Head Start
A Program of CAPK

Community Action Partnership of Kern
Head Start/State Child Development

POLICY COUNCIL MEETING PACKET

February 20, 2024
5:30 p.m.

This meeting will be held via Microsoft Teams
Meeting ID: 299 828 798 386
Passcode: yKpfk7

Click here to join the meeting

POLICY COUNCIL
STANDING COMMITTEES
February 2024

EXECUTIVE COMMITTEE

Chairperson: Ruby Cruz
Vice Chairperson: Gabriela Rangel
Secretary: Iris Roman
Treasurer: Glorylee Selmi
Parliamentarian: *Vacant*

STANDING COMMITTEE MEMBERS

Board of Directors: Fatima Echeverria

BYLAWS
Chairperson: (Parliamentarian)

1. Ruby Cruz
2.
3.
4.
5.
6.

PLANNING
Chairperson: Gabriela Rangel

1. Iris Roman
2. Ashley Trent
3. Ruby Cruz
4.
5.
6.

SCHOOL READINESS
Chairperson: Iris Roman

1. Alejandra Verduzco
2. Jennifer Wilson
3. Candy Diaz
4.

BUDGET & FINANCE
Chairperson: Glorylee Selmi

1. Cristina Herrera
2. Gabriela Rangel
3.
4.
5.
6.



LEGEND:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Meeting Not Held	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Executive Committee Meeting	EC
Not Yet Elected to Policy Council	

Policy Council Attendance 2023 - 2024

#	REGION 1	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Ruby Cruz - Heritage	X	X	X									
2	Kellie Ledezma - Martha J. Morgan	ABS	X	R									
3	Vacancy												
4	Vacancy												
#	REGION 2	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Fatima Echeverria - Angela Martinez	X	X	X									
2	Iris Roman - Virginia	X	X	X									
3	Vacancy												
4	Vacancy												
#	REGION 3	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Cristina Herrera Gonzalez - Fairfax	X	X	X									
2	Candy Diaz - Pete Parra	X	ABS	X									
3	Alejandra Verduzco Hernandez - Primeros Pasos	X	X	X									
4	Vacancy												
#	REGION 4	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Ashely Trent - California City	X	X	X									
2	Gabriela Rangel - California City	X	X	X									
3	Isabel Zamora - California City	X	R	R									
4	Vacancy												
#	REGION 5 - Home Base	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Jennifer Wilson - L. Kohler	X	X	X									
2	Vacancy												
#	REGION 5 - Partnership	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Vacancy												
#	REGION 6 - San Joaquin	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Glorylee Selmi - Home Base, G. Texiera	X	X	X									
2	Vacancy												
#	Community Representatives	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Vacancy												
2	Vacancy												
3	Vacancy												
#	Board Member	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024	Oct 2024
1	Ana Vigil	X	X	X									

Policy Council Standing Committee
Attendance Sheet
2023 – 2024

Bylaws Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Parliamentarian											
Ruby Cruz											

Budget & Finance Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Glorylee Selmi		X	X								
Cristina Herrera		X	X								
Gabriela Rangel		X	X								

School Readiness Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Iris Roman			**ABS**								
Jennifer Wilson			**X**								
Alejandra Verduzco			**X**								

Planning Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Gabriela Rangel		**X**	**X**								
Iris Roman		**X**	**ABS**								
Ashely Trent		**X**	**X**								
Ruby Cruz		**X**	**X**								

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Fatima Echeverria		**X**									

Legend	
Attended	**X**
Did Not Attend	**ABS**
Attended Another CAPK Function	
Resigned	**R**
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	
Excused Absence	**ABS***

DATE	February 20, 2024
TIME	5:30 p.m.
LOCATION	Microsoft Teams Meeting
TEAMS LINK	Click here to join the meeting
PHONE MEETING ID	(213) 204-2374 467 325 72#

Policy Council Meeting Agenda

Meeting to be held via tele-conference. Members of the public may join the teleconference.

The Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

1. **Call to Order**
   a. Roll Call

Alejandra Verduzco Hernandez	Gabriela Rangel	Ruby Cruz
Ashley Trent	Glorylee Selmi	
Candy Diaz	Iris Roman	
Cristina Herrera	Jennifer Wilson	
Fatima Echeverria	Michelle Jara-Rangel	

2. **Public Comments**
   The public may address the Policy Council on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

3. **Committee Verbal Reports** (3 minutes per report)
   a. Budget & Finance
   b. Bylaws
   c. Planning
   d. School Readiness

4. **Presentation**
   Family Engagement Overview– Angel Perez, Family Engagement Supervisor

5. **Consent Agenda**
   The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed – ***Action Item***

   a. Policy Council Meeting Minutes – January 16, 2024 ***(p. 8-12)***
   b. Head Start Budget vs. Actual Expenditures, March 1, 2023, to December 31, 2023 ***(p. 13-15)***
   c. Early Head Start Budget vs. Actual Expenditures, March 1, 2023, to December 31, 2023 ***(p. 16-18)***
   d. Kern Head Start and Early Head Start Non-Federal Report, March 1, 2023, to December 31, 2023 ***(p. 19)***
   e. Early Head Start Childcare Partnership Non-Federal Report, March 1, 2023 to December 31, 2023 ***(p. 20)***
   f. Parent Travel & Childcare through December 31, 2023 ***(p. 21-22)***
   g. Parent Activity Funds through December 31, 2023 ***(p. 23-24)***
   h. Program Review & Evaluation Report – January 2024 ***(p. 25-26)***
   i. Children's Mobile Clinic – February 2024 (English/Spanish) ***(p. 27-28)***
   j. Monthly Parent Trainings with Dr. Kirk – February 21, 2024; CAPK Head Start ***(p. 29)***
   k. Screentime and Children's Mental Health – February 21, 2024; CAPK/El Concilio California ***(p. 30)***

l. Bakersfield Water Bill Assistance Event – February 22, 2024; Rexland Acres Park, Bakersfield, CA ***(p. 31)***
m. Backpack Connection Series: How to Plan Activities to Reduce Challenging Behaviors (English/Spanish) ***(p. 32-33)***
n. FREE Zumba Classes – Every Thursday; Friendship House Community Center, Bakersfield ***(p. 34)***
o. FREE Admission Haggin Museum – 1st Saturday of the month; Stockton, CA ***(p. 35)***
p. World of Wonders 15th Birthday Party – March 3, 2024; World of Wonders Science Museum, Lodi, CA ***(p. 36)***
q. Bakersfield Police Department Motor Competition – March 16, 2024; The Pak at Riverwalk, Bakersfield, CA ***(p. 37)***
r. Head Start Recruitment Flyer (English/Spanish) ***(p. 38-39)***
s. Early Head Start San Joaquin Flyer (English/Spanish) ***(p. 40-41)***
t. Home Visiting Program Flyer (English/Spanish) ***(p. 42-43)***
u. Policy Council Meeting Dates ***(p. 44)***

6. New Business ***Action Item***

a. Election of Fatima Echeverria as Policy Council Parliamentarian

7. Standing Reports

a. Program Governance – Lisa Gonzales, Program Governance Coordinator
b. Board of Directors – Ana Vigil, CAPK Board Member
c. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director

8. Policy Council Chairperson Report

9. Policy Council Member Comments

10. Next Scheduled Meeting

11. Adjournment

This is to certify that this agenda notice was posted in the lobby of the CAPK Administrative Office at 1300 18th Street, Bakersfield, CA and online at www.capk.org by 12:00 p.m. February 16, 2024 by Lisa Gonzales, Program Governance Coordinator.

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING MINUTES
January 23, 2024
Meeting ID: 250 149 296 32

1. **Call to Order**
   Policy Council Chairperson, Ruby Cruz called the meeting to order at 5:36 p.m.
   a. Roll call was taken, and a quorum was established.
   Policy Council Members Present: Alejandra Verduzco Hernandez, Ana Vigil, Ashely Trent, Candy Diaz, Cristina Herrera, Fatima Echeverria, Gabriela Rangel, Glorylee Selmi, Iris Roman, Jennifer Wilson, Ruby Cruz

2. **Public Comments**
   The public may address the Policy Council on items not included on the agenda at this time. However, the Policy Council will take no action other than that of referring the item(s) to staff for study and analysis. Speakers are limited to three minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.
   None

3. **Standing Committee Reports**
   a. School Readiness Committee
   The School Readiness Committee will have its first meeting on February 8, 2024 which will focus on the educational component of school readiness. Throughout the balance of the meetings members will hear information on various elements of school readiness. During the final meeting of this term the committee will also review and discuss school readiness goals for the 2024-2025 school year.
   b. Planning Committee
   The Planning Committee met on January 2, 2024. The Division Program Activity Report was shared with members for the months of November and December. Enrollment information was provided, for the respective months. During the same two months it was reported that there was a total of 18 new staff onboarded however there was also a combined total of 22 resignations over the same period. The Child Adult Care Food Program Report for October and November was also provided to members along with the total meals delivered during this reporting period.
   c. Budget & Finance Committee
   The Budget & Finance Committee met on January 16, 2024. Budget to actual financial reports for Head Start as well as Early Head Start were shared with the committee as was as Parent Activity Funds and Parent Local Travel and Childcare Reimbursement. During this meeting members were provided a thorough explanation as to the kind of information that is included in the Budget to Actual reports, how the budget is tracked as well as examples of budget categories. The committee also approved the proposed meeting dates.
   d. Bylaws Committee
   The Bylaws Committee is scheduled to meet on February 13, 2024. During the first meeting the roles and responsibilities of the committee will be discussed as outlined in the Head Start Program Performance standards and in the CAPK Head Start Bylaws. Policy Council members were encouraged to become a part of this committee.

4. **Presentations**
   a. No presentations

5. **Consent Agenda** ***ACTION**
   The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal

of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed.

a. Policy Council Meeting Minutes – December 19, 2023 (English/Spanish)
b. Head Start Budget vs. Actual Expenditures, March 1, 2023, to November 30, 2023
c. Early Head Start Budget vs. Actual Expenditures, March 1, 2023, to November 30, 2023
d. Kern Head Start and Early Head Start Non-Federal Report, March 1, 2023, to November 30, 2023
e. Early Head Start Childcare Partnership Non-Federal Report, March 1, 2023 to November 30, 2023
f. Parent Travel & Childcare through November 30, 2023
g. Parent Activity Funds through November 30, 2023
h. Independent Audit Report for Fiscal Year 2022-2023
i. Children's Mobile Clinic – January 2023 (English/Spanish)
j. Program Review & Evaluation Report – November 2023
k. Program Review & Evaluation Report – December 2023
l. Monthly Parent Trainings with Dr. Kirk – Head Start Wellness
m. Backpack Connection Series: How to Teach Your Child to Take Turns (English/Spanish)
n. Heating Safety – National Fire Protection Association (English/Spanish)
o. Head Start Recruitment Flyer (English/Spanish)
p. Early Head Start San Joaquin Flyer (English/Spanish)
q. Home Visiting Program Flyer (English/Spanish)
r. Policy Council Meeting Dates

Fatima Echeverria made a motion to approve consent agenda items (a) through (r); seconded by Gabriela Rangel. Motion carried unanimously.

6. <u>New Business</u> *ACTION

a. Nomination and election of Candy Diaz to the School Readiness Committee
Jennifer Wilson made a motion to approve the election of Candy Diaz to the School Readiness Committee; seconded by Glorylee Selmi. Motion carried unanimously.

b. 2023-2024 Head Start/Early Head Start Carryover Budget Revision – Jerry Meade, Assistant Director
Jerry shared typically as the end of the fiscal year approaches through ongoing monitoring budget expenditures are evaluated, budget to actuals are reviewed and proposals are made to reallocate any potential savings and to move those funds to other projects. Jerry explained due to systematic changes at the Office of Head Start there was a delay in getting the carryover request approved. He added that projects that had received prior approval were completed and were already charged to base resulting in additional money that the program would be able to reallocate to other projects. All previously approved projects that have not yet been completed would now be funded from the Carry Over. Jerry shared what some of these projects were, this included but was not limited to, staff training (Travel category), recruitment and retention incentive programs (Personnel and Fringe category), renovation and repair project which include outdoor environments for Head Start and Early Head Start facilities as well as vehicle purchases for the Central Kitchen. Budgetary information was provided and reviewed with the Council. An inquiry was posed as to if the central kitchen is where meals for the children are prepared to which Jerry confirmed. Candy Diaz made a motion to approve the 2023-2024 Head Start/Early Head Start Carryover Budget Revision; seconded by Alejandra Verduzco. Motion carried unanimously.

c. Head Start No Cost Extension Request – Jerry Meade, Assistant Director
Jerry stated that this item is a request to submit to the Office of Head Start an extension to the period of availability of Head Start and Early Head Start funds. He added that our fiscal year begins on March 1 and ends on the last day of February. He went on to share that the budget revision for carry over that was just awarded this month (January) would not allow ample time

to complete all of the projects by February 29, 2024. Jerry also added that there are also funds available in the base grant that can be used for other projects as well, that will not be completed prior to the end of February. Jerry stated these funds are primarily due to salary savings and the staffing shortages within the program. He further explained when at the end of a 5-year grant cycle a program is unable to carryover money into the next fiscal year because it is an entirely new 5-year grant cycle. Because of that, program would be requesting (with approval) to extend the period of availability of these funds. In consultation with our Regional Office the recommendation was that a request for extension be made to the Office of Head Start to use of these funds for an additional 12 months (February 28, 2025.) Jerry noted that this extension would still have the current grant number and be reflected accordingly in all budget reports. When we begin our new 5-year grant cycle on March 1, 2024 this grant will have a new grant number. It was asked what the plans for these funds are. Jerry shared the majority will go towards the projects as discussed in the carryover. He then provided a few specific items such as, replacing fencing with block wall fencing for more privacy in our play yards, rubber padding, as well as integrating Loose Parts which is a new curriculum. There will also be additional expenditures as related to incentives for onboarding and retaining staff. Additional questions posed were how sites are determined to receive these renovations. Jerry stated that an environmental rating scale is used by as well as ongoing monthly facility discussion meetings. Jerry stated that health and safety will always be the first priority. He added that if members have any suggestions or ideas for their current facility to be sure to speak with the site supervisor as they can communicate those needs through the proper chain of command. Candy Diaz made a motion to approve the Head Start No Cost Extension; seconded by Gabriela Rangel. Motion carried unanimously.

d. 2024-2025 Program Planning Calendar – Rosa Guerrero, Administrative Analyst

Administrative Analyst, Rosa Guerrero presented the 2024-2025 Program Planning Calendar to the Council. She shared that this is based upon the funding cycle which began on March 1, of this year and will run through February 2025. Rosa reviewed the calendar and noted key elements which included planning activities, responsible parties, respective timelines and the governing bodies involved with an example provided. Rosa shared that moving forward the program will continue to follow the activities as indicated on the Planning Calendar taking note of the timelines so as to keep the program on track throughout the current funding cycle. An opportunity for questions was provided, to which there were none. Gabriela Rangel made a motion to approve the 2024-2025 Program Planning Calendar; seconded by Fatima Echeverria. Motion carried unanimously.

e. 2024-2025 Recruitment & Selection Plan – Carol Hendricks, Enrollment & Attendance Manager

In presenting and reviewing the 2024-2025 Recruitment & Selection Plan to the Council, Carol thanked the Community Development team for their work on the community assessment for both Kern and San Joaquin Counties. She then shared the process for developing and reviewing the Recruitment & Selection Plan. Carol stated that there was a need to add family childcare as a program option to the Recruitment & Selection Plan. The document was reviewed with the Council, and it was noted that there was no change to the criteria selection points made. However as previously noted, the family childcare program option was added as was additional documentation to the form in the way of definitions for the selection criteria verification form. It was stated that the definition form adds clarity for the user and links back to the criteria to support documentation provided in the Community Assessment. A question was asked as to how the family childcare option differs from a traditional preschool classroom. It was stated that the family childcare option is in a licensed providers home as opposed to care provided in a center setting. Fatima Echeverria made a motion to approve the 2024-2025 Recruitment & Selection Plan; seconded by Jennifer Wilson. Motion carried unanimously.

7. **Standing Reports**

a. Program Governance – Lisa Gonzales, Program Governance Coordinator

Lisa began by acknowledging and thanking Board of Director's representative Ana Vigil for her commitment to Head Start and her service on Policy Council. She noted that Ana began her journey as a parent in the program and as a Policy Council member, adding that Ana is an active member of the community and involved with a variety of other organizations. Lisa shared that as the Board of Directors begins a new term and Board assignments are underway, Ana's schedule does not allow for her to continue as the representative on Policy Council. Lisa shared that Ana will be missed, noting that she is a fierce advocate for Head Start and there is no doubt that she will continue to advocate for the program. Lisa continued and spoke briefly about the recent inaugural Family Engagement/Fatherhood Conference. She shared that it was very well received and that she had the opportunity to attend as a participant. Executive administrative staff were also in attendance as well as community members. Lisa stated there were many great keynote speakers, one being our very own Head Start Director, Yolanda Gonzales, as well as CEO Jeremy Tobias and CPO Louis Gil. She also showed members a backpack filled with a variety of goodies and resources that was handed out to fathers and father figures in attendance. Messages of hope and inspiration were shared as well as the importance of being present for your child. Lisa shared that the program hopes to grow this event annually. It was also shared that Policy Council shirts have arrived and will be provided to center staff and early childhood educators for member distribution. Lisa notified members that Regional Parent Committee meetings are on the horizon and will be taking place within the next few months. She encouraged members to share with fellow parents their experience of serving on the Council with the hope of recruiting more interest from parents. Lisa stated there is a capacity for 25 Policy Council members and we currently have 11 members. She added more information about all RPC meetings will follow soon. In concluding her report, Lisa thanked members for their time and participation but most of all for their commitment and involvement in their child's education.

b. Board of Directors – Ana Vigil, CAPK Board Member

Ana shared thanked Lisa for her words and stated it has been an honor for her to serve on Policy Council and to be involved with CAPK. In sharing the Board of Directors Report from November 29, 2023, Ana shared that the closed session item was moved to the top of the agenda with Jeremy Tobias subsequently providing that report. It was noted that one item was removed from the Consent Agenda and presented to the full board. Curtis Floyd was reappointed to the CAPK Board of Directors for another 5-year term. The Board approved CEO Jeremy Tobias to execute the agreement for a five-million-dollar award from the Bezos Day 1 Families Fund. The grant is in relation to affordable housing and CAPK will solicit community partners to complete the scope of work with more details provided as the scope of work is determined. The Head Start & State Child Development Division Compensation Schedule and Budget Modification, and also approved the Full Enrollment Initiative. The Board also approved an additional eight items during this meeting. The CAPK Executive Committee report was also provided. It was noted that during the closed session component of this meeting held on December 13, 2023 there was no reportable action taken on either item presented. The 2024 Community Service Block Grant was approved as was the budget for the CAPK Foundation. The implementation of the Head Start & State Child Development Division Compensation Schedule was approved by the Executive Committee as was the Bakersfield Kern Regional Homeless Collaborative's Homeless, Housing Assistance & Prevention Program along with the balance of action items presented.

c. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director

Yolanda thanked members for their commitment to the Policy Council and for faithfully attending each month. Yolanda shared that one of our greatest priorities and focus is to continue to recruit staff, adding that we have some classrooms that are still not open. She expressed appreciation to the Board, Human Resources and to Finance who worked really

hard to allow the program to increase compensation. She encouraged members to share our employment opportunities with anyone they may know who might qualify to work for Head Start. Yolanda also shared that we are also still working towards reaching full enrollment and additionally encouraged parents to share their story and experience in the program with others to help reach full enrollment. Yolanda talked about the new curriculum that education is working hard on implementing. This focuses on bringing in more natural materials into the classroom. She added that as parents are in their respective classrooms, they will be seeing different things that teachers will be implementing; different materials that they will be using in various ways to support children in their creativity and in being engaged and more intentional in their learning. Yolanda also shared that we will be having a Child and Adult Care Food Program review which will focus on our food nutrition program and ensuring that we are following guidelines and that children are getting the required nutritional meals and snacks. She added that the review will also ensure that we are getting reimbursement back to the program. Yolanda shared a bit more about the Fatherhood/Family Engagement Conference stating that it was very successful, and everyone was very happy with the attendance and planning will begin for next year's event. She stated the goal was to make this an annual occurrence. Yolanda thanked Ana Vigil for her strong advocacy of Head Start and her passion for helping children and families, adding that she will always have a home with Head Start.

8. **Policy Council Chairperson Report**

   Ruby thanked everyone for attending and wished them a happy new year. She added that she loves the program and shared personal testimony as to how her daughter had speech challenges and didn't talk but after about a month in the program she was speaking in full sentences and that is all because of Head Start.

9. **Policy Council Member Comments**

   Members were given an opportunity to make a statement or comment. Ana Vigil encouraged members to continue to do what they are doing, adding they are doing a great job. Fatima Echeverria shared that she attended the Fatherhood/Family Engagement Conference but was at first hesitant because she is a single mother, and there was the word "fatherhood" attached to the conference. She shared that it was a family engagement experience, and she is a mom, so she was glad she attended. Fatima shared that she enjoyed the conference and found that as a single parent there were some takeaways and tips, she was appreciative of receiving. She encouraged others to attend any conferences, or trainings such as the monthly Dr. Kirk sessions provided to families. Gabriela Rangel expressed thanks and appreciation for sharing, noting she too would like to be a part of attending more opportunities that are provided. Personal stories and life circumstances were shared by some members with support provided from peers as well as from the Head Start Director. Glorylee Selmi thanked everyone for their support and words of encouragement, noting that it is all very inspiring. She added that with everything everyone has going on in their lives it is nice to see members so committed to participating each month. Iris Roman encouraged all to look for the positive in situations, adding that being a part of the Policy Council and attending meetings is already something positive that will benefit their children. Jennifer Wilson thanked Ana Vigil for all her years of service and expressed appreciation for her opportunity to be a part of Policy Council.

10. **Next Scheduled Meeting**

    The next meeting will be held on Tuesday, February 20, 2024 at 5:30 p.m. on Microsoft Teams.

11. **Adjournment**

    The meeting was adjourned at 6:33 p.m.

MEMORANDUM

To: Budget and Finance Committee of Policy Council

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: February 15, 2024

Subject: *Head Start*
Budget to Actual Report for the period ended December 31, 2023 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the fifth-year budget period is March 1, 2023, through February 29, 2024.

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2023, through December 31, 2023. Ten months (83.3%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are 69% of the budget.

Training & Technical Assistance Funds

Overall expenditures are 100% of the budget.

Carryover Funds

Overall expenditures are 53% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

The non-Federal share is at 94% of the budget.

Community Action Partnership of Kern
Head Start
Budget to Actual Report
Budget Period: March 1, 2023 - February 29, 2024
Report Period: March 1, 2023 - December 31, 2023
Month 10 of 12 (83.3%)

Prepared 02/06/2024

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	9,442,036	6,994,378	2,447,658	74%	26%
FRINGE BENEFITS	3,650,298	1,739,458	1,910,840	48%	52%
TRAVEL	70,000	12,369	57,631	18%	82%
EQUIPMENT	-	-	-		
SUPPLIES	744,041	798,446	(54,405)	107%	-7%
CONTRACTUAL	171,839	171,839	-	100%	0%
CONSTRUCTION	-	-	-		
OTHER	4,036,858	2,718,081	1,318,777	67%	33%
INDIRECT	1,752,938	1,260,218	492,720	72%	28%
TOTAL BASE FUNDING	**19,868,010**	**13,694,789**	**6,173,221**	**69%**	**31%**

TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	41,904	41,904	-	100%	0%
SUPPLIES	23,986	23,986	-	100%	0%
CONTRACTUAL	22,800	22,800	-	100%	0%
OTHER	72,752	72,752	-	100%	0%
INDIRECT	16,144	16,144	-	100%	0%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**177,586**	**177,586**	**-**	**100%**	**0%**

CARRYOVER					
PERSONNEL	216,462	96,000	120,462	44%	56%
FRINGE BENEFITS	8,000	8,000	-	100%	0%
TRAVEL	25,133	-	25,133	0%	100%
SUPPLIES	53,386	53,386	-	100%	0%
EQUIPMENT	314,100	-	314,100	0%	100%
CONSTRUCTION	1,000,000	643,556	356,444	64%	36%
CONTRACTUAL	4,505	1,183	3,322	26%	74%
OTHER	165,483	165,483	-	100%	0%
INDIRECT	49,259	-	49,259	0%	100%
TOTAL CARRYOVER	**1,836,328**	**967,608**	**868,720**	**53%**	**47%**

GRAND TOTAL HS FEDERAL FUNDS	**21,881,924**	**14,839,983**	**7,041,941**	**68%**	**32%**

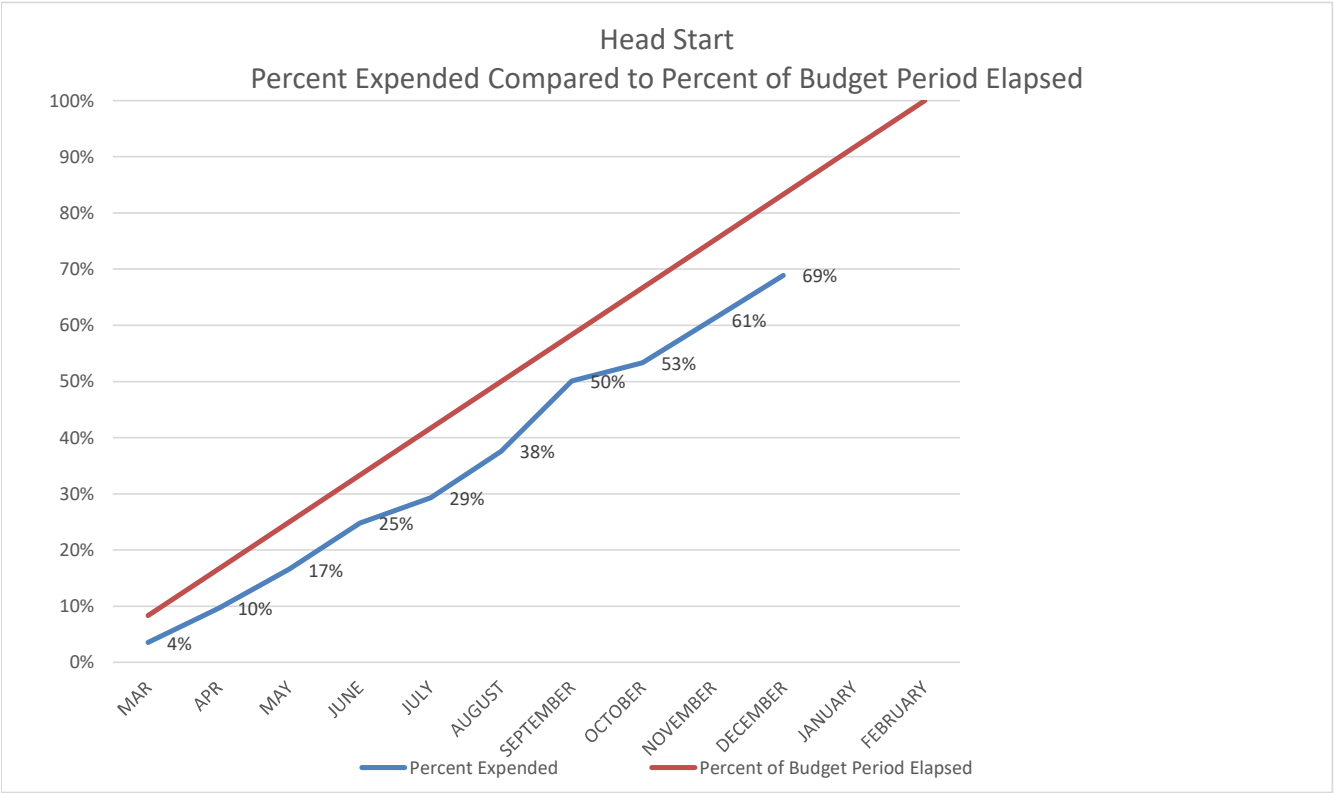
HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,958,398	3,075,311	(1,116,913)	157%	-57%
CALIF DEPT OF ED	11,131,398	9,270,306	1,861,092	83%	17%
TOTAL NON-FEDERAL	**13,089,796**	**12,345,617**	**744,179**	**94%**	**6%**

Budget reflects Notice of Award #09CH011132-05-02
Actual expenditures include posted expenditures and estimated adjustments through 12/31/2023
Administrative Cost for HS and EHS Combined **6.4%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	28,856	-	-	-	**28,856**	1/1/2024
Lowe's	6,550	3,289	-	-	**9,839**	1/2/2024
Smart & Final	336	-	-		**336**	1/2/2024
Save Mart	2,013	627	-	-	**2,640**	1/8/2024
Chevron & Texaco Business Card	6,085	-	-	-	**6,085**	1/6/2024
Home Depot	9,214	2,205	867	-	**12,286**	1/5/2024
	53,055	**6,120**	**867**	**-**	**60,042**	


Head Start
Percent Expended Compared to Percent of Budget Period Elapsed
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
4%
10%
17%
25%
29%
38%
50%
53%
61%
69%
MAR
APR
MAY
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
Percent Expended
Percent of Budget Period Elapsed

MEMORANDUM

To: Budget and Finance Committee of Policy Council

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: February 15, 2024

Subject: *Early Head Start*
Budget to Actual Report for the period ended December 31, 2023 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the fifth-year budget period is March 1, 2023, through February 29, 2024.

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2023, through December 31, 2023. Ten months (83.3%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are 70% of the budget.

Training & Technical Assistance Funds

Overall expenditures are 74% of the budget.

Carryover Funds

Overall expenditures are 31% of the budget.

Community Action Partnership of Kern
Early Head Start
Budget to Actual Report
Budget Period: March 1, 2023 - February 29, 2024
Report Period: March 1, 2023 - December 31, 2023
Month 10 of 12 (83.3%)

Prepared 02/06/2024

BASE FUNDS	**BUDGET**	**ACTUAL**	**REMAINING**	**% SPENT**	**% REMAINING**
PERSONNEL	8,889,652	7,082,919	1,806,733	80%	20%
FRINGE BENEFITS	2,516,917	1,875,225	641,692	75%	25%
TRAVEL	50,000	3,315	46,685	7%	93%
EQUIPMENT	-	-	-		
SUPPLIES	1,205,123	651,208	553,915	54%	46%
CONTRACTUAL	1,091,221	653,317	437,904	60%	40%
CONSTRUCTION	-	-	-		
OTHER	3,374,545	1,724,353	1,650,192	51%	49%
INDIRECT	1,665,883	1,184,333	481,550	71%	29%
TOTAL BASE FUNDING	**18,793,341**	**13,174,670**	**5,618,671**	**70%**	**30%**

TRAINING & TECHNICAL ASSISTANCE

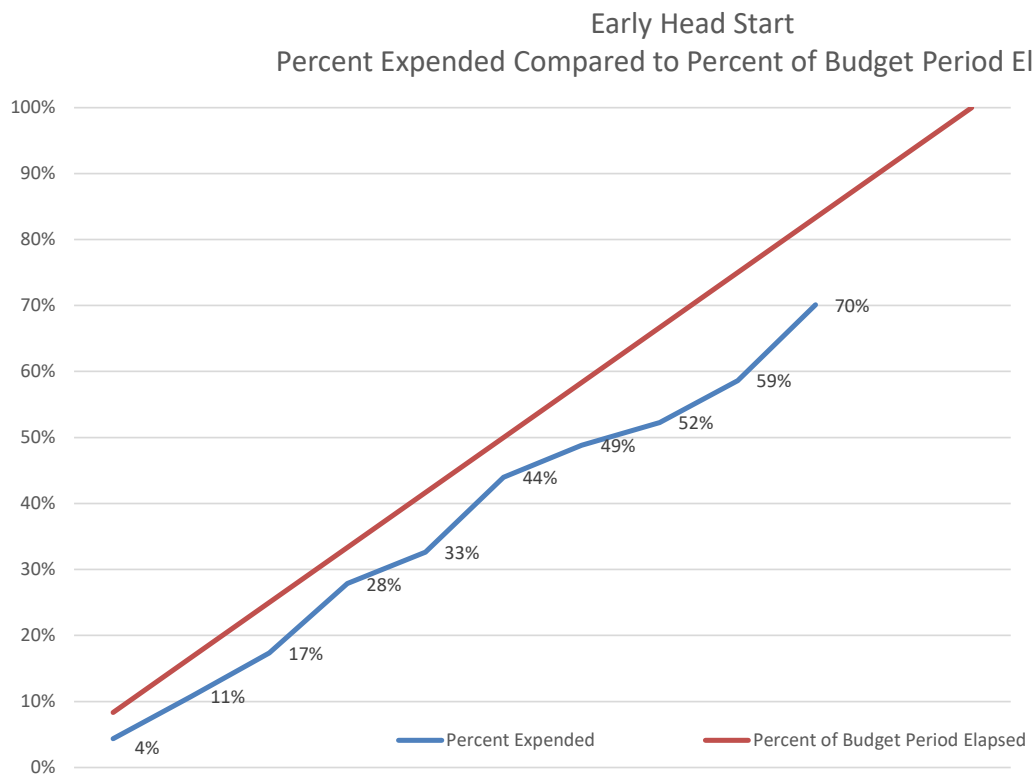
PERSONNEL	-	-	-		
FRINGE BENEFITS	-	-	-		
TRAVEL	44,192	44,192	0	100%	0%
SUPPLIES	30,013	24,545	5,468	82%	18%
CONTRACTUAL	26,080	23,943	2,137	92%	8%
OTHER	212,393	137,929	74,464	65%	35%
INDIRECT	31,268	24,747	6,521	79%	21%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**343,946**	**255,356**	**88,590**	**74%**	**26%**

CARRYOVER

PERSONNEL	92,769	34,000	58,769	37%	63%
FRINGE BENEFITS	-	-	-		
TRAVEL	37,198	29,617	7,581	80%	20%
SUPPLIES	13,347	-	13,347	0%	100%
EQUIPMENT	100,000	44,517	55,483	45%	55%
CONSTRUCTION	700,000	209,027	490,973	30%	70%
CONTRACTUAL	1,320	-	1,320	0%	100%
OTHER	74,009	-	74,009	0%	100%
INDIRECT	23,470	3,906	19,564	17%	83%
TOTAL CARRYOVER	**1,042,113**	**321,067**	**721,046**	**31%**	**69%**

GRAND TOTAL EHS FEDERAL FUNDS	**20,179,400**	**13,751,092**	**6,428,308**	**68%**	**32%**

Budget reflects Notice of Award #09CH011132-05-02
Actual expenditures include posted expenditures and estimated adjustments through 12/31/2023


Early Head Start
Percent Expended Compared to Percent of Budget Period Elapsed
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
4%
11%
17%
28%
33%
44%
49%
52%
59%
70%
Percent Expended
Percent of Budget Period Elapsed

Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2023 through February 29, 2024
Report for period ending December **31, 2023** (Month 10 of 12)
Percent of budget period elapsed: 83.3%

LOCATION	Enroll-ment	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Totals	Kern/SJC	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	40	12,893	7,852	2,921	0	0	4,558	11,209	11,841	9,227	7,832	68,333	Kern	39,812	172%
Alicante	20	10,979	8,866	11,664	6,824	3,926	6,449	8,729	8,579	236	0	66,251	Kern	19,906	333%
Angela Martinez	60	8,111	9,756	13,679	11,828	8,960	9,410	9,088	13,238	10,278	7,047	101,394	Kern	59,718	170%
Broadway	40	5,844	8,572	3,952	0	0	1,351	4,571	7,423	9,483	987	42,184	Kern	39,812	106%
California City	20	3,962	3,239	1,327	0	0	2,248	4,947	5,964	68	7,164	28,918	Kern	19,906	145%
Cleo Foran	23	6,400	5,152	6,764	7,199	3,143	2,666	4,917	1,635	5,971	7,925	51,773	Kern	22,892	226%
Delano	76	21,579	21,523	10,293	0	0	7,807	15,898	20,443	19,877	19,581	137,001	Kern	75,643	181%
East California	52	6,966	7,633	16,447	10,427	6,476	8,440	8,925	8,979	8,651	8,680	91,624	Kern	51,756	177%
Fairfax	39	14,513	14,443	10,955	0	0	2,204	7,108	8,166	9,021	5,538	71,949	Kern	38,817	185%
Fairview	0	0	0	0	0	0	0	0	0	0	0	0	Kern	0	0%
Harvey L. Hall	140	15,666	14,424	13,787	14,253	12,847	14,722	12,779	9,645	13,556	10,179	131,857	Kern	139,343	95%
Heritage	20	6,419	4,447	3,094	0	0	1,064	3,271	3,535	3,532	2,775	28,137	Kern	19,906	141%
Home Base	152	13,671	16,943	9,226	8,582	8,412	14,055	13,222	9,432	8,011	4,912	106,466	Kern	75,643	141%
Lamont	20	6,800	7,113	3,715	0	0	3,913	8,049	8,222	2,452	6,000	46,265	Kern	19,906	232%
Martha J. Morgan	71	18,212	18,278	16,909	13,241	10,398	12,436	13,568	10,201	11,068	7,550	131,860	Kern	70,667	187%
McFarland	20	18,674	14,207	11,433	0	0	2,580	8,259	9,590	8,582	0	73,325	Kern	19,906	368%
Mojave	20	2,344	954	100	0	0	2,425	2,111	2,927	3,553	4,357	18,772	Kern	19,906	94%
Oasis	45	14,048	12,295	9,215	0	0	653	9,110	7,828	6,335	8,154	67,637	Kern	44,789	151%
Pete H. Parra	128	28,157	26,760	31,534	19,623	17,803	24,504	26,857	33,710	14,794	22,123	245,866	Kern	127,399	193%
Planz	0	0	0	0	0	0	0	0	0	0	0	0	Kern	0	0%
Primeros Pasos	76	16,591	28,746	32,941	27,910	15,112	19,420	25,055	27,724	25,212	34,877	253,590	Kern	75,643	335%
Rosamond	60	4,136	4,253	1,942	0	0	649	3,948	166	353	4,323	19,771	Kern	59,718	33%
San Diego	32	8,409	6,487	4,838	5,327	4,354	4,636	5,747	6,976	5,035	3,442	55,251	Kern	31,850	173%
Seibert	20	2,192	2,325	1,186	0	0	392	3,238	272	377	1,287	11,269	Kern	19,906	57%
Shafter	20	5,245	3,951	2,855	4,498	1,177	2,408	3,601	1,579	1,963	2,380	29,658	Kern	19,906	149%
Shafter HS/EHS	24	3,739	1,701	2,203	2,665	3,698	3,980	4,454	4,566	4,592	3,533	35,132	Kern	23,887	147%
Sterling	124	17,632	14,182	16,513	14,791	16,430	18,707	19,248	23,643	22,045	6,873	170,064	Kern	123,418	138%
Stockdale Head Start	60														
Sunrise Villa	20	2,987	4,203	1,784	0	0	656	3,145	2,883	2,377	0	18,034	Kern	19,906	91%
Taft	60	8,550	8,852	6,946	0	0	511	3,678	7,557	4,969	2,402	43,466	Kern	59,718	73%
Tehachapi	34	1,671	2,593	77	0	0	0	537	2,877	543	0	8,299	Kern	33,840	25%
Vineland	20	2,263	2,062	1,834	0	0	964	836	2,295	0	813	11,066	Kern	19,906	56%
Virginia	20	9,620	10,265	12,432	0	0	4,897	12,413	13,764	12,031	11,774	87,196	Kern	19,906	438%
Wesley	60	21,461	17,008	14,220	0	0	4,292	6,804	7,301	3,266	9,417	83,770	Kern	59,718	140%
Willow	40	10,607	9,946	6,779	0	0	2,984	5,705	12,678	12,860	8,419	69,979	Kern	39,812	176%
Administrative Services		0	0	0	0	0	0	0	0	0	0	0	Kern/SJC	0	0%
PC Planning		0	0	0	0	0	0	0	0	0	0	0	Kern/SJC	0	0%
PC By Laws		0	0	0	0	0	0	0	0	0	0	0			
Governance		485	363	394	15	39	144	23	35	0	0	1,498	Kern	15,000	10%
Program Services		13,559	8,991	8,585	11,830	7,588	5,257	8,302	382	7,651	972	73,117	Kern/SJC	74,265	98%
California Street	24	5,829	6,641	6,121	4,730	4,028	6,606	7,763	9,575	10,063	10,319	71,675	SJC	39,646	181%
Chrisman	16	4,794	4,540	2,987	946	0	0	0	0	0	0	13,267	SJC	26,431	50%
Gianone	0	0	0	0	0	0	682	494	226	0	0	1,402	SJC	0	0%
Kennedy	16	1,373	2,054	1,184	1,415	2,784	3,215	964	3,158	2,017	2,800	20,964	SJC	26,431	79%
Lodi Home Base	30	8,307	13,348	14,790	11,503	11,165	14,790	12,221	11,317	7,233	9,359	114,034	SJC	24,779	460%
Lodi UCC	30	6,058	6,624	5,855	5,632	6,573	6,682	595	7,057	6,756	5,575	57,407	SJC	49,558	116%
Manteca Home Base	11	7,143	5,740	6,477	4,518	7,040	6,447	3,335	2,018	68	871	43,658	SJC	9,086	481%
Marci Massei	24	1,924	2,680	2,838	2,834	3,187	3,315	1,869	3,074	1,775	2,346	25,842	SJC	39,646	65%
St. Mary's	24	4,791	3,369	3,162	6,541	4,107	6,003	7,420	7,364	2,265	3,711	48,734	SJC	39,646	123%
Stockton Home Base	78	9,353	11,386	11,847	13,688	11,724	15,010	12,768	12,701	14,333	15,657	128,466	SJC	64,425	199%
Tracy Home Base	12	6,099	4,634	4,532	3,758	3,040	2,046	1,471	1,188	0	0	26,767	SJC	9,912	270%
Walnut	24	3,586	3,040	3,039	4,162	5,619	5,756	4,143	5,555	3,728	3,693	42,323	SJC	39,646	107%
SUBTOTAL IN-KIND	**1,945**	**403,643**	**392,442**	**355,378**	**218,740**	**179,630**	**261,936**	**332,394**	**359,287**	**296,211**	**275,649**	**3,075,311**	**0**	**1,971,337**	**156%**
												x			
State General Child Care*		273,064	254,458	266,636	260,460	203,319	238,128	216,189	237,647	211,249	207,732	2,368,883	Kern	3,297,554	72%
State Preschool*		623,046	525,600	542,386	315,917	171,560	375,128	454,961	588,144	526,245	461,074	4,584,061	Kern	6,413,658	71%
State Migrant Child Care*		5,212	7,596	7,442	3,941	907	2,551	3,373	4,053	2,551	3,478	41,103	Kern	0	0%
SUBTOTAL CA DEPT of ED		**901,323**	**787,654**	**816,465**	**580,318**	**375,785**	**615,807**	**674,523**	**829,843**	**740,045**	**672,284**	**6,994,047**		**9,711,212**	**72%**
												x			
State General Child Care*		96,972	128,349	139,529	128,466	109,071	159,715	163,431	185,856	158,866	207,732	1,477,988	SJC	1,175,152	**126%**
SUBTOTAL CA DEPT of ED		**96,972**	**128,349**	**139,529**	**128,466**	**109,071**	**159,715**	**163,431**	**185,856**	**158,866**	**207,732**	**1,477,988**		**1,175,152**	**126%**
GRAND TOTAL		**1,401,938**	**1,308,445**	**1,311,372**	**927,524**	**664,486**	**1,037,458**	**1,170,348**	**1,374,986**	**1,195,122**	**1,155,665**	**11,547,346**		**12,857,701**	**90%**
												798,271			
												12,345,617			

Community Action Partnership of Kern
Early Head Start Child Care Partnerships
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: March 1, 2023 through February 29, 2024
Report for period ending December 31, 2023 (Month 10 of 12)

Percent of year elapsed: 83.3%

LOCATION	FUNDED ENROLL-MENT	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Angela Martinez	24	2,332	2,225	2,631	2,925	2,323	2,965	3,755	2,014	3,370	3,000	27,539	103,398	27%
Kern Community College District - BC	32	27,579	13,672	20,450	23,742	22,090	23,937	24,011	24,706	17,964	124	198,275	137,864	144%
KCSOS - Blanton	16	33,685	6,355	8,527	37,414	13,482	29,774	108,940	10,478	10,200	9,500	268,355	68,932	389%
Garden Pathways	11	0	166	0	0	0	0	0	136	0	0	302	47,391	1%
Taft College	42	49,928	44,682	45,507	38,442	18,116	23,296	21,039	22,308	20,926	19,500	303,744	180,947	168%
Escuelita Hernandez	16	57	0	0	0	0	0	0	0	0	0	57	68,932	0%
TBD	11	0	0	0	0	0	0	0	0	0	0	0	47,391	0%
Program Services		0	0	0	0	0	0	0	0	0	0	0		
Admin Services		0	0	0	0	0	0	0	0	0	0	0		
GRAND TOTAL	**152**	**113,580**	**67,100**	**77,115**	**102,524**	**56,011**	**79,971**	**157,745**	**59,642**	**52,460**	**29,124**	**798,271**	**654,854**	**122%**

Budget reflects Notice of Award #09CH011132-05-02

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE (6115)
2023-2024

HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	8%	0%
APRIL 2023	$ 1,350.00		$ -	$ 1,350.00	17%	0%
MAY 2023	$ 1,350.00		$ -	$ 1,350.00	25%	0%
JUNE 2023	$ 1,350.00		$ -	$ 1,350.00	33%	0%
JULY 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	42%	0%
AUGUST 2023	$ 1,350.00		$ -	$ 1,350.00	50%	0%
SEPTEMBER 2023	$ 1,350.00		$ -	$ 1,350.00	58%	0%
OCTOBER 2023	$ 1,350.00		$ -	$ 1,350.00	67%	0%
NOVEMBER 2023	$ 1,350.00		$ -	$ 1,350.00	75%	0%
DECEMBER 2023	$ 1,350.00		$ -	$ 1,350.00	83%	0%
JANUARY 2024	$ 1,350.00		$ -	$ 1,350.00	92%	0%
FEBRUARY 2024	$ 1,350.00		$ -	$ 1,350.00	100%	0%

EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2023	$ 500.00	$ -	$ -	$ 500.00	8%	0%
APRIL 2023	$ 500.00		$ -	$ 500.00	17%	0%
MAY 2023	$ 500.00		$ -	$ 500.00	25%	0%
JUNE 2023	$ 500.00		$ -	$ 500.00	33%	0%
JULY 2023	$ 500.00	$ -	$ -	$ 500.00	42%	0%
AUGUST 2023	$ 500.00		$ -	$ 500.00	50%	0%
SEPTEMBER 2023	$ 500.00		$ -	$ 500.00	58%	0%
OCTOBER 2023	$ 500.00		$ -	$ 500.00	67%	0%
NOVEMBER 2023	$ 500.00		$ -	$ 500.00	75%	0%
DECEMBER 2023	$ 500.00		$ -	$ 500.00	83%	0%
JANUARY 2024	$ 500.00		$ -	$ 500.00	92%	0%
FEBRUARY 2024	$ 500.00		$ -	$ 500.00	100%	0%

Prepared by: Louis Rodriquez
February 5, 2024

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2023-2024

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	8%	0%
ABRIL DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	17%	0%
MAYO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	25%	0%
JUNIO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	33%	0%
JULIO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	42%	0%
AGOSTO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	50%	0%
SEPTIEMBRE DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	58%	0%
OCTUBRE DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	67%	0%
NOVIEMBRE DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	75%	0%
DICIEMBRE DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	83%	0%
ENERO DEL 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	92%	0%
FEBRERO DEL 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	100%	0%

EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	8%	0%
ABRIL DEL 2023	$ 500.00	$ -	$ -	$ 500.00	17%	0%
MAYO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	25%	0%
JUNIO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	33%	0%
JULIO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	42%	0%
AGOSTO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	50%	0%
SEPTIEMBRE DEL 2023	$ 500.00	$ -	$ -	$ 500.00	58%	0%
OCTUBRE DEL 2023	$ 500.00	$ -	$ -	$ 500.00	67%	0%
NOVIEMBRE DEL 2023	$ 500.00	$ -	$ -	$ 500.00	75%	0%
DICIEMBRE DEL 2023	$ 500.00	$ -	$ -	$ 500.00	83%	0%
ENERO DEL 2024	$ 500.00	$ -	$ -	$ 500.00	92%	0%
FEBRERO DEL 2024	$ 500.00	$ -	$ -	$ 500.00	100%	0%

5 de febrero de 2024

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES (7175)
2023-2024

HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	8%	0%
APRIL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	17%	0%
MAY 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	25%	0%
JUNE 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	33%	0%
JULY 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	42%	0%
AUGUST 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	50%	0%
SEPTEMBER 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	58%	0%
OCTOBER 2023	$ 9,210.00	$ 1,139.78	$ 1,139.78	$ 8,070.22	67%	12%
NOVEMBER 2023	$ 8,070.22	$ -	$ 1,139.78	$ 8,070.22	75%	12%
DECEMBER 2023	$ 8,070.22	$ -	$ 1,139.78	$ 8,070.22	83%	12%
JANUARY 2024	$ 8,070.22	$ -	$ 1,139.78	$ 8,070.22	92%	12%
FEBRUARY 2024	$ 8,070.22	$ -	$ 1,139.78	$ 8,070.22	100%	12%

EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	8%	0%
APRIL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	17%	0%
MAY 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	25%	0%
JUNE 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	33%	0%
JULY 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	42%	0%
AUGUST 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	50%	0%
SEPTEMBER 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	58%	0%
OCTOBER 2023	$ 5,245.00	$ 284.94	$ 284.94	$ 4,960.06	67%	5%
NOVEMBER 2023	$ 4,960.06	$ -	$ 284.94	$ 4,960.06	75%	5%
DECEMBER 2023	$ 4,960.06	$ -	$ 284.94	$ 4,960.06	83%	5%
JANUARY 2024	$ 4,960.06	$ -	$ 284.94	$ 4,960.06	92%	5%
FEBRUARY 2024	$ 4,960.06	$ -	$ 284.94	$ 4,960.06	100%	5%

February 5, 2024

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2023-2024

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	8%	0%
ABRIL DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	17%	0%
MAYO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	25%	0%
JUNIO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	33%	0%
JULIO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	13%	0%
AGOSTO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	25%	0%
SEPTIEMBRE DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	38%	0%
OCTUBRE DEL 2023	$ 9,210.00	$ 1,139.78	$ 1,139.78	$ 8,070.22	50%	12%
NOVIEMBRE DEL 2023	$ 8,070.22	$ -	$ 1,139.78	$ 8,070.22	63%	12%
DICIEMBRE DEL 2023	$ 8,070.22	$ -	$ 1,139.78	$ 8,070.22	75%	12%
ENERO DEL 2024	$ 8,070.22	$ -	$ 1,139.78	$ 8,070.22	88%	12%
FEBRERO DEL 2024	$ 8,070.22	$ -	$ 1,139.78	$ 8,070.22	100%	12%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	8%	0%
ABRIL DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	17%	0%
MAYO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	25%	0%
JUNIO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	33%	0%
JULIO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	13%	0%
AGOSTO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	25%	0%
SEPTIEMBRE DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	38%	0%
OCTUBRE DEL 2023	$ 5,245.00	$ 284.94	$ 284.94	$ 4,960.06	50%	5%
NOVIEMBRE DEL 2023	$ 4,960.06	$ -	$ 284.94	$ 4,960.06	63%	5%
DICIEMBRE DEL 2023	$ 4,960.06	$ -	$ 284.94	$ 4,960.06	75%	5%
ENERO DEL 2024	$ 4,960.06	$ -	$ 284.94	$ 4,960.06	88%	5%
FEBRERO DEL 2024	$ 4,960.06	$ -	$ 284.94	$ 4,960.06	100%	5%

5 de febrero de 2024

Community Action Partnership of Kern
Monthly Report 2024

Month	January-24	Program/Work Unit	Head Start & Early Head Start
Division/Director	Head Start/State Child Development Division/ Yolanda Gonzales	Enrollment and Attendance Manager	Carol Hendricks
Reporting Period	January 1, 2024 - January 31, 2024		

Program Description

Head Start provides high-quality, early childhood education to children ages zero to five years old through part-day, full-day, and home-based options. The program has a holistic approach, not only addressing the needs of the child but teaching parents to become advocates and skilled providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties.

Early Head Start (ages 0-3) (FNPI 2a, 2b, 2c, 2c.1,2d, SRV 2b, 7a)	Month	Target	Annual Goal	Annual Progress	Closed Classrooms Slots
Reportable/Funded Enrollment (14 fully closed classrooms/1 partially closed classroom)	578	829	829	70%	122
Disabilities	20%	10%	10%	195%	n/a
Over Income 101%-130% (up to 35%)	25	n/a	n/a	4%	n/a
Over Income 131% up (up to 10%)	45	n/a	n/a	8%	n/a

Head Start (ages 3-5) (FNPI 2a, 2b, 2c, 2c.1,2d,SRV 2b, 7a)	Month	Target	Annual Goal	Annual Progress	Closed Classrooms Slots
Reportable/Funded Enrollment (13 fully closed classrooms)	902	1242	1242	73%	232
Disabilities	5%	10%	0	52%	n/a
Over Income 101%-130% (up to 35%)	35	n/a	n/a	4%	n/a
Over Income 131% and up (up to 10%)	49	n/a	n/a	5%	n/a

Home Visiting Program (SRV 2cc, 7a)	Monthly	Year-To-Date	Annual Goal (Contract Limit 400)	Annual Progress	
Enrollment	235	306	312	98%	

Central Kitchen	Total Number Prepared	Breakfast	Lunch	Snack
Meals and Snacks	55,430	20,879	17,194	17,357

Child and Adult Care Food Program (CACFP) (Note: The data represents information from December 2023)	Total Meals Delivered	Meals Allocated (CACFP/HS)	# of Meals Served	% of Meals Served
Meals and Snacks (SRV 5ii)	54,445	21,275/33,170	28,646	69%

Household Services	Month	YTD
Eligibility Determination (SRV 7b)	134	134
Total Community Services	**134**	**134**

Explanation (Over/Under Goal Progress)
Due to being understaffed and pending licenses at four centers, it has contributed to being under enrolled; however, the classrooms that are closed at Harvey Hall and Sterling centers are pending licensing and can be opened once approved. In the month of January, staff received their wage increase based on the wage comparability study. Additionally, an application clinic was held at the Enrollment and Attendance office where 34 families completed applications for enrollment over a three-day span. Further, any center under 85% enrolled provided a Plan of Action to reach full enrollment and increase their waitlist. In collaboration with the Enrollment and Attendance department, recruitment efforts were conducted to increase enrollment and the waitlist at the designated centers.

Program Strategic Goals	Progress Towards Goal
1.) Workforce	Objective: Develop a structured onboarding process that introduces new employees to the organization's culture, values, and expectations. Provide them with the necessary tools, resources, and training to quickly integrate into their roles. Progress: A newly instituted hiring process has been established to offer newly onboarded indiviuals a deliberate and strategic approach tailored to their positions.

Program Highlights
1. Training was provided on primary caregiving philosophy and developed an implementation plan for center-based centers. 2. "You Can Make a Difference" Ready Rosie workshops were presented at two SJC centers. 3. Community Medical Group had a dental clinic at the California Street Center on 1/30/2024 where center and home-based children received prophylaxis, fluoride treatment, and oral hygiene instruction for families. 4. El Concilio presented a virtual workshop for staff on Healthy Habits and Mental Health. 5. Flyers were distributed at WIC offices, Manteca Library, Escalon Library, Food Bank, Bethel Kids Dental, Cesar Chavez Library, and Community Medical Center. 6. A contract with the Department of Motor Vehicles was approved at the F Street location in Bakersfield, Ca. A Head Start Commercial and Staff Recruitment information, along with the CAPK Head Start logo is on a loop. We are under contract for the next 12-months. 7. The First Annual Family Engagement/Fatherhood Conference was held at Hodel's on January 20, 2024. 8. The Health team conducted many hearing and vision screenings on preschool children around Kern County at Ridgecrest, Lamont, Taft, Delano, and centers in Bakersfield. 9. Dual Language Training has been offered to all Early Head Start teaching staff. 10. On January 31, 2024, the Rosamond center had an unannounce visit from Palmdale Community Care Licensing today and no defeciencies were reported. 11. The program successfully submitted the Preschool Language Information System (PLIS) quarterly report on January 20, 2024. The CSPP (California State Preschool Program) report collects data on dual language learners including multilingual learners, language characteristics of preschool programs and language composition of staff. The program received notification by the California Department of Education that the California State Preschool (CSPP) Contract Monitoring Review for Fiscal Year 2023-24 has been cancelled.

Children's Mobile Immunization Program

Adventist Health

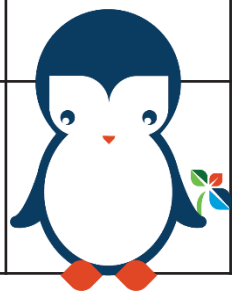
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Lead Screening Supported by health net

FEBRUARY 2024

- Vaccines are FREE for children ages 0-5 regardless of health insurance.
- Vaccines are FREE for children ages 6-18 who meet one of the following criteria:
  1. No health insurance
  2. Enrolled in Medi-Cal *(Please bring Medi-Cal card to every visit.)*
  3. American Indian or Native Alaskan
- We offer the Hemoglobin test FREE of charge for children, expecting/postpartum mothers, regardless of health insurance.
- Your child's Immunization cards are required.
- Please be aware that our program DOES NOT offer TB skin tests or physicals.
- Clinics may be canceled due to weather conditions. Please call our office prior to arriving.
- We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Walmart 6225 Colony St. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	2	3
4	5 Food Maxx 4400 Ming Ave. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	6	7 Albertson's 1520 Brundage Ln. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	8	9	10
11	12 Greenfield Family Resource Center 5400 Monitor Street (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	13	14 Kern County Dept. of Human Services 100 E. California Ave (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	15 Vallarta Market 600 Bear Mountain Blvd., **ARVIN** (Parking Lot) 9:30 am—11:30 am 12:00 pm—2:00 pm	16	17
18	19 Walmart Supercenter 5075 Gosford Rd. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	20	21 Adventist Health Bakersfield 2800 Chester Ave. (Parking Lot) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	22	23	24
25	26	27	28 New Life Church 4201 Stine Road (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	29		



Prior to attending one of the clinics listed, please call 661-869-6740, for additional instructions

Please schedule an appointment if your child is over the age of 5. Walk-ins welcome for children 5 and under.

To view our clinic schedule online visit AdventistHealthBakersfield.org/Immunizations

Children's Mobile Immunization Program

Adventist Health

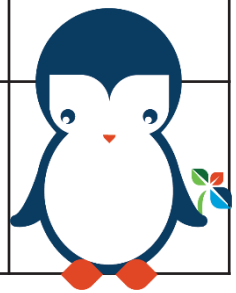
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Análisis de plomo avalado por health net

FEBRERO 2024

- Vacunas son GRATIS para niños menores de 5 años sin importar cobertura medica.
- Vacunas son GRATIS para niños de 6-18 años que cumplen uno de los siguentes criterios:
  1. No aseguranza medi-ca
  2. Inscrito a Medi-Cal(Favor de traer la tarjeta de Medi-cal en cada visita)
  3. Indio Americano o Nativo de Alaska
- Ofrecemos prueba de Hemoglobina GRATIS para niños, mujeres emabrazadas/ postparto sin importar corbertura medica.
- La tarjetas de vacunas de su hijo(a) son requeridas.
- NO OFRECEMOS pruebas de tuberculosis o exámenes fisicos.
- Las clinicas podran ser canceladas por condi-ciones del clima. Porfa-vor llame antes de ir a la clinica móvil.
- Podemos parar de registrar 30 minutos antes de cerrar.

DOMINGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
				1 Walmart 6225 Colony St. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	2	3
4	5 Food Maxx 4400 Ming Ave. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	6	7 Albertson's 1520 Brundage Ln. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	8	9	10
11	12 Greenfield Family Resource Center 5400 Monitor Street (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	13	14 Kern County Dept. of Human Services 100 E. California Ave (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	15 Vallarta Market 600 Bear Mountain Blvd., **ARVIN** (Estacionamiento) 9:30 am—11:30 am 12:00 pm—2:00 pm	16	17
18	19 Walmart Supercenter 5075 Gosford Rd. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	20	21 Adventist Health Bakersfield 2800 Chester Ave. (Estacionamiento) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	22	23	24
25	26	27	28 New Life Church 4201 Stine Road (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	29		



Favor de llamar al 661-869-6740 antes de acudir a una de las clinicas para mas instrucciones

Agenden cita para niños mayores de 5 años. Niños de 5 y menores se acceptaran el mismo dia sin cita.

Para ver la programacion de clinicas visite la pagina AdventistHealthBakersfield.org/Immunizations



DR. KIRK

ANNUAL PARENT TRAINING CALENDAR

2023-2024 SCHEDULE

~~**OCTOBER 16, 2023**~~

~~**NOVEMBER 13, 2023**~~

~~**DECEMBER 11, 2023**~~

~~**JANUARY 22, 2024**~~

FEBRUARY 21, 2024*

MARCH 4, 2024*

***REVISED DATES**

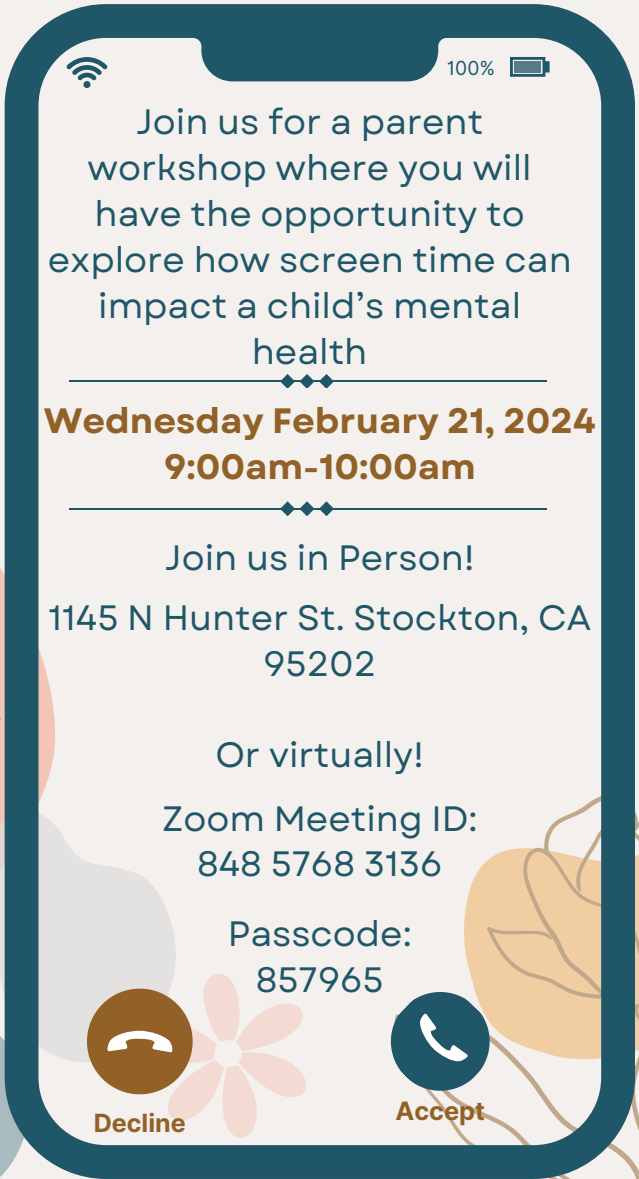
APRIL 15, 2024

TRAININGS ARE ON MONDAYS

AND WILL BE HELD ON ZOOM

TIME: 3:00 P.M. - 4:00 P.M.

Screen Time and Children's Mental Health





capk
Community Action Partnership of Kern

Bakersfield Water Bill Assistance Event/ Resource Fair

CALIFORNIA WATER SERVICE

Time: 3:00 - 7:00 p.m.

Date: Thursday, February 22, 2024

Location:
Rexland Acres Park
Malibar Ave.
Bakersfield,CA
93307

Whether you own or rent we can help you!

REQUIRED DOCUMENTS:

- ☑ Copy of valid picture I.D. of the applicant
- ☑ Copy of Social Security Card
- ☑ Most recent Water Bill
- ☑ The total household income for the past 30 days or CalFresh/CalWorks verification of benefits

DR. JASMEET BAINS
CA STATE ASSEMBLYMEMBER

IN PARTNERSHIP WITH ASSEMBLYWOMAN DR.JASMEET BAINS



Backpack Connection Series

About this Series

The Backpack Connection Series was created by TACSEI to provide a way for teachers and parents/caregivers to work together to help young children develop social emotional skills and reduce challenging behavior. Teachers may choose to send a handout home in each child's backpack when a new strategy or skill is introduced to the class. Each Backpack Connection handout provides information that helps parents stay informed about what their child is learning at school and specific ideas on how to use the strategy or skill at home.

The Pyramid Model



The Pyramid Model is a framework that provides programs with guidance on how to promote social emotional competence in all children and design effective interventions that support young children who might have persistent challenging behavior. It also provides practices to ensure that children with social emotional delays receive intentional teaching. Programs that implement the Pyramid Model are eager to work together with families to meet every child's individualized learning and support needs. To learn more about the Pyramid Model, please visit ChallengingBehavior.org.

More Information

More information and resources on this and other topics are available on our website, ChallengingBehavior.org.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

How to Plan Activities to Reduce Challenging Behavior

Brooke Brogle, Alyson Jiron & Jill Giacomini

Unfortunately, there is no "Guidebook for Parents" that tells you exactly how to raise children who behave perfectly at all times. Each child and family is unique, which means that there is no one solution or strategy that is going to work for everyone, every time. However, while it isn't magic, simple planning ahead can work wonders to help improve your child's behavior. You can plan activities to teach your child important skills such as sharing, taking turns or handling disappointment. You can also plan ahead to prepare your child for new events in her life such as changes in her schedule, a road trip, a new baby or a visit from grandparents.

For example, Abby is three years old and is usually happy at preschool where she loves to draw and play with the doll house. However, at home when Abby plays one-on-one with another child, she often ends up throwing toys, screaming "Mine!" or crying. What can Abby's mom do? Instead of always "managing" these outbursts, she can intentionally plan activities to teach Abby the skills of sharing and taking turns. She can also plan activities that give Abby an opportunity to practice these new skills.

Try This at Home

- **Tell your child exactly what to do.** Telling your child to "share" or "be nice" does not actually tell her what she should be doing. For example, if Abby throws her toys, her mom can say, "Abby, toys stay on the floor or on your lap." If Abby hits her friend, her mom can say, "Hands down. Hands are for playing, eating, and hugging. Use your words. You can say, 'I am angry. Help please'."
- **Use a Visual Schedule.** A visual schedule will help her to understand what is expected. To learn more about visual schedules, read the *How to Use Visual Schedules to Help Your Child Understand Expectations* handout in the Backpack Connection Series.
- **Practice, practice, practice.** Intentionally create situations where she can practice the desired behavior. For example, Abby's mom can help Abby learn to take turns while playing with her sister or an older friend. She can ask Abby's sister to "help teach Abby to take turns" while playing with one doll. Abby's mom provides the toy and reminds the girls to take turns when playing. The girls can practice the skill of sharing during their time together.
- **Catch your child being good!** When your child is using the desired behavior, you can encourage her by responding with enthusiasm. For example, "Wow, I saw you share the sand toys at the park with those two girls. What a great friend you are!"
- **Prepare your child before an event.** For example, Abby's mom can say, "Abby, your friend Ella is coming over to play today. When friends come over, we share our toys. I know how special doggy is to you. We could put doggy in a safe place and you do not have to share her."



- **Hope for the best but plan for the worst**! If you know that your child might have problems when playing with other children, stay nearby so that you can intervene if needed. You might also provide two sets of an identical toy (e.g., two bubbles or two balls) and then offer a change in location to play to diffuse difficult situations.

Practice at School

School offers many opportunities for children to practice social skills and learn emotional vocabulary. Teachers can set up art or quiet activities where children have the opportunity to practice sharing, learning to wait and taking turns. As children interact with each other, teachers provide positive language. For example, "Abby, I see that you are pointing to the red marker. You can tap Jacob on the shoulder and say, 'Can I have a turn?'" After the interaction, the teacher provides the children with encouragement. For example, "Way to go! Class, Abby and Jacob are working together. They are sharing and taking turns!" Teachers can also use daily schedule changes to teach the skill of handling disappointment. For example, "Oh no, Miss Marcie is not here today. We won't be able to go to music. I am really disappointed. What should we do?" At this point, the children can learn to problem-solve and come up with a positive solution.

The Bottom Line

Much of the frustration that parents experience can be avoided by planning ahead and teaching children a desired behavior before a difficult situation occurs. When you are unprepared for your child's challenging behavior, such as whining or temper tantrums, you might respond with anger or in other ways that make the situation worse. Remember that you are in control of the daily schedule and routine. If your child is having problems with activities such as play with others, drop-off at school, or bedtime, you can plan activities that will give her the opportunity to learn the social skills she needs. Planning ahead can reduce challenging behavior such as meltdowns, whining and temper tantrums and increase desired behavior such as flexibility, using words and patience. Planning activities that teach skills such as sharing and taking turns will provide her with the tools she needs to increase self-esteem and be successful in school and life.

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UNIVERSITY OF SOUTH FLORIDA

IDEAs that Work Office of Special Education Programs



Serie de Conexión

Mochila

Sobre esta serie

La *Serie de Conexión Mochila* fue instaurada por TACSEI (por sus siglas en inglés) para brindarle a los maestros y padres/proveedores una vía para trabajar en conjunto para ayudar a los niños a desarrollar sus aptitudes socioemocionales y reducir las conductas desafiantes. Los maestros podrían elegir enviar un volante a casa dentro de la mochila de cada niño cada vez que sea introducida una nueva estrategia o aptitud dentro de la clase. Cada volante de la *Conexión de Mochila* proporciona información que ayudará a los padres a estar informados sobre lo que su niño está aprendiendo en la escuela y las ideas específicas sobre cómo utilizar las estrategias o aptitudes en casa.

El Modelo de la Pirámide



El Modelo de la Pirámide es un marco que proporciona a los programas orientación en como promover la capacidad socioemocional en todos los niños y diseñar intervenciones efectivas que apoyen a los niños que puedan contar con conductas desafiantes persistentes. También proporciona prácticas para asegurarse de que los niños con retrasos socioemocionales reciban educación intencional. Los programas que implementan el Modelo de la Pirámide están entusiasmados de trabajar en sociedad con las familias para satisfacer las necesidades individuales de aprendizaje y apoyo que cada niño necesita. Para conocer más del Modelo de la Pirámide, por favor visite *challengingbehavior.org*.

Más información

Más información y recursos sobre este y otros temas están disponibles en nuestro sitio web, *ChallengingBehavior.org*.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

Cómo planear actividades para reducir la conducta desafiante

Brooke Brogle, Alyson Jiron y Jill Giacomini

Desafortunadamente, no existe una "Guía para los Padres" que le diga exactamente como crear niños que se comporten siempre de manera perfecta. Cada niño y cada familia son únicos, lo que significa que no hay una solución o estrategia que funcione con todos, siempre. No obstante, si bien no es magia, la simple planeación puede hacer maravillas para mejorar la conducta de su niño. Usted puede planear actividades para enseñarle a su niño aptitudes importantes tales como el compartir, tomar turnos o enfrentar la decepción. También puede planear a futuro para preparar a su niño para eventos nuevos en su vida tales como los cambios en su horario, un viaje por carretera, un nuevo bebé o una visita de sus abuelos.

Por ejemplo, Abby tiene tres años y por lo general está contenta en la guardería donde le encanta dibujar y jugar con la casa de muñecas. Sin embargo, en casa cuando Abby juega con otro niño, a menudo acaba lanzando los juguetes, gritando "¡Mío!" o llorando. ¿Qué puede hacer la mamá de Abby? En vez de siempre estar "controlando" estos arrebatos, ella puede planear actividades que le enseñen a Abby las habilidades de compartir y tomar turnos. Ella también puede planear actividades que le den la oportunidad a Abby de practicar estas nuevas aptitudes.

Pruebe esto en casa

- **Dígale a su niño exactamente qué hacer.** El decirle "comparte" o "se bueno" en realidad no le dice que debería estar haciendo. Por ejemplo, si Abby lanza un juguete, su mamá le puede decir, "Abby los juguetes se quedan en el piso o en tu regazo." Si Abby le pega a su amigo/a, su mamá puede decir, "Las manos abajo. Las manos son para jugar, comer y abrazar. Utiliza las palabras. Puedes decir. 'Estoy enojada. Ayuda por favor'."
- **Utilice una agenda visual.** Una agenda visual le ayudará a comprender lo que se espera de ella. Para aprender más sobre las agendas visuales, lea el folleto de "Cómo utilizar una agenda visual para ayudar a su niño a comprender las expectativas" dentro de la Serie Conexión Mochila.
- **Practique, practique, practique.** Intencionalmente fabrique situaciones donde él pueda practicar la conducta deseada. Por ejemplo, la mamá de Abby le puede ayudar a Abby aprender a tomar turnos mientras juega con su hermana o amigo mayor. Ella le puede pedir a la hermana de Abby que le "ayude a enseñar a Abby a tomar turnos" mientras juegan con una sola muñeca. La mamá de Abby proporciona el juguete y les recuerda a las niñas que deben tomar turnos mientras juegan. Las niñas pueden practicar la habilidad de compartir durante el tiempo que estén juntas.
- **¡Note a su niño siendo bueno!** Cuando su niño esté desempeñando la conducta deseada, anímelo respondiendo con entusiasmo. Por ejemplo, "Guau, te vi compartir los juguetes para la arena en el parque con esos dos niños. ¡Qué buen amigo eres!"
- **Prepare a su niño antes de un evento.** Por ejemplo, la mamá de Abby puede decir, "Abby, tu amiga va a venir a jugar hoy. Cuando vienen tus amigos a jugar, compartimos los juguetes. Sé lo especial que es el perrito para ti. Podemos colocar el perrito en un lugar seguro y no lo tienes que compartir."



- **¡Espere lo mejor pero planee para lo peor!** Si sabe que su niño va a tener problemas mientras juega con otros niños, quédese cerca de manera que pueda intervenir de ser necesario. También puede proporcionar dos juegos idénticos de juguetes (p. ej. dos burbujas o dos pelotas) y después ofrecer un cambio de lugar donde jugar para neutralizar situaciones difíciles.

Practique en la escuela

La escuela ofrece muchas oportunidades para que los niños practiquen las aptitudes sociales y aprendan el vocabulario emocional. Las maestras pueden organizar actividades de arte o silenciosas donde los niños tienen la oportunidad de practicar el compartir, aprendiendo a esperar y tomar turnos. A medida que los niños interactúan uno con otro, las maestras ofrecen lenguaje positivo. Por ejemplo, "Abby, veo que estás señalando el marcador rojo. Puedes tocar a Jacobo en el hombro y decirle, '¿Puedo usarlo?'" Después de la interacción, la maestra les brinda un estímulo. Por ejemplo, "¡Bien hecho! Niños, Abby y Jacobo están trabajando juntos. ¡Están compartiendo y tomando turnos!" Las maestras también pueden utilizar el cambio de horario diario para enseñar la aptitud de cómo manejar la decepción. Por ejemplo, "O no, la señorita Marcie no está aquí el día de hoy. No podremos tomar la clase de música hoy. Estoy realmente decepcionada. ¿Qué podemos hacer?"En este momento, los niños aprenden a resolver problemas y presentan una solución positiva.

La conclusión

Mucha de la frustración que los padres experimentan puede ser evitada si se planea para el futuro y si se les enseña a los niños una conducta deseada antes de que se presente una situación difícil. Cuando no está preparado para la conducta desafiante, tales como los lloriqueos o los berrinches, usted puede responder con enojo o de otras maneras que pueden empeorar la situación. Recuerde que usted está en control de la agenda y rutina diaria. Si su niño está teniendo dificultades con las actividades tales como jugar con los demás, ir a la escuela o a la hora de dormir, usted puede planear actividades que le darán la oportunidad a él de aprender las aptitudes sociales que él necesita. El planear para el futuro puede reducir las conductas desafiantes tales como las rabietas, lloriqueos y berrinches y aumenta las conductas deseadas tales como la flexibilidad, utilización de palabras y paciencia. Planear actividades que le enseñan aptitudes tales como compartir y tomar turnos le proporcionarán las herramientas que él necesita para incrementar su auto estima y ser exitoso en la escuela y en la vida.

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recurring event

Location: **The Haggin Museum**

1201 N. Pershing Ave
Stockton, California 95203

Email: info@hagginmuseum.org
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Your child's education is our priority!

Community Action Partnership of Kern's Head Start program is a no cost program for children 6 weeks to 5 years from low-income families and pregnant women. Families and children experiencing homelessness and children in the foster care system are also eligible, as well as children with disabilities and other special needs.

Rest assured that Head Start has put together a portfolio of robust safety features to reduce the risk of COVID-19 transmission while children attend our site locations.







There are various program options that can best fit your family's needs:

Head Start
- Full Year/Part Year Options
- Full Day/Part Day in class

Early Head Start
- Home Based
- Pregnant Women
  Full Day in Class

Partnerships
- Partnerships with community day care providers
- Full-day classes

To complete an application, you will need:
- Birth certificate or any legal document showing child's age
- Immunization's record
- Proof of family income - last 12 months
- Proof of address
- Proof of pregnancy
  (if applying for Pregnant Women's Program)

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Our Head Start Students Receive:
- High-quality, age-appropriate learning from credentialed teachers
- Free medical and dental screenings, Healthy meals and snacks
- A safe indoor and outdoor setting to explore, discover, and learn

Give your child a Head Start!

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Head Start
Un Programa de *CAPK*

La educación de su hijo(a) es nuestra prioridad.

Head Start es un programa sin costo, diseñado para niños (as) de 6 semanas hasta 5 años provenientes de familias de escasos recursos y mujeres embarazadas. Las familias y menores desamparados, así como las familias inscritas en el sistema de crianza, también pueden calificar para el programa, esto también incluye a los niños (as) con discapacidades y otras necesidades especiales.

Tenga la seguridad de que Head Start ha reunido una serie de sólidos elementos de seguridad para reducir el riesgo de transmissión de COVID-19 mientras los niños asisten a nuestros centros.







Hay varias opciones de programas que pueden adaptarse mejor en las necesidades de su familia:

Head Start
- Opciones de año completo/año parcial
- Clases de tiempo completo y medio tiempo

Early Head Start
- Servicios a domicilio
- Mujeres embarazadas
- Día completo en clase

Asociaciones
- Asociaciones con proveedores de guarderías comunitarias
- Día completo en clase

Para completar una solicitud, necesitará:
- Acta de nacimiento o cualquier documento legal que demuestre la edad del niño
- Registro de vacunas
- Comprobante de ingresos familiares–últimos 12 meses
- Comprobante de domicilio
- Prueba de embarazo (Si solicita el programa para mujeres embarazadas)

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Nuestros alumnos de Head Start reciben:

- Aprendizaje de alta calidad y adecuado a la edad, orecido por profesores acreditados
- Examenes médicos y dentales gratuitos, comidas y meriendas saludables
- Un ambiente interior y exterior seguro para explorar, descubrir, y aprender

¡Dele la oportunidad de un buen comienzo a su hijo (a) en Early Head Start!

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Early Head Start
A Program of CAPK

Your child's education is our priority!

Community Action Partnership of Kern's Early Head Start Program in San Joaquin County is a no cost program for eligibile children 0 to 3 years old and pregnant women. Our program is inclusive of all families including children experiencing homelessness, in the foster care system, as well as children with disabilities and other special needs.

CAPK has in place a variety of safety features to reduce the risk of transmitting infectious diseases including COVID-19, RSV, etc.







There are various program options that can best fit your family's needs:

Early Head Start

- Home Based
- Pregnant Women
- Full Day in Class

To complete an application, you will need:

- Birth certificate or any legal document showing child's age
- Immunization's record
- Proof of family income - last 12 months
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CAPK Early Head Start Children Receive:

- High-quality, age-appropriate learning from qualified and responsive teaching staff.
- Screening, assessments, healthy meals, and snacks.
- A safe indoor and outdoor setting to explore, discover and learn.

Early Head Start
A Program of CAPK

La educación de su hijo(a) es nuestra prioridad.

CAPK Early Head Start en el condado de San Joaquín es un programa sin costo para las familias elegibles. Ofrecemos servicios a niños de 0 a 3 años y mujeres embarazadas. Nuestro programa incluye a todas las familias, incluidos los niños sin hogar, niños en hogares de acogida y los niños con discapacidades.

CAPK cuenta con una serie de dispositivos de seguridad para reducir el riesgo de transmisión de enfermedades infecciosas como COVID-19, RSV, etc.







Hay varias opciones de programas que pueden adaptarse mejor en las necesidades de su familia:

Early Head Start
- Servicios a domicilio
- Mujeres embarazadas
- Día completo en clase

Para completar una solicitud, necesitará:
- Acta de nacimiento o cualquier documento legal que demuestre la edad del niño
- Registro de vacunas
- Comprobante de ingresos familiares–últimos 12 meses
- Comprobante de domicilio
- Prueba de embarazo
  (Si solicita el programa para mujeres embarazadas)

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¡Dele la oportunidad de un buen comienzo a su hijo (a) en Early Head Start!

¡APLICA AHORA escaneando esto!

(209) 242-9540

www.capk.org/headstart/

Los Niños de CAPK Early Head Start Reciben:
- Aprendizaje de alta calidad y adecuado a la edad del niño con personal calificado y atento.
- Exámenes, evaluaciones, comidas y aperitivos saludables.
- Un ambiente interior y exterior seguro para explorar, descubrir y aprender.

CalWORKs

Home Visiting Program







Home visiting could help you with:

- Pre-natal & post-partum education
- Family and community support
- Positive parent and child interactions
- Health and social services

Who May Be Eligible?

CalWORKs participants who are:

- Pregnant
- Parents or caretakers of children birth to 24 months.



To learn more or to sign up for the program,

Please contact our HVP Liaison at **(661)631-6756** or your CalWORKs case worker.

CalWORKs

Programa de Visitas a domicilio







Las visitas a domicilio le pueden ayudar con:

- Educación
- Apoyo familar y comunitario
- Interacción positiva entre padres e hijos
- Servicos sociales y de salud

¿Quién es elegible?

Las personas que participan en el programa de CalWORKs:

- Embarazadas
- Padres o guardianes de bebés recién nacidos hasta 24 meses de edad



Para obtener más información o inscribirse en el programa,

Llame al coordinador de HVP al **(661)631-6756** o a su trabajador social de CalWORKS.

2023-2024 Head Start
Policy Council Meeting Dates

At this time all meetings will be held via teleconference on Microsoft Teams. Members of the public may join via teleconference with specific information found in the monthly Policy Council packet posted on the CAPK website at www.capk.org/documents/

En este momento todas las reuniones se llevarán a cabo por teleconferencia en Microsoft Teams. Los miembros del público pueden unirse a través de una teleconferencia con información especifica que se encontrar en el paquete de reuniones mensuale del Consejo de Políticas publicado en el sitio web de CAPK en www.capk.org/documents/

~~Tuesday, November 28, 2023~~
~~Tuesday, December 19, 2023~~*
~~Tuesday, January 23, 2024~~
Tuesday, February 20, 2024**
Tuesday, March 26, 2024
Tuesday, April 23, 2024
Tuesday, May 28, 2024
Tuesday, June 25, 2024
Tuesday, August 27, 2024
Tuesday, September 24, 2024
Tuesday, October 22, 2024

Policy Council Meetings are generally held on the 4th Tuesday of the month.

* The December meeting will be held one week earlier due to the Christmas holiday.

**The February meeting will be held one week earlier to support potential additional leadership opportunities.

Policy Council Approved: November 28, 2023