Head Start
A Program of CAPK

Head Start/State Child Development

POLICY COUNCIL MEETING PACKET

February 22, 2022
5:30 p.m.

Per Governor's Executive Order N-25-20
This meeting will be held via tele-conference
(213) 204-2374 ~ Conference ID: 344 716 205#

Click here to join the meeting

POLICY COUNCIL
STANDING COMMITTEES
February 2022

EXECUTIVE COMMITTEE

Chairperson: Andrea Martinez
Vice Chairperson: Isabelle Diaz
Secretary: Monique Davis
Treasurer: Ashley McAllister
Parliamentarian: Dominique Bassi

STANDING COMMITTEE MEMBERS

Board of Directors:

BYLAWS
Chairperson: Dominique Bassi

1. Andrea Martinez
2. Pablo Reyes
3.
4.
5.
6.

PLANNING
Chairperson: Isabelle Diaz

1. Nila Hogan
2. Ashley McAllister
3.
4.
5.
6.

SCHOOL READINESS
Chairperson: Monique Davis

1.
2.
3.
4.

BUDGET & FINANCE
Chairperson: Ashley McAllister

1. Jasmine Ponce
2. Pablo Reyes
3.
4.
5.
6.



LEGEND:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Meeting Not Held	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Executive Committee Meeting	EC
Not Yet Elected to Policy Council	

Policy Council Attendance
2021 ~ 2022

#	REGION 1	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Dominique Bassi - Heritage	X	X	X									
2	Monique Davis - Martha J Morgan	X	X	X									
3	*Vacancy*												
4	*Vacancy*												
#	REGION 2	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Andrea Martinez - East California	X	X	X									
2	Mayra Martinez - Sterling	ABS	ABS	ABS									
3	*Vacancy*												
4	*Vacancy*												
#	REGION 3	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Ashley McAllister - Pete Parra	X	X	X									
2	Isabelle Diaz - Pete Parra	X	ABS	X									
3	Pablo Reyes - Harvey L. Hall	X	X	X									
4	*Vacancy*												
#	REGION 4	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	*Vacancy*												
2	*Vacancy*												
3	*Vacancy*												
4	*Vacancy*												
#	Home Base	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	*Vacancy*												
2	*Vacancy*												
#	ECC EHS Partnership	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Jasmine Ponce - Escuelita Hernandez	X	ABS	X									
#	San Joaquin EHS Partnership	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	*Vacancy*												
2	*Vacancy*												
#	Community Representatives	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Nila Hogan	X	X	X									
2	*Vacancy*												
3	*Vacancy*												
#	Board Member	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Jimmie Childress	ABS	X	X									

Policy Council Standing Committee
Attendance Sheet
2021 ~ 2022

Bylaws Committee											
Member	**Dec.**	**Jan.**	**Feb.**	**Mar.**	**Apr.**	**May**	**Jun.**	**Jul.**	**Aug.**	**Sept.**	**Oct.**
Dominique Bassi			X								
Andrea Martinez			X								
Pablo Reyes			X								

Budget & Finance Committee											
Member	**Dec.**	**Jan.**	**Feb.**	**Mar.**	**Apr.**	**May**	**Jun.**	**Jul.**	**Aug.**	**Sept.**	**Oct.**
Ashley McAllister		X									
Jasmine Ponce		X									
Pablo Reyes		X									

School Readiness Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Monique Davis			X								

Planning Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Isabelle Diaz		ABS*	X								
Nila Hogan		X	X								
Ashley McAllister		X	X								

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nila Hogan	X	X									

Legend	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Resigned	R
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	

DATE	February 22, 2022
TIME	5:30 p.m.
LOCATION	Microsoft Teams Meeting / 5005 Business Park North Bakersfield, CA 93309
TEAMS LINK	Click here to join the meeting
PHONE	(213) 204-2374
MEETING ID	344 716 205#

Policy Council Meeting Agenda

Per Governor's Executive Order N-25-20, meeting to be held via tele-conference. Members of the public may join the tele-conference or listen to the call from the CAPK office at 5005 Business Park North, Bakersfield, CA 93309

The Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

1. **Call to Order**
   a. Roll Call

Dominque Bassi	Andrea Martinez
Jimmie Childress	Ashley McAllister
Monique Davis	Jasmine Ponce
Isabelle Diaz	Pablo Reyes
Nila Hogan	

2. **Public Comments**
   The public may address the Policy Council on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

3. **Subcommittee Verbal Reports** (3 minutes per report)
   School Readiness
   Planning
   Budget & Finance
   Bylaws

4. **Presentation**
   a. First 5 Kern – Anastasia Lester, Program Officer

5. **Consent Agenda**
   The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed – ***Action Item***

   a. Policy Council Meeting Minutes – January 25, 2022 (English/Spanish) ***(p. 8-17)***
   b. Bylaws Committee Minutes – February 9, 2022 ***(p. 18-19)***
   c. Kern Head Start Budget vs. Actual Expenditures, March 1, 2021, to January 31, 2021 ***(p. 20-22)***
   d. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2021, to January 31, 2021 ***(p. 23-25)***
   e. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2021, to January 31, 2021 ***(p. 26-28)***
   f. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2021, to January 31, 2021 ***(p. 29-31)***

g. American Rescue Funding Expenditures April 1, 201 to January 31, 2021 ***(p. 32-34)***
h. Parent Local Travel & Childcare through January 31, 2021 ***(p. 35-38)***
i. Parent Activity Funds through January 31, 2021 ***(p. 39-42)***
j. Kern Head Start and Early Head Start Non-Federal Report, March 1, 2021, to January 31, 2021 ***(p. 43)***
k. San Joaquin Early Head Start Non-Federal Report, March 1, 2021, to January 31, 2021***(p. 44)***
l. Head Start Program Review Evaluation (PRE) Report – February ***(p. 45-46)***
m. ACF-PI-HS-22-01 Final Rule on Flexibility for Head Start Designation Renewals in Certain Emergencies; Issuance Date: January 21, 2022 ***(p. 47-48)***
n. Policy Council Member Mayra Martinez Resignation – January 25, 2022 ***(p. 49)***
o. Microbusiness COVID Relief Grant ***(p. 50-51)***
p. 2022 Point-in-Time Count – February 24, 2022; Bakersfield-Kern Regional Homeless Collaborative ***(p. 52)***
q. Children's Mobile Immunization Clinic – March 2022; Adventist Health (English/Spanish) ***(p. 53-54)***
r. Adventist Health Bakersfield Press Release – March 2022 ***(p. 55-56)***
s. Read Across America – March 4, 2022; CAPK Head Start ***(p. 57-58)***
t. Monthly Parent Training with Dr. Kirk – March 7, 2022; Head Start Wellness ***(p. 59)***
u. How to Help Your Child Understand and Label Emotions – Backpack Connection Series (English/Spanish) ***(p. 60-61)***
v. Head Start Recruitment Flyer ***(p. 62-63)***
w. Home Visiting Program Flyer ***(p. 64-65)***
x. Planning Committee Meeting Dates ***(p. 66)***
y. Budget & Finance Committee Meeting Dates ***(p. 67)***
z. Bylaws Committee Meeting Dates ***(p. 68)***
aa. School Readiness Meeting Dates ***(p. 69)***
bb. Policy Council Meeting Dates ***(p. 70)***

6. New Business ***Action Item***

a. Head Start 2022 Program Planning Calendar – Jerry Meade, Assistant Director ~ Program ***(p. 71-75)***

7. Standing Reports

a. Program Governance – Lisa Gonzales, Program Governance Coordinator
b. Community Representative – Nila Hogan
c. Early Head Start San Joaquin – Nicole Nino, Family Engagement Specialist/Home Base Supervisor
d. Early Head Start Partnership – Jasmine Ponce
e. Board of Directors – Jimmie Childress, CAPK Board Member
f. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director

8. Policy Council Chairperson Report

9. Policy Council Member Comments

10. Next Scheduled Meeting

11. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 p.m. February 18, 2022, by Lisa Gonzales, Program Governance Coordinator.

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL COMMITTEE MEETING MINUTES
January 25, 2022
Teleconference ID: 645 627 675#
Per Governor's Executive Order N-25-20

1. **Call to Order**
   Andrea Martinez called the meeting to order at 5:32 p.m.
   a. Policy Council Secretary Monique Davis conducted roll call; quorum was established.
   Policy Council Members Present: Dominique Bassi, Jimmie Childress, Monique Davis, Isabelle Diaz, Nila Hogan, Andrea Martinez, Ashely McAllister, Jasmine Ponce, Pablo Reyes

2. **Public Comments**
   The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the Policy Council will take no action other than that referring the item(s) to staff for study and analysis. ***Speakers are limited to three minutes each****. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*
   None

3. **Standing Committee Reports**
   a. School Readiness Committee
   The current school readiness goal is *approaches to learning*. The preschool lesson plan is the exercise study; infant toddler study is balls. Developmental Profile Assessments have been completed; parent conferences were held this month (January) as well. Parents are encouraged to complete the DRDP Parent Observation form to help support this process. ReadyRosie workshops will continue for both Kern and San Joaquin Counties with flyers distributed monthly as well as shared through the Learning Genie application. The first Policy Council School Readiness Committee Meeting will be held on February 10, 2022. The presentation will be on Education and the speaker will be Amanda Espitia.
   b. Planning Committee
   The Policy Council Planning Committee met on January 4, 2022; quorum was established. The roles and responsibilities of the committee were shared. The committee reviewed the Program Review and Evaluation report. This included enrollment information for the months of October and November for all Head Start program options. Additionally, the Child Adult Care Food Program (CACFP) report was shared noting over 50,000 meals were prepared by the Central Kitchen during the months of October and November respectively. The proposed Planning Committee meeting schedule was presented and subsequently approved by members.
   c. Budget & Finance Committee
   The Budget and Finance Committee met on January 18, 2022. Budget to actual information for all grants, as well as American Rescue funding information was shared with the committee. All this information is also included in the Policy Council packet. The subcommittee meeting dates and times for the term were discussed. Members voted to conduct meetings on the third Tuesday of each month at 6:00 p.m.
   d. Bylaws Committee
   The Bylaws Committee will have its first meeting of the term on February 8, 2022. The Policy Council Bylaws were last updated and approved by the Board of Directors and Policy Council in September of 2021. The committee will review this document section by section to gain a better understanding, to ensure the document is meeting requirements and needs of the Council as well as to see if any additional revisions are necessary. As is the case for all meetings, the Bylaws Committee is open to any guests who wish to attend.

4. **Presentations**
   a. Y-Empowerment, Helping Kern County Families – Robert Schrader, Family Advocate and Chief Branding Officer, Y-Empowerment
   Robert spoke about The Walk, stating it was a program/event Y-Empowerment came up with the hope

to help spread awareness about child abuse. The Walk consisted of Robert walking from San Francisco to New York spreading awareness across the entire United States of America. He spoke about connecting with people along the way and speaking with them, many who were themselves survivors or have family members who this personally affected by child abuse. When sharing child abuse statistics with members from other towns/cities Robert was always interested to see how Kern County faired, were our stats higher or lower? If the given community's numbers were lower, he was interested is finding out what they were doing to combat this issue in hopes to bring change to Kern County and lower the statistics. Robert added that he interacted via social media with those following The Walk. He also shared personal anecdotes he experienced along the way. He talked of spending time with Representative Kevin McCarthy and sharing the vision and journey of The Walk with him. Robert stated the mission of Y-Empowerment is to help families who have experienced domestic violence or those who strive to overcome adversities. There is a focus on helping children become healthy and supportive survivors through social interactions and education. Y-Empowerment provides services for children who have experienced abuse, witnessed domestic violence, or have parents are or have been incarcerated. This is done through youth mentoring, social interaction, education and self-empowerment through daily workshops, retreats, and camps. In closing the website for Y-Empowerment was shared with members in the event they would like to access resources or more information about the services offered.

b. COVID-19 Vaccination Clinics – Alan Rodriguez, Health and Nutrition Manager

Alan shared the Kern County Public Health COVID-19 vaccination map which shows residents where they can receive a vaccination, the requirements, as well as the type of vaccination the location is administering. He showed members how they can find a location close to their community. Alan also shared with members a site similar in use which provides information on locations for COVID-19 testing sites. Information was provided regarding vaccination clinics for children 5 years and older as well. This is a program taking place during the month of January and is conducted by Kern County Public Health in collaboration with the Boys and Girls Club. Alan shared with members they can find this information and much more on the Kern County Public Health website. The link for San Joaquin County was also shared by staff. Appreciation was expressed by member Isabelle Diaz for the updates to the agency COVID-19 health protocol, stating it was of great relief to he personally and she is sure the update will be helpful for other working parents also.

5. <u>Consent Agenda</u> ***ACTION**

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a. Policy Council Meeting Minutes – December 21, 2021 (English/Spanish)
b. Planning Committee Minutes – January 4, 2022 (English/Spanish)
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d. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2021, to December 31, 2021
e. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2021, to December 31, 2021
f. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2021, to December 31, 2021
g. American Rescue Funding Expenditures April 1, 201 to December 31, 2021
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i. Parent Activity Funds through December 31, 2021
j. Kern Head Start and Early Head Start Non-Federal Report, March 1, 2021, to December 31, 2021
k. San Joaquin Early Head Start Non-Federal Report, March 1, 2021, to December 31, 2021
l. Head Start Program Review Evaluation (PRE) Report – January
m. Boys & Girls Club COVID-19 Vaccination Clinic – January 2022
n. Children's Mobile Clinic – February 2022 (English/Spanish)
o. Monthly Parent Training with Dr. Kirk – Head Start Wellness

p. How to Teach Your Child to Take Turns – Backpack Connection Series (English/Spanish)
q. Head Start Recruitment Flyer
r. Home Visiting Program Flyer
s. Planning Committee Meeting Dates
t. Policy Council Meeting Dates

Motion was made by Pablo Reyes to approve consent items (a) through (t); seconded by Dominique Bassi. Motion carried unanimously.

6. <u>New Business</u> ***ACTION**

a. None

7. <u>Standing Reports</u>

a. Program Governance – Lisa Gonzales, Program Governance Coordinator

Lisa thanked everyone, Policy Council members and staff alike for attending tonight's meeting noting that is may look like a small group however all members are present this evening. She added that it was nice to see everyone's face on the screen and to see all the Policy Council shirts being worn by members. Lisa reminded members they are also a member of their respective Regional Parent Committees adding that is how they were elected to serve on the Council. She shared that in hopes to acquire other members, there will be Regional Parent Committee meetings held on February 16, 2022 and February 17, 2022. Lisa shared there are 25 seats on Policy Council with only 10 currently filled. Members were asked to share and encourage fellow parents to participate with the hope to grow the Council. In closing Lisa again thanked members for their time and asked that they continue with best practice health and safety measures for themselves, their families, and others around them.

b. Community Representative – Nila Hogan

Nila stated that in lieu of being repetitive she would not share the Boys and Girls club testing information and is pleased it was shared earlier in the evening and included in the packet. She also spoke about her experience in using this resource personally. Nila added there will be a welcome home event for Robert where he will share more about his journey on The Walk and its mission. This event will take place on January 28, 2022 at 6:00 p.m. Attendees will also learn more about the programs offered by Y-Empowerment.

c. Early Head Start San Joaquin – Nicole Nino, EHS San Joaquin, Family Engagement Specialist & Home Base Coordinator

Nicole shared that the monthly s'more was sent in early January which included information about the Pyramid Model as it relates to social emotional development as well as exemplary videos and parent handouts. The newsletter has had 154 views to date. The monthly father, family engagement activity was, to make a family vision board. Families were provided the materials necessary to create their board. In creating their family vision board parents were able to share their family goals and dreams as well as what they'd like to achieve for the 2022 new year. There were many family goals shared related to various topics including employment, education, fitness, wellness, health, nutrition and more. The January food experience was to make a snowman. Facilitated by staff, children used round crackers, cheese, berries, carrots, zucchini and more to make their own snowman. This activity allowed children to explore the different textures, colors, and smells of all the ingredients used for this food experience.

d. Early Head Start Partnership – Jasmine Ponce

Early Head Start Partnership Coordinator, Nicole Callahan provided this report on behalf of Jasmine Ponce. Nicole shared the Bakersfield College Center had a licensing visit in January with no deficiencies reported. It was also shared Garden Pathways will be closed on January 31, 2022 for a full day of in-service; teaching staff will have the opportunity to participate in professional development and team building. Construction on the infant classroom at La Escuelita Hernandez is complete and awaiting a licensing inspection. A grand opening ceremony is planned for February 24, 2022 with the public invited to attend. Nicole shared there are 38 partnership families enrolled in ReadyRosie; Family Advocates have provided approximately 495 family resources to date.

e. Board of Directors – Jimmie Childress, CAPK Board Member

Nothing to report at this time.

f. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director

Jerry Meade, Assistant Director provided this report on behalf of Yolanda Gonzales. Jerry spoke to the most recent surge of COVID-19 in our communities stating it has been traumatic as it relates to our services and the ability to provide consistent and reliable services. He expressed appreciation for the patience asked for in advance as we work through the current surge. The health and safety of staff and families are of utmost importance and protocols will continue to be followed to ensure the health and safety of those we serve as well as those who serve our communities. Jerry shared in working through this most recent surge there has been a significant increase in closures of classrooms and services across program in both Kern and San Joaquin Counties; last week alone there were 82 classroom closures. Jerry clarified this includes classrooms not yet open due to lack of staffing as well as COVID closures due to exposure or potential exposure. Jerry stated that everyone is still working diligently to keep every classroom open that we can, every home-based service open and available when possible and safe to do so; we will remain committed to doing that moving forward. It was also pointed out there is a notable staffing shortage, especially in some of our rural communities. It is very difficult to find qualified staff; there are currently 38 job requisitions open. Jerry added through our grant consolidation, which will begin on March 1, 2022 we are funded for 737 positions in the Head Start division and we currently employ 596 staff. There are 141 positions open and available to fill within the program. Jerry acknowledged that this is a shocking number to all and reassured the Council staff are working towards our commitment to onboard new staff members as soon as possible and as diligently possible to ensure services continue for all programs. Staff are working closely with the human resource department, funding resources and finance to develop practices to support this. Jerry also shared enrollment has been growing very slowly but is moving in the right direction. The trend at this time is the waitlists are increasing more than children are being enrolled in the program. This is due to the ack of staffing and the ability to onboard or open classrooms. Jerry shared the Council will be kept posted on the progress moving forward. It was stated the Focus Area 2 federal review will take place in February and will occur prior to the next Policy Council meeting. The review team will be here for four days and will be reviewing all grants, Kern, San Joaquin, and the Partnership. Jerry provided a brief overview as to the purpose of the review and the way it will be conducted. He noted there is a component regarding the governing body and Policy Council. He added more information will be provided when the dates for these conversations with the reviewers have been confirmed. In closing Jerry stated Yolanda wanted to him to convey how much the Council's work and support of the program is appreciated. Members were thanked for their time and reminded to stay safe.

8. <u>Policy Council Chairperson Report</u>

Andrea stated she knows this is a difficult time, but she is appreciative of the agency's efforts to continue to provide services and support to families. She shared that she was pleased with tonight's meeting turnout and with most having their cameras on, wearing their Policy Council shirts. Andrea expressed the importance in continuing to be safe, get vaccinated and boosted to ensure we all do our part in keeping our centers open and keeping everyone healthy.

9. <u>Policy Council Member Comments</u>

Members were provided an opportunity to share comments. Isabelle Diaz made members aware that she posted information (a flyer) in the chat box about the Housing Authority and the rental and utility assistance available for low-income families. Jasmine Ponce inquired about specific areas as related to the information shared by Isabelle. She also inquired about the mandate requiring children 2 years and older to wear masks. Jasmine asked staff to elaborate as to how that is going to take place and concern was expressed that the masks may be too large for a child. Jerry spoke to the Head Start ruling Jasmine referenced adding we must, to the best of our ability encourage two-year old's as well as older children to wear their masks and we do understand it may be a bit challenge. Jerry also noted children will be provided masks specifically designed for children, which are much smaller in size. He also reiterated this is a mandate passed on from the office of Head Start to all grantees. It was also shared that masks for children are available at all centers including our partnerships. Andrea stated that she is pleased at the new mask mandate adding that her little one is 5 years old and doesn't get a lot of practice wearing a mask but is now wearing one. Pablo Reyes shared that he is appreciative to CAPK staff. He stated working in the high schools he is also aware of the surge noting there was one high school with 300 students out

due to COVID. Pablo shared that he sees it from the other end of the age spectrum and wanted to thank CAPK staff for doing all they can to keep centers open as much as possible noting it is a challenge and he is appreciative of all the work staff does.

10. Next Scheduled Meeting

The next meeting will be held on February 22, 2022, at 5:30 p.m.

11. Adjournment

Chairperson, Andrea Martinez adjourned the meeting at 6:41 p.m.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
RESUMEN DE LA JUNTA DEL CONCILIO DE PÓLIZA
25 de enero, 2022
Número de identificación de la teleconferencia: 645 627 675#
Por Orden Ejecutiva Gubernamental N-25-20

1. **Convocación de reunión**
   Andrea Martinez, llamó la junta al orden a las 5:32 p.m.
   a. La secretaria del concilio de póliza, Monique Davis pasó lista; se estableció cuórum.
   Miembros del comité presentes: Dominique Bassi, Jimmie Childress, Monique Davis, Isabelle Diaz, Nila Hogan, Andrea Martinez, Ashley McAllister, Jasmine Ponce, Pablo Reyes

2. **Comentarios públicos**
   El público que desee dirigirse al Concilio de Póliza puede hacerlo en este momento. Sin embargo, el concilio no tomará ninguna acción, solo referirá al personal para su estudio y análisis. **Los oradores están limitados a tres minutos cada uno.** Si más de una persona desea tocar el mismo tema, se otorgará un total de 10 minutos. Favor de proporcionar su nombre antes de su presentación. *Gracias.*
   Ninguna

3. **Reportes de comités permanentes**
   a. Comité de preparación escolar
   El presente objetivo de preparación escolar son los enfoques de aprendizaje. El plan de estudio preescolar está enfocado en el estudio de ejercicios; así como el estudio para infantes se enfoca en las pelotas. Las evaluaciones del perfil de desarrollo se han realizado, así como también las juntas con los padres de familia durante el mes de enero. Se les recomienda a los padre completar el formulario de observación DRDP, para ayudarnos con este proceso. Se continuarán impartiendo los talleres de ReadyRosie en ambos condados, Kern y San Joaquín, los volantes informativos referentes a estos talleres se distribuirán mensualmente a través de la aplicación de Learning Genie. La primera reunión del comité de preparación escolar se llevará a cabo el 10 de febrero, 2022 el tema central del esta reunión se enfocará en la educación y será impartida por Amanda Espitia.
   b. Comité de planeación
   El comité de planeación se reunió el 4 de enero, 2022; se estableció cuórum. Se informó a los miembros las responsabilidades y funciones del comité. El reporte de revisión y evaluación del programa también se revisó. Este incluyó informacion sobre las cifras de inscripción para los meses de octubre y noviembre 2021 para todos los programas de Head Start. Se compartió el informe del programa de alimentación infantil y para adultos (CACFP, siglas en inglés); durante los meses de octubre y noviembre la cocina central preparó más de 50,000 comidas. Por último, se presentó el horario de juntas del comité de planeación para el presente año, este horario fue aprobado por los miembros del comité.
   c. Comité de presupuestos y finanzas
   El comité de presupuestos y finanzas se reunió el 18 de enero del presente año. Durante esta reunión se revisó el presupuesto y la información actual de todos los subsidios, así como también la información del plan de rescate americano. Toda esta información se incluirá en la paquete del concilio de póliza. Por último, se revisó el horario de las juntas, se remitió para aprobación y quedó establecido que las reuniones se llevarán a cabo el tercer martes de cada mes a las 6:00 p.m.
   d. Comité de estatutos
   El comité de estatutos realizará su primera reunión el 8 de febrero del presente año. La última revisión y aprobación de los estatutos ser realizó en septiembre 2021, estos fueron aprobados por la junta directiva y el concilio de póliza. El comité se revisará cada sección de los estatutos para entenderlos y garantizar que el programa cumpla con los requisitos y necesidades del concilio, y verificar si se necesitan cambios adicionales. Por último, se mencionó que todas las personas que deseen participar en las reuniones del comité pueden hacerlo.

4. **Presentaciones**

a. Y-Empoderamiento, ayudando a las familias del condado de Kern – Robert Schrader, intercesor de la familia y director de la agencia Y-Empoderamiento

Robert habló sobre El recorrido, afirmó que este evento patrocinado por la agencia era una manera de difundir concientización sobre el abuso infantil. Este evento Robert caminó desde San Francisco hasta Nueva York para concientizar a todo el país sobre este tema. Enfatizó que durante este recorrido estuvo conectándose con personas que fueron sobrevivientes o familiares que se vieron afectados por el abuso infantil. Comparando las cifras de otras ciudades con las del condado de Kern, el interés estaba concentrado en saber si las cifras de nuestro condado eran más altas o bajas que en otras ciudades y los pasos que estaban tomando para combatir este problema; esto tenía como objetivo la reducción de las estadísticas en el condado de Kern. Hubo mucha difusión del evento en las redes sociales, también compartió algunas anécdotas personales que experimentó durante este evento. Los resultados de esta caminata los compartió con el representante del congresista Kevin McCarthy. Por último, el señor Schrader informó a los miembros los servicios que la agencia ofrece comenzando por abuso infantil, violencia doméstica y los ayuda a superar estas adversidades. Se enfocan a asistir a los niños en personas saludables por medio de educación e interacción sociales. También ayuda a los jóvenes quienes tienen algún padre que está encarcelado, esto se logra por medio de talleres y campamentos de tutoría, interacción social, educación y empoderamiento. Se informó a los miembros sobre el sitio web de la agencia para obtener más información y servicios.

b. Clínicas de vacunación COVID-19 – Alan Rodriguez, gerente de salud y nutrición

Alan mostro el mapa de vacunación COVID-19 del departamento de salubridad del condado de Kern, en este mapa se muestran los sitios de vacunación, requisitos y tipo de vacunación que se administra en cada sitio, también mostró a los miembros cómo encontrar una clínica cercana a su comunidad. Alan compartió otro sitio web donde se comparte información sobre las clínicas donde se administra la prueba de COVID-19. A esto se añadió información sobre los sitios donde se proporcionan vacunas a los niños de 5 años. Esta campaña tuvo lugar durante el mes de enero en una cooperación entre el departamento de salubridad del condado de Kern y el club de niños y niñas, toda la información pertinente a este tema se puede encontrar en el sitio web del departamento de salubridad del condado. También se agregó la informacion pertinente al condado de San Joaquín. Isabelle Diaz expresó su agradecimiento por la información proporcionada sobre el protocolo de salud COVID-19 de la agencia, añadiendo que esta información actualizada s de gran utilidad para otros padres que trabajan.

5. **Agenda de aprobación** ***ACCIÓN**

La agenda de aprobación consta con elementos que se consideran rutinarias y no controversiales. Estos elementos se aprueban con una sola propuesta, a menos que un miembro del concilio o el público solicite la eliminación de un elemento en particular. Si es solicitado, un comentario o aclaración, dicho elemento se eliminará de la agenda de aprobación y se discutirá en el orden indicado.

a. Resumen de la reunión del concilio de póliza – 21 de diciembre, 2021 (inglés/español)
b. Resumen de la reunión del comité de planeación – 4 de enero, 2022 (inglés/español)
c. Presupuesto de Head Kern vs. Gastos actuales, 1 de marzo hasta el 31 de diciembre, 2021
d. Presupuesto de Early Head Start Kern vs. Gastos actuales, 1 de marzo hasta el 31 de diciembre, 2021
e. Presupuesto de Early Head Start San Joaquín vs. Gastos actuales, 1 de febrero hasta el 31 de diciembre, 2021
f. Presupuesto de la asociacion de cuidado infantil vs. Gastos actuales, 1 de marzo hasta el 31 de diciembre, 2021
g. Gastos de financiamiento del Plan de Rescate Americano 1 de abril hasta el 31 de diciembre, 2021
h. Viajes locales de padres y cuidado infantil hasta el 31 de diciembre, 2021
i. Fondos de actividades para padres hasta el 31 de diciembre, 2021
j. Informe de contribuciones federales de Head Start y Early Head Star de Kern 1 de marzo hasta el; 31 de diciembre, 2021
k. Informe de contribuciones no federales de Early Head Start de San Joaquín 1 de marzo hasta el 31 de diciembre, 2021
l. Reporte de evaluación del programa Head Start (PRE, siglas en inglés) – Enero

m. clínica de vacunación COVID-19 en el club de niños – enero 2022
n. clínica de vacunación infantil – febrero 2022 (inglés/español)
o. Capacitaciones mensuales con el Dr. Kirk – División de bienestar de Head Start
p. Cómo enseñarle a su hijo a esperar su turno– Series de Conexión de mochila (inglés/español)
q. Volante de reclutamiento de Head Start
r. Volante de reclutamiento de servicios a domicilio
s. Horario de juntas del comité de planeación
t. Horario de juntas del concilio de póliza

Pablo Reyes presentó una propuesta para aprobar los artículos de consentimiento desde la (a) hasta la (t), esta fue secundada por Dominique Bassi. Propuesta aprobada por unanimidad.

6. <u>Nuevos intercambios</u> ***ACCIÓN**

a. Ninguno

7. <u>Reportes permanentes</u>

a. Programa de gobernanza – Lisa Gonzales, coordinadora del programa de gobernanza

Lisa agradeció nuevamente a los miembros y empleados por su participación de esta noche, señalando que, aunque parece ser un grupo pequeño, todos los miembros estaban presentes. Agregó que era un placer poder ver las caras de todos los miembros en la pantalla, así como también el uso de las camisetas proporcionadas por el concilio de póliza. Lisa le recordó a los miembros que continuaban con la membresía del consejo regional de padres, lo cual garantizó su participación en el concilio de póliza. Informó que cuentan con otras reuniones programadas para el 16 y 17 de febrero con la esperanza de aumentar la participación de miembros para el concilio. De las 25 vacantes en el concilio, solo hay 10 ocupadas. Se instó a los presentes a compartir la información con otros para aumentar la membresía del concilio. Por último, Lisa agradeció nuevamente por la participación de los miembros, instándoles a continuar con prácticas seguras de salud para ellos, sus familias y personas en su entorno.

b. Representante comunitario – Nila Hogan

Nila dijo que, en lugar de ser repetitiva, no volvería a compartir la información sobre las pruebas administradas del club de niños y expresó su agradecimiento por incluir la información en el paquete del concilio. Compartió su experiencia personal sobre el tema. Nila agregó que se ha programado una reunión de bienvenida para el señor Robert Schrader, la expectativa es compartir anécdotas de su viaje, así como su misión. Este evento se llevará a cabo el 28 2022 a las 6 p.m. A los asistentes se les proporcionó información sobre la agencia Y-Empoderamiento.

c. Early Head Start de San Joaquín – Nicole Nino, EHS de San Joaquín, especialista de compromiso familiar y supervisora del programa de servicios a domicilio

Nicole informó que el boletín mensual Smore se distribuyó a principios de enero y este incluyó información sobre el modelo pirámide en relación con el desarrollo socioemocional, así como videos muestra y folletos para padres. El boletín ha recibido 154 visitas hasta la fecha. La actividad mensual de participación varonil y compromiso familiar tuvo como actividad crear un tablero de visión familiar, a las familias se les proporcionó todo el material necesario para crear su tablero, al crear su tablero los padres pudieron compartir las metas y proyectos que a la familia que le gustaría lograr durante el presente año. Entre los objetivos de la familia que se compartieron se incluyeron los siguientes temas empleo, educación, bienestar físico, de salud y por último de nutrición. La experiencia gastronómica del mes de enero fue crear un muñeco de nieve, el personal y los alumnos utilizaron galletas redondas, queso, bayas, zanahorias y calabazas para formar su propio muñeco de nieve. Esta actividad proporcionó a los alumnos explorar diferentes texturas, colores, olores de todos los ingredientes que se utilizaron.

d. Asociacion de cuidado infantil Early Head Start – Jasmine Ponce

La coordinadora de la asociacion de cuidado infantil Early Head Start, Nicole Callahan proporcionó el informe a nombre de Jasmine Ponce. Nicole informó que el centro de cuidado infantil del colegio de Bakersfield tuvo una visita del departamento estatal de licencias y no se reportó ninguna deficiencia. Se informó que Garden Pathways estará cerrado el 31 de enero del presente año para permitir un día completo de capacitación y desarrollo profesional para el personal docente. En la escuelita Hernandez, la construcción del salón para bebés se ha completado y están en espera de inspección.

Se ha programado una ceremonia de apertura para el 24 de febrero del presente año y el publico esta invitado a asistir. Nicole añadió que 38 familias pertenecientes a la asociación se han inscrito en el programa ReadyRosie. Los intercesores de la familia han proporcionado hasta la fecha un total de 495 recursos.

e. Junta directiva – Jimmie Childress, miembro de la junta directiva de CAPK

No hay nada que reportar.

f. Head Start/Desarrollo Infantil Estatal – Yolanda Gonzales, directora de Head Start/Desarrollo Infantil estatal.

Jerry Meade, subdirector proporcionó el informe a nombre de Yolanda Gonzales. Jerry habló sobre el aumento de los casos de COVID-19 en las comunidades, enfatizando que han sido eventos traumáticos en lo que se relaciona a nuestros servicios y nuestra habilidad de proporcionarlos de manera constante. Expresó su agradecimiento por la paciencia brindada, mientras trabajamos para salir de esta nueva oleada de casos. La salud y seguridad de las familias participantes y nuestro personal son de suma importancia. Continuaremos implementando los protocolos de seguridad, Jerry agregó que la última oleada de casos ha tenido un efecto adverso y muchos salones han cerrado en ambos condados San Joaquín y Kern; la semana pasada se tuvieron que cerrar 82 salones debido a que hubo posible exposición a COVID. Continuaremos trabajando diligentemente para reanudar funciones para todos nuestros servicios ya que seguimos comprometidos con las familias a las que servimos. La pandemia no es el único problema al que nos estamos enfrentando, también hemos tenido problemas contratado personal para llenar las vacantes, especialmente en las comunidades rurales. Es muy difícil encontrar personal capacitado, por el momento tenemos 38 puestos aprobados. Debido a la consolidación de todos los subsidios que iniciará el 1 de marzo del presente año; tendremos fondos disponibles para contratar un total de 737 empleados para el programa de Head Start. Por el momento contamos con un total de 596 personas empleados y un total 141 vacantes disponibles, Jerry admitió que es un número impactante y aseguró que el personal del concilio está trabajando arduamente para incorporar nuevos empleados lo más pronto posible; para garantizar la continuidad de servicios en todos los programas. El personal administrativo está trabajando en conjunto con el departamento de recursos humanos y la división de finanzas para desarrollar prácticas que respalden esto. Jerry también informó que las cifras de inscripción siguen aumentando paulatinamente, y se están moviendo en la dirección correcta. La tendencia actual muestra que las listas de espera están aumentando más rápidamente que las inscripciones, esto se debe a la falta de personal y la capacidad de incorporar o abrir aulas. Jerry aseguró al concilio que, se les estará informando sobre este progreso. Se le informó al concilio que el área de enfoque 2, estará sujeta a una revisión federal durante el mes de febrero, antes de la próxima reunión del concilio de póliza El equipo encargado estará revisando los subsidios de Kern, San Joaquín y la asociación. Jerry proporcionó una breve descripción del propósito de la revisión y el método que se utilizará para llevarse a cabo. Añadió que en esta revisión se incluyen temas relacionados al cuerpo gobernante y al concilio de póliza. Jerry dijo que se informará oportunamente al concilio cuando se confirmen las fechas de revisión. Por ultimo Jerry transmitió el siguiente mensaje de Yolanda; ella dijo que aprecia el trabajo del concilio y su apoyo para nuestros programas. Agradece el tiempo que los miembros se toman para participar y les recordó que se mantengan a salvo.

8. <u>Reporte de la presidenta del concilio de póliza</u>

Andrea reconoció que seguimos atravesando por momentos difíciles, pero agradece todo el esfuerzo que la agencia ha invertido para continuar brindando servicios y apoyo a las familias. Compartió que le complacía ver el número de miembros asistiendo a la junta de esta noche, así como también tener la capacidad de ver a todos por la cámara utilizando sus camisetas del concilio.

9. <u>Comentarios de los miembros del concilio de póliza</u>

Se les dió a los miembros la oportunidad de presentar comentarios. Isabelle Diaz presentó un volante de la agencia de autoridad de vivienda con información para asistencia de alquiler y servicios públicos disponibles para las familias de bajos ingresos. Jasmine Ponce pidió sobre mayor información sobre el tema que Isabelle presentó así como también informacion sobre el mandato del uso de cubrebocas para niños mayores de 2 años. Pidió que se ahondara en el tema y su preocupación por el tamaños de cubrebocas que los niños estarían utilizando. Jerry explicó la decisión que Head Start tomó al respecto, y

exhortó a los presentes a practicar y alentar a los niños mayores de dos años a utilizar los cubrebocas, y entendemos que esta practica puede ser un desafío para los pequeños. Jerry agregó que a los niños se les proporcionará los cubrebocas diseñados específicamente para niños. Reiteró que este es un mandato que Head Start a todos los beneficiarios; continuo diciendo que los cubrebocas están disponibles en todos los centros, incluyendo las guarderías asociadas. Andrea expresó su complacencia por en mandato agregando que su hija de 5 años no tiene mucha practica utilizando un cubrebocas, pero se acostumbrado a utilizar uno. Pablo Reyes expresó su agradecimiento al personal de CAPK, añadiendo que debido a su trabajo en escuelas secundarias, está al tanto sobre el aumento de casos y señaló que cerraron una escuela que presentó 300 casos de COVID. Viendo este fenómeno desde otra perspectiva en cuanto la edad, agradece todas las medidas preventivas que CAPK ha implementado para mantener los centros abiertos lo mas posible y señaló que es un desafío y agradece todo el trabajo que el personal realiza.

10. **Próxima reunión programada**
    La próxima reunión se llevará a cabo el 22 de febrero, 2022 a las 5:30 p.m.

11. **Conclusión**
    La presidenta Andrea Martinez concluyó la junta a las 6:41 p.m.

COMMUNITY ACTION PARTNERSHIP OF KERN HEAD START/STATE CHILD DEVELOPMENT

POLICY COUNCIL BYLAWS COMMITTEE MEETING MINUTES

FEBRUARY 8, 2022

Call in Number: (213) 204-2374 Teleconference ID: 904 235 215#

Per Governor's Executive Order N-25-20

1. **Welcome**
   Chairperson, Dominique Bassi welcomed members to the meeting.

2. **Call to Order**
   a. The meeting was called to order at 5:30 p.m.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established; all members were in attendance.
   b. **Present:** Dominiques Bassi, Andrea Martinez, Pablo Reyes

4. **Approval of Agenda**
   A motion was made by Andrea Martinez to approve the agenda dated February 8, 2022; seconded by Pablo Reyes. Motion carried.

5. **Approval of Minutes**
   A motion was made by Pablo Reyes to approve the minutes dated August 10, 2021; seconded by Andrea Martinez. Motion carried.

6. **Introduction of Guests**
   None

7. **Public Forum**
   (The public wishing to address the Policy Council Bylaws Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Proposed Meeting Dates ***Action Item**
   The proposed meeting dates were presented to members for review and discussion. It was noted the dates reflect the committee meeting at 5:30 p.m. on the second Tuesday of every other month. Motion was made by Pablo Reyes and seconded by Andrea Martinez to approve the proposed meeting dates. Motion carried unanimously.
   b. Review and Discussion of Policy Council Bylaws
   Members stated they received the Policy Council Bylaws and have had an opportunity to review. Lisa shared that one of the responsibilities of the committee was to review the document on an annual basis to ensure it is meeting the needs and requirements of the Council and following the requirements of the Head Start Performance Standards, and Head Start Act. It was shared that the bylaws were revised and approved in October 2020 as well as in September 2021. The amendments/revisions were shared with members which included but was not limited to, updated job title (staff), amended teleconference meeting information, as well as grammatical and formatting revisions. Members noted they did not have any questions about the document; any questions previously had already been answered. Subject matter, titles and subtitles of the bylaws were noted. Members will revisit as questions and requests for clarification are presented.
   c. Governance New Learning Resources
   Lisa shared a video from the Head Start Early Childhood Learning and Knowledge Center

(ECKLC) which spoke to the Head Start leadership and governance principles. It depicted the roles of the governing body, policy council and management staff and spoke to how these entities work in collaboration to provide leadership, guidance, and direction for programs. Upon conclusion of viewing the video and engaging in discussion, Lisa shared the Head Start Leadership and Governance Modules which can also be found on the ECKLC website. Module titles and topics were shared with members. It was noted the purpose of this series is to provide information that will support Policy Council members and other stakeholders in providing an overview of the Head Start Program and its various components. Discussion continued about the Leadership and Governance Modules with members electing to a self-paced review of training and when the committee reconvenes for their next scheduled meeting, opting as a group to review and discuss the modules completed.

9. Announcements/Committee Member Comments

Dominique thanked members for their attendance. Lisa shared information about the upcoming Read Across America event. She also stated there will be two Regional Parent Committee Meetings held next week with the hope to grow Policy Council. She shared that she would email members information on both events and encouraged then to participate in Read Across America either in person (following the protocols) or virtually.

10. Adjournment

Meeting was adjourned at 6:02 p.m.

o

MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO / Louis Rodriguez, Accountant

Date: February 16, 2022

Subject: *Head Start - Kern*
Budget to Actual Report for the period ended January 31, 2022 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2021 through February 28, 2022.

The following are highlights of the Kern Head Start Budget to Actual Report for the period of March 1, 2021 through January 31, 2022. Eleven months (91.6%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 86% of the budget, which is slightly greater than expenditures at this point in the prior budget period.

Training & Technical Assistance Funds

Overall expenditures are at 126% of the budget.

Carryover Funds

Overall expenditures are at 76% of the budget.

COVID Cares Funds

Overall expenditures are at 80% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

Non-Federal share is at 91% of the budget.

Community Action Partnership of Kern
Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2021 - February 28, 2022
Report Period: March 1, 2021 - January 31, 2021
Month 11 of 12 (91.6%)

Prepared 2/10/2022

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	10,000,522	8,220,478	1,780,044	82%	18%
FRINGE BENEFITS	2,787,432	2,309,946	477,486	83%	17%
TRAVEL	0	64,635	(64,635)		
EQUIPMENT	0	0	0		
SUPPLIES	733,439	480,159	253,280	65%	35%
CONTRACTUAL	148,506	140,108	8,398	94%	6%
CONSTRUCTION	0	0	0		
OTHER	2,748,825	3,054,150	(305,325)	111%	-11%
INDIRECT	1,583,809	1,287,813	295,996	81%	19%
TOTAL BASE FUNDING	**18,002,533**	**15,557,290**	**2,445,243**	**86%**	**14%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	41,904	16,568	25,336	40%	60%
SUPPLIES	23,986	51,607	(27,621)	215%	-115%
CONTRACTUAL	22,800	69,119	(46,319)	303%	-203%
OTHER	72,752	67,522	5,230	93%	7%
INDIRECT	16,144	18,519	(2,375)	115%	-15%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**177,586**	**223,335**	**(45,749)**	**126%**	**-26%**
CARRYOVER					
SUPPLIES	2,294		2,294	0%	100%
CONTRACTUAL	15,000		15,000	0%	100%
CONSTRUCTION	2,276,903	1,925,939	350,964	85%	15%
OTHER	20,000	0			
INDIRECT	231,443	106	231,337		
TOTAL CARRYOVER	**2,545,640**	**1,926,045**	**599,595**	**76%**	**24%**
COVID CARES					
PERSONNEL		80,843	(80,843)		
FRINGE BENEFITS		52,540	(52,540)		
SUPPLIES	295,335	221,867	73,467		
OTHER	155,558	8,387	147,171		
INDIRECT	46,675	36,099	10,575		
TOTAL COVID CARES	**497,567**	**399,736**	**97,831**	**80%**	**20%**
GRAND TOTAL HS FEDERAL FUNDS	**21,223,326**	**18,106,406**	**3,096,920**	**85%**	**15%**

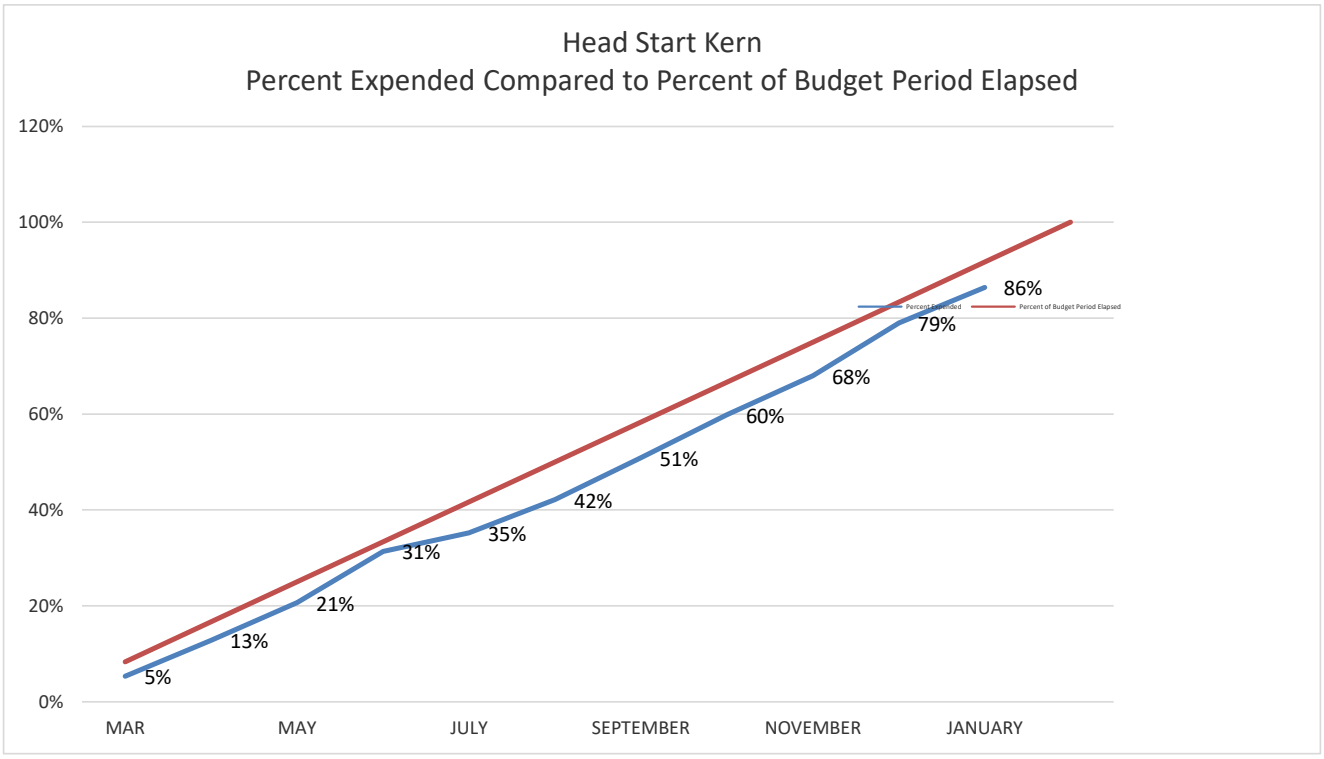
HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

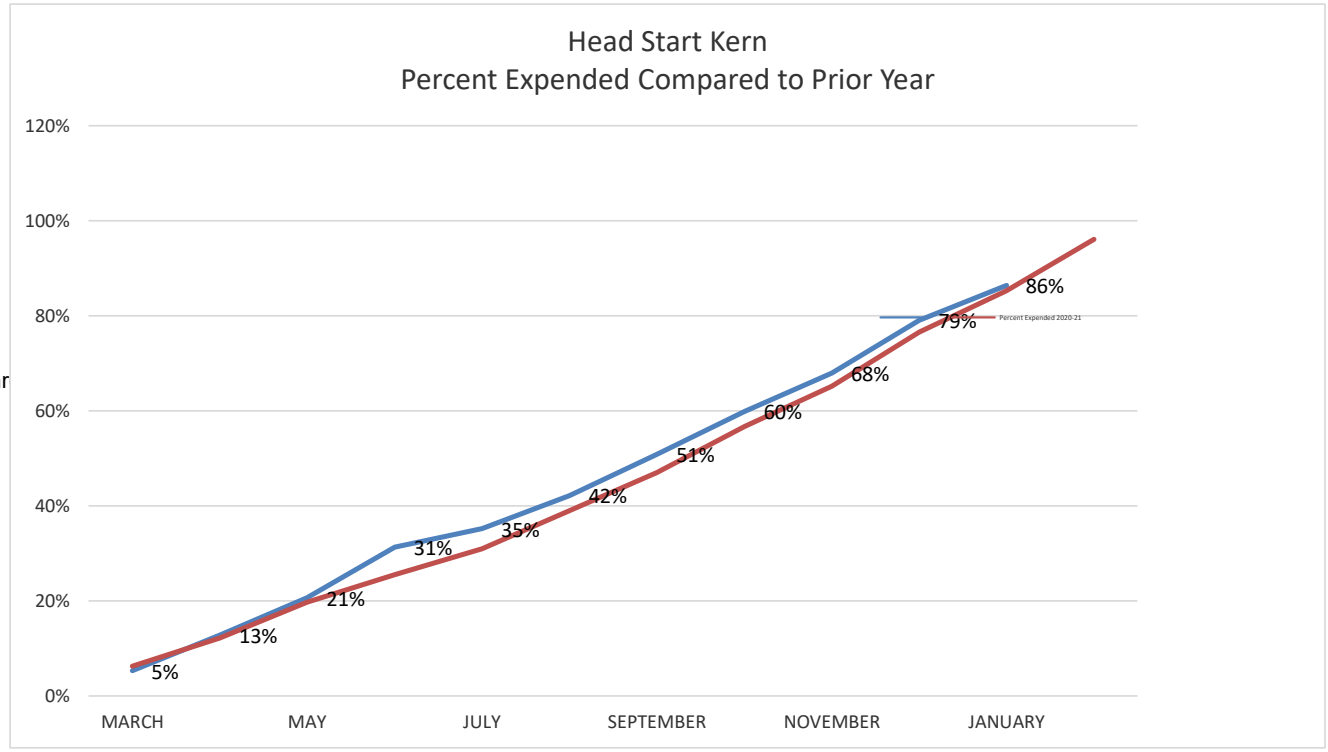
SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,567,638	1,368,579	199,059	87%	13%
CALIF DEPT OF ED	5,193,619	4,808,557	385,063	93%	7%
TOTAL NON-FEDERAL	**6,761,257**	**6,177,136**	**584,121**	**91%**	**9%**

Budget reflects Notice of Award #09CH011132-03-01
Actual expenditures include posted expenditures and estimated adjustments through 01/31/2022
Administrative Cost for HS and EHS Kern **6.6%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	21,871				**21,871**	2/20/2022
Lowe's	2,962.07				**2,962.00**	1/5/2022
Smart & Final	317.13				**317**	2/1/2022
Save Mart	1,138.78				**1,139**	01/292022
Chevron & Texaco Business Card	7,520				**7,520**	1/6/2022
Home Depot	18,045				**18,045**	1/14/2022
	51,854	**0**	**0**	**0**	**51,854**	


Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
20%
0%
MAR
MAY
JULY
SEPTEMBER
NOVEMBER
JANUARY
5%
13%
21%
31%
35%
42%
51%
60%
68%
79%
86%
Percent of Budget Period Elapsed


Head Start Kern
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
20%
0%
MARCH
MAY
JULY
SEPTEMBER
NOVEMBER
JANUARY
5%
13%
21%
31%
35%
42%
51%
60%
68%
79%
86%
Percent Expended 2020-21

MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO / Louis Rodriguez, Accountant

Date: February 16, 2022

Subject: *Early Head Start - Kern*
Budget to Actual Report for the period ended January 31, 2022 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2021 through February 28, 2022.

The following are highlights of the Kern Early Head Start Budget to Actual Report for the period of March 1, 2021 through January 31, 2022. Eleven months (91.6%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 73% of the budget, which is slightly less than expenditures compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 81% of the budget.

Carryover Funds

Overall expenditures are at 2% of the budget.

COVID Cares Funds

Overall expenditures are at 100% of the budget.

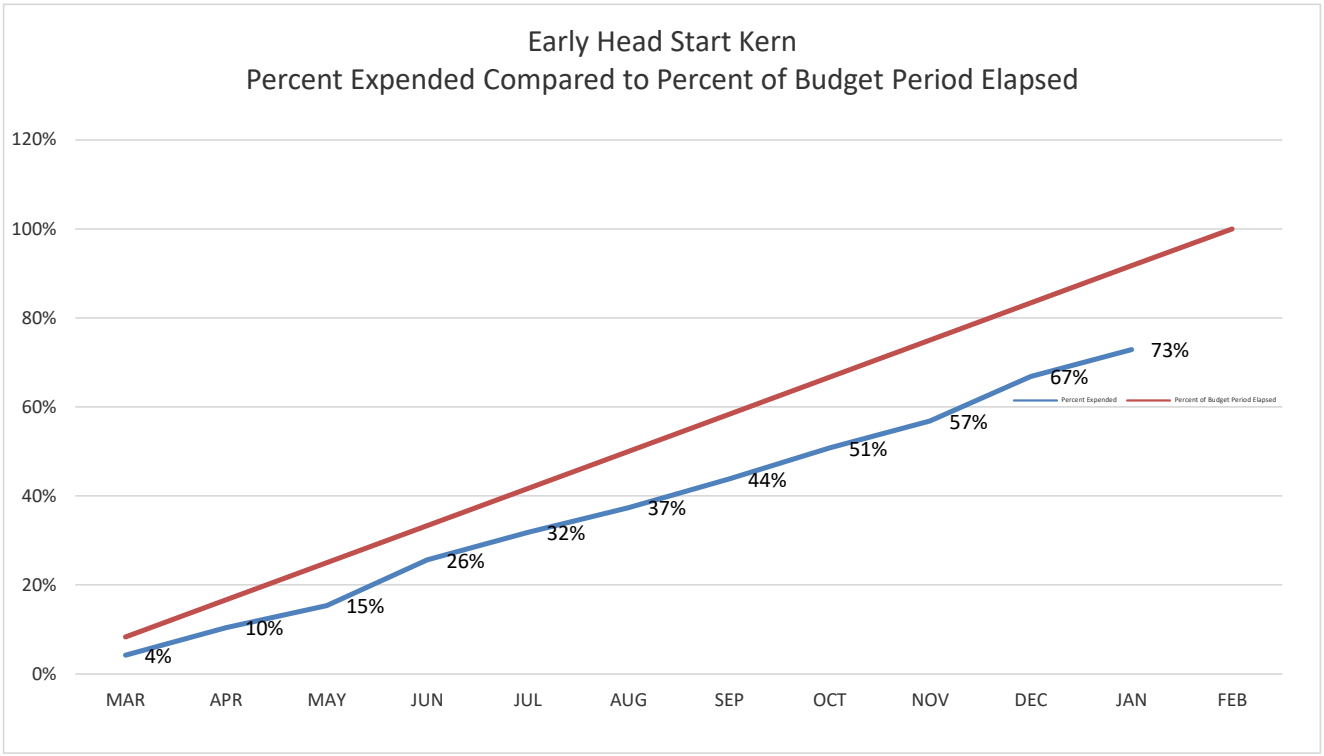
Community Action Partnership of Kern
Early Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2021 - February 28, 2022
Report Period: March 1, 2021 - January 31, 2022
Month 11 of 12 (91.6%)

Prepared 2/10/2022

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	5,021,133	3,819,296	1,201,837	76%	24%
FRINGE BENEFITS	1,751,175	1,067,544	683,631	61%	39%
TRAVEL	0	26,519	(26,519)		
EQUIPMENT	0	0	0		
SUPPLIES	483,444	313,617	169,827	65%	35%
CONTRACTUAL	36,432	62,713	(26,281)	172%	-72%
CONSTRUCTION	0	0	0		
OTHER	920,158	735,816	184,342	80%	20%
INDIRECT	809,704	548,389	261,315	68%	32%
TOTAL BASE FUNDING	**9,022,046**	**6,573,894**	**2,448,152**	**73%**	**27%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	32,253	6,725	25,528	21%	79%
SUPPLIES	6,807	20,129	(13,322)	296%	-196%
CONTRACTUAL	11,412	66,585	(55,173)	583%	-483%
OTHER	102,788	31,772	71,016	31%	69%
INDIRECT	15,326	11,779	3,547	77%	23%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**168,586**	**136,990**	**31,596**	**81%**	**19%**
CARRYOVER					
SUPPLIES			0	#DIV/0!	#DIV/0!
CONTRACTUAL			0	#DIV/0!	#DIV/0!
CONSTRUCTION	4,208,158	88,672	4,119,486	2%	98%
OTHER		0	0		
INDIRECT	117,543	235	117,308		
TOTAL CARRYOVER	**4,325,701**	**88,906**	**4,236,795**	**2%**	**98%**
COVID CARES					
PERSONNEL		35,102	(35,102)		
FRINGE BENEFITS		28,570	(28,570)		
SUPPLIES	66,921	17,620	49,301	26%	74%
OTHER	18,194	1,788	16,406	10%	90%
INDIRECT	9,068	11,103	(2,035)		
TOTAL COVID CARES	**94,182**	**94,182**	**0**	**100%**	**0%**
GRAND TOTAL EHS FEDERAL FUNDS	**13,610,515**	**6,893,973**	**6,716,543**	**51%**	**49%**

Budget reflects Notice of Award #09CH011132-03-01

Actual expenditures include posted expenditures and estimated adjustments through 01/31/2022


Early Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
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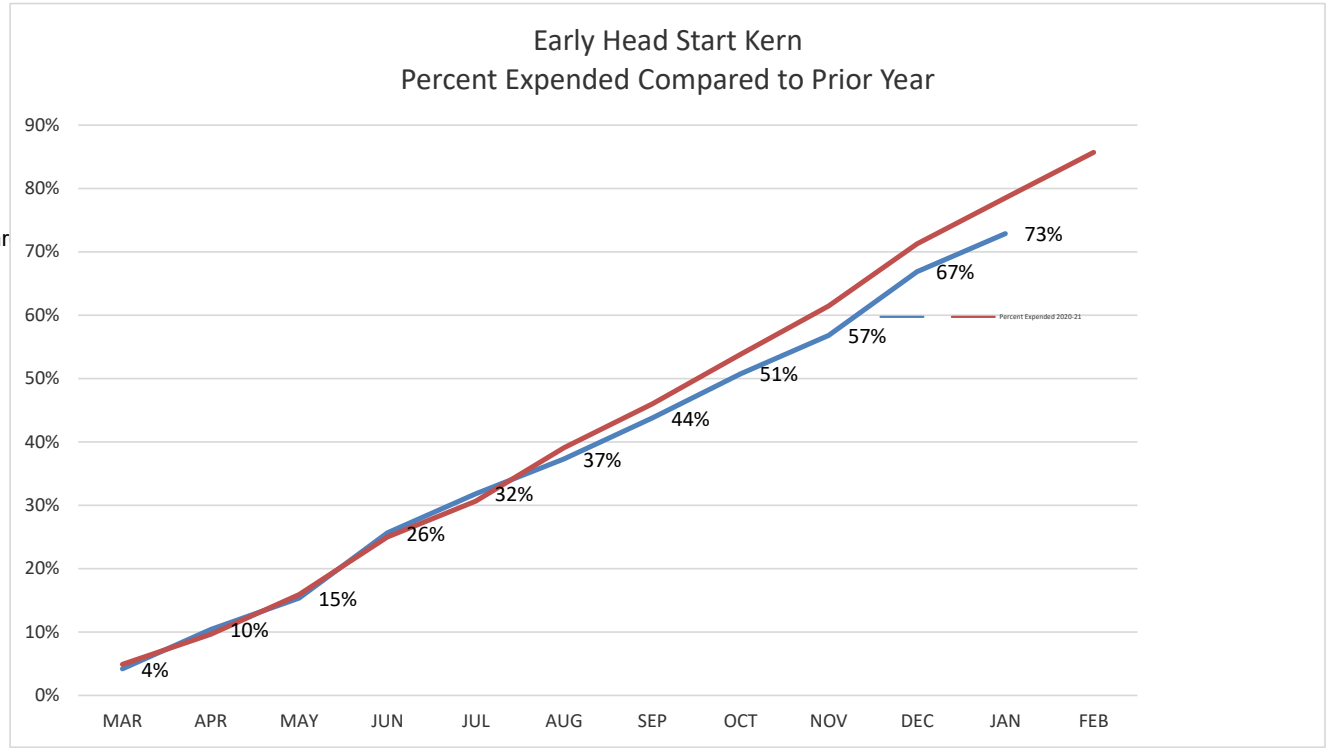
73%
Percent Expended
Percent of Budget Period Elapsed


Early Head Start Kern
Percent Expended Compared to Prior Year
90%
80%
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50%
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26%
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57%
67%
73%
Percent Expended 2020-21

MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO / Louis Rodriguez, Accountant

Date: February 16, 2022

Subject: *Early Head Start – San Joaquin*
Budget to Actual Report for the period ended January 31, 2022 – **Info Item**

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period of February 1, 2021 through January 31, 2022. Twelve months (100%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 87% of the budget, which is slightly below where we were compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 104% of the budget. The combined personnel and fringe benefit expenses are at 97% of this budget.

Carryover Funds

Overall expenditures are at 0% of the budget.

COVID Cares Funds

Overall expenditures are at 100% of the budget.

Non-Federal Share

Non-Federal share is at 100% of the budget.

Community Action Partnership of Kern
Early Head Start - San Joaquin County
Budget to Actual Report
Budget Period: February 1, 2021 - January 31, 2022
Report Period: February 1, 2021 - January 31, 2022
Month 12 of 12 (100%)

Prepared 1/13/2021

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,239,569	2,779,563	460,006	86%	14%
FRINGE BENEFITS	913,403	690,848	222,555	76%	24%
TRAVEL	0	37,454	(37,454)	0%	0%
EQUIPMENT	45,000	31,190	13,810		
SUPPLIES	130,220	156,671	(26,451)	120%	-20%
CONTRACTUAL	9,500	24,383	(14,883)	257%	-157%
OTHER	720,292	717,509	2,783	100%	0%
INDIRECT	498,077	387,144	110,933	78%	22%
TOTAL	**5,556,061**	**4,824,762**	**731,299**	**87%**	**13%**

TRAINING & TECHNICAL ASSISTANCE FUNDS					
PERSONNEL	49,670	48,797	873	98%	2%
FRINGE BENEFITS	21,950	21,077	873	96%	4%
TRAVEL	3,260	4,264	(1,004)	131%	-31%
SUPPLIES	6,815	3,094	3,721	45%	55%
CONTRACTUAL	7,345	10,383	(3,038)	141%	-41%
OTHER	19,301	24,460	(5,159)	127%	-27%
INDIRECT	10,834	11,318	(484)	104%	-4%
TOTAL	**119,175**	**123,393**	**(4,218)**	**104%**	**-4%**

CARRYOVER					
EQUIPMENT	21,035	0	21,035	0%	100%
SUPPLIES	29,804	0	29,804	0%	100%
CONTRACTUAL	8,000	0	8,000	0%	100%
OTHER	381,242	0	381,242	0%	100%
INDIRECT	41,905	0	41,905	0%	100%
TOTAL	**481,986**	**0**	**481,986**	**0%**	**100%**

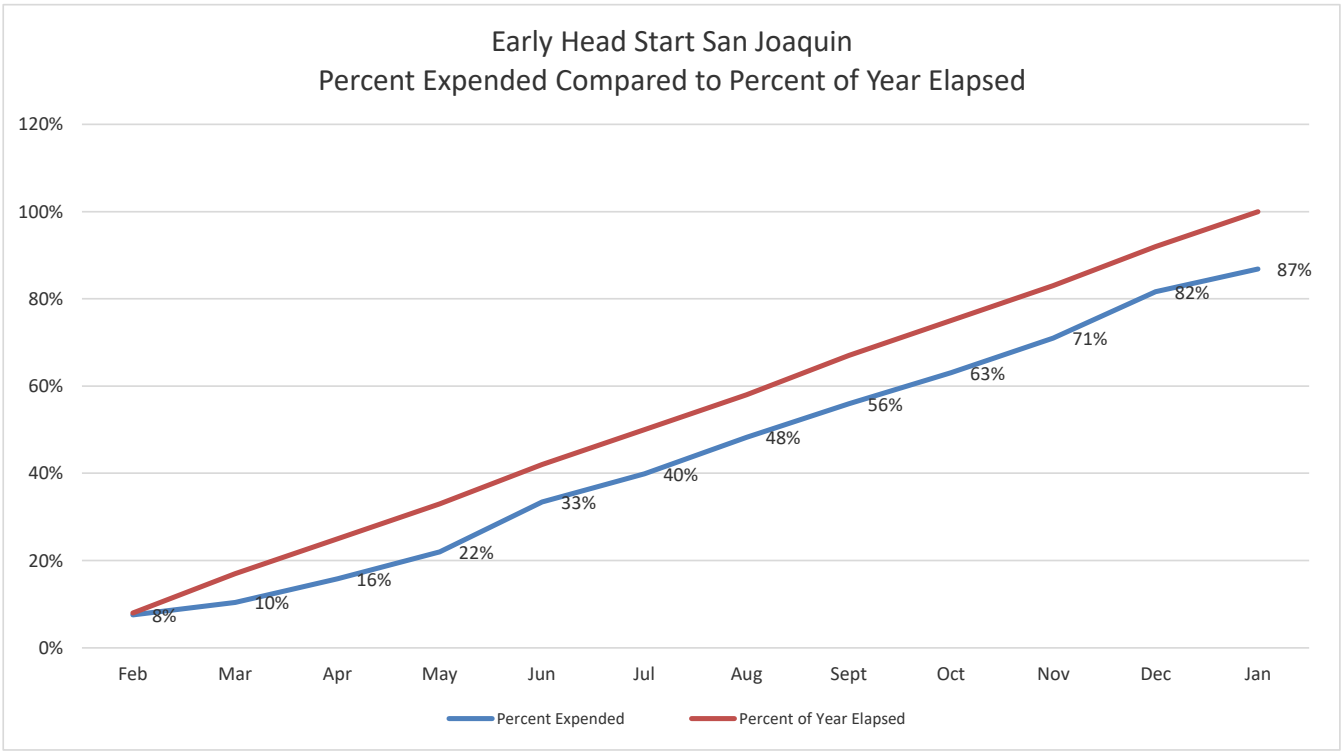
COVID CARES - Carried over from 2020-21					
PERSONNEL		19,203	(19,203)	0%	0%
FRINGE BENEFITS		3,331	(3,331)	0%	0%
SUPPLIES	75,407	69,273	6,134	92%	8%
OTHER	21,681	3,128	18,553	14%	86%
INDIRECT	9,709	11,861	(2,152)	122%	-22%
TOTAL	**106,797**	**106,796**	**1**	**100%**	**0%**

GRAND TOTAL EHS FEDERAL FUNDS	**6,264,019**	**5,054,951**	**1,209,068**	**81%**	**19%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,630,480	1,630,480	0	100%	0%
TOTAL NON-FEDERAL FUNDS	**1,630,480**	**1,630,480**	**0**	**100%**	**0%**

Centralized Administrative Cost	6.0%
Program Administrative Cost	2.7%
Total Administrative Cost	**8.7%**

Budget reflects Notice of Award #09CH011406-02-02
Actual expenditures include posted expenditures and estimated adjustments through 01/31/2022


Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed
120%
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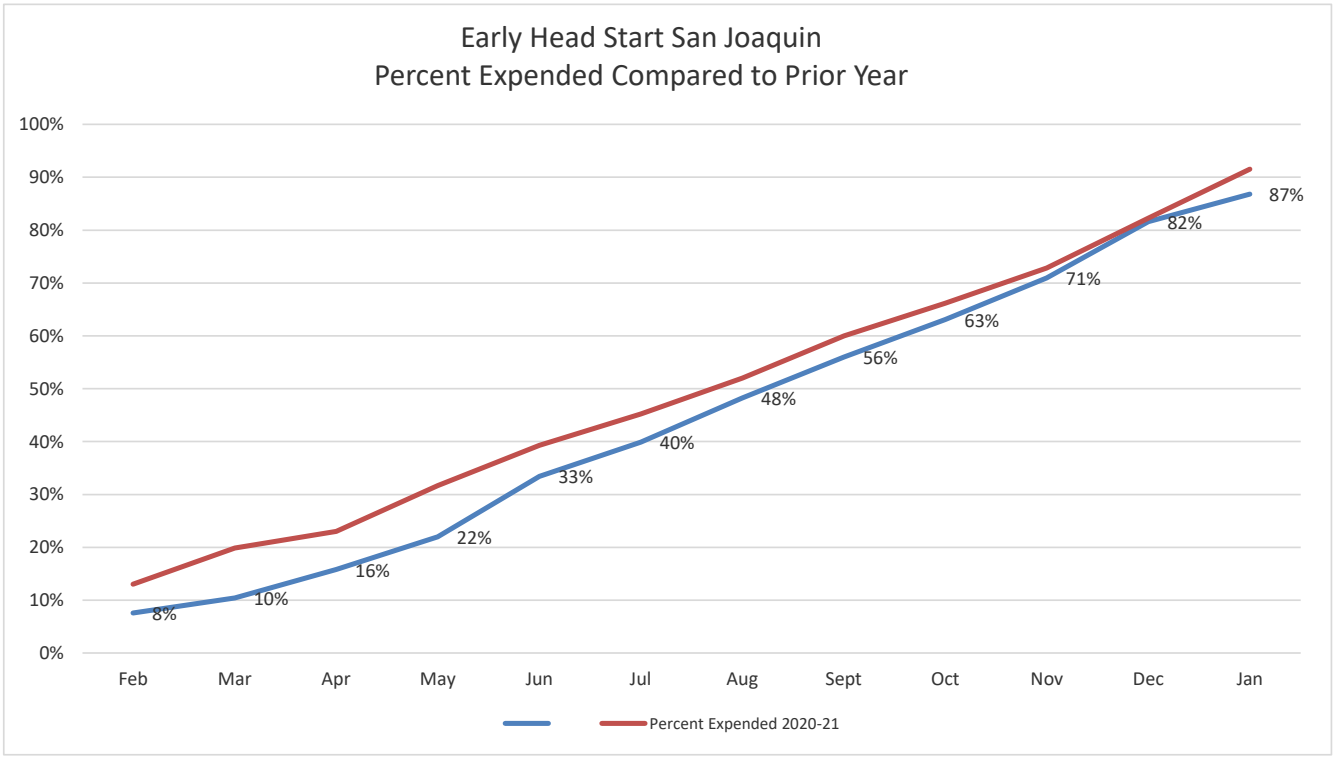
71%
82%
87%
Percent Expended
Percent of Year Elapsed


Early Head Start San Joaquin
Percent Expended Compared to Prior Year
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71%
82%
87%
Percent Expended 2020-21

MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO / Louis Rodriguez, Accountant

Date: February 16, 2022

Subject: *Early Head Start Child Care Partnerships*
Budget to Actual Report for the period ended January 31, 2022 – **Info Item**

The following are highlights of the Early Head Start Child Care Partnership Budget to Actual Report for the period of March 1, 2021 through January 31, 2022. Eleven months (91.6%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 60% of the budget, which is slightly above where we were compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 36% of the budget.

Carryover Funds

Overall expenditures are at 95% of the budget.

COVID Cares Funds

Overall expenditures are at 20% of the budget.

Non-Federal Share

Non-Federal share is at 77% of the budget.

Community Action Partnership of Kern
Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report
Budget Period: March 1, 2021 - February 28, 2022
Report Period: March 1, 2021 - January 31, 2022
Month 11 of 12 (91.6%)

Prepared 1/14/2021

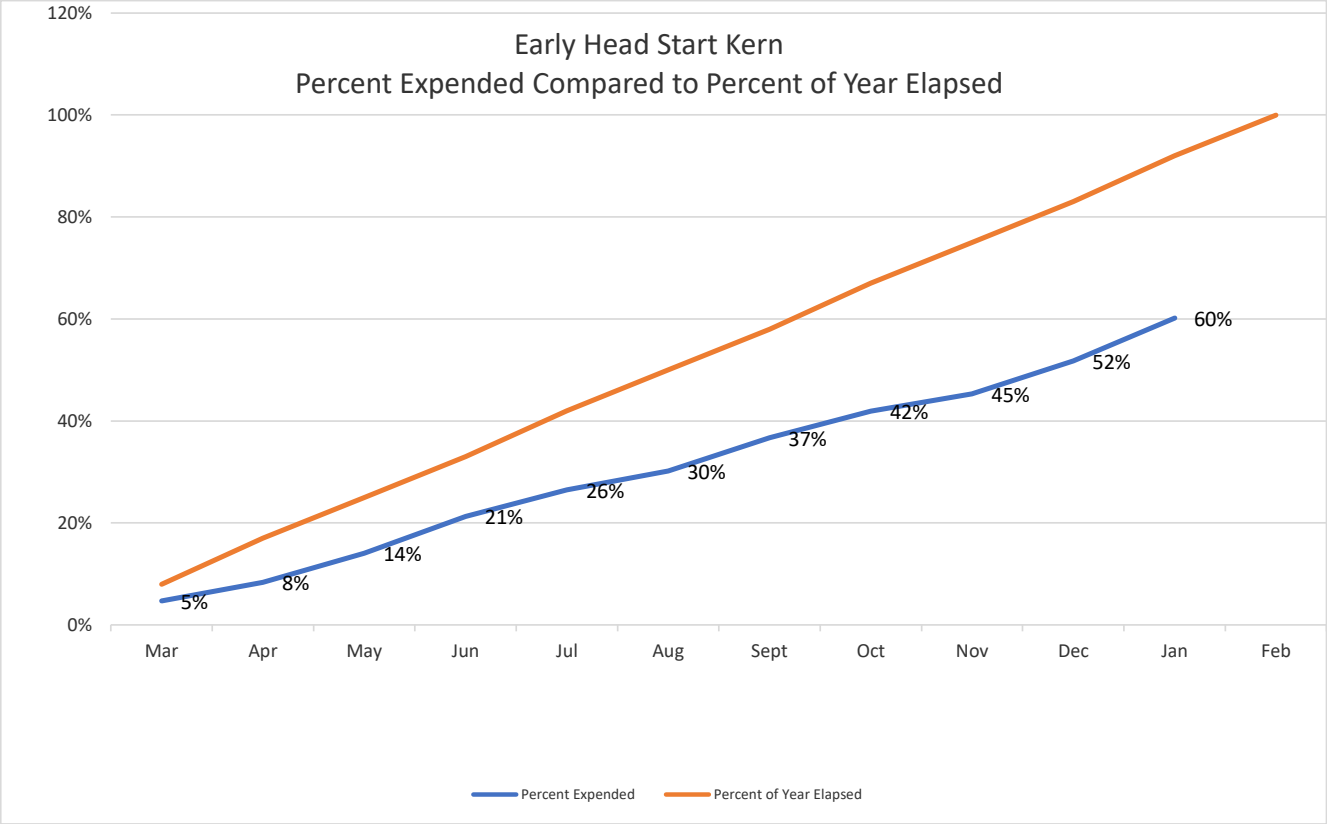
BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	668,881	541,257	127,624	81%	19%
FRINGE BENEFITS	183,736	141,753	41,983	77%	23%
SUPPLIES	37,083	101,049	(63,966)	272%	-172%
CONTRACTUAL	1,091,504	369,210	722,294	34%	66%
OTHER	231,300	183,587	47,713	79%	21%
INDIRECT	215,164	122,454	92,710	57%	43%
TOTAL BASE FUNDING	**2,427,668**	**1,461,877**	**965,791**	**60%**	**40%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	5,294	2,741	2,553	52%	48%
SUPPLIES	16,391	2,488	13,903	15%	85%
OTHER	29,393	10,296	19,097	35%	65%
INDIRECT	5,107	1,626	3,481	32%	68%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**56,185**	**20,497**	**35,688**	**36%**	**64%**
CARRYOVER					
SUPPLIES	16,000	0	16,000	0%	100%
CONSTRUCTION	2,458,581	2,371,566	87,015	96%	4%
CONTRACTUAL	14,000	0	14,000	0%	100%
OTHER	14,121	0	14,121	0%	100%
INDIRECT	4,412	400	4,012	9%	91%
TOTAL CARRYOVER	**2,507,114**	**2,371,966**	**135,148**	**95%**	**5%**
COVID CARES					
PERSONNEL	0	4,915	(4,915)		
FRINGE BENEFITS	0	779	(779)		
SUPPLIES	77,735	7,177	70,558	9%	91%
OTHER	24,361	7,950	16,411	33%	67%
INDIRECT	10,206	2,078	8,128	20%	80%
TOTAL COVID	**112,302**	**22,898**	**95,098**	**20%**	**80%**
GRAND TOTAL EHS FEDERAL FUNDS	**5,103,269**	**3,877,238**	**1,231,725**	**76%**	**24%**

NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	588,256	453,016	135,240	77%	23%
TOTAL NON-FEDERAL	**588,256**	**453,016**	**135,240**	**77%**	**23%**

Budget reflects Notice of Award **#09HP000163-03-02**

Actual expenditures include posted expenditures and estimated adjustments through 01/31/22


Early Head Start Kern
Percent Expended Compared to Percent of Year Elapsed
120%
100%
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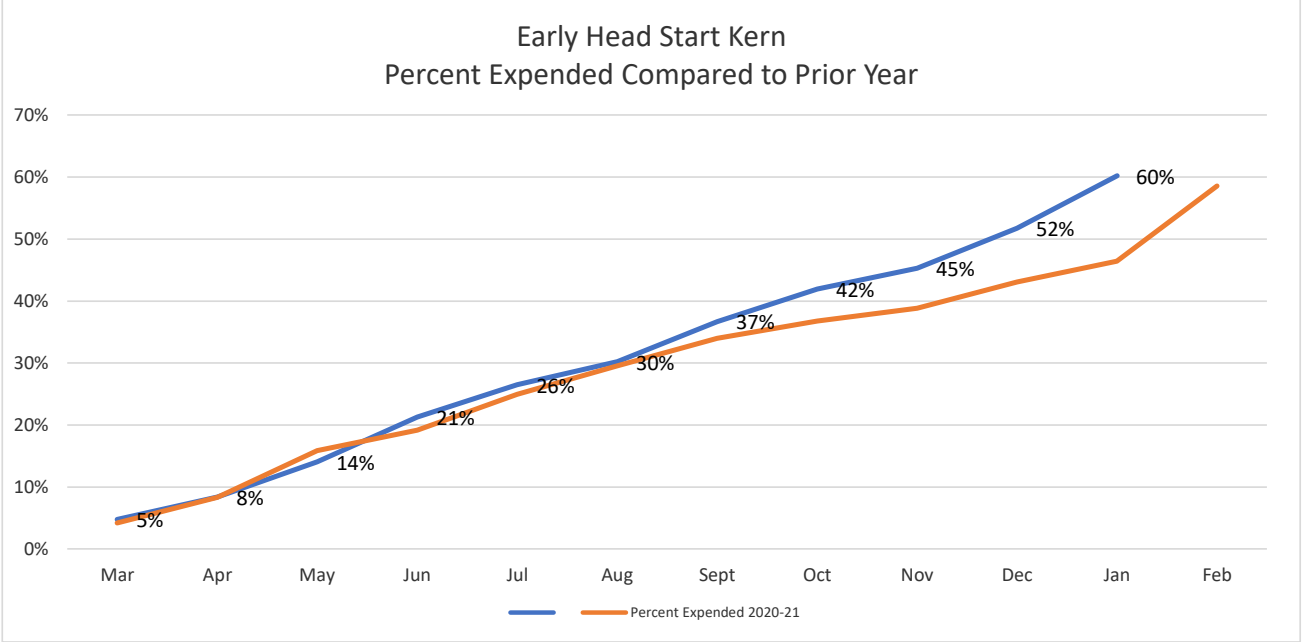
42%
45%
52%
60%
Percent Expended
Percent of Year Elapsed


Early Head Start Kern
Percent Expended Compared to Prior Year
70%
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10%
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5%
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14%
21%
26%
30%
37%
42%
45%
52%
60%
Percent Expended 2020-21

MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO / Louis Rodriguez, Accountant

Date: February 16, 2022

Subject: *American Rescue Plan Funding*
Budget to Actual Report for the period ended January 31, 2022 – **Info Item**

The following are highlights of the American Rescue Plan Budget to Actual Report for the period of April 1, 2021 through December 31, 2021. Ten months (83.3%) of the 12-month budget period have elapsed.

COVID

Overall expenditures are at 100% of the budget. These funds are being utilized to support the Summer Bridge Program options.

American Rescue Plan Act

Overall expenditures are at 15% of the budget. These funds are being utilized to support the Summer Bridge Program options.

Community Action Partnership of Kern

American Rescue Plan

Budget to Actual Report

Budget Period: April 1, 2021 - March 31, 2023

Report Period: April 1, 2021 - January 31, 2022

Month 10 of 12 (83.3%)

Prepared 1/11/2022

COVID	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	0	502,095	(502,095)		100%
FRINGE BENEFITS	0	107,505	(107,505)		100%
TRAVEL	0	0	0	0%	0%
EQUIPMENT	0	0	0		
SUPPLIES	500,000	0	500,000	0%	100%
CONTRACTUAL	0	0	0		100%
OTHER	170,559	0	170,559	0%	100%
INDIRECT	0	60,959	(60,959)		100%
TOTAL	**670,559**	**670,559**	**0**	**100%**	**0%**

American Rescue Plan Act

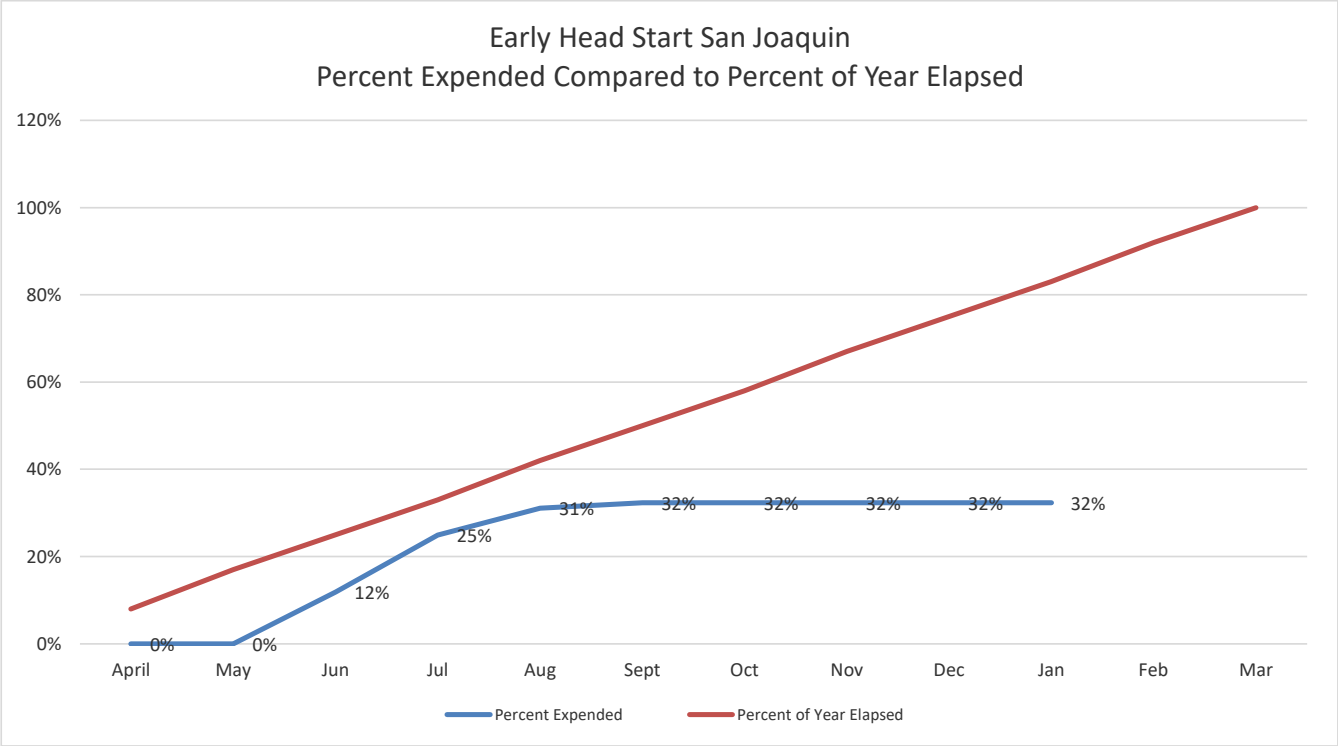
PERSONNEL	763,438	281,848	481,590	37%	63%
FRINGE BENEFITS	251,934	89,677	162,257	36%	64%
TRAVEL	0	0	0		100%
SUPPLIES	553,540	34	553,506	0%	100%
CONTRACTUAL	0	0	0		100%
OTHER	830,310	0	830,310	0%	100%
INDIRECT	266,580	37,156	229,424	14%	86%
TOTAL	**2,665,802**	**408,715**	**2,257,087**	**15%**	**85%**

GRAND TOTAL ARP FEDERAL FUNDS	**3,336,361**	**1,079,274**	**2,257,087**	**32%**	**68%**

Centralized Administrative Cost	9.1%
Program Administrative Cost	0.0%
Total Administrative Cost	**9.1%**

Budget reflects Notice of Award #09HE000432-01-01

Actual expenditures include posted expenditures and estimated adjustments through 01/31/2022


Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
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12%
25%
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Percent Expended
Percent of Year Elapsed

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE (6115)
2021-2022

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	8%	0%
APRIL 2021	$ 1,350.00		$ -	$ 1,350.00	17%	0%
MAY 2021	$ 1,350.00		$ -	$ 1,350.00	25%	0%
JUNE 2021	$ 1,350.00		$ -	$ 1,350.00	33%	0%
JULY 2021	$ 1,350.00	$ (6.02)	$ (6.02)	$ 1,356.02	42%	0%
AUGUST 2021	$ 1,356.02		$ (6.02)	$ 1,356.02	50%	0%
SEPTEMBER 2021	$ 1,356.02		$ (6.02)	$ 1,356.02	58%	0%
OCTOBER 2021	$ 1,356.02		$ (6.02)	$ 1,356.02	67%	0%
NOVEMBER 2021	$ 1,356.02		$ (6.02)	$ 1,356.02	75%	0%
DECEMBER 2021	$ 1,356.02		$ (6.02)	$ 1,356.02	83%	0%
JANUARY 2022	$ 1,356.02		$ (6.02)	$ 1,356.02	92%	0%
FEBRUARY 2022	$ 1,356.02		$ (6.02)	$ 1,356.02	100%	0%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 450.00	$ -	$ -	$ 450.00	8%	0%
APRIL 2021	$ 450.00		$ -	$ 450.00	17%	0%
MAY 2021	$ 450.00		$ -	$ 450.00	25%	0%
JUNE 2021	$ 450.00		$ -	$ 450.00	33%	0%
JULY 2021	$ 450.00	$ (0.98)	$ (0.98)	$ 450.98	42%	0%
AUGUST 2021	$ 450.98		$ (0.98)	$ 450.98	50%	0%
SEPTEMBER 2021	$ 450.98		$ (0.98)	$ 450.98	58%	0%
OCTOBER 2021	$ 450.98		$ (0.98)	$ 450.98	67%	0%
NOVEMBER 2021	$ 450.98		$ (0.98)	$ 450.98	75%	0%
DECEMBER 2021	$ 450.98		$ (0.98)	$ 450.98	83%	0%
JANUARY 2022	$ 450.98		$ (0.98)	$ 450.98	92%	0%
FEBRUARY 2022	$ 450.98		$ (0.98)	$ 450.98	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE (6115)
2021-2022

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2021	$ 50.00	$ -	$ -	$ 50.00	8%	0%
MARCH 2021	$ 50.00	$ -	$ -	$ 50.00	17%	0%
APRIL 2021	$ 50.00	$ -	$ -	$ 50.00	25%	0%
MAY 2021	$ 50.00	$ -	$ -	$ 50.00	33%	0%
JUNE 2021	$ 50.00	$ -	$ -	$ 50.00	42%	0%
JULY 2021	$ 50.00	$ -	$ -	$ 50.00	50%	0%
AUGUST 2021	$ 50.00	$ -	$ -	$ 50.00	58%	0%
SEPTEMBER 2021	$ 50.00	$ -	$ -	$ 50.00	67%	0%
OCTOBER 2021	$ 50.00	$ -	$ -	$ 50.00	75%	0%
NOVEMBER 2021	$ 50.00	$ -	$ -	$ 50.00	83%	0%
DECEMBER 2021	$ 50.00	$ -	$ -	$ 50.00	92%	0%
JANUARY 2022	$ 50.00	$ -	$ -	$ 50.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 250.00	$ -	$ -	$ 250.00	8%	0%
APRIL 2021	$ 250.00	$ -	$ -	$ 250.00	17%	0%
MAY 2021	$ 250.00	$ -	$ -	$ 250.00	25%	0%
JUNE 2021	$ 250.00	$ -	$ -	$ 250.00	33%	0%
JULY 2021	$ 250.00	$ -	$ -	$ 250.00	42%	0%
AUGUST 2021	$ 250.00	$ -	$ -	$ 250.00	50%	0%
SEPTEMBER 2021	$ 250.00	$ -	$ -	$ 250.00	58%	0%
OCTOBER 2021	$ 250.00	$ -	$ -	$ 250.00	67%	0%
NOVEMBER 2021	$ 250.00	$ -	$ -	$ 250.00	75%	0%
DECEMBER 2021	$ 250.00	$ -	$ -	$ 250.00	83%	0%
JANUARY 2022	$ 250.00	$ -	$ -	$ 250.00	92%	0%
FEBRUARY 2022	$ 250.00		$ -	$ 250.00	100%	0%

Prepared by: Louis Rodriquez
February 15, 2022

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2021-2022

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	25%	0%
ABRIL DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	50%	0%
MAYO DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	75%	0%
JUNIO DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	100%	0%
JULIO DEL 2021	$ 5,475.00	$ (6.02)	$ (6.02)	$ 5,481.02	13%	0%
AGOSTO DEL 2021	$ 5,481.02	$ -	$ (6.02)	$ 5,481.02	25%	0%
SEPTIEMBRE DEL 2018	$ 5,481.02	$ -	$ (6.02)	$ 5,481.02	38%	0%
OCTUBRE DEL 2021	$ 5,481.02	$ -	$ (6.02)	$ 5,481.02	50%	0%
NOVIEMBRE DEL 2021	$ 5,481.02	$ -	$ (6.02)	$ 5,481.02	63%	0%
DICIEMBRE DEL 2021	$ 5,481.02	$ -	$ (6.02)	$ 5,481.02	75%	0%
ENERO DEL 2022	$ 5,481.02	$ -	$ (6.02)	$ 5,481.02	88%	0%
FEBRERO DEL 2022	$ 5,481.02	$ -	$ (6.02)	$ 5,481.02	100%	0%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 450.00	$ -	$ -	$ 450.00	25%	0%
ABRIL DEL 2021	$ 450.00	$ -	$ -	$ 450.00	50%	0%
MAYO DEL 2021	$ 450.00	$ -	$ -	$ 450.00	75%	0%
JUNIO DEL 2021	$ 450.00	$ -	$ -	$ 450.00	100%	0%
JULIO DEL 2021	$ 1,824.00	$ (0.98)	$ (0.98)	$ 1,824.98	13%	0%
AGOSTO DEL 2021	$ 1,824.98	$ -	$ (0.98)	$ 1,824.98	25%	0%
SEPTIEMBRE DEL 2018	$ 1,824.98	$ -	$ (0.98)	$ 1,824.98	38%	0%
OCTUBRE DEL 2021	$ 1,824.98	$ -	$ (0.98)	$ 1,824.98	50%	0%
NOVIEMBRE DEL 2021	$ 1,824.98	$ -	$ (0.98)	$ 1,824.98	63%	0%
DICIEMBRE DEL 2021	$ 1,824.98	$ -	$ (0.98)	$ 1,824.98	75%	0%
ENERO DEL 2022	$ 1,824.98	$ -	$ (0.98)	$ 1,824.98	88%	0%
FEBRERO DEL 2022	$ 1,824.98	$ -	$ (0.98)	$ 1,824.98	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2021-2022

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	8%	0%
MARZO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	17%	0%
ABRIL DEL 2021	$ 50.00	$ -	$ -	$ 50.00	25%	0%
MAYO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	33%	0%
JUNIO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	42%	0%
JULIO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	50%	0%
AGOSTO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	58%	0%
SEPTIEMBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	67%	0%
OCTUBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	75%	0%
NOVIEMBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	83%	0%
DICIEMBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	92%	0%
ENERO DEL 2022	$ 50.00	$ -	$ -	$ 50.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	8%	0%
ABRIL DEL 2021	$ 250.00	$ -	$ -	$ 250.00	17%	0%
MAYO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	25%	0%
JUNIO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	33%	0%
JULIO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	42%	0%
AGOSTO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	50%	0%
SEPTIEMBRE DEL 2018	$ 250.00	$ -	$ -	$ 250.00	58%	0%
OCTUBRE DEL 2021	$ 250.00	$ -	$ -	$ 250.00	67%	0%
NOVIEMBRE DEL 2021	$ 250.00	$ -	$ -	$ 250.00	75%	0%
DICIEMBRE DEL 2021	$ 250.00	$ -	$ -	$ 250.00	83%	0%
ENERO DEL 2022	$ 250.00	$ -	$ -	$ 250.00	92%	0%
FEBRERO DEL 2022	$ 250.00	$ -	$ -	$ 250.00	100%	0%

Preparado por Louis Rodriquez
15 de Febrero 2022

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES (7175)
2020-2022

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	8%	0%
APRIL 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	17%	0%
MAY 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	25%	0%
JUNE 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	33%	0%
JULY 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	42%	0%
AUGUST 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	50%	0%
SEPTEMBER 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	58%	0%
OCTOBER 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	67%	0%
NOVEMBER 2021	$ 9,585.00	$ 610.60	$ 610.60	$ 8,974.40	75%	6%
DECEMBER 2021	$ 8,974.40	$ -	$ 610.60	$ 8,974.40	83%	6%
JANUARY 2022	$ 8,974.40	$ 555.75	$ 1,166.35	$ 8,418.65	92%	12%
FEBRUARY 2022	$ 8,418.65	$ -	$ 1,166.35	$ 8,418.65	100%	12%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	8%	0%
APRIL 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	17%	0%
MAY 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	25%	0%
JUNE 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	33%	0%
JULY 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	42%	0%
AUGUST 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	50%	0%
SEPTEMBER 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	58%	0%
OCTOBER 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	67%	0%
NOVEMBER 2021	$ 3,230.00	$ 203.53	$ 203.53	$ 3,026.47	75%	6%
DECEMBER 2021	$ 3,026.47	$ -	$ 203.53	$ 3,026.47	83%	6%
JANUARY 2022	$ 3,026.47	$ 185.25	$ 388.78	$ 2,841.22	92%	12%
FEBRUARY 2022	$ 2,841.22	$ -	$ 388.78	$ 2,841.22	100%	12%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES (7175)
2020-2022

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	8%	0%
MARCH 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	17%	0%
APRIL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	25%	0%
MAY 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	33%	0%
JUNE 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	42%	0%
JULY 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	50%	0%
AUGUST 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	58%	0%
SEPTEMBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	67%	0%
OCTOBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	75%	0%
NOVEMBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	83%	0%
DECEMBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	92%	0%
JANUARY 2022	$ 1,665.00	$ -	$ -	$ 1,665.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 760.00	$ -	$ -	$ 760.00	8%	0%
APRIL 2021	$ 760.00	$ -	$ -	$ 760.00	17%	0%
MAY 2021	$ 760.00	$ -	$ -	$ 760.00	25%	0%
JUNE 2021	$ 760.00	$ -	$ -	$ 760.00	33%	0%
JULY 2021	$ 760.00	$ -	$ -	$ 760.00	42%	0%
AUGUST 2021	$ 760.00	$ -	$ -	$ 760.00	50%	0%
SEPTEMBER 2021	$ 760.00	$ -	$ -	$ 760.00	58%	0%
OCTOBER 2021	$ 760.00	$ -	$ -	$ 760.00	67%	0%
NOVEMBER 2021	$ 760.00	$ -	$ -	$ 760.00	75%	0%
DECEMBER 2021	$ 760.00	$ -	$ -	$ 760.00	83%	0%
JANUARY 2022	$ 760.00	$ -	$ -	$ 760.00	92%	0%
FEBRUARY 2022	$ 760.00		$ -	$ 760.00	100%	0%

Prepared by: Louis Rodriquez
February 15, 2022

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2021-2022

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 8,731.00	$ -	$ -	$ 8,731.00	8%	0%
ABRIL DEL 2021	$ 8,731.00	$ -	$ -	$ 8,731.00	17%	0%
MAYO DEL 2021	$ 8,731.00	$ -	$ -	$ 8,731.00	25%	0%
JUNIO DEL 2021	$ 8,731.00	$ -	$ -	$ 8,731.00	33%	0%
JULIO DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	13%	0%
AGOSTO DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	25%	0%
SEPTIEMBRE DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	38%	0%
OCTUBRE DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	50%	0%
NOVIEMBRE DEL 2021	$ 18,711.00	$ 610.60	$ 610.60	$ 18,100.40	63%	3%
DICIEMBRE DEL 2021	$ 18,100.40	$ -	$ 610.60	$ 18,100.40	75%	3%
ENERO DEL 2022	$ 18,100.40	$ 555.75	$ 1,166.35	$ 17,544.65	88%	6%
FEBRERO DEL 2022	$ 17,544.65	$ -	$ 1,166.35	$ 17,544.65	100%	6%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 1,363.00	$ -	$ -	$ 1,363.00	8%	0%
ABRIL DEL 2021	$ 1,363.00	$ -	$ -	$ 1,363.00	17%	0%
MAYO DEL 2021	$ 1,363.00	$ -	$ -	$ 1,363.00	25%	0%
JUNIO DEL 2021	$ 1,363.00	$ -	$ -	$ 1,363.00	33%	0%
JULIO DEL 2021	$ 6,264.00	$ -	$ -	$ 6,264.00	13%	0%
AGOSTO DEL 2021	$ 6,264.00	$ -	$ -	$ 6,264.00	25%	0%
SEPTIEMBRE DEL 2018	$ 6,264.00	$ -	$ -	$ 6,264.00	38%	0%
OCTUBRE DEL 2021	$ 6,264.00	$ -	$ -	$ 6,264.00	50%	0%
NOVIEMBRE DEL 2021	$ 6,264.00	$ 203.53	$ 203.53	$ 6,060.47	63%	3%
DICIEMBRE DEL 2021	$ 6,060.47	$ -	$ 203.53	$ 6,060.47	75%	3%
ENERO DEL 2022	$ 6,060.47	$ 185.25	$ 388.78	$ 5,875.22	88%	6%
FEBRERO DEL 2022	$ 5,875.22	$ -	$ 388.78	$ 5,875.22	100%	6%

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2021-2022

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	8%	0%
MARZO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	17%	0%
ABRIL DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	25%	0%
MAYO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	33%	0%
JUNIO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	42%	0%
JULIO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	50%	0%
AGOSTO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	58%	0%
SEPTIEMBRE DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	67%	0%
OCTUBRE DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	75%	0%
NOVIEMBRE DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	83%	0%
DICIEMBRE DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	92%	0%
ENERO DEL 2022	$ 1,665.00	$ -	$ -	$ 1,665.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	8%	0%
ABRIL DEL 2021	$ 760.00	$ -	$ -	$ 760.00	17%	0%
MAYO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	25%	0%
JUNIO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	33%	0%
JULIO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	42%	0%
AGOSTO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	50%	0%
SEPTIEMBRE DEL 2018	$ 760.00	$ -	$ -	$ 760.00	58%	0%
OCTUBRE DEL 2021	$ 760.00	$ -	$ -	$ 760.00	67%	0%
NOVIEMBRE DEL 2021	$ 760.00	$ -	$ -	$ 760.00	75%	0%
DICIEMBRE DEL 2021	$ 760.00	$ -	$ -	$ 760.00	83%	0%
ENERO DEL 2022	$ 760.00	$ -	$ -	$ 760.00	92%	0%
FEBRERO DEL 2022	$ 760.00	$ -	$ -	$ 760.00	100%	0%

Preparado por Louis Rodriquez
15 de Febrero 2022

Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2021 through February 28, 2022
Report for period ending **December 31, 2021** (Month 10 of 12)

Percent of budget period elapsed: 83%

LOCATION	Enroll-ment	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	40	3,806	3,344	1,604	832	0	603	802	872	850	861	107	0	13,679	40,535	34%
Alicante	20	2,759	2,527	2,754	3,695	1,994	2,133	5,345	5,714	6,469	5,438	74	0	38,902	20,268	192%
Angela Martinez	60	1,682	5,056	1,604	2,212	2,609	2,465	3,468	4,042	8,023	2,590	0	0	33,752	60,803	56%
Broadway	40	9,072	8,492	6,658	0	0	830	2,167	2,500	2,011	2,177	120	0	34,027	40,535	84%
California City	34	8,453	7,727	3,833	0	0	2,784	5,978	5,464	4,894	1,888	73	0	41,092	34,455	119%
Cleo Foran	23	15,779	14,629	14,352	12,627	8,483	6,362	5,747	3,912	6,835	5,819	58	0	94,604	23,308	406%
Delano	76	19,953	21,082	15,436	8,265	7,463	4,632	8,532	8,305	8,247	5,626	8	0	107,549	77,017	140%
East California	52	14,322	16,129	16,718	15,278	15,044	8,892	11,905	7,994	12,209	7,943	13	0	126,445	52,696	240%
Fairfax	40	8,429	9,246	5,856	0	0	1,691	4,415	4,278	4,191	2,707	175	0	40,988	40,535	101%
Fairview	40	7,209	8,499	5,236	5,291	4,000	1,870	7,149	7,553	6,242	8,505	195	0	61,749	40,535	152%
Harvey L. Hall	156	11,773	13,555	13,824	9,064	6,858	6,493	10,607	9,673	10,148	7,879	26	0	99,898	158,087	63%
Heritage	20	5,914	6,825	3,362	0	0	291	1,915	1,292	1,853	1,269	292	0	23,013	20,268	114%
Home Base	123	12,960	10,178	8,707	6,506	6,914	5,928	5,267	7,528	6,766	2,635	5	0	73,393	62,323	118%
Lamont	20	3,352	4,009	406	1,055	1,485	702	941	724	1,035	180	0	0	13,888	20,268	69%
Martha J. Morgan	72	8,319	7,861	7,623	5,287	6,211	5,554	6,184	6,633	6,467	5,495	177	0	65,811	72,963	90%
McFarland	20	2,099	2,182	1,391	0	0	985	3,269	7,404	9,673	10,196	36	0	37,235	20,268	184%
Mojave	20	7,890	10,296	5,212	0	0	0	0	0	0	0	0	0	23,397	20,268	115%
Oasis	60	5,094	7,534	5,183	4,325	3,895	2,209	4,047	4,386	3,990	3,161	0	0	43,824	60,803	72%
Pete H. Parra	128	9,302	10,728	9,209	4,272	2,128	3,222	7,386	14,072	17,495	8,279	6	0	86,099	129,713	66%
Planz	20	0	1,168	0	0	0	0	799	503	1,774	1,345	39	0	5,628	20,268	28%
Primeros Pasos	78	13,621	9,779	8,495	4,687	3,316	4,263	5,007	5,921	6,808	6,914	111	0	68,921	79,044	87%
Rosamond	80	5,024	6,643	2,972	1,649	0	0	51	45	79	0	15	0	16,479	81,070	20%
San Diego Street	40	2,566	2,282	2,970	2,501	1,709	3,549	4,681	4,698	3,627	1,698	113	0	30,395	40,535	75%
Seibert	40	0	0	0	0	0	0	0	95	106	0	0	0	201	40,535	0%
Shafter	20	3,661	2,948	2,292	1,198	436	2,947	6,628	7,005	10,670	9,374	0	0	47,160	20,268	233%
Shafter HS/EHS	25	1,137	2,606	2,500	2,453	2,067	2,227	2,323	1,792	2,792	3,064	78	0	23,038	25,334	91%
Sterling	124	7,380	8,415	7,493	8,090	8,172	4,393	5,814	6,570	5,931	2,536	0	0	64,795	125,659	52%
Sunrise Villa	20	2,328	1,874	651	1,718	0	971	1,493	1,903	1,623	850	0	0	13,413	20,268	66%
Taft	63	4,500	5,261	3,946	0	0	430	1,550	3,486	3,631	2,168	136	0	25,109	63,843	39%
Tehachapi	34	2,181	0	0	0	0	0	1,821	1,351	1,326	0	190	0	6,869	34,455	20%
Vineland	20	4,160	2,420	923	1,009	1,100	587	1,214	1,589	2,353	0	104	0	15,459	20,268	76%
Virginia	40	3,948	4,743	3,377	0	0	764	5,706	5,233	5,370	4,542	33	0	33,714	40,535	83%
Wesley	60	27,407	27,036	13,247	0	0	2,892	6,681	8,451	9,955	9,615	0	0	105,285	60,803	173%
Willow	55	5,130	4,162	2,753	0	0	762	826	3,369	3,595	0	58	0	20,655	55,736	37%
Administrative Services		0	0	0	0	0	0	0	0	0	0	0	0	0	0	NA
Governance		0	0	0	0	0	0	0	0	0	0	0	0	0	15,000	
Program Services		23	130	119	10,127	0	0	6,907	484	0	24	0	0	17,814	74,265	24%
SUBTOTAL IN-KIND	**1,763**	**241,230**	**249,365**	**180,707**	**112,143**	**83,885**	**81,428**	**146,625**	**154,841**	**177,035**	**124,780**	**2,244**	**0**	**1,554,282**	**1,813,530**	**86%**
State General Child Care*		218,706	214,532	221,798	216,097	167,020	182,708	187,329	199,701	174,882	199,738	0	0	1,982,510	2,821,834	70%
State Preschool*		395,510	387,783	334,094	184,445	165,206	155,454	233,778	301,417	286,063	318,637	0	0	2,762,388	3,865,832	71%
State Migrant Child Care*		9,413	9,710	9,016	9,016	4,013	4,161	4,756	4,310	3,071	6,193	0	0	63,659	125,833	51%
SUBTOTAL CA DEPT of ED		**623,628**	**612,025**	**564,909**	**409,558**	**336,238**	**342,324**	**425,863**	**505,427**	**464,017**	**524,568**	**0**	**0**	**4,808,557**	**6,813,499**	**71%**
GRAND TOTAL		**864,858**	**861,390**	**745,616**	**521,701**	**420,123**	**423,752**	**572,488**	**660,268**	**641,052**	**649,348**	**2,244**	**0**	**6,362,839**	**8,627,029**	**74%**

*May include estimates

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: February 1, 2021 through January 31, 2022
Report for period ending January 31**, 2021** (Month 11 of 12)

Percent of budget period elapsed: 92%

LOCATION	FUNDED ENROLL-MENT	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	2,654	2,912	2,136	1,799	2,521	3,436	3,640	3,970	4,851	5,331	39,215	39,646	99%
Chrisman	20	2,493	2,771	2,804	2,097	1,582	3,456	3,486	2,813	2,929	4,042	31,617	33,039	96%
Gianone	16	1,009	1,300	1,254	1,179	1,130	1,283	1,316	1,679	345	0	10,496	26,431	40%
Kennedy	16	1,188	858	927	699	844	1,150	1,426	2,324	4,546	4,279	20,868	26,431	79%
Lodi Home Base	35	0	6,413	5,637	5,519	3,253	3,407	2,544	4,654	4,757	2,004	38,189	28,909	132%
Lodi UCC	30	3,271	3,946	2,019	2,649	2,934	2,945	3,246	2,321	1,656	1,603	28,177	49,558	57%
Manteca Home Base	12	1,106	3,329	3,285	2,982	1,967	1,679	3,097	2,321	3,818	2,503	26,548	9,912	268%
Marci Massei	24	2,453	3,257	2,521	2,094	2,170	2,461	1,860	2,436	2,754	870	23,845	39,646	60%
St. Mary's	24	3,029	2,929	3,172	2,203	1,754	2,760	1,359	1,405	1,299	1,885	21,994	39,646	55%
Stockton Home Base	90	5,231	9,230	11,746	8,147	7,212	7,970	7,202	7,100	8,269	7,007	84,346	74,337	113%
Tracy Home Base	12	0	0	0	0	0	1,654	0	0	1,114	1,170	3,939	9,912	40%
Walnut	24	3,004	3,300	4,579	5,262	2,716	3,673	1,816	3,207	2,664	2,956	35,789	39,646	90%
Administrative Services		0	0	0	0	0	0	0	0	0	0	6,681	0	
Program Services		15,169	15,194	18,213	15,348	8,655	8,655	8,655	8,655	8,855	8,655	140,044	108,412	129%
Policy Council		0	0	0	0	0	0	0	0	0	0	0	1,000	0%
SUBTOTAL IN-KIND	**327**	**40,606**	**55,437**	**58,292**	**49,978**	**36,738**	**44,529**	**39,648**	**42,883**	**47,858**	**42,304**	**511,747**	**526,525**	**97%**
State General Child Care*		120,553	164,511	162,164	150,886	151,577	80,599	85,432	83,637	86,076	70,748	1,156,182	1,175,152	98%
SUBTOTAL CA DEPT of ED		**120,553**	**164,511**	**162,164**	**150,886**	**151,577**	**80,599**	**85,432**	**83,637**	**86,076**	**70,748**	**1,156,182**	**1,175,152**	**98%**
GRAND TOTAL		**161,159**	**219,948**	**220,456**	**200,864**	**188,315**	**125,128**	**125,080**	**126,520**	**133,934**	**113,052**	**1,667,929**	**1,402,067**	**119%**

*May include estimates

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	**Month/Year:** January 2022
Program/Work Unit: Head Start/Early Head Start	**Program Administrator:** Robert Espinosa
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Funded Enrollment	Reportable Enrollment	Percentage	Enrollment Breakdown	Disabilities	Over Income 131%+ up to 10% 101—130% Up to 35%
Head Start Kern	**1317**	**920**	**70%**		**4%**	**5%** **4%**
Early Head Start Kern • EHS Center Based • EHS Home Based • EHS Home Based-Interim	**446** 243 123 80	**279**	**63%**	 201 /243 74/123 4/80	**9%**	**5%** **4%**
Early Head Start San Joaquin	**313**	**188**	**60%**		**11%**	**6%** **9%**
Early Head Start Partnership • Angela Martinez • Bakersfield College • Blanton • Garden Pathways • Taft College • Escuelita Hernandez • Seeking Partner	**152** 24 32 16 11 42 16 11	**90**	**60%** 75% 66% 81% 55% 69% 19% 0	 18/24 21 /32 13/16 6/11 29/42 3/16 0/11	**6%**	**9%** **8%**

HIGHLIGHTS:
Early Head Start Partnership Enrollment Updates: The Escuelita Hernandez Little Preschool project is complete pending licensing. The Grand Opening is February 24, 2022, at 10:00 AM.

Home Visiting Program	Cumulative Enrollment	Contract Enrollment Target
	226	**240**

Division Staffing = 701*			
Currently Employed	Vacant Positions	Continuous Family Leave	Intermittent Family Leave
596	105	22	100

HIGHLIGHTS: *Adjusted number total Staffing for the Division based on 3/1/2022 consolidated budget.
4 staff onboarded
3 staff promoted
Interviews conducted for 6 open requisitions

Compliance

Office of Head Start Focus Area 2 (FA2) Monitoring Review Update:
The FA2 hybrid review is scheduled for the week of February 14, 2022. Head Start program staff have been preparing for the FA2 review since the new Head Start monitoring protocols were released in late November. The following sites will be reviewed in-person across the three Head Start grants:

Kern Grant: California City, Harvey L. Hall, Pete H. Parra, Primeros Pasos, Sterling, Taft, Willow
EHS San Joaquin Grant: Chrisman, Kennedy, Lodi UCC
EHS Child Care Partnership: Bakersfield College, Blanton Academy, Garden Pathways

Central Kitchen January 2022				
Meals & Snacks	**Total # Prepared**	**Breakfast**	**Lunch**	**Snack**
Center Totals	**52,969**	20,273	16,318	16,378

1. **HIGHLIGHTS:** The Central Kitchen staff have made all required adjustments needed for all the closures and meal count changes. Central Kitchen staff have stepped up to make sure that the kitchen doesn't have any disruption in service, while shifting roles and responsibilities for their own staff absences due to COVID.

CACFP

December 2021

Total Meals Delivered			**Meals Allocated**		**# of Meals Served**	**% of Meals Served**
Central Kitchen	Vendor Meals	Total Meals	CACFP/USDA	HS/EHS		
49,682	11,270	60,952	29,179	31,773	33,259	55%

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-PI-HS-22-01	2. Issuance Date: 01/21/2022
	3. Originating Office: Office of Head Start	
	4. Key Words: Designation Renewal System; DRS; Head Start Program Performance Standards; HSPPS; Revision; Final Rule; Regulation; Head Start; Competition; Classroom Assessment Scoring System (CLASS®); Monitoring	

PROGRAM INSTRUCTION

TO: Head Start and Early Head Start Grant Recipients and Delegate Agencies

SUBJECT: Final Rule on Flexibility for Head Start Designation Renewals in Certain Emergencies

INSTRUCTION:
The Office of Head Start (OHS) announced in the **Federal Register** a Final Rule that adds a new section to the Head Start Program Performance Standards under **1304 Subpart B – Designation Renewal**. This new section, **45 CFR §1304.17**, establishes parameters by which OHS may make designation renewal determinations when certain federally declared disasters or emergencies prevent collection of all data normally required for making such determinations.

The Head Start Act (the Act) requires OHS to implement a Designation Renewal System (DRS) to determine which grants may be renewed noncompetitively and which grants will be subject to an open competition for the next five-year period. The Act stipulates the types of data OHS must consider as part of these designation renewal determinations, including the use of a valid and reliable research-based observational tool that examines the quality of teacher-child interactions. OHS uses the Classroom Assessment Scoring System (CLASS®), which was determined with input from experts to be the only tool that meets this statutory requirement. OHS typically uses CLASS® to conduct on-site reviews of the quality of teacher-child interactions in Head Start programs.

Due to the ongoing **federally declared public health emergency (PHE)**, section 319 of the Public Health Service Act, initially issued on January 31, 2020, and renewed on October 18, 2021, associated with the novel coronavirus disease 2019 (COVID-19), OHS has not been able to send observers on-site to conduct CLASS® reviews of Head Start grants since March 2020. OHS has also determined it cannot conduct CLASS® reviews during the 2021–2022 program year due to multiple factors that would prevent OHS from obtaining valid and reliable scores. New variables associated with the PHE may create barriers to successfully obtaining CLASS® scores that reflect the classroom environments and the quality of teaching practices. These factors include mask wearing by teachers and children, short-term closing of centers and classrooms, teacher illnesses and absenteeism, staffing issues, reviewer illness, and other health

and safety issues. For these reasons, CLASS® may not capture a representative picture of the program's teacher-child interactions across the five-year project period during this PHE.

In advance of grants ending, OHS must make determinations regarding whether a grant is subject to an open competition or can be renewed noncompetitively under the DRS. Except in very limited circumstances with special authority from Congress, OHS is unable to extend grants beyond five years to allow more time to collect data. To ensure the continuity of services for Head Start children and families, OHS established a process for making DRS determinations in the absence of all normally required data when the absence of such data is due to a federally declared disaster, emergency, or PHE.

Effective Date
The new standard described at **45 CFR §1304.17** was effective on December 7, 2020, through publication of an Interim Final Rule (IFR). At that time, OHS found good cause to waive the traditional notice and comment process because it would have delayed providing OHS the flexibility to make DRS determinations for certain grants. However, OHS still accepted public comments on the IFR. No changes were made to the regulatory text in this Final Rule based on the public comments that were received.

Ensuring the health and safety of Head Start staff, children, and families is of utmost importance. This Final Rule directly supports that goal while establishing a process for OHS to meet the requirements of the Act to make designation renewal determinations during the COVID-19 pandemic and certain other federally declared disasters or emergencies, including PHEs.

Next Steps
Programs are urged to read the **Final Rule** in its entirety. OHS will continue to provide direction, guidance, and resources that support our mission to prepare Head Start children and families for school and beyond.

Thank you for the work you do on behalf of children and families.

/ Dr. Bernadine Futrell /

Dr. Bernadine Futrell
Director
Office of Head Start

From: Mayra Martinez
To: Lisa Gonzales
Subject: Mayra Martínez
Date: Tuesday, January 25, 2022 6:32:19 PM

Warning: This email originated from outside of the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Liza sorry for the inconvenience but I resign to my duty for policy council I just don't have time at the moment sorry
Sent from my iPhone

MICROBUSINESS COVID-19 RELIEF GRANT



$2,500 for Eligible Kern County Microbusinesses

Funded in part through a Grant from the California Office of the Small Business Advocate

- Must have (0-4) full-time equivalent employees
- Be operational prior to December 2019 and have a physical presence in the County of Kern
- Currently active and operating or with a clear plan to reopen
- Less than ($50,000) in revenues in the 2019 taxable year
- Must complete a (1) page application and E-Mail it to one of the organizations listed on the right

CAPK Community Action Partnership of Kern
info@capk.org

America's SBDC California Central CA Network | California State University Bakersfield Small Business Development Center
sbdc@csub.edu

Kern Economic Development Foundation
Business. Education. Community.
info@kedf.org

Women's Business Center Serving Kern County
KWBCinfo@mcscorp.org

California Office of the Small Business Advocate — California Governor's Office of Business and Economic Development

Employers' Training Resource
a proud partner of America's JobCenter of California℠

www.americasjobcenterofkern.com

The AJCC & WIOA are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

SUBSIDIO DE ASISTENCIA COVID-19 PARA MICROEMPRESAS



$2,500 para microempresas eligibles en el Condado de Kern

Financiado en parte a través de un subsidio de la Oficina del Defensor de la Pequeña Empresa de California

- Debe tener (0-4) empleados equivalentes a tiempo completo
- Estar operativo antes de diciembre de 2019 y tener una presencia física en el Condado de Kern
- Actualmente activo y en operación o con un plan claro para reabrir su negocio
- Menos de ($ 50,000) en ingresos en el año fiscal 2019
- Debe completar una aplicación de (1) página y mandar un correo electrónico a una de las organizaciones que están a la derecha de este documento

CAPK Community Action Partnership of Kern
info@capk.org

America's SBDC California Central CA Network
California State University Bakersfield Small Business Development Center
sbdc@csub.edu

Kern Economic Development Foundation
Business. Education. Community.
info@kedf.org

Women's Business Center serving Kern County
KWBCinfo@mcscorp.org

California Office of the Small Business Advocate
California Governor's Office of Business and Economic Development

Employers' Training Resource
a proud partner of America's JobCenter of California

www.americasjobcenterofkern.com

AJCC y WIOA son un empleador/programa de igualdad de oportunidades. Las ayudas y servicios auxiliares están disponibles a petición de las personas con discapacidades

NEW DATE

Bakersfield - Kern BKRHC REGIONAL HOMELESS COLLABORATIVE

Sign-up to volunteer for the 2022 Point-in-Time Count.

February 24, 2022 **(UPDATED DUE TO COVID-19)**

Help address homelessness in our community.

WHO: Everyday citizen volunteers across Kern County

WHAT: Canvass our communities and make sure every one of our neighbors experiencing homelessness is counted

WHERE: Kern County

WHEN: February 24, 2022 **(UPDATED DUE TO COVID-19),** 3:30-10:30 a.m.

3 Steps to Volunteer and Help Address Homelessness

1. Sign Up

Scan our QR code or visit bkrhc.org/2022-pit-count to register as a volunteer.

2. Attend Training

When you register online, you will be asked to select a preferred training. All volunteers are required to attend a mandatory 2-hour training, regardless of past PIT Count experience.

3. Show Up

Show up bright and early, put your training to use and help us count the number of people experiencing homelessness in our community.

For more information, including FAQs, visit www.bkrhc.org/2022-pit-count or email coordinator@bkrhc.org.

Adventist Health

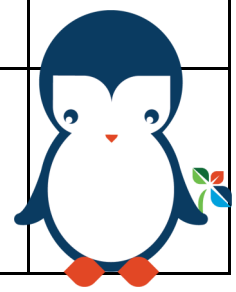
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

March 2022

* Vaccines are FREE for children ages 0-5 regardless of health insurance.
* Vaccines are FREE for children ages 6-18 who meet one of the following criteria:
  1. No health insurance
  2. Enrolled in Medi-Cal (Please bring Medi-cal card to every visit.)
  3. American Indian or Native Alaskan
* We offer the Hemoglobin test FREE of charge for children, expecting/postpartum mothers, regardless of health insurance.
* Your child's Immunization cards are required.
* Please be aware that our program DOES NOT offer TB skin tests or physicals.
* Clinics may be canceled due to weather conditions. Please call our office prior to arriving.
* We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Albertson's 1520 Brundage Ln. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	3	4	5
6	7	8	9 Kern County Dept. of Human Services 100 E. California Ave (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	10	11	12
13	14 Greenfield Family Resource Center 5400 Monitor Street (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	15	16 Adventist Health Bakersfield 2800 Chester Ave. (Parking Lot) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	17	18	19
20	21 Walmart Supercenter 5075 Gosford Rd. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	22	23 New Life Church 4201 Stine Road (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	24 Vallarta Market 600 Bear Mountain Blvd., ***ARVIN*** (Parking Lot) 9:30 am-11:30am 12:00pm—2:00pm	25 **Hi I'm Pip!**	26
27	28 NOR-Riverview Park 437 Willow Drive (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	29	30	31		



Prior to attending one of the clinics listed, please call (661) 869-6740, for additional instructions

Due to COVID-19 precautions, children over the age of 5 require an appointment.

To view our clinic schedule online visit http://www.adventisthealthbakersfield.org/immunizations

Adventist Health

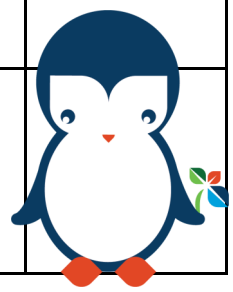
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

Marzo 2022

- Vacunas son GRATIS para niños menores de 5 años sin importar cobertura medica.
- Vacunas son GRATIS para niños de 6-18 años que cumplen uno de los siguentes criterios:
  1. No aseguranza medi-ca
  2. Inscrito a Medi-Cal (Favor de traer la tarjeta de Medi-cal en cada visita)
  3. Indio Americano o Nativo de Alaska
- Ofrecemos prueba de Hemoglobina GRATIS para niños, mujeres emabrazadas/postparto sin importar corbertura medica.
- La tarjetas de vacunas de su hijo(a) son re-queridas.
- NO OFRECEMOS pruebas de tuberculosis o exámenes fisicos.
- Las clinicas podran ser canceladas por condi-ciones del clima. Porfa-vor llame antes de ir a la clinica móvil.
- Podemos parar de registrar 30 minutos antes de cerrar.

DOMINGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
		1	2 Albertson's 1520 Brundage Ln. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	3	4	5
6	7	8	9 Kern County Dept. of Human Services 100 E. California Ave (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	10	11	12
13	14 Greenfield Family Resource Center 5400 Monitor Street (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	15	16 Adventist Health Bakersfield 2800 Chester Ave. (Estacionamiento) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	17	18	19
20	21 Walmart Supercenter 5075 Gosford Rd. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	22	23 New Life Church 4201 Stine Road (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	24 Vallarta Market 600 Bear Mountain Blvd., ***ARVIN*** (Estacionamiento) 9:30 am-11:30am 12:00pm—2:00pm	25 **Hola Soy Pip!**	26
27	28 NOR-Riverview Park 437 Willow Drive (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	29	30	31		



Favor de llamar al (661) 869-6740 antes de acudir a una de las clinicas para mas instrucciones

Debido a precauciones de COVID-19, niños mayores de 5 años necesitan hacer cita.

Para ver la programacion de clinicas visite la pagina http://www.adventisthealthbakersfield.org/immunizations

Press Release

Adventist Health Bakersfield

CHILDREN'S IMMUNIZATION CLINICS FOR MARCH 2022

Adventist Health Bakersfield will be offering **FREE Childhood Immunizations** against vaccine-preventable diseases at the following sites in **March 2022**:

- **Albertson's** – Wednesday, March 2nd
  1520 Brundage Ln. (parking lot), Bakersfield
  from 9:00 a.m. to 2:00 p.m.

- **Kern County Dept. of Human Services** – Wednesday, March 9th
  100 E. California Ave. (parking lot), Bakersfield
  from 9:00 a.m. to 2:00 p.m.

- **Greenfield Family Resource Center –** Monday, March 14th
  5400 Monitor St. (parking lot), Bakersfield
  from 9:00 a.m. to 2:00 p.m.

- **Adventist Health Bakersfield** – Wednesday, March 16th
  2800 Chester Ave. (parking lot at 29th), Bakersfield
  from 1:00 p.m. to 6:00 p.m.

- **Walmart –** Monday, March 21st
  5075 Gosford Rd. (parking lot), Bakersfield
  from 9:00 a.m. to 2:00 p.m.

- **New Life Church –** Wednesday, March 23rd
  4201 Stine Road (parking lot), Bakersfield
  from 9:00 a.m. to 2:00 p.m.

- **Vallarta Market–** Thursday, March 24th
  600 Bear Mountain Blvd. (parking lot), Arvin
  from 9:30 a.m. to 2:00 p.m.

- **N.O.R. Riverview Park** – Monday, March 28th
  437 Willow Rd. (parking lot), Bakersfield
  from 9:00 a.m. to 2:00 p.m.

-more-

Prior to attending one of the clinics listed, please call (661) 869-6740, for additional instructions.

**Due to COVID-19 precautions, children over the age of 5 require an appointment.*

**Please note that according to Vaccine for Children (VFC) guidelines, vaccines are FREE of charge to children under the age of 18 who meet one of the following criteria:*

•No health insurance
•Enrolled in Medi-Cal (must present Medi-Cal card at each visit)
•American Indian or Native Alaskan

The mobile unit continues to take its services right to the families who need them most. No appointment is necessary, but immunization cards are required. We may stop registration 30 minutes before closing time. We also offer the Hemoglobin test FREE of charge to children, expectant and postpartum mothers. However, we require a WIC, school or doctor's referral regardless of health insurance status. Please be aware, children under five years of age and their siblings will be given priority due to First 5 Kern grant funding. Mobile immunization clinics will close for lunch between 11:30 a.m. and 12:00 p.m., except the third Wednesday of the month when the clinic closes from 3:00 p.m. to 3:30 p.m. For more information, please call (661) 869-6740.

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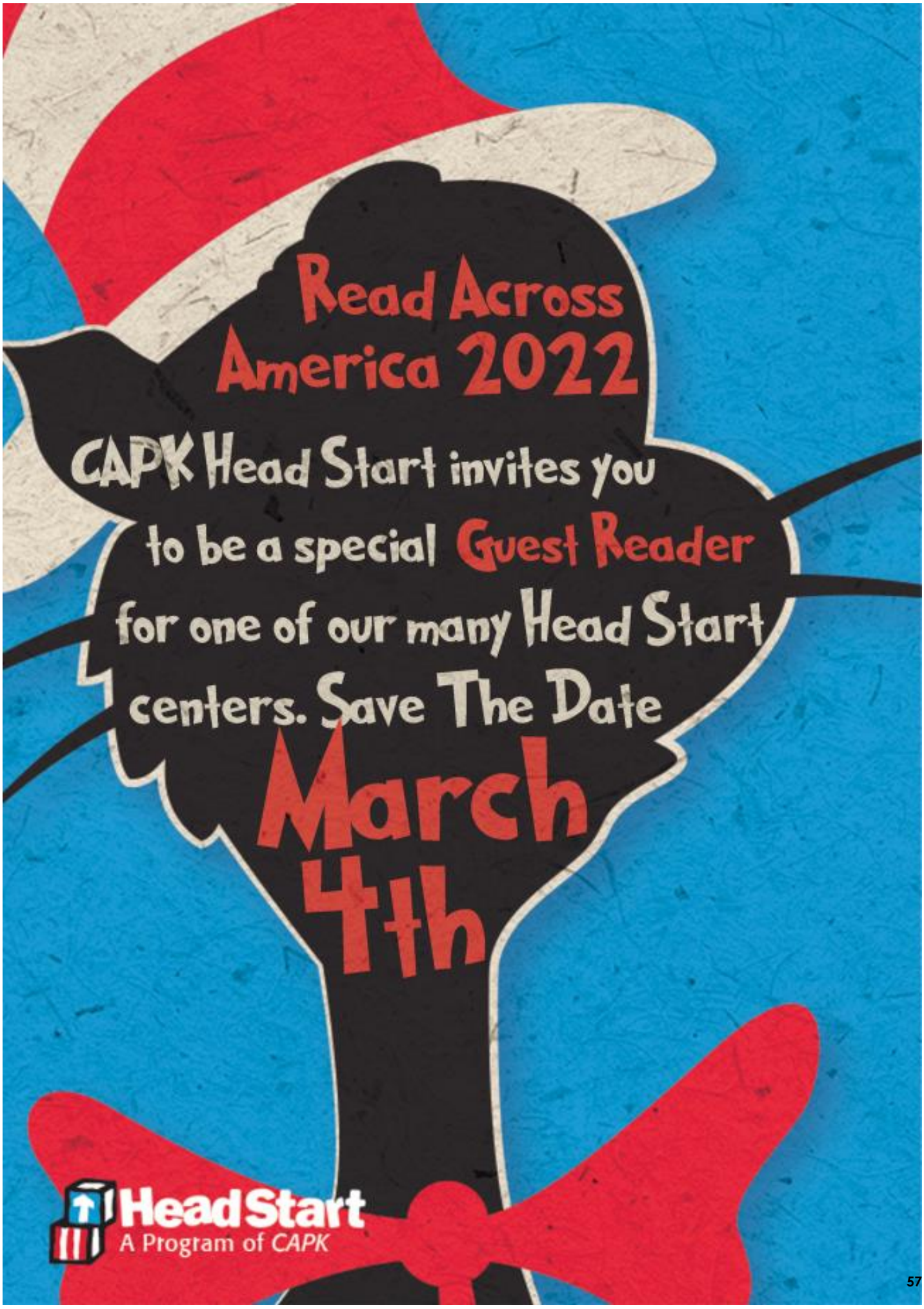
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.


Read Across America 2022
CAPK Head Start invites you to be a special Guest Reader for one of our many Head Start centers. Save The Date
March 4th
Head Start
A Program of CAPK

CAPK Head Start invites you to be a part of our 2022 Read Across America event. This year you may bring a book to one of our centers and read outside to children, or you can read virtually over Social Media.



Participating in Person?

- Show proof of COVID vaccination or exemption.
- Email Carolyn Coffey at **Reading@capk.org** to schedule the date and time of your reading.
- Grab a book of your choice to donate, or choose from our available selection at our 5005 Business Park North office.

Participating on Social Media?

- Record a **3 - 5 minute video** of yourself reading.
- Upload the video(s) to Instagram, Twitter, YouTube, or Facebook by **Friday, February 25th**.
- Watch and share those videos at **https://www.capk.org/read-across-america**

So that we can find your videos on social media, use hashtag **#CAPKRAA** on Instagram, Twitter, and YouTube posts. On Facebook, tag or @mention **@CAPKHeadStart**.

Book donations are welcome and can be sent to 5005 Business Park North, Bakersfield CA, 93309. ***Due to restrictions set by our funding sources, books or materials containing religious instruction cannot be accepted.***



Head Start
A Program of CAPK

FAMILY WELLNESS
Monthly Parent Trainings with Dr. Kirk

All Trainings are on Monday's
3:00pm-4:00pm on Zoom

~~September 13, 2021~~
~~October 11, 2021~~
~~November 8, 2021~~
~~December 13, 2021~~
~~January 10, 2022~~
~~February 7, 2022~~
March 7, 2022
April 11, 2022
May 9, 2022





Backpack Connection Series

About this Series

The Backpack Connection Series was created by TACSEI to provide a way for teachers and parents/caregivers to work together to help young children develop social emotional skills and reduce challenging behavior. Teachers may choose to send a handout home in each child's backpack when a new strategy or skill is introduced to the class. Each Backpack Connection handout provides information that helps parents stay informed about what their child is learning at school and specific ideas on how to use the strategy or skill at home.

The Pyramid Model



The Pyramid Model is a framework that provides programs with guidance on how to promote social emotional competence in all children and design effective interventions that support young children who might have persistent challenging behavior. It also provides practices to ensure that children with social emotional delays receive intentional teaching. Programs that implement the Pyramid Model are eager to work together with families to meet every child's individualized learning and support needs. To learn more about the Pyramid Model, please visit ChallengingBehavior.org.

More Information

More information and resources on this and other topics are available on our website, ChallengingBehavior.org.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

How to Help Your Child Understand and Label Emotions

Brooke Brogle, Alyson Jiron & Jill Giacomini



You can help your child expand her emotional vocabulary by teaching her words for different feelings. Once she knows and understands these words you can help her to label her own feelings and the feelings of others. For example, do you remember a time when your child had a meltdown at the grocery store or other public place? Perhaps you tried soothing your child by telling her to "calm down" and felt confused and unsure of what to do next when she continued the tantrum. Next time you can better help your child understand and deal with the emotions she is feeling by saying, "You look sad and disappointed. Sometimes I feel that way too. I wonder what we can do to feel better?" Teaching your child about her emotions can be a fun and rewarding experience and prevent challenging behavior from occurring in the first place.

Try This at Home

- Simply state how your child is feeling. "You look really excited! I see your eyes are big and your mouth is open."
- State how others are feeling, "Wow, that little boy is really mad. I see he is crying and making fists with his hands. I wonder why?"
- State how you are feeling. "I am really frustrated that the lawn mower is broken. I think I'm going to take a break and come up with some solutions to this problem."
- Use books as teaching tools. There is a huge selection of children's books that focus on emotional literacy. Visit http://csefel.vanderbilt.edu/resources/strategies.html#list where you will find a book list, book activities and other resources for teaching emotional literacy.

Practice at School

Talk with your child's teachers to see how they are teaching your child about emotions at school. Many emotions are seen and experienced at school. With adult help, children are taught how emotions look and feel on their bodies. Through books and real experiences, teachers show that a child looks sad because he is crying or mad because her fists are tight. As children begin to recognize what emotions look like, they can begin to manage their own emotions and show empathy toward others.

The Bottom Line

Children with a strong emotional vocabulary:

- Tolerate frustration better
- Get into fewer fights
- Engage in less destructive behavior
- Are healthier
- Are less lonely
- Are less impulsive
- Are more focused
- Have greater academic achievement

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Serie de Conexión

Mochila

Sobre esta serie

La *Serie de Conexión Mochila* fue instaurada por TACSEI (por sus siglas en inglés) para brindarle a los maestros y padres/proveedores una vía para trabajar en conjunto para ayudar a los niños a desarrollar sus aptitudes socioemocionales y reducir las conductas desafiantes. Los maestros podrían elegir enviar un volante a casa dentro de la mochila de cada niño cada vez que sea introducida una nueva estrategia o aptitud dentro de la clase. Cada volante de la *Conexión de Mochila* proporciona información que ayudará a los padres a estar informados sobre lo que su niño está aprendiendo en la escuela y las ideas específicas sobre cómo utilizar las estrategias o aptitudes en casa.

El Modelo de la Pirámide



El Modelo de la Pirámide es un marco que proporciona a los programas orientación en como promover la capacidad socioemocional en todos los niños y diseñar intervenciones efectivas que apoyen a los niños que puedan contar con conductas desafiantes persistentes. También proporciona prácticas para asegurarse de que los niños con retrasos socioemocionales reciban educación intencional. Los programas que implementan el Modelo de la Pirámide están entusiasmados de trabajar en sociedad con las familias para satisfacer las necesidades individuales de aprendizaje y apoyo que cada niño necesita. Para conocer más del Modelo de la Pirámide, por favor visite *challengingbehavior.org*.

Más información

Más información y recursos sobre este y otros temas están disponibles en nuestro sitio web, *ChallengingBehavior.org*.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

Cómo ayudar a su niño a comprender y nombrar los sentimientos

Brooke Brogle, Alyson Jiron & Jill Giacomini



Usted puede ayudar a su niño a expandir su vocabulario emocional enseñándole las diferentes palabras para describir diferentes sentimientos. Una vez que conozca y comprenda estas palabras usted le puede ayudar a nombrar sus propios sentimientos y los sentimientos de los demás. Por ejemplo, ¿Recuerda usted alguna vez cuando su hijo tuvo una crisis en el supermercado u otro lugar público? Quizás usted intentó calmarlo diciéndole "tranquilízate" y se sintió confundido e inseguro de qué hacer después si continuaba con su berrinche. La próxima vez usted puede ayudar de mejor manera ensenándole a su niño a comprender y afrontar las emociones que está sintiendo diciéndole, "Te vez triste y decepcionado. A veces yo también me siento así. ¿Me pregunto que podríamos hacer para sentirnos mejor?" Enseñarle a su hijo sobre sus sentimientos puede ser una experiencia divertida y gratificante y puede prevenir que se presente la conducta desafiante en primer lugar.

Pruebe esto en casa

- Simplemente declare lo que su niño está sintiendo. "¡Te ves realmente emocionado!" "Veo que tus ojos están muy grandes y tu boca esta abierta."
- Declare cómo se sienten los demás, "Guau, ese pequeñín realmente está enojado. Veo que está llorando y empuñando sus manos. ¿Me pregunto por qué?"
- Describa cómo se está sintiendo usted. "Me siento muy frustrado porque la cortadora de grama está rota. Creo que me voy a tomar un descanso para ver si encuentro una solución para este problema."
- Utilice libros como herramientas de enseñanza. Existe una gran selección de libros infantiles que se enfocan en la alfabetización emocional. Visite el sitio, *http://challengingbehavior.cbcs.usf.edu/Implementation/family.html*, donde usted encontrará una lista de libros, actividades y otros recursos para la enseñanza de la alfabetización emocional.

Practique en la escuela

Hable con el maestro de su niño para ver cómo le están enseñando a su niño sobre los sentimientos en la escuela. Muchos sentimientos son vistos y experimentados en la escuela. Con la ayuda de los adultos, se les enseña a los niños cómo se ven y se sienten los sentimientos en sus cuerpos. A través de los libros y experiencias de la vida, los maestros indican que un niño está triste porque está llorando o enojado porque sus manos están empuñadas. A medida que los niños inician a reconocer cómo se ven las emociones, ellos pueden comenzar a manejar sus propios sentimientos y mostrar comprensión hacia los demás.

La conclusión

Los niños con un vocabulario emocional firme:

- Toleran mejor la frustración
- Se involucran en menos peleas
- Se inmiscuyen menos en conductas destructivas
- Son más saludables
- Son menos solitarios
- Son menos impulsivos
- Se enfocan más
- Tienen un mejor desempeño académico

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Esta publicación fue producida por el Centro de Asistencia Técnica sobre Intervención Social y Emocional (TACSEI por sus siglas en inglés) para niños pequeños financiado por la Oficina de Programas de Educación Especial (OSEP por sus siglas en inglés), Departamento de Educación de los Estados Unidos (H326B070002) y actualizado por el Centro Nacional para Innovaciones del Modelo de la Pirámide también financiado por OSEP (H326B170003). Las opiniones expresadas no representan necesariamente las posiciones o políticas del Departamento de Educación. julio 2013 / enero, 2018.

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Office of Special Education Programs

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Head Start
A Program of CAPK

Your child's health and education is our priority.

Community Action Partnership of Kern has put a portfolio of robust safety features into place to reduce the risk of COVID-19 transmission while children are learning with Head Start. Drop-off and pick-up times are staggered, staff, children and parents receive non-contact health screenings every day, classroom attendance size is limited, physical distancing procedures are in place, hands are washed regularly and personal protective equipment is in use. Head Start is a no cost program for children 6 weeks to 5 years from low income families and pregnant women. Families and children experiencing homelessness and children in the foster care system are also eligible, as well as children with disabilities and other special needs.







Head Start offers options based on your family's needs:

Head Start
promotes school readiness for children 3-5 years through:
- Online/Distance Learning
- Full Day/Part Day in class

Early Head Start:
- **Home Based:** Teachers work with the families, through weekly visits that support their child's development and their own family goals
- **Pregnant Women:** Prenatal support and follow-up
- **Full Day in class:** School Readiness specially designed for the unique needs of infants and toddlers

capk
Community Action Partnership of Kern

Head Start kids receive:
- High-quality, age appropriate learning from credentialed teachers
- Free Medical and Dental screenings
- Healthy Meals and Snacks
- A safe indoor and outdoor setting to explore, discover and learn

Give your child a Head Start!

1-800-701-7060

03192021

Scan the code with your phone for more info!

Head Start
A Program of CAPK

La salud y educación de su hijo(a) es nuestra prioridad

La Asociación de Acción Comunitaria de Kern ha implementado una selección de componentes de seguridad sólidos para reducir el riesgo de transmisión de COVID-19, mientras los menores asisten al programa de Head Start. Los horarios de entrada y salida, se han alternado; el personal, los niños (as) y los padres reciben exámenes de salud sin contacto todos los días, el cupo en los salones se ha limitado, así como también se han establecido procedimientos de distanciamiento físico, aseo de manos que se realiza regularmente y se utiliza equipo de protección personal. Head Start es un programa sin costo, diseñado para niños (as) de 6 semanas hasta 5 años provenientes de familias de escasos recursos y mujeres embarazadas. Las familias y menores desamparados, así como las familias inscritas en el sistema de crianza, también pueden calificar para el programa, esto también incluye a los niños (as) con discapacidades y otras necesidades especiales.







Head Startle ofrece opciones en base a las necesidades de su familia

Head Start

Startpromueve la preparación escolar para niños (as) de 3-5 años a través de:

- Aprendizaje en línea y a distancia
- Clases de tiempo completo y medio tiempo

Early Head Start:

- **Servicios a domicilio:** Los maestros trabajancon las familias por medio de visitas semanalesque apoyan el desarrollo de su hijo (a) , asicomo las metas familiares
- **Mujeres embarazadas:** Apoyo prenatal y seguimiento después del parto
- **Día completo en clase:** Se les proporciona preparación escolar especialmente diseñada para las necesidades únicas de los bebés e infantes.

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Los alumnos de Head Start reciben:

- Instrucción de alta calidad diseñada para cadaetapa, dirigida por maestros (as), acreditados
- Exámenes de salud y dentales gratuitos
- Almuerzos y refrigerios saludables
- Ambiente interior y exterior segurosdiseñados para la exploración, descubrimiento y aprendizaje.

¡Dele la oportunidad de un buen comienzo a su hijo (a) en Early Head Start!

1-800-701-7060

03192021

CalWORKs

Home Visiting Program







Home visiting could help you with:

- Pre-natal & post-partum education
- Family and community support
- Positive parent and child interactions
- Health and social services

Who May Be Eligible?

CalWORKs participants who are:

- Pregnant
- Parents or caretakers of children birth to 24 months.



To learn more or to sign up for the program,

Please contact our HVP Liaison at **(661)631-6756** or your CalWORKs case worker.

CalWORKs

Programa de Visitas a domicilio







Las visitas a domicilio le pueden ayudar con:

- Educación
- Apoyo familar y comunitario
- Interacción positiva entre padres e hijos
- Servicos sociales y de salud

¿Quién es elegible?

Las personas que participan en el programa de CalWORKs:

- Embarazadas
- Padres o guardianes de bebés recién nacidos hasta 24 meses de edad



Para obtener más información o inscribirse en el programa,

Llame al coordinador de HVP al **(661)631-6756** o a su trabajador social de CalWORKS.

2022 PC Planning Committee
Monthly Meeting Schedule

All Meetings will be held virtually the first Tuesday of the month at 5:30 p.m.

~~Tuesday, January 4, 2022~~
~~Tuesday, February 1, 2022~~
Tuesday, March 1, 2022
Tuesday, April 5, 2022
Tuesday, May 3, 2022
Tuesday, June 7, 2022
Tuesday, August 2, 2022
Tuesday, September 6, 2022
Tuesday, October 4, 2022

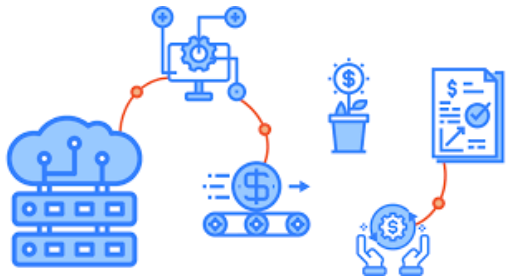
Meeting dates subject to change, upon agreement of the committee

Approved: 1.4.22

Policy Council
BUDGET & FINANCE COMMITTEE
2021 – 2022 Meeting Dates

All meetings will be conducted through Teams and will begin at 6:00 p.m. As the meeting date approaches you will receive an email invitation as well as all necessary documentation/information for the meeting.
Please mark your calendar accordingly.

~~Tuesday, January 18, 2022~~
Tuesday, February 15, 2022
Tuesday, March 15, 2022
Tuesday, April 19, 2022
Tuesday, May 17, 2022
Tuesday, June 21, 2022
Tuesday, August 16, 2022
Tuesday, September 20, 2022
Tuesday, October 18, 2022



Approved: January 18, 2022

Policy Council
BYLAWS COMMITTEE
2021 - 2022 Meeting Dates

All meetings will be held via teleconference. As the meeting date approaches you will be sent an email invitation for the meeting. In preparation for subcommittee meetings please mark your calendar accordingly.
All meetings will begin at 5:30 p.m.

~~**Tuesday, February 8, 2022**~~
Tuesday, April 12, 2022
Tuesday, June 14, 2022
Tuesday, August 9, 2022

Any necessary documentation and/or information for meetings will be sent via email (or in some instances USPS) prior to the meeting for your review.



Approved: February 8, 2022

Policy Council
SCHOOL READINESS COMMITTEE
2021 – 2022
Meeting Dates

All meetings will be held through Microsoft Teams. As the meeting date approaches you will be sent a meeting invitation via email. In preparation for these subcommittee meetings please mark your calendar accordingly.
<u>All meetings will begin at 5:30 p.m.</u>

~~**Thursday, February 10, 2022**~~
Thursday, March 10, 2022
Thursday, April 7, 2022
Thursday, May 12, 2022

Any necessary documentation and/or information for meetings will be sent via email prior to the meeting for your review.

Approved: February 10, 2022

2021-2022 Head Start
Policy Council Meeting Dates

At this time, all meetings will be held via teleconference through Microsoft Teams. Members of the public may join via teleconference or may listen to the call from the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA. Teleconference information can be found on monthly meeting agendas, located on the CAPK website at www.capk.org/documents/.

En este momento, todas las reuniones se llevarán a cabo por teleconferencia a través de Microsoft Teams. Los miembros del público pueden unirse por medio de teleconferencia o pueden escuchar la llamada de la Oficina Administrativa de CAPK, ubicada en 5005 Business Park North, Bakersfield, CA. La información sobre las teleconferencias se puede encontrar en las agendas mensuales de las reuniones, localizadas en el sitio web de CAPK en www.capk.org/documents/

~~Tuesday, November 23, 2021~~
~~Tuesday, December 21, 2021~~*
~~Tuesday, January 25, 2022~~
Tuesday, February 22, 2022
Tuesday, March 22, 2022
Tuesday, April 26, 2022
Tuesday, May 24, 2022
Tuesday, June 28, 2022
Tuesday, August 23, 2022
Tuesday, September 27, 2022
Tuesday, October 25, 2022

Policy Council Meetings are generally held on the 4th Tuesday of the month.

*The December meeting will be held one week earlier due to the Christmas holiday.

Approved: November 23, 2021

MEMORANDUM

To: Head Start Policy Council

From: Jerry Meade, Assistant Director ~ Program

Date: February 22, 2022

Subject: Head Start 2022 Program Planning Calendar – **Action**

The Head Start/State Child Development Division is requesting approval of an annualized Program Planning Calendar for the Kern Head Start/Early Head Start grant #09CH011132. The Program Planning Calendar is based on the funding cycles for the program. The funding cycle begins on March 1, 2022.

The intent of the program is to continue to provide a comprehensive service delivery plan that supports school readiness for children ages 0-5. This calendar will guide CAPK's initiatives in managing the development, implementation, and evaluation of early learning theories. The calendar includes a list of activities and persons responsible, timelines, and governing bodies involved in the decision-making process that will lead to the submission of the Head Start refunding application.

This program supports state and county efforts to improve communities by promoting educational opportunities that enrich the lives of children and their families. Upon approval, the Head Start/State Child Development Division will begin priority-based initiatives noted for the completion of the annual Head Start refunding application due in December 2022.

Recommendation: Staff recommends the Policy Council approve the Head Start 2022-23 Program Planning Calendar.

Attachment: 2022-23 Program Planning Calendar

Community Action Partnership *of* Kern
Head Start and State Child Development Division
2022 Program Planning Calendar for Grant Application Due December 1st
Funding Cycles: 3/1/2022 – 2/28/2023

Planning Activity	**Persons Responsible/ Team Leader**	**Timelines**	**Governing Bodies Involved**	**Governance Timelines**	**Governance Action Type**
Written Planning Procedure • Identify the planning team • Review & update planning calendar	Administrative Analyst & Assistant Director Program	January – February	Policy Council Board of Directors	March	Approval Approval
Recruitment Plan and Selection Criteria • Based on Community Assessment • Develop selection criteria (requires PC approval) • Develop Recruitment Plan	PDM Administrator; Audit & Enrollment Committee; Community Partners; Program Parents	October – November	Policy Council Board of Directors	January	Approval Approval
Self-Assessment • Identify strengths & areas needing improvement • Develop Corrective Action Plans	Quality Assurance Administrator, ED & SS Administrator	January – May	Policy Council Board of Directors	May	Approval Approval
Comprehensive Data Analysis • Community Assessment • Child outcomes • Child assessments • CLASS assessments • ITERS & ECERS • Family Services data • CCR • Health data • Evaluate Staffing Data • Budget vs. actual expenditures • Non-Federal share • Parent surveys • ERSEA Data • Disabilities Data *Comprehensive Data Analysis*	PDM Administrator; ED & SS Administrator; Quality Assurance Administrator; Professional Development Manager, Assistant Directors	March – June			

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Community Action Partnership *of* Kern
Head Start and State Child Development Division
2022 Program Planning Calendar for Grant Application Due December 1st
Funding Cycles: 3/1/2022 – 2/28/2023

Planning Activity	Persons Responsible/ Team Leader	Timelines	Governing Bodies Involved	Governance Timelines	Governance Action Type
continued… • Training evaluations • Program Information Report (PIR) • Ongoing monitoring results • Self assessment results May include other data sets relevant for determining community and program needs and strengths					
Program Improvement Plans • Based on data including those from the Self Assessment, PIR, federal review report, etc…	HS Director; Administrative Team	June – July	Policy Council Board of Directors	August	Approval Approval
Program Design & Program Options • Review site locations • Basis for program options • Include in Refunding Application	Administrative Analyst & HS AD Program; Audit & Enrollment Committee	April – May	Policy Council Board of Directors	June	Approval Approval
Goals and Objectives • Identify priorities • Review/revise Head Start and State Child Development division mission statement • Identify long & short term program goals	Administrative Analyst & HS AD Program; Administrative Team; Board of Directors; Policy Council	April – May	Policy Council Board of Directors	June	Approval Approval
Program Information Report (PIR) • Summarize data • Verify data • Input data into online Head Start Enterprise System	Quality Assurance Administrator; Administrative Staff	June – August	Policy Council Board of Directors	February	Informational Informational
Begin Budget Draft • Include funds to support	Finance; Admin Team	June – August			

Community Action Partnership *of* Kern
Head Start and State Child Development Division
2022 Program Planning Calendar for Grant Application Due December 1st
Funding Cycles: 3/1/2022 – 2/28/2023

Planning Activity	Persons Responsible/ Team Leader	Timelines	Governing Bodies Involved	Governance Timelines	Governance Action Type
program goals/ objectives • Involve all divisions that support the requirements of the Head Start program					
Program Objectives & Need for Assistance • Draft program narrative	Administrative Analyst; HS AD Program & Administrative Team	June – August			
Training and Technical Assistance Plan • Identify training needs based on the results of data analysis • Indicate outcomes and evaluation of achievement	PDM Administrator; Professional Development Manager	Draft June-Aug Final October	Policy Council Board of Directors	October	Approval Approval
Completed Budget • Final management review & approval	HS Director; CPO: CFO	August			
Completed grant application including: • Program options and design • Program priorities, goals & objectives • Training & Technical Assistance (T/TA) Plan • Line item budget & budget narrative	HS Director; CFO, HS AD Program, Administrative Analyst	October	Policy Council Board of Directors	October	Approval Approval
Approved Grant Application Submitted for funding	Administrative Analyst & HS AD Program	Oct./Nov. 15th			
Head Start Annual Report	Quality Assurance Administrator; Admin Team	February			

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Policy Council Approval Date:
Board of Directors Approval Date:

Community Action Partnership *of* Kern
Head Start and State Child Development Division
2022 Program Planning Calendar for Grant Application Due December 1st
Funding Cycles: 3/1/2022 – 2/28/2023

Planning Activity	**Persons Responsible/ Team Leader**	**Timelines**	**Governing Bodies Involved**	**Governance Timelines**	**Governance Action Type**
Begin planning cycle for 2023 – February 2024 Program Year					
Community Assessment • Collect data • Compile information into written Community Assessment	Administrative Analyst & HS AD Program; Administrative Staff	November – January	Policy Council Board of Directors	March	Informational Informational

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