Head Start
A Program of CAPK

Community Action Partnership of Kern
Head Start/State Child Development

POLICY COUNCIL MEETING PACKET

December 17, 2024

POLICY COUNCIL
STANDING COMMITTEES
December 2024

EXECUTIVE COMMITTEE

Chairperson: Ruby Cruz
Vice Chairperson: Christopher Cuzul
Secretary: Jennifer Wilson
Treasurer: Gabriela Rangel
Parliamentarian: Dominique Bassi

STANDING COMMITTEE MEMBERS

Board of Directors: Fatima Echeverria

BYLAWS
Chairperson: Dominique Bassi

1.
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PLANNING
Chairperson: Christopher Cuzul

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SCHOOL READINESS
Chairperson: Jennifer Wilson

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BUDGET & FINANCE
Chairperson: Gabriela Rangel

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5.
6.



LEGEND:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Meeting Not Held	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Executive Committee Meeting	EC
Not Yet Elected to Policy Council	

Policy Council Attendance
2024 - 2025

#	REGION 1	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025
1	Jennifer Wilson - Pete Parra	X											
2	Vacancy												
3	Vacancy												
4	Vacancy												
#	REGION 2	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025
1	Christopher Cuzul - Alberta Dillard	X											
2	Ruby Cruz - Alberta Dillard	X											
3	Maria Worthy - Alicante	X											
4	Fatima Echeverria - Angela Martinez	X											
#	REGION 3	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025
1	Alejandra Verduzco - Primeros Pasos	X											
2	Kaylonie Howard - Sterling	X											
3	Vacancy												
4	Vacancy												
#	REGION 4	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025
1	Ashley Trent - California City	X											
2	Gabriela Rangel - California City	X											
3	Rene Williams - Harvey Hall	X											
4	Dominique Bassi - Heritage	X											
#	REGION 5 - Home Base	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025
1	Nallely Leon Delgado - A. Johnson	ABS											
2	Vacancy												
#	REGION 5 - Partnership	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025
1	Henrietta Roberta Castro - Blanton	X											
#	REGION 6 - San Joaquin	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025
1	Michelle Zazueta - California Street	ABS											
2	Vacancy												
#	Community Representatives	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025
1	Vacancy												
2	Vacancy												
3	Vacancy												
#	Board Member	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	June 2025	July 2025	Aug 2025	Sept 2025	Oct 2025
1	Michelle Jara-Rangel	X											

DATE	December 17, 2024
TIME	5:30 p.m.
LOCATION	CAPK Administrative Office Executive Conference Room 1300 18th Street Bakersfield, CA 93301
TEAMS LINK	Join the meeting now
PHONE	(213) 204-2374
MEETING ID	245 255 828 157

Policy Council Meeting Agenda

The Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

1. **Call to Order**
   a. Roll Call

Ashley Trent	Gabriela Rangel	Michelle Jara - Rangel
Alejandra Verduzco	Henrietta Roberta Castro	Michelle Zazueta
Christopher Cuzul	Jennifer Wilson	Nallely Leon Delgado
Dominque Bassi	Kaylonie Howard	Rene Mayhorn Williams
Fatima Echeverria	Maria Worthy	Ruby Cruz

2. **Public Comments**
   The public may address the Policy Council on items that are not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

3. **Presentation**
   a. None

4. **Consent Agenda** ***Action Item***
   The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed –

   a. Policy Council Meeting Minutes – November 26, 2024 ***(pg. 6-12)***
   b. Head Start Budget to Actual Report, March 1, 2024, through October 31, 2024 ***(pg. 13-15)***
   c. Early Head Start Budget to Actual Report, March 1, 2024, through October 31, 2024 ***(pg. 16-18)***
   d. Head Start and Early Head Start Kern Non-Federal and In-Kind Report, March 1, 2024, through October 31, 2024 ***(pg. 19)***
   e. Early Head Start Childcare Partnerships Non-Federal Share and In-Kind Report, March 1, 2024 through October 31, 2024 ***(pg. 20)***
   f. Head Start (No Cost Extension) Budget to Actual Report, March 1, 2023 through October 31, 2024 ***(pg. 21-22)***
   g. Early Head Start (No Cost Extension) Budget to Actual Report, March 1, 2023 through October 31, 2024 ***(pg. 23-24)***
   h. Head Start Building Proceeds for Central Kitchen as of October 31, 2024 ***(pg. 25-26)***
   i. Parent Travel & Childcare through October 31, 2024 ***(pg. 27)***
   j. Parent Activities through October 31, 2024 ***(pg. 28)***

k. Public Charge 2024 Update – All In for Healthcare ***(pg. 29-30)***
l. New 2024 Medi-Cal Update – All in Healthcare ***(pg. 31)***
m. Adult Re-Entry Program – CAPK (English/Spanish) ***(pg. 32-33)***
n. Children's Mobile Immunization Program – Adventist Health, Kern County – December 2024 (English/Spanish) ***(pg. 34-35)***
o. December Kindness 2024 – Action for Kindness ***(pg. 36)***
p. Annual Holiday Toy Giveaway – December 21, 2024, California City, CA ***(pg. 37)***
q. 2nd Annual Family Engagement & Fatherhood Conference – January 11, 2025, DoubleTree Hotel, Bakersfield, CA ***(pg. 38-39)***
r. Head Start Health and Mental Health Advisory Committee Meeting – January 23, 2025 ***(pg. 40)***
s. Free Cervical Cancer Screening Event – January 25, 2025 ***(pg. 41-42)***
t. Kern County Point in Time Count – January 29, 2025, Bakersfield, CA ***(pg. 43)***
u. Save the Date CAPK Head Start/Early Head Start Read Across America 2025 – March 4, 2025 ***(pg. 44)***
v. Free Admission to the Haggin Museum – Stockton, CA ***(pg. 45)***
w. Backpack Connection Series: How to Help Your Child Transition Smoothly Between Places and Activities (English/Spanish) ***(pg. 46-47)***
x. Head Start Recruitment Flyer (English/Spanish) ***(pg. 48-49)***
y. Early Head Start San Joaquin Flyer (English/Spanish) ***(pg. 50-51)***
z. Home Visiting Program Flyer (English/Spanish) ***(pg. 52-53)***
aa. Policy Council Subcommittee Functions ***(pg. 54)***

5. New Business ***Action Item***

a. Proposed Policy Council Meeting Dates and Times – Lisa Gonzales, Program Governance Coordinator ***(pg. 55)***
b. Election of Policy Council School Readiness Committee Members ***(pg. 56)***
c. Election of Policy Council Planning Committee Members ***(pg. 57)***
d. Election of Policy Council Budget & Finance Committee Members ***(pg. 58)***
e. Election of Policy Council Bylaws Committee Members ***(pg. 59)***

6. Standing Reports

a. Program Governance – Lisa Gonzales, Program Governance Coordinator
b. Board of Directors – Michelle Jara-Rangel, CAPK Board Member
c. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director

7. Policy Council Chairperson Report

8. Policy Council Member Comments

9. Next Scheduled Meeting

10. Adjournment

This is to certify that this agenda notice was posted in the lobby of the CAPK Administrative Office at 1300 18th Street, Bakersfield, CA and online at www.capk.org by 12:00 p.m. December 13, 2024, by Lisa Gonzales, Program Governance Coordinator.

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING MINUTES
November 26, 2024
CAPK Administrative Office
1300 18th Street, Bakersfield, CA 93301

1. Call to Order

The meeting was called to order at 5:34 p.m.

a. Roll call was taken, and a quorum was established.

Policy Council Members Present: Ashley Trent, Alejandra Verduzco, Christopher Cuzul, Dominique Bassi, Fatima Echeverria, Gabriela Rangel, Jennifer Wilson, Kaylonie Howard, Maria Worthy, Michelle Jara-Rangel, Rene Mayhorn Williams, Ruby Cruz

Policy Council Members Absent: Henrietta Roberta Castro, Michelle Zazueta, Nallely Leon Delgado

2. Public Comments

The public may address the Policy Council on items not included on the agenda at this time. However, the Policy Council will take no action other than that of referring the item(s) to staff for study and analysis. Speakers are limited to three minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

None

3. Presentations

a. 2025-2026 School Readiness Timetable – Rashi Strother & Cynthia Rodriguez – Education Managers

Cynthia shared the project timeline for the 2025-2026 School Readiness Goals which outlined key phases and milestones to ensure successful completion of the school readiness goals for the next school year. The project will begin with aggregation of the Desired Results Developmental Profile (DRDP) Child Assessment and conclude with the presentation of the completed document presented to the Board of Directors as well as the Policy Council for approval in June of 2025. In reviewing the aggregated data, staff will identify the lowest measure in each of the domains to ensure age-appropriate strategies and activities are developed to support and strengthen these measures. Prior to presenting to the Board and Policy Council for approval, the school readiness goals will be shared with the Policy Council School Readiness Committee, so they have an opportunity to review the document and to provide input as well. This timeline will support full implementation of the 2025-2026 School Readiness goals on July 1, 2025. Cynthia noted that should there be a delay in any portion of the phases, the division will notify the Board of Directors to share what the barrier is and to provide a back-up plan to ensure the deadline can still be met.

4. Consent Agenda ***ACTION**

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a. Policy Council Meeting Minutes – October 29, 2024
b. Head Start Budget to Actual Report, March 1, 2024, through September 30, 2024
c. Early Head Start Budget to Actual Report, March 1, 2024, through September 30, 2024
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e. Early Head Start Childcare Partnerships Non-Federal Share and In-Kind Report, March 1, 2024 through September 30, 2024
f. Head Start (No Cost Extension) Budget to Actual Report, March 1, 2023 through September 30, 2024
g. Early Head Start (No Cost Extension) Budget to Actual Report, March 1, 2023 through September 30, 2024

h. Head Start Building Proceeds for Central Kitchen as of September 30, 2024
i. Parent Travel & Childcare through September 30, 2024
j. Parent Activity Funds through September 30, 2024
k. Head Start Program Review Evaluation (PRE) Report – October 2024
l. Kern Health Systems Winter Wellness Wonderland – December 4, 2024, Bakersfield, CA
m. Village West Marina & Resorts 2nd Annual Holiday Village – December 6, 2024, Stockton, CA
n. Astronomy in the Park – December 7, 2024, Oak Grove Regional Park, Stockton, CA
o. Flood Ministries Winter Wonderland Holiday and Resource Fair – December 14, 2024, Bakersfield, CA
p. Annual Holiday Toy Giveaway – December 21, 2024, California City, CA
q. 2nd Annual Family Engagement & Fatherhood Conference – January 11, 2025, DoubleTree Hotel, Bakersfield, CA
r. Head Start Health and Mental Health Advisory Committee Meeting – January 23, 2025
s. Kern County Point in Time Count – January 29, 2025, Bakersfield, CA
t. Save the Date CAPK Head Start/Early Head Start Read Across America 2025 – March 4, 2025
u. Free Admission to the Haggin Museum – Stockton, CA
v. Let's Talk Turkey – USDA
w. California Rural Legal Assistance – Delano, CA
x. Backpack Connection Series: How to Help Your Child Manage Time and Understand Expectations (English/Spanish)
y. CAPK CalFresh Healthy Living
z. Head Start Recruitment Flyer (English/Spanish)
aa. Early Head Start San Joaquin Flyer (English/Spanish)
bb. Home Visiting Program Flyer (English/Spanish)
cc. Executive Officer Roles and Responsibilities
dd. Policy Council Subcommittee Functions

Michelle Jara-Rangel noted there was a typographical error on page 16 of the minutes. She also asked that item (q) be removed from the consent agenda for further discussion. Fatima Echeverria made a motion to approve consent agenda, items (a) through (dd) with the exception of item (q); seconded by Jennifer Wilson. Motion carried unanimously. In addressing item (q) which was a flyer for the 2nd Annual Family Engagement & Fatherhood Conference, Michelle shared that she is glad to see that the program is continuing to provide this conference and focus on father/male engagement. She asked if the program was partnering with any other agencies in presenting this conference. Yolanda Gonzales shared that there is a partnership with First 5 as well as the Child Support Division. She added that Family Engagement Supervisor, Angel Arevalo is part of a monthly collaboration which also includes the Superintendent of Schools, CalWorks and the Department of Social Services. Michelle stated that she would also like to see the program partner with native communities as well as adding that there is a big push in the native community as well for male/father engagement. Michelle shared that there is also a specific native curriculum they use for this topic. Yolanda asked that Michelle share contact information so that she may provide it to Angel so he can reach out. After all discussion regarding item (q) was had, Michelle Jara-Rangel made a motion to approve item (q); seconded by Gabriela Rangel. Motion carried unanimously.

5. <u>New Business</u> *ACTION

a. 2024-2025 School Readiness Goals Retroactive July 1, 2024 – Rashi Strother & Cynthia Rodriguez, Education Managers

Cynthia shared that the 2024-2025 School Readiness Goals were presented on September 25, 2024 to the 2023-2024 Policy Council and were subsequently approved. They were then presented to the CAPK Board of Directors (BOD) for approval as well. During this presentation, the BOD recommended the 2024-2025 School Readiness Goals be approved *retroactively* to July 1, 2024, to align with the start of the new program year. This recommendation was followed, and the Board of Directors subsequently approved the 2024-2025 School Readiness Goals retroactive to July 1, 2024. Cynthia shared that when the document was approved by the previous Council it was not approved with a retroactive date of July 1, 2024 and that is the sole reason for this new business action item. Jennifer Wilson made a motion to approve the 2024-2025 School Readiness Goals retroactive to July 1, 2024, with the motion seconded by Christopher Cuzul. Motion carried unanimously.

b. 2025-2026 Recruitment and Selection Plan – Carol Hendricks, Enrollment and Attendance Manager

Robert Espinosa, Program Design and Management Administrator, presented this item to the Council on behalf of Carol Hendricks. Robert shared that the Recruitment & Selection Committee held two meetings, for which there was representation from CAPK agency staff, as well as Board Members Michelle Jara-Rangel and Yolanda Ochoa. Also involved were several community agencies which included the Kern High School District and Bakersfield Police Department, among others. The process in which the committee navigated the review of the current Recruitment & Selection Plan and proposed changes was shared. It was noted that the committee also had to ensure that the plan includes any proposed changes aligned with the recently updated (August 2024) Head Start Program Performance Standards. Robert shared that one of the most notable changes as it pertains to the recruitment and selection process is that a family's annual gross income if specific criteria were met, may be adjusted thus resulting in "lower" income and a greater potential for eligibility. Robert also noted that the Selection and Criteria form, which is the document used to assign points to families based upon the categories as outlined on the form increased the Public Assistance point value to five hundred. This as explained was done to ensure that we are still providing services to the neediest of the needy and that we are ensuring those categories which are categorically eligible for services remain so and not impeded by the gross income adjustment. Upon completion of the presentation of the 2025-2026 Recruitment and Selection Plan, there was an opportunity for member questions and/or comments. Council member Jara-Rangel stated that there were some formatting issues on the backside of the Selection and Criteria form that needed to be adjusted, the number of funded slots seemingly was incorrect, as well as an edit to one of the programs indicated on the front side of the Selection and Criteria form. It was noted that this form does not need to include the slots newly acquired in San Joaquin County for Head Start children. Robert also shared with the Council that the form now includes space to indicate if the application was completed in person or via audio/video. A request was made to approve the 2025-2026 Recruitment & Selection Plan with revisions as noted by Board Member Michelle Jara-Rangel. Motion was made by Gabriela Rangel and seconded by Dominique Bassi. Motion carried unanimously.

c. 2024-2025 Amended Recruitment and Selection Plan Selection Criteria Form – Carol Hendricks, Enrollment and Attendance Manager

This item was presented by Robert Espinosa, Program Design and Management Administrator, on behalf of Carol Hendricks. Robert shared that currently the program is using the Selection and Criteria form from our 2024-2025 Recruitment and Selection Plan. However, because of the new Head Start Program Performance Standards, as shared during the previous presentation, the program is proposing that the 2024-2025 (current) Selection and Criteria form be amended to mirror the 2025-2026 Selection and Criteria form. This would provide the program with the opportunity to immediately begin to use the updated point system as well as the adjusted household expenses component to support obtaining full enrollment and to ensure we are meeting the requirements of the Head Start Program Performance Standards. If we are not able to implement this form now, we would have to wait until July 1, 2025 to do so. It was noted that this document would reflect the edits as noted in the approval of the 2025-2026 Recruitment and Selection Plan. A motion was made to approve by Jennifer Wilson; seconded by Gabriela Rangel. Motion carried unanimously.

d. Proposed Policy Council Meeting Dates and Times – Lisa Gonzales, Program Governance Coordinator

Lisa spoke to the proposed meeting schedule as provided to members in the Policy Council packet. She stated that as shared during Regional Parent Committee meetings, where all members were elected to serve on the Policy Council, meetings have historically been held on the fourth Tuesday of the month. Lisa stated there is one exception, and this is in regard to the December meeting, it would be held a week earlier due to the Christmas holiday. The floor was open for questions, comments, and/or discussion. Policy Council member Jara-Rangel shared that there was discussion amongst members at the last meeting about the possibility of changing the meeting date and time of Council meetings. Lisa stated that it is definitely a possibility, contingent upon approval by the majority of the group (Policy Council). She added that meeting days and times are an action item and must be voted on. Ruby Cruz indicated that the day (the 4th Tuesday of the month) works, however she would like to meet at a time later than 5:30 p.m. or if the Council could potentially meet on Saturdays. Lisa shared that we (the agency) share our building with the County, with the District Attorney's office as well as the Crime Lab located upstairs, and we do not have the ability to access the building as readily as we did when we were the sole owners and occupants of our previous facility. She went on to share that as members have previously been made aware, all doors must be accessed using a key card, and this is also the case for the parking structure on the weekends. Lisa also shared that not all staff have the ability to access the building after

hours or on the weekends because of the more stringent security measures. She also noted that in the new Head Start Program Performance Standards (HSPPS) there is a large component that has a focus on mental health and not just for the children and families we serve but for staff as well. If meeting days are changed to Saturdays, we are asking staff to work a 6-day week which may not necessarily align with supporting the mental health component of the HSPPS. Lisa continued and stated that we also want to show support to our families by allowing them to spend that uninterrupted time (weekends) with their families; parents work, children attend school and potentially extracurricular activities, and the weekends are times where they can connect and participate in family activities and spend that time together making memories. She also reiterated that a meeting day and/or time change is at the discretion through the voting process of the Council. Kaylonie Howard suggested meetings take place on Wednesdays at the same time. Clarification was provided noting that there is nothing written in the CAPK Head Start Bylaws nor indicated in the Head Start Program Performance Standards that indicate Policy Council must approved shared decision-making items prior to Board approval. However, the Board has shared there are some items they would *prefer* the Policy Council to review and approve prior to their approval. An additional inquiry was made as to if the program had funds that would support renting a location to conduct a Saturday meeting. Director, Yolanda Gonzales, shared that we could make some provisions, however it would definitely need to be brought to our CEO to see what can be done. She added that we want to be sure that we are meeting the needs of our families and doing what best serves them as well as for the program. Yolanda recommended that we table this item and revisit at the next Policy Council meeting. She added that in the interim we can obtain feedback from members and take note of what days work best for the majority of the group and if it is Saturdays then we can proceed accordingly and make those provisions. Yolanda added that in support of what Lisa shared, Saturday's can be a wellness time for staff and sometimes they do not want to work on Saturdays because they look forward to their weekends. Moving meetings to Saturday would require them to be at work. Yolanda further shared with members she would advocate for staff in that sense; however, we could definitely look at another day, Monday through Friday, to see what works best. In revisiting a potential later meeting time, it was pointed out that because the parking structure gates close at the same time during the week that would still present a challenge. Lisa shared that she will be reaching out to members to obtain their input with regard to meeting days and time to ask what works best for them. From that data gathered, similar to our Parent Meeting process the proposed meeting schedule will be created for review, discussion, and a vote at the December Policy Council Meeting. It was also noted this gathering of information is only for Policy Council meetings and does not affect committee meetings. Committees will still have the ability to either approve their respective proposed meeting schedule or amongst the committee find a time that works best for all its members. A motion was requested to table the New Business action item (d), Proposed Policy Council Meeting Dates and Time until the next meeting. The motion was made by Michelle Jara-Rangel and seconded by Ruby Cruz. Motion approved by a majority vote. The vote included three members who were opposed to any deviation from the proposed schedule.

e. Nomination and election of Policy Council Chairperson

Prior to receiving nominations for the position of Policy Council Chairperson the roles and responsibilities for all the officer positions were once again shared with members to allow them to be thoroughly informed. Lisa added that members will always have the support of staff and are never alone in serving in any capacity for the Council, especially in an Executive Committee role. She also clarified that the officer roles (Executive Committee) were created and designed with parents in mind. The hope is that serving in this capacity parents will have the opportunity to enhance their leadership skills and provide them with tools to hone their public speaking. Lisa shared that the goal is to exercise those things and to build/grow that confidence as they gain those leadership skills and advocacy that will not only serve them in Head Start but far beyond. Prior to seeking nominations Lisa reminded members they can nominate one of their peers or they can self-nominate if they are interested in any of the open positions. The floor was open for the position of Policy Council Chairperson. Jennifer Wilson nominated Ruby Cruz as chairperson. Gabriela made a motion to approve Ruby Cruz as the Policy Council Chairperson; Fatima Echeverria seconded the motion. Motion carried unanimously.

f. Nomination and election of Policy Council Vice-Chairperson

Ruby Cruz nominated Christopher Cuzul for the position of Vice Chairperson; Christopher accepted the nomination. Jennifer Wilson made a motion to approve Christopher Cuzul as the Policy Council Vice Chairperson; seconded by Ruby Cruz. Motion carried unanimously.

g. Nomination and election of Policy Council Secretary
Gabriela Rangel nominated Jennifer Wilson for the position of Policy Council Secretary for which she accepted. Christopher Cuzul made a motion to approve Jennifer Wilson as the Policy Council Secretary; seconded by Fatima Echeverria. Motion carried unanimously.

h. Nomination and election of Policy Council Treasurer
Gabriela Rangel self-nominated for the position of Treasurer. Jennifer Wilson made a motion to approve Gabriela Rangel for the position of Policy Council Treasurer; seconded by Rene Mayhorn Williams. Motion carried unanimously.

i. Nomination and election of Policy Council Parliamentarian
Dominique Bassi self-nominated to serve as Parliamentarian. Gabriela Rangel made a motion to approve Dominique Bassi to the position of Policy Council Parliamentarian; seconded by Ruby Cruz. Motion carried unanimously.

j. Nomination and election of Policy Council Board of Directors Representative (1 vacancy)
Fatima Echeverria self-nominated to serve as the Policy Council Representative to the Board of Directors. Gabriela Rangel made a motion to approve Fatima Echeverria for the position of Policy Council Representative to the Board of Directors; seconded by Jennifer Wilson. Motion carried unanimously.

6. Standing Reports

a. Program Governance – Lisa Gonzales, Program Governance Coordinator
Lisa spoke specifically to a few items within the Policy Council packet. She talked about the Save the Date flyer for the Read Across America Event taking place on March 4, 2025. Lisa shared that this is a wonderful opportunity to go into your children's center on this fun day and read a story and see all the excitement in the children's face. She added that you can also read to a center other than the one your child attends. Lisa shared that this is one of her favorite events and she is always so excited to participate. She also reminded parents that Dr. Kirk will be hosting a parent training at our San Diego Child Development Center on December 17, 2024. Dr. Kirk is our program consultant for mental health and wellness. During the monthly training sessions which take place at various sites throughout the county, parents have the opportunity to hear Dr. Kirk speak on the scheduled topic or they may ask him any questions they might have. Lisa also let members know that along with reaching out to see what meeting day/time works best for them, she will be asking them if they have a topic they would like to see presented to the Council, as well as what their preferred method of communication is. In addressing the Parent Local Travel and Child Care Reimbursement, Lisa told members that the Finance Department has shared with her that in addition to the ACH form members completed for direct deposit reimbursement of mileage and childcare they must also provide a voided check, an ACH statement from their bank or a letter in order to move forward. In closing Lisa spoke about Giving Tuesday and shared some information about the mission and purpose of Head Start California, she also noted that CAPK Head Start Director, Yolanda Gonzales serves on the Board of Head Start California (HSC). In support of giving Tuesday Lisa stated that as it relates to HSC, members can give their time which is exactly what they are doing this evening and what they are doing when they attend their parent meetings or give freely of their time in any capacity to support the program. She also spoke a bit about a recent HSC Conference she had the opportunity to attend along with four Policy Council parents and how informative it was, not only for them but for her as well. Lisa provided members with "I Am Grateful For…" signs for which she asked that they complete so she can take a picture of them with their sign and forward along to Head Start California for them to share during their campaign.

b. Board of Directors – Michelle Jara-Rangel, CAPK Board of Directors Representative
Michelle shared that the Board of Directors has been busy all year long and last month was no exception. She stated that the Board of Directors met on October 30, 2024 with quorum. There were two special presentations, the first was to acknowledge the retirement of Mary Lopez who has been with CAPK Head Start for forty-two years. The second presentation was a recap of Hunger Action Month with major highlights including video and news clips as well as a reported total of 25,638 pounds of food collected from the Feed the Need Event which took place at the Kern County Fair; this equates to about 21,00 meals. There was one item which was removed from the consent agenda, in addition Jeremy Tobias requested a correction to the minutes from the September Board Meeting. The consent agenda was approved with

corrections and removal of the requested item. The item removed was the 2024-2025 Early Head Start/Head Start School Readiness Goals. Discussion on this item emphasized the need for improved processes including the distribution of unapproved documents, conducting in person reviews to gather feedback promptly as well as providing timely updates to the Board on any delays encountered. Michelle noted this is the reason for the presentation provided earlier in tonight's meeting. Upon conclusion of discussion the Board approved the 2024-2025 School Readiness Goals. There were seven new items presented to the Board, five of which required action with two being informational items. Highlights of such included, that a consultant has been selected to spearhead the development of CAPKs Strategic Plan as the current plan concludes in 2025, Citizen's Bank was selected as the agency's new banking partner. They were selected after interviews took place with three banks; it was deemed that Citizen's Bank is the best fit for the agency. Revisions to the Employee Handbook, which included the following policies: lactation, attendance, discipline, and artificial intelligence were presented. A request for approval was made to grant employees a floating holiday. In review of the memo and after the request was made much discussion ensued with the Board asking for clarification and requesting that the memo contain clear information. The employee floating holiday was subsequently approved by the Board with the recommended changes. Also presented to the Board were the CAPK Foundation Report, the Policy Council report, and the Friendship House Community Center Advisory Board report. Chief Executive Officer Jeremy Tobias provided updates on the construction projects which included the completion of the Administrative Office and a ribbon cutting that was held as well as the groundbreaking event for the new Central Kitchen. Other construction updates included completion of the Food Bank expansion, potential plans to expand the safe camping area at the M Street Navigation Center, relocation of WIC and the Migrant AP office and the renovation of historic property in Stockton. Jeremy also provided an update on the employee health plan and open enrollment. The Board also had a closed session regarding potential litigation. Michelle asked fellow Policy Council members if they would please share a little bit about themselves when we approach the member comments portion of the agenda. She added that she likes to know a little bit about the people she is working with in this capacity and what they bring to the table in this realm.

c. **Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director**
Yolanda congratulated the newly elected Executive Officers adding that she is excited to work with members and is looking forward to a great year. Yolanda shared her Head Start story with the Policy Council. She told members she too was a Head Start parent who later became a Policy Council member. She had three children enrolled in the program and was supported by staff and learned so much as a Council member. Yolanda also stated that if you were to tell her forty years ago that one day she would be the program's director she would have said that you were crazy! Yolanda shared that she is very honored and has such a great passion for the work she does and is dedicated to ensuring we are running a high-quality program. Louis Gil, Chief Program Officer for CAPK interjected to add that Yolanda is being modest as she is not only on the Head Start California Board, but also on the National Head Start Board. Louis added that she is recognized anywhere they travel throughout the United States; Yolanda is recognized as an expert in the field. Louis stated that we are incredibly lucky to have Yolanda. Yolanda expressed appreciation to CAPK Board Member Michelle Jara-Rangel for her participation as she brings a wealth of knowledge and members can learn from her. Yolanda thanked staff stating that they work extremely hard and are out there trying to make a difference in our community. In providing some highlights of the program Yolanda shared that Pete Parra recently had a movie night which was an enormous success, Harvey Hall had a Trunk or Treat event as well as a friendship lunch for their children, Cal City will be participating in their Christmas parade on December 7, 2024. Yolanda reported that Cleo Foran and Fairfax Centers had a coat drive which she and Louis had the opportunity to attend, and it was amazing to see the children getting their coats and not wanting to take them off. In providing additional updates, Rosamond will be having a movie night as well and we as a program are really encouraging parents to participate in those family engagement activities. Today, the San Diego Center had an activity that involved fathers/male role models, they worked together with their children and painted rocks. The center stated that it was very enjoyable for all. In support of ensuring children have the opportunity to receive cultural foods they are accustomed to, Rosamond Center had pozole! On the Education Department front, they are busy,

classrooms are implementing the clothes study, learning all about clothes, cold weather clothes, summer clothes and everything in between. Mentor Coach updates were provided as well, including the assessments they are conducting. San Joaquin recently had their monthly family engagement activity, which was kindness rocks. Families participated by painting rocks and writing a kind word or message on them. There was a meeting of the Public Health Advocate Board, they advocate for providing safe lactation spaces and increasing access to healthy foods and providing water for physical activities. A lactation space kick-off took place on November 22, 2024 in Cal City. Yolanda also shared that the program has entered into a partnership with the San Joaquin County Office of Education which will allow us to provide pre-K services in Stockton. Currently we only provide Early Head Start services in San Joaquin County. We were originally given seventeen slots, but we will now be adding an additional 136 and will become a partner with them. With regard to compliance, the Quality Assurance team is working hard, and we have finally received our license for the Martha J. Morgan Center. Also added was the Family Childcare option, there are currently fourteen children enrolled and five providers who want to partner with us. The Enrollment and Attendance team is also hard at work, continuing to work towards full enrollment, we are currently at 94%. Yolanda encouraged members to share information with others about our program as we are always taking applications, and we have an amazing program.

Lisa stated that though it was not on the agenda, she would like to ask Louis Gil, Chief Program Officer, to introduce himself to Policy Council members. Louis acknowledged members and thanked them for volunteering. He shared how fantastic it is to see parents come in as we exist for them, and the happiest part of this work we do as an agency as a program are kids. With that being said, Louis thanked parents for having them involved in our schools because it is a wonderful place for them. He also congratulated and thanked those who have chosen to serve on the Executive Committee. Louis acknowledged Michelle Jara-Rangel stating that she has a lot of experience and is well versed in the program adding that the Council is incredibly lucky to have her. Louis added that he has been with the agency for two years now and is grateful that he gets to continue to learn and will learn alongside members.

7. **Policy Council Chairperson Report**
   Report was not provided as the Governance Coordinator facilitated as the acting Chairperson for this meeting and previously provided a report.

8. **Policy Council Member Comments**
   Members each shared a little bit about themselves including but not limited to where their children attend Head Start, what they like to do in their free time, how the program has supported them and more.

9. **Adjournment**
   The meeting was adjourned at 7:09 p.m.

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MEMORANDUM

To: Policy Council

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: December 17, 2024

Subject: *Head Start*
Budget to Actual Report for the period ended October 31, 2024 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the first-year budget period is March 1, 2024, through February 28, 2025.

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2024, through October 31, 2024. Eight months (66.7%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 64% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 79% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

The non-Federal share is at 85% of the budget.

Community Action Partnership of Kern
Head Start
Budget to Actual Report
Budget Period: March 1, 2024 - February 28, 2025
Report Period: March 1, 2024 - October 31, 2024
Month 8 of 12 (66.7%)

Prepared 11/05/2024

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	7,789,945	4,805,642	2,984,303	62%	38%
FRINGE BENEFITS	2,534,192	1,738,023	796,169	69%	31%
TRAVEL	55,000	-	55,000		
EQUIPMENT	-	-	-		
SUPPLIES	535,017	682,202	(147,185)	128%	-28%
CONTRACTUAL	186,280	158,180	28,100	85%	15%
CONSTRUCTION	-	-	-		
OTHER	4,417,992	2,593,659	1,824,333	59%	41%
INDIRECT	1,533,410	947,043	586,367	62%	38%
TOTAL BASE FUNDING	**17,051,836**	**10,924,749**	**6,127,087**	**64%**	**36%**

TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	60,904	37,723	23,181	62%	38%
SUPPLIES	23,986	21,094	2,892	88%	12%
CONTRACTUAL	12,800	1,350	11,450	11%	89%
OTHER	63,752	63,752	-	100%	0%
INDIRECT	16,144	16,144	-	100%	0%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**177,586**	**140,063**	**37,523**	**79%**	**21%**

GRAND TOTAL HS FEDERAL FUNDS	**17,229,422**	**11,064,812**	**6,164,610**	**64%**	**36%**

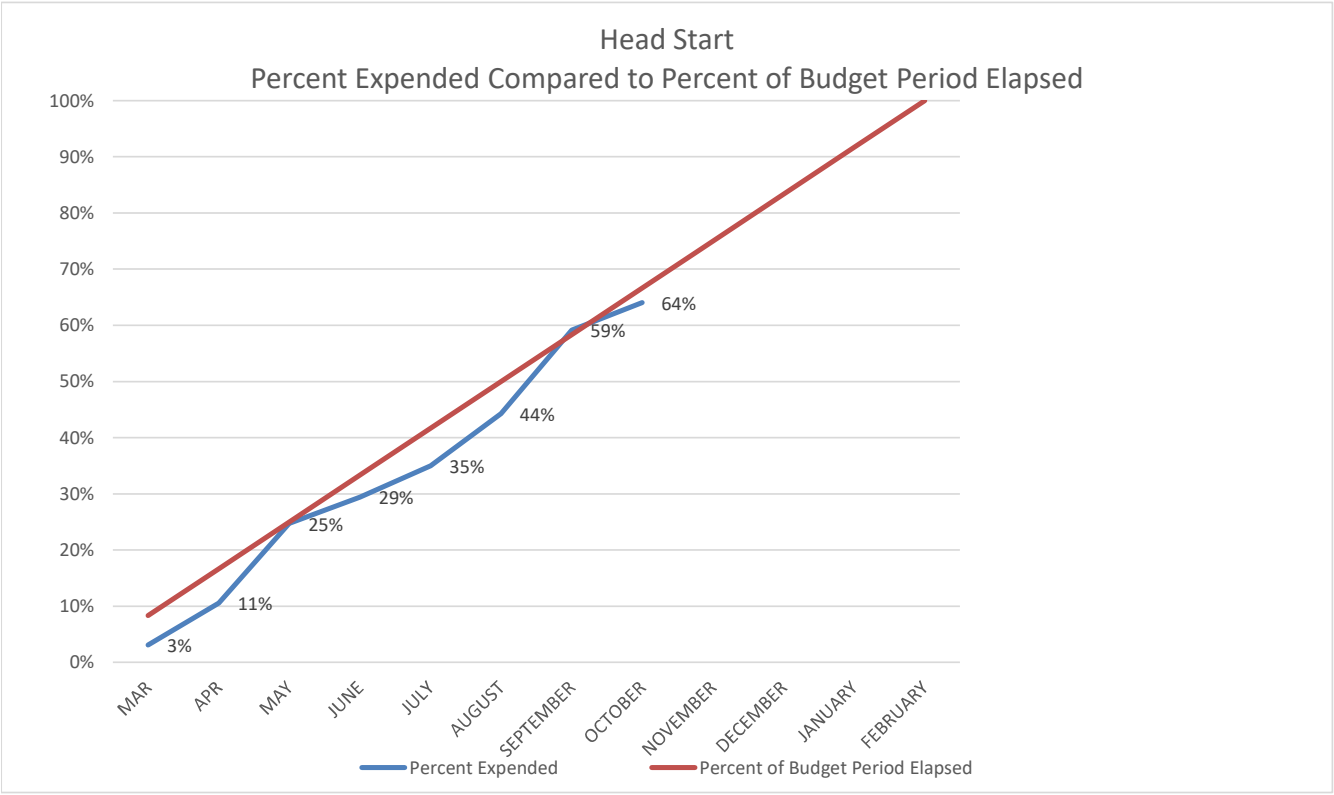
HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	2,252,076	2,527,646	(275,570)	112%	-12%
CALIF DEPT OF ED	10,925,665	8,678,952	2,246,713	79%	21%
TOTAL NON-FEDERAL	**13,177,741**	**11,206,598**	**1,971,143**	**85%**	**15%**

Budget reflects Notice of Award #09CH012489-01-03
Actual expenditures include posted expenditures and estimated adjustments through 10/31/2024
Administrative Cost for HS and EHS Combined **4.8%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	47,413	-	-	-	**47,413**	11/1/2024
Lowe's	38,374	490	-	-	**38,863**	11/2/2024
Smart & Final	771	-	-		**771**	11/2/2024
Save Mart	2,508	-	-	-	**2,508**	11/4/2024
Chevron & Texaco Business Card	8,974	-	-	-	**8,974**	11/6/2024
Home Depot	28,462	7,979	76	-	**36,517**	11/5/2024
	126,501	**8,469**	**76**	**-**	**135,046**	


Head Start
Percent Expended Compared to Percent of Budget Period Elapsed
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
3%
11%
25%
29%
35%
44%
59%
64%
MAR
APR
MAY
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
Percent Expended
Percent of Budget Period Elapsed

MEMORANDUM

To: Policy Council

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: December 17, 2024

Subject: *Early Head Start*
Budget to Actual Report for the period ended October 31, 2024 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the first-year budget period is March 1, 2024, through February 28, 2025.

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2024, through October 31, 2024. Eight months (66.7%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 50% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 63% of the budget.

Community Action Partnership of Kern
Early Head Start
Budget to Actual Report
Budget Period: March 1, 2024 - February 28, 2025
Report Period: March 1, 2024 - October 31, 2024
Month 8 of 12 (66.7%)

Prepared 11/05/2024

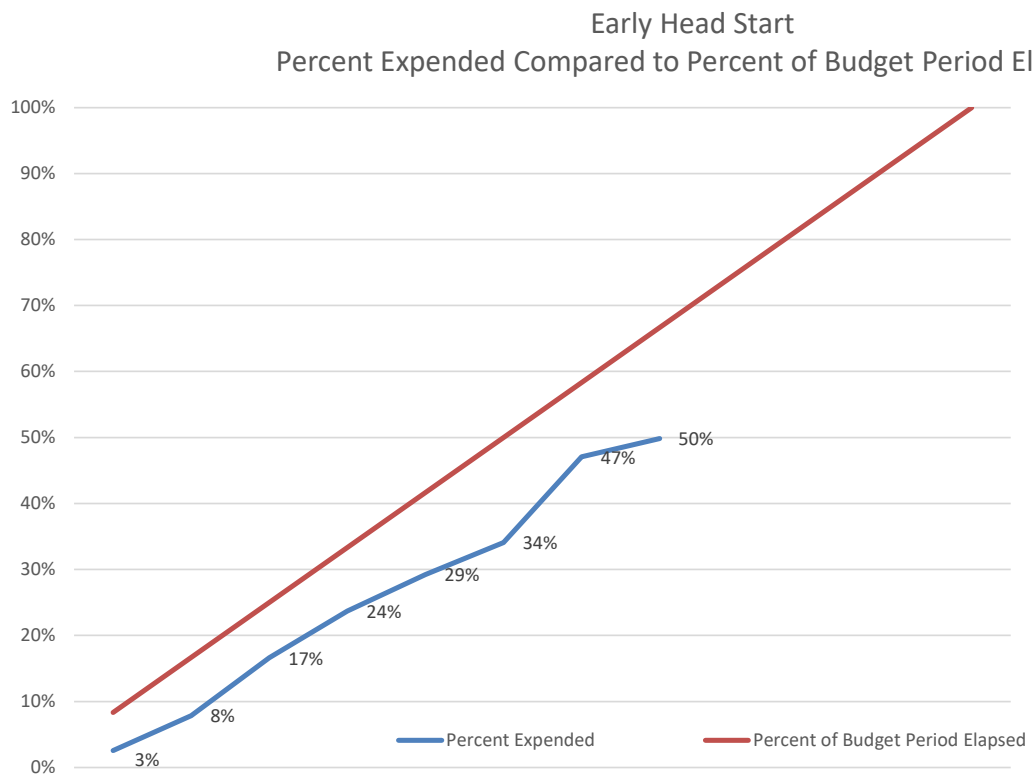
BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	12,396,888	5,799,714	6,597,174	47%	53%
FRINGE BENEFITS	3,803,667	1,878,786	1,924,881	49%	51%
TRAVEL	45,000	-	45,000		
EQUIPMENT	-	-	-		
SUPPLIES	751,602	553,076	198,526	74%	26%
CONTRACTUAL	1,001,244	440,343	560,901	44%	56%
CONSTRUCTION	-	-	-		
OTHER	2,518,573	1,563,755	954,818	62%	38%
INDIRECT	2,001,083	986,163	1,014,920	49%	51%
TOTAL BASE FUNDING	**22,518,057**	**11,221,836**	**11,296,221**	**50%**	**50%**

TRAINING & TECHNICAL ASSISTANCE

PERSONNEL	-	-	-		
FRINGE BENEFITS	-	-	-		
TRAVEL	118,632	72,785	45,847	61%	39%
SUPPLIES	30,013	8,549	21,464	28%	72%
CONTRACTUAL	26,080	11,671	14,409	45%	55%
OTHER	137,953	105,301	32,652	76%	24%
INDIRECT	31,268	18,542	12,726	59%	41%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**343,946**	**216,847**	**127,099**	**63%**	**37%**

GRAND TOTAL EHS FEDERAL FUNDS	**22,862,003**	**11,438,683**	**11,423,320**	**50%**	**50%**

Budget reflects Notice of Award #09CH012489-01-03
Actual expenditures include posted expenditures and estimated adjustments through 10/31/2024


Early Head Start
Percent Expended Compared to Percent of Budget Period Elapsed
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
3%
8%
17%
24%
29%
34%
47%
50%
Percent Expended
Percent of Budget Period Elapsed

Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2024 through February 28, 2025
Report for period ending October **31, 2024** (Month 8 of 12)

Percent of budget period elapsed: 66.7%

LOCATION	Enroll-ment	March	April	May	June	July	Aug	Sep	Oct	YTD Totals	Kern/SJC	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	34	15,847	15,179	6,902	0	0	6,859	12,214	8,143	65,145	Kern	43,028	151%
Alicante	17	10,869	11,808	10,120	8,079	6,979	4,844	10,978	9,097	72,773	Kern	21,514	338%
Angela Martinez	75	27,839	26,752	14,794	17,194	20,914	24,750	22,355	22,085	176,683	Kern	94,916	186%
Broadway	37	11,643	7,909	5,992	0	0	3,435	8,609	5,370	42,958	Kern	46,825	92%
California City	17	8,464	12,184	3,116	0	0	0	0	0	23,763	Kern	21,514	110%
Cleo Foran	23	9,095	11,613	12,788	8,230	6,041	6,860	239	7,838	62,703	Kern	29,107	215%
Delano	60	24,094	25,425	15,771	0	0	8,875	19,687	13,407	107,259	Kern	75,933	141%
East California	52	10,239	9,308	4,334	656	0	0	0	0	24,536	Kern	65,808	37%
Fairfax	34	8,091	8,219	4,907	0	338	2,460	6,234	4,321	34,571	Kern	43,028	80%
Harvey L. Hall	146	21,066		17,703	17,322	20,065	20,499	21,304	16,851	134,810	Kern	184,769	73%
Heritage	17	3,577	2,886	799	0	0	965	2,036	1,466	11,730	Kern	21,514	55%
Home Base	160	7,595	3,498	3,201	1,466	4,599	7,667	2,155	4,312	34,493	Kern	202,487	17%
Lamont	20	6,429	9,371	3,940	0	0	0	0	2,820	22,560	Kern	25,311	89%
Martha J. Morgan	50	239	256	6,620	251	0	0	365	0	7,731	Kern	63,277	12%
McFarland	20	215	0	0	0	0	0	0	0	215	Kern	25,311	1%
Mojave	20	3,490	2,750	1,019	0	0	0	0	0	7,259	Kern	25,311	29%
Oasis	42	5,930	5,344	4,563	0	0	2,565	5,721	3,446	27,570	Kern	53,153	52%
Pete H. Parra	116	38,467	35,032	29,677	33,175	30,826	10,520	17,847	27,935	223,478	Kern	146,803	152%
Planz	0	0	0	0	0	0	0	0	0	0	Kern	0	0%
Primeros Pasos	67	42,257	43,003	50,204	37,829	26,271	30,711	44,375	39,236	313,886	Kern	84,791	370%
Rosamond	34	1,474	3,599	734	0	0	3,972	14,470	3,464	27,713	Kern	43,028	64%
San Diego	32	6,452	8,156	7,606	6,795	8,498	5,817	6,043	7,053	56,420	Kern	40,497	139%
Seibert	20	2,223	1,036	0	0	0	0	0	0	3,258	Kern	25,311	13%
Shafter	17	2,058	3,790	799	3,640	1,702	1,863	413	2,038	16,302	Kern	21,514	76%
Shafter HS/EHS	24	4,087	4,024	3,424	2,683	2,485	3,776	4,081	3,509	28,069	Kern	30,373	92%
Sterling	134	27,996	23,444	21,937	21,826	23,196	26,938	26,027	24,480	195,843	Kern	169,583	115%
Stockdale Head Start	45	0							0				
Sunrise Villa	17	905	1,552	745	0	0	0	119	123	3,444	Kern	21,514	16%
Taft	51	4,118	6,079	3,535	0	0	4,012	4,695	3,205	25,644	Kern	64,543	40%
Tehachapi	15	567	744	0	0	0	3,463	3,772	1,221	9,766	Kern	18,983	51%
Vineland	17	1,788	1,609	562	0	0	1,822	4,825	1,515	12,121	Kern	21,514	56%
Virginia	17	10,041	0	4,607	0	0	6,140	9,184	4,282	34,255	Kern	21,514	159%
Wesley	60	15,716	597	7,850	0	0	0	0	0	24,163	Kern	75,933	32%
Willow	40	9,709	119	5,731	0	0	5,089	7,767	4,059	32,475	Kern	50,622	64%
Administrative Services		0	0	0	0	0	0	0	0	0	Kern/SJC	0	0%
PC Planning		0	0	0	0	0	0	0	0	0	Kern/SJC	0	0%
PC By Laws		0	0	0	0	0	0	0	0	0			
Governance		24	0	50	24	0	0	0	0	98	Kern	15,000	1%
Program Services		12,651	15,519	196	11,985	14,722	5,325	9,099	9,928	79,424	Kern/SJC	74,265	107%
California Street	24	12,526	12,655	11,074	9,643	7,939	13,936	10,471	12,432	90,676	SJC	30,373	299%
Gianone	16	0	0	0	0	0	614	972	1,674	3,261	SJC	26,431	0%
Kennedy	16	2,025	2,271	2,024	1,488	2,007	2,894	2,251	2,948	17,908	SJC	20,249	88%
Lodi Home Base	20	8,517	15,287	11,465	13,115	12,101	77,046	13,476	7,961	158,967	SJC	25,311	628%
Lodi UCC	24	8,845	465	11,289	7,808	4,305	6,321	8,528	5,543	53,104	SJC	30,373	175%
Lathrop Home Base	20	0	0	0	0	0	0	0	0	0	SJC	25,311	0%
Marci Massei	24	3,181	3,607	3,815	2,671	5,438	4,432	8,133	8,638	39,915	SJC	30,373	131%
St. Mary's	16	3,438	4,376	7,566	1,366	1,078	404	0	0	18,227	SJC	20,249	90%
Stockton Home Base	40	76	17,519	20,203	21,437	20,312	19,634	18,995	14,774	132,950	SJC	50,622	263%
Lathrop	24	9,405	9,356	9,651	8,520	8,155	11,164	7,212	6,057	69,521	SJC	30,373	229%
SUBTOTAL IN-KIND	**1,754**	**403,267**	**366,338**	**331,315**	**237,202**	**227,969**	**335,671**	**334,653**	**291,230**	**2,527,646**	**0**	**2,258,258**	**112%**
											x		
State General Child Care*		261,877	257,404	266,689	221,757	251,797	270,012	294,776	381,455	2,205,767	Kern	3,481,300	63%
State Preschool*		620,606	674,911	576,199	314,235	290,402	404,932	516,681	739,985	4,137,951	Kern	6,219,213	67%
State Migrant Child Care*		4,433	4,433	4,655	3,196	1,191	1,191	1,077	1,304	21,481	Kern	50,000	43%
SUBTOTAL CA DEPT of ED		**886,916**	**936,748**	**847,543**	**539,188**	**543,390**	**676,135**	**812,534**	**1,122,745**	**6,365,199**		**9,750,513**	**65%**
											x		
State General Child Care*		209,012	215,878	238,485	189,226	219,258	239,726	223,225	260,481	1,795,290	SJC	1,175,152	**153%**
SUBTOTAL CA DEPT of ED		**209,012**	**215,878**	**238,485**	**189,226**	**219,258**	**239,726**	**223,225**	**260,481**	**1,795,290**		**1,175,152**	**153%**
GRAND TOTAL		**1,499,195**	**1,518,964**	**1,417,343**	**965,616**	**990,617**	**1,251,532**	**1,370,412**	**1,674,456**	**10,688,135**		**13,183,923**	**81%**
									CCP In-Kind	**518,463**			
										11,206,598			

Community Action Partnership of Kern
Early Head Start Child Care Partnerships
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: March 1, 2024 through February 28, 2025
Report for period ending October 31, 2024 (Month 08 of 12)

Percent of year elapsed: 66.7%

LOCATION	FUNDED ENROLL-MENT	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Kern Community College District - BC	32	19,159	112,423	27,266	22,688	23,772	17,871	159	0	223,339	137,864	162%
KCSOS - Blanton	16	20,743	11,234	9,755	43,530	23,355	20,018	37	0	128,670	68,932	187%
Garden Pathways	11	0	0	0	0	0	0	111	0	111	47,391	0%
Taft College	42	20,928	30,799	34,264	24,121	28,103	28,103	0	0	166,319	180,947	92%
Escuelita Hernandez	16	0	0	0	0	0	0	24	0	24	68,932	0%
TBD	11	0	0	0	0	0	0	0	0	0	47,391	0%
Program Services		0	0	0	0	0	0	0	0	0		
Admin Services		0	0	0	0	0	0	0	0	0		
GRAND TOTAL	**128**	**60,829**	**154,457**	**71,285**	**90,338**	**75,230**	**65,992**	**331**	**0**	**518,463**	**551,456**	**94%**

Budget reflects Notice of Award #09CH012489-01-03

MEMORANDUM

To: Policy Council

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: December 17, 2024

Subject: *Head Start (No Cost Extension)*
Budget to Actual Report for the period ended October 31, 2024 – **Info Item**

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2023, through March 31, 2024. Twenty months (83.3%) of the 24-month budget period have elapsed. The office of Head Start processed a no cost extension to the prior year contract through February 28, 2025. This will allow CAPK to complete ongoing capital projects to benefit the Head Start program.

Base Funds

Overall expenditures are 94% of the budget.

Training & Technical Assistance Funds

Overall expenditures are 99% of the budget.

Carryover Funds

Overall expenditures are 110% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

The non-Federal share is 117% of the budget.

Community Action Partnership of Kern
Head Start
Budget to Actual Report
Budget Period: March 1, 2023 - February 28, 2025 *(No Cost Extension)*
Report Period: March 1, 2023 - October 31, 2024
Month 20 of 24 (83.3%)

Prepared 12/04/2024

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	9,442,036	8,726,703	715,333	92%	8%
FRINGE BENEFITS	3,650,298	2,351,638	1,298,660	64%	36%
TRAVEL	70,000	-	70,000	0%	100%
EQUIPMENT	-	(7,406)	7,406		
SUPPLIES	744,041	1,127,675	(383,634)	152%	-52%
CONTRACTUAL	171,839	273,712	(101,873)	159%	-59%
CONSTRUCTION	-	187,498	(187,498)		
OTHER	4,036,858	4,452,752	(415,894)	110%	-10%
INDIRECT	1,752,938	1,593,446	139,963	91%	9%
TOTAL BASE FUNDING	**19,868,010**	**18,706,019**	**1,142,462**	**94%**	**6%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	41,904	41,904	-	100%	0%
SUPPLIES	23,986	23,986	-	100%	0%
CONTRACTUAL	22,800	22,800	-	100%	0%
OTHER	72,752	72,752	-	100%	0%
INDIRECT	16,144	13,566	2,578	84%	16%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**177,586**	**175,008**	**2,578**	**99%**	**1%**
CARRYOVER					
PERSONNEL	216,462	216,462	-	100%	0%
FRINGE BENEFITS	8,000	8,000	-	100%	0%
TRAVEL	25,133	25,123	10	100%	0%
SUPPLIES	53,386	479,979	(426,593)	899%	-799%
EQUIPMENT	314,100	338,502	(24,402)	108%	-8%
CONSTRUCTION	1,000,000	406,406	593,594	41%	59%
CONTRACTUAL	4,505	5,951	(1,446)	132%	-32%
OTHER	165,483	417,702	(252,219)	252%	-152%
INDIRECT	49,259	112,697	(43,909)	229%	-129%
TOTAL CARRYOVER	**1,836,328**	**2,010,823**	**(154,966)**	**110%**	**-10%**
GRAND TOTAL HS FEDERAL FUNDS	**21,881,924**	**20,891,850**	**990,074**	**95%**	**5%**

HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,958,398	3,993,841	(2,035,443)	204%	-104%
CALIF DEPT OF ED	11,131,398	11,261,048	(129,650)	101%	-1%
TOTAL NON-FEDERAL	**13,089,796**	**15,254,889**	**(2,165,093)**	**117%**	**-17%**

Budget reflects Notice of Award #09CH011132-05-02
Actual expenditures include posted expenditures and estimated adjustments through 10/31/2024
Administrative Cost for HS and EHS Combined **11.0%**

MEMORANDUM

To: Policy Council

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: December 17, 2024

Subject: *Early Head Start (No Cost Extension)*
Budget to Actual Report for the period ended October 31, 2024 – **Info Item**

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2023, through March 31, 2024. Twenty months (83.3%) of the 24-month budget period have elapsed. The office of Head Start processed a no cost extension to the prior year contract through February 28, 2025. This will allow CAPK to complete ongoing capital projects to benefit the Head Start program.

Base Funds

Overall expenditures are 89% of the budget.

Training & Technical Assistance Funds

Overall expenditures are 100% of the budget.

Carryover Funds

Overall expenditures are 57% of the budget.

Community Action Partnership of Kern
Early Head Start
Budget to Actual Report
Budget Period: March 1, 2023 - February 28, 2025 *(No Cost Extension)*
Report Period: March 1, 2023 - October 31, 2024
Month 20 of 24 (83.3%)

Prepared 12/04/2024

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	8,889,652	8,798,223	91,429	99%	1%
FRINGE BENEFITS	2,516,917	2,455,606	61,311	98%	2%
TRAVEL	50,000	-	50,000	0%	100%
EQUIPMENT	-	(47,014)	47,014		
SUPPLIES	1,205,123	834,041	371,082	69%	31%
CONTRACTUAL	1,091,221	947,313	143,908	87%	13%
CONSTRUCTION	-	(9,715)	9,715		
OTHER	3,374,545	2,282,891	1,091,654	68%	32%
INDIRECT	1,665,883	1,477,669	188,214	89%	11%
TOTAL BASE FUNDING	**18,793,341**	**16,739,014**	**2,054,327**	**89%**	**11%**

TRAINING & TECHNICAL ASSISTANCE					
PERSONNEL	-	-	-		
FRINGE BENEFITS	-	-	-		
TRAVEL	44,192	44,496	(304)	101%	-1%
SUPPLIES	30,013	30,013	-	100%	0%
CONTRACTUAL	26,080	26,080	-	100%	0%
OTHER	212,393	212,393	-	100%	0%
INDIRECT	31,268	31,092	176	99%	1%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**343,946**	**344,074**	**(128)**	**100%**	**0%**

CARRYOVER					
PERSONNEL	92,769	92,769	-	100%	0%
FRINGE BENEFITS	-	-	-		
TRAVEL	37,198	37,190	8	100%	0%
SUPPLIES	13,347	179,942	(166,595)	1348%	-1248%
EQUIPMENT	100,000	245,041	(145,041)	245%	-145%
CONSTRUCTION	1,345,378	28,076	1,317,302	2%	98%
CONTRACTUAL	1,320	2,134	(814)	162%	-62%
OTHER	74,009	308,473	(234,464)	417%	-317%
INDIRECT	23,470	61,517	(38,047)	262%	-162%
TOTAL CARRYOVER	**1,687,491**	**955,142**	**732,349**	**57%**	**43%**

GRAND TOTAL EHS FEDERAL FUNDS	**20,824,778**	**18,038,230**	**2,786,548**	**87%**	**13%**

Budget reflects Notice of Award #09CH011132-05-02
Actual expenditures include posted expenditures and estimated adjustments through 10/31/2024

MEMORANDUM

To: Policy Council

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: December 17, 2024

Subject: *Head Start*
Building Proceeds for Central Kitchen as of October 31, 2024 – **Info Item**

CAPK received authorization from the Office of Head Start (OHS) to sell the properties located at 3100 Mall View Road and 5005 Business Park North. Accordingly, OHS requested that the proceeds from the sale of these buildings be held in an interest-bearing account for the purpose of funding the construction of a new central kitchen.

The remodel of the new central kitchen will be largely funded from the funds in this account and by the funds from the no cost extension grant 09CH011132-05. CAPK submits regular reporting to OHS each time funds are expended for this construction project.

The following are highlights of the funds held from the proceeds of sale of buildings designated for the New Central Kitchen remodel for the period ended October 31, 2024.

Overall expenditures are 14.4% of the Building Proceeds.

Community Action Partnership of Kern

Building Proceeds

Report Period: March 1, 2023 - October 31, 2024

Prepared 11/05/2024

BUILDING PROCEDES (For Central Kitchen Remodel)	BUILDING PROCEEDS	EARNINGS (INTEREST)	TOTAL	EXPENSES	REMAINING	% REMAINING
	3,329,792	25,945	3,355,737	484,708	2,871,029	85.6%

% Spent 14.4%

Sale Central Kitchen - 10/31/2023	1,105,128
Sale BPN - 02/14/2024	2,224,664
Total Proceeds	**3,329,792**
Plus Interest	25,945
	3,355,737
Less Expenses	484,708
Remaining Balance	2,871,029

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE (6115)
2024-2025

HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	8%	0%
APRIL 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	17%	0%
MAY 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	25%	0%
JUNE 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	33%	0%
JULY 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	42%	0%
AUGUST 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	50%	0%
SEPTEMBER 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	58%	0%
OCTOBER 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	67%	0%
NOVEMBER 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	75%	0%
DECEMBER 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	83%	0%
JANUARY 2025	$ 1,350.00	$ -	$ -	$ 1,350.00	92%	0%
FEBRUARY 2025	$ 1,350.00	$ -	$ -	$ 1,350.00	100%	0%

EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2024	$ 500.00	$ -	$ -	$ 500.00	8%	0%
APRIL 2024	$ 500.00	$ -	$ -	$ 500.00	17%	0%
MAY 2024	$ 500.00	$ -	$ -	$ 500.00	25%	0%
JUNE 2024	$ 500.00	$ -	$ -	$ 500.00	33%	0%
JULY 2024	$ 500.00	$ -	$ -	$ 500.00	42%	0%
AUGUST 2024	$ 500.00	$ -	$ -	$ 500.00	50%	0%
SEPTEMBER 2024	$ 500.00	$ -	$ -	$ 500.00	58%	0%
OCTOBER 2024	$ 500.00	$ -	$ -	$ 500.00	67%	0%
NOVEMBER 2024	$ 500.00	$ -	$ -	$ 500.00	75%	0%
DECEMBER 2024	$ 500.00	$ -	$ -	$ 500.00	83%	0%
JANUARY 2025	$ 500.00	$ -	$ -	$ 500.00	92%	0%
FEBRUARY 2025	$ 500.00	$ -	$ -	$ 500.00	100%	0%

Prepared by: Louis Rodriquez
December 4, 2024

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES (7175)
2024-2025

HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2024	$ 9,210.00	$ -	$ -	$ 9,210.00	8%	0%
APRIL 2024	$ 9,210.00	$ -	$ -	$ 9,210.00	17%	0%
MAY 2024	$ 9,210.00	$ -	$ -	$ 9,210.00	25%	0%
JUNE 2024	$ 9,210.00	$ -	$ -	$ 9,210.00	33%	0%
JULY 2024	$ 9,210.00	$ -	$ -	$ 9,210.00	42%	0%
AUGUST 2024	$ 9,210.00	$ -	$ -	$ 9,210.00	50%	0%
SEPTEMBER 2024	$ 9,210.00	$ 68.94	$ 68.94	$ 9,141.06	58%	1%
OCTOBER 2024	$ 9,141.06	$ 369.23	$ 438.17	$ 8,771.83	67%	5%
NOVEMBER 2024	$ 8,771.83	$ -	$ 438.17	$ 8,771.83	75%	5%
DECEMBER 2024	$ 8,771.83	$ -	$ 438.17	$ 8,771.83	83%	5%
JANUARY 2025	$ 8,771.83	$ -	$ 438.17	$ 8,771.83	92%	5%
FEBRUARY 2025	$ 8,771.83	$ -	$ 438.17	$ 8,771.83	100%	5%

EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2024	$ 5,245.00	$ -	$ -	$ 5,245.00	8%	0%
APRIL 2024	$ 5,245.00	$ -	$ -	$ 5,245.00	17%	0%
MAY 2024	$ 5,245.00	$ -	$ -	$ 5,245.00	25%	0%
JUNE 2024	$ 5,245.00	$ -	$ -	$ 5,245.00	33%	0%
JULY 2024	$ 5,245.00	$ -	$ -	$ 5,245.00	42%	0%
AUGUST 2024	$ 5,245.00	$ -	$ -	$ 5,245.00	50%	0%
SEPTEMBER 2024	$ 5,245.00	$ 38.78	$ 38.78	$ 5,206.22	58%	1%
OCTOBER 2024	$ 5,206.22	$ 231.00	$ 269.78	$ 4,975.22	67%	5%
NOVEMBER 2024	$ 4,975.22	$ -	$ 269.78	$ 4,975.22	75%	5%
DECEMBER 2024	$ 4,975.22	$ -	$ 269.78	$ 4,975.22	83%	5%
JANUARY 2025	$ 4,975.22	$ -	$ 269.78	$ 4,975.22	92%	5%
FEBRUARY 2025	$ 4,975.22	$ -	$ 269.78	$ 4,975.22	100%	5%

December 4, 2024

PUBLIC CHARGE 2024 UPDATE

Fight Fear with Facts!

KNOW YOUR RIGHTS.

PUBLIC CHARGE is a rule immigration officials use to approve or deny a **family-based application*** for a green card (lawful permanent residency or LPR status), or certain other visas. Immigration officials use the term "public charge" to refer to people who are likely to become dependent on the government for support.

THE FINAL PUBLIC CHARGE RULE clarifies that immigrants can access many vital public benefits, including health care, food and housing support, without fear of immigration consequences. Every family is different, and while the Public Charge Test may make you nervous, use this roadmap to stay informed. Visit ***keepyourbenefits.org*** for the latest updates.

**Also applies to people applying for a green card from outside the U.S. and certain people who have a green card but plan to leave the country for more than 6 months.*

WILL IT AFFECT ME?

Follow this ROADMAP to see if you may be subject to the PUBLIC CHARGE TEST

APPLYING FOR A GREEN CARD THROUGH FAMILY?

YES

NO → **PUBLIC CHARGE DOES NOT APPLY**

Is the APPLICANT using any of the following

PUBLIC BENEFITS?

Do NOT count children or other eligible family members that are using these public benefits.

- **Cash Assistance Programs**
  - — **Supplemental Security Income (SSI) for the aged, blind, or disabled**
  - — **State, Tribal, territorial, or local cash benefit programs for income maintenance often called "General Assistance" or "General Relief" (GR) in California**
    - **Cash Assistance Program for Immigrant Families (CAPI)**
  - — **Temporary Assistance for Needy Families (TANF)**
    - **CalWORKs in California**
- **Long-term care at an institution, such as a nursing home, paid for by Medi-Cal**

Learn more online at: **keepyourbenefits.org**

YES → **You MAY be subject to the PUBLIC CHARGE TEST**

SEEK LEGAL HELP

Immigration must weigh other factors (income, health, skills) when making a public charge determination.

NO → **PUBLIC BENEFITS SHOULD NOT BE A FACTOR**

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PUBLIC CHARGE 2024 UPDATE



If your U.S.-citizen children or eligible family members are using health care, housing, food benefits, or cash aid, it will NOT negatively impact your immigration status or application for a green card.

Most non-cash public benefits programs are SAFE to use if you are eligible *(for a list of benefits that count for the Public Charge Test, please refer to the chart on the reverse side):*

Health

- ✔ Medi-Cal *(except in the case of long-term institutionalized care, like in a nursing home paid for by Medi-Cal)*
- ✔ Medicare
- ✔ Covered California subsidies
- ✔ CHIP (Children's Health Insurance Program)
- ✔ In-Home Supportive Services Program

Housing & Taxes

- ✔ Federal public housing
- ✔ Section 8 assistance
- ✔ Shelters

Food Assistance

- ✔ CalFresh or SNAP
- ✔ WIC *(The Special Supplemental Nutrition Program for Women, Infants, and Children)*
- ✔ School meals
- ✔ Food banks
- ✔ Summer EBT

Additional Assistance

- ✔ Child care assistance
- ✔ State and Federal Child Tax Credit (CTC) or Earned Income Tax Credits (EITC)
- ✔ Disaster assistance, pandemic assistance, and utility assistance

Some immigrants exempt from the Public Charge Test:

- ✔ Refugees
- ✔ Asylees
- ✔ Violence Against Women Act (VAWA) self-petitioners
- ✔ Lawful permanent residents (LPRs) applying for U.S. citizenship
- ✔ Lawful permanent residents (LPRs) applying for green card renewal
- ✔ U visa or T visa applicants/holders
- ✔ Special immigrant juveniles
- ✔ Those applying for or reregistering for temporary protected status
- ✔ Certain Cuban and Haitian entrants
- ✔ Other categories of humanitarian immigrants may be exempt

GET INFORMED BEFORE DISENROLLING FROM PUBLIC BENEFITS

Using public benefits alone will not mean that you fail the Public Charge Test. Immigration officials will need to look at other factors to determine if you pass. This is known as totality of circumstances, which includes your age, health, income, assets, resources, education/skills, family, and employment. Positive factors, like your education and employment, can outweigh your use of cash benefits or long-term institutionalized care paid for by Medi-Cal.

Before you decide to disenroll, remember that the health and well-being of you and your family are important!

For latest updates, scan the QR code or visit: ***keepyourbenefits.org***

LEGAL SUPPORT

Please consult with an immigration attorney or BIA-accredited representative about your own situation. An online list of qualified nonprofit organizations that offer free or low-cost assistance is available from the **California Department of Social Services (CDSS).**

CDSS

CDSS website: scan the QR code or visit: ***https://bit.ly/PublicChargeHelp***

For more information and resources:

Scan this QR code or visit:

www.allinforhealth.org

all in HEALTH CARE FOR ALL FAMILIES

A PROJECT OF The Children's Partnership

CALIFORNIA PROTECTING IMMIGRANT FAMILIES

NEW 2024 Medi-Cal Update

Full-scope **Medi-Cal** now available to income-eligible individuals regardless of **AGE** or **IMMIGRATION STATUS**



Does Medi-Cal Affect My Immigration Status?

Immigration does not consider the use of health, food, and housing benefits as part of the public charge decision. Therefore using Medi-Cal benefits WILL NOT HURT your or your family's immigration status or chances of getting a green card (except long-term institutionalized care, like in a nursing home, paid for by Medi-Cal). For more information on public charge please scan the QR code or visit: ***https://keepyourbenefits.org***

What Can Medi-Cal Cover?

Full-scope Medi-Cal offers comprehensive coverage for you and your family. Some of the services include:

- Doctor visits
- Maternity and newborn care
- Prescription medicines
- Dental care
- Vision care
- Gender-affirming services
- Emergency services
- HIV-prevention and treatment
- Mental health care
- Substance use care
- Transportation for medical services

all in HEALTH CARE FOR ALL FAMILIES

A PROJECT OF The Children's Partnership

CALIFORNIA PROTECTING IMMIGRANT FAMILIES

Who is Eligible?

Medi-Cal eligibility is based primarily on your income and state residency. Starting January 1, 2024, all income-eligible Californians qualify for full-scope Medi-Cal benefits **REGARDLESS OF AGE OR IMMIGRATION STATUS.** If you are already enrolled in emergency or restricted scope Medi-Cal, you will be automatically enrolled into full-scope Medi-Cal. **Scan the QR code below for more information about calculating income and household size.**

What Do I Need to Enroll?

- **Photo ID** such as driver's license, passport, school ID, work badge, consular ID, an identification issued by the government of your home country, etc.
- **Proof of income** with check stubs, a letter from your employer, tax return, bank statement showing direct deposit, a written statement to an eligibility worker describing your income, etc.
- **Proof of California residency** with rental agreement, utility bills, etc. If you are experiencing homelessness, you can still qualify.

BEWARE OF SCAMS Medi-Cal will **NEVER** require payment to apply or renew your health coverage. If you get a call or text asking for payment to renew, report it: Call the Medi-Cal fraud hotline at **(800) 822-6222.**

APPLY Now!

By phone: ***(800) 300-1506***

www.CoveredCA.com *(Medi-Cal and Covered CA both use this application)*
www.BenefitsCal.com *(Medi-Cal and other social services)*

In-person: ***https://bit.ly/DHCSCO***

Apply by mail: Medi-Cal printable applications here: ***https://bit.ly/APPLY4MEDICAL***

You have the right to receive free application assistance in your primary language.

Need Help?

To learn more about public charge, Medi-Cal eligibility, acceptable enrollment documents, and more, scan the QR code or go to: ***www.allinforhealth.org***

capk
Community Action Partnership of Kern

Helping Hand Reentry



OUR SERVICES:

- ☑ Housing Navigation
- ☑ Housing Plan Development
- ☑ Landlord Engagement
- ☑ Financial Capability Training
- ☑ Financial Coaching
- ☑ Tenant Rights Education
- ☑ Mental Health Services
- ☑ Employment Services

Get connected to resources today! Call 2-1-1.

2·1·1 Kern County

ADULT RE-ENTRY PROGRAM

CAPK's ARG Program aims to reduce homelessness for those who have been recently released from incarceration. CAPK proposes an intervention strategy that takes into account factors such as housing, employment, and mental health.

Adult Re-Entry Grant

Questions?
Email: rmiranda@capk.org

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Community Action Partnership of Kern

Helping Hand Reentry



NUESTROS SERVICIOS:

- Navegación de Vivienda
- Desarrollo del Plan de Vivienda
- Participación del Arrendador
- Entrenamiento de Capacidad en Finanzas
- Tutoría Financiera
- Educación sobre los Derechos de los Inquilinos
- Servicios de Salud Mental
- Servicios de Empleo

¡Conectase con recursos hoy! Llame 2-1-1

2·1·1 Kern County

EL PROGRAMA ADULT RE-ENTRY

El Programa Adult Re-entry (ARG) de CAPK tiene como objetivo reducir la falta de vivienda de quienes han salido recientemente de prisión. CAPK propone una estrategia de intervención que toma en cuenta factores como vivienda, empleo y salud mental.

Adult Re-Entry Grant

¿Preguntas?
Contacta: rmiranda@capk.org

Children's Mobile Immunization Program

Adventist Health

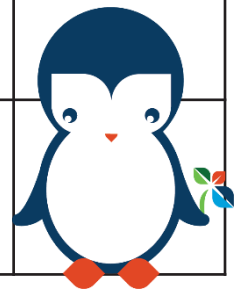
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Lead Screening Supported by health net

DECEMBER 2024

- Vaccines are FREE for children ages 0-5 regardless of health insurance.
- Vaccines are FREE for children ages 6-18 who meet one of the following criteria:
  1. No health insurance
  2. Enrolled in Medi-Cal *(Please bring Medi-Cal card to every visit.)*
  3. American Indian or Native Alaskan
- We offer the Hemoglobin test FREE of charge for children, expecting/postpartum mothers, regardless of health insurance.
- Your child's Immunization cards are required.
- Please be aware that our program DOES NOT offer TB skin tests or physicals.
- Clinics may be canceled due to weather conditions. Please call our office prior to arriving.
- We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Food Maxx 4400 Ming Ave. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	3	4 Albertson's 1520 Brundage Ln. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	5	6	7
8	9 Greenfield Family Resource Center 5400 Monitor St (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	10	11 Kern County Dept. of Human Services 100 E. California Ave (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	12 Walmart 2601 Fashion Plaza (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	13	14
15	16 Walmart Supercenter 5075 Gosford Rd. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	17 SKUSD Parent & Community Center 2800 W. Rosamond Blvd**., ROSAMOND** 10:00 am—1:45 pm	18 Adventist Health Bakersfield 2800 Chester Ave. (Parking Lot) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	19 AutoZone 10315 Main St. **LAMONT** (Parking Lot) 9:30 am—11:30 am 12:00 pm—2:00 pm	20	21
22	23	24 OFFICE CLOSED	25 OFFICE CLOSED	26	27	28
29	30	31 OFFICE CLOSED				



Prior to attending one of the clinics listed, please call 661-869-6740, for additional instructions

Please schedule an appointment if your child is over the age of 5. Walk-ins welcome for children 5 and under.

To view our clinic schedule online visit AdventistHealthBakersfield.org/Immunizations

Children's Mobile Immunization Program

Adventist Health

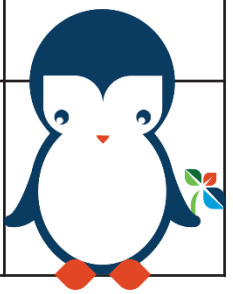
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Análisis de plomo avalado por health net

DICIEMBRE 2024

- Vacunas son GRATIS para niños menores de 5 años sin importar cobertura medica.
- Vacunas son GRATIS para niños de 6-18 años que cumplen uno de los siguentes criterios:
  1. No aseguranza medi-ca
  2. Inscrito a Medi-Cal(Favor de traer la tarjeta de Medi-cal en cada visita)
  3. Indio Americano o Nativo de Alaska
- Ofrecemos prueba de Hemoglobina GRATIS para niños, mujeres emabrazadas/ postparto sin importar corbertura medica.
- La tarjetas de vacunas de su hijo(a) son requeridas.
- NO OFRECEMOS pruebas de tuberculosis o exámenes fisicos.
- Las clinicas podran ser canceladas por condi-ciones del clima. Porfa-vor llame antes de ir a la clinica móvil.
- Podemos parar de registrar 30 minutos antes de cerrar.

DOMINGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
1	2 Food Maxx 4400 Ming Ave. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	3	4 Albertson's 1520 Brundage Ln. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	5	6	7
8	9 Greenfield Family Resource Center 5400 Monitor St. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	10	11 Kern County Dept. of Human Services 100 E. California Ave (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	12 Walmart 2601 Fashion Plaza (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	13	14
15	16 Walmart Supercenter 5075 Gosford Rd. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	17 SKUSD Parent & Community Center 2800 W. Rosamond Blvd., **ROSAMOND** 10:00 am—1:45 pm	18 Adventist Health Bakersfield 2800 Chester Ave. (Estacionamiento) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	19 AutoZone 10315 Main St. **LAMONT** (Estacionamiento) 9:30 am—11:30 am 12:00 pm—2:00 pm	20	21
22	23	24 OFICINA CERRADA	25 OFICINA CERRADA	26	27	28
29	30	31 OFICINA CERRADA				



Favor de llamar al 661-869-6740 antes de acudir a una de las clinicas para mas instrucciones

Agenden cita para niños mayores de 5 años. Niños de 5 y menores se acceptaran el mismo dia sin cita.

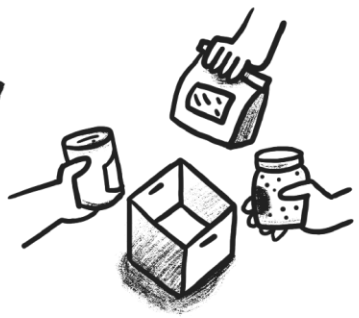
Para ver la programacion de clinicas visite la pagina AdventistHealthBakersfield.org/Immunizations

December Kindness 2024

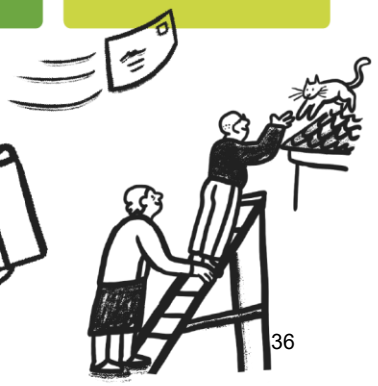
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 Spread kindness and share the December calendar with others	2 Contact someone you can't be with to see how they are	3 Offer to help someone who is facing difficulties at the moment	4 Support a charity, cause or campaign you really care about	5 Give a gift to someone who is homeless or feeling lonely	6 Leave a positive message for someone else to find	7 Give kind comments to as many people as possible today
8 Do something helpful for a friend or family member	9 Notice when you're hard on yourself or others and be kind instead	10 Listen wholeheartedly to others without judging them	11 Buy an extra item and donate it to a local food bank	12 Be generous. Feed someone with food, love or kindness today	13 See how many different people you can smile at today	14 Share a happy memory or inspiring thought with a loved one
15 Say hello to your neighbour and brighten up their day	16 Look for something positive to say to everyone you speak to	17 Give thanks. List the kind things others have done for you	18 Ask for help and let someone else discover the joy of giving	19 Contact someone who may be alone or feeling isolated	20 Help others by giving away something that you don't need	21 Appreciate kindness and thank people who do things for you
22 Congratulate someone for an achievement that may go unnoticed	23 Choose to give or receive the gift of forgiveness	24 Bring joy to others. Share something which made you laugh	25 Treat everyone with kindness today, including yourself!	26 Get outside. Pick up litter or do something kind for nature	27 Call a relative who is far away to say hello and have a chat	28 Be kind to the planet. Eat less meat and use less energy
29 Turn off digital devices and really listen to people	30 Let someone know how much you appreciate them and why	31 Plan some new acts of kindness to do in 2025				











ACTION FOR HAPPINESS

Happier · Kinder · Together

WM SPONSORED EVENT

ANNUAL HOLIDAY TOY GIVEAWAY

December 21st, 2024 FROM 1:00-5PM

SAFE HAVEN KIDS' LEAGUE & COMMUNITY RESOURCES OF CALIFORNIA

GOLDEN QUEEN

SOUTHERN CALIFORNIA EDISON

Kern Family Health Care.

TERRA-GEN OPERATING COMPANY

20 MULE TEAM BORAX™ RioTinto

Music. Food. Opportunity drawing.
Arts & crafts. Family fun.

CALIFORNIA HIGHWAY PATROL

Special appearance by Santa Claus!!

Kids must be present to receive toys.

ELAND TWO SOLAR + STORAGE

capk FOOD BANK

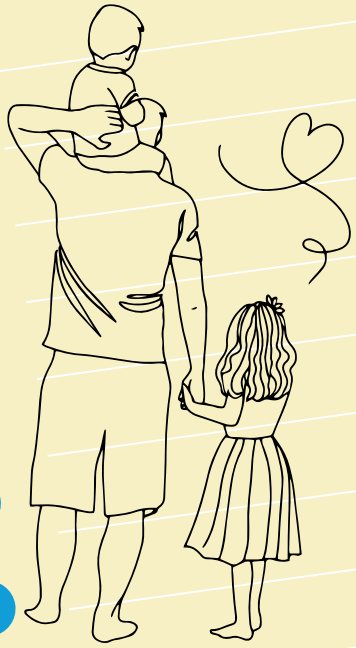
aes



STRATA CENTER
10350 Heather Ave.
California City, CA 93505

For more info: 760.338.3488

Safe Haven Kid's League & Community Resource is a registered 501(c)(3) organization.



HeadStart
A Program of CAPK

SAVE THE DATE

2ND ANNUAL FATHERHOOD CONFERENCE



8:30AM – 2PM

DOUBLE TREE HOTEL
3100 CAMINO DEL RIO CT.
BAKERSFIELD, CA 93308

JAN. 11 2025



BREAKOUTS | LUNCH | GIVEAWAYS

*THIS CONFERENCE IS INTENDED FOR ADULTS ONLY.



HeadStart
A Program of CAPK

RESERVA LA FECHA

ANUAL SEGUNDA CONFERENCIA SOBRE PATERNIDAD



8:30 AM
–
2 P.M.

DOUBLETREE HOTEL
3100 CAMINO DEL RIO CT.
Bakersfield, California 93308

ENERO 11
2025



TALLERES | ALMUERZO | PREMIOS

*ESTA CONFERENCIA ESTÁ DESTINADA NOMAS PARA ADULTOS.

SAVE THE DATE

Head Start
Health and Mental Health
Advisory Committee
Meeting

January 23, 2025

12:00-2:00 pm

Location: CAPK Board Room

1300 18th Street

Bakersfield, CA 93301



Community Action Partnership of Kern

6TH ANNUAL

FREE CERVICAL CANCER



SCREENING EVENT



SATURDAY,
JANUARY 25, 2025

10:00 A.M. – 1:00 P.M.

Mercado Latino, 2105 Edison Hwy.
Bakersfield, CA 93305
(Under the solar panels)

Call us to schedule your appointment: (661) 326-5031

Kern Medical – Health for Life.
Kern Family Health Care
bakersfield pregnancy center
Dignity Health Mercy & Memorial Hospitals
American Cancer Society – Every cancer. Every life.™
Omni Family Health
Clínica Sierra Vista
Visión y Compromiso™
Service • Support • Survival – Links for Life
Kern County Cancer Foundation – Local support for local needs
Leukemia & Lymphoma Society
CSF Surgery – A Medical Corporation
California Health Collaborative – changing lives by improving health and wellness – Every Woman Counts
DJ Choco

6TO EVENTO ANUAL DE

DETECCIÓN DE CÁNCER DE CUELLO UTERINO

¡GRATUITO!



SÁBADO,
25 DE ENERO, 2025

10:00 A.M. – 1:00 P.M.

Mercado Latino, 2105 Edison Hwy.
Bakersfield, CA 93305
(Debajo de los paneles solares)

Llámenos para programar su cita: (661) 326-5031

Kern Medical – Health for Life.
Kern Family Health Care
bakersfield bpc pregnancy center
Dignity Health Mercy & Memorial Hospitals
American Cancer Society – Cada cáncer. Cada vida.™
Omni Family Health
Clínica Sierra Vista
Visión y Compromiso™
Service • Support • Survival Links for Life
Kern County Cancer Foundation – Local support for local needs
Leukemia & Lymphoma Society
Cirugía Sin Fronteras
California Health Collaborative – changing lives by improving health and wellness – Every Woman Counts
DJ Choco

Help address homelessness in our community.

Sign up to volunteer for the

2025 Point-in-Time Count

On Wednesday, January 29, 2025, from 3:30 a.m. to 9:00 a.m., teams of volunteers across Kern County will come together to count the number of people experiencing homelessness in our communities.

The Point-in-Time (PIT) Count provides a snapshot view of homelessness in our county. We depend on an accurate PIT Count to know the needs of our community.

Volunteers are an important part of our PIT Count. We depend on community members to survey our communities and make sure every one of our neighbors experiencing homelessness is counted.

Here's How You Can Help

1. Sign Up

Register by January 10, 2025

2. Attend Training

All volunteers are required to attend a mandatory 2-hour training. You can choose in person or zoom training during registration.

3. Show Up

Arrive on Wednesday, January 29, 2025 at 3:30 a.m. to survey the number of people experiencing homelessness in our community.

For more information, including FAQs, visit https://bkrhc.org/volunteer-for-the-2025-pit-count/ or email info@bkrhc.org.

Save the Date

Read Across America 2025

Tuesday, March 4, 2025

If you are interested in being a special guest reader, at one of our many Head Start or Early Head Start centers please get in touch with Teresa Lara at tlara@capk.org by Wednesday, February 19th.

Thank you!

Head Start
A Program of CAPK

Early Head Start
A Program of CAPK



FREE ADMISSION DAY @ THE HAGGIN MUSEUM

Come enjoy FREE admission to The Haggin Museum
every 1st Saturday of the month!

All visitors are admitted free of charge from 12:00pm - 5:00pm

1201 N. Pershing Ave | Stockton, California 95203

For more information contact:

209.940.6300 info@hagginmuseum.org



Backpack Connection Series

About this Series

The Backpack Connection Series was created by TACSEI to provide a way for teachers and parents/caregivers to work together to help young children develop social emotional skills and reduce challenging behavior. Teachers may choose to send a handout home in each child's backpack when a new strategy or skill is introduced to the class. Each Backpack Connection handout provides information that helps parents stay informed about what their child is learning at school and specific ideas on how to use the strategy or skill at home.

The Pyramid Model



The Pyramid Model is a framework that provides programs with guidance on how to promote social emotional competence in all children and design effective interventions that support young children who might have persistent challenging behavior. It also provides practices to ensure that children with social emotional delays receive intentional teaching. Programs that implement the Pyramid Model are eager to work together with families to meet every child's individualized learning and support needs. To learn more about the Pyramid Model, please visit *ChallengingBehavior.org*.

More Information

More information and resources on this and other topics are available on our website, *ChallengingBehavior.org*.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

How to Help Your Child Transition Smoothly Between Places and Activities

Alyson Jiron, Brooke Brogle & Jill Giacomini

Transitioning, or moving, to new places, people and activities is something we do many times during the day. However, change can be overwhelming and seem unpredictable for your child, especially when she is not ready to move on to the next place or activity. Children make many transitions each day—from parents to teachers, from home to car, or from play time to the dinner table, for example. When and how often transitions occur are usually decided by an adult and children often act out with challenging behavior when they feel unable to control their routine. When you help your child prepare for transitions you are helping her to learn a valuable skill. The good news is that you can teach her this important skill while you are enjoying time together.



Try This at Home

- Use a timer, an instrument or a funny noise to give your child advance warning of routine transition events. If possible, ask him to help "alert" everyone to the upcoming event. For example, let your toddler bang a pot with a wooden spoon to let the family know it is time for dinner.
- Let your child pick out a special object or toy to transition with to the next activity or place. "Would kitty like to come with us to the grocery store? I wonder if she could help us find the items on our list?"
- Use a visual schedule to show your child the plan for the day. "First, you have school and then we are going to take Aunt Rachel's gift to the post office and mail it to her."
- Make the transition a game or activity where the child has the opportunity to move around. "I wonder if today we can use this big shovel to scoop the cars into the bucket while we clean up?" If possible, let him think of the game. "I wonder how we could get to the car today?" You might be surprised at his creativity and how much fun you have roaring like a dinosaur or hopping like a rabbit.
- Sing songs as you transition. Children love to hear songs as they move about their day. Make up silly songs together about what you are doing or where you are going. You are sure to get a laugh and likely a smooth transition.
- Give your child a job. Children are more cooperative when they can be part of the process. Perhaps he can help stir something for dinner, unlock the car doors with the remote or pick out a diaper before a diaper change.

Practice at School

Children transition from one activity to the next throughout their day at preschool. Teachers plan for transitions in advance by creating special routines. These routines help to prepare children for transitions, engage them in the change that is taking place and help them to move smoothly to the next activity. Teachers might use a special instrument or song to let children know it is clean up time. Teachers might read books to the children while they are standing in line waiting for a turn to wash their hands before snack or create an obstacle course or morning routine to help children and parents transition at drop-off. When children are able to participate in or lead the transition, they are excited and eager to move to a new activity.

The Bottom Line

The more a child can predict and participate in the schedule and activities of her day, the less likely it is that challenging behavior will occur and the more likely it is that she will eagerly engage in transitions to new people and places. Taking the time and making the effort to teach her what to expect, when it will happen, and what happens before the transition occurs can be a rewarding experience. Most importantly, it is also an opportunity for quality time that can help lead to smoother transitions.

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This publication was produced by the Technical Assistance Center on Social Emotional Intervention (TACSEI) for Young Children funded by the Office of Special Education Programs (OSEP), U.S. Department of Education (H326B070002) and updated by the National Center for Pyramid Model Innovations also funded by OSEP (H326B170003). The views expressed do not necessarily represent the positions or policies of the Department of Education. July 2013/January, 2018.

University of South Florida

IDEAs that Work — Office of Special Education Programs, U.S. Department of Education



Serie de Conexión

Mochila

Sobre esta serie

La *Serie de Conexión Mochila* fue instaurada por TACSEI (por sus siglas en inglés) para brindarle a los maestros y padres/proveedores una vía para trabajar en conjunto para ayudar a los niños a desarrollar sus aptitudes socioemocionales y reducir las conductas desafiantes. Los maestros podrían elegir enviar un volante a casa dentro de la mochila de cada niño cada vez que sea introducida una nueva estrategia o aptitud dentro de la clase. Cada volante de la *Conexión de Mochila* proporciona información que ayudará a los padres a estar informados sobre lo que su niño está aprendiendo en la escuela y las ideas específicas sobre cómo utilizar las estrategias o aptitudes en casa.

El Modelo de la Pirámide



El Modelo de la Pirámide es un marco que proporciona a los programas orientación en como promover la capacidad socioemocional en todos los niños y diseñar intervenciones efectivas que apoyen a los niños que puedan contar con conductas desafiantes persistentes. También proporciona prácticas para asegurarse de que los niños con retrasos socioemocionales reciban educación intencional. Los programas que implementan el Modelo de la Pirámide están entusiasmados de trabajar en sociedad con las familias para satisfacer las necesidades individuales de aprendizaje y apoyo que cada niño necesita. Para conocer más del Modelo de la Pirámide, por favor visite *ChallengingBehavior.org*.

Más información

Más información y recursos sobre este y otros temas están disponibles en nuestro sitio web, *ChallengingBehavior.org*.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

Cómo ayudar a su niño a hacer

la transición sin incidentes entre lugares y actividades

Alyson Jiron, Brooke Brogle y Jill Giacomini

La transición, o cambiarse, a lugares, personas y actividades nuevas es algo que hacemos muchas veces durante el día. Sin embargo, el cambio puede llegar a ser abrumador y sentirse impredecible para su niño, especialmente cuando éste no está listo para cambiarse al siguiente lugar o actividad. Los niños realizan muchas transiciones cada día – de los padres a los maestros, de la casa al carro o de la hora del juego a la cena, por mencionar algunos ejemplos. Cuándo y cómo ocurren estas transiciones son generalmente decididos por un adulto y a menudo los niños deciden mostrar una conducta desafiante cuando se sienten incapaces de controlar su rutina. Cuando usted le ayuda a su niño a prepararse para una transición usted le está ayudando a aprender una aptitud valiosa. Las buenas noticias es que usted le puede enseñar esta aptitud importante mientras disfrutan del tiempo juntos.



Pruebe esto en casa

- Utilice un cronómetro, un instrumento o un sonido chistoso para avisarle por adelantado a su niño de la transición de rutina. Si es posible, pídale que le ayude "alertar" a los demás del próximo evento. Por ejemplo, permítale a su niño golpear una cacerola con una cuchara de madera para avisarle a la familia que es hora de la cena.
- Permítale a su niño que seleccione un objeto o juguete especial para que haga la transición con el a la siguiente actividad o lugar. "¿Le gustaría a kitty venir con nosotros al supermercado? ¿Me pregunto si nos ayudaría a encontrar los artículos en nuestra lista?"
- Utilice una agenda visual para mostrarle a su niño el plan para el día. "Primero tienes que ir a la escuela y después llevaremos el regalo de la tía Raquel al correo para enviárselo."
- Haga de las transiciones un juego o actividad donde le permita al niño la oportunidad para moverse. "¿Me pregunto si podremos utilizar esta pala para recoger los carritos y echarlos a la cubeta mientras recogemos?" Si es posible, déjelo a él pensar en el juego. ¿"Me pregunto cómo podremos llegar al coche hoy?" Se puede sorprender de la creatividad de su niño y de lo divertido que puede ser el gruñir como dinosaurio o el saltar como conejo.
- Cante canciones mientras hace la transición. A los niños les encanta escuchar canciones a medida que transcurre su día. Improvisen juntos canciones bobas de lo que están haciendo o de a dónde van. Seguro se divertirá y muy probable tendrá una transición sin contratiempos.
- Dele a su niño una tarea. Los niños son más cooperativos cuando pueden formar parte del proceso. Quizá pueda batir algo para la cena, quitar el seguro de las puertas del carro utilizando el control remoto o escoger un pañal antes de que se los cambien.

Practique en la escuela

Los niños realizan transiciones de una actividad a otra a lo largo del día en el preescolar. Los maestros planean las transiciones por adelantado realizando rutinas especiales. Estas rutinas ayudan a los niños a prepararse para las transiciones, los involucra en el cambio que se está llevando a cabo y los ayuda a trasladarse a la siguiente actividad sin contratiempos. Los docentes pueden utilizar un instrumento o canción especial para hacerles saber a los niños que es hora de recoger. Los maestros pueden leerles un libro a los niños mientras ellos están esperando su turno en línea para lavarse las manos antes de su refrigerio, elaborar una pista de obstáculos o una rutina matutina para ayudarle a los niños y padres hacer la transición en la llegada. Cuando los niños pueden dirigir o participar en una transición, ellos se emocionan y están ansiosos para trasladarse a su siguiente actividad.

La conclusión

En cuanto más pueda un niño predecir y participar en la agenda y las actividades de su día, habrá menos probabilidad de que el niño muestre su conducta desafiante y más probable que se involucre ansiosamente en las transiciones hacia nuevas personas y actividades. Tomarse el tiempo y hacer el esfuerzo para enseñarle lo que espera, que sucederá y que sucede antes de que se lleve a cabo una transición puede convertirse en una experiencia gratificante. Lo más importante, también representa una oportunidad para tiempo de calidad que puede ayudar a lograr transiciones sin contratiempos.

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Esta publicación fue producida por el Centro de Asistencia Técnica sobre Intervención Social y Emocional (TACSEI por sus siglas en inglés) para niños pequeños financiado por la Oficina de Programas de Educación Especial (OSEP por sus siglas en inglés), Departamento de Educación de los Estados Unidos (H326B070002) y actualizado por el Centro Nacional para Innovaciones del Modelo de la Pirámide también financiado por OSEP (H326B170003). Las opiniones expresadas no representan necesariamente las posiciones o políticas del Departamento de Educación. julio 2013 / enero, 2018.

University of South Florida

IDEAs that Work
Office of Special Education Programs
U.S. Department of Education

Scan this code with your phone for more info!

Head Start
A Program of *CAPK*

Your child's education is our priority!

Community Action Partnership of Kern's Head Start program is a no cost program for children 6 weeks to 5 years from low-income families and pregnant women. Families and children experiencing homelessness and children in the foster care system are also eligible, as well as children with disabilities and other special needs.

Rest assured that Head Start has put together a portfolio of robust safety features to reduce the risk of COVID-19 transmission while children attend our site locations.







There are various program options that can best fit your family's needs:

Head Start
- Full Year/Part Year Options
- Full Day/Part Day in class

Early Head Start
- Home Based
- Pregnant Women
  Full Day in Class

Partnerships
- Partnerships with community day care providers
- Full-day classes

To complete an application, you will need:
- Birth certificate or any legal document showing child's age
- Immunization's record
- Proof of family income - last 12 months
- Proof of address
- Proof of pregnancy
  (if applying for Pregnant Women's Program)

capk
Community Action Partnership *of* Kern

Our Head Start Students Receive:

- High-quality, age-appropriate learning from credentialed teachers
- Free medical and dental screenings, Healthy meals and snacks
- A safe indoor and outdoor setting to explore, discover, and learn

Give your child a Head Start!

1-800-701-7060

www.capk.org/headstart

¡Escanea este código con tu teléfono para obtener más información!

Head Start
Un Programa de *CAPK*

La educación de su hijo(a) es nuestra prioridad.

Head Start es un programa sin costo, diseñado para niños (as) de 6 semanas hasta 5 años provenientes de familias de escasos recursos y mujeres embarazadas. Las familias y menores desamparados, así como las familias inscritas en el sistema de crianza, también pueden calificar para el programa, esto también incluye a los niños (as) con discapacidades y otras necesidades especiales.

Tenga la seguridad de que Head Start ha reunido una serie de sólidos elementos de seguridad para reducir el riesgo de transmisión de COVID-19 mientras los niños asisten a nuestros centros.







Hay varias opciones de programas que pueden adaptarse mejor en las necesidades de su familia:

Head Start
- Opciones de año completo/año parcial
- Clases de tiempo completo y medio tiempo

Early Head Start
- Servicios a domicilio
- Mujeres embarazadas
- Día completo en clase

Asociaciones
- Asociaciones con proveedores de guarderías comunitarias
- Día completo en clase

Para completar una solicitud, necesitará:
- Acta de nacimiento o cualquier documento legal que demuestre la edad del niño
- Registro de vacunas
- Comprobante de ingresos familiares–últimos 12 meses
- Comprobante de domicilio
- Prueba de embarazo (Si solicita el programa para mujeres embarazadas)

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Community Action Partnership of Kern

Nuestros alumnos de Head Start reciben:

- Aprendizaje de alta calidad y adecuado a la edad, orecido por profesores acreditados
- Examenes médicos y dentales gratuitos, comidas y meriendas saludables
- Un ambiente interior y exterior seguro para explorar, descubrir, y aprender

¡Dele la oportunidad de un buen comienzo a su hijo (a) en Early Head Start!

1-800-701-7060

www.capk.org/headstart

Early Head Start
A Program of CAPK

Your child's education is our priority!

Community Action Partnership of Kern's Early Head Start Program in San Joaquin County is a no cost program for eligibile children 0 to 3 years old and pregnant women. Our program is inclusive of all families including children experiencing homelessness, in the foster care system, as well as children with disabilities and other special needs.

CAPK has in place a variety of safety features to reduce the risk of transmitting infectious diseases including COVID-19, RSV, etc.







There are various program options that can best fit your family's needs:

Early Head Start

- Home Based
- Pregnant Women
- Full Day in Class

To complete an application, you will need:

- Birth certificate or any legal document showing child's age
- Immunization's record
- Proof of family income - last 12 months
- Proof of address
- Proof of pregnancy (if applying for Pregnant Women's Program)

capk
Community Action Partnership of Kern

Give your child the opportunity for a good start at Early Head Start!

APPLY NOW by scanning this!

(209) 242-9540

www.capk.org/headstart/

CAPK Early Head Start Children Receive:

- High-quality, age-appropriate learning from qualified and responsive teaching staff.
- Screening, assessments, healthy meals, and snacks.
- A safe indoor and outdoor setting to explore, discover and learn.

Early Head Start
A Program of CAPK

La educación de su hijo(a) es nuestra prioridad.

CAPK Early Head Start en el condado de San Joaquín es un programa sin costo para las familias elegibles. Ofrecemos servicios a niños de 0 a 3 años y mujeres embarazadas. Nuestro programa incluye a todas las familias, incluidos los niños sin hogar, niños en hogares de acogida y los niños con discapacidades.

CAPK cuenta con una serie de dispositivos de seguridad para reducir el riesgo de transmisión de enfermedades infecciosas como COVID-19, RSV, etc.







Hay varias opciones de programas que pueden adaptarse mejor en las necesidades de su familia:

Early Head Start
- Servicios a domicilio
- Mujeres embarazadas
- Día completo en clase

Para completar una solicitud, necesitará:
- Acta de nacimiento o cualquier documento legal que demuestre la edad del niño
- Registro de vacunas
- Comprobante de ingresos familiares–últimos 12 meses
- Comprobante de domicilio
- Prueba de embarazo
  (Si solicita el programa para mujeres embarazadas)

capk
Community Action Partnership of Kern

¡Dele la oportunidad de un buen comienzo a su hijo (a) en Early Head Start!

¡APLICA AHORA escaneando esto!

(209) 242-9540

www.capk.org/headstart/

Los Niños de CAPK Early Head Start Reciben:
- Aprendizaje de alta calidad y adecuado a la edad del niño con personal calificado y atento.
- Exámenes, evaluaciones, comidas y aperitivos saludables.
- Un ambiente interior y exterior seguro para explorar, descubrir y aprender.

CalWORKs

Home Visiting Program







Home visiting could help you with:

- Pre-natal & post-partum education
- Family and community support
- Positive parent and child interactions
- Health and social services

Who May Be Eligible?

CalWORKs participants who are:

- Pregnant
- Parents or caretakers of children birth to 24 months.



To learn more or to sign up for the program,

Please contact our HVP Liaison at **(661)631-6756** or your CalWORKs case worker.

CalWORKs

Programa de Visitas a domicilio







Las visitas a domicilio le pueden ayudar con:

- Educación
- Apoyo familar y comunitario
- Interacción positiva entre padres e hijos
- Servicos sociales y de salud

¿Quién es elegible?

Las personas que participan en el programa de CalWORKs:

- Embarazadas
- Padres o guardianes de bebés recién nacidos hasta 24 meses de edad



Para obtener más información o inscribirse en el programa,

Llame al coordinador de HVP al **(661)631-6756** o a su trabajador social de CalWORKS.

Community Action Partnership of Kern
Functions of the Policy Council Committees

Budget and Finance Committee- Meets once a month ~ 7 Members

The Treasurer will chair the Finance Committee. The Budget and Finance Committee will perform the following functions:

Work with key Governing Board, Head Start/Early Head Start and/or General Child Care management staff in developing/reviewing the following for recommendation to the policy council for approval/disapproval:

1. 1301.3 (c)(1) is referring to section 642 (D)(iii) as specified in the Head Start Act. Applications for funding and amendments to applications for funding for programs under this subchapter, prior to submission of applications described in this clause.
2. 1301.3 (e) A program must enable low-income members to participate fully in their policy council responsibilities by providing, if necessary, reimbursements for reasonable expenses incurred by the low-income members.

Planning Committee- Meets once a month ~ 7 Members

The Vice Chairperson will chair the Planning Committee. The Planning Committee will perform the following functions:

Work with the Program, Design and Management Administrator, Administration Staff, Policy Council and Governing Board to ensure that members are aware of established agency time frames and procedures for program planning.

The following Governance responsibilities are cited from the Head Start Program Performance Standards 1301.3 Policy council in reference to the Head Start Act, as amended 642(2)(D)(i)(ii)

1. (i) Activities to support the active involvement of parents in supporting program operations, including policies to ensure that the Head Start agency is responsive to community and parent needs.
2. (ii) Program recruitment, selection, and enrollment priorities.

School Readiness Committee- Meets 4 times per term or as needed ~ 5 Members **COMMITTEE IS FULL**

The Secretary will chair the School Readiness Committee. The School Readiness Committee will perform the following functions:

The School Readiness Committee will work with the staff sponsor to review current School Readiness goals based on most recent Desired Results Developmental Profile data collected during annual assessment timeframes.

1. Each committee member will review current curriculum studies within the classroom.
2. Each committee member will be given opportunity to provide feedback based on current curriculum practice and compare to current School Readiness goals.
3. Each committee member will be given the opportunity to review and make recommendations to current School Readiness goals as needed or on an annual basis.

Bylaws Committee- Meets 4 times per term or as needed,~ 5 Members

The Parliamentarian will chair the Bylaws Committee Meeting. The Bylaws committee shall review and recommend changes to the Bylaws. The committee will interpret the Bylaws when questions arise. This committee is also responsible for making sure that amendments are rewritten into the Bylaws on an *annual basis.*

1. 1301.3(c)(1) Policy council is responsible for activities specified at section 642 (D)(v) of the Head Start Act, as amended.

POSITION HAS BEEN FILLED

Function of the Board of Directors Representative- Meets the last Wednesday every month at 12:00 p.m.

Policy council members will be given the opportunity to nominate and vote for one representative of the policy council to be seated on the Board of Directors.

1. The elected policy council member will need to be available to attend **all** monthly Board of Director's meetings to represent the Head Start program.
2. The elected member will meet the Program Governance Coordinator 3 days prior to the board meeting to review and prepare for verbal report provided to the board.

**Committee meetings will begin in January 2025*

PROPOSED 2024-2025
Head Start Policy Council
Meeting Dates

~~Tuesday, November 28, 2024~~
Tuesday, December 17, 2024*
Tuesday, January 28, 2025
Tuesday, February 25, 2025
Tuesday, March 25, 2025
Tuesday, April 22, 2025
Tuesday, May 27, 2025
Tuesday, June 24, 2025
July – No Meeting
Tuesday, August 26, 2025
Tuesday, September 23, 2025
Tuesday, October 28, 2025

Policy Council Meetings are generally held at 5:30 p.m.
on the 4th Tuesday of the month.

** The December meeting will be held one week earlier due to the Christmas holiday.*

Policy Council Approved:

Policy Council
SCHOOL READINESS COMMITTEE
2024 – 2025
PROPOSED Meeting Dates

All meetings will be held on Microsoft Teams. As the meeting date approaches you will be sent a meeting invitation via email. In preparation for these subcommittee meetings please mark your calendar accordingly.
All meetings will begin at 5:30 p.m.

Thursday, February 13, 2025
Thursday, March 13, 2025
Thursday, April 10, 2025
Thursday, May 8, 2025
Thursday, June 12, 2025

Any necessary documentation and/or information for meetings will be sent via email prior to the meeting for your review.



Approved:

DRAFT

2024- 2025 Policy Council Planning Committee

PROPOSED Monthly Meeting Schedule

All Meetings will be held virtually via Microsoft Teams on the second Tuesday of the month at 5:30 p.m.

Tuesday, January 14, 2025
Tuesday, February 11, 2025
Tuesday, March 11, 2025
Tuesday, April 8, 2025
Tuesday, May 13, 2025
Tuesday, June 10, 2025
Tuesday, August 12, 2025
Tuesday, September 9, 2025
Tuesday, October 14, 2025

***Meeting dates subject to change, upon agreement of the committee**

Approved:

DRAFT

PROPOSED Policy Council
BUDGET & FINANCE COMMITTEE
2024 – 2025 Meeting Dates

Committee meetings will be conducted through Microsoft Teams and will begin at 5:30 p.m. As the meeting date approaches you will receive an email invitation as well as all necessary documentation/information for the meeting. Please mark your calendar accordingly.

Tuesday, January 21, 2025
Tuesday, February 18, 2025
Tuesday, March 18, 2025
Tuesday, April 15, 2025
Tuesday, May 20, 2025
Tuesday, June 17, 2025
Tuesday, August 19, 2025
Tuesday, September 16, 2025
Tuesday, October 21, 2025



Approved:

DRAFT

Policy Council
BYLAWS COMMITTEE
PROPOSED Meeting Dates

All meetings will be held on Microsoft Teams. As the meeting date approaches you will be sent an email invitation. In preparation for subcommittee meetings please mark your calendar accordingly.
All meetings will begin at 5:30 p.m.

Tuesday, February 4, 2025
Tuesday, April 1, 2025
Tuesday, June 3, 2025
Tuesday, August 5, 2025
Tuesday, October 7, 2025

Any necessary documentation and/or information for meetings will be sent via email prior to the meeting for your review.



Approved:

DRAFT