

COMMUNITY ACTION PARTNERSHIP *of* KERN
BOARD OF DIRECTORS
PROGRAM REVIEW & EVALUATION COMMITTEE MEETING
5005 Business Park North, Bakersfield, CA

October 14, 2020

12:00 pm

Per Governor's Executive Order N-25-20

Meeting to be held via Tele-Conference

(213) 204-2374 - Conference ID: 344 066 831#

[Join Microsoft Teams Meeting](#)

Members of the public may join the tele-conference or listen to the call from the CAPK office at
5005 Business Park North, Bakersfield, CA

AGENDA

1. Call to Order

2. Roll Call

Nila Hogan
Marian Panos

Michelle Jara-Rangel
Fred Plane

Maritza Jimenez

3. Approval of Agenda

4. Public Forum

The public may address the Committee on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

5. Program Presentation:

- a. Head Start Virtual Learning Program – Carolyn Coffey, Administrator of Education & Support Services **(p. 3-13)**

6. New Business

- a. September 2020 Program & Division Reports – Pritika Ram, Director of Administration – **Action Item (p. 14-33)**
1. 2-1-1 Kern County
 2. AmeriCorps Kern Youth for Change
 3. CalFresh Healthy Living Program
 4. East Kern Family Resource Center (EKFRC)
 5. Energy
 6. Executive Division Grants & Outreach
 7. Food Bank
 8. Friendship House Community Center (FHCC)
 9. Human Resources
 10. M Street Navigation Center
 11. Migrant Childcare Alternative Payment (MCAP)
 12. Operations
 13. Shafter Youth Center (SYC)
 14. Volunteer Income Tax Assistance (VITA)
 15. Women, Infants & Children (WIC)

- b. Application Status Reports & Funding Requests – Pritika Ram, Director of Administration – **Action Item**
 - 1. Application Status Reports for September (**p. 34-35**)
 - 2. Consent Funding Requests Under \$50,000 (**p. 36**)
- c. September 2020 Head Start / State Child Development Enrollment Update & Meals Report – Ginger Mendez, HS State Enrollment / Attendance Manager – **Action Item (p. 37-38)**
- d. Information Regarding Head Start Open Competitive Proposals for Contracts in Fresno County – Yolanda Gonzales, Director of Head Start / State Child Development – (**Verbal Report**)

7. Committee Member Comments

8. Next Scheduled Meeting

Program Review & Evaluation
Wednesday, November 4, 2020
12:00 pm
5005 Business Park North
Bakersfield, CA 93309

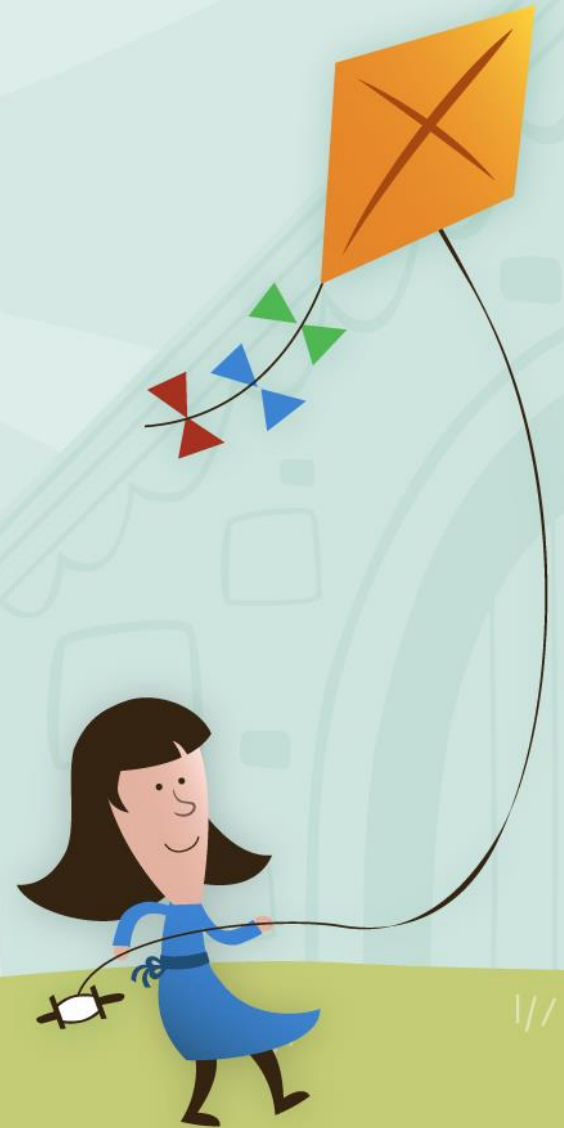
9. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, October 9, 2020. Paula Daoutis, Administrative Coordinator.

Virtual Learning Program

Carolyn Coffey

Education and Support Services Administrator



Parents as Teachers



Engagement

Staff are using the following methods to engage families in Distance Learning:

- Phone Calls
- Emails
- Learning Genie
- ZOOM
- Teams
- Smore Online Newsletters
- Ready Rosie and Ready Baby
- Social Media



Curriculum for Virtual Learning

Early Head Start

Head Start

Early Head Start Activity Calendar 2020

 A Program of CAPK

Let's Clean Up DAY 1 <i>Infants:</i> Hold toys in various positions to encourage your baby to stretch and reach for toys. They will practice reaching and gain better balance for sitting. <i>Toddlers:</i> Make clean-up time a game by naming the toys your child chooses to put in the clean-up basket or container.	Pointing and Naming DAY 2 <i>Infants:</i> Hold your baby or place them where they can hold up their head and look at interesting things. <i>Toddlers:</i> Point to things as you name them for your child and name the things your child points to.	The Itsy-Bitsy Spider DAY 3 <i>Infants:</i> Sing face to face with your baby. Use exaggerated facial expressions when you sing. <i>Toddlers:</i> Watch and sing the Itsy-Bitsy nursery rhyme video. Use your hands to help your child with the hand motions. 	Rattle and Sing DAY 4 <i>Infants:</i> Offer a rattle or a shaking toy to your child. Encourage your child to shake the rattle while you sing. <i>Toddlers:</i> Sing together at different paces (fast or slow) encourage them to shake the rattle or noisy toy with the pace of the song.	Building Trust DAY 5 <i>Infants:</i> Communicate love through calm, warm body contact, and soothing words. Respond in a loving way, this teaches them that they can trust you. <i>Toddlers:</i> Allow your child to do something for themselves (i.e., take off or put on shoe). Provide support when needed. This will show them that you trust them and will follow their lead. Praise them for their efforts.
Touch and Name DAY 6 <i>Infants:</i> Show your baby a favorite toy. Change their position so the item is out of sight. Encourage them to turn or move to find the item. <i>Toddlers:</i> Name pictures your child touches in a book.	Action Words DAY 7 <i>Infants:</i> Safely prop up your baby so they can look around independently. Describe to them what you are doing as you do it. <i>Toddlers:</i> Describe what is happening while you and your child move in interesting ways.	Llama, Llama night-night DAY 8 <i>Infants:</i> Rock your baby as you listen to the story. Comment on the story. <i>Toddlers:</i> Read story to your child. Ask them what their favorite part of bedtime is. 	What Are We Doing? DAY 9 <i>Infants:</i> As you change your child's morning diaper say what you are doing. "Let's slide your pajamas down." <i>Toddlers:</i> Get ready for the day with your child. Say what you are doing as you do it. "We are brushing our teeth."	We're Rolling! DAY 10 <i>Infants:</i> Move a toy so that your baby will try to turn their body to keep the toy in sight. Offering your child, a toy in this way gives them a reason to try to roll over. <i>Toddlers:</i> Roll a soft ball back and forth with your child. Praise them when they take turns.
Sing Together DAY 11 <i>Infants:</i> While singing smile, hold your baby close so they can see your face and lips, and speak to them in a gentle voice. <i>Toddlers:</i> Sing songs with your child, especially ones that they can clap to or that have their name in them.	Play Together DAY 12 <i>Infants:</i> Hold an item out for your baby to reach for. When they grab it smile and tell them they did something special. Your baby learns that when they grasp it you will react with a smile. <i>Toddlers:</i> While building with blocks and other materials,	Brown Bear Brown Bear DAY 13 <i>Infants:</i> Parent's will show them pictures of bears, touch a teddy bear, and read the story to them. <i>Toddlers:</i> Parents will watch the video with their children and discuss bears, what they eat, and where they live.	Let's Dance DAY 14 <i>Infants:</i> Hold your infant and simply rock back and forth and pat their back to the music. <i>Toddlers:</i> Sing and dance to the music. Dance with your child. Move to the music and encourage your child to make up their own dance moves.	Let It Fall DAY 15 <i>Infants:</i> Sit the child in your lap or highchair allow your child to drop a toy, then pick it up, and place it where it was. Make a big reaction when the toy gets dropped: "Oh, no!" <i>Toddlers:</i> Sit with your toddler and encourage your child to stack with you. Count the blocks

Virtual Learning Activity Calendar 2020

Signs Study

Week 1

These activities will guide your child's learning each day. Use the QR code below to have your child participate in a read aloud.

Guided Activities	Monday	Tuesday	Wednesday	Thursday	Friday
	What shape is this sign? Display a "Do Not Enter sign." Encourage the children to talk about the shape.	Do you know what this sign means? Display a Stop sign And ask your child what the sign means and why?	Number concepts and operation <i>Learning game # 160</i> Move up Five! Create an easy board game that lets your child move a marker as they count from one to five. Your child will remember and understand these basic numbers if he has a lot of enjoyable practice using them	What sign did you see today? While taking a drive or a walk talk to your child about signs that you see. Allow your child to answer the questions. Ask where they saw the sign.	Demonstrates knowledge of the alphabet <i>Learning game #200</i> Notion Words Emphasize and point to words that are repeated in books and then encourage your child to say and point to them. Ex: You're putting your finger right on the word hat.
Read Aloud: BOOK: Mario! McDonald Doesn't Match  	Development Skill: Physical Development- Gross Motor: Bounces a ball Have your child practice bouncing a ball. How many times can they bounce the ball? Join in and count along.	Development Skill: Physical Development-Fine Motor: Strings beads Have your child use yarn or string to string beads or cereal.	Development Skill: Cognitive Development-Math: Recognizes simple patterns and can duplicate them Create a pattern using 2-3 color objects. Have your child repeat the pattern. Increase the pattern as they begin to understand.	Development Skill: Cognitive Development-Science: Demonstrates knowledge of the physical properties of objects and materials Using stop signs have your child describe by shapes, size, and color.	Development Skill: Cognitive Development-Creative Arts: Interprets pictures Show your child pictures of signs and have them describe the signs and where you can find them.
Virtual Group time (Use the QR code)	Your teacher will be sending you a daily recorded group time for your child to view				
Virtual Educational Snore	Your teacher will be sharing a link to more activities. Please make sure to complete some of these activities with your child.				



Collecting Child Data

- Ongoing parent communication/minimum 1x per week
- Parent Observation Forms
- Desired Results Developmental Profile Child Assessment (DRDP 2015)
- Child Plus Mobile (Data)



Parent Observation Forms



DRDP Parent Observation Record

In an effort to collaborate with parents in their children's assessment process parent will be asked to contribute observations once a week based on a specific domain. These observations assist in ensuring your children's development data is accurate. Please review the questions at the top of the form, answering the question and including an example in the indicated space. Please remember to include the date this was observed. Teachers will look for similar behaviors while in care and mark the yes or no indicated box before the end of collection.

Child Name: _____ Parents Name: _____
Domain: Approaches to Learning- Self Regulation (ATL-REG)



Measures:

ALT-REG 1: Attention Maintenance

Question: Does your child pay attention to people things or the environment? Please give an example.

ALT-REG 3: Imitation

Question: Does your child copy you if you smile or have, they pretended to be mommy/dad? Please write an example.

ALT-REG 5: Self-Control of feelings and Behavior

Question: When upset, does your child need an adult to calm down? What will your child do if they are playing with a toy and another child takes it? Please write an example.

ALT-REG 2: Self-comforting

Question: Can your child comfort themselves when upset? For example: cry when hearing loud noises, gestures up to be held, or ask about transitions? Please write an example.

AH-REG 4: Curiosity and Initiative in learning

Question: When interested in materials does your child explore on their own? If your child's talking, do they also ask questions? Please write an example.

Date:	Measure Number (s)	Observed	Parent observation/Examples
	ALT-REG 1	☐ Y ☐ N	
	ALT-REG 2	☐ Y ☐ N	
	ALT-REG 3	☐ Y ☐ N	
	ALT-REG 4	☐ Y ☐ N	
	ALT-REG 5	☐ Y ☐ N	

Created 7/21/20 (AE)



DRDP Parent Observation Record

In an effort to collaborate with parents in their children's assessment process parent will be asked to contribute observations once a week based on a specific domain. These observations assist in ensuring your children's development data is accurate. Please review the questions at the top of the form, answering the question and including an example in the indicated space. Please remember to include the date this was observed. Teachers will look for similar behaviors while in care and mark the yes or no indicated box before the end of collection.

Child Name: _____ Parents Name: _____
Domain: Approaches to Learning- Self Regulation (ATL-REG)



Measures:

ALT-REG 1: Attention Maintenance

Question: Does your child pay attention to people, things, or the environment? Maintain attention on own during activities that last for extended periods of time? Please give an example.

ALT-REG 3: Imitation

Question: Does your child copy you if you smile or have, they pretended to be mommy/dad? Please write an example.

ALT-REG 5: Self-Control of feelings and Behavior

Question: When upset, does your child need an adult to calm down? What will your child do if they're playing with a toy and another child takes it? Use socially appropriate strategies, for example, negotiates, compromises to regulate own feelings or behaviors? Please write an example.

ALT-REG 7: Shared Use of Space and Materials

Question: Does your child show a preference for toys or materials? Does your child play with materials of interest, even when they are being used by another child? Can your child follow expectations or procedures for sharing with or without adult support? Please write an example.

ALT-REG 2: Self-comforting

Question: Can your child comfort themselves when upset? For example, seeks out a cozy place to get away. Please write an example.

AH-REG 4: Curiosity and Initiative in learning

Question: When interested in materials does your child explore on their own? If your child's talking, do they also ask questions? Please write an example.

ALT-REG 6: Engagement and Persistence

Question: Does your child select activities on own or with adult support? Does your child work through challenges on own while engaged in self-selected activities? Please write an example.

Date:	Measure Number (s)	Observed	Parent observation/Examples
	ALT-REG 1	☐ Y ☐ N	
	ALT-REG 2	☐ Y ☐ N	
	ALT-REG 3	☐ Y ☐ N	
	ALT-REG 4	☐ Y ☐ N	
	ALT-REG 5	☐ Y ☐ N	
	ALT-REG 6	☐ Y ☐ N	

Created 7/21/20 (AE)





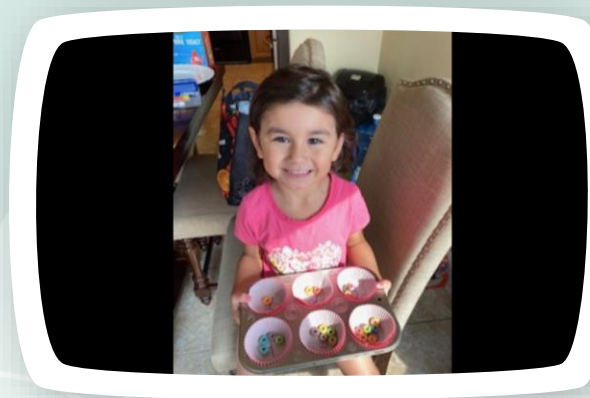
Hatch Learning with Ignite



Color, cut, and paste



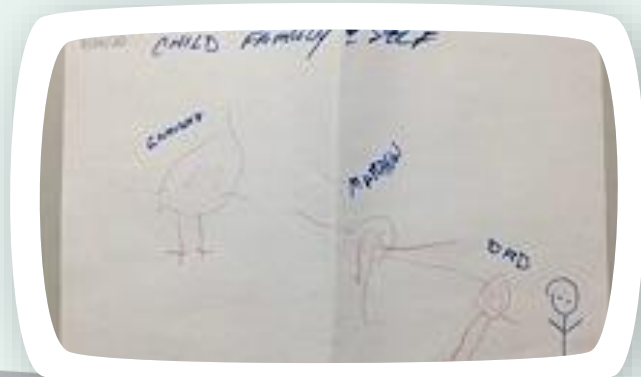
Learning at Home



Three pictures with caption

Caption

Work Samples



First Day of School Greetings



Thank You

Carolyn Coffey

Education and Support Services Administrator



COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Community Development/Sheila Shegos		Month/Year: September, 2020			
Program/Work Unit: 2-1-1 Kern County	Staffing: 24	Program Manager: Irene Fonseca			
Services: Provides 24/7 information and referral services via phone or CAPK 2-1-1 website to residents of Kern County 2-1-1 provides call handling services for Kings, Tulare, and Stanislaus Counties. 2-1-1 serves as the call center for the CAPK Energy Program and VITA Program. 2-1-1 is the entry point to homeless services by way of the Coordinated Entry System—2-1-1 screens callers experiencing homelessness and connects them with CES Homeless Navigators who links the client to necessary services. 2-1-1 in collaboration with First 5 of Kern, is an access point for parents of children ages 0-5 to complete an online developmental assessment to aid in early intervention of identified delays. 2-1-1 also offers over the phone Calfresh application assistance to eligible Kern County residents, via the GetCalfresh.org website. Effective September 2020, 2-1-1 offers over the phone Medi-Cal application assistance via C4Yourself.org.					
Activities		Description			
Information & Referral Services		Incoming	Answered	Unanswered	Referrals
Kern County		7,508	6,583	925(12%)	10,505
Kings County		297	216	81(3%)	*
Tulare County		2,486	1,767	719(3%)	*
Stanislaus County		1,168	933	235 (2%)	*
Total		11,459	9,499	1,960(13%)	

*2-1-1 Kern does not have access to the iCarol database for these counties. Per the agreements, 2-1-1 Kern provides referrals but does not track them. The information goes directly to the iCarol databases for the individual counties.

Most Requested Services	Food Assistance	Rent Payment Assistance	Homeless Shelter
Top 3 Unmet Needs	Rent Payment Assistance	Home Delivered Meals	Homeless Shelter

Other Services		Month	YTD
LIHEAP	Calls Answered	3,599	23,483
Weatherization	Calls Routed through 2-1-1	296	2,704
Mental Health	Calls Answered	271	2,373
Website Visitors	Duplicated Visitors to CAPK's 2-1-1 Kern web page	18,467	193,167
VITA	Calls Routed through 2-1-1	0	9,880
Rental Assistance	Calls Answered	1,574	1,574

CalFresh Application	Over the Phone Application Assistance via GetCalFresh.org website (Supplemental Nutrition Assistance Program- SNAP/food stamps)	Applications	Approved	Pending
		43	N/A	N/A

Outreach Activities	Outcomes
- South Valley Neighborhood Partnership - Kern High Community Specialist	- TEAMS Presentation for the Arvin/Lamont FRC Collaborative. Shared Capk and 2-1-1 Program information - TEAMS Presentation for Kern High School District Community Specialists. Shared Capk and 2-1-1 Program information

Highlights: 2-1-1 Kern continues to answer COVID disaster related calls for all counties. In the months of September, 2-1-1 Call Specialists provided over four thousand disaster related referrals to Kern County residents. Call Specialists have triaged and transferred over six hundred callers to the Kern Public Health COVID line for COVID related health concerns.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Youth & Community/ Fred Hernandez		Month/Year: September 2020	
Program/Work Unit: AmeriCorps, KYMC	Total Program Staffing: 1 staff and 21 AmeriCorps Members (ACM's)	Program Manager/Supervisor: Carrie Farwell	
Services: ACM's provide academic mentoring & teacher support to Vineland School District and CAPK After School Programs.			
Activities			
YTD Reporting Period January - December			
Description		Month	YTD
CAPK FRIENDSHIP HOUSE, DISTANCE LEARNING SUPPORT <i>ACM's provide check in support, distance learning support, and some homework assistance.</i> DATA: <u>2</u> ACM's provided <u>175</u> hours and supported <u>11</u> students		7	N/A
CAPK SHAFTER YOUTH CENTER, DISTANCE LEARNING SUPPORT <i>ACM's provide check in support, online support, help with safe student rotation, after school enrichment and homework help.</i> DATA: <u>2</u> ACM's served <u>279</u> hours and supported <u>10</u> students			
TYM4CHANGE, YPAR (Youth Participatory Active Research Team) <i>Responsible for conducting surveys, providing research & collecting & synthesizing data, and archiving information. Responsible for maintaining AmeriCorps photos and social media. YPAR created promotional flyers and videos for the Vineland Enrichment Modules.</i> DATA: <u>9</u> ACM's provided <u>175</u> hours			
VINELAND ELEMENTARY & SUNSET MIDDLE SCHOOL <i>Members provide distance learning support for teachers and students; take attendance, provide homework help, make phone calls home, distribute packets, and grade homework.</i> VINELAND DATA: <u>4</u> ACM's provided <u>329</u> hours SUNSET DATA: <u>4</u> ACM's provided <u>242</u> hours DISTRICTWIDE CUMMULITIVE DATA: supported <u>38</u> students with homework, made <u>87</u> phone calls to families, <u>208</u> assignments graded, <u>20</u> small groups facilitated, <u>21</u> packets prepared, <u>37</u> packets distributed, <u>2</u> tests monitored, <u>2</u> groups facilitated			
VINELAND SCHOOL DISTRICT ENRICHMENT PROJECT (MODULES) DATA: <u>17</u> ACM's spent <u>676</u> hours meeting, planning, and preparing for online enrichment modules. Provided <u>4</u> modules for <u>19</u> Middle School students every day for <u>2.5</u> weeks. Modules Included: How to Draw Comics, How to Write a School Zine, C.A.L.M. Conservancy of Animals & the Environment, and Recyclable Art.			

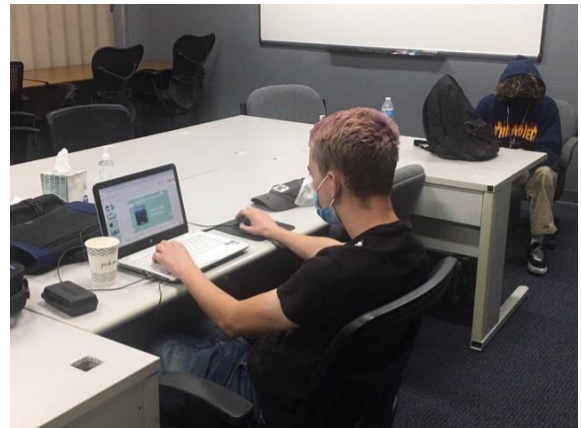
Noteworthy: Please visit our FB and Instagram Pages @ Kern Youth Making Change

COMMUNITY ACTION PARTNERSHIP OF KERN DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

AMERICORPS ENRICHMENT MODULES



5TH & 6TH Grade Flyer



Andrew, an AmeriCorps Member
building an enrichment class/module.

7th & 8th Grade Flyer



Students attending an online enrichment class



COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Nutrition Services/Carmen Segovia		Month/Year: September/2020
Program/Work Unit: CalFresh Healthy Living	Total Program Staffing: 10	Program Manager/Supervisor: Tammy Fisher
Program/Work Unit Description: CAPK with funded and unfunded community partners that reflect the geographic, cultural, and ethnic diversity of Kern County help establish healthy eating habits and a physically active lifestyle, in accordance with the Supplemental Nutrition Assistant Program Education (SNAP-Ed) guidance mandated by the Food and Nutrition Act under Section 28, with an interest in improving nutrition, physical activity, public health, the built environment, and health care where CalFresh Healthy Living participants work, eat, live, shop, learn and play.		

Activities	Description	Status	
		Month	YTD
CAPK CalFresh Healthy Living Program Partnerships	CAPK Health Educators via Zoom attended eight virtual Community Collaboratives in Kern County.	8	32
CAPK CalFresh Healthy Living SHOP	Health Educators provided Indirect Education at 12 community events in partnership with CAPK FOOD BANK reaching 1,141 individuals.	1,141	14,448
	The Nutrition Environment Food Pantry Assessment Tool was completed at one CAPK FOOD BANK site.	1	17
	Health Educators presented updates on SHOP PSE strategies at CNAP Steering Committee.	1	5
CAPK CalFresh Healthy Living LIVE	Health Educators completed assessment of Adventist Health Clinics in Shafter, Wasco and Taft.	3	7
	Health Educators started weekly CalFresh Healthy Living nutrition education via Face Book Live at Buttonwillow and Wasco Branch Libraries reaching 455 total participants to date.	10	19
CAPK CalFresh Healthy Living Trainings	Health Educators attended the four-day virtual Central Valley Promising Practice Exchange where workshops showcased funded partner agencies promising practices along with fostering local and regional connections, technical assistance, and networking opportunities with peers.	4	18
CAPK CalFresh Healthy Living County Nutrition Action Plan (CNAP)	The CNAP Quarterly Collaborative via ZOOM highlighted a presentation by Kern County Aging and Adult Services Department and 42 total partners participated.	1	10

Other Items of Note:

1. CAPK CalFresh Healthy Living website is updated monthly at www.capk.org/programs/calfresh
2. CAPK CalFresh Healthy Living Face Book is updated weekly at <https://www.facebook.com/CAPKCalFresh/>
3. The first year of the CAPK CalFresh Healthy Living 3-year reimbursable grant is complete on 9/30/2020.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Youth & Community Services/Freddy Hernandez		Month/Year: September 2020
Program/Work Unit: East Kern Family Resource Center	Total Program Staffing: 6	Program Manager/Supervisor: Stacy Ralston
Program/Work Unit Description: Serves low-income individuals and families residing in East Kern County communities of Boron, California City, Mojave, North Edwards, Rosamond, and Tehachapi. Services include case managing families with children who are at risk of abuse and neglect (Differential Response); preparing children to enter kindergarten (School Readiness Initiative); parenting education; emergency supplies closet for immediate basic needs such as clothing, food, diapers, infant formula, bus passes, and gas vouchers.		

Activities	Description	Status	
		Month	YTD
Referrals for services	Differential Response	8	165
Case Managed Families	F5K School Readiness	4	28
	Economic Empowerment	20	41
Children enrolled in center-base program		6	21`
Adults in Court Mandated Parenting Classes		5	11
Services to Walk-ins	Services e.g., faxing and photocopying legal documents (such as birth certificates, Social Security cards, immigration status information needed to receive public assistance), food, clothing, referrals to other support services, and ongoing case management	72	484
Emergency Supplies Closet and Other Services	Food (individuals)	25	86
	Clothing (individuals)	11	176
	Photocopies (individuals)	380	1,935
	HEAP Application Supporting Docs	1	231

Other:

1. Services were limited due to COVID-19.
2. Staff conducted modified home visits meeting with clients outside of their homes and adhering to CDC guidelines as far as wearing a face mask and following the social distancing requirements.
3. Stacy Ralston was hired as the new program supervisor
4. One DR Case manager resigned. Position is currently being posted internally.
5. The First 5 case manager is currently providing ongoing case management services to 24 families.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Youth & Community Services/ Freddy Hernandez		Month/Year: September 2020
Program/Work Unit: Energy	Total Program Staffing: 37	Program Manager/Supervisor: Todd Payne
Services: Residential weatherization, utility bill payment assistance, and energy efficiency education for low-to-moderate-income Kern County residents. Also, installation of interim water tanks for low-income households affected by the drought.		

YTD Reported from 01/02/2020 to 9/30/2020

		Status	
Activities	Description	Households Served	
		Month	YTD
1. Low Income Home Energy Assistance Program (LIHEAP Utility Assistance -2020)	Utility bill payments	480	3915
2. Low Income Home Energy Assistance Program (CARESACT Utility Assistance – 2020)	Utility bill payments	599	756
1. Low Income Home Energy Assistance Program (DAP) Weatherization Assistance (2020)	- Residential repair/weatherization (e.g., weather stripping, thermostats, door/window replacement, etc.) - Energy-efficient appliance installation	-0-	1
2. Low Income Home Energy Assistance Program (LIHEAP) Weatherization Assistance (2020)	- Residential repair/weatherization (e.g., weather stripping, thermostats, door/window replacement, etc.) - Energy-efficient appliance installation	-0-	2
		7	26
		13	46
3. Department of Energy Weatherization Assistant Program (DOE-WAP) (2018)	- Residential repair/weatherization (e.g., weather stripping, thermostats, door/window replacement, etc.) - Energy-efficient appliance installation	-0-	4
		-0-	4
5. Total Value of Services (utility payments only)		\$549,530	\$2,775,969
		Results	
6. Energy calls received (from 2-1-1)		3898	
		HEAP	Wx
7. Number of LIHEAP applications Received		1,035	-0-
8. Number of LIHEAP applications Completed		1,079	-0-
9. Number of LIHEAP applications in Progress		240	-0-
10. Outreach Events attended	All Outreach events are cancelled due to COVID-19 Pandemic	Give presentations, distribute brochures, tote bags, ink pens and energy savings wheels.	

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Executive/Pritika Ram		Month/Year: September 2020
Program/Work Unit: Outreach and Grants Team	Total Staffing: 4	Program Manager/Supervisor: Pritika Ram
Services: Grant research on funding resources and opportunities, proposal preparation, and special projects. Media and public relations, agency and program promotional materials, advocacy, social media and website management, special events and fundraising, English-Spanish translations.		
Advocacy	- Spent time in Lamont grape fields with State Senator Melissa Hurtado for Fueling our Communities - Participated in virtual issues session with Congressman T.J. Cox and David Bradley of the National Community Action Foundation to discuss impact of federal legislation in the San Joaquin Valley.	
Outreach	- Organized and hosted media event and food delivery for SoCalGas Fueling our Communities grant in Lamont. Attended and photographed delivery of Hodel's lunches to farmworkers. - Coordinated additional Fueling our Communities media story in Lamont with food delivery to the fields. - Interviewed clients and staff of M Street Navigation Center on video for the virtual kick-off of the Hire-Up job training program. - Posted Social Media fire safety materials and e-mailed a newsletter for PG&E grant. - Coordinated the donation of masks, sanitizer and child back-to-school PPE kits from BYD in Lancaster. Donation used at the M Street Navigation Center. - Conducted video interviews for Food Bank Expansion Campaign. - Created new H.R. Welcome folder for new employee orientations. - Developed Website, flyer and other promotional tools for Housing for the Harvest grant. - Photographed check passing event for \$ 3,575 to CAPK from Valley Republic Bank. - Supported Kern County and Continuum of Care Rental and Mortgage Assistance program. - Coordinated media interviews for Fueling our Communities, Rental Assistance and Housing for the Harvest. - Provided social media assistance to Friendship House to promote Medi-Cal. - Assisted Cal Fresh Healthy Living to put educational videos online and on social media.	
Grants-In Progress	Union Bank	
Research	- Affordable Housing - Rental assistance to avoid evictions	
Projects	- CAPK Food Bank Case for Support - Strategic Plan Update - Community Needs Survey and CAP Planning - CSBG Mid-Year Data Collection - CAPK Foundation	

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Nutrition Services/Carmen Segovia		Month/Year: September 2020
Program/Work Unit: Food Bank	Total Staffing: 27	Program Manager: Jaime Orona
Services: Partners with 147 food distribution sites throughout Kern County to provide food assistance to low-income families and individuals.		

		Status	
Activities	Description	Month	YTD
USDA Commodities	Individuals Served (August)	60,001	420,075
	Poundage Received all Programs	2,006,276	25,364,573
	Total Poundage Distributed, All Sites	2,585,841	24,119,545
	Total Distributed pounds 2019	1,553,539	15,557,899
Food Sourcing	Produce Received: 203,557 pounds of produce (donated or purchased) & 10 different produce items: · Bolthouse: Carrots & cold Beverages · Grimmway: Potatoes, romaine, leafy greens & carrots · Target: Mixed produce · Varsity Produce: Onions · Walmart: Mixed produce · Wonderful: Citrus Farmers Markets: New Life, Delano, Wasco, & Catholic Charities. A total of 162,000 pounds of fresh produce, bread & beverages. Reaching 3,000 Families		
Food Drives:	CSFP Produce Distribution:		

- CAPK Food Bank held 21 Emergency box distribution throughout Kern County. Distributed 7,350 boxes in the month of September.
- 9/3 - CAPK Food Bank held their 6th drive-thru Farmers Market in Delano, distributed 31,891 lbs. to 525 individuals.
- 9/10 - CAPK Food Bank held their 6th drive-thru Farmers Market in Wasco, distributed 26,088 lbs. to 414 individuals.
- Food 2 Door started distribution on August serving 3,612 clients home bound.
- Our CSFP program held 27 distributions for the month of September and distributed 35-pound boxes of healthy and non-perishable food to 4,313 seniors throughout Kern County. CSFP team is doing a great job of having drive-thru distribution at most sites.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Youth & Community/ Freddy Hernandez:		Month/Year: September 2020	
Program/Work Unit: Friendship House	Total Program Staffing: 6	Program Manager/Supervisor: Lois Hannible	
Services: After-school, summer, and Learning Pods programs, pre-employment program for youths, sports, mentoring services, Medi-Cal information, enrollment & retention services, and access to social services.			
Activities		Participants	
Description		Month	YTD
After-School/Learning Pod Program Tutoring, homework assistance, recreation.		9	43
Summer Program Recreational activities, educational games, and activities.			19
STEM (Science, Technology, Engineering, Math) Program The STEM program teaches robotics, coding, engineering, and mathematics to program youth, engaging them in hands-on science focused learning.		21	40
Positive Youth Development Services- Mentor program for at-risk youth. One on One/group mentoring services, outreach, and afterschool activities are provided to community youth. Aggression Replacement Training (ART) classes are also provided.		9	43
Positive Youth Development Services- Medi-Cal Health Enrollment Navigator Project Medi-Cal information is provided to families informing them of free or low-cost health insurance that is available to those that qualify.		4,419 flyers distributed & reached 1,812 people through social media & email	4,419 flyers distributed & reached 1,812 people through social media & email

Other:

- The CAPK Friendship House is excited to welcome three new staff members: Reyes Arreola, who is the Program Educator for the Health Navigator Medi-Cal Program, and Brushay Taylor & Nalani King who are the Activity Specialists for the afterschool, summer, and Learning Pods programs.
- The CAPK Medi-Cal Health Navigator program teamed up with the Food Bank to provide Medi-Cal information to those visiting the farmer's market food distribution in Delano.



COMMUNITY ACTION PARTNERSHIP OF KERN
DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Lisa McGranahan		Month/Year: September 2020
Program/Work Unit: HR/Staffing	Total Division Staffing: 10	Program Manager/Supervisor: Barbara Imdorf, Dawn Bledsoe
Services: All functions and activities related to staffing, employee benefits (including the pension plan) administration, labor law compliance, human resources management, and SEIU Contract.		

		Status	
Activities	Description	Month	YTD Reporting Period Jan-Dec.2020
Employee Count	Regular	916	
	Subs/Temps	17	
	Total Staff	933	
New Hires	All divisions and programs		
	Regular	13	224
	Subs/Temp	1	67
	New Hire Totals	14	291
Leaves of Absence	Full-time Leave	29	
Terminations	All divisions and programs		
	Voluntary	6	241
	Involuntary	3	84
	Total Terminations	9	325
Staffing	Vacancy	52	581
	Total Online/ADP Applications Received	2,245.00	13,868
Payroll	Total Hours Paid	135,867.85	
	Total Gross Payroll	2,822,225.81	

Projects: ADP Recruitment Employee Survey	Completed:
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COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Program: M Street Navigation Center		Month/Year: September 2020
Program Manager: Laurie Hughey	Program Staffing: 15	Division/Director: Community Development/Sheila Shegos

A total of 81 homeless individuals were served from the following zip codes:

Zip Code	Number of Residents	Zip Code	Number of Residents
93301	13	93241	1
93304	5	46368	1
93305	13	93274	1
93306	2	93501	1
93307	5	93255	1
93308	7	60653	
93309	3	90032	
93311	1	93560	1
93213	3	93263	1
93215	1	85714	1
93205	1	Unknown	19
TOTAL			81

M Street Partner Highlights:

Staffing- One FT Custodian Position offered, pending passing pre-employment completion hiring. (16) staffing

COVID Updates- Zero residents and staff have tested positive for COVID. One resident and one staff tested for COVID. Results were negative,

Public Defender – Will start assisting residents with criminal record expungement, increasing opportunities for self-reliance.

Kern Behavioral Health & Recovery Services – Will start Substance Use Disorder/SUD services one day per week at the shelter in the coming weeks ahead.

City Serve and Bakersfield College – Are planning a community event for their Hire-Up project that offers educational classes and jobs for Homeless residents through the homeless collaborative.

Other Highlights:

- M Street has 465 social media followers.
- Holiday meal planning is underway, with help from local churches.
- CityServe providing dinner and fellowship twice a month.
- Staff training with Kern Behavioral Health & Recovery Services for September included ROI and Referrals, Conflict, Solution Focused Techniques and ROI/Referral Review

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

PROGRAM DELIVERABLES:	Sept 2020	August 2020	July 2020	June 2020	May14 2020
M Street Overnight Residents (Includes exits)	81	88	110	182	36
Total Meals Delivered	4895	4795	4600	3191	1455
Total Meals Served	2693	2543	2313	1294	505
Left-Over Sack-Meals Distributed to Community (Flood/Volunteers)	2202	2252	2287	1897	950
Assigned Beds	50	50	49	48	36
Open/Available Beds	2	2	1	16	25
Volunteers	27	24	21	18	5
Volunteer Service Hours	85.25	183.75	285	124.25	16
Donations, Monetary	\$220	NA	NA	NA	NA
Donations, In-Kind: (*men's, women's clothing, flip flops, water, laundry detergent, fabric softener, dish soap, household cleaner, shampoo, conditioner, body wash, hand soap, mouthwash, make-up, hygiene supplies, Raid, art supplies, Board games, knotted scarves and hat.*					
Exits, Permanent Housing	3	4	3	3	0
Exits, Voluntary, Involuntary	33	39	24	24	9
Longest Length of Stay (days)	104	139	128	49	--
Total Critical Incidents	40	48	38	42	8
• Health & Safety	34	27	21	29	--
• Harm to Self & Others/Aggressive Behavior	6	14	16	13	--
• Unexcused Absences (Overnight)	0	2	1	0	--
• Mandated Reporter	0	0	0	0	--
Showers	645	594	1232	181	--
Case Management Services	139	136	440	100	--
DHS Services Enrollment					
• Cal Fresh / Food Stamps	9	3	2	9	--
• Medi-Cal Insurance (In process with DHS assistance)	NA	NA	NA	NA	NA
• Cash Assistance (In process with DHS assistance)	NA	NA	NA	NA	NA

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Health & Nutrition Services/Carmen Segovia		Month/Year: September 2020	
Program/Work Unit: Migrant Childcare AP Program (MCAP) & Ag Childcare Program	Total Staffing: 19, <i>Vacancies- 3 Family Specialists, 1 Reimbursement Specialist, 1 Service Clerk</i>	Program Manager/Supervisor: Susana Magana	
Services: The Migrant Childcare Alternative Payment Program is a voucher-based childcare program for migrant agriculturally working families. The program has six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once enrolled, families can continue childcare services as they migrate throughout the state following agricultural work. The program’s current Fiscal Year is July 1, 2020, to June 30, 2021. <i>*This report is for the service month of August 2020, which was processed in the month of September 2020.</i>			
MCAP	County	Total # of Children	# of childcare providers
Childcare reimbursements	Kern*	370	80
	Madera	97	19
	Merced	3	2
	Tulare	194	41
	Kings	61	10
	Fresno	128	29
	Total	852	181
AG Childcare Program	County	Total # of Children	# of childcare providers
Childcare reimbursements	Kern only	21	9

*Kern totals include services provided outside of the six entry counties. The case management for those families working and residing outside the six entry counties are handled by the regional office in Bakersfield.

Current Activities:

MCAP

The MCAP office is still operational Monday to Friday from 7am-5pm. To comply with social distancing staff has been split into two shifts and is telecommuting part of the day. Our office lobby is open by appointment only.

Program manager is working closely with the California Alternative Payment Program Association CEO and the CA Department of Education (CDE) staff to ensure the needs of the MCAP program are being considered, as CDE continues issuing emergency Covid-19 regulation management bulletins.

AG Childcare

The AG Childcare Program is a new program that was funded by a private donation. The donor requested to remain anonymous. The donation was provided to CAPK to provide childcare subsidy to Kern farm working families not meeting the MCAP migrant eligibility requirement. The program is being administered out of the MCAP office, but it is a separate program. The donation equals 21 childcare slots from August 2020 to July 2021. All 21 childcare slots are full.

Upcoming Activities

Due to Covid-19 outreach activities, meetings and trainings have been cancelled until further notice.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Operations/Emilio Wagner		Month/Year: Sept 2020
Program/Work Unit: Business Services/ Maintenance & Operations/Information Technology/Risk Management	Total Division Staffing: 23	Program Manager/Supervisor: Dan Ripoli, Douglas Dill, Kerri Davis, Laurie Sproule
Services: Facility repair and maintenance, procurement, information technology, risk insurance, vehicle registration, contracts, facility leases and facility planning.		

Operations Report begins March 1st

		STATUS	
Activities	Description	Received	Completed to Date
Business Services			
Purchase Orders Processed		207	715
Contracts/Leases Processed		50	415
Request for Proposals (RFP)	Independent Audit Services –Finance Occupational Health – HR –Risk Management Diversity Training -HR	In Progress In Progress In Progress	
Leases	Chrisman Road (Head Start) 277 E. Front Street. Buttonwillow (WIC) 2739 Diamond Ave. (WIC) 10300 ½ San Diego St. (Head Start) 7000 Doe Avenue (MCAP) 1850 Wardrobe Avenue (MCAP) Mojave Veteran's Bldg. Rental Agreement (WIC) 115 N. Walnut St. (EHS SJ) 15682 K Street, Mojave 234 4 th Street, Stockton EHS	In Progress In Progress In Progress Completed In Progress In Progress In Progress In Progress In Progress In Progress	
Contracts	HSI Amendment I Stine & Oswell (Head Start) HSI Amendment I Broadway (Head Start) Wellworks For You (Finance) Colombo Construction (Head Start) Blue Ribbon Automotive (Head Start) McWilliams and Walden, Inc. (Head Start) Motor City (HeadStart) Big O Tires (Operations) Turks Kern Copy (Maintenance) Turks Kern Copy (LBNC) Tel Tec (Various Program) Phase #2 RM Industries Amendment VI (Agency Wide) Great Western Installations (\$44,305.88 M St. Nav Center) Computer Linx (M St. \$706.96) Rice Agency (M St.\$6,500) Vital Signs (\$699.12 HS San Diego St)	In Progress In Progress In Progress In Progress In Progress In Progress In Progress In Progress In Progress Completed Completed In Progress Completed Completed Completed In Progress Completed	

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

2

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

	Kaiser STE #220 and making adjustments to accommodate BPN. We have started construction at Martha J Morgan in the two center classrooms to convert them into EHS classrooms and we are building an Office for the FSW. Estimated completion is 10/15/2020	In Progress	
Information Technology		Received	Closed To Date
Help Desk Work Orders Processed	Technical assistance to employees, repairs, troubleshooting, coordination of services with IT services subcontractor	2149	2025
Projects	- AT&T E-rate Category 1 Installation - Mitel Upgrades - Head Start computer upgrades - Head Start Network and Wifi upgrades Category 2	In Progress In Progress In Progress In Progress	
Risk Management		Reported	01/01/2020 to Date
Workers Compensation Incidents	• For Report Only	3	33
	• First Aid	1	10
	• Medical Treatment	2	5
	• Modified Duty	0	0
	• Lost Time	0	2
	• Non-Industrial (not work related)	0	0
	• Under Investigation	0	0
	• Confirmed Work related COVID	1	32
General Liability		0	0
Property Incidents		1	14
Vehicle Incidents		0	10
Projects	Workers' Compensation Renewal Charter for Operational Risk Management Advisory Committee Safety & Security Policies for Front Desk Workplace Violence Prevention Program Operational Risk Committee Submitted for approval Vehicle Safety Program Safety Meetings Monthly Maintenance & Energy Homeless Shelter Liability and W/C Insurance New safety Program for Homeless Shelter ATD Developing Respiratory Protection Program for LBNC Update safety programs to include Homeless Shelter & Staff Developing Returning to Work Plan after COVID Assisting Programs to develop reopen plans and protocols Staff Training on the proper wearing of mask Facial Covering Policy Suspected or Confirmed Cases of Covid-19 In the Workplace Plan Updating Personal Protection Equipment Program Wildland Fire Smoke	Completed Completed Completed Completed On-going Completed On-going Completed Completed Completed In progress Completed Completed On-going Completed Complete On-going On-going	

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Other:

- The CAPK Business Services department has been busy assisting with WIC's fiscal year-end closeout. Business Services is working closely with the programs meeting funding deadlines for multiple purchases and preparing contracts for the Food Bank programs, assisting with the kick-off, contract preparation, and purchasing for new programs under Community Development.
- The CAPK Business Services department has been assisting with user training for the new purchase requisition system and training programs on procurement processes. They as well have been assisting and supporting with purchasing COVID related items for the programs.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Youth & Community/Freddy Hernandez		Month/Year: September 2020
Program/Work Unit: Shafter Youth Center	Total Program Staffing: 3 SYC 2 AmeriCorps	Program Manager/Supervisor: Angelica Nelson
Services: Summer and after-school tutoring, homework assistance, educational, recreational, and social enrichment activities and services for children ages 6-18. Evening programming is offered Monday through Friday, 5:00 to 9:00 pm; activities include basketball, ancestry class, and various local groups who utilize the meeting space.		

Activities Description	Participants	
	Month	YTD
After-School Program Tutoring, homework assistance, recreation, health & nutrition education.	10	20
Evening Program – Open Basketball, Zumba, Fitness Boot Camp, Mental Health Support Group Mtg, Tai Chi CLOSED DUE TO COVID-19	0	
Summer Program Academics, sports, recreation, health & nutrition education, themed weeks with coordinated guest speakers.	21	

Other:

- After School Program continues to operate. We now call it Learning Pod Instruction. Students are attending full day services, as early as 7:30 am, until 5 pm. Students bring their school issued Chromebooks and log in for instruction with their teachers. Students are adhering to social distancing, wearing their masks, constant hand washing and following the protocol of health screening with temperature check upon arrival. CAPK staff and AmeriCorps members are sanitizing work areas, equipment and high traffic items on a routine basis. At this time, we are serving 10 students, with a waiting list that grows a little every day. We are looking at logistical changes that will allow us to offer more seats to the community. We are adding a new team member and look forward to growing our program and shrinking the waiting list.

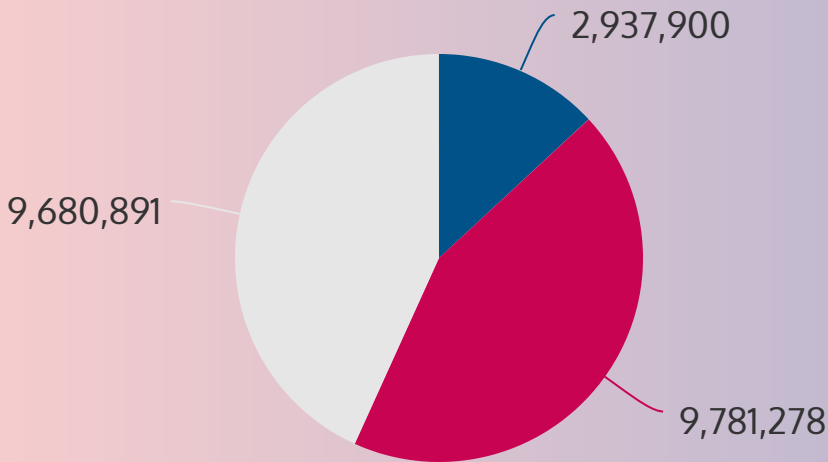


COMMUNITY ACTION PARTNERSHIP OF KERN
DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Youth and Community Services /Freddy Hernandez			Month/Year: September 2020		
Program/Work Unit: VITA		Staffing: 1	Program Manager: Jacquelyn Guerra		
Services: Train and certify volunteers, provide free tax preparation and electronic filing for low-moderate income individuals and families and assist clients with ITIN (Individual Tax Identification Number) renewals and applications.					
Description	September	YTD Totals	• Pending grant-IRS 2020/2021. • Denied Valley Strong grant of \$10,000 • The IRS grant was extended to 9/30/2020, which will assist in reaching our tax return goals. • In addition to the tax returns completed in person at CAPK locations, 108 Kern County taxpayers used our online self-service tax software at www.myfreetaxes.com. • Since the opening of season on 1/27/2020, 188 tax returns were processed by way of paper as well as prior year tax returns processed bringing CAPK VITA’s current total of completed tax returns to 4,129. • Currently, we are recruiting for the VITA Site Coordinator position. • VITA met with STRATA CU to discuss using their available office space as a seasonal VITA site, plans are to use all 3 locations weekly throughout the tax season.		
Federal Refund	\$14,272	\$3,614,257			
Federal Earned Income Credits	\$12,976	\$2,392,287			
Federal Total	\$27,248	\$6,006,547			
State Refund	\$1,165	\$731,046			
State Earned Income Credits (CAL EITC)	\$1,331	\$393,064			
State Total	\$2,496	\$1,154,110			
Total State & Federal Refunds and Credits	\$29,744	\$7,160,654			
# of Paper Returns, Prior Years & Online Submissions (Not Available in System)					
Total Tax Returns	26	4,129			

COMMUNITY ACTION PARTNERSHIP OF KERN
DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Nutrition Services/Carmen Segovia			Month/Year: September, 2020			
Program/Work Unit: WIC		Total Program Staffing: 66 staff 2 vacancies		Program Manager: Kathlyn Lujan		
Services: Nutrition education, breastfeeding support, and food vouchers for families with infants, children up to age 5, and women who are pregnant, postpartum or breastfeeding. Services provided at 21 sites in Kern County, 5 sites in San Bernardino County.						
			Participation 10/1/18 – 9/30/19			
Description			Case Load	Month	Central Valley Avg.	State Avg.
Total 14,658	All services September, 2020		16,160	September, 90.71%	N/A	89.51%
Participation by WIC site	Location	Participants	Location		Participants	
	Arvin	6	Mojave		122	
	Bakersfield		Oildale		387	
			Ridgecrest		732	
	E. California	1626	Rosamond		582	
	Niles Street	1898	Shafter		1220	
	Montclair	420	Tehachapi		415	
	Friendship House	119	Wasco		1564	
	Panama	1357				
	Boron	10	<u>San Bernardino County</u>			
	Buttonwillow	70	Adelanto		1856	
	California City	535	Big Bear		235	
	Delano	864	Crestline		289	
	Edwards Air Force	66	Needles		172	
	Lost Hills	113	Phelan		0	
Projects						
CAPK WIC continues to have a Facebook and Instagram presence. Facebook has 791 followers and Instagram has 990 followers.						
CAPK WIC continued to serve participants by phone through the month of September. CAPK WIC has modified the way it does business by not traveling to outside clinics because all the work can be done remotely by phone. The waivers from the California Department of Public Health will continue throughout the pandemic and up to one month after the pandemic has been declared over.						
The Breastfeeding Education Coordinator attended the virtual National WIC Association Breastfeeding and Nutrition Education Biannual Conference. The WNA/Peer Counselors attended a half day virtual training on Updates in Breastfeeding.						
CAPK WIC joined two new collaboratives: Community Health Initiative of Kern County and the Outreach Enrollment Retention and Utilization Committee. The Nutrition Education Coordinator was interviewed as a nutrition expert on 23abc News.						
Most staff continue to work from the WIC offices.						

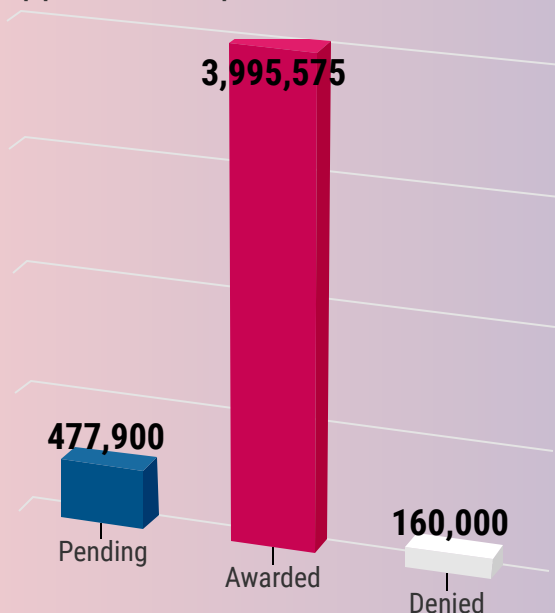


\$ Grant Funding Year-to-Date 2020

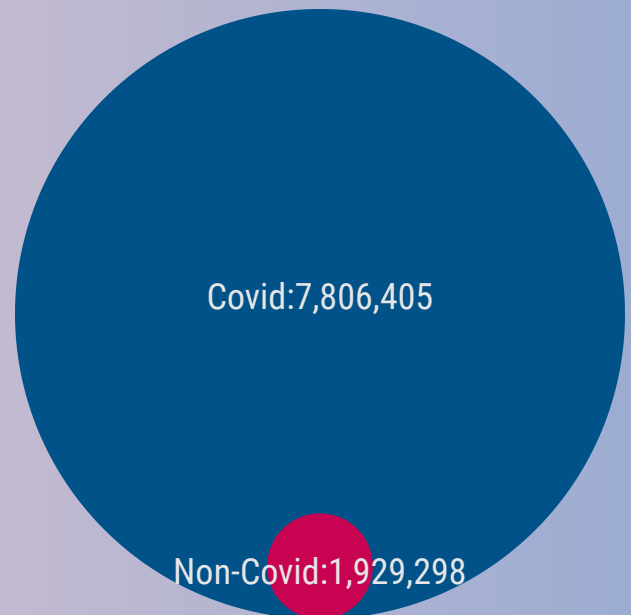
January 1, 2020 - September 30, 2020

■ Pending ■ Awarded ■ Denied

● App Status September 2020



Awarded COVID vs. Non-COVID Applications



Applications
September 2020

Funder	Name	Program	Amount Requested	Amount Awarded	Decision Date	Date Submitted	Status
Wonderful	Shafter Free Farmers Market 2020/2021	Food Bank	\$50,000	\$50,000	9/22/2020	8/27/2020	Awarded
Wonderful	Delano Free Farmers Market 2020/2021	Food Bank	\$50,000	\$50,000	9/22/2020	1/1/2021	Awarded
Wonderful	Wasco Free Farmers Market 2020/2021	Food Bank	\$50,000	\$50,000	9/22/2020	1/1/2021	Awarded
County of Kern	Emergency Solutions Grant-ESG CV 2	KLBNC	\$2,366,882	\$3,800,000	9/11/2020	8/14/2020	Awarded
Valley Republic Bank	COVID-19 pandemic relief	Food Bank	\$3,575	\$3,575	9/11/2020		Awarded
Pacific Gas and Electric Company (PG&E)	Better Together Giving Program	Food Bank	\$29,850	\$0	9/10/2020	8/18/2020	Awarded
Southern California Edison International (SCE)	Emergency and Disaster Outreach	Food Bank	\$5,000	\$0	9/8/2020	7/30/2020	Awarded
City of Bakersfield	Homeless Housing Assistance and Prevention Grant	KLBNC	\$0	\$42,000	9/2/2020		Awarded
Bank of America	Round 2 Economic Development and Social Mobility - 2020	VITA	\$60,000	\$0	9/29/2020	6/17/2020	Denied
Ca Department of Business Oversight (CDBO)	CalMoneySmart	VITA	\$100,000	\$0	9/4/2020	7/2/2020	Denied
California Natural Resources Agency	Prop 64 Youth community Access	FHCC/SYC	\$300,000	\$0		9/16/2020	Pending
Golden State Opportunity	EITC/CalEITC Outreach	VITA	\$42,900	\$0		9/18/2020	Pending
Feeding America	FY21 Feeding America Multi-Donor Senior Hunger	Food Bank, Seniors	\$100,000	\$0		9/29/2020	Pending
Southern California Edison International (SCE)	211 Customer Relations Management (CRM) Development Program 2	211 Kern	\$35,000	\$0		9/29/2020	Pending

Community Action Partnership of Kern Multiple Funding Requests

October 2020

Funding Information			
Funding Type	Private	CAPK Program	VITA
Funding Agency	Golden State Opportunity	Project Name	EITC/CalEITC Rural Outreach
CFDA	N/A	Target Population	Low-Income Tax Payers
Request	\$42,900	Division Director	Freddy Hernandez
Award Period	11/1/2020-6/30/2021	Program Manager	Jacqueline Guerra
Description	Funds will be used to expand outreach in rural Kern County to maximize use of the Federal and State Earned Income Credits.		

Funding Information			
Funding Type	Private	CAPK Program	211
Funding Agency	Southern California Edison	Project Name	211 Customer Relations Management Deve
CFDA	N/A	Target Population	N/A
Estimated Request	\$35,000	Division Director	Sheila Shgos
Award Period	10/01/2020 - 9/30/2021	Program Manager	Irene Forensco
Description	CAPK aims to develop specific methods and tools to assess needs and analyze, track, and use information to manage and improve services, enhance workflow, and collaborate across multiple programs and data bases. (1) create an integrated system among software systems used within the agency to includes programs, human resources, and finance; (2) standardized aggregate reporting and assess programs based on data; (3) track		

Funding Information			
Funding Type	Government	CAPK Program	Operational
Funding Agency	Kern County	Project Name	Kern Recovers Nonprofit Grant
CFDA	N/A	Target Population	Kern County residents
Estimated Request	\$20,000	Division Director	Pritika Ram
Award Period	10/1/20 - 10/15/20	Program Manager	
Description	Funds will be used to cover Covid-related expenses such as the purchase of PPE, thermometers, hand sanitizer and any programmatic expenses related to Covid.		

Funding Information			
Funding Type		CAPK Program	
Funding Agency		Project Name	
CFDA		Target Population	
Estimated Request		Division Director	
Award Period		Program Manager	
Description			

Date Presented/Approved

Policy Council: _____ PRE Presentation: _____ B&F Approval: _____ Board Approval: _____

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	Month/Year: September 2020
Program/Work Unit: Head Start/Early Head Start	Program Manager/Supervisor: Ginger Mendez/Jerry Meade
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Funded Enrollment	Reportable Enrollment	Percentage	Enrollment Breakdown	Disabilities Goal 10%	Over Income Goal <10%
Head Start Kern *Full Year, all month *Part Year began 8/17/2020	1317	706	54%		2.8%	6%
Early Head Start Kern • EHS Center Based • EHS Home Based • EHS Home Based-Interim	446 243 123 80	323	72%	179/243 112/123 32/80	8.3%	5.8%
Early Head Start San Joaquin	313	254	81%		10.2%	9.3%
Early Head Start Partnership * Angela Martinez • Bakersfield College • Blanton • Garden Pathways • Taft College • Escuelita Hernandez • Seeking Partner	152 24 32 16 11 42 16 11	61	40%	0/24 11/32 14/16 8/11 24/42 4/16 0/11	2.8% 0% 3.1% 6.3% 0% 4.8% 0% 0%	6% 0% 3% 0% 9% 12% 12.5% 0%

Division Staffing			
Currently Employed	Vacant Positions	Continuous Family Leave	Intermittent Family Leave
609	34	23	87

Compliance

To ensure we limit the amount of staff in our child development centers, Health and Safety Screeners are being conducted virtually through Teams. Children file reviews will begin in October to supplement the desktop monitoring that is currently being completed.

Central Kitchen September 2020				
Meals & Snacks	Total # Prepared	Breakfast	Lunch	Snack
Head Start / Early Head Start Centers	33,180	11,956	9,521	11,783

Highlights: The Central Kitchen prepared counts, food and supply order in preparation for October food boxes for children receiving virtual learning. Procedures were created and approved for the Central Kitchen to conduct boxed food deliveries to the children that are in a virtual learning setting and appropriate document for reimbursement. Food and supply orders were placed and received; the Central Kitchen is ready to generate 1066 boxed meals beginning Oct. 12, 2020.

CACFP						
August 2020						
Total Meals Requested			Meals Allocated		% of Meals Served	
Central Kitchen	Vendor Meals	Total Meals	CACFP/USDA	HS/EHS	August 2020	
28,064	7,151	35,215	15,889	19,326	55%	