Head Start
A Program of CAPK

Head Start/State Child Development

POLICY COUNCIL MEETING PACKET

November 23, 2021
5:30 p.m.

Per Governor's Executive Order N-25-20
This meeting will be held via tele-conference
(213) 204-2374 ~ Conference ID: 667 150 891#

Click here to join the meeting

POLICY COUNCIL
STANDING COMMITTEES
November 2021

EXECUTIVE COMMITTEE

Chairperson:
Vice Chairperson:
Secretary:
Treasurer:
Parliamentarian:

STANDING COMMITTEE MEMBERS

Board of Directors:

BYLAWS
Chairperson:

1.
2.
3.
4.
5.
6.

PLANNING
Chairperson:

1.
2.
3.
4.
5.
6.

SCHOOL READINESS
Chairperson:

1.
2.
3.
4.

BUDGET & FINANCE
Chairperson:

1.
2.
3.
4.
5.
6.



LEGEND:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Meeting Not Held	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Executive Committee Meeting	EC
Not Yet Elected to Policy Council	

Policy Council Attendance
2021 ~ 2022

#	REGION 1	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Dominique Bassi - Heritage												
2	Monique Davis - Martha J Morgan												
3	*Vacancy*												
4	*Vacancy*												
#	REGION 2	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Andrea Martinez - East California												
2	Elizabeth Martinez - Angela Martinez												
3	Mayra Martinez - Angela Martinez												
4	Isela Padilla - Sterling												
#	REGION 3	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Ashley McAllister - Pete Parra												
2	Isabelle Diaz - Pete Parra												
3	Pablo Reyes - Harvey L. Hall												
4	*Vacancy*												
#	REGION 4	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	*Vacancy*												
2	*Vacancy*												
3	*Vacancy*												
4	*Vacancy*												
#	Home Base	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Angelica Alvarez - Amy Jimenez												
2	*Vacancy*												
#	ECC EHS Partnership	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Jasmine Ponce - Escuelita Hernandez												
#	San Joaquin EHS Partnership	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	*Vacancy*												
2	*Vacancy*												
#	Community Representatives	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	*Vacancy*												
2	*Vacancy*												
3	*Vacancy*												
#	Board Member	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	Sept 2022	Oct 2022
1	Jimmie Childress												

Policy Council Standing Committee
Attendance Sheet
2021 ~ 2022

Bylaws Committee											
Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.

Budget & Finance Committee											
Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.

School Readiness Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.

Planning Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nila Hogan											

Legend	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Resigned	R
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	

DATE	November 23, 2021
TIME	5:30 p.m.
LOCATION	Microsoft Teams Meeting / 5005 Business Park North Bakersfield, CA 93309
TEAMS LINK	Click here to join the meeting
PHONE	(213) 204-2374
MEETING ID	667 150 891#

Policy Council Meeting Agenda

Per Governor's Executive Order N-25-20, meeting to be held via tele-conference. Members of the public may join the tele-conference or listen to the call from the CAPK office at 5005 Business Park North, Bakersfield, CA 93309

The Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

1. **Call to Order**
   a. Roll Call

Angelia Alvarez	Andrea Martinez	Jasmine Ponce
Dominique Bassi	Elizabeth Martinez	Pablo Reyes
Jimmie Childress	Mayra Martinez	
Monique Davis	Ashley McAllister	
Isabelle Diaz	Isela Padilla	

2. **Public Comments**
   The public may address the Policy Council on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

3. **Subcommittee Verbal Reports** (3 minutes per report)
   School Readiness
   Planning
   Budget & Finance
   Bylaws

4. **Presentation**
   a. None

5. **Consent Agenda**
   The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed – ***Action Item***

   a. Policy Council Meeting Minutes – October 23, 2021 (English/Spanish) ***(p. 10-21)***
   b. Budget & Finance Minutes – October 19, 2021 ***(p. 22-23)***
   c. Kern Head Start Budget vs. Actual Expenditures, March 1, 2021, to October 31, 2021 ***(p. 24-26)***
   d. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2021, to October 31, 2021 ***(p. 27-29)***
   e. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2021, to October 31, 2021 ***(p. 30-32)***
   f. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2021, to October 31, 2021 ***(p. 33-35)***

g. American Rescue Funding Expenditures April 1, 201 to October 31, 2021 ***(p. 36-38)***
h. Parent Local Travel & Childcare through October 31, 2021 ***(p. 39-42)***
i. Parent Activity Funds through October 31, 2021 ***(p. 43-46)***
j. Kern Head Start and Early Head Start Non-Federal Report, March 1, 2021, to October 31, 2021 ***(p. 47)***
k. San Joaquin Early Head Start Non-Federal Report, March 1, 2021, to October 31, 2021 ***(p. 48)***
l. Head Start Program Review Evaluation (PRE) Report – October ***(p. 49-50)***
m. Head Start Recruitment Flyer ***(p. 51-52)***
n. Home Visiting Program Flyer ***(p. 53-54)***
o. Monthly Parent Trainings with Dr. Kirk – Head Start Wellness ***(p. 55)***
p. Children's Mobile Clinic – November 2021 (English/Spanish) ***(p. 55-56)***
q. Growing Brain Parent Café – December 8, 2021, Community Connection for Child Care ***(p. 57-58)***
r. Holiday Tips – Centers for Disease Control and Prevention (English/Spanish) ***(p. 60-63)***
s. Valley Build Pre-Apprenticeship Readiness Program – America's Job Center ***(p. 64)***
t. Executive Officer Roles and Responsibilities ***(p. 65)***
u. Policy Council Subcommittee Functions ***(p. 66)***

6. New Business ***Action Item***

a. Election of Community Representative Nila Hogan
b. Nomination and election of Policy Council Chairperson
c. Nomination and election of Policy Council Vice-Chairperson
d. Nomination and election of Policy Council Secretary
e. Nomination and election of Policy Council Treasurer
f. Nomination and election of Policy Council Parliamentarian
g. Nomination and election of Budget & Finance Committee Members (6 vacancies)
h. Nomination and election of Planning Committee Members (6 vacancies)
i. Request for approval of proposed Policy Council Meeting dates and times ***(p. 67)***

7. Standing Reports

a. Program Governance – Lisa Gonzales, Program Governance Coordinator
b. Early Head Start San Joaquin – Nicole Nino
c. Early Head Start Partnership – Nicole Callahan, EHS Child Care Partnership Coordinator
d. Board of Directors – Jimmie Childress, CAPK Board Member
e. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director

8. Policy Council Chairperson Report

9. Policy Council Member Comments

10. Next Scheduled Meeting

11. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 p.m. November 19, 2021, by Lisa Gonzales, Program Governance Coordinator.

FECHA	23 de noviembre, 2021
HORA	5:30 p.m.
UBICACIÓN	Reunión por Microsoft Teams 5005 Business Park North Bakersfield, CA 93309
ENLACE	Pulse el enlace para unirse a la junta
TELÉFONO	(213) 204-2374
NÚMERO DE IDENTIFICACIÓN	667 150 891#

Agenda del Concilio de Póliza

De acuerdo con la orden ejecutiva del gobernadora N-25-20, la reunión se llevará a cabo por teleconferencia. Los miembros del publico pueden unirse a la teleconferencia o escuchar la llamada desde la oficina de CAPK ubicada en el 5005 Business Park North, Bakersfield, CA 93309

La promesa de Acción Comunitaria

Acción Comunitaria cambia la vida de personas, simboliza el espíritu de esperanza, mejora las comunidades y hace de América un mejor lugar para vivir. Estamos interesados en la comunidad y nos dedicamos a que la gente aprenda a ayudarse a sí misma y a otros.

1. **Llamado de orden**
   a. Pase de lista

Nicole Cabe	Laura Gonzales	Semeen Muhammad
Jimmie Childress	Nila Hogan	Paola Sanchez
Samantha Collins	Kaylonie Howard	Rosalinda Valencia
Brittany Dunbar	Andrea Martinez	
Teresa Fajardo	Ashley McAllister	

2. **Comentarios públicos**
   El público puede dirigirse al Concilio de póliza sobre temas que no se presenten en la agenda. Los oradores están limitados a 3 minutos. Si más de una persona desea abordar el mismo tema, el tiempo total que se otorgará para dicho tema será de minutos. Favor de proporcionar su nombre antes de hacer su presentación.

3. **Reportes verbales de los subcomités** (3 minutos por reporte)
   Preparación escolar
   Planeación
   Presupuestos y finanzas
   Estatutos

4. **Presentación**
   a. Ninguno

5. **Agenda de aprobación**
   La agenda de aprobación consta de elementos que se consideran rutinarios y no controversiales. Estos elementos se aprueban con una propuesta, a menos que un miembro de concilio o el público solicite la eliminación de un elemento en particular. Si se solicita un comentario o discusión, dicho elemento se eliminará de la agenda de aprobación y se considerará en el orden indicado – ***Componente de acción***

   a. Resumen de la reunión del concilio de póliza – 26 de octubre, 2021 (inglés/español)
   b. Resumen del comité de presupuestos y finanzas –19 de octubre, 2021
   c. Presupuesto de Head Start Kern vs. Gastos actuales, 1 de marzo, al 31 de octubre, 2021
   d. Presupuesto Early Head Start Kern vs. Gastos actuales 1 de marzo hasta el 31 de octubre, 2021
   e. Presupuesto de Early Head Start de San Joaquín vs. Gastos actuales 1 de febrero al 31 de octubre 2021

f. Presupuesto de la asociacion de cuidado infantil vs Gastos actuales1 de marzo al 31 de octubre, 2021
g. Gastos de financiamiento del Plan de Rescate Americano 1 de abril hasta el 31 de octubre, 2021
h. Viajes locales de padres y cuidado infantil hasta el 31 de octubre, 2021
i. Fondos de actividades para padres hasta el 31 de octubre, 2021
j. Informe de contribuciones no federales de Head Start Kern y Early Head Start, 1 de marzo hasta el 31, de octubre 2021
k. Informe de contribuciones no federales de Early Head Start de San Joaquin1 de marzo hasta el 31 de octubre, 2021
l. Reporte de evaluación del programa Head Start (PRE) – octubre
m. Volante de reclutamiento para el programa Head Start
n. Folleto del programa de Visitas al Hogar
o. Capacitaciones mensuales con el Dr. Kirk – División de Bienestar de Head Start
p. Clínica de vacunación móvil – noviembre 2021 (inglés/español)
q. Del Cerebro y el crecimiento – Community Connection for Child Care
r. Consejos para las fiestas – Centers for Disease Control and Prevention
s. Programa de preparación para el pre-aprendizaje de Valley Build – America's Job Center
t. Funciones y responsabilidades del Oficial Ejecutivo
u. Funciones del subcomité del consejo de políticas

6. <u>Nuevos intercambios</u> ***Componente de acción***

a. Elección de la representante comunitaria Nila Hogan
b. Nominación y elección del presidente del consejo de políticas
c. Nominación y elección del vicepresidente del consejo de políticas
d. Nominación y elección del secretario del consejo de políticas
e. Nominación y elección del tesorero del consejo de políticas
f. Nominación y elección de parlamentario del consejo de políticas
g. Nominación y elección de los miembros del comité de presupuesto y finanzas (6 vacantes)
h. Nominación y elección de los miembros del comité de planificación (6 vacantes)
i. Solicitud de aprobación de las fechas y horas propuestas para la reunión del Consejo de Políticas

7. <u>Informes permanentes</u>

a. Programa de gobernanza – Lisa Gonzales, coordinadora del programa de gobernanza
b. Early Head Start de San Joaquín – Nicole Nino
c. Asociacion de cuidado infantil de Early Head Start – Nicole Callahan
d. Junta directiva – Jimmie Childress, miembro de la junta directiva de CAPK
e. Head Start/Desarrollo Infantil Estatal – Yolanda Gonzales, directora de Head Start/Desarrollo Infantil Estatal

8. <u>Reporte de la presidenta del concilio de póliza</u>

9. <u>Comentarios de los miembros del concilio de póliza</u>

10. <u>Próxima reunión programada</u>

11. <u>Conclusión</u>

Se certifica que este aviso de la agenda se publicó en el vestíbulo de la oficina administrativa de CAPK, localizada en el 5005 Business Park North, Bakersfield, CA y en línea en www.capk.org antes de las 12p.m. el 19 de noviembre, 2021. Lisa Gonzales, coordinadora del programa de gobernanza.

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL COMMITTEE MEETING MINUTES
October 26, 2021
Teleconference ID: 408 174 406#
Per Governor's Executive Order N-25-20

1. **Call to Order**
   Chairperson Andrea Martinez called the meeting to order at 5:30 p.m.
   a. Chairperson Martinez conducted roll call; quorum was established.
   Policy Council Members Present: Nicole Cabe, Jimmie Childress, Samantha Collins, Brittany Dunbar, Teresa Fajardo, Laura Gonzales, Nila Hogan, Kaylonie Howard, Andrea Martinez, Ashley McAllister, Semeen Muhammad, Paola Sanchez, Rosalinda Valencia

2. **Public Comments**
   *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the Policy Council will take no action other than that referring the item(s) to staff for study and analysis. **Speakers are limited to three minutes each**. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*
   None

3. **Standing Committee Reports**
   a. **School Readiness Committee**
      The School Readiness Committee met on October 14, 2021 at which time a presentation was provided to members on the Early Head Start Partnership Program. The five partner centers were outlined as was the School Readiness Framework. The various research-based curriculums were also shared. The importance of parent/family engagement and its link to children's success and kindergarten readiness was also shared with members. Family goals are completed with all families. To date 42 goals have been completed and 29 are at the halfway to completion. Also offered to families is the ReadyRosie Parenting curriculum which include "Give Me Ten" workshops which are ten-minute videos that promote safe and respectful environments. During the 2020-2021 school year ten parents completed the parent leadership program, "Parents on a Mission" which is a 6-week course and upon conclusion participants receive a certificate. It was also shared that male involvement activities are taking place across partnership sites as male involvement is an important component in children's lives.
   b. **Planning Committee**
      The Planning Committee met on October 5, 2021. The committee reviewed the Program Review & Evaluation (PRE) report. Enrollment information was as follows, Head Start Kern, 50%, Early Head Start Kern, 66%, Early Head Start San Joaquin, 61% and Early Head Start Child Care Partnership 56%. The Child Adult Food Program (CACFP) report was shared as well noting the Central Kitchen prepared 28,064 meals in September. Additionally, it was noted 2 new staff were onboarded, with 2 internal promotions, and 12 candidates in the pre-employment process.
   c. **Budget & Finance Committee**
      The Budget & Finance Committee met on October 19, 2021. Budget to actual financial documents across all grants as well as Parent Activity funds, Parent Local Travel and Reimbursement and American Rescue funding expenditures were shared. All of these reports can be found in the communication section of the packet. This was the final committee meeting of the term during which standing reports as well as many additional financial documents were shared in depth with the committee. Some of these items included, Cost of Living Adjustment, Notice of Action awards for all grants, carry over funds and more. Budget & Finance Chairperson, Ashley McAllister thanked fellow member Teresa Fajardo for her participation on the committee as well as staff sponsor Heather McCarley. She also expressed appreciation to Program Governance Coordinator, Lisa Gonzales.
   d. **Bylaws Committee**
      The Bylaws Committee completed all its scheduled meetings of the 2020-2021 Policy Council term. As a committee during this term the committee reviewed the Policy Council Bylaws in their entirely, navigated the Governance Leadership Training modules, as well as made recommended changes to

the bylaws which were subsequently approved not only by the committee but by the CAPK governing board and full Policy Council. Chairperson Kaylonie Howard thanked the bylaws members for their time and participation on the committee.

4. Presentations

a. Early Head Start San Joaquin Program – Gloria Barbero, Assistant Director, EHS San Joaquin

Gloria introduced herself to members and shared a brief personal background as well. She provided a virtual tour via PowerPoint showcasing the many wonderful things taking place in San Joaquin County. Early Head Start San Joaquin has two program options, center and home based. CAPK San Joaquin serves 313 children and families with 178 slots for families in need of full day full year center-based services at 8 child development centers. There are 135 home based children and12 home based educators. Gloria shared pictures and summarized each of the San Joaquin centers providing information on location, staffing and scope of services provided. Home based educators were also highlighted noting eligible participants include pregnant women and children. Educators provide weekly visits and support families in being their child's first and most important teacher. Special recognition for her commitment to CAPK families was given to Nicole Nino, Home Based Supervisor who also oversees Parent Involvement as well as Governance in San Joaquin County. Nicole collaborates closely with home-based staff in Kern to ensure consistency and excellence. The various community partners were noted along with the services provided. Gloria spoke to the special collaboration Early Head Start San Joaquin has with San Joaquin General Hospital, San Joaquin Public Health, and San Joaquin Human Services Agency to provide COVID-19 vaccinations and testing to families and staff at some of their child development centers. There have been two successful clinics this month (October). A common thread throughout was the wonderful relationship the CAPK San Joaquin program has with their neighbors and the community at large who have welcomed and embraced them. Family engagement events that have taken place during the current program year were also shared with members which included pictures specific to each of the monthly themes. Gloria shared this October marks their third annual pumpkin event. This activity has always been dedicated to male involvement and has been one of the most popular events over the years. Wellness activities and events for families to increase their wellbeing were spoken to with information shared regarding monthly S'more's newsletters. The Pyramid Model Backpack Connection series are also distributed each month and address challenging behaviors parents may face with their children. This handout is also discussed at center based monthly parent meetings as well as during home-based visits and socializations. Gloria stated this calendar year the first social emotional webinar was held for all parents and staff in both English and Spanish. This webinar was presented by Lakeshore and all families regardless of attendance received a free social emotional kit with a second training in the planning stages.

b. CAPK Head Start COVID-19 Vaccination Efforts – Alan Rodriguez, Health and Nutrition Manager

Alan spoke about vaccination efforts. He stated in collaboration with Kern County Public Health we will be hosting 28 vaccination clinics at 14 Head Start child development centers. These clinics have been strategically placed 3 weeks apart to allow for participants to become fully vaccinated if need be. To date there have been 13 clinics thus far resulting in 54 vaccinations and 15 COVID tests. The first vaccination clinic was held mid-October at the agency's administrative offices. At the time of reporting, there was a vaccination clinic held at Pete Parra with news media covering the efforts. Additional clinics will be held the following week at Sterling, Angela Martinez, and East California Child Development Centers with various other center locations were shared. Alan shared staff may also receive the vaccination at any one of these clinics. It was shared that those interested in receiving a vaccination can choose either the Pfizer or Johnson and Johnson vaccination. Alan also stated these vaccination events are open to the community at large, he encouraged everyone to share this information with others. It was added that no appointment is need, walk-ups are welcome. Information was shared with members regarding a digital application from which you can download for proof of vaccination. The schedule of vaccination clinics will be emailed to members.

5. Consent Agenda ***ACTION**

The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item.

If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed.

a. Policy Council Meeting Minutes – September 28, 2021 (English/Spanish)
b. Budget & Finance Committee Meeting Minutes – September 21, 2021
c. Planning Committee Meeting Minutes – October 5, 2021(English/Spanish)
d. Kern Head Start Budget vs. Actual Expenditures, March 1, 2021, to September 30, 2021
e. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2021, to September 30, 2021
f. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2021, to September 30, 2021
g. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2021, to September 30, 2021
h. American Rescue Funding Expenditures April 1, 201 to September 30, 2021
i. Parent Local Travel & Childcare through September 30, 2021
j. Parent Activity Funds through September 30, 2021
k. Kern Head Start and Early Head Start Non-Federal Report, March 1, 2021, to September 30, 2021
l. San Joaquin Early Head Start Non-Federal Report, March 1, 2021, to September 30, 2021
m. Head Start Program Review Evaluation (PRE) Report – September
n. Head Start Recruitment Flyer
o. CAPK Rental Assistance
p. San Joaquin County Emergency Rental Assistance Program
q. Domestic Violence Awareness
r. CAPK Mentor Program
s. Home Visiting Program (English/Spanish)
t. Monthly Parent Trainings with Dr. Kirk – Head Start Wellness
u. Drive Through Health and Resource Fair – Bear Mountain Elementary School, Arvin, October 27, 2021
v. Trick or Tweet Fall Carnival – Beal Library, October 29, 2021
w. Virtual Family Fun Day at the Park – The Record (Stockton), ongoing through October 29, 2021
x. Monthly Food Distribution – A Matthew 25:35 Ministry, October 30, 2021 (English/Spanish)
y. Children's Mobile Clinic – November 2021 (English/Spanish)

Motion was made by Nila Hogan to approve consent items (a) through (y); seconded by Rosalinda Valencia. Motion carried unanimously.

6. <u>New Business</u> *ACTION

a. Application for Continued Funding of Early Head Start San Joaquin – Jerry Meade, Assistant Director, Program

Jerry stated the Head Start and State Child Development division is requesting approval to submit an application for continued funding for Early Head Start San Joaquin grant adding Policy Council approval is required for this application which is due on November 1, 2021. He noted though the Head Start Consolidation application will begin on March 1, 2022, the Early Head Start San Joaquin grant has a funding cycle which begins on February 1, 2022, thus resulting in a funding gap. Because of this the Office of Head Start instructed staff to apply for the annual grant and in turn will fund 1/12 of such. This will close the gap between funding cycle and ensure services continue for children and families without interruption. Staff recommended Policy Council approve the application for continued funding for Early Head Start San Joaquin program for the 2022-2023 funding year. Motion was made by Teresa Fajardo; seconded by Nicole Cabe. Motion carried unanimously.

b. Annual Application with Consolidated Head Start Grants – Jerry Meade, Assistant Director, Program

The request to submit the annual application with consolidation of all three grants was presented. This would be for funding year March 1, 2022 to February 28, 2023. It would incorporate funding for all 3 current grants. A breakdown of the budget detail was shared. It was stated in total the Head Start funding for this (consolidated) grant would include $50,783,349.00 encompassing our CDE and USDA revenue. This budget was completed in collaboration with the Finance Department as well as program staff and our regional office from the Office of Head Start. There are increases in minimum wage as well as in costs of materials, all of which were taken into consideration when developing this budget. Program is also taking into account that we will be fully enrolled per the Performance Standards and the Office of Head Starts expectations come January 2022 therefore we should also see an increase in

revenue from CDE funded programs as well as USDA reimbursement for food costs. Staff is recommending that Policy Council approve the consolidated Head Start and Early Head Start grants for the 2022-2023 funding period. Motion made by Nicole Cabe; seconded by Teresa Fajardo. Motion carried unanimously.

c. **Early Head Start San Joaquin Budget Revision – Jerry Meade, Assistant Director, Program**
Jerry shared as a result of ongoing budget to actual review a savings has been identified in the San Joaquin budget. This savings is in the current funding year in the category of personnel and fringe. He shared, in order to be able to fully expend this grant, program would like to submit a budget revision to the Office of Head Start moving savings from the identified categories (personnel and fringe) to the construction category. This funding (available in the current year) would allow for completion of major construction projects at the Barnett House. Jerry added that it does however exceed the $250,000.00 threshold and will require a formal written request be submitted to the Office of Head Start as well. He also noted prior to submitting the request for the Barnett House construction project, we must identify where funding is available to pay for the project. Budgetary information was presented to the Council which included an amount of $643,019 which if approved will be added to the facilities and construction category. Jerry stated the construction project will be presented to the Board of Directors for approval prior to obligating the agency to any of the expenses. It was noted the savings in personnel and fringe is due to the staffing shortages that have been experience so far this year. It was recommended Policy Council approve the submission of the budget revision for Early Head Start San Joaquin for the 2021-2022 budget period. Motion was made to approve by Teresa Fajardo; seconded by Nila Hogan. Motion carried; with one opposition.

7. **<u>Standing Reports</u>**

a. **Program Governance – Lisa Gonzales, Program Governance Coordinator**
Lisa shared thanked Policy Council members and staff alike for attending the final meeting of this term. She expressed admiration for members as they not only participated in monthly meetings but their respective subcommittees as well, adding what a time commitment that is. Lisa highlighted some of the many accomplishments Policy Council has achieved during their term such as approval of budget revisions, carryover funds, the recruitment and selection plan, school readiness goals and more. It was noted that the Council also had the opportunity to hear informative presentations from a variety of community resources. Information and resources from CAPK WIC, Energy Department, VITA, Home Visiting Program as well as the Kern Family Justice Center, Kern County Fire Department were provided to members over the duration of their term. Lisa thanked members for their commitment and time as they served on the Council stating this dedication and pledge to service truly benefits the children and families the program serves. All members were sent a certificate of appreciation for their participation as well as a letter from Head Start and State Child Development Director Yolanda Gonzales. In closing Lisa expressed gratitude to staff for their support of Policy Council as they attended monthly meetings, provided presentations, reports and more. She was thankful to staff who served over the term as a staff sponsor for the various Policy Council committees. Deep appreciation was expressed for the time they took to gather information, prepare their respective committee agendas, minutes, and verbal reports. Lisa stated along with our Policy Council members, staff sponsors are an integral part of the Council. The support, insight, wisdom, and knowledge they share with members is truly appreciated. She again, thanked everyone and looks forward to the upcoming term, and hopes to see some returning members in the 2021-2022 term.

b. **Community Representative – Nicole Cabe, Past Parent; Nila Hogan, Community Representative**
Nila shared a variety of information which included *Homework Hang-out and Dinner*, an event hosted at the Beale Library. Participants can "hangout" weekdays from 3:00 p.m. – 5:00 p.m. This is open for children 2 years – 18 years of and provides a space where they can do their homework and are also offered a free meal. Information regarding a drive thru health and resource fair offering a free mammogram screening at Bear Mountain Elementary School was shared. Nila stated there are several Trunk or Treat events taking place as well throughout the community. Flyers regarding all events spoken about will be emailed to members.

c. **Early Head Start San Joaquin – Semeen Muhammad**
Semeen shared that the monthly Leadership S'more was sent in early October which included a Pyramid Model parent handout as well as the monthly father/family engagement activity. There have

been 185 views to date. On October 15, 2021 in conjunction with the Health Department the first COVID vaccination and testing site took place in Stockton. The second event was held in Lodi on October 22, 2021 with more events to come in November. The October food experience provided children the opportunity to taste melons, apples, bananas, and strawberries. Conversation then followed discussing the different tastes, textures, and colors.

d. Early Head Start Partnership – Samantha Collins
Samantha shared a Trunk or Treat event will take place at Bakersfield College for their enrolled families. Escuelita Hernandez has hosted a Harvest Festival each Thursday in October. Garden Pathways staff are wearing pink during October in honor of breast cancer awareness month. In September DHS partnership launched a virtual training series for our partner staff which takes place each Saturday of each month. Topics include, music and movement, social and emotional development for infants and toddlers as well as male involvement. The final session will take place November 6, 2021. There have been 6 staff who have participated so far. It was noted that the program is actively recruiting for all partner programs and have attended recruitment events in Arvin as well as at the Beale Library. To date Family Advocates have provided approximately 346 resources and have registered 30 families with ReadyRosie.

e. Board of Directors – Jimmie Childress, CAPK Board Member
Mr. Childress noted there was nothing to share from the board.

f. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director
Yolanda thanked members and staff for all the work they've done to support Policy Council. Yolanda also acknowledged Lisa for all she does. Yolanda stated that we as a program couldn't do what we do without our members. Policy Council members have greatly contributed to the success of our Head Start and Early Head Start programs. Yolanda acknowledged some members may stay and for some this may be goodbye. She added as new journeys arise the hope is that members have gained new leadership skills to be used in other places. Important leadership skills have been developed by serving on Policy Council. Members have learned to listen to others, delegate and complete tasks and make decisions. These are skills that can be taken with them on their child's education journey, to a new job or a volunteer opportunity. Yolanda expressed deep gratitude for Council members and for all the amazing work they have done. She encouraged members to drop in on future meetings and perhaps consider becoming a mentor to a new member sharing their knowledge and expertise acquired. Yolanda stated it has been a wonderful year and she looks forward to the new year.

8. <u>Policy Council Chairperson Report</u>
Andrea expressed appreciation for everyone taking time out of their busy schedules to attend Policy Council and committee meetings. She also extended a special thank you to Lisa for making things look easy, acknowledging that putting all the pieces together for meetings is not as easy as it looks. Andrea was also very appreciative to Lisa for making herself so readily available and accessible adding if anyone has ever reached out, they know how quickly she responds. Andrea went on to share that has missed meeting in person and seeing faces but more so has missed the social interaction and hopes that before too long the Council will be able to meet in person. Andrea hoped that everyone leaves this term feeling more informed and connected and that parents feel better equipped to be that advocate for their child and their families. Andrea thanked members for allowing her to be the Policy Council Chairperson during this term and for showing her grace as she learned and grew from the experience. Yolanda commended Andrea on her leadership skills and the growth she has shown over the past year. She complimented Andrea for an incredible job well done. CAPK Board Members Jimmie Childress and Nila Hogan for their support as well as our community members.

9. <u>Policy Council Member Comments</u>
Nila Hogan shared it was a great year and it went by really quickly. She added that she knows how important Policy Council is and thanked everyone for ensuring they are in attendance. Nila also commended Andrea on doing a fabulous job as chairperson. Andrea thanked Nila for nominating her for the position. Kaylonie Howard, also thanked everyone. Ashley McAllister expressed a big thank you to Andrea noting she has been a great leader. She also thanked Lisa for being a great mentor and hopes that soon things can return to some normalcy, and we can see faces in person. Semeen was thankful for everything. Rosalinda thanked Lisa for everything she does and stated Andrea is awesome. She also gave

a "shout out" to Nicole Nino, San Joaquin staff for everything she has done to help Rosalind attend meetings. Rosalinda shared that it has been a pleasure working with everyone.

10. **Next Scheduled Meeting**
    This was the final meeting of the term.

11. **Adjournment**
    Chairperson, Andrea Martinez adjourned the meeting at 6:41 p.m.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
RESUMEN DE LA JUNTA DEL CONCILIO DE PÓLIZA
26 de octubre, 2021
Número de identificación de la teleconferencia: 408 174 406#
Por Orden Ejecutiva Gubernamental N-25-20

1. **Convocación de reunión**
   Andrea Martinez, presidente llamó la junta al orden a las 5:30 p.m.
   a. La presidenta Andrea Martinez, pasó lista; se estableció cuórum.
   Miembros del concilio presentes: Nicole Cabe, Jimmie Childress, Samantha Collins, Brittany Dunbar, Teresa Fajardo, Laura Gonzales, Nila Hogan, Kaylonie Howard, Andrea Martinez, Ashley McAllister, Semeen Muhammad, Paola Sanchez, Rosalinda Valencia

2. **Comentarios públicos**
   El público que desee dirigirse al Concilio de Póliza puede hacerlo en este momento. Sin embargo, el concilio no tomará ninguna acción, sólo referirá al personal para su estudio y análisis. ***Los oradores están limitados a tres minutos cada uno.*** Si más de una persona desea tocar el mismo tema, se otorgará un total de 10 minutos. Favor de proporcionar su nombre antes de su presentación. *Gracias.*
   Ninguno

3. **Reportes de comités permanentes**
   a. **Comité de preparación escolar**
      El comité de preparación escolar se reunió el 14 de octubre, 202; durante esta reunión se dio una presentación del programa de la Asociacion de cuidado infantil Early Head Start. También se dio una descripción de los cinco centros asociados, así como el Marco de preparación escolar. Se compartieron diversos planes de estudios basados en investigaciones, Se informó a los miembros sobre la importancia de la participación de los padres y la familia, así como el vínculo que tienen en el éxito y la preparación para el jardín de niños. Los objetivos establecidos para las familias también se completan. Hasta la fecha se han culminado 42 objetivos y 29 están a la mitad de su cometido, También se les ofrece a las familias el plan de estudios ReadyRosie, el cual incluye talleres como "Dame Diez", que son videos de diez minutos que promueve contextos seguros y respetuosos. Durante el año escolar 2020-2021, diez padres terminaron el programa de liderazgo denominado "Padres con Misión", el curso tiene una duración de seis semanas, al finalizarlo los padres reciben un certificado. Otro tema que se compartió fue el denominado Participación Masculina, el cual se imparte en todas las guarderías participantes, éste es de suma importancia en la vida de los alumnos.
   b. **Comité de planeación**
      El comité de planeación se reunió el 5 de octubre, 2021. El informe de revisión y evaluación del programa PRE, siglas en inglés. Las cifras de inscripción son las siguientes: Head Star Kern 50%, Early Head Start Kern 61%, Early Head Start de San Joaquín 66% y por último la Asociacion de cuidado infantil Early Head Start 56%. El reporte del programa de Alimentación infantil y para adultos (CACFP, siglas en inglés), añadiendo que la cocina central preparó 28,064 comidas para el mes de agosto. Por último, informaron que durante el mes de septiembre 2 empleados se incorporaron a la compañía, así como otros dos se ascendieron y 12 candidatos están en proceso de contratación.
   c. **Comité de presupuestos y finanzas**
      El comité de presupuestos y finanzas se reunió el 19 de octubre, 2021. Se revisó y analizaron los documentos actuales de todos los subsidios, así como los fondos de actividades para padres, viajes y reembolsos para padres y por ultimo los gastos del Plan de Rescate Americano. Todos los informes se localizan en la sección de comunicaciones del paquete del concilio de póliza. Esta fue la última reunión del comité para el ciclo 2020-2021, aquí se explicaron los informes permanentes con más profundidad a los miembros del comité. Algunos de estos fueron ajuste de salarios por costo de vida, aviso de notificación de adjudicaciones para todos los subsidios, transferencia de fondos entre otros temas. La directora del comité presupuestos y finanzas, Ashley McAllister, agradeció a su compañero Teresa Fajardo por su participación en el comité, también extendió su agradecimiento a la coordinadora del programa de gobernanza, Lisa Gonzales.

d. Comité de estatutos

El comité de estatutos cumplió con todas las reunidos programadas para el ciclo 2020-2021. Los participantes revisaron durante este ciclo todos los estatutos del concilio de póliza, incursionaron en los módulos de capacitación del programa de liderazgo en gobernanza, así como presentar algunos cambios a los estatutos el concilio de póliza para su aprobación, y estos a su vez remitieron dichos cambios a la junta directiva de CAPK y el pleno del concilio de póliza. La presidenta del comité, Kaylonie Howard agradeció a los miembros por su tiempo y partición en el comité.

4. <u>Presentaciones</u>

a. Programa Early Head Start de San Joaquín – Gloria Barbero, subdirectora de EHS de San Joaquín

Gloria se presentó con los miembros añadiendo una breve historia personal. Mostró un recorrido virtual de las maravillosas actividades que están sucediendo en el condado de San Joaquín. El condado de San Joaquín cuenta con dos opciones de programas, a nivel del centro y clases a domicilio. El programa de San Joaquín de CAPK, presta servicios a 313 niños y familias. En las guarderías se prestan servicios de día y año completo a 178 familias en 8 guarderías de desarrollo infantil. En el programa presta servicios a domicilio a 135 alumnos y esta cantidad se divide entre 12 educadores a domicilio. Gloria mostró fotografías de cada uno de los centros con los que cuenta el programa de San Joaquín, así como también proporcionó el número de empleados con los que cada guardería cuenta, así como su ubicación y la magnitud de servicios que se prestan. Gloria también destacó la cifra de mujeres embarazadas y alumnos que los educadores a domicilio prestan servicios. Estos brindan visitas semanales y apoyan a las familias para que se conviertan en el primer y más importante maestro de su niño. Se ofreció un reconocimiento especial a Nicole Nino, por su compromiso con las familias de CAPK, ella funge como supervisora del programa de visitas a domicilio y supervisa la participación de los padres y el programa de gobernanza en el condado de San Joaquín. Nicole también colabora estrechamente con el personal del programa a domicilio del condado de Kern, para asegurar la consistencia y excelencia de los servicios. Se mencionó los diversos socios comunitarios, así como la gama de servicios que prestan. Gloria habló sobre la colaboración que existe entre el programa Early Head Start con el hospital General, el departamento de Salubridad, el departamento de Servicios Humanos del condado de San Joaquín para proporcionar vacunas y pruebas de COVI-19 a las familias y personal de algunas guarderías de desarrollo infantil. Mencionó el éxito de dos clínicas que se realizaron durante este mes de octubre. Un factor común que se mencionó fue la maravillosa colaboración que el programa CAPK de San Joaquín comparte con sus vecinos y la comunidad en general. También se compartió con los presentes imágenes de los eventos de participación familiar que han tenido lugar durante el presente año escolar, se incluyeron fotografías específicas de cada uno de los temas mensuales. Gloria añadió que este mes se llevará a cabo el tercer evento anual de calabazas. Esta actividad ha sido dedicada al programa de participación varonil y ha sido uno de los eventos más populares a lo largo de los años. Gloria añadió informacion sobre las actividades y eventos para que las familias aumenten su bienestar y también se compartió informacion sobre los boletines informativos mensuales Smore. La serie de Modelo Piramidal de la Conexión Mochila también se distribuye cada mes y aborda temas sobre comportamientos desafiantes de los niños a los que los padres se pueden enfrentar. El folleto se analiza en las reuniones mensuales que se llevan a cabo en las guarderías, así como también durante las visitas a domicilio y en las socializaciones. Gloria agregó que, durante este año en curso, se llevó a cabo seminario en línea enfocado en el tema del desarrollo socioemocional, tanto como para los padres como para el personal docente, y se imparte en inglés y en español. Este seminario lo presentó Lakeshore y se distribuyó un estuche gratuito con material socioemocional a todas las familias independientemente de su asistencia, agregó que la segunda capacitación se encuentra en etapa de planificación.

b. Campaña de vacunación COVID-19 de CAPK Head Start – Alan Rodriguez, gerente de salud y nutrición

Alan habló sobre los esfuerzos de vacunación que se están llevando a cabo en colaboración con el departamento de salubridad del condado de Kern. Se han programado 28 clínicas de vacunación en 14 guarderías de Head Start. Cada clínica se ha programado estratégicamente con un espacio de 3 semanas para permitir a los participantes reciban el número completo de vacunas para que estén completamente inoculados. Hasta la fecha se han realizado 13 clínicas de las cuales 54 personas han recibido la vacuna y también se han realizado 15 preguntas de COVID-19. La primera clínica de

vacunación se llevó a cabo a mediados del mes de octubre en las oficinas administrativas de la agencia. Al momento de este informe, ya se ha realizado una clínica de vacunación en la guardería Pete Parra, y este evento tuvo cobertura de los medios de comunicación. Las próximas clínicas se llevarán a cabo la siguiente semana en las siguientes guarderías de desarrollo infantil Sterling, Angela Martinez y East California, también se informó que habrá otras ubicaciones próximamente. Alan informó que estas clínicas están disponibles para que el personal reciba sus vacunas. Se informó que los interesados pueden escoger entre las vacunas Pfizer o Johnson & Johnson. Alan agregó que estos esfuerzos de vacunación también están a disposición de toda la comunidad en general y exhortó a los presentes a diseminar esta información. Se añadió que no se necesita previa cita, todas las personas son bienvenidas. También se diseminó la información pertinente a cómo se puede descargar la tarjeta de vacunación digital. Se enviará el calendario de clínicas de vacunación, se enviarán por correo electrónico a todos los miembros.

5. <u>Agenda de aprobación</u> ***ACCIÓN**

La agenda de aprobación consta con elementos que se consideran rutinarias y no controversiales. Estos elementos se aprueban con una sola propuesta, a menos que un miembro del concilio o el público solicite la eliminación de un elemento en particular. Si es solicitado, un comentario o aclaración, dicho elemento se eliminará de la agenda de aprobación y se discutirá en el orden indicado.

a. Resumen de la junta del concilio de póliza – 24 de agosto, 2021 (inglés/español)
b. Resumen del comité de presupuestos y finanzas – 21de septiembre, 2021
c. Resumen del comité de planeación – 5 de octubre, 2021(inglés/español)
d. Presupuesto de Head Start Kern vs Gastos actuales 1 de marzo al 30 de septiembre, 2021
e. Presupuesto de Early Head Start Kern vs. Gastos actuales, 1 de marzo al 30 de septiembre, 2021
f. Presupuesto de Early Head Start de San Joaquín vs. Gastos actuales 1 de febrero al 30 de septiembre, 2021
g. Presupuesto de la Asociacion de cuidado infantil Early Head Start vs. Gastos actuales 1 de marzo al 30 de septiembre, 2021
h. Gastos de financiamiento del Plan de Rescate Americano 1 de abril al 30 de septiembre, 2021
i. Viajes locales de padres y cuidado infantil hasta el 30 de septiembre, 2021
j. Fondos de actividades para padres hasta el 30 de septiembre, 2021
k. Reporte de donaciones internas y fondos no federales de Head Start y Early Head Start del 1 de marzo al 30 de septiembre, 2021
l. Reporte de donaciones internas y fondos no federales de Early Head Start de del 1 de marzo al 30 de septiembre, 2021
m. Reporte de evaluación y revisión del programa Head Start (PRE) Repo – Septiembre
n. Volante de reclutamiento de Head Start
o. Asistencia para la renta de CAPK
p. Programa de emergencia de asistencia para la renta del condado de San Joaquín
q. Programa de concientización sobre la violencia domestica
r. Programa de consejeros de CAPK
s. Programa de visitas a domicilio (inglés/español)
t. Capacitaciones mensuales con el Dr. Kirk – División de bienestar de Head Start
u. Feria móvil de salud y recursos – Escuela primaria Bear Mountain, Arvin, 27 de octubre, 2021
v. Carnaval de truco o pío – Biblioteca Beal 29 de octubre, 2021
w. Día virtual de diversión familiar en el parque – The Record (Stockton), en participación continua hasta el 29 de octubre, 2021
x. Distribución mensual de alimentos – Ministerio A Matthew 25:35 30 de octubre, 2021 (inglés/español)
y. Clínica móvil de vacunación infantil – noviembre 2021 (inglés/español)

Nila Hogan presentó una propuesta para la aprobación de los componentes de la (a) hasta la (y); esta fue secundada por Rosalinda Valencia. Propuesta aprobada por unanimidad.

6. <u>Nuevos avisos</u> *** ACCIÓN**

a. Solicitud de financiamiento continuo para Early Head Start de San Joaquín – Jerry Meade, subdirector del programa

Jerry informó que la división de Head Start y Desarrollo Infantil Estatal, está solicitando la aprobación del concilio de póliza para remitir la solicitud de financiamiento continuo para el subsidio de Early Head Start de San Joaquín. Enfatizó que la solicitud vence el 1 de noviembre, 2021; La solicitud de consolidación de Head Start, iniciará el 1 de marzo, 2022. La fecha de inicio del ciclo de financiamiento para el subsidio de Early Head Start de San Joaquín, inicia el 1 de febrero del mismo año esto resultará en un déficit de financiamiento. Debido a este déficit, la oficina de Head Start pidió al personal de CAPK, presentar una solicitud para un subsidio anual, y prometió costear una doceava parte (1/12) de dicho subsidio. Esta ayudará a cerrar el déficit del subsidio y garantizará el servicio ininterrumpido para las familias y los estudiantes. El personal recomienda la aprobación del concilio de póliza para remitir la solicitud de renovación de financiamiento continuo para el subsidio de Early Head Start de San Joaquín para el ciclo 2022-2023. Teresa Fajardo presento una propuesta para la aprobación de la recomendación, esta fue secundada por Nicole Cabe. Propuesta aprobada por unanimidad.

b. Solicitud anual de los subsidios consolidados de Head Start – Jerry Meade, subdirector del programa

Se está presentando una solicitud anual con la consolidación de los tres subsidios. Esta solicitud cubre el ciclo de financiamiento que inicia el 1 de marzo, 2022 y culmina el 28 de febrero, 2023; esta solicitud incorpora los 3 subsidios actuales. Se presentó un pequeño desglose del presupuesto; con esto se establece que los fondos para Head Start del subsidio consolidado incluye $50,783,349.00 que abarcan los beneficios de CDE (Departamento de educación de California) y el USDA (Departamento de Agricultura de Estados Unidos). Este presupuesto es el resultado de la colaboración entre el departamento de presupuestos y finanzas, así como representantes de la oficina regional de Head Start. En este presupuesto se tomó en cuenta el aumento al salario mínimo, así como el costo de materiales. El programa cuenta con tener inscripción completa, de acuerdo con los reglamentos y expectativas de la Oficina de Head Start para el ciclo que iniciará en enero del próximo año (2022), por lo tanto, también veremos un aumento en el beneficio de los programas auspiciados por la CDE, así como el reembolso de la USDA, por los costos de los alimentos. El personal recomienda al concilio de póliza la aprobación de la consolidación de los subsidios de Early Head Start y Head Start para el ciclo 2022-2023. Nicole Cabe presentó una propuesta para la aprobación, esta fue secundada por Teresa Fajardo. Propuesta aprobada por unanimidad. de al concilio de póliza

c. Revisión de presupuesto de Early Head Start de San Joaquín – Jerry Meade, subdirector del programa

Jerry informó que, como resultado de una revisión continua del presupuesto en curso a la revisión real, se han identificado ahorros en el presupuesto de San Joaquín. Estos ahorros se encuentran en el subsidio del año en curso y las categorías en las que se han identificado los mismos son en las categorías de personal y utilidades. Agregó que, para poder utilizar todos los fondos, al programa le gustaría remitir una revisión de presupuesto a la oficina de Head Start para transferir los ahorros de las categorías identificadas el personal y utilidades a la categoría de construcción. Este financiamiento; disponible en el año en curso, permitiría la culminación de proyectos importantes a realizarse en la casa Barnett. Jerry agregó que antedicho proyecto excede el límite de $250,000 y se necesitará presentar una solicitud formal por escrito a la oficina de Head Start. Señaló que antes de enviar la solicitud para el proyecto de la casa Barnett debemos identificar la disponibilidad de fondos para pagar por el proyecto. Se le presentó al concilio informacion presupuestaria, la cual incluye un monto de $643,019, cantidad que se agregará a las categorías de construcción e instalaciones. Jerry agregó que el proyecto de construcción se presentará ante la junta directiva para su aprobación antes de comprometer a la agencia a incurrir en cualquier gasto. Recalcó que los ahorros en el personal y utilidades se dió como resultado de la escasez de personal que se ha experimentado durante el presente año. El personal recomienda al concilio de póliza la aprobación de la revisión de presupuesto de Early Head Start de San Joaquín para el periodo presupuestario 2021-2022. Teresa Fajardo presentó una propuesta para la aprobación, esta fue secundada por Nila Hogan. Propuesta aprobada con una oposición.

7. **Informes permanentes**

   a. **Programa de gobernanza – Lisa Gonzales, coordinadora del programa de gobernanza**
   Lisa agradeció a los miembros del concilio de póliza y al personal por asistir a la última reunión de este periodo. Expresó su admiración a los miembros, ya que no solo participaron en las reuniones mensuales, sino que también en sus respectivos subcomités, agregando que es un compromiso de tiempo. Lisa destacó algunos de los logros que el concilio de póliza estableció durante este percepto, por ejemplo, la aprobación de las revisiones presupuestarias, los fondos excedentes, el plan de selección y reclutamiento, las metas de preparación escolar entre otros. El concilio también tuvo la oportunidad de escuchar varias presentaciones de una gran variedad de recursos comunitarios; entre estos se presentó el departamento de WIC de CAPK, el departamento de Energía, VITA, el programa de visitas a domicilio, el Centro de Justicia para la Familia de Kern, y por último el departamento de Bomberos del condado de Kern. Lisa agradeció a los miembros su tiempo y dedicación mientras fungieron en el concilio, agregando que esta dedicación y compromiso de servicio, realmente beneficia a las familias y estudiantes a los que el programa presta servicios. Agregó que todos los miembros recibieron un certificado de participación, así como una carta de agradecimiento de la directora de Head Start y Desarrollo Infantil Estatal, Yolanda Gonzalez. Para concluir, Lisa expresó su gratitud al personal que apoyó al concilio de póliza con su asistencia a las reuniones mensuales, por brindar presentaciones e información. Añadió que estaba sumamente agradecida con el personal que fungió como patrocinador de los diversos comités del concilio de póliza, agradeció profundamente por el tiempo que tomaron para recopilar información, preparar las respectivas agendas e informes verbales, Lisa dijo que junto con s los miembros del concilio de póliza, el personal patrocinador, forma una parte integral del concilio. Se les agradece el apoyo, la intuición y conocimiento que aportan a los miembros del concilio. Nuevamente agradeció a todos y espera ansiosamente el próximo periodo y espera el retorno de algunos de los miembros para el próximo periodo 2021-2022.

   b. **Representante comunitario – Nicole Cabe, madre anterior; Nila Hogan, representante comunitario**
   Nila compartió informacion variada esta incluyó la cena y encuentra de la tarea, un evento organizado por las biblioteca Beale. Los participantes, puede "compartir" todos los días de 3 a 5 p.m. de lunes a viernes. Este programa está disponible para niños de 2 a 18 años, y ofrece un espacio en donde pueden realizar sus tareas y ofrecen alimentación gratuita. También se compartió información sobre la feria que ofrece la escuela primara Bear Mountain, en donde se ofrecerán mamografías gratuitas. Nila agregó que se están ofreciendo varios eventos para la celebración de la noche de brujas en diferentes puntos de la ciudad. Los folletos de los eventos se enviarán a todos los miembros por correo electrónico.

   c. **Early Head Start de San Joaquín – Semeen Muhammad**
   Semeen informó que el boletín mensual de Smore sobre el liderazgo se envió a principios de octubre, en este boletín se incluyó información sobre el modelo pirámide, así como las actividades mensuales que se realizaron en la junta mensual para padres y familias. El boletín ha recibido 185 visitas hasta la fecha. El 15 de octubre se llevó a cabo la primera clínica de vacunación de COVID que se llevó a cabo Stockton en colaboración con el departamento de salubridad. El segundo evento se llevó a cabo en Lodi el 22 de octubre, ya se están programando eventos para el mes de noviembre. La experiencia gastronómica de octubre brindó a los niños la oportunidad de melones, manzanas, plátanos y fresas. Después de la degustación, los participantes platicaron sobre los diferentes sabores texturas y colores.

   d. **Asociación de cuidado infantil Early Head Start – Samantha Collins**
   Samantha informó que se llevó a cabo un evento de noche de brujas en el colegio de Bakersfield, para todas las familias inscritas en el programa. La escuelita Hernandez ha organizado un festival de cosecha cada jueves en el mes de octubre. El personal de Garden Pathways se vistió de rosa en honor al mes de concientización sobre el cáncer de mama. En septiembre, la asociacion de DHS, lanzó una capacitación virtual que se está llevando a cabo todos los sábados de cada mes. Los temas que se incluyen en la capacitación incluyen música y movimiento, desarrollo socioemocional para bebés e infantes, así como participación masculina. La última sesión tendrá lugar el 6 de noviembre del presente año. A la fecha seis miembros han participado. Se añadió que el programa está activamente reclutando alumnos y se ha participado en eventos de reclutamiento en Arvin y la

biblioteca Beale. Hasta la fecha, los defensores de las familias han proporcionado aproximadamente 346 recursos y 30 familias se han registrado en ReadyRosie.

e. Junta directiva – Jimmie Childress, miembro de la junta directiva de CAPK
El señor Childress informó que no tenía nada que compartir de la junta directiva

f. Head Start/ Desarrollo Infantil Estatal – Yolanda Gonzales, directora de Head Start/Desarrollo Infantil Estatal
Yolanda agradeció a los miembros y al personal por todo el trabajo que han realizado para apoyar al concilio de póliza, dió un reconocimiento especial a Lisa por todos sus esfuerzos. Yolanda agregó que el programa no podríamos realizar nuestras labores sin la asistencia de nuestros miembros. Ellos han contribuido enormemente al éxito de los programas Head Start y Early Head Start. Yolanda agregó que los miembros seguirán participando y otros se retirarán. Agregó que mientras surgen nuevos proyectos, ella espera que los miembros participantes hayan adquirido habilidades de liderazgo que puedan utilizar en otra fase de su vida. Durante su participación los miembros han participado a escuchar, delegar, completar tareas y tomar decisiones; estas nuevas habilidades pueden aplicarlas a lo largo del recorrido educativo de sus hijos, en un nuevo empleo o en otra oportunidad de ser voluntario para otra entidad. Yolanda expresó su profunda gratitud a los miembros del concilio por la increíble tarea que han realizado; les exhortó a continuar asistiendo a reuniones futuras y contemplar la posibilidad de convertirse en mentores para algún nuevo miembro del concilio, continuó exhortándoles a compartir sus conocimientos y la experiencia adquirida. Yolanda culminó diciendo que hemos tenido un año maravilloso y espera con ansiedad el próximo año.

8. <u>Reporte de la presidenta del concilio de póliza</u>
Andrea expresó su agradecimiento a todos los participantes por el tiempo que han dedicado para asistir a las juntas de los comités y el concilio de póliza. Agradeció profundamente la asistencia de Lisa durante este proceso, reconociendo que reunir toda la información que se reúne para las juntas, no es tan sencillo como parece; añadió que ella ha proporcionado disponibilidad y accesibilidad ilimitada, agregando que siempre responde con rapidez. Agregó que lamenta mucho no haberse podido reunir en persona, no haber podido tener interacción social y espera que muy pronto los miembros del concilio se puedan reunir en persona. Ella espera que todos los participantes salgan de este término como personas más informadas, conectadas y mejor equipadas para defender a sus hijos y sus familias. Andrea agradeció a los miembros por permitirle ser la presidenta del concilio durante este ciclo por mostrar paciencia mientras ella aprendía. Yolanda reconoció las habilidades de liderazgo y crecimiento que Andrea ha demostrado durante el último año, así como el excelente trabajo que ha realizado para el concilio. También agradeció a los miembros de la comunidad por su apoyo, haciendo énfasis de su agradecimiento a los representantes de la junta directiva de CAPK, Jimmie Childress y Nila Hogan.

9. <u>Comentarios de los miembros del concilio de póliza</u>
Nila Hogan dijo que ha sido un excelente año y que terminó rapidísimo, reconoció la importancia del concilio, así como también expresó su agradecimiento por la presencia de los participantes. Elogió la labor de Andrea como presidenta del concilio. Andrea por su parte agradeció a Nila por su postulación para el puesto. Kaylonie Howard, expresó su profundo agradecimiento hacia todos los presentes. Ashley McAllister expresó su profundo agradecimiento hacia Andrea, elogiando su liderazgo; también agradeció a Lisa por ser una excelente mentora y expresó su esperanza porque todo vuelva a la normalidad y poderse reunir en persona. Semeen expresó agradecimiento por todo. Rosalinda agradeció a Lisa por toda su asistencia añadiendo que Andrea era fabulosa. También agradeció a Nicole Nino del condado de San Joaquín por toda su asistencia en las reuniones. Por último, Rosalinda agregó que ha sido un placer trabajar con todos.

10. <u>Próxima reunión programada</u>
Esta fue la última reunión para este ciclo.

11. <u>Conclusión</u>
La presidenta, Andrea Martinez concluyó la junta a las 6:41 p.m.

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Budget & Finance Committee
Meeting Minutes
October 19, 2021
(213) 204-2374 Meeting ID: 468 392 850#

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. Meeting was called to order at 5:35 p.m. by Chairperson Ashley McAllister.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. PC Members present: Ashley McAllister, Teresa Fajardo
   c. PC Members not present: None

4. **Approval of Agenda**
   Motion was made by Teresa Fajardo to approve agenda dated October 19, 2021; second by Ashley McAllister. Motion carried unanimously.

5. **Approval of Minutes**
   Motion was made by Teresa Fajardo to approve the minutes dated September 21, 2021; second by Ashley McAllister. Motion carried unanimously.

6. **Introduction of Guests**
   Guests in attendance were Lisa Gonzales, Program Governance Coordinator, and Heather McCarley, Finance Administrator.

7. **Public Forum**
   (The public wishing to address the PC Budget & Finance Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items** – Heather McCarley, Finance Administrator
   a. Budget to actual information was shared with the committee for all Head Start grants, Kern HS/ EHS, EHS San Joaquin, EHS Partnership and American Rescue Plan funding for budget period ending September 30, 2021. Explanation given regarding budget details. American Rescue Plan funding budget detail was provided. Parent activity fund information was also shared with members as well as parent travel. It was noted that parent meetings have resumed at the centers.

9. **Communications** - Heather McCarley, Finance Administrator
   None

10. **Announcements**
    Reminder of the Policy Council meeting on 10/26/21and that packet information had been mailed out to council members.

11. <u>Adjournment</u>

Meeting was adjourned at 6:01 p.m.

Completed by: Heather McCarley
Date: 10/19/21

MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Administrator

Date: November 23, 2021

Subject: *Head Start - Kern*
Budget to Actual Report for the period ended October 31, 2021 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2021 through February 28, 2022.

The following are highlights of the Kern Head Start Budget to Actual Report for the period of March 1, 2021 through October 31, 2021. Eight months (66.67%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 60% of the budget, which is slightly greater than expenditures at this point in the prior budget period.

Training & Technical Assistance Funds

Overall expenditures are at 72% of the budget.

Carryover Funds

Overall expenditures are at 43% of the budget.

COVID Cares Funds

Overall expenditures are at 74% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

Non-Federal share is at 72% of the budget.

Community Action Partnership of Kern
Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2021 - February 28, 2022
Report Period: March 1, 2021 - October 31, 2021
Month 8 of 12 (66.67%)

Prepared 11/8/2021

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	10,000,522	5,509,705	4,490,817	55%	45%
FRINGE BENEFITS	2,787,432	1,689,522	1,097,910	61%	39%
TRAVEL	0	232	(232)		
EQUIPMENT	0	0	0		
SUPPLIES	733,439	293,094	440,345	40%	60%
CONTRACTUAL	148,506	71,768	76,738	48%	52%
CONSTRUCTION	0	0	0		
OTHER	2,748,825	2,238,294	510,531	81%	19%
INDIRECT	1,583,809	974,243	609,566	62%	38%
TOTAL BASE FUNDING	**18,002,533**	**10,776,859**	**7,225,674**	**60%**	**40%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	41,904	11,872	30,032	28%	72%
SUPPLIES	23,986	19,750	4,236	82%	18%
CONTRACTUAL	22,800	26,944	(4,144)	118%	-18%
OTHER	72,752	58,560	14,192	80%	20%
INDIRECT	16,144	11,512	4,632	71%	29%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**177,586**	**128,639**	**48,947**	**72%**	**28%**
CARRYOVER					
SUPPLIES	2,294		2,294	0%	100%
CONTRACTUAL	15,000		15,000	0%	100%
CONSTRUCTION	2,276,903	1,096,229	1,180,674	48%	52%
OTHER	20,000	0			
INDIRECT	231,443	0	231,443		
TOTAL CARRYOVER	**2,545,640**	**1,096,229**	**1,429,411**	**43%**	**57%**
COVID CARES					
PERSONNEL		80,843	(80,843)		
FRINGE BENEFITS		52,540	(52,540)		
SUPPLIES	295,335	139,291	156,043		
OTHER	155,558	60,699	94,859		
INDIRECT	46,675	33,195	13,480		
TOTAL COVID CARES	**497,567**	**366,569**	**130,998**	**74%**	**26%**
GRAND TOTAL HS FEDERAL FUNDS	**21,223,326**	**12,368,297**	**8,835,029**	**58%**	**42%**

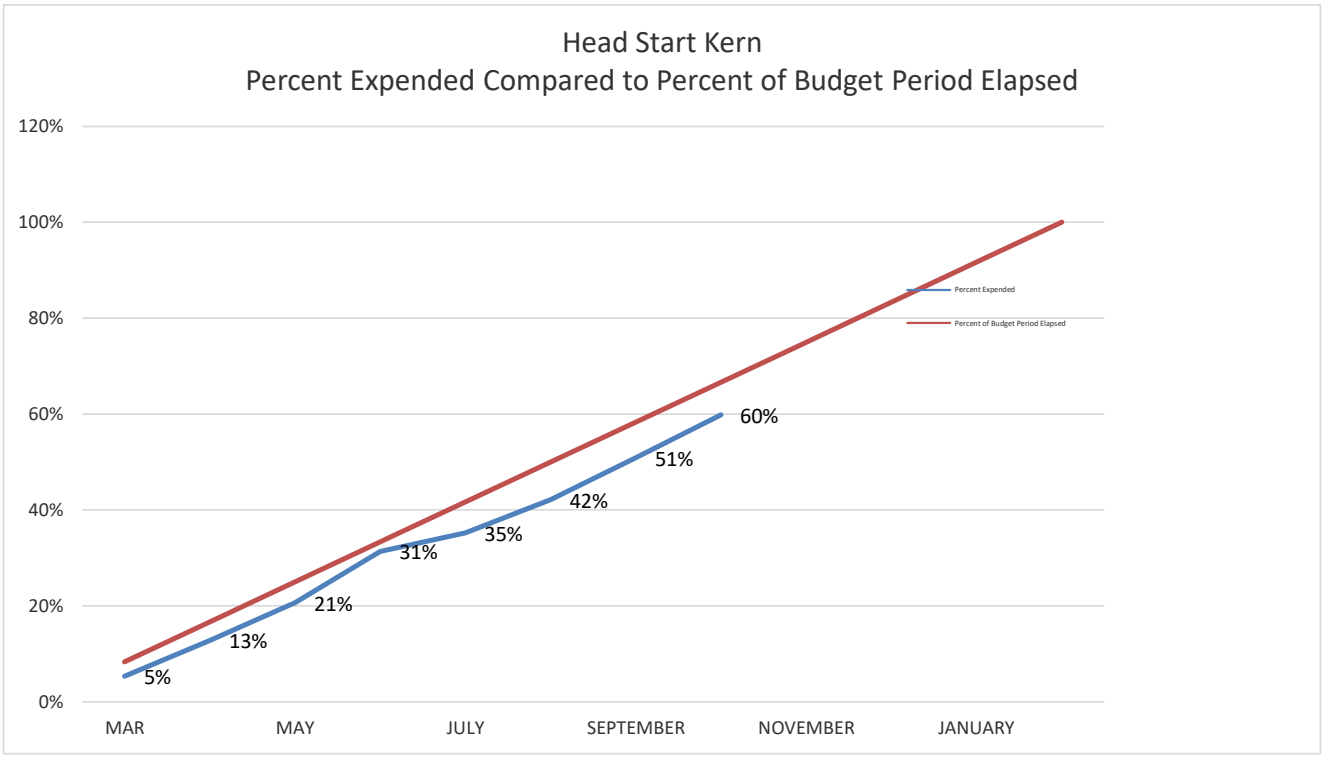
HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

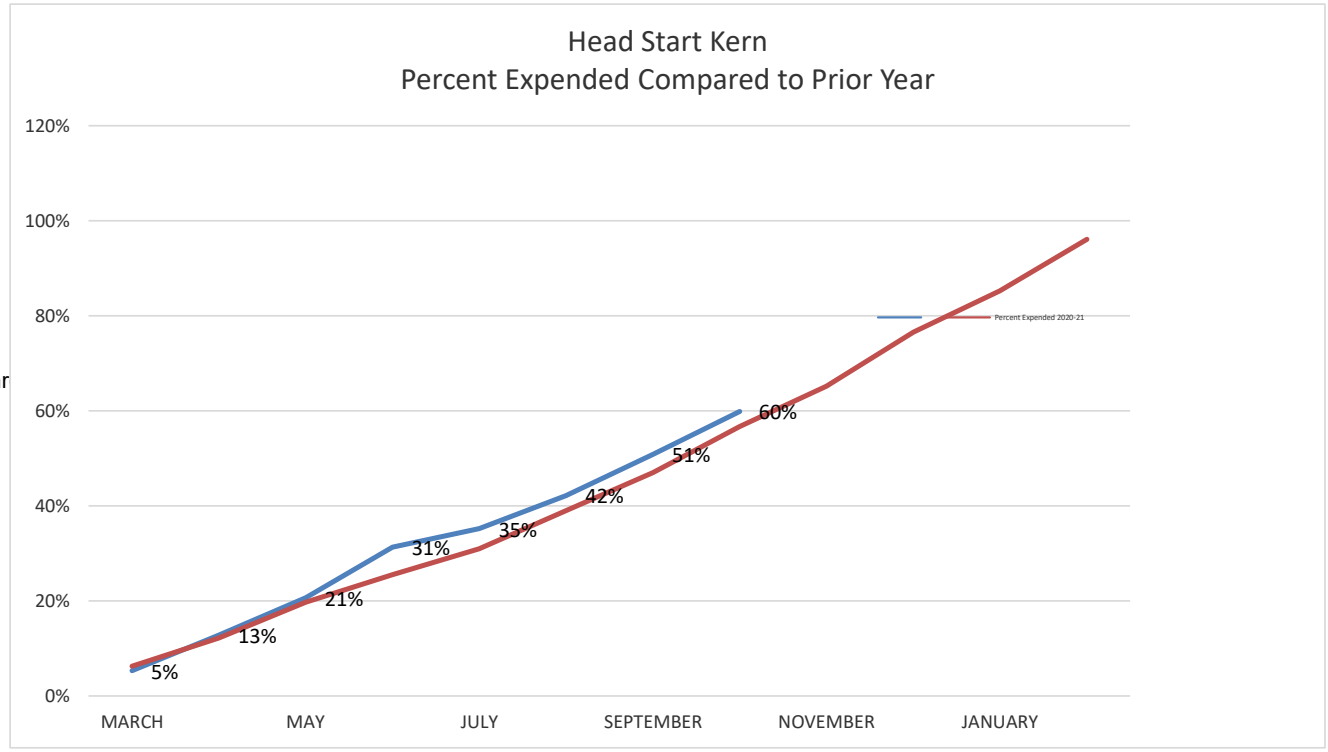
SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,567,638	1,042,837	524,801	67%	33%
CALIF DEPT OF ED	5,193,619	3,819,972	1,373,647	74%	26%
TOTAL NON-FEDERAL	**6,761,257**	**4,862,809**	**1,898,448**	**72%**	**28%**

Budget reflects Notice of Award #09CH011132-03-01
Actual expenditures include posted expenditures and estimated adjustments through 10/31/2021
Administrative Cost for HS and EHS Kern **7.0%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	10,093				**10,093**	11/3/2021
Lowe's	829.16				**829.00**	11/1/2021
Smart & Final	150.36				**150**	11/1/2021
Save Mart	2,901.87				**2,902**	10/6/2021
Chevron & Texaco Business Card	9,803				**9,803**	11/6/2021
Home Depot	2,186				**2,186**	11/1/2021
	25,964	**0**	**0**	**0**	**25,963**	


Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
20%
0%
MAR
MAY
JULY
SEPTEMBER
NOVEMBER
JANUARY
Percent Expended
Percent of Budget Period Elapsed
5%
13%
21%
31%
35%
42%
51%
60%


Head Start Kern
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
20%
0%
MARCH
MAY
JULY
SEPTEMBER
NOVEMBER
JANUARY
Percent Expended 2020-21
5%
13%
21%
31%
35%
42%
51%
60%

MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Administrator

Date: November 23, 2021

Subject: *Early Head Start - Kern*
Budget to Actual Report for the period ended October 31, 2021 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2021 through February 28, 2022.

The following are highlights of the Kern Early Head Start Budget to Actual Report for the period of March 1, 2021 through October 31, 2021. Eight months (66.67%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 51% of the budget, which is on trend with where we were compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 55% of the budget.

Carryover Funds

Overall expenditures are at 2% of the budget.

COVID Cares Funds

Overall expenditures are at 100% of the budget.

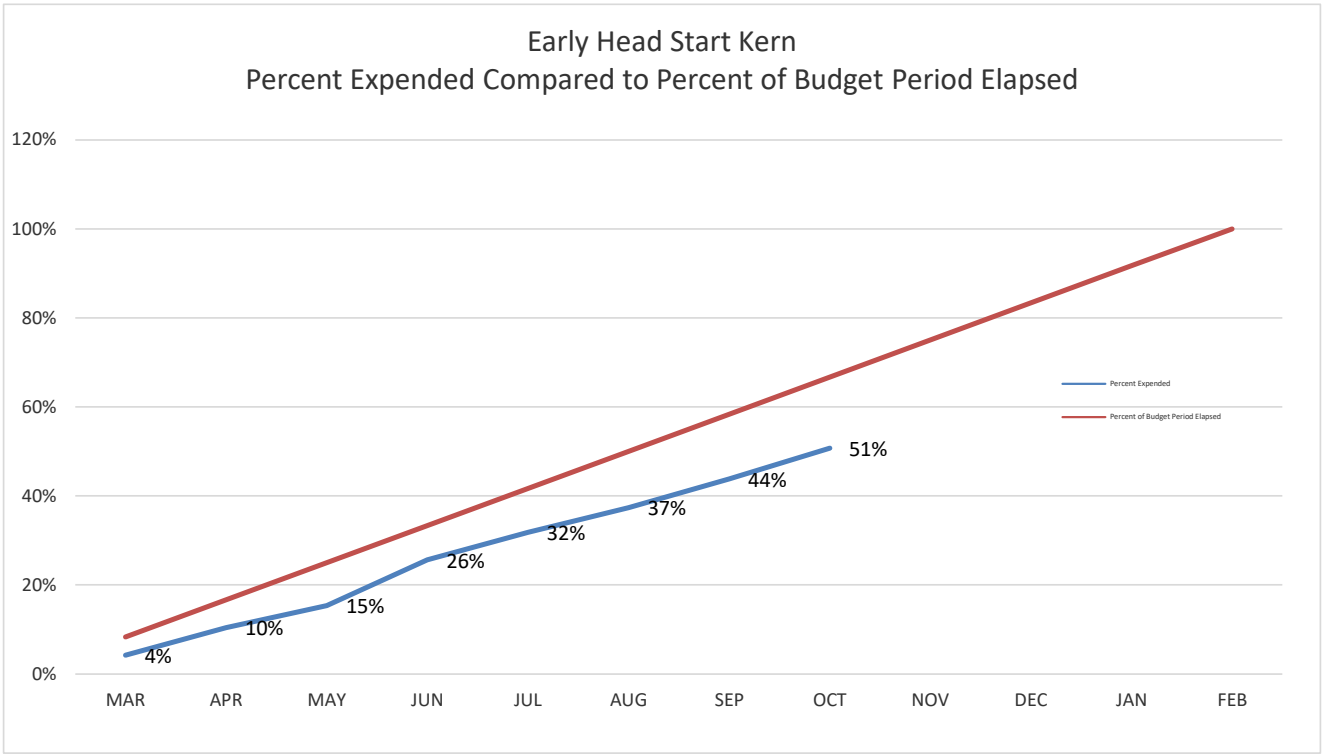
Community Action Partnership of Kern
Early Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2021 - February 28, 2022
Report Period: March 1, 2021 - October 31, 2021
Month 8 of 12 (66.67%)

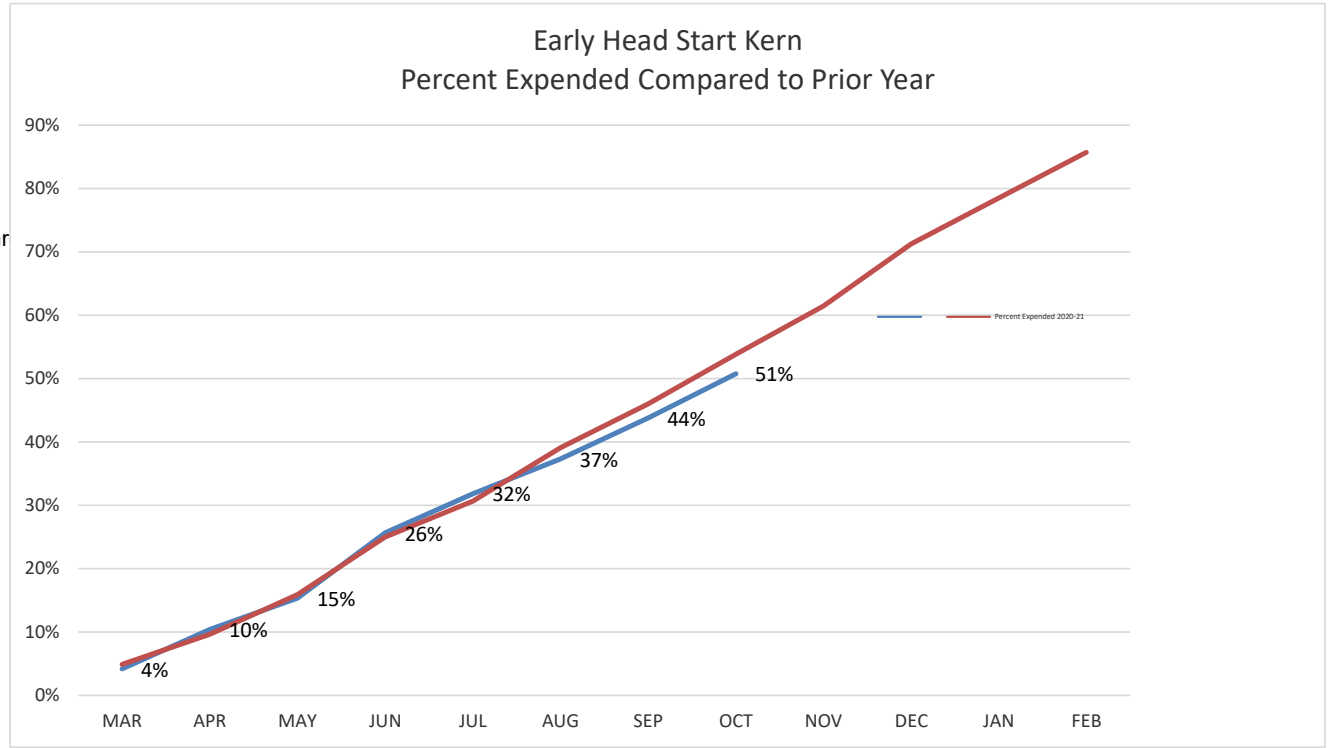
Prepared 11/8/2021

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	5,021,133	2,675,895	2,345,238	53%	47%
FRINGE BENEFITS	1,751,175	759,001	992,174	43%	57%
TRAVEL	0	77	(77)		
EQUIPMENT	0	0	0		
SUPPLIES	483,444	171,867	311,577	36%	64%
CONTRACTUAL	36,432	26,492	9,941	73%	27%
CONSTRUCTION	0	0	0		
OTHER	920,158	553,372	366,786	60%	40%
INDIRECT	809,704	393,190	416,514	49%	51%
TOTAL BASE FUNDING	**9,022,046**	**4,579,894**	**4,442,152**	**51%**	**49%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	32,253	5,094	27,159	16%	84%
SUPPLIES	6,807	6,607	200	97%	3%
CONTRACTUAL	11,412	48,881	(37,469)	428%	-328%
OTHER	102,788	23,802	78,986	23%	77%
INDIRECT	15,326	8,374	6,952	55%	45%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**168,586**	**92,758**	**75,828**	**55%**	**45%**
CARRYOVER					
SUPPLIES			0	#DIV/0!	#DIV/0!
CONTRACTUAL			0	#DIV/0!	#DIV/0!
CONSTRUCTION	4,208,158	65,012	4,143,146	2%	98%
OTHER		0	0		
INDIRECT	117,543	2,607	114,936		
TOTAL CARRYOVER	**4,325,701**	**67,618**	**4,258,083**	**2%**	**98%**
COVID CARES					
PERSONNEL		35,102	(35,102)		
FRINGE BENEFITS		28,570	(28,570)		
SUPPLIES	66,921	182	66,739	0%	100%
OTHER	18,194	19,457	(1,263)	107%	-7%
INDIRECT	9,068	11,103	(2,035)		
TOTAL COVID CARES	**94,182**	**94,413**	**(231)**	**100%**	**0%**
GRAND TOTAL EHS FEDERAL FUNDS	**13,610,515**	**4,834,684**	**8,775,831**	**36%**	**64%**

Budget reflects Notice of Award #09CH011132-03-01

Actual expenditures include posted expenditures and estimated adjustments through 10/31/2021


Early Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
20%
0%
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
JAN
FEB
4%
10%
15%
26%
32%
37%
44%
51%
Percent Expended
Percent of Budget Period Elapsed


Early Head Start Kern
Percent Expended Compared to Prior Year
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
JAN
FEB
4%
10%
15%
26%
32%
37%
44%
51%
Percent Expended 2020-21

MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Administrator

Date: November 23, 2021

Subject: *Early Head Start – San Joaquin*
Budget to Actual Report for the period ended October 31, 2021 – **Info Item**

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period of February 1, 2021 through October 31, 2021. Nine months (75.0%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 63% of the budget, which is slightly below where we were compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 81% of the budget. The combined personnel and fringe benefit expenses are at 75% of this budget.

Carryover Funds

Overall expenditures are at 0% of the budget.

COVID Cares Funds

Overall expenditures are at 100% of the budget.

Non-Federal Share

Non-Federal share is at 100% of the budget.

Community Action Partnership of Kern
Early Head Start - San Joaquin County
Budget to Actual Report
Budget Period: February 1, 2021 - January 31, 2022
Report Period: February 1, 2021 - October 31, 2021
Month 9 of 12 (75.0%)

Prepared 11/8/2021

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,239,569	2,006,590	1,232,979	62%	38%
FRINGE BENEFITS	913,403	515,060	398,343	56%	44%
TRAVEL	0	13,079	(13,079)	0%	0%
EQUIPMENT	45,000	31,190	13,810		
SUPPLIES	130,220	87,147	43,073	67%	33%
CONTRACTUAL	9,500	12,366	(2,866)	130%	-30%
OTHER	720,292	540,409	179,883	75%	25%
INDIRECT	498,077	299,864	198,213	60%	40%
TOTAL	**5,556,061**	**3,505,705**	**2,050,356**	**63%**	**37%**

TRAINING & TECHNICAL ASSISTANCE FUNDS					
PERSONNEL	49,670	36,879	12,791	74%	26%
FRINGE BENEFITS	21,950	16,426	5,524	75%	25%
TRAVEL	3,260	3,859	(599)	118%	-18%
SUPPLIES	6,815	2,138	4,677	31%	69%
CONTRACTUAL	7,345	8,100	(755)	110%	-10%
OTHER	19,301	20,465	(1,164)	106%	-6%
INDIRECT	10,834	8,552	2,282	79%	21%
TOTAL	**119,175**	**96,419**	**22,756**	**81%**	**19%**

CARRYOVER					
EQUIPMENT	21,035	0	21,035	0%	100%
SUPPLIES	29,804	0	29,804	0%	100%
CONTRACTUAL	8,000	0	8,000	0%	100%
OTHER	381,242	0	381,242	0%	100%
INDIRECT	41,905	0	41,905	0%	100%
TOTAL	**481,986**	**0**	**481,986**	**0%**	**100%**

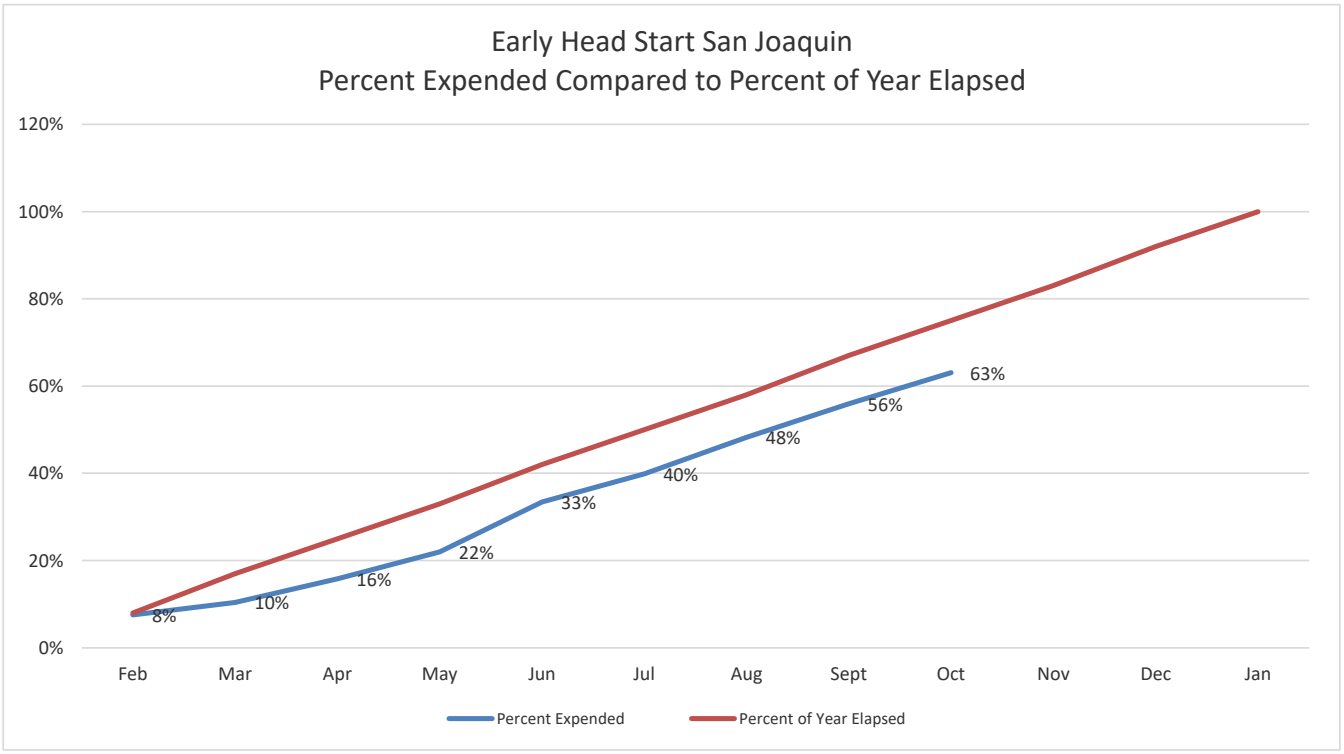
COVID CARES - Carried over from 2020-21					
PERSONNEL		19,203	(19,203)	0%	0%
FRINGE BENEFITS		3,331	(3,331)	0%	0%
SUPPLIES	72,943	42,873	30,070	59%	41%
OTHER	24,314	29,715	(5,401)	122%	-22%
INDIRECT	9,726	11,861	(2,135)	122%	-22%
TOTAL	**106,983**	**106,983**	**0**	**100%**	**0%**

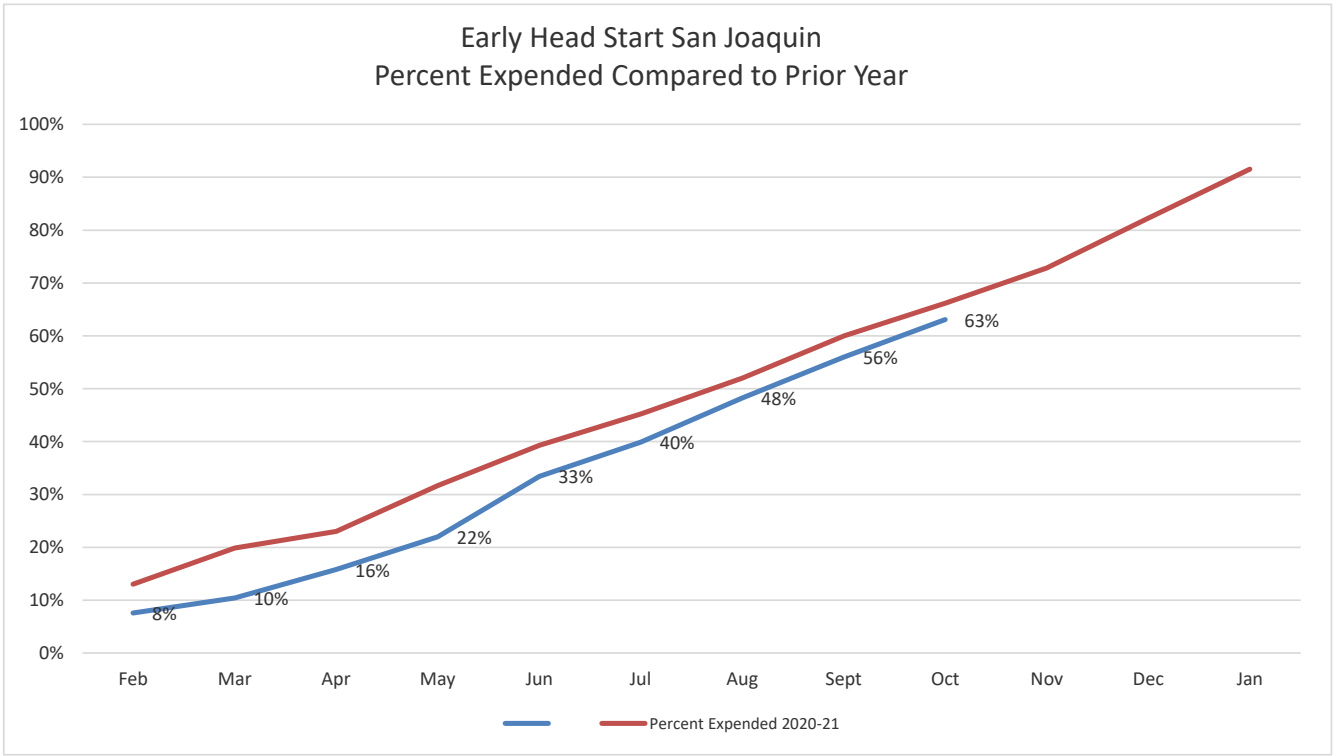
GRAND TOTAL EHS FEDERAL FUNDS	**6,264,205**	**3,709,107**	**2,555,098**	**59%**	**41%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,402,068	1,402,068	0	100%	0%
TOTAL NON-FEDERAL FUNDS	**1,402,068**	**1,402,068**	**0**	**100%**	**0%**

Centralized Administrative Cost	6.0%
Program Administrative Cost	3.0%
Total Administrative Cost	**9.1%**

Budget reflects Notice of Award #09CH011406-02-02
Actual expenditures include posted expenditures and estimated adjustments through 10/31/2021


Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
8%
10%
16%
22%
33%
40%
48%
56%
63%
Percent Expended
Percent of Year Elapsed


Early Head Start San Joaquin
Percent Expended Compared to Prior Year
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
8%
10%
16%
22%
33%
40%
48%
56%
63%
Percent Expended 2020-21

MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Administrator

Date: November 23, 2021

Subject: *Early Head Start Child Care Partnerships*
Budget to Actual Report for the period ended October 31, 2021 – **Info Item**

The following are highlights of the Early Head Start Child Care Partnership Budget to Actual Report for the period of March 1, 2021 through October 31, 2021. Eight months (66.6%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 42% of the budget, which is slightly above where we were compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 13% of the budget.

Carryover Funds

Overall expenditures are at 2% of the budget.

COVID Cares Funds

Overall expenditures are at 19% of the budget.

Non-Federal Share

Non-Federal share is at 67% of the budget.

Community Action Partnership of Kern
Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report
Budget Period: March 1, 2021 - February 28, 2022
Report Period: March 1, 2021 - October 31, 2021
Month 8 of 12 (66.67%)

Prepared 11/8/2021

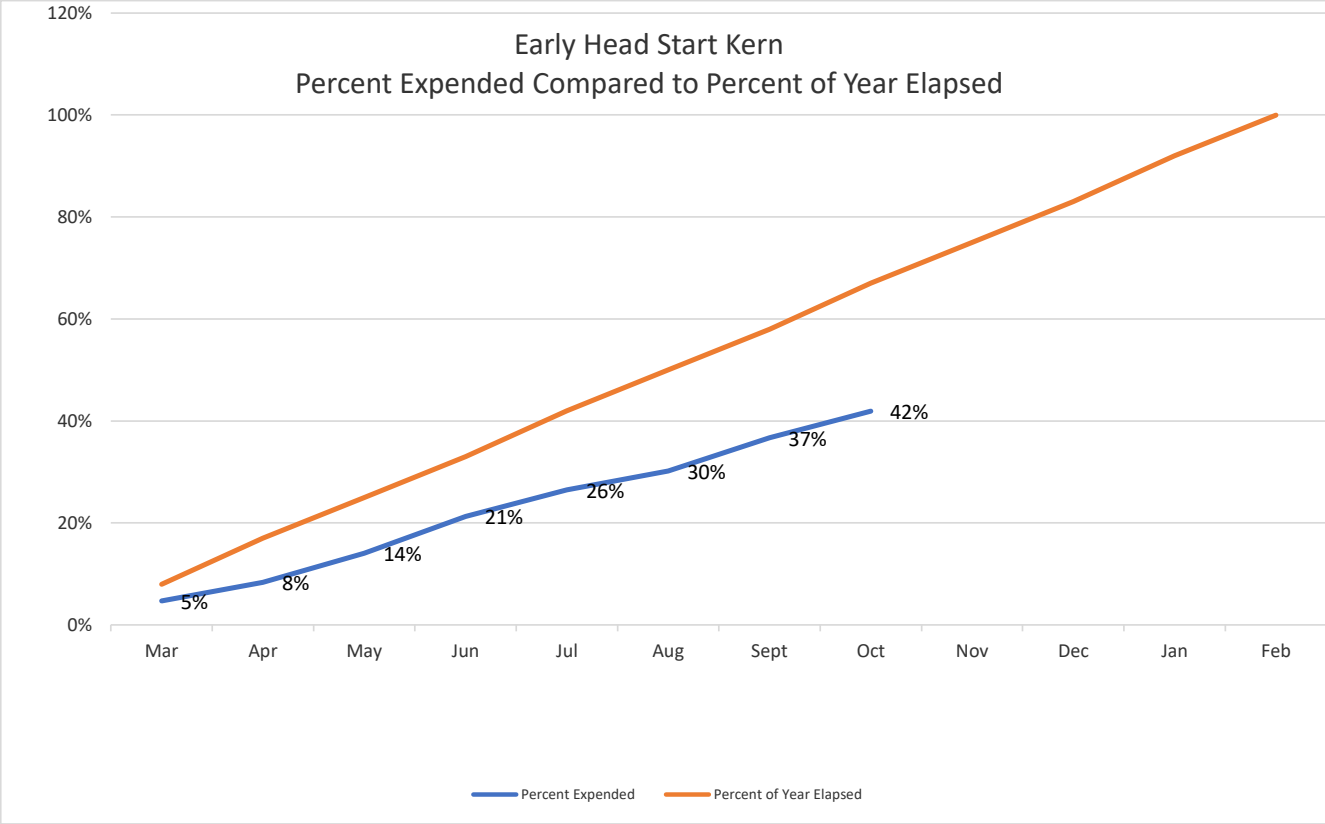
BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	668,881	377,945	290,936	57%	43%
FRINGE BENEFITS	183,736	104,989	78,747	57%	43%
SUPPLIES	37,083	49,304	(12,221)	133%	-33%
CONTRACTUAL	1,091,504	246,490	845,014	23%	77%
OTHER	231,300	152,159	79,141	66%	34%
INDIRECT	215,164	86,761	128,403	40%	60%
TOTAL BASE FUNDING	**2,427,668**	**1,017,647**	**1,410,021**	**42%**	**58%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	5,294	1,004	4,290	19%	81%
SUPPLIES	16,391	0	16,391	0%	100%
OTHER	29,393	3,625	25,768	12%	88%
INDIRECT	5,107	479	4,628	9%	91%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**56,185**	**7,261**	**48,924**	**13%**	**87%**
CARRYOVER					
SUPPLIES	16,000	0	16,000	0%	100%
CONSTRUCTION	2,458,581	0	2,458,581	0%	100%
CONTRACTUAL	14,000	0	14,000	0%	100%
OTHER	14,121	39,000	(24,879)	276%	-176%
INDIRECT	4,412	400	4,012	9%	91%
TOTAL CARRYOVER	**2,507,114**	**39,400**	**2,467,714**	**2%**	**98%**
COVID CARES					
PERSONNEL	0	3,622	(3,622)		
FRINGE BENEFITS	0	579	(579)		
SUPPLIES	77,735	6,917	70,818	9%	91%
OTHER	24,361	7,926	16,435	33%	67%
INDIRECT	10,206	1,904	8,302	19%	81%
TOTAL COVID	**112,302**	**20,948**	**95,554**	**19%**	**81%**
GRAND TOTAL EHS FEDERAL FUNDS	**5,103,269**	**1,085,256**	**4,022,214**	**21%**	**79%**

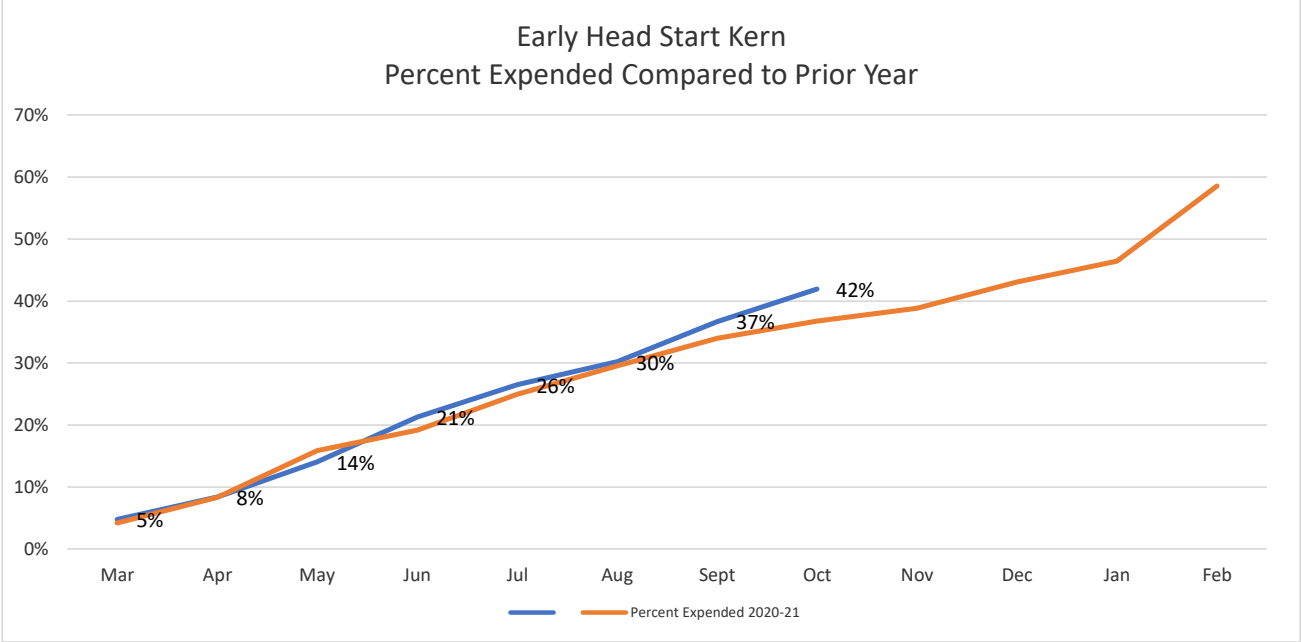
NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	588,256	392,576	195,680	67%	33%
TOTAL NON-FEDERAL	**588,256**	**392,576**	**195,680**	**67%**	**33%**

Budget reflects Notice of Award **#09HP000163-03-02**

Actual expenditures include posted expenditures and estimated adjustments through 10/31/2021


Early Head Start Kern
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
Feb
5%
8%
14%
21%
26%
30%
37%
42%
Percent Expended
Percent of Year Elapsed


Early Head Start Kern
Percent Expended Compared to Prior Year
70%
60%
50%
40%
30%
20%
10%
0%
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
Feb
5%
8%
14%
21%
26%
30%
37%
42%
Percent Expended 2020-21

MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Administrator

Date: November 23, 2021

Subject: *American Rescue Plan Funding*
Budget to Actual Report for the period ended October 31, 2021 – **Info Item**

The following are highlights of the American Rescue Plan Budget to Actual Report for the period of April 1, 2021 through October 31, 2021. Seven months (58.3%) of the 12-month budget period have elapsed.

COVID

Overall expenditures are at 100% of the budget. These funds are being utilized to support the Summer Bridge Program options.

American Rescue Plan Act

Overall expenditures are at 15% of the budget. These funds are being utilized to support the Summer Bridge Program options.

Community Action Partnership of Kern

American Rescue Plan

Budget to Actual Report

Budget Period: April 1, 2021 - March 31, 2023

Report Period: April 1, 2021 - October 31, 2021

Month 7 of 12 (58.3%)

Prepared 11/8/2021

COVID	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	0	502,095	(502,095)		100%
FRINGE BENEFITS	0	107,505	(107,505)		100%
TRAVEL	0	0	0	0%	0%
EQUIPMENT	0	0	0		
SUPPLIES	500,000	0	500,000	0%	100%
CONTRACTUAL	0	0	0		100%
OTHER	170,559	0	170,559	0%	100%
INDIRECT	0	60,959	(60,959)		100%
TOTAL	**670,559**	**670,559**	**0**	**100%**	**0%**

American Rescue Plan Act

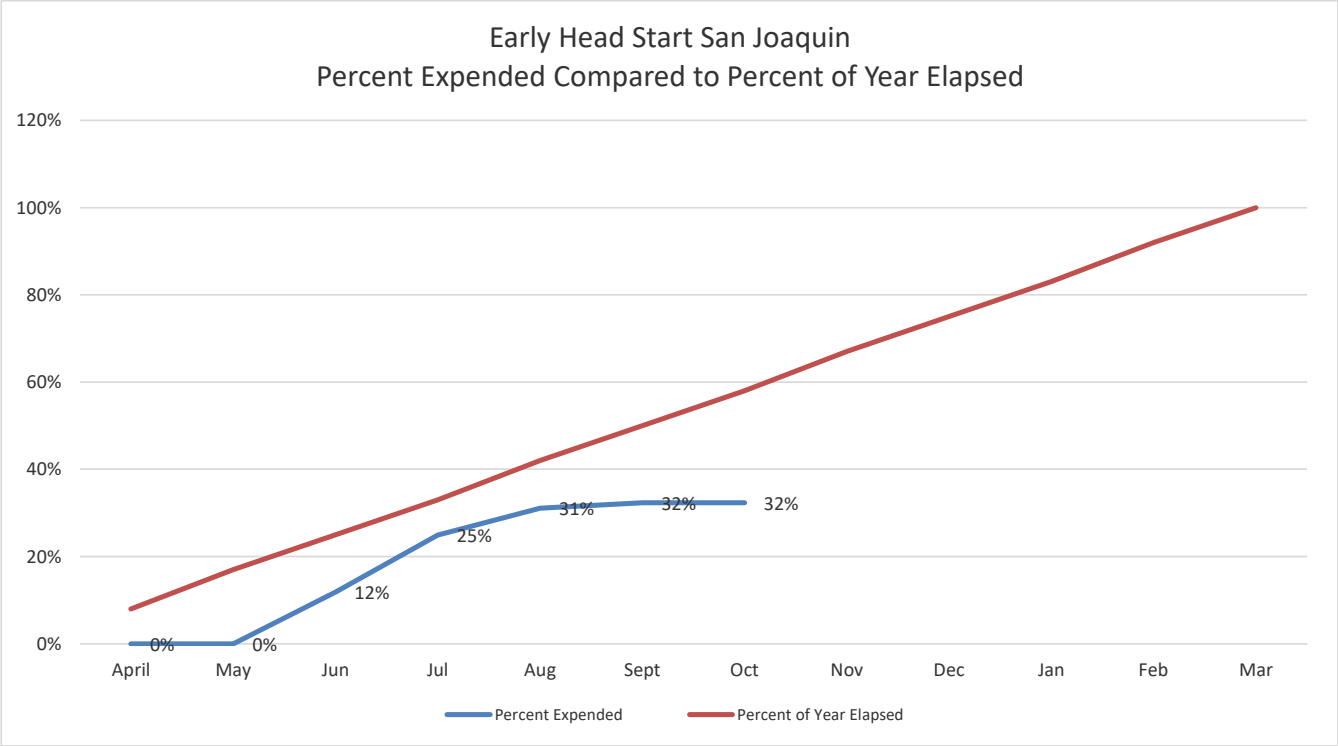
PERSONNEL	763,438	281,848	481,590	37%	63%
FRINGE BENEFITS	251,934	89,677	162,257	36%	64%
TRAVEL	0	0	0		100%
SUPPLIES	553,540	34	553,506	0%	100%
CONTRACTUAL	0	0	0		100%
OTHER	830,310	0	830,310	0%	100%
INDIRECT	266,580	37,156	229,424	14%	86%
TOTAL	**2,665,802**	**408,715**	**2,257,087**	**15%**	**85%**

GRAND TOTAL ARP FEDERAL FUNDS	**3,336,361**	**1,079,274**	**2,257,087**	**32%**	**68%**

Centralized Administrative Cost	9.1%
Program Administrative Cost	0.0%
Total Administrative Cost	**9.1%**

Budget reflects Notice of Award #09HE000432-01-01

Actual expenditures include posted expenditures and estimated adjustments through 10/31/2021


Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
0%
0%
12%
25%
31%
32%
32%
April
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
Percent Expended
Percent of Year Elapsed

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE (6115)
2021-2022

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	8%	0%
APRIL 2021	$ 1,350.00		$ -	$ 1,350.00	17%	0%
MAY 2021	$ 1,350.00		$ -	$ 1,350.00	25%	0%
JUNE 2021	$ 1,350.00		$ -	$ 1,350.00	33%	0%
JULY 2021	$ 1,350.00		$ -	$ 1,350.00	42%	0%
AUGUST 2021	$ 1,350.00		$ -	$ 1,350.00	50%	0%
SEPTEMBER 2021	$ 1,350.00		$ -	$ 1,350.00	58%	0%
OCTOBER 2021	$ 1,350.00		$ -	$ 1,350.00	67%	0%
NOVEMBER 2021	$ 1,350.00		$ -	$ 1,350.00	75%	0%
DECEMBER 2021	$ 1,350.00		$ -	$ 1,350.00	83%	0%
JANUARY 2022	$ 1,350.00		$ -	$ 1,350.00	92%	0%
FEBRUARY 2022	$ 1,350.00		$ -	$ 1,350.00	100%	0%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 450.00	$ -	$ -	$ 450.00	8%	0%
APRIL 2021	$ 450.00		$ -	$ 450.00	17%	0%
MAY 2021	$ 450.00		$ -	$ 450.00	25%	0%
JUNE 2021	$ 450.00		$ -	$ 450.00	33%	0%
JULY 2021	$ 450.00		$ -	$ 450.00	42%	0%
AUGUST 2021	$ 450.00		$ -	$ 450.00	50%	0%
SEPTEMBER 2021	$ 450.00		$ -	$ 450.00	58%	0%
OCTOBER 2021	$ 450.00		$ -	$ 450.00	67%	0%
NOVEMBER 2021	$ 450.00		$ -	$ 450.00	75%	0%
DECEMBER 2021	$ 450.00		$ -	$ 450.00	83%	0%
JANUARY 2022	$ 450.00		$ -	$ 450.00	92%	0%
FEBRUARY 2022	$ 450.00		$ -	$ 450.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE (6115)
2021-2022

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2021	$ 50.00	$ -	$ -	$ 50.00	8%	0%
MARCH 2021	$ 50.00	$ -	$ -	$ 50.00	17%	0%
APRIL 2021	$ 50.00	$ -	$ -	$ 50.00	25%	0%
MAY 2021	$ 50.00	$ -	$ -	$ 50.00	33%	0%
JUNE 2021	$ 50.00	$ -	$ -	$ 50.00	42%	0%
JULY 2021	$ 50.00	$ -	$ -	$ 50.00	50%	0%
AUGUST 2021	$ 50.00	$ -	$ -	$ 50.00	58%	0%
SEPTEMBER 2021	$ 50.00	$ -	$ -	$ 50.00	67%	0%
OCTOBER 2021	$ 50.00	$ -	$ -	$ 50.00	75%	0%
NOVEMBER 2021	$ 50.00	$ -	$ -	$ 50.00	83%	0%
DECEMBER 2021	$ 50.00	$ -	$ -	$ 50.00	92%	0%
JANUARY 2022	$ 50.00	$ -	$ -	$ 50.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 250.00	$ -	$ -	$ 250.00	8%	0%
APRIL 2021	$ 250.00	$ -	$ -	$ 250.00	17%	0%
MAY 2021	$ 250.00	$ -	$ -	$ 250.00	25%	0%
JUNE 2021	$ 250.00	$ -	$ -	$ 250.00	33%	0%
JULY 2021	$ 250.00	$ -	$ -	$ 250.00	42%	0%
AUGUST 2021	$ 250.00	$ -	$ -	$ 250.00	50%	0%
SEPTEMBER 2021	$ 250.00	$ -	$ -	$ 250.00	58%	0%
OCTOBER 2021	$ 250.00	$ -	$ -	$ 250.00	67%	0%
NOVEMBER 2021	$ 250.00	$ -	$ -	$ 250.00	75%	0%
DECEMBER 2021	$ 250.00	$ -	$ -	$ 250.00	83%	0%
JANUARY 2022	$ 250.00	$ -	$ -	$ 250.00	92%	0%
FEBRUARY 2022	$ 250.00		$ -	$ 250.00	100%	0%

Prepared by: Heather McCarley
November 8, 2021

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2021-2022

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	25%	0%
ABRIL DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	50%	0%
MAYO DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	75%	0%
JUNIO DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	100%	0%
JULIO DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	13%	0%
AGOSTO DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	25%	0%
SEPTIEMBRE DEL 2018	$ 5,475.00	$ -	$ -	$ 5,475.00	38%	0%
OCTUBRE DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	50%	0%
NOVIEMBRE DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	63%	0%
DICIEMBRE DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	75%	0%
ENERO DEL 2022	$ 5,475.00	$ -	$ -	$ 5,475.00	88%	0%
FEBRERO DEL 2022	$ 5,475.00	$ -	$ -	$ 5,475.00	100%	0%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 450.00	$ -	$ -	$ 450.00	25%	0%
ABRIL DEL 2021	$ 450.00	$ -	$ -	$ 450.00	50%	0%
MAYO DEL 2021	$ 450.00	$ -	$ -	$ 450.00	75%	0%
JUNIO DEL 2021	$ 450.00	$ -	$ -	$ 450.00	100%	0%
JULIO DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	13%	0%
AGOSTO DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	25%	0%
SEPTIEMBRE DEL 2018	$ 1,824.00	$ -	$ -	$ 1,824.00	38%	0%
OCTUBRE DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	50%	0%
NOVIEMBRE DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	63%	0%
DICIEMBRE DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	75%	0%
ENERO DEL 2022	$ 1,824.00	$ -	$ -	$ 1,824.00	88%	0%
FEBRERO DEL 2022	$ 1,824.00	$ -	$ -	$ 1,824.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2021-2022

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	8%	0%
MARZO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	17%	0%
ABRIL DEL 2021	$ 50.00	$ -	$ -	$ 50.00	25%	0%
MAYO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	33%	0%
JUNIO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	42%	0%
JULIO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	50%	0%
AGOSTO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	58%	0%
SEPTIEMBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	67%	0%
OCTUBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	75%	0%
NOVIEMBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	83%	0%
DICIEMBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	92%	0%
ENERO DEL 2022	$ 50.00	$ -	$ -	$ 50.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	8%	0%
ABRIL DEL 2021	$ 250.00	$ -	$ -	$ 250.00	17%	0%
MAYO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	25%	0%
JUNIO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	33%	0%
JULIO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	42%	0%
AGOSTO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	50%	0%
SEPTIEMBRE DEL 2018	$ 250.00	$ -	$ -	$ 250.00	58%	0%
OCTUBRE DEL 2021	$ 250.00	$ -	$ -	$ 250.00	67%	0%
NOVIEMBRE DEL 2021	$ 250.00	$ -	$ -	$ 250.00	75%	0%
DICIEMBRE DEL 2021	$ 250.00	$ -	$ -	$ 250.00	83%	0%
ENERO DEL 2022	$ 250.00	$ -	$ -	$ 250.00	92%	0%
FEBRERO DEL 2022	$ 250.00	$ -	$ -	$ 250.00	100%	0%

Preparado por Heather McCarley
8 de Novembre 2021

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES (7175)
2020-2022

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	8%	0%
APRIL 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	17%	0%
MAY 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	25%	0%
JUNE 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	33%	0%
JULY 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	42%	0%
AUGUST 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	50%	0%
SEPTEMBER 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	58%	0%
OCTOBER 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	67%	0%
NOVEMBER 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	75%	0%
DECEMBER 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	83%	0%
JANUARY 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	92%	0%
FEBRUARY 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	100%	0%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	8%	0%
APRIL 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	17%	0%
MAY 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	25%	0%
JUNE 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	33%	0%
JULY 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	42%	0%
AUGUST 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	50%	0%
SEPTEMBER 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	58%	0%
OCTOBER 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	67%	0%
NOVEMBER 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	75%	0%
DECEMBER 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	83%	0%
JANUARY 2022	$ 3,230.00	$ -	$ -	$ 3,230.00	92%	0%
FEBRUARY 2022	$ 3,230.00	$ -	$ -	$ 3,230.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES (7175)
2020-2022

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	8%	0%
MARCH 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	17%	0%
APRIL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	25%	0%
MAY 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	33%	0%
JUNE 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	42%	0%
JULY 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	50%	0%
AUGUST 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	58%	0%
SEPTEMBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	67%	0%
OCTOBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	75%	0%
NOVEMBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	83%	0%
DECEMBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	92%	0%
JANUARY 2022	$ 1,665.00	$ -	$ -	$ 1,665.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 760.00	$ -	$ -	$ 760.00	8%	0%
APRIL 2021	$ 760.00	$ -	$ -	$ 760.00	17%	0%
MAY 2021	$ 760.00	$ -	$ -	$ 760.00	25%	0%
JUNE 2021	$ 760.00	$ -	$ -	$ 760.00	33%	0%
JULY 2021	$ 760.00	$ -	$ -	$ 760.00	42%	0%
AUGUST 2021	$ 760.00	$ -	$ -	$ 760.00	50%	0%
SEPTEMBER 2021	$ 760.00	$ -	$ -	$ 760.00	58%	0%
OCTOBER 2021	$ 760.00	$ -	$ -	$ 760.00	67%	0%
NOVEMBER 2021	$ 760.00	$ -	$ -	$ 760.00	75%	0%
DECEMBER 2021	$ 760.00	$ -	$ -	$ 760.00	83%	0%
JANUARY 2022	$ 760.00	$ -	$ -	$ 760.00	92%	0%
FEBRUARY 2022	$ 760.00		$ -	$ 760.00	100%	0%

Prepared by: Heather McCarley
November 8, 2021

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2021-2022

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 8,731.00	$ -	$ -	$ 8,731.00	8%	0%
ABRIL DEL 2021	$ 8,731.00	$ -	$ -	$ 8,731.00	17%	0%
MAYO DEL 2021	$ 8,731.00	$ -	$ -	$ 8,731.00	25%	0%
JUNIO DEL 2021	$ 8,731.00	$ -	$ -	$ 8,731.00	33%	0%
JULIO DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	13%	0%
AGOSTO DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	25%	0%
SEPTIEMBRE DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	38%	0%
OCTUBRE DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	50%	0%
NOVIEMBRE DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	63%	0%
DICIEMBRE DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	75%	0%
ENERO DEL 2022	$ 18,711.00	$ -	$ -	$ 18,711.00	88%	0%
FEBRERO DEL 2022	$ 18,711.00	$ -	$ -	$ 18,711.00	100%	0%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 1,363.00	$ -	$ -	$ 1,363.00	8%	0%
ABRIL DEL 2021	$ 1,363.00	$ -	$ -	$ 1,363.00	17%	0%
MAYO DEL 2021	$ 1,363.00	$ -	$ -	$ 1,363.00	25%	0%
JUNIO DEL 2021	$ 1,363.00	$ -	$ -	$ 1,363.00	33%	0%
JULIO DEL 2021	$ 6,264.00	$ -	$ -	$ 6,264.00	13%	0%
AGOSTO DEL 2021	$ 6,264.00	$ -	$ -	$ 6,264.00	25%	0%
SEPTIEMBRE DEL 2018	$ 6,264.00	$ -	$ -	$ 6,264.00	38%	0%
OCTUBRE DEL 2021	$ 6,264.00	$ -	$ -	$ 6,264.00	50%	0%
NOVIEMBRE DEL 2021	$ 6,264.00	$ -	$ -	$ 6,264.00	63%	0%
DICIEMBRE DEL 2021	$ 6,264.00	$ -	$ -	$ 6,264.00	75%	0%
ENERO DEL 2022	$ 6,264.00	$ -	$ -	$ 6,264.00	88%	0%
FEBRERO DEL 2022	$ 6,264.00	$ -	$ -	$ 6,264.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2021-2022

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	8%	0%
MARZO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	17%	0%
ABRIL DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	25%	0%
MAYO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	33%	0%
JUNIO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	42%	0%
JULIO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	50%	0%
AGOSTO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	58%	0%
SEPTIEMBRE DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	67%	0%
OCTUBRE DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	75%	0%
NOVIEMBRE DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	83%	0%
DICIEMBRE DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	92%	0%
ENERO DEL 2022	$ 1,665.00	$ -	$ -	$ 1,665.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	8%	0%
ABRIL DEL 2021	$ 760.00	$ -	$ -	$ 760.00	17%	0%
MAYO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	25%	0%
JUNIO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	33%	0%
JULIO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	42%	0%
AGOSTO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	50%	0%
SEPTIEMBRE DEL 2018	$ 760.00	$ -	$ -	$ 760.00	58%	0%
OCTUBRE DEL 2021	$ 760.00	$ -	$ -	$ 760.00	67%	0%
NOVIEMBRE DEL 2021	$ 760.00	$ -	$ -	$ 760.00	75%	0%
DICIEMBRE DEL 2021	$ 760.00	$ -	$ -	$ 760.00	83%	0%
ENERO DEL 2022	$ 760.00	$ -	$ -	$ 760.00	92%	0%
FEBRERO DEL 2022	$ 760.00	$ -	$ -	$ 760.00	100%	0%

Preparado por Heather McCarley
8 de Novembre 2021

Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2021 through February 28, 2022
Report for period ending **August 31, 2021** (Month 6 of 12)

Percent of budget period elapsed: 50%

LOCATION	Enroll-ment	March	April	May	June	July	Aug	Sep	Oct	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	40	3,806	3,344	1,604	832	0	603	802	0	10,990	40,535	27%
Alicante	20	2,759	2,527	2,754	3,695	1,994	2,133	5,351	0	21,213	20,268	105%
Angela Martinez	60	1,682	5,056	1,604	2,212	2,609	2,319	3,200	0	18,683	60,803	31%
Broadway	40	9,072	8,492	6,658	0	0	830	2,173	0	27,225	40,535	67%
California City	34	7,983	7,727	3,833	0	0	492	136	0	20,171	34,455	59%
Cleo Foran	23	15,779	14,629	14,352	12,627	8,483	6,362	2,869	0	75,101	23,308	322%
Delano	76	19,953	21,082	15,436	8,265	7,463	4,163	8,456	0	84,818	77,017	110%
East California	52	14,322	16,129	16,718	15,278	15,044	8,892	11,949	0	98,332	52,696	187%
Fairfax	40	8,429	9,246	5,856	0	0	1,691	4,415	0	29,638	40,535	73%
Fairview	40	7,209	8,499	5,236	5,291	4,000	1,870	6,824	0	38,930	40,535	96%
Harvey L. Hall	156	11,773	13,555	13,824	9,064	6,858	6,493	9,078	0	70,644	158,087	45%
Heritage	20	5,914	6,825	3,362	0	0	397	1,669	0	18,167	20,268	90%
Home Base	123	12,960	10,178	8,707	6,057	7,221	5,523	2,389	0	53,035	62,323	85%
Lamont	20	3,352	4,009	406	1,055	1,485	0	133	0	10,439	20,268	52%
Martha J. Morgan	72	8,319	7,861	7,623	5,287	5,843	2,106	4,548	0	41,587	72,963	57%
McFarland	20	2,099	2,182	1,391	0	0	985	3,281	0	9,938	20,268	49%
Mojave	20	7,890	10,296	5,212	0	0	0	0	0	23,397	20,268	115%
Oasis	60	5,094	7,534	5,183	4,325	3,895	2,209	2,798	0	31,038	60,803	51%
Pete H. Parra	128	9,302	10,728	9,209	0	0	0	5,246	0	34,484	129,713	27%
Planz	20	0	1,168	0	0	0	0	781	0	1,949	20,268	10%
Primeros Pasos	78	13,394	9,779	8,252	2,597	3,316	2,902	3,884	0	44,124	79,044	56%
Rosamond	80	5,024	6,643	2,972	1,649	0	0	51	0	16,340	81,070	20%
San Diego Street	40	2,566	2,282	2,970	2,501	1,709	3,549	3,841	0	19,419	40,535	48%
Seibert	40	0	0	0	0	0	0	0	0	0	40,535	0%
Shafter	20	3,661	2,948	2,292	1,198	0	2,607	5,966	0	18,672	20,268	92%
Shafter HS/EHS	25	1,137	2,606	2,500	2,453	2,067	2,227	2,323	0	15,313	25,334	60%
Sterling	124	7,380	8,415	7,493	8,090	7,700	4,023	3,256	0	46,357	125,659	37%
Sunrise Villa	20	2,328	1,874	651	1,718	0	971	1,492	0	9,035	20,268	45%
Taft	63	4,500	5,261	3,946	0	0	430	1,517	0	15,655	63,843	25%
Tehachapi	34	2,181	0	0	0	0	0	1,084	0	3,265	34,455	9%
Vineland	20	4,160	2,420	923	1,009	1,100	609	1,214	0	11,435	20,268	56%
Virginia	40	3,948	4,743	3,377	0	0	764	5,433	0	18,265	40,535	45%
Wesley	60	27,407	27,036	13,247	0	0	2,892	6,035	0	76,618	60,803	126%
Willow	55	5,130	4,162	2,753	0	0	762	826	0	13,633	55,736	24%
Administrative Services		0	0	0	0	0	0	0	0	0	0	NA
Governance		0	0	0	0	0	0	0	0	0	15,000	
Program Services		23	130	119	10,127	0	0	6,907	0	17,306	74,265	23%
SUBTOTAL IN-KIND	**1,763**	**240,533**	**249,365**	**180,465**	**105,331**	**80,788**	**68,803**	**119,928**	**0**	**1,045,214**	**1,813,530**	**58%**
State General Child Care*		218,706	214,532	221,798	216,097	167,020	182,708	187,329	199,701	1,607,890	2,821,834	57%
State Preschool*		395,510	387,783	334,094	184,445	165,206	155,454	233,778	301,417	2,157,687	3,865,832	56%
State Migrant Child Care*		9,413	9,710	9,016	9,016	4,013	4,161	4,756	4,310	54,395	125,833	43%
SUBTOTAL CA DEPT of ED		**623,628**	**612,025**	**564,909**	**409,558**	**336,238**	**342,324**	**425,863**	**505,427**	**3,819,972**	**6,813,499**	**56%**
GRAND TOTAL		**864,161**	**861,390**	**745,374**	**514,889**	**417,026**	**411,127**	**545,791**	**505,427**	**4,865,186**	**8,627,029**	**56%**

*May include estimates

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: February 1, 2021 through January 31, 2022
Report for period ending July 31**, 2021** (Month 6 of 12)

Percent of budget period elapsed: 75%

LOCATION	FUNDED ENROLL-MENT	Feb	March	April	May	June	July	Aug	Sep	Oct	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	2,654	2,912	2,136	1,799	2,521	2,966	3,034	36	0	18,059	39,646	46%
Chrisman	20	2,493	2,771	2,804	2,097	1,582	3,454	3,486	34	0	18,720	33,039	57%
Gianone	16	1,009	1,300	1,254	1,179	1,130	1,283	1,316	0	0	8,472	26,431	32%
Kennedy	16	1,188	858	927	699	844	1,095	1,260	0	0	6,870	26,431	26%
Lodi Home Base	35	0	6,413	5,295	1,712	3,093	871	0	0	0	17,384	28,909	60%
Lodi UCC	30	3,271	3,946	2,019	5,524	2,934	2,945	3,246	73	0	23,959	49,558	48%
Manteca Home Base	12	1,106	3,329	3,285	2,982	1,967	1,679	3,097	12	0	17,455	9,912	176%
Marci Massei	24	2,453	3,257	2,521	1,766	2,170	2,461	1,860	18	0	16,506	39,646	42%
St. Mary's	24	3,029	2,929	3,172	2,203	1,809	2,760	889	950	0	17,741	39,646	45%
Stockton Home Base	90	5,231	9,230	10,975	6,759	5,637	7,625	6,154	3,373	0	54,985	74,337	74%
Tracy Home Base	12	0	0	0	0	0	1,654	0	0	0	1,654	9,912	17%
Walnut	24	3,004	3,300	4,579	5,262	2,716	3,673	1,816	486	0	24,837	39,646	63%
Administrative Services		0	0	0	0	0	0	0	0	0	0	0	
Program Services		15,169	15,194	18,213	15,348	8,655	8,655	8,655	8,655	8,655	133,163	108,412	123%
Policy Council		0	0	0	0	0	0	0	0	0	0	1,000	0%
SUBTOTAL IN-KIND	**327**	**40,606**	**55,437**	**57,179**	**47,330**	**35,058**	**41,122**	**34,814**	**13,638**	**8,655**	**359,804**	**526,525**	**68%**
State General Child Care*		120,553	164,511	162,164	150,886	151,577	80,599	85,432	83,637	86,076	1,085,433	1,175,152	92%
SUBTOTAL CA DEPT of ED		**120,553**	**164,511**	**162,164**	**150,886**	**151,577**	**80,599**	**85,432**	**83,637**	**86,076**	**1,085,433**	**1,175,152**	**92%**
GRAND TOTAL		**161,159**	**219,948**	**219,343**	**198,216**	**186,635**	**121,721**	**120,246**	**97,275**	**94,731**	**1,445,237**	**1,701,677**	**85%**

*May include estimates

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	**Month/Year:** October 2021
Program/Work Unit: Head Start/Early Head Start	**Program Manager/Supervisor:** Robert Espinosa
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Funded Enrollment	Reportable Enrollment	Percentage	Enrollment Breakdown	Disabilities	Over Income 131%+ up to 10% 101—130% Up to 35%
Head Start Kern	**1317**	**794**	**60%**		**3%**	**5%** **4%**
Early Head Start Kern • EHS Center Based • EHS Home Based • EHS Home Based-Interim	**446** 243 123 80	**279**	**63%**	 190 /243 79 /123 10/80	**8%**	**6%** **3%**
Early Head Start San Joaquin	**313**	**208**	**66%**		**2%**	**7%** **5%**
Early Head Start Partnership • Angela Martinez • Bakersfield College • Blanton • Garden Pathways • Taft College • Escuelita Hernandez • Seeking Partner	**152** 24 32 16 11 42 16 11	**94**	**62%** 75% 66% 88% 64% 74% 19% 0	 18 /24 21/32 14/16 7/11 31/42 3/16 0/11	**6%**	**7%** **5%**

HIGHLIGHTS:

Early Head Start Partnership Enrollment Updates:

Escuelita Hernandez Update: On 10/26, Inspection scheduled for plumbing, electrical, mechanical & HVAC (heating, ventilation and air conditioning). Next inspections will be drywall, flooring, and painting. Dates TBA.

Escuelita has received their permit and the date of completion is November 20, 2021. The date was pushed back due to COVID. The new classroom opening date is December 13th. Escuelita has 11 potential infants that are interested in enrollment. Recruitment is on-going.

Home Visiting Program	Cumulative Enrollment	Contract Enrollment Target
	163	**240**

Division Staffing			
Currently Employed	Vacant Positions	Continuous Family Leave	Intermittent Family Leave
678	67	17	112

HIGHLIGHTS:

- 7 onboarded in the month of October
- 1 internal promotion
- 13 sets of interviews were conducted for 9 open requisitions

Compliance

Instructional Support- involves how teachers promote children's thinking and problem solving, use feedback to deepen understanding, and help children develop more complex language skills. Classroom Assessment Scoring System (CLASS) observations were completed on most classrooms. CLASS is an observation tool based on extensive research on teacher-child interactions. CLASS describes three domains of teacher-child interactions that support children's learning and development

- Emotional Support- captures how teachers help children develop positive relationships, enjoyment in learning, comfort in the classroom, and appropriate levels of independence.
- Classroom Organization- focuses on how teachers manage the classroom to maximize learning and keep children engaged.

Central Kitchen October 2021				
Meals & Snacks	**Total # Prepared**	**Breakfast**	**Lunch**	**Snack**
Center Totals	60,476	22,182	19,742	18,552

HIGHLIGHTS: Ongoing collaboration with PDM has been successful in reducing meal waste.

CACFP

September 2021

Total Meals Delivered			**Meals Allocated**		**# of Meals Served**	**% of Meals Served**
Central Kitchen	Vendor Meals	Total Meals	CACFP/USDA	HS/EHS		
50,332	14,011	64,343	31,666	32,677	36,924	57%

Scan the code with your phone for more info!

Head Start
A Program of CAPK

Your child's health and education is our priority.

Community Action Partnership of Kern has put a portfolio of robust safety features into place to reduce the risk of COVID-19 transmission while children are learning with Head Start. Drop-off and pick-up times are staggered, staff, children and parents receive non-contact health screenings every day, classroom attendance size is limited, physical distancing procedures are in place, hands are washed regularly and personal protective equipment is in use. Head Start is a no cost program for children 6 weeks to 5 years from low income families and pregnant women. Families and children experiencing homelessness and children in the foster care system are also eligible, as well as children with disabilities and other special needs.







Head Start offers options based on your family's needs:

Head Start
promotes school readiness for children 3-5 years through:
- Online/Distance Learning
- Full Day/Part Day in class

Early Head Start:
- **Home Based:** Teachers work with the families, through weekly visits that support their child's development and their own family goals
- **Pregnant Women:** Prenatal support and follow-up
- **Full Day in class:** School Readiness specially designed for the unique needs of infants and toddlers

capk
Community Action Partnership of Kern

Head Start kids receive:
- High-quality, age appropriate learning from credentialed teachers
- Free Medical and Dental screenings
- Healthy Meals and Snacks
- A safe indoor and outdoor setting to explore, discover and learn

Give your child a Head Start!

1-800-701-7060

03192021

Scan the code with your phone for more info!

Head Start
A Program of CAPK

La salud y educación de su hijo(a) es nuestra prioridad

La Asociación de Acción Comunitaria de Kern ha implementado una selección de componentes de seguridad sólidos para reducir el riesgo de transmisión de COVID-19, mientras los menores asisten al programa de Head Start. Los horarios de entrada y salida, se han alternado; el personal, los niños (as) y los padres reciben exámenes de salud sin contacto todos los días, el cupo en los salones se ha limitado, así como también se han establecido procedimientos de distanciamiento físico, aseo de manos que se realiza regularmente y se utiliza equipo de protección personal. Head Start es un programa sin costo, diseñado para niños (as) de 6 semanas hasta 5 años provenientes de familias de escasos recursos y mujeres embarazadas. Las familias y menores desamparados, así como las familias inscritas en el sistema de crianza, también pueden calificar para el programa, esto también incluye a los niños (as) con discapacidades y otras necesidades especiales.







Head Startle ofrece opciones en base a las necesidades de su familia

Head Start

Startpromueve la preparación escolar para niños (as) de 3-5 años a través de:

- Aprendizaje en línea y a distancia
- Clases de tiempo completo y medio tiempo

Early Head Start:

- **Servicios a domicilio:** Los maestros trabajancon las familias por medio de visitas semanalesque apoyan el desarrollo de su hijo (a) , asicomo las metas familiares
- **Mujeres embarazadas:** Apoyo prenatal y seguimiento después del parto
- **Día completo en clase:** Se les proporciona preparación escolar especialmente diseñada para las necesidades únicas de los bebés e infantes.

capk
Community Action Partnership of Kern

Los alumnos de Head Start reciben:

- Instrucción de alta calidad diseñada para cadaetapa, dirigida por maestros (as), acreditados
- Exámenes de salud y dentales gratuitos
- Almuerzos y refrigerios saludables
- Ambiente interior y exterior segurosdiseñados para la exploración, descubrimiento y aprendizaje.

¡Dele la oportunidad de un buen comienzo a su hijo (a) en Early Head Start!

1-800-701-7060

CalWORKs

Home Visiting Program







Home visiting could help you with:

- Pre-natal & post-partum education
- Family and community support
- Positive parent and child interactions
- Health and social services

Who May Be Eligible?

CalWORKs participants who are:

- Pregnant
- Parents or caretakers of children birth to 24 months.



To learn more or to sign up for the program,

Please contact our HVP Liaison at **(661)631-6756** or your CalWORKs case worker.

CalWORKs

Programa de Visitas a domicilio







Las visitas a domicilio le pueden ayudar con:

- Educación
- Apoyo familar y comunitario
- Interacción positiva entre padres e hijos
- Servicos sociales y de salud

¿Quién es elegible?

Las personas que participan en el programa de CalWORKs:

- Embarazadas
- Padres o guardianes de bebés recién nacidos hasta 24 meses de edad



Para obtener más información o inscribirse en el programa,

Llame al coordinador de HVP al **(661)631-6756** o a su trabajador social de CalWORKS.

FAMILY WELLNESS
Monthly Parent Trainings with Dr. Kirk

All Trainings are on Monday's
3:00pm-4:00pm on Zoom

~~September 13, 2021~~
~~October 11, 2021~~
~~November 8, 2021~~
December 13, 2021
January 10, 2022
February 7, 2022
March 7, 2022
April 11, 2022
May 9, 2022



Adventist Health

FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

November 2021

- Vaccines are FREE for children ages 0-5 regardless of health insurance.
- Vaccines are FREE for children ages 6-18 who meet one of the following criteria:
  1. No health insurance
  2. Enrolled in Medi-Cal (Please bring Medi-cal card to every visit.)
  3. American Indian or Native Alaskan
- We offer the Hemoglobin test FREE of charge for children, expecting/postpartum mothers, regardless of health insurance.
- Your child's Immunization cards are required.
- Please be aware that our program DOES NOT offer TB skin tests or physicals.
- Clinics may be canceled due to weather conditions. Please call our office prior to arriving.
- We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3 Albertson's 1520 Brundage Ln. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	4	5	6
7	8 Greenfield Family Resource Center 5400 Monitor Street (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	9	10 Kern County Dept. of Human Services 100 E. California Ave (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	11 OFFICE CLOSED	12	13
14	15 Walmart Supercenter 5075 Gosford Rd. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	16	17 Adventist Health Bakersfield 2800 Chester Ave. (Parking Lot @29th) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	18	19	20
21	22 NOR-Riverview Park 437 Willow Drive (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	23	24 New Life Church 4201 Stine Road (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	25 OFFICE CLOSED	26 OFFICE CLOSED	27
28	29	30 Walmart 401 Central Ave., **WASCO** (Parking Lot) 9:30 am—11:30 am 12:00 pm—2:00 pm			**Hi I'm Pip!**	



Prior to attending one of the clinics listed, please call (661) 869-6740, for additional instructions

Due to COVID-19 precautions, children over the age of 5 require an appointment.

To view our clinic schedule online visit http://www.adventisthealthbakersfield.org/immunizations

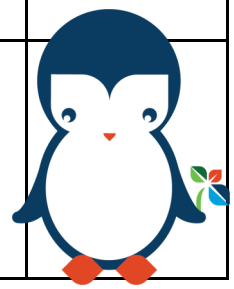
Adventist Health

FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

Noviembre 2021

- Vacunas son GRATIS para niños menores de 5 años sin importar cobertura medica.
- Vacunas son GRATIS para niños de 6-18 años que cumplen uno de los siguentes criterios:
  1. No aseguranza medica
  2. Inscrito a Medi-Cal (Favor de traer la tarjeta de Medi-cal en cada visita)
  3. Indio Americano o Nativo de Alaska
- Ofrecemos prueba de Hemoglobina GRATIS para niños, mujeres emabrazadas/postparto sin importar corbertura medica.
- La tarjetas de vacunas de su hijo(a) son requeridas.
- NO OFRECEMOS pruebas de tuberculosis o exámenes fisicos.
- Las clinicas podran ser canceladas por condiciones del clima. Porfavor llame antes de ir a la clinica móvil.
- Podemos parar de registrar 30 minutos antes de cerrar.

DOMINGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
	1	2	3 Albertson's 1520 Brundage Ln. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	4	5	6
7	8 Greenfield Family Resource Center 5400 Monitor Street (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	9	10 Kern County Dept. of Human Services 100 E. California Ave (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	11 OFICINA CERRADA	12	13
14	15 Walmart Supercenter 5075 Gosford Rd. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	16	17 Adventist Health Bakersfield 2800 Chester Ave. (Estacionamiento) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	18	19	20
21	22 NOR-Riverview Park 437 Willow Drive (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	23	24 New Life Church 4201 Stine Road (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	25 OFICINA CERRADA	26 OFICINA CERRADA	27
28	29	30 Walmart 401 Central Ave., **WASCO** (Estacionamiento) 9:30 am—11:30 am 12:00 pm—2:00 pm			**Hola Soy Pip!**	

Favor de llamar al (661) 869-6740 antes de acudir a una de las clinicas para mas instrucciones

Debido a precauciones de COVID-19, niños mayores de 5 años necesitan hacer cita.

Para ver la programacion de clinicas visite la pagina http://www.adventisthealthbakersfield.org/immunizations

COMMUNITY CONNECTION FOR CHILD CARE

Building Brains Through Relationships and Experiences

Small but significant changes...

Join us for a Growing Brain Café Experience

Please join us for a Parent Cafe discussion about Understanding Behavior, Communication and Language Development, Social-Emotional Development and Play - As part of our mission to cultivate child, family and community well-being, we will be hosting a Growing Brain Parent Café. Each family will receive a set of board games for all ages and a gift card for a family dinner at Rusty's Pizza.

Date: December 8, 2021

Time: 6:30pm to 8:30pm

Where: Virtual Zoom Meeting – Links emailed after registration closes on December 7, 2021.

For more information, please contact:

Robyn Sanchez (661) 861-5271 resanchez@kern.org
Morgana Bowersox (661) 861-5201 mobowersox@kern.org

THE 5 PROTECTIVE FACTORS

1. Social and Emotional Competence of Children
2. Knowledge of Parenting and Child Development
3. Social Connections
4. Parental Resilience
5. Concrete Support in Times of Need

ZERO TO THREE
Early connections last a lifetime

Presented by the Child Care Resource Center
www.ccrcca.org

CCRC RAISE A FAMILY

This [publication or project] was made possible by grant #90TP0063. Its contents are solely the responsibility of the authors and do not necessarily represent the official view of the United States Department of Health and Human Services, Administration for Children and Families.

CHHS California Health & Human Services Agency

COMMUNITY CONNECTION FOR CHILD CARE

Desarrollando Cerebros vía Relaciones y Experiencias

Cambios pequeños pero significantes...

Acompáñanos a una Experiencia de Café sobre el Desarrollo del Cerebro

Únase a nosotros para una discusión en el Café para padres sobre la comprensión del comportamiento, la comunicación y el desarrollo del lenguaje, el desarrollo socioemocional y el juego: como parte de nuestra misión de cultivar el bienestar de los niños, la familia y la comunidad, aprenderemos del cerebro y el crecimiento. Cada familia recibirá un juego de juegos de mesa para todas las edades y una tarjeta de regalo para una cena familiar en Rusty's Pizza.

Fecha: 15 de diciembre de 2021

Hora: 6:30 pm a 8:30 pm

Lugar: Reunión virtual de Zoom: los enlaces se envían por correo electrónico después de que se cierra el registro el 14 de diciembre

Para más información por favor contacte a:

Patricia Molina Serrato (661) 861-5208 pamolinaserrato@kern.org

LOS 5 FACTORES PROTECTORES

1. Desarrollo Socio-Emocional de los Niños
2. Conocimiento Sobre Crianza de Niños y Desarrollo Infantil
3. Relaciones Positivas
4. Capacidad de los Padres de Recuperarse
5. Apoyo Concreto en Tiempo de Necesidad

ZERO TO THREE
Early connections last a lifetime

Presentado por
Child Care Resource Center
www.ccrcca.org

CCRC RAISE A FAMILY

Esta [publicación o proyecto] fue posible gracias a la subvención #90TP0063. Su contenido es responsabilidad exclusiva de los autores y no necesariamente representa la opinión oficial de la Administración para Niños y Familias del Departamento de Salud y Servicios Humanos de los Estados Unidos.

CHHS California Health & Human Services Agency

To maximize protection from the Delta variant and prevent possibly spreading it to others, get vaccinated as soon as you can and wear a mask indoors in public if you are in an area of substantial or high transmission.

Holiday Celebrations

Updated Oct. 15, 2021

Safer Ways to Celebrate Holidays

Holiday traditions are important for families and children. There are several ways to enjoy holiday traditions and protect your health. Because many generations tend to gather to celebrate holidays, the best way to minimize COVID-19 risk and keep your family and friends safer is to get vaccinated if you're eligible.

Here are safer ways to celebrate the holidays:

Generally:

- Protect those not yet eligible for vaccination such as young children by getting yourself and other eligible people around them vaccinated.
- Wear well-fitting masks over your nose and mouth if you are in public indoor settings if you are not fully vaccinated.
  - Even those who are fully vaccinated should wear a mask in public indoor settings in communities with substantial to high transmission.
    - Outdoors is safer than indoors.
  - Avoid crowded, poorly ventilated spaces.
  - If you are sick or have symptoms, don't host or attend a gathering.
  - Get tested if you have symptoms of COVID-19 or have a close contact with someone who has COVID-19.

If you are considering traveling for a holiday or event, visit CDC's Travel page to help you decide what is best for you and your family. CDC still recommends delaying travel until you are fully vaccinated.

- If you are not fully vaccinated and must travel, follow CDC's domestic travel or international travel recommendations for unvaccinated people.
- If you will be traveling in a group or family with unvaccinated people, choose safer travel options.
- Everyone, even people who are fully vaccinated, is required to wear a mask on public transportation and follow international travel recommendations.

Special considerations:

- People who have a condition or are taking medications that weaken their immune system may not be fully protected even if they are fully vaccinated and have received an additional dose. They should continue to take all precautions recommended for unvaccinated people, including wearing a well-fitted mask, until advised otherwise by their healthcare provider.

- You might choose to wear a mask regardless of the level of transmission if a member of your household has a weakened immune system, is at increased risk for severe disease, or is unvaccinated.
- If you are gathering with a group of people from multiple households and potentially from different parts of the country, you could consider additional precautions (e.g., avoiding crowded indoor spaces before travel, taking a test) in advance of gathering to further reduce risk.
- Do NOT put a mask on children younger than 2 years old.

By working together, we can enjoy safer holidays, travel, and protect our own health as well as the health of our family and friends.

Last Updated Oct. 15, 2021

Descargo de responsabilidad: *Este sitio web se actualiza con frecuencia. Parte de su contenido puede estar disponible en inglés hasta que se haya traducido todo el contenido.*

Para tener la máxima protección contra la variante delta y evitar contagiar a los demás, vacúnese lo antes posible y use una mascarilla en público si se encuentra en espacios cerrados en un área con transmisión sustancial o alta.

Celebración de festividades

Actualizado el 15 de oct. del 2021

Formas más seguras de celebrar las festividades

Las tradiciones festivas son importantes para las familias y los niños. Hay diversas formas de disfrutar sus tradiciones y proteger su salud. Como durante las celebraciones suelen reunirse integrantes de la familia de diferentes generaciones, la mejor forma de minimizar el riesgo del COVID-19 y proteger mejor a su familia y amigos es vacunarse cuando es elegible.

Las siguientes son alternativas más seguras para las celebraciones festivas:

En general:

- Vacúnese y procure que se vacunen todas las personas elegibles, para proteger a quienes todavía no son elegibles para vacunarse, como los niños pequeños.
- Use mascarillas bien ajustadas sobre la nariz y la boca en lugares públicos cerrados, si no tiene la vacuna completa.
  - Incluso las personas totalmente vacunadas deben usar una mascarilla en espacios públicos cerrados de comunidades con transmisión sustancial a alta.
    - Estar al aire libre es más seguro que celebrar en lugares cerrados.
  - Evite los espacios muy concurridos y con mala ventilación.
  - Si está enfermo o tiene síntomas, no organice ni asista a una reunión.
  - Hágase una prueba de detección si tiene síntomas del COVID-19 o si tiene contacto cercano con una persona con COVID-19.

Si está pensando en viajar durante las festividades o para asistir a un evento, visite la página de Viajes de los CDC para decidir qué es lo mejor para usted y su familia. Los CDC siguen recomendando postergar los viajes hasta que tenga la vacunación completa.

- Si no tiene la vacuna completa y debe viajar, siga las recomendaciones de los CDC para viajes dentro del país o internacionales para personas que no están vacunadas.
- Si va a viajar en grupo o con familiares que no están vacunados, elija opciones de viaje más seguras.
- Todos, incluso las personas que están totalmente vacunadas, deben usar una mascarilla obligatoriamente en transportes públicos y seguir las recomendaciones para viajes internacionales.

Consideraciones especiales:

- Es posible que las personas que tienen una afección o toman medicamentos que debilitan su sistema inmunitario no estén totalmente protegidas incluso con el esquema de vacunación completo y una dosis adicional. Deben seguir tomando todas las

totalmente protegidas incluso con el esquema de vacunación completo y una dosis adicional. Deben seguir tomando todas las precauciones recomendadas para las personas que no están vacunadas, lo que incluye usar una mascarilla bien ajustada, hasta que su proveedor de atención médica le indique lo contrario.

- Puede optar por usar mascarilla más allá del nivel de transmisión, si un miembro de su hogar tiene el sistema inmunitario debilitado o corre mayor riesgo de enfermarse gravemente, o si no está vacunado.
- Si se reúne con un grupo de personas de diferentes hogares y posiblemente de diferentes partes del país, puede evaluar precauciones adicionales (como evitar lugares cerrados muy concurridos antes de viajar, hacer una prueba de detección) antes de la reunión, para reducir más el riesgo.
- Los niños menores de 2 años de edad NO deben usar una mascarilla.

Al tomar medidas juntos, podremos disfrutar de fiestas y viajes más seguros, y proteger nuestra propia salud y la de nuestros familiares y amigos.

Última actualización: 15 de oct. del 2021



LET US HELP YOU OBTAIN NEW SKILLS & HANDS-ON TRAINING

STEP 1

Register at **WWW.VALLEYBUILD.NET** and complete the questionnaire

STEP 2

Be scheduled for an Interview and Assessment

Space is limited and by appointment only

STEP 3

Be invited to an eligibility appointment at America's Job Center of Kern

For Questions & Information Contact

David Hudgins

Building Trades
Pre-Apprenticeship Recruiter
Tel: (661) 912-9440
E-Mail: hudginsdw@outlook.com

The AJCC & WIOA are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

Prepare for a CONSTRUCTION RELATED CAREER

Pre-Apprenticeship Readiness Program offered in partnership with local Building Trade Unions

- Cement Masons
- Iron Workers
- Electricians
- Plumbers/Pipefitters
- Brick Layers
- Operating Engineers
- Sheet Metal Workers
- Welders
- Teamsters
- Painters

**Participating trades will vary by location*

Must meet the following entry requirements

- *High School Diploma or GED*
- *Age (18) or older and able to pass a Drug Screen*
- *Valid Driver's License and Reliable Transportation*
- *Able to work in all types of weather*
- *Good physical condition and able to stand for (8) Hours / Lift (25+) lbs.*
- *Commit to a (6) week training program held (5) days a week*

EMPLOYERS' TRAINING RESOURCE

America's JobCenter
www.americasjobcenterofkern.com

Community Action Partnership of Kern
Policy Council Executive Officer Roles & Responsibilities Overview

1. **Chairperson**
   The Chairperson shall preside at all meetings of the Policy Council according to Robert's Rules of Order, and the Ralph M. Brown Act.
   - **a.** Conduct all meetings of the Policy Council.
   - **b.** Review of the agenda with the Head Start/State Child Development Director and/or Program Governance Coordinator.
   - **c.** Refrain from debates during the Policy Council meeting.
   - **d.** Call the meeting to order on time, follow the agenda and be able to clarify the business at hand at all times.
   - **e.** Will explain each motion as needed.
   - **f.** May vote to break ties.

2. **Vice-Chairperson**
   - **a.** The Vice-Chairperson will chair the Planning Committee.
   - **b.** The Vice-Chairperson shall act in the absence of the Chairperson or whenever the Chairperson temporarily vacates/steps down from their position.

3. **Secretary**
   - **a.** The Secretary will chair the School Readiness Committee.
   - **b.** Call roll and maintain a record of members' attendance at Policy Council meetings.
   - **c.** Keep a record of all Policy Council minutes.
   - **d.** In collaboration with staff, Policy Council recorder may be asked to assist with the final documentation of minutes and motions, if needed.
   - **e.** Ensure that Policy Council members sign in when attending meetings.

4. **Treasurer**
   - **a.** The Treasurer will chair the Budget & Finance Committee.
   - **b.** Ensure a monthly Parent Activity Fund report is distributed to the Policy Council.

5. **Parliamentarian**
   - **a.** The Parliamentarian will chair the Bylaws Committee.
   - **b.** Shall be able to define the Policy Council bylaws and advise the Council on such, as necessary.
   - **c.** Shall be aware of the format desired by the Chairperson at meetings and assist in keeping within that format.
   - **d.** Assist in preserving order during Policy Council meetings and as may be directed by the Chairperson.

All Executive Board officers will be responsible for providing a verbal summary report to the council about their respective subcommittee meetings.

Community Action Partnership of Kern
Functions of the Policy Council Sub-Committees

Budget and Finance Committee- Meets once a month ~ 7 Members

The Treasurer will chair the Finance Committee. The Budget and Finance Committee will perform the following functions:

Work with key Governing Board, Head Start/Early Head Start and/or General Child Care management staff in developing/reviewing the following for recommendation to the policy council for approval/disapproval:

1. 1301.3 (c)(1) is referring to section 642 (D)(iii) as specified in the Head Start Act. Applications for funding and amendments to applications for funding for programs under this subchapter, prior to submission of applications described in this clause.
2. 1301.3 (e) A program must enable low-income members to participate fully in their policy council responsibilities by providing, if necessary, reimbursements for reasonable expenses incurred by the low-income members.

Planning Committee- Meets once a month ~ 7 Members

The Vice Chairperson will chair the Planning Committee. The Planning Committee will perform the following functions:

Work with the Program, Design and Management Administrator, Administration Staff, Policy Council and Governing Board to ensure that members are aware of established agency time frames and procedures for program planning.

The following Governance responsibilities are cited from the Head Start Program Performance Standards Policy council in reference to the Head Start Act, as amended 642(2)(D)(i)(ii)

1. (i) Activities to support the active involvement of parents in supporting program operations, including policies to ensure that the Head Start agency is responsive to community and parent needs.
2. (ii) Program recruitment, selection, and enrollment priorities.

School Readiness Committee- Meets 3 times per term or more if need be ~ 5 Members

The Secretary will chair the School Readiness Committee. The School Readiness Committee will perform the following functions:

The School Readiness Committee will work with the staff sponsor to review current School Readiness goals based on most recent Desired Results data collected during annual assessment timeframes.

1. Each committee member will review current curriculum studies within the classroom.
2. Each committee member will be given opportunity to provide feedback based on current curriculum practice and compare to current School Readiness goals.
3. Each committee member will be given the opportunity to review and make recommendations to current School Readiness goals as needed or on an annual basis.

Bylaws Committee- Meets 3 times per term or more if need be ~ 5 Members

The Parliamentarian will chair the Bylaws Committee Meeting. The Bylaws committee shall review and recommend changes to the Bylaws. The committee will interpret the Bylaws when questions arise. This committee is also responsible for making sure that amendments are rewritten into the Bylaws on an *Annual basis.*

1. 1301.3(c)(1) Policy council is responsible for activities specified at section 642 (D)(v) of the Head Start Act, as amended.

Board of Directors Representative- Meets the last Wednesday every month at 12:00 p.m.

Policy council members will be given the opportunity to nominate and vote for one representative of the policy council to be seated on the Board of Directors.

1. The elected policy council member will need to be available to attend **all** monthly Board of Director's meetings to represent the Head Start program.
2. The elected member will meet the Program Governance Coordinator 5 days prior to the board meeting to review and prepare for verbal report provided to the board.

**Subcommittee meetings will begin in January 2022*

2021-2022
Head Start Policy Council
Proposed Meeting Dates

At this time, all meetings will be held via teleconference through Microsoft Teams. Members of the public may join via teleconference or may listen to the call from the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA. Teleconference information can be found on monthly meeting agendas, located on the CAPK website at www.capk.org/documents/.

En este momento, todas las reuniones se llevarán a cabo por teleconferencia a través de Microsoft Teams. Los miembros del público pueden unirse por medio de teleconferencia o pueden escuchar la llamada de la Oficina Administrativa de CAPK, ubicada en 5005 Business Park North, Bakersfield, CA. La información sobre las teleconferencias se puede encontrar en las agendas mensuales de las reuniones, localizadas en el sitio web de CAPK en www.capk.org/documents/

Tuesday, November 23, 2021
Tuesday, December 21, 2021*
Tuesday, January 25, 2022
Tuesday, February 22, 2022
Tuesday, March 22, 2022
Tuesday, April 26, 2022
Tuesday, May 24, 2022
Tuesday, June 28, 2022
Tuesday, August 23, 2022
Tuesday, September 27, 2022
Tuesday, October 25, 2022

Policy Council Meetings are generally held on the 4th Tuesday of the month.

*December meeting will be held one week earlier due to the Christmas holiday.

Approved: