Head Start
A Program of CAPK

Head Start/State Child Development

POLICY COUNCIL MEETING PACKET

January 25, 2022
5:30 p.m.

Per Governor's Executive Order N-25-20
This meeting will be held via tele-conference
(213) 204-2374 ~ Conference ID: 645 627 675#

Click here to join the meeting

POLICY COUNCIL
STANDING COMMITTEES
January 2022

EXECUTIVE COMMITTEE

Chairperson: Andrea Martinez
Vice Chairperson: Isabelle Diaz
Secretary: Monique Davis
Treasurer: Ashley McAllister
Parliamentarian: Dominique Bassi

STANDING COMMITTEE MEMBERS

Board of Directors:

BYLAWS
Chairperson: Dominique Bassi

1. Andrea Martinez
2. Pablo Reyes
3.
4.
5.
6.

PLANNING
Chairperson: Isabelle Diaz

1. Nila Hogan
2. Ashley McAllister
3.
4.
5.
6.

SCHOOL READINESS
Chairperson: Monique Davis

1.
2.
3.
4.

BUDGET & FINANCE
Chairperson: Ashley McAllister

1. Jasmine Ponce
2. Pablo Reyes
3.
4.
5.
6.



LEGEND:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Meeting Not Held	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Executive Committee Meeting	EC
Not Yet Elected to Policy Council	

Policy Council Attendance 2021 ~ 2022

#	REGION 1	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Dominique Bassi - Heritage	X	X										
2	Monique Davis - Martha J Morgan	X	X										
3	*Vacancy*												
4	*Vacancy*												
#	REGION 2	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Andrea Martinez - East California	X	X										
2	Mayra Martinez - Sterling	ABS	ABS										
3	Elizabeth Martinez - Angela Martinez	ABS	R										
4	*Vacancy*												
#	REGION 3	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Ashley McAllister - Pete Parra	X	X										
2	Isabelle Diaz - Pete Parra	X	ABS										
3	Pablo Reyes - Harvey L. Hall	X	X										
4	*Vacancy*												
#	REGION 4	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	*Vacancy*												
2	*Vacancy*												
3	*Vacancy*												
4	*Vacancy*												
#	Home Base	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Angelica Alvarez - Amy Jimenez	X	R										
2	*Vacancy*												
#	ECC EHS Partnership	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Jasmine Ponce - Escuelita Hernandez	X	ABS										
#	San Joaquin EHS Partnership	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	*Vacancy*												
2	*Vacancy*												
#	Community Representatives	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Nila Hogan	X	X										
2	*Vacancy*												
3	*Vacancy*												
#	Board Member	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Jimmie Childress	ABS	X										

Policy Council Standing Committee
Attendance Sheet
2021 ~ 2022

Bylaws Committee											
Member	**Dec.**	**Jan.**	**Feb.**	**Mar.**	**Apr.**	**May**	**Jun.**	**Jul.**	**Aug.**	**Sept.**	**Oct.**
Dominique Bassi											
Andrea Martinez											
Pablo Reyes											

Budget & Finance Committee											
Member	**Dec.**	**Jan.**	**Feb.**	**Mar.**	**Apr.**	**May**	**Jun.**	**Jul.**	**Aug.**	**Sept.**	**Oct.**
Ashley McAllister											
Jasmine Ponce											
Pablo Reyes											

School Readiness Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Monique Davis											

Planning Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Isabelle Diaz		**ABS***									
Nila Hogan		**X**									
Ashley McAllister		**X**									

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nila Hogan	**X**										

Legend	
Attended	**X**
Did Not Attend	**ABS**
Attended Another CAPK Function	
Resigned	**R**
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	

DATE	January 25, 2022
TIME	5:30 p.m.
LOCATION	Microsoft Teams Meeting / 5005 Business Park North Bakersfield, CA 93309
TEAMS LINK	Click here to join the meeting
PHONE MEETING ID	(213) 204-2374 645 627 675#

Policy Council Meeting Agenda

Per Governor's Executive Order N-25-20, meeting to be held via tele-conference. Members of the public may join the tele-conference or listen to the call from the CAPK office at 5005 Business Park North, Bakersfield, CA 93309

The Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

1. **Call to Order**
   a. Roll Call

Dominque Bassi	Andrea Martinez
Jimmie Childress	Mayra Martinez
Monique Davis	Ashley McAllister
Isabelle Diaz	Jasmine Ponce
Nila Hogan	Pablo Reyes

2. **Public Comments**
   The public may address the Policy Council on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

3. **Subcommittee Verbal Reports** (3 minutes per report)
   School Readiness
   Planning
   Budget & Finance
   Bylaws

4. **Presentation**
   a. Youth Empowerment, Helping Kern County Families – Robert Schrader, Family Advocate and Chief Branding Officer Y-Empowerment
   b. COVID-19 Vaccination Clinics, Kern County – Alan Rodriguez, Health and Nutrition Manager

5. **Consent Agenda**
   The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed – ***Action Item***

   a. Policy Council Meeting Minutes – December 21, 2021 (English/Spanish) ***(p. 10-17)***
   b. Planning Committee Minutes – January 4, 2022 (English/Spanish) ***(p. 18-23)***
   c. Kern Head Start Budget vs. Actual Expenditures, March 1, 2021, to December 31, 2021 ***(p. 24-26)***
   d. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2021, to December 31, 2021 ***(p. 27-29)***
   e. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2021, to December 31, 2021 ***(p. 30-32)***

f. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2021, to December 31, 2021 ***(p.33-35)***
g. American Rescue Plan Funding Expenditures April 1, 201 to December 31, 2021 ***(p. 36-38)***
h. Parent Local Travel & Childcare through December 31, 2021 ***(p. 39-42)***
i. Parent Activity Funds through December 31, 2021 ***(p. 43-44)***
j. Kern Head Start and Early Head Start Non-Federal Report, March 1, 2021, to December 31, 2021 ***(p. 45)***
k. San Joaquin Early Head Start Non-Federal Report, March 1, 2021, to December 31, 2021 ***(p. 46)***
l. Head Start Program Review Evaluation (PRE) Report – January ***(p. 47-48)***
m. Boys & Girls Club COVID-19 Vaccination Clinic – January 2022 ***(p. 49)***
n. Children's Mobile Clinic – February 2022 (English/Spanish) ***(p. 50-51)***
o. Monthly Parent Training with Dr. Kirk – Head Start Wellness ***(p. 52)***
p. How to Teach Your Child to Take Turns – Backpack Connection Series (English/Spanish) ***(p. 53-54)***
q. Head Start Recruitment Flyer ***(p. 55-56)***
r. Home Visiting Program Flyer ***(p. 57-58)***
s. Planning Committee Meeting Dates ***(p. 59)***
t. Policy Council Meeting Dates ***(p. 60)***

6. New Business ***Action Item***

a. None

7. Standing Reports

a. Program Governance – Lisa Gonzales, Program Governance Coordinator
b. Community Representative – Nila Hogan
c. Early Head Start San Joaquin – Nicole Nino, Family Engagement Specialist/Home Base Supervisor
d. Early Head Start Partnership – Jasmine Ponce
e. Board of Directors – Jimmie Childress, CAPK Board Member
f. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director

8. Policy Council Chairperson Report

9. Policy Council Member Comments

10. Next Scheduled Meeting

11. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 p.m. January 21, 2022, by Lisa Gonzales, Program Governance Coordinator.

FECHA	25 de enero, 2022
HORA	5:30 p.m.
UBICACIÓN	Reunión por Microsoft Teams 5005 Business Park North Bakersfield, CA 93309
ENLACE	Pulse el enlace para unirse a la junta
TELÉFONO NÚMERO DE IDENTIFICACIÓN	(213) 204-2374 645 627 675#

Agenda del Concilio de Póliza

De acuerdo con la orden ejecutiva del gobernador N-25-20, la reunión se llevará a cabo por teleconferencia. Los miembros del publico pueden unirse a la teleconferencia o escuchar la llamada desde la oficina de CAPK ubicada en el 5005 Business Park North, Bakersfield, CA 93309

La promesa de Acción Comunitaria

Acción Comunitaria cambia la vida de personas, simboliza el espíritu de esperanza, mejora las comunidades y hace de América un mejor lugar para vivir. Estamos interesados en la comunidad y nos dedicamos a que la gente aprenda a ayudarse a sí misma y a otros.

1. **Llamado de orden**
   a. Pase de lista

Dominque Bassi	Andrea Martinez
Jimmie Childress	Mayra Martinez
Monique Davis	Ashley McAllister
Isabelle Diaz	Jasmine Ponce
Nila Hogan	Pablo Reyes

2. **Comentarios públicos**
   El público puede dirigirse al Concilio de póliza sobre temas que no se presenten en la agenda. Los oradores están limitados a 3 minutos. Si más de una persona desea abordar el mismo tema, el tiempo total que se otorgará para dicho tema será de minutos. Favor de proporcionar su nombre antes de hacer su presentación.

3. **Reportes verbales de los subcomités** (3 minutes por reporte)
   Preparación escolar
   Planeación
   Presupuestos y finanzas
   Estatutos

4. **Presentación**
   a. Empoderamiento juvenil, asistencia para las familias del condado de Kern – Robert Schrader, defensor de la familia y director de la marca Y-Empowerment
   b. Clínicas de vacunación COVID-19 en el condado de Kern – Alan Rodriguez, gerente de salud y nutrición

5. **Agenda de aprobación**
   La agenda de aprobación consta de elementos que se consideran rutinarios y no controversiales. Estos elementos se aprueban con una propuesta, a menos que un miembro de concilio o el público solicite la eliminación de un elemento en particular. Si se solicita un comentario o discusión, dicho elemento se eliminará de la agenda de aprobación y se considerará en el orden indicado– Componente ***de acción***

a. Resumen de la reunión del concilio de póliza – 21 de diciembre, 2021 (inglés/español)
b. Resumen del comité de planeación – 4 de enero, 2022 (inglés/español)
c. Presupuesto de Head Start Kern vs. Gastos actuales 1 de marzo, al 31 de diciembre, 2021
d. Presupuesto de Early Head Start Kern vs Gastos actuales 1 de marzo al 31 de diciembre, 2021
e. Presupuesto de Early Head Start San Joaquín vs. Gastos actuales 1 de febrero al 31 de diciembre, 2021
f. Presupuesto de la asociación de cuidado infantil vs Gastos actuales 1 de marzo al 31 de diciembre, 2021
g. Gastos de financiamiento del Plan de Rescate Americano 1de abril al 31 de diciembre, 2021
h. Viajes locales de padres y cuidado infantil hasta el 31 de diciembre, 2021
i. Fondos de actividades para padres hasta el 31 de diciembre 2021
j. Informe de contribuciones no federales de Head Start y Early Head Start de Kern, 1 de marzo hasta el 31 de diciembre, 2021
k. Informe de contribuciones no federales de Early Head Start de San Joaquín 1 de marzo hasta el 31 de diciembre, 2021
l. Reporte de evaluación del programa Head Start(PRE, siglas en inglés)– Enero
m. Clínicas de vacunación COVID-19 en el club de Boys & Girls – enero 2022
n. Clínica de vacunación móvil – febrero 2022 ((inglés/español)
o. Capacitaciones mensuales con el Dr. Kirk – División de bienestar de Head Start
p. Cómo enseñarle a su hijo a esperar su turno – Series de Conexión de mochila (inglés/español)
q. Volante de reclutamiento de Head Start
r. Volante de reclutamiento de servicios a domicilio
s. Horario de juntas del comité de planeación
t. Horario de juntas del comité del concilio de póliza

6. Nuevos intercambios ***Componente de acción***

a. Ninguno

7. Informes permanentes

a. Programa de gobernanza – Lisa Gonzales, coordinadora del programa de gobernanza
b. Representante comunitario – Nila Hogan
c. Early Head Start de San Joaquín – Nicole Nino, Especialista de compromiso familiar y supervisora del programa de servicios a domicilio
d. Asociación de cuidado infantil Early Head Start – Jasmine Ponce
e. Junta directiva – Jimmie Childress, miembro de la junta directiva de CAPK
f. Head Start/Desarrollo infantil estatal – Yolanda Gonzales, directora de Head Start/Desarrollo infantil estatal

8. Reporte de la presidenta del concilio de póliza

9. Comentarios de los miembros del concilio de póliza

10. Próxima reunión programada

11. Conclusión

Se certifica que este aviso de la agenda se publicó en el vestíbulo de la oficina administrativa de CAPK, localizada en el 5005 Business Park North, Bakersfield, CA y en línea en www.capk.org antes de las 12 p.m. el 21 de enero, 2022. Lisa Gonzales, coordinadora del programa de gobernanza.

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL COMMITTEE MEETING MINUTES
December 21, 2021
Teleconference ID: 614 322 370#
Per Governor's Executive Order N-25-20

1. **Call to Order**
   Andrea Martinez called the meeting to order at 5:31 p.m.
   a. Policy Council Secretary Monique Davis conducted roll call; quorum was established.
   Policy Council Members Present: Dominique Bassi, Jimmie Childress, Monique Davis, Nila Hogan, Andrea Martinez, Ashely McAllister, Pablo Reyes

2. **Public Comments**
   The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the Policy Council will take no action other than that referring the item(s) to staff for study and analysis. ***Speakers are limited to three minutes each****. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*
   None

3. **Standing Committee Reports**
   a. School Readiness Committee
   b. Planning Committee
   c. Budget & Finance Committee
   d. Bylaws Committee
   There were no committee reports as standing committees have not yet been established.

4. **Presentations**
   There were no presentations made.

5. **Consent Agenda** ***ACTION**
   The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed.

   a. Policy Council Meeting Minutes – November 23, 2021 (English/Spanish)
   b. Kern Head Start Budget vs. Actual Expenditures, March 1, 2021, to November 30, 2021
   c. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2021, to November 30, 2021
   d. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2021, to November 30, 2021
   e. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2021, to November 30, 2021
   f. American Rescue Funding Expenditures April 1, 201 to November 30, 2021
   g. Parent Local Travel & Childcare through November 30, 2021
   h. Parent Activity Funds through November 30, 2021
   i. Kern Head Start and Early Head Start Non-Federal Report, March 1, 2021, to November 30, 2021
   j. San Joaquin Early Head Start Non-Federal Report, March 1, 2021, to November 30, 2021
   k. Policy Council Resignation, Elizabeth Martinez, Angela Martinez CDC – December 7, 2021
   l. Policy Council Resignation, Angelica Alvarez, Home Base – December 9, 2021
   m. Head Start Program Review Evaluation (PRE) Report – October
   n. Head Start Recruitment Flyer
   o. Home Visiting Program Flyer
   p. Monthly Parent Trainings with Dr. Kirk – Head Start Wellness
   q. Children's Mobile Clinic – December 2021 (English/Spanish)
   r. Executive Officer Roles and Responsibilities

s. Policy Council Subcommittee Functions
t. Policy Council Meeting Dates
Motion was made by Pablo Reyes to approve consent items (a) through (t); seconded by Ashley McAllister. Motion carried unanimously.

6. New Business ***ACTION**

a. Nomination and election of Policy Council Parliamentarian
The roles and responsibilities of Policy Council Parliamentarian were shared, noting the Parliamentarian is also the Bylaws Chairperson. A request for nominations for the position was made with Dominique Bassi self-nominating. Motion was made by Monique Davis to elect Dominique Bassi as Policy Council Parliamentarian; seconded by Ashely McAllister. Motion carried unanimously.

b. Nomination and election of Policy Council Board of Director's Representative
Prior to seeking nominations for the position of Policy Council Board of Director's Representative members were reminded that this position must have the ability to attend the CAPK Board of Director's meetings. These meetings are held monthly at 12:00 p.m. The floor was open for nominations; Nila Hogan self-nominated with no other member interest. Dominique Bassi made a motion to nominate Nila Hogan for the position of Policy Council Board of Director's Representative; seconded by Pablo Reyes. Motion carried unanimously.

c. Nomination and election of School Readiness Committee Members
A brief overview of the School Readiness Committee was shared with members. It was noted members of the committee historically receive presentations regarding, inclusion, health and nutrition, wellness as well as participate in assisting in the development of new school readiness goals. It was stated the committee would conduct its first meeting of the term in February with specific dates and a schedule to be shared by Staff Sponsor, Carolyn Coffey. The chairperson opened the floor for nominations; however, there was no interest from members to serve on the subcommittee at this time.

d. Nomination and election of Bylaws Committee Members
An overview of the responsibilities of the Bylaws Committee was provided to members. It was shared that the committee, as required by the Head Start Program Performance Standards will review the Bylaws in their entirety over the duration of the term to ensure they are up to date and meeting the needs of the program. Pablo Reyes self-nominated to serve on the Bylaws Committee. Motion was made by Dominique Bassi to elect Pablo Reyes as a member of the Bylaws Committee; seconded by Ashley McAllister. Motion carried unanimously.

e. Nomination and election of Budget & Finance Committee Members
With vacancies on the Budget & Finance Committee, the floor was open for nominations to serve on this committee. Pablo Reyes self-nominated to serve on the Budget & Finance Committee. A motion was made by Ashley McAllister to elect Pablo Reyes to the Budget & Finance Committee; seconded by Monique Davis. Motion carried unanimously.

f. Nomination and election of Planning Committee Members
It was noted there are vacancies for anyone interested in serving on the Planning Committee. Members were reminded this committee meets monthly with the first meeting to be conducted on January 4, 2022. Ashley McAllister self-nominated and a subsequent motion was made by Monique Davis; seconded by Dominique Bassi. Motion carried unanimously.

7. Standing Reports

a. Program Governance – Lisa Gonzales, Program Governance Coordinator
Lisa thanked everyone, Policy Council members and staff alike for attending tonight's meeting with the holiday just 4 days away. She shared a few updates with the group, reminding Planning Committee members they meet monthly with the first meeting to be held on January 4, 2022, at 5:30 p.m. Lisa added, staff sponsor Robert Espinosa will be reaching out to members with more detailed information including the meeting link. Lisa also referenced the Budget & Finance Committee noting it is exciting to have 3 members on the committee as in the past there have only been 2 members. She also shared the Budget & Finance Committee will meet monthly as well with the first meeting to be held on January 18, 2022, Tuesday at 5:30 p.m. Lisa reminded members Heather McCarley is the staff sponsor of the committee and will be reaching out to members prior to the first meeting to share the meeting link as well budgetary information that will be reviewed in more detail in this smaller group setting. She again

noted February 8, 2022, will be the first Bylaws meeting of the term. She commended everyone for selecting a committee to serve on. In closing the group was again thanked for their time. Lisa wished everyone and their family a happy holiday adding that her Christmas wish, and new year's hope is to be able to meet in person (safely) and soon.

b. **Early Head Start San Joaquin – Nicole Nino, EHS San Joaquin, Family Engagement Specialist & Home Base Coordinator**
Nicole welcomed and congratulated new members to Policy Council. She shared that the monthly S'more was sent in early December which included information about the Pyramid Model as it relates to social emotional development as well as exemplary videos and parent handouts. The newsletter has had 192 views to date. The monthly father, family engagement activity was, to share a family holiday or tradition. Parents were able to share and provide details as to when and where they celebrate this tradition, how they celebrate and why it is important to them. They were also able to share pictures and any additional information about their special family tradition or holiday. The December food experience is pumpkin pie in a cup. Facilitated by staff, children will add ingredients to make their own mini pumpkin pie. They will taste and explore the different textures, colors, and smells of all the ingredients used for this food experience. Nicole shared that the monthly food experiences have been a big success. Through participation center-based children have the opportunity to experience new ways to prepare and enjoy different foods. They also learn health and safety when preparing foods. Math and fine motor skills are being developed through participation in the food experiences as well. In closing Nicole shared that the San Joaquin Early Head Start program now has a mental health consultant. The program will be partnering with El Concilio to provide mental health services to children in both center-based and home-based program options.

c. **Early Head Start Partnership – Nicole Callahan, EHS Partnership Coordinator**
Early Head Start Partnership Coordinator, Nicole Callahan provided this report on behalf of Jasmine Ponce. Nicole shared that the Blanton staff created and were delivering care packages to their enrolled families which included food and other essentials. These packages are to provide support to their families over the holidays. A Bakersfield College parent and her employer organized a toy drive for toddler children to receive a holiday gift. They also arranged for Santa Claus to visit the center and to take photos with children. Construction on the infant classroom at La Escuelita Hernandez has been completed with a grand opening ceremony being planned for February 24, 2022. CAPK programs as well as other programs will be represented at the grand opening with resources available on site for families; the public is invited to attend.

d. **Board of Directors – Jimmie Childress, CAPK Board Member**
No report at this time.

e. **Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director**
Yolanda thanked members for their participation on Policy Council, noting that as staff has shared there are a lot of activities taking place this month. She also thanked everyone for a great year and added that she too hopes we can soon get back to in person meetings as she is excited to meet members and looks forward to working with everyone as we plan for 2022. Yolanda thanked members for their commitment and for their continued support of staff in helping to continue to increase our school readiness skills for our children; ensuring that we continue to run a high-quality program. She also thanked members for joining a subcommittee.

8. **Policy Council Chairperson Report**
Andrea reiterated that she too hopes meetings can be conducted in person again soon. She added that there are returning members this term that haven't had the opportunity to experience an in-person meeting at all. Andrea also thanked all members for choosing a subcommittee to serve on. Andrea shared her hope that everyone takes some time to create memories with their family and friends. She added that she knows it can be a stressful time but hopes everyone remembers the reason for the season and takes that time to make some memories.

9. **Policy Council Member Comments**
Members were provided an opportunity to share comments if they so desired. Dominique Bassi expressed thanks for the opportunity and appreciation for everyone and wished all a wonderful holiday. Nila Hogan wished a happy holiday to all and asked everyone to be really safe so that we can hopefully meet in

person soon. Ashley McAllister wished all a happy holiday and expressed appreciation for last terms parting gift of a throw blanket. She added that with these chilly days it is really keeping her warm. Pablo Reyes wished everyone a Merry Christmas and a Happy New Year!

10. Next Scheduled Meeting

The next meeting will be held on January 25, 2022, at 5:30 p.m.

11. Adjournment

Chairperson, Andrea Martinez adjourned the meeting at 6:00 p.m.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
RESUMEN DE LA JUNTA DEL CONCILIO DE PÓLIZA
21 de diciembre, 2021
Número de identificación de la teleconferencia: 614 322 370#
Por Orden Ejecutiva Gubernamental N-25-20

1. **Convocación de reunión**
   Andrea Martinez, presidenta llamó la junta al orden a las 5:31 p.m.
   La secretaria del concilio de póliza, Monique Davis pasó lista; se estableció cuórum.
   Miembros del concilio de póliza presentes: Dominique Bassi, Jimmie Childress, Monique Davis, Nila Hogan, Andrea Martinez, Ashley McAllister, Pablo Reyes

2. *El público que desee dirigirse al Concilio de Póliza puede hacerlo en este momento. Sin embargo, el concilio no tomará ninguna acción, sólo referirá al personal para su estudio y análisis.* ***Los oradores están limitados a tres minutos cada uno.*** Si más de una persona desea tocar el mismo tema, se otorgará un total de 10 minutos. Favor de proporcionar su nombre antes de su presentación. *Gracias.*
   Ninguno

3. **Reportes de comités permanentes**
   a. **Comité de preparación escolar**
   b. **Comité de planeación**
   c. **Comité de presupuestos y finanzas**
   d. **Comité de estatutos**
   No hubo informes de comités ya que aún no se han establecido

4. **Presentaciones**
   No se realizó ninguna presentación

5. **Agenda de aprobación** ***ACCIÓN**
   La agenda de aprobación consta con elementos que se consideran rutinarias y no controversiales. Estos elementos se aprueban con una sola propuesta, a menos que un miembro del concilio o el público solicite la eliminación de un elemento en particular. Si es solicitado, un comentario o aclaración, dicho elemento se eliminará de la agenda de aprobación y se discutirá en el orden indicado.

   a. Resumen de la junta del concilio de póliza – 23 de noviembre, 2021 (inglés/español)
   b. Presupuesto de Head Start Kern vs Gastos actuales, 1 de marzo al 30 de noviembre, 2021
   c. Presupuesto de Early Head Start Kern vs. Gastos actuales, 1 de marzo al 30 de noviembre, 2021
   d. Presupuesto de Early Head Start de San Joaquín vs. Gastos actuales 1 de febrero al 30 de noviembre, 2021
   e. Presupuesto de la Asociacion de cuidado infantil Early Head Start vs. Gastos actuales 1 de marzo al 30 de noviembre, 2021
   f. Gastos de financiamiento del Plan de Rescate Americano 1 de abril al 30 de noviembre, 2021
   g. Viajes locales de padres y cuidado infantil hasta el 30 de noviembre, 2021
   h. Fondos de actividades para padres hasta el 30 de noviembre, 2021
   i. Reporte no federal de Head Start y Early Head Start de Kern 1 de marzo al 30 de noviembre, 2021
   j. Reporte no federal de Early Head Start de San Joaquín Early Head Start 1 de marzo al 30 de noviembre, 2021
   k. Renuncia al consejo de póliza de, Elizabeth Martinez, Angela Martinez CDC – 7 de diciembre, 2021
   l. Renuncia al consejo de póliza, Angelica Álvarez, Servicios a domicilio – 9 de diciembre, 2021
   m. Reporte de evaluación y revisión del programa Head Start (PRE) – Octubre
   n. Volante de reclutamiento de Head Start
   o. Volante de reclutamiento de Servicios a domicilio
   p. Capacitaciones mensuales con el Dr. Kirk – división de bienestar de Head Start
   q. clínica móvil de vacunación infantil – diciembre 2021 (inglés/español)
   r. Funciones y responsabilidades de los directores ejecutivos

s. Funciones de los subcomités del concilio de póliza
t. Fechas de juntas del concilio de póliza
Pablo Reyes presentó una propuesta para aprobar los artículos de consentimiento desde la (a) hasta la (t) esta fue secundada por Ashley McAllister. Propuesta aprobada por unanimidad.

6. <u>Nuevos avisos</u> ***ACCIÓN**

a. Nominación y elección del parlamentario al concilio de póliza
Se comunicaron el papel y responsabilidades del puesto y se señaló que el parlamentario del concilio de póliza pasará a ser el presidente del comité de estatutos. Se pidieron nominaciones para el puesto y Dominique Bassi se autodenominó. Monique Davis presentó una propuesta para elegir a Dominique Bassi como parlamentaria del concilio de póliza; dicha propuesta fue secundada por Ashley McAllister. Propuesta aprobada por unanimidad.

b. Nominación y elección del representante para la junta directiva
Antes de presentar nominaciones para el puesto, se les recordó a los miembros que esta posición debe poder presentarse a las reuniones mensuales de la junta directiva de CAPK que se realizan a las 12:00 p.m. Se abrió el piso para recibir nominaciones; Nila Hogan se autodenominó para el cargo, ninguna otra persona demostró interés. Dominique Bassi presentó una propuesta para aprobar la nominación de Nila Hogan para el puesto de representante para la junta directiva, esta fue secundada por Pablo Reyes. Propuesta aprobada por unanimidad.

c. Nominación y elección de miembros para el comité de preparación escolar
Se dio una breve descripción del comité de preparación escolar. Se informó que los miembros del comité reciben presentaciones de las divisiones de salud y nutrición, incorporación y bienestar, también el comité participa en el desarrollo de nuevas metas de preparación escolar. El comité llevará a cabo su primera reunión durante febrero, las siguientes reuniones y horario las repartirá Carolyn Coffey, la encargada del comité. La presidenta del concilio pidió nominaciones, sin embargo, ningún miembro mostró interés para formar parte del comité.

d. Nominación y elección para el comité de estatutos
Se dio una breve descripción de las responsabilidades de los miembros del comité de comité de estatutos. Se informó que el comité está encargado de revisar los estatutos en su totalidad durante el presente periodo, para asegurarse que estén actualizados para satisfacer las necesidades del programa, esto de acuerdo con las Normas de Desempeño del programa Head Start. Pablo Reyes, se autodenominó para fungir en el comité de estatutos. Dominique Bassi presentó una propuesta para elegir a Pablo Reyes, para el comité de estatutos; esta fue secundada por Ashley McAllister. Propuesta aprobada por unanimidad.

e. Nominación y elección para el comité de presupuestos y finanzas
Se abrió la oportunidad para recibir nominaciones para el comité de presupuestos y finanzas. Pablo Reyes se autodenomino para servir en el comité. Ashley McAllister presentó una propuesta para elegir a Pablo Reyes para el comité de presupuestos y finanzas; esta fue secundada por Monique Davis. Propuesta aprobada por unanimidad.

f. Nominación y elección para el comité de planeación
Se señaló que el comité de planeación todavía cuenta con vacantes disponibles. Se les recordó a los miembros que el comité se reúne mensualmente, la primera reunión se llevará a cabo el 4 de enero de 2022. Ashley McAllister se autodenominó para servir en el comité. Monique Davis presentó una propuesta para elegir a Ashley McAllister para el comité de planeación; esta fue secundada por Dominique Bassi. Propuesta aprobada por unanimidad.

7. <u>Informes permanentes</u>

a. Programa de gobernanza – Lisa Gonzales, coordinadora del programa de gobernanza
Lisa agradeció a los presentes por su asistencia a la junta de hoy, señalando que solo faltan cuatro días para el inicio de los días festivos. Compartió algunos avisos con el grupo uno de estos fue que el comité de planeación se reúne mensualmente, la primera reunión del comité se llevará a cabo el próximo 4 de enero a las 5:30. Lisa informó que Robert Espinosa, el patrocinador del comité, se estará comunicando con los miembros para proporcionarles información detallada, incluyendo el enlace que se utilizará para acceder a la reunión. Lisa también mencionó que el comité de presupuestos y finanzas cuenta con 3 miembros, esto es bastante notable porque en el pasado solo habían contado

con 2 miembros para dicho comité. Añadió que este comité se reúne mensualmente y la primera junta se llevará a cabo el 18 de enero, 2022 a las 5:30 p.m. Lisa recordó a los miembros que Lisa McCarley es la patrocinadora del comité y también se estará comunicando con los miembros antes de la primera junta ara compartir el enlace correspondiente, así como la información presupuestaria que será revisada con más detalle por este pequeño grupo. Lisa agregó que el comité de estatutos estará reuniéndose el 8 de febrero, 2022. Felicitó a todos por seleccionar un comité para participar. Para terminar, les agradeció nuevamente por su tiempo. Lisa les deseó a todos unas felices fiestas, agregando que su deseo de Navidad y para el año nuevo es poder conocerlos a todos en persona (de manera segura) y muy pronto.

b. Early Head Start de San Joaquín – Nicole Nino, especialista de participación familiar y coordinadora del programa de servicios a domicilio

Nicole dio la bienvenida a los nuevos miembros del concilio de póliza, así como felicitarlos. Compartió el boletín S 'more mensual que envió a principios de diciembre, el cual incluía información sobre el modelo pirámide la cual incluía información sobre el desarrollo socioemocional, videos ejemplares y folletos para padres. Hasta la fecha el boletín cuenta con 192 visitas. La actividad de participación varonil y familiar fue compartir una tradición familiar. Los padres pudieron compartir y proporcionar detalles sobre cuándo y dónde celebran esta tradición, como la celebran y por qué es importante para ellos. También pudieron compartir fotografías sobre su festividad o tradición familiar. La experiencia gastronómica de diciembre fue un pastel de calabaza en una taza. Con la ayuda del personal, los niños podrán agregar los ingredientes para hacer su propio mini pastel. Degustarán y explorarán diferentes texturas, colores y olores de todos los ingredientes que se utilizaron en la experiencia gastronómica. Nicole agregó que las experiencias gastronómicas mensuales han tenido gran éxito. A través de la participación en las guarderías, los niños tienen la oportunidad de experimentar con nuevas formas de preparar y disfrutar diferentes alimentos. Las habilidades motrices finas y matemáticas se desarrollan duranta la participación en las experiencias alimenticias. Para terminar, Nicole compartió que el programa Early Head Start de San Joaquín ahora cuenta con un asesor de salud mental. El programa se estará asociando con El Concilio para brindar servicios de salud mental a los alumnos de ambas opciones de instrucción, tanto en la guardería y los servicios a domicilio.

c. Asociación de cuidado infantil Early Head Start – Nicole Callahan, coordinadora de la asociación de EHS

Nicole proporcionó el reporte a nombre de Jasmine Ponce. Nicole informó que el personal del centro Blanton formó y estará entregando paquetes a las familias inscritas, estos paquetes incluyeron alimentos, así como otros elementos esenciales. Los paquetes se crearon para brindar apoyo a las familias durante las vacaciones. Una madre participante y la compañía en la que está empleada llevó a cabo una colecta de juguetes para que todos los niños participantes en el programa pudiesen recibir un regalo de navidad. También hicieron arreglos para que papá Noel visitara el centro y se tomase fotos con los niños. La escuelita Hernandez ha finalizado con la construcción del salón de clases para bebés, se llevará a cabo una ceremonia de inauguración el 24 de febrero, 2022. Representantes de diversos programas de CAPK, estarán presentes en la inauguración para proporcionar informes sobre recursos disponibles para las familias. El público está invitado para asistir.

d. Junta Directiva – Jimmie Childress, miembro de la junta directiva de CAPK

No hay nada que reportar.

e. Head Start/Desarrollo Infantil Estatal – Yolanda Gonzales, directora de Head Start/Desarrollo Infantil estatal

Yolanda agradeció a los miembros por su participación en el concilio de póliza, señaló que como ya se ha mencionado anteriormente este mes habrá muchas actividades que se llevarán a cabo este mes. Agradeció a todos por un exitoso año agregando que espera que se puedan reanudar las reuniones en persona, ya que está emocionada por conocer a los nuevos miembros y espera poder colaborar conjuntamente para el 2022. Yolanda agradeció a todos por su compromiso y continuo apoyo al personal para continuar aumentando nuestras habilidades de preparación escolar para nuestros alumnos y de esta manera estamos continuidad para seguir proporcionando un programa de alta calidad. También agradeció a todos los miembros por su participación en los correspondientes subcomités.

8. **Reporte de la presidenta del concilio de póliza**
   Andrea reiteró su deseo de volver a las reuniones en persona. Agregó que hay miembros que regresan durante este periodo sin haber tenido la oportunidad de experimentar una reunión en persona. Andrea también agradeció a todos los miembros por su participación en los subcomités. Agregó que espera que todos los presentes tomen tiempo para compartir y crear memorias con familiares y amigos. Reconoció que puede ser un momento estresante, pero espera que todos recuerden el real significado de la temporada y se tomen el tiempo de crear nuevos recuerdos.

9. **Comentarios de los miembros del concilio de póliza**
   Se les dió la oportunidad a los miembros de compartir algunos comentarios si así lo deseaban. Dominique Bassi agradeció la oportunidad y expresó su aprecio deseándoles a todos felices vacaciones. Nila Hogan se unió a las felicitaciones e instó a los presentes a mantenerse seguros para poderles conocer a todos en persona. Ashley McAllister también expresó sus mejores deseos para las próximas fiestas y expresó su agradecimiento por el obsequio que recibió el periodo pasado, que fue una cobija. Añadió que, con estos fríos, el regalo la mantiene bastante abrigada. Pablo Reyes deseó feliz navidad y próspero año nuevo a todos.

10. **Próxima reunión programada**
    La próxima junta se llevará a cabo el 25 de enero, 2022, a las 5:30 p.m.

11. **Conclusión**
    La presidenta, Andrea Martinez concluyó la junta a las 6:00 p.m.

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Planning Committee
Meeting Minutes
January 4, 2022
Per Governor's Executive Order N-25-20

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. Meeting was called to order at 5:36 p.m., by Nila Hogan

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. **PC Members present:** Nila Hogan and Ashley McAllister
   c. **PC members absent:** Isabelle Diaz

4. **Approval of Agenda**
   a. Motion to approve the agenda dated October 5, 2021, was made by Ashley McAllister; Nila Hogan, seconded. Motion carried unanimously.

5. **Approval of Minutes**
   a. Motion to approve the minutes dated October 5, 2021, was made by Ashley McAllister; Nila Hogan seconded. Motion carried.

6. **Introduction of Guests**
   Guests in attendance tonight were Jerry Meade, Assistant Director, Robert Espinosa, PDM Administrator and Leticia Villegas, Program Assistant/Translator.

7. **Public Forum**
   (The public wishing to address the PC Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Roles and Responsibilities – Informational Item. Robert informed members of the roles and responsibilities of the Planning Committee. The vice-person of the Policy Council, Isabelle Diaz, will act as the chairperson of the Planning Committee. The committee will perform the following functions: it will work with the program design and management administrator, in this case it would be Robert Espinosa, along with staff, Policy Council and governing Board to ensure that members are aware of established agency timeframes and procedures for program planning.

   They will also have responsibilities cited in the Head Start program Performance Standards; the agency will support the active involvement of parents as supporting program operations of trading policies to ensure that the Head Start agency is responsible to the community and the parent needs. It will also continue to assist with Program recruitment selection and enrollment priorities; have the application for funding an amendment to applications for funding for programs within our agency or department. How budget planning for program expenditures, including policies for reimbursement, participation in Policy Council activities, and program personnel policies and decisions regarding

employment and program staff are also includes in the roles and responsibilities. The committee will be meeting monthly.

b. The Division/Program Monthly Activity Report– Informational Item. The Enrollment Report was shared for October and November 2021. For the month of October Head Start Kern reported 59% enrollment; Early Head Start of San Joaquin reported 62% enrollment during this reporting period; Early Head Start Kern and Early Head Start Child Care Partnership reported 65% and 61% respectively for the same month.
For the month of November Head Start Kern reported 64% enrollment; Early Head Start of San Joaquin reported 61% enrollment during this reporting period; Early Head Start Kern and Early Head Start Child Care Partnership reported 58% and 61% respectively for the same month.

Robert informed members that 3% of children enrolled in Head Start Kern had an IFSP/IEP in September. Early Head Start Kern reported 8 %; Early Head Start Partnership reported 6% and San Joaquin 2% IFSP/ IEP enrollment for the same reporting time. In the over income category, none of the programs were above the 10% goal; therefore, we were in compliance.

Robert informed members that 4% of children enrolled in Head Start Kern had an IFSP/IEP in October. Early Head Start Kern reported 8 %; Early Head Start Partnership reported 6% and San Joaquin 9% IFSP/ IEP enrollment for the same reporting time. In the over income category, none of the programs were above the 10% goal; therefore, we were in compliance.

The highlights for this section state the Early Head Start Partnership enrollment updates: Escuelita Hernandez received an inspection scheduled on October 25, 2021, they check the plumbing, electrical, mechanical & HVAC system. Next inspections will be drywall, flooring and painting the date is to be determined. Escuelita also received their permit, and the date of completion was November 20, 2021. The date was pushed back due to COVID. The new classroom opening date was December 13th. Escuelita has 11 potential infants that are interested in enrollment. Recruitment is ongoing. The highlights section state the Escuelita Hernandez completed the flooring on November 30th. The classroom opening date is on target for December 13, 2021.

The division staffing report included 67 vacant positions for the month of October.
The Family Medical Leave report noted that there are 17 employees on continuous leave and 112 on intermittent leave.
The division staffing report included 114 vacant positions for the month of November. The Family Medical Leave report noted that there are 19 employees on continuous leave and 112 on intermittent leave.

The highlights section reports that during the month of October there were 7 employees onboarded, 1 internal promotion and 13 sets of interviews were conducted for 9 open positions.
The highlights section reports that during the month of November there were 4 employees onboard, 7 sets of interviews were conducted for 5 open positions. HS/EHS job flyers were sent out to East Kern community and to our internal program sites for posting in Kern County.

In the compliance section for November include that through continuous quality improvement, Enrollment and Attendance (E & A) monitoring worksheets were strengthened to ensure compliance with applicable requirements. E & A staff were

provided training to ensure policies and procedures are followed to minimize any future errors. The following files were utilized and revised monitoring tools:
11 States files: 5 of these files were corrected for certification information and/or family income. 44 federal files: 7 files were corrected for parent handbook receipt and/or program option form documentation.

Robert presented the Child and Adult Care Food Program (CACFP) report. There was a total of 63,343 meals delivered with 50,332 prepared by Central Kitchen for the month of September 2021.
For October, a total of 72,482 meals were delivered with 58,836 prepared by Central Kitchen for the month of October 2021. The highlight section informs that all deliveries and food preparation were made without interruption, despite the holidays and vandalism to the Central Kitchen.

c. Proposed Meeting Schedule – Action Item Robert presented the proposed 2022 Planning Committee Schedule, he stated that all the meetings will be held virtually the first Tuesday of the month at 5:30, The meeting dates and location can be subject to change upon agreement of the committee, as well as if we start the meetings in person. They will all be held virtually with the following dates: January 4, February 1st, March 1st, April 5th, May 3rd, June 7th, August 2nd, September 6th, October 4th. July, November, and December are dark months. Motion to approve the proposed meeting schedule was made by Ashley McAllister, Nila Hogan seconded. Motion approved unanimously.

9. <u>Announcements</u>
None

10. <u>Adjournment</u>
Meeting was adjourned at 5:59 p.m.

Asociacion de Acción Comunitaria de Kern
Head Start / Desarrollo infantil estatal
Resumen de la junta del comité de planeación del concilio de póliza
4 de enero, 2022
Por orden ejecutiva gubernamental N-25-20

1. **Bienvenida**
   Se dió la bienvenida al grupo.

2. **Llamado de orden**
   a. Nila Hogan llamó al orden la junta a las 5:36 p.m.

3. **Pase de lista y establecimiento de cuórum (la mitad más uno)**
   a. Se estableció cuórum.
   b. **Miembros del comité presentes:** Nila Hogan y Ashley McAllister
   c. **Miembros del comité ausentes:** Isabelle Diaz

4. **Aprobación de agenda**
   a. Ashley McAllister presentó una propuesta para la aprobación de la agenda fechada el 4 de enero, 2022; Nila Hogan la secundó. Propuesta aprobada por unanimidad.

5. **Aprobación de minutos**
   a. Ashley McAllister presentó una propuesta para la aprobación de los minutos fechados el 5 de octubre, 2021; Nila Hogan la secundó. Propuesta aprobada por unanimidad..

6. **Presentación de invitado**
   Los invitados presentes fuero: Jerry Meade, asistente del director, Robert Espinosa, administrador de PDM y Leticia Villegas, traductor asistente del programa.

7. **Foro publico**
   (El público que desee dirigirse al comité de planeación puede hacerlo en este momento; sin embargo, el comité no tomará ninguna acción que no sea referir el asunto al personal docente para su estudio y análisis).
   Ninguno

8. **Presentación/Discusión de temas**
   a. Funciones y responsabilidades – Componente informativo. Robert informó a los miembros las funciones y responsabilidades del Comité de Planeación. La vicepresidenta del concilio de planeación, Isabelle Díaz, actuará como presidenta del comité de planeación. El comité realizará las siguientes funciones: trabajará con al administrador de diseño y gestión del programa; en este caso sería Robert Espinosa en conjunto con el personal, el concilio de póliza y la junta directiva para garantizar que los miembros conozcan los plazos y procedimientos para la planificación del programa.

   También tendrán responsabilidades descritas en las Normas de Desempeño del programa Head Start; la agencia apoyará la participación de los padres como apoyo a las operaciones del programa de políticas comerciales para garantizar que la agencia, Head Start; sea responsable ante la comunidad y las necesidades de los padres. También continuará ayudando con la selección de reclutamiento del programa y las prioridades de inscripción; contar con la solicitud de financiación, las enmiendas correspondientes a las solicitudes de financiación de los programas dentro de nuestra agencia o departamento. También se informará la planeación del presupuesto para los gastos

correspondientes del programa, incluyendo las reglas de reembolso, la participación en actividades del concilio de póliza y reglamentos para el personal del programa en cuanto empleo y personal del programa incluyendo las funciones y responsabilidades. Por último, el comité se reunirá mensualmente.

b. Informe de actividad mensual de la división y/o programa– Componente informativo. Se revisó el reporte de inscripción de octubre y noviembre de 2021. Para el mes de octubre, Head Start de Kern informó un 59% de inscripción; Early Head Start de San Joaquín reportó un 62% de inscripción durante este periodo. Early Head Start de Kern y la asociacion de cuidado infantil Early Head Start reportaron 65 y 61 por ciento respectivamente para el mismo mes.

Para el mes de noviembre, Head Start de Kern reportó una inscripción de 64 por ciento; mientras que Early Start de San Joaquín reportó un 61 por ciento durante el mismo periodo; Early Head Star de Kern y la asociación de cuidado infantil Early Head Start reportaron 58 y 61 por ciento respectivamente para el mismo mes.

Robert informó a los miembros que el 3% de los alumnos inscritos en Head Start de Kern contaban con una evaluación IFSP/IEP en septiembre. Early Head Start de Kern reportó un 8%, la asociacion de Early Head Start reportó un 6 por ciento y Early Head Start de San Joaquín un 2% de inscripción durante el mismo periodo del informe. En la categoría de ingresos superiores, ninguno de los programas estuvo por encima de la meta del 10%, de esta manera estamos cumpliendo con los parámetros.

Robert informó a los miembros que el 4% de los alumnos inscritos en Head Start de Kern contaban con una evaluación IFSP/IEP en octubre. Early Head Start de Kern reportó un 8 por ciento, la asociación de cuidado infantil reportó un 6 por ciento y Early Head Star ninguno de los programas estuvo por encima de la meta del 10%, de esta manera estamos cumpliendo con los parámetros.

Los aspectos más destacados de esta sección indican las actualizaciones de inscripción de la asociacion de cuidado infantil de Early Head Start: la Escuelita Hernandez pasó la inspección que estuvo programada para el 25 de octubre 2021, se revisaron las instalaciones de plomería, eléctricas y el sistema de calefacción y aire acondicionado. La próxima inspección revisaron la instalación de paneles de yeso, pisos y pintura, la fecha de esta inspección está por programarse. La Escuelita también recibió su licencia, la fecha de finalización del proyecto estaba programada para el 20 de noviembre, 2021, sin embargo esta fecha tuvo que posponerse hasta el 13 de diciembre del mismo año, debido a la pandemia de COVID. La escuelita cuenta con 11 familias con bebés, interesadas en inscribirlos. Los esfuerzos de inscripción continúan. En la sección de aspectos destacados se indica que la escuelita Hernandez terminó la instalación de los pisos el 30 de noviembre, 2021. Se reitera la fecha de apertura de las aulas para el 13 de diciembre, 2021.

El reporte de la división del personal informa que cuentan con 67 vacantes durante el mes de octubre. Los reportes de licencias médicas de la familia informan que hay 17 empleados con licencia continua y 112 con licencia intermitente.
El reporte de la división del personal informa que cuenta con 114 vacantes durante el mes de noviembre. Los reportes de licencias médicas de la familia, informa que hay 19 empleados con licencia continua y 112 con licencia intermitente.

En la sección de aspectos destacados se informa que durante el mes de octubre hubo 7 empleados incorporados, 1 ascenso interno y se realizaron 13 entrevistas para 9 vacantes.

En la sección de aspectos destacados se informa que durante el mes de noviembre hubo 4 empleados incorporados, y se realizaron 7 entrevistas para 5 vacantes. Se enviaron volantes de trabajo para Head Start y Early Head Start a los programas internos de la comunidad del este de Kern.

En la sección de desempeño del mes de noviembre informa que a través de controles de calidad en la división de inscripción y asistencia (E & A) se distribuyeron hojas de trabajo para garantizar el cumplimiento de los requisitos concernientes. Se impartió capacitación a los empleados de la misma división, con esta capacitación se garantiza la ejecución de pólizas y procedimientos para minimizar errores a futuro. Se utilizaron los siguientes archivos y se revisaron los instrumentos de monitoreo: 11 expedientes estatales de estos se hicieron correcciones de certificación y/o ingresos de la familia. También se revisaron 44 archivos federales de estos se corrigieron 7 en donde se tuvo que agregaron documentación pertinente a el recibo del manual de padres y el formulario de opciones de programa.

Robert presentó el informe del programa de alimentación y cuidado infantil y para adultos (CACFP, siglas en inglés). Para el mes de septiembre se proporcionaron un total de 63,343 comidas, de estas la cocina central preparó 50,332.
En octubre se entregaron un total de 72,482 comidas y la cocina central preparó 58,836.
En la sección de desempeño se informa que la entrega de alimentos se realizó sin interrupción, a pesar de los días festivos y robos que sufrió la cocina central.

c. Recomendación de horario – Componente de acción. Robert presentó el horario propuesto para el comité de planeación para el año 2022; confirmando que las reuniones se llevarán a cabo el primer martes de cada mes a las 5:30. Las fechas y el sitio de las reuniones están sujetas a cambio, después de la aprobación del comité, así como también se si se reanudan las reuniones en persona. Se continuarán realizando las juntas de manera virtual en las siguientes fechas: 4 de enero, 1 de febrero, 1 de marzo, 5 de abril, 3 de mayo, 7 de junio, 2 de agosto, 6 de septiembre y por ultimo 4 de octubre. Durante los meses de julio, noviembre y diciembre no se realizan reuniones. Ashley McAllister presentó una propuesta para la aprobación del calendario de reuniones propuesto, Nila Hogan la secundó. Propuesta aprobada por unanimidad.

9. <u>Anuncios</u>
Ninguno

10. <u>Clausura de sesión</u>
La sesión se clausuró a las 5:59 p.m.

MEMORANDUM

To: Budget and Finance Committee of the Policy Council

From: Heather McCarley, Finance Administrator

Date: January 18, 2021

Subject: *Head Start - Kern*
Budget to Actual Report for the period ended December 31, 2021 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2021 through February 28, 2022.

The following are highlights of the Kern Head Start Budget to Actual Report for the period of March 1, 2021 through December 31, 2021. Ten months (83.3%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 79% of the budget, which is slightly greater than expenditures at this point in the prior budget period.

Training & Technical Assistance Funds

Overall expenditures are at 90% of the budget.

Carryover Funds

Overall expenditures are at 74% of the budget.

COVID Cares Funds

Overall expenditures are at 79% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

Non-Federal share is at 91% of the budget.

Community Action Partnership of Kern
Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2021 - February 28, 2022
Report Period: March 1, 2021 - December 31, 2021
Month 10 of 12 (83.3%)

Prepared 1/14/2021

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	10,000,522	7,506,892	2,493,630	75%	25%
FRINGE BENEFITS	2,787,432	2,070,809	716,623	74%	26%
TRAVEL	0	907	(907)		
EQUIPMENT	0	0	0		
SUPPLIES	733,439	393,101	340,338	54%	46%
CONTRACTUAL	148,506	126,282	22,224	85%	15%
CONSTRUCTION	0	0	0		
OTHER	2,748,825	2,869,820	(120,995)	104%	-4%
INDIRECT	1,583,809	1,258,093	325,716	79%	21%
TOTAL BASE FUNDING	**18,002,533**	**14,225,904**	**3,776,629**	**79%**	**21%**

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	41,904	16,568	25,336	40%	60%
SUPPLIES	23,986	28,120	(4,134)	117%	-17%
CONTRACTUAL	22,800	35,076	(12,276)	154%	-54%
OTHER	72,752	65,303	7,449	90%	10%
INDIRECT	16,144	14,408	1,736	89%	11%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**177,586**	**159,475**	**18,111**	**90%**	**10%**

CARRYOVER

SUPPLIES	2,294		2,294	0%	100%
CONTRACTUAL	15,000		15,000	0%	100%
CONSTRUCTION	2,276,903	1,882,967	393,936	83%	17%
OTHER	20,000	0			
INDIRECT	231,443	0	231,443		
TOTAL CARRYOVER	**2,545,640**	**1,882,967**	**642,673**	**74%**	**26%**

COVID CARES

PERSONNEL		80,843	(80,843)		
FRINGE BENEFITS		52,540	(52,540)		
SUPPLIES	295,335	163,909	131,425		
OTHER	155,558	60,699	94,859		
INDIRECT	46,675	35,536	11,138		
TOTAL COVID CARES	**497,567**	**393,528**	**104,039**	**79%**	**21%**

GRAND TOTAL HS FEDERAL FUNDS	**21,223,326**	**16,661,875**	**4,541,451**	**79%**	**21%**

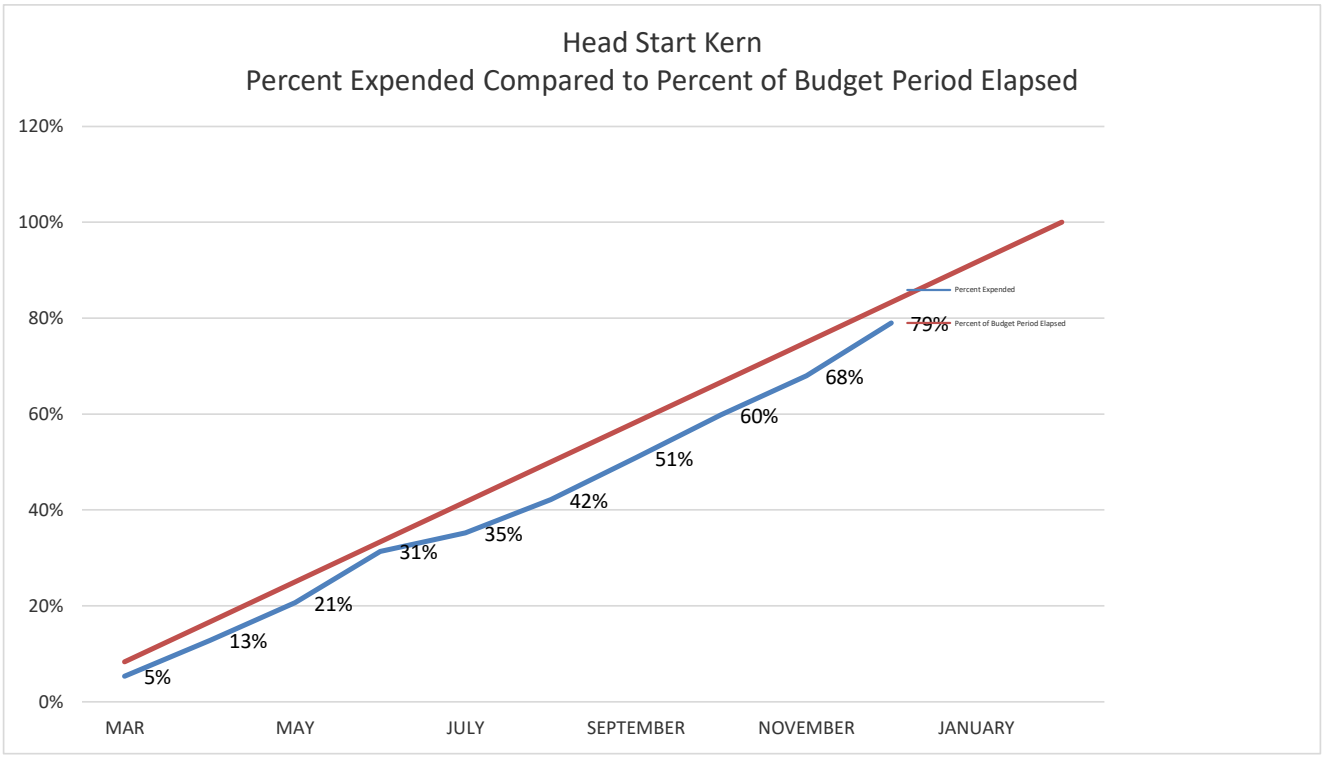
HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

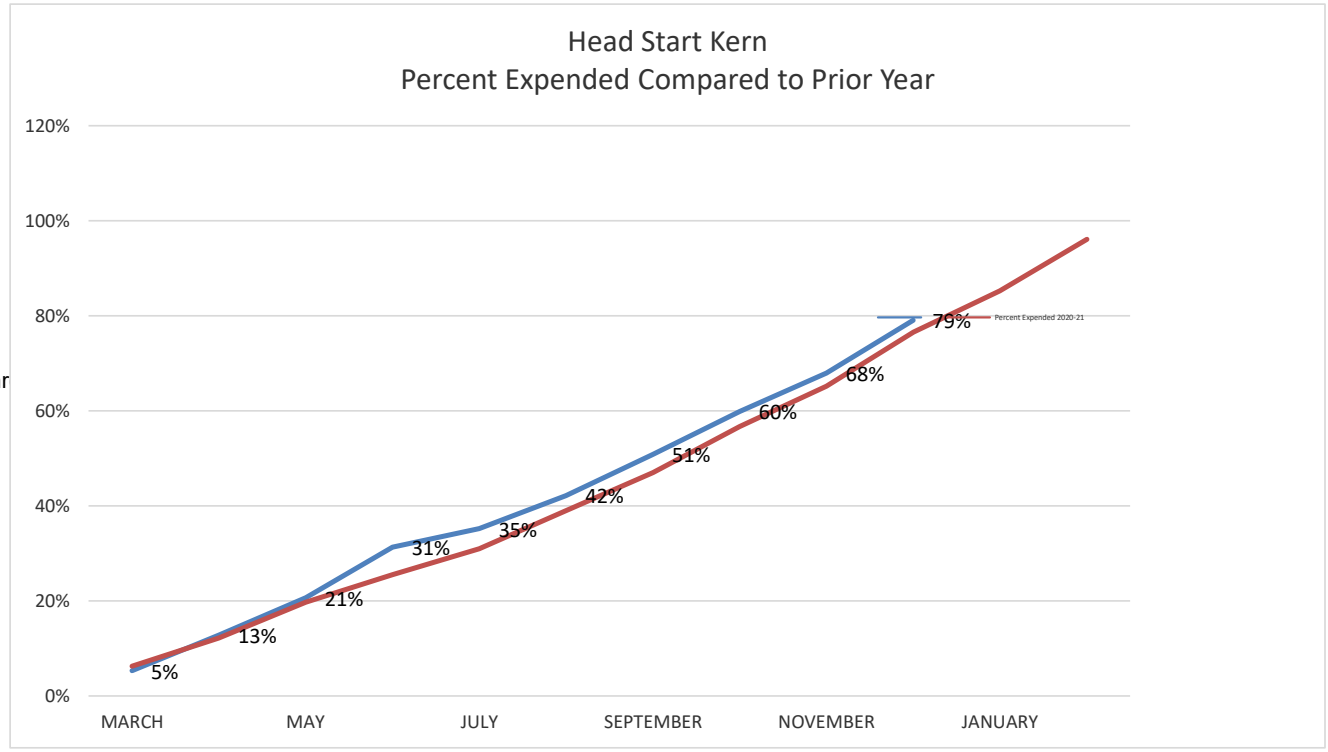
SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,567,638	1,368,579	199,059	87%	13%
CALIF DEPT OF ED	5,193,619	4,808,557	385,063	93%	7%
TOTAL NON-FEDERAL	**6,761,257**	**6,177,136**	**584,121**	**91%**	**9%**

Budget reflects Notice of Award #09CH011132-03-01
Actual expenditures include posted expenditures and estimated adjustments through 12/31/2021
Administrative Cost for HS and EHS Kern **6.8%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	22,330				**22,330**	1/10/2022
Lowe's	2,962.07				**2,962.00**	1/5/2022
Smart & Final	689.09				**689**	1/2/2022
Save Mart	1,872.63				**1,873**	11/21/2022
Chevron & Texaco Business Card	7,520				**7,520**	1/6/2022
Home Depot	18,045				**18,045**	1/14/2022
	53,418	**0**	**0**	**0**	**53,419**	


Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
20%
0%
MAR
MAY
JULY
SEPTEMBER
NOVEMBER
JANUARY
5%
13%
21%
31%
35%
42%
51%
60%
68%
79%
Percent Expended
Percent of Budget Period Elapsed


Head Start Kern
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
20%
0%
MARCH
MAY
JULY
SEPTEMBER
NOVEMBER
JANUARY
5%
13%
21%
31%
35%
42%
51%
60%
68%
79%
Percent Expended 2020-21

MEMORANDUM

To: Budget and Finance Committee of the Policy Council

From: Heather McCarley, Finance Administrator

Date: January 18, 2021

Subject: *Early Head Start - Kern*
Budget to Actual Report for the period ended December 31, 2021 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2021 through February 28, 2022.

The following are highlights of the Kern Early Head Start Budget to Actual Report for the period of March 1, 2021 through December 31, 2021. Ten months (83.3%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 67% of the budget, which is on trend with where we were compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 67% of the budget.

Carryover Funds

Overall expenditures are at 2% of the budget.

COVID Cares Funds

Overall expenditures are at 100% of the budget.

Community Action Partnership of Kern
Early Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2021 - February 28, 2022
Report Period: March 1, 2021 - December 31, 2021
Month 10 of 12 (83.3%)

Prepared 1/14/2021

BASE FUNDS	**BUDGET**	**ACTUAL**	**REMAINING**	**% SPENT**	**% REMAINING**
PERSONNEL	5,021,133	3,522,528	1,498,605	70%	30%
FRINGE BENEFITS	1,751,175	965,804	785,371	55%	45%
TRAVEL	0	300	(300)		
EQUIPMENT	0	0	0		
SUPPLIES	483,444	274,257	209,187	57%	43%
CONTRACTUAL	36,432	54,912	(18,480)	151%	-51%
CONSTRUCTION	0	0	0		
OTHER	920,158	705,497	214,661	77%	23%
INDIRECT	809,704	508,826	300,878	63%	37%
TOTAL BASE FUNDING	**9,022,046**	**6,032,123**	**2,989,923**	**67%**	**33%**

TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	32,253	6,725	25,528	21%	79%
SUPPLIES	6,807	12,172	(5,365)	179%	-79%
CONTRACTUAL	11,412	55,238	(43,826)	484%	-384%
OTHER	102,788	28,734	74,054	28%	72%
INDIRECT	15,326	10,114	5,212	66%	34%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**168,586**	**112,982**	**55,604**	**67%**	**33%**

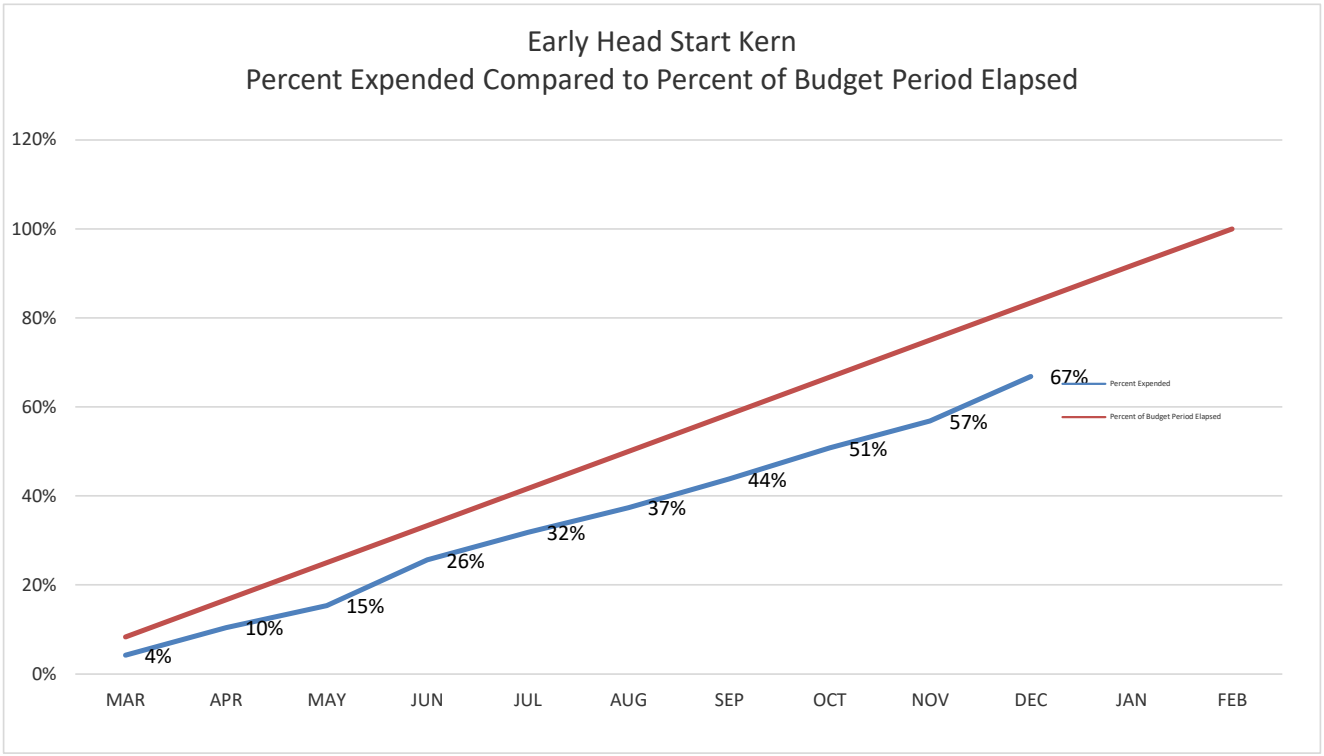
CARRYOVER					
SUPPLIES			0	#DIV/0!	#DIV/0!
CONTRACTUAL			0	#DIV/0!	#DIV/0!
CONSTRUCTION	4,208,158	81,154	4,127,004	2%	98%
OTHER		0	0		
INDIRECT	117,543	0	117,543		
TOTAL CARRYOVER	**4,325,701**	**81,154**	**4,244,547**	**2%**	**98%**

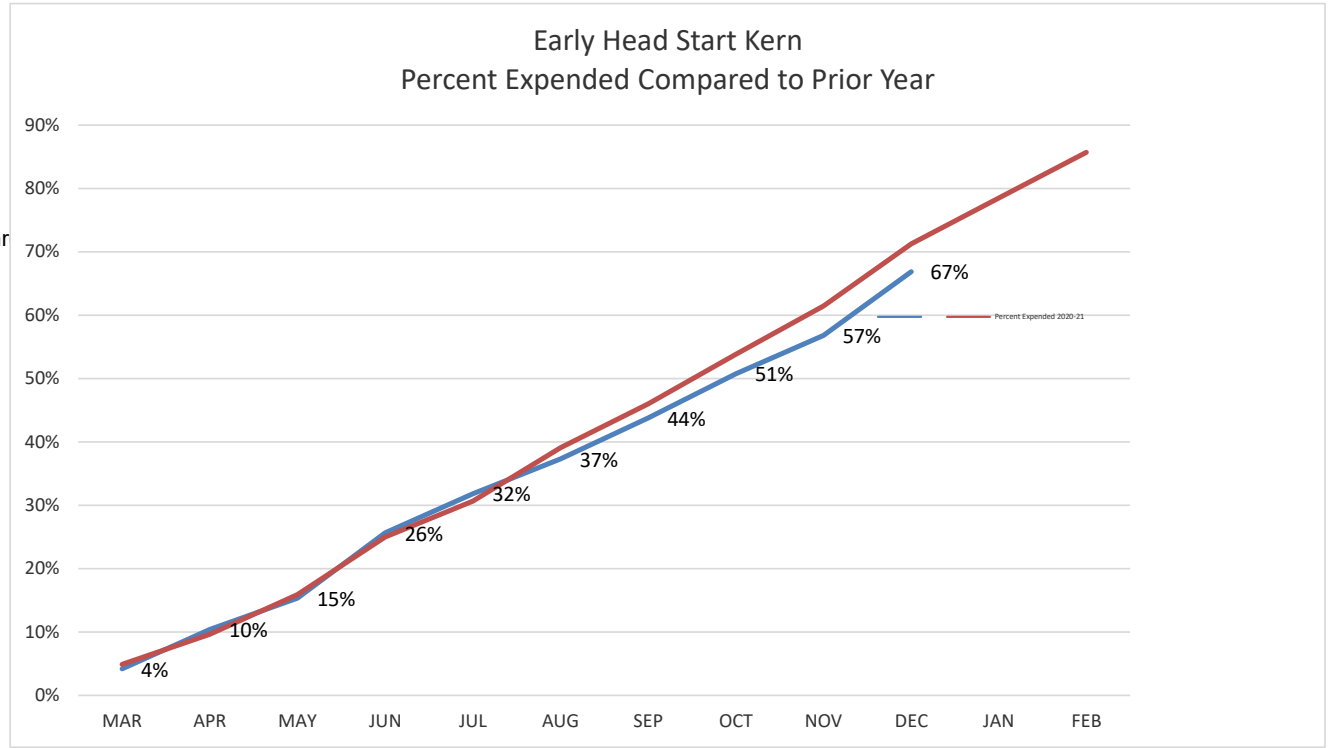
COVID CARES					
PERSONNEL		35,102	(35,102)		
FRINGE BENEFITS		28,570	(28,570)		
SUPPLIES	66,921	182	66,739	0%	100%
OTHER	18,194	19,226	(1,032)	106%	-6%
INDIRECT	9,068	11,103	(2,035)		
TOTAL COVID CARES	**94,182**	**94,182**	**0**	**100%**	**0%**

GRAND TOTAL EHS FEDERAL FUNDS	**13,610,515**	**6,320,441**	**7,290,074**	**46%**	**54%**

Budget reflects Notice of Award #09CH011132-03-01

Actual expenditures include posted expenditures and estimated adjustments through 12/31/2021


Early Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
20%
0%
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
JAN
FEB
4%
10%
15%
26%
32%
37%
44%
51%
57%
67%
Percent Expended
Percent of Budget Period Elapsed


Early Head Start Kern
Percent Expended Compared to Prior Year
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
JAN
FEB
4%
10%
15%
26%
32%
37%
44%
51%
57%
67%
Percent Expended 2020-21

MEMORANDUM

To: Budget and Finance Committee of the Policy

From: Heather McCarley, Finance Administrator

Date: January 18, 2022

Subject: *Early Head Start – San Joaquin*
Budget to Actual Report for the period ended December 31, 2021 – **Info Item**

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period of February 1, 2021 through December 31, 2021. Eleven months (91.6%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 82% of the budget, which is slightly below where we were compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 100% of the budget. The combined personnel and fringe benefit expenses are at 91% of this budget.

Carryover Funds

Overall expenditures are at 0% of the budget.

COVID Cares Funds

Overall expenditures are at 100% of the budget.

Non-Federal Share

Non-Federal share is at 100% of the budget.

Community Action Partnership of Kern
Early Head Start - San Joaquin County
Budget to Actual Report
Budget Period: February 1, 2021 - January 31, 2022
Report Period: February 1, 2021 - December 31, 2021
Month 11 of 12 (91.67%)

Prepared 1/13/2021

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,239,569	2,641,626	597,943	82%	18%
FRINGE BENEFITS	913,403	628,296	285,107	69%	31%
TRAVEL	0	16,791	(16,791)	0%	0%
EQUIPMENT	45,000	31,190	13,810		
SUPPLIES	130,220	130,234	(14)	100%	0%
CONTRACTUAL	9,500	23,461	(13,961)	247%	-147%
OTHER	720,292	672,183	48,109	93%	7%
INDIRECT	498,077	384,711	113,366	77%	23%
TOTAL	**5,556,061**	**4,528,492**	**1,027,569**	**82%**	**18%**

TRAINING & TECHNICAL ASSISTANCE FUNDS					
PERSONNEL	49,670	46,827	2,843	94%	6%
FRINGE BENEFITS	21,950	19,229	2,721	88%	12%
TRAVEL	3,260	4,264	(1,004)	131%	-31%
SUPPLIES	6,815	3,094	3,721	45%	55%
CONTRACTUAL	7,345	10,383	(3,038)	141%	-41%
OTHER	19,301	30,109	(10,808)	156%	-56%
INDIRECT	10,834	11,268	(434)	104%	-4%
TOTAL	**119,175**	**125,174**	**(5,999)**	**105%**	**-5%**

CARRYOVER					
EQUIPMENT	21,035	0	21,035	0%	100%
SUPPLIES	29,804	0	29,804	0%	100%
CONTRACTUAL	8,000	0	8,000	0%	100%
OTHER	381,242	0	381,242	0%	100%
INDIRECT	41,905	0	41,905	0%	100%
TOTAL	**481,986**	**0**	**481,986**	**0%**	**100%**

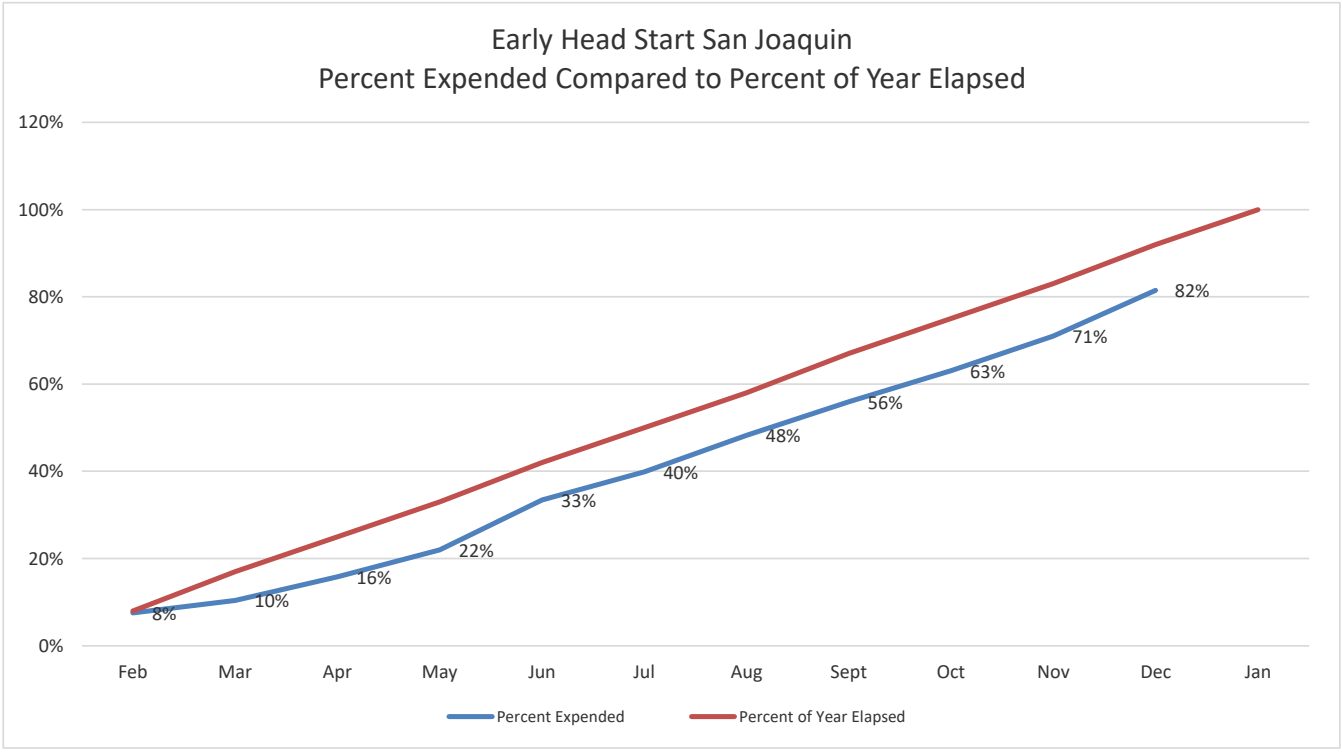
COVID CARES - Carried over from 2020-21					
PERSONNEL		19,203	(19,203)	0%	0%
FRINGE BENEFITS		3,331	(3,331)	0%	0%
SUPPLIES	75,407	42,873	32,534	57%	43%
OTHER	21,681	29,529	(7,848)	136%	-36%
INDIRECT	9,709	11,861	(2,152)	122%	-22%
TOTAL	**106,797**	**106,797**	**0**	**100%**	**0%**

GRAND TOTAL EHS FEDERAL FUNDS	**6,264,019**	**4,760,463**	**1,503,556**	**76%**	**24%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,402,068	1,402,068	0	100%	0%
TOTAL NON-FEDERAL FUNDS	**1,402,068**	**1,402,068**	**0**	**100%**	**0%**

Centralized Administrative Cost	6.4%
Program Administrative Cost	2.9%
Total Administrative Cost	**9.3%**

Budget reflects Notice of Award #09CH011406-02-02
Actual expenditures include posted expenditures and estimated adjustments through 12/31/2021


Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
Feb
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Apr
May
Jun
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Nov
Dec
Jan
8%
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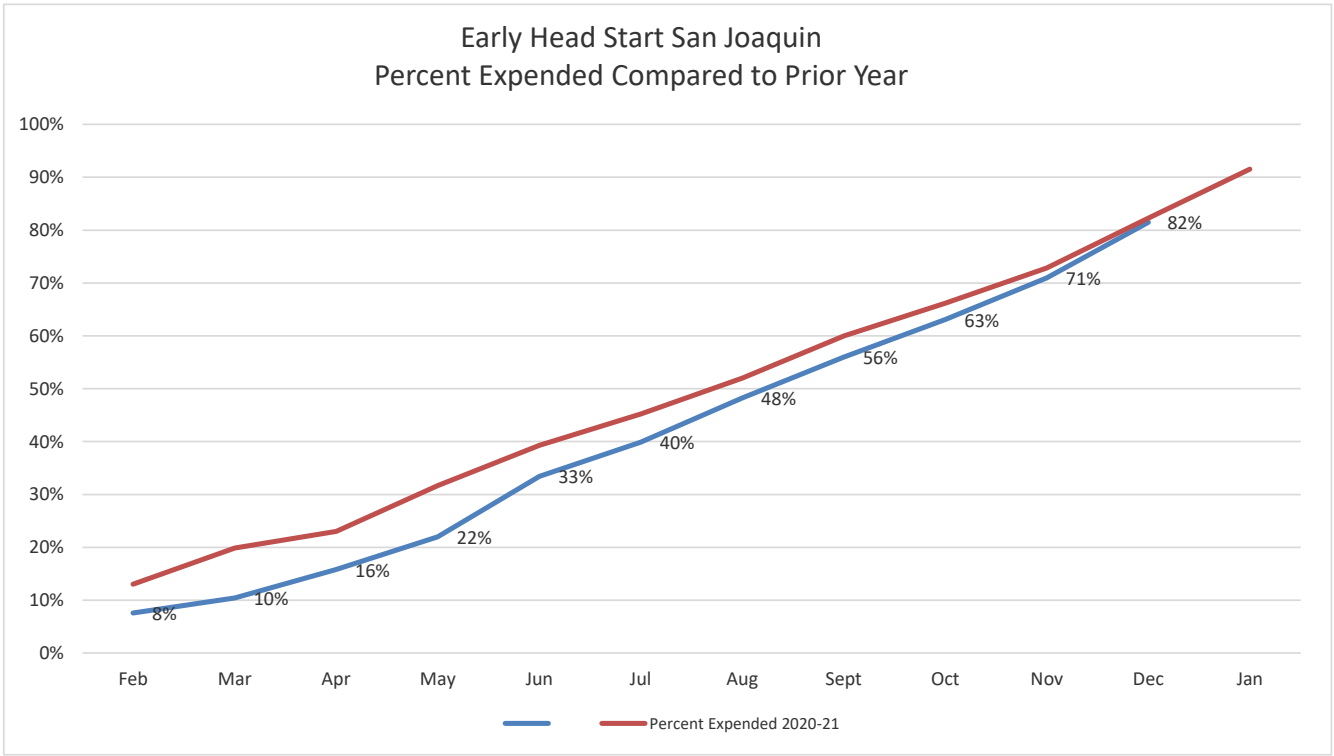
16%
22%
33%
40%
48%
56%
63%
71%
82%
Percent Expended
Percent of Year Elapsed


Early Head Start San Joaquin
Percent Expended Compared to Prior Year
100%
90%
80%
70%
60%
50%
40%
30%
20%
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0%
Feb
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Apr
May
Jun
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Jan
8%
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16%
22%
33%
40%
48%
56%
63%
71%
82%
Percent Expended 2020-21

MEMORANDUM

To: Budget and Finance Committee of the Policy Council

From: Heather McCarley, Finance Administrator

Date: January 18, 2022

Subject: *Early Head Start Child Care Partnerships*
Budget to Actual Report for the period ended December 31, 2021 – **Info Item**

The following are highlights of the Early Head Start Child Care Partnership Budget to Actual Report for the period of March 1, 2021 through December 31, 2021. Ten months (83.3%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 52% of the budget, which is slightly above where we were compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 27% of the budget.

Carryover Funds

Overall expenditures are at 95% of the budget.

COVID Cares Funds

Overall expenditures are at 19% of the budget.

Non-Federal Share

Non-Federal share is at 67% of the budget.

Community Action Partnership of Kern
Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report
Budget Period: March 1, 2021 - February 28, 2022
Report Period: March 1, 2021 - December 31, 2021
Month 10 of 12 (83.3%)

Prepared 1/14/2021

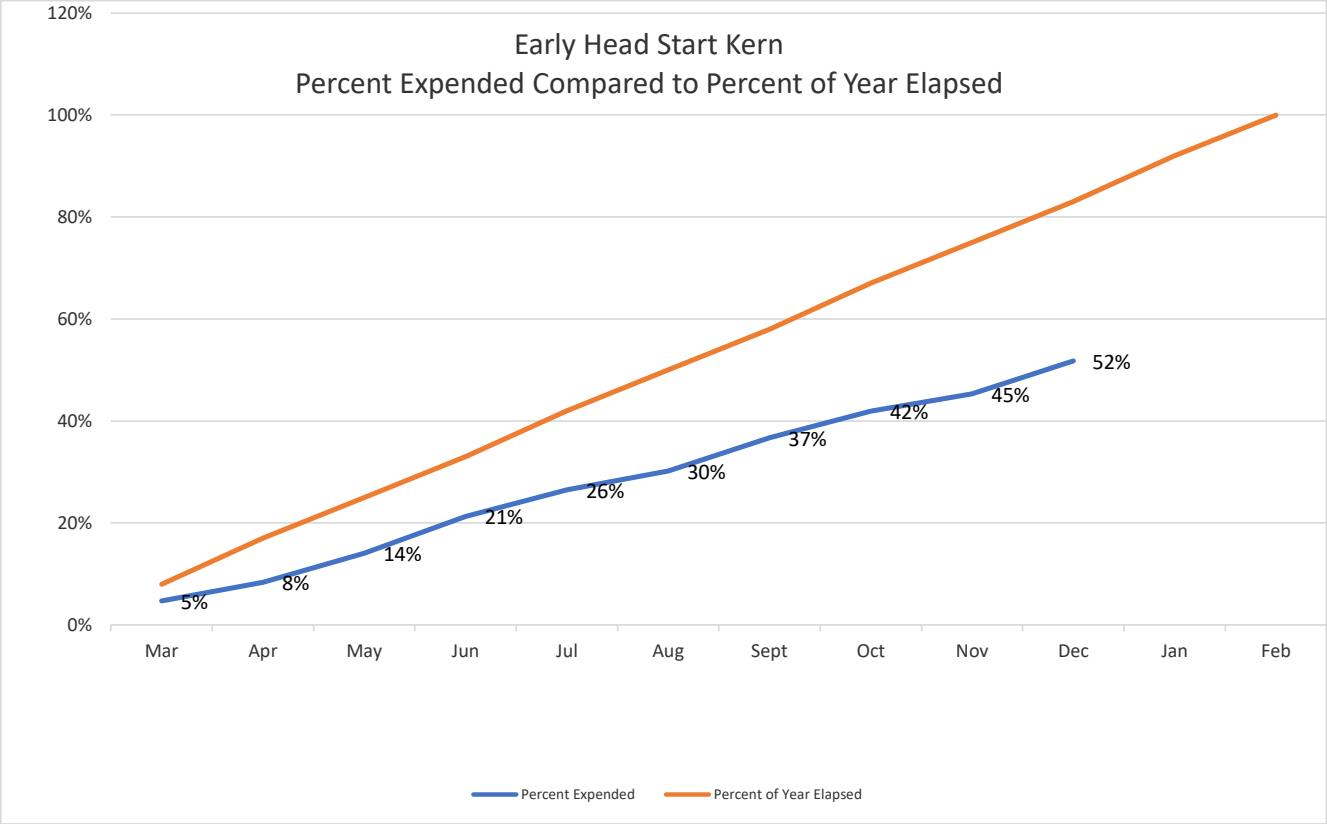
BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	668,881	477,998	190,883	71%	29%
FRINGE BENEFITS	183,736	125,379	58,357	68%	32%
SUPPLIES	37,083	92,560	(55,477)	250%	-150%
CONTRACTUAL	1,091,504	280,477	811,027	26%	74%
OTHER	231,300	172,443	58,857	75%	25%
INDIRECT	215,164	107,927	107,237	50%	50%
TOTAL BASE FUNDING	**2,427,668**	**1,256,939**	**1,170,729**	**52%**	**48%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	5,294	2,741	2,553	52%	48%
SUPPLIES	16,391	286	16,105	2%	98%
OTHER	29,393	7,558	21,835	26%	74%
INDIRECT	5,107	1,391	3,716	27%	73%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**56,185**	**15,322**	**40,863**	**27%**	**73%**
CARRYOVER					
SUPPLIES	16,000	0	16,000	0%	100%
CONSTRUCTION	2,458,581	2,371,566	87,015	96%	4%
CONTRACTUAL	14,000	0	14,000	0%	100%
OTHER	14,121	0	14,121	0%	100%
INDIRECT	4,412	400	4,012	9%	91%
TOTAL CARRYOVER	**2,507,114**	**2,371,966**	**135,148**	**95%**	**5%**
COVID CARES					
PERSONNEL	0	3,622	(3,622)		
FRINGE BENEFITS	0	579	(579)		
SUPPLIES	77,735	6,962	70,773	9%	91%
OTHER	24,361	7,926	16,435	33%	67%
INDIRECT	10,206	1,904	8,302	19%	81%
TOTAL COVID	**112,302**	**20,993**	**95,510**	**19%**	**81%**
GRAND TOTAL EHS FEDERAL FUNDS	**5,103,269**	**3,665,220**	**1,442,250**	**72%**	**28%**

NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	588,256	395,386	192,870	67%	33%
TOTAL NON-FEDERAL	**588,256**	**395,386**	**192,870**	**67%**	**33%**

Budget reflects Notice of Award **#09HP000163-03-02**

Actual expenditures include posted expenditures and estimated adjustments through 12/31/2021


Early Head Start Kern
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
Mar
Apr
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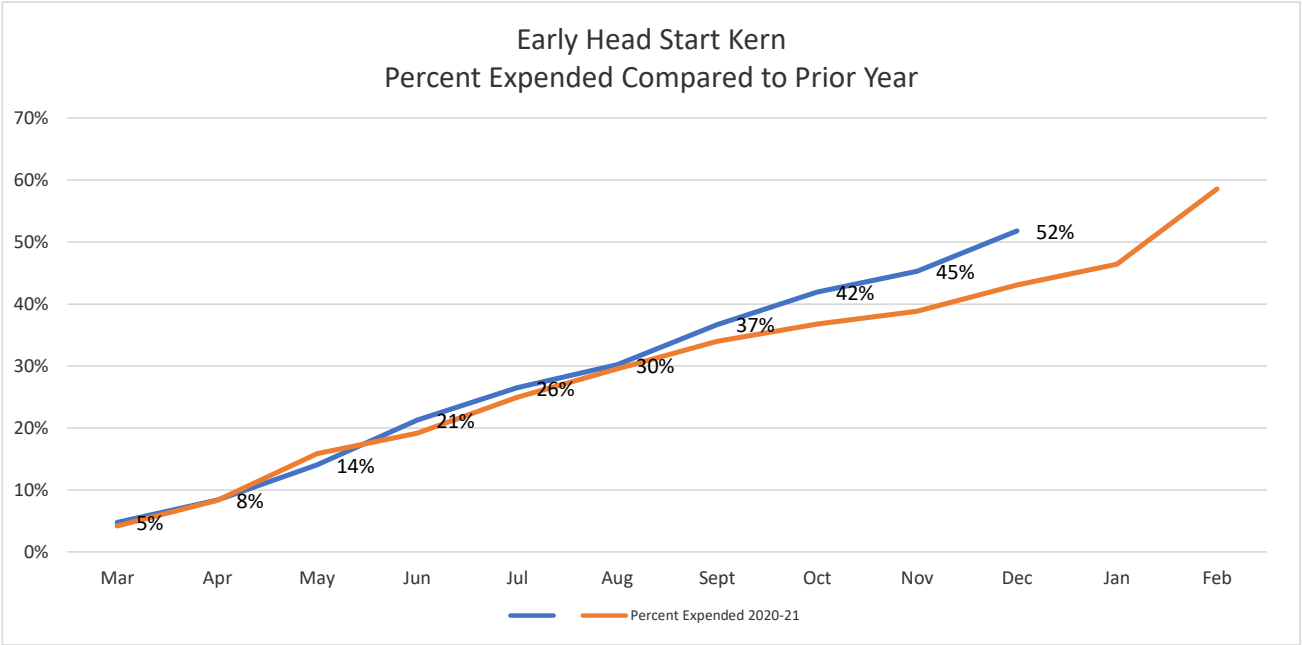
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
Feb
5%
8%
14%
21%
26%
30%
37%
42%
45%
52%
Percent Expended
Percent of Year Elapsed


Early Head Start Kern
Percent Expended Compared to Prior Year
70%
60%
50%
40%
30%
20%
10%
0%
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
Feb
5%
8%
14%
21%
26%
30%
37%
42%
45%
52%
Percent Expended 2020-21

MEMORANDUM

To: Budget and Finance Committee of the Policy Council

From: Heather McCarley, Finance Administrator

Date: January 18, 2021

Subject: *American Rescue Plan Funding*
Budget to Actual Report for the period ended December 31, 2021 – **Info Item**

The following are highlights of the American Rescue Plan Budget to Actual Report for the period of April 1, 2021 through December 31, 2021. Nine months (75.0%) of the 12-month budget period have elapsed.

COVID

Overall expenditures are at 100% of the budget. These funds are being utilized to support the Summer Bridge Program options.

American Rescue Plan Act

Overall expenditures are at 15% of the budget. These funds are being utilized to support the Summer Bridge Program options.

Community Action Partnership of Kern

American Rescue Plan

Budget to Actual Report

Budget Period: April 1, 2021 - March 31, 2023

Report Period: April 1, 2021 - December 3, 2021

Month 9 of 12 (75.0%)

Prepared 1/11/2022

COVID	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	0	502,095	(502,095)		100%
FRINGE BENEFITS	0	107,505	(107,505)		100%
TRAVEL	0	0	0	0%	0%
EQUIPMENT	0	0	0		
SUPPLIES	500,000	0	500,000	0%	100%
CONTRACTUAL	0	0	0		100%
OTHER	170,559	0	170,559	0%	100%
INDIRECT	0	60,959	(60,959)		100%
TOTAL	**670,559**	**670,559**	**0**	**100%**	**0%**

American Rescue Plan Act

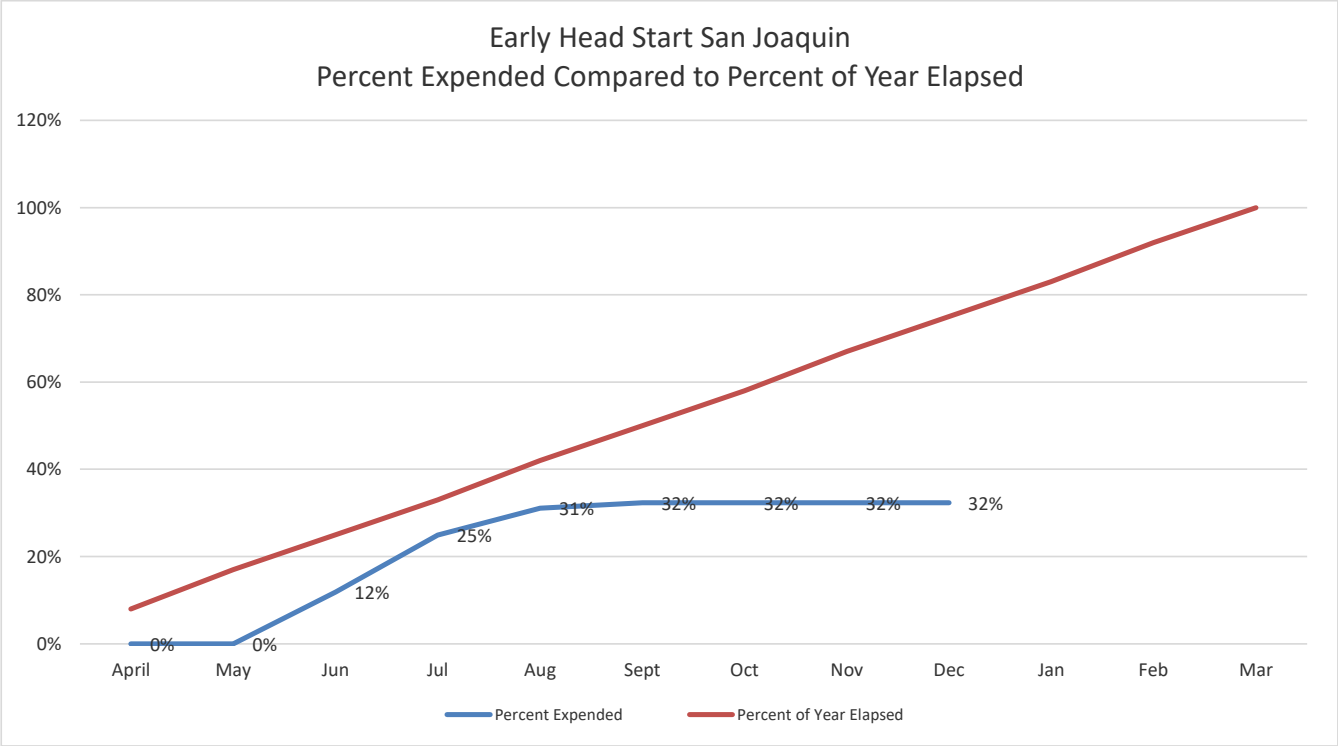
PERSONNEL	763,438	281,848	481,590	37%	63%
FRINGE BENEFITS	251,934	89,677	162,257	36%	64%
TRAVEL	0	0	0		100%
SUPPLIES	553,540	34	553,506	0%	100%
CONTRACTUAL	0	0	0		100%
OTHER	830,310	0	830,310	0%	100%
INDIRECT	266,580	37,156	229,424	14%	86%
TOTAL	**2,665,802**	**408,715**	**2,257,087**	**15%**	**85%**

GRAND TOTAL ARP FEDERAL FUNDS	**3,336,361**	**1,079,274**	**2,257,087**	**32%**	**68%**

Centralized Administrative Cost	9.1%
Program Administrative Cost	0.0%
Total Administrative Cost	**9.1%**

Budget reflects Notice of Award #09HE000432-01-01

Actual expenditures include posted expenditures and estimated adjustments through 11/30/2021


Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
0%
0%
12%
25%
31%
32%
32%
32%
32%
April
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
Percent Expended
Percent of Year Elapsed

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE (6115)
2021-2022

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	8%	0%
APRIL 2021	$ 1,350.00		$ -	$ 1,350.00	17%	0%
MAY 2021	$ 1,350.00		$ -	$ 1,350.00	25%	0%
JUNE 2021	$ 1,350.00		$ -	$ 1,350.00	33%	0%
JULY 2021	$ 1,350.00		$ -	$ 1,350.00	42%	0%
AUGUST 2021	$ 1,350.00		$ -	$ 1,350.00	50%	0%
SEPTEMBER 2021	$ 1,350.00		$ -	$ 1,350.00	58%	0%
OCTOBER 2021	$ 1,350.00		$ -	$ 1,350.00	67%	0%
NOVEMBER 2021	$ 1,350.00		$ -	$ 1,350.00	75%	0%
DECEMBER 2021	$ 1,350.00		$ -	$ 1,350.00	83%	0%
JANUARY 2022	$ 1,350.00		$ -	$ 1,350.00	92%	0%
FEBRUARY 2022	$ 1,350.00		$ -	$ 1,350.00	100%	0%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 450.00	$ -	$ -	$ 450.00	8%	0%
APRIL 2021	$ 450.00		$ -	$ 450.00	17%	0%
MAY 2021	$ 450.00		$ -	$ 450.00	25%	0%
JUNE 2021	$ 450.00		$ -	$ 450.00	33%	0%
JULY 2021	$ 450.00		$ -	$ 450.00	42%	0%
AUGUST 2021	$ 450.00		$ -	$ 450.00	50%	0%
SEPTEMBER 2021	$ 450.00		$ -	$ 450.00	58%	0%
OCTOBER 2021	$ 450.00		$ -	$ 450.00	67%	0%
NOVEMBER 2021	$ 450.00		$ -	$ 450.00	75%	0%
DECEMBER 2021	$ 450.00		$ -	$ 450.00	83%	0%
JANUARY 2022	$ 450.00		$ -	$ 450.00	92%	0%
FEBRUARY 2022	$ 450.00		$ -	$ 450.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE (6115)
2021-2022

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2021	$ 50.00	$ -	$ -	$ 50.00	8%	0%
MARCH 2021	$ 50.00	$ -	$ -	$ 50.00	17%	0%
APRIL 2021	$ 50.00	$ -	$ -	$ 50.00	25%	0%
MAY 2021	$ 50.00	$ -	$ -	$ 50.00	33%	0%
JUNE 2021	$ 50.00	$ -	$ -	$ 50.00	42%	0%
JULY 2021	$ 50.00	$ -	$ -	$ 50.00	50%	0%
AUGUST 2021	$ 50.00	$ -	$ -	$ 50.00	58%	0%
SEPTEMBER 2021	$ 50.00	$ -	$ -	$ 50.00	67%	0%
OCTOBER 2021	$ 50.00	$ -	$ -	$ 50.00	75%	0%
NOVEMBER 2021	$ 50.00	$ -	$ -	$ 50.00	83%	0%
DECEMBER 2021	$ 50.00	$ -	$ -	$ 50.00	92%	0%
JANUARY 2022	$ 50.00	$ -	$ -	$ 50.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 250.00	$ -	$ -	$ 250.00	8%	0%
APRIL 2021	$ 250.00	$ -	$ -	$ 250.00	17%	0%
MAY 2021	$ 250.00	$ -	$ -	$ 250.00	25%	0%
JUNE 2021	$ 250.00	$ -	$ -	$ 250.00	33%	0%
JULY 2021	$ 250.00	$ -	$ -	$ 250.00	42%	0%
AUGUST 2021	$ 250.00	$ -	$ -	$ 250.00	50%	0%
SEPTEMBER 2021	$ 250.00	$ -	$ -	$ 250.00	58%	0%
OCTOBER 2021	$ 250.00	$ -	$ -	$ 250.00	67%	0%
NOVEMBER 2021	$ 250.00	$ -	$ -	$ 250.00	75%	0%
DECEMBER 2021	$ 250.00	$ -	$ -	$ 250.00	83%	0%
JANUARY 2022	$ 250.00	$ -	$ -	$ 250.00	92%	0%
FEBRUARY 2022	$ 250.00		$ -	$ 250.00	100%	0%

Prepared by: Heather McCarley
January 17, 2022

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2021-2022

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	25%	0%
ABRIL DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	50%	0%
MAYO DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	75%	0%
JUNIO DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	100%	0%
JULIO DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	13%	0%
AGOSTO DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	25%	0%
SEPTIEMBRE DEL 2018	$ 5,475.00	$ -	$ -	$ 5,475.00	38%	0%
OCTUBRE DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	50%	0%
NOVIEMBRE DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	63%	0%
DICIEMBRE DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	75%	0%
ENERO DEL 2022	$ 5,475.00	$ -	$ -	$ 5,475.00	88%	0%
FEBRERO DEL 2022	$ 5,475.00	$ -	$ -	$ 5,475.00	100%	0%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 450.00	$ -	$ -	$ 450.00	25%	0%
ABRIL DEL 2021	$ 450.00	$ -	$ -	$ 450.00	50%	0%
MAYO DEL 2021	$ 450.00	$ -	$ -	$ 450.00	75%	0%
JUNIO DEL 2021	$ 450.00	$ -	$ -	$ 450.00	100%	0%
JULIO DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	13%	0%
AGOSTO DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	25%	0%
SEPTIEMBRE DEL 2018	$ 1,824.00	$ -	$ -	$ 1,824.00	38%	0%
OCTUBRE DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	50%	0%
NOVIEMBRE DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	63%	0%
DICIEMBRE DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	75%	0%
ENERO DEL 2022	$ 1,824.00	$ -	$ -	$ 1,824.00	88%	0%
FEBRERO DEL 2022	$ 1,824.00	$ -	$ -	$ 1,824.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2021-2022

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	8%	0%
MARZO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	17%	0%
ABRIL DEL 2021	$ 50.00	$ -	$ -	$ 50.00	25%	0%
MAYO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	33%	0%
JUNIO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	42%	0%
JULIO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	50%	0%
AGOSTO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	58%	0%
SEPTIEMBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	67%	0%
OCTUBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	75%	0%
NOVIEMBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	83%	0%
DICIEMBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	92%	0%
ENERO DEL 2022	$ 50.00	$ -	$ -	$ 50.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	8%	0%
ABRIL DEL 2021	$ 250.00	$ -	$ -	$ 250.00	17%	0%
MAYO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	25%	0%
JUNIO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	33%	0%
JULIO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	42%	0%
AGOSTO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	50%	0%
SEPTIEMBRE DEL 2018	$ 250.00	$ -	$ -	$ 250.00	58%	0%
OCTUBRE DEL 2021	$ 250.00	$ -	$ -	$ 250.00	67%	0%
NOVIEMBRE DEL 2021	$ 250.00	$ -	$ -	$ 250.00	75%	0%
DICIEMBRE DEL 2021	$ 250.00	$ -	$ -	$ 250.00	83%	0%
ENERO DEL 2022	$ 250.00	$ -	$ -	$ 250.00	92%	0%
FEBRERO DEL 2022	$ 250.00	$ -	$ -	$ 250.00	100%	0%

Preparado por Heather McCarley
17 de Enero 2022

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES (7175)
2020-2022

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	8%	0%
APRIL 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	17%	0%
MAY 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	25%	0%
JUNE 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	33%	0%
JULY 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	42%	0%
AUGUST 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	50%	0%
SEPTEMBER 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	58%	0%
OCTOBER 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	67%	0%
NOVEMBER 2021	$ 9,585.00	$ 203.53	$ 203.53	$ 9,381.47	75%	2%
DECEMBER 2021	$ 9,381.47	$ -	$ 203.53	$ 9,381.47	83%	2%
JANUARY 2022	$ 9,381.47	$ -	$ 203.53	$ 9,381.47	92%	2%
FEBRUARY 2022	$ 9,381.47	$ -	$ 203.53	$ 9,381.47	100%	2%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	8%	0%
APRIL 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	17%	0%
MAY 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	25%	0%
JUNE 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	33%	0%
JULY 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	42%	0%
AUGUST 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	50%	0%
SEPTEMBER 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	58%	0%
OCTOBER 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	67%	0%
NOVEMBER 2021	$ 3,230.00	$ 610.60	$ 610.60	$ 2,619.40	75%	19%
DECEMBER 2021	$ 2,619.40	$ -	$ 610.60	$ 2,619.40	83%	19%
JANUARY 2022	$ 2,619.40	$ -	$ 610.60	$ 2,619.40	92%	19%
FEBRUARY 2022	$ 2,619.40	$ -	$ 610.60	$ 2,619.40	100%	19%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES (7175)
2020-2022

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	8%	0%
MARCH 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	17%	0%
APRIL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	25%	0%
MAY 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	33%	0%
JUNE 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	42%	0%
JULY 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	50%	0%
AUGUST 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	58%	0%
SEPTEMBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	67%	0%
OCTOBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	75%	0%
NOVEMBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	83%	0%
DECEMBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	92%	0%
JANUARY 2022	$ 1,665.00	$ -	$ -	$ 1,665.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 760.00	$ -	$ -	$ 760.00	8%	0%
APRIL 2021	$ 760.00	$ -	$ -	$ 760.00	17%	0%
MAY 2021	$ 760.00	$ -	$ -	$ 760.00	25%	0%
JUNE 2021	$ 760.00	$ -	$ -	$ 760.00	33%	0%
JULY 2021	$ 760.00	$ -	$ -	$ 760.00	42%	0%
AUGUST 2021	$ 760.00	$ -	$ -	$ 760.00	50%	0%
SEPTEMBER 2021	$ 760.00	$ -	$ -	$ 760.00	58%	0%
OCTOBER 2021	$ 760.00	$ -	$ -	$ 760.00	67%	0%
NOVEMBER 2021	$ 760.00	$ -	$ -	$ 760.00	75%	0%
DECEMBER 2021	$ 760.00	$ -	$ -	$ 760.00	83%	0%
JANUARY 2022	$ 760.00	$ -	$ -	$ 760.00	92%	0%
FEBRUARY 2022	$ 760.00		$ -	$ 760.00	100%	0%

Prepared by: Heather McCarley
January 17, 2022

Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2021 through February 28, 2022
Report for period ending **December 31, 2021** (Month 10 of 12)

Percent of budget period elapsed: 83%

LOCATION	Enroll-ment	March	April	May	June	July	Aug	Sep	Oct	Nov	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	40	3,806	3,344	1,604	832	0	603	802	872	850	12,712	40,535	31%
Alicante	20	2,759	2,527	2,754	3,695	1,994	2,133	5,351	5,714	6,469	33,396	20,268	165%
Angela Martinez	60	1,682	5,056	1,604	2,212	2,609	2,465	3,332	3,584	7,309	29,854	60,803	49%
Broadway	40	9,072	8,492	6,658	0	0	830	2,173	2,439	2,017	31,680	40,535	78%
California City	34	8,453	7,727	3,833	0	0	1,695	3,360	1,721	114	26,902	34,455	78%
Cleo Foran	23	15,779	14,629	14,352	12,627	8,483	6,362	5,747	3,912	5,881	87,772	23,308	377%
Delano	76	19,953	21,082	15,436	8,265	7,463	4,632	8,538	7,442	6,711	99,521	77,017	129%
East California	52	14,322	16,129	16,718	15,278	15,044	8,892	11,949	7,524	12,518	118,373	52,696	225%
Fairfax	40	8,429	9,246	5,856	0	0	1,691	4,415	4,278	4,191	38,106	40,535	94%
Fairview	40	7,209	8,499	5,236	5,291	4,000	1,870	7,149	7,553	6,094	52,901	40,535	131%
Harvey L. Hall	156	11,773	13,555	13,824	9,064	6,858	6,493	10,607	9,670	9,855	91,698	158,087	58%
Heritage	20	5,914	6,825	3,362	0	0	291	1,915	1,292	2,005	21,603	20,268	107%
Home Base	123	12,960	10,178	8,707	6,506	6,914	5,928	4,026	6,166	2,369	63,755	62,323	102%
Lamont	20	3,352	4,009	406	1,055	1,485	702	941	724	95	12,769	20,268	63%
Martha J. Morgan	72	8,319	7,861	7,623	5,287	6,211	2,576	5,002	1,556	3,503	47,938	72,963	66%
McFarland	20	2,099	2,182	1,391	0	0	985	3,281	6,967	8,994	25,899	20,268	128%
Mojave	20	7,890	10,296	5,212	0	0	0	0	0	0	23,397	20,268	115%
Oasis	60	5,094	7,534	5,183	4,325	3,895	2,209	3,833	4,389	3,762	40,224	60,803	66%
Pete H. Parra	128	9,302	10,728	9,209	4,272	2,128	3,222	7,386	12,039	16,832	75,117	129,713	58%
Planz	20	0	1,168	0	0	0	0	799	361	1,148	3,475	20,268	17%
Primeros Pasos	78	13,394	9,779	8,252	2,597	3,316	4,263	5,007	5,851	1,116	53,574	79,044	68%
Rosamond	80	5,024	6,643	2,972	1,649	0	0	51	45	79	16,464	81,070	20%
San Diego Street	40	2,566	2,282	2,970	2,501	1,709	3,549	4,502	4,435	2,542	27,056	40,535	67%
Seibert	40	0	0	0	0	0	0	0	95	106	201	40,535	0%
Shafter	20	3,661	2,948	2,292	1,198	436	2,947	6,628	7,005	10,670	37,785	20,268	186%
Shafter HS/EHS	25	1,137	2,606	2,500	2,453	2,067	2,227	2,323	1,395	2,245	18,953	25,334	75%
Sterling	124	7,380	8,415	7,493	8,090	8,206	4,393	5,669	6,288	5,562	61,496	125,659	49%
Sunrise Villa	20	2,328	1,874	651	1,718	0	971	1,493	1,433	1,628	12,097	20,268	60%
Taft	63	4,500	5,261	3,946	0	0	430	1,550	3,403	3,455	22,545	63,843	35%
Tehachapi	34	2,181	0	0	0	0	0	1,821	1,351	1,326	6,679	34,455	19%
Vineland	20	4,160	2,420	923	1,009	1,100	609	1,214	1,589	2,353	15,378	20,268	76%
Virginia	40	3,948	4,743	3,377	0	0	764	5,706	5,242	4,225	28,005	40,535	69%
Wesley	60	27,407	27,036	13,247	0	0	2,892	6,681	8,451	9,505	95,220	60,803	157%
Willow	55	5,130	4,162	2,753	0	0	762	826	3,369	3,601	20,603	55,736	37%
Administrative Services		0	0	0	0	0	0	0	0	0	0	0	NA
Governance		0	0	0	0	0	0	0	0	0	0	15,000	
Program Services		23	130	119	10,127	0	0	6,907	484	0	17,790	74,265	24%
SUBTOTAL IN-KIND	**1,763**	**241,003**	**249,365**	**180,465**	**110,052**	**83,918**	**77,384**	**140,983**	**138,640**	**149,128**	**1,370,938**	**1,813,530**	**76%**
State General Child Care*		218,706	214,532	221,798	216,097	167,020	182,708	187,329	199,701	174,882	1,982,510	2,821,834	70%
State Preschool*		395,510	387,783	334,094	184,445	165,206	155,454	233,778	301,417	286,063	2,762,388	3,865,832	71%
State Migrant Child Care*		9,413	9,710	9,016	9,016	4,013	4,161	4,756	4,310	3,071	63,659	125,833	51%
SUBTOTAL CA DEPT of ED		**623,628**	**612,025**	**564,909**	**409,558**	**336,238**	**342,324**	**425,863**	**505,427**	**464,017**	**4,808,557**	**6,813,499**	**71%**
GRAND TOTAL		**864,631**	**861,390**	**745,374**	**519,610**	**420,156**	**419,708**	**566,846**	**644,067**	**613,145**	**6,179,495**	**8,627,029**	**72%**

*May include estimates

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: February 1, 2021 through January 31, 2022
Report for period ending December 31**, 2021** (Month 11 of 12)

Percent of budget period elapsed: 92%

LOCATION	FUNDED ENROLL-MENT	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	2,654	2,912	2,136	1,799	2,521	3,436	3,640	3,970	3,836	3,270	30,174	39,646	76%
Chrisman	20	2,493	2,771	2,804	2,097	1,582	3,456	3,486	2,813	2,595	3,330	27,425	33,039	83%
Gianone	16	1,009	1,300	1,254	1,179	1,130	1,283	1,316	1,679	345	0	10,496	26,431	40%
Kennedy	16	1,188	858	927	699	844	1,150	1,426	2,324	4,546	4,279	18,241	26,431	69%
Lodi Home Base	35	0	6,413	5,637	2,639	3,253	3,407	1,524	4,654	4,740	1,949	34,217	28,909	118%
Lodi UCC	30	3,271	3,946	2,019	5,524	2,934	2,945	4,267	2,321	1,673	1,507	30,408	49,558	61%
Manteca Home Base	12	1,106	3,329	3,285	2,982	1,967	1,679	3,097	2,321	3,761	2,451	25,976	9,912	262%
Marci Massei	24	2,453	3,257	2,521	2,094	2,170	2,461	1,860	2,436	2,613	741	22,606	39,646	57%
St. Mary's	24	3,029	2,929	3,172	2,203	1,754	2,760	1,359	1,405	1,299	1,885	21,794	39,646	55%
Stockton Home Base	90	5,231	9,230	11,255	7,650	6,274	7,970	6,732	7,100	7,612	6,133	75,186	74,337	101%
Tracy Home Base	12	0	0	0	0	0	1,654	0	0	0	0	1,654	9,912	17%
Walnut	24	3,004	3,300	4,579	5,262	2,716	3,673	1,816	3,207	3,023	0	30,580	39,646	77%
Administrative Services		0	0	0	0	0	0	0	0	0	0	0	0	
Program Services		15,169	15,194	18,213	15,348	8,655	8,655	8,655	8,655	8,855	8,655	133,363	108,412	123%
Policy Council		0	0	0	0	0	0	0	0	0	0	0	1,000	0%
SUBTOTAL IN-KIND	**327**	**40,606**	**55,437**	**57,801**	**49,477**	**35,800**	**44,529**	**39,178**	**42,883**	**44,899**	**34,201**	**462,120**	**526,525**	**88%**
State General Child Care*		120,553	164,511	162,164	150,886	151,577	80,599	85,432	83,637	86,076	70,748	1,156,182	1,175,152	98%
SUBTOTAL CA DEPT of ED		**120,553**	**164,511**	**162,164**	**150,886**	**151,577**	**80,599**	**85,432**	**83,637**	**86,076**	**70,748**	**1,156,182**	**1,175,152**	**98%**
GRAND TOTAL		**161,159**	**219,948**	**219,965**	**200,363**	**187,377**	**125,128**	**124,610**	**126,520**	**130,975**	**104,949**	**1,618,302**	**1,402,067**	**115%**

*May include estimates

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	**Month/Year:** December 2021
Program/Work Unit: Head Start/Early Head Start	**Program Administrator:** Robert Espinosa
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Funded Enrollment	Reportable Enrollment	Percentage	Enrollment Breakdown	Disabilities	Over Income 131%+ up to 10% 101—130% Up to 35%
Head Start Kern	**1317**	**877**	**67%**		**4%**	**5%** **3%**
Early Head Start Kern • EHS Center Based • EHS Home Based • EHS Home Based-Interim	**446** 243 123 80	**276**	**62%**	 199 /243 74/123 3/80	**8%**	**5%** **3%**
Early Head Start San Joaquin	**313**	**192**	**61%**		**9%**	**9%** **6%**
Early Head Start Partnership • Angela Martinez • Bakersfield College • Blanton • Garden Pathways • Taft College • Escuelita Hernandez • Seeking Partner	**152** 24 32 16 11 42 16 11	**93**	**61%** 83% 63% 69% 36% 71% 19% 0	 19 /24 20/32 13/16 7/11 31/42 3/16 0/11	**6%**	**9%** **8%**

HIGHLIGHTS:
Early Head Start Partnership Enrollment Updates:

The construction on the infant classroom at Escuelita Hernandez center is awaiting licensing and fire inspection. The grand opening ceremony is being planned for the morning of Thursday February 24th. We are anticipating having CAPK programs and other community organizations represented as well as resources on-site for families. The public is invited to attend. A parent from Bakersfield College donated gifts from her employment to the families at BC; the employer also donated money for the BC staff to purchase additional gifts to ensure all children received something for the holiday.

Home Visiting Program	Cumulative Enrollment	Contract Enrollment Target
	167	**240**

Division Staffing			
Currently Employed	Vacant Positions	Continuous Family Leave	Intermittent Family Leave
623	122	15	119

HIGHLIGHTS:

- **5 On-Boarded**
- **2 days of interviews were conducted for 4 open requisitions**

Compliance
The program has received notification of an upcoming review: The Office of Head Start (OHS) will conduct a Focus Area Two (FA2) on-site monitoring review of the Kern, Early Head Start (EHS) San Joaquin and EHS Child Care Partnership (CCP) grants during the week of February 14, 2022. The goal of FA2 is to acquire a holistic look across service areas and program management functions by observing practice in action. Discussions will occur with families, direct service staff, the director, managers, the governing body, and the policy council to gain further insight about how children and families are supported.

Central Kitchen October 2021				
Meals & Snacks	**Total # Prepared**	**Breakfast**	**Lunch**	**Snack**
Center Totals	**50,695**	18,304	16,871	15,520

HIGHLIGHTS: All deliveries and food preparation were done without interruption despite the holidays and vandalism to Central Kitchen.

CACFP						
November 2021						
Total Meals Delivered			**Meals Allocated**		**# of Meals Served**	**% of Meals Served**
Central Kitchen	Vendor Meals	Total Meals	CACFP/USDA	HS/EHS		
49,907	11,362	61,269	32,062	29,207	32,062	59%

BOYS & GIRLS CLUBS
OF KERN COUNTY

BOYS & GIRLS CLUBS TO HOST COVID-19 VACCINATION CLINICS FOR CHILDREN 5 AND UP

COVID-19 VACCINATION CLINIC SCHEDULE FOR JANUARY 2022.

January 4, 2022
Lamont Club
8301 Segrue Rd – Lamont
4:30 pm to 7:00 pm

January 5, 2022
Armstrong Youth Center
801 Niles Street – Bakersfield
4:30 pm to 7:30 pm

January 6, 2022
Stockdale Club
5207 Young Street, Ste 200 – Bakersfield
3:30 pm to 6:00 pm

January 6, 2022
Armstrong Youth Center
801 Niles Street – Bakersfield
4:30 pm to 7:30 pm

January 10, 2022
Armstrong Youth Center
801 Niles Street – Bakersfield
4:30 pm to 7:30 pm

January 11, 2022
Lamont Club
8301 Segrue Rd – Lamont
4:30 pm to 7:00 pm

January 12, 2022
Armstrong Youth Center
801 Niles Street – Bakersfield
4:30 pm to 7:30 pm

January 13, 2022
Armstrong Youth Center
801 Niles Street – Bakersfield
4:30 pm to 7:30 pm

January 18, 2022
Stockdale Club
5207 Young Street, Ste 200 – Bakersfield
2:00 pm to 6:00 pm

January 18, 2022
Lamont Club
8301 Segrue Rd – Lamont
4:30 pm to 7:00 pm

January 19, 2022
Lamont Club
8301 Segrue Rd – Lamont
2:00 pm to 6:00 pm

January 19, 2022
Armstrong Youth Center
801 Niles Street – Bakersfield
4:30 pm to 7:30 pm

January 20, 2022
Armstrong Youth Center
801 Niles Street – Bakersfield
4:30 pm to 7:30 pm

January 24, 2022
Armstrong Youth Center
801 Niles Street – Bakersfield
4:30 pm to 7:30 pm

January 25, 2022
Lamont Club
8301 Segrue Rd – Lamont
4:30 pm to 7:00 pm

January 26, 2022
Armstrong Youth Center
801 Niles Street – Bakersfield
4:30 pm to 7:30 pm

January 27, 2022
Stockdale Club
5207 Young Street, Ste 200 – Bakersfield
3:30 pm to 6:00 pm

January 27, 2022
Armstrong Youth Center
801 Niles Street – Bakersfield
4:30 pm to 7:30 pm

January 31, 2022
Armstrong Youth Center
801 Niles Street – Bakersfield
4:30 pm to 7:30 pm

(No Appointments Needed)

The safety of children in our community remains the Club's No. 1 priority, which means Clubs have been agile in adapting services to meet the evolving needs of young people over the past 18 months. From creating community-feeding meal programs to providing virtual learning support and devices to help kids succeed during an at-home or hybrid school year, Boys & Girls Clubs continue to meet kids where they are during the pandemic.

For more information please contact
Maggie Cushine and Sabrina Cazares at 661-325-3730
or visit our site at www.bgclubsofkerncounty.org

Adventist Health

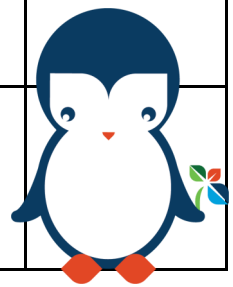
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

February 2022

- Vaccines are FREE for children ages 0-5 regardless of health insurance.
- Vaccines are FREE for children ages 6-18 who meet one of the following criteria:
  1. No health insurance
  2. Enrolled in Medi-Cal (Please bring Medi-cal card to every visit.)
  3. American Indian or Native Alaskan
- We offer the Hemoglobin test FREE of charge for children, expecting/postpartum mothers, regardless of health insurance.
- Your child's Immunization cards are required.
- Please be aware that our program DOES NOT offer TB skin tests or physicals.
- Clinics may be canceled due to weather conditions. Please call our office prior to arriving.
- We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3 Walmart 6225 Colony St. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	4	5
6	7 Food Maxx 4400 Ming Ave. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	8 David Head Center 10300 San Diego St **LAMONT** (Parking Lot) 9:30 am—11:30 am 12:00 pm—2:00 pm	9 Kern County Dept. of Human Services 100 E. California Ave (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	10	11	12
13	14 Greenfield Family Resource Center 5400 Monitor Street (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	15	16 Adventist Health Bakersfield 2800 Chester Ave. (Parking Lot) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	17 Lamont Elementary School District 7915 Burgundy Ave. (District Board Room) **LAMONT** 9:30 am—11:30 am 12:00 pm—2:00 pm	18	19
20	21 Walmart Supercenter 5075 Gosford Rd. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	22	23 New Life Church 4201 Stine Road (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	24	25 **Hi I'm Pip!**	26
27	28					



Prior to attending one of the clinics listed, please call (661) 869-6740, for additional instructions

Due to COVID-19 precautions, children over the age of 5 require an appointment.

To view our clinic schedule online visit http://www.adventisthealthbakersfield.org/immunizations

Adventist Health

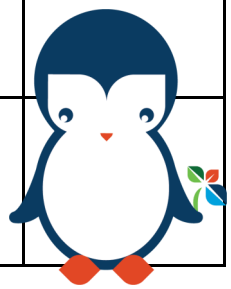
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

Febrero 2022

* Vacunas son GRATIS para niños menores de 5 años sin importar cobertura medica.
* Vacunas son GRATIS para niños de 6-18 años que cumplen uno de los siguentes criterios:
  1. No aseguranza medica
  2. Inscrito a Medi-Cal (Favor de traer la tarjeta de Medi-cal en cada visita)
  3. Indio Americano o Nativo de Alaska
* Ofrecemos prueba de Hemoglobina GRATIS para niños, mujeres emabrazadas/postparto sin importar corbertura medica.
* La tarjetas de vacunas de su hijo(a) son requeridas.
* NO OFRECEMOS pruebas de tuberculosis o exámenes fisicos.
* Las clinicas podran ser canceladas por condiciones del clima. Porfavor llame antes de ir a la clinica móvil.
* Podemos parar de registrar 30 minutos antes de cerrar.

DOMINGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
		1	2	3 Walmart 6225 Colony St. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	4	5
6	7 Food Maxx 4400 Ming Ave. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	8 David Head Center 10300 San Diego St **LAMONT** (Estacionamiento) 9:30 am—11:30 am 12:00 pm—2:00 pm	9 Kern County Dept. of Human Services 100 E. California Ave (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	10	11	12
13	14 Greenfield Family Resource Center 5400 Monitor Street (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	15	16 Adventist Health Bakersfield 2800 Chester Ave. (Estacionamiento) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	17 Lamont Elementary School District 7915 Burgundy Ave. (District Board Room) **LAMONT** 9:30 am—11:30 am 12:00 pm—2:00 pm	18	19
20	21 Walmart Supercenter 5075 Gosford Rd. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	22	23 New Life Church 4201 Stine Road (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	24	25 **Hola Soy Pip!**	26
27	28					



Favor de llamar al (661) 869-6740 antes de acudir a una de las clinicas para mas instrucciones

Debido a precauciones de COVID-19, niños mayores de 5 años necesitan hacer cita.

Para ver la programacion de clinicas visite la pagina http://www.adventisthealthbakersfield.org/immunizations

FAMILY WELLNESS
Monthly Parent Trainings with Dr. Kirk

All Trainings are on Monday's
3:00pm-4:00pm on Zoom

~~September 13, 2021~~
~~October 11, 2021~~
~~November 8, 2021~~
~~December 13, 2021~~
~~January 10, 2022~~
February 7, 2022
March 7, 2022
April 11, 2022
May 9, 2022





Backpack Connection Series

About this Series

The Backpack Connection Series was created by TACSEI to provide a way for teachers and parents/caregivers to work together to help young children develop social emotional skills and reduce challenging behavior. Teachers may choose to send a handout home in each child's backpack when a new strategy or skill is introduced to the class. Each Backpack Connection handout provides information that helps parents stay informed about what their child is learning at school and specific ideas on how to use the strategy or skill at home.

The Pyramid Model



The Pyramid Model is a framework that provides programs with guidance on how to promote social emotional competence in all children and design effective interventions that support young children who might have persistent challenging behavior. It also provides practices to ensure that children with social emotional delays receive intentional teaching. Programs that implement the Pyramid Model are eager to work together with families to meet every child's individualized learning and support needs. To learn more about the Pyramid Model, please visit ChallengingBehavior.org.

More Information

More information and resources on this and other topics are available on our website, ChallengingBehavior.org.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

How to Teach Your Child to Take Turns

Alyson Jiron, Brooke Brogle & Jill Giacomini



Taking turns can be hard, even for adults. It can be frustrating to wait for something that you really want. Think about the last time you waited in line for groceries or gas. How did you feel when you didn't know how long it would be until your turn or when someone who wasn't waiting got a turn before you? Young children often feel especially frustrated in these types of situations. Objects become "mine," and everyone wants to be "first," which can make playtime challenging for children and parents. Why does this happen? Children are not born knowing how to take turns. Taking turns is a skill that children must be taught and given many opportunities to practice. If a child is not taught how to take turns, she will continue to play with only her interests in mind and demand turns when she wants them. A child who knows how to take turns has learned valuable skills about how to make friends, empathize, wait, negotiate and be patient. Teaching your child how to take turns takes time, but can also be a rewarding experience that will benefit your child for a lifetime.

Try This at Home

- **Play games that require turn-taking.** Board or card games are a perfect way to teach older preschool children to wait for a turn. Outside games, such as basketball or catch, are also ideal games to practice taking turns. For young children, use very simple turn-taking games such as rolling a toy back and forth.
- **Build turn-taking into play time.** You can make just about any toy or activity into an opportunity to practice taking turns. Take turns doing activities such as stacking blocks, sliding down the slide, using the swing, racing a car down a track, scooping sand into a bucket, or wearing a crown.
- **Use a timer or a song to measure a turn.** Waiting is hard and children want to know when to expect their turn. Show children how to manage taking turns by using a sand timer or singing a song. These tools can help them to predict when their turn will end or begin and makes it less likely that they will become frustrated and use challenging behavior. You can say something like, "I see you want a turn on the swing too. Let's sing a song and when we are done it will be your turn. Do you want to sing the Itsy-Bitsy Spider or Twinkle, Twinkle Little Star?"
- **Incorporate turn-taking into your everyday routine.** There are many ways to include turn-taking into the activities you already do on a daily basis such as choosing a TV show, cooking, or picking books to read. Simply pointing out to your child that you are taking turns helps to reinforce the skill. You can say, "You put in the chocolate chips and I put in the walnuts. We are taking turns! This is fun!"
- **Practice waiting.** Help prepare your child for turn-taking by giving him opportunities to practice waiting. For example, play "stop and go" games at the park, with toy cars, or in the pool. The more comfortable your child is with the concept of waiting and self-control, the more successful he will be with taking turns.
- **Celebrate successes.** Encourage your child with positive language when you see him waiting during a difficult situation or taking turns with a friend. You can say something like, "You are waiting for a turn on the swing. Waiting can be hard. You are doing it! High five!" or "I love the way you and Ben took turns using your special car. I bet you feel really proud!"

Practice at School

There are many opportunities to practice taking turns at school. Teachers often intentionally create opportunities for children to practice taking turns as well as learn from watching others take turns. For example, a teacher may set out only one train to use on the track. Children must then practice taking turns and learn to work together to enjoy the same toy at the same time.

The Bottom Line

Children are not born knowing how to take turns. It is a skill that they must be taught. Taking turns can be hard. In order to learn how to take turns successfully, children need lots practice, help and encouragement from parents. When children learn how to take turns they also learn other valuable skills such as:

- Being a good friend
- Self-control
- Problem-solving
- Patience
- Communication
- Listening
- Negotiation

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USF UNIVERSITY OF SOUTH FLORIDA

IDEAs that Work Office of Special Education Programs



Serie de Conexión

Mochila

Sobre esta serie

La *Serie de Conexión Mochila* fue instaurada por TACSEI (por sus siglas en inglés) para brindarle a los maestros y padres/proveedores una vía para trabajar en conjunto para ayudar a los niños a desarrollar sus aptitudes socioemocionales y reducir las conductas desafiantes. Los maestros podrían elegir enviar un volante a casa dentro de la mochila de cada niño cada vez que sea introducida una nueva estrategia o aptitud dentro de la clase. Cada volante de la *Conexión de Mochila* proporciona información que ayudará a los padres a estar informados sobre lo que su niño está aprendiendo en la escuela y las ideas específicas sobre cómo utilizar las estrategias o aptitudes en casa.

El Modelo de la Pirámide



El Modelo de la Pirámide es un marco que proporciona a los programas orientación en como promover la capacidad socioemocional en todos los niños y diseñar intervenciones efectivas que apoyen a los niños que puedan contar con conductas desafiantes persistentes. También proporciona prácticas para asegurarse de que los niños con retrasos socioemocionales reciban educación intencional. Los programas que implementan el Modelo de la Pirámide están entusiasmados de trabajar en sociedad con las familias para satisfacer las necesidades individuales de aprendizaje y apoyo que cada niño necesita. Para conocer más del Modelo de la Pirámide, por favor visite *ChallengingBehavior.org*.

Más información

Más información y recursos sobre este y otros temas están disponibles en nuestro sitio web, *ChallengingBehavior.org*.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

Cómo enseñarle a su niño a tomar turnos

Alyson Jiron, Brooke Brogle y Jill Giacomini



Tomar turnos puede ser difícil, hasta para los adultos. Puede ser verdaderamente frustrante tener que esperar por algo que realmente quieres. Piensa en la última vez que esperaste en línea en el supermercado o para comprar gasolina. ¿Cómo te sentiste cuando no sabias cuanto ibas a tardar para que te tocara a ti o cuando alguien que no estaba haciendo línea le toco primero que a ti? Los niños con frecuencia se sienten especialmente frustrados en estos tipos de situaciones. Los objetos se convierten en "míos," y todos quieren ser "primero," lo cual puede provocar que la hora de juego sea dificultosa para los niños y los padres. ¿Por qué sucede esto? Los niños no nacen sabiendo como tomar turnos. El tomar turnos es una aptitud que se les debe enseñar a los niños y brindarles muchas oportunidades para que la practiquen. Si a un niño no se le enseña como tomar turnos, continuara jugando solo con sus intereses en mente y demandara su turno cuando los desee. Un niño que sabe tomar turnos ha aprendido una aptitud valiosa sobre cómo hacer amigos, simpatizar, esperar, negociar y ser paciente. El ensenarle a su niño el cómo tomar turnos toma tiempo, pero también puede ser una experiencia gratificante que beneficiara a su niño por una eternidad.

Pruebe esto en casa

- **Juegue juegos que requieran el tomar turnos.** Los juegos de mesa o de cartas son una manera perfecta de enseñarle a los niños de pre-escolar cómo esperar y tomar turnos. Juegos al aire libre, como el baloncesto o jugar a atrapar la pelota son ideales para practicar el tomar turnos. Para los niños más pequeños, utilice juegos sencillos como el rolar un juguete de ida y vuelta.
- **Convierta el tomar turnos en un juego.** Usted puede convertir casi cualquier juguete o actividad en una oportunidad para practicar el tomar turnos. Tome turnos haciendo actividades como apilando bloques, deslizarse por el tobogán, utilizar el columpio, correr un carro por la pista, sacar arena con la pala o utilizar una corona.
- **Utilice un cronómetro o canción para medir los turnos.** El esperar es difícil y los niños quieren saber cuándo les tocará su turno. Enséñele a los niños cómo organizar el tomar turnos utilizando un reloj de arena o cantando una canción. Estas herramientas les pueden ayudar a predecir cuándo terminará o iniciará su turno y hace menos probable que se frustren o utilicen una conducta desafiante. Usted puede decir cosas como, "Veo que quieres subirte al columpio. Cantemos una canción y cuando terminemos será tu turno. ¿Quieres cantar la incy wincy araña o estrellita que brillas?"
- **Incorpore el tomar turnos en su rutina diaria.** Existen varias maneras para incluir el tomar turnos dentro de las actividades diarias como son la elección de un programa de televisión, cocinar o elegir un libro para leer. Con el simple hecho de señalarle al niño que usted está tomando turnos ayuda a reforzar esta aptitud. Usted puede decir, "Tú le pones las chispas de chocolate y yo las nueces. ¡Estamos tomando turnos! ¡Esto es divertido!"
- **Practique esperar.** Ayude a preparar a su hijo para tomar turnos dándole oportunidades para practicar la espera. Por ejemplo, jugar "parar y andar" en el parque, con carros de juguete, o en la piscina. Cuanto más cómodo esté su hijo con el concepto de espera y autocontrol, más exitoso será con tomando turnos.
- **Célebre los éxitos.** Estimule a su niño utilizando lenguaje positivo cuando lo vea esperando durante una situación difícil o que esté tomando turnos con un amigo. Usted puede decir algo como, "Estás esperando tu turno para subir al columpio. El esperar puede ser difícil. ¡Lo estás logrando! ¡Dame cinco!" o "Me encantó la manera en que Ben y tú tomaron turnos para utilizar tu carrito especial. ¡Apuesto que te sientes realmente orgulloso!"

Practique en la escuela

Existen varias oportunidades para que practique el tomar turnos en la escuela. Las maestras a menudo crean oportunidades de manera intencional para que los niños practiquen el tomar turnos así como aprender de ver a los demás tomar turnos. Por ejemplo, una maestra puede colocar un solo tren para usarse en las vías. Los niños entonces deben practicar el tomar turnos y aprender a trabajar juntos para disfrutar del mismo juguete al mismo tiempo.

La conclusión

Los niños no nacen sabiendo cómo tomar turnos. Es una habilidad que se les debe de enseñar. El tomar turnos puede ser difícil. Para poder aprender como tomar turnos de manera exitosa, los niños necesitan de práctica, ayuda y estimulo de los padres. Cuando los niños aprenden a tomar turnos también aprenden otras aptitudes valiosas como son:

- Ser buen amigo
- Auto control
- Resolución de problemas
- Paciencia
- Comunicación
- Escuchar
- Negociación

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University of South Florida

IDEAs that Work
Office of Special Education Programs
U.S. Department of Education

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Head Start
A Program of CAPK

Your child's health and education is our priority.

Community Action Partnership of Kern has put a portfolio of robust safety features into place to reduce the risk of COVID-19 transmission while children are learning with Head Start. Drop-off and pick-up times are staggered, staff, children and parents receive non-contact health screenings every day, classroom attendance size is limited, physical distancing procedures are in place, hands are washed regularly and personal protective equipment is in use. Head Start is a no cost program for children 6 weeks to 5 years from low income families and pregnant women. Families and children experiencing homelessness and children in the foster care system are also eligible, as well as children with disabilities and other special needs.







Head Start offers options based on your family's needs:

Head Start
promotes school readiness for children 3-5 years through:
- Online/Distance Learning
- Full Day/Part Day in class

Early Head Start:
- **Home Based:** Teachers work with the families, through weekly visits that support their child's development and their own family goals
- **Pregnant Women:** Prenatal support and follow-up
- **Full Day in class:** School Readiness specially designed for the unique needs of infants and toddlers

capk
Community Action Partnership of Kern

Head Start kids receive:
- High-quality, age appropriate learning from credentialed teachers
- Free Medical and Dental screenings
- Healthy Meals and Snacks
- A safe indoor and outdoor setting to explore, discover and learn

Give your child a Head Start!

1-800-701-7060

03192021

Scan the code with your phone for more info!

Head Start
A Program of CAPK

La salud y educación de su hijo(a) es nuestra prioridad

La Asociación de Acción Comunitaria de Kern ha implementado una selección de componentes de seguridad sólidos para reducir el riesgo de transmisión de COVID-19, mientras los menores asisten al programa de Head Start. Los horarios de entrada y salida, se han alternado; el personal, los niños (as) y los padres reciben exámenes de salud sin contacto todos los días, el cupo en los salones se ha limitado, así como también se han establecido procedimientos de distanciamiento físico, aseo de manos que se realiza regularmente y se utiliza equipo de protección personal. Head Start es un programa sin costo, diseñado para niños (as) de 6 semanas hasta 5 años provenientes de familias de escasos recursos y mujeres embarazadas. Las familias y menores desamparados, así como las familias inscritas en el sistema de crianza, también pueden calificar para el programa, esto también incluye a los niños (as) con discapacidades y otras necesidades especiales.







Head Startle ofrece opciones en base a las necesidades de su familia

Head Start

Startpromueve la preparación escolar para niños (as) de 3-5 años a través de:

- Aprendizaje en línea y a distancia
- Clases de tiempo completo y medio tiempo

Early Head Start:

- **Servicios a domicilio:** Los maestros trabajancon las familias por medio de visitas semanalesque apoyan el desarrollo de su hijo (a) , asicomo las metas familiares
- **Mujeres embarazadas:** Apoyo prenatal y seguimiento después del parto
- **Día completo en clase:** Se les proporciona preparación escolar especialmente diseñada para las necesidades únicas de los bebés e infantes.

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Community Action Partnership of Kern

Los alumnos de Head Start reciben:

- Instrucción de alta calidad diseñada para cadaetapa, dirigida por maestros (as), acreditados
- Exámenes de salud y dentales gratuitos
- Almuerzos y refrigerios saludables
- Ambiente interior y exterior segurosdiseñados para la exploración, descubrimiento y aprendizaje.

¡Dele la oportunidad de un buen comienzo a su hijo (a) en Early Head Start!

1-800-701-7060

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CalWORKs

Home Visiting Program







Home visiting could help you with:

- Pre-natal & post-partum education
- Family and community support
- Positive parent and child interactions
- Health and social services

Who May Be Eligible?

CalWORKs participants who are:

- Pregnant
- Parents or caretakers of children birth to 24 months.



To learn more or to sign up for the program,

Please contact our HVP Liaison at **(661)631-6756** or your CalWORKs case worker.

CalWORKs

Programa de Visitas a domicilio







Las visitas a domicilio le pueden ayudar con:

- Educación
- Apoyo familar y comunitario
- Interacción positiva entre padres e hijos
- Servicos sociales y de salud

¿Quién es elegible?

Las personas que participan en el programa de CalWORKs:

- Embarazadas
- Padres o guardianes de bebés recién nacidos hasta 24 meses de edad



Para obtener más información o inscribirse en el programa,

Llame al coordinador de HVP al **(661)631-6756** o a su trabajador social de CalWORKS.

2022 PC Planning Committee
Monthly Meeting Schedule

All Meetings will be held virtually the first Tuesday of the month at *5:30 p.m.*

~~Tuesday, January 4, 2022~~
Tuesday, February 1, 2022
Tuesday, March 1, 2022
Tuesday, April 5, 2022
Tuesday, May 3, 2022
Tuesday, June 7, 2022
Tuesday, August 2, 2022
Tuesday, September 6, 2022
Tuesday, October 4, 2022

Meeting dates subject to change, upon agreement of the committee

Approved: 1.4.22

2021-2022 Head Start
Policy Council Meeting Dates

At this time, all meetings will be held via teleconference through Microsoft Teams. Members of the public may join via teleconference or may listen to the call from the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA. Teleconference information can be found on monthly meeting agendas, located on the CAPK website at www.capk.org/documents/.

En este momento, todas las reuniones se llevarán a cabo por teleconferencia a través de Microsoft Teams. Los miembros del público pueden unirse por medio de teleconferencia o pueden escuchar la llamada de la Oficina Administrativa de CAPK, ubicada en 5005 Business Park North, Bakersfield, CA. La información sobre las teleconferencias se puede encontrar en las agendas mensuales de las reuniones, localizadas en el sitio web de CAPK en www.capk.org/documents/

~~Tuesday, November 23, 2021~~
~~Tuesday, December 21, 2021~~*
Tuesday, January 25, 2022
Tuesday, February 22, 2022
Tuesday, March 22, 2022
Tuesday, April 26, 2022
Tuesday, May 24, 2022
Tuesday, June 28, 2022
Tuesday, August 23, 2022
Tuesday, September 27, 2022
Tuesday, October 25, 2022

Policy Council Meetings are generally held on the 4th Tuesday of the month.

*The December meeting will be held one week earlier due to the Christmas holiday.

Approved: November 23, 2021