)		310		310			
Total Other Services				3,218			

**Community Action Partnership of Kern
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Explanation (Over/Under Goal Progress)	
2-1-1 makes an effort to meet or exceed monthly and annual goals for all counties along with conquering goals and deliverables. The call volumes fluctuate throughout the year depending on weather conditions, special programs, or occasions. The program has begun to experience an increase in call volumes attributed to callers request for tax preparation services and associated appointment needs. Internally, the program responds to calls associated with homelessness assistance, outside of business hours, and completes a Quick Reference Tool to assign follow-up to Coordinated Entry System. Through its various scopes of work, the program supports providing application assistance, assessments, and outreach to bring awareness of services within the community. Calls, applications, and assessments are monitored and reviewed to determine appropriate methods and material needed for outreach events. □ □ □	
Program Strategic Goals	Progress Towards Goal
1. Enhance recruitment initiatives to attract and hire well-qualified candidates. This includes enhancing employee retention and foster opportunities for professional growth.	The program aims to captivate skilled candidates by streamlining the recruitment process of internal Human Resources. The program aims to offer competitive wages, language fluency and competency incentives, and opportunity for growth. 2-1-1 is staffed with 18 Full Time Information and Referral (IR) Specialists to handle Low-Income Home Energy Assistance and standard calls. The program enriches employees through strategic schedule planning, honoring traditions, and celebrating achievements or milestones. Additionally, it supports opportunities for professional development and an incentive for IR's who obtain certification as a Community Resource Specialist.
2. Enhance the efficiency and effectiveness of our call center operations in the coming year by thoroughly evaluating and optimizing the use of our tools and technologies, including CRM systems. Focus will be placed on improving call handling performance, streamlining workflows, and identifying opportunities to align staffing levels with operational needs.	The program remains in the early stages of collaborating with the Information Systems Team to improve the database and telephony system by optimizing technology through the implementation of automation to ease the process of system navigation, documentation of call outcomes, and the collection of caller satisfaction surveys.
3. Prioritize retaining existing contracts, such as partnerships with United Ways, while actively exploring and proposing new opportunities to better serve our community members. Leverage the full potential of the call center by pursuing additional fee-for-service contracts and expanding services to maximize impact and efficiency.	2-1-1 seeks to strengthen partnerships by effectively communicating, and meeting with partners and contract grantors to share performance data and discuss progress relative to its objectives, deliverables, and goals. The program is consistently working on meeting the reporting expectations of all funding sources and maintaining a trusting relationship to increase the opportunity for existing contracts to be retained. □
Program Highlights	
2-1-1 Kern has been in business for 18 years and ongoing. The program is preparing to renew its contract with an call handling partner to extend services for an additional year. The program is also planning for a new contract to screen callers and submit referrals for individuals or families who request support on ceasing smoking. The program is preparing to celebrate National 2-1-1 Day in the month of February 2026.	



Operations

Data Services
Facilities & Maintenance
Information Technology
Information Systems
Risk Management

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Month	January-26	Program/Work Unit	Operations Division	
Division/Chief, Director	Emilio Wagner CFTO, Maria Contreras Director of Facilities	Program Managers	Emilio Wagner, Maria Contreras, Rommel Almanza, Mohamed Ahmed, Laurie Sproule	
Reporting Period	January 1, 2026 - December 31, 2026			
Division Description				
The Operations Division is a dynamic and multifaceted division that plays a pivotal role in ensuring the seamless functioning of our organization. This division is responsible for spearheading new construction projects, overseeing fleet management, maintaining our physical facilities, mitigating risks, and managing all aspects of Information Technology (IT) and Information Systems (IS).				
Information Systems				
Activity	Requested	In-Progress	Processed	Processed YTD
IS Tickets	24	11	23	23
Paginated Reports/ Power bi reports/ Dashboards	4	4	4	4
Background Processes	7	2	5	5
Power App Enhancements	13	5	14	14
Projects		Description of Status		Current % Status
Dynamics Contact Center		Discovery Phase awaiting AI assessment with ConsultAdd		5%
Energy Intake website		Forms logic an UI development		70%
AD PowerShell update		Script in testing		75%
CSBG 2025 Report First submission		First submission completed		100%
VSS		Assessment completed. Case logic in progress		75%
Sage Intaact to Primarius		API credentials finalized. API logic in progress		50%
Field Service		Low priority development in progress		20%
Oasis Insights		Live as of 2/01/26. In monitoring phase		90%
Facilities				
Activity	Requested	In-Progress	Processed	Processed YTD
Facility Work Orders	416	709	401	401
Construction Projects		Description of Status		Current % Status
Central Kitchen				
McFarland & Tehachapi Modulars				
Barnett House				
Major Maintenance Projects		Description of Status		Current % Status
MCAP Stine Second Floor		Additional leasing space/2nd floor for MCAP on Stine		98%
Stockdale HS		Signage		15%
Mojave Afghan Solar/Playard		Install shade structure and Solar to mobile park community		8%
VSS		Decatur Home Depot Flooring		20%
Harvey Hall Phase 2 & 3		New Kitchen & Breakroom		25%
Sterling Remodel Phase 3		Awarding Contract		100%
Sterling Block Wall		Property Line Site Survey		10%

**Community Action Partnership of Kern
Monthly Report 2025**

Alberta Dillard		Survey Complete Working of Property Line Discrepancy's		8%
SJC Tiny Powers		Facility Ready and Licensed Pending Children Sink Installation		95%
SJC Filipino Plaza		Fire & Alarm Monitoring Playard Mod		50%
SJC		University Park		35%
Activity	Requested	In-Progress	Processed	Processed YTD
Help Desk Work Orders	351	109	364	364
Information & Technology Projects		Description of Status		Current % Status
Yubikey Phase 1		Deploy to HR, FIN, OPS, EXEC groups		100%
E-Rate		In-Progress		10%
Absolute Software adoption		initiated		10%
Risk Management				
	Reported		Reported YTD	
Under Investigation / Non-Industrial / Students / Parents / Volunteers / Clients				0
Property				0
Vehicle Incident / Grand Theft Auto				0
Motor Vehicle Accident				0
Work Place Violence / Over Doses / Death				0
Total		0		0
Program Strategic Goals		Progress Towards Goal		
Description	Description of Status		Current % Status	
Develop a facility deferred maintenance program.				
Develop and implement a Data Governance strategy.				
Improve the customer experience by assessing it through factors such as response time and customer sentiment.				
Program Highlights				



Community Development

Grant Development
CAPK Foundation
Outreach & Marketing

Community Action Partnership of Kern Monthly Report 2026

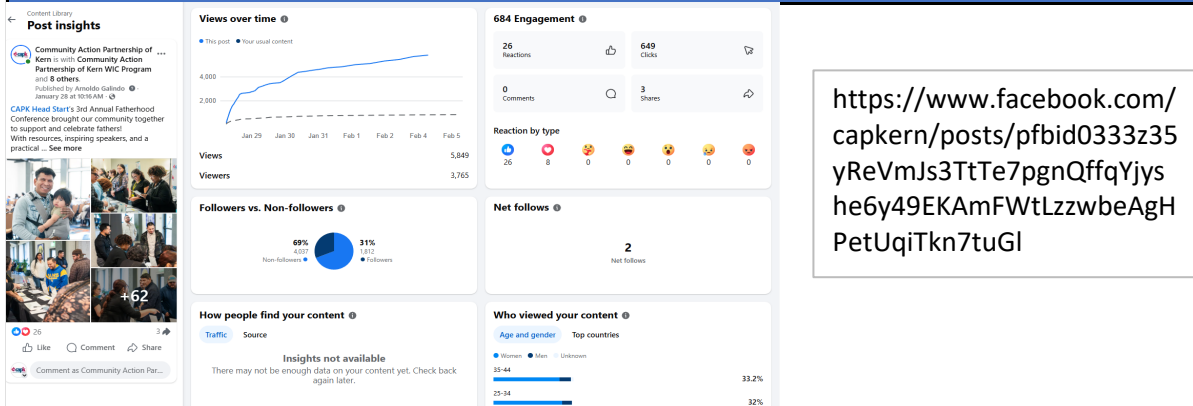
Month	January-26	Program	Community Development
Division/Director/Chief	Pritika Ram	Program Managers	Catherine Anspach, Savannah Oates
Reporting Period	January 1, 2026 - December 31, 2026		

Program Description

The services under the Community Development Division range from fund and grant development/research to outreach and media/public relations, as well as new business development. This includes project management of agency level initiatives, such as the 2025-2029 Strategic Plan and CAA-related plans, and special projects.

Outreach Social Media	Month	YTD	Annual Goal	Annual Progress
Website User Sessions	25,013	25,013	260,000	10%
Facebook Impressions (i.e., number of times users see content)	275,551	275,551	4,000,000	7%
Other Social Media Impressions	162,222	162,222	1,750,000	9%

Highest Performing Post



Outreach Special Projects

Provided media support at the 3rd annual head start fatherhood Conference, which included a delivery a video recap and photo gallery

Filmed an edited a video that showed during that program at the fatherhood conference

Launched the new Volunteer Management CRM meeting

Prepared rack cards, swag, speaker slides, and all collateral for fatherhood conference.

Provided media and AV support for the Annual Food Bank Agency Partner Conference. Also included speaker slide development and scheduling of AV run throughs.

Began meeting with kern community foundation in preparation for Volunteer Big Kern Day 2026

Hosted winter Houchin community blood bank blood drive

Continued planning of 2026 staff development day

Created Del Oro H.S. box-building/distribution video

Created Calvary Full Gospel video

Created 2025 End of Year Food Bank Highlight video for agency partner conference

Created 2025 Agency Partner Conference Highlight Video

Scheduled Agency Partner shoots for food bank

Outreach Advocacy

**Community Action Partnership of Kern
Monthly Report 2026**

Congressman Valadao signed onto a letter sharing the importance of CSBG that went to VP JD Vance	
Began planning for NCAF fly in	
Advocacy Watch-list	
HR 1748	
HR 1	
CSBG	
Community Services Block Grant (CSBG)	Results Oriented Management & Accountability (ROMA)
Preparing for the submission of the CY 2025 CSBG report, due 2/3/2025. Submitted on 2/2/2025.	Staff are undergoing re-certification.

**Community Action Partnership of Kern
Monthly Report 2026**

Month	January-26	Program	CAPK Foundation
Division/Director/Chief	Pritika Ram		Director
Reporting Period	January 1, 2026 - December 31, 2026		
Program Description			
The Community Action Partnership of Kern (CAPK) Foundation is the philanthropic arm of Community Action Partnership of Kern, established to strengthen and expand CAPK’s impact across Kern County. As a 501(c)(3) supporting organization governed by its own independent Board of Directors, the Foundation focuses on fundraising, community outreach, and building long-term financial sustainability to advance CAPK’s mission.			
Program Category Funding			
Homelessness & Housing	\$50		
Food Insecurity	\$39,093		
Veterans Supportive Services	\$2,430		
Youth & Families	\$17,525		
Other (VITA)	\$15,000		
Foundation (General)	\$318		
External Events			
Homelessness & Housing	Earl Warren Jr. High-Hygiene & Coat Drive for M Street		
Food Insecurity	SOS Recycling Event for Food Bank		
Veterans Supportive Services			
Youth & Families			
Special Initiatives			
Gourmet for Good Sponsorships sold: Adventist \$15,000, Keenan \$2,000 sponsor, Daniells Philips Vaughn & Bock \$2,000, Pension mark \$2,500, & BHE Renewables \$2,000 for a total of \$23,500.			
Redesigning Apple Wall Campaign with new monthly giving levels.			
Met with M Street, VSS, and Oasis FRC to discuss fundraising campaigns and upcoming 2026 events .			
Held the quarterly Lunch & Learn at the Food Bank.			
Continued meeting with IT & Leadership for new CRM.			
Attended CAPK Board of Directors retreat presenting on A Donor's Journey.			
Community Outreach			
Conducted thank you calls to 2025 calendar year donors for general donations and to Food Bank donors for their holiday season giving.			
Attended Amazon Check presentation for \$35,000 for Food Bank.			
Completed a one on one session with Kern Community Foundation to learn how to use their grant directory.			
Formalized the Dutch Bros donation drive for Oasis FRC.			

**Community Action Partnership of Kern
Monthly Report 2026**

Developed MOU for Anthem & CAPK Partnership. Developed flyer and event site for Medi-Cal seminars.	
Toured Friendship House with Dollar General staff.	
Attended Kern River Bridge Ribbon Cutting.	
Attended weekly Bakersfield West Rotary Meetings.	
Program Strategic Goals	Progress Towards Goal
Expand Fundraising Capacity. Leverage the Board to establish a formal development committee and increase individual donor base by 40% through targeted campaigns and board-led cultivation events.	Onboarding five new members of the Foundation Board. Begin meeting with them individually to connect further with donors. Redesign Partnership Opportunities packet to reflect updated annual giving levels by program.
Launch Veterans Program Funding Campaign Secure \$[target amount] in dedicated funding for our new Veterans (homeless or at-risk of homelessness) program through targeted outreach to veteran-focused foundations, corporate sponsors with military initiatives, and individual major donors with military connections. Establish 3-5 strategic partnerships with veteran service organizations by Q3 2026.	Set-up meeting with Director, Rebecca Moreno to understand needs and goals. Redesign sponsorship levels for Stand Down. Set-up meeting with SOS Recycling to discuss future fundraising collaborations for VSS.
Supporting CAPK's Strategic Plan (2026–2029).	Leading monthly meetings with our team to stay on track for goal setting.

Instrumentl Opportunities Report - February 4, 2026

Projects: Community Development, Housing and Supportive Services, Health & Nutrition Services, Youth & Community Services, and Veterans & Supportive Services

Statuses: Abandoned Declined Awarded - Active LOI In Progress LOI Submitted Application In Progress Application Submitted

Date Range: Jan 01, 2026 - Jan 31, 2026

 STATUS

\$0

Awarded

0 opportunities

\$310,000

Submitted

2 opportunities

\$0

Declined

0 opportunities

Displaying 2 opportunities

FY 2026 March 1 - February 28

NAME	DEADLINE	STATUS	AMOUNT	NEXT TASK	NOTES
January 2026					
211 General Operations FY 2026-27 County of Kern Youth & Community Services	Jan 23, 2026	Application Submitted	Requesting \$210,000		This was a direct request to the County Administrative Office (CAO). Proposal attached. No formal application process.

Explore the Coast

California Coastal Conservancy
Youth & Community Services



Jan 30, 2026
(due Jan 30, 2026)

Application
Submitted

Requesting \$100,000

The goal of this project is to provide 100 Friendship youth, ages 6–18, with meaningful coastal experiences, including fishing lessons at various coastal locations, through a \$100,000 program operating from February 2027 to December 2028.

Community Action Partnership of Kern

Funding Profile

Funding Information			
Funding Type	Local	CAPK Program	2-1-1
Funding Agency	County of Kern	Project Name	211 General Operations FY 2026-27
CFDA		Target Population	Kern County Call Handling
Reapplication (Y/N)	No	Number to be served	20951
Estimated Request	\$210000	Division Director	Freddy Hernandez
Award Period	07/01/2026 to 06/30/2027	Program Manager	Sabrina Jones

Project Goal (One sentence goal statement)

The 2-1-1 Kern Call Center seeks support from the County of Kern through a partnership to maintain essential 24/7 operations serving Kern County's most vulnerable residents. Without adequate funding, the program faces possible closure or reduced service hours, which would compromise emergency response capabilities and after-hours support for unsheltered individuals. The goal is to sustain critical connections to life-sustaining services for residents during times of crisis and day-to-day needs. This investment represents a cost-sharing model where the County funds approximately 40% of operations while benefiting from comprehensive 24/7/365 regional infrastructure.

Project Description (Brief one paragraph description)

The 2-1-1 Kern Call Center operates as a 24/7 information and referral service that provides Kern County residents with comprehensive access to critical health and human services at no cost. As part of Community Action Partnership of Kern (CAPK), the program maintains a database of over 1,300 social service agencies accessible through the 2-1-1 Kern Online Resource Directory. The call center serves as an extended resource for County departments including Human Services, Behavioral Health, Public Health, and Adult and Aging Services by handling initial inquiries, screening for eligibility, and making appropriate referrals. The program handles approximately 52,378 annual calls, with 34% originating from rural areas where access to social services information is most limited.

Estimated Budget Summary

Funds will help support general operations totaling \$210,000.00 to support Kern County call handling via the 2-1-1 Call Center.

Recommendation

Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.

Approvals:

1.Division Director	Freddy Hernandez	Date: 2026-01-27	4.Chief Financial Officer	Tracy Webster	Date: 2026-01-28
2.Chief Business Development Officer	Pritika Ram	Date: 2026-01-27	5.Chief Facilities and Technology Officer	Emilio Wagner	Date: 2026-01-28
3.Chief Program Officer:		Date:	6.Chief Executive Officer	Jeremy Tobias	Date: 2026-01-28

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

Community Action Partnership of Kern Funding Profile

Funding Information			
Funding Type	State	CAPK Program	Friendship House Community Center
Funding Agency	The California Coastal Commission	Project Name	Explore the Coast
CFDA		Target Population	Children and youth
Reapplication (Y/N)	No	Number to be served	100
Estimated Request	\$100000	Division Director	Freddy Hernandez
Award Period	February 2027 to December 2028	Program Manager	Lois Hannible
Project Goal (One sentence goal statement)			
The goal of this project is to provide 100 Friendship youth, ages 6–18, with meaningful coastal experiences, including fishing lessons at various coastal locations, through a \$100,000 program operating from February 2027 to December 2028			
Project Description (Brief one paragraph description)			
The project consists of six organized coastal fishing trips for youth, supported by grant funding to cover all associated costs such as transportation, meals, fishing licenses, equipment, and personal protective gear. Participants will be transported by charter buses and fishing charters, with special accommodations like beach wheelchair rentals to guarantee accessibility.			
Estimated Budget Summary			
100000.00			
Recommendation			
Staff recommends approval to submit the funding application and authorize the Chief Executive Officer to execute the contract if awarded, and any subsequent amendments throughout the duration of the contract term.			

Approvals:

1.Division Director	Freddy Hernandez	Date: 2026-02-03	4.Chief Financial Officer	Tracy Webster	Date: 2026-02-03
2.Chief Business Development Officer	Pritika Ram	Date: 2026-02-03	5.Chief Facilities and Technology Officer	Emilio Wagner	Date: 2026-02-04
3.Chief Program Officer:		Date:	6.Chief Executive Officer	Jeremy Tobias	Date: 2026-02-04

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

Month	Jan-26	Program/Work Unit		Head Start Preschool & Early Head Start		
Division/Director	Head Start/State Child Development Division/ Yolanda Gonzales		Enrollment and Attendance Manager	Carol Hendricks		
Reporting Period	January 1, 2026 - January 31, 2026					
Program Description						
Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home-based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.						
Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)		Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment		738	753	753	98%	
Disabilities		235	10%	10%	34%	
Over Income 101%-130% (up to 35%)		17	n/a	n/a	2%	
Over Income 131% and up (up to 10%)		57	n/a	n/a	8%	
Head Start Preschool (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)		Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment		936	936	936	100%	
Disabilities		114	10%	10%	12%	
Over Income 101%-130% (up to 35%)		16	n/a	n/a	2%	
Over Income 131% and up (up to 10%)		72	n/a	n/a	8%	
Head Start Preschool San Joaquin County Office of Education - (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)		Month	Target	Annual Goal	Annual Progress	
Reportable/Funded Enrollment		51	153	153	33%	
Disabilities		6	n/a	n/a	4%	
Over Income 101%-130% (up to 35%)		4	n/a	n/a	3%	
Over Income 131% and up (up to 10%)		0	n/a	n/a	0%	
Home Visiting Program (SRV 2cc, 7a)		Monthly	Year-To- Date	Annual Goal (Contract Limit 310)	Annual Progress (Calendar)	Annual Progress (Program Year)
Enrollment		242	402	308	79%	60%
Central Kitchen		Total Meals Delivered		Breakfast	Lunch	Snack
Meals and Snacks		61,897		22,141	17,715	22,041
Child and Adult Care Food Program (CACFP) (Note: The data represents information from December 2025)		Total Meals Delivered		Meals Allocated (CACFP/HS)	# of Meals Served	% of Meals Served
Meals and Snacks (SRV 5ii)		72,363		66,706 / 5,657	51,275	71%
Eligibility Determination (SRV 7b) (January 2025-December 2025)		100	100			
Total Community Services		100	100			
Explanation (Over/Under Goal Progress)						
In January 2026, enrollment has continued to increase. In both Kern County and San Joaquin County, we are pending licensing or seeking to onboard qualified staff to open the classrooms that are currently closed.						

Goals	Progress Towards Goal
Goal I: Workforce: To enhance onboarding, recruitment, and retention of staff by implementing programs that enbraces pathways for learning, professional development, and succession planning to obtain and retain staff.	Objective A: Develop a structured onboarding process that introduces new employees to the organization's core values, and expectations, Provide them with the necessary tools, resources, and training to quickly integrate into their roles. Progress: Final draft of the New Hire 2.0 packet is complete ane pending approval. Overview of the organization, the department, and employees' roles are provided at new-hire orientation.
Program Description	

1. January 7, 2026 – Application Clinic, 1300 18th Street,
2. January 14, 2026 – Application Clinic, 1300 18th Street
3. January 16, 2026 – AmeriCorps Presentation- The presentation consisted of a collaboration of several department leads sharing personal experiences while presenting the program opportunities Head Start can offer the participants and mentors of the AmeriCorps program.
4. January 21, 2026 – Application Clinic, 1300 18th Street
5. January 28, 2026 – Application Clinic, 1300 18th Street
6. January 1 – 30th, 2026 – The Education Department reported that, during the month, children enrolled in the Head Start and Early Head Start programs participated in activities focused on learning about balls, including how they move and travel, as well as practicing sharing and cooperative play. Additionally, the children explored lessons about clothing, including how clothes are made and the approproate occassions and purposes for wearing different types of garments.
7. January 1 – 30th, 2026- The Education Department reported that teachers participated in professional development focused on maintaining high-quality interactions that support effective learning and positive child outcomes. Additionally, the mentor coach team monitored curriculum fidelity and provided ongong coaching to support teachers in developing quality lesson plans and implementing the curriculum effectively.



MEMORANDUM

To: PRE Committee

From: Carol Hendricks, Enrollment and Attendance Manager

Date: February 11, 2026

Subject: *Agenda Item 5d.*: 2026-2027 Recruitment and Selection Plan– **Action Item**

The Head Start Performance Standards mandate an annual review and, if needed, revision of each program's Recruitment and Selection Plan. On November 5, 2025, the 2026/2027 Recruitment and Selection Plan was brought to the PRE Committee for approval. The Recruitment and Selection Plan was approved by the PRE Committee pending approval by the Head Start Policy Council.

On December 16, 2025, the Enrollment and Attendance Department Manager, Carol Hendricks, met with the Head Start Policy Council to review and to seek their approval of the 2026/2027 Recruitment and Selection Plan. The Policy Council reviewed the plan and provided feedback, including requests for additional information to strengthen clarity and overall effectiveness.

In response, revisions were implemented to improve organization, readability, and conciseness. Hyperlinks to the Head Start Act, the Head Start Program Performance Standards, and the Administration for Children and Families were embedded within the applicable sections to guide readers directly to relevant regulatory language, rather than incorporating the full text within the document. Additionally, following the release of the 2026–2027 Federal Poverty Guidelines, the income breakdown chart was updated to reflect the most current data. On December 16, 2025, the revised Recruitment and Selection Plan was provided to the Policy Council and was approved.

The Head Start Policy Council is acknowledged for its thoughtful questions, concerns, and meaningful contributions during the review process. The PRE Committee is also recognized for its continued confidence and support of the Head Start Program's commitment to providing high-quality services, documentation, and comprehensive support to the families served.

Recommendation:

Staff recommends the PRE-Committee approve the 2026/2027 Recruitment and Selection Plan.

Attachments:

2026-2027 Recruitment and Selection Plan

2026-2027
Recruitment and Selection Plan
Community Action Partnership of Kern

1/26/2026

Head Start/State Child Development Division

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RECRUITMENT AND SELECTION PLAN COMMITTEE

Community Members

George Hardy
Selamawit Habtom
Annette Hurtado
Raquel Hernandez
Robert Moore

Becca Ollivier
Esteban Pimentel
Marissa Roesler

Melissa Ysaïs

Carlos Zepeda

Community Action Partnership of Kern

Yolanda Gonzales

Jerry Meade
LeTisha Brooks
Robert Espinosa

Laurie Hughey

Elizabeth Williams
Carol Hendricks
Maria Guadian
Cynthia Rodriguez
Rashi Strother
Rosita Curry
Nicole Callahan
Mary Ann Mooney
Luz Adams
Janey Felsoci
Lizette Bravo
Lorena Orozco
Rosa Guerrero
Elsa Navarrete
Lisa Gonzales
Christina Bustamante
Vanessa Constantino
Kevin Goudge
Leanne Sprott
Claudia Garibaldo
Yolanda Lopez

UEI Campus President
Owens Valley Career Development Center
Owens Valley Career Development Center
Escuelita Child Care Center Director
Kern High School District Director of
Family and Community Engagement
Kern High School District, Social Worker
Kern High School District, Interventionist
Kern County Superintendent of Schools,
QRIS Early/Stars Coach
Bakersfield College, Professor of Child
Development
Gideon Academy, Administrator

Director of Head Start/State Child
Development
Assistant Director of Program
Center Based Administrator
Program Design and Management
Administrator
Housing and Supportive Services
Administrator
Professional Development Manager
Enrollment and Attendance Manager
Support Services Manager
Head Start Education Manager
Early Head Start Education Manager
Home Base Manager
Partnership Manager
Program Manager
Program Manager
Program Manager
Program Manager
Enrollment and Attendance Supervisor
Administrative Analyst
Administrative Coordinator
Program Governance Coordinator
Enrollment and Attendance Coordinator
Enrollment and Attendance Coordinator
Enrollment and Attendance Coordinator
Quality Assurance Coordinator
Quality Assurance Specialist
Quality Assurance Specialist

INTRODUCTION

Kern and San Joaquin County's Head Start programs are part of the network of non-profit 501(c) (3) agencies governed by the Community Action Partnership of Kern. Community Action Partnership of Kern operates with an annual budget exceeding \$130 million and employs more than 900 staff members. Funding is derived from federal, state, local, and private sources. In addition to Head Start Preschool and Early Head Start, the partnership administers the following programs: Energy, Volunteer Income Tax Assistance (VITA), East Kern and Oasis Family Resource Centers, Friendship House Community Center, Cal AIM, M Street Navigation Center, Adult Re-Entry Grant, Coordinated Entry System, 2-1-1 Kern County, Migrant Childcare Assistance Program (MCAP), Women, Infants, and Children (WIC), Veteran Support Services, and the Food Bank.

The purpose of the annual Recruitment and Selection Plan is to form a plan that is based on the CAPK Community Assessment, to maintain adequate waiting lists that will assist the Head Start Program in maintaining constant full enrollment and establish criteria for enrolling those children and families who will most benefit from Head Start Preschool and Early Head Start services when enrollment opportunities become available. The plan is required by the [Head Start Program Performance Standards at CFR 1302](#).

The process for annual revision of this plan is described in Head Start/State Child Development Division procedures and involves parents, Policy Council, staff, and community partners. In accordance with the Head Start Program Performance Standards, the Policy Council, and the Board of Directors, reviews and approves the plan. The Eligibility, Recruitment, Selection, Enrollment and Attendance management team design and carry out the annual training prior to recruitment kick-off.

The Head Start Program Kern grant is funded to serve 936 Head Start Preschool (HSP) children and 753 Early Head Start (EHS) children across our Partnership, Family Child Care, and Home-Based programs, with the Home-Based option also providing services to pregnant women.

Methodology

The Recruitment and Selection Plan Committee was assembled with the intent of including the perspectives of the diverse areas of Kern County's 8,000 square miles, as well as the San Joaquin County communities.

Management of the CAPK Head Start Preschool and Early Head Start service areas are overseen by a Program Manager. Each Program Manager was invited to participate as a representative of their respective areas. Head Start Policy Council members were also invited to participate.

Community members representing foster children, children with special needs, homeless families, and families receiving public assistance were invited to appoint representatives to the committee.

The Recruitment and Selection Plan Committee met on September 25, 2025, and October 21, 2025. The committee members participated in an open discussion identifying community needs based on Community Assessment. The discussions also included a review of the 2025-2026 Selection Criteria as well as the 2025-2026 Recruitment and Selection Plan.

At the meeting, information was shared about the purpose of the Recruitment and Selection plan. Additionally, committee members were advised of the importance of their work, as some data points may guide recruitment efforts throughout the counties in the coming year and determine selection priorities for which children are enrolled.

The Committee was asked to review the documents provided to them, including the updated program performance standards and community assessment, and freely discuss the priorities they would like to see established. They were informed that the Recruitment and Selection Plan must be based on the needs identified in the community assessment.

During the planning session, committee members actively guided the development of a new Recruitment and Selection Plan. They reviewed the priorities established in the 2025–2026 Recruitment and Selection Plan, with primary discussions focused on aligning with the Administration for Children and Families (ACF), through the Office of Head Start's 2025 Vision, Mission, Values, Priorities, and Guiding Principles. These priorities are discussed in greater detail later in this document. Additional discussions centered on ensuring compliance with the Office of Head Start's updated Program Performance Standards. The resulting plan reflects the committee's comprehensive assessment of the needs and strengths of the communities served.

Eligibility

The Head Start Program Performance Standards set a minimum percentage for the number of enrollees with diagnosed disabilities and a maximum percentage for the number of enrollees from over income families.

- At least, 90 percent of enrollees must be Income/Public Assistance eligible based upon federal guidelines, in foster placement or homeless.
- No more than 10 percent of enrollees may be over income according to federal poverty guidelines, unless categorically eligible.
- [The Head Start Act of 2007](#) provided that if the annual community assessment determines that all eligible low-income families in the area have been served, the program may enroll up to 35 percent of children from families with incomes up to 130 percent of the federal poverty guidelines, in addition to the allowable ten percent noted above.
- No less than 10 percent of EHS and HS enrollees must be children with a diagnosed special need and a verified Individualized Family Services Plan (IFSP) or Individualized Education Plan (IEP).

Eligibility Categories

The Head Start Program Performance Standards and the Head Start for School Readiness Act establishes family eligibility categories.

McKinney-Vento Eligible Children ([Homeless Children](#))

Homelessness has been a continual issue in Kern and San Joaquin County due to the economy. The Office of Head Start recognized the importance of providing services to homeless families as they are the “neediest-of- the-need.” Homeless families are categorically eligible for Head Start and are considered a priority for services. According to the 2024 Kern County Point-in-Time Count the homeless population in the county increased by 37% compared to 2023 data. Adults and children comprised 3% of the homeless population, which decreased by 1% from 2023. Children comprised 8% of the homeless population, which increased by 1.5% from 2023. Meanwhile, San Joaquin County experienced a 104% increase in the homeless population from 2022 to 2024. CAPK reports for the 2023-2024 School Year show 95 homeless children and their families were provided with services.

Head Start Performance Standards require a minimum of 10% of the funded enrollment of both Head Start Preschool and Early Head Start being children with a special need (IEP/IFSP). The California Department of Education reported a total of 34,352 children under 5 years of age enrolled in Kern and San Joaquin County Special Education Programs in 2024-2025 School Year. For the 2024-2025 School Year, CAPK reports serving 278 children with a diagnosed need.

Foster Placement ([Foster Care](#))

Children in foster care are identified as a high-priority population for selection by the Office of Head Start. According to KidsData.org, a total of 941 children ages five and under were reported to be in foster care in Kern County and San Joaquin County in 2018.

Income or Public Assistance Eligibility Based on Federal Poverty Guidelines ([Low Income](#))

Based on the most recent update to the 2025 Community Assessment, it was determined that 686,078 children in Kern County and 591,984 in San Joaquin County are under the age of 5. Additionally, an estimated 22,524 children in Kern County lived in poverty and 89% of children 0-5 lived in communities served by CAPK. When it comes to San Joaquin County, there are approximately 116,998 that were age and income eligible.

According to the 2025 Community Needs Assessment, in Kern County, approximately 21,994 children 0-5 are age and income eligible and approximately 11,998 from 0-3 in San Joaquin County are age and income eligible. Additionally, 89% of the children ages 0-5 served CAPK's Head Start Program in Kern County live in poverty.

Although more than 27,000 children in Kern County are identified as eligible for services based on Income/Public Assistance criteria, the agency may serve up to 10% of its total funded enrollment with children who exceed the program's income requirements at any given time. These slots are typically reserved for children with disabilities who are over income or for centers located in areas where recruiting Income/Public Assistance eligible families is challenging. During the 2024–2025 school year, CAPK reported serving approximately 130 families who exceeded the income eligibility criteria.

Administration for Children and Families ([ACF](#))

The Administration for Children and Families, a division of the Health and Human Services, HHS, is establishing clear priorities that align with HHS' vision for a healthy America. The priorities are: Promoting Quality Early Learning Environments and Improved Child Outcomes, Promoting Work and Self-Sufficiency, Promoting Marriage and Family Formation, Goal Standard Science, and Value Alignment. The committee was given the priorities of Promoting Work and Self-Sufficiency and Promoting Marriage and Family Formation. They were asked to list organizations to partner with to work towards these priorities. Some of those suggestions were:

- Bakersfield Pregnancy Center
- Child Support Services
- Churches
- Military Base
- Therapy and Child Therapy
- America's Job Center

- Economic Development Division
- Colleges
- ROC Programs
- Temporary Services

In addition, the committee was asked for suggestions or considerations for re-structuring the point system. Some of those suggestions were:

- Increase the points awarded to applicants with siblings enrolled in Early Head Start or Head Start Preschool from 15 to 30, in order to reduce barriers for families and minimize the need for parents to seek additional childcare.
- Revised the Guardian or Caregiver Kinship Care category and increased the point allocation from 25 to 40.
- Removed the criterion “Primary Language in the Home Other Than English.”
- Removed the criterion “Single Parent Family.”

Recruitment

Children with Special Needs ([HSPPS 1302.13](#))

At least ten percent of all children enrolled in Head Start and Early Head Start are diagnosed with special needs and qualify for special education services. To support recruitment efforts, collaboration, and open communication is maintained with the Special Education Local Plan Area/ Local Education Agencies (SELPA/LEA) and Kern Early Start Services, as well as with the Valley Mountain Regional Center (VMRC) in San Joaquin County. Activities to continue this collaboration include:

- Attending IFSP/IEP meetings with prospective families referred by school districts or other agencies.
- Provide flexible/modified attendance schedules (Dual Enrollment).
- Establishing a relationship with the local School Districts Special Education Department.
- Establishing a relationship with the Special Education Preschools, on-site direct outreach efforts to groups affiliated with accommodation, accessibility, and awareness issues in our communities.
- Participating on the Kern Early Start Services Advisory Committee and Valley Mountain Regional Center (VMRC) in San Joaquin.
- Participating in the Kern County Superintendent of Schools SELPA/LRE (Special Education Local Plan Area/Least Restrictive Environment) Committee.
- Participating in MVCCP-Medically Vulnerable Care Coordinator Project.

Head Start/State Child Development Division will provide information regarding services for children with diagnosed special needs:

- Private early childcare agencies that do not accept children with special needs.

- Farmers' Markets, Fairs, Carnivals, Craft Shows, etc.
- Hospitals, doctors' offices, dentists' offices, the Health Department, and low-income clinics.
- Kern Regional Center and H.E.A.R.T.S. Connection.
- Search and Serve
- Valley Achievement
- San Joaquin County Office of Education
- Community Connection for Child Care will flag our program as "accepting children with special needs."
- MOU with Department of Human Services to recruit in the lobby of the main office.
- Health Fairs or other community events geared toward families of children with special needs.
- MOU and referral process between San Joaquin VMRC and Head Start San Joaquin.

Recruitment Strategies

Children and families are recruited throughout Kern County and San Joaquin County. Kern County was established as CAPK's service area beginning in 1965 and San Joaquin County in 2015.

CAPK maintains an active, year-round recruitment process designed to reach Kern County and San Joaquin County families eligible for services. Head Start's recruitment plan is based upon information from:

- Community Assessment Data drawn from a wide variety of sources
- Self-Assessment Data
- Individual Center Recruitment
- Community Partners
- Program Information Report Data

Recruitment is everyone's responsibility. It's also the responsibility of all Head Start/State Child Development Division employees to maintain 100 percent enrollment each school year. Through the dedicated efforts of parents and staff, all program options must always begin on day one and, thereafter, maintain full enrollment and prioritized waiting list. In an effort to recruit year-round, Head Start participates in many recruitment events as well as creating events in areas where community events are lacking.

Recruitment efforts are all-inclusive for all program options and include the following:

- Word of mouth recruitment through parents, volunteers, program staff, agency staff and community partners.
- Initial Spring recruitment focuses on enrollment for the upcoming school year.
- Close collaboration with Special Education Local Plan Area/Local Education Agencies (SELPA/LEA), Kern Early Start Services, and other community groups, and

medical professionals to keep communication open for services available for children with special needs and/or diagnosed special needs.

- Application opportunities include clinics, in-home appointments, on-site or Head Start office appointments, online applications through CAPK.org, and, when possible, assistance for walk-in parents to complete applications.
- Collaborating with media outlets to advertise the availability of Head Start services.
- Collaboration with Owens Valley Career Development Center to target the tribal community.
- Collaboration with the Kern High School District to target teen parents.
- Collaboration with UEI College to support pathways to employment, self-sufficiency, and long-term well-being.
- Collaboration with Kern County Probation Department to support strengthening families, empowering parents and partnering with communities.
- Collaboration with Superintendent of Schools to continue to support parents and the children we serve with processes and programs provided by the superintendent of schools.
- Year-round recruitment efforts.
- Memo of Understanding (MOU) with community agencies.
- McKinney-Vento eligible children/families, families impacted by domestic violence, child protective services and other families in need.
- Private sector child development programs.
- Collaboration with CAPK WIC and San Joaquin WIC.
- Nutrition and Child Support services in San Joaquin County.
- Create events at each individual center to draw attention to what Head Start does for the families in each neighborhood/community.
- Have a CAPK Community Resource event that promotes Head Start as well as other CAPK programs that provide services to low-income families.
- Utilize technology and social media.
- Rebranding from Child Education and Development Services to Head Start services
- Utilize CAPK Outreach department to maximize recruitment efforts county-wide; recruitment strategies are individualized by the local community.
- Local recruitment is planned, carried out, monitored, and evaluated based on recruitment plans created by each Head Start center in collaboration with the Enrollment and Attendance Department. Local and site-based recruitment plans are available upon request from the Enrollment and Attendance Department.
- Parents and staff can share information about the positive impact of the program.
- Staff distribute program information in readily available venues such as stores, libraries, laundromats, doctors' and dentists' offices, clinics, etc.
- Head Start will issue Press Releases and/or Public Service Announcements regarding recruitment and Head Start's participation in program and activities in the community, for example:

- Festivals, fairs, or holiday events sponsored by the program
- Parades
- Center locations or relocations
- Awards received by parents, volunteers, or staff
- Special projects
- Donations to program
- Community farmer's markets
- Head Start staff will attend community meetings to share information about program services
- Head Start will invite the community to program open houses
- Head Start staff attend monthly collaboratives
- Head Start collaborates with other CAPK programs and other community agencies for referrals, for example, the Health Advisory Committee, WIC, and the annual parent conference
- San Joaquin ECE enrollment staff networking event, held quarterly
- San Joaquin Housing Authority networking event held quarterly
- EHS Partnership with Bakersfield Community College recruitment strategy meetings held quarterly

Selection Priorities

Head Start priority for an enrollment opportunity is:

1. McKinney-Vento Eligible Children (Homeless Children)- individuals who lack fixed, regular and adequate nighttime residence; and includes:
 - a. Children and youth who are sharing the housing of other persons due to loss of housing, economic hardship, or similar reason; are living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster placement.
 - b. Children and youth who have a primary nighttime residence that is a public or a private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.
 - c. Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
 - d. Migrant children who qualify as McKinney-Vento eligible because they are living in circumstances described in one of the above.
2. Foster Placement

In addition to the priority outline stated, points are awarded for the following factors:

- Public Assistance
- Income
- Age
- Children with Validated IEP/IFSP
- Transitioning from EHS to HSP
- Child on Waitlist Prior Year (Not Enrolled)
- Parent(s) Work Full Time, Attend School Full Time, CalWorks, or Job Searching
- Court Ordered Family Maintenance
- Siblings enrolled in EHS or HSP
- Teen Parent (19 Years or Younger at Time of Applicant's Birth)
- Guardian or Caregiver Kinship Care
- CAPK Staff Member

Total priority points are generated through the ChildPlus software system. Trained Head Start staff record each applicant's priority points on the program eligibility priority form. Once these points are entered into the database, the system automatically calculates the

total and assigns the applicant's placement on the waitlist. Enrollment selection is determined by each applicant's priority level and rank in the waitlist database at the time an enrollment opportunity becomes available.

Recruitment and application processes occur year-round; therefore, new families are continually added to the database. The system regularly updates the priority rankings for each site and program option waitlist.

Additionally, it is important to note that the Enrollment and Attendance Department has established internal procedures to ensure that an over-income child is never enrolled ahead of a categorically eligible child, even if the over-income child has a higher priority point total.

**Community Action Partnership of Kern Head Start /State Child Development
Income Breakdown Chart 2026-2027**

2026-2027 GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA	
Persons in family/household	Poverty guideline
1	\$15,960
2	\$21,640
3	\$27,320
4	\$33,000
5	\$38,680
6	\$44,360
7	\$50,040
8	\$55,720

For families/households with more than 8 people, add \$5,500 for each additional person.

Revised January 16, 2026



2026-2027 Selection Criteria Verification Form						
Applicant Name(s): _____			D.O.B: _____			
Program:	☐ HS	☐ EHS	☐ EHS-SJ	☐ EHS Partnership	☐ FCC	Family Size:
Option:	☐ HB	☐ FD/PY	☐ FD/FY	Center/HB Educator:		
Application Completed:		☐ In-person	☐ Audio or Video Call			

Eligibility Type (Select Only One)		Documentation Examined	
☐ McKinney-Vento Eligible*		☐ Public Assistance (Tribal TANF, TANF, SNAP, SSI)	☐ Pay Stub/W-2
☐ Foster Care		☐ Foster Care Reimbursement	☐ 2025 Taxes Form 1040
☐ Income Eligible		☐ Verification of Support	☐ Employer Statement
☐ Public Assistance (Tribal TANF, TANF, SNAP, SSI)		☐ Zero Income Statement	☐ Adjusted Household Expenses
☐ Over Income		☐ EDD Unemployment	☐ Other

Eligibility**	Points	Other Factors**	Points
McKinney-Vento Eligible*/Foster Kinship Care	900	Children with Validated IEP/IFSP	200
		Transitioning from EHS to HS	350
Public Assistance (Tribal TANF, TANF, SNAP, SSI)	500	Child on Waitlist Prior Year (Not Enrolled)	50
		Parent(s) Work FT, Attend School FT, CalWORKs, Job Searching	50
Income	Points	Court Ordered Family Maintenance	50
75%-100% Below Poverty	255	Sibling Enrolled EHS or HSP	30
50%-74% Below Poverty	250	Teen Parent (19 Years or Younger at Time of Applicant's Birth)	40
25%-49% Below Poverty	245	Guardian or Caregiver Kinship Care	40
0%-24% Below Poverty	240	CAPK Staff Member	25
Over-Income	5		
Age	Points		
HS: 4-Year-Old (On September 1)	60		
HS: 3-Year-Old (On September 1)	15		
EHS: Pregnant Woman	25		
		*Homeless according to McKinney-Vento Act Definition ** Refer to descriptions on backside for clarification	

Residential Verification: ☐ Department of Human Services ☐ Utility Bill ☐ Other		
Staff Verifying Eligibility-Print Name:	Signature:	Date:

Guidance for Selection Criteria Verification Form	
Participant Name and DOB:	The name and date of birth (DOB) on the child's birth certificate or another document used to verify the child's legal name and age.
Program:	The program the family is applying for is HS (Head Start), EHS (Early Head Start), EHS Partnership, or FCC (Family Child Care).
Option:	Select the program option that the family is applying for: HB (Home Based), FD/PY (Full Day/ Part Year), FD/FY (Full Day/ Full Year), and/or FCC (Family Childcare).
Center/Educator Name:	Name of the center of Early Childhood Educator for which they are applying.
Eligibility Type:	Only one eligibility type may be selected. Select the option that best addresses the highest need.
Documentation Examined:	To determine eligibility, select all that apply. For documentation not listed, staff must identify on the "other" line. All documents used to determine eligibility must be attached to the application.
Eligibility	
Applicants are considered eligible if homeless (as defined by the McKinney-Vento Homeless Assistance Act), in Foster Care, or Income/Public Assistance eligible.	
Income	
Income eligibility is based on the Federal Poverty Guidelines and family size for families that are not categorically eligible.	
Age	
Select the child's classroom age. For Pre-K (HS) children, if they turn 4 after the September 1 cutoff, they are considered 3 years old. If the child turns 5 years old after September 1 , they are considered a 4-year-old. (Based on the cutoff age for kindergarten).	
Other Factors	
Special Needs:	Only if the current Individualized Education plan (IEP) or Individualized Family Service Plan (IFSP) is provided.
Transitioning (EHS to HS):	Select only if the currently enrolled EHS participant is transferring to the HS program.
Child on waitlist prior program year:	The applicant was on the waitlist during the previous program year and was not enrolled.
Parent Works/ Attends School/ CalWORKS or Job Search:	Documentation must be provided, and case notes must include the parent(s) employment and/or attending school.
Court Ordered Family Maintenance:	The family is engaged in a county-ordered program/classes. (Court documents must be provided.)
Sibling Enrolled:	The applicant must have a sibling currently enrolled in HS/EHS.
Teen Parent:	The parent was 19 years or younger at the time of the applicant's birth, including currently pregnant women.
Guardian:	Legal guardianship is a court order that designates someone who is not the child's parent as the child's guardian.
Caregiver Kinship Care:	Children in the foster care system. Can also include Non-Relative Extended Family Members (NREFMs).
CAPK Staff Member:	A program may consider staff enrollment as part of the selection criteria (1302.14(6)).
Residential Verification:	Documents must be provided as proof of residency in Kern County or San Joaquin County.
Signature:	The staff member who verified eligibility must print their name and sign the Selection Criteria Verification form.



DATE	February 18, 2026
TIME	12:00 pm
LOCATION	CAPK Administrative Office 1300 18 th St., 3 rd Floor Bakersfield, CA 93301

Budget & Finance Committee Minutes

1. Call to Order

Committee Chair Fred Plane called the meeting to order at 12:02 pm at the Community Action Partnership of Kern Administrative Office, located at 1300 18th Street, 3rd Floor, Bakersfield, CA.

2. Roll Call

Roll Call was taken with a quorum present.

Present: Fred Plane (Chair), Ana Vigil

Absent: Lee'o Whisenant

Others present: Jeremy Tobias, Chief Executive Officer; Tracy Webster, Chief Financial Officer; Yolanda Gonzales, Director of Head Start & State Child Development; Susana Magana, Director of Health & Nutrition; Jerry Meade, Assistant Director of Head Start Program & State Child Development; Rebecca Moreno, Director of Housing & Support Services, and other CAPK staff.

3. Public Comments

No one addressed the Committee.

4. New Business

- a. Head Start / Early Head Start Budget to Actual Reports for December 31, 2025 – Tracy Webster, Chief Financial Officer – ***Info Item***

Tracy Webster presented the above info item and provided a summary of the reports included in the agenda packet.

Fred Plane inquired about some emails he received regarding improper payments from Head Start. Tracy replied that this was a random selection process through Head Start, and she was under the impression CAPK would only get selected once for this process. Tracy mentioned she has completed the training several times and has submitted the documents when requested for this program. Tracy was notified that training is still required, which was the reason for the multiple emails. Jerry Meade added that he and his team learned at the last National Head Start Association Conference that those who were randomly selected to participate in the initial study will now be polled for 5 sessions, the entire program.

b. Annual Budget for Fiscal Year 2026-2027 – Tracy Webster, Chief Financial Officer - **Action Item**

Tracy Webster presented the above action item and said this is the same budget that was presented last month as an informational item for review and noted there were no modifications needed.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane).

c. Escuelita Hernandez Little School Contract Renewal – Nicole Callahan, Partnership Manager - **Action Item**

Nicole Callahan presented the contract renewal for Escuelita Hernandez Little School.

Fred Plane commented that the funding appears flat over multiple years despite ongoing increases in costs and asked whether there is any provision to pass through additional increases if received. Jerry Meade responded that if the organization receives a Cost-of-Living Adjustment (COLA), contract amendments reflecting the increase would be brought back to the Board as received; however, there is no guarantee of additional funding unless a COLA is awarded.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane).

d. West Kern Community College District Contract Renewal - Nicole Callahan, Partnership Manager - **Action Item**

Nicole Callahan presented the above agenda item.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane).

e. Kern County Superintendent of Schools Contract Renewal - Nicole Callahan, Partnership Manager - **Action Item**

Nicole Callahan presented the above item agenda item.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane).

f. FY 2026-2027 Blanket Purchase Orders for Central Kitchen - Susana Magaña, Director of Health & Nutrition – **Action Item**

Susana Magaña presented the above action item noting we use several vendors but these two are the only ones exceeding the CEO's approval authority for this year.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane).

g. FY 2026-2027 Food Bank Blanket Purchase Orders – Kelly Lowery, Food Bank Administrator – **Action Item**

Susana Magaña presented the agenda item on behalf of Kelly Lowery and explained that advance approval of blanket purchase orders enables the Food Bank to remain competitive and act promptly when food inventory becomes available.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane).

h. New Contract City of Bakersfield HOME Tenant Based Rental Assistance (TBRA) Program – Rebecca Moreno, Director of Housing & Support Services – **Action Item**

Rebecca presented the above action item and noted that the application dates back to December of 2023. The purpose of this funding will cover the difference between when clients receive subsidized housing vouchers and what the actual rent is. During Covid we learned that vouchers that were being released didn't cover the full amount of rent. Rent increases in Kern County during that time went up about 200%. There was a gap in paying the full amount of rent. This funding allows us to come in and assist in paying for the remaining amount of rent.

Anna Vigil asked what would occur upon expiration of the contract in three years if clients are unable to assume full rental payments, and whether this would result in homelessness. Rebecca responded that upon voucher renewal, assistance can be reassessed based on the client's income and level of support needed. Once clients are housed, it is generally easier to adjust assistance to accommodate their circumstances. She noted that vouchers may be provided for up to three years, although the goal is to provide approximately six months of support while assisting clients in increasing their income so they can transition to paying full rent independently.

Fred Plane inquired about the outcome for a client if, after three years, all efforts to secure additional benefits or increase income have been unsuccessful. Rebecca responded that if the program is nearing the end of the three-year assistance period and all reasonable measures to increase income have been exhausted without success, the organization would explore alternative housing options and work to rehouse the client in a more affordable unit. Rebecca added it's very rare we haven't been able to meet the needs of the client.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane).

i. December 2025 Financial Reports – Tracy Webster, Chief Financial Officer – **Action Item**

Tracy Webster presented the above action item noting the agency did not draw on its line of credit during the month of December and continues to maintain an adequate unrestricted cash balance to support programs with negative cash positions.

Central Kitchen expenditures are at 85.7% as of December 31, 2025, while USDA revenue is at 75.4%. Overall expenditures remain generally aligned with the year-to-date target of 83.3% (10 of 12 months). CMAP revenue is currently at 42.9%, compared to a target of 50.0% for this period.

Center-based state programs reflect current average attendance and enrollment levels, with CCTR at 77.2%, CSPP at 55.4%, and CMIG at 1.1%. The CCTR program operating in San Joaquin County through SJCOE reflects attendance at 45.7%, with a target of 50.0%. Additionally, new CSPP and Head Start Pre-K funding has been acquired, and the CSPP contract is currently at 6.9% as staff work to establish the program.

The Finance Division currently has three vacant positions and is preparing for the February year-end close while also implementing several new systems to enhance automation through Sage Intacct.

Agency-wide expenditures are currently at 80% for the year, which is consistent with the target of 83.3%. The Indirect Fund budget-to-actual report for December month-end shows revenue exceeding expenditures by \$926,235, representing 123.8% of the budgeted indirect surplus. Overall indirect expenditures are at 77.0% of budget, which remains aligned with the year-to-date target. The agency check register is included within the financial statements.

Motion was made and seconded to approve the staff's recommendation. Carried by unanimous vote (Vigil/Plane).

5. Committee Member Comments

Ana Vigil commented that she received numerous compliments about CAPK at the recent NCAP Management & Leadership Conference in Orlando, FL and will elaborate on the compliments at the Board Meeting.

6. Next Scheduled Meeting

Budget & Finance Committee
March 18, 2026
1300 18th St., 3rd Floor Board Room
Bakersfield, CA 93301

7. Adjournment

The meeting was adjourned at 12:34 pm



MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: February 18, 2026

Subject: *Head Start*
Budget to Actual Report for the period ended December 31, 2025 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the second-year budget period is March 1, 2025, through February 28, 2026.

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2025, through December 31, 2025. Ten months (83.33%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 96% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 83% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

The non-Federal share is at 146% of the budget.

**Community Action Partnership of Kern
Head Start**

Budget to Actual Report

Budget Period: March 1, 2025 - February 28, 2026

Report Period: March 1, 2025 - December 31, 2025

Month 10 of 12 (83.33%)

Prepared 02/05/2026

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	8,458,695	8,153,732	304,963	96%	4%
FRINGE BENEFITS	2,693,248	2,352,949	340,299	87%	13%
TRAVEL	55,000	92	54,908	0%	100%
EQUIPMENT	-	-	-		
SUPPLIES	535,017	850,281	(315,264)	159%	-59%
CONTRACTUAL	186,280	44,194	142,086	24%	76%
CONSTRUCTION	-	-	-		
OTHER	3,495,261	3,455,438	39,823	99%	1%
INDIRECT	1,467,033	1,384,571	82,462	94%	6%
TOTAL BASE FUNDING	16,890,534	16,241,256	649,278	96%	4%

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	60,904	50,489	10,415	83%	17%
SUPPLIES	23,986	16,878	7,108	70%	30%
CONTRACTUAL	12,800	-	12,800	0%	100%
OTHER	63,752	63,752	-	100%	0%
INDIRECT	16,144	16,077	67	100%	0%
TOTAL TRAINING & TECHNICAL ASSISTANCE	177,586	147,196	30,390	83%	17%

GRAND TOTAL HS FEDERAL FUNDS	17,068,120	16,388,452	679,668	96%	4%
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HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	2,104,780	3,305,388	(1,200,608)	157%	-57%
CALIF DEPT OF ED	7,918,076	11,353,740	(3,435,664)	143%	-43%
TOTAL NON-FEDERAL	10,022,856	14,659,128	(4,636,272)	146%	-46%

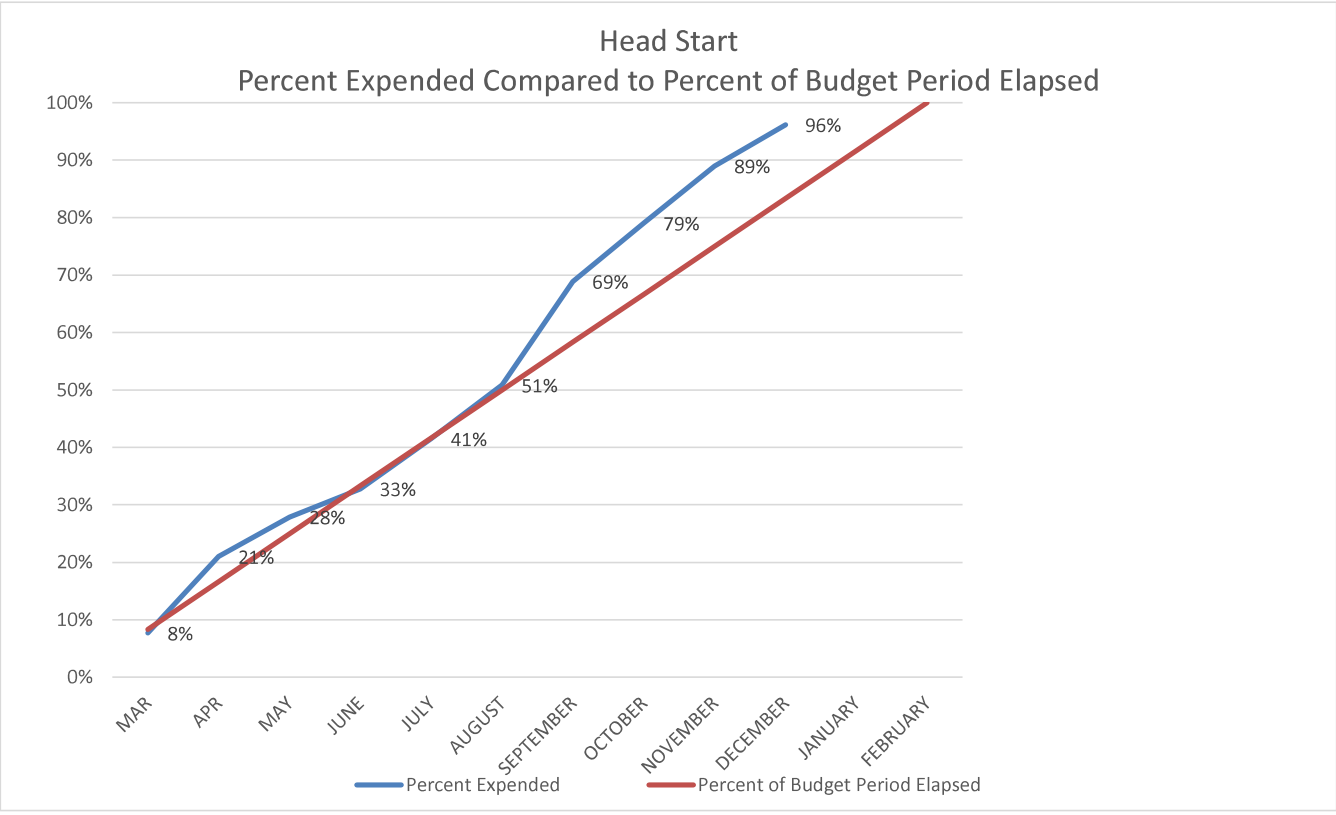
Budget reflects Notice of Award #09CH012489-02-01

Actual expenditures include posted expenditures and estimated adjustments through 12/31/2025

Administrative Cost for HS and EHS Combined **11.7%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Elan Credit Card	49,032				49,032	1/1/2026
Lowe's	11,958	-	-	-	11,958	12/31/2025
Smart & Final	928	-	-	-	928	1/1/2026
Save Mart	1,533	-	-	-	1,533	12/23/2025
Chevron & Texaco Business Card	6,040	-	-	-	6,040	1/6/2026
Home Depot	17,523	66	-	-	17,589	1/5/2026
	87,015	66	-	-	87,080	





MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: February 18, 2026

Subject: *Early Head Start*
Budget to Actual Report for the period ended December 31, 2025 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the second-year budget period is March 1, 2025, through February 28, 2026.

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2025, through December 31, 2025. Ten months (83.33%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 73% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 57% of the budget.

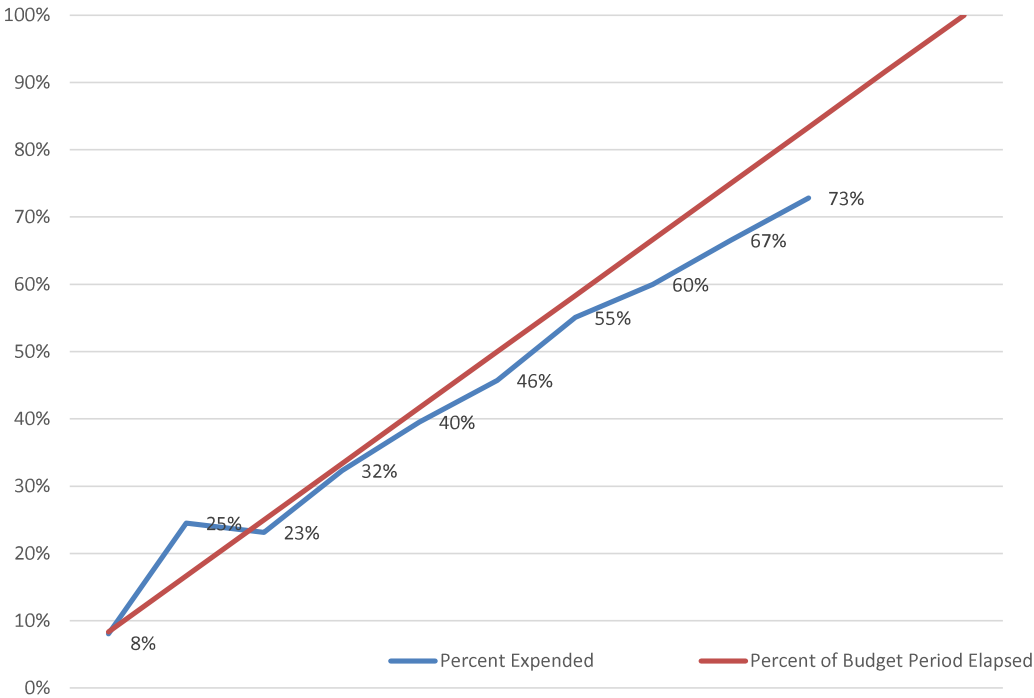
**Community Action Partnership of Kern
Early Head Start
Budget to Actual Report**
Budget Period: March 1, 2025 - February 28, 2026
Report Period: March 1, 2025 - December 31, 2025
 Month 10 of 12 (83.33%)

Prepared 02/05/2026

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	12,545,456	8,149,363	4,396,093	65%	35%
FRINGE BENEFITS	3,896,047	3,085,843	810,204	79%	21%
TRAVEL	45,000	2,018	42,982	4%	96%
EQUIPMENT	-	-	-		
SUPPLIES	751,602	697,308	54,294	93%	7%
CONTRACTUAL	1,001,244	853,223	148,021	85%	15%
CONSTRUCTION	-	-	-		
OTHER	2,423,100	2,278,050	145,050	94%	6%
INDIRECT	2,016,910	1,450,364	566,546	72%	28%
TOTAL BASE FUNDING	22,679,359	16,516,170	6,163,189	73%	27%
TRAINING & TECHNICAL ASSISTANCE					
PERSONNEL	-	-	-		
FRINGE BENEFITS	-	-	-		
TRAVEL	118,632	53,806	64,826	45%	55%
SUPPLIES	30,013	13,325	16,688	44%	56%
CONTRACTUAL	26,080	-	26,080	0%	100%
OTHER	137,953	114,750	23,203	83%	17%
INDIRECT	31,268	15,611	15,657	50%	50%
TOTAL TRAINING & TECHNICAL AS:	343,946	197,491	146,454.60	57%	43%
GRAND TOTAL EHS FEDERAL FUNI	23,023,305	16,713,661	6,309,644	73%	27%

Budget reflects Notice of Award #09CH012489-02-01
 Actual expenditures include posted expenditures and estimated adjustments through 12/31/2025

Early Head Start
Percent Expended Compared to Percent of Budget Period Elapsed



Community Action Partnership of Kern

Head Start and Early Head Start Kern

Year-to-Date Non-Federal Share and In-Kind Report

Budget Period: March 1, 2025 through March 31, 2025

Report for period ending December 31, 2025 (Month 10 of 12)

Percent of budget period elapsed: 83.3%

LOCATION	Enroll- ment	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Totals	Kern/SJC	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	34	15,749	12,911	7,401	0	0	3,331	8,704	8,083	10,663	0	66,842	Kern	43,028	155%
Alicante	20	11,086	15,151	14,433	5,928	0	81	8	0	0	0	46,687	Kern	25,311	184%
Angela Martinez	105	27,223	22,300	16,063	8,082	8	737	3,075	4,591	2,822	0	84,900	Kern	132,882	64%
Broadway	37	5,316	6,177	5,148	2,735	1,297	2,822	9,826	1,953	890	0	36,166	Kern	46,825	77%
California City	17	8,661	4,651	3,624	0	0	0	8,724	415	176	0	26,251	Kern	21,514	122%
Cleo Foran	23	3,787	13,700	6,385	0	44	6,396	8,102	12,329	10,792	0	61,535	Kern	29,107	211%
Delano	60	24,147	10,493	9,990	9,037	13,336	884	2,045	1,608	502	0	72,042	Kern	75,933	95%
Fairfax	34	2,162	7,675	7,639	6,610	6,652	141	624	405	322	0	32,229	Kern	43,028	75%
Harvey L. Hall	142	30,977	25,366	29,489	27,782	34,800	1,733	4,093	2,664	728	0	157,634	Kern	179,707	88%
Heritage	17	1,689	1,076	1,430	0	0	244	2,255	2,049	949	0	9,692	Kern	21,514	45%
Home Base	160	26,612	17,001	15,395	8,248	13,840	12,983	15,696	10,628	6,889	0	127,291	Kern	202,487	63%
Martha J. Morgan	50	25,357	24,516	27,021	5,886	19,908	8	624	521	26,912	0	130,752	Kern	63,277	207%
Oasis	42	10,131	11,857	4,912	0	0	5,222	9,100	13,790	3,244	0	58,256	Kern	53,153	110%
Pete H. Parra	116	835	465	0	488	0	0	586	358	147	0	2,880	Kern	146,803	2%
Primeros Pasos	67	81,280	74,266	70,979	62,312	51,989	62,477	74,365	88,786	66,812	0	633,266	Kern	84,791	747%
Rosamond	51	2,171	743	249	0	0	0	125	132	0	0	3,420	Kern	64,543	5%
San Diego	32	7,286	7,795	7,818	5,461	1,233	0	246	7,308	6,895	0	44,042	Kern	40,497	109%
Shafter	17	4,245	4,431	2,904	5,313	1,815	1,567	1,610	1,567	129	0	23,581	Kern	21,514	110%
Shafter HS/EHS	24	6,376	7,319	6,168	6,528	5,765	1,618	1,126	979	244	0	36,124	Kern	30,373	119%
Sterling	117	13,276	14,627	14,048	12,927	15,068	15,298	17,133	23,508	23,580	0	149,464	Kern	148,068	101%
Stockdale Head Start	41	4,624	6,609	3,216	0	0	1,366	2,280	4,310	2,560	0	24,965	Kern	51,887	48%
Sunrise Villa	17	2,558	1,716	637	0	495	1,054	983	147	0	0	7,588	Kern	21,514	35%
Taft	51	6,364	5,860	1,305	0	8	1,703	4,533	4,277	2,943	0	26,994	Kern	64,543	42%
Tehachapi	15	1,225	883	183	0	0	0	73	81	293	0	2,739	Kern	18,983	14%
Vineland	17	6,156	5,059	2,464	0	0	1,681	3,453	7,688	6,611	0	33,113	Kern	21,514	154%
Virginia	17	12,711	11,663	6,431	0	0	1,475	5,046	13,473	10,837	0	61,637	Kern	21,514	286%
Willow	40	13,507	12,642	6,398	0	0	0	0	0	0	0	32,547	Kern	50,622	64%
Administrative Services		0	0	0	0	0	0	0	0	0	0	0	Kern/SJC	0	0%
PC Planning		0	0	0	0	0	0	0	0	0	0	0	Kern/SJC	0	0%
PC By Laws		0	0	0	0	0	0	0	0	0	0	0	Kern/SJC	0	0%
Governance		0	286	275	0	0	269	0	0	0	0	830	Kern	15,000	6%
Program Services		25,634	21,252	15,199	15,125	10,890	11,271	23,331	20,139	8,223	0	151,065	Kern/SJC	74,265	203%
California Street	24	12,099	9,304	7,354	4,449	3,475	0	0	122	73	0	36,876	SJC	30,373	121%
Gianone	16	2,302	2,438	1,561	1,982	1,779	2,702	1,662	2,470	2,210	0	19,105	SJC	26,431	72%
Kennedy	16	2,963	3,594	2,307	1,493	2,421	2,687	3,523	5,083	4,350	0	28,422	SJC	20,249	140%
Lodi Home Base	20	16,850	14,153	13,945	11,589	12,432	20,246	15,900	21,936	12,644	0	139,696	SJC	25,311	552%
Lodi UCC	24	11,022	11,210	9,863	12,463	12,292	12,724	8,616	8,429	6,674	0	93,292	SJC	30,373	307%
Lathrop Home Base	20	3,920	4,356	4,084	4,816	1,618	5,221	4,230	7,125	269	0	35,637	SJC	25,311	141%
Marci Massei	24	8,028	7,640	8,223	5,195	4,986	2,601	244	5,999	4,107	0	47,022	SJC	30,373	155%
Stockton Home Base	40	13,285	12,746	10,491	5,047	5,313	5,750	4,947	7,472	5,679	0	70,731	SJC	50,622	140%
Lathrop	24	5,426	5,267	4,375	3,526	2,869	2,008	1,622	313	2,872	0	28,276	SJC	30,373	93%
SUBTOTAL IN-KIND	1,571	457,040	419,195	349,404	233,021	224,333	188,301	248,511	290,738	233,043	0	2,643,585	0	2,083,613	127%
x															
State General Child Care*		360,286	0	0	0	417,588	400,228	408,456	442,486	336,186	391,128	2,756,359	Kern	2,442,293	113%
State Preschool*		916,299	893,933	592,709	0	387,028	508,094	701,455	885,716	742,969	841,915	6,470,117	Kern	6,219,213	104%
State Migrant Child Care*		1,191	1,248	1,191	0	0	0	0	0	964	2,155	6,748	Kern	50,000	13%
SUBTOTAL CA DEPT of ED		1,277,776	895,181	593,900	0	804,616	908,322	1,109,911	1,328,202	1,080,119	1,235,198	9,233,224		8,711,506	106%
x															
State General Child Care*		248,476	254,215	240,642	0	228,392	244,230	246,762	253,975	188,787	215,036	2,120,516	SJC	1,175,152	180%
SUBTOTAL CA DEPT of ED		248,476	254,215	240,642	0	228,392	244,230	246,762	253,975	188,787	215,036	2,120,516		1,175,152	180%
GRAND TOTAL		1,983,292	1,568,591	1,183,946	233,021	1,257,341	1,340,853	1,605,184	1,872,915	1,501,949	1,450,234	13,997,325		11,970,271	117%

661,803
14,659,128

Community Action Partnership of Kern
Early Head Start Child Care Partnerships
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: March 1, 2025 through March 31, 2025
Report for period ending December 31, 2025 (Month 10 of 12)

Percent of year elapsed: **83.33%**

LOCATION	FUNDED ENROLL- MENT	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Kern Community College District - BC	32	27,305	23,388	26,196	21,671	10,062	15,052	29,050	30,634	0	0	183,358	137,864	133%
KCSOS - Blanton	16	34,387	34,387	28,570	29,533	24,921	28,812	32,160	30,743	0	0	243,512	68,932	353%
Garden Pathways	11	81	317	332	484	572	366	713	686	623	0	4,175	47,391	9%
Taft College	42	27,610	35,201	27,594	27,992	34,146	28,724	16,754	32,614	0	0	230,635	180,947	127%
Escuelita Hernandez	16	49	0	0	0	0	0	37	37	0	0	123	68,932	0%
Program Services		0	0	0	0	0	0	0	0	0	0	0		
Admin Services		0	0	0	0	0	0	0	0	0	0	0		
GRAND TOTAL	117	89,431	93,293	82,693	79,681	69,701	72,954	78,714	94,714	623	0	661,803	504,065	131%

Budget reflects Notice of Award #09CH012489-02-01



MEMORANDUM

To: Budget & Finance Committee

Tracy Webster

From: Tracy Webster, Chief Financial Officer

Date: February 18, 2026

Subject: *Agenda Item 4b:* Annual Budget for Fiscal Year 2026/2027 - **Action Item**

The annual budget for the 2026/2027 fiscal year is presented using the following functional categories:

1. Program Services
 - Education
 - Nutrition
 - Energy Conservation
 - Community Services
 - CSBG
2. Support Services
 - Discretionary & Fund Raising
3. Indirect

The annual operating budget (program services and support services) of \$140,451,503 was developed using individual grant or program budgets prepared by program staff that were combined into the above functional categories. The annual budget for FY 2026/2027 is 5.8% greater than the prior year. Attached is the FY 2026/2027 annual budget with category support schedules.

Indirect revenue is projected to be \$13,983,484 which is 20.2% greater than the prior year. This increase is due to the changed of de minimis indirect from 10% to 12%.

The Indirect expenditure of \$13,176,168 for the five support divisions: Executive, Human Resources, Finance, Operations, and Community Development Administration is 20.4% greater than the prior year. The Indirect Budget reflects projected costs for incorporating staff previously assigned to program costs to indirect. Personnel costs represent 75.3% of the indirect budget and 24.7% is for operating costs. Attached is a comparison of the Indirect budget for five years.

Recommendation

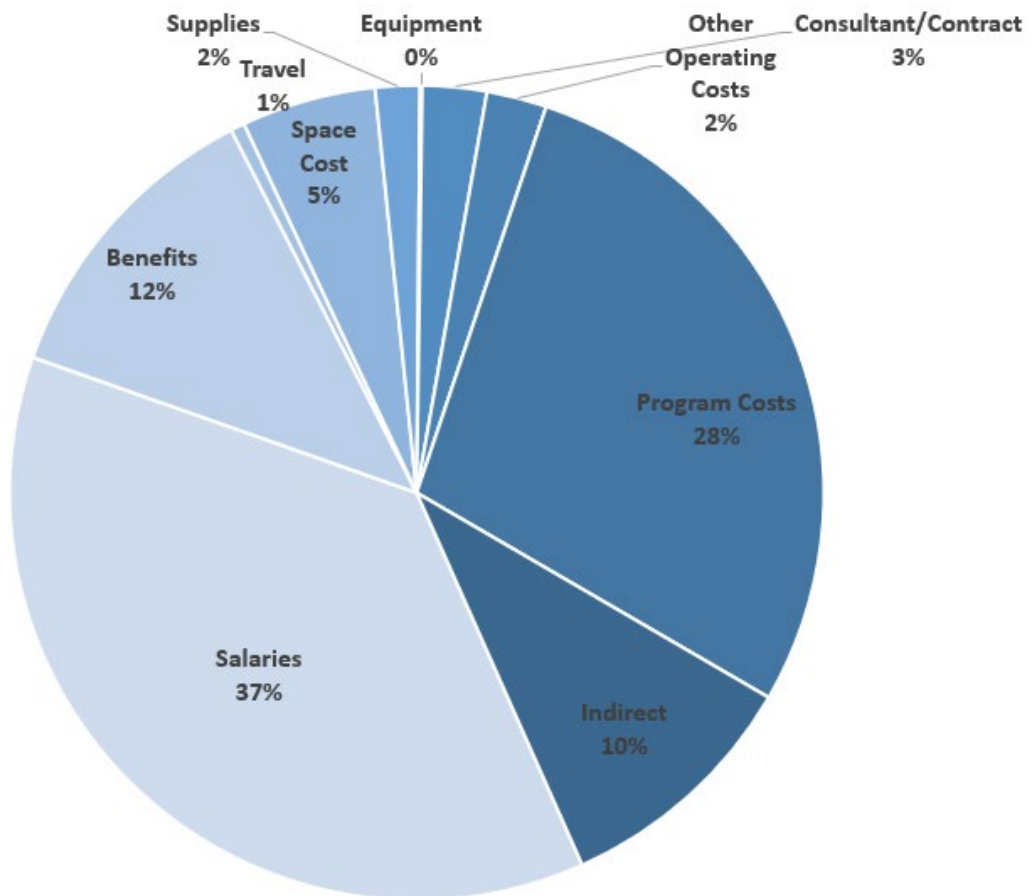
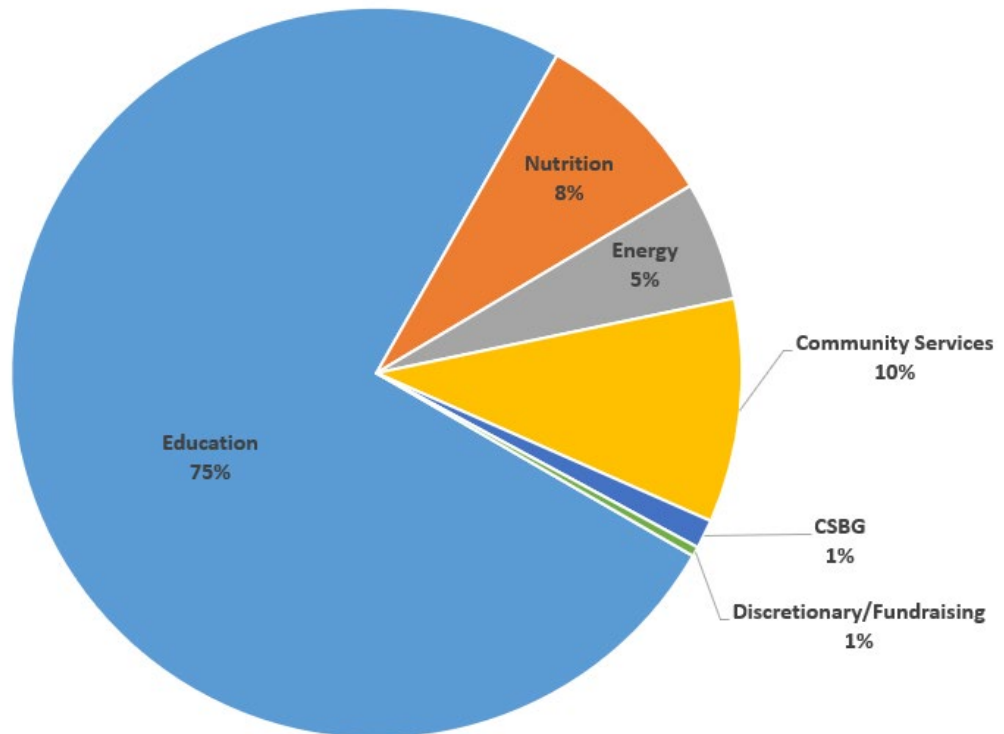
Staff Recommends the Budget and Finance Committee approve the Annual Budget for Fiscal Year 2026-2027.

Attachments:

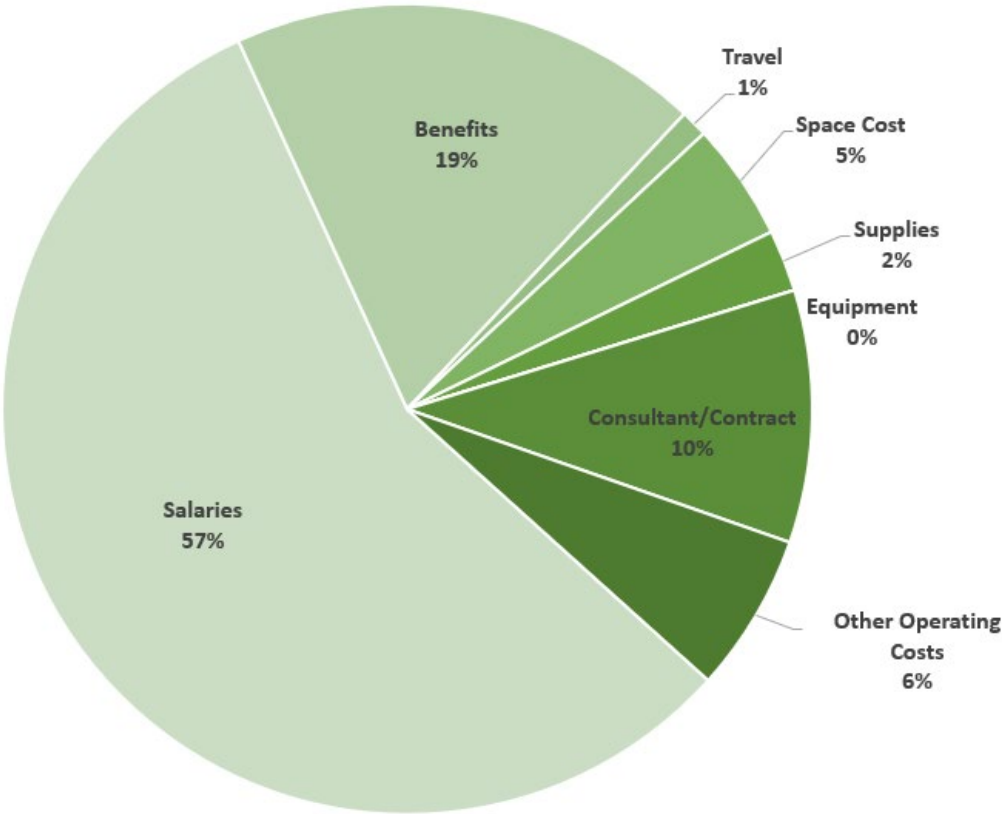
Annual Budget for FY 2026/27

Indirect Budget Comparison for Five Years

AGENCY BUDGET



INDIRECT BUDGET BREAKDOWN



**COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2026/27**

	Program Services					Support Services		Indirect
	Education	Nutrition	Energy Conservation	Community Services	CSBG	Discretionary & Fund Raising	TOTAL	
Revenue								
Government Revenue	\$ 106,357,622	\$ 9,693,565	\$ 7,356,572	\$ 10,163,416	\$ 1,802,115	\$ -	\$ 135,373,290	\$ -
Head Start Subsidy for CACFP	(1,157,977)	1,157,977	-	-	-	-	-	-
Private Revenue	-	-	63,936	3,715,839	-	-	3,779,775	-
Other Revenue	-	299,357	-	26,000	-	30,000	355,357	13,983,484
Donations	-	376,008	-	3,007	-	-	379,015	-
Total Revenue	\$ 105,199,645	\$ 11,526,907	\$ 7,420,508	\$ 13,908,262	\$ 1,802,115	\$ 30,000	\$ 139,887,437	\$ 13,983,484
Expenditures								
Salaries	38,310,569	4,587,972	2,769,656	5,159,887	945,735	280,847	52,054,666	7,443,532
Benefits	12,375,549	1,484,997	886,289	1,735,537	378,559	97,659	16,958,590	2,482,552
Travel	545,086	90,986	50,000	70,478	18,750	8,100	783,400	143,000
Space Cost	3,518,156	939,161	396,500	2,341,099	200,446	24,000	7,419,362	419,412
Supplies	1,804,230	187,641	100,000	308,675	60,855	19,500	2,480,901	324,572
Equipment	-	-	-	120,000	-	-	120,000	-
Consultant/Contract	1,485,575	17,554	1,538,131	539,451	875	2,000	3,583,586	1,327,500
Other Operating Costs	1,703,800	445,652	505,338	557,069	35,725	102,060	3,349,644	834,600
Program Costs	34,577,866	2,746,552	500,000	1,813,808	2,000	1,250	39,641,476	-
Depreciation	64,400	5,000	-	11,994	-	(5,000)	76,394	201,000
Indirect	10,814,414	1,021,392	674,594	1,250,264	159,170	63,650	13,983,484	-
Total Expenditures	\$ 105,199,645	\$ 11,526,907	\$ 7,420,508	\$ 13,908,262	\$ 1,802,115	\$ 594,066	\$ 140,451,503	\$ 13,176,168
Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (564,066)	\$ (564,066)	\$ 807,316

COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2026/27
(PROPOSED CHANGES)

	Program Services					Support Services		Indirect
	Education	Nutrition	Energy Conservation	Community Services	CSBG	Discretionary & Fund Raising	TOTAL	
Revenue								
Government Revenue	\$ 7,532,509	\$ (1,511,362)	\$ (381,040)	\$ (1,034,219)	\$ 10,788	\$ -	\$ 4,616,676	\$ -
Head Start Subsidy for CACFP	475,248	(475,248)	-	-	-	-	-	-
Private Revenue	-	-	(346,509)	3,423,119	-	-	3,076,610	-
Other Revenue	-	15,110	-	26,000	-	(65,578)	(24,468)	2,346,444
Donations	-	-	-	3,007	-	-	3,007	-
Total Revenue	\$ 8,007,757	\$ (1,971,500)	\$ (727,549)	\$ 2,417,907	\$ 10,788	\$ (65,578)	\$ 7,671,825	\$ 2,346,444
Expenditures								
Salaries	(689,355)	(498,877)	(256,974)	877,777	(4,577)	(22,314)	(594,320)	1,258,341
Benefits	684,692	(181,605)	(80,270)	388,172	96,179	(6,284)	900,884	535,656
Travel	(291,910)	(24,681)	(30,650)	3,736	(25,101)	(17,200)	(385,806)	29,800
Space Cost	48,792	210,434	143,500	(854,194)	(53,235)	22,000	(482,703)	161,412
Supplies	155,084	(11,758)	(36,000)	100,037	29,024	650	237,037	54,086
Equipment	-	-	-	120,000	-	-	120,000	-
Consultant/Contract	77,839	(935,350)	(540,000)	261,975	(4,875)	2,000	(1,138,411)	72,800
Other Operating Costs	14,919	(168,906)	(58,355)	109,792	(15,755)	(13,600)	(131,905)	121,585
Program Costs	6,172,391	(314,478)	197,338	1,000,823	(1,000)	1,250	7,056,324	-
Depreciation	(223,374)	-	-	11,994	-	-	(211,380)	-
Indirect	2,058,679	(46,279)	(66,138)	397,795	(9,872)	12,259	2,346,444	-
Total Expenditures	\$ 8,007,757	\$ (1,971,500)	\$ (727,549)	\$ 2,417,907	\$ 10,788	\$ (21,239)	\$ 7,716,164	\$ 2,233,680
Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (44,339)	\$ (44,339)	\$ 112,764

**COMMUNITY ACTION PARTNERSHIP OF KERN
APPROVED ANNUAL BUDGET 2025/26**

	Program Services					Support Services		Indirect
	Education	Nutrition	Energy Conservation	Community Services	CSBG	Discretionary & Fund Raising	TOTAL	
Revenue								
Government Revenue	\$ 98,825,113	\$ 11,204,927	\$ 7,737,612	\$ 11,197,635	\$ 1,791,327	\$ -	\$ 130,756,614	\$ -
Head Start Subsidy for CACFP	(1,633,225)	1,633,225	-	-	-	-	-	-
Private Revenue	-	-	410,445	292,720	-	-	703,165	-
Other Revenue	-	284,247	-	-	-	95,578	379,825	11,637,040
Donations	-	376,008	-	-	-	-	376,008	-
Total Revenue	\$ 97,191,888	\$ 13,498,407	\$ 8,148,057	\$ 11,490,355	\$ 1,791,327	\$ 95,578	\$ 132,215,612	\$ 11,637,040
Expenditures								
Salaries	38,999,924	5,086,849	3,026,630	4,282,110	950,312	303,161	52,648,986	6,185,191
Benefits	11,690,857	1,666,602	966,559	1,347,365	282,380	103,943	16,057,706	1,946,896
Travel	836,996	115,667	80,650	66,742	43,851	25,300	1,169,206	113,200
Space Cost	3,469,364	728,727	253,000	3,195,293	253,681	2,000	7,902,065	258,000
Supplies	1,649,146	199,399	136,000	208,638	31,831	18,850	2,243,864	270,486
Equipment	-	-	-	-	-	-	-	-
Consultant/Contract	1,407,736	952,904	2,078,131	277,476	5,750	-	4,721,997	1,254,700
Other Operating Costs	1,688,881	614,558	563,693	447,277	51,480	115,660	3,481,549	713,015
Program Costs	28,405,475	3,061,030	302,662	812,985	3,000	-	32,585,152	-
Depreciation	287,774	5,000	-	-	-	(5,000)	287,774	201,000
Indirect	8,755,735	1,067,671	740,732	852,469	169,042	51,391	11,637,040	-
Total Expenditures	\$ 97,191,888	\$ 13,498,407	\$ 8,148,057	\$ 11,490,355	\$ 1,791,327	\$ 615,305	\$ 132,735,339	\$ 10,942,488
Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (519,727)	\$ (519,727)	\$ 694,552

**COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2026/27
EDUCATION**

	Head Start	State Funded Child Care	San Joaquin COE	County of Kern Home Visit Initiative	Migrant Alternative Payment	TOTAL
Revenue						
Community Services Block Grant (CSBG)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Government Revenue	40,091,425	11,946,536	7,803,674	3,892,796	42,623,191	106,357,622
Head Start Subsidy for CACFP	(1,157,977)	-	-	-	-	(1,157,977)
Private Revenue	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
Donations	-	-	-	-	-	-
Total Revenue	\$ 38,933,448	\$ 11,946,536	\$ 7,803,674	\$ 3,892,796	\$ 42,623,191	\$ 105,199,645
Expenditures						
Salaries	20,194,393	8,262,047	4,862,150	2,225,677	2,766,302	38,310,569
Benefits	6,768,898	2,431,353	1,484,581	750,174	940,543	12,375,549
Travel	420,560	-	22,670	57,468	44,388	545,086
Space Cost	2,580,960	-	450,000	67,196	420,000	3,518,156
Supplies	1,422,440	-	144,197	137,593	100,000	1,804,230
Equipment	-	-	-	-	-	-
Consultant/Contract	1,401,393	20,982	23,600	600	39,000	1,485,575
Other Operating Costs	1,258,520	-	151,733	119,047	174,500	1,703,800
Program Costs	678,122	-	91,572	75,000	33,733,172	34,577,866
Depreciation	-	-	-	58,800	5,600	64,400
Indirect	4,208,162	1,232,154	573,171	401,241	4,399,686	10,814,414
Total Expenditures	\$ 38,933,448	\$ 11,946,536	\$ 7,803,674	\$ 3,892,796	\$ 42,623,191	\$ 105,199,645
Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefit Rate	33.5%	29.4%	30.5%	33.7%	34.0%	32.3%

COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2026/27
NUTRITION

	WIC	Snap-ED	Child and Adult Care Food Program (CACFP)			Food Bank	TOTAL
			Kern Central Kitchen	San Joaquin Vended Meals	Subtotal CACFP		
Revenue							
Community Services Block Grant (CSBG)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 724,197	\$ 724,197
Other Government Revenue	4,671,207	139,191	1,810,613	234,826	2,045,439	2,837,728	9,693,565
Head Start Subsidy for CACFP	-	-	930,137	227,840	1,157,977	-	1,157,977
Private Revenue	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	299,357	299,357
Donations	-	-	-	-	-	376,008	376,008
Total Revenue	\$ 4,671,207	\$ 139,191	\$ 2,740,750	\$ 462,666	\$ 3,203,416	\$ 4,237,290	\$ 12,251,104
Expenditures							
Salaries	2,633,098	72,222	1,013,002	-	1,013,002	1,323,691	5,042,013
Benefits	859,055	25,277	341,693	-	341,693	463,290	1,689,315
Travel	15,000	1,286	27,000	-	27,000	47,700	90,986
Space Cost	457,053	6,688	121,700	-	121,700	353,720	939,161
Supplies	63,500	2,343	6,000	-	6,000	115,798	187,641
Equipment	-	-	-	-	-	-	-
Consultant/Contract	-	17,554	-	-	-	-	17,554
Other Operating Costs	206,346	2,698	62,600	-	62,600	205,811	477,455
Program Costs	7,500	-	974,761	437,506	1,412,267	1,326,785	2,746,552
- Vended Meals	-	-	-	-	-	-	-
Depreciation	5,000	-	-	-	-	-	5,000
Indirect	424,655	11,123	193,994	25,160	219,154	400,495	1,055,427
Total Expenditures	\$ 4,671,207	\$ 139,191	\$ 2,740,750	\$ 462,666	\$ 3,203,416	\$ 4,237,290	\$ 12,251,104
Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefit Rate	32.6%	35.0%	33.7%		33.7%	35.0%	33.5%

**COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2026/27
ENERGY CONSERVATION**

	Energy Conservation
Revenue	
Community Services Block Grant (CSBG)	\$ -
Other Government Revenue	7,356,572
Private Revenue	63,936
Other Revenue	-
Donations	-
Total Revenue	\$ 7,420,508
Expenditures	
Salaries	2,769,656
Benefits	886,289
Travel	50,000
Space Cost	396,500
Supplies	100,000
Equipment	-
Consultant/Contract	1,538,131
Other Operating Costs	505,338
Program Costs	500,000
Depreciation	-
Indirect	674,594
Total Expenditures	\$ 7,420,508
Gain/(Loss)	\$ -
Benefit Rate	32.0%

**COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2026/27
COMMUNITY SERVICES**

	211	Housing Services	E Kern Family Resource Center	Ridgecrest Resource Center	VITA	Community Development Contracts	Youth Centers	TOTAL
Revenue								
Community Services Block Grant (CSBG)	\$ 382,080	\$ 153,232	\$ -	\$ -	\$ 194,105	\$ -	\$ 343,077	\$ 1,072,494
Other Government Revenue	589,509	4,546,214	261,000	155,000	625,049	210,000	995,407	7,382,179
Private Revenue	196,575	3,119,259	217,730	-	-	-	-	3,533,564
Other Revenue	-	-	-	-	-	-	-	-
Donations	-	-	-	-	1,885	-	-	1,885
Total Revenue	\$ 1,168,164	\$ 7,818,705	\$ 478,730	\$ 155,000	\$ 821,039	\$ 210,000	\$ 1,338,484	\$ 11,990,122
Expenditures								
Salaries	509,425	2,799,823	230,422	106,413	333,500	57,764	480,613	4,517,960
Benefits	178,715	977,551	80,648	31,000	103,970	18,145	159,236	1,549,265
Travel	1,370	20,847	6,000	1,500	18,620	-	12,250	60,587
Space Cost	81,200	1,774,206	67,984	7,650	24,021	-	156,397	2,111,458
Supplies	78,449	206,500	934	-	19,842	-	28,089	333,814
Equipment	-	-	-	-	-	-	80,000	80,000
Consultant/Contract	-	-	-	-	209,110	115,000	211,216	535,326
Other Operating Costs	204,602	183,631	15,143	2,476	46,530	-	34,039	486,421
Program Costs	-	1,137,094	42,059	-	500	-	57,500	1,237,153
Depreciation	-	-	-	-	-	-	-	-
Indirect	114,403	719,053	35,540	5,961	64,946	19,091	119,144	1,078,138
Total Expenditures	\$ 1,168,164	\$ 7,818,705	\$ 478,730	\$ 155,000	\$ 821,039	\$ 210,000	\$ 1,338,484	\$ 11,990,122
Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefit Rate	35.1%	34.9%	35.0%	29.1%	31.2%	31.4%	33.1%	34.3%

**COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2026/27
COMMUNITY SERVICES BLOCK GRANT (CSBG)**

	Food Bank	211	VITA	Youth Ctrs	Housing Services	Program Admin	TOTAL
Revenue							
Community Services Block Grant (CSBG)	\$ 724,197	\$ 382,080	\$ 194,105	\$ 343,077	\$ 153,232	\$ 5,424	\$ 1,802,115
Other Government Revenue	-	-	-	-			-
Private Revenue	-	-	-	-			-
Other Revenue	-	-	-	-			-
Donations	-	-	-	-			-
Total Revenue	\$ 724,197	\$ 382,080	\$ 194,105	\$ 343,077	\$ 153,232	\$ 5,424	\$ 1,802,115
Expenditures							
Salaries	454,041	221,804	92,112	94,559	79,702	3,517	945,735
Benefits	204,318	77,631	36,845	33,096	25,505	1,164	378,559
Travel	-	-	14,000	2,750	2,000	-	18,750
Space Cost	-	-	14,000	156,117	30,079	250	200,446
Supplies	-	47,910	3,500	4,945	4,500	-	60,855
Equipment	-	-	-	-	-	-	-
Consultant/Contract	-	-	500	375	-	-	875
Other Operating Costs	-	-	16,375	19,100	250	-	35,725
Program Costs	-	-	-	2,000	-	-	2,000
Depreciation	-	-	-	-	-	-	-
Indirect	65,838	34,735	16,773	30,135	11,196	493	159,170
Total Expenditures	\$ 724,197	\$ 382,080	\$ 194,105	\$ 343,077	\$ 153,232	\$ 5,424	\$ 1,802,115
Gain/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefit Rate	45.0%	35.0%	40.0%	35.0%	32.0%	33.1%	40.0%

COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2026/27
DISCRETIONARY FUND & FUND RAISING FUND

	Discretionary	CAPK Foundation	Total
Revenue			
Community Services Block Grant (CSBG)	\$ -	\$ -	\$ -
Other Government Revenue	-	-	-
Private Revenue	-	-	-
Other Revenue	-	-	-
Donations	-	-	-
Transfer Released From Restriction	(485,375)	485,375	-
Total Revenue	\$ (485,375)	\$ 485,375	\$ -
Expenditures			
Salaries	-	280,847	280,847
Benefits	-	97,659	97,659
Travel	-	8,100	8,100
Space Cost	20,000	4,000	24,000
Supplies	-	19,500	19,500
Equipment	-	-	-
Consultant/Contract	-	2,000	2,000
Other Operating Costs	55,260	46,800	102,060
Program Costs	-	1,250	1,250
Depreciation	(5,000)	-	(5,000)
Indirect	8,431	55,219	63,650
Total Expenditures	\$ 78,691	\$ 515,375	\$ 594,066
Fund Balance	-	30,000	30,000
Gain/(Loss)	\$ (564,066)	\$ -	\$ (564,066)
Benefit Rate	0.0%	34.8%	34.8%

COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2026/27
INDIRECT FUND

	Human Resources	Operations	Executive	Finance	Community Development	TOTAL
Revenue						
Community Services Block Grant (CSBG)	\$ -	\$ -	\$ -	\$ -		\$ -
Other Government Revenue	-	-	-	-		-
Private Revenue	-	-	-	-		-
Other Revenue	-	-	-	-		13,983,484
Donations	-	-	-	-		-
Total Revenue	\$ -	\$ -	\$ -	\$ -		\$ 13,983,484
Expenditures						
Salaries	1,212,548	2,108,090	634,300	2,532,186	956,408	7,443,532
Benefits	424,392	695,669	222,005	810,300	330,186	2,482,552
Travel	9,000	36,000	45,300	22,700	30,000	143,000
Space Cost	-	415,412	-	4,000	-	419,412
Supplies	96,000	111,500	14,000	35,000	68,072	324,572
Equipment	-	-	-	-	-	-
Consultant/Contract	102,500	540,000	10,000	645,000	30,000	1,327,500
Other Operating Costs	58,900	371,150	128,000	35,250	241,300	834,600
Program Costs	-	-	-	-	-	-
Depreciation	-	201,000	-	-	-	201,000
Indirect	-	-	-	-	-	-
Total Expenditures	\$ 1,903,340	\$ 4,478,821	\$ 1,053,605	\$ 4,084,436	\$ 1,655,966	\$ 13,176,168
Gain/(Loss)						\$ 807,316
Benefit Rate	35.0%	33.0%	35.0%	32.0%	34.5%	33.4%

COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2026/27
INDIRECT FUND - FIVE YEAR HISTORY

Line Items	FY 2021/22 Budget	FY 2022/23 Budget	FY 2023/24 Budget	FY 2024/25 Budget	FY 2025/26 Budget	PROPOSED FY 2026/27 Budget	% Change 2026/27 Budget to 2025/26 Budget
Revenue	\$ 7,471,110	\$ 7,917,489	\$ 10,107,416	\$ 10,830,485	\$ 11,637,040	\$ 13,983,484	20.2%
Expenditures							
Personnel Costs							
Salaries	3,983,144	4,342,212	4,684,733	5,312,379	6,185,191	7,443,532	20.3%
Benefits	931,312	982,302	1,216,557	1,498,103	1,946,896	2,482,552	27.5%
<i>Benefit Rate</i>	23.4%	22.6%	26.0%	28.2%	31.5%	33.4%	
Total Personnel Costs	\$ 4,914,456	\$ 5,324,514	\$ 5,901,290	\$ 6,810,482	\$ 8,132,087	\$ 9,926,084	22.1%
	71.9%	70.0%	68.1%	67.8%	81.0%	75.3%	
Operating Costs							
Travel	62,350	71,150	88,000	115,250	113,200	143,000	26.3%
Space Costs	206,370	215,700	386,450	544,612	459,000	620,412	35.2%
Supplies	150,200	195,000	264,650	358,772	270,486	324,572	20.0%
Equipment	196,000	-	200,000	232,205	-	-	0.0%
Consultant/Contract	956,000	1,288,000	1,049,000	1,064,000	1,254,700	1,327,500	5.8%
Other Operating Costs	352,750	511,107	780,300	920,480	713,015	834,600	17.1%
Total Operating Costs	\$ 1,923,670	\$ 2,280,957	\$ 2,768,400	\$ 3,235,319	\$ 2,810,401	\$ 3,250,084	15.6%
	28.1%	30.0%	31.9%	32.2%	25.7%	24.7%	
Total Expenditures	\$ 6,838,126	\$ 7,605,471	\$ 8,669,690	\$ 10,045,801	\$ 10,942,488	\$ 13,176,168	20.4%
Excess Indirect Revenue	\$ 632,984	\$ 312,018	\$ 1,437,726	\$ 784,684	\$ 694,552	\$ 807,316	16.2%

RECAP - EXPENDITURES BY SUPPORT DIVISION	FY 2021/22 Budget	FY 2022/23 Budget	FY 2023/24 Budget	FY 2024/25 Budget	FY 2025/26 Budget	PROPOSED FY 2026/27 Budget	% Change 2026/27 Budget to 2025/26 Budget
Operations	\$ 2,324,790	\$ 2,272,794	\$ 2,952,565	\$ 3,569,921	\$ 3,779,805	\$ 4,478,821	18.5%
Human Resources	1,262,307	1,288,307	1,302,127	1,558,810	1,682,171	1,903,340	13.1%
Finance	1,786,550	2,256,840	2,550,906	3,035,916	3,354,458	4,084,436	21.8%
Community Development	-	-	1,329,568	1,161,725	1,376,570	1,655,966	20.3%
Executive	1,133,815	1,337,079	534,524	719,429	749,484	1,053,605	40.6%
TOTAL	\$ 6,507,462	\$ 7,155,020	\$ 8,669,690	\$ 10,045,801	\$ 10,942,488	\$ 13,176,168	20.4%

**COMMUNITY ACTION PARTNERSHIP OF KERN
PROPOSED ANNUAL BUDGET 2026/27
AGENCY-WIDE - FIVE YEAR HISTORY**

EXPENDITURES BY PROGRAM SERVICE	FY 2021/22 Budget	FY 2022/23 Budget	FY 2023/24 Budget	FY 2024/25 Budget	FY 2025/26 Budget	PROPOSED FY 2026/27 Budget	% Change 2026/27 Budget to 2025/26 Budget
Education	\$ 61,574,517	\$ 61,141,000	\$ 88,094,416	\$ 95,739,421	\$ 97,191,888	\$ 105,199,645	8.2%
Nutrition	9,378,845	24,852,123	19,219,609	13,999,167	13,498,407	11,526,907	-14.6%
Energy Conservation	6,424,164	6,322,316	5,421,814	6,808,169	8,148,057	7,420,508	-8.9%
Community Services	4,764,987	6,414,298	9,562,696	9,330,767	11,490,355	13,908,262	21.0%
CSBG	1,535,543	1,530,496	1,791,327	1,791,327	1,791,327	1,802,115	0.6%
Discretionary & Fund Raising	284,270	311,758	3,423,525	1,448,760	615,305	594,066	-3.5%
COVID Response	4,259,035	3,602,032	-	-	-	-	0.0%
Total Annual Budget	<u>\$ 88,221,361</u>	<u>\$ 104,174,023</u>	<u>\$ 127,513,387</u>	<u>\$ 129,117,611</u>	<u>\$ 132,735,339</u>	<u>\$ 140,451,503</u>	5.8%

RECAP - EXPENDITURES BY CATEGORY	FY 2021/22 Budget	FY 2022/23 Budget	FY 2023/24 Budget	FY 2024/25 Budget	FY 2025/26 Budget	PROPOSED FY 2026/27 Budget	% Change 2026/27 Budget to 2025/26 Budget
Salaries	\$ 38,932,538	\$ 38,578,242	\$ 46,717,452	\$ 48,831,350	\$ 52,648,986	\$ 52,054,666	-1.1%
Benefits	11,352,568	11,160,531	14,052,314	14,838,291	16,057,706	16,958,590	5.6%
Travel	723,003	721,930	943,184	995,827	1,169,206	783,400	-33.0%
Space Cost	8,378,137	23,204,587	16,448,026	15,054,623	7,902,065	7,419,362	-6.1%
Supplies	2,639,488	3,253,861	3,090,339	2,064,251	2,243,864	2,480,901	10.6%
Equipment	291,353	831,379	1,806,455	1,155,525	-	120,000	0.0%
Consultant/Contract	4,224,507	3,795,550	3,767,972	4,510,657	4,721,997	3,583,586	-24.1%
Other Operating Cost	2,571,193	3,452,283	2,800,371	3,174,100	3,481,549	3,349,644	-3.8%
Program Costs	11,336,024	11,277,182	27,462,618	27,380,328	32,585,152	39,641,476	21.7%
Depreciation	301,440	301,440	317,240	282,174	287,774	76,394	-73.5%
Indirect	7,471,110	7,597,038	10,107,416	10,830,485	11,637,040	13,983,484	20.2%
TOTAL	<u>\$ 88,221,361</u>	<u>\$ 104,174,023</u>	<u>\$ 127,513,387</u>	<u>\$ 129,117,611</u>	<u>\$ 132,735,339</u>	<u>\$ 140,451,503</u>	5.8%



MEMORANDUM

To: Budget and Finance

From: Nicole Callahan, Partnership Manager *NC*
Jerry Meade, Assistant Director ~ Program *Jerry Meade*

Date: February 18, 2026

Subject: *Agenda Item 4c:* Escuelita Hernandez Little School Contract Renewal – **Action Item**

The Head Start and State Child Development Division is requesting approval from the CAPK Board of Directors to renew the Early Head Start Child Care Partnership contract with Escuelita Hernandez Little School. This contract was awarded following CAPK's procurement process. Funding for this contract is for a four-year period beginning March 1, 2026, and ending February 28, 2030. Within this contract, Escuelita Hernandez Little School will enroll up to 16 Early Head Start Children and receive a monthly subsidy from CAPK for each enrolled child.

Fiscal Impact

Payment for services will not exceed the amount of \$515,619.84 during this contract term. The breakdown below indicates the monthly and annual payment increments:

- | | |
|--|--|
| • Budget Period 1: 03/01/2026 - 02/28/2027 | 12 months x \$ 10,742.08 = \$ 128,904.96 |
| • Budget Period 2: 03/01/2027 - 02/28/2028 | 12 months x \$ 10,742.08 = \$ 128,904.96 |
| • Budget Period 3: 03/01/2028 - 02/28/2029 | 12 months x \$ 10,742.08= \$ 128,904.96 |
| • Budget Period 4: 03/01/2029 - 02/28/2030 | 12 months x \$ 10,742.08= \$ 128,904.96 |

As the aggregate amount exceeds the spending authority of the Chief Executive Officer, Board approval is required. Funding to support this contract is budgeted within the Head Start/Early Head Start contract.

Strategic Action Plan

This initiative aligns with CAPK's Strategic Priority A as our continued partnership foster pathways out of poverty by promoting community led investments through expanding access to quality education.

Recommendation

Staff recommends the Budget and Finance Committee approve the contract renewal and further recommend the Board authorize the Chief Executive Officer to execute the Early Head Start Partnership Contract with Escuelita Hernandez Little School along with any subsequent contract amendments.

Attachment:

Kern County Superintendent of Schools Contract 3/1/2026-2/28/2030



Community Action Partnership of Kern

1300 18th Street, Ste 200 • Bakersfield, CA 93301

P: 661-336-5236

ACCOUNT CODE

CONTRACT FOR SERVICES AGREEMENT

This Contract for Services Agreement ("Agreement") is made and entered into as of this 1st day of March 2026 by and between: Escuelita Hernandez Little School ("Contractor") and Community Action Partnership of Kern ("CAPK"). In consideration of mutual promises and agreements of the parties as herein set forth, Contractor agrees as follows:

- 1. DESCRIPTION OF SERVICES.** Contractor shall provide center-based services for up to 16 infants and toddlers with a minimum of 1380 hours of care per program per year as more fully detailed in **Attachment A** {Scope of Work}.
- 2. LOCATION FOR SERVICES.** Escuelita Hernandez Little School, 909 Castro Ln. Bakersfield CA 93304.
- 3. PAYMENT FOR SERVICES.** Payment for services shall be six hundred and seventy-one dollars and thirty-eight cents (\$671.38) per child per calendar month, up to a maximum of sixteen Early Head Start children. The total maximum monthly charges are ten-thousand and seven-hundred and forty-two dollars, and eight cents (\$10,742.08) as shown below.

• Budget Period 1: 03/01/2026 - 02/28/2027	12 months x \$ 10,742.08 = \$ 128,904.96
• Budget Period 2: 03/01/2027 - 02/28/2028	12 months x \$ 10,742.08 = \$ 128,904.96
• Budget Period 3: 03/01/2028 - 02/28/2029	12 months x \$ 10,742.08 = \$ 128,904.96
• Budget Period 4: 03/01/2029 - 02/28/2030	12 months x \$ 10,742.08 = \$ 128,904.96

Total payments to Contractor under this portion of the Agreement shall not exceed five-hundred and fifteen thousand, six-hundred, nineteen dollars and eighty-four cents (\$ 515,619.84). Any additional services not approved by CAPK in advance will be at Contractor's own expense. A copy of CAPK's signed approval is to be submitted with Contractor's invoice. Contractor will submit an original monthly invoice detailing all work and services performed, on or by the 10th day of the following month. Terms are Net 30 from the date the invoice is received in CAPK's Accounting Department. Additionally, Contractor invoices shall be in accordance with **Attachment B** contained in and attached hereto for reference.

- 4. FISCAL PROVISIONS.** The Contractor shall contribute Non-Federal Share, which is a match of federal funds required by the Head Start Act, equal to 25% of Federal funds expended. Such contributions may be in cash, donated supplies and services, reduced rates for supplies and expenses, fair rental value, and/or volunteer services received. Non-Federal Share may also include other non-Federal funds and related expenses that benefit the EHS- Child Care Partnership (as defined by the Administration for Children and Families), as determined solely by CAPK. All Non-Federal Share contributions pursuant to this Agreement must be approved as such by CAPK in accordance with Office of Budget and Management (OMB) Uniform Guidance 2 CFR Part 200. Contributions must be realized and recorded in the same budget period as the Federal funds are received.

• Budget Period 1 03/01/2026 - 02/28/2027	12 months x \$10,742.08 @ 25% = \$ 2,685.52
• Budget Period 2 03/01/2027 - 02/28/2028	12 months x \$10,742.08 @ 25% = \$ 2,685.52
• Budget Period 3 03/01/2028 - 02/28/2029	12 months x \$10,742.08 @ 25% = \$ 2,685.52
• Budget Period 4 03/01/2029 - 02/28/2030	12 months x \$10,742.08 @ 25% = \$ 2,685.52

- 5. TERM.** This period of performance for this Agreement shall be from March 01, 2026, through February 28th, 2030. This Agreement may be terminated by either party with or without cause for any reason upon thirty (30) days written notice. The terms and consideration as agreed to by Contractor and CAPK in this Contract for Services Agreement shall be effective upon date of signature and shall apply retroactively to March 1st, 2026.
- 6. OPTION TO RENEW.** This agreement may be renewed for an additional one-year term upon approval from CAPK and the Administration for Children and Families. Contractors must submit proper written notification to CAPK by March 31, 2029, of their intent to either exercise or not exercise the one-year option to renew (six (6) months prior to the end of term).
- 7. RELATIONSHIP OF PARTIES.** While engaged in carrying out and complying with terms and conditions of this Agreement, Contractor is an independent Contractor and is not an officer or employee of CAPK.
- 8. EVALUATION.** Contractor may be evaluated throughout the contract term. If Contractor fails to provide satisfactory service, CAPK may terminate this contract with 30 days' written notice.
- 9. LOSS OF SUBSIDY.** Eligible children identified as EHS participants may not be dis-enrolled because of a loss of subsidy. In the case where an EHS slot is not subsidized, CAPK will pay a non-subsidized rate of no more than the contractor's other subsidy daily rate for any unsubsidized EHS-Child Care Partnership child. CAPK will continue to make payments for the unsubsidized child until the child ages out of the program, the parent declines services or secures childcare elsewhere. CAPK will work with the Contractor to ensure continuity of services due to a loss of subsidy either in the Center Based option or offering EHS Home Based services through CAPK's EHS Home Based program. The non-subsidized rate can either be short term until subsidy resumes or long term to support continued EHS services to the child and family. In the case of loss of subsidy, Contractor will submit request for payment in writing. Payments made for loss of subsidy pursuant to this paragraph will be in addition to any payments made to Contractor pursuant to paragraph one (3) above.
- 10. RESPONSIBILITIES.** Contractor shall perform the services provided for under this Agreement and shall keep CAPK informed of progress and developments and will respond within a reasonable time to CAPK's inquiries and communications. CAPK shall provide on a timely basis all information and documents necessary for Contractor's effective representation of CAPK's interests. Prior approval of training, conferences, classes are to be obtained from CAPK prior to registration. Prior approval for start-up costs is to be obtained from CAPK before the work starts.
- 11. CONFIDENTIALITY.** The contractor shall not at any time or in any manner, either directly or indirectly, use for its benefit, or divulge, disclose or communicate in any manner any information that is proprietary to CAPK. Contractors will protect such information and treat it as strictly confidential. This provision shall continue to be effective even after the termination of this Agreement for a period of three (3) years.
- 12. RECORD KEEPING.** Payrolls, attendance and basic accounting records pertaining to the above-described services shall be kept on a generally recognized accounting basis and shall be available to CAPK at mutually convenient times. Contractor shall keep accounting records for a period of three years after completion and acceptance of the agreement by the Owner.
- 13. INSURANCE.** Contractor shall maintain General Liability Insurance and is responsible for maintaining any public liability, property damage, Workers' Compensation Coverage and fire insurance, as specified in **Attachment C** titled U CAPK Additional Terms and Conditions."
- 14. INDEMNIFICATION.** The Contractor shall hold harmless CAPK from every claim or demand which may be made by reason of any injury to person or property sustained by the Contractor or by any person, firm or corporation, employed directly or indirectly by him/her upon or in connection with his or her performance under this Agreement, however caused, and any liability that may arise from the furnishing or use of any copyrighted or un-copyrighted composition, secret process or patented or un-patented invention. Contractor agrees to indemnify CAPK from all claims, losses, expenses, fees, including attorney fees, costs, and judgments that may be asserted against Contractor while executing this Agreement.
- 15. NOTICES.** Any notice or notices required or permitted to be given pursuant to this agreement may be personally served on the other party by the party giving such notice, or may be served via certified mail, return receipt requested, to the address set forth in this Agreement.

Contractor:

Escuelita Hernandez Little School

ATTN: Raquel Hernandez

909 Castro Lane

Bakersfield, CA 93304

Phone: (310) 365-9976

CAPK:

Community Action Partnership of Kern

ATTN: Business Services

1300 18th St.

Bakersfield, CA 93301

Phone: (661) 336-5236

16. APPLICABLE LAW. The Laws of the State of California shall govern this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date herein above first written.

CONTRACTOR: ESCUELITA HERNANDEZ LITTLE SCHOOL

Signature: _____

Date: _____

Printed Name: _____

Title: _____

CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN

Signature: _____

Date: _____

Printed Name: Jeremy T. Tobias

Title: Chief Executive Officer

ATTACHMENT A-SCOPE OF WORK

Contractor will:

CAPK will:

Enrollment-45CFR 1302:

Ensure that full enrollment is met throughout the Head Start Program year, July 1-June 30.

Achieve full enrollment on day one of program services by following the steps below:

- Provide a minimum of 1380 hours of care per program year.
- Attendance will be closely monitored to ensure that any child who does not show up on the first day or within 10 days is dropped and replaced with a new student.
- Make reasonable efforts so that Early Head Start (EHS) vacancies are filled within 30 calendar days.
- Enroll children after CAPK Early Head Start has verified eligibility as per 45 CFR 1302.12. Certification can occur as follows:

Accept and enroll at least 10% of slots with children with Individual Family Service Plan (IFSP). 1302.14(b)

- If average daily attendance falls below 85 percent, Contractor will collaborate with CAPK to analyze the causes and develop a plan that outlines corrective measures, including how parents will be supported with issues that impact the child's attendance.

Enrollment-45 CFR 1302:

- Provide on-going monitoring of enrollment and verify that all vacancies are filled within 30 days.
- Provide Training and Technical Assistance to Contractor's staff as it relates to Head Start eligibility and enrollment.
- Enrollment will be verified by the Enrollment and Attendance Department staff.
- Providing Training and Technical Assistance to Contractor to assist in developing inclusive classrooms and enroll children with disabilities to meet the 10% mandate.
- Refer Federal Early Head Start eligible children to Contractor to assist in meeting funded enrollment and 10% children with disabilities.
- Provide training and technical assistance to the Contractor's staff in developing and revising Contractor's procedures to ensure compliance with Head Start regulations and mandates.
- Provide technical assistance and strategies to improve chronic absenteeism and ensure that children are receiving the required services under this agreement.
- Aid and training determined to be needed from the analysis of Program Information Report (PIR), Infant/Toddler Environment Rating Scale (ITERS), Self-Assessment, monitoring and other CAPK program monitoring data.
- Include Contractor staff in CAPK training courses as appropriate.
- Provide a monthly enrollment report to coincide with monthly invoice which includes all enrolled children.
- Provide a monthly enrollment report inclusive of waitlisted children.

ATTACHMENT A-SCOPE OF WORK

Contractor will:

CAPK will:

Education -45 CFR -1302:

- Hire teaching and support staff that meet Early Head Start and licensing regulations as outlined in the Head Start Act of 2007, and any updates issued thereto.
- Align curriculum to meet school readiness goals established by the Head Start program.
- Provide timely notification to parents for two home visits, and a minimum of two parent conferences for every child during program year; or otherwise engage the parent in learning and development.
- Ensure on-going Child Assessments/Desired Results Developmental Profile (DRDP) data is submitted according to CAPK timelines-three times per year. Complete developmental and behavioral screenings and submit to Family Advocate within 45 days of child's first day of school.
- Provide reports that document that staff has reviewed the results of developmental and behavior screening within required timelines after it was completed and discuss results with parents.
- Collaborate with CAPK to refer children identified with concerns from screening to CAPK's Content Area Specialist (CAS) for further assessment.
- Ensure children have a smooth transition experience following the guidelines of the Early Head Start Transition plan.
- Implement a high-quality research-based curriculum and other supporting strategies as defined by Head Start Performance Standards, Head Start Act.
- Review and implement Head Start current policies and procedures related to education, including the Head Start Child Outcomes Framework in curriculum implementation and the Program for Infant and Toddler Care (PITC).
- Ensure all lesson plans, children's education goals and ongoing assessments are aligned with Head Start School Readiness and Early Learning Framework.

Education-45CFR-1302:

- Provides start-up instructional materials and furnishings identified by CAPK.
- Provide Training and Technical Assistance in the following areas:
 - ./ Federal Head Start regulations, Performance Standards, and mandates, Head Start School Readiness mandates, Head Start Child Development and Early Learning Framework, i.e., Home Visits, Program information report, Family Partnership Agreements, etc.
 - ./ Training in curriculum planning and implementation.
 - ./ Mental Health-Appropriate Behavioral Intervention.
 - ./ Content expectations for home visits and parent conferences.
- Review monthly results on the following:
 - ./ Education compliance reports for home visits, conferences, developmental screenings, etc.
 - ./ Program Information Report (PIR)
 - ./ Parent Engagement
 - ./ Inkind: Non-Federal Share
- Hire a Family Advocate to support full enrollment, recruiting, selection, eligibility and attendance requirements, ChildPlus data entry.
- Hire Program Partner Coordinator to support and ensure full compliance with all comprehensive services and regulations as defined in the Head Start Performance Standards.
- Provide monthly reports on status of home visits, parent conferences, intentional teaching, individualization, observations/ongoing child assessments, 45-day mandates, and lesson planning.
- Provide yearly Pedestrian Safety training to parents and children.

ATTACHMENT A-SCOPE OF WORK

Contractor will:

CAPK will:

Health- 45 CFR -1302:

- Ensure that there is documentation indicating that all physical exams (well-baby check-ups) are completed within 30 days of enrollment and per the Early and Periodic Screening Diagnosis and Treatment (EPSDT) requirements by age group.
- Review the results of all health exams, follow up on noted comments and submit to the Family Advocate to enter in ChildPlus. Refer for any needed treatment or missing requirements, documents and follow up on contact log.
- In collaboration with CAPK, assist parents to obtain or arrange further diagnostic testing, examination, and treatment by an appropriate licensed or certified professional for each child with an observable, known or suspected health, nutritional, behavior or developmental problem. Develop and implement a follow-up plan for any suspected condition or concern identified.
- Take current height and weight for each child, three (2) times a year; and submit information to the Family Advocate for entry in ChildPlus.
- Collaborate annually with CAPK to review and modify as necessary policies and procedures of Health, Mental Health and Wellness, and Nutrition Services that meet Head Start Performance Standards and Regulations.
- Submit a report to CAPK within 24 hours for any known or suspected instances of child abuse or neglect and/or any unusual incident.
- Responsible for administering any authorized medications and document on medication log all medication administered to children as required by state guidelines.
- Ensure an authorization for medication is completed by child's physician and signed by parent prior to accepting and administering medication.
- Ensure all children who have teeth are assisted with toothbrushing at least once daily.

Health-45 CFR-1302:

- Provide training and technical assistance on health-related requirements such as:
 - ./ Individualized Health Plans
 - ./ Nutrition Assessments
 - ./ Medication Administration
 - ./ Food Allergies
- Ensure all physical exams and health information are entered in ChildPlus within 30 days of the child's first day of attendance.
- Refer for annual well child exams at the appropriate intervals and dental exams at least 30 days prior to due date or expiration date and document referral on contact note or in ChildPlus.
- Ensure that all immunizations are complete and up to date at time of enrollment and entered in ChildPlus as of child's first day of attendance. Refer and follow-up regularly until all immunizations outlined by age are completed according to CA Immunization Requirements. Document all referrals and follow-up on contact notes.
- Conduct and enter Nutrition Assessments in ChildPlus within 45 days of the child's first day of attendance. Follow up on nutrition concerns including referral for low Hgb/Hct, high lead levels and develop a referral if needed as soon as possible but no later than 90 days from the first day of attendance.
- CAPK will review growth chart to determine whether height and weight are within normal range. For children who do not fall within normal range, Family Advocate will submit a referral to CAPK nutrition.
- Ensure that dental exams have been completed, including follow up treatment and are entered in ChildPlus, documented on contact notes within 90 days of the child's first day of attendance.
- Review the Contractor's policies and procedures for Health, Mental Health and Nutrition Services to ensure they meet the Head Start Performance Standards and Regulations.
- Document all medical follow-up treatment and services on contact notes. This is to include all medical treatments that improve the child's overall health.
- Ensure health plans are developed for children with chronic health conditions to include medications as needed.
- Enter and track treatment needed, and treatment received in ChildPlus.
- Ensure vision and hearing screenings are entered in ChildPlus within 45 days of child's first day of attendance and rescreen is completed within 4-6 weeks as needed.
- Obtain results of clinical vision screening and clinical hearing screening from current well baby check by age at time of enrollment within 45 days of child's first day of attendance and enter in ChildPlus. Document all referrals, if any, and follow up on contact notes.
- Generate and review health reports (summary and detailed) from monthly monitoring reports and follow up on areas needing improvement or focus.

ATTACHMENT A -SCOPE OF WORK

Contractor will:

CAPK will:

FamilyServices-45CFR-1302:

- By July 1 of each year, review policies and procedures for Family Services that meet Head Start Performance Standards and Regulations. Submit to CAPK for review.
- Review monthly Family Services Reports (summary and detailed) provided by Family Advocate. Follow-up on areas needing improvement or focus within one (1) week of running the report.

FamilyServices-45 CFR-1302:

- Provide training and technical assistance on Family Service requirements such as:
 - Family Assessments and Family Partnership Agreement
 - ChildPlus data entry
 - Service delivery tracking
- Complete Family Assessment survey within 45 days of the child's first day of attendance. Document on the contact notes and ChildPlus when family assessment is completed.
- Provide referrals for services and resources that are responsive to family needs, interests and goals. Document on the contact notes and ChildPlus
- Conduct timely follow-up on family needs, referrals and services received as soon as possible but not to exceed 60 calendar days depending on the urgency of the need. Document all follow-up pertaining to referrals and services received on the contact notes and ChildPlus on the same day follow-up is conducted.
- Initiate the goal setting process with all families and on the contact log and ChildPlus within 60 days of the child's first day of attendance.
- Develop Family Partnership Agreements (FPA) based on family's readiness and willingness to participate in the process. Complete the FPA form if goal is established. Document on the contact notes and ChildPlus
- Conduct FPA follow-up in accordance with CAPK timelines every 60 calendar days to review the status of the goals established or reevaluate the family's readiness to participate in the goal setting process if goal has not been established. Document the contact notes and Child Plus.

ATTACHMENT A - SCOPE OF WORK

Contractor will:

CAPK will:

Program Design and Management - 45 CFR - 1301:

- Child Care License – Contractor shall maintain for the term of this Agreement a current Child Care License issued by the California Department of Social Services; shall provide CAPK with a copy of the license and shall notify CAPK in writing of any changes in the status of the license, including Type A and Type B violations within 24 hours of the violation.
- Ensure that all staff working with children receive annual Child Abuse Training.
- Document annual performance evaluations with goal setting for employees.
- Participate in Partner's meetings and training related to Head Start/Early Head Start.
- Document staff individual and group training needs.
- Within 30 days of each monitoring event, participate in the planning to resolve individual findings. Provide a corrective action plan for any areas of non-compliance that were found during the annual self-assessment within 30 days.
- Report any licensing finding, non-compliance with Child and Adult Care Food Program (CACFP), or any other loss of funding that materially weakens the financial stability of the Contractor or its ability to deliver the services required under this Agreement within 24 hours of the finding.
- Make reasonable efforts to have one parent representative to serve on the CAPK Head Start Policy Council (PC) monthly meetings. Representative must be elected in accordance with PC By-Laws at a local parent meeting. Parents must have a child currently enrolled in the Early Head Start Program.

Program Design and Management - 45 CFR - 11301:

- Provide necessary training for appropriate staff to set up systems and procedures as needed.
- Provide feedback on reports and assist with any needed corrective action.
- Develop a system for ongoing monitoring and conduct monitoring of Contractor operations.
- Participate in training of staff to provide support and technical assistance and ensure implementation of procedures meet federal regulations.
- Provide data regarding service achievements, gaps and possible solutions to meet federal regulations.
- Update office equipment and software necessary to track program performance and document the yearly Program Information Report (PIR).
- Organize monthly service reviews with content area experts to analyze progress, identify gaps and help develop timely solutions.
- Provide monthly Policy Council minutes for distribution to parents of Early Head Start classrooms.

ATTACHMENT A-SCOPE OF WORK

Contractor will:

CAPK will:

Training:

- Provide staff training on State and Federal regulations and mandates, mutually coordinated with CAPK and other partners.
- Make available at least two days per year, or a minimum of 15 hours per program year, for teaching staff to receive training.
- Request in writing for staff to attend Head Start specific approved conferences, classes, trainings and workshops.
- Complete annual mandated reporting and safe sleep training, and bi-annual CPR and adult/pediatric first aid training.

Training:

- Provide group and/or on-site training, as needed.
- Provide staff training related to other areas of the program as requested by contractor.
- Registration for outside training and conferences: CAPK will be responsible for registration and incidental expenses for Contractor's staff to attend Head Start specific approved conferences, classes, trainings, workshops and will invoice with receipts attached. Request to attend must be approved by CAPK in writing.
- Reimburse staff per diem related to staff travel expenses.
- Support and offer opportunities for achieving a minimum of 15 hours of professional development.

ATTACHMENT B—PAYMENT PROVISIONS

1. **Payment Limits** – CAPK total payments to Contractor under this Contract shall not exceed \$515,619.84 for children’s services, training and technical assistance and start up budget amounts are to be determined.
2. **Payment Basis** –Subject to the Payment Limit, payments to the Contractor for all services provided for CAPK under this Contract shall only be for costs that are actually incurred in the performance of the Contractor's obligations under this Contract as evidenced by the timely provision of services to families and submitting monitoring reports, invoices, and Program Information Report.
3. **Payment Amounts** -Subject to later adjustments in total payments as provided below and subject to the Payment Limit of this Contract.
\$671.38 per child per month, maximum of up to 16 Early Head Start children, for 48 months (March 1, 2026, through February 28th, 2030), in addition, a TBD yearly budget is allocated to cover training, conferences, classes and workshops for agency staff.

ATTACHMENT C

Community Action Partnership of Kern Additional Terms and Conditions

1. **TAXES.** The Contractor is solely responsible to pay all taxes and comply with all Federal, State, and local laws, ordinances, rules, regulations and lawful orders bearing on the performance of work.
2. **ASSIGNMENT OR SUBCONTRACTING.** The Contractor may not assign or transfer the Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of the Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to the Agreement and must be included as such.
3. **TERMINATION FOR CONVENIENCE OF CAPK.** CAPK may terminate the Agreement at any time by giving written notice to the Contractor of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials as described herein, at the option of CAPK, shall become its property. If the Agreement is terminated by CAPK as provided herein, the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. The Contractor hereby expressly waives any and all claims for damages or compensation arising under the Agreement except as set forth in this section in the event of such termination.
4. **CHANGES.** CAPK may from time to time, require changes in the scope of the services of the Contractor to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation which are mutually agreed upon by and between CAPK and the Contractor, shall be effective when incorporated in written amendments to the Agreement. Amendments shall be valid only after approval by Contractor and CAPK's Chief Executive Officer.
5. **CLAIMS.** All claims for money due or to become due to the Contractor from CAPK under the Agreement may not be assigned to a bank, trust company, or other financial institution without CAPK approval. Notice or requests of any such assignment or transfer shall be furnished promptly in writing to CAPK.
6. **NOTICE.** Any notice or notices required or permitted to be given pursuant to the Agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested.
7. **AFFIRMATIVE ACTION.** The Contractor agrees to abide by all State and Federal Affirmative Action policies and laws.
8. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of the Agreement, including any claims for breach of the Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought to the Superior Court of the County of Kern, Bakersfield, California.
9. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Contractor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.

10. **SBE/MBE/WBE POLICY STATEMENT.** It is the policy of Community Action Partnership of Kern, consistent with Federal, State and local laws, to promote and encourage the development, participation, and continued expansion of Small Business Enterprises, Minority Business Enterprises and Women's Business Enterprises.
11. **AMERICAN MADE.** To the extent practicable, all equipment and products provided by Contractor will be American made.
12. **CONFIDENTIALITY.** The Contractor shall use his or her best efforts to keep confidential any information obtained during the performance of the Agreement.
13. **RESPONSIBILITY.** If Contractor is part of a corporation, the individual or individuals who sign the Agreement on behalf of the corporation are jointly responsible for performance of the Agreement.
14. **PROTEST BY CONTRACTOR.** If the Contractor wishes to file a protest against CAPK for any action, the Contractor must do so in writing with CAPK within 72 hours after the action to be protested has occurred. All protests will be taken under advisement. Any protests received after that will not be recognized.
15. **CONFLICT OF INTEREST.** In accordance with California Public Contract Code 10410, no officer or employee of CAPK shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest in the Agreement, which may be in whole, or in part, sponsored or funded by a Local, State, or Federal agency. Also, no relative of an employee of CAPK may enter or bid on an Agreement while said employee is still employed by CAPK. No relative of an employee of CAPK may bid on an Agreement until 12 months after the date said employee of CAPK has left employment of CAPK, either voluntarily or involuntarily. It is contrary to CAPK policy for any CAPK employee to personally solicit, demand or receive any gratuity of any kind from a Contractor in connection with any decision affecting a CAPK purchase or Agreement for Goods or Services. Thus, if such a case were to occur, the Contractor may file a protest with CAPK as specified in the section titled "Protest by Contractor."
16. **DEBARMENT AND SUSPENSION CERTIFICATION.** Contractor, under penalty of perjury, certified that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, manager:
- It is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency.
 - Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years.
 - Does not have a proposed debarment pending; and
 - Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

If there are any exceptions to the Certifications above, insert the exceptions in the following space:

Exceptions will not necessarily result in denial of award but will be considered in determining Contractor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Note: Providing false information may result in criminal prosecution or administrative sanctions.

17. **WORKERS' COMPENSATION.** Labor Code Section 3700 provides:

"Every employer except the State and all political subdivisions or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

(a) By being insured against liability to pay compensation in one or to more than one of the insurers duly authorized to write compensation insurance in this State.

(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.¹¹

Contractor is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and Contractor will comply with those provisions before commencing the performance of the work of the Agreement.

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under the Agreement.)

18. INSURANCE REQUIREMENTS: Contractor shall procure, furnish and maintain for the duration of the Agreement the following types and limits of insurance herein:

- a. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
- b. Provide coverage for owned, non-owned and hired autos.
- c. Contain an additional insured endorsement in favor of the Community Action Partnership of Kern, its board, officers, agents, employees and volunteers.
- d. Broad Form Commercial General Liability Insurance, ISO form CG00 011185 or 88 providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
- e. Provide Contractual Liability coverage for the terms of the Agreement.
- f. Contain an additional insured endorsement in favor of Community Action Partnership of Kern, its board, officers, agents, employees and volunteers.
- g. Workers' compensation insurance with statutory limits and employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall contain a waiver of subrogation endorsement in favor of Community Action Partnership of Kern, its board, officers, agents, employees and volunteers.

All policies required of the Contractor shall be primary insurance as to Community Action Partnership of Kern, its board, officers, agents' employees and volunteers and any insurance or self-insurance maintained by Community Action Partnership of Kern, its board, officers, agents' employees and designated volunteers shall be in excess of the Contractor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 1185 (in no event with an edition date later than 1990).

Insurance is to be placed with insurers with a Best's rating of no less than A: VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by the Agreement, or insurance rated below Best's A: VII, must be declared prior to execution of the Agreement and approved by CAPK in writing.

All policies shall contain an endorsement providing Community Action Partnership of Kern with thirty (30)

days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

The insurance required hereunder shall be maintained until all work required to be performed by the Agreement is satisfactorily completed.

Contractor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of an Agreement or cancel the Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of the Agreement.

Signature**Date**

Print Name**Title**



MEMORANDUM

To: Budget and Finance

From: Nicole Callahan, Partnership Manager *NC*
Jerry Meade, Assistant Director ~ Program *Jerry Meade*

Date: February 18, 2026

Subject: *Agenda Item 4d:* West Kern Community College District Contract Renewal – **Action Item**

The Head Start and State Child Development Division is requesting approval from the CAPK Board of Directors to renew the Early Head Start Child Care Partnership contract with West Kern Community College District. This contract was awarded following CAPK's procurement process. Funding for this contract is for a four-year period beginning March 1, 2026, and ending February 28, 2030. Within this contract, Taft College will enroll up to 22 Early Head Start Children and receive a monthly subsidy from CAPK for each enrolled child.

Fiscal Impact

Payment for services will not exceed the amount of \$708,977.28 during this contract term. The breakdown below indicates the monthly and annual payment increments:

- | | |
|--|--|
| • Budget Period 1: 03/01/2026 - 02/28/2027 | 12 months x \$ 14,770.36 = \$ 177,244.32 |
| • Budget Period 2: 03/01/2027 - 02/28/2028 | 12 months x \$ 14,770.36 = \$ 177,244.32 |
| • Budget Period 3: 03/01/2028 - 02/28/2029 | 12 months x \$ 14,770.36 = \$ 177,244.32 |
| • Budget Period 4: 03/01/2029 - 02/28/2030 | 12 months x \$ 14,770.36 = \$ 177,244.32 |

As the aggregate amount exceeds the spending authority of the Chief Executive Officer, Board approval is required. Funding to support this contract is budgeted within the Head Start/Early Head Start contract.

Strategic Action Plan

This initiative aligns with CAPK's Strategic Priority A as our continued partnership foster pathways out of poverty by promoting community led investments through expanding access to quality education.

Recommendation

Staff recommends the Budget and Finance Committee approve the contract renewal and further recommend the Board authorize the Chief Executive Officer to execute the Early Head Start Partnership Contract with West Kern Community College District along with any subsequent contract amendments.

Attachment:

West Kern Community College District Contract 3/1/2026-2/28/2030



Community Action Partnership of Kern

1300 18th Street, Ste 200 • Bakersfield, CA 93301

P: 661-336-5236

ACCOUNT CODE

CONTRACT FOR SERVICES AGREEMENT

This Contract for Services Agreement ("Agreement") is made and entered into as of this 1st day of March 2026 by and between: West Kern Community College District ("Contractor") and Community Action Partnership of Kern ("CAPK"). In consideration of mutual promises and agreements of the parties as herein set forth, Contractor agrees as follows:

- 1. DESCRIPTION OF SERVICES.** Contractor shall provide center-based services for up to 16 infants and toddlers with a minimum of 1380 hours of care per program per year as more fully detailed in **Attachment A** {Scope of Work}.
- 2. LOCATION FOR SERVICES.** Taft College Children's Center 728 Ash St. Taft, Ca 93268
- 3. PAYMENT FOR SERVICES.** Payment for services shall be six hundred and seventy-one dollars and thirty-eight cents (\$671.38) per child per calendar month, up to a maximum of up to twenty-two Early Head Start children. The total maximum monthly charges are fourteen-thousand and seven-hundred and seventy dollars, and thirty-six cents (\$14,770.36) as shown below.

• Budget Period 1: 03/01/2026 - 02/28/2027	12 months x \$ 14,770.36 = \$ 177,244.32
• Budget Period 2: 03/01/2027 - 02/28/2028	12 months x \$ 14,770.36 = \$ 177,244.32
• Budget Period 3: 03/01/2028 - 02/28/2029	12 months x \$ 14,770.36 = \$ 177,244.32
• Budget Period 4: 03/01/2029 - 02/28/2030	12 months x \$ 14,770.36 = \$ 177,244.32

Total payments to Contractor under this portion of the Agreement shall not exceed seven-hundred and eight thousand, nine-hundred and seventy-seven dollars and twenty-eight cents (\$708,977.28). Any additional services not approved by CAPK in advance will be at Contractor's own expense. A copy of CAPK's signed approval is to be submitted with Contractor's invoice. Contractor will submit an original monthly invoice detailing all work and services performed, on or by the 10th day of the following month. Terms are Net 30 from the date the invoice is received in CAPK's Accounting Department. Additionally, Contractor invoices shall be in accordance with **Attachment B** contained in and attached hereto for reference.

- 4. FISCAL PROVISIONS.** The Contractor shall contribute Non-Federal Share, which is a match of federal funds required by the Head Start Act, equal to 25% of Federal funds expended. Such contributions may be in cash, donated supplies and services, reduced rates for supplies and expenses, fair rental value, and/or volunteer services received. Non-Federal Share may also include other non-Federal funds and related expenses that benefit the EHS- Child Care Partnership (as defined by the Administration for Children and Families), as determined solely by CAPK. All Non-Federal Share contributions pursuant to this Agreement must be approved as such by CAPK in accordance with Office of Budget and Management (OMB) Uniform Guidance 2 CFR Part 200. Contributions must be realized and recorded in the same budget period as the Federal funds are received.

• Budget Period 1 03/01/2026 - 02/28/2027	12 months x \$14,770.36 @ 25% = \$ 3,692.59
• Budget Period 2 03/01/2027 - 02/28/2028	12 months x \$14,770.36 @ 25% = \$ 3,692.59
• Budget Period 3 03/01/2028- 02/28/2029	12 months x \$14,770.36 @ 25% = \$ 3,692.59
• Budget Period 4 03/01/2029 - 02/28/2030	12 months x \$14,770.36 @ 25% = \$ 3,692.59

- 5. TERM.** This period of performance for this Agreement shall be from March 01, 2026, through February 28th, 2030. This Agreement may be terminated by either party with or without cause for any reason upon thirty (30) days written notice. The terms and consideration as agreed to by Contractor and CAPK in this Contract for Services Agreement shall be effective upon date of signature and shall apply retroactively to March 1st, 2026.
- 6. OPTION TO RENEW.** This agreement may be renewed for an additional one-year term upon approval from CAPK and the Administration for Children and Families. Contractors must submit proper written notification to CAPK by March 31, 2029, of their intent to either exercise or not exercise the one-year option to renew (six (6) months prior to the end of term).
- 7. RELATIONSHIP OF PARTIES.** While engaged in carrying out and complying with terms and conditions of this Agreement, Contractor is an independent Contractor and is not an officer or employee of CAPK.
- 8. EVALUATION.** Contractor may be evaluated throughout the contract term. If Contractor fails to provide satisfactory service, CAPK may terminate this contract with 30 days' written notice.
- 9. LOSS OF SUBSIDY.** Eligible children identified as EHS participants may not be dis-enrolled because of a loss of subsidy. In the case where an EHS slot is not subsidized, CAPK will pay a non-subsidized rate of no more than the contractor's other subsidy daily rate for any unsubsidized EHS-Child Care Partnership child. CAPK will continue to make payments for the unsubsidized child until the child ages out of the program, the parent declines services or secures childcare elsewhere. CAPK will work with the Contractor to ensure continuity of services due to a loss of subsidy either in the Center Based option or offering EHS Home Based services through CAPK's EHS Home Based program. The non-subsidized rate can either be short term until subsidy resumes or long term to support continued EHS services to the child and family. In the case of loss of subsidy, Contractor will submit request for payment in writing. Payments made for loss of subsidy pursuant to this paragraph will be in addition to any payments made to Contractor pursuant to paragraph one (3) above.
- 10. RESPONSIBILITIES.** Contractor shall perform the services provided for under this Agreement and shall keep CAPK informed of progress and developments and will respond within a reasonable time to CAPK's inquiries and communications. CAPK shall provide on a timely basis all information and documents necessary for Contractor's effective representation of CAPK's interests. Prior approval of training, conferences, classes are to be obtained from CAPK prior to registration. Prior approval for start-up costs is to be obtained from CAPK before the work starts.
- 11. CONFIDENTIALITY.** The contractor shall not at any time or in any manner, either directly or indirectly, use for its benefit, or divulge, disclose or communicate in any manner any information that is proprietary to CAPK. Contractors will protect such information and treat it as strictly confidential. This provision shall continue to be effective even after the termination of this Agreement for a period of three (3) years.
- 12. RECORD KEEPING.** Payrolls, attendance and basic accounting records pertaining to the above-described services shall be kept on a generally recognized accounting basis and shall be available to CAPK at mutually convenient times. Contractor shall keep accounting records for a period of three years after completion and acceptance of the agreement by the Owner.
- 13. INSURANCE.** Contractor shall maintain General Liability Insurance and is responsible for maintaining any public liability, property damage, Workers' Compensation Coverage and fire insurance, as specified in **Attachment C** titled u CAPK Additional Terms and Conditions."
- 14. INDEMNIFICATION.** The Contractor shall hold harmless CAPK from every claim or demand which may be made by reason of any injury to person or property sustained by the Contractor or by any person, firm or corporation, employed directly or indirectly by him/her upon or in connection with his or her performance under this Agreement, however caused, and any liability that may arise from the furnishing or use of any copyrighted or un-copyrighted composition, secret process or patented or un-patented invention. Contractor agrees to indemnify CAPK from all claims, losses, expenses, fees, including attorney fees, costs, and judgments that may be asserted against Contractor while executing this Agreement.
- 15. NOTICES.** Any notice or notices required or permitted to be given pursuant to this agreement may be personally served on the other party by the party giving such notice, or may be served via certified mail, return receipt requested, to the address set forth in this Agreement.

Contractor:

West Kern Community College District
ATTN: Taft College Children's Center
729 Ash St
Taft, CA 93268
Phone: (661) 763-7850

CAPK:

Community Action Partnership of Kern
ATTN: Business Services
1300 18th St.
Bakersfield, CA 93301
Phone: (661) 336-5236

16. APPLICABLE LAW. The Laws of the State of California shall govern this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date herein above first written.

CONTRACTOR: WEST KERN COMMUNITY COLLEGE DISTRICT

Signature: _____

Date: _____

Printed Name: _____

Title: _____

CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN

Signature: _____

Date: _____

Printed Name: Jeremy T. Tobias

Title: Chief Executive Officer

ATTACHMENT A-SCOPE OF WORK

Contractor will:

CAPK will:

Enrollment-45CFR 1302:

Ensure that full enrollment is met throughout the Head Start Program year, July 1-June 30.

Achieve full enrollment on day one of program services by following the steps below:

- Provide a minimum of 1380 hours of care per program year.
- Attendance will be closely monitored to ensure that any child who does not show up on the first day or within 10 days is dropped and replaced with a new student.
- Make reasonable efforts so that Early Head Start (EHS) vacancies are filled within 30 calendar days.
- Enroll children after CAPK Early Head Start has verified eligibility as per 45 CFR 1302.12. Certification can occur as follows:

Accept and enroll at least 10% of slots with children with Individual Family Service Plan (IFSP). 1302.14(b)

- If average daily attendance falls below 85 percent, Contractor will collaborate with CAPK to analyze the causes and develop a plan that outlines corrective measures, including how parents will be supported with issues that impact the child's attendance.

Enrollment-45 CFR 1302:

- Provide on-going monitoring of enrollment and verify that all vacancies are filled within 30 days.
- Provide Training and Technical Assistance to Contractor's staff as it relates to Head Start eligibility and enrollment.
- Enrollment will be verified by the Enrollment and Attendance Department staff.
- Providing Training and Technical Assistance to Contractor to assist in developing inclusive classrooms and enroll children with disabilities to meet the 10% mandate.
- Refer Federal Early Head Start eligible children to Contractor to assist in meeting funded enrollment and 10% children with disabilities.
- Provide training and technical assistance to the Contractor's staff in developing and revising Contractor's procedures to ensure compliance with Head Start regulations and mandates.
- Provide technical assistance and strategies to improve chronic absenteeism and ensure that children are receiving the required services under this agreement.
- Aid and training determined to be needed from the analysis of Program Information Report (PIR), Infant/Toddler Environment Rating Scale (ITERS), Self-Assessment, monitoring and other CAPK program monitoring data.
- Include Contractor staff in CAPK training courses as appropriate.
- Provide a monthly enrollment report to coincide with monthly invoice which includes all enrolled children.
- Provide a monthly enrollment report inclusive of waitlisted children.

ATTACHMENT A-SCOPE OF WORK

Contractor will:

CAPK will:

Education -45 CFR -1302:

- Hire teaching and support staff that meet Early Head Start and licensing regulations as outlined in the Head Start Act of 2007, and any updates issued thereto.
- Align curriculum to meet school readiness goals established by the Head Start program.
- Provide timely notification to parents for two home visits, and a minimum of two parent conferences for every child during program year; or otherwise engage the parent in learning and development.
- Ensure on-going Child Assessments/Desired Results Developmental Profile (DRDP) data is submitted according to CAPK timelines-three times per year. Complete developmental and behavioral screenings and submit to Family Advocate within 45 days of child's first day of school.
- Provide reports that document that staff has reviewed the results of developmental and behavior screening within required timelines after it was completed and discuss results with parents.
- Collaborate with CAPK to refer children identified with concerns from screening to CAPK's Content Area Specialist (CAS) for further assessment.
- Ensure children have a smooth transition experience following the guidelines of the Early Head Start Transition plan.
- Implement a high-quality research-based curriculum and other supporting strategies as defined by Head Start Performance Standards, Head Start Act.
- Review and implement Head Start current policies and procedures related to education, including the Head Start Child Outcomes Framework in curriculum implementation and the Program for Infant and Toddler Care (PITC).
- Ensure all lesson plans, children's education goals and ongoing assessments are aligned with Head Start School Readiness and Early Learning Framework.

Education-45CFR-1302:

- Provides start-up instructional materials and furnishings identified by CAPK.
- Provide Training and Technical Assistance in the following areas:
 - ./ Federal Head Start regulations, Performance Standards, and mandates, Head Start School Readiness mandates, Head Start Child Development and Early Learning Framework, i.e., Home Visits, Program information report, Family Partnership Agreements, etc.
 - ./ Training in curriculum planning and implementation.
 - ./ Mental Health-Appropriate Behavioral Intervention.
 - ./ Content expectations for home visits and parent conferences.
- Review monthly results on the following:
 - ./ Education compliance reports for home visits, conferences, developmental screenings, etc.
 - ./ Program Information Report (PIR)
 - ./ Parent Engagement
 - ./ In-kind: Non-Federal Share
- Hire a Family Advocate to support full enrollment, recruiting, selection, eligibility and attendance requirements, Child Plus data entry.
- Hire Program Partner Coordinator to support and ensure full compliance of all comprehensive services and regulations as defined in the Head Start Performance Standards.
- Provide monthly reports on status of home visits, parent conferences, intentional teaching, individualization, observations/ongoing child assessments, 45-day mandates, and lesson planning.
- Provide yearly Pedestrian Safety training to parents and children.

ATTACHMENT A-SCOPE OF WORK

Contractor will:

CAPK will:

Health- 45 CFR -1302:

- Ensure that there is documentation indicating that all physical exams (well-baby check-ups) are completed within 30 days of enrollment and per the Early and Periodic Screening Diagnosis and Treatment (EPSDT) requirements by age group.
- Review the results of all health exams, follow up on noted comments and submit to the Family Advocate to enter in Child Plus. Refer for any needed treatment or missing requirements, documents and follow up on contact log.
- In collaboration with CAPK, assist parents to obtain or arrange further diagnostic testing, examination, and treatment by an appropriate licensed or certified professional for each child with an observable, known or suspected health, nutritional, behavior or developmental problem. Develop and implement a follow-up plan for any suspected condition or concern identified.
- Take current height and weight for each child, three (2) times a year; and submit information to the Family Advocate for entry in Child Plus.
- Collaborate annually with CAPK to review and modify as necessary policies and procedures of Health, Mental Health and Wellness, and Nutrition Services that meet Head Start Performance Standards and Regulations.
- Submit a report to CAPK within 24 hours for any known or suspected instances of child abuse or neglect and/or any unusual incident.
- Responsible for administering any authorized medications and document on medication log all medication administered to children as required by state guidelines.
- Ensure an authorization for medication is completed by child's physician and signed by parent prior to accepting and administering medication.
- Ensure all children who have teeth are assisted with toothbrushing at least once daily.

Health-45 CFR-1302:

- Provide training and technical assistance on health-related requirements such as:
 - ./ Individualized Health Plans
 - ./ Nutrition Assessments
 - ./ Medication Administration
 - ./ Food Allergies
- Ensure all physical exams and health information are entered in ChildPlus within 30 days of the child's first day of attendance.
- Refer for annual well child exams at the appropriate intervals and dental exams at least 30 days prior to due date or expiration date and document referral on contact note or in Child Plus.
- Ensure that all immunizations are complete and up to date at time of enrollment and entered in ChildPlus as of child's first day of attendance. Refer and follow-up regularly until all immunizations outlined by age are completed according to CA Immunization Requirements. Document all referrals and follow-up on contact notes.
- Conduct and enter Nutrition Assessments in Child Plus within 45 days of the child's first day of attendance. Follow up on nutrition concerns including referral for low Hgb/Hct, high lead levels and develop a referral if needed as soon as possible but no later than 90 days from the first day of attendance.
- CAPK will review growth chart to determine whether height and weight are within normal range. For children who do not fall within normal range, Family Advocate will submit a referral to CAPK nutrition.
- Ensure that dental exams have been completed, including follow up treatment and are entered in Child Plus, documented on contact notes within 90 days of the child's first day of attendance.
- Review the Contractor's policies and procedures for Health, Mental Health and Nutrition Services to ensure they meet the Head Start Performance Standards and Regulations.
- Document all medical follow-up treatment and services on contact notes. This is to include all medical treatments that improve the child's overall health.
- Ensure health plans are developed for children with chronic health conditions to include medications as needed.
- Enter and track treatment needed, and treatment received in ChildPlus.
- Ensure vision and hearing screenings are entered in ChildPlus within 45 days of child's first day of attendance and rescreen is completed within 4-6 weeks as needed.
- Obtain results of clinical vision screening and clinical hearing screening from current well baby check by age at time of enrollment within 45 days of child's first day of attendance and enter in Child Plus. Document all referrals, if any, and follow up on contact notes.
- Generate and review health reports (summary and detailed) from monthly monitoring reports and follow up on areas needing improvement or focus.

ATTACHMENT A -SCOPE OF WORK

Contractor will:

CAPK will:

FamilyServices-45CFR-1302:

- By July 1 of each year, review policies and procedures for Family Services that meet Head Start Performance Standards and Regulations. Submit to CAPK for review.
- Review monthly Family Services Reports (summary and detailed) provided by Family Advocate. Follow-up on areas needing improvement or focus within one (1) week of running the report.

FamilyServices-45 CFR-1302:

- Provide training and technical assistance on Family Service requirements such as:
 - Family Assessments and Family Partnership Agreement
 - ChildPlus data entry
 - Service delivery tracking
- Complete Family Assessment survey within 45 days of the child's first day of attendance. Document on the contact notes and ChildPlus when family assessment is completed.
- Provide referrals for services and resources that are responsive to family needs, interests and goals. Document on the contact notes and ChildPlus
- Conduct timely follow-up on family needs, referrals and services received as soon as possible but not to exceed 60 calendar days depending on the urgency of the need. Document all follow-up pertaining to referrals and services received on the contact notes and ChildPlus on the same day follow-up is conducted.
- Initiate the goal setting process with all families and on the contact log and ChildPlus within 60 days of the child's first day of attendance.
- Develop Family Partnership Agreements (FPA) based on family's readiness and willingness to participate in the process. Complete the FPA form if goal is established. Document on the contact notes and ChildPlus
- Conduct FPA follow-up in accordance with CAPK timelines every 60 calendar days to review the status of the goal(s) established or reevaluate the family's readiness to participate in the goal setting process if goal has not been established. Document the contact notes and ChildPlus.

ATTACHMENT A-SCOPE OF WORK

Contractor will:

CAPK will:

Program Design and Management -45 CFR-1301:

- Child Care License –Contractor shall maintain for the term of this Agreement a current Child Care License issued by the California Department of Social Services; shall provide CAPK with a copy of the license and shall notify CAPK in writing of any changes in the status of the license, including Type A and Type B violations within 24 hours of the violation.
- Ensure that all staff working with children receive annual Child Abuse Training.
- Document annual performance evaluations with goal setting for employees.
- Participate in Partner's meetings and trainings related to Head Start/Early Head Start.
- Document staff individual and group training needs.
- within 30 days of each monitoring event, participate in the planning to resolve individual findings. Provide a corrective action plan for any areas of non-compliance that were found during the annual self-assessment within 30 days.
- Report any licensing finding, non-compliance with Child and Adult Care Food Program (CACFP), or any other loss of funding that materially weakens the financial stability of the Contractor or its ability to deliver the services required under this Agreement within 24 hours of the finding.
- Make reasonable efforts to have one parent representative to serve on the CAPK Head Start Policy Council (PC) monthly meetings. Representative must be elected in accordance with PC By-Laws at a local parent meeting. Parent must have a child currently enrolled in the Early Head Start Program.

Program Design and Management -45 CFR -11301:

- Provide necessary trainings to appropriate staff to set up systems and procedures as needed.
- Provide feedback on reports and assist with any needed corrective action.
- Develop a system for ongoing monitoring and conduct monitoring of Contractor operations.
- Participate in training of staff to provide support and technical assistance and ensure implementation of procedures meet federal regulations.
- Provide data regarding service achievements, gaps and possible solutions to meet federal regulations.
- Update office equipment and software necessary to track program performance and document the yearly Program Information Report (PIR).
- Organize monthly service reviews with content area experts to analyze progress, identify gaps and help develop timely solutions.
- Provide monthly Policy Council minutes for distribution to parents of Early Head Start classrooms.

ATTACHMENT A-SCOPE OF WORK

Contractor will:

CAPK will:

Training:

- Provide staff training on State and Federal regulations and mandates, mutually coordinated with CAPK and other partners.
- Make available at least two days per year, or a minimum of 15 hours per program year, for teaching staff to receive training.
- Request in writing for staff to attend Head Start specific approved conferences, classes, trainings and workshops.
- Complete annual mandated reporting and safe sleep training, and bi-annual CPR and adult/pediatric first aid training.

Training:

- Provide group and/or on-site training, as needed.
- Provide staff training related to other areas of the program as requested by contractor.
- Registration for outside training and conferences: CAPK will be responsible for registration and incidental expenses for Contractor's staff to attend Head Start specific approved conferences, classes, trainings, workshops and will invoice with receipts attached. Request to attend must be approved by CAPK in writing.
- Reimburse staff per diem related to staff travel expenses.
- Support and offer opportunities for achieving a minimum of 15 hours of professional development.

ATTACHMENT B—PAYMENT PROVISIONS

1. **Payment Limits**—CAPK total payments to Contractor under this Contract shall not exceed \$708,977.28 for children’s services, training and technical assistance and start up budget amounts are to be determined.
2. **Payment Basis**—Subject to the Payment Limit, payments to the Contractor for all services provided for CAPK under this Contract shall only be for costs that are actually incurred in the performance of the Contractor's obligations under this Contract as evidenced by the timely provision of services to families and submitting monitoring reports, invoices, and Program Information Report.
3. **Payment Amounts**—Subject to later adjustments in total payments as provided below and subject to the Payment Limit of this Contract.

\$671.38 per child per month, maximum of up to 22 Early Head Start children, for 48 months {March 1, 2026, through February 28th, 2030), in addition, a TBD yearly budget is allocated to cover training, conferences, classes and workshops for agency staff.

ATTACHMENT C

Community Action Partnership of Kern Additional Terms and Conditions

1. **TAXES.** The Contractor is solely responsible to pay all taxes and comply with all Federal, State, and local laws, ordinances, rules, regulations and lawful orders bearing on the performance of work.
2. **ASSIGNMENT OR SUBCONTRACTING.** The Contractor may not assign or transfer the Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of the Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to the Agreement and must be included as such.
3. **TERMINATION FOR CONVENIENCE OF CAPK.** CAPK may terminate the Agreement at any time by giving written notice to the Contractor of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials as described herein, at the option of CAPK, shall become its property. If the Agreement is terminated by CAPK as provided herein, the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. The Contractor hereby expressly waives all claims for damages or compensation arising under the Agreement except as set forth in this section in the event of such termination.
4. **CHANGES.** CAPK may from time to time, require changes in the scope of the services of the Contractor to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation which are mutually agreed upon by and between CAPK and the Contractor, shall be effective when incorporated in written amendments to the Agreement. Amendments shall be valid only after approval by Contractor and CAPK's Chief Executive Officer.
5. **CLAIMS.** All claims for money due or to become due to the Contractor from CAPK under the Agreement may not be assigned to a bank, trust company, or other financial institution without CAPK approval. Notice or requests of any such assignment or transfer shall be furnished promptly in writing to CAPK.
6. **NOTICE.** Any notice or notices required or permitted to be given pursuant to the Agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested.
7. **AFFIRMATIVE ACTION.** The Contractor agrees to abide by all State and Federal Affirmative Action policies and laws.
8. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of the Agreement, including any claims for breach of the Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.
9. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Contractor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.

10. **SBE/MBE/WBE POLICY STATEMENT.** It is the policy of Community Action Partnership of Kern, consistent with Federal, State and local laws, to promote and encourage the development, participation, and continued expansion of Small Business Enterprises, Minority Business Enterprises and Women's Business Enterprises.
11. **AMERICAN MADE.** To the extent practicable, all equipment and products provided by Contractor will be American made.
12. **CONFIDENTIALITY.** The Contractor shall use his or her best efforts to keep confidential any information obtained during the performance of the Agreement.
13. **RESPONSIBILITY.** If Contractor is part of a corporation, the individual or individuals who sign the Agreement on behalf of the corporation are jointly responsible for performance of the Agreement.
14. **PROTEST BY CONTRACTOR.** If the Contractor wishes to file a protest against CAPK for any action, the Contractor must do so in writing with CAPK within 72 hours after the action to be protested has occurred. All protests will be taken under advisement. Any protests received after that will not be recognized.
15. **CONFLICT OF INTEREST.** In accordance with California Public Contract Code ~~10410~~, no officer or employee of CAPK shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest in the Agreement, which may be in whole, or in part, sponsored or funded by a Local, State, or Federal agency. Also, no relative of an employee of CAPK may enter into or bid on an Agreement while said employee is still employed by CAPK. No relative of an employee of CAPK may bid on an Agreement until 12 months after the date said employee of CAPK has left employment of CAPK, either voluntarily or involuntarily. It is contrary to CAPK policy for any CAPK employee to personally solicit, demand or receive any gratuity of any kind from a Contractor in connection with any decision affecting a CAPK purchase or Agreement for Goods or Services. Thus, if such a case were to occur, the Contractor may file a protest with CAPK as specified in the section titled "Protest by Contractor."
16. **DEBARMENT AND SUSPENSION CERTIFICATION.** Contractor, under penalty of perjury, certified that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, manager:
- It is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency.
 - Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years.
 - Does not have a proposed debarment pending; and
 - Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

If there are any exceptions to the Certifications above, insert the exceptions in the following space:

Exceptions will not necessarily result in denial of award but will be considered in determining Contractor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Note: Providing false information may result in criminal prosecution or administrative sanctions.

17. **WORKERS' COMPENSATION.** Labor Code Section 3700 provides:

"Every employer except the State and all political subdivisions or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

(a) By being insured against liability to pay compensation in one or to more than one of the insurers duly authorized to write compensation insurance in this State.

(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.¹¹

Contractor is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and Contractor will comply with those provisions before commencing the performance of the work of the Agreement.

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under the Agreement.)

18. INSURANCE REQUIREMENTS: Contractor shall procure, furnish and maintain for the duration of the Agreement the following types and limits of insurance herein:

- a. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
- b. Provide coverage for owned, non-owned and hired autos.
- c. Contain an additional insured endorsement in favor of the Community Action Partnership of Kern, its board, officers, agents, employees and volunteers.
- d. Broad Form Commercial General Liability Insurance, ISO form CG00 011185 or 88 providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
- e. Provide Contractual Liability coverage for the terms of the Agreement.
- f. Contain an additional insured endorsement in favor of Community Action Partnership of Kern, its board, officers, agents, employees and volunteers.
- g. Workers' compensation insurance with statutory limits and employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall contain a waiver of subrogation endorsement in favor of Community Action Partnership of Kern, its board, officers, agents, employees and volunteers.

All policies required of the Contractor shall be primary insurance as to Community Action Partnership of Kern, its board, officers, agents' employees and volunteers and any insurance or self-insurance maintained by Community Action Partnership of Kern, its board, officers, agents' employees and designated volunteers shall be in excess of the Contractor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 1185 (in no event with an edition date later than 1990).

Insurance is to be placed with insurers with a Best's rating of no less than A: VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by the Agreement, or insurance rated below Best's A: VII, must be declared prior to execution of the Agreement and approved by CAPK in writing.

All policies shall contain an endorsement providing Community Action Partnership of Kern with thirty (30)

days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

The insurance required hereunder shall be maintained until all work required to be performed by the Agreement is satisfactorily completed.

Contractor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of an Agreement or cancel the Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of the Agreement.

Signature**Date**

Print Name**Title**

MEMORANDUM

To: Budget and Finance

From: Nicole Callahan, Partnership Manager *NC*
Jerry Meade, Assistant Director ~ Program *Jerry Meade*

Date: February 18, 2026

Subject: *Agenda Item 4e:* Kern County Superintendent of Schools Contract Renewal – **Action Item**

The Head Start and State Child Development Division is requesting approval from the CAPK Board of Directors to renew the Early Head Start Child Care Partnership contract with Kern County Superintendent of Schools. This contract was awarded following CAPK's procurement process. Funding for this contract is for a four-year period beginning March 1, 2026, and ending February 28, 2030. Within this contract, Blanton Child Development Center will enroll up to 16 Early Head Start Children and receive a monthly subsidy from CAPK for each enrolled child.

Fiscal Impact

Payment for services will not exceed the amount of \$568,504.32 during this contract term. The breakdown below indicates the monthly and annual payment increments:

- | | |
|--|--|
| • Budget Period 1: 03/01/2026 - 02/28/2027 | 12 months x \$ 11,843.84 = \$ 142,126.08 |
| • Budget Period 2: 03/01/2027 - 02/28/2028 | 12 months x \$ 11,843.84 = \$ 142,126.08 |
| • Budget Period 3: 03/01/2028 - 02/28/2029 | 12 months x \$ 11,843.84 = \$ 142,126.08 |
| • Budget Period 4: 03/01/2029 - 02/28/2030 | 12 months x \$ 11,843.84 = \$ 142,126.08 |

As the aggregate amount exceeds the spending authority of the Chief Executive Officer, Board approval is required. Funding to support this contract is budgeted within the Head Start/Early Head Start contract.

Strategic Action Plan

This initiative aligns with CAPK's Strategic Priority A as our continued partnership foster pathways out of poverty by promoting community led investments through expanding access to quality education.

Recommendation

Staff recommends the Budget and Finance Committee approve the contract renewal and further recommend the Board authorize the Chief Executive Officer to execute the Early Head Start Partnership Contract with Kern County Superintendent of Schools along with any subsequent contract amendments.

Attachment:

Kern County Superintendent of Schools *Contract 3/1/2026-2/28/2030*



Community Action Partnership of Kern

1300 18th Street, Ste 200 • Bakersfield, CA 93301

P: 661-336-5236

ACCOUNT CODE

CONTRACT FOR SERVICES AGREEMENT

This Contract for Services Agreement ("Agreement") is made and entered into as of this 1st day of March 2026 by and between: Kern County Superintendent of Schools ("Contractor") and Community Action Partnership of Kern ("CAPK"). In consideration of mutual promises and agreements of the parties as herein set forth, Contractor agrees as follows:

- 1. DESCRIPTION OF SERVICES.** Contractor shall provide center-based services for up to 16 infants and toddlers with a minimum of 1380 hours of care per program per year as more fully detailed in **Attachment A** {Scope of Work}.
- 2. LOCATION FOR SERVICES.** Blanton Child Development Center, 315 E. 18th St, Bakersfield CA 93305.
- 3. PAYMENT FOR SERVICES.** Payment for services shall be seven hundred and forty dollars and twenty-four cents (\$740.24) per child per calendar month, up to a maximum of up to sixteen Early Head Start children. The total maximum monthly charges are eleven-thousand and eight-hundred and forty-three dollars, and eighty-four cents (\$11,843.84) as shown below.

• Budget Period 1: 03/01/2026 - 02/28/2027	12 months x \$ 11,843.84 = \$ 142,126.08
• Budget Period 2: 03/01/2027 - 02/28/2028	12 months x \$ 11,843.84 = \$ 142,126.08
• Budget Period 3: 03/01/2028 - 02/28/2029	12 months x \$ 11,843.84 = \$ 142,126.08
• Budget Period 4: 03/01/2029 - 02/28/2030	12 months x \$ 11,843.84 = \$ 142,126.08

Total payments to Contractor under this portion of the Agreement shall not exceed five-hundred and sixty-eight thousand, five-hundred and four dollars and thirty-two cents (\$568,504.32). Any additional services not approved by CAPK in advance will be at Contractor's own expense. A copy of CAPK's signed approval is to be submitted with Contractor's invoice. Contractor will submit an original monthly invoice detailing all work and services performed, on or by the 10th day of the following month. Terms are Net 30 from the date the invoice is received in CAPK's Accounting Department. Additionally, Contractor invoices shall be in accordance with **Attachment B** contained in and attached hereto for reference.

- 4. FISCAL PROVISIONS.** The Contractor shall contribute Non-Federal Share, which is a match of federal funds required by the Head Start Act, equal to 25% of Federal funds expended. Such contributions may be in cash, donated supplies and services, reduced rates for supplies and expenses, fair rental value, and/or volunteer services received. Non-Federal Share may also include other non-Federal funds and related expenses that benefit the EHS- Child Care Partnership (as defined by the Administration for Children and Families), as determined solely by CAPK. All Non-Federal Share contributions pursuant to this Agreement must be approved as such by CAPK in accordance with Office of Budget and Management (OMB) Uniform Guidance 2 CFR Part 200. Contributions must be realized and recorded in the same budget period as the Federal funds are received.

• Budget Period 1 03/01/2026 - 02/28/2027	12 months x \$11,843.84 @ 25% = \$2,960.96
• Budget Period 2 03/01/2027 - 02/28/2028	12 months x \$11,843.84 @ 25% = \$2,960.96
• Budget Period 3 03/01/2028 - 02/28/2029	12 months x \$11,843.84 @ 25% = \$2,960.96
• Budget Period 4 03/01/2029 - 02/28/2030	12 months x \$11,843.84 @ 25% = \$2,960.96

- 5. TERM.** This period of performance for this Agreement shall be from March 01, 2026, through February 28th, 2030. This Agreement may be terminated by either party with or without cause for any reason upon thirty (30) days written notice. The terms and consideration as agreed to by Contractor and CAPK in this Contract for Services Agreement shall be effective upon date of signature and shall apply retroactively to March 1st, 2026.
- 6. OPTION TO RENEW.** This agreement may be renewed for an additional one-year term upon approval from CAPK and the Administration for Children and Families. Contractors must submit proper written notification to CAPK by March 31, 2029, of their intent to either exercise or not exercise the one-year option to renew (six (6) months prior to the end of term).
- 7. RELATIONSHIP OF PARTIES.** While engaged in carrying out and complying with terms and conditions of this Agreement, Contractor is an independent Contractor and is not an officer or employee of CAPK.
- 8. EVALUATION.** Contractor may be evaluated throughout the contract term. If Contractor fails to provide satisfactory service, CAPK may terminate this contract with 30 days' written notice.
- 9. LOSS OF SUBSIDY.** Eligible children identified as EHS participants may not be dis-enrolled because of a loss of subsidy. In the case where an EHS slot is not subsidized, CAPK will pay a non-subsidized rate of no more than the contractor's other subsidy daily rate for any unsubsidized EHS-Child Care Partnership child. CAPK will continue to make payments for the unsubsidized child until the child ages out of the program, the parent declines services or secures childcare elsewhere. CAPK will work with the Contractor to ensure continuity of services due to a loss of subsidy either in the Center Based option or offering EHS Home Based services through CAPK's EHS Home Based program. The non-subsidized rate can either be short term until subsidy resumes or long term to support continued EHS services to the child and family. In the case of loss of subsidy, Contractor will submit request for payment in writing. Payments made for loss of subsidy pursuant to this paragraph will be in addition to any payments made to Contractor pursuant to paragraph one (3) above.
- 10. RESPONSIBILITIES.** Contractor shall perform the services provided for under this Agreement and shall keep CAPK informed of progress and developments and will respond within a reasonable time to CAPK's inquiries and communications. CAPK shall provide on a timely basis all information and documents necessary for Contractor's effective representation of CAPK's interests. Prior approval of training, conferences, classes are to be obtained from CAPK prior to registration. Prior approval for start-up costs is to be obtained from CAPK before the work starts.
- 11. CONFIDENTIALITY.** The contractor shall not at any time or in any manner, either directly or indirectly, use for its benefit, or divulge, disclose or communicate in any manner any information that is proprietary to CAPK. Contractors will protect such information and treat it as strictly confidential. This provision shall continue to be effective even after the termination of this Agreement for a period of three (3) years.
- 12. RECORD KEEPING.** Payrolls, attendance and basic accounting records pertaining to the above-described services shall be kept on a generally recognized accounting basis and shall be available to CAPK at mutually convenient times. Contractor shall keep accounting records for a period of three years after completion and acceptance of the agreement by the Owner.
- 13. INSURANCE.** Contractor shall maintain General Liability Insurance and is responsible for maintaining any public liability, property damage, Workers' Compensation Coverage and fire insurance, as specified in **Attachment C Title U** CAPK Additional Terms and Conditions."
- 14. INDEMNIFICATION.** The Contractor shall hold harmless CAPK from every claim or demand which may be made by reason of any injury to person or property sustained by the Contractor or by any person, firm or corporation, employed directly or indirectly by him/her upon or in connection with his or her performance under this Agreement, however caused, and any liability that may arise from the furnishing or use of any copyrighted or un-copyrighted composition, secret process or patented or un-patented invention. Contractor agrees to indemnify CAPK from all claims, losses, expenses, fees, including attorney fees, costs, and judgments that may be asserted against Contractor while executing this Agreement.
- 15. NOTICES.** Any notice or notices required or permitted to be given pursuant to this agreement may be personally served on the other party by the party giving such notice, or may be served via certified mail, return receipt requested, to the address set forth in this Agreement.

Contractor:

Kern County Superintendent of Schools
ATTN: Blanton Child Development Center
315 E. 18th St.
Bakersfield, CA 93305
Phone: (661) 763-7700

CAPK:

Community Action Partnership of Kern
ATTN: Business Services
1300 18th St.
Bakersfield, CA 93301
Phone: (661) 336-5236

16. APPLICABLE LAW. The Laws of the State of California shall govern this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date herein above first written.

CONTRACTOR: KERN COUNTY SUPERINTENDENT OF SCHOOLS

Signature: _____

Date: _____

Printed Name: _____

Title: _____

CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN

Signature: _____

Date: _____

Printed Name: Jeremy T. Tobias

Title: Chief Executive Officer

ATTACHMENT A-SCOPE OF WORK

Contractor will:

CAPK will:

Enrollment-45CFR 1302:

Ensure that full enrollment is met throughout the Head Start Program year, July 1-June 30.

Achieve full enrollment on day one of program services by following the steps below:

- Provide a minimum of 1380 hours of care per program year.
- Attendance will be closely monitored to ensure that any child who does not show up on the first day or within 10 days is dropped and replaced with a new student.
- Make reasonable efforts so that Early Head Start (EHS) vacancies are filled within 30 calendar days.
- Enroll children after CAPK Early Head Start has verified eligibility as per 45 CFR 1302.12. Certification can occur as follows:

Accept and enroll at least 10% of slots with children with Individual Family Service Plan (IFSP). 1302.14(b)

- If average daily attendance falls below 85 percent, Contractor will collaborate with CAPK to analyze the causes and develop a plan that outlines corrective measures, including how parents will be supported with issues that impact the child's attendance.

Enrollment-45 CFR 1302:

- Provide on-going monitoring of enrollment and verify that all vacancies are filled within 30 days.
- Provide Training and Technical Assistance to Contractor's staff as it relates to Head Start eligibility and enrollment.
- Enrollment will be verified by the Enrollment and Attendance Department staff.
- Providing Training and Technical Assistance to Contractor to assist in developing inclusive classrooms and enroll children with disabilities to meet the 10% mandate.
- Refer Federal Early Head Start eligible children to Contractor to assist in meeting funded enrollment and 10% children with disabilities.
- Provide training and technical assistance to the Contractor's staff in developing and revising Contractor's procedures to ensure compliance with Head Start regulations and mandates.
- Provide technical assistance and strategies to improve chronic absenteeism and ensure that children are receiving the required services under this agreement.
- Aid and training determined to be needed from the analysis of Program Information Report (PIR), Infant/Toddler Environment Rating Scale (ITERS), Self-Assessment, monitoring and other CAPK program monitoring data.
- Include Contractor staff in CAPK training courses as appropriate.
- Provide a monthly enrollment report to coincide with monthly invoice which includes all enrolled children.
- Provide a monthly enrollment report inclusive of waitlisted children.

ATTACHMENT A-SCOPE OF WORK

Contractor will:

Education -45 CFR -1302:

- Hire teaching and support staff that meet Early Head Start and licensing regulations as outlined in the Head Start Act of 2007, and any updates issued thereto.
- Align curriculum to meet school readiness goals established by the Head Start program.
- Provide timely notification to parents for two home visits, and a minimum of two parent conferences for every child during program year; or otherwise engage the parent in learning and development.
- Ensure on-going Child Assessments/Desired Results Developmental Profile (DRDP) data is submitted according to CAPK timelines-three times per year. Complete developmental and behavioral screenings and submit to Family Advocate within 45 days of child's first day of school.
- Provide reports that document that staff has reviewed the results of developmental and behavior screening within required timelines after it was completed and discuss results with parents.
- Collaborate with CAPK to refer children identified with concerns from screening to CAPK's Content Area Specialist (CAS) for further assessment.
- Ensure children have a smooth transition experience following the guidelines of the Early Head Start Transition plan.
- Implement a high-quality research-based curriculum and other supporting strategies as defined by Head Start Performance Standards, Head Start Act.
- Review and implement Head Start current policies and procedures related to education, including the Head Start Child Outcomes Framework in curriculum implementation and the Program for Infant and Toddler Care (PITC).
- Ensure all lesson plans, children's education goals and ongoing assessments are aligned with Head Start School Readiness and Early Learning Framework.

CAPK will:

Education -45CFR-1302:

- Provides start-up instructional materials and furnishings identified by CAPK.
- Provide Training and Technical Assistance in the following areas:
 - ./ Federal Head Start regulations, Performance Standards, and mandates, Head Start School Readiness mandates, Head Start Child Development and Early Learning Framework, i.e., Home Visits, Program information report, Family Partnership Agreements, etc.
 - ./ Training in curriculum planning and implementation.
 - ./ Mental Health-Appropriate Behavioral Intervention.
 - ./ Content expectations for home visits and parent conferences.
- Review monthly results on the following:
 - ./ Education compliance reports for home visits, conferences, developmental screenings, etc.
 - ./ Program Information Report (PIR)
 - ./ Parent Engagement
 - ./ In-kind: Non-Federal Share
- Hire a Family Advocate to support full enrollment, recruiting, selection, eligibility and attendance requirements, ChildPlus data entry.
- Hire Program Partner Coordinator to support and ensure full compliance of all comprehensive services and regulations as defined in the Head Start Performance Standards.
- Provide monthly reports on status of home visits, parent conferences, intentional teaching, individualization, observations/ongoing child assessments, 45-day mandates, and lesson planning.
- Provide yearly Pedestrian Safety training to parents and children.

ATTACHMENT A-SCOPE OF WORK

Contractor will:

CAPK will:

Health- 45 CFR -1302:

- Ensure that there is documentation indicating that all physical exams (well-baby check-ups) are completed within 30 days of enrollment and per the Early and Periodic Screening Diagnosis and Treatment (EPSDT) requirements by age group.
- Review the results of all health exams, follow up on noted comments and submit to the Family Advocate to enter in ChildPlus. Refer for any needed treatment or missing requirements, documents and follow up on contact log.
- In collaboration with CAPK, assist parents to obtain or arrange further diagnostic testing, examination, and treatment by an appropriate licensed or certified professional for each child with an observable, known or suspected health, nutritional, behavior or developmental problem. Develop and implement a follow-up plan for any suspected condition or concern identified.
- Take current height and weight for each child, three (2) times a year; and submit information to the Family Advocate for entry in ChildPlus.
- Collaborate annually with CAPK to review and modify as necessary policies and procedures of Health, Mental Health and Wellness, and Nutrition Services that meet Head Start Performance Standards and Regulations.
- Submit a report to CAPK within 24 hours for any known or suspected instances of child abuse or neglect and/or any unusual incident.
- Responsible for administering any authorized medications and document on medication log all medication administered to children as required by state guidelines.
- Ensure an authorization for medication is completed by child's physician and signed by parent prior to accepting and administering medication.
- Ensure all children who have teeth are assisted with toothbrushing at least once daily.

Health-45 CFR-1302:

- Provide training and technical assistance on health-related requirements such as:
 - ./ Individualized Health Plans
 - ./ Nutrition Assessments
 - ./ Medication Administration
 - ./ Food Allergies
- Ensure all physical exams and health information are entered in ChildPlus within 30 days of the child's first day of attendance.
- Refer for annual well-child exams at the appropriate intervals and dental exams at least 30 days prior to due date or expiration date and document referral on contact notes or in ChildPlus.
- Ensure that all immunizations are complete and up to date at time of enrollment and entered in ChildPlus as of child's first day of attendance. Refer and follow-up regularly until all immunizations outlined by age are completed according to CA Immunization Requirements. Document all referrals and follow-up on contact notes.
- Conduct and enter Nutrition Assessments in ChildPlus within 45 days of the child's first day of attendance. Follow up on nutrition concerns including referral for low Hgb/Hct, high lead levels and develop a referral if needed as soon as possible but no later than 90 days from the first day of attendance.
- CAPK will review growth charts to determine whether height and weight are within normal range. For children who do not fall within normal range, Family Advocate will submit a referral to CAPK nutrition.
- Ensure that dental exams have been completed, including follow up treatment and are entered in ChildPlus, documented on contact notes within 90 days of the child's first day of attendance.
- Review the Contractor's policies and procedures for Health, Mental Health and Nutrition Services to ensure they meet the Head Start Performance Standards and Regulations.
- Document all medical follow-up treatment and services on contact notes. This is to include all medical treatments that improve the child's overall health.
- Ensure health plans are developed for children with chronic health conditions to include medications as needed.
- Enter and track treatment needed, and treatment received in ChildPlus.
- Ensure vision and hearing screenings are entered in ChildPlus within 45 days of child's first day of attendance and rescreen is completed within 4-6 weeks as needed.
- Obtain results of clinical vision screening and clinical hearing screening from current well baby check by age at time of enrollment within 45 days of child's first day of attendance and enter in ChildPlus. Document all referrals, if any, and follow up on contact notes.
- Generate and review health reports (summary and detailed) from monthly monitoring reports and follow up on areas needing improvement or focus.

ATTACHMENT A -SCOPE OF WORK

Contractor will:

CAPK will:

FamilyServices-45CFR-1302:

- By July 1 of each year, review policies and procedures for Family Services that meet Head Start Performance Standards and Regulations. Submit to CAPK for review.
- Review monthly Family Services Reports (summary and detailed) provided by Family Advocate. Follow-up on areas needing improvement or focus within one (1) week of running the report.

FamilyServices-45 CFR-1302:

- Provide training and technical assistance on Family Service requirements such as:
 - Family Assessments and Family Partnership Agreement
 - ChildPlus data entry
 - Service delivery tracking
- Complete Family Assessment survey within 45 days of the child's first day of attendance. Document on the contact notes and ChildPlus when family assessment is completed.
- Provide referrals for services and resources that are responsive to family needs, interests and goals. Document on the contact notes and ChildPlus
- Conduct timely follow-up on family needs, referrals and services received as soon as possible but not to exceed 60 calendar days depending on the urgency of the need. Document all follow-up pertaining to referrals and services received on the contact notes and ChildPlus on the same day follow-up is conducted.
- Initiate the goal setting process with all families and on the contact log and ChildPlus within 60 days of the child's first day of attendance.
- Develop Family Partnership Agreements (FPA) based on family's readiness and willingness to participate in the process. Complete the FPA form if goal is established. Document on the contact notes and ChildPlus
- Conduct FPA follow-up in accordance with CAPK timelines every 60 calendar days to review the status of the goals established or reevaluate the family's readiness to participate in the goal setting process if goal has not been established. Document the contact notes and ChildPlus.

ATTACHMENT A - SCOPE OF WORK

Contractor will:

CAPK will:

Program Design and Management - 45 CFR - 1301:

- Child Care License – Contractor shall maintain for the term of this Agreement a current Child Care License issued by the California Department of Social Services; shall provide CAPK with a copy of the license and shall notify CAPK in writing of any changes in the status of the license, including Type A and Type B violations within 24 hours of the violation.
- Ensure that all staff working with children receive annual Child Abuse Training.
- Document annual performance evaluations with goal setting for employees.
- Participate in Partner's meetings and training related to Head Start/Early Head Start.
- Document staff individual and group training needs.
- Within 30 days of each monitoring event, participate in the planning to resolve individual findings. Provide a corrective action plan for any areas of non-compliance that were found during the annual self-assessment within 30 days.
- Report any licensing finding, non-compliance with Child and Adult Care Food Program (CACFP), or any other loss of funding that materially weakens the financial stability of the Contractor or its ability to deliver the services required under this Agreement within 24 hours of the finding.
- Make reasonable efforts to have one parent representative to serve on the CAPK Head Start Policy Council (PC) monthly meetings. Representative must be elected in accordance with PC By-Laws at a local parent meeting. Parent must have a child currently enrolled in the Early Head Start Program.

Program Design and Management - 45 CFR - 11301:

- Provide necessary training for appropriate staff to set up systems and procedures as needed.
- Provide feedback on reports and assist with any needed corrective action.
- Develop a system for ongoing monitoring and conduct monitoring of Contractor operations.
- Participate in training of staff to provide support and technical assistance and ensure implementation of procedures meet federal regulations.
- Provide data regarding service achievements, gaps and possible solutions to meet federal regulations.
- Update office equipment and software necessary to track program performance and document the yearly Program Information Report (PIR).
- Organize monthly service reviews with content area experts to analyze progress, identify gaps and help develop timely solutions.
- Provide monthly Policy Council minutes for distribution to parents of Early Head Start classrooms.

ATTACHMENT A-SCOPE OF WORK

Contractor will:

CAPK will:

Training:

- Provide staff training on State and Federal regulations and mandates, mutually coordinated with CAPK and other partners.
- Make available at least two days per year, or a minimum of 15 hours per program year, for teaching staff to receive training.
- Request in writing for staff to attend Head Start specific approved conferences, classes, trainings and workshops.
- Complete annual mandated reporting and safe sleep training, and bi-annual CPR and adult/pediatric first aid training.

Training:

- Provide group and/or on-site training, as needed.
- Provide staff training related to other areas of the program as requested by contractor.
- Registration for outside training and conferences: CAPK will be responsible for registration and incidental expenses for Contractor's staff to attend Head Start specific approved conferences, classes, trainings, workshops and will invoice with receipts attached. Request to attend must be approved by CAPK in writing.
- Reimburse staff per diem related to staff travel expenses.
- Support and offer opportunities for achieving a minimum of 15 hours of professional development.

ATTACHMENT B—PAYMENT PROVISIONS

1. **Payment Limits**—CAPK total payments to Contractor under this Contract shall not exceed \$568,504.32 for children’s services, training and technical assistance and start up budget amounts are to be determined.
2. **Payment Basis**—Subject to the Payment Limit, payments to the Contractor for all services provided for CAPK under this Contract shall only be for costs that are actually incurred in the performance of the Contractor's obligations under this Contract as evidenced by the timely provision of services to families and submitting monitoring reports, invoices, and Program Information Report.
3. **Payment Amounts**—Subject to later adjustments in total payments as provided below and subject to the Payment Limit of this Contract.
\$740.24 per child per month, maximum of up to 16 Early Head Start children, for 48 months {March 1, 2026, through February 28th, 2030), in addition, a TBD yearly budget is allocated to cover training, conferences, classes and workshops for agency staff.

ATTACHMENT C

Community Action Partnership of Kern Additional Terms and Conditions

1. **TAXES.** The Contractor is solely responsible to pay all taxes and comply with all Federal, State, and local laws, ordinances, rules, regulations and lawful orders bearing on the performance of work.
2. **ASSIGNMENT OR SUBCONTRACTING.** The Contractor may not assign or transfer the Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of the Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to the Agreement and must be included as such.
3. **TERMINATION FOR CONVENIENCE OF CAPK.** CAPK may terminate the Agreement at any time by giving written notice to the Contractor of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials as described herein, at the option of CAPK, shall become its property. If the Agreement is terminated by CAPK as provided herein, the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. The Contractor hereby expressly waives any and all claims for damages or compensation arising under the Agreement except as set forth in this section in the event of such termination.
4. **CHANGES.** CAPK may from time to time, require changes in the scope of the services of the Contractor to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation which are mutually agreed upon by and between CAPK and the Contractor, shall be effective when incorporated in written amendments to the Agreement. Amendments shall be valid only after approval by Contractor and CAPK's Chief Executive Officer.
5. **CLAIMS.** All claims for money due or to become due to the Contractor from CAPK under the Agreement may not be assigned to a bank, trust company, or other financial institution without CAPK approval. Notice or requests of any such assignment or transfer shall be furnished promptly in writing to CAPK.
6. **NOTICE.** Any notice or notices required or permitted to be given pursuant to the Agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested.
7. **AFFIRMATIVE ACTION.** The Contractor agrees to abide by all State and Federal Affirmative Action policies and laws.
8. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of the Agreement, including any claims for breach of the Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.
9. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Contractor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.

10. **SBE/MBE/WBE POLICY STATEMENT.** It is the policy of Community Action Partnership of Kern, consistent with Federal, State and local laws, to promote and encourage the development, participation, and continued expansion of Small Business Enterprises, Minority Business Enterprises and Women's Business Enterprises.
11. **AMERICAN MADE.** To the extent practicable, all equipment and products provided by Contractor will be American made.
12. **CONFIDENTIALITY.** The Contractor shall use his or her best efforts to keep confidential any information obtained during the performance of the Agreement.
13. **RESPONSIBILITY.** If Contractor is part of a corporation, the individual or individuals who sign the Agreement on behalf of the corporation are jointly responsible for performance of the Agreement.
14. **PROTEST BY CONTRACTOR.** If the Contractor wishes to file a protest against CAPK for any action, the Contractor must do so in writing with CAPK within 72 hours after the action to be protested has occurred. All protests will be taken under advisement. Any protests received after that will not be recognized.
15. **CONFLICT OF INTEREST.** In accordance with California Public Contract Code 10410, no officer or employee of CAPK shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest in the Agreement, which may be in whole, or in part, sponsored or funded by a Local, State, or Federal agency. Also, no relative of an employee of CAPK may enter into or bid on an Agreement while said employee is still employed by CAPK. No relative of an employee of CAPK may bid on an Agreement until 12 months after the date said employee of CAPK has left employment of CAPK, either voluntarily or involuntarily. It is contrary to CAPK policy for any CAPK employee to personally solicit, demand or receive any gratuity of any kind from a Contractor in connection with any decision affecting a CAPK purchase or Agreement for Goods or Services. Thus, if such a case were to occur, the Contractor may file a protest with CAPK as specified in the section titled "Protest by Contractor."
16. **DEBARMENT AND SUSPENSION CERTIFICATION.** Contractor, under penalty of perjury, certified that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, manager:
- It is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency.
 - Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years.
 - Does not have a proposed debarment pending; and
 - Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

If there are any exceptions to the Certifications above, insert the exceptions in the following space:

Exceptions will not necessarily result in denial of award but will be considered in determining Contractor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Note: Providing false information may result in criminal prosecution or administrative sanctions.

17. **WORKERS' COMPENSATION.** Labor Code Section 3700 provides:

"Every employer except the State and all political subdivisions or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

(a) By being insured against liability to pay compensation in one or to more than one of the insurers duly authorized to write compensation insurance in this State.

(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.¹¹

Contractor is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and Contractor will comply with those provisions before commencing the performance of the work of the Agreement.

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under the Agreement.)

18. INSURANCE REQUIREMENTS: Contractor shall procure, furnish and maintain for the duration of the Agreement the following types and limits of insurance herein:

- a. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
- b. Provide coverage for owned, non-owned and hired autos.
- c. Contain an additional insured endorsement in favor of the Community Action Partnership of Kern, its board, officers, agents, employees and volunteers.
- d. Broad Form Commercial General Liability Insurance, ISO form CG00 011185 or 88 providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
- e. Provide Contractual Liability coverage for the terms of the Agreement.
- f. Contain an additional insured endorsement in favor of Community Action Partnership of Kern, its board, officers, agents, employees and volunteers.
- g. Workers' compensation insurance with statutory limits and employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall contain a waiver of subrogation endorsement in favor of Community Action Partnership of Kern, its board, officers, agents, employees and volunteers.

All policies required of the Contractor shall be primary insurance as to Community Action Partnership of Kern, its board, officers, agents' employees and volunteers and any insurance or self-insurance maintained by Community Action Partnership of Kern, its board, officers, agents' employees and designated volunteers shall be in excess of the Contractor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 1185 (in no event with an edition date later than 1990).

Insurance is to be placed with insurers with a Best's rating of no less than A: VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by the Agreement, or insurance rated below Best's A: VII, must be declared prior to execution of the Agreement and approved by CAPK in writing.

All policies shall contain an endorsement providing Community Action Partnership of Kern with thirty (30)

days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

The insurance required hereunder shall be maintained until all work required to be performed by the Agreement is satisfactorily completed.

Contractor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of an Agreement or cancel the Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of the Agreement.

Signature**Date**

Print Name**Title**



MEMORANDUM

To: Budget and Finance Committee

From: Susana Magana, Director of Health and Nutrition

Date: February 18, 2026

Subject: *Agenda Item 4f* : FY 2026-27 Blanket Purchase Orders for Central Kitchen- **Action Item**

Background

CAPK staff has determined that Sysco and Central Sanitary Supply/Brady IFS are two vendors that meet the sole source justification for the type and volume of food and supplies for the Central Kitchen. The Central Kitchen needs specific types of food, janitorial and paper products to provide the volume of meals to the Head Start program daily. Both Sysco and Central Sanitary Supply/Brady IFS have a deep understanding of the food and beverage industry and the specific needs of CAPK. There are specific items carried by one vendor and not the other. They also have a team of experts who can provide customized solutions to meet our unique requirements.

Sysco and Central Sanitary Supply/Brady IFS have a proven record of providing high-quality products and services to CAPK. They have a long history of on-time deliveries, and they have a reputation for excellent customer service. The blanket purchase order amounts requested are based on the total expenditure during the fiscal year 2024-2025, plus a 10% cushion to accommodate for market changes we may experience during the upcoming fiscal year.

Current Events

To streamline the high volume of food, janitorial and paper products that will be purchased by Central Kitchen staff for the upcoming fiscal year, the program needs to have blanket purchase orders in place for Sysco and for Central Sanitary Supply/Brady IFS to cover the period of March 1, 2026, through February 28, 2027.

Recommendation:

Staff recommends that the Budget and Finance Committee approve the blanket purchase orders and further recommend the Board approve the blanket purchase order for Sysco in the amount of \$915,000.00 and the blanket purchase order for Central Sanitary Supply/Brady IFS in the amount of \$280,000.00.

Attachments:

Sole Source Justification forms for Sysco

Sole Source Justification forms for Central Sanitary Supply/Brady IFS



Community Action Partnership of Kern

Finance - Business Services Department
1300 18th Street · Bakersfield, CA 93301
(661) 336-5236 procurement@capk.org

SOLE SOURCE JUSTIFICATION FORM

Sole source purchases are not permitted except when clearly and thoroughly justified.

1. Estimated contract amount: \$800,000 Account Code(s): 7145-112026-2000-120-240-115
2. Recommended supplier name, address, phone, fax, e-mail, and contact name and title: Sysco, PO Box 432 Oxnard, CA 93030; 661-333-0968 Warren McDaniel
3. Description of requested items or services and their purpose(s): PO's for CK food service supplies
4. Reason(s) for requesting a sole source purchase:
 - ☐ Original manufacturer or provider; no other local distributors exist.
 - ☐ Only local distributor for the original manufacturer or provider.
 - ☐ Parts or equipment not interchangeable with similar parts of another manufacturer.
 - ☒ Only known item or service matching the requested needs or performing the intended task.
 - ☐ Sole provider of a licensed or patented good or service.
 - ☐ Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
 - ☐ Sole provider of goods or service established as standard (please provide evidence of such a standard).
 - ☐ Sole provider of factory-authorized warranty service.
 - ☐ None of the above applies. Please attach a detailed explanation and justification for this sole source request.
5. Explain why the product or service requested is the only one that can satisfy your requirements, as well as why alternatives are unacceptable. Be specific with regard to specifications. Attach additional pages if necessary. Sysco can provide the amount of products needed for the CK operational needs in a timely manner.

REQUESTED BY:

Tom Adame

Food Service Mgr. 02/10/2026

I hereby certify that, to the best of my knowledge, the above justification is accurate and request that a sole source be approved for the procurement of the above requested items or services.

Division Director: Susana Madana (Feb 10, 2026 13:57:25 PST)

Date: 2/10/2026

Additional Approvals

Chief Program Officer: _____
\$30,000-\$100,000

Date: _____

Chief Financial Officer: Marcy Webster
\$100,000-\$149,999

Date: 2/10/2026

Chief Executive Officer: J.T.D.
\$150,000+

Date: 02/11/2026

Authorization:

☒ APPROVED

☐ NOT APPROVED

Business Manager: Liz G. Vargas (Feb 11, 2026 08:51:47 PST)

Date: 02/11/2026

/2024



Community Action Partnership of Kern

Finance - Business Services Department
1300 18th Street · Bakersfield, CA 93301
(661) 336-5236 procurement@capk.org

SOLE SOURCE JUSTIFICATION FORM

Sole source purchases are not permitted except when clearly and thoroughly justified.

1. Estimated contract amount: \$65,000 Account Code(s): 6305-108/109-1001-120-240-115
2. Recommended supplier name, address, phone, fax, e-mail, and contact name and title: Sysco, PO Box 432 Oxnard, CA 93030; 661-333-0968 Warren McDaniel
3. Description of requested items or services and their purpose(s): PO's for CTR FS supplies/Janitorial and Consumables
4. Reason(s) for requesting a sole source purchase:
 - ☐ Original manufacturer or provider; no other local distributors exist.
 - ☐ Only local distributor for the original manufacturer or provider.
 - ☐ Parts or equipment not interchangeable with similar parts of another manufacturer.
 - ☒ Only known item or service matching the requested needs or performing the intended task.
 - ☐ Sole provider of a licensed or patented good or service.
 - ☐ Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
 - ☐ Sole provider of goods or service established as standard (please provide evidence of such a standard).
 - ☐ Sole provider of factory-authorized warranty service.
 - ☐ None of the above applies. Please attach a detailed explanation and justification for this sole source request.
5. Explain why the product or service requested is the only one that can satisfy your requirements, as well as why alternatives are unacceptable. Be specific with regard to specifications. Attach additional pages if necessary. Sysco can provide the amount of products needed for the CK operational needs in a timely manner.

REQUESTED BY:

Tom Adame

Food Service Mgr. 02/10/2026

I hereby certify that, to the best of my knowledge, the above justification is accurate and request that a sole source be approved for the procurement of the above requested items or services.

Division Director: Susana Matiana (Feb 10, 2026 13:57:25 PST)

Date: 2/10/2026

Additional Approvals

Chief Program Officer: _____
\$30,000-\$100,000

Date: _____

Chief Financial Officer: Amey Webster
\$100,000-\$149,999

Date: 2/10/2026

Chief Executive Officer: _____
\$150,000+

Date: _____

Authorization:

☐ APPROVED

☐ NOT APPROVED

Business Manager:

Liz G. Vargas (Feb 11, 2026 08:51:47 PST)

Date: 02/11/2026

2/2024



Community Action Partnership of Kern

Finance - Business Services Department
1300 18th Street · Bakersfield, CA 93301
(661) 336-5236 procurement@capk.org

SOLE SOURCE JUSTIFICATION FORM

Sole source purchases are not permitted except when clearly and thoroughly justified.

1. Estimated contract amount: \$50,000 Account Code(s): 6305-112026-2000-120-240-115
2. Recommended supplier name, address, phone, fax, e-mail, and contact name and title: Sysco, PO Box 432 Oxnard, CA 93030; 661-333-0968 Warren McDaniel
3. Description of requested items or services and their purpose(s): PO's for CK FS supplies/Janitorial and Consumables
4. Reason(s) for requesting a sole source purchase:
 - ☐ Original manufacturer or provider; no other local distributors exist.
 - ☐ Only local distributor for the original manufacturer or provider.
 - ☐ Parts or equipment not interchangeable with similar parts of another manufacturer.
 - ☒ Only known item or service matching the requested needs or performing the intended task.
 - ☐ Sole provider of a licensed or patented good or service.
 - ☐ Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
 - ☐ Sole provider of goods or service established as standard (please provide evidence of such a standard).
 - ☐ Sole provider of factory-authorized warranty service.
 - ☐ None of the above applies. Please attach a detailed explanation and justification for this sole source request.
5. Explain why the product or service requested is the only one that can satisfy your requirements, as well as why alternatives are unacceptable. Be specific with regard to specifications. Attach additional pages if necessary. Sysco can provide the amount of products needed for the CK operational needs in a timely manner.

REQUESTED BY:

Tom Adame

Food Service Mgr. 02/10/2026

I hereby certify that, to the best of my knowledge, the above justification is accurate and request that a sole source be approved for the procurement of the above requested items or services.

Division Director:

Susana Miranda
Susana Miranda (Feb 10, 2026 13:57:25 PST)

Date: 2/10/2026

Additional Approvals

Chief Program Officer:

\$30,000-\$100,000

Chief Financial Officer:

\$100,000-\$149,999

Chief Executive Officer:

\$150,000+

Date:

2/10/2026

Date:

Authorization:

☒ APPROVED

☐ NOT APPROVED

Business Manager:

Liz G. Vargas
Liz G. Vargas (Feb 11, 2026 00:51:47 PST)

Date: 02.11.2026

/2024

Sysco Foods and Supplies 26-27

Final Audit Report

2026-02-11

Created:	2026-02-10
By:	Sara Elias (selias@capk.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA4mTGXA3I9vK7aBkcGymxgKDzf6yu5IT

"Sysco Foods and Supplies 26-27" History

-  Document created by Sara Elias (selias@capk.org)
2026-02-10 - 10:55:39 PM GMT- IP address: 12.76.40.22
-  Document emailed to Jeremy Tobias (jtobias@capk.org) for signature
2026-02-10 - 10:56:59 PM GMT
-  Email viewed by Jeremy Tobias (jtobias@capk.org)
2026-02-11 - 4:45:08 PM GMT- IP address: 104.47.56.254
-  Document e-signed by Jeremy Tobias (jtobias@capk.org)
Signature Date: 2026-02-11 - 4:50:04 PM GMT - Time Source: server- IP address: 99.66.128.48
-  Document emailed to Liz G. Vargas (egarcia@capk.org) for signature
2026-02-11 - 4:50:06 PM GMT
-  Email viewed by Liz G. Vargas (egarcia@capk.org)
2026-02-11 - 4:50:55 PM GMT- IP address: 12.76.40.22
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Signature Date: 2026-02-11 - 4:51:47 PM GMT - Time Source: server- IP address: 12.76.40.22
-  Agreement completed.
2026-02-11 - 4:51:47 PM GMT



Community Action Partnership of Kern

Finance - Business Services Department
1300 18th Street · Bakersfield, CA 93301
(661) 336-5236 procurement@capk.org

SOLE SOURCE JUSTIFICATION FORM

Sole source purchases are not permitted except when clearly and thoroughly justified.

1. Estimated contract amount: \$100,000 Account Code(s): 6305-112026-2000-120-240-115
2. Recommended supplier name, address, phone, fax, e-mail, and contact name and title: Brady IFS 4730 Armstrong Rd. Bakersfield, CA. 93313; Bruce Herrin 661-432-5300 Bruce.herrin@bradyindustrial.com
3. Description of requested items or services and their purpose(s): PO's for CK FS supplies/Janitorial and Consumables
4. Reason(s) for requesting a sole source purchase:
 - ☐ Original manufacturer or provider; no other local distributors exist.
 - ☐ Only local distributor for the original manufacturer or provider.
 - ☐ Parts or equipment not interchangeable with similar parts of another manufacturer.
 - ☒ Only known item or service matching the requested needs or performing the intended task.
 - ☐ Sole provider of a licensed or patented good or service.
 - ☐ Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
 - ☐ Sole provider of goods or service established as standard (please provide evidence of such a standard).
 - ☐ Sole provider of factory-authorized warranty service.
 - ☐ None of the above applies. Please attach a detailed explanation and justification for this sole source request.
5. Explain why the product or service requested is the only one that can satisfy your requirements, as well as why alternatives are unacceptable. Be specific with regard to specifications. Attach additional pages if necessary. Brady IFS can provide the amount of products needed for the CK operational needs in a timely manner.

REQUESTED BY:

Tom Adame

Food Service Mgr. 02/10/2026

I hereby certify that, to the best of my knowledge, the above justification is accurate and request that a sole source be approved for the procurement of the above requested items or services.

Division Director: 
Susana Magana (Feb 10, 2026 13:56:27 PST)

Date: 2/10/2026

Additional Approvals

Chief Program Officer: _____
\$30,000-\$100,000

Date: _____

Chief Financial Officer: 
\$100,000-\$149,999

Date: 2/10/2026

Chief Executive Officer: _____
\$150,000+

Date: _____

Authorization:

☒ APPROVED

☐ NOT APPROVED

Business Manager:


Liz G. Vargas (Feb 10, 2026 14:07:46 PST)

Date: 02/10/2026

/2024



Community Action Partnership of Kern

Finance - Business Services Department
1300 18th Street · Bakersfield, CA 93301
(661) 336-5236 procurement@capk.org

SOLE SOURCE JUSTIFICATION FORM

Sole source purchases are not permitted except when clearly and thoroughly justified.

1. Estimated contract amount: \$180,000 Account Code(s): 6305-108/109-1001-120-240-115
2. Recommended supplier name, address, phone, fax, e-mail, and contact name and title: Brady IFS 4730 Armstrong Rd. Bakersfield, CA. 93313; Bruce Herrin 661-432-5300 Bruce.herrin@bradyindustrial.com
3. Description of requested items or services and their purpose(s): PO's for CTR FS supplies/Janitorial and Consumables
4. Reason(s) for requesting a sole source purchase:
 - ☐ Original manufacturer or provider; no other local distributors exist.
 - ☐ Only local distributor for the original manufacturer or provider.
 - ☐ Parts or equipment not interchangeable with similar parts of another manufacturer.
 - ☒ Only known item or service matching the requested needs or performing the intended task.
 - ☐ Sole provider of a licensed or patented good or service.
 - ☐ Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
 - ☐ Sole provider of goods or service established as standard (please provide evidence of such a standard).
 - ☐ Sole provider of factory-authorized warranty service.
 - ☐ None of the above applies. Please attach a detailed explanation and justification for this sole source request.
5. Explain why the product or service requested is the only one that can satisfy your requirements, as well as why alternatives are unacceptable. Be specific with regard to specifications. Attach additional pages if necessary. Brady IFS can provide the amount of products needed for the CTR operational needs in a timely manner.

REQUESTED BY:

Tom Adame

Food Service Mgr. 02/10/2026

I hereby certify that, to the best of my knowledge, the above justification is accurate and request that a sole source be approved for the procurement of the above requested items or services.

Division Director: 
Subina Mariana (Feb 10, 2026 13:56:27 PST)

Date: 2/10/2026

Additional Approvals

Chief Program Officer: _____

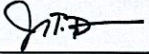
Date: _____

\$30,000-\$100,000

Chief Financial Officer: 

Date: 2/10/2026

\$100,000-\$149,999

Chief Executive Officer: 

Date: 02/11/2026

\$150,000+

Authorization:

☒ APPROVED

☐ NOT APPROVED

Liz G. Vargas

Business Manager: Liz G. Vargas (Feb 10, 2026 14:42:24 PST)

Date: 02/10/2026

/2024

Brady ISF Supplies 26-27

Final Audit Report

2026-02-11

Created:	2026-02-10
By:	Sara Elias (selias@capk.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAiGjtOO9JAQQVUYoFxMF6RckOsiRh_C8Z

"Brady ISF Supplies 26-27" History

-  Document created by Sara Elias (selias@capk.org)
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-  Document emailed to Liz G. Vargas (egarcia@capk.org) for signature
2026-02-10 - 10:39:12 PM GMT
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2026-02-10 - 10:41:07 PM GMT- IP address: 12.76.40.22
-  Document e-signed by Liz G. Vargas (egarcia@capk.org)
Signature Date: 2026-02-10 - 10:42:24 PM GMT - Time Source: server- IP address: 12.76.40.22
-  Document emailed to Jeremy Tobias (jtobias@capk.org) for signature
2026-02-10 - 10:42:26 PM GMT
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2026-02-11 - 4:48:23 PM GMT- IP address: 104.47.56.254
-  Document e-signed by Jeremy Tobias (jtobias@capk.org)
Signature Date: 2026-02-11 - 4:49:12 PM GMT - Time Source: server- IP address: 99.66.128.48
-  Agreement completed.
2026-02-11 - 4:49:12 PM GMT



MEMORANDUM

To: Budget & Finance Committee

From: Kelly Lowery, Food Bank Administrator 

Date: February 18, 2026 [OBJ]

Subject: *Agenda Item 4g:* FY 2026-2027 Food Bank Blanket Purchase Orders - **Action Item**

Background:

In 2025, the CAPK Food Bank distributed approximately 22.3 million pounds of food through various programs. Of that, over 4 million pounds were distributed through pantries and farmers' markets in partnership with our agency network. Back in January 2023, the CAPK Food Bank network averaged around 100,000 engagements per month. By the end of 2024, that number had more than doubled to over 200,000 monthly engagements. The need has remained steady at that level since that time. While federal and state resources remain fixed and unable to scale with demand, the Food Bank's ability to directly purchase food is a key factor in meeting the current need.

Current Events:

We have received grants and donations for food purchasing from various sources, including, but not limited to, CDSS, Kern County, Wonderful, Kaiser, PG&E, and SCAN. Below are the vendors and the corresponding amounts for which we are requesting authorization to create purchase orders for food to supplement the Food Bank's distribution programs. We are only spending funds that have already been received or formally allocated. To streamline the high volume of food purchases, the program needs to have blanket purchase orders in place to cover the period of March 1, 2026, to February 28, 2027.

California Association of Food Banks	\$560,000
Cal Food Logistics	\$600,000
Grimmway	\$430,000
I deal Specialties	\$1,025,000
Harvest Farms	\$1,065,000
LA Foods	\$1,025,000
Sharratt Provisions	\$1,065.000

Recommendation

Staff recommend the Budget & Finance Committee approve the BPOs for the listed vendors and further recommend Board approval to authorize the Chief Executive Officer to execute the blanket purchase orders to purchase food to supplement the distribution programs of the CAPK Food Bank.

Attachment:

Procurement Documents For 2026-2027 Food Bank BPOs



Community Action Partnership of Kern

Finance - Business Services Department
1300 18th Street · Bakersfield, CA 93301
(661) 336-5236 procurement@capk.org

SOLE SOURCE JUSTIFICATION FORM

Sole source purchases are not permitted except when clearly and thoroughly justified.

1. Estimated contract amount: **\$560,000.00** Account Code(s): **See attachment**
2. Recommended supplier name, address, phone, fax, e-mail, and contact name and title:
California Association of Food Banks 1624 Franklin St. Ste. 722 Oakland, CA 94612 510-272-4435
3. Description of requested items or services and their purpose(s). **Purchased Fresh produce for the Cal-Food Grant.**
4. Reason(s) for requesting a sole source purchase:
 - ☐ Original manufacturer or provider; no other local distributors exist.
 - ☐ Only local distributor for the original manufacturer or provider.
 - ☐ Parts or equipment are not interchangeable with similar parts of another manufacturer.
 - ☐ Only known item or service matching the requested needs or performing the intended task.
 - ☐ Sole provider of a licensed or patented good or service.
 - ☐ Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
 - ☐ Sole provider of goods or services established as standard (please provide evidence of such a standard).
 - ☐ Sole provider of factory-authorized warranty service.
 - ☐ None of the above applies. Please attach a detailed explanation and justification for this sole source request.
5. * Explain why the product or service requested is the only one that can satisfy your requirements, as well as why alternatives are unacceptable. Be specific about specifications. Attach additional pages if necessary.

REQUESTED BY:

Maricela Conde
PRINTED NAME

Admin Sup. _____
TITLE DATE

I hereby certify that, to the best of my knowledge, the above justification is accurate and request that a sole source be approved for the procurement of the above requested items or services.

Division Director: 
Subana Magana (Feb 4, 2026 11:23:29 PST)

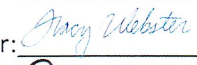
Date: 02/04/2026

Additional Approvals: 
Kelly Lowery (Feb 4, 2026 11:03:59 PST)

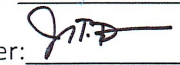
02/04/2026

Chief Program Officer: _____
\$30,000-\$100,000

Date: _____
02/04/2026

Chief Financial Officer: 
\$100,000-\$149,999

Date: _____

Chief Executive Officer: 
\$150,000+

Date: 02/04/2026

Authorization:

☐ APPROVED

☐ NOT APPROVED

Business Manager: Liz G. Vargas
Liz G. Vargas (Feb 4, 2026 14:06:03 PST)

Date: 02/04/2026

/2024

Account Codes(s):

7145-467025-2190-10033-210-135 **\$25,000.00**

7145-467025-2192-10033-210-135 **\$25,000.00**

7145-467025-2193-10033-210-135 **\$50,000.00**

7145-216025-2087-10033-210-135 **\$400,000.00**

7145-216025-2102-10033-210-135 **\$50,000.00**

7145-49400-2000-10033-210-135 **\$10,000.00**

Total: \$ 560,000.00

#5

California Association of Food Banks is a food broker that offers truckloads of produce and protein on a first-come, first-served basis. Offers are received and can be unavailable within the day due to being accepted by other food banks, etc. The Capk Food Bank needs to procure large amounts of produce and protein to support the free farmers' markets and pantry programs. Responding in real-time with this vendor will expand our purchasing strengths by allowing resources to go further. Additionally, this vendor understands and works with the food bank industry and can assist in identifying loads that will be eligible for certain grant funding.

Advanced ordering for discounted produce and protein is challenged by several factors, including but not limited to season of the year, weather, retail market fluctuation, etc. Responding in real-time will save CAPK Food Bank time, money, and staff resources.

Note:

California Association of Food Banks is an active vendor. This is a new BPO for the new fiscal year 3/1/2026-2/28/2027



Community Action Partnership of Kern

Finance - Business Services Department
1300 18th Street · Bakersfield, CA 93301
(661) 336-5236 procurement@capk.org

SOLE SOURCE JUSTIFICATION FORM

Sole source purchases are not permitted except when clearly and thoroughly justified.

1. Estimated contract amount: **\$600,000.00** Account Code(s): **See attachment**
2. Recommended supplier name, address, phone, fax, e-mail, and contact name and title:
Cal-Foods Logistics 3478 Buskirk Ave Ste 346 Pleasant Hill, CA 94523
3. Description of requested items or services and their purpose(s). **Purchased Fresh produce for the Cal-Food Grant.**
4. Reason(s) for requesting a sole source purchase:
 - ☐ Original manufacturer or provider; no other local distributors exist.
 - ☐ Only local distributor for the original manufacturer or provider.
 - ☐ Parts or equipment are not interchangeable with similar parts of another manufacturer.
 - ☐ Only known item or service matching the requested needs or performing the intended task.
 - ☐ Sole provider of a licensed or patented good or service.
 - ☐ Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
 - ☐ Sole provider of goods or services established as standard (please provide evidence of such a standard).
 - ☐ Sole provider of factory-authorized warranty service.
 - ☐ None of the above applies. Please attach a detailed explanation and justification for this sole source request.
5. * Explain why the product or service requested is the only one that can satisfy your requirements, as well as why alternatives are unacceptable. Be specific about specifications. Attach additional pages if necessary.

REQUESTED BY:

Maricela Conde
PRINTED NAME

Admin Sup. _____
TITLE DATE

01/29/26
DATE

I hereby certify that, to the best of my knowledge, the above justification is accurate and request that a sole source be approved for the procurement of the above requested items or services.

Division Director: 
Susana Magana (Feb 4, 2026 11:28:18 PST)

Date: 02/04/2026

Additional Approvals: 
Kelly Lowery (Feb 4, 2026 11:03:42 PST)

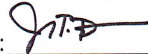
02/04/2026

Chief Program Officer: _____
\$30,000-\$100,000

Date: _____

Chief Financial Officer: 
\$100,000-\$149,999

Date: 02/04/2026

Chief Executive Officer: 
\$150,000+

Date: 02/04/2026

Authorization:

☐ APPROVED

☐ NOT APPROVED

Business Manager: 
Liz G. Vargas (Feb 4, 2026 14:04:41 PST)

Date: 02/04/2026

/2024

Account Codes(s):

7145-216025-2102-10033-210-135 **\$400,000.00**

7145-216025-2087-10033-210-135 **\$200,000.00**

Total: \$ 600,000.00

#5

Cal-Foods Logistics is a food broker that offers truckloads of produce and protein on a first-come, first-served basis. Offers are received and can be unavailable within the day due to being accepted by other food banks, etc. The Capk Food Bank needs to procure large amounts of produce and protein to support the free farmers' markets and pantry programs. Responding in real-time with this vendor will expand our purchasing strengths by allowing resources to go further. Additionally, this vendor understands and works with the food bank industry and can assist in identifying loads that will be eligible for certain grant funding.

Advanced ordering for discounted produce and protein is challenged by several factors, including but not limited to season of the year, weather, retail market fluctuation, etc. Responding in real-time will save CAPK Food Bank time, money, and staff resources.

Note:

Cal-Foods Logistics is an active vendor. This is a new BPO for the new fiscal year 3/1/2026-2/28/2027



Community Action Partnership of Kern

Finance - Business Services Department
1300 18th Street · Bakersfield, CA 93301
(661) 336-5236 procurement@capk.org

SOLE SOURCE JUSTIFICATION FORM

Sole source purchases are not permitted except when clearly and thoroughly justified.

1. Estimated contract amount: **\$430,000.00** Account Code(s): **See attachment**
2. Recommended supplier name, address, phone, fax, e-mail, and contact name and title:
Grimmway: PO Box 81498 Bakersfield, CA 93380 661 393-3320- Fax 661 845-6627
3. Description of requested items or services and their purpose(s). **Purchased Fresh produce for the Cal-Food Grant.**
4. Reason(s) for requesting a sole source purchase:
 - ☐ Original manufacturer or provider; no other local distributors exist.
 - ☐ Only local distributor for the original manufacturer or provider.
 - ☐ Parts or equipment are not interchangeable with similar parts of another manufacturer.
 - ☐ Only known item or service matching the requested needs or performing the intended task.
 - ☐ Sole provider of a licensed or patented good or service.
 - ☐ Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
 - ☐ Sole provider of goods or services established as standard (please provide evidence of such a standard).
 - ☐ Sole provider of factory-authorized warranty service.
 - ☐ None of the above applies. Please attach a detailed explanation and justification for this sole source request.
5. * Explain why the product or service requested is the only one that can satisfy your requirements, as well as why alternatives are unacceptable. Be specific about specifications. Attach additional pages if necessary.

REQUESTED BY:

Maricela Conde
PRINTED NAME

Admin Sup. 2/3/26
TITLE DATE

I hereby certify that, to the best of my knowledge, the above justification is accurate and request that a sole source be approved for the procurement of the above requested items or services.

Division Director: 
Susan Magana (Feb 4, 2026 11:29:13 PST)

Date: 02/04/2026

Additional Approvals 
Kelly Lowery (Feb 4, 2026 11:03:26 PST)

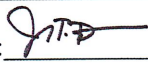
02/04/2026

Chief Program Officer: _____
\$30,000-\$100,000

Date: _____

Chief Financial Officer: 
\$100,000-\$149,999

Date: 02/04/2026

Chief Executive Officer: 
\$150,000+

Date: 02/04/2026

Authorization: ☐ **APPROVED**

☐ **NOT APPROVED**

Business Manager: 
Liz G. Vargas (Feb 4, 2026 14:02:44 PST)

Date: 02/04/2026

/2024

Account Codes(s):

7145-467025-2190-10033-210-135 **\$25,000.00**

7145-467025-2192-10033-210-135 **\$30,000.00**

7145-467025-2193-10033-210-135 **\$25,000.00**

7145-216025-2087-10033-210-135 **\$350,000.00**

Total: \$ 430,000.00

#5

Grimmway is a food broker that offers truckloads of produce and protein on a first-come, first-served basis. Offers are received and can be unavailable within the day due to being accepted by other food banks, etc. The Capk Food Bank needs to procure large amounts of produce and protein to support the free farmers' markets and pantry programs. Responding in real-time with this vendor will expand our purchasing strengths by allowing resources to go further. Additionally, this vendor understands and works with the food bank industry and can assist in identifying loads that will be eligible for certain grant funding.

Advanced ordering for discounted produce and protein is challenged by several factors, including but not limited to season of the year, weather, retail market fluctuation, etc. Responding in real-time will save CAPK Food Bank time, money, and staff resources.

Note:

Grimmway is an active vendor. This is a new BPO for the new fiscal year 3/1/2026-2/28/2027



Community Action Partnership of Kern

Finance - Business Services Department
1300 18th Street · Bakersfield, CA 93301
(661) 336-5236 procurement@capk.org

SOLE SOURCE JUSTIFICATION FORM

Sole source purchases are not permitted except when clearly and thoroughly justified.

1. Estimated contract amount: **\$1,025,000.00** Account Code(s): **See attachment**
2. Recommended supplier name, address, phone, fax, e-mail, and contact name and title:
I deal Specialties 2492 Cedarwood Rd, Pepper Pike, OH 44124
3. Description of requested items or services and their purpose(s). **Purchased Fresh produce for the Cal-Food Grant.**
4. Reason(s) for requesting a sole source purchase:
 - ☐ Original manufacturer or provider; no other local distributors exist.
 - ☐ Only local distributor for the original manufacturer or provider.
 - ☐ Parts or equipment are not interchangeable with similar parts of another manufacturer.
 - ☐ Only known item or service matching the requested needs or performing the intended task.
 - ☐ Sole provider of a licensed or patented good or service.
 - ☐ Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
 - ☐ Sole provider of goods or services established as standard (please provide evidence of such a standard).
 - ☐ Sole provider of factory-authorized warranty service.
 - ☐ None of the above applies. Please attach a detailed explanation and justification for this sole source request.
5. * Explain why the product or service requested is the only one that can satisfy your requirements, as well as why alternatives are unacceptable. Be specific about specifications. Attach additional pages if necessary.

REQUESTED BY:

Maricela Conde
PRINTED NAME

Admin Sup. 2/3/26
TITLE DATE

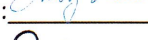
I hereby certify that, to the best of my knowledge, the above justification is accurate and request that a sole source be approved for the procurement of the above requested items or services.

Division Director:  Date: 02/04/2026
Susana Magana (Feb 4, 2026 11:29:46 PST)

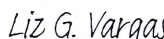
Additional Approvals:  **02/04/2026**
Kelly Lowery (Feb 4, 2026 11:02:55 PST)

Chief Program Officer: _____ Date: _____
\$30,000-\$100,000

Chief Financial Officer:  Date: 02/04/2026
\$100,000-\$149,999

Chief Executive Officer:  Date: 02/04/2026
\$150,000+

Authorization: ☐ APPROVED ☐ NOT APPROVED

Business Manager:  Date: 02/04/2026
Liz G. Vargas (Feb 4, 2026 13:51:53 PST)

/2024

Account Codes(s):

7145-216025-2087-10033-210-135 **\$250,000.00**

7145-216025-2102-10033-210-135 **\$500,000.00**

7145-49400-2000-10033-210-135 **\$25,000.00**

7145-138024-2001-10033-210-135 **\$250,000.00**

Total: \$ 1,025,000.00

#5

I deal Specialties is a food broker that offers truckloads of produce and protein on a first-come, first-served basis. Offers are received and can be unavailable within the day due to being accepted by other food banks, etc. The Capk Food Bank needs to procure large amounts of produce and protein to support the free farmers' markets and pantry programs. Responding in real-time with this vendor will expand our purchasing strengths by allowing resources to go further. Additionally, this vendor understands and works with the food bank industry and can assist in identifying loads that will be eligible for certain grant funding.

Advanced ordering for discounted produce and protein is challenged by several factors, including but not limited to season of the year, weather, retail market fluctuation, etc. Responding in real-time will save CAPK Food Bank time, money, and staff resources.

Note:

I deal Specialties is an active vendor. This is a new BPO for the new fiscal year 3/1/2026-2/28/2027



Community Action Partnership of Kern

Finance - Business Services Department
1300 18th Street · Bakersfield, CA 93301
(661) 336-5236 procurement@capk.org

SOLE SOURCE JUSTIFICATION FORM

Sole source purchases are not permitted except when clearly and thoroughly justified.

1. Estimated contract amount: **\$1,065,000.00** Account Code(s): **See attachment**
2. Recommended supplier name, address, phone, fax, e-mail, and contact name and title:
Harvest Farms 45000 Yucca Avenue Lancaster, CA 93534 661 945-3636
3. Description of requested items or services and their purpose(s). **Purchased Fresh produce for the Cal-Food Grant.**
4. Reason(s) for requesting a sole source purchase:
 - ☐ Original manufacturer or provider; no other local distributors exist.
 - ☐ Only local distributor for the original manufacturer or provider.
 - ☐ Parts or equipment are not interchangeable with similar parts of another manufacturer.
 - ☐ Only known item or service matching the requested needs or performing the intended task.
 - ☐ Sole provider of a licensed or patented good or service.
 - ☐ Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
 - ☐ Sole provider of goods or services established as standard (please provide evidence of such a standard).
 - ☐ Sole provider of factory-authorized warranty service.
 - ☐ None of the above applies. Please attach a detailed explanation and justification for this sole source request.
5. * Explain why the product or service requested is the only one that can satisfy your requirements, as well as why alternatives are unacceptable. Be specific about specifications. Attach additional pages if necessary.

REQUESTED BY:

Maricela Conde
PRINTED NAME

Admin Sup. 2/3/26
TITLE DATE

I hereby certify that, to the best of my knowledge, the above justification is accurate and request that a sole source be approved for the procurement of the above requested items or services.

Division Director: 
Susan Magana (Feb 4, 2026 11:30:21 PST)

Date: 02/04/2026

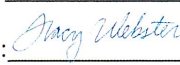
Additional Approvals: 
Kelly Lowery (Feb 4, 2026 10:59:17 PST)

02/04/2026

Chief Program Officer: _____

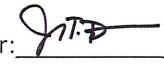
Date: _____

\$30,000-\$100,000

Chief Financial Officer: 

Date: 02/04/2026

\$100,000-\$149,999

Chief Executive Officer: 

Date: 02/04/2026

\$150,000+

Authorization:

☐ **APPROVED**

☐ **NOT APPROVED**

Business Manager: 

Liz G. Vargas (Feb 4, 2026 13:46:22 PST)

Date: **02/04/2026**

/2024

Account Codes(s):

7145-216025-2087-10033-210-135 **\$250,000.00**

7145-216025-2102-10033-210-135 **\$500,000.00**

7145-49400-2000-10033-210-135 **\$25,000.00**

7145-138024-2001-10033-210-135 **\$250,000.00**

7145-419025-2000-10033-210-135 **\$40,000.00**

Total: \$ 1,065,000.00

#5

Harvest Farms is a food broker that offers truckloads of produce and protein on a first-come, first-served basis. Offers are received and can be unavailable within the day due to being accepted by other food banks, etc. The Capk Food Bank needs to procure large amounts of produce and protein to support the free farmers' markets and pantry programs. Responding in real-time with this vendor will expand our purchasing strengths by allowing resources to go further. Additionally, this vendor understands and works with the food bank industry and can assist in identifying loads that will be eligible for certain grant funding.

Advanced ordering for discounted produce and protein is challenged by several factors, including but not limited to season of the year, weather, retail market fluctuation, etc. Responding in real-time will save CAPK Food Bank time, money, and staff resources.

Note:

Harvest Farms is an active vendor. This is a new BPO for the new fiscal year 3/1/2026-2/28/2027



Community Action Partnership of Kern

Finance - Business Services Department
1300 18th Street · Bakersfield, CA 93301
(661) 336-5236 procurement@capk.org

SOLE SOURCE JUSTIFICATION FORM

Sole source purchases are not permitted except when clearly and thoroughly justified.

1. Estimated contract amount: **\$1,025,000.00** Account Code(s): **See attachment**
2. Recommended supplier name, address, phone, fax, e-mail, and contact name and title:
LA Foods LLC 5115 Clarenton Dr. Ste 200 Agoura Hills, CA, 91301 818 587-3757
3. Description of requested items or services and their purpose(s). **Purchased Fresh produce for the Cal-Food Grant.**
4. Reason(s) for requesting a sole source purchase:
 - ☐ Original manufacturer or provider; no other local distributors exist.
 - ☐ Only local distributor for the original manufacturer or provider.
 - ☐ Parts or equipment are not interchangeable with similar parts of another manufacturer.
 - ☐ Only known item or service matching the requested needs or performing the intended task.
 - ☐ Sole provider of a licensed or patented good or service.
 - ☐ Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
 - ☐ Sole provider of goods or services established as standard (please provide evidence of such a standard).
 - ☐ Sole provider of factory-authorized warranty service.
 - ☐ None of the above applies. Please attach a detailed explanation and justification for this sole source request.
5. * Explain why the product or service requested is the only one that can satisfy your requirements, as well as why alternatives are unacceptable. Be specific about specifications. Attach additional pages if necessary.

REQUESTED BY:

Maricela Conde
PRINTED NAME

Admin Sup. _____
TITLE DATE

I hereby certify that, to the best of my knowledge, the above justification is accurate and request that a sole source be approved for the procurement of the above requested items or services.

Division Director: 

Date: **02/04/2026**

Additional Approvals 

02/04/2026

Chief Program Officer: _____

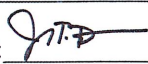
Date: _____

\$30,000-\$100,000

Chief Financial Officer: 

Date: **02/04/2026**

\$100,000-\$149,999

Chief Executive Officer: 

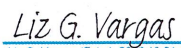
Date: **02/04/2026**

\$150,000+

Authorization:

☐ APPROVED

☐ NOT APPROVED

Business Manager: 

Date: **02/04/2026**

/2024

Account Codes(s):

7145-216025-2087-10033-210-135 **\$250,000.00**

7145-216025-2102-10033-210-135 **\$500,000.00**

7145-49400-2000-10033-210-135 **\$25,000.00**

7145-138024-2001-10033-210-135 **\$250,000.00**

Total: \$ 1,025,000.00

#5

LA Foods is a food broker that offers truckloads of produce and protein on a first-come, first-served basis. Offers are received and can be unavailable within the day due to being accepted by other food banks, etc. The Capk Food Bank needs to procure large amounts of produce and protein to support the free farmers' markets and pantry programs. Responding in real-time with this vendor will expand our purchasing strengths by allowing resources to go further. Additionally, this vendor understands and works with the food bank industry and can assist in identifying loads that will be eligible for certain grant funding.

Advanced ordering for discounted produce and protein is challenged by several factors, including but not limited to season of the year, weather, retail market fluctuation, etc. Responding in real-time will save CAPK Food Bank time, money, and staff resources.

Note:

LA Foods is an active vendor. This is a new BPO for the new fiscal year 3/1/2026-2/28/2027



Community Action Partnership of Kern

Finance - Business Services Department
1300 18th Street · Bakersfield, CA 93301
(661) 336-5236 procurement@capk.org

SOLE SOURCE JUSTIFICATION FORM

Sole source purchases are not permitted except when clearly and thoroughly justified.

1. Estimated contract amount: **\$1,065,000.00** Account Code(s): **See attachment**
2. Recommended supplier name, address, phone, fax, e-mail, and contact name and title:
Sharratt Provision INC. 1902 Wright Place, Suite 200, Carlsbad, CA 92008 858 329-0350
3. Description of requested items or services and their purpose(s). **Purchased Fresh produce for the Cal-Food Grant.**
4. Reason(s) for requesting a sole source purchase:
 - ☐ Original manufacturer or provider; no other local distributors exist.
 - ☐ Only local distributor for the original manufacturer or provider.
 - ☐ Parts or equipment are not interchangeable with similar parts of another manufacturer.
 - ☐ Only known item or service matching the requested needs or performing the intended task.
 - ☐ Sole provider of a licensed or patented good or service.
 - ☐ Sole provider of items compatible with existing equipment, inventory, systems, programs or services.
 - ☐ Sole provider of goods or services established as standard (please provide evidence of such a standard).
 - ☐ Sole provider of factory-authorized warranty service.
 - ☐ None of the above applies. Please attach a detailed explanation and justification for this sole source request.
5. * Explain why the product or service requested is the only one that can satisfy your requirements, as well as why alternatives are unacceptable. Be specific about specifications. Attach additional pages if necessary.

REQUESTED BY:

Maricela Conde
PRINTED NAME

Admin Sup. 2/3/26
TITLE DATE

I hereby certify that, to the best of my knowledge, the above justification is accurate and request that a sole source be approved for the procurement of the above requested items or services.

Division Director: 
Susana Magana (Feb 4, 2026 11:23:12 PST)

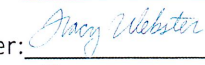
Date: 02/04/2026

Additional Approvals: 
Kelly Lowery (Feb 4, 2026 11:05:31 PST)

02/04/2026

Chief Program Officer: _____
\$30,000-\$100,000

Date: _____
02/04/2026

Chief Financial Officer: 
\$100,000-\$149,999

Date: _____
02/04/2026

Chief Executive Officer: 
\$150,000+

Date: _____
02/04/2026

Authorization:

☐ APPROVED

☐ NOT APPROVED

Business Manager: 
Liz G. Vargas (Feb 4, 2026 14:06:37 PST)

Date: 02/04/2026

/2024

Account Codes(s):

7145-216025-2087-10033-210-135 **\$250,000.00**

7145-216025-2102-10033-210-135 **\$500,000.00**

7145-49400-2000-10033-210-135 **\$25,000.00**

7145-138024-2001-10033-210-135 **\$250,000.00**

7145-419025-2000-10033-210-135 **\$40,000.00**

Total: \$ 1,065,000.00

#5

Sharratt Provision is a food broker that offers truckloads of produce and protein on a first-come, first-served basis. Offers are received and can be unavailable within the day due to being accepted by other food banks, etc. The Capk Food Bank needs to procure large amounts of produce and protein to support the free farmers' markets and pantry programs. Responding in real-time with this vendor will expand our purchasing strengths by allowing resources to go further. Additionally, this vendor understands and works with the food bank industry and can assist in identifying loads that will be eligible for certain grant funding.

Advanced ordering for discounted produce and protein is challenged by several factors, including but not limited to season of the year, weather, retail market fluctuation, etc. Responding in real-time will save CAPK Food Bank time, money, and staff resources.

Note:

Sharratt Provision is an active vendor. This is a new BPO for the new fiscal year 3/1/2026-2/28/2027



MEMORANDUM

To: Budget and Finance Committee



From: Rebecca Moreno, Director of Housing & Supportive Services

Date: February 18, 2026

Subject: *Agenda Item 4h*: New Contract: City of Bakersfield HOME Tenant Based Rental Assistance (TBRA) Program - **Action Item**

INTRODUCTION

HOME Program is a federal program that provides funding to eligible jurisdictions to be used exclusively to provide affordable housing activities to benefit low-income households. The City of Bakersfield in turn awards HOME Program funds to public and private non-profit agencies for projects and programs to develop housing, rehabilitate housing, or otherwise assist in providing affordable housing to meet the needs of the lower income household throughout the City.

History

On October 30, 2023, the City of Bakersfield issued a Notice of Funding Availability requesting applications for eligible HOME Program projects. On November 29, 2023, the Community Development team brought to the Board of Directors the Resolution for approval. The final application was submitted to the City of Bakersfield on December 21, 2023.

CAPK's PROGRAM GOALS

The main goal of the TBRA Program is to assist households experiencing or at risk of homelessness achieve self-sustainability through rental assistance and supportive services and creates a flexible program that aid individual households to help them afford the housing costs of market-rate units.

The program provides payments to make up the difference between the amount a household can afford to pay for housing and the local rent standards through the following activities.

- TBRA programs help individual households, rather than subsidizing rental projects.
- TBRA assistance moves with the tenant—if the household no longer wishes to rent a particular unit, the household may take its TBRA and move to another rental property.
- The level of TBRA subsidy is based upon the income of the household, the particular unit the household selects, and the participating jurisdiction (PJs) rent standard

Budget

A detailed budget projection was completed in partnership with Finance. The initial budget submitted asked for a total of \$1,908,840, however, the City of Bakersfield has awarded CAPK

\$1,000,000.00, and a budget revision will need to be completed and submitted to the city. This budget will support the following

- 2 FTE Case Managers
- Client Utility Payments
- Client Incentives (rental payments for 55 households per year)
- Other operating costs

This agreement aligns with CAPK's enduring mission to address critical needs in the community and Strategic Priority A-Community Investment, Key Goal 1, Objective 1: Strengthen housing partnerships by increasing housing options, new housing developments, and existing infrastructure by April 2026.

RECOMMENDATION

Staff recommend that the Budget & Finance Committee approve the contract and further recommend the Board authorize the Chief Executive Officer to execute the contract for services with the City of Bakersfield HOME TBRA Program and allow for the execution of additional documents as needed.

Attachment:
Contract

AGREEMENT NO. _____

**AGREEMENT WITH COMMUNITY ACTION PARTNERSHIP OF KERN
HOME – TENANT BASED RENTAL ASSISTANCE PROGRAM**

This **AGREEMENT** ("Agreement") is made and entered into on _____, by and between the **CITY OF BAKERSFIELD**, a municipal corporation (referred to herein as "CITY"), and **COMMUNITY ACTION PARTNERSHIP OF KERN** a (a California non-profit public-benefit corporation authorized to do business in California (referred to herein as "CONTRACTOR")).

R E C I T A L S

WHEREAS, CITY is a recipient and administrator of funds from the United States Department of Housing and Urban Development (referred to herein as "HUD") under the Cranston-Gonzalez National Affordable Housing Act, Pub. L. No. 101-625, which by Title II created the HOME Investment Partnerships Program (referred to herein as "HOME Program"), having the Catalog of Federal Domestic Assistance number 14.239; and

WHEREAS, HOME Program is a federal program that provides funding to eligible jurisdictions to be used exclusively to provide affordable housing activities to benefit low-income households. As used herein, the HOME Program includes the HUD Final Rule set forth at 78 FR 142, adopted July 24, 2013, which adopts substantial amendments to the HOME Program regulations set forth at 24 CFR Part 92; and

WHEREAS, CITY in turn awards HOME Program funds to public and private non-profit agencies for projects and programs to develop housing, rehabilitate housing, or otherwise assist in providing affordable housing to meet the needs of lower income households throughout CITY; and

WHEREAS, on October 30, 2023, CITY issued a Notice of Funding Availability requesting applications for eligible HOME Program projects for the fiscal year 2024-25 Action Plan; and

WHEREAS, CONTRACTOR applied requesting assistance to provide a Tenant Based Rental Assistance Program (referred to herein as "TBRA Program") and CITY desires to assist CONTRACTOR with a portion of the costs associated with providing TBRA Program within CITY; and

WHEREAS, as part of CITY's approved Fiscal Year (FY) 2024-25 HUD Action Plan, one million dollars (\$1,000,000) in grant funding (herein "GRANT" or "Grant Funding") was set aside for CONTRACTOR to provide a TBRA Program; and

WHEREAS, CONTRACTOR is an experienced operator of a TBRA Program including activities that serve low- and moderate-income households within the City of Bakersfield city limits; and

WHEREAS, CITY shall not be obligated to disburse, or pay to, CONTRACTOR or any third party, any funds until and after CITY receives GRANT funds from the federal government.

NOW, THEREFORE, incorporating the foregoing recitals herein, CITY and CONTRACTOR mutually agree as follows:

1. **OBJECTIVE.** CONTRACTOR certifies that the activities carried out with funds provided under this AGREEMENT will meet the Objective – eligible costs and requirements as defined in 24 CFR Part 92.209.
2. **SCOPE OF WORK.** In exchange for the Compensation (defined below), CONTRACTOR shall be responsible for administering a TBRA Program as set forth in **Exhibit "A"** attached hereto and incorporated by reference herein.
3. **COMPENSATION/PAYMENT PROCEDURE.** Subject to the conditions of this section, and **Exhibit B** attached hereto and incorporated by reference herein, CITY will reimburse CONTRACTOR as follows for performing the Scope of Work ("Compensation"):

- (1) A total not to exceed **ONE MILLION DOLLARS (\$1,000,000)** after the Scope of Work is completed to CITY's satisfaction.

CITY will reimburse CONTRACTOR within thirty (30) days after CONTRACTOR submits an itemized invoice for the portions of the Scope of Work completed and that invoice is approved by CITY. The Compensation will be the total amount paid to CONTRACTOR for performing the Scope of Work and includes, but is not limited to, all out-of-pocket costs and taxes. CITY will pay no other compensation to CONTRACTOR. **In no case will CITY compensate CONTRACTOR more than \$1,000,000 for performing the Scope of Work.**

4. **TERM.** Unless terminated sooner, as set forth herein, this Agreement shall terminate on October 31, 2028.
5. **TERMINATION.** Either party may terminate this Agreement after giving the other party written notice, as provided herein, ten (10) days before the termination is effective.
6. **CONDITIONS OF PROGRAM.**
 - 6.1 CONTRACTOR shall, at CONTRACTOR's sole cost, comply with the regulations set forth in 24 CFR Part 92.
 - 6.2 CONTRACTOR is aware that CITY will not reimburse CONTRACTOR for administrative expenses, except the costs of inspecting the housing and determining the income eligibility of the family which are costs of the TBRA Program.

- 6.3** CONTRACTOR is required to have errors and omissions insurance, which will protect CITY in the event of professional errors or omissions by CONTRACTOR.
- 6.4** CONTRACTOR is aware that information may come into CONTRACTOR's possession which may impact CITY's legal position in the event such information was released to outside parties.
- 6.5** CONTRACTOR shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of five (5) years after the period of Subsidy Payments terminates. Notwithstanding the above, if there are litigation matters, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the five-year period, then all pertinent records must be retained until completion of the actions and resolution of all issues, or the expiration of the five-year period, whichever occurs later.
- 6.6** CONTRACTOR shall maintain client data demonstrating client eligibility for services provided. Such information should include, but not be limited to, client name, address, income level, or other basis for determining eligibility, and description of service provided. CONTRACTOR shall also collect and maintain data regarding race, ethnicity, female head of household, and disability status of clients. Such information shall be submitted to CITY or its designees for review on a quarterly basis using the Activity Beneficiary Report or alternative form approved by CITY attached hereto as **Exhibit "E"** and incorporated by reference herein.
- 6.7** **Miscellaneous.** CONTRACTOR shall execute **Exhibit "B", Exhibit "C", Exhibit "D"**, attached hereto and incorporated by reference herein, demonstrating compliance with certain regulation provisions.
- 7. ACCOUNTING RECORDS.** CONTRACTOR shall maintain accurate accounting records and other written documentation pertaining to all costs incurred in performance of this Agreement. Such records and documentation shall be kept at CONTRACTOR's office during the term of this Agreement, and for a period of three (3) years from the date of the final payment hereunder, and made available to CITY representatives upon request at any time during regular business hours.
- 8. ASSIGNMENT.** Neither this Agreement nor any rights, interests, duties, liabilities, obligations or responsibilities arising out of, concerning or related in any way to this Agreement (including, but not limited to, accounts, actions, causes of action, claims, damages, demands, liabilities, losses, obligations, or reckonings of any kind or nature whatsoever, for compensatory or exemplary and punitive damages, or declaratory,

equitable or injunctive relief, whether based on contract, equity, tort or other theories of recovery provided for by the common or statutory law) may be assigned or transferred by any party. Any such assignment is prohibited, and shall be unenforceable and otherwise null and void without the need for further action by the non-assigning party or parties.

9. **BINDING EFFECT.** The rights and obligations of this Agreement shall inure to the benefit of, and be binding upon, the parties to the Agreement and their heirs, administrators, executors, personal representatives, successors and assigns.
10. **COMPLIANCE WITH ALL LAWS.** CONTRACTOR shall, at CONTRACTOR's sole cost, comply with all of the requirements of municipal, state, and federal authorities now in force, or which may hereafter be in force, pertaining to this Agreement, and shall faithfully observe in all activities relating to or growing out of this Agreement all municipal ordinances and state and federal statutes, rules or regulations, and permitting requirements now in force or which may hereafter be in force including, without limitation, obtaining a City of Bakersfield business tax certificate (Bakersfield Municipal Code Chapter 5.02) where required.
11. **CORPORATE AUTHORITY.** Each individual signing this Agreement on behalf of entities represents and warrants that they are, respectively, duly authorized to sign on behalf of the entities and to bind the entities fully to each and all of the obligations set forth in this Agreement.
12. **COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be considered as an original and be effective as such.
13. **DIRECTION.** CONTRACTOR retains the right to control or direct the manner in which the services described herein are performed.
14. **EQUIPMENT.** CONTRACTOR will supply all equipment, tools, materials and supplies necessary to perform the services under this Agreement.
15. **EXECUTION.** This Agreement is effective upon the date first written above and is the product of negotiation and all parties are equally responsible for authorship of this Agreement. Section 1654 of the California Civil Code shall not apply to the interpretation of this Agreement.
16. **EXHIBITS.** In the event of a conflict between the terms, conditions or specifications set forth in this Agreement and those in exhibits attached hereto, the terms, conditions, or specifications set forth in this Agreement shall prevail. All exhibits to which reference is made in this Agreement are deemed incorporated in this Agreement, whether or not actually attached.

17. **FURTHER ASSURANCES.** Each party shall execute and deliver such papers, documents, and instruments, and perform such acts as are necessary or appropriate, to implement the terms of this Agreement and the intent of the parties to this Agreement.
18. **GOVERNING LAW.** The laws of the State of California will govern the validity of this Agreement and its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in Kern County, California.
19. **INCLUDED DOCUMENTS.** Any bid documents, including, without limitation, special provisions and standard specifications and any Request for Proposals, Request for Qualifications and responses thereto relating to this Agreement are incorporated by reference as though fully set forth herein.
20. **INDEMNITY.** CONTRACTOR shall indemnify, defend, and hold harmless CITY and CITY's officers, agents and employees against any and all liability, claims, actions, causes of action or demands whatsoever against them, or any of them, before administrative or judicial tribunals of any kind whatsoever, arising out of, connected with, or caused by CONTRACTOR or CONTRACTOR's employees, agents, independent contractors, companies, or subcontractors in the performance of, or in any way arising from, the terms and provisions of this Agreement whether or not caused in part by a party indemnified hereunder, except for CITY's sole active negligence or willful misconduct.
21. **INDEPENDENT CONTRACTOR.** This Agreement calls for CONTRACTOR's performance of the Scope of Work as an independent contractor. CONTRACTOR is not an agent or employee of CITY for any purpose and is not entitled to any of the benefits provided by CITY to its employees. This Agreement shall not be construed as forming a partnership or any other association with CONTRACTOR other than that of an independent contractor.
22. **INSURANCE.**
- 22.1 **Types and Limits of Insurance.** In addition to any other insurance or security required under this Agreement, CONTRACTOR must procure and maintain, for the duration of this Agreement, the types and limits of insurance below ("Basic Insurance Requirements").
- 22.1.1 **Automobile liability insurance,** providing coverage for owned, non-owned, and hired autos on an occurrence basis for bodily injury, including death, of one or more persons, property damage, and personal injury, with limits of not less than \$1,000,000 per occurrence.
- 22.1.2 **Commercial general liability insurance,** unless otherwise

approved by CITY's Risk Manager, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage, and personal injury, with limits of not less than \$1,000,000 per occurrence. The policy must:

22.1.2.1 Provide contractual liability coverage for the terms of this Agreement;

22.1.2.2 Provide products and completed operations coverage;

22.1.2.3 Provide premises, operations, and mobile equipment coverage; and

22.1.2.4 Contain an additional insured endorsement in favor of CITY and its mayor, council, officers, agents, employees, and designated volunteers.

22.1.3 **Workers' compensation insurance** with limits of not less than \$1,000,000 per occurrence. In accordance with the provisions of Labor Code Section 3700, every contractor will be required to secure the payment of compensation to his employees. Pursuant to Labor Code Section 1861, CONTRACTOR must submit to CITY the following certification before beginning any work on the Improvements:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

By executing this Agreement, CONTRACTOR is submitting the certification required above.

The policy must contain a waiver of subrogation in favor of CITY and its mayor, council, officers, agents, employees, and designated volunteers.

22.2 General Provisions Applying to All Insurance Types.

22.2.1 All policies required of CONTRACTOR must be written on a first-dollar coverage basis, or contain a deductible provision. Subject to CITY's advance approval,

CONTRACTOR may utilize a self-insured retention in any or all of the policies provided, but the policy or policies may not contain language, whether added by endorsement or contained in the policy conditions, that prohibits satisfaction of any self-insured provision or requirement by anyone other than the named insured or by any means including other insurance or which is intended to defeat the intent or protection of an additional insured.

- 22.2.2** All policies required of CONTRACTOR must be primary insurance as to CITY and its mayor, council, officers, agents, employees, or designated volunteers and any insurance or self-insurance maintained by CITY and its mayor, council, officers, agents, employees, and designated volunteers must be excess of CONTRACTOR's insurance and must not contribute with it.
- 22.2.3** The insurance required above, except for workers' compensation insurance, must be placed with insurers with a Best's rating as approved by CITY's Risk Manager, but in no event less than A-:VII. Any deductibles, self-insured retentions, or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Best's A-:VII, must be declared prior to execution of this Agreement and approved by CITY in writing.
- 22.2.4** The insurance required in this section must be maintained until the Scope of Work is satisfactorily completed as evidenced by CITY's written acceptance. All policies must provide that there will be continuing liability thereon, notwithstanding any recovery on any policy.
- 22.2.5** Full compensation for all premiums which CONTRACTOR is required to pay to satisfy the Basic Insurance Requirements shall be considered as included in the prices paid for the performance of the Scope of Work, and no additional allowance will be made therefor or for additional premiums which may be required by extensions of the policies of insurance.
- 22.2.6** It is further understood and agreed by CONTRACTOR that its liability to CITY will not in any way be limited to or affected by the amount of insurance obtained and carried by CONTRACTOR in connection with this Agreement.
- 22.2.7** Unless otherwise approved by CITY, if any part of the Scope of Work is subcontracted, the Basic Insurance Requirements

must be provided by, or on behalf of, all subcontractors even if CITY has approved lesser insurance requirements for CONTRACTOR, and all subcontractors must agree in writing to be bound by the provisions of this section.

23. **INTERPRETATION.** Whenever the context so requires, the masculine gender includes the feminine and neuter, and the singular number includes the plural.
24. **KEY PERSONNEL.** At request of CITY, CONTRACTOR shall name all key personnel to be assigned to the work set forth herein. CITY reserves the right to approve key personnel, which approval shall not be unreasonably withheld. Once the key personnel are approved CONTRACTOR shall not change such personnel without the approval of CITY.
25. **LICENSES.** CONTRACTOR shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement any licenses, permits and approvals which are legally required for CONTRACTOR to practice its profession and perform the Scope of Work. If CONTRACTOR is a corporation, at least one (1) officer or key employee shall hold the required licenses or professional degrees. If CONTRACTOR is a partnership, at least one (1) partner shall hold the required licenses or professional degrees.
26. **MERGER AND MODIFICATION.** This Agreement sets forth the entire agreement between the parties and supersedes all other oral or written representations. This Agreement may be modified only in a writing approved by the City Council and signed by all the parties.
27. **NO WAIVER OF DEFAULT.** The failure of any party to enforce against another party any provision of this Agreement shall not constitute a waiver of that party's right to enforce such a provision at a later time and shall not serve to vary the terms of this Agreement.
28. **NON-INTEREST.** No CITY officer or employee shall hold any interest in this Agreement (California Government Code section 1090).
29. **NOTICES.** All notices relative to this Agreement shall be given in writing and shall be personally served or sent by certified or registered mail and be effective upon actual personal service or depositing in the United States mail. The parties shall be addressed as follows, or at any other address designated by notice:

**CITY: CITY OF BAKERSFIELD
CITY HALL – 3RD Floor
1600 Truxtun Avenue
Bakersfield, California 93301**

CONTRACTOR: COMMUNITY ACTION PARTNERSHIP OF KERN
1300 18th Street - Suite 200
Bakersfield, California 93301

30. **RESOURCE ALLOCATION.** All CITY obligations under the terms of this Agreement are subject to the appropriation and allocation of resources by the City Council.
31. **SB 854 COMPLIANCE.** To the extent Labor Code Section 1771.1 applies to this Agreement, a contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, be subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. It is not a violation of Labor Code Section 1771.1 for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Labor Code Section 1725.5 at the time the contract is awarded. The prime contractor is required to post job site notices in compliance with California Code of Regulations, Title 8, Section 16451. This project is subject to compliance monitoring and enforcement by the California Department of Industrial Relations.
32. **STANDARD OF PERFORMANCE.** The Scope of Work shall be performed in conformity with all legal requirements and industry standards observed by a specialist of CONTRACTOR's profession in California.
33. **STARTING WORK.** CONTRACTOR shall not begin work until authorized to do so in writing by CITY. No work will be authorized before the date first written above.
34. **TAX NUMBERS.**
CONTRACTOR's Federal Tax ID Number 95-2402760
CONTRACTOR is a corporation? Yes X No
(Please check one.)
35. **THIRD-PARTY CLAIMS.** In the case of public works contracts, CITY will timely notify CONTRACTOR of third-party claims relating to this Agreement. CITY shall be allowed to recover from CONTRACTOR, and CONTRACTOR shall pay on demand, all costs of notification.

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///
///

36. TITLE TO DOCUMENTS. All documents, plans, and drawings, maps, photographs, and other papers, or copies thereof prepared by CONTRACTOR pursuant to the terms of this Agreement, shall, upon preparation, become CITY property.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first written above.

"CITY"
CITY OF BAKERSFIELD

"CONTRACTOR"
COMMUNITY ACTION PARTNERHIP OF KERN

By: _____
KAREN GOH
Mayor

By: _____
JEREMY T. TOBIAS
Chief Executive Officer

APPROVED AS TO CONTENT:
**ECONOMIC AND COMMUNITY
DEVELOPMENT DEPARTMENT**

By: _____
JENNIFER M. BYERS
Director

APPROVED AS TO FORM:

COUNTERSIGNED:

City Attorney: _____
VIRGINIA GENNARO

Finance Director: _____
RANDY MCKEEGAN

Insurance: _____

Attachment(s): Exhibit A Exhibit D
 Exhibit B Exhibit E
 Exhibit C

EXHIBIT “A”

HOME – TENANT BASED RENTAL ASSISTANCE

Purpose of Project

CONTRACTOR will administer a Tenant-Based Rental Assistance (TBRA) program to prevent and alleviate homelessness by providing financial rental support and related services to low-income households in Bakersfield. The program is designed to promote housing stability and self-sufficiency for individuals and families earning at or below 60% of the Area Median Income (AMI), who are at risk of losing their housing or experiencing homelessness. By addressing the immediate barriers to affordable housing, the program supports long-term improvements in quality of life and community well-being.

Description

CONTRACTOR'S TBRA program delivers rental subsidies, security and utility deposit assistance, and case management services to eligible households.

Tenant-Based Rental Assistance (TBRA)

CONTRACTOR will administer HOME – Tenant Based Rental Assistance program services. All program activities are to comply with HUD HOME Investment Partnerships Program regulations 24 CFR Part § 92(e) and § 92.209, including income eligibility, rent limits, and monitoring requirements:

- I. Tenant-Based Rental Assistance:
Financial subsidies to reduce monthly rent burdens based on flat rent standards aligned with HUD income limits.
- II. Security and Utility Deposit Assistance:
One-time payments to cover security deposits and utility connection fees to remove barriers to tenancy.
- III. Case Management:
Ongoing support including eligibility verification every 90 days, housing stability planning, and referrals to community resources.
- IV. Referral Process:
Coordination with Kern Health System and other community partners to identify and refer eligible participants.
- V. Eligibility Requirements:
Participants must have an annual gross income at or below 60% of the Area Median Income and be experiencing or at risk of homelessness.
- VI. Compliance with HUD HOME Program Regulations:
Adherence to income limits, rent caps, affordability periods, and reporting and monitoring standards as required under 24 CFR Part 92.

The total amount of HUD – HOME funds expended to meet these costs shall not exceed **ONE MILLION DOLLARS** (\$1,000,000).

Reporting Requirements

HMIS Reporting Requirement.

CONTRACTOR will collect and evaluate data, which includes the number of people served and the amount of funding used per client. Data will be entered into the Homeless Management Information System (HMIS) on a timely basis.

EXHIBIT "B"

INVOICING AND BUDGET DETAIL

1. INVOICE PACKAGES.

1.1 No disbursement under this Agreement will be made except (a) after CONTRACTOR's Executive Director and Financial Manager(s) attend a Contract Workshop conducted by CITY, and (b), upon receipt of an acceptable "CONTRACTOR Payment Request" duly executed by or on behalf of the CONTRACTOR. The CONTRACTOR must execute all Payment Request forms. A completed CONTRACTOR Payment Request form must accompany all invoice packages. All invoice packages shall be submitted to the City's Economic and Community Development Department ***not*** to exceed ***one invoice package per month*** and in the minimum amount of \$500.00 except for the final funding draw invoice. Each month's Payment Request shall be for a one calendar month period of time such as July, August, September, etc. The address for submittal is:

City of Bakersfield
Economic & Community Development
1600 Truxtun Avenue, 3rd Floor
Bakersfield, CA 93301

1.2 Payment of any invoice shall be made only after receiving a complete, adequately supported, properly documented, and accurately addressed invoice. Invoices received by City that are not consistent with the approved format will be cause for an invoice to be disputed. In the event of an invoice dispute, City will notify the CONTRACTOR by initiating an "Invoice Dispute Notification" form. Payment will not be made until the dispute is resolved and a corrected invoice submitted. Failure to use the address exactly as provided above may result in return of the invoice to the CONTRACTOR. Payment shall be deemed complete upon deposit of the payment, properly addressed, postage prepaid, in the United States mail. All invoices must be approved by City.

1.3 Notwithstanding any other provision of this Agreement, no disbursement shall be required at any time or in any manner which is in violation of or in conflict with federal or state laws, rules, or regulations.

1.4 CONTRACTOR shall provide proof of payment to City for each invoice submitted for payment under this Grant. If the CONTRACTOR is not able to demonstrate proof of payment, City, at its discretion, may not issue a check.

1.5 The invoice shall contain the following information:

1.5.1 The word "INVOICE" and a sequential invoice number should

- appear in a prominent location at the top of the page(s); and,
- 1.5.2** Printed name of the service provider or contractor, along with business address, including P.O. Box, City, State, and Zip Code and Telephone Number; and,
 - 1.5.3** Printed name of the CONTRACTOR, along with business address, including P.O. Box, City, State, and Zip Code and Telephone Number; and,
 - 1.5.4** The date of the invoice along with the number of the Agreement upon which the invoice is based; and,
 - 1.5.5** All subcontractor invoices must be listed on the invoice; a copy of the subcontractor invoice should be attached to the service provider/contractor's invoice; and,
 - 1.5.6** A brief description of the work performed, including dates of performance and the name or initials of the person performing the work; and,
 - 1.5.7** The method of computing the amount due. Invoices must be itemized based on the tasks specified in the Agreement; and,
 - 1.5.8** The total amount due; this should be in a prominent location in the lower right-hand portion of the last page and clearly distinguished from other figures or computations appearing on the invoice; the total amount due shall include all costs incurred by the CONTRACTOR under the terms of this Agreement; and
- 1.6** The following items will **not** be allowed:
- 1.6.1** Late fees, gambling debts, debts of Board Members, invoices for which no dollar amount due on payments shows on the invoice, submissions of payment requests which do not balance, donations, Bingo game expenses, and expenses related to raffles and any other game of chance.
 - 1.6.2** Proof of payment must be provided with invoice and CONTRACTOR payment request. Proof of payment may be a copy of an issued or cancelled check or copy of credit card payment.
 - 1.6.3** Identifying information about CONTRACTOR employees or volunteers other than employee or volunteer names. Information such as Social Security numbers and addresses of employees or volunteers should not be included.
- 1.7** Original signature and date (in ink) of CONTRACTOR or its authorized representative on the CONTRACTOR payment request.
- 1.8** Final invoice shall be clearly marked 'FINAL INVOICE' and be submitted along with supporting documentation within the time as designated within the terms of the agreement.

2. BUDGET CLAUSE.

The amount will not exceed the amount as stated in Section 3 of the Agreement.

If funding for any fiscal year is reduced or deleted by HUD for purposes of the program, City shall have the option to either cancel this Agreement with no liability occurring to City or offer an Agreement amendment to CONTRACTOR to reflect the reduced amount. Updated budget information shall be provided at the request of City.

3. PAYMENT OF COSTS.

CONTRACTOR agrees that it will provide for payment of its operating costs and that all costs connected with the facility will be paid by the CONTRACTOR on a timely basis.

4. AUDIT DISALLOWANCES.

CONTRACTOR agrees it shall return any audit disallowances funding to CITY.

Read and Agreed by Executive Director: _____

CONTRACTOR Name: COMMUNITY ACTION PARTNERSHIP OF KERN

Date: _____

CONTRACTOR INVOICE

Payment Reimbursement Request

Grant Funding Circle Grant Type

Community Development
Block Grant
(CDBG)

Emergency Solutions Grant
(ESG)

HOME – Tenant Based
Rental Assistance
(HOME - TBRA)

Public Safety Vital
Services
(PSVS)

Agreement No:

Purchase Order No:

Payment Request No:

Invoice No:

To: City of Bakersfield
Economic & Community Development
Attn: Homelessness Services
1600 Truxtun Ave - 3rd Floor
Address: Bakersfield, Ca 93301

From: _____

Mailing Address: _____

Grant Award Amount: _____

Reimbursement Requested: _____

Program Income: \$ _____

I have reviewed and certify the allowable costs associated with this payment request reimbursement submittal were paid for with available funding and any match requirements have been met. In addition, I certify that all financial obligations are met, and services are provided to intended clients.

Contractor Representative
Signature

Date

Contractor Representative
Printed Name

**CONTRACTOR PAYMENT REQUEST
DISPUTE NOTIFICATION FORM**

Name of CONTRACTOR:

Address of CONTRACTOR:

Date Payment Request Received: _____

Date Payment Request Declined: _____

Reason for Decline/Dispute:

Reviewed By: _____

Title: _____

Dated: _____

EXHIBIT "C"

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontractors, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executive Director

Date

EXHIBIT "D"

DRUG FREE WORKPLACE CERTIFICATION

The undersigned certifies, to the best of his or her knowledge and belief, that: CONTRACTOR, _____ representing the facility known as _____ located at _____ will continue to provide a drug-free workplace by meeting all standards and requirements of the Code of Federal Regulations, Part 24, Subpart F as follows:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about;
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and,
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4 (b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a

- Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5, and 6.
 8. This certification meets the objectives and requirements of the United States Department of Housing and Urban Development (HUD).

Community Action Partnership of Kern
Executive Director

Dated: _____

EXHIBIT “E” **ACTIVITY BENEFICIARY REPORT**

Facility Name: _____

Service Provider Agency: _____

Reporting Period: _____

Number of Persons Assisted Who Are:

	Total Number Assisted	1 Extremely Low Income (30% of Median)	2 Very Low Income (50% of Median)	3 Low Income (80% of Median)	Persons with Disability	Female Head-of- Household	Limited English Proficiency
Total Number of Individuals							

RACE/ETHNICITY					
	Total Number Assisted (unduplicated)	Hispanic or Latino (duplicated)		Total Number Assisted (unduplicated)	Hispanic or Latino (duplicated)
White			American Indian or Alaskan Native AND White		
Black or African American			Asian AND White		
Asian			Black or African American AND White		
American Indian or Alaskan Native			American Indian or Alaskan Native AND Black or African American		
Native Hawaiian or Other Pacific Islander			Balance of individuals reporting more than one race		

Comments:



DATE: February 18, 2026
TIME: 1:00 pm
LOCATION: CAPK Administrative Office
Board Room
1300 18th Street
Bakersfield, CA 93301

Special Meeting Executive Committee Minutes

1. Call to Order

Committee Chair Maritza Jimenez called the meeting to order at 12:59 pm at the Community Action Partnership of Kern Administrative Office, located at 1300 18th St., Suite 200, Bakersfield, CA 93301.

2. Roll Call

Roll Call was taken with a quorum present.

Present: Maritza Jimenez (Chair), Denise Boshers (Vice Chair), Fred Plane (Treasurer)

Absent: Gina Martinez, (Secretary), and Curtis Floyd

Others present: Jeremy Tobias, Chief Executive Officer; Pritika Ram, Chief Business Development Officer; and other CAPK staff.

3. Public Forum

No one addressed the Committee.

4. New Business

a. Board Recruitment and Appointment of Two Seats in Category III – Private Sector – **Action Item**

Jeremy Tobias presented the above action item and provided a summary of the actions that have taken place to date, beginning with the recruitment process, the receipt of 11 qualified applicants, and the assignment of an ad hoc committee that included Lupe Perez, Lee'o Whisenant, and Rocio Munoz. The ad hoc committee met to review the applications and selected the top 3 applicants to interview, Pastor Jonathan Mullings, Rebecca Banke, and Dustin Contreras. At that meeting, committee member Lee'o Whisenant disclosed that he had a personal relationship with Dustin Contreras and Lupe Perez disclosed she had a relationship with Rebecca Banke, and each agreed to abstain from the vote for approval by the full Board if either applicant was selected to move forward.

At the conclusion of interviews, the committee voted unanimously to recommend Dustin Contreras to the full Board for approval. Staff prepared the memo with the recommendation to the Board at the January 26th meeting and during that time, Lee'o Whisenant indicated that he was a brother-in-law of Dustin, but later said they were just very close friends, but Lee'o thinks of him as a brother-in-law. Given this new disclosure, the Board directed the ad hoc committee to reconvene and add a new committee member to re-review the process and make a recommendation to the Board. At the subsequent committee meeting, further discussion about the relationship revealed that Dustin Contreras lives in the back house on Lee'o Whisenant's property. It was decided to start fresh with a new committee and review the applications to

include Martiza Jimenez, Gina Martinez, and Curtis Floyd. After the full list of applications were sent to the new committee members it was discovered that new committee members had various relationships with the applicants. It became difficult to select a committee that did not have conflict. Staff consulted with Board Chair Jimenez, and it was suggested the Executive Committee convene a special meeting to review the applications and make a recommendation to bring forward two names to the Board for approval. One appointment will fill the 5-year term for Pastor Mullings seat and the other will fill the remaining term recently vacated by Michelle Jara-Rangel, which concludes on January 31, 2027.

Jeremy Tobias asked the Executive Committee to discuss the candidates and make a recommendation and added that he spoke with CAPK's attorney, and reported there is nothing in the Bylaws to disqualify Dustin Contreras from serving on the Board, however, public perception may overshadow an appointment to the Board. Jeremy also suggested that staff provide specific parameters going forward when recruiting and selecting members to serve on the ad hoc committee and how disclosed relationships with Board members will be addressed. Fred Plane suggested that staff prepare a scoring matrix for future recruitment efforts and notify applicants that submitted applications for the Private Sector this term that they may roll over their application to the next term, if they are interested.

Fred Plane said that he agreed with the ad hoc committee in regard to the top three candidates that were selected to be interviewed and believed they remained the top candidates for consideration. The committee members engaged in a meaningful discussion regarding each applicant and discussed their opinions on which applicant should be brought forth for approval by the full Board.

Motion was made and seconded to recommend approval by the full Board of Rebecca Banke to fill the five-year term and Pastor Jonathan Mullings to fill the remaining term previously held by Michelle Jara-Rangel, expiring on January 31, 2027. Carried by unanimous vote (Plane/Bosher).

5. Next Scheduled Meeting

Executive Committee
12:00 pm
July 15, 2026
Board Room
1300 18th Street, Suite 300
Bakersfield, CA 93301

6. Adjournment

The meeting was adjourned at 1:29 pm



MEMORANDUM

To: Executive Committee
Pritika Ram

From: Pritika Ram, Chief Business Development Officer

Date: February 18, 2026

Subject: *Agenda Item IV(a):* Board Recruitment and Appointment of Two Seats in Category III - Private Sector – **Action Item**

Background

As a follow-up from the November 24, 2025, Board meeting, the Ad Hoc Recruitment Committee was established to lead the recruitment for the Private Sector/Community Representatives (Category III) seat. Pastor Jonathan Mullings, representing the Private Sector on the Board of Directors, completed his five-year term on January 31, 2026.

The Ad Hoc Committee, consisting of Board members Lee'o Whisenant, Rocio Munoz, and Guadalupe Perez-Garcia, along with staff, conducted a recruitment process. Through the recruitment process, eleven (11) qualified applications were received, including from current member Jonathon Mullings. The committee selected the three most qualified applicants for interviews and presented a recommendation for the appointment of Dustin Contreras at the January 25, 2026, Board of Directors meeting.

Also, subsequent to the recommendation being developed by the committee, Board member Michelle Jara-Rangel resigned, creating a second open seat in the Private Sector category.

Summary

During the January 25, 2026, Board of Directors meeting, the Board did not approve an appointment to the seat due to a relationship disclosure issue. One of the Ad Hoc Committee members, Lee'o Whisenant, disclosed an existing relationship with the recommended candidate, Mr. Contreras. The relationship was initially misrepresented to be that Mr. Contreras is a brother-in-law; however, the actual relationship is that Mr. Contreras is the husband of Lee'o fiancée's best friend. Additionally, at a subsequent ad hoc committee meeting, Lee'o shared that Mr. Contreras lives on his property in a second house.

There were concerns by some board members about the closeness of the relationship, while others were in support of bringing on Mr. Contreras. Given the mixed perspectives, the Board referred the item back to the ad hoc committee with a request that the Chair add an additional Board member to the committee.

Board Chair Maritza Jimenez added Gina Martinez to the committee and also decided to attend the ad hoc meeting herself as the Chair. The committee reconvened and discussed options to proceed. It was decided to develop a new Ad Hoc Committee and start fresh. The Chair appointed herself, Gina and Curtis Floyd, to the new committee but Curtis and Maritza, when reviewing the full list of applicants, disclosed a relationship with one or more of the applicants and they dropped off. It has become difficult to form a committee free of any connections to any of the 11 applicants. Also worth noting that all committee members have a relationship with applicant Jonathon Mullings.

Given these ongoing relationship disclosure issues and with two board members being newly appointed last month, it may not be feasible to appoint a clean 3-member committee. After careful consideration and

consultation with the Board Chair, it was decided to bring this matter to the Executive Committee to decide on how to best appoint two individuals under the Private Sector seats.

The 11 qualified applicants are (not in a ranked order):

Pastor Jonathon Mullings
Rebecca Banke
Dustin Contreras
Petra Bantum
Keith Edwards
Jonathan Bong
Shai Lothe
Anthony Cisneros
Havik Beduryan
Komal Kahlon
Selamawit Habtom

After a review and discussion of all 11 applications by the committee, the top 3 applicants that were selected and interviewed by the ad hoc committee are (not in ranked order):

Pastor Jonathon Mullings
Rebecca Banke
Dustin Contreras

The committee selected Dustin Contreras as their recommendation to the Board.

There are two open seats in the Private Sector category. The open 5-year seat with the conclusion of Pastor Jonathon Mulling's term, and a replacement to fulfill the term opened by the resignation of Michelle Jara-Rangel. This appointment will fill out the remainder of her term, concluding in January 2027.

Recommendation:

Staff requests that the Executive Committee review the candidate applications and recommend two individuals for appointments to the Board of Directors under Category III: Private Sector to be presented to the full Board of Directors meeting scheduled for February 25, 2026.



To: Board of Directors

From: Emilio G. Wagner, Chief Facilities and Technology Officer
Date: February 25, 2026
Subject: *Agenda Item IV(a): Risk Insurance Renewal – Action Item*

CAPK's property and casualty insurance policies are set to renew on March 1, 2026. The renewal process has been completed with our broker, INSURICA, ensuring that CAPK maintains comprehensive coverage for our operations. In the months leading up to this renewal, INSURICA has provided the Board with updates about the process and expected renewal costs. Below is a comparison of the expiring premium with the renewal premium:

Expiring CAPK Premium: \$923,920

Renewal CAPK Premium (at \$10M Umbrella): \$1,107,603

Percentage Increase: 19.9%

The overall 19.9% increase is primarily attributable to the significant changes in the umbrella and excess liability coverage, which is discussed in detail below. Excluding the umbrella/excess liability changes, the remainder of the renewal experienced moderate and manageable increases consistent with current market conditions.

As previously reported, the CVAF merger was executed, and CVAF's coverage has been absorbed into CAPK's policy. The renewal premiums include all CVAF exposures.

Renewal Summary by Coverage Line

Package Policy (Property, GL, Auto, Inland Marine, Professional) – Philadelphia Insurance

The package policy premium increased from \$458,747 to \$528,954, representing a 15.3% increase. This increase is driven primarily by CAPK's auto claims experience and broader market trends including rising liability claim settlements and repair costs. Philadelphia Insurance (PHLY) increased the comprehensive/collision deductible from \$2,000 to \$3,000 and the property deductible from \$5,000 to \$10,000 for buildings valued over \$1 million.

Management Liability (D&O, EPL, Fiduciary) – Travelers/Markel/Starr

The total management liability program cost is \$332,809, represents a 1.5% increase. INSURICA also negotiated the addition of a \$25,000 Crisis Management (Public Relations) Costs sublimit at no additional premium. The D&O Side A DIC coverage through Starr renewed flat at \$15,001.

Cyber Liability – Tokio Marine HCC

The cyber renewal premium increased from \$15,469 to \$17,344, a 12.1% increase, driven by greater concern for CAPK's class of business and industry exposure. Tokio Marine HCC continues to provide

the most competitive terms, including a \$2 million outside-the-limit breach response coverage that alternative carriers could not match.

Crime – Berkley

Crime coverage renewed flat at \$7,068 with no premium increase. Berkley continues to provide a Social Engineering Fraud Loss sublimit of \$250,000.

Active Assailant – Lloyds of London

The Active Assailant premium increased from \$29,097 to \$30,749, a 5.7% increase. INSURICA successfully negotiated this rate down from an initial quoted increase of 11.6%.

Umbrella / Excess Liability – Significant Change

The most significant development in this year's renewal is the restructuring of CAPK's umbrella and excess liability coverage. As mentioned during the previous renewal cycle, Philadelphia Insurance (PHLY) has reduced its umbrella limit from \$10 million to \$5 million. The PHLY umbrella premium for the reduced \$5 million limit increased from \$85,772 to \$101,938, an 18.8% increase for half the prior coverage.

To maintain CAPK's baseline \$10 million total excess liability coverage, INSURICA approached the market for an additional \$5 million excess layer above PHLY. Quotes were obtained from Allied Public Risk (APR), Coaction, and Gotham Insurance Company. APR provided the most competitive quote at \$88,741 annually for a \$5 million excess policy over PHLY.

The combined cost to maintain \$10 million in total excess liability coverage is now \$190,679, compared to the expiring premium of \$85,772 – a 122.3% increase. This single line item accounts for the majority of CAPK's overall premium increase.

Recommendation to Increase Excess Liability Limits – Phased Approach

Staff and INSURICA recommend that the Board consider increasing CAPK's total excess liability coverage above the current \$10 million baseline. Research conducted by INSURICA and CAPK staff, including benchmarking CAPK against similarly sized nonprofit organizations, supports a target of \$20 million in total excess liability coverage. Findings from this analysis include:

CAPK's \$181 million in annual revenue and \$96.7 million in total assets place it in the large nonprofit category where \$15–25 million in excess liability coverage is the industry standard. Recent jury verdicts and settlements in social service cases regularly exceed \$10 million, with nuclear verdicts of \$20–30 million becoming increasingly common. CAPK's specific risk exposures – including housing programs, and services to vulnerable populations – warrant higher coverage.

Given the substantial premium increase already required to restore the \$10 million baseline, staff recommends a phased approach to reaching \$20 million in excess liability coverage, subject to annual budget availability:

Year 1 (2026–27): Increase to \$12 million – Add \$2M excess through Gotham at \$36,113, bringing total excess liability premium to \$226,792.

Year 2 (2027–28): Increase to \$15 million

Year 3 (2028–29): Increase to \$17 million

Year 4 (2029–30): Increase to \$20 million

Higher limit options quoted by Gotham Insurance Company for the current renewal year are as follows: \$11M total – \$221,633; \$12M total – \$226,792; \$13M total – \$240,205; \$14M total – \$250,523; \$15M total – \$259,810. Staff recommend the \$12 million option for Year 1 as a first step that balances risk mitigation with budget impact.

Insurance Cost Relative to Organizational Growth

At the request of the Board, staff analyzed the relationship between CAPK's growth and insurance costs using CAPK's audited financial statements and historical premium data. CAPK's total revenue grew from \$169.2 million (FY2024) to \$181.4 million (FY2025), a 7.2% increase. Total assets grew from \$89.4 million to \$96.7 million (8.2%), total employees increased from 989 to 1,014 (2.5%), and net assets grew from \$46.1 million to \$51.6 million (11.9%).

However, the overall 19.9% increase in insurance premium outpaces CAPK's operational growth. This is attributable to the umbrella/excess liability restructuring rather than an increase tied to CAPK growth. Excluding the umbrella/excess liability line, the remaining insurance portfolio increased approximately 5.2%, which is consistent with CAPK's 7.2% revenue growth and general insurance market conditions.

As a percentage of total revenue, CAPK's total insurance premium represents approximately 0.61% of revenue at the \$10 million coverage level, up from 0.55% in the expiring year. At the recommended \$12 million coverage level, premium as a percentage of revenue would be approximately 0.63%. These ratios remain below the range considered reasonable for organizations of CAPK's size and complexity (1 – 3%).

Overall Premium Impact

At the recommended \$12 million excess liability level, the total estimated annual premium for CAPK's insurance program would be approximately \$1,143,716, representing a 23.8% increase over the expiring total premium of \$923,920. At the baseline \$10 million level, the total premium is \$1,107,603, a 19.9% increase.

Recommendation:

Staff recommends the Board of Directors authorize the Chief Executive Officer to bind coverage at the proposed renewal terms, including the increase of excess liability coverage to \$12 million through the addition of the Gotham Insurance Company excess layer, through INSURICA.

Attachments:

INSURICA Renewal Presentation
INSURICA Proposal



capk
FOOD BANK

Renewal Presentation
Community Action Partnership of Kern (CAPK)
March 1st, 2026 to March 1st, 2027
UPDATED for February 25th, 2026



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Slide 11	Cyber Renewal
Slide 12	Crime Renewal
Slide 13	Coverage Considerations

Your Service Team

INSURICA Service Team

National Not-For-Profit Group Leader	Josh Wall, CIC	661.316.5184 Josh.Wall@INSURICA.com
Agent / Producer	Aaron Uribe, CIC, AFIS	661.316.5182 Aaron.Uribe@INSURICA.com
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Account Manager	Robyn Patrick, CISR	661.316.5160 Robyn.Patrick@INSURICA.com
Risk Management / Loss Control	Jeremy Hearn	661.316.5155 Jeremy.Hearn@INSURICA.com
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Claim Specialist	Vickie Wright	661.316.5119 Vickie.Wright@INSURICA.com
WC Claim Consultant	Nicole Angone	661.316.5141 Nicole.Angone@INSURICA.com
WC Claim Specialist	Lisa Cantu	661.316.5169 Lisa.Cantu@INSURICA.com



Expiring vs Renewal Results

Expiring Program: March 1 st , 2025 to March 1 st , 2026			Renewal Program: March 1 st , 2026 to March 1 st , 2027		
Coverage	Carrier	Premium ¹	Carrier	Premium ¹	Difference
Package – Property, GL, Auto, Inland Marine, Professional	Philadelphia	\$458,747	Philadelphia	\$528,954	15.3%
Umbrella ²	Philadelphia	\$85,772	Philadelphia	\$101,938	18.8%
Excess Liability	N/A	N/A	APR	\$88,741	N/A
Management Liability	Travelers	\$227,766	Travelers	\$231,448	1.6%
Excess Management Liability	Markel	\$85,000	Markel	\$86,360	1.6%
D&O Side A DIC	Starr	\$15,001	Starr	\$15,001	0.0%
Crime	Berkley	\$7,068	Berkley	\$7,068	0.0%
Cyber	Tokio Marine HCC	\$15,469	Tokio Marine HCC	\$17,344	12.1%
Active Assailant	Lloyds of London	\$29,097	Lloyds of London	\$30,749	5.7%
Total Expiring:		\$923,920	Total Renewal:	\$1,107,603 ³	19.9%
Premium / CAPK's Total Revenue		0.55%		0.61%	

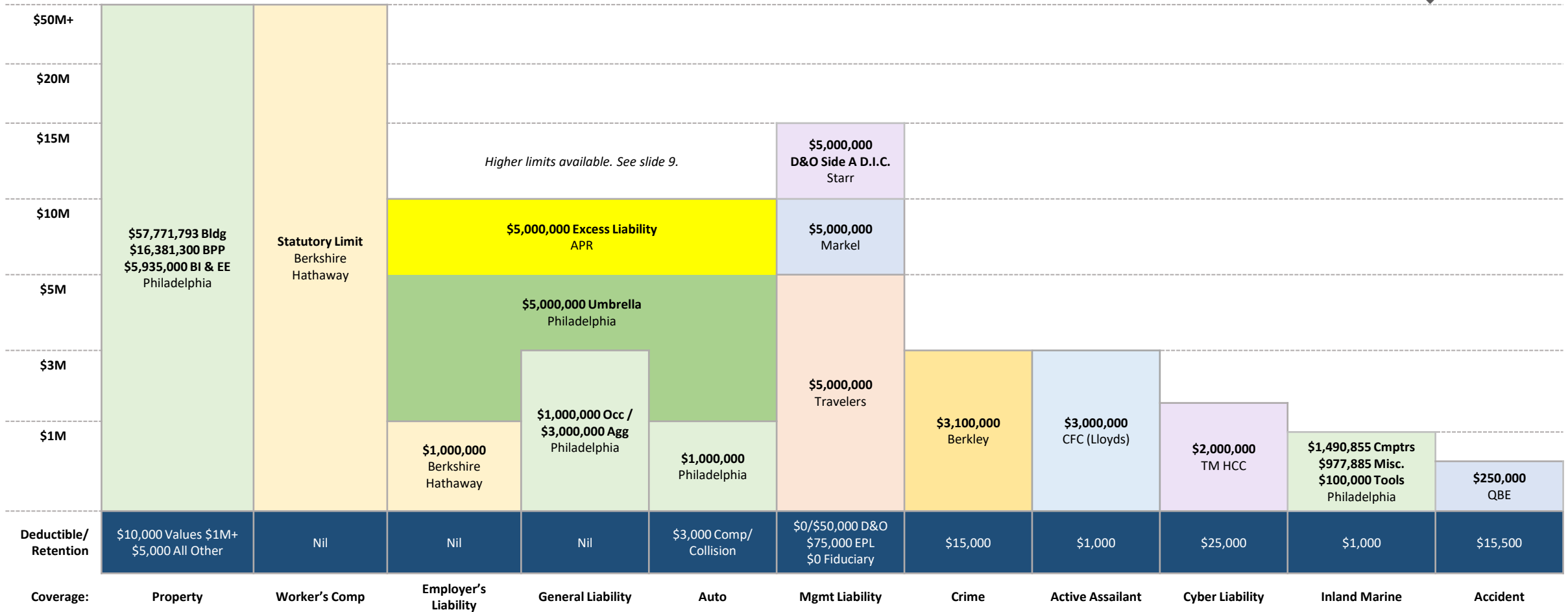
¹The premiums shown include any applicable surplus line taxes and/or fees.

²PHLY reduced its Umbrella limit from \$10M to \$5M. INSURICA obtained a \$5 million excess quote over PHLY from APR.

³Total premium and percentage change is mostly attributable to the increase in pricing for the excess liability.

⁴The Workers' Compensation and Accident policies renew on July 31st and August 1st, 2026.

2026-2027 Proposed Program





Package Renewal

Property, General Liability, Auto, Inland Marine, Professional Liability

2026-2027 Package Renewal

Coverage	Limit	Deductible	Premium
Property	\$52.5M Building \$14.6M BPP \$4.9M BI & EE	\$10,000 Values \$1M+ \$5,000 All Other	\$140,605
Auto	\$1,000,000	\$3,000	\$270,622
General Liability	\$1M / \$3M	\$0	\$75,819
Employee Benefits Liability	\$1M / \$3M	\$0	\$300
Professional Liability	\$1M / \$3M	\$0	\$23,467
Sexual/Physical Abuse or Molestation	\$1M / \$3M	\$0	\$9,460
Inland Marine	\$1,490,855 Computers \$977,885 Misc. \$100,000 Tools	\$1,000	\$8,188
Cyber Security Liability	\$100,000	\$1,000	\$493
Total Premium			\$528,954 (+15.3%)

Exposures

Exposure	2025-26	2026-27	Difference
Buildings	\$57.1M	\$57.7M	1.1%
BPP	\$16.2M	\$16.4M	1.2%
BI & EE	\$5.3M	\$5.9M	11.3%
Revenues	\$169.2M	\$181.4M	7.2%
Vehicles	122	117	-4.1%
Equipment	\$1.6M	\$1.5M	-6.3%
Employees	989	1,014	2.5%
Teachers	375	336	-10.4%



Package Renewal (Continued)

Property, General Liability, Auto, Inland Marine, Professional Liability

- This year's renewal increase is primarily due to CAPK's overall claims experience with the package policy, specifically, auto losses having the greatest impact.
- Premiums for business auto insurance continue to rise, primarily due to large liability claim settlements and increasing repair costs.
- Carriers are increasing auto deductibles in response to rising claim costs. PHLI raised the comprehensive and collision deductible from \$2,000 to \$3,000.
- PHLI has increased the property deductible from \$5,000 to \$10,000 for buildings valued over \$1 million.
- General liability insurance rates continue to rise due to higher litigation expenses, elevated medical costs, and larger settlements or jury verdicts.
- PHLI remains the most competitive option for CAPK to date. Other markets approached included Nonprofits Insurance Alliance of California, AmTrust, Berkley Human Services, CareProviders Insurance, Charity First, Church Mutual, Great American, GuideOne, Irwin Siegel, and Minico. To date, alternative carriers have declined to quote due to losses, exposures, or could not compete with PHLI's pricing and limits offered.



Umbrella / Excess Liability Renewal

- The Umbrella and Excess Liability insurance market is experiencing drastic challenges due to record-high settlements, awards, and verdicts, and rising re-insurance costs.
- As signaled in the last renewal, PHLY has reduced its limit from \$10 million to \$5 million. PHLY has cited concerns with CAPK’s auto liability losses. Furthermore, California approved PHLY’s request to increase its filed umbrella rates.
- INSURICA approached the surplus line market for additional excess liability capacity above PHLY’s \$5 million limit umbrella to maintain \$10 million total excess limit coverage, receiving quotes from Allied Public Risk, Coaction, and Gotham Insurance Company.
- APR provided the most competitive \$5 million excess quote over PHLY, with an annual premium of \$88,741, including surplus lines taxes and fees.
- See the following page for increased excess liability limit options.

2026-27 Umbrella / Excess Liability Renewal

Carrier	Limit	Premium	Carrier	Limit	Premium
PHLY	\$10,000,000	\$85,772	PHLY	\$5,000,000	\$101,938
			APR	\$5,000,000	\$88,741
Total	\$10,000,000	\$85,772	Total	\$10,000,000	\$190,679 (+122.3%)

Exposures

Exposure	2025-26	2026-27	Difference
Revenues	\$169.2M	\$181.4M	7.2%



Umbrella Renewal (Continued)

	Expiring \$10M Program	Renewal \$10M Program	\$11M Program Option	\$12M Program Option	\$13M Program Option	\$14M Program Option	\$15M Program Option
\$15M							\$5M Excess Liability Gotham \$69,131
\$14M						\$4M Excess Liability Gotham \$59,844	
\$13M					\$3M Excess Liability Gotham \$49,526		
\$12M				\$2M Excess Liability Gotham \$36,113			
\$11M			\$1M Excess Liability Gotham \$30,954				
\$10M	\$10M Umbrella \$5M SAM / Professional PHLY \$85,772	\$5M Excess Liability APR \$88,741	\$5M Excess Liability APR \$88,741	\$5M Excess Liability APR \$88,741	\$5M Excess Liability APR \$88,741	\$5M Excess Liability APR \$88,741	\$5M Excess Liability APR \$88,741
\$5M		\$5M Umbrella PHLY \$101,938	\$5M Umbrella PHLY \$101,938	\$5M Umbrella PHLY \$101,938	\$5M Umbrella PHLY \$101,938	\$5M Umbrella PHLY \$101,938	\$5M Umbrella PHLY \$101,938
Primary Coverage	PHLY Package Policy	PHLY Package Policy	PHLY Package Policy	PHLY Package Policy	PHLY Package Policy	PHLY Package Policy	PHLY Package Policy
Total Excess Cost:	\$85,772	\$190,679	\$221,633	\$226,792	\$240,205	\$250,523	\$259,810

*Premiums include applicable state surplus lines taxes and fees



Management Liability Renewal

Directors & Officers, Employment Practices, Fiduciary Liability

- Despite continuing EPL claim activity, Travelers agreed to a minimal premium increase of 1.6% across all lines.
- This year, INSURICA negotiated the addition of the \$25,000 Crisis Management (Public Relations) Costs sublimit with Travelers for no additional premium.
- Markel has offered to provide excess wage & hour defense costs coverage of \$100,000 excess of Travelers' \$100,000 for an additional premium of \$20,000. This would result in a total sublimit of \$200,000 for wage & hour defense costs coverage.
- The total program cost is \$332,809. This premium represents a 1.5% increase.

2026-27 Management Liability Renewal

Carrier	Coverage	Limit	Retention	Premium
Travelers	D&O	\$5M (Shared)	\$0 / \$50,000	\$231,448 (+1.6%)
	EPL		\$75,000	
	Fiduciary		\$0	
Markel	Excess MGLI	\$5M (Shared)	Follows Primary	\$86,360 (+1.6%)
Starr	Side A DIC	\$5M (D&O Side A Only)	\$0	\$15,001 (+0%)
Total	All MGLI	\$15,000,000		\$332,809 (+1.5%)

Exposures

Exposure	2025-26	2026-27	Difference
Revenues	\$169.2M	\$181.4M	7.2%
Employees	989	1,014	2.5%
Retirement Plans	\$39.8M	\$48.1M	20.9%





Cyber Renewal

- The cyber insurance market began stabilizing in pricing and coverage in 2026, with fewer decreases in premiums.
- Tokio Marine HCC has quoted a \$17,344 annual premium for renewal, citing greater concern for CAPK's class of business and industry exposure. This premium represents an increase of 12.1%.
- Last year, Tokio Marine HCC agreed to a -9.8% premium decrease, a lower retention, and several coverage enhancements.
- Higher limit options are available from Tokio Marine HCC upon your request.
- INSURICA received the following alternative Cyber quotes. Although Chubb/Westchester offered a lower premium, it could not match Tokio Marine HCC's \$2 million outside-the-limit breach response coverage.
 - **Travelers:** \$2,000,000 limit; \$10,000 retention; \$23,695 annual premium
 - **Chubb/Westchester:** \$2,000,000 limit; \$25,000 retention; \$15,565 annual premium

2026-27 Cyber Renewal

Carrier	Limit	Retention	Premium
TM HCC	\$2,000,000	\$25,000	\$17,344 (+12.1%)

Exposures

Exposure	2025-26	2026-27	Difference
Revenues	\$169.2M	\$181.4M	7.2%
Employees	989	1,014	2.5%



Active Assailant Renewal

- The premium for Active Assailant insurance has increased due to CAPK's year-over-year growth and the rising rates in the insurance market as concerns about violence continue.
- Lloyds of London initially quoted a renewal rate of 11.6%; however, after further negotiations with INSURICA, it agreed to a reduced renewal rate of 5.7%.
- This year's renewal premium is \$30,749 – including taxes and fees. This represents a 5.7% increase over the expiring policy.

2026-27 Renewal

Carrier	Limit	Retention	Premium
Lloyds of London	\$3,000,000	\$1,000	\$30,749 (+5.7%)

Exposures

Exposure	2025-26	2026-27	Difference
Revenues	\$169.2M	\$181.4M	7.2%
Employees	989	1,014	2.5%
Buildings	\$57.1M	\$57.7M	1.1%
BPP	\$16.2M	\$16.4M	1.2%
BI & EE	\$5.3M	\$5.9M	11.3%



Crime Renewal

- INSURICA is pleased to deliver a flat (+0%) Crime renewal with Berkley, despite increases in ratable exposure from the previous year.
- Last year, INSURICA recommended Berkley, resulting in -51.3% premium savings.
- Berkley provides a Social Engineering Fraud Loss sublimit of \$250,000. Quotes for excess limits are available upon your request.
- Berkley's quote is subject to the completion of a supplemental application.

2026-27 Crime Renewal

Carrier	Limit	Deductible	Premium
Berkley	\$3,100,000	\$15,000	\$7,068 (0.0%)

Exposures

Exposure	2025-26	2026-27	Difference
Assets	\$89.4M	\$96.7M	8.2%
Current Assets	\$33.5M	\$35.4M	5.7%
Employees	989	1,014	2.5%

INSURANCE PROPOSAL

EFFECTIVE 3/1/2026

COMMUNITY ACTION PARTNERSHIP OF KERN

Presented by: **Josh Wall, CIC; Aaron Uribe, CIC**

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Bakersfield, CA 93311

INSURICA.com

INSURICA

This presentation is designed to provide an overview and summary of the insurance coverages prepared for your review. This proposal is meant to facilitate a general understanding of your insurance needs and should not be construed as a legal interpretation of the insurance policies in place or presented within. This proposal does not alter or amend the insurance contracts. Please refer to the actual policies for details on coverages, conditions and exclusions that will govern in the event of a loss.

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EXECUTIVE OVERVIEW

INSURICA is an independent insurance agency that specializes in core industries and business disciplines. Our unique structure provides INSURICA customers with unparalleled access to the best coverage and risk management expertise available, all delivered through a local agent relationship.

INDUSTRY SPECIALIZATIONS

Our industry-specific knowledge and in-depth experience gives us valuable insight into the unique and often challenging needs of the following key industries:

- | | |
|-----------------|------------------|
| ◆ Agriculture | ◆ Hospitality |
| ◆ Construction | ◆ Manufacturing |
| ◆ Education | ◆ Ministries |
| ◆ Energy | ◆ Not-For-Profit |
| ◆ Environmental | ◆ Staffing |
| ◆ Financial | ◆ Technology |
| ◆ Healthcare | ◆ Transportation |

OUR APPROACH

Our approach is not about selling an individual policy, but rather understanding our clients' entire business structure and developing a comprehensive insurance management plan. With an in-depth understanding of our clients' business operations, we uncover unseen risks and opportunities that can dramatically lower exposure and costs.

OUR FUTURE

Placing over \$1 billion in annual premiums, family-owned INSURICA is among the 40 largest insurance brokers in the United States. INSURICA employs over 600 colleagues in offices located throughout Oklahoma, Texas, Arkansas, Colorado, Arizona, and California. Guided by our Core Values of Integrity, Innovation, and Purpose, we are committed to expanding our services and footprint with partners who bring additional value and expertise to our clients and agency.

NOTIFY US IF

It is important we be informed when a significant change in your operation takes place, such as any:

- ◆ Additional locations, new construction
- ◆ Changes in property values
- ◆ Change in ownership
- ◆ Sudden change in sales
- ◆ Increased or decreased hazards (i.e. type of work to be insured or new activities undertaken)
- ◆ Change in security or protection (i.e. burglar, sprinkler, fire alarm, watchguard, lighting, etc)
- ◆ Change in product lines
- ◆ New contractual obligations
- ◆ Changes in vehicles and/or drivers
- ◆ Expansion or moving of operations to a new state
- ◆ Employees hired in a new state
- ◆ Higher limits and/or additional coverages required or desired (i.e. Flood, Earthquake, Pollution, Professional Liability)
- ◆ Vacancy of building you own, operate, or occupy

CLAIMS NOTIFICATION REQUIREMENTS

Many policies include CLAIMS REPORTING OBLIGATIONS that require immediate notification, as soon as you are aware of an incident which could result in a claim. Failure to report or late reporting could result in denial of defense and/or claim payment or settlements. To avoid denial of coverage, be sure to notify us and/or the insurance carrier as soon as practicable of any occurrence or offense which may result in a claim. Additionally, the incident should be confirmed in writing. Please review policies for claim reporting provisions.

The above are examples of situations of which we should be made aware; there are many others as well.

If any questions arise, please contact us.

** Disclaimer: While this list is not inclusive, failure to notify us can affect your coverage.*

CONTACT REVIEW

INDIVIDUALS

NAME	EMAIL	PHONE	CONTACT PREFERENCE	CONTACT CLASSIFICATION
Laurie Sproule	lsproule@capk.org	661-304-2293	email	Risk Control
Emilio Wagner	ewagner@capk.org	661-397-8322	email	Chief Facilities Officer
Lisa McGranahan	lmcgranahan@capk.org	661-397-8322	email	HR
Luis Barron	lbarron@capk.org	661-558-1471	email	Safety

NAMED INSUREDS

Community Action Partnership of Kern
Community Action Partners
Community Action Partnership of Kern Family Health Center
Community Action Partnership of Kern Food Bank
California Veterans Assistance Foundation, Inc.

MAILING ADDRESS

1300 18th St. # 200
Bakersfield, CA 93301

It is important we be informed when a significant change in your contacts take place, such as any change in ownership, change to Named Insured(s), Primary Contacts no longer employed.

PROPERTY

COMPANY
Philadelphia Insurance Companies

POLICY TERM
3/1/2026 to 3/1/2027

COVERAGES

BLANKET LIMITS						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
	Blanket Building	\$59,584,976		100%	Special	\$5,000
	Blanket Business Personal Property	\$16,991,800		100%	Special	\$5,000
	Blanket Business Income - Ext	\$6,107,000	L			
	Fine Arts	\$25,000				
	Ordinance or Law – Undamaged Portion Conditions: Included in Building Limit					
	Ordinance or Law – Demolition	\$250,000				
	Ordinance or Law – Increased Cost of Construction	\$250,000				
LOCATION #1: 300 19TH ST, BAKERSFIELD, CA 93301						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$1,000,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$75,000				
LOCATION #4: 410 E PERKINS, MC FARLAND, CA 93250						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$372,621	C	100%	Special	\$5,000
LOCATION #5: 9124 CATALPA AVE, CALIFORNIA CITY, CA 93505						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$363,706	C	100%	Special	\$5,000
1	Included in blanket	\$80,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #6: 2800 AGATE ST, BAKERSFIELD, CA 93304						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$372,621	C	100%	Special	\$5,000

LOCATION #7: 452 W LOS ANGELES AVE, SHAFTER, CA 93263

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$75,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #8: 1120 S CURRY, TEHACHAPI, CA 93561

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$363,706	C	100%	Special	\$5,000
1	Included in blanket	\$80,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #9: 3301 VIRGINIA AVE, BAKERSFIELD, CA 93304

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$358,266	C	100%	Special	\$5,000
1	Included in blanket	\$80,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #10: 301-315 STINE RD, BAKERSFIELD, CA 93309

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$1,046,300	C	100%	Special	\$10,000
1	Included in blanket	\$150,000	C	100%	Special	\$10,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
2	Included in blanket	\$750,000	C	100%	Special	\$10,000
2	Included in blanket	\$80,000	C	100%	Special	\$10,000
2	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
3	Included in blanket	\$4,050,000	C	100%	Special	\$10,000
3	Included in blanket	\$150,000	C	100%	Special	\$10,000
3	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #11: 14327 S VINELAND RD, BAKERSFIELD, CA 93307

PROPERTY CONTINUED

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$372,621	C	100%	Special	\$5,000
1	Included in blanket	\$80,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #12: 1940 INYO ST, MOJAVE, CA 93501						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$363,706	C	100%	Special	\$5,000
LOCATION #13: 1835 CECIL AVE, DELANO, CA 93215						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$240,000	C	100%	Special	\$5,000
1	Included in blanket	\$80,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
2	Included in blanket	\$360,072	C	100%	Special	\$5,000
2	Included in blanket	\$80,000	C	100%	Special	\$5,000
2	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
3	Included in blanket	\$360,072	C	100%	Special	\$5,000
3	Included in blanket	\$80,000	C	100%	Special	\$5,000
3	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
4	Included in blanket	\$360,072	C	100%	Special	\$5,000
4	Included in blanket	\$80,000	C	100%	Special	\$5,000
4	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
5	Included in blanket	\$360,072	C	100%	Special	\$5,000
5	Included in blanket	\$80,000	C	100%	Special	\$5,000
5	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #14: 2320 MT VERNON AVE, BAKERSFIELD, CA 93306						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$50,000	C	100%	Special	\$5,000

1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #15: 3000-3003 STERLING RD, BAKERSFIELD, CA 93306						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$713,333	C	100%	Special	\$10,000
1	Included in blanket	\$200,000	C	100%	Special	\$10,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
2	Included in blanket	\$344,747	C	100%	Special	\$10,000
2	Included in blanket	\$80,000	C	100%	Special	\$10,000
2	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
3	Included in blanket	\$344,747	C	100%	Special	\$10,000
3	Included in blanket	\$80,000	C	100%	Special	\$10,000
3	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
4	Included in blanket	\$344,747	C	100%	Special	\$10,000
4	Included in blanket	\$80,000	C	100%	Special	\$10,000
4	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
5	Included in blanket	\$2,690,000	C	100%	Special	\$10,000
5	Included in blanket	\$150,000	C	100%	Special	\$10,000
5	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #16: 10300 1/2 SAN DIEGO ST, LAMONT, CA 93241						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$200,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #17: 2424 COTTONWOOD RD, BAKERSFIELD, CA 93304						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$4,710,269	C	100%	Special	\$10,000
1	Included in blanket	\$150,000	C	100%	Special	\$10,000

1	Included in blanket Conditions: 24 Hour Deductible	\$150,000				
LOCATION #18: 455 E. EUCLID AVE, SHAFTER, CA 93263						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$4,079,565	C	100%	Special	\$10,000
1	Included in blanket	\$100,000	C	100%	Special	\$10,000
1	Included in blanket Conditions: 24 Hour Deductible	\$150,000				
LOCATION #20: 3811 RIVER BLVD, BAKERSFIELD, CA 93305						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$2,500,000	C	100%	Special	\$10,000
1	Included in blanket	\$100,000	C	100%	Special	\$10,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #21: 7998 ALICANTE AVE, LAMONT, CA 93241						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$372,621	C	100%	Special	\$5,000
1	Included in blanket	\$80,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #22: 1600 POPLAR AVE, WASCO, CA 93280						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$50,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #23: 5704 PIONEER DRIVE, BAKERSFIELD, CA 93306						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$788,884	C	100%	Special	\$5,000
1	Included in blanket	\$100,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #24: 7000 W DOE AVE, VISALIA, CA 93291						

PROPERTY CONTINUED

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$5,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #25: 520 S WASHINGTON ST & 1825 FELIZ DR, BAKERSFIELD, CA 93307

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$5,687,569	C	100%	Special	\$10,000
1	Included in blanket	\$1,700,000	C	100%	Special	\$10,000
1	Included in blanket Conditions: 24 Hour Deductible	\$500,000				
2	Included in blanket	\$1,914,105	C	100%	Special	\$10,000
2	Included in blanket	\$150,000	C	100%	Special	\$10,000
2	Business Income with Extra Expense	\$150,000		100%	Special	\$10,000
3	Included in blanket	\$70,000	C	100%	Special	\$10,000
3	Business Income with Extra Expense			100%	Special	\$10,000
4	Included in blanket	\$70,000	C	100%	Special	\$10,000
4	Business Income with Extra Expense					
5	Included in blanket	\$1,445,000	C	100%	Special	\$10,000
5	Included in blanket	\$70,000	C	100%	Special	\$10,000
5	Business Income with Extra Expense					
6	Included in blanket	\$4,000,000	C	100%	Special	\$10,000
6	Included in blanket	\$1,500,000	C	100%	Special	\$10,000
6	Included in blanket	\$500,000	L	100%	Special	

LOCATION #26: 459 E. EUCLID AVE, SHAFTER, CA 93263

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$1,071,873	C	100%	Special	\$5,000
1	Included in blanket	\$80,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #27: 814 N NORMA, RIDGECREST, CA 93555

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$2,500,000	C	100%	Special	\$10,000

1	Included in blanket	\$230,000	C	100%	Special	\$10,000
1	Included in blanket Conditions: 24 Hour Deductible	\$150,000				

LOCATION #28: 1111 BUSH ST, ARVIN, CA 93203

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$375,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #29: 525 E YOSEMITE, MADERA, CA 93638

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$5,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #30: 1410 11TH STREET, BAKERSFIELD, CA 93302

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$534,224	C	100%	Special	\$5,000
1	Included in blanket	\$80,000	C	100%	Special	\$5,000
1	Business Income with Extra Expense Conditions: 24 Hour Deductible	\$5,000				

LOCATION #31: 525 ROBERTS LANE BLGD B, BAKERSFIELD, CA 93308

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$6,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #32: 6019 - 3 & 4 NILES, BAKERSFIELD, CA 93306

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$110,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #36: 108 SOUTH ROBINSON, TEHACHAPI, CA 93261

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
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1	Blanket Limit NOT Included	\$500	C	100%	Special	\$5,000
1	Blanket Limit NOT Included Conditions: 24 Hour Deductible	\$5,000				

LOCATION #37: 11336 BARTLETT AVE, ADELANTO, CA 92301

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Blanket Limit NOT Included	\$20,000	C	100%	Special	\$5,000
1	Blanket Limit NOT Included Conditions: 24 Hour Deductible	\$5,000				

LOCATION #38: 814 N NORMA, RIDGECREST, CA 93555

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$30,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #39: 2101 7TH ST BLDG E, WASCO, CA 93280

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$104,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #40: 650 JAMES ST, SHAFTER, CA 93263

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$100,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #41: 819 6TH AVENUE, TAFT, CA 93268

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$50,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
2	Included in blanket	\$100,000	C	100%	Special	\$5,000
2	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
3	Included in blanket	\$100,000	C	100%	Special	\$5,000

3	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
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LOCATION #43: 4600 PANAMA LANE #122, BAKERSFIELD, CA 93313

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$5,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #44: 90 FARRELL DR BLDG 5620, EDWARDS, CA 93524

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$500	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #45: 1500 SO FAIRFAX RD, BAKERSFIELD, CA 93307

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$80,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
2	Included in blanket	\$80,000	C	100%	Special	\$5,000
2	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
3	Included in blanket	\$80,000	C	100%	Special	\$5,000
3	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #47: 3500 MOJAVE, MOJAVE, CA 93501

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$1,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				

LOCATION #49: 347 E POPLAR ST (HISTORICAL BLDG), STOCKTON, CA 95202

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$940,000	C	100%	Special	\$5,000
1	Included in blanket	\$130,000	C	100%	Special	\$5,000

1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #50: 425 N CALIFORNIA ST, STOCKTON, CA 95202						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$110,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #51: 2584 FELSITE AVE, ROSAMOND, CA 93560						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$100,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #52: 1145 N HUNTER, STOCKTON, CA 95203						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$110,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$50,000				
LOCATION #53: 2739 DIAMOND ST # B, ROSAMOND, CA 93560						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$500	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #54: 701 S HUTCHINS ST, LODI, CA 95240						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$110,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #55: 1509 N GOLDEN GATE, STOCKTON, CA 95205						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$510,199	C	100%	Special	\$5,000
1	Included in blanket	\$90,000	C	100%	Special	\$5,000

1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #56: 2800 S D ST, STOCKTON, CA 95206						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$510,199	C	100%	Special	\$5,000
1	Included in blanket	\$90,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #57: 236 W 4TH ST, STOCKTON, CA 95206						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$90,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #58: 8401 CALIFORNIA CITY BLVD #8, CALIFORNIA CITY, CA 93505						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$100,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #59: 1001 MAIN ST, DELANO, CA 93215						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$100,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #60: 5351 OLIVE DR, BAKERSFIELD, CA 93308						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$150,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$25,000				
2	Included in blanket	\$150,000	C	100%	Special	\$5,000
2	Included in blanket Conditions: 24 Hour Deductible	\$25,000				
LOCATION #61: 1840 WARDROBE AVE, MERCED, CA 95341						

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$5,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #62: 929 BROADWAY ST, WASCO, CA 93280						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$100,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
2	Included in blanket	\$100,000	C	100%	Special	\$5,000
2	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #63: 24028 LAKE DR STE A, CRESTLINE, CA 92325						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Blanket Limit NOT Included	\$100,000	C	100%	Special	\$5,000
1	Blanket Limit NOT Included Conditions: 24 Hour Deductible	\$5,000				
LOCATION #64: 244 G ST STE A, NEEDLES, CA 92363						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$500	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$5,000				
LOCATION #65: 4032 JEWETT AVE, BAKERSFIELD, CA 93301						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$3,316,515	C	100%	Special	\$10,000
1	Included in blanket	\$100,000	C	100%	Special	\$10,000
1	Included in blanket Conditions: 24 Hour Deductible	\$150,000				
2	Included in blanket	\$5,000	C	100%	Special	\$10,000
2	Business Income with Extra Expense					
LOCATION #66: 2550 E. BELLE TERRACE #200, BAKERSFIELD, CA 93307						

PROPERTY CONTINUED

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$400,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$50,000				
LOCATION #67: 2900 M ST, BAKERSFIELD, CA 93301						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$2,000,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$200,000				
2	Included in blanket		C	100%	Special	\$5,000
2	Included in blanket Conditions: 24 Hour Deductible					
LOCATION #68: 5 REAL RD, BAKERSFIELD, CA 93309						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$100,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$10,000				
LOCATION #69: 850 J ST, LATHROP, CA 95330						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$90,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$10,000				
LOCATION #70: 1300 18TH ST, BAKERSFIELD, CA 93301						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$2,500,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$570,000				
LOCATION #71: 15662 K ST, MOJAVE, CA 93501						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$85,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$10,000				

LOCATION #72: 1631 30TH ST, BAKERSFIELD, CA 93301

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$90,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$20,000				

LOCATION #73: 317 MOUNT VERNON AVE, BAKERSFIELD, CA 93307

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Included in blanket	\$1,000,000	C	100%	Special	\$5,000
1	Included in blanket Conditions: 24 Hour Deductible	\$175,000				

LOCATION #75: 1300 STINE RD, BAKERSFIELD, CA 93309

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Business Personal Property	\$325,000	C	100%	Special	\$5,000
1	Business Income with Extra Expense Conditions: 24 Hour Deductible	\$75,000	L			

LOCATION #76: 2215 BUENA VISTA STREET, BAKERSFIELD, CA 93304

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Building	\$1,549,600	C	100%	Special	\$10,000
1	Business Personal Property	\$186,200	C	100%	Special	\$10,000
1	BI - Included in Blanket Conditions: 24 Hour Deductible	\$5,000	L			

LOCATION #77: 729 DECATUR STREET, BAKERSFIELD, CA 93308

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Building	\$753,690	C	100%	Special	\$5,000
1	Business Personal Property	\$117,800	C	100%	Special	\$5,000
1	BI - Included in Blanket Conditions: 24 Hour Deductible	\$5,000	L			

LOCATION #78: 731 DECATUR STREET, BAKERSFIELD, CA 93308

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Building	\$808,080	C	100%	Special	\$5,000
1	Business Personal Property	\$68,200	C	100%	Special	\$5,000

1	BI - Included in Blanket Conditions: 24 Hour Deductible	\$5,000	L			
LOCATION #79: 3609 CALDWELL DRIVE, BAKERSFIELD, CA 93309						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Building	\$356,100	C	100%	Special	\$5,000
1	Business Personal Property	\$25,400	C	100%	Special	\$5,000
1	BI - Included in blanket Conditions: 24 Hour Deductible	\$5,000	L			
LOCATION #80: 727 DECATUR STREET, BAKERSFIELD, CA 93308						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Building	\$390,200	C	100%	Special	\$5,000
1	BI - Included in blanket Conditions: 24 Hour Deductible	\$5,000	L			
1	Included in blanket		C	100%	Special	\$5,000
1	Business Personal Property	\$29,700	C	100%	Special	\$5,000
2	Building	\$36,900	C	100%	Special	\$5,000
2	Business Income with Extra Expense	\$5,000				
LOCATION #81: 1400 EASTON DR #120, BAKERSFIELD, CA 93309						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Building	\$555,984	C	100%	Special	\$5,000
1	BI - Included in blanket limit Conditions: 24 Hour Deductible	\$5,000	L			
LOCATION #82: 1617 30TH STREET, BAKERSFIELD, CA 93301						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Business Personal Property	\$80,500	C	100%	Special	\$5,000
1	Business Income with Extra Expense	\$20,000				
LOCATION #83: 604 COVEY ST. (UNITS 1-13), BAKERSFIELD, CA 93308						
BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	B - Included in blanket	\$134,450	V	100%	Special	\$5,000
1	BPP - Included in blanket	\$10,000	V	100%	Special	\$5,000
1	BI - Included in blanket	\$10,000	V			
2	B - Included in blanket	\$134,450	V	100%	Special	\$5,000

PROPERTY CONTINUED

2	BPP - Included in blanket	\$10,000	V	100%	Special	\$5,000
2	BI - Included in blanket	\$10,000	V			
3	B - Included in blanket	\$134,450	V	100%	Special	\$5,000
3	BPP - Included in blanket	\$10,000	V	100%	Special	\$5,000
3	BI - Included in blanket	\$10,000	V			
4	B - Included in blanket	\$134,450	V	100%	Special	\$5,000
4	BPP - Included in blanket	\$10,000	V	100%	Special	\$5,000
4	BI - Included in blanket	\$10,000	V			
5	B - Included in blanket	\$134,450	V	100%	Special	\$5,000
5	BPP - Included in blanket	\$10,000	V	100%	Special	\$5,000
5	BI - Included in blanket	\$10,000	V			
6	B - Included in blanket	\$134,450	V	100%	Special	\$5,000
6	BPP - Included in blanket	\$10,000	V	100%	Special	\$5,000
6	BI - Included in blanket	\$10,000	V			
7	B - Included in blanket	\$134,450	V	100%	Special	\$5,000
7	BPP - Included in blanket	\$10,000	V	100%	Special	\$5,000
7	BI - Included in blanket	\$10,000	V			
8	B - Included in blanket	\$134,450	V	100%	Special	\$5,000
8	BPP - Included in blanket	\$10,000	V	100%	Special	\$5,000
8	BI - Included in blanket	\$10,000	V			
9	B - Included in blanket	\$134,450	V	100%	Special	\$5,000
9	BPP - Included in blanket	\$10,000	V	100%	Special	\$5,000
9	BI - Included in blanket	\$10,000	V			
10	B - Included in blanket	\$134,450	V	100%	Special	\$5,000
10	BPP - Included in blanket	\$10,000	V	100%	Special	\$5,000
10	BI - Included in blanket	\$10,000	V			
11	B - Included in blanket	\$134,450	V	100%	Special	\$5,000
11	BPP - Included in blanket	\$10,000	V	100%	Special	\$5,000
11	BI - Included in blanket	\$10,000	V			
12	B - Included in blanket	\$134,450	V	100%	Special	\$5,000
12	BPP - Included in blanket	\$10,000	V	100%	Special	\$5,000
12	BI - Included in blanket	\$10,000	V			
13	B - Included in blanket	\$134,450	V	100%	Special	\$5,000
13	BPP - Included in blanket	\$10,000	V	100%	Special	\$5,000
13	BI - Included in blanket	\$10,000	V			

LOCATION #84: 115 S. POWERS AVE, MANTECA, CA 95366

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	B -Included in blanket	\$1,500,000	C	100%	Special	\$5,000
1	BPP - Included in blanket	\$100,000	C	100%	Special	\$5,000
1	BI - Included in blanket	\$75,000	L			

LOCATION #85: 4944 E CLINTON WAY #106, FRESNO, CA 93727

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Business Personal Property	\$10,000	C	100%	Special	\$5,000
1	Business Income with Extra Expense	\$10,000				

LOCATION #86: 1105 N SCRAMESTO ST, STOCKTON, CA 95202

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Business Personal Property	\$80,000		100%	Special	\$5,000
1	Business Income with Extra Expense	\$100,000				

LOCATION #87: 6 W. MAIN ST, STOCKTON, CA 95202

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Business Personal Property	\$80,000	A	100%	Special	\$5,000
1	Business Income with Extra Expense	\$100,000	L		Special	
1	Building	\$5,000,000				

LOCATION #88: 1300 STINE RD, 2ND FLOOR, BAKERSFIELD, CA 93309

BLDG	SUBJECT	AMOUNT	VALUATION	COINS	CAUSE OF LOSS	DEDUCTIBLE
1	Business Personal Property	\$100,000	R	100%	Special	\$5,000
1	Business Income with Extra Expense	\$50,000	L		Special	

VALUATION DEFINITIONS

(A) Actual Cash Value	(G) Guaranteed Replacement Cost	(R) Replacement Cost
(B) Business Income Changes	(I) Invoice Cost	(S) Stated Amount
(C) Agreed Amount (Waived Coinsurance) and Replacement Cost	(L) Actual Loss Sustained	(T) Total Insured Value
(D) Reproduction	(M) Market Value	(U) Full Value Replacement Cost
(E) Agreed Amount (Waived Coinsurance)	(O) Other	(V) Agreed Value
(F) Functional Replacement Cost	(P) Selling Price	(X) Extended Value Replacement Cost

ADDITIONAL INTERESTS

NAME	INTEREST
Citizens Business Bank	Lenders Loss Payable Loc 1 Bldg 1 Energy, VITA 300 19th St, Bakersfield, CA 93301
Canon Financial Services	Loss Payee Loc 23 Bldg 1 Alberta Dillard 5704 Pioneer Drive, Bakersfield, CA 93306
Mechanics Bank	Mortgagee Loc 25 Bldg 1 520 S Washington St - Food Bank-Food Warehouse 520 S Washington St & 1825 Feliz Dr, Bakersfield, CA 93307
Mobile Mini dba Mobile Mini Storage Solutions	Loss Payee Loc 25 Bldg 1 520 S Washington St - Food Bank-Food Warehouse 520 S Washington St & 1825 Feliz Dr, Bakersfield, CA 93307
Mechanics Bank	Loss Payee Loc 25 Bldg 1 520 S Washington St - Food Bank-Food Warehouse 520 S Washington St & 1825 Feliz Dr, Bakersfield, CA 93307
Mechanics Bank	Mortgagee Loc 25 Bldg 2 1825 Feliz Dr - Pete Parra Admin Bldg 520 S Washington St & 1825 Feliz Dr, Bakersfield, CA 93307
Mobile Mini dba Mobile Mini Storage Solutions	Loss Payee Loc 25 Bldg 2 1825 Feliz Dr - Pete Parra Admin Bldg 520 S Washington St & 1825 Feliz Dr, Bakersfield, CA 93307
Mechanics Bank	Loss Payee Loc 25 Bldg 2 1825 Feliz Dr - Pete Parra Admin Bldg 520 S Washington St & 1825 Feliz Dr, Bakersfield, CA 93307
Mobile Mini dba Mobile Mini Storage Solutions	Loss Payee Loc 25 Bldg 3 1825 Feliz Dr - Pete Parra (Classroom Bldg #200) 520 S Washington St & 1825 Feliz Dr, Bakersfield, CA 93307
Mechanics Bank	Loss Payee Loc 25 Bldg 3 1825 Feliz Dr - Pete Parra (Classroom Bldg #200) 520 S Washington St & 1825 Feliz Dr, Bakersfield, CA 93307
Mobile Mini dba Mobile Mini Storage Solutions	Loss Payee Loc 25 Bldg 4 1825 Feliz Dr - Pete Parra (Classroom Bldg #300) 520 S Washington St & 1825 Feliz Dr, Bakersfield, CA 93307
Mechanics Bank	Loss Payee Loc 25 Bldg 4 1825 Feliz Dr - Pete Parra (Classroom Bldg #300) 520 S Washington St & 1825 Feliz Dr, Bakersfield, CA 93307
Mechanics Bank	Mortgagee Loc 25 Bldg 5 1825 Feliz Dr - Pete Parra (Classroom Bldg #400) 520 S Washington St & 1825 Feliz Dr, Bakersfield, CA 93307

NAME	INTEREST
Mobile Mini dba Mobile Mini Storage Solutions	Loss Payee Loc 25 Bldg 5 1825 Feliz Dr - Pete Parra (Classroom Bldg #400) 520 S Washington St & 1825 Feliz Dr, Bakersfield, CA 93307
Mechanics Bank	Loss Payee Loc 25 Bldg 5 1825 Feliz Dr - Pete Parra (Classroom Bldg #400) 520 S Washington St & 1825 Feliz Dr, Bakersfield, CA 93307
Citizens Business Bank	Lenders Loss Payable Loc 70 Bldg 1 Administration/Program 1300 18th St, Bakersfield, CA 93301
Rancho De Stine LLC	Loss Payee Loc 75 Bldg 1 MCAP-Main Office 1300 Stine Rd, Bakersfield, CA 93309
Parampal Singh & Surinder Kaur as Trustee of Neoria Family Revocable Trust	Loss Payee Loc 84 Bldg 1 Tiny Powers HS/EHS 115 S. Powers Ave, Manteca, CA 95366

FORMS AND ENDORSEMENTS

NUMBER	NAME
PI-ULT-015	AGREED VALUE ENDORSEMENT

REMARKS

- Blanket Business Personal Property - Applied to All locations except Loc#80 Bldg#2
- Blanket Building - Applied to Loc#4-6, 8-13, 15, 17-21, 23, Loc#25 Bldg#1-2, 5, Loc#26, 27, 30, 49, 55, 56, Loc#65 Bldg#1, Loc#76-81

DISCLAIMER

Due to increased construction costs, please review your limits to ensure accurate values. We strongly suggest that you discuss current replacement costs with a local general contractor or obtain a formal property appraisal. Insureds are responsible for determining the appropriate amount of property insurance. Thus, it is vital to have a current and accurate insurance appraisal on hand to set property insurance limits and minimize the financial risk of an insufficient limit in the insurance policy.

Replacement cost estimators (RCE) are tools developed by third parties to assist the insurance industry in developing the ESTIMATED replacement cost. Even the providers of these tools cannot guarantee the results because the real replacement cost is unknown until the loss occurs and the structure is rebuilt.

INLAND MARINE

COMPANY
Philadelphia Insurance Companies

POLICY TERM
3/1/2026 to 3/1/2027

COVERAGES

DESCRIPTION	VALUE
Total Scheduled Amount	\$2,468,740
Deductible	\$1,000

UNSCHEDULED EQUIPMENT

DESCRIPTION	MAXIMUM ITEM	COINS	INSURANCE AMOUNT
Computer Coverage			\$1,490,855
MISC - Tools/Equipment			\$100,000
MISC - NOC			\$977,885

SCHEDULED EQUIPMENT

ITEM	DESCRIPTION	ID/SERIAL NUMBER	INSURANCE AMOUNT
1	2009 Model-V- MCP1F2A25LV Nissan	CP1F2-9P4880	\$7,250
2	S30-128 EQSD50C Big Lift, LLC Straddle stacker	426140171	\$2,451
3	M22-116 Big Lift, LLC Straddle stacker	M15120065	\$3,545
4	2005 Model-V- MPL02A25LV Nissan ForkLift	PL02-9H0035	\$21,288
5	2018 John Deere 318G Skid Steer Loader Base	1T0318GJEJ341801	\$35,743
6	2020 MFG# QL 459086 Refeer Container	RAVU 660733 2	\$27,000
7	2018 Scissor Lift SV1930E/SV06 Toyota Scissor Lift	785537	\$13,824
8	2023 LT-A617.2+2 Icon EV i40 Golf Cart	LT-A0149964	\$11,936
9	2023 LT-A617.2+2 Icon EV i40 Golf Cart	LT-A0153415	\$11,936
10	2022 Stand up rider pallet truck PE 4500-80 Crown Equipment	10356746	\$16,562
11	2017 Stacker Big Joe Straddle stacker	426140171	\$10,281
12	2020 Straddle Stacker SX3000-30 Crown Equipment Straddle stacker	10186713	\$16,236
13	2020 Big Joe Straddle Stacker S30-128 Big Joe Straddle stacker	4282101625	\$10,799
14	2020 WP-3035-45 Crown Equipment Walkie	10242988	\$3,999
15	2021 WP-3035-45 Crown Equipment Walkie	7A339672	\$4,199
16	2020 RC5525-30 Crown Equipment Electric Stand-up	1A586562	\$38,969
17	2022 RC5525-30 Crown Equipment Electric Stand-up	10362871	\$38,185

INLAND MARINE CONTINUED

ITEM	DESCRIPTION	ID/SERIAL NUMBER	INSURANCE AMOUNT
18	2014 V Nissan Lift Truck	9W2632	\$22,993
19	2022 Electric Stand-Up C51000-50 Crown Equipment Electric Stand-up	10362873	\$38,185
20	2022 C51000-50 Crown Equipment Lift Truck	10211127	\$34,478
21	2017 Forklift V Nissan Lift Truck	9W23909	\$22,517
22	2009 Nissan Lift Truck V Nissan Lift Truck	9P4880	\$7,250
23	2020 Toyota Scissor Lift SV1930E/SV06E1NS Toyota Scissor Lift	785537	\$13,825
24	2020 Phoenix 26B Powerboss 26" Scrubber	20060234	\$9,351
25	2020 Phoenix 3030B Powerboss 30" Disc Scrubber	20125239	\$12,102
26	2020 Phoenix 26B Powerboss 26" Scrubber	20060240	\$9,351
27	2021 Scrubmaster 33C Powerboss Drive Scrubber	NSM3346CSB00062	\$32,897
28	2009 80kw Standby Generator Brown & Fowler 80kw Standby Generator	W-061597	\$56,063
29	2023 Stretch Wrap Machine Stretch Wrap Machine Uline Stretch Wrap Machine	48344	\$15,288
30	2020 MFG# QL459079 Refeer Container	RAVU 660726 6	\$27,000
31	2020 MFG# FAH017451 Refeer Container	RAVU660797 0	\$27,000
32	2020 Phoenix 3030B Powerboss 30" Disc Scrubber	19100545	\$12,102
33	2022 Stand up rider pallet truck PE 4500-80 Crown Equipment	10356747	\$16,562
34	2022 Stand up rider pallet truck PE 4500-80 Crown Equipment	10356748	\$16,562
35	2020 SX3000-30 Crown Equipment Straddle stacker	10241506	\$16,236
36	2020 SX3000-30 Crown Equipment Straddle stacker	10160646	\$16,236
37	2020 SX3000-30 Crown Equipment Straddle stacker	10180448	\$16,236
38	2020 WP-3035-45 Crown Equipment Walkie	10243139	\$3,999
39	2020 WP-3035-45 Crown Equipment Walkie	9303789	\$3,999
40	2020 WP-3035-45 Crown Equipment Walkie	9303008	\$3,999
41	2020 WP-3035-45 Crown Equipment Walkie	9301968	\$3,999
42	2021 WP-3035-45 Crown Equipment Walkie	7A303475	\$4,199
43	2021 WP-3035-45 Crown Equipment Walkie	9303791	\$4,199
44	2021 WP-3035-45 Crown Equipment Walkie	9301696	\$4,199
45	2021 WP-3035-45 Crown Equipment Walkie	7A339673	\$4,199
46	2021 WP-3035-45 Crown Equipment Walkie	10333666	\$4,199
47	2021 WP-3035-45 Crown Equipment Walkie	10333665	\$4,199

INLAND MARINE CONTINUED

ITEM	DESCRIPTION	ID/SERIAL NUMBER	INSURANCE AMOUNT
48	2021 WP-3035-45 Crown Equipment Walkie	10333667	\$4,199
49	2021 WP-3035-45 Crown Equipment Walkie	10333668	\$4,199
50	2021 WP-3035-45 Crown Equipment Walkie	10333669	\$4,199
51	2021 WP-3035-45 Crown Equipment Walkie	10333670	\$4,199
52	2021 WP-3035-45 Crown Equipment Walkie	7A348999	\$4,199
53	2021 WP-3035-45 Crown Equipment Walkie	9301911	\$4,199
54	2020 RC5525-30 Crown Equipment Electric Stand-up	1A586563	\$38,969
55	2022 RC5525-30 Crown Equipment Electric Stand-up	10362872	\$38,185
56	2022 C51000-50 Crown Equipment Lift Truck	10217098	\$34,478
57	2022 C51000-50 Crown Equipment Lift Truck	10357245	\$34,478
58	2022 C51000-50 Crown Equipment Lift Truck	10357244	\$34,478
59	2022 C51000-50 Crown Equipment Lift Truck	10357246	\$34,478
60	2022 Battery Charger Crown Equipment Charger	3E21090020	
61	2025 RC5545-40 Crown Equipment Electric Stand-up	1A358783	\$9,000
62	2025 S700 Series Crown Equipment Sideshifter	1A380199	\$7,000
63	2025 S700 Series Crown Equipment Sideshifter	1A382788	\$7,000
64	2025 S700 Series Crown Equipment Sideshifter	11179669	\$52,000
65	2025 Battery Crown Equipment 36V Battery	MYK00053901	\$8,000
66	2025 Battery Charger Crown Equipment Multi Volt Charger	3E24050103	\$1,500

GENERAL LIABILITY

COMPANY
Philadelphia Insurance Companies

POLICY TERM
3/1/2026 to 3/1/2027

COVERAGES

DESCRIPTION	LIMITS
General Aggregate	\$3,000,000
Products & Completed Operations Aggregate	\$3,000,000
Personal & Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Damage to Rented Premises	\$100,000
Medical Expense (Any One Person)	\$5,000

LOCATIONS & EXPOSURES

LOCATION #0: BLANKET LOCATION				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
0		COMMUNICABLE DISEASE EXCLUSION CREDIT		
0		LIABILITY DELUXE		
LOCATION #1: 300 19TH ST , BAKERSFIELD, CA 93301				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	17,000
1	68707	Warehouses--Private--Not-For-Profit Only	Area	IF ANY
LOCATION #4: 410 E PERKINS , MC FARLAND, CA 93250				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	20
LOCATION #5: 9124 CATALPA AVE , CALIFORNIA CITY, CA 93505				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	17
LOCATION #6: 2800 AGATE ST , BAKERSFIELD, CA 93304				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	20
LOCATION #7: 452 W LOS ANGELES AVE , SHAFTER, CA 93263				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	20
LOCATION #8: 1120 S CURRY , TEHACHAPI, CA 93561				

Prepared for: **Community Action Partnership of Kern**

GENERAL LIABILITY CONTINUED

BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	17
LOCATION #9: 3301 VIRGINIA AVE , BAKERSFIELD, CA 93304				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	20
LOCATION #10: 301-315 STINE RD , BAKERSFIELD, CA 93309				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	114
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	3,000
LOCATION #11: 14327 S VINELAND RD , BAKERSFIELD, CA 93307				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	20
LOCATION #12: 1940 INYO ST , MOJAVE, CA 93501				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	20
LOCATION #13: 1835 CECIL AVE , DELANO, CA 93215				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	76
LOCATION #14: 2320 MT VERNON AVE , BAKERSFIELD, CA 93306				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	20
LOCATION #15: 3000-3003 STERLING RD , BAKERSFIELD, CA 93306				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	123
1	67513	Schools--Not-For-Profit Only	Area	2,860
LOCATION #16: 10300 1/2 SAN DIEGO ST , LAMONT, CA 93241				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	40
LOCATION #17: 2424 COTTONWOOD RD , BAKERSFIELD, CA 93304				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	49870	YMCA, YWCA or Similar Institutions	Area	14,000

GENERAL LIABILITY CONTINUED

LOCATION #18: 455 E. EUCLID AVE , SHAFTER, CA 93263				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	49870	YMCA, YWCA or Similar Institutions	Area	11,966
LOCATION #20: 3811 RIVER BLVD , BAKERSFIELD, CA 93305				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	40
LOCATION #21: 7998 ALICANTE AVE , LAMONT, CA 93241				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	20
LOCATION #22: 1600 POPLAR AVE , WASCO, CA 93280				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	20
LOCATION #23: 5704 PIONEER DRIVE , BAKERSFIELD, CA 93306				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	40
LOCATION #24: 7000 W DOE AVE , VISALIA, CA 93291				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	64
LOCATION #25: 520 S WASHINGTON ST & 1825 FELIZ DR , BAKERSFIELD, CA 93307				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	112
1	11039	Caterers	Gross Sales	\$300,000
1	68707	Warehouses--Private--Not-For-Profit Only	Area	12,000
1	67513	Schools--Not-For-Profit Only	Area	2,400
LOCATION #26: 459 E. EUCLID AVE , SHAFTER, CA 93263				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	26
LOCATION #27: 814 N NORMA , RIDGECREST, CA 93555				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	57
LOCATION #28: 1111 BUSH ST , ARVIN, CA 93203				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE

GENERAL LIABILITY CONTINUED

1	47476	Schools--Private--Elementary, Kindergarten or Junior High-- Not-For-Profit Only	Other	80
LOCATION #29: 525 E YOSEMITE , MADERA, CA 93638				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	200
LOCATION #30: 1410 11TH STREET , BAKERSFIELD, CA 93302				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	41716	Day Care Centers--Not-For-Profit Only	Other	23
LOCATION #31: 525 ROBERTS LANE BLDG B , BAKERSFIELD, CA 93308				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	800
LOCATION #32: 6019 - 3 & 4 NILES , BAKERSFIELD, CA 93306				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	1,800
LOCATION #34: 1913 FELIZ DRIVE , BAKERSFIELD, CA 93307				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	49452	Vacant Land--Not-For-Profit Only	Other	7
LOCATION #35: 500 SOUTH WASHINGTON , BAKERSFIELD, CA 93307				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	49452	Vacant Land--Not-For-Profit Only	Other	4
LOCATION #36: 108 SOUTH ROBINSON , TEHACHAPI, CA 93261				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	1,440
LOCATION #37: 11336 BARTLETT AVE , ADELANTO, CA 92301				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	1,000
LOCATION #38: 814 N NORMA , RIDGECREST, CA 93555				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	2,000
LOCATION #39: 2101 7TH ST BLDG E , WASCO, CA 93280				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	1,440
LOCATION #40: 650 JAMES ST , SHAFTER, CA 93263				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	1,035
LOCATION #41: 819 6TH AVENUE , TAFT, CA 93268				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE

GENERAL LIABILITY CONTINUED

1	47476	Schools--Private--Elementary, Kindergarten or Junior High-- Not-For-Profit Only	Other	66
LOCATION #43: 4600 PANAMA LANE #122 , BAKERSFIELD, CA 93313				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	250
LOCATION #44: 90 FARRELL DR BLDG 5620 , EDWARDS, CA 93524				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	1,000
LOCATION #45: 1500 SO FAIRFAX RD , BAKERSFIELD, CA 93307				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High-- Not-For-Profit Only	Other	40
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	960
LOCATION #47: 3500 MOJAVE , MOJAVE, CA 93501				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	1,250
LOCATION #49: 347 E POPLAR ST (HISTORICAL BLDG) , STOCKTON, CA 95202				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	41716	Day Care Centers--Not-For-Profit Only	Other	30
LOCATION #50: 425 N CALIFORNIA ST , STOCKTON, CA 95202				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	41716	Day Care Centers--Not-For-Profit Only	Other	16
LOCATION #51: 2584 FELSITE AVE , ROSAMOND, CA 93560				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	41716	Day Care Centers--Not-For-Profit Only	Other	80
LOCATION #52: 1145 N HUNTER , STOCKTON, CA 95203				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	41716	Day Care Centers--Not-For-Profit Only	Other	24
LOCATION #53: 2739 DIAMOND ST # B , ROSAMOND, CA 93560				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	1,000
LOCATION #54: 701 S HUTCHINS ST , LODI, CA 95240				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	41716	Day Care Centers--Not-For-Profit Only	Other	32
LOCATION #55: 1509 N GOLDEN GATE , STOCKTON, CA 95205				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	41716	Day Care Centers--Not-For-Profit Only	Other	16
LOCATION #56: 2800 S D ST , STOCKTON, CA 95206				

GENERAL LIABILITY CONTINUED

BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	41716	Day Care Centers--Not-For-Profit Only	Other	16
LOCATION #57: 236 W 4TH ST , STOCKTON, CA 95206				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	41716	Day Care Centers--Not-For-Profit Only	Other	16
LOCATION #58: 8401 CALIFORNIA CITY BLVD #8 , CALIFORNIA CITY, CA 93505				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	900
LOCATION #59: 1001 MAIN ST , DELANO, CA 93215				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	1,300
LOCATION #60: 5351 OLIVE DR , BAKERSFIELD, CA 93308				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	2,832
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	2,032
LOCATION #61: 1840 WARDROBE AVE , MERCED, CA 95341				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	500
LOCATION #62: 929 BROADWAY ST , WASCO, CA 93280				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	40
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	627
LOCATION #63: 24028 LAKE DR STE A , CRESTLINE, CA 92325				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	1,000
LOCATION #64: 244 G ST STE A , NEEDLES, CA 92363				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	650
LOCATION #65: 4032 JEWETT AVE , BAKERSFIELD, CA 93301				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	16,000
1	68707	Warehouses--Private--Not-For-Profit Only	Area	3,200
LOCATION #66: 2550 E. BELLE TERRACE #200 , BAKERSFIELD, CA 93307				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	2,500
LOCATION #67: 2900 M ST , BAKERSFIELD, CA 93301				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE

GENERAL LIABILITY CONTINUED

1	67017	Shelters, Mission, Settlement or Halfway House--Not Church or Office Building	Area	4,306
1	67017	Shelters, Mission, Settlement or Halfway House--Not Church or Office Building	Area	8,114
1	67017	Shelters, Mission, Settlement or Halfway House--Not Church or Office Building	Area	6,750
LOCATION #68: 5 REAL RD , BAKERSFIELD, CA 93309				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	41716	Day Care Centers--Not-For-Profit Only	Other	60
LOCATION #69: 850 J ST , LATHROP, CA 95330				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	41716	Day Care Centers--Not-For-Profit Only	Other	IF ANY
1	46671	Parks or Playgrounds	Other	1
LOCATION #70: 1300 18TH ST , BAKERSFIELD, CA 93301				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	48,346
1	68707	Warehouses--Private--Not-For-Profit Only	Area	IF ANY
LOCATION #71: 15662 K ST , MOJAVE, CA 93501				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	1,872
LOCATION #72: 1631 30TH ST , BAKERSFIELD, CA 93301				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	4,522
LOCATION #73: 317 MOUNT VERNON AVE , BAKERSFIELD, CA 93307				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	68707	WAREHOUSE-PRIVATE-NFP	Area	14,000
LOCATION #75: 1300 STINE RD , BAKERSFIELD, CA 93309				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	8,459
LOCATION #76: 2215 BUENA VISTA STREET , BAKERSFIELD, CA 93304				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	60010	Apartment Buildings	Unit	8
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	1,100
LOCATION #77: 729 DECATUR STREET , BAKERSFIELD, CA 93308				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	700
1	60010	Apartment Buildings	Unit	3
LOCATION #78: 731 DECATUR STREET , BAKERSFIELD, CA 93308				

GENERAL LIABILITY CONTINUED

BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	60010	Apartment Buildings	Unit	4
LOCATION #79: 3609 CALDWELL DRIVE , BAKERSFIELD, CA 93309				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	63010	Dwellings--One-Family (Lessor's Risk Only)	Unit	1
LOCATION #80: 727 DECATUR STREET , BAKERSFIELD, CA 93308				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	63010	Dwellings--One-Family (Lessor's Risk Only)	Unit	1
LOCATION #81: 1400 EASTON DR #120 , BAKERSFIELD, CA 93309				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61218	Buildings or Premises--Bank or Office--Mercantile or Mfg. (Lessor's Risk Only)--Maintained by the Insured--Not-For-Profit Only	Area	1,400
LOCATION #82: 1617 30TH STREET , BAKERSFIELD, CA 93301				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	6,600
LOCATION #83: 604 COVEY ST. (UNITS 1-13) , BAKERSFIELD, CA 93308				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	67017	Shelters, Mission, Settlement or Halfway House--Not Church or Office Building	Area	5,200
LOCATION #84: 115 S. POWERS AVE , MANTECA, CA 95366				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	58
LOCATION #85: 4944 E CLINTON WAY #106 , FRESNO, CA 93727				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	702
LOCATION #86: 1105 N SCRAMELTO ST , STOCKTON, CA 95202				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	75
LOCATION #87: 6 W. MAIN ST , STOCKTON, CA 95202				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	47476	Schools--Private--Elementary, Kindergarten or Junior High--Not-For-Profit Only	Other	58
LOCATION #89: 1013 GRACE ST. APT B , BAKERSFIELD, CA 93305				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	624
LOCATION #90: 705 SEQUOIA DR., APT B , BAKERSFIELD, CA 93308				

GENERAL LIABILITY CONTINUED

BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	635
LOCATION #91: 705 SEQUOIA DR., APT C , BAKERSFIELD, CA 93308				
BLDG	CLASS CODE	CLASSIFICATION	PREMIUM BASIS	EXPOSURE
1	61227	Buildings or Premises--Office--Not-For-Profit Only	Area	634

DISCLAIMERS

Please do not depend on insurance to fund indemnification responsibilities you have agreed to on behalf of an indemnitee. Insurance policies have exclusions, limitations, and specific maximum limits of protection. Legal obligations arising from indemnification/hold harmless agreements are often broader than coverage provided by insurance policies. The information provided by INSURICA is limited to insurance-specific issues. For advice on legal matters, we recommend that you consult an attorney. Additionally, INSURICA's review of contracts and other documents is limited to insurance-specific issues. We are not in a position to anticipate all facts that could impact insurance coverage and needs. We recommend that you secure the advice of legal counsel to assist with contractual relationships. The basic (unendorsed) ISO CGL policy provides very little pollution coverage, particularly in the area of cleanup or remediation. A policyholder with any significant pollution risk, even in the area of an exception to the exclusion, such as products and completed operations, does not have adequate coverage under the basic ISO edition of the commercial general liability policy.

ADDITIONAL INTERESTS

NAME	INTEREST
Rabobank, N.A.	Additional Insured
Wells Fargo Bank N.A	Additional Insured
County of Kern	Additional Insured
California Department of Public Health, See Full Name Manuscript	Additional Insured
City of Shafter, its officers, employees city council members, agents, boards and commissions	Additional Insured
Sonsray Rental and Leasing, Inc.	Additional Insured
County of Kern and its board members officials, officers, agents, and employees	Additional Insured
City of Bakersfield	Additional Insured
Cushman & Wakefield USA	Additional Insured

The following are provided to assist you in understanding the Forms, Endorsements and Exclusions most commonly used in the Commercial General Liability Coverage Form. This list is not all inclusive; please see your policy for Specific Coverages, Exclusions, Limitations, Conditions and Definitions.

FORMS AND ENDORSEMENTS

NUMBER	NAME
PI-SAM-008	ABUSIVE CONDUCT LIABILITY COVERAGE FORM - \$1M each abusive conduct/\$3M aggregate
	Employee Benefits Administration Errors & Omissions \$1M each claim/\$3M aggregate (no retro date)

AUTO

COMPANY
Philadelphia Insurance Companies

POLICY TERM
3/1/2026 to 3/1/2027

COVERAGES

DESCRIPTION	AUTO SYMBOL	LIMITS & DEDUCTIBLES
Combined Single Limit	1	\$1,000,000
Medical Payments	2	\$5,000
Uninsured Motorists - Each Accident	2	\$1,000,000
Comprehensive Deductible	7, 8	\$3,000
Collision Deductible	7, 8	\$3,000
Hired / Borrowed Auto Liability	1	Included
Non-owned Auto Liability	1	Included

SYMBOL DEFINITIONS

(1) Any Auto	(4) Owned Autos Other Than Private Passenger	(7) Autos Specified on Schedule
(2) All Owned Autos	(5) All Owned Autos Requiring No-Fault Coverage	(8) Hired Autos
(3) Owned Private Passenger Autos	(6) Owned Autos Subject to Compulsory U.M. Law	(9) Non-Owned Autos

ADDITIONAL INTERESTS

NAME	INTEREST
Penske Truck Leasing Co., L.P.	Loss Payee
Sonsray Rental and Leasing, Inc.	Loss Payee
Donahue Idealease	Loss Payee
California Department of Public Health, See Full Name Manuscript	Additional Insured
City of Shafter, its officers, employees city council members, agents, boards and commissions	Additional Insured
Penske Truck Leasing Co., L.P.	Additional Insured
Sonsray Rental and Leasing, Inc.	Additional Insured
Thermo King Fresno, Inc	Additional Insured Lessor and Loss Payee

FORMS AND ENDORSEMENTS

NUMBER	NAME
CA 03 05	CALIFORNIA CHANGES – WAIVER OF COLLISION DEDUCTIBLE
	DMV MCP 65 Filling
	Blanket Additional Insured

VEHICLE SCHEDULE

VEH	INSD #	GARAGING LOCATION	YEAR	MAKE	MODEL	VIN	LIAB	MED PAY	UM/ UIM	COMP DED	COLL DED
1	09-70	Bakersfield	2003	Chevrolet	C6500	1GBJ6E1323F522255	✓	✓	✓	\$3,000	\$3,000
2	09-74	Bakersfield	2004	FORD	F350	1FDWF36L94EC52202	✓	✓	✓	\$3,000	\$3,000
3	12-60	Bakersfield	2002	Chevrolet	3500 Cargo	1GCHG39R021171491	✓	✓	✓	\$3,000	\$3,000
4	12-74	Bakersfield	2006	Chevrolet	Express 3500	1GCHG39U861181812	✓	✓	✓	\$3,000	\$3,000
5	12-76	Bakersfield	2006	GMC	Savana	1GTHG39U561268910	✓	✓	✓	\$3,000	\$3,000
6	15-06	Bakersfield	2000	Chevrolet	Astro	1GNDM19W8YB183349	✓	✓	✓	\$3,000	\$3,000
7	15-09	Bakersfield	2004	GMC	Safari	1GKDM19X54B501881	✓	✓	✓	\$3,000	\$3,000
8	24-04	Bakersfield	2001	FORD	F450	1FDXF46S01EB52695	✓	✓	✓	\$3,000	\$3,000
9	24-08	Bakersfield	2007	Chevrolet	Silverado	1GCEC19V17E139066	✓	✓	✓	\$3,000	\$3,000
10	09-98	Bakersfield	2007	Chevrolet	Colorado	1GCCS149X78185630	✓	✓	✓	\$3,000	\$3,000
11	09-99	Bakersfield	2007	Chevrolet	Colorado	1GCCS149578185180	✓	✓	✓	\$3,000	\$3,000
12	09-81	Bakersfield	2008	FORD	F250	1FDNF20538EA87138	✓	✓	✓	\$3,000	\$3,000
13	12-77	Bakersfield	2008	FORD	E350	1FTSS34L78DA12465	✓	✓	✓	\$3,000	\$3,000
14	09-87	Bakersfield	2008	FORD	F450	1FDXF46Y18ED11173	✓	✓	✓	\$3,000	\$3,000
15	11-01	Bakersfield	2009	Chevrolet	Colorado	1GCCS149698134922	✓	✓	✓	\$3,000	\$3,000
16	24-16	Bakersfield	2009	Chevrolet	Silverado	1GCEC19029E135227	✓	✓	✓	\$3,000	\$3,000
17	24-17	Bakersfield	2009	Chevrolet	Silverado	1GCEC19J19E115477	✓	✓	✓	\$3,000	\$3,000
18	24-18	Bakersfield	2009	Chevrolet	Silverado	1GCEC19069E148840	✓	✓	✓	\$3,000	\$3,000
19	24-19	Bakersfield	2009	Chevrolet	Silverado	1GCEC19J89E137167	✓	✓	✓	\$3,000	\$3,000
20	15-17	Bakersfield	2011	Winnebag o	Adventurer	1F66F5DY0B0A01645	✓	✓	✓	\$3,000	\$3,000
21	09-90	Ridgecrest	2012	FORD	Taurus	1FAHP2DW2CG121994	✓	✓	✓	\$3,000	\$3,000
22	09-91	Rosamond	2012	FORD	Taurus	1FAHP2DW4CG121995	✓	✓	✓	\$3,000	\$3,000

VEHICLE SCHEDULE CONTINUED

VEH	INS#	GARAGING LOCATION	YEAR	MAKE	MODEL	VIN	LIAB	MED PAY	UM/ UIM	COMP DED	COLL DED
23	09-92	Bakersfield	2012	FORD	F250	1FD7X2A65CEA98504	✓	✓	✓	\$3,000	\$3,000
24	09-93	Bakersfield	2012	FORD	F250	1FD7X2A63CEA98503	✓	✓	✓	\$3,000	\$3,000
25	24-26	Bakersfield	2013	GMC	SIERRA	1GD21ZCGXDZ316764	✓	✓	✓	\$3,000	\$3,000
26	24-27	Bakersfield	2013	GMC	SIERRA	1GD21ZCG3DZ284126	✓	✓	✓	\$3,000	\$3,000
27	24-28	Bakersfield	2013	GMC	SIERRA	1GD21ZCG0DZ210811	✓	✓	✓	\$3,000	\$3,000
28	24-29	Bakersfield	2014	GMC	Savana	1GD374BG8E1159498	✓	✓	✓	\$3,000	\$3,000
29	04-16	Bakersfield	2015	HINO	268A	5PVNJ8JT6F4S56025	✓	✓	✓	\$3,000	\$3,000
30	09-94	Bakersfield	2015	Chevrolet	Silverado	1GB0CUEG8FZ121873	✓	✓	✓	\$3,000	\$3,000
31	17-05	Stockton	2007	FORD	E150 Van	1FTNE14W57DB26949	✓	✓	✓	\$3,000	\$3,000
32	04-17	Bakersfield	2016	HINO	268A	5PVNJ8JV8G4S62847	✓	✓	✓	\$3,000	\$3,000
33	10-01	Bakersfield	2016	Dodge	Grand Caravan	2C4RDGBG0GR184533	✓	✓	✓	\$3,000	\$3,000
34	61-11	Bakersfield	2016	NISSAN	Sentra	3N1AB7AP1GY270568	✓	✓	✓	\$3,000	\$3,000
35	61-12	Bakersfield	2016	NISSAN	Sentra	3N1AB7AP0GY271064	✓	✓	✓	\$3,000	\$3,000
36	61-13	Bakersfield	2016	NISSAN	Sentra	3N1AB7AP2GY267193	✓	✓	✓	\$3,000	\$3,000
37	15-21	Bakersfield	2016	Chevrolet	Cruze	1G1BC5SM7G7313697	✓	✓	✓	\$3,000	\$3,000
38	15-22	Bakersfield	2015	Chevrolet	Cruze	1G1BC5SM5G7311124	✓	✓	✓	\$3,000	\$3,000
39	04-18	Bakersfield	2017	International	4300 SBA	1HTMMMMMM8HH151792	✓	✓	✓	\$3,000	\$3,000
40	09-96	Bakersfield	2017	Chevrolet	Silverado	1GC0CUEG8HZ181893	✓	✓	✓	\$3,000	\$3,000
41	09-97	Bakersfield	2017	Chevrolet	Silverado	1GC0CUEG3HZ188105	✓	✓	✓	\$3,000	\$3,000
42	17-04	Stockton	2016	FORD	Transit Connect	NM0GE9F76G1262907	✓	✓	✓	\$3,000	\$3,000
43	04-19	Bakersfield	2017	HINO	268A	5PVNJ8JT2H4S58020	✓	✓	✓	\$3,000	\$3,000
44	24-31	Bakersfield	2017	NISSAN	NV 2500	1N6AF0LY6HN803623	✓	✓	✓	\$3,000	\$3,000
45	24-32	Bakersfield	2017	NISSAN	NV 2500	1N6AF0LY8HN806152	✓	✓	✓	\$3,000	\$3,000

VEHICLE SCHEDULE CONTINUED

VEH	INSD #	GARAGING LOCATION	YEAR	MAKE	MODEL	VIN	LIAB	MED PAY	UM/ UIM	COMP DED	COLL DED
46	15-23	Bakersfield	2017	NISSAN	Versa Note	3N1CE2CP9HL373588	✓	✓	✓	\$3,000	\$3,000
47	15-24	Bakersfield	2017	NISSAN	Versa Note	3N1CE2CP5HL377928	✓	✓	✓	\$3,000	\$3,000
48	12-78	Bakersfield	2018	Chevrolet	Express Van G2500	1GCWGBFG3J1180866	✓	✓	✓	\$3,000	\$3,000
49	12-79	Bakersfield	2018	Chevrolet	Express Van G2500	1GCWGAFP7J1328124	✓	✓	✓	\$3,000	\$3,000
50	12-80	Bakersfield	2018	Chevrolet	Express Van G2500	1GCWGAFG2J1326748	✓	✓	✓	\$3,000	\$3,000
51	12-81	Bakersfield	2018	Chevrolet	Express Van G2500	1GCWGBFG1J1310515	✓	✓	✓	\$3,000	\$3,000
52	09-100	Bakersfield	2018	Chevrolet	Silverado	1GB2CUEG7JZ344262	✓	✓	✓	\$3,000	\$3,000
53	09-102	Bakersfield	2019	Toyota	Sienna	5TDZZ3DC0KS994796	✓	✓	✓	\$3,000	\$3,000
54	09-101	Bakersfield	2019	Toyota	Sienna	5TDZZ3DC1KS992121	✓	✓	✓	\$3,000	\$3,000
55	17-06	Stockton	2019	Chevrolet	Silverado	2GC2CSEG0K1130899	✓	✓	✓	\$3,000	\$3,000
56	17-07	Stockton	2019	GMC	Savana	1GTW7AFP6K1188908	✓	✓	✓	\$3,000	\$3,000
57	09-103	Bakersfield	2019	FORD	Transit Connect	1FTBW2CM7KKA36048	✓	✓	✓	\$3,000	\$3,000
58	09-104	Bakersfield	2019	Toyota	Sienna	5TDZZ3DC0KS003502	✓	✓	✓	\$3,000	\$3,000
59	09-105	Bakersfield	2019	Toyota	Sienna	5TDZZ3DCXKS004060	✓	✓	✓	\$3,000	\$3,000
60	09-106	Bakersfield	2019	Toyota	Sienna	5TDZZ3DCXKS985751	✓	✓	✓	\$3,000	\$3,000
61	09-107	Bakersfield	2019	Toyota	Sienna	5TDZZ3DC1KS996279	✓	✓	✓	\$3,000	\$3,000
62	12-82	Bakersfield	2019	Ram	Promaster Cargo 2500	3C6TRVDG5KE501006	✓	✓	✓	\$3,000	\$3,000
63	12-83	Bakersfield	2019	Ram	Promaster Cargo 2500	3C6TRVDG0KE509837	✓	✓	✓	\$3,000	\$3,000
64	09-108	Bakersfield	2019	Brckt	Util Trailer	1B9US1620JB632004	✓			\$3,000	\$3,000
65	04-21	Bakersfield	2019	Chevrolet	Silverado	2GC2CREG5K1150011	✓	✓	✓	\$3,000	\$3,000
66	04-22	Bakersfield	2019	Chevrolet	Silverado	2GC2CREG5K1178374	✓	✓	✓	\$3,000	\$3,000
67	04-23	Bakersfield	2019	Chevrolet	Silverado	2GC2CREG4K1170203	✓	✓	✓	\$3,000	\$3,000

VEHICLE SCHEDULE CONTINUED

VEH	INSD #	GARAGING LOCATION	YEAR	MAKE	MODEL	VIN	LIAB	MED PAY	UM/ UIM	COMP DED	COLL DED
68	24-33	Bakersfield	2020	Chevrolet	Traverse	1GNERFKW0LJ105742	✓	✓	✓	\$3,000	\$3,000
69	24-34	Bakersfield	2020	Chevrolet	Traverse	1GNERFKW4LJ104738	✓	✓	✓	\$3,000	\$3,000
70	04-27	Bakersfield	2020	GMC	Sierra 2500	1GT08LE75LF253736	✓	✓	✓	\$3,000	\$3,000
71	04-39	Bakersfield	2021	HINO	L6	5PVNJ8AV8M5T50643	✓	✓	✓	\$3,000	\$3,000
72	04-37	Bakersfield	2021	HINO	L6	5PVNJ8AV6M5T50169	✓	✓	✓	\$3,000	\$3,000
73	04-38	Bakersfield	2021	HINO	L6	5PVNJ8AV3M5T50629	✓	✓	✓	\$3,000	\$3,000
74	04-44	Bakersfield	2021	Chevrolet	Silverado	1GC5WLE77MF108128	✓	✓	✓	\$3,000	\$3,000
75	25-03	Bakersfield	2021	Toyota	Sienna LE	5TDKRKEC6MS021581	✓	✓	✓	\$3,000	\$3,000
76	999-01	Bakersfield	2021	FORD	Explorer XLT	1FMSK7DH4MGA31644	✓	✓	✓	\$3,000	\$3,000
77	541-01	Bakersfield	2021	Chevrolet	Traverse	1GNERFKW3MJ158419	✓	✓	✓	\$3,000	\$3,000
78	15-25	Bakersfield	2021	Toyota	Corolla	JTND4MBE4M3114363	✓	✓	✓	\$3,000	\$3,000
79	17-08	Stockton	2021	GMC	Acadia	1GKKNLAXMZ192785	✓	✓	✓	\$3,000	\$3,000
80	04-46	Bakersfield	2021	Chevrolet	Silverado 2500	1GC5WLE78MF268812	✓	✓	✓	\$3,000	\$3,000
81	04-47	Bakersfield	2021	Chevrolet	Silverado 2500	1GC5WLE72MF268840	✓	✓	✓	\$3,000	\$3,000
82	17-09	Stockton	2011	Chevrolet	G-Series Van	1GCSGAFX2B1129532	✓	✓	✓	\$3,000	\$3,000
83	43-01	Bakersfield	2021	Toyota	Sienna LE	5TDKRKEC2MS061799	✓	✓	✓	\$3,000	\$3,000
84	81-03	Mojave	2022	Toyota	Corolla	5YFEPMAE2NP292122	✓	✓	✓	\$3,000	\$3,000
85	04-34	Bakersfield	2021	ALCOM LLC	EZEC818 Husky Elec	5WFBC1828MB028014	✓			\$3,000	\$3,000
86	04-35	Bakersfield	2021	HINO	L6	5PVNJ8AV3M5T50808	✓	✓	✓	\$3,000	\$3,000
87	04-42	Bakersfield	2020	FORD	Transit 150 LR	1FTYE1Y80LKB43172	✓	✓	✓	\$3,000	\$3,000
88	04-43	Bakersfield	2020	NISSAN	NV 2500 SV	1N6BF0LY6LN809676	✓	✓	✓	\$3,000	\$3,000
89	04-45	Bakersfield	2020	FORD	Transit 150 LR	1FTYE1Y82LKB54853	✓	✓	✓	\$3,000	\$3,000
90	04-48	Bakersfield	2022	HINO	L6	5PVNJ7AV0N5T50406	✓	✓	✓	\$3,000	\$3,000

VEHICLE SCHEDULE CONTINUED

VEH	INSD #	GARAGING LOCATION	YEAR	MAKE	MODEL	VIN	LIAB	MED PAY	UM/ UIM	COMP DED	COLL DED
91	04-49	Bakersfield	2023	HINO	L6	5PVNJ7AV4P5T51755	✓	✓	✓	\$3,000	\$3,000
92	09-109	Bakersfield	2022	GMC	Sierra 2500	1GD08LE74NF313679	✓	✓	✓	\$3,000	\$3,000
93	24-35	Bakersfield	2023	Toyota	Highlander LE	5TDKDRAH5PS500555	✓	✓	✓	\$3,000	\$3,000
94	04-50	Bakersfield	2023	International	HV607	3HAEJ2AL2PL288853	✓	✓	✓	\$3,000	\$3,000
95	61-18	Bakersfield	2023	Chevrolet	Equinox	3GNAXKEG9PS144920	✓	✓	✓	\$3,000	\$3,000
96	61-19	Bakersfield	2023	Chevrolet	Equinox	3GNAXKEG7PS183411	✓	✓	✓	\$3,000	\$3,000
97	61-14	Bakersfield	2023	Toyota	Highlander	5TDKDRAH9PS505614	✓	✓	✓	\$3,000	\$3,000
98	61-15	Bakersfield	2023	Toyota	Highlander	5TDKDRAH0PS505663	✓	✓	✓	\$3,000	\$3,000
99	61-16	Bakersfield	2023	FORD	Explorer	1FMSK7DH3PGA40355	✓	✓	✓	\$3,000	\$3,000
100	61-17	Bakersfield	2023	FORD	Explorer	1FMSK7DH4PGA37125	✓	✓	✓	\$3,000	\$3,000
101	534-01	Ridgecrest	2023	FORD	Explorer	1FMSK7DH7PGA94239	✓	✓	✓	\$3,000	\$3,000
102	24-36	Bakersfield	2023	Ram	Promaster 2500	3C6LRVDG8PE510855	✓	✓	✓	\$3,000	\$3,000
103	61-20	Bakersfield	2023	FORD	Explorer	1FMSK7DH1PGA94530	✓	✓	✓	\$3,000	\$3,000
104	24-37	Bakersfield	2023	Honda	Pilot	5FNYG2H23PB014745	✓	✓	✓	\$3,000	\$3,000
105	12-85	Bakersfield	2023	Ford	Transit 150MR	1FTYE1C84PKC12622	✓	✓	✓	\$3,000	\$3,000
106	12-84	Bakersfield	2024	Ram	Promaster 1500	3C6LRVAG9RE120922	✓	✓	✓	\$3,000	\$3,000
107	12-86	Bakersfield	2024	Ram	Promaster	3C6LRVAG0RE128388	✓	✓	✓	\$3,000	\$3,000
108	09-110	Bakersfield	2024	GMC	Sierra 1500	1GTPHAED2RZ355057	✓	✓	✓	\$3,000	\$3,000
109	81-04	Mojave	2025	Honda	Pilot EX-L	5FNYG2H42SB016383	✓	✓	✓	\$3,000	\$3,000
110	64-01	Bakersfield	2015	Ford	Transit Connect	NM0GE9F76F1197765	✓	✓	✓	\$3,000	\$3,000
111	64-03	Bakersfield	2023	Chrysler	Pacifica	2C4RC1S76PR580255	✓	✓	✓	\$3,000	\$3,000
112	64-04	Bakersfield	2024	Buick	Encore GX	KL4AMBS22RB145779	✓	✓	✓	\$3,000	\$3,000
113	64-05	Bakersfield	2014	Dodge	Grand Caravan	2C4RDGCG2ER275640	✓	✓	✓	\$3,000	\$3,000

VEHICLE SCHEDULE CONTINUED

VEH	INSD #	GARAGING LOCATION	YEAR	MAKE	MODEL	VIN	LIAB	MED PAY	UM/ UIM	COMP DED	COLL DED
114	64-06	Bakersfield	2019	Chrysler	Pacifica	2C4RC1CG6KR708484	✓	✓	✓	\$3,000	\$3,000
115	64-07	Bakersfield	2024	Nissan	Rogue	5N1BT3AA3RC738536	✓	✓	✓	\$3,000	\$3,000
116	64-08	Bakersfield	2024	Nissan	Rogue	5N1BT3AAXRC742504	✓	✓	✓	\$3,000	\$3,000
117	64-09	Bakersfield	2025	Nissan	Rogue	JN8BT3BA5SW344841	✓	✓	✓	\$3,000	\$3,000
118	04-51	Bakersfield	2017	Utility	Trailer Ref	1UYVS2534HM778001					

PROFESSIONAL LIABILITY

COMPANY	POLICY TERM
Philadelphia Insurance Companies	3/1/2026 to 3/1/2027

COVERAGES

COVERAGE FORM: Claims Made Form

LIMITS	
Professional Liability Limit per	\$1,000,000
Professional Liability Aggregate per	\$3,000,000

This coverage is written on a "Claims-Made" form which allows you to make claims against the policy while it is in force only, unless an Extended Reporting Period (ERP) or "Tail" is in force. An ERP only extends the period to report a claim beyond the policy expiration date. It does not extend coverage beyond the expiration date; it does not change the scope of coverage provided; and any covered claim must occur after the Retroactive Date, if any, shown on the Policy Declarations page, and before the end of the policy.

If there is any event, that may occur and which may ultimately result in a claim, and that would have been covered by this policy, it is absolutely necessary that you advise us immediately of it so that it may be reported to the insurance company prior to the policy expiration date or within any Extended Reporting Period. Many policies include CLAIMS REPORTING OBLIGATIONS that require immediate notification as soon as you are aware of an incident which could result in a claim. Further the Supplemental Application may contain a Warranty Statement that any incidences will be disclosed. Failure to report or late reporting could result in denial of defense and/or claim payment or settlements. To avoid denial of coverage, be sure to notify us and/or the insurance carrier as soon as practicable of any occurrence or offense which may result in a claim. Additionally, the incident should be confirmed in writing. Please review policies for claim reporting provisions.

If there is any event, that may occur or has occurred and which may ultimately result in a claim, and that would have been covered by this policy, it is absolutely necessary that you advise us immediately of it so that it may be reported to the insurance company prior to the policy expiration date or within any Extended Reporting Period.

UMBRELLA LIABILITY

COMPANY	POLICY TERM
Philadelphia Insurance Companies	3/1/2026 to 3/1/2027

COVERAGES

DESCRIPTION	LIMIT
Each Occurrence	\$5,000,000
General Aggregate	\$5,000,000
Retained Limit	\$10,000

UNDERLYING COVERAGES

DESCRIPTION	CARRIER	POLICY PERIOD	LIMIT
Automobile Liability Combined Single Limit	Philadelphia	3/1/26 to 3/1/27	\$1,000,000
General Liability Each Occurrence General Aggregate Product & Completed Ops Agg Personal & Advertising Injury	Philadelphia	3/1/26 to 3/1/27	\$1,000,000 \$3,000,000 \$3,000,000 \$1,000,000
Employers Liability Each Accident Disease Each Employee Disease Policy Limit	Cypress	3/1/26 to 3/1/27	\$1,000,000 \$1,000,000 \$1,000,000
Professional Liability Each Professional	Philadelphia	3/1/26 to 3/1/27	\$1,000,000
Employee Benefits E&O Each Claim	Philadelphia	3/1/26 to 3/1/27	\$1,000,000
Abuse or Molestation Each incident Aggregate	Philadelphia	3/1/26 to 3/1/27	\$1,000,000 \$3,000,000

EXCESS-UMBRELLA (OPTION)

COMPANY	POLICY TERM
Accredited Specialty Ins. Co. (non-admitted)	3/1/2026 to 3/1/2027

COVERAGES

DESCRIPTION	LIMIT
Each Occurrence	\$5,000,000

UNDERLYING COVERAGES

DESCRIPTION	CARRIER	POLICY PERIOD	LIMIT
Umbrella	Philadelphia	3/1/26 to 3/1/27	\$5,000,000

CRIME

COMPANY
Berkley Insurance Companies

POLICY TERM
3/1/2026 to 3/1/2027

LOCATION: 1300 18TH STREET, #200, BAKERSFIELD, CA

COVERAGES

DESCRIPTION	LIMIT	DEDUCTIBLE
Employee Theft	\$3,100,000	\$15,000
Forgery or Alteration Credit, Debit or Charge Cards	\$3,100,000	\$15,000 \$1,500
Inside the Premises – Theft of Money and Securities	\$1,000,000	\$15,000
Inside the Premises – Robbery or Safe Burglary of Other Property	\$3,100,000	\$15,000
Outside the Premises	\$3,100,000	\$15,000
Computer and Funds Transfer Fraud	\$3,100,000	\$15,000
Money Orders and Counterfeit Money	\$3,100,000	\$15,000
Clients Property	\$3,100,000	\$15,000
Corporate Deception Fraud	\$250,000	\$25,000
Telephone Toll Fraud	\$100,000	\$15,000

FORMS AND ENDORSEMENTS/CONDITIONS OR SUBJECTIVES

NAME
Deception Fraud Limit

Please refer to your policy for all terms and conditions.

CYBER LIABILITY

COMPANY
HOUSTON CASUALTY CO.

POLICY TERM
3/1/2026 TO 3/1/2027

CYBER COVERAGES

RETRO DATE: None, Full Prior Acts

Knowledge date: March 1, 2022

THIRD PARTY INSURING AGREEMENTS / COVERAGE IS CLAIMS MADE, REPORTED COVERAGE

DESCRIPTION	LIMIT/AGGREGATE	DEDUCTIBLE
Multimedia Liability Coverage	\$2,000,000/\$2,000,000	\$25,000
Security and Privacy Liability Coverage	\$2,000,000/\$2,000,000	\$25,000
Privacy Regulatory Defense and Penalties Coverage	\$2,000,000/\$2,000,000	\$25,000
PCI DSS Liability Coverage	\$2,000,000/\$2,000,000	\$25,000
Bodily Injury Liability Coverage	\$250,000/\$250,000	\$25,000
Property Damage Liability	\$50,000/\$50,000	\$25,000
TCPA Defense Coverage	\$50,000/\$50,000	\$25,000

FIRST PARTY INSURING AGREEMENTS / COVERAGE IS CLAIMS MADE, EVENT DISCOVERED & REPORTED

DESCRIPTION	LIMIT/AGGREGATE	DEDUCTIBLE
Breach Event Costs Coverage	\$2,000,000/\$2,000,000	\$25,000
Post Breach Remediation Costs Coverage	\$25,000/\$25,000	\$25,000
BrandGuard Coverage	\$2,000,000/\$2,000,000	2 week waiting period 12 month period indemnity
System Failure Coverage	\$2,000,000/\$2,000,000	\$25,000 Data Recovery Non-physical BI: 8 hr waiting 12 month period of restoration
Dependent System Failure Coverage	\$2,000,000/\$2,000,000	\$25,000 Data Recovery Non-physical BI: 12 hr waiting 6 month period of restoration
Cyber Extortion Coverage	\$2,000,000/\$2,000,000	\$25,000
Cyber Crime Coverage		
A. Financial Fraud Sublimit	\$250,000/\$250,000	
B. Telecommunications and Utilities Fraud Sublimit	\$250,000/\$250,000	
C. Phishing Fraud Sublimit		\$25,000
1. Your Phishing Fraud Loss Sublimit	\$250,000/\$250,000	
2. Client Phishing Fraud Loss Sublimit	\$250,000/\$250,000	
3. Phishing Fraud Aggregate Sublimit (C1 & C2 combined)	\$250,000	

DESCRIPTION	LIMIT/AGGREGATE	DEDUCTIBLE
Cyber Crime Aggregate Limit (A, B, C combined)	\$250,000	
Bricking Loss Coverage	\$2,000,000/\$2,000,000	\$25,000
Property Damage Loss Coverage	\$50,000/\$50,000	\$25,000
Reward Expenses Coverage	\$50,000/\$50,000	\$25,000
Court Attendance Coverage	\$25,000/\$25,000	none

DIRECTORS & OFFICERS LIABILITY

COMPANY
TRAVELERS CASUALTY SURETY COMPANY OF AMERICA

POLICY TERM
3/1/2026 TO 3/1/2027

LIMIT: \$5,000,000 **DEFENSE: THE COST OF DEFENDING CLAIMS IS THE LIMIT OF LIABILITY**

A. INSURING AGREEMENT A

Retention Type: Retention	0
Pending Litigation Date	3/1/2017
Prior Litigation Date	3/1/2017
Continuity Date	3/1/2017

A. INSURING AGREEMENT B

Retention Type: Retention	\$50,000
Prior & Pending Proceeding Date	3/1/2017
Continuity Date	3/1/2017

A. INSURING AGREEMENT C

Retention Type: Retention	\$50,000
Prior & Pending Proceeding Date	3/1/2017
Continuity Date	3/1/2017

FORMS AND ENDORSEMENTS

Amend Definition of Outside Entity	Data and Privacy Exclusion with Side A Carveback
Extradition Coverage	Amend Bodily Injury Exclusion (Broad)
Bankruptcy and Whistleblower Carvebacks	Addition of Medical, Psychological, and Counseling Professional Service Exclusion
Amend Section III Exclusion B.1. Final Non-Appealable in any Proceeding other than a Proceeding initiated by the company	Addition of Sexual Misconduct and Child Abuse Exclusion with Sexual and Workplace Harassment Carveback
Amend Definition of Insured Person to include Advisory Board Members	Supplemental Personal Indemnification Coverage
Amend Loss Definition to include Coverage Carvebacks for Liquidated Damages under The Family Medical Leave Act and Civil Penalties under the Foreign Corrupt Practices Act	

EMPLOYMENT PRACTICES LIABILITY

COMPANY
TRAVELERS CASUALTY SURETY COMPANY OF AMERICA

POLICY TERM
3/1/2026 TO 3/1/2027

LIMIT: \$5,000,000 **DEFENSE: THE COST OF DEFENDING CLAIMS IS THE LIMIT OF LIABILITY**

A. INSURING AGREEMENT A

Retention Type: Retention	\$75,000
Pending Litigation Date	3/1/2017
Prior & Pending Proceeding Date	3/1/2017
Continuity Date	3/1/2017

A. INSURING AGREEMENT B

Retention Type: Retention	\$75,000
Prior & Pending Proceeding Date	3/1/2017
Continuity Date	3/1/2017

FORMS AND ENDORSEMENTS

Amend Prior and Pending Exclusion	Amend Wrongful Employment Practices Definition
Insured Person Redefined to include Indemnified Independent Contractor	Amend Wrongful Act Definition
Section 510 of ERISA	Amend Definition of Employee
Employment-Related Disparagement and False Imprisonment	Amend Definition of Workplace Harassment
Third Party Wrongful Act Coverage	Immigration Claims
Wage & Hour Law and Wrongful Employment Practices	Employment Network and Information Security Offense Coverage
Workplace Violence Expenses	Outside Entity to Include any Non-Profit Entity

FIDUCIARY LIABILITY

COMPANY
TRAVELERS CASUALTY SURETY COMPANY OF AMERICA

POLICY TERM
3/1/2026 TO 3/1/2027

LIMIT: \$5,000,000 DEFENSE: THE COST OF DEFENDING CLAIMS IS THE LIMIT OF LIABILITY

A. INSURING AGREEMENT A

Retention Type: Retention	0
Prior & Pending Proceeding Date	3/1/2017
Continuity Date	3/1/2017

A. INSURING AGREEMENT B

Retention Type: Retention	0
Prior & Pending Proceeding Date	3/1/2017
Continuity Date	3/1/2017

FORMS AND ENDORSEMENTS

Delete Workplace Misconduct Exclusion	PPACA, Section 502 (c), Section 507 , and Section 4975 Civil Money Penalties
Amend Section III Exclusion B1 Final Non-Appealable Adjudication in any Proceeding other than a Proceeding initiated by the company	Benefit Determination Appeals and Preliminary Investigations
Delete Pollution Exclusion	Managed Care Claims Coverage with Reduced Limit
Settlor Act Claims – Amend Definition of Insured Person to include Foreign Equivalents	State Inconsistency
Healthcare Exchange	

MANAGEMENT LIABILITY-EXCESS

COMPANY
MARKEL AMERICAN INS. CO

POLICY TERM
3/1/2026 TO 3/1/2027

COVERAGES

DESCRIPTION	LIMIT
Each Occurrence	\$5,000,000
Aggregate	\$5,000,000

UNDERLYING COVERAGES

DESCRIPTION	CARRIER	POLICY PERIOD	LIMIT
Management Liability (EPLI/D&O/FID)	Travelers	3/1/26 to 3/1/27	\$5,000,000

FORMS AND ENDORSEMENTS

California Fraud Warning Advisory Notice to Policyholders	Excess Management Liability Insurance Policy
Policyholder Disclosure Notice of Certified Acts of Terrorism	Trade or Economic Sanctions
Cyber Exclusion Broad Advisory Notice to Policyholders	Specific Matter Exclusion
Notice to Insurer	Certified Acts of Terrorism Coverage
Excess Management Liability Insurance Policy Declarations	Underlying Limit Endorsement
Forms Schedule	Pending and Prior Litigation Exclusion by Limit

MANAGEMENT LIABILITY-SIDE A

COMPANY
STARR INDENITY & LIABILITY CO.

POLICY TERM
3/1/2026 TO 3/1/2027

COVERAGES

DESCRIPTION	LIMIT
Each Occurrence	\$5,000,000
Aggregate	\$5,000,000

UNDERLYING COVERAGES

DESCRIPTION	CARRIER	POLICY PERIOD	LIMIT
Management Liab/Over Travelers & Markel	Starr	3/1/26 to 3/1/27	\$5,000,000

Refer to policy for all forms and endorsement

PREMIUM SUMMARY & COMPARISON

LINES OF BUSINESS	EXPIRING 2025-2026	RENEWAL 2026-2027
General Liability	\$59,046	\$75,819
Commercial Inland Marine	\$7,977	\$8,188
Commercial Auto	\$254,627	\$270,621
Employee Benefits Liability	\$300	\$300
Sexual/Physical Abuse or Molestation Liability	\$7,304	\$9,460
Commercial Property	\$108,281	\$140,605
Professional Liability	\$17,686	\$23,467
Cyber Security Endorsement	\$493	\$493
Commercial Umbrella*	\$85,495	101,938
Commercial Excess - \$5M	N/A	\$88,741
Crime	\$7,068	\$7,068
Cyber Liability	\$15,468	\$16,614
Management Liability (EPLI/D&O/FID)	\$227,766	\$231,448
Management Liability Excess & Side A	\$100,001	\$101,361
Total Premium	\$891,512	\$1,076,123

Premiums may not reflect all tax/fees

*Umbrella renewal with Phly reflects \$5M limit (expiring \$10M)

Allied Public Risk/Accredited Specialty Ins. Co. (APR) Excess \$5M limit excess of PHLY \$5M Umbrella Quote \$88,741 (including tax/fees)

Gotham Insurance Company Optional Excess Limits excess of \$10M APR + PHLY Quotes (does not include tax/fees)

- 5M x 5M x 5M x Phly = \$67k
- 4M x 5M x 5M x Phly = \$58k
- 3M x 5M x 5M x Phly = \$48k
- 2M x 5M x 5M x Phly = \$35k
- 1M x 5M x 5M x Phly = \$30k

MARKETING EFFORTS

CARRIER	RESULTS	CARRIER	RESULTS
Philadelphia Ins. Company	PROPOSED	Guide One	Decline
AmTrust Financial	Decline	Great American	Decline
Berkley Human Services	Decline	Irwin Siegel	Decline
Care Providers	Decline	MiniCo	Decline
Charity First	Decline	Nonprofits Insurance Alliance of CA	Decline
Church Mutual	Decline		



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Select either Pay Invoice for current items OR Pay on Account if making a down payment to bind coverage or renew your policy. ACH and credit card processing fees apply.

Invoice #	123789	1/15/2023
Account Number	Insurance Agent	
ABCINSU01C	John Smith, Producer	
Balance Due On	Servicing Rep	
1/1/2023	Your Account Manager	
Amount Paid	Amount Due	
	\$28,249.00	

With online payments through SimplePin, you have control over how and when you want to pay and payments will be applied directly to your INSURICA account.

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PAYMENT OPTIONS OVERVIEW



INSURICA offers multiple convenient payment options giving you flexibility on how and when you do business with us. There are four (4) payment options for you to choose from for items due to us.



PAY VIA OUR WEBSITE* – [INSURICA.COM/PAY](https://www.insurica.com/pay)

- With just a few pieces of information, easily make a credit card, online banking, or ACH payment.
- Use your INSURICA Account Number plus an invoice number or account zip code.
- Select either Pay Invoice for current items OR Pay on Account if making a down payment to bind coverage or renew your policy.



PAY VIA CLIENT PORTAL* - [INSURICA 24/7](#)

- Select either Pay to INSURICA for current items OR Make a Deposit if making a down payment to bind coverage.
- INSURICA 24/7 available to existing clients and includes payment options plus electronic documents.



PAY BY CHECK

- Traditional handling of premium payments to INSURICA.
- Payment remittance address noted on INSURICA invoices.



PAY BY PREMIUM FINANCING WITH AFCO DIRECT

- Premium financing may be a solution for extended payment terms over the policy period.
- AFCO Direct is our exclusive premium finance partner who also offers various payment options.



* ACH and credit card processing fees apply

DISCLAIMERS AND DISCLOSURES

A.M. BEST RATING

A Best Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. A.M. Best assigns to insurance related organizations one of two types of rating opinions, a Best's Rating, and a financial size category rating. The rating is based on a comprehensive quantitative and qualitative evaluation of a company's balance sheet strength, operating performance and business profile. Best has seven (7) rating categories including plus "+" or minus "-" rating notches to permit further gradation of financial strength within a particular rating category.

The three highest ratings given by A.M. Best are the following:

<u>Rating</u>	<u>Definition</u>
A++, A+ (Superior)	Assigned to companies that have, in Best's opinion, a superior ability to meet their ongoing insurance obligations.
A, A- (Excellent)	Assigned to companies that have, in Best's opinion, an excellent ability to meet their ongoing insurance obligations
B++, B+ (Good)	Assigned to companies that have, in Best's opinion, a good ability to meet their ongoing insurance obligations

Financial Size Categories. Assigned to all companies and reflects their size based on their capital, surplus, and conditional reserve funds in millions of U.S. dollars, using the scale below.

Millions of U.S. Dollars							
Class I	Less	than	1	Class VIII	100	to	250
Class II	1	to	2	Class IX	250	to	500
Class III	2	to	5	Class X	500	to	750
Class IV	5	to	10	Class XI	750	to	1,000
Class V	10	to	25	Class XII	1,000	to	1,250
Class VI	25	to	50	Class XIII	1,250	to	1,500
Class VII	50	to	100	Class XIV	1,500	to	2,000
				Class XV	greater	than	2,000

The ratings are not assigned to specific insurance policies or contracts and do not address any other risk, including, but not limited to, an insurer's claims-payment policies or procedures; the ability of the insurer to dispute or deny claims payment on grounds of misrepresentation or fraud; or any specific liability contractually borne by the policy or contract holder. A Best's Financial Strength Rating is not a recommendation to purchase, hold or terminate any insurance policy, contract or any other financial obligation issued by an insurer, nor does it address the suitability of any particular policy or contract for a specific purpose or purchaser.

Financial analysis of insurance companies is a complex process that requires specialized knowledge. INSURICA relies upon opinions expressed by A.M. Best Company in determining the financial strength and size of insurance companies. INSURICA makes no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

ADMITTED COMPANY VERSUS NON-ADMITTED INSURERS**Admitted Company**

A foreign or alien insurance company which has been licensed by the insurance department of the state in question and which, thereby, is authorized to conduct business within that state to the extent licensed. Also called an admitted market or admitted insurer. In the event of company insolvency, policies written with admitted insurers may have access to the state guaranty fund subject to a number of exceptions and limitations depending on the applicable state guarantee fund law.

Non-admitted Company

If an insurer is not licensed to write insurance in a specific state, then the insurer is a non-admitted insurer for that state. These companies are usually non-admitted because they do not meet the same capitalization requirements as an admitted company. Premiums paid to them are not protected by any state guaranty fund and they are not subject to state regulation. Although not admitted, the insurer must still be approved to write business in that state. Non-admitted companies are part of the excess and surplus lines insurance market. Insurance policies placed with non-admitted companies may require payment of surplus lines premium taxes at a percentage that varies state by state. Non-admitted policies may be subject to a minimum earned premium (MEP), usually twenty-five (25) percent but may be a higher percentage.

A.M. BEST RATINGS, FINANCIAL SIZE CATEGORIES, ADMITTED/NON-ADMITTED**Proposed Program**

COMPANY	COVERAGE PROVIDED/PROPOSED	BEST RATING & FINANCIAL SIZE	ADMITTED / NON-ADMITTED	MINIMUM EARNED PREMIUM (%/\$)
Philadelphia Indemnity Ins. Co.	Package & Umbrella	A++XV	Admitted	
Houston Casualty Co.	Cyber Liability	A++ XV	Non-Admitted	25%/100% fees
Berkley Ins. Co.	Crime	A+ XV	Admitted	
Travelers Casualty & Surety Company of America	Management Liability	A++ XV	Admitted	
Markel American Ins. Co.	Management Liab Exces	A XV	Admitted	

DISCLOSURES

The intent of this document is to provide an overview of the coverage offered in the insurance program, and is not meant to be all-inclusive. Read your actual policies for complete details including terms, conditions, limitations, and exclusions.

Exposure information, including but not limited to property values, auto schedules, payroll and revenues, used in the proposal were those presented by you and should be carefully reviewed and/or appraised for adequacy.

COMPENSATION DISCLOSURE

INSURICA is an Independent Agency. For our efforts, primarily commissions paid by insurance companies compensate us. The amount is based on the commission schedules established individually by each insurance company and is typically calculated as a percentage of the premium. INSURICA may also be eligible to receive various forms of incentive compensation, including contingent commissions and other awards and bonuses. This incentive compensation is based upon criteria that may include the volume, growth, profitability, and retention of business placed or other performance

measures established by the individual insurers with whom we do business. On occasion insurance carriers will issue a policy at a net premium (no commission factored into the premium) and at that time, INSURICA will determine an appropriate fee which fairly reflects the various services provided for the policy being issued. These fees are disclosed and itemized as a separate billing amount to our clients.

LIMITS OF COVERAGES

Higher limits of coverage may be available upon request.

PROPERTY COVERAGES

Vacant Properties: Property policies contain vacancy provisions excluding or reducing coverage for certain perils if a building or suite is vacant 60 or more days. A building or suite is considered vacant if less than 31% of the total square footage is used to conduct customary operations.

Flood and Earthquake Coverage: Unless specifically noted on the policy, Flood and Earthquake coverage is not provided. It is important to consider this coverage and it is available upon request subject to underwriting consideration and additional premium.

Appraisal: Obtaining an updated appraisal on an annual basis is a sound risk management technique. Failure to obtain an appraisal increases the risk that your property might be underinsured and that you may incur a coinsurance penalty.

POLLUTION LIABILITY EXPOSURES

Pollution Liability is limited or excluded on the standard Commercial General Liability, Business Auto, Property, Inland Marine, Directors & Officers, Excess/Umbrella and many other policies. Discuss your pollution risks with INSURICA. Pollution Liability coverage can be obtained to address many of the gaps in standard policies.

TERMS, CONDITIONS, LIMITATIONS AND/OR EXCLUSIONS

Where ever Terms, Conditions, Limitations and/or Exclusions are listed throughout this proposal, they are not all-inclusive. Please refer to the actual policies for specific Terms, Conditions, Limitations and/or Exclusions that will govern in the event of a loss. Specimen copies of policies are available for review upon request.

TERRORISM RISK INSURANCE ACT

Terrorism Coverage and Premium

In accordance with the federal Terrorism Risk Insurance Act (also known as "TRIA"), insurance carriers are required to make coverage available under your policy for "certified acts of terrorism." The actual coverage provided by your policy(ies) will be limited by the terms, conditions, exclusions, limits, and other provisions of your policy(ies), as well as any applicable rules of law.

If Terrorism coverage applies to a particular line of business, the portion of your premium attributable to this terrorism coverage has been noted. If Terrorism coverage is optional and requires you make an election to accept or reject the coverage, this has also been noted on noted. Election forms may be required upon inception, at renewal, or when changing carriers.

Definition of Certified Act of Terrorism

A "certified act of terrorism" means an act that is certified by the US Secretary of the Treasury, in accordance with the provisions of TRIA, to be an act of terrorism under TRIA. The criteria contained in TRIA for a "certified act of terrorism" include the following:

1. The act results in insured losses in excess of \$5 million in the aggregate, attributable to all types of insurance subject to TRIA; and
2. The act results in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and
3. The act is a violent act or an act that is dangerous to human life, property or infrastructure and is committed by an individual or individuals acting as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

Disclosure of Federal Share of Terrorism Losses under TRIA

The United States Department of the Treasury will reimburse insurers for 85% of insured losses that exceed the applicable insurer deductible. Effective January 1, 2016, this percentage will be reduced to 84%, effective January 1, 2017 to 83%, effective January 1, 2018 to 82%, effective January 1, 2019 to 81%, and effective January 1, 2020 to 80%. However, if aggregate industry insured losses under TRIA exceed \$100 Billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion. The United States government has not charged any premium for their participation in covering terrorism losses.

Cap on Insurer Liability for Terrorism Losses

If aggregate industry insured losses attributable to "certified acts of terrorism" under TRIA exceed \$100 Billion in a calendar year, and the insurance carrier(s) have met, or will meet, their respective insurer deductible under TRIA, they shall not be liable for the payment of any portion of the amount of such losses that exceed \$100 billion. In such case, your coverage for terrorism losses may be reduced on a pro-rata basis in accordance with procedures established by the Treasury, based on its estimates of aggregate industry losses and the insurance carrier(s) estimate that they will exceed our insurer deductible. In accordance with the Treasury's procedures, amounts paid for losses may be subject to further adjustments based on differences between actual losses and estimates.

ELECTRONIC COMMUNICATION AND DELIVERY CONSENT FORM

At INSURICA we continually strive to improve our speed of service to clients and to do so in the most efficient manner. One of the ways we are increasing our efficiency to clients is to use electronic communications, emailing of electronic documents, and electronic signatures. As our portal and electronic communications grow, we ask that you sign a consent form providing us your permission to work together using this type of technology.

Please review the following statement and electronically sign.

We ("Client") hereby give consent and agree to receive documents related to insurance coverage written through or quoted by INSURICA ("Agent/Broker") in the form of electronic records. Agent/Broker may transmit documents to Client through electronic media, including but not limited to electronic mail, optical disks (including but not limited to compact discs and digital versatile discs), floppy disks, hard drives, thumb drives, jump drives, magnetic tapes, facsimiles, downloads from Web sites, and any other kinds of electronic media acceptable to both Client and Agent/Broker. Documents to be so delivered include but are not limited to policy information pages and coverage forms; endorsements; binders; certificates and evidences of insurance; automobile insurance identification cards; premium quotations; premium worksheets; invoices; premium finance agreements; audit statements; loss control reports; claim reports; correspondence; and notices of cancellation and nonrenewal. Client's signature or that of Client's representative signifies that Client voluntarily agrees to use electronic records in accordance with the federal Electronic Signatures in Global and National Commerce Act.

BUSINESS NAME: Community Action Partnership of Kern

SIGNATURE: _____

TITLE: _____

DATE: _____

NON-DISCLOSURE AGREEMENT

This proposal has been prepared exclusively for the review and evaluation of:

Community Action Partnership of Kern

The information contained herein includes proprietary information about INSURICA and our risk management services. Therefore, we request that this information not be copied or distributed to any third parties without the prior consent of INSURICA.

Should you choose not to accept the terms of our insurance and risk management proposal, please return this proposal in its entirety to us at your earliest convenience.

Received by: _____

Date: _____

CONTRACT REVIEW DISCLAIMER

INSURICA’s review of contracts and other documents is limited to insurance-related issues. We are not in a position to anticipate all facts that could impact insurance coverage and needs. We recommend that you secure the advice of legal counsel to assist with contractual relationships.

Agent Signature		Client Signature
Dated		Dated

DISCLAIMERS AND DISCLOSURES CONTINUED

CLIENT AUTHORIZATION TO BIND

After careful consideration of your proposal we accept the proposed insurance as follows:

Property:	☐ with TERRORISM ☐ without TERRORISM	Umbrella	☐ with TERRORISM ☐ without TERRORISM
Commercial Auto:	☐	General Liability	☐ with TERRORISM ☐ without TERRORISM
Inland Marine:	☐ with TERRORISM ☐ without TERRORISM	Workers Compensation	☐ with TERRORISM

It is understood that this proposal provides only a summary of the details. The policies will contain the actual coverages.

We confirm the values, schedules, and other data contained in the proposal are from our records and acknowledge it is our responsibility to see that they are maintained accurately.

Agent Signature		Client Signature
Dated		Dated

PROPOSAL ACCEPTANCE

INSURED

Community Action Partnership of Kern

☐ As presented (all lines)

Optional Increased Excess Liability Limit (Select one):

- ☐ **\$11M Total Excess Liability Limits;** Gotham \$1M Excess Liability Limit for \$30,954
- ☐ **\$12M Total Excess Liability Limits;** Gotham \$2M Excess Liability Limit for \$36,113
- ☐ **\$13M Total Excess Liability Limits;** Gotham \$3M Excess Liability Limit for \$49,526
- ☐ **\$14M Total Excess Liability Limits;** Gotham \$4M Excess Liability Limit for \$59,844
- ☐ **\$15M Total Excess Liability Limits;** Gotham \$5M Excess Liability Limit for \$69,131
- ☐ Decline the optional increase to excess liability limits

☐ With changes noted below

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

Print Name

Title

Signature

Date

Our Mission and Core Values

To manage risk for our Clients. To build a rewarding environment for our Colleagues. To produce an acceptable return for our Shareholders.



Integrity.

Trust forms the foundation of relationships and strengthens our

INSURICA Community.



Innovation.

Ingenuity is the competitive Advantage securing the future of our

INSURICA Community.



Purpose.

Passion transforms ordinary into extraordinary and delights our

INSURICA Community.

INSURICA colleagues consistently strive to uphold the agency's Mission and Core Values statements. By creating a corporate culture based on ethical behavior in the marketplace and fun in the workplace, INSURICA has been recognized many times as both a Best Practices Agency and a Best Places to Work employer. In 2019, leading insurance industry publication, Rough Notes, named INSURICA Agency of the Year.





To: Board of Directors

From:  Emilio G. Wagner, Chief Facilities and Technology Officer

Date: February 25, 2026

Subject: *Agenda Item IV(b): Pioneer Drive Apartments Construction Update – Info Item*

Purpose

This memorandum provides the Board of Directors with a progress update on the construction of the affordable housing project Pioneer Drive Apartments, utilizing Bezos Day 1 Families Fund. The project is being developed in partnership with the Housing Authority of the County of Kern (HACK) as the lead agency.

Project Background

In October 2023, CAPK was awarded a **\$5,000,000 grant** from the Bezos Day 1 Families Fund to support families experiencing homelessness in their transition to stable, permanent housing. The Board approved the grant agreement on November 29, 2023.

The project involves the establishment and management of a permanent housing community consisting of 84 units (78 one-Bedroom, 6 two-bedroom configurations) constructed on-site, including a three-bedroom manager unit, office space, supportive services facilities, and community space. The site is situated on a 5.41 acre parcel located in an unincorporated area of Bakersfield, Kern County, and is designed to serve approximately 100 individuals from households experiencing homelessness with incomes below 30–40% of the area median income (AMI).

CAPK's Day 1 Families grant funding is allocated as follows:

Category	Amount	% of Total
Construction + Facility Enhancements	\$1,757,593	35%
Operations (Case Management & Supportive Services)	\$900,907	18%
Rental Payments & Childcare Services	\$2,341,500	47%
Total	\$5,000,000	100%

The overall construction project, managed under the Housing Authority, is estimated to cost approximately \$27.9 million, with the Housing Authority securing the remaining funding. CAPK's role encompasses both the capital contribution toward construction and the delivery of on-site supportive services to 43 designated units including housing navigation, stabilization, enhanced case management, mental health counseling, addiction treatment, and job training throughout the 15 year performance period.

Construction Progress Update

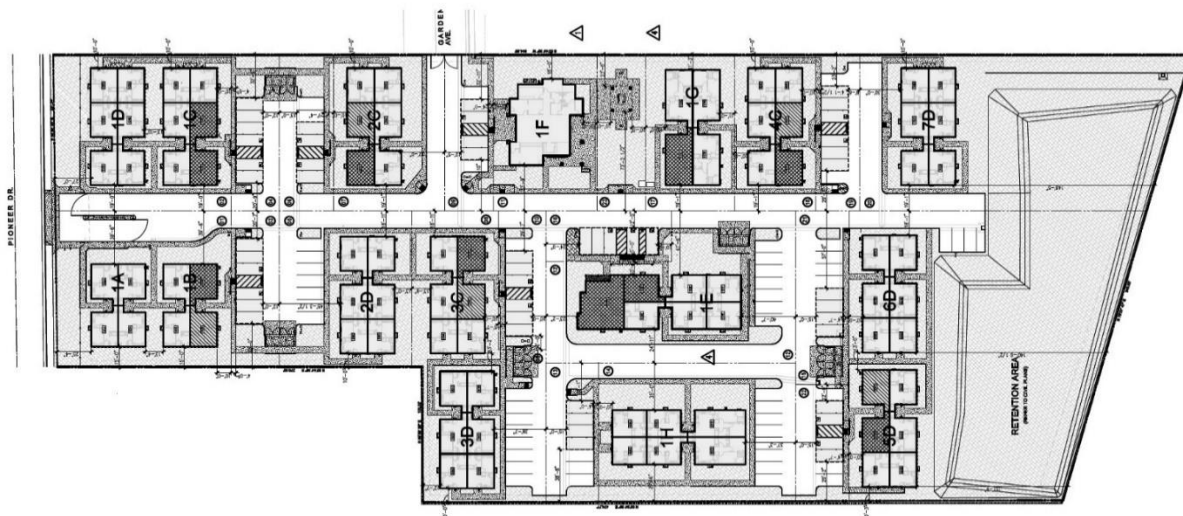
The project encompasses a total of 16 buildings across the site. As of the date of this memorandum, construction appears to be on schedule, with an estimated overall project completion date of late August 2026.

Current Status

Milestone	Status
Building Framing (16 total buildings)	8 of 16 buildings fully framed (50%)
Roofing Material	5 buildings with roofing installation in progress
Site Utilities	90% complete; approximately 30 days remaining
Concrete Slabs	4 slabs remaining to pour (complete by 3/4/2026)
Overall Project Completion	Estimated late August 2026

The project appears to be on schedule. Staff will continue to coordinate with the Housing Authority and provide the Board with updates as the project advances through subsequent construction phases.

Site Plan



Progress Photos





Funding Milestones

CAPK's \$1,757,593 capital contribution toward construction is disbursed to the Housing Authority in alignment with project milestones. The following table summarizes the anticipated funding schedule tied to construction progress:

Milestone	Estimated Timing	Percentage to be Paid	Status
Underground (e.g., installation of underground electrical, plumbing, mechanical, fire service, storm water components)	5/20/2026	30%	In progress
Foundation (including pouring of concrete)	3/04/2026	30%	In progress
All frame and rough (e.g., after all rough floor, wall, and roof framing is complete, and all electrical, plumbing, mechanical, and fire components are properly installed)	5/18/2026	30%	In progress
Final (approval to occupy)	8/21/2026	10%	In progress

Strategic Plan Alignment

This project directly advances **Strategic Priority A – Community Investment** of CAPK's 2026–2029 Strategic Plan, which calls on the organization to support initiatives that foster pathways out of poverty by expanding access to affordable housing, healthcare, and essential services. Specifically, the Day 1 Families Fund housing project aligns with **Key Goal 1**: "Expand access to affordable housing and supportive services by investing in sustainable housing initiatives by April 2028." The project also reinforces **Strategic Priority B – Partnerships**, as the collaboration with the Housing Authority of the County of Kern and the County of Kern exemplifies the kind of strategic partnerships the plan envisions to enhance service delivery and strengthen community-wide transformation.



MEMORANDUM

To: Board of Directors
Pritika Ram

From: Pritika Ram, Chief Business Development Officer

Date: February 25, 2026

Subject: *Agenda Item IV(c):* Board Recruitment and Appointment of Two Seats in Category III Private Sector – **Action Item**

Background

On February 18, 2026, the Executive Committee convened a Special Meeting to address the appointment of two open seats in Category III – Private Sector on the Board of Directors. The purpose of the meeting, as described in the staff memo dated February 18, 2026 (Agenda Item IV(a)), was to ask the Executive Committee to review the eleven qualified candidate applications and recommend two individuals for appointment to the full Board, to be acted upon at the February 25, 2026 Board of Directors meeting.

The two open seats resulted from the conclusion of Pastor Jonathan Mullings' five-year term on January 31, 2026, and the resignation of Board member Michelle Jara-Rangel, which created a second vacancy with a remaining term expiring January 31, 2027. The matter was referred to the Executive Committee following repeated relationship disclosure issues that prevented the formation of a conflict-free Ad Hoc Recruitment Committee.

Summary

At the February 18, 2026, Special Meeting, the Executive Committee reviewed and discussed the applications of all eleven qualified candidates. Following deliberation, the committee voted unanimously to recommend the following two individuals for appointment by the full Board of Directors:

- Rebecca Banke – Recommended to fill the five-year term (Category III, Private Sector)
- Pastor Jonathan Mullings – Recommended to fill the remaining term previously held by Michelle Jara-Rangel, expiring January 31, 2027

Recommendation:

Staff presents the Executive Committee's recommendation for Board approval of Rebecca Banke to the five-year Private Sector seat and Pastor Jonathan Mullings to the seat vacated by Michelle Jara-Rangel, with a term concluding January 31, 2027.

Attachment:

Executive Committee staff memo February 18, 2026



MEMORANDUM

To: Executive Committee
Pritika Ram

From: Pritika Ram, Chief Business Development Officer

Date: February 18, 2026

Subject: *Agenda Item IV(a):* Board Recruitment and Appointment of Two Seats in Category III - Private Sector – **Action Item**

Background

As a follow-up from the November 24, 2025, Board meeting, the Ad Hoc Recruitment Committee was established to lead the recruitment for the Private Sector/Community Representatives (Category III) seat. Pastor Jonathan Mullings, representing the Private Sector on the Board of Directors, completed his five-year term on January 31, 2026.

The Ad Hoc Committee, consisting of Board members Lee'o Whisenant, Rocio Munoz, and Guadalupe Perez-Garcia, along with staff, conducted a recruitment process. Through the recruitment process, eleven (11) qualified applications were received, including from current member Jonathon Mullings. The committee selected the three most qualified applicants for interviews and presented a recommendation for the appointment of Dustin Contreras at the January 25, 2026, Board of Directors meeting.

Also, subsequent to the recommendation being developed by the committee, Board member Michelle Jara-Rangel resigned, creating a second open seat in the Private Sector category.

Summary

During the January 25, 2026, Board of Directors meeting, the Board did not approve an appointment to the seat due to a relationship disclosure issue. One of the Ad Hoc Committee members, Lee'o Whisenant, disclosed an existing relationship with the recommended candidate, Mr. Contreras. The relationship was initially misrepresented to be that Mr. Contreras is a brother-in-law; however, the actual relationship is that Mr. Contreras is the husband of Lee'o fiancée's best friend. Additionally, at a subsequent ad hoc committee meeting, Lee'o shared that Mr. Contreras lives on his property in a second house.

There were concerns by some board members about the closeness of the relationship, while others were in support of bringing on Mr. Contreras. Given the mixed perspectives, the Board referred the item back to the ad hoc committee with a request that the Chair add an additional Board member to the committee.

Board Chair Maritza Jimenez added Gina Martinez to the committee and also decided to attend the ad hoc meeting herself as the Chair. The committee reconvened and discussed options to proceed. It was decided to develop a new Ad Hoc Committee and start fresh. The Chair appointed herself, Gina and Curtis Floyd, to the new committee but Curtis and Maritza, when reviewing the full list of applicants, disclosed a relationship with one or more of the applicants and they dropped off. It has become difficult to form a committee free of any connections to any of the 11 applicants. Also worth noting that all committee members have a relationship with applicant Jonathon Mullings.

Given these ongoing relationship disclosure issues and with two board members being newly appointed last month, it may not be feasible to appoint a clean 3-member committee. After careful consideration and

consultation with the Board Chair, it was decided to bring this matter to the Executive Committee to decide on how to best appoint two individuals under the Private Sector seats.

The 11 qualified applicants are (not in a ranked order):

Pastor Jonathon Mullings
Rebecca Banke
Dustin Contreras
Petra Bantum
Keith Edwards
Jonathan Bong
Shai Lothe
Anthony Cisneros
Havik Beduryan
Komal Kahlon
Selamawit Habtom

After a review and discussion of all 11 applications by the committee, the top 3 applicants that were selected and interviewed by the ad hoc committee are (not in ranked order):

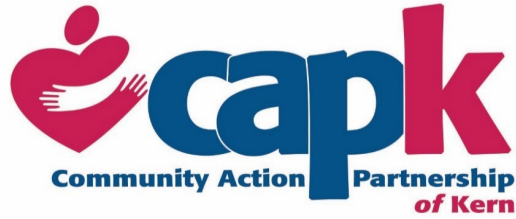
Pastor Jonathon Mullings
Rebecca Banke
Dustin Contreras

The committee selected Dustin Contreras as their recommendation to the Board.

There are two open seats in the Private Sector category. The open 5-year seat with the conclusion of Pastor Jonathon Mulling's term, and a replacement to fulfill the term opened by the resignation of Michelle Jara-Rangel. This appointment will fill out the remainder of her term, concluding in January 2027.

Recommendation:

Staff requests that the Executive Committee review the candidate applications and recommend two individuals for appointments to the Board of Directors under Category III: Private Sector to be presented to the full Board of Directors meeting scheduled for February 25, 2026.



BUDGET AND FINANCE COMMITTEE

FEBRUARY 18, 2026

FINANCIAL REPORT

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**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
<u>UNRESTRICTED</u>						
GENERAL FUND			NOT APPLICABLE	03/01/25 - 02/28/26	501000	NOT APPLICABLE
DISCRETIONARY FUND			NOT APPLICABLE	03/01/25 - 02/28/26	502000	NOT APPLICABLE
FOOD BANK			NOT APPLICABLE	03/01/25 - 02/28/26	504000	SHARED MAINTENANCE, MEMBERSHIP FEES, DONATIONS, ETC.
FOOD BANK EXPANSION			NOT APPLICABLE	03/01/25 - 02/28/26	505000	DONATIONS
ENERGY			NOT APPLICABLE	03/01/25 - 02/28/26	524000	NOT APPLICABLE
SHAFTER YOUTH CENTER			NOT APPLICABLE	03/01/25 - 02/28/26	527000	DONATIONS, RENTAL INCOME
FRIENDSHIP HOUSE			NOT APPLICABLE	03/01/25 - 02/28/26	531000	DONATIONS, RENTAL INCOME
EAST KERN FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/25 - 02/28/26	533000	DONATIONS
OASIS FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/25 - 02/28/26	534000	DONATIONS
211			NOT APPLICABLE	03/01/25 - 02/28/26	536000	FEE FOR SERVICE
M STREET NAVIGATION CENTER			NOT APPLICABLE	03/01/25 - 02/28/26	541000	DONATIONS
TAX ASSISTANCE			NOT APPLICABLE	03/01/25 - 02/28/26	545000	DONATIONS
FUND RAISING			NOT APPLICABLE	03/01/25 - 02/28/26	595000	DONATIONS
<u>RESTRICTED</u>						
EARLY HEAD START/HEAD START	40,091,425	93.600	09CH012489-02	03/01/25 - 02/28/26	108000/109000/117000	U S DEPT OF HEALTH & HUMAN SERVICES
HUD - COORDINATED ENTRY SYSTEM	236,838	14.267	CA1799L9D042305	08/01/24 - 07/31/25	160024	U S DEPT OF HOUSING AND URBAN DEVELOPMENT OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
VITA	375,000	21.009	25VITA0313	10/01/24 - 09/30/25 10/01/25 - 09/30/26	149024 149025	U S DEPT OF THE TREASURY - INTERNAL REVENUE SERVICE
CSBG (COMMUNITY SERVICES BLOCK GRANT)	1,791,327	93.569	25F - 6015	01/01/25 - 12/31/25 01/01/26 - 12/31/26	103025 103026	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
LIHEAP (LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	11,322,591	93.568	25B-3012	11/1/24 - 6/30/26	122025	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
SLIHEAP (SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	325,163	93.568	24Q-2561	05/01/24 - 05/31/25	122095	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
ESLIHEAP (EMERGENCY SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	5,432,583	93.568	23J-5716	04/15/23 - 05/31/25	122093	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
DOE (DEPARTMENT OF ENERGY) BIL (BIPARTISAN INFRASTRUCTURE LAW)	3,000,000	81.042	22P-7010	06/01/23 - 06/30/27	123022	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
GENERAL CENTER CHILD CARE	799,779 1,184,616	93.575	CCTR - 4065 CCTR - 5068	07/01/24 - 06/30/25 07/01/25 - 06/30/26	253024 253025	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
GENERAL CENTER CHILD CARE	117,038 105,401	93.596	CCTR - 4065 CCTR - 5068	07/01/24 - 06/30/25 07/01/25 - 06/30/26	253024 253025	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT ALTERNATIVE PAYMENT	5,411,000 5,411,000	93.575	CMAP - 4000 CMAP - 5000	07/01/24 - 06/30/25 07/01/25 - 06/30/26	261024 261025	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
NEOPB CAL FRESH HEALTHY LIVING	2,138,716	10.561	23-10317	10/01/24 - 09/30/25	145024	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA DEPT OF PUBLIC HEALTH, NUTRITION EDUCATION AND OBESITY PREVENTION BRANCH
EFAP (EMERGENCY FOOD ASSISTANCE PROGRAM)	476,918	10.568/569	15 - MOU - 00118	10/01/24 - 09/30/25	105000/111000	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP REACH AND RESILIENCY Round 2	229,526	10.568	15 - MOU - 00118	07/01/23 - 06/30/25	105023-2105	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP COMMUNITY CREDIT CORPORATION Phase 1, 2, and 3	190,056	10.187	15 - MOU - 00118	00/00/00 - 06/30/25	105023-2106	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CITY OF BAKERSFIELD HOME REPAIR SLFRF	839,548	21.027	2024-304	11/20/24-12/31/26	128024	US DEPT OF TREASURY, CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, CITY OF BAKERSFIELD
LOCAL FOOD PURCHASE ASSISTANCE PROGRAM (LFPA)	996,918	10.182		04/01/25 - 03/31/26	131023	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
COUNTY OF KERN FOOD DISTRIBUTION	1,000,000	14.218		2/20/25 - 03/31/26	138024	U S DEPT OF HOUSING AND URBAN DEVELOPMENT, COUNTY OF KERN
SAFE CAMPING - COUNTY OF KERN	1,275,824 1,275,824	21.027		07/01/24 - 06/30/25 07/01/25 - 06/30/26	142024 142025	U S DEPT OF TREASURY CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, COUNTY OF KERN
CSFP (COMMODITY SUPPLEMENTAL FOOD PROGRAM)	535,242	10.565	MOU-20-6003	10/01/24 - 09/30/25	147024	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CHILD AND ADULT CARE FOOD PROGRAM (CACFP) - KERN & SAN JOAQUIN	BASED ON MEALS SERVED	10.558	15 - 1248 - OJ	10/01/24 - 09/30/25 10/01/25 - 09/30/26	112024/139024 112025/139025	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF EDUCATION
WIC (WOMEN, INFANTS & CHILDREN)	4,273,760 4,671,207	10.557	22 - 10236	10/01/24 - 09/30/25 10/01/25 - 09/30/26	115024 115025	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF PUBLIC HEALTH
HOME ARP - CITY OF BAKERSFIELD	248,852	14.239	2024-308	12/01/24 - 11/30/25	162024	US DEPT OF HOUSING AND URBAN DEVELOPMENT - CITY OF BAKERSFIELD
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) AKA CALFRESH PROG	64,693	10.561	22 - CF - SUB - KERN	10/01/24 - 09/30/25	164024	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, INFO LINE OF SAN DIEGO dba 211 SAN DIEGO

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS) - SAN JOAQUIN	TBD	84.412	N/A	07/01/25 - 06/30/26	117000-1005	U.S. DEPT OF EDUCATION - STATE OF CALIFORNIA, JOAQUIN, FIRST 5 SAN JOAQUIN, RACE TO THE TOP
CALCAPA DIAPER DISTRIBUTION PILOT	125,000	93.647	90EDA0009-DDDRP	10/01/23 - 04/30/25	191023	U.S. DEPT OF SOCIAL SERVICES, CAL CAPA
SJCOE HEADSTART	1,998,719	93.600	N/A	02/01/25 - 01/31/26	157025	U S DEPT OF HEALTH & HUMAN SERVICES , SAN JOAQUIN COUNTY OFFICE OF EDUCATION
KCCD CERF REGIONAL CONVENER	160,000 93,993	N/A		03/06/23 - 10/31/24 11/14/24 - 10/31/25	208023 208024	STATE OF CALIFORNIA - EMPLOYMENT DEVELOPMENT DEPARTMENT, KERN COMMUNITY COLLEGE DISTRICT
KCCD CALIFORNIA WORKFORCE DEVELOPMENT BOARD (CWDB) HIGH ROAD TRAINING PARTNERSHIP RESILIENT (HRTPR) WORKFORCE FUND	75,000	N/A		10/01/23 - 03/30/26	209023	STATE OF CALIFORNIA - CALIFORNIA WORKFORCE DEVELOPMENT BOARD, KERN COMMUNITY COLLEGE DISTRICT
CFDA - HEALTHY REFRIGERATION PROGRAM GRANT (HRPG)	73,862	N/A	23-0821-000-SG	04/01/24 - 03/31/25	218024	STATE OF CALIFORNIA, CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CFDA)
CITY OF BAKERSFIELD - RAMKABIR HHAP 4	500,000	N/A	2025-048	03/26/25 - 02/28/26	230025	STATE OF CALIFORNIA, DEPARTMENT OF SOCIAL SERVICES, CITY OF BAKERSFIELD
CITY OF BAKERSFIELD - FHCC SPORTS FIELD	1,000,000	N/A	2023 - 073	07/01/2022 - 07/30/2026	231022	STATE OF CALIFORNIA, DEPT OF PARKS AND RECREATION, CITY OF BAKERSFIELD
CALIFORNIA SGC - COMMUNITY RESILIENCE CENTER (CRC)	988,752	N/A	0650-SGC24126	01/31/25 - 01/30/27	233025	STATE OF CALIFORNIA, GOVERNOR'S OFFICE OF LAND USE AND CLIMATE INNOVATION (LCI)
CITY OF BAKERSFIELD - CALVIP OUTREACH	225,000	N/A	2023-244	10/11/23 - 12/31/25	243023	STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD
CITY OF BAKERSFIELD CALVIP	578,731	N/A	2022-199	9/21/22-12/31/25	247022	STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD
SAN JOAQUIN COE GENERAL CHILD CARE (CCTR)	2,458,117		N/A	07/01/24 - 06/30/25	248024	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
CSPP QRIS BLOCK GRANT	TBD		N/A	07/01/25 - 06/30/26	258025-1005	STATE OF CALIFORNIA, DEPT OF EDUCATION - KERN COUNTY SUPERINTENDENT OF SCHOOLS, KERN EARLY STARS
SAN JOAQUIN COE GENERAL CHILD CARE (CSPP)	255,528 255,528		N/A	07/01/24 - 06/30/25 07/01/25 - 06/30/26	259024 259025	STATE OF CALIFORNIA, DEPT OF EDUCATION - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
MIGRANT ALTERNATIVE PAYMENT	31,802,685 31,802,685		CMAP - 4000 CMAP - 5000	07/01/24 - 06/30/25 07/01/25 - 06/30/26	261024 261025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
GENERAL CENTER CHILD CARE	3,083,653 2,706,453		CCTR - 4065 CCTR - 5068	07/01/24 - 06/30/25 07/01/25 - 06/30/26	253024 253025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
CALIFORNIA STATE PRESCHOOL PROGRAM	7,198,002 7,612,170		CSPP - 4122 CSPP-5118	07/01/24 - 06/30/25 07/01/25 - 06/30/26	258024 258025	STATE OF CALIFORNIA, DEPT OF EDUCATION
MIGRANT CHILD CARE	291,239 293,823		CMIG - 4004 CMIG - 5004	07/01/24 - 06/30/25 07/01/25 - 06/30/26	250024 250025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT SPECIALIZED SERVICES	40,079 44,073		CMSS - 4004 CMSS - 5004	07/01/24 - 06/30/25 07/01/25 - 06/30/26	252024 252025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CAL EITC FREE TAX PREPARATION ASSISTANCE GRANT	2,723,682		21T-1015	12/01/21 - 09/30/25	234023 234024	STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND
HOME VISIT INITIATIVE (COUNTY OF KERN)	3,598,400		494-2024	07/01/24 - 06/30/25 07/01/25 - 06/30/26	270024 270025	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY
POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN)	102,384 102,384		333-2024 267-2025	07/01/24 - 06/30/25 07/01/25 - 06/30/26	271024 271025	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY
COUNTY OF KERN LOW BARRIER HOMELESS SHELTER OPERATIONAL	2,715,812 2,715,812		017-2020	07/01/24 - 06/30/25 07/01/25 - 06/30/26	275024 275025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, COUNTY OF KERN
BAKERSFIELD KERN REGIONAL HOMELESS COLLABORATIVE HOMELESS HOUSING ASSISTANCE AND PREVENTION (HHAP)	78,000 200,000 300,000 200,000 150,000 150,000		N/A 2022-017 2023-302 645-2023 2023-313 2023-320	10/01/20 - 09/30/23 08/01/22 - 01/31/24 05/01/23 - 06/30/26 12/01/23 - 12/31/25 06/01/24 - 10/01/26 11/01/24 - 06/30/27	276001 276002 276003 276013 276023 276004	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, BAKERSFIELD REGIONAL HOMELESS COLLABORATIVE
TAX CHECK - OFF (FOOD BANK)	13,749 10,209		15 MOU - 00118	07/01/24 - 06/30/25 07/01/25 - 06/30/25	216024 216025	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) CAL FOOD	261,778		MOU-22-00118	07/01/24 - 05/30/25	216024-2087	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) DROUGHT FOOD ASSISTANCE	339,726		MOU-22-00118	07/01/23 - 06/30/25	216024-2088	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSOSTANCE CAL FOOD ONE-TIME FUNDS	3,669,360		N/A	07/01/22 - 04/30/25	216022-2102	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSOSTANCE CAL FOOD ONE-TIME FUNDS ROUND 2	1,727,122		MOU-22-00118	07/01/23 - 04/30/25	216023-2104	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CA FARM TO SCHOOL INCUBATOR GRANT PROGRAM	199,243		24-0888-000-SG	01/01/25 - 12/31/26	267025	STATE OF CALIFORNIA, DEPT OF FOOD AND AGRICULTURE (CDFA)
BOARD OF STATE AND COMMUNITY CORRECTIONS WARM HAND-OFF	750,000		BSCC 1012-22	10/01/22 - 04/30/26	277024	STATE OF CALIFORNIA, BOARD OF STATE AND COMMUNITY CORRECTIONS

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2025 THROUGH FEBRUARY 28, 2026**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
FIRST 5 KERN - HELPLINE 211	93,282		2020.2.05	07/01/24 - 06/30/25	288024	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	147,799 145,000		2020.2.06 2025.2.02	07/01/24 - 06/30/25 07/01/25 - 06/30/26	281024 281025	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN - HELP ME GROW	256,718		2020.1.06	07/01/24 - 06/30/25	284024	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN - RIDGECREST FAMILY RESOURCE CENTER	173,165 155,000		2020.2.18 2025.2.03	07/01/24 - 06/30/25 07/01/25 - 06/30/26	286024 286025	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
BKRHC - ENCAMPMENT RESOLUTION FUNDING	139,968		2023-307	12/01/23 - 12/30/25	293023	STATE OF CALIFORNIA, CALIFORNIA INTERAGENCY COUNCIL ON HOMELESSNESS, BAKERSFIELD KERN REGIONAL HOMELESS COLLABORTIVE
COUNTY OF KERN HELPLINE 211	45,000			07/01/24 - 06/30/25	389024	COUNTY OF KERN
READY KERN	1,126		N/A	07/01/24 - 06/30/25	366000	COUNTY OF KERN, FIRE DEPT - OFFICE OF EMERGENCY SERV
DAY ONE FAMILIES FUND	5,000,000		N/A	12/01/23 - 11/30/27	410023	DAY ONE FAMILIES FUND
KAISER 211 KERN	200,000		N/A	10/01/24 - 09/30/25	420024	KAISER PERMANENTE
FEEDING AMERICA - LOCAL CONSULTING	20,000		GR-1622	02/01/25 - 01/31/26	423025	FEEDING AMERICA
PG&E ARREARS OUTREACH	1,790,077		C59576	09/13/24 - 03/31/26	482024	PACIFIC GAS & ELECTRIC
211 LA County	15,000		N/A	07/01/23 - 06/30/24	536000-4230	CALIFORNIA 211 PROVIDERS NETWORK
211 KINGS COUNTY	22,868		N/A	07/01/22 - 06/30/23	536000-4231	KINGS UNITED WAY
211 TULARE COUNTY	63,017		N/A	07/01/22 - 06/30/23	536000-4232	UNITED WAY OF TULARE COUNTY
211 STANISLAUS COUNTY	93,600		N/A	07/01/22 - 06/30/23	536000-4234	UNITED WAY OF STANISLAUS COUNTY
211 FRESNO AND MADERA COUNTIES	96,737		N/A	01/01/23 - 12/31/23	536000-4235	UNITED WAY OF FRESNO AND MADERA COUNTIES
211 MERCED & MARIPOSA	25,910		N/A	07/1/22 - 06/30/23	536000-4235	UNITED WAY OF MERCED & MARIPOSA COUNTIES
KAISER PERMANENTE 211 KERN	200,000		N/A	10/01/24 - 09/30/25	420024	KAISER PERMANENTE

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PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
FOOD BANK FREE FARMERS MARKET - WASCO	150,000		N/A	12/01/23 - 11/30/24	467025	THE WONDERFUL COMPANY FOUNDATION
KERN FAMILY HEALTH SYSTEMS CAL AIM	PER VISIT			07/01/22 - TBD	550000	KERN FAMILY HEALTH SYSTEMS
KERN FAMILY HEALTH SYSTEMS CAL AIM EAST KERN FAMILY RESOURCE CENTER	PER VISIT			06/01/24 - TBD	553000	KERN FAMILY HEALTH SYSTEMS

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND FISCAL
YEAR 2025/26

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
103	Community Services Block Grant (CSBG)	X	X		X		X
501	General Fund				X		X
800	GAAP Fund						X
910	Community Development Pool				X		
915	Operations Pool			X	X		X
920	Facilities Pool						X
925	Health & Nutrition Pool	X	X		X		
999	Indirect Fund						X
502	Discretionary Fund					X	
595	Fund Raising					X	
601	CAPK Foundation					X	
108	Early Head Start	X					
109	Head Start	X					
117	Early Head Start San Joaquin	X					
117-005	EHS San Joaquin QRIS	X					
248	San Joaquin COE General Child Care (CCTR)	X					
250	Migrant Child Care	X					
252	Migrant Specialized	X					
253	General Child Care	X					
253-005	CCTR - QRIS	X					
258	California State Preschool (CSPP)	X					
258-005	CSPP QRIS	X					
260	Child Care Facilities	X					
261	Migrant Alternative Payment	X					
262/265	Child Development Reserve	X					
270	Home Visit Initiative	X					
112	Child Care Food Program (CACFP)		X				
115	Women, Infants & Children		X				
145	NEOPB Cal Fresh		X				
139	CACFP - San Joaquin		X				
	<u>Food Bank</u>		X				
105	Emergency Food Assistance		X				
111	USDA Commodities		X				
114	Emergency Food & Shelter		X				
135	County of Kern CARES Food Delivery Program		X				
147	Commodity Supplemental Food Program		X				
215	Food Bank Capacity Project		X				
216-000	Food Bank Tax Check-Off		X				
216-087	State Emergency Food Assistance		X				
216-102	CalFoods One-Time Round 1		X				
216-104	CalFoods One-Time Round 2		X				
218	CFDA Health Refrigeration		X				
422	Feeding America Senior Hunger		X				
423	Feeding America Service Insights		X				
475	Wonderful Company Food Bank Expansion		X				
485	Southern California Gas Company (Solar)		X				
467	Wonderful Company Foundation		X				
504	Food Bank		X				
505	Food Bank - Expansion		X				

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND FISCAL
YEAR 2025/26

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
	<u>Energy</u>						
122	Low Income Home Energy Assistance			X			
123	Dept of Energy Weatherization			X			
124	Low Income Home Water Assistance			X			
241	LIWP Solar PV Pilot			X			
245	LIWP Single Family			X			
482	PG&E Arrears Outreach			X			
484	DAP (Disgorgement Assistance Program)			X			
494	PG&E			X			
524	Energy			X			
	<u>VITA (Volunteer Income Tax Assistance)</u>						
149	Internal Revenue Service - VITA				X		
234	CalEITC				X		
	<u>East Kern Family Resource Center</u>						
280	Differential Response				X		
281	First 5 East Kern Family Resource				X		
286	First 5 Oasis Family Resource Center				X		
454	Dignity Health East Kern Health Link				X		
501-005	EKFRC: KHS Emergency Closet				X		
533	East Kern Family Resource Center				X		
534	Oasis Family Resource Center				X		
553	KHS CalAIM EKFRC				X		
	<u>Youth Services</u>						
231	City of Bakersfield Sports Field				X		
243	City of Bakersfield CalVIP Outreach				X		
247	City of Bakersfield CalVIP				X		
271	Positive Youth Development Svcs				X		
274	Positive Youth Development Svcs-Medi-Cal				X		
448	Wells Fargo Foundation				X		
527	Shafter Youth Center				X		
527-068	SYC - Robotics/STEM				X		
527-260	SYC - KHS Make Bakersfield				X		
531	Friendship House Community Center				X		
531-068	FHCC - Robotics/STEM				X		
531-070	FHCC - Aggression Replacement Training				X		
531-260	FHCC - KHS Museum on the Move				X		
	<u>Homeless Services</u>						
142	County of Kern LBNC - Safe Camping				X		
160	HUD Coordinated Entry System				X		
275	County of Kern LBNC				X		
276	BKRHC HHAP				X		
277	BSCC Warm Hand-Off				X		
278	City of Bakersfield HHAP				X		
292	United Way Stanislaus CES				X		
293	BKRHC Encampment Resolution				X		
550	CalAIM Homeless Prevention Services				X		

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND FISCAL
YEAR 2025/26

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
	<u>2-1-1</u>						
164	Cal Fresh				X		
186	2-1-1 Hospital Preparedness Program				X		
284	First 5 Kern Help Me Grow				X		
288	First 5 Kern 2-1-1				X		
366	ReadyKern				X		
389	County of Kern 2-1-1				X		
428	2-1-1 United Way				X		
428-240	United Way - Coordinate Entry System				X		
429	Southern CA Gas CRM Development Program				X		
430	Goodwill Industries - CA COVID-19 Call Ctr				X		
431	United Way - COVID-19 Comm Resp & Relief				X		
536-231	2-1-1: Kings County				X		
536-232	2-1-1: Tulare County				X		
536-233	2-1-1: Merced County				X		
536-234	2-1-1: Stanislaus County				X		
536-260	2-1-1: KHS Homeless Collaborative				X		
	<u>Other</u>						
151	ASTHO Vaccine Equity				X		
205	BCSD Community School Partnership Program				X		
208	KCCD CERF Regional Convener				X		
209	KCCD CA CWDB HRTPR Workforce				X		
410	Day 1 Families Fund				X		

COMMUNITY ACTION PARTNERSHIP OF KERN
LINE OF CREDIT ADVANCES AND REPAYMENTS
 FISCAL YEAR 2025/26

Date	Advance Amount	Repayment Amount	No. of Days Borrowed	Interest Expense	Interest Rate
03/31/25	n/a				
04/30/25	n/a				
05/31/25	n/a				
06/30/25	n/a				
07/31/25	2,600,000	2,602,758	5	\$ 2,758.33	0.5304%
08/31/25	n/a				
09/30/25	n/a				
10/31/25	n/a				
11/30/25	n/a				
12/31/25	n/a				

Note 1: As of 2/14/2025, a \$3 million line of credit is established at Citizens Business Bank

COMMUNITY ACTION PARTNERSHIP OF KERN OPERATING CASH SUMMARY AS OF OCTOBER 31, 2025	
PROGRAM (FUND)	CASH BALANCE
CHILD AND ADULT CARE FOOD PROGRAM	(298,648.41)
HEAD START/EARLY HEAD START	8,352,499.31
SJCOE Head Start	(1,858.96)
SUBTOTAL	8,051,991.94
CACFP - San Joaquin	(29,593.21)
SAN JOAQUIN COE GENERAL CHILD CARE	(379,791.22)
MIGRANT CHILD CARE	198,013.60
MIGRANT SPECIALIZED SERVICES	(11,585.97)
GENERAL CHILD CARE	(997,666.88)
STATE PRESCHOOL	14,867.01
SJCOE State Preschool (CSPP)	50,870.92
Child Care Facilities	114,084.67
MIGRANT A/P	8,727,288.25
Child Development Reserve Fund No. 1	478,945.14
Child Development Reserve Fund No. 2	90,347.60
SUBTOTAL	8,255,779.91
COMMODITY SUPPLEMENTAL FOOD PROGRAM	(154,465.96)
EF&S	0.00
EFAP	3,767.77
USDA Commodities	(1,071.94)
County of Kern Food Distribution	(43,708.10)
FOOD BANK	(528,884.61)
FOOD BANK EXPANSION	(50,569.57)
FOOD BANK CAPACITY PROGRAM	(43,797.00)
FOOD BANK - STATE	1,156,920.58
WONDERFUL FOOD BANK EXPANSION	0.00
WONDERFUL FOUNDATION	34,586.58
CDFA Healthy Refrigeration Grant Program (HRGP)	(137,945.27)
SUBTOTAL	234,832.48
ENERGY	(12,864.73)
LIHEAP	(594,389.19)
DOE	(168,471.34)
LIWHAP	0.00
PG&E	(15,720.99)
PG&E Arrears Case Management Program	434,675.66
TRANSFER NEGATIVE BALANCE	356,770.59
SUBTOTAL	0.00
CENTRAL VALLEY SMALL BUSINESS DEVELOPMENT	0.00
SUBTOTAL	0.00
CSBG	(117,857.45)
CSBG Discretionary 2025	(10,972.88)
WIC	(897,967.44)
City of Bakersfield Home Repair SLFRF	(336,634.07)
Local Purchase Assistance (LPPA) USDA	(32,626.35)
HOMELESS SAFE CAMPING - CSLRFR (ARPA)	(118,127.25)
NEOPS CAL FRESH HEALTHY LIVING	(149,758.07)
IRS - VITA	(61,590.32)
SSVF 2025-26	(97,914.70)
Grant Per Diem	(21,257.70)
HUD-COORDINATED ENTRY SYSTEM	(13,404.13)
HOME ARP - City of Bakersfield	(26,149.34)
CAL FRESH	(21,416.58)
CalCAPA-Diaper Distribution Pilot	(3,133.95)
BCSD CA COMMUNITY SCHOOL PARTNERSHIP (CCSPP)	75.16
KCCD CERF REGIONAL CONVENOR	(7,435.54)
KCCD CWDB High Road Training Partnership	34,199.72
City of Bakersfield Ramkabar Project HHAP 4	(145,568.74)
City of Bakersfield - FHCC Sports Field	(19,688.00)
California SGC - CRC	(109,108.96)
CALEITC	(15,997.91)
TCC Low Income Energy Efficiency Program	(29,561.32)
City of Bkfd-Cal VIP Outreach	(14,478.14)
CITY OF BAKERSFIELD CAL VIP	(46,726.05)
CA Farm to School Incubator Grant	(7,979.43)
HOME VISIT INITIATIVE (CO OF KERN)	(136,446.71)
POSITIVE YOUTH DEV SVC	(10,658.70)
POSITIVE YOUTH M	(1,325.08)
COUNTY OF KERN LOW BARRIER HOMELESS CENTER	(558,466.22)
BKRHC HOMELESS HOUSING ASSISTANCE & PREVENTION	(111,067.19)
ARG III - Warm Handoff	(160,797.88)
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	(29,798.08)
FIRST 5 HELP ME GROW	762.57
FIRST 5 RIDGECREST FAMILY RESOURCE CENTER	(38,495.32)
FIRST 5 KERN 211	0.00
BKRHC-Encampment Resolution	(1,142.31)
City of Bakersfield HHAP	(79,007.59)
BKRHC HHAP Youth Services (VSS)	(27,334.06)
Day 1 Families Housing Support	5,185,994.08
Kaiser	60,563.75
Kaiser 211 Kern	(340.49)
FEEDING AMERICA SERVICE INSIGHTS	20,000.00
Kaiser - Food Locker Pilot	0.00
UNITED WAY 211	0.00
Sustain Our Future - East Kern	79,992.88
SCE - 211 Access PSPS	(52,406.40)
California Veterans Assistance Foundation	(22,521.85)
GENERAL FUND	(77,720.05)
DISCRETIONARY FUND	2,750,553.67
SHAFTER YOUTH CENTER	38,285.50
FRIENDSHIP HOUSE	30,394.02
EAST KERN FAMILY RESOURCE CENTER	14,283.87
OASIS FAMILY RESOURCE CENTER	25,990.02
211	(53,347.25)
M ST NAVIGATION CENTER	12,505.45
TAX ASSISTANCE	22,321.90
CALAIM HOMELESS PREVENTION SERVICES	522,322.72
CalAIM Enhanced Case Management	(155,095.33)
CalAIM Asthma	(165.00)
CalAIM East Kern Family Resource Center	415,825.03
Veterans Services	(32,546.43)
CAPK FOUNDATION	(82,471.73)
GAAP FUND	0.22
INDIRECT FUND	2,070,023.39
COST POOLS	(2,343,596.82)
Facilities Cost Pools	(278,910.56)
LESS: ENERGY NEGATIVE BALANCE	(356,770.59)
ADD: LINE OF CREDIT	0.00
SUBTOTAL	4,368,307.99
TOTAL OPERATING CASH	20,910,912.32

COMMUNITY ACTION PARTNERSHIP OF KERN (CAPK)
WELLS FARGO & CITIZENS BUSINESS BANK ACCOUNTS

1. Operating Account: Used to make all CAPK disbursements and for deposits of all cash receipts unless there are requirements to deposit cash in a restricted bank account.
2. Head Start Accrued Vacation: This is an interest-bearing restricted bank account that holds cash reserved for the payment of accrued vacation for Head Start and Early Head Start employees.
3. CSD Advances Account: This is an interest-bearing restricted bank account for CSBG and Energy grants. Advances on the Community Services Block Grant (CSBG), Department of Energy – Weatherization Assistance Program (DOE WAP) and Low-Income Home Energy Assistance Program (LIHEAP) grants are required to be deposited to a restricted bank account until there is an immediate need for the cash. Once the immediate need is determined, the cash is transferred to the Operating Account to make disbursements.
4. Day 1 Families Fund: This is an interest-bearing restricted bank account that is designated for funds received for the Day 1 Families Housing Fund. As the grant is expended, funds are subsequently transferred to the Operating Account.
5. Child Development Reserve #1: This is an interest-bearing restricted bank account that is required by the California Department of Education for center-based contracts, such as General Childcare (CCTR), State Preschool (CSPP) and State Migrant (CMIG) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.
6. Child Development Reserve #2: This is an interest-bearing restricted bank account that is required by the California Department of Education for alternative payment contracts, such as Migrant Childcare Alternative Payment (CMAP) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.
7. Head Start Facilities Fund: This is an interest-bearing restricted bank account required by the Office of Head Start to retain funds from the proceeds of sale for the Central Kitchen and Business Park North properties. These funds will be held in this restricted account and used for the construction of the new Central Kitchen.

COMMUNITY ACTION PARTNERSHIP OF KERN
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR THE MONTH ENDED
December 31, 2025

CITIZENS BUSINESS BANK
701 N HAVEN AVE
ONTARIO, CA 91764

OPERATING ACCOUNT
ACCOUNT NO: XXXXX-X5933

BANK BALANCE AT	12/31/25		13,709,974.81
LESS: OUTSTANDING CHECKS		390,473.67	
ADJUSTED BANK BALANCE AT	12/31/25		13,319,501.14
GENERAL LEDGER BALANCE AT	11/30/25		10,299,431.17
ADD: DEPOSITS		4,627,687.03	
US TREAS DRAWDOWNS		3,759,848.07	
FUNDS FROM OTHER GRANTS		7,795,424.97	
TRANSFERS FROM WELLS FARGO		-	
ADP /HEALTH EQUITY REFUND		8,671.74	
REIMBURSEMENT OF ALTERED PAYEE		4,732.00	
LOAN		-	
LESS: CHECKS		1,481,250.25	
ADP PAYROLL 12/08/25		2,084,032.28	
ADP PAYROLL 12/22/25		2,084,230.74	
ADP PAYROLL 12/31/25		115.59	
EFTS FOR HRA/HSA/ STD/403B		684,772.17	
REC LOAN PRINCIPAL/INT EXPENSES		-	
TRANSFERS TO RESTRICTED ACCOUNTS		597,061.13	
CREDIT CARD		49,032.27	
BANK FEES			
ACH VOUCHERS		6,195,799.41	
GENERAL LEDGER BALANCE AT	12/31/25		13,319,501.14

DIFFERENCE: -

PREPARED BY: YOLANDA NUNEZ TITLE: Accountant DATE: 02/03/2026

APPROVED BY: *Mary Webster* TITLE: Chief Financial Officer DATE: 02/04/2026

Naomi Abana 02/03/2026

COMMUNITY ACTION PARTNERSHIP OF KERN
HEADSTART ACCRUED VACATION*
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
December 31, 2025

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5941

BANK BALANCE ENDING:	12/31/25	1,975,238.87
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	12/31/25	1,975,238.87

BALANCE PER G/L	11/30/25	1,378,145.30
ADD:		
DEPOSITS		0.00
INTEREST		32.44
WAIVE FEE		0.00
BANK ACCOUNT TRANSFER FROM GENERAL FUND		597,061.13
LESS:		
CHECKS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		0.00
BALANCE PER G/L	12/31/25	1,975,238.87

DIFFERENCE: 0.00

* This account changed name in March 2011 from "Discretionary Fund" to "Head Start Accrued Vacation".

PREPARED BY: Yolanda Nunez

TITLE: Accountant

DATE: 02/03/26

APPROVED BY: 

TITLE: Chief Financial Officer

DATE: 02/03/2026

Community Action Partnership of Kern

Journal Entries

12/31/25

Head Start Accrued Vacation

	<u>Initials</u>	<u>Date</u>
Prepared By:	<u>Yolanda Nunez</u>	<u>2/3/2026</u>
Approved By:	<u>Naomi Abana</u>	<u>2/3/2026</u>

<u>Account Description</u>	<u>Account Code</u>						<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	1145	108000	1000	100	100	100	8.80	
Interest Income	4310	108000	1000	100	100	100		8.80
Restricted Bank Account	1145	109000	1000	100	100	100	16.21	
Interest Income	4310	109000	1000	100	100	100		16.21
Restricted Bank Account	1145	117000	1000	100	100	100	7.43	
Interest Income	4310	117000	1000	100	100	100		7.43

Explanation:

To record interest income for headstart accrued vac 12/31/25
acct. #4945066256 with Wells Fargo Bank, N.A.

Account Allocation:

Fund - 108	373,647.72	27.11%
Fund - 109	688,783.93	49.98%
Fund - 117	315,713.65	22.91%
	<u>1,378,145.30</u>	<u>100.00%</u>

Current Month's Interest:

Fund - 108	8.80	27.11%
Fund - 109	16.21	49.98%
Fund - 110	0.00	0.00%
Fund - 117	7.43	22.91%
TOTAL	<u>32.44</u>	<u>100.00%</u>

Current Month's Fees:

Fund - 108	0.00	27.11%
Fund - 109	0.00	49.98%
Fund - 117	0.00	22.91%
TOTAL	<u>0.00</u>	<u>100.00%</u>

0.00

Total	<u>32.44</u>	<u>32.44</u>
Batch Total	<u>\$</u>	<u>64.88</u>

**COMMUNITY ACTION PARTNERSHIP OF KERN
CSD ADVANCES ACCOUNT****

1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

**BANK RECONCILIATION FOR MONTH ENDING
December 31, 2025**

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5968

BANK BALANCE ENDING:	12/31/25	120,374.15
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	12/31/25	120,374.15
BALANCE PER G/L	11/30/25	120,371.97
ADD:		
DEPOSITS		0.00
INTEREST/WAIVE FEE		2.18
BANK ACCOUNT TRANSFER FROM GENERAL FUND		0.00
LESS:		
CHECKS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS		0.00
BALANCE PER G/L	12/31/25	120,374.15
DIFFERENCE:		0.00

PREPARED BY: Yolanda Nunez

TITLE: Accountant

DATE: 02/03/26

APPROVED BY: 

TITLE: Chief Financial Officer

DATE: 02/03/2026

Community Action Partnership of Kern

Journal Entries

#

CSD ADVANCES ACCOUNT

Initials

Date

Prepared By:

Yolanda Nunez# 02/03/26

Approved By:

Naomi Abarra# 02/03/2026

<u>Account Description</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	1125-103025-4000-100-400-100	-	
Interest Income	4310-103025-4000-100-400-100		-
Restricted Bank Account	1125-123022-3000-100-300-100	2.18	
Interest Income	4310-123022-3054-147-320-1130		2.18

Explanation:

To record the December 2025 interest income for CSD Advances Acct., acct. #521105968 with Citizens Business Bank.

Account Allocation:

Fund - 103025	47.13	0%
Fund - 122093	12.22	0%
Fund - 122025	258.20	0%
Fund - 123022	120,054.42	100%
	120,371.97	100%

Current Month's Interest:

Fund - 103025	-	0%
Fund - 122093	-	0%
Fund - 122025	-	0%
Fund - 123022	2.18	100%
TOTAL		
	2.18	100%

Total		
	2.18	2.18
Batch Total		\$ 4.36

COMMUNITY ACTION PARTNERSHIP OF KERN
DAY 1 FAMILIES ACCOUNT
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
December 31, 2025

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5976

BANK BALANCE ENDING:	12/31/25	25,117.34
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	12/31/25	25,117.34

BALANCE PER GENERAL LEDGER	11/30/25	25,116.89
ADD:		
DEPOSITS (Credit Card Donations & Shared Fee)		0.00
WIRE TRANSFER		0.00
PAYPAL DEPOSIT		0.00
INTEREST/ WAIVE FEE		0.45
LESS:		
APPLIED MERCHANT DEBITS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANKCARD FEES		0.00
CASH CONCENTRATION FEE		0.00
FUND TRANSFER TO CITIZENS BUSINESS		0.00
		0.00
BALANCE PER GENERAL LEDGER:	12/31/25	25,117.34

Difference: 0.00

PREPARED BY:	<u>Yolanda Nunez</u>	TITLE:	<u>Accountant</u>	DATE:	<u>02/03/26</u>
APPROVED BY:	<u></u>	TITLE:	<u>Chief Financial Officer</u>	DATE:	<u>02/04/2026</u>

Community Action Partnership of Kern
Journal Entries
12/31/2025

Initiated By Yolanda Nunez 2/3/2026

Approved By  2/3/2026

<u>Account Description</u>	<u>Date</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	12/31/2025	1125-410023-4000-100-400-100	0.45	
Interest Income	12/31/2025	4310-410023-4000-100-400-100		0.45
Client Analysis Charge	12/31/2025	6695-410023-4000-100-400-100	851.68	
Restricted Bank Account	12/31/2025	1155-410023-4000-100-400-100		851.68
Restricted Bank Account	12/31/2025	1155-410023-4000-100-400-100	16,355.11	
Donation	12/31/2025	4310-410023-4000-100-400-100		16,355.11
TO REC DAY 1 FAMILIES, INT, & FEES FOR December 2025			<u>17,207.24</u>	<u>17,207.24</u>

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #1
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
December 31, 2025

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5984

BANK BALANCE ENDING: 12/31/25 244,027.30

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

ADJUSTED BANK BALANCE: 12/31/25 244,027.30

BALANCE PER G/L 11/30/25 244,022.89

ADD: DEPOSITS/WAIVE FEE 0.00

INTEREST 4.41

BANK ACCOUNT TRANSFER FROM GENERAL FUND 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

BANK ACCOUNT TRANSFER TO CITIZENS BUSINESS 0.00

BALANCE PER G/L 12/31/25 244,027.30

DIFFERENCE: 0.00

PREPARED BY: Yolanda Nunez TITLE: Accountant DATE: 02/02/26

APPROVED BY:  TITLE: Chief Financial Officer DATE: 02/03/2026

Community Action Partnership of Kern

Journal Entries

12/31/2025

CDR #1 - Bank Charges

	<u>Initials</u>	<u>Date</u>
Prepared By:	<u>Yolanda Nunez</u>	<u>2/2/2026</u>
Approved By:	<u><i>Naomi Barra</i></u>	<u>02/03/2026</u>

<u>Account Description</u>	<u>Date</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	12/31/2025	1125-262000- 1000-100-100-100	4.41	
Interest Income	12/31/2025	4310-262000-1000-100-100-100		4.41
Interest Income	12/31/2025	6695-262000-1000-100-100-100	-	0.00
Restricted Bank Account	12/31/2025	1125-262000- 1000-100-100-100	0.00	-
Explanation:				
To Rec Processing Fees, Int., and Trans. Fees for December 2025		Total	<u>4.41</u>	<u>4.41</u>

ABILA DESCRIPTION

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #2
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
December 31, 2025

CITIZENS BUSINESS BANK
701 N HAVEN AVENUE
ONTARIO, CA 91764

ACCOUNT NO.: XXXXX-X5992

BANK BALANCE ENDING: 12/31/25 55,270.15

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

ADJUSTED BANK BALANCE: 12/31/25 55,270.15

BALANCE PER G/L 11/30/25 55,269.15

ADD: DEPOSITS 0.00

INTEREST 1.00

BANK ACCOUNT TRANSFER 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

BANK ACCOUNT TRANSFER 0.00

BALANCE PER G/L 12/31/25 55,270.15

DIFFERENCE: 0.00

PREPARED BY: Yolanda Nunez TITLE: Accountant DATE: 02/02/26

APPROVED BY:  TITLE: Chief Financial Officer DATE: 02/03/2026

Community Action Partnership of Kern

Journal Entries

12/31/2025

CDR #2 - Bank Charges

	<u>Initials</u>	<u>Date</u>
Prepared By:	<u>Yolanda Nunez</u>	<u>2/2/2026</u>
Approved By:	<u>Naomi Abana</u>	<u>02/03/2026</u>

<u>Account Description</u>	<u>Date</u>	<u>Account Code</u>	<u>Debit</u>	<u>Credit</u>
Restricted Bank Account	12/31/2025	1125-265000-1000-100-100-101	0.00	
Interest Income	12/31/2025	6695-265000-1000-101-100-101		0.00
Restricted Bank Account	12/31/2025	1125-265000-1000-100-100-100	1.00	
Interest Income	12/31/2025	4310-265000-1000-101-100-100		1.00

Explanation:

TO REC PROCESSING FEES, INT., AND TRANS. FEES FOR December 2025

Total	<u>1.00</u>	<u>1.00</u>
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COMMUNITY ACTION PARTNERSHIP OF KERN
ELAN (CBB) VISA SUMMARY
STATEMENTS DATED December 1, 2025 - December 31, 2025

Cardholder	Position	Amount Charged
CAPK	Accounts Payable	\$ -
Catherine Anspach	Foundation Director of Development	148.35
Gloria Barbero	Administrator - EHS San Joaquin	569.63
Yolanda Gonzales	Director of Head Start/State Child Development Programs	5,809.02
Freddy Hernandez	Director of Youth and Community Services	785.72
Lisa McGranahan	Director of Human Resources	1,377.63
Jerry Meade	Assistant Director of Head Start/State Child Development Programs	4,277.99
Pritika Ram	Chief Business Development Officer	634.18
Jeremy Tobias	Chief Executive Officer	7,755.35
Emilio Wagner	Chief Facilities and Technology Officer	2,826.77
Tracy Webster	Chief Financial Officer	2,453.39
Rebecca Moreno	Director of Housing Support Services	15,036.79
Susana Magana	Director of Nutrition Services	2,235.37
Sabrina Jones	Administrator - 211	-
Deborah Johnson	Director Veteran's Services	275.00
Veterans (VSS)	Veterans - Food Service	4,427.74
Veterans (VSS)	Veterans - Fuel Card	437.34
Energy	Energy - Team 1	-
Energy	Energy - Team 2	-
Energy	Energy - Team 3	-
Total		\$ 49,050.27

Cardholder Activity

Name: ACCOUNTS PAYABLE

Account Number: **2037

Cycle End Date:

12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals Purchases Payments
\$0.00 \$0.00 \$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: CATHERINE ANSPACH

Account Number: **0997

Cycle End Date:

12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
12/15/2025	USPS PO 0504720502	\$148.35	USD	148.35	
12/16/2025	BAKERSFIELD, CA	\$148.35			Shipping for end of Year Gifts

Activity Totals Purchases Payments
\$148.35 \$148.35 \$0.00

Cardholder Name: Signature: _____

Supervisor Name: Signature: _____

Cardholder Activity

Name: GLORIA BARBERO Account Number: **2879 Cycle End Date: 12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
12/19/2025	SOUTHWES	\$381.60	USD	381.60	Travel ticket for Gloria Barbero attending the PITC Conference 2/1/25-2/5/25
12/22/2025	5262114136025 800-435-9792, TX	\$381.60			
12/20/2025	LAS PALMAS	\$188.03	USD	188.03	Team Meeting Site Supervisors12/19/2025
12/22/2025	RESTAURANT STOCKTON, CA	\$188.03			

Activity Totals Purchases Payments
\$569.63 \$569.63 \$0.00

Cardholder Name: Signature:

Supervisor Name: Signature:

Cardholder Activity

Name: YOLANDA GONZALES Account Number: **7449 Cycle End Date: 12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
11/26/2025	PITC 40TH ANNIVERSARY 176-0304527, CA	\$450.21	USD	450.21	108000@31%=\$139.56/109000@56%=\$252.12/117000@13%=\$58.53
11/26/2025		\$450.21	Registration for 2026 PITC Anniversary Conference in San Diego, CA on 2/2/26-2/5/26 for Yolanda G.		
12/03/2025	NATIONAL HEAD START ASSO 703-739-0875, VA	\$4,645.00	USD	4,645.00	108000@31%=\$1,439.95/109000@56%=\$2,601.20/117000@13%=\$603.85
12/04/2025		\$4,645.00	NHSA Yearly Membership Renewal for Head Start Program		
12/03/2025	PITC 40TH ANNIVERSARY 176-0304527, CA	\$501.96	USD	501.96	108000@36%=\$180.71/109000@64%=\$321.25
12/04/2025		\$501.96	Registration for 2026 PITC Anniversary Conference in San Diego, CA on 2/2/26-2/5/26 for Elsa N.		
12/18/2025	JAKES ORIGINAL TEX-MEX CA BAKERSFIELD, CA	\$211.85	USD	211.85	108000@36%=\$76.27/109000@109000@64%=\$135.58
12/22/2025		\$211.85	Administration Staff Development Meeting for HS on 12/18/25		

Activity Totals Purchases Payments
\$5,809.02 \$5,809.02 \$0.00

Cardholder Name: _____ Signature: _____
Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: FREDDY HERNANDEZ Account Number: **5342 Cycle End Date: 12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
12/01/2025	PY *NATL ENERGY & UTILITY	\$600.00	USD	600.00	2025 NEUAC Membership Renewal- Energy
12/02/2025	202-838-8375, DC	\$600.00			
12/02/2025	ALBERTSONS.COM #1347	\$92.50	USD	92.50	Client Incentives - EKFR
12/03/2025	877-505-4040, CA	\$92.50			
12/19/2025	LITTLE CAESARS 0292 0013	\$93.22	USD	93.22	Children's Supplies- SYC
12/22/2025	661-746-4444, CA	\$93.22			

Activity Totals Purchases Payments
\$785.72 \$785.72 \$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cycle End Date: 12/25/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Explanation of Expense
12/10/25	Biometrics4All	\$8.25	Relay Fees for New Hire Fingerprints
12/15/2025	Safety Holdings	\$1,115.23	Driving Monitoring Service
12/22/2025	Society For Human Resource	\$254.15	SHRM Annual Membership Fee
		\$1,377.63	Total Expenses for Cycle with End Date of 12/25/2025

Account Number : 4807 9501 2963 7461
Unique ID: XXXX XXXX XXXX 0236
Lisa Mcgranahan
Statement Date : 12-25-2025



Account Summary		General Information	
Previous Balance	\$0.00	Total Activity	\$1,377.63
Purchases and Other Charges	\$1,377.63	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE 1-800-393-3526	
Cash Advances	\$0.00		
Cash Advance Fees	\$0.00		
Late Payment Charges	\$0.00		
Credits	\$0.00 CR		
Payments	\$0.00 PY		
Total Activity		\$1,377.63	
Disputed Amount	\$0.00		

New Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-11	12-10	24755425344293440801035	BIOMETRICS4ALL 714-5689888 CA	8.25
12-16	12-15	24906415349245759683705	SAFETY HOLDINGS 888-9472622 NM	1,115.23
12-23	12-22	24436545357058817320869	SOCIETYFORHUMANRESOURCE 800-2837476 VA	254.15

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

Account Number: 4807 9501 2963 7461
Unique ID: XXXX XXXX XXXX 0236
Amount Due: \$0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

106481668056262 S

LISA MCGRANAHAN
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

Cardholder Activity

Name: JERRY MEADE		Account Number: **9143	Cycle End Date: 12/24/2025
Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code Currency Amount
12/02/2025	NATIONAL HEAD START ASSO 703-739-0875, VA	\$1,875.00	USD 1,875.00
12/03/2025		\$1,875.00	6645-108000/109000-1002-120-140-105 (\$1250.00)Staff 6655-109000-1002-120-140-350 (\$625.00) Parent Registration to attend Winter Leadership Institute Washington DC January 2026. Assistant Director, Program Governance Coordinator and Policy Council Parent.
12/03/2025 12/05/2025	HILTON CAPITAL 202-3931000, DC	\$259.00 \$259.00	6120-108000/109000-1002-120-140-105 259.00 Deposit to hold reservation for Hotel accommodations for Assistant Director attending Winter Leadership Institute in Washington DC January 2026
12/03/2025 12/05/2025	HILTON CAPITAL 202-3931000, DC	\$259.00 \$259.00	6120-108000/109000-1002-120-140-105 259.00 Deposit to hold reservation for Hotel accommodations for Program Governance Coordinator attending the Winter Leadership Institute in Washington DC January 2026
12/03/2025 12/05/2025	HILTON CAPITAL 202-3931000, DC	\$259.00 \$259.00	6130-109000-1002-120-140-350 259.00 Deposit to hold reservation for hotel accommodations for Policy Council Parent attending the Winter Leadership Institute In Washington DC January 2026
12/15/2025 12/16/2025	AMERICAN AIR0012298287612 FORT WORTH, TX	\$793.97 \$793.97	793.97 6120-108000/109000-1002-120-140-105 Flight for Program Governance Coordinator attending the NHSA Winter Leadership Institute In Washington DC January 26th - 29th 2026
12/15/2025 12/16/2025	AMERICAN AIR0012298298107 FORT WORTH, TX	\$802.02 \$802.02	802.02 6120-108000/109000-1002-120-140-105 Flight for Assistant Director attending the NHSA Winter Leadership Institute in Washington DC January 26th - 29th 2026

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
12/16/2025	HSI EMERGENCY	\$30.00	USD	30.00
12/17/2025	CARE SOLUTI 800-4473177, OR	\$30.00		
6645-108000/109000-1001-120-150-105 Online Instructor Reauthorization for Health Staff Content Area Specialists.				

Activity Totals Purchases Payments
\$4,277.99 \$4,277.99 \$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: PRITIKA RAM

Account Number: **2500

Cycle End Date: Open

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total		Source Currency	Currency Amount	
		Allocation Amount	Accounting Code			
12/15/2025	FACEBK *GJTMW9DFM2 650-5434800, DE	\$500.00	USD	500.00	Social Media boosts for KCCD Grant, DOE Campaign, SJ HR Recruitment	
12/15/2025		\$500.00				
12/15/2025	STARBUCKS 800-782-7282, WA	\$44.00	USD	44.00	Meeting Expense. Coffee for CJF Industry partner meeting at the Shafter Youth Center	
12/17/2025		\$44.00				
12/20/2025	FACEBK *H4FMZ9ZEM2 650-5434800, DE	\$90.18	USD	90.18	Social Media boosts for weatherization campaign and KCCD Grant.	
12/22/2025		\$90.18				

Activity Totals
\$634.18 Purchases \$634.18 Payments \$0.00

Cardholder Name: Signature:

Supervisor Name: Signature:

Account Number : 4807 9510 0000 8558
Unique ID: XXXX XXXX XXXX 2222
Jeremy T Tobias
Statement Date : 12-25-2025



Page 1 of 2

Account Summary		General Information	
Previous Balance	\$0.00	Total Activity	\$7,755.35
Purchases and Other Charges	\$7,755.35	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE 1-800-393-3526	
Cash Advances	\$0.00		
Cash Advance Fees	\$0.00		
Late Payment Charges	\$0.00		
Credits	\$0.00 CR		
Payments	\$0.00 PY		
Total Activity		\$7,755.35	
Disputed Amount	\$0.00		

New Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-26	11-26	24692165330108830352080	PANERA BREAD #601790 O 661-395-9300 CA	16.99
12-03	12-02	24071055336939129254597	MISTER CAR WASH #1006 866-2543229 CA	32.99
12-11	12-10	24036295344716999377609	EZCATER*FARMER BOYS 800-488-1803 MA	388.51
12-11	12-10	24692165344103238455415	THINGSREMEMBERED.COM 866-516-8474 IL	144.96
12-12	12-11	24445735346600376624957	MACYS BAKERSFIELD BAKERSFIELD CA	650.00
12-15	12-12	24316055347580489111803	SHELL OIL12822045014 BAKERSFIELD CA	69.98
12-16	12-15	24000775350100006229703	HOUSING CALIFORNIA HOUSINGCA.ORG CA	2,000.00
12-16	12-15	24801975349583067377670	NATIONAL LOW INCOME HOUS 202-662-1530 DC	3,076.92
12-18	12-17	24116415351744187597579	TICKETS*2026 CHAIR HUMANITIX.COM CO	625.00
12-22	12-18	24027625353067228094046	NCAF 202-842-2092 DC	750.00

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

Account Number: 4807 9510 0000 8558
Unique ID: XXXX XXXX XXXX 2222
Amount Due: \$0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

106481668058556 S

JEREMY T TOBIAS
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

Name: JEREMY T TOBIAS **Account Number:** **8558
Statement Date: 12/25/2025

363

Account Number : 4807 9501 3467 0150
Unique ID: XXXX XXXX XXXX 0243
Emilio Wagner
Statement Date : 12-25-2025



Account Summary		General Information	
Previous Balance	\$0.00	Total Activity	\$2,826.77
Purchases and Other Charges	\$2,826.77	QUESTIONS OR TO REPORT A LOST OR STOLEN CARD, CALL CUSTOMER SERVICE 1-800-393-3526	
Cash Advances	\$0.00		
Cash Advance Fees	\$0.00		
Late Payment Charges	\$0.00		
Credits	\$0.00 CR		
Payments	\$0.00 PY		
Total Activity		\$2,826.77	
Disputed Amount	\$0.00		

New Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-09	12-09	24204295343000300480023	MICROSOFT-G128103751 800-6427676 WA	1,691.29 Microsoft Azure Standard Monthly
12-19	12-19	24011345353100082417681	MINDBODY, INC. WWW.MINDBODYO CA	578.65 Monthly Subscription
12-22	12-21	24204295355000700720213	MSFT * E0400Y1HSK 800-6427676 WA	556.83 Microsoft Azure Monthly

CORPORATE PAYMENT SYSTEMS
P.O. BOX 6343
FARGO, ND 58125-6343

Account Number: 4807 9501 3467 0150
Unique ID: XXXX XXXX XXXX 0243
Amount Due: \$0.00

****MEMO STATEMENT ONLY****
DO NOT REMIT PAYMENT

106481668056468 S

EMILIO WAGNER
CAPK
1300 18TH STREET, SUITE 200
BAKERSFIELD CA 93301-4510

Cardholder Activity

Name: TRACY WEBSTER

Account Number: **9950

Cycle End Date:

12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
12/03/2025 12/05/2025	DEWAR'S EYE ST BAKERSFIELD, CA	\$599.75 \$599.75	USD	599.75	CAPK Foundation End of Year Gifts
12/04/2025 12/04/2025	1-800-FLOWERS.COM, INC. 800-468-1141, NY	\$782.30 \$782.30	USD	782.30	CAPK Foundation End of Year Gifts
12/11/2025 12/12/2025	FAIR POLITICAL PRACTICES 916-323-2937, CA	\$50.00 \$50.00	USD	50.00	Required Online Training for Tracy
12/11/2025 12/12/2025	FAIR POLITICAL PRA SVC 916-323-2937, MD	\$1.50 \$1.50	USD	1.50	Fee for Training
12/11/2025 12/12/2025	WWW.RE-LEASED.C OM AUCKLAND,	\$200.00 \$200.00	USD	200.00	Charge for Consulting/ Training
12/13/2025 12/15/2025	1-800-FLOWERS.COM, INC. 800-468-1141, NY	\$76.84 \$76.84	USD	76.84	CAPK Foundation End of Year Gifts

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
12/16/2025	HOUSING CALIFORNIA	\$725.00	USD	725.00
12/16/2025	HOUSINGCA.ORG, CA	\$725.00		CA Low Income Housing Conference Registration for Tracy Webster

Activity Totals

\$2,435.39

Purchases

\$2,435.39

Payments

\$0.00

Cardholder Name:

Signature:

Supervisor Name:

Signature:

Cardholder Activity

Name: REBECCA MORENO Account Number: **9741 Cycle End Date: 12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
11/25/2025 11/28/2025	TRAVELODGE 661-3250772, CA	\$705.60 \$705.60	USD	705.60	Motel cost for client
12/03/2025 12/05/2025	TRAVELODGE 661-3250772, CA	\$705.60 \$705.60	USD	705.60	Motel cost for client
12/03/2025 12/05/2025	TRAVELODGE 661-3250772, CA	\$2,822.40 \$2,822.40	USD	2,822.40	Motel cost for client
12/03/2025 12/05/2025	TRAVELODGE 661-3250772, CA	\$1,411.20 \$1,411.20	USD	1,411.20	Motel cost for client
12/03/2025 12/05/2025	TRAVELODGE 661-3250772, CA	\$1,411.20 \$1,411.20	USD	1,411.20	Motel cost for client
12/08/2025 12/10/2025	TRAVELODGE 661-3250772, CA	\$1,008.00 \$1,008.00	USD	1,008.00	Motel cost for client
12/09/2025 12/11/2025	SECURCARE SELF STORAGE 661-3227834, CA	\$337.00 \$337.00	USD	337.00	Storage fees for Housing & Supportive Services
12/09/2025 12/11/2025	TRAVELODGE 661-3250772, CA	\$201.60 \$201.60	USD	201.60	Motel cost for client
12/09/2025 12/11/2025	TRAVELODGE 661-3250772, CA	\$705.60 \$705.60	USD	705.60	Motel cost for client

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
12/16/2025 12/18/2025	TRAVELODGE 661-3250772, CA	\$907.20 \$907.20	USD	907.20	Motel cost for client
12/17/2025 12/19/2025	HILTON INTERNATIONALS 202-4833000, DC	\$486.99 \$486.99	USD	486.99	Hotel for Rebecca Moreno to attend upcoming NHLIC conference in Washington DC
12/17/2025 12/19/2025	TRAVELODGE 661-3250772, CA	\$302.40 \$302.40	USD	302.40	Motel cost for client
12/17/2025 12/19/2025	TRAVELODGE 661-3250772, CA	\$403.20 \$403.20	USD	403.20	Motel for client
12/17/2025 12/19/2025	TRAVELODGE 661-3250772, CA	\$504.00 \$504.00	USD	504.00	Motel cost for client
12/17/2025 12/19/2025	TRAVELODGE 661-3250772, CA	\$403.20 \$403.20	USD	403.20	Motel cost for client
12/18/2025 12/22/2025	TRAVELODGE 661-3250772, CA	\$1,612.80 \$1,612.80	USD	1,612.80	Motel cost for client
12/18/2025 12/22/2025	TRAVELODGE 661-3250772, CA	\$201.60 \$201.60	USD	201.60	Mote cost for client

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
12/22/2025 12/24/2025	TRAVELODGE 661-3250772, CA	\$907.20 \$907.20	USD	907.20
Motel cost for client				

Activity Totals

\$15,036.79

Purchases

\$15,036.79

Payments

\$0.00

Cardholder Name:

Signature:

Supervisor Name:

Signature:

List of clients:

Robert Sanders

Zentory Bean

Andrew Gomez

Tyreik Hardin

Richard Nelson

Alvin Patterson

Cardholder Activity

Name: SUSANA MAGANA

Account Number: **4027

Cycle End Date:

12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
11/25/2025 11/26/2025	WALMART.COM 800-925-6278, AR	\$99.60 \$99.60	USD	99.60	Purchase of Office Supplies for MCAP
11/25/2025 11/26/2025	WALMART.COM 800-925-6278, AR	\$109.59 \$109.59	USD	109.59	Purchase of Office Supplies for MCAP
11/29/2025 12/01/2025	TEXTEDLY TEXTEDLY.COM, CA	\$317.00 \$317.00	USD	317.00	Monthly Text Services Subscription for CSFP
12/01/2025 12/02/2025	SMART AND FINAL 803 BAKERSFIELD(G, CA	\$69.86 \$69.86	USD	69.86	Purchase of Special Diet Foods/Milk
12/08/2025 12/10/2025	HUNGRY HUNTER STEAKHOUSE BAKERSFIELD, CA	\$1,129.93 \$1,129.93	USD	1,129.93	Food Bank Staff Debriefing of Government Shutdown Response
12/09/2025 12/11/2025	OFFICE DEPOT #952 800-463-3768, CA	\$60.15 \$60.15	USD	60.15	Purchase of Ethernet Cable for MCAP Office
12/11/2025 12/12/2025	SP SWAP FUSION-CT SWAPMATERIALS, CT	\$162.13 \$162.13	USD	162.13	Nutritional Guidelines Materials
12/12/2025 12/15/2025	LASSENS NATURAL FOODS-BK BAKERSFIELD, CA	\$71.81 \$71.81	USD	71.81	Purchase of Special Diet Foods/Milk

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
12/23/2025 12/24/2025	PARADISE AWARDS 800-5634720, CA	\$215.30 \$215.30	USD	215.30	Awards for conference held on January 10

Activity Totals

\$2,235.37

Purchases

\$2,235.37

Payments

\$0.00

Cardholder Name:

Signature:

Supervisor Name:

Signature:

Cardholder Activity

Name: SABRINA JONES-ROBERTS

Account Number: **6725

Cycle End Date:

12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals Purchases Payments
\$0.00 \$0.00 \$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: DEBORAH A. JOHNSON

Account Number: **2145

Cycle End Date:

12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
12/10/2025	INTUIT *QBOOKS ONLINE	\$275.00	USD	275.00
12/11/2025	CL.INTUIT.COM, CA	\$275.00		

Final Charge for this charge card.
New payments will be transferred
to Tracy for future payments.

Activity Totals
\$275.00 Purchases \$275.00 Payments \$0.00

Cardholder Name:

Signature:

Supervisor Name:

Signature:

Cardholder Activity

Name: VETERANS A FOOD SERVICES

Account Number: **2152

Cycle End Date:

12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
12/03/2025 12/04/2025	IC* INSTACART 888-246-7822, CA	\$440.42 \$440.42	USD	440.42	Weekly purchase for (foodsc 14 items) Grant & per diem tenants.
12/10/2025 12/11/2025	IC* INSTACART 888-246-7822, CA	\$40.83 \$40.83	USD	40.83	weekly purchase (foodsc) 2 items (Had to purchase here, as the items werent available at a different store.
12/10/2025 12/11/2025	IC* INSTACART 888-246-7822, CA	\$50.41 \$50.41	USD	50.41	* All in one order Not sure why it was split
12/10/2025 12/11/2025	IC* INSTACART 888-246-7822, CA	\$44.19 \$44.19	USD	44.19	* All in one order Not sure why was split
12/10/2025 12/11/2025	IC* INSTACART 888-246-7822, CA	\$848.93 \$848.93	USD	848.93	* All in one order Not sure why it was split
12/10/2025 12/11/2025	IC* INSTACART 888-246-7822, CA	\$47.23 \$47.23	USD	47.23	* All in one order Not sure why was split
12/10/2025 12/11/2025	IC* INSTACART 888-246-7822, CA	\$0.21 \$0.21	USD	0.21	* All in one order Not sure why was split.
12/10/2025 12/11/2025	IC* INSTACART 888-246-7822, CA	\$591.98 \$591.98	USD	591.98	Weekly food purchase for (22 items) Grant & per diem tenants. (foodsc)
12/17/2025 12/18/2025	IC* INSTACART 888-246-7822, CA	(\$14.93) (\$14.93)	USD	(14.93)	Amount returned from orig. amount of (\$437.42) (same day charge from foodsc)

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
12/17/2025 12/18/2025	IC* INSTACART 888-246-7822, CA	\$226.65 \$226.65	USD	226.65	weekly food purchase for Grant 1/4 per diem tenants. (7 items) (Smart & final)
12/17/2025 12/18/2025	IC* INSTACART 888-246-7822, CA	\$474.25 \$474.25	USD	474.25	weekly food purchase for (12 items) Grant 1/4 per diem tenants. (foodmaxx)
12/17/2025 12/18/2025	IC* INSTACART 888-246-7822, CA	\$452.55 \$452.55	USD	452.55	weekly food purchase for (returned food amount of \$1493) Grant 1/4 per diem tenants. (foodscs)
12/22/2025 12/23/2025	IC* INSTACART INSTACART.COM, CA	\$640.74 \$640.74	USD	640.74	weekly food purchase for (17 items) Grant 1/4 per diem tenants. (foodscs)
12/23/2025 12/24/2025	IC* INSTACART INSTACART.COM, CA	\$584.28 \$584.28	USD	584.28	weekly food purchase for (13 items) Grant 1/4 per diem tenants. (foodscs)

Activity Totals Purchases Payments
\$4,427.74 \$4,427.74 \$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: VETERANS SVC FUEL CARD

Account Number: **2335

Cycle End Date:

12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount	
11/26/2025 11/28/2025	CHEVRON 0358476 BAKERSFIELD, CA	\$30.00 \$30.00	USD	30.00	fuel charge for VSS company vehicle. (when needed)
11/26/2025 11/28/2025	CHEVRON 0358476 BAKERSFIELD, CA	\$34.06 \$34.06	USD	34.06	fuel charge for VSS company vehicle. (when needed)
12/09/2025 12/10/2025	EXXON GOLDEN STATE FOO BAKERSFIELD, CA	\$68.23 \$68.23	USD	68.23	fuel charge for GPD vehicle (as needed.)
12/09/2025 12/10/2025	EXXON OAK STREET MOBIL BAKERSFIELD, CA	\$68.39 \$68.39	USD	68.39	fuel charge for GPD vehicle (as needed.)
12/09/2025 12/10/2025	EXXON OAK STREET MOBIL BAKERSFIELD, CA	\$55.28 \$55.28	USD	55.28	fuel charge for GPD vehicle (as needed)
12/22/2025 12/23/2025	CHEVRON 0358476 BAKERSFIELD, CA	\$35.87 \$35.87	USD	35.87	one charge for VSS vehicle (as needed)
12/22/2025 12/23/2025	CHEVRON 0358476 BAKERSFIELD, CA	\$40.00 \$40.00	USD	40.00	one charge for VSS vehicle (as needed)
12/22/2025 12/23/2025	CHEVRON 0358476 BAKERSFIELD, CA	\$50.65 \$50.65	USD	50.65	one charge for VSS vehicle (as needed)

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	Currency Amount
12/22/2025	CHEVRON 0358476	\$54.86	USD	54.86
12/23/2025	BAKERSFIELD, CA	\$54.86		

*fuel charge for GPD vehicle
(as needed)*

Activity Totals \$437.34 Purchases \$437.34 Payments \$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: TEAM 1 ENERGY Account Number: **7425 Cycle End Date: 12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals Purchases Payments
\$0.00 \$0.00 \$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: TEAM 2 ENERGY Account Number: **7433 Cycle End Date: 12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals Purchases Payments
\$0.00 \$0.00 \$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

Cardholder Activity

Name: TEAM 3 ENERGY Account Number: **7441 Cycle End Date: 12/24/2025

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	Source Currency Allocation Amount	Currency Amount Accounting Code

Activity Totals Purchases Payments
\$0.00 \$0.00 \$0.00

Cardholder Name: _____ Signature: _____

Supervisor Name: _____ Signature: _____

COMMUNITY ACTION PARTNERSHIP OF KERN
CENTRAL KITCHEN - BUDGET TO ACTUAL
FOR THE PERIOD MARCH 1, 2024 TO FEBRUARY 28, 2025 (10 OF 12 MONTHS OR 83.3%)

Line Item	2025/26 Budget	3/1/25 - 2/28/26 Actual	% Expended	Available Budget
USDA Revenue (Note A)	1,630,185	1,229,847	75.4%	400,339
Head Start Subsidy	<u>1,405,385</u>	<u>1,339,842</u>	<u>95.3%</u>	<u>65,543</u>
Total Revenue	<u>3,035,570</u>	<u>2,569,688</u>	<u>84.7%</u>	<u>465,882</u>
Expenditures (Note B)				
Salaries	923,953	710,993	77.0%	212,960
Benefits	319,677	241,965	75.7%	77,712
Vehicle Gasoline, Repair/Maintenance	51,300	50,825	99.1%	475
Space Costs	121,700	164,906	135.5%	(43,206)
Supplies - Office & Food Service	156,000	52,090	33.4%	103,910
Equipment Repair/Maintenance & Lease	11,000	5,365	48.8%	5,635
Communication	13,000	7,064	54.3%	5,936
Risk Insurance	12,700	28,961	228.0%	(16,261)
Printing	1,000	108	10.8%	892
Hiring & Employee Costs	100	286	285.5%	(186)
First Aid	500	-	0.0%	500
Raw Food/Vended Meals	<u>1,147,647</u>	<u>1,015,910</u>	<u>88.5%</u>	<u>131,737</u>
Sub Total	2,758,577	2,278,472	82.6%	480,105
Adult Meals Prepared	128,794	161,604	125.5%	(32,810)
Indirect	<u>148,199</u>	<u>129,612</u>	<u>87.5%</u>	<u>18,587</u>
Total Expenditures	<u>3,035,570</u>	<u>2,569,688</u>	<u>84.7%</u>	<u>465,882</u>

	Prior Period	DECEMBER 2025	Cumulative
Total Meals Prepared and Vended (Note C)	526,086	62,881	588,967
Total Meals Claimed	<u>355,160</u>	<u>39,448</u>	<u>394,608</u>
Difference	170,926	23,433	194,359

Percentage Claimed to Prepared/Vended		62.7%	67.0%
---------------------------------------	--	-------	-------

Note A: Source of USDA revenue is monthly report submitted to California Department of Education by Head Start/State Child Development Program Division. Revenue is reimbursement for meals claimed.

Note B: Expenditures are for meals prepared, including vended meals.

Note C: Total number of meals delivered to the centers and homebase excluding adult prepared and adult meals vended. The total represents the number of meals available to be served to center and homebase children.

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2025/26 CONTRACTS - EARNED REVENUE
FOR THE PERIOD 7/1/25 - 6/30/26 (6 OF 12 MONTHS = 50%)

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL	% Earned to MIRA
GENERAL CHILD CARE (CCTR-5068)														
Adjusted Days of Enrollment - Certified	10,499	10,062	10,269	11,125	8,452	9,833	-	-	-	-	-	-	60,240	
Reimbursement Rate per Child per Day	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	
Revenue Earned	\$ 541,202	\$ 518,703	\$ 529,367	\$ 573,470	\$ 435,703	\$ 487,144	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,085,589	77.21%
Maximum Reimbursable Amount (MIRA)													\$3,996,470	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	99.09%	99.54%	99.49%	99.32%	98.90%	98.90%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		99.09%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%		100.00%
CALIFORNIA STATE PRESCHOOL (CSPP-5118)														
Adjusted Days of Enrollment - Certified	7,002	9,193	12,691	16,025	13,443	15,233	-	-	-	-	-	-	73,587	
Reimbursement Rate per Child per Day	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	
Revenue Earned	\$ 387,028	\$ 508,094	\$ 701,455	\$ 885,716	\$ 742,969	\$ 841,915	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,067,177	53.43%
Maximum Reimbursable Amount (MIRA)													\$7,612,170	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	98.35%	99.07%	98.95%	98.82%	99.18%	99.09%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%		98.35%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	5.00%	5.00%	5.00%	5.00%	5.00%		100.00%
MIGRANT CHILD CARE (CMIG-5004)														
Adjusted Days of Enrollment - Certified	-	-	-	-	19	42	-	-	-	-	-	-	61	
Reimbursement Rate per Child per Day	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	
Revenue Earned	\$ -	\$ -	\$ -	\$ -	\$ 964	\$ 2,155	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,119	1.06%
Maximum Reimbursable Amount (MIRA)													\$293,823	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		100.00%
Five Percent Flexibility, Maximum = 100 Percent	5.00%	5.00%	5.00%	5.00%	100.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%		100.00%

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2025/26 State contracts.

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2025/26 CONTRACTS - EARNED REVENUE
SAN JOAQUIN COUNTY OFFICE OF EDUCATION
FOR THE PERIOD 7/1/25 - 6/30/26 (6 OF 12 MONTHS = 50%)

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL	% Earned to MIRA
GENERAL CHILD CARE (CCTR-5XXX)														
Adjusted Days of Enrollment - Certified	4,676	5,001	5,052	5,193	3,798	4,403	-	-	-	-	-	-	28,123	
Reimbursement Rate per Child per Day	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	
Revenue Earned	\$ 228,392	\$ 244,230	\$ 246,762	\$ 253,634	\$ 185,471	\$ 215,036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,373,524	45.65%
Maximum Reimbursable Amount (MIRA)													\$3,008,544	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	98.58%	99.18%	99.38%	98.90%	99.76%	99.71%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		98.58%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%		100.00%
CALIFORNIA STATE PRESCHOOL (CSPP-5XXX)														
Adjusted Days of Enrollment - Certified	-	52	384	749	784	1,202	-	-	-	-	-	-	3,171	
Reimbursement Rate per Child per Day	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	<u>X \$49.14</u>	
Revenue Earned	\$ -	\$ 2,541	\$ 18,889	\$ 36,796	\$ 38,518	\$ 59,072	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,816	6.92%
Maximum Reimbursable Amount (MIRA)													\$2,250,612	
Flex Factor														
Attendance Percentage (Attendance/Enrollment)	0.00%	86.11%	93.95%	96.87%	99.34%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		
Five Percent Flexibility, Maximum = 100 Percent	5.00%	91.11%	98.95%	100.00%	100.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%		

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2025/26 Cooperative Agreement with the San Joaquin County Office of Education

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION CONTRACT - MIGRANT ALTERNATIVE PAYMENT
FOR THE PERIOD 7/1/25 - 6/30/26 (6 OF 12 MONTHS = 50%)

Contract CMAP-5000	July 2025	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total	%	% Earned to MRA
Provider Payments	\$ 1,799,376	\$ 1,954,453	\$ 2,083,251	\$ 2,249,253	\$ 2,119,415	\$ 2,393,347	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,599,094		
Add: Family Fees	-	-	-	-	-	-	-	-	-	-	-	-	-		
Net Provider Payments	\$ 1,799,376	\$ 1,954,453	\$ 2,083,251	\$ 2,249,253	\$ 2,119,415	\$ 2,393,347	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,599,094	80.01%	
Maximum Reimbursable Amount (MRA) for Provider Payments															42.86%
Administration & Support Services Revenue													29,398,811		
Provider Payments	\$ 1,799,376	\$ 1,954,453	\$ 2,083,251	\$ 2,249,253	\$ 2,119,415	\$ 2,393,347	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,599,094		
Reimbursement Rate	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%		
Revenue Earned	\$ 478,315	\$ 519,539	\$ 553,776	\$ 597,903	\$ 563,389	\$ 636,207	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,349,129		
Program Administration/Support Services Costs															
Indirect (10% x MTDC) Costs	211,659	256,121	402,034	268,598	312,793	279,128	-	-	-	-	-	-	1,730,334	10.99%	
Transfer Indirect to CSBG	198,873	218,903	246,368	249,516	240,305	263,915	-	-	-	-	-	-	1,417,881	9.00%	
Total Operating Costs	\$ 410,533	\$ 475,024	\$ 648,402	\$ 518,114	\$ 553,098	\$ 543,043	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	3,148,215	19.99%	
Revenue Earned Over/(Under) Costs	\$ 67,783	\$ 44,515	\$ (94,626)	\$ 79,789	\$ 10,291	\$ 93,163	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	200,914		
TOTAL COSTS - NET OF FAMILY FEES	\$ 2,209,908	\$ 2,429,477	\$ 2,731,653	\$ 2,767,367	\$ 2,672,512	\$ 2,936,390	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	15,747,309	100.00%	

Note 1: Administration and Support Services revenue is earned based on the amount of provider payments incurred. Example:

Provider payments	12,599,094
Reimbursement Rate (21.0% / 79.0%)	x 26.5823%
Revenue Earned	3,349,129

Note 2: The maximum reimbursable amount per the 2024/25 State contract is as follows:

Provider Payments	29,398,811	79.00%
Administration	6,642,643	17.85%
Support Services	1,172,231	3.15%
Maximum Reimbursable Amount (MRA)	37,213,685	100.00%
	9,584,682	388%

Community Action of Partnership of Kern Agency Total

STATEMENT OF POSITION (UNAUDITED) AS OF FEBRUARY 28, 2025

ASSETS

Cash in Bank	25,377,207
Cash - Vacation Reserve	1,107,758
Petty Cash	-
Accounts Receivable	9,329,530
Travel Advance	6,910
Prepaid Expense	895,466
Inventory	4,851,792
Net Fixed Assets - Unrestricted	9,556,452
Net Fixed Assets - Restricted	41,042,599
Operating lease ROU	4,493,179

Total Assets 96,660,894

LIABILITES AND NET ASSETS

Accounts Payable	6,164,310
Accrued Expenses	4,101,294
Accrued Vacation	2,201,945
Line of Credit	-
Note Payable	7,629,178
Advance Payable	3,890,350
Deferred Revenue	16,523,054
Operating Lease Liability	4,511,411

Total Liabilites 45,021,542

Total Net Assets 51,639,353

Total Liabilities and Net Assets 96,660,895

STATEMENT OF OPERATIONS (UNAUDITED) FOR THE PERIOD MARCH 1, 2024 TO FEBRUARY 28, 2025

REVENUE

Grant Revenue	137,819,710
Donations	41,364,481
Other Revenue	2,026,996
In-Kind	65,488

Total Revenue 181,276,675

EXPENDITURES

Salaries	47,593,937
Benefits	15,542,023
Travel	734,942
Space Costs	10,553,941
Supplies	4,715,779
Consultant/Contract Services	4,883,791
Other Costs	3,655,427
Program Costs	76,420,042
Capital Expenditures	-
Indirect	11,588,968
In-Kind	65,488

Total Expenditures 175,754,338

Net Change in Assets 5,522,337

Net Assets, beginning 46,117,016

Net Assets, ending 51,639,353

Community Action of Partnership of Kern Agency Total

STATEMENT OF POSITION (UNAUDITED) AS OF DECEMBER 31, 2025

ASSETS

Cash in Bank	18,913,378
Cash - Vacation Reserve	1,975,185
Petty Cash	-
Accounts Receivable	9,192,685
Travel Advance	3,034
Prepaid Expense	829,594
Inventory	4,722,030
Net Fixed Assets - Unrestricted	9,106,614
Net Fixed Assets - Restricted	38,632,809
Operating lease ROU	<u>4,493,179</u>

Total Assets 87,868,508

LIABILITES AND NET ASSETS

Accounts Payable	4,080,165
Accrued Expenses	-
Accrued Vacation	1,836,155
Line of Credit	-
Note Payable	7,328,910
Advance Payable	1,011,092
Deferred Revenue	16,629,776
Operating Lease Liability	<u>4,511,411</u>

Total Liabilites 35,397,510

Total Net Assets 52,470,999

Total Liabilities and Net Assets 87,868,509

STATEMENT OF OPERATIONS (UNAUDITED) FOR THE PERIOD MARCH 1, 2025 TO DECEMBER 31, 2025

REVENUE

Grant Revenue	112,853,393
Donations	610,843
Other Revenue	11,137,609
In-Kind	<u>15,510,872</u>

Total Revenue 140,112,717

EXPENDITURES

Salaries	44,082,486
Benefits	15,111,860
Travel	846,175
Space Costs	11,298,130
Supplies	3,750,465
Consultant/Contract Services	4,402,259
Other Costs	3,899,550
Program Costs	30,544,976
Capital Expenditures	56,894
Indirect	9,777,403
In-Kind	<u>15,510,872</u>

Total Expenditures 139,281,071

Net Change in Assets 831,646

Net Assets, beginning 51,639,353

Net Assets, ending 52,470,999

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-25 TO 12-31-25 (83.3%)

	AGENCY TOTAL			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	52,325,239	39,899,675	12,425,564	76%
BENEFITS	16,459,186	13,703,512	2,755,674	83%
TRAVEL	1,181,859	726,614	455,245	61%
SPACE COST	8,591,279	7,554,363	1,036,916	88%
SUPPLIES	2,432,574	3,160,802	(728,228)	130%
EQUIPMENT	-	41,248	(41,248)	Not budgeted
CONSULTANT/CONTRACT SERVICES	4,755,587	2,835,231	1,920,356	60%
OTHER COSTS	3,614,494	2,869,534	744,960	79%
PROGRAM COSTS	37,507,431	30,275,589	7,231,842	81%
INDIRECT	12,221,752	9,679,385	2,542,367	79%
TOTAL	139,089,401	110,745,953	28,343,448	80%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-25 TO 12-31-25 (83.3%)

	EDUCATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	38,389,346	29,615,137	8,774,209	77%
BENEFITS	11,999,284	10,216,200	1,783,084	85%
TRAVEL	836,996	382,986	454,010	46%
SPACE COST	3,967,011	4,039,950	(72,939)	102%
SUPPLIES	1,821,094	2,058,746	(237,652)	113%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	1,484,740	1,269,723	215,017	86%
OTHER COSTS	1,793,356	1,151,986	641,370	64%
PROGRAM COSTS	33,084,683	26,317,655	6,767,028	80%
INDIRECT	9,258,133	7,423,656	1,834,477	80%
TOTAL	102,634,643	82,476,039	20,158,604	80%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-25 TO 12-31-25 (83.3%)

	NUTRITION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	5,086,849	3,223,165	1,863,684	63%
BENEFITS	1,666,602	1,149,962	516,640	69%
TRAVEL	115,667	189,429	(73,762)	164%
SPACE COST	733,727	1,313,174	(579,447)	179%
SUPPLIES	199,399	532,284	(332,885)	267%
EQUIPMENT	-	18,922	(18,922)	Not budgeted
CONSULTANT/CONTRACT SERVICES	952,904	587,713	365,191	62%
OTHER COSTS	614,558	531,331	83,228	86%
PROGRAM COSTS	3,061,030	2,911,031	149,999	95%
INDIRECT	1,067,671	897,198	170,473	84%
TOTAL	13,498,407	11,354,207	2,144,200	84%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-25 TO 12-31-25 (83.3%)

	ENERGY CONSERVATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	3,026,630	2,027,039	999,591	67%
BENEFITS	966,559	679,625	286,934	70%
TRAVEL	80,650	42,612	38,038	53%
SPACE COST	253,000	263,400	(10,400)	104%
SUPPLIES	136,000	65,068	70,932	48%
EQUIPMENT	-	10,142	(10,142)	0%
CONSULTANT/CONTRACT SERVICES	2,078,131	675,090	1,403,041	32%
OTHER COSTS	563,693	481,832	81,861	85%
PROGRAM COSTS	302,662	296,507	6,155	98%
INDIRECT	740,732	455,277	285,455	61%
TOTAL	8,148,057	4,996,593	3,151,464	61%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-25 TO 12-31-25 (83.3%)

	COMMUNITY SERVICES			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	4,568,941	4,203,921	365,020	92%
BENEFITS	1,440,418	1,395,525	44,893	97%
TRAVEL	79,395	87,173	(7,778)	110%
SPACE COST	3,386,860	1,714,559	1,672,301	51%
SUPPLIES	225,400	478,744	(253,344)	212%
EQUIPMENT	-	12,184	(12,184)	Not budgeted
CONSULTANT/CONTRACT SERVICES	234,062	278,342	(44,280)	119%
OTHER COSTS	475,747	421,783	53,964	89%
PROGRAM COSTS	1,056,056	738,246	317,810	70%
INDIRECT	934,783	755,133	179,650	81%
TOTAL	12,401,662	10,085,610	2,316,052	81%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-25 TO 12-31-25 (83.3%)

	CSBG			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	950,312	552,913	397,399	58%
BENEFITS	282,380	198,589	83,791	70%
TRAVEL	43,851	19,348	24,503	44%
SPACE COST	253,681	147,057	106,624	58%
SUPPLIES	31,831	10,290	21,541	32%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	5,750	2,770	2,980	48%
OTHER COSTS	51,480	47,067	4,413	91%
PROGRAM COSTS	3,000	11,217	(8,217)	374%
INDIRECT	169,042	115,062	53,980	68%
TOTAL	1,791,327	1,104,315	687,012	62%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-25 TO 12-31-25 (83.3%)

	DISCRETIONARY & FUND RAISING			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	303,161	277,500	25,661	92%
BENEFITS	103,943	63,612	40,331	61%
TRAVEL	25,300	5,066	20,234	20%
SPACE COST	(3,000)	76,223	(79,223)	-2541%
SUPPLIES	18,850	15,670	3,180	83%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	-	21,592	(21,592)	Not budgeted
OTHER COSTS	115,660	235,535	(119,875)	204%
PROGRAM COSTS	-	934	(934)	0%
INDIRECT	51,391	33,058	18,333	64%
TOTAL	615,305	729,190	(113,885)	119%

COMMUNITY ACTION PARTNERSHIP OF KERN
INDIRECT FUND - FY 2025/26
BUDGET TO ACTUAL - 03/01/25 TO 12/31/25 (9 OF 12 MONTHS = 75.0%)

	Budget	Actual	% Earned/ Expended	Available Balance
Revenue	\$ 12,221,752	\$ 9,752,878	79.8%	\$ 2,468,874
Expenditures				
Salaries	6,185,191	4,236,240	68.5%	1,948,951
Benefits @ 23.6% actual	<u>1,946,896</u>	<u>1,308,618</u>	<u>67.2%</u>	<u>638,278</u>
Total Personnel Costs	8,132,087	5,544,858	68.2%	2,587,229
Operating Costs				
Travel	135,050	116,082	86.0%	18,968
Space Costs	827,045	676,997	81.9%	150,048
Supplies	342,486	268,992	78.5%	73,494
Equipment	16,120	16,121	0.0%	(1)
Consultant/Contract	1,263,700	1,492,809	118.1%	(229,109)
Other Operating Costs	<u>753,935</u>	<u>710,783</u>	<u>94.3%</u>	<u>43,152</u>
Total Operating Costs	3,338,336	3,281,784	98.3%	56,552
Total Expenditures	<u>\$ 11,470,423</u>	<u>\$ 8,826,643</u>	<u>77.0%</u>	<u>\$ 2,643,780</u>
Excess (Deficit) Indirect Revenue	<u>\$ 751,329</u>	<u>\$ 926,235</u>		

RECAP BY SUPPORT DIVISION	Budget	Actual	% Expended	Available Balance
HR	\$ 1,663,641	\$ 1,012,431	60.9%	\$ 651,210
Operations	4,147,850	3,392,053	81.8%	755,797
Executive	796,234	663,405	83.3%	132,829
Finance	3,423,008	2,768,163	80.9%	654,845
Community Development	<u>1,439,690</u>	<u>989,107</u>	<u>68.7%</u>	<u>450,583</u>
	<u>\$ 11,470,423</u>	<u>\$ 8,826,643</u>	<u>77.0%</u>	<u>\$ 2,643,780</u>

Prepared Date: 02/12/26

Company name: Community Action Partnership of Kern (CAPK)
Report name: Check register
Created on: 2/11/2026

Bank	Date	Vendor	Document no.	Amount
CBB - Operating Acct - Citizens Business Bank				
	12/2/2025	V00149--CAL FOODS LOGISTICS	Voided - 306616	0.00
	12/2/2025	V04972--BIOMEDICAL WASTE DISPOSAL INC.	Voided - 306615	0.00
	12/2/2025	V00114--BERKSHIRE HATHAWAY HOMESTATE CO	Voided - 306614	0.00
	12/2/2025	V02580--BEAR MOUNTAIN RECREATION & PARK DISTRICT	Voided - 306613	0.00
	12/2/2025	V03522--AVERY COX	Voided - 306612	0.00
	12/2/2025	V05002--AT&T - CWO	Voided - 306611	0.00
	12/2/2025	V00094--AT&T	Voided - 306610	0.00
	12/2/2025	V00092--AT&T	Voided - 306609	0.00
	12/2/2025	V04830--AQUA RESTORATION SPECIALIST INC.,	Voided - 306608	0.00
	12/2/2025	V03497--ANGEL PEREZ AREVALO	Voided - 306607	0.00
	12/2/2025	V03496--ANDREW CHAVEZ	Voided - 306606	0.00
	12/2/2025	V04949--ALLY FINANCIAL	Voided - 306605	0.00
	12/2/2025	V03459--AIDE AVELAR	Voided - 306604	0.00
	12/2/2025	V04824--A-1 PLUMBING SERVICE, INC.	Voided - 306603	0.00
	12/2/2025	V00357--EVERYCHILD CALIFORNIA	306651	154.00
	12/2/2025	V05032--IIEANNA PAOLA FIGUEROA	306669	6,965.57
	12/2/2025	V04659--GLADIS CISNEROS	306661	1,904.13
	12/2/2025	V04563--RIDGECREST FAMILY ASSOCIATES, A CA LP	306715	1,456.00
	12/2/2025	V03977--WINDI WALKER	306759	210.00
	12/2/2025	V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	306758	1,067.60
	12/2/2025	V00149--CAL FOODS LOGISTICS	306774	118,754.40
	12/2/2025	V02580--BEAR MOUNTAIN RECREATION & PARK DISTRICT	306771	3,700.00
	12/2/2025	V00365--FAIRFAX SCHOOL DISTRICT	306652	3,303.00
	12/2/2025	V00947--SUNRISE VILLA PARTNERS	306745	700.00
	12/2/2025	V00977--THE HOUSING AUTHORITY OF THE COUNTY OF KERN	306750	700.00
	12/2/2025	V00953--TAFT CITY SCHOOL DISTRICT	306748	4,923.64
	12/2/2025	V00370--FEDEX	306653	306.66
	12/2/2025	V03426--MAYRA GARCIA	306686	58.39
	12/2/2025	V03426--MAYRA GARCIA	306685	45.95
	12/2/2025	V00157--CALIFORNIA DEPARTMENT OF SOCIAL SERVICES	306617	25.00
	12/2/2025	V00801--PRODUCERS DAIRY FOODS INC	306711	4,779.42
	12/2/2025	V02978--SPECTRUM/CHARTER COMMUNICATIONS	306742	165.20
	12/2/2025	V00919--SPECTRUM	306729	215.20
	12/2/2025	V03059--T-MOBILE USA INC	306746	8,472.18
	12/2/2025	V04975--CATHERINE FRANCESCA HICKS	306621	180.00
	12/2/2025	V01012--UNITED RENTALS INC	306753	434.23
	12/2/2025	V03430--SPECTRUM/CHARTER	306738	254.00
	12/2/2025	V00919--SPECTRUM	306728	185.20
	12/2/2025	V02116--TNT WESTERN HOMES INC	306751	1,042.47
	12/2/2025	V00207--CINTAS CORPORATION #668	306625	872.03
	12/2/2025	V04824--A-1 PLUMBING SERVICE, INC.	306761	2,600.00
	12/2/2025	V03430--SPECTRUM/CHARTER	306737	220.00
	12/2/2025	V04804--VERDANT COMMERCIAL CAPITAL LLC	306755	53.81
	12/2/2025	V00320--EAST NILES COMMUNITY SERVICES DIST	306649	104.42
	12/2/2025	V00252--COUNTY OF KERN PUBLIC WORKS	306632	8.07
	12/2/2025	V00960--TEHACHAPI UNIFIED SCHOOL DISTRICT	306749	999.00
	12/2/2025	V03426--MAYRA GARCIA	306684	33.51
	12/2/2025	V03249--CALYPSO WEST INC. / BAKERSFIELD ICE	306619	373.78
	12/2/2025	V01009--ULINE	306752	1,241.88
	12/2/2025	V00229--COMCAST CORPORATION	306630	1,786.46
	12/2/2025	V03430--SPECTRUM/CHARTER	306736	945.00
	12/2/2025	V00114--BERKSHIRE HATHAWAY HOMESTATE CO	306772	119,076.47

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	12/2/2025	V00389--FLYERS ENERGY LLC	306656	917.94
	12/2/2025	V03430--SPECTRUM/CHARTER	306735	214.00
	12/2/2025	V00213--CITY OF MANTECA	306628	244.42
	12/2/2025	V00919--SPECTRUM	306727	226.24
	12/2/2025	V03172--OFFICE1 LEASING	306703	851.84
	12/2/2025	V00212--CITY OF DELANO	306627	369.31
	12/2/2025	V00601--LASTAND, INC	306681	22.00
	12/2/2025	V00229--COMCAST CORPORATION	306629	249.06
	12/2/2025	V00320--EAST NILES COMMUNITY SERVICES DIST	306648	2,011.22
	12/2/2025	V00787--PG&E	306708	20,151.86
	12/2/2025	V00477--INDIAN WELLS VALLEY WATER DISTRICT	306671	784.55
	12/2/2025	V00251--COUNTY OF KERN GENERAL SERVICES, 3RD FLOOR	306631	213,889.98
	12/2/2025	V00525--JORGENSEN & CO	306675	828.94
	12/2/2025	V00255--COVERALL NORTH AMERICA INC	306633	1,025.00
	12/2/2025	V04456--SAFEWAY INC VONS DIVISION	306717	146.87
	12/2/2025	V00907--SOCALGAS	306721	473.42
	12/2/2025	V00094--AT&T	306768	2,452.65
	12/2/2025	V03314--VESTIS GROUP, INC	306756	75.38
	12/2/2025	V00917--SOUTHWEST GAS CORPORATION	306723	11.00
	12/2/2025	V00914--SOUTHERN CALIFORNIA EDISON	306722	2,145.12
	12/2/2025	V00565--KERN COMMUNITY COLLEGE DISTRICT	306679	22,947.44
	12/2/2025	V00169--CALIFORNIA WATER SERVICE	306618	2,057.52
	12/2/2025	V03172--OFFICE1 LEASING	306702	231.83
	12/2/2025	V04938--PINNACLE RECRUITING SERVICES LLC	306709	2,707.69
	12/2/2025	V05003--PAPERCUT PROPERTIES L.P.	306705	455.00
	12/2/2025	V04555--HOUSING AUTHORITY OF THE COUNTY OF KERN	306667	550.00
	12/2/2025	V04830--AQUA RESTORATION SPECIALIST INC.,	306766	15,632.08
	12/2/2025	V00519--JONATHAN MULLINGS	306674	329.00
	12/2/2025	V00429--GRIMMWAY ENTERPRISES, INC.	306663	33,210.00
	12/2/2025	V03217--KARADANIS SURVIVORS TRUST	306677	608.00
	12/2/2025	V04642--STAN MONTALBO II	306743	9,935.57
	12/2/2025	V02978--SPECTRUM/CHARTER COMMUNICATIONS	306741	225.00
	12/2/2025	V02978--SPECTRUM/CHARTER COMMUNICATIONS	306740	63.23
	12/2/2025	V04438--FRESCO MEXICAN GRILL LLC	306657	449.24
	12/2/2025	V00374--FERGUSON ENTERPRISES INC #1350	306654	186.70
	12/2/2025	V03172--OFFICE1 LEASING	306701	1,959.60
	12/2/2025	V03172--OFFICE1 LEASING	306700	614.77
	12/2/2025	V03172--OFFICE1 LEASING	306699	321.58
	12/2/2025	V03172--OFFICE1 LEASING	306698	240.14
	12/2/2025	V03172--OFFICE1 LEASING	306697	188.11
	12/2/2025	V03172--OFFICE1 LEASING	306696	188.11
	12/2/2025	V03172--OFFICE1 LEASING	306695	188.11
	12/2/2025	V03172--OFFICE1 LEASING	306694	187.68
	12/2/2025	V03172--OFFICE1 LEASING	306693	139.54
	12/2/2025	V03172--OFFICE1 LEASING	306692	137.94
	12/2/2025	V00919--SPECTRUM	306726	180.30
	12/2/2025	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	306744	229.13
	12/2/2025	V00682--MCKESSON MEDICAL SURGICAL INC	306687	5,193.61
	12/2/2025	V00294--DEPARTMENT OF JUSTICE	306635	756.00
	12/2/2025	V03117--IGNACIO VALDOVINOS OCHOA	306668	525.00
	12/2/2025	V04757--JAIME VALLES DBA DWARE PROPERTY	306673	425.00
	12/2/2025	V04555--HOUSING AUTHORITY OF THE COUNTY OF KERN	306666	550.00
	12/2/2025	V00092--AT&T	306767	4,599.65
	12/2/2025	V03114--FS FORTIETH STREET LP	306659	570.50
	12/2/2025	V04960--ISAAC IRELAND	306672	500.00
	12/2/2025	V04980--SCHULMAN INDUSTRIES LLC	306718	950.00

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	12/2/2025	V04182--RELiance TRUST COMPANY	306714	251.05
	12/2/2025	V04512--LISA MCGRANAHAN	306682	1,547.30
	12/2/2025	V00728--NEEDLES PUBLIC UTILITY AUTHORITY	306690	73.96
	12/2/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	306646	812.00
	12/2/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	306645	690.00
	12/2/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	306644	590.00
	12/2/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	306643	555.00
	12/2/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	306642	555.00
	12/2/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	306641	555.00
	12/2/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	306640	530.00
	12/2/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	306639	505.00
	12/2/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	306638	477.00
	12/2/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	306637	394.00
	12/2/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	306636	264.00
	12/2/2025	V03430--SPECTRUM/CHARTER	306734	325.00
	12/2/2025	V03430--SPECTRUM/CHARTER	306733	256.00
	12/2/2025	V03430--SPECTRUM/CHARTER	306732	110.00
	12/2/2025	V03430--SPECTRUM/CHARTER	306731	45.00
	12/2/2025	V03430--SPECTRUM/CHARTER	306730	20.00
	12/2/2025	V03964--VANESSA MUNOZ	306754	85.40
	12/2/2025	V02978--SPECTRUM/CHARTER COMMUNICATIONS	306739	20.00
	12/2/2025	V00846--ROUTE 66 BROADBAND LLC	306716	218.13
	12/2/2025	V04978--WASH MULTIFAMILY ACQUISITION INC.	306757	115.86
	12/2/2025	V05010--FRESNO COUNTY SUPERINTENDENT OF SCHOOLS	306658	280.00
	12/2/2025	V04971--NISSAN NORTH AMERICA, INC.	306691	640.13
	12/2/2025	V03599--EDNA QUINONEZ	306650	319.20
	12/2/2025	V03522--AVERY COX	306770	113.40
	12/2/2025	V03497--ANGEL PEREZ AREVALO	306765	29.40
	12/2/2025	V03870--PAULINO CRUZ	306706	36.40
	12/2/2025	V03833--MONICA LOPEZ	306689	23.10
	12/2/2025	V00896--SHEVADA DOVE-WILLIAMS	306720	884.80
	12/2/2025	V02996--DEPARTMENT OF HUMAN RESOURCES	306634	13,537.02
	12/2/2025	V02786--MARIA LAURA GONZALEZ	306683	36.40
	12/2/2025	V02687--GUADALUPE A VILLASANA	306664	70.70
	12/2/2025	V00806--PROTECTION 1/ADT	306712	125.37
	12/2/2025	V03459--AIDE AVELAR	306762	248.50
	12/2/2025	V00202--CHILD CARE RESULTS, INC.	306623	5,098.10
	12/2/2025	V05002--AT&T - CWO	306769	500.00
	12/2/2025	V00206--CHRISTOPHER PERCIVAL	306624	95.00
	12/2/2025	V03881--RAYJEAN STONE	306713	338.10
	12/2/2025	V05009--FYI GROUP LLC	306660	1,095.00
	12/2/2025	V00476--INDEPENDENT LIVING CENTER OF KERN COUNTY	306670	680.00
	12/2/2025	V04949--ALLY FINANCIAL	306763	998.89
	12/2/2025	V00302--DINGO ENTERPRISES INC	306647	953.99
	12/2/2025	V00690--MESA ENERGY SYSTEMS, INC.	306688	14,360.00
	12/2/2025	V03544--CAROL HENDRICKS	306620	321.90
	12/2/2025	V03694--JUANITA JACKSON	306676	3,000.00
	12/2/2025	V00919--SPECTRUM	306725	220.25
	12/2/2025	V04972--BIOMEDICAL WASTE DISPOSAL INC.	306773	186.00
	12/2/2025	V00919--SPECTRUM	306724	176.25
	12/2/2025	V00952--THOMAS D. DRULIAS	306747	6,960.00
	12/2/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	306665	5,001.22
	12/2/2025	V04602--SEQUOIA PEST SOLUTIONS	306719	330.00
	12/2/2025	V00418--GOLDEN EMPIRE GLEANERS	306662	224.58
	12/2/2025	V04516--ZIP APPLIANCE REPAIR & SERVICE LLC	306760	250.00
	12/2/2025	V04615--CHERRY TREE GROUP	306622	110.00

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	12/2/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	306680	138.03
	12/2/2025	V04802--PAYSTAND, INC.	306707	500.00
	12/2/2025	V00209--CITY OF BAKERSFIELD	306626	878.16
	12/2/2025	V04795--PITNEY BOWES GLOBAL FINANCIAL SVC LLC (LEASIF	306710	451.14
	12/2/2025	V00762--PACIFICA STOCKTON HOTEL LLC - COURTYARD BY M	306704	1,147.80
	12/2/2025	V03496--ANDREW CHAVEZ	306764	372.40
	12/2/2025	V04992--FINANCIAL SERVICING LLC	306655	752.72
	12/2/2025	V00562--KEITH C PFEFFER	306678	1,360.08
	12/2/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140011875	3,251.75
	12/2/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140011874	215.96
	12/2/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140011873	412.52
	12/2/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140011872	1,987.86
	12/2/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140011871	120.25
	12/2/2025	V01020--VALLEY GARBAGE SERVICE	122234140011870	507.74
	12/2/2025	V00057--AMERICAN REFUSE, INC.	122234140011869	631.39
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011868	57.46
	12/2/2025	V03159--JOHN REY	122234140011867	111.83
	12/2/2025	V03096--PUBLIC AGENCY COALITION ENTERPRISE	122234140011866	889,190.02
	12/2/2025	V04761--MIJOY STEPHENS	122234140011865	750.00
	12/2/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140011864	1,408.61
	12/2/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140011863	2,013.26
	12/2/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140011862	1,666.94
	12/2/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140011861	1,513.97
	12/2/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140011860	22,361.65
	12/2/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140011859	1,112.19
	12/2/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140011858	252.74
	12/2/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140011857	88.71
	12/2/2025	V03213--FRESHPOINT CENTRAL CALIFORNIA, INC	122234140011856	252.30
	12/2/2025	V04718--HARC, INC.	122234140011855	12,068.69
	12/2/2025	V04139--CUSTOMIZED CUSTODIAL - CCS ACQUISITION LLC	122234140011854	26,620.00
	12/2/2025	V00579--KERN VALLEY SUN	122234140011853	1,007.77
	12/2/2025	V03411--SAVANNAH OATES	122234140011852	190.00
	12/2/2025	V03082--IDEAL SPECIALTIES INC	122234140011851	15,283.00
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011850	347.62
	12/2/2025	V03060--JAB COMMUNICATION INC.	122234140011849	3,484.75
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011848	235.47
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011847	49.66
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011846	302.96
	12/2/2025	V00744--ODP BUSINESS SOLUTIONS LLC	122234140011845	202.87
	12/2/2025	V00704--MISSION LINEN SUPPLY	122234140011844	1,510.88
	12/2/2025	V00704--MISSION LINEN SUPPLY	122234140011843	1,231.82
	12/2/2025	V00704--MISSION LINEN SUPPLY	122234140011842	730.09
	12/2/2025	V00704--MISSION LINEN SUPPLY	122234140011841	571.30
	12/2/2025	V00704--MISSION LINEN SUPPLY	122234140011840	193.36
	12/2/2025	V00704--MISSION LINEN SUPPLY	122234140011839	62.25
	12/2/2025	V00937--STINSON STATIONERS	122234140011838	443.72
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011837	722.65
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011836	27.96
	12/2/2025	V00937--STINSON STATIONERS	122234140011835	28.28
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011834	238.44
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011833	216.92
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011832	171.78
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011831	154.73
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011830	142.61
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011829	138.73
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011828	122.72

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	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011827	121.92
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011826	118.05
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011825	114.91
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011824	109.80
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011823	109.80
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011822	358.58
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011821	632.57
	12/2/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140011820	5,000.87
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011819	469.32
	12/2/2025	V00284--DELK PEST CONTROL	122234140011818	810.00
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011817	440.88
	12/2/2025	V00785--PERFECT GIFT LLC	122234140011816	1,505.95
	12/2/2025	V00475--INDEPENDENT FIRE AND SAFETY, INC.	122234140011815	136.50
	12/2/2025	V01064--WIPFLI LLP	122234140011814	320.00
	12/2/2025	V00937--STINSON STATIONERS	122234140011813	887.43
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011812	15.19
	12/2/2025	V00937--STINSON STATIONERS	122234140011811	105.53
	12/2/2025	V00683--MCWILLIAMS & WALDEN INC	122234140011810	1,097.85
	12/2/2025	V00384--FIVE9 INC	122234140011809	3,771.60
	12/2/2025	V03064--CUSTOM L & A CONSTRUCTION INC	122234140011808	32,399.10
	12/2/2025	V04077--RAUL JIMENEZ	122234140011807	330.40
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011806	22.76
	12/2/2025	V00820--RAYMOND'S TROPHY AWARDS	122234140011805	10.85
	12/2/2025	V00697--MICROSOFT CORPORATION	122234140011804	6,720.00
	12/2/2025	V00697--MICROSOFT CORPORATION	122234140011803	3,018.75
	12/2/2025	V00697--MICROSOFT CORPORATION	122234140011802	228.00
	12/2/2025	V00697--MICROSOFT CORPORATION	122234140011801	228.00
	12/2/2025	V00697--MICROSOFT CORPORATION	122234140011800	132.00
	12/2/2025	V00697--MICROSOFT CORPORATION	122234140011799	100.60
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	12/2/2025	V00697--MICROSOFT CORPORATION	122234140011797	57.60
	12/2/2025	V00697--MICROSOFT CORPORATION	122234140011796	56.00
	12/2/2025	V00697--MICROSOFT CORPORATION	122234140011795	9.00
	12/2/2025	V00559--KAPLAN EARLY LEARNING CO	122234140011794	673.36
	12/2/2025	V00559--KAPLAN EARLY LEARNING CO	122234140011793	125.52
	12/2/2025	V00937--STINSON STATIONERS	122234140011792	940.47
	12/2/2025	V00937--STINSON STATIONERS	122234140011791	60.30
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011790	102.38
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011789	34.12
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011788	758.14
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011787	592.85
	12/2/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140011786	102.87
	12/2/2025	V00128--BRADY INDUSTRIES OF CALIFORNIA, LLC, A BRADY	122234140011785	15,693.82
	12/2/2025	V00874--SAVE MART SUPERMARKETS	122234140011784	1,399.40
	12/2/2025	V00704--MISSION LINEN SUPPLY	122234140011783	703.07
	12/2/2025	V00704--MISSION LINEN SUPPLY	122234140011782	469.80
	12/2/2025	V00704--MISSION LINEN SUPPLY	122234140011781	64.45
	12/2/2025	V00704--MISSION LINEN SUPPLY	122234140011780	50.64
	12/2/2025	V00559--KAPLAN EARLY LEARNING CO	122234140011779	326.30
	12/2/2025	V00312--DONAHUE TRUCK CENTERS	122234140011778	1,265.55
	12/2/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140011777	176.93
	12/2/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140011776	130.55
	12/2/2025	V00937--STINSON STATIONERS	122234140011775	564.56
	12/2/2025	V00937--STINSON STATIONERS	122234140011774	266.23
	12/2/2025	V00937--STINSON STATIONERS	122234140011773	214.01
	12/2/2025	V00937--STINSON STATIONERS	122234140011772	191.06

Bank	Date	Vendor	Document no.	Amount
	12/2/2025	V00937--STINSON STATIONERS	122234140011771	169.20
	12/2/2025	V00928--STAPLES CONTRACT & COMMERICAL, INC	122234140011770	5,593.81
	12/2/2025	V00905--SMART & FINAL	122234140011769	2,318.77
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011768	41.12
	12/2/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140011767	116.03
	12/2/2025	V04755--CITIGUARD, INC	122234140011766	1,386.50
	12/2/2025	V00683--MCWILLIAMS & WALDEN INC	122234140011765	1,145.97
	12/2/2025	V00937--STINSON STATIONERS	122234140011764	3,084.20
	12/2/2025	V03191--VAL-PRO, INC	122234140011763	216.40
	12/2/2025	V00711--MOLLY & BRUCE BUSACCA INC	122234140011762	146.00
	12/2/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140011761	4,506.76
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011760	33.25
	12/2/2025	V00979--THE MARCOM GROUP, INC.	122234140011759	95.00
	12/2/2025	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	122234140011758	2,122.55
	12/2/2025	V03084--SUNRISE GARDENING SERVICE, LLC	122234140011757	7,080.00
	12/2/2025	V04865--CHRISTIAN F. VARGAS	122234140011756	700.00
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011755	112.71
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011754	253.96
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011753	220.60
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011752	154.60
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011751	142.71
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011750	122.84
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011749	98.27
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011748	84.31
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011747	73.28
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011746	45.45
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011745	45.45
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011744	44.37
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011743	44.37
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011742	41.12
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011741	40.74
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011740	38.78
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011739	9.73
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011738	5.53
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011737	5.40
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011736	5.40
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011735	5.40
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011734	5.40
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011733	88.40
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011732	41.11
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011731	40.18
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011730	23.63
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011729	4.30
	12/2/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140011728	103.90
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011727	86.68
	12/2/2025	V00683--MCWILLIAMS & WALDEN INC	122234140011726	770.93
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011725	49.43
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011724	206.34
	12/2/2025	V03392--Unum Insurance Company	122234140011723	31,896.57
	12/2/2025	V00683--MCWILLIAMS & WALDEN INC	122234140011722	119.81
	12/2/2025	V00812--QUADIENT FINANCE USA INC	122234140011721	4,000.00
	12/2/2025	V02330--JEREMY T TOBIAS	122234140011720	308.72
	12/2/2025	V03191--VAL-PRO, INC	122234140011719	252.90
	12/2/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140011718	354.07
	12/2/2025	V00683--MCWILLIAMS & WALDEN INC	122234140011717	140.32
	12/2/2025	V00683--MCWILLIAMS & WALDEN INC	122234140011716	140.32

Bank	Date	Vendor	Document no.	Amount
	12/2/2025	V00087--ARVIN COMMUNITY SERVICE DISTRICT	122234140011715	446.09
	12/2/2025	V03174--OFFICE IMAGING, INC	122234140011714	269.33
	12/2/2025	V00358--EXACT STAFF, INC	122234140011713	2,520.00
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011712	218.64
	12/2/2025	V00961--TEL TEC SECURITY SYSTEMS INC	122234140011711	227.33
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011710	134.92
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011709	98.66
	12/2/2025	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140011708	2,229.49
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011707	118.05
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011706	14.90
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011705	6.75
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011704	564.46
	12/2/2025	V00770--KERN PRINT SERVICES, INC	122234140011703	3,602.90
	12/2/2025	V00770--KERN PRINT SERVICES, INC	122234140011702	371.97
	12/2/2025	V00580--KERNVILLE UNION SCHOOL DISTRICT	122234140011701	2,305.03
	12/2/2025	V00576--KERN RIVER PROPANE INC	122234140011700	1,476.00
	12/2/2025	V00559--KAPLAN EARLY LEARNING CO	122234140011699	762.78
	12/2/2025	V00559--KAPLAN EARLY LEARNING CO	122234140011698	652.25
	12/2/2025	V00445--HD SUPPLY FACILITIES MAINTENANCE LTD	122234140011697	204.13
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011696	282.50
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011695	109.49
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011694	57.59
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011693	56.93
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011692	50.00
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011691	39.47
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011690	13.16
	12/2/2025	V03082--IDEAL SPECIALTIES INC	122234140011689	84,292.80
	12/2/2025	V03082--IDEAL SPECIALTIES INC	122234140011688	37,662.70
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011687	256.07
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011686	246.68
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011685	13.35
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011684	7.49
	12/2/2025	V03263--FLOWERS BAKERIES SALES OF SOCAL, LLC	122234140011683	172.00
	12/2/2025	V03263--FLOWERS BAKERIES SALES OF SOCAL, LLC	122234140011682	51.60
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011681	789.00
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011680	518.37
	12/2/2025	V00961--TEL TEC SECURITY SYSTEMS INC	122234140011679	332.48
	12/2/2025	V00452--HEWLETT-PACKARD COMPANY	122234140011678	1,026.63
	12/2/2025	V00445--HD SUPPLY FACILITIES MAINTENANCE LTD	122234140011677	285.26
	12/2/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140011676	150.00
	12/2/2025	V03082--IDEAL SPECIALTIES INC	122234140011675	36,664.32
	12/2/2025	V04820--RUPINDER GILL	122234140011674	2,295.00
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011673	28.77
	12/2/2025	V00005--A-1 BATTERY COMPANY	122234140011672	124.59
	12/2/2025	V01044--W W GRAINGER INC	122234140011671	1,793.16
	12/2/2025	V00961--TEL TEC SECURITY SYSTEMS INC	122234140011670	259.83
	12/2/2025	V00138--BS&E INC	122234140011669	610.68
	12/2/2025	V00794--PLC SYSTEM SERVICES LLC	122234140011668	12,867.77
	12/2/2025	V02042--PLAYA AZUL PROPERTY MANAGEMENT, LLC	122234140011667	590.00
	12/2/2025	V00138--BS&E INC	122234140011666	1,252.63
	12/2/2025	V04874--SARINA NAOMI BANTA	122234140011665	1,470.00
	12/2/2025	V04799--SIXTH AND UNION LLC	122234140011664	400.00
	12/2/2025	V04180--DIESEL DIRECT LLC	122234140011663	1,862.24
	12/2/2025	V00883--SEIU LOCAL 521	122234140011662	19,695.88
	12/2/2025	V00231--COMMUNITY ACTION PARTNERSHIP OF KERN FOUNC	122234140011661	117.00
	12/2/2025	V04678--GRUPE HUBER COMPANY	122234140011660	4,257.30

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	12/2/2025	V03848--NAYELI ARAMBULA	122234140011659	375.20
	12/2/2025	V03246--YESENIA SALAZAR PENA dba BABIES BLOOM LLC	122234140011658	9,000.00
	12/2/2025	V01064--WIPFLI LLP	122234140011657	130,504.20
	12/2/2025	V00920--SSD ALARM, INC	122234140011656	975.00
	12/2/2025	V00049--AMAZON CAPITAL SERVICES, INC	122234140011655	5,236.07
	12/2/2025	P02254--JENNIFER KRISTINE GARCIA CONTRERAS	122234140011654	861.28
	12/2/2025	V03601--ELENA GARCIA	122234140011653	137.20
	12/2/2025	V03586--DESIREE JACKSON	122234140011652	170.80
	12/2/2025	V03583--DELORES PATRICIO	122234140011651	45.50
	12/2/2025	V03490--ANABEL JIMENEZ	122234140011650	68.60
	12/2/2025	V03437--LETISHA BROOKS	122234140011649	140.00
	12/2/2025	V02888--SUSIE E MARTINEZ	122234140011648	35.00
	12/2/2025	V02411--MARISELA P. GONZALEZ	122234140011647	130.20
	12/2/2025	V02330--JEREMY T TOBIAS	122234140011646	75.00
	12/2/2025	V01032--VERIZON WIRELESS	122234140011645	3,845.26
	12/2/2025	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIB & I	122234140011644	5,250.00
	12/2/2025	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIB & I	122234140011643	4,882.95
	12/2/2025	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIB & I	122234140011642	2,642.85
	12/2/2025	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIB & I	122234140011641	2,613.60
	12/2/2025	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIB & I	122234140011640	285.75
	12/2/2025	P02842--ELIA SANCHEZ	122234140011639	457.19
	12/2/2025	P02537--MIRIAM GOMEZ ZARATE	122234140011638	2,467.66
	12/2/2025	P02287--SILVIA BAHENA OCAMPO	122234140011637	2,104.90
	12/2/2025	V03780--MARIA GUADIAN	122234140011636	16.10
	12/2/2025	P01266--MARIA CARRILLO DE GUTIERREZ	122234140011635	945.69
	12/2/2025	V00260--CROWN EQUIPMENT CORPORATION	122234140011634	1,831.41
	12/2/2025	V04180--DIESEL DIRECT LLC	122234140011633	1,941.38
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011632	20.55
	12/2/2025	V00445--HD SUPPLY FACILITIES MAINTENANCE LTD	122234140011631	231.53
	12/2/2025	V00591--LA FOODS LLC	122234140011630	14,331.85
	12/2/2025	V03328--Hometown Plumbing	122234140011629	259.00
	12/2/2025	V00961--TEL TEC SECURITY SYSTEMS INC	122234140011628	6,203.49
	12/2/2025	V00584--KLEIN DE NATALE GOLDNER COOPER ROSENLIB & I	122234140011627	155.00
	12/2/2025	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140011626	146.00
	12/2/2025	V03388--KAREN RIOS	122234140011625	338.10
	12/2/2025	V04575--LOWE'S COMPANIES, INC.	122234140011624	24.16
	12/2/2025	V00231--COMMUNITY ACTION PARTNERSHIP OF KERN FOUNC	122234140011623	205.50
	12/2/2025	V05000--AFFORDABLE COMMUNITY LIVING CORPORATION	122234140011622	18,188.29
	12/2/2025	V03186--BLUETRITON BRANDS INC	122234140011621	44.37
	12/2/2025	V03328--Hometown Plumbing	122234140011620	295.00
	12/2/2025	V03334--Pritika Ram	122234140011619	326.20
	12/2/2025	V03529--BRADLEY RYAN FERGON	122234140011618	326.20
	12/2/2025	V03234--TEACHSTONE, INC	122234140011617	1,350.00
	12/2/2025	V00820--RAYMOND'S TROPHY AWARDS	122234140011616	41.41
	12/2/2025	V03328--Hometown Plumbing	122234140011615	956.00
	12/2/2025	V03328--Hometown Plumbing	122234140011614	422.00
	12/2/2025	V03328--Hometown Plumbing	122234140011613	175.00
	12/2/2025	V02658--ELSA NAVARRETE	122234140011612	350.90
	12/2/2025	V03986--YOLANDA GONZALES	122234140011611	80.00
	12/2/2025	V04690--SAGASER WATKINS & WIELAND PC	122234140011610	1,562.50
	12/2/2025	V04776--DATAFLOW BUSINESS SYSTEMS, INC.	122234140011609	162.49
	12/2/2025	V00585--KNIGHT'S SITE SERVICES INC	122234140011608	4,331.89
	12/2/2025	V00592--LAKESHORE PARENT, LLC	122234140011607	726.09
	12/2/2025	V00029--ADVANCED DATA STORAGE, INC	122234140011606	308.90
	12/2/2025	V00060--AN ICON COMPANY, LLC - PRINTDIRTCHEAP	122234140011605	3,891.59
	12/2/2025	V00146--CA ASSOCIATION OF FOOD BANKS	122234140011604	27,169.64

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	12/2/2025	V00985--THE WARDENS OFFICE	122234140011603	8,291.07
	12/2/2025	V04884--PAUL V BRIANO III	122234140011602	1,460.00
	12/2/2025	V03526--BELVINDER BIRING	122234140011601	45.50
	12/2/2025	P02254--JENNIFER KRISTINE GARCIA CONTRERAS	Voided - 12223414001147	-861.28
	12/3/2025	V05036--TRALON JAHLEEL TYRONE CORNS	306777	203.80
	12/3/2025	V04998--DEBORAH LOPEZ	306776	965.12
	12/3/2025	V03977--WINDI WALKER	306775	3,246.71
	12/5/2025	V04223--ANA TRUJILLO	306778	2,874.92
	12/5/2025	V04730--FIT MOVERS LLC	122234140011876	1,691.90
	12/9/2025	P02910--VIRGINIA OSORIO ARANDA	306908	4,616.54
	12/9/2025	P02910--VIRGINIA OSORIO ARANDA	Voided - 306339	-4,616.54
	12/9/2025	V03098--GEAHI GREEN GARDENS LP	306819	550.00
	12/9/2025	V03430--SPECTRUM/CHARTER	306886	225.00
	12/9/2025	V05039--MORE THAN ONE DIMENSION INC	306850	995.00
	12/9/2025	TN00001--JAMES REYNOLDS	306823	100.00
	12/9/2025	V00740--LEON DENWEED	306837	4,000.00
	12/9/2025	V00801--PRODUCERS DAIRY FOODS INC	306869	3,344.32
	12/9/2025	V00207--CINTAS CORPORATION #668	306800	378.51
	12/9/2025	V01049--WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	306905	1,133.71
	12/9/2025	V01022--VALLEY PROPANE SERVICE	306899	215.40
	12/9/2025	V00251--COUNTY OF KERN GENERAL SERVICES, 3RD FLOOR	306805	5,788.31
	12/9/2025	V03950--TINA NUNEZ	306892	19.95
	12/9/2025	V01027--VARNER BROS INC	306902	8.00
	12/9/2025	V00252--COUNTY OF KERN PUBLIC WORKS	306806	44.39
	12/9/2025	V04994--ABIGAIL ZEPEDA	306780	100.80
	12/9/2025	V01026--VARNER & SON INC	306901	691.69
	12/9/2025	V00799--PRICE DISPOSAL	306868	539.76
	12/9/2025	V04802--PAYSTAND, INC.	306865	500.00
	12/9/2025	V00220--CITY OF WASCO	306802	571.68
	12/9/2025	V04160--MOUNTAINSIDE DISPOSAL, INC.	306851	392.55
	12/9/2025	V00597--LAMONT SANITATION INC	306833	1,597.61
	12/9/2025	V04980--SCHULMAN INDUSTRIES LLC	306873	337.50
	12/9/2025	V03496--ANDREW CHAVEZ	306788	322.70
	12/9/2025	V00596--LAMONT PUBLIC UTILITY DISTRICT	306832	706.70
	12/9/2025	V03430--SPECTRUM/CHARTER	306885	214.00
	12/9/2025	V03430--SPECTRUM/CHARTER	306884	214.00
	12/9/2025	V03430--SPECTRUM/CHARTER	306883	214.00
	12/9/2025	V04777--OILDALE MUTUAL WATER COMPANY	306863	392.15
	12/9/2025	V00035--ALAMO ALARM CO INC	306782	203.50
	12/9/2025	V00803--ASSOCIATION OF NATIONALLY CERTIFIED ROMA TR	306792	185.00
	12/9/2025	V03430--SPECTRUM/CHARTER	306882	170.00
	12/9/2025	V03430--SPECTRUM/CHARTER	306881	2,161.47
	12/9/2025	V00948--SUPERIOR SANITATION SERVICE INC	306889	950.03
	12/9/2025	V00787--PG&E	306866	5,032.28
	12/9/2025	V03951--TOMMIE SUE CORDOVA	306893	56.70
	12/9/2025	V03396--MICHELLE OLIVEROS	306849	51.10
	12/9/2025	V04832--SIDNEY D. EDWARDS	306874	50.40
	12/9/2025	V03656--HEIDY ESPINOZA	306821	50.40
	12/9/2025	V03426--MAYRA GARCIA	306847	49.00
	12/9/2025	V03745--LISA MORENO	306840	49.00
	12/9/2025	V03785--MARIA MORENO GOMEZ	306844	46.20
	12/9/2025	V03736--LAVAR NEWSOME	306836	37.80
	12/9/2025	V04219--ANA E HERNANDEZ PALACIOS	306785	37.80
	12/9/2025	V04042--ASHLEY LAUREN McALLISTER	306791	37.80
	12/9/2025	V02573--ARLEEN N ORNELAS	306790	34.30
	12/9/2025	V04828--CLAUDIA HUERTA	306803	32.90

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	12/9/2025	V04018--LAURA MUNOZ	306835	32.20
	12/9/2025	V03924--SARAH VILLAGRAN	306872	30.80
	12/9/2025	V04413--VIOLETA SWANSON	306904	23.80
	12/9/2025	V03442--JEREMIN EASTER	306825	21.00
	12/9/2025	V03417--GIA DAOUTIS	306820	15.40
	12/9/2025	V04420--YVETTE PEREZ	306906	9.80
	12/9/2025	V04988--DANIELA DAVISON	306808	5.60
	12/9/2025	V04133--MARIA VILLANUEVA	306845	5.60
	12/9/2025	V03624--EVA RODRIGUEZ	306813	142.80
	12/9/2025	V04550--JENNIFER WONNACOTT	306824	141.40
	12/9/2025	V03389--LIGIA JOHNSON	306839	141.40
	12/9/2025	V03840--NALLELY SANCHEZ	306852	128.80
	12/9/2025	V04094--ANA MARTINEZ	306787	126.00
	12/9/2025	V04095--KATERINA GONZALEZ-ROSARIO	306828	123.90
	12/9/2025	V04653--MARITZA CAMACHO	306846	92.40
	12/9/2025	V03629--GABRIELA MCCAULEY	306818	86.80
	12/9/2025	V03963--VANESSA MOLINA	306900	84.00
	12/9/2025	V03568--CRISEL AVELAR	306807	74.90
	12/9/2025	V04115--ESTEFANY AVITIA	306812	70.70
	12/9/2025	V04130--ANA HERNANDEZ ZARATE	306786	68.60
	12/9/2025	V00389--FLYERS ENERGY LLC	306816	398.21
	12/9/2025	V04971--NISSAN NORTH AMERICA, INC.	306854	325.40
	12/9/2025	V02777--MARIA ALICIA HUIZAR	306842	252.00
	12/9/2025	V03615--ERIKA VENTURA	306811	210.00
	12/9/2025	V03770--MANUELA CASTILLO	306841	201.60
	12/9/2025	V04229--ANGELICA COBIAN	306789	189.00
	12/9/2025	V00215--CITY OF SHAFTER	306801	736.53
	12/9/2025	V04824--A-1 PLUMBING SERVICE, INC.	306779	2,350.00
	12/9/2025	V03172--OFFICE1 LEASING	306862	361.93
	12/9/2025	V04093--AT&T	306794	93.11
	12/9/2025	V03172--OFFICE1 LEASING	306861	395.61
	12/9/2025	V00919--SPECTRUM	306879	206.25
	12/9/2025	V03172--OFFICE1 LEASING	306860	186.82
	12/9/2025	V01012--UNITED RENTALS INC	306896	204.70
	12/9/2025	V00919--SPECTRUM	306878	166.25
	12/9/2025	V03172--OFFICE1 LEASING	306859	1,933.40
	12/9/2025	V00919--SPECTRUM	306877	346.25
	12/9/2025	V03172--OFFICE1 LEASING	306858	285.14
	12/9/2025	V03430--SPECTRUM/CHARTER	306880	170.00
	12/9/2025	V03156--PROLIFIC PKG, LLC	306870	12,552.67
	12/9/2025	V00611--LEVEL 3 FINANCING INC	306838	1,605.68
	12/9/2025	V00914--SOUTHERN CALIFORNIA EDISON	306876	1,295.28
	12/9/2025	V04636--SYLVIA FERNANDEZ	306890	200.00
	12/9/2025	V04938--PINNACLE RECRUITING SERVICES LLC	306867	2,937.00
	12/9/2025	V00370--FEDEX	306814	68.94
	12/9/2025	V00055--AMERICAN INCORPORATED	306784	190.00
	12/9/2025	V00690--MESA ENERGY SYSTEMS, INC.	306848	21,705.00
	12/9/2025	V03557--CHRISTOPHER ORTEGA	306798	426.40
	12/9/2025	V04990--ULYSSES AARON VILLANUEVA	306895	935.00
	12/9/2025	V00192--CHARLIE'S DAY & NITE, INC.	306797	88.01
	12/9/2025	V01009--ULINE	306894	1,090.75
	12/9/2025	V03157--KERN ISLAND INVESTORS, GP	306830	556.85
	12/9/2025	V00912--SOUTH TULARE RICHGROVE REFUSE INC	306875	460.88
	12/9/2025	V03172--OFFICE1 LEASING	306857	455.65
	12/9/2025	V03172--OFFICE1 LEASING	306856	1,264.93
	12/9/2025	V00092--AT&T	306793	482.47

Bank	Date	Vendor	Document no.	Amount
	12/9/2025	V00273--DANIELLS PHILLIPS VAUGHAN & BOCK	306809	20,500.00
	12/9/2025	V03172--OFFICE1 LEASING	306855	454.93
	12/9/2025	V00511--JIM'S TOWING SERVICE, INC	306827	154.80
	12/9/2025	V00763--PACIFICA STOCKTON SUITES LLC	306864	815.00
	12/9/2025	V05025--ALARM PROGRAM SYSTEMS LLC	306783	134.00
	12/9/2025	V04897--STERICYCLE, INC.	306888	378.43
	12/9/2025	V03314--VESTIS GROUP, INC	306903	150.76
	12/9/2025	V04866--EAST HILLS ASSOCIATES LP	306810	2,463.00
	12/9/2025	V03114--FS FORTIETH STREET LP	306817	608.50
	12/9/2025	V05029--NINA PLACE APARTMENTS, LP	306853	450.00
	12/9/2025	V01022--VALLEY PROPANE SERVICE	306898	351.18
	12/9/2025	V01022--VALLEY PROPANE SERVICE	306897	250.67
	12/9/2025	V00599--LANGUAGE LINE SERVICES INC	306834	131.87
	12/9/2025	V04146--MARIA G PIZANO	306843	65.00
	12/9/2025	V00953--TAFT CITY SCHOOL DISTRICT	306891	4,032.00
	12/9/2025	V00014--Accrue Solutions Holding Co, LLC	306781	240.00
	12/9/2025	V03725--KOCHE TOKHI	306831	310.80
	12/9/2025	V05038--CENTRAL VALLEY PROPERTY ADVISORS	306796	11,222.00
	12/9/2025	V03280--JEREMY MARRS	306826	1,896.00
	12/9/2025	V04603--KATIE REYNOSO	306829	25.90
	12/9/2025	V03564--CLAUDIA VALENCIA PRECIADO	306804	51.10
	12/9/2025	V00206--CHRISTOPHER PERCIVAL	306799	3,436.93
	12/9/2025	V00374--FERGUSON ENTERPRISES INC #1350	306815	497.93
	12/9/2025	V00926--STANDARD PLUMBING SUPPLY COMPANY, INC	306887	62.12
	12/9/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	306822	5,568.00
	12/9/2025	V03192--ROBERT D. STANE - AMERICAN TERMITE SOLUTIONS	306871	1,060.00
	12/9/2025	V00169--CALIFORNIA WATER SERVICE	306795	6,848.95
	12/9/2025	V00182--CDW LLC	122234140012037	1,743.02
	12/9/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012036	18,793.52
	12/9/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012035	330.92
	12/9/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140012034	114.96
	12/9/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140012033	516.14
	12/9/2025	V00683--MCWILLIAMS & WALDEN INC	122234140012032	1,173.22
	12/9/2025	V03174--OFFICE IMAGING, INC	122234140012031	475.72
	12/9/2025	V00683--MCWILLIAMS & WALDEN INC	122234140012030	1,106.93
	12/9/2025	V03064--CUSTOM L & A CONSTRUCTION INC	122234140012029	3,319.33
	12/9/2025	V00683--MCWILLIAMS & WALDEN INC	122234140012028	175.22
	12/9/2025	V00265--CWP CALIFORNIA CORP	122234140012027	9.00
	12/9/2025	V00182--CDW LLC	122234140012026	438.21
	12/9/2025	V03848--NAYELI ARAMBULA	122234140012025	182.00
	12/9/2025	V00285--DELL FINANCIAL SERVICES LLC	122234140012024	247.55
	12/9/2025	V00285--DELL FINANCIAL SERVICES LLC	122234140012023	846.81
	12/9/2025	V00704--MISSION LINEN SUPPLY	122234140012022	62.79
	12/9/2025	V00704--MISSION LINEN SUPPLY	122234140012021	722.08
	12/9/2025	V00704--MISSION LINEN SUPPLY	122234140012020	1,348.68
	12/9/2025	V00874--SAVE MART SUPERMARKETS	122234140012019	471.67
	12/9/2025	V00938--STOCKTON COMMUNITY KITCHEN	122234140012018	29,348.80
	12/9/2025	V00988--THERMO KING OF CENTRAL CALIFORNIA, INC	122234140012017	5,582.37
	12/9/2025	V03084--SUNRISE GARDENING SERVICE, LLC	122234140012016	1,400.00
	12/9/2025	V03290--PLANTS FOR YOUR SOLIE	122234140012015	200.00
	12/9/2025	V04587--HT SYSTEMS, INC.	122234140012014	339.00
	12/9/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140012013	84.78
	12/9/2025	V00321--ECOLAB FOOD SAFETY SPECIALTIES	122234140012012	270.64
	12/9/2025	V00108--BALCO HOLDINGS, INC. DBA BAY ALARM COMPANY	122234140012011	411.33
	12/9/2025	V00045--ALPHA TECHNOLOGIES & ALARM SYSTEMS, INC.	122234140012010	135.00
	12/9/2025	V03849--NELLY MENDOZA	122234140012009	77.70

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	12/9/2025	V03584--DENISE COOPER	122234140012008	114.80
	12/9/2025	V03331--TINA MOUA	122234140012007	38.50
	12/9/2025	V03301--COLLETTE ROYAL	122234140012006	8,250.00
	12/9/2025	V03266--HALL LETTER SHOP, INC.	122234140012005	5,456.15
	12/9/2025	V03239--AMAROK, LLC	122234140012004	6,031.76
	12/9/2025	V03174--OFFICE IMAGING, INC	122234140012003	187.29
	12/9/2025	V03174--OFFICE IMAGING, INC	122234140012002	77.47
	12/9/2025	V00937--STINSON STATIONERS	122234140012001	1,004.56
	12/9/2025	V04575--LOWE'S COMPANIES, INC.	122234140012000	1,334.82
	12/9/2025	V04045--NATALIE BEATRIZ RODRIGUEZ	122234140011999	65.10
	12/9/2025	V00407--GARDEN PATHWAYS INC	122234140011998	7,520.37
	12/9/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140011997	4,495.16
	12/9/2025	V00226--RLH FIRE PROTECTION, INC.	122234140011996	1,023.00
	12/9/2025	V00201--CHILD AND FAMILY PSYCHOLOGY CLINIC, INC	122234140011995	14,539.00
	12/9/2025	V03927--SHARON BRIGGS	122234140011994	50.40
	12/9/2025	V03898--ROSA RABAGO	122234140011993	115.50
	12/9/2025	V03788--MARIA RAMOS	122234140011992	124.60
	12/9/2025	V03670--JASON ROJAS	122234140011991	30.10
	12/9/2025	V03667--JANELLE ANDRES	122234140011990	79.10
	12/9/2025	V03637--GIRLHENE SORIANO	122234140011989	145.60
	12/9/2025	V03603--ELIZABETH CISNEROS	122234140011988	18.20
	12/9/2025	V03493--ANDREA MARQUEZ	122234140011987	140.70
	12/9/2025	V03484--AMBER PUMPHREY	122234140011986	56.70
	12/9/2025	V03441--JANEY FELSOCI	122234140011985	114.10
	12/9/2025	V03440--LUZVIMINDA ADAMS	122234140011984	78.40
	12/9/2025	V03439--MARY ANN MOONEY	122234140011983	144.20
	12/9/2025	V03438--LIZETTE BRAVO	122234140011982	129.50
	12/9/2025	V03423--Jessica Reyes Gonzalez	122234140011981	65.10
	12/9/2025	V03414--ALMA SANCHEZ	122234140011980	2.80
	12/9/2025	V03398--OLGA CASTRO	122234140011979	164.50
	12/9/2025	V03380--CARITINA PEREZ	122234140011978	97.30
	12/9/2025	V03376--ANGELICA PALMA	122234140011977	44.10
	12/9/2025	V03369--MARIA LIEVANOS	122234140011976	100.80
	12/9/2025	V03365--MANUEL BALTIER	122234140011975	106.40
	12/9/2025	V03353--Cynthia Magdaleno	122234140011974	24.50
	12/9/2025	V03344--ANNELISA PEREZ	122234140011973	35.14
	12/9/2025	V03283--CHUNTE' L. MELVIN dba NITENITE OVERNIGHT CHIL	122234140011972	6,000.00
	12/9/2025	V03255--CYNTHIA BORJON-COSBY	122234140011971	4,500.00
	12/9/2025	V02955--LOANA LUGO	122234140011970	67.20
	12/9/2025	V04631--Arnoldo Galindo Castro	122234140011969	60.20
	12/9/2025	V04614--BRANDON NGUYEN	122234140011968	60.20
	12/9/2025	V04525--BRENDA ORTIZ	122234140011967	42.70
	12/9/2025	V04363--MICHELLE A. RUIZ	122234140011966	156.80
	12/9/2025	V04069--BOBBI CAMACHO	122234140011965	22.40
	12/9/2025	V00928--STAPLES CONTRACT & COMMERICAL, INC	122234140011964	958.66
	12/9/2025	V04041--STEPHANIE CORONEL	122234140011963	137.90
	12/9/2025	V00928--STAPLES CONTRACT & COMMERICAL, INC	122234140011962	345.53
	12/9/2025	V00029--ADVANCED DATA STORAGE, INC	122234140011961	1,158.03
	12/9/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140011960	92.77
	12/9/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140011959	326.49
	12/9/2025	V03288--OASIS AIR AND SOLAR	122234140011958	2,073.28
	12/9/2025	V04575--LOWE'S COMPANIES, INC.	122234140011957	431.97
	12/9/2025	V03080--AZUGA, INC.	122234140011956	495.00
	12/9/2025	V00812--QUADIENT FINANCE USA INC	122234140011955	1,500.00
	12/9/2025	V04575--LOWE'S COMPANIES, INC.	122234140011954	17.77
	12/9/2025	V00053--AMERICAN BUSINESS MACHINES	122234140011953	222.37

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	12/9/2025	V00683--MCWILLIAMS & WALDEN INC	122234140011952	287.30
	12/9/2025	V00182--CDW LLC	122234140011951	735.18
	12/9/2025	V00997--TRAFFIC MANAGEMENT, INC.	122234140011950	36.54
	12/9/2025	V03186--BLUETRITON BRANDS INC	122234140011949	46.35
	12/9/2025	V03174--OFFICE IMAGING, INC	122234140011948	77.14
	12/9/2025	V03191--VAL-PRO, INC	122234140011947	142.15
	12/9/2025	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	122234140011946	1,530.00
	12/9/2025	V00445--HD SUPPLY FACILITIES MAINTENANCE LTD	122234140011945	62.70
	12/9/2025	V00683--MCWILLIAMS & WALDEN INC	122234140011944	69.99
	12/9/2025	V03174--OFFICE IMAGING, INC	122234140011943	121.34
	12/9/2025	V00592--LAKESHORE PARENT, LLC	122234140011942	2,716.96
	12/9/2025	V00358--EXACT STAFF, INC	122234140011941	2,506.00
	12/9/2025	V03191--VAL-PRO, INC	122234140011940	628.90
	12/9/2025	V04034--RINGCENTRAL INC.	122234140011939	17,299.26
	12/9/2025	V03186--BLUETRITON BRANDS INC	122234140011938	41.31
	12/9/2025	V03191--VAL-PRO, INC	122234140011937	539.40
	12/9/2025	V03175--RACE TELECOMMUNICATIONS INC	122234140011936	238.69
	12/9/2025	V02330--JEREMY T TOBIAS	122234140011935	150.00
	12/9/2025	V03186--BLUETRITON BRANDS INC	122234140011934	22.88
	12/9/2025	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140011933	9,934.65
	12/9/2025	V03328--Hometown Plumbing	122234140011932	325.00
	12/9/2025	V00683--MCWILLIAMS & WALDEN INC	122234140011931	69.99
	12/9/2025	V03328--Hometown Plumbing	122234140011930	135.00
	12/9/2025	V03692--JOSEPH AGUILAR	122234140011929	396.20
	12/9/2025	V03421--REBECCA MORENO	122234140011928	330.40
	12/9/2025	V03295--RANCHO DE STINE LLC	122234140011927	10,321.05
	12/9/2025	V03186--BLUETRITON BRANDS INC	122234140011926	19.91
	12/9/2025	V00146--CA ASSOCIATION OF FOOD BANKS	122234140011925	7,975.00
	12/9/2025	V03186--BLUETRITON BRANDS INC	122234140011924	34.99
	12/9/2025	V00683--MCWILLIAMS & WALDEN INC	122234140011923	40.44
	12/9/2025	V00358--EXACT STAFF, INC	122234140011922	2,016.00
	12/9/2025	V00961--TEL TEC SECURITY SYSTEMS INC	122234140011921	4,895.83
	12/9/2025	V03246--YESENIA SALAZAR PENA dba BABIES BLOOM LLC	122234140011920	9,000.00
	12/9/2025	V03328--Hometown Plumbing	122234140011919	157.00
	12/9/2025	V03942--SYLVIA ORTEGA	122234140011918	568.60
	12/9/2025	V03986--YOLANDA GONZALES	122234140011917	185.00
	12/9/2025	V03186--BLUETRITON BRANDS INC	122234140011916	26.85
	12/9/2025	V03328--Hometown Plumbing	122234140011915	135.00
	12/9/2025	V03328--Hometown Plumbing	122234140011914	226.00
	12/9/2025	V04180--DIESEL DIRECT LLC	122234140011913	1,471.43
	12/9/2025	V03174--OFFICE IMAGING, INC	122234140011912	371.67
	12/9/2025	V03174--OFFICE IMAGING, INC	122234140011911	219.52
	12/9/2025	V04180--DIESEL DIRECT LLC	122234140011910	2,265.87
	12/9/2025	V04180--DIESEL DIRECT LLC	122234140011909	1,695.66
	12/9/2025	V03060--JAB COMMUNICATION INC.	122234140011908	8,103.40
	12/9/2025	V01044--W W GRAINGER INC	122234140011907	1,282.68
	12/9/2025	V04733--GARCIA ELECTRIC	122234140011906	1,195.00
	12/9/2025	V03328--Hometown Plumbing	122234140011905	165.00
	12/9/2025	V00260--CROWN EQUIPMENT CORPORATION	122234140011904	991.27
	12/9/2025	V00794--PLC SYSTEM SERVICES LLC	122234140011903	960.00
	12/9/2025	V03328--Hometown Plumbing	122234140011902	331.10
	12/9/2025	V03328--Hometown Plumbing	122234140011901	145.00
	12/9/2025	V03334--Pritika Ram	122234140011900	226.80
	12/9/2025	V00004--4IMPRINT INC AKA NELSON MARKETING	122234140011899	2,877.22
	12/9/2025	V03508--ANTHONY CONRAD CHAVEZ	122234140011898	142.10
	12/9/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CC	122234140011897	1,736.00

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	12/9/2025	V00794--PLC SYSTEM SERVICES LLC	122234140011896	518.97
	12/9/2025	V00794--PLC SYSTEM SERVICES LLC	122234140011895	120.00
	12/9/2025	V00711--MOLLY & BRUCE BUSACCA INC	122234140011894	57.00
	12/9/2025	V02965--MICHAEL K BROWN LANDSCAPE & MAINTENANCE CC	122234140011893	1,653.04
	12/9/2025	V00794--PLC SYSTEM SERVICES LLC	122234140011892	745.00
	12/9/2025	V04060--HELEN VILLARINO-WRIGHT	122234140011891	82.60
	12/9/2025	V00794--PLC SYSTEM SERVICES LLC	122234140011890	180.00
	12/9/2025	V03328--Hometown Plumbing	122234140011889	135.00
	12/9/2025	V03328--Hometown Plumbing	122234140011888	197.00
	12/9/2025	V03641--GLORIA BARBERO	122234140011887	103.80
	12/9/2025	V02868--SAFIYA PRICE	122234140011886	29.40
	12/9/2025	V04647--TRISHA LOR	122234140011885	60.90
	12/9/2025	V02411--MARISELA P. GONZALEZ	122234140011884	130.20
	12/9/2025	V00049--AMAZON CAPITAL SERVICES, INC	122234140011883	9,671.60
	12/9/2025	V04575--LOWE'S COMPANIES, INC.	122234140011882	53.91
	12/9/2025	V00794--PLC SYSTEM SERVICES LLC	122234140011881	180.00
	12/9/2025	V00060--AN ICON COMPANY, LLC - PRINTDIRTCHEAP	122234140011880	3,043.26
	12/9/2025	V00920--SSD ALARM, INC	122234140011879	438.00
	12/9/2025	V04884--PAUL V BRIANO III	122234140011878	110.00
	12/9/2025	P02513--ESMERALDA Y GONZALES	122234140011877	1,241.70
	12/9/2025	V04990--ULYSSES AARON VILLANUEVA	Voided - 306526	-935.00
	12/9/2025	V00169--CALIFORNIA WATER SERVICE	Voided - 305666	-4,703.36
	12/9/2025	P02513--ESMERALDA Y GONZALES	Voided - 302326	-1,241.70
	12/10/2025	V04544--ELAN	45962	91,821.97
	12/10/2025	V04543--DEBORAH JOHNSON	306910	5,971.67
	12/10/2025	V04543--DEBORAH JOHNSON	306909	1,762.70
	12/10/2025	V05044--NARDA LETICIA REYES	306911	3,328.74
	12/10/2025	V04356--MARY WAGNER	306907	4,167.31
	12/10/2025	V03316--YESENIA MONTOYA	122234140012038	7,500.00
	12/12/2025	V02570--ARACELI ENCISO	306912	1,579.52
	12/15/2025	V05033--JENNY CHAVEZ	306914	434.38
	12/15/2025	V00720--NAOMI CARRILLO	306915	970.51
	12/15/2025	V05045--ESTHER RODRIGUEZ	306913	1,426.21
	12/16/2025	V00295--DEPARTMENT OF MOTOR VEHICLES	Voided - 305293	-27.00
	12/16/2025	V03214--ALLIANCE OF INFORMATION AND REFERRAL SYSTEM	306923	125.00
	12/16/2025	V04233--ARACELI LONA FELIX	306916	765.96
	12/16/2025	V05048--MARY JANE LOPEZ	306917	823.97
	12/16/2025	V01750--1110 COTTONWOOD RD, LP.	306918	1,113.00
	12/16/2025	V05004--REINA ALVAREZ	307009	1,500.00
	12/16/2025	V01777--AMERICAN REAL ESTATE & PROPERTY MANAGEMENT	306924	971.00
	12/16/2025	V00187--CERTIFIX INC	306937	312.00
	12/16/2025	V00854--SAFEWAY INC VONS DIVISION	307014	47.95
	12/16/2025	V00207--CINTAS CORPORATION #668	306941	448.80
	12/16/2025	V02966--MOJAVE UNIFIED SCHOOL DISTRICT	306984	2,276.25
	12/16/2025	V01060--WEST KERN COMMUNITY COLLEGE DISTRICT	307038	14,770.36
	12/16/2025	V01009--ULINE	307035	2,396.69
	12/16/2025	V04595--LOCKHART INVESTMENTS	306974	1,815.00
	12/16/2025	V04602--SEQUOIA PEST SOLUTIONS	307016	110.00
	12/16/2025	V00907--SOCALGAS	307018	118.03
	12/16/2025	V03430--SPECTRUM/CHARTER	307027	499.00
	12/16/2025	V03430--SPECTRUM/CHARTER	307026	311.11
	12/16/2025	V03430--SPECTRUM/CHARTER	307025	229.99
	12/16/2025	V03430--SPECTRUM/CHARTER	307024	219.99
	12/16/2025	V03430--SPECTRUM/CHARTER	307023	200.00
	12/16/2025	V03430--SPECTRUM/CHARTER	307022	180.00
	12/16/2025	V03172--OFFICE1 LEASING	307001	1,959.60

Bank	Date	Vendor	Document no.	Amount
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	12/16/2025	V03172--OFFICE1 LEASING	306998	614.77
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	12/16/2025	V03172--OFFICE1 LEASING	306996	240.14
	12/16/2025	V03172--OFFICE1 LEASING	306995	188.11
	12/16/2025	V03172--OFFICE1 LEASING	306994	188.11
	12/16/2025	V03172--OFFICE1 LEASING	306993	188.11
	12/16/2025	V03172--OFFICE1 LEASING	306992	187.68
	12/16/2025	V04938--PINNACLE RECRUITING SERVICES LLC	307005	1,503.38
	12/16/2025	V04436--KHADIJA FOX	306970	2,000.00
	12/16/2025	V04824--A-1 PLUMBING SERVICE, INC.	306919	650.00
	12/16/2025	V03504--ANNA SAAVEDRA	306927	200.00
	12/16/2025	V00093--AT&T	306930	139.74
	12/16/2025	V00216--CITY OF STOCKTON	306943	28.18
	12/16/2025	V04765--COMCAST CORPORATION	306946	754.39
	12/16/2025	V00953--TAFT CITY SCHOOL DISTRICT	307031	2,496.00
	12/16/2025	P01544--MARIA B CRUZ DE PULIDO	307081	11,860.13
	12/16/2025	P01870--MARCELA G NUNEZ DE GUTIERREZ	307078	10,730.57
	12/16/2025	P00053--GLORIA GARCIA DE MADERA	307064	10,437.22
	12/16/2025	P02414--BERTHA NERTO	307050	10,102.25
	12/16/2025	P00444--LUZ E VENEGAS	307075	9,282.73
	12/16/2025	P02887--LAURA IVETH ESQUIVEL	307073	7,629.19
	12/16/2025	P02766A--MIREYA GUZMAN CRISTOBAL	307091	6,968.81
	12/16/2025	P02910--VIRGINIA OSORIO ARANDA	307102	6,943.41
	12/16/2025	P02457--MARIA ELENA CORONA DE IBARRA	307082	6,894.44
	12/16/2025	P02224--ROCIO JOSEFINA HERNANDEZ	307094	6,164.33
	12/16/2025	P01754--VERONICA L ESCOBAR	307101	6,083.50
	12/16/2025	P02854--FERNANDO MARQUEZ ROMERO	307061	6,030.06
	12/16/2025	P01593--MANUELA P MEDINA	307076	5,484.36
	12/16/2025	P02626--YULISA OROZCO LEMUS	307106	5,140.59
	12/16/2025	P02770--GUADALUPE AYON DE MENDOZA	307066	5,002.82
	12/16/2025	P02837A--ADELINA BELTRAN MOLINA	307040	4,371.04
	12/16/2025	P02396--ANA MARIA RAMIREZ MEJIA	307044	4,154.14
	12/16/2025	V04061--CALIFORNIA STATE UNIVERSITY BAKERSFIELD FOUN	306935	4,000.00
	12/16/2025	P00801--ROSAURA QUINTERO DE LOPEZ	307095	3,633.36
	12/16/2025	P00823--MARIA EUGENIA GARCIA DE VEGA	307083	3,552.82
	12/16/2025	P02180--SANDRA ELIZABETH SAMAYOA	307096	3,459.21
	12/16/2025	P02252--ANDREA R RIVERA	307046	3,373.63
	12/16/2025	P02855--CLAUDIA OROZCO CORONA	307054	3,371.86
	12/16/2025	P02945--GABRIELA FRANCO DE ALCANTAR	307062	3,355.76
	12/16/2025	P01805--CONSUELO RAMIREZ DE MAGDALENO	307055	3,235.55
	12/16/2025	P02991--ESMERALDA DIAZ LEON	307059	3,164.64
	12/16/2025	P02943--YOLANDA GARCIA SABINO	307105	2,838.17
	12/16/2025	P02985--CRYSTAL MARIE REYES	307057	2,776.37
	12/16/2025	P01663--MARCELA CHAVEZ OSEGUERA	307077	2,736.22
	12/16/2025	P02903--MARIA GUADALUPE LEMUS ORTIZ	307084	2,566.98
	12/16/2025	P00526--ANDRADE ESTELA Y JOSE FAMILY CHILD CARE	307045	2,561.26
	12/16/2025	P02951--IRENE FUENTES-TAPIA	307070	2,494.76
	12/16/2025	P00039--GUILLERMINA RAMIREZ	307068	2,398.92
	12/16/2025	P02326--MARIA J MARTINEZ DE GARCIA	307085	2,252.58
	12/16/2025	P02989--YERALTDJIN CUEVAS MEDINA	307103	2,139.20
	12/16/2025	P02407--GUADALUPE ELIZABETH PENUELAS	307067	1,849.14
	12/16/2025	P02662--SILVIA MENDEZ URIBE	307097	1,847.11
	12/16/2025	P02948--MARIA T SANCHEZ SANDOVAL	307088	1,832.32
	12/16/2025	P02820--ROCIO GARDUNO MAGO	307093	1,796.50

Bank	Date	Vendor	Document no.	Amount
	12/16/2025	P02979--VENUSTIANA P DURAN	307100	1,785.88
	12/16/2025	P00705--AMPARO MAGANA	307042	1,748.24
	12/16/2025	P01229--MARIA PICOS DE GARCIA	307086	1,740.00
	12/16/2025	P02315--CRISTINA SOTO DE MARTINEZ	307056	1,724.06
	12/16/2025	P00833--GLORIA LEMUS DE LEMUS	307065	1,663.88
	12/16/2025	P02777--BELEN IZAZAGA MERCADO	307049	1,641.60
	12/16/2025	P02617--SONIA C LOPEZ DE JUAREZ	307099	1,627.51
	12/16/2025	P02831--CINDY G CORONA	307053	1,609.20
	12/16/2025	P02100--SOCORRO LARA DE GOVEA	307098	1,534.96
	12/16/2025	P02523--MARCELINA PERALTA	307079	1,475.78
	12/16/2025	P02709--ANA MARIA ACOSTA DE ARIZAGA	307043	1,385.15
	12/16/2025	P02643--MARIA V SOSA	307089	1,292.98
	12/16/2025	P02702--MARCELINA ZARATE ZARATE	307080	1,263.87
	12/16/2025	P02614--ORELLANA RODRIGUEZ TOMASA MARISOL	307092	1,244.76
	12/16/2025	P02961--ALEJANDRA AGUILAR TOLEDO	307041	1,227.83
	12/16/2025	P02791--LUZ A ESQUIVEL MORENO	307074	1,215.71
	12/16/2025	P02528--MARIA SOFIA MENDOZA DE ORTIZ	307087	1,166.00
	12/16/2025	P02876--ESPERANZA GALLEGOS-RUIZ	307060	1,103.52
	12/16/2025	P02938--ANGELICA IBARRA DE ALVAREZ	307047	1,077.17
	12/16/2025	P02986--BRENDA ALCAZAR MAGANA	307051	958.00
	12/16/2025	P01069--HERLINDA NOLASCO DE GONZALEZ	307069	949.50
	12/16/2025	P00716--ELIZABETH MARTINEZ	307058	892.11
	12/16/2025	P02171--IRMA DIAZ ALVAREZ	307071	889.11
	12/16/2025	P01775--CECILIA GAYTAN DE ZARATE	307052	866.33
	12/16/2025	P02873--GABRIELA IBARRA	307063	837.20
	12/16/2025	P02954A--CLAUDIA ALEJANDRA MONTES GUDINO	307048	763.29
	12/16/2025	P02967--YOLANDA CASTRO	307104	669.41
	12/16/2025	P02819--JAQUILINA GARCIA OSORIO	307072	622.38
	12/16/2025	P02580--MAYRA PONCE GARIBAY	307090	611.46
	12/16/2025	V03599--EDNA QUINONEZ	306954	250.60
	12/16/2025	V03430--SPECTRUM/CHARTER	307021	214.00
	12/16/2025	V04159--Estela Corrales	306956	157.50
	12/16/2025	V03894--ROSA CALLEJAS	307011	105.70
	12/16/2025	V03522--AVERY COX	306931	91.70
	12/16/2025	V04937--LEAH GREEN	306972	91.70
	12/16/2025	V02786--MARIA LAURA GONZALEZ	306978	59.50
	12/16/2025	V04906--SPECTRUMVOIP, INC	307028	44.83
	12/16/2025	V00092--AT&T	306929	1,139.41
	12/16/2025	V00091--AT&T	306928	26.55
	12/16/2025	V02935--COUNTRY CLUB SERVICE (DBA BOB'S LUBE & OIL, T	306947	89.44
	12/16/2025	V00209--CITY OF BAKERSFIELD	306942	11,345.28
	12/16/2025	V03370--ROSLYN TORRES	307012	40.60
	12/16/2025	V04002--RUBEN RIVERA	307013	39.20
	12/16/2025	V03833--MONICA LOPEZ	306985	11.20
	12/16/2025	V04597--BERNARDO SERRATO MOLINA	306933	10.64
	12/16/2025	V03358--REBECCA ROCHA	307007	87.50
	12/16/2025	V04102--IRIS LOPEZ	306963	85.40
	12/16/2025	V03386--JAZMIN LEON	306966	75.60
	12/16/2025	V03360--TERESA LARA	307032	70.70
	12/16/2025	V03886--RIGOBERTO REYES	307010	56.00
	12/16/2025	V03383--ESTHER REYES-GARZA	306957	45.50
	12/16/2025	V03870--PAULINO CRUZ	307003	42.70
	12/16/2025	V04161--LORENA ORTIZ IBARRA	306975	41.30
	12/16/2025	V03453--ADILENE NAVA	306920	212.80
	12/16/2025	V03404--MARITZA LARA MARTINEZ	306981	198.80
	12/16/2025	V04097--VICTORIA FLORES	307037	167.30

Bank	Date	Vendor	Document no.	Amount
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	12/16/2025	V03740--Liliana Altamirano	306973	133.00
	12/16/2025	V04396--SANDRA MEJIA ESPARZA	307015	129.50
	12/16/2025	V00657--MARIA MARTINEZ	306979	128.80
	12/16/2025	V04104--LUZ YOUNG	306977	128.10
	12/16/2025	V03810--MARTHA ORDUNA	306983	109.20
	12/16/2025	V03367--VALERIE CAMACHO	307036	420.00
	12/16/2025	V00896--SHEVADA DOVE-WILLIAMS	307017	412.30
	12/16/2025	V03862--OSCAR W MARTINEZ	307002	256.20
	12/16/2025	V00787--PG&E	307004	5,368.28
	12/16/2025	V00914--SOUTHERN CALIFORNIA EDISON	307019	1,891.13
	12/16/2025	V03172--OFFICE1 LEASING	306991	213.90
	12/16/2025	V03172--OFFICE1 LEASING	306990	651.95
	12/16/2025	V04765--COMCAST CORPORATION	306945	345.47
	12/16/2025	V00806--PROTECTION 1/ADT	307006	272.69
	12/16/2025	V03172--OFFICE1 LEASING	306989	88.88
	12/16/2025	V03172--OFFICE1 LEASING	306988	216.05
	12/16/2025	V00946--SUKHMANI SHERGILL	307029	700.00
	12/16/2025	V03172--OFFICE1 LEASING	306987	273.57
	12/16/2025	V00169--CALIFORNIA WATER SERVICE	306936	819.00
	12/16/2025	V00374--FERGUSON ENTERPRISES INC #1350	306959	178.90
	12/16/2025	V00952--THOMAS D. DRULIAS	307030	2,825.00
	12/16/2025	V05018--JOANNA ROSALES BAUTISTA	306967	27.58
	12/16/2025	V05013--CLARISSA MENDOZA	306944	7.14
	12/16/2025	V05046--Andrea Quiroa	306926	137.00
	12/16/2025	V04864--BAKERSFIELD OAK PARK, LLC	306932	2,693.75
	12/16/2025	V04586--DFT HOTELS, INC.	306953	1,903.93
	12/16/2025	V02320--JACQUELINE MARTINEZ CORTEZ	306964	137.00
	12/16/2025	V03733--LAURA PORTA	306971	137.00
	12/16/2025	V04192--BERTOLDO ZARAGOZA VIVEROS	306934	137.00
	12/16/2025	V05031--CHAVEZ TREE SERVICE	306939	3,200.00
	12/16/2025	V04878--KERN HOUSING XIV LLC	306969	600.00
	12/16/2025	V00294--DEPARTMENT OF JUSTICE	306952	363.00
	12/16/2025	V00282--DELANO UNION SCHOOL DISTRICT	306950	3,060.00
	12/16/2025	V00370--FEDEX	306958	173.10
	12/16/2025	V00206--CHRISTOPHER PERCIVAL	306940	769.71
	12/16/2025	V03756--LORRAINE PALOMO	306976	57.40
	12/16/2025	V03474--ALICIA GAMINO	306922	11.20
	12/16/2025	V03356--CYNTHIA RODRIGUEZ	306949	72.80
	12/16/2025	V03355--CHANTAL QUINO	306938	71.40
	12/16/2025	V04939--MARLENE VERDUZCO	306982	36.40
	12/16/2025	V03882--REGINA HINES	307008	164.50
	12/16/2025	V03354--TOMASA JARA	307034	98.00
	12/16/2025	V04971--NISSAN NORTH AMERICA, INC.	306986	325.21
	12/16/2025	V04785--GABRIEL AVILA	306960	1,900.00
	12/16/2025	V00458--HOME DEPOT COMMERCIAL CREDIT	306962	7,470.99
	12/16/2025	V03489--ANA MUNOZ MANZO	306925	34.94
	12/16/2025	V05024--ZULEMA GARCIA	307039	11.76
	12/16/2025	V04090--ALEJANDRA VERDUZCO	306921	60.20
	12/16/2025	V05016--JAMES OSBORNE	306965	23.80
	12/16/2025	V05019--MARIA REYES	306980	32.62
	12/16/2025	V05015--GABRIELLA ARRIOLA	306961	4.20
	12/16/2025	V05034--TOM VINCENT ADAME JR	307033	181.13
	12/16/2025	V00565--KERN COMMUNITY COLLEGE DISTRICT	306968	18,506.00
	12/16/2025	V04486--COUNTY OF KERN	306948	18,621.03
	12/16/2025	V00294--DEPARTMENT OF JUSTICE	306951	734.00

Bank	Date	Vendor	Document no.	Amount
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	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012672	403.06
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012671	1,296.84
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012670	747.49
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012669	631.73
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012668	585.09
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012667	448.72
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012666	2,962.86
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012665	1,483.47
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012664	8.95
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012663	1,210.89
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012662	335.79
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012661	379.90
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012660	1,631.55
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012659	7,333.73
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012658	1,486.38
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012657	19,022.85
	12/16/2025	V00951--SYSCO FOOD SERVICES OF VENTURA INC	122234140012656	302.60
	12/16/2025	V04755--CITIGUARD, INC	122234140012655	2,790.00
	12/16/2025	V00286--DELL TECHNOLOGIES, INC.	122234140012654	3,240.35
	12/16/2025	V00286--DELL TECHNOLOGIES, INC.	122234140012653	1,436.93
	12/16/2025	V00286--DELL TECHNOLOGIES, INC.	122234140012652	42,053.50
	12/16/2025	V00937--STINSON STATIONERS	122234140012651	88.74
	12/16/2025	V00704--MISSION LINEN SUPPLY	122234140012650	68.46
	12/16/2025	V03205--CLARK PEST CONTROL OF STOCKTON, INC	122234140012649	146.00
	12/16/2025	V03561--CLAUDIA GARIBALDO	122234140012648	54.60
	12/16/2025	V00711--MOLLY & BRUCE BUSACCA INC	122234140012647	145.00
	12/16/2025	V00744--ODP BUSINESS SOLUTIONS LLC	122234140012646	289.56
	12/16/2025	V00744--ODP BUSINESS SOLUTIONS LLC	122234140012645	294.36
	12/16/2025	V00937--STINSON STATIONERS	122234140012644	853.76
	12/16/2025	V00226--RLH FIRE PROTECTION, INC.	122234140012643	337.00
	12/16/2025	V00937--STINSON STATIONERS	122234140012642	443.72
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012641	29.38
	12/16/2025	V03174--OFFICE IMAGING, INC	122234140012640	25.72
	12/16/2025	V03174--OFFICE IMAGING, INC	122234140012639	26.00
	12/16/2025	V03416--PAULA DAOUTIS	122234140012638	58.95
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012637	42.10
	12/16/2025	V03174--OFFICE IMAGING, INC	122234140012636	23.38
	12/16/2025	V00683--MCWILLIAMS & WALDEN INC	122234140012635	120.33
	12/16/2025	V00992--TOKAY PRESS INC	122234140012634	104.65
	12/16/2025	V00937--STINSON STATIONERS	122234140012633	315.15
	12/16/2025	V00937--STINSON STATIONERS	122234140012632	1,563.00
	12/16/2025	V00928--STAPLES CONTRACT & COMMERCIAL, INC	122234140012631	193.04
	12/16/2025	V00753--ORKIN PEST CONTROL	122234140012630	4,713.99
	12/16/2025	V00704--MISSION LINEN SUPPLY	122234140012629	1,257.81
	12/16/2025	V00704--MISSION LINEN SUPPLY	122234140012628	764.82
	12/16/2025	V00704--MISSION LINEN SUPPLY	122234140012627	62.79
	12/16/2025	V00350--ESCUELITA HERNANDEZ LITTLE SCHOOL	122234140012626	11,245.58
	12/16/2025	V00022--ADOBE INC	122234140012625	5,522.00
	12/16/2025	V04727--ALEXIS SAVEDRA	122234140012624	6,750.00
	12/16/2025	V01062--WESTED	122234140012623	1,005.00
	12/16/2025	V03174--OFFICE IMAGING, INC	122234140012622	105.82
	12/16/2025	V03174--OFFICE IMAGING, INC	122234140012621	533.60
	12/16/2025	V00522--JORGE GALINDO	122234140012620	45.00
	12/16/2025	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	122234140012619	576.17
	12/16/2025	V00358--EXACT STAFF, INC	122234140012618	2,296.00

Bank	Date	Vendor	Document no.	Amount
	12/16/2025	V03245--TIMOTHY SEXTON	122234140012617	12,911.14
	12/16/2025	V00198--CHEVRON AND TEXACO BUSINESS CARD SERVICES	122234140012616	6,580.72
	12/16/2025	V00979--THE MARCOM GROUP, INC.	122234140012615	150.00
	12/16/2025	V00312--DONAHUE TRUCK CENTERS	122234140012614	301.59
	12/16/2025	V00060--AN ICON COMPANY, LLC - PRINTDIRTCHEAP	122234140012613	27.61
	12/16/2025	V03174--OFFICE IMAGING, INC	122234140012612	43.21
	12/16/2025	V03174--OFFICE IMAGING, INC	122234140012611	170.02
	12/16/2025	V00874--SAVE MART SUPERMARKETS	122234140012610	285.38
	12/16/2025	V01033--VERNON SORENSON MD INC	122234140012609	905.00
	12/16/2025	V00905--SMART & FINAL	122234140012608	296.05
	12/16/2025	V03174--OFFICE IMAGING, INC	122234140012607	30.85
	12/16/2025	V00683--MCWILLIAMS & WALDEN INC	122234140012606	160.77
	12/16/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140012605	33.99
	12/16/2025	V00585--KNIGHT'S SITE SERVICES INC	122234140012604	4,250.70
	12/16/2025	V03186--BLUETRITON BRANDS INC	122234140012603	10.81
	12/16/2025	V03186--BLUETRITON BRANDS INC	122234140012602	57.27
	12/16/2025	V00920--SSD ALARM, INC	122234140012601	7,780.89
	12/16/2025	V04961--HARVEST FARMS SOLUTIONS, INC	122234140012600	37,536.00
	12/16/2025	V03852--NICOLE NINO	122234140012599	77.70
	12/16/2025	V03780--MARIA GUADIAN	122234140012598	16.80
	12/16/2025	V03645--GLORIANA TEIXEIRA	122234140012597	184.10
	12/16/2025	V03601--ELENA GARCIA	122234140012596	111.30
	12/16/2025	V03586--DESIREE JACKSON	122234140012595	119.70
	12/16/2025	V03583--DELORES PATRICIO	122234140012594	49.00
	12/16/2025	V03263--FLOWERS BAKERIES SALES OF SOCIAL, LLC	122234140012593	172.00
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	12/16/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140012591	1,014.40
	12/16/2025	V03228--IMPERIAL BAG & PAPER CO, LLC	122234140012590	966.84
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	12/16/2025	V02888--SUSIE E MARTINEZ	122234140012568	52.50
	12/16/2025	V02411--MARISELA P. GONZALEZ	122234140012567	35.70
	12/16/2025	V00559--KAPLAN EARLY LEARNING CO	122234140012566	1,179.20
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	12/16/2025	V00440--HANCOCK SOFTWARE, INC.	122234140012557	53,500.04
	12/16/2025	V00384--FIVE9 INC	122234140012556	5,428.62
	12/16/2025	V00384--FIVE9 INC	122234140012555	3,529.70
	12/16/2025	V00349--ERIE CUSTOM COMPUTER APPLICATIONS	122234140012554	2,940.00
	12/16/2025	P02998--SAMANTHA TRIGUEROS	122234140012553	424.99
	12/16/2025	P02997--ADRIANA CHAVEZ OROZCO	122234140012552	617.76
	12/16/2025	P02995--NATIVIDAD ALCOCER DELGADO	122234140012551	1,534.21
	12/16/2025	P02994--MARTHA ELENA MARTINEZ PRADO	122234140012550	939.94
	12/16/2025	P02993--MARIA DEL CARMEN SEGURA	122234140012549	1,197.71
	12/16/2025	P02992--MARIA SANTOS MEDRANO	122234140012548	2,264.03
	12/16/2025	P02988--EULOGIA LEON MENDOZA	122234140012547	2,027.65
	12/16/2025	P02984--JULIETA GONZALEZ GONZALEZ	122234140012546	1,929.50
	12/16/2025	P02983--ALEJANDRA PELAYO MACIAS	122234140012545	1,077.03
	12/16/2025	P02981--ANA M PORTILLO DE SERRANO	122234140012544	4,816.81
	12/16/2025	P02978--MARIA DE JESUS LEON	122234140012543	1,834.64
	12/16/2025	P02977--SUSANA SALAZAR CONTRERAS	122234140012542	3,208.47
	12/16/2025	P02975--DAISY RUBI SUAREZ HUERTA	122234140012541	7,104.94
	12/16/2025	P02974--BERENICE RAMOS QUEVEDO	122234140012540	837.20
	12/16/2025	P02972--MARIA GUADALUPE RAMIREZ DE MENDOZA	122234140012539	1,077.17
	12/16/2025	P02971--ANGELICA MOLINA SANCHEZ	122234140012538	2,661.24
	12/16/2025	P02970--TEODORA LANDEROS RAMIREZ	122234140012537	5,977.64
	12/16/2025	P02966--BRENDA CERVANTES GARCIA	122234140012536	446.57
	12/16/2025	P02965--VALERIA P DIAZ	122234140012535	1,847.11
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	12/16/2025	P02963--NEREIDA PONCE	122234140012533	1,644.24
	12/16/2025	P02962--MARIA ALEJANDRA MEJIA RUIZ	122234140012532	1,891.72
	12/16/2025	P02960--JUANA ESQUIVEL	122234140012531	3,835.25
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	12/16/2025	P02957--LETICIA VARGAS	122234140012529	5,576.50
	12/16/2025	P02956--DANIA URBINA MALDONADO	122234140012528	945.44
	12/16/2025	P02955--CELIA MARTINEZ	122234140012527	4,448.41
	12/16/2025	P02949--ANDREA MEDRANO MANDUJANO	122234140012526	2,671.88
	12/16/2025	P02947--JOSE MANUEL MORALES	122234140012525	154.34
	12/16/2025	P02946--GLADY RABANALES MORALES	122234140012524	484.60
	12/16/2025	P02944--ELEAZAR VALENZUELA	122234140012523	2,710.66
	12/16/2025	P02941--NANCY M GUILLLEN CORTES	122234140012522	2,838.17
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	12/16/2025	P02937--MAGDALENA MAGANA	122234140012520	5,428.63
	12/16/2025	P02936--ERICKA PEREZ SAUCEDO	122234140012519	994.64
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	12/16/2025	P02934--ESTELA CHAVEZ ANTONIO	122234140012517	3,186.33
	12/16/2025	P02933--MARIBEL RIVERA RAMIREZ	122234140012516	5,615.50
	12/16/2025	P02931--ALICIA KARINA VENEGAS BRAVO	122234140012515	1,048.91
	12/16/2025	P02930--LUBI I RANGEL MAGANA	122234140012514	837.20
	12/16/2025	P02929--ELOISA E RAMIREZ GARCIA	122234140012513	3,110.63
	12/16/2025	P02928--JOCELYN MARTEL	122234140012512	1,773.46
	12/16/2025	P02925--SANTOS MIRIAM CRUZ	122234140012511	7,928.43
	12/16/2025	P02922--ROSAURA MARTINEZ GARCIA	122234140012510	1,735.96
	12/16/2025	P02920--SOFIA ALONSO ALVARADO	122234140012509	2,220.24
	12/16/2025	P02919--ANA KAREN VALENCIA TRUJILLO	122234140012508	4,182.86
	12/16/2025	P02915--SANDRA VEGA HERNANDEZ	122234140012507	2,306.08
	12/16/2025	P02913--ANA MARIA RODRIGUEZ	122234140012506	5,067.95

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	12/16/2025	P02909--MAYRA ALEJANDR GONZALEZ GOMEZ	122234140012504	2,991.23
	12/16/2025	P02901--MARIA D REYES-SOTO	122234140012503	7,445.67
	12/16/2025	P02900--FABIOLA LEDEZMA DE NAVARRO	122234140012502	2,565.71
	12/16/2025	P02898--JASMIN HERRERA	122234140012501	5,388.13
	12/16/2025	P02897--MARTHA ALICIA CEJA	122234140012500	2,380.51
	12/16/2025	P02896--MARTA CORONA DE TORRES	122234140012499	5,031.15
	12/16/2025	P02894--MARIBEL GARCIA RAMIREZ	122234140012498	1,832.88
	12/16/2025	P02893--GABRIELA OLIVA LOPEZ	122234140012497	4,775.45
	12/16/2025	P02892--SANDRA GABRIELA ARMENDARIZ	122234140012496	3,296.06
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	12/16/2025	P02884--ALONDRA SESILIA MEZA ZUNIGA	122234140012494	2,109.77
	12/16/2025	P02877--GRISelda FERNANDEZ SALGADO	122234140012493	2,388.78
	12/16/2025	P02874--DELMA CERVANTES CORTES	122234140012492	2,621.37
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	12/16/2025	P02856--CONSUELO LIRA DE LEMUS	122234140012485	3,572.76
	12/16/2025	P02851--MARIA A ROMERO DE CRUZ	122234140012484	1,439.01
	12/16/2025	P02849--LUCERO AMAIRANI VILLASENOR BOTELLO	122234140012483	1,280.76
	12/16/2025	P02848--ANA LAURA RODRIGUEZ	122234140012482	4,194.96
	12/16/2025	P02847--ELSA LARREYNAGA BATRES	122234140012481	8,705.78
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	12/16/2025	P02845--CARLOS ESTEVAN GARCIA	122234140012479	2,993.07
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	12/16/2025	P02839--CARLAANGELA RUIZ	122234140012477	1,610.24
	12/16/2025	P02838--MALVINA RAMIREZ LOPEZ	122234140012476	1,934.28
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	12/16/2025	P02828--MARIA FERNANDA GARIBAY	122234140012474	2,750.60
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	12/16/2025	P02824--ODILIA ELIZABETH VALENCIA	122234140012471	3,768.46
	12/16/2025	P02815--VICTORIA GOMEZ CRUZ	122234140012470	3,576.80
	12/16/2025	P02813--YESENIA CAYETANO HERNANDEZ	122234140012469	3,246.84
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	12/16/2025	P02808--MARIELA SANCHEZ	122234140012467	917.10
	12/16/2025	P02803--JAQUELINE MATORINO MONARREZ	122234140012466	4,407.35
	12/16/2025	P02802--GUADALUPE DURAN	122234140012465	6,463.83
	12/16/2025	P02799--ARACELI CASTRO BARRAZA	122234140012464	9,818.14
	12/16/2025	P02798--MARGARITA VALENCIA AVILA	122234140012463	8,857.83
	12/16/2025	P02796--NEREYDA LIRA LOPEZ	122234140012462	10,925.61
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	12/16/2025	P02780--MARISSA LOPEZ LOPEZ	122234140012456	4,277.94
	12/16/2025	P02779--REBECCA MENDOZA VAZQUEZ	122234140012455	873.28
	12/16/2025	P02776--BRENDA BENAVIDEZ	122234140012454	2,399.86
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	12/16/2025	P02772--ROSA ELENA BUSTOS	122234140012452	4,255.41
	12/16/2025	P02771--MARIA TERESA HERNANDEZ	122234140012451	2,600.34
	12/16/2025	P02769--BEATRIZ BUENO	122234140012450	2,423.96

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	12/16/2025	P02765--MARIA DEL CARMEN GUTIERREZ BRITO	122234140012448	5,156.73
	12/16/2025	P02764--MARGARITA GARIBAY CORTES	122234140012447	12,244.69
	12/16/2025	P02760--JUANA INEZ SALGADO RENTERIA	122234140012446	1,711.23
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	12/16/2025	P02754A--ANTONIO PERALTA DUQUE	122234140012442	5,704.89
	12/16/2025	P02753--MAYRA ALEJANDRA RIOS	122234140012441	3,582.76
	12/16/2025	P02750--ROSA HILDA NAVARRO	122234140012440	3,805.67
	12/16/2025	P02749--ROSALIA MARTINEZ DE MENDOZA	122234140012439	1,737.87
	12/16/2025	P02740A--LUCEROS DAYCARE	122234140012438	812.96
	12/16/2025	P02736--CLAUDIA ZAVALA CISNEROS	122234140012437	2,504.78
	12/16/2025	P02731--BERNARDINA GOMEZ ARAUJO	122234140012436	299.94
	12/16/2025	P02728--AMALIA BUENROSTRO	122234140012435	8,721.13
	12/16/2025	P02727--MARIBEL MAGANA	122234140012434	1,523.06
	12/16/2025	P02722--BRENDA SUJEY MARTINEZ	122234140012433	5,970.13
	12/16/2025	P02721--OLGA LIRA DE GALLARDO	122234140012432	4,919.07
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	12/16/2025	P02696--MARIA ASUSENA GONZALEZ-GUTIERREZ	122234140012424	2,065.81
	12/16/2025	P02692--KASANDRA LOPEZ-CORDERO	122234140012423	1,131.92
	12/16/2025	P02690--STEPHANIE VERDUGO	122234140012422	999.54
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	12/16/2025	P02683--MARIA GUADALUPE GONZALEZ	122234140012419	9,226.60
	12/16/2025	P02673--NANCY GARIBAY HERNANDEZ	122234140012418	1,464.56
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	12/16/2025	P02667--MARIA ANGELA DIAZ	122234140012416	4,818.79
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	12/16/2025	P02663--DIANE LOMELI	122234140012414	4,450.95
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	12/16/2025	P02653--SILVIA LETICIA SANCHEZ DE GARCIA	122234140012411	1,845.33
	12/16/2025	P02650--MA BELEN RODRIGUEZ BRAVO	122234140012410	5,169.75
	12/16/2025	P02648--ISABEL MARTINEZ-LOMELI	122234140012409	5,965.46
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	12/16/2025	P02637--DEANNA RAMIREZ	122234140012405	5,547.42
	12/16/2025	P02636--YAZMIN ARACELI NAVARRO HERRERA	122234140012404	3,156.62
	12/16/2025	P02635--MARIA E CUARA	122234140012403	1,197.86
	12/16/2025	P02634--EVA DILMA VARGAS	122234140012402	3,281.77
	12/16/2025	P02620--ARACELI JIMENEZ AVILA	122234140012401	3,440.74
	12/16/2025	P02618--MARIA CHRISTINA RUBALCAVA	122234140012400	2,689.74
	12/16/2025	P02615--NINFA E. RODRIGUEZ	122234140012399	4,517.87
	12/16/2025	P02613--MAYRA HERNANDEZ	122234140012398	4,366.40
	12/16/2025	P02611--ALAPIZCO FCC AKA EDU-CARE FAMILY CHILD CARE I	122234140012397	4,732.69
	12/16/2025	P02609--ROSAURA IBARRA OROZCO	122234140012396	6,421.65
	12/16/2025	P02602--ADRIANA GOMEZ	122234140012395	10,988.23
	12/16/2025	P02598--MIRIAM LOPEZ GUTIERREZ	122234140012394	10,524.86

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	12/16/2025	P02594--GUILLERMINA HERNANDEZ GOMEZ	122234140012392	5,106.72
	12/16/2025	P02592--ELDA KARINA IBARRA	122234140012391	8,042.55
	12/16/2025	P02589--BEATRIZ GONZALEZ DUENAS	122234140012390	1,150.96
	12/16/2025	P02587--LORENA IBARRA	122234140012389	388.91
	12/16/2025	P02584--NORMA PULIDO CRUZ	122234140012388	3,556.41
	12/16/2025	P02579--YOLANDA LIRA LEMUS	122234140012387	10,884.50
	12/16/2025	P02578--MARIA NANCY CRUZ	122234140012386	1,471.84
	12/16/2025	P02576--PRECIOSA ISABEL CHAMALE CASTRO	122234140012385	1,292.98
	12/16/2025	P02572--ESTHER NAVARRO	122234140012384	4,258.55
	12/16/2025	P02570--TINA MARIE LOPEZ	122234140012383	8,724.39
	12/16/2025	P02562--IRMA FLORES	122234140012382	1,912.04
	12/16/2025	P02561--JACINTA GLORIA CRUZ	122234140012381	1,546.10
	12/16/2025	P02560--VERONICA HERNANDEZ	122234140012380	3,103.07
	12/16/2025	P02557--MARIA A LOPEZ	122234140012379	889.11
	12/16/2025	P02555--OGARIDT ALCANZAR MAGANA	122234140012378	5,261.62
	12/16/2025	P02553--ELENA OCHOA CONTRERAS	122234140012377	1,215.71
	12/16/2025	P02549--MARIA REINA OROZCO MORA	122234140012376	7,331.64
	12/16/2025	P02547--CLAUDIA GARCIA	122234140012375	2,768.06
	12/16/2025	P02545--ROCIO OROZCO IBARRA	122234140012374	8,185.78
	12/16/2025	P02544--ANABEL A MARTINEZ	122234140012373	1,710.60
	12/16/2025	P02543--MARISOL PEREZ	122234140012372	391.20
	12/16/2025	P02542A--LA ESTACION CHILDCARE LLC	122234140012371	2,978.38
	12/16/2025	P02539--KASANDRA BASURTO	122234140012370	1,865.39
	12/16/2025	P02533--LIZET MONSERRAT PRECIADO	122234140012369	1,854.98
	12/16/2025	P02526--MARTINA RANGEL	122234140012368	5,050.53
	12/16/2025	P02525--LETICIA HERNANDEZ PEREZ	122234140012367	1,639.66
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	12/16/2025	P02515--MARTHA ALICIA MADRIGAL SOSA	122234140012365	5,951.87
	12/16/2025	P02511A--GLAFIRA E CAMACHO DE TRUJILLO	122234140012364	2,897.68
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	12/16/2025	P02468--DAVID PANTOJA	122234140012355	6,429.84
	12/16/2025	P02467--KARLA ELIZABETH HULING	122234140012354	2,911.50
	12/16/2025	P02466--ROSA ELENA ARELLANO	122234140012353	2,683.36
	12/16/2025	P02464--GLADYS ISELA RODRIGUEZ	122234140012352	9,431.70
	12/16/2025	P02462--IRMA L IBARRA	122234140012351	10,906.99
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	12/16/2025	P02446--MARIA DOLORES GOMEZ	122234140012345	5,768.70
	12/16/2025	P02438--GEORGINA CONCEPCION WARREN COSTALES	122234140012344	9,721.37
	12/16/2025	P02432--LILIANA SOLORIO	122234140012343	702.66
	12/16/2025	P02430--ALMA AYDE GOMEZ ALVAREZ	122234140012342	5,182.54
	12/16/2025	P02426--ANNA DELFINA REYES	122234140012341	12,172.01
	12/16/2025	P02424--DALILA J CAVAZOS	122234140012340	11,562.49
	12/16/2025	P02422--ELIZABETH DIAZ	122234140012339	3,304.51
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	12/16/2025	P02413--MIGUEL ANGEL GARCIA JIMENEZ	122234140012335	2,302.54
	12/16/2025	P02411--MAYRA ELENA GONZALEZ MORALES	122234140012334	8,190.04
	12/16/2025	P02397--ELVIRA GAMBOA	122234140012333	1,855.98
	12/16/2025	P02393--ADRIANA CEJA GONZALEZ	122234140012332	4,926.20
	12/16/2025	P02386--GREGORIA GALLEGOS	122234140012331	9,499.35
	12/16/2025	P02385--TEODORA GIRON MORALES	122234140012330	5,922.71
	12/16/2025	P02380--ZEFERINO GONZALEZ	122234140012329	1,150.96
	12/16/2025	P02375--MARTHA ESTHELA SANCHEZ	122234140012328	9,789.65
	12/16/2025	P02374--DARLENE JIMENEZ	122234140012327	1,024.91
	12/16/2025	P02368--CARMEN SANTOS PACHECO	122234140012326	9,937.71
	12/16/2025	P02367--BEATRIZ ADRIANA CARRILLO HERNANDEZ	122234140012325	6,018.57
	12/16/2025	P02342--SANDRA PEREZ	122234140012324	10,486.42
	12/16/2025	P02336--PAULA GARCIA	122234140012323	4,704.03
	12/16/2025	P02334--SILVIA E ZUNIGA	122234140012322	8,601.76
	12/16/2025	P02333--MITZI G CHAVEZ MAGALLON	122234140012321	4,311.00
	12/16/2025	P02331--PAULA LARA VALDOVINOS	122234140012320	5,827.17
	12/16/2025	P02329--JULISSA MARIE ARAGON	122234140012319	1,761.54
	12/16/2025	P02328--YADIRA CARDONA FAMILY CHILD CARE	122234140012318	2,580.21
	12/16/2025	P02327--REYNA TORRES DE CASTRO	122234140012317	8,216.46
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	12/16/2025	P02323--SONIA PANTOJA	122234140012315	2,570.50
	12/16/2025	P02322--MARGARITA BUSTAMANTE DE FELIX	122234140012314	4,700.31
	12/16/2025	P02319--MARIA PERLA GARCIA DE ARCIGA	122234140012313	4,826.50
	12/16/2025	P02314--KENDAHIL ROSE ROWE	122234140012312	8,686.46
	12/16/2025	P02313--MARIA GUADALUPE BARAJAS DE GARCIA	122234140012311	1,653.46
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	12/16/2025	P02287--SILVIA BAHENA OCAMPO	122234140012305	1,134.26
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	12/16/2025	P02267--MARTHA SALGADO	122234140012301	12,257.22
	12/16/2025	P02266--ELIZABETH CHAVEZ	122234140012300	5,995.02
	12/16/2025	P02265--ELSA YANETH QUEVEDO ORTIZ	122234140012299	2,431.23
	12/16/2025	P02263--MARISOL GONZALEZ	122234140012298	4,320.20
	12/16/2025	P02261--JUANA MORILLON GUILLEN	122234140012297	6,985.91
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	12/16/2025	P02258--MARISOL MEDINA	122234140012294	6,245.03
	12/16/2025	P02254--JENNIFER KRISTINE GARCIA CONTRERAS	122234140012293	285.06
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	12/16/2025	P02241--ANA PATRICIA CAMARGO	122234140012290	4,266.42
	12/16/2025	P02240--MARIA SANTOS DE LOPEZ	122234140012289	10,080.01
	12/16/2025	P02238--MATILDE VILLAFAN DE MARAVILLA	122234140012288	8,891.15
	12/16/2025	P02237--IRMA SANDOVAL ROBLES	122234140012287	6,041.95
	12/16/2025	P02236--ROSEMARY ZAVALA	122234140012286	6,940.94
	12/16/2025	P02235--GABRIELA ARREGUIN	122234140012285	735.92
	12/16/2025	P02222--MARIA GARCIA	122234140012284	6,549.94
	12/16/2025	P02215--ERIKA L CENTENO	122234140012283	7,360.10
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	12/16/2025	P02190--ESPERANZA TORRES	122234140012279	1,805.66
	12/16/2025	P02176--MA DEL CARMEN GOMEZ GRANADOS	122234140012278	10,169.51
	12/16/2025	P02173--BERTHA CONTRERAS	122234140012277	2,638.14
	12/16/2025	P02172--MARIA LEDESMA DE GARCIA	122234140012276	6,029.60
	12/16/2025	P02163--ALICIA DE LA GARZA	122234140012275	4,664.88
	12/16/2025	P02161--SANDRA MARTINEZ VARELA	122234140012274	2,708.98
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	12/16/2025	P02152--EDELmira L VIVEROS	122234140012272	2,727.76
	12/16/2025	P02147--MARIA GUADALUPE CHAVEZ	122234140012271	9,417.05
	12/16/2025	P02144--MARICELA SANDOVAL RODRIGUEZ	122234140012270	8,123.24
	12/16/2025	P02130--ARACELY CRUZ DE MONTERROSA	122234140012269	12,850.61
	12/16/2025	P02122--JOANNA GONZALEZ	122234140012268	873.28
	12/16/2025	P02118--ODAIVA GUADALUPE CENTENO	122234140012267	8,786.55
	12/16/2025	P02109--JACLYN PRADO	122234140012266	1,609.20
	12/16/2025	P02093--SUSY I SANTACRUZ DE SAHAGUN	122234140012265	3,753.46
	12/16/2025	P02092--CATALINA RIVERA DE ESPINOZA	122234140012264	3,761.76
	12/16/2025	P02090--HERMELINDA VILLEDA	122234140012263	1,834.64
	12/16/2025	P02089--MARIA LAURA RAYA GOMEZ	122234140012262	7,156.72
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	12/16/2025	P02083--MARIA PAZ	122234140012260	5,659.10
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	12/16/2025	P02078--GUADALUPE AVILES LEYVA	122234140012258	2,686.73
	12/16/2025	P02053--ANA BERTHA BALLESTEROS JAIME	122234140012257	5,456.80
	12/16/2025	P02051--ANA MARTINEZ	122234140012256	982.75
	12/16/2025	P02044--AYDE JAIME	122234140012255	4,362.28
	12/16/2025	P02036--VIRGINIA FERREIRA	122234140012254	7,714.49
	12/16/2025	P02032--MARIA F AGUILAR DE SANDOVAL	122234140012253	3,222.47
	12/16/2025	P01999--BERENICE IBARRA	122234140012252	1,785.88
	12/16/2025	P01984--IRMA YOLANDA ARCINIEGA	122234140012251	3,448.12
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	12/16/2025	P01955--LIDIA ALONDRA BRAVO DE MENDOZA	122234140012245	3,591.62
	12/16/2025	P01954--MARIA GUADALUPE ZAMORA RODRIGUEZ	122234140012244	3,742.66
	12/16/2025	P01951--IRENE R SIXTOS	122234140012243	6,953.62
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	12/16/2025	P01943--GLORIA MORENO DE HERNANDEZ	122234140012241	1,747.10
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	12/16/2025	P01910--ANDREA BUENROSTRO	122234140012237	8,770.71
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	12/16/2025	P01906--SOFIA ALVAREZ DE GONZALEZ	122234140012235	8,646.62
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	12/16/2025	P01877--ANTONIA PANIAGUA ROSALES	122234140012233	13,233.09
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	12/16/2025	P01865--DINA BEATRIZ GONZALEZ	122234140012231	3,720.24
	12/16/2025	P01853--MARIA C ZEPEDA DE NUNEZ	122234140012230	4,160.45
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	12/16/2025	P01848--EDILIA GUTIERREZ DE GARCIA	122234140012228	3,342.14
	12/16/2025	P01843--MARIANELA G ORTIZ	122234140012227	4,342.08
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	12/16/2025	P01789--MARIA G AYALA	122234140012221	5,104.69
	12/16/2025	P01782--MONICA MARTINEZ	122234140012220	1,849.14
	12/16/2025	P01755--BEATRIZ JACQUEZ NUNEZ	122234140012219	1,995.60
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	12/16/2025	P01734--MARGARITA CORTES DE BARAJAS	122234140012217	13,238.61
	12/16/2025	P01724--HEIDY ESMERALDA SANDOVAL	122234140012216	4,642.54
	12/16/2025	P01718--ONOFRE ZAMORA	122234140012215	11,790.23
	12/16/2025	P01692--MARIA PAZ RUIZ	122234140012214	3,423.29
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	12/16/2025	P01664--ELIDA CRUZ	122234140012212	3,424.36
	12/16/2025	P01652--TRINIDAD TINOCO	122234140012211	3,485.18
	12/16/2025	P01638--ELIZABETH GONZALEZ	122234140012210	3,065.35
	12/16/2025	P01628--DORA LUZ RIVERA	122234140012209	7,536.08
	12/16/2025	P01570--MARIA SOCORRO GOMEZ CABRERA	122234140012208	2,918.98
	12/16/2025	P01561--ANA M. DAVILA	122234140012207	5,995.87
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	12/16/2025	P01508--ROCELIA OROZCO LEMUS	122234140012204	1,849.14
	12/16/2025	P01507--MARIANA NAVA	122234140012203	5,055.05
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	12/16/2025	P01456--ESTHER MELENDREZ	122234140012200	1,226.55
	12/16/2025	P01431--CLAUDIA ZARAGOZA DE RODRIGUEZ	122234140012199	13,441.57
	12/16/2025	P01366--MARIA R GARCIA DE ARAMBULA	122234140012198	2,838.17
	12/16/2025	P01353--CARMEN BELTRAN	122234140012197	6,007.39
	12/16/2025	P01318--MARIA CONCEPCION CEJA	122234140012196	4,091.04
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	12/16/2025	P01298--LETICIA MORALES	122234140012194	6,371.46
	12/16/2025	P01288--DOLORES PALACIOS DE GUZMAN	122234140012193	10,963.66
	12/16/2025	P01285--ADELA GARCIA DE SOSA	122234140012192	9,145.70
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	12/16/2025	P01279--AIDEE SANDOVAL	122234140012190	1,903.04
	12/16/2025	P01266--MARIA CARRILLO DE GUTIERREZ	122234140012189	3,776.06
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	12/16/2025	P01189--RAQUEL POSADAS DE GIRON	122234140012186	9,653.82
	12/16/2025	P01187--MARIA LOURDES NIEVAS DE SALAZAR	122234140012185	1,452.74
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	12/16/2025	P01106--HILDA BARAJAS JUAREZ	122234140012178	1,249.50
	12/16/2025	P01105--ANGELICA MAGANA MARES	122234140012177	5,110.00
	12/16/2025	P01096--LAURA A RODRIGUEZ	122234140012176	4,178.45
	12/16/2025	P01091--BIVIANA MANRIQUEZ	122234140012175	8,939.95
	12/16/2025	P01075--ROSALBA GONZALEZ	122234140012174	7,855.23
	12/16/2025	P01067--ANNA V MENDEZ	122234140012173	756.26
	12/16/2025	P01054--IRMA VERONICA OSEGUERA	122234140012172	1,539.25
	12/16/2025	P01050--LILIA YAZMIN JUAREZ	122234140012171	5,653.99
	12/16/2025	P01027--MA L MONROY DE SEVILLA	122234140012170	1,649.72

Bank	Date	Vendor	Document no.	Amount
	12/16/2025	P01024--MACARMEN LUCATERO	122234140012169	1,578.38
	12/16/2025	P01013--MARIA DE JESUS REYNA	122234140012168	5,061.00
	12/16/2025	P01000--CLAUDIA ANDREA MUNOZ	122234140012167	4,291.14
	12/16/2025	P00966--ELIDIA O RANGEL	122234140012166	3,751.86
	12/16/2025	P00931--CARMEN MORALES DIAZ	122234140012165	9,210.62
	12/16/2025	P00903--PATRICIA HERNANDEZ	122234140012164	12,155.38
	12/16/2025	P00852--ELISA GONZALES	122234140012163	6,153.90
	12/16/2025	P00837--AGUSTINA MORENO	122234140012162	1,885.10
	12/16/2025	P00835--AIDA SALAZAR PACHECO	122234140012161	2,451.11
	12/16/2025	P00832--YOLANDA CORTES DE MENDOZA	122234140012160	1,298.03
	12/16/2025	P00818--MARICELA CORTEZ	122234140012159	2,627.62
	12/16/2025	P00810--MAGDA F. SALDIVAR	122234140012158	7,444.48
	12/16/2025	P00808--MERCEDES CORRALES HIGUERA	122234140012157	1,623.81
	12/16/2025	P00805--ELVA BORUNDA FLORES	122234140012156	8,685.25
	12/16/2025	P00780--MAYRA FLORES	122234140012155	858.99
	12/16/2025	P00773--ROSALINDA G. OCHOA	122234140012154	12,009.55
	12/16/2025	P00769--LETICIA MARIA BOTELLO	122234140012153	5,665.97
	12/16/2025	P00760--MARYPAZ ALVARADO PEREZ	122234140012152	1,287.04
	12/16/2025	P00735--LAURA A GUTIERREZ	122234140012151	10,967.26
	12/16/2025	P00718--JUANA CORTEZ DE PEREZ	122234140012150	7,226.94
	12/16/2025	P00699--BLANCA EVELIA RUIZ DE SOLORIO	122234140012149	10,351.29
	12/16/2025	P00661--SOCORRO A MENDOZA	122234140012148	3,688.10
	12/16/2025	P00635--ESTELA N. VEGA	122234140012147	1,664.85
	12/16/2025	P00608--ISABEL GARCIA	122234140012146	1,838.86
	12/16/2025	P00593--RITA GARCIA	122234140012145	5,912.43
	12/16/2025	P00582--JUANA H PIMENTEL	122234140012144	11,021.40
	12/16/2025	P00523--BEATRIZ TELLEZ DE TORRES	122234140012143	2,319.92
	12/16/2025	P00489--ESPERANZA B TOBAR	122234140012142	1,829.64
	12/16/2025	P00446--OLGA ZAMAGO	122234140012141	1,890.14
	12/16/2025	P00435--PATRICIA MUNOZ VASQUEZ	122234140012140	10,597.43
	12/16/2025	P00425--JUDITH ADRIANA PAREDES DE QUEZADA	122234140012139	1,387.56
	12/16/2025	P00402--YOLANDA MUNOZ	122234140012138	12,745.08
	12/16/2025	P00349--YOLANDA JUAREZ	122234140012137	4,273.36
	12/16/2025	P00329--MARIA GUADALUPE LOPEZ CORZA	122234140012136	8,440.09
	12/16/2025	P00251--EVANGELINA CERVANTES DE RAMOS	122234140012135	4,282.76
	12/16/2025	P00163--LETICIA G HERNANDEZ	122234140012134	7,536.28
	12/16/2025	P00161--ALICIA GARCIA DE LEYVA	122234140012133	3,219.53
	12/16/2025	P00147--JOSEFINA GARCIA	122234140012132	1,683.69
	12/16/2025	P00114--MARTHA ANGELICA SOLORIO DE ARCEO	122234140012131	5,416.15
	12/16/2025	P00090--MARIA ELENA CEJA	122234140012130	2,332.13
	12/16/2025	P00076--LILIA HORTENCIA OSEGUERA	122234140012129	4,654.20
	12/16/2025	P00043--MARIA TERESA ALANIS	122234140012128	1,837.96
	12/16/2025	P00019--TERESA CAROLINA OROPEZA	122234140012127	5,715.80
	12/16/2025	P00014--LILIA ISORDIA DE RANGEL	122234140012126	4,357.93
	12/16/2025	P00003--CATALINA CASTRO AYALA	122234140012125	12,849.32
	12/16/2025	P00002--NORA ELIA JAIME	122234140012124	1,424.99
	12/16/2025	V03339--ANGELICA NELSON	122234140012123	41.30
	12/16/2025	V03262--ERIC LE BARBE	122234140012122	81.90
	12/16/2025	V03359--RACHEL LECKKIRK	122234140012121	39.20
	12/16/2025	V03371--LUCERO GONZALEZ	122234140012120	144.20
	12/16/2025	V03374--ADRIANA LOPEZ	122234140012119	51.80
	12/16/2025	V03375--ANDREA LOPEZ	122234140012118	77.70
	12/16/2025	V03382--DENA WALKER	122234140012117	60.20
	12/16/2025	V03384--GLORIA GONZALEZ	122234140012116	163.80
	12/16/2025	V03385--GABRIELA PADILLA	122234140012115	38.50
	12/16/2025	V03387--JAZMYN REDICK	122234140012114	105.70

Bank	Date	Vendor	Document no.	Amount
	12/16/2025	V03394--MARIA DIAZ CORNEJO	122234140012113	53.90
	12/16/2025	V03395--MARIA FLORES TORRES	122234140012112	111.30
	12/16/2025	V03397--MAEGAN ROUSE	122234140012111	190.40
	12/16/2025	V03402--VERLINDA DENWITTY	122234140012110	44.10
	12/16/2025	V03490--ANABEL JIMENEZ	122234140012109	35.00
	12/16/2025	V03742--LILLIAN URREA	122234140012108	58.10
	12/16/2025	V03822--MELISSA DELA GARZA	122234140012107	35.00
	12/16/2025	V03832--MONICA CASTANEDA	122234140012106	11.90
	12/16/2025	V03057--CSG-NAM, LLC	122234140012105	361.08
	12/16/2025	V02778--MARIA C VARELA	122234140012104	119.00
	12/16/2025	V02699--IRIS M GONZALEZ	122234140012103	60.20
	12/16/2025	V00358--EXACT STAFF, INC	122234140012102	1,498.00
	12/16/2025	V00108--BALCO HOLDINGS, INC. DBA BAY ALARM COMPANY	122234140012101	450.00
	12/16/2025	V04589--HOMECARE SOFTWARE SOLUTIONS LLC	122234140012100	54.28
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012099	1,405.53
	12/16/2025	V04096--JUANA CAMACHO	122234140012098	128.80
	12/16/2025	V03987--YOLANDA LOPEZ	122234140012097	27.30
	12/16/2025	V03867--PATRICIA ROBLES WESLEY	122234140012096	98.70
	12/16/2025	V03866--PATRICIA MEXICANO	122234140012095	69.30
	12/16/2025	V03191--VAL-PRO, INC	122234140012094	280.05
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012093	58.60
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012092	270.99
	12/16/2025	V03186--BLUETRITON BRANDS INC	122234140012091	46.35
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012090	102.79
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012089	93.84
	12/16/2025	V00043--ALLIED UNIVERSAL SECURITY SERVICES	122234140012088	80,771.30
	12/16/2025	V01044--W W GRAINGER INC	122234140012087	320.78
	12/16/2025	V03328--Hometown Plumbing	122234140012086	305.00
	12/16/2025	V04180--DIESEL DIRECT LLC	122234140012085	1,298.91
	12/16/2025	V03328--Hometown Plumbing	122234140012084	155.00
	12/16/2025	V03328--Hometown Plumbing	122234140012083	135.00
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012082	10.75
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012081	77.83
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012080	16.43
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	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012078	119.75
	12/16/2025	V00559--KAPLAN EARLY LEARNING CO	122234140012077	487.58
	12/16/2025	V00559--KAPLAN EARLY LEARNING CO	122234140012076	1,098.15
	12/16/2025	V03174--OFFICE IMAGING, INC	122234140012075	23.00
	12/16/2025	V03174--OFFICE IMAGING, INC	122234140012074	23.00
	12/16/2025	V04180--DIESEL DIRECT LLC	122234140012073	1,402.16
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012072	41.11
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012071	70.55
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012070	112.09
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012069	124.84
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012068	60.67
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012067	41.63
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012066	92.53
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012065	8.21
	12/16/2025	V00146--CA ASSOCIATION OF FOOD BANKS	122234140012064	16,647.40
	12/16/2025	V00257--CREATIVE FINANCIAL STAFFING LLC	122234140012063	4,897.06
	12/16/2025	V03462--ALAN RODRIGUEZ	122234140012062	137.00
	12/16/2025	V04180--DIESEL DIRECT LLC	122234140012061	1,802.12
	12/16/2025	V03288--OASIS AIR AND SOLAR	122234140012060	10,785.68
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012059	160.38
	12/16/2025	V03871--PERLA RODRIGUEZ	122234140012058	131.00

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	12/16/2025	V03627--EVELYN RAMIREZ	122234140012057	131.00
	12/16/2025	V03532--BRENDA QUINTERO FLETES	122234140012056	137.00
	12/16/2025	V00049--AMAZON CAPITAL SERVICES, INC	122234140012055	19,181.05
	12/16/2025	V00260--CROWN EQUIPMENT CORPORATION	122234140012054	1,389.92
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012053	229.65
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012052	19.53
	12/16/2025	V04575--LOWE'S COMPANIES, INC.	122234140012051	26.71
	12/16/2025	V03492--Andrea Chavez	122234140012050	18.90
	12/16/2025	V03939--SULEMA GARCIA	122234140012049	51.10
	12/16/2025	V00592--LAKESHORE PARENT, LLC	122234140012048	9,171.09
	12/16/2025	V00306--DISCOUNT SCHOOL SUPPLY	122234140012047	114.70
	12/16/2025	V03861--ORVILLE ABELLO	122234140012046	165.00
	12/16/2025	V00286--DELL TECHNOLOGIES, INC.	122234140012045	1,362.84
	12/16/2025	V00522--JORGE GALINDO	122234140012044	45.00
	12/16/2025	V04827--SAUL M CEDENO DBA MR CLEAN AUTO DETAILING	122234140012043	1,170.00
	12/16/2025	V00286--DELL TECHNOLOGIES, INC.	122234140012042	929.23
	12/16/2025	V04690--SAGASER WATKINS & WIELAND PC	122234140012041	708.00
	12/16/2025	V00286--DELL TECHNOLOGIES, INC.	122234140012040	2,305.52
	12/16/2025	V00182--CDW LLC	122234140012039	49,849.50
	12/17/2025	V03326--CLEMMER AND COMPANY	122234140012673	867.60
	12/18/2025	V05051--ANDRE DANIEL BUSTAMANTE	307107	58.65
	12/18/2025	V05050--TRESHON JERMAINE WILEY	307108	346.37
	12/22/2025	V02967--MORE THAN ONE DIMENSION, INC.	307133	1,800.00
	12/22/2025	V02673--FIRST 5 MADERA COUNTY	307122	1,223.14
	12/22/2025	V01819--CENTRAL CAL MANAGEMENT, INC	307113	1,201.00
	12/22/2025	V01819--CENTRAL CAL MANAGEMENT, INC	307112	1,045.00
	12/22/2025	V02933--COMMUNITY SERVICES AND EMPLOYMENT TRAINING	307117	978.50
	12/22/2025	V01819--CENTRAL CAL MANAGEMENT, INC	307111	975.00
	12/22/2025	V03124--1020 CECIL LLC	307109	945.00
	12/22/2025	V00798--PREWITT FAMILY DECEDENTS TRUST	307139	925.00
	12/22/2025	V00947--SUNRISE VILLA PARTNERS	307151	700.00
	12/22/2025	V00977--THE HOUSING AUTHORITY OF THE COUNTY OF KERN	307153	700.00
	12/22/2025	V02227--CITY OF ARVIN	307115	671.95
	12/22/2025	V02690--HEARTS & LIVES	307125	550.00
	12/22/2025	V01005--TULARE COUNTY OFFICE OF EDUCATION	307154	500.00
	12/22/2025	V02966--MOJAVE UNIFIED SCHOOL DISTRICT	307132	450.00
	12/22/2025	V01041--VINELAND SCHOOL DISTRICT	307155	375.00
	12/22/2025	V00251--COUNTY OF KERN GENERAL SERVICES, 3RD FLOOR	307118	363.12
	12/22/2025	V03157--KERN ISLAND INVESTORS, GP	307129	7,647.00
	12/22/2025	V03157--KERN ISLAND INVESTORS, GP	307128	7,399.50
	12/22/2025	V02479--RONALD SHELAN	307141	5,704.14
	12/22/2025	V03003--FIRST CONGREGATIONAL CHURCH BAKERSFIELD	307123	5,004.92
	12/22/2025	V00953--TAFT CITY SCHOOL DISTRICT	307152	4,923.64
	12/22/2025	V02580--BEAR MOUNTAIN RECREATION & PARK DISTRICT	307110	3,700.00
	12/22/2025	V00689--MERCED COUNTY OFFICE OF EDUCATION	307131	253.67
	12/22/2025	V02424--MCFARLAND UNIFIED SCHOOL DISTRICT	307130	100.00
	12/22/2025	V00806--PROTECTION 1/ADT	307140	48.30
	12/22/2025	V00932--STELLAR PLAZA LLC	307150	3,383.76
	12/22/2025	V00365--FAIRFAX SCHOOL DISTRICT	307192	3,303.00
	12/22/2025	V02949--KERN COUNTY SUPERINTENDENT OF SCHOOLS	307127	2,200.00
	12/22/2025	V02973--OMNI FAMILY HEALTH	307250	6,680.00
	12/22/2025	V02978--SPECTRUM/CHARTER COMMUNICATIONS	307149	156.25
	12/22/2025	V00919--SPECTRUM	307145	206.25
	12/22/2025	V00370--FEDEX	307121	120.98
	12/22/2025	V03430--SPECTRUM/CHARTER	307146	945.00
	12/22/2025	V00477--INDIAN WELLS VALLEY WATER DISTRICT	307126	1,054.05

Bank	Date	Vendor	Document no.	Amount
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	12/22/2025	V00914--SOUTHERN CALIFORNIA EDISON	307143	259.35
	12/22/2025	V00907--SOCALGAS	307142	1,032.01
	12/22/2025	V02978--SPECTRUM/CHARTER COMMUNICATIONS	307264	156.25
	12/22/2025	V03172--OFFICE1 LEASING	307138	138.58
	12/22/2025	V03172--OFFICE1 LEASING	307137	260.22
	12/22/2025	V03172--OFFICE1 LEASING	307136	304.37
	12/22/2025	V02978--SPECTRUM/CHARTER COMMUNICATIONS	307148	156.25
	12/22/2025	V00216--CITY OF STOCKTON	307116	273.46
	12/22/2025	V02978--SPECTRUM/CHARTER COMMUNICATIONS	307147	236.25
	12/22/2025	V00919--SPECTRUM	307144	199.78
	12/22/2025	V00728--NEEDLES PUBLIC UTILITY AUTHORITY	307134	62.54
	12/22/2025	V03172--OFFICE1 LEASING	307135	824.56
	12/22/2025	P02982--MARIA DEL SOCORRO PADILLA MONTES	307233	1,734.71
	12/22/2025	P01633--MARIA G LUNA PEREZ	307236	1,724.09
	12/22/2025	P02895--MARIA D LEPE DE CURIEL	307232	1,718.19
	12/22/2025	P03000--LOURDES MARTEL	307218	591.34
	12/22/2025	P00431--TERESA LOERA DE QUINTERO	307265	314.30
	12/22/2025	P00682--BERTHA MORENO	307169	8,971.93
	12/22/2025	P02968--GLORIA ROMAN	307200	4,272.90
	12/22/2025	P00383--PATRICIA H MARTINEZ	307254	3,900.04
	12/22/2025	P02950--NORA NOELIA LUCATERO MORENO	307247	2,638.95
	12/22/2025	P02908--ROSA ELVIA ROJAS DE LOPEZ	307259	1,944.03
	12/22/2025	P02494A--MARIA LOURDES MORENO ESQUIVEL	307240	1,848.42
	12/22/2025	V05049--GM FINANCIAL	307124	816.04
	12/22/2025	P00053--GLORIA GARCIA DE MADERA	307198	6,034.00
	12/22/2025	P01870--MARCELA G NUNEZ DE GUTIERREZ	307227	5,603.00
	12/22/2025	P00444--LUZ E VENEGAS	307222	4,310.00
	12/22/2025	P00682--BERTHA MORENO	307168	2,586.00
	12/22/2025	P02887--LAURA IVETH ESQUIVEL	307215	1,724.00
	12/22/2025	P00039--GUILLERMINA RAMIREZ	307207	1,293.00
	12/22/2025	P02774--JOSEFA HERNANDEZ DE RODRIGUEZ	307213	1,293.00
	12/22/2025	P02396--ANA MARIA RAMIREZ MEJIA	307162	1,293.00
	12/22/2025	P02831--CINDY G CORONA	307176	1,293.00
	12/22/2025	P00383--PATRICIA H MARTINEZ	307253	1,293.00
	12/22/2025	P02408--ALL ABOARD PRESCHOOL	307157	1,293.00
	12/22/2025	P02224--ROCIO JOSEFINA HERNANDEZ	307257	7,042.00
	12/22/2025	P01544--MARIA B CRUZ DE PULIDO	307229	7,042.00
	12/22/2025	P00053--GLORIA GARCIA DE MADERA	307197	1,008.00
	12/22/2025	P01870--MARCELA G NUNEZ DE GUTIERREZ	307226	936.00
	12/22/2025	P02777--BELEN IZAZAGA MERCADO	307166	900.00
	12/22/2025	P02895--MARIA D LEPE DE CURIEL	307231	900.00
	12/22/2025	P02809--DOMINGO I BASURTO	307185	900.00
	12/22/2025	P02494A--MARIA LOURDES MORENO ESQUIVEL	307239	900.00
	12/22/2025	P02873--GABRIELA IBARRA	307196	862.00
	12/22/2025	P02855--CLAUDIA OROZCO CORONA	307178	862.00
	12/22/2025	P02770--GUADALUPE AYON DE MENDOZA	307202	862.00
	12/22/2025	P00444--LUZ E VENEGAS	307221	720.00
	12/22/2025	P00485--MARIA P COSIO	307241	13,543.17
	12/22/2025	P02457--MARIA ELENA CORONA DE IBARRA	307234	4,527.00
	12/22/2025	P02883--NORMA TORRES BALLESTEROS	307249	600.00
	12/22/2025	P02791--LUZ A ESQUIVEL MORENO	307220	600.00
	12/22/2025	P01754--VERONICA L ESCOBAR	307266	4,024.00
	12/22/2025	P02414--BERTHA NERTO	307170	3,521.00

Bank	Date	Vendor	Document no.	Amount
	12/22/2025	P01593--MANUELA P MEDINA	307224	3,521.00
	12/22/2025	P00682--BERTHA MORENO	307167	432.00
	12/22/2025	P02861--GUADALUPE LARA GONZALEZ	307205	431.00
	12/22/2025	P00716--ELIZABETH MARTINEZ	307187	431.00
	12/22/2025	P02854--FERNANDO MARQUEZ ROMERO	307194	431.00
	12/22/2025	P02876--ESPERANZA GALLEGOS-RUIZ	307190	431.00
	12/22/2025	P02596--BRIGHT FUTURES PRESCHOOL 2	307172	431.00
	12/22/2025	P00325--YOLANDA SALDANA MORENO	307268	431.00
	12/22/2025	P02880--DIANA OCHOA	307182	431.00
	12/22/2025	P02252--ANDREA R RIVERA	307164	2,515.00
	12/22/2025	P01849--LORI MACIAS CERNA	307217	9,198.95
	12/22/2025	P02226--LILIA ESQUIVEL MONROY	307216	4,554.27
	12/22/2025	P01805--CONSUELO RAMIREZ DE MAGDALENO	307179	2,515.00
	12/22/2025	P01775--CECILIA GAYTAN DE ZARATE	307174	2,515.00
	12/22/2025	P02840--MAURA J CHAVOLLA	307245	1,635.00
	12/22/2025	P02819--JAQUILINA GARCIA OSORIO	307211	300.00
	12/22/2025	P00801--ROSAURA QUINTERO DE LOPEZ	307261	2,012.00
	12/22/2025	P02887--LAURA IVETH ESQUIVEL	307214	288.00
	12/22/2025	P02766A--MIREYA GUZMAN CRISTOBAL	307246	2,012.00
	12/22/2025	P02396--ANA MARIA RAMIREZ MEJIA	307161	216.00
	12/22/2025	P00526--ANDRADE ESTELA Y JOSE FAMILY CHILD CARE	307163	1,509.00
	12/22/2025	P02326--MARIA J MARTINEZ DE GARCIA	307237	1,509.00
	12/22/2025	P00383--PATRICIA H MARTINEZ	307252	216.00
	12/22/2025	P01229--MARIA PICOS DE GARCIA	307242	1,509.00
	12/22/2025	P00823--MARIA EUGENIA GARCIA DE VEGA	307235	1,509.00
	12/22/2025	P02774--JOSEFA HERNANDEZ DE RODRIGUEZ	307212	216.00
	12/22/2025	P02831--CINDY G CORONA	307175	216.00
	12/22/2025	P00039--GUILLERMINA RAMIREZ	307206	216.00
	12/22/2025	P02564--DIEGO FERREIRA	307183	1,416.00
	12/22/2025	P02407--GUADALUPE ELIZABETH PENUELAS	307203	1,509.00
	12/22/2025	P01697--IRMA JIMENEZ CASTANEDA	307209	1,509.00
	12/22/2025	P02494A--MARIA LOURDES MORENO ESQUIVEL	307238	162.00
	12/22/2025	P02617--SONIA C LOPEZ DE JUAREZ	307263	1,062.00
	12/22/2025	P02895--MARIA D LEPE DE CURIEL	307230	162.00
	12/22/2025	P02809--DOMINGO I BASURTO	307184	162.00
	12/22/2025	P02777--BELEN IZAZAGA MERCADO	307165	162.00
	12/22/2025	P02523--MARCELINA PERALTA	307228	1,062.00
	12/22/2025	P00833--GLORIA LEMUS DE LEMUS	307199	1,006.00
	12/22/2025	P02873--GABRIELA IBARRA	307195	144.00
	12/22/2025	P02315--CRISTINA SOTO DE MARTINEZ	307180	1,006.00
	12/22/2025	P02855--CLAUDIA OROZCO CORONA	307177	144.00
	12/22/2025	P00705--AMPARO MAGANA	307159	1,006.00
	12/22/2025	P02837A--ADELINA BELTRAN MOLINA	307156	1,006.00
	12/22/2025	P02160--ROSALBA CABRAL	307260	4,375.25
	12/22/2025	P02431--ROCIO VERONICA MUNIZ CERECEDA	307258	3,855.72
	12/22/2025	P02820--ROCIO GARDUNO MAGO	307256	1,006.00
	12/22/2025	P02770--GUADALUPE AYON DE MENDOZA	307201	144.00
	12/22/2025	P02709--ANA MARIA ACOSTA DE ARIZAGA	307160	1,006.00
	12/22/2025	P01663--MARCELA CHAVEZ OSEGUERA	307225	1,006.00
	12/22/2025	P01884--BLANCA NELLY VERA	307171	3,539.35
	12/22/2025	P02528--MARIA SOFIA MENDOZA DE ORTIZ	307243	708.00
	12/22/2025	P02614--ORELLANA RODRIGUEZ TOMASA MARISOL	307251	708.00
	12/22/2025	P02881--PERLA GUADALUPE DIAZ MORENO	307255	1,317.93
	12/22/2025	P02883--NORMA TORRES BALLESTEROS	307248	108.00
	12/22/2025	P02791--LUZ A ESQUIVEL MORENO	307219	108.00
	12/22/2025	P02880--DIANA OCHOA	307181	84.00

Bank	Date	Vendor	Document no.	Amount
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	12/22/2025	P00716--ELIZABETH MARTINEZ	307186	72.00
	12/22/2025	P02100--SOCORRO LARA DE GOVEA	307262	503.00
	12/22/2025	P02876--ESPERANZA GALLEGOS-RUIZ	307189	72.00
	12/22/2025	P02854--FERNANDO MARQUEZ ROMERO	307193	72.00
	12/22/2025	P00325--YOLANDA SALDANA MORENO	307267	72.00
	12/22/2025	P01644--ESTELA LOPEZ	307191	503.00
	12/22/2025	P02861--GUADALUPE LARA GONZALEZ	307204	72.00
	12/22/2025	P02676--ALMA YANETH NUNEZ GUTIERREZ	307158	354.00
	12/22/2025	P02643--MARIA V SOSA	307244	354.00
	12/22/2025	P02758--MA DEL CARMEN FLORES VALLECILLO	307223	354.00
	12/22/2025	P02639--CARMELITA JACINTA MORALES MEJIA	307173	354.00
	12/22/2025	P02819--JAQUILINA GARCIA OSORIO	307210	54.00
	12/22/2025	P02860--EMILY LANDEROS	307188	354.00
	12/22/2025	V03174--OFFICE IMAGING, INC	122234140013738	354.18
	12/22/2025	V00402--FRONTIER COMMUNICATIONS HOLDINGS LLC	122234140013737	893.28
	12/22/2025	V04773--EASTON BUSINESS COMPLEX	122234140013736	345.00
	12/22/2025	V04640--NEEDLES FOR THE FUTURE	122234140013735	457.91
	12/22/2025	V03278--LODI MUSLIM MOSQUE	122234140013734	5,700.00
	12/22/2025	V04715--ASSOCIATED FILIPINO ORGANIZATIONS OF SAN JO	122234140013733	5,688.00
	12/22/2025	V04715--ASSOCIATED FILIPINO ORGANIZATIONS OF SAN JO	122234140013732	2,022.08
	12/22/2025	V04715--ASSOCIATED FILIPINO ORGANIZATIONS OF SAN JO	122234140013731	666.98
	12/22/2025	V01072--YABITO CORPORATION	122234140013730	1,598.00
	12/22/2025	V03247--BKAT, INC	122234140013729	11,247.60
	12/22/2025	V03295--RANCHO DE STINE LLC	122234140013728	21,892.00
	12/22/2025	V02261--DIOCESE OF FRESNO EDUCATION CORPORATION	122234140013727	3,532.50
	12/22/2025	V02263--DIVERSIFIED PROJECT SERVICES INTL., INC.	122234140013726	9,555.00
	12/22/2025	V03006--GRACE COMMUNITY CHURCH	122234140013725	5,690.37
	12/22/2025	V03007--JANET Y YU	122234140013724	700.00
	12/22/2025	V00718--M-R PROPERTIES	122234140013723	7,291.00
	12/22/2025	V00747--OLLIE SHANKLE TRUSTEE (LESSOR)	122234140013722	10,525.00
	12/22/2025	V00808--PROTEUS INC	122234140013721	500.00
	12/22/2025	V02150--5905 NILES ST LLC	122234140013720	4,460.04
	12/22/2025	V02796--MARK AND HELENE MCELYEA	122234140013719	4,000.00
	12/22/2025	V04143--NEORIA FAMILY REVOCABLE TRUST, PARAMPAL SINK	122234140013718	6,335.00
	12/22/2025	V04591--STAR 2 HOLDING LLC	122234140013717	1,123.20
	12/22/2025	V04593--ORCHARD ALLIANCE - WAYSIDE CHAPEL	122234140013716	21,097.00
	12/22/2025	V03071--COUNTY OF KERN - MORTGAGE PAYMENT ONLY	122234140013715	44,367.81
	12/22/2025	V04678--GRUPE HUBER COMPANY	122234140013714	7,787.70
	12/22/2025	V03159--JOHN REY	122234140013713	1,875.00
	12/22/2025	V00123--BLACKHAWK NETWORK, INC	122234140013712	4,438.89
	12/22/2025	P02923--ARACELI SANTOS PACHECO	122234140013711	7,396.34
	12/22/2025	P02922--ROSAURA MARTINEZ GARCIA	122234140013710	705.50
	12/22/2025	P02918A--LITTLE DREAMERS CHILD CARE LLC	122234140013709	3,230.20
	12/22/2025	P02905--ALICIA MORENO CISNEROS	122234140013708	1,738.30
	12/22/2025	P02879--MAYRA A. RAMIREZ	122234140013707	947.92
	12/22/2025	P02872--STEPHANIE GARIBAY ZARAGOZA	122234140013706	2,492.20
	12/22/2025	P02864--REINA SANTIAGO PEREZ	122234140013705	3,638.58
	12/22/2025	P02857--IRMA VILLA DE OLIVARES	122234140013704	6,346.42
	12/22/2025	P02853--BERTHA LILIA RUELAS DEL TORO	122234140013703	1,619.00
	12/22/2025	P02843--ESMERALDA OSEGUERA HERRERA	122234140013702	3,218.81
	12/22/2025	P02833--MANUEL VILLAGOMEZ	122234140013701	2,691.65
	12/22/2025	P02823--DANIELA ALVAREZ	122234140013700	2,447.88
	12/22/2025	P02744--CAROLINA HERNANDEZ DE SOLORIO	122234140013699	2,402.52
	12/22/2025	P02739--CELESTINA ANDREA CONTRERAS	122234140013698	566.50
	12/22/2025	P02730--YANELA PLACIDO MEJIA	122234140013697	1,959.16

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	12/22/2025	P02725--BAUDELINA SANTOS PACHECO	122234140013696	6,434.77
	12/22/2025	P02679--ROSELIA MADERA CALDERA	122234140013695	2,031.92
	12/22/2025	P02603--SILVIA DAVALOS DE ANGUIANO	122234140013694	1,745.19
	12/22/2025	P02581--MARIA ELENA ESCOBAR	122234140013693	1,802.44
	12/22/2025	P02567--LORENA PEREZ MELGOZA	122234140013692	10,120.95
	12/22/2025	P02554--YESICA SANCHEZ ARRIAGA	122234140013691	8,954.18
	12/22/2025	P02551--ANGELICA VALIENTE DE BARRAGAN	122234140013690	6,455.46
	12/22/2025	P02535--JESSICA MICHELLE ANDRADE	122234140013689	6,319.92
	12/22/2025	P02513--ESMERALDA Y GONZALES	122234140013688	1,558.09
	12/22/2025	P02504--VIRGINIA RUELAS DE LEYVA	122234140013687	2,933.60
	12/22/2025	P02489--VANESSA NICOLE MEJIA	122234140013686	2,737.72
	12/22/2025	P02481--MARICELA MUNOZ SANCHEZ	122234140013685	2,133.93
	12/22/2025	P02463--YADIRA REBOLLEDO	122234140013684	8,717.46
	12/22/2025	P02443--MONICA VEGA	122234140013683	5,370.61
	12/22/2025	P02351--ALMA DELIA WENCES	122234140013682	1,531.54
	12/22/2025	P02347--RAQUEL G DE IZARRARAS	122234140013681	2,199.04
	12/22/2025	P02324--LUZ MARIA RAMIREZ	122234140013680	1,022.40
	12/22/2025	P02320--LILIANA REYES GONZALEZ	122234140013679	873.28
	12/22/2025	P02300--ELOISA MONTES DE ROMERO	122234140013678	2,201.61
	12/22/2025	P02284--ANDREA GUADALUPE DIAZ	122234140013677	1,824.72
	12/22/2025	P02277--MARIBEL RAMIREZ ROSAS FAMILY CHILD CARE	122234140013676	12,658.54
	12/22/2025	P02246--CAROLINA GIL	122234140013675	1,683.69
	12/22/2025	P02218--ADELA RUIZ	122234140013674	3,682.30
	12/22/2025	P02217--MARIA LUISA CASAS	122234140013673	11,696.67
	12/22/2025	P02210--ANA HERMELINDA SANTOS PACHECO	122234140013672	9,369.65
	12/22/2025	P02208--CELFIDA SANTOS DE RUIZ	122234140013671	3,683.17
	12/22/2025	P02201--BERTHA GOMEZ NUNEZ	122234140013670	12,204.30
	12/22/2025	P02158--CASA DE ADORACION TULARE	122234140013669	7,200.80
	12/22/2025	P02138--JACOBA C DE ANDRACA	122234140013668	6,106.50
	12/22/2025	P02036--VIRGINIA FERREIRA	122234140013667	5,829.47
	12/22/2025	P01919--MARIA FRANCISCA MENA	122234140013666	8,678.52
	12/22/2025	P01901--XOCHITL QUIROZ DE ALCALA	122234140013665	1,921.92
	12/22/2025	P01837--ISABEL C MEDINA DE GARCIA	122234140013664	1,608.68
	12/22/2025	P01806--MARIA E SANCHEZ DE GOMEZ	122234140013663	6,492.67
	12/22/2025	P01765--VERONICA ALVAREZ	122234140013662	6,449.58
	12/22/2025	P01759--MARIBEL MEDINA VARGAS	122234140013661	2,678.31
	12/22/2025	P01734--MARGARITA CORTES DE BARAJAS	122234140013660	97.84
	12/22/2025	P01685--SILVIA PRECIADO	122234140013659	1,510.43
	12/22/2025	P01654--HILDA ARACELI ARAMBULA MORENO	122234140013658	776.74
	12/22/2025	P01556--YNEZ ATHENA CHAVEZ-ANDRADE	122234140013657	7,608.38
	12/22/2025	P01465--ESMERALDA ALCANTARA	122234140013656	3,527.90
	12/22/2025	P01382--LUZ MARIA VILLAGOMEZ	122234140013655	12,394.23
	12/22/2025	P01377--MARIA GUADALUPE NAVARRO DE ORTIZ	122234140013654	3,565.79
	12/22/2025	P01373--ELOISA LEMUS	122234140013653	5,056.82
	12/22/2025	P01304--MARIA GUADALUPE JAYME	122234140013652	4,136.93
	12/22/2025	P00803--DELIA IRENE ARAUJO DOMINGUEZ	122234140013651	5,900.26
	12/22/2025	P00524--IRMA GUTIERREZ	122234140013650	5,412.16
	12/22/2025	P00468--GABRIELA GARCIA DE RODRIGUEZ	122234140013649	12,392.28
	12/22/2025	P00021--ANA ROSA M SANCHEZ	122234140013648	10,693.67
	12/22/2025	P01033--BLANCA ESTELA JIMENEZ	122234140013647	749.21
	12/22/2025	V03095--AMERITAS LIFE INSURANCE CORP.	122234140013646	36,048.87
	12/22/2025	V03095--AMERITAS LIFE INSURANCE CORP.	122234140013645	4,951.32
	12/22/2025	P03003--KARLA MARILYN BUSTILLO RIVERA	122234140013644	414.16
	12/22/2025	P02990--MARIA S VAZQUEZ	122234140013643	459.39
	12/22/2025	P02987--EVERSPRING PLAY INC	122234140013642	1,226.76
	12/22/2025	P02980--MA REYNA SICAIROS HEREDIA	122234140013641	1,146.68

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	12/22/2025	P02959--IMELDA TORRES RANGEL	122234140013639	979.90
	12/22/2025	P02942--CECILIA SANCHEZ	122234140013638	2,751.26
	12/22/2025	P02926--ELIA AYALA	122234140013637	1,746.56
	12/22/2025	V00024--ADP, LLC.	122234140013636	25,495.30
	12/22/2025	P01664--ELIDA CRUZ	122234140013635	2,012.00
	12/22/2025	P01628--DORA LUZ RIVERA	122234140013634	3,017.00
	12/22/2025	P01628--DORA LUZ RIVERA	122234140013633	504.00
	12/22/2025	P01561--ANA M. DAVILA	122234140013632	1,724.00
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	12/22/2025	P01033--BLANCA ESTELA JIMENEZ	122234140013629	72.00
	12/22/2025	P00004--EMILY RAMIREZ - KIDS N US DAYCARE	122234140013628	431.00
	12/22/2025	P00004--EMILY RAMIREZ - KIDS N US DAYCARE	122234140013627	72.00
	12/22/2025	P02900--FABIOLA LEDEZMA DE NAVARRO	122234140013626	1,006.00
	12/22/2025	P02899--ANGELICA MORENO ESPINO	122234140013625	900.00
	12/22/2025	P02899--ANGELICA MORENO ESPINO	122234140013624	162.00
	12/22/2025	P02898--JASMIN HERRERA	122234140013623	431.00
	12/22/2025	P02898--JASMIN HERRERA	122234140013622	72.00
	12/22/2025	P02897--MARTHA ALICIA CEJA	122234140013621	862.00
	12/22/2025	P02897--MARTHA ALICIA CEJA	122234140013620	144.00
	12/22/2025	P02896--MARTA CORONA DE TORRES	122234140013619	2,155.00
	12/22/2025	P02896--MARTA CORONA DE TORRES	122234140013618	360.00
	12/22/2025	P02894--MARIBEL GARCIA RAMIREZ	122234140013617	900.00
	12/22/2025	P02894--MARIBEL GARCIA RAMIREZ	122234140013616	162.00
	12/22/2025	P02893--GABRIELA OLIVA LOPEZ	122234140013615	2,155.00
	12/22/2025	P02893--GABRIELA OLIVA LOPEZ	122234140013614	360.00
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	12/22/2025	P02889--KIDS RAINBOW INC	122234140013610	420.00
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	12/22/2025	P02884--ALONDRA SESILIA MEZA ZUNIGA	122234140013605	1,800.00
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	12/22/2025	P02879--MAYRA A. RAMIREZ	122234140013601	431.00
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	12/22/2025	P02877--GRISELDA FERNANDEZ SALGADO	122234140013599	1,293.00
	12/22/2025	P02877--GRISELDA FERNANDEZ SALGADO	122234140013598	216.00
	12/22/2025	P02874--DELMA CERVANTES CORTES	122234140013597	862.00
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	12/22/2025	P02872--STEPHANIE GARIBAY ZARAGOZA	122234140013595	1,293.00
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	12/22/2025	P02871--MIRIAM ELIZABETH JAIME	122234140013593	2,586.00
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	12/22/2025	P02869--DINA GONZALEZ	122234140013589	1,293.00
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	12/22/2025	P02866--BIBIANA LIZETTE HUERTA ARIAS	122234140013585	144.00

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	12/22/2025	P02863--LAURA ANDRADE	122234140013581	2,155.00
	12/22/2025	P02863--LAURA ANDRADE	122234140013580	360.00
	12/22/2025	P02859--DEISY GUADALUPE FERNANDEZ ARCEO	122234140013579	600.00
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	12/22/2025	P02857--IRMA VILLA DE OLIVARES	122234140013577	2,155.00
	12/22/2025	P02857--IRMA VILLA DE OLIVARES	122234140013576	360.00
	12/22/2025	P02856--CONSUELO LIRA DE LEMUS	122234140013575	1,724.00
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	12/22/2025	P02853--BERTHA LILIA RUELAS DEL TORO	122234140013573	862.00
	12/22/2025	P02853--BERTHA LILIA RUELAS DEL TORO	122234140013572	144.00
	12/22/2025	P02852--NORMA HERRERA	122234140013571	862.00
	12/22/2025	P02852--NORMA HERRERA	122234140013570	144.00
	12/22/2025	P02851--MARIA A ROMERO DE CRUZ	122234140013569	431.00
	12/22/2025	P02851--MARIA A ROMERO DE CRUZ	122234140013568	72.00
	12/22/2025	P02850--LINDA MAE MUSTIN	122234140013567	431.00
	12/22/2025	P02850--LINDA MAE MUSTIN	122234140013566	72.00
	12/22/2025	P02849--LUCERO AMAIRANI VILLASENOR BOTELLO	122234140013565	708.00
	12/22/2025	P02848--ANA LAURA RODRIGUEZ	122234140013564	2,155.00
	12/22/2025	P02848--ANA LAURA RODRIGUEZ	122234140013563	360.00
	12/22/2025	P02847--ELSA LARREYNAGA BATRES	122234140013562	3,017.00
	12/22/2025	P02847--ELSA LARREYNAGA BATRES	122234140013561	504.00
	12/22/2025	P02845--CARLOS ESTEVAN GARCIA	122234140013560	1,293.00
	12/22/2025	P02845--CARLOS ESTEVAN GARCIA	122234140013559	216.00
	12/22/2025	P02842--ELIA SANCHEZ	122234140013558	862.00
	12/22/2025	P02842--ELIA SANCHEZ	122234140013557	144.00
	12/22/2025	P02841--LAURA LILIANA RAMIREZ ALCALA	122234140013556	3,018.00
	12/22/2025	P02839--CARLAANGELA RUIZ	122234140013555	1,006.00
	12/22/2025	P02838--MALVINA RAMIREZ LOPEZ	122234140013554	1,293.00
	12/22/2025	P02838--MALVINA RAMIREZ LOPEZ	122234140013553	216.00
	12/22/2025	P02835--LORENA QUINTERO	122234140013552	1,293.00
	12/22/2025	P02835--LORENA QUINTERO	122234140013551	216.00
	12/22/2025	P02833--MANUEL VILLAGOMEZ	122234140013550	2,586.00
	12/22/2025	P02833--MANUEL VILLAGOMEZ	122234140013549	504.00
	12/22/2025	P02832--ANDREA MOHAMMED	122234140013548	862.00
	12/22/2025	P02832--ANDREA MOHAMMED	122234140013547	168.00
	12/22/2025	P02828--MARIA FERNANDA GARIBAY	122234140013546	2,155.00
	12/22/2025	P02828--MARIA FERNANDA GARIBAY	122234140013545	360.00
	12/22/2025	P02826--SILVIA LEMUS DE OROZCO	122234140013544	431.00
	12/22/2025	P02826--SILVIA LEMUS DE OROZCO	122234140013543	72.00
	12/22/2025	P02824--ODILIA ELIZABETH VALENCIA	122234140013542	3,018.00
	12/22/2025	P02823--DANIELA ALVAREZ	122234140013541	2,155.00
	12/22/2025	P02823--DANIELA ALVAREZ	122234140013540	360.00
	12/22/2025	P02821--DANIEL MORENO	122234140013539	300.00
	12/22/2025	P02821--DANIEL MORENO	122234140013538	54.00
	12/22/2025	P02816--NANCY NATHALY TOSCANO CRUZ	122234140013537	431.00
	12/22/2025	P02816--NANCY NATHALY TOSCANO CRUZ	122234140013536	72.00
	12/22/2025	P02815--VICTORIA GOMEZ CRUZ	122234140013535	2,586.00
	12/22/2025	P02815--VICTORIA GOMEZ CRUZ	122234140013534	432.00
	12/22/2025	P02813--YESENIA CAYETANO HERNANDEZ	122234140013533	862.00
	12/22/2025	P02813--YESENIA CAYETANO HERNANDEZ	122234140013532	144.00
	12/22/2025	P02810--MARIA R LEMUS OROZCO	122234140013531	1,724.00
	12/22/2025	P02810--MARIA R LEMUS OROZCO	122234140013530	288.00
	12/22/2025	P02808--MARIELA SANCHEZ	122234140013529	431.00

Bank	Date	Vendor	Document no.	Amount
	12/22/2025	P02808--MARIELA SANCHEZ	122234140013528	72.00
	12/22/2025	P02806--NANCY MADERA GARCIA	122234140013527	431.00
	12/22/2025	P02806--NANCY MADERA GARCIA	122234140013526	72.00
	12/22/2025	P02803--JAQUELINE MATURINO MONARREZ	122234140013525	1,724.00
	12/22/2025	P02803--JAQUELINE MATURINO MONARREZ	122234140013524	288.00
	12/22/2025	P02802--GUADALUPE DURAN	122234140013523	862.00
	12/22/2025	P02802--GUADALUPE DURAN	122234140013522	144.00
	12/22/2025	P02799--ARACELI CASTRO BARRAZA	122234140013521	431.00
	12/22/2025	P02799--ARACELI CASTRO BARRAZA	122234140013520	72.00
	12/22/2025	P02798--MARGARITA VALENCIA AVILA	122234140013519	3,017.00
	12/22/2025	P02798--MARGARITA VALENCIA AVILA	122234140013518	504.00
	12/22/2025	P02796--NEREYDA LIRA LOPEZ	122234140013517	862.00
	12/22/2025	P02796--NEREYDA LIRA LOPEZ	122234140013516	144.00
	12/22/2025	P02793--JULISSIA LIZBETH RODRIGUEZ	122234140013515	1,006.00
	12/22/2025	P02788--SILVIA MAGALLON DE REYES	122234140013514	2,586.00
	12/22/2025	P02788--SILVIA MAGALLON DE REYES	122234140013513	432.00
	12/22/2025	P02786--MARISOL PEREZ	122234140013512	900.00
	12/22/2025	P02786--MARISOL PEREZ	122234140013511	162.00
	12/22/2025	P02783A--CELENY FLORES	122234140013510	1,509.00
	12/22/2025	P02781--YESENIA GUADALUPE QUINTERO TAPIA	122234140013509	431.00
	12/22/2025	P02781--YESENIA GUADALUPE QUINTERO TAPIA	122234140013508	72.00
	12/22/2025	P02780--MARISSA LOPEZ LOPEZ	122234140013507	1,724.00
	12/22/2025	P02780--MARISSA LOPEZ LOPEZ	122234140013506	288.00
	12/22/2025	P02779--REBECCA MENDOZA VAZQUEZ	122234140013505	2,012.00
	12/22/2025	P02776--BRENDA BENAVIDEZ	122234140013504	1,293.00
	12/22/2025	P02776--BRENDA BENAVIDEZ	122234140013503	216.00
	12/22/2025	P02775--NORA E LEMUS	122234140013502	3,879.00
	12/22/2025	P02775--NORA E LEMUS	122234140013501	648.00
	12/22/2025	P02771--MARIA TERESA HERNANDEZ	122234140013500	862.00
	12/22/2025	P02771--MARIA TERESA HERNANDEZ	122234140013499	144.00
	12/22/2025	P02769--BEATRIZ BUENO	122234140013498	862.00
	12/22/2025	P02769--BEATRIZ BUENO	122234140013497	144.00
	12/22/2025	P02768--ALICIA MONTEJANO PENA	122234140013496	2,155.00
	12/22/2025	P02768--ALICIA MONTEJANO PENA	122234140013495	360.00
	12/22/2025	P02767--LUCERO L IBARRA	122234140013494	1,293.00
	12/22/2025	P02767--LUCERO L IBARRA	122234140013493	216.00
	12/22/2025	P02765--MARIA DEL CARMEN GUTIERREZ BRITO	122234140013492	2,155.00
	12/22/2025	P02765--MARIA DEL CARMEN GUTIERREZ BRITO	122234140013491	360.00
	12/22/2025	P02764--MARGARITA GARIBAY CORTES	122234140013490	6,034.00
	12/22/2025	P02764--MARGARITA GARIBAY CORTES	122234140013489	1,008.00
	12/22/2025	P02760--JUANA INEZ SALGADO RENTERIA	122234140013488	1,293.00
	12/22/2025	P02760--JUANA INEZ SALGADO RENTERIA	122234140013487	216.00
	12/22/2025	P02757--BERTHA CARAVES	122234140013486	600.00
	12/22/2025	P02757--BERTHA CARAVES	122234140013485	108.00
	12/22/2025	P02755--LORRAINE DIAZ	122234140013484	1,293.00
	12/22/2025	P02755--LORRAINE DIAZ	122234140013483	216.00
	12/22/2025	P02754A--ANTONIO PERALTA DUQUE	122234140013482	2,012.00
	12/22/2025	P02753--MAYRA ALEJANDRA RIOS	122234140013481	1,724.00
	12/22/2025	P02753--MAYRA ALEJANDRA RIOS	122234140013480	336.00
	12/22/2025	P02750--ROSA HILDA NAVARRO	122234140013479	1,724.00
	12/22/2025	P02750--ROSA HILDA NAVARRO	122234140013478	288.00
	12/22/2025	P02749--ROSALIA MARTINEZ DE MENDOZA	122234140013477	900.00
	12/22/2025	P02749--ROSALIA MARTINEZ DE MENDOZA	122234140013476	162.00
	12/22/2025	P02745--FLOR JAZMIN ZACARIAS	122234140013475	2,155.00
	12/22/2025	P02745--FLOR JAZMIN ZACARIAS	122234140013474	360.00
	12/22/2025	P02744--CAROLINA HERNANDEZ DE SOLORIO	122234140013473	2,155.00

Bank	Date	Vendor	Document no.	Amount
	12/22/2025	P02744--CAROLINA HERNANDEZ DE SOLORIO	122234140013472	360.00
	12/22/2025	P02742--JOANNA ROBLES	122234140013471	431.00
	12/22/2025	P02742--JOANNA ROBLES	122234140013470	72.00
	12/22/2025	P02740A--LUCEROS DAYCARE	122234140013469	431.00
	12/22/2025	P02740A--LUCEROS DAYCARE	122234140013468	72.00
	12/22/2025	P02739--CELESTINA ANDREAH CONTRERAS	122234140013467	300.00
	12/22/2025	P02739--CELESTINA ANDREAH CONTRERAS	122234140013466	54.00
	12/22/2025	P02736--CLAUDIA ZAVALA CISNEROS	122234140013465	1,293.00
	12/22/2025	P02736--CLAUDIA ZAVALA CISNEROS	122234140013464	216.00
	12/22/2025	P02733--ANA M HERNANDEZ DE RIOS	122234140013463	4,310.00
	12/22/2025	P02733--ANA M HERNANDEZ DE RIOS	122234140013462	720.00
	12/22/2025	P02728--AMALIA BUENROSTRO	122234140013461	3,879.00
	12/22/2025	P02728--AMALIA BUENROSTRO	122234140013460	756.00
	12/22/2025	P02725--BAUDELINA SANTOS PACHECO	122234140013459	3,448.00
	12/22/2025	P02725--BAUDELINA SANTOS PACHECO	122234140013458	576.00
	12/22/2025	P02722--BRENDA SUJEY MARTINEZ	122234140013457	1,293.00
	12/22/2025	P02722--BRENDA SUJEY MARTINEZ	122234140013456	216.00
	12/22/2025	P02721--OLGA LIRA DE GALLARDO	122234140013455	1,293.00
	12/22/2025	P02721--OLGA LIRA DE GALLARDO	122234140013454	216.00
	12/22/2025	P02720--GUADALUPE LEMUS LEMUS	122234140013453	1,293.00
	12/22/2025	P02720--GUADALUPE LEMUS LEMUS	122234140013452	216.00
	12/22/2025	P02717--JOSELINE ARREDONDO	122234140013451	1,200.00
	12/22/2025	P02717--JOSELINE ARREDONDO	122234140013450	216.00
	12/22/2025	P02716--ESPERANZA RESENDEZ	122234140013449	862.00
	12/22/2025	P02716--ESPERANZA RESENDEZ	122234140013448	144.00
	12/22/2025	P02713--MARIA ESTHER GONZALEZ AVALOS	122234140013447	3,448.00
	12/22/2025	P02713--MARIA ESTHER GONZALEZ AVALOS	122234140013446	576.00
	12/22/2025	P02711--MARIA ELIZABETH MARIN	122234140013445	1,293.00
	12/22/2025	P02711--MARIA ELIZABETH MARIN	122234140013444	216.00
	12/22/2025	P02710--MARIA G TAMAYO DE ZAMORA	122234140013443	862.00
	12/22/2025	P02710--MARIA G TAMAYO DE ZAMORA	122234140013442	168.00
	12/22/2025	P02708--SYDNEY GONZALEZ	122234140013441	900.00
	12/22/2025	P02708--SYDNEY GONZALEZ	122234140013440	162.00
	12/22/2025	P02707--MAGDALENA GUERRERO DE PARRA	122234140013439	3,448.00
	12/22/2025	P02707--MAGDALENA GUERRERO DE PARRA	122234140013438	576.00
	12/22/2025	P02704--JANETH G SARABIA	122234140013437	4,310.00
	12/22/2025	P02704--JANETH G SARABIA	122234140013436	720.00
	12/22/2025	P02701--LOURDES DE MOYA DE CAMILO	122234140013435	1,724.00
	12/22/2025	P02701--LOURDES DE MOYA DE CAMILO	122234140013434	288.00
	12/22/2025	P02700--GLADYS ITZEL GALVAN	122234140013433	900.00
	12/22/2025	P02700--GLADYS ITZEL GALVAN	122234140013432	162.00
	12/22/2025	P02699--CONSUELO MEJIA	122234140013431	431.00
	12/22/2025	P02699--CONSUELO MEJIA	122234140013430	72.00
	12/22/2025	P02696--MARIA ASUSENA GONZALEZ-GUTIERREZ	122234140013429	1,293.00
	12/22/2025	P02696--MARIA ASUSENA GONZALEZ-GUTIERREZ	122234140013428	216.00
	12/22/2025	P02692--KASANDRA LOPEZ-CORDERO	122234140013427	708.00
	12/22/2025	P02690--STEPHANIE VERDUGO	122234140013426	3,017.00
	12/22/2025	P02690--STEPHANIE VERDUGO	122234140013425	504.00
	12/22/2025	P02689--GUADALUPE OLAZABAL	122234140013424	600.00
	12/22/2025	P02689--GUADALUPE OLAZABAL	122234140013423	108.00
	12/22/2025	P02687--ELIM RODRIGUEZ	122234140013422	1,724.00
	12/22/2025	P02687--ELIM RODRIGUEZ	122234140013421	288.00
	12/22/2025	P02683--MARIA GUADALUPE GONZALEZ	122234140013420	3,017.00
	12/22/2025	P02683--MARIA GUADALUPE GONZALEZ	122234140013419	504.00
	12/22/2025	P02682--ELOISA QUINTINO DE MARTINEZ	122234140013418	300.00
	12/22/2025	P02682--ELOISA QUINTINO DE MARTINEZ	122234140013417	54.00

Bank	Date	Vendor	Document no.	Amount
	12/22/2025	P02679--ROSELIA MADERA CALDERA	122234140013416	1,006.00
	12/22/2025	P02673--NANCY GARIBAY HERNANDEZ	122234140013415	862.00
	12/22/2025	P02673--NANCY GARIBAY HERNANDEZ	122234140013414	144.00
	12/22/2025	P02667--MARIA ANGELA DIAZ	122234140013413	3,017.00
	12/22/2025	P02667--MARIA ANGELA DIAZ	122234140013412	504.00
	12/22/2025	P02666--LUCERO MILLAN GARCIA	122234140013411	1,293.00
	12/22/2025	P02666--LUCERO MILLAN GARCIA	122234140013410	216.00
	12/22/2025	P02665--LETICIA GARIBAY DE CEJA	122234140013409	431.00
	12/22/2025	P02665--LETICIA GARIBAY DE CEJA	122234140013408	72.00
	12/22/2025	P02664--LESLIE KARINA TOSCANO CRUZ	122234140013407	431.00
	12/22/2025	P02664--LESLIE KARINA TOSCANO CRUZ	122234140013406	72.00
	12/22/2025	P02663--DIANE LOMELI	122234140013405	3,017.00
	12/22/2025	P02663--DIANE LOMELI	122234140013404	504.00
	12/22/2025	P02661--MARIA TERESA HEREDIA	122234140013403	431.00
	12/22/2025	P02661--MARIA TERESA HEREDIA	122234140013402	72.00
	12/22/2025	P02659--ARACELI MORALES DE MARTINEZ	122234140013401	1,293.00
	12/22/2025	P02659--ARACELI MORALES DE MARTINEZ	122234140013400	216.00
	12/22/2025	P02654--MARIA C CUEVAS DE GARCIA	122234140013399	1,200.00
	12/22/2025	P02654--MARIA C CUEVAS DE GARCIA	122234140013398	216.00
	12/22/2025	P02652--MARIA ESTELA ARROYO	122234140013397	900.00
	12/22/2025	P02652--MARIA ESTELA ARROYO	122234140013396	162.00
	12/22/2025	P02650--MA BELEN RODRIGUEZ BRAVO	122234140013395	3,017.00
	12/22/2025	P02650--MA BELEN RODRIGUEZ BRAVO	122234140013394	504.00
	12/22/2025	P02648--ISABEL MARTINEZ-LOMELI	122234140013393	431.00
	12/22/2025	P02648--ISABEL MARTINEZ-LOMELI	122234140013392	72.00
	12/22/2025	P02645--JANET IBARRA	122234140013391	1,724.00
	12/22/2025	P02645--JANET IBARRA	122234140013390	288.00
	12/22/2025	P02644--YAJAIRA GUZMAN	122234140013389	431.00
	12/22/2025	P02644--YAJAIRA GUZMAN	122234140013388	72.00
	12/22/2025	P02640--TERESA MENDOZA	122234140013387	431.00
	12/22/2025	P02640--TERESA MENDOZA	122234140013386	72.00
	12/22/2025	P02638--MARIA HAYDEE CRUZ DE SEGOVIA	122234140013385	4,310.00
	12/22/2025	P02638--MARIA HAYDEE CRUZ DE SEGOVIA	122234140013384	720.00
	12/22/2025	P02637--DEANNA RAMIREZ	122234140013383	862.00
	12/22/2025	P02637--DEANNA RAMIREZ	122234140013382	144.00
	12/22/2025	P02636--YAZMIN ARACELI NAVARRO HERRERA	122234140013381	1,800.00
	12/22/2025	P02636--YAZMIN ARACELI NAVARRO HERRERA	122234140013380	324.00
	12/22/2025	P02635--MARIA E CUARA	122234140013379	600.00
	12/22/2025	P02635--MARIA E CUARA	122234140013378	108.00
	12/22/2025	P02634--EVA DILMA VARGAS	122234140013377	3,448.00
	12/22/2025	P02634--EVA DILMA VARGAS	122234140013376	576.00
	12/22/2025	P02623--SCHYIENELL JONES	122234140013375	862.00
	12/22/2025	P02623--SCHYIENELL JONES	122234140013374	144.00
	12/22/2025	P02620--ARACELI JIMENEZ AVILA	122234140013373	1,293.00
	12/22/2025	P02620--ARACELI JIMENEZ AVILA	122234140013372	216.00
	12/22/2025	P02618--MARIA CHRISTINA RUBALCAVA	122234140013371	1,293.00
	12/22/2025	P02618--MARIA CHRISTINA RUBALCAVA	122234140013370	252.00
	12/22/2025	P02616--HERMELINDA BRICENO NOH	122234140013369	900.00
	12/22/2025	P02616--HERMELINDA BRICENO NOH	122234140013368	162.00
	12/22/2025	P02615--NINFA E. RODRIGUEZ	122234140013367	2,155.00
	12/22/2025	P02615--NINFA E. RODRIGUEZ	122234140013366	360.00
	12/22/2025	P02613--MAYRA HERNANDEZ	122234140013365	1,293.00
	12/22/2025	P02613--MAYRA HERNANDEZ	122234140013364	216.00
	12/22/2025	P02611--ALAPIZCO FCC AKA EDU-CARE FAMILY CHILD CARE I	122234140013363	2,155.00
	12/22/2025	P02611--ALAPIZCO FCC AKA EDU-CARE FAMILY CHILD CARE I	122234140013362	420.00
	12/22/2025	P02609--ROSAURA IBARRA OROZCO	122234140013361	2,586.00

Bank	Date	Vendor	Document no.	Amount
	12/22/2025	P02609--ROSAURA IBARRA OROZCO	122234140013360	432.00
	12/22/2025	P02608--GUADALUPE CECILIA JAIME	122234140013359	431.00
	12/22/2025	P02608--GUADALUPE CECILIA JAIME	122234140013358	72.00
	12/22/2025	P02607--SYLVIA MORA	122234140013357	600.00
	12/22/2025	P02607--SYLVIA MORA	122234140013356	108.00
	12/22/2025	P02606--CLARA ACOSTA FERREL	122234140013355	900.00
	12/22/2025	P02606--CLARA ACOSTA FERREL	122234140013354	162.00
	12/22/2025	P02603--SILVIA DAVALOS DE ANGUIANO	122234140013353	1,800.00
	12/22/2025	P02603--SILVIA DAVALOS DE ANGUIANO	122234140013352	324.00
	12/22/2025	P02602--ADRIANA GOMEZ	122234140013351	6,034.00
	12/22/2025	P02602--ADRIANA GOMEZ	122234140013350	1,008.00
	12/22/2025	P02598--MIRIAM LOPEZ GUTIERREZ	122234140013349	5,172.00
	12/22/2025	P02598--MIRIAM LOPEZ GUTIERREZ	122234140013348	864.00
	12/22/2025	P02597--INES MARISCAL MACIAS	122234140013347	300.00
	12/22/2025	P02597--INES MARISCAL MACIAS	122234140013346	54.00
	12/22/2025	P02594--GUILLERMINA HERNANDEZ GOMEZ	122234140013345	2,586.00
	12/22/2025	P02594--GUILLERMINA HERNANDEZ GOMEZ	122234140013344	432.00
	12/22/2025	P02592--ELDA KARINA IBARRA	122234140013343	3,879.00
	12/22/2025	P02592--ELDA KARINA IBARRA	122234140013342	648.00
	12/22/2025	P02589--BEATRIZ GONZALEZ DUENAS	122234140013341	900.00
	12/22/2025	P02589--BEATRIZ GONZALEZ DUENAS	122234140013340	162.00
	12/22/2025	P02587--LORENA IBARRA	122234140013339	862.00
	12/22/2025	P02587--LORENA IBARRA	122234140013338	144.00
	12/22/2025	P02584--NORMA PULIDO CRUZ	122234140013337	1,293.00
	12/22/2025	P02584--NORMA PULIDO CRUZ	122234140013336	216.00
	12/22/2025	P02582--OLGA LIDIA ALVAREZ	122234140013335	600.00
	12/22/2025	P02582--OLGA LIDIA ALVAREZ	122234140013334	108.00
	12/22/2025	P02581--MARIA ELENA ESCOBAR	122234140013333	1,724.00
	12/22/2025	P02581--MARIA ELENA ESCOBAR	122234140013332	288.00
	12/22/2025	P02579--YOLANDA LIRA LEMUS	122234140013331	2,586.00
	12/22/2025	P02579--YOLANDA LIRA LEMUS	122234140013330	432.00
	12/22/2025	P02578--MARIA NANCY CRUZ	122234140013329	1,293.00
	12/22/2025	P02578--MARIA NANCY CRUZ	122234140013328	216.00
	12/22/2025	P02576--PRECIOSA ISABEL CHAMALE CASTRO	122234140013327	600.00
	12/22/2025	P02576--PRECIOSA ISABEL CHAMALE CASTRO	122234140013326	108.00
	12/22/2025	P02575--MARIA A VARGAS	122234140013325	431.00
	12/22/2025	P02575--MARIA A VARGAS	122234140013324	72.00
	12/22/2025	P02574--OLGA NOVELA DE HUERTA	122234140013323	3,448.00
	12/22/2025	P02574--OLGA NOVELA DE HUERTA	122234140013322	576.00
	12/22/2025	P02572--ESTHER NAVARRO	122234140013321	2,155.00
	12/22/2025	P02572--ESTHER NAVARRO	122234140013320	360.00
	12/22/2025	P02570--TINA MARIE LOPEZ	122234140013319	5,172.00
	12/22/2025	P02570--TINA MARIE LOPEZ	122234140013318	864.00
	12/22/2025	P02567--LORENA PEREZ MELGOZA	122234140013317	3,879.00
	12/22/2025	P02567--LORENA PEREZ MELGOZA	122234140013316	648.00
	12/22/2025	P02566--GLORIA ISITA MEJIA	122234140013315	900.00
	12/22/2025	P02566--GLORIA ISITA MEJIA	122234140013314	162.00
	12/22/2025	P02562--IRMA FLORES	122234140013313	2,155.00
	12/22/2025	P02562--IRMA FLORES	122234140013312	360.00
	12/22/2025	P02561--JACINTA GLORIA CRUZ	122234140013311	2,586.00
	12/22/2025	P02561--JACINTA GLORIA CRUZ	122234140013310	432.00
	12/22/2025	P02560--VERONICA HERNANDEZ	122234140013309	2,012.00
	12/22/2025	P02558--FABIOLA GARCIA AVILES	122234140013308	600.00
	12/22/2025	P02558--FABIOLA GARCIA AVILES	122234140013307	108.00
	12/22/2025	P02557--MARIA A LOPEZ	122234140013306	3,879.00
	12/22/2025	P02557--MARIA A LOPEZ	122234140013305	648.00

Bank	Date	Vendor	Document no.	Amount
	12/22/2025	P02555--OGARIDT ALCANZAR MAGANA	122234140013304	2,586.00
	12/22/2025	P02555--OGARIDT ALCANZAR MAGANA	122234140013303	432.00
	12/22/2025	P02554--YESICA SANCHEZ ARRIAGA	122234140013302	5,172.00
	12/22/2025	P02554--YESICA SANCHEZ ARRIAGA	122234140013301	864.00
	12/22/2025	P02553--ELENA OCHOA CONTRERAS	122234140013300	600.00
	12/22/2025	P02553--ELENA OCHOA CONTRERAS	122234140013299	108.00
	12/22/2025	P02551--ANGELICA VALIENTE DE BARRAGAN	122234140013298	2,586.00
	12/22/2025	P02551--ANGELICA VALIENTE DE BARRAGAN	122234140013297	432.00
	12/22/2025	P02549--MARIA REINA OROZCO MORA	122234140013296	2,155.00
	12/22/2025	P02549--MARIA REINA OROZCO MORA	122234140013295	360.00
	12/22/2025	P02547--CLAUDIA GARCIA	122234140013294	1,800.00
	12/22/2025	P02547--CLAUDIA GARCIA	122234140013293	324.00
	12/22/2025	P02546--SENDY N HERNANDEZ SOSA	122234140013292	600.00
	12/22/2025	P02546--SENDY N HERNANDEZ SOSA	122234140013291	108.00
	12/22/2025	P02545--ROCIO OROZCO IBARRA	122234140013290	6,034.00
	12/22/2025	P02545--ROCIO OROZCO IBARRA	122234140013289	1,008.00
	12/22/2025	P02544--ANABEL A MARTINEZ	122234140013288	862.00
	12/22/2025	P02544--ANABEL A MARTINEZ	122234140013287	144.00
	12/22/2025	P02543--MARISOL PEREZ	122234140013286	1,293.00
	12/22/2025	P02543--MARISOL PEREZ	122234140013285	216.00
	12/22/2025	P02542A--LA ESTACION CHILDCARE LLC	122234140013284	4,310.00
	12/22/2025	P02542A--LA ESTACION CHILDCARE LLC	122234140013283	720.00
	12/22/2025	P02539--KASANDRA BASURTO	122234140013282	862.00
	12/22/2025	P02539--KASANDRA BASURTO	122234140013281	144.00
	12/22/2025	P02537--MIRIAM GOMEZ ZARATE	122234140013280	1,293.00
	12/22/2025	P02537--MIRIAM GOMEZ ZARATE	122234140013279	216.00
	12/22/2025	P02535--JESSICA MICHELLE ANDRADE	122234140013278	1,293.00
	12/22/2025	P02535--JESSICA MICHELLE ANDRADE	122234140013277	216.00
	12/22/2025	P02533--LIZET MONSERRAT PRECIADO	122234140013276	1,724.00
	12/22/2025	P02533--LIZET MONSERRAT PRECIADO	122234140013275	288.00
	12/22/2025	P02529--ROSA M SALAZAR	122234140013274	300.00
	12/22/2025	P02529--ROSA M SALAZAR	122234140013273	54.00
	12/22/2025	P02527--DULCE IRASEMA MUNOZ LOPEZ	122234140013272	431.00
	12/22/2025	P02527--DULCE IRASEMA MUNOZ LOPEZ	122234140013271	72.00
	12/22/2025	P02526--MARTINA RANGEL	122234140013270	2,155.00
	12/22/2025	P02526--MARTINA RANGEL	122234140013269	360.00
	12/22/2025	P02525--LETICIA HERNANDEZ PEREZ	122234140013268	862.00
	12/22/2025	P02525--LETICIA HERNANDEZ PEREZ	122234140013267	144.00
	12/22/2025	P02521--JASMIN ALEJANDRA ARANDA	122234140013266	431.00
	12/22/2025	P02521--JASMIN ALEJANDRA ARANDA	122234140013265	72.00
	12/22/2025	P02519--ANDREA PIMENTEL DE DOMINGUEZ	122234140013264	7,042.00
	12/22/2025	P02516A--EVANY MURILLO	122234140013263	431.00
	12/22/2025	P02516A--EVANY MURILLO	122234140013262	72.00
	12/22/2025	P02515--MARTHA ALICIA MADRIGAL SOSA	122234140013261	3,448.00
	12/22/2025	P02515--MARTHA ALICIA MADRIGAL SOSA	122234140013260	576.00
	12/22/2025	P02513--ESMERALDA Y GONZALES	122234140013259	862.00
	12/22/2025	P02513--ESMERALDA Y GONZALES	122234140013258	144.00
	12/22/2025	P02511A--GLAFIRA E CAMACHO DE TRUJILLO	122234140013257	3,448.00
	12/22/2025	P02511A--GLAFIRA E CAMACHO DE TRUJILLO	122234140013256	576.00
	12/22/2025	P02510A--NUBIA IVETTE ACEVES RODRIGUEZ	122234140013255	431.00
	12/22/2025	P02510A--NUBIA IVETTE ACEVES RODRIGUEZ	122234140013254	72.00
	12/22/2025	P02507--LETICIA HERNANDEZ	122234140013253	862.00
	12/22/2025	P02507--LETICIA HERNANDEZ	122234140013252	144.00
	12/22/2025	P02505--YANELY GARCIA	122234140013251	900.00
	12/22/2025	P02505--YANELY GARCIA	122234140013250	162.00
	12/22/2025	P02504--VIRGINIA RUELAS DE LEYVA	122234140013249	2,155.00

Bank	Date	Vendor	Document no.	Amount
	12/22/2025	P02504--VIRGINIA RUELAS DE LEYVA	122234140013248	360.00
	12/22/2025	P02503--YESENIA SALAZAR-PENA	122234140013247	431.00
	12/22/2025	P02503--YESENIA SALAZAR-PENA	122234140013246	72.00
	12/22/2025	P02502A--JUANITA FAY GALVAN	122234140013245	900.00
	12/22/2025	P02502A--JUANITA FAY GALVAN	122234140013244	162.00
	12/22/2025	P02500--CYNTHIA E CASTILLO	122234140013243	1,293.00
	12/22/2025	P02500--CYNTHIA E CASTILLO	122234140013242	216.00
	12/22/2025	P02498--YESENIA ESCOTO MURILLO	122234140013241	900.00
	12/22/2025	P02498--YESENIA ESCOTO MURILLO	122234140013240	162.00
	12/22/2025	P02489--VANESSA NICOLE MEJIA	122234140013239	2,586.00
	12/22/2025	P02489--VANESSA NICOLE MEJIA	122234140013238	432.00
	12/22/2025	P02486--ROSALINDA VARGAS MATA	122234140013237	1,293.00
	12/22/2025	P02486--ROSALINDA VARGAS MATA	122234140013236	216.00
	12/22/2025	P02483--JASMINE CANCHOLA	122234140013235	862.00
	12/22/2025	P02483--JASMINE CANCHOLA	122234140013234	144.00
	12/22/2025	P02481--MARICELA MUNOZ SANCHEZ	122234140013233	2,155.00
	12/22/2025	P02481--MARICELA MUNOZ SANCHEZ	122234140013232	360.00
	12/22/2025	P02480--NYELI GONZALEZ	122234140013231	2,155.00
	12/22/2025	P02480--NYELI GONZALEZ	122234140013230	360.00
	12/22/2025	P02479--ORALIA QUIROZ	122234140013229	2,155.00
	12/22/2025	P02479--ORALIA QUIROZ	122234140013228	360.00
	12/22/2025	P02477--MAGANA IRIS FCC LLC	122234140013227	2,155.00
	12/22/2025	P02477--MAGANA IRIS FCC LLC	122234140013226	360.00
	12/22/2025	P02476--DOLORES M PLATERO	122234140013225	2,586.00
	12/22/2025	P02476--DOLORES M PLATERO	122234140013224	432.00
	12/22/2025	P02468--DAVID PANTOJA	122234140013223	4,310.00
	12/22/2025	P02468--DAVID PANTOJA	122234140013222	720.00
	12/22/2025	P02467--KARLA ELIZABETH HULING	122234140013221	2,155.00
	12/22/2025	P02467--KARLA ELIZABETH HULING	122234140013220	360.00
	12/22/2025	P02466--ROSA ELENA ARELLANO	122234140013219	862.00
	12/22/2025	P02466--ROSA ELENA ARELLANO	122234140013218	144.00
	12/22/2025	P02464--GLADYS ISELA RODRIGUEZ	122234140013217	4,310.00
	12/22/2025	P02464--GLADYS ISELA RODRIGUEZ	122234140013216	720.00
	12/22/2025	P02463--YADIRA REBOLLEDO	122234140013215	1,724.00
	12/22/2025	P02463--YADIRA REBOLLEDO	122234140013214	288.00
	12/22/2025	P02462--IRMA L IBARRA	122234140013213	3,448.00
	12/22/2025	P02462--IRMA L IBARRA	122234140013212	576.00
	12/22/2025	P02455--LUCIA MENDOZA OCHOA	122234140013211	1,724.00
	12/22/2025	P02455--LUCIA MENDOZA OCHOA	122234140013210	288.00
	12/22/2025	P02454--INOCENCIA SALAS ROJAS	122234140013209	1,724.00
	12/22/2025	P02454--INOCENCIA SALAS ROJAS	122234140013208	288.00
	12/22/2025	P02453--LORENA TRUJILLO ESCOBEDO	122234140013207	1,500.00
	12/22/2025	P02453--LORENA TRUJILLO ESCOBEDO	122234140013206	270.00
	12/22/2025	P02450--RUBICEL RUIZ SOLORIO	122234140013205	3,017.00
	12/22/2025	P02450--RUBICEL RUIZ SOLORIO	122234140013204	504.00
	12/22/2025	P02448--JANET RODRIGUEZ	122234140013203	2,586.00
	12/22/2025	P02448--JANET RODRIGUEZ	122234140013202	432.00
	12/22/2025	P02446--MARIA DOLORES GOMEZ	122234140013201	3,017.00
	12/22/2025	P02446--MARIA DOLORES GOMEZ	122234140013200	504.00
	12/22/2025	P02443--MONICA VEGA	122234140013199	2,586.00
	12/22/2025	P02443--MONICA VEGA	122234140013198	432.00
	12/22/2025	P02438--GEORGINA CONCEPCION WARREN COSTALES	122234140013197	2,155.00
	12/22/2025	P02438--GEORGINA CONCEPCION WARREN COSTALES	122234140013196	360.00
	12/22/2025	P02435--JANET GARCIA-ALAPIZCO	122234140013195	3,448.00
	12/22/2025	P02435--JANET GARCIA-ALAPIZCO	122234140013194	672.00
	12/22/2025	P02432--LILIANA SOLORIO	122234140013193	1,509.00

Bank	Date	Vendor	Document no.	Amount
	12/22/2025	P02430--ALMA AYDE GOMEZ ALVAREZ	122234140013192	1,724.00
	12/22/2025	P02430--ALMA AYDE GOMEZ ALVAREZ	122234140013191	288.00
	12/22/2025	P02426--ANNA DELFINA REYES	122234140013190	6,036.00
	12/22/2025	P02424--DALILA J CAVAZOS	122234140013189	4,741.00
	12/22/2025	P02424--DALILA J CAVAZOS	122234140013188	792.00
	12/22/2025	P02422--ELIZABETH DIAZ	122234140013187	2,155.00
	12/22/2025	P02422--ELIZABETH DIAZ	122234140013186	360.00
	12/22/2025	P02418--BERTHA ALICIA GOMEZ	122234140013185	4,310.00
	12/22/2025	P02418--BERTHA ALICIA GOMEZ	122234140013184	720.00
	12/22/2025	P02416--DANIELA GUADALUPE ESPINOZA	122234140013183	1,724.00
	12/22/2025	P02416--DANIELA GUADALUPE ESPINOZA	122234140013182	288.00
	12/22/2025	P02415--TERESA DE LA LUZ SALAZAR MARTINEZ	122234140013181	4,310.00
	12/22/2025	P02415--TERESA DE LA LUZ SALAZAR MARTINEZ	122234140013180	720.00
	12/22/2025	P02413--MIGUEL ANGEL GARCIA JIMENEZ	122234140013179	1,293.00
	12/22/2025	P02411--MIGUEL ANGEL GARCIA JIMENEZ	122234140013178	216.00
	12/22/2025	P02411--MAYRA ELENA GONZALEZ MORALES	122234140013177	3,017.00
	12/22/2025	P02411--MAYRA ELENA GONZALEZ MORALES	122234140013176	504.00
	12/22/2025	P02403--JANETH REYNOSA CASILLAS	122234140013175	862.00
	12/22/2025	P02403--JANETH REYNOSA CASILLAS	122234140013174	144.00
	12/22/2025	P02402--EDITH ELIZABETH SANCHEZ	122234140013173	862.00
	12/22/2025	P02402--EDITH ELIZABETH SANCHEZ	122234140013172	144.00
	12/22/2025	P02397--ELVIRA GAMBOA	122234140013171	431.00
	12/22/2025	P02397--ELVIRA GAMBOA	122234140013170	72.00
	12/22/2025	P02393--ADRIANA CEJA GONZALEZ	122234140013169	3,879.00
	12/22/2025	P02393--ADRIANA CEJA GONZALEZ	122234140013168	648.00
	12/22/2025	P02389--SANDRA RODRIGUEZ	122234140013167	431.00
	12/22/2025	P02389--SANDRA RODRIGUEZ	122234140013166	72.00
	12/22/2025	P02387--MARIA G SANCHEZ ESCALERA	122234140013165	1,724.00
	12/22/2025	P02387--MARIA G SANCHEZ ESCALERA	122234140013164	288.00
	12/22/2025	P02386--GREGORIA GALLEGOS	122234140013163	4,527.00
	12/22/2025	P02385--TEODORA GIRON MORALES	122234140013162	431.00
	12/22/2025	P02385--TEODORA GIRON MORALES	122234140013161	72.00
	12/22/2025	P02380--ZEFERINO GONZALEZ	122234140013160	600.00
	12/22/2025	P02380--ZEFERINO GONZALEZ	122234140013159	108.00
	12/22/2025	P02375--MARTHA ESTHELA SANCHEZ	122234140013158	4,310.00
	12/22/2025	P02375--MARTHA ESTHELA SANCHEZ	122234140013157	720.00
	12/22/2025	P02374--DARLENE JIMENEZ	122234140013156	431.00
	12/22/2025	P02374--DARLENE JIMENEZ	122234140013155	72.00
	12/22/2025	P02368--CARMEN SANTOS PACHECO	122234140013154	3,017.00
	12/22/2025	P02368--CARMEN SANTOS PACHECO	122234140013153	504.00
	12/22/2025	P02367--BEATRIZ ADRIANA CARRILLO HERNANDEZ	122234140013152	1,724.00
	12/22/2025	P02367--BEATRIZ ADRIANA CARRILLO HERNANDEZ	122234140013151	288.00
	12/22/2025	P02351--ALMA DELIA WENCES	122234140013150	1,293.00
	12/22/2025	P02351--ALMA DELIA WENCES	122234140013149	216.00
	12/22/2025	P02347--RAQUEL G DE IZARRARAS	122234140013148	1,724.00
	12/22/2025	P02347--RAQUEL G DE IZARRARAS	122234140013147	288.00
	12/22/2025	P02342--SANDRA PEREZ	122234140013146	2,586.00
	12/22/2025	P02342--SANDRA PEREZ	122234140013145	432.00
	12/22/2025	P02336--PAULA GARCIA	122234140013144	5,172.00
	12/22/2025	P02336--PAULA GARCIA	122234140013143	864.00
	12/22/2025	P02334--SILVIA E ZUNIGA	122234140013142	5,172.00
	12/22/2025	P02334--SILVIA E ZUNIGA	122234140013141	864.00
	12/22/2025	P02333--MITZI G CHAVEZ MAGALLON	122234140013140	2,155.00
	12/22/2025	P02333--MITZI G CHAVEZ MAGALLON	122234140013139	360.00
	12/22/2025	P02331--PAULA LARA VALDOVINOS	122234140013138	3,448.00
	12/22/2025	P02331--PAULA LARA VALDOVINOS	122234140013137	576.00

Bank	Date	Vendor	Document no.	Amount
	12/22/2025	P02329--JULISSA MARIE ARAGON	122234140013136	2,586.00
	12/22/2025	P02329--JULISSA MARIE ARAGON	122234140013135	432.00
	12/22/2025	P02328--YADIRA CARDONA FAMILY CHILD CARE	122234140013134	862.00
	12/22/2025	P02328--YADIRA CARDONA FAMILY CHILD CARE	122234140013133	144.00
	12/22/2025	P02327--REYNA TORRES DE CASTRO	122234140013132	2,586.00
	12/22/2025	P02327--REYNA TORRES DE CASTRO	122234140013131	432.00
	12/22/2025	P02325--ANDREA FRANCISCA SANTOS MENDOZA	122234140013130	4,741.00
	12/22/2025	P02325--ANDREA FRANCISCA SANTOS MENDOZA	122234140013129	792.00
	12/22/2025	P02324--LUZ MARIA RAMIREZ	122234140013128	431.00
	12/22/2025	P02324--LUZ MARIA RAMIREZ	122234140013127	72.00
	12/22/2025	P02323--SONIA PANTOJA	122234140013126	2,155.00
	12/22/2025	P02323--SONIA PANTOJA	122234140013125	360.00
	12/22/2025	P02322--MARGARITA BUSTAMANTE DE FELIX	122234140013124	3,017.00
	12/22/2025	P02322--MARGARITA BUSTAMANTE DE FELIX	122234140013123	504.00
	12/22/2025	P02320--LILIANA REYES GONZALEZ	122234140013122	431.00
	12/22/2025	P02320--LILIANA REYES GONZALEZ	122234140013121	72.00
	12/22/2025	P02319--MARIA PERLA GARCIA DE ARCIGA	122234140013120	2,155.00
	12/22/2025	P02319--MARIA PERLA GARCIA DE ARCIGA	122234140013119	360.00
	12/22/2025	P02318--MILCA REBEKAH PEREZ	122234140013118	862.00
	12/22/2025	P02318--MILCA REBEKAH PEREZ	122234140013117	144.00
	12/22/2025	P02314--KENDAHL ROSE ROWE	122234140013116	4,310.00
	12/22/2025	P02314--KENDAHL ROSE ROWE	122234140013115	720.00
	12/22/2025	P02313--MARIA GUADALUPE BARAJAS DE GARCIA	122234140013114	431.00
	12/22/2025	P02313--MARIA GUADALUPE BARAJAS DE GARCIA	122234140013113	72.00
	12/22/2025	P02310--MARIA G RAMIREZ DE MARTINEZ	122234140013112	4,310.00
	12/22/2025	P02310--MARIA G RAMIREZ DE MARTINEZ	122234140013111	720.00
	12/22/2025	P02303--MARTHA A ANGUIANO REYES	122234140013110	862.00
	12/22/2025	P02303--MARTHA A ANGUIANO REYES	122234140013109	144.00
	12/22/2025	P02300--ELOISA MONTES DE ROMERO	122234140013108	3,090.00
	12/22/2025	P02296--DOLORES SANCHEZ LOPEZ	122234140013107	431.00
	12/22/2025	P02296--DOLORES SANCHEZ LOPEZ	122234140013106	72.00
	12/22/2025	P02295--EDUVIJES SUAREZ	122234140013105	1,724.00
	12/22/2025	P02295--EDUVIJES SUAREZ	122234140013104	288.00
	12/22/2025	P02287--SILVIA BAHENA OCAMPO	122234140013103	1,293.00
	12/22/2025	P02287--SILVIA BAHENA OCAMPO	122234140013102	216.00
	12/22/2025	P02284--ANDREA GUADALUPE DIAZ	122234140013101	862.00
	12/22/2025	P02284--ANDREA GUADALUPE DIAZ	122234140013100	144.00
	12/22/2025	P02280--NORMA MENDOZA	122234140013099	5,603.00
	12/22/2025	P02280--NORMA MENDOZA	122234140013098	936.00
	12/22/2025	P02278--HAYDEE ESTEBAN	122234140013097	862.00
	12/22/2025	P02278--HAYDEE ESTEBAN	122234140013096	144.00
	12/22/2025	P02277--MARIBEL RAMIREZ ROSAS FAMILY CHILD CARE	122234140013095	6,034.00
	12/22/2025	P02277--MARIBEL RAMIREZ ROSAS FAMILY CHILD CARE	122234140013094	1,008.00
	12/22/2025	P02276--MARIA E CORONA HEREDIA	122234140013093	431.00
	12/22/2025	P02276--MARIA E CORONA HEREDIA	122234140013092	72.00
	12/22/2025	P02275--GUADALUPE PEREZ DOMINGUEZ	122234140013091	862.00
	12/22/2025	P02275--GUADALUPE PEREZ DOMINGUEZ	122234140013090	144.00
	12/22/2025	P02271--GUADALUPE CARRIZOZA DE CASTILLO	122234140013089	5,603.00
	12/22/2025	P02271--GUADALUPE CARRIZOZA DE CASTILLO	122234140013088	936.00
	12/22/2025	P02267--MARTHA SALGADO	122234140013087	5,603.00
	12/22/2025	P02267--MARTHA SALGADO	122234140013086	936.00
	12/22/2025	P02266--ELIZABETH CHAVEZ	122234140013085	2,155.00
	12/22/2025	P02266--ELIZABETH CHAVEZ	122234140013084	360.00
	12/22/2025	P02265--ELSA YANETH QUEVEDO ORTIZ	122234140013083	5,172.00
	12/22/2025	P02265--ELSA YANETH QUEVEDO ORTIZ	122234140013082	864.00
	12/22/2025	P02263--MARISOL GONZALEZ	122234140013081	2,155.00

Bank	Date	Vendor	Document no.	Amount
	12/22/2025	P02263--MARISOL GONZALEZ	122234140013080	360.00
	12/22/2025	P02261--JUANA MORILLON GUILLEN	122234140013079	2,515.00
	12/22/2025	P02260--MARIA GUADALUPE ALVAREZ	122234140013078	3,448.00
	12/22/2025	P02260--MARIA GUADALUPE ALVAREZ	122234140013077	576.00
	12/22/2025	P02259--MARIA GUADALUPE CONTRERAS VARGAS	122234140013076	1,724.00
	12/22/2025	P02259--MARIA GUADALUPE CONTRERAS VARGAS	122234140013075	288.00
	12/22/2025	P02258--MARISOL MEDINA	122234140013074	3,448.00
	12/22/2025	P02258--MARISOL MEDINA	122234140013073	576.00
	12/22/2025	P02249--ADRIANA AGUIRRE GAONA	122234140013072	2,586.00
	12/22/2025	P02249--ADRIANA AGUIRRE GAONA	122234140013071	432.00
	12/22/2025	P02246--CAROLINA GIL	122234140013070	3,017.00
	12/22/2025	P02246--CAROLINA GIL	122234140013069	504.00
	12/22/2025	P02241--ANA PATRICIA CAMARGO	122234140013068	2,155.00
	12/22/2025	P02241--ANA PATRICIA CAMARGO	122234140013067	360.00
	12/22/2025	P02240--MARIA SANTOS DE LOPEZ	122234140013066	3,879.00
	12/22/2025	P02240--MARIA SANTOS DE LOPEZ	122234140013065	648.00
	12/22/2025	P02238--MATILDE VILLAFAN DE MARAVILLA	122234140013064	1,293.00
	12/22/2025	P02238--MATILDE VILLAFAN DE MARAVILLA	122234140013063	216.00
	12/22/2025	P02237--IRMA SANDOVAL ROBLES	122234140013062	3,448.00
	12/22/2025	P02237--IRMA SANDOVAL ROBLES	122234140013061	576.00
	12/22/2025	P02236--ROSEMARY ZAVALA	122234140013060	4,741.00
	12/22/2025	P02236--ROSEMARY ZAVALA	122234140013059	792.00
	12/22/2025	P02235--GABRIELA ARREGUIN	122234140013058	1,724.00
	12/22/2025	P02235--GABRIELA ARREGUIN	122234140013057	288.00
	12/22/2025	P02232--DEYSI ISELA ESQUIVEL	122234140013056	1,293.00
	12/22/2025	P02232--DEYSI ISELA ESQUIVEL	122234140013055	216.00
	12/22/2025	P02222--MARIA GARCIA	122234140013054	3,017.00
	12/22/2025	P02222--MARIA GARCIA	122234140013053	504.00
	12/22/2025	P02218--ADELA RUIZ	122234140013052	1,724.00
	12/22/2025	P02218--ADELA RUIZ	122234140013051	336.00
	12/22/2025	P02217--MARIA LUISA CASAS	122234140013050	4,741.00
	12/22/2025	P02217--MARIA LUISA CASAS	122234140013049	792.00
	12/22/2025	P02215--ERIKA L CENTENO	122234140013048	3,879.00
	12/22/2025	P02215--ERIKA L CENTENO	122234140013047	648.00
	12/22/2025	P02214--CECILIA ATAI PEREZ	122234140013046	2,155.00
	12/22/2025	P02214--CECILIA ATAI PEREZ	122234140013045	360.00
	12/22/2025	P02210--ANA HERMELINDA SANTOS PACHECO	122234140013044	5,603.00
	12/22/2025	P02210--ANA HERMELINDA SANTOS PACHECO	122234140013043	936.00
	12/22/2025	P02209--MARYPAZ MAGANA	122234140013042	2,155.00
	12/22/2025	P02209--MARYPAZ MAGANA	122234140013041	360.00
	12/22/2025	P02208--CELFIDA SANTOS DE RUIZ	122234140013040	2,155.00
	12/22/2025	P02208--CELFIDA SANTOS DE RUIZ	122234140013039	360.00
	12/22/2025	P02206--CECILIA ALONSO DE RODRIGUEZ	122234140013038	2,155.00
	12/22/2025	P02206--CECILIA ALONSO DE RODRIGUEZ	122234140013037	360.00
	12/22/2025	P02201--BERTHA GOMEZ NUNEZ	122234140013036	6,034.00
	12/22/2025	P02201--BERTHA GOMEZ NUNEZ	122234140013035	1,008.00
	12/22/2025	P02200--GLORIA PADILLA MONTES DE OCA	122234140013034	862.00
	12/22/2025	P02200--GLORIA PADILLA MONTES DE OCA	122234140013033	144.00
	12/22/2025	P02195--LINDA'S CHILD CARE PROVIDER INC	122234140013032	4,310.00
	12/22/2025	P02195--LINDA'S CHILD CARE PROVIDER INC	122234140013031	840.00
	12/22/2025	P02190--ESPERANZA TORRES	122234140013030	431.00
	12/22/2025	P02190--ESPERANZA TORRES	122234140013029	72.00
	12/22/2025	P02189--MARIA ELENA CASTILLO	122234140013028	1,724.00
	12/22/2025	P02189--MARIA ELENA CASTILLO	122234140013027	336.00
	12/22/2025	P02176--MA DEL CARMEN GOMEZ GRANADOS	122234140013026	5,172.00
	12/22/2025	P02176--MA DEL CARMEN GOMEZ GRANADOS	122234140013025	864.00

Bank	Date	Vendor	Document no.	Amount
	12/22/2025	P02174--NORMA M. ZARAZUA	122234140013024	2,155.00
	12/22/2025	P02174--NORMA M. ZARAZUA	122234140013023	360.00
	12/22/2025	P02173--BERTHA CONTRERAS	122234140013022	1,293.00
	12/22/2025	P02173--BERTHA CONTRERAS	122234140013021	216.00
	12/22/2025	P02172--MARIA LEDESMA DE GARCIA	122234140013020	3,448.00
	12/22/2025	P02172--MARIA LEDESMA DE GARCIA	122234140013019	576.00
	12/22/2025	P02163--ALICIA DE LA GARZA	122234140013018	2,586.00
	12/22/2025	P02163--ALICIA DE LA GARZA	122234140013017	432.00
	12/22/2025	P02161--SANDRA MARTINEZ VARELA	122234140013016	862.00
	12/22/2025	P02161--SANDRA MARTINEZ VARELA	122234140013015	144.00
	12/22/2025	P02158--CASA DE ADORACION TULARE	122234140013014	5,172.00
	12/22/2025	P02154--GUADALUPE CABRERA	122234140013013	5,603.00
	12/22/2025	P02154--GUADALUPE CABRERA	122234140013012	936.00
	12/22/2025	P02152--EDELmira L VIVEROS	122234140013011	1,724.00
	12/22/2025	P02152--EDELmira L VIVEROS	122234140013010	288.00
	12/22/2025	P02147--MARIA GUADALUPE CHAVEZ	122234140013009	1,724.00
	12/22/2025	P02147--MARIA GUADALUPE CHAVEZ	122234140013008	288.00
	12/22/2025	P02146--RAQUEL SANCHEZ	122234140013007	2,155.00
	12/22/2025	P02146--RAQUEL SANCHEZ	122234140013006	360.00
	12/22/2025	P02144--MARICELA SANDOVAL RODRIGUEZ	122234140013005	862.00
	12/22/2025	P02144--MARICELA SANDOVAL RODRIGUEZ	122234140013004	144.00
	12/22/2025	P02138--JACOBA C DE ANDRACA	122234140013003	6,034.00
	12/22/2025	P02138--JACOBA C DE ANDRACA	122234140013002	1,008.00
	12/22/2025	P02130--ARACELY CRUZ DE MONTERROSA	122234140013001	6,034.00
	12/22/2025	P02130--ARACELY CRUZ DE MONTERROSA	122234140013000	1,008.00
	12/22/2025	P02128--MARIA ARACELI CRUZ	122234140012999	431.00
	12/22/2025	P02128--MARIA ARACELI CRUZ	122234140012998	72.00
	12/22/2025	P02125--AUDELIA RIOS	122234140012997	4,310.00
	12/22/2025	P02125--AUDELIA RIOS	122234140012996	720.00
	12/22/2025	P02122--JOANNA GONZALEZ	122234140012995	431.00
	12/22/2025	P02122--JOANNA GONZALEZ	122234140012994	72.00
	12/22/2025	P02118--ODAIVA GUADALUPE CENTENO	122234140012993	5,172.00
	12/22/2025	P02118--ODAIVA GUADALUPE CENTENO	122234140012992	864.00
	12/22/2025	P02109--JACLYN PRADO	122234140012991	2,155.00
	12/22/2025	P02109--JACLYN PRADO	122234140012990	360.00
	12/22/2025	P02093--SUSY I SANTACRUZ DE SAHAGUN	122234140012989	2,155.00
	12/22/2025	P02093--SUSY I SANTACRUZ DE SAHAGUN	122234140012988	360.00
	12/22/2025	P02092--CATALINA RIVERA DE ESPINOZA	122234140012987	3,448.00
	12/22/2025	P02092--CATALINA RIVERA DE ESPINOZA	122234140012986	576.00
	12/22/2025	P02090--HERMELINDA VILLEDA	122234140012985	1,293.00
	12/22/2025	P02090--HERMELINDA VILLEDA	122234140012984	216.00
	12/22/2025	P02089--MARIA LAURA RAYA GOMEZ	122234140012983	2,586.00
	12/22/2025	P02089--MARIA LAURA RAYA GOMEZ	122234140012982	432.00
	12/22/2025	P02088--MARIA Z RODRIGUEZ DE OCHOA	122234140012981	1,293.00
	12/22/2025	P02088--MARIA Z RODRIGUEZ DE OCHOA	122234140012980	216.00
	12/22/2025	P02083--MARIA PAZ	122234140012979	4,310.00
	12/22/2025	P02083--MARIA PAZ	122234140012978	720.00
	12/22/2025	P02080--MARIA F MARTINEZ	122234140012977	2,155.00
	12/22/2025	P02080--MARIA F MARTINEZ	122234140012976	360.00
	12/22/2025	P02078--GUADALUPE AVILES LEYVA	122234140012975	1,293.00
	12/22/2025	P02078--GUADALUPE AVILES LEYVA	122234140012974	216.00
	12/22/2025	P02053--ANA BERTHA BALLESTEROS JAIME	122234140012973	3,521.00
	12/22/2025	P02051--ANA MARTINEZ	122234140012972	431.00
	12/22/2025	P02051--ANA MARTINEZ	122234140012971	72.00
	12/22/2025	P02044--AYDE JAIME	122234140012970	3,448.00
	12/22/2025	P02044--AYDE JAIME	122234140012969	576.00

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	12/22/2025	P02036--VIRGINIA FERREIRA	122234140012968	3,879.00
	12/22/2025	P02036--VIRGINIA FERREIRA	122234140012967	756.00
	12/22/2025	P02032--MARIA F AGUILAR DE SANDOVAL	122234140012966	2,515.00
	12/22/2025	P01999--BERENICE IBARRA	122234140012965	1,293.00
	12/22/2025	P01999--BERENICE IBARRA	122234140012964	216.00
	12/22/2025	P01984--IRMA YOLANDA ARCINIEGA	122234140012963	1,724.00
	12/22/2025	P01984--IRMA YOLANDA ARCINIEGA	122234140012962	288.00
	12/22/2025	P01981--EDITH DE LEON	122234140012961	862.00
	12/22/2025	P01981--EDITH DE LEON	122234140012960	168.00
	12/22/2025	P01975--MARIA GUADALUPE DIAZ DE RUIZ	122234140012959	1,293.00
	12/22/2025	P01975--MARIA GUADALUPE DIAZ DE RUIZ	122234140012958	216.00
	12/22/2025	P01972--RUBICELA ALCANTAR DE TORRES	122234140012957	1,006.00
	12/22/2025	P01969--ANA MARIA NAVARRO GUTIERREZ	122234140012956	2,586.00
	12/22/2025	P01969--ANA MARIA NAVARRO GUTIERREZ	122234140012955	504.00
	12/22/2025	P01968--LOURDES PEREZ DE GARCIA	122234140012954	4,310.00
	12/22/2025	P01968--LOURDES PEREZ DE GARCIA	122234140012953	720.00
	12/22/2025	P01963--ELVIRA OCHOA GOMEZ	122234140012952	4,741.00
	12/22/2025	P01963--ELVIRA OCHOA GOMEZ	122234140012951	792.00
	12/22/2025	P01955--LIDIA ALONDRA BRAVO DE MENDOZA	122234140012950	2,586.00
	12/22/2025	P01955--LIDIA ALONDRA BRAVO DE MENDOZA	122234140012949	432.00
	12/22/2025	P01954--MARIA GUADALUPE ZAMORA RODRIGUEZ	122234140012948	2,586.00
	12/22/2025	P01954--MARIA GUADALUPE ZAMORA RODRIGUEZ	122234140012947	504.00
	12/22/2025	P01951--IRENE R SIXTOS	122234140012946	4,741.00
	12/22/2025	P01951--IRENE R SIXTOS	122234140012945	792.00
	12/22/2025	P01944A--JOSE FRANCISCO ALVARADO MENDEZ	122234140012944	862.00
	12/22/2025	P01944A--JOSE FRANCISCO ALVARADO MENDEZ	122234140012943	168.00
	12/22/2025	P01943--GLORIA MORENO DE HERNANDEZ	122234140012942	862.00
	12/22/2025	P01943--GLORIA MORENO DE HERNANDEZ	122234140012941	144.00
	12/22/2025	P01941--JUANA RAMOS MUNOZ	122234140012940	862.00
	12/22/2025	P01941--JUANA RAMOS MUNOZ	122234140012939	144.00
	12/22/2025	P01936--ALMA E PEREZ	122234140012938	1,293.00
	12/22/2025	P01936--ALMA E PEREZ	122234140012937	216.00
	12/22/2025	P01934--MARIA A MAGALLON OROZCO	122234140012936	2,586.00
	12/22/2025	P01934--MARIA A MAGALLON OROZCO	122234140012935	432.00
	12/22/2025	P01928--ANGELINA VASQUEZ	122234140012934	862.00
	12/22/2025	P01928--ANGELINA VASQUEZ	122234140012933	144.00
	12/22/2025	P01919--MARIA FRANCISCA MENA	122234140012932	4,310.00
	12/22/2025	P01919--MARIA FRANCISCA MENA	122234140012931	720.00
	12/22/2025	P01917--DAISY ALMIDA GONZALEZ	122234140012930	3,879.00
	12/22/2025	P01917--DAISY ALMIDA GONZALEZ	122234140012929	648.00
	12/22/2025	P01910--ANDREA BUENROSTRO	122234140012928	4,310.00
	12/22/2025	P01910--ANDREA BUENROSTRO	122234140012927	840.00
	12/22/2025	P01908A--JAIME ADELA FAMILY CHILD CARE INC	122234140012926	4,310.00
	12/22/2025	P01908A--JAIME ADELA FAMILY CHILD CARE INC	122234140012925	720.00
	12/22/2025	P01906--SOFIA ALVAREZ DE GONZALEZ	122234140012924	3,879.00
	12/22/2025	P01906--SOFIA ALVAREZ DE GONZALEZ	122234140012923	648.00
	12/22/2025	P01901--XOCHITL QUIROZ DE ALCALA	122234140012922	1,293.00
	12/22/2025	P01901--XOCHITL QUIROZ DE ALCALA	122234140012921	216.00
	12/22/2025	P01889--MARIA SANDRA L DE ESTRADA	122234140012920	3,448.00
	12/22/2025	P01889--MARIA SANDRA L DE ESTRADA	122234140012919	576.00
	12/22/2025	P01877--ANTONIA PANIAGUA ROSALES	122234140012918	5,603.00
	12/22/2025	P01877--ANTONIA PANIAGUA ROSALES	122234140012917	936.00
	12/22/2025	P01867--IRMA AYALA CONTRERAS	122234140012916	1,293.00
	12/22/2025	P01867--IRMA AYALA CONTRERAS	122234140012915	216.00
	12/22/2025	P01865--DINA BEATRIZ GONZALEZ	122234140012914	1,293.00
	12/22/2025	P01853--MARIA C ZEPEDA DE NUNEZ	122234140012913	1,724.00

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	12/22/2025	P01850--RUTH CARINA PAREDES	122234140012911	2,586.00
	12/22/2025	P01850--RUTH CARINA PAREDES	122234140012910	432.00
	12/22/2025	P01848--EDILIA GUTIERREZ DE GARCIA	122234140012909	1,724.00
	12/22/2025	P01848--EDILIA GUTIERREZ DE GARCIA	122234140012908	288.00
	12/22/2025	P01843--MARIANELA G ORTIZ	122234140012907	3,448.00
	12/22/2025	P01843--MARIANELA G ORTIZ	122234140012906	576.00
	12/22/2025	P01837--ISABEL C MEDINA DE GARCIA	122234140012905	862.00
	12/22/2025	P01837--ISABEL C MEDINA DE GARCIA	122234140012904	144.00
	12/22/2025	P01809--CONSUELO PUGA	122234140012903	2,155.00
	12/22/2025	P01809--CONSUELO PUGA	122234140012902	360.00
	12/22/2025	P01807--FELISITA GOMEZ DE GOMEZ	122234140012901	2,586.00
	12/22/2025	P01807--FELISITA GOMEZ DE GOMEZ	122234140012900	432.00
	12/22/2025	P01806--MARIA E SANCHEZ DE GOMEZ	122234140012899	3,448.00
	12/22/2025	P01806--MARIA E SANCHEZ DE GOMEZ	122234140012898	576.00
	12/22/2025	P01804--CECILIA ZAMORA	122234140012897	1,724.00
	12/22/2025	P01804--CECILIA ZAMORA	122234140012896	336.00
	12/22/2025	P01802--SAIDY LORENA MAYEN	122234140012895	3,448.00
	12/22/2025	P01802--SAIDY LORENA MAYEN	122234140012894	576.00
	12/22/2025	P01793--MARIA GUADALUPE BELTRAN SALCIDO	122234140012893	1,293.00
	12/22/2025	P01793--MARIA GUADALUPE BELTRAN SALCIDO	122234140012892	216.00
	12/22/2025	P01789--MARIA G AYALA	122234140012891	2,586.00
	12/22/2025	P01789--MARIA G AYALA	122234140012890	432.00
	12/22/2025	P01782--MONICA MARTINEZ	122234140012889	862.00
	12/22/2025	P01782--MONICA MARTINEZ	122234140012888	144.00
	12/22/2025	P01765--VERONICA ALVAREZ	122234140012887	2,155.00
	12/22/2025	P01765--VERONICA ALVAREZ	122234140012886	360.00
	12/22/2025	P01759--MARIBEL MEDINA VARGAS	122234140012885	431.00
	12/22/2025	P01759--MARIBEL MEDINA VARGAS	122234140012884	72.00
	12/22/2025	P01755--BEATRIZ JACQUEZ NUNEZ	122234140012883	862.00
	12/22/2025	P01755--BEATRIZ JACQUEZ NUNEZ	122234140012882	168.00
	12/22/2025	P01735--MARGARITA PADILLA BARAJAS	122234140012881	3,879.00
	12/22/2025	P01735--MARGARITA PADILLA BARAJAS	122234140012880	648.00
	12/22/2025	P01734--MARGARITA CORTES DE BARAJAS	122234140012879	5,603.00
	12/22/2025	P01734--MARGARITA CORTES DE BARAJAS	122234140012878	936.00
	12/22/2025	P01724--HEIDY ESMERALDA SANDOVAL	122234140012877	1,724.00
	12/22/2025	P01724--HEIDY ESMERALDA SANDOVAL	122234140012876	288.00
	12/22/2025	P01718--ONOFRE ZAMORA	122234140012875	4,310.00
	12/22/2025	P01718--ONOFRE ZAMORA	122234140012874	840.00
	12/22/2025	P01702--ALICIA SANCHEZ	122234140012873	1,724.00
	12/22/2025	P01702--ALICIA SANCHEZ	122234140012872	288.00
	12/22/2025	P01692--MARIA PAZ RUIZ	122234140012871	2,155.00
	12/22/2025	P01692--MARIA PAZ RUIZ	122234140012870	360.00
	12/22/2025	P01685--SILVIA PRECIADO	122234140012869	862.00
	12/22/2025	P01685--SILVIA PRECIADO	122234140012868	144.00
	12/22/2025	P01666--PATRICIA SANCHEZ	122234140012867	2,586.00
	12/22/2025	P01666--PATRICIA SANCHEZ	122234140012866	432.00
	12/22/2025	P01654--HILDA ARACELI ARAMBULA MORENO	122234140012865	1,293.00
	12/22/2025	P01654--HILDA ARACELI ARAMBULA MORENO	122234140012864	216.00
	12/22/2025	P01652--TRINIDAD TINOCO	122234140012863	1,724.00
	12/22/2025	P01652--TRINIDAD TINOCO	122234140012862	288.00
	12/22/2025	P01638--ELIZABETH GONZALEZ	122234140012861	862.00
	12/22/2025	P01638--ELIZABETH GONZALEZ	122234140012860	144.00
	12/22/2025	P01612--DOLORES VERDUZCO GALINDO	122234140012859	862.00
	12/22/2025	P01612--DOLORES VERDUZCO GALINDO	122234140012858	168.00
	12/22/2025	P01570--MARIA SOCORRO GOMEZ CABRERA	122234140012857	862.00

Bank	Date	Vendor	Document no.	Amount
	12/22/2025	P01570--MARIA SOCORRO GOMEZ CABRERA	122234140012856	144.00
	12/22/2025	P01556--YNEZ ATHENA CHAVEZ-ANDRADE	122234140012855	3,448.00
	12/22/2025	P01556--YNEZ ATHENA CHAVEZ-ANDRADE	122234140012854	576.00
	12/22/2025	P01555--NORMA PATRICIA AVILA MOLINA	122234140012853	862.00
	12/22/2025	P01555--NORMA PATRICIA AVILA MOLINA	122234140012852	144.00
	12/22/2025	P01522--ALIDA MERCADO DE GARNICA	122234140012851	862.00
	12/22/2025	P01522--ALIDA MERCADO DE GARNICA	122234140012850	144.00
	12/22/2025	P01518--ROMELIA MORENO DE ESPINOZA	122234140012849	3,017.00
	12/22/2025	P01518--ROMELIA MORENO DE ESPINOZA	122234140012848	504.00
	12/22/2025	P01508--ROCELIA OROZCO LEMUS	122234140012847	862.00
	12/22/2025	P01508--ROCELIA OROZCO LEMUS	122234140012846	144.00
	12/22/2025	P01507--MARIANA NAVA	122234140012845	2,515.00
	12/22/2025	P01493--NORMA LISA GUZMAN	122234140012844	2,155.00
	12/22/2025	P01493--NORMA LISA GUZMAN	122234140012843	360.00
	12/22/2025	P01484--LILIBETH GODOY	122234140012842	862.00
	12/22/2025	P01484--LILIBETH GODOY	122234140012841	144.00
	12/22/2025	P01482--ROSA ANGELA ORTIZ	122234140012840	3,448.00
	12/22/2025	P01482--ROSA ANGELA ORTIZ	122234140012839	576.00
	12/22/2025	P01465--ESMERALDA ALCANTARA	122234140012838	1,293.00
	12/22/2025	P01465--ESMERALDA ALCANTARA	122234140012837	216.00
	12/22/2025	P01460--MARILU GARZA	122234140012836	5,603.00
	12/22/2025	P01460--MARILU GARZA	122234140012835	936.00
	12/22/2025	P01456--ESTHER MELENDREZ	122234140012834	862.00
	12/22/2025	P01456--ESTHER MELENDREZ	122234140012833	144.00
	12/22/2025	P01431--CLAUDIA ZARAGOZA DE RODRIGUEZ	122234140012832	6,034.00
	12/22/2025	P01431--CLAUDIA ZARAGOZA DE RODRIGUEZ	122234140012831	1,008.00
	12/22/2025	P01414--MARIA SALOME IBARRA	122234140012830	431.00
	12/22/2025	P01414--MARIA SALOME IBARRA	122234140012829	72.00
	12/22/2025	P01382--LUZ MARIA VILLAGOMEZ	122234140012828	6,034.00
	12/22/2025	P01382--LUZ MARIA VILLAGOMEZ	122234140012827	1,008.00
	12/22/2025	P01377--MARIA GUADALUPE NAVARRO DE ORTIZ	122234140012826	3,017.00
	12/22/2025	P01377--MARIA GUADALUPE NAVARRO DE ORTIZ	122234140012825	504.00
	12/22/2025	P01373--ELOISA LEMUS	122234140012824	1,293.00
	12/22/2025	P01373--ELOISA LEMUS	122234140012823	216.00
	12/22/2025	P01366--MARIA R GARCIA DE ARAMBULA	122234140012822	3,448.00
	12/22/2025	P01366--MARIA R GARCIA DE ARAMBULA	122234140012821	576.00
	12/22/2025	P01353--CARMEN BELTRAN	122234140012820	4,741.00
	12/22/2025	P01353--CARMEN BELTRAN	122234140012819	792.00
	12/22/2025	P01318--MARIA CONCEPCION CEJA	122234140012818	2,586.00
	12/22/2025	P01318--MARIA CONCEPCION CEJA	122234140012817	432.00
	12/22/2025	P01307--MELANEA FIERROS HIDALGO	122234140012816	2,155.00
	12/22/2025	P01307--MELANEA FIERROS HIDALGO	122234140012815	360.00
	12/22/2025	P01304--MARIA GUADALUPE JAYME	122234140012814	2,155.00
	12/22/2025	P01304--MARIA GUADALUPE JAYME	122234140012813	360.00
	12/22/2025	P01298--LETICIA MORALES	122234140012812	3,448.00
	12/22/2025	P01298--LETICIA MORALES	122234140012811	576.00
	12/22/2025	P01288--DOLORES PALACIOS DE GUZMAN	122234140012810	6,034.00
	12/22/2025	P01288--DOLORES PALACIOS DE GUZMAN	122234140012809	1,008.00
	12/22/2025	P01285--ADELA GARCIA DE SOSA	122234140012808	4,310.00
	12/22/2025	P01285--ADELA GARCIA DE SOSA	122234140012807	720.00
	12/22/2025	P01280--SILVIA MEJIA	122234140012806	5,172.00
	12/22/2025	P01280--SILVIA MEJIA	122234140012805	864.00
	12/22/2025	P01266--MARIA CARRILLO DE GUTIERREZ	122234140012804	2,586.00
	12/22/2025	P01266--MARIA CARRILLO DE GUTIERREZ	122234140012803	432.00
	12/22/2025	P01256--ALMA R RANGEL	122234140012802	1,724.00
	12/22/2025	P01256--ALMA R RANGEL	122234140012801	288.00

Bank	Date	Vendor	Document no.	Amount
	12/22/2025	P01208--MARIA M ANGULO	122234140012800	3,090.00
	12/22/2025	P01189--RAQUEL POSADAS DE GIRON	122234140012799	3,017.00
	12/22/2025	P01189--RAQUEL POSADAS DE GIRON	122234140012798	504.00
	12/22/2025	P01187--MARIA LOURDES NIEVAS DE SALAZAR	122234140012797	3,879.00
	12/22/2025	P01187--MARIA LOURDES NIEVAS DE SALAZAR	122234140012796	648.00
	12/22/2025	P01177--SARA ESTELA POSADA	122234140012795	5,172.00
	12/22/2025	P01177--SARA ESTELA POSADA	122234140012794	864.00
	12/22/2025	P01171--ARACELI EMMA GUERRERO DE MENDEZ	122234140012793	2,155.00
	12/22/2025	P01171--ARACELI EMMA GUERRERO DE MENDEZ	122234140012792	360.00
	12/22/2025	P01128--VIRGINIA RANGEL	122234140012791	3,017.00
	12/22/2025	P01128--VIRGINIA RANGEL	122234140012790	504.00
	12/22/2025	P01122--MARIA DEL SOCORRO CARMONA	122234140012789	862.00
	12/22/2025	P01122--MARIA DEL SOCORRO CARMONA	122234140012788	144.00
	12/22/2025	P01114--ROCIO SALAZAR	122234140012787	2,586.00
	12/22/2025	P01114--ROCIO SALAZAR	122234140012786	432.00
	12/22/2025	P01108--IMELDA MARIN DE JUAREZ	122234140012785	4,741.00
	12/22/2025	P01108--IMELDA MARIN DE JUAREZ	122234140012784	792.00
	12/22/2025	P01106--HILDA BARAJAS JUAREZ	122234140012783	862.00
	12/22/2025	P01106--HILDA BARAJAS JUAREZ	122234140012782	144.00
	12/22/2025	P01105--ANGELICA MAGANA MARES	122234140012781	3,521.00
	12/22/2025	P01096--LAURA A RODRIGUEZ	122234140012780	3,448.00
	12/22/2025	P01096--LAURA A RODRIGUEZ	122234140012779	576.00
	12/22/2025	P01091--BIVIANA MANRIQUEZ	122234140012778	5,603.00
	12/22/2025	P01091--BIVIANA MANRIQUEZ	122234140012777	936.00
	12/22/2025	P01075--ROSALBA GONZALEZ	122234140012776	5,172.00
	12/22/2025	P01075--ROSALBA GONZALEZ	122234140012775	864.00
	12/22/2025	P01067--ANNA V MENDEZ	122234140012774	1,293.00
	12/22/2025	P01067--ANNA V MENDEZ	122234140012773	216.00
	12/22/2025	P01054--IRMA VERONICA OSEGUERA	122234140012772	2,586.00
	12/22/2025	P01054--IRMA VERONICA OSEGUERA	122234140012771	432.00
	12/22/2025	P01050--LILIA YAZMIN JUAREZ	122234140012770	4,310.00
	12/22/2025	P01050--LILIA YAZMIN JUAREZ	122234140012769	720.00
	12/22/2025	P01027--MA L MONROY DE SEVILLA	122234140012768	862.00
	12/22/2025	P01027--MA L MONROY DE SEVILLA	122234140012767	144.00
	12/22/2025	P01024--MACARMEN LUCATERO	122234140012766	1,724.00
	12/22/2025	P01024--MACARMEN LUCATERO	122234140012765	288.00
	12/22/2025	P01013--MARIA DE JESUS REYNA	122234140012764	1,724.00
	12/22/2025	P01013--MARIA DE JESUS REYNA	122234140012763	288.00
	12/22/2025	P01000--CLAUDIA ANDREA MUNOZ	122234140012762	2,155.00
	12/22/2025	P01000--CLAUDIA ANDREA MUNOZ	122234140012761	360.00
	12/22/2025	P00966--ELIDIA O RANGEL	122234140012760	1,293.00
	12/22/2025	P00966--ELIDIA O RANGEL	122234140012759	216.00
	12/22/2025	P00931--CARMEN MORALES DIAZ	122234140012758	3,448.00
	12/22/2025	P00931--CARMEN MORALES DIAZ	122234140012757	576.00
	12/22/2025	P00903--PATRICIA HERNANDEZ	122234140012756	5,603.00
	12/22/2025	P00903--PATRICIA HERNANDEZ	122234140012755	936.00
	12/22/2025	P00852--ELISA GONZALES	122234140012754	3,017.00
	12/22/2025	P00852--ELISA GONZALES	122234140012753	504.00
	12/22/2025	P00837--AGUSTINA MORENO	122234140012752	862.00
	12/22/2025	P00837--AGUSTINA MORENO	122234140012751	144.00
	12/22/2025	P00832--YOLANDA CORTES DE MENDOZA	122234140012750	862.00
	12/22/2025	P00832--YOLANDA CORTES DE MENDOZA	122234140012749	144.00
	12/22/2025	P00818--MARICELA CORTEZ	122234140012748	3,879.00
	12/22/2025	P00818--MARICELA CORTEZ	122234140012747	648.00
	12/22/2025	P00810--MAGDA F. SALDIVAR	122234140012746	2,586.00
	12/22/2025	P00810--MAGDA F. SALDIVAR	122234140012745	432.00

Bank	Date	Vendor	Document no.	Amount
	12/22/2025	P00808--MERCEDES CORRALES HIGUERA	122234140012744	503.00
	12/22/2025	P00805--ELVA BORUNDA FLORES	122234140012743	4,310.00
	12/22/2025	P00805--ELVA BORUNDA FLORES	122234140012742	720.00
	12/22/2025	P00803--DELIA IRENE ARAUJO DOMINGUEZ	122234140012741	3,879.00
	12/22/2025	P00803--DELIA IRENE ARAUJO DOMINGUEZ	122234140012740	648.00
	12/22/2025	P00773--ROSALINDA G. OCHOA	122234140012739	6,034.00
	12/22/2025	P00773--ROSALINDA G. OCHOA	122234140012738	1,008.00
	12/22/2025	P00769--LETICIA MARIA BOTELLO	122234140012737	4,527.00
	12/22/2025	P00735--LAURA A GUTIERREZ	122234140012736	5,172.00
	12/22/2025	P00735--LAURA A GUTIERREZ	122234140012735	864.00
	12/22/2025	P00718--JUANA CORTEZ DE PEREZ	122234140012734	3,879.00
	12/22/2025	P00718--JUANA CORTEZ DE PEREZ	122234140012733	648.00
	12/22/2025	P00699--BLANCA EVELIA RUIZ DE SOLORIO	122234140012732	6,465.00
	12/22/2025	P00699--BLANCA EVELIA RUIZ DE SOLORIO	122234140012731	1,080.00
	12/22/2025	P00661--SOCORRO A MENDOZA	122234140012730	1,724.00
	12/22/2025	P00661--SOCORRO A MENDOZA	122234140012729	288.00
	12/22/2025	P00635--ESTELA N. VEGA	122234140012728	862.00
	12/22/2025	P00635--ESTELA N. VEGA	122234140012727	144.00
	12/22/2025	P00608--ISABEL GARCIA	122234140012726	3,017.00
	12/22/2025	P00608--ISABEL GARCIA	122234140012725	504.00
	12/22/2025	P00593--RITA GARCIA	122234140012724	4,741.00
	12/22/2025	P00593--RITA GARCIA	122234140012723	792.00
	12/22/2025	P00582--JUANA H PIMENTEL	122234140012722	4,527.00
	12/22/2025	P00524--IRMA GUTIERREZ	122234140012721	1,724.00
	12/22/2025	P00524--IRMA GUTIERREZ	122234140012720	288.00
	12/22/2025	P00523--BEATRIZ TELLEZ DE TORRES	122234140012719	1,724.00
	12/22/2025	P00523--BEATRIZ TELLEZ DE TORRES	122234140012718	288.00
	12/22/2025	P00489--ESPERANZA B TOBAR	122234140012717	862.00
	12/22/2025	P00489--ESPERANZA B TOBAR	122234140012716	144.00
	12/22/2025	P00478--VIRGINIA PEREZ	122234140012715	431.00
	12/22/2025	P00478--VIRGINIA PEREZ	122234140012714	72.00
	12/22/2025	P00468--GABRIELA GARCIA DE RODRIGUEZ	122234140012713	6,034.00
	12/22/2025	P00468--GABRIELA GARCIA DE RODRIGUEZ	122234140012712	1,008.00
	12/22/2025	P00446--OLGA ZAMAGO	122234140012711	862.00
	12/22/2025	P00446--OLGA ZAMAGO	122234140012710	144.00
	12/22/2025	P00435--PATRICIA MUNOZ VASQUEZ	122234140012709	6,034.00
	12/22/2025	P00435--PATRICIA MUNOZ VASQUEZ	122234140012708	1,008.00
	12/22/2025	P00425--JUDITH ADRIANA PAREDES DE QUEZADA	122234140012707	862.00
	12/22/2025	P00425--JUDITH ADRIANA PAREDES DE QUEZADA	122234140012706	144.00
	12/22/2025	P00402--YOLANDA MUNOZ	122234140012705	6,034.00
	12/22/2025	P00402--YOLANDA MUNOZ	122234140012704	1,008.00
	12/22/2025	P00399--REMEDIOS MORENO ZAVALA	122234140012703	431.00
	12/22/2025	P00399--REMEDIOS MORENO ZAVALA	122234140012702	72.00
	12/22/2025	P00349--YOLANDA JUAREZ	122234140012701	2,586.00
	12/22/2025	P00349--YOLANDA JUAREZ	122234140012700	432.00
	12/22/2025	P00329--MARIA GUADALUPE LOPEZ CORZA	122234140012699	4,741.00
	12/22/2025	P00329--MARIA GUADALUPE LOPEZ CORZA	122234140012698	792.00
	12/22/2025	P00251--EVANGELINA CERVANTES DE RAMOS	122234140012697	431.00
	12/22/2025	P00251--EVANGELINA CERVANTES DE RAMOS	122234140012696	72.00
	12/22/2025	P00241--MARIA ELENA RODRIGUEZ	122234140012695	862.00
	12/22/2025	P00241--MARIA ELENA RODRIGUEZ	122234140012694	144.00
	12/22/2025	P00163--LETICIA G HERNANDEZ	122234140012693	3,017.00
	12/22/2025	P00163--LETICIA G HERNANDEZ	122234140012692	504.00
	12/22/2025	P00161--ALICIA GARCIA DE LEYVA	122234140012691	2,155.00
	12/22/2025	P00161--ALICIA GARCIA DE LEYVA	122234140012690	360.00
	12/22/2025	P00114--MARTHA ANGELICA SOLORIO DE ARCEO	122234140012689	3,448.00

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	12/22/2025	P00114--MARTHA ANGELICA SOLORIO DE ARCEO	122234140012688	576.00
	12/22/2025	P00090--MARIA ELENA CEJA	122234140012687	1,293.00
	12/22/2025	P00090--MARIA ELENA CEJA	122234140012686	216.00
	12/22/2025	P00076--LILIA HORTENCIA OSEGUERA	122234140012685	3,448.00
	12/22/2025	P00076--LILIA HORTENCIA OSEGUERA	122234140012684	576.00
	12/22/2025	P00043--MARIA TERESA ALANIS	122234140012683	1,724.00
	12/22/2025	P00043--MARIA TERESA ALANIS	122234140012682	288.00
	12/22/2025	P00021--ANA ROSA M SANCHEZ	122234140012681	5,172.00
	12/22/2025	P00021--ANA ROSA M SANCHEZ	122234140012680	864.00
	12/22/2025	P00019--TERESA CAROLINA OROPEZA	122234140012679	3,017.00
	12/22/2025	P00019--TERESA CAROLINA OROPEZA	122234140012678	504.00
	12/22/2025	P00014--LILIA ISORDIA DE RANGEL	122234140012677	2,155.00
	12/22/2025	P00014--LILIA ISORDIA DE RANGEL	122234140012676	360.00
	12/22/2025	P00003--CATALINA CASTRO AYALA	122234140012675	6,034.00
	12/22/2025	P00003--CATALINA CASTRO AYALA	122234140012674	1,008.00
	12/23/2025	V05053--REBECCA MILAGROS LOPEZ	307269	1,839.96
	12/29/2025	V04544--ELAN	45992	49,032.27
	12/29/2025	V05052--BARBARA KELLER	307275	294.70
	12/29/2025	V05052--BARBARA KELLER	307270	1,619.58
	12/29/2025	P02859--DEISY GUADALUPE FERNANDEZ ARCEO	307272	108.00
	12/29/2025	P02574--OLGA NOVELA DE HUERTA	307274	3,448.00
	12/29/2025	P02574--OLGA NOVELA DE HUERTA	307273	576.00
	12/29/2025	P02859--DEISY GUADALUPE FERNANDEZ ARCEO	307271	600.00
	12/29/2025	P02859--DEISY GUADALUPE FERNANDEZ ARCEO	Voided - 12223414001357	-108.00
	12/29/2025	P02859--DEISY GUADALUPE FERNANDEZ ARCEO	Voided - 12223414001357	-600.00
	12/29/2025	P02574--OLGA NOVELA DE HUERTA	Voided - 12223414001337	-576.00
	12/29/2025	P02574--OLGA NOVELA DE HUERTA	Voided - 12223414001337	-3,448.00
	12/30/2025	V05055--KIMBERLY DAWN MCKAY	307276	1,154.33
Total for CBB - Operating Acct			2,800.00	7,843,668.47



CAPK Foundation Financial Year in Review

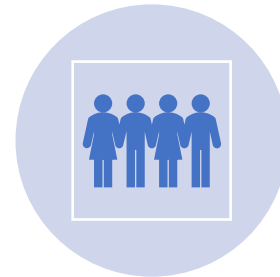
PRESENTED BY: TRACY WEBSTER
CHIEF FINANCIAL OFFICER



Organization Overview



The CAPK Foundation was created to address the immediate funding needs of Community Action Partnership of Kern (CAPK) and to develop unrestricted funding sources to support programs that serve people who are facing poverty and economic disadvantage.

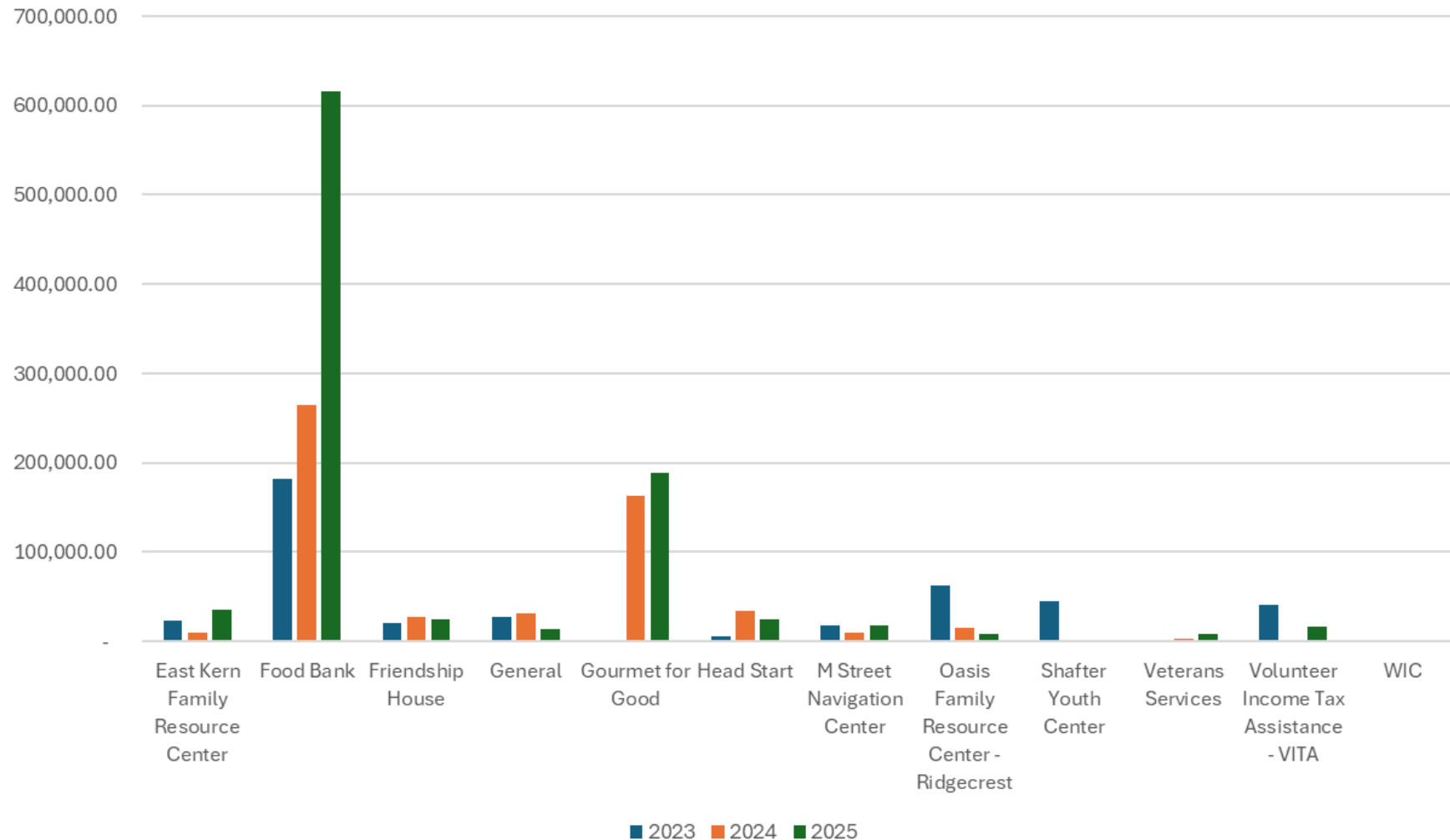


It is the philanthropic catalyst that provides the essential tools and resources CAPK needs to transform communities into places where poverty is rare, homelessness is brief, the hungry are nourished, and children and families have an equal chance to reach their full potential.



2025 Performance

3-Year Revenue Growth by Purpose



Revenue Growth:

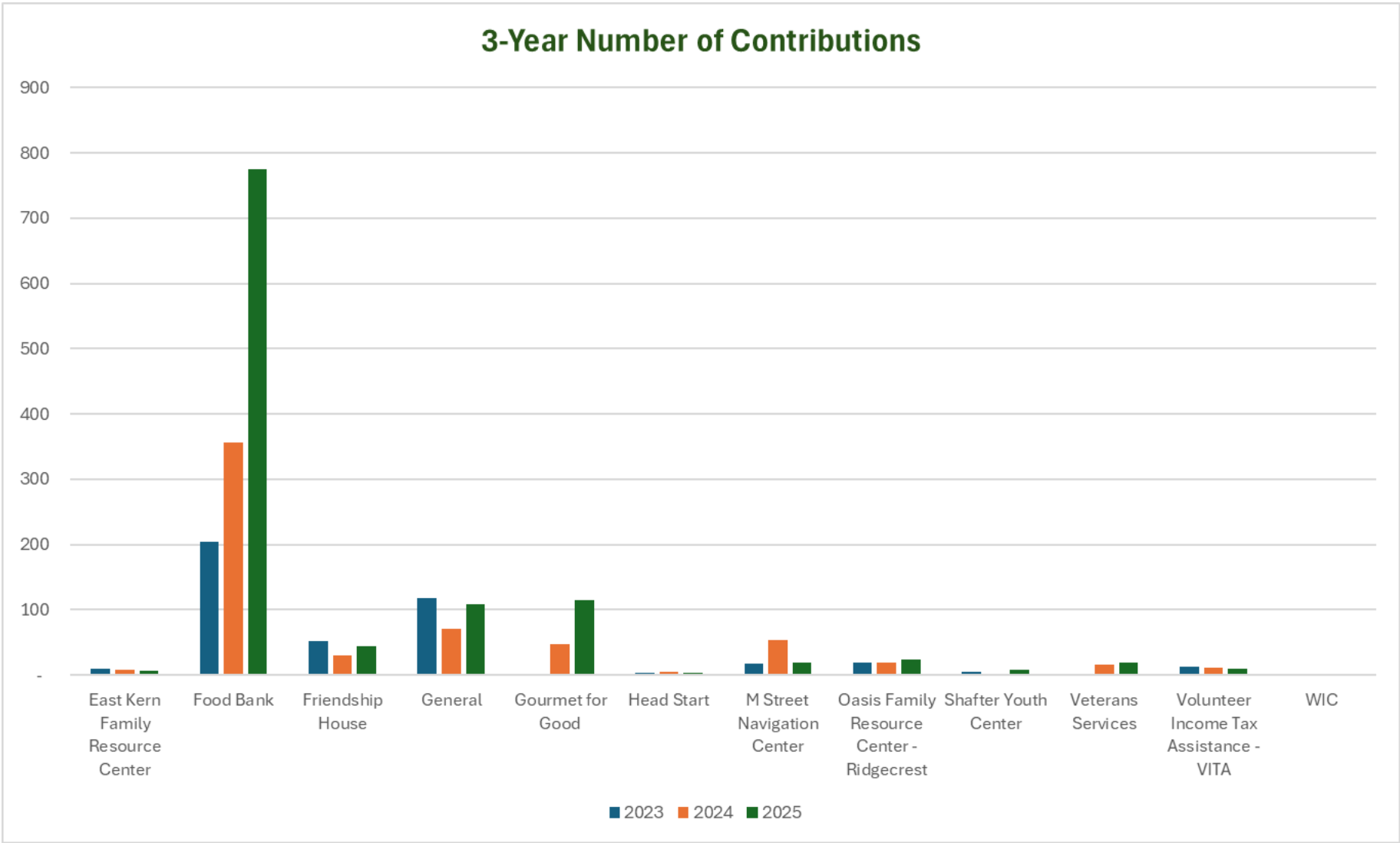
2023 \$426,451

2024 \$558,732 (up 31.0%)

2025 \$954,371 (up 70.8%)

Growth was not “broad-based”. It largely scaled-up the Food Bank and there was continued strength in Gourmet for Good.

3-Year Number of Contributions



Donor activity surged but
the average gift ticket down

2023 477
2024 645 (up 35.2%)
2025 1,131 (up 75.3%)

Average dollars per
contribution:
2023 \$894 Average
2024 \$866 Average
2025 \$844 Average

Expenses by Category

While Salaries/Benefits grew by 75% from 2023 to 2025, this was met by stronger growth in supporting programs. Program Contribution and support of CAPK clients grew by 158% from 2023 to 2025.

Category	2023	2024	2025
Salaries/Benefits	\$187,621	\$311,693	\$329,189
Operating Costs	178,038	226,264	291,103
Program Contribution	258,766	428,509	621,100
Client Incidentals	-	19,729	47,557
TOTAL	\$624,425	\$986,196	\$1,288,949

Three-Year Income and Expense Highlights



Revenue growth accelerated from \$704.8K (FY23) to \$1.31M (FY25), driven by contributions, fundraising, and growing agency support



Positive net income each year, with surpluses of \$80.4K (FY23), \$21.6K (FY24), and \$25.1K (FY25), reflecting sustained fiscal stability



Total expenses scaled with growth, increasing from \$624.4K → \$1.29M as programs and staffing expanded



Salaries & benefits rose from \$187.6K → \$329.2K, reflecting workforce growth and benefit cost increases



Program contributions (CAPK) more than doubled, expanding from \$258.8K → \$621.1K, now the largest expense category



Direct client support increased, with client incidentals introduced in FY24 and rising to \$47.6K in FY25, aligned with service expansion



2026 Budget

FY 2026 Budget Overview



Revenue

- Total projected revenue: **\$1,228,875**
 - **\$525,500** from CAPK program fundraising
 - **\$218,000** from the Gourmet for Good event
 - **\$485,375** operational transfer from CAPK

Expenses

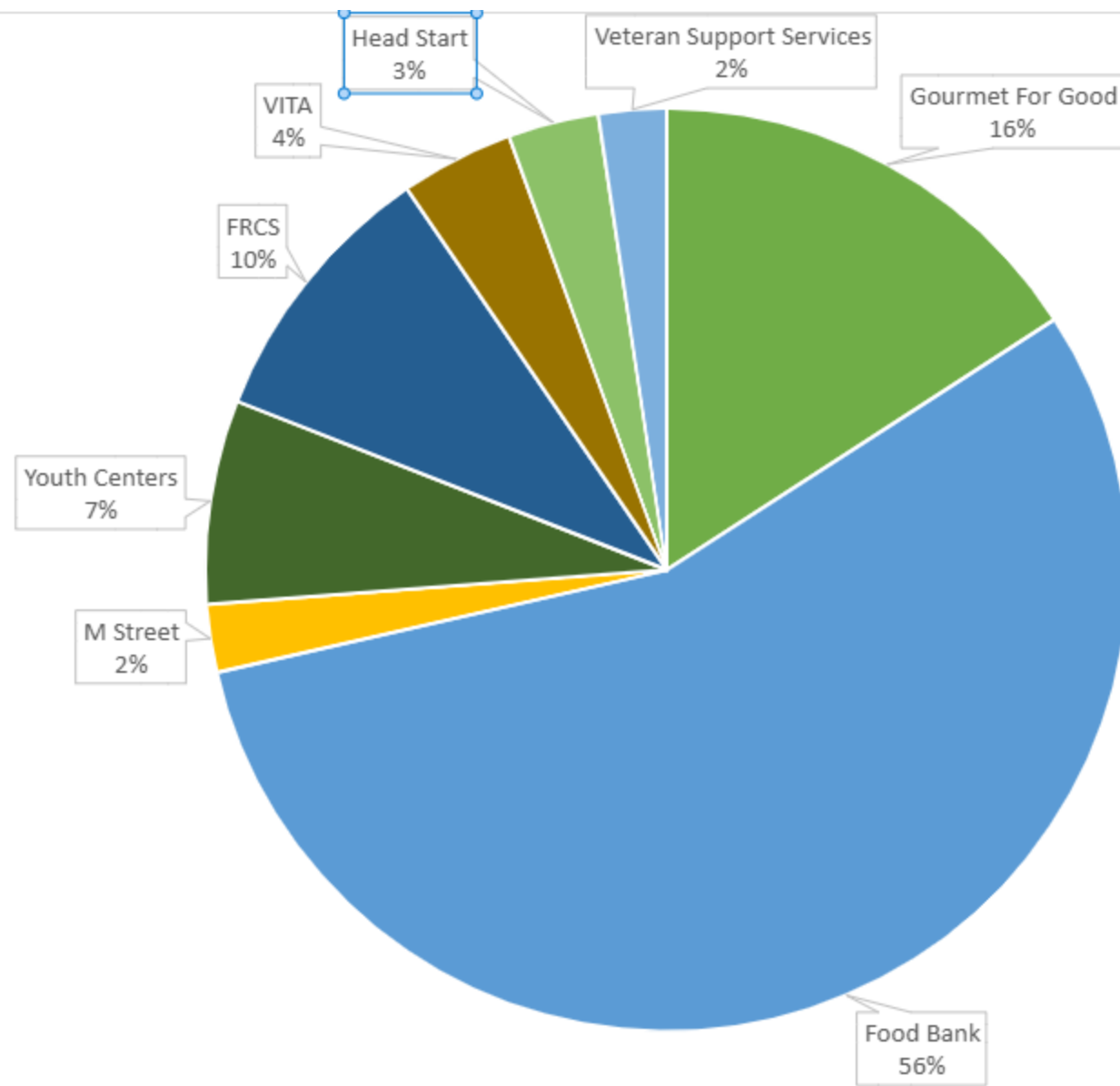
- Total projected expenses: **\$1,258,875**
 - **\$515,375** for operating expenses (staffing, administrative, and indirect costs)
 - **\$743,500** for program-related expenses (distributed to programs per donor intent)

Carry-over

- FY 2025 carryover: **\$30,000**
 - Offsets the projected deficit
 - Ensures a balanced budget to start FY 2025

The operational expenses for FY 2026 decreased by 10% compared to FY 2025

- Elimination of Donor Relations Administrator position
- Replaced with Community Development Supervisor position at @70%
- Oversight of operational expenses has improved



■ Gourmet For Good ■ Food Bank ■ M Street ■ Youth Centers ■ FRCS ■ VITA ■ Head Start ■ Veteran Support Services



2025 **FUNDRAISING** *Overview*





TOTAL NET INCOME RAISED
86,087.96

PROGRAM ALLOCATIONS

M Street Navigation Center	\$ 5,000
Food Bank	\$40,000
VITA	\$ 5,000
Veteran Support Services	\$ 5,000
Friendship House	\$ 2,250
Oasis FRC	\$ 5,000
East Kern FRC	\$ 2,500
CAPK Foundation	\$21,337.96





TOTAL RAISED
\$655,386.76



DONATION HIGHLIGHTS

HAM -KGET FOOD DRIVE	\$7,070
EXTERNAL EVENTS	\$49,757
GOV'T SHUTDOWN	\$283,538
END-OF-YEAR GIVING	\$103,425
GOURMET FOR GOOD	\$40,000



TOTAL RAISED
\$22,997.38

DONATION HIGHLIGHTS

HOLIDAY MEALS	\$11,000
EXTERNAL EVENTS	\$ 600
HARD ROCK GRANT	\$ 5,000
GOURMET FOR GOOD	\$ 5,000
HYGIENE DRIVE	IN-KIND
WINTER COAT DRIVE	IN-KIND



TOTAL RAISED
\$28,053



DONATION HIGHLIGHTS

HUGGY HEARTS	\$ 733.00
CASINO NIGHT	\$25,070.50
GOURMET FOR GOOD	\$2,250.00
BACK-TO-SCHOOL	IN-KIND



TOTAL RAISED
\$13,040

DONATION HIGHLIGHTS

HUGGY HEARTS	\$1,000
EXTERNAL EVENTS	\$1,876
GOURMET FOR GOOD	\$5,000
ANNUAL BABY SHOWER	IN-KIND





TOTAL RAISED
\$38,017

DONATION HIGHLIGHTS

EXTERNAL EVENTS	\$9,017
GOURMET FOR GOOD	\$2,500
HOLIDAY MEAL DIST.	\$25,000

 Head Start
A Program of CAPK
ANNUAL COAT DRIVE

TOTAL RAISED
\$20,000

1,400
children received
new winter coats



VITA

Volunteer Income
Tax Assistance

TOTAL RAISED
\$21,202



TOTAL RAISED
\$143,414



MEMORANDUM

To: Board of Directors

Lisa Gonzales

From: Lisa Gonzales, Program Governance Coordinator

Date: February 25, 2026

Subject: *Agenda Item VI(a)*: February Policy Council Report – **Action Item**

The Policy Council met as scheduled on January 20, 2026 with a quorum established.

The 2026-2027 Recruitment and Selection Plan which included edits as recommended during a previous presentation was presented to the Policy Council for review, discussion, and subsequent action. Council members expressed appreciation to staff for taking the time to evaluate and edit accordingly. Upon completion of the presentation, the Policy Council unanimously approved the 2026-2027 Recruitment and Selection Plan.

Further new business included the election of Council members to serve on the committee of their choosing as required and specified in the CAPK Head Start Policy Council Bylaws.

Michelle Jara-Rangel, Board of Directors Representative to the Policy Council, was recognized for her years of service to the CAPK Head Start Policy Council and was provided with a token of appreciation. In accordance with the Head Start Program Performance Standards, the maximum term of service on the Policy Council is five years, which Board Member Jara Rangel fulfilled over the course of time, as a parent coupled with her time as a Board Representative.

The next Policy Council meeting will take place on February 24, 2026.

Recommendation:

The Policy Council requests Board approval of the February Policy Council Report and the meeting minutes from December 16, 2025.

Attachment:

Policy Council Meeting Minutes from December 16, 2025.

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING MINUTES
December 16, 2025
CAPK Administrative Office
1300 18th Street, Bakersfield, CA 93301

1. Call to Order

The meeting was called to order at 5:34 p.m.

a. Roll call was taken, and a quorum was established.

Policy Council Members Present: Clarissa Mendoza, Frances Torres, James Osborne, Jennifer Juarez Hernandez, Maritza Garcia, Michelle Jara-Rangel, Monique Silva, Norma Valentin Nino, Rebecca Castro

Policy Council Members Absent: Candy Diaz, Gabrielle Arriola, Joanna Bautista, Maria Reyes, Zulema Garcia

2. Public Comments

The public may address the Policy Council on items not included on the agenda at this time. However, the Policy Council will take no action other than that of referring the item(s) to staff for study and analysis. Speakers are limited to three minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

None

3. Presentations

CAPK Head Start Career Opportunities – Elizabeth Williams, Professional Development Manager

Elizabeth Williams provided information to members about the professional development opportunities within the program which included the processes from the time a candidate applies for a position to the time they are onboarded and hopefully at some point in the future promoted within. She stated that vacant positions are sent to staff on a weekly basis with the information posted at sites to ensure all staff are aware of the opportunities available. Elizabeth also shared that new staff receive either two or four days of training, dependent upon their position. Training is conducted for this duration to better support new hire employees in their scope of work; the program wants to be sure they are well prepared. Elizabeth also spoke to ongoing training for all staff noting that training is provided on a monthly, quarterly, and annual basis covering a broad range of topics. While there are many trainers within the organization, the program also utilizes external trainers as well so as to provide a different perspective; we are always learning and growing, and the program prides itself on being on the cutting edge of the types of trainings it offers staff.

Elizabeth also spoke about engaging the community and promoting Head Start. The Professional Development Team has spoken to high school and college students about the great opportunities CAPK Head Start provides. Whether they would like to volunteer to gain experience or are interested in employment with the program, we have a lot to offer.

It was shared that there is a partnership with Grand Canyon University which provides scholarships to employees who would like to continue their education. Elizabeth added that a partnership with the University of La Verne has just begun and they are offering opportunities to staff at a discounted rate.

In closing, Elizabeth shared some of the vacant positions the program currently has, both in Kern and San Joaquin County. She also provided members her contact information in the event that they would like to reach out to her.

4. Consent Agenda

***ACTION**

The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests the removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed.

- a. Policy Council Meeting Minutes – November 18, 2025
- b. Head Start Budget to Actual Report, March 1, 2025, through October 31, 2025
- c. Early Head Start Budget to Actual Report, March 1, 2025, through October 31, 2025
- d. Head Start and Early Head Start Kern Non-Federal and In-Kind Report, March 1, 2025, through October 31, 2025
- e. Early Head Start Childcare Partnerships Non-Federal Share and In-Kind Report, March 1, 2025 through October 31, 2025
- f. Parent Travel & Childcare through October 31, 2025
- g. Parent Activities through October 31, 2025
- h. Independent Audit Report – October 14, 2025
- i. Children’s Mobile Clinic – December 2025 (English/Spanish)
- j. December Kindness Calendar 2025
- k. Backpack Connection Series: Help Your Child Transition Smoothly Between Places and Activities (English/Spanish)
- l. Christmas at the Fair – December 19-30, 2026, San Joaquin County Fairgrounds
- m. Winter Gathering – December 21, 2025, River Lakes Community Center, Bakersfield, CA
- n. Santa’s Workshop – December 21, 2025, Noble Park, Bakersfield, CA
- o. Christmas Toy Giveaway – December 21, 2025, Virginia Avenue Park
- p. 36th Annual Fog Run – January 10, 2026, Lake Ming, Bakersfield, CA
- q. Dr. Kirk Parent Training – January 14, 2025, Martha J. Morgan Child Development Center (English/Spanish)
- r. 3rd Annual Fatherhood Conference – January 23, 2026, DoubleTree Hotel - Bakersfield, CA (English/Spanish)
- s. Unsheltered 2026 Point in Time Count – January 28, 2026, Bakersfield Kern Regional Homeless Collaborative
- t. Head Start Recruitment Flyer (English/Spanish)
- u. Early Head Start San Joaquin Flyer (English/Spanish)
- v. Home Visiting Program Flyer (English/Spanish)
- w. Policy Council Meeting Dates

A motion was made by Maritza Garcia and seconded by Norma Valentin to approve consent agenda items (a) through (w). Motion carried unanimously.

5. New Business

a. Head Start Risk Assessment Notification (RAN) Monitoring Review – Sylvia Ortega, Quality Assurance Administrator ~ Information Item

Sylvia shared that on August 7, 2025 a Risk Assessment Notification (RAN) review was conducted of the CAPK Head Start/State Child Development program. This monitoring review occurs when the Office of Head Start requires more information about an incident which affects the health and safety of children. The review is designed to identify any program or management issues that may have contributed to the incident, share any corrective actions needed as well as to provide feedback and support to strengthen program management approaches to prevent any future occurrences similar in nature.

It was determined as a result of the RAN review that the program had one area of noncompliance under the performance area of safety practices. This finding required a timeline for correction and guidance from the Office of Head Start specialist. It was noted that the grant recipient did not ensure all staff refrained from behavior that had the potential to maltreat and endanger the health and safety of children (HSSP §1302.90). Sylvia stated on June 11, 2025, Community Care Licensing conducted an unannounced compliant inspection regarding an allegation of personal rights violation. Upon knowledge of such, the program and human resources immediately began investigating this potential violation. Center staff received coaching and received targeted and consistent training in all areas of care and supervision. Mentor coaches and support services staff

have visited the center continually to provide support. Program has reviewed key policies and procedures to strengthen language specifically standards of conduct. Additionally, the rest and quiet policy was revised. Sylvia concluded noting that the program has been in communication with its regional staff from the Office of Head Start.

A question was raised about what falls under health and safety to which Sylvia replied that almost anything falls into this category. She provided a scenario of staff walking with a child and the child wants to play in a different area, and the staff holds the child's hand, and continues to walk with them. This would be health and safety because the child didn't allow the staff to hold their hand. She continued with additional scenarios/examples and added that health and safety is a big umbrella under which many things fall.

b. **2026-2027 Recruitment & Selection Plan – Carol Hendricks, Enrollment and Attendance Manager**
~ Action Item

Prior to sharing the 2026-2027 Recruitment & Selection Plan, Carol thanked the Policy Council for the feedback provided during the previous month which afforded the opportunity to incorporate suggestions and to refine the plan to be clearer and more concise. In continuing, Carol spoke to the program's obligation of serving the neediest of the needy families stating that the Recruitment & Selection Plan outlines how the program will recruit and prioritize those families. She spoke to the composition of the Recruitment & Selection Committee, which consists of staff, community partners, with an invitation also extended to parents. To ensure transparency and as required in the Head Start Program Performance Standards, the plan is presented to and requires the approval of the Policy Council as well as the Board of Directors.

The updated Recruitment & Selection Plan was presented to and reviewed with the Council noting that suggested edits and/or corrections made during last month's meeting have been reviewed and are now contained in the current document. Upon conclusion of the presentation, and through robust discussion ensuing, it was determined that not all references to the Head Start Performance Standards were reflected accurately, some formatting was not consistent, it was also noted there were other inconsistencies in the plan. In conclusion, the request to approve the Recruitment & Selection Plan as presented was rescinded. Staff will once again review the document, edit as needed and bring back to the Council next month, in February, for their review along with a subsequent request for approval.

c. **Nomination and Election for Policy Council Parliamentarian ~ Action Item**

It was stated that during last month's Executive Officer elections there wasn't any interest from members to serve in the role of Policy Council Parliamentarian therefore it would be revisited at the next meeting. The role and responsibility of the officer position was shared with members as were the proposed meeting dates for the Policy Council Bylaws Committee for which the Parliamentarian is the chairperson. Maritza Garcia expressed interest in this position nominating herself to serve as the Council's Parliamentarian; Monique Silva seconded the motion. Motion carried unanimously.

d. **Election of Members to the Budget & Finance Committee ~ Action Item**

Louis Rodriguez, Fiscal Administrator and staff sponsor of the Budget & Finance Committee, provided members with members that this committee reviews the budget to actual information for Head Start. It reviews what the program has budgeted for specific line items versus the expenses. It was noted that this committee meets on a monthly basis, which has historically been the third Tuesday of the month at 5:30 p.m. Members were reminded that as Policy Council Treasurer, Maria Reyes is the Chairperson of the Policy Council Budget & Finance Committee. The floor was then open for nominations to serve on the Budget & Finance Committee. This resulted in a motion made by Maritza Garcia to approve Norma Valentin and James Osborne to serve as members of the Policy Council Budget & Finance Committee; Clarissa Mendoza seconded the motion. Motion carried unanimously.

e. **Election of Members to the Bylaws Committee ~ Action Item**

An overview of the responsibilities of the Bylaws Committee was provided to members. It was shared that the Bylaws Committee is scheduled to meet every other month beginning in February. It was also noted that the bylaws were recently revised, presented to and approved by both the CAPK Board of Directors and the Policy Council several months ago, therefore there wouldn't necessarily be changes needing to be made to the document. The committee will review the document in its entirety to ensure all members are well versed with a clear understanding of its content. The floor was open for nominations, however there was no interest from members to serve on the Policy Council Bylaws Committee.

f. **Election of Members to the Planning Committee ~ Action Item**

Administrative Analyst, and staff sponsor of the Planning Committee, Rosa Guerrero spoke with members about the information that is brought before the Planning Committee for their review and feedback. She also shared that historically this committee meets at 5:30 p.m. on the second Tuesday of each month beginning in January. Rosa shared some of the information that is shared with the Planning Committee and reviewed in detail which includes the program planning calendar, enrollment data, the community assessment and more. Members were reminded that all committees meet on a virtual platform, not in person. It was noted that as Policy Council Vice-Chairperson, Norma Valentin serves as the chairperson of the Planning Committee. The floor was open for nominations. Rebecca Castro, James Osborne and Michelle Jara-Rangel individually self-nominated to serve as a member of the Policy Council Planning Committee with a motion to approve made by Clarissa Mendoza and seconded by Frances Torres. Motion carried unanimously.

g. **Election of Members to the School Readiness Committee ~ Action Item**

Cynthia Rodriguez, Education Manager and staff sponsor of the Policy Council School Readiness Committee introduced herself to members. Cynthia shared that historically the committee has received presentations provided from various support services within the program to better understand how all areas contribute to school readiness for children. The committee also will review the current school readiness goals and look at child assessment data with an opportunity to review and provide feedback on the proposed school readiness goals for the next program year prior to staff presenting to the Board of Directors and the Policy Council for their approval. The floor was open for question and subsequently for nominations to serve on the committee. As Policy Council Secretary Alejandra Verduzco is the chairperson of the Policy Council School Readiness Committee. Self-nominations to serve on the committee were received from Monique Silva, Frances Torres, Clarissa Mendoza, Maritza Garcia and Rebecca Castro. Clarissa Mendoza made a motion to approve the nominees as presented and was seconded by Rebecca Castro. A question was posed about members who were not present, specifically will the Council continue this committee nomination and election process at the next meeting? Lisa stated that prior to the next Policy Council meeting she would reach out to all members who did not attend the December meeting to ask which committee they would like to serve on, and the agenda will reflect this information accordingly. It was noted that the Policy Council School Readiness has reached its member capacity and is full.

h. **Nomination and Election of 2 Policy Council Members to attend the Head Start California Annual Parent & Family Engagement Conference, February 9-10, 2026, Ontario, California ~ Action Item**

Lisa spoke to the flyer contained in the Policy Council packet which provided information on the Head Start California Annual Parent & Family Engagement Conference. She shared with members that this is a wonderful opportunity to gain additional information on a variety of topics, to increase knowledge and to meet parents from other programs as well. Lisa shared her experience in accompanying four Policy Council member parents to this conference in 2023 and all the new learning, connections and wonderful time they had. She shared that those elected to attend this meeting would be traveling with staff in an agency vehicle with all attendees receiving a per diem for meals. Lisa added that the registration and hotel accommodations would be paid for by the agency, adding that members are responsible for any incidental and personal expenses. It was noted that the conference will take place on Monday, February 9, 2026 and Tuesday, February 10, 2026, with a departure date of Sunday, February 8, 2026 and returning when the conference concludes on Tuesday. A handful of questions were posed about this opportunity and were addressed by staff. Nominations were open for any member interested in attending the Head Start California Annual Parent & Family Engagement Conference. Frances Torres and Norma Valentin stated they would like to attend the conference. With no other member interest in attending, Rebecca Castro made a motion to approve, seconded by Clarissa Mendoza and unanimously approved.

6. Standing Reports

a. **Program Governance – Lisa Gonzales, Program Governance Coordinator**

Lisa shared with members that as a result of recent brainstorming on ways to potentially increase participation at monthly parent meetings, an idea has been brought to fruition. She shared that treasure chests, complete with a variety of prizes were purchased for all centers, and early childhood educator (Home Base) teams in both Kern and San Joaquin as well as for our Kern partnership programs. Each treasure chest includes a roll of raffle tickets as well. Lisa continued and shared that the premise is that all parents who attend their respective parent meetings will receive a raffle ticket and upon conclusion of the meeting, staff will draw a ticket and that parent

will then have the opportunity to select a prize of their choice from the Parent Meeting Treasure Trove! She shared that during the upcoming weeks she, along with support from staff, will be placing all the items in the treasure chests so that they are ready for staff at the start of the new year and for January Parent Meetings and beyond. Lisa added that this is a “starter kit” for staff with the hope as they receive donations or giveaways from collaborative meetings that they can add to their chests and grow their prize selection.

In closing, Lisa thanked members for their commitment, especially during this very busy holiday season noting that Christmas was just days away. She expressed appreciation for taking the time to attend the meeting as there was a lot of business to tend to and without having a quorum none of it would have been able to happen. Lisa again expressed her deep appreciation and wished members a wonderful holiday.

b. **Board of Directors – Michelle Jara-Rangel, CAPK Board of Directors Representative**

Michelle stated the Board of Directors met on November 24, 2025, with a quorum met. The consent agenda was approved with one item removed. The item removed was the Head Start/State Child Development Risk Assessment notification monitoring review, which was heard by the Council earlier in the evening. This item was presented to the Board of Directors with questions posed and was subsequently approved.

There were five action items as well as one informational item presented to the Board under new business. Most notable was a temporary appointment for the Category 2 Eastern Kern Low-Income Sector seat on the CAPK Board of Directors. The representative appointed from this area was Margaret Willer of Tehachapi. This temporary appointment will end in August 2026 with recruitment for a permanent representative beginning in three to five months. Additionally, recruitment for a representative to the CAPK Board of Directors for the Category 3 Private Sector representative will begin soon, as current Board Member from this area, Pastor Mullings’ term will conclude in February. All action items were approved.

A verbal report and minutes from the Policy Council were provided and subsequently approved. Chief Executive Officer Jeremy Tobias provided the Board with an update on the government shutdown and appropriations. The Board did not have any closed session items to discuss. The next scheduled meeting will be held on Monday, January 26, 2026.

c. **Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director**

Yolanda Gonzales expressed her appreciation to members for their participation and attending tonight’s meeting and provided a few program updates.

Home Base hosted a winter celebration which included activities to promote school readiness. Additionally, the health team provided vision and hearing tests for families. The Home Base program also received 140 toys to give to their families which was made possible by Toys for Tots. The Home Visiting Program received a donation of books and playdoh for their families. Yolanda stated that the program is always appreciative of its community partners, adding that there were many organizations who donated coats for the children enrolled in the program. She shared that the San Joaquin program has received coats as well.

The Arts Council of Bakersfield will be hosting an arts and crafts activity at the Delano Center for parents. During this holiday season, the program also received generous donations of Christmas trees, and decorations for several centers; in addition, many other centers benefited from the kindness of organizations including the Pete Parra Foundation, Toys for Tots, Chevron and the California Resource Corporation (CRC).

In continuing to share updates Yolanda stated that winter DRDP assessments are underway for full-year centers with parent conferences to follow. Part-year will begin this process in January. She also shared that the current curriculum study is reduce, reuse, and recycle, adding that parents may have seen a lot of recycling taking place at their sites.

In March, the Read Across America will take place, and the Policy Council can expect to hear more information about this event next month. It was also shared that this event has been ongoing for a number of years, is well received by the community and is a favorite for many. Community members are invited to visit one of our many sites and will be provided a book to read to them. Yolanda extended this invitation to Policy Council members adding that they can read at their child’s site or at any one of our many other sites.

The Enrollment & Attendance team will take part as a vendor at the Kern County Probation Department's Winter Gathering event. They will provide program information to attendees as to how they can enroll their child in our program and how they might help spread the word about Head Start.

In closing Yolanda again thanked members for their support of the program, and she looks forward to working with members of the Council this coming term.

7. Policy Council Chairperson Report

James Osborne shared that he is very excited and pleased with the progress his daughter has made while in the program. He added that she turned 2-years old and when she first enrolled, she could barely speak five to six words and now her language has exploded! James shared that the results of the program and all that centers are doing are very exciting to witness firsthand. He also shared the center received a visit from Santa Claus and the children were very excited. Santa will be making another appearance at the center's upcoming Family Engagement event later in the week.

8. Policy Council Member Comments

Members had an opportunity to share a comment if they would like.

Maritza Garcia thanked staff for attending the meeting and for speaking with members. She added that she appreciated staff taking the time to stay for the meeting and that she really enjoys the Council meetings!

Rebecca Castro also expressed her gratitude to staff for their time and added that she is looking forward to working with all committee members. Rebecca also asked about sharing community flyers and how one would go about doing that. It was shared that they can be sent to Lisa and/or can be brought to a Council meeting.

Frances Torres shared how impressed she is with all of the things her daughter comes home sharing about her day at the center. She added that she herself doesn't know Spanish, but her daughter comes home knowing songs and other words in Spanish which Frances is very impressed and appreciative of.

9. Next Scheduled Meeting

The next Policy Council meeting will be held on January 20, 2026 at 5:30 p.m. in the Board Room.

10. Adjournment

The meeting was adjourned at 6:54 p.m.