Head Start
A Program of CAPK

Head Start/State Child Development

POLICY COUNCIL MEETING PACKET

August 22, 2023
5:30 p.m.

This meeting will be held via tele-conference
(213) 204-2374 ~ Conference ID: 273 502 390 081

Click here to join the meeting

POLICY COUNCIL
STANDING COMMITTEES
August 2023

EXECUTIVE COMMITTEE

Chairperson: Ruby Cruz
Vice Chairperson: Andrea Flores
Secretary: Susana Barrios
Treasurer: Pablo Reyes
Parliamentarian: Vacant

STANDING COMMITTEE MEMBERS

Board of Directors: Nila Hogan

BYLAWS
Chairperson: Vacant

1. Fatima Echeverria
2. Andrea Flores
3. Ana Vigil
4.
5.
6.

PLANNING
Chairperson: Andrea Flores

1. Fatima Echeverria
2. Guillermina Herrera
3.
4.
5.
6.

SCHOOL READINESS
Chairperson: Susana Barrios

1. Gabriel Rios
2. Jennifer Wilson
3. Ruby Cruz
4.

BUDGET & FINANCE
Chairperson: Pablo Reyes

1. Gabriel Rios
2. Ruby Cruz
3. Susana Barrios
4.
5.
6.



Policy Council Standing Committee
Attendance Sheet
2022 ~ 2023

Bylaws Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Monique McWilliams			X		X		X		ABS		
Michelle Del Rio			X		X		R		R		
Fatima Echeverria			X		X		X		X		
Andrea Flores			X		X		X		X		
Ana Vigil					X		X		X		

Budget & Finance Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Pablo Reyes		X	X	X	X	X	X				
Gabriel Rios		X	ABS	X	ABS	X	X				
Ruby Cruz		X	X	X	X	X	ABS				
Susana Barrios		X	X	X	ABS	X	X				
Anilu Saldana			X	ABS	ABS						

School Readiness Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Susana Barrios			X	ABS	X	X	ABS				
Jennifer Wilson			X	X	X	X	X				
Gabriel Rios			X	X	X	X	ABS				
Ruby Cruz			X	X	X	ABS	X				
Sarita Little			ABS*	X	X	X	X				

Planning Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Andrea Flores			X	X	ABS	X	X		X		
Fatima Echeverria		X	X	X	X	X	X		X		
Sarita Little		X	X	X	ABS	ABS	ABS		ABS		
Guillermina Herrera					X	X	ABS		X		
Audreyanna Angel		ABS	X	X	ABS				X		

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nila Hogan		X	X	X	ABS	ABS	X				

Legend	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Resigned	R
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	
Excused Absence	ABS*

LEGEND:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Meeting Not Held	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Executive Committee Meeting	EC
Not Yet Elected to Policy Council	

Policy Council Attendance
2022 ~ 2023

#	REGION 1	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023
1	Ruby Cruz - Heritage	X	X	X	X	X	X	X	X	X			
2	Fatima Echeverria - Martha J. Morgan	X	X	X	X	X	X	X	X				
3	Susana Barrios - Sunrise Villa	X	X	X	X	X	ABS	X	ABS	ABS			
4	Guillermina Herrera - Heritage					X	X	X	ABS				
#	REGION 2	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023
1	*Vacancy*												
2	Monique McWilliams - Sterling	X	X	ABS	X	X	ABS	X	ABS	X			
3	*Annie Saldana - Sterling*	X	ABS	X	X	ABS	ABS						
4	Pablo Reyes - Harvey L. Hall	X	X	X	X	ABS	ABS	X	X	X			
#	REGION 3	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023
1	*Audreyanna Angel - Pete Parra*	X	X	X	ABS	ABS	ABS						
2	Gabriel Rios - Taft	X	X	X	X	X	X	X	X				
3	*Michell Del Rio - Pete Parra*	X	X	X	X	X	X	R	R		R	R	R
4	*Vacancy*												
#	REGION 4	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023
1	Sarita Little - California City	X	X	X	ABS	X	X	X	ABS				
2	*Vacancy*												
3	*Vacancy*												
4	*Vacancy*												
#	REGION 5 - Home Base	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023
1	Jennifer Wilson - L. Kohler	X	X	X	X	X	X	X	ABS				
2	*Vacancy*												
#	REGION 5 - Partnership	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023
1	*Vacancy*												
#	REGION 6 - San Joaquin	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023
1	Andrea Flores - Home Base	X	ABS	X	X	ABS	X	X	X	ABS			
2	*Vacancy*												
#	Community Representatives	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2022	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023
1	Nila Hogan - Y-Empowerment	X	X	ABS	X	X	X	X	X				
2	*Vacancy*												
3	*Vacancy*												
#	Board Member	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2022	Apr 2023	May 2023	June 2023	July 2023	Aug 2023	Sept 2023	Oct 2023
1	Ana Vigil				X	X	X	X	ABS				

DATE	August 22, 2023
TIME	5:30 p.m.
LOCATION	Microsoft Teams Meeting / 5005 Business Park North Bakersfield, CA 93309
TEAMS LINK	Click here to join the meeting
PHONE	(213) 204-2374
MEETING ID	273 502 390 081

Policy Council Meeting Agenda

Meeting to be held via tele-conference. Members of the public may join the teleconference.

The Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

1. **Call to Order**
   a. Roll Call

Susana Barrios	Nila Hogan
Ruby Cruz	Pablo Reyes
Fatima Echeverria	Gabrie Rios
Andrea Flores	Ana Vigil
Guillermina Herrera	Jennifer Wilson

2. **Public Comments**
   The public may address the Policy Council on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

3. **Subcommittee Verbal Reports** (3 minutes per report)
   School Readiness
   Planning
   Budget & Finance
   Bylaws

4. **Presentation** ***Informational Item***
   a. Head Start and Early Head Start 2024-2029 Goals and Objectives-Draft – Robert Espinosa, Program Design & Management Administrator ***(p.7-17)***

5. **Consent Agenda**
   The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed – ***Action Item***

   a. Policy Council Executive Committee Special Call Meeting Minutes – July 6, 2023 (English/Spanish) ***(p.18-23)***
   b. School Readiness Committee Minutes – June 8, 2023 (English/Spanish) ***(p.24-27)***
   c. Budget and Finance Committee Minutes – June 20, 2023 (English/Spanish) ***(p.28-31)***
   d. Planning Committee Minutes – August 1, 2023 ***(p.32-34)***
   e. Head Start Program Review Evaluation (PRE) Report – June/July ***(p.35-38)***
   f. Head Start Budget to Actual Report, March 1, 2023 through June 30, 2023 ***(p.39-41)***
   g. Early Head Start Budget to Actual Report, March 1, 2023 through June 30, 2023 ***(p.42-44)***
   h. Parent Travel & Child Care through June 30, 2023 ***(p.45-46)***

i. Parent Activities through June 30, 2023 ***(p.47-48)***
j. Head Start and Early Head Start Non-Federal Share and In-Kind Report, March 1, 2023 through June 30, 2023 ***(p.49)***
k. Early Head Start Child Care Partnerships Non-Federal Share and In-Kind Report, March 1, 2023 through June 30, 2023 ***(p.50)***
l. ACF-IM-HS-23-04 Fiscal Year 2024 Monitoring Process for Head Start and Early Head Start Recipients; Issuance Date: July 11, 2023 ***(p.51-53)***
m. Children's Mobile Clinic – August 2023 (English/Spanish) ***(p.54-55)***
n. Kern County Veterans Stand Down – October 12, 2023, Stramler Park, 3805 Chester Avenue, Bakersfield ***(p.56)***
o. Dr. Kirk Monthly Parent Trainings – Clinical Psychologist - CAPK Head Start Consultant ***(p.57)***
p. Advocacy and Leadership – Tips for Families: Everyday Leadership Skills – Head Start ECLKC ***(p.58-59)***
q. Backpack Connection Series: How to Help Your Child Understand and Label Emotions (English/Spanish) ***(p.60-61)***
r. Kern Head Start Recruitment Flyer (English/Spanish) ***(p.62-63)***
s. San Joaquin Early Head Start Recruitment Flyer (English/Spanish) ***(p.64-65)***
t. Home Visiting Program Flyer (English/Spanish) ***(p.66-67)***
u. Policy Council Meeting Dates ***(p.68)***

6. New Business ***Action Item***

a. Request to change the date of the October 24, 2023 Policy Council Meeting – Lisa Gonzales, Program Governance Coordinator

7. Standing Reports

a. Program Governance – Lisa Gonzales, Program Governance Coordinator
b. Community Representative – Nila Hogan, Y-Empowerment
c. Board of Directors – Ana Vigil, CAPK Board Member
d. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director

8. Policy Council Chairperson Report

9. Policy Council Member Comments

10. Next Scheduled Meeting

11. Adjournment

This is to certify that this agenda notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 p.m. August 18, 2023, by Lisa Gonzales, Program Governance Coordinator.

FECHA	22 de agosto de 2023
HORA	5:30 p.m.
UBICACIÓN	Reunión de Microsoft Teams 5005 Business Park North Bakersfield, CA 93309
ENLACE	Click here to join the meeting
TELÉFONO	(213) 204-2374
NÚMERO DE IDENTIFICACIÓN	272 502 390 081

Agenda del concilio de póliza

La reunión se llevará a cabo por teleconferencia. Los miembros del público pueden unirse a la teleconferencia o escuchar la llamada desde la oficina de CAPK, ubicada en el 5005 Business Park North, Bakersfield, CA 93309

La promesa de Acción Comunitaria

Acción Comunitaria cambia la vida de las personas, simboliza el espíritu de esperanza, mejora las comunidades y hace de América un mejor lugar para vivir. Estamos interesados en la comunidad y nos dedicamos a que la gente aprenda a ayudarse a sí mismos y a los demás.

1. **Llamado de orden**
   a. Pase de lista

Susana Barrios	Nila Hogan
Ruby Cruz	Pablo Reyes
Fatima Echeverria	Gabriel Rios
Andrea Flores	Ana Vigil
Guillermina Herrera	Jennfier Wilson

2. **Comentarios públicos**
   El público puede dirigirse al concilio de póliza sobre temas que no se presentan en la agenda. Los oradores están limitados. Si más de una persona desea abordar el mismo tema, el tiempo total que se otorgará para dicho tema, será de 10 minutos. Favor de proporcionar su nombre antes de su presentación.

3. **Reportes verbales de los subcomités** (3 minutos por reporte)
   Preparación escolar
   Planeación
   Presupuestos y finanzas
   Estatutos

4. **Presentación** ***Elemento informativo***
   a. Head Start y Early Head Start 2024-2029 metas y objectivos-borrador – Robert Espinosa, Administrador de Diseno y Gestion de Programas

5. **Agenda de consentimiento**
   La agenda de consentimiento cuenta con elementos que se consideran rutinarios y no controversiales. Estos elementos se aprueban con una propuesta, a menos que un miembro del concilio o el público solicite la eliminación de un elemento en particular. Si se solicita un comentario o discusión, dicho elemento se eliminará de la agenda de aprobación y se considerará en el orden indicado. – ***Componente de acción***

   a. Actas de la reunión de llamadas especiales del Comité Ejecutivo del Consejo de Politicas – 6 de julio de 2023 (ingles/español)
   b. Actas del comité de preparación escolar – 8 de junio de 2023 (inglés/español)
   c. Actas del comité de presupuestos y finanzas – 20 de junio de 2023 (inglés/español)
   d. Actas del comité de planificación – 1 de agosto de 2023
   e. Reporte de evaluación del programa Head Start (PRE, siglas en inglés) – junio/julio
   f. Reporte del presupuesto y gastos actuales de Head Start, 1 de marzo de 2023 hasta al 30 de junio de 2023

g. Reporte del presupuesto y gastos actuales de Early Head Start, 1 de marzo de 2023 hasta al 30 de junio de 2023
h. Viajes para padres y cuidado infantil hasta el 30 de junio de 2023
i. Actividades para padres hasta el 30 de junio de 2023
j. Informe no federal sobre acciones y en especie de Head Start y Early Head Start del 1de marzo de 2023 hasta al 30 de junio de 2023
k. Informe no federal sobre de acciones y en especie de las asociaciones de cuidado infantil de Early Head Start, del 1 de marzo de 2023 al 30 de junio 2023
l. ACF-IM-HS-23-04 Proceso de monitoreo del año fiscal 2024 para los beneficiaros de Head Start y Early Head Start; Fecha de emisión: 11 de julio de 2023
m. Clínica móvil para niños – Julio 2023 (inglés/español)
n. Los veteranos del condado de Kern se retiran – 12 de octubre de 2023, Stramler Park, 3905 Chester Avenue, Bakersfield
o. Capacitaciones mensuales para padres del Dr. Kirk – Psicólogo clínico -CAPK Consultor de Head Start
p. Abogacía y liderazgo – Consejos para las familias: Habildades de liderazgo cotidanas – Head Start ECLKC
q. Serie de Conexión Mochila: Cómo ayudar a su niño a comprender y nombrar los sentimeientos (inglés/español)
r. Volante de reclutamiento de Head Start Kern (inglés/español)
s. Volante de reclutamiento de Early Head Start de San Joaquín (inglés/español)
t. Volante de reclutamiento del programa de visitas a domicilio (inglés/español
u. Fechas de las reunions del concilio de póliza

6. Nuevos intercambios ***Componente de acción***

a. Solicitud para cambiar la fecha de la reunion del Consejo de Politiicas del 24 de octubre de 2023 – Lisa Gonzales, Coordinadora de gobernanza del programa

7. Reportes permanentes

a. Gobernanza del Programa – Lisa Gonzales, coordinadora de gobernanza del programa
b. Representante de la comunidad – Nila Hogan, Y-Empowerment
c. Junta Directiva – Ana Vigil, Miembro de la junta de CAPK
d. Head Start/Desarrollo Infantil Estatal – Yolanda Gonzales, directora de Head Start/Desarrollo infantil estatal

8. Reporte de la presidenta del concilio de póliza

9. Comentarios de los miembros del concilio de póliza

10. Próxima reunión programada

11. Conclusión

Esto es para certificar que este aviso de agenda se publicó en el vestíbulo de la oficina administrativa de CAPK en 5005 Business Park North, Bakersfield, CA y en línea a las www.capk.org antes de las 12:00 p.m. 18 de agosto de 2023, por Lisa Gonzales, coordinadora del gobernanza de programa.

Goal I **Workforce:** To enhance onboarding, recruitment, and retention of staff by implementing programs that embraces pathways for learning, professional development, succession planning, and a positive culture to obtain and retain staff.			
	Objectives	**Action Steps**	**Progress/Challenges**
HS & EHS Kern Measurable Objectives/ Outcomes	**Objective A:** Develop a structured onboarding process that introduces new employees to the organization's culture, values, and expectations. Provide them with the necessary tools, resources, and training to quickly integrate into their roles.	1. During new hire orientation, conduct an official welcome session to introduce them to key team members, managers, and colleagues. 2. Provide an overview of the organizational structure, departments, and how their roles fit within the broader picture. 3. Provide job-specific training that covers the tasks, responsibilities, and expectations associated with their position. 4. Conduct hands-on training, workshops, or online courses to enhance their understanding of job functions, tools, and systems they will be using. 5. Assign a mentor who could provide guidance and support.	

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	Objective B: Development, implement, and evaluate a mentorship program for new staff onboarding to ensure comprehension, knowledge, and understanding of their position by gathering feedback from the mentors and mentees, assessing goal attainment, retention, and promotion rates, and measuring the level of engagement between the mentees and mentors in the program.	1. Identify experienced and knowledgeable employees who can serve as mentors. 2. Provide mentorship training to help mentors understand their roles, effective communication techniques, and the importance of fostering a positive learning environment. 3. Assign mentors with mentees. 4. During orientation, introduce mentors and mentees to each other and provide an overview of the mentorship program. 5. Set clear expectations and goals for both mentors and mentees via policies and procedures. 6. Evaluation and Feedback: Regularly assess the mentorship program's effectiveness through surveys, feedback sessions, or focus groups. Questions	

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		regarding the satisfaction with the program, the quality of the mentoring relationship, and whether the goals were met. An inquiry about specific aspects such as communication, supportiveness, and knowledge transfer will be documented as well. The questions will be in quantitative format; however, a qualitative portion will be included to determine if there are any themes that need to be addressed. 7. Gather input from mentors and mentees to identify strengths and areas for improvement. 8. Continuously review and update the mentorship program to ensure its alignment with evolving organizational needs and changing employee demographics. 9. Retention and Promotion rates:	

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		Monitor the retention rates of mentees within the organization. Additionally, track the number of mentees who have been promoted or advanced in their careers as an indication of the program's impact on their professional development. 10. Measure the level of engagement of both mentees and mentors.	
	Objective C: Incorporate incentive or reward programs to empower all staff to be directly involved in the recruitment and retention process that would shift the culture of the division.	1. Develop and implement a Home Base option for children eligible for Head Start services. 2. Develop and implement a Family Childcare Option to reach families that are receiving services in the private sector while ensuring it upholds the Head Start Performance Standards. 3. Provide opportunities that allow for more 3-year-old designated classrooms to reach a needed	

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		population in the community. 4. Explore the need to create more Early Head Start classrooms to facilitate the needs of the community for the specific demographic.	
Goal II **Program Options:** To develop and implement program options that coincide with the needs of the community and ensure eligible families receive services that provide a strong foundation for their children's academic journey.			
HS & EHS Kern Measurable Objectives/Outcomes	**Objectives**	**Action Steps**	**Progress/Challenges**
	Objective A: Develop a structured onboarding process that introduces new employees to the organization's culture, values, and expectations. Provide them with the necessary tools, resources, and training to quickly integrate into their roles.	1. Develop and implement a Home Base option for children eligible for Head Start services. 2. Develop and implement a Family Childcare Option to reach families that are receiving services in the private sector while ensuring it upholds the Head Start Performance Standards. 3. Provide opportunities that allow for more 3-year-old designated	

		classrooms to reach a needed population in the community. 4. Explore the need to create more Early Head Start classrooms to facilitate the needs of the community for the specific demographic.	
Goal III **School Readiness:** Increase families and staff capacity to support children's school readiness and to implement a quality program by enhancing an inclusive environment to strengthen teacher and child interactions.			
HS & EHS Kern Measurable Objectives/Outcomes	**Objectives**	**Action Steps**	**Progress/Challenges**
	Objective A: The program will redesign indoor/outdoor environments to reflect the children's culture, promote curiosity, diversity, equity, inclusion, and safety.	1. 10% of the program staff will attend Loose Parts and STEM training by year 1. 2. The program will pilot 10% of centers in a Loose Parts / STEM curriculum enhancement implementation by year 1. 3. The program will increase male involvement participation to enhance learning environments.	

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	Objective B: The program will develop a dual-language framework and will strengthen the ability of staff to work with dual-language learners.	1. The program will provide training to 15% of staff to increase their knowledge of best practices that support dual language learners and bilingualism by year 1. 2. The program will partner with families in the importance of maintaining their home language by year 1.	
	Objective C: The program will elevate children's social-emotional development and strengthen teacher-child interactions.	1. The program will have 4 train-the-trainers on Pyramid Model, Trauma Informed Care, and CLASS by year 2. 2. 75% of education and support services staff will be trained in Pyramid Modl by year 2. 3. 50% of newly hired staff will participate in the Pyramid Model training and ongoing coaching in Trauma Informed Care during Professional Learning Communities. 4. The program will increase the number of mentor coaches to	

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		enhance quality interactions. 5. The program will implement an annual Family Workshop to increase Social Emotional Awareness in young children.	
	Objective D: The program will strengthen the collaboration with 25% of receiving School Districts by developing MOUs.	1. The program will collaborate with community agencies to support transitions by participating in collaborative meetings and community resource fairs. 2. The program will provide ongoing series of parent's roles in transitions and developmental milestones. 3. The program will develop a data system to track transitions across program options.	

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COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL EXECUTIVE COMMITTEE SPECIAL CALL MEETING MINUTES
July 6, 2023
Teleconference ID: 261 283 253 038

1. **Call to Order**
   Policy Council Chairperson, Ruby Cruz called the meeting to order at 5:35 p.m.
   a. Roll call was taken and a quorum was established.
   Policy Council Members Present: Ruby Cruz, Monique McWilliams, Pablo Reyes

2. **Public Comments**
   *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the Policy Council will take no action other than referring the item(s) to staff for study and analysis. **Speakers are limited to three minutes each**. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*
   None

3. **Consent Agenda** ***ACTION**
   The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed.

   a. Policy Council Meeting Minutes – May 23, 2023 (English/Spanish)
   b. School Readiness Committee Minutes – May 11, 2023 (English/Spanish)
   c. Budget and Finance Committee Minutes – May 16, 2023 (English/Spanish)
   d. Head Start Program Review Evaluation (PRE) Report – May
   e. Head Start Budget to Actual Report, March 1, 2023 through April 30, 2023
   f. Early Head Start Budget to Actual Report, March 1, 2023 through April 30, 2023
   g. Parent Travel & Child Care through April 30, 2023
   h. Parent Activities through April 30, 2023
   i. Head Start and Early Head Start Non-Federal Share and In-Kind Report, March 1, 2023 through April 30, 2023
   j. Early Head Start Child Care Partnerships Non-Federal Share and In-Kind Report, March 1, 2023 through April 30, 2023

   Monique McWilliams made a motion to approve items (a) through (j); seconded by Pablo Reyes. Motion carried unanimously.

4. **New Business** ***ACTION**
   a. 2023-2024 School Readiness Goals – Rashi Strother, Education Manager EHS San Joaquin & Cynthia Rodriguez, Education Manager, Kern
   Rashi introduced herself, then presented the Head Start and Early Head Start 2023-2024 School Readiness Goals to Executive Committee members. She shared that the program takes a comprehensive method to school readiness which includes a multidisciplinary team approach. This includes wellness, family engagement, education, inclusion, and all content areas working together.

   Rashi also shared that families are at the forefront, as their child's first teacher. The program works to ensure there is collaboration and parental input when developing goals. She added that the school readiness goals were recently presented to the Policy Council School Readiness Committee for review and input. Rashi added the school readiness goals are developed annually in an effort to improve outcomes and to strengthen school readiness for all children and families.

   Cynthia introduced herself and shared a bit more about the school readiness goals. She shared that the school readiness goals are developed by utilizing the data from the assessments completed on children annually. Cynthia went on to share that the assessment used in classrooms, as well as with the Home Base

program option is the Desired Results Developmental Profile (DRDP). Teachers complete the DRDP three times during the school year; at the end of the year the data is aggregated and reviewed. This is in part to ensure ongoing development for teaching strategies are followed, for effective at home family activities and for training purposes.

Cynthia went on to share the five central domains for the school readiness goals which are aligned with the DRDP assessment as well as the Early Learning Outcomes framework from the Office of Head Start. Examples of goals were reviewed across a variety of domains as outlined in the 2023-2024 School Readiness goals document provided to all members. It was noted that there is a goal for each age group within both Head Start and Early Head Start. Also identified were the objectives for family engagement outcomes. Cynthia shared that because Head Start Home Base will be a new program option this year, the goals developed were intentional in ensuring they contained effective strategies for educators and parents in this program option.

In conclusion, Cynthia stated that the school readiness goals are a regular and annual action item on the Policy Council agenda. Each year, the program strives to make improvements and to ensure that the guidance from these goals is followed in leading teaching practices as well as the training of staff.

During an opportunity for questions, a member shared that she feels as though there is a disconnect between the goals presented and the classroom. Specifically mentioned was that the Family Engagement Outcome on the goals state, Families as Advocates and Leaders. The member stated she does not see these types of opportunities in her child's classroom. Cynthia thanked the member for the feedback stating that this is an area that has been discussed with the family engagement team, ensuring that moving forward post-COVID these opportunities are offered. She added that during COVID it was difficult to provide opportunities in person. However, in planning for the upcoming school year there will be opportunities throughout the school year across program options for parents to participate. Rashi added that during COVID and thereafter there have been parent meetings and parent trainings held virtually. Staff again expressed appreciation for the feedback and encouraged the member to be an advocate at her child's center.

With no other questions or comments, a request was made to approve the 2023-2024 School Readiness Goals as presented. Pablo Reyes made a motion to approve, Monique McWilliams voted not to approve (nay) with votes resulting in a tie. As per the CAPK Head Start Bylaws, Voting, Article VII, Section 1(d) the Chairperson is able to vote to break the tie. Ruby Cruz voted to approve the 2023-2024 School Readiness Goals. Motion carried by a majority vote.

b. 2023-2024 Head Start/Early Head Start Carryover Request – Jery Meade, Assistant Director ~ Program

Jerry thanked Executive Committee members for their willingness to meet to address necessary business as a result of lack of a quorum at last month's meeting. In continuing, he stated as noted on the agenda, he will be presenting information on a carryover request for the 2023-2024 budget year.

Jerry informed members that when evaluating and reviewing spending from previous budget years and identifying projects that have not been completed there is an opportunity through the Head Start Act and the federal government to request a carryover of those funds in order to complete those pre-approved projects and purchases that weren't able to be made during the previous funding year. He added that reviewing the budget is a typical and ordinary process. Jerry stated that in the process of this routine review $3,523,819 was identified from the previous funding year to complete tasks that had already been approved but were unable to be accomplished. This included equipment purchasing, minor renovation and repair as well as some training and technical assistance projects. Jerry stated by carrying over these funds the program anticipates the ability to complete all of the projects promptly and before the end of the current fiscal period to ensure the monies are used to best support the children and families within our program.

Jerry spoke to the specifically identified minor renovations as noted in the memorandum provided, which included minor renovation/repair items for some classroom modifications in both San Joaquin and Kern Counties. Additionally, there were some equipment purchases approved in the last notice of award; however, there was quite a challenge in obtaining these items due to the supply chain. The items referred to are vehicles for the Central Kitchen. By carrying those funds over to the current

fiscal year, the program would be able to meet the timeline for arrival of those vehicles and actually pay for them in the current funding year with last year's already approved money. It was stated there are additional training and technical assistance items available for staff to participate in. This includes some professional development opportunities that are carrying into the current year related to credentialing. This particular opportunity is provided for Family Service Workers and other positions that will benefit from some additional professional growth.

Jerry informed the committee that the proposal presented was formulated through discussion with the Office of Head Start as well as with the(CAPK) Finance Department. Budget detail for the carryover request, including projects, dollar amounts, and major categories were shared and discussed with members in depth. Each major category was addressed individually, with information shared regarding their specific corresponding projects and the dollar amount. These categories included but were not limited to, personnel, travel, equipment, contractual, and other.

Upon conclusion of the presentation, there was an opportunity for questions. A member request was made for clarity of the terms, *training opportunities* (as a travel line item) and *training consultants* (as a contractual line item); they sounded very similar in nature but were in two different areas. Jerry provided clarification for each of the terms along with examples of such. In exampling, Jerry stated a training consultant would be a trainer the program has a contract with who is coming to our communities to provide on site training. In doing so, the fees associated with the trainer's contract would go under the *contractual* line item. He further exampled training opportunities and stated that could be conference travel or if program staff from San Joaquin come to Kern to participate in training opportunities, expenses incurred would go under the *travel* line item. Additional examples were provided along with further discussion, with Jerry thanking the member for the question.

Monique McWilliams made a motion to approve the submission of the Head Start and Early Head Start Carryover Request for the 2023-2024 funding year; seconded by Pablo Reyes. Motion carried unanimously.

5. **Policy Council Member Comments**
   Members were given an opportunity to share comments, to which there were none.

6. **Next Scheduled Meeting**
   The next scheduled meeting will take place on August 22, 2023 at 5:30 p.m.

7. **Adjournment**
   The meeting was adjourned at 6:01 p.m.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
RESUMEN DE LA CONVOCATORIA ESPECIAL DEL CONCILIO DE PÓLIZA COMITÉ EJECUTIVO
6 de julio, 2023
Número de identificación de la teleconferencia: 261 283 253 038

1. **Convocación de reunión**
   La presidenta del concilio de póliza, Ruby Cruz llamó al orden la junta a las 5:35 p.m.
   a. Se pasó lista y se estableció cuórum.
   Miembros del concilio presentes: Ruby Cruz, Monique McWilliams, Pablo Reyes

2. **Comentarios públicos**
   El público que desee dirigirse al concilio de póliza, puede hacerlo en este momento. Los miembros del concilio de póliza pueden responder brevemente a las preguntas que se formulen. Sin embargo, el concilio no tomará ninguna acción más que referirlo al personal para su estudio y análisis. ***Los oradores están limitados a tres minutos cada uno.*** *Si más de una persona desea tocar el mismo tema, el límite ser extenderá hasta diez minutos. Favor de proporcionar su nombre antes de su presentación. Gracias.*
   Ninguno

3. **Agenda de consentimiento** *** ACCIÓN**
   La agenda de consentimiento consta de elementos que se consideran rutinarios y no controversiales. Estos elementos se aprueban con una propuesta, a menos que un miembro del concilio o el público solicite la eliminación de un elemento en particular. Si se solicita un comentario o se discute algún elemento, este se eliminará de la agenda de consentimiento en el orden indicado.

   a. Resumen de la reunión de concilio de póliza – 23 de mayo, 2023 (inglés/español)
   b. Resumen de la reunión del comité de preparación escolar 11 de mayo, 2023 (inglés/español)
   c. Resumen de la junta del comité de presupuestos y finanzas – 16 de mayo, 2023 (inglés/español)
   d. Reporte de evaluación del programa Head Start (PRE, siglas en inglés) – Mayo
   e. Reporte del presupuesto y gastos actuales del programa Head Start 1 de marzo hasta el 30 de abril, 2023
   f. Reporte del presupuesto y gastos actuales del programa Early Head Start1 de marzo hasta el 30 de abril, 2023
   g. Reporte de viajes para padres y cuidado infantil hasta el 30 de abril, 2023
   h. Reporte de las actividades para padres hasta el 30 de abril, 2023
   i. Reporte de donaciones internas no federales de Head Start y Early Head Start del 1 de marzo hasta el 30 abril, 2023
   j. Reporte de donaciones internas no federales de la asociacion de cuidado infantil Early Head Start del 1 de marzo hasta el 30 abril, 2023

   Monique McWilliams presentó una propuesta para la aprobación de los elementos enlistados de la (a) hasta la (j); esta fue secundada por Pablo Reyes. Propuesta aprobada por unanimidad.

4. **Nuevos intercambios** ***ACCIÓN**
   a. Metas de preparación escolar 2023-2024 – Rashi Strother, gerente de educación EHS de San Joaquín & Cynthia Rodriguez, gerente de educación de Kern
   Rashi se presentó, acto seguido presentó los objetivos de preparación escolar para el periodo 2023-2024 a los miembros del comité ejecutivo. Informó que el programa adopta un método integral para los objetivos de preparación escolar, lo cual incluye un enfoque multidisciplinario. Dentro d este enfoque se incluye el bienestar, la participación familiar, educación e incorporación y todas las áreas de contenido que trabajan en conjunto.

   Rashi continuó que las familias son se encuentran a la vanguardia, como los primeros maestros de sus hijos. El programa trabaja para garantizar colaboración y aportaciones de los padres en el desarrollo de las metas; añadió que las metas de preparación escolar se presentaron al coite de preparación escolara para obtener aportes y revisarlas. Rashi continuó informando que estas metas se desarrollan anualmente con la meta de

mejorar los mejorar los resultados y fortalecer la preparación escolar para todos los niños y las familias.

Cynthia se presentó y describió con más los detalle los objetivos de preparación escolar. Agregó que los objetivos se desarrollan utilizando los resultados de las evaluaciones realizadas a los alumnos anualmente. Cynthia añadió que el modelo que se utiliza en las aulas y en el programa de servicios a domicilio es el perfil de desarrollo de resultados deseados (DRDP, siglas en inglés) Los profesores completan esta evaluación tres veces anualmente, a fin de año se revisan y se agregan los datos del mismo. Esto en parte se hace para garantizar el continuo desarrollo de las estrategias de enseñanza se prosiga con el propósito de establecer actividades en el hogar efectivas para las familias y con fines de capacitación.

Cynthia añadió que los objetivos de preparación escolar constan de cinco dominios y estos se ajustan con los objetivos del DRDP, así como el marco de resultados de aprendizaje temprano de la oficina de Head Start. Se presentaron ejemplos de estos objetivos en una variedad de dominios, como se describe en el documento de los objetivos de preparación escolar 2023-2024. Se señaló que existe una meta para cada grupo tanto de Head Start y Early Head Start. También se identificaron los objetivos de los resultados de compromiso familiar. Cynthia añadió que el programa de servicios a domicilio de Head Star, se convertirá en una opción para el próximo año escolar, los objetivo que se desarrollaron para asegurar que se integraban estrategias para apropiadas para los maestro y los padres bajo esta opción del programa.

Para concluir Cynthia dijo que los objetivos de preparación escolar son un elemento anual regular que requieren de aprobación del concilio de póliza. El programa se esfuerza por perfeccionar los objetivos y de esta manera garantizar que los maestros prosigan las guías de los mismos y también se utilizan en la capacitación del personal docente.

Uno de los miembros comentó que existe una desconexión entre los objetivos que se presentaron y lo que sucede en los salones. Se especifico que los resultados de participación familiar establecen que la familia son los defensores y al mismo lideres. Esta persona agregó que, no ve este tipo de oportunidades de participación en el salón de clases de su hijo. Cynthia agradeció al participante por sus comentarios, agregando que este tema ya se ha discutido con el equipo de participación familiar, y que a futuro se asegurarán de que estas oportunidades se ofrezcan después de la culminación de la pandemia de COVID. Agregó que, durante COVID, este tipo de participación no se ofrecía, pero que ya se ha planeado todas las oportunidades para el próximo año escolar, asegurando la participación de los padres. Rashi agregó que este tipo de oportunidades se ofrecieron durante COVID y después de la pandemia de manera virtual. El personal expresó nuevamente su agradecimiento por su cooperación y los exhortó a continuar siendo los defensores de sus hijos.

Sin más preguntas comentarios, Pablo Reyes presentó una propuesta para la aprobación de las metas de preparación escolar 2023-2024 como se presentaron; esta fue secundada por Monique McWilliams, declinó la aprobación, esto resultó en un empate. De acuerdo con los estatutos de Head Start de CAPK, con respecto al artículo VII, sección 1d con respecto a la votación, el presidente del concilio puede votar para disolver el empate. Ruby Cruz, votó a favor de la aprobación de las metas de preparación escolar 2023-2024. La propuesta fue aprobada por mayoría de votos.

b. Solicitud de traspaso de fondos de Head Start/Early Head Start 2022-2023 – Jerry Meade subdirector del programa

Jerry agradeció a los miembros del comité ejecutivo, por sus disposición para reunirse y tomar decisiones con respecto a ciertos asuntos que no se pudieron resolver por la falta de cuórum el mes pasado. Para continuar reiteró que se presentará informacion sobre la solicitud de traspaso de fondos 2022-2023

Jerry informó a los miembros que, tras revisar y evaluar los presupuestos de años anteriores, se concluyó que algunas compras y proyectos previamente aprobados, existe una oportunidad bajo los estatutos de Head Start y los mismos del gobierno federal, se puede solicitar una transferencia de fondos para completar proyectos y compras aprobadas que no se realizaron durante el ciclo escolar anterior. Agregó que la revisión de presupuesto es un proceso ordinario, y durante la última revisión de rutina, se identificó que hay un excedente de $3,523,819 del presupuesto anterior para proyectos que no se han llevado a cabo. En estos se incluye la compra de equipos, renovaciones reparaciones, así como algunos proyectos de capacitación y asistencia técnica. Jerry agregó

que, al traspasar estos fondos, el programa prevé que se completarán antes del presente fin del año fiscal, y con esto garantizar el uso de antedichos fondos en apoyo a los alumnos y sus familias dentro del programa.

Jerry dió una breve descripción sobre pequeñas renovaciones específicas que se indican en el memorando que se proporcionó, en donde se proporcionó algunas de las modificaciones a las aulas de ambos condados de Kern y San Joaquín. Además, hubo autorizaciones para la compra de equipo que se incluyeron en el aviso de adjudicación; sin embargo, se presentaron algunos presentaron desafíos debido a la cadena de suministro. Esto es en referencia a vehículos para la cocina central. Esta transferencia de fondos al presente año fiscal se asegura que se puedan recibir y saldar los vehículos con los fondos aprobados el año anterior. Se añadió que existen capacitaciones y asistencia técnica disponible para los empleados. Esto incluye algunas oportunidades de desarrollo profesional que se están llevando a cabo en curso con referencia a credenciales. Esta particular oportunidad se brinda para los trabajadores de servicios para la familia, así como otras posiciones que se beneficiarán del desarrollo profesional.

Jerry informó al comité la propuesta que se están presentando se formuló a través de negociaciones entre la oficina de Head Start, así como el departamento de finanzas de CAPK. Los detalles del presupuesto para la solicitud de traspaso, incluyendo los proyectos, cantidades y las principales categorías se analizaron con los miembros. Se revisó cada categoría individualmente, detallando cada proyecto en específico, así como el monto necesario para completarlas.

Al finalizar la presentación, se dio la oportunidad de presentar preguntas. Uno de los miembros solicitó la aclaración sobre las oportunidad de capacitación (descrita como línea de viajes) y los asesores de capacitación presentado como elemento de contrato sonaban de similar manera, pero se presentaban en dos áreas diferentes. Jerry presentó las aclaraciones pertinentes, otorgando ejemplos de los mismos. Uno de los ejemplos que presentó fue que si un asesor de capacitación tendría un contrato con el programa y vienen a nuestras comunidades para brindar capacitación a nivel local. Al hacerlo, los honorarios asociados del asesor con el contrato se incluirían en la línea del pedido del contrato. Otro ejemplo que se presentó dentro de las oportunidades de capacitación se autorizarían viajes a conferencias, o cuando el personal del condado de San Joaquín viene a participar a capacitaciones en el condado de Kern, estos gastos se incluirían en la línea de viajes. Se dieron otros ejemplos, y Jerry agradeció las preguntas.

Monique McWilliams presentó una propuesta para aprobar el envío de la solicitud de traspaso de fondos de Head Start y Early Head Starr para el ciclo 2023-2024; esta fue secundada por Pablo Reyes. Propuesta aprobada por unanimidad

5. **Comentarios de los miembros del concilio de póliza**
   Se le dió la oportunidad a los miembros de presentar comentarios, pero no se presentó ninguno.

6. **Próxima reunión programada**
   La próxima reunión programada es el 22 de agosto, 2023 a las 5:30 p.m.

7. **Conclusión**
   La junta concluyó a las 6:01 p.m.

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council School Readiness Committee Meeting Minutes
June 8, 2023
(213) 204-2374 Meeting ID: 251 734 301 076

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. Meeting was called to order at 5:33 PM by Jennifer Wilson.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. PC Members present: Jennifer Wilson, Sarita Little, and Ruby Cruz.
   c. PC Members not present: Susana Barrios and Gabriel Rios.

4. **Approval of Agenda**
   Motion was made by Sarita Little to approve the agenda dated June 8, 2023, seconded by Ruby Cruz. Motion carried unanimously.

5. **Approval of Minutes**
   Motion was made by Ruby Cruz to approve the minutes dated May 11, 2023, seconded by Sarita Little. Motion carried unanimously.

6. **Introduction of Guests**
   The guests in attendance tonight were Cynthia Rodriguez, Education Manager.

7. **Public Forum**
   (The public wishing to address the Policy Council School Readiness Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Introduction: Cynthia introduced herself. Cynthia invited all members to share their input, suggestions, and feedback as she presents the School Readiness Goals for the 2023-2024 school year.
   b. Cynthia explained that the office of Head Start mandates that we set goals to improve school readiness goals for all children.
   c. Cynthia introduced the Central Domains and Family Engagement Outcomes.
   d. Cynthia presented the goal and strategies for Approaches to Learning, a member asked to include handouts and resources to establish house rules at home.
   e. Cynthia presented the social and emotional goals and strategies; members did not have questions or suggestions.
   f. Cynthia presented language and literacy development; one member had questions on speech and language and how children are engaged to promote their development. Another member asked about digital platforms and how they support language development.

g. Cynthia presented the English language development goal; members had a question regarding the exposure that English speakers have to the Spanish language.
h. Cynthia presented the cognition goal, no questions from any members.
i. Cynthia presented the physical development health goal, members suggested adding emergency drills and handouts for families to implement at home.
j. Cynthia thanked all members for the input, questions, and feedback.

9. Announcements

Cynthia Rodriguez thanked all the members for a wonderful school year and reminded everyone that this was the last subcommittee meeting for this school year.

10. Adjournment

The meeting was adjourned at 6:23 PM.

Asociación de Acción Comunitaria de Kern
Head Start / Desarrollo Infantil Estatal
Comité de preparación escolar del concilio de póliza
Reseña de la junta
8 de junio, 2023
(213) 204-2374 Número de identificación de la junta: 251 734 301 076

1. **Bienvenida**
   Se dió la bienvenida al grupo

2. **Convocación de reunión**
   a. Jennifer Wilson convocó oficialmente la juta a las 5:33 p.m.

3. **Pase de lista, establecimiento de cuórum (la mitad más uno)**
   a. Se estableció cuórum.
   b. **Miembros del comité presentes:** Jennifer Wilson, Sarita Little, and Ruby Cruz.
   c. **Miembros del comité ausentes:** Susana Barrios and Gabriel Ríos.

4. **Aprobación de agenda**
   Sarita Little presentó una propuesta para la aprobación de la agenda fechada el 8 de junio, 2023, esta fue secundada por Ruby Cruz. Propuesta aprobada por unanimidad.

5. **Aprobación de minutos**
   Ruby Cruz presentó una propuesta para la aprobación de los minutos fechados el 11 de mayo, 2023, esta fue secundada por Sarita Little. Propuesta aprobada por unanimidad.

6. **Presentación de invitados**
   Cynthia Rodriguez, gerente de la división de educación, fue la invitada de esta sesión.

7. **Foro publico**
   El público que desee dirigirse al comité de preparación escolar del concilio de póliza, puede hacerlo en este momento; sin embargo, el comité no tomará ninguna acción, solo referirá el tema al personal para su estudio y análisis.)
   Ninguno

8. **Presentación/Discusión de temas**
   a. Introducción: Cynthia se presentó. Invitó a todos los miembros a hacer aportaciones, sugerencias y comentarios mientras presenta las metas de preparación escolara para el ciclo escolar 2023-2024.
   b. Cynthia explicó que la oficina de Head Start exige establezca metas para mejorar las metas de preparación escolar para todos los alumnos.
   c. Se presentaron los dominios centrales y resultados de la participación familiar
   d. Otro punto que Cynthia presentó fueron los objetivos y estrategias para los enfoques de aprendizaje, una persona sugirió que se incluyeran folletos y recursos para establecer reglamentos en casa.
   e. Cynthia presentó los objetivos sociales y emocionales, así como estrategias; los presentes no tuvieron ninguna pregunta o sugerencias.
   f. Otro tema que se presentó fue el desarrollo del lenguaje y la alfabetización; se presentaron una serie de preguntas acerca de cómo el lenguaje y el dialogo

promueven el desarrollo de los niños, Otro miembro preguntó que cómo las plataformas digitales apoyan el desarrollo del lenguaje en los niños.

g. Cynthia presentó la meta del desarrollo del idioma inglés; los miembros preguntaron sobre cómo se involucra a los niños que hablan solo inglés a otro idioma, por ejemplo, el español.
h. Se continuo la presentación con el objetivo de estudio (cognición); ningún miembro presentó pregunta alguna.
i. Cynthia presentó el objetivo de desarrollo físico y de salud, para este inciso los miembros sugirieron agregar simulacros de emergencia y folletos informativos para que las familias puedan e implementarlos en casa.
j. Pol ultimo Cynthia agradeció a los miembros por sus aportes y preguntas.

9. <u>Anuncios</u>

Cynthia Rodriguez agradeció a los presentes por un lleno de aportaciones y anunció que esta reunión era la última para el comité de preparación escolar.

10. <u>Conclusión</u>

La reunión concluyó a las 6:23 p.m.

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Budget & Finance Committee Meeting Minutes
June 20, 2023
Audio Only: (213) 204-2374 Meeting ID: 230 502 352 583

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. The meeting was called to order at 5:36 p.m. by Chairperson Pablo Reyes.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. PC Members present: Pablo Reyes, Susana Barrios, Gabriel Rios
   c. PC Members not present: Ruby Cruz

4. **Approval of Agenda**
   Susana Barrios made a motion to approve agenda dated June 20, 2023; seconded by Ruby Cruz. Motion carried.

5. **Approval of Minutes**
   Susana Barrios made a motion to approve the minutes dated May 16, 2023; seconded by Gabriel Rios. Motion carried.

6. **Introduction of Guests**
   Guests in attendance were Louis Rodriguez, Finance Administrator and Lisa Gonzales, Program Governance Coordinator.

7. **Public Forum**
   (The public wishing to address the Policy Council Budget & Finance Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items** – Louis Rodriguez, Finance Administrator
   a. **Financial Reports**
      The Head Start budget to actual report for the period ending April 30, 2023 was presented to the committee and reviewed. It was noted that base funds are 10% expended with the training and technical assistance category is at 24% expended. The nonfederal share for Head Start was reported at 21% during this reporting period.

      The budget to actual report for the same reporting period for Early Head Start was also presented and discussed in detail with committee members. This included percentages expended in various categories with base funds at 11% expended and training and technical assistance at 9% expended bring the overall budget expenditures to 11%.

      In continuing to review the balance of financial reports, the parent local travel and childcare were provided noting there have not been any expenses during this reporting period.

Additionally, the parent activities report indicated that there have not been any expenses thus far. Lisa stated that she would like to speak to the parent activities report. She noted that during the May Policy Council meeting, there were expenditures recorded in this category. She added there was an inquiry from a member during that meeting wanting clarification as to what the expense recorded was for. Lisa stated that this question prompted her to review the parent activities budget as typically she is aware of any parent activity expenditures. Upon reviewing the report, and the amount coded to this category Lisa realized that the expenses reflected and recorded to parent activities were incorrectly obligated. The expenses were for printing, which does not fall under the parent activity category. Lisa stated she brought this to the attention of the Finance Administrator and submitted an email notating the incorrect coding. Those funds were then moved to the appropriate expense category (printing).

The last report reviewed was the Non-Federal Share (in-kind) report which indicated the grand total as of the April 30, 2023 reporting period was 2,779,305 with 115,115 obtained from the EHS Child Care Partnerships. At the end of the second month, the total in-kind generating was at 20% with ten months remaining in the fiscal year.

9. <u>Announcements</u>

a. Committee members were reminded about the upcoming June 27, 2023 Policy Council (PC) meeting, noting PC Packets were mailed out earlier in the day. It was also stated there will be two action items requiring a vote. It was noted that with the Council not meeting in July, attendance to ensure a quorum is especially important. The items on the agenda for approval are the 2023-2024 School Readiness Goals as well as a budget carryover request. Lisa encouraged members to review the information in the packet prior to the meeting in the event they had any questions.

   Pablo shared that he will was currently at a conference in Phoenix, Arizona, and it was 100 degrees, so everyone back home should enjoy the cooler weather right now in Bakersfield.

   Pablo stated the next Policy Council Budget & Finance meeting will be held on Tuesday, August 15, 2023.

10. <u>Adjournment</u>

The meeting was adjourned at 5:49 p.m.

Asociación de Acción Comunitaria de Kern
Head Start / Desarrollo Infantil Estatal
Comité de Presupuestos y Finanzas
Resumen de la junta
20 de junio, 2023
Sólo por audio: (213) 204-2374 Número de identificación de la junta: 230 502 352 583

1. **Bienvenida**
   Se le dió la bienvenida al grupo.

2. **Convocación de reunión**
   a. Pablo Reyes, presidente convocó al orden la junta a la 5:36 p.m.

3. **Pase de lista, establecimiento de cuórum (la mitad más uno)**
   a. Se estableció cuórum.
   b. Miembros presentes: Pablo Reyes, Susana Barrios, Gabriel Ríos
   c. Miembros ausentes: Ruby Cruz

4. **Aprobación de agenda**
   Susana Barrios presentó una propuesta para la aprobación de la agenda fechada el 20 de junio, 2023; esta fue secundada por Ruby Cruz. Propuesta aprobada.

5. **Aprobación de minutos**
   Susana Barrios presentó una propuesta para la aprobación de los minutos fechados el 16 de mayo, 2023; esta fue secundada por Gabriel Ríos. Propuesta aprobada.

6. **Presentación de invitados**
   Los invitados presentes fueron Louis Rodriguez, administrador de finanzas y Lisa Gonzales, coordinadora del programa de gobernanza.

7. **Foro publico**
   (El público que desee dirigirse al comité de presupuestos y finanzas, puede hacerlo en este momento, sin embargo, el comité no tomará ninguna acción, solo referirá la cuestión al personal, para su estudio y análisis.)
   Ninguno

8. **Presentación/ Temas de discusión** – Louis Rodriguez, administrador de finanzas
   a. **Reportes financieros**
      Se revisó el presupuesto actual de Head Start para el ciclo que finalizó el 30 de abril del presente año. Se informó que se utiliza solo el 10 por ciento del fondo base y el 24% se utiliza en la categoría de capacitación y asistencia técnica. Se añadió que, en la categoría de participación no federal, Head Start ha utilizado el 21 por ciento hasta la fecha de este informe.

      Se revisó el presupuesto hasta actual de Early Head Start para el mismo periodo. Esto incluyó los porcentajes de en diferentes categorías, el cual ha utilizado el 11 por ciento de los fondos básicos y el 9 por ciento en capacitación y asistencia técnica, para sumar un total de 11 por ciento de gastos presupuestarios en general.

      Continuando con la revisión del resto de los reportes, se informó que los presupuestos de viajes locales para padres y cuidado infantil no han experimentado ningún gasto, hasta la fecha de este reporte.

El informe de actividades para padres tampoco ha tenido ningún gasto hasta el momento. Lisa quiso ampliar el reporte de actividades para padres, dijo que, durante la junta del concilio de póliza de mayo, se reportó una serie de gastos que se registraron bajo esta categoría. Sin embargo, después de una revisión, Lisa se dio cuenta que se había registrado los gastos de imprenta erróneamente. Ella informó al administrador de finanzas, quien hizo las correcciones correspondientes.

El último reporte que se revisó fue el de donaciones no federal, el cual indica que hasta el 30 de abril del presente año el total fue de 2,779,305 con 115,115 fueron aportados por la asociación de cuidado infantil EHS. Al final del segundo mes, el total de donaciones internas fue del 20%, con diez meses restantes para el año fiscal.

9. <u>Avisos</u>

a. Se les recordó a los miembros sobre la próxima reunión del concilio de póliza el 27 de junio del presente año, agregado que se han enviado los paquetes por correo al inicio del día. Lisa agregó que hay dos asuntos en los que se tendrá que votar, enfatizando que es de suma importancia asistir a esta reunión ya que no habrá junta para ningún de los comités durante el mes de julio. Los elementos que se someterán a votación son las metas de preparación escolar 2023-2024 y la aprobación de transferencia de presupuesto. Lisa exhortó a los presentes a revisar la información en el paquete, por si tenían alguna pregunta.

   Pablo informó que se encontraba en una conferencia en Phoenix, Arizona y la temperatura allá era de 100 grados, y aconsejó a los presentes disfrutar de las frescas temperaturas en Bakersfield.

   Pablo informó que la próxima reunión del comité de presupuestos y finanzas se llevará a cabo el martes 15 de agosto, 2023.

10. <u>Conclusión</u>

La junta concluyó a las 5:49 p.m.

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Planning Committee
Meeting Minutes
August 1, 2023

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. Meeting was called to order at 5:34 p.m., by Andrea Flores

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. **PC Members present:** Fatima Echeverria, Guillermina Herrera & Andrea Flores
   c. **PC members absent:** Sarita Little

4. **Approval of Agenda**
   a. Motion to approve the agenda dated August 1, 2023, was made by Fatima Echeverria; Guillermina Herrera seconded. Motion carried unanimously.

5. **Approval of Minutes**
   a. Motion to approve the minutes dated June 6, 2023, was made by Fatima Echeverria; Guillermina Herrera seconded. Motion carried unanimously.

6. **Introduction of Guests**
   Guests in attendance tonight were Robert Espinosa, PDM Administrator; Sylvia Ortega, Quality Assurance Administrator; Carol Hendrix, Enrollment and Attendance Manager & Leticia Villegas, Program Assistant/Translator

7. **Public Forum**
   (The public wishing to address the PC Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Division/Program Monthly Report – Carol Hendricks, Enrollment, and attendance Manager – **Informational Item**
   The enrollment reports for June and July 2023 were shared. In June Head Start Kern reported 69% enrollment; Early Head Start reported 76% enrollment during this reporting period. Carol informed members that 7% of children enrolled in Head Start Kern had an IFSP (Individual Family Service Plan); IEP (Individualized Education Plan) in June; Early Head Start reported 24% IEP enrollment for the same reporting time. In the over income category, none of the programs were above the 10% goal; therefore, we were in compliance.
   The division staffing report included one hundred and seventeen vacant positions for the month of June. The Family Medical Leave report noted there are twenty-five employees on continuous leave and thirty-five on intermittent leave. The highlights section reported that five staff were onboarded and there were thirteen resignations. There were four days of interviews conducted for four open requisitions. Carol also presented the Child and Adult

Care Food Program (CACFP) report. There was a total of 64,889 meals delivered with 55,697 prepared by Central Kitchen for the month of May.

The following updates and compliance items have or will take place in Kern County:
The Enrollment and Attendance division conducted application clinics in Bakersfield and East Kern. Attended a job fair Bakersfield, Bitwise Employee Resource Fair for children and staff recruitment and the Bakersfield City School District Recruitment event.

San Joaquin County:
Staff attended to a recruitment Summit at Teacher College in partnership with San Joaquin County Office of Education. Applicants had the opportunity to interview to get fingerprinted, and receive TB skin test, and interviewed 17 applicants. Hired three staff, one Family Service Worker, and 2 Assistant Teachers. They also attended a 2023-2024 Pre-Service training that included Loose Parts and Mental Health at the workplace. They made a presentation at Delta College regarding college enrollment for English as a Second Language and Early Childhood Education courses; and they also attended to a Children and Youth Day Recruitment event.

Program:
California State Preschool Program (CSPP) contractors must identify and report data on children that are dual language learners. To meet this requirement, the Preschool Language Information System (PLIS)was established to collect this data in the form of PLIS reports. This quarterly report is due July 20,2023. Staff have been reviewing reports and data to ensure accurate and timely submission of the PLIS.

In July 2023, Head Start Kern reported 42% enrollment; Early Head Start reported 67% enrollment during this reporting period. Carol informed members that 1% of children enrolled in Head Start Kern had an IFSP (Individual Family Service Plan); IEP (Individualized Education Plan) in July; Early Head Start reported 11% IEP enrollment for the same reporting time. In the over income category, none of the programs were above the 10% goal; therefore, we were in compliance.

The division staffing report included one hundred and fourteen vacant positions for the month of July. The Family Medical Leave report noted there are eighteen employees on continuous leave and twenty-six on intermittent leave. The highlights section reported that ten staff were onboarded and there were fourteen resignations. There were 5 days of interviews conducted for six open requisitions. Carol also presented the Child and Adult Care Food Program (CACFP) report. There was a total of 43,177 meals delivered with 34,633 prepared by Central Kitchen for the month of June 2023.

The following updates and compliance items have or will take place in Kern County:
The Enrollment and Attendance division participated in a recruitment event at the 2nd Annual Bright Futures Big Careers Back to School Drive-Thru Event. They also participated in the event at the 2023 Sumer Fair at Truth Tabernacle Church. There were in-house applications clinics and participated at the East Kern Job Fair.

Partnership:
The Partnership division reports that they participated in the Family Advocates attended the 32nd Annual United Way conference. The staff attended the Stay Focused Christmas in July Backpack give away for recruitment.

San Joaquin County:
Staff participated at dental clinics at the California Street center, sixteen children received service, another one took place at the Lathrop Center, where four children received services. The staff also participated in the Annual Department of Child Support Community Block Party. The July food experience activity was "Vanilla Milk Shake." Children enjoyed a fresh and low-in-sugar summer treat. The family engagement activity for the month was "All about Me" an activity to be completed by the families to promote self-identity, a sense of belonging and for staff to learn more about the children and their families. They also attended Pre-service training.

Program:
The program successfully submitted the Preschool Language Information System (PLIS) quarterly on July 20, 2023. This CSPP (California State Preschool Program) report collects data on dual language learners including multilingual learners, language characteristics of preschool programs and language composition of staff.

9. Announcements
The next meeting is on September 5, 2023, at 5:30 p.m.

10. Adjournment
Meeting was adjourned at 5:53 p.m.

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	**Month/Year:** June 2023
Program/Work Unit: Head Start/Early Head Start	**Program Manager/Administrator:** Carol Hendricks/Robert Espinosa
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Funded Enrollment	Reportable Enrollment	Percentage	Disabilities	Over Income 131%+ up to 10% 101—130% Up to 35%
Head Start • 7 Classrooms Fully Closed	**528** 135	**364**	**69%**	**7%**	**4%** **6%**
Early Head Start • 13 Classrooms Fully Closed/ 2 Classrooms Partially Closured	**829** 112	**634**	**76%**	**24%**	**8%** **6%**

Home Visiting Program	Cumulative Enrollment	Contract Enrollment Target
	200	**240**

Division Staffing = 701			
Currently Employed	Vacant Positions	Continuous Family Leave	Intermittent Family Leave
584	117	25	35

HIGHLIGHTS: 5 staff were onboarded and had 13 resignations. 4 days of interviews were conducted for 4 open requisitions.

Program Update & Compliance

Kern:

- Application clinics in Bakersfield and East Kern.
- Job fair in Bakersfield.
- Bitwise Employee Resource Fair for children and staff recruitment.
- Bakersfield City School District Recruitment event.

SJC:

- Recruitment Summit at Teacher's College in partnership with San Joaquin County Office of Education. Applicants had the opportunity to interview, get fingerprinted, and receive TB skin tests, and immunizations. CAPK information was provided to 64 individuals, received 36 applications, and interviewed 17 applicants. Hired three staff, one Family Service Worker, and 2 Assistant Teachers.
- 2023-2024 Pre-service training that included Loose Parts and Mental Health at the workplace training.

- Delta College presentation regarding college enrollment for English as Second Language and Early Childhood Education courses.
- Children and Youth Day Recruitment event.

Partnership:

- The Taft College center library held a dedication in honor of former center director, Leslie Dragoo, who earned California's woman of the year award in 1993 and was known as a dedicated educator who had a love of early literacy.
- Taft College center opened a new breastfeeding room on-site for nursing parents and students.
- Bakersfield College held a Male Involvement event on July 14th which consisted of art and craft activities at the center.

Program:

- California State Preschool Program (CSPP) contractors must identify and report data on children that are dual language learners. To meet this requirement, the Preschool Language Information System (PLIS) was established to collect this data in the form of PLIS reports. This quarterly report is due July 20, 2023. Staff have been reviewing reports and data to ensure accurate and timely submission of the PLIS.

Central Kitchen June 2023				
Meals & Snacks	**Total # Prepared**	**Breakfast**	**Lunch**	**Snack**
Center Totals	**34,633**	11,740	11,740	11,153

HIGHLIGHTS: The Central Kitchen should be fully staffed with cooks and drivers by August.

CACFP						
May 2023						
Total Meals Delivered			**Meals Allocated**		**# of Meals Served**	**% of Meals Served**
Central Kitchen	Vendor Meals	Total Meals	CACFP/USDA	HS/EHS		
55,697	9,192	64,889	24,714	44,153	38,582	72%

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	**Month/Year:** July 2023
Program/Work Unit: Head Start/Early Head Start	**Program Manager/Administrator:** Carol Hendricks/Robert Espinosa
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Funded Enrollment	Reportable Enrollment	Percentage	Disabilities	Over Income 131%+ up to 10% 101—130% Up to 35%
Head Start • 7 Classrooms Fully Closed	**528** 135	**221**	**42%**	**1%**	**2%** **1%**
Early Head Start • 14 Classrooms Fully Closed/ 2 Classrooms Partially Closured	**829** 128	**556**	**67%**	**11%**	**8%** **6%**

Home Visiting Program	Cumulative Enrollment	Contract Enrollment Target
	171	**240**

Division Staffing = 701			
Currently Employed	Vacant Positions	Continuous Family Leave	Intermittent Family Leave
587	114	18	26

HIGHLIGHTS: 10 staff were onboarded, and there were 14 resignations. There were five days of interviews conducted for five open requisitions.

Program Update & Compliance

Kern:

- Recruitment event at the 2nd Annual Bright Futures Big Careers Back to School Drive-Thru Event.
- Recruitment event at the 2023 Summer Fair at Truth Tabernacle Church.
- In-house Application clinics.
- East Kern Job Fair

SJC:

- Dental Clinic at California St. Center- 16 children received services.
- Dental Clinic at Lathrop Center- Four children received services.
- Recruitment event at the Annual department of Child Support Community Block Party.
- The July food experience activity was “Vanilla Milk Shake.” Children enjoyed a fresh and low-in-sugar summer treat.
- The family engagement activity for the month was “All About Me” an activity to

- be completed by the families to promote self-identity, a sense of belonging and
- for staff to learn more about the children and their families.
- Pre-service training.

Partnership:

- Partnership Family Advocates attended the 32nd Annual United Way conference.
- Partnership staff attended the Stay Focused Christmas in July Backpack giveaway for recruitment.

Program:

- The program successfully submitted the Preschool Language Information System (PLIS) quarterly report on July 20, 2023. This CSPP (California State Preschool Program) report collects data on dual language learners including multilingual learners, language characteristics of preschool programs and language composition of staff.

Central Kitchen July 2023				
Meals & Snacks	**Total # Prepared**	**Breakfast**	**Lunch**	**Snack**
Center Totals	**31,398**	10,466	10,466	10,466

HIGHLIGHTS: Anthony Chavez is the new Food Service Administrator and Tom Adame is the new Food Service Manager. We welcome them both to CAPK.

CACFP						
June 2023						
Total Meals Delivered			**Meals Allocated**		**# of Meals Served**	**% of Meals Served**
Central Kitchen	Vendor Meals	Total Meals	CACFP/USDA	HS/EHS		
34,633	8,544	43,177	19,528	23,649	19,680	64%

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MEMORANDUM

To: Budget and Finance Committee of Policy Council

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: August 15, 2023

Subject: *Head Start*
Budget to Actual Report for the period ended June 30, 2023 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the fifth-year budget period is March 1, 2023, through February 29, 2024.

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2023, through June 30, 2023. Four months (33.3%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 25% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 56% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

The non-Federal share is at 40% of the budget.

Community Action Partnership of Kern
Head Start
Budget to Actual Report
Budget Period: March 1, 2023 - February 29, 2024
Report Period: March 1, 2023 - June 30, 2023
Month 04 of 12 (33.3%)

Prepared 08/02/2023

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	10,474,074	2,547,743	7,926,331	24%	76%
FRINGE BENEFITS	4,056,398	640,548	3,415,850	16%	84%
TRAVEL	-	-	-		
EQUIPMENT	-	-	-		
SUPPLIES	744,041	229,489	514,552	31%	69%
CONTRACTUAL	131,568	103,636	27,932	79%	21%
CONSTRUCTION	-	-	-		
OTHER	2,707,283	981,274	1,726,009	36%	64%
INDIRECT	1,754,646	422,271	1,332,375	24%	76%
TOTAL BASE FUNDING	**19,868,010**	**4,924,962**	**14,943,048**	**25%**	**75%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	41,904	21,790	20,114	52%	48%
SUPPLIES	23,986	7,476	16,510	31%	69%
CONTRACTUAL	22,800	442	22,358	2%	98%
OTHER	72,752	60,703	12,049	83%	17%
INDIRECT	16,144	8,416	7,728	52%	48%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**177,586**	**98,826**	**78,760**	**56%**	**44%**
CARRYOVER					
SUPPLIES	-	-	-		
CONTRACTUAL	-	-	-		
CONSTRUCTION	-	-	-		
OTHER		-	-		
OTHER - CARES	-	-	-		
INDIRECT	-	-	-		
TOTAL CARRYOVER	**-**	**-**	**-**		
GRAND TOTAL HS FEDERAL FUNDS	**20,045,596**	**5,023,788**	**15,021,808**	**25%**	**75%**

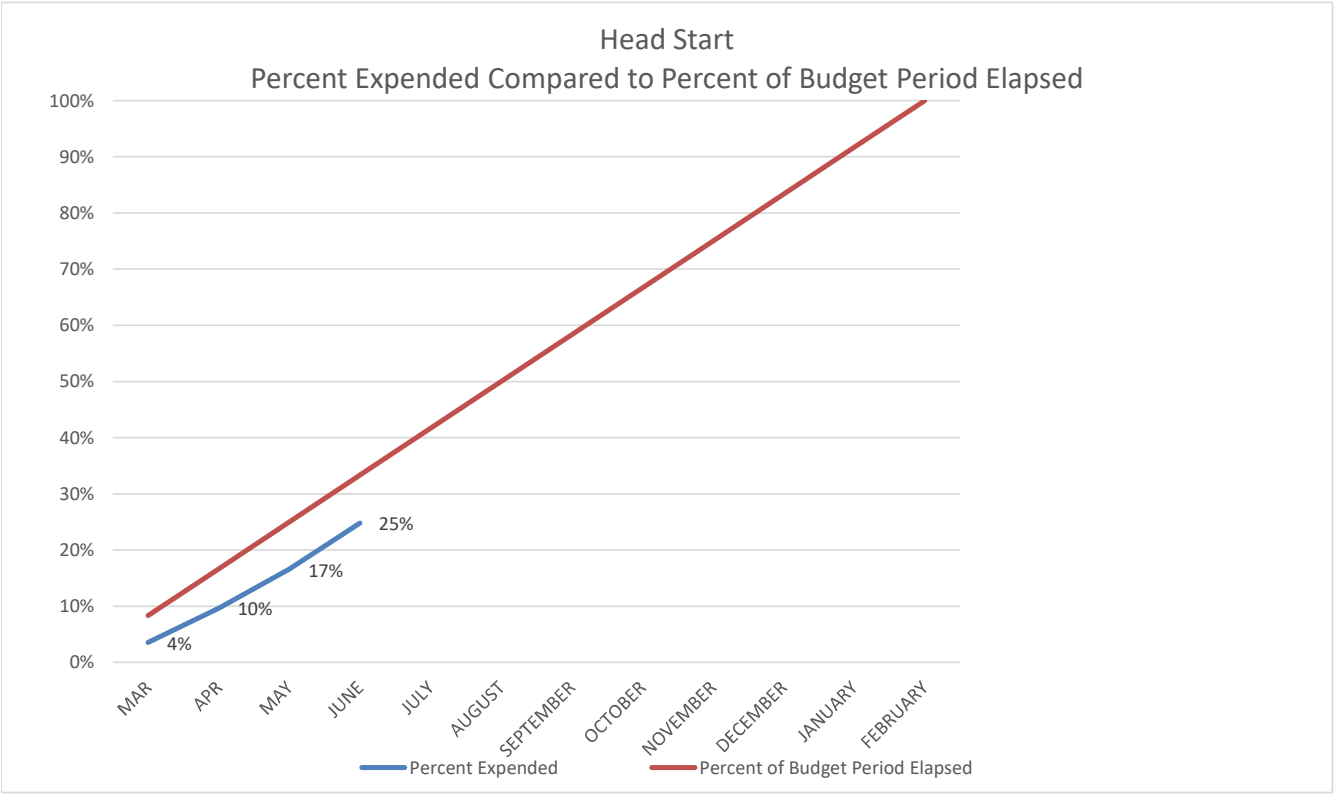
HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,958,398	1,273,069	685,329	65%	35%
CALIF DEPT OF ED	11,131,398	3,937,120	7,194,278	35%	65%
TOTAL NON-FEDERAL	**13,089,796**	**5,210,189**	**7,879,607**	**40%**	**60%**

Budget reflects Notice of Award #09CH011132-05-01
Actual expenditures include posted expenditures and estimated adjustments through 06/30/2023
Administrative Cost for HS and EHS Combined **4.9%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	51,765	-	-	-	**51,765**	7/1/2023
Lowe's	41,453	258	-	-	**41,711**	7/1/2023
Smart & Final	1,229	95	-		**1,324**	7/2/2023
Save Mart	690			118	**808**	7/3/2023
Chevron & Texaco Business Card	7,206	-	-	-	**7,206**	7/6/2023
Home Depot	14,715	4,064	-	-	**18,779**	7/5/2023
	117,058	**-**	**-**	**118**	**121,593**	


Head Start
Percent Expended Compared to Percent of Budget Period Elapsed
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
4%
10%
17%
25%
MAR
APR
MAY
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
Percent Expended
Percent of Budget Period Elapsed

4

MEMORANDUM

To: Budget and Finance Committee of Policy Council

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: August 15, 2023

Subject: *Early Head Start*
Budget to Actual Report for the period ended June 30, 2023 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the fifth-year budget period is March 1, 2023, through February 29, 2024.

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2023, through June 30, 2023. Four months (33.3%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 28% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 24% of the budget.

Community Action Partnership of Kern
Early Head Start
Budget to Actual Report
Budget Period: March 1, 2023 - February 29, 2024
Report Period: March 1, 2023 - June 30, 2023
Month 04 of 12 (33.3%)

Prepared 08/02/2023

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	9,862,428	2,746,927	7,115,501	28%	72%
FRINGE BENEFITS	2,829,887	750,830	2,079,057	27%	73%
TRAVEL	-	-	-		
EQUIPMENT	-	-	-		
SUPPLIES	1,205,123	195,908	1,009,215	16%	84%
CONTRACTUAL	1,057,942	303,059	754,883	29%	71%
CONSTRUCTION	-	-	-		
OTHER	2,171,939	779,146	1,392,793	36%	64%
INDIRECT	1,666,021	460,623	1,205,398	28%	72%
TOTAL BASE FUNDING	**18,793,340**	**5,236,493**	**13,556,847**	**28%**	**72%**

TRAINING & TECHNICAL ASSISTANCE

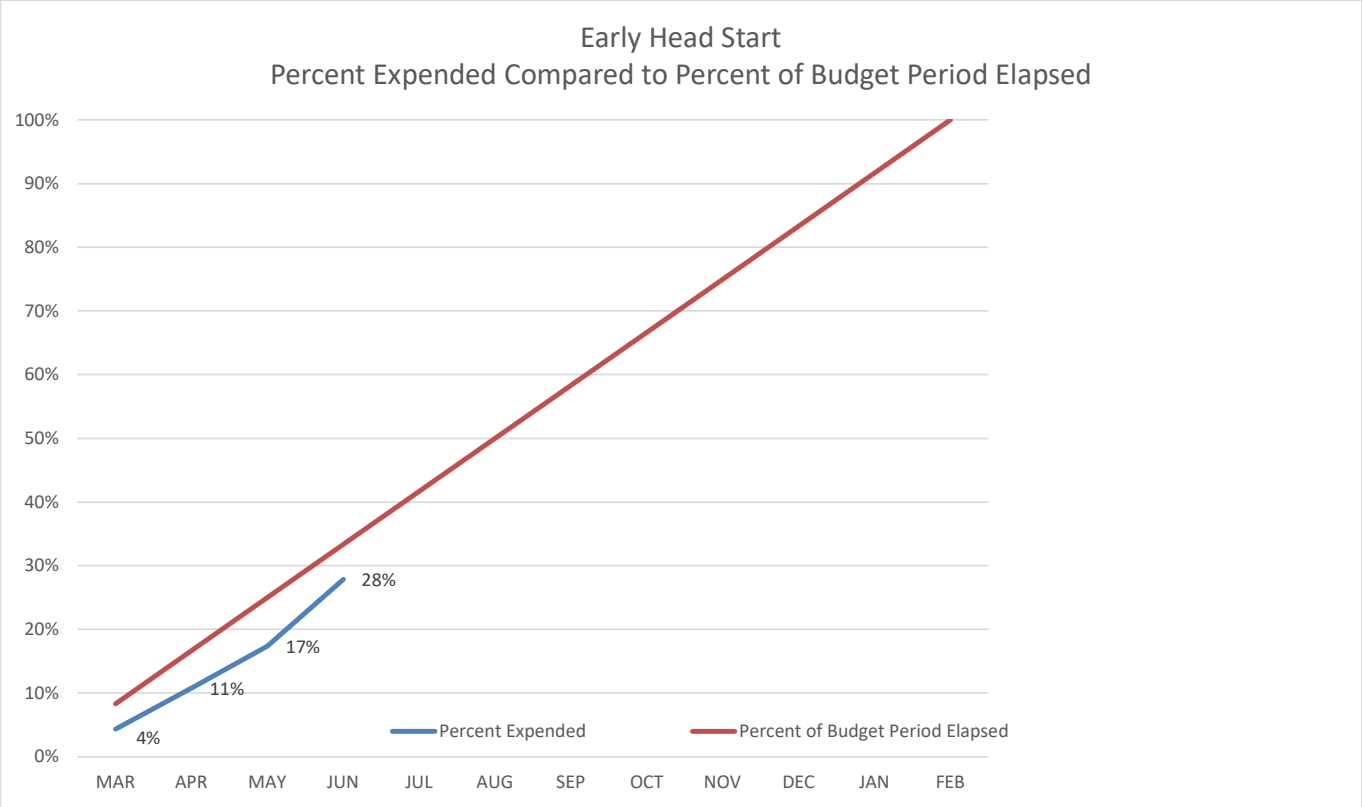
PERSONNEL	-	(6,165)	6,165		
FRINGE BENEFITS	-	(472)	472		
TRAVEL	44,192	16,946	27,246	38%	62%
SUPPLIES	30,013	3,242	26,771	11%	89%
CONTRACTUAL	26,080	1,308	24,772	5%	95%
OTHER	212,393	59,822	152,571	28%	72%
INDIRECT	31,268	7,140	24,128	23%	77%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**343,946**	**81,822**	**262,124**	**24%**	**76%**

CARRYOVER

PERSONNEL		-	-		
FRINGE BENEFITS		-	-		
SUPPLIES	-	-	-		
CONTRACTUAL	-	-	-		
CONSTRUCTION	-	-	-		
OTHER	-	-	-		
INDIRECT	-	-	-		
TOTAL CARRYOVER	**-**	**-**	**-**		

GRAND TOTAL EHS FEDERAL FUNDS	**19,137,286**	**5,318,315**	**13,818,971**	**28%**	**72%**

Budget reflects Notice of Award #09CH011132-05-01
Actual expenditures include posted expenditures and estimated adjustments through 06/30/2023


Early Head Start
Percent Expended Compared to Percent of Budget Period Elapsed
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
JAN
FEB
4%
11%
17%
28%
Percent Expended
Percent of Budget Period Elapsed

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE (6115)
2023-2024

HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	8%	0%
APRIL 2023	$ 1,350.00		$ -	$ 1,350.00	17%	0%
MAY 2023	$ 1,350.00		$ -	$ 1,350.00	25%	0%
JUNE 2023	$ 1,350.00		$ -	$ 1,350.00	33%	0%
JULY 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	42%	0%
AUGUST 2023	$ 1,350.00		$ -	$ 1,350.00	50%	0%
SEPTEMBER 2023	$ 1,350.00		$ -	$ 1,350.00	58%	0%
OCTOBER 2023	$ 1,350.00		$ -	$ 1,350.00	67%	0%
NOVEMBER 2023	$ 1,350.00		$ -	$ 1,350.00	75%	0%
DECEMBER 2023	$ 1,350.00		$ -	$ 1,350.00	83%	0%
JANUARY 2024	$ 1,350.00		$ -	$ 1,350.00	92%	0%
FEBRUARY 2024	$ 1,350.00		$ -	$ 1,350.00	100%	0%

EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2023	$ 500.00	$ -	$ -	$ 500.00	8%	0%
APRIL 2023	$ 500.00		$ -	$ 500.00	17%	0%
MAY 2023	$ 500.00		$ -	$ 500.00	25%	0%
JUNE 2023	$ 500.00		$ -	$ 500.00	33%	0%
JULY 2023	$ 500.00	$ -	$ -	$ 500.00	42%	0%
AUGUST 2023	$ 500.00		$ -	$ 500.00	50%	0%
SEPTEMBER 2023	$ 500.00		$ -	$ 500.00	58%	0%
OCTOBER 2023	$ 500.00		$ -	$ 500.00	67%	0%
NOVEMBER 2023	$ 500.00		$ -	$ 500.00	75%	0%
DECEMBER 2023	$ 500.00		$ -	$ 500.00	83%	0%
JANUARY 2024	$ 500.00		$ -	$ 500.00	92%	0%
FEBRUARY 2024	$ 500.00		$ -	$ 500.00	100%	0%

Prepared by: Louis Rodriquez
August 4, 2023

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2023-2024

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	8%	0%
ABRIL DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	17%	0%
MAYO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	25%	0%
JUNIO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	33%	0%
JULIO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	42%	0%
AGOSTO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	50%	0%
SEPTIEMBRE DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	58%	0%
OCTUBRE DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	67%	0%
NOVIEMBRE DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	75%	0%
DICIEMBRE DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	83%	0%
ENERO DEL 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	92%	0%
FEBRERO DEL 2024	$ 1,350.00	$ -	$ -	$ 1,350.00	100%	0%

EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	8%	0%
ABRIL DEL 2023	$ 500.00	$ -	$ -	$ 500.00	17%	0%
MAYO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	25%	0%
JUNIO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	33%	0%
JULIO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	42%	0%
AGOSTO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	50%	0%
SEPTIEMBRE DEL 2023	$ 500.00	$ -	$ -	$ 500.00	58%	0%
OCTUBRE DEL 2023	$ 500.00	$ -	$ -	$ 500.00	67%	0%
NOVIEMBRE DEL 2023	$ 500.00	$ -	$ -	$ 500.00	75%	0%
DICIEMBRE DEL 2023	$ 500.00	$ -	$ -	$ 500.00	83%	0%
ENERO DEL 2024	$ 500.00	$ -	$ -	$ 500.00	92%	0%
FEBRERO DEL 2024	$ 500.00	$ -	$ -	$ 500.00	100%	0%

4 de agosto de 2023

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES (7175)
2023-2024

HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	8%	0%
APRIL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	17%	0%
MAY 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	25%	0%
JUNE 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	33%	0%
JULY 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	42%	0%
AUGUST 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	50%	0%
SEPTEMBER 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	58%	0%
OCTOBER 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	67%	0%
NOVEMBER 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	75%	0%
DECEMBER 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	83%	0%
JANUARY 2024	$ 9,210.00	$ -	$ -	$ 9,210.00	92%	0%
FEBRUARY 2024	$ 9,210.00	$ -	$ -	$ 9,210.00	100%	0%

EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	8%	0%
APRIL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	17%	0%
MAY 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	25%	0%
JUNE 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	33%	0%
JULY 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	42%	0%
AUGUST 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	50%	0%
SEPTEMBER 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	58%	0%
OCTOBER 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	67%	0%
NOVEMBER 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	75%	0%
DECEMBER 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	83%	0%
JANUARY 2024	$ 5,245.00	$ -	$ -	$ 5,245.00	92%	0%
FEBRUARY 2024	$ 5,245.00	$ -	$ -	$ 5,245.00	100%	0%

August 4, 2023

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2023-2024

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	8%	0%
ABRIL DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	17%	0%
MAYO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	25%	0%
JUNIO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	33%	0%
JULIO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	13%	0%
AGOSTO DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	25%	0%
SEPTIEMBRE DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	38%	0%
OCTUBRE DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	50%	0%
NOVIEMBRE DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	63%	0%
DICIEMBRE DEL 2023	$ 9,210.00	$ -	$ -	$ 9,210.00	75%	0%
ENERO DEL 2024	$ 9,210.00	$ -	$ -	$ 9,210.00	88%	0%
FEBRERO DEL 2024	$ 9,210.00	$ -	$ -	$ 9,210.00	100%	0%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	8%	0%
ABRIL DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	17%	0%
MAYO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	25%	0%
JUNIO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	33%	0%
JULIO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	13%	0%
AGOSTO DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	25%	0%
SEPTIEMBRE DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	38%	0%
OCTUBRE DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	50%	0%
NOVIEMBRE DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	63%	0%
DICIEMBRE DEL 2023	$ 5,245.00	$ -	$ -	$ 5,245.00	75%	0%
ENERO DEL 2024	$ 5,245.00	$ -	$ -	$ 5,245.00	88%	0%
FEBRERO DEL 2024	$ 5,245.00	$ -	$ -	$ 5,245.00	100%	0%

4 de agosto de 2023

Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2023 through February 29, 2024
Report for period ending June **30, 2023** (Month 4 of 12)

Percent of budget period elapsed: 33.3%

LOCATION	Enroll-ment	March	April	May	June	YTD Totals	Kern/ SJC	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	40	12,893	7,852	2,921	0	23,666	Kern	39,812	59%
Alicante	20	10,979	8,866	11,664	6,880	38,389	Kern	19,906	193%
Angela Martinez	60	8,111	9,756	13,103	9,397	40,366	Kern	59,718	68%
Broadway	40	5,844	8,572	3,794	0	18,210	Kern	39,812	46%
California City	20	3,962	3,239	1,334	0	8,535	Kern	19,906	43%
Cleo Foran	23	6,400	5,152	6,180	7,257	24,989	Kern	22,892	109%
Delano	76	21,579	21,295	9,573	0	52,447	Kern	75,643	69%
East California	52	6,966	7,633	16,470	10,585	41,653	Kern	51,756	80%
Fairfax	39	14,513	14,443	11,005	0	39,961	Kern	38,817	103%
Fairview	0	0	0	0	0	0	Kern	0	#DIV/0!
Harvey L. Hall	140	15,666	14,274	11,281	12,985	54,206	Kern	139,343	39%
Heritage	20	6,419	4,447	2,352	0	13,218	Kern	19,906	66%
Home Base	126	13,671	13,891	7,747	1,739	37,048	Kern	62,704	59%
Lamont	20	6,800	7,113	3,715	0	17,629	Kern	19,906	89%
Martha J. Morgan	71	17,685	17,430	12,330	10,693	58,138	Kern	70,667	82%
McFarland	20	18,674	14,207	11,391	162	44,434	Kern	19,906	223%
Mojave	20	2,344	954	89	0	3,387	Kern	19,906	17%
Oasis	45	13,334	12,103	9,243	0	34,679	Kern	44,789	77%
Pete H. Parra	128	28,157	26,760	25,089	18,294	98,300	Kern	127,399	77%
Planz	0	0	0	0	0	0	Kern	0	#DIV/0!
Primeros Pasos	76	16,591	28,746	32,100	28,069	105,506	Kern	75,643	139%
Rosamond	60	4,136	4,253	1,934	0	10,323	Kern	59,718	17%
San Diego	32	7,732	6,487	4,299	2,619	21,137	Kern	31,850	66%
Seibert	20	2,192	2,325	1,186	0	5,702	Kern	19,906	29%
Shafter	20	5,245	3,385	1,695	4,272	14,597	Kern	19,906	73%
Shafter HS/EHS	24	3,739	1,701	2,203	2,703	10,346	Kern	23,887	43%
Sterling	124	17,586	12,871	15,274	13,954	59,685	Kern	123,418	48%
Stockdale Head Start	60								
Sunrise Villa	20	2,987	3,977	1,656	0	8,619	Kern	19,906	43%
Taft	60	8,550	8,852	6,946	0	24,349	Kern	59,718	41%
Tehachapi	34	1,671	2,593	77	0	4,342	Kern	33,840	13%
Vineland	20	2,263	2,062	1,834	0	6,159	Kern	19,906	31%
Virginia	20	9,620	10,265	12,432	0	32,317	Kern	19,906	162%
Wesley	60	21,461	17,008	14,220	0	52,689	Kern	59,718	88%
Willow	40	10,607	9,946	6,779	0	27,332	Kern	39,812	69%
Administrative Services		0	0	0	0	0	Kern	0	0%
PC Planning		0	0	0	0	0	Kern	0	0%
PC By Laws		0	0	0	0	0			
Governance		451	166	0	0	617	Kern	15,000	4%
Program Services		13,107	4,791	0	2,940	20,838	Kern	74,265	28%
California Street	24	5,829	6,641	6,121	3,280	21,871	SJC	39,646	55%
Chrisman	16	4,794	4,540	2,987	946	13,267	SJC	26,431	50%
Gianone	0	0	0	0	0	0	SJC	0	#DIV/0!
Kennedy	16	1,373	2,054	1,184	99	4,710	SJC	26,431	18%
Lodi Home Base	30	8,307	13,348	14,790	7,895	44,341	SJC	24,779	179%
Lodi UCC	30	6,058	6,624	5,855	5,474	24,011	SJC	49,558	48%
Manteca Home Base	11	6,664	5,740	6,477	757	19,639	SJC	9,086	216%
Marci Massei	24	1,924	2,680	2,838	2,608	10,050	SJC	39,646	25%
St. Mary's	24	4,791	3,369	3,162	5,402	16,725	SJC	39,646	42%
Stockton Home Base	78	9,353	10,459	8,998	7,996	36,806	SJC	64,425	57%
Tracy Home Base	12	6,099	4,634	4,532	2,853	18,118	SJC	9,912	183%
Walnut	24	3,537	3,040	3,039	0	9,617	SJC	39,646	24%
Administrative Services		0	0	0	0	0	SJC	0	0%
Program Services		0	0	0	100	100	SJC	0	0%
Policy Council		0	0	0	0	0	SJC	0	0%
SUBTOTAL IN-KIND	**1,919**	**400,664**	**380,544**	**321,901**	**169,959**	**1,273,069**	**0**	**1,958,398**	**65%**
							x		
State General Child Care*		273,064	254,458	266,636	260,460	1,054,618	Kern	3,297,554	32%
State Preschool*		623,046	525,600	542,386	315,917	2,006,950	Kern	6,413,658	31%
State Migrant Child Care*		5,212	7,596	7,442	3,941	24,191	Kern	245,034	10%
SUBTOTAL CA DEPT of ED		**901,323**	**787,654**	**816,465**	**580,318**	**3,085,759**		**9,956,246**	**31%**
							x		
State General Child Care*		96,972	128,349	139,529	128,466	493,316	SJC	1,175,152	**42%**
SUBTOTAL CA DEPT of ED		**96,972**	**128,349**	**139,529**	**128,466**	**493,316**		**1,175,152**	**42%**
GRAND TOTAL		**1,398,959**	**1,296,547**	**1,277,895**	**878,743**	**4,852,144**		**13,089,796**	**37%**
						358,045			
						5,210,189			

Community Action Partnership of Kern
Early Head Start Child Care Partnerships
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: March 1, 2023 through February 29, 2024
Report for period ending June 30, 2023 (Month 4 of 12)

Percent of year elapsed: 33.3%

LOCATION	FUNDED ENROLL-MENT	Mar 2023	Apr 2023	May 2023	June 2023	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Angela Martinez	24	2,332	2,225	2,631	1,219	8,406	103,398	8%
Kern Community College District - BC	32	27,579	13,672	20,125	23,559	84,934	137,864	62%
KCSOS - Blanton	16	33,685	6,355	8,469	37,414	85,923	68,932	125%
Garden Pathways	11	0	166	0	0	166	47,391	0%
Taft College	42	49,928	44,682	45,507	38,442	178,559	180,947	99%
Escuelita Hernandez	16	57	0	0	0	57	68,932	0%
TBD	11	0	0	0	0	0	47,391	0%
Program Services		0	0	0	0	0		
Admin Services		0	0	0	0	0		
GRAND TOTAL	**152**	**113,580**	**67,100**	**76,731**	**100,634**	**358,045**	**654,854**	**55%**

Budget reflects Notice of Award #09CH011132-05-01

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-IM-HS-23-04	2. Issuance Date: 07/11/2023
	3. Originating Office: Office of Head Start	
	4. Key Words: Monitoring; FY 2024; CLASS®	

INFORMATION MEMORANDUM

TO: All Head Start and Early Head Start Recipients

SUBJECT: Fiscal Year 2024 Monitoring Process for Head Start and Early Head Start Recipients

INFORMATION:
Section 641A of the Improving Head Start for School Readiness Act of 2007 requires the Office of Head Start (OHS) to implement ongoing monitoring of all programs receiving federal funds. This Information Memorandum (IM) outlines the OHS monitoring process for Fiscal Year 2024 (FY24) and shares the updated process to conduct Focus Area 1 (FA1), Focus Area 2 (FA2), and Classroom Assessment Scoring System (CLASS®) reviews.

During the FY24 program year, CLASS scores will be used for Designation Renewal System (DRS) determinations as described in 45 CFR §1304.11(c). As a reminder, from the spring of 2020 through spring of 2023, OHS did not use CLASS scores for DRS determinations due to the COVID-19 pandemic. 45 CFR §1304.17 of the Head Start Program Performance Standards (HSPPS) allows OHS the flexibility to make DRS determinations without one or more of the data elements required in 45 CFR §1304.11 in instances where a major disaster, emergency, or public health emergency makes some data elements unavailable. Since the public health emergency related to the COVID-19 pandemic has ended, OHS can no longer utilize this flexibility.

FY 2024 Monitoring Reviews

Review Type	FY24 Implementation	Start Date
FA1	FA1 reviews will be conducted through a virtual format.	October 2023
FA2	FA2 reviews will be conducted using a hybrid model, which is a combination of on-site and virtual monitoring.	October 2023
CLASS®	Grant recipients will have the opportunity to self-record and submit their own videos or request an on-site CLASS review.	October 2023

Follow-up Reviews	Follow-up reviews will be conducted either in-person or virtually by the OHS regional office.	Start dates will coincide with the end of the corrective action period.
Other	OHS reserves the right to conduct special off-site or on-site reviews.	As needed

FA1 Reviews

The FA1 review is an opportunity for grant recipients to describe their approach and plan for providing high-quality services to children and families. This focus area informs OHS's understanding of each grant recipient's foundation for program services, as they describe their approaches to staffing structure, program design and governance, education, health and family services, and fiscal infrastructure.

FA2 Reviews

The FA2 review is an opportunity for grant recipients to demonstrate their effective implementation of high-quality services to children and families that meet Head Start requirements. This focus area broadens OHS's understanding of each grant recipient's performance and determines if programs are meeting the requirements of the HSPPS, Uniform Guidance, and Head Start Act.

CLASS® Reviews

Section 641A(c)(2)(F) of the Improving Head Start for School Readiness Act of 2007 requires OHS to assess the quality of teacher-child interactions using a valid and reliable observation measure. OHS will continue to use the 2008 edition of the CLASS Pre-K Teacher-Child Observation Instrument to meet this requirement.

For FY24, an updated process will be used to conduct CLASS reviews. Grant recipients that are scheduled for a CLASS review will have the option to self-record and submit their own videos for their monitoring review.

In some cases, grant recipients will not meet the criteria related to technology requirements and/or staffing resources needed to submit their own videos. If these criteria cannot be met or if other concerns are identified, grant recipients can request an in-person CLASS review.

All grant recipients will have the opportunity to attend information sessions specifically developed to discuss FY24 CLASS options, including a group of sessions convened specifically for American Indian and Alaska Native grant recipients.

Scheduling

Each year, grant recipients are required to submit an accurate calendar of availability. The information is used to schedule monitoring reviews by OHS regional office staff. The availability calendar also gives grant recipients a way to inform OHS as to when their program is not operational and when children are not in session. Grant recipients should update their calendars immediately, as changes in program availability occur. Please note that OHS is unable to accommodate requests to reschedule reviews. OHS also reserves the right to conduct unannounced reviews at any time.

Grant recipients scheduled to receive a monitoring review in FY24 will receive a notification letter 45 to 60 days before the start of the event (depending on type of monitoring review). Grant recipients can

expect a planning call with their assigned review coordinator to discuss their review. During the initial call, recipients may share their program's current service delivery options.

If you have any questions or concerns regarding the FY24 monitoring season, please contact your regional office.

Thank you for the work you do on behalf of children and families.

Sincerely,

/Khari M. Garvin/

Khari M. Garvin
Director
Office of Head Start

Children's Mobile Immunization Program

Adventist Health

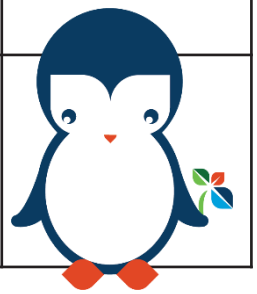
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Lead Screening Supported by health net

AUGUST 2023

- Vaccines are FREE for children ages 0-5 regardless of health insurance.
- Vaccines are FREE for children ages 6-18 who meet one of the following criteria:
  1. No health insurance
  2. Enrolled in Medi-Cal *(Please bring Medi-Cal card to every visit.)*
  3. American Indian or Native Alaskan
- We offer the Hemoglobin test FREE of charge for children, expecting/postpartum mothers, regardless of health insurance.
- Your child's Immunization cards are required.
- Please be aware that our program DOES NOT offer TB skin tests or physicals.
- Clinics may be canceled due to weather conditions. Please call our office prior to arriving.
- We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Wingland Elementary 701 Douglas St. (Main Office) 10:00 am—11:30 am 12:00 pm—3:00 pm	3 CMIP by appointment only. (Please call office to schedule) 8:30 am—12:30 pm	4 Blessing Corner 101 Union Ave (Parking Lot) 9:30 am—12:30 pm	5
6	7 CMIP by appointment only. (Please call office to schedule) 9:00 am—11:30 am 12:00 pm—2:00 pm	8	9 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm— 3:00 pm	10	11	12 Kern County Public Health Department 1800 Mt. Vernon Ave. (Parking Lot) 10:00 am— 1:00 pm
13	14 CMIP by appointment only. (Please call office to schedule) 9:00 am—11:30 am 12:00 pm—2:00 pm	15 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm— 3:00 pm	16 CMIP by appointment only. (Please call office to schedule) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	17	18	19
20	21 CMIP by appointment only. (Please call office to schedule) 9:00 am—11:30 am 12:00 pm—2:00 pm	22 Walmart 401 Central Ave. **WASCO** (Parking Lot) 9:30 am—11:30 am 12:00 pm—2:00 pm	23 New Life Church 4201 Stine Road (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	24	25	26
27	28 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm— 3:00 pm	29	30 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm— 3:00 pm	31		



Prior to attending one of the clinics listed, please call 661-869-6740, for additional instructions

Please schedule an appointment if your child is over the age of 5. Walk-ins welcome for children 5 and under.

To view our clinic schedule online visit AdventistHealthBakersfield.org/Immunizations

Children's Mobile Immunization Program

Adventist Health

FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Análisis de plomo avalado por health net

AGOSTO 2023

- Vacunas son GRATIS para niños menores de 5 años sin importar cobertura medica.
- Vacunas son GRATIS para niños de 6-18 años que cumplen uno de los siguentes criterios:
  1. No aseguranza medi-ca
  2. Inscrito a Medi-Cal(Favor de traer la tarjeta de Medi-cal en cada visita)
  3. Indio Americano o Nativo de Alaska
- Ofrecemos prueba de Hemoglobina GRATIS para niños, mujeres emabrazadas/ postparto sin importar corbertura medica.
- La tarjetas de vacunas de su hijo(a) son requeridas.
- NO OFRECEMOS pruebas de tuberculosis o exámenes fisicos.
- Las clinicas podran ser canceladas por condi-ciones del clima. Porfa-vor llame antes de ir a la clinica móvil.
- Podemos parar de registrar 30 minutos antes de cerrar.

DOMINGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
		1	2 Wingland Elementary 701 Douglas St. (Oficina Principal) 10:00 am—11:30 am 12:00 pm—3:00 pm	3 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—12:30 pm	4 Blessing Corner 101 Union Ave (Estacionamiento) 9:30 am —12:30 pm	5
6	7 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 9:00 am—11:30 am 12:00 pm—2:00 pm	8	9 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm— 3:00 pm	10	11	12 Kern County Public Health Department 1800 Mt. Vernon Ave. (Estacionamiento) 10:00 am —1:00 pm
13	14 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 9:00 am—11:30 am 12:00 pm—2:00 pm	15 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm— 3:00 pm	16 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	17	18	19
20	21 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 9:00 am—11:30 am 12:00 pm—2:00 pm	22 Walmart 401 Central Ave. **WASCO** (Estacionamiento) 9:30 am—11:30 am 12:00 pm—2:00 pm	23 New Life Church 4201 Stine Road (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	24	25	26
27	28 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm— 3:00 pm	29	30 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm— 3:00 pm	31		



Favor de llamar al 661-869-6740 antes de acudir a una de las clinicas para mas instrucciones

Agenden cita para niños mayores de 5 años. Niños de 5 y menores se acceptaran el mismo dia sin cita.

Para ver la programacion de clinicas visite la pagina AdventistHealthBakersfield.org/Immunizations

Kern County Veterans Stand Down

Thursday October 12, 2023

All Veterans Welcome!

Stramler Park

3805 Chester Avenue
(Near Sam Lynn Ball park)

Veterans Court

Register with CVAF between
6/01/23 - 9/15/23
1617 30th Street
(661)455-7400

Transportation

Call (661)455-7400

Gates open from: 8:00am to 3:00pm

CALIFORNIA VETERANS ASSISTANCE FOUNDATION



DR. KIRK

ANNUAL PARENT TRAINING CALENDAR

2023-2024 SCHEDULE

OCTOBER 16, 2023 **NOVEMBER 13, 2023**	**OCTOBER 16, 2023** **NOVEMBER 13, 2023**
OCTOBER 16, 2023 **NOVEMBER 13, 2023**	**OCTOBER 16, 2023** **NOVEMBER 13, 2023**

TRAININGS ARE ON
MONDAYS
AND WILL BE HELD ON
ZOOM
TIME: 3:00 P.M – 4:00 P.M



Advocacy and Leadership—Tips for Families: Every Day Leadership Skills

You use powerful leadership skills and abilities as you manage your household every day and guide your children in the little and big tasks of life. Here are just a few of the leadership skills you use every day.

Lead	**Lead by example.** Act as a role model and hold yourself to high standards, such as being fair and honest and following through with commitments.
Communicate	**Communicate and actively listen.** Use two-way communication without interrupting, and make your points calmly and clearly.
Negotiate	**Negotiate.** Include everyone in making decisions when possible, but be able to make the final decision when necessary.
Value	**Value feelings.** Understand and manage your own emotions and recognize and value the emotions of other people.
Motivate	**Motivate and inspire others.** Engage people in ways that boost their enthusiasm and confidence about completing a task or achieving a goal.
Be Positive	**Be positive and flexible.** Maintain a positive attitude by staying upbeat and optimistic. Be able to adjust and adapt when things do not go as planned.
Accept	**Accept mistakes**. See mistakes as an opportunity for growth and learning.

This document was developed with funds from Grant #90HC0014 for the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start, and Office of Child Care, by the National Center on Parent, Family, and Community Engagement.
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Reflection Activity

Review the list of leadership skills. Which ones do you use often? Which ones do you want to use more often? Write down your thoughts.

	Ways I use this skill now	What I want to do to strengthen this skill
Lead		
Communicate		
Negotiate		
Value		
Motivate		
Be Positive		
Accept		

For more information about this resource, please contact us:
PFCE@ecetta.info | 1-866-763-6481

ADMINISTRATION FOR CHILDREN & FAMILIES

Early Childhood National Centers
NATIONAL CENTER ON Parent, Family and Community Engagement



Backpack Connection Series

About this Series

The Backpack Connection Series was created by TACSEI to provide a way for teachers and parents/caregivers to work together to help young children develop social emotional skills and reduce challenging behavior. Teachers may choose to send a handout home in each child's backpack when a new strategy or skill is introduced to the class. Each Backpack Connection handout provides information that helps parents stay informed about what their child is learning at school and specific ideas on how to use the strategy or skill at home.

The Pyramid Model



The Pyramid Model is a framework that provides programs with guidance on how to promote social emotional competence in all children and design effective interventions that support young children who might have persistent challenging behavior. It also provides practices to ensure that children with social emotional delays receive intentional teaching. Programs that implement the Pyramid Model are eager to work together with families to meet every child's individualized learning and support needs. To learn more about the Pyramid Model, please visit ChallengingBehavior.org.

More Information

More information and resources on this and other topics are available on our website, ChallengingBehavior.org.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

How to Help Your Child Understand and Label Emotions

Brooke Brogle, Alyson Jiron & Jill Giacomini



You can help your child expand her emotional vocabulary by teaching her words for different feelings. Once she knows and understands these words you can help her to label her own feelings and the feelings of others. For example, do you remember a time when your child had a meltdown at the grocery store or other public place? Perhaps you tried soothing your child by telling her to "calm down" and felt confused and unsure of what to do next when she continued the tantrum. Next time you can better help your child understand and deal with the emotions she is feeling by saying, "You look sad and disappointed. Sometimes I feel that way too. I wonder what we can do to feel better?" Teaching your child about her emotions can be a fun and rewarding experience and prevent challenging behavior from occurring in the first place.

Try This at Home

- Simply state how your child is feeling. "You look really excited! I see your eyes are big and your mouth is open."
- State how others are feeling, "Wow, that little boy is really mad. I see he is crying and making fists with his hands. I wonder why?"
- State how you are feeling. "I am really frustrated that the lawn mower is broken. I think I'm going to take a break and come up with some solutions to this problem."
- Use books as teaching tools. There is a huge selection of children's books that focus on emotional literacy. Visit http://csefel.vanderbilt.edu/resources/strategies.html#list where you will find a book list, book activities and other resources for teaching emotional literacy.

Practice at School

Talk with your child's teachers to see how they are teaching your child about emotions at school. Many emotions are seen and experienced at school. With adult help, children are taught how emotions look and feel on their bodies. Through books and real experiences, teachers show that a child looks sad because he is crying or mad because her fists are tight. As children begin to recognize what emotions look like, they can begin to manage their own emotions and show empathy toward others.

The Bottom Line

Children with a strong emotional vocabulary:

- Tolerate frustration better
- Get into fewer fights
- Engage in less destructive behavior
- Are healthier
- Are less lonely
- Are less impulsive
- Are more focused
- Have greater academic achievement

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This publication was produced by the Technical Assistance Center on Social Emotional Intervention (TACSEI) for Young Children funded by the Office of Special Education Programs (OSEP), U.S. Department of Education (H326B070002) and updated by the National Center for Pyramid Model Innovations also funded by OSEP (H326B170003). The views expressed do not necessarily represent the positions or policies of the Department of Education. July 2013/January, 2018.

UNIVERSITY OF SOUTH FLORIDA

IDEAs that Work Office of Special Education Programs



Serie de Conexión

Mochila

Sobre esta serie

La *Serie de Conexión Mochila* fue instaurada por TACSEI (por sus siglas en inglés) para brindarle a los maestros y padres/proveedores una vía para trabajar en conjunto para ayudar a los niños a desarrollar sus aptitudes socioemocionales y reducir las conductas desafiantes. Los maestros podrían elegir enviar un volante a casa dentro de la mochila de cada niño cada vez que sea introducida una nueva estrategia o aptitud dentro de la clase. Cada volante de la *Conexión de Mochila* proporciona información que ayudará a los padres a estar informados sobre lo que su niño está aprendiendo en la escuela y las ideas específicas sobre cómo utilizar las estrategias o aptitudes en casa.

El Modelo de la Pirámide



El Modelo de la Pirámide es un marco que proporciona a los programas orientación en como promover la capacidad socioemocional en todos los niños y diseñar intervenciones efectivas que apoyen a los niños que puedan contar con conductas desafiantes persistentes. También proporciona prácticas para asegurarse de que los niños con retrasos socioemocionales reciban educación intencional. Los programas que implementan el Modelo de la Pirámide están entusiasmados de trabajar en sociedad con las familias para satisfacer las necesidades individuales de aprendizaje y apoyo que cada niño necesita. Para conocer más del Modelo de la Pirámide, por favor visite *challengingbehavior.org*.

Más información

Más información y recursos sobre este y otros temas están disponibles en nuestro sitio web, *ChallengingBehavior.org*.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

Cómo ayudar a su niño a comprender y nombrar los sentimientos

Brooke Brogle, Alyson Jiron & Jill Giacomini



Usted puede ayudar a su niño a expandir su vocabulario emocional enseñándole las diferentes palabras para describir diferentes sentimientos. Una vez que conozca y comprenda estas palabras usted le puede ayudar a nombrar sus propios sentimientos y los sentimientos de los demás. Por ejemplo, ¿Recuerda usted alguna vez cuando su hijo tuvo una crisis en el supermercado u otro lugar público? Quizás usted intentó calmarlo diciéndole "tranquilízate" y se sintió confundido e inseguro de qué hacer después si continuaba con su berrinche. La próxima vez usted puede ayudar de mejor manera ensenándole a su niño a comprender y afrontar las emociones que está sintiendo diciéndole, "Te vez triste y decepcionado. A veces yo también me siento así. ¿Me pregunto que podríamos hacer para sentirnos mejor?" Enseñarle a su hijo sobre sus sentimientos puede ser una experiencia divertida y gratificante y puede prevenir que se presente la conducta desafiante en primer lugar.

Pruebe esto en casa

- Simplemente declare lo que su niño está sintiendo. "¡Te ves realmente emocionado!" "Veo que tus ojos están muy grandes y tu boca esta abierta."
- Declare cómo se sienten los demás, "Guau, ese pequeñín realmente está enojado. Veo que está llorando y empuñando sus manos. ¿Me pregunto por qué?"
- Describa cómo se está sintiendo usted. "Me siento muy frustrado porque la cortadora de grama está rota. Creo que me voy a tomar un descanso para ver si encuentro una solución para este problema."
- Utilice libros como herramientas de enseñanza. Existe una gran selección de libros infantiles que se enfocan en la alfabetización emocional. Visite el sitio, *http://challengingbehavior.cbcs.usf.edu/Implementation/family.html*, donde usted encontrará una lista de libros, actividades y otros recursos para la enseñanza de la alfabetización emocional.

Practique en la escuela

Hable con el maestro de su niño para ver cómo le están enseñando a su niño sobre los sentimientos en la escuela. Muchos sentimientos son vistos y experimentados en la escuela. Con la ayuda de los adultos, se les enseña a los niños cómo se ven y se sienten los sentimientos en sus cuerpos. A través de los libros y experiencias de la vida, los maestros indican que un niño está triste porque está llorando o enojado porque sus manos están empuñadas. A medida que los niños inician a reconocer cómo se ven las emociones, ellos pueden comenzar a manejar sus propios sentimientos y mostrar comprensión hacia los demás.

La conclusión

Los niños con un vocabulario emocional firme:

- Toleran mejor la frustración
- Se involucran en menos peleas
- Se inmiscuyen menos en conductas destructivas
- Son más saludables
- Son menos solitarios
- Son menos impulsivos
- Se enfocan más
- Tienen un mejor desempeño académico

Se recomienda la reproducción de este documento. No se requiere permiso para copiar.

Esta publicación fue producida por el Centro de Asistencia Técnica sobre Intervención Social y Emocional (TACSEI por sus siglas en inglés) para niños pequeños financiado por la Oficina de Programas de Educación Especial (OSEP por sus siglas en inglés), Departamento de Educación de los Estados Unidos (H326B070002) y actualizado por el Centro Nacional para Innovaciones del Modelo de la Pirámide también financiado por OSEP (H326B170003). Las opiniones expresadas no representan necesariamente las posiciones o políticas del Departamento de Educación. julio 2013 / enero, 2018.

UNIVERSITY OF SOUTH FLORIDA

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Head Start
A Program of CAPK

Your child's education is our priority!

Community Action Partnership of Kern's Head Start program is a no cost program for children 6 weeks to 5 years from low-income families and pregnant women. Families and children experiencing homelessness and children in the foster care system are also eligible, as well as children with disabilities and other special needs.

Rest assured that Head Start has put together a portfolio of robust safety features to reduce the risk of COVID-19 transmission while children attend our site locations.







There are various program options that can best fit your family's needs:

Head Start
- Full Year/Part Year Options
- Full Day/Part Day in class

Early Head Start
- Home Based
- Pregnant Women Full Day in Class

Partnerships
- Partnerships with community day care providers
- Full-day classes

To complete an application, you will need:
- Birth certificate or any legal document showing child's age
- Immunization's record
- Proof of family income - last 12 months
- Proof of address
- Proof of pregnancy (if applying for Pregnant Women's Program)

capk Community Action Partnership of Kern

Our Head Start Students Receive:
- High-quality, age-appropriate learning from credentialed teachers
- Free medical and dental screenings, Healthy meals and snacks
- A safe indoor and outdoor setting to explore, discover, and learn

Give your child a Head Start!

1-800-701-7060

www.capk.org/programs/headstart

¡Escanea este código con tu teléfono para obtener más información!

Head Start
A Program of CAPK

La educación de su hijo(a) es nuestra prioridad.

Head Start es un programa sin costo, diseñado para niños (as) de 6 semanas hasta 5 años provenientes de familias de escasos recursos y mujeres embarazadas. Las familias y menores desamparados, así como las familias inscritas en el sistema de crianza, también pueden calificar para el programa, esto también incluye a los niños (as) con discapacidades y otras necesidades especiales.

Tenga la seguridad de que Head Start ha reunido una serie de sólidos elementos de seguridad para reducir el riesgo de transmisión de COVID-19 mientras los niños asisten a nuestros centros.







Hay varias opciones de programas que pueden adaptarse mejor en las necesidades de su familia:

Head Start
- Opciones de año completo/año parcial
- Clases de tiempo completo y medio tiempo

Early Head Start
- Servicios a domicilio
- Mujeres embarazadas
- Día completo en clase

Asociaciones
- Asociaciones con proveedores de guarderías comunitarias
- Día completo en clase

Para completar una solicitud, necesitará:
- Acta de nacimiento o cualquier documento legal que demuestre la edad del niño
- Registro de vacunas
- Comprobante de ingresos familiares–últimos 12 meses
- Comprobante de domicilio
- Prueba de embarazo (Si solicita el programa para mujeres embarazadas)

capk
Community Action Partnership of Kern

Nuestros alumnos de Head Start reciben:

- Aprendizaje de alta calidad y adecuado a la edad, orecido por profesores acreditados
- Examenes médicos y dentales gratuitos, comidas y meriendas saludables
- Un ambiente interior y exterior seguro para explorar, descubrir, y aprender

¡Dele la oportunidad de un buen comienzo a su hijo (a) en Early Head Start!

1-800-701-7060

www.capk.org/programs/headstart

Early Head Start
A Program of CAPK

Your child's education is our priority!

Community Action Partnership of Kern's Early Head Start Program in San Joaquin County is a no cost program for eligibile children 0 to 3 years old and pregnant women. Our program is inclusive of all families including children experiencing homelessness, in the foster care system, as well as children with disabilities and other special needs.

CAPK has in place a variety of safety features to reduce the risk of transmitting infectious diseases including COVID-19, RSV, etc.







There are various program options that can best fit your family's needs:

Early Head Start

- Home Based
- Pregnant Women
- Full Day in Class

To complete an application, you will need:

- Birth certificate or any legal document showing child's age
- Immunization's record
- Proof of family income - last 12 months
- Proof of address
- Proof of pregnancy (if applying for Pregnant Women's Program)

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Community Action Partnership of Kern

Give your child the opportunity for a good start at Early Head Start!

APPLY NOW by scanning this!

(209) 242-9540

www.capk.org/headstart/

CAPK Early Head Start Children Receive:

- High-quality, age-appropriate learning from qualified and responsive teaching staff.
- Screening, assessments, healthy meals, and snacks.
- A safe indoor and outdoor setting to explore, discover and learn.

Early Head Start
A Program of CAPK

La educación de su hijo(a) es nuestra prioridad.

CAPK Early Head Start en el condado de San Joaquín es un programa sin costo para las familias elegibles. Ofrecemos servicios a niños de 0 a 3 años y mujeres embarazadas. Nuestro programa incluye a todas las familias, incluidos los niños sin hogar, niños en hogares de acogida y los niños con discapacidades.

CAPK cuenta con una serie de dispositivos de seguridad para reducir el riesgo de transmisión de enfermedades infecciosas como COVID-19, RSV, etc.







Hay varias opciones de programas que pueden adaptarse mejor en las necesidades de su familia:

Early Head Start
- Servicios a domicilio
- Mujeres embarazadas
- Día completo en clase

Para completar una solicitud, necesitará:
- Acta de nacimiento o cualquier documento legal que demuestre la edad del niño
- Registro de vacunas
- Comprobante de ingresos familiares–últimos 12 meses
- Comprobante de domicilio
- Prueba de embarazo
  (Si solicita el programa para mujeres embarazadas)

capk
Community Action Partnership of Kern

¡Dele la oportunidad de un buen comienzo a su hijo (a) en Early Head Start!

¡APLICA AHORA escaneando esto!

(209) 242-9540

www.capk.org/headstart/

Los Niños de CAPK Early Head Start Reciben:
- Aprendizaje de alta calidad y adecuado a la edad del niño con personal calificado y atento.
- Exámenes, evaluaciones, comidas y aperitivos saludables.
- Un ambiente interior y exterior seguro para explorar, descubrir y aprender.

CalWORKs

Home Visiting Program







Home visiting could help you with:

- Pre-natal & post-partum education
- Family and community support
- Positive parent and child interactions
- Health and social services

Who May Be Eligible?

CalWORKs participants who are:

- Pregnant
- Parents or caretakers of children birth to 24 months.



To learn more or to sign up for the program,

Please contact our HVP Liaison at **(661)631-6756** or your CalWORKs case worker.

CalWORKs

Programa de Visitas a domicilio







Las visitas a domicilio le pueden ayudar con:

- Educación
- Apoyo familar y comunitario
- Interacción positiva entre padres e hijos
- Servicos sociales y de salud

¿Quién es elegible?

Las personas que participan en el programa de CalWORKs:

- Embarazadas
- Padres o guardianes de bebés recién nacidos hasta 24 meses de edad



Para obtener más información o inscribirse en el programa,

Llame al coordinador de HVP al **(661)631-6756** o a su trabajador social de CalWORKS.

2022-2023 Head Start
Policy Council Meeting Dates

At this time, all meetings will be held via teleconference through Microsoft Teams. Members of the public may join via teleconference. Teleconference information can be found on monthly meeting agendas, located on the CAPK website at www.capk.org/documents/

En este momento, todas las reuniones se llevarán a cabo por teleconferencia a través de Microsoft Teams. Los miembros del público pueden unirse a través de teleconferencia. La Informacion de teleconferencia se puede encontrar en las agendas de reunions mensuales, que se encuentran en el sitio web de CAPK en www.capk.org/documents/

~~Tuesday, November 15, 2022*~~
~~Tuesday, December 20, 2022**~~
~~Tuesday, January 24, 2023~~
~~Tuesday, February 28, 2023~~
~~Tuesday, March 28, 2023~~
~~Tuesday, April 25, 2023~~
~~Tuesday, May 23, 2023~~
~~Tuesday, June 27, 2023~~
Tuesday, August 22, 2023
Tuesday, September 26, 2023
Tuesday, October 24, 2023

Policy Council Meetings are generally held on the 4th Tuesday of the month.

* The November meeting was scheduled a week earlier to support potential additional leadership opportunities.

**The December meeting will be held one week earlier due to the Christmas holiday.

Policy Council Approved: November 15, 2022