Head Start
A Program of CAPK

Community Action Partnership of Kern
Head Start/State Child Development

POLICY COUNCIL MEETING PACKET

April 23, 2024
5:30 p.m.

This meeting will be held via Microsoft Teams
Meeting ID: 292 067 999 197
Passcode: sAt4FZ

Click here to join the meeting

POLICY COUNCIL
STANDING COMMITTEES
April 2024

EXECUTIVE COMMITTEE

Chairperson: Ruby Cruz
Vice Chairperson: Gabriela Rangel
Secretary: *Vacant*
Treasurer: *Vacant*
Parliamentarian: Fatima Echeverria

STANDING COMMITTEE MEMBERS

Board of Directors: Fatima Echeverria

BYLAWS
Chairperson: Fatima Echeverria

1. Ruby Cruz
2. Wendy Ayala
3.
4.
5.
6.

PLANNING
Chairperson: Gabriela Rangel

1. Iris Roman
2. Ashley Trent
3. Ruby Cruz
4. Michelle Jara-Rangel
5.
6.

SCHOOL READINESS
Chairperson:

1. Alejandra Verduzco
2. Jennifer Wilson
3. Candy Diaz
4.

BUDGET & FINANCE
Chairperson:

1. Cristina Herrera
2. Gabriela Rangel
3.
4.
5.
6.



LEGEND:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Meeting Not Held	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Executive Committee Meeting	EC
Not Yet Elected to Policy Council	

Policy Council Attendance 2023 - 2024

#	REGION 1	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Ruby Cruz - Heritage	X	X	X	X	X							
2	Vacancy												
3	Vacancy												
4	Vacancy												
#	REGION 2	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Fatima Echeverria - Angela Martinez	X	X	X	X	X							
2	Iris Roman - Virginia	X	X	X	X	ABS							
3	Vacancy												
4	Vacancy												
#	REGION 3	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Cristina Herrera Gonzalez - Fairfax	X	X	X	X	X							
2	Candy Diaz - Pete Parra	X	ABS	X	X	X							
3	Alejandra Verduzco Hernandez - Primeros Pasos	X	X	X	ABS	X							
4	Vacancy												
#	REGION 4	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Ashley Trent - California City	X	X	X	ABS	X							
2	Gabriela Rangel - California City	X	X	X	X	X							
3	Vacancy												
4	Vacancy												
#	REGION 5 - Home Base	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Jennifer Wilson - L. Kohler	X	X	X	X	X							
2	Vacancy												
#	REGION 5 - Partnership	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Wendy Ayala					X							
#	REGION 6 - San Joaquin	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Glorylee Selmi - Home Base, G. Texiera	X	X	X	X	X							
2	Vacancy												
#	Community Representatives	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Vacancy												
2	Vacancy												
3	Vacancy												
#	Board Member	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Michelle Jara-Rangel				ABS	X							

Policy Council Standing Committee
Attendance Sheet
2023 – 2024

Bylaws Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Fatima Echeverria			X	X	X						
Ruby Cruz			X	X	X						
Wendy Ayala					X						

Budget & Finance Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Glorylee Selmi		X	X	X	R						
Cristina Herrera		X	X	X	X						
Gabriela Rangel		X	X	X	X						

School Readiness Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Iris Roman			ABS	ABS							
Jennifer Wilson			X	X	X						
Alejandra Verduzco			X	ABS	X						
Candy Diaz			X	ABS	X						

Planning Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Gabriela Rangel		X	X	X	X						
Iris Roman		X	ABS	ABS							
Ashely Trent		X	X	X	X						
Ruby Cruz		X	X	X	X						
Michelle Jara - Rangel					X						

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Fatima Echeverria		X	X	X							

Legend	
Attended	**X**
Did Not Attend	**ABS**
Attended Another CAPK Function	
Resigned	**R**
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	
Excused Absence	**ABS***

DATE	April 23, 2024
TIME	5:30 p.m.
LOCATION	Microsoft Teams Meeting
TEAMS LINK	Click here to join the meeting
PHONE	(213) 204-2374
MEETING ID	833 397 522#

Policy Council Meeting Agenda

Meeting to be held via tele-conference. Members of the public may join the teleconference.

The Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

1. **Call to Order**
   a. Roll Call

Alejandra Verduzco	Gabriela Rangel
Ashley Trent	Jennifer Wilson
Candy Diaz	Michelle Jara-Rangel
Cristina Herrera	Ruby Cruz
Fatima Echeverria	Wendy Ayala

2. **Public Comments**
   The public may address the Policy Council on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

3. **Committee Verbal Reports** (3 minutes per report)
   a. Budget & Finance
   b. Bylaws
   c. Planning
   d. School Readiness

4. **Presentation**
   Child Abuse Prevention Month – Nila Hogan, CEO Youth Empowerment

5. **Consent Agenda**
   The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed – ***Action Item***

   a. Policy Council Meeting Minutes – March 26, 2024 ***(p. 8-11)***
   b. Policy Council Planning Committee Minutes – January 2, 2024 ***(p. 12-14)***
   c. Policy Council Planning Committee Minutes – February 6, 2024 ***(p. 15-16)***
   d. Policy Council Planning Committee Minutes – March 5, 2024 ***(p. 17-18)***
   e. Policy Council Bylaws Meeting Minutes – March 11, 2024 ***(p. 19-20)***
   f. Policy Council School Readiness Committee Meeting Minutes – March 14, 2024 ***(p. 21)***
   g. Policy Council School Budget & Finance Committee Meeting Minutes – March 19, 2024 ***(p. 22-23)***
   h. Head Start Budget vs. Actual Expenditures, March 1, 2023, through February 29, 2024 ***(p. 24-26)***
   i. Early Head Start Budget vs. Actual Expenditures, March 1, 2023, through February 29, 2024 ***(p. 27-29)***
   j. Building Proceeds for Central Kitchen – February 29, 2024 ***(p. 30-31)***

k. Kern Head Start and Early Head Start Non-Federal Report, March 1, 2023, through February 29, 2024 ***(p. 32)***
l. Early Head Start Childcare Partnership Non-Federal Report, March 1, 2023 through February 29, 2024 ***(p. 32)***
m. Parent Travel & Childcare through February 29, 2024 ***(p. 34-35)***
n. Parent Activity Funds through February 29, 2024 ***(p. 36-37)***
o. Program Review & Evaluation Report – March 2024 ***(p. 38-39)***
p. Iris Roman Termination Letter – March 27, 2024 ***(p. 40)***
q. Children's Mobile Clinic – April 2024 (English/Spanish) ***(p. 41-42)***
r. Mobile Health Clinic – April 25 & 30, 2024; Kern Public Health, Bakersfield ***(p. 43)***
s. Family Resource Centers & Collaboratives – April 2024; Kern County Network for Children ***(p. 44-45)***
t. Child Abuse Prevention Month: Emotional Abuse – Kern County Human Services/Kern County Network for Children ***(p. 46)***
u. Free Tutoring for Children & Adults – Kern County Library/Kern Literacy Council ***(p. 47)***
v. Housing Support – Kern County Human Services Housing Support Unit; Bakersfield, CA ***(p. 48)***
w. Common Ground: An Indigenous Art Exhibition – April 28, 2024; Okihi Nature Preserve, 13227 Round Mountain Road, Bakersfield, CA ***(p. 49)***
x. Routines and Schedule, Supporting Children's Mental Health (Spanish Session) – May 15, 2024; CAPK/ El Concilio California ***(p. 50)***
y. CAPK East Kern Family Resource Center Spring Resource Fair – May 18, 2024; 15662 K Street, Mojave, CA ***(p. 51-52)***
z. Mental Health Resource Fair – May 18, 2024; Bakersfield Behavioral Healthcare Hospital, Bakersfield, CA ***(p. 53)***
aa. Monthly Parent Trainings with Dr. Kirk – May 20, 2024; CAPK Head Start ***(p. 54)***
bb. JobFest – May 23, 2024; Kern County Human Services; CAPK Shafter Youth Center, 455 E. Euclid Avenue, Shafter, CA ***(p. 55-56)***
cc. Backpack Connection Series: How to Help Your Child Avoid Meltdowns (English/Spanish) ***(p. 57-58)***
dd. Head Start/Early Head Start Kern Flyer (English/Spanish) ***(p. 59-60)***
ee. Early Head Start San Joaquin Flyer (English/Spanish) ***(p. 61-62)***
ff. Home Visiting Program Flyer (English/Spanish) ***(p. 63-64)***
gg. Policy Council Meeting Dates ***(p. 65)***

6. <u>New Business</u> ***Action Item***

a. Election of Jennifer Wilson as Policy Council Secretary
b. Nomination and election of Policy Council Treasurer

7. <u>Standing Reports</u>

a. Program Governance – Lisa Gonzales, Program Governance Coordinator
b. Board of Directors – Michelle Jara-Rangel, CAPK Board Member
c. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director

8. <u>Policy Council Chairperson Report</u>

9. <u>Policy Council Member Comments</u>

10. <u>Next Scheduled Meeting</u>

11. <u>Adjournment</u>

This is to certify that this agenda notice was posted in the lobby of the CAPK Administrative Office at 1300 18th Street, Bakersfield, CA and online at www.capk.org by 12:00 p.m. April 19, 2024 by Lisa Gonzales, Program Governance Coordinator.

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING MINUTES
March 26, 2024
Meeting ID: 291 674 929 53

1. **Call to Order**

Policy Council Chairperson, Ruby Cruz called the meeting to order at 5:36 p.m.

a. Roll call was taken, and a quorum was established.

Policy Council Members Present: Alejandra Verduzco, Ashley Trent, Candy Diaz, Cristina Herrera, Fatima Echeverria, Gabriela Rangel, Glorylee Selmi, Jennifer Wilson, Michelle Jara-Rangel, Ruby Cruz, Wendy Ayala

2. **Public Comments**

The public may address the Policy Council on items not included on the agenda at this time. However, the Policy Council will take no action other than that of referring the item(s) to staff for study and analysis. Speakers are limited to three minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

A correction was noted to the presentation title as indicated on agenda item 4(a).

3. **Standing Committee Reports**

a. School Readiness Committee

The School Readiness Committee met on March 14, 2024 however a quorum was unable to be established. Staff provided a presentation which gave an overview of the Home Base program option to those in attendance. It was stated that home visits are conducted with families on a weekly basis. The planning process of Home Base socializations, the curriculum used, along with information on the Desired Results Developmental Profile (DRDP) assessment was shared with the committee. Family testimonies from parents with children enrolled in the Home Base option were shared with the committee; members were also provided the opportunity to share their experiences.

b. Planning Committee

The Planning Committee met on March 5, 2024. The Division Program Activity Report was shared with members for the month of February. Enrollment information was provided with Head Start reporting a 75% enrollment and Early Head Start reporting 69% enrollment. The Child Adult Care Food Program Report for January was also provided indicating 66,685 meals were delivered during this reporting period. It was noted that Classroom Assessment Scoring System (CLASS) observations have begun with 14 new preschool CLASS observers and another 15 team members currently undergoing toddler CLASS testing. A recruitment event was also held at a recent CAPK Water Bill Assistance event.

c. Budget & Finance Committee

The Budget & Finance Committee met on March 19, 2024. Budget to actual financial reports for Head Start as well as Early Head Start were shared with the committee including agency wide credit card activity. Other reports shared included the Parent Activity Funds and Parent Local Travel and Childcare Reimbursement. Members were also provided the non-federal share report, which shows in-kind totals in detail. The next Budget & Finance Committee meeting will be held on April 16, 2024 at 5:30 p.m.

d. Bylaws Committee

The Bylaws Committee met on March 11, 2024. The role and responsibilities of the committee and its members were shared. The committee also reviewed and discussed Articles I through Article III of the CAPK Head Start Bylaws which discuss the foundation, purpose and function of Policy Council. Also reviewed was the absence and the termination component as related to Policy Council. The committee will continue to review the bylaws over the course of future meetings. The Bylaws Committee meeting dates schedule was approved as proposed. The next meeting will be held on April 9, 2024.

4. **Presentations**

   a. **2024 Annual Head Start California Conference – Ashley Trent, Fatima Echeverria, Jennifer Wilson, Ruby Cruz**

   Each of the four attendees shared their experience, new learning and takeaways from the 2024 Annual Head Start California Conference. Ashley shared that she learned a lot from the sessions she attended. She shared information from a session she attended about sensory issues. The session she spoke to stated that sometimes children who appear to exhibit behavior challenges may in fact have sensory issues. These children can be sensitive to noise, light sounds, touch etc. Ruby shared that the session she received a lot from spoke about natural talents. It encouraged parents to support their children in developing their natural talents and helping them to grow their "gifts." Jennifer shared information on a session she attended about challenging behaviors. She shared that young children are not yet fully equipped to follow lengthy multiple step directions; they are not "ignoring" they simply cannot yet process the entirety of what is being asked of them. Jennifer stated that when challenging behaviors are exhibited it is important to find out what the antecedent to the behavior was. Knowing this can be helpful in reducing some of the challenges caregivers may have with children. Fatima shared information about a behavioral health coaching program for children 0-12 years of age. She stated that kids can learn how to manage big emotions and more. With this program, families are also able to have access to digital resources for support. Fatima shared the flyer which included the QR code for those who might be interested. All attendees shared how grateful they were to have the opportunity to attend the conference and expressed how wonderful it was to be able to meet each other, hang out and form a bond with one another.

5. **Consent Agenda** ***ACTION**

The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed.

a. Policy Council Meeting Minutes – February 20, 2024
b. Policy Council Budget & Finance Meeting Minutes – January 16, 2024
c. Policy Council Budget & Finance Meeting Minutes – February 15, 2024
d. Policy Council School Readiness Committee Meeting Minutes – February 8, 2024
e. Head Start Budget vs. Actual Expenditures, March 1, 2023, through January 31, 2024
f. Early Head Start Budget vs. Actual Expenditures, March 1, 2023, through January 31, 2024
g. Kern Head Start and Early Head Start Non-Federal Report, March 1, 2023, through January 31, 2024
h. Early Head Start Childcare Partnership Non-Federal Report, March 1, 2023 through January 31, 2024
i. Parent Travel & Childcare through January 31, 2024
j. Parent Activity Funds through January 31, 2024
k. Program Review & Evaluation Report – February 2024
l. Children's Mobile Clinic – March 2024 (English/Spanish)
m. FREE Admission Haggin Museum – April 6, 2024 (1st Saturday of the month) – Stockton, CA
n. Volunteer Income Tax Assistance (VITA) – April 13, 2024; Shafter Youth Center, 455 East Euclid Avenue, Shafter, CA (English/Spanish)
o. Indigenous Art Exhibition – April 13, 2024; Okihi Nature Preserve, 13227 Round Tree Road, Bakersfield, CA
p. Monthly Parent Trainings with Dr. Kirk – April 15, 2024; CAPK Head Start
q. Routines and Schedule, Supporting Children's Mental Health – April 17, 2024; CAPK/El Concilio California
r. Health & Safety Community Resource Fair – April 25, 2024; Greenfield Community School, Bakersfield, CA
s. Backpack Connection Series: How to Use Positive Language to Improve Your Child's Behavior (English/Spanish)
t. FREE Zumba Classes – Every Thursday; Friendship House Community Center, 2424 South Dr. Martin Luther King Jr. Blvd. Bakersfield, CA
u. FREE Typing Test Certificate – MOAF, Bakersfield, CA

v. MAOF Bookkeeping/Payroll Accounting Course
w. MAOF Clerical Office Worker Course
x. Head Start Recruitment Flyer (English/Spanish)
y. Early Head Start San Joaquin Flyer (English/Spanish)
z. Home Visiting Program Flyer (English/Spanish)
aa. Planning Committee Meeting Dates
bb. Budget & Finance Committee Meeting Dates
cc. School Readiness Committee Meeting Dates
dd. Bylaws Committee Meeting Dates

Gabriela Rangel made a motion to approve consent agenda items (a) through (dd); seconded by Ashley Trent. Motion carried unanimously.

6. <u>New Business</u> ***ACTION**

a. Election of Michelle Jara-Rangel to the Policy Council Planning Committee
Jennifer Wilson made a motion to approve the election of Michelle Jara-Rangel to serve on the Policy Council Planning Committee; seconded by Fatima Echeverria. Motion carried unanimously.

b. Election of Wendy Ayala to the Policy Council Bylaws Committee
Ashley Trent made a motion to approve the election of Wendy Ayala to serve on the Policy Council Bylaws Committee; seconded by Alejandra Verduzco. Motion carried unanimously.

7. <u>Standing Reports</u>

a. Program Governance – Lisa Gonzales, Program Governance Coordinator
Lisa thanked members for their attendance and for their commitment. She provided additional information on some of the flyers contained in the Policy Council packet regarding upcoming events taking place within the community. Lisa shared an overview of the recent Annual Head Start California Conference which took place in Long Beach, California. During her overview, Lisa shared a PowerPoint presentation with the Council. Lisa welcomed Michelle Jara-Rangel and Wendy Ayala as the most recent members of the Policy Council. She shared her appreciation for their willingness to participate in this capacity and stated she looks forward to their service on the Council.

b. Board of Directors – Michelle Jara-Rangel, CAPK Board of Directors Representative
Michele shared the Board of Directors report for February 28, 2024. All New Business items were approved with the exception of one. The Board approved the Property & Casualty Insurance Renewal, the revised Board & Committee meeting schedule, the 2024-2025 Annual Budget, the December Financial Statements as well as the revised 2024 Head Start Compensation Schedule. The Check Signing Policy was presented as an informational item. Upon conclusion of discussion regarding this item the Board instructed staff to present it to the Budget & Finance Committee for further review. The CAPK Foundation Report as well as the Head Start Policy Council Report were also shared with the Board. Chief Executive Officer Jeremy Tobias informed the Board that the City of Shafter has chosen not to continue the $50,000 per year funding they have provided for the Shafter Youth Center. He added that he has sent a letter to the City Council to request their reconsideration but has not yet received a response. This meeting concluded at 1:27 p.m. In sharing additional information, Michelle provided the Council with the Board Report from the March 20, 2024 meeting. At this meeting there were two New Business items, one was the January 2024 Financial Statements, which were approved. Staff also requested approval to move forward with preparing the revised Check Signing Policy, noting additional approval will be required once the policy has been completed and reviewed. Additionally, the Policy Council report was provided as an informational item since the Council had not yet held its monthly meeting therefore approval of the February minutes hasn't taken place. There were several updates provided by Jeremy Tobias, including information about the Gourmet for Good gala event hosted by the CAPK Foundation. He also shared that the Bakersfield College Foundation awarded the agency its Sterling Silver Award on behalf of their partnership with the College's Food Pantry. Information was shared regarding the upcoming agency-wide picnic. The official address for the new administrative building was also shared. To accommodate a visit from the National CAP Executive

Director, the next Board meeting will be held on Tuesday, April 23, 2024. This meeting was adjourned at 12:30 p.m.

c. **Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director**
Yolanda thanked members for their commitment to the Council. She also shared how pleased she was and how much she enjoyed spending time with Policy Council members who attended the Head Start California Conference. Yolanda stated that part year programs will be closing for the summer in May. She expressed appreciation for staff and all their hard work. Yolanda shared with members that along with staff and parents from San Joaquin County Early Head Start she recently had the opportunity to go to the capital (Sacramento) for a day of advocacy to show support for early childhood education and to share how important it is. She stated that it was a wonderful experience for all who attended. Additional brief program updates were provided. In closing, Yolanda again thanked members for their time, and she also welcomed the newest members to Policy Council.

8. Policy Council Chairperson Report

Ruby thanked members for attending tonight's meeting. She also expressed gratitude for the opportunity to attend the recent Head Start California Conference. Ruby encouraged members to attend any conference opportunities that might present themselves in the future, adding that they will learn a lot.

9. Policy Council Member Comments

Members were given an opportunity to make a statement or comment for which several did with many expressing gratitude for the presentation provided by fellow members on their Head Start California Conference experience.

10. Next Scheduled Meeting

The next meeting will be held on Tuesday, April 23, 2024 at 5:30 p.m. on Microsoft Teams.

11. Adjournment

The meeting was adjourned at 6:36 p.m.

Community Action Partnership of Kern Head Start/State Child Development
Policy Council Planning Committee Meeting Minutes
January 2, 2024
Audio Only: (213) 204-2374 Phone Conference ID: 118 024 438#

1. **Welcome**
   Chairperson Gabriela Rangel welcomed members to the meeting.

2. **Call to Order**
   a. Gabriela Rangel called the meeting to order at 5:36.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. Members Present: Gabriela Rangel, Fatima Echeverria, Iris Roman, Ashley Trent & Ruby Cruz
   c. Members not present: None

4. **Approval of Agenda**
   a. Motion to approve the agenda dated January 2, 2024, was made by Ruby Cruz; Fatima Echeverría seconded. Motion carried unanimously.

5. **Approval of Minutes**
   a. Motion to approve the minutes dated October 4, 2023, was made by Ruby Cruz; Ashley Trent seconded. Motion carried unanimously.

6. **Introduction of Guests**
   Guests in attendance tonight were Robert Espinosa, PDM Administrator, Carol Hendricks, Enrollment and Attendance Manager, and Rosa Guerrero, Administrative Analyst.

7. **Public Forum**
   (The public wishing to address the Policy Council Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Program Planning Calendar – Rosa Guerrero, Administrative Analyst – **Action Item**
   The Program Planning Calendar outlines the planning activities for the whole year. It describes the activities that need to be done, the persons/ team leaders responsible, timelines, governing bodies, governance timelines and the governance action type. The staff recommends the approval of the Program Planning Calendar 2024-2025. Ruby Cruz presented a motion to approve the 2024 - 2025 Program Planning Calendar; it was seconded by Ashley Trent. Motion carried unanimously.
   b. Proposed Planning Dates – Robert Espinosa, Program Design and Management Administrator - **Action Item**
   The 2024 Planning dates were presented. Robert informed the members that the Planning Committee meets on the first Tuesday of every month at 5:30 p.m. There were not any questions or changes proposed. Ruby Cruz presented a motion to approve the Planning Dates for cycle 2023 – 2024; this was seconded by Fatima Echeverria. Motion carried unanimously.
   c. 2024 Recruitment and Selection Plan – Carol Hendricks, Enrollment and Attendance Manager – **Action Item**
   The Recruitment and Selection Plan for the 2024 – 2025 school year was explained. Every year the program parents, staff and community members get together to review and update the Selection Criteria Verification Form. This form is our point sheet which scores how children are ranked and accepted into the Head Start program.

The criterion on the form is based upon homelessness, foster care, public assistance, and income. The process that is followed to accomplished this is based on the Community Assessment for both Kern and San Joaquin counties. Two meetings were held. The first one on one on October 23, 2023, and the second on November 23, 2023. During the first meeting, the topics discussed were disabilities, homelessness, three-year-old children, transitional kindergarten, and family childcare. At the second meeting there was a presentation from Esperanza Contreras, Program Services Administrator, regarding family childcare. During this meeting it was discussed some of the changes that would be made to the 2024-2025 Selection Criteria Form. There were not any changes to the points awarded to each criterion; however, Family Childcare was added as a program option for the 2024-2025 program year. There was also some documentation added, such as definitions for the Selection Criteria verification form. Ashley Trent presented a motion to approve the 2024-2025 Recruitment and Selection Plan; Ruby Cruz seconded it. Motion carried unanimously.

d. Division/Program Monthly Report – Carol Hendricks, Enrollment and Attendance Manager – **Informational Item**

The enrollment reports were shared for November and December 2023. For November, the funded enrollment is 1,242; Head Start reported 70% enrollment; Early Head Start reported 72% enrollment for the same reporting period. Carol informed members that 4% of children enrolled in Head Start had an IFS (Individual Family Service Plan); IEP (Individualized Education Plan) in November. Early Head Start reported 18% IEP enrollment for the same reporting period. In the over-income category, none of the programs were above 10%; therefore, we were in compliance. The division staffing included one hundred and seven vacant positions for the month of November. The Family Medical Leave report noted there are twenty-three employees on continuous leave and thirty-eight on intermittent leave. The highlights section reported that eleven staff were onboarded with thirteen resignations. There were five days of interviews conducted for eight open requisitions. Carol also presented the Child and Adult Care Food Program (CACFP) report. There was a total of 75,920 meals delivered with 61,536 prepared by the Central Kitchen for the month of November.

The following updates and compliance items for the Head Start/State Child Development Division for November:

- Taft College center was awarded a $2000 grant from First 5 to fund improvement projects to their outdoor environment.
- On November 30, 2023, Bakersfield College center hosted a mobile dental clinic for their enrolled children to receive oral health exam.
- In San Joaquin County, all centers Open House during their staff development day. Participating families explored the environment and had the opportunity to gain experience about the loose part implementation in their child's classroom.
- In the San Joaquin County, the monthly family engagement activity was "The Story of your Name." Families were invited to share the meaning, the story behind their child's name and where did their family name originated from. Staff were encouraged to do the activity as well.
- Dental Clinic was held at the Saint Mary's center. Thirteen children received services.
- Mental health consultant shared with staff and families' tips to increase health habits for their mental wellness including how to manage work, life and obtain healthy work/life balance. Sixteen staff participated in the presentation.
- Early Childhood Educators and Family Service Workers dropped off fliers at WIC offices, local grocery stores and community centers.

For December, the funded enrollment is 1,242; Head Star reported 71% enrollment; Early Head Start reported 71% enrollment for the same reporting period. Carol informed members that 4% of children enrolled in Head Start had an IFS (Individual Family Service Plan); IEP (Individualized Education Plan) in December. Early Head Start reported 18% IEP enrollment for the same reporting period. In the over-income category, none of the programs were above 10%; therefore, we were in compliance. The division staffing included one hundred and nine vacant positions for the month of December. The Family Medical Leave report noted there are twenty-six employees on continuous leave and forty-one on intermittent leave. The highlights section reported that seven staff were onboarded with nine resignations. There were six days of interviews conducted for four open requisitions. Carol also presented the Child and Adult Care Food Program (CACFP) report. There was a total of 64,704 meals delivered with 52,972 prepared by the Central Kitchen for the month of November.

The following updates and compliance items for the Head Start/State Child Development Division for

December:

- CLASS observations are being conducted in all infant and toddler classes.
- The Home Base team attended the annual Community Posada, which was supported by Univision.
- Parent As Teachers Curriculum overview training for all Educators (Kern & SJC).
- In SJC, the center staff received one-on-one Daily Health Check training from our Health Specialist.
- In SJC, El Concilio presented a workshop for families and staff on the topic of Adult and Child Emotional Health and Wellness.
- Enrollment staff coordinated referrals with St. Mary's Interfaith Case Managers
- Early Childhood Educators distributed flyers at the Fairgrounds Flea Market, Raymus House, Homeless Shelter, California Street's WIC office, and the Ripon Library
- A Frog Street Curriculum training series was launched in December, which will continue through March 2024 for Blanton, Escuelita Hernandez, and Garden Pathways centers.
- The Head Start program is scheduled for a Child and Adult Care Food Program (CCFP) Administrative Review the week of March 19, 2024

9. **Announcements**
   The next meeting is on February 6, 2024.

10. **Adjournment**
    Meeting was adjourned at 5:59 p.m.

Community Action Partnership of Kern Head Start/State Child Development
Policy Council Planning Committee Meeting Minutes
February 6, 2024
Audio Only: (213) 204-2374 Phone Conference ID: 118 024 438#

1. **Welcome**
   Chairperson Gabriela Rangel welcomed members to the meeting.

2. **Call to Order**
   a. Gabriela Rangel called the meeting to order at 5:39.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. Members Present: Gabriela Rangel, Ashley Trent & Ruby Cruz
   c. Members not present: Iris Roman

4. **Approval of Agenda**
   a. Motion to approve the agenda dated February 6, 2024 was made by Ruby Cruz; Ashley Trent seconded. Motion carried unanimously.

5. **Approval of Minutes**
   a. Motion to approve the minutes dated January 2, 2024 was made by Ruby Cruz; Ashley Trent seconded. Motion carried unanimously.

6. **Introduction of Guests**
   Guests in attendance tonight were Robert Espinosa, PDM Administrator, Carol Hendricks, Rosa Guerrero, Administrative Analyst & Leticia Villegas, Program Assistant/Translator.

   Program Description
   Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home-based options. The program has a comprehensive approach, not only addressing the needs of the child, but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.

7. **Public Forum**
   (The public wishing to address the Policy Council Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Division/Program Monthly Report – Carol Hendricks, Enrollment and Attendance Manager – **Informational Item**
   The enrollment report was shared. For January, the funded enrollment is 1,242; Head Start reported 73% enrollment; Early Head Start reported 70% enrollment for the same reporting period. Robert informed members that 5% of children enrolled in Head Start had an IFS (Individual Family Service Plan); IEP (Individualized Education Plan) in January. Early Head Start reported 20% IEP enrollment for the same reporting period. In the over-income category, none of the programs were above 10%; therefore, we were in compliance. Robert also presented the Child and Adult Care Food Program (CACFP) report. There was a total of 54,445 meals prepared and delivered by the Central Kitchen for the month of December 2023.
   Explanation (Over/Under Goal Progress)
   Due to being understaffed and pending licenses at four centers, it has contributed to being under

enrolled; however, the classrooms that are closed at Harvey Hall and Sterling centers are pending licensing and can be opened once approved. In the month of January, direct services staff received their wage increase based on the wage comparability study. Additionally, an application clinic was held at the Enrollment and Attendance office, where thirty-four families completed application for enrollment over a three-day span. Further, any center under 85% enrolled provided a Plan of Action, to reach full enrollment and increase their waitlist. In collaboration with the Enrollment and Attendance department, recruitment efforts were conducted to increase enrollment and waitlist at the designated centers.

Program Strategic Goals

Workforce objective: Develop a structured onboarding process that introduces new employees to the organization's culture, values, and expectations. Provide them with the necessary tools, resources, and training to quickly integrate into their roles.

Progress: A newly instituted hiring process has been established to offer newly onboarded individuals a deliberate and strategic approach tailored to their positions.

Program Highlights

Training was provided on primary caregiving philosophy and developed an implementation plan for center-based centers.

"You can make a difference" Rosie Ready workshops were presented at two SJC centers.

Community Medical Group had a dental clinic at the California Street Center on January 30th, 2024 where center and home-based children received prophylaxis, fluoride treatment, and oral hygiene instruction for families.

El Concilio presented a virtual workshop for staff on Healthy Habits and Mental Health.

Flyers were distributed at WIC offices, Manteca Library, Food Bank, Bethel Kids Dental, Cesar Chavez Library and Community Medical Centers.

A contract with the Department of Motor Vehicles was approved at the F Street location in Bakersfield, CA. A Head Start Commercial and Staff Recruitment information along with the CAPK logo is on a loop. We are under contract for the next twelve months.

The First Annual Family Engagement Fatherhood Conference was held at Hodel's on January 20, 2024.

The health team conducted many hearing and vision screenings on preschool children around Kern County at Ridgecrest, Lamont, Taft, Delano, and centers in Bakersfield.

Dual Language Training has been offered to all Early Head Start teaching staff.

On January 31, 2024 the Rosamond Center had an unannounced visit from Palmdale Community Care Licensing, no deficiencies were reported.

The program successfully submitted the Preschool Language Information System (PLIS) quarterly report on January 20, 2024. The CSPP (California State Preschool Program) report collects data from dual language learners, including multilingual learners, language characteristics of preschool programs and language composition of staff. The program received notification by the California Department of Education that the California State Preschool (CSPP) Contract Monitoring Review for Fiscal Year 2023-24 has been cancelled.

9. **Announcements**

   The next meeting is on March 5, 2024.

10. **Adjournment**

    Meeting was adjourned at 5:57 p.m.

Community Action Partnership of Kern Head Start/State Child Development
Policy Council Planning Committee Meeting Minutes
March 5, 2024,
Audio Only: (213) 204-2374 Phone Conference ID: 118 024 438#

1. **Welcome**
   Chairperson Gabriela Rangel welcomed members to the meeting.

2. **Call to Order**
   a. Gabriela Rangel called the meeting to order at 5:31

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. Members Present: Gabriela Rangel, Ashley Trent & Ruby Cruz
   c. Members not present: Iris Roman

4. **Approval of Agenda**
   a. Motion to approve the agenda dated March 5, 2024, was made by Ruby Cruz; Ashley Trent seconded. Motion carried unanimously.

5. **Approval of Minutes**
   a. Motion to approve the minutes dated February 6, 2024, was made by Ruby Cruz; Ashley Trent seconded. Motion carried unanimously.

6. **Introduction of Guests**
   Guests in attendance tonight were Robert Espinosa, PDM Administrator; Carol Hendricks Enrollment and Attendance Manager; Rosa Guerrero, Administrative Analyst & Leticia Villegas, Program Assistant/Translator.

7. **Public Forum**
   (The public wishing to address the Policy Council Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Division/Program Monthly Report – Carol Hendricks, Enrollment and Attendance Manager – **Informational Item**
   The enrollment report was shared. For February, the funded enrollment is 1,242; Head Start reported 73% enrollment; Early Head Start reported 69% enrollment for the same reporting period. Carol informed members that 5% of children enrolled in Head Start had an IFS (Individual Family Service Plan); IEP (Individualized Education Plan) in February. Early Head Start reported 21% IEP enrollment for the same period. In the over-income category, none of the programs were above 10%; therefore, we were in compliance. Carol also presented the Child and Adult Care Food Program (CACFP) report. There was a total of 66,685 meals prepared and delivered by the Central Kitchen for the month of January 2024.
   Explanation (Over/Under Goal Progress)
   Due to being understaffed and pending licenses at four centers, it has contributed to being under enrolled; however, the classrooms that are closed at Harvey Hall and Sterling centers are pending licensing and can be opened once approved.
   Program Strategic Goals
   Workforce Objective: The program will redesign indoor/outdoor environments to reflect the children's culture, promote curiosity, diversity, equity, inclusion, and safety. To address this, 10% of the program staff will attend Loose Parts and STEM training by year one.

Progress: In February 2024, the last cohort of Head Start Teachers and Assistant Teachers received Loose Parts training, therefore, the benchmark has been reached.
Program Highlights
On February 21, 2024, Dr. Kirk provided parent training.
During the week of March 4, 2024, Read Across America will commence at various Head Start centers. Each classroom received books to enhance their classroom library. Many guest readers are scheduled to participate to promote literacy development.

9. Announcements

The next meeting is on April 2, 2024.

10. Adjournment

Meeting was adjourned at 5:42 p.m.

Community Action Partnership of Kern Head Start/State Child Development
Policy Council Bylaws Committee Meeting Minutes
March 11, 2024
Dial-in by Phone: (213) 204-2374 Phone Conference ID: 323 484 861#

1. **Welcome**
   Ruby Cruz assumed the role of Chairperson and welcomed members to the meeting.

2. **Call to Order**
   a. Ruby Cruz called the meeting to order at 5:35 p.m.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. Members Present: Fatima Echeverria, Ruby Cruz
   c. Members not present: None

4. **Approval of Agenda**
   Ruby Cruz made a motion to approve the agenda dated March 11, 2024; seconded by Fatima Echeverria. Motion carried.

5. **Introduction of Guests**
   None

6. **Public Forum**
   (The public wishing to address the Policy Council Bylaws Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

7. **Presentation / Discussion Items** ***Action Item**
   a. **Proposed Meeting Dates**
      The proposed meeting dates for all future Bylaws Committee meetings were presented, with no questions or discussion. Fatima Echeverria made a motion to approve the meeting dates as presented; Ruby Cruz seconded. Motion carried.
   b. **Bylaws Committee Overview**
      Lisa shared that the purpose of the Bylaws Committee is to review the document annually to ensure it is meeting the needs of the Council and continues to adhere to the requirements of the Head Start Program Performance Standards (HSPPS.) It was noted that the current Bylaws were approved in 2021and that the committee would be reviewing the document in its entirety over the course of this term, unless anyone had another avenue, they felt might be more conducive. Members agreed that the suggested manner of review was the best course to take. Lisa also noted that one of the areas that last year's Bylaws Committee had a lot of discussion around was the platform in which governance meetings take place (virtually.) She added that based upon data provided at the time along with members' personal experiences the committee felt that there was not a need to mandate meetings to take place in person. The CAPK Head Start Policy Council Bylaws, Article 1 through Article III were discussed in detail. Information reviewed included the purpose and function of Policy Council as well membership requirements, composition and conduct. The required timeline for training new members was also discussed along with a variety of other components including but not limited to termination, and resignation of members. Members were encouraged to review the next set of Articles prior to the next meeting and to note any questions they may have.

8. **Announcements**
   It was asked if there was going to be an opportunity in the next meeting or soon to meet in person with the whole Council. Lisa shared that she is actively working to make that happen and will keep all members updated.

Members were reminded that they were on the agenda to present and share new learning they acquired from their attendance at the 2024 Annual Head Start California Conference. The next Policy Council meeting will take place at 5:30 p.m. on Tuesday, March 26, 2027.

9. <u>Adjournment</u>

The meeting was adjourned at 6:09 p.m.

Community Action Partnership of Kern Head Start/State Child Development
Policy Council School Readiness Committee Meeting Minutes
March 14, 2024
Audio Only: (213) 204-2374 Phone Conference ID: 360 544 402#

1. **Welcome**
   School Readiness Subcommittee Sponsor, Cynthia Rodriguez, welcomed members to the meeting.

2. **Call to Order**
   a. Cynthia Rodriguez called the meeting to order at 5:33 PM

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was not established.
   b. Members Present: Jennifer Wilson.
   c. Members not present: Candy Diaz, Alexandra Verduzco, and Iris Roman.

4. **Introduction of Guests**
   a. Cynthia Rodriguez, Education Manager introduced Rosita Curry, Aide Avelar, Paloma Sandoval and Dennise Copper from the Home Base Team.

5. **Public Forum**
   (The public wishing to address the Policy Council School Readiness Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)

6. **Presentation / Discussion Items**
   a. Introduction: Rosita Curry welcomed the committee and shared that she was honored to be here, and she had two Early Childhood Educators and one of her Home Base Supervisors presenting the home base services.
   b. Relationship Building with Families: Aide shared that visits are conducted in collaboration with families weekly for 90 minutes. The Home Base team uses the Parents as Teachers Curriculum to plan visits that meet the needs and interests of each family. Early Childhood educators provide resources, developmentally appropriate activities, assessment information, and are goal oriented to support the child's optimal development and the family's greatest outcome. Aide also shared the different ways that families can be involved with the program.
   c. Support Services/Resources: Aide shared the importance of health and nutrition services and how the Early Childhood Educators provide resources to obtain medical support, nutrition information, healthy habits, and resources to obtain food.
   d. Socializations: Paloma shared that socializations are offered two times a month, in person. Planning for socializations is done in collaboration with the families. Families receive community resources during socializations and at times they have special guest speakers.
   e. Transitions: Paloma informed the committee about the various transitions that happen in the home base program from expecting parents to the home base program and eventually to a classroom setting. The Early Childhood Educators provide support in preparing for each transition and provide resources for families to select the best option for their family.
   f. Parent Testimonies: Denise shared some highlights and testimonies from families that are currently enrolled in the program. Jennifer, the committee member, also had an opportunity to share her testimony as she has returned to school and received home base services for her child.
   g. Questions & Answers: Rashi highlighted the team for an outstanding presentation.

7. **Announcements**
   a. Rosita announced that Home Base will have their Spring social this Friday.

8. **Adjournment**
   The meeting was adjourned at 5:54 PM.

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Budget & Finance Committee Meeting Minutes
March 19, 2024
Audio Only: (213) 204-2374 Phone Conference ID: 832 148 474#

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. The meeting was called to order at 5:32 p.m.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. Members present: Cristina Herrera, Gabriela Rangel, Glorylee Selmi
   c. Members not present: None

4. **Approval of Agenda**
   Gabriela Rangel made a motion to approve the agenda dated March 19, 2024; seconded by Cristina Herrera. Motion carried.

5. **Approval of Minutes**
   Gabriela Rangel made a motion to approve the minutes dated February 15, 2024; seconded by Cristina Herrera. Motion carried.

6. **Introduction of Guests**
   Guests in attendance were Louis Rodriguez, Finance Administrator and Lisa Gonzales, Program Governance Coordinator.

7. **Public Forum**
   (The public wishing to address the Policy Council Budget & Finance Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items** – Louis Rodriguez, Finance Administrator
   The Head Start budget to actual report for the period beginning March 1, 2023 through January 31, 2024, eleven months into the twelve-month budget period was shared. It was reported that base funds were 76% expended with carryover funds at 55%. It was also shared that all Training and Technical Assistance funds have been expended for this grant cycle, with T&TA is at 100% expended for Head Start. It was clarified that the percentages being shared verbally are representative of what was expended, not what the remaining balance is. Additionally, members were reminded that the reports shared are not based upon real time dates, therefore it is important to note that the reports for tonight's meeting are based upon figures as of January 31, 2024.

   The budget to actual report for the same reporting period for Early Head Start was also presented and discussed. This included percentages expended in various categories with base funds at 76% expended and Training and Technical Assistance at 83% expended and carryover funds at 47%. A question was posed as to if Training and Technical Assistance refers to classes offered to staff Louis shared this is for staff

trainings, supplies needed for such, staff development days, etc.

Also reviewed was the Non-Federal Share Report. This report provides inkind detail which outlines how much inkind each center as well as other specific entities have accumulated during the reporting period. Louis shared that the total for the program so far is at 98% which equates to a little over $13.3 million.

In continuing to review the balance of financial reports, the parent local travel and childcare were provided for which there have been no expenses incurred.

Parent activities reported there was $1836 expended in Head Start and $459 in Early Head Start.

In going back to the parent local travel and childcare report, a question was posed on the subject. It was recognized that all (Policy Council) meetings are held virtually and none of the funds being utilized for parent local travel and childcare. With that statement a question was then posed, if the funds for the line-item childcare could have been used for the Fatherhood Conference for those parents who may not have attended because they didn't have childcare? It was stated that these funds historically are allocated for meetings directly corresponding to the governance component of our program such as Policy Council, Council committee, and Regional Parent Committee meetings. It was further shared that as per the Head Start Program Performance Standards, 1301.3 a program must allow for members to fully participate in their policy council by providing reimbursement for reasonable expenses. With that being stated, when meeting in person in the past, the program has provided reimbursement to members for a portion of childcare and for mileage. It was further stated that we definitely want parents to be able to participate in all activities and events open to them, so if there is a barrier, parents are encouraged to reach out to center staff or their early childhood educator to see if there is a viable solution.

9. <u>Announcements</u>

a. Members were commended for the questions asked during the presentation of the financial reports.

The next Policy Council Budget & Finance meeting will be held on April 16, 2024.

Lisa also reminded members of the Policy Council meeting taking place on Tuesday, March 23, 2024 at 5:30 p.m.

10. <u>Adjournment</u>

The meeting was adjourned at 5:45 p.m.

MEMORANDUM

To: Budget and Finance Committee of Policy Council

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: April 16, 2024

Subject: *Head Start*
Budget to Actual Report for the period ended February 29, 2024 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the fifth-year budget period is March 1, 2023, through February 29, 2024.

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2023, through February 29, 2024. Twelve months (100%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are 92% of the budget.

Training & Technical Assistance Funds

Overall expenditures are 100% of the budget.

Carryover Funds

Overall expenditures are 35% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

The non-Federal share is at 114% of the budget.

Community Action Partnership of Kern
Head Start
Budget to Actual Report
Budget Period: March 1, 2023 - February 29, 2024
Report Period: March 1, 2023 - February 29, 2024
Month 12 of 12 (100%)

Prepared 04/09/2024

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	9,442,036	8,702,792	739,244	92%	8%
FRINGE BENEFITS	3,650,298	2,342,191	1,308,107	64%	36%
TRAVEL	70,000	70,000	-	100%	0%
EQUIPMENT	-	(7,406)	7,406		
SUPPLIES	744,041	1,099,540	(355,499)	148%	-48%
CONTRACTUAL	171,839	267,139	(95,300)	155%	-55%
CONSTRUCTION	-	-	-		
OTHER	4,036,858	4,319,439	(282,581)	107%	-7%
INDIRECT	1,752,938	1,562,941	189,997	89%	11%
TOTAL BASE FUNDING	**19,868,010**	**18,356,636**	**1,511,374**	**92%**	**8%**

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	41,904	41,904	-	100%	0%
SUPPLIES	23,986	23,986	-	100%	0%
CONTRACTUAL	22,800	22,800	-	100%	0%
OTHER	72,752	72,752	-	100%	0%
INDIRECT	16,144	16,144	-	100%	0%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**177,586**	**177,586**	**-**	**100%**	**0%**

CARRYOVER

PERSONNEL	216,462	216,462	-	100%	0%
FRINGE BENEFITS	8,000	8,000	-	100%	0%
TRAVEL	25,133	25,133	-	100%	0%
SUPPLIES	53,386	53,386	-	100%	0%
EQUIPMENT	314,100	-	314,100	0%	100%
CONSTRUCTION	1,000,000	118,429	881,571	12%	88%
CONTRACTUAL	4,505	4,505	-	100%	0%
OTHER	165,483	165,483	-	100%	0%
INDIRECT	49,259	47,190	2,069	96%	4%
TOTAL CARRYOVER	**1,836,328**	**638,587**	**1,197,741**	**35%**	**65%**

GRAND TOTAL HS FEDERAL FUNDS	**21,881,924**	**19,172,809**	**2,709,115**	**88%**	**12%**

HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,958,398	3,601,719	(1,643,321)	184%	-84%
CALIF DEPT OF ED	11,131,398	11,261,048	(129,650)	101%	-1%
TOTAL NON-FEDERAL	**13,089,796**	**14,862,767**	**(1,772,971)**	**114%**	**-14%**

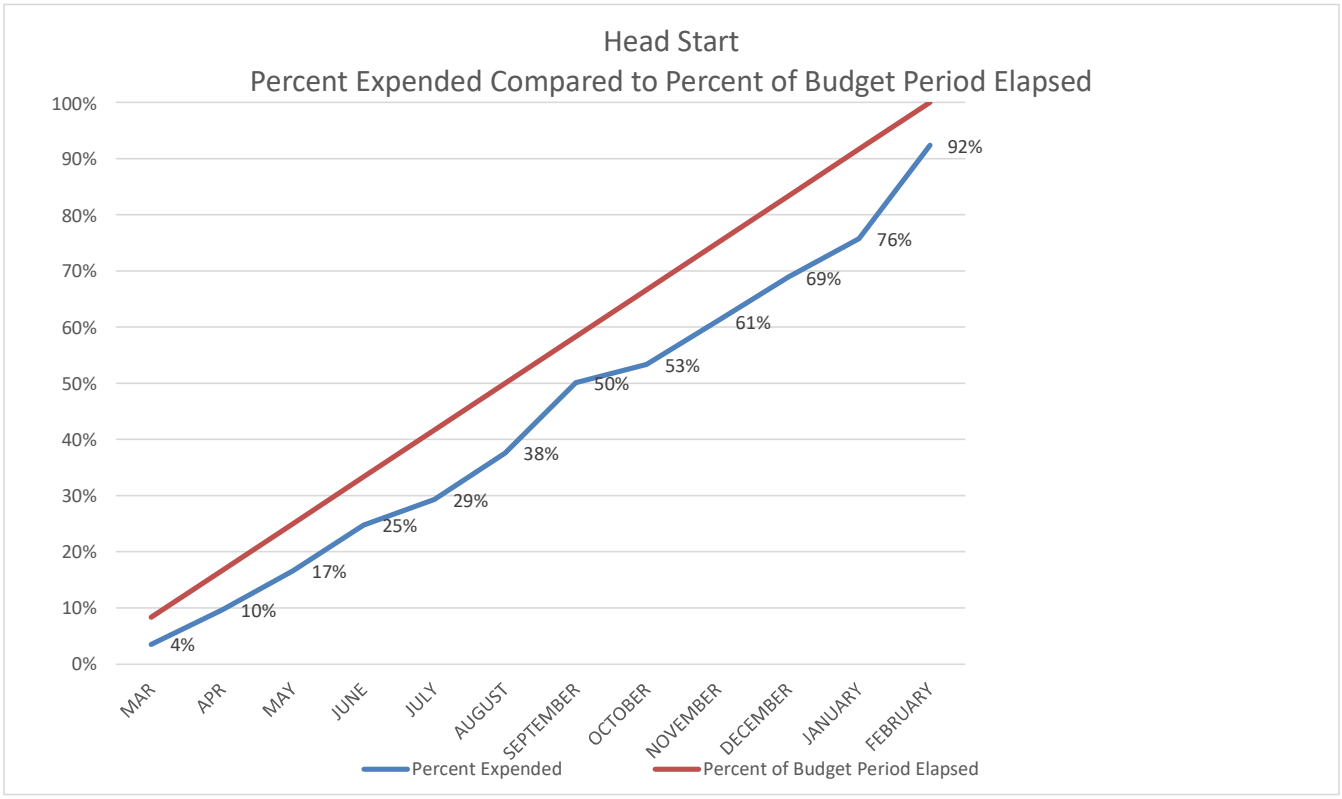
Budget reflects Notice of Award #09CH011132-05-02

Actual expenditures include posted expenditures and estimated adjustments through 02/29/2024

Administrative Cost for HS and EHS Combined **8.8%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	45,874	-	-	-	**45,874**	3/1/2024
Lowe's	62,742	27,525	115	(149)	**90,232**	3/2/2024
Smart & Final	999	-	-		**999**	3/1/2024
Save Mart	-	-	-	-	**-**	3/5/2024
Chevron & Texaco Business Card	7,830	-	-	-	**7,830**	3/6/2024
Home Depot	20,565	2,461	227	13	**23,267**	3/5/2024
	138,010	**29,986**	**342**	**(136)**	**168,202**	


Head Start
Percent Expended Compared to Percent of Budget Period Elapsed
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
4%
10%
17%
25%
29%
38%
50%
53%
61%
69%
76%
92%
MAR
APR
MAY
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
Percent Expended
Percent of Budget Period Elapsed

MEMORANDUM

To: Budget and Finance Committee of Policy Council

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: April 16, 2024

Subject: *Early Head Start*
Budget to Actual Report for the period ended February 29, 2024 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the fifth-year budget period is March 1, 2023, through February 29, 2024.

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2023, through February 29, 2024. Twelve months (100%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are 89% of the budget.

Training & Technical Assistance Funds

Overall expenditures are 100% of the budget.

Carryover Funds

Overall expenditures are 24% of the budget.

Community Action Partnership of Kern
Early Head Start
Budget to Actual Report
Budget Period: March 1, 2023 - February 29, 2024
Report Period: March 1, 2023 - February 29, 2024
Month 12 of 12 (100%)

Prepared 04/09/2024

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	8,889,652	8,751,264	138,388	98%	2%
FRINGE BENEFITS	2,516,917	2,454,967	61,950	98%	2%
TRAVEL	50,000	44,018	5,982	88%	12%
EQUIPMENT	-	(47,014)	47,014		
SUPPLIES	1,205,123	826,908	378,215	69%	31%
CONTRACTUAL	1,091,221	945,058	146,163	87%	13%
CONSTRUCTION	-	(8,320)	8,320		
OTHER	3,374,545	2,286,091	1,088,454	68%	32%
INDIRECT	1,665,883	1,476,044	189,839	89%	11%
TOTAL BASE FUNDING	**18,793,341**	**16,729,015**	**2,064,326**	**89%**	**11%**

TRAINING & TECHNICAL ASSISTANCE

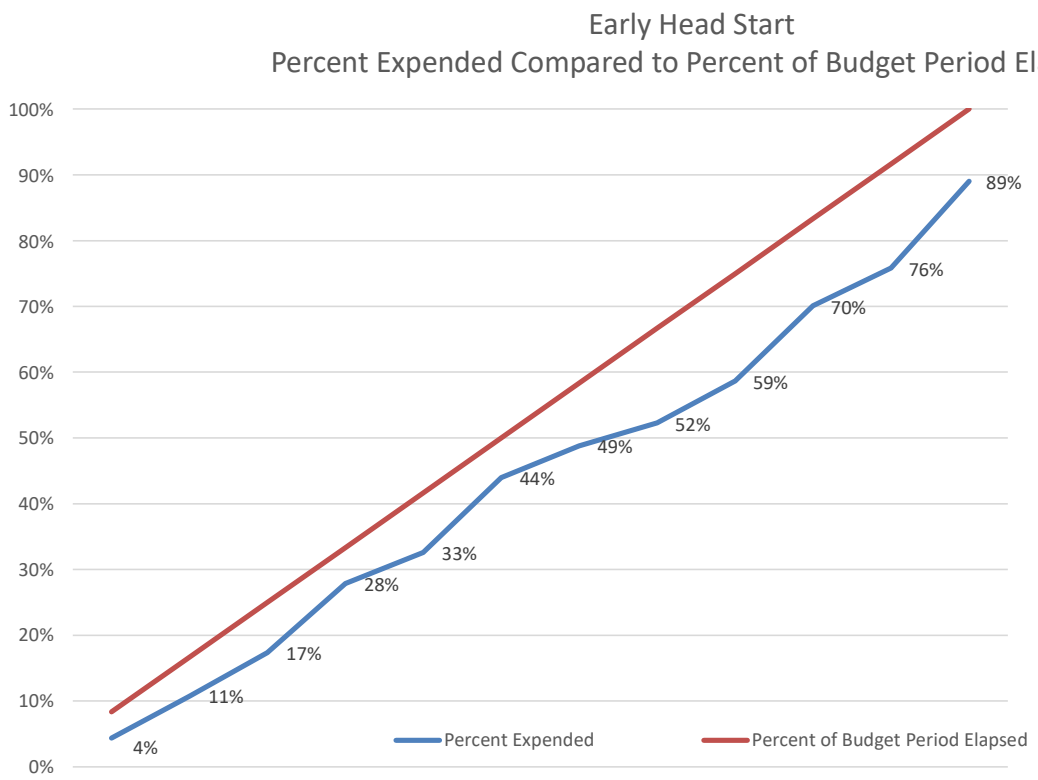
PERSONNEL	-	-	-		
FRINGE BENEFITS	-	-	-		
TRAVEL	44,192	44,192	-	100%	0%
SUPPLIES	30,013	30,013	-	100%	0%
CONTRACTUAL	26,080	26,080	-	100%	0%
OTHER	212,393	212,393	-	100%	0%
INDIRECT	31,268	31,268	-	100%	0%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**343,946**	**343,946**	**-**	**100%**	**0%**

CARRYOVER

PERSONNEL	92,769	92,769	-	100%	0%
FRINGE BENEFITS	-	-	-		
TRAVEL	37,198	-	37,198	0%	100%
SUPPLIES	13,347	13,347	-	100%	0%
EQUIPMENT	100,000	44,517	55,483	45%	55%
CONSTRUCTION	700,000	1,574	698,426	0%	100%
CONTRACTUAL	1,320	1,320	-	100%	0%
OTHER	74,009	74,009	-	100%	0%
INDIRECT	23,470	19,779	3,691	84%	16%
TOTAL CARRYOVER	**1,042,113**	**247,315**	**794,798**	**24%**	**76%**

GRAND TOTAL EHS FEDERAL FUNDS	**20,179,400**	**17,320,277**	**2,859,123**	**86%**	**14%**

Budget reflects Notice of Award #09CH011132-05-02
Actual expenditures include posted expenditures and estimated adjustments through 02/29/2024


Early Head Start
Percent Expended Compared to Percent of Budget Period Elapsed
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
4%
11%
17%
28%
33%
44%
49%
52%
59%
70%
76%
89%
Percent Expended
Percent of Budget Period Elapsed

MEMORANDUM

To: Budget and Finance Committee of Policy Council

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: April 16, 2024

Subject: *Head Start*
Building Proceeds for Central Kitchen as of February 29, 2024 – **Info Item**

CAPK received authorization from the Office of Head Start (OHS) to sell the properties located at 3100 Mall View Road and 5005 Business Park North. Accordingly, OHS requested that the proceeds from the sale of these buildings be held in an interest-bearing account for the purpose of funding the construction of a new central kitchen.

The remodel of the new central kitchen will be largely funded from the funds in this account and by the funds from the no cost extension grant 09CH011132-05. CAPK submits regular reporting to OHS each time funds are expended for this construction project

The following are highlights of the funds held from the proceeds of sale of buildings designated for the New Central Kitchen remodel for the period ended February 29, 2024.

Overall expenditures are 10.5% of the Building Proceeds.

Community Action Partnership of Kern

Building Proceeds

Report Period: March 1, 2023 - February 29, 2024

Prepared 04/09/2024

BUILDING PROCEDES (For Central Kitchen Remodel)	BUILDING PROCEEDS	EARNINGS (INTEREST)	TOTAL	EXPENSES	REMAINING	% REMAINING
	3,329,825	5,033	3,334,857	350,496	2,984,361	89.5%

% Spent 10.5%

Sale Central Kitchen - 10/31/2023	1,105,161
Sale BPN - 02/14/2024	2,224,664
Total Proceeds	**3,329,825**
Plus Interest	5,033
	3,334,857
Less Expenses	350,496
Remaining Balance	2,984,361

Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2023 through February 29, 2024
Report for period ending February **29, 2024** (Month 12 of 12)

Percent of budget period elapsed: 100.0%

LOCATION	Enroll-ment	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	YTD Totals	Kern/SJC	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	40	12,893	7,852	2,921	0	0	4,558	11,209	11,841	9,218	7,909	11,678	15,435	95,514	Kern	39,812	240%
Alicante	20	10,979	8,866	11,664	6,824	3,926	6,449	8,718	8,579	236	0	134	11,325	77,698	Kern	19,906	390%
Angela Martinez	60	8,111	9,756	13,679	11,828	8,960	9,410	9,088	13,316	10,280	6,545	10,880	12,317	124,170	Kern	59,718	208%
Broadway	40	5,844	8,572	3,952	0	0	1,351	4,571	7,202	9,483	989	270	5,028	47,263	Kern	39,812	119%
California City	20	3,962	3,239	1,327	0	0	2,254	5,043	6,074	68	7,316	151	0	29,434	Kern	19,906	148%
Cleo Foran	23	6,400	5,152	6,764	7,199	3,143	2,667	4,917	1,635	5,971	7,925	4,486	0	56,259	Kern	22,892	246%
Delano	76	21,579	21,523	10,293	0	0	7,807	15,909	20,400	19,877	19,431	18,100	15,711	170,630	Kern	75,643	226%
East California	52	6,966	7,633	16,447	10,427	6,476	8,440	8,925	8,981	8,651	8,495	7,789	10,559	109,789	Kern	51,756	212%
Fairfax	39	14,513	14,443	10,955	0	0	2,204	7,108	8,199	9,032	5,561	8,270	7,995	88,281	Kern	38,817	227%
Harvey L. Hall	140	15,666	14,424	13,787	14,253	12,847	14,722	12,779	9,540	13,556	10,179	10,233	12,203	154,188	Kern	139,343	111%
Heritage	20	6,419	4,447	3,094	0	0	1,064	3,271	3,535	3,532	2,775	2,596	2,295	33,028	Kern	19,906	166%
Home Base	152	13,671	16,943	9,226	8,582	8,412	14,055	13,230	9,458	7,992	4,912	3,267	573	110,321	Kern	75,643	146%
Lamont	20	6,800	7,113	3,715	0	0	3,913	8,049	8,113	2,452	6,008	7,367	7,298	60,829	Kern	19,906	306%
Martha J. Morgan	71	18,212	18,278	16,909	13,241	10,398	12,436	13,568	10,201	11,068	7,550	334	222	132,416	Kern	70,667	187%
McFarland	20	18,674	14,207	11,433	0	0	2,580	8,259	9,439	8,582	0	249	272	73,695	Kern	19,906	370%
Mojave	20	2,344	954	100	0	0	2,450	2,119	2,922	3,553	4,353	106	4,338	23,239	Kern	19,906	117%
Oasis	45	14,048	12,295	9,215	0	0	653	9,110	7,752	6,335	8,758	5,310	5,430	78,906	Kern	44,789	176%
Pete H. Parra	128	28,157	26,760	31,534	19,623	17,803	24,504	26,846	33,350	14,794	22,100	22,642	28,880	296,993	Kern	127,399	233%
Primeros Pasos	76	16,591	28,746	32,941	27,910	15,112	19,420	25,023	27,701	25,346	34,904	33,580	38,072	325,348	Kern	75,643	430%
Rosamond	60	4,136	4,253	1,942	0	0	649	3,948	166	353	4,265	174	2,050	21,936	Kern	59,718	37%
San Diego	32	8,409	6,487	4,838	5,327	4,354	4,636	5,747	6,700	5,032	3,443	1,986	3,533	60,491	Kern	31,850	190%
Seibert	20	2,192	2,325	1,186	0	0	392	3,238	272	377	1,296	204	221	11,702	Kern	19,906	59%
Shafter	20	5,245	3,951	2,855	4,498	1,177	2,408	3,601	1,579	2,027	2,357	3,311	2,110	35,121	Kern	19,906	176%
Shafter HS/EHS	24	3,739	1,701	2,203	2,665	3,698	3,980	4,454	4,566	4,587	3,512	4,313	3,608	43,026	Kern	23,887	180%
Sterling	124	17,632	14,182	16,513	14,791	16,430	18,707	19,239	23,412	22,230	6,928	25,838	22,994	218,896	Kern	123,418	177%
Stockdale Head Start	60																
Sunrise Villa	20	2,987	4,203	1,784	0	0	656	3,145	2,958	2,384	0	91	930	19,138	Kern	19,906	96%
Taft	60	8,550	8,852	6,946	0	0	511	3,678	7,555	4,932	2,402	5,378	568	49,373	Kern	59,718	83%
Tehachapi	34	1,671	2,593	77	0	0	0	537	2,872	543	0	502	475	9,271	Kern	33,840	27%
Vineland	20	2,263	2,062	1,834	0	0	964	836	2,283	0	813	0	0	11,054	Kern	19,906	56%
Virginia	20	9,620	10,265	12,432	0	0	4,897	12,413	13,764	12,026	11,979	10,707	124	98,227	Kern	19,906	493%
Wesley	60	21,461	17,008	14,220	0	0	4,292	6,955	7,301	3,410	9,564	11,680	294	96,185	Kern	59,718	161%
Willow	40	10,607	9,946	6,779	0	0	2,984	5,705	12,678	10,799	8,412	13,746	204	81,860	Kern	39,812	206%
Governance		485	363	394	15	39	144	23	35	0	0	0	0	1,498	Kern	15,000	10%
Program Services		13,559	8,991	8,585	11,830	7,588	5,257	8,302	382	7,651	972	4,346	0	77,463	Kern/SJC	74,265	104%
California Street	24	5,829	6,641	6,121	4,730	4,028	6,606	7,763	9,575	10,063	10,319	5,701	8,444	85,820	SJC	39,646	216%
Chrisman	16	4,794	4,540	2,987	946	0	0	0	0	0	0	0	0	13,267	SJC	26,431	50%
Gianone	0	0	0	0	0	0	682	494	226	0	0	0	0	1,402	SJC	0	0%
Kennedy	16	1,373	2,054	1,184	1,415	2,784	3,215	964	3,392	2,017	2,800	1,888	470	23,556	SJC	26,431	89%
Lodi Home Base	30	8,307	13,348	14,790	11,503	11,165	14,790	12,215	11,315	7,233	9,359	4,696	7,901	126,623	SJC	24,779	511%
Lodi UCC	30	6,058	6,624	5,855	5,632	6,573	6,682	595	7,057	6,756	5,575	4,575	5,500	67,481	SJC	49,558	136%
Manteca Home Base	11	7,143	5,740	6,477	4,518	7,040	6,447	3,335	2,018	68	871	0	0	43,658	SJC	9,086	481%
Marci Massei	24	1,924	2,680	2,838	2,834	3,187	3,315	1,864	3,074	1,775	2,346	585	2,318	28,739	SJC	39,646	72%
St. Mary's	24	4,791	3,369	3,162	6,541	4,107	6,003	7,420	7,353	2,265	3,711	1,799	4,092	54,614	SJC	39,646	138%
Stockton Home Base	78	9,353	11,386	11,847	13,688	11,724	15,010	12,768	12,701	14,333	15,657	10,523	16,608	155,597	SJC	64,425	242%
Tracy Home Base	12	6,099	4,634	4,532	3,758	3,040	2,046	1,471	1,188	0	0	0	0	26,767	SJC	9,912	270%
Walnut	24	3,586	3,040	3,039	4,162	5,619	5,756	4,143	5,555	3,728	3,693	3,208	5,424	50,955	SJC	39,646	129%
SUBTOTAL IN-KIND	**1,945**	**403,643**	**392,442**	**355,378**	**218,740**	**179,630**	**261,967**	**332,592**	**358,215**	**294,616**	**275,985**	**262,689**	**265,821**	**3,601,719**	**0**	**1,971,337**	**183%**
															x		
State General Child Care*		273,064	254,458	266,636	260,460	203,319	238,128	216,189	237,647	211,249	207,732	226,043	212,473	2,807,399	Kern	3,297,554	85%
State Preschool*		623,046	525,600	542,386	315,917	171,560	375,128	454,961	588,144	526,245	461,074	602,357	553,488	5,739,906	Kern	6,413,658	89%
State Migrant Child Care*		5,212	7,596	7,442	3,941	907	2,551	3,373	4,053	2,963	3,478	3,865	3,478	48,859	Kern	50,000	98%
SUBTOTAL CA DEPT of ED		**901,323**	**787,654**	**816,465**	**580,318**	**375,785**	**615,807**	**674,523**	**829,843**	**740,457**	**672,284**	**832,265**	**769,440**	**8,596,164**		**9,761,212**	**88%**
															x		
State General Child Care*		96,972	128,349	139,529	128,466	109,071	159,715	163,431	185,856	158,866	154,042	151,221	132,567	1,708,086	SJC	1,175,152	**145%**
SUBTOTAL CA DEPT of ED		**96,972**	**128,349**	**139,529**	**128,466**	**109,071**	**159,715**	**163,431**	**185,856**	**158,866**	**154,042**	**151,221**	**132,567**	**1,708,086**		**1,175,152**	**145%**
GRAND TOTAL		**1,401,938**	**1,308,445**	**1,311,372**	**927,524**	**664,486**	**1,037,489**	**1,170,546**	**1,373,914**	**1,193,939**	**1,102,311**	**1,246,175**	**1,167,828**	**13,905,969**		**12,907,701**	**108%**

CCP In-Kind **956,798**
Total In_kind **14,862,767**

Community Action Partnership of Kern
Early Head Start Child Care Partnerships
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: March 1, 2023 through February 29, 2024
Report for period ending February 29, 2024 (Month 12 of 12)

Percent of year elapsed: 100.0%

LOCATION	FUNDED ENROLL-MENT	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Angela Martinez	24	2,332	2,225	2,631	2,925	2,323	2,965	3,785	2,203	3,370	0	3,501	2,867	31,125	103,398	30%
Kern Community College District - BC	32	27,579	13,672	20,450	23,742	22,090	23,937	24,011	24,706	17,964	5,379	15,485	24,038	243,052	137,864	176%
KCSOS - Blanton	16	33,685	6,355	8,527	37,414	13,482	29,774	108,940	10,478	10,200	46,818	13,035	10,470	329,178	68,932	478%
Garden Pathways	11	0	166	0	0	0	0	0	136	0	0	0	0	302	47,391	1%
Taft College	42	49,928	44,682	45,507	38,442	18,116	23,296	21,039	22,308	20,926	21,741	26,260	20,840	353,085	180,947	195%
Escuelita Hernandez	16	57	0	0	0	0	0	0	0	0	0	0	0	57	68,932	0%
TBD	11	0	0	0	0	0	0	0	0	0	0	0	0	0	47,391	0%
Program Services		0	0	0	0	0	0	0	0	0	0	0	0	0		
Admin Services		0	0	0	0	0	0	0	0	0	0	0	0	0		
GRAND TOTAL	**152**	**113,580**	**67,100**	**77,115**	**102,524**	**56,011**	**79,971**	**157,775**	**59,830**	**52,460**	**73,938**	**58,280**	**55,348**	**956,798**	**654,854**	**146%**

Budget reflects Notice of Award #09CH011132-05-01

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE (6115)
2023-2024

HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	8%	0%
APRIL 2023	$ 1,350.00		$ -	$ 1,350.00	17%	0%
MAY 2023	$ 1,350.00		$ -	$ 1,350.00	25%	0%
JUNE 2023	$ 1,350.00		$ -	$ 1,350.00	33%	0%
JULY 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	42%	0%
AUGUST 2023	$ 1,350.00		$ -	$ 1,350.00	50%	0%
SEPTEMBER 2023	$ 1,350.00		$ -	$ 1,350.00	58%	0%
OCTOBER 2023	$ 1,350.00		$ -	$ 1,350.00	67%	0%
NOVEMBER 2023	$ 1,350.00		$ -	$ 1,350.00	75%	0%
DECEMBER 2023	$ 1,350.00		$ -	$ 1,350.00	83%	0%
JANUARY 2024	$ 1,350.00		$ -	$ 1,350.00	92%	0%
FEBRUARY 2024	$ 1,350.00		$ -	$ 1,350.00	100%	0%

EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2023	$ 500.00	$ -	$ -	$ 500.00	8%	0%
APRIL 2023	$ 500.00		$ -	$ 500.00	17%	0%
MAY 2023	$ 500.00		$ -	$ 500.00	25%	0%
JUNE 2023	$ 500.00		$ -	$ 500.00	33%	0%
JULY 2023	$ 500.00	$ -	$ -	$ 500.00	42%	0%
AUGUST 2023	$ 500.00		$ -	$ 500.00	50%	0%
SEPTEMBER 2023	$ 500.00		$ -	$ 500.00	58%	0%
OCTOBER 2023	$ 500.00		$ -	$ 500.00	67%	0%
NOVEMBER 2023	$ 500.00		$ -	$ 500.00	75%	0%
DECEMBER 2023	$ 500.00		$ -	$ 500.00	83%	0%
JANUARY 2024	$ 500.00		$ -	$ 500.00	92%	0%
FEBRUARY 2024	$ 500.00		$ -	$ 500.00	100%	0%

Prepared by: Louis Rodriquez
April 9, 2024

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2023-2024

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	8%	0%
ABRIL DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	17%	0%
MAYO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	25%	0%
JUNIO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	33%	0%
JULIO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	42%	0%
AGOSTO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	50%	0%
SEPTIEMBRE DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	58%	0%
OCTUBRE DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	67%	0%
NOVIEMBRE DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	75%	0%
DICIEMBRE DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	83%	0%
ENERO DEL 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	92%	0%
FEBRERO DEL 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	100%	0%

EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	8%	0%
ABRIL DEL 2023	$ 500.00	$ -	$ -	$ 500.00	17%	0%
MAYO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	25%	0%
JUNIO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	33%	0%
JULIO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	42%	0%
AGOSTO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	50%	0%
SEPTIEMBRE DEL 2023	$ 500.00	$ -	$ -	$ 500.00	58%	0%
OCTUBRE DEL 2023	$ 500.00	$ -	$ -	$ 500.00	67%	0%
NOVIEMBRE DEL 2023	$ 500.00	$ -	$ -	$ 500.00	75%	0%
DICIEMBRE DEL 2023	$ 500.00	$ -	$ -	$ 500.00	83%	0%
ENERO DEL 2024	$ 500.00	$ -	$ -	$ 500.00	92%	0%
FEBRERO DEL 2024	$ 500.00	$ -	$ -	$ 500.00	100%	0%

9 de abril de 2024

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES (7175)
2023-2024

HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	8%	0%
APRIL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	17%	0%
MAY 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	25%	0%
JUNE 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	33%	0%
JULY 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	42%	0%
AUGUST 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	50%	0%
SEPTEMBER 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	58%	0%
OCTOBER 2023	$ 9,210.00	$ 1,139.78	$ 1,139.78	$ 8,070.22	67%	12%
NOVEMBER 2023	$ 8,070.22	$ -	$ 1,139.78	$ 8,070.22	75%	12%
DECEMBER 2023	$ 8,070.22	$ -	$ 1,139.78	$ 8,070.22	83%	12%
JANUARY 2024	$ 8,070.22	$ 696.70	$ 1,836.48	$ 7,373.52	92%	20%
FEBRUARY 2024	$ 7,373.52	$ -	$ 1,836.48	$ 7,373.52	100%	20%

EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	8%	0%
APRIL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	17%	0%
MAY 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	25%	0%
JUNE 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	33%	0%
JULY 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	42%	0%
AUGUST 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	50%	0%
SEPTEMBER 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	58%	0%
OCTOBER 2023	$ 5,245.00	$ 284.94	$ 284.94	$ 4,960.06	67%	5%
NOVEMBER 2023	$ 4,960.06	$ -	$ 284.94	$ 4,960.06	75%	5%
DECEMBER 2023	$ 4,960.06	$ -	$ 284.94	$ 4,960.06	83%	5%
JANUARY 2024	$ 4,960.06	$ 174.17	$ 459.11	$ 4,785.89	92%	9%
FEBRUARY 2024	$ 4,785.89	$ -	$ 459.11	$ 4,785.89	100%	9%

April 9, 2024

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2023-2024

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	8%	0%
ABRIL DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	17%	0%
MAYO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	25%	0%
JUNIO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	33%	0%
JULIO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	13%	0%
AGOSTO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	25%	0%
SEPTIEMBRE DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	38%	0%
OCTUBRE DEL 2023	$ 9,210.00	$ 1,139.78	$ 1,139.78	$ 8,070.22	50%	12%
NOVIEMBRE DEL 2023	$ 8,070.22	$ -	$ 1,139.78	$ 8,070.22	63%	12%
DICIEMBRE DEL 2023	$ 8,070.22	$ -	$ 1,139.78	$ 8,070.22	75%	12%
ENERO DEL 2024	$ 8,070.22	$ 696.70	$ 1,836.48	$ 7,373.52	88%	20%
FEBRERO DEL 2024	$ 7,373.52	$ -	$ 1,836.48	$ 7,373.52	100%	20%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	8%	0%
ABRIL DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	17%	0%
MAYO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	25%	0%
JUNIO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	33%	0%
JULIO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	13%	0%
AGOSTO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	25%	0%
SEPTIEMBRE DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	38%	0%
OCTUBRE DEL 2023	$ 5,245.00	$ 284.94	$ 284.94	$ 4,960.06	50%	5%
NOVIEMBRE DEL 2023	$ 4,960.06	$ -	$ 284.94	$ 4,960.06	63%	5%
DICIEMBRE DEL 2023	$ 4,960.06	$ -	$ 284.94	$ 4,960.06	75%	5%
ENERO DEL 2024	$ 4,960.06	$ 174.17	$ 459.11	$ 4,785.89	88%	9%
FEBRERO DEL 2024	$ 4,785.89	$ -	$ 459.11	$ 4,785.89	100%	9%

9 de abril de 2024

Community Action Partnership of Kern
Monthly Report 2024

Month	March-24	Program/Work	Head Start & Early Head Start
Division/Director	Head Start/State Child Development Division/ Yolanda Gonzales	Enrollment and Attend	Carol Hendricks
Reporting Period	March 1, 2024 - March 31, 2024		

Program Description

Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home-based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.

Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)	Month	Target	Annual Goal	Annual Progress	Closed Classrooms Slots
Reportable/Funded Enrollment (14 fully closed classrooms/7 partially closed classroom)	596	829	829	72%	167
Disabilities	187 (YTD)	10%	10%	23%	n/a
Over Income 101%-130% (up to 35%)	27	n/a	n/a	5%	n/a
Over Income 131% and up (up to 10%)	47	n/a	n/a	8%	n/a

Head Start (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)	Month	Target	Annual Goal	Annual Progress	Closed Classrooms Slots
Reportable/Funded Enrollment (14 fully closed classrooms/7 partially closed classrooms)	926	1242	1242	75%	284
Disabilities	77 (YTD)	10%	10%	7%	n/a
Over Income 101%-130% (up to 35%)	36	n/a	n/a	4%	n/a
Over Income 131% and up (up to 10%)	54	n/a	n/a	6%	n/a

Home Visiting Program (SRV 2cc, 7a)	Monthly	Year-To-Date	Annual Goal (Contract Limit 400)	Annual Progress	
Enrollment	236	338	312	108%	

Central Kitchen	Total Number Prepared	Breakfast	Lunch	Snack
Meals and Snacks	50,679	19,156	15,394	16,129

Child and Adult Care Food Program (CACFP) (Note: The data represents information from February 2024)	Total Meals Delivered	Meals Allocated (CACFP/HS)	# of Meals Served	% of Meals Served
Meals and Snacks (SRV 5ii)	63,823	19,926/43,837	38,938	77%

Household Services	Month	YTD
Eligbility Determination (SRV 7b)	138	516

Total Community Services	**138**	**516**	

Explanation (Over/Under Goal Progress)
The current challenges we are facing regarding enrollment due to staffing shortages and pending licenses at four of our centers. These factors have contributed to lower-than-anticipated enrollment numbers. However, it is worth noting that the closed classrooms at Harvey Hall and Sterling centers are pending licensing approval and can be reopened once the necessary approvals are obtained. As of March 27, 2024, we have 97 vacant positions within our organization. To address this and meet our enrollment targets, we have been actively implementing initiatives under the Full Enrollment Initiative. These efforts encompass a range of activities such as hosting in-house application clinics, organizing center-specific recruitment events, participating in community events, and promoting staff incentives. Additionally, we are awaiting approval from the Office of Head Start regarding the 2024/2025 Program Options. Based on the proposed options, if we maintain the current enrollment on July 1, 2024, we would achieve 99% of our funded enrollment target for Head Start and 79% for Early Head Start. Consequently, we are intensifying our efforts to recruit children for Early Head Start services to bridge this gap.

Program Strategic Goals	Progress Towards Goal
1.) Program Options	Objective: Develop and implement program options that tailor to the community's unique needs and characteristics. Progress: The 2024/2025 Program Options have been formally submitted to the Office of Head Start for review and approval. Upon receiving approval, we will prioritize the establishment of classrooms specifically designed to cater to the needs of primary 3-year-olds, as well as incorporate a new Family Child Care option.

Program Highlights
1. On March 7, 2024, recruitment at America's Job Center, WIC and the Food Bank was conducted. 2. On March 8, 2024, Taft College had a successful licensing visit, which resulted in no deficiencies 3. On May 4, 2024, Garden Pathways will be hosting their 2nd annual community resource fair on from 10 a.m. to 2 p.m. Over 20 vendors will be in attendance, including several CAPK programs. The public is invited to attend. 4. On March 14, 2024, recruitment at foster agencies and GEO Re-entry Program was conducted. 5. On March 15, 2024, the Inclusion team along with two parents attend the Specially Yours Conference hosted by Kern County Consortium Special Education Local Plan Area. Families learned about various ways of communicating with children with disabilities. 6. On March 16, 2024 staff participated in the "A Healthy Whoville Resource Fair" recruitment event. 7. On March 18, 2024, the Health team conducted CPR Training for staff. 8. On March 20th and 27th, 2024, in-house application clinics were held. 9. On March 21, 2024, staff participated in the recruitment event at Nueva High School. 10. On March 28, 2024, recruitment at the Bakersfield Homeless Center, Mercy House, and Flood Ministries were conducted. 11. At the home base socialization, the team conducted hearing, vision, and blood pressure screenings. 12. The Nutrition team participated in the Home Base Spring Socialization by offering families recipes and creating infused water with fresh fruit and herbs. 13. Read Across America was a success, thanks to all volunteer readers. This year we had over 80 readers visiting our centers (first responders, community workers, board members, and parents) and each classroom received four books to enhance their classroom library. 14. The CACFP Tri-Annual Audit commenced on the week of March 18, 2024. Results from the audit are pending.

Community Action Partnership of Kern
Head Start/State Child Development
Governance-Policy Council

March 27, 2024

Re: Policy Council Membership

Dear Iris Roman,

The Policy Council Bylaws approved on September 22, 2020, state in Article III, Section 6: "Membership may be terminated as a result of three (3) consecutive absences throughout the year for any reason, *except absences for attending a Community Action Partnership of Kern function, or EXTREME weather conditions.*"

Attendance records show that you have been absent on three consecutive occasions and are therefore issued a letter of termination. The absences were from the Planning Committee meeting, the School Readiness Committee meeting as well as the most recent Policy Council meeting. The meetings dates were March 5, 2024, March 14, 2024 and March 27, 2024 respectively.

Please be advised that you have been terminated as a member of the Policy Council Member effective March 27, 2024. However, as indicated in the PC Bylaws Article III, Section 6:

1. Termination may be appealed.
2. Submit a written letter of appeal to the Program Governance Coordinator within ten (10) working days of receiving the notification of termination
3. The Program Governance Coordinator will place the appeal on the following Policy Council agenda for the full Policy Council vote.
4. The Policy Council's recommendation will be in effect for the remainder of the current Policy Council year.

If you would like to appeal this termination, please contact me within the above noted timeframe at (661) 336-5236 ext. 2200 so that I may review the process with you.

Thank you for your service to the Council; best wishes on your future endeavors.

Respectfully,

Lisa Gonzales

Lisa Gonzales
Program Governance Coordinator
cc: Ruby Cruz, Policy Council Chairperson

Children's Mobile Immunization Program

Adventist Health

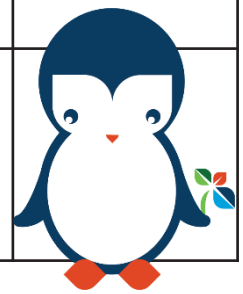
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Lead Screening Supported by health net

APRIL 2024

- Vaccines are FREE for children ages 0-5 regardless of health insurance.
- Vaccines are FREE for children ages 6-18 who meet one of the following criteria:
  1. No health insurance
  2. Enrolled in Medi-Cal *(Please bring Medi-Cal card to every visit.)*
  3. American Indian or Native Alaskan
- We offer the Hemoglobin test FREE of charge for children, expecting/postpartum mothers, regardless of health insurance.
- Your child's Immunization cards are required.
- Please be aware that our program DOES NOT offer TB skin tests or physicals.
- Clinics may be canceled due to weather conditions. Please call our office prior to arriving.
- We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3 Albertson's 1520 Brundage Ln. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	4 Walmart 6225 Colony (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	5	6
7	8 Greenfield Family Resource Center 5400 Monitor Street (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	9 Student Support Services 1300 Norwalk St., **DELANO** 9:30 am—11:30 am 12:00 pm—2:00 pm	10 Kern County Dept. of Human Services 100 E. California Ave (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	11	12	13
14	15 Walmart Supercenter 5075 Gosford Rd. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	16	17 Adventist Health Bakersfield 2800 Chester Ave. (Parking Lot) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	18	19	20
21	22 NOR-Riverview Park 437 Willow Drive (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	23	24 New Life Church 4201 Stine Road (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	25	26	27
28	29	30 McFarland Learning Center Rm #11 **MCFARLAND** 11:00 am—12:30 pm 1:00 pm—4:00 pm				



Prior to attending one of the clinics listed, please call 661-869-6740, for additional instructions

Please schedule an appointment if your child is over the age of 5. Walk-ins welcome for children 5 and under.

To view our clinic schedule online visit AdventistHealthBakersfield.org/Immunizations

Children's Mobile Immunization Program

Adventist Health

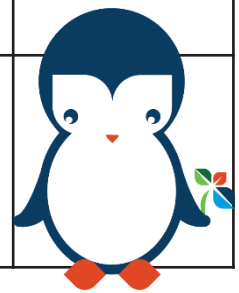
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Análisis de plomo avalado por health net

ABRIL 2024

- Vacunas son GRATIS para niños menores de 5 años sin importar cobertura medica.
- Vacunas son GRATIS para niños de 6-18 años que cumplen uno de los siguentes criterios:
  1. No aseguranza medi-ca
  2. Inscrito a Medi-Cal(Favor de traer la tarjeta de Medi-cal en cada visita)
  3. Indio Americano o Nativo de Alaska
- Ofrecemos prueba de Hemoglobina GRATIS para niños, mujeres emabrazadas/ postparto sin importar corbertura medica.
- La tarjetas de vacunas de su hijo(a) son requeridas.
- NO OFRECEMOS pruebas de tuberculosis o exámenes fisicos.
- Las clinicas podran ser canceladas por condi-ciones del clima. Porfa-vor llame antes de ir a la clinica móvil.
- Podemos parar de registrar 30 minutos antes de cerrar.

DOMINGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
	1	2	3 Albertson's 1520 Brundage Ln. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	4 Walmart 6225 Colony (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	5	6
7	8 Greenfield Family Resource Center 5400 Monitor Street (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	9 Student Support Services 1300 Norwalk St., **DELANO** 9:30 am—11:30 am 12:00 pm—2:00 pm	10 Kern County Dept. of Human Services 100 E. California Ave (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	11	12	13
14	15 Walmart Supercenter 5075 Gosford Rd. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	16	17 Adventist Health Bakersfield 2800 Chester Ave. (Estacionamiento) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	18	19	20
21	22 NOR-Riverview Park 437 Willow Drive (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	23	24 New Life Church 4201 Stine Road (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	25	26	27
28	29	30 McFarland Learning Center Rm #11 **MCFARLAND** 11:00 am—12:30 pm 1:00 pm—4:00 pm				



Favor de llamar al 661-869-6740 antes de acudir a una de las clinicas para mas instrucciones

Agenden cita para niños mayores de 5 años. Niños de 5 y menores se acceptaran el mismo dia sin cita.

Para ver la programacion de clinicas visite la pagina AdventistHealthBakersfield.org/Immunizations

KERN COUNTY PUBLIC HEALTH

Grounded in Health

Visit our Mobile Health Clinic

- Child and Adult Immunizations
- Tuberculosis Testing
- Family Planning Services *(including birth control)*
- Sexual Health Services

No appointments necessary
Walk-Ins Welcomed

These locations are subject to change, and we encourage you to visit kernpublichealth.com for the most current information

For more information call
661-321-3000
or go to our website
kernpublichealth.com

We will be at the following locations on:

April 1
Mojave Department of Human Services
10:00 am - 2:30 pm
2340 CA-58
Mojave

April 2
McFarland Mouser Center
9:30 am - 3:00 pm
100 2nd Street
McFarland

April 3
Wasco Public Library
9:30am - 2:30 pm
1102 7th Street
Wasco

April 4
Shafter Department of Human Services
9:30 am - 3:00 pm
115 Central Valley Hwy.
Shafter

April 8
Taft Calvary Temple Assembly of God
9:30 am - 2:30 pm
630 Kern Street
Taft

April 9
Ridgecrest Library
10:30 am - 2:00 pm
131 E. Las Flores Avenue
Ridgecrest

April 10
The Dream Center
9:00 am - 2:30 pm
1807 19th Street
Bakersfield

April 11
Rexland Acres Park
9:00 am - 3:00 pm
Fairview Road
Bakersfield

April 16
McFarland Mouser Center
9:30 am - 3:00 pm
100 2nd Street
McFarland

April 17
Grow Academy Shafter
9:00 am - 3:00 pm
471 W. Los Angeles Avenue
Shafter

April 18
Arredondo Multi-Service Center
9:00 am - 2:30 pm
1505 Owens Street
Bakersfield

April 23
Rosamond Public Library
10:00 am - 3:00 pm
3611 Rosamond Blvd
Rosamond

April 24
Grow Academy Arvin
9:00 am - 3:00 pm
901 Nectarine Court
Arvin

April 25
Riverview Park
9:00 am - 3:00 pm
326 May Street
Bakersfield

April 30
McFarland Mouser Center
9:30 am - 3:00 pm
100 2nd Street
McFarland



Family Resource Centers & Collaboratives

Highlights / Events / Collaboration

ARVIN FAMILY RESOURCE CENTER
300 FRANKLIN STREET
ARVIN, CA
(661) 854-6525

- Social Security Application Assistance
- Housing Application Assistance
- First 5- Parent Education
- Local Resource Referrals
- www.arvinschools.com/family-resource-center

BUTTONWILLOW COMMUNITY RESOURCE CENTER
42600 HWY. 58,
BUTTONWILLOW, CA
(661) 764-9405

- Emergency Food/ Clothing
- Health Care Services
- Case Management Service
- School Readiness
- Group and Home Parent Education Classes
- EDD- Unemployment & Disability
- www.buttonwillow.k12.ca.us

DELANO COMMUNITY CONNECTION CENTER
1842 NORWALK ST.
DELANO, CA
(661) 721-7036

- Nurturing Parenting Classes
- Food Distributions
- HEAP Assistance Referrals
- Car Seat Distribution -Delano PD
- School Readiness
- www.duesd.org/domain/63

EAST KERN FAMILY RESOURCE CENTER
15662 K STREET
MOJAVE, CA
(661) 824-4118

- Case Management
- Emergency Food/Clothing & More
- First 5 Services
- HEAP and VITA Assistance
- HMIS Homeless Services
- School Readiness Play and Learn Preschool Class for 3- and 4-year-olds.
- www.facebook.com/EastKernFRC/

GREENFIELD FAMILY RESOURCE CENTER
5400 MONITOR ST.
BAKERSFIELD, CA
(661) 837-3720

- Families Enrichment and Nutrition Classes
- Food, Utility Assistance, and Health Insurance Referral Services
- Immunization Clinic, Medical Enrollment, & Health Screenings
- www.facebook.com/greenfieldfrc

KERN COUNTY NETWORK FOR CHILDREN DREAM CENTER
1801 19TH ST,
BAKERSFIELD, CA
(661)636-4488

- Kern Regional Center
- Renter's Rights
- Foster Youth Services (16-24-year-olds)
- Food, Clothes, & More
- www.facebook.com/dreamcenterkerncounty/

KERN RIVER VALLEY FAMILY RESOURCE CENTER
6048 LAKE ISABELLA BLVD.
STE A, LAKE ISABELLA, CA
(760) 379-2556 EXT.907

- Early Child Home Visiting Program (0-5)
- Stroll To Our Goal Once a Month
- Nurturing Parenting Class, Loving Solutions, & Parent Project
- Playgroup: 2nd Tuesday Monthly
- www.kernvilleusd.org/ District

LESD FAMILY RESOURCE & LEARNING CENTER
7915 BURGUNDY AVENUE,
LAMONT, CA
(661) 845-2724

- Court Mandated Parenting and Parent Project Classes
- Family Learning Classes for Parents and Guardians, English: bit.ly/lesdfeepen23 Spanish:bit.ly/lesdfeepsp23
- Local Resource Referrals
- www.facebook.com/lesdfamilies

LOST HILLS FAMILY RESOURCE CENTER
14823 OFFICE LANE
LOST HILLS, CA
(661) 797-3042

- School Readiness
- Parenting Classes
- Car Seat Safety
- Kits for New Parents
- Nutrition and Wellness Information
- Local Resource Referrals
- www.losthills.k12.ca.us



Kern County Collaborative Meetings

Contact the collaborative coordinator for virtual link or for in-person location information.

***KCNC General Collaborative Meeting**
3rd Thursday monthly, 8:30 am
Yadira Vargas (661) 636-4920

34th St. Neighborhood Partnership
1st Wednesday monthly, 9:00 am
Juan Avila (661) 633-9133

***Buttonwillow Collaborative**
4th Monday, 1:30 pm
(Sept., Nov., Feb., & April)
Serena Garcia (661) 764-9405

Delano Neighborhood Partnership
1st Tuesday monthly, 9:30 am
Linda Hinojosa (661) 721-7036

***East Kern Collaborative**
3rd Tuesday monthly, 2:00 pm
Anna Saavedra (661) 824-4118

***Greenfield H.E.L.P.S. Collaborative**
2nd Thursday monthly, 9:00 am
Jordan Green (661) 837-3720

***Indian Wells Valley Collaborative**
3rd Wednesday monthly, 10:00 am
Kandi Smith (760) 375-4357

Kern Disability Collaborative
2nd Thursday monthly, 1:00 pm
Dr. Terri Goldstein (661) 237-3686

***Kern River Valley Collaborative**
3rd Tuesday monthly, 9:30 am
Melissa Vittoria (760) 379-2556 x907

***Lost Hills Collaborative**
2nd Thursday, 10:00 am
(Jan., May, Sept.)
Leticia Limon (661) 797-3042

MCFARLAND FAMILY RESOURCE CENTER

410 EAST PERKINS AVE
MCFARLAND, CA
(661) 792-1883

- Case Management
- Parent Education Classes
- Center-Based Activities
- Utility Assistance
- Emergency Food Baskets
- www.mcfarlandusd.com/District

MOUNTAIN COMMUNITIES FAMILY RESOURCE CENTER

3015 MT. PINOS WAY, #201
FRAZIER PARK, CA
(661) 245-4303

- Family Success Coaching
- One-stop for Resources & Referrals
- Emergency Food/Hygiene
- Senior Services
- Children's Circle every Wednesday 11am-12pm
- www.facebook.com/fp.mcfrc

OASIS FAMILY RESOURCE CENTER

814 N. NORMA STREET
RIDGECREST, CA
(760) 463-0813

- Emergency Food and Hygienic Necessities
- Court Mandated Nurturing Parenting Classes
- School Readiness
- Case Management Services
- HEAP and VITA Assistance
- Local Resource Referrals
- Free Monthly Diaper Supply for WIC Recipients
- www.facebook.com/CAPKOasis

SHAFTER FAMILY RESOURCE CENTER

GOLDEN OAK ELEMENTARY ROOM 143
ROSALEE AVE & SOUTH VALLEY STREET
SHAFTER, CA
(661) 746-8690

- SRI Preschool Enrollment
- First 5 Case Management
- Medi-Cal and EDD Assistance
- Court Mandated Nurturing Parenting Classes
- Local Resource Referrals
- www.facebook.com/rsdhealthystart/

SOUTH EAST NEIGHBORHOOD PARTNERSHIP FAMILY RESOURCE CENTER

815 DR. MARTIN LUTHER KING JR BLVD.
BAKERSFIELD, CA
(661) 322-3276

- Case Management for Families of 0-5 Children
- Car Seat Education and Installation
- Court Mandated Nurturing Parenting Classes
- Local Resource Referrals

SOUTHERN KERN UNIFIED SCHOOL DISTRICT PARENT & COMMUNITY CENTER

2800 ROSAMOND BLVD.
ROSAMOND, CA
(661) 256-5000 EXT. 1215

- Free Library Books
- College Application Assistance
- Resume Building Assistance
- Local Resource Referrals
- www.skusd.k12.ca.us/domain/167

WEST SIDE OUTREACH & LEARNING CENTER

500 CASCADE PLACE, STE. C
TAFT, CA
(661) 763-4246, EXT. 0

- Family Success Coaching
- Preschool Program
- Parent Education Classes
- Local Resource Referrals
- Case Management for Families of 0-5 Children
- www.facebook.com/westsideoutreachlearning

April is National Child Abuse Prevention Month

This month is a special time to increase community awareness about preventing child abuse and neglect, but child safety needs to be 365 days a year, 24 hours a day concern for everyone. Volunteer, Reach Out, Speak Up. KCNC serves as the County's Child Abuse Prevention Council, *www.kcnc.org*. If you suspect child abuse or neglect, report it by calling Kern County Department of Human Services **(661) 631-6011** or dial **911.**

April Activities:

Friday, April 5th "Wear Blue for Kids" #WearBlueDay2024
Tuesday, April 9th "Kern County Board of Supervisors Proclamation of April as Child Abuse Prevention Month"
Thursday, April 18th "Drug Endangered Children Awareness & Drug Endangered Children Approach Training"
Sunday, April 28th "Blue Sunday" Day of prayer for abused children and those who rescue them.

County resource centers for families with members who have disabilities and/or special needs.

H.E.A.R.T.S. CONNECTION FAMILY RESOURCE CENTER

4500 CALIFORNIA AVE
BAKERSFIELD, CA
(661) 328-9055

- Parent to Parent Support/Mentor Program
- Parent Trainings
- Autism Support Services
- Assistance at IEP Meetings
- www.heartsfrc.org

RICHARDSON SPECIAL NEEDS COLLABORATIVE

1515 FELIZ DR
BAKERSFIELD, CA
(661) 336-5480

- Case Management for Children 0-5 Years Old
- Parent Trainings for Special Needs Children
- Refer out to Preschool
- Local Resource Referrals
- www.kcsos.org

EXCEPTIONAL FAMILY CENTER

3121 N. SILLECT AVE. # 303
BAKERSFIELD CA
(661) 873-4973

- Social Security and Cal Fresh Application Assistance for Kern Regional Center Clients
- Early Start Bimonthly Playgroups for KRC Clients
- Community Navigator Assistance & Resources and Referrals for KRC Clients
- www.kernefc.org

***McFarland Community Collaborative**
2nd Tuesday monthly, 2:00 pm
Margie Perez (661) 792-1883

***Mountain Communities Collaborative**
3rd Thursday, 10 am
Virtual: Mar. 21, July 18, Nov. 21
In Person: May 16, Sept. 19
Claudia Cuba (661) 245-4303

Oildale Community Partnership
3rd Wednesday bi-monthly, 8:30 am
Jodi Graham
(661) 392-2110 x1159

***Richardson Special Needs Collaborative**
2nd Thursday quarterly, 2:00 pm
Ana Gomez 336-5481
Wesley Neal (661) 636-4831

***Shafter Collaborative**
3rd Wednesday monthly, 9:00 am
Marixza Rodriguez (661) 746-8690

***South Valley Neighborhood Partnership**
Arvin/Lamont/Weedpatch
1st Thursday monthly, 10:00 am
Janet Hernandez (661) 845-2724

***Southeast Neighborhood Partnership**
Last Thursday monthly, 10:30 am
Gabriela Borja (661) 322-3276

Veteran's Collaborative
4th Thursday monthly, 10:00 am
Jamie Pacheco (661) 654-3935

***Wasco Collaborative**
4th Wednesday monthly, 10:00 am
Monique Goodwill (661)758-7158

West Side (Taft) Collaborative
2nd Tuesday, bi-monthly, 2:00 pm
Stephanie Molina (661) 745-4507

****KCNC Accredited Collaborative***

KCNC
Kern County Network for Children
Our Children. Our Community.

1807 19th St.
Bakersfield, CA 93301
Phone: (661) 636-4900
www.kcnc.org

@KernCountyNetworkforChildren

WE CAN
WORK to END CHILD ABUSE and NEGLECT

KERN COUNTY HUMAN SERVICES

KCNC Kern County Network for Children
Our Children. Our Community.

Child Abuse Prevention Month: Emotional Abuse Is

Constant belittling, yelling, threatening, bullying, shaming, and humiliating.

Calling names and making negative comparisons to others.

Telling a child they're “no good,” “worthless,” “bad,” or “a mistake.”

Ignoring or rejecting a child as punishment, giving them the silent treatment.

Limiting physical contact with a child—no hugs, kisses, or other signs of affection.

Exposing a child to violence against others, whether it is against the other parent, a sibling, or even a pet.

Kern County Child Abuse Hotline
661.631.6011

WE CAN
WORK to END CHILD ABUSE and NEGLECT

KERN COUNTY HUMAN SERVICES

KCNC Kern County Network for Children
Our Children. Our Community.

Prevención Del Abuso Infantil: El abuso emocional es

Constante, gritos, amenazas, intimidación, vergüenza y humillación.

Poner nombres y hacer comparaciones negativas con los demás.

Decirle a un niño que es "no bueno", "inútil", "malo" o "un error".

Ignorar o rechazar a un niño como castigo, dándole el trato silencioso.

Limitar el contacto físico con un niño: nada de abrazos, besos u otras muestras de cariño.

Exponer a un niño a la violencia contra otros, ya sea contra el otro padre, un hermano o incluso un animal.

Kern County Línea Directa de Abuso Infantil
661.631.6011



FREE TUTORING
for Children & Adults

AT ALL 22 LIBRARY BRANCH LOCATIONS

Experience the power of personalized learning with our dedicated tutors, available both on-site throughout the county and online with the Tutoring Network! Whether it's mastering test prep, refining your basic reading, writing, and math skills, or preparing for your citizenship test, tutors are here to guide learners of all ages. Reserve your spot for a free tutoring session at your local Kern County Library, or seamlessly connect for an engaging online session.

Tutors are trained to help you in the following areas:

- Reading
- English Language
- Writing
- GED Test Prep
- Math
- Citizenship Test Prep





THE TUTORING NETWORK

Schedule online today
Scan QR Code or vist us at
kerncountylibrary.org/tutoring

Kern Literacy COUNCIL

The tutoring Network is made possible through a partnership between the Kern County Library and Kern Literacy Council.

For more information, call 661.868.0701
or visit us at ***kerncountylibrary.org/tutoring***

kernlibrary.org ***#kernlibrary***

KERN COUNTY HUMAN SERVICES

HOUSING SUPPORT UNIT

661-631-6688 ext. 16688
HSUreferrals@kerndhs.com

The Housing Support Unit's mission is to centralize CDSS homelessness programs and collaborate with the local Coordinated Entry System to understand and meet the needs of homeless families, individuals, and foster youth in our community.



Programs



CalWORKs Homeless Assistance

Aims to help CalWORKs families meet the reasonable costs of securing housing. The CalWORKs HA program serves eligible CalWORKs recipients, or apparently eligible CalWORKs applicants, who are homeless or at-risk of homelessness.

Temporary Homeless Assistance (THA)
16 days of temporary shelter including hotel or motel costs.

Permanent Homeless Assistance (PHA)
Helps families secure housing and/or prevent eviction.

Housing and Disability Advocacy Program

HDAP assists people experiencing homelessness who are likely eligible for disability benefits by providing advocacy for disability benefits as well as housing supports.

Family Stabilization Program

FSP is an extension of Welfare-to-Work designed to help families experiencing crisis or additional barriers to work towards self-sufficiency.

CalWORKs Housing Support Program

HSP provides housing stability and assists in securing and maintaining permanent housing for CalWORKs families experiencing, or at- risk of, homelessness without preconditions.

Bringing Families Home

BFH serves homeless families involved with the child welfare system and is designed to offer housing supports in order for families to successfully reunify.

DHS and partnering agencies offer financial assistance and supportive services, including but not limited to: rental assistance, housing navigation, case management, security deposits, utility payments, moving costs, hotel and motel vouchers, and legal services.

the open door reimagine to be | Dream Center | Flood Ministries | Housing Authority of the County of Kern | GBLA Greater Bakersfield Legal Assistance, Inc. | Bakersfield Kern BKRHC Regional Homeless Collaborative | capk Community Action Partnership of Kern

Save the Date!

COMMON GROUND

An Indigenous Art Exhibition presented by the Arts Council of Kern.

The mission of Common Ground is to create understanding and appreciation of Native American Art within the community through various educational events and outreach activities. Join the collaboration of Kern County's rich cultural heritage.

FREE Community Event, register by clicking on the following link: Sign Up Today

Saturday, **APRIL 28, 2024** from **1:00 p.m. – 4:00 p.m.** at Okihi Nature Preserve, 13227 Round Mountain Road, Bakersfield, CA (661) 872-3179 – This is a family friendly day and will feature 4 talented indigenous artists sponsored by the Arts Council of Kern.

These artists share their respective knowledge of storytelling, rawhide crafting, beading and videography with the community, enlightening Kern County on their craftsmanship and influence of culture on their work.

Featured Artists:



Alan Salazar

Alan Salazar is a Chumash and Tataviam elder, a native storyteller, and a retired probation officer. During his two decades working in probation, he also began working as a native consultant to help preserve native artifacts and native grounds from disturbance.



Gene Albitre

Gene Albitre is a retired Native American Spiritual Leader whose diverse contributions span many roles. His lifelong engagement with rawhide craftsmanship, utilizing buffalo, elk, deer, and various animal skins, is rooted in his Native American culture's principle of waste reduction.



Lori Myers

Lori Myers, a proud Alaskan hailing from Sitka, embodies the spirit of her heritage as an Alaskan and Tlingit Indian, belonging to the Raven Clan, House of Dog-Salmon. Lori passes on her native artistry by teaching beading classes across Kern County, where she helps aspiring artists discover the beauty and significance of Native American beadwork.



Sean Navejas

Meet Sean Navejas, a dynamic photographer/videographer from Bakersfield, California. Sean combines his passion for storytelling and art, capturing the essence of local talent through his lens and inspiring the community.

2023-2024 El Concilio Parent Workshops

Date	Time	Topic	Training Platform	Audience
English Session November 15, 2023	9:00am-10:00am	Adult and Child Emotional Health and Wellness	Hybrid: In Person (Hunter) & Zoom	Parents, FSW, Site Supervisors, & Early Childhood Educators
Spanish Session December 20, 2023	9:00am-10:00am	Adult and Child Emotional Health and Wellness	Hybrid: In Person (Hunter) & Zoom	Parents, FSW, Site Supervisors, & Early Childhood Educators
English Session February 21, 2024	9:00am-10:00am	Screen Time and Children's Mental Health	Hybrid: In Person (Hunter) & Zoom	Parents, FSW, Site Supervisors, & Early Childhood Educators
Spanish Session March 20, 2024	9:00am-10:00am	Screen Time and Children's Mental Health	Hybrid: In Person (Hunter) & Zoom	Parents, FSW, Site Supervisors, & Early Childhood Educators
English Session April 17, 2024	9:00am-10:00am	Routines & Schedules Supporting Children's Mental Health	Hybrid: In Person (Hunter) & Zoom	Parents, FSW, Site Supervisors, & Early Childhood Educators
Spanish Session May 15, 2024	9:00am-10:00am	Routines & Schedules Supporting Children's Mental Health	Hybrid: In Person (Hunter) & Zoom	**Parents,** FSW, Site Supervisors, & Early Childhood Educators
English Session June 19, 2024	9:00am-10:00am	Positive Reinforcement and Challenging Behaviors	Hybrid: In Person (Hunter) & Zoom	**Parents**, FSW, Site Supervisors, & Early Childhood Educators

capk East Kern Family Resource Center



SAVE THE DATE

SPRING RESOURCE FAIR

Clothing donations are welcome
call 661.304.3325

Outdoor games, food, drink, medical exams, vaccinations, legal assistance, child support document assistance, and much more.

DATE & TIME

May 18, 2024
Saturday
10:00am -2:00pm

15662 K St.
Mojave, CA 93501

capk East Kern Family Resource Center



Reserva la Fecha

PRIMAVERA
Feria de Recursos

Donaciones de ropa son bienvenidas

llame al 661.304.3325

Juegos afuera, comida, bebidas, exámenes médicos, vacunas, asistencia legal, asistencia con documentos de manutención infantil y mucho más.

TIEMPO y FECHA

18 de Mayo, 2024
Sabado
10:00am -2:00pm

15662 K St.
Mojave, CA 93501

MAY MENTAL HEALTH RESOURCE FAIR

May Is Mental Health Awareness Month

Saturday, May 18th, 2024 9:00 AM- 12:00 PM

Bakersfield Behavioral Healthcare Hospital

Time: 9:00 AM- 12:00 PM

- Live Muisc
- Fun Games
- Community Resources

Bakersfield Behavioral
HEALTHCARE HOSPITAL

Location:

Bakersfield Behavioral Healthcare Hospital
5201 White Lane,
Bakersfield CA, 93309

Want to be a vendor?

Contact Community Liaison for more information

rafael.silva@bakersfieldbehavioral.com
(661) 751-8743



DR. KIRK

ANNUAL PARENT TRAINING CALENDAR

2023-2024 SCHEDULE

~~**OCTOBER 16, 2023**~~

~~**NOVEMBER 13, 2023**~~

~~**DECEMBER 11, 2023**~~

~~**JANUARY 22, 2024**~~

~~**FEBRUARY 21, 2024***~~

~~**MARCH 4, 2024***~~

***REVISED DATES**

~~**APRIL 15, 2024**~~

MAY 20, 2024

TRAININGS ARE ON MONDAYS

AND WILL BE HELD ON ZOOM

TIME: 3:00 P.M. - 4:00 P.M.

JOB FEST





Highlights:

- Free admission and parking
- Connect with local employers
- Variety of jobs available
- Application and resume assistance
- All are welcome to attend

Keys to JobFest Success:

- Dress professionally and wear comfortable shoes
- Bring copies of your resume or master application
- Bring black ink pen and notebook
- Children are NOT permitted

Sponsored by
KERN COUNTY HUMAN SERVICES

23 MAY

9 AM - 12 PM

Shafter

Community Action Partnership of Kern (CAPK)
Shafter Youth Center
455 E. Euclid Ave.,
Shafter, CA 93263

www.jobfestkern.com

@jobfestkern

JOB FEST





Destacar:

- Admisión y estacionamiento gratis
- Oportunidad para que se conecte con empleadores locales
- Variedad de trabajos
- Asistencia para completar su aplicación y curriculum vitae
- Bienvenidos todos

Consejos para que usted triunfe durante esta feria de trabajo:

- Vistase profesionalmente y use zapatos comodos
- Traiga copias de su curriculm vitae y application maestra
- Traiga una libreta y pluma de tinta negra
- No se permiten niños

Sponsored by
KERN COUNTY HUMAN SERVICES

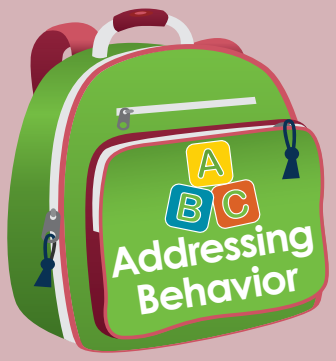
23 MAY
9 AM - 12 PM

Shafter

Community Action Partnership of Kern (CAPK)
Shafter Youth Center
455 E. Euclid Ave.,
Shafter, CA 93263

www.jobfestkern.com

@jobfestkern



Backpack Connection Series

About this Series

The Backpack Connection Series was created by TACSEI to provide a way for teachers and parents/caregivers to work together to help young children develop social emotional skills and reduce challenging behavior. Teachers may choose to send a handout home in each child's backpack when a new strategy or skill is introduced to the class. Each Backpack Connection handout provides information that helps parents stay informed about what their child is learning at school and specific ideas on how to use the strategy or skill at home.

The Pyramid Model



The Pyramid Model is a framework that provides programs with guidance on how to promote social emotional competence in all children and design effective interventions that support young children who might have persistent challenging behavior. It also provides practices to ensure that children with social emotional delays receive intentional teaching. Programs that implement the Pyramid Model are eager to work together with families to meet every child's individualized learning and support needs. To learn more about the Pyramid Model, please visit ChallengingBehavior.org.

More Information

More information and resources on this and other topics are available on our website, ChallengingBehavior.org.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

Teachable Moments: How to Help Your Child Avoid Meltdowns

Brooke Brogle, Alyson Jiron & Jill Giacomini

Does this sound familiar? Your children are playing in the living room while you clean up the kitchen. You answer the phone, and a few minutes later, one child is angry and screaming because someone took her toy and the other is in tears because her sister hit her. It is in escalated moments like this that parents often find themselves trying to teach rules or give long explanations. Unfortunately, in moments such as this, your child usually is not even hearing your words let alone learning the rule. This is not a teachable moment.

There are countless teachable moments daily when skills can be taught and emotions discussed, such as during play time, in the car, at bath time or while reading together. As a parent, you can reduce challenging behaviors such as hitting, biting, pushing and whining when you 1) concentrate on calming your child during a challenging behavior incident and 2) wait until an appropriate teachable moment to actually teach your child.

Think again about the scenario when you are on the phone and your children are fighting. Below are several examples of how you could use teachable moments throughout the day to reduce the chance that the challenging behavior occurs in the first place.

- **Teachable Moment #1** – During morning reading time, read the book *Hands Are Not for Hitting* by Martine Agassi. For additional activities to do with this book, go to http://csefel.vanderbilt.edu/resources/strategies.html#booknook.
- **Teachable Moment #2** – During breakfast time, intentionally teach the skill of sharing by saying, "Thank you for sharing the syrup with your sister!"
- **Teachable Moment #3** – When your children are playing on the floor quietly, sit on the floor, make eye contact and say, "Wow, you girls have been playing for 10 minutes quietly! Tell me about what you are building." This teaches the desired behavior of playing quietly together.
- **Teachable Moment #4** - When the phone rings. Put the phone down, tap both girls on the shoulder and say, "I am going to be on the phone for 10 minutes. When this timer is done, come tap me on my leg and show me the timer."

Try This at Home

Find teachable moments throughout the day!

- **Play Time (responding to common challenging behavior):** "Oh, no! I see that your bunny is super sad. Her sister is trying to take her toy. I wonder what she can do?" You can teach appropriate ways of getting her needs met. She can ask for help, get a timer or trade her sister for another toy.



- **Bath Time (teaching rules):** "The water stays in the tub. You can use the cup and pour water into another cup or you can pour water on your body."
- **Car Time (teaching friendship skills):** "I saw that your friend, Bella was sad at school today and you made her a picture. I bet that made her feel better. What a great friend you are!"
- **Story Time (teaching emotions):** "Wow, that little girl in this book is really angry! I saw that she asked her mom for a hug. That is a great way to feel better. I wonder what you can do when you feel angry?"
- **Meal Time (teaching expectations):** "Let's practice asking for more milk." Role play with whining, yelling or just banging your cup. Then, teach the expected behavior. "You can ask nicely, say, "Mommy, milk please." When she does this, jump up and say, "I'm happy to get you milk!"

Practice at School

At school, teachers prepare students to solve social problems in appropriate ways before problems occur. Teachers use role playing, puppets or circle time to discuss emotions and possible solutions. Teachers provide opportunities to practice and reinforce skills during class. For example, children may practice how to trade a toy at circle time with a puppet. Later, teachers can compliment a child when they see him trade during play time. "Wow! You remembered that when a friend is using a toy, you can ask him to trade!" Teaching skills in advance gives children the confidence to successfully manage a situation and allows caregivers the opportunity to praise a child for making a wise choice.

The Bottom Line

Young children are learning in every moment. They are actively discovering the world around them. You are always teaching your child. Strolling in the park, reading books and giving her a kiss before bed all teach her about her world. You can use the many calm and happy moments in your day to intentionally teach expectations, rules and skills that will help your child be successful and reduce challenging behavior.

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This publication was produced by the Technical Assistance Center on Social Emotional Intervention (TACSEI) for Young Children funded by the Office of Special Education Programs (OSEP), U.S. Department of Education (H326B070002) and updated by the National Center for Pyramid Model Innovations also funded by OSEP (H326B170003). The views expressed do not necessarily represent the positions or policies of the Department of Education. July 2013/January, 2018.

UNIVERSITY OF SOUTH FLORIDA

IDEAs that Work Office of Special Education Programs



Serie de Conexión Mochila

Sobre esta serie

La *Serie de Conexión Mochila* fue instaurada por TACSEI (por sus siglas en inglés) para brindarle a los maestros y padres/proveedores una vía para trabajar en conjunto para ayudar a los niños a desarrollar sus aptitudes socioemocionales y reducir las conductas desafiantes. Los maestros podrían elegir enviar un volante a casa dentro de la mochila de cada niño cada vez que sea introducida una nueva estrategia o aptitud dentro de la clase. Cada volante de la *Conexión de Mochila* proporciona información que ayudará a los padres a estar informados sobre lo que su niño está aprendiendo en la escuela y las ideas específicas sobre cómo utilizar las estrategias o aptitudes en casa.

El Modelo de la Pirámide



El Modelo de la Pirámide es un marco que proporciona a los programas orientación en como promover la capacidad socioemocional en todos los niños y diseñar intervenciones efectivas que apoyen a los niños que puedan contar con conductas desafiantes persistentes. También proporciona prácticas para asegurarse de que los niños con retrasos socioemocionales reciban educación intencional. Los programas que implementan el Modelo de la Pirámide están entusiasmados de trabajar en sociedad con las familias para satisfacer las necesidades individuales de aprendizaje y apoyo que cada niño necesita. Para conocer más del Modelo de la Pirámide, por favor visite *challengingbehavior.org*.

Más información

Más información y recursos sobre este y otros temas están disponibles en nuestro sitio web, *ChallengingBehavior.org*.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

Momentos de enseñanza: Cómo ayudar a su niño a evitar las rabietas

Brooke Brogle, Alyson Jiron y Jill Giacomini

¿Suena esto familiar? Sus niñas están jugando en la sala mientras usted limpia la cocina. Usted contesta el teléfono, y unos cuantos minutos después, una niña está enojada y gritando porque su hermana le quitó su juguete y la otra está en llanto porque su hermana la golpeó. Es en momentos de escalada como este cuando se encuentra a los padres tratando de enseñarles reglas o dando explicaciones largas. Desafortunadamente, en momentos como éste, su niño ni siquiera está escuchando sus palabras mucho menos está aprendiendo la regla. Este no es un momento de enseñanza.

Existen innumerables momentos de enseñanza diariamente cuando se puede enseñar las aptitudes y comentar sobre los sentimientos, tales como durante la hora de juego, en el carro, a la hora del baño o mientras leen juntos. Como padre, usted puede reducir las conductas desafiantes como los son el golpear, morder, empujar o lloriquear cuando usted 1) se concentra en tranquilizar a su niño durante un incidente de conducta desafiante y 2) espera a que se presente un momento de enseñanza apropiado para realmente enseñarle a su niño.

Recuerde la situación cuando usted estaba hablando por teléfono y sus niñas estaban peleando. A continuación hay varios ejemplos de cómo puede utilizar los momentos de enseñanza a lo largo del día para reducir la oportunidad de que se presente una conducta desafiante.

- **Momento de Enseñanza #1 –** Durante la hora de lectura matutina, lea el libro "Las Manos No Son Para Golpear" de Martine Agassi. Para realizar actividades adicionales con este libro, visite la página *http://challengingbehavior.cbcs.usf.edu/docs/booknook/BookNook_hands_new.pdf.*
- **Momento de Enseñanza #2 –** Durante el desayuno, enséñele de manera intencional la aptitud de compartir diciendo, "¡Gracias por compartir la miel con tu hermana!"
- **Momento de Enseñanza #3 –** Cuando sus niñas estén jugando en el piso, silenciosamente, siéntese en el piso, haga contacto visual y diga, "¡Guau, han estado jugando calladitas por diez minutos! Cuéntenme que están construyendo." Esto les enseña sobre la conducta deseada de jugar juntas y calladitas.
- **Momento de Enseñanza #4 –** Cuando suene el teléfono. Tome el teléfono, toque a ambas niñas en el hombro y diga, "Voy hablar por teléfono diez minutos. Cuando suene el cronómetro, vienen y me tocan en la pierna y me muestran el cronómetro."

Pruebe esto en casa

¡Encuentre momentos de enseñanza a lo largo del día!

- **Hora de juego (respondiendo a la conducta desafiante común):** "¡Oh, no! Veo que tu conejito está súper triste. Su hermana le está tratando de quitar su juguete. ¿Me pregunto qué puede hacer ella?" Usted le puede enseñar las maneras apropiadas para qué se cumplan sus necesidades. Ella puede pedir ayuda, ir por un cronómetro o cambiar un juguete por otro con su hermana.
- **Hora del baño (enseñándole las reglas):** "El agua se queda dentro de la tina. Puedes utilizar un vaso para echarle agua a otro vaso, o para verter agua en tu cuerpo."



- **En el carro (enseñándole las aptitudes de amistad):** "Pude observar que tu amiga, Bella estaba triste hoy en la escuela y que tu le hiciste un dibujo. Apuesto que eso la hizo sentirse mejor. ¡Eres una buena amiga!"
- **Hora de lectura (enseñándole sobre los sentimientos):** "¡Guau, la niñita del libro está realmente enojada! Pude observar que le pidió un abrazo a su mamá. Esa es una gran manera para sentirse mejor. ¿Me pregunto lo que puedes hacer tú cuando te sientas enojada?"
- **Hora de la comida (enseñándole sobre las expectativas):** "Practiquemos el pedir más leche." Dramatice el lloriquear, gritar o solo golpear el vaso sobre la mesa. Después, enséñeles la conducta esperada. Pueden pedirla de manera amable, diga, "Mami, leche por favor." Cuando ella haga esto, brinque y diga, "¡Sera un placer traerte leche!"

Practique en la escuela

En la escuela, las maestras preparan a los estudiantes para que resuelvan problemas sociales de manera apropiada antes de que se presenten problemas. Las maestras utilizan dramatizaciones, títeres, o forman un círculo con los alumnos para comentar sobre las emociones y las soluciones posibles. Las maestras ofrecen oportunidades para que practiquen y refuercen sus aptitudes durante la clase. Por ejemplo, los niños ensayan cómo compartir un juguete cuando forman un círculo en clase utilizando un títere. Más tarde la maestra les puede ofrecer un cumplido a los niños cuando los ven que comparten a la hora del recreo. "¡Guau! ¡Recordaste que cuando un amigo está utilizando un juguete, le puedes pedir que intercambien!" El enseñarles las aptitudes por adelantado les brinda confianza a los niños para manejar una situación de manera exitosa y les permite a las maestras la oportunidad de elogiar a los niños que toman una decisión correcta

La conclusión

Los niños están aprendiendo en todo momento. Ellos están activamente descubriendo el mundo a su alrededor. Usted siempre le está enseñando a su hijo. El dar un paseo por el parque, leer un libro y el darle un beso antes de que se duerma, todo esto le está enseñando cosas sobre su mundo. Usted puede utilizar todos los momentos tranquilos y alegres del día para, de manera intencional, enseñarle a su niño sobre las expectativas, reglas y aptitudes que le ayudarán a su niño a ser exitoso y a reducir la conducta desafiante.

Se recomienda la reproducción de este documento. No se requiere permiso para copiar.

Esta publicación fue producida por el Centro de Asistencia Técnica sobre Intervención Social y Emocional (TACSEI por sus siglas en inglés) para niños pequeños financiado por la Oficina de Programas de Educación Especial (OSEP por sus siglas en inglés), Departamento de Educación de los Estados Unidos (H326B070002) y actualizado por el Centro Nacional para Innovaciones del Modelo de la Pirámide también financiado por OSEP (H326B170003). Las opiniones expresadas no representan necesariamente las posiciones o políticas del Departamento de Educación. julio 2013 / enero, 2018.

UNIVERSITY OF SOUTH FLORIDA

IDEAs that Work Office of Special Education Programs

Scan this code with your phone for more info!

Head Start
A Program of *CAPK*

Your child's education is our priority!

Community Action Partnership of Kern's Head Start program is a no cost program for children 6 weeks to 5 years from low-income families and pregnant women. Families and children experiencing homelessness and children in the foster care system are also eligible, as well as children with disabilities and other special needs.

Rest assured that Head Start has put together a portfolio of robust safety features to reduce the risk of COVID-19 transmission while children attend our site locations.







There are various program options that can best fit your family's needs:

Head Start
- Full Year/Part Year Options
- Full Day/Part Day in class

Early Head Start
- Home Based
- Pregnant Women
  Full Day in Class

Partnerships
- Partnerships with community day care providers
- Full-day classes

To complete an application, you will need:
- Birth certificate or any legal document showing child's age
- Immunization's record
- Proof of family income - last 12 months
- Proof of address
- Proof of pregnancy
  (if applying for Pregnant Women's Program)

capk
Community Action Partnership of Kern

Our Head Start Students Receive:
- High-quality, age-appropriate learning from credentialed teachers
- Free medical and dental screenings, Healthy meals and snacks
- A safe indoor and outdoor setting to explore, discover, and learn

Give your child a Head Start!

1-800-701-7060

www.capk.org/headstart

¡Escanea este código con tu teléfono para obtener más información!

Head Start
Un Programa de *CAPK*

La educación de su hijo(a) es nuestra prioridad.

Head Start es un programa sin costo, diseñado para niños (as) de 6 semanas hasta 5 años provenientes de familias de escasos recursos y mujeres embarazadas. Las familias y menores desamparados, así como las familias inscritas en el sistema de crianza, también pueden calificar para el programa, esto también incluye a los niños (as) con discapacidades y otras necesidades especiales.

Tenga la seguridad de que Head Start ha reunido una serie de sólidos elementos de seguridad para reducir el riesgo de transmissión de COVID-19 mientras los niños asisten a nuestros centros.







Hay varias opciones de programas que pueden adaptarse mejor en las necesidades de su familia:

Head Start
- Opciones de año completo/año parcial
- Clases de tiempo completo y medio tiempo

Early Head Start
- Servicios a domicilio
- Mujeres embarazadas
- Día completo en clase

Asociaciones
- Asociaciones con proveedores de guarderías comunitarias
- Día completo en clase

Para completar una solicitud, necesitará:
- Acta de nacimiento o cualquier documento legal que demuestre la edad del niño
- Registro de vacunas
- Comprobante de ingresos familiares–últimos 12 meses
- Comprobante de domicilio
- Prueba de embarazo (Si solicita el programa para mujeres embarazadas)

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Community Action Partnership of Kern

Nuestros alumnos de Head Start reciben:

- Aprendizaje de alta calidad y adecuado a la edad, orecido por profesores acreditados
- Examenes médicos y dentales gratuitos, comidas y meriendas saludables
- Un ambiente interior y exterior seguro para explorar, descubrir, y aprender

¡Dele la oportunidad de un buen comienzo a su hijo (a) en Early Head Start!

1-800-701-7060

www.capk.org/headstart

Early Head Start
A Program of CAPK

Your child's education is our priority!

Community Action Partnership of Kern's Early Head Start Program in San Joaquin County is a no cost program for eligibile children 0 to 3 years old and pregnant women. Our program is inclusive of all families including children experiencing homelessness, in the foster care system, as well as children with disabilities and other special needs.

CAPK has in place a variety of safety features to reduce the risk of transmitting infectious diseases including COVID-19, RSV, etc.







There are various program options that can best fit your family's needs:

Early Head Start

- Home Based
- Pregnant Women
- Full Day in Class

To complete an application, you will need:

- Birth certificate or any legal document showing child's age
- Immunization's record
- Proof of family income - last 12 months
- Proof of address
- Proof of pregnancy (if applying for Pregnant Women's Program)

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Give your child the opportunity for a good start at Early Head Start!

APPLY NOW by scanning this!

(209) 242-9540

www.capk.org/headstart/

CAPK Early Head Start Children Receive:

- High-quality, age-appropriate learning from qualified and responsive teaching staff.
- Screening, assessments, healthy meals, and snacks.
- A safe indoor and outdoor setting to explore, discover and learn.

Early Head Start
A Program of CAPK

La educación de su hijo(a) es nuestra prioridad.

CAPK Early Head Start en el condado de San Joaquín es un programa sin costo para las familias elegibles. Ofrecemos servicios a niños de 0 a 3 años y mujeres embarazadas. Nuestro programa incluye a todas las familias, incluidos los niños sin hogar, niños en hogares de acogida y los niños con discapacidades.

CAPK cuenta con una serie de dispositivos de seguridad para reducir el riesgo de transmisión de enfermedades infecciosas como COVID-19, RSV, etc.







Hay varias opciones de programas que pueden adaptarse mejor en las necesidades de su familia:

Early Head Start
- Servicios a domicilio
- Mujeres embarazadas
- Día completo en clase

Para completar una solicitud, necesitará:
- Acta de nacimiento o cualquier documento legal que demuestre la edad del niño
- Registro de vacunas
- Comprobante de ingresos familiares–últimos 12 meses
- Comprobante de domicilio
- Prueba de embarazo
  (Si solicita el programa para mujeres embarazadas)

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Community Action Partnership of Kern

¡Dele la oportunidad de un buen comienzo a su hijo (a) en Early Head Start!

¡APLICA AHORA escaneando esto!

(209) 242-9540

www.capk.org/headstart/

Los Niños de CAPK Early Head Start Reciben:
- Aprendizaje de alta calidad y adecuado a la edad del niño con personal calificado y atento.
- Exámenes, evaluaciones, comidas y aperitivos saludables.
- Un ambiente interior y exterior seguro para explorar, descubrir y aprender.

CalWORKs

Home Visiting Program







Home visiting could help you with:

- Pre-natal & post-partum education
- Family and community support
- Positive parent and child interactions
- Health and social services

Who May Be Eligible?

CalWORKs participants who are:

- Pregnant
- Parents or caretakers of children birth to 24 months.



To learn more or to sign up for the program,

Please contact our HVP Liaison at **(661)631-6756** or your CalWORKs case worker.

CalWORKs

Programa de Visitas a domicilio







Las visitas a domicilio le pueden ayudar con:

- Educación
- Apoyo familar y comunitario
- Interacción positiva entre padres e hijos
- Servicos sociales y de salud

¿Quién es elegible?

Las personas que participan en el programa de CalWORKs:

- Embarazadas
- Padres o guardianes de bebés recién nacidos hasta 24 meses de edad



Para obtener más información o inscribirse en el programa,

Llame al coordinador de HVP al **(661)631-6756** o a su trabajador social de CalWORKS.

2023-2024 Head Start
Policy Council Meeting Dates

At this time all meetings will be held via teleconference on Microsoft Teams. Members of the public may join via teleconference with specific information found in the monthly Policy Council packet posted on the CAPK website at www.capk.org/documents/

En este momento todas las reuniones se llevarán a cabo por teleconferencia en Microsoft Teams. Los miembros del público pueden unirse a través de una teleconferencia con información especifica que se encontrar en el paquete de reuniones mensuale del Consejo de Políticas publicado en el sitio web de CAPK en www.capk.org/documents/

~~Tuesday, November 28, 2023~~
~~Tuesday, December 19, 2023~~*
~~Tuesday, January 23, 2024~~
~~Tuesday, February 20, 2024~~**
~~Tuesday, March 26, 2024~~
Tuesday, April 23, 2024
Tuesday, May 28, 2024
Tuesday, June 25, 2024
Tuesday, August 27, 2024
Tuesday, September 24, 2024
Tuesday, October 22, 2024

Policy Council Meetings are generally held on the 4th Tuesday of the month.

* The December meeting will be held one week earlier due to the Christmas holiday.

**The February meeting will be held one week earlier to support potential additional leadership opportunities.

Policy Council Approved: November 28, 2023