

6. Next Scheduled Meeting

Budget & Finance Committee Meeting
12:00 pm
June 22, 2022
5005 Business Park North
Bakersfield, CA 93309

7. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, May 13, 2022. Laura Alford, Assistant to CFO.



MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: May 18, 2022

Subject: Agenda Item 4A: *Head Start*
Budget to Actual Report for the period ended April 30, 2022 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2022, through February 28, 2022.

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2022, through April 30, 2022. Two months (16.7%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 12% of the budget, which is slightly greater than expenditures at this point in the prior budget period.

Training & Technical Assistance Funds

Overall expenditures are at 5% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

Non-Federal share is at 13% of the budget.

Community Action Partnership of Kern
Head Start
Budget to Actual Report
Budget Period: March 1, 2022 - February 28, 2023
Report Period: March 1, 2022 - April 30, 2022
 Month 1 of 12 (16.7%)

Prepared 5/12/2022

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	8,963,132	1,018,669	7,944,463	11%	89%
FRINGE BENEFITS	3,619,011	351,322	3,267,689	10%	90%
TRAVEL	-	11,835	(11,835)		
EQUIPMENT	55,000	-	55,000		
SUPPLIES	890,498	141,394	749,104	16%	84%
CONTRACTUAL	165,175	63,372	101,803	38%	62%
CONSTRUCTION	-	-	-		
OTHER	2,724,977	447,294	2,277,683	16%	84%
INDIRECT	1,584,740	187,305	1,397,435	12%	88%
TOTAL BASE FUNDING	18,002,533	2,221,191	15,781,342	12%	88%

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	41,904	2,727	39,177	7%	93%
SUPPLIES	23,986	749	23,237	3%	97%
CONTRACTUAL	22,800	-	22,800	0%	100%
OTHER	72,752	4,567	68,185	6%	94%
INDIRECT	16,144	699	15,445	4%	96%
TOTAL TRAINING & TECHNICAL ASSISTANCE	177,586	8,742	168,844	5%	95%

CARRYOVER

SUPPLIES					
CONTRACTUAL					
CONSTRUCTION					
OTHER					
INDIRECT	-	-	-		
TOTAL CARRYOVER	-	-	-		

GRAND TOTAL HS FEDERAL FUNDS	18,180,119	2,229,933	15,950,186	12%	88%
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HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,567,638	3,362	1,564,276	0%	100%
CALIF DEPT OF ED	4,850,821	821,283	4,029,538	17%	83%
TOTAL NON-FEDERAL	6,418,459	824,645	5,593,814	13%	87%

Budget reflects Notice of Award #09CH011132-04-00

Actual expenditures include posted expenditures and estimated adjustments through 04/30/2022

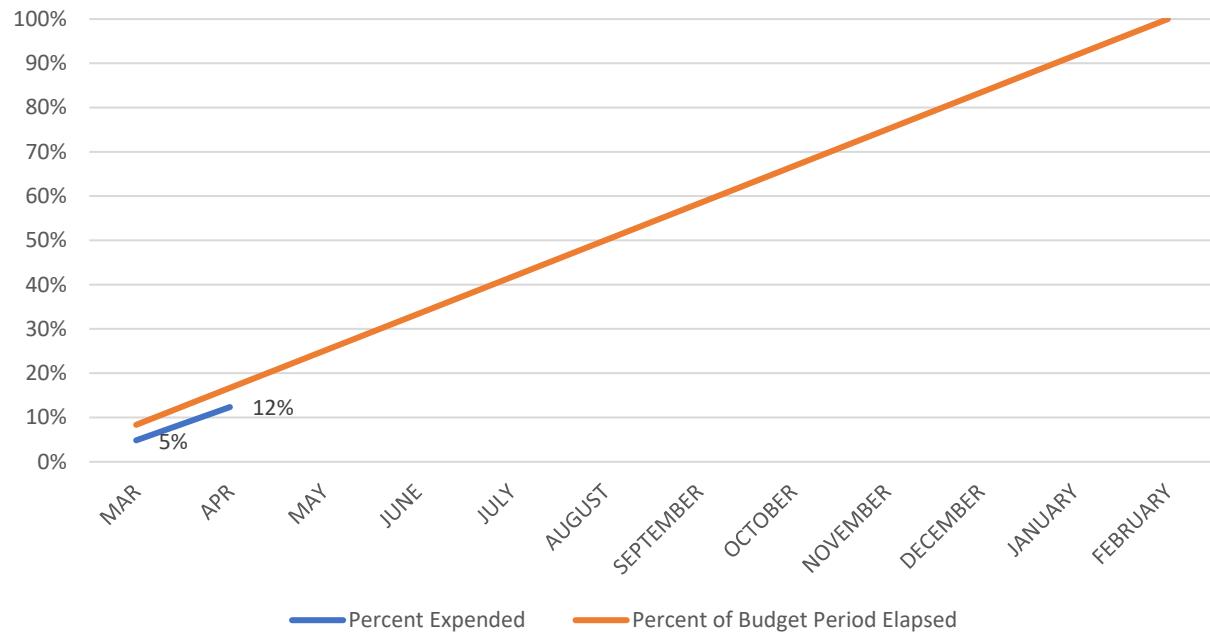
Administrative Cost for HS and EHS Combined 7.2%

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	36,289	-	-	-	36,289	5/12/2022
Lowe's	-	0	-	-	0	
Smart & Final	153	-	-	317	470	5/1/2022
Save Mart	1,326	47	29	-	1,401	5/4/2022
Chevron & Texaco Business Card	10,923	-	-	-	10,923	5/6/2022
Home Depot	0	-	-	-	0	
	48,691	47	29	317	49,083	

Head Start

Percent Expended Compared to Percent of Budget Period Elapsed





MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: May 18, 2022

Subject: Agenda Item 4A: *Early Head Start*
Budget to Actual Report for the period ended April 30, 2022 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2022, through April 30, 2022.

The following are highlights of the Kern Early Head Start Budget to Actual Report for the period of March 1, 2022, through February 28, 2023. Two months (16.7%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 11% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 2% of the budget.

Community Action Partnership of Kern
Early Head Start
Budget to Actual Report
Budget Period: March 1, 2022 - February 28, 2023
Report Period: March 1, 2022 - March 31, 2022
 Month 1 of 12 (8.3%)

Prepared 5/12/2022

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	9,444,729	948,229	8,496,500	10%	90%
FRINGE BENEFITS	2,228,717	296,468	1,932,249	13%	87%
TRAVEL	-	13,858	(13,858)		
EQUIPMENT	45,000	-	45,000		
SUPPLIES	946,255	146,641	799,614	15%	85%
CONTRACTUAL	1,051,918	47,690	1,004,228	5%	95%
CONSTRUCTION	-	-	-		
OTHER	1,784,305	289,507	1,494,798	16%	84%
INDIRECT	1,504,851	162,359	1,342,492	11%	89%
TOTAL BASE FUNDING	17,005,775	1,904,752	15,101,023	11%	89%

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	44,192	1,567	42,625	4%	96%
SUPPLIES	30,013	337	29,676	1%	99%
CONTRACTUAL	26,080	-	26,080	0%	100%
OTHER	212,393	4,663	207,730	2%	98%
INDIRECT	31,268	1,644	29,624	5%	95%
TOTAL TRAINING & TECHNICAL ASSISTANCE	343,946	8,210	335,736	2%	98%

CARRYOVER

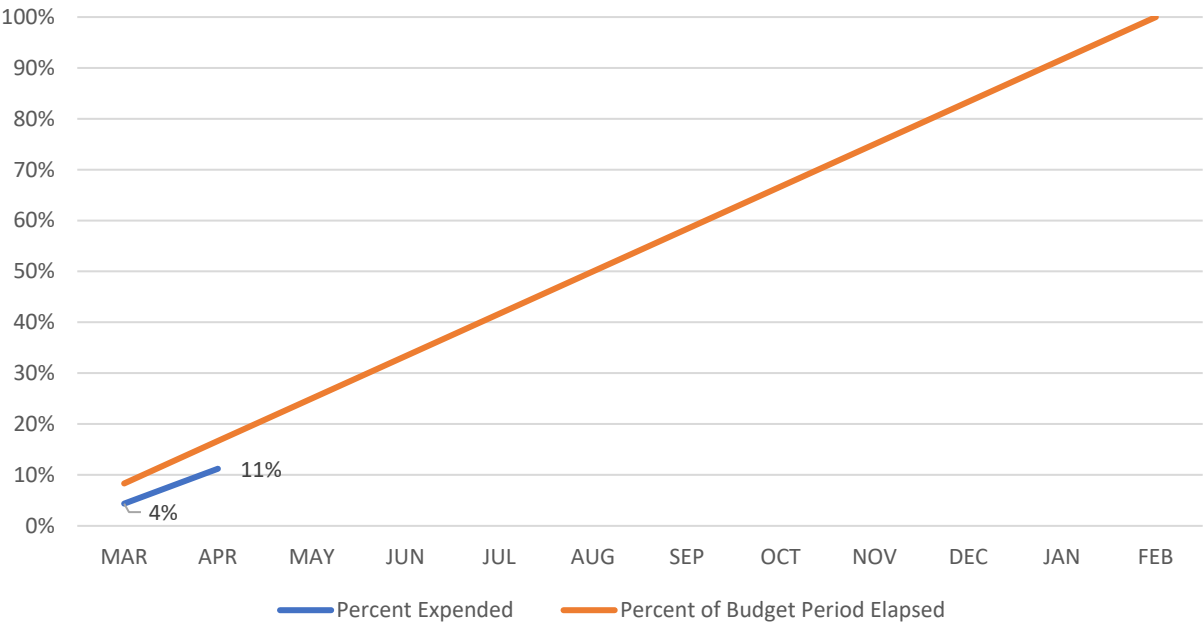
SUPPLIES	-	-	-		
CONTRACTUAL	-	-	-		
CONSTRUCTION	-	-	-		
OTHER	-				
INDIRECT	-				
TOTAL CARRYOVER	-	-	-		

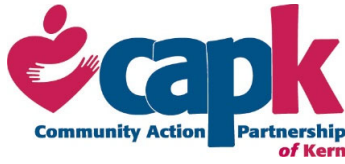
GRAND TOTAL EHS FEDERAL FUNDS	17,349,721	1,912,962	15,436,759	11%	89%
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Budget reflects Notice of Award #09CH011132-04-00

Actual expenditures include posted expenditures and estimated adjustments through 04/30/2022

Early Head Start
Percent Expended Compared to Percent of Budget Period
Elapsed





MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: May 18, 2022

Subject: Agenda Item 4A: *American Rescue Plan Funding*
Budget to Actual Report for the period ended April 30, 2022 – **Info Item**

The following are highlights of the American Rescue Plan Budget to Actual Report for the period of April 1, 2021, through April 30, 2022. Thirteen months (54%) of the 24-month budget period have elapsed.

COVID

Overall expenditures are at 100% of the budget. These funds are being utilized to support the Summer Bridge Program options.

American Rescue Plan Act

Overall expenditures are at 0% of the budget. These funds are being utilized to support the retention incentive for staff.

Community Action Partnership of Kern

American Rescue Plan

Budget to Actual Report

Budget Period: April 1, 2021 - March 31, 2023

Report Period: April 1, 2021 - April 30, 2022

Month 13 of 24 (54.17%)

Prepared 1/11/2022

COVID	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	0	502,095	(502,095)		100%
FRINGE BENEFITS	0	107,505	(107,505)		100%
TRAVEL	0	0	0	0%	0%
EQUIPMENT	0	0	0		
SUPPLIES	500,000	0	500,000	0%	100%
CONTRACTUAL	0	0	0		100%
OTHER	170,559	0	170,559	0%	100%
INDIRECT	0	60,959	(60,959)		100%
TOTAL	670,559	670,559	0	100%	0%

American Rescue Plan Act

PERSONNEL	763,438	0	763,438	0%	100%
FRINGE BENEFITS	251,934	0	251,934	0%	100%
TRAVEL	0	0	0		100%
SUPPLIES	553,540	0	553,540	0%	100%
CONTRACTUAL	0	0	0		100%
OTHER	830,310	0	830,310	0%	100%
INDIRECT	266,580	0	266,580	0%	100%
TOTAL	2,665,802	0	2,665,802	0%	100%

GRAND TOTAL ARP FEDERAL FUNDS	3,336,361	670,559	2,665,802	20%	80%
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Centralized Administrative Cost	9.1%
Program Administrative Cost	0.0%
Total Administrative Cost	9.1%

Budget reflects Notice of Award #09HE000432-01-01

Actual expenditures include posted expenditures and estimated adjustments through 04/30/2022



MEMORANDUM

To: Budget and Finance Committee



From: Jerry Meade, Head Start Assistant Director - Program

Date: May 18, 2022

Subject: *Agenda Item B1: Head Start and Early Head Start Kern Carryover Request 2022 – Action Item*

Head Start and Early Head Start Kern is requesting a Carryover Request for the 2022-2023 budget year. This request will permit the transfer of a balance from a budget period that has ended into a current budget period to support incomplete activities from the budget period in which funds were originally awarded. The Head Start and State Child Development Division seeks a budget carryover of \$3,307,128 which includes Base, Training and Technical Assistance, 20/21 Carryover, and CARES Act Funding.

Carryover and Base funds will be utilized to complete construction projects at four of our child development centers (Harvey Hall, Pete Parra, Martha J. Morgan, and Sterling). The construction includes 11 classrooms in these locations. The classrooms will be completed by the end of the current fiscal year. T&TA funds will be utilized to support professional development opportunities for HS/EHS staff. CARES Act Funding will support the employee retention incentive program approved by the BOD last month.

This proposal was formulated through discussions with the Region IX Office, as well as with members of our Board of Directors. These consultations have supported CAPK's request to carryover the balance into the 2022-2023 fiscal year. In consultation with Finance, we have determined that the un-obligated balance is equal to the amount that is being requested.

These projects align with CAPK's strategic goal to support school readiness by increasing the number of classrooms and supporting the delivery of services. The Office of Head Start has approved the funding for these projects, however, CAPK awaits the formal approval from Washington DC to execute the construction as outlined in the request. The program will move forward with the construction of classrooms and the delivery of trainings when CAPK receives formal approval for these projects and the budget carryover has been approved.

Recommendation

Staff recommends the Budget and Finance Committee approves with resolution the submission of the Head Start and Early Head Start Kern Carryover Request for the grant #09CH011132.

Attachments:

HS EHS Kern Carryover Budget Detail

HS EHS Kern Carryover Request Resolution

Kern EHS/HS Carryover Request 2022-23

Budget Detail

HS Grant 09CH011132-03	Unobligated Balances	
	HS	EHS
G094122 HS Base	\$633,398	
G094122 EHS Base		\$1,601,144
G094121 EHS T&TA		\$24,512
G094122 EHS Carryover		\$957,058
G090900 CARES	\$91,016	
Sub Total	\$724,414	\$2,582,714
Grand Total		\$3,307,128

RESOLUTION #2022-16

A Resolution of the Board of Directors of the Community Action Partnership of Kern Approving the Carryover Request for Head Start and Early Head Start Kern

The Board of Directors of Community Action Partnership of Kern located at 5005 Business Park North, Bakersfield, CA 93309, met on May 25th 2022, in Bakersfield, California at a scheduled Board meeting and resolved as follows:

WHEREAS, Community Action Partnership of Kern (CAPK) is a private, non-profit 501(c)(3) corporation established as a result of the Economic Opportunity Act of 1964, and is the federally designated community action agency serving the low-income, elderly and disadvantaged residents of Kern County; and

WHEREAS, CAPK is charged with the responsibility of continuing the battle to alleviate poverty in Kern County by developing and implementing creative and innovative programs, and has adopted the philosophical position of “Helping People, Changing Lives” in its quest to assist people in need, and families with minimal or no resources; and

WHEREAS, the Head Start and Early Head Start Kern Grant #09CH011132, has requested to submit a Carryover Request for the 2022-2023 budget year; and

WHEREAS, the Head Start and State Child Development Division seeks a budget carryover of \$3,307,128 which includes Base, Training and Technical Assistance, 20/21 Carryover, and CARES Act Funding; and

WHEREAS, the Office of Head Start requires that an authorized signatory be named for the Head Start and Early Head Start Kern contract; and

WHEREAS, the CAPK Board of Directors has determined that there is a need for anti-poverty programs and is willing to accept the submission of a Carryover Request for the Head Start and Early Head Start Kern Grant; and

NOW, THEREFORE, be it resolved that the CAPK Board of Directors hereby authorizes the Chief Executive Officer to act on behalf of the Board as CAPK’s representative signatory with regard to the submission of a Carryover Request for the Head Start and Early Head Start Kern Grant #09CH011132.

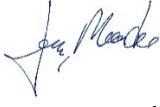
APPROVED by a majority vote of the Directors of the Community Action Partnership of Kern, this 25th day of May, 2022.

Fred Plane, Chair
CAPK Board of Directors

Date



MEMORANDUM

To: Budget and Finance

From: Jerry Meade, Assistant Director ~ Program
Date: May 18, 2022
Subject: *Agenda Item 4C:* Funding Increase Request for a Cost-of-Living (COLA) Adjustment – **Action Item**

The Head Start & State Child Development program is requesting approval to submit a Cost-of-Living Adjustment (COLA) and Quality Improvement funding (QI) funding application. Through the Consolidated Appropriations Act, 2022 programs funded under the Head Start Act will receive a 2.28% COLA from the Office of Head Start. Additionally, CAPK will receive QI funding proportionate to their federal funded enrollment. Each grantee must apply for a COLA and QI funding for the FY 2022 fiscal year.

The COLA and QI applications will request the following funding amounts as indicated in the funding guidance received from Office of Head Start, Region IX and is subject to the provision of Section 653 and 640(j) of the Head Start Act. The primary intent of these funds will be used to permanently increase staff salaries and EHS Child Care Partnership contracts by 2.28 percent. QI funding will support pay-rate increases for educational and family support positions as deemed necessary by recent wage comparability study. Remaining funds will be used to offset costs to fringe benefits. Once the funding award is received, adjustments will be made to the Head Start pay scale. Upon receipt of the notice of Award, staff will receive a retroactive payment back to March 1, 2022. The funding amount are as follows:

- Head Start/Early Head Start COLA - \$798,190
- Head Start/Early Head Start QI- \$140,739

In consultation with Finance, this proposal includes a budget detail. The COLA and QI funding will be implemented upon approval and will be effective as of the beginning of the 2022-2023 fiscal year.

Recommendation

Staff recommends the Budget and Finance Committee approves with resolution the submission of the HS/EHS Cost of Living Adjustment and Quality Improvement funding applications; changes to the Head Start pay scale; and authorize the Chief Executive Officer to execute amendments to Child Care Partnership contracts as revised.

Attachment:

HS/EHS COLA & QI Budget Detail – 2022

FY2022 COLA & Quality Improvement

2022-2023 Budget Detail

HEAD START & EARLY HEAD START				
Category/ Line Item	2022-23 APPROVED	2022-23 PROJECTED COLA & QI	VARIANCE	COMMENTS
PERSONNEL	29,231,198	29,808,345	577,147	2.28% Increase and QI funding for Education Personnel
FRINGE BENEFITS	8,644,797	8,911,720	266,923	Increased Fringe
TRAVEL	86,096	86,096	0	
EQUIPMENT	100,000	100,000	0	
SUPPLIES	1,983,252	1,983,252	0	
CONTRACTUAL	1,265,973	1,275,475	9,502	2.28% COLA CCP Contracts
CONSTRUCTION	-	-	-	
OTHER	5,917,377	5,917,377	0	
INDIRECT	4,592,270	4,677,627	85,357	Increased Indirect
TOTAL	51,820,963	52,759,892	938,929	



MEMORANDUM

To: Budget and Finance

From: Jerry Meade, Assistant Director ~ Program

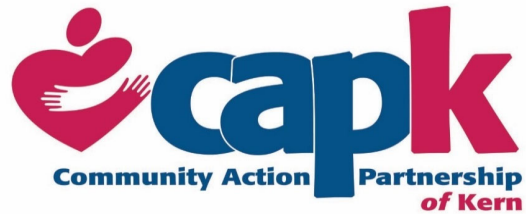
Date: May 18, 2022

Subject: *Agenda Item 4D:* Home Visiting Program 2022-2024 Contract with KCDHS – **Info Item**

The Head Start and State Child Development Division has been negotiating the renewal of their Home Visiting Contract with Kern County Department of Human Services (DHS) in last few weeks. The new contract period will begin July 1, 2022, and continue through June 30, 2024. The total contract funding is \$6,828,122 which will be distributed as \$3,414,061 per year for two years.

CAPK anticipates receiving the final contract from DHS by May 19, 2022, and will be presented to the full board on May 25, 2022 for approval. The item will be customary in nature and not deviate from the established scope of work in our established program delivery. One notable change to the contract will include language to allow CAPK to offer incentive-based compensation to employee paid from these contract funds.

Though this contract does not include an increase to the funded enrollment of participants, additional funding may be made available during the contract period. Any increase in funding will be brought to the board for approval to discuss expansion opportunities.



BUDGET AND FINANCE COMMITTEE

MAY 18, 2022

FINANCIAL REPORT

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**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2022 THROUGH FEBRUARY 28, 2023**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
<u>UNRESTRICTED</u>						
GENERAL FUND			NOT APPLICABLE	03/01/22 - 02/28/23	501	NOT APPLICABLE
DISCRETIONARY FUND			NOT APPLICABLE	03/01/22 - 02/28/23	502	NOT APPLICABLE
FOOD BANK			NOT APPLICABLE	03/01/22 - 02/28/23	504	SHARED MAINTENANCE, MEMBERSHIP FEES, DONATIONS, ETC.
FOOD BANK EXPANSION			NOT APPLICABLE	03/01/22 - 02/28/23	505	DONATIONS
ENERGY			NOT APPLICABLE	03/01/22 - 02/28/23	524	NOT APPLICABLE
SHAFTER YOUTH CENTER			NOT APPLICABLE	03/01/22 - 02/28/23	527	DONATIONS, RENTAL INCOME
FRIENDSHIP HOUSE			NOT APPLICABLE	03/01/22 - 02/28/23	531	DONATIONS, RENTAL INCOME
EAST KERN FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/22 - 02/28/23	533	DONATIONS
OASIS FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/22 - 02/28/23	534	DONATIONS
211			NOT APPLICABLE	03/01/22 - 02/28/23	536	FEE FOR SERVICE
M STREET NAVIGATION CENTER			NOT APPLICABLE	03/01/22 - 02/28/23	541	DONATIONS
TAX ASSISTANCE			NOT APPLICABLE	03/01/22 - 02/28/23	545	DONATIONS
FUND RAISING			NOT APPLICABLE	03/01/22 - 02/28/23	595	DONATIONS
<u>RESTRICTED</u>						
EARLY HEAD START/HEAD START	27,829,010	93.600	09CH011132-04	03/01/22 - 02/28/23	108/109	U S DEPT OF HEALTH & HUMAN SERVICES
EARLY HEAD START SAN JOAQUIN	7,700,832	93.600	09CH011132-04	03/01/22 - 02/28/23	117	U S DEPT OF HEALTH & HUMAN SERVICES
HUD - COORDINATED ENTRY SYSTEM	236,838	14.267	CA1799L9D041901	08/01/21 - 07/31/22	160	U S DEPT OF HOUSING AND URBAN DEVELOPMENT OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
VITA	200,693	21.009	21VITAA0297	10/01/21 - 09/30/22	149	U S DEPT OF THE TREASURY - INTERNAL REVENUE SERVICE
CSBG (COMMUNITY SERVICES BLOCK GRANT)	1,530,496	93.569	22F - 5015	01/01/22 - 12/31/22	103	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
CSBG CARES ACT	2,082,493	93.569	20F - 3654	03/27/20 - 05/31/22	104	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
LIHEAP (LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	9,323,755 7,129,494	93.568 93.568	21B - 5012 22B - 4012	11/01/20 - 06/30/22 11/01/21 - 06/30/23	122-31 122-32	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2022 THROUGH FEBRUARY 28, 2023**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
LIHEAP (LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM) ARPA	9,870,655	93.568	21V-5561	08/01/21 - 03/31/23	122-41	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
DOE	450,000	81.042	20C-6008	07/01/20 - 06/30/22	123-60 123-60	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
GENERAL CENTER CHILD CARE	600,085 8,241	93.575	CCTR - 1057 CCTR - 1057	07/01/21 - 06/30/22 07/01/21 - 06/30/22	253	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF EDUCATION
GENERAL CENTER CHILD CARE	275,855	93.596	CCTR - 1057	07/01/21 - 06/30/22	253	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF EDUCATION
MIGRANT ALTERNATIVE PAYMENT	5,411,000 138,128	93.575	CMAP - 1000 CMAP - 1000	07/01/21 - 06/30/22 07/01/21 - 06/30/22	261	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF EDUCATION
CALIFORNIA STATE PRESCHOOL PROGRAM	0	93.575	CSPP - 9121	07/01/21 - 06/30/22	258	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF EDUCATION
CALIFORNIA STATE PRESCHOOL PROGRAM	0	93.596	CSPP - 9121	07/01/21 - 06/30/22	258	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF EDUCATION
NEOPB CAL FRESH HEALTHY LIVING	1,835,459	10.561	19-10324	10/01/21 - 09/30/22	145	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA DEPT OF PUBLIC HEALTH, NUTRITION EDUCATION AND OBESITY PREVENTION BRANCH
211 HOSPITAL PREPAREDNESS PROGRAM - EMERGENCY RESPONSE & SURGE CAPABILITY	10,000	93.074	659 - 2017	PENDING	186	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF HEALTH SERVICES, COUNTY OF KERN, DEPT OF PUBLIC HEALTH
EFAP (EMERGENCY FOOD ASSISTANCE PROGRAM)	388,468	10.568/ .569	15 - MOU - 00118	10/01/21 - 09/30/22	105/111	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP BUILD BACK BETTER (BBB) SUPPLEMENTAL	299,960	10.568	15 - MOU - 00118	10/01/21 - 09/30/22	105-099	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
SNFMP (SENIOR FARMERS MARKET NUTRITION PROGRAM)	17,000	10.576		7/1/2020 - TBD	113	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EF&S Phase 39	50,638	97.024		4/1/2022 - 5/31/2023	114	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EF&S ARPA	156,509	97.024		7/1/2022 - 3/31/2023	114-094	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
TRADE MITIGATION BONUS OFFERING	\$1,992.62 PER TRUCK LOAD	10.178		10/01/21 - 09/30/22	106	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2022 THROUGH FEBRUARY 28, 2023**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
ESG CARES ACT HOMELESS SERVICES	3,800,000	14.231	752-2020	3/1/2020 - 9/30/2022	141	U S DEPT OF HOUSING AND URBAN DEVELOPMENT, COMMUNITY PLANNING AND DEVELOPMENT, EMERGENCY SHELTER GRANTS PROGRAM CARES, COUNTY OF KERN
SAFE CAMPING - COUNTY OF KERN (START UP)	161,272	21.027		3/1/2022 - 6/30/2022	142-007	U S DEPT OF TREASURY CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, COUNTY OF KERN
SAFE CAMPING - COUNTY OF KERN	303,106	21.027		4/1/2022 - 6/30/2022	142-000	U S DEPT OF TREASURY CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, COUNTY OF KERN
	1,212,423			7/1/2022 - 6/30/2023		
ESG COORDINATED ENTRY SERVICES COVID-19	120,000		2021-017	03/01/21 - 02/28/22	143	U S DEPT OF HOUSING AND URBAN DEVELOPMENT, COMMUNITY PLANNING AND DEVELOPMENT, EMERGENCY SHELTER GRANTS PROGRAM CARES, CITY OF BAKERSFIELD
CSFP (COMMODITY SUPPLEMENTAL FOOD PROGRAM)	386,389	10.565	MOU-20-6003	10/01/21 - 09/30/22	147	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CHILD AND ADULT CARE FOOD PROGRAM (CACFP) - KERN & SAN JOAQUIN	BASED ON MEALS SERVED	10.558	15 - 1248 - OJ	10/01/21 - 09/30/22 10/01/22 - 09/30/23	112/139	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF EDUCATION
WIC (WOMEN, INFANTS & CHILDREN)	4,001,061	10.557	19 - 10139	10/01/21 - 09/30/22	115	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF PUBLIC HEALTH
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) AKA CALFRESH PROGRAM	104,492	10.561	18 - 7012 - SUB - CAPK	10/01/21 - 09/30/22	164	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, INFO LINE OF SAN DIEGO dba 211 SAN DIEGO
QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS) - SAN JOAQUIN	20,000	84.412	N/A	07/01/21 - 06/30/22	117-005	U.S. DEPT OF EDUCATION - STATE OF CALIFORNIA, DEPT OF EDUCATION - FIRST 5 CALIFORNIA, COUNTY OF SAN JOAQUIN, FIRST 5 SAN JOAQUIN, RACE TO THE TOP
SAN JOAQUIN COE GENERAL CHILD CARE (CCTR)	2,852,203		N/A	07/01/21 - 06/30/22	248	STATE OF CALIFORNIA, DEPT OF EDUCATION - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
CSPP QRIS BLOCK GRANT	17,990		N/A	07/01/21 - 06/30/22	258-005	STATE OF CALIFORNIA, DEPT OF EDUCATION - KERN COUNTY SUPERINTENDENT OF SCHOOLS, KERN EARLY STARS
MIGRANT ALTERNATIVE PAYMENT	22,010,862		CMAF - 1000	07/01/21 - 06/30/22	261	STATE OF CALIFORNIA, DEPT OF EDUCATION
GENERAL CENTER CHILD CARE	2,802,254		CCTR - 1057	07/01/21 - 06/30/22	253	STATE OF CALIFORNIA, DEPT OF EDUCATION
CALIFORNIA STATE PRESCHOOL PROGRAM	4,577,394		CSPP - 1123	07/01/21 - 06/30/22	258	STATE OF CALIFORNIA, DEPT OF EDUCATION
MIGRANT CHILD CARE	273,427		CMIG - 1004	07/01/21 - 06/30/22	250	STATE OF CALIFORNIA, DEPT OF EDUCATION

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2022 THROUGH FEBRUARY 28, 2023**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
MIGRANT SPECIALIZED SERVICES	40,079		CMSS - 1004	07/01/21 - 06/30/22	252	STATE OF CALIFORNIA, DEPT OF EDUCATION
CAL EITC FREE TAX PREPARATION ASSISTANCE GRANT	348,000		19T - 9011	10/01/19 - 06/30/22	234	STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
HOME VISIT INITIATIVE (COUNTY OF KERN)	4,227,141		N/A	07/01/21 - 06/30/22	270	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN)	70,000		509-2019	07/01/21 - 06/30/22	271	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN) - MEDI-CAL	552,772		509-2019	07/01/21 - 06/30/22	274	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
CALIFORNIA EMERGENCY SOLUTIONS AND HOUSING PROGRAM	57,000		18-CESH-12453	10/03/19 - 07/24/24	272	STATE OF CALIFORNIA, DEPT OF GENERAL SERVICES, UNITED WAY OF KERN
COUNTY OF KERN LOW BARRIER HOMELESS SHELTER OPERATIONAL	2,108,229		017-2020	07/01/20-06/30/21	275-000	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, COUNTY OF KERN
BAKERSFIELD KERN REGIONAL HOMELESS COLLABORATIVE HOMELESS HOUSING ASSISTANCE AND PREVENTION (HHAP)	78,000		N/A	10/01/20 - 09/30/23	276	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, BAKERSFIELD REGIONAL HOMELESS COLLABORATIVE
CITY OF BAKERSFIELD HOMELESS HOUSING ASSISTANCE AND PREVENTION	42,000		2020-213	10/01/20 - 09/30/22	278	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, CITY OF BAKERSFIELD
FOOD BANK CAPACITY PROGRAM	537,628		SGRT-19-0012	06/01/20 - 06/30/22	215	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
FOOD BANK CAPACITY PROGRAM - FOOD BANK EXPANSION	4,859,606		SGRT-22-0012	07/01/21 - 06/30/26	215-100	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
TAX CHECK - OFF (FOOD BANK)	13,749		15 MOU - 00118	07/01/21 - 06/30/22	216-000	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) CAL FOOD	274,249		15 MOU - 00118	07/01/21 - 06/30/22	216-087	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD COVID-19 DISASTER BOXES (FOOD BANK)	10,667		N/A	07/01/21 - 06/30/22	216-093	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
DIFFERENTIAL RESPONSE SERVICES	230,726		N/A	07/01/21 - 06/30/22	280	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, COUNTY OF KERN, SUPERINTENDENT OF SCHOOLS, CHILD AND FAMILY SERVICES AGENCY, NETWORK FOR CHILDREN

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2022 THROUGH FEBRUARY 28, 2023**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
FIRST 5 KERN - HELPLINE 211	87,948		2020.2.05	07/01/21 - 06/30/22	288	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	142,167		2020.2.06	07/01/21 - 06/30/22	281	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN - HELP ME GROW	163,032		2020.1.06	07/01/21 - 06/30/22	284	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN - RIDGECREST FAMILY RESOURCE CENTER	154,174		2020.2.18	07/01/21 - 06/30/22	286	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
SIERRA FOUNDATION - ASTHMA MITIGATION	500,000		N/A	08/01/20 - 05/15/23	290	STATE OF CALIFORNIA, DEPARTMENT OF HEALTH CARE SVCS. SIERRA FOUNDATION
COUNTY OF KERN HELPLINE 211	45,000		669-2019	07/01/21 - 06/30/22	389	COUNTY OF KERN
READY KERN	1,126		N/A	07/01/21 - 06/30/22	366	COUNTY OF KERN, FIRE DEPT - OFFICE OF EMERGENCY SERVICES
KAISER FOUNDATION - FOOD ASSISTANCE	95,000		N/A	TBD	419	KAISER FOUNDATION
SHAFTER YOUTH CENTER - COASTAL CLEAN-UP	4,000		N/A	05/28/22 - 08/31/23	527-261	CALIFORNIA COASTAL COMMISSION, WHALE TAIL FUND GRANT
FRIENDSHIP HOUSE - COASTAL CLEAN-UP	4,000		N/A	05/28/22 - 08/31/23	531-261	CALIFORNIA COASTAL COMMISSION, WHALE TAIL FUND
211 KINGS COUNTY	22,868		N/A	07/01/21 - 06/30/22	536-231	KINGS UNITED WAY
211 TULARE COUNTY	63,017		N/A	07/01/21 - 06/30/22	536-232	UNITED WAY OF TULARE COUNTY
211 STANISLAUS COUNTY	93,600		N/A	07/01/21 - 06/30/22	536-234	UNITED WAY OF STANISLAUS COUNTY
211 FRESNO AND MADERA COUNTIES	92,130 96,737		N/A	12/28/21 - 12/31/22 01/01/23 - 12/31/23	536-235	UNITED WAY OF FRESNO AND MADERA COUNTIES
SOUTHERN CA EDISON - 211 CUSTOMER RELATIONS MANAGEMENT (CRM) DEVELOPMENT PROGRAM	35,000		N/A	TBD	429	SOUTHERN CALIFORNIA EDISON
EAST KERN EMERGENCY CLOSET	PENDING		N/A	PENDING	501-005	FRIENDS OF MERCY FOUNDATION, SISTER PHYLLIS HUGHES ENDOWMENT FOR SPECIAL NEEDS
EAST KERN HEALTH LINK	PENDING		N/A	PENDING	454	DIGNITY HEALTH
BLUE SHIELD OF CALIFORNIA	25,000		N/A	01/01/22 - 06/30/22	455	BLUE SHIELD OF CALIFORNIA

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2022 THROUGH FEBRUARY 28, 2023**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
FOOD BANK FREE FARMERS MARKET - WASCO	150,000		N/A	12/01/21 - 11/30/22	467	THE WONDERFUL COMPANY FOUNDATION
FARMWORKERS INITIATIVE	25,000		N/A	01/01/18 - TBD	456	BANK OF THE WEST

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COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2022/23

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
103	Community Services Block Grant (CSBG)	X	X		X		X
501	General Fund				X		X
800	GAAP Fund						X
910	Community Development Pool				X		
915	Operations Pool			X	X		X
920	Facilities Pool						X
925	Health & Nutrition Pool	X	X		X		
999	Indirect Fund						X
502	Discretionary Fund					X	
595	Fund Raising					X	
107	EHS Expansion	X					
108	Early Head Start	X					
109	Head Start	X					
110	Early Head Start Child Care Partnership	X					
117	Early Head Start San Joaquin	X					
117-005	EHS San Joaquin QRIS	X					
248	San Joaquin COE General Child Care (CCTR)	X					
250	Migrant Child Care	X					
252	Migrant Specialized	X					
253	General Child Care	X					
253-005	CCTR - QRIS	X					
258	California State Preschool (CSPP)	X					
258-005	CSPP QRIS	X					
260	Child Care Facilities	X					
261	Migrant Alternative Payment	X					
262/265	Child Development Reserve	X					
270	Home Visit Initiative	X					
451	SCVF Migrant Childcare Alternative Payment	X					
112	Child Care Food Program (CACFP)		X				
115	Women, Infants & Children		X				
145	NEOPB Cal Fresh		X				
139	CACFP - San Joaquin		X				
	<u>Food Bank</u>		X				
105	Emergency Food Assistance		X				
111	USDA Commodities		X				
114	Emergency Food & Shelter		X				
135	County of Kern CARES Food Delivery Program		X				
147	Commodity Supplemental Food Program		X				
175-032	CSBG Discretionary - Ridgecrest		X				
215	Food Bank Capacity Project		X				
216-000	Food Bank Tax Check-Off		X				
216-087	State Emergency Food Assistance		X				
413	Resnick Foundation		X				
485	Southern California Gas Company (Solar)		X				
461	CAFB Food Access for Farmworkers Initiative		X				
467	Wonderful Company Foundation		X				
504	Food Bank		X				

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2022/23

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
	<u>Energy</u>						
122	Low Income Home Energy Assistance			X			
123	Dept of Energy Weatherization			X			
241	LIWP Solar PV Pilot			X			
245	LIWP Single Family			X			
484	DAP (Disgorgement Assistance Program)			X			
494	PG&E			X			
524	Energy			X			
	<u>VITA (Volunteer Income Tax Assistance)</u>						
149	Internal Revenue Service - VITA				X		
234	CalEITC				X		
	<u>Small Business Development</u>						
456	Bank of the West				X		
	<u>East Kern Family Resource Center</u>						
171	Economic Empowerment				X		
280	Differential Response				X		
281	First 5 East Kern Family Resource				X		
454	Dignity Health East Kern Health Link				X		
501-005	EKFRC: KHS Emergency Closet				X		
533	East Kern Family Resource Center				X		
	<u>Youth Services</u>						
120	Information & Education				X		
155	Americorps				X		
242	Youth Authority				X		
246	Realignment for Success				X		
271	Positive Youth Development Svcs				X		
274	Positive Youth Development Svcs-Medi-Cal				X		
335	Gang Prevention				X		
444	Starbucks Foundation				X		
448	Wells Fargo Foundation				X		
527	Shafter Youth Center				X		
527-068	SYC - Robotics/STEM				X		
527-260	SYC - KHS Make Bakersfield				X		
531	Friendship House Community Center				X		
531-068	FHCC - Robotics/STEM				X		
531-070	FHCC - Aggression Replacement Training				X		
531-260	FHCC - KHS Museum on the Move				X		
	<u>Census</u>						
273	County of Kern 2020 Census				X		
408	Sierra Foundation 2020 Census				X		
409	NALEO Education Foundation 2020 Census				X		
	<u>Homeless Services</u>						
275	County of Kern LBNC				X		
275-007	County of Kern LBNC - Start-up				X		

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2022/23

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
	<u>2-1-1</u>						
160	HUD Coordinated Entry System				X		
164	Cal Fresh				X		
164-005	Cal Fresh (SSI)				X		
186	2-1-1 Hospital Preparedness Program				X		
272	United Way - CESH				X		
284	First 5 Kern Help Me Grow				X		
288	First 5 Kern 2-1-1				X		
366	ReadyKern				X		
389	County of Kern 2-1-1				X		
428	2-1-1 United Way				X		
428-240	United Way - Coordinate Entry System				X		
429	Southern CA Gas CRM Development Program				X		
430	Goodwill Industries - CA COVID-19 Call Ctr				X		
431	United Way - COVID-19 Comm Resp & Relief				X		
536-231	2-1-1: Kings County				X		
536-232	2-1-1: Tulare County				X		
536-233	2-1-1: Merced County				X		
536-234	2-1-1: Stanislaus County				X		
536-260	2-1-1: KHS Homeless Collaborative				X		

COMMUNITY ACTION PARTNERSHIP OF KERN
LINE OF CREDIT ADVANCES AND REPAYMENTS
 FISCAL YEAR 2022/23

Date	Advance Amount	Repayment Amount	No. of Days Borrowed	Interest Expense	Interest Rate
03/31/22	n/a				
04/30/22	n/a				

Note 1: Line of Credit agreement was entered into with Wells Fargo Bank as of January 15, 2021 for \$1.5 million during January , February, July, August 2021 and will increase to \$350,000 during March - June 2021, Sept - Dec 2021. This agreement will terminate on January 15, 2022.

A varied amount decrease to better manage the cash flow need during peak months.

Note 2: Interest expense is calculated at 3.75% above daily one month LIBOR.

LINE OF CREDIT COMMITMENT FEE (Based on the daily unused amount of the line of credit calculated quarterly)

Period	No. of Days in Period	Commitment Fee	Interest Rate
12/31/21 - 3/31/22	90 days	\$ 406.25	0.25%
04/01/22 - 6/30/22	90 days		0.25%
07/01/22 - 9/30/22	90 days		0.25%
10/01/22 - 12/31/22	90 days		0.25%

Note 3: The interest expense and commitment fee are automatically deducted from CAPK's operating bank account at Wells Fargo Bank.

COMMUNITY ACTION PARTNERSHIP OF KERN OPERATING CASH SUMMARY AS OF APRIL 30, 2022	
PROGRAM (FUND)	CASH BALANCE
CHILD AND ADULT CARE FOOD PROGRAM	(44,187.46)
HEAD START/EARLY HEAD START	1,322,369.89
SUBTOTAL	1,278,182.43
CHILD DEVELOPMENT RESERVE No. 1	4,657.70
CHILD DEVELOPMENT RESERVE No. 2	0.00
GENERAL CHILD CARE	94,668.65
MIGRANT A/P	5,015,134.29
MIGRANT CHILD CARE	67,329.67
MIGRANT SPECIALIZED SERVICES	(36,882.68)
SAN JOAQUIN COE GENERAL CHILD CARE	(2,556.11)
STATE PRESCHOOL	1,176,751.61
SUBTOTAL	6,319,103.13
ANTHEM BLUE CROSS FOOD BANK	0.00
CAFB FOOD ACCESS FOR FARMWORKERS INITIATIVE	1,728.00
COMMODITY SUPPLEMENTAL FOOD PROGRAM	(106,039.72)
EF&S	25,319.00
EFAP	(166,838.39)
FEEDING AMERICA SENIOR HUNGER	(2,746.07)
FOOD BANK	(629,694.84)
FOOD BANK EXPANSION	(394,963.19)
FOOD BANK CAPACITY PROGRAM	181,818.00
FOOD BANK - STATE	91,479.53
KAISER	1,739.36
SENIOR FARMERS MARKET NUTRITION PROGRAM	18,451.31
WONDERFUL FOUNDATION	53,761.67
SUBTOTAL	(925,985.34)
ENERGY	(224,161.99)
DOE WAP	(36,624.73)
LIHEAP	(545,645.33)
PG&E	(15,720.99)
DAP (Disorgement Assistance Program)	20.33
TRANSFER NEGATIVE BALANCE	822,132.71
SUBTOTAL	0.00
CALIFORNIA ENDOWMENT	
CENTRAL VALLEY SMALL BUSINESS DEVELOPMENT	2,000.00
SUBTOTAL	2,000.00
211	110,129.85
211 HOSPITAL PREPAREDNESS PROGRAM	0.00
AMERICORPS - CALIFORNIA VOLUNTEERS	(13.46)
BKRHC HOMELESS HOUSING ASSISTANCE & PREVENTION	(7,549.63)
CAL FRESH	(20,654.17)
CALEITC	(201,752.15)
CAPK FOUNDATION	(163,359.66)
CITY OF BKFD HOMELESS HOUSING ASST & PREV (HHAP)	(1,765.64)
COST POOLS	(8,485.39)
COUNTY OF KERN HOUSING FOR THE HARVEST CARES	1,125.98
COUNTY OF KERN LOW BARRIER HOMELESS CENTER	(211,298.94)
CSBG	48,544.22
CSBG CARES ACT	24,712.17
CSBG DISCRETIONARY	49,755.88
DIFFERENTIAL RESPONSE	(35,300.10)
DIGNITY HEALTH	1,048.70
DISCRETIONARY FUND	4,244,621.66
EAST KERN FAMILY RESOURCE CENTER	22,447.07
ESG CARES ACT HOMELESS SERVICES	(572,969.50)
HOMELESS SAFE CAMPING - CSLRFR (ARPA)	(674.61)
ESG COORDINATED ENTRY SERVICE - COVID19	(14,289.82)
FIRST 5 KERN 211	(24,741.21)
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	(47,379.15)
FIRST 5 HELP ME GROW	(39,985.83)
FIRST 5 RIDGECREST FAMILY RESOURCE CENTER	(54,944.34)
FRIENDSHIP HOUSE	10,577.90
FUNDRAISING	275,059.44
GAAP FUND	0.00
GENERAL FUND	(51,654.45)
GOODWILL IND-CA State 211 COVID-19 Call Cntr Response	(651.21)
Health Net	130,000.00
HOME VISIT INITIATIVE (CO OF KERN)	(242,284.74)
HOUSING FOR THE HARVEST STATE	(36,017.99)
HUD-COORDINATED ENTRY SYSTEM	(16,275.15)
COUNTY OF KERN - 211	(733.48)
INDIRECT FUND	(140,547.10)
IRS - VITA	(16,182.40)
TAX ASSISTANCE	60,989.01
M ST NAVIGATION CENTER	20,177.87
NEOPB CAL FRESH HEALTHY LIVING	(335,247.64)
POSITIVE YOUTH DEV SVC	(6,462.41)
POSITIVE YOUTH M	(39,190.77)
SHAFTER YOUTH CENTER	48,905.10
OASIS FAMILY RESOURCE CENTER	19,861.93
SIERRA FOUNDATION - ASTHMA MITIGATION	82,810.40
SILICON VALLEY COM FOUND MIGRANT ALTERNATIVE PYMT	(4.19)
SO CA EDISON - 211 CUSTOMER RELATIONS	0.01
UNITED WAY 211	981.55
UW STANTISLAUS 211 RENTAL ASSISTANCE	(46.20)
VIRGINIA & ALFRED HARRELL LITERACY PROGRAM	(0.01)
WELLS FARGO FOUNDATION	46,981.80
WIC	(441,797.58)
LESS: ENERGY NEGATIVE BALANCE	(822,132.71)
ADD: LINE OF CREDIT	0.00
SUBTOTAL	1,644,338.91
TOTAL OPERATING CASH	8,317,639.13

COMMUNITY ACTION PARTNERSHIP OF KERN (CAPK)

WELLS FARGO BANK ACCOUNTS

1. Operating Account: Used to make all CAPK disbursements and for deposits of all cash receipts unless there are requirements to deposit cash to a restricted bank account.
2. Head Start Accrued Vacation: This is an interest bearing restricted bank account that holds cash reserved for the payment of accrued vacation for Head Start and Early Head Start employees.
3. CSD Advances Account: This is an interest bearing restricted bank account for CSBG and Energy grants. Advances on the Community Services Block Grant (CSBG), Department of Energy – Weatherization Assistance Program (DOE WAP) and Low Income Home Energy Assistance Program (LIHEAP) grants are required to be deposited to a restricted bank account until there is an immediate need for the cash. Once the immediate need is determined, the cash is transferred to the Operating Account to make disbursements.
4. On-Line Donations Account: This is an interest bearing restricted bank account that is designated for internet donations to CAPK. The deposits are subsequently transferred to the Operating Account.
5. Child Development Reserve #1: This is an interest bearing restricted bank account that is required by the California Department of Education for center-based contracts, such as General Child Care (CCTR), State Preschool (CSPP) and State Migrant (CMIG) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.
6. Child Development Reserve #2: This is an interest bearing restricted bank account that is required by the California Department of Education for alternative payment contracts, such as Migrant Childcare Alternative Payment (CMAP) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.

Note: All CAPK bank accounts are with Wells Fargo Bank.

COMMUNITY ACTION PARTNERSHIP OF KERN
5005 BUSINESS PARK NORTH
BAKERSFIELD, CA 93309-1651

BANK RECONCILIATION FOR THE MONTH ENDED
April 30, 2022

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

OPERATING ACCOUNT
ACCOUNT NO: XXXXX-X2976

BANK BALANCE AT	04/30/22		9,237,321.07
LESS: OUTSTANDING CHECKS		955,867.34	
ADJUSTED BANK BALANCE AT	04/30/22		8,281,453.73
GENERAL LEDGER BALANCE AT	03/31/22		11,135,195.93
ADD: DEPOSITS		1,387,647.40	
US TREAS DRAWDOWNS		4,862,462.62	
FUNDS FROM OTHER GRANTS		663,636.51	
TRANSFERS FROM RESTRICTED ACCOUNTS		-	
ADP /HEALTH EQUITY REFUND		2,254.37	
REIMBURSEMENT OF ALTERED PAYEE		962.23	
		-	
		-	
		-	
LESS: CHECKS		5,022,708.08	
ADP PAYROLL 4/8/22		1,461,197.80	
ADP PAYROLL 4/22/22		1,481,569.24	
EFTS FOR HRA/HSA/ STD/403B		237,310.26	
REC LOAN PRINCIPAL/INT EXPENSES		30,884.07	
TRANSFERS FROM RESTRICTED ACCOUNTS		-	
CREDIT CARD		36,185.30	
BANK FEES		-	
ACH VOUCHERS		1,500,850.58	
GENERAL LEDGER BALANCE AT	04/30/22		8,281,453.73

DIFFERENCE: -

PREPARED BY: Naomi Ibarra TITLE: Accountant DATE: 05/06/2022
APPROVED BY: *Nancy Webster* TITLE: Chief Financial Officer DATE: May 6, 2022

COMMUNITY ACTION PARTNERSHIP OF KERN
HEADSTART ACCRUED VACATION*
5005 BUSINESS PARK NORTH
BAKERSFIELD, CA 93309-1651

BANK RECONCILIATION FOR MONTH ENDING
March 31, 2022

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X6256

BANK BALANCE ENDING: 03/31/22 993,830.33

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

ADJUSTED BANK BALANCE: 03/31/22 993,830.33

BALANCE PER G/L 02/28/22 993,699.65

ADD: DEPOSITS 0.00

INTEREST 130.68

ROUNDING ERROR 0.00

BANK ACCOUNT TRANSFER FROM GENERAL FUND 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

BANK ACCOUNT TRANSFER TO GENERAL FUND 0.00

BALANCE PER G/L 03/31/22 993,830.33

DIFFERENCE: 0.00

** This account changed name in March 2011 from "Discretionary Fund" to "Head Start Accrued Vacation".*

PREPARED BY: Naomi Ibarra

TITLE: Accountant

DATE: 05/03/22

APPROVED BY: _____

TITLE: Chief Financial Officer

DATE: _____

**COMMUNITY ACTION PARTNERSHIP OF KERN
CSD ADVANCES ACCOUNT****

5005 BUSINESS PARK NORTH
BAKERSFIELD, CA 93309-1651

**BANK RECONCILIATION FOR MONTH ENDING
April 30, 2022**

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X1095

BANK BALANCE ENDING: 04/30/22 627,676.88

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

ADJUSTED BANK BALANCE: 04/30/22 627,676.88

BALANCE PER G/L 03/31/22 627,594.34

ADD: DEPOSITS 0.00

INTEREST 82.54

BANK ACCOUNT TRANSFER FROM GENERAL FUND 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

WIRE TRANSFER 0.00

BANK ACCOUNT TRANSFER TO GENERAL FUND 0.00

BALANCE PER G/L 04/30/22 627,676.88

* December 2009 name changed from Food Bank to DOE ARRA. DIFFERENCE: 0.00

** January 2018 name changed from DOE ARRA to CSD Advances.

PREPARED BY: Naomi Ibarra

TITLE: Accountant

DATE: 05/02/22

APPROVED BY: 

TITLE: Chief Financial Officer

DATE: May 2, 2022

COMMUNITY ACTION PARTNERSHIP OF KERN
ON-LINE DONATIONS ACCOUNT
 5005 BUSINESS PARK NORTH
 BAKERSFIELD, CA 93309-1651

BANK RECONCILIATION FOR MONTH ENDING
April 30, 2022

WELLS FARGO BANK, N.A.
 P. O. BOX 63020
 SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X1921

BANK BALANCE ENDING:	04/30/22	96,827.50
DEPOSITS IN TRANSIT	0.00	
OUTSTANDING CHECKS	0.00	
OTHER	0.00	
ADJUSTED BANK BALANCE	04/30/22	96,827.50

BALANCE PER GENERAL LEDGER	03/31/22	94,324.63
ADD: DEPOSITS (Credit Card Donations & Shared Fee)	0.00	
ONLINE DONATIONS	2,588.20	
PAYPAL DEPOSIT	0.00	
INTEREST	12.52	
LESS: APPLIED MERCHANT DEBITS	0.00	
CLIENT ANALYSIS SERVICE CHARGE	80.40	
BANKCARD FEES	17.45	
CASH CONCENTRATION FEE	0.00	
FUND TRANSFER TO GENERAL FUND	0.00	
	0.00	
BALANCE PER GENERAL LEDGER:	04/30/22	96,827.50

* October 2009 name changed from WIC Account to CSBG ARRA Account and is now interest-bearing.

Difference: 0.00

** August 2010 name changed from CSBG ARRA Account to HOPE Program Account.

*** January 2018 name changed from HOPE Program Account to On-line Donations Account.

PREPARED BY: Naomi Ibarra

TITLE: Accountant

DATE: 05/03/22

APPROVED BY: 

TITLE: Chief Financial Officer

DATE: May 4, 2022

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #2
5005 BUSINESS PARK NORTH
BAKERSFIELD, CA 93309-1651

BANK RECONCILIATION FOR MONTH ENDING
April 30, 2022

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X2049

BANK BALANCE ENDING: 04/30/22 35,032.58

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

ADJUSTED BANK BALANCE: 04/30/22 35,032.58

BALANCE PER G/L 03/31/22 35,027.98

ADD: DEPOSITS 0.00

INTEREST 4.60

BANK ACCOUNT TRANSFER FROM GENERAL FUND 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

BANK ACCOUNT TRANSFER TO GENERAL FUND 0.00

BALANCE PER G/L 04/30/22 35,032.58

DIFFERENCE: 0.00

PREPARED BY: Naomi Ibarra TITLE: Accountant DATE: 05/02/22

APPROVED BY:  TITLE: Chief Financial Officer DATE: May 2, 2022

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #1
5005 BUSINESS PARK NORTH
BAKERSFIELD, CA 93309-1651

BANK RECONCILIATION FOR MONTH ENDING
April 30, 2022

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X6264

BANK BALANCE ENDING:	04/30/22	11.96
DEPOSITS IN TRANSIT	0.00	
OUTSTANDING CHECKS	0.00	
OTHER	0.00	
ADJUSTED BANK BALANCE:	04/30/22	11.96
BALANCE PER G/L	03/31/22	11.96
ADD:		
DEPOSITS	0.00	
INTEREST	0.00	
BANK ACCOUNT TRANSFER FROM GENERAL FUND	0.00	
LESS:		
CHECKS	0.00	
CLIENT ANALYSIS SERVICE CHARGE	0.00	
BANK ACCOUNT TRANSFER TO GENERAL FUND	0.00	
BALANCE PER G/L	04/30/22	11.96
DIFFERENCE:		(0.00)

PREPARED BY: <u>Naomi Ibarra</u>	TITLE: <u>Accountant</u>	DATE: <u>05/02/22</u>
APPROVED BY: <u></u>	TITLE: <u>Chief Financial Officer</u>	DATE: <u>May 2, 2022</u>

COMMUNITY ACTION PARTNERSHIP OF KERN
WELLS FARGO VISA SUMMARY
STATEMENTS DATED April 1, 2022 - April 30, 2022

Cardholder	Position	Amount Charged
CAPK	Accounts Payable	\$ -
Gloria Barbero	Administrator - EHS San Joaquin	283.98
Yolanda Gonzales	Director of Head Start/State Child Development Programs	4,763.12
Freddy Hernandez	Director of Youth and Community Services	7,754.11
Laurie Hughey		
Traco Matthews	Chief Program Officer	5,242.42
Lisa McGranahan	Director of Human Resources	104.90
Jerry Meade	Assistant Director of Head Start/State Child Development Programs	1,555.64
Pritika Ram	Director of Administration	2,545.28
Jeremy Tobias	Chief Executive Officer	2,498.60
Emilio Wagner	Director of Operations	1,114.88
Tracy Webster	Chief Financial Officer	514.00
Rebecca Moreno	Director of Community Development	9,821.98
Susana Magana	Director of Nutrition Services	90.46
	Total	\$ 36,289.37



Reporting Period : 4/1/2022 - 4/29/2022

Statement Summary

Name	Capk Ap	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-7017	Currency	US Dollar
Reporting Period	4/1/2022 - 4/29/2022		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
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Transaction Count: 0
Total: 0.00

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 4/1/2022 - 4/29/2022

Statement Summary

Name	Gloria Barbero	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-7058	Currency	US Dollar
Reporting Period	4/1/2022 - 4/29/2022		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 4/21/2022	4/22/2022	Allegnt*air Btng4r				283.98
Gloria's travel to Las Vegas, NV to attend the 2022 WIPFLI Conference.						

Transaction Count: 1

Total: 283.98

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 4/1/2022 - 4/29/2022

Statement Summary

Name	Yolanda Gonzales			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-7009			Currency	US Dollar		
Reporting Period	4/1/2022 - 4/29/2022						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount	
1 3/30/2022	4/1/2022	American Air				697.21	
TRAVEL ARRANGEMENTS AIR FLIGHT FOR LORENZO MALDONADO FOR THE CACFP ANNUAL CONFERENCE NEW ORLEANS, LA 04/17/22 - 04/22/22							
2 3/30/2022	4/1/2022	American Air				697.21	
TRAVEL ARRANGEMENTS AIR FLIGHT FOR CAROL HENDRICKS FOR THE CACFP ANNUAL CONFERENCE - NEW ORLEANS, LA 04/17/22-04/22/22							
3 3/31/2022	4/1/2022	Paypal				29.00	
REGISTRATION FOR PYRAMID TRAINING FOR MARISELA GONZALEZ							
4 4/6/2022	4/7/2022	Zoom.us 888-799-9666				749.90	
ZOOM MEMEBERSHIP ANNUAL RENEWAL							
5 4/22/2022	4/25/2022	Hyatt Regency New Orlns				996.90	
LODGGING FOR LORENZO MALDONADO FOR THE CACFP ANNUAL CONFERENCE - NEW ORLEANS, LA 4/17/22-4/22/22							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 4/22/2022	4/25/2022	Hyatt Regency New Orlns				996.90
LODGGING FOR CAROL HENDRICKS FOR CACFP ANNUAL CONFERENCE - NEW ORLEANS, LA 4/17/22-4/22/22						
7 4/26/2022	4/27/2022	Www.Simpliv.Com				596.00
REGISTRATION FOR 4 STAFF TRAINING ON SUMMARIZE, VISUALIZE, FILTER & PROTECT EXCEL						
						Transaction Count: 7
						Total: 4,763.12

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 4/1/2022 - 4/29/2022

Statement Summary

Name	Freddy Hernandez			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-8850			Currency	US Dollar		
Reporting Period	4/1/2022 - 4/29/2022						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount	
1 4/20/2022	4/22/2022	United				1,196.20	
Airline purchase for Freddy Hernandez to attend the NEUAC Conference in New Orleans.							
2 4/20/2022	4/22/2022	Mgm Grand - Adv Dep				89.57	
Hotel for Sulema Garcia to attend the Latino Tax Fest in Las Vegas.							
3 4/20/2022	4/22/2022	United				147.00	
Airline purchase for Freddy Hernandez to attend the NEUAC Conference in New Orleans.							
4 4/20/2022	4/22/2022	United				1,480.21	
Airline purchase for Freddy Hernandez to attend the NEUAC Conference in New Orleans. This charge is expected to be refunded.							
5 4/20/2022	4/22/2022	Mgm Grand - Adv Dep				89.57	
Hotel for Jacquelyn Guerra to attend the Latino Tax Fest in Las Vegas.							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 4/20/2022	4/22/2022	United				27.00
Airline purchase for Freddy Hernandez to attend the NEUAC Conference in New Orleans. This charge is expected to be refunded.						
7 4/20/2022	4/22/2022	United				109.00
Airline purchase for Freddy Hernandez to attend the NEUAC Conference in New Orleans. This charge is expected to be refunded.						
8 4/20/2022	4/22/2022	United				79.00
Airline purchase for Freddy Hernandez to attend the NEUAC Conference in New Orleans.						
9 4/21/2022	4/22/2022	Hyatt Hotels French Q				2,692.90
Hotel for Freddy Hernandez for NEUAC Conference in New Orleans.						
10 4/22/2022	4/25/2022	Harbor Breeze				215.00
Tickets for a field trip for community youth purchased by Lois Hannible. The field trips are being funded by the California Coastal Commission.						
11 4/23/2022	4/25/2022	Aquarium Of Pactix				725.20
Tickets for a field trip for community youth purchased by Lois Hannible. The field trips are being funded by the California Coastal Commission.						
12 4/25/2022	4/26/2022	Canva* I03401-36570487				12.95
Software required for VITA.						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
13 4/25/2022	4/27/2022	Mgm Grand - Adv Dep				89.57
Hotel for Lesley Chavez to attend the Latino Tax Fest in Las Vegas.						
14 4/25/2022	4/27/2022	Mgm Grand - Adv Dep				89.57
Hotel for Andrea Chavez to attend the Latino Tax Fest in Las Vegas.						
15 4/25/2022	4/27/2022	Latino Tax Professionals				1,347.00
Registration for Lesley Chavez, Andrea Chavez, and Jayshree Madeka to attend the Latino Tax Fest in Las Vegas.						
16 4/25/2022	4/27/2022	Mgm Grand - Adv Dep				89.57
Hotel for Jayshree Madeka to attend the Latino Tax Fest in Las Vegas.						
17 4/28/2022	4/29/2022	Aquarium Of Pactix				-725.20
Refund for fieldtrip tickets for the youth, they will be going at a later date.						

Transaction Count: 17

Total: 7,754.11

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 4/1/2022 - 4/29/2022

Statement Summary

Name	Traco Matthews			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-3726			Currency	US Dollar		
Reporting Period	4/1/2022 - 4/29/2022						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount	
1 4/7/2022	4/8/2022	Wipflillp				2,022.00	
Registration for Wipfli Stronger to Serve Conference for Vanessa Nevarez in Las Vegas.							
2 4/7/2022	4/11/2022	Caesars Place Adv Rsvn				192.80	
Hotel for Vanessa Nevarez to attend the WIPFLI Conference in Las Vegas.							
3 4/12/2022	4/13/2022	Bwbc 2022				199.00	
Registration for Vanessa Nevarez to attend the Bakersfield Women's Business Conference.							
4 4/21/2022	4/22/2022	Caplaw.Org				605.00	
2022 CAPLAW National Training Conference for Traco in Chicago.							
5 4/21/2022	4/25/2022	American Air				812.21	
Airline purchase for Ana Alcaraz to attend the Frog Street Splash Conference in Grapevine, TX.							

Employee Signature	Date	Authorized Approver Signature	Date
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Reporting Period : 4/1/2022 - 4/29/2022

Statement Summary

Name	Lisa McGranahan	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-9914	Currency	US Dollar
Reporting Period	4/1/2022 - 4/29/2022		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 4/10/2022	4/12/2022	Biometrics4all Inc				23.25
Relay Fees for running New Hire Fingerprints Invoice Period 3/01/2022-3/31/2022 Invoice Date 4/01/2022						
2 4/19/2022	4/20/2022	Seq Sand Rosedale				81.65
Lunch provided after Union negotiations meeting.						
						Transaction Count: 2
						Total: 104.90

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 4/1/2022 - 4/29/2022

Statement Summary

Name	Jerry Meade			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-5025			Currency	US Dollar		
Reporting Period	4/1/2022 - 4/29/2022						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount	
1 3/31/2022	4/1/2022	Skillpath / National				298.00	
Registration for Chistopher Tafoya to attend Thinking on Your Feet: Speak Intelligently at a Moments Notice on April 18, 2022							
2 3/31/2022	4/1/2022	Traininng Llc				399.00	
Registration forProfessional Development group recorded version for "Retention Interviews" webinar							
3 3/31/2022	4/1/2022	Skillpath / National				199.00	
Reistration for Chistopher Tafoya to attend The Conference for Administrative Excellence on April 22, 2022							
4 4/1/2022	4/4/2022	Headstartca.Org				250.00	
1 Year Featured Employer for Head Start California Online Job Postings							
5 4/7/2022	4/8/2022	Spiffies				259.95	
Dental Hygiene Products for EHS/HS Children							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 4/20/2022	4/21/2022	Cps Hr Consulting				54.84
Registration for Site Supervisor Licensing Application Online Orientation Training						
7 4/20/2022	4/21/2022	Fsp*kern Cpr, Llc				90.00
Registration for Site Supervisor for Licensing Preventative Health, Safety, and Nutrition						
8 4/20/2022	4/21/2022	Cps Hr Consulting				4.85
Registration for Site Supervisor for Licesning Record Keeping Orientation Training						
					Transaction Count: 8	
					Total: 1,555.64	

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 4/1/2022 - 4/29/2022

Statement Summary

Name	Pritika Ram			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-7074			Currency	US Dollar		
Reporting Period	4/1/2022 - 4/29/2022						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount	
1 4/7/2022	4/8/2022	Wipfli				1,525.00	
Wipfli Conference Registration for Savannah Maldonado.							
2 4/7/2022	4/8/2022	Paypal				199.00	
JSTOR JPASS 1-Year Subscription Plan (Digital Library with Access to more than 12 million journal articles, books, images & primary sources in 7 5 disciplines)							
3 4/8/2022	4/11/2022	Caesars Place Adv Rsvn				197.28	
Advance Deposit for Savannah Maldonado to attend Wipfli Conference in Las Vegas.							
4 4/15/2022	4/18/2022	Sp Charityhowto				174.00	
Registration fee for Webinar for Corinne Thompson. Title of Webinar: Federal Grants 201: How to Feel Confident & Competitive as You Click Submit							
5 4/28/2022	4/28/2022	Bc Foundation				450.00	
Registration Fees for C. Thompson, K. Vazquez, and V. Cortez to attend the Good Jobs with Equity training on May 3, 2022.							

Transaction Count: 5
Total: 2,545.28

Employee Signature **Date**

Authorized Approver Signature **Date**



Reporting Period : 4/1/2022 - 4/29/2022

Statement Summary

Name	Jeremy Tobias			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-7066			Currency	US Dollar		
Reporting Period	4/1/2022 - 4/29/2022						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount	
1 4/6/2022	4/7/2022	Kern Literacy Council				425.00	
5 Tickets for the Kern Literacy Read for Life Celebration Dinner. See attached documentation for attendee names.							
2 4/6/2022	4/8/2022	Exxonmobil 97224224				96.54	
Gasoline for CEO's Agency Vehicle							
3 4/9/2022	4/12/2022	Sheraton Inner Harbor				1,323.05	
Hotel Bill for Board Member Michelle Jara-Rangel to attend the National Head Start Association Conference in Baltimore, MD.							
4 4/12/2022	4/13/2022	Www.Calcapa.Org				499.00	
Registration Fee for Jeremy Tobias to attend CalCAPA Annual Conference							
5 4/23/2022	4/25/2022	Shell Oil 10007167025				96.28	
Gasoline for CEO's Agency Vehicle							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 4/26/2022	4/28/2022	Shell Oil 57444479703				58.73
Gasoline for CEO's Agency Vehicle						

Transaction Count: 6

Total: 2,498.60

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 4/1/2022 - 4/29/2022

Statement Summary

Name	Emilio Wagner			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-7041			Currency	US Dollar		
Reporting Period	4/1/2022 - 4/29/2022						
Trans Date	Post Date	Merchant Name	Charge Codes		Approved	Receipt	Amount
1 4/7/2022	4/8/2022	Target 00025247					14.39
		Purchase Target 00025247					
2 4/14/2022	4/15/2022						0.20
		Timelapse Service FB Expansion 6525-504-000-120-000-00-2-1					
		Other Debits Currency Conversion Fee					
3 4/14/2022	4/15/2022	Vosker Elite-Monthly					20.00
		Timelapse Service FB Expansion 6525-504-000-120-000-00-2-1					
4 4/14/2022	4/15/2022						0.20
		Timelapse Service FB Expansion 6525-504-000-120-000-00-2-1					
		Other Debits Currency Conversion Fee					
5 4/14/2022	4/15/2022	Vosker Elite-Monthly					20.00
		Timelapse Service FB Expansion 6525-504-000-120-000-00-2-1					

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 4/19/2022	4/19/2022	Microsoft#g009792710				514.69
		Microsoft Azure - Software Support HS 6320-109/108-001-120-000-16-1-1				
7 4/20/2022	4/21/2022	Mindbody				445.40
		Premier Basic monthly charge and subscription fee for April 2022				
8 4/21/2022	4/22/2022	Ring Protect Plus Yr				100.00
		Purchase Ring Protect Plus Yr				
						Transaction Count: 8
						Total: 1,114.88

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 4/1/2022 - 4/29/2022

Statement Summary

Name	Tracy Webster	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-6993	Currency	US Dollar
Reporting Period	4/1/2022 - 4/29/2022		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 4/25/2022	4/26/2022	Api Apa Gpmi Meet Apas				514.00
		Purchase Api Apa Gpmi Meet Apas				

Transaction Count: 1
Total: 514.00

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 4/1/2022 - 4/29/2022

Statement Summary

Name	Rebecca Moreno			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-4956			Currency	US Dollar		
Reporting Period	4/1/2022 - 4/29/2022						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount	
1 3/30/2022	4/1/2022	Travelodge				95.20	
Isolation housing for COVID-19 resident at M Street Navigation Center.							
2 4/7/2022	4/11/2022	Sacramento Holiday Inn				1,041.48	
Hotel for Rebecca Moreno for Housing CA Conference in Sacramento.							
3 4/7/2022	4/11/2022	Sacramento Holiday Inn				965.59	
Hotel for Laurie Hughey for Housing CA Conference in Sacramento.							
4 4/7/2022	4/11/2022	Sacramento Holiday Inn				965.59	
Hotel for Keith Jackson for Housing CA Conference in Sacramento.							
5 4/11/2022	4/12/2022	Expedia 72284314048642				29.11	
Expedia cancelation protection for Rebecca Moreno to attend the Built for Zero Learning Session in Chicago.							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 4/11/2022	4/12/2022	Expedia 72284314048642				3.35
		Expedia booking fee for Rebecca Moreno to attend the Built for Zero Learning Session in Chicago.				
7 4/11/2022	4/13/2022	American Air				203.60
		Airline ticket for Rebecca Moreno to attend the Built for Zero 2022 Learning Session in Chicago.				
8 4/11/2022	4/13/2022	United				194.60
		Airline ticket for Rebecca Moreno to attend the Built for Zero Spring 2022 Learning Session in Chicago.				
9 4/12/2022	4/13/2022	Clartyconnect2022				649.00
		Registration for Keith Jackson for the Clarity Connect Conference in Las Vegas.				
10 4/12/2022	4/13/2022	Clartyconnect2022				-649.00
		Refund for Keith Jackson for the Clarity Connect Conference in Las Vegas.				
11 4/13/2022	4/14/2022	Csh Training Center				270.00
		Purchase for Hannah Weightman for CSH Supportive Housing Training.				
12 4/13/2022	4/14/2022	Csh Training Center				270.00
		Purchase for Jacqueline Perez for CSH Supportive Housing Training.				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
13 4/13/2022	4/14/2022	Csh Training Center				270.00
Purchase for Alyx Petrovich for CSH Supportive Housing Training.						
14 4/13/2022	4/14/2022	Csh Training Center				270.00
Purchase for Angelica Armenta for CSH Supportive Housing Training.						
15 4/13/2022	4/14/2022	Csh Training Center				270.00
Purchase for Jamie Lujan for CSH Supportive Housing Training.						
16 4/13/2022	4/14/2022	Csh Training Center				270.00
Purchase for Carol Wellman for CSH Supportive Housing Training.						
17 4/13/2022	4/14/2022	Csh Training Center				270.00
Purchase for Eunice Canchola for CSH Supportive Housing Training.						
18 4/13/2022	4/14/2022	Csh Training Center				380.00
Purchase for Sabrina Jones for CSH Supportive Housing Training, Supervisor Training Package.						
19 4/13/2022	4/15/2022	Travelodge				952.00
Isolation housing for COVID-19 patient from the M Street Navigation Center.						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
20 4/21/2022	4/25/2022	Travelodge				1,102.00
Isolation housing for COVID-19 resident at M Street Navigation Center.						
21 4/26/2022	4/27/2022	Naeh				725.00
Registration for Joseph Aguilar to attend the National Conference on Ending Homelessness.						
22 4/26/2022	4/27/2022	Naeh				725.00
Registration for Rebecca Moreno to attend the National Conference on Ending Homelessness.						
23 4/26/2022	4/28/2022	Hilton Internationals				274.73
Deposit for hotel for Rebecca Moreno to attend the National Alliance to End Homelessness in Washington DC.						
24 4/26/2022	4/28/2022	Hilton Internationals				274.73
Deposit for hotel for Joseph Aguilar to attend the National Alliance to End Homelessness for Washington DC.						

Transaction Count: 24

Total: 9,821.98

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 4/1/2022 - 4/29/2022

Statement Summary

Name	Susana Magana	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-6693	Currency	US Dollar
Reporting Period	4/1/2022 - 4/29/2022		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 4/15/2022	4/18/2022	Chevron 0099702				32.69
Vehicle gas due to waiting on new Chevron gas cards, current cards are expired.						
2 4/15/2022	4/18/2022	Chevron 0099702				57.77
Vehicle gas due to waiting on new Chevron gas cards, current cards are expired.						

Transaction Count: 2
Total: 90.46

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____

**COMMUNITY ACTION PARTNERSHIP OF KERN
CENTRAL KITCHEN - BUDGET TO ACTUAL
FOR THE PERIOD MARCH 1, 2022 TO FEBRUARY 28, 2023 (2 OF 12 MONTHS OR 16.66%)**

Line Item	2022/23 Budget	3/1/22 - 2/28/23 Actual	% Expended	Available Budget
USDA Revenue (Note A)	2,183,659	189,771	8.7%	1,993,888
Head Start Subsidy	<u>377,301</u>	<u>191,755</u>	50.8%	<u>185,546</u>
Total Revenue	<u>2,560,960</u>	<u>381,526</u>	14.9%	<u>2,179,434</u>
Expenditures (Note B)				
Salaries	724,671	95,294	13.1%	629,377
Benefits	200,399	33,002	16.5%	167,397
Vehicle Gasoline, Repair/Maintenance	27,000	15,959	59.1%	11,041
Space Costs	121,700	7,729	6.4%	113,971
Supplies - Office & Food Service	92,500	24,062	26.0%	68,438
Equipment Repair/Maintenance & Lease	35,300	2,083	5.9%	33,217
Communication	14,000	2,287	16.3%	11,713
Risk Insurance	12,700	2,393	18.8%	10,307
Printing	1,000	52	5.2%	948
Hiring & Employee Costs	100	169	169.0%	(69)
First Aid	500	-	0.0%	500
Raw Food/Vended Meals	<u>1,015,580</u>	<u>162,760</u>	16.0%	<u>852,820</u>
Sub Total	2,245,450	345,790	15.4%	1,899,660
Adult Meals Prepared	128,794	18,993	14.7%	109,801
Indirect	<u>186,716</u>	<u>16,743</u>	9.0%	<u>169,973</u>
Total Expenditures	<u>2,560,960</u>	<u>381,526</u>	14.9%	<u>2,179,434</u>

	Prior Period	April 2022	Cumulative
Total Meals Prepared and Vended (Note C)	74,619	62,420	137,039
Total Meals Claimed	<u>45,134</u>	<u>36,634</u>	<u>81,768</u>
Difference	29,485	25,786	55,271

Percentage Claimed to Prepared/Vended		58.7%	59.7%
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Note A: Source of USDA revenue is monthly report submitted to California Department of Education by Head Start/State Child Development Program Division. Revenue is reimbursement for meals claimed.

Note B: Expenditures are for meals prepared, including vended meals.

Note C: Total number of meals delivered to the centers and homebase excluding adult prepared and adult meals vended. The total represents the number of meals available to be served to center and homebase children.

**COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION CONTRACT - MIGRANT ALTERNATIVE PAYMENT
FOR THE PERIOD 7/1/21 - 6/30/22 (8 OF 12 MONTHS = 66.6%)**

Contract CMAP-1000	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	Total	%	% Earned to MRA
Provider Payments	\$ 571,122	\$ 754,613	\$ 807,201	\$ 806,954	\$ 861,543	\$ 1,465,384	\$ 982,019	\$ 1,042,161	\$ 1,077,503				\$ 8,368,499		
Add: Family Fees	-	-	-	-	-	-	-	-	-	-	-	-	-		
Net Provider Payments	\$ 571,122	\$ 754,613	\$ 807,201	\$ 806,954	\$ 861,543	\$ 1,465,384	\$ 982,019	\$ 1,042,161	\$ 1,077,503	\$ -	\$ -	\$ -	\$ 8,368,499	84.85%	
Maximum Reimbursable Amount (MRA) for Provider Payments													22,736,992		36.81%
<u>Administration & Support Services Revenue</u>															
Provider Payments	\$ 571,122	\$ 754,613	\$ 807,201	\$ 806,954	\$ 861,543	\$ 1,465,384	\$ 982,019	\$ 1,042,161	\$ 1,077,503	\$ -	\$ -	\$ -	\$ 8,368,499		
Reimbursement Rate	x 21.2121%	x 21.2121%	x 21.2121%	x 21.2121%	x 21.2121%	x 21.2121%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 26.5823%	x 21.2121%		
Revenue Earned	\$ 121,147	\$ 160,069	\$ 171,224	\$ 171,172	\$ 182,751	\$ 310,839	\$ 261,043	\$ 277,030	\$ 286,425	\$ -	\$ -	\$ -	\$ 1,941,701		
Program Administration/Support Services Costs	80,960	78,427	77,608	76,768	80,969	104,121	79,020	150,416	22,022			-	750,310	7.61%	
Indirect (10% x MTDC) Costs	54,332	82,483	87,367	87,551	93,430	156,129	105,283	118,093	108,788			-	893,455	7.54%	
Transfer Indirect to CSBG	-	-	-	-	(150,000)	-	-	-	-	-	-	-	(150,000)		
Total Operating Costs	\$ 135,292	\$ 160,909	\$ 164,975	\$ 164,319	\$ 24,399	\$ 260,250	\$ 184,302	\$ 268,509	\$ 130,810	\$ -	\$ -	\$ -	1,493,765	15.15%	
Revenue Earned Over/(Under) Costs	\$ (14,145)	\$ (840)	\$ 6,249	\$ 6,853	\$ 158,352	\$ 50,589	\$ 76,741	\$ 8,522	\$ 155,616	\$ -	\$ -	\$ -	447,936		
TOTAL COSTS - NET OF FAMILY FEES	\$ 706,415	\$ 915,522	\$ 972,176	\$ 971,272	\$ 885,942	\$ 1,725,634	\$ 1,166,321	\$ 1,310,670	\$ 1,208,313	\$ -	\$ -	\$ -	9,862,264	100.00%	

Note 1: Administration and Support Services revenue is earned based on the amount of provider payments incurred. Example:

Provider payments	8,368,499
Reimbursement Rate (17.5% / 82.5%)	x 21.2121%
Revenue Earned	<u>1,775,134</u>

Note 2: The maximum reimbursable amount per the 2021/22 State contract is as follows:

Provider Payments	22,736,992	82.50%
Administration	4,133,998	15.00%
Support Services	<u>689,000</u>	<u>2.50%</u>
Maximum Reimbursable Amount (MRA)	<u>27,559,990</u>	<u>100.00%</u>

Note 3: Increase to contract was received December 2021. Unused contract amount will be rolled into FY 2022-23. Administrative rate was also changed in January.

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2021/22 CONTRACTS - EARNED REVENUE
FOR THE PERIOD 7/1/21 - 6/30/22 (9 OF 12 MONTHS = 75%)

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	TOTAL	% Earned to MRA
GENERAL CHILD CARE (CCTR-0052)														
Adjusted Days of Enrollment - Certified	4,482	4,818	4,932	4,992	4,693	5,360	5,016	4,775	6,100	5,430			50,598	
Reimbursement Rate per Child per Day	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	X \$51.55	
Revenue Earned	\$ 231,039	\$ 248,345	\$ 254,265	\$ 257,347	\$ 241,937	\$ 265,511	\$ 248,473	\$ 236,558	\$ 302,218	\$ 269,013	\$ -	\$ -	\$ 2,554,705	72.27%
Maximum Reimbursable Amount (MRA)													\$3,535,022	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	99.13%	98.14%	98.99%	99.04%	98.33%	98.49%	98.51%	98.45%	97.97%	98.36%				98.52%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%
CALIFORNIA STATE PRESCHOOL (CSPP-0126)														
Adjusted Days of Enrollment - Certified	2,937	2,997	4,507	5,811	5,515	6,143	7,575	7,494	8,984	7,691			59,654	
Reimbursement Rate per Child per Day	<u>X \$1.87</u>	<u>X \$1.87</u>	<u>X \$1.87</u>	<u>X \$1.87</u>	<u>X \$1.87</u>	<u>X \$1.87</u>	<u>X \$1.87</u>	<u>X \$1.87</u>	<u>X \$1.87</u>	<u>X \$1.87</u>	<u>X \$1.87</u>	<u>X \$1.87</u>	X \$1.87	
Revenue Earned	\$ 152,344	\$ 155,435	\$ 233,776	\$ 301,418	\$ 286,057	\$ 306,239	\$ 377,614	\$ 373,588	\$ 447,859	\$ 383,404	\$ -	\$ -	\$ 3,017,736	65.93%
Maximum Reimbursable Amount (MRA)													\$4,577,394	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	98.27%	99.21%	98.50%	98.83%	98.76%	97.71%	98.58%	98.78%	98.20%	96.78%				98.25%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%
MIGRANT CHILD CARE (CMIG-0004)														
Adjusted Days of Enrollment - Certified	93	84	96	87	62	121	115	114	158	211			1,140	
Reimbursement Rate per Child per Day	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	<u>X \$51.55</u>	X \$51.55	
Revenue Earned	\$ 4,807	\$ 4,307	\$ 4,927	\$ 4,480	\$ 3,196	\$ 6,212	\$ 5,913	\$ 5,894	\$ 8,137	\$ 10,446	\$ -	\$ -	\$ 58,319	22.20%
Maximum Reimbursable Amount (MRA)													\$262,661	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	100.00%	100.00%	100.00%	98.73%	98.21%	95.96%	100.00%	100.00%	98.55%	98.94%				98.99%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2021/22 State contracts.

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2021/22 CONTRACTS - EARNED REVENUE
SAN JOAQUIN COUNTY OFFICE OF EDUCATION
FOR THE PERIOD 7/1/21 - 6/30/22 (9 OF 12 MONTHS = 75%)

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	TOTAL	% Earned to MRA
<u>GENERAL CHILD CARE (CCTR-1242)</u>														
Adjusted Days of Enrollment - Certified	1,751	1,856	1,817	1,870	1,537	1,498	1,243	1,086	1,539	1,433			15,629	
Reimbursement Rate per Child per Day	X \$46.03	X \$46.03	X \$46.03	X \$46.03	X \$46.03	X \$46.03	X \$46.03	X \$46.03	X \$46.03	X \$46.03	X \$46.03	X \$46.03	X \$46.03	
Revenue Earned	\$ 80,580	\$ 85,430	\$ 83,641	\$ 86,058	\$ 70,726	\$ 68,950	\$ 57,215	\$ 49,978	\$ 70,857	\$ 65,958	\$ -	\$ -	\$ 719,394	25.22%
Maximum Reimbursable Amount (MRA)													\$2,852,203	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	99.60%	99.91%	100.00%	98.73%	99.67%	98.22%	97.74%	98.91%	96.29%	97.91%				98.54%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%

1

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2021/22 Cooperative Agreement with the San Joaquin County Office of Education

Division/CFO: Tracy Webster, CFO
Program/Work Unit: Not Applicable

Month/Year: April-2022
Director of Finance: Gabrielle Alexander

Services: Overall financial and accounting functions of the organization

Activities	April-2022		Year to Date 03/1/22 -03/31/22	
Description	Number	Amount		Amount
Bank Deposits	19	1,104,858	38	9,192,242
Wire Deposits	10	663,637	20	1,668,395
Head Start/IRS Drawdowns	5	3,345,905	10	9,566,870
Vendor Checks Issued	1028	6,522,296	1,866	13,966,042
Payroll Disbursed		2,942,767		5,932,493
Grant Reports Prepared	38		74	
CalFresh Outreach				
CalFresh SSI				
CalFresh Healthy Living				
CALEITC				
CAL Food				
CDSS Food Bank Capacity 2019-2022				
City of Bakersfield Homeless Housing & Prevention				
Commodity Supplemental Food Prog				
County of Kern - 211				
CMAP Fiscal Report & Caseload				
CMIG				
CMSS				
CSPP				
CSBG Cares				
CSBG Discretionary				
CSBG 2022				
DAP				
DOE 2020				
Differential Response				
ESG CARES Act Homeless				
First 5 Kern – 2 1 1 Helpline				
First 5 Kern – East Kern Family				
First 5 Kern – Help Me Grow				
First 5 Kern – Oasis Family Resource				
First 5 Kern – Ridgecrest Family Resource				
Homeless LBNC				
Home Visit Program				
Homeless Housing Assistance & Prevention				
Housing for the Harvest				
HUD				
LIHEAP 2021				
LIHEAP 2022				
LIHEAP ARPA				
Postive Youth				
Postive Youth Medi-Cal				
San Joaquin COE General Child Care				
VITA				
WIC				

Total Division Staffing 21 positions + 2 Vacancies

CFO	Accounting Technician (4)
Director of Finance	Accounting Specialist
Finance Administrator	AP Supervisor (1)
Payroll/HRIS Manager	Fiscal Technician (2)
Accounting Administrator	Payroll Specialists (3)
Accounting Administrator - Energy	Position Control Specialist (1)
Accountant (2)	Administrative Assistant to CFO
Accountant II (2)	

Community Action of Partnership of Kern Agency Total

STATEMENT OF POSITION (UNAUDITED) AS OF FEBRUARY 28, 2022

ASSETS

Cash in Bank	7,377,972
Cash - Vacation Reserve	986,470
Petty Cash	-
Accounts Receivable	8,610,363
Travel Advance	6,231
Prepaid Expense	542,407
Inventory	1,163,552
Net Fixed Assets - Unrestricted	1,017,341
Net Fixed Assets - Restricted	11,019,230

Total Assets 30,723,566

LIABILITIES AND NET ASSETS

Accounts Payable	6,079,373
Accrued Expenses	3,350,354
Accrued Vacation	1,667,283
Line of Credit	-
Note Payable	1,083,367
Advance Payable	1,958,305
Deferred Revenue	-

Total Liabilities 14,138,681

Total Net Assets 16,584,884

Total Liabilities and Net Assets 30,723,566

STATEMENT OF OPERATIONS (UNAUDITED) FOR THE PERIOD MARCH 1, 2021 TO FEBRUARY 28, 2022

REVENUE

Grant Revenue	86,404,195
Donations	370,627
Other Revenue	7,488,585
In-Kind	228,840

Total Revenue 94,492,246

EXPENDITURES

Salaries	37,586,473
Benefits	10,064,517
Travel	433,818
Space Costs	13,225,743
Supplies	3,302,863
Consultant/Contract Services	3,799,202
Other Costs	3,534,631
Program Costs	13,519,457
Capital Expenditures	143,633
Indirect	6,944,890
In-Kind	228,840

Total Expenditures 92,784,065

Net Change in Assets 1,708,181

Net Assets, beginning 14,876,703

Net Assets, ending 16,584,884

Community Action of Partnership of Kern Agency Total

STATEMENT OF POSITION (UNAUDITED) AS OF APRIL 30, 2022

ASSETS

Cash in Bank	9,078,912
Cash - Vacation Reserve	993,830
Petty Cash	-
Accounts Receivable	50,075,488
Travel Advance	8,013
Prepaid Expense	964,984
Inventory	1,175,592
Net Fixed Assets - Unrestricted	962,016
Net Fixed Assets - Restricted	<u>11,019,230</u>

Total Assets 74,278,065

LIABILITIES AND NET ASSETS

Accounts Payable	1,104,177
Accrued Expenses	512,833
Accrued Vacation	993,149
Line of Credit	-
Note Payable	1,028,042
Advance Payable	1,955,805
Deferred Revenue	<u>53,176,057</u>

Total Liabilities 58,770,063

Total Net Assets 15,508,002

Total Liabilities and Net Assets 74,278,065

STATEMENT OF OPERATIONS (UNAUDITED) FOR THE PERIOD MARCH 1, 2022 TO APRIL 30, 2022

REVENUE

Grant Revenue	10,228,971
Donations	87,610
Other Revenue	1,045,428
In-Kind	<u>-</u>

Total Revenue 11,362,008

EXPENDITURES

Salaries	4,378,500
Benefits	1,529,594
Travel	79,840
Space Costs	1,989,072
Supplies	455,110
Consultant/Contract Services	582,668
Other Costs	515,420
Program Costs	1,379,397
Capital Expenditures	650,976
Indirect	878,315
In-Kind	<u>-</u>

Total Expenditures 12,438,890

Net Change in Assets (1,076,882)

Net Assets, beginning 16,584,884

Net Assets, ending 15,508,002

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-21 TO 04-30-22 (16.67%)

	AGENCY TOTAL			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	37,727,868	4,310,819	33,417,049	11%
BENEFITS	11,009,824	1,433,314	9,576,510	13%
TRAVEL	727,474	72,307	655,167	10%
SPACE COST	5,727,140	1,963,529	3,763,611	34%
SUPPLIES	2,691,424	444,057	2,247,367	16%
EQUIPMENT	424,960	906,682	(481,722)	213%
CONSULTANT/CONTRACT SERVICES	3,857,964	444,063	3,413,901	12%
OTHER COSTS	3,041,837	425,195	2,616,642	14%
PROGRAM COSTS	10,871,083	1,379,397	9,491,686	13%
INDIRECT	7,327,503	894,436	6,433,067	12%
TOTAL	83,407,077	12,273,799	71,133,278	15%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-21 TO 04-30-22 (16.67%)

	EDUCATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	27,451,264	3,326,068	24,125,196	12%
BENEFITS	8,315,926	1,111,681	7,204,245	13%
TRAVEL	492,583	34,502	458,081	7%
SPACE COST	3,853,218	478,146	3,375,072	12%
SUPPLIES	2,144,635	338,731	1,805,904	16%
EQUIPMENT	100,000	127,853	(27,853)	128%
CONSULTANT/CONTRACT SERVICES	1,369,385	117,567	1,251,818	9%
OTHER COSTS	1,130,700	155,132	975,568	14%
PROGRAM COSTS	7,769,839	1,073,214	6,696,625	14%
INDIRECT	5,213,450	651,306	4,562,144	12%
TOTAL	57,841,000	7,414,200	50,426,800	13%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-21 TO 04-30-22 (16.67%)

	NUTRITION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	4,210,991	388,682	3,822,309	9%
BENEFITS	1,260,035	134,602	1,125,433	11%
TRAVEL	91,246	12,308	78,938	13%
SPACE COST	733,567	1,331,894	(598,327)	182%
SUPPLIES	211,553	55,779	155,774	26%
EQUIPMENT	324,960	593,797	(268,837)	183%
CONSULTANT/CONTRACT SERVICES	563,961	36,955	527,006	7%
OTHER COSTS	378,585	71,593	306,992	19%
PROGRAM COSTS	1,436,167	221,488	1,214,679	15%
INDIRECT	765,412	89,656	675,756	12%
TOTAL	9,976,477	2,936,753	7,039,724	29%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-21 TO 04-30-22 (16.67%)

	ENERGY CONSERVATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	2,455,112	144,718	2,310,394	6%
BENEFITS	492,168	53,241	438,927	11%
TRAVEL	70,654	10,440	60,214	15%
SPACE COST	268,841	29,193	239,648	11%
SUPPLIES	102,364	17,573	84,791	17%
EQUIPMENT	-	51,295	(51,295)	Not budgeted
CONSULTANT/CONTRACT SERVICES	1,418,932	213,988	1,204,944	15%
OTHER COSTS	1,024,951	101,217	923,734	10%
PROGRAM COSTS	651,718	26,470	625,248	4%
INDIRECT	648,242	57,828	590,414	9%
TOTAL	7,132,982	705,963	6,427,019	10%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-21 TO 04-30-22 (16.67%)

	COMMUNITY SERVICES			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	2,496,047	337,060	2,158,987	14%
BENEFITS	647,834	94,041	553,793	15%
TRAVEL	27,313	4,126	23,187	15%
SPACE COST	683,601	91,419	592,182	13%
SUPPLIES	165,624	28,971	136,653	17%
EQUIPMENT	-	133,738	(133,738)	Not budgeted
CONSULTANT/CONTRACT SERVICES	467,936	71,991	395,945	15%
OTHER COSTS	396,781	89,637	307,144	23%
PROGRAM COSTS	915,456	58,225	857,231	6%
INDIRECT	501,398	76,205	425,193	15%
TOTAL	6,301,990	985,411	5,316,579	16%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-21 TO 04-30-22 (16.67%)

	CSBG			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	990,854	114,291	876,563	12%
BENEFITS	267,905	39,749	228,156	15%
TRAVEL	23,578	10,931	12,647	46%
SPACE COST	182,213	32,877	149,336	18%
SUPPLIES	52,498	3,003	49,495	6%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	2,750	1,719	1,031	63%
OTHER COSTS	54,510	4,446	50,064	8%
PROGRAM COSTS	97,903	-	97,903	0%
INDIRECT	170,659	19,019	151,640	11%
TOTAL	1,842,870	226,036	1,616,834	12%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-21 TO 04-30-22 (16.67%)

	DISCRETIONARY & FUND RAISING			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	123,600	-	123,600	0%
BENEFITS	25,956	-	25,956	0%
TRAVEL	22,100	-	22,100	0%
SPACE COST	5,700	-	5,700	0%
SUPPLIES	14,750	-	14,750	0%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	35,000	1,844	33,156	5%
OTHER COSTS	56,310	3,170	53,140	6%
PROGRAM COSTS	-	-	-	0%
INDIRECT	28,342	422	27,920	1%
TOTAL	311,758	5,436	306,322	2%

COMMUNITY ACTION PARTNERSHIP OF KERN
INDIRECT FUND - FY 2022/23
BUDGET TO ACTUAL - 03/01/22 TO 02/28/23 (2 OF 12 MONTHS = 16.67%)

	Budget	Actual	% Earned/ Expended	Available Balance
Revenue	\$ 7,327,503	\$ 894,436	12.2%	\$ 6,433,067
Expenditures				
Salaries	4,017,002	465,144	11.6%	3,551,858
Benefits @ 23.6% actual	<u>927,480</u>	<u>126,685</u>	<u>13.7%</u>	<u>800,795</u>
Total Personnel Costs	4,944,482	591,830	12.0%	4,352,652
Operating Costs				
Travel	67,900	7,533	11.1%	60,367
Space Costs	215,700	25,481	11.8%	190,219
Supplies	252,500	11,011	4.4%	241,489
Consultant/Contract	891,000	135,903	15.3%	755,097
Other Operating Costs	<u>474,125</u>	<u>89,609</u>	<u>18.9%</u>	<u>384,516</u>
Total Operating Costs	1,901,225	269,536	14.2%	1,631,689
Total Expenditures	<u>\$ 6,845,707</u>	<u>\$ 861,366</u>	<u>12.6%</u>	<u>\$ 5,984,341</u>
Excess (Deficit) Indirect Revenue	<u>\$ 481,796</u>	<u>\$ 33,070</u>		

RECAP BY SUPPORT DIVISION	Budget	Actual	% Expended	Available Balance
HR	\$ 1,285,046	\$ 183,965	14.3%	\$ 1,101,081
Operations	2,272,794	285,023	12.5%	1,987,771
Executive	1,276,004	155,397	12.2%	1,120,607
Program Administration	130,000	19,416	14.9%	110,584
Finance	<u>1,881,863</u>	<u>217,566</u>	<u>11.6%</u>	<u>1,664,297</u>
	<u>\$ 6,845,707</u>	<u>\$ 861,366</u>	<u>12.6%</u>	<u>\$ 5,984,341</u>

Prepared Date: 5/11/2022