Head Start/State Child Development

POLICY COUNCIL MEETING PACKET

August 25, 2020
5:30 p.m.

Per Governor's Executive Order N-25-20
This meeting will be held via tele-conference
(213) 204-2374 ~ Conference ID: 411 394 096#

Join Microsoft Teams Meeting



POLICY COUNCIL
STANDING COMMITTEES
August 2020

EXECUTIVE COMMITTEE

Chairperson: Nila Hogan
Vice Chairperson: Destiny Thompson Butler
Secretary: Kaylonie Howard
Treasurer: Hernan Lozano
Parliamentarian: Nicole Cabe

STANDING COMMITTEE MEMBERS

Board of Directors: Nila Hogan

BYLAWS
Chairperson: Nicole Cabe

1. Isabelle Diaz
2. Andrea Martinez
3. Raeann Haggard
4.
5.
6.

PLANNING
Chairperson: Destiny Thompson Butler

1. Nicole Cabe
2. Dalila Castillo
3. Nila Hogan
4.
5.
6.

SCHOOL READINESS
Chairperson: Kaylonie Howard

1. Bianca Garibay
2. Ana Vega
3. Helena Conolly
4. Brittany Dunbar

FINANCE
Chairperson: Hernan Lozano

1. Destiny Thompson Butler
2. Isabel Everly
3.
4.
5.
6.



LEGEND:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Meeting Not Held	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Executive Committee Meeting	EC
Not Yet Elected to Policy Council	

Policy Council Attendance 2019 ~ 2020

#	REGION 1	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Dalila Castillo ~ Shafter	X	X	X	X	EC	EC	EC	ABS				
2	Rosie Castillo ~ Shafter	X	X	X	X	EC	EC	EC	ABS		R		
3	*Vacancy*												
4	*Vacancy*												
#	REGION 2	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Isabelle Diaz ~ East California	ABS	X	ABS	X	EC	EC	EC	X				
2	Isabel Everly ~ Sterling	X	ABS	X	ABS	EC	EC	EC	ABS				
3	Jessica Mendez ~ Sterling				X	EC	EC	EC	ABS		R		
4	Andrea Martinez ~ East California				X	EC	EC	EC	X				
#	REGION 3	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Nicole Cabe ~ Fairfax	X	X	X	X	X	X	ABS	X				
2	Nila Hogan ~ Pete Parra	X	X	ABS	X	X	X	X	X				
3	Hernan Lozano ~ Seibert	X	X	X	X	X	X	X	X				
4	Raeann Haggard ~ Harvey L. Hall				X	EC	EC	EC	X				
#	REGION 4	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Helena Conolly ~ Rosamond	X	ABS	X	ABS	EC	EC	EC	X				
2	Brittany Dunbar ~ Rosamond	X	ABS	X	ABS	EC	EC	EC	X				
3	*Vacancy*												
4	*Vacancy*												
#	Home Base	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Kaylonie Howard ~ F. Garcia	X	X	X	ABS	X	ABS	ABS	X				
2	Destiny Thompson Butler ~ M. Craig	X	X	X	X	X	X	X	X				
#	ECC EHS Partnership	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	*Vacancy*												
#	San Joaquin EHS Partnership	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Bianca Garibay ~ A. Johnson	X	X	X	X	EC	EC	EC	X				
2	Ana Vega ~ Lodi	X	X	ABS	X	EC	EC	EC	ABS				
#	Community Representatives	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	*Vacancy*												
2	*Vacancy*												
3	*Vacancy*												
#	Board Member	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2019	Aug 2020	Sept 2020	Oct 2020
1	Jimmie Childress				X	EC	EC	EC	X				

Policy Council Standing Committee
Attendance Sheet
2019 ~ 2020

Bylaws Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nicole Cabe			X								
Isabel Lopez			X								
Daisy Valencia			ABS								
Andrea Martinez											
Raeann Haggard											

Budget & Finance Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Hernan Lozano		X	X								
D. Thompson Butler		X	X								
Isabel Everly			X								
Jessica Mendez									R		

School Readiness Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Kaylonie Howard			ABS								
Ana Vega			X								
Bianca Garibay			ABS								
Helena Conolly			X								
Brittany Dunbar			X								

Planning Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
D. Thompson Butler		ABS	X	X							
Nila Hogan		X	X	X							
Nicole Cabe		X	X	X							
Dalila Castillo		ABS	X	ABS							
Rosie Castillo		ABS	X	ABS					R		

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nila Hogan		ABS	X	X	X	X	X	X			

Legend	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Resigned	R
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	

Policy Council Agenda
Per Governor's Executive Order N-25-20
Meeting to be held via Teleconference
(213) 204-2374 – Conference ID: 411 394 096#
August 25, 2020
5:30 p.m. – 6:30 p.m.

1. **Call to Order** — Chairperson
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action

   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum** — Secretary

3. **Approval of Agenda** — Chairperson — ***ACTION**
   a. Agenda dated: August 25, 2020

4. **Approval of Minutes** — Chairperson — ***ACTION**
   a. Date of Minutes: June 23, 2020

5. **Public Forum**
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis.* ***Speakers are limited to five minutes each.*** *If more than one person wishes to address the same topic, total group time will be 10 minutes Please state your name before making your presentation. Thank you.*

6. **Standing Committee Reports** — (3 minutes per report)
   a. School Readiness Committee — Verbal Report
   b. Planning Committee — Verbal Report
   c. Budget & Finance — Verbal Report
   d. Bylaws — Verbal Report

7. **Presentations** — (15 minutes per presentation)
   None

8. **New Business** — Chairperson — ***ACTION**
   a. Budget & Financial Reports ~ Heather McCarley, Finance Manager
      i. Kern Head Start Budget vs. Actual Expenditures, March 1, 2020 through July 31, 2020
      ii. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2020 through July 31, 2020

This is to certify that this agenda notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 p.m. on August 21, 2020
Lisa Price, Program Governance Coordinator

iii. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2020 through July 31, 2020
iv. Early Head Start San Joaquin Budget vs. Actual Expenditures, February 1, 2020 through July 31, 2020
v. Parent Local Travel & Child Care through July 31, 2020
vi. Parent Activity Funds through July 31, 2020
vii. Kern Head Start and Early Head Start Non-Federal and In-Kind Report, March 1, 2020 through July 31, 2020
viii. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2020 through July 31, 2020

9. Communications

a. Head Start PRE Report ~ June 2020
b. Mobile Immunization Clinic ~ August 2020 (English/Spanish)
c. Stockton-San Joaquin County Public Library Virtual Events ~ August 2020
d. Policy Council Resignation ~ Rosie Castillo, August 7, 2020
e. Policy Council Resignation ~ Jessica Mendez, August 18, 2020
f. San Joaquin County Virtual Family Day at the Park ~ August 31, 2020 – November 6, 2020
g. Community Connections Virtual Trainings ~ September 2020
h. Books in Motion ~ Kern Dance Alliance
i. Beat the Heat – Kern County Fire Department
j. Be Informed: Know Your Risk During COVID-19 ~ Texas Medical Association
k. Planning Subcommittee Meeting Dates
l. School Readiness Subcommittee Meeting Dates
m. Bylaws Subcommittee Meeting Dates
n. Budget & Finance Subcommittee Meeting Dates
o. Policy Council Meeting Dates

10. Program Governance Report	Lisa Price	Verbal Report (3 min.)
11. Director's Report (HS/State Child Development)	Yolanda Gonzales	Verbal Report (3 min.)
12. Policy Council Chairperson	Nila Hogan	Verbal Report (3 min.)
13. Adjournment	Chairperson	

This is to certify that this agenda notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 p.m. on August 21, 2020
Lisa Price, Program Governance Coordinator

Agenda del Concilio de Póliza
Por Orden Ejecutiva Gubernamental N-25-20
Junta a llevarse a cabo por Teleconferencia
(213) 204-2374 – Número de Identificación: 411 394 096#
25 de agosto, 2020
5:30 p.m. – 6:30 p.m.

1. **Convocación de reunión** Presidente
   a. Momento de silencio, juramento de lealtad
   b. Lectura de la promesa de Acción Comunitaria
   "Acción Comunitaria cambia la vida de personas, simboliza el espíritu de esperanza, mejora a las comunidades y hace de *América un mejor lugar para vivir. Estamos interesados en la comunidad y nos dedicamos a que la gente aprenda a ayudarse a sí misma y a otros".*

2. **Pase de lista/establecimiento de los miembros** Secretaria

3. **Aprobación de Agenda** Presidente ***ACCIÓN**
   a. Agenda con fecha del 25 de agosto, 2020

4. **Aprobación de minutos** Presidente *** ACCIÓN**
   a. Aprobación de minutos con fecha del 23 de junio, 2020

5. **Presentación de invitados/Foro público**
   a. *El público que desee dirigirse al Concilio de Póliza, podrá hacerlo en este momento .Los miembros del Concilio de Póliza pueden responder brevemente a las declaraciones hechas o a las preguntas presentadas. Sin embargo, el Concilio no tomará ninguna acción, solo podrá referirlo al personal para su estudio y análisis,* ***Los oradores tienen un límite de 5 minutos para exponer.*** *Si más de una persona desea tocar el mismo tema, el total de minutos para dicho tema será de 10 minutos. Favor de proporcionar su nombre antes de su presentación. Gracias.*

6. **Reportes de comités permanentes** (3 minutos por reporte)
   a. Comité de preparación escolar **Reporte verbal**
   b. Comité de Planeación **Reporte verbal**
   c. Comité de Presupuesto y Finanzas **Reporte verbal**
   d. Comité de Estatutos **Reporte verbal**

7. **Presentaciones** (15 minutos por presentación)
   Ninguno

8. **Nuevos intercambios** Presidente ***ACCIÓN**
   a. Reportes de Presupuestos y Finanzas ~ Heather McCarley, Gerente de finanzas
      i. Presupuesto de Head Start Kern vs. Gastos Actuales, 1 de marzo, 2020 hasta el 31 de julio, 2020
      ii. Presupuesto de Early Head Kern vs. Gastos Actuales, 1 de marzo, 2020 hasta el 31 de julio, 2020

Esto es para certificar que esta agenta se publicó en el vestíbulo de la oficina de administración de CAPK localizada en 5005 Business Park North, Bakersfield, CA y en línea en www.capk.org a las 12:00 pm, el 21 de agosto, 2020
Lisa Price, Coordinadora del programa de Gobernanza

iii. Presupuesto de la Asociación de Cuidado Infantil Early Head Start vs. Gastos Actuales, 1 de marzo, 2020 hasta 31 de julio, 2020
iv. Presupuesto de Early Head Start de San Joaquín vs. Gastos Actuales, 1 de febrero, 2020 hasta 31 de julio, 2020
v. Viajes locales de padres y cuidado infantil hasta el 31 de julio, 2020
vi. Fondos de actividades para padres hasta el 31 de julio, 2020
vii. Reporte de contribuciones internas y fondos no federales de Head Start & Early Head Start de Kern, desde el 1 de marzo, 2020 hasta el 31 de julio, 2020
viii. Reporte de contribuciones internas y fondos no federales de Early Head Start de San Joaquín desde el 1 de febrero, 2020 hasta el 31 de julio, 2020

9. Comunicaciones

a. Reporte PRE Head Start ~ Junio 2020
b. Clínica de vacunación móvil ~ Agosto, 2020 (Inglés/Español)
c. Eventos virtuales de la biblioteca pública del condado de Stockton-San Joaquín ~ Agosto 2020
d. Renuncia del miembro del Concilio de Póliza ~ Rosie Castillo, 7 de agosto, 2020
e. Renuncia del miembro del Concilio de Póliza ~ Jessica Mendez, 18 de agosto, 2020
f. Día virtual para la familia del condado de San Joaquín ~ 31 de agosto al, 6 de noviembre 2020
g. Capacitaciones virtuales de Conexiones Comunitarias ~ Septiembre 2020
h. Libros en movimiento ~ Alianza de baile de Kern
i. Combata el calor – Departamento de bomberos del condado de Kern
j. Infórmese: Conozca los riesgos durante la pandemia de COVID-19 ~ Asociación Médica de Texas
k. Fechas de juntas del Comité de Planeación
l. Fechas de juntas del Subcomité de Preparación Escolar
m. Fechas de juntas del Comité de Estatutos
n. Fechas de juntas del Su comité de Presupuestos y Finanzas
o. Fechas de juntas del Concilio de Póliza

10. Reporte del programa de Gobernanza	Lisa Price	Reporte verbal (3 min.)
11. Reporte del director (Desarrollo Infantil Estatal HS)	Yolanda Gonzales	Reporte verbal (3 min.)
12. Presidenta del Concilio de Póliza	Nila Hogan	Reporte verbal (3 min.)
13. Conclusión	Presidenta	

Esto es para certificar que esta agenta se publicó en el vestíbulo de la oficina de administración de CAPK localizada en 5005 Business Park North, Bakersfield, CA y en línea en www.capk.org a las 12:00 pm, el 21 de agosto, 2020
Lisa Price, Coordinadora del programa de Gobernanza

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL COMMITTEE MEETING MINUTES
June 23, 2020
Teleconference ID: 934 062 447#
Per Governor's Executive Order N-25-20

1. **Call to Order**
   Chairperson Nila Hogan called the meeting to order at 5:38 p.m.
   a. Moment of Silence
   b. Reading of the Promise of Community Action
   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum**
   Secretary Kaylonie Howard conducted roll call; quorum was established.
   Policy Council Members Present: Nila Hogan, Destiny Thompson Butler, Hernan Lozano, Nicole Cabe, Kaylonie Howard, Andrea Martinez, Raeann Haggard, Helena Conolly, Isabelle Diaz, Brittany Dunbar, Jimmie Childress, Bianca Garibay

3. **Approval of Agenda** ***ACTION**
   a. A motion was made by Nicole Cabe to approve the agenda dated June 23, 2020; seconded by Raeann Haggard. Motion carried unanimously.

4. **Approval of Minutes** Chairperson ***ACTION**
   a. A motion was made by Nicole Cabe to approve the minutes of May 19, 2020; seconded by Destiny Thompson Butler. Motion carried unanimously.

5. **Presentation of Guests /Public Forum**
   The following guests were in attendance: Jerry Meade, Program Design & Management Administrator; Donna Holland, Fiscal Administrator; Leslie Mitchell, Education and Support Services Administrator, Sylvia Ortega, Quality Assurance Administrator, Esperanza Contreras, Partnership Administrator, Gloria Barbero, San Joaquin Program Administrator, Rosita Curry, Partnership & Home Base Manager; Nicole Nino, Family Engagement Specialist/Home Base Supervisor; Carolyn Coffey, Education Manager; Heather McCarley, Fiscal Manager; Lisa Price, Program Governance Coordinator
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis.* ***Speakers are limited to five minutes each****. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*
   None

6. **Standing Committee Reports**
   a. **School Readiness Committee**
      The School Readiness Committee has not met since the Governor's Order took effect. However, staff continue to connect with families through various platforms. Included on the agenda for today's meeting are the School Readiness Goals for 2020-2021. Detailed information can be found in the Policy Council packet.
   b. **Planning Committee**
      The Planning Committee did not meet this month. However, program information regarding enrollment, central kitchen reports, staffing and more can be found in the communication section of the Policy Council packet; this information will be received and filed.

c. **Budget & Finance Committee**
The Budget & Finance Committee did not meet this month. however, budget to actual financial documents across all grants as well as Parent Activity Funds are included in the Policy Council packet. These items will be presented during this meeting for discussion and approval.

d. **Bylaws Committee**
The Bylaws Committee has not met since initially meeting in February. The draft bylaws document was reviewed by administration; at this time input received is being documented to share with the committee. Upon completion of such members will meet for discussion and additional review. The hope is that the subcommittee meeting will take place in early August.

7. <u>Presentations</u>

a. **San Joaquin Program Updates ~ Gloria Barbero, San Joaquin Program Administrator**
Gloria Barbero shared background information with members on the Early Head Start (EHS) San Joaquin program, stating the program is "5 years old" this month! EHS San Joaquin currently serves a total of 313 families between the center base and home base options. During the time of the Stay at Home Order issued by the governor, staff were provided necessary tools to enable them to work from home so they may to continue to reach out to families. Additionally, administrative staff worked from the office as well as from home. Weekly contact was made with parents, with over 2,350 phone calls being made. Staff also utilized educational platforms such as Learning Genie and a variety of S'mores newsletters. Food distribution also took place for families in need. Consumable materials, such as paper, paints and crayons were provided to families in need as were diapers and formula. All children in the program who are transitioning to pre-school received an educational kit to assist parents with this transition. Teachers and Home Base Educators provided guidance to families as how to use these materials. Early Head Start San Joaquin will begin services for the new program year on July 1, 2020. In preparation for such, staff returned to work on June 22, 2020. Gloria concluded her presentation by stating that she had wonderful news to share. Gloria shared that Early Head Start San Joaquin, in collaboration with the San Joaquin County Office of Education, will be providing full day, full year services in San Joaquin County. This is a very big step and an exciting time for the program as they begin this new option.

8. <u>New Business</u> ***ACTION**

a. **School Readiness Goals 2020-2021 ~ Carolyn Coffey, Education Manager**
Carolyn Coffey gave an overview of the School Readiness goals and how these goals are derived annually. Carolyn stated, using end of year data, school readiness goals are developed to implement high-quality care teaching and learning. These school readiness goals drive and strengthen our educational year by offering strategies to families and teaching staff. She shared the five domains to the school readiness goals which are aligned with the Desired Results Developmental Profile (DRDP) and the Head Start Early Learning Outcomes. These domains are: Approaches to Learning; Social Emotional Development; Language Literacy Development; Cognition & General Knowledge and Physical Development. To ensure children's success, every center, home base educator and partnership receives a copy of the implementation plan. Carolyn also shared that each year as a team, staff across all areas get together to create these goals. Goals are not created solely by the education team, each department, has representation, such as health, family engagement, disabilities, wellness, etc. It is a comprehensive team effort. Motion to approve the 2020 -2021 School Readiness Goals was made by Nicole Cabe; seconded by Destiny Thompson Butler. Motion carried unanimously.

b. **Budget & Finance Reports ~ Heather McCarley, Finance Manager**
   i. Kern Head Start Budget vs. Actual Expenditures, March 1, 2020 through May 31, 2020
   ii. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2020 through May 31, 2020
   iii. Early Head Start San Joaquin Budget vs. Actual Expenditures, February 1, 2020 through May 31, 2020
   iv. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2020 through May 31, 2020

v. Parent Local Travel & Child Care through May 31, 2020
vi. Parent Activity Funds through May 31, 2020
vii. Kern Head Start and early Head Start Non-Federal and In-Kind Report, March 1, 2020 through May 31, 2020
viii. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2020 through May 31, 2020

Heather McCarley shared budgetary information across all grants. Content shared for each report included but was not limited to base funds, training & technical assistance funds as well as parent activity funds including local travel and reimbursement. Additional information regarding nonfederal share in-kind reports for both Kern and San Joaquin programs was also shared with the committee. Upon conclusion of such, a motion was made by Andrea Martinez to approve all budget and finance reports as presented; seconded by Nicole Cabe. Motion carried unanimously.

c. **Head Start/Early Head Start Kern and EHS Child Care Partnerships Carry Over Request ~ Jerry Meade, Program Design & Management Administrator**
Jerry Meade shared earlier this year the Policy Council approved budget revision for both the Head Start/Early Head Start Kern and the Early Head Start Child Care Partnerships for the 2019-2020 budget year. The Office of Head Start released a Notice of Award, approving those budget revisions. However, the approved projects which were included in the budget revisions were not completed during the 2019-2020 fiscal year and will now be carried over to the current 2020-2021 fiscal year. This process, (request to carryover) requires approval from the Policy Council. Jerry shared that the Head Start/Early Head Start carryover request consists of construction projects at four of our child development centers. The total amount of this construction carryover request to the 2020-2021 funding year is $5,053,383. He stated, with approval, we will be able to apply the cost of construction and renovation at these four centers. Planned completion of these projects is in the Fall of 2020. The projects for the Early Head Start Child Care Partnership consist of start up projects for new partners and staff development resources to reach full enrollment for our childcare partnership slots. The total amount of carryover requested for these projects is $1,498,210. Motion was made by Andrea Martinez to approve the carryover request for Head Start/Early Head Start Kern and Early Head Start Child Care Partnerships; seconded by Nicole Cabe. Motion carried unanimously.

d. **July Policy Council Status ~ Lisa Price, Program Governance Coordinator**
Lisa Price shared that historically it has been a challenge to obtain quorum for Policy Council Meetings during the month of July. This has been due to a variety of reasons, including but not limited to, members going out of town, taking family vacations, etc. It was further stated that though we are in a unique time right now and vacations may not be taking place as in years past it may still prove to be a challenge to make quorum. Lisa also shared that the draft bylaws do address this matter as it aligns with the CAPK Board of Directors meeting schedule. However, because the revised bylaws have not yet been presented for approval, this request is being brought forth for consideration. Lisa stated if the council elects to move forward in this direction and pressing matters arise, the Executive Committee, as outlined in the current bylaws has the authority to meet and make decisions on behalf of the council. Motion was made by Nicole Cabe to cancel the July 28, 2020 Policy Council Meeting; seconded by Brittany Dunbar. Motion carried unanimously.

9. <u>Communications</u>

a. COVID-19 Community Resources ~ University of California Cooperative Extension Kern County ~ April 2020
b. Head Start PRE Reports ~ April 2020/May 2020
c. COVID-19 Fiscal Flexibilities ACF-IM-HS-20-03; Issuance Date: May 21, 2020
d. Update to Funding for FY 2020 Supplemental Funds in Response to COVID-19 ACF-PI-20-04; Issuance Date: May 21, 2020
e. Mobile Immunization Clinic ~ June 2020 (English/Spanish)
f. Kern County Library Update ~ June 15, 2020
g. Five Ways Fathers Support Their Child's Learning Every Day ~ Head Start ECLKC

h. CAPK Head Start Health Protocol (English/Spanish)
i. Free Community COVID-19 Testing (English/Spanish)
j. U.S. Census 2020 (English/Spanish)
k. Policy Council Meeting Dates

Motion was made by Nicole Cabe to receive and file items (a) through (k).

10. <u>Program Governance Report/Training</u> ~ Lisa Price

Lisa Price thanked everyone for joining the meeting as it is a completely new and different way than what we are used to. It was added that members' attendance was appreciated as there were many items requiring a vote as well as a lot of great information shared which they had the opportunity to hear about firsthand. Lisa stated with the school year recently ending and a new year beginning soon, members with children who have aged out of the program may be wondering about their status on the council. Lisa shared Article III, Section 2(c) of the bylaws which speaks to Policy Council membership. It was stated that should a member's child age out of the program, they shall continue their membership until the end of the Policy Council term which concludes in October. She also touched briefly on a few items contained in the communications section of the Policy Council packet. These items were, father/male role models (e.g. grandfathers, friends, etc.) in a child's life and the benefits of such as well as the updated Policy Council meeting schedule. It was stated meetings will be held virtually until further notice. In closing, members and staff as well were thanked for their support, time, and commitment.

11. <u>Director's Report (HS/State Child Development)</u> ~ Yolanda Gonzales

Leslie Mitchell reported on behalf of Yolanda Gonzales. Leslie stated everyone is very excited to be back for our fourth week. She shared that we are doing our very best to ensure our families and staff are healthy and safe and following our protocol which aligns with the CDE (California Department of Education) as well as the CDC (Center for Disease Control) and the Office of Head Start. Additionally, Leslie shared that there is a focus to make sure environments are up to par; that teaching staff and caregivers feel connected with families and children, ensuring they have quality services. Leslie shared all service areas are in operation and in full process, whether it be education, health and nutrition, family engagement, disabilities, etc. Leslie stated that everyone is very busy preparing for the July 1, 2020 start of the (full year) school year. She added that training is taking place and staff is connecting with Family Service Workers (FSWs) and teachers to ensure a great start to the school year. It was shared that in following guidelines, staff will not meet face to face with parents/guardians to complete forms. A new process will be launched which will guide FSWs on engaging with families. This interaction will take place either virtually or via telephone. She added that parents will be contacted soon to complete forms as well as for review of the Parent Handbook. In closing Leslie thanked Policy Council members.

12. <u>Policy Council Chairperson/Announcements</u> ~ Nila Hogan

Nila Hogan thanked everyone for attending via phone, noting she knows it is a little difficult for the first full council meeting. Nila stated It was really important, and that she was glad that the full council was able to meet. She added that hopefully the council will be able to meet in person again soon, if not she looks forward to everyone getting together again in August. Before concluding Nila opened up the floor to any members who wished to make a comment. Destiny Thompson Butler stated she felt the meeting went really smooth without much trouble to which others agreed. Brittany Dunbar posed a question as to whether school (part year) will start back up in August. Jerry responded indicating we are planning on beginning the fall school year in August, we are just not 100% sure what that will look like at this time. He added that we are still working with licensing, the Office of Head Start, Department of Education and our local health department to create the best options available with the current situation we are in. In closing, Jerry stated we are gearing up to begin our San Joaquin program on July 1 and the rest of our Kern programs in August.

13. <u>Adjournment</u> ~ Chairperson

The meeting was adjourned at 6:16 p.m. The next Policy Council Meeting will be held on August 25, 2020.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
ACTAS DE LA REUNION DEL COMITÉ DEL CONSEJO DE POLITICAS
23 de junio, 2020
Número de identificación para Teleconferencia: 934 062 447#
Por Orden Ejecutiva Gubernamental N-25-20

1. **Convocación de reunión**
   Nila Hogan, presidenta llamó la junta al orden a las 5:38 p.m.
   a. Momento de silencio
   b. Lectura de la promesa de Acción Comunitaria
      "*Acción Comunitaria cambia la vida de las personas, encarna el espíritu de esperanza, mejora las comunidades y hace de América un mejor lugar para vivir. Nos preocupamos por la comunidad entera, y estamos dedicados a ayudar a la gente a ayudarse a sí mismos y a los demás*".

2. **Pase de lista/Establecimiento de cuórum**
   Kaylonie Howard, presidenta paso lista; se estableció cuórum.
   Los miembros del Comité Ejecutivo presentes: Nila Hogan, Destiny Thompson Butler, Hernán Lozano, Nicole Cabe, Kaylonie Howard, Andrea Martínez, Raeann Haggard, Helena Conolly, Isabelle Díaz, Brittany Dunbar, Jimmie Childress, Blanca Garibay

3. **Aprobación de agenda** ***ACCIÓN**
   a. Nicole Cabe presentó una propuesta para aprobar la agenda con fecha del 23 de junio, 2020; Raeann Haggard la secundó. Propuesta aprobada por unanimidad.

4. **Aprobación de minutos** Presidente ***ACCIÓN**
   a. Destiny Thompson presentó una propuesta para aprobar los minutos con fecha del 19 de mayo, 2020; esta fue secundada por Destiny Thompson Buttler. Propuesta aprobada por unanimidad.

5. **Presentación de invitados/Foro Publico**
   Los siguientes invitados estuvieron presentes: Jerry Meade, Diseñador de programa y administrador de gestiones; Donna Holland, Administradora Fiscal; Leslie Mitchell, Administradora de Educación y Servicios de Apoyo; Sylvia Ortega, Administradora de Control de Calidad; Esperanza Contreras, Administradora de la Asociación; Gloria Barbero, Administradora del Programa de San Joaquín; Rosita Curry, Gerente de la Asociación y Servicios a Domicilio; Nicole Niño, Especialista de Compromiso Familiar/Supervisora de servicios a Domicilio; Carolyn Coffey, Gerente de Educación; Heather McCarley, Gerente Fiscal; Lisa Price, Coordinadora del programa de Gobernanza
   a. *El público que desee dirigirse al Concilio de Póliza pude hacerlo en este momento.* Sin embargo, el concilio no tomará ninguna acción, solo referirá al personal para su estudio y análisis. ***Los oradores están limitados a cinco minutos cada uno.*** *Si más de una persona desea tocar el mismo tema, se otorgará un total de 10 minutos. Favor de proporcionar su nombre antes de su presentación. Gracias.*
   Ninguno

6. **Reportes de comités permanentes**
   a. **Comité de preparación escolar**
      El Comité de Preparación Escolar no se ha reunido desde que entró en vigor la Orden del Gobernador. Sin embargo, el personal continúa conectándose con las familias a través varios medios. En la agenda de la reunión de hoy se incluyen los Objetivos de Preparación Escolar para el ciclo 2020-2021. Información más detallada se encuentra en el paquete del Consejo de Póliza.
   b. **Comité de planeación**
      El Comité de Planeación no se reunió este mes. Sin embargo, la información del programa con respecto a la inscripción, informes de cocina central, el personal y más se puede encontrar en la sección de comunicación del paquete del Consejo de Póliza; esta información se recibirá y archivará.
   c. **Comité de Presupuesto y Finanzas**
      El Comité de Presupuesto y Finanzas, no se reunió este mes. Toda la documentación a los estados

financieros y presupuestos de los subsidios así como la Fondos para actividades de los padres se incluyó en el paquete del concilio de póliza. Se remitirán para discusión y aprobación durante la junta.

d. **Comité de Estatutos**
El Comité de Estatutos no se ha reunido desde la junta inicial que se celebró en febrero. El documento de estatutos fue revisado por la administración, a este punto todas se están revisando y documentando todas las recomendaciones para presentarlas al comité. Una vez que se haya completado antedicha revisión, los miembros del comité se reunirán para discutir y revisión adicional. Se espera que el subcomité se reúna a principios de agosto.

7. <u>Presentaciones</u>

a. **Renovación del Programa San Joaquín - Gloria Barbero, Administradora del Programa San Joaquín.**
Gloria Barbero compartió información de antecedentes con los miembros acerca del programa San Joaquín Early Head Start (EHS), indicando que el programa ¡cumple "5 años" este mes! EHS San Joaquín actualmente presta servicios a un total de 313 familias entre las opciones de guardería y servicios a domicilio. Durante la Orden de Cuarentena para quedarse en casa, emitida por el gobernador; se le proporcionó al personal las herramientas necesarias para continuar trabajando y comunicándose desde casa con las familias. Además, el personal administrativo trabajó desde la oficina, así como desde casa. Semanalmente se mantuvo contacto con los padres y se realizaron más de 2,350 llamadas telefónicas. El personal también utilizó plataformas educativas como Learning Genie y una variedad de boletines informativos de S'more. Se llevó a cabo distribución de alimentos para las familias pobres. En las canastas se proporcionó, papel, pinturas y crayones, a las familias necesitadas, así como pañales y fórmula. Todos los niños inscritos en el programa preescolar recibieron un paquete educativo para ayudar a los padres con esta transición. Los maestros y los educadores de servicios a domicilio proporcionaron instrucciones a las familias sobre el uso de los materiales proporcionados. Early Head Start San Joaquín iniciará el año escolar el 1 de julio, 2020. Para preparase, el personal inició labores el 22 de junio, 2020. Gloria concluyó su presentación comunicando al concilio información interesante. Gloria informó que el programa de Early Head Start San Joaquín, en colaboración con la Oficina de Educación del Condado de San Joaquín, proporcionará servicios de día y año completos en ese condado. Este es un enorme y emocionante avance para el programa a mientras inician esta nueva opción.

8. <u>Nuevos Avisos</u> ***ACCIÓN**

a. **Objetivos de preparación escolar 2020-2021 ~ Carolyn Coffey, Gerente de educación**
Carolyn Coffey proporcionó un resumen de los Objetivos de Preparación Escolar y cómo estos se conducen anualmente. Carolyn informó que, se utilizan los datos que se obtienen a fin del año escolar para preparar e implementar objetivos de preparación escolar, instrucción y aprendizaje de alta calidad. Estos objetivos de preparación escolar estimulan y fortalecen el año escolar, poniendo a disposición de las familias y el personal docente un sinnúmero de estrategias. La Sra. Coffey informó que existen cinco materias que componen los objetivos de preparación escolar, los cuales se reflejan en el Perfil de Desarrollo de Resultados Deseados (DRDP, siglas en inglés) y los Resultados de Educación Temprana de Head Start. Estas materias son las siguientes: desarrollo socioemocional, desarrollo de alfabetización, lenguaje, conocimiento general y desarrollo físico. Para garantizar el éxito del alumno, se distribuye una copia del plan de implementación a cada guardería, educador a domicilio y los miembros de la asociación. Carolyn agregó que todos los miembros del personal de todas las áreas se reúnen para trabajar en equipo para el desarrollo de estos objetivos. Éstos son el resultado de la aportación de todas las áreas, no solo el equipo de educación, cada departamento contribuye a un componente de dichos objetivos, como el sector de salubridad, compromiso familiar, discapacidad, bienestar, etc. Es un trabajo que se realiza en conjunto. Nicole Cabe presentó una moción para la aprobación de los Objetivos de Preparación Escolar 2020 – 2021; Destiny Thompson Butler la secundó. La propuesta fue aprobada por unanimidad.

b. **Reportes de Presupuestos y Finanzas ~ Heather McCarley, Gerente de Finanzas**
   i. Presupuesto de Kern Head Start vs. gastos actuales, 1 de marzo, 2020 hasta el 31 de mayo, 2020
   ii. Presupuesto de Kern Early Head Start vs. gastos actuales, 1 de marzo, 2020 hasta el 31 de mayo, 2020.

iii. Presupuesto de Early Head Start San Joaquín vs. gastos actuales, 1 de febrero, 2020 hasta el 31 de mayo, 2020
iv. Presupuesto de la Asociación de Early Head Start Cuidado Infantil vs. gastos actuales1 de marzo, 2020 hasta el 31 de mayo, 2020
v. Viajes locales de los padres y cuidado infantil hasta el 31 de mayo, 2020
vi. Fondos de actividades para padres hasta el 31 de mayo, 2020
vii. Reporte de fondos no federales y donaciones internas de Head Start y Early Head Start de Kern 1 de marzo hasta el 31 de mayo, 2020
viii. Reporte de fondos no federales y donaciones internas de Early Head Start de San Joaquín, 1 de febrero hasta el 31 de mayo, 2020

Heather McCarley compartió información presupuestaria de todos los subsidios. La información para cada informe incluía pero no se limitaba a los fondos bases, fondos para capacitación y asistencia técnica, así como los fondos de actividades para los padres, incluyendo los viajes locales y reembolsos. También se informó al comité sobre los fondos no federales y donaciones para los programas de ambos condados (Kern y San Joaquín). Al concluir, Andrea Martínez presentó una moción para aprobar todos los reportes de presupuestos y finanzas que se presentaron, Nicole Cabe la secundó. La moción se aprobó por unanimidad.

c. **Head Start, Early Head Start Kern y la Asociación de Cuidado Infantil de EHS Solicita de Transferencia de Fondos - Jerry Meade, Diseñador del Programa y Administrador de Gestiones**
Jerry Meade informó sobre la aprobación de los presupuestos para Head Start, Early Head Start, así como la Asociación de Early Head Start para el ciclo 2019-2020, la cual se realizó a principios del año en curso. La oficina de Head Start emitió un aviso de adjudicación, aprobando antedichas revisiones presupuestarias. Sin embargo, los proyectos aprobados, los cuales estaban incluidos en las revisiones presupuestarias, no llegaron a su fin durante el año fiscal 2019–2020 y por consecuencia se tendrá que remitir una nueva solicitud de transferencia de fondos para el año fiscal en curso (2020 – 2021). Este proceso de transferencia de fondos requiere una nueva aprobación del Concilio de Póliza. Jerry informó que esta propuesta para los programas de Head Start y Early Head Start respectivamente, consiste en proyectos de construcción para cuatro de los centros de desarrollo infantil. Estos proyectos suman un total de $5,053,383 para el año fiscal 2020-2021. Enfatizó que, con la aprobación del concilio, la agencia tendrá la oportunidad de inyectar los costos de renovación y construcción para estos cuatro centros. Se planea que todos los proyectos se culminarán en el otoño de este año (2020). Los proyectos para Early Head Start y la Asociación de Cuidado infantil, consisten en la adquisición de nuevos socios y materiales para el desarrollo del personal, para así cumplir con el requisito de inscripción completa en todas las ubicaciones que cuentan con vacantes, dentro de las asociaciones. El monto total para este proyecto es de $1,498,210. Andrea Martínez presentó una moción para la aprobación de solicitud de transferencia de fondos para Head Start, Early Head Start de Kern, así como para las Asociaciones de Cuidado Infantil de Early Head Start; la moción fue secundada por Nicole Cabe. Moción aprobada por unanimidad.

d. **Situación del Concilio de Póliza para julio ~ Lisa Price, Coordinadora del programa de gobernanza**
Lisa Price informó que siempre ha sido un desafío obtener cuórum durante el mes de julio. Este fenómeno se debe a diferentes motivos, ya sea porque los miembros salen de la ciudad, toman vacaciones, etc. Debido a las presentes circunstancias, y la cancelación de planes vacacionales, como en años anteriores, se piensa que todavía resultaría un desafío establecer cuórum. Lisa también compartió que este fenómeno se contempla en el borrador de los estatutos, ya que las juntas del concilio se programan de acuerdo con el horario de la Junta Directiva de CAPK. Por lo tanto, debido a que los estatutos no se han aprobado, se está presentando este dilema para la consideración del consejo de póliza. Lisa explicó que si el concilio aprueba la cancelación de la junta de julio, y se presentan asuntos urgentes, el Comité Ejecutivo cuenta con la autoridad de reunirse y tomar decisiones a nombre de todo el concilio. Nicole Cabe presentó una moción para cancelar la junta programada para el 28 de julio, 2020; Britanny Dunbar la secundó. Moción aprobada por unanimidad.

9. <u>Comunicaciones</u>

a. Recursos comunitarios para COVID-19 ~ Extensión Cooperativa de la Universidad de California en el condado de Kern ~ Abril 2020
b. Head Start Reportes PRE ~ Abril 2020/Mayo 2020

c. COVID-19 Flexibilidades Fiscales ACF-IM-HS-20-03; fecha de emisión: 21 de mayo, 2020
d. Actualización de contribución para el AF 2020 Fondos suplementarios en respuesta a COVID-19 ACF-PI-20-04; Fecha de emisión: 21 de mayo, 2020
e. Clínica de vacunación móvil ~ Junio 2020 (Inglés/Español)
f. Actualización de la biblioteca del condado de Kern ~ 15 de junio, 2020
g. Cinco métodos en que los padres pueden apoyar el aprendizaje diario de su hijo ~ Head Start ECLKC
h. Protocolo de Salubridad para el programa Head Start de (Inglés/Español)
i. Pruebas gratuitas de COVID-19 para la comunidad (Inglés/Español)
j. Censo 2020 de E.U.A (inglés/español)
k. Fechas de juntas del Concilio de Póliza

Nicole Cabe presentó una moción para recibir y archivar los componentes marcados de la (a) hasta la (k).

10. <u>Reporte del programa de Gobernanza/Capacitación</u> ~ Lisa Price

Lisa Price agradeció a todos por asistir a la reunión, ya que es una manera completamente nueva y diferente a lo que están acostumbrados. Añadió que apreciaba la asistencia de los miembros, ya que había varios asuntos que requerían votación, así como mucha información a la que tenían primicia en conocer. Lisa quiso aclarar dudas sobre la posición en la que se encontraban algunos miembros, cuyos hijos(as) habrían terminado su participación en el programa. El Artículo III, Sección 2(c) de los estatutos el cual se refiere a los miembros del Consejo de Póliza, indica que si el hijo (a) de algún miembro finaliza el programa, la membresía continúa hasta el fin del término del Concilio de Póliza, el cual finaliza en octubre. También hizo hincapié sobre algunos puntos de interés que se incluyeron en el paquete de este mes. Esos puntos fueron el rol paterno (como los abuelos y/o amigos de la familia, etc.) en la vida de un niño(a) y los beneficios de este, también se incluyó una lista del horario de las juntas del Concilio de Póliza. Se reafirmó que la juntas continuarán de manera virtual hasta nuevo aviso. Se agradeció a todos los miembros y el personal por su apoyo, tiempo y compromiso.

11. <u>Reporte de la Directora (HS/Desarrollo Infantil Estatal)</u> ~ Yolanda Gonzales

Leslie Mitchell presentó el reporte a nombre de Yolanda Gonzales. Leslie declaró que todos estamos muy entusiasmados por regresar, esta es la cuarta semana. Informó que estamos estableciendo las mejores prácticas y seguimiento de nuestro protocolo; el cual se adhiere al del Departamento de Educación de California (DEC), así como el Centro de Control de Enfermedades (CCE)y la oficina de Head Start; para garantizar la seguridad y salud de nuestros empleados así como las familias participantes. Leslie añadió que existe un enfoque en particular que garantiza que el personal docente se sienta conectado con las familias y alumnos y así asegurar que se presten servicios de alta calidad. La Sra. Mitchell también informó que todas las áreas de servicios se encuentran operando regularmente, dichas áreas como la educación, salubridad y nutrición, compromiso familiar, incapacidades, por nombrar algunas. Agregó que todos están muy ocupados preparándose para el 1 de julio, 2020, fecha que marca el inicio del año escolar (para tiempo completo). Agregó que se está proporcionando capacitación y que el personal se está conectado con los Trabajadores de Servicios para la Familia (FSW) y los profesores, para asegurar un gran inicio de clases. Se establecieron las siguientes reglas: el personal no se reunirá con los padres o guardianes para llenar las formas. El nuevo proceso se establecerá e instruirá a los trabajadores (FSW) a conectarse con las familias. Dicha interacción tomará lugar virtualmente o por vía telefónica. También agregó que se llamará a los padres en la brevedad posible para llenar las formas, así como para revisar el Manual de Padres. Leslie concluyó su informe agradeciendo a los miembros del Concilio de Póliza.

12. <u>Avisos de la presidenta del Concilio de Póliza</u> ~ Nila Hogan

Nila Hogan agradeció a todos los presentes vía telefónica, señaló que fue un poco difícil lograr reunir a todos los miembros del concilio, desde el inicio de la pandemia. Nila enfatizó que era un evento muy importante y que estaba complacida de haber logrado reunir a todos los miembros. Agregó que tiene la esperanza de volver a reunirse en persona, y de no ser posible, espera nuevamente la participación de todos los miembros para el mes de agosto. Antes de concluir, Nila dió la palabra a cualquiera que persona que desease hacer un cometario. Destiny Thompson Butler opinó que la junta se había conducido de manera sencilla y todos afirmaron lo mismo. Brittany Dunbar preguntó que si las clases para los participantes de medio año iniciarían en agosto. Jerry respondió que ese era el plan, iniciar el año escolar

de otoño en agosto, pero que no estaban 100% seguros si eso ocurrirá. Agregó que por el momento nos encontramos trabajando con la agencia de emisión de licencias, la oficina de Head Start, el Departamento de Educación y el departamento de salubridad local para crear las mejores opciones disponibles con respecto a la situación en la que nos encontramos. Para cerrar Jerry informó que nos estamos preparando para la apertura del programa de San Joaquín el 1de julio y el resto de los programas de Kern en agosto.

13. **<u>Conclusión</u> ~ Presidenta**
    La junta concluyó a las 6:16 p.m. La próxima junta del Concilio de Póliza está programada para el 25 de agosto 2020.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Manager

Subject: Head Start - Kern
Budget to Actual Report for the Period Ended July 31, 2020 – Info Item

Date: August 18, 2020

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year project period. The second-year budget period is March 1, 2020 through February 28, 2021.

The following are highlights of the Kern Head Start Budget to Actual Report for the period March 1, 2020 through July 31, 2020. Five months (41.67%) of the twelve-month budget period have elapsed.

Base Funds
Overall expenditures are at 31% of the budget, which is on trend with expenditures at this point in the prior budget period.

Training & Technical Assistance Funds
Overall expenditures are at 25% of the budget.

COVID Cares Funds
Overall expenditures are at 1% of the budget.

Non-Federal Share (Head Start and Early Head Start Combined)
Non-Federal share is at 39% of the budget.

Community Action Partnership of Kern
Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2020 - February 28, 2021
Report Period: March 1, 2020 - July 31, 2020
Month 5 of 12 (41.67%)

Prepared 8/13/2020

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	9,818,776	2,589,483	7,229,293	26%	74%
FRINGE BENEFITS	3,060,914	853,209	2,207,705	28%	72%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	544,252	290,023	254,229	53%	47%
CONTRACTUAL	110,999	70,244	40,755	63%	37%
CONSTRUCTION	0	0	0		
OTHER	2,688,652	1,210,332	1,478,320	45%	55%
INDIRECT	1,561,956	501,329	1,060,627	32%	68%
TOTAL BASE FUNDING	**17,785,549**	**5,514,621**	**12,270,928**	**31%**	**69%**

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	45,136	2,035	43,101	5%	95%
SUPPLIES	23,986	1,091	22,895	5%	95%
CONTRACTUAL	10,005	0	10,005	0%	100%
OTHER	82,315	36,848	45,467	45%	55%
INDIRECT	16,144	3,997	12,147	25%	75%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**177,586**	**43,971**	**133,615**	**25%**	**75%**

COVID CARES

SUPPLIES	631,304	0	631,304		
OTHER	420,869	3,766	417,104		
INDIRECT	105,217	2,554	102,663		
TOTAL COVID CARES	**1,157,390**	**6,319**	**1,151,071**	**1%**	**99%**

GRAND TOTAL HS FEDERAL FUNDS	**19,120,525**	**5,598,558**	**13,521,967**	**29%**	**71%**

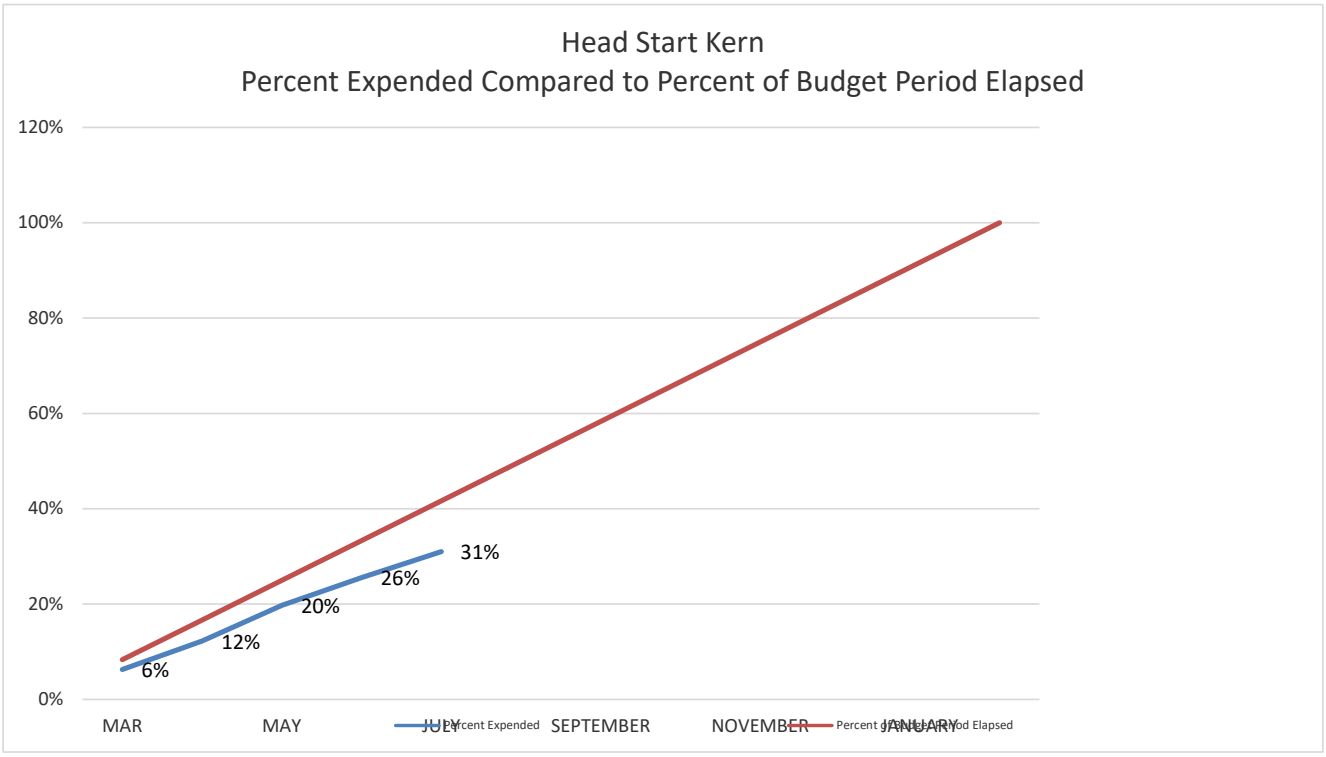
HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

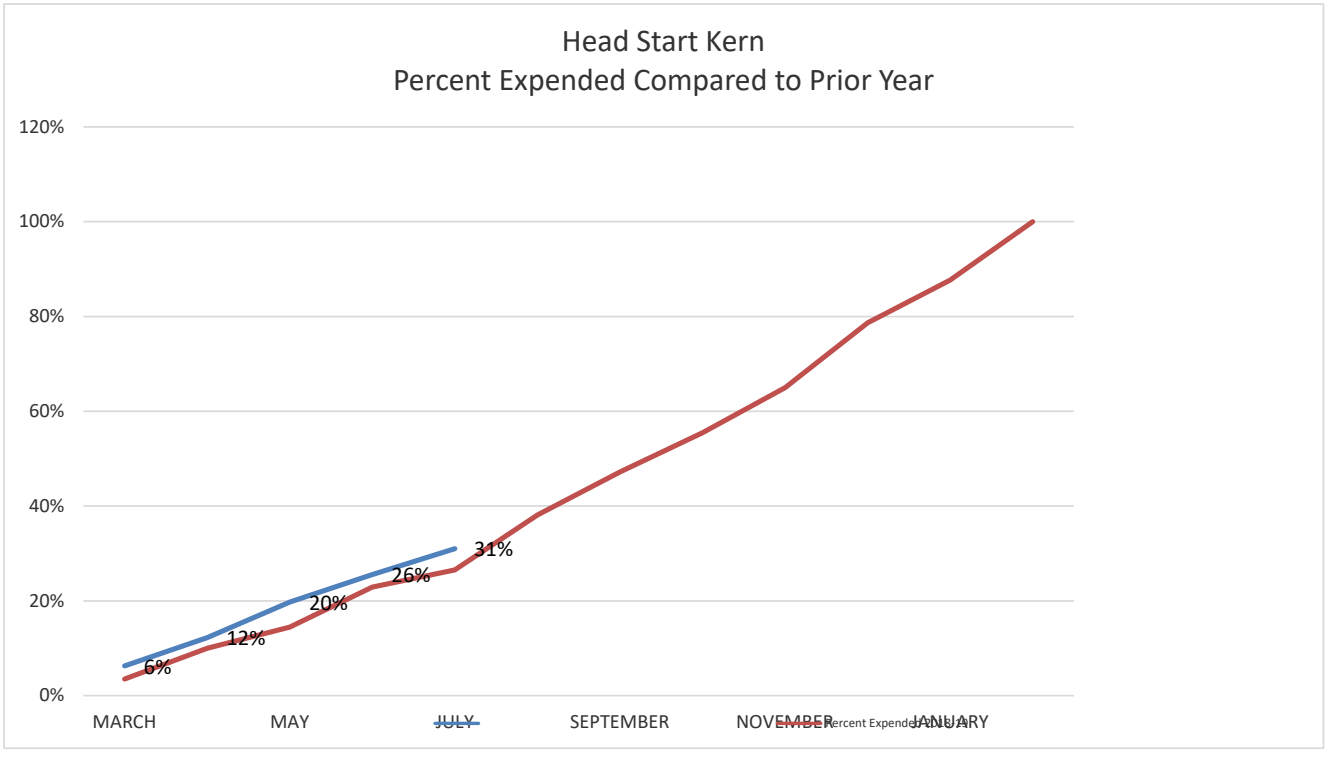
SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,567,638	78,390	1,489,248	5%	95%
CALIF DEPT OF ED	5,130,608	2,524,139	2,606,469	49%	51%
TOTAL NON-FEDERAL	**6,698,246**	**2,602,529**	**4,095,717**	**39%**	**61%**

Budget reflects Notice of Award #09CH011132-02-01
Actual expenditures include posted expenditures and estimated adjustments through 7/31/2020
Administrative Cost for HS and EHS Kern **7.6%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	18,100				**18,100**	8/3/2020
Lowe's	3,892				**3,892**	7/25/2020
Smart & Final	55				**55**	8/1/2020
Save Mart	1,158				**1,158**	8/4/2020
Chevron & Texaco Business Card	4,082				**4,082**	8/6/2020
Home Depot	3,518				**3,518**	8/5/2020
	30,805	**0**	**0**	**0**	**30,805**	


Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
20%
0%
6%
12%
20%
26%
31%
MAR
MAY
JULY
SEPTEMBER
NOVEMBER
JANUARY
Percent Expended
Percent of Budget Period Elapsed


Head Start Kern
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
20%
0%
6%
12%
20%
26%
31%
MARCH
MAY
JULY
SEPTEMBER
NOVEMBER
JANUARY
Percent Expended
Percent Expended Prior Year

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Manager

Subject: Early Head Start – Kern
Budget to Actual Report for the Period Ended July 31, 2020 – Info Item

Date: August 18, 2020

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year project period. The second-year budget period is March 1, 2020 through February 28, 2021.

The following are highlights of the Kern Head Start Budget to Actual Report for the period March 1, 2020 through July 31, 2020. Five months (41.67%) of the twelve-month budget period have elapsed.

Base Funds
Overall expenditures are at 31% of the budget, which is on trend with expenditures at this point in the prior budget period.

Training & Technical Assistance Funds
Overall expenditures are at 20% of the budget.

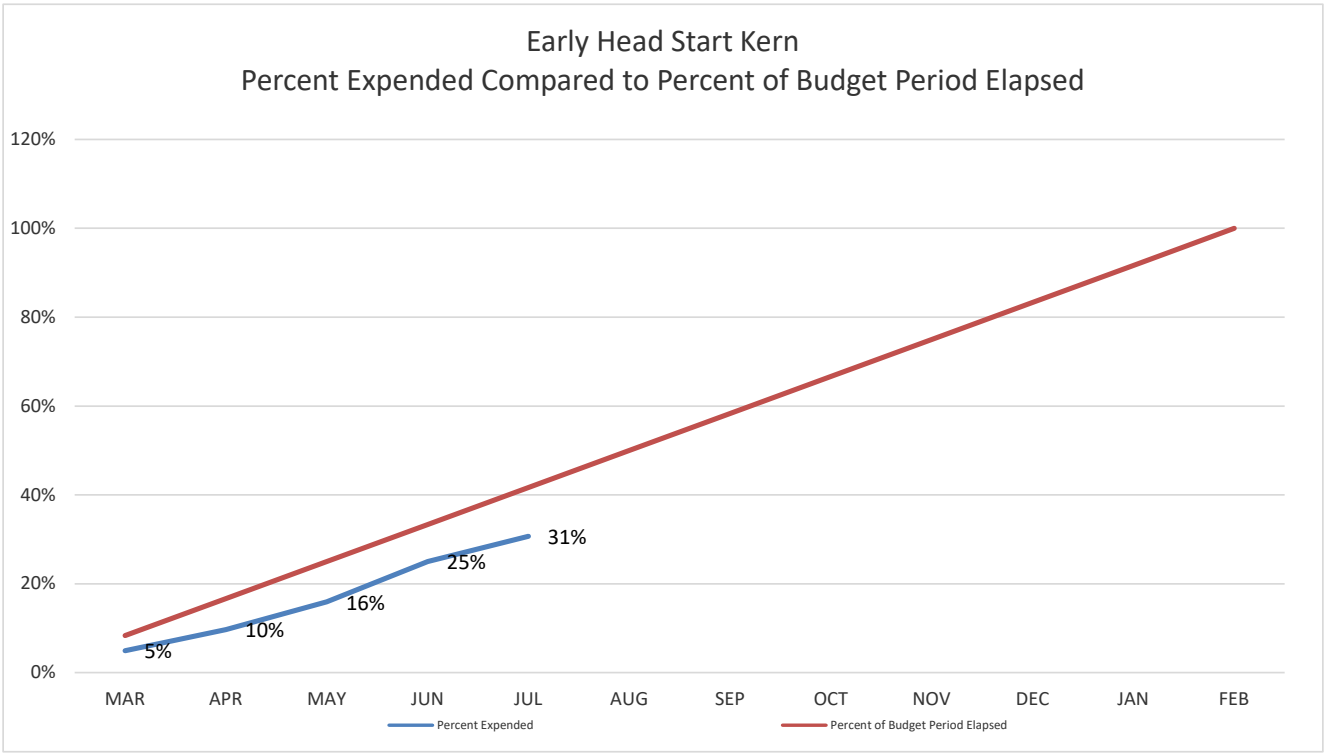
COVID Cares Funds
Overall expenditures are at 4% of the budget.

Community Action Partnership of Kern
Early Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2020 - February 28, 2021
Report Period: March 1, 2020 - July 31, 2020
Month 5 of 12 (41.66%)

Prepared 8/13/20

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	4,462,290	1,531,919	2,930,371	34%	66%
FRINGE BENEFITS	1,659,459	402,756	1,256,703	24%	76%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	390,472	149,764	240,708	38%	62%
CONTRACTUAL	37,099	18,187	18,912	49%	51%
CONSTRUCTION	610,998	0	610,998		
OTHER	953,456	383,261	570,195	40%	60%
INDIRECT	799,530	248,589	550,941	31%	69%
TOTAL BASE FUNDING	**8,913,304**	**2,734,476**	**6,178,828**	**31%**	**69%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	36,140	843	35,297	2%	98%
SUPPLIES	6,807	556	6,251	8%	92%
CONTRACTUAL	7,169	4,543	2,626	63%	37%
OTHER	103,144	24,849	78,295	24%	76%
INDIRECT	15,326	3,079	12,247	20%	80%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**168,586**	**33,870**	**134,716**	**20%**	**80%**
COVID CARES					
SUPPLIES	213,789	3,783	210,006	2%	98%
OTHER	142,527	11,716	130,811	8%	92%
INDIRECT	35,632	1,576	34,056		
TOTAL COVID CARES	**391,948**	**17,076**	**374,872**	**4%**	**96%**
GRAND TOTAL EHS FEDERAL FUNDS	**9,473,838**	**2,799,189**	**6,674,649**	**30%**	**70%**

Budget reflects Notice of Award #09CH011132-02-01
Actual expenditures include posted expenditures and estimated adjustments through 7/31/2020


Early Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
20%
0%
MAR
APR
MAY
JUN
JUL
AUG
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JAN
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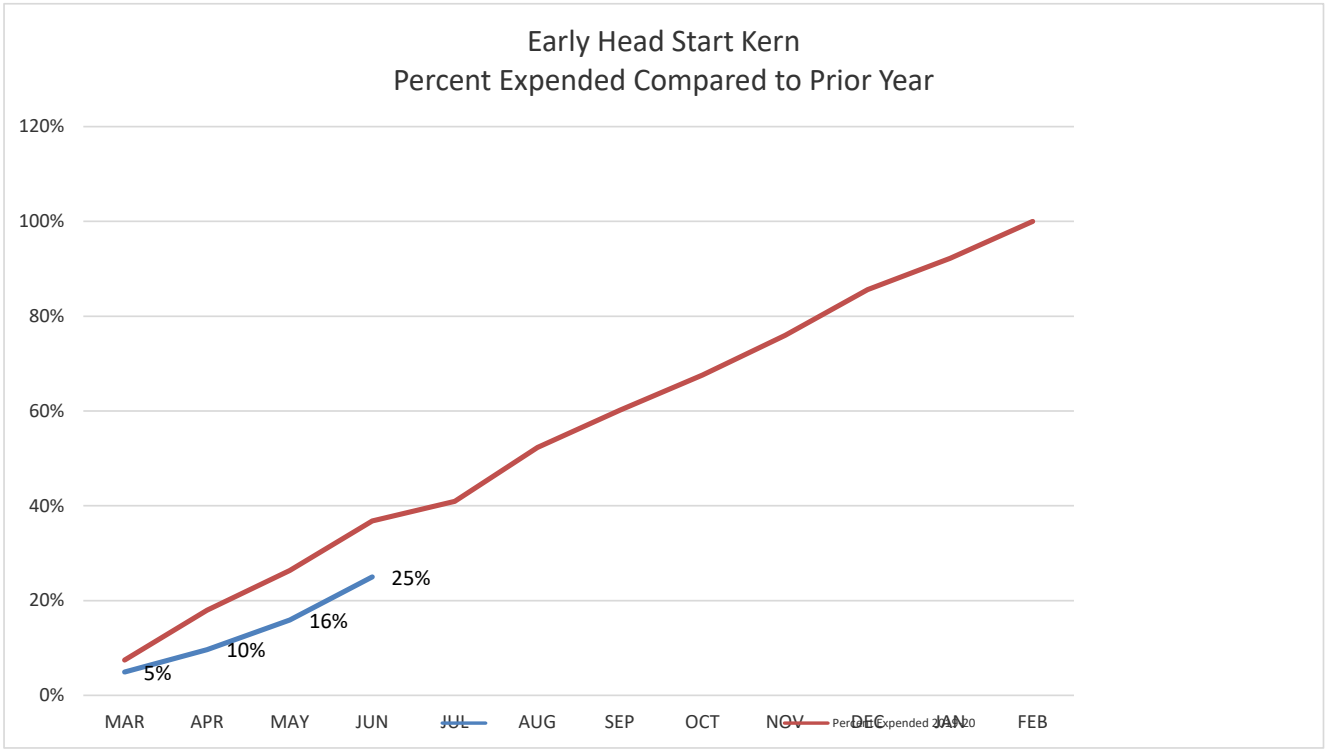
5%
10%
16%
25%
31%
Percent Expended
Percent of Budget Period Elapsed


Early Head Start Kern
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
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MAR
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OCT
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DEC
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FEB
5%
10%
16%
25%

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Manager

Subject: Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report for the Period Ended July 31, 2020 – Info Item

Date: August 18, 2020

The following are highlights of the Early Head Start Child Care Partnerships & Expansion Budget to Actual Report for the period March 1, 2020 through July 31, 2020. Five months (41.67%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 25% of the budget.

Training & Technical Assistance (T&TA)
Overall expenditures are at 7% of the budget.

COVID Cares
Overall expenditures are at 0.2% of the budget.

Non-Federal Share
Non-Federal share is at 21% of the budget.

Community Action Partnership of Kern
Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report
Budget Period: March 1, 2020 - February 28, 2021
Report Period: March 1, 2020 - July 31, 2020
Month 5 of 12 (41.67%)

Prepared 8/13/2020

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	704,216	173,018	531,198	25%	75%
FRINGE BENEFITS	208,046	30,412	177,634	15%	85%
SUPPLIES	28,175	13,095	15,080	46%	54%
CONTRACTUAL	1,009,556	232,496	777,060	23%	77%
OTHER	143,707	74,890	68,817	52%	48%
INDIRECT	203,138	48,946	154,192	24%	76%
TOTAL BASE FUNDING	**2,296,838**	**572,857**	**1,723,981**	**25%**	**75%**

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	5,294	0	5,294	0%	100%
SUPPLIES	16,391	58	16,333	0%	100%
OTHER	29,393	560	28,833	2%	98%
INDIRECT	5,107	337	4,770	7%	93%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**56,185**	**3,706**	**52,479**	**7%**	**93%**

COVID CARES

SUPPLIES	91,077	0	91,077	0%	100%
OTHER	30,359	205	30,154	1%	99%
INDIRECT	12,143	23	12,120	0%	100%
TOTAL COVID	**133,579**	**228**	**133,351**	**0%**	**100%**

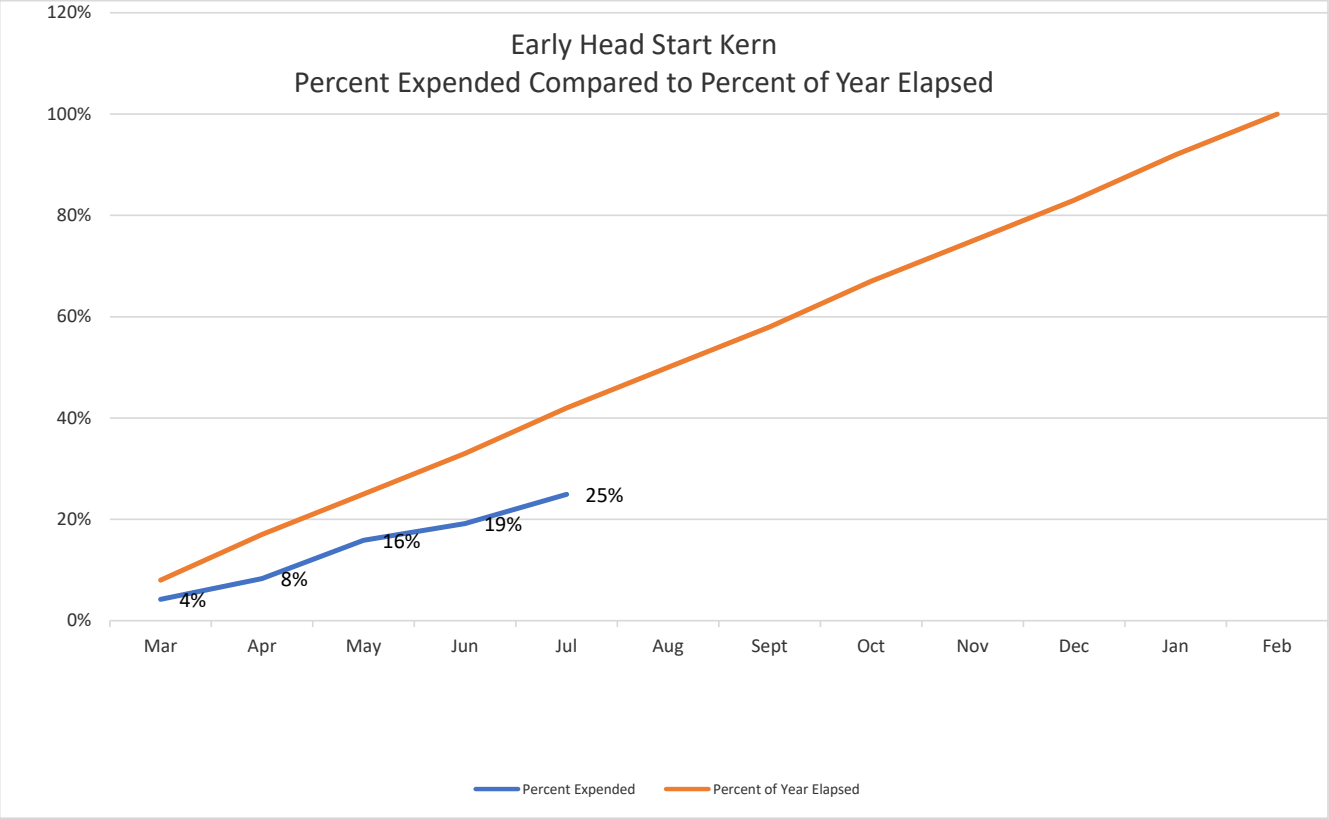
GRAND TOTAL EHS FEDERAL FUNDS	**2,486,602**	**591,441**	**1,895,161**	**24%**	**76%**

NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	588,256	124,279	463,977	21%	79%
TOTAL NON-FEDERAL	**588,256**	**124,279**	**463,977**	**21%**	**79%**

Budget reflects Notice of Award **#09HP000163-02-01**

Actual expenditures include posted expenditures and estimated adjustments through 7/31/2020


Early Head Start Kern
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
4%
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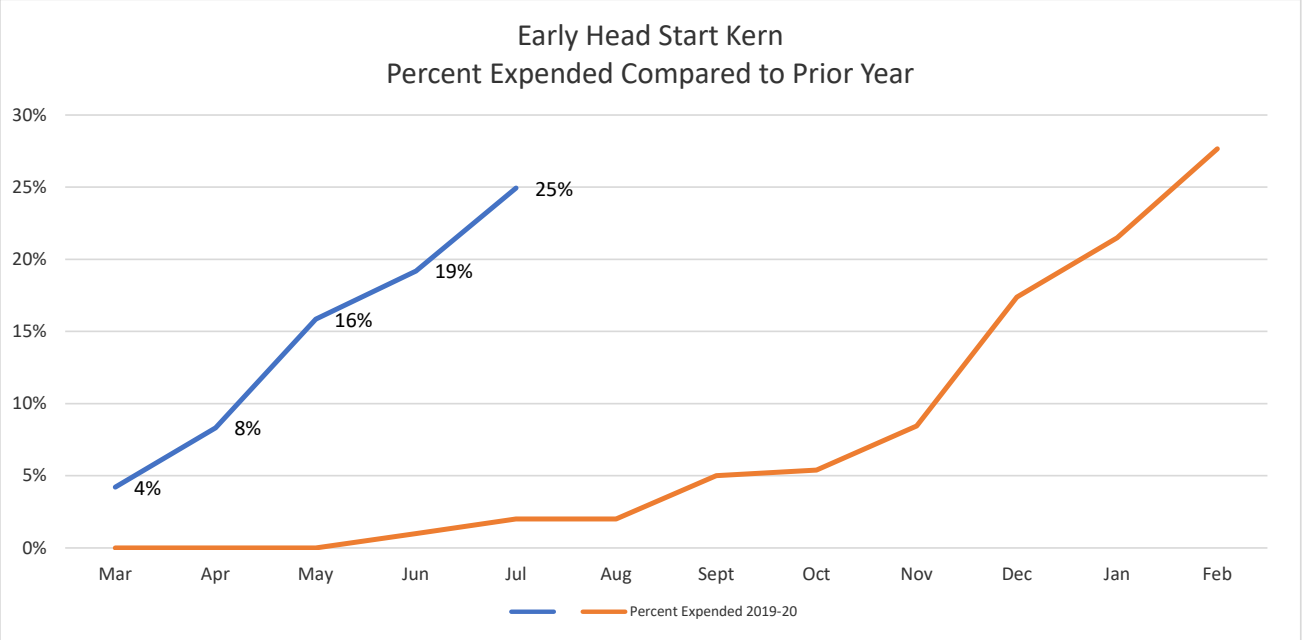
Percent Expended
Percent of Year Elapsed


Early Head Start Kern
Percent Expended Compared to Prior Year
30%
25%
20%
15%
10%
5%
0%
4%
8%
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19%
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Jan
Feb
Percent Expended 2019-20

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Manager

Subject: Early Head Start – San Joaquin
Budget to Actual Report for the Period Ended July 31, 2020 – Info Item

Date: August 18, 2020

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period February 1, 2020 through July 31, 2020. Six months (50.0%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 45% of the budget, which is on trend compared to last year at this time.

Training & Technical Assistance Funds
Overall expenditures are at 28% of the budget. The combined personnel and fringe benefits expenses are at 38% of the budget.

COVID Cares
Overall expenditures are at 9% of the budget.

Non-Federal Share
Non-Federal share is at 5% of the budget.

Community Action Partnership of Kern

Early Head Start - San Joaquin County

Budget to Actual Report

Budget Period: February 1, 2020 - January 31, 2021

Report Period: February 1, 2020 - July 31, 2020

Month 6 of 12 (50.0%)

Prepared 8/13/2020

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,173,727	1,513,583	1,660,144	48%	52%
FRINGE BENEFITS	959,615	405,180	554,435	42%	58%
TRAVEL	0	0	0	#DIV/0!	#DIV/0!
SUPPLIES	125,025	105,119	19,906	84%	16%
CONTRACTUAL	10,600	8,311	2,289	78%	22%
OTHER	741,956	234,563	507,393	32%	68%
INDIRECT	478,171	214,315	263,856	45%	55%
TOTAL	**5,489,094**	**2,481,071**	**3,008,023**	**45%**	**55%**

TRAINING & TECHNICAL ASSISTANCE FUNDS					
PERSONNEL	21,912	9,675	12,237	44%	56%
FRINGE BENEFITS	13,758	4,338	9,420	32%	68%
TRAVEL	18,226	0	18,226	0%	100%
SUPPLIES	6,815	160	6,655	2%	98%
CONTRACTUAL	3,845	0	3,845	0%	100%
OTHER	43,785	16,423	27,362	38%	62%
INDIRECT	10,834	3,060	7,774	28%	72%
TOTAL	**119,175**	**33,656**	**85,519**	**28%**	**72%**

COVID CARES					
SUPPLIES	187,546	20,361	167,185	11%	89%
OTHER	62,515	3,335	59,180	5%	95%
INDIRECT	25,006	2,371	22,635	9%	91%
TOTAL	**275,067**	**26,067**	**249,000**	**9%**	**91%**

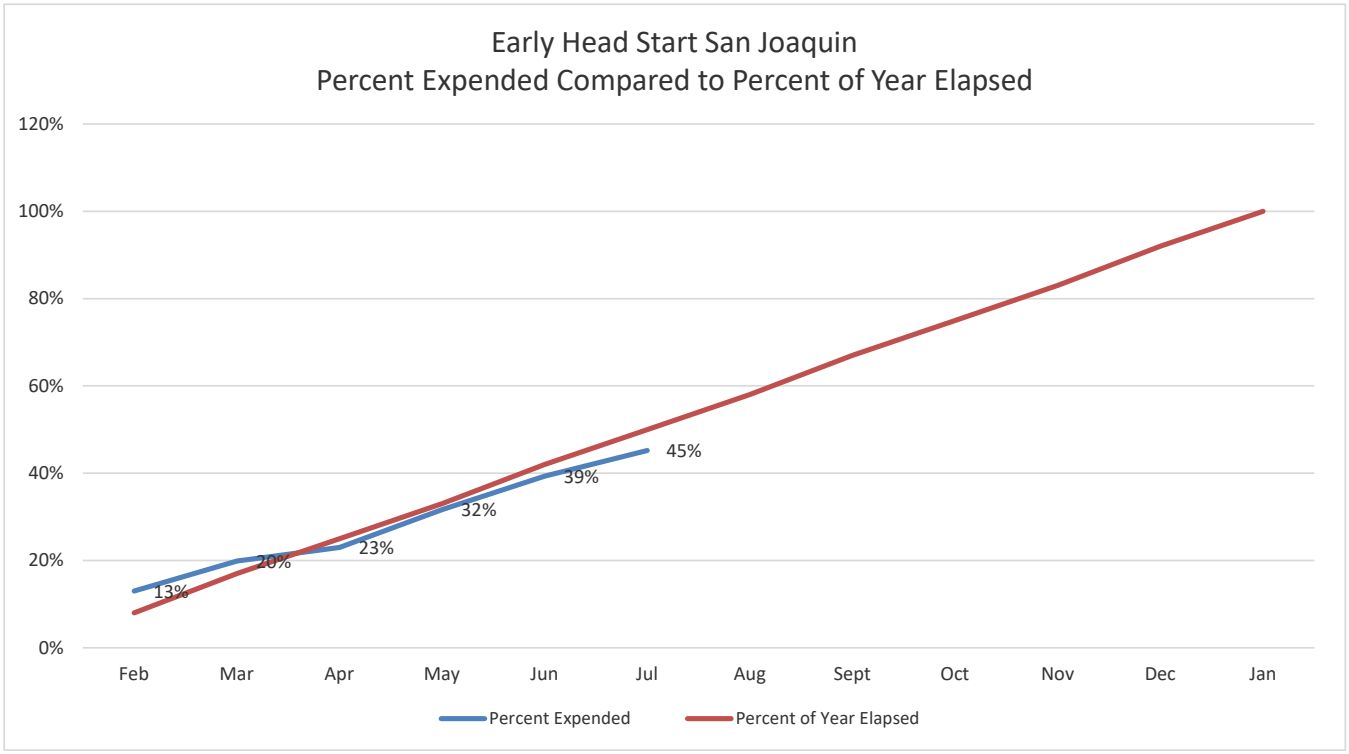
GRAND TOTAL EHS FEDERAL FUNDS	**5,883,336**	**2,540,794**	**3,342,542**	**43%**	**57%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,347,082	67,914	1,279,168	5%	95%
TOTAL NON-FEDERAL FUNDS	**1,347,082**	**67,914**	**1,279,168**	**5%**	**95%**

Centralized Administrative Cost	8.3%
Program Administrative Cost	4.5%
Total Administrative Cost	**12.9%**

Budget reflects Notice of Award #09CH011406-01-01

Actual expenditures include posted expenditures and estimated adjustments through 7/31/2020


Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
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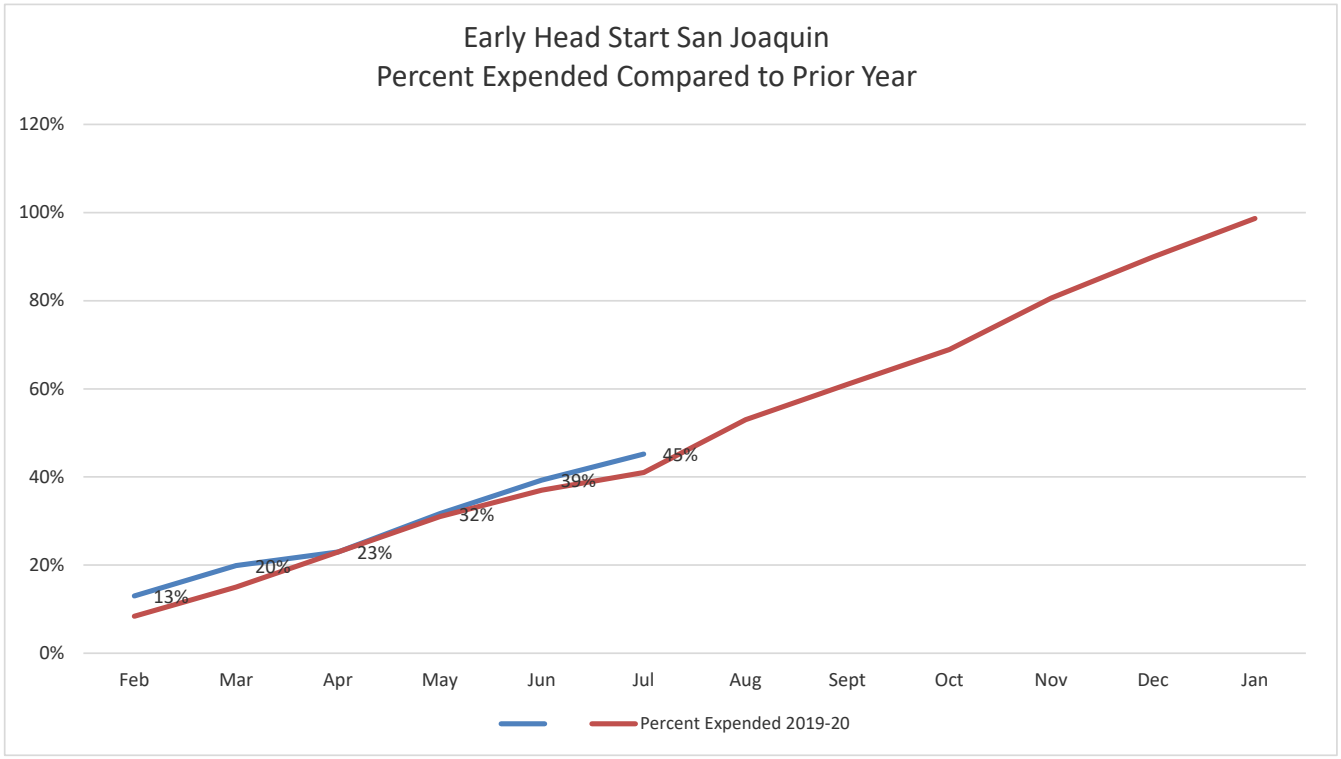
Percent Expended
Percent of Year Elapsed


Early Head Start San Joaquin
Percent Expended Compared to Prior Year
120%
100%
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39%
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Percent Expended 2019-20

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE
2020-2021

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 7,613.00	$ 15.51	$ 15.51	$ 7,597.49	8%	0%
APRIL 2020	$ 7,597.49		$ 15.51	$ 7,597.49	17%	0%
MAY 2020	$ 7,597.49		$ 15.51	$ 7,597.49	25%	0%
JUNE 2020	$ 7,597.49		$ 15.51	$ 7,597.49	33%	0%
JULY 2020	$ 7,597.49		$ 15.51	$ 7,597.49	42%	0%
AUGUST 2020	$ 7,597.49		$ 15.51	$ 7,597.49	50%	0%
SEPTEMBER 2020	$ 7,597.49		$ 15.51	$ 7,597.49	58%	0%
OCTOBER 2020	$ 7,597.49		$ 15.51	$ 7,597.49	67%	0%
NOVEMBER 2020	$ 7,597.49		$ 15.51	$ 7,597.49	75%	0%
DECEMBER 2020	$ 7,597.49		$ 15.51	$ 7,597.49	83%	0%
JANUARY 2021	$ 7,597.49		$ 15.51	$ 7,597.49	92%	0%
FEBRUARY 2021	$ 7,597.49		$ 15.51	$ 7,597.49	100%	0%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 2,537.00	$ 5.17	$ 5.17	$ 2,531.83	8%	0%
APRIL 2020	$ 2,531.83		$ 5.17	$ 2,531.83	17%	0%
MAY 2020	$ 2,531.83		$ 5.17	$ 2,531.83	25%	0%
JUNE 2020	$ 2,531.83		$ 5.17	$ 2,531.83	33%	0%
JULY 2020	$ 2,531.83		$ 5.17	$ 2,531.83	42%	0%
AUGUST 2020	$ 2,531.83		$ 5.17	$ 2,531.83	50%	0%
SEPTEMBER 2020	$ 2,531.83		$ 5.17	$ 2,531.83	58%	0%
OCTOBER 2020	$ 2,531.83		$ 5.17	$ 2,531.83	67%	0%
NOVEMBER 2020	$ 2,531.83		$ 5.17	$ 2,531.83	75%	0%
DECEMBER 2020	$ 2,531.83		$ 5.17	$ 2,531.83	83%	0%
JANUARY 2021	$ 2,531.83		$ 5.17	$ 2,531.83	92%	0%
FEBRUARY 2021	$ 2,531.83		$ 5.17	$ 2,531.83	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE
2020-2021

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2020	$ 50.00	$ 21.28	$ 21.28	$ 28.72	8%	43%
MARCH 2020	$ 28.72	$ -	$ 21.28	$ 28.72	17%	43%
APRIL 2020	$ 28.72	$ -	$ 21.28	$ 28.72	25%	43%
MAY 2020	$ 28.72	$ -	$ 21.28	$ 28.72	33%	43%
JUNE 2020	$ 28.72	$ -	$ 21.28	$ 28.72	42%	43%
JULY 2020	$ 28.72	$ -	$ 21.28	$ 28.72	50%	43%
AUGUST 2020	$ 28.72	$ -	$ 21.28	$ 28.72	58%	43%
SEPTEMBER 2020	$ 28.72	$ -	$ 21.28	$ 28.72	67%	43%
OCTOBER 2020	$ 28.72	$ -	$ 21.28	$ 28.72	75%	43%
NOVEMBER 2020	$ 28.72	$ -	$ 21.28	$ 28.72	83%	43%
DECEMBER 2020	$ 28.72	$ -	$ 21.28	$ 28.72	92%	43%
JANUARY 2021	$ 28.72	$ -	$ 21.28	$ 28.72	100%	43%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 250.00	$ -	$ -	$ 250.00	8%	0%
APRIL 2020	$ 250.00	$ -	$ -	$ 250.00	17%	0%
MAY 2020	$ 250.00	$ -	$ -	$ 250.00	25%	0%
JUNE 2020	$ 250.00	$ -	$ -	$ 250.00	33%	0%
JULY 2020	$ 250.00	$ -	$ -	$ 250.00	42%	0%
AUGUST 2020	$ 250.00	$ -	$ -	$ 250.00	50%	0%
SEPTEMBER 2020	$ 250.00	$ -	$ -	$ 250.00	58%	0%
OCTOBER 2020	$ 250.00	$ -	$ -	$ 250.00	67%	0%
NOVEMBER 2020	$ 250.00	$ -	$ -	$ 250.00	75%	0%
DECEMBER 2020	$ 250.00	$ -	$ -	$ 250.00	83%	0%
JANUARY 2021	$ 250.00	$ -	$ -	$ 250.00	92%	0%
FEBRUARY 2021	$ 250.00		$ -	$ 250.00	100%	0%

Prepared by: Heather McCarley
August 17, 2020

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2019-2020

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 7,613.00	$ 15.51	$ 15.51	$ 7,597.49	25%	0%
ABRIL DEL 2019	$ 7,597.49	$ -	$ 15.51	$ 7,597.49	50%	0%
MAYO DEL 2019	$ 7,597.49	$ -	$ 15.51	$ 7,597.49	75%	0%
JUNIO DEL 2019	$ 7,597.49	$ -	$ 15.51	$ 7,597.49	100%	0%
JULIO DEL 2019	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	13%	0%
AGOSTO DEL 2019	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	25%	0%
SEPTIEMBRE DEL 2018	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	38%	0%
OCTUBRE DEL 2019	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	50%	0%
NOVIEMBRE DEL 2019	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	63%	0%
DICIEMBRE DEL 2019	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	75%	0%
ENERO DEL 2020	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	88%	0%
FEBRERO DEL 2020	$ 5,475.00	$ -	$ 15.51	$ 5,475.00	100%	0%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 2,537.00	$ 5.17	$ 5.17	$ 2,531.83	25%	0%
ABRIL DEL 2019	$ 2,531.83	$ -	$ 5.17	$ 2,531.83	50%	0%
MAYO DEL 2019	$ 2,531.83	$ -	$ 5.17	$ 2,531.83	75%	0%
JUNIO DEL 2019	$ 2,531.83	$ -	$ 5.17	$ 2,531.83	100%	0%
JULIO DEL 2019	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	13%	0%
AGOSTO DEL 2019	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	25%	0%
SEPTIEMBRE DEL 2018	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	38%	0%
OCTUBRE DEL 2019	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	50%	0%
NOVIEMBRE DEL 2019	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	63%	0%
DICIEMBRE DEL 2019	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	75%	0%
ENERO DEL 2020	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	88%	0%
FEBRERO DEL 2020	$ 1,824.00	$ -	$ 5.17	$ 1,824.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2019-2020

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2019	$ 50.00	$ 21.28	$ 21.28	$ 28.72	8%	43%
MARZO DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	17%	43%
ABRIL DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	25%	43%
MAYO DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	33%	43%
JUNIO DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	42%	43%
JULIO DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	50%	43%
AGOSTO DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	58%	43%
SEPTIEMBRE DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	67%	43%
OCTUBRE DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	75%	43%
NOVIEMBRE DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	83%	43%
DICIEMBRE DEL 2019	$ 28.72	$ -	$ 21.28	$ 28.72	92%	43%
ENERO DEL 2020	$ 28.72	$ -	$ 21.28	$ 28.72	100%	43%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	8%	0%
ABRIL DEL 2019	$ 250.00	$ -	$ -	$ 250.00	17%	0%
MAYO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	25%	0%
JUNIO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	33%	0%
JULIO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	42%	0%
AGOSTO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	50%	0%
SEPTIEMBRE DEL 2018	$ 250.00	$ -	$ -	$ 250.00	58%	0%
OCTUBRE DEL 2019	$ 250.00	$ -	$ -	$ 250.00	67%	0%
NOVIEMBRE DEL 2019	$ 250.00	$ -	$ -	$ 250.00	75%	0%
DICIEMBRE DEL 2019	$ 250.00	$ -	$ -	$ 250.00	83%	0%
ENERO DEL 2020	$ 250.00	$ -	$ -	$ 250.00	92%	0%
FEBRERO DEL 2020	$ 250.00	$ -	$ -	$ 250.00	100%	0%

Preparado por Heather McCarley
12 de Febrero 2020

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2019-2020

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 20,985.00	$ 173.18	$ 173.18	$ 20,811.82	8%	1%
APRIL 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	17%	1%
MAY 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	25%	1%
JUNE 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	33%	1%
JULY 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	42%	1%
AUGUST 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	50%	1%
SEPTEMBER 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	58%	1%
OCTOBER 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	67%	1%
NOVEMBER 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	75%	1%
DECEMBER 2020	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	83%	1%
JANUARY 2021	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	92%	1%
FEBRUARY 2021	$ 20,811.82	$ -	$ 173.18	$ 20,811.82	100%	1%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 7,030.00	$ 57.72	$ 57.72	$ 6,972.28	8%	1%
APRIL 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	17%	1%
MAY 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	25%	1%
JUNE 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	33%	1%
JULY 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	42%	1%
AUGUST 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	50%	1%
SEPTEMBER 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	58%	1%
OCTOBER 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	67%	1%
NOVEMBER 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	75%	1%
DECEMBER 2020	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	83%	1%
JANUARY 2021	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	92%	1%
FEBRUARY 2021	$ 6,972.28	$ -	$ 57.72	$ 6,972.28	100%	1%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2019-2020

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	8%	0%
MARCH 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	17%	0%
APRIL 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	25%	0%
MAY 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	33%	0%
JUNE 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	42%	0%
JULY 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	50%	0%
AUGUST 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	58%	0%
SEPTEMBER 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	67%	0%
OCTOBER 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	75%	0%
NOVEMBER 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	83%	0%
DECEMBER 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	92%	0%
JANUARY 2021	$ 1,500.00	$ -	$ -	$ 1,500.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 760.00	$ -	$ -	$ 760.00	8%	0%
APRIL 2020	$ 760.00	$ -	$ -	$ 760.00	17%	0%
MAY 2020	$ 760.00	$ -	$ -	$ 760.00	25%	0%
JUNE 2020	$ 760.00	$ -	$ -	$ 760.00	33%	0%
JULY 2020	$ 760.00	$ -	$ -	$ 760.00	42%	0%
AUGUST 2020	$ 760.00	$ -	$ -	$ 760.00	50%	0%
SEPTEMBER 2020	$ 760.00	$ -	$ -	$ 760.00	58%	0%
OCTOBER 2020	$ 760.00	$ -	$ -	$ 760.00	67%	0%
NOVEMBER 2020	$ 760.00	$ -	$ -	$ 760.00	75%	0%
DECEMBER 2020	$ 760.00	$ -	$ -	$ 760.00	83%	0%
JANUARY 2021	$ 760.00	$ -	$ -	$ 760.00	92%	0%
FEBRUARY 2021	$ 760.00		$ -	$ 760.00	100%	0%

Prepared by: Heather McCarley
August 17, 2020

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2019-2020

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 8,731.00	$ 173.18	$ 173.18	$ 8,557.82	8%	1%
ABRIL DEL 2019	$ 8,557.82	$ -	$ 173.18	$ 8,557.82	17%	1%
MAYO DEL 2019	$ 8,557.82	$ -	$ 173.18	$ 8,557.82	25%	1%
JUNIO DEL 2019	$ 8,557.82	$ -	$ 173.18	$ 8,557.82	33%	1%
JULIO DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	13%	0%
AGOSTO DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	25%	0%
SEPTIEMBRE DEL 2018	$ 18,711.00	$ -	$ -	$ 18,711.00	38%	0%
OCTUBRE DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	50%	0%
NOVIEMBRE DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	63%	0%
DICIEMBRE DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	75%	0%
ENERO DEL 2020	$ 18,711.00	$ -	$ -	$ 18,711.00	88%	0%
FEBRERO DEL 2020	$ 18,711.00	$ -	$ -	$ 18,711.00	100%	0%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 1,363.00	$ 57.72	$ 57.72	$ 1,305.28	8%	1%
ABRIL DEL 2019	$ 1,305.28	$ -	$ 57.72	$ 1,305.28	17%	1%
MAYO DEL 2019	$ 1,305.28	$ -	$ 57.72	$ 1,305.28	25%	1%
JUNIO DEL 2019	$ 1,305.28	$ -	$ 57.72	$ 1,305.28	33%	1%
JULIO DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	13%	0%
AGOSTO DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	25%	0%
SEPTIEMBRE DEL 2018	$ 6,264.00	$ -	$ -	$ 6,264.00	38%	0%
OCTUBRE DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	50%	0%
NOVIEMBRE DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	63%	0%
DICIEMBRE DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	75%	0%
ENERO DEL 2020	$ 6,264.00	$ -	$ -	$ 6,264.00	88%	0%
FEBRERO DEL 2020	$ 6,264.00	$ -	$ -	$ 6,264.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2019-2020

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	8%	0%
MARZO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	17%	0%
ABRIL DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	25%	0%
MAYO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	33%	0%
JUNIO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	42%	0%
JULIO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	50%	0%
AGOSTO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	58%	0%
SEPTIEMBRE DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	67%	0%
OCTUBRE DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	75%	0%
NOVIEMBRE DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	83%	0%
DICIEMBRE DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	92%	0%
ENERO DEL 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	8%	0%
ABRIL DEL 2019	$ 760.00	$ -	$ -	$ 760.00	17%	0%
MAYO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	25%	0%
JUNIO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	33%	0%
JULIO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	42%	0%
AGOSTO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	50%	0%
SEPTIEMBRE DEL 2018	$ 760.00	$ -	$ -	$ 760.00	58%	0%
OCTUBRE DEL 2019	$ 760.00	$ -	$ -	$ 760.00	67%	0%
NOVIEMBRE DEL 2019	$ 760.00	$ -	$ -	$ 760.00	75%	0%
DICIEMBRE DEL 2019	$ 760.00	$ -	$ -	$ 760.00	83%	0%
ENERO DEL 2020	$ 760.00	$ -	$ -	$ 760.00	92%	0%
FEBRERO DEL 2020	$ 760.00	$ -	$ -	$ 760.00	100%	0%

Preparado por Heather McCarley
12 de Febrero 2020

Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2020 through February 28, 2021
Report for period ending **July 31, 2020** (Month 5 of 12)

Percent of budget period elapsed: 42%

LOCATION	Enroll-ment	March	April	May	June	July	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	80	243	0	0	0	0	243	70,588	0%
Alicante	20	617	0	0	959	1,518	3,093	17,647	18%
Broadway	40	0	0	0	0	0	0	35,294	0%
California City	34	3,233	0	0	0	0	3,233	30,000	11%
Cleo Foran	23	0	0	0	0	0	0	20,294	0%
Delano	76	0	0	0	0	0	0	67,058	0%
East California	56	221	0	0	4,832	2,748	7,802	49,411	16%
Fairfax	40	0	0	0	0	0	0	35,294	0%
Fairview	40	291	0	0	0	0	291	35,294	1%
Harvey L. Hall	156	5,570	234	0	6,579	4,489	16,873	137,646	12%
Heritage	40	0	0	0	0	0	0	35,294	0%
Home Base	124	0	0	0	0	0	0	54,706	0%
Jewett	0	0	0	0	0	0	0	0	0%
Lamont	40	103	0	0	0	0	103	35,294	0%
Martha J. Morgan	44	3,738	1,851	0	1,809	1,527	8,925	38,823	23%
McFarland	20	120	0	0	0	0	120	17,647	1%
Mojave	20	0	0	0	0	0	0	17,647	0%
Oasis	57	0	0	0	0	0	0	50,294	0%
Pete H. Parra	128	0	0	0	3,450	3,808	7,258	112,940	6%
Planz	20	1,840	0	0	0	0	1,840	17,647	10%
Primeros Pasos	80	0	0	0	2,714	1,393	4,107	70,588	6%
Rosamond	80	0	0	0	0	0	0	70,588	0%
San Diego Street	40	131	0	0	1,875	1,808	3,815	35,294	11%
Seibert	40	0	0	0	0	0	0	35,294	0%
Shafter	20	0	0	0	1,432	954	2,386	17,647	14%
Shafter HS/EHS	26	0	0	0	0	0	0	22,941	0%
Sterling	124	4,419	0	0	6,896	2,140	13,455	109,411	12%
Sunrise Villa	20	86	0	0	0	0	86	17,647	0%
Taft	66	3,038	0	0	0	0	3,038	58,235	5%
Tehachapi	34	309	0	0	0	0	309	30,000	1%
Vineland	20	1,193	0	0	0	0	1,193	17,647	7%
Virginia	40	0	0	0	0	0	0	35,294	0%
Wesley	60	0	0	0	0	0	0	52,941	0%
Willow	55	0	0	0	0	0	0	48,529	0%
Administrative Services		0	0	0	0	0	0	0	NA
Program Services		221	0	0	0	0	221	66,765	0%
SUBTOTAL IN-KIND	**1,763**	**25,374**	**2,085**	**0**	**30,545**	**20,386**	**78,390**	**1,567,638**	**5%**
State General Child Care*		149,654	247,436	224,966	247,436	108,858	978,351	1,871,571	52%
State Preschool*		261,381	565,581	480,953	94,964	34,760	1,437,638	3,074,165	47%
State Migrant Child Care*		16,596	28,139	25,612	28,139	9,664	108,149	184,872	58%
SUBTOTAL CA DEPT of ED		**427,631**	**841,156**	**731,531**	**370,539**	**153,281**	**2,524,139**	**5,130,608**	**49%**
GRAND TOTAL		**453,005**	**843,241**	**731,531**	**401,084**	**173,667**	**2,602,529**	**6,698,246**	**39%**

*May include estimates

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: February 1, 2020 through January 31, 2021
Report for period ending July **31, 2020** (Month 6 of 12)

Percent of budget period elapsed: 50%

LOCATION	FUNDED ENROLL-MENT	Feb	March	April	May	June	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	7,823	0	0	0	0	7,823	124,545	6%
Chrisman	30	11,922	3,469	3,090	1,570	1,451	21,502	155,682	14%
Kennedy	16	83	1,665	1,413	1,521	1,812	6,494	83,030	8%
Lodi Home Base	35	44	0	0	0	0	44	90,814	0%
Lodi UCC	30	100	1,200	171	177	171	1,819	155,682	1%
Manteca Home Base	12	0	394	537	551	533	2,015	31,136	6%
Marci Massei	24	9,019	0	0	0	0	9,019	124,545	7%
St. Mary's	16	183	0	0	0	0	183	83,030	0%
Stockton Home Base	90	133	1,126	1,074	933	1,040	4,306	233,523	2%
Tracy Home Base	12	0	0	0	0	0	0	31,136	0%
Walnut	24	10,479	843	0	1,371	2,014	14,706	124,545	12%
Administrative Services		0	0	0	0	0	0	0	
Program Services		0	0	0	0	0	0	108,412	0%
Policy Council		0	0	0	0	0	0	1,000	0%
SUBTOTAL IN-KIND	**313**	**39,786**	**8,697**	**6,286**	**6,123**	**7,021**	**67,914**	**1,347,082**	**5%**

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	**Month/Year:** June 2020
Program/Work Unit: Head Start/Early Head Start	**Program Manager/Supervisor:** Ginger Mendez/Donna Holland
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Funded Enrollment	Reportable Enrollment	Percentage	Enrollment Breakdown	Disabilities Goal 10%	Over Income Goal <10%
Head Start Kern ***Part year ended 5/22** **Full Year Centers Only**	**1317** ***235**	**235**	**100%**		**12.6%**	**3.4%**
Early Head Start Kern	**446**	**407**	**91%**		**16.9%**	**6%**
• EHS Center Based	218		100%	218/218		
• EHS Home Based	124		100%	124/124		
• EHS Home Based-Interim	104		52%	56/108		
Early Head Start San Joaquin	**313**	**Dark in June**				
Early Head Start Partnership	**152**	**91**	**60%**		**5.1%**	**9.8%**
• Bakersfield College	32		88%	28/32	12.5%	
• Blanton	16		100%	16/16	12.6%	
• Garden Pathways	11		91%	10/11	0%	
• Taft College	42		80%	34/42	0%	
• Jewett	24		0%	0/24	0%	
• Escuelita Hernandez	16		19%	3/16	0%	
• Seeking Partner	11		0%	0/11		

****Face-to-face services suspended starting end of business day March 17, 2020 for Kern Head Start/Early Head Start and end of business day March 13, 2020 for San Joaquin EHS.**

*****Services for Full day/Full year began on June 1, 2020. Part Year Program ended on 5/22/2020.**

Division Staffing			
Currently Employed	**Vacant Positions**	**Continuous Family Leave**	**Intermittent Family Leave**
616	27	8	92

Compliance
To minimize the risk of transmission of COVID-19 to children and staff, reviews will continue to be conducted through desk-top monitoring.

Central Kitchen June 2020				
Meals & Snacks	**Total # Prepared**	**Breakfast**	**Lunch**	**Snack**
Head Start / Early Head Start Centers	19,091	6,377	6,357	6,357
Home Based Meals	4,230	1,410	1,410	1,410
*Boxed Meals	9,180	3,060	3,060	3,060
TOTAL	**33,401**	**10,847**	**11,727**	**10,827**

The Central Kitchen along with the support of the Head Start/Early Head Start staff continued to provide boxed meals for the enrolled children who received virtual services.
The Central Kitchen worked with the Sysco representative to be able to offer ready to eat meals that were creditable with CACFP.
The boxed meals were very much appreciated by the families and this is just another way CAPK is meeting the needs of our families during this pandemic.

CACFP					
May 2020					
Total Meals Requested			Meals Allocated		% of Meals Served
Central Kitchen	Vendor Meals	**Total Meals**	CACFP/USDA	HS/EHS	May 2020
44,607	0	44,607	39,498	5,109	**89%**

Adventist Health

FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

August 2020

- Vaccines are FREE for children ages 0-5 regardless of health insurance.
- Vaccines are FREE for children ages 6-18 who meet one of the following criteria:
  1. No health insurance
  2. Enrolled in Medi-Cal (Please bring Medi-cal card to every visit.)
  3. American Indian or Native Alaskan
- We offer the Hemoglobin test FREE of charge for children , expecting/postpartum mothers, regardless of health insurance.
- Your child's Immunization cards are required.
- Please be aware that our program DOES NOT offer TB skin tests or physicals.
- Clinics may be canceled due to weather conditions. Please call our office prior to arriving.
- We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 Food Maxx 4400 Ming Ave. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	4 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm—3:00 pm	5 Standard Middle 126 Ferguson Ave. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	6 Ready-Set Back 2 School 4003 Chester Ave. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	7 Blessing Corner 101 Union Ave. (Parking Lot) 9:30 am—12:30 pm	8
9	10 Greenfield Family Resource Center 5400 Monitor Street (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	11 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm—3:00 pm	12 Kern County Dept. of Human Services 100 E. California Ave (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	13 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm—3:00 pm	14	15
16	17 Walmart Supercenter 5075 Gosford Rd. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	18 CMIP by appointment only. (Please call office to schedule) 8:30 am—11:30 am 12:00 pm—3:00 pm	19 Adventist Health Bakersfield 2800 Chester Ave. (Parking Lot@29th) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	20 Vallarta Market 600 Bear Mountain Blvd., **ARVIN** (Parking Lot) 9:30 am—11:30 am 12:00 pm—2:00 pm	21	22
23	24 NOR-Riverview Park 437 Willow Drive (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	25	26 New Life Church 4201 Stine Road (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	27	28 **Hi I'm Pip!**	29
30	31					



Prior to attending one of the clinics listed, please call (661) 869-6740, for additional instructions

Due to COVID-19 precautions, children over the age of 5 require an appointment.

To view our clinic schedule online visit http://www.adventisthealthbakersfield.org/immunizations

Adventist Health

FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

Agosto 2020

* Vacunas son GRATIS para niños menores de 5 años sin importar cobertura medica.
* Vacunas son GRATIS para niños de 6-18 años que cumplen uno de los siguentes criterios:
  1. No aseguranza medica
  2. Inscrito a Medi-Cal (Favor de traer la tarjeta de Medi-cal en cada visita)
  3. Indio Americano o Nativo de Alaska
* Ofrecemos prueba de Hemoglobina GRATIS para niños, mujeres embarazadas/postparto sin importar corbertura medica.
* La tarjetas de vacunas de su hijo(a) son requeridas.
* NO OFRECEMOS pruebas de tuberculosis o exámenes fisicos.
* Las clinicas podran ser canceladas por condiciones del clima. Porfavor llame antes de ir a la clinica móvil.
* Podemos parar de registrar 30 minutos antes de cerrar.

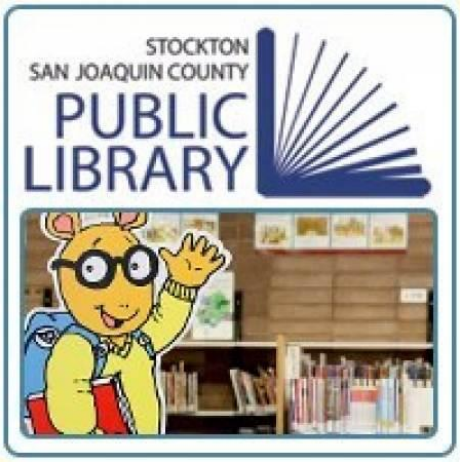
DOMINGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
						1
2	3 Food Maxx 4400 Ming Ave. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	4 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm—3:00 pm	5 Standard Middle 126 Ferguson Ave. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	6 Ready-Set Back 2 School 4003 Chester Ave. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	7 Blessing Corner 101 Union Ave. (Estacionamiento) 9:30 am—12:30 pm	8
9	10 Greenfield Family Resource Center 5400 Monitor Street (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	11 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm—3:00 pm	12 Kern County Dept. of Human Services 100 E. California Ave (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	13 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm—3:00 pm	14	15
16	17 Walmart Supercenter 5075 Gosford Rd. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	18 CMIP solo con cita. (Favor de llamar a la oficina para una cita) 8:30 am—11:30 am 12:00 pm—3:00 pm	19 Adventist Health Bakersfield 2800 Chester Ave. (Estacionamiento) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	20 Vallarta Market 600 Bear Mountain Blvd., **ARVIN** (Estacionamiento) 9:30 am—11:30 am 12:00 pm—2:00 pm	21	22
23	24 NOR-Riverview Park 437 Willow Drive (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	25	26 New Life Church 4201 Stine Road (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	27	28 **Hola soy Pip!**	29
30	31					



Favor de llamar al (661) 869-6740 antes de acudir a una de las clinicas para mas instrucciones

Debido a precauciones de COVID-19, niños mayores de 5 años necesitan hacer cita.

Para ver la programacion de clinicas visite la pagina http://www.adventisthealthbakersfield.org/immunizations



STOCKTON-SAN JOAQUIN COUNTY PUBLIC LIBRARY VIRTUAL EVENTS

Join Stockton-San Joaquin County Public Library for some fun virtual events throughout the week.

Take a break and enjoy a quick hello from the library with them. Grab some snacks, a comfy spot on the couch and tune in to Stockton-San Joaquin County Public Library's Facebook page.

Mondays - 10:30am - Story time

Tuesdays - 2:30pm – Library Crafts

Wednesdays - 10:30am – All About Baby

Thursdays - 2:30pm – Summer Reading Craft

Fridays - 10:30am - Fire Station Story time

UPCOMING DATES:

- Thursday, August 20
- Friday, August 21
- Monday, August 24
- Tuesday, August 25
- Wednesday, August 26
- Thursday, August 27
- Friday, August 28
- Monday, August 31

COMMUNITY ACTION PARTNERSHIP OF KERN

MEMORANDUM

To: Policy Council Members

From: Lisa Price, Program Governance Coordinator

Date: August 25, 2020

Subject: Policy Council Member Resignation ~ Rosalva Castillo

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As a result of communication that took place with Policy Council Member Rosalva Castillo on August 7, 2020 Rosie shared, that she would be resigning from Policy Council. Her child will be attending kindergarten and Rosie wishes to pursue parent participation at the elementary school level. She extended her well wishes to the group and was very appreciative and grateful for the opportunity to serve on the Council.

COMMUNITY ACTION PARTNERSHIP OF KERN

MEMORANDUM

To: Policy Council Members

From: Lisa Price, Program Governance Coordinator

Date: August 25, 2020

Subject: Policy Council Member Resignation ~ Jessica Mendez

In communicating with Policy Council Member Jessica Mendez on August 18, 2020, she stated that she is unable to participate as a member of Policy Council and verbally submitted her resignation. Jessica expressed much appreciation of the Head Start program and wished everyone well.



SAN JOAQUIN COUNTY - FAMILY DAY IS GOING VIRTUAL

Family Day is going VIRTUAL this year!

Starting **August 31 through November 6**, Family Day will be hosting virtual gatherings along with other activities for children and parents! Everything from online interactive projects, music, storytelling, clowns. published authors and much more!

We can't WAIT for all of you to see what they have planned Stay tuned! #60DaysOfLiteracy

Make sure to follow them on their social media and website for more information.

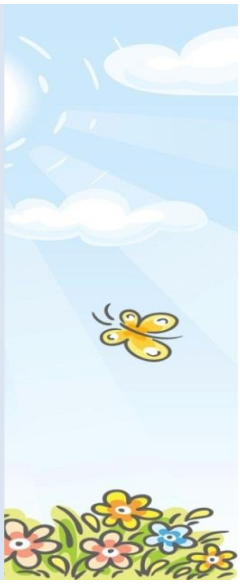


Community Connection for Child Care
Professional Development
Calendar

September 2020

Register online at
www.caregistry.org
Virtual Trainings hosted via Zoom

For training information in English
call 661-861-5271 or 661-861-5201
Para información de capacitación en
Español llamada 661-861-5208



All dates are contingent upon participation /registrations. Please confirm dates beforehand.
Todas las fechas están sujetas a participación/inscripción. Por favor de confirmar fechas con anterioridad.

Date/Fecha September 2020 Septiembre 2020	Training Entrenamiento	Time Hora	Presenter Presentado por	Location Ubicación
September 8th	**Title 22 Overview** ENGLISH	**6:30 p.m. – 8:30 p.m.**	**Community Care Licensing** Fresno Regional Office	**Virtual Zoom Training**
September 10th	**Titulo Resumen 22** **Title 22 Overview** ESPAÑOL	**6:30 p.m. – 8:30 p.m.**	**Community Care Licensing** Fresno Regional Office	**Virtual Zoom Training**
September 22nd	**Infant-Toddler Brain Development** ENGLISH	**6:30 p.m. – 8:30 p.m.**	**Lisa Duncan-Purcell** *California State University, Bakersfield*	**Virtual Zoom Training**
September 24th	**Early Childhood Development- An Anti-Bias Multi-Cultural Perspective** ENGLISH	**6:30 p.m. – 8:30 p.m.**	**Bernadette Towns** *Bakersfield College*	**Virtual Zoom Training**

Registration for the workshops will now be online through **www.caregistry.org** . Create a log in if you have not already done so. When logged in follow the following steps to register for workshops:

1. Click on the left tab titled **Training Calendar**
2. Under **Sponsor Name** type in ***Community Connection*** and click **Search**. The list of workshops will come up.
3. Click on the circle next to the workshop you want to attend, then click **View Event Details** on bottom left corner.
4. Finally, click on the **Enroll Now** tab. An email confirmation will be sent to you.

La inscripción para los talleres será a través de **www.caregistry.org** . Cree un registro si aún no lo ha hecho. Una vez conectado, siga los siguientes pasos para registrarse en los talleres:

1. Haga clic en la pestaña izquierda titulada **Calendario de Capacitación**
2. Donde dice **Nombre de Patrocinador** favor de escribir ***Community Connection*** y haga clic donde dice **Buscar.** Aparecerá la lista de talleres.
3. Haga clic en el círculo junto al taller al que desea asistir y, a continuación, haga clic en **Ver detalles del evento** en la esquina inferior izquierda.
4. Finalmente, haga clic en la pestaña **Inscribirse ahora**. Se le enviará un correo electrónico de confirmación.

BOOKS IN MOTION: DANCE + LITERACY

www.kerndance.org/bim/

SUMMER 2020

Your Favorite BOOKS COME TO LIFE Through DANCE



BOOKS IN MOTION® DANCE + LITERACY

kern county LIBRARY

Kern Literacy Council

Chevron

Robert Grimm Family Foundation

Kern Family Health Care™

Virginia and Alfred Harrell Foundation

BCB

Polynesian Spice

Civic Dance Center

Be cool

Make use of fans and air conditioners set to cool.





H2O to go

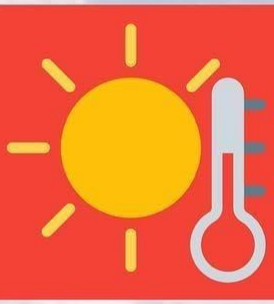
Take a bottle of water with you.

Avoid

Alcohol, coffee and energy drinks.



KERN COUNTY FIRE DEPARTMENT TIPS TO **BEAT THE HEAT**





Dress down

Wear lightweight, light-colored, loose-fitting clothes.

Soak

Take a cool shower or bath to help you cool down.





Rest

Make sure you get enough sleep and rest.

COVID-19
CORONAVIRUS DISEASE

BE INFORMED:

Know Your Risk During COVID-19

On a scale of 1 to 10, how risky is...

Ranked by physicians from the TMA COVID-19 Task Force and the TMA Committee on Infectious Diseases

Texas Medical Association
Physicians Caring for Texans



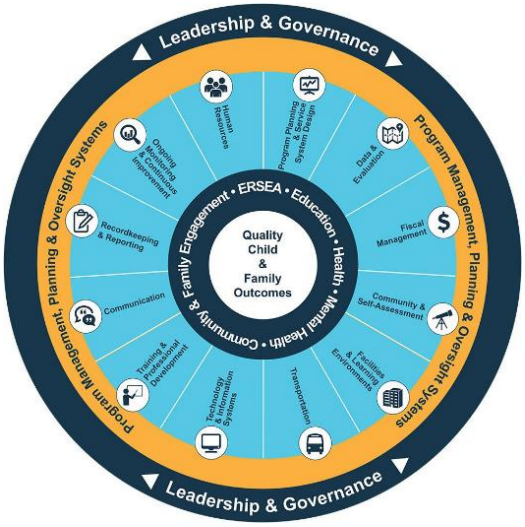
Texas Medical Association | 401 W. 15th St. | Austin, TX 78701-1680

Policy Council
PLANNING COMMITTEE
2020 Virtual Meeting Dates

At this time, all meetings will be held via teleconference. As the meeting date approaches you will be sent an invite via email which will provide the call-in number and the meeting I.D. In preparation for these subcommittee meetings please mark your calendar accordingly. <u>All meetings will begin at 5:30 p.m.</u>

Tuesday, September 1, 2020
Tuesday, October 6, 2020

Any necessary documentation and/or information for meetings will be sent via email (or in some instances USPS) prior to the meeting for your review.



Policy Council
SCHOOL READINESS COMMITTEE
2020 Virtual Meeting Dates

At this time, all meetings will be held via teleconference. As the meeting date approaches you will be sent an invite via email which will provide the call-in number and the meeting I.D. In preparation for these subcommittee meetings please mark your calendar accordingly. All meetings will begin at 5:30 p.m.

Tuesday, September 15, 2020 *Topic: Health & Nutrition*
Tuesday, October 20, 2020 *Topic: Inclusion & Family Engagement*

Any necessary documentation and/or information for meetings will be sent via email (or in some instances USPS) prior to the meeting for your review.



Policy Council
BYLAWS COMMITTEE
2020 Virtual Meeting Dates

At this time, all meetings will be held via teleconference. As the meeting date approaches you will be sent an invite via email which will provide the call-in number and the meeting I.D. In preparation for these subcommittee meetings please mark your calendar accordingly. All meetings will begin at 5:30 p.m.

Tuesday, September 8, 2020
Tuesday, October 13, 2020

Any necessary documentation and/or information for meetings will be sent via email (or in some instances USPS) prior to the meeting for your review.

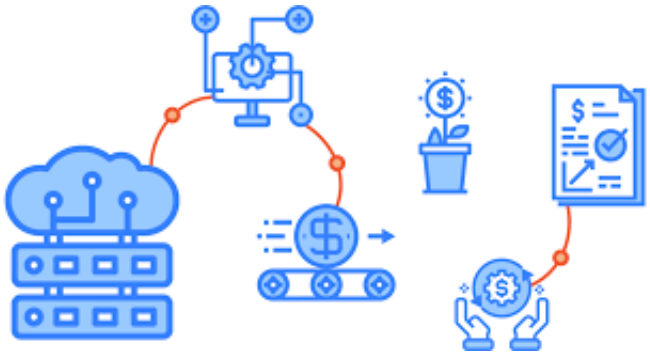


Policy Council
BUDGET & FINANCE COMMITTEE
2020 Virtual Meeting Dates

At this time, all meetings will be held via teleconference. As the meeting date approaches you will be sent an invite via email which will provide the call-in number and the meeting I.D. In preparation for these subcommittee meetings please mark your calendar accordingly. All meetings will begin at 5:30 p.m.

Tuesday, September 15, 2020
Tuesday, October 20, 2020

Any necessary documentation and/or information for meetings will be sent via email (or in some instances USPS) prior to the meeting for your review.



REVISED 2019-2020 Head Start Policy Council Meeting Dates

At this time, all meetings will be held via teleconference until further notice. Members of the public may join via teleconference or may listen to the call from the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA. Teleconference information can be found on monthly meeting agendas, located on the CAPK website at www.capk.org/documents/.

Por el momento, todas las reuniones se llevarán a cabo vía teleconferencia hasta nuevo aviso. Los miembros del público pueden unirse por medio de teleconferencia o pueden escuchar la llamada de la Oficina Administrativa de CAPK, ubicada en 5005 Business Park North, Bakersfield, CA. La información sobre las teleconferencias se puede encontrar en las agendas mensuales de las reuniones, localizadas en el sitio web de CAPK en www.capk.org/documents/

~~Tuesday, November 26, 2019~~
~~Tuesday, December 17, 2019*~~
~~Tuesday, January 28, 2020~~
~~Tuesday, February 25, 2020~~
~~Tuesday, March 24, 2020~~
~~Tuesday, April 28, 2020~~
~~Tuesday, May 19, 2020*~~
~~Tuesday, June 23, 2020~~
~~*Tuesday, July 28, 2020***~~
Tuesday, August 25, 2020
Tuesday, September 22, 2020
Tuesday, October 27, 2020

Policy Council Meetings are generally held on the 4th Tuesday of the month.

*December and May meetings will be held one week earlier due to the respective Christmas and Memorial Day holidays.

**Committee members voted to cancel the July meeting