Head Start/State Child Development

POLICY COUNCIL MEETING PACKET

October 27, 2020
5:30 p.m.

Per Governor's Executive Order N-25-20
This meeting will be held via tele-conference
(213) 204-2374 ~ Conference ID: 141 187 076#

Join Microsoft Teams Meeting



POLICY COUNCIL
STANDING COMMITTEES
October 2020

EXECUTIVE COMMITTEE

Chairperson: Nila Hogan
Vice Chairperson: Destiny Thompson Butler
Secretary: Kaylonie Howard
Treasurer: Hernan Lozano
Parliamentarian: Nicole Cabe

STANDING COMMITTEE MEMBERS

Board of Directors: Nila Hogan

BYLAWS
Chairperson: Nicole Cabe

1. Isabelle Diaz
2. Andrea Martinez
3. Raeann Haggard
4.
5.
6.

PLANNING
Chairperson: Destiny Thompson Butler

1. Nicole Cabe
2. Nila Hogan
3.
4.
5.
6.

SCHOOL READINESS
Chairperson: Kaylonie Howard

1. Bianca Garibay
2. Ana Vega
3. Brittany Dunbar
4. Helena Conolly

FINANCE
Chairperson: Hernan Lozano

1. Destiny Thompson Butler
2. Isabel Everly
3.
4.
5.
6.



LEGEND:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Meeting Not Held	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Executive Committee Meeting	EC
Not Yet Elected to Policy Council	

Policy Council Attendance 2019 ~ 2020

#	REGION 1	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Dalila Castillo ~ Shafter	X	X	X	X	EC	EC	EC	ABS		ABS		
2	Rosie Castillo ~ Shafter	X	X	X	X	EC	EC	EC	ABS		R	R	R
3	*Vacancy*												
4	*Vacancy*												
#	REGION 2	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Isabelle Diaz ~ East California	ABS	X	ABS	X	EC	EC	EC	X		X	X	
2	Isabel Everly ~ Sterling	X	ABS	X	ABS	EC	EC	EC	ABS		X	X	
3	Jessica Mendez ~ Sterling				X	EC	EC	EC	ABS		R	R	R
4	Andrea Martinez ~ East California				X	EC	EC	EC	X		X	X	
#	REGION 3	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Nicole Cabe ~ Fairfax	X	X	X	X	X	X	ABS	X		X	X	
2	Nila Hogan ~ Pete Parra	X	X	ABS	X	X	X	X	X		X	X	
3	Hernan Lozano ~ Seibert	X	X	X	X	X	X	X	X		X	X	
4	Raeann Haggard ~ Harvey L. Hall				X	EC	EC	EC	X		ABS	ABS	
#	REGION 4	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Helena Conolly ~ Rosamond	X	ABS	X	ABS	EC	EC	EC	X		ABS	ABS	
2	Brittany Dunbar ~ Rosamond	X	ABS	X	ABS	EC	EC	EC	X		X	X	
3	*Vacancy*												
4	*Vacancy*												
#	Home Base	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Kaylonie Howard ~ F. Garcia	X	X	X	ABS	X	ABS	ABS	X		X	X	
2	Destiny Thompson Butler ~ M. Craig	X	X	X	X	X	X	X	X		X	X	
#	ECC EHS Partnership	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	*Vacancy*												
#	San Joaquin EHS Partnership	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Bianca Garibay ~ A. Johnson	X	X	X	X	EC	EC	EC	X		X	X	
2	Ana Vega ~ Lodi	X	X	ABS	X	EC	EC	EC	ABS		X	ABS	
#	Community Representatives	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	*Vacancy*												
2	*Vacancy*												
3	*Vacancy*												
#	Board Member	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2019	Aug 2020	Sept 2020	Oct 2020
1	Jimmie Childress				X	EC	EC	EC	X		X	ABS	

Policy Council Standing Committee
Attendance Sheet
2019 ~ 2020

Bylaws Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nicole Cabe			X							X	X
Isabel Diaz			X							X	X
Daisy Valencia			ABS								
Andrea Martinez										X	X
Raeann Haggard										ABS	ABS

Budget & Finance Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Hernan Lozano		X	X							X	
D. Thompson Butler		X	X							X	
Isabel Everly			X							ABS	
Jessica Mendez									R	R	

School Readiness Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Kaylonie Howard			ABS							X	
Ana Vega			X							X	
Bianca Garibay			ABS							X	
Helena Conolly			X							ABS	
Brittany Dunbar			X							X	

Planning Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
D. Thompson Butler		ABS	X	X						X	ABS
Nila Hogan		X	X	X						X	X
Nicole Cabe		X	X	X						ABS	X
Dalila Castillo		ABS	X	ABS							
Rosie Castillo		ABS	X	ABS					R	R	R

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nila Hogan		ABS	X	X	X	X	X	X	X	X	

Legend	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Resigned	R
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	

Policy Council Agenda
Per Governor's Executive Order N-25-20
Meeting to be held via Teleconference
(213) 204-2374 – Conference ID: 141 187 076#
October 27, 2020
5:30 p.m. – 6:30 p.m.

1. **Call to Order** — Chairperson
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action

   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum** — Secretary

3. **Approval of Agenda** — Chairperson — ***ACTION**
   a. Agenda dated: October 27, 2020

4. **Approval of Minutes** — Chairperson — ***ACTION**
   a. Date of Minutes: September 22, 2020

5. **Public Forum**
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the Policy Council will take no action other than that referring the item(s) to staff for study and analysis.* ***Speakers are limited to five minutes each.*** *If more than one person wishes to address the same topic, total group time will be 10 minutes Please state your name before making your presentation. Thank you.*

6. **Standing Committee Reports** — (3 minutes per report)
   a. School Readiness Committee — Verbal Report
   b. Planning Committee — Verbal Report
   c. Budget & Finance — Verbal Report
   d. Bylaws — Verbal Report

7. **Presentations** — (15 minutes per presentation)
   None

8. **New Business** — Chairperson — ***ACTION**
   a. 2021 Early Head Start Child Care Partnership Refunding Application ~ Jerry Meade, Assistant Director of Head Start & State Child Development/Program
   b. 2021 Head Start/Early Head Start Kern Refunding Application ~ Jerry Meade, Assistant Director of Head Start & State Child Development/Program

This is to certify that this agenda notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 p.m. on October 22, 2020
Lisa Price, Program Governance Coordinator

9. Communications

a. Kern Head Start Budget vs. Actual Expenditures, March 1, 2020 through September 30, 2020
b. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2020 through September 30, 2020
c. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2020 through September 30, 2020
d. Early Head Start San Joaquin Budget vs. Actual Expenditures, February 1, 2020 through September 30, 2020
e. Parent Local Travel & Child Care through September 30, 2020
f. Parent Activity Funds through September 30, 2020
g. Kern Head Start and Early Head Start Non-Federal and In-Kind Report, March 1, 2020 through September 30, 2020
h. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2020 through September 30, 2020
i. Head Start PRE-Report ~ September 2020
j. Policy Council School Readiness Meeting Minutes ~ September 15, 2020 (English/Spanish)
k. Policy Council Budget & Finance Meeting Minutes ~ September 15, 2020 (English/Spanish)
l. Letter of Termination Raeann Haggard ~ September 29, 2020
m. Letter of Termination Helena Conolly ~ September 29, 2020
n. Policy Council Planning Meeting Minutes ~ October 6, 2020 (English/Spanish)
o. Fall Activities During COVID-19
p. Murray Farms, Kern County ~ October 2-31, 2020
q. Dell'Osso Farms, San Joaquin County ~ October 3-31, 2020
r. Children's Mobile Immunization Clinic ~ October 2020 (English/Spanish)
s. Flu Guide for Parents ~ Center for Disease Control (English/Spanish)
t. What is Domestic Violence ~ National Center on Parent, Family and Community Engagement
u. Fire Safety in the Kitchen: Family Cooking Checklist ~ Kern County Fire Department (English/Spanish)
v. Head Start Awareness – Share Your Head Start Story

10. Program Governance Report	Lisa Price	Verbal Report (3 min.)
11. Director's Report (HS/State Child Development)	Yolanda Gonzales	Verbal Report (3 min.)
12. Policy Council Chairperson	Nila Hogan	Verbal Report (3 min.)
13. Policy Council Member Comments	Chairperson	
14. Adjournment	Chairperson	

This is to certify that this agenda notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 p.m. on October 22, 2020
Lisa Price, Program Governance Coordinator

Agenda del Concilio de Póliza
Por Orden Ejecutiva Gubernamental N-25-20
Junta a llevarse a cabo por Teleconferencia
(213) 204-2374 – Número de Identificación: 141 187 076#
27 de octubre, 2020
5:30 p.m. – 6:30 p.m.

1. **Convocación de reunión** Presidente
   a. Momento de silencio, juramento de lealtad
   b. Lectura de la promesa de Acción Comunitaria

   "Acción Comunitaria cambia la vida de personas, simboliza el espíritu de esperanza, mejora a las comunidades y hace de *América un mejor lugar para vivir. Estamos interesados en la comunidad y nos dedicamos a que la gente aprenda a ayudarse a sí misma y a otros".*

2. **Pase de lista/establecimiento de los miembros** Secretario(a)

3. **Aprobación de Agenda** Presidente ***ACCIÓN**
   a. Agenda con fecha: 27 de octubre, 2020

4. **Aprobación de minutos** presidente ***ACCIÓN**
   a. Minutos con fecha: 22 de septiembre, 2020

5. **Presentación de invitados/Foro público**
   a. *El público que desee dirigirse al Concilio de Póliza, podrá hacerlo en este momento. Los miembros del Concilio de Póliza pueden responder brevemente a las declaraciones hechas o a las preguntas presentadas. Sin embargo, el Concilio no tomará ninguna acción; solo podrá referirlo al personal para su estudio y análisis,* ***Los oradores tienen un límite de 5 minutos para exponer.*** *Si más de una persona desea tocar el mismo tema, el total de minutos para dicho tema será de 10 minutos. Favor de proporcionar su nombre antes de su presentación. Gracias*

6. **Reportes de comités permanentes** (3 minutos por reporte)
   a. Comité de preparación escolar Reporte verbal
   b. Comité de planeación Reporte verbal
   c. Comité de presupuesto y finanzas Reporte verbal
   d. Comité de estatutos Reporte verbal

7. **Presentaciones** (15 minutos por presentación)
   Ninguna

8. **Nuevos Intercambios** Presidente ***ACCIÓN**
   a. Solicitud de reembolso para la asociación de cuidado infantil Early Head Start 2021 ~ Jerry Meade, subdirector de Head Start y el programa de desarrollo infantil estatal.
   b. Solicitud de reembolso para los programas Head Start y Early Head Start de Kern 2021 ~ Jerry Meade, subdirector de Head Start y el programa de desarrollo infantil estatal.

Esto es para certificar que esta agenta se publicó en el vestíbulo de la oficina de administración de CAPK localizada en 5005 Business Park North, Bakersfield, CA y en línea en www.capk.org a las 12:00 pm, el 22 de octubre, 2020
Lisa Price, Coordinadora del programa de Gobernanza

9. **Comunicaciones**
   a. Presupuesto de Head Start Kern vs. Gastos actuales,1 de marzo hasta el 30 de septiembre 2020
   b. Presupuesto de Early Head Start Kern vs. Gastos actuales, 1 de marzo hasta el 30 de septiembre 2020
   c. Presupuesto de la asociación de cuidado Early Head Start Kern vs. Gastos actuales, 1 de marzo hasta el 30 de septiembre 2020
   d. Presupuesto Early Head Start de San Joaquín Budget vs. Gastos actuales, 1 de febrero hasta 30 de septiembre 2020
   e. Viajes locales de padres y cuidado infantil hasta el 30 de septiembre o 2020
   f. Fondos para actividades de padres hasta el 30 de septiembre 2020
   g. Reporte de contribuciones internas y fondos no federales de Head Start & Early Head Start de Kern, desde el 1 de marzo hasta el 30 de septiembre, 2020
   h. Reporte de contribuciones internas y fondos no federales de Early Head Start de San Joaquín desde el 1 de febrero hasta el 30 de septiembre, 2020
   i. Reporte PRE de Head Start ~ septiembre 2020
   j. Resumen de la junta del comité de preparación escolar ~ 15 de septiembre, 2020 (inglés/español)
   k. Resumen de la junta del comité de presupuestos y finanzas ~ 15 de septiembre, 2020 (inglés/español)
   l. Carta de cancelación de membresía para Raeann Haggard ~ 29 de septiembre, 2020
   m. Carta de cancelación de membresía para Helena Conolly ~ 29 de septiembre, 2020
   n. Resumen de la junta del comité de planeación ~ 6 de octubre 2020 (inglés/español)
   o. Actividades de otoño durante COVID-19
   p. Granja Murray, condado de Kern ~ 2 al 31 de octubre, 2020
   q. Granja Dell'Osso, condado de San Joaquín ~ 3 al 31 de octubre, 2020
   r. Clínica móvil de vacunación ~ octubre 2020 (inglés/español) (inglés/español)
   s. Guía sobre la gripe para los padres ~ Centro de control de enfermedades (inglés/español)
   t. ¿Qué es violencia domestica? ~ Centro nacional de participación de padres, familias y comunidades
   u. Seguridad contra incendios en la cocina: lista de control para cocinar en familia ~ Departamento de bomberos del condado de Kern (inglés/español)
   v. Reconocimiento de Head Start – Comparta su historia

10. Reporte del programa de gobernanza	Lisa Price	Reporte verbal (3 min.)
11. Reporte del director de Desarrollo Infantil Estatal HS	Yolanda Gonzales	Reporte verbal (3 min.)
12. Presidenta del Concilio de Póliza	Nila Hogan	Reporte verbal (3 min.)
13. Comentarios de los miembros del concilio	Presidenta	
14. Conclusión	Presidenta	

Esto es para certificar que esta agenta se publicó en el vestíbulo de la oficina de administración de CAPK localizada en 5005 Business Park North, Bakersfield, CA y en línea en www.capk.org a las 12:00 pm, el 22 de octubre, 2020
Lisa Price, Coordinadora del programa de Gobernanza

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL COMMITTEE MEETING MINUTES
September 22, 2020
Teleconference ID: 457 895 802#
Per Governor's Executive Order N-25-20

1. **Call to Order**
   Chairperson Nila Hogan called the meeting to order at 5:32 p.m.
   a. Moment of Silence
   b. Reading of the Promise of Community Action
   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum**
   Secretary Kaylonie Howard conducted roll call; quorum was established.
   Policy Council Members Present: Nila Hogan, Destiny Thompson Butler, Hernan Lozano, Nicole Cabe, Kaylonie Howard, Andrea Martinez, Isabelle Diaz, Isabel Everly, Brittany Dunbar, Bianca Garibay

3. **Approval of Agenda** ***ACTION**
   a. A motion was made by Nicole Cabe to approve the agenda dated September 22, 2020; seconded by Destiny Thompson Butler. Motion carried unanimously.

4. **Approval of Minutes** Chairperson ***ACTION**
   a. A motion was made by Isabelle Diaz to approve the minutes of August 25, 2020; seconded by Isabel Everly. Motion carried unanimously.

5. **Presentation of Guests /Public Forum**
   The following guests were in attendance: Yolanda Gonzales, Director Head Start/State Child Development; Jerry Meade, Assistant Director of Head Start/State Child Development-Program; Gloria Barbero Assistant Director of Head Start and State Child Development-San Joaquin; Sylvia Ortega, Quality Assurance Administrator; Esperanza Contreras, Partnership Administrator; LeTisha Brooks, Program Administrator; Janey Felsoci, Program Manager; Jackie Escobar, Professional Development Manager; Vanessa Cortez, Administrative Analyst; Nicole Nino, Family Engagement Specialist/Home Base Supervisor; Lisa Price, Program Governance Coordinator
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the Policy Council will take no action other than that referring the item(s) to staff for study and analysis.* ***Speakers are limited to five minutes each****. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*
   None

6. **Standing Committee Reports**
   a. **School Readiness Committee**
      The School Readiness Committee met virtually on September 15, 2020 to discuss health and nutrition. The COVID-19 Health Protocol was shared with members along with Child Care Licensing immunization requirements. The new mealtime process was reviewed, with members encouraged to have family style dining at home when possible. Additional School Readiness updates included the Education Team working on enrolling children and families for a new online program to assist with developmental assessments. There are also Teacher Wellness newsletters being sent to centers with wellness meetings being offered. Family Engagement is registering parents for Ready Rosie. The Inclusion Team is creating goal setting and observation sheets for children who have an IEP/IFSP. Virtual training has been conducted by the Health

Team with the Nutrition team busy working on special diets at centers. The next Policy Council School Readiness Meeting will be held via teleconference on October 20, 2020 at 5:30 p.m.

b. **Planning Committee**
The Planning Committee met on September 1, 2020. Sylvia Ortega presented the Head Start/Early Head Start Kern self-assessments reviewing all key findings with members. Planning Committee members approved the self-assessments. Enrollment information across all grants was also shared with the committee. Child Adult Care Food Program (CACFP) information was also reviewed. It was noted that the agency's compliance standards have been successfully sustained during this time of the COVID-19 pandemic. Reviews are and will continue to be conducted through monitoring, minimizing the risk of transmission to children and staff.

c. **Budget & Finance Committee**
The Budget & Finance committee met on September 15, 2020 through teleconference. Budget to actual financial documents for all grants as well as Parent Activity Funds and Parent Local Travel and Reimbursement was also shared. The subcommittee will meet again for its final meeting of the 2019-2020 term on October 20, 2020 at 5:30 p.m. via teleconference.

d. **Bylaws Committee**
The Bylaws Committee met via teleconference on September 8, 2020. The current draft version of the bylaws which included recommendations by administration was reviewed and approved. It was shared that there were not any significant changes made to the document. Most notable was the inclusion of teleconference meetings and voting as well as additional responsibilities to the position of Policy Council Board of Directors Representative. There were also minor formatting and grammatical edits made to the document. The Policy Council Bylaws will be presented to the CAPK Board of Directors for approval at their October meeting. The next Bylaws Committee meeting is scheduled for October 8, 2020 via teleconference at 5:30 p.m.

7. <u>Presentations</u>
None

8. <u>New Business</u> ***ACTION**

a. **San Joaquin Goals & Objectives and Refunding Application ~ Jerry Meade, Assistant Director of Head Start & State Child Development-Program**
Jerry Meade reviewed the goals and objectives for the Early Head Start San Joaquin program. In doing so, measurable objectives, progress on such as well as any challenges encountered were shared specific to each of the four goals. Significant strides were made in the majority of areas. A challenge was noted in in Goal I , *Consistency of Process/ Systems*. This was due to delays created by the COVID-19 pandemic in electing and implementing a system to utilize the desired pilot program (ACORN/Tableau). In the interim, the program will continue to develop policies and procedures with data driven framework. Budget detail for the 2021-2022 San Joaquin fiscal year was also provided and reviewed. Upon conclusion of the presentation, a motion was made by Nicole Cabe to approve the submission of the San Joaquin Goals & Objectives and Refunding Application to the Office of Head Start. Destiny Thompson Butler seconded; motion carried unanimously.

9. <u>Communications</u>

a. Kern Head Start Budget vs. Actual Expenditures, March 1, 2020 through August 31, 2020
b. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2020 through August 31, 2020
c. Early Head Start San Joaquin Budget vs. Actual Expenditures, February 1, 2020 through August 31, 2020
d. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2020 through August 31, 2020
e. Parent Local Travel & Child Care through August 31, 2020
f. Parent Activity Funds through August 31, 2020
g. Kern Head Start and Early Head Start Non-Federal and In-Kind Report, March 1, 2020 through August 31, 2020

h. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2020 through August 31, 2020
i. Head Start PRE-Report ~ July 2020; August 2020
j. Policy Council Termination ~ Dalila Castillo, August 27, 2020
k. Final Rule on Designation Renewal System (DRS), ACF-PI-HS-20-05; Issuance Date: August 27, 2020
l. Policy Council Planning Meeting Minutes ~ September 1, 2020 (English/Spanish)
m. Policy Council Bylaws Meeting Minutes ~ September 8, 2020 (English/Spanish)
n. Policy Council Bylaws
o. Be Counted in the 2020 Census – California Department of Public Health (English/Spanish)
p. Mobile Immunization Clinic ~ September 2020 (English/Spanish)
q. Fire Prevention – Voice of Safety September 2020
r. Ballet Folklorico 2020 Virtual Performance – September 9, 2020 – October 6, 2020
s. Community Connections Virtual Trainings ~ October 2020
t. Medi-Cal Flyer ~ Department of Human Services (English/Spanish)
u. Free Dental Screening 0-5 years ~ The Kern County Children's Dental Health Network
v. San Joaquin Public Health Services
w. 2020 Farmers Market Guide for San Joaquin County
x. Planning Subcommittee Meeting Dates
y. School Readiness Subcommittee Meeting Dates
z. Bylaws Subcommittee Meeting Dates
aa. Budget & Finance Subcommittee Meeting Dates
bb. Policy Council Meeting Dates

Motion was made by Nicole Cabe to receive and file items (a) through (bb).

10. <u>Program Governance Report/Training</u> ~ Lisa Price

Lisa Price thanked members for taking the time out of their evening to join the meeting, noting the end of this term is drawing near. She spoke to a few items contained in the Policy Council packet. Lisa asked members to review the fire safety/prevention handout in the packet. This is especially important as there are currently many fires burning, some even within close proximity. The absolute importance of having a plan in place to ensure safety for one's family was also stated. Information was also shared with regard to drive up dental services. Lisa noted that concern was expressed during the recent School Readiness subcommittee regarding the inability to schedule dental visits for children in a timely manner. It was the hope that this free drive up dental opportunity for children 0-5 years of age could be of benefit to families. Lisa also spoke briefly with regard to voter registration, encouraging members to register and/or simply check their registration status. Census information was also touched on. It was noted information regarding this topic and the importance of such has been shared with members over the past several months in a variety of ways. Members were also encouraged to share all information presented with others. In closing, Lisa gave an update on the Policy Council interest survey for the 2020-2021 term. She stated that this survey will be sent out within a S'more Newsletter. She encouraged members who are eligible and interested in potentially serving another term to complete the survey. Attendees were again thanked for their participation and attendance.

11. <u>Director's Report (HS/State Child Development)</u> ~ Yolanda Gonzales

Yolanda thanked members for their approval of the San Joaquin action items. She added that this has been a very unusual year, not one we are used to. She expressed appreciation for the commitment from Policy Council members. Yolanda shared that during this time, staff continues to implement all health and safety protocols at centers to help parents feel comfortable in leaving their children as we continue to provide high quality services. Yolanda encouraged members to share their story with other parents as Lisa prepares to send out the Policy Council interest survey. Yolanda shared with the group that she is currently in San Joaquin sharing that it is always a delight to be there. She reported that Gloria and her administrative team in San Joaquin continue to work very hard as they too follow protocol to ensure health and safety measures for COVID-19. San Joaquin is also busy renovating some of their sites just as we are in Kern. It was shared that we are very close to opening our new Angela Martinez Center (in Kern) and are very excited about that,

adding there is a lot of licensing taking place. Yolanda once again thanked members for their dedication and ongoing support and helping to continue to provide an excellent program. She also urged everyone to continue to be safe. In closing, Yolanda shared that she looks forward to having members return next term whether it be their second or third year she knows they will be happy in continuing to support the Council and our program.

12. **Policy Council Chairperson/Announcements ~ Nila Hogan**
    Nila Hogan indicated that she appreciates the staff and all that they do, adding she knows parents are really appreciative and that she likes to take this time to reiterate that. Nila also expressed appreciation to Policy Council members noting that most everyone has been showing up, even though it's been tough. Nila again expressed gratitude that members were able to attend this evening.

13. **Adjournment ~ Chairperson**
    Prior to adjournment closing comments were shared by members who graciously thanked staff. Meeting was adjourned at 5:58 p.m.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
RESUMEN LA JUNTA DEL CONCILIO DE PÓLIZA
22 de septiembre, 2020
Número de identificación para Teleconferencia: 457 895 802#
Por Orden Ejecutiva Gubernamental N-25-20

1. **Convocación de reunión**
   Nila Hogan presidenta, llamó la junta al orden a las 5:31 p.m.
   a. Momento de silencio
   b. Lectura de la promesa de Acción Comunitaria
   "*Acción Comunitaria cambia la vida de las personas, encarna el espíritu de esperanza, mejora las comunidades y hace de América un mejor lugar para vivir. Nos preocupamos por la comunidad entera, y estamos dedicados a ayudar a la gente a ayudarse a sí mismos y a los demás*".

2. **Pase de lista/Establecimiento de cuórum**
   Kaylonie Howard, secretaria pasó lista; se estableció cuórum.
   Miembros del Concilio de Póliza presentes: Nila Hogan, Destiny Thompson Butler, Hernán Lozano, Nicole Cabe, Kaylonie Howard, Andrea Martínez, Isabelle Díaz, Isabel Everly, Brittany Dunbar, Bianca Garibay

3. **Aprobación de agenda** ***ACCIÓN**
   a. Nicole Cabe, presentó una propuesta para la aprobación de la agenda fechada el 22 de septiembre 2020; esta fue secundada por Destiny Thompson Butler. Propuesta aprobada por unanimidad.

4. **Aprobación de minutos** presidente ***ACCIÓN**
   a. Isabelle Díaz, presentó una propuesta para la aprobación de los minutos fechados el 25 de agosto, 2020; esta fue secundada por Isabel Everly. Propuesta aprobada por unanimidad.

5. **Presentación de invitados/ Foro público**
   Los siguientes invitados estuvieron presentes: Yolanda Gonzales, directora de Head Start y desarrollo infantil estatal; Jerry Meade, asistente del director de Head Start y desarrollo infantil estatal; Gloria Barbero, asistente del director de Head Start y desarrollo infantil estatal de San Joaquín; Sylvia Ortega, administradora de control de calidad; Esperanza Contreras, administradora de la asociación; LeTisha Brooks, administradora del programa; Janey Felsoci, gerente del programa; Jackie Escobar, gerente de desarrollo profesional; Vanessa Cortez, analista administrativa; Nicole Nino, especialista de compromiso familiar/supervisora de servicios a domicilio; Lisa Price, coordinadora del programa de gobernanza.
   a. *El público que deseé dirigirse al Concilio de Póliza pude hacerlo en este momento.* Sin embargo, el concilio no tomará ninguna acción, solo referirá al personal para su estudio y análisis. ***Los oradores están limitados a cinco minutos cada uno.*** *Si más de una persona desea tocar el mismo tema, se otorgará un total de 10 minutos. Favor de proporcionar su nombre antes de su presentación. Gracias.*
   Ninguno.

6. **Reportes de comités permanentes**
   a. **Comité de preparación escolar**
      El comité de preparación escolar se reunió virtualmente el 15 de septiembre para discutir temas de salud y nutrición. Se compartió el protocolo de salud con los miembros presentes, así mismo se revisaron los requisitos de vacunación de la oficina de emisión de licencias para cuidado infantil. También se exhortó a los presentes a continuar las cenas familiares en casa mientras les sea posible. Un tema destacado fue la inscripción de los niños (as) y familias en un programa en línea, que los asiste con las evaluaciones de desarrollo. También se informó de la existencia de

boletines para el bienestar de los maestros, que se estaban enviando a los planteles, así como invitaciones a participar en juntas de bienestar. La división de compromiso familiar continúa registrando a los padres en el programa de Ready Rosie. La división de incorporación se encuentra en la creación y desarrollo de formas de observación para los alumnos que cuentan con una evaluación de IEP e IFSP. La división de salud en conjunto con la división de nutrición, se encuentran trabajando arduamente en el desarrollo de dietas especiales para los planteles. La próxima junta del comité de preparación escolar se llevará a cabo el 20 de octubre, 2020 a las 5:30 p.m.

b. **Comité de planeación**
El comité de planeación se reunió el 1 de septiembre, 2020. Durante esta junta Sylvia Ortega presentó las autoevaluaciones de Early Head Start y Head Start de Kern, durante esta presentación se revisaron los puntos clave con los miembros del comité. Dichas autoevaluaciones fueron aprobadas por el comité. También se revisaron los reportes de inscripción de todos los subsidios; así como el programa de cuidado alimenticio infantil y para adultos CACFP. Se denotó que los estándares de desempeño se han llevado a cabo exitosamente durante la pandemia de COVID-19. Por último, se informó que las evaluaciones continuarán conduciéndose mediante monitoreo, hecho que minimiza el riesgo de transmisión a los alumnos y empleados.

c. **Comité de presupuestos y finanzas**
El comité de presupuestos y finanzas se reunió el 15 de septiembre, 2020 promedio de teleconferencia. Se revisó la información financiera actual vs los presupuestos de todos los subsidios; así como también los fondos para actividades para padres y los reembolsos para viajes locales. El subcomité se reunirá nuevamente para su junta final del término 2019-2020, el 20 de octubre, 2020 a las 5:30 p.m. por teleconferencia.

d. **Comité de estatutos**
El comité de estatutos se reunió vía teleconferencia el 8 de septiembre. 2020. El último borrador de los estatutos, que incluyeron las recomendaciones de la administración, se revisaron y aprobaron. Se informó que no hubo ningún cambio significante al documento. El cambio más notable fue la incorporación de las teleconferencias y la votación, así como obligaciones adicionales que se agregaron al puesto del representante de la junta directiva. También se agregaron cambios de formato y gramática al mismo documento. Este documento de estatutos se presentará a la junta directiva de CAPK para su aprobación en su junta de octubre. La próxima junta del comité de estatutos, se llevará a cabo el 8 de octubre, 2020 por medio de teleconferencia a las 5:30 p.m.

7. <u>Presentaciones</u>
Ninguna

8. <u>Nuevos avisos</u> ***ACCIÓN**

a. **Objetivos y metas & solicitud de reembolso de San Joaquín ~ Jerry Meade, asistente del director de Head Start y desarrollo infantil estatal**
Jerry Meade revisó los objetivos y metas del programa de Early Head Start de San Joaquín. Durante esta revisión se revisaron los objetivos conmensurables su progreso, así como retos específicos que se encontraron en cada uno de los cuatro objetivos. También se lograron avances significativos en la mayoría de las áreas. Sin embargo, en el objetivo I, se encontraron retos en el área de consistencia de procesos y sistemas, esto fue derivado de las prórrogas ocasionadas que la pandemia COVID-19 creó en la elección e implementación de un sistema para utilizar el programa piloto (ACORN/Tableau). El programa instituirá provisionalmente el desarrollo de pólizas y procedimientos en un marco basado en datos. Se proporcionaron y revisaron detalles del presupuesto de San Joaquín para el ciclo fiscal 2021-2022. A la conclusión de la presentación, Nicole Cabe presentó una propuesta para la aprobación de la remisión de los Objetivos y metas, así como la solicitud de reembolso a la oficina de Head Start. Destiny Thompson Butler la secundó, la propuesta se aprobó por unanimidad.

9. <u>Comunicaciones</u>

a. Presupuesto de Head Start Kern vs. gastos actuales, 1 de marzo hasta el 31 de agosto, 2020
b. Presupuesto de Early Head Start Kern vs. gastos actuales, 1 de marzo hasta el 31 de agosto, 2020
c. Presupuesto de Early Head Start San Joaquín vs gastos actuales 1 de febrero hasta el 31 de agosto, 2020
d. Presupuesto de la asociación de cuidado infantil de Early Head Start vs. gastos actuales, 1 de marzo hasta el 31 de agosto, 2020
e. Viajes locales de padres y cuidado infantil hasta el 31 de agosto, 2020
f. Fondos de actividades para padres hasta el 31 de agosto, 2020
g. Reporte de fondos no federales y donaciones internas de Head Start y Early Head Start de Kern1 de marzo hasta el 31 de agosto, 2020
h. Reporte de fondos no federales y donaciones internas de Head Start y Early Head Start de San Joaquín 1de marzo hasta el 31 de agosto, 2020
i. Reporte PRE Head Start ~ Julio 2020; agosto 2020
j. Renuncia al Concilio de Póliza ~ Dalila Castillo, 27 de agosto, 2020
k. Regla definitiva sobre el sistema de renovación de designaciones (DRS), ACF-PI-HS-20-05; fecha de emisión: 27 de agosto, 2020
l. Resumen de la junta del comité de planeación ~ 1 de septiembre, 2020 (inglés/español)
m. Resumen de la junta del comité de estatutos ~ 8 de septiembre, 2020 (inglés/español)
n. Estatutos del concilio de póliza
o. Sea contado en el censo 2020 – Departamento de salud pública de California (inglés/español)
p. Clínica de vacunación ~ septiembre 2020 (inglés/español)
q. Prevención de fuegos – La voz de seguridad septiembre 2020
r. Presentación virtual del ballet folclórico 2020 – 9 de septiembre al 6 de octubre, 2020
s. Capacitación virtual de Conexiones Comunitarias ~ octubre 2020
t. Volante de Medi-Cal ~ Departamento de servicios humanos (inglés/español)
u. Exámenes dentales gratuitos 0-5 años ~ Red de salud dental infantil del condado de Kern
v. Servicios de salud pública de San Joaquín
w. Guía del Mercado de agricultores del condado de San Joaquín
x. Fechas de juntas del subcomité de planeación
y. Fechas de juntas del subcomité de preparación escolar
z. Fechas de juntas del subcomité de estatutos
aa. Fechas de juntas del subcomité de presupuesto y finanzas
bb. Fechas de juntas del concilio de póliza

Nicole Cabe presentó una propuesta para recibir y archivar los componentes marcados de la (a) hasta (bb).

10. <u>Reporte del programa de Gobernanza/Capacitación</u> ~ Lisa Price

Lisa Price agradeció a los miembros por tomar parte de su tiempo para asistir a la reunión, enfatizando que el fin de este periodo está cerca. Quiso notar algunos de los artículos que se encuentran en el paquete de la junta. Ella pidió a los miembros revisar la información que se ofreció con respecto a la prevención y seguridad contra incendios; esto es especialmente importante debido a la cantidad de incendios que están ocurriendo, algunos de estos en proximidad. A esto añadió la importancia de contar con un plan de contingencia para garantizar la seguridad de la familia. Se compartió información con respecto a los servicios dentales gratuitos, Lisa señaló que, durante una reciente junta del comité de preparación escolar, se expresó preocupación respecto a la falta de habilidad para concertar citas puntuales para los niños (as). Se espera que esta clínica móvil dental gratuita, que se ofrece para menores de 0 a 5 años, será de beneficio para estos. Lisa hizo una breve mención sobre el registro de votantes, exhortando a los presentes a registrarse o simplemente a verificar el estado de su registro. Otro tema que se mencionó fue el censo; se hizo hincapié sobre el tema y su importancia, así como la variedad de información que se ha distribuido a los miembros durante los últimos meses. Se pidió a los miembros compartir esta información con otras personas. Para cerrar, Lisa proporcionó la actualización de la encuesta del concilio de póliza para el periodo 2020-2021; dicha encuesta se estará enviándose electrónicamente por medio de un boletín informativo (Smore). Pidió a los miembros interesados en

participar nuevamente a completar la encuesta; agradeció nuevamente la participación a todos los asistentes.

11. **<u>Reporte de la directora (HS/Desarrollo Infantil Estatal)</u> ~ Yolanda Gonzales**
    Yolanda agradeció a los miembros por la aprobación de la remisión y objetivos de San Joaquín. Agregó que ha sido un año bastante inusual, circunstancias a las que no estamos acostumbrados. Expresó su agradecimiento por la participación y compromiso de todos los miembros del concilio de póliza. Yolanda añadió que el personal continúa implementando todos los protocolos de salud y seguridad para proporcionar tranquilidad y comodidad a los padres para dejar a sus hijos en los planteles y para que la agencia continúe brindado servicios de alta calidad. Yolanda exhortó a los miembros a compartir su historia con otros padres, mientras que Lisa se prepara a enviar la encuesta. Informó que por el momento se encuentra en San Joaquín y compartió que siempre es un placer estar allí; agregando que Gloria y su equipo administrativo continúan trabajando para implementar el protocolo de salud y garantizar las medidas de salud y seguridad respecto a COVID-19. San Joaquín continúa con las renovaciones en algunos planteles, de igual manera que el condado de Kern. Se anunció que el nuevo plantel Ángela Martínez (localizado en Kern), se encuentra en las últimas etapas para su inauguración, agregó que existen muchos componentes para la obtención de la licencia. Una vez más, Yolanda agradeció a los miembros por su participación y apoyo por permitirnos continuar brindado un excelente programa. Se aconsejó a todos a continuar a salvo; para finalizar Yolanda expresó su certidumbre sobre el retorno de algunos de los miembros para el siguiente periodo, ya sea su segundo o tercer año, dijo que se sentirán felices de continuar proporcionando su apoyo al concilio y a nuestro programa.

12. **<u>Avisos de la presidenta del Concilio de Póliza</u> ~ Nila Hogan**
    Nila Hogan expresó su aprecio al personal por todo lo que hacen, agregó que sabe que los padres verdaderamente los aprecian y le gusta reiterar ese agradecimiento. Añadió que también aprecia la participación a los miembros del concilio, pese a las presentes circunstancias. Nila reiteró nuevamente su gratitud a los presentes por haber asistido a la junta de esta noche.

13. **<u>Conclusión</u> ~ presidenta**
    Antes de la clausura de la sesión, los miembros expresaron amablemente su agradecimiento a todo el personal. La sesión concluyó a las 5:58 p.m.

MEMORANDUM

To: Policy Council

From: Yolanda Gonzales, Director of Head Start/State Child Development

Date: October 27th, 2020

Subject: Early Head Start – Child Care Partnerships Application for Continued Funding of Early Head Start Child Care Partnerships– **Action Item**

The Office of Head Start (OHS) requires the submission of a re-funding application for the Early Head Start Child Care Partnerships grant #09HP000163. The application is due December 1, 2020. Head Start/State Child Development is requesting approval to submit an application that will describe the program design, goals and objectives, approach to delivery, and the budget.

The intent of the program is to continue our partnerships with local contractors and support a comprehensive service delivery plan. Our local contractors include Bakersfield College, Blanton CDC, Garden Pathways, Taft College, and Escuelita Hernandez. We expect to reach the total funded enrollment, 152 children, during the new fiscal year. The program is funded by the CDE, OHS, and USDA.

The funding levels for the 12-month period 03/01/2021 through 02/28/2022 are:

- $2,398,407 for program operations and $56,185 for training and technical assistance

CAPK will manage the development, implementation, and evaluation of the Head Start Approach to School Readiness through the application of early learning theories and practices that are researched-based. Non-federal share details noted within the budget indicate the program costs supported by CAPK. This program supports state and county efforts to improve communities by promoting educational opportunities that enrich the lives of children and their families. Services for this funding period will begin on March 1,2021 and will continue through February 28th, 2022.

Attached to this action item is the budget detail of our refunding application.

Recommendation

Staff recommends the Policy Council approves the submission of the application for continued funding of EHS CCP #09HP000163 for the 2021-2022 budget period.

Attachments:
EHS-CCP 2021-2022 Budget Detail

EARLY HEAD START

Child Care Partnerships and Center Based Expansion

Child and Adult Care Food Program

California Department of Education

2021-2022 BUDGET DETAIL

BUDGETED EXPENSES	**2020-2021**	**2021-2022**	**Variance**	**Comments**
PERSONNEL	**710,456**	**865,809**	**155,353**	Variance is due to 2% COLA & QI and _new positions
FRINGE BENEFITS	**201,806**	**241,830**	**40,024**	Variance is due to 2% COLA & QI and _new positions
TRAVEL	**5,294**	**5,294**		
EQUIPMENT				
SUPPLIES				
Office Supplies	4,945	5,542	597	
Child and Family Services Supplies	13,590	15,990	2,400	Increased the budget for consumable supplies
Food Services Supplies	5,880	5,880	-	
Other Supplies	20,151	26,062	5,911	
SUPPLIES	**44,566**	**53,474**	**8,908**	
CONTRACTUAL				
Administrative Services		150	150	Budget established to support the fees of legal services received
Software support/maintenance	4,712	4,712		
Payments to Child Care Partners	1,004,844	1,073,964	69,120	Increased Loss of Subsidy
CONTRACTUAL	**1,009,556**	**1,078,826**	**69,270**	
OTHER				
2. Rent	62,324	58,418	(3,906)	Adjusted allocations
4. Utilities	22,350	67,150	44,800	Budget increased to support annual inflation and new site (Jewett)
5. Building & Child Liability Insurance	3,150	7,350	4,200	Increasing the budget for risk insurace due to the COVID-19 pandemic
6. Maintenance, Repair, Other Occupancy	18,310	67,910	49,600	Increased the budget for maintenance and repairs to support upkeep of facilities
9. Nutrition Services	52,920	35,280	(17,640)	Variance due to conservative vacancy rates due to the COVID-19 pandemic
10. Child Services Consultants	3,000	3,000		
13. Parent Services	1,010	1,010		
15. Publications/Advertising/Printing	3,250	3,250		
16. Training & Staff Development	29,393	29,393		
17. Other	8,330	8,330		
OTHER	**204,037**	**281,091**	**77,054**	
INDIRECT	**208,245**	**243,058**	**34,813**	Variance is due to the increase in overall budget from COLA/QI and CDE
TOTAL BUDGETED EXPENSES	**$ 2,383,960**	**$ 2,769,382**	**$ 385,422**	

REVENUES	**2020-2021**	**2021-2022**	**Variance**	
Early Head Start Program Operations	2,296,838	2,398,407	101,569	COLA and QI Funding.
Early Head Start Training & Technical Assistance	56,185	56,185		
Child & Adult Care Food Program	30,937	22,438	(8,499)	Variance due to conservative vacancy rates due to the COVID-19 pandemic
CDE General Child Care (CCTR)		292,352	292,352	Variance due to new CDE contract
TOTAL REVENUES	**$ 2,383,960**	**$ 2,769,382**	**$ 385,422**	

SUMMARY

TOTAL REVENUES	$ 2,769,382
TOTAL BUDGETED EXPENDITURES	2,769,382
DIFFERENCE	**$ (0)**

EARLY HEAD START

Child Care Partnerships and Center Based Expansion

Child and Adult Care Food Program

California Department of Education

2021-2022 BUDGET DETAIL

ESTIMATED ADMINISTRATIVE COST	**8.31%**

MEMORANDUM

To: Policy Council

From: Yolanda Gonzales, Director of Head Start/State Child Development

Date: October 27th, 2020

Subject: Kern Head Start and Early Head Start Application for Continued Funding of Kern Head Start and Early Head Start – **Action Item**

The Office of Head Start (OHS) requires the submission of a re-funding application for the Kern Head Start and Early Head Start grant #09CH011132. The application is due December 1, 2020. Head Start/ State Child Development is requesting approval to submit an application that will describe the program design, goals and objectives, approach to delivery, and the budget.

The intent of the program is to continue to provide a comprehensive service delivery plan that support school readiness for children 0-5. We expect to reach the total funded enrollment, 1763 children, during the new fiscal year. The program is funded by the CDE, OHS, and USDA. The award levels for EHS and HS Kern include $8,913,304 for program operations and $168,586 for training and technical assistance and $17,785,549 for program operations and $177,586 for training and technical assistance, respectively.

CAPK will manage the development, implementation, and evaluation of early learning theories that are researched-based. Non-federal share details noted within the budget indicate program costs supported by CAPK. This program supports state and county efforts to improve communities by promoting educational opportunities that enrich the lives of children and their families. Services for this funding period will begin on March 1, 2021 and will continue through February 28, 2020.

Attached to this action item is the budget detail of our refunding application

Recommendation

Staff recommends the Policy Council approves the submission of the application for continued funding of Kern HS EHS #09CH011132 for the 2021-2022 budget period.

Attachments:
Kern HS EHS 2021-2022 Budget Detail

HEAD START & EARLY HEAD START KERN
CHILD AND ADULT CARE FOOD PROGRAM
CALIFORNIA DEPARTMENT OF EDUCATION
2021-2022 BUDGET DETAIL

BUDGETED EXPENDITURES

Head Start/Early Head Start Program Operations, Training & Technical Assistance, Child & Adult Care Food Program, California Department of Education	2020-2021	2021-2022	VARIANCE increase (decrease)	Comments
PERSONNEL	**19,189,780**	**21,492,143**	**2,302,363**	Variance is due to 2% COLA & QI and _ new positions
FRINGE BENEFITS	**6,285,248**	**6,575,296**	**290,048**	Variance is due to 2% COLA & QI and _ new positions
TRAVEL	**81,276**	**74,157**	**(7,119)**	Reduced travel
EQUIPMENT	**-**	**-**	**-**	
SUPPLIES				
Office Supplies	312,424	312,424	**-**	
Child and Family Services Supplies	404,300	686,459	**282,159**	Increased supplies as surplus has been depleted
Food Services Supplies	80,000	80,000	**-**	
Other Supplies (e.g. janitorial, training)	168,793	168,793	**-**	
TOTAL SUPPLIES	**965,517**	**1,247,676**	**282,159**	
CONTRACTUAL				
Administrative Services	75,000	75,000	**-**	
Training & Technical Assistance	17,174	34,212	**17,038**	Additional use of Training Consultants (MyTeachStone)
Other Contracts	73,098	109,937	**36,839**	Contracted for HATCH virtual learing
TOTAL CONTRACTUAL	**165,272**	**219,149**	**53,877**	
CONSTRUCTION				
Acquisition of Buildings / Modular Units	610,998	-	**(610,998)**	Construction funded in previous year
TOTAL CONSTRUCTION	**610,998**	**-**	**(610,998)**	
OTHER				
Rent	653,220	659,212	**5,992**	Adjusted per inflation and Lease agreements
Mortgage	297,840	297,840	**-**	
Utilities, Telephone	834,162	834,162	**-**	
Building & Child Liability Insurance	107,200	107,200	**-**	
Building Maintenance/Repair	932,049	823,679	**(108,370)**	Reduction in ongoing maintenance costs
Local Travel (children)	100	100	**-**	
Nutrition Services	792,948	944,399	**151,451**	Increased food costs to Head Start
Child Services Consultants	103,000	65,500	**(37,500)**	Reduction in Contracted Wellness Services
Volunteers	4,937	4,937	**-**	
Parent Services	14,615	14,615	**-**	
Publications/Advertising/Printing	102,500	85,060	**(17,440)**	
Training or Staff Development	185,459	175,540	**(9,919)**	
Other	419,083	419,083	**-**	
TOTAL OTHER	**4,447,113**	**4,431,327**	**(15,786)**	
INDIRECT	**2,392,956**	**3,333,132**	**940,176**	
BUDGETED EXPENDITURES	**34,138,160**	**37,372,880**	**3,234,720**	

REVENUES

STATE & FEDERAL REVENUES	2020-2021 BUDGET	2021-2022	VARIANCE increase (decrease)	Comments
Head Start/EHS Program Operations	25,671,858	26,698,853	1,026,995	COLA and QI Funding
Head Start/EHS Training & Technical Assistance	346,172	346,172	-	
Estimated Child & Adult Care Food Program	619,546	1,272,351	652,805	2020-21 funding reflects Budget Revision from August 2020
Estimated California Department of Education	6,972,365	9,055,504	2,083,139	CCTR Expansion funding
TOTAL STATE & FEDERAL REVENUES	**33,609,941**	**37,372,880**	**3,762,939**	

SUMMARY - 2021-2022

HEAD START & EARLY HEAD START KERN
CHILD AND ADULT CARE FOOD PROGRAM
CALIFORNIA DEPARTMENT OF EDUCATION
2021-2022 BUDGET DETAIL

TOTAL REVENUES	37,372,880
TOTAL BUDGETED EXPENDITURES	37,372,880
DIFFERENCE	**-**
ESTIMATED HS/EHS ADMINISTRATIVE COST RATE:	**13.26%**

MEMORANDUM

To: Budget & Finance Committee of the Policy Council

From: Heather McCarley, Finance Manger

Date: October 20, 2020

Subject: *Head Start - Kern*
Budget to Actual Report for the period ended September 30, 2020 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, The second-year budget period is March 1, 2020 through February 28, 2021.

The following are highlights of the Kern Head Start Budget to Actual Report for the period of March 1, 2020 through September 30, 2020. Seven months (58.33%) of the 12-month budge period have elapsed.

Base Funds

Overall expenditures are at 47% of the budget, which is on trend with expenditures at this point in the prior budget period

Training & Technical Assistance Funds

Overall expenditures are at 27% of the budget.

COVID Cares Funds

Overall expenditures are at 14% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

Non-Federal share is at 61% of the budget.

Community Action Partnership of Kern
Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2020 - February 28, 2021
Report Period: March 1, 2020 - September 30, 2020
Month 7 of 12 (58.33%)

Prepared 10/14/2020

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	9,818,776	4,012,366	5,806,410	41%	59%
FRINGE BENEFITS	3,060,914	1,360,334	1,700,580	44%	56%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	544,252	481,409	62,844	88%	12%
CONTRACTUAL	110,999	77,202	33,797	70%	30%
CONSTRUCTION	0	0	0		
OTHER	2,688,652	1,742,606	946,046	65%	35%
INDIRECT	1,561,956	767,392	794,564	49%	51%
TOTAL BASE FUNDING	**17,785,549**	**8,441,307**	**9,344,242**	**47%**	**53%**

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	45,136	2,035	43,101	5%	95%
SUPPLIES	23,986	2,226	21,760	9%	91%
CONTRACTUAL	10,005	0	10,005	0%	100%
OTHER	82,315	40,062	42,253	49%	51%
INDIRECT	16,144	4,432	11,712	27%	73%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**177,586**	**48,755**	**128,831**	**27%**	**73%**

COVID CARES

SUPPLIES	631,304	104,717	526,587		
OTHER	420,869	46,772	374,097		
INDIRECT	105,217	16,166	89,051		
TOTAL COVID CARES	**1,157,390**	**167,655**	**989,735**	**14%**	**86%**

GRAND TOTAL HS FEDERAL FUNDS	**19,120,525**	**8,704,977**	**10,415,548**	**46%**	**54%**

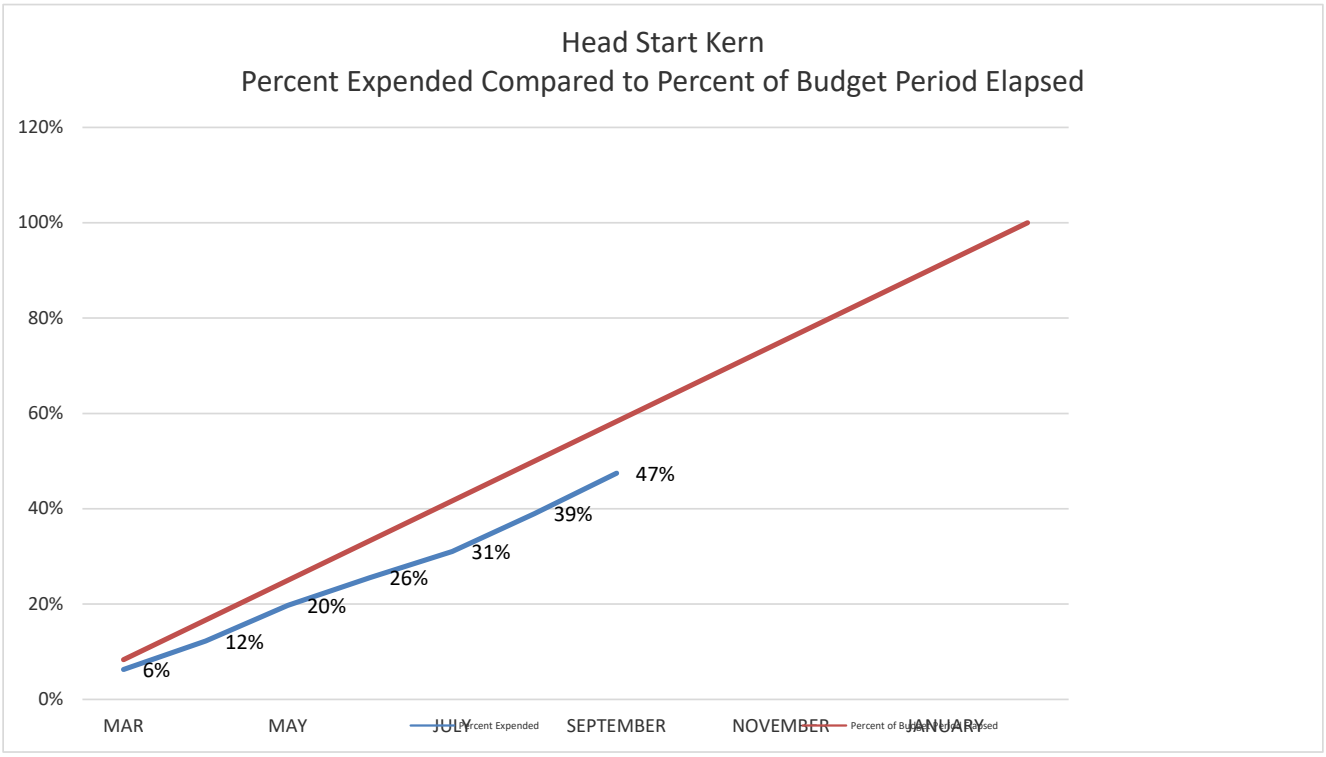
HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

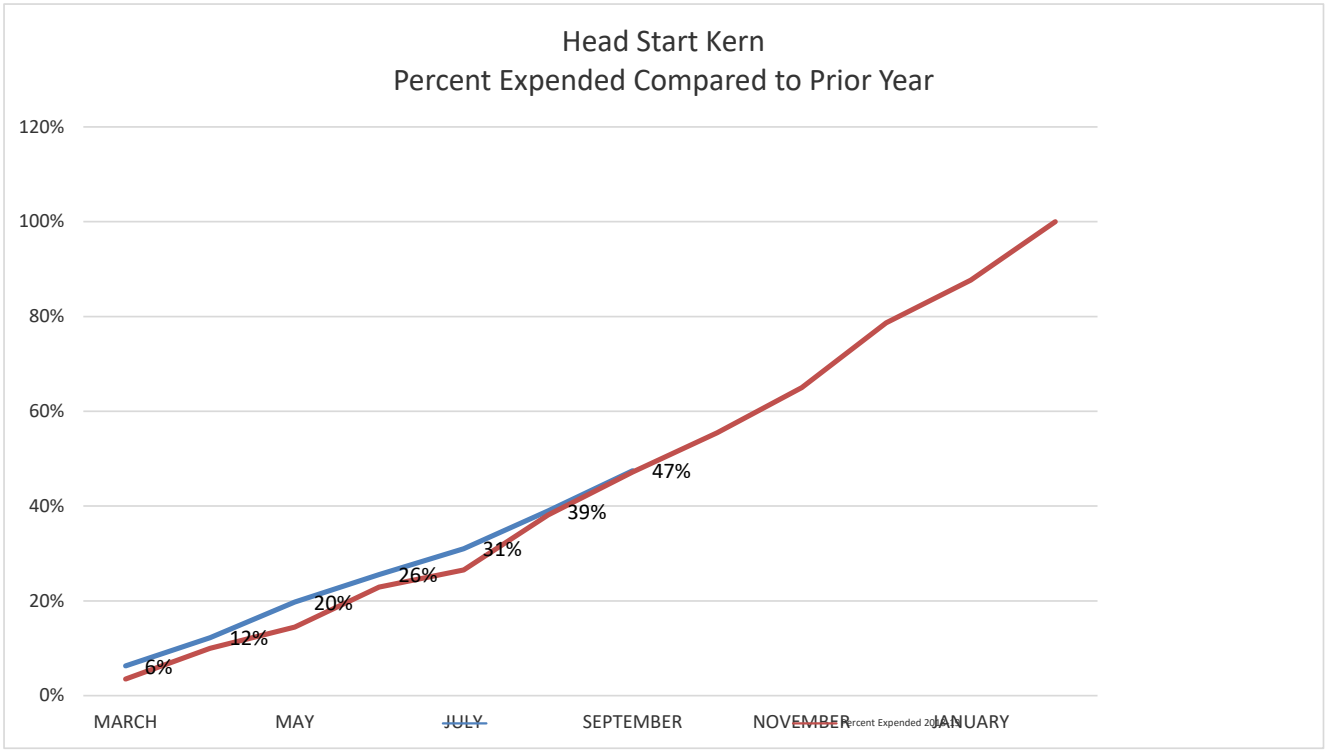
SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,567,638	285,011	1,282,627	18%	82%
CALIF DEPT OF ED	5,130,608	3,807,994	1,322,614	74%	26%
TOTAL NON-FEDERAL	**6,698,246**	**4,093,005**	**2,605,241**	**61%**	**39%**

Budget reflects Notice of Award #09CH011132-02-01
Actual expenditures include posted expenditures and estimated adjustments through 9/30/2020
Administrative Cost for HS and EHS Kern **7.2%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	51,381				**51,381**	10/1/2020
Lowe's	33,883				**33,883**	9/25/2020
Smart & Final	215				**215**	10/1/2020
Save Mart	19				**19**	9/26/2020
Chevron & Texaco Business Card	5,118				**5,118**	10/6/2020
Home Depot	9,994				**9,994**	10/5/2020
	100,609	**0**	**0**	**0**	**100,610**	


Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
20%
0%
6%
12%
20%
26%
31%
39%
47%
MAR
MAY
JULY
SEPTEMBER
NOVEMBER
JANUARY
Percent Expended
Percent of Budget Period Elapsed


Head Start Kern
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
20%
0%
6%
12%
20%
26%
31%
39%
47%
MARCH
MAY
JULY
SEPTEMBER
NOVEMBER
JANUARY
Percent Expended 2014

MEMORANDUM

To: Budget & Finance Committee of the Policy Council

From: Heather McCarley, Finance Manger

Date: October 20, 2020

Subject: *Early Head Start - Kern*
Budget to Actual Report for the period ended September 30, 2020 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, The second-year budget period is March 1, 2020 through February 28, 2021.

The following are highlights of the Kern Early Head Start Budget to Actual Report for the period of March 1, 2020 through September 30, 2020. Seven months (58.33%) of the 12-month budge period have elapsed.

Base Funds

Overall expenditures are at 46% of the budget, which is on trend with expenditures at this point in the prior budget period

Training & Technical Assistance Funds

Overall expenditures are at 26% of the budget.

COVID Cares Funds

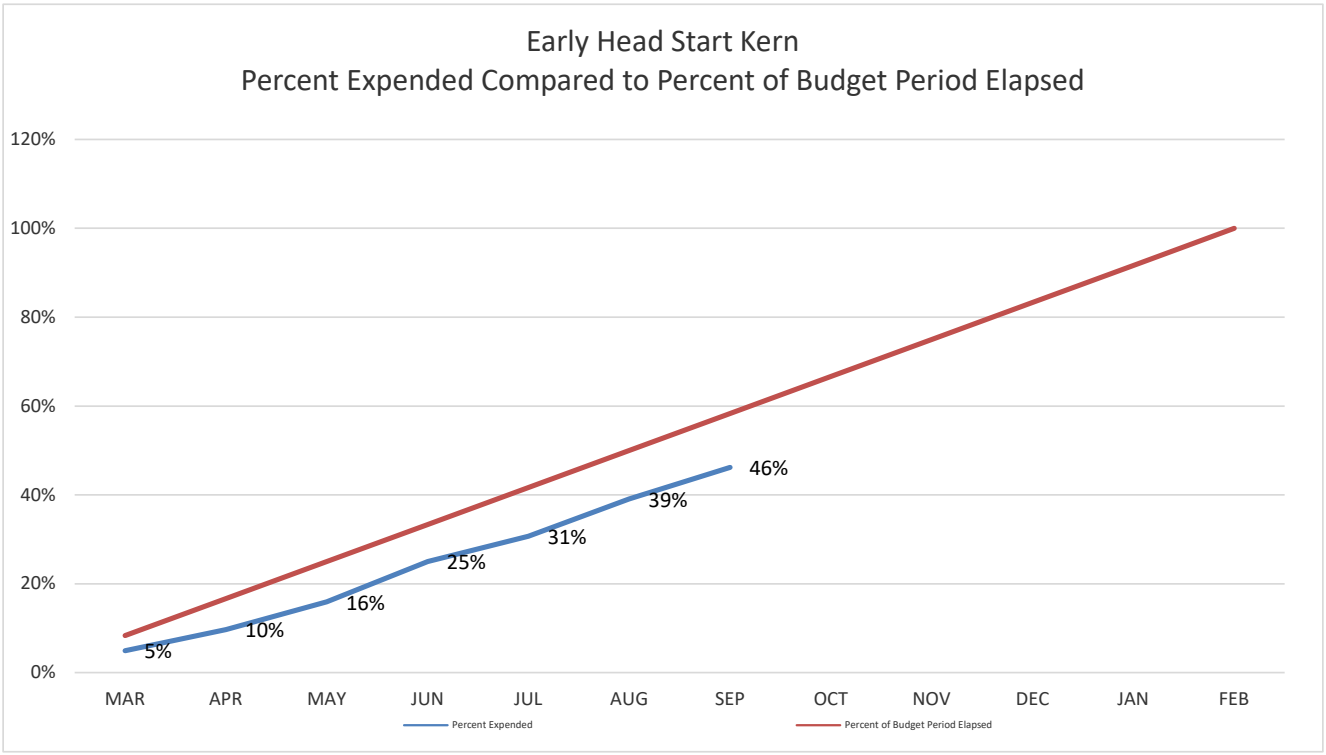
Overall expenditures are at 17% of the budget.

Community Action Partnership of Kern
Early Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2020 - February 28, 2021
Report Period: March 1, 2020 - September 30, 2020
Month 7 of 12 (58.33%)

Prepared 10/14/2020

BASE FUNDS	**BUDGET**	**ACTUAL**	**REMAINING**	**% SPENT**	**% REMAINING**
PERSONNEL	4,462,290	2,276,981	2,185,309	51%	49%
FRINGE BENEFITS	1,659,459	636,540	1,022,919	38%	62%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	390,472	207,166	183,306	53%	47%
CONTRACTUAL	37,099	21,535	15,564	58%	42%
CONSTRUCTION	610,998	0	610,998		
OTHER	953,456	600,415	353,041	63%	37%
INDIRECT	799,530	374,264	425,266	47%	53%
TOTAL BASE FUNDING	**8,913,304**	**4,116,901**	**4,796,403**	**46%**	**54%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	36,140	843	35,297	2%	98%
SUPPLIES	6,807	958	5,849	14%	86%
CONTRACTUAL	7,169	4,543	2,626	63%	37%
OTHER	103,144	33,765	69,379	33%	67%
INDIRECT	15,326	4,011	11,315	26%	74%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**168,586**	**44,120**	**124,466**	**26%**	**74%**
COVID CARES					
SUPPLIES	213,789	33,684	180,105	16%	84%
OTHER	142,527	26,610	115,917	19%	81%
INDIRECT	35,632	6,358	29,274		
TOTAL COVID CARES	**391,948**	**66,652**	**325,296**	**17%**	**83%**
GRAND TOTAL EHS FEDERAL FUNDS	**9,473,838**	**4,278,431**	**5,195,407**	**45%**	**55%**

Budget reflects Notice of Award #09CH011132-02-01
Actual expenditures include posted expenditures and estimated adjustments through 9/30/2020


Early Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
20%
0%
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
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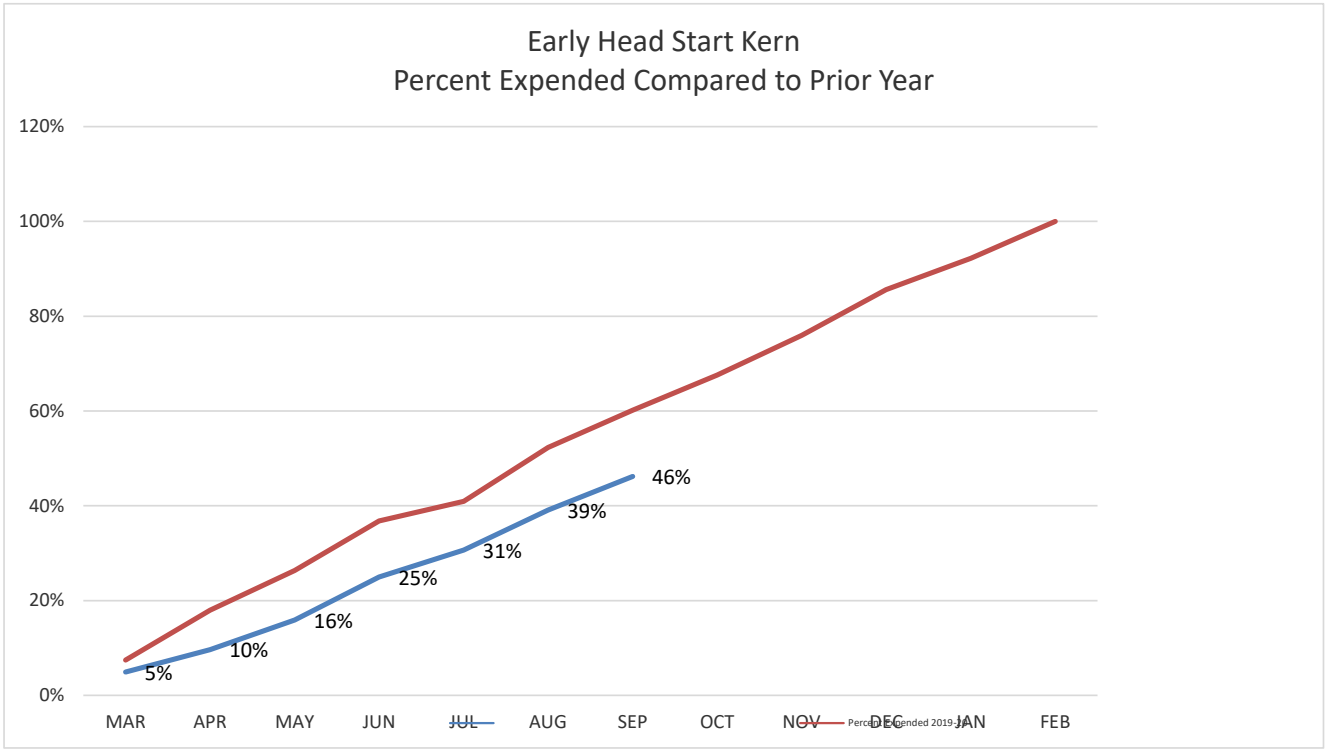
JAN
FEB
5%
10%
16%
25%
31%
39%
46%
Percent Expended
Percent of Budget Period Elapsed


Early Head Start Kern
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
20%
0%
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
JAN
FEB
5%
10%
16%
25%
31%
39%
46%

MEMORANDUM

To: Budget & Finance Committee of the Policy Council

From: Heather McCarley, Finance Manger

Date: October 20, 2020

Subject: *Early Head Start Child Care Partnerships*
Budget to Actual Report for the period ended September 30, 2020 – **Info Item**

The following are highlights of the Early Head Start Child Care Partnership Budget to Actual Report for the period of March 1, 2020 through September 30, 2020. Seven months (58.33%) of the 12-month budge period have elapsed.

Base Funds

Overall expenditures are at 34% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 7% of the budget.

COVID Cares Funds

Overall expenditures are at 1% of the budget.

Non-Federal Share

Non-Federal share is at 21% of the budget.

Community Action Partnership of Kern
Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report
Budget Period: March 1, 2020 - February 28, 2021
Report Period: March 1, 2020 - September 30, 2020
Month 7 of 12 (58.33%)

Prepared 10/14/2020

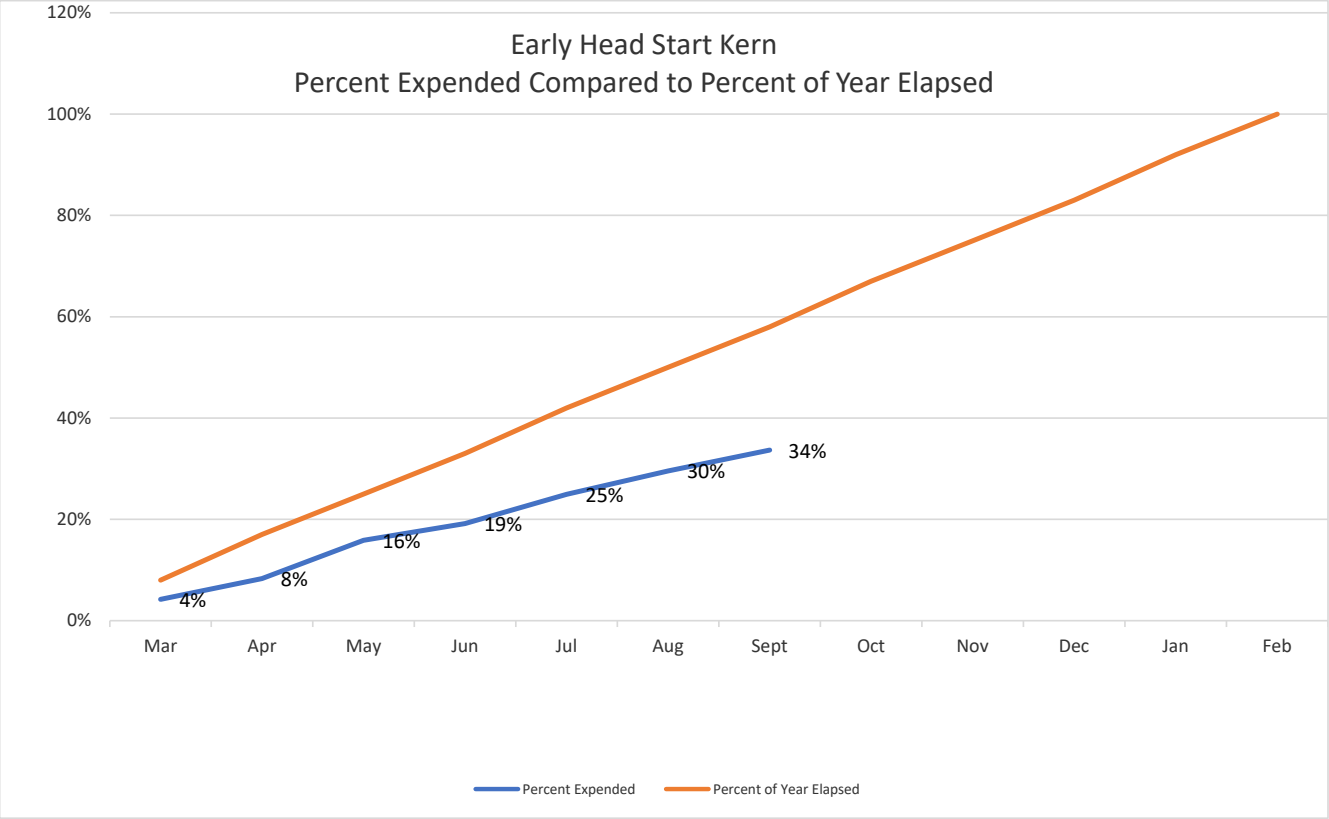
BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	704,216	225,942	478,274	32%	68%
FRINGE BENEFITS	208,046	42,366	165,680	20%	80%
SUPPLIES	28,175	19,839	8,336	70%	30%
CONTRACTUAL	1,009,556	314,827	694,729	31%	69%
OTHER	143,707	103,862	39,845	72%	28%
INDIRECT	203,138	66,695	136,443	33%	67%
TOTAL BASE FUNDING	**2,296,838**	**773,531**	**1,523,307**	**34%**	**66%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	5,294	0	5,294	0%	100%
SUPPLIES	16,391	58	16,333	0%	100%
OTHER	29,393	614	28,779	2%	98%
INDIRECT	5,107	342	4,765	7%	93%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**56,185**	**3,765**	**52,420**	**7%**	**93%**
COVID CARES					
SUPPLIES	91,077	899	90,178	1%	99%
OTHER	30,359	206	30,153	1%	99%
INDIRECT	12,143	109	12,034	1%	99%
TOTAL COVID	**133,579**	**1,213**	**132,366**	**0.9%**	**99%**
GRAND TOTAL EHS FEDERAL FUNDS	**2,486,602**	**796,947**	**1,689,655**	**32%**	**68%**

NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	588,256	126,162	462,094	21%	79%
TOTAL NON-FEDERAL	**588,256**	**126,162**	**462,094**	**21%**	**79%**

Budget reflects Notice of Award **#09HP000163-02-01**

Actual expenditures include posted expenditures and estimated adjustments through 9/30/2020


Early Head Start Kern
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
Mar
Apr
May
Jun
Jul
Aug
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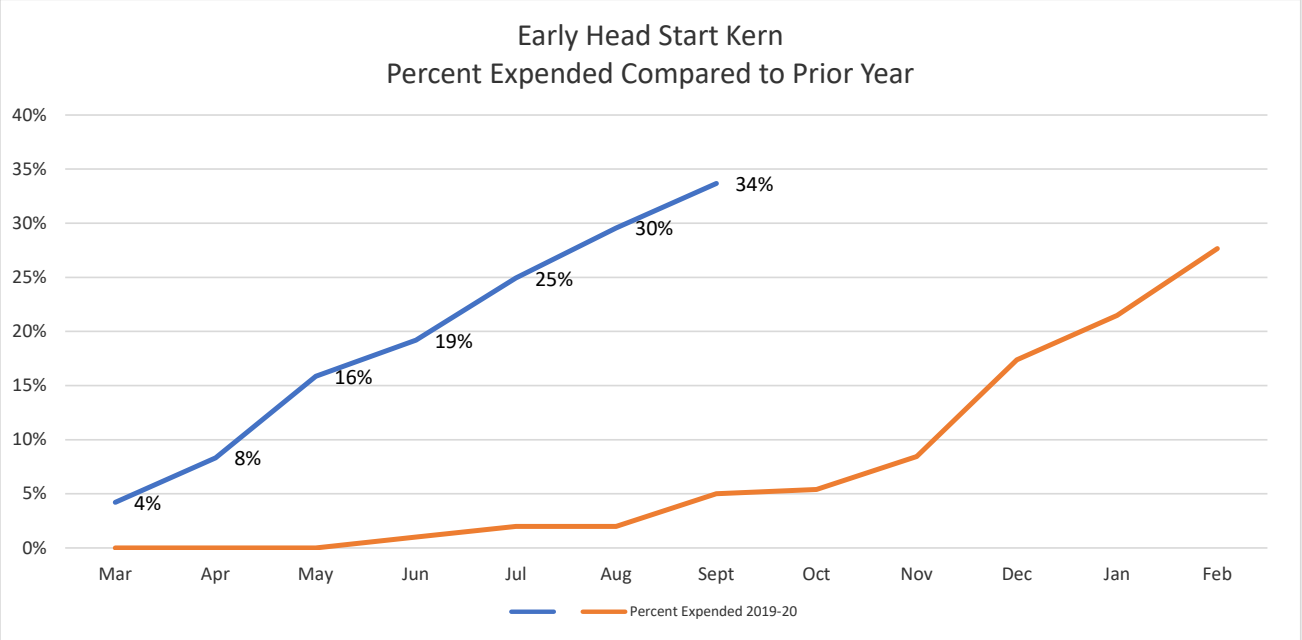
Nov
Dec
Jan
Feb
4%
8%
16%
19%
25%
30%
34%
Percent Expended
Percent of Year Elapsed


Early Head Start Kern
Percent Expended Compared to Prior Year
40%
35%
30%
25%
20%
15%
10%
5%
0%
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
Feb
4%
8%
16%
19%
25%
30%
34%
Percent Expended 2019-20

MEMORANDUM

To: Budget & Finance Committee of the Policy Council

From: Heather McCarley, Finance Manger

Date: October 20, 2020

Subject: *Early Head Start – San Joaquin*
Budget to Actual Report for the period ended September 30, 2020 – **Info Item**

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period of February 1, 2020 through September 30, 2020. Eight months (66.67%) of the 12-month budge period have elapsed.

Base Funds

Overall expenditures are at 60% of the budget, which is on trend compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 37% of the budget. The combined personnel and fringe benefit expenses are at 53% of this budget.

COVID Cares Funds

Overall expenditures are at 20% of the budget.

Non-Federal Share

Non-Federal share is at 16% of the budget.

Community Action Partnership of Kern

Early Head Start - San Joaquin County

Budget to Actual Report

Budget Period: February 1, 2020 - January 31, 2021

Report Period: February 1, 2020 - September 31, 2020

Month 8 of 12 (66.67%)

Prepared 10/12/2020

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,173,727	1,942,331	1,231,396	61%	39%
FRINGE BENEFITS	959,615	513,699	445,916	54%	46%
TRAVEL	0	1,916	(1,916)	#DIV/0!	#DIV/0!
SUPPLIES	125,025	133,965	(8,940)	107%	-7%
CONTRACTUAL	10,600	11,107	(507)	105%	-5%
OTHER	741,956	388,486	353,470	52%	48%
INDIRECT	478,171	283,845	194,326	59%	41%
TOTAL	**5,489,094**	**3,275,349**	**2,213,745**	**60%**	**40%**

TRAINING & TECHNICAL ASSISTANCE FUNDS					
PERSONNEL	21,912	13,538	8,374	62%	38%
FRINGE BENEFITS	13,758	6,083	7,675	44%	56%
TRAVEL	18,226	0	18,226	0%	100%
SUPPLIES	6,815	469	6,346	7%	93%
CONTRACTUAL	3,845	0	3,845	0%	100%
OTHER	43,785	19,959	23,826	46%	54%
INDIRECT	10,834	3,732	7,102	34%	66%
TOTAL	**119,175**	**43,781**	**75,394**	**37%**	**63%**

COVID CARES					
SUPPLIES	187,546	45,568	141,978	24%	76%
OTHER	62,515	3,335	59,180	5%	95%
INDIRECT	25,006	5,033	19,973	20%	80%
TOTAL	**275,067**	**53,936**	**221,131**	**20%**	**80%**

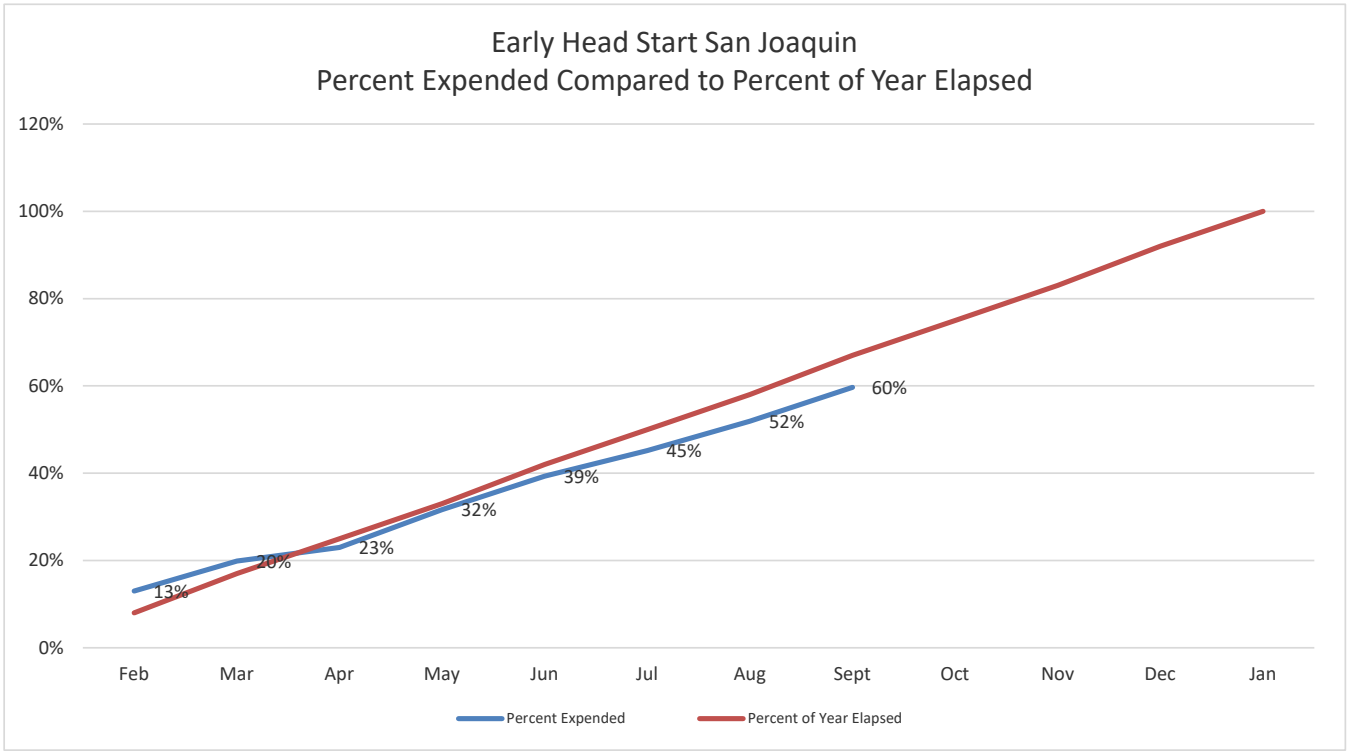
GRAND TOTAL EHS FEDERAL FUNDS	**5,883,336**	**3,373,066**	**2,510,270**	**57%**	**43%**

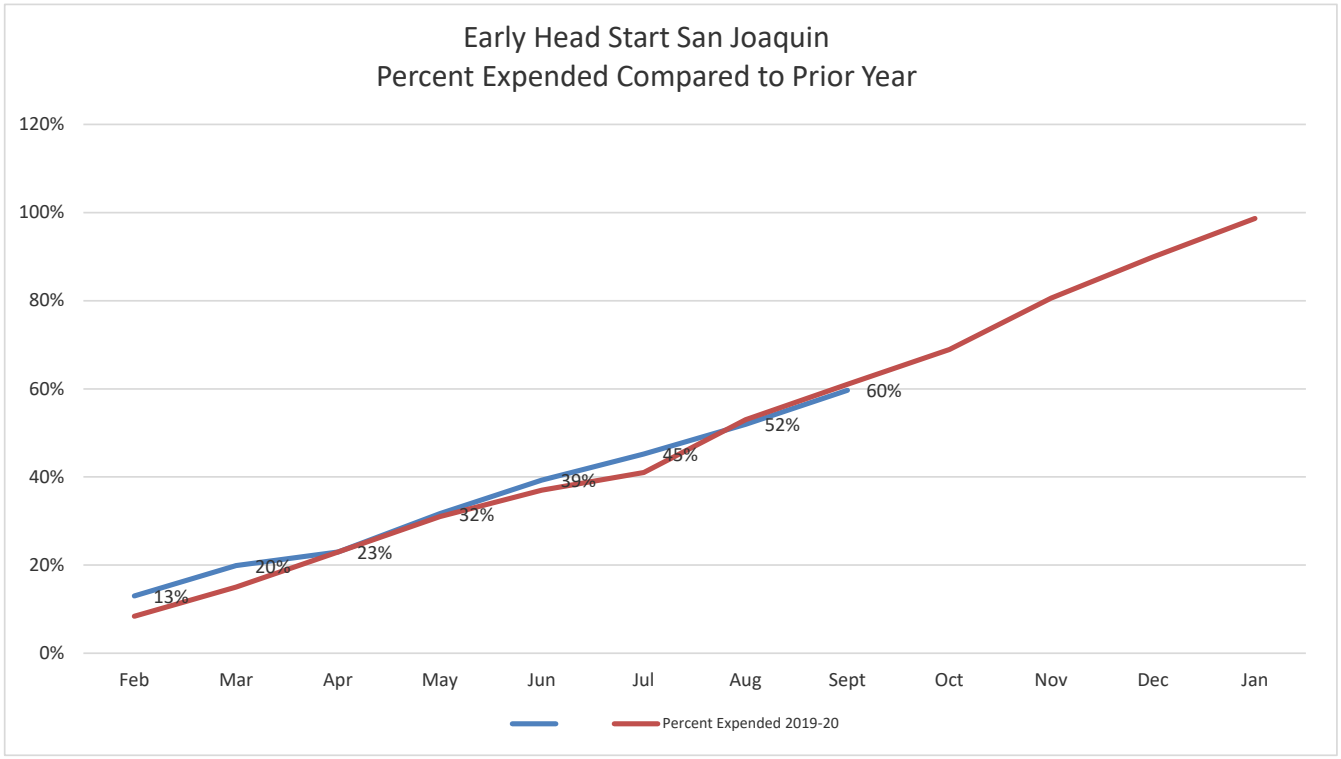
NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,347,082	218,202	1,128,880	16%	84%
TOTAL NON-FEDERAL FUNDS	**1,347,082**	**218,202**	**1,128,880**	**16%**	**84%**

Centralized Administrative Cost	8.0%
Program Administrative Cost	4.2%
Total Administrative Cost	**12.2%**

Budget reflects Notice of Award #09CH011406-01-01

Actual expenditures include posted expenditures and estimated adjustments through 9/30/2020


Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
13%
20%
23%
32%
39%
45%
52%
60%
Percent Expended
Percent of Year Elapsed


Early Head Start San Joaquin
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
20%
0%
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
13%
20%
23%
32%
39%
45%
52%
60%
Percent Expended 2019-20

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE
2020-2021

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 7,613.00	$ 15.51	$ 15.51	$ 7,597.49	8%	0%
APRIL 2020	$ 7,597.49		$ 15.51	$ 7,597.49	17%	0%
MAY 2020	$ 7,597.49		$ 15.51	$ 7,597.49	25%	0%
JUNE 2020	$ 7,597.49		$ 15.51	$ 7,597.49	33%	0%
JULY 2020	$ 7,597.49		$ 15.51	$ 7,597.49	42%	0%
AUGUST 2020	$ 7,597.49		$ 15.51	$ 7,597.49	50%	0%
SEPTEMBER 2020	$ 7,597.49		$ 15.51	$ 7,597.49	58%	0%
OCTOBER 2020	$ 7,597.49		$ 15.51	$ 7,597.49	67%	0%
NOVEMBER 2020	$ 7,597.49		$ 15.51	$ 7,597.49	75%	0%
DECEMBER 2020	$ 7,597.49		$ 15.51	$ 7,597.49	83%	0%
JANUARY 2021	$ 7,597.49		$ 15.51	$ 7,597.49	92%	0%
FEBRUARY 2021	$ 7,597.49		$ 15.51	$ 7,597.49	100%	0%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 2,537.00	$ 5.17	$ 5.17	$ 2,531.83	8%	0%
APRIL 2020	$ 2,531.83		$ 5.17	$ 2,531.83	17%	0%
MAY 2020	$ 2,531.83		$ 5.17	$ 2,531.83	25%	0%
JUNE 2020	$ 2,531.83		$ 5.17	$ 2,531.83	33%	0%
JULY 2020	$ 2,531.83		$ 5.17	$ 2,531.83	42%	0%
AUGUST 2020	$ 2,531.83		$ 5.17	$ 2,531.83	50%	0%
SEPTEMBER 2020	$ 2,531.83		$ 5.17	$ 2,531.83	58%	0%
OCTOBER 2020	$ 2,531.83		$ 5.17	$ 2,531.83	67%	0%
NOVEMBER 2020	$ 2,531.83		$ 5.17	$ 2,531.83	75%	0%
DECEMBER 2020	$ 2,531.83		$ 5.17	$ 2,531.83	83%	0%
JANUARY 2021	$ 2,531.83		$ 5.17	$ 2,531.83	92%	0%
FEBRUARY 2021	$ 2,531.83		$ 5.17	$ 2,531.83	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE
2020-2021

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2020	$ 50.00	$ 21.28	$ 21.28	$ 28.72	8%	43%
MARCH 2020	$ 28.72	$ -	$ 21.28	$ 28.72	17%	43%
APRIL 2020	$ 28.72	$ -	$ 21.28	$ 28.72	25%	43%
MAY 2020	$ 28.72	$ -	$ 21.28	$ 28.72	33%	43%
JUNE 2020	$ 28.72	$ -	$ 21.28	$ 28.72	42%	43%
JULY 2020	$ 28.72	$ -	$ 21.28	$ 28.72	50%	43%
AUGUST 2020	$ 28.72	$ -	$ 21.28	$ 28.72	58%	43%
SEPTEMBER 2020	$ 28.72	$ -	$ 21.28	$ 28.72	67%	43%
OCTOBER 2020	$ 28.72	$ -	$ 21.28	$ 28.72	75%	43%
NOVEMBER 2020	$ 28.72	$ -	$ 21.28	$ 28.72	83%	43%
DECEMBER 2020	$ 28.72	$ -	$ 21.28	$ 28.72	92%	43%
JANUARY 2021	$ 28.72	$ -	$ 21.28	$ 28.72	100%	43%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 250.00	$ -	$ -	$ 250.00	8%	0%
APRIL 2020	$ 250.00	$ -	$ -	$ 250.00	17%	0%
MAY 2020	$ 250.00	$ -	$ -	$ 250.00	25%	0%
JUNE 2020	$ 250.00	$ -	$ -	$ 250.00	33%	0%
JULY 2020	$ 250.00	$ -	$ -	$ 250.00	42%	0%
AUGUST 2020	$ 250.00	$ -	$ -	$ 250.00	50%	0%
SEPTEMBER 2020	$ 250.00	$ -	$ -	$ 250.00	58%	0%
OCTOBER 2020	$ 250.00	$ -	$ -	$ 250.00	67%	0%
NOVEMBER 2020	$ 250.00	$ -	$ -	$ 250.00	75%	0%
DECEMBER 2020	$ 250.00	$ -	$ -	$ 250.00	83%	0%
JANUARY 2021	$ 250.00	$ -	$ -	$ 250.00	92%	0%
FEBRUARY 2021	$ 250.00		$ -	$ 250.00	100%	0%

Prepared by: Heather McCarley
October 14, 2020

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2019-2020

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 7,613.00	$ 15.51	$ 15.51	$ 7,597.49	25%	0%
ABRIL DEL 2019	$ 7,597.49	$ -	$ 15.51	$ 7,597.49	50%	0%
MAYO DEL 2019	$ 7,597.49	$ -	$ 15.51	$ 7,597.49	75%	0%
JUNIO DEL 2019	$ 7,597.49	$ -	$ 15.51	$ 7,597.49	100%	0%
JULIO DEL 2019	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	13%	0%
AGOSTO DEL 2019	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	25%	0%
SEPTIEMBRE DEL 2018	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	38%	0%
OCTUBRE DEL 2019	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	50%	0%
NOVIEMBRE DEL 2019	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	63%	0%
DICIEMBRE DEL 2019	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	75%	0%
ENERO DEL 2020	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	88%	0%
FEBRERO DEL 2020	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	100%	0%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 2,537.00	$ 5.17	$ 5.17	$ 2,531.83	25%	0%
ABRIL DEL 2019	$ 2,531.83	$ -	$ 5.17	$ 2,531.83	50%	0%
MAYO DEL 2019	$ 2,531.83	$ -	$ 5.17	$ 2,531.83	75%	0%
JUNIO DEL 2019	$ 2,531.83	$ -	$ 5.17	$ 2,531.83	100%	0%
JULIO DEL 2019	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	13%	0%
AGOSTO DEL 2019	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	25%	0%
SEPTIEMBRE DEL 2018	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	38%	0%
OCTUBRE DEL 2019	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	50%	0%
NOVIEMBRE DEL 2019	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	63%	0%
DICIEMBRE DEL 2019	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	75%	0%
ENERO DEL 2020	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	88%	0%
FEBRERO DEL 2020	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2019-2020

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2019	$ 50.00	$ 21.28	$ 21.28	$ 28.72	8%	43%
MARZO DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	17%	43%
ABRIL DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	25%	43%
MAYO DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	33%	43%
JUNIO DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	42%	43%
JULIO DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	50%	43%
AGOSTO DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	58%	43%
SEPTIEMBRE DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	67%	43%
OCTUBRE DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	75%	43%
NOVIEMBRE DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	83%	43%
DICIEMBRE DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	92%	43%
ENERO DEL 2020	$ 28.72	$ -	$ 21.28	$ 28.72	100%	43%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	8%	0%
ABRIL DEL 2019	$ 250.00	$ -	$ -	$ 250.00	17%	0%
MAYO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	25%	0%
JUNIO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	33%	0%
JULIO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	42%	0%
AGOSTO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	50%	0%
SEPTIEMBRE DEL 2018	$ 250.00	$ -	$ -	$ 250.00	58%	0%
OCTUBRE DEL 2019	$ 250.00	$ -	$ -	$ 250.00	67%	0%
NOVIEMBRE DEL 2019	$ 250.00	$ -	$ -	$ 250.00	75%	0%
DICIEMBRE DEL 2019	$ 250.00	$ -	$ -	$ 250.00	83%	0%
ENERO DEL 2020	$ 250.00	$ -	$ -	$ 250.00	92%	0%
FEBRERO DEL 2020	$ 250.00	$ -	$ -	$ 250.00	100%	0%

Preparado por Heather McCarley
12 de Febrero 2020

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2019-2020

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 20,985.00	$ 173.18	$ 173.18	$ 20,811.82	8%	1%
APRIL 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	17%	1%
MAY 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	25%	1%
JUNE 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	33%	1%
JULY 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	42%	1%
AUGUST 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	50%	1%
SEPTEMBER 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	58%	1%
OCTOBER 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	67%	1%
NOVEMBER 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	75%	1%
DECEMBER 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	83%	1%
JANUARY 2021	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	92%	1%
FEBRUARY 2021	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	100%	1%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 7,030.00	$ 57.72	$ 57.72	$ 6,972.28	8%	1%
APRIL 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	17%	1%
MAY 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	25%	1%
JUNE 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	33%	1%
JULY 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	42%	1%
AUGUST 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	50%	1%
SEPTEMBER 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	58%	1%
OCTOBER 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	67%	1%
NOVEMBER 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	75%	1%
DECEMBER 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	83%	1%
JANUARY 2021	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	92%	1%
FEBRUARY 2021	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	100%	1%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2019-2020

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	8%	0%
MARCH 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	17%	0%
APRIL 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	25%	0%
MAY 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	33%	0%
JUNE 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	42%	0%
JULY 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	50%	0%
AUGUST 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	58%	0%
SEPTEMBER 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	67%	0%
OCTOBER 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	75%	0%
NOVEMBER 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	83%	0%
DECEMBER 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	92%	0%
JANUARY 2021	$ 1,500.00	$ -	$ -	$ 1,500.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 760.00	$ -	$ -	$ 760.00	8%	0%
APRIL 2020	$ 760.00	$ -	$ -	$ 760.00	17%	0%
MAY 2020	$ 760.00	$ -	$ -	$ 760.00	25%	0%
JUNE 2020	$ 760.00	$ -	$ -	$ 760.00	33%	0%
JULY 2020	$ 760.00	$ -	$ -	$ 760.00	42%	0%
AUGUST 2020	$ 760.00	$ -	$ -	$ 760.00	50%	0%
SEPTEMBER 2020	$ 760.00	$ -	$ -	$ 760.00	58%	0%
OCTOBER 2020	$ 760.00	$ -	$ -	$ 760.00	67%	0%
NOVEMBER 2020	$ 760.00	$ -	$ -	$ 760.00	75%	0%
DECEMBER 2020	$ 760.00	$ -	$ -	$ 760.00	83%	0%
JANUARY 2021	$ 760.00	$ -	$ -	$ 760.00	92%	0%
FEBRUARY 2021	$ 760.00		$ -	$ 760.00	100%	0%

Prepared by: Heather McCarley
October 14, 2020

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2019-2020

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 8,731.00	$ 173.18	$ 173.18	$ 8,557.82	8%	1%
ABRIL DEL 2019	$ 8,557.82	$ -	$ 173.18	$ 8,557.82	17%	1%
MAYO DEL 2019	$ 8,557.82	$ -	$ 173.18	$ 8,557.82	25%	1%
JUNIO DEL 2019	$ 8,557.82	$ -	$ 173.18	$ 8,557.82	33%	1%
JULIO DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	13%	0%
AGOSTO DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	25%	0%
SEPTIEMBRE DEL 2018	$ 18,711.00	$ -	$ -	$ 18,711.00	38%	0%
OCTUBRE DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	50%	0%
NOVIEMBRE DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	63%	0%
DICIEMBRE DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	75%	0%
ENERO DEL 2020	$ 18,711.00	$ -	$ -	$ 18,711.00	88%	0%
FEBRERO DEL 2020	$ 18,711.00	$ -	$ -	$ 18,711.00	100%	0%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 1,363.00	$ 57.72	$ 57.72	$ 1,305.28	8%	1%
ABRIL DEL 2019	$ 1,305.28	$ -	$ 57.72	$ 1,305.28	17%	1%
MAYO DEL 2019	$ 1,305.28	$ -	$ 57.72	$ 1,305.28	25%	1%
JUNIO DEL 2019	$ 1,305.28	$ -	$ 57.72	$ 1,305.28	33%	1%
JULIO DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	13%	0%
AGOSTO DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	25%	0%
SEPTIEMBRE DEL 2018	$ 6,264.00	$ -	$ -	$ 6,264.00	38%	0%
OCTUBRE DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	50%	0%
NOVIEMBRE DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	63%	0%
DICIEMBRE DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	75%	0%
ENERO DEL 2020	$ 6,264.00	$ -	$ -	$ 6,264.00	88%	0%
FEBRERO DEL 2020	$ 6,264.00	$ -	$ -	$ 6,264.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2019-2020

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	8%	0%
MARZO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	17%	0%
ABRIL DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	25%	0%
MAYO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	33%	0%
JUNIO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	42%	0%
JULIO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	50%	0%
AGOSTO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	58%	0%
SEPTIEMBRE DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	67%	0%
OCTUBRE DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	75%	0%
NOVIEMBRE DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	83%	0%
DICIEMBRE DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	92%	0%
ENERO DEL 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	8%	0%
ABRIL DEL 2019	$ 760.00	$ -	$ -	$ 760.00	17%	0%
MAYO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	25%	0%
JUNIO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	33%	0%
JULIO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	42%	0%
AGOSTO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	50%	0%
SEPTIEMBRE DEL 2018	$ 760.00	$ -	$ -	$ 760.00	58%	0%
OCTUBRE DEL 2019	$ 760.00	$ -	$ -	$ 760.00	67%	0%
NOVIEMBRE DEL 2019	$ 760.00	$ -	$ -	$ 760.00	75%	0%
DICIEMBRE DEL 2019	$ 760.00	$ -	$ -	$ 760.00	83%	0%
ENERO DEL 2020	$ 760.00	$ -	$ -	$ 760.00	92%	0%
FEBRERO DEL 2020	$ 760.00	$ -	$ -	$ 760.00	100%	0%

Preparado por Heather McCarley
12 de Febrero 2020

Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2020 through February 28, 2021
Report for period ending **September 30, 2020** (Month 7 of 12)

Percent of budget period elapsed: 50%

LOCATION	Enroll-ment	March	April	May	June	July	Aug	Sep	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	80	243	0	0	0	0	1,606	3,411	5,259	70,588	7%
Alicante	20	617	0	0	959	1,518	337	2,829	6,260	17,647	35%
Broadway	40	0	0	0	0	0	61	2,808	2,868	35,294	8%
California City	34	3,233	0	0	0	0	0	0	3,233	30,000	11%
Cleo Foran	23	0	0	0	0	0	0	3,053	3,053	20,294	15%
Delano	76	2,431	0	0	0	0	2,144	6,448	11,023	67,058	16%
East California	56	221	0	0	4,832	3,854	4,578	7,276	20,761	49,411	42%
Fairfax	40	4,454	0	0	0	0	544	3,443	8,442	35,294	24%
Fairview	40	291	0	0	0	0	222	3,775	4,289	35,294	12%
Harvey L. Hall	156	5,570	234	0	6,959	5,702	8,639	8,843	35,947	137,646	26%
Heritage	40	0	0	0	0	0	0	0	0	35,294	0%
Home Base	124	437	0	0	7,943	8,309	0	0	16,689	54,706	31%
Jewett	0	0	0	0	0	0	0	0	0	0	0%
Lamont	40	103	0	0	0	0	2,304	4,095	6,502	35,294	18%
Martha J. Morgan	44	4,024	2,384	0	2,010	1,793	3,134	2,872	16,217	38,823	42%
McFarland	20	120	0	0	0	0	0	0	120	17,647	1%
Mojave	20	0	0	0	0	0	0	0	0	17,647	0%
Oasis	57	546	0	0	0	0	311	4,205	5,061	50,294	10%
Pete H. Parra	128	768	0	0	3,565	4,394	6,299	8,047	23,074	112,940	20%
Planz	20	1,840	0	0	0	0	0	118	1,959	17,647	11%
Primeros Pasos	80	533	0	0	2,714	2,205	2,992	3,926	12,370	70,588	18%
Rosamond	80	0	0	0	0	0	0	0	0	70,588	0%
San Diego Street	40	131	0	0	2,279	3,288	1,921	1,859	9,478	35,294	27%
Seibert	40	0	0	0	0	0	861	2,914	3,775	35,294	11%
Shafter	20	0	0	0	1,432	954	2,568	2,127	7,081	17,647	40%
Shafter HS/EHS	26	0	0	0	3,180	0	2,719	3,178	9,077	22,941	40%
Sterling	124	4,465	131	0	7,538	2,609	3,406	6,042	24,191	109,411	22%
Sunrise Villa	20	86	0	0	0	0	842	3,182	4,109	17,647	23%
Taft	66	3,038	0	0	0	0	445	1,184	4,667	58,235	8%
Tehachapi	34	309	0	0	0	0	1,382	3,036	4,726	30,000	16%
Vineland	20	1,193	0	0	0	0	531	1,151	2,875	17,647	16%
Virginia	40	0	0	0	0	0	3,516	3,024	6,539	35,294	19%
Wesley	60	0	0	0	0	0	5,096	16,869	21,964	52,941	41%
Willow	55	0	0	0	0	0	1,023	2,156	3,180	48,529	7%
Administrative Services		0	0	0	0	0	0	0	0	0	NA
Program Services		221	0	0	0	0	0	0	221	66,765	0%
SUBTOTAL IN-KIND	**1,763**	**34,874**	**2,749**	**0**	**43,411**	**34,624**	**57,482**	**111,871**	**285,011**	**1,567,638**	**18%**
State General Child Care*		272,771	247,499	213,702	247,499	108,858	111,141	111,123	1,312,593	1,871,571	70%
State Preschool*		543,194	529,058	456,933	529,088	58,501	78,791	160,716	2,356,281	3,074,165	77%
State Migrant Child Care*		30,418	28,139	25,612	28,139	9,664	7,886	9,264	139,121	184,872	75%
SUBTOTAL CA DEPT of ED		**846,383**	**804,695**	**696,248**	**804,725**	**177,022**	**197,818**	**281,103**	**3,807,994**	**5,130,608**	**74%**
GRAND TOTAL		**881,257**	**807,444**	**696,248**	**848,136**	**211,646**	**255,300**	**392,974**	**4,093,005**	**6,698,246**	**61%**

*May include estimates

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: February 1, 2020 through January 31, 2021
Report for period ending September **30, 2020** (Month 8 of 12)

Percent of budget period elapsed: 67%

LOCATION	FUNDED ENROLL-MENT	Feb	March	April	May	June	July	Aug	Sep	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	7,823	0	0	0	0	0	0	0	7,823	124,545	6%
Chrisman	30	11,922	3,469	3,090	1,953	2,227	4,549	5,731	534	33,475	155,682	22%
Kennedy	16	83	1,665	1,413	1,521	1,812	1,620	3,943	2,037	14,093	83,030	17%
Lodi Home Base	35	44	263	0	0	0	8,795	5,073	0	14,176	90,814	16%
Lodi UCC	30	100	1,200	171	177	171	5,267	5,759	4,033	16,878	155,682	11%
Manteca Home Base	12	0	1,276	537	551	533	4,854	5,287	0	13,039	31,136	42%
Marci Massei	24	9,019	0	0	0	0	3,595	3,914	0	16,527	124,545	13%
St. Mary's	16	183	0	0	0	0	3,756	4,057	0	7,996	83,030	10%
Stockton Home Base	90	133	3,163	1,803	2,128	2,199	16,256	16,731	0	42,413	233,523	18%
Tracy Home Base	12	0	0	0	0	0	0	0	0	0	31,136	0%
Walnut	24	10,479	8,850	6,671	2,388	2,400	4,289	4,183	0	39,259	124,545	32%
Administrative Services		0	0	0	0	0	0	0	0	0	0	
Program Services		0	0	0	0	0	1,334	11,189	0	12,522	108,412	12%
Policy Council		0	0	0	0	0	0	0	0	0	1,000	0%
SUBTOTAL IN-KIND	**313**	**39,786**	**19,885**	**13,685**	**8,719**	**9,341**	**54,315**	**65,867**	**6,604**	**218,202**	**1,347,082**	**16%**

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	**Month/Year:** September 2020
Program/Work Unit: Head Start/Early Head Start	**Program Manager/Supervisor:** Ginger Mendez/Jerry Meade
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Funded Enrollment	Reportable Enrollment	Percentage	Enrollment Breakdown	Disabilities Goal 10%	Over Income Goal <10%
Head Start Kern ***Full Year, all month** ***Part Year began 8/17/2020**	**1317**	**706**	**54%**		**2.8%**	**6%**
Early Head Start Kern	**446**	**323**	**72%**		**8.3%**	**5.8%**
• EHS Center Based	243			179/243		
• EHS Home Based	123			112/123		
• EHS Home Based-Interim	80			32/80		
Early Head Start San Joaquin	**313**	**254**	**81%**		**10.2%**	**9.3%**
Early Head Start Partnership	**152**	**61**	**40%**		**2.8%**	**6%**
* Angela Martinez	24			0/24	0%	**0%**
• Bakersfield College	32			11/32	3.1%	**3%**
• Blanton	16			14/16	6.3%	**0%**
• Garden Pathways	11			8/11	0%	**9%**
• Taft College	42			24/42	4.8%	**12%**
• Escuelita Hernandez	16			4/16	0%	**12.5%**
• Seeking Partner	11			0/11	0%	**0%**

Division Staffing			
Currently Employed	**Vacant Positions**	**Continuous Family Leave**	**Intermittent Family Leave**
609	34	23	87

Compliance
To ensure we limit the amount of staff in our child development centers, Health and Safety Screeners are being conducted virtually through Teams. Children file reviews will begin in October to supplement the desktop monitoring that is currently being completed.

Central Kitchen September 2020				
Meals & Snacks	**Total # Prepared**	**Breakfast**	**Lunch**	**Snack**
Head Start / Early Head Start Centers	33,180	11,956	9,521	11,783

Highlights: The Central Kitchen prepared counts, food and supply order in preparation for October food boxes for children receiving virtual learning. Procedures were created and approved for the Central Kitchen to conduct boxed food deliveries to the children that are in a virtual learning setting and appropriate document for reimbursement. Food and supply orders were placed and received; the Central Kitchen is ready to generate 1066 boxed meals beginning Oct. 12, 2020.

CACFP					
August 2020					
Total Meals Requested			Meals Allocated		% of Meals Served
Central Kitchen	Vendor Meals	**Total Meals**	CACFP/USDA	HS/EHS	August 2020
28,064	7,151	35,215	15,889	19,326	**55%**

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council School Readiness Subcommittee
Meeting Minutes
September 15, 2020
Call In: (213) 204-2374 Meeting ID: 721 600 319#

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   - **a.** Meeting was officially called to order at 5:42 p.m. by Subcommittee Chairperson Kaylonie Howard.

3. **Roll Call and establish Quorum (half plus one)**
   - **a.** Quorum was established.
   - **b. PC Members present:** Kaylonie Howard, Bianca Garibay, Ana Vega, and Brittany Dunbar.
   - **c. PC Members not present:** Helena Conolly

4. **Approval of Agenda**
   Motion was made by Bianca Garibay to approve the September 15, 2020 agenda, seconded by Ana Vega. Motion approved unanimously.

5. **Approval of Minutes**
   Motion was made by Bianca Garibay to approve the minutes dated February 18, 2020, seconded by Ana Vega. Motion approved unanimously.

6. **Introduction of Guests**
   Guest in attendance tonight were Alan Rodriguez, Nicole Nino, Lisa Price.

7. **Public Forum**
   (The public wishing to address the PC School Readiness Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Alan presented the CAPK Health Protocol-Site Plan with to the School Readiness Subcommittee. He highlighted key areas of interest and discussed them with the members. Alan recapped that the Health Protocol-Site Plan was created to ensure every child and staff member were in the safest environment possible due to the COVID-19 pandemic. He asked if anyone was currently attending a physical classroom and a member confirmed that the Protocol reflected what was happening at her childcare site.

   b. Alan discussed California Child Care Licensing requirements for Health with the committee and described how the requirements were still in place for the children who are learning virtually. The requirements discussed were Physicals, TB tests/risk factors, and immunizations. Alan explained why those requirements were put in

pace and how important they are to ensure each child is healthy enough to be in a classroom setting.

c. Alan presented the Head Start Performance standards that require programs to capture hearing, vision, blood pressure, height and weights, and hemoglobin exams/screenings. He described how the office of Head Start was flexible with these timelines, but he also described why these requirements were important as it reflected the children's health. CAPK Head Start purchased tolls that made the screening easier to conduct internally but cannot be used at the moment due to COVID-19 thus the screening will have to be taken off of the children's physicals.

d. Alan Described how the mealtime process is now different in the classrooms due to COVID-19. He encouraged families to continue family style meals in the home so children can continue to gain that experience and building their skills.

e. Alan shared the weekly SMORE resource that is created by support services staff for family members to access and use to interact with their children. He spoke about some of the activities that are included and encouraged the committee members to talk to their sites to ensure the resource is shared with them.

9. Communications

None

10. Announcements

Alan Rodriguez announced that the Angela Martinez Child Development Center was close to begin providing services. He also stated that the next meeting would be held on Tuesday October 20, 2020. Lisa Price announced the next Policy Council meeting was Tuesday September 22, 2020. Lisa also announced and wanted to celebrate a committee's member, Ana Vega's upcoming birthday.

11. Adjournment

Meeting was adjourned at 6:32 p.m.

Alan Rodriguez, Health and Nutrition Support Services Supervisor
Completed (9/17/2020)

Asociación de Acción Comunitaria de Kern
Head Start / Desarrollo Infantil Estatal
Comité de Preparación Escolar del Concilio de Póliza
Reseña de la junta
15 de septiembre, 2020
(213) 204-2374 Número de identificación de la junta: 721 600 319#

1. **Bienvenida**
   Se dio la bienvenida a los presentes.

2. **Convocación de reunión**
   - **a.** Kaylonie Howard, presidenta del subcomité, convocó oficialmente a la reunión a las 5:42 p.m.

3. **Pase de lista y establecimiento de cuórum**
   - **a.** Se estableció cuórum
   - **b.** **Miembros del consejo presentes**: Kaylonie Howard, Bianca Garibay, Ana Vega y Brittany Dunbar
   - **c.** **Miembros del consejo ausentes**: Helena Conolly

4. **Aprobación de agenda:**
   Bianca Garibay, presentó una propuesta para la aprobación de la agenda fechada el 15 de septiembre, 2020, Ana Vega la secundó. Propuesta aprobada por unanimidad.

5. **Aprobación de reseña**
   Bianca Garibay, presentó una propuesta para la aprobación de la reseña fechada el 18 de febrero, 2020, Ana Vega la secundó. Propuesta aprobada por unanimidad.

6. **Presentación de invitados**
   Los invitados presentes esta noche fueron: Alan Rodríguez, Nicole Nino y Lisa Price.

7. **Foro publico**
   (El público que desee dirigirse al Comité de Preparación Escolar puede hacerlo en este momento, sin embargo, el Comité no tomará ninguna determinación, sino que referirá el tema al personal para su estudio y análisis.)
   Ninguno

8. **Presentación/ Temas a tratar**
   a. Alan presentó al comité de preparación escolar. El tema de su presentación se enfocó el protocolo de salud para las instalaciones de CAPK. Explicó algunas de las áreas de interés a los miembros del comité. Agregó que el protocolo se creó para garantizar la seguridad de los alumnos y empleados en los planteles, debido a la pandemia de COVID-19. Preguntó a los presentes si alguno de sus hijos(as) estaba asistiendo a clases. Uno de los miembros confirmó la asistencia, añadiendo que los pasos del protocolo se estaban siguiendo al pie de la letra en el plantel al que el alumno asistía.

   b. Alan habló sobre los requisitos de salud, instituidos por el departamento de emisión de licencias del estado de California, aun para aquellos alumnos que están tomando clases de manera virtual. Los requisitos continúan siendo los mismos; exigen un examen

físico y pruebas de factores de riesgo de tuberculosis y vacunas. Alan explicó los motivos por los cuales antedichos requisitos se establecieron y recalcó su importancia, ya que estos aseguran que los alumnos se encuentren en buen estado de salud para asistir al salón de clases.

c. Alan presentó los requisitos para los estándares de rendimiento de Head Start, los cuales incluyen verificación de audición, visión así como hemoglobina. Describió que la oficina de Head Start, era muy flexible con los plazos para estos requisitos, pero hizo hincapié en la importancia que estos requisitos, ya que estos representan la salud de los alumnos. También informó a los miembros que CAPK había adquirido equipos de peaje. Estos facilitarán el proceso de evaluación, pero por el momento no se utilizarán debido a la pandemia COVID-19, se reiniciará el uso de estos aparatos a futuro.

d. Alan también explicó los nuevos reglamentos sobre la distribución de alimentos en los salones debido a la pandemia COVID-19. Exhortó a las familias a continuar fomentando el hábito de alimentación en familia, para que los niños continúen adquiriendo dicha experiencia y enriqueciendo sus habilidades.

9. <u>Comunicaciones</u>

Ninguna

10. <u>Avisos</u>

Alan informó que el centro de desarrollo infantil, Ángela Martínez, estaba a punto de iniciar funciones y proporcionar servicios. Agregó que la próxima junta del comité se llevara a cabo el martes, 20 de octubre 2020. Lisa también informó a los presentes que la junta del concilio se llevó a cabo el 22 de septiembre, 2020. Añadió que quería celebrar el cumpleaños de uno de los miembros del comité, Ana Vega.

11. <u>Conclusión de la junta</u>

La junta concluyó a las 6:05pm. Ana Vega dio conclusión a la junta a las 6:32 p.m.

Alan Rodríguez, supervisor de servicios de apoyo para nutrición y salud
Completado (9/17/2020)

Policy Council Budget & Finance Committee
Meeting Minutes
September 15, 2020
5005 Business Park North, Bakersfield, California
Call In: (213) 204-2374 Meeting ID: 520 905 219#

Call to order at 5:33 pm.

Members present: Hernan Lozano, Destiny Thompson Butler. Quorum was established.

Motion to approve agenda by Ms. Thompson Butler. Second by Mr. Lozano. Motion carried.

Minutes from meeting February 18, 2020 were read by Ms. Price. Motion to approve the minutes from meeting February 18, 2020 by Ms. Thompson Butler. Second by Mr. Lozano. Motion Carried.

Guests present: Heather McCarley, Finance Manager and Lisa Price, Program Governance Coordinator (staff sponsors).

Presentation/Discussion Items
Ms. McCarley reviewed budget reports for the period ended August 31, 2020:

- Kern Head Start and Early Head Start Budget vs. Actual Expenditures
- San Joaquin Early Head Start Budget vs. Actual Expenditures
- Early Head Start Child Care Partnerships Budget vs. Actual Expenditures
- Parent Local Travel & Child Care
- Parent Activity Funds
- Kern Head Start and Early Head Start Non-Federal Share and In-kind
- San Joaquin Early Head Start Non-Federal Share and in-kind

The meeting was adjourned at 5:49 p.m.

Next Meeting:
Tuesday, October 20, 2020
5:30 p.m.

Comité de Presupuestos y Finanzas Concilio de Póliza
Reseña de la junta
15 de septiembre, 2020
5005 Business Park North, Bakersfield, California
(213) 204-2374 – Número de Identificación: 520 905 219#

Se convocó la reunión a las 5:33 p.m.

Miembros presentes: Hernán Lozano y Destiny Thomson Butler. Se estableció cuórum.

La Sra. Thompson Butler presentó la propuesta para la aprobación de la agenda y el Sr. Lozano la secundó. Propuesta aprobada.

La Sra. Price leyó la reseña de la junta del 18 de febrero, 2020. La Sra. Thompson Butler, presentó una propuesta para la aprobación de la reseña de la junta fechada el 18 de febrero, 2020. El Sr. Lozano la secundó. Propuesta aprobada

Invitados presentes: Heather McCarley, gerente de finanzas y Lisa Price, coordinadora del programa de gobernanza. (Empleado patrocinador)

Presentación/Temas por discutir:
La Sra. McCarley revisó los reportes de presupuesto para el periodo que finalizó el 31 de agosto, 2020:

- Presupuesto de Early Head Start & Head Start de Kern vs Gastos actuales
- Presupuesto de Early Head Start & Head Start de San Joaquín vs Gastos actuales
- Presupuesto de la asociación de cuidado Infantil de Early Head Start vs Gastos actuales
- Viajes locales de padres & cuidado infantil
- Fondos para actividades para padres
- Reporte de fondos no federales y donaciones internas de Head Start y Early Head Start de Kern
- Reporte de fondos no federales y donaciones internas de Early Head Start de San Joaquín

La sesión concluyó a las 5:49 p.m.

Próxima junta:
Martes 20 de octubre, 2020
5:30 p.m.

Community Action Partnership of Kern
Head Start/State Child Development
Governance-Policy Council

September 29, 2020

Re: Policy Council Membership

Dear Raeann Haggard,

The Policy Council Bylaws approved on August 23, 2017 state in Article III, Section 6: "Membership may be terminated as a result of three (3) consecutive absences throughout the year for any reason, *except absences for attending a Community Action Partnership of Kern function, or EXTREME weather conditions.*"

Attendance records show that you have been absent on three consecutive occasions. These instances were as follows: Policy Council Meetings held respectively on August 25, 2020 and September 22, 2020 as well as the Policy Council Bylaws Meeting held on September 8, 2020.

With that said, please be advised that you have been terminated as a Policy Council Member as of September 23, 2020. However, as indicated in the PC Bylaws Article III, Section 6:

1. Termination may be appealed.
2. Submit a written letter of appeal to the Program Governance Coordinator within ten (10) working days of receiving the notification of termination
3. The Program Governance Coordinator will place the appeal on the following Policy Council agenda for the full Policy Council vote.
4. The Policy Council's recommendation will be in effect for the remainder of the current Policy Council year.

If you would like to appeal this termination, please contact me at (661) 336-5236 ext. 2200 so that I may review the process with you.

Your service to the Policy Council and to Community Action Partnership of Kern Head Start Program is appreciated. Best wishes on your future endeavors.

Thank you,

Lisa Price
Program Governance Coordinator
cc: Nila Hogan, Policy Council Chairperson

Community Action Partnership of Kern
Head Start/State Child Development
Governance-Policy Council

September 29, 2020

Re: Policy Council Membership

Dear Helena Connolly,

The Policy Council Bylaws approved on August 23, 2017 state in Article III, Section 6: "Membership may be terminated as a result of three (3) consecutive absences throughout the year for any reason, *except absences for attending a Community Action Partnership of Kern function, or EXTREME weather conditions.*"

Attendance records show that you have been absent on three consecutive occasions. These instances were as follows: Policy Council Meetings held respectively on August 25, 2020 and September 22, 2020 as well as the Policy Council School Readiness Meeting held on September 15, 2020.

With that said, please be advised that you have been terminated as a Policy Council Member as of September 23, 2020. However, as indicated in the PC Bylaws Article III, Section 6:

1. Termination may be appealed.
2. Submit a written letter of appeal to the Program Governance Coordinator within ten (10) working days of receiving the notification of termination
3. The Program Governance Coordinator will place the appeal on the following Policy Council agenda for the full Policy Council vote.
4. The Policy Council's recommendation will be in effect for the remainder of the current Policy Council year.

If you would like to appeal this termination, please contact me at (661) 336-5236 ext. 2200 so that I may review the process with you.

Your service to the Policy Council and to Community Action Partnership of Kern Head Start Program is appreciated. Best wishes on your future endeavors.

Thank you,

Lisa Price
Program Governance Coordinator
cc: Nila Hogan, Policy Council Chairperson

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Planning Committee
Meeting Minutes
October 6, 2020

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   - **a.** Meeting was called to order at 5:45 p.m. by Nila Hogan

3. **Roll Call and establish Quorum**
   - **a.** Quorum was established.
   - **b.** **PC Members present:** Nila Hogan, Nicole Cabe,
   - **c.** **PC member not present:** Destiny Thompson Butler

4. **Approval of Agenda**
   Motion to approve the agenda dated October 6, 2020 was made by Nicole Cabe; Nila Hogan seconded. Motion carried unanimously.

5. **Approval of Minutes**
   Motion to approve the minutes dated September 1, 2020 was made by Nicole Cabe; Nila Hogan seconded. Motion carried unanimously.

6. **Introduction of Guests**
   Guests in attendance tonight were Jerry Meade, Assistant Head Start Director, Leticia Villegas, Program Assistant/Translator and Vanessa Cortez, Administrative Analyst.

7. **Public Forum**
   (The public wishing to address the PC Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   - **a.** 2020 Head Start & Early Head Start Kern, Goals and Objectives ~ Jerry Meade; Assistant Head Start Director
     Mr. Meade reviewed the HS & EHS goals and objectives for Kern. Goal I, Consistency of Process/Systems, is to streamline program delivery and management systems to fully embrace technology and data collection processes. As noted in the progress notes for Objective B, there have been many delays due to COVID-19. The pandemic has resulted in delays in the election and implementation of a system to utilize in our pilot program. The program will continue to develop policies and procedures with a data driven framework and hopes to implement the pilot in the next calendar year. In Goal II, Program Infrastructure, there have not been challenges. Progress reported states that there has been a modification in the data for the Health and Safety screening tool at our sites and we have established a work order system. The compliance team has been monitoring the documentation of the facility renovation and this process has been working effectively. Therefore, the progress of that objective will be marked as completed by the end of the program year. Goal III, Employee Competency and Behaviors is to strategically align workforce development to build a proficient team with succession planning that

promotes longevity. In the Goal IV, the program has introduced the Hatch Ignite program, which will support home base as well as center programs. Overall, there has been progress in the school readiness goal though there has been some challenges with connectivity. The goals are a component of the application that will be submitted for funding the Head Start and Early Head Start Kern grant. The application will also be presented to the full Policy Council later this month for approval. Staff recommends the approval of the 2020 Head Start & Early Head Start Kern Goals and Objectives. Nicole Cabe presented a motion to approve and Nila Hogan, seconded. Motion approved unanimously.

b. 2020 Early Head Start Child Care Partnership, Goals and Objectives ~ Jerry Meade; Assistant Head Director.
Mr. Meade reviewed the EHS Child Care Partnership Goals and Objectives. The goals for this grant as the same as those noted above for the HS and EHS Kern grant. The goals include: Consistency of Process/Systems, Program Infrastructure, Employee Competency and Behavior, and School Readiness. The progress notes for Goal I indicates that this program has also faced challenges due the COVID-19 pandemic which has delayed the progress. In Goal II, Program Infrastructure, the efforts to implement the Health and Safety Screening tool were underway before the COVID-19 pandemic started. Efforts will resume in the fall of 2020. For Goal III, Employee competency and Behaviors, no challenges were recorded. The program has been able to maintain the community collaborative and provide additional training through a virtual environment. For Goal IV, School Readiness, some challenges have occurred with maintaining stable employment patters during the pandemic. Training will resume as scheduled once the pandemic is over. Staff recommends the approval of the 2020 Early Head Start Child Care Partnership Goals and Objectives. Nicole Cabe presented a motion to approve and Nila Hogan seconded. Motion approved unanimously.

c. The Enrollment Report was shared for August and September 2020. In August, Head Start of Kern reported a 45% enrollment rate and Early Head Start of San Joaquin reported an 83% enrollment rate during this reporting period. Early Head Start Kern and Early Head Start Child Care Partnership reported 76% and 43% respectively for the same reporting period.
Mr. Meade provided an overview of enrollment for children with disabilities. Head Start Kern reported that a lower percentage of enrollment for children with disabilities. Head Start Kern reported a1.9% enrollment rate for disabilities while Early Head Start Kern reported a rate of 8.3%. The rate for Early Head Start Partnership and San Joaquin was 1.3% and 7% respectively for the same reporting month.
In the over income category, none of the programs were above the10% goal. The highlight of the report states that all the Community Care Licensing COVID-19 Self-Assessments were completed for all the part year centers. In September, Head Start of Kern reported a 54% enrollment rate and Early Head Start of San Joaquin reported 81% of enrollment during this reporting period. Early Head Start Kern and Early Head Start Child Care Partnership reported 72% and 40% respectively for the same reporting period.
Mr. Meade provided updates on the enrollment rates for September. Starting with the Children with Disabilities section of the grant. Head Start Kern reported that 2.8 % of their children have an IEP or IFSP and Early Head Start Kern reported 8.3%. Early Head Start Partnership reported a 2.8 % enrollment for the same month. San Joaquin reported an enrollment of 10.2% for the same reporting period. In the over income category, none of the programs were above the10% goal.

d. Jerry shared that the division staffing report includes 35 vacant positions for the month August and 34 for September. Human Resources is working to fill these vacancies. Family Medical leave reports that the number of employees on

continuous leave was 19 in August and 23 in September. The total number of employees on intermittent family leave is 83 in August and 87 in the month of September. He added that in the compliance area, for the month of August we have completed Community Care Licensing COVID-19 Self-Assessments. For September Health and Safety Screeners are being conducted virtually through Teams to ensure we limit the amount of staff in our child development centers. Children file reviews will begin in October to supplement the desktop monitoring that is currently being completed.

e. Jerry shared the Child and Adult Care Food Program (CACFP) report for July 2020. There was a total of 22,350 meals requested with 18,194 prepared by Central Kitchen. For August 2020, there was a total of 35,215 meals requested with 28,064 meals prepared by the Central Kitchen. He added that USDA paid for 9,405 meals in July and 15,889 for the month of August.

9. Communications

None

10. Announcements

None

11. Adjournment

Meeting was adjourned at 6:24 p.m.

Leticia Villegas, Program Assistant/Translator Completed 10/08/2020
Vanessa Cortez, Administrative Analyst Reviewed 10/09/2020

Asociación de Acción Comunitaria de Kern
Head Start / Desarrollo Infantil Estatal
Comité de Planeación del Concilio de Póliza
Resumen de la junta
6 de octubre, 2020

1. **Bienvenida**
   a. Se le dio la bienvenida al grupo.

2. **Llamado de orden**
   Nila Hogan, llamó al orden la junta a las 5:45 p.m.

3. **Pase de lista y establecimiento de cuórum (la mitad más uno)**
   a. **Se estableció cuórum**
   b. **Miembros del comité presentes: Nila Hogan, Nicole Cabe,**
   c. **Miembros del comité ausentes: Destiny Thompson Butler**

4. **Aprobación de agenda**
   Nicole Cabe presentó una propuesta para la aprobación de la agenda fechada el 6 de octubre, 2020, Nila Hogan la secundó. Propuesta aprobada por unanimidad.

5. **Aprobación de minutos**
   Nicole Cabe presentó una propuesta para la aprobación delos minutos fechados el 1° de septiembre, 2020, Nila Hogan la
   secundó. Propuesta aprobada por unanimidad.

6. **Presentación de invitados**
   Los invitados que asistieron a la junta fueron: Jerry Meade, subdirector de Head Start; Vanessa Cortez, analista administrativa & Leticia Villegas traductor, asistente del programa.

7. **Foro público**
   (El público que desee dirigirse a al comité de Planeación, puede hacerlo en este momento; sin embargo, el comité no tomará ninguna acción que no sea referir el asunto al personal docente para estudio y análisis.)
   Ninguno

8. **Presentación y discusión de temas**
   a. Objetivos y metas 2020 de Head Start & Early Head Start de Kern ~ Jerry Meade; subdirector de Head Start
   El Sr. Meade reviso las metas y objetivos de Head Start y Early Head Start. El objetivo I: Consistencia de procesos y sistemas consiste en optimizar la entrega de programas y el manejo de sistemas para incorporar completamente la tecnología y el proceso de recopilación de datos. Como se señala en las notas de progreso para el objetivo B, ha habido un sinnúmero de retrasos debido a la pandemia de COVID-19. Esta pandemia ha retrasado la elección e implementación de un sistema para nuestro programa piloto. El programa continuará desarrollando pólizas y procedimientos dentro de un marco basado en datos, y espera implementar el programa piloto el próximo año. En el objetivo II: Infraestructura del programa, no se ha encontrado ninguna complicación. Las notas del progreso, indican que ha habido una modificación en los datos de la herramienta de evaluación de Salud y Seguridad en los planteles y se ha establecido un sistema de solicitud de servicios. El equipo de consenso ha estado monitoreando la documentación de renovaciones

de las instalaciones, y este proceso ha funcionado de manera efectiva. Por lo tanto, el progreso de este objetivo ser marcará como completo, al fin del ciclo escolar. La meta III: Competencia y Conducta de los empleados, consiste en la alineación estratégica del desarrollo de la fuerza laboral, para constituir un equipo competente teniendo como objetivo la planificación de la sucesión que promueva la longevidad. En la meta IV el programa ha introducido el programa Hatch Ignite, dicho programa apoyará tanto a los servicios a domicilio como a los programas en las guarderías. En general hemos experimentado avances en la meta de preparación escolar, aunque nos hemos enfrentado a algunos desafíos con la conectividad. Las metas son un componente de la solicitud que se presentará para el financiamiento de los programas de Head Start y Early Head Start de Kern. Dicha solicitud se presentará al pleno del concilio de póliza para su aprobación; en la junta a llevarse a cabo a finales del mes en curso. El personal recomienda la aprobación de las metas y objetivos de Head Start Y Early Head Start de Kern 2020. Nicole Cabe presentó una propuesta para su aprobación, Nila Hogan la secundó. Propuesta aprobada por unanimidad.

b. Metas y objetivos 2020 de la Asociación de cuidado infantil Early Head ~ Jerry Meade; subdirector de Head Start
El Sr. Meade revisión las metas y objetivos de la Asociación de cuidado infantil EHS (siglas en inglés). Los objetivos de este subsidio son los mismos que se indicaron anteriormente para el subsidio de Head Start y Early Head Start de Kern. Dichos objetivos incluyen: consistencia de procesos y sistemas, infraestructura del programa, competencia y conducta de los empleados y preparación escolar. Las notas de progreso para el objetivo I indican que este programa también se ha enfrentado a desafíos debido a la pandemia COVID-19 y han experimentado retrasos en el progreso. El objetivo II: Infraestructura del programa; los esfuerzos para implementar la herramienta de detección de salud y seguridad estaban en marcha antes de que iniciara la pandemia de COVID-19. El proceso se reanudará durante el otoño del año en curso. Para el objetivo III: Competencia y conducta de los empleados, no se han registrado problemas. El programa ha podido mantener la colaboración de la comunidad y continúa proporcionando información adicional por medio de un ambiente virtual. Para el objetivo IV; preparación escolar nos hemos enfrentado a algunos desafíos para mantener patrones de empleo estables durante la pandemia. Las capacitaciones se reanudarán de acuerdo a lo programado una vez que la pandemia termine. El personal recomienda la aprobación de las metas y objetivos 2020 de la Asociación de cuidado infantil de Early Head Start. Nicole Cabe presentó una propuesta para su aprobación, Nila Hogan la secundó. Propuesta aprobada por unanimidad.

c. Se revisaron los informes de inscripción de agosto y septiembre. En agosto Head Start de Kern, reportó una tasa de inscripción del 45% y Early Head Start de San Joaquín reportó un 83% de inscripción para el mismo período. Early Head Start Kern y la Asociación de cuidado infantil Early Head Start reportaron una tasa de inscripción de 76 y 43 por ciento respectivamente. El Sr. Meade proporciono una descripción general de las cifras en el área de niños con discapacidades. Head Start Kern presentó un porcentaje más bajo de inscripción en esta área, reportando un 1.9 por ciento de inscripción, mientras que Early Head Start de Kern, presentó un 8.3 por ciento de inscripción para el mismo período. La tasa de inscripción para la asociación de Early Head Start y de San Joaquín fue del 1.3% y 7% respectivamente, durante el mismo mes. En la categoría de ingresos superiores, ninguno de los programas superó la meta de 10 por ciento. En septiembre Head Start Kern, reportó una tasa de inscripción del 54%, mientras que Early Head Start de San Joaquín reportó un 81% durante el mismo período. Early Head Start Kern y la asociación de cuidado infantil de Early Head Start reportaron un 72 y 40 porciento

de inscripción respectivamente. El Sr. Meade proporcionó una descripción general de las cifras en el área de niños con discapacidades. Head Start Kern, reporto un 2.8% de los alumnos cuentan con un IEP y IFSP (siglas en inglés) y Early Head Start San Joaquín reportó un 8.3 por ciento para el mismo período. La asociación de cuidado infantil Early Head Start reportó un margen de 2.8 por ciento para el mismo mes. San Joaquín, informó que la matriculación fue de un 10.2 % durante el mismo período del informe. En la categoría de ingresos superiores, ninguno de los programas superó la meta del 10 por ciento.

d. Jerry revisó el informe de la división de personal, la cual incluye 35 vacantes para el mes de agosto y 34 para el mes de septiembre. El departamento de recursos humanos está trabajando para cubrir antedichas septiembre. El número de personas bajo licencia médica familiar reporta que se encuentran 19 empleados con licencia continua para el mes de agosto y 23 empleados para el mes de septiembre. El total de empleados con licencia familiar intermitente fue de 83 en agosto y 87 en el mes de septiembre. Agregó que en la sección de desempeño, indica que se completaron todas las autoevaluaciones COVID-19 de todas las instalaciones que fungen parte del año y se remitieron al departamento de licencias de cuidado comunitario del estado de California. Para el mes de septiembre los controles de salud y seguridad que se están llevando a cabo virtualmente por medio de la aplicación de TEAMS, esto garantiza cifras menores de alumnos y personal en las guarderías de desarrollo infantil. Las revisiones de archivos se iniciarán en octubre para suplementar el monitoreo físico que está fungiendo en el presente.

e. Jerry presentó el programa de alimentación y cuidado para niños y adultos (CACFP, siglas en inglés) del mes de julio; hubo un total de 35,215 comidas solicitadas, 28,064 de estas las preparó la cocina central. Añadió que el departamento de alimentos de Estados Unidos, (USDA) proporcionó reembolso para 9,405 comidas en el mes de julio y 15,889 para el mes de agosto.

9. **Comunicaciones**
   Ninguna

10. **Anuncios**
    Ninguno

11. **Clausura de sesión**
    La sesión se clausuró a las 6:24 p.m.

Leticia Villegas, Program Assistant/Translator Completed 10/08/2020
Vanessa Cortez, Administrative Analyst Reviewed 10/09/2020

FALL ACTIVITIES

DURING COVID-19

1. Start a weekly "Soup Day" tradition – how about Soup Sundays?
2. Gather & display pretty fall leaves.
3. Talk about what you're grateful for. Include family & friends via video chat!
4. Create DIY costumes based on favorite book characters.
5. Go on socially distanced nature hikes.





FIRST 5 CALIFORNIA

~~OCTOBER FUN FEST~~

Re-Imagine Family Time

Murray Family Farms
Bakersfield California

Pumpkin Patch

Plants vs Zombies
1/2 mile round trip walk

SUNFLOWER TRAIL

ONE WAY Corn Maze

General admission	Lil' Sprouts 1-3	
$10.99	$6.99	Monday - Thursday
$11.99	$7.99	Friday - Sunday

Get ON With it!!

SOCIAL DISTANCING 6'

Oct 2nd
Through
Oct 31st
Noon - 7pm

FOR YOUR SAFETY

NO HAYRIDES + NO BOUNCE PILLOW + NO VORTEX + NO SHOOTING GALLERIES + NO SUPER SLIDE + NO TURF HILL + NO CORN POOL + NO BALL TOSS + NO CRAFTS + NO FACEPAINTING

With Thanks to
KERN MACHINERY

MASK REQUIRED

FAMOUS OKIE PIES
Cal Okie ORCHARD Kitchen
Comfort Food Fast
Bakersfield California

MurrayFamilyFarms.org Only @ The Big Red Barn 661-330-0100



Dell'Osso Family Farm

501 Manthey Road Lodi, CA

www.dellossofarm.com

October 3 - 31, 2020

Monday-Friday: Noon – 8:00 p.m.

Saturday-Sunday: 10:00 a.m. – 8:00 p.m.

Pumpkin Patch, Corn Maze, Kid Zone, Food Court and more!

COVID-19 health and safety protocols implemented.
Masks will be required.



Adventist Health

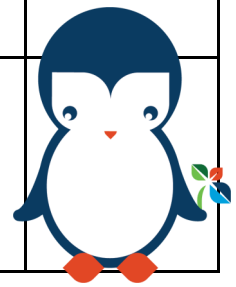
FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

October 2020

* Vaccines are FREE for children ages 0-5 regardless of health insurance.
* Vaccines are FREE for children ages 6-18 who meet one of the following criteria:
  1. No health insurance
  2. Enrolled in Medi-Cal (Please bring Medi-cal card to every visit.)
  3. American Indian or Native Alaskan
* We offer the Hemoglobin test FREE of charge for children , expecting/postpartum mothers, regardless of health insurance.
* Your child's Immunization cards are required.
* Please be aware that our program DOES NOT offer TB skin tests or physicals.
* Clinics may be canceled due to weather conditions. Please call our office prior to arriving.
* We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 Walmart 6225 Colony St (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	2	3
4	5	6 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm—3:00 pm	7 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm—3:00 pm	8 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm—3:00 pm	9	10
11	12 Greenfield Family Resource Center 5400 Monitor Street (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	13	14 Kern County Dept. of Human Services 100 E. California Ave (Parking Lot) 9:00 am—11:30 am 12:00pm—2:00 pm	15	16	17
18	19 Walmart Supercenter 5075 Gosford Rd. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	20 Grimmway Academy 901 Nectarine Ct., ARVIN (Parking Lot) 9:30 am—11:30 am 12:00 pm—2:00 pm	21 Adventist Health Bakersfield 2800 Chester Ave. (Parking Lot @29th) 1:00pm—3:00 pm 3:30pm—6:00 pm	22	23	24
25	26 NOR-Riverview Park 437 Willow Drive (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	27	28 New Life Church 4201 Stine Road (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	29	30 **Hi I'm Pip!**	



Prior to attending one of the clinics listed, please call (661) 869-6740, for additional instructions

Due to COVID-19 precautions, children over the age of 5 require an appointment.

To view our clinic schedule online visit http://www.adventisthealthbakersfield.org/immunizations

Adventist Health

FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

Octubre 2020

* Vacunas son GRATIS para niños menores de 5 años sin importar cobertura medica.
* Vacunas son GRATIS para niños de 6-18 años que cumplen uno de los siguentes criterios:
  1. No aseguranza medica
  2. Inscrito a Medi-Cal (Favor de traer la tarjeta de Medi-cal en cada visita)
  3. Indio Americano o Nativo de Alaska
* Ofrecemos prueba de Hemoglobina GRATIS para niños, mujeres embrazadas/postparto sin importar corbertura medica.
* La tarjetas de vacunas de su hijo(a) son requeridas.
* NO OFRECEMOS pruebas de tuberculosis o exámenes fisicos.
* Las clinicas podran ser canceladas por condiciones del clima. Porfavor llame antes de ir a la clinica móvil.
* Podemos parar de registrar 30 minutos antes de cerrar.

DOMNIGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
				1 Walmart 6225 Colony St (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	2	3
4	5	6 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm—3:00 pm	7 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm—3:00 pm	8 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm—3:00 pm	9	10
11	12 Greenfield Family Resource Center 5400 Monitor Street (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	13	14 Kern County Dept. of Human Services 100 E. California Ave (Estacionamiento) 9:00 am—11:30 am 12:00pm—2:00 pm	15	16	17
18	19 Walmart Supercenter 5075 Gosford Rd. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	20 Grimmway Academy 901 Nectarine Ct., ARVIN (Estacionamiento) 9:30 am—11:30 am 12:00 pm—2:00 pm	21 Adventist Health Bakersfield 2800 Chester Ave. (Estacionamiento) 1:00pm—3:00 pm 3:30pm—6:00 pm	22	23	24
25	26 NOR-Riverview Park 437 Willow Drive (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	27	28 New Life Church 4201 Stine Road (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	29	30 **Hola soy Pip!**	



Favor de llamar al (661) 869-6740 antes de acudir a una de las clinicas para mas instrucciones

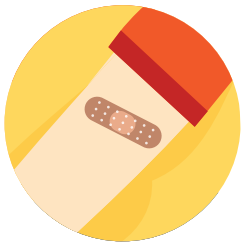
Debido a precauciones de COVID-19, niños mayores de 5 años necesitan hacer cita.

Para ver la programacion de clinicas visite la pagina http://www.adventisthealthbakersfield.org/immunizations



The Flu:

A Guide for Parents



Influenza (also known as flu) is a contagious respiratory illness caused by influenza viruses that infect the nose, throat and lungs. Flu is different from a cold, and usually comes on suddenly. Each year flu viruses cause millions of illnesses, hundreds of thousands of hospital stays and thousands or tens of thousands of deaths in the United States.

Flu can be very dangerous for children. CDC estimates that between 6,000 and 26,000 children younger than 5 years have been hospitalized each year in the United States because of influenza. The flu vaccine is safe and helps protect children from flu.

What parents should know

How serious is flu?

While flu illness can vary from mild to severe, children often need medical care because of flu. Children younger than 5 years and children of any age with certain long-term health problems are at high risk of flu complications like pneumonia, bronchitis, sinus and ear infections. Some health problems that are known to make children more vulnerable to flu include asthma, diabetes and disorders of the brain or nervous system.

How does flu spread?

Flu viruses are thought to spread mainly by droplets made when someone with flu coughs, sneezes or talks. These droplets can land in the mouths or noses of people nearby. A person also can get flu by touching something that has flu virus on it and then touching their mouth, eyes, or nose.

What are flu symptoms?

Flu symptoms can include fever, cough, sore throat, runny or stuffy nose, body aches, headache, chills, feeling tired and sometimes vomiting and diarrhea (more common in children than adults). Some people with the flu will not have a fever.



Protect your child

How can I protect my child from flu?

The first and best way to protect against flu is to get a yearly flu vaccine for yourself and your child.

- Flu vaccination is recommended for everyone 6 months and older every year. Flu shots and nasal spray flu vaccines are both options for vaccination.
- It's especially important that young children and children with certain long-term health problems get vaccinated.
- Caregivers of children at high risk of flu complications should get a flu vaccine. (Babies younger than 6 months are at high risk for serious flu complications, but too young to get a flu vaccine.)
- Pregnant women should get a flu vaccine to protect themselves and their baby from flu. Research shows that flu vaccination protects the baby from flu for several months after birth.
- Flu viruses are constantly changing and so flu vaccines are updated often to protect against the flu viruses that research indicates are most likely to cause illness during the upcoming flu season.

Is flu vaccine safe?

Flu vaccines are made using strict safety and production measures. Millions of people have safely received flu vaccines for decades. Flu shots and nasal spray flu vaccines are both options for vaccination. Different types of flu vaccines are licensed for different ages. Each person should get one that is appropriate for their age. CDC and the American Academy of Pediatrics recommend an annual flu vaccine for all children 6 months and older.

What are the benefits of getting a flu vaccine?

- **A flu vaccine can keep you and your child from getting sick.** When vaccine viruses and circulating viruses are matched, flu vaccination has been shown to reduce the risk of getting sick with flu by about half.
- **Flu vaccines can keep your child from being hospitalized from flu.** One recent study showed that flu vaccine reduced children's risk of flu-related pediatric intensive care unit admission by 74%.

- **Flu vaccine can prevent your child from dying from flu.** A study using data from recent flu seasons found that flu vaccine reduced the risk of flu-associated death by half among children with high risk medical conditions and by nearly two-thirds among children without medical conditions.
- **Flu vaccination also may make your illness milder if you do get sick.**
- **Getting yourself and your child vaccinated also can protect others** who may be more vulnerable to serious flu illness, like babies and young children, older people, and people with certain long-term health problems.

What are some other ways I can protect my child against flu?

In addition to getting a flu vaccine, you and your child should take everyday actions to help prevent the spread of germs.

Stay away from people who are sick as much as possible to keep from getting sick yourself. If you or your child are sick, avoid others as much as possible to keep from infecting them. Also, remember to regularly cover your coughs and sneezes, wash your hands often, avoid touching your eyes, nose and mouth, and clean surfaces that may be contaminated with flu viruses. These everyday actions can help reduce your chances of getting sick and prevent the spread of germs to others if you are sick. However, a yearly flu vaccine is the best way to prevent flu illness.

If your child is sick

What can I do if my child gets sick?

Talk to your doctor early if you are worried about your child's illness.

Make sure your child gets plenty of rest and drinks enough fluids.

If your child is 5 years or older and does not have a long-term health problems and gets flu symptoms, including a fever and/or cough, consult your doctor as needed.

Children younger than 5 years of age – especially those younger than 2 years – and children with certain long-term health problems (including asthma, diabetes and disorders of the brain or nervous system), are at high risk of serious flu complications. Call your doctor or take your child to the doctor right away if they develop flu symptoms.

What if my child seems very sick?

Even healthy children can get very sick from flu. If your child is experiencing the following emergency warning signs, you should go to the emergency room:

- Fast breathing or trouble breathing
- Bluish lips or face
- Ribs pulling in with each breath
- Chest pain
- Severe muscle pain (child refuses to walk)
- Dehydration (no urine for 8 hours, dry mouth, no tears when crying)
- Not alert or interacting when awake
- Seizures
- Fever above 104°F
- In children less than 12 weeks, any fever
- Fever or cough that improve but then return or worsen
- Worsening of chronic medical conditions



This list is not all inclusive. Please consult your medical provider for any other symptom that is severe or concerning.

Is there a medicine to treat flu?

Yes. Antiviral drugs are prescription medicines that can be used to treat flu illness. They can shorten your illness and make it milder, and they can prevent serious complications that could result in a hospital stay. Antivirals work best when started during the first 2 days of illness. Antiviral drugs are recommended to treat flu in people who are very sick (for example, people who are in the hospital) or people who are at high risk of serious flu complications who get flu symptoms. Antivirals can be given to children and pregnant women.

How long can a sick person spread flu to others?

People with flu may be able to infect others from 1 day before getting sick to up to 5 to 7 days after. Severely ill people or young children may be able to spread the flu longer, especially if they still have symptoms.

Can my child go to school, day care, or camp if he or she is sick?

No. Your child should stay home to rest and to avoid spreading flu to other children or caregivers.

When can my child go back to school after having flu?

Keep your child home from school, day care, or camp for at least 24 hours after their fever is gone. (The fever should be gone without the use of a fever-reducing medicine.) A fever is defined as 100°F (37.8°C)* or higher.

*Many authorities use either 100 (37.8 degrees Celsius) or 100.4 F (38.0 degrees Celsius) as a cut-off for fever, but this number can vary depending on factors such as the method of measurement and the age of the person.

March 2019 | 19_303750-A

For more information, visit www.cdc.gov/flu/protect/children.htm or call 800-CDC-INFO

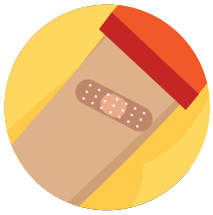
U.S. Department of Health and Human Services
Centers for Disease Control and Prevention



Información sobre la influenza

La influenza:

Guía para padres



¿Qué es la influenza?

La influenza (también conocida como gripe) es una enfermedad respiratoria contagiosa causada por los virus de la influenza, que infectan la nariz, la garganta y los pulmones. La influenza es diferente a un resfriado y generalmente se presenta de manera repentina. Cada año, los virus de la influenza hacen que millones de personas se enfermen y cientos de miles sean hospitalizadas, y causan miles — o decenas de miles — de muertes en los Estados Unidos.

La influenza puede ser muy peligrosa para los niños. Los CDC estiman que cada año la influenza causa la hospitalización de entre 6000 y 26 000 niños menores de 5 años por la influenza cada año en los Estados Unidos. La vacuna contra la influenza es segura y ayuda a proteger a los niños contra la enfermedad.

Lo que deben saber los padres

¿Qué tan grave es la influenza?

Aunque la enfermedad de la influenza puede variar entre leve y grave, es frecuente que los niños necesiten atención médica. Los niños menores de 5 años y los de cualquier edad con ciertos problemas de salud de largo plazo tienen alto riesgo de presentar complicaciones por la influenza como neumonía, bronquitis e infecciones de oído o sinusitis. Algunos de los problemas de salud que se sabe que hacen que los niños sean más vulnerables a la influenza incluyen el asma, la diabetes y los trastornos del cerebro o del sistema nervioso.

¿Cómo se propaga la influenza?

Se cree que los virus de la influenza se propagan principalmente a través de las gotitas que se forman cuando una persona con la enfermedad tose, estornuda o habla. Estas gotitas pueden llegar a la boca o la nariz de las personas que estén cerca. Una persona también puede contraer la influenza al tocar algo que tenga el virus y luego tocarse los ojos, la nariz o la boca.



¿Cuáles son los síntomas de la influenza?

Los síntomas de la influenza pueden incluir fiebre, tos, dolor de garganta, moqueo o congestión nasal, dolores en el cuerpo, dolor de cabeza, escalofríos, cansancio y, en algunos casos, vómitos y diarrea (más frecuentes en los niños que en los adultos). Algunas personas con influenza no presentan fiebre.

Proteja a su hijo

¿Cómo puedo proteger a mi hijo de la influenza?

La primera y mejor manera de protegerse contra la influenza es ponerse la vacuna anual contra la influenza y ponérsela a su hijo.

- La vacunación contra la influenza se recomienda para todas las personas de 6 meses en adelante todos los años. Tanto la vacuna inyectable como la vacuna en atomizador nasal existen como opción para la vacunación contra la influenza.
- Es particularmente importante que se vacunen los niños pequeños y los que tengan ciertos problemas de salud de largo plazo.
- También se deben vacunar las personas que cuiden a niños que estén en alto riesgo de presentar complicaciones por esta enfermedad. (Los bebés con menos de 6 meses de edad tienen un alto riesgo de presentar complicaciones graves, pero son demasiado pequeños para ser vacunados contra la influenza).
- Las mujeres embarazadas también deben vacunarse para protegerse y proteger al bebé. Las investigaciones han mostrado que la vacunación contra la influenza protege al bebé durante varios meses después de que nace.

Los virus de la influenza cambian constantemente, por lo tanto, las vacunas son actualizadas para que protejan contra los virus que, según indiquen las investigaciones, tengan mayores probabilidades de causar la enfermedad durante la siguiente temporada de influenza.

¿Son seguras las vacunas contra la influenza?

Las vacunas contra la influenza se hacen usando estrictas medidas de seguridad y producción. Millones de personas las han recibido de manera segura durante décadas. Tanto la vacuna inyectable como la vacuna en atomizador nasal son opciones de vacunación contra la influenza. Hay distintos tipos de vacuna contra la influenza aprobados para personas de diferentes edades. Cada persona debe ponerse la vacuna que sea adecuada para su edad. Los CDC y la Academia Estadounidense de Pediatría recomiendan que todos los niños de 6 meses de edad en adelante reciban una vacuna anual contra la influenza.

¿Cuáles son los beneficios de recibir una vacuna contra la influenza?

- **La vacunación contra la influenza puede prevenir que usted y su hijo se enfermen.** Cuando los virus de la vacuna coinciden con los que están circulando, la vacunación ha mostrado reducir en aproximadamente la mitad el riesgo de enfermarse.
- **Las vacunas contra la influenza pueden prevenir que su hijo sea hospitalizado por esta enfermedad.** Un estudio reciente mostró que la vacunación redujo en un 74 % el riesgo de hospitalizaciones de niños en la unidad de cuidados intensivos pediátricos relacionadas con la influenza.
- **La vacunación contra la influenza puede prevenir que su hijo muera por esta enfermedad.** En un estudio en el que se usaron los datos de temporadas de influenza recientes se halló que en los niños con afecciones de alto riesgo la vacuna redujo en la mitad el riesgo de muerte asociada a la influenza y que en aquellos sin afecciones lo redujo en casi dos tercios.

- **En caso de contraer la influenza, la vacunación también puede hacer que la enfermedad sea más leve.**
- **Si usted y su hijo se vacunan, también pueden proteger a otras personas** que quizás sean más vulnerables a enfermarse gravemente, como los bebés y niños pequeños, las personas mayores y las personas que tengan ciertos problemas de salud de largo plazo.

¿De qué otras maneras puedo proteger a mi hijo contra la influenza?

Además de ponerse una vacuna contra la influenza, usted y su hijo deben tomar medidas diarias para ayudar a prevenir la propagación de los microbios.

Dentro de lo posible, manténganse alejados de las personas que estén enfermas para evitar enfermarse. Si usted o su hijo están enfermos, eviten estar con otras personas lo más posible para no contagiarlas. Además, recuerden cubrirse la nariz y la boca cuando tosan o estornuden, lavarse las manos frecuentemente, limpiar las superficies que puedan estar contaminadas con virus de la influenza y evitar tocarse los ojos, la nariz y la boca. Estas medidas cotidianas pueden ayudar a reducir sus probabilidades de enfermarse y prevenir la propagación de microbios a otras personas, si se enferman. Sin embargo, la vacunación anual contra la influenza es la mejor forma de prevenir esta enfermedad.

Si su hijo está enfermo

¿Qué puedo hacer si mi hijo se enferma?

Hable con el médico pronto si le preocupa la enfermedad de su hijo.

Asegúrese de que descanse mucho y tome suficientes líquidos.

Si su hijo tiene 5 años o más y no tiene problemas de salud de largo plazo, pero presenta síntomas de influenza (como fiebre o tos) consulte con su médico según sea necesario.

Los niños menores de 5 — especialmente los que tienen menos de 2 años — y los que tienen ciertos problemas de salud de largo plazo (como asma, diabetes, o trastornos del cerebro o del sistema nervioso) están en alto riesgo de presentar complicaciones graves relacionadas con la influenza. Llame o lleve a su hijo al médico de inmediato si el niño tiene síntomas de influenza.

¿Qué debo hacer si mi hijo parece estar muy enfermo?

Incluso los niños sanos pueden enfermarse gravemente por la influenza. Si su hijo tiene alguna de las siguientes señales de advertencia que indiquen que se trata de una emergencia debe llevarlo a la sala de emergencias:

- Respiración rápida o dificultad para respirar.
- Coloración azulada en los labios o la cara.
- Opresión en las costillas con cada respiración.
- Dolor en el pecho.
- Dolor muscular grave (el niño se niega a caminar).
- Deshidratación (no orinar por 8 horas, tener la boca seca, llorar sin lágrimas).
- No está alerta ni interactúa cuando está despierto.
- Convulsiones.
- Fiebre superior a 104 °F (40 °C).
- En los niños menores de 12 semanas, toda fiebre.
- Fiebre o tos que mejoran, pero luego vuelven o empeoran.
- Empeoramiento de afecciones crónicas.

Esta lista no incluye todas las señales de advertencia. Consulte con su proveedor de atención médica si tiene cualquier otro síntoma grave o que le preocupe.



¿Hay algún medicamento para tratar la influenza?

Sí. Los antivirales son medicamentos recetados que se pueden usar para tratar la influenza. Pueden reducir la duración de la enfermedad y hacerla más leve. También pueden prevenir las complicaciones graves que podrían llevar a una hospitalización. Los medicamentos antivirales son más eficaces si se comienza a tomarlos en los primeros 2 días de la enfermedad. Los medicamentos antivirales se recomiendan para tratar la influenza en las personas muy enfermas (por ejemplo, las personas que están en el hospital) o que tengan alto riesgo de presentar complicaciones graves. Los medicamentos antivirales pueden darse a los niños y a las mujeres embarazadas.

¿Por cuánto tiempo puede una persona enferma transmitir la influenza a otras personas?

Las personas que tengan influenza pueden infectar a los demás desde 1 día antes de enfermarse hasta 5 a 7 días después. Las personas que estén muy enfermas y los niños pequeños podrían transmitirla durante más tiempo, especialmente si todavía tienen síntomas.

¿Mi hijo puede ir a la escuela, la guardería o el campamento si está enfermo?

No. Su hijo debe quedarse en casa para descansar y evitar contagiarles la influenza a los otros niños y a las personas que lo cuiden.

¿Cuándo puede regresar mi hijo a la escuela después de haber tenido la influenza?

Mantenga a su hijo en casa y espere al menos 24 horas después de que ya no tenga fiebre para llevarlo a la escuela, la guardería o el campamento. (La fiebre debe haber desaparecido sola, sin el uso de medicamentos que reduzcan la fiebre). La fiebre se define como una temperatura de 100 °F (37.8 °C) o mayor.

*Muchas autoridades usan los 100 o 100.4 °F (37.8 o 38 °C) como temperatura de corte de fiebre, pero este número puede variar dependiendo de factores como el método que se use para medir la fiebre y la edad de la persona.

Para obtener más información, visite

espanol.cdc.gov/enes/flu

o llame al 800-CDC-INFO

U.S. Department of Health and Human Services
Centers for Disease Control and Prevention

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What Is Domestic Violence?

Head Start and Early Head Start programs can use this resource to learn what domestic violence is, how it affects children and families, and where to find resources for children and families experiencing domestic violence.

Domestic violence is a pattern of coercive behavior that one partner in a romantic or intimate relationship uses to gain and maintain power and control over another partner. It is not an isolated, individual event. Domestic violence can involve several tactics such as physical, emotional, sexual, and financial abuse.

Domestic violence can happen to anyone of any age, race, sexual orientation, gender identity, gender, religion, educational level, or socioeconomic background, regardless of whether couples are married, living together, dating, or hooking up.

Relationships where one partner is using violence to control another partner can also involve stalking, sexual assault, and rape.

Who Is Affected by Domestic Violence?

- More than one-third of women in the United States have experienced rape, physical violence, and/or stalking by an intimate partner at some point in their lifetime.
- Approximately one in seven men have experienced severe physical violence from an intimate partner during their lifetime.
- One in five children is exposed to family violence in their lifetime. This exposure includes witnessing violence against a parent or sibling. By age 17, approximately one-third of youth in the United States have witnessed family violence.
- Children of either partner may be direct victims of abuse or suffer from exposure to the violence.

(Black et al., 2011)

How Does Domestic Violence Affect Children and Families?

It is important to remember that domestic violence may impact every individual and family differently. Research shows that all young children who experience domestic violence are affected. Children may experience different effects depending on exposure and genetic and environmental buffers. It is important, therefore, to partner with parent and child survivors to tailor your support.

The response that young children have to the experience of domestic violence depends on a number of factors, including age, severity of the violence, gender, temperament, and access to protective factors.

Domestic violence can affect children's ability to learn and grow. It can lead to developmental delays, an inability to manage emotions, impaired ability to focus, and trouble learning (The National Child Traumatic Stress Network, n.d.).

Children who experience prolonged exposure to abuse and violence also may experience significant prolonged developmental and/or behavioral issues. These children may have health issues as adolescents and adults. These issues may include heart disease, stroke, depression, suicide attempts, sexually transmitted diseases, and substance abuse.

A person's identity—race, ethnicity, age, sexual orientation, gender identity, disability, and immigration or refugee status—influences how the person experiences and responds to domestic violence. Support for families should take into consideration their cultures, identities, and life experiences.

Young children (from birth to age 5) who witness or experience domestic violence may also experience:

- Generalized anxiety
- Trouble sleeping or nightmares
- Inability to sit still or hyperactivity
- Increased aggression or withdrawal
- Increased separation anxiety and worries about their parent's safety
- Increased startle response and increased fussiness
- Trouble nursing or eating
- Loss of acquired skills
- Disrupted attachment relationship with their parent

(The National Child Traumatic Stress Network, n.d.)

Is Healing Possible for Children and Families?

Relationships with supportive adults are key to helping children who have experienced domestic violence heal and thrive.

Children's ability to do well or develop resilience often emerges from a combination of factors. These include biological resistance to adversity and strong relationships with the adults in their lives—parents, other family members, teachers, coaches, and health care providers. Use the following resources to learn more about supporting resilience.

Protective factors are conditions or attributes of individuals, families, communities, or the larger society that mitigate or eliminate risk and promote well-being. The presence of strong protective factors in families increases the probability of achieving positive outcomes, even in the face of adversity.

Resources

Hotlines and Crisis Counseling for Families

- Childhelp National Child Abuse Hotline: 1-800-422-4453; https://www.childhelp.org/hotline/
- National Domestic Violence Hotline (24/7, multiple languages offered): 1-800-799-7233; https:// www.thehotline.org/
- National Suicide Prevention Lifeline: 1-800-273-8255; https://suicidepreventionlifeline.org/talk-to-someone-now/
- National Teen Dating Abuse Helpline: 866-331-9474; https://www.loveisrespect.org
- StrongHearts Native Helpline: 1–844-762-8483; https://www.strongheartshelpline.org/get-help/

Additional Resources For Staff Partnering With Families

- Asian Pacific Institute on Gender-Based Violence (API-GBV): www.api-gbv.org
- Changing Minds: https://changingmindsnow.org/
- Futures Without Violence: www.futureswithoutviolence.org
- National Latin@ Network for Healthy Families and Communities, Casa de Esperanza: www.nationallatinonetwork.org
- The Northwest Network of Bi, Trans, Lesbian and Gay Survivors of Abuse: https://www.nwnetwork.org/
- Ujima, Inc.—The National Center on Violence Against Women in the Black Community: www.ujimacommunity.org

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Black, M. C., Basile, K. C., Breiding, M. J., Smith, S. G., Walters, M. L., Merrick, M. T., Chen, J., & Stevens, M. R. (2011). *The National Intimate Partner and Sexual Violence Survey (NISVS): 2010 summary report*. Atlanta, GA: National Center for Injury Prevention and Control, Centers for Disease Control and Prevention.

The National Child Traumatic Stress Network. (n.d.). Effects. Retrieved from https://www.nctsn.org/what-is-child-trauma/trauma-types/intimate-partner-violence/effects

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For more information about this resource, please contact us:

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Early Childhood National Centers

NATIONAL CENTER ON Parent, Family and Community Engagement

FUTURES WITHOUT VIOLENCE®

Parents and Caregivers,

Cooking is the No. 1 cause of home fires and home fire injuries. This year's Fire Prevention Week™ (FPW) campaign, "**Serve Up Fire Safety in the Kitchen!™**", works to educate everyone about simple but important actions they can take to keep themselves and those around them safe.

FPW is a perfect time to complete this cooking safety checklist together. If you checked **YES** on all the boxes, great job! If some boxes are checked **NO**, work together as a family to turn them into a **YES**.

SERVE UP Fire Safety IN THE KITCHEN!™



The _____ Family's Cooking Safety Checklist

- ☐ YES ☐ NO Does a grown-up always pay attention to things that are cooking?
- ☐ YES ☐ NO Does a grown-up watch the stovetop when he or she is frying, boiling, grilling, or broiling food?
- ☐ YES ☐ NO If a grown-up must leave the kitchen for even a short period of time, does he or she turns off the burner?
- ☐ YES ☐ NO Are things that can burn, such as dish towels, curtains, or paper, away from the stovetop?
- ☐ YES ☐ NO Are the stovetop, burners, and oven clean — no spilled food, grease, paper or bags?
- ☐ YES ☐ NO Are pot handles turned toward the back of the stove when a grown-up is cooking?
- ☐ YES ☐ NO Do children and pets stay out of the kid-free zone (3 feet or 1 meter from the stove) when a grown-up is cooking?
- ☐ YES ☐ NO Are containers opened slowly when removing from the microwave? Hot steam can escape from containers and cause burns.
- ☐ YES ☐ NO Does your family have working smoke alarms on every level of the home, outside all sleeping areas, and in each bedroom?
- ☐ YES ☐ NO Does your family have a home fire escape plan?
- ☐ YES ☐ NO Do you practice the plan?

NFPA® FIRE PREVENTION WEEK™

For more tips, **visit firepreventionweek.org** and **sparky.org**

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Your Logo

Padres y cuidadores,

Cocinar es la causa No. 1 de incendios en el hogar y de lesiones por incendios en el hogar. La campaña de este año de la Semana de Prevención de Incendios™ (FPW) , "**Sirva Seguridad contra Incendios en la Cocina**", tiene como meta educar a todos sobre acciones simples, pero importantes, que pueden tomar para mantenerse a si y a los que lo rodean a salvo.

FPW es el momento perfecto para completar juntos esta lista de verificación de seguridad en la cocina. Si marcó **SÍ** en todas las cajas, ¡excelente trabajo! Si marcó algunas de las cajas **NO**, trabajen juntos en familia para convertirlos en **SÍ**.

SIRVA Seguridad contra incendios EN LA COCINA™



Lista de Seguridad en la Cocina de la Familia

Sí	NO	
☐	☐	¿Hay un adulto prestando siempre atención a lo que se está cocinando?
☐	☐	¿Hay un adulto observando la estufa cuando está friendo, hirviendo, o asando comida?
☐	☐	¿Si un adulto tiene que salir de la cocina, aunque sea por poco tiempo, apaga la hornalla?
☐	☐	¿Están las cosas que se pueden prender fuego, como trapos de cocina, cortinas, o papel, lejos de la estufa?
☐	☐	¿Están limpias la estufa, hornalla, y horno sin comida derramada, grasa, papel o bolsas?
☐	☐	¿Están los mangos de las ollas girados hacia la parte de atrás de la estufa cuando cocina un adulto?
☐	☐	¿Los niños y mascotas se quedan afuera del área libre de niños (3 pies o 1 metro desde la estufa) cuando cocina un adulto?
☐	☐	¿Se abren lentamente los recipientes al sacarlos del microondas? El vapor caliente puede escapar de los recipientes y causar quemaduras.
☐	☐	¿Tiene su familia alarmas de humo operativas en cada nivel de la casa, afuera de las áreas de dormir, y en cada habitación de dormir?
☐	☐	¿Tiene su familia un plan de escape del hogar en caso de incendio?
☐	☐	¿Practica su plan de escape?

NFPA®

SEMANA DE PREVENCIÓN DE INCENDIOS™ Para obtener más consejos, **visite firepreventionweek.org** y **sparky.org**

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Su Logo Aquí

HEAD START
LEADS TO A BRIGHTER FUTURE

Head Start
CALIFORNIA

> I am proud to be a part of a program that empowers parents with the necessary tools for today, tomorrow and the future of their family.

– LISA PRICE,
COMMUNITY ACTION PARTNERSHIP OF KERN – HEAD START
HEAD START GRADUATE, 1968



Head Start gives children from at-risk backgrounds the skills they need to be successful in school and life — supporting more kids, families, and communities on their path to success.

In 1967, my mother enrolled me in Head Start at 3 years old. I loved the environment, the teachers, socialization and field trips! After that first year ended, I was more social, and began putting letters together to spell words. I started reading simple books at 4 years of age. My love for learning began in Head Start. Though I was born to a teen mother, she instilled the importance of learning and supported my school experiences at home. Years later, I remember accompanying my grandmother to the Head Start program in her community where she worked as a cook. I got to help the students, reading and playing with them.

Now, I serve as the program governance coordinator at Community Action Partnership of Kern Head Start. I thoroughly enjoy the interactions I have with parents and exposing them to leadership opportunities. I am proud to be a part of a program that empowers parents with the necessary tools for today, tomorrow and the future of their family. Head Start matters; it is where I started and where I will stay. Head Start is a part of me!

Fast Fact

In 2018, only

30%

of eligible children ages three to five had access to Head Start and only nine percent of eligible children younger than age three had access to Early Head Start in California. *

*Source: National Head Start Association. 2018 National Head Start Profile. https://www.nhsa.org/national-head-start-fact-sheets# Accessed October 1, 2019

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