Head Start
A Program of CAPK

Head Start/State Child Development

POLICY COUNCIL MEETING PACKET

September 28, 2021
5:30 p.m.

Per Governor's Executive Order N-25-20
This meeting will be held via tele-conference
(213) 204-2374 ~ Conference ID: 203 726 732#

Click here to join the meeting

POLICY COUNCIL
STANDING COMMITTEES
September 2021

EXECUTIVE COMMITTEE

Chairperson: Andrea Martinez
Vice Chairperson: Laura Gonzales
Secretary: *Vacant*
Treasurer: Ashley McAllister
Parliamentarian: Kaylonie Howard

STANDING COMMITTEE MEMBERS

Board of Directors:

BYLAWS
Chairperson: Kaylonie Howard

1. Nicole Cabe
2. Andrea Martinez
3. Jimmie Childress
4. Semeen Muhammad
5.
6.

PLANNING
Chairperson: Laura Gonzales

1. Nicole Cabe
2. Brittany Dunbar
3. Nila Hogan
4. Paola Sanchez
5. Samantha Collins
6.

SCHOOL READINESS
Chairperson:

1. Rosalinda Valencia
2. Laura Gonzales
3. Brittany Dunbar
4. Teresa Fajardo

BUDGET & FINANCE
Chairperson: Ashley McAllister

1. Teresa Fajardo
2.
3.
4.
5.
6.



LEGEND:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Meeting Not Held	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Executive Committee Meeting	EC
Not Yet Elected to Policy Council	

Policy Council Attendance
2020 ~ 2021

#	REGION 1	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2021	July 2021	Aug 2021	Sept 2021	Oct 2021
1	Imelda Felix - Sunrise Villa	X	ABS	X	X	R	R	R	R		R		
2	Kenia Contreras - Martha J Morgan						ABS	ABS	ABS				
3	*Vacancy*												
4	*Vacancy*												
#	REGION 2	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2020	July 2021	Aug 2021	Sept 2021	Oct 2021
1	Andrea Martinez - East California	X	X	X	X	X	X	X	X		X		
2	*Vacancy*												
3	*Vacancy*												
4	*Vacancy*												
#	REGION 3	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2020	July 2021	Aug 2021	Sept 2021	Oct 2021
1	Ashley McAllister - Pete Parra	X	X	X	X	ABS	X	X	X		X		
2	Laura Gonzales - Harvey L. Hall	X	X	ABS	X	X	X	X	X		X		
3	Paola Sanchez - Harvey L. Hall						X	ABS	X		X		
4	*Vacancy*												
#	REGION 4	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2020	July 2021	Aug 2021	Sept 2021	Oct 2021
1	Brittany Dunbar - Rosamond	X	X	X	X	X	X	X	X		X		
2	Agueda Hernandez - California City	X	X	X	X	X	X	X	X		ABS		
3	*Vacancy*												
4	*Vacancy*												
#	Home Base	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2020	July 2021	Aug 2021	Sept 2021	Oct 2021
1	Kaylonie Howard - F. Garcia	X	X	X	X	X	X	X	X		X		
2	Teresa Fajardo - C. Varela	X	X	ABS	X	X	X	X	X		X		
#	ECC EHS Partnership	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2020	July 2021	Aug 2021	Sept 2021	Oct 2021
1	Samantha Collins								X		X		
#	San Joaquin EHS Partnership	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2020	July 2021	Aug 2021	Sept 2021	Oct 2021
1	Rosalinda Valencia - Walnut	X	X	X	X	X	X	X	X		ABS		
2	Semeen Muhammad						X	ABS	X		X		
#	Community Representatives	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2020	July 2021	Aug 2021	Sept 2021	Oct 2021
1	Nila Hogan	X	X	X	X	X	X	X	X		X		
2	Nicole Cabe	X	X	X	ABS	X	ABS	X	X		ABS		
3	*Vacancy*												
#	Board Member	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2020	July 2021	Aug 2021	Sept 2021	Oct 2021
1	Jimmie Childress	X	X	X	X	ABS	X	X	X		X		

Policy Council Standing Committee
Attendance Sheet
2020 ~ 2021

Bylaws Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Kaylonie Howard			X			X			ABS		
Nicole Cabe			X			X			X		
Andrea Martinez			X			X			X		
Jimmie Childress						X			X		
Semeen Muhammad						ABS			X		

Budget & Finance Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Ashley McCallister		X	X	ABS	X	X	X		X		
Teresa Fajardo		X	X	X	ABS	ABS	X		X		

School Readiness Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Agueda Hernandez			X		X		ABS		ABS		
Brittany Dunbar			X		ABS		ABS		X		
Teresa Fajardo					ABS		X		ABS		
Laura Gonzales			X		X		X		X		
Rosalinda Valencia			X		X		ABS		ABS		

Planning Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Laura Gonzales		X	X	X	X	X	X		ABS	X	
Nicole Cabe		X	X	X	X	X	X		ABS	ABS	
Nila Hogan		X	ABS	X	X	X	X		X	X	
Brittany Dunbar		X	X	X	X	X	ABS		X	X	
Paola Sanchez						X	X		X	X	
Samantha Collins									X	X	

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nila Hogan		X	X	X	X	X	X	X	X		

Legend	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Resigned	R
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	

DATE	September 28, 2021
TIME	5:30 p.m.
LOCATION	Microsoft Teams Meeting / 5005 Business Park North Bakersfield, CA 93309
TEAMS LINK	Click here to join the meeting
PHONE MEETING ID	(213) 204-2374 203 726 732#

Policy Council Meeting Agenda

Per Governor's Executive Order N-25-20, meeting to be held via tele-conference. Members of the public may join the tele-conference or listen to the call from the CAPK office at 5005 Business Park North, Bakersfield, CA 93309

The Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

1. **Call to Order**
   a. Roll Call

Nicole Cabe	Laura Gonzales	Semeen Muhammad
Jimmie Childress	Nila Hogan	Paola Sanchez
Samantha Collins	Kaylonie Howard	Rosalinda Valencia
Brittany Dunbar	Andrea Martinez	
Teresa Fajardo	Ashley McAllister	

2. **Public Comments**
   The public may address the Policy Council on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

3. **Subcommittee Verbal Reports** (3 minutes per report)
   School Readiness
   Planning
   Budget & Finance
   Bylaws

4. **Presentation**
   a. CAPK Volunteer Income Tax Assistance Program (VITA) – Jacquelyn Guerra, Program Manager

5. **Consent Agenda**
   The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed – ***Action Item***

   a. Policy Council Meeting Minutes – August 24, 2021 (English/Spanish) ***(p. 10-22)***
   b. Bylaws Committee Meeting Minutes – August 10, 2021 (English/Spanish) ***(p. 23-26)***
   c. School Readiness Committee Meeting Minutes – August 12, 2021 (English/Spanish) ***(p. 27-30)***
   d. Budget & Finance Committee Meeting Minutes – August 17, 2021 ***(p. 31-32)***
   e. Planning Committee Meeting Minutes – September 7, 2021(English/Spanish) ***(p. 33-38)***
   f. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2021, to August 31, 2021 ***(p. 39-41)***
   g. Kern Head Start Budget vs. Actual Expenditures, March 1, 2021, to August 31, 2021 ***(p. 42-44)***

h. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2021, to August 31, 2021 ***(p. 45-47)***
i. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2021, to August 31, 2021***(p. 48-50)***
j. American Rescue Funding Expenditures April 1, 201 to August 31, 2021 ***(p. 51-53)***
k. Parent Local Travel & Childcare through August 31, 2021 ***(p. 54-57)***
l. Parent Activity Funds through August 31, 2021 ***(p. 58-61)***
m. Kern Head Start and Early Head Start Non-Federal Report, March 1, 2021, to August 31, 2021 ***(p. 62)***
n. San Joaquin Early Head Start Non-Federal Report, March 1, 2021, to August 31, 2021 ***(p. 63)***
o. Notice of Award 09CH011406-03 Amendment 3; February 1, 2021, to January 31, 2022; Kern Early Head Start San Joaquin Carryover ***(p. 64-69)***
p. Notice of Award 09HP000163-02 Amendment 2; March 1, 2021, to February 28, 2022; Kern Early Head Start Child Care Partnership Carryover ***(p. 70-74)***
q. Notice of Award 09CH011132-03 Amendment 3; March 1, 2021, to February 28, 2022; Kern Head Start and Early Head Start Carryover ***(p. 75-80)***
r. Policy Council Termination Letter – Agueda Hernandez, August 30, 2021 ***(p. 81)***
s. Head Start Program Review Evaluation (PRE) Report – August ***(p. 82-84)***
t. Head Start Recruitment Flyer ***(p. 85-86)***
u. Monthly Parent Trainings with Dr. Kirk – Head Start Wellness ***(p. 87)***
v. How to Help Your Child Have a Successful Morning – Pyramid Model, Backpack Connection Series ***(p. 88-89)***
w. Nurturing Parenting Classes – First 5 Kern; September 29, 2021***(p. 90-91)***
x. Children's Mobile Clinic – October 2021 (English/Spanish) ***(p. 92-93)***
y. Veteran's Stand Down – October 14, 2021 ***(p. 94)***
z. 5 Action Steps for Helping Someone in Emotional Pain – National Institute of Mental Health ***(p. 95-96)***
aa. School Readiness Subcommittee Meeting Dates ***(p. 97)***
bb. Planning Subcommittee Meeting Dates ***(p. 98)***
cc. Budget & Finance Subcommittee Meeting Dates ***(p. 99)***
dd. Bylaws Subcommittee Meeting Dates ***(p. 100)***
ee. Policy Council Meeting Dates ***(p. 101)***

6. New Business ***Action Item***

a. Policy Council Bylaws Amendment – Lisa Gonzales, Program Governance Coordinator ***(p. 102)***

7. Standing Reports

a. Program Governance – Lisa Gonzales, Program Governance Coordinator
b. Community Representative – Nicole Cabe, Past Parent; Nila Hogan Community Representative
c. Early Head Start San Joaquin – Rosalia Valencia
d. Early Head Start Partnership – Nicole Callahan, EHS Child Care Partnership Coordinator
e. Board of Directors – Jimmie Childress, CAPK Board Member
f. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director

8. Policy Council Chairperson Report

9. Policy Council Member Comments

10. Next Scheduled Meeting

11. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 p.m., September 24, 2021. Lisa Gonzales, Program Governance Coordinator.

FECHA	28 de septiembre, 2021
HORA	5:30 p.m.
UBICACIÓN	Reunión por Microsoft Teams 5005 Business Park North Bakersfield, CA 93309
ENLACE DE TEAMS	Pulse el enlace para unirse a la junta
TELÉFONO	(213) 204-2374
NÚMERO DE IDENTIFICACIÓN	203 726 732#

Agenda del Concilio de Póliza

De acuerdo con la orden ejecutiva del gobernador N-25-20, la reunión se llevará a cabo por teleconferencia. Los miembros del publico pueden unirse a la teleconferencia o escuchar la llamada desde la oficina de CAPK ubicada en el 5005 Business Park North, Bakersfield, CA 93309

La promesa de Acción Comunitaria

Acción Comunitaria cambia la vida de personas, simboliza el espíritu de esperanza, mejora las comunidades y hace de América un mejor lugar para vivir. Estamos interesados en la comunidad y nos dedicamos a que la gente aprenda a ayudarse a sí misma y a otros.

1. **Llamado de orden**
   a. Pase de lista

Nicole Cabe	Águeda Hernandez	Semeen Muhammad
Jimmie Childress	Nila Hogan	Paola Sanchez
Brittany Dunbar	Kaylonie Howard	Rosalinda Valencia
Teresa Fajardo	Andrea Martinez	
Laura Gonzales	Ashley McAllister	

2. **Comentarios públicos**
   El público puede dirigirse al Concilio de póliza sobre temas que no se presenten en la agenda. Los oradores están limitados a 3 minutos. Si más de una persona desea abordar el mismo tema, el tiempo total que se otorgará para dicho tema será de minutos. Favor de proporcionar su nombre antes de hacer su presentación.

3. **Reportes verbales de los subcomités** (3 minutos por reporte)
   Preparación escolar
   Planeación
   Presupuestos y finanzas
   Estatutos

4. **Presentación**
   a. Programa de asistencia voluntaria para la preparación de impuestos de CAPK (VITA, siglas en inglés) – Jacquelyn Guerra, gerente del programa

5. **Agenda de aprobación**
   La agenda de aprobación consta de elementos que se consideran rutinarios y no controversiales. Estos elementos se aprueban con una propuesta, a menos que un miembro de concilio o el público solicite la eliminación de un elemento en particular. Si se solicita un comentario o discusión, dicho elemento se eliminará de la agenda de aprobación y se considerará en el orden indicado – ***Componente de acción***

   a. Resumen de la reunión del concilio de póliza – 24 de agosto, 2021 (inglés/español)
   b. Resumen del comité de estatutos – 10 de agosto, 2021 (inglés/español)
   c. Resumen del comité de preparación escolar – 12 de agosto, 2021 (inglés/español)
   d. Resumen del comité de presupuestos y finanzas – 17 de agosto, 2021
   e. Resumen del comité de planeación –7 de septiembre, 2021 (inglés/español)

f. Gastos actuales, 1 de marzo hasta el 31 de agosto, 2021
g. Presupuesto de Head Start Kern vs. Gastos actuales, 1 de marzo hasta el 31 de agosto, 2021
h. Presupuesto de Early Head Start de San Joaquín vs. Gastos actuales, 1de febrero hasta el 31 de agosto, 2021
i. Presupuesto de la Asociación de Early Head Start vs. Gastos actuales, 1 de marzo hasta el 31 de agosto, 2021
j. Gastos de financiamiento del Plan de Rescate Americano 1 de abril hasta el 31 de agosto 2021
k. Viajes locales de padres y cuidado infantil hasta el 31 de agosto, 2021
l. Fondos de actividades para padres hasta el 31 de agosto, 2021
m. Informe no federal de Head Start Kern y Early Head Start, 1 de marzo hasta el 31 de marzo, 2021
n. Informe no federal de Early Head Start San Joaquín, 1 de marzo hasta el 31de agosto, 2021
o. Aviso 3 de concesión modificada 09CH011406-03; 1 de febrero 2021, hasta el 31 de enero, 2022; transferencia de Early Head Start de San Joaquín
p. Aviso 2 de concesión modificada 09HP000163-02; 1 de marzo, 2021 hasta el 28 de febrero, 2022; transferencia de la Asociación de cuidado infantil Early Head Start
q. Aviso 3 de concesión modificada 09CH011132-03; 1 de marzo 2021, hasta el 28 de febrero, 2022; transferencia de Head Start y Early Head Start de Kern
r. Cara de terminación de membresía – Águeda Hernandez, 30 de agosto, 2021
s. Reporte de evaluación del programa Head Start (PRE) – Agosto
t. Folleto de reclutamiento de Head Start
u. Capacitaciones mensuales para padres con el Dr. Kirk – División de bienestar de Head Start
v. Cómo ayuda su hijo a iniciar bien el día – Modelo pirámide, series de conexión de mochila
w. Clases de crianza de crianza – Primeros 5 Kern; septiembre 29, 2021
x. Clínica móvil de vacunación infantil – octubre 2021 (inglés/español)
y. La caída de los Veteranos – 14 de octubre de 2021
z. 5 pasos de acción para ayudar a alguien con dolor emocional – Instituto Nacional de Salud Mental
aa. Horario del subcomité de preparación escolar
bb. Horario del subcomité de planeación
cc. Horario del subcomité de presupuestos y finanzas
dd. Horario del subcomité de estatutos
ee. Horario del concilio de póliza

6. Nuevos intercambios ***Componente de acción***

a. Enmienda a los estatutos del concilio de póliza – Lisa Gonzales, coordinadora del programa de gobernanza

7. Informes permanentes

a. Programa de gobernanza – Lisa Gonzales, coordinadora del programa de gobernanza
b. Representante comunitario – Nicole Cabe, madre anterior; Nila Hogan representante comunitario
c. Early Head Start de San Joaquín – Rosalia Valencia
d. Asociación Early Head Start – Nicole Callahan, coordinadora de la Asociación de cuidado infantil
e. Junta directiva – Jimmie Childress, miembro de la junta directiva de CAPK
f. Head Start/Desarrollo infantil estatal – Yolanda Gonzales, directora de Head Start/Desarrollo infantil estatal

8. Reporte de la presidenta del concilio de póliza

9. Comentarios de los miembros del concilio de póliza

10. Próxima reunión programada

11. Conclusión

Se certifica que este aviso de la agenda se publicó en el vestíbulo de la oficina administrativa de CAPK, localizada en el 5005 Business Park North, Bakersfield, CA y en línea en www.capk.org antes de las 12 p.m. del 22 de septiembre, 2021. Lisa Gonzáles, coordinadora del programa de gobernanza.

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL COMMITTEE MEETING MINUTES
August 24, 2021
Teleconference ID: 716 798 637#
Per Governor's Executive Order N-25-20

1. **Call to Order**
   Chairperson Andrea Martinez called the meeting to order at 5:33 p.m.
   a. Chairperson Martinez conducted roll call; quorum was established.
   Policy Council Members Present: Jimmie Childress, Samantha Collins, Brittany Dunbar, Teresa Fajardo, Laura Gonzales, Nila Hogan, Kaylonie Howard, Andrea Martinez, Ashley McAllister, Semeen Muhammad, Paola Sanchez

2. **Public Comments**
   The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the Policy Council will take no action other than that referring the item(s) to staff for study and analysis. ***Speakers are limited to three minutes each****. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*
   At this time, Andrea introduced Assistant Director, Jerry Meade who spoke to the Council. Jerry shared with members that Vanessa Cortez, Administrative Analyst and staff sponsor of the Policy Council Planning Committee is moving on within the agency and will no longer be the staff sponsor of the Planning Committee. He expressed appreciation for Vanessa as staff sponsor of the Planning Committee highlighting various items, she brought forth to the Council such as but not limited to, the Program Planning Calendar, Community Needs Assessment, Goals and Objectives. Jerry acknowledged Vanessa's professionalism, commitment, and relationships she built with the Planning Committee during this time. He also shared that moving forward the staff sponsor role will transition to Robert Espinosa, Program Design and Management Administrator. Jerry expressed confidence in the continuum of excellent work that has taken place thus far with the Planning Committee.

3. **Standing Committee Reports**
   a. **School Readiness Committee**
      The School Readiness committee met on August 12, 2021. Rashi Strother, San Joaquin Education Manager presented information as to how Early Head Start prepares families for transitioning to preschool. The importance of ensuring families are comfortable and aware of this six-month long process was shared. The various stages in this transition, which begins when the child is 28 months of age, were discussed with the committee. It was noted that staff meets informally with families to assist them in identifying their child's strengths, needs and interests. They also partner with families to plan and arrange a visit to a preschool within their community. The CAPK San Joaquin program collaborate with the San Joaquin County Office of Education and El Concilio Preschool Program. At 35 months of age a formal meeting takes place at which time the child is provided a transition backpack and/or materials for home activities to prepare the child for preschool. Rashi also discussed the importance of reading to children at home as it is fundamental in building cognitive skills and helps to prepare children for the "next steps." The next School Readiness Meeting will be held on October 14, 2021.
   b. **Planning Committee**
      Prior to sharing the Planning report, Vanessa thanked Jerry for his words and thanked the Council, specifically the Planning Committee for their support with the various action items brought forth during her time as staff sponsor. It was noted, the Planning Committee met on June 1, 2021. The Program Review and Evaluation report was shared with the committee. This included information regarding enrollment numbers across all programs as well as the Child Adult Care Food Program report. More than 44,200 meals were prepared by the Central Kitchen during the month of July. During this meeting information was shared with members regarding an equipment purchase of a walk-in freezer for the Central Kitchen. Additionally, information was shared regarding center (staff) reassignments. Staff were given the opportunity to remain at their current location or move to another facility, this was

based upon seniority. In closing, Vanessa again thanked Planning Committee members adding they will be in good hands with Robert as their new staff sponsor. She also thanked all her Head Start colleagues, noting it has been a great year working with everyone and that she is just "a phone call away."

c. Budget & Finance Committee

The Budget & Finance Committee met on August 17, 2021. Budget to actual financial documents for Head Start and Early Head Start were shared and discussed. A Notice of Award for CAPK Early Head Start Childcare Partnership was shared and discussed with members as well. All documents and reports can be found in the Policy Council Packet. The next PC Budget & Finance meeting will be held on September 21, 2021 at 5:30 p.m.

d. Bylaws Committee

The Bylaws Committee met on August 10, 2021. Various components of the Governance Leadership Module were shared with members. These modules included Head Start Vision, Values and Mission as well as Be a Leader and Your Team. Tips to assist in navigating these learning modules were also shared. The committee completed its review of the Policy Council Bylaws in its entirety. Discussion also resumed about Policy Council term limits and the difference between our bylaws and the Head Start Performance Standards. After discussion the committee voted and unanimously approved to amend the term limits in the bylaws from three one-year terms to five one-year terms. This amendment will also be presented to the CAPK Board of Directors for approval.

4. <u>Presentations</u>

a. CAPK Food Bank – Carrie Farwell, Interim Program Administrator

Carrie shared a brief overview of the positions she has held during her time with the Food Bank. She informed the group CAPK Food Bank acquires food and other resources to help alleviate hunger for economically disadvantaged individuals and families throughout Kern County. In 2020 the Food Bank distributed 2.8 million pounds of food each month through partner distribution sites. Carrie reported Kern County has the highest food hardship rate in the United States, with 23% of residents experiencing food insecurity and over 30% of children live below the poverty line. More than half of those served by the CAPK Food Bank are children. Carrie shared programs under the supervision of the Food Bank and provided an overview of such. These included, Emergency Food Assistance Program (EFAP), Pantry Food Program, Senior Food Program, Backpack Buddies and Snack Attack. She also shared each year the Food Bank is offered different grant opportunities and different programs. She exampled the current partnership with PG&E noting if there is a disaster in any of our mountain regions or even in Eastern Kern such earthquake or fire the Food Bank has food items ready to provide within 24 hours. There are drivers in the warehouse who can get food to those PG&E clients in an emergency. Carrie shared the Food Bank receives donations from a variety of sources. Food is received from the government and the Food Bank also partners with local agricultural agencies such as Grimmway, Wonderful, Cal Organic, and more. She shared the program receives tons of donations from supermarkets and other retailers as well. It was noted that food drives have always been a wonderful way of receiving donations. Carrie also shared certain grants do allow for purchase of foods as well. There are about 147 distributions throughout Kern County. Throughout COVID the Food Bank has also been receiving meal kit boxes that are readily available for any schools or organizations that are in need. Carrie shared to qualify for food distribution, it is self-attestation, there are no documents or signature required at this time. She also stated no one is turned away. Carrie went on to share the Food Distribution Calendar which outlines the monthly distribution schedule and can be found on the CAPK website. Carrie spoke to effect of COVID-19 and how it impacted food distribution sites stating many of them closed and all the high schools were used for Food Bank distributions. This High School Emergency Food Drive and Pantry as it was called served nearly 692,000 boxes for people. Carrie shared that the Food Bank relies heavily on its volunteers and the Food Bank truly appreciates them. Carrie spoke about a new program, Food for Farmworkers Initiative. This program specifically is for farm and agricultural workers in California to provide them food resources. Thus far in 2021 over 16,600 workers have benefited receiving over 718,400 pounds of food. Other programs such as Food to Door, Stuff the Bus, Feed the Need, the Holiday Food Drive, and more were shared as well. In closing Carrie shared the need for volunteers and invited members to tour the facility both now and again after upcoming renovations have been completed. It was encouraged that information be shared with

others who may have a need, desire to volunteer or donate. Additionally, 2-1-1 may be called for more information on the Food Bank.

b. Office of Head Start Focus Area One Monitoring Review Report – Sylvia Ortega, Quality Assurance Administrator

Sylvia provided members a brief background on the Office of Head Start (OHS) Monitoring system. It was stated the OHS utilizes the monitoring system to measure the performance and accountability of Head Start programs and compliance with Head Start Performance Standards, the Head Start Act, and other regulations. Sylvia shared we have a five-year grant as members may know and along the way the OHS likes to capture snapshots to ensure the program is progressing adequately, or if we need any assistance, they are there to provide support as well. She also stated there are a total of three focus area reviews which take a systemic view of the services provided and the programs functions across the entire grant cycle. The first is CLASS, which is an observation instrument which assesses the quality of teacher/child interactions in center based preschool programs. The second is the Focus Area One Review. This covers how well we know the services needed in our area as well as the pockets of area that we may need to focus on. Sylvia shared that this review provides an opportunity to share how we design our program and make decisions about program services, staffing and structure all with the needs of the community in mind. The Community Assessment which is brought to Policy Council for approval is what we use to make informed program decisions. The third and final review is the Focus Area Two which understanding the performance for continuous program improvement. This ensures how effective we implement a program that achieves high quality outcomes for children and families. In recapping Sylvia stated the Focus Area One helps the Office of Head Start to understand the foundation of our programs, while Focus Area Two shows us as time goes by and things change, what worked, what didn't. It also shows how practice and data are driving progress and ensuring programs are measuring requirements as well as achieving outcomes. Sylvia stated on May 10-14, 2021 the Office of Head Start conducted a Focus Area One Monitoring Review adding the report, as found in the Policy Council packet highlights that the program complied with the regulations of the Office of Head Start Performance Standards. Sylvia stated in conducting the review the OHS focuses on five key areas which she reviewed in detail. One noteworthy area discussed was within Program Design, Management and Quality Improvement and that of Program Governance. This area speaks to the governance structure and Policy Council's active engagement in program decisions. Various examples of such were provided and it was noted the program used the commitment, expertise, and participation of the governing bodies (Board of Directors and Policy Council) to its advantage in its delivery of services. Sylvia thanked members for their contribution adding that participating in meetings and/or being a part of the review contributed to the program having an excellent review. Other areas discussed were Education and Child Development Program Services, Health Program Services, Family and Community Engagement Services. Information was shared as were examples of exemplary services in each of these areas. Sylvia shared the outcome of this review was exactly what we wanted it to be, a wonderful perfect review. She also reported notification was just received indicating that the Office of Head Start will be conducting a Focus Area Two review (which she spoke about earlier) for the program year 2021-2022. The Focus Area Two Review will be conducted on all three of our grants, Early Head Start San Joaquin, Early Head Start Child Care Partnership, and the Kern grant. Sylvia also shared that as we receive more information, they will learn more about this upcoming review.

5. <u>Consent Agenda</u> ***ACTION**

The Consent Agenda consists of items that are considered routine and non-controversial. These items are approved in one motion unless a member of the Council or the public requests removal of a particular item. If comment or discussion is requested, the item will be removed from the Consent Agenda and will be considered in the order listed.

a. Policy Council Meeting Minutes – June 22, 2021 (English/Spanish)
b. School Readiness Committee Meeting Minutes – June 10, 2021 (English/Spanish)
c. Budget & Finance Committee Meeting Minutes – June 15, 2021 (English/Spanish)
d. Planning Committee Meeting Minutes – August 3, 2021
e. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2021, to July 31, 2021

f. Kern Head Start Budget vs. Actual Expenditures, March 1, 2021, to July 31, 2021
g. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2021, to July 31, 2021
h. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2021, to July 31, 2021
i. American Rescue Funding Expenditures April 1, 201 to July 31, 2021
j. Parent Local Travel & Childcare through July 31, 2021
k. Parent Activity Funds through July 31, 2021
l. Kern Head Start and Early Head Start Non-Federal Report, March 1, 2021, to July 31, 2021
m. San Joaquin Early Head Start Non-Federal Report, March 1, 2021, to July 31, 2021
n. Notice of Award 09CH000163-02 Amendment March 1, 2021, to February 28, 2022
o. Policy Council Termination Letter – Kenia Contreras, June 23, 2021
p. Head Start Program Review Evaluation (PRE) Report – July
q. How to Use Visual Schedules to Help Your Child Understand Expectations – Pyramid Model, Backpack Connection Series
r. Children's Mobile Clinic – August 2021 (English/Spanish)
s. CAPK Food Distribution Calendar – August 2021/September 2021
t. Kern County Library Bookmobile
u. Kern County Farmers' Market
v. San Joaquin County Farmers' Market
w. Back2Work – Community Services Employment Training
x. Monthly Parent Trainings with Dr. Kirk – Head Start Wellness
y. Walk for Peace & Family Resource Fair – September 25, 2021
z. School Readiness Subcommittee Meeting Dates
aa. Planning Subcommittee Meeting Dates
bb. Budget & Finance Subcommittee Meeting Dates
cc. Bylaws Subcommittee Meeting Dates
dd. Policy Council Meeting Dates

Motion was made by Kaylonie Howard to approve consent items (a) through (dd); seconded by Ashley McAllister. Motion carried unanimously.

6. <u>New Business</u> ***ACTION**

a. None

7. <u>Standing Reports</u>

a. Program Governance – Lisa Gonzales, Program Governance Coordinator

Lisa thanked members for their attendance and shared that the hope was to be able to meet in person this month. However, because of everything still surrounding COVID-19 that was not the case and it does not appear to change for the balance of the term. She also shared that there are only two remaining meetings, (after this one) noting with the term winding down, attendance is still extremely important. It was stated that while there wasn't any new business for the Council to act upon this meeting, there will be new business and other actions items requiring a vote next month. Lisa stated that she hoped everyone's schedules would allow for their attendance. She also shared monthly parent meetings will be resuming and will be conducted virtually at the center level as well as through socializations for those enrolled in the home-based option. She added parent meeting packets are currently out to print for meetings which will begin in September. Lisa touched on a few informational items found in the Policy Council packet. She pointed out that the CAPK Food Bank Distribution Calendars which Carrie spoke about for August and September were in the packet. Information was also shared regarding the "Market Match" which is designed to draw families who are receiving WIC benefits to shop at Farmers' Markets. This program matches up to $10 daily per family and is available in both Kern and San Joaquin Counties. Specific information including a list of Farmers Markets is in the August Policy Council Packet. It was stated monthly Family Wellness trainings with Dr. Kirk will also resume. As indicated in the packet, these trainings will begin in September, and members may contact Lisa for more information and/or for the link to attend. Lisa concluded her report by welcoming back part-year families and staff.

b. Community Representative – Nicole Cabe, Past Parent; Nila Hogan, Community Representative
Nila stated at this time there is seemingly an abundance of violence taking place in the (Kern) community specifically noting the many shootings that have taken place over the past month. In making mention of this Nila wanted to share an upcoming training opportunity taking place, August 25, 2021 at 9:00 a.m. This is an Adverse Childhood Experiences (ACEs) training, which will be held via Zoom sponsored by Kern County Network for Children. Nila stated all the experiences our children have daily whether it be through the community or home life shape them, their perception of things and how they are growing up. She added that information was sent to Lisa who will in turn forward to members. Nila stated that it is important that we protect our children as much as possible from any negative, traumatic experiences. These things can greatly impact them and effect their physical as well as mental health which may or may not be immediate but can occur down the road as they grow into teenagers and into adulthood. She acknowledged that some of these experiences' parent/caregivers have no control over and that is unfortunate but there are things we can do to prevent and help minimize adverse experiences for our children. Nila shared that during tomorrow's ACEs Training, prevention strategies will be discussed along with other relevant topics. She shared there is a test that can provide your ACEs score based upon your experiences. She encouraged members once they receive the information provided to take this test and perhaps be able to gauge what it means for them in their life as an adult and perhaps lend insight to themselves. Nila stated there is a lot of good information on the subject matter on the Center for Disease Control website as well. She reiterated the training is at 9:00 a.m. and shared that the link is located on the information being sent to members.

c. Early Head Start San Joaquin – Semeen Muhammad
Semeen shared the San Joaquin leadership meeting resumed this month. In early August information was shared which included a parent survey as well as Pyramid Model videos and Backpack Series flyers. Topics included the importance of positive praise a well as how to use a visual schedule to help your child understand expectations. The August S'more newsletter was shared with families and has received 199 views to date. Semeen stated staff are currently working on Desired Results Developmental Profile (DRDP) observations and will schedule conferences with parents to review this information. The Nutrition Department is implementing monthly food experiences in the classroom. A variety of fruits have been offered for children to experience and to talk about the differences in texture, color, and taste. In continuing with recruitment efforts, Semeen also shared; center-based enrollment is at 122 with the home-based option at 83 for a total program enrollment of 205. Additionally, the San Joaquin Early Head Start Program currently has 49 children with an IFSP which is 25% of the funded enrollment.

d. Early Head Start Partnership – Nicole Callahan, EHS Child Care Partnership Coordinator
Nicole informed members Taft College received a grant from the Office of Instruction to invest in center quality enhancements. Enhancement projects completed include new fencing around the site perimeter, creating a library for families, and installing audio and video in classrooms for observations. Nicole also shared, Garden Pathways and Escuelita Hernandez Centers recently held onsite graduation ceremonies for their families. Escuelita Hernandez had approximately 20 families participate while Garden Pathways had approximately 16 families. Partnership staff had the opportunity to participate in annual preservice training. This training included mandated reporting, Sudden Infant Death Syndrome (SIDS)and universal precautions. Child Care Partnership Advocates also attended back to school community events to support with recruitment.

e. Board of Directors – Jimmie Childress, CAPK Board Member
No report at this time.

f. Head Start/State Child Development – Yolanda Gonzales, Head Start/State Child Development Director
Yolanda thanked Policy Council members for their time and for investing in their partnership with Head Start. She shared that the new 2021 school year has begun, and we are continuing to make sure all sites are following best practices and protocols to ensure the safety of all children. Yolanda thanked parents for their patience as so many things are changing, and the program is continuing to get new information and new developments. She also thanked them for supporting and adhering to the safety protocols in place as this is so important as we continually ensure the safety of all. Yolanda spoke to the difficulty parents face at this time when deciding to bring their children to (in person) school. With that said, she would like to make sure parents know the program is doing everything possible to ensure maximum safety and are using proper equipment to consistently sanitize. Yolanda stated she would

like to ask for everyone to spread the word that Head Start is recruiting and still enrolling children. She shared enrollment is low and the program is working with staff to implement strategies to boost enrollment and to pass that information along throughout the community. It was stated there are recruitment flyers at the centers and parents were asked if they would support the program in this recruitment effort by taking flyers and handing them out into their neighborhoods, sharing at grocery stores, etc. to get the word out and let parents know that Head Start is actively recruiting. She emphasized; enrolling children is the continuous priority. Yolanda acknowledged parents may be hesitant to bring children to a classroom environment, however it is important for them to have the opportunity for in classroom teaching and instruction. She also spoke to the importance of such for socialization with other children to ensure they are ready for kindergarten when it is time for that transition. Yolanda thanked those parents whose children participated in the Summer Bridge program, adding it was very exciting to be able to keep our doors open over the summer and to serve children. She shared the summer program was very successful and how important it is for children to have a smooth transition to kindergarten. She spoke of hearing wonderful stories shared at the elementary school level by teachers noting they can recognize a child who has attended Head Start; they are ready to learn and have the knowledge they need to be able to do so. Members were thanked for their support of Policy Council, noting it is a lot to ask, taking time from their evening to meet however without their support the program couldn't do this work. Yolanda encouraged members to continue to stay safe, to continue to attend meetings and reminded them to take care of themselves, they are important.

8. **Policy Council Chairperson Report**

   Andrea noted that a lot of great information was shared today. She also thanked everyone who provided a presentation and shared a report or other information this evening. Andrea stated that there has been a lot of tragic experiences as of late with some of this hitting close to home. With that she urged everyone to take care of themselves, adding just in case someone needs to hear it, if anyone has any concerns about anything, health or otherwise to please address it accordingly and call their doctor or other professional to make an appointment. Andrea stressed the importance of doing such adding that it could make a world of difference, so take care of yourself. In closing she thanked everyone for their time and attendance and hoped to have more cameras on at the next meeting to "see" everyone.

9. **Policy Council Member Comments**

   There were no member comments shared.

10. **Next Scheduled Meeting**

    The next meeting will be held on Tuesday, September 28, 2021 at 5:30 p.m.

11. **Adjournment**

    Chairperson, Andrea Martinez adjourned the meeting at 6:49 p.m.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
RESUMEN DE LA JUNTA DEL CONCILIO DE PÓLIZA
24 de agosto, 2021
Número de identificación de la teleconferencia: 716 798 637#
Por Orden Ejecutiva Gubernamental N-25-20

1. **Convocación de reunión**
   Andrea Martinez, presidente llamó la junta al orden a las 5:33 p.m.
   a. La presidenta Andrea Martinez, pasó lista; se estableció cuórum
   Miembros del concilio presentes: Jimmie Childress, Samantha Collins, Brittany Dunbar, Teresa Fajardo, Laura Gonzales, Nila Hogan, Kaylonie Howard, Andrea Martinez, Ashley McAllister, Semeen Muhammad, Paola Sanchez

2. **Comentarios públicos**
   El público que desee dirigirse al Concilio de Póliza puede hacerlo en este momento. Sin embargo, el concilio no tomará ninguna acción, sólo referirá al personal para su estudio y análisis. ***Los oradores están limitados a tres minutos cada uno.*** Si más de una persona desea tocar el mismo tema, se otorgará un total de 10 minutos. Favor de proporcionar su nombre antes de su presentación. *Gracias.*
   Andrea presentó al subdirector Jerry Meade, quien se dirigió al concilio. Jerry informó a los miembros que Vanessa Cortez, analista administrativa y patrocinadora del comité de planeación, ha aceptado una nueva posición dentro de la agencia y no continuará dirigiendo el comité de planeación. Expresó su agradecimiento por la participación de Vanessa en el comité de planeación. Destacó que ella presentó al concilio el calendario de planeación del programa, la evaluación de necesidades de la comunidad, así como también las metas y objetivos del programa. Jerry reconoció el profesionalismo, compromiso y camaradería que Vanessa tuvo durante su liderazgo. Añadió que Robert Espinosa, administrador de gestiones y diseñador del programa, tomará las riendas del comité. Jerry expresó su seguridad en la continuidad del excelente trabaja que se ha realizado hasta la fecha con el comité de planeación.

3. **Reportes de comités permanentes**
   a. **Comité de preparación escolar**
      El comité de preparación escolare se reunió al 12 de agosto, 2021. Rashi Strother, gerente de educación de San Joaquín, presentó información sobre como Early Head Start prepara a las familias para la transición al preescolar. Se compartió la importancia de garantizar la comodidad y al mismo tiempo concientizarlas durante este proceso de seis meses. Explicó que el proceso cuenta con varias etapas de transición, la cual comienza cuando el menor cumple 28 meses de edad. En esta etapa el persona comienza a reunirse informalmente con las familias para ayudarles a identificar las fortalezas necesidades e intereses del menor. Se forma una asociacion con las familias para planificar y organizar una visita a un centro preescolar de su comunidad. El programa CAPK de San Joaquín ha formado una colaboración con la oficina de educación del condado de San Joaquín, así como el programa preescolar nombrado El Concilio. A los 35 meses de edad, se lleva a cabo una reunión formal, durante esta reunión se le proporciona al menor con una mochila y/o materiales con actividades en casa, para prepararlo para el preescolar. Rashi hizo hincapié en la importancia de la lectura en casa, ya que es un factor fundamental para desarrollar las habilidades cognitivas del alumnos, así como también la preparación de los niños para la siguiente etapa. La próxima reunión del comité de preparación escolar, se llevará s cabo el 14 de octubre del presente año.
   b. **Comité de planeación**
      Antes de presentar la información correspondiente del comité de planeación, Vanessa agradeció a Jerry por sus palabras, y también agradeció al comité de planeación por el apoyo brindado con los diferentes temas presentados para aprobación durante su función de patrocinio del comité. Prosiguió con el resumen de la junta, la cual se llevó a cabo el 1 de junio del presente año. El informe de revisión y evaluación del programa proporcionó las cifras de inscripción en todos los programas, también el informe del programa de alimentos; cuidado infantil y para adultos. La cocina central preparó más de 44,200 alimentos durante el mes de julio. Durante esta misma reunión, se le informó a los presentes sobre la adquisición de un congelador móvil para la cocina central. Se añadió que, durante el mes de julio, el personal paso por un proceso de reasignación de instalación, este proceso dió la oportunidad

de cambio a otro centro, todo esto basado en la antigüedad del personal. Por último, Vanessa agradeció nuevamente a los miembros del comité de planeación, reiterando que el comité queda en muy buenas manos bajo la dirección de Robert. Agradeció a sus colegas de Head Start, señalando que ha disfrutado la colaboración con todo el personal, y de ser necesario, "estará a disposición con sólo una llamada".

c. Comité de presupuestos y finanzas

El comité de presupuestos y finanzas se reunió el 17 de agosto, 2021. Se revisaron y analizaron los documentos actuales de Head Start y Early Head Start. También se revisó un aviso de entrega de fondos para la asociacion de cuidado infantil Early Head Start de CAPK. Toda esta información se encuentra en el paquete del concilio de póliza. La próxima reunión del comité de presupuestos y finanzas, se llevará a cabo el 21 de septiembre, 2021 a las 5:30 p.m.

d. Comité de estatutos

El comité de estatutos se reunió el 10 de agosto 2021. Se diseminó información sobre el módulo de liderazgo en el programa de gobernanza. Antedichos módulos incluyeron información sobre la visión, valores y misión de Head Start, así como transformarse en un líder y otro módulo nombrado "su equipo". Durante la reunión se proporcionaron consejos y ayuda para navegar estos módulos de aprendizaje. El comité terminó la revisión de los estatutos del concilio de póliza en su totalidad. Entre otros temas se discutieron los límites de mandato del concilio de póliza y la diferencia entre los estatutos de CAPK y las normas de desempeño de Head Start. Una vez terminada la revisión y discusión el comité votó y aprobó por unanimidad reformar los límites de mandato, de tres a cinco años anuales. Esta reforma se presentará a la junta directiva de CAPK, para su aprobación.

4. <u>Presentaciones</u>

a. Banco de alimentos de CAPK – Carrie Farwell, administradora interina del programa

Carrie proporcionó una breve descripción de los puestos que ha ocupado durante su paso durante el Banco de alimentos. Informó al grupo que el banco de alimentos de CAPK, recibe donaciones de alimentos y otros recursos; para ayudar a aliviar el hambre de las personas y familias de escasos recursos del condado de Kern. Durante el 2020, el banco distribuyó mensualmente 2.8 toneladas de alimentos con la asistencia de sitios de distribución. Carrie prosiguió con las cifras, indicando que el condado de Kern cuenta con la tasa más alta de escasez de alimentos en Estados Unidos, agregando que el 23% de los residentes experimentan inseguridad alimentaria y más del 30% de los niños viven por debajo del nivel de pobreza. Más de la mitad de las personas a las que el banco de alimentos de CAPK, son niños. Informó sobe la variedad de programas bajo el auspicio del banco de alimentos, así como una breve descripción de estos. Dentro de estos se incluye el programa de alimentos de emergencia (EFAP, por sus siglas en ingles), el programa de alimentos de despensa, programa de alimentos para los ancianos, los compañeros de mochila y ataque de bocadillos. Añadió que el banco de alimentos recibe cada año recibe asistencia en forma de donaciones y programas. Como ejemplo informó por la asociacion que han formado con PG & E, agregando que en caso de cualquier desastre natural en cualquiera de la regiones de la montaña o el este de Kern, como sismos, o incendios el banco de alimentos cuenta con disponibles para su distribución en un periodo de 24 horas. El banco cuenta con conductores en la bodega, listos para distribuir alimentos a los clientes de PG& E durante una emergencia. Añadió que el banco de alimentos recibe donaciones de una variedad de patrocinadores, estos son donados por el gobierno, así como diferentes empresas locales como Grimmway, Wonderful entre otras. También recibe toneladas de donaciones de los supermercados y otros comerciantes minoritarios. Agregó que las campañas de recolección de alimentos han sido una maravillosa fuente de donaciones, añadiendo que con las donaciones monetarias que reciben, también les permiten la compra de alimentos para distribuir en los 147 centros de distribución en el condado de Kern. Durante la pandemia de COVID, el banco de alimentos ha recibido cajas de alimentos, disponibles para escuelas u organizaciones que las necesiten. Carrie informó que por el momento para poder recibir asistencia de la distribución de alimentos solo tienen necesitan presentar un testimonio personal, no se requieren de documentos o firmas por el momento. Agregó que a nadie se le niega la ayuda. Prosiguió con el calendario de distribución de alimentos, el cual proporciona una breve descripción del programa, dicho calendario puede encontrarlo en el sitio web de CAPK. Continuó hablando sobre el efecto que COVID-19 tuvo en los centros de distribución, obligando el cierre de muchos de estos, y esas distribuciones tuvieron que

hacerse temporalmente en las preparatorias. Este esfuerzo se bautizó con el nombre de recolección de alimentos y despensa de emergencia de preparatorias, y se distribuyeron un total de 692,000 cajas de alimentos. Por último, Carrie informó que el banco de alimentos depende de sus voluntarios, expresando su aprecio por ellos. También cuentan con un nuevo programa bautizado como la iniciativa alimentaria para trabajadores agrícolas. Este programa asiste con alimentos específicamente a trabajadores agrícolas en California. Durante el presente año, el programa ha asistido a un total de 16,600 trabajadores agrícolas quienes se han recibido más de 718,400 libras de alimentos. Otros programas con los que el banco cuenta son, alimentos a domicilio, llena el autobús, alimenta a los necesitados, colecta de alimentos para los días festivos y muchos otros más. Para concluir Carrie informó que necesitan muchos voluntarios e invitó a los presentes a ir a dar un recorrido por las instalaciones en el presente y a futuro cuando se hayan las renovaciones. Instó a los presentes a compartir la información con otras personas que tengan necesidad, quieran ser voluntarios o puedan ayudarles con donaciones. También se pueden comunicar con el 2-1-1 para obtener más información sobre el banco de alimentos.

b. Informe de revisión de enfoque del área uno de la oficina de Head Start – Sylvia Ortega, administradora de control de calidad

Sylvia proporcionó una breve descripción del sistema de monitoreo de la oficina de Head Start (OHS, siglas en inglés). Se informó que la oficina OHS utiliza el sistema de monitoreo para medir el desempeño y compromiso de los programas Head Start, así como la ejecución de las normas de desempeño, sus leyes y otros preceptos de Head Start. Sylvia agregó que tenemos un subsidio para cubrir cinco años y dentro de estos OHS, quien realiza una evaluación y se asegura de que el programa esté desarrollándose adecuadamente o si es necesario proporcionar asistencia adicional para que brinden su apoyo. Continuó informando que existen tres ares de enfoque y revisión las cuales utilizan una visión sistemática de los servicios y funciones del programa en todo el ciclo del subsidio. El primero de estos es CLASS, este es un instrumento de observación el cual evalúa la calidad de interacción entre el maestro y los alumnos inscritos en la guardería. El segundo denominado revisión de enfoque del área uno. Este evalúa nuestro conocimiento de los servicios que se necesitan en nuestras áreas, así como en otras que necesitan enfoque. Sylvia agregó que esta revisión nos brinda la oportunidad de compartir el esquema del programa, el proceso de toma de decisión sobre los servicios del programa, el número de empleados y su estructura, todo esto en base a las necesidades de la comunidad. La evaluación de la comunidad es una de las herramientas que se utilizan, este proceso tiene que ser aprobado por el concilio de póliza, el cual nos permite tomar decisiones sobre el programa. La tercera revisión final, es el área de enfoque número dos. Esta área abarca el continuo progreso del programa. Esto quiere decir, que garantiza la eficacia de implementación del programa, que se traduce en resultados de alta calidad para los niños y las familias. Para resumir Sylvia explico que el área de enfoque uno, ayuda a la oficina de Head Start a entender la base de nuestros programas, mientras que el área dos, muestra durante el transcurso del tiempo, los cambios, lo que funcionó y lo que fracasó. También muestra como la práctica y los datos manejan el progreso y al mismo tiempo aseguran que el programa llene los requisitos de la oficina y también que se obtengan los resultados deseados. Sylvia agrego que del 10 al 14 de mayo del presente año la oficia de Head Start; llevó a cabo una revisión de monitoreo del área uno, esta informacion se adjunta en el paquete del concilio que se repartió, en antedicho reporte, se muestra que el programa cumplió con todos los reglamentos de las normas de desempeño de la oficina de Head Start. Durante esta evaluación OHS, se enfocó en cinco áreas clave que revisó exhaustivamente cinco áreas clave, una de las áreas que se revisaron y que cabe mencionar, fue el diseño, gestión y mejora de calidad de los programas, así como el programa de gobernanza. Esta última habla de la estructura y participación del concilio de póliza en las decisiones del programa. Sylvia proporcionó varios ejemplos enfatizando que el programa utilizó el compromiso, capacidad, y participación de dos órganos rectores, como la junta directiva y el concilio de póliza en beneficio de la prestación de servicios. Sylvia agradeció a los miembros por su contribución y agregó que participar en las juntas y formar parte de alguna revisión, han contribuido a la excelente revisión que se recibió. Otras de las áreas mencionadas fueron los programas de educación y desarrollo infantil, el programa de servicios de salud, y por último el programa de servicios de participación familiar y la comunidad. Se mencionaron ejemplos de servicios que obtuvieron una excelente calificación en cada una de estas áreas de servicio. Sylvia agregó que el resultado de esta revisión fue el que estábamos esperando.

Una maravillosa y perfecta revisión. Añadió que se ha recibido notificación de la oficina de Head Start que indica que habrá una revisión del área dos, para el año escolar 2021-2022. Esta revisión comprende Early Head Start de San Joaquín, la asociacion de cuidado infantil Early Head Start y el subsidio de Kern. Sylvia indicó que tendrán más conocimiento de esta revisión cuando reciban más información.

5. <u>Agenda de aprobación</u> ***ACCIÓN**

La agenda de aprobación consta con elementos que se consideran rutinarios y no controversiales. Estos elementos se aprueban con una sola propuesta, a menos que un miembro del concilio o el público solicite la eliminación de un elemento en particular. Si es solicitado, un comentario o aclaración, el elemento se eliminará de la agenda de aprobación y se discutirá en el orden indicado.

a. Resumen de la junta del concilio de póliza – 22 de junio, 2021 (inglés/español)
b. Resumen de la junta del comité de preparación escolar – 10 de junio, 2021 (inglés/español)
c. Resumen de la junta de presupuestos y finanzas – 15 de junio, 2021 (inglés/español)
d. Resumen de la junta del comité de planeación – August 3, 2021
e. Presupuesto de Early Head Start Budget Kern vs. Gastos actuales, 1 de marzo al 31 de julio, 2021
f. Presupuesto de Head Start de Kern vs. Gastos actuales, 1 de marzo al 31 de julio, 2021
g. Presupuesto de Early Head Start de San Joaquín vs. Gastos actuales 1 de febrero al 31, 2021
h. Presupuesto de la asociacion de cuidado infantil Early Head Start vs. Gastos actuales, 1 de marzo al 31 de julio, 2021
i. Gastos del plan de rescate norteamericano 1de abril al 31 de julio, 2021
j. Viajes locales para padres y cuidado infantil hasta el 30 de julio, 2021
k. Fondos de actividades para padres hasta el 31 de julio, 2021
l. Reporte de donaciones internas y fondos no federales de Head Start y Early Head Start 1 de marzo al 31 de julio, 2021
m. Reporte de donaciones internas y fondos no federales de Early Head Start de San Joaquín 1 de marzo al 31 de julio, 2021
n. Aviso de adjudicación 09CH000163-02 Enmienda 1 de marzo, 2021 hasta el 28 de febrero, 2022
o. Carta de cancelación de membresía – Kenia Contreras, 23 de junio, 2021
p. Reporte de evaluación y revisión del programa Head Start (PRE) – Julio
q. Cómo utilizar horarios visuales para ayudar al menor a entender las expectativas – Modelo pirámide de las series de Conexión Mochila
r. Clínica móvil de vacunación infantil – agosto 2021 (inglés/español)
s. Calendario de distribución de alimentos de CAPK – agosto y septiembre 2021
t. Biblioteca móvil del sistema bibliotecario del condado de Kern
u. Mercado de agricultores del condado de Kern
v. Mercado de agricultores del condado de San Joaquín
w. De regreso al trabajo – Capacitación laboral de servicios comunitarios
x. Capacitaciones mensuales con el Dr. Kirk – Bienestar de Head Start
y. Feria titulada: Caminata por la paz y recursos para la familiar – 25 de septiembre, 2021
z. Horario de las juntas del subcomité de preparación escolar
aa. Horario de las juntas del subcomité de planeación
bb. Horario de las juntas del subcomité de presupuestos y finanzas
cc. Horario de las juntas del subcomité de estatutos
dd. Horario de las juntas del concilio de póliza

Kaylonie Howard presentó una propuesta para la aprobación de los componentes de la (a) hasta la (dd); esta fue secundada por Ashley McAllister. Propuesta aprobada por unanimidad.

6. <u>Nuevos avisos</u> ***ACCIÓN**

a. Ninguno

7. **Informes permanentes**

   a. **Reporte del programa de gobernanza – Lisa Gonzales, coordinadora del programa de gobernanza**
   Lisa agradeció a los miembros por su asistencia y dijo que había esperado que se pudiesen reunir en persona este mes. Sin embargo, debido a todos los factores que están ocurriendo con COVID-19, éstos impidieron que se reunieran en persona y parece que seguirán reuniéndose en línea durante el resto del periodo. Informó a los presente que sólo quedan dos juntas más (después de esta) y señaló que aun a pesar de que está terminando este periodo, la asistencia continúa siendo extremadamente importante. Señaló que, aunque en esta junta no hay ningún asunto por aprobar, el próximo mes habrá varios que se estarán sujetos a votación. Lisa dijo que esperaba que los horarios de los miembros les permitirán asistir en el futuro. Añadió que las reuniones para padres se reanudarán el próximo mes, y también se llevarán a cabo de manera virtual para los participantes de los centros, y por medio de socializaciones para aquellos inscritos en los servicios a domicilio. Señaló que los paquetes para las reuniones para padres están listos para imprimirse. Lisa mencionó algunos de los componentes incluidos en el paquete del concilio de póliza. En este se encuentran los calendarios de distribución de alimentos de CAPK, que mencionó Carrie, para los meses de agosto y septiembre. Mencionó que incluye informacion sobre "Market Match", un programa diseñado para instar a las familias que reciben beneficios de WIC; a comprar en los mercados de agricultores. Este programa iguala hasta un máximo de $10 dólares diarios por familia y está disponible tanto en el condado de Kern como en el de San Joaquín. Toda esta informacion, incluyendo la lista de los mercados disponibles la pueden encontrar en el paquete del concilio de póliza de agosto. Continuó informando que las capacitaciones mensuales para padres con el Dr. Kirk se reanudarán en septiembre, y si cualquier miembro requiere de asistencia, pueden comunicarse con Lisa para obtener más información o si necesitan acceso al enlace para asistir a la capacitación. Lisa concluyó su informe dando la bienvenida a las familias y personal docente de medio año.

   b. **Representante comunitario – Nicole Cabe, madre anterior; Nila Hogan, representante comunitario**
   Nila informó que estamos pasando por una ola de criminalidad y violencia en el condado de Kern, señaló específicamente los tiroteos que han venido sucediendo durante este mes. Continuó informando que la próxima oportunidad de capacitación se llevará a cabo el 25 de agosto, 2021 a las 9 a.m. Esta capacitación se llamada ACE, por sus siglas en inglés, se titula Experiencias Adversas de la Infancia, se realizará por medio de Zoom y es patrocinada por la Red Infantil del condado de Kern. Nila dijo que todas las experiencias que nuestros hijos tienen a diario, ya sea en casa o en la comunidad, van formando su carácter, percepción y de cómo están creciendo. Añadió que esta información fue enviada a Lisa, y esta a su vez la compartirá con todos los miembros, Nila continuó enfatizando la importancia de proteger a los niños tanto como sea posible, de cualquier experiencia traumática y negativa. Estas experiencias pueden afectarles permanentemente su salud física y mental, y este puede afectarles de manera inmediata o a futuro, mientras crecen durante la adolescencia o hasta que llegan a la edad adulta. Reconoció que los padres o tutores, no tienen control sobre algunas de estas experiencias desafortunadamente, pero hay pasos para prevenir algunas de estas y ayudar a minimizar el riesgo para nuestros niños. Nila añadió que durante la capacitación ACE que se llevará mañana, se discutirán estrategias de prevención, así como otros temas relevantes. Dijo que existe una prueba que el programa puede proveerle basado en sus experiencias. Nila instó a los presentes a tomar la prueba, para descubrirse a sí mismos. Nila agregó que el sitio web del Centro para el Control de Enfermedades, proporciona amplia informacion sobre el tema. Reiteró que la capacitación sería a las 9 a.m. y añadió que el enlace se encuentra en el paquete informativo que se envía a los miembros.

   c. **Reporte de Early Head Start de San Joaquín – Semeen Muhammad**
   Semeen informó que la reunión de liderazgo de San Joaquín se reanudó este mes. A principios de agosto se diseminó informacion, incluyendo una encuesta para padres, videos del modelo pirámide y folletos de la serie de Mochila, Los temas que incluyeron estrategias e importancia de felicitaciones positivas, así como utilizar un horario visual, para ayudarle a su hijo a comprender las expectativas. El boletín informativo de agosto que se envió a las familias ha recibido 199 visitas. Semeen informó que el personal docente se encuentra trabajando en las observaciones del perfil de desarrollo de resultados deseados (DRDP, por sus siglas en inglés) y una vez concluidas, se programarán conferencias con los padres para revisar la informacion. El departamento de nutrición está implementando experiencias mensuales alimenticias en los salones. En esta se le han ofrecido una variedad de frutas a los alumnos

para que los niños experimenten y platiquen sobre las texturas, colores y sabores. Añadió que continúan promocionando el programa para incrementar las inscripciones, que por el momento arrojan cifras de 122 alumnos en el centro y 83 inscritos en el programa a domicilio, para obtener una inscripción total de 205 alumnos inscritos en el programa. Agregó que el programa Early Head Start de San Joaquín cuenta con 49 niños con un IFSP, lo cual representa el 25% de la inscripción.

d. Asociación de Early Head Start – Nicole Callahan, EHS coordinadora de la asociacion de cuidado infantil

Nicole informó a los miembros que el colegio de Taft recibió una adjudicación de la oficina de instrucción; para invertir en el mejoramiento de calidad del centro. Las modificaciones que se han terminado incluyen: una nueva cerca en el perímetro del centro, la creación de una biblioteca para las familias y por último la instalación de videos en los salones para las observaciones. Nicole agregó que los centros Garden Pathways y Escuelita Hernandez, realizaron ceremonias de graduación para las familias. La escuelita Hernandez contó con la participación de 20 familias, mientras que Garden Pathways reportó la asistencia de 16 familias. El personal docente de la asociación tuvo la oportunidad de participar en una capacitación anual previa a los servicios. Esta capacitación incluyó los informes obligatorios para la agencia de prevención de abuso infantil, la muerte súbita de infantes (SIDS, siglas en inglés) y precauciones universales. Los defensores de la asociación de cuidado infantil también asistieron a eventos de la comunidad para aumentar el índice de inscripciones

e. Reporte de la junta directiva – Jimmie Childress, miembro de la junta directiva de CAPK

Nada que reportar.

f. Reporte de la directora de Head Start/Desarrollo infantil estatal – Yolanda Gonzales, Head Start/Desarrollo Infantil Estatal

Yolanda agradeció a los miembros por el tiempo invertido, así como su asociacion con Head Start. Añadió que el ciclo escolar 2021 ha iniciado y que se continúa asegurando que todos las instalaciones prosigan con las prácticas y protocolos establecidos para garantizar la seguridad de todos los alumnos. Yolanda agradeció la paciencia de los padres, a los cambios continuos que el programa continúa recibiendo sobre la informacion y desarrollos más recientes. También les agradeció su apoyo por adherirse a los controles de seguridad que se han establecido, ya que estos son importantes para asegurar la seguridad de todos. Yolanda reconoció la difícil decisión a la que se enfrentan los padres para traer a los niños en persona a la escuela. Yolanda les aseguró a los padres que el programa está haciendo todo lo posible para garantizar la máxima seguridad, que se está utilizando el equipo adecuado para desinfectar constantemente. Instó a los presentes para difundir el hecho de que el programa continua con inscripciones abiertas. Por el momento el programa continúa con un porcentaje bajo de inscripción, y está trabajando arduamente junto con el personal para implementar estrategias para aumentar la inscripción, así como difundir esta informacion en la comunidad. Se ha distribuido folletos de inscripción en todos los centros y se les pidió a todos los padres apoyarnos con la distribución de estos folletos en sus colonias, tiendas de comestible etc. para informar a los padres que Head Start continúa reclutando candidatos para inscripción. Reconoció que los padres pueden dudar en llevar a los niños a la escuela, sin embargo, enfatizó en la importancia que los menores deben de tener en la participación en el salón de clases. Añadió que la socialización también es importante para preparar a los menores para la transición al jardín de niños. Yolanda agradeció a los padres cuyos hijos participaron en el programa de verano, y agregó que fue excitante el poder mantener abiertos los centros para servir a los niños. Dijo que el programa tuvo mucho éxito y recaló la importancia de una impecable transición al jardín de niños. Mencionó que había escuchado sobre las maravillosas anécdotas que se comparten a nivel primaria, denotando que los maestros reconocen la inmensa diferencia que Head Start hace en los niños, ya que estos están mejor preparados para aprender. Se les agradeció nuevamente a los miembros por su apoyo al concilio de póliza, enfatizando que el tiempo que toman para apoyarlo es esencial para continuar con el cometido del programa. Yolanda exhortó a los presentes a continuar cuidándose y seguir asistiendo a las juntas, así como también recordarles que el cuidado de uno mismo es de suma importancia.

8. **Reporte de la presidenta del concilio de póliza**
   Andrea denotó que se había impartido excelente información esta noche. También agradeció a todos los que realizaron una presentación y compartieron su información. Añadió que ha habido un aumento de experiencias trágicas que ha experimentado muy de cerca. Instó a los presentes a cuidarse y agregó que si necesitan ayuda con cualquier tema deben ponerse en contacto con su médico u otro profesional para concertar una cita. Enfatizó la importancia de cuidarse y añadió que el hacerlo marca una gran diferencia, así que deben cuidarse. Por último, agradeció a todos por su tiempo y asistencia y espera que para la próxima reunión haya suficientes cámaras para "ver" a todos.

9. **Comentarios de los miembros del concilio de pólizas**
   No hubo ningún comentario.

10. **Próxima junta programada**
    La próxima junta se llevará a cabo el 28 de septiembre, 2021 a las 5:30 p.m.

11. **Conclusión**
    La presidenta, Andrea Martinez concluyó la junta a las 6:49 p.m.

COMMUNITY ACTION PARTNERSHIP OF KERN HEAD START/STATE CHILD DEVELOPMENT
POLICY COUNCIL BYLAWS COMMITTEE MEETING
Held Via Tele-Conference Per Governor's Executive Order N-25-20
Call in Number: (213) 204-2374 Conference ID: 794 762 769#
August 10, 2021 Meeting Minutes

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. The meeting was called to order at 5:33 p.m.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. Present: Nicole Cabe, Jimmie Childress, Andrea Martinez, Semeen Muhammad
   c. Absent: Kaylonie Howard

4. **Approval of Agenda**
   A motion was made by Nicole Cabe to approve the agenda dated August 10, 2021; seconded by Andrea Martinez. Motion carried.

5. **Approval of Minutes**
   A motion was made by Nicole Cabe to approve the minutes dated May 11, 2021; seconded by Andrea Martinez. Motion carried.

6. **Introduction of Guests**
   Gloria Barbero, Assistant Director – San Joaquin, Nicole Nino, Family Engagement Specialists & Home Base Supervisor – San Joaquin, and Lisa Gonzales, Program Governance Coordinator were in attendance.

7. **Public Forum**
   (The public wishing to address the Policy Council Bylaws Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Term Limits
   The topic of term limits was revisited by the committee. Specifically, regarding term limits as stated in the CAPK Head Start Bylaws and term limits as outlined in the Head Start Performance Standards (HSPP). It was shared as referenced in HSPP §1301.3(3)(d) bylaws must include "*how many one-year terms can be served, not to exceed five terms.*" The CAPK Head Start Bylaws indicate a term limit of "*three one-year terms.*" After much discission on this topic, which included conversation on the potential opportunity to extend one's service on the Council, a motion was made by Andrea Martinez to revise the current bylaws term limit from three one-year terms to five, one-year terms. Motion was seconded by Nicole Cabe. At this time a question was posed as to the election process, and if members will "automatically" eligible for this term extension or if they must be re-elected. It was clarified that as per the Head Start Performance Standards and the CAPK Policy Council Bylaws, all members must be elected annually. Additional questions centered around our San Joaquin program which only serves Early Head Start, and their ability to serve longer than 3 years. It was shared while parents are a part of the program typically for 3 years, they could return to Policy Council as a Past Parent Representative. If they have

multiple children at varying times, this will also allow them the opportunity to serve more than 3 terms. Upon conclusion of all questions and responses, a vote was taken, and the motion carried unanimously.

b. Review of Policy Council Bylaws

The committee continued to review articles and subsections of the Policy Council Bylaws in depth with discussion and clarification provided as needed. Review began with Article VI, *Policy Council Meetings* and continued until the balance of the document was reviewed. Other areas covered included, special call meetings, quorum and voting rights. Additionally, all subcommittee roles and responsibilities were shared as was the difference between concerns, problems and complaints as outlined in Article XI. The process for addressing such was also reviewed. The final components discussed were *Impasse*, Article XII, *Parliamentarian Authority*, Article XIII and *Amendment to the Bylaws*, Article XIV. This concluded the Bylaws Committee review of the document in its entirely.

c. Governance Modules

Lisa spoke about the Head Start Leadership and Governance Modules as found on the ECKLC website, noting this information was previously sent to members. Many of the modules were shared and reviewed with members guided through the Welcome Module which outlines the goal of this series which is to provide members with introductory information that will support them in providing oversight with the Head Start Program. Other modules visited were "Your Team" which speaks about Policy Council, the Governing Body, and Management Staff, the roles each of these groups have and how they are intertwined. Other modules available include Your Tools, Be A Leader as well as an interactive Final Assessment to gauge participants knowledge of the subject matter. Nicole Nino asked is this information would be helpful for Parent Meeting Officers or better suited for Policy Council Members? It was stated that there are additional resources that would be very helpful for Parent Meeting Officers and that information will be sent via email.

9. <u>Announcements/Committee Member Comments</u>

There were no committee member comments made. Lisa reminded members of the upcoming August 24, 2021, Policy Council meeting. She also shared that part year staff returned to work on Monday to prepare for the arrival of children next week. Gloria stated there will be a Policy Council School Readiness subcommittee meeting on Thursday with San Joaquin staff facilitating and we will also have a San Joaquin County Policy Council member attending as well.

10. <u>Adjournment</u>

Meeting was adjourned at 6:11 p.m.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN HEAD START/DESARROLLO INFANTIL ESTATAL
RESUMEN DE LA JUNTA DEL COMITÉ DE ESTATUTOS DEL CONCILIO DE PÓLIZA
Junta a llevarse a cabo por Teleconferencia por orden ejecutiva gubernamental N-25-20
Número de teléfono: (213) 204-2374 Número de identificación de la conferencia: 794 762 769#
Resumen de la junta 10 de agosto, 2021

1. **Bienvenida**
   Se dio la bienvenida de los miembros de la junta.

2. **Llamado al orden**
   a. Se llamó al orden la junta a las 5:33 p.m.

3. **Pase de lista y establecimiento de cuórum (la mitad más uno)**
   a. Se estableció cuórum.
   b. **Presentes:** Nicole Cabe, Jimmie Childress, Andrea Martinez, Semeen Muhammad
   c. **Ausentes:** Kaylonie Howard

4. **Aprobación de agenda**
   Nicole Cabe presentó una moción para la aprobación de la agenda fechada el 10 de agosto, 2021; Andrea Martinez la secundó. Moción aprobada.

5. **Aprobación de minutos**
   Nicole Cabe presentó una moción para la aprobación de los minutos fechados el 11 de mayo, 2021; secundada por Andrea Martinez. Moción aprobada.

6. **Presentación de invitados**
   Los invitados presentes fueron Gloria Barbero, asistente del director de San Joaquín, Nicole Nino, especialista de compromiso familiar supervisora de servicios a domicilio de San Joaquín, y Lisa Gonzales, coordinadora del programa de gobernanza.

7. **Foro Público**
   (El público que desee dirigirse al comité de estatutos, puede hacerlo en este momento, sin embargo, el comité no tomara ninguna acción, más que referirlo a los empleados para su estudio y análisis.)
   Ninguno

8. **Presentación / discusión de temas**
   a. Límites de participación
   El tema de límites de participación fue revisado por el comité. El tema específico fue el límite de participación como se establece en los estatutos de Head Start de CAPK, así como los límites de participación como se establece en los estándares de desempeño de Head Start (HSPP, siglas en inglés). Se hizo referencia al artículo HSPP § 1301.3 (3) (d) dentro de los estatutos, este describe "la cantidad de términos de un año en los que se puede participar, sin exceder cinco términos". Los estatutos de Head Start de CAPK, han establecido que el límite de términos está restringidos a un máximo de tres años. Después de una enfrascada discusión sobre el tema, incluyendo una conversación sobre la posible oportunidad de extender su participación en el concilio, Andrea Martinez, presentó una propuesta para revisar el actual límite de los estatutos restringido a tres participaciones de un año, y la posibilidad de extenderlo a cinco participaciones anuales. Nicole Cabe secundó la propuesta. En ese momento se planteó la pregunta sobre el proceso de elección y si los miembros serán elegibles automáticamente para antedicha extensión o si estarán sujetos a reelección. Se aclaró que de acuerdo con las normas de desempeño de Head Start y los estatutos del concilio de póliza de CAPK, todos los miembros están sujetos

a reelección anualmente. Las preguntas posteriores se concentraron en el programa de San Joaquín, el cual solo proporciona servicios a niños elegibles de tres años en el programa de Early Head Start. Se añadió que los padres forman parte del programa durante esos 3 años, pero son elegibles para fungir como miembros del concilio de póliza como exrepresentante de padres. También se informó que, si los padres cuentan con más de un menor inscrito en el programa, esto les da la oportunidad de cumplir con más de 3 términos en el concilio. A la conclusión del espacio de preguntas y respuestas, se presentó una propuesta para la aprobación de esta, la cual fue aprobada por unanimidad.

b. Revisión de los estatutos del concilio de pólizas

El comité continuó revisando con profundidad los artículos e incisos de los Estatutos del concilio de póliza, se discutieron y se proporcionaron aclaraciones según fue necesario. La revisión se inició con el Articulo VI, reuniones del concilio de póliza y se continuo hasta que se revisó el documento completo. Dentro de esta revisión se incluyeron las reuniones de convocatorias especiales, cuórum y derechos de votación.

También se informó a los presentes las responsabilidades y funciones del subcomité, así como la diferencia entre dudas, problemas y quejas, como se describe en el artículo XI. Se explicó el método para plantearlos. Por último, se discutieron los Artículos XII Autoridad Parlamentaria, el Articulo XIII Rectificación de estatutos, así como el Articulo XIV. Con este último el comité de estatutos concluyó la revisión del documento en su totalidad

c. Módulos de gobernanza

Lisa habló sobre los módulos de liderazgo y gobernanza de Head Start que se localizan en el sitio web de ECKLC, señaló que esta información se ha enviado previamente a los miembros. Se revisaron los módulos con los miembros iniciando con el módulo de bienvenida el cual describe los objetivos de esta serie, que es proporcionar información introductoria, la cual ayudará a supervisar el programa de Head Start. Se revisaron otros módulos, por ejemplo "su equipo", el cual describe la función del concilio de póliza, el cuerpo gobernante y el personal de administración, y la correlación entre los mismo. Otros módulos son "sus herramientas" "cómo ser líder", así como una evaluación interactiva para evaluar el conocimiento de los participantes sobre el tema. Nicole Nino cuestionó si esta información es más útil para los funcionarios de las reuniones de los padres o sería más adecuada para los miembros del concilio de póliza. Se estableció la existencia de recursos adicionales útiles para los funcionarios de las reuniones de padres, dicha información se enviará a los participantes por correo electrónico.

9. Anuncios/comentarios de los miembros del comité

No hubo comentarios por parte de los miembros del comité. Lisa emitió un recordatorio de la próxima reunión del concilio de póliza, que se llevará a cabo el 24 de agosto, 2021. Informó a los presentes que el personal de medio tiempo, inició sus labores el lunes, para preparar todo lo necesario para la entrada de los niños la próxima semana. Gloria anunció que el próximo jueves se llevará a cabo una reunión del subcomité de preparación escolar con el personal de San Joaquín, quienes fungirán como orientadores y asistentes de los miembros del concilio de pólizas del condado de San Joaquín.

10. Conclusión

La junta se clausuró a las 6:11 p.m.

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council School Readiness Committee
Meeting Minutes
August 12, 2021
(213) 204-2374 Meeting ID: 410 356 252#

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. Meeting was called to order at 5:40 PM by Carolyn Coffey.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was not established.
   b. PC Members present: Laura Gonzales, Teresa Fajardo, Brittany Dunbar
   c. PC Members not present: Rosalinda Valencia, Agueda Hernandez

4. **Approval of Agenda**
   Unable to approve due to quorum not established.

5. **Approval of Minutes**
   Unable to approve due to quorum not established.

6. **Introduction of Guests**
   Guest in attendance tonight was Roshi Strother.

7. **Public Forum**
   (The public wishing to address the PC Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items-** Roshi Strother, Education Manager at San Joaquin County
   a. **Early Head Start transition to Preschool**- Roshi discussed the importance of providing a successful preschool transition for children by partnering with families. She gave a step-by-step example on prepping for transitioning to preschool and highlighted the importance of ensuring that families are comfortable and aware of the 6 month long transitioning process. At the age of 28 months, families will receive a letter to notify them of the upcoming transition to preschool. She explained how staff will schedule to meet with families to review transition planning letter and share information about the process. At the age of 30 months, an informal transition meeting is scheduled with the family and child(ren). During the informal meeting, she explains is the time to assist the family in identifying the child's strengths, needs and interests. Family status, health status and health needs may be observed and talked over during the informal meeting as well. Within the informal meeting, staff provide parents information about preschools within their community. She explains the next step in partnering with families is planning and arranging a visit to a preschool within the family's community. Currently, Roshi explains that CapK does not have preschools. However, they collaborate with

preschools with San Joaquin County Office of Education and El Concilio Preschool Program. At the age of 35 months, families move on to the formal transition meeting. During the formal transition meeting, staff may invite other team members to join if the child has any special accommodations. For example, if the child has an IFSP, they will ensure that an Inclusion Specialist is present during the formal transition meeting. As another example, Roshi explains if the child has health needs, Content Specialists for health will attend the formal transition meeting. This provides a seamless transition to Preschool that supports the family and their needs. During this time, staff will share progress the child has made throughout their time at Early Head Start. Following this meeting, staff will complete a referral for the child to the appropriate preschool program. She explains that during the formal meeting the child is provided with a transition backpack or materials with home activities to prepare the child for preschool. Roshi explains the importance of reading at home to children, it is fundamental in building cognitive skills and helps to prepare the child for the next steps. Lastly, Roshi explains that children whose parents read aloud to them enter school with having about 1.4 million words.

9. <u>Communications</u>

None

10. <u>Announcements</u>

Next meeting for School Readiness will be held October 12th.

11. <u>Adjournment</u>

Meeting was adjourned at 5:59 PM by Laura Gonzalez.

Rashi Strother, Education Manager
Completed 8/16/2021

Asociación de Acción Comunitaria de Kern
Head Start / Desarrollo Infantil Estatal
Comité de Preparación escolar del concilio de póliza
Reseña de la junta
12 de agosto, 2021
(213) 204-2374 Número de identificación: 410 356 252#

1. **Bienvenida**
   Ser dió la bienvenida a la reunión.

2. **Convocación de reunión**
   a. Carolyn Coffey convocó oficialmente la reunión a las 5:40 p.m.

3. **Pase de lista establecimiento de cuórum (la mitad más uno)**
   a. No se puedo establecer cuórum.
   b. Miembros presentes: Laura Gonzales, Teresa Fajardo, Brittany Dunbar
   c. Miembros ausentes: Rosalinda Valencia, Águeda Hernandez

4. **Aprobación de agenda**
   No se pudo aprobar la agenda debido a la falta de cuórum.

5. **Aprobación de minutos**
   No se pudo aprobar los minutos debido a la falta de cuórum.

6. **Presentación de invitados**
   Rashi Strother, fue la invitada presenta esta noche.

7. **Foro público**
   (El público que desee dirigirse al comité de preparación escolar, puede hacerlo en este momento, sin embargo, el comité no tomará ninguna determinación, sino que referirá el tema al personal para su estudio y análisis)
   Ninguno

8. **Presentación/Discusión de temas-** Rashi Strother, gerente de educación en el condado de San Joaquín
   a. **Transición de Early Head Start al preescolar**- Rashi habló sobre la importancia de brindar una exitosa transición preescolar para los menores por medio de la asociación con las familias. Presentó un ejemplo de los pasos que se toman para la transición al preescolar y enfatizó la importancia de proporcionar garantías para que las familias se sientan cómodas y estén conscientes del proceso de transición que tiene una duración de 6 meses. Cuando los menores cumplen 28 meses de edad, las familias recibirán una carta notificándoles sobre la transición al preescolar. Explicó el proceso que el personal docente llevará a cabo para reunirse con las familias, revisar la carta de planeación para la transición e informarles sobre el proceso. A la edad de 30 meses, se establece una reunión informal con la familia y los niños. Durante esta reunión, explicó que se reconocen las fortalezas necesidades e intereses del menor. También se discuten el estado de salud de la familia, y se observan sus necesidades e intereses del menor. Durante dicha reunión el personal docente brinda información a los padres sobre las escuelas preescolares en la comunidad. Explicó que el siguiente paso para

asociarse con las familias es organizar y planificar una visita a algún centro preescolar. Rashi explicó que CAPK, no cuenta con centros para preescolares, sin embargo, colaboran con la oficina de educación del condado de San Joaquín y el programa preescolar del concilio. A la edad de 35 meses, se convoca una reunión formal de transición con las familias. Durante esta reunión, el personal invita a otros miembros del equipo para unirse si el menor tiene alguna adaptación especial. Por ejemplo, si el menor cuenta con IFSP (plan de servicio individual para la familia), se asegurarán de que un especialista de incorporación esté presente durante esta reunión. Este especialista informará el progreso que el niño ha logrado en Early Head Start. Después de esta reunión el personal docente completará el pase para la transición del menor al programa preescolar apropiado. Añadió que, durante dicha reunión, se proporciona una mochila o los materiales con actividades a realizarse en casa, para preparar al menor para el preescolar. Rashi explicó la importancia de la lectura infantil, añadió que es fundamental para el desarrollo de habilidades cognitivas y ayuda al menor a preparase para la siguiente etapa. Por último, Rashi explicó que los niños cuyos padres les leen en voz alta, ingresan a la escuela con un promedio de 1.4 millones de palabras.

9. **Comunicaciones**
   Ninguna

10. **Anuncios**
    La próxima reunión del comité de preparación escolar se llevará a cabo el 12 de octubre.

11. **Conclusión**
    Laura González, concluyó la reunión a las 5:59 p.m.

Rashi Strother, gerente de educación
Efectuado el 8/16/2021

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Budget & Finance Committee
Meeting Minutes
August 17, 2021
(213) 204-2374 Meeting ID: 468 392 850#

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. Meeting was called to order at 5:36 p.m. by Chairperson Ashley McAllister.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. PC Members present: Ashley McAllister, Teresa Fajardo
   c. PC Members not present: None

4. **Approval of Agenda**
   Motion was made by Teresa Fajardo to approve agenda dated June 15, 2021; second by Ashley McAllister. Motion carried unanimously.

5. **Approval of Minutes**
   Motion was made by Teresa Fajardo to approve the minutes dated June 15, 2021; second by Ashley McAllister. Motion carried unanimously.

6. **Introduction of Guests**
   Guests in attendance were Lisa Gonzales, Program Governance Coordinator, and Heather McCarley, Finance Administrator.

7. **Public Forum**
   (The public wishing to address the PC Budget & Finance Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items** – Heather McCarley, Finance Administrator
   a. Budget to actual information was shared with the committee for all of the Head Start grants, Kern HS/ EHS, EHS San Joaquin, EHS Partnership and American Rescue Plan funding for budget period ending July 31, 2021. Explanation given regarding budget details and expectations to carryover the funds to the new budget periods with identified projects, including the COVID CARES funding. The COVID CARES funding is fully expended for EHS Kern and EHS San Joaquin with explanation that the additional COVID related expenditures will be applied to the American Rescue Funding. American Rescue Plan funding budget detail was provided. Parent activity fund information was also shared with members as well as parent travel. It was noted that we are not traveling due to the pandemic, and it is not anticipated to change due to the new variants.

9. **Communications** - Heather McCarley, Finance Manager
   Reviewed NOA 09CH000163-02 Amendment awarding the EHS Child Care Partnership COLA at 1.22% that has already been extended to the staff for all programs.

Announcements

Reminder of the Policy Council meeting on 8/24/21and that packet information had been mailed out to council members. Hybrid meetings were no longer going to be an option, all meetings will remain virtual

10. Adjournment

Meeting was adjourned at 5:51 p.m.

Completed by: Heather McCarley
Date: 8/18/21

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Planning Committee
Meeting Minutes
September 7, 2021
Teleconference ID: 550 442 3#
Per Governor's Executive Order N-25-20

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   - **a.** Meeting was called to order at 5:39 p.m. by Laura Gonzales

3. **Roll Call and establish Quorum (half plus one)**
   - **a.** Quorum was established.
   - **b.** **PC Members present:** Laura Gonzales, Nila Hogan, and Paola Sanchez, Brittany Dunbar, and Samantha Collins
   - **c.** **PC members absent:** Nicole Cabe.

4. **Approval of Agenda**
   - **a.** Motion to approve the agenda dated September 7, 2021, was made by Nila Hogan; Paola Sanchez seconded. Motion carried unanimously.

5. **Approval of Minutes**
   - **a.** Motion to approve the minutes dated August 3, 2021, was made by Laura Gonzales; Nila Hogan seconded. Motion carried.

6. **Introduction of Guests**
   Guests in attendance tonight were Jerry Meade, Assistant Director, Robert Espinosa, PDM Administrator, Sylvia Ortega, Quality Assurance Administrator, Vanessa Cortez, Administrative Analyst, and Leticia Villegas, Program Assistant/Translator.

7. **Public Forum**
   (The public wishing to address the PC Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   - **a.** The Division/Program Monthly Activity Report– Informational Item. The Enrollment Report was shared for August 2021. Head Start Kern reported 43% enrollment; Early Head Start of San Joaquin reported 69% enrollment during this reporting period; Early Head Start Kern and Early Head Start Child Care Partnership reported 63% and 52% respectively for the same month.

     Robert informed members that 2% of children enrolled in Head Start Kern had an IFSP/IEP in August. Early Head Start Kern reported 6 %; Early Head Start Partnership reported 3%; San Joaquin was above the expected enrollment with a 17% IFSP/ IEP enrollment for the same reporting time. In the over income category, none of the programs were above the 10% goal; therefore, we were in compliance.

     The division staffing report included 99 vacant positions for the month of August. The Family Medical Leave report noted that there are 21 employees on continuous leave and 106 on intermittent leave.

The highlights section reports that during the month of August there were 3 employees onboarded. Interviews were conducted for multiple positions and offers have been made to 25 passed applicants to begin the pre-employment process in Human Resources.

The compliance section states that the Office of Head Start (OHS) Program Information Reports (PIR) were submitted on August 31, 2021, for all four grants. PIR is a requirement for OHS and is the principal source of basic information about the operating characteristics of Head Start programs and the services they provide. This report provides comprehensive data on services, staff, children, and families served by Head Start and Early Head Start programs. The data drawn from PIR reports will help identify trends statewide and nationally. Staff collect and monitor PIR data throughout the year; however, in July and August, this data undergoes final management review and analysis prior to submission.

Robert presented the Child and Adult Care Food Program (CACFP) report. There was a total of 51,697 meals delivered with 40,597 prepared by Central Kitchen for the month of August 2021. The highlights section informs that the Food Service Manager position is vacant and currently seeking candidates.

b. Request to consolidate Head Start Grants – Action Item. The Head Start and the State Child Development Division is requesting approval from the Planning Committee to consolidate our Head Start and Early Head Start programs across Kern County and San Joaquin County. This Change in Scope request aims to consolidate the Head Star/Early Head Star Kern (09CH011132), Early Head Star San Joaquin (09CH011406), and Early Head Start Child Care Partnership (09HP000163) grant. Currently each grant has had a different budget cycle, amount, annual funding amount, funded enrollment level, and designated service area. Consolidating the grants will benefit CAPK by streamlining administrative requirements and removing duplicate efforts. The accounting structure change will also allow flexibility to adjust funds between programs without an approved budget modification from the Office of Head Start.

Grants will be required to have the same project period; the project period of the oldest grant will be implemented across the consolidated program. To address this requirement and the impact on program funds, the Region IX Office will prorate on month of funding for the month of February 2022 for the San Joaquin County program.

Staff recommends the Policy Council's Planning Committee approves the submission of the Intent to Consolidate Grants in the Head Start and State Child Development Division.

Motion was made by Brittany Dunbar to approve the Request to Consolidate Head Start Grants; seconded by Paola Sanchez. Motion carried unanimously.

9. <u>Communications</u>
None

10. <u>Announcements</u>
None

11. <u>Adjournment</u>

Meeting was adjourned at 5:55 p.m. The next meeting will take place on October 5, 2021.

Asociación de Acción Comunitaria de Kern
Head Start / Desarrollo infantil estatal
Resumen de la junta del comité de planeación del concilio de póliza
7 de septiembre, 2021
Número de identificación de la teleconferencia: 550 442 3#
Por orden ejecutiva gubernamental N-25-20

1. **Bienvenida**
   Se dió la bienvenida al grupo.

2. **Llamado de orden**
   - **a.** Laura Gonzales llamó al orden la junta a las 5:39 p.m.

3. **Pase de lista y establecimiento de cuórum (la mitad más uno)**
   - **a.** Se estableció cuórum.
   - **b.** **Miembros de comité presentes:** Laura Gonzales, Nila Hogan, Paola Sanchez, Brittany Dunbar y Samantha Collins
   - **c.** **Miembros del comité ausentes:** Nicole Cabe.

4. **Aprobación de agenda**
   - **a.** Nila Hogan presentó una propuesta para la aprobación de la agenda fechada el 7 de septiembre, 2021; Paola Sanchez la secundó. Propuesta aprobada por unanimidad.

5. **Aprobación de minutos**
   - **a.** Laura Gonzales presentó una propuesta para la aprobación de los minutos fechados el 3 de agosto,2021; Nila Hogan la secundó. Propuesta aprobada por unanimidad.

6. **Presentación de invitados**
   Los invitados presentes fueron: Jerry Meade, asistente del director, Robert Espinosa, administrador de PDM, Sylvia Ortega, administradora de control de calidad, Vanessa Cortez, analista administrativa y Leticia Villegas, traductor asistente del programa.

7. **Foro Público**
   (El público que desee dirigirse al comité de planeación puede hacerlo en este momento; sin embargo, el comité no tomara ninguna acción que no sea referir el asunto al personal docente para su estudio y análisis).)
   Ninguno

8. **Presentación**
   - **a.** El Reporte mensual de actividad de la división y el programa – Componente informativo. Se revisó el reporte de inscripción de agosto 2021. Head Start de Kern reportó una tasa de inscripción del 43% y Early Head Start de San Joaquín reportó un 69% de inscripción para el mismo período. Early Head Start de Kern y la Asociación de cuidado infantil Early Head Start reportaron una tasa de inscripción de 63% y 52% respectivamente.

     Robert informó a los miembros que el 2% de alumnos inscritos en Head Start Kern cuentan con una evaluación de IFSP/IEP durante el mes de agosto. Early Head Start presentó un 6% durante el mismo mes. La tasa de inscripción para la asociación de Early Head Start fue de 3%, mientras que la inscripción en San Joaquín estuvo por arriba del porcentaje establecido, reportando un 17 %. En la categoría de ingresos superiores, ninguno de los programas superó la meta del 10%, de esta manera estamos cumpliendo con los parámetros.

El reporte de la división de personal reportó que existen 99 vacantes durante el mes de agosto. Los reportes de licencias médicas de la familia informan que, 21 empleados estaban fuera de función con licencia continua y 106 con licencia intermitente.

La sección de aspectos destacados reporta que la Oficina de Head Start (OHS, siglas en inglés) que se remitieron los reportes de Informativos del programa (PIR, siglas en inglés) el 31 de octubre, 2021 de los cuatro subsidios. EL PIR es un requisito de la OHS y es la principal fuente de informacion básica sobre las características operativos de los programas de Head Start y los servicios que proporcionan. Este informe proporciona datos completos sobre los servicios, el personal los alumnos y las familias participantes para los programas de Head Start y Early Head Start. Los datos extraídos de los informes PIR ayudarán a identificar las tendencias a nivel estatal y nacional. El personal recopila y monitorea los datos de PIR durante todo el año, sin embargo, el julio y agosto, estos datos se someten a revisión y análisis administrativos finales antes de remitirlos

Robert presentó el informe del programa de alimentación y cuidado infantil y para adultos (CACFP, siglas en inglés). Se repartieron un total de 51,697 comidas de las cuales 40,597 fueron preparadas por la cocina central durante el mes de agosto 2021. La sección de aspectos destacados informa que el puesto de gerente de servicios de alimentación se encuentra vacante y están en busca de candidatos para llenar la vacante.

b. Solicitud para consolidar los subsidios de Head Start – Componente de acción. Head Start y la División de Desarrollo Infantil Estatal, están solicitando al comité de planeación, su aprobación para consolidar nuestros programas de Head Start y Early Head Start de ambos condados, San Joaquín y Kern. Esta solicitud de cambio tiene como objetivo consolidar el subsidio de Head Start/Early Head Start de Kern (09CH011132), Early Head Start de San Joaquín (09CH011406), y la Asociacion de Cuidado Infantil (09HP000163). En la actualidad, cada subsidio tiene un ciclo presupuestario, cantidad de financiamiento anual, nivel de inscripción cubierta y área de servicio designado diferente. Con la consolidación de los subsidios beneficiará a CAPK a simplificar los requisitos administrativos y eliminar la duplicidad del trabajo administrativo. El cambio de la contabilidad permitirá flexibilidad para ajustar los fondos entre los programas, sin la necesidad de la aprobación de la Oficina de Head Start para una modificación presupuestaria.

Se precisará que los subsidios tengan la misma fecha por periodo, y se utilizará la fecha más antigua para implementarla en todos los subsidios, subsecuente a la consolidación. Para manejar este requisito y el impacto que tendrá el programa, la oficina de la región IX, asignará el mes de febrero del año 2022 como el mes de financiamiento para el programa del condado de San Joaquín.

El personal recomienda la aprobación del comité de planeación para remitir la consolidación de los subsidios de Head Start y la División de Desarrollo Infantil estatal.

Brittany Dunbar presentó una propuesta para aprobar la solicitud de consolidación de subsidios de Head Start; esta fue secundada por Paola Sanchez. Propuesta aprobada por unanimidad.

9. <u>Comunicaciones</u>

Ninguna

10. <u>Anuncios</u>

Ninguno

11. <u>Clausura de sesión</u>

La sesión se clausuró a las 5:55 p.m. La próxima junta se llevará a cabo el 5 de octubre, 2021.

o

MEMORANDUM

To: Budget and Finance Committee of the Policy Council

From: Heather McCarley, Finance Administrator

Date: September 21, 2021

Subject: *Head Start - Kern*
Budget to Actual Report for the period ended August 31, 2021 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2021 through February 28, 2022.

The following are highlights of the Kern Head Start Budget to Actual Report for the period of March 1, 2021 through August 31, 2021. Six months (50.0%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 42% of the budget, which is slightly greater than expenditures at this point in the prior budget period.

Training & Technical Assistance Funds

Overall expenditures are at 47% of the budget.

Carryover Funds

Overall expenditures are at 16% of the budget.

COVID Cares Funds

Overall expenditures are at 71% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

Non-Federal share is at 55% of the budget.

Community Action Partnership of Kern
Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2021 - February 28, 2022
Report Period: March 1, 2021 - August 31, 2021
Month 6 of 12 (50.0%)

Prepared 9/15/2021

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	10,000,522	3,800,922	6,199,600	38%	62%
FRINGE BENEFITS	2,787,432	1,228,338	1,559,094	44%	56%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	733,439	220,060	513,379	30%	70%
CONTRACTUAL	148,506	46,783	101,723	32%	68%
CONSTRUCTION	0	0	0		
OTHER	2,748,825	1,635,379	1,113,446	59%	41%
INDIRECT	1,583,809	661,071	922,738	42%	58%
TOTAL BASE FUNDING	**18,002,533**	**7,592,553**	**10,409,980**	**42%**	**58%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	41,904	5,144	36,760	12%	88%
SUPPLIES	23,986	11,677	12,309	49%	51%
CONTRACTUAL	22,800	24,818	(2,018)	109%	-9%
OTHER	72,752	34,854	37,898	48%	52%
INDIRECT	16,144	7,606	8,538	47%	53%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**177,586**	**84,098**	**93,488**	**47%**	**53%**
CARRYOVER					
SUPPLIES	2,294		2,294	0%	100%
CONTRACTUAL	15,000		15,000	0%	100%
CONSTRUCTION	2,276,903	417,336	1,859,567	18%	82%
OTHER	20,000	0			
INDIRECT	231,443	0	231,443		
TOTAL CARRYOVER	**2,545,640**	**417,336**	**2,108,304**	**16%**	**84%**
COVID CARES					
PERSONNEL		80,843	(80,843)		
FRINGE BENEFITS		52,540	(52,540)		
SUPPLIES	295,335	128,737	166,598		
OTHER	155,558	60,068	95,489		
INDIRECT	46,675	32,047	14,627		
TOTAL COVID CARES	**497,567**	**354,236**	**143,331**	**71%**	**29%**
GRAND TOTAL HS FEDERAL FUNDS	**21,223,326**	**8,448,223**	**12,755,103**	**40%**	**60%**

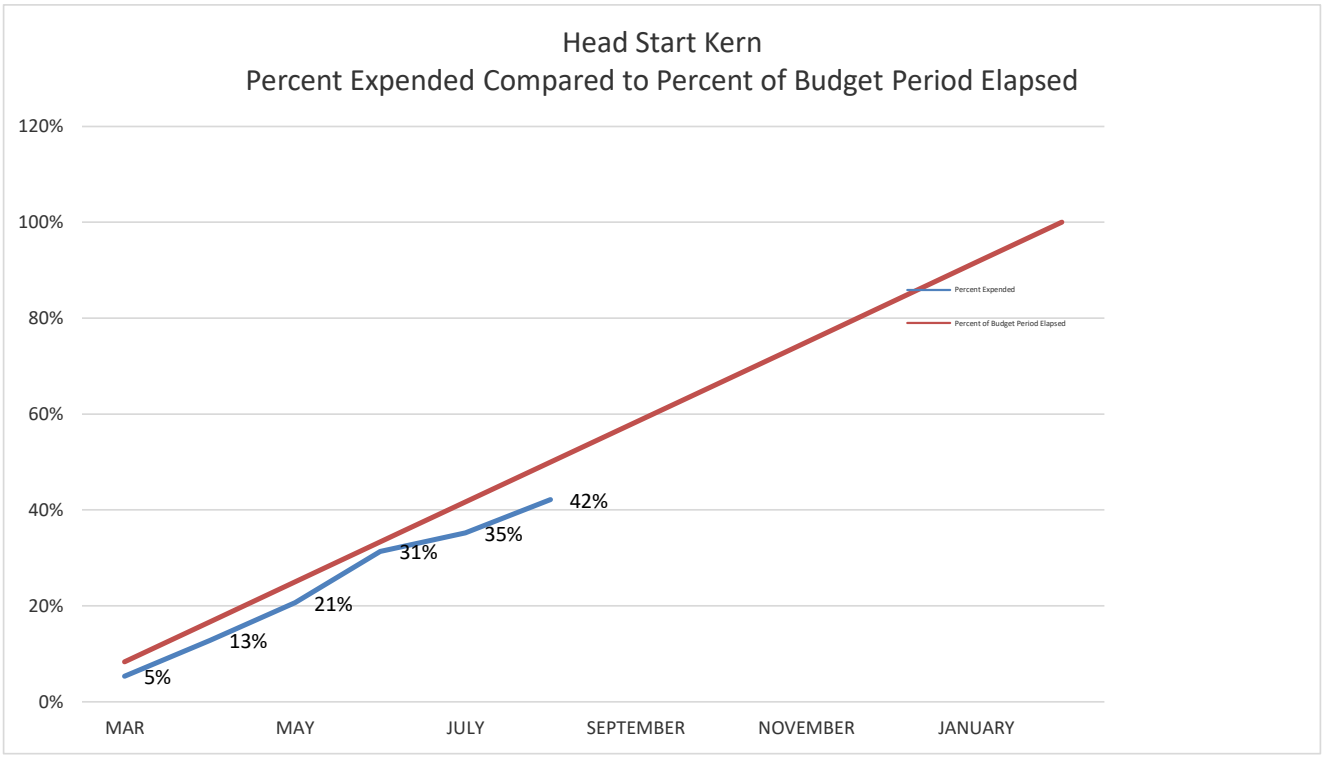
HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

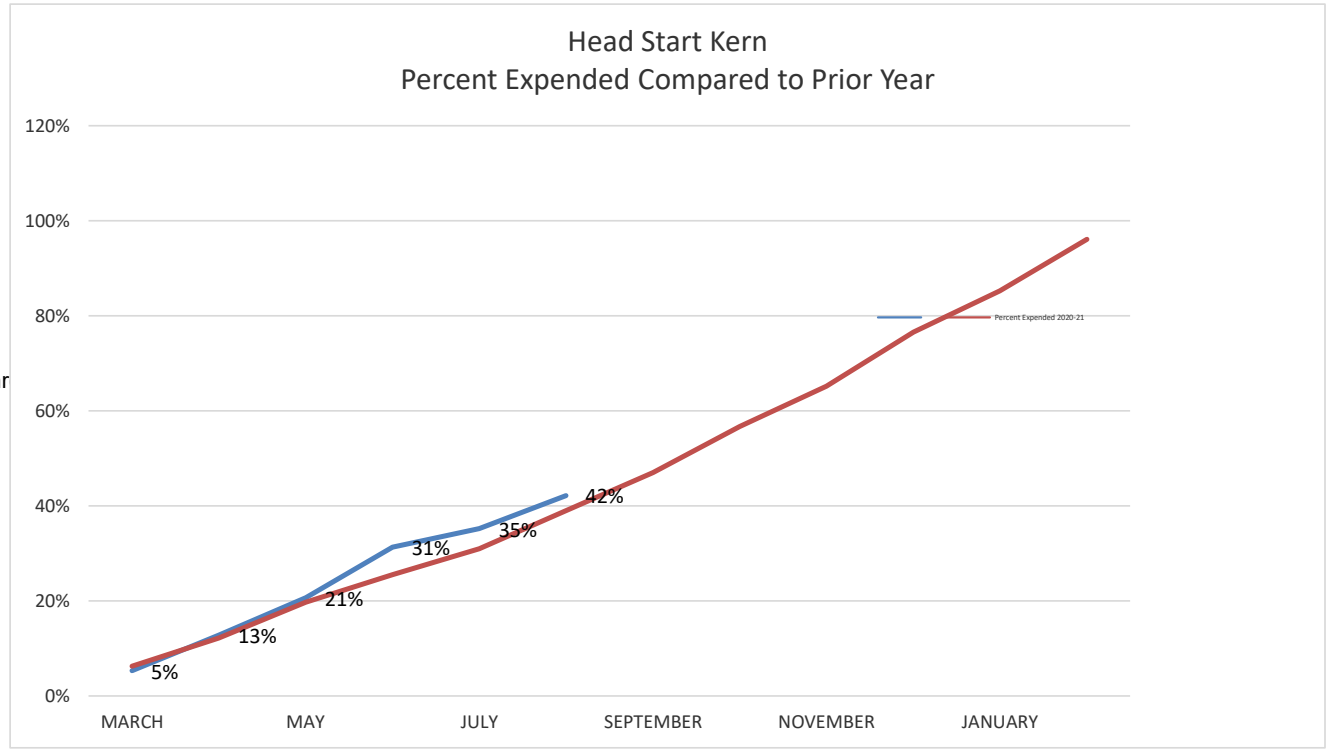
SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,567,638	850,806	716,832	54%	46%
CALIF DEPT OF ED	5,193,619	2,876,194	2,317,425	55%	45%
TOTAL NON-FEDERAL	**6,761,257**	**3,727,000**	**3,034,257**	**55%**	**45%**

Budget reflects Notice of Award #09CH011132-03-01
Actual expenditures include posted expenditures and estimated adjustments through 8/31/2021
Administrative Cost for HS and EHS Kern **6.8%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	15,440				**15,440**	9/15/2021
Lowe's	5,765.83				**5,766.00**	9/15/2021
Smart & Final	81.38				**81**	9/1/2021
Save Mart	3,565.02				**3,565**	9/1/2021
Chevron & Texaco Business Card	8,246				**8,246**	9/6/2021
Home Depot	5,191				**5,191**	9/5/2021
	38,290	**0**	**0**	**0**	**38,289**	


Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
20%
0%
MAR
MAY
JULY
SEPTEMBER
NOVEMBER
JANUARY
Percent Expended
Percent of Budget Period Elapsed
5%
13%
21%
31%
35%
42%


Head Start Kern
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
20%
0%
MARCH
MAY
JULY
SEPTEMBER
NOVEMBER
JANUARY
Percent Expended 2020-21
5%
13%
21%
31%
35%
42%

MEMORANDUM

To: Budget and Finance Committee of the Policy Council

From: Heather McCarley, Finance Administrator

Date: September 21, 2021

Subject: *Early Head Start - Kern*
Budget to Actual Report for the period ended August 31, 2021 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2021 through February 28, 2022.

The following are highlights of the Kern Early Head Start Budget to Actual Report for the period of March 1, 2021 through August 31, 2021. Sixth months (50.0%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 37% of the budget, which is on trend with where we were compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 45% of the budget.

Carryover Funds

Overall expenditures are at 1% of the budget.

COVID Cares Funds

Overall expenditures are at 100% of the budget.

Community Action Partnership of Kern
Early Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2021 - February 28, 2022
Report Period: March 1, 2021 - August 31, 2021
Month 6 of 12 (50.%)

Prepared 9/15/2021

BASE FUNDS	**BUDGET**	**ACTUAL**	**REMAINING**	**% SPENT**	**% REMAINING**
PERSONNEL	5,021,133	1,964,188	3,056,945	39%	61%
FRINGE BENEFITS	1,751,175	547,866	1,203,309	31%	69%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	483,444	144,794	338,650	30%	70%
CONTRACTUAL	36,432	20,213	16,219	55%	45%
CONSTRUCTION	0	0	0		
OTHER	920,158	394,092	526,066	43%	57%
INDIRECT	809,704	297,356	512,348	37%	63%
TOTAL BASE FUNDING	**9,022,046**	**3,368,507**	**5,653,539**	**37%**	**63%**

TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	32,253	1,799	30,454	6%	94%
SUPPLIES	6,807	3,916	2,891	58%	42%
CONTRACTUAL	11,412	48,173	(36,761)	422%	-322%
OTHER	102,788	14,397	88,391	14%	86%
INDIRECT	15,326	6,815	8,511	44%	56%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**168,586**	**75,099**	**93,487**	**45%**	**55%**

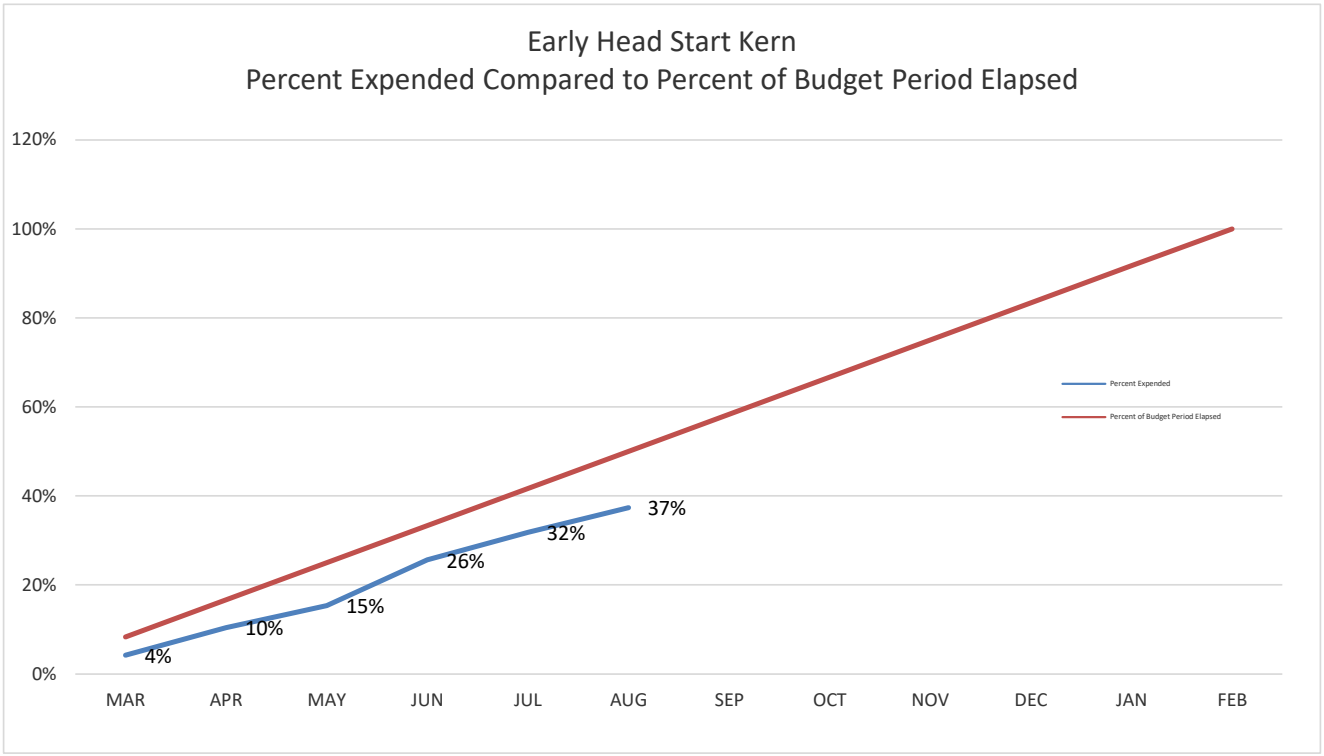
CARRYOVER					
SUPPLIES			0	#DIV/0!	#DIV/0!
CONTRACTUAL			0	#DIV/0!	#DIV/0!
CONSTRUCTION	4,208,158	51,802	4,156,356	1%	99%
OTHER		0	0		
INDIRECT	117,543	0	117,543		
TOTAL CARRYOVER	**4,325,701**	**51,802**	**4,273,899**	**1%**	**99%**

COVID CARES					
PERSONNEL		35,102	(35,102)		
FRINGE BENEFITS		28,570	(28,570)		
SUPPLIES	66,921	905	66,016	1%	99%
OTHER	18,194	18,524	(330)	102%	-2%
INDIRECT	9,068	11,082	(2,014)		
TOTAL COVID CARES	**94,182**	**94,182**	**(0)**	**100%**	**0%**

GRAND TOTAL EHS FEDERAL FUNDS	**13,610,515**	**3,589,590**	**10,020,925**	**26%**	**74%**

Budget reflects Notice of Award #09CH011132-03-01

Actual expenditures include posted expenditures and estimated adjustments through 8/31/2021


Early Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
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MAR
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4%
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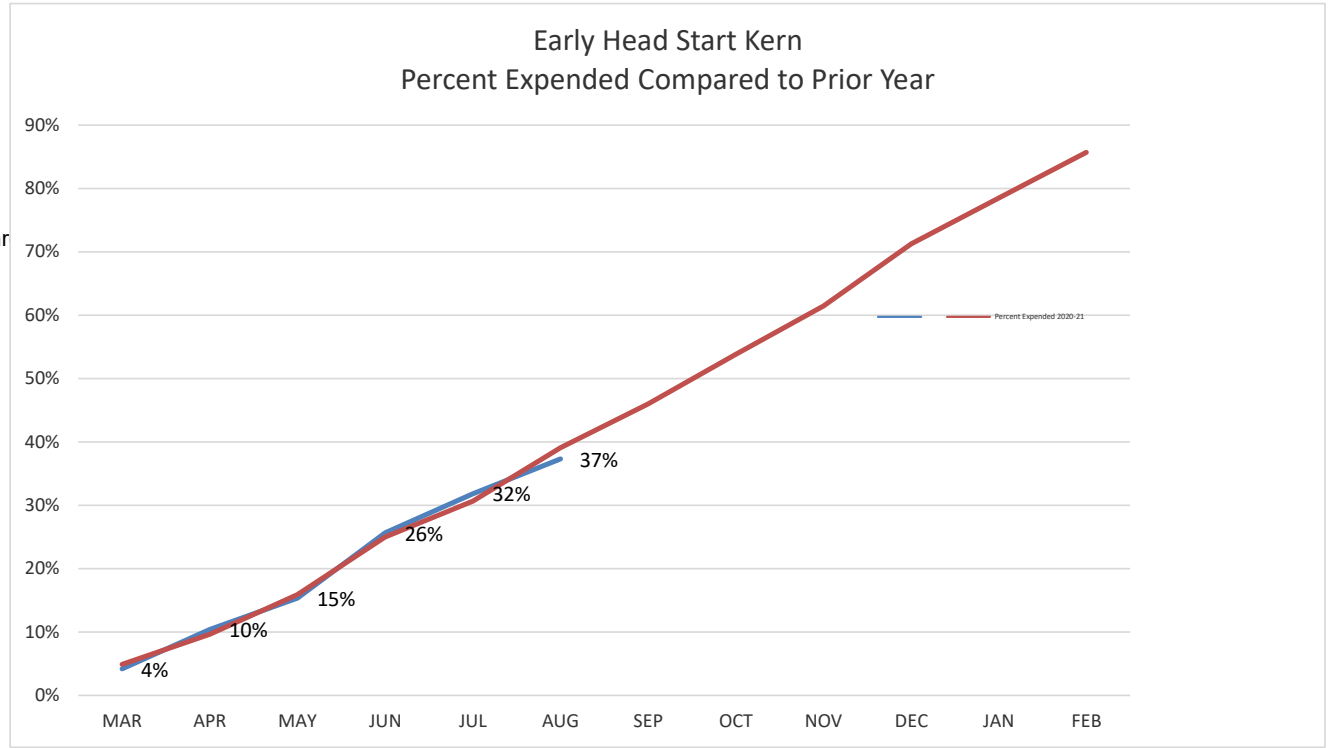
32%
37%
Percent Expended
Percent of Budget Period Elapsed


Early Head Start Kern
Percent Expended Compared to Prior Year
90%
80%
70%
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OCT
NOV
DEC
JAN
FEB
4%
10%
15%
26%
32%
37%
Percent Expended 2020-21

MEMORANDUM

To: Budget and Finance Committee of the Policy Council

From: Heather McCarley, Finance Administrator

Date: September 21, 2021

Subject: *Early Head Start – San Joaquin*
Budget to Actual Report for the period ended August 31, 2021 – **Info Item**

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period of February 1, 2021 through August 31, 2021. Seven months (58.3%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 48% of the budget, which is slightly below where we were compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 58% of the budget. The combined personnel and fringe benefit expenses are at 58% of this budget.

Carryover Funds

Overall expenditures are at 0% of the budget.

COVID Cares Funds

Overall expenditures are at 100% of the budget.

Non-Federal Share

Non-Federal share is at 81% of the budget.

Community Action Partnership of Kern
Early Head Start - San Joaquin County
Budget to Actual Report
Budget Period: February 1, 2021 - January 31, 2022
Report Period: February 1, 2021 - August 31, 2021
Month 7 of 12 (58.33%)

Prepared 9/15/2021

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,239,569	1,528,865	1,710,704	47%	53%
FRINGE BENEFITS	913,403	407,804	505,599	45%	55%
TRAVEL	0	8,775	(8,775)	0%	0%
EQUIPMENT	45,000	31,190	13,810		
SUPPLIES	130,220	67,402	62,818	52%	48%
CONTRACTUAL	9,500	9,646	(146)	102%	-2%
OTHER	720,292	402,689	317,603	56%	44%
INDIRECT	498,077	225,668	272,409	45%	55%
TOTAL	**5,556,061**	**2,682,039**	**2,874,022**	**48%**	**52%**

TRAINING & TECHNICAL ASSISTANCE FUNDS					
PERSONNEL	49,670	28,629	21,041	58%	42%
FRINGE BENEFITS	21,950	12,833	9,117	58%	42%
TRAVEL	3,260	1,511	1,749	46%	54%
SUPPLIES	6,815	723	6,092	11%	89%
CONTRACTUAL	7,345	8,100	(755)	110%	-10%
OTHER	19,301	11,249	8,052	58%	42%
INDIRECT	10,834	6,299	4,535	58%	42%
TOTAL	**119,175**	**69,344**	**49,831**	**58%**	**42%**

CARRYOVER					
EQUIPMENT	21,035	0	21,035	0%	100%
SUPPLIES	29,804	0	29,804	0%	100%
CONTRACTUAL	8,000	0	8,000	0%	100%
OTHER	381,242	0	381,242	0%	100%
INDIRECT	41,905	0	41,905	0%	100%
TOTAL	**481,986**	**0**	**481,986**	**0%**	**100%**

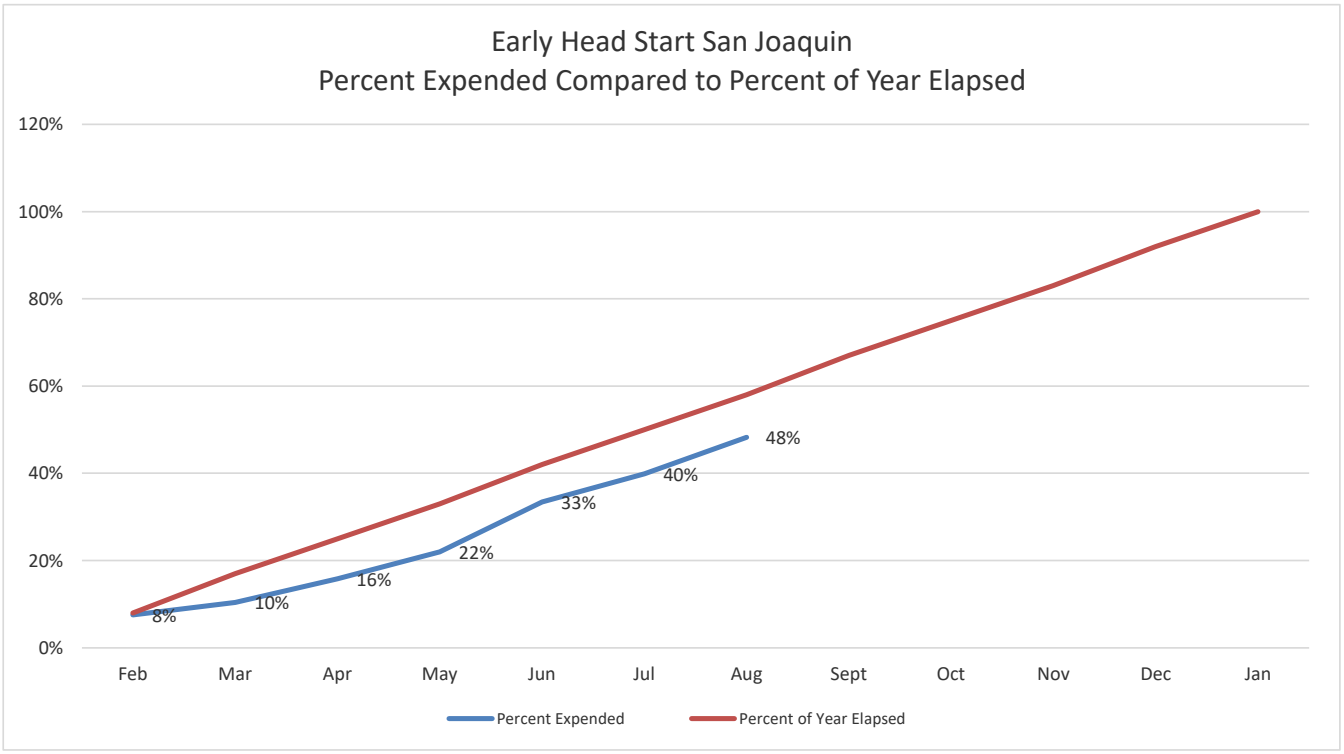
COVID CARES - Carried over from 2020-21					
PERSONNEL		19,203	(19,203)	0%	0%
FRINGE BENEFITS		3,331	(3,331)	0%	0%
SUPPLIES	72,943	42,873	30,070	59%	41%
OTHER	24,314	29,715	(5,401)	122%	-22%
INDIRECT	9,726	11,861	(2,135)	122%	-22%
TOTAL	**106,983**	**106,983**	**0**	**100%**	**0%**

GRAND TOTAL EHS FEDERAL FUNDS	**6,264,205**	**2,858,366**	**3,405,839**	**46%**	**54%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,402,068	1,131,448	270,620	81%	19%
TOTAL NON-FEDERAL FUNDS	**1,402,068**	**1,131,448**	**270,620**	**81%**	**19%**

Centralized Administrative Cost	5.8%
Program Administrative Cost	3.0%
Total Administrative Cost	**8.9%**

Budget reflects Notice of Award #09CH011406-02-02
Actual expenditures include posted expenditures and estimated adjustments through 8/31/2021


Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed
120%
100%
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40%
20%
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8%
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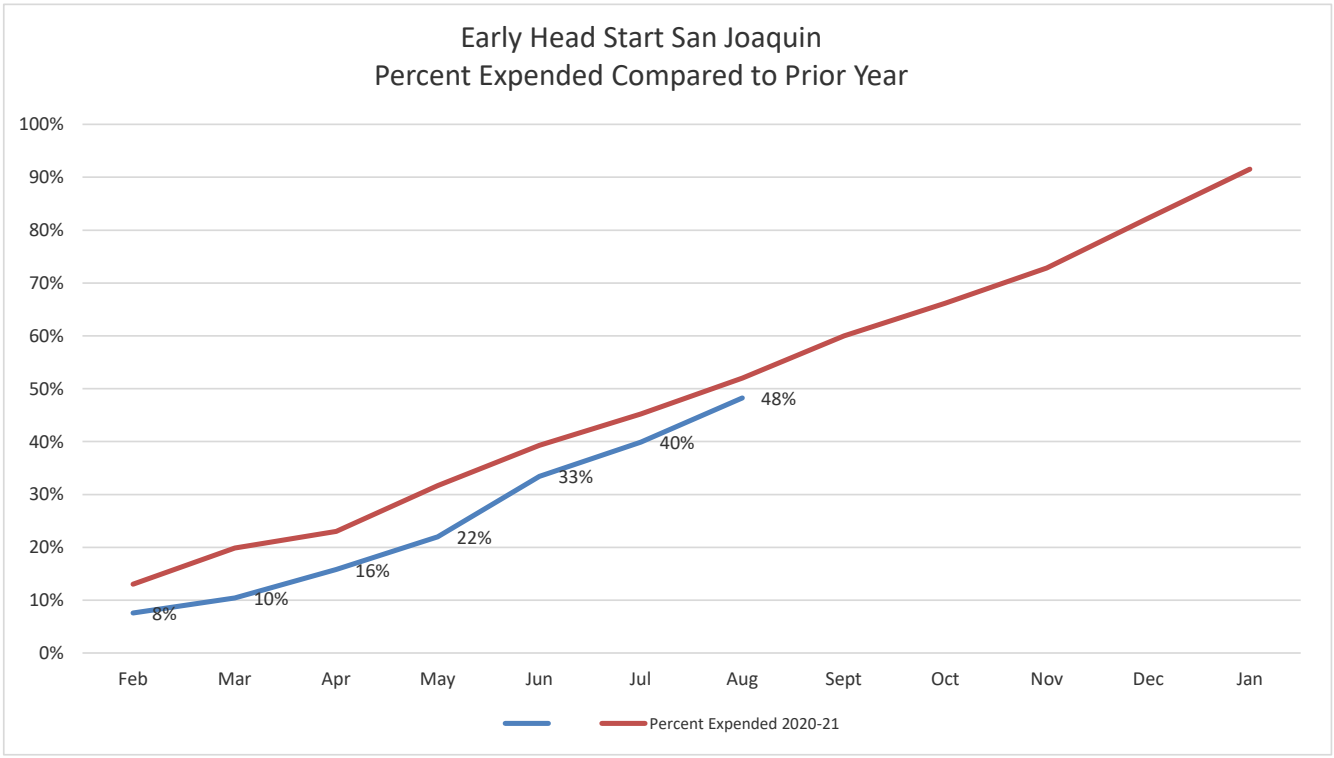
16%
22%
33%
40%
48%
Percent Expended
Percent of Year Elapsed


Early Head Start San Joaquin
Percent Expended Compared to Prior Year
100%
90%
80%
70%
60%
50%
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30%
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8%
10%
16%
22%
33%
40%
48%
Percent Expended 2020-21

MEMORANDUM

To: Budget and Finance Committee of the Policy Council

From: Heather McCarley, Finance Administrator

Date: September 21, 2021

Subject: *Early Head Start Child Care Partnerships*
Budget to Actual Report for the period ended August 31, 2021 – **Info Item**

The following are highlights of the Early Head Start Child Care Partnership Budget to Actual Report for the period of March 1, 2021 through August 31, 2021. Six months (50.0%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 30% of the budget, which is slightly above where we were compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 5% of the budget.

Carryover Funds

Overall expenditures are at 1% of the budget.

COVID Cares Funds

The remaining COVID funding will be carried into the current budget period. Of the remaining balance, overall expenditures are at 19% of the budget.

Non-Federal Share

Non-Federal share is at 28% of the budget.

Community Action Partnership of Kern
Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report
Budget Period: March 1, 2021 - February 28, 2022
Report Period: March 1, 2021 - August 31, 2021
Month 6 of 12 (50.0%)

Prepared 9/15/2021

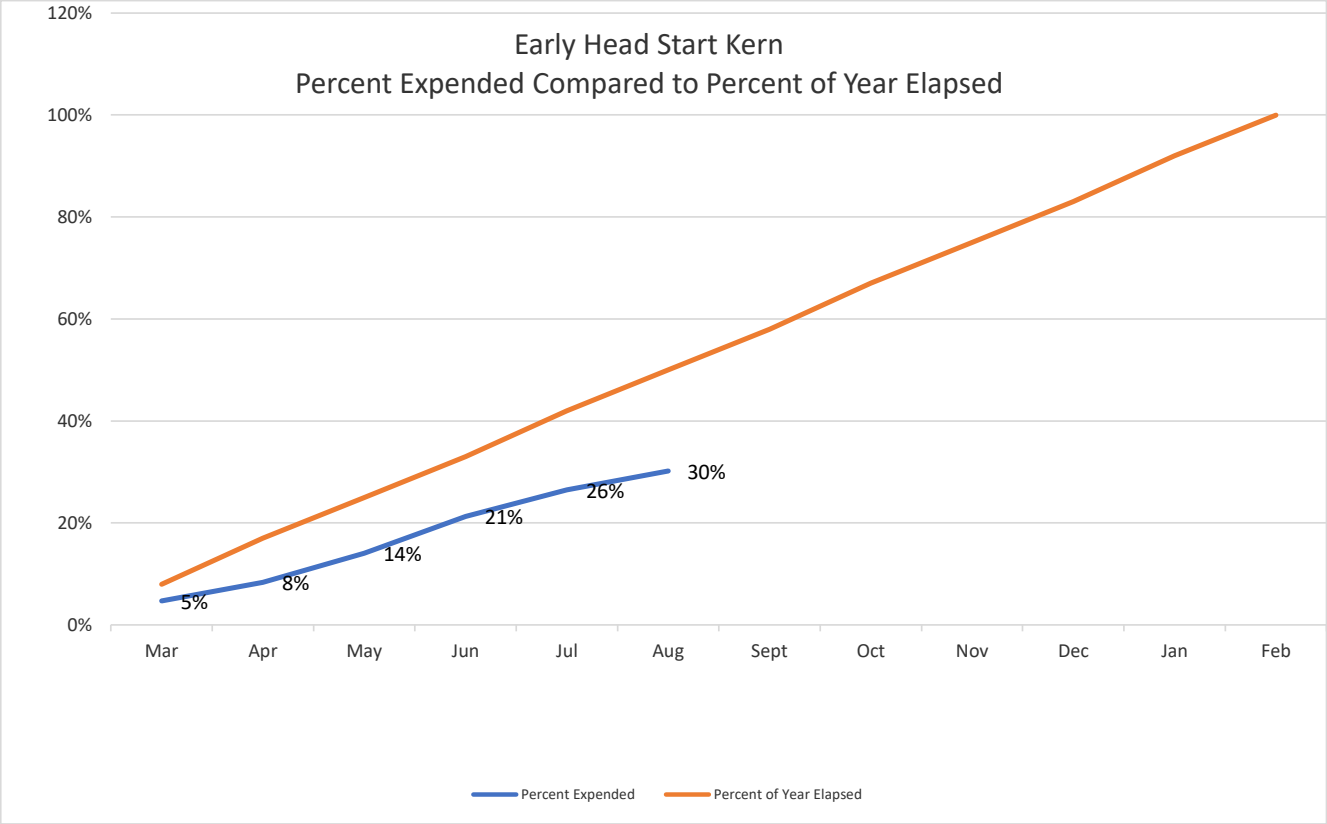
BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	668,881	291,830	377,051	44%	56%
FRINGE BENEFITS	183,736	80,165	103,571	44%	56%
SUPPLIES	37,083	36,661	422	99%	1%
CONTRACTUAL	1,091,504	131,761	959,743	12%	88%
OTHER	231,300	129,053	102,247	56%	44%
INDIRECT	215,164	63,968	151,196	30%	70%
TOTAL BASE FUNDING	**2,427,668**	**733,438**	**1,694,230**	**30%**	**70%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	5,294	106	5,188	2%	98%
SUPPLIES	16,391	0	16,391	0%	100%
OTHER	29,393	399	28,994	1%	99%
INDIRECT	5,107	266	4,841	5%	95%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**56,185**	**2,924**	**53,261**	**5%**	**95%**
CARRYOVER					
SUPPLIES	16,000	0	16,000	0%	100%
CONSTRUCTION	2,458,581	0	2,458,581	0%	100%
CONTRACTUAL	14,000	0	14,000	0%	100%
OTHER	14,121	35,000	(20,879)	248%	-148%
INDIRECT	4,412	0	4,412	0%	100%
TOTAL CARRYOVER	**2,507,114**	**35,000**	**2,472,114**	**1%**	**99%**
COVID CARES					
PERSONNEL	0	3,622	(3,622)		
FRINGE BENEFITS	0	579	(579)		
SUPPLIES	77,735	6,917	70,818	9%	91%
OTHER	24,361	7,926	16,435	33%	67%
INDIRECT	10,206	1,904	8,302	19%	81%
TOTAL COVID	**112,302**	**20,948**	**95,554**	**19%**	**81%**
GRAND TOTAL EHS FEDERAL FUNDS	**5,103,269**	**792,310**	**4,315,159**	**16%**	**84%**

NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	588,256	164,028	424,228	28%	72%
TOTAL NON-FEDERAL	**588,256**	**164,028**	**424,228**	**28%**	**72%**

Budget reflects Notice of Award **#09HP000163-03-02**

Actual expenditures include posted expenditures and estimated adjustments through 8/31/2021


Early Head Start Kern
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
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Nov
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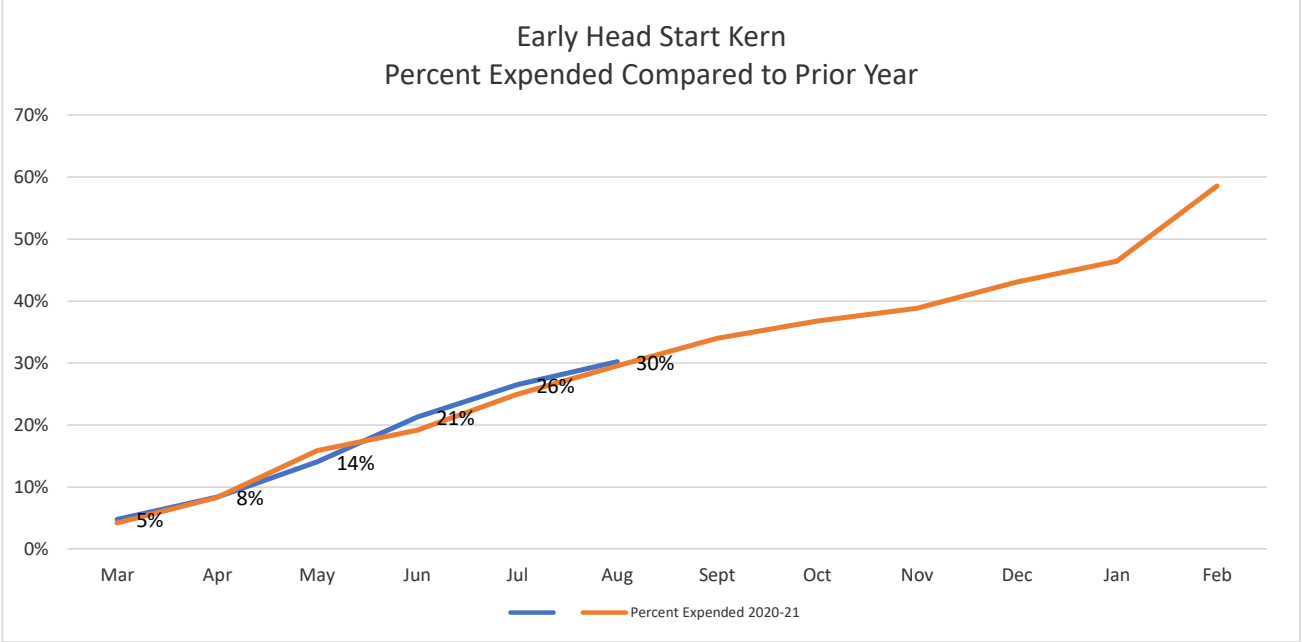
Jan
Feb
5%
8%
14%
21%
26%
30%
Percent Expended
Percent of Year Elapsed


Early Head Start Kern
Percent Expended Compared to Prior Year
70%
60%
50%
40%
30%
20%
10%
0%
Mar
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Jun
Jul
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Sept
Oct
Nov
Dec
Jan
Feb
5%
8%
14%
21%
26%
30%
Percent Expended 2020-21

MEMORANDUM

To: Budget and Finance Committee of the Policy Council

From: Heather McCarley, Finance Administrator

Date: September 21, 2021

Subject: *American Rescue Plan Funding*
Budget to Actual Report for the period ended August 31, 2021 – **Info Item**

The following are highlights of the American Rescue Plan Budget to Actual Report for the period of April 1, 2021 through August 31, 2021. Five months (41.67%) of the 12-month budget period have elapsed.

COVID

Overall expenditures are at 100% of the budget. These funds are being utilized to support the Summer Bridge Program options.

American Rescue Plan Act

Overall expenditures are at 14% of the budget. These funds are being utilized to support the Summer Bridge Program options.

Community Action Partnership of Kern

American Rescue Plan

Budget to Actual Report

Budget Period: April 1, 2021 - March 31, 2023

Report Period: April 1, 2021 - August 31, 2021

Month 5 of 12 (41.67%)

Prepared 9/17/2021

COVID	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	0	502,095	(502,095)		100%
FRINGE BENEFITS	0	107,505	(107,505)		100%
TRAVEL	0	0	0	0%	0%
EQUIPMENT	0	0	0		
SUPPLIES	500,000	0	500,000	0%	100%
CONTRACTUAL	0	0	0		100%
OTHER	170,559	0	170,559	0%	100%
INDIRECT	0	60,959	(60,959)		100%
TOTAL	**670,559**	**670,559**	**0**	**100%**	**0%**

American Rescue Plan Act

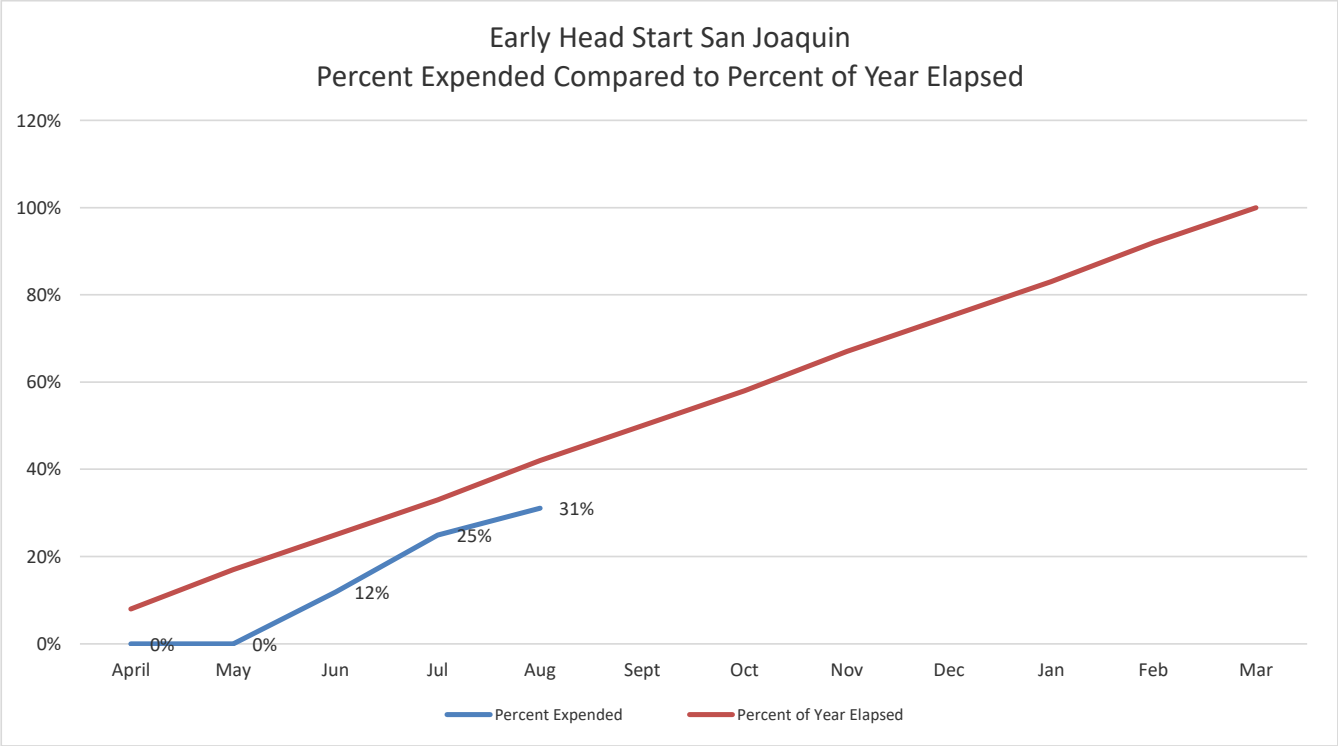
PERSONNEL	763,438	281,848	481,590	37%	63%
FRINGE BENEFITS	251,934	85,873	166,061	34%	66%
TRAVEL	0	0	0		100%
SUPPLIES	553,540	34	553,506	0%	100%
CONTRACTUAL	0	0	0		100%
OTHER	830,310	0	830,310	0%	100%
INDIRECT	266,580	0	266,580	0%	100%
TOTAL	**2,665,802**	**367,755**	**2,298,047**	**14%**	**86%**

GRAND TOTAL ARP FEDERAL FUNDS	**3,336,361**	**1,038,314**	**2,298,047**	**31%**	**69%**

Centralized Administrative Cost	5.9%
Program Administrative Cost	0.0%
Total Administrative Cost	**5.9%**

Budget reflects Notice of Award #09HE000432-01-01

Actual expenditures include posted expenditures and estimated adjustments through 8/31/2021


Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
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12%
25%
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Percent Expended
Percent of Year Elapsed

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE (6115)
2021-2022

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	8%	0%
APRIL 2021	$ 1,350.00		$ -	$ 1,350.00	17%	0%
MAY 2021	$ 1,350.00		$ -	$ 1,350.00	25%	0%
JUNE 2021	$ 1,350.00		$ -	$ 1,350.00	33%	0%
JULY 2021	$ 1,350.00		$ -	$ 1,350.00	42%	0%
AUGUST 2021	$ 1,350.00		$ -	$ 1,350.00	50%	0%
SEPTEMBER 2021	$ 1,350.00		$ -	$ 1,350.00	58%	0%
OCTOBER 2021	$ 1,350.00		$ -	$ 1,350.00	67%	0%
NOVEMBER 2021	$ 1,350.00		$ -	$ 1,350.00	75%	0%
DECEMBER 2021	$ 1,350.00		$ -	$ 1,350.00	83%	0%
JANUARY 2022	$ 1,350.00		$ -	$ 1,350.00	92%	0%
FEBRUARY 2022	$ 1,350.00		$ -	$ 1,350.00	100%	0%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 450.00	$ -	$ -	$ 450.00	8%	0%
APRIL 2021	$ 450.00		$ -	$ 450.00	17%	0%
MAY 2021	$ 450.00		$ -	$ 450.00	25%	0%
JUNE 2021	$ 450.00		$ -	$ 450.00	33%	0%
JULY 2021	$ 450.00		$ -	$ 450.00	42%	0%
AUGUST 2021	$ 450.00		$ -	$ 450.00	50%	0%
SEPTEMBER 2021	$ 450.00		$ -	$ 450.00	58%	0%
OCTOBER 2021	$ 450.00		$ -	$ 450.00	67%	0%
NOVEMBER 2021	$ 450.00		$ -	$ 450.00	75%	0%
DECEMBER 2021	$ 450.00		$ -	$ 450.00	83%	0%
JANUARY 2022	$ 450.00		$ -	$ 450.00	92%	0%
FEBRUARY 2022	$ 450.00		$ -	$ 450.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE (6115)
2021-2022

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2021	$ 50.00	$ -	$ -	$ 50.00	8%	0%
MARCH 2021	$ 50.00	$ -	$ -	$ 50.00	17%	0%
APRIL 2021	$ 50.00	$ -	$ -	$ 50.00	25%	0%
MAY 2021	$ 50.00	$ -	$ -	$ 50.00	33%	0%
JUNE 2021	$ 50.00	$ -	$ -	$ 50.00	42%	0%
JULY 2021	$ 50.00	$ -	$ -	$ 50.00	50%	0%
AUGUST 2021	$ 50.00	$ -	$ -	$ 50.00	58%	0%
SEPTEMBER 2021	$ 50.00	$ -	$ -	$ 50.00	67%	0%
OCTOBER 2021	$ 50.00	$ -	$ -	$ 50.00	75%	0%
NOVEMBER 2021	$ 50.00	$ -	$ -	$ 50.00	83%	0%
DECEMBER 2021	$ 50.00	$ -	$ -	$ 50.00	92%	0%
JANUARY 2022	$ 50.00	$ -	$ -	$ 50.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 250.00	$ -	$ -	$ 250.00	8%	0%
APRIL 2021	$ 250.00	$ -	$ -	$ 250.00	17%	0%
MAY 2021	$ 250.00	$ -	$ -	$ 250.00	25%	0%
JUNE 2021	$ 250.00	$ -	$ -	$ 250.00	33%	0%
JULY 2021	$ 250.00	$ -	$ -	$ 250.00	42%	0%
AUGUST 2021	$ 250.00	$ -	$ -	$ 250.00	50%	0%
SEPTEMBER 2021	$ 250.00	$ -	$ -	$ 250.00	58%	0%
OCTOBER 2021	$ 250.00	$ -	$ -	$ 250.00	67%	0%
NOVEMBER 2021	$ 250.00	$ -	$ -	$ 250.00	75%	0%
DECEMBER 2021	$ 250.00	$ -	$ -	$ 250.00	83%	0%
JANUARY 2022	$ 250.00	$ -	$ -	$ 250.00	92%	0%
FEBRUARY 2022	$ 250.00		$ -	$ 250.00	100%	0%

Prepared by: Heather McCarley
September 15, 2021

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2021-2022

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	25%	0%
ABRIL DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	50%	0%
MAYO DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	75%	0%
JUNIO DEL 2021	$ 1,350.00	$ -	$ -	$ 1,350.00	100%	0%
JULIO DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	13%	0%
AGOSTO DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	25%	0%
SEPTIEMBRE DEL 2018	$ 5,475.00	$ -	$ -	$ 5,475.00	38%	0%
OCTUBRE DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	50%	0%
NOVIEMBRE DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	63%	0%
DICIEMBRE DEL 2021	$ 5,475.00	$ -	$ -	$ 5,475.00	75%	0%
ENERO DEL 2022	$ 5,475.00	$ -	$ -	$ 5,475.00	88%	0%
FEBRERO DEL 2022	$ 5,475.00	$ -	$ -	$ 5,475.00	100%	0%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 450.00	$ -	$ -	$ 450.00	25%	0%
ABRIL DEL 2021	$ 450.00	$ -	$ -	$ 450.00	50%	0%
MAYO DEL 2021	$ 450.00	$ -	$ -	$ 450.00	75%	0%
JUNIO DEL 2021	$ 450.00	$ -	$ -	$ 450.00	100%	0%
JULIO DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	13%	0%
AGOSTO DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	25%	0%
SEPTIEMBRE DEL 2018	$ 1,824.00	$ -	$ -	$ 1,824.00	38%	0%
OCTUBRE DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	50%	0%
NOVIEMBRE DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	63%	0%
DICIEMBRE DEL 2021	$ 1,824.00	$ -	$ -	$ 1,824.00	75%	0%
ENERO DEL 2022	$ 1,824.00	$ -	$ -	$ 1,824.00	88%	0%
FEBRERO DEL 2022	$ 1,824.00	$ -	$ -	$ 1,824.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2021-2022

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	8%	0%
MARZO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	17%	0%
ABRIL DEL 2021	$ 50.00	$ -	$ -	$ 50.00	25%	0%
MAYO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	33%	0%
JUNIO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	42%	0%
JULIO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	50%	0%
AGOSTO DEL 2021	$ 50.00	$ -	$ -	$ 50.00	58%	0%
SEPTIEMBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	67%	0%
OCTUBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	75%	0%
NOVIEMBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	83%	0%
DICIEMBRE DEL 2021	$ 50.00	$ -	$ -	$ 50.00	92%	0%
ENERO DEL 2022	$ 50.00	$ -	$ -	$ 50.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	8%	0%
ABRIL DEL 2021	$ 250.00	$ -	$ -	$ 250.00	17%	0%
MAYO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	25%	0%
JUNIO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	33%	0%
JULIO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	42%	0%
AGOSTO DEL 2021	$ 250.00	$ -	$ -	$ 250.00	50%	0%
SEPTIEMBRE DEL 2018	$ 250.00	$ -	$ -	$ 250.00	58%	0%
OCTUBRE DEL 2021	$ 250.00	$ -	$ -	$ 250.00	67%	0%
NOVIEMBRE DEL 2021	$ 250.00	$ -	$ -	$ 250.00	75%	0%
DICIEMBRE DEL 2021	$ 250.00	$ -	$ -	$ 250.00	83%	0%
ENERO DEL 2022	$ 250.00	$ -	$ -	$ 250.00	92%	0%
FEBRERO DEL 2022	$ 250.00	$ -	$ -	$ 250.00	100%	0%

Preparado por Heather McCarley
15 de Agosto 2021

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES (7175)
2020-2022

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	8%	0%
APRIL 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	17%	0%
MAY 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	25%	0%
JUNE 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	33%	0%
JULY 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	42%	0%
AUGUST 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	50%	0%
SEPTEMBER 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	58%	0%
OCTOBER 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	67%	0%
NOVEMBER 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	75%	0%
DECEMBER 2021	$ 9,585.00	$ -	$ -	$ 9,585.00	83%	0%
JANUARY 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	92%	0%
FEBRUARY 2022	$ 9,585.00	$ -	$ -	$ 9,585.00	100%	0%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	8%	0%
APRIL 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	17%	0%
MAY 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	25%	0%
JUNE 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	33%	0%
JULY 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	42%	0%
AUGUST 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	50%	0%
SEPTEMBER 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	58%	0%
OCTOBER 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	67%	0%
NOVEMBER 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	75%	0%
DECEMBER 2021	$ 3,230.00	$ -	$ -	$ 3,230.00	83%	0%
JANUARY 2022	$ 3,230.00	$ -	$ -	$ 3,230.00	92%	0%
FEBRUARY 2022	$ 3,230.00	$ -	$ -	$ 3,230.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES (7175)
2020-2022

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	8%	0%
MARCH 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	17%	0%
APRIL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	25%	0%
MAY 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	33%	0%
JUNE 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	42%	0%
JULY 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	50%	0%
AUGUST 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	58%	0%
SEPTEMBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	67%	0%
OCTOBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	75%	0%
NOVEMBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	83%	0%
DECEMBER 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	92%	0%
JANUARY 2022	$ 1,665.00	$ -	$ -	$ 1,665.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2021	$ 760.00	$ -	$ -	$ 760.00	8%	0%
APRIL 2021	$ 760.00	$ -	$ -	$ 760.00	17%	0%
MAY 2021	$ 760.00	$ -	$ -	$ 760.00	25%	0%
JUNE 2021	$ 760.00	$ -	$ -	$ 760.00	33%	0%
JULY 2021	$ 760.00	$ -	$ -	$ 760.00	42%	0%
AUGUST 2021	$ 760.00	$ -	$ -	$ 760.00	50%	0%
SEPTEMBER 2021	$ 760.00	$ -	$ -	$ 760.00	58%	0%
OCTOBER 2021	$ 760.00	$ -	$ -	$ 760.00	67%	0%
NOVEMBER 2021	$ 760.00	$ -	$ -	$ 760.00	75%	0%
DECEMBER 2021	$ 760.00	$ -	$ -	$ 760.00	83%	0%
JANUARY 2022	$ 760.00	$ -	$ -	$ 760.00	92%	0%
FEBRUARY 2022	$ 760.00		$ -	$ 760.00	100%	0%

Prepared by: Heather McCarley
September 15, 2021

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2021-2022

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 8,731.00	$ -	$ -	$ 8,731.00	8%	0%
ABRIL DEL 2021	$ 8,731.00	$ -	$ -	$ 8,731.00	17%	0%
MAYO DEL 2021	$ 8,731.00	$ -	$ -	$ 8,731.00	25%	0%
JUNIO DEL 2021	$ 8,731.00	$ -	$ -	$ 8,731.00	33%	0%
JULIO DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	13%	0%
AGOSTO DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	25%	0%
SEPTIEMBRE DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	38%	0%
OCTUBRE DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	50%	0%
NOVIEMBRE DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	63%	0%
DICIEMBRE DEL 2021	$ 18,711.00	$ -	$ -	$ 18,711.00	75%	0%
ENERO DEL 2022	$ 18,711.00	$ -	$ -	$ 18,711.00	88%	0%
FEBRERO DEL 2022	$ 18,711.00	$ -	$ -	$ 18,711.00	100%	0%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 1,363.00	$ -	$ -	$ 1,363.00	8%	0%
ABRIL DEL 2021	$ 1,363.00	$ -	$ -	$ 1,363.00	17%	0%
MAYO DEL 2021	$ 1,363.00	$ -	$ -	$ 1,363.00	25%	0%
JUNIO DEL 2021	$ 1,363.00	$ -	$ -	$ 1,363.00	33%	0%
JULIO DEL 2021	$ 6,264.00	$ -	$ -	$ 6,264.00	13%	0%
AGOSTO DEL 2021	$ 6,264.00	$ -	$ -	$ 6,264.00	25%	0%
SEPTIEMBRE DEL 2018	$ 6,264.00	$ -	$ -	$ 6,264.00	38%	0%
OCTUBRE DEL 2021	$ 6,264.00	$ -	$ -	$ 6,264.00	50%	0%
NOVIEMBRE DEL 2021	$ 6,264.00	$ -	$ -	$ 6,264.00	63%	0%
DICIEMBRE DEL 2021	$ 6,264.00	$ -	$ -	$ 6,264.00	75%	0%
ENERO DEL 2022	$ 6,264.00	$ -	$ -	$ 6,264.00	88%	0%
FEBRERO DEL 2022	$ 6,264.00	$ -	$ -	$ 6,264.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2021-2022

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	8%	0%
MARZO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	17%	0%
ABRIL DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	25%	0%
MAYO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	33%	0%
JUNIO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	42%	0%
JULIO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	50%	0%
AGOSTO DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	58%	0%
SEPTIEMBRE DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	67%	0%
OCTUBRE DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	75%	0%
NOVIEMBRE DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	83%	0%
DICIEMBRE DEL 2021	$ 1,665.00	$ -	$ -	$ 1,665.00	92%	0%
ENERO DEL 2022	$ 1,665.00	$ -	$ -	$ 1,665.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	8%	0%
ABRIL DEL 2021	$ 760.00	$ -	$ -	$ 760.00	17%	0%
MAYO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	25%	0%
JUNIO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	33%	0%
JULIO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	42%	0%
AGOSTO DEL 2021	$ 760.00	$ -	$ -	$ 760.00	50%	0%
SEPTIEMBRE DEL 2018	$ 760.00	$ -	$ -	$ 760.00	58%	0%
OCTUBRE DEL 2021	$ 760.00	$ -	$ -	$ 760.00	67%	0%
NOVIEMBRE DEL 2021	$ 760.00	$ -	$ -	$ 760.00	75%	0%
DICIEMBRE DEL 2021	$ 760.00	$ -	$ -	$ 760.00	83%	0%
ENERO DEL 2022	$ 760.00	$ -	$ -	$ 760.00	92%	0%
FEBRERO DEL 2022	$ 760.00	$ -	$ -	$ 760.00	100%	0%

Preparado por Heather McCarley
15 de Agosto 2021

Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2021 through February 28, 2022
Report for period ending **August 31, 2021** (Month 6 of 12)

Percent of budget period elapsed: 50%

LOCATION	Enroll-ment	March	April	May	June	July	Aug	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	40	3,806	3,344	1,604	832	0	0	9,586	35,284	27%
Alicante	20	2,759	2,527	2,754	3,695	1,994	0	13,729	17,642	78%
Angela Martinez	60	1,682	5,056	1,604	2,212	2,503	0	13,058	52,925	25%
Broadway	40	9,072	8,492	6,658	0	0	0	24,222	35,284	69%
California City	34	7,513	7,727	3,833	0	0	0	19,073	29,991	64%
Cleo Foran	23	15,779	14,629	14,352	12,627	8,483	6,362	72,232	20,288	356%
Delano	76	19,953	21,082	15,436	8,265	6,572	2,353	73,661	67,039	110%
East California	52	14,322	16,129	16,718	15,278	15,044	6,912	84,403	45,869	184%
Fairfax	40	8,429	9,246	5,856	0	0	0	23,531	35,284	67%
Fairview	40	7,209	8,499	5,236	5,291	4,000	0	30,236	35,284	86%
Harvey L. Hall	156	11,773	13,555	13,824	9,064	6,247	0	54,463	137,606	40%
Heritage	20	5,914	6,825	3,362	0	0	0	16,101	17,642	91%
Home Base	123	12,960	10,178	8,707	6,057	6,723	0	44,625	54,248	82%
Lamont	20	3,352	4,009	406	1,055	1,485	0	10,306	17,642	58%
Martha J. Morgan	72	8,319	7,861	7,623	5,287	5,192	0	34,282	63,510	54%
McFarland	20	2,099	2,182	1,391	0	0	0	5,672	17,642	32%
Mojave	20	7,890	9,060	2,545	0	0	0	19,494	17,642	111%
Oasis	60	5,094	7,534	5,183	4,325	3,472	0	25,608	52,925	48%
Pete H. Parra	128	9,302	10,728	9,209	0	0	0	29,238	112,907	26%
Planz	20	0	1,168	0	0	0	0	1,168	17,642	7%
Primeros Pasos	78	13,394	9,779	8,252	2,597	3,316	1,118	38,456	68,803	56%
Rosamond	80	5,024	6,643	2,972	1,649	0	0	16,288	70,567	23%
San Diego Street	40	2,566	2,282	2,970	2,501	1,268	0	11,588	35,284	33%
Seibert	40	0	0	0	0	0	0	0	35,284	0%
Shafter	20	3,661	2,948	2,292	1,198	0	0	10,099	17,642	57%
Shafter HS/EHS	25	1,137	2,606	2,500	2,453	2,067	376	11,139	22,052	51%
Sterling	124	7,380	8,415	6,105	8,015	5,986	0	35,900	109,379	33%
Sunrise Villa	20	2,328	1,874	651	1,718	0	0	6,572	17,642	37%
Taft	63	4,500	5,261	3,946	0	0	0	13,708	55,572	25%
Tehachapi	34	2,181	0	0	0	0	0	2,181	29,991	7%
Vineland	20	4,160	2,420	923	1,009	1,100	0	9,611	17,642	54%
Virginia	40	3,948	4,743	3,377	0	0	0	12,068	35,284	34%
Wesley	60	27,407	27,036	13,247	0	0	893	68,582	52,925	130%
Willow	55	5,130	4,162	2,753	0	0	0	12,046	48,515	25%
Administrative Services		0	0	0	0	0	0	0	0	NA
Program Services		23	130	119	0	0	0	272	66,765	0%
SUBTOTAL IN-KIND	**1,763**	**240,064**	**248,129**	**176,411**	**95,128**	**75,453**	**18,013**	**853,197**	**1,567,638**	**54%**
State General Child Care*		218,706	214,532	221,798	216,097	167,020	182,708	1,220,860	2,713,001	45%
State Preschool*		395,510	387,783	334,094	184,445	158,772	149,400	1,610,005	2,291,775	70%
State Migrant Child Care*		9,413	9,710	9,016	9,016	4,013	4,161	45,329	125,833	36%
SUBTOTAL CA DEPT of ED		**623,628**	**612,025**	**564,909**	**409,558**	**329,805**	**336,270**	**2,876,194**	**5,130,608**	**56%**
GRAND TOTAL		**863,692**	**860,154**	**741,320**	**504,686**	**405,258**	**354,283**	**3,729,391**	**6,698,246**	**56%**

*May include estimates

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: February 1, 2021 through January 31, 2022
Report for period ending July 31**, 2021** (Month 6 of 12)

Percent of budget period elapsed: 50%

LOCATION	FUNDED ENROLL-MENT	Feb	March	April	May	June	July	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	2,654	2,912	2,136	1,330	0	0	9,032	39,646	23%
Chrisman	20	2,493	2,771	2,804	2,097	1,582	2,554	14,299	33,039	43%
Gianone	16	1,009	1,300	1,254	1,179	1,130	1,283	7,155	26,431	27%
Kennedy	16	1,188	858	927	699	844	0	4,516	26,431	17%
Lodi Home Base	35	0	6,413	3,806	1,712	0	0	11,931	28,909	41%
Lodi UCC	30	3,271	3,946	2,019	2,649	2,934	2,945	17,764	49,558	36%
Manteca Home Base	12	1,106	3,329	3,285	2,982	1,967	1,243	13,910	9,912	140%
Marci Massei	24	2,453	3,257	2,521	1,766	2,170	0	12,167	39,646	31%
St. Mary's	24	3,029	2,929	3,172	2,203	1,244	1,483	14,059	39,646	35%
Stockton Home Base	90	5,231	9,230	9,348	5,592	4,433	5,140	38,974	74,337	52%
Tracy Home Base	12	0	0	0	0	0	1,654	1,654	9,912	17%
Walnut	24	3,004	3,300	4,579	5,262	2,716	3,673	22,534	39,646	57%
Administrative Services		0	0	0	0	0	0	0	0	
Program Services		15,169	15,194	18,213	15,348	8,655	8,655	133,163	108,412	123%
Policy Council		0	0	0	0	0	0	0	1,000	0%
SUBTOTAL IN-KIND	**327**	**40,606**	**55,437**	**54,064**	**42,819**	**27,674**	**28,630**	**301,159**	**526,525**	**57%**
State General Child Care*		120,553	164,511	162,164	150,886	151,577	80,599	830,289	1,175,152	71%
SUBTOTAL CA DEPT of ED		**120,553**	**164,511**	**162,164**	**150,886**	**151,577**	**80,599**	**830,289**	**1,175,152**	**71%**
GRAND TOTAL		**161,159**	**219,948**	**216,228**	**193,705**	**179,251**	**109,229**	**1,131,448**	**1,701,677**	**66%**

*May include estimates

Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 09CH011406-02-03
FAIN# 09CH011406
Federal Award Date: 09/08/2021

Recipient Information

1. Recipient Name

Community Action Partnership Of Kern
5005 Business Park N
Bakersfield, CA 93309-1651
661-336-5236

2. Congressional District of Recipient
23

3. Payment System Identifier (ID)
1952402760A1

4. Employer Identification Number (EIN)
952402760

5. Data Universal Numbering System (DUNS)
072947617

6. Recipient's Unique Entity Identifier

7. Project Director or Principal Investigator

Mrs. Yolanda Gonzales
Director of Head Start/ State Child Development
ygonzale@capk.org
661-336-5236

8. Authorized Official

Mr. Curtis Floyd
Authorizing Official/Board Chair
curtis@curtisfloydlaw.com
(661) 336-5236

Federal Agency Information
ACF/OHS Region IX Grants Office

9. Awarding Agency Contact Information
Mr. Jeffrey Arciero
Grants Management Officer
jeffrey.arciero@acf.hhs.gov
617-565-2446

10.Program Official Contact Information
Ms. Cynthia T Yao
Head Start Program
Cynthia.Yao@acf.hhs.gov
415-437-8451

Federal Award Information

11. Award Number
09CH011406-02-03

12. Unique Federal Award Identification Number (FAIN)
09CH011406

13. Statutory Authority
42 USC 9801 ET SEQ.

14. Federal Award Project Title
Early Head Start

15. Assistance Listing Number
93.600

16. Assistance Listing Program Title
Head Start

17. Award Action Type
Carryover Request

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19.	**Budget Period Start Date** 02/01/2021 **- End Date** 01/31/2022	
20.	**Total Amount of Federal Funds Obligated by this Action**	$0.00
	20a. Direct Cost Amount	$537,169.00
	20b. Indirect Cost Amount	$51,614.00
21.	Authorized Carryover	$588,783.00
22.	Offset	$0.00
23.	Total Amount of Federal Funds Obligated this budget period	$5,675,236.00
24.	**Total Approved Cost Sharing or Matching, where applicable**	$1,402,068.00
25.	**Total Federal and Non-Federal Approved this Budget Period**	$7,077,304.00
26.	**Project Period Start Date** 02/01/2020 **- End Date** 01/31/2025	
27.	Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	Not Available

28. Authorized Treatment of Program Income
Additional Costs

29. Grants Management Officer – Signature
Mr. Jeffrey Arciero
Grants Management Officer

30. Remarks

Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 09CH011406-02-03
FAIN# 09CH011406
Federal Award Date: 09/08/2021

Recipient Information

Recipient Name

Community Action Partnership Of Kern
5005 Business Park N
Bakersfield, CA 93309-1651
661-336-5236

Congressional District of Recipient
23

Payment Account Number and Type
1952402760A1

Employer Identification Number (EIN) Data
952402760

Universal Numbering System (DUNS)
072947617

Recipient's Unique Entity Identifier
Not Available

31. Assistance Type
Project Grant

32. Type of Award
Service

33. Approved Budget
(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only
II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	$3,289,239.00
b. Fringe Benefits	$935,353.00
c. Total Personnel Costs	$4,224,592.00
d. Equipment	$66,035.00
e. Supplies	$242,246.00
f. Travel	$3,260.00
g. Construction	$0.00
h. Other	$1,142,516.00
i. Contractual	$24,845.00
j. TOTAL DIRECT COSTS	$5,703,494.00
k. INDIRECT COSTS	$560,525.00
l. TOTAL APPROVED BUDGET	$6,264,019.00
m. Federal Share	$6,264,019.00
n. Non-Federal Share	$1,402,068.00

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
0-G094122	09CH01140601	ACFOHS	41.51	($466,244.00)	75-20-1536
0-G094122	09CH01140602	ACFOHS	41.51	$466,244.00	75-20-1536
0-G094121	09CH01140601	ACFOHS	41.51	($15,742.00)	75-20-1536
0-G094121	09CH01140602	ACFOHS	41.51	$15,742.00	75-20-1536
0-G090900	09CH01140601C3	ACFOHS	41.51	($106,797.00)	75-2021-1536
0-G090900	09CH01140602C3	ACFOHS	41.51	$106,797.00	75-2021-1536

35. Terms And Conditions

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

   This includes requirements in Parts I and II (available at http://www.hhs.gov/grants/grants/policies-regulations/index.html of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to http://www.acf.hhs.gov/discretionary-post-award-requirements
   This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to http://www.acf.hhs.gov/discretionary-post-award-requirements.This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to http://www.acf.hhs.gov/discretionary-post-award-requirements

   Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:
   The Administration for Children for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
   U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include “Mandatory Grant Disclosures” in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
   Failure to make required disclosures can result in any of the remedies described in 45 CFR75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

   This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

Community Action Partnership Of Kern 09CH011406-02-03

1. Remarks

30. REMARKS (Continued from previous page)

This action reprograms unobligated Head Start operations funds of $466,244.00 from Program Year 01, Early Head Start training and technical assistance funds of $15,742.00 from Program Year 01, and funds of $106,797.00 from Program Year 01 to Program Year 02 to complete approved program activities. The unobligated federal fund balance is reported as available in the grantee's Final Financial Report SF-425 for Grant No. 09CH011406/01. If the audit report for the periods including Grant No. 09CH011406/01 reflects a lower federal fund balance, it will be the responsibility of the grantee to cover any difference with non-federal funds.

Early Head Start population: 313 infants, toddlers, and pregnant women.
Designated Early Head Start service area: San Joaquin County, CA
Approved program options for the Early Head Start program: Center-based, Home-based.

These revised funds will be utilized to complete the following projects:

EHS Base: $466,244

Supplies - $25,804- outdoor environment supplies
Equipment- $21,035 - Playground shade structure
Other - $378,931- minor renovation and repairs at centers
Indirect - $40,474- Indirect 10%

EHS TTA:$15,742

Supplies- $4,000 - Training supplies
Contractual- $8,000 - contracted professional development for education staff
Other- $2,311- travel based reimbursement
Indirect- $1,431 - Indirect cost 10%

Cares Act funds: $106,797

Supplies- $75,407- personal protective equipment (PPE) and disinfecting equipment.
Other- $21,681 - to support continued efforts introduced in response to the COVID-19 pandemic
Indirect- $9,709- Indirect 10%

This grant action approves your request to reduce your non-federal share requirement by

$147,196. Your non-federal share requirement is now $1,402,068 at 18,29% for the 02/01/2021-01/31/2022 budget period.

Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 09HP000163-03-02
FAIN# 09HP000163
Federal Award Date: 08/25/2021

Recipient Information

1. Recipient Name

Community Action Partnership Of Kern
5005 Business Park N
Head Start and State Child Dev
Bakersfield, CA 93309-1651
661-336-5236

2. Congressional District of Recipient
23

3. Payment System Identifier (ID)
1952402760A1

4. Employer Identification Number (EIN)
952402760

5. Data Universal Numbering System (DUNS)
072947617

6. Recipient's Unique Entity Identifier

7. Project Director or Principal Investigator

Mrs. Yolanda Gonzales
Director of Head Start/ State Child Development
ygonzale@capk.org
661-336-5236

8. Authorized Official

Mr. Curtis Floyd
Authorizing Official/Board Chair
curtis@curtisfloydlaw.com
(661) 336-5236

Federal Agency Information
ACF/OHS Region IX Grants Office

9. Awarding Agency Contact Information
Mr. Jeffrey Arciero
Grants Management Officer
jeffrey.arciero@acf.hhs.gov
617-565-2446

10.Program Official Contact Information
Ms. Cynthia T Yao
Head Start Program
Cynthia.Yao@acf.hhs.gov
415-437-8451

Federal Award Information

11. Award Number
09HP000163-03-02

12. Unique Federal Award Identification Number (FAIN)
09HP000163

13. Statutory Authority
42 USC 9801 ET SEQ.

14. Federal Award Project Title
Early Head Start Child Care Partnership

15. Assistance Listing Number
93.600

16. Assistance Listing Program Title
Head Start

17. Award Action Type
Carryover Request

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19. Budget Period Start Date 03/01/2021 **- End Date** 02/28/2022		
20. Total Amount of Federal Funds Obligated by this Action		$0.00
20a. Direct Cost Amount		$2,604,798.00
20b. Indirect Cost Amount		$14,618.00
21. Authorized Carryover		$2,619,416.00
22. Offset		$0.00
23. Total Amount of Federal Funds Obligated this budget period		$2,483,853.00
24. Total Approved Cost Sharing or Matching, where applicable		$613,648.00
25. Total Federal and Non-Federal Approved this Budget Period		$3,097,501.00
26. Project Period Start Date 03/01/2019 **- End Date** 02/29/2024		
27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period		Not Available

28. Authorized Treatment of Program Income
Additional Costs

29. Grants Management Officer – Signature
Mr. Jeffrey Arciero
Grants Management Officer

30. Remarks

Notice of Award

Award# 09HP000163-03-02
FAIN# 09HP000163
Federal Award Date: 08/25/2021

Recipient Information

Recipient Name

Community Action Partnership Of Kern
5005 Business Park N
Head Start and State Child Dev
Bakersfield, CA 93309-1651
661-336-5236

Congressional District of Recipient
23

Payment Account Number and Type
1952402760A1

Employer Identification Number (EIN) Data
952402760

Universal Numbering System (DUNS)
072947617

Recipient's Unique Entity Identifier
Not Available

31. Assistance Type
Project Grant

32. Type of Award
Service

33. Approved Budget
(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only
II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	$668,881.00
b. Fringe Benefits	$183,736.00
c. Total Personnel Costs	$852,617.00
d. Equipment	$0.00
e. Supplies	$147,209.00
f. Travel	$5,294.00
g. Construction	$2,458,581.00
h. Other	$299,175.00
i. Contractual	$1,105,504.00
j. TOTAL DIRECT COSTS	**$4,868,380.00**
k. INDIRECT COSTS	**$234,889.00**
l. TOTAL APPROVED BUDGET	**$5,103,269.00**
m. Federal Share	**$5,103,269.00**
n. Non-Federal Share	**$613,648.00**

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
9-G098128	09HP00016302	ACFOHS	41.51	($1,299,325.00)	75-1819-1536
9-G098128	09HP00016303	ACFOHS	41.51	$1,299,325.00	75-1819-1536
9-G099128	09HP00016302	ACFOHS	41.51	($166,129.00)	75-1920-1536
9-G099128	09HP00016303	ACFOHS	41.51	$166,129.00	75-1920-1536
0-G094122	09HP00016302	ACFOHS	41.51	($993,127.00)	75-20-1536
0-G094122	09HP00016303	ACFOHS	41.51	$993,127.00	75-20-1536
0-G094121	09HP00016302	ACFOHS	41.51	($48,533.00)	75-20-1536
0-G094121	09HP00016303	ACFOHS	41.51	$48,533.00	75-20-1536
0-G090900	09HP00016302C3	ACFOHS	41.51	($112,302.00)	75-2021-1536
0-G090900	09HP00016303C3	ACFOHS	41.51	$112,302.00	75-2021-1536

35. Terms And Conditions

STANDARD TERMS

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   This includes requirements in Parts I and II (available at http://www.hhs.gov/grants/grants/policies-regulations/index.html of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to http://www.acf.hhs.gov/discretionary-post-award-requirements
   This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to http://www.acf.hhs.gov/discretionary-post-award-requirements.This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to http://www.acf.hhs.gov/discretionary-post-award-requirements

   Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:
   The Administration for Children for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
   U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include “Mandatory Grant Disclosures” in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
   Failure to make required disclosures can result in any of the remedies described in 45 CFR75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

   This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

Community Action Partnership Of Kern 09HP000163-03-02

1. Remarks

30. REMARKS (Continued from previous page)

Special Conditions
Only funds identified to satisfy requirements of 45 C.F.R. §1303.43 can be expended on the facility project identified. All other funds are restricted until an application meeting the requirements of 45 C.F.R. Part 1303 Subpart E – Facilities is submitted and approved. The required application must be submitted within sixty (60) calendar days of the issuance of this award. Compliance with 45 C.F.R. Part 75, including the submission of OMB SF-429 is also required. Failure to comply with these conditions may result in ACF taking one or more actions identified under 45 C.F.R. §75.371 or the administrative recapture of federal funds may be imposed.

This action reprograms unobligated Head Start operations funds of $993,127.00 from Program Year 02, funds of $166,129.00 from Program Year 02, funds of $1,299,325.00 from Program Year 02, Early Head Start training and technical assistance funds of $48,533.00 from Program Year 02, and funds of $112,302.00 from Program Year 02 to Program Year 03 to complete approved program activities. The unobligated federal fund balance is reported as available in the grantee's Final Financial Report SF-425 for Grant No. 09HP000163/02. If the audit report for the periods including Grant No. 09HP000163/02 reflects a lower federal fund balance, it will be the responsibility of the grantee to cover any difference with non-federal funds.

Early Head Start population: 152 infants and toddlers.
Designated Early Head Start service area: County of Kern, California
Approved program options for the Early Head Start program: Center-based.

These revised funds will be utilized to complete the following projects:

EHS Base : $2,458,581
Facilities/Construction - For the purchase of a facility located at 4032 Jewett Ave, Kern CA, pending approval of a 1303 Application.

EHS Training and Technical Assistance: $48,533
Supplies: $16,000 supplies to support the roll out of Trauma Informed care trainings
Contractual: $14,121 Contract for Trauma Informed care training
Indirect: $4,412 - 10% DeMinimis

Cares Act: $112,302
Supplies: $77,735 - Supplies for PPE and outdoor play areas to support COVID 19 response
Other: $24,361- Minor renovations to support COVID 19 response plan
Indirect: $10,206 - 10% DeMinimis

This grant action approves your request to reduce your non-federal share requirement by $654,854. Your non-federal share requirement is now $613,648 at 10.73% for the 03/01/2021 - 02/28/2022 budget period.

Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 09CH011132-03-02
FAIN# 09CH011132
Federal Award Date: 09/15/2021

Recipient Information

1. Recipient Name

Community Action Partnership Of Kern
5005 Business Park N
Bakersfield, CA 93309-1651
661-336-5236

2. Congressional District of Recipient
23

3. Payment System Identifier (ID)
1952402760A1

4. Employer Identification Number (EIN)
952402760

5. Data Universal Numbering System (DUNS)
072947617

6. Recipient's Unique Entity Identifier

7. Project Director or Principal Investigator

Mrs. Yolanda Gonzales
Director of Head Start/ State Child Development
ygonzale@capk.org
661-336-5236

8. Authorized Official

Mr. Curtis Floyd
Authorizing Official/Board Chair
curtis@curtisfloydlaw.com
(661) 336-5236

Federal Agency Information
ACF/OHS Region IX Grants Office

9. Awarding Agency Contact Information
Mr. Jeffrey Arciero
Grants Management Officer
jeffrey.arciero@acf.hhs.gov
617-565-2446

10.Program Official Contact Information
Ms. Cynthia T Yao
Head Start Program
Cynthia.Yao@acf.hhs.gov
415-437-8451

Federal Award Information

11. Award Number
09CH011132-03-02

12. Unique Federal Award Identification Number (FAIN)
09CH011132

13. Statutory Authority
42 USC 9801 ET SEQ.

14. Federal Award Project Title
Head Start and Early Head Start

15. Assistance Listing Number
93.600

16. Assistance Listing Program Title
Head Start

17. Award Action Type
Carryover Request

18. Is the Award R&D?
No

Summary Federal Award Financial Information

19.	**Budget Period Start Date** 03/01/2021 **- End Date** 02/28/2022	
20.	**Total Amount of Federal Funds Obligated by this Action**	$0.00
	20a. Direct Cost Amount	$7,250,767.00
	20b. Indirect Cost Amount	$212,320.00
21.	Authorized Carryover	$7,463,087.00
22.	Offset	$0.00
23.	Total Amount of Federal Funds Obligated this budget period	$27,370,751.00
24.	**Total Approved Cost Sharing or Matching, where applicable**	$8,627,029.00
25.	**Total Federal and Non-Federal Approved this Budget Period**	$35,997,780.00
26.	**Project Period Start Date** 07/01/2019 **- End Date** 06/30/2024	
27.	Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	Not Available

28. Authorized Treatment of Program Income
Additional Costs

29. Grants Management Officer – Signature
Mr. Jeffrey Arciero
Grants Management Officer

30. Remarks

Notice of Award

Award# 09CH011132-03-02
FAIN# 09CH011132
Federal Award Date: 09/15/2021

Recipient Information

Recipient Name

Community Action Partnership Of Kern
5005 Business Park N
Bakersfield, CA 93309-1651
661-336-5236

Congressional District of Recipient
23

Payment Account Number and Type
1952402760A1

Employer Identification Number (EIN) Data
952402760

Universal Numbering System (DUNS)
072947617

Recipient's Unique Entity Identifier
Not Available

31. Assistance Type
Project Grant

32. Type of Award
Service

33. Approved Budget
(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only
II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	$15,075,903.00
b. Fringe Benefits	$4,555,749.00
c. Total Personnel Costs	$19,631,652.00
d. Equipment	$47,752.00
e. Supplies	$1,504,970.00
f. Travel	$74,157.00
g. Construction	$6,675,520.00
h. Other	$4,028,334.00
i. Contractual	$234,150.00
j. TOTAL DIRECT COSTS	$32,196,535.00
k. INDIRECT COSTS	$2,637,303.00
l. TOTAL APPROVED BUDGET	$34,833,838.00
m. Federal Share	$34,833,838.00
n. Non-Federal Share	$8,627,029.00

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
9-G094122	09CH01113202	ACFOHS	41.51	($1,702,489.00)	75-19-1536
9-G094122	09CH01113203	ACFOHS	41.51	$1,702,489.00	75-19-1536
9-G094125	09CH01113202	ACFOHS	41.51	($3,032,724.00)	75-19-1536
9-G094125	09CH01113203	ACFOHS	41.51	$3,032,724.00	75-19-1536
0-G094122	09CH01113202	ACFOHS	41.51	($2,095,079.00)	75-20-1536
0-G094122	09CH01113203	ACFOHS	41.51	$2,095,079.00	75-20-1536
0-G094120	09CH01113202	ACFOHS	41.51	($41,047.00)	75-20-1536
0-G094120	09CH01113203	ACFOHS	41.51	$41,047.00	75-20-1536
0-G090900	09CH01113202C3	ACFOHS	41.51	($591,748.00)	75-2021-1536
0-G090900	09CH01113203C3	ACFOHS	41.51	$591,748.00	75-2021-1536

35. Terms And Conditions

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

   This includes requirements in Parts I and II (available at http://www.hhs.gov/grants/grants/policies-regulations/index.html of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to http://www.acf.hhs.gov/discretionary-post-award-requirements
   This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to http://www.acf.hhs.gov/discretionary-post-award-requirements.This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to http://www.acf.hhs.gov/discretionary-post-award-requirements

   Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:
   The Administration for Children for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
   U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include “Mandatory Grant Disclosures” in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
   Failure to make required disclosures can result in any of the remedies described in 45 CFR75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

   This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

Community Action Partnership Of Kern 09CH011132-03-02

1. Remarks

30. REMARKS (Continued from previous page)

This action reprograms unobligated Head Start operations funds of $2,095,079.00 from Program Year 02, Head Start operations funds of $1,702,489.00 from Program Year 02, Head Start training and technical assistance funds of $41,047.00 from Program Year 02, Early Head Start operations funds of $3,032,724.00 from Program Year 02, and funds of $591,748.00 from Program Year 02 to Program Year 03 to complete approved program activities. The unobligated federal fund balance is reported as available in the grantee's Final Financial Report SF-425 for Grant No. 09CH011132/02. If the audit report for the periods including Grant No. 09CH011132/02 reflects a lower federal fund balance, it will be the responsibility of the grantee to cover any difference with non-federal funds.

Head Start population: 1,317 children.
Designated Head Start service area: Kern County, California
Approved program options for the Head Start program: Center-based, Locally Designed Program.

Early Head Start population: 446 infants, toddlers, and pregnant women.
Designated Early Head Start service area: Kern County, California
Approved program options for the Early Head Start program: Center-based, Home-based.

These reprogrammed funds will be utilized to complete the following projects:

CAN 4122: Total $3,797,568

Construction/Facilities- $3,642,796 - approved construction projects at four of our child development centers (Harvey Hall, Pete Parra, Martha J. Morgan, and Sterling).
Indirect- $154,772

CAN 4120: Total $41,047

Supplies - $2,294 Training supplies
Contractual- $15,000 - Contracted training providers
Other- $20,000- travel expenses for training
Indirect- $3,753 - 10% indirect

CAN 4125: Total $3,032,724

Construction/Facilities - $3,032,724- approved modular construction projects at four child development centers (Harvey Hall, Pete Parra, Martha J. Morgan, and Sterling)

CAN 0900: Total $591,748

Personnel - $102,000 - Substitute Associate Teachers costs to cover COVID related staff staff leave
Fringe- $17,142 - Fringe for additional personnel costs
Supplies- $255,000- Personal protective equipment (PPE) supplies
Other - $163,811- Additional PPE and cost related to strategies to address COVID 19
Indirect- $53,795- 10% indirect

This grant action also approves your request to revise your budget. Your budget has been revised in CAN G094122, moving funds from Personnel ($47,752), to Equipment $47,752.

These revised funds will be utilized to complete the following projects:

Equipment- $47,752 - purchase of a walk in freezer located at the agency's central kitchen located at 3101 Mall View Rd Bakersfield, CA. 93306

Unexpended funds resulting from cost savings for approved items may be reallocated for other program costs subject to the regulations governing post award budget modifications contained in 45 C.F.R. Part 75.308.

Community Action Partnership of Kern
Head Start/State Child Development
Governance-Policy Council

August 30, 2021

Re: Policy Council Membership

Dear Agueda Hernandez,

The Policy Council Bylaws approved on September 22, 2020, state in Article III, Section 6: "Membership may be terminated as a result of three (3) consecutive absences throughout the year for any reason, *except absences for attending a Community Action Partnership of Kern function, or EXTREME weather conditions.*"

Attendance records show that you have been absent on three consecutive occasions. These instances were on June 10, 2021, August 12, 2021, for Policy Council School Readiness subcommittee meetings and on August 24, 2021 for the monthly Policy Council meeting.

With that said, please be advised that you have been terminated as a Policy Council Member effective immediately. However, as indicated in the PC Bylaws Article III, Section 6 you may appeal your termination by following these steps:

1. Submit a written letter of appeal to the Program Governance Coordinator within ten (10) working days of receiving the notification of termination
2. The Program Governance Coordinator will place the appeal on the following Policy Council agenda for the full Policy Council vote.
3. The Policy Council's recommendation will be in effect for the remainder of the current Policy Council year.

If you would like to appeal this termination, please contact me at (661) 336-5236 ext. 2200 so that I may review the process with you.

Best wishes on your future endeavors.

Thank you,

Lisa Gonzales
Program Governance Coordinator
cc: Andrea Martinez, Policy Council Chairperson

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	**Month/Year:** August 2021
Program/Work Unit: Head Start/Early Head Start	**Program Manager/Supervisor:** Ginger Mendez/Robert Espinosa
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Funded Enrollment	Reportable Enrollment	Percentage	Enrollment Breakdown	Disabilities	Over Income
Head Start Kern *Part Year Program began 8/16/2021	**1317**	**570**	**43%**		**2%**	**10%**
Early Head Start Kern • EHS Center Based • EHS Home Based • EHS Home Based-Interim	**446** 243 123 80	**279**	**63%**	 188/243 81/123 10/80	**6%**	**10%**
Early Head Start San Joaquin	**313**	**216**	**69%**		**3%**	**10%**
Early Head Start Partnership • Angela Martinez • Bakersfield College • Blanton • Garden Pathways • Taft College • Escuelita Hernandez • Seeking Partner	**152** 24 32 16 11 42 16 11	**79**	**52%**	 10 /24 16 /32 12/16 8/11 29/42 4/16 0/11	**17%** **42%** **50%** **75%** **73%** **69%** **25%** **0%**	**10%**

HIGHLIGHTS:

Head Start:

Recruitment efforts include:

- All staff engaging in recruitment efforts.
- Recruitment flyers in our lobbies, available for staff and the public.
- Recruitment flyers sent in bulk to each center to be readily available for disbursement
- All centers have two new banners.
- Updated banners are being created through our Outreach department to incorporate social media connection, including a QR code.
- Administration and site staff are actively using social media to reach out to targeted populations.
- Collaboration with our Outreach department to focus on ERSEA, including photos of children, stories from families and staff on our social media platforms.
- Collaboration with Education's social media outreach to parents to include our recruitment flyer.
- Collaboration with Governance; adding recruitment as a standing agenda item for parent meetings.

- Ongoing grassroots efforts are being conducted to reach families, as well as word of mouth efforts to promote the services provided.
- Collaboration with Community Connection for Child Care to update our enrollment opportunities for each center monthly.
- Analysis of ERSEA data to identify pockets of under-identified eligible children.

Early Head Start Partnership Enrollment Updates:

Slot Reallocation: Approval pending from Office of Head Start.

Escuelita Hernandez: Permit has been received and expected ate for completion is 10/7/21.

Home Visiting Program	Cumulative Enrollment	Contract Enrollment Target
	158	**204**

Division Staffing			
Currently Employed	Vacant Positions	Continuous Family Leave	Intermittent Family Leave
646	99	21	106

HIGHLIGHTS:

3 onboarded in the month of August.

Interviews were conducted for multiple positions and offers have been made to 25 passed applicants to begin the pre-employment process in Human Resource.

Compliance

The Office of Head Start (OHS) Program Information Reports (PIR) were submitted to OHS on August 31, 2021 for all four grants. PIR is a requirement for OHS and is the principal source of basic information about the operating characteristics of Head Start programs and the services they provide. This report provides comprehensive data on the services, staff, children, and families served by Head Start and Early Head Start programs. The data drawn from PIR reports will help identify trends statewide and nationally.

Staff collect and monitor PIR data throughout the year; however, in July and August, this data undergoes final management review and analysis prior to submission.

Central Kitchen August 2021				
Meals & Snacks	**Total # Prepared**	**Breakfast**	**Lunch**	**Snack**
Center Totals	**51,549**	18,797	16,909	15,843

HIGHLIGHTS:

Food Service Manager position is vacant and currently seeking candidates.

CACFP						
July 2021						
Total Meals Delivered			**Meals Allocated**		**# of Meals Served**	**% of Meals Served**
Central Kitchen	Vendor Meals	Total Meals	CACFP/USDA	HS/EHS	57,053	55%
40,957	10,740	51,697	22,860	28,837		

Scan the code with your phone for more info!

Head Start
A Program of CAPK

Your child's health and education is our priority.

Community Action Partnership of Kern has put a portfolio of robust safety features into place to reduce the risk of COVID-19 transmission while children are learning with Head Start. Drop-off and pick-up times are staggered, staff, children and parents receive non-contact health screenings every day, classroom attendance size is limited, physical distancing procedures are in place, hands are washed regularly and personal protective equipment is in use. Head Start is a no cost program for children 6 weeks to 5 years from low income families and pregnant women. Families and children experiencing homelessness and children in the foster care system are also eligible, as well as children with disabilities and other special needs.







Head Start offers options based on your family's needs:

Head Start
promotes school readiness for children 3-5 years through:
- Online/Distance Learning
- Full Day/Part Day in class

Early Head Start:
- **Home Based:** Teachers work with the families, through weekly visits that support their child's development and their own family goals
- **Pregnant Women:** Prenatal support and follow-up
- **Full Day in class:** School Readiness specially designed for the unique needs of infants and toddlers

capk
Community Action Partnership of Kern

Head Start kids receive:
- High-quality, age appropriate learning from credentialed teachers
- Free Medical and Dental screenings
- Healthy Meals and Snacks
- A safe indoor and outdoor setting to explore, discover and learn

Give your child a Head Start!

1-800-701-7060

03192021

Scan the code with your phone for more info!

Head Start
A Program of CAPK

La salud y educación de su hijo(a) es nuestra prioridad

La Asociación de Acción Comunitaria de Kern ha implementado una selección de componentes de seguridad sólidos para reducir el riesgo de transmisión de COVID-19, mientras los menores asisten al programa de Head Start. Los horarios de entrada y salida, se han alternado; el personal, los niños (as) y los padres reciben exámenes de salud sin contacto todos los días, el cupo en los salones se ha limitado, así como también se han establecido procedimientos de distanciamiento físico, aseo de manos que se realiza regularmente y se utiliza equipo de protección personal. Head Start es un programa sin costo, diseñado para niños (as) de 6 semanas hasta 5 años provenientes de familias de escasos recursos y mujeres embarazadas. Las familias y menores desamparados, así como las familias inscritas en el sistema de crianza, también pueden calificar para el programa, esto también incluye a los niños (as) con discapacidades y otras necesidades especiales.







Head Startle ofrece opciones en base a las necesidades de su familia

Head Start

Startpromueve la preparación escolar para niños (as) de 3-5 años a través de:

- Aprendizaje en línea y a distancia
- Clases de tiempo completo y medio tiempo

Early Head Start:

- **Servicios a domicilio:** Los maestros trabajancon las familias por medio de visitas semanalesque apoyan el desarrollo de su hijo (a) , asicomo las metas familiares
- **Mujeres embarazadas:** Apoyo prenatal y seguimiento después del parto
- **Día completo en clase:** Se les proporciona preparación escolar especialmente diseñada para las necesidades únicas de los bebés e infantes.

capk
Community Action Partnership of Kern

Los alumnos de Head Start reciben:

- Instrucción de alta calidad diseñada para cadaetapa, dirigida por maestros (as), acreditados
- Exámenes de salud y dentales gratuitos
- Almuerzos y refrigerios saludables
- Ambiente interior y exterior segurosdiseñados para la exploración, descubrimiento y aprendizaje.

¡Dele la oportunidad de un buen comienzo a su hijo (a) en Early Head Start!

1-800-701-7060

03192021

FAMILY WELLNESS
Monthly Parent Trainings with Dr. Kirk

All Trainings are on Monday's
3:00pm-4:00pm on Zoom

~~September 13, 2021~~
October 11, 2021
November 8, 2021
December 13, 2021
January 10, 2022
February 7, 2022
March 7, 2022
April 11, 2022
May 9, 2022





Backpack Connection Series

About this Series

The Backpack Connection Series was created by TACSEI to provide a way for teachers and parents/caregivers to work together to help young children develop social emotional skills and reduce challenging behavior. Teachers may choose to send a handout home in each child's backpack when a new strategy or skill is introduced to the class. Each Backpack Connection handout provides information that helps parents stay informed about what their child is learning at school and specific ideas on how to use the strategy or skill at home.

The Pyramid Model



The Pyramid Model is a framework that provides programs with guidance on how to promote social emotional competence in all children and design effective interventions that support young children who might have persistent challenging behavior. It also provides practices to ensure that children with social emotional delays receive intentional teaching. Programs that implement the Pyramid Model are eager to work together with families to meet every child's individualized learning and support needs. To learn more about the Pyramid Model, please visit *ChallengingBehavior.org*.

More Information

More information and resources on this and other topics are available on our website, *ChallengingBehavior.org*.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

How to Help Your Child Have a Successful Morning

Brooke Brogle, Alyson Jiron & Jill Giacomini

Do you struggle with stressful mornings when you want to lay your head down and cry before 8:00 a.m.? Do you often leave the house in an angry, frantic rush? Mornings can be a particularly challenging time for parents. Getting your entire family up and out the door is no easy task! It is important to understand that your morning routine serves as the foundation for your family's entire day. You can create a morning routine that not only helps your day to begin more smoothly, but also teaches your child important skills that he needs to become more independent and confident. A morning routine can also reduce challenging behavior such as crying, whining and tantrums.



Try This at Home

- Use a visual schedule with items such as photos, clipart, or objects that shows your child the steps in his morning routine. This visual schedule can help him to understand the expectations of the morning routine. To learn more about how to create a visual schedule, go to challengingbehavior.org and search the site for "visual schedules" in the search box located in the upper right-hand corner of the screen.
- If your child has trouble waking up in the morning, it might be because he is not getting enough sleep at night. Set a consistent bedtime and stick with it. When a child's bedtime changes it can make it harder for him to wake up in the morning. For more information on bedtime routines, go to challengingbehavior.org and search the site for "bedtime routines" in the search box located in the upper right-hand corner of the screen.
- Plan ahead. Use your bedtime routine to plan for the next day together.
  1. Lay out the clothes your child will wear.
  2. Pack his backpack.
  3. Discuss the morning routine, show him pictures and talk about the day ahead.
- Give your child some power over his morning routine by offering reasonable choices. For example, "First, get dressed. Then, you get a choice! Would you like to have cereal or pancakes for breakfast?"
- Include bonding time in your morning routine. Time to read, bathe or snuggle will help your child feel loved and calm as he begins his tasks for the day.
- Encourage your child. When your child completes a task and follows the routine, provide positive and specific encouragement. For example, say "Wow! You got up and got dressed all by yourself! Now we will have a few extra minutes to play with trains. What a great way to start the day!"

Practice at School

Teachers use routines to provide a predictable structure to your child's day. When a child understands what she should be doing and what will come next, she feels less anxiety and more excited to participate. While the specific activities in the classroom might change, the routine does not. For example, while 10:00 may always be art time, the specific craft (painting, cutting, gluing) may vary from day to day. Children become eager to try new activities because they are confident and comfortable with the routine.

The Bottom Line

A morning routine is a daily opportunity for you to build and nurture a positive relationship with your child. When you follow a repetitive morning routine you allow your child to gain practice with important skills such as dressing, bathing and grooming and give him a feeling of confidence and success. A calm, loving morning routine at home sets the tone for the entire day for both you and your child.

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This publication was produced by the Technical Assistance Center on Social Emotional Intervention (TACSEI) for Young Children funded by the Office of Special Education Programs (OSEP), U.S. Department of Education (H326B070002) and updated by the National Center for Pyramid Model Innovations also funded by OSEP (H326B170003). The views expressed do not necessarily represent the positions or policies of the Department of Education. July 2013/January, 2018.

University of South Florida

IDEAs that Work
Office of Special Education Programs
U.S. Department of Education



Serie de Conexión

Mochila

Sobre esta serie

La *Serie de Conexión Mochila* fue instaurada por TACSEI (por sus siglas en inglés) para brindarle a los maestros y padres/proveedores una vía para trabajar en conjunto para ayudar a los niños a desarrollar sus aptitudes socioemocionales y reducir las conductas desafiantes. Los maestros podrían elegir enviar un volante a casa dentro de la mochila de cada niño cada vez que sea introducida una nueva estrategia o aptitud dentro de la clase. Cada volante de la *Conexión de Mochila* proporciona información que ayudará a los padres a estar informados sobre lo que su niño está aprendiendo en la escuela y las ideas específicas sobre cómo utilizar las estrategias o aptitudes en casa.

El Modelo de la Pirámide



El Modelo de la Pirámide es un marco que proporciona a los programas orientación en como promover la capacidad socioemocional en todos los niños y diseñar intervenciones efectivas que apoyen a los niños que puedan contar con conductas desafiantes persistentes. También proporciona prácticas para asegurarse de que los niños con retrasos socioemocionales reciban educación intencional. Los programas que implementan el Modelo de la Pirámide están entusiasmados de trabajar en sociedad con las familias para satisfacer las necesidades individuales de aprendizaje y apoyo que cada niño necesita. Para conocer más del Modelo de la Pirámide, por favor visite *ChallengingBehavior.org*.

Más información

Más información y recursos sobre este y otros temas están disponibles en nuestro sitio web, *ChallengingBehavior.org*.

National Center for Pyramid Model INNOVATIONS

ChallengingBehavior.org

Cómo ayudar a su niño a tener una mañana exitosa

Brooke Brogle, Alyson Jiron y Jill Giacomini

Usted sufre estragos debido a las mañanas estresantes cuando quiere agachar la cabeza y llorar antes de las 8:00 a.m.? ¿Sale a menudo de su casa en una carrera frenética y enojada? Las mañanas pueden ser un horario particularmente desafiante para los padres. ¡El levantar a toda su familia y salir de la casa no es una tarea fácil! Es importante comprender que su rutina matutina sirve como el cimiento para el día entero de su familia. Usted puede crear una rutina matutina que no sólo ayude a que su día inicie de manera suave, sino que también le enseñe a su niño aptitudes importantes que él necesita para ser más independiente y confidente. Una rutina matutina también puede reducir la conducta desafiante tales como el llanto, lloriqueo y berrinches.



Pruebe esto en casa

- Utilice una agenda visual con artículos tales como fotografías, recortes u objetos que le muestre a su niño los pasos dentro de su rutina matutina. Esta agenda visual puede ayudarle a comprender las expectativas de la rutina matutina. Para aprender más sobre cómo crear una agenda visual, visite la página *ChallengingBehavior.org* y busque en el sitio "agendas visuales" utilizando el cuadro de búsqueda localizado en la esquina superior derecha de la pantalla.
- Si su niño tiene dificultades para levantarse en la mañana, puede ser debido a que no está durmiendo lo suficiente por la noche. Designe un horario para irse a dormir consistente y haga que se cumpla. Cuando cambia el horario de un niño para irse a dormir esto puede dificultar que se levante en la mañana. Para más información sobre las rutinas para irse a dormir, visite la página *ChallengingBehavior.org* y busque en el sitio "rutinas para irse a dormir" utilizando el cuadro de búsqueda localizado en la esquina superior derecha de la pantalla.
- Planifique a futuro. Utilice su rutina para irse a dormir para planear las actividades del día siguiente.
  1. Aliste la ropa que usará su niño.
  2. Aliste su mochila.
  3. Comente sobre la rutina matutina, muéstrele fotos y platique con él sobre el día que viene.
- Dele algo de poder a su niño sobre su rutina matutina ofreciéndole elecciones razonables. Por ejemplo, "Primero vístete. ¡Después, tendrás tu elección! ¿Quieres cereal o panqueques para desayunar?"
- Incluya dentro de la rutina matutina tiempo de vinculación. Tiempo para leer, bañarse o pintar ayudará a que su niño se sienta amado y tranquilo para iniciar sus tareas del día.
- Anime a su niño. Cuando su niño complete una tarea y siga la rutina, bríndele estímulo positivo y específico. Por ejemplo, diga "¡Guau! ¡Te levantaste y te vestiste tú solo! Ahora tendremos unos cuantos minutos para jugar con los trenes. ¡Qué buena manera para iniciar el día!"

Practique en la escuela

Los maestros utilizan rutinas para proporcionar una estructura predecible para el día de su niño. Cuando un niño comprende lo que debe estar haciendo y que le sigue, él siente menos ansiedad y más emoción por participar. Mientras que las actividades específicas dentro del aula pueden cambiar, la rutina no. Por ejemplo, mientras que las a 10:00 siempre será hora de arte, la manualidad específica (pintar, cortar, pegar) puede variar de un día a otro. Los niños se ponen ansiosos por intentar actividades nuevas debido a que se sienten más confiados y cómodos con la rutina.

La conclusión

Una rutina matutina es una oportunidad diaria para que usted establezca y nutra una relación positiva con su niño. Cuando sigue una rutina matutina repetitiva le permite a su niño a ensayar las habilidades importantes tales como vestirse, bañarse y aseo y le otorga sentido de confianza y éxito. Una rutina tranquila y amorosa en casa marca la pauta para el día entero tanto para usted como para su niño.

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Esta publicación fue producida por el Centro de Asistencia Técnica sobre Intervención Social y Emocional (TACSEI por sus siglas en inglés) para niños pequeños financiado por la Oficina de Programas de Educación Especial (OSEP por sus siglas en inglés), Departamento de Educación de los Estados Unidos (H326B070002) y actualizado por el Centro Nacional para Innovaciones del Modelo de la Pirámide también financiado por OSEP (H326B170003). Las opiniones expresadas no representan necesariamente las posiciones o políticas del Departamento de Educación. julio 2013 / enero, 2018.

University of South Florida

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U.S. Department of Education



Nurturing Parenting

Classes are enrolling now!

This 12-week, family-centered class will give parents/caregivers the nurturing parenting skills they need to build healthy child-rearing practices and create strong, resilient children and families.

Classes are free and held in Spanish. This class fulfills court-mandated requirements.

Classes Every Wednesday

Starting September 29
11:00 am to 1:00 pm
Online Via Zoom

Visit ***https://bit.ly/lwfrcnps*** to register for one of the upcoming sessions, or call 845-2724 and speak with Yasmin.

Lamont Weedpatch Family Resource Center

Lamont Elementary School District

FIRST 5 KERN

Sponsored by First 5 Kern. Paid for by Proposition 10.



Nurturing Parenting

¡Las clases se están inscribiendo ahora!

Esta clase de 12 semanas centrada en la familia les brindará a los padres/ cuidadores las habilidades de crianza que necesitan para desarrollar prácticas saludables de crianza y crear niños y familias fuertes y resistentes.

**** Las clases son gratuitas y se imparten en español. Esta clase cumple con los requisitos exigidos por la corte.***

Classes cada Miercoles

Comienzan Septiembre 29
de 11:00 am - 1:00 pm
En línea a través de Zoom

Visite ***https://bit.ly/lwfrcnps*** para registrarse en una de las clases, o llame al 845-2724 y hable con Yasmin.

Lamont Weedpatch Family Resource Center

Lamont Elementary School District

FIRST 5 KERN

Sponsored by First 5 Kern. Paid for by Proposition 10.

Adventist Health

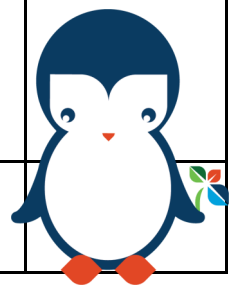
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

October 2021

- Vaccines are FREE for children ages 0-5 regardless of health insurance.
- Vaccines are FREE for children ages 6-18 who meet one of the following criteria:
  1. No health insurance
  2. Enrolled in Medi-Cal (Please bring Medi-cal card to every visit.)
  3. American Indian or Native Alaskan
- We offer the Hemoglobin test FREE of charge for children, expecting/postpartum mothers, regardless of health insurance.
- Your child's Immunization cards are required.
- Please be aware that our program DOES NOT offer TB skin tests or physicals.
- Clinics may be canceled due to weather conditions. Please call our office prior to arriving.
- We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 Food Maxx 4400 Ming Ave. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	5	6	7 Walmart 6225 Colony St. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	8	9
10	11 Greenfield Family Resource Center 5400 Monitor Street (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	12	13 Kern County Dept. of Human Services 100 E. California Ave (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	14	15	16
17	18 Walmart Supercenter 5075 Gosford Rd. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	19 La Hacienda Market 315 James St. ***SHAFTER*** (Parking Lot) 9:30 am—11:30 am 12:00pm—2:00 pm	20 Adventist Health Bakersfield 2800 Chester Ave. (Parking Lot) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	21	22	23
24	25 NOR-Riverview Park 437 Willow Drive (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	26	27 New Life Church 4201 Stine Road (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	28	29 **Hi I'm Pip!**	30
31						



Prior to attending one of the clinics listed, please call (661) 869-6740, for additional instructions

Due to COVID-19 precautions, children over the age of 5 require an appointment.

To view our clinic schedule online visit http://www.adventisthealthbakersfield.org/immunizations

Adventist Health

FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

Octubre 2021

- Vacunas son GRATIS para niños menores de 5 años sin importar cobertura medica.
- Vacunas son GRATIS para niños de 6-18 años que cumplen uno de los siguentes criterios:
  1. No aseguranza medica
  2. Inscrito a Medi-Cal (Favor de traer la tarjeta de Medi-cal en cada visita)
  3. Indio Americano o Nativo de Alaska
- Ofrecemos prueba de Hemoglobina GRATIS para niños, mujeres emabrazadas/postparto sin importar corbertura medica.
- La tarjetas de vacunas de su hijo(a) son requeridas.
- NO OFRECEMOS pruebas de tuberculosis o exámenes fisicos.
- Las clinicas podran ser canceladas por condiciones del clima. Porfavor llame antes de ir a la clinica móvil.
- Podemos parar de registrar 30 minutos antes de cerrar.

DOMINGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
					1	2
3	4 Food Maxx 4400 Ming Ave. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	5	6	7 Walmart 6225 Colony St. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	8	9
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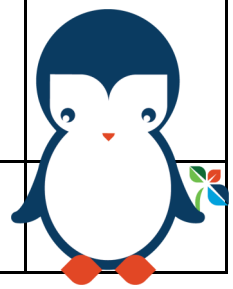
24	25 NOR-Riverview Park 437 Willow Drive (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	26	27 New Life Church 4201 Stine Road (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	28	29 **Hola Soy Pip!**	30
31						



Favor de llamar al (661) 869-6740 antes de acudir a una de las clinicas para mas instrucciones

Debido a precauciones de COVID-19, niños mayores de 5 años necesitan hacer cita.

Para ver la programacion de clinicas visite la pagina http://www.adventisthealthbakersfield.org/immunizations

KERN COUNTY VETERANS STAND DOWN

THURSDAY OCTOBER 14, 2021

All Veterans Welcome!

Stramler Park

3805 Chester Avenue
(Near Sam Lynn Ball park)

Veterans Court

Register with CVAF between
7/01/21 - 9/03/21
1400 Easton Dr. Suite 102
(661)695-3626

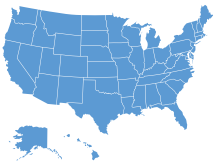
Transportation

Call (661)695-3626

Gates open from: 8:00am to 3:00pm

CVAF
CALIFORNIA VETERANS ASSISTANCE FOUNDATION

5 Action Steps for Helping Someone in Emotional Pain



Suicide is a major public health concern and a leading cause of death in the United States. Suicide affects people of all ages, genders, races, and ethnicities.

Suicide is complicated and tragic, but it can be preventable. **Knowing the warning signs for suicide and how to get help can help save lives.**

Here are 5 steps you can take to #BeThe1To help someone in emotional pain:

1. ASK:

"Are you thinking about killing yourself?" It's not an easy question but studies show that asking at-risk individuals if they are suicidal does not increase suicides or suicidal thoughts.

2. KEEP THEM SAFE:

Reducing a suicidal person's access to highly lethal items or places is an important part of suicide prevention. While this is not always easy, asking if the at-risk person has a plan and removing or disabling the lethal means can make a difference.

3. BE THERE:

Listen carefully and learn what the individual is thinking and feeling. Research suggests acknowledging and talking about suicide may in fact reduce rather than increase suicidal thoughts.

4. HELP THEM CONNECT:

Save the National Suicide Prevention Lifeline number **(1-800-273-TALK)** and the Crisis Text Line **(741741)** in your phone so they're there if you need them. You can also help make a connection with a trusted individual like a family member, friend, spiritual advisor, or mental health professional.

5. STAY CONNECTED:

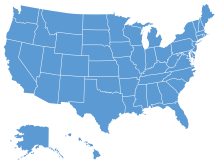
Staying in touch after a crisis or after being discharged from care can make a difference. Studies have shown the number of suicide deaths goes down when someone follows up with the at-risk person.

For more information on suicide prevention:
www.nimh.nih.gov/suicideprevention
www.bethe1to.com

National Institute of Mental Health

NIMH Identifier NO. OM 21-4315
Revised 2021

5 medidas que puede tomar para ayudar a una persona con dolor emocional



El suicidio es un problema importante de salud pública y una de las principales causas de muerte en los Estados Unidos. El suicidio afecta a personas de todas las edades, géneros, razas y etnias.

El suicidio es complicado y trágico, pero puede evitarse. **Saber cuáles son las señales de advertencia del suicidio y dónde obtener ayuda puede servir para salvar vidas.**

A continuación, planteamos 5 medidas que puede seguir para ayudar a una persona con dolor emocional:



1. PREGUNTE:

"¿Estás pensando en suicidarte?" No es una pregunta fácil de hacer, pero los estudios muestran que preguntar a las personas en riesgo si tienen pensamientos o deseos de morir o de matarse no aumenta los suicidios ni los pensamientos suicidas.



2. MANTÉNGALA A SALVO:

Reducir el acceso de la persona suicida a ciertos objetos o lugares sumamente letales es parte esencial de la prevención del suicidio. Si bien hacer esto no es fácil, preguntarle a la persona en riesgo si tiene algún plan y desactivar o eliminar cualquier medio letal puede marcar la diferencia.



3. ESTÉ PRESENTE:

Escuche atentamente para enterarse de lo que la persona en riesgo está pensando y sintiendo. De hecho, las investigaciones sugieren que reconocer y hablar sobre el suicidio puede reducir los pensamientos suicidas en lugar de aumentarlos.



4. AYÚDELA A ESTABLECER UNA CONEXIÓN:

Guarde el número de la Red Nacional de Prevención del Suicidio **(1-888-628-9545)** y la línea de crisis para mensajes de texto **(741741)** en su teléfono celular para que lo tenga a mano cuando lo necesite. Usted también puede ayudar a la persona suicida a establecer una conexión con una persona de confianza, como un miembro de la familia, un amigo, un asesor espiritual o un profesional de la salud mental.



5. MANTÉNGASE COMUNICADO:

Mantenerse en contacto con la persona después de que tuvo una crisis o después de haber sido dada de alta de su tratamiento puede marcar la diferencia. Los estudios han demostrado que el número de muertes por suicidio disminuye cuando alguien da seguimiento con la persona en riesgo.

Para más información en inglés sobre la prevención del suicidio, visite:
www.nimh.nih.gov/suicideprevention
www.bethe1to.com #Bethe1To

National Institute of Mental Health

Identificador de NIMH Núm: SOM 21-4315
Revisada en el 2021

Policy Council
SCHOOL READINESS COMMITTEE
2020 – 2021
Meeting Dates

All meetings will be held through Microsoft Teams. As the meeting date approaches you will be sent a meeting invitation via email. In preparation for these subcommittee meetings please mark your calendar accordingly.
All meetings will begin at 5:30 p.m.

~~Thursday, February 11, 2021~~
~~Thursday, April 8, 2021~~
~~Thursday, June 10, 2021~~
~~Thursday, August 12, 2021~~
Thursday, October 14, 2021

Any necessary documentation and/or information for meetings will be sent via email (or in some instances USPS) prior to the meeting for your review.



Approved: 2.11.2021

2021 PC Planning Committee
Monthly Meeting Schedule

All Meetings will be held virtually the first Tuesday of the month at 5:30 p.m.

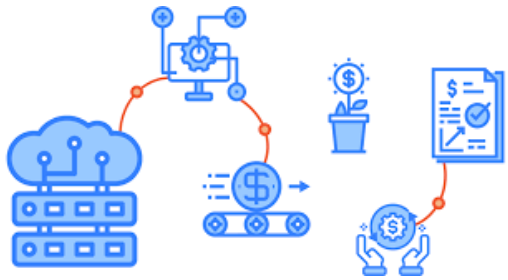
~~Tuesday, January 5, 2021~~
~~Tuesday, February 2, 2021~~
~~Tuesday, March 2, 2021~~
~~Tuesday, April 6, 2021~~
~~Tuesday, May 4, 2021~~
~~Tuesday, June 1, 2021~~
~~Tuesday, August 3, 2021~~
~~Tuesday, September 7, 2021~~
Tuesday, October 5, 2021

Meeting dates subject to change, upon agreement of the committee

Policy Council
BUDGET & FINANCE COMMITTEE
2020 – 2021 Meeting Dates

All meetings will be conducted through Teams and will begin at 5:30 p.m. As the meeting date approaches you will receive an email invitation as well as all necessary documentation/information for the meeting. Please mark your calendar accordingly.

~~Tuesday, January 19, 2021~~
~~Tuesday, February 16, 2021~~
~~Tuesday, March 16, 2021~~
~~Tuesday, April 20, 2021~~
~~Tuesday, May 18, 2021~~
~~Tuesday, June 15, 2021*~~
~~Tuesday, August 17, 2021~~
~~Tuesday, September 21, 2021~~
Tuesday, October 19, 2021



Approved: 1.19.2021
*Date Updated: 6.14.2021

Policy Council
BYLAWS COMMITTEE
2020 - 2021 Meeting Dates

All meetings will be held via teleconference. As the meeting date approaches you will be sent an email invitation for the meeting. In preparation for subcommittee meetings please mark your calendar accordingly.
All meetings will begin at 5:30 p.m.

~~Tuesday, February 9, 2021~~
~~Tuesday, May 11, 2021~~
~~Tuesday, August 10, 2021~~

Any necessary documentation and/or information for meetings will be sent via email (or in some instances USPS) prior to the meeting for your review.



Approved: 2.9.2021

2020-2021 Head Start
Policy Council Meeting Dates

At this time, all meetings will be held via teleconference through Microsoft Teams. Members of the public may join via teleconference or may listen to the call from the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA. Teleconference information can be found on monthly meeting agendas, located on the CAPK website at www.capk.org/documents/.

En este momento, todas las reuniones se llevarán a cabo por teleconferencia a través de Microsoft Teams. Los miembros del público pueden unirse por medio de teleconferencia o pueden escuchar la llamada de la Oficina Administrativa de CAPK, ubicada en 5005 Business Park North, Bakersfield, CA. La información sobre las teleconferencias se puede encontrar en las agendas mensuales de las reuniones, localizadas en el sitio web de CAPK en www.capk.org/documents/

~~Tuesday, November 24, 2020~~
~~Tuesday, December 15, 2020~~*
~~Tuesday, January 26, 2021~~
~~Tuesday, February 23, 2021~~
~~Tuesday, March 23, 2021~~
~~Tuesday, April 27, 2021~~
~~Tuesday, May 25, 2021~~
~~Tuesday, June 22, 2021~~
~~Tuesday, August 24, 2021~~
Tuesday, September 28, 2021
Tuesday, October 26, 2021

Policy Council Meetings are generally held on the 4th Tuesday of the month.

*December meeting will be held one week earlier due to the Christmas holiday.

Revision Approved: 1.26.2021

MEMORANDUM

To: Policy Council

From: Lisa Gonzales, Program Governance Coordinator

Date: September 28, 2020

Subject: *Agenda Item 6(a)*: Amendment to CAPK Head Start Policy Council Bylaws – **Action Item**

During a review of the CAPK Head Start Policy Council Bylaws the Bylaws Committee identified an area of this document for recommended revision. As outlined in Article XIV of the Policy Council Bylaws the proposed amendment is hereby presented to the Council for approval.

The Policy Council Bylaws Committee met on several occasions during the 2020-2021 term for annual review of the bylaws. During this process the committee noted a difference between the Head Start Performance Standards and that of the Policy Council Bylaws as it relates to Policy Council member term limits. Specifically, the Head Start Performance Standards state in §1301.3(d)(3) members may serve up to, but not to exceed five (5) one-year terms. The CAPK Head Start Policy Council Bylaws in Article III, Section 7, state members are limited to three (3) one-year terms.

The proposed Policy Council Bylaws amendment seeks to revise Article III *Membership*, Section 7 *Term of Membership* from three (3) one-year terms to five (5) one-year terms. This change would better support term limits as stated in the Head Start Performance Standards. Additionally, it would provide the opportunity to those who have participated on Policy Council to potentially extend their years of service.

The proposed amendment was approved by the Policy Council Bylaws Committee during a scheduled meeting held on August 10, 2021.

Recommendation:

The recommendation is that Policy Council approve the proposed amendment to the Community Action Partnership of Kern Head Start Policy Council Bylaws.