Head Start
A Program of CAPK

Head Start/State Child Development

POLICY COUNCIL MEETING PACKET

August 23, 2022
5:30 p.m.

Per Governor's Executive Order N-25-20
This meeting will be held via tele-conference
(213) 204-2374 ~ Conference ID: 574 249 122#

Click here to join the meeting

POLICY COUNCIL
STANDING COMMITTEES
July 2022

EXECUTIVE COMMITTEE

Chairperson: Andrea Martinez
Vice Chairperson: Isabelle Diaz
Secretary: Monique Davis
Treasurer: Vacant
Parliamentarian: Dominique Bassi

STANDING COMMITTEE MEMBERS

Board of Directors: Nila Hogan

BYLAWS
Chairperson: Dominique Bassi

1. Andrea Martinez
2. Pablo Reyes
3.
4.
5.
6.

PLANNING
Chairperson: Isabelle Diaz

1. Nila Hogan
2. Ashley McAllister
3. Michelle Jara-Rangel
4.
5.
6.

SCHOOL READINESS
Chairperson: Monique Davis

1. Teresa Fajardo
2. Kaylonie Howard
3. Anastasia Lester
4.

BUDGET & FINANCE
Chairperson: Vacant

1. Jasmine Ponce
2. Pablo Reyes
3.
4.
5.
6.



LEGEND:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Meeting Not Held	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Executive Committee Meeting	EC
Not Yet Elected to Policy Council	

Policy Council Attendance
2021 ~ 2022

#	REGION 1	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Dominique Bassi - Heritage	X	X	X	X	X	X	X	X				
2	Monique McWilliams - Martha J Morgan	X	X	X	X	ABS	X	X	X				
3	*Vacancy*												
4	*Vacancy*												
#	REGION 2	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Andrea Martinez - East California	X	X	X	ABS	X	X	X	X				
2	*Vacancy*												
3	*Vacancy*												
4	*Vacancy*												
#	REGION 3	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Ashley McAllister - Pete Parra	X	X	X	X	X	X	X	X		R		
2	Isabelle Diaz - Pete Parra	X	ABS	X	X	X	X	X	X				
3	Pablo Reyes - Harvey L. Hall	X	X	X	X	X	X	X	X	ABS			
4	Kaylonie Howard - Harvey L. Hall					X	X	X	X				
#	REGION 4	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	*Vacancy*												
2	*Vacancy*												
3	*Vacancy*												
4	*Vacancy*												
#	Home Base	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Teresa Fajardo - Civilian Varela				X	X	X	X	X				
2	*Vacancy*												
#	ECC EHS Partnership	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Jasmine Ponce - Escuelita Hernandez	X	ABS	X	X	X	X	X	X				
#	San Joaquin EHS Partnership	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	*Vacancy*												
2	*Vacancy*												
#	Community Representatives	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Nila Hogan	X	X	X	X	X	X	X	X				
2	Anastasia Lester						X	X	X				
3	*Vacancy*												
#	Board Member	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Michelle Jara-Rangel					X	X	X	X				

DATE	August 23, 2022
TIME	5:30 p.m.
LOCATION	Microsoft Teams Meeting / 5005 Business Park North Bakersfield, CA 93309
TEAMS LINK	Click here to join the meeting
PHONE MEETING ID	(213) 204-2374 574 249 122#

Policy Council Meeting Agenda

Per Governor's Executive Order N-25-20, meeting to be held via tele-conference. Members of the public may join the tele-conference or listen to the call from the CAPK office at 5005 Business Park North, Bakersfield, CA 93309.

The Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

1. **Call to Order**
   a. Roll Call

Dominique Bassi	Kaylonie Howard	Pablo Reyes
Monique Davis	Michelle Jara-Rangel	
Isabelle Diaz	Anastasia Lester	
Teresa Fajardo	Andrea Martinez	
Nila Hogan	Jasmine Ponce	

2. **Public Comments**
   The public may address the Policy Council on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

3. **Subcommittee Verbal Reports** (3 minutes per report)
   School Readiness
   Planning
   Budget & Finance
   Bylaws

4. **Presentation**
   a. Coordinated Entry System – Rebecca Moreno, CAPK Director of Community Development

5. **Consent Agenda**
   The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item. If comment or discussion is requested, the item will be re(pmoved from the Consent Agenda and will be considered in the order listed – ***Action Item***

   a. Policy Council Meeting Minutes – June 28, 2022 (English/Spanish) ***(p. 6-19)***
   b. Bylaws Committee Minutes – August 9, 2022 (English/Spanish) ***(p.20-23)***
   c. Head Start Budget to Actual Report, March 1, 2022, to July 31, 2022 ***(p. 24-26)***
   d. Early Head Start Budget to Actual Report, March 1, 2022, to July 31, 2022 ***(p. 27-29)***
   e. Early Head Start San Joaquin Budget to Actual Report, February 1, 2021 to July 31, 2022 ***(p. 30-31)***

f. Early Head Start Child Care Partnerships Budget to Actual Report, March 1, 2021 to July 31, 2022 ***(p. 32-33)***
g. American Rescue Plan Funding Budget to Actual Report, April 1, 2021 to July 31, 2022 ***(p. 34-35)***
h. Parent Local Travel & Childcare through July 31, 2022 ***(p. 36-37)***
i. Parent Activity Funds through July 31, 2022 ***(p. 38-39)***
j. Kern Head Start and Early Head Start Non-Federal Report, March 1, 2022, to July 31, 2022 ***(p. 40)***
k. San Joaquin Early Head Start Non-Federal Report, March 1, 2022, to July 31, 2022 ***(p. 41)***
l. Kern Early Head Start Child Care Partnerships Non-Federal Report, March 1, 2022 to July 31, 2022 ***(p. 42)***
m. Head Start Program Review Evaluation (PRE) Report – June 2022 & July 2022 ***(p. 43-46)***
n. Children's Mobile Immunization Clinic – August 2022; Adventist Health (English/Spanish) ***(p. 47-48)***
o. Beat the Heat: Keep Cool When the Temperature Soars – San Joaquin County Public Health Services (English/Spanish) ***(p. 49-50)***
p. Heat Related Illnesses – Center for Disease Control (English/Spanish) ***(p. 51-52)***
q. Educate Everyone Who Cares for Your Child – National Safety Council (English/Spanish) ***(p. 53-54)***
r. How to Understand the Meaning of Your Child's Challenging Behavior – Backpack Connection Series (English/Spanish) ***(p. 55-56)***
s. Tell Me What to Do Instead – WestEd Family Version ***(p. 57)***
t. Virtual Self-Paced Positive Parenting Series: Growing Human(E)Beings – July 1, 2022 ***(p. 58)***
u. Head Start Recruitment Flyer ***(p. 59-60)***
v. Home Visiting Program Flyer ***(p. 61-62)***
w. Planning Committee Meeting Dates ***(p. 63)***
x. Budget & Finance Committee Meeting Dates ***(p. 64)***
y. Policy Council Meeting Dates ***(p. 65)***

6. New Business **Action Item**

a. None

7. Standing Reports

a. Program Governance – Lisa Gonzales, Program Governance Coordinator
b. Community Representative – Nila Hogan Y-Empowerment, Anastasia Lester, First 5 Kern
c. Early Head Start San Joaquin – Nicole Nino, Family Engagement Specialist/Home Base Supervisor
d. Early Head Start Partnership – Jasmine Ponce
e. Board of Directors – Michelle Jara-Rangel, CAPK Board Member
f. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director

8. Policy Council Chairperson Report

9. Policy Council Member Comments

10. Next Scheduled Meeting

11. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 p.m. August 19, 2022, by Lisa Gonzales, Program Governance Coordinator.

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL COMMITTEE MEETING MINUTES
June 28, 2022
Teleconference ID: 710 311 519#
Per Governor's Executive Order N-25-20

1. **Call to Order**
   Policy Council Chairperson, Andrea Martinez called the meeting to order at 5:31 p.m.
   a. Policy Council Secretary, Monique McWilliams conducted roll call; quorum was established.
   Policy Council Members Present: Dominique Bassi, Monique McWilliams, Isabelle Diaz, Teresa Fajardo, Nila Hogan, Kaylonie Howard, Michelle Jara-Rangel, Anastasia Lester, Andrea Martinez, Ashley McAllister, Jasmine Ponce

2. **Public Comments**
   The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the Policy Council will take no action other than that referring the item(s) to staff for study and analysis. ***Speakers are limited to three minutes each****. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*
   None

3. **Standing Committee Reports**
   a. School Readiness Committee
   The current school readiness goal is social emotional. Children are having a blast with the summer fun activities taking place. ReadyRosie s'more newsletters have been sent to parents; they contain summer fun calendars as well as fun activities that can be done at home. Developmental Profile Assessments will begin on July 1, 2022 for children enrolled in full year programs. Parents are encouraged to support this process by completing the DRDP Parent Observation form. Parent conferences will be conducted August 30 through September 9, 2022.

   b. Planning Committee
   The Policy Council Planning Committee met on June 7, 2022; quorum was established. The Division/Program monthly activity report for May 2022 was reviewed with the committee. This included enrollment information for Head Start and Early Head Start, with Head Start at 75% and Early Head Start at 61% enrollment. The Child Adult Care Food Program (CACFP) noted 58,475 meals were prepared by the Central Kitchen in April 2022. The division staffing report noted there are 595 employees with 106 vacant positions. There are also thirty-five employees on family leave and ninety-two on intermittent leave. The Enrollment and Attendance team attended ten community events in Kern and San Joaquin Counties. A presentation on program options and revisions was provided to the committee. This included information on a reduction of 139 slots to support in recruiting and retaining staff who work directly with children as well as to support a permanent increase in salaries for staff in that category.

   c. Budget & Finance Committee
   The Budget and Finance Committee had a scheduled meeting on June 21, 2022 however quorum was not met; therefore, all information will be presented this evening to the full Council. The next meeting is scheduled for August 16, 2022 at 5:30 p.m.

   d. Bylaws Committee
   The Bylaws Committee met on June 14, 2022 and continued the review of the self-paced Governance Module Training. This second module was, *Head Start Law and Regulations* which discussed the legislative and regulatory requirements for all Head Start Programs. Also reviewed were the roles of the governing body, policy council and management staff as well as the composition requirements for governing bodies. This module referenced the Head Start Program Performance Standards, Head Start Act and Uniform Guidance. Committee members participated in several scenarios and multiple-choice quiz questions. There was also brief discussion on the possibility of adding one more meeting to the Bylaws meeting schedule. The consensus was that this would be tabled and revisited at the August meeting. The next meeting is scheduled for August 9, 2022 at 5:30 p.m. on Microsoft Teams.

4. **Presentations**
   a. Summer Safety – Brian Bowman, Battalion Chief/Public Information Officer, Bakersfield City Fire Department
   Chief Bowman shared information with members regarding water safety. He stated water safety is

more than swimming pools which is what comes to mind for most. Water safety includes lakes and rivers as well. The number one and most important thing is to make sure children know how to swim. Even very young children can learn how to swim; this is the most vital factor. It was stated there are several programs/classes offered in the community that teach swimming. Chief Bowman went on to say it is also critical to have someone who is watching the body of water, whether at a house, watching the pool or out on the lake, at the beach or any other body of water. He added one of the biggest situations that arise, is adults get busy cooking, or socializing and their attention is taken away from the body of water and all it takes is a split second for an accident to occur. This is one reason why it is so important to have a designated person always watching. The importance of barriers if you have a pool or body of water at your home is another added protection. An alarm system is an extra resource as well. Chief Bowman shared current code in the city of Bakersfield when building a pool in your backyard is that you must have audible alarms on all doors that lead to the exterior of the home. He added if you already have a pool at your home or buy a home with a pool and there aren't any alarms it is a good idea to install them as it just takes a fraction of a second for something to happen. He also noted in Kern County there is the Kern River which is extremely dangerous. When it is hot out and the river is flowing it may look very enticing however there are many hidden obstacles underneath the water, even if only a couple of feet deep. There is vegetation that has been growing and suddenly you have water in the river and those trees and what not get hidden, and you can't see them, but they can cause grave danger. He added people sometimes think they are a "good swimmer" they can avoid any dangers but being a good swimmer in a pool is much different when you are in the river. The importance of having a buddy when in the water was addressed as was a wearing personal floatation device. He clarified that a personal floatation device isn't floaties, arm rings or a raft from a local chain store; it is a Coast Guard certified device that can mean the difference between life and death.

With the upcoming July 4th holiday Chief Bowman spoke about firework safety stating it is a multilayered topic beginning with the purchase of your fireworks. He shared that across the entire state of California it is illegal to purchase fireworks that do not carry the state Fire Marshal seal. The state Fire Marshal regulates all pyrotechnics in all of California and are safe for everyday citizen use if they are used in the proper way and are legal where you plan to use them. It was added there a few types of fireworks that are legal in Kern County but illegal within the city limits of Bakersfield. The next step is to ensure you are igniting your fireworks in a safe manner. The most important factor is that they are not lit in a combustible area; you don't want to ignite in a field of dry grass or underneath dry vegetation or trees. Another component Chief Bowman addressed is having one person being the designated igniter, preferably an adult or at least older teen. Close attention should be paid to children and pets, keeping pets secured and away from fireworks as they can become frightened. The final factor is to have some type of water source nearby. This could be a garden hose, bucket of water, or some other type of water source. He shared a handful of fires each year are started when the fireworks have been ignited and clean-up is taking place with spent fireworks being placed in a trash can and hours later a fire has erupted. Chief Bowman stated fireworks stay hot for a very long time. They consist of many kinds of gun powder ammunition and are insulated by the cardboard they are encased in so that when using no one is burned. The best thing to do to avoid an accidental fire from used fireworks is to soak your fireworks in water before disposing of them in a trash receptacle.

In closing Chief Bowman shared a new implementation this year is the use of drones. There will be drones flying above and you may not see them, but they will see you. If they detect an infraction such as illegal fireworks or setting them at undesignated times you will receive a fine of $1000 for each infraction. He added that if you are the homeowner and someone (a guest) sets off an illegal firework, you will receive the fine, not your guest who brought the illegal firework over and set it off. There is an approximate 120% increase in 9-1-1 calls on the 4th of July with 260 calls received last year as well as an additional seven thousand calls on the fireworks hotline in a span of two days. An opportunity was provided for questions for which there were several that Chief Bowman provided responses and clarification for.

5. <u>Consent Agenda</u> ***ACTION**

The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed.

a. Policy Council Meeting Minutes – April 26, 2022 (English/Spanish)
b. Bylaws Committee Minutes – April 28, 2022 (English/Spanish)
c. School Readiness Committee Minutes – April 7, 2022 (English/Spanish)
d. Budget & Finance Committee Minutes – April 19, 2022 (English/Spanish)
e. Planning Committee Minutes – May 3, 2022 (English/Spanish)
f. Head Start Budget vs. Actual Expenditures, March 1, 2022, to April 30, 2022
g. Early Head Start Budget vs. Actual Expenditures, March 1, 2022, to April 30, 2022
h. American Rescue Funding Expenditures April 1, 2021 to April 30, 2022
i. Parent Local Travel & Childcare through April 30, 2022
j. Parent Activity Funds through April 30, 2022
k. Kern Head Start and Early Head Start Non-Federal Report, March 1, 2022, to April 30, 2022
l. San Joaquin Early Head Start Non-Federal Report, March 1, 2022, to April 30, 2022
m. Kern Early Head Start Child Care Partnerships Non-Federal Report, March 1, 2022 to April 30, 2022
n. Head Start Program Review Evaluation (PRE) Report – April
o. Children's Mobile Immunization Clinic – June 2022; Adventist Health (English/Spanish)
p. Medi-Cal Flyer - Department of Human Services (English/Spanish)
q. Children's System of Care – Kern Behavioral Health & Recovery Services
r. My Mental Health: Do I Need Help? – National Institute of Mental Health (English/Spanish)
s. 5 Action Steps for Helping Someone in Emotional Pain – National Institute of Mental Health (English/Spanish)
t. No Cost Parent Education Courses – Bakersfield College, Adult Education
u. Dream Center Wish List – Kern County Network for Children
v. Teachable Moments: How to Use Social Stories to Teach Your Child New Skills and Expectations – Backpack Connection Series (English/Spanish)
w. Head Start Recruitment Flyer
x. Home Visiting Program Flyer
y. Planning Committee Meeting Dates
z. Budget & Finance Committee Meeting Dates
aa. Bylaws Committee Meeting Dates
bb. School Readiness Meeting Dates
cc. Policy Council Meeting Dates

Items (e) through (k) were removed from the consent agenda for review and discussion as they were not reviewed at the recent Budget & Finance Committee meeting due to lack of quorum. Louis Rodriguez, Finance Administrator reviewed in detail budget to actual reports for all grants including American Rescue Plan Funding. Additional information shared included, in-kind totals as well as Parent Local Travel and Parent Activity Funds. Upon conclusion of review of the reports, Ashley McAllister made a motion to approve consent items (a) through (cc); seconded by Teresa Fajardo. Motion carried unanimously.

6. <u>New Business</u> ***ACTION**

a. Head Start/Early Head Start Budget Revision – Jerry Meade, Assistant Director – Program

Jerry stated the leadership team has spent a significant amount of time looking at various strategies to provide relief to current staffing issues, under enrollment concerns and revenue shortfalls which have been experienced over the last several months. He continued to share the Office of Head Start will be reinstating the enrollment monitoring protocols with the requirement of programs meeting full enrollment. It was added if our program has four consecutive months of under enrollment our grant will be put on a plan of action to reach full enrollment with potential penalties of losing funding to the program. The leadership team also reviewed various sources of data to assist in making an informed decision as to how to move forward. This data included staff surveys, exit interview surveys, attendance data, wage comparability data and many other sources of data available. Discussion also took place as to how program can support additional wage compensation to direct service staff (teacher, family service working staff) to entice them to apply as well as to support the retention of current staff not leaving our agency and seeking employment elsewhere. Jerry shared these were difficult conversations as we know we there is a significantly high need in our communities for our services, with the reality being that we only have 83% of our workforce onboarded. It was shared this translates to thirty-one classrooms that are fully closed as well as seven classrooms that are partially closed across our program. This in turn represents 385 children not being served due to classroom closures. Jerry stated staffing is an issue not only within our program but nationally; statistics were shared with

members. Through many meetings, much discussion, various scenarios the leadership team concluded that in closing thirteen of the already closed classrooms, we could support a higher wage to attract and retain staff and continue to recruit for the balance of the closed classrooms that we would reopen. This would mean 162 children in total from our current funded enrollment would not be served based upon this revised program option (75 Head Start and 87 infants). Jerry pointed out that in looking at the future, we can see that President Biden's 2023 budget includes $950 million in Early Head Start and Head Start expansion. If approved by Congress, we can look at the potential of having the ability to go back and reopen some of these classrooms we are intentionally keeping closed. There are savings to the budget based upon this program option, therefore a budget revision was necessary. Specific and detailed budget revision information was shared and reviewed with members. It was noted the budget detail was in the current Policy Council packet. Upon conclusion of the presentation there was an opportunity for questions, for which there were several. An inquiry was made as to if the reduction in staff would be for line staff only. It was stated of the fifty-seven positions forty-two are line staff and the balance is administrative. Additionally, it was asked what center classrooms will be closed. It was stated there is a "sprinkling" of classrooms, there is not one entire center. There are classrooms "here and there" with one location in San Joaquin County that will be fully closed. This center has not had staff or children for the entire program year. This site will be used for Home Based socializations. It was also asked if the (13) classrooms to be closed were selected as a random decision or based upon revenue or other factors. Jerry shared the decision was not random at all. It was based on locations where there was currently either a low waitlist, or a challenge to find staff or a combination of both. It was also noted that the selected classrooms were already all closed, due to having no staff to open them. A question was asked regarding a statement made during the presentation about USDA funding being significantly reduced and if state funding too would be significantly reduced. Jerry provided clarification stating there isn't a limit on what we can earn however the only way we receive USDA money is if the child walks through the door, sits in a seat and eats a meal. He added when looking at attendance this is a significant reason why we aren't fully earning our USDA contract, because of absences. It was added that enrollment is a big impact as well because if we don't have a child enrolled to fill that seat then those funds can't be earned either. When sending meals, we send a quantity equal to the number of enrolled children. If those children don't attend, we don't get reimbursed for that meal even though it has already been cooked and delivered. Jerry shared that we have a good opportunity to expand our state funding because there are so many programs in the state of California that haven't' fully earned their revenue due to enrollment issues. Money is being given back to the state and redistributed to program who have reached full enrollment. He stated if we reach full enrollment and fully certify 100% of our children that are state certifiable, we can potentially apply for additional state money. Questions continued regarding classrooms being constructed and a church partnership. Information was shared specific to all questions posed. In addition, it was also shared that two facilities' leases with the Greenfield Unified School District were not renewed. A question regarding the budget revision was asked specific to the removal of two software programs used for data collection and what exactly does that mean for this collection process. It was stated that while the use of these two programs was budgeted, we will not be using them but will instead use another software program we already have. Teresa Fajardo made a motion to approve the 2022 Head Star/Early Head Start budget revision; seconded by Michelle Jara-Rangel. Motion carried unanimously.

b. 2022-2023 Head Start/Early Head Start School Readiness Goals – Carolyn Coffey, Administrator of Education and Support Services

Carolyn reminded members the opportunity she had at the May Policy Council meeting to share end of year data. She added that the data shared is what's used to develop school readiness goals. Carolyn stated the school readiness goals drive and strengthen our educational year by offering different strategies and training to our staff and to families to help create higher outcomes. Carolyn shared those goals are divided into five developmental domains which are aligned with California's early learning and development system and the Head Start early learning outcomes framework. It was added that each domain has a goal, an objective, effective teaching strategies for teachers to use in the classroom as well as effective family activities that can be used at home to help achieve these goals. Carolyn thanked members of the Policy Council School Readiness Committee, Monique, Teresa, and Anastasia, for their consultation, input and expertise. Teresa Fajardo made a motion to approve the 2022-2023 Head Start/Early Head Start School Readiness Goals; seconded by Monique Davis. Motion carried unanimously.

7. **Standing Reports**

a. Program Governance – Lisa Gonzales, Program Governance Coordinator

Lisa thanked attendees for taking the time to join tonight's meeting noting there was a full agenda. She touched on a few items that could be found in the Policy Council packet. The first item was a list of the cooling centers located in Kern County, along with their hours of operation and address. With temperatures rising she reminded everyone to drink plenty of water to stay hydrated and if possible, avoid being outdoors. She encouraged all to be familiarize themselves with the signs of heat exhaustion as well as heat stroke. In continuing the theme around heat safety Lisa spoke to the importance of always checking your backseat if you have children so as not to forget and accidentally leave them in your vehicle. She stated that it may sound ridiculous to think that anyone could "forget" their child, but it happens more often than one would think. She shared alarming statistics with the group noting in 2022 there have already been six such deaths.

Lisa reminded members there is still time to sign up for the self-paced Positive Parenting Series. She recapped the series noting there are six modules for a total of about nine hours with participants having until September 30, 2022 to complete. Upon completion participants will receive a professional development certificate.

It was shared that over the weekend Community Action Partnership of Kern was recognized at the 2022 Beautiful Bakersfield Awards and received the non-profit of the year award. The agency was recognized for their efforts and impact on the community. Several staff had the opportunity to attend this event. In continuing with accolades Lisa congratulated Policy Council member and secretary, Monique on being a recipient of the Region IX 2022 Legacy Scholarship. She added that in addition to being a mom to Jack, Monique is an active member of Policy Council, has participated in the Read Across America event, and is currently working towards her bachelor's degree in psychology and completing her practicum hours. Lisa also applauded Cynthia Rodriguez, Head Start Education Coordinator for also being a recipient of the Region IX 2022 Legacy Scholarship; she again expressed congratulatory wishes to Cynthia and Monique.

Lisa again thanked members for their attendance and for their commitment not only to Policy Council but to their respective committees as well as to their parent meetings. Members were reminded July is a dark month, there will not be a Policy Council meeting, nor will there be any committee meetings. She encouraged members to take some time for themselves and to enjoy these summer months spending time with family and friends making memories.

b. Community Representative – Nila Hogan, Y-Empowerment and Anastasia Lester, First 5 Kern

Anastasia shared with members that she is very proud of them noting they go above and beyond and are to be praised for what they do and should considered themselves included in CAPK receiving of the Beautiful Bakersfield Award. Ana shared that July is anti-boredom month and mentioned some of the activities outlined in the handouts that were previously distributed to members on her behalf. Ana also shared there are a variety of links to websites also emailed as a handout which are filled with different things to do to keep busy during the summer months.

On behalf of Nila, Lisa shared information about an upcoming summer camp hosted by Y-Empowerment. This camp is for children ages 11-18 who have experienced child abuse, domestic violence, or have a parent who is or has been incarcerated. Camp dates are August 9-13, 2022. Members were sent a flyer which included contact information for enrollment and/or more event information.

c. Early Head Start San Joaquin – Nicole Nino, EHS San Joaquin, Family Engagement Specialist & Home Base Coordinator

Nicole shared that the monthly Pyramid Model s'more was sent at the beginning of June and has had 166 views to date. The newsletter contained a link to the parent survey on Pyramid Model awareness as well as a link to view the Emotional Literacy workshop with information on strategies for providing support on the implementation of Pyramid Model practices. Parent handouts included information on the importance of play as well as how to give children clear directions (from the Pyramid Model backpack series.) The monthly father/family engagement activity was to play a favorite sport or family game. CCR family outcomes data which captured parent opinions and experiences about the CAPK San Joaquin program experience indicated that 96% of parents overall felt the program was very help to parents, 98% helpful to children and 96% helpful for the entire family. Nicole stated the June food experience was to make a fruit smoothie and she shared pictures of this activity. Facilitated by staff

children used various ingredients such as frozen bananas, strawberries, blueberries, mango, raspberries, pineapple and more to make a delicious fruit smoothie. Children were able to practice fine motor skills while adding fruit, stirring, and pouring. There was a recruitment event held on June 22, 2022 and another held at the Housing Authority on June 23, 2022. Flyers were distributed to families with six interest slips completed; those families are now being contacted to complete the application process.

d. Early Head Start Partnership – Jasmine Ponce

Nicole Callahan shared the partnership report on Jasmine's behalf. She stated that Bakersfield College is applying for accreditation from the National Association for Education of Young Children (NAEYC). This process is a yearlong process of evaluations which follow a set of ten standards of high quality. Receiving the accreditation would allow more opportunities for the program to support enrolled families in their education and career pathways through additional funding. Bakersfield College administrative staff attended a conference in early June and received training on the accreditation requirements. As a part of this process, they will be hiring a health specialist and mental health specialist. Additionally, the Bakersfield College Board of Directors has approved moving forward with an 18-month classroom. Recruitment of staff for that classroom will be in the works with the hope to be able to start enrolling children in August for this classroom. In honor of Father's Day, a family activity was held at Escuelita Hernandez for dads. There was waterplay and food provided for those in attendance. There are several trainings underway to prepare partnership staff for the upcoming 2022-2023 school year. Nicole shared trainings that have been attended include, DRDP, Frog Street as well an annual pre-service event. The final session of Parents on a Mission will take place on June 30, 2022; five parents will complete the program and receive a certificate. This training will be offered again in the fall. Nicole also shared there are fifty partnership families registered for ReadyRosie and Family Advocates have provided over one thousand family resources to date.

e. Board of Directors – Michelle Jara-Rangel, CAPK Board Member

Michelle reported the Board of Directors (BOD) met on May 25, 2022. The announcement of Joni Barlow was made by the Director of Head Start/State Child Development, noting Ms. Barlow has served 31 years in the Head Start division. All consent agenda items were approved as were new business items. Notably approved was the re-seating of Maritza Jimenez as South Kern Representative and Guadalupe Perez as Metro Bakersfield Representative to the Board of Directors for another 5-year term. Jeremy Tobias provided a verbal report on the status of COVID cases noting they are slowly increasing in the community and at CAPK as well. He added that it is likely we will see another surge in the coming weeks. The board convened for closed session to address three existing litigations and one potential litigation. Upon reconvening Jeremy Tobias provided a closed session report which noted conference with legal counsel, no reportable action taken for two litigation items. The remaining litigation resulted in conference with counsel and was settled. Conference with legal counsel was also reported for the potential litigation. This meeting of the CAPK Board of Directors adjourned at 2:00 p.m.

f. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director

Jerry Meade reported on Yolanda's behalf sharing she sends her best and extends her gratitude for everything the Council does. Jerry stated that we are halfway through the closure of our 10-month part year program options. In one more month staff will be returning. During this time 12-month employees are very busy preparing for the new school year; July 1, 2022 is officially the first day of the 2022-2023 school year. As we move into the new school year, we look forward to seeing a lot of our pre-k children transitioning to kindergarten and look forward to welcoming new children too. This is also a very busy time for staff with pre-service taking place last week which provided many new learning opportunities.

Jerry shared that we are seeing an uptick in COVID cases within our program, noting because of this a recent in-person training was moved to a virtual platform. This transition required collaboration and teamwork across various Head Start departments and with several team members. Jerry stated it was important to note that though there has been an increase in COVID cases we are not seeing an increase in classroom closures and are thankful we can continue to provide services through this very unpredictable environment.

Also taking place over the summer months we will be seeing the completion of construction projects. Having had a lot of conversation about construction over the years, now our Policy Council and Board of Directors will have the opportunity to go out and look at these facilities. Jerry stated we are currently awaiting final approvals, final walkthroughs as well as a certificate of occupancy from the county. Other locations are simply waiting for PG&E to turn the power on. There is much excitement about staging the classrooms, preparing them for licensing, and having children walk through the door.

Jerry concluded noting that the traditional and typical things that take place over the summer are continuing such as providing services for our full year and home-based programs. Enrollment is continuing to grow as we introduce the new program options, and we hope to be celebrating full enrollment in the coming months. Jerry again thanked members for their time and commitment to the Council and thanked Andrea as well, for her time and leadership in facilitating Council meetings.

8. Policy Council Chairperson Report

Andrea shared her support of the budget revision action item discussed earlier in the meeting. She added she hoped that we can get where we need to be to serve all children and families in need of our services and that we are able to compensate staff what they deserve, adding staff work really hard. Andrea also congratulated Monique her scholarship award.

Andrea shared in addition to information shared earlier regarding heat dehydration she wanted to add, that we should also remember this for our pets as well. They too can experience heat related issues, so we need to be mindful of them as well.

In speaking about enrollment Andrea shared that her daughter is one of the many pre-k students transitioning to kindergarten and will have started prior to our next meeting. She added that she will continue support the program and to refer parents to Head Start to ensure we fill those vacancies as we work towards full enrollment.

In closing Andrea shared there was a lot to cover during this meeting, all of it very important and she thanked everyone for their attendance especially those who were able to continue through the duration of the meeting.

9. Policy Council Member Comments

Members were given an opportunity to share comments. Monique thanked everyone for their congratulatory wishes and thanked Lisa for her support with the scholarship process. She also shared that it meant a lot to her to have all the support and encouragement of everyone.

Michelle wanted to restate some of what was shared earlier about the agency receiving the nonprofit of the year. She thanked everyone for their ongoing dedication and commitment adding that everyone works very hard to make a difference in the communities we serve.

10. Next Scheduled Meeting

The next meeting will be held on August 23, 2022, at 5:30 p.m.

11. Adjournment

Meeting was adjourned at 7:06 p.m.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
RESUMEN DE LA JUNTA DEL CONCILIO DE PÓLIZA
28 de junio, 2022
Número de identificación de la teleconferencia: 710 311 519#
Por Orden Ejecutiva Gubernamental N-25-20

1. **Convocación de reunión**
La presidenta del concilio de póliza, Andrea Martinez llamó la junta al orden a las 5:31 p.m.
a. La secretaria del concilio de póliza, Monique McWilliams pasó lista; se estableció cuórum.
Miembros del concilio presentes: Dominique Bassi; Monique McWilliams, Isabelle Diaz, Teresa Fajardo, Nila Hogan, Kaylonie Howard, Michelle Jara-Rangel, Anastasia Lester, Andrea Martinez, Ashley McAllister, Jasmine Ponce

2. **Comentarios públicos**
El público que desee dirigirse al concilio de póliza, puede hacerlo en este momento. Sin embargo, el concilio no tomará ninguna acción, solo referirá los temas al personal para su estudio y análisis. ***Los oradores están limitados a tres minutos cada uno.*** *Si más de una persona desea tocar el mismo tema, se otorgará un total de 10 minutos. Favor de proporcionar su nombre antes de su presentación. Gracias*
Ninguno

3. **Reportes de comités permanentes**
   a. Preparación escolar
   La meta actual de preparación escolar que se está cursando es el área socioemocional. Los niños disfrutan mucho las divertidas actividades de verano que se llevan a cabo. Los boletines informativos Ready Rosie se han enviado a los padres; el contenido incluye calendarios de verano, así como varias actividades que se pueden realizar en casa. Las evaluaciones del perfil de desarrollo comenzarán el 1 de julio 2022 para los alumnos inscritos en los programas de año completo. Se les exhorta a los padres a participar en este proceso, llenando el formulario de observación para padres titulado DRDP. Las juntas con los padres se llevarán a cabo a partir del 30 de agosto hasta el 9 de septiembre de presente año.
   b. Comité de planeación
   El comité de planeación del concilio de póliza se reunió el 7 de junio 2022; se estableció cuórum. Se revisaron las cifras del reporte mensual de la división de inscripciones para el mes de mayo del presente año. Dicha información incluye las cifras de Head Start y Early Head Start, Head Start reportó un porcentaje de 75% de inscripción y Early Head Start 61%. El programa de alimentación, cuidado infantil y para adultos (CACFP, siglas en inglés), informó que la cocina central, preparó un total de 58,475 alimentos para el mes de abril del presente año. El informe de la división de personal cuenta con un total de 595 empleados, y 106 vacantes. Además, hay treinta y cinco empleados con licencia familiar y noventa y dos con licencia intermitente. La división de inscripción y asistencia asistió a diez eventos comunitarios en ellos condados de Kern y San Joaquín. Se le proporcionó al comité una presentación sobre las opciones y revisiones del programa. Esto incluía información sobre una reducción de 139 espacios para ayudar a la contratación y retención del personal que trabaja directamente con los niños, así como para apoyar un aumento permanente a los salarios del personal en esa categoría.
   c. Comité de presupuestos y finanzas
   El comité de presupuestos y finanzas se reunió el 21 de junio del presente año, sin embargo, no pudieron establecer cuórum; por lo tanto, toda la información se presentará esta noche al pleno del consejo. La próxima reunión programada será al próximo 16 de agosto, 2022 a las 5:30 p.m.
   d. Comité de estatutos
   El comité de estatutos se reunió el 14 de junio, 2022, durante la misma se continuó con la revisión de la capacitación del módulo de gobernanza. Este segundo modulo revisa las leyes y reglamentos de Head Start, analiza los requisitos legislativos y reglamentos para todos los programas de Head Start. También se revisaron las funciones del órgano rector, el concilio de póliza y el personal administrativo, así como los requisitos de composición de órganos rectores; este módulo hizo referencia a las Normas de Desempeño del programa, el Acta de y la Guía Uniforme de Head Start. Miembros del comité participaron en varios escenarios y preguntas con respuestas de opción múltiple. Durante esta reunión se discutió la posibilidad de agregar una reunión extra al calendario de juntas. Se acordó que se revisará esta posibilidad en la próxima junta durante el mes de agosto. La próxima reunión está

programada para el 9 de agosto del presente año a las 5:30 p.m. por medio de la aplicación de Microsoft Teams.

4. <u>Presentaciones</u>

a. Seguridad en el verano – Brian Bowman, jefe del batallón, representante de informacion publica, departamento de bomberos de la ciudad de Bakersfield.

El señor Bowman proporcionó algunas medidas de seguridad en el agua. Enfatizó que la seguridad en el agua se extiende más allá de la piscina, que es la correlación que las personas forman. La seguridad en el agua incluye los lagos y los ríos. Lo más importante es asegurarse que los niños sepan nadar. Añadió que hasta los niños más pequeños pueden aprender a nadar, este es un factor importante. Informó que Hay una variedad de programas y clases de natación que se ofrecen en la comunidad. El señor Bowman continúo diciendo que también es fundamental tener a alguien vigilando a los menores cuando están dentro de la piscina, lago o en la playa. Agregó que uno de los mayores problemas es que los adultos se ocupan con el asador o están socializando y su atención está centrada en socializar y se olvidan de poner atención a la piscina y solo se necesita una fracción de segundo para que ocurra un accidente. Por eso es importante asignar a una persona para siempre estar vigilando a los pequeños. también es importante poner una cerca alrededor de la piscina, así como una alarma; añadió que el código de construcción para una piscina en la ciudad de Bakersfield requiere la instalación de alarmas en todas las puertas que conducen al exterior de la parte trasera de la casa. Agregó que, si usted tiene una piscina en casa o compra una casa con piscina, es una buena idea instalar estas alarmas, ya que solo toma una fracción de segundo para instalarlas. Agregó que en el condado tenemos el rio Kern, que es sumamente peligroso, y durante la época de calor es muy tentador nadar en él, y existen muchos obstáculos, así como vegetación debajo del agua, aunque tenga poca profundidad. Con la vegetación que crece y se esconde debajo del agua, es un peligro latente, agregando que algunas personas se consideran “buenos nadadores” y que pueden evitar cualquier signo de peligro, pero ser un buen nadador en la piscina es muy diferente a nadar en el rio. El presentador habló sobre la importancia de contar con compañía cuando se está en el agua, así como el uso de una flotador. Aclaró que los flotadores, brazaletes o una balsa con cadena que se pueden adquirir en tiendas locales, no son dispositivos certificados por la Guardia Costera, esto marca una gran diferencia entre la vida y la muerte.

Con la llegada de la celebración del 4 de julio el jefe Bowman habló sobre algunas medidas de seguridad sobre los fuegos artificiales, afirmando que es un tema de múltiples magnitudes, y este inicia a la compra de los fuegos artificiales. Añadió que en California es ilegal comprar fuegos artificiales que no lleven el sello de bomberos del estado. E l jefe de esta división, regula todos los juegos pirotécnicos dentro del estado, el uso correcto por parte de los usuarios y también se utilizan de manera adecuada. Agregó que algunos de estos fuegos pirotécnicos son legales en el condado, sin embargo, algunos son ilegales dentro de los límites de la ciudad de Bakersfield. Dentro de las medidas de seguridad también es importante cuidar la manera de encenderlos, que el área donde se enciendan no sea cerca de combustibles, en un campo lleno de hierba o árboles secos. también se tiene que designar una persona adulta o un adolescente para encenderlos. Otra precaución que se tiene que tomar durante esta fecha es asegurar a las mascotas y niños pequeños, ya que pueden asustarse con los fuegos artificiales. Por último, el jefe Bowman enfatizo la importancia de contar con agua a la mano, ya sea una manguera o una cubeta con agua. Prosiguió informando que cada año se generan un sinnúmero de incendios debido a los fuegos artificiales ya que las personas desechan los desperdicios en los botes de basura cuando todavía continúan calientes, y esto activa la pólvora que se aísla con el cartón y se recomienda rociar agua para asegurar que no provoquen incendios y luego se pueden tirar en la basura.

Para concluir el jefe Bowman informó que este año se ha implementado el uso de drones para detectar a los infractores, a estos se les aplicará una multa de $1000 por cada infracción. Agregó que, si usted es dueño de casa, a usted se le aplicará la multa ya que usted es responsable de todas las personas que cometan infracciones con los fuegos artificiales. Durante esta celebración el volumen de llamadas al 911 aumenta hasta un 120%, el año pasado se recibieron un total de 260 llamadas, y siete mil llamadas adicionales a la línea directa de fuegos artificiales en un lapso de dos días. Por último, se dio oportunidad para hacer preguntas, el jefe Bowman proporcionó las respuestas y aclaraciones pertinentes.

5. <u>Agenda de Aprobación</u> ***ACCIÓN**

La agenda de aprobación consta con elementos que se consideran rutinarios y no controversiales. Estos elementos se aprueban con una sola propuesta, a menos que un miembro del concilio, o el público solicite la eliminación de un elemento en particular. Si se solicita, un comentario o aclaración, dicho elemento se eliminará de la agenda de aprobación de aprobación y se discutirá en el orden indicado.

a. Resumen de la reunión del concilio de póliza– 26 de abril, 2022 (inglés/español)
b. Resumen de la reunión del comité de estatutos – 28 de abril, 2022 (inglés/español)
c. Resumen de la reunión del comité de preparación escolar – 7 de abril, 2022 (inglés/español)
d. Resumen de la reunión del comité de presupuestos y finanzas– 19 de abril, 2022 (inglés/español)
e. Resumen de la reunión del comité de planeación – 3 de mayo, 2022 (inglés/español)
f. Presupuesto de Head Start vs. Gastos actuales, 1 de marzo al 30 de abril, 2022
g. Presupuesto de Early Head Start vs. Gastos actuales, 1 de marzo al 30 de abril, 2022
h. Gastos de financiamiento del plan de Rescate Americano 1 de abril, 2021 hasta el 30 de abril, 2022
i. Viajes locales de padres y cuidado infantil hasta el 30 de abril, 2022
j. Fondos de actividades para padres hasta el 3 de abril, 2022
k. Reporte de contribuciones no federales de Head Start y Early Head Start de Kern, 1 de marzo hasta el 30 de abril, 2022
l. Reporte de contribuciones no federales de Early Head Start de San Joaquín, 1 de marzo hasta el 30 de abril, 2022
m. Reporte de contribuciones no federales de la asociacion de cuidado infantil de Early Head Start Kern, 1 de marzo hasta el 30 de abril, 2022
n. Reporte de evaluación del programa Head Start (PRE, siglas en inglés) – Abril
o. Clínica de móvil de vacunación infantil – junio 2022; Salud Adventista (inglés/español)
p. Volante de Medi-Cal – Departamento de Servicios Humanos (inglés/español)
q. Sistema de cuidado infantil – Servicios de recuperación y salud de conducta de Kern
r. Mi salud mental: ¿Necesito ayuda? – Instituto Nacional de Salud Mental (inglés/español)
s. Cinco acciones para ayudar a alguien con dolor emocional – Instituto Nacional de Salud Mental (inglés/español)
t. Cursos educativos gratuitos para padres – Colegio de Bakersfield, educación para adultos
u. Lista de deseos del centro de ilusiones – Red infantil del condado de Kern
v. Momentos didácticos: Cómo utilizar las interacciones sociales para establecer expectativas y nuevas habilidades para su hijo – Series de conexión Mochila (inglés/español)
w. Volante de reclutamiento de Head Start
x. Volante del programa de servicios a domicilio
y. Horario de las juntas del comité de planeación
z. Horario de las juntas del comité de presupuestos y finanzas
aa. Horario de las juntas del comité de estatutos
bb. Horario de las juntas del comité de preparación escolar
cc. Horario de las juntas del concilio de póliza

Se eliminaron los incisos de la (e) a la (k) de la agenda de consentimiento para la revisión y discusión de estos, ya que no se tuvo oportunidad de revisarlos durante la reciente reunión del comité de presupuestos y finanzas debido a la falta de cuórum. Luis Rodriguez, administrador de finanzas revisó detalladamente los presupuestos a los reportes actuales de todos los subsidios incluyendo los gastos de financiamiento del plan de rescate americano. Se compartió informacion adicional que incluyó los totales de contribuciones internas, así como los fondos para viajes locales y actividades para padres. A la conclusión de esta revisión, Ashley McAllister presentó una propuesta para la aprobación de los incisos de la (a) hasta la (cc); esta fue secundada por Teresa Fajardo. Propuesta aprobada por unanimidad.

6. <u>Nuevos intercambios</u> ***ACCIÓN**

a. Revisión de los presupuestos de Head Start/Early Head Start – Jerry Meade, subdirector del programa
Jerry explicó que el personal administrativos ha estado revisando diferentes estrategias para aliviar los presentes problemas de falta de personal, la falta de niños para inscribir, y la falta de fondos que se han experimentado durante los últimos meses. Continuó informando que la oficina de Head Start, reestablecerá los protocolos de monitoreo de inscripción, obligando así a los programas a cumplir con el requisito de inscripción completa. Agregó que si nuestro programa continua sin cumplir con este requisito durante un periodo de cuatro meses consecutivos, se establecerá un plan de acción para cumplir con la inscripción completa, esto podría acarrear sanciones de pérdida de fondos para

nuestro programa. El personal administrativos también revisó varias fuentes de información, para proceder con una decisión informada. La informacion que se revisión incluyó encuestas del personal, revisiones de la despedida de personal, datos de asistencia, comparación de salarios además de otras fuentes de datos disponibles. También se discernió las estrategias para agregar una compensación salarial adicional para el personal de servicio directo (maestros, personal de servicios para la familia), para incentivar la postulación de solicitudes, así como la retención del personal para evitar la deserción de este. Jerry dijo que estas discusiones se tornaron difíciles, ya que sabemos que existe una gran demanda por nuestros servicios en las comunidades, agregando que actualmente solo contamos con 83% de nuestra fuerza laboral. Estos representan el treinta un por ciento de salones cerrados completamente, y siete salones cerrados parcialmente. A su vez esto representa que 385 niños no están recibiendo servicio debido al cierre de los salones, Jerry agregó que el problema de personal no solo es local, sino que también este fenómeno se está experimentando a nivel nacional, se presentaron las estadísticas a los presentes. Tras varias juntas y discusiones, el personal administrativo concluyó por mantener trece salones cerrados para apoyar el aumento salarial y la retención de personal, así como el reclutamiento para la reapertura de las aulas que tenemos cerradas. Esto significaría que un total de 162 niños no están recibiendo servicios de los fondos financiados (75 espacios de Head Start y 87 en Early Head Start bebés). Jerry señaló que, mirando hacia adelante, el presidente Biden está proponiendo un presupuesto de $950 millones para el año fiscal 2023, esto significaría una expansión para los programas de Head Start y Early Head Start. Si esta propuesta es aprobada por el congreso, nuestro programa podía considerar de reabrir algunos de los salones que tenemos cerrados intencionalmente. Durante esta revisión se descubrieron algunos ahorros en el presupuesto para esta opción del programa; Jerry notificó que la información pertinente está incluida en el paquete del concilio de póliza. Al concluir la presentación se dio oportunidad a los presentes para realizar preguntas, a las cuales se ofrecieron varias respuestas. Una de estas preguntas fue sobre la reducción de fondos estatales, así como del departamento de agricultura de Estados Unidos (USDA, siglas en inglés). Jerry aclaró que no existe un límite en lo que podemos recibir, sin embargo, la única manera en la que podemos recibir fondos del departamento de agricultura es hasta cuando el alumno se presenta y se sienta a la mesa para comer, agregó que no estamos recibiendo la cantidad completa del contrato con el departamento de agricultura, porque ellos reembolsan a nuestro programa los fondos basados en la asistencia. Como consecuencia el porcentaje de inscripción se ve reflejado en estos fondos. Cuando se envían los alimentos a las guarderías, se manda la cantidad de equitativa al número de alumnos; si los alumnos están ausentes, no recibimos reembolso, aunque la comida se haya preparado y enviado. Jerry agregó que tenemos la oportunidad de incrementar la cantidad de fondos estatales que recibimos ya que el estado de California recicla los fondos que muchos programas no han podido alcanzar inscripción completa. Estos fondos se redistribuyen a los programas que cumplen y pueden certificar el 100% de inscripción, una vez que el estado a certificado la inscripción de los alumnos, podemos “potencialmente” recibir esos fondos adicionales. Se continuó contestando con respecto a la construcción de salones de clase y una asociacion con la iglesia. Se proporcionó información específica para todas las cuestiones planteadas; se informó que no se renovaron los contratos de arrendamiento de dos instalaciones con el distrito escolar unificado de Greenfield. Se presentó una pregunta específica sobre la eliminación de dos programas de recopilación de datos y el efecto que tendría para este proceso. Se respondió que se había presupuestado el uso de estos dos programas, sin embargo, no se utilizará estos programas continuaremos utilizando el mismo programa que tenemos. Teresa Fajardo presentó una propuesta para la aprobación de la revisión del presupuesto 2022 Head Star/Early Head Start Michelle Jara-Rangel la secundó. Propuesta aprobada por unanimidad.

b. Objetivos escolares 2022-2023 de Head Start/Early Head Start – Carolyn Coffey, administradora de educación y servicios de apoyo

Carolyn les recordó a los miembros que, durante el mes de mayo, tuvo la oportunidad de informarles sobre los datos de fin del año escolar. Agregó que esa informacion es la que se utiliza para desarrollar los objetivos de preparación escolar. Carolyn declaró que las metas de preparación escolar impulsan y fortalecen el nuevo año escolar al ofrecer diferentes estrategias y capacitación a nuestro personal y a las familias para ayudar a crear mejores resultados. Carolyn agregó que esos objetivos se dividen en cinco dominios de desarrollo que están compuestos con el sistema de desarrollo y aprendizaje temprano de California y el marco de resultados de aprendizaje temprano de Head Start. Se agregó que cada dominio tiene una meta, objetivo, estrategias de enseñanza efectivas para el uso de los maestros en el salón de clases, así como actividades para la familia, que se pueden utilizar en casa para apoyar a consumar estas metas. Carolyn agradeció a los miembros del comité de preparación escolar, el concilio de póliza, a Monique Teresa y Anastasia por sus aportaciones. Teresa Fajardo

presentó una propuesta para la aprobación de las Metas de preparación escolar de Head Start y Early Head Start para el ciclo escolar 2022-2023, esta fue secundada por Monique Davis. Propuesta aprobada por unanimidad.

7. <u>Reportes permanentes</u>

a. Programa de gobernanza – Lisa Gonzales, coordinadora del programa de gobernanza

Lisa agradeció a los presentes por su asistencia, señaló que tenían una agenda completa. Hizo hincapié de algunas temas que se pueden encontrar en el paquete del concilio. El primero de estos es una lista de los centros de refrescamiento, horarios y ubicaciones que se ofrecen en el condado de Kern. Debido al aumento de las temperaturas les recordó a todos los presentes consumir bastante agua para mantenerse hidratados y evitar actividades al aire libre. Agregó que todos deben estar al tanto de los síntomas de agotamiento por el calor e insolación. Otro punto importante es revisar los asientos traseros de los autos para evitar que deje a un niño olvidado dentro del vehículo, comentó que suena ridículo pensar que alguien pueda "olvidar" a un niño, pero es un fenómeno que suceda más a menudo. Compartió estadísticas alarmante, enfatizando que durante el curso del presente año ya se han reportado seis muertes de este tipo.

Lisa les recordó que todavía tienen tiempo para inscribirse en la serie de crianza positiva en línea. Dijo que la serie cuenta con seis módulos que se traducen en aproximadamente 9 horas de duración en total y la fecha límite para completar la series es el 30 de septiembre. Una vez que los participantes completen las series, estos recibirán un certificado emitido por la división de desarrollo profesional.

Se hizo mención el premio de Premios de Hermosura de Bakersfield 2022, en donde se reconoce a las organizaciones que tienen un fuerte impacto en nuestra comunidad, CAPK recibió el premio de la organización sin fines de lucro. Varios elementos del personal tuvieron la oportunidad de asistir al evento. Lisa felicitó a Monique por ser la receptora de la beca de legado de la región IX 2022. Monique es madre de Jack, y es un miembro activo del concilio, participó en el evento Lectura en toda América y en la actualidad está por obtener su licenciatura en psicología y está haciendo su servicio social. Otra receptora de esta misma beca es la coordinadora de educación, Cynthia Rodriguez, volvió a felicitar a ambas.

Lisa agradeció nuevamente a los presentes por su compromiso y asistencia no solo para el concilio de póliza, sino también por su apoyo a sus respectivos comités y reuniones para padres. Se les recordó que julio es un mes inactivo para el concilio, así como para los comités correspondientes. Por último, exhortó a los presentes a pasar tiempo con sus familias durante este verano.

b. Representante comunitario – Nila Hogan, Empoderamiento Y, Anastasia Lester, Primeros 5 Kern

Anastasia manifestó su orgullo por los miembros por realizar grandes sacrificios para mejorar su calidad de vida, y que ellos son parte del reconocimiento que la agencia recibió. Ana agregó que julio es el mes contra el aburrimiento y mencionó algunas de las actividades descritas en los folletos distribuidos; agregó que también se proporcionan una variedad de enlaces que se enviaron para acceder a un sinnúmero de actividades para mantenerse ocupados durante el verano.

Lisa proporcionó información a nombre de Nila, una de estas actividades es el campamento de Empoderamiento Y que está disponible para jóvenes de 11 a 18 años quienes han sido víctimas de abuso infantil, violencia domestica o quienes son hijos de padres que están encarcelados. El periodo del campamento es del 9 al 13 de agosto del presente año. Un folleto informativo se envió electrónicamente a todos los miembros.

c. Early Head Start de San Joaquín – Nicole Nino, especialista de compromiso familiar y supervisora del programa de servicios a domicilio

Nicole compartió que el boletín mensual del modelo Pirámide se envió a principio de junio y hasta la fecha ha tenido 166 visitas. Dentro del contenido del boletín se envió un enlace de una encuesta para padres sobre el modelo pirámide, así como un enlace para un taller de conocimiento emocional, el cual brida estrategias de apoyo para la implementación de las practicas del modelo pirámide. Entre los folletos se incluyó información sobre la importancia del juego y como dar instrucciones claras a los niños (del modelo pirámide de la serie mochila). La actividad mensual de participación masculina y de la familia tuvo como tema central practicar un deporte o juego con la familia. La información recopilada del CCR del programa de San Joaquín indican que el 96% de los padres en general dijeron que los padres creen que el programa fue de gran ayuda, el 98% dijeron que es útil para los niños y por último el 96% dijeron que es útil para toda la familia. Nicole agregó que el experimento

gastronómico de junio, mostro como hacer malteadas de frutas y se compartieron fotografías de la actividad. Organizada por el personal se utilizaron plátanos congelados, fresas, arándanos, mango, frambuesas, y piñas entre otras frutas. Con esta actividad los padres pudieron practicar habilidades motrices finas mientras agregaban la fruta. El 22 de junio se llevó a cabo un evento de inscripciones y el día 23 se facilitó el evento en las instalaciones de la autoridad de vivienda. Se distribuyeron volantes y formas, las familias que mostraron interés se están contactando para iniciar el proceso de solicitud.

d. Asociación de cuidado infantil Early Head Start – Jasmine Ponce

Nicole Callahan proporcionó el informe de la asociacion. El colegio de Bakersfield está solicitando la acreditación de la Asociacion Nacional para la Educación Infantil (NAEYC, siglas en inglés). Este es un proceso con duración de un año de evaluaciones que prosiguen un conjunto de diez reglas de alta calidad. El recibir la acreditación, le proporcionaría fondos adicionales al programa y este a su vez le daría mayor oportunidad a las familias inscritas en su búsqueda por mejores condiciones educativas y profesionales. El personal administrativo del colegio asistió a una conferencia a principios de junio para recibir capacitación sobre los requisitos de acreditación. Como parte de este proceso contratarán a un especialista de salud mental, además la junta directiva del colegio aprobó continuar proporcionando un salón de clases con cobertura de 18 meses. Se comenzará a reclutar personal para la apertura de este, se espera que se pueda empezar a inscribir a los niños en agosto. En honor al día del padre, la escuelita Hernandez llevó a cabo una actividad en su honor. Hubo juegos acuáticos y alimentos para los asistentes. Por el momento se están llevando a cabo diferentes capacitaciones para el personal para el ciclo escolar 2022-223. Dentro de estas capacitaciones se han incluido temas como DRDP, calle Frog, así como un evento anual previo al servicio. La última sesión de la capacitación Padres con una misión seré el 30 de junio, cinco padres estarán recibiendo u certificado de capacitación, esta capacitación reiniciara durante el otoño. Otro dato que Nicole proporcionó fue que hay cincuenta familias inscritas en el programa ReadyRosie; por último, se informó que los abogados de la familia han proporcionado más de mil recursos a las familias participantes.

e. Junta directiva – Michelle Jara-Rangel, miembro de la junta directiva de CAPK

Michelle reportó que la junta directiva se reunió el 5 de mayo, durante la junta la directora de Head Start y desarrollo infantil estatal, anunció el retiro de Joni Barlow, quien trabajó por 31 años en la división de Head Start. Todos los puntos de la agenda de consentimiento se aprobaron, así como loa nuevos intercambios. Se reafirmó a Maritza Jiménez, como representante del sur de Kern y Guadalupe Pérez, como representante de Bakersfield por otro periodo de cinco años. Jeremy Tovias presentó un informe verbal sobre el estado de los casos de COVID, señalando que van aumentando paulatinamente tanto en la comunidad como en la agencia, agregando que es probable que se vea un aumento en las próximas semanas. La junta se reunió a puerta cerrada para abordar el tema de tres litigios existentes y uno más que potencialmente se presentará. Jeremy informó a la junta que se entablaron pláticas con el asesor legal, no se tomó ninguna acción en dos objetivos del litigio. El tercer litigio se negoció con el abogado y este se resolvió. La sesión se clausuró a las 2:00 p.m.

f. Head Start/Desarrollo Infantil Estatal – Yolanda Gonzales, directora de Head Start/Desarrollo infantil estatal

Jerry Meade dió el reporte a nombre de Yolanda, quien agradeció al concilio por toda sus labor. Agregó que ya vamos a mitad de año de nuestros programas de medio tiempo con duración de 10 meses. Dentro de un mes el personal de medio tiempo estará de regreso a sus labores. Durante este lapso los empleados de tiempo completo están preparándose para el nuevo año escolar, este inicia oficialmente el 1 de julio del presente año, el cual da inicio al año escolar 2022-2023. A medida que avanza el año escolar muchos de nuestros alumnos estarán preparándose para la transición al jardín de niños y estaremos dándole la bienvenida a nuevos alumnos. Este periodo es sumamente ajetreado para el personal, ya que una semana ante se llevó a cabo un servicio en donde se proporcionaron nuevas oportunidades de aprendizaje.

Jerry agregó que se está viendo una tendencia en aumento de los casos de COVID dentro del programa, señalando que, debido este fenómeno, una capacitación reciente se cambió de hacerlo en persona a la plataforma virtual. Este cambió requirió la colaboración de varios departamentos de Head Start. Jerry enfatizo la importancia del aumento de casos de COVID, lo que resulta en el cierre de aulas, pero a pesar de todo agradecemos que podamos continuar ofreciendo servicios dentro de un ambiente impredecible.

Durante el verano estaremos presenciando la finalización de algunos proyectos de construcción, se ha hablado mucho de estos proyectos, y finalmente el concilio y la junta directiva tendrán la

oportunidad de visitar estas nuevas instalaciones. Se están esperando las ultimas revisiones, recorridos y aprobaciones de ocupación del condado. En algunas otras instalaciones se está esperando que PG & E conecte la energía eléctrica. Existe mucha emoción por poner en uso las aulas, prepararlas para obtener la licencia y esperar la llegada de los alumnos.

Para concluir Jerry que todas las actividades típicas y tradicionales que toman lugar durante el verano continúan proporcionando servicios para los programas de tiempo completo y servicios a domicilio. Las inscripciones continúan en amumento a medida que presentamos nuevas opciones para el programa, y esperamos con ansiedad la celebración de inscripción completa en los próximos meses. Nuevamente Jerry agradeció a los miembros por su tiempo y compromiso con el concilio, agradeciendo particularmente a Andrea por su liderazgo en la facilitación de las juntas del concilio.

8. <u>Reporte de la presidenta del concilio de póliza</u>

Andrea compartió su apoyo por la revisión del presupuesto que se presentó en la junta; agregó que espera que podamos cumplir con las metas para continuar prestando servicios a las familias y niños que requieren de nuestros servicios, así como la compensación al personal ya que todos trabajan arduamente. Andrea también felicitó a Monique por su beca.

Sobre el tema de deshidratación, Andrea agregó que esto también se debería practicar con nuestras mascotas, ellos también pueden experimentar problemas relacionados con la insolación, por lo que debemos tomarles en cuenta.

Con respecto a las cifras de inscripción, Andrea mencionó que su hija es uno de los muchos alumnos que estarán en transición para el jardín de niños. Agregó que continuará apoyando el programa y recomendará los servicios de Head Start a otros padres para continuar cumpliendo con las metas de inscripción a futuro.

Para concluir, Andrea dijo que hubo mucha informacion que se compartió durante esta junta, todos los temas fueron de suma importancia y agradeció a todos por sus asistencia, especialmente a los que pudieron estar en la junta completa.

9. <u>Comentarios de los miembros del concilio de póliza</u>

Se dió a los miembros la oportunidad de comentar. Monique agradeció a todos por sus felicitaciones, especialmente a Lisa por su apoyo durante el proceso de solicitud de beca.

Michelle quiso reiterar los logros de la agencia y el reconocimiento que recibió por sus logros. Ella nuevamente agradeció a todos por su tiempo, y dedicación y continuo compromiso, agregando que todos trabajan arduamente para marcar una gran diferencia en las comunidades a las que servimos.

10. <u>Próxima reunión programada</u>

La próxima junta se llevará a cabo el 23 de agosto a las 5:30 p.m.

11. <u>Conclusión</u>

La junta concluyó a las 7:06 p.m.

Community Action Partnership of Kern Head Start/State Child Development

Policy Council Bylaws Committee Meeting Minutes

June 14, 2022

Call in Number: (213) 204-2374 Teleconference ID: 740 072 712#

Per Governor's Executive Order N-25-20

1. **Welcome**
   Chairperson, Dominique Bassi welcomed members to the meeting.

2. **Call to Order**
   a. The meeting was called to order at 5:31 p.m.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established; all members were in attendance.
   b. Present: Dominique Bassi, Andrea Martinez, Pablo Reyes

4. **Approval of Agenda**
   Andrea Martinez made a motion to approve the agenda dated June 14, 2022; seconded by Pablo Reyes. Motion carried.

5. **Approval of Minutes**
   Andrea Martinez made a motion to approve the minutes dated April 28, 2022; seconded by Pablo Reyes. Motion carried.

6. **Introduction of Guests**
   None

7. **Public Forum**
   (The public wishing to address the Policy Council Bylaws Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Meeting Schedule
   The possibility of adding another meeting to the schedule was a point of discussion. It was noted this would be to support completion of the Head Start Leadership and Governance Training modules as well as any new business that may potentially arise. It was further stated should the committee choose to add another meeting, it would take place in October. Discussion ensued amongst members, and it was decided that this topic would be tabled and revisited at the next scheduled meeting on August 9, 2019.
   b. Head Start Leadership and Governance Training: Values Regulations, and Skills, Module 2
   The committee reviewed the *Head Start Law and Regulations* module which focused on the Head Start Program Performance Standards, Head Start Act as well as Uniform Guidance. The main three entities that make up the leadership team, governing body, Policy Council, and management staff were discussed in depth. This discussion included roles and responsibilities as well as composition requirements. After referencing and discussing specific topics outlined in the above noted references, a variety of scenarios were provided for which members shared their responses and thoughts. The Head Start Program Performance Standards (HSPPS) is a compliment to the Head Start Act and the foundation for which Head Start programs design and deliver comprehensive high-quality services to children and families. The Head Start Act outlines and legislates how

Head Start programs must be operated and governed, while the Uniform Guidance focuses on fiscal issues related to Head Start grants. As the committee navigated through module 2, there were several pop-up quizzes aimed to assess new learning gained.

9. Announcements/Committee Member Comments

Lisa shared with members an opportunity to participate in an upcoming Positive Parenting Training Series. This is a self-paced course that takes approximately 8 hours to complete. Participants have 90 days to complete all the modules and upon completion will receive a professional development certificate. It was noted this opportunity is different from the Parent Education Courses presented in conjunction with Bakersfield College.

10. Adjournment

Meeting was adjourned at 6:25 p.m.

Asociación de Acción Comunitaria de Kern Head Start/Desarrollo Infantil Estatal

Resumen de la junta del comité de estatutos del concilio de póliza

14 de junio, 2022

Número de teléfono: (213) 204-2374

Número de identificación de la teleconferencia: 740 072 712#

Por orden ejecutiva gubernamental N-25-20

1. **Bienvenida**
   Dominique Bassi, presidenta, les dió la bienvenida a los miembros a la junta.

2. **Llamado al orden**
   a. Se llamó al orden la junta a las 5:31 p.m.

3. **Pase de lista y establecimiento de cuórum (la mitad más uno)**
   a. Se estableció cuórum; todos los miembros estuvieron presentes.
   b. **Miembros del comité presentes:** Dominique Bassi, Andrea Martinez, Pablo Reyes

4. **Aprobación de agenda**
   Andrea Martinez presentó una propuesta para la aprobación de la agenda fechada el 14 de junio, 2022; esta fue secundada por Pablo Reyes. Propuesta aprobada.

5. **Aprobación de minutos**
   Andrea Martinez presentó una propuesta para la aprobación de los minutos fechados el 28 de abril, 2022; esta fue secundada por Pablo Reyes. Propuesta aprobada.

6. **Presentación de invitados**
   Ninguno

7. **Foro publico**
   (El público que desee dirigirse al comité de estatutos puede hacerlo en este momento, sin embargo, el comité no tomará ninguna acción, más que referirlo a los empleados para su estudio y análisis.)
   Ninguno

8. **Presentación/discusión de temas**
   a. Calendario de reuniones
   Se presentó la posibilidad de agregar otra junta a presente calendario de reuniones. Esta junta adicional se agregaría con el fin de apoyar a los miembros con la culminación de los módulos de capacitación de liderazgo y gobernanza de Head Start, así como cualquier tema inconcluso. Se estableció que de agregarse una junta más, esta se llevaría a cabo durante el próximo mes de octubre. Los presentes discutieron esta posibilidad y se concluyó que se volvería a tocar el tema en la próxima junta del 9 de agosto del presente año.
   b. Capacitación sobre liderazgo y gobernanza: valores, reglamentos y habilidades modulo 2
   El comité reviso el módulo de valores y reglamentos de Head Start, este módulo se centra en las normas de desempeño y reglamentos del programa Head Start. Los tres componentes principales que comprenden al equipo de liderazgo son, el órgano gubernamental, el concilio de póliza y el personal administrativo. Dentro de esta discusión se revisaron las funciones, responsabilidades, así como los requisitos de composición. Después de hacer referencia y discutir temas específicos, enumerados en las referencias anteriormente mencionadas, se proporcionaron varios ejemplos para que los

participantes proporcionaran respuestas y opiniones. Las normas de desempeño del programa Head Start (HSPPS, siglas en inglés) son un complemento de la Ley de Head Start, en donde se basan, diseñan y brindan servicios integrales de alta calidad para los niños y sus familias. Esta ley describe y legisla como debe operarse y regirse el programa de Head Start, mientras que las Guías Uniformes, se enfocan en la parte fiscal relacionada a los subsidios de Head Start. Mientras el comité revisaba el módulo 2, se presentaron dos exámenes para evaluar el conocimiento adquirido.

9. <u>Anuncios/comentarios de los miembros del comité</u>

Lisa informó a los presentes información sobre una próxima capacitación relacionada a la crianza positiva. En este curso, con una duración de 8 horas en total, los participantes cuentan con 90 días para cursar todos los módulos para poder recibir un certificado de desarrollo profesional a la conclusión del curso. Se enfatizó que esta capacitación difiere de los curos de educación para padres que ofrece el colegio de Bakersfield

10. <u>Conclusión</u>

La junta se clausuró a las 6:25 p.m.

o

MEMORANDUM

To: Budget and Finance Committee of the Policy Council

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: August 16, 2022

Subject: *Head Start*
Budget to Actual Report for the period ended July 31, 2022 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the fourth-year budget period is March 1, 2022, through February 28, 2023.

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2022, through July 31, 2022. Five months (41.7%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 33% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 21% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

Non-Federal share is at 36% of the budget.

Community Action Partnership of Kern
Head Start
Budget to Actual Report
Budget Period: March 1, 2022 - February 28, 2023
Report Period: March 1, 2022 - July 31, 2022
Month 5 of 12 (41.7%)

Prepared 8/10/2022

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	9,267,039	2,951,311	6,315,728	32%	68%
FRINGE BENEFITS	3,776,726	954,536	2,822,190	25%	75%
TRAVEL	-	27,569	(27,569)		
EQUIPMENT	55,000	-	55,000		
SUPPLIES	890,498	265,408	625,090	30%	70%
CONTRACTUAL	165,175	108,977	56,198	66%	34%
CONSTRUCTION	-	-	-		
OTHER	2,724,977	1,325,547	1,399,430	49%	51%
INDIRECT	1,630,902	523,683	1,107,219	32%	68%
TOTAL BASE FUNDING	**18,510,317**	**6,157,032**	**12,353,285**	**33%**	**67%**

TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	44,192	18,408	25,784	42%	58%
SUPPLIES	30,013	6,604	23,409	22%	78%
CONTRACTUAL	26,080	722	25,358	3%	97%
OTHER	212,393	41,627	170,766	20%	80%
INDIRECT	31,268	6,415	24,853	21%	79%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**343,946**	**73,775**	**270,171**	**21%**	**79%**

CARRYOVER					
SUPPLIES					
CONTRACTUAL					
CONSTRUCTION					
OTHER					
INDIRECT	-	-	-		
TOTAL CARRYOVER	**-**	**-**	**-**		

GRAND TOTAL HS FEDERAL FUNDS	**18,854,263**	**6,230,808**	**12,623,455**	**33%**	**67%**

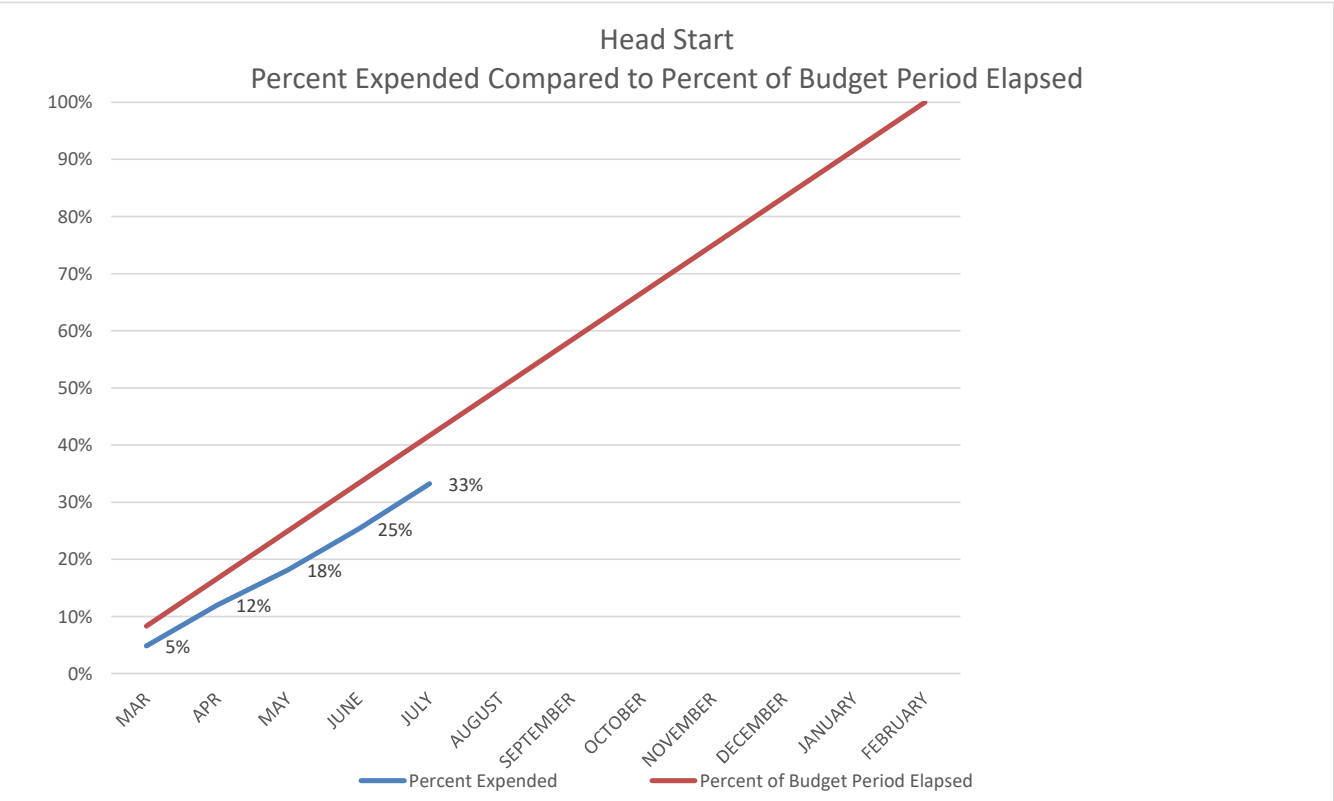
HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	2,340,055	875,482	1,464,573	37%	63%
CALIF DEPT OF ED	7,988,651	2,842,081	5,146,570	36%	64%
TOTAL NON-FEDERAL	**10,328,706**	**3,717,563**	**6,611,143**	**36%**	**64%**

Budget reflects Notice of Award #09CH011132-04-01
Actual expenditures include posted expenditures and estimated adjustments through 08/10/2022
Administrative Cost for HS and EHS Combined **6.2%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	56,984	-	-	-	**56,984**	8/8/2022
Lowe's	3,814		-	-	**3,814**	8/2/2022
Smart & Final	918	211	-	-	**1,129**	8/1/2022
Save Mart	509			47	**556**	7/10/2022
Chevron & Texaco Business Card	9,228	-	-	-	**9,228**	8/5/2022
Home Depot	16,053	-	-	-	**16,053**	8/5/2022
	87,506	**211**	**-**	**47**	**87,764**	


Head Start
Percent Expended Compared to Percent of Budget Period Elapsed
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
MAR
APR
MAY
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
5%
12%
18%
25%
33%
Percent Expended
Percent of Budget Period Elapsed

MEMORANDUM

To: Budget and Finance Committee of the Policy Council

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: August 16, 2022

Subject: *Early Head Start*
Budget to Actual Report for the period ended July 31, 2022 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the fourth-year budget period is March 1, 2022, through February 28, 2023.

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2022, through July 31, 2022. Five months (41.7%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 36% of the budget.

Training & Technical Assistance Funds

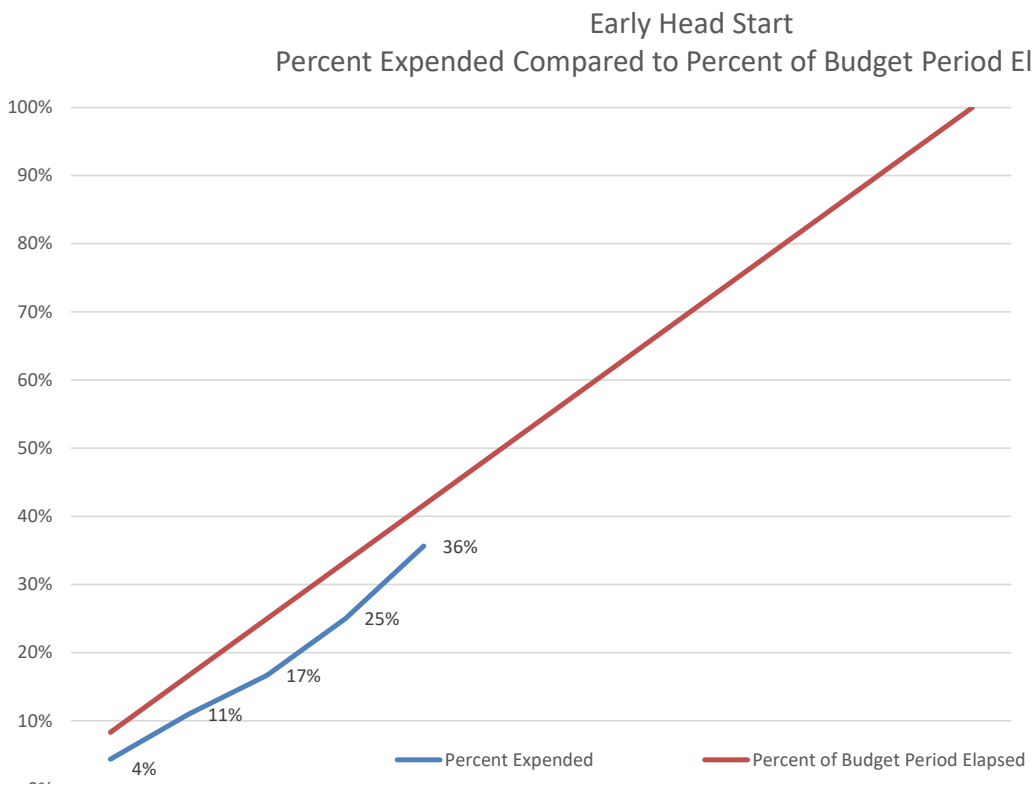
Overall expenditures are at 28% of the budget.

Community Action Partnership of Kern
Early Head Start
Budget to Actual Report
Budget Period: March 1, 2022 - February 28, 2023
Report Period: March 1, 2022 - July 31, 2022
Month 5 of 12 (41.7%)

Prepared 8/10/2022

BASE FUNDS	**BUDGET**	**ACTUAL**	**REMAINING**	**% SPENT**	**% REMAINING**
PERSONNEL	9,701,422	3,192,668	6,508,754	33%	67%
FRINGE BENEFITS	2,363,974	862,764	1,501,210	36%	64%
TRAVEL	-	30,305	(30,305)		
EQUIPMENT	45,000	-	45,000		
SUPPLIES	916,242	260,097	656,145	28%	72%
CONTRACTUAL	1,025,838	271,319	754,519	26%	74%
CONSTRUCTION	-	-	-		
OTHER	1,527,720	947,659	580,061	62%	38%
INDIRECT	1,512,778	532,560	980,218	35%	65%
TOTAL BASE FUNDING	**17,092,974**	**6,097,372**	**10,995,602**	**36%**	**64%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	44,192	22,662	21,530	51%	49%
SUPPLIES	30,013	4,570	25,443	15%	85%
CONTRACTUAL	26,080	-	26,080	0%	100%
OTHER	212,393	50,471	161,922	24%	76%
INDIRECT	31,268	19,351	11,917	62%	38%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**343,946**	**97,054**	**246,892**	**28%**	**72%**
CARRYOVER					
SUPPLIES	-	-	-		
CONTRACTUAL	-	-	-		
CONSTRUCTION	-	-	-		
OTHER	-				
INDIRECT	-				
TOTAL CARRYOVER	**-**	**-**	**-**		
GRAND TOTAL EHS FEDERAL FUNDS	**17,436,920**	**6,194,426**	**11,242,494**	**36%**	**64%**

Budget reflects Notice of Award #09CH011132-04-01
Actual expenditures include posted expenditures and estimated adjustments through 08/10/2022


Early Head Start
Percent Expended Compared to Percent of Budget Period Elapsed
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
4%
11%
17%
25%
36%
Percent Expended
Percent of Budget Period Elapsed

MEMORANDUM

To: Budget and Finance Committee of the Policy Council

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: August 16, 2022

Subject: *Early Head Start – San Joaquin*
Budget to Actual Report for the period ended July 31, 2022 – **Info Item**

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period of February 1, 2021, through February 28, 2023. Eighteen months (72%) of the 25-month budget period have elapsed. The office of Head Start processed a no cost extension to the prior year contract through February 28, 2023. This will allow CAPK to complete ongoing capital projects to benefit the Head Start program.

Base Funds

Overall expenditures are at 95% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 100% of the budget.

Carryover Funds

Overall expenditures are at 0% of the budget.

COVID Cares Funds

Overall expenditures are at 100% of the budget.

Non-Federal Share

Non-Federal share is at 117% of the budget.

Community Action Partnership of Kern
Early Head Start - San Joaquin County
Budget to Actual Report

Budget Period: February 1, 2021 - February 28, 2023 (No Cost Extension)
Report Period: February 1, 2021 - July 31, 2022
Month 18 of 25 (72%)

Prepared 8/10/2022

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,509,263	3,234,991	274,272	92%	8%
FRINGE BENEFITS	985,996	813,437	172,559	82%	18%
TRAVEL	0	46,889	(46,889)	0%	0%
EQUIPMENT	45,000	31,190	13,810		
SUPPLIES	143,912	222,535	(78,623)	155%	-55%
CONTRACTUAL	10,244	28,736	(18,491)	281%	-181%
OTHER	776,728	848,060	(71,331)	109%	-9%
INDIRECT	536,733	488,066	48,667	91%	9%
TOTAL	**6,007,877**	**5,713,904**	**293,972**	**95%**	**5%**

TRAINING & TECHNICAL ASSISTANCE FUNDS					
PERSONNEL	53,809	52,188	1,621	97%	3%
FRINGE BENEFITS	23,718	21,722	1,996	92%	8%
TRAVEL	3,519	3,975	(456)	113%	-13%
SUPPLIES	7,355	3,094	4,261	42%	58%
CONTRACTUAL	7,924	10,383	(2,458)	131%	-31%
OTHER	20,817	25,788	(4,971)	124%	-24%
INDIRECT	11,675	11,667	7	100%	0%
TOTAL	**128,816**	**128,817**	**(0)**	**100%**	**0%**

CARRYOVER					
EQUIPMENT	21,035	0	21,035	0%	100%
SUPPLIES	29,804	0	29,804	0%	100%
CONTRACTUAL	8,000	0	8,000	0%	100%
OTHER	381,242	0	381,242	0%	100%
INDIRECT	41,905	0	41,905	0%	100%
TOTAL	**481,986**	**0**	**481,986**	**0%**	**100%**

COVID CARES - Carried over from 2020-21					
PERSONNEL		19,203	(19,203)	0%	0%
FRINGE BENEFITS		3,331	(3,331)	0%	0%
SUPPLIES	75,407	69,273	6,134	92%	8%
OTHER	21,681	3,128	18,553	14%	86%
INDIRECT	9,709	11,861	(2,152)	122%	-22%
TOTAL	**106,797**	**106,797**	**0**	**100%**	**0%**

GRAND TOTAL EHS FEDERAL FUNDS	**6,725,476**	**5,949,518**	**775,958**	**88%**	**12%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,630,480	1,913,366	(282,885)	117%	-17%
TOTAL NON-FEDERAL FUNDS	**1,630,480**	**1,913,366**	**(282,885)**	**117%**	**-17%**

Centralized Administrative Cost	6.6%
Program Administrative Cost	2.8%
Total Administrative Cost	**9.4%**

Budget reflects Notice of Award #09CH011406-02-02 and NOA 09CH011406-02-04
Actual expenditures include posted expenditures and estimated adjustments through 07/31/2022

MEMORANDUM

To: Budget and Finance Committee of the Policy Council

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: August 16, 2022

Subject: *Early Head Start Child Care Partnerships (No Cost Extension)*
Budget to Actual Report for the period ended July 3, 2022 – **Info Item**

The following are highlights of the Early Head Start Child Care Partnership Budget to Actual Report for the period of March 1, 2021, through July 31, 2022. Seventeen months (71%) of the 24-month budget period have elapsed. The Office of Head Start processed a no cost extension to the prior year contract through February 28, 2023. This will allow CAPK to complete ongoing capital projects to benefit the Head Start program.

Base Funds

Overall expenditures are at 82% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 35% of the budget.

Carryover Funds

Overall expenditures are at 97% of the budget.

COVID Cares Funds

Overall expenditures are at 19% of the budget.

Non-Federal Share

Non-Federal share is at 134% of the budget.

Community Action Partnership of Kern
Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report
Budget Period: March 1, 2021 - February 28, 2023 (No Cost Extension)
Report Period: March 1, 2021 - July 31, 2022
Month 17 of 24 (71%)

Prepared 08/10/2022

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	668,881	565,607	103,274	85%	15%
FRINGE BENEFITS	183,736	150,179	33,557	82%	18%
TRAVEL	0	2,669	(2,669)		
SUPPLIES	37,083	128,104	(91,021)	345%	-245%
CONTRACTUAL	1,091,504	472,161	619,343	43%	57%
OTHER	231,300	254,580	(23,280)	110%	-10%
INDIRECT	215,164	151,160	64,004	70%	30%
TOTAL BASE FUNDING	**2,427,668**	**1,724,460**	**703,208**	**71%**	**29%**

TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	5,294	2,741	2,553	52%	48%
SUPPLIES	16,391	2,488	13,903	15%	85%
CONTRACTUAL		3,346	(3,346)		
OTHER	29,393	9,487	19,906	32%	68%
INDIRECT	5,107	1,794	3,313	35%	65%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**56,185**	**19,857**	**36,328**	**35%**	**65%**

CARRYOVER					
SUPPLIES	16,000	0	16,000	0%	100%
CONSTRUCTION	2,458,581	2,390,749	67,832	97%	3%
CONTRACTUAL	14,000	0	14,000	0%	100%
OTHER	14,121	35,000	(20,879)	248%	-148%
INDIRECT	4,412	2,317	2,095	53%	47%
TOTAL CARRYOVER	**2,507,114**	**2,428,065**	**79,049**	**97%**	**3%**

COVID CARES					
PERSONNEL	0	3,622	(3,622)		
FRINGE BENEFITS	0	579	(579)		
SUPPLIES	77,735	6,962	70,773	9%	91%
OTHER	24,361	7,926	16,435	33%	67%
INDIRECT	10,206	1,904	8,302	19%	81%
TOTAL COVID	**112,302**	**20,993**	**95,510**	**19%**	**81%**

GRAND TOTAL EHS FEDERAL FUNDS	**5,103,269**	**4,193,375**	**914,094**	**82%**	**18%**

NON-FEDERAL SHARE					
SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	588,256	790,157	(201,901)	134%	-34%
TOTAL NON-FEDERAL	**588,256**	**790,157**	**(201,901)**	**134%**	**-34%**

Budget reflects Notice of Award **#09HP000163-03-02**

Actual expenditures include posted expenditures and estimated adjustments through 08/10/2022

MEMORANDUM

To: Budget and Finance Committee of the Policy Council

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: August 16, 2022

Subject: *American Rescue Plan Funding*
Budget to Actual Report for the period ended July 31, 2022 – **Info Item**

The following are highlights of the American Rescue Plan Budget to Actual Report for the period of April 1, 2021, through July 31, 2022, sixteen months (66.6%) of the 24-month budget period have elapsed.

COVID

Overall expenditures are at 100% of the budget. These funds are being utilized to support the Summer Bridge Program options.

American Rescue Plan Act

Overall expenditures are at 0% of the budget. These funds are being utilized to support the retention incentive for staff.

Community Action Partnership of Kern

American Rescue Plan

Budget to Actual Report

Budget Period: April 1, 2021 - March 31, 2023

Report Period: April 1, 2021 - July 31, 2022

Month 16 of 24 (66.6%)

Prepared 08/10/2022

COVID	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	0	502,095	(502,095)		100%
FRINGE BENEFITS	0	107,505	(107,505)		100%
TRAVEL	0	0	0	0%	0%
EQUIPMENT	0	0	0		
SUPPLIES	500,000	0	500,000	0%	100%
CONTRACTUAL	0	0	0		100%
OTHER	170,559	0	170,559	0%	100%
INDIRECT	0	60,959	(60,959)		100%
TOTAL	**670,559**	**670,559**	**0**	**100%**	**0%**

American Rescue Plan Act

PERSONNEL	763,438	0	763,438	0%	100%
FRINGE BENEFITS	251,934	0	251,934	0%	100%
TRAVEL	0	0	0		100%
SUPPLIES	553,540	0	553,540	0%	100%
CONTRACTUAL	0	0	0		100%
OTHER	830,310	0	830,310	0%	100%
INDIRECT	266,580	0	266,580	0%	100%
TOTAL	**2,665,802**	**0**	**2,665,802**	**0%**	**100%**

GRAND TOTAL ARP FEDERAL FUNDS	**3,336,361**	**670,559**	**2,665,802**	**20%**	**80%**

Centralized Administrative Cost	9.1%
Program Administrative Cost	0.0%
Total Administrative Cost	**9.1%**

Budget reflects Notice of Award #09HE000432-01-01

Actual expenditures include posted expenditures and estimated adjustments through 08/10/2022

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE (6115)
2022-2023

HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2022	$ 1,350.00	$ -	$ -	$ 1,350.00	8%	0%
APRIL 2022	$ 1,350.00		$ -	$ 1,350.00	17%	0%
MAY 2022	$ 1,350.00		$ -	$ 1,350.00	25%	0%
JUNE 2022	$ 1,350.00		$ -	$ 1,350.00	33%	0%
JULY 2022	$ 1,350.00	$ -	$ -	$ 1,350.00	42%	0%
AUGUST 2022	$ 1,350.00		$ -	$ 1,350.00	50%	0%
SEPTEMBER 2022	$ 1,350.00		$ -	$ 1,350.00	58%	0%
OCTOBER 2022	$ 1,350.00		$ -	$ 1,350.00	67%	0%
NOVEMBER 2022	$ 1,350.00		$ -	$ 1,350.00	75%	0%
DECEMBER 2022	$ 1,350.00		$ -	$ 1,350.00	83%	0%
JANUARY 2023	$ 1,350.00		$ -	$ 1,350.00	92%	0%
FEBRUARY 2023	$ 1,350.00		$ -	$ 1,350.00	100%	0%

EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2022	$ 500.00	$ -	$ -	$ 500.00	8%	0%
APRIL 2022	$ 500.00		$ -	$ 500.00	17%	0%
MAY 2022	$ 500.00		$ -	$ 500.00	25%	0%
JUNE 2022	$ 500.00		$ -	$ 500.00	33%	0%
JULY 2022	$ 500.00	$ -	$ -	$ 500.00	42%	0%
AUGUST 2022	$ 500.00		$ -	$ 500.00	50%	0%
SEPTEMBER 2022	$ 500.00		$ -	$ 500.00	58%	0%
OCTOBER 2022	$ 500.00		$ -	$ 500.00	67%	0%
NOVEMBER 2022	$ 500.00		$ -	$ 500.00	75%	0%
DECEMBER 2022	$ 500.00		$ -	$ 500.00	83%	0%
JANUARY 2023	$ 500.00		$ -	$ 500.00	92%	0%
FEBRUARY 2023	$ 500.00		$ -	$ 500.00	100%	0%

Prepared by: Louis Rodriquez
August 15, 2022

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2022-2023

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2022	$ 1,350.00	$ -	$ -	$ 1,350.00	8%	0%
ABRIL DEL 2022	$ 1,350.00	$ -	$ -	$ 1,350.00	17%	0%
MAYO DEL 2022	$ 1,350.00	$ -	$ -	$ 1,350.00	25%	0%
JUNIO DEL 2022	$ 1,350.00	$ -	$ -	$ 1,350.00	33%	0%
JULIO DEL 2022	$ 1,350.00	$ -	$ -	$ 1,350.00	42%	0%
AGOSTO DEL 2022	$ 1,350.00	$ -	$ -	$ 1,350.00	50%	0%
SEPTIEMBRE DEL 2022	$ 1,350.00	$ -	$ -	$ 1,350.00	58%	0%
OCTUBRE DEL 2022	$ 1,350.00	$ -	$ -	$ 1,350.00	67%	0%
NOVIEMBRE DEL 2022	$ 1,350.00	$ -	$ -	$ 1,350.00	75%	0%
DICIEMBRE DEL 2022	$ 1,350.00	$ -	$ -	$ 1,350.00	83%	0%
ENERO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	92%	0%
FEBRERO DEL 2023	$ 1,350.00	$ -	$ -	$ 1,350.00	100%	0%

EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2022	$ 500.00	$ -	$ -	$ 500.00	8%	0%
ABRIL DEL 2022	$ 500.00	$ -	$ -	$ 500.00	17%	0%
MAYO DEL 2022	$ 500.00	$ -	$ -	$ 500.00	25%	0%
JUNIO DEL 2022	$ 500.00	$ -	$ -	$ 500.00	33%	0%
JULIO DEL 2022	$ 500.00	$ -	$ -	$ 500.00	42%	0%
AGOSTO DEL 2022	$ 500.00	$ -	$ -	$ 500.00	50%	0%
SEPTIEMBRE DEL 2022	$ 500.00	$ -	$ -	$ 500.00	58%	0%
OCTUBRE DEL 2022	$ 500.00	$ -	$ -	$ 500.00	67%	0%
NOVIEMBRE DEL 2022	$ 500.00	$ -	$ -	$ 500.00	75%	0%
DICIEMBRE DEL 2022	$ 500.00	$ -	$ -	$ 500.00	83%	0%
ENERO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	92%	0%
FEBRERO DEL 2023	$ 500.00	$ -	$ -	$ 500.00	100%	0%

15 de Agosto de 2022

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES (7175)
2022-2023

HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	8%	0%
APRIL 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	17%	0%
MAY 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	25%	0%
JUNE 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	33%	0%
JULY 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	42%	0%
AUGUST 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	50%	0%
SEPTEMBER 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	58%	0%
OCTOBER 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	67%	0%
NOVEMBER 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	75%	0%
DECEMBER 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	83%	0%
JANUARY 2023	$ 9,585.00	$ -	$ -	$ 9,585.00	92%	0%
FEBRUARY 2023	$ 9,585.00	$ -	$ -	$ 9,585.00	100%	0%

EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	8%	0%
APRIL 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	17%	0%
MAY 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	25%	0%
JUNE 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	33%	0%
JULY 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	42%	0%
AUGUST 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	50%	0%
SEPTEMBER 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	58%	0%
OCTOBER 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	67%	0%
NOVEMBER 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	75%	0%
DECEMBER 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	83%	0%
JANUARY 2023	$ 5,055.00	$ -	$ -	$ 5,055.00	92%	0%
FEBRUARY 2023	$ 5,055.00	$ -	$ -	$ 5,055.00	100%	0%

August 15, 2022

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2022-2023

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	8%	0%
ABRIL DEL 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	17%	0%
MAYO DEL 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	25%	0%
JUNIO DEL 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	33%	0%
JULIO DEL 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	13%	0%
AGOSTO DEL 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	25%	0%
SEPTIEMBRE DEL 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	38%	0%
OCTUBRE DEL 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	50%	0%
NOVIEMBRE DEL 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	63%	0%
DICIEMBRE DEL 202	$ 9,585.00	$ -	$ -	$ 9,585.00	75%	0%
ENERO DEL 2023	$ 9,585.00	$ -	$ -	$ 9,585.00	88%	0%
FEBRERO DEL 2023	$ 9,585.00	$ -	$ -	$ 9,585.00	100%	0%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	8%	0%
ABRIL DEL 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	17%	0%
MAYO DEL 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	25%	0%
JUNIO DEL 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	33%	0%
JULIO DEL 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	13%	0%
AGOSTO DEL 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	25%	0%
SEPTIEMBRE DEL 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	38%	0%
OCTUBRE DEL 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	50%	0%
NOVIEMBRE DEL 2022	$ 5,055.00	$ -	$ -	$ 5,055.00	63%	0%
DICIEMBRE DEL 202	$ 5,055.00	$ -	$ -	$ 5,055.00	75%	0%
ENERO DEL 2023	$ 5,055.00	$ -	$ -	$ 5,055.00	88%	0%
FEBRERO DEL 2023	$ 5,055.00	$ -	$ -	$ 5,055.00	100%	0%

15 de Agosto de 2022

Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2022 through February 28, 2023
Report for period ending May **31, 2022** (Month 3 of 12)

Percent of budget period elapsed: 16.7%

LOCATION	Enroll-ment	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	40	6,091	6,995	6,460	0	0	0	0	0	0	0	0	0	19,546	40,535	48%
Alicante	20	6,683	6,417	5,282	5,603	0	0	0	0	0	0	0	0	23,985	20,268	118%
Angela Martinez	60	5,074	6,024	10,633	5,480	0	0	0	0	0	0	0	0	27,211	60,803	45%
Broadway	40	3,607	2,961	1,810	0	0	0	0	0	0	0	0	0	8,378	40,535	21%
California City	34	13,517	9,646	8,632	0	0	0	0	0	0	0	0	0	31,795	34,455	92%
Cleo Foran	23	5,334	3,038	1,709	39	0	0	0	0	0	0	0	0	10,120	23,308	43%
Delano	76	13,615	10,370	7,614	0	0	0	0	0	0	0	0	0	31,598	77,017	41%
East California	52	12,674	12,159	12,553	7,210	0	0	0	0	0	0	0	0	44,595	52,696	85%
Fairfax	40	4,711	4,469	3,010	0	0	0	0	0	0	0	0	0	12,191	40,535	30%
Fairview	40	11,153	11,122	9,377	0	0	0	0	0	0	0	0	0	31,652	40,535	78%
Harvey L. Hall	156	14,849	12,823	12,144	10,731	0	0	0	0	0	0	0	0	50,547	158,087	32%
Heritage	20	1,210	1,497	0	0	0	0	0	0	0	0	0	0	2,707	20,268	13%
Home Base	123	4,397	4,613	1,877	19	0	0	0	0	0	0	0	0	10,907	62,323	18%
Lamont	20	3,579	105	0	0	0	0	0	0	0	0	0	0	3,684	20,268	18%
Martha J. Morgan	72	8,977	9,258	8,376	98	0	0	0	0	0	0	0	0	26,709	72,963	37%
McFarland	20	14,755	13,839	6,654	0	0	0	0	0	0	0	0	0	35,248	20,268	174%
Mojave	20	0	0	0	0	0	0	0	0	0	0	0	0	0	20,268	0%
Oasis	60	6,311	7,403	5,303	0	0	0	0	0	0	0	0	0	19,017	60,803	31%
Pete H. Parra	128	22,284	22,653	22,566	114	0	0	0	0	0	0	0	0	67,616	129,713	52%
Planz	20	1,051	909	506	0	0	0	0	0	0	0	0	0	2,466	20,268	12%
Primeros Pasos	78	10,068	9,300	12,109	8,900	0	0	0	0	0	0	0	0	40,378	79,044	51%
Rosamond	80	7,385	4,404	1,065	0	0	0	0	0	0	0	0	0	12,854	81,070	16%
San Diego Street	40	3,964	414	2,848	2,534	0	0	0	0	0	0	0	0	9,761	40,535	24%
Seibert	40	107	65	0	0	0	0	0	0	0	0	0	0	172	40,535	0%
Shafter	20	8,891	9,422	7,989	9,690	0	0	0	0	0	0	0	0	35,991	20,268	178%
Shafter HS/EHS	25	6,293	5,298	5,028	3,725	0	0	0	0	0	0	0	0	20,343	25,334	80%
Sterling	124	8,587	8,042	8,136	3,630	0	0	0	0	0	0	0	0	28,394	125,659	23%
Sunrise Villa	20	2,893	2,100	0	0	0	0	0	0	0	0	0	0	4,992	20,268	25%
Taft	63	3,570	3,771	2,145	0	0	0	0	0	0	0	0	0	9,485	63,843	15%
Tehachapi	34	1,674	1,695	787	0	0	0	0	0	0	0	0	0	4,156	34,455	12%
Vineland	20	849	1,325	0	0	0	0	0	0	0	0	0	0	2,174	20,268	11%
Virginia	40	7,331	6,314	5,408	0	0	0	0	0	0	0	0	0	19,053	40,535	47%
Wesley	60	17,881	16,343	8,730	0	0	0	0	0	0	0	0	0	42,954	60,803	71%
Willow	55	6,419	5,852	0	0	0	0	0	0	0	0	0	0	12,271	55,736	22%
Administrative Services		0	0	0	0	0	0	0	0	0	0	0	0	0	0	NA
Governance		368	213	210	34	0	0	0	0	0	0	0	0	826	15,000	
Program Services		738	0	0	0	0	0	0	0	0	0	0	0	738	74,265	1%
SUBTOTAL IN-KIND	**1,763**	**246,888**	**220,858**	**178,962**	**57,808**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**704,515**	**1,813,530**	**39%**
State General Child Care*		296,246	215,386	223,645	214,040	0	0	0	0	0	0	0	0	949,317	2,821,834	34%
State Preschool*		526,899	403,837	407,462	237,630	0	0	0	0	0	0	0	0	1,575,829	3,865,832	41%
State Migrant Child Care*		8,137	10,870	12,275	10,345	0	0	0	0	0	0	0	0	41,627	125,833	33%
SUBTOTAL CA DEPT of ED		**831,283**	**630,094**	**643,382**	**462,015**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,566,773**	**6,813,499**	**38%**
GRAND TOTAL		**1,078,171**	**850,952**	**822,344**	**519,823**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**3,271,288**	**8,627,029**	**38%**

*May include estimates

Community Action Partnership of Kern
Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: April 1, 2022 through April 33, 2022
Report for period ending April 30**, 2022** (Month 2 of 12)

Percent of budget period elapsed: 16.7%

LOCATION	FUNDED ENROLL-MENT	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	6,189	7,215	6,419	6,840	0	0	0	0	0	0	26,663	39,646	67%
Chrisman	20	3,539	4,462	4,206	3,524	963	0	0	0	0	0	16,694	33,039	51%
Gianone	16	0	0	0	0	0	0	0	0	0	0	0	26,431	0%
Kennedy	16	7,412	4,837	4,626	2,588	1,947	0	0	0	0	0	21,410	26,431	81%
Lodi Home Base	35	3,304	3,908	3,210	78	58	0	0	0	0	0	10,558	28,909	37%
Lodi UCC	30	1,848	2,870	2,078	2,511	3,110	0	0	0	0	0	12,416	49,558	25%
Manteca Home Base	12	2,315	2,868	4,914	2,877	0	0	0	0	0	0	12,974	9,912	131%
Marci Massei	24	1,277	2,268	2,890	2,258	0	0	0	0	0	0	8,693	39,646	22%
St. Mary's	24	725	942	1,384	671	375	0	0	0	0	0	4,097	39,646	10%
Stockton Home Base	90	3,499	7,730	6,143	3,799	0	0	0	0	0	0	21,172	74,337	28%
Tracy Home Base	12	0	2,221	2,873	2,513	0	0	0	0	0	0	7,607	9,912	77%
Walnut	24	3,625	4,677	5,014	4,176	4,268	0	0	0	0	0	21,761	39,646	55%
Administrative Services		0	0	0	0	0	0	0	0	0	0	0	0	
Program Services		225	100	100	697	440	0	0	0	0	0	1,562	108,412	1%
Policy Council		0	0	0	0	0	0	0	0	0	0	0	1,000	0%
SUBTOTAL IN-KIND	**327**	**33,958**	**44,098**	**43,857**	**32,533**	**11,160**	**0**	**0**	**0**	**0**	**0**	**165,607**	**526,525**	**31%**
State General Child Care*		0	71,287	70,881	72,768	60,412	0	0	0	0	0	275,348	1,175,152	23%
SUBTOTAL CA DEPT of ED		**0**	**71,287**	**70,881**	**72,768**	**60,412**	**0**	**0**	**0**	**0**	**0**	**275,348**	**1,175,152**	**23%**
GRAND TOTAL		**33,958**	**115,385**	**114,738**	**105,301**	**71,572**	**0**	**0**	**0**	**0**	**0**	**440,955**	**1,402,067**	**31%**

Community Action Partnership of Kern
Early Head Start Child Care Partnerships
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: March 1, 2022 through February 28, 2023
Report for period ending May 31, 2022 (Month 3 of 12)

Percent of year elapsed: 16.7%

LOCATION	FUNDED ENROLL-MENT	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Angela Martinez	24	1,199	1,180	1,171	1,149	0	0	0	0	0	0	0	0	4,699	103,398	5%
Kern Community College District	32	613	0	0	0	0	0	0	0	0	0	0	0	613	137,864	0%
Kern County Superintendent of Schools	16	39	0	0	10	0	0	0	0	0	0	0	0	49	68,932	0%
Garden Pathways	11	0	0	0	0	0	0	0	0	0	0	0	0	0	47,391	0%
Taft College	42	0	0	0	0	0	0	0	0	0	0	0	0	0	180,947	0%
Escuelita Hernandez	16	0	0	0	0	0	0	0	0	0	0	0	0	0	68,932	0%
TBD	11	0	0	0	0	0	0	0	0	0	0	0	0	0	47,391	0%
Program Services		0	0	0	0	0	0	0	0	0	0	0	0	0		
Admin Services		0	0	0	0	0	0	0	0	0	0	0	0	0		
GRAND TOTAL	**152**	**1,851**	**1,180**	**1,171**	**10**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**5,360**	**654,854**	**1%**

Budget reflects Notice of Award #09HP000163-03-04

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	**Month/Year:** June 2022
Program/Work Unit: Head Start/Early Head Start	**Program Administrator:** Robert Espinosa
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Funded Enrollment	Reportable Enrollment	Summer Slots	Percentage	Disabilities	Over Income 131%+ up to 10% 101—130% Up to 35%
Head Start • 4 Classrooms Fully Closed/ 2 partially closed	**1317** 100	**356**	**475**	**95%**	**7%**	**5%** **5%**
Early Head Start • 21 Classrooms Fully Closed/ 14 Classrooms Partially Closured	**908** 228	**514**		**57%**	**17%**	**7%** **5%**

Home Visiting Program	Cumulative Enrollment	Contract Enrollment Target
	197	**240**

Division Staffing = 701			
Currently Employed	Vacant Positions	Continuous Family Leave	Intermittent Family Leave
610	91	25	87

HIGHLIGHTS: 8 staff were onboarded

Program Update & Compliance

At the end of May 2022, the Part Year centers were closed. The closures represented 850 slots across 21 centers, including Fairview and Planz which are no longer in operation. Out of the 475 slots, 100 were intentionally closed due to staffing; therefore, out our Summer slots at 375, which put us at 95% of our funded enrollment.

Kern:

- Enrollment and center staff continue to work on third year application and rollovers for the 2022/2023 school year.
- 6/11 Enrollment staff participated in the Latina Prenatal Healthcare event.
- 6/21 and 6/22 Preservice for the Full Year Kern staff presented by Julie Kurtz.

Partnership:

- The Parents on a Mission parent leadership course will conclude Thursday, July 7th with 5 parents completing.
- The Bakersfield College board of directors has approved to move forward with the toddler license option to open the 18-month partnership classroom at the BC center.
- Graduation ceremonies for transitioning children are taking place at Escuelita Hernandez and Bakersfield College centers.

Compliance:

- Health and Safety Code section 1597.16, adopted through the enactment of Assembly Bill (AB) 2370, requires all licensed Child Care Centers constructed before January 1, 2010 to test their drinking water for lead contamination before January 1, 2023. The program has been working on securing testing of all child development centers and have a tentative completion date of September 30, 2022.

SJC:

- Recruitment events: On June 22nd at HAS Office and June 23rd at the Housing Authority. Flyers were passed out to families attending and we completed 6 interest slips.
- CLASS group coaching for infants and toddlers provided by First 5 San Joaquin to CAPK staff and others from the community. Classes were held at our Administration Office. Participants attend 6 sessions on Teacher- Child Interactions. Every Saturday of the month of June 2022.
- Pre-Service June 29th, 30th & July 1st: Presenter Julie Kurtz Topic: Strengthening Self Awareness to Reduce Burnout in Times of Stress; Presenter Alex Largaespada CAPK San Joaquin Mental Health Consultant Topic: Self Care. Every staff was asked to make a wellness vision board to visualize and create important goals in their lives they were given all materials facilitated at their own center by Site Supervisors.

Central Kitchen June 2022				
Meals & Snacks	**Total # Prepared**	**Breakfast**	**Lunch**	**Snack**
Center Totals	**35,790**	11,930	11,930	11,930

HIGHLIGHTS: The Central Kitchen is still actively addressing the nationwide scarcity of baby formula as noted in the May 2022 report. Additionally, after 22 years of service, the walk-in freezer was replaced.

CACFP						
May 2022						
Total Meals Delivered			**Meals Allocated**		**# of Meals Served**	**% of Meals Served**
Central Kitchen	Vendor Meals	Total Meals	CACFP/USDA	HS/EHS		
58,863	12,643	71,506	42,154	29,352	46,954	66%

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	**Month/Year:** July 2022
Program/Work Unit: Head Start/Early Head Start	**Program Administrator:** Robert Espinosa
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Funded Enrollment	Reportable Enrollment	Summer Slots	Percentage	Disabilities	Over Income 131%+ up to 10% 101—130% Up to 35%
Head Start • 4 Classrooms Fully Closed/ 2 partially closed	**1317** 100	**219**	**475**	**58%**	**2%**	**1%** **3%**
Early Head Start • 21 Classrooms Fully Closed/ 14 Classrooms Partially Closured	**908** 228	**517**		**76%**	**14%**	**8%** **5%**

Home Visiting Program	Cumulative Enrollment	Contract Enrollment Target
	140	**240**

Division Staffing = 701			
Currently Employed	Vacant Positions	Continuous Family Leave	Intermittent Family Leave
614	87	25	55

HIGHLIGHTS: 8 staff were onboarded

Program Update & Compliance

Kern:

- Enrollment and center staff continue to work on third year application and rollovers for the 2022/2023 school year.
- Reassignment for center staff occurred and staff will report to chosen centers starting August 8, 2022.

Partnership:

- An electrical upgrade was completed at Escuelita Hernandez center to prepare for the new fire system to be installed.
- On July 18, 2022, Senator Shannon Grove visited Garden Pathways center to read to the children and promote the Imagination Library program which provides free books monthly to low-income families.

- On July 25, 2022, partnership staff presented to the Garden Pathways mentoring program staff during their in-service day to share about our services and program options.

Compliance:

- Staff are conducting the final management review and analysis for the annual program information report that is due August 31st.
- Site Supervisors reviewed 22 comprehensive child file reviews with a 5% non-compliance in Hearing and Vision Rescreens. Staff are following up with families to ensure rescreens are completed. All other areas were in full compliance.
- Quality Assurance reviewed and approved 9 staff relative enrollment applications. All staff related enrollment applications receive a third review to ensure transparency and an adequate checks and balance system.

SJC:

- SJC- Caring Committee raffled 42 prizes for all staff.
- On July 27, 2022, in partnership with San Joaquin Public Health, a COVID-19 clinic was held at the Hunter administration office.
- The monthly family engagement activity was distributed to all enrolled families. The project was for families to complete an "All About Me & My Family" poster. This an activity that promotes child's self-identity, social awareness, and storytelling as well as introduce family traditions. Additionally helps teaching staff and home-based educators to learn more about children and families. The posters are displayed at the center and socialization rooms for children to see themselves and their families.

Recruitment activities in SJC are as followed:

- July 7, 2022: Housing Authority
- July 26, 2022: Housing Authority
  July 27, 2022: Human Services Agency
- July 29- SUSD- first day of class. E & A and administration staff distributed flyers at some elementary schools.

Central Kitchen July 2022				
Meals & Snacks	**Total # Prepared**	**Breakfast**	**Lunch**	**Snack**
Center Totals	**31,749**	10,580	10,580	10,580

HIGHLIGHTS: The walk-in freezer was installed; therefore, the food previously stored at the foodbank was returned. The Central Kitchen was able to procure baby formula from FOODMAXX in multiple cases purchases due to the vendor stating the necessity to purchase in greater quantity was understood because of the services CAPK provides to children.

CACFP						
June 2022						
Total Meals Delivered			**Meals Allocated**		**# of Meals Served**	**% of Meals Served**
Central Kitchen	Vendor Meals	Total Meals	CACFP/USDA	HS/EHS		
31,644	6,795	38,439	21,470	16,969	26,444	69%

Adventist Health

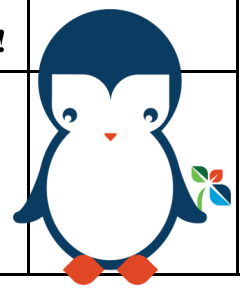
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

August 2022

* Vaccines are FREE for children ages 0-5 regardless of health insurance.
* Vaccines are FREE for children ages 6-18 who meet one of the following criteria:
  1. No health insurance
  2. Enrolled in Medi-Cal (Please bring Medi-cal card to every visit.)
  3. American Indian or Native Alaskan
* We offer the Hemoglobin test FREE of charge for children, expecting/postpartum mothers, regardless of health insurance.
* Your child's Immunization cards are required.
* Please be aware that our program DOES NOT offer TB skin tests or physicals.
* Clinics may be canceled due to weather conditions. Please call our office prior to arriving.
* We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Food Maxx 4400 Ming Ave. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	2 Standard Middle School 1200 N. Chester Ave. (Parking Lot North of Auditorium) 9:00 am—11:30 am 12:00 pm—2:00 pm	3	4 Ready Set Back 2 School 3801 Chester Ave. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	5 Blessing Corner 101 Union Ave. (Parking Lot) 8:00 am—11:30 am 12:00 pm—1:30 pm	6
7	8 Greenfield Family Resource Center 5400 Monitor Street (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	9 Jerusalem Mission 924 S. Dr. Martin Luther King Jr. Blvd. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	10 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm—3:00 pm	11 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm—3:00 pm	12	13
14	15 Walmart Supercenter 5075 Gosford Rd. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	16 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm—3:00 pm	17 Adventist Health Bakersfield 2800 Chester Ave. (Parking Lot) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	18 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm—3:00 pm	19	20
21	22 NOR-Riverview Park 437 Willow Drive (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	23	24 New Life Church 4201 Stine Road (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	25 Vallarta Market 600 Bear Mountain Blvd., **ARVIN** (Parking Lot) 9:30 am-11:30am 12:00pm—2:00 pm	26 **Hi I'm Pip!**	27
28	29 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm—3:00 pm	30	31 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm—3:00 pm			



Prior to attending one of the clinics listed, please call (661) 869-6740, for additional instructions

Due to COVID-19 precautions, children over the age of 5 require an appointment.

To view our clinic schedule online visit http://www.adventisthealthbakersfield.org/immunizations

Adventist Health

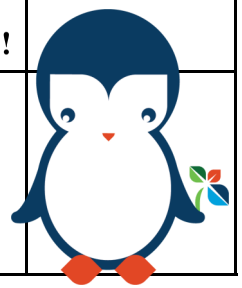
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

Agosto 2022

* Vacunas son GRATIS para niños menores de 5 años sin importar cobertura medica.
* Vacunas son GRATIS para niños de 6-18 años que cumplen uno de los siguentes criterios:
  1. No aseguranza medi-ca
  2. Inscrito a Medi-Cal (Favor de traer la tarjeta de Medi-cal en cada visita)
  3. Indio Americano o Nativo de Alaska
* Ofrecemos prueba de Hemoglobina GRATIS para niños, mujeres emabrazadas/postparto sin importar corbertura medica.
* La tarjetas de vacunas de su hijo(a) son re-queridas.
* NO OFRECEMOS pruebas de tuberculosis o exámenes fisicos.
* Las clinicas podran ser canceladas por condi-ciones del clima. Porfa-vor llame antes de ir a la clinica móvil.
* Podemos parar de registrar 30

DOMINGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
	1 Food Maxx 4400 Ming Ave. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	2 Standard Middle School 1200 N. Chester Ave. (Estacionamiento al Norte del Auditorio) 9:00 am—11:30 am 12:00 pm—2:00 pm	3	4 Ready Set Back 2 School 3801 Chester Ave. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	5 Blessing Corner 101 Union Ave. (Estacionamiento) 8:00 am—11:30 am 12:00 pm—1:30 pm	6
7	8 Greenfield Family Resource Center 5400 Monitor Street (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	9 Jerusalem Mission 924 S. Dr. Martin Luther King Jr. Blvd. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	10 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm—3:00 pm	11 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm—3:00 pm	12	13
14	15 Walmart Supercenter 5075 Gosford Rd. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	16 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm—3:00 pm	17 Adventist Health Bakersfield 2800 Chester Ave. (Estacionamiento) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	18 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm—3:00 pm	19	20
21	22 NOR-Riverview Park 437 Willow Drive (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	23	24 New Life Church 4201 Stine Road (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	25 Vallarta Market 600 Bear Mountain Blvd., **ARVIN** (Estacionamiento) 9:30 am-11:30am 12:00pm—2:00 pm	26 **Hola Soy Pip!**	27
28	29 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm—3:00 pm	30	31 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm—3:00 pm			



Favor de llamar al (661) 869-6740 antes de acudir a una de las clinicas para mas instrucciones

Debido a precauciones de COVID-19, niños mayores de 5 años necesitan hacer cita.

Para ver la programacion de clinicas visite la pagina http://www.adventisthealthbakersfield.org/immunizations

BEAT THE HEAT

Keep Cool When the Temperature Soars



Stay indoors and out of the sun, if possible. When outdoors, wear a hat or use an umbrella.



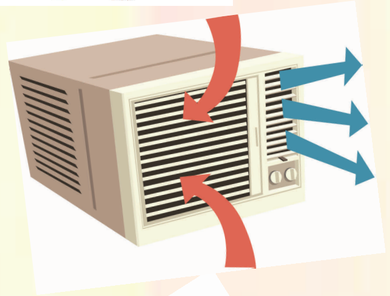
Drink plenty of water, even if you don't feel thirsty.



Avoid beverages containing alcohol or caffeine.



Dress for the Heat! Wear lightweight, light-colored, loose-fitting clothes.



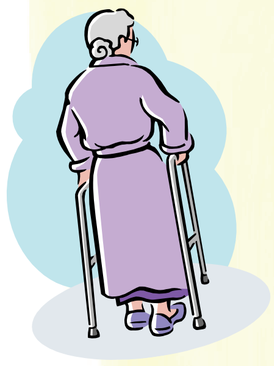
Use your air conditioner or get to an air-conditioned building!



Take cool showers and baths. Use cool towels around face and neck. Keep a spray bottle with cool water handy.



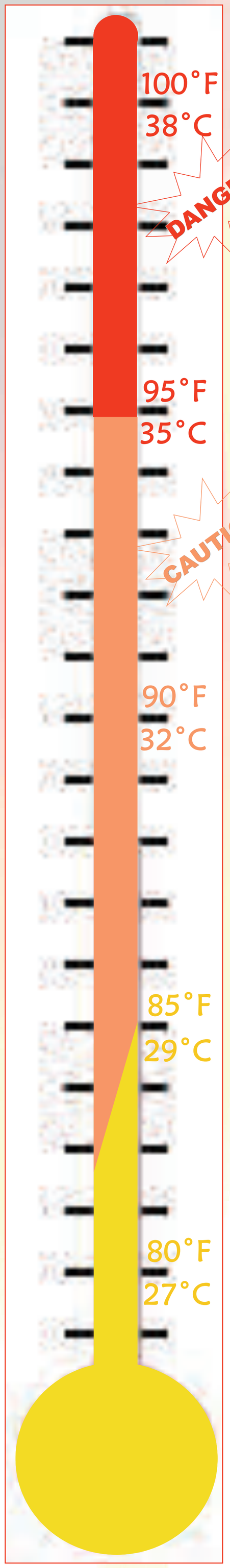
Reduce activity, especially between 11:00 am to 4:00 pm. If you must work outside, do it between sunrise and 8:00 am.



Be a good neighbor. Check on the elderly and those with special needs.



Never leave children, seniors or pets in a parked car.



DANGER

Heat-Related Symptoms That Require Immediate Medical Attention

- Heavy sweating, muscle cramping
- Body temperature of 105°F with hot, dry skin
- Confusion or unconsciousness

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GANALE AL CALOR

Manténgase Fresco Cuando Esta Fuerte el Calor



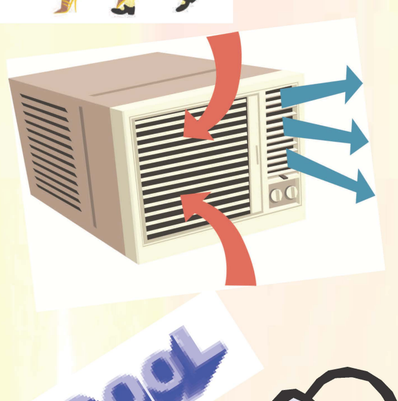
Cuando sea posible, manténgase adentro, fuera del sol. Cuando esté afuera, póngase un sombrero o use una sombrilla o paraguas.

Tome bastante agua, aunque no tenga sed.



Evite bebidas con alcohol o cafeína.

Vístase para el calor! Use ropa ligera, de colores claros y que no quede entallada o apretada.



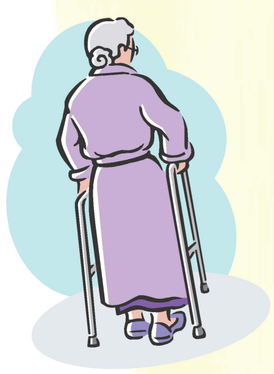
Use el aire acondicionado o busque un albergue o edificio que tenga aire.



Tome baños o duchas frescas. Use toallas frescas en la cara y el cuello. Mantenga cerca una botella de rociar con aqua fresca.



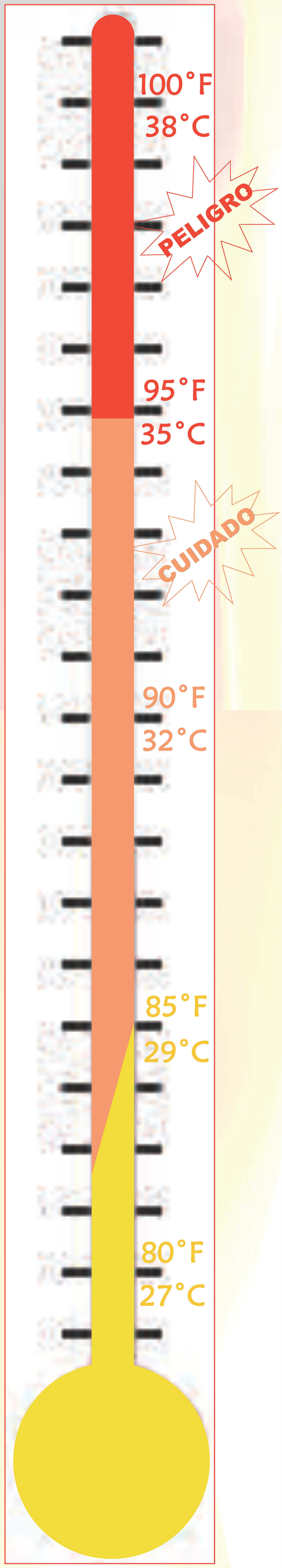
Limite sus actividades, especialmente entre las 11:00 am y 4:00 de la tarde. Si tiene que trabajar afuera, hágalo desde el amanecer y las 8:00 de la mañana.



Sea un buen vecino. Revise que los ancianos y personas con necesidades especiales estén bien.



Nunca deje a niños, ancianos o mascotas en un automovil estacionado.



PELIGRO

SINTOMAS DE INSOLACION QUE REQUIEREN ATENCION MEDICA INMEDIATA.

- Sudor excesivo con calambres musculares
- Temperatura del Cuerpo de 40°C/105°F con piel seca
- Confusión mental o desmayos.

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HEAT-RELATED ILLNESSES

WHAT TO LOOK FOR	WHAT TO DO

HEAT STROKE

- High body temperature (103°F or higher)
- Hot, red, dry, or damp skin
- Fast, strong pulse
- Headache
- Dizziness
- Nausea
- Confusion
- Losing consciousness (passing out)

- Call 911 right away-heat stroke is a medical emergency
- Move the person to a cooler place
- Help lower the person's temperature with cool cloths or a cool bath
- Do not give the person anything to drink

HEAT EXHAUSTION

- Heavy sweating
- Cold, pale, and clammy skin
- Fast, weak pulse
- Nausea or vomiting
- Muscle cramps
- Tiredness or weakness
- Dizziness
- Headache
- Fainting (passing out)

- Move to a cool place
- Loosen your clothes
- Put cool, wet cloths on your body or take a cool bath
- Sip water

Get medical help right away if:

- You are throwing up
- Your symptoms get worse
- Your symptoms last longer than 1 hour

HEAT CRAMPS

- Heavy sweating during intense exercise
- Muscle pain or spasms

- Stop physical activity and move to a cool place
- Drink water or a sports drink
- Wait for cramps to go away before you do any more physical activity

Get medical help right away if:

- Cramps last longer than 1 hour
- You're on a low-sodium diet
- You have heart problems

SUNBURN

- Painful, red, and warm skin
- Blisters on the skin

- Stay out of the sun until your sunburn heals
- Put cool cloths on sunburned areas or take a cool bath
- Put moisturizing lotion on sunburned areas
- Do not break blisters

HEAT RASH

- Red clusters of small blisters that look like pimples on the skin (usually on the neck, chest, groin, or in elbow creases)

- Stay in a cool, dry place
- Keep the rash dry
- Use powder (like baby powder) to soothe the rash

CS280226

ENFERMEDADES RELACIONADAS CON EL CALOR

EN QUÉ SE DEBE FIJAR	QUÉ HACER

GOLPE DE CALOR

- Alta temperatura corporal (103 °F o más)
- Piel caliente, enrojecida, seca o húmeda
- Pulso acelerado y fuerte
- Dolor de cabeza
- Mareos
- Náuseas
- Confusión
- Pérdida del conocimiento (desmayos)

- Llame al 911 de inmediato, el golpe de calor es una emergencia médica
- Lleve a la persona a un sitio más fresco.
- Ayude a bajar la temperatura de la persona con paños fríos o dándole un baño con agua fría.
- No le dé a la persona nada para beber

AGOTAMIENTO POR CALOR

- Sudor abundante
- Piel fría, pálida, húmeda y pegajosa
- Pulso rápido y débil
- Náuseas o vómitos
- Calambres musculares
- Cansancio o debilidad
- Mareos
- Dolor de cabeza
- Desmayos

- Vaya a un sitio fresco
- Aflójese la ropa
- Aplíquese paños húmedos en el cuerpo o dese un baño con agua fría
- Tome sorbos de agua

Busque atención médica de inmediato si:

- Tiene vómitos
- Sus síntomas empeoran
- Sus síntomas duran más de 1 hora

CALAMBRES POR CALOR

- Sudor abundante durante ejercicios físicos intensos
- Dolor o espasmos musculares

- Suspenda todo tipo de actividad física y vaya a un lugar fresco.
- Beba agua o una bebida deportiva
- Espere que los calambres desaparezcan antes de realizar más actividades físicas

Busque atención médica de inmediato si:

- Los calambres duran más de 1 hora
- Usted sigue una dieta baja en sodio
- Usted tiene problemas cardiacos

QUEMADURAS SOLARES

- Piel dolorida, enrojecida y tibia
- Ampollas en la piel

- Evite el sol hasta que se le cure la quemadura
- Aplíquese paños fríos en las áreas quemadas por el sol o dese un baño con agua fría
- Aplique loción humectante a las áreas quemadas
- No rompa las ampollas

SARPULLIDO POR CALOR

- Grupos de pequeñas ampollas rojas que parecen granitos en la piel (generalmente en el cuello, el pecho, la ingle o en los pliegues de los codos)

- Quédese en un lugar fresco y seco
- Mantenga el sarpullido seco
- Use talco (como talco para bebés) para calmar el sarpullido

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EDUCATE EVERYONE WHO CARES FOR YOUR CHILD

…about **vehicle heating dynamics**, the lure of **unattended cars** to curious children, and **the power of autopilot** on the brain.

Leverage social media, neighborhood groups, church groups, parenting groups. Post information regularly—especially on hot sunny days. Offer to do a brief presentation at a group meeting.

If you're not a natural-born presenter, use the **Children in Hot Cars e-learning course** during your presentation, to help support you as you present the topics.

WHAT TO SAY TO CAREGIVERS.

Approach anyone who needs this critical information with a neutral, non-judgmental attitude.

"I know you care about safety as much as I do, so I want to share some information that has changed how I operate when my children are in the car."

"My spouse and I just devised a safety plan for our children involving cars and other vehicles. I want to share it with you because you're such a valued member of our [family/caregiving team]."

Cite an actual case in your state/area and say, "This family's story really woke me up—and has changed my behavior! I want to share with you what my family is doing now, and how you can help us make sure we're careful and consistent."

nsc.org/hotcars

Email the link to the **Children in Hot Cars e-learning course** to anyone who cares for your child. Follow up afterwards to discuss the information.

nsc.org/heatstroke

Also visit: **noheatstroke.org**

Estimated Vehicle Interior Air Temperature v. Elapsed Time

	OUTSIDE Air Temperature					
ELAPSED TIME	**70**	**75**	**80**	**85**	**90**	**95**
0 minutes	70	75	80	85	90	95
10 minutes	89	94	99	104	109	114
20 minutes	99	104	109	114	119	124
30 minutes	104	109	114	119	124	129
40 minutes	108	113	118	123	128	133
50 minutes	111	116	121	126	131	136
60 minutes	113	118	123	128	133	138

Courtesy Jan Null, CCM; Department of Meteorology & Climate Science, San Jose State University

EDUQUE A TODAS LAS PERSONAS QUE CUIDEN DE SU HIJO

…de la **dinámica de calentamiento de un vehículo**, los peligros de los **vehículos sin supervisión** y del poder del modo de **piloto automático** en el cerebro.

Nextdoor

Aproveche las redes sociales, grupos de vecinos, grupos de la iglesia, grupos de padres. Publique información habitualmente, especialmente los días calientes y soleados. Ofrezca hacer una presentación breve en una reunión de grupo.

Si usted no es un orador nato, use el **curso de aprendizaje virtual Niños en autos calientes** durante su presentación, como apoyo para presentar los temas.

QUÉ DECIRLES A LOS CUIDADORES.

Acérquese a cualquier persona que necesite esta información esencial con una actitud neutra e imparcial.

"Sé que les importa la seguridad tanto como a mí, así que deseo compartir información que ha cambiado la manera en la que procedo cuando mis hijos están en el auto".

"Mi cónyuge y yo ideamos un plan de seguridad para nuestros hijos en automóviles y otros vehículos. Deseo compartirlo con ustedes porque son miembros valiosos de nuestro(a) [equipo de cuidadores/familia]".

Cite un caso real de su estado/región y diga, "La historia de esta familia me abrió los ojos, ¡y ha cambiado mi comportamiento! Quiero compartir con ustedes lo que mi familia está haciendo ahora y cómo ustedes pueden ayudar para garantizar que seamos cuidadosos y constantes".

nsc.org/hotcars

Envíe por correo el enlace para el **curso de aprendizaje virtual Niños en autos calientes** a todas las personas que cuidan de su hijo. Posteriormente, comente la información.

National Safety Council

nsc.org/heatstroke

Visite además: **noheatstroke.org**

Temperatura estimada en el interior del vehículo vs. tiempo transcurrido

	Temperatura del aire EXTERIOR					
TIEMPO TRANSCURRIDO	**70**	**75**	**80**	**85**	**90**	**95**
0 minutos	70	75	80	85	90	95
10 minutos	89	94	99	104	109	114
20 minutos	99	104	109	114	119	124
30 minutos	104	109	114	119	124	129
40 minutos	108	113	118	123	128	133
50 minutos	111	116	121	126	131	136
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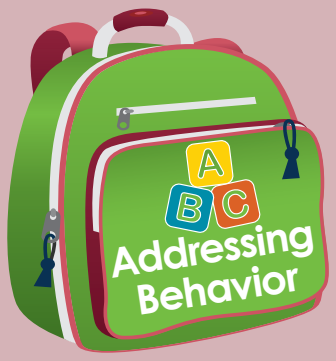
Cortesía de Jan Null, CCM; Departamento de Meteorología y Ciencias Climáticas, Universidad Estatal de San José



Backpack Connection Series

About this Series

The Backpack Connection Series was created by TACSEI to provide a way for teachers and parents/caregivers to work together to help young children develop social emotional skills and reduce challenging behavior. Teachers may choose to send a handout home in each child's backpack when a new strategy or skill is introduced to the class. Each Backpack Connection handout provides information that helps parents stay informed about what their child is learning at school and specific ideas on how to use the strategy or skill at home.

The Pyramid Model



The Pyramid Model is a framework that provides programs with guidance on how to promote social emotional competence in all children and design effective interventions that support young children who might have persistent challenging behavior. It also provides practices to ensure that children with social emotional delays receive intentional teaching. Programs that implement the Pyramid Model are eager to work together with families to meet every child's individualized learning and support needs. To learn more about the Pyramid Model, please visit ChallengingBehavior.org.

More Information

More information and resources on this and other topics are available on our website, ChallengingBehavior.org.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

How to Understand the Meaning of Your Child's Challenging Behavior

Brooke Brogle, Alyson Jiron & Jill Giacomini

As a parent or caregiver, you may see your child behave in a way that doesn't make sense and ask yourself, "Why does she keep doing that?" It can be very frustrating, especially when it seems like it should be easy for your child to figure out on her own a more appropriate way to behave. In moments like this, it is important to remember that children continue to use a behavior because it works! Your child's behavior is a powerful communication tool that she uses to tell you what she needs or wants. Sometimes, when a child does not know the appropriate way (such as words, sign language or pointing to pictures) to express her needs or wants she may use challenging behavior (such as hitting, screaming or spitting) to communicate. Challenging behavior gives children the ability to send a message in a fast and powerful way. Children will use challenging behavior to communicate until they learn new, more appropriate ways to express their wants and needs. To change the behavior, it is important for you to first discover what is causing the behavior. If you know why your child is choosing a behavior, you can then teach her to communicate her wants and needs in a new way that everyone feels good about.

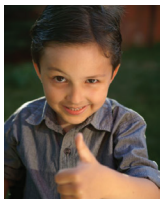
Children use challenging behavior to either:

1) get something, such as attention, a toy or a nap, or,
2) get out of doing something, such as going to bed, eating a new food or getting buckled in the car seat.

The first step you must take to help your child learn a new behavior is to determine if she wants something or wants to avoid doing something.

Try This at Home

- **Observe.** Pay careful attention to what is happening when your child displays challenging behavior. Keep a chart to see repeated patterns in behavior. What happens before the behavior starts? What happens after?
- **Track.** Keep track of when the behavior occurs. Do you always see the behaviors just before nap time? Perhaps your child is tired and you can change your routine to include errands in the morning and quiet, at-home activities before nap time.
- **List.** Brainstorm ideas about what your child is trying to get, or avoid doing, by using challenging behavior. The more you watch your child, the more you will be able to narrow your list down to a few possible reasons why the behavior is occuring.
- **Teach.** Once you have an understanding of why your child chooses to use a challenging behavior, you can teach him a new way to behave in that situation. Pick a time outside of the situation when you can:



- **Role play:** Use puppets, trains, dolls or other toys to act out the new skill with your child. For example, you can make the doll say, "I really want to play outside. I want to open the door and run, but Mommy says I need to wait for her. I won't scream. I will say 'Hurry up Mommy. I am ready to play.'"
- **Read books:** Children often tell you how they are feeling when they are trying to guess how others are feeling. Ask your child questions about a character in a book as a way to start to talk about your child's own behavior. For example, "That little girl doesn't want to go to bed. I wonder why?"
- **Talk about the situation ahead of time:** Sometimes, children simply want to know about what is planned ahead of time or to be included in the planning. Parent schedules are busy and you often need to get things done quickly. However, quick transitions can feel overwhelming to young children. If you take a few minutes to include your child in the plan, you will likely see a dramatic decrease in challenging behavior. For example, you could say, "We are going to get in the car and go to the store when you finish this puzzle. Would you like to pick a special toy to bring with you to the grocery store?"

Practice at School

Teachers are detectives too! When a child uses challenging behavior at school, teachers watch to see what caused the behavior and then teach the child a new way to communicate. For example, Ethan is playing with cars alone when Jacob tries to grab a car from him. Ethan hits Jacob and grabs his toy back. Jacob cries. Ethan was frustrated that a friend was taking a toy from him before he was done and used hitting as a way to tell Jacob that he wanted his toy back. The teacher might say to Ethan, "You looked frustrated when Jacob took your toy. Next time, you can use your words and tell him 'It's busy. I'm still using this toy.'" Teachers can also use puppets to reinforce the skill of saying "it's busy" during circle time or during other activities throughout the day.

The Bottom Line

It can be fun and rewarding to figure out what your child is thinking and why! The more familiar you are with how your child reacts to everyday situations, the easier it is for you to teach him appropriate ways to deal with challenges like frustration, stress and fatigue. Children who learn how to manage these situations feel more confident and are less likely to use challenging behavior to communicate their needs.

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This publication was produced by the Technical Assistance Center on Social Emotional Intervention (TACSEI) for Young Children funded by the Office of Special Education Programs (OSEP), U.S. Department of Education (H326B070002) and updated by the National Center for Pyramid Model Innovations also funded by OSEP (H326B170003). The views expressed do not necessarily represent the positions or policies of the Department of Education. July 2013/January, 2018.

UNIVERSITY OF SOUTH FLORIDA

IDEAs that Work Office of Special Education Programs



Serie de Conexión Mochila

Sobre esta serie

La *Serie de Conexión Mochila* fue instaurada por TACSEI (por sus siglas en inglés) para brindarle a los maestros y padres/proveedores una vía para trabajar en conjunto para ayudar a los niños a desarrollar sus aptitudes socioemocionales y reducir las conductas desafiantes. Los maestros podrían elegir enviar un volante a casa dentro de la mochila de cada niño cada vez que sea introducida una nueva estrategia o aptitud dentro de la clase. Cada volante de la *Conexión de Mochila* proporciona información que ayudará a los padres a estar informados sobre lo que su niño está aprendiendo en la escuela y las ideas específicas sobre cómo utilizar las estrategias o aptitudes en casa.

El Modelo de la Pirámide



El Modelo de la Pirámide es un marco que proporciona a los programas orientación en como promover la capacidad socioemocional en todos los niños y diseñar intervenciones efectivas que apoyen a los niños que puedan contar con conductas desafiantes persistentes. También proporciona prácticas para asegurarse de que los niños con retrasos socioemocionales reciban educación intencional. Los programas que implementan el Modelo de la Pirámide están entusiasmados de trabajar en sociedad con las familias para satisfacer las necesidades individuales de aprendizaje y apoyo que cada niño necesita. Para conocer más del Modelo de la Pirámide, por favor visite *challengingbehavior.org*.

Más información

Más información y recursos sobre este y otros temas están disponibles en nuestro sitio web, *ChallengingBehavior.org*.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

Cómo comprender el significado de la conducta desafiante de su niño

Brooke Brogle, Alyson Jiron y Jill Giacomini

Como padre o maestro, usted puede ver que el comportamiento de su niña no tiene sentido y se preguntará, "¿Por qué sigue comportándose así?" Puede ser verdaderamente frustrante, especialmente cuando parece que debería ser fácil para que ella descifrará por si sola una manera más apropiada de comportarse. En momentos como éste, ¡es muy importante recordar que los niños utilizan un comportamiento porque les funciona! La conducta de su niña es una herramienta de comunicación poderosa que ella utiliza para decirle que quiere o necesita. A veces, cuando un niño no conoce la manera apropiada (tales como son palabras, mímica o señalar fotos) para expresar sus necesidades o deseos podría utilizar una conducta desafiante (tal como golpear, gritar o escupir) para comunicarlo. La conducta desafiante les otorga a los niños la capacidad de enviar un mensaje de manera rápida y poderosa. Los niños utilizan la conducta desafiante para comunicarse hasta que aprenden una manera nueva, más apropiada para expresar sus deseos y necesidades. Para cambiar su conducta, es importante que usted descubra lo que está causando esta conducta. Si usted reconoce el por qué su niña está eligiendo esta conducta, entonces le puede enseñar cómo comunicar sus deseos y necesidades de una manera que a todos les agrade.

Los niños utilizan la conducta desafiante ya sea para:

1) obtener algo, como atención, un juguete, una siesta o
2) no hacer algo, como irse a dormir, comer una comida nueva o asegurarse en el asiento del coche.

El primer paso que usted debe tomar para ayudar a que su niño aprenda una nueva conducta es determinar si quiere algo o quiere evitar hacer algo.

Pruebe esto en casa

- **Observar.** Ponga atención cuidadosa en lo que está sucediendo cuando su niño demuestra la conducta desafiante. Mantenga una gráfica para ver patrones repetidos de conducta. ¿Qué sucede antes de que se presenta la conducta? ¿Qué sucede después?
- **Seguimiento.** Mantenga un registro de cuándo ocurre la conducta. ¿Observa que ésta siempre aparece justo antes de la siesta? Quizá su niño esté cansado y usted pueda cambiar su rutina para realizar los mandados por la mañana y actividades tranquilas en casa antes de la siesta.
- **Listado.** Enliste una serie de ideas que crea que su niño esté intentando obtener o dejar de hacer, utilizando su conducta desafiante. Entre más observe a su niño, más capacidad tendrá usted de limitar su lista a unas cuantas razones posibles del por qué está ocurriendo esta conducta.
- **Enseñe.** Una vez que comprenda la razón de por qué su niño elige utilizar una conducta desafiante, usted le puede enseñar una nueva manera de comportarse en esa situación. Elija una ocasión fuera de esa situación cuando usted pueda:
  - » **Dramatizar:** Utilice títeres, trenes, muñecas u otros juguetes para actuar la nueva aptitud con su niño. Por ejemplo, usted puede hacer que la muñeca diga, "Yo quiero jugar afuera. Quiero abrir la puerta y correr, pero mami dice que tengo que esperarla. No gritaré. Diré, 'Apresúrate mami. Estoy lista para jugar.'"



  - » **Leer libros:** Los niños a menudo le dicen cómo se están sintiendo cuando intentan adivinar cómo se están sintiendo los demás. Hágale preguntas a su niño acerca de un personaje de un libro como una manera de iniciar una plática sobre el comportamiento de su propio niño. Por ejemplo, "Esa niña no se quiere ir a la cama. ¿Me pregunto por qué?"
  - » **Hable acerca de la situación por adelantado:** En ocasiones, los niños simplemente quieren saber acerca de lo que está planeado o quieren ser incluidos en la planeación. Las agendas de los padres están ocupadas y a menudo necesita que las cosas se hagan rápidamente. Sin embargo, las transiciones rápidas pueden concebirse como abrumadoras para los niños. Si se toma unos cuantos minutos para incluir a su niño en la planeación, usted observará un descenso dramático con las conductas desafiantes. Por ejemplo, usted podría decir, "Nos subiremos al carro e iremos al supermercado cuando termines tu rompecabezas. ¿Te gustaría elegir un juguete especial para llevar contigo al supermercado?"

Practique en la escuela

¡Las maestras también son detectives! Cuando un niño utiliza una conducta desafiante en la escuela, las maestras buscan lo que ocasionó dicha conducta y después le enseñan a los niños una nueva manera para comunicarse. Por ejemplo, Ethan está jugando solo con los carritos cuando Jacob intenta quitarle un carrito. Ethan golpea a Jacob y toma su carrito. Jacob llora. Ethan se frustró cuando su amigo le quiso quitar un juguete antes de que terminara de jugar con ellos y utilizó el golpe para hacerle saber a Jacob que no quería compartir el carrito. La maestra le podría decir a Ethan, "Te mirabas frustrado cuando Jacob te quito tu juguete. La próxima vez, puedes utilizar tus palabras y decirle, 'Está ocupado. Aun estoy utilizando ese juguete.'" Las maestras también pueden utilizar títeres para reforzar esta aptitud de decir, "está ocupado" cuando los niños están sentados en círculo o durante cualquier otra actividad a lo largo del día.

La conclusión

¡Puede ser divertido y gratificante el descubrir lo que está pensando su niño y por qué! Entre más familiarizado esté con la manera en que su hijo reacciona a las situaciones cotidianas, más fácil será para usted enseñarle maneras apropiadas para enfrentar los retos como la frustración, el estrés y la fatiga. Los niños que aprenden a manejar estas situaciones se sienten más seguros y será menos probable que recurran a la conducta desafiante para comunicar sus necesidades.

Se recomienda la reproducción de este documento. No se requiere permiso para copiar.

Esta publicación fue producida por el Centro de Asistencia Técnica sobre Intervención Social y Emocional (TACSEI por sus siglas en inglés) para niños pequeños financiado por la Oficina de Programas de Educación Especial (OSEP por sus siglas en inglés), Departamento de Educación de los Estados Unidos (H326B070002) y actualizado por el Centro Nacional para Innovaciones del Modelo de la Pirámide también financiado por OSEP (H326B170003). Las opiniones expresadas no representan necesariamente las posiciones o políticas del Departamento de Educación. julio 2013 / enero, 2018.

UNIVERSITY OF SOUTH FLORIDA

IDEAs that Work
Office of Special Education Programs

Tell Me What To Do Instead!

Family Version



COMMUNICATION IS THE KEY

1. Tell your child what to do instead of what not to do.
2. Show your child by demonstrating, modeling, or using a picture of the action.
3. Clearly and simply state what you expect your child to do.
4. Remember young children use inappropriate behavior because they may not understand the social rules and/or because they are unable to consistently apply what they are in the process of learning.
5. Talk to young children using language they understand. Young children may not understand a word like "don't" because it is a short word for "do not" and he/she may not know what the "negation" of a word means.
6. Encourage your child in a way that lets him/her know that he/she is exhibiting the desired behavior. Use positive, descriptive acknowledgement while the child is making an effort or is doing the desired behavior.
7. Some children will respond better to more subdued expressions, and acknowledging them in a "matter of fact" way might be more effective.
8. For the most part, be enthusiastic and generous with encouragement. Most children can never get enough!

Examples:

Avoid	Say/Model	Positive Descriptive Acknowledgement
Don't run!	▪ Walk ▪ Use walking feet ▪ Stay with me ▪ Hold my hand	▪ You're holding my hand That is so respectful. ▪ You walked carefully when carrying your drink You made a safe choice. ▪ You are so friendly to walk beside me and keep me company.
Stop climbing!	▪ Keep your feet on the floor ▪ Do you need something up high? Let's find safe way to reach it	▪ Wow! You have both feet on the floor! You are being safe. ▪ You asked for help to get something, you are being careful. ▪ You really like climbing! I'm glad we went to the park.
Don't touch!	▪ Look with your eyes ▪ Keep your hands down	▪ You were really listening you are looking with your eyes! ▪ You kept your hands down. That is respectful.
No yelling!	▪ Use a calm voice ▪ Use an inside voice ▪ Turn the volume down	▪ You are using calm voice! You look happy. ▪ You are using soft voice inside the house. That will help Daddy to finish his nap.
Stop whining!	▪ Use a calm voice ▪ Talk so that I can understand you	▪ You are talking so clearly! That is so easy to listen to. ▪ You told me with your words what wa wrong. That is helpful. ▪ You used your words. How respectful!
Don't stand on the chair!	▪ Sit on the chair ▪ Chairs are for sitting ▪ Do you need something up high? Let's find safe way to reach it.	▪ You are sitting on the chair. What a careful girl. ▪ You were responsible when you sat in the chair. ▪ You stood on the ladder. You chose to be safe.
Don't hit!	▪ Gentle hands ▪ Hands are for playing, eating, and hugging	▪ When you used gentle hands you were being respectful. ▪ You used your hands for clapping! You like being safe. ▪ You are hugging her. What a friendly girl.
No coloring on the wall!	▪ Color o the paper ▪ Put the paper on the easel if you want to color standing up	▪ Wow. You are coloring so carefully. You are focused. ▪ You put the paper on the easel. That is being responsible. ▪ You are an artist standing at the easel.
Don't throw your toys!	▪ Play with the toys on the floor ▪ Toys stay close to the ground ▪ Please keep the toys on the table ▪ If you are finished, please put the toys away.	▪ You are playing with the toys on the floor. So safe. ▪ You decided to keep the toys on the table. That will keep them out of the vacuum cleaner. ▪ You put the toys away all by yourself! It looks like you are finished with those. What will you do now?
Stop playing with your food!	▪ Food goes on the spoon and then in your mouth ▪ Say "all done" when you are finished eating	▪ You're using your spoon You're being careful. ▪ You said "all done." That is helpful. ▪ You are practicing manners by eating your food with spoon and fork.
Don't play in the water/sink!	▪ Wash your hands ▪ If you're finished washing your hands, please dry them	▪ You washed your hands What a healthy guy! ▪ You followed the hand washing steps! You try hard.

Family Version Adapted in 2013 by Laura Fish and Linda Brault of WestEd from Lentini, R., Vaughn, B. J., & Fox, L. (2005). *Creating Teaching Tools for Young Children with Challenging Behavior* [CD-ROM]. (Early Intervention PBS, The Division of Applied Research and Educational Support 13301 Bruce B. Downs Tampa, FL 33612)

Head Start
A Program of CAPK

CENTER FOR OPTIMAL BRAIN INTEGRATION

INTRODUCING:

Positive Parenting Series: Raising Human(E) Beings

In partnering with Julie Kurtz, Founder and CEO of the Center for Optimal Brain Integration, CAPK Head Start is pleased to offer you a FREE positive parenting workshop! This is an opportunity to strengthen your skills, acquire new learning and to grow as a parent, guardian, or caregiver.

Participating in this series will allow you to:

- Learn at your own pace!
- Receive recommended resources and hand-outs
- Access evidence-based strategies for children of all ages
- Obtain a Professional Development Certificate upon completion

The 8-hour total course content includes:

- Nurturing Responsive Relationships
- Supportive Environments to Reduce Challenging Behaviors
- Body Awareness, Sensory and Emotional Literacy
- Self-Regulation and Managing Big Emotions
- Teaching Problem Solving Skills
- BONUS CONTENT: Adult Self-Care and Self-Awareness

SPACE IS LIMITED, RESERVE YOUR SPOT NOW!

The 8-hour Positive Parenting Course will be available July 1 – September 30, 2022.

If you have any questions or would like to reserve a spot contact:

Lisa Gonzales
(661) 336-5236 extension 2200
lgonzales@capk.org

Scan the code with your phone for more info!

Head Start
A Program of CAPK

Your child's health and education is our priority.

Community Action Partnership of Kern has put a portfolio of robust safety features into place to reduce the risk of COVID-19 transmission while children are learning with Head Start. Drop-off and pick-up times are staggered, staff, children and parents receive non-contact health screenings every day, classroom attendance size is limited, physical distancing procedures are in place, hands are washed regularly and personal protective equipment is in use. Head Start is a no cost program for children 6 weeks to 5 years from low income families and pregnant women. Families and children experiencing homelessness and children in the foster care system are also eligible, as well as children with disabilities and other special needs.







Head Start offers options based on your family's needs:

Head Start
promotes school readiness for children 3-5 years through:
- Online/Distance Learning
- Full Day/Part Day in class

Early Head Start:
- **Home Based:** Teachers work with the families, through weekly visits that support their child's development and their own family goals
- **Pregnant Women:** Prenatal support and follow-up
- **Full Day in class:** School Readiness specially designed for the unique needs of infants and toddlers

capk
Community Action Partnership of Kern

Head Start kids receive:
- High-quality, age appropriate learning from credentialed teachers
- Free Medical and Dental screenings
- Healthy Meals and Snacks
- A safe indoor and outdoor setting to explore, discover and learn

Give your child a Head Start!

1-800-701-7060

03192021

Scan the code with your phone for more info!

Head Start
A Program of CAPK

La salud y educación de su hijo(a) es nuestra prioridad

La Asociación de Acción Comunitaria de Kern ha implementado una selección de componentes de seguridad sólidos para reducir el riesgo de transmisión de COVID-19, mientras los menores asisten al programa de Head Start. Los horarios de entrada y salida, se han alternado; el personal, los niños (as) y los padres reciben exámenes de salud sin contacto todos los días, el cupo en los salones se ha limitado, así como también se han establecido procedimientos de distanciamiento físico, aseo de manos que se realiza regularmente y se utiliza equipo de protección personal. Head Start es un programa sin costo, diseñado para niños (as) de 6 semanas hasta 5 años provenientes de familias de escasos recursos y mujeres embarazadas. Las familias y menores desamparados, así como las familias inscritas en el sistema de crianza, también pueden calificar para el programa, esto también incluye a los niños (as) con discapacidades y otras necesidades especiales.







Head Startle ofrece opciones en base a las necesidades de su familia

Head Start

Startpromueve la preparación escolar para niños (as) de 3-5 años a través de:

- Aprendizaje en línea y a distancia
- Clases de tiempo completo y medio tiempo

Early Head Start:

- **Servicios a domicilio:** Los maestros trabajancon las familias por medio de visitas semanalesque apoyan el desarrollo de su hijo (a) , asicomo las metas familiares
- **Mujeres embarazadas:** Apoyo prenatal y seguimiento después del parto
- **Día completo en clase:** Se les proporciona preparación escolar especialmente diseñada para las necesidades únicas de los bebés e infantes.

capk
Community Action Partnership of Kern

Los alumnos de Head Start reciben:

- Instrucción de alta calidad diseñada para cadaetapa, dirigida por maestros (as), acreditados
- Exámenes de salud y dentales gratuitos
- Almuerzos y refrigerios saludables
- Ambiente interior y exterior segurosdiseñados para la exploración, descubrimiento y aprendizaje.

¡Dele la oportunidad de un buen comienzo a su hijo (a) en Early Head Start!

1-800-701-7060

03192021

CalWORKs

Home Visiting Program







Home visiting could help you with:

- Pre-natal & post-partum education
- Family and community support
- Positive parent and child interactions
- Health and social services

Who May Be Eligible?

CalWORKs participants who are:

- Pregnant
- Parents or caretakers of children birth to 24 months.



To learn more or to sign up for the program,

Please contact our HVP Liaison at **(661)631-6756** or your CalWORKs case worker.

CalWORKs

Programa de Visitas a domicilio







Las visitas a domicilio le pueden ayudar con:

- Educación
- Apoyo familar y comunitario
- Interacción positiva entre padres e hijos
- Servicos sociales y de salud

¿Quién es elegible?

Las personas que participan en el programa de CalWORKs:

- Embarazadas
- Padres o guardianes de bebés recién nacidos hasta 24 meses de edad



Para obtener más información o inscribirse en el programa,

Llame al coordinador de HVP al **(661)631-6756** o a su trabajador social de CalWORKS.

2022 PC Planning Committee
Monthly Meeting Schedule

All Meetings will be held virtually the first Tuesday of the month at 5:30 p.m.

~~Tuesday, January 4, 2022~~
~~Tuesday, February 1, 2022~~
~~Tuesday, March 1, 2022~~
~~Tuesday, April 5, 2022~~
~~Tuesday, May 3, 2022~~
~~Tuesday, June 7, 2022~~
~~Tuesday, August 2, 2022~~
Tuesday, September 6, 2022
Tuesday, October 4, 2022

Meeting dates subject to change, upon agreement of the committee

Approved: 1.4.22

Policy Council
BUDGET & FINANCE COMMITTEE
2021 – 2022 Meeting Dates

All meetings will be conducted through Teams and will begin at 6:00 p.m. As the meeting date approaches you will receive an email invitation as well as all necessary documentation/information for the meeting.
Please mark your calendar accordingly.

~~Tuesday, January 18, 2022~~
~~Tuesday, February 15, 2022~~
~~Tuesday, March 15, 2022~~
~~Tuesday, April 19, 2022~~
~~Tuesday, May 17, 2022~~
~~Tuesday, June 21, 2022~~
~~Tuesday, August 16, 2022~~
Tuesday, September 20, 2022
Tuesday, October 18, 2022



Approved: January 18, 2022

2021-2022 Head Start
Policy Council Meeting Dates

At this time, all meetings will be held via teleconference through Microsoft Teams. Members of the public may join via teleconference or may listen to the call from the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA. Teleconference information can be found on monthly meeting agendas, located on the CAPK website at www.capk.org/documents/.

En este momento, todas las reuniones se llevarán a cabo por teleconferencia a través de Microsoft Teams. Los miembros del público pueden unirse por medio de teleconferencia o pueden escuchar la llamada de la Oficina Administrativa de CAPK, ubicada en 5005 Business Park North, Bakersfield, CA. La información sobre las teleconferencias se puede encontrar en las agendas mensuales de las reuniones, localizadas en el sitio web de CAPK en www.capk.org/documents/

~~Tuesday, November 23, 2021~~
~~Tuesday, December 21, 2021~~*
~~Tuesday, January 25, 2022~~
~~Tuesday, February 22, 2022~~
~~Tuesday, March 22, 2022~~
~~Tuesday, April 26, 2022~~
~~Tuesday, May 24, 2022~~
~~Tuesday, June 28, 2022~~
Tuesday, August 23, 2022
Tuesday, September 27, 2022
Tuesday, October 25, 2022

Policy Council Meetings are generally held on the 4th Tuesday of the month.

*The December meeting will be held one week earlier due to the Christmas holiday.

Approved: November 23, 2021