



DATE	June 12, 2024
TIME	12:00 pm
LOCATION	CAPK Administrative Office Executive Conference Room 1300 18 th Street, 3 rd Floor Bakersfield, CA 93301

Program Review & Evaluation Committee Agenda

1. Call to Order

2. Roll Call

Ana Vigil (Chair)
Jimmie Childress

Fatima Echeverria
Gina Martinez

Yolanda Ochoa

3. Public Comments

The public may address the Committee on items not on the agenda but under the jurisdiction of the Committee. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

4. Program Presentation

- a. Food Bank Video Presentation

5. New Business

a. May 2024 Program Reports – **Action Item (p. 3-40)**

Pritika Ram, Chief Business Development Officer

1. Housing & Supportive Services
 - Coordinated Entry Services (CES)
 - M Street Homeless Navigation Center
 - CalAIM – Homeless Services
 - Adult Re-entry Program
2. Health & Nutrition Services
 - CalFresh Healthy Living
 - Food Bank
 - Migrant Childcare Alternative Payment (MCAP)
 - Women Infant and Children (WIC)
3. Youth & Community Services
 - East Kern Family Resource Center (EKFRC)
 - Oasis Family Resource Center
 - Energy, Weatherization & Utility Assistance
 - Friendship House Community Center (FHCC)
 - Shafter Youth Center (SYC)
 - Volunteer Income Tax Assistance (VITA)
4. Operations
 - Maintenance
 - Information Technology
 - Data Services
 - Risk Management
5. Community Development
 - Grant Development

- CAPK Foundation
- Outreach & Marketing
- 211 Kern Call Center
- Community Schools Partnership Program (CSPP)

- b. May 2024 - Application Status Report & Funding Profiles – **Action Item (p.41-46)** Vanessa C. Mendoza, Grant Administrator
- a. Application Status Report
 - b. Funding Profiles
 - i. Housing Insecurity Amongst Justice-Involved Individuals, Funder To Be Determined
 - ii. Economic Mobility and Wealth Creation, California Wellness Foundation
 - c. May 2024 Head Start/State Child Development Division/Program Monthly Activity Report - **Action Item (p.47-48)** Carol Hendricks, Enrollment and Attendance Manager
 - d. Goal Group 1 Presentation– **Info Item (p.49-53)** Kelly Lowery, Food Bank Administrator

6. Committee Member Comments

7. Next Scheduled Meeting

Program Review & Evaluation Committee
12:00 pm
August 7th, 2024
CAPK Administrative Office, Executive Conference Room
1300 18th Street, 3rd Floor
Bakersfield, CA 93301

8. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18th Street, 3rd Floor Bakersfield, CA and online at www.capk.org by 12:00 pm, June 7th, 2024. Annelisa Perez, Outreach & Communications Supervisor.



June 2024 PRE Committee

May 2024 Program Monthly Reports



Housing and Supportive Services

Coordinated Entry Services
M Street Homeless Navigator Center
CalAIM - Homeless Services
Adult Re-entry Program

**Community Action Partnership of Kern
Monthly Report 2024**

Month	May-24	Program/Work Unit		M Street Navigation Center		
Division/Director	Rebecca Moreno		Program Manager	Laurie Hughey		
Reporting Period	January 1, 2024 - December 31, 2024					
Program Description						
CAPK operates the 147-bed homeless Low Barrier Navigation Center in partnership with the County of Kern. This 24-hour shelter offers housing, meals, showers, laundry and an array of mental health, medical care, dental and economic resources to un- sheltered individuals with pets and partners.						
Shelter Services		Month	YTD	YTD Goal	Month Progress	Annual Progress
Overnight Residents (Assigned Beds) (FNPI 4a & SRV 7b, SRV 4m)		112	474	1,500	7%	32%
Total Clients Served		200	804	2,400	8%	34%
Pets (i.e., kennel, emotional support assistance and service pet)		7	51	75	9%	68%
Residents Under 90 days length of stay		63	283	800	8%	35%
Exits to Permanent Housing (FNPI 4b)		6	27	114	5%	24%
Exits-Self		69	139	150	46%	93%
Exits-Involuntary		20	170	700	3%	24%
Case Management Services (SRV 7a)		803	2,402	8,000	10%	30%
Critical Incidents		37	167	250	15%	67%
Shelter Residents Meals (SRV 5ii)		7,780	30,825	70,000	11%	44%
Number of Volunteers (duplicated)		126	461	100	126%	461%
Volunteers Hours (duplicated)		195	740	3,000	7%	25%
Safe Camping		Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served (SRV 7b)		77	321	500	15%	64%
Current client census		48	212	300	16%	71%
Meals (SRV 5ii)		2,664	11,189	20,000	13%	56%
Pets		12	53	75	16%	71%
Clients moved to Shelter (SRV 4m)		0	4	15	0%	27%
Exits to Permanent Housing (FNPI 4b)		3	7	20	15%	35%
Exits-Self		10	22	50	20%	44%
Exits-Involuntary		5	35	75	7%	47%
Critical Incidents		4	19			
Safe Parking		Month	YTD	YTD Goal	Month Progress	Annual Progress
Total clients served		14	52	30	47%	173%
Current client census		14	52	25	56%	208%
Clients moved to Shelter (SRV 4m)		0	1	10	0%	10%
Explanation (Over/Under Goal Progress)						
Program Strategic Goals		Progress Towards Goal				

**Community Action Partnership of Kern
Monthly Report 2024**

1. Number of clients participating in job training program, (i.e., Project Hire-Up, financial Literacy, Recycling Lives, Open Door Network).	Eleven clients currently participating in a work, and 8 clients participating in Project Hire Up.
2. Increase job retention/recruitment at M street by (1) developing job descriptions that accurately reflect job performance and (2) regrading/classification of job descriptions.	Job descriptions are currently being reviewed, this is an on-going process.
3. Increase the number of clients who transition to permanent housing by 10% from the prior year (2023 - 114 clients) to 120 clients.	Six clients were placed in permanent housing this month, which brings the total to 27.

M Street Navigation Center - Client Demographic Information

Race Demographic	Month
18 - 24	12
25 - 34	37
35 - 44	52
45 - 54	42
55 - 61	35
62+	22
Total:	200

Race Demographic	Month
American Indian or Alaska Native	2
Asian	1
Black or African American	41
Hispanic/Latina/e/o	28
White	70
Multiple races	58
Client Don't know / Refused	
No Answer	
Total:	200

Gender	Month
Female	87
Male	112
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	
Client doesn't know	1.00
Client refused	
No Answer	
Total:	200

Zip Code	Month	Zip Code	Month
93301	29	93250	1
93302	1	93501	1
93304	22	93022	1
93305	23	91102	1
93306	9	96001	1
93307	20	93555	1
93308	15	93561	2
93309	8	92083	1
93311	1	93280	1
93312	2	30011	1
93313	2	93203	1
93314	3	86351	1
93385	1	97201	1
90212	1	38109	1
93505	1	24521	1
93212	1		
95502	1		
93714	1		
93240	1		
93534	1		
90044	1		
Not specified	40		
Total			200

**Community Action Partnership of Kern
Monthly Report 2024**

Safe Camping - Client Demographic Information

Race Demographic	Month
18 - 24	4
25 - 34	16
35 - 44	16
45 - 54	28
55 - 61	8
62+	5
Total:	77

Race Demographic	Month
American Indian or Alaska Native	2
Asian	0
Black or African American	11
Hispanic/Latina/e/o	5
White	34
Multiple races	25
Client Don't know / Refused	
No Answer	
Total:	77

Gender	Month
Female	32
Male	45
Trans Female and Male (Male to Female, Female to Male)	
Gender Non-Conforming (i.e. not exclusively male or female)	
Client doesn't know	
Client refused	
No Answer	
Total:	77

Zip Code	Month	Zip Code	Month
93301	11		
93304	14		
93305	10		
93306	3		
93307	8		
93308	8		
93309	6		
93311	1		
93312	3		
93314	1		
93215	1		
95322	1		
93251	1		
93501	1		
93275	1		
Not specified	7		
Total			77

Program Highlights



Health and Nutrition Services

Cal-Fresh Health Living Program

Food Bank

Migrant Childcare Alternative Payment

Women, Infant, and Children

**Community Action Partnership of Kern
Monthly Report 2024**

Month	May-24	Program/Work Unit		CalFresh Healthy Living		
Division/Director	Susana Magana		Program Manager	Alan Rodriguez		
Reporting Period	January 1, 2024 - December 31, 2024					
Program Description						
The CalFresh Healthy Living (CFHL) program, Funded by the USDA and administered by CDSS, improves the nutritional health of low-income Kern County residents by providing access to nutrition education, physical activity education, and leadership within community collaboratives that focus on health and nutrition. The program does this by providing Direct Education classes, Indirect Education materials and resources, and Policy Systems and Environmental Changes (PSE's). The CFHL program has three (3) subcontractors that assist in carrying out the goal of educating the student population.						
Supplemental Nutrition Assistance Program-Education(SNAP-Ed) eligible participants, receiving Nutrition Education 10/1/2022-9/30/2023 (SRV 5ff)		Month	YTD	YTD Goal	Month Progress	Annual Progress
Community Action Partnership of Kern (CAPK) Direct Education provided.		48	739	1,100	4%	67%
Kern County Superintendent of Schools (KCSOS) Subcontractor Direct Education provided.		1085	5,740	6,000	18%	96%
Kernville Unified School District (KUSD) Subcontractor Direct Education provided.		276	2,254	2,000	14%	113%
Lamont Elementary School District (LESD) Subcontractor Direct Education provided.		1461	4,000	2,500	58%	160%
Cumulative Indirect Education: Indirect education, for SNAP-Ed purposes, is defined as the distribution or display of information and resources which involve no participant interaction with an instructor or multimedia.		2240	8,383	30,000	7%	28%
Policy Systems and Environmental Changes (PSE's)		Month	YTD	YTD Goal	Month Progress	Annual Progress
Partner with 6 agencies/program to evaluate/implement the Nutrition Pantry Program (NPP) to implement Trauma Informed Care practices with-in the food pantry.		0	4	6	0%	67%
Partner with 3 Clinics to implement Food Insecurity screening practices.		0	1	3	0%	33%
Explanation (Over/Under Goal Progress)						
Program Strategic Goals		Progress				
Minimize staff turn-over and become fully staffed.		The CFHL Program is fully staffed as of March 2024.				

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Partner with community agencies and collaboratives that are SNAP-Ed approved, including other CAPK Programs, to increase the amount of Direct and indirect Education to improve the opportunities for the SNAP-Ed eligible population to choose healthier food choices, physical activity, and review nutrition information.	The month of May 2024 CFHL partnered with Cal City Farmer's Market to provide Direct Education classes to add value to the Food Navigator Program currently being implemented. The CFHL program was able to offer an incentive program to participants who complete the series-based classes that we offer. The 7 participants who completed the course were eligible to receive \$50 voucher which is meant to be used towards groceries. The CFHL program also attended community events Bakersfield College's Food Distribution, Bakersfield Recovery services, East Bakersfield Festival, Spring Resource Fair at CAPK Kern Family Resource Center, Beale Library and F St, Farmer's Market.
Progress with Policy Systems and Environmental Changes (PSE) Initiatives.	Policy Systems and Environmental Changes (PSE) are longer-term projects that are aimed at implementing and sustaining long-term changes. CFHL presented NPP to Bread of Life and Pacific Health Education Cognitive Center (PHECC) Pantry. Both Pantries are interested in becoming client choice pantries. CFHL Health Educators have scheduled an HFPAT in June with PHECC. In addition, Premier Valley Medical Group (PVMG) confirmed they will begin to pilot the Food Insecurity Screen and Referral intervention the first week on June and have scheduled nutrition classes to begin the last week of June. CFHL will continue
Program Highlights	
CFHL successfully hosted it's Second Annual Rethink Your Drink Day Event at MLK Park on May 11th, joined by 32 community vendors , including the Food Bank who helped provide Food Boxes and Fresh Produce to the community. This event encouraged the community to drink more water and healthier alternatives to sugar sweetened beverages. The goal was to highlight the benefits of drinking healthy beverages, eating nutritious foods and the importance of being physically active. Girls Trek led 2 laps around MLK park followed by Zumba with Aida with Wow Nutrition. Omni Mobile Dental Clinic also helped provide onsite services to families throughout the event.	

**Community Action Partnership of Kern
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Month	April-24	Program/Work Unit	Food Bank			
Division/Director	Health & Nutrition, Susana Magana		Program Manager	Kelly Lowery		
Reporting Period	January 1, 2024 - December 31, 2024 <i>(Note: The data represents information from two months earlier.)</i>					
Program Description						
The Food Bank provides food assistance to low-income families and individuals through a network of more than 200 agency partner distribution sites across Kern County. The CAPK Food Bank is the primary organization responsible for distributing State and Federal emergency food assistance for Kern County neighbors in need. Additionally, the Food Bank is the Feeding America affiliate food bank for Kern, facilitating grocery rescue [Fresh Rescue Program] to support the network of more than 150 Pantries across the county. Every month, the food bank distributes between more than 1.5 million pounds of food which reaches tens of thousands of Kern County food insecure neighbors.						
The Emergency Food Assistance Program (TEFAP)		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements - TEFAP		59,647	211,309	600,000	10%	35%
Pounds Distributed		850,781	3,142,411	10,000,000	9%	31%
Pantry Program		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements - Pantry Program		97,090	286,753	1,000,000	10%	29%
Pounds Distributed		351,321	1,189,176	5,000,000	7%	24%
Fresh Rescue		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements <i>(Not included in Pantry Program)</i>		27,406	55,577	150,000	18%	37%
Pounds Distributed <i>(total)</i>		214,112	434,197	1,250,000	17%	35%
Commodity Supplemental Food Program (CSFP)		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements - CSFP		5,311	15,113	60,000	9%	25%
Pounds Distributed		194,922	563,342	2,000,000	10%	28%
Free Farmers Markets		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements - Free Farmers Markets <i>(includes some connected to TEFAP)</i>		15,065	45,964	175,000	9%	26%
Pounds Distributed		105,494	305,525	1,200,000	9%	25%
Brighter Bites		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements - Brighter Bites		2,618	9,171	30,000	9%	31%
Pounds Distributed		43,921	98,191	450,000	10%	22%
Snack Attack		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements - Snack Attack		2,072	4,898	15,000	14%	33%
Pounds Distributed		1,174	3,045	12,500	9%	24%
Community Events & Other		Month	YTD	Annual Goal	Month Progress	Annual Progress
Neighbor Engagements - Community Events		995	3,763	15,000	7%	25%
Pounds Distributed		95,537	361,272	1,200,000	8%	30%

**Community Action Partnership of Kern
Monthly Report 2024**

Totals	Month	YTD	Annual Goal	Month Progress	Annual Progress
Total Neighbor Engagements	210,204	572,902	2,045,000	10%	28%
Total Pounds Distributed (SRV 5jj)	1,857,262	5,246,378	21,112,500	9%	25%
Volunteers (SRV 6f)	Month	YTD	Annual Goal	Month Progress	Annual Progress
Volunteers who received job skill training (e.g., paid partnership through service providers, duplicated)	38	139	350	11%	40%
Other Volunteers (i.e., general public, duplicated)	173	442	1,750	10%	25%
Explanation (Over/Under Goal Progress)					
Total neighbor engagements continue to rise. This is the 2nd consecutive month we have facilitated more than 200K neighbor engagements across the various Food Bank programs. This trend is concerning, especially in light of the impending end to a significant source of revenue for food purchasing that will create a critical strain on the remaining resources available.					
Program Strategic Goals		Progress Towards Strategic Goals			
In light of a potential change in funding, Food Bank staff are reconsidering the program's strategic goals.					
Program Highlights					
In April, Program Administrator Kelly Lowery attended the annual Feeding America Conference where he learned best practices and networked with other Food Bank CEOs from around the nation. Also in April, Food Bank Administrator Kelly Lowery joined other CAPK staff along with more than a dozen others from organizations around Kern County in the first meeting of the reconstituted Kern Food Policy Council.					

**Community Action Partnership of Kern
Monthly Report 2024**

Month	May-24	Program/Work Unit		Migrant Childcare Alternative Payment (MCAP)	
Division/Director	Susana Magana		Program Administrator	Laura Porta	
Reporting Period	January 01, 2024 to December 31, 2024				
Program Description					
The Migrant Childcare Alternative Payment (MCAP) program provides childcare subsidies to migrant, agriculturally working families. Once families are authorized, their services are certified based on their verified need for childcare services. MCAP maximizes parental choice for services and utilizes the approved childcare providers in our communities to satisfy the family's need for services. Families can apply for childcare services in six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once a family is enrolled in the program, they can migrate anywhere in California to follow agricultural work, and their childcare services can continue.					
Program Reimbursements (CY Jan - Dec 2024) Note: duplicated below for program fiscal year.		Current Month	YTD	Goal	Annual Progress
Provider Payments-Subsidies Expended (SRV7e)		2,638,775	10,123,312	23,000,000	44%
Program FY Reimbursements Progress (FY Jul 2023- Jun 24)		Current Month	YTD	Goal	Annual Progress
Provider Payments-Subsidies Expended (SRV7e)		2,638,775	25,545,235	23,000,000	111%
Services	Current Month				
Active Child Enrollment	2,812				
Active Childcare Providers (SRV 7f)	506				
	Prev- Month	Add (+)	Drop (-)	Current Month	
Waiting List Totals (children)	17	5	3	19	
Explanation (Over/Under Goal Progress)					
The Migrant Childcare Alternative Payment (MCAP) is currently fully enrolled and expected to earn 100% of the current contract amount. Our program is focused in continuing to increase our waiting list pool and enhancing our program's compliance level.					
Program Strategic Goals		Progress Towards Strategic Goal			
1. Fill Staff Vacancies.		During the month of May the Migrant Childcare Program Welcomed a new Subsidized Reimbursement Specialist to our team. Onboarding was completed and training will be ongoing. The hiring of this staff member will allowed our team to reevaluate the reimbursement department's specialist workload and reduce caseload totals per specialist. We will focus on targeting the increase of quality and accuracy of work in the upcoming months.			
2. Staff Retention and Professional Development (Training).		Management continued to provide ongoing technical assistance and training. During the month of may our team coordinated the certification of CPR/First Aid and 34 members of our team completed their training and became certified.			

**Community Action Partnership of Kern
Monthly Report 2024**

3. Contingency Staffing Plan & Solidify Program Growth.	Management was able to complete MCAP's PSE in collaboration with our HeadStart Team and the survey and audit results will be utilize to create a work plan for FY 24/25. The plan will include staff training and development, compliance verification, and streamlining our reporting process. Further, training and development of management staff will be a primary focus of FY 24-25.
Program Highlights	
The Migrant Childcare Alternative Payment (MCAP) is currently fully enrolled and expected to earn 100% of the current contract amount. Management successfully completed an extensive review of our process, a self audit and issued a participant survey to gauge service and program participant satisfaction. It is exiting to report that over 623 responses were collected with a marked satisfactory response of over 99.99%. Our survey results included participant families and providers. CMAP's PSE results will be used to guide our improvement efforts and work plan for FY 24/25.	

**Community Action Partnership of Kern
Monthly Report 2024**

Month	May-24	Program/Work Unit		Women Infants & Children (WIC) Nutrition		
Division/Director	Susana Magana		WIC Program Administrator	Marissa Ortiz-Cortez		
Reporting Period	January 1, 2024 - December 31, 2024					
Program Description						
The Women Infants & Children (WIC) program provides education, breastfeeding support and food benefits for families with infants, children up to age 5, and women who are pregnant, postpartum or breast feeding. CAPK WIC operates in 16 sites throughout Kern County, 5 locations in San Bernardino County.						
Services		Month	YTD	Annual Goal	Month Progress	Annual Progress
Caseload (SRV 5g)		14,471		14,610		99%
Breast Feeding 30% of infants are breastfed (i.e., some, mostly or fully breastfeeding compared to formula)		1,088		900		121%
Local Vendor Liaison-Contact Stores (contact 67 vendors 1 contact required per quarter totaling 268 contacts per year)		5	72	268	2%	27%
Outreach		Month	YTD	Goal	Month	Annual
Online Enrollment		159	865	1,200	13%	72%
WIC Presentations and Outreach Events		4	35	100	4%	35%
Publication in newspaper, television, and/or social media postings (English and Spanish)		36	166	350	10%	47%
Regional Breast Liaison (RBL)		Month	YTD	Goal	Month Progress	Annual Progress
Meet with key community stakeholders (i.e., medical managed care, hospital staff, lactation support, health care providers, other WIC agencies) in Region 24 to increase breastfeeding awareness and referrals to the WIC program, as well as share WIC digital materials and utilization.		0	0	120	0%	0%
Peer Counseling Program (PCP)		Month	YTD	Goal	Month Progress	Annual Progress
Provide basic breastfeeding education and encouragement to WIC PCP participants.		212	1,225	1000	21%	123%
Explanation (Over/Under Goal Progress)						
Program Strategic Goals			Progress			

**Community Action Partnership of Kern
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The WIC program is finalizing changes to the organizational chart, classifications, and job descriptions. After conducting the salary analysis, the WIC program has formulated competitive salaries which will improve recruitment and retention of staff. Our goal is to reach 100% of our contractual caseload requirement in June.	The WIC program has reached 99% of the contractual caseload requirement for two consecutive months.
Program Highlights	
In the month of May, WIC CAPK reached 99.05% of the participation caseload requirement	



Youth and Community Services

East Kern Family Resource Center
Oasis Family Resource Center
Energy, Weatherization, and Utility Assistance
Friendship House Community Center
Shafter Youth Center
Volunteer Income Tax Assistance

**Community Action Partnership of Kern
Monthly Report 2024**

Month	May-24	Program/Work Unit	East Kern Family Resource Center (EKFRC)			
Division/Director	Fred Hernandez Youth & Community Services		Program Manager	Anna Saavedra		
Reporting Period	January 1, 2024 - December 31, 2024					
Program Description						
East Kern Family Resource Center (EKFRC) is a regional resource center based in Mojave, Ca. The EKFRC provides assistance to low-income individuals and families from the desert and Tehachapi Mountain communities. The primary focus is to assist individuals and families who are facing housing insecurities and to prepare children 0-5 years of age to enter kindergarten successfully. The EKFRC also provides individuals and families with basic need services, clothing, diapers, food, household items, hygiene kits, blankets, business services, VITA, and assistance with HEAP applications.						
Homeless Housing Assistance and Prevention (HHAP) Rural Drop-in Center		Month	YTD	Annual Goal	Month Progress	Annual Progress
Case Management Services (SRV 7a)		4	4	60	7%	7%
Street Outreach and Education		8	8	75	11%	11%
HHAP Linkages to Services (Referrals)		Month	YTD			
California Driver's License (SRV 7j)		1	2			
Social Security Insurance (SSI) (SRV 7i)		0	0			
Medical Services (SRV 7c)		4	20			
Mental Services (SRV 7c)		2	9			
Housing Placement (e.g., transitional, temporary, permanent) (SRV 4m, 4n, 4o)		2	8			
Educational and Career Development (SRV 7c)		0	4			
HHAP Distribution of Supplies		Month	YTD			
Food Assistance (SRV 5jj)		34	143			
House Hold Items		13	60			
Hygiene Kits (SRV 5oo)		16	57			
Emergency Clothing (SRV 7n)		35	160			
Administrative Services & Copies		11	41			
Transportation Services (SRV 7d)		0	5			
Educational Supplies (SRV 2k)		0	0			

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Covid - 19 Supplies (SRV 5oo)	1	18			
First 5 Kern	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	0	3	30	0%	10%
Children Receiving Case Management Services (SRV 7a)	0	2	30	0%	7%
Parents Participating in Court Mandated Classes (FNPI 5d & SRV 5mm)	0	8	10	0%	80%
Children Educational Center Base Activities (FNPI 2b)	5	11	30	17%	37%
Children Educational Home Base Activities (FNPI 2b)	0	7	30	0%	23%
Children Summer Bridge Activities (FNPI 2b)	0	0	15	0%	0%
Collaborative Meetings Participated	1	5	12	8%	42%
Family Support Services for non-clients with children 5 and under	36	136			
First 5 Total	42	172			
First 5 Kern/ Department Health Services	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	29	222			
CalCapa Diaper Supply Bank	Month	YTD	Annual Goal	Month Progress	Annual Progress
Diaper Supply Management Enrollment Unduplicated (NPI5.2)		108	150	0	#DIV/0!
Monthly Diaper Kit Supply Delivery Duplicated (SRV5.nn)	87	344	1800	0.048333	5.23255814
Walk-In Community Services (Duplicated Clients & Case Managed Clients)	Month	YTD			
Administrative Services & Copies	158	645			
Baby Supplies (SRV 2w)	72	265			
Covid - 19 Supplies (SRV 5oo)	0	37			
Court Mandated Parenting Correspondence (SRV 2w)	4	15			
Educational Supplies (SRV 2k)	4	42			
Emergency Clothing (SRV 7n)	149	619			

**Community Action Partnership of Kern
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Food Assistance (SRV 7c)	160	738	
Household Items (SRV 7c)	89	310	
Hygiene Kits (SRV 7c)	15	65	
Referrals (SRV 7c)	45	202	
Transportation Services (SRV 7d)	10	24	
Explanation (Over/Under Goal Progress)			
We are under in enrollments in our Center-based program. Our biggest challenge was enrolling children who are fully potty trained. We continue to promote our case management program in which our case-manager is working with the parents in providing them with a family service plan which includes ideas on potty training.			
Program Strategic Goals		Progress Towards Goal	
1. Secure additional funding to cover operational costs and improve the delivery of services.	We are excited and expecting 2 pellets of baby items sent to us by Baby2Baby. We also were awarded \$5,109.00 by Kern Cares for the children of East Kern.		
2. Partner with private enterprises to boost program visibility and foster meaningful relationships.	We had the opportunity to host a Spring Resource Fair in our own backyard. We had many community partners come out to promote their organization and the services they provide to the East Kern community. We had about 100 families attend. The first community resource fair was a success.		
3. Improve on-site services to more effectively connect with the East Kern target population.	We would love to bring on the WIC program into our site, a couple days a month would be very beneficial to the families f Mojave. The closest WIC offices are in Tehachapi, Rosamond and California City. One of the biggest challenges for families is transportation in order to attend a WIC appt.		
Program Highlights			
We held our first Spring Resource Fair, we partnered with Bridge Builders and numerous organizations who came out and shared their services with the East Kern Community. We had free books, clothing and so much more. We attended Mental Health Awareness Fair and shared our services with their clients. We provided food boxes to the families who were interested, we also shared all our services that we provide here at our East Kern Family Resource Center.			

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Month	May-24	Program/Work Unit	Oasis Family Resource Center		
Division/Director	Youth & Community Services Freddy Hernandez		Program Manager	Eric Le Barbé	
Reporting Period	January 1, 2024 - December 31, 2024				
Program Description					
The Oasis Family Resource Center provides resources, education, and crisis assistance to individuals, families, and children in Ridgecrest and surrounding communities. They focus on providing case management and educational support to families to build resilience.					
First 5	Month	YTD	Annual Goal	Month Progress	Annual Progress
Parents Receiving Case Management Services (SRV 7a)	0	3	30	0%	10%
Children Receiving Case Management Services (SRV 7a)	0	4	30	0%	13%
Parents Participating in Court Mandated Classes (FNPI 5d, and SRV 5mm)	0	7	10	0%	70%
Children Educational Home Base Activities (FNPI 2b)	0	3	15	0%	20%
Children Summer Bridge Activities (FNPI 2b)	0	0	10	0%	0%
Family Support Services for non-clients with children 5 and under (SRV 2w)	24	132			
First 5 Total	24	149			
First 5 Kern/ Department Health Services	Month	YTD	Annual Goal	Month Progress	Annual Progress
Family Support Services for non-clients with children 6-18 (SRV 2e K-12)	32	156			
Planned Parenthood	Month	YTD	Annual Goal	Month Progress	Annual Progress
LiFT Delivery Seminar to 10 Parents/Guardians (SRV 5l, and SRV 5mm)	0	10	10	0%	100%
LiFT Delivery Seminar to 10 Youth 13-19 (SRV 5l)	0	14	10	0%	140%
Plan A Sex Education Kits for qualifying youth 16-19 (SRV 5m)	10	66	75	13%	88%
CalCAPA Diaper Supply Bank	Month	YTD	Annual Goal (12 Mo)	Month Progress	Annual Progress (12 Mo)
Diaper Supply Management Enrollment Unduplicated (NPI5.2)	14	213	150	9%	142%
Monthly Diaper Kit Supply Delivery Duplicated (SRV5.nn)	128	773	1800	7%	43%
Walk-In Community Services (Duplicated & Non First 5 Clients)	Month	YTD			
Administrative Support (SRV 7c)	62	364			
Baby Supplies (SRV 2w)	109	482			
Copies	14	147			
Court Mandated Parenting Correspondence (SRV 2w)	1	20			
Educational Supplies (SRV 2k)	21	149			

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Emergency Clothing (SRV 7n)	21	67	
Food (SRV 7c)	146	679	
Household Items (SRV 7c)	118	689	
Referrals(SRV 7c)	42	384	
Transportation Assistance (SRV 7d)	31	150	
Total Community Services	565	3131	
Explanation (Over/Under Goal Progress)			
The Oasis FRC met all its First 5 Kern goals for the fiscal year 2023-2024.			
Program Strategic Goals		Progress Towards Goal	
1. Apply for three funding opportunities that would help extend range of services outside First 5 clients for under served families (Parenting, Children 6-18, seniors, and homeless individuals).		An application for baby items was submitted in May to Baby 2 Baby this month requesting diapers (new born and size 7), pull-ups, and strollers.	
2. Participate in community outreach activities to promote CAPK & Oasis FRC services and seek donations from local business partners (in-kind and monetary).		The Oasis FRC received the Community Action Proclamation Award at Ridgecrest City Hall this month. The Oasis FRC participated in the Senior event at Desert High Fitness promoting services for seniors.	
Program Highlights			
The First 5 Kern Evaluation/Program Director conducted a site evaluation on May 8 and confirmed that all goals have already been met for current fiscal year ending June 30, and that all Oasis files are complete and in order and there were no further actions items to complete. The Oasis Family Resource Center provided community services responding to a total of 289 inquiries in the month of May 2024			

**Community Action Partnership of Kern
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Month	May-24	Program/Work Unit		Energy & Utility Assistance		
Division/Director	Fred Hernandez		Program Administrator	Wilfredo Cruz Jr.		
Reporting Period	January 1, 2024 - December 31, 2024					
Program Description						
The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education at no cost to the participant. Weatherization services include weather stripping; repair or replacement of windows and doors, heating/ cooling appliances, stoves, refrigerators, and more.						
Low-Income Household Water Assistance Program (LIHWAP) 2021 Ends March 2024		Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Utilities Assistance		0	1,551	700	0%	222%
Utility Payments		\$ -	\$ 502,583.01	\$302,457	0%	166%
Low-income Home Energy Program (LIHEAP) 2024		Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Utilities Assistance		683	3,381	3,200	21%	106%
Utility Payments		\$ 664,743	\$ 3,806,952	\$ 4,947,219	13%	77%
Households Served - Weatherization		17	78	200	9%	39%
Emergency Supplemental Low-Income Energy Assistance Program (ESLIHEAP) 2023 Ends May 2025		Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Utilities Assistance		10	308	450	2%	68%
Utility Payments		\$ 10,486	\$ 545,089	\$ 744,877	1%	73%
Department of Energy (DOE) Bi-partisan Infrastructure Law (BIL) - Weatherization Assistance Program (WAP)		Month	YTD	Goal	Month Progress	Annual Progress
Households Served - Weatherization		0	0	54	0%	0%
Totals		Month	YTD	Goal	Month Progress	Annual Progress
Total Households Served - Utility Assistance (FNPI 4z, SRV 4i, SRV 7b)		693	5,240	4,350	16%	120%
Total Utility Payments		\$ 675,229	\$ 4,854,625	\$ 5,994,553	11%	81%
Total Households Weatherized (FNPI4h, FNPI 4z, SRV 4q, SRV 7b, & SRV 4t)		17	78	254	7%	31%
Weatherized Homes (Note: The data represents work submitted to CSD for reimbursement - delayed by 2 months) □		Month	YTD	Goal	Month Progress	Annual Progress
Total Households Weatherized		11	55	200	6%	28%
Total Weatherized Homes Payments		150,844	\$ 785,845	\$ 2,677,067	6%	29%
Explanation (Over/Under Goal Progress)						
1) DOE WAP contract is currently underway - anticipate jobs to start closing within next couple of months 2) Decrease in Homes Weatherized in April (C24) as we are completing our contract faster than anticipated. The state has advised we are receiving additional funding which will allow us to increase our production in the near future.						
Program Strategic Goals			Progress Towards Goal			
1) Successfully implement online client self-application tool for Utility Assistance (UA) services.			The tool is currently in the test phase 5 months in. □			

**Community Action Partnership of Kern
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2) Effectively initiate and manage the City of Bakersfield - Transformative Climate Communities (TCC) grant, focusing on providing weatherization and solar services to residents in Southeast Bakersfield. This endeavor involves a collaborative partnership with GRID Alternatives and Kern Community College District (KCCD).	Currently in the process of developing program and receiving contract. Anticipated to start program during second half of 2024.
3) Meet at least 22% of production goal for DOE BIL WAP contract	Currently have approximately 25 jobs in progress - various states of completion.
Program Highlights	
1) The program received high than expected funding on our contract amendment for LIHEAP 2024. This is due to our Category A rating. 2) We have received an additional contract - SLIHEAP 2024 - amount was increased because of our Category A rating as well.	

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Month	May-24		Friendship House Community Center (FHCC)		
Division/Director	Fred Hernandez	Program Manager	Lois Hannible		
Reporting Period	January 1, 2024 - December 31, 2024				
Program Description					
Located in Southeast Bakersfield, the program serves children, adults, and families through after-school, summer and mentor programs, nutrition education, sports, access to social services, and more.					
Youth Programs	Month	YTD	YTD Goal	Month Progress	Annual Progress
Youth Mentoring (FNPI 2c.2., FNPI 2c.3, SRV 2p) Reporting ends June 30, 2023	0	123	100	0%	123%
Summer Program (Max Capacity due to COVID) (SRV 2m)	N/A	N/A	35	N/A	N/A
After School/Learning Pods Enroll (FNPI 2c.2., FNPI 2c.3, SRV 2p)	0	43	50	0%	86%
Medi-Cal Outreach	Month	YTD	YTD Goal	Month Progress	Annual Progress
Social media emails and impressions	1,551,247	4,057,577	15,000,000	38%	27%
Canvasing phone calls and flyers	2,092	7,494	12,000	28%	62%
California Violence Intervention Program (CalVIP)		Month	YTD		
Incident Response (SRV 5w)	0	1			
Outcome/Case Managed Families (SRV 7a)	4	14			
Provided Food Assistance (SRV 7c)	13	61			
Assisted with Energy/HEAP Services (SRV 7c)	0	2			
Provided Assistance with Medi-Cal (SRV 7c)	0	-			
Provided Mentoring Services (SRV 2p, 7c)	6	54			
Deposit Payments (SRV 4d)	0	1			
Temporary Housing Placements (SRV 4m)	0	-			
Explanation (Over/Under Goal Progress)					
There were no new enrollments for the FHCC afterschool program during the month of May. The Friendship House is currently accpting applications for the summer program, which starts June 3rd.					
Program Strategic Goals		Progress Towards Strategic Goals			
Plan and facilitate Friendship House (FHCC) Advisory Board fundraising event to benefit the Friendship House.		The Friendship House Advisory Board is currently seeking sponsorships for the 2024 Mixer, which will be held at The Collective on October 24th.			
Recruit and secure staffing for the Friendship House.		The Friendship House is currently fully staffed.			
Work with the CAPK Executive Team to increase the number of grants researched/submitted for the CAPK Friendship House.		The Friendship House is currently awaiting award announcements from two seperate funding sources, one servicing adults and the other youth.			
Program Highlights					
On May 22nd the African American Network and a host of partners joined forces to provide a tree planting at the Friendship House. Three trees were donated to the center along with irrigation. The trees will provide shade and enjoyment at the center, for years to come.					

Community Action Partnership of Kern

Monthly Report 2024

Month	May-24			Shafter Youth Center (SYC)		
Division/Director	Fred Hernandez		Program Manager	Angelica Nelson		
Reporting Period	January 1, 2024 - December 31, 2024					
Program Description						
The Shafter Youth Center (SYC) serves children, adults, and families through youth after-school, summer and pre-employment programs, parenting classes, nutrition education, sports, access to social services, and more.						
Youth Programs		Month	YTD (unduplicated)	Goal	Month Progress	Annual Progress
Summer Program (SRV 2m) June/July			0	60	0%	0%
After School Program Enroll (FNPI 2c &SRV 2l) (hours of operation: 2-5pm; 1230p - 5pm for minimum day)		0	25	35	0%	71%
Community Programs		Month	YTD (unduplicated)			
Fitness Boot Camp, Zumba and Adult Basketball (individual counts)		15 new				
Girls Scouts, Community Meeting Space, Dignity Mental Health Support, etc. (group count)		2				
On Site Collaboration: Energy, VITA, Food Bank		3				
Outreach Activities		Month	YTD	Goal	Month Progress	Annual Progress
Outreach Events (presentations/informational updates, distributions (e.g., food, diapers))		1	3	6	17%	50%
Explanation (Over/Under Goal Progress)						
Program Strategic Goals		Progress				
1. Monitor and assess students' academic advancement through regular school progress and grade reports. Utilize the gathered data to refine and modify individual student learning plans.		Monitoring grades and report cards allowed for the After School Program to adapt to individual student needs to be successful. Over the academic year, we saw an improvement in student grades.				
2. Improve the attainment of program funding to broaden the scope of program offerings. This involves working in partnership with the CAPK Foundation to integrate funding that facilitates the introduction of new services.		Opportunities to apply for funding continue to be presented. We continue to work with the grants that we have and expand on the services.				

**Community Action Partnership of Kern
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3. Improve the attainment of program funding to broaden the scope of program offerings. This involves working in partnership with the CAPK Foundation to integrate funding that facilitates the introduction of new services.	Opportunities to apply for funding continue to be presented. We continue to work with the grants that we have and expand on the services.
Program Highlights	
Evening Program welcomes back the return of Citizenship classes on Tuesday evenings from 5-7 pm.	

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Month	May-24	Program/Work Unit	Volunteer Income Tax Assistance (VITA)			
Division/Director	Fred Hernandez		Program Manager	Jacqueline Guerra		
Reporting Period	January 1, 2024 - December 31, 2024					
Program Description						
The Volunteer Income Tax Assistance (VITA) program provides free tax preparation and electronic filing services for individuals and families with low to moderate incomes. VITA also aids eligible clients in maximizing benefits from the Earned Income Tax Credit (EITC), thereby enhancing their tax returns and contributing to the local economy. All VITA services are delivered by IRS-certified staff and volunteers.						
Completed Tax Returns (SRV 3o)		Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Federal			6,631	7,400	0%	90%
Social Security Number (SSN)		189				
Individual Taxpayer Identification Number (ITIN)		39				
State			6,794	7,400	0%	92%
Social Security Number (SSN)		189				
Individual Taxpayer Identification Number (ITIN)		59				
Refunds and Credits (SRV 3o)		Month	YTD			
Federal Refunds		\$137,254	\$4,237,101			
State Refunds		\$62,520	\$3,316,084			
Federal Earned Income Tax Credit (EITC) (income limit \$63,398 household)		\$96,046	\$2,680,498			
California Earned Income Tax Credit (CalEITC) (income limit \$30,950/household)		\$79,685	\$2,138,155			
Total Refunds and Credits		\$375,505	\$12,371,838			
Individual Taxpayer Identification Number (ITIN) (SRV 3o) Applications (Note: duplicate of Federal Tax Returns Completed)		Month	YTD	Goal Adjusted	Month Progress	Annual Progress
Applications (New/Renewal)		10	186	150	7%	124%
Explanation (Over/Under Goal Progress)						
State tax returns for ITIN holders is higher this month. This happens when ITIN applications are processed. Once an ITIN number is issued, the state side of the tax return can be submitted.						
Program Strategic Goals			Progress Towards Goal			
Persist in fostering connections within rural communities to extend outreach and engage with a larger number of clients.			Met with Mountains Communities FRC, to establish outreach strategies and amount of individuals that can be served.			

Community Action Partnership of Kern

Monthly Report 2024

Program Highlights

With tax season slowing down, staff is attending more outreach events in an effort to welcome new tax clients. Presentations are being offered to collaborative meetings.



Operations

Data Services
Facilities & Maintenance
Information Technology
Information Systems
Risk Management

**Community Action Partnership of Kern
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Month	May-24	Program/Work Unit		Operations Division	
Division/Director, Assistant Director	Emilio Wagner CFTO, Maria Contreras Assistant Director		Program Managers	Ryan Dozier, Laurie Sproule, Maria Contreras	
Reporting Period	January 1, 2024 - December 31, 2024				
Division Description					
The Operations Division is a dynamic and multifaceted division that plays a pivotal role in ensuring the seamless functioning of our organization. This division is responsible for spearheading new construction projects, overseeing fleet management, maintaining our physical facilities, mitigating risks, and managing all aspects of Information Technology (IT) and Information Systems (IS).					
Data Services					
Activity	Requested	In-Progress	Processed	Processed YTD	
IS Tickets	41	7	34	107	
Dynamic 365 Enhancements	2	0	2	5	
Projects		Description of Status		Current % Status	
Universal Intake		Implementation plan being created		18%	
In-Kind		Testing Finalized. Deployment to production scheduled for end of day 6/21		90%	
CalAIM - KHS Version 3.0		Project finalized		100%	
Referral Management Enhancements		Development to pick up in June. Delayed due to CSBG action item prioritization		35%	
Energy-Weatherization		Testing Finalized. Deployment scheduled for end of day 6/7		90%	
FRC Platform Updates		Development scheduled to be finalized by first week of June		80%	
M Street Application		Application development in progress. Expecting to deploy to UAT in June		50%	
Food Bank Front Desk Application		Development finalized moving to UAT in June. Pending agency-wide consent form		60%	
Volunteer Management Application Enhancements		Application enhancements under development		40%	
CSPP Enhancements		Deployed to production 5/31		100%	
Feeding America Service Insights Project		Delayed- Waiting on AFB functionality to go live		23%	
CSBG-CDP		Meetings with Program finalized 6/3. Workflows and mapping being finalized to begin Phase 2 of enhancements		35%	
Facilities					
Activity	Requested	In-Progress	Processed	Processed YTD	
Facility Work Orders	444	743	424	1628	
Construction Projects		Description of Status		Current % Status	
Food Bank Expansion		Awaiting Generator installation		99%	
Central Kitchen		Pending 1303 Approval from OHS for construction		50%	
18th Street Admin		3rd floor finalizing finishes, faming Board Room RR and additional offices / 2nd floor finalizing finishes		97% / 85%	
Major Maintenance Projects		Description of Status		Current % Status	
Oasis Renovation					
Angela Martinez					
Stockdale HS					
Friendship House Lighting/Pour-in-place					
Playgrounds					

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Information & Technology				
Activity	Requested	In-Progress	Processed	Processed YTD
Help Desk Work Orders	443	0	447	2200
Information & Technology Projects		Description of Status		Current % Status
Mitel Phone System Upgrade		Leverage a replacement unified communications system solution to replace and/or upgrade current Mitel system.	35%	
MDM Mobility Project		Upgrade the current MDM software for centrally manage, monitor, and secure Cap K Mobile Devices.	5%	
Software License Project		Obtain software license tracking tool to maintain, centralize, and track inventory of all Cap K supported software license information.	5%	
Asset Management Tracking		Update all assets within Asset Tiger Management tool for tracking, and tagging of all assets across CAPK.	70%	
Risk Management				
Workers Compensation Claims		Reported	Reported YTD	
For Report Only		3	40	
First Aid		4	9	
Medical		0	0	
Modified Duty		1	2	
Lost Time		0	0	
Under Investigation / Non-Industrial / Students / Parents / Volunteers / Clients		0	2	
Property		1	13	
Vehicle Incident / Grand Theft Auto		0	4	
Motor Vehicle Accident		1	2	
Work Place Violence / Over Doses / Death		0	0	
Total		10	72	
Program Strategic Goals				
Description		Description of Status		Current % Status
Develop a facility deferred maintenance program.		TBD		TBD
Develop and implement a Data Governance strategy.		TBD		TBD
Improve the customer experience by assessing it through factors such as response time and customer sentiment.		TBD		TBD
Program Highlights				



Community Development

Grant Development

CAPK Foundation

Outreach & Marketing

2-1-1 Kern Call Center

CenterCommunity Schools Partnership Program (CSPP)

Community Action Partnership of Kern

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Month	May-24	Program/	Community Development		
Division/Director	Pritika Ram		Catherine Anspach, Vanessa Mendoza, Savannah Maldonado-Oates		
Reporting Period	January 1, 2024 - December 31, 2024				
Program Description					
The services under the Community Development Division range from fund and grant development/research to outreach and media/public relations, as well as new business development. This includes project management of agency level initiatives, such as the 2021-25 Strategic Plan and CAA-related plans, and special projects.					
Outreach Social Media	Month	YTD	Annual Goal	Month Progress	Annual Progress
Website User Sessions	19,079	121,488	250,000	92%	49%
Facebook Impressions (i.e., number of times users see content)	695,951	1,901,495	1,250,000	668%	152%
Other Social Media Impressions	25,795	93,538	250,000	124%	37%
Highest Performing Post					
 Community Action Partnership of Kern Published by Instagram · May 28 at 4:51 PM · We want to thank our partner the @cafoodbanks for orchestrating the donation from @thewonderfulcompany in honor of #WorldHungerDay. The Wonderful Company donated 3.6 million Halo Mandarins to food banks all over the State. 🍊🍊🍊 https://www.facebook.com/capkern/posts/pfbid032WJCxXJzbizNaqPghJDFC5WcKGnC9LrLS1zzBvDYf18LE1hUaVABDwd7iugXdgg7l 2,235 impressions (How many times the post came across screens) 1,860 reach (how many individuals saw the post) 2,235 interactions (how many liked, commented, or shared)					
Outreach Special Projects					
Released updated Agency Video, promoted on all our communication channels including our website					
Produced mission video for Gourmet for Good event: Interviews with SYC, Food Bank, and M St Navigation Center.					
Marketing for Gourmet for Good: Program, Banners, Vertical and Horizontal deck, Social Media Recognition, Talking Points, and Event Support					
Running ongoing social media campaign for VITA, Medi-Cal, and HR					
Collateral building for Housing and Supportive Services update: sent draft of dual language program flyer for CalAIM and drafts of double sided English and Spanish updated CES rack cards with up to date emergency shelters, drop in centers, and food pantries.					
Finalized dual language flyer for Adult Re-entry. Working on request for more collateral such as pop-up banners, table pop-ups, and swag items for community outreach.					
Created Summer dual language flyers for CSPP					
Created dual language surveys for MCAP program annual survey for families and childcare providers					
Community Action Month Social Media Campaign					
Attending County Board of Supervisors, Shafter City Council, Wasco City Council, Bakersfield City Council proclamations, media support					

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Univision Marketing Meeting
Outreach with Kern Behavioral Health for Mental Health Day
Media Support at CalFresh Healthy Living's "Re-Think Your Drink" Event, along with providing photo gallery to program and highlight on communication channels after
Head Start Recruitment Campaign Phase II: Created Marketing plan for avenues of advertising and beginning of development of approved collateral: mailing cards, social media graphics, and media packages for commercials.
Executed Press Conference for Food Bank refrigerator and cooler grant for agency partners: agenda, set-up, press release, coordinating media interviews, and take down.
Starting out storyboarding process for Energy programs' Utility Assistance Staff Training Videos (Ongoing)
Outreach at Beardsley Jr. High School Resource Fair
Media support for East Kern Family Resource Center Spring Resource Fair: provided program photo gallery of event and highlight on communication channels as well as provided books to distribute
Outreach at Bolthouse Farms Wellness Fair
Media Interview with 94.5 "La Voz de la Comunidad" / New media contact
Media support for M St. Navigation Center presentation to County Board of Supervisors
Provided 2,500 books for the East Bakersfield Festival. Working on distributing rest of books with community partners.
Friendship House Community Center's Casino Night event, created Sponsorship packet
Developed and launched Feeding Kern website
Executed Press Conference for Wonderful Company delivery of Halo oranges to Food Bank, coordinating media interviews and promotion on communication channels
Attended Tehachapi Connect Collaborative Meeting
Outreach Advocacy
Attended CalCAPA legislative day in Sacramento and did 8 elected visits with Assemblymember Dr. Bains, Staff for Assemblymember Fong, Senator Shannon Grove, Staff for Senator Eggman, Staff for Assemblymember Tom Lackey, Staff for Senator Melissa Hurtado, Food/ag Staff for Governor Newsom, tax assistance staffer for Governor Newsom.
Kelly from the Food Bank attended CAFB policy days in Sacramento and did more strategic meetings focused on food insecurity with the Assemblymember Dr. Bains, Staff for Assemblymember Fong, Senator Shannon Grove, Staff for Assemblymember Tom Lackey.
Advocacy Watch-list
211 infrastructure bill
Cal Foods and the Farm Bill
Prop 1 implementation
Projects
The DDDR program has been asked to recruit 15 participants for evaluators to host a small focus group. The participants will be asked about their experience, challenges, and how the DDDR program has impacted their life.

**Community Action Partnership of Kern
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On May 15th, the Kern Coalition submitted the addendum to Part 1 of the regional plan to the Office of Planning & Research (OPR). We anticipate receiving feedback and guidance on next steps, including public release, by mid-June.

Dalberg, the research firm contracted for the regional plan, has begun work on Part 2, the strategic plan for the region. Stakeholder interviews and community engagement meetings are scheduled for June to gather information for the strategic plan.

Assistance with troubleshooting pending referral in the referral management system continues as well as training new hires virtually as requested by their supervisors.

Community Services Block Grant (CSBG)	Results Oriented Management & Accountability (ROMA)
	CAPK has signed and acknowledgement form to confirm July 16th and July 17th as training dates for our Chiefs, Directors, and CSPP staff.

Explanation (Over/Under Goal Progress)

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Program Strategic Goals	Progress Towards Goal
Grant Administration: Proactively identify and pursue new funding opportunities to support and enhance our organization's mission and projects.	Instead of waiting for an official Request for Proposal, our team is proactively creating proposals and budgets to pitch to prospective funders. Recently, we have created proposals for the Food Bank, as well as for the Housing and Supportive Service division to address the housing needs of the AB 290 population.
Agency Initiatives: Dedicate the upcoming year to thorough planning efforts, ensuring the successful completion of the new five-year strategic plan.	The RFP for a Strategic Plan Consultant has been published. The Community Development team received 12 questions. Each of responses were provided to the procurement team to share with our prospective candidates.

Program Highlights

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**Community Action Partnership of Kern
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Month	May-24	Program/Division		2-1-1 Call Center Program			
Division/Director	Pritika Ram		Program Manager	Sabrina Jones-Roberts			
Reporting Period	January 1, 2024 - December 31, 2024						
Program Description							
The 2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and links to community health and human services at no cost. The 2-1-1 Kern has a database of 1,500 social service agencies that are available to the public through the 2-1-1 Kern Online Resource Directory at www.211KernCounty.org. The program has over 25 years of experience in providing and linking community members to vital services, and currently serves multiple communities in the Central Valley including Kings, Tulare, Stanislaus, Fresno, and Madera through the United Way partnerships.							
Most Requested Services	Homeless Diversion Programs		Food Pantries		Utility Service Payment		
Top 3 Unmet Needs	Rent Payment Assistance		Food Stamps		VITA Programs		
Information and Referral Services Calls Handled (SRV 7c)		Month	YTD	Annual Goal	Month Progress	Annual Progress	
Kern County		5964	31,126	90,000	7%	35%	
Kings County		207	1,141	4,000	5%	29%	
Tulare County		731	4,304	10,000	7%	43%	
Stanislaus County		808	4,061	10,000	8%	41%	
Fresno & Madera		2258	16,635	20,000	11%	83%	
Merced & Mariposa		78	360	900	9%	40%	
Total I&R Calls Handled		10,046	57,627	134,900	89%	43%	
Average Wait Time	0:17						
Average Handle Time	5:19						
Staffing vs. Call Volume				Current Staff	Staff Needed Per Call	Staff Over/Short	
2-1-1 staff designated for calls handled across all counties contracts with the expectation of 42 calls per staff for an 8-hour shift.				15	17.6	(2.61)	
Grant Funded Services		Activity	Month	YTD	Annual Goal	Month Progress	Annual Progress
CalFresh Application (SRV 3l)		60	22	126	300	17%	42%
Medi-Cal Application (MNP) (SRV 3h)		67	25	131	100	19%	131%
Medi-Cal Redetermination- KP (SRV 3h)		36	0	0	70	#DIV/0!	0%
First 5 Help Me Grow (HMG) Ages & Stages New Children Screened (SRV 5c)		76	28	181	300	15%	60%
2-1-1 Website Visitors		Month		YTD	Annual Goal	Month Progress	Annual Progress
Duplicated Visitors (i.e., accessing 2-1-1 e-services and database resources)		25,184		117,266	225,000	11%	52%
Other Calls		Month		YTD			
LIHEAP (SRV 7b)		2458		17,691			
Utility Assistance Calls- Discount Internet or Utility (SRV 7c)		545		3,113			
Mental Health (SRV 7c)		355		2,031			
Food-related Calls (SRV 7c)		1413		7,505			
Housing and Homelessness Calls (SRV 7c)		2443		11,443			

**Community Action Partnership of Kern
Monthly Report 2024**

Health and Human Service Referrals (SRV 7c)	2111	11,726	
Total Other Services	9,325	53,509	
Explanation (Over/Under Goal Progress)			
211 is diligent in the efforts to meet standard goals and deliverables. The program carries out the work for numerous contracts and projects consisting of call handling, application assistance, assessments, and outreach to bring awareness to the community. Calls, applications, and assessments are monitored and reviewed to determine appropriate methods and material needed to conduct outreach. The program is nearly staffed to capacity having an sufficient number of employees in roles to conduct the work. Call volumes have been consistent in recent months and the program continues its efforts to offer assistance for Medi-Cal renewal applications.			
Program Strategic Goals		Progress Towards Goal	
1. Enhance recruitment initiatives to attract and hire well-qualified candidates.	The program seeks to captivate skilled candidates by streamlining the recruitment process of internal Human Resources and external Staffing Agency efforts. The program is in a position currently to offer competitive wages, language fluency and competency incentives, and opportunities for growth.		
2. Enhance employee retention and foster opportunities for professional growth.	2-1-1 remains staffed with 18 Full Time and 3 temporary Information and Referral (IR) Specialists. The program enriches employees through strategic schedule planning, honoring traditions, and celebrating achievements or milestones. The program offers opportunities for professional development and an incentive for IR's who obtain certification as a Community Resource Specialist. The Program has an existing vacancy for an additional Information and Referral Specialist as well as an Information and Referral Coordinator.		
3. Focus on retaining current contracts, such as those with United Ways, and explore growth opportunities to enhance the impact on clients.	2-1-1 aims to achieve strengthened partnerships by effectively communicating, and meeting with partners and contract grantors to share performance data and discuss progress relative to its objectives, deliverables, and goals. The program is consistently working on meeting the reporting expectations of all funding sources and maintaining a trusting relationship to increase the opportunity for existing contracts to be retained.		
Program Highlights			
The program had an average of 96% calls handled and 4% abandoned calls amongst seven (7) campaigns for the month of May 2024 which lends itself to continued improvement. In upcoming months the program plans to renew contracts with three (2) of its county partners.			

**Community Action Partnership of Kern
Monthly Report 2024**

Month	May-24	Program/Work Unit		Community School Partnership Program		
Division/Director	Pritika Ram	Program Manager		Que'Mesha Banner		
Reporting Period	January 1, 2024 - December 31, 2024					
Program Description						
The Community School Partnership Program (CSPP) provides direct wrap around case management to student-families enrolled within Bakersfield City School District's (BCSD) Community Schools. CSPP is designed to receive referrals from the community schools' Multi-Tiered System of Support and Family and Community Engagement (FACE) Liaisons. The program links student-families to community-based services addressing food insecurities, housing stability, or other related basic services. The program is modeled after the Four Pillars of a successful Community School designed to mitigate academic and social impacts of emergencies affecting its local communities and improve school responsiveness to student and family needs.						
Additional Requested Services	Resume Building		Assisting immigrant families		N/A	
BCSD Referral Type	M.T.S.S (2)		F.A.C.E (28)		OTHER (23)	
Direct Services		Month	YTD	Annual Goal	Month Progress	Annual Progress
Families referred to Program (SRV 7c) One-time services		53	270	650	8%	42%
Families Receiving Case Management Services (SRV 7a)		15	71	488	3%	15%
Results-Oriented Management and Accountability (ROMA) Assessment		Month	YTD			
Families that completed Pre-assessment		11	72			
Families that completed Post-assessment		0	7			
Internal Referral Services (SRV 7c)		Month	YTD			
Total Families referred internally for Food and Nutrition (2-1-1 or CalFresh)		8	43			
Total Families referred internally for Housing (CES)		4	28			
Total families referred for Employment Resources (2-1-1 or external)		4	23			
Total Families referred internally for Childcare (Head Start)		2	15			
Total Families referred internally for Utility Assistance (Energy)		5	32			
Total Families referred to Friendship House afterschool/ mentorship program		4	12			
Families Receiving Emergency Food Boxes through CAPK Food Bank Pantry Partnership (SRV 5jj)		41	121			
Home Visits (SRV 2cc)		2	16			

**Community Action Partnership of Kern
Monthly Report 2024**

Explanation (Over/Under Goal Progress)	
Community Schools Partnership Program is in the last month of the 2023-2024 academic year. CSPP program is fully staffed with one case manager at the 4 Community Schools. MTSS meetings are not being held consistently at the school sites and majority of referrals come from FACE Liaisons and outreach within the community schools. The parents are less engaged as the academic year comes to an end, however Case Managers continue to promote program services and remain engaged with parents by distributing emergency food boxes, conducting home visits as permitted by the parents, and attending/participating end of year school events.	
Program Strategic Goals	Progress Towards Goal
1. Elevate program standards and effectiveness by providing a minimum of 3-months and up to one year of case management services to families referred to program and ensure the case management flow chart is being followed and conducted promptly.	Supervisor continues to conduct caseload audits and monitoring progress. Supervisor also conducts observations during intakes and family goal plans.
2. Implement Specific, Measurable, Achievable, Relevant, and Time-Bound (SMART) goals with participating families based on their needs outlined in ROMA assessment to reduce barriers and increase successful outcomes.	Case Managers have shown improvement with completing initial Family Goal Plans with SMART goals and 30 day follow ups. Case Managers need to show improvement in 60 and 90 follow ups.
3. Increase access to housing support and financial educational opportunities for families experiencing or at-risk of homelessness.	CSPP is collaborating with Chase Bank Community Manager to provide financial education courses to community school parents. At Stella Hills Elementary School.
Program Highlights	
CSPP successfully completed its first Financial Literacy Workshop through our partnership with Chase Bank for the families at Stella Hills Elementary School.	

**Application Status Report
May 2024**

Name	Description	Funder	Amount Requested	Amount Awarded	Decision Date	Status
Quarterly Disbursements for Outreach Efforts	Abandoned due to the Outreach team being at-capacity to fulfill further outreach messaging.	Southern California Edison International (SCE)	\$ -	\$ -		Abandoned
USDA Local Food Promotion Program	LFPP's purpose is to support the development, coordination, and expansion of local and regional food business enterprises that engage as intermediaries in indirect producer-to-consumer marketing to increase access to and availability of locally and regionally produced agricultural products. CAPK is researching a planning grant application for the development of a commissary kitchen in Old Town Kern with the City of Bakersfield. Abandoned . Due to lack of development, we have decided to hand this opportunity to the Mission Community Services Corporation Women's Business Center for their Mobile Food Vendor programs.	US Department of Agriculture (USDA)	\$ 100,000.00	\$ -		Abandoned
FY 2023 Continuum of Care Competition Coordinated Entry System	One year renewal CES program services	U.S. Department of Housing and Urban Development (HUD)	\$ 236,838.00	\$ 236,838.00	5/27/2024	Awarded
Economic Mobility focused on the needs of individuals and families	Funds for purchasing supplies to support family stabilization at EKFRC	Bank of America	\$ 20,000.00	\$ -	5/28/2024	Denied
Nourishing Neighbors	CAPK is currently in the pre-application phase and has submitted a Letter of Intent (LOI) for a grant opportunity. We are awaiting the invitation to submit a full proposal. The project aims to establish a downtown food incubator program for street food vendors, providing them with resources to grow their businesses and access to ServSafe and health code certifications. The City of Bakersfield owns a suitable building for a commissary kitchen build-out, which CAPK will use to facilitate program delivery. The grant will support both the planning and implementation phases, with the first year dedicated to planning and the following three years to implementation.	Albertsons	\$ 3,000,000.00	\$ -	5/24/2024	Denied
CalMoneySmart Grant	CalMoneySmart is a grant program created by Senate Bill 455 (Ch. 478, Stats. 2019), which established the Financial Empowerment Fund. Through this program, the Department of Financial Protection and Innovation (DFPI) offers grants of up to \$200,000 each to develop and deliver free financial education and empowerment programs to help unbanked and underbanked communities.	Department of Financial Protection and Innovation (DFPI)	\$ 200,000.00	\$ -		Pending

**Application Status Report
May 2024**

Volunteer Income Tax Assistance (VITA) Matching Grant	This is a reapplication for year 2 of 3. Project activities will be geared towards promoting free tax preparation assistance. Staff will focus on volunteer recruitment. The grant allows IRS partners to, 1.) Increase VITA services to the undeserved across the country; 2.) Increase the number of returns filed electronically; and 3.) enhance volunteer training.	US Internal Revenue Service (IRS)	\$ 392,115.00	\$ -		Pending
CA Wellness LOI	CAPK will submit an LOI to the CA Wellness Foundation for our Adult Re-Entry Program (ARG) to provide a workforce development component to participants by partnering with Community Services Employment Training and Cazador Staffing, offering job training and job placement support.	California Wellness Foundation	\$ 450,000.00	\$ -		Research
Other Opportunities						
Name	Description	Funder	Amount Requested	Amount Awarded	Decision Date	Status
Baby 2 Baby Diaper and Stroller Request	OSFRC and EKFCRC have requested a donation of diapers and strollers from Baby 2 Baby. Last year, Baby 2 Baby donated over \$7k worth of car seats to OSFRC and EKFCRC.	Baby 2 Baby	\$ 5,000.00	\$ 5,000.00 *Goods versus funds were distributed to CAPK.	5/17/2024	Awarded

Community Action Partnership of Kern Funding Profile

Funding Information			
Funding Type	Local Government	CAPK Program	Adult Re-entry Program
Funding Agency	TBD	Project Name	Housing Insecurity Among Justice-Involved Individuals
CFDA	N/A	Target Population	Justice-involved individuals
Reapplication (Y/N)	N	Number to be served	81-150
Estimated Request	TBD	Division Director	Rebecca Moreno
Award Period	07.2024 - 06.2027	Program Manager	Rosario Miranda
Project Goal (One sentence goal statement)			
Provide immediate housing assistance for unhoused justice-involved individuals and lead participants towards stable housing.			
Project Description (Brief one paragraph description)			
This project is geared towards unhoused justice-individuals. Phase I entails immediate housing needs and will provide participants with immediate placement at a motel for up to six months. Phase II helps transition participants into stable housing with rental assistance. Phase III of this project would be a long-term solution to this need by master leasing a compound site where participants can be housed. With all phases, participants will receive case management support through the Adult Re-Entry Program and in partnership with Garden Pathways. Case management will include the following: housing search, housing plan development, tenant rights education, mental health services, employment services, and financial coaching.			
Estimated Budget Summary			
To fulfill the proposed project mentioned above, direct program costs will include emergency housing for up to six months at a motel nearing \$115 w/tax per night stay for 75 individuals. Rental assistance will range between \$1,200- \$2,500 per month for 150 individuals. To build good rapport with landlords, CAPK ARG will provide landlords a risk and mitigation incentive. This program would require two (2) Housing Navigators and a Program Manager (1) to help participants secure safe and stable housing.			

Approvals:

Rebecca Moreno
Rebecca Moreno (Jun 4, 2024 10:37 PDT) 06/04/2024

1. Division Director Date

Pritika Ram
Pritika Ram (Jun 4, 2024 05:48 PDT) 06/04/2024

2. Chief Business Development Officer Date

Louis Gill
Louis Gill (Jun 5, 2024 05:48 PDT) 06/05/2024

3. Chief Program Officer Date

Jenny Webster
Jenny Webster (Jun 5, 2024 05:48 PDT) 06/05/2024

4. Chief Financial Officer Date

Emilia H. Vargas
Emilia H. Vargas (Jun 5, 2024 05:48 PDT) 06/05/2024

5. Chief Facilities and Technology Officer Date

J.T.P.
J.T.P. (Jun 5, 2024 05:48 PDT) 06/05/2024

6. Chief Executive Officer Date

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

Housing Insecurity Among Justice-Involved Individuals_Funding Profile

Final Audit Report

2024-06-05

Created:	2024-06-04
By:	Karen Vazquez (kvazquez@capk.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAm1LlozuLDuKm-eM4LVFJ32lpiR6vSNhL

"Housing Insecurity Among Justice-Involved Individuals_Funding Profile" History

-  Document created by Karen Vazquez (kvazquez@capk.org)
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-  Document emailed to rmoreno@capk.org for signature
2024-06-04 - 4:50:10 PM GMT
-  Email viewed by rmoreno@capk.org
2024-06-04 - 5:37:19 PM GMT- IP address: 74.87.9.130
-  Signer rmoreno@capk.org entered name at signing as Rebecca Moreno
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Signature Date: 2024-06-04 - 5:37:57 PM GMT - Time Source: server- IP address: 74.87.9.130
-  Document emailed to Pritika Ram (pram@capk.org) for signature
2024-06-04 - 5:37:59 PM GMT
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Signature Date: 2024-06-05 - 0:02:54 AM GMT - Time Source: server- IP address: 97.78.226.238
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 Signer lgill@capk.org entered name at signing as Louis Gill

2024-06-05 - 12:48:21 PM GMT- IP address: 174.134.228.49

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2024-06-05 - 2:36:09 PM GMT

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2024-06-05 - 2:55:34 PM GMT- IP address: 12.244.102.118

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Signature Date: 2024-06-05 - 2:56:03 PM GMT - Time Source: server- IP address: 12.244.102.118

 Agreement completed.

2024-06-05 - 2:56:03 PM GMT

Community Action Partnership of Kern Funding Profile

Funding Information			
Funding Type	Private	CAPK Program	Adult Re-entry Program
Funding Agency	CA Wellness Foundation	Project Name	Economic Mobility and Wealth Creation
CFDA	N/A	Target Population	Formerly incarcerated individuals
Reapplication (Y/N)	N	Number to be served	TBD
Estimated Request	\$ TBD	Division Director	Rebecca Moreno
Award Period	TBA	Program Manager	Rosario Miranda
Project Goal (One sentence goal statement)			
Provide workforce development to formerly incarcerated individuals to help them reach self-sufficiency.			
Project Description (Brief one paragraph description)			
The proposed project for this Letter of Interest (LOI) will present a workforce development for the ARG program that will allow them to partner with Community Services Employment Training (CSET) and Cazadores Staffing. CSET will provide participants with job training/development and Cazadores Staffing will assist participants with a job placement. Aside from job training and placement, ARG case managers will be assisting participants with housing plan/searching, landlord engagement, tenant rights, mental health, and financial coaching. This will provide each participant with comprehensive care and attention.			
Estimated Budget Summary			
A budget summary will be provided if and when approved to submit a full proposal. Note, this is an Letter of Interest (LOI) submission.			
Recommendation			
Staff recommends approval to submit the Letter of Interest (LOI) to the California Wellness Foundation.			

Approvals:

Rebecca Moreno
Rebecca Moreno (Jun 5, 2024 08:36 PDT)

06/05/2024

1. Division Director

Date

Pritika Ram

06/05/2024

2. Chief Business Development Officer

Date

[Signature]

06/05/2024

3. Chief Program Officer

Date

Gracy Webster

06/05/2024

4. Chief Financial Officer

Date

[Signature]

06/05/2024

5. Chief Facilities and Technology Officer

Date

[Signature]

06/07/2024

6. Chief Executive Officer

Date

Date Presented / Approved:

PRE Approval: _____ B&F Approval: _____ Executive Approval: _____ Board Approval: _____

**Community Action Partnership of Kern
Monthly Report 2024**

Month	May-24	Program/Work Unit		Head Start & Early Head Start		
Division/Director			Enrollment and Attendance Manager	Carol Hendricks		
	Head Start/State Child Development Division/ Yolanda Gonzales					
Reporting Period	May 1, 2024 - May 31, 2024					
Program Description						
Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home-based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.						
Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)		Month	Target	Annual Goal	Annual Progress	Closed Classrooms Slots
Reportable/Funded Enrollment (14 fully closed classrooms/7 partially closed classroom)		541	829	829	65%	167
Disabilities		207 (YTD)	10%	10%	25%	n/a
Over Income 101%-130% (up to 35%)		26	n/a	n/a	5%	n/a
Over Income 131% and up (up to 10%)		43	n/a	n/a	8%	n/a
Head Start (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)		Month	Target	Annual Goal	Annual Progress	Closed Classrooms Slots
Reportable/Funded Enrollment (14 fully closed classrooms/7 partially closed classrooms)		906	1242	1242	73%	284
Disabilities		85 (YTD)	10%	10%	7%	n/a
Over Income 101%-130% (up to 35%)		36	n/a	n/a	5%	n/a
Over Income 131% and up (up to 10%)		55	n/a	n/a	6%	n/a
Home Visiting Program (SRV 2cc, 7a)		Monthly	Year-To-Date	Annual Goal (Contract Limit 400)	Annual Progress	
Enrollment		223	344	312	110%	
Central Kitchen		Total Number Prepared		Breakfast	Lunch	Snack
Meals and Snacks		49,079		18,198	15,117	15,764
Child and Adult Care Food Program (CACFP) (Note: The data represents information from April 2024)		Total Meals Delivered		Meals Allocated (CACFP/HS)	# of Meals Served	% of Meals Served
Meals and Snacks (SRV 5ii)		72,168		25,237/46,931	41,944	72%
Household Services		Month	YTD			
Eligibility Determination (SRV 7b)		199	730			
Total Community Services		199	730			

**Community Action Partnership of Kern
Monthly Report 2024**

Explanation (Over/Under Goal Progress)	
The current challenges we are facing regarding enrollment is due to staffing shortages. To address our staffing shortages, ongoing efforts to recruit and retain staff are underway, including but limited to the following: Education waivers, recruitment events, as well as a Job Fair on June 27, 2024.	
	Progress Towards Goal
1. Workforce	Objective: To enhance onboarding, recruitment, and retention of staff by implementing programs that embraces pathways for learning, professional development, succession planning, and a positive culture to obtain and retain staff. Progress: SJC Office of Education hosted a job fair on May 18, 2024, CAPK participated and received a total of 61 applications. As previously noted, on June 27, 2024, we will also be hosting a job fair in Bakersfield. Additionally, pending Board approval, the retention incentive will be extended to December 31, 2024.
Program Description	
1. Kern Home Base, Head Start is fully enrolled! Two families completed their Family Partnership Agreement Goals by obtaining jobs. One of the two families, mom and dad found a job and their child transferred to the Sterling Center. 2. The Health and Nutrition team shared information and resources at the community Resources Fair at Garden Pathways on Saturday, May 4, 2024. 3. Kern County Children's Dental Network had dental clinics at the California City Center, Rosamond Center, and the Mojave Center on May 8, 2024, where children received a free dental screening and fluorine application with parent's consent. 4. Home Base, the Early Childhood Educators attended a free Home Visiting Workforce Summit on May 9, 2024. They learned how to create connections and strengthen the workforce in the Early Childhood Education field. 5. Summer Fun Activities have started with weekly themes (Gardening and My 5 senses, etc.). 6. Training was provided by PITC for Early Childhood Educators on the topic of Extending and Expanding Children's Language. 7. May's family engagement activity was "Host a Mother's Day Celebration", Moms and mother figures were invited to participate in an event celebrating moms. 8. Families were invited to attend the Annual Social Emotional Workshop, "Tucker Turtle Takes Time to Tuck and Think at Home". 9. San Joaquin Office of Education hosted a Job Fair on May 18, 2024, CAPK participated and received a total of 61 application for Teachers, Assistant Teachers, Classroom Aides and Custodians.	



MEMORANDUM

To: Program Review and Evaluation Committee

From: Kelly Lowery, Food Bank Administrator

Date: June 12, 2024

Subject: *Agenda Item 5d: Strategic Plan 2021-2025 – Goal Group 1 Presentation - Info Item*

Goal Group 1 is dedicated to promoting efforts to “increase access to healthy, affordable food to support the health of the communities we serve” (Strategic Plan, 2021-2025). This goal group is comprised of the following staff: Susana Magana, Laurie Hughey, Vanessa Cortez, Alan Rodriguez, and Kelly Lowery. These members represent various programs and the Executive Division. Board Member, Michelle Jara-Rangel, will also support efforts through her attendance and collaboration during our monthly meetings.

CAPK Strategic Goal 1

“Increased access to healthy affordable food to support the health of the communities we serve.”

Meetings

Goal group 1 meets on the first Friday of every month.

Southeast Bakersfield Distribution

At the end of 2023, Food Bank staff determined that one of the largest areas of need for service to food insecure neighbors is right where the Food Bank is located in SE Bakersfield. A new distribution on-site and led by the Food Bank staff was implemented in January 2024. The distribution is held on the 3rd Friday of each month and is already one of the largest in the county serving more than 550 families each month. Several CAPK programs and staff regularly volunteer including MCAP & CalFresh Healthy Living.

CAPK Food Bank Agency Partner Conference

The annual conference was held on April 20th and had an attendance of more than 175 participants representing more than 100 of our agency partners. There were updates and training provided as well as discussions around various topics. The CalFresh Healthy Living program had the opportunity to participate and present at the Annual Food Bank Partner Conference. They focused on The Nutrition Pantry Program and helping pantries convert into Clients' Choice Pantries via free consulting services. 19 pantries signed up to be contacted and have the program assist them in their transition.

Food Policy Council

Grants Administrator Vanessa Mendoza, CalFresh Healthy Living Administrator Alan Rodriguez and Food Bank Administrator Kelly Lowery became inaugural members of the re-instituted Kern Food Policy Council at their first meeting on April 22nd. The group is currently working on creating the structure and policy priorities to guide its work moving forward.

Agency Partner Capacity Building Project

Last year we applied for and were granted funding under the Reach & Resiliency Round 2 grant from CDSS. The purpose for which we applied for these funds is to expand the capacity of our agency partners to receive and distribute more food, especially fresh and frozen items like proteins and produce. On May 20th we had our first delivery of 35 two-door commercial refrigerators and 20 one-door commercial freezers. There will be additional units ordered along with racks, shelving, hand trucks and more in the coming weeks.

Kern Health Equity Partnership

The CalFresh Healthy Living program is a member of the Kern Health Equity Partnership (KHEP) and signed up for all subcommittees to identify/improve on:

- Access to Care: Lack of Providers, Distance/Geography, and Transportation
- Education/Health Literacy: Literacy Levels, Cultural, and Community Health Workers/Promotoras/Social Service Providers
- Socio-economic Status/Poverty: Living Wage, Economic Workforce Development, and Systemic Barriers

The KHEP included 6 months of strategic planning, 200 community members and partners, and convened over 86 partners across different sectors.

Premier Valley Medical Group – Screening For Food Insecurity

Progress is continuing with PVMG to have them, and their 4 other clinics implement Food Insecurity screeners as part of their check-in process. CFHL conducted surveys with community members to identify how prevalent Food Insecurity was within the clinic and the majority screened positive. The Survey also asked if they knew where to access free food. Most clients responded that they didn't. Currently, CFHL and PVMG are working on identifying who inside the clinic could be responsible for making those referrals. This project will progress to have everyone screened for Food Insecurity and if screened positive, start a referral process to the nearest Food Pantry.

Nutrition Classes

With Sponsorship by Anthem, CFHL acquired funds to be used as an incentive for completing Nutrition Classes. If clients can complete a course and only miss 1 class, then they will be awarded a \$50 Food Vouchers.

Attachments:

On Strategy Goal Group 1 Summary Through June 4th, 2024

Mission Statement

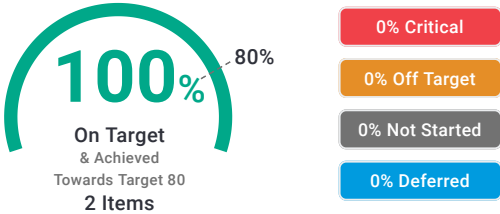
Organizational Slogan

Community Action Partnership of Kern will address underlying causes of poverty, alleviate the effects, and promote dignity and self-sufficiency in the communities we serve.

Vision Statement

We envision communities where all people have equal opportunities to achieve greater self-sufficiency and attain their version of the American Dream.

Vision Description



My Items

Item	YTD Actual	Item	YTD Actual
1.1: Enhance accessibility through expansion of food distribution sites and services.	57%		
1.2: Leverage new and strengthened partnerships to reach additional families and communities.	57%		

YTD Actual

10/01/21

12/31/25

Objective Enhance accessibility through expansion of food distribution sites and services. (1.1) (Last updated: 02/02/24) Aligned to: #1 Food Access	Owner Susana Magana	Measure: Percent Complete	57%	0%	YTD Target: 62.7%
Objective Leverage new and strengthened partnerships to reach additional families and communities. (1.2) (Last updated: 02/02/24) Aligned to: #1 Food Access	Owner Susana Magana	Measure: Percent Complete	57%	0%	YTD Target: 62.7%

Susana Magana Contributing to for 2024

YTD Actual

10/01/21

12/31/25

Community Action...
As of June 4, 2024

Objective

Leverage new and strengthened partnerships to reach additional families and communities. (1.2) (Last updated: 02/02/24)

Aligned to: #1 Food Access

Owner

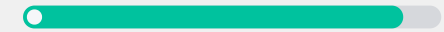
Susana Magana

Measure:

Percent Complete

57%

0%



YTD Target: 62.7%