Head Start/State Child Development

POLICY COUNCIL
EXECUTIVE COMMITTEE MEETING

May 19, 2020
5:30 p.m.

Per Governor's Executive Order N-25-20
This meeting will be held via tele-conference
(213) 204-2374 ~ Conference ID: 690 273 525#

Join Microsoft Teams Meeting

POLICY COUNCIL
STANDING COMMITTEES
May 2020

EXECUTIVE COMMITTEE

Chairperson: Nila Hogan
Vice Chairperson: Destiny Thompson Butler
Secretary: Kaylonie Howard
Treasurer: Hernan Lozano
Parliamentarian: Nicole Cabe

STANDING COMMITTEE MEMBERS

Board of Directors: Nila Hogan

BYLAWS
Chairperson: Nicole Cabe

1. Isabelle Diaz
2. Andrea Martinez
3. Raeann Haggard
4.
5.
6.

PLANNING
Chairperson: Destiny Thompson Butler

1. Nicole Cabe
2. Dalila Castillo
3. Rosie Castillo
4. Nila Hogan
5.
6.

SCHOOL READINESS
Chairperson: Kaylonie Howard

1. Bianca Garibay
2. Ana Vega
3. Helena Conolly
4. Brittany Dunbar

FINANCE
Chairperson: Hernan Lozano

1. Destiny Thompson Butler
2. Isabel Everly
3. Jessica Mendez
4.
5.
6.



LEGEND:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Appealed Termination	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Executive Committee Meeting	EC
Not Yet Elected to Policy Council	

Policy Council Attendance 2019 ~ 2020

#	REGION 1	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Dalila Castillo ~ Shafter	X	X	X	X	EC	EC						
2	Rosie Castillo ~ Shafter	X	X	X	X	EC	EC						
3	*Vacancy*												
4	*Vacancy*												
#	REGION 2	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Isabelle Diaz ~ East California	ABS	X	ABS	X	EC	EC						
2	Isabel Everly ~ Sterling	X	ABS	X	ABS	EC	EC						
3	Jessica Mendez ~ Sterling				X	EC	EC						
4	Andrea Martinez ~ East California				X	EC	EC						
#	REGION 3	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Nicole Cabe ~ Fairfax	X	X	X	X	X	X						
2	Nila Hogan ~ Pete Parra	X	X	ABS	X	X	X						
3	Hernan Lozano ~ Seibert	X	X	X	X	X	X						
4	Raeann Haggard ~ Harvey L. Hall				X	EC	EC						
#	REGION 4	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Helena Conolly ~ Rosamond	X	ABS	X	ABS	EC	EC						
2	Brittany Dunbar ~ Rosamond	X	ABS	X	ABS	EC	EC						
3	*Vacancy*												
4	*Vacancy*												
#	Home Base	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Kaylonie Howard ~ F. Garcia	X	X	X	ABS	X	ABS						
2	Destiny Thompson Butler ~ M. Craig	X	X	X	X	X	X						
#	ECC EHS Partnership	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	*Vacancy*												
#	San Joaquin EHS Partnership	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Bianca Garibay ~ A. Johnson	X	X	X	X	EC	EC						
2	Ana Vega ~ Lodi	X	X	ABS	X	EC	EC						
#	Community Representatives	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	*Vacancy*												
2	*Vacancy*												
3	*Vacancy*												
#	Board Member	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2019	Aug 2020	Sept 2020	Oct 2020
1	Jimmie Childress				X	EC	EC						



Policy Council Standing Committee
Attendance Sheet
2019 ~ 2020

Bylaws Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nicole Cabe			X								
Isabel Lopez			X								
Daisy Valencia			ABS								
Andrea Martinez											
Raeann Haggard											

Budget & Finance Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Hernan Lozano		X	X								
D. Thompson Butler		X	X								
Isabel Everly			X								
Jessica Mendez											

School Readiness Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Kaylonie Howard			ABS								
Ana Vega			X								
Bianca Garibay			ABS								
Helena Conolly			X								
Brittany Dunbar			X								

Planning Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
D. Thompson Butler		ABS	X	X							
Nila Hogan		X	X	X							
Nicole Cabe		X	X	X							
Dalila Castillo		ABS	X	ABS							
Rosie Castillo		ABS	X	ABS							

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nila Hogan		ABS	X	X	X						

Legend	
Attended	**X**
Did Not Attend	**ABS**
Attended Another CAPK Function	
Resigned	**R**
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	

Policy Council
EXECUTIVE COMMITTEE MEETING
AGENDA
Per Governor's Executive Order N-25-20
Meeting to be held via Teleconference
(213) 204-2374 – Conference ID: 690 273 525#
May 19, 2020
5:30 p.m. – 6:30 p.m.

1. **Call to Order** — Chairperson
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action

   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum** — Secretary

3. **Approval of Agenda** — Chairperson — ***ACTION**
   a. Agenda dated: May 19, 2020

4. **Approval of Minutes** — Chairperson — ***ACTION**
   a. Date of Minutes: April 28, 2020

5. **Public Forum**
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis.* ***Speakers are limited to five minutes each.*** *If more than one person wishes to address the same topic, total group time will be 10 minutes Please state your name before making your presentation. Thank you.*

6. **Standing Committee Reports** — (3 minutes per report)
   a. School Readiness Committee — Verbal Report
   b. Planning Committee — Verbal Report
   c. Budget & Finance — Verbal Report
   d. Bylaws — Verbal Report

7. **Presentations** — (15 minutes per presentation)
   a. None

8. **New Business** — Chairperson — ***ACTION**
   a. Head Start Summer Bridge Program Funding Request ~ Jerry Meade, Program Design & Management Administrator - ***Informational Item***
   b. Budget & Financial Reports ~ Heather McCarley, Finance Manager
      i. Kern Head Start Budget vs. Actual Expenditures, March 1, 2020 through April 30, 2020

This is to certify that this agenda notice was posted online at www.capk.org by 12:00 pm, May 14, 2020
Lisa Price, Program Governance Coordinator

ii. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2020 through April 30, 2020
iii. Early Head Start San Joaquin Budget vs. Actual Expenditures, February 1, 2020 through April 30, 2020
iv. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2020 through April 30, 2020
v. Parent Local Travel & Child Care through April 30, 2020
vi. Parent Activity Funds through April 30, 2020
vii. Kern Head Start and Early Head Start Non-Federal and In-Kind Report, March 1, 2020 through April 30, 2020
viii. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2020 through April 30, 2020

9. Communications

a. Help Us Stay Calm ~ National Center for Pyramid Model Innovations
b. Water Safety
c. CAPK Program Information
d. Mobile Immunization Clinic ~ May 2020 (English/Spanish)
e. Policy Council Meeting Dates

10. Program Governance Report	Lisa Price	Verbal Report (3 min.)
11. Director's Report (HS/State Child Development)	Yolanda Gonzales	Verbal Report (3 min.)
12. Policy Council Chairperson	Nila Hogan	Verbal Report (3 min.)
13. Executive Committee Closing Comments		
14. Adjournment	Chairperson	

Next scheduled meeting date, June 25, 2020

This is to certify that this agenda notice was posted online at www.capk.org by 1:00 pm, May 14, 2020
Lisa Price, Program Governance Coordinator

AGENDA DEL COMITÉ EJECUTIVO
del Concilio de Póliza
Por Orden Ejecutiva Gubernamental N-25-20
Junta a llevarse a cabo por Teleconferencia
(213) 204-2374 – Número de Identificación 690 273 525#
19 de mayo, 2020
5:30 p.m. – 6:30 p.m.

1. **Convocación de reunión** Presidente
   a. Momento de silencio, juramento de lealtad
   b. Lectura de la promesa de Acción Comunitaria

   "Acción Comunitaria cambia la vida de personas, simboliza el espíritu de esperanza, mejora a las comunidades y hace de *América un mejor lugar para vivir. Estamos interesados en la comunidad y nos dedicamos a que la gente aprenda a ayudarse a sí misma y a otros"*

2. **Pase de lista/establecimiento de los miembros** Secretario (a)

3. **Aprobación de Agenda** Presidente ***ACCIÓN**
   a. Agenda con fecha del 19 de mayo, 2020

4. **Aprobación de minutos** Presidente *** ACCIÓN**
   a. Aprobación de minutos con fecha del 28 de abril, 2020

5. **Presentación de invitados/Foro público**
   a. *El público que desee dirigirse al Concilio de Póliza, podrá hacerlo en este momento .Los miembros del Concilio de Póliza pueden responder brevemente a las declaraciones hechas o a las preguntas presentadas. Sin embargo, el Concilio no tomará ninguna acción , solo podrá referirlo al personal para su estudio y análisis,* ***Los oradores tienen un límite de 5 minutos para exponer.*** *Si más de una personas desea tocar el mismo tema, el total de minutos para dicho tema será de 10 minutos. Favor de proporcionar su nombre antes de su presentación. Gracias.*

6. **Reportes de comités permanentes** (3 minutos por reporte)
   a. Comité de preparación escolar **Reporte verbal**
   b. Comité de Planeación **Reporte verbal**
   c. Comité de Presupuesto y Finanzas **Reporte verbal**
   d. Comité de Estatutos **Reporte verbal**

7. **Presentaciones** (15 minutos por presentación)
   a. Ninguna

8. **Nuevos intercambios** Presidente ***ACCIÓN**
   a. Solicitud de fondos para el programa de Verano para el Programa Head Start ~ Jerry Meade, Diseñador de programa y Administrador de Gestiones. **Cápsula Informativa**
   b. Reportes de Presupuestos y Finanzas ~ Heather McCarley, Gerente de Finanzas
      i. Presupuesto de Head Start Kern vs. Gastos actuales, 1 de marzo 2020 hasta el 30 de abril, 2020
      ii. Presupuesto de Early Head Kern vs. Gastos actuales , 1 de marzo 2020 hasta el 30 de abril, 2020
      iii. Presupuesto de Early Head Start de San Joaquín vs. Gastos Actuales, 1 de febrero, 2020 hasta 30 de abril, 2020
      iv. Presupuesto de la asociación de cuidado infantil Early Head Start vs. gastos actuales, 1 de marzo, 201 hasta 30 de abril, 2020
      v. Viajes locales de padres y Cuidado infantil hasta el 30 de abril, 2020

Esto es para certificar que esta agenta se publicó en el vestíbulo de la oficina de administración de CAPK localizada en 5005 Business Park North, Bakersfield, CA y en línea en www.capk.org a las 1:00 pm, el 14 de mayo, 2020
Lisa Price, Coordinadora del programa de Gobernanza

vi. Fondos de actividades para padres hasta el 30 de abril, 2020
vii. Reporte de contribuciones internas y fondos no federales de Head Start & Early Head Start Kern, desde el 1 de marzo, 2020 hasta el 30 de abril, 2020
viii. Reporte de contribuciones internas y fondos no federales de Early Head Start San Joaquín, desde el 1 de febrero, 2020 hasta el 30 de abril, 2020

9. **Comunicaciones**

a. Ayúdenos a mantenernos tranquilos ~ Centro Nacional de Innovaciones Modelo Pirámide
b. Seguridad con el agua
c. Información de los programas de CAPK
d. Clínica de vacunación móvil ~ Mayo 2020 (Ingles/Español)
e. Fechas de juntas de Concilio de Póliza

10. Reporte del programa de gobernanza	Lisa Price	**Reporte Verbal** (5 min.)
11. Reporte del director de Desarrollo Infantil Estatal/HS	Yolanda Gonzales	**Reporte Verbal** (5 min.)
12. Presidenta del Concilio de Póliza	Nila Hogan	**Reporte Verbal** (3 min.)
13. Comentarios de conclusión del Comité Ejecutivo		
14. Conclusión	Presidente	

Próxima junta programada para el 25 de junio, 2020

Esto es para certificar que esta agenta se publicó en el vestíbulo de la oficina de administración de CAPK localizada en 5005 Business Park North, Bakersfield, CA y en línea en www.capk.org a las 12:00 pm, el 14 de mayo, 2020
Lisa Price, Coordinadora del programa de Gobernanza

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL EXECUTIVE COMMITTEE MEETING MINUTES
April 28, 2020
Teleconference ID: 565 118 085#
Per Governor's Executive Order N-25-20

1. **Call to Order**
   Chairperson Nila Hogan called the meeting to order at 5:37 p.m.
   a. Moment of Silence
   b. Reading of the Promise of Community Action
   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum**
   Chairperson, Nila Hogan conducted roll call; quorum was established.
   Executive Committee Members Present: Nila Hogan, Chairperson; Destiny Thompson Butler; Hernan Lozano, Treasurer; Nicole Cabe, Parliamentarian

3. **Approval of Agenda** ***ACTION**
   a. A motion was made by Nicole Cabe to approve the agenda dated April 28, 2020; seconded by Destiny Thompson Butler. Motion carried unanimously.

4. **Approval of Minutes** Chairperson ***ACTION**
   a. A motion was made by Destiny Thompson Butler to approve the minutes of March 24, 2020; seconded by Nicole Cabe. Motion carried unanimously.

5. **Presentation of Guests /Public Forum**
   The following guests were in attendance: Yolanda Gonzales, Director Head Start/State Child Development; Jerry Meade, Program Design & Management Administrator; Donna Holland, Fiscal Administrator; Leslie Mitchell, Education/Support Services Administrator; Esperanza Contreras, Partnership Administrator; Sylvia Ortega, Quality Assurance Administrator; Rosita Curry; Partnership & Home Base Manager; Heather McCarley, Fiscal Manager; Lisa Price, Program Governance Coordinator
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis.* ***Speakers are limited to five minutes each****. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*

6. **Standing Committee Reports**
   a. **School Readiness Committee**
      The School Readiness Committee has not met since the Governor's Order began. Even so, there are still many things taking place. Teaching staff is connecting with families through Learning Genie and many informational newsletters have also been shared. Parents of children who have an active IEP/IFSP have been contacted and provided additional resources. Additionally, monthly parent-child activity calendars have been created along with Ready Rosie playlists which were also shared with parents. It was noted that additional resources can be found in the Communications portion of the Policy Council packet. No date has been set for the next PC School Readiness Meeting.
   b. **Planning Committee**
      The Planning Committee did not meet this month and will not meet in May either due to the Governor's Order currently in place. However, the program continues to reach out to parents interested in enrollment opportunities for their children. There have also been several successful

food distributions for families enrolled in the program. Prior to center closures, the Central Kitchen prepared over 43,000 meals. It was also shared that there are several employment opportunities available for qualified applicants which can be found on the CAPK website. The next Planning Meeting will be determined at a later date

c. **Budget & Finance Committee**
The Budget & Finance Committee did not meet this month due to the Governor's Order. Budget to actual financial documents across all grants were included in the Policy Council packet and will be voted on during this Executive Committee Meeting. At this time there is not a scheduled PC Budget & Finance Meeting during the month of May.

d. **Bylaws Committee**
The Bylaws Committee has not met since the initial meeting which was held in February. From that meeting a draft version of the Policy Council Bylaws was created with input/edits provided by subcommittee members. The draft version was also sent to Admin for review. In adhering to the Governor's Order, it is unknown when the subcommittee will meet again. However, prior to that time, members will receive a draft version the document for additional review.

7. Presentations

a. None

8. New Business ***ACTION**

a. **Head Start/Early Head Start Kern, Early Head Start San Joaquin, and Child Care Partnerships COLA & Quality Improvement ~ Jerry Meade, Program Design & Management Administrator**
Jerry Meade stated to the committee that there is a COLA (Cost of Living Adjustment) and Quality Improvement funding opportunity available for all of our Head Start/Early Head Start grants. He stated this is a result of the Further Consolidated Appropriations Act of 2020 which included an increase in funding for Head Start programs in the amount of $550 million over the 2020 fiscal year. Part of this funding opportunity will include a 2.0 percent pay increase to Head Start staff, retroactive to March 1, 2020. With the approval of Policy Council, Head Start will also increase the pay scale by 2.0 percent. Quality Improvement funds were also made available for all Head Start/Early Head Start grants. The amount available is based upon funded enrollment for each grant. The intent with Quality Improvement funding is to support the trauma informed care approach to benefit children and families enrolled in our program impacted by adverse experiences. It will also support the expansion of mental health professionals which includes behavioral specialists, contracted specialists as well as additional support staff in the classroom. The remaining funds available would be used to offset costs associated with professional development designed to support staff as they support those impacted by adverse experiences. We are very much looking forward to having the opportunity to grow this particular area of our program in supporting children experiencing challenging behaviors. Financial information and breakdown as it relates to the COLA and Quality Improvement funding were also shared with the Executive Committee. Upon conclusion of this report a request for approval was made. Destiny Thompson Butler motioned to approve the submission of the Head Start/Early Head Start Kern, Early Head Start San Joaquin, and Child Care Partnerships Cost of Living Adjustment (COLA) and Quality Improvement funding applications as well as changes to the Head Start pay scale; Nicole Cabe seconded. Motion carried unanimously.

b. **Office of Head Start CARES Act Funding Request ~ Jerry Meade, Program Design & Management Administrator – Informational Item**
Jerry Meade informed the Executive Committee that on March 27, 2020 the president signed the Coronavirus Aid, Relief and Economic Security (CARES) Act of 2020. This act includes $250 million available for programs under the Head Start Act for one-time activities to support preventative, preparedness and response related to coronavirus. Additionally, there is $500 million available to grantees to operate a summer program. Based upon guidance received from Program Instruction (ACF-PI-HS-20-03) grantees were advised to submit an intent to apply for funding to support a summer program as well as funding to support various one-time actions and/or activities taken in response to COVID-19. Even though a specific dollar amount has not yet

been established per grant, based upon the guidance received staff began the development of this application process. The summer bridge proposal to the Office of Head Start would include bringing 5-year-old children who are transitioning to kindergarten in the fall, back into a Head Start classroom for an intensive 6-week program. This program will be developed to support a school readiness mindset in preparing children to be able to learn as best as they possibly can when entering kindergarten. Staff has identified the number of children transitioning to kindergarten and are hopeful that they can develop & create a program to support this transition. Jerry went on to say we will not know if we are able to operate or be funded for this summer program until we can provide a new program option that can accommodate our request based upon the new health and safety regulations for children. These regulations along with parent interest in a summer bridge program will help determine class sizes for this program option. Jerry went on to say that we are confident that the Head Start/State Child Development program could return and begin operating when deemed safe to do so. Head Start classrooms currently serve more than 10 students so we would have to look at how to accommodate our full year/full day program and how that would impact a summer bridge option. We are currently awaiting guidance and to see how we can continue to serve children safely if we are provided the opportunity to begin a summer program in July. However, in being proactive we do have to submit a plan and an option based upon many factors. The Office of Head Start has presented this opportunity with the full knowledge that there may not be a summer program because we do not know what is happening in the future. Jerry went on to share that if this were the case, the funds made available for a summer program ($500 million) would be added to the one-time ($250 million) COVID-19 funds. The COVID-19 funding will be made available based upon the number of children served in each of our grants. In further speaking to this topic, it was shared that staff are tracking expenses not anticipated but necessary as a result of the COVID-19 health crisis. Some of these expenses incurred include equipment necessary for telecommuting, at home workstations, an abundance of sanitizers, masks, gloves, etc. These would be things the program would be able to receive reimbursement for as they were a direct result of COVID-19. Additionally, in planning for the return of services obligations are being made for the necessary steps to maintain and resume operations which include facility sanitization, the purchase of PPE (Protective Personal Equipment) supplies, professional development training on infectious disease management as well as other expenses related to the coronavirus. Again, Jerry reminded the Executive Committee that at this time, this is an informational item only. In keeping with CAPKs customary and usual best practices, staff will keep the Policy Council informed as this funding opportunity process continues. Members acknowledged the information received and were pleased at the prospect of a summer program option for those children transitioning to kindergarten in the fall.

c. **Budget & Finance Reports ~ Heather McCarley, Finance Manager**
    i. Kern Head Start Budget vs. Actual Expenditures, March 1, 2020 through March 31, 2020
    ii. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2020 through March 31, 2020
    iii. Early Head Start San Joaquin Budget vs. Actual Expenditures, February 1, 2020 through March 31, 2020
    iv. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2020 through March 31, 2020

Heather McCarley shared budgetary information across all grants. Information shared for each report included but was not limited to base funds as well as training & technical assistance funds. Upon conclusion of such, a motion was made by Destiny Thompson Butler to approve all budget and finance reports as presented; seconded by Nicole Cabe. Motion carried unanimously.

9. <u>Communications</u>

a. Taking Care of Your Behavioral Health ~ SAMHSA, April 1, 2020
b. Facts About COVID-19 ~ CDC, April 3, 2020
c. Coronavirus Aid, Relief, and Economic Security Act; ACF-PI-HS-20-03; Issuance Date: April 14, 2020

d. CA Complete Count – Census 2020
e. Head Start/State Child Development Education and Wellness ~ April 2020
f. Kern County Virtual Library
g. Policy Council Meeting Dates
Motion was made by Nicole Cabe to receive and file items (a) through (g).

10. <u>Program Governance Report/Training</u> ~ Lisa Price

Lisa Price thanked everyone for their attendance, noting it is the second teleconference meeting of the Policy Council Executive Committee. She spoke to a few items contained in the Policy Council packet. In differentiating between fact and fiction a brief flyer released by the CDC was shared regarding COVID-19. Along the same topic, Lisa spoke about emotional health and well-being and how important it is to be mindful of that noting it is okay to feel anxious or worried at this time. She went on to review some of the tips outlined for addressing ways to support emotional health in this time of social distancing. Resources and phone numbers included on the flyer were also pointed out. A reminder about Census 2020 and its importance was shared. It was shared with members that this event only happens once every 10 years; adding that information collected from the census affects our community and helps to determine how federal funding is allocated. Some of the funding the census data helps to secure is for schools, hospitals, fire departments, highway construction and more. Members were encouraged to complete the census online if they have not already done so. The final item shared was information on the "virtual" Kern County Library. An access link was provided to which a variety of learning opportunities can be found from story times to virtual adventures. There are bilingual story times as well as "celebrity" story times. Virtual adventures allow for "visits" to zoos, aquariums, museums and even National Parks. There is also a language learner component, which allows visitors to learn words and phrases in other languages. In closing Lisa again thanked the Policy Council Executive Committee as well as staff for their support, time, and commitment.

11. <u>Director's Report (HS/State Child Development)</u> ~ Yolanda Gonzales

Yolanda Gonzales thanked members for taking the time to support Policy Council and staff as well. She expressed gratitude to parents and families for their ongoing support of the program. Yolanda stated she is especially proud of staff as they have taken on a new norm, connecting with parents on a weekly basis, making phone calls and creating many wonderful resources for families. They continue to work hard getting information out to our parents. It was also shared that we are on a variety of social media platforms including, Facebook, Pinterest, and Instagram. Yolanda spoke about how wonderful the food distribution has been and how amazing and touching it is to hear just how thankful and appreciative families are to receive this commodity. She added that we could not do this alone and how honored we as a program are to be working with our parents. Yolanda stated that we look forward to getting through this and we will get through it together. She also stated that during this time we have had a lot more hands on experience with technology which hopefully has provided us more comfortability. This in turn has prompted her to think about the various ways once we are able to re-open that we can fully utilize technology, i.e. when a child is ill. In closing, Yolanda again, thanked everyone for their support.

12. <u>Policy Council Chairperson/Announcements</u> ~ Nila Hogan

Nila Hogan expressed thankfulness to Head Start stating staff has really been reaching out, making phone calls, etc. She also shared that her child had the opportunity to speak with his teacher today which really made his day. In closing Nila shared that she misses everyone and hopes that Policy Council is able to meet in person again before the end of the term.

13. <u>Adjournment</u> ~ Chairperson

The meeting was adjourned at 6:17 p.m. The next Policy Council Meeting is scheduled for May 19, 2020.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
RESUMEN LA JUNTA DEL CONCILIO DE PÓLIZA COMITÉ EJECUTIVO
28 de abril, 2020
Numero de identificación para Teleconferencia: 565 118 085#
Por Orden Ejecutiva Gubernamental N-25-20

1. **Convocación de reunión**
   Nila Hogan, presidenta llamo la junta al orden a las 5:37 p.m.
   a. Momento de silencio
   b. Lectura de la promesa de Acción Comunitaria
      "*Acción Comunitaria cambia la vida de las personas, encarna el espíritu de esperanza, mejora las comunidades y hace de América un mejor lugar para vivir. Nos preocupamos por la comunidad entera, y estamos dedicados a ayudar a la gente a ayudarse a sí mismos y a los demás*".

2. **Pase de lista/Establecimiento de cuórum**
   Nila Hogan, presidenta paso lista; se estableció cuórum.
   Los miembros del Comité Ejecutivo presentes: Nila Hogan, presidente; Destiny Thompson Butler, vice-presidente; Hernán Lozano, tesorero; Nicole Cabe, parlamentaria

3. **Aprobación de agenda** ***ACCIÓN**
   a. Nicole Cabe presentó una propuesta para aprobar la agenda enmendada con fecha del 28 de abril, 2020; Destiny Thompson Butler la secundó. Propuesta aprobada por unanimidad.

4. **Aprobación de minutos** Presidente ***ACCIÓN**
   a. Destiny Thompson Butler presentó una propuesta para aprobar los minutos con fecha del 24 de marzo, 2020; esta fue secundada por Nicole Cabe. Propuesta aprobada por unanimidad.

5. **Presentación de invitados/Foro Publico**
   Los siguientes invitados estuvieron presentes: Yolanda Gonzales, Directora de Head Start/Desarrollo Infantil Estatal; Jerry Meade, Diseñador de programa y administrador de gestiones; Donna Holland, Administradora fiscal; Leslie Mitchell, Administradora de Educación y servicios de apoyo; Esperanza Contreras, Administradora de la asociación; Sylvia Ortega, Administradora de Control de Calidad Rosita Curry; Gerente de la Asociación y Servicios a Domicilio; Heather McCarley, Gerente Fiscal; Lisa Price, Coordinadora del programa de Gobernanza
   a. *El público que desee dirigirse al Concilio de Póliza pude hacerlo en este momento. Sin embargo, el concilio no tomará ninguna acción, solo referirá al personal para su estudio y análisis.* ***Los oradores están limitados a cinco minutos cada uno.*** *Si más de una persona desea tocar el mismo tema, se otorgará un total de 10 minutos. Favor de proporcionar su nombre antes de su presentación. Gracias.*

6. **Reportes de comités permanentes**
   a. **Comité de preparación escolar**
      El Comité de Preparación Escolar no se ha reunido desde que comenzó la Orden del Gobernador. Aun así, todavía hay muchas cosas que están ocurriendo. El personal docente se conecta con las familias a través de Learning Genie y también se han compartido muchos boletines informativos. Los padres de niños que tienen un IEP/IFSP activo han sido contactados y se les ha proporcionado recursos adicionales. Además, se han creado calendarios mensuales de actividades entre padres e hijos junto con listas de Ready Rosie que también se han compartido con los padres. Se indicó que también existen recursos disponibles en el paquete del Concilio de Póliza bajo la sección de comunicaciones. Aun no se ha determinado una fecha para la próxima junta del comité de preparación escolar.
   b. **Comité de Planeación**
      El Comité de Planeación no se reunió este mes y tampoco se reunirá en mayo debido a la Orden del Gobernador en vigor. Sin embargo, el programa continúa poniéndose en contacto con los padres interesados en inscribir sus hijos. Se han llevado a cabo varias distribuciones de alimentos para las familias inscritas en el programa. Antes las clausuras de las guarderías, la cocina central preparó más

de 43,000 comidas. También se informó que existen varias vacantes de empleo disponibles en el sitio web de CAPK. La próxima reunión del comité de Planeación se determinará en una fecha próxima.

c. **Comité de Presupuesto y Finanzas**
El Comité de Presupuesto y Finanzas no se reunió este mes debido a la Orden del Gobernador. Toda la documentación de los gastos de los presupuestos de los subsidios se incluyó en el paquete del Concilio de Póliza y se remitirá a votación; durante la presente reunión del Comité Ejecutivo. Por el momento no se ha programado una fecha para la próxima junta del Comité de Presupuesto y Finanzas.

d. **Comité de Estatutos**
El Comité de Estatutos no se ha reunido desde febrero. Durante dicha reunión se creó una versión de los Estatutos del Concilio de Póliza con las aportaciones/ediciones proporcionadas por los miembros del subcomité. La versión preliminar también se envió al administrador para su revisión. Debido a la Orden del Gobernador, se desconoce cuándo el subcomité tendrá la oportunidad de reunirse de nuevo. Sin embargo, cuando esto suceda, se enviará a los miembros un borrador de la versión actual para su revisión.

7. <u>Presentaciones</u>

a. Ninguna

8. <u>Nuevos avisos</u> ***ACCIÓN**

a. **Head Start & Early Head Start de Kern y San Joaquín, Asociación de Cuidado Infantil, COLA & Control de Calidad ~ Jerry Meade, Diseñador de programa y administrador de gestiones.**
Jerry Meade informó al comité que existen oportunidades de fondos adicionales para COLA (ajuste de costo de vida) y Control de Calidad, para los subsidios de Head Start/Early Head Start. Afirmó que esto es el resultado de la Ley de Asignaciones Consolidadas 2020; la cual asignó un monto de $550 millones para los programas de Head Start para el año fiscal 2020. Una porción de estos fondos se designará para aumento salarial del 2.0% para el personal de Head Start, el cual será retroactivo al 1 de marzo de 2020. Con la aprobación del Concilio de Póliza, Head Start también aumentará la escala salarial en un 2.0 por ciento. También habrá fondos disponibles para el Control de calidad para los mismos subsidios. Se desconoce la cantidad disponible, ya que esta se basa en la inscripción de cada subsidio. La obtención de estos subsidios se invertirá directamente para el beneficio de los alumnos y familias inscritas en nuestros programas que se han visto impactadas por experiencias adversas debido a la pandemia. También dará paso a la expansión de profesionales de salud mental, lo cual incluye la contratación especialistas de comportamiento, así como personal de apoyo adicional para el aula. El resto de los fondos disponibles se utilizará para compensar todos los costos asociados con el desarrollo profesional diseñado para apoyar a todo el personal que interactúa con aquellas personas afectadas por experiencias adversas. Estamos particularmente entusiasmados en la oportunidad que se nos está proporcionando para apoyar a aquellos niños que estén experimentando problemas de comportamiento. Toda la información pertinente respecto a los subsidios de COLA y Control de calidad se presentaron en el Comité Ejecutivo. Una vez terminado el reporte, se solicitó su aprobación. Destiny Thompson Butler presentó la propuesta para aprobar la remisión de la solicitud de fondos adicionales para Head Start & Early Head Start de Kern y San Joaquín, Asociación de Cuidado Infantil y COLA & Control de Calidad, así como los cambios a la escala salarial de Head Start; Nicole Cabe la secundó. La propuesta fue aprobada por unanimidad.

b. **Solicitud de financiación del Acta CARES de la Oficina de Head Start ~Jerry Meade, Diseñador de programa y administrador de gestiones – Cápsula informativa**
Jerry Meade informó al Comité Ejecutivo que el 27 de marzo de 2020 el presidente firmó la Ley de Ayuda, Alivio y Seguridad Económica (CARES) de Coronavirus de 2020. Esta ley incluye $250 millones disponibles para programas bajo la Ley Head Start para actividades únicas para apoyar la prevención, preparación y respuesta relacionada con el coronavirus. Además, hay $500 millones disponibles que las guarderías pudiesen abrir operaciones durante el verano. Basándose en las instrucciones recibidas Instrucción del Programa (ACF-PI-HS-20-03) se les aconsejo a los administradores de los programas que presentaran la intención para la solicitud de fondos para apoyar un programa de verano, así como fondos para apoyar diversas acciones y/o actividades en respuesta a COVID-19. A pesar de que aún no se ha establecido un monto específico en dólares para el subsidio, la agencia ha iniciado el proceso de desarrollo para la solicitud de dichos fondos. El programa de verano a la Oficina de Head

Start incluiría reinscribir niños de 5 años que están en transición al jardín de niños en el otoño, en las aulas de Head Start para ponerles en un programa intensivo de 6 semanas que les prepararía mejor para entrar el jardín de niños. Este programa los prepara mental y académicamente para cuando entren en el jardín de niños. Se ha identificado el número de alumnos que se beneficiarían de este programa, y el personal docente está trabajando en desarrollar un programa que pueda apoyar esta transición. Jerry continuó diciendo que no sabremos si podremos operar u obtener financiamiento para este programa de verano, hasta que podamos proporcionar una nueva opción de programa que pueda satisfacer nuestra solicitud basada en los nuevos requisitos de salud y seguridad para los niños. El interés de los padres y los requisitos del programa de verano serán claves para determinar el tamaño de las clases para este programa de verano. Jerry continuó asegurando que el programa Head Start/Desarrollo Infantil Estatal estará listo para reanudar operaciones cuando se considere seguro hacerlo. Las aulas de Head Start actualmente sirven a más de 10 estudiantes, por lo que tendríamos que reprogramar el programa para acomodar nuestro programa de año completo/ día completo y las consecuencias que el programa de verano traería al programa anteriormente mencionado. Por el momento estamos en espera de instrucciones para configurar como podemos proporcionar servicios de manera segura si nos ofrecen la oportunidad de iniciar el programa de verano en julio. Siendo proactivos, nos obliga a presentar un plan y una opción basada en muchos factores La oficina de Head Start nos ha ofrecido esta oportunidad, sabiendo que tal vez no se presente la oportunidad de ofrecer un programa de verano porque no sabemos lo que el futuro nos depara. Si esto sucediese y no se llevara a cabo el programa de verano, los $500 millones se agregarían a los fondos designados para COVID-19 ($250 millones). La cantidad de estos se basara en el número de alumnos a los que se les presenten servicios en cada programa. Ahondando en el tema, Jerry agrego que algunos de esos gastos en los que se han incurrido se traducen en equipo necesario que no se anticipó, como resultado de la pandemia COVI-19. Algunos de estos gastos, son equipo necesario para teleconferencias, estaciones de trabajo en casa, gel bactericida, cubre bocas, guantes etc. Todos estos artículos estarían cubiertos para reembolso, ya que son resultado directo del COVID-19 Hacia futuro se tendrá que planear gastos y pasos necesarios para mantener y reanudar operaciones incluyendo desinfectar la oficinas, la compra de Equipo de Protección Personal (PPE), capacitación profesional en referencia al manejo de enfermedades contagiosas y otros gastos relacionados al coronavirus. Una vez más, Jerry recordó al Comité Ejecutivo que en este momento, este es sólo una cápsula informativa. De acuerdo a las prácticas habituales de CAPK, el personal manteniendo informado al Consejo de Póliza según se vaya desarrollando el proceso para el subsidio. Los Miembros reconocieron la información recibida y se mostraron complacidos con la perspectiva de la opción del programa de verano para los niños que pasarán al jardín de niños en el otoño.

c. **Reportes de Presupuestos y Finanzas ~ Heather McCarley, Gerente de Finanzas**
   i. Presupuesto de Head Start de Kern vs. Gastos actuales, 1 de julio 2019 hasta el 31 de marzo 2020.
   ii. Presupuesto de Early Head Start Kern vs. Gastos actuales, 1 de julio 2019 hasta el 31 de marzo 2020
   iii. Presupuesto de Early Head Start de San Joaquín vs. Gastos actuales, 1 de febrero 2019 hasta 31 de marzo 2020
   iv. Presupuesto de las Asociaciones de cuidado infantil de Early Head Start vs. Gastos actuales, 1 de marzo 2019 hasta el 31 de marzo 2020

Heather McCarley proporcionó información presupuestaria de todas las contribuciones. La información que se proporcionó de cada reporte incluía pero no estaba limitada a los subsidios base así como los fondos pertinentes a capacitación y asistencia técnica. A su conclusión, Destiny Thompson Butler presentó una propuesta para la aprobación de todos los reportes de presupuestos y finanzas como fueron presentados, Nicole Cabe la secundó. Propuesta aprobada por unanimidad.

9. <u>Comunicaciones</u>

a. Cuida su salud conductual - SAMHSA, 1 de abril de 2020
b. Datos sobre COVID-19 - CDC, 3 de abril de 2020
c. Ley de Ayuda, Alivio y Seguridad Económica del Coronavirus; ACF-PI-HS-20-03; Fecha de emisión: 14 de abril de 2020
d. Conteo Completo de CA – Censo 2020

e. Head Start/State Child Development Education and Wellness (Head Start/State Child Development Education and Wellness)
f. Biblioteca virtual del condado de Kern
g. Fechas de la reunión del Consejo de Políticas
Nicole Cabe presentó una propuesta para recibir y archivar los componentes enumerados de (a) hasta (g).

10. <u>Reporte del programa de Gobernanza/Capacitación</u> ~ Lisa Price

Lisa Price agradeció a todos por su asistencia, señalando que es la segunda reunión de teleconferencia del Comité Ejecutivo del Concilio de Póliza. Habló de algunos puntos en el paquete del Concilio de Póliza. Se compartió las diferencias entre el hecho y ficción sobre un folleto publicado por la CDC con respecto a COVID-19. Ahondando en el tema, Lisa habló sobre la salud emocional y el bienestar y lo importante que es estar consciente que está bien sentirse ansioso o preocupado en este momento. Pasó a revisar algunos de los consejos descritos para abordar maneras de apoyar la salud emocional en este momento de distanciamiento social. También se señalaron los recursos y números de teléfono incluidos en el folleto. Se compartió un recordatorio sobre el Censo 2020 y su importancia. Se compartió con los miembros que este evento solo ocurre una vez cada 10 años; agregar esa información recopilada del censo afecta a nuestra comunidad y ayuda a determinar cómo se asignan los fondos federales. Parte de la financiación que los datos del censo ayuda a asegurar fondos para escuelas, hospitales, departamentos de bomberos, construcción de carreteras y mucho más. Se exhortó a los miembros a completar el censo en línea si aún no lo habían hecho. El punto final que se compartió fue información sobre la Biblioteca "virtual" del condado de Kern. Se proporcionó un enlace de acceso en donde se pueden encontrar una variedad de oportunidades de aprendizaje, desde historia hasta aventuras virtuales. Hay historia bilingüe, así como historia de "celebridad". Las aventuras virtuales permiten "visitas" a zoológicos, acuarios, museos e incluso parques nacionales. También hay un componente de aprendizaje de idiomas, que permite a los visitantes aprender palabras y frases en otros idiomas. Para cerrar, Lisa agradeció de nuevo al Comité Ejecutivo del Concilio de Póliza, así como al personal, su apoyo, tiempo y compromiso.

11. <u>Reporte de la Directora (HS/Desarrollo Infantil Estatal)</u> ~ Yolanda Gonzales

Yolanda Gonzales agradeció a los miembros que se tomaran el tiempo por apoyar al Concilio de Póliza y al personal. Expresó su gratitud a los padres y a las familias por su apoyo continuo al programa. Yolanda informó que está especialmente orgullosa del personal docente, ya que han tomado una nueva norma, conectándose con los padres semanalmente, haciendo llamadas telefónicas y creando maravillosos recursos para las familias. Siguen trabajando arduamente para proporcionando información a los padres. También compartió que estamos en una utilizando variedad de plataformas de redes sociales, incluyendo Facebook, Pinterest e Instagram. Yolanda habló de lo maravillosa que ha sido la distribución de alimentos y lo increíble y conmovedor que es escuchar cuán agradecidas están las familias por recibir estos suministros. Agregó que no podíamos hacer esto solos y como programa nos sentimos honrados de trabajar con nuestros padres. Yolanda declaró que esperamos superar esta contingencia y lo superaremos juntos. También informó que durante este tiempo hemos tenido mucha más experiencia practicando con la tecnología que, la cual nos ha proporcionado mucho más comodidad. Esto a su vez nos ha llevado a pensar en las diversas maneras de funcionar una vez que podamos reanudar funciones y hacer pleno uso de esta tecnología, por ejemplo cuando un niño se enferma. Para terminar, Yolanda agradeció nuevamente a todos por su apoyo.

12. <u>Avisos de la presidenta del Concilio de Póliza</u> ~ Nila Hogan

Nila Hogan expresó su agradecimiento a Head Start afirmando que el personal realmente ha estado comunicándose con los padres telefónicamente. También compartió que hoy su hijo tuvo la oportunidad de hablar con su maestro, hecho que le alegro su día Para concluir, Nila compartió que extraña a todos y espera que el Concilio de Póliza pueda reunirse nuevamente antes del fin del periodo.

13. <u>Conclusión</u> ~ Presidenta

La junta concluyó a las 6:17 p.m. La próxima junta del Concilio de Póliza está programada para el 19 de mayo 2020.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Manager

Subject: Head Start - Kern
Budget to Actual Report for the Period Ended April 30, 2020 – Info Item

Date: May 19, 2020

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year project period. The second-year budget period is March 1, 2020 through February 28, 2021.

The following are highlights of the Kern Head Start Budget to Actual Report for the period March 1, 2020 through April 30, 2020. Two months (16.67%) of the twelve-month budget period have elapsed.

Base Funds
Overall expenditures are at 12% of the budget, which is on trend with expenditures at this point in the prior budget period.

Training & Technical Assistance Funds
Overall expenditures are at 5% of the budget.

Non-Federal Share (Head Start and Early Head Start Combined)
Non-Federal share is at 6% of the budget. Non federal share has not been calculated for the current fiscal year due classroom closures.

Community Action Partnership of Kern
Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2020 - February 28, 2021
Report Period: March 1, 2020 - April 30, 2020
Month 2 of 12 (16.67%)

Prepared 5/13/2020

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	8,617,742	1,107,612	7,510,130	13%	87%
FRINGE BENEFITS	3,145,745	295,399	2,850,346	9%	91%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	592,203	31,794	560,409	5%	95%
CONTRACTUAL	112,749	32,378	80,371	29%	71%
CONSTRUCTION	191,358	0	191,358		
OTHER	2,935,604	434,032	2,501,572	15%	85%
INDIRECT	1,497,959	190,122	1,307,837	13%	87%
TOTAL BASE FUNDING	**17,093,360**	**2,091,337**	**15,002,023**	**12%**	**88%**

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	45,136	0	45,136	0%	100%
SUPPLIES	23,986	0	23,986	0%	100%
CONTRACTUAL	10,005	0	10,005	0%	100%
OTHER	82,315	8,875	73,440	11%	89%
INDIRECT	16,144	888	15,256	5%	95%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**177,586**	**9,763**	**167,823**	**5%**	**95%**

GRAND TOTAL HS FEDERAL FUNDS	**17,270,946**	**2,101,100**	**15,169,846**	**12%**	**88%**

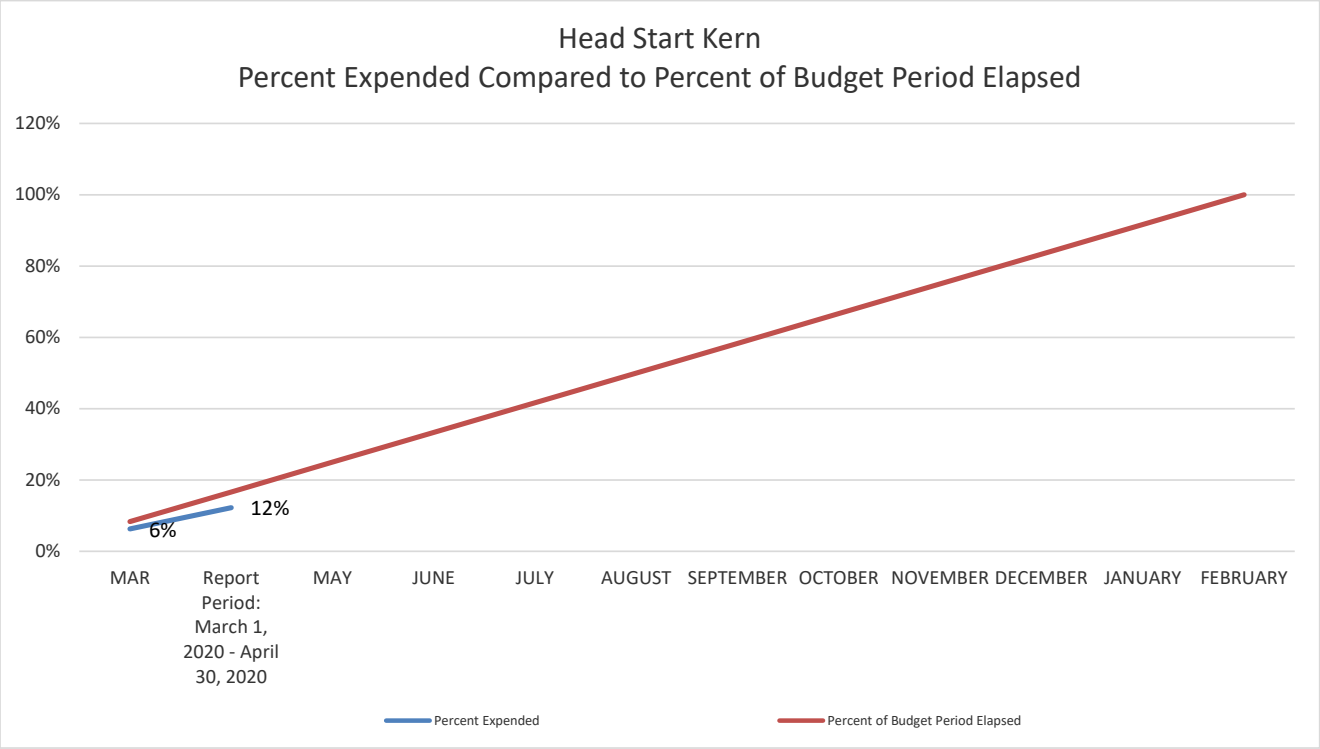
HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

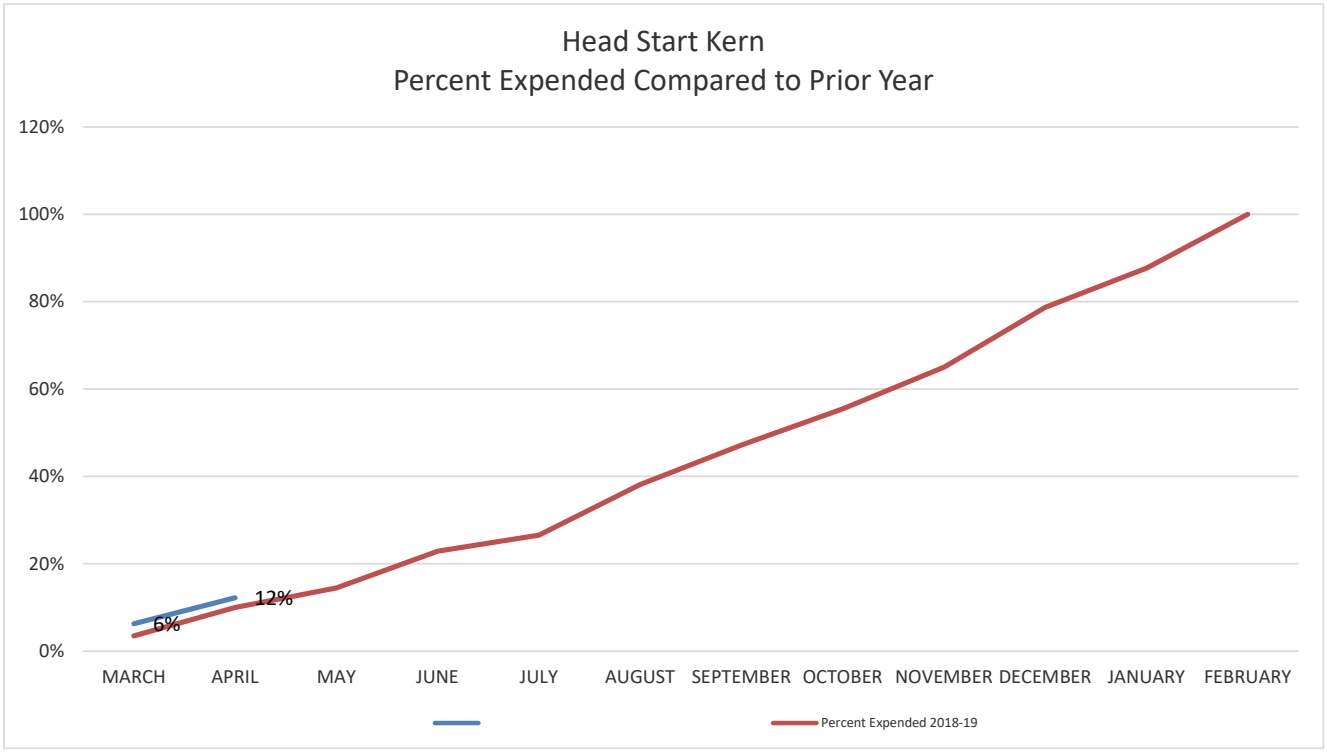
SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,567,638		1,567,638	0%	100%
CALIF DEPT OF ED	5,130,608	427,631	4,702,977	8%	92%
TOTAL NON-FEDERAL	**6,698,246**	**427,631**	**6,270,615**	**6%**	**94%**

Budget reflects Notice of Award #09CH011132-02-00
Actual expenditures include posted expenditures and estimated adjustments through 4/30/2020
Administrative Cost for HS and EHS Kern **9.2%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	10,758				**10,758**	5/1/2020
Lowe's	2,980				**2,980**	4/25/2020
Smart & Final	55				**55**	4/10/2020
Save Mart	71				**71**	5/5/2020
Chevron & Texaco Business Card	2,618				**2,618**	5/6/2020
Home Depot	987				**987**	5/5/2020
	17,469	**0**	**0**	**0**	**17,469**	


Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
20%
0%
6%
12%
MAR
Report Period: March 1, 2020 - April 30, 2020
MAY
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
Percent Expended
Percent of Budget Period Elapsed


Head Start Kern
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
20%
0%
6%
12%
MARCH
APRIL
MAY
JUNE
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
Percent Expended 2018-19

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Manager

Subject: Early Head Start – Kern
Budget to Actual Report for the Period Ended April 30, 2019 – Info Item

Date: April 19, 2020

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year project period. The second-year budget period is March 1, 2020 through February 28, 2021.

The following are highlights of the Kern Head Start Budget to Actual Report for the period March 1, 2020 through April 30, 2020. Two months (16.67%) of the twelve-month budget period have elapsed.

Base Funds
Overall expenditures are at 10% of the budget, which is on trend with expenditures at this point in the prior budget period.

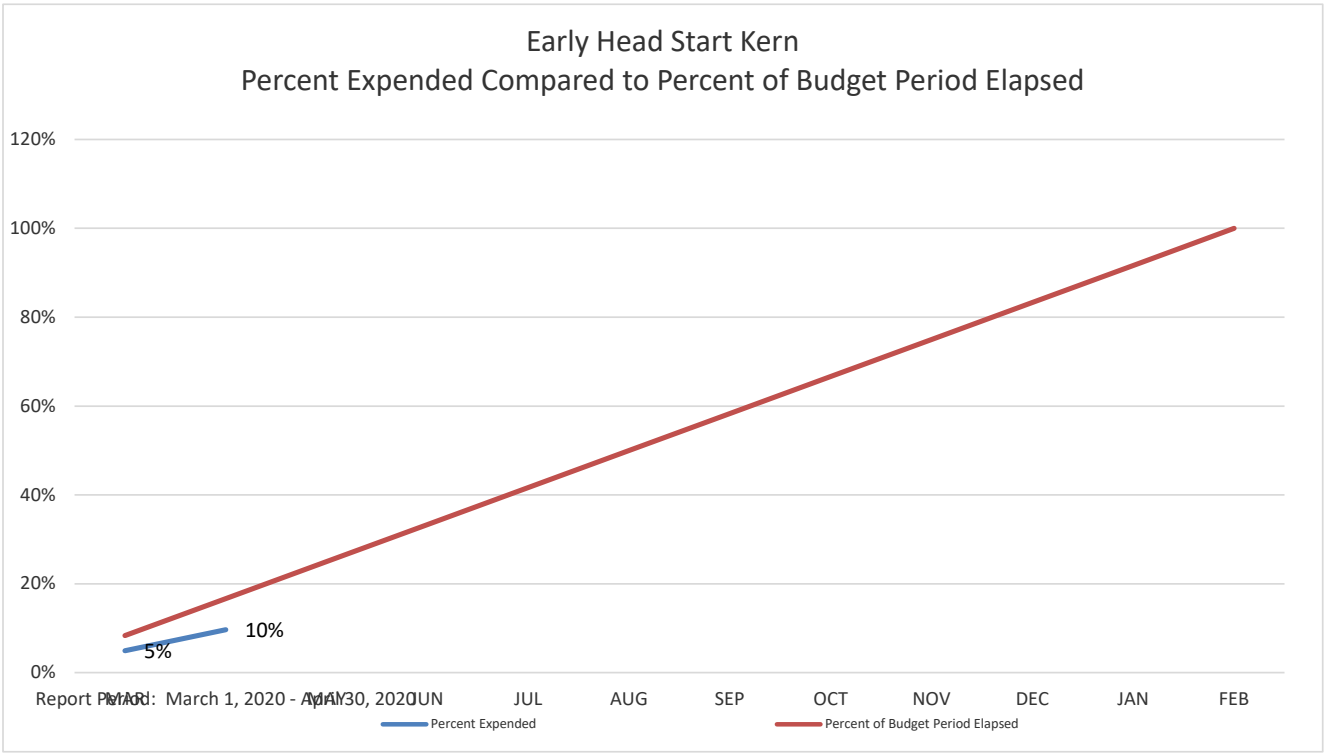
Training & Technical Assistance Funds
Overall expenditures are at 12% of the budget.

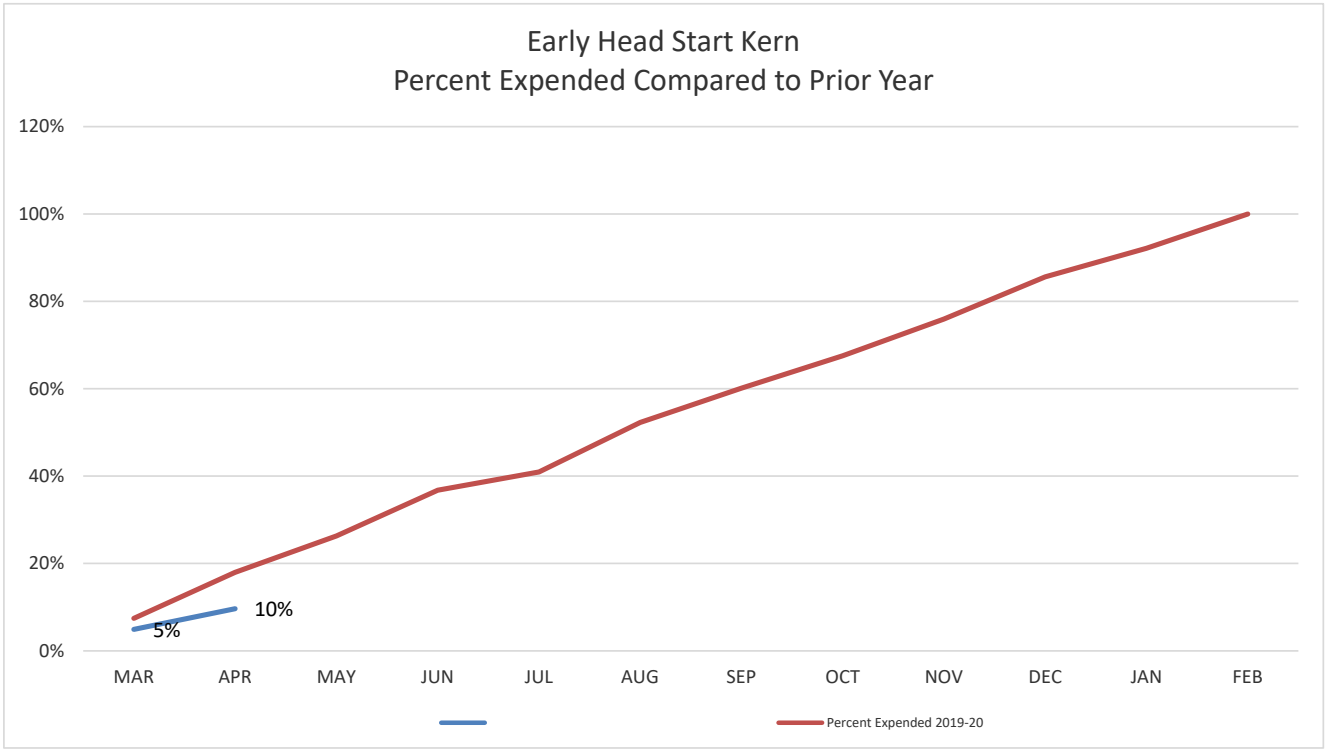
Community Action Partnership of Kern
Early Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2020 - February 28, 2021
Report Period: March 1, 2020 - April 30, 2020
Month 2 of 12 (16.67%)

Prepared 5/13/20

BASE FUNDS	**BUDGET**	**ACTUAL**	**REMAINING**	**% SPENT**	**% REMAINING**
PERSONNEL	4,346,346	465,378	3,880,968	11%	89%
FRINGE BENEFITS	1,551,385	129,669	1,421,717	8%	92%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	433,822	36,880	396,942	9%	91%
CONTRACTUAL	64,349	10,676	53,673	17%	83%
CONSTRUCTION	610,874	0	610,874		
OTHER	802,984	110,159	692,825	14%	86%
INDIRECT	768,738	75,276	693,462	10%	90%
TOTAL BASE FUNDING	**8,578,498**	**828,037**	**7,750,461**	**10%**	**90%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	36,140	165	35,975	0%	100%
SUPPLIES	6,807	0	6,807	0%	100%
CONTRACTUAL	7,169	4,543	2,626	63%	37%
OTHER	103,144	13,256	89,888	13%	87%
INDIRECT	15,326	1,796	13,530	12%	88%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**168,586**	**19,760**	**148,826**	**12%**	**88%**
GRAND TOTAL EHS FEDERAL FUNDS	**8,747,084**	**847,797**	**7,899,287**	**10%**	**90%**

Budget reflects Notice of Award #09CH011132-02-00
Actual expenditures include posted expenditures and estimated adjustments through 4/30/2020


Early Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
20%
0%
10%
5%
Report Period: March 1, 2020 - April 30, 2020
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
JAN
FEB
Percent Expended
Percent of Budget Period Elapsed


Early Head Start Kern
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
20%
0%
10%
5%
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
JAN
FEB
Percent Expended 2019-20

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Manager

Subject: Early Head Start – San Joaquin
Budget to Actual Report for the Period Ended April 30, 2020 – Info Item

Date: May 19, 2020

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period February 1, 2020 through April 30, 2020. Three months (25.00%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 23% of the budget, which is on trend compared to last year at this time.

Training & Technical Assistance Funds
Overall expenditures are at 8% of the budget. The combined personnel and fringe benefits expenses are at 20% of the budget.

Non-Federal Share
Non-Federal share is at 3% of the budget.

Community Action Partnership of Kern

Early Head Start - San Joaquin County

Budget to Actual Report

Budget Period: February 1, 2020 - January 31, 2021

Report Period: February 1, 2020 - April 30, 2020

Month 3 of 12 (25.0%)

Prepared 5/12/2020

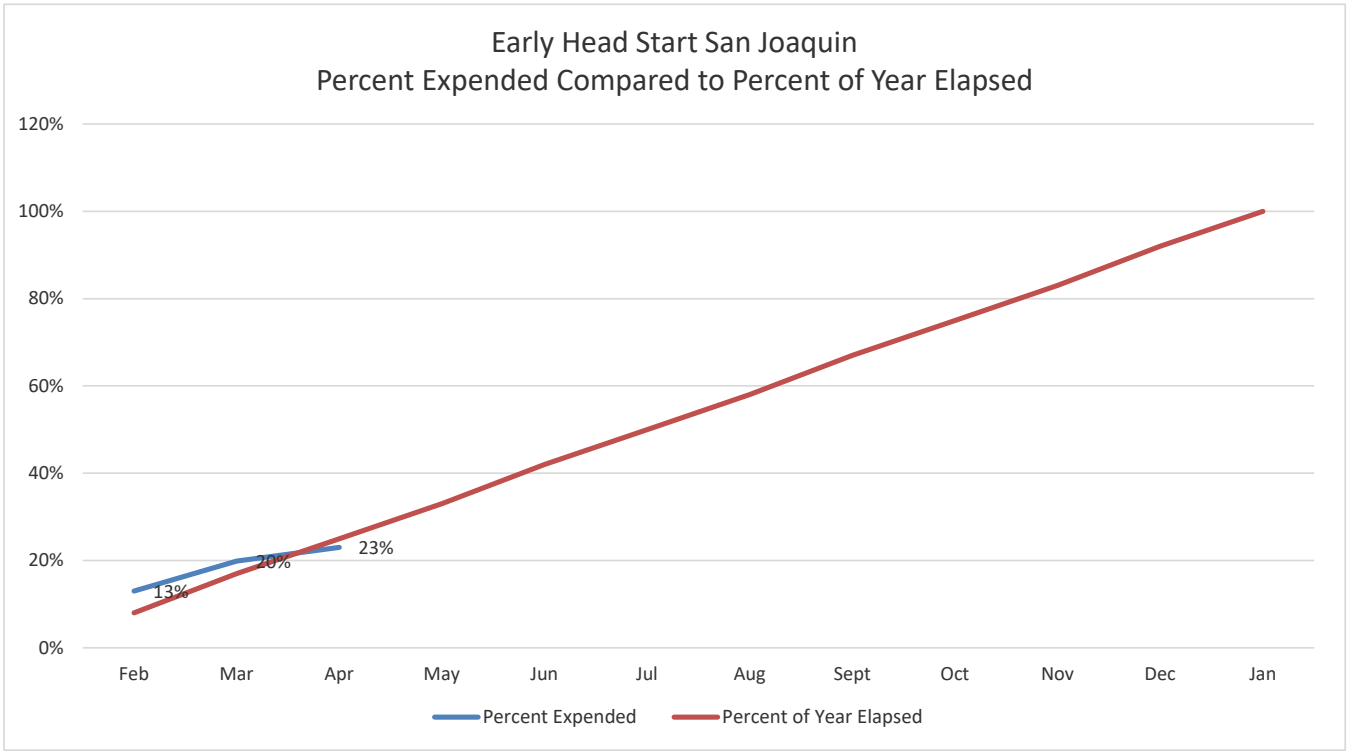
BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,237,521	753,831	2,483,690	23%	77%
FRINGE BENEFITS	916,396	201,967	714,429	22%	78%
TRAVEL	18,360	0	18,360	0%	100%
SUPPLIES	105,820	27,118	78,702	26%	74%
CONTRACTUAL	10,600	6,406	4,194	60%	40%
OTHER	521,927	118,066	403,861	23%	77%
INDIRECT	458,529	104,945	353,584	23%	77%
TOTAL	**5,269,153**	**1,212,333**	**4,056,820**	**23%**	**77%**
TRAINING & TECHNICAL ASSISTANCE FUNDS					
PERSONNEL	21,912	5,400	16,512	25%	75%
FRINGE BENEFITS	13,758	2,235	11,523	16%	84%
TRAVEL	18,226	0	18,226	0%	100%
SUPPLIES	6,815	0	6,815	0%	100%
CONTRACTUAL	3,845	0	3,845	0%	100%
OTHER	43,785	713	43,072	2%	98%
INDIRECT	10,834	835	9,999	8%	92%
TOTAL	**119,175**	**9,183**	**109,992**	**8%**	**92%**
GRAND TOTAL EHS FEDERAL FUNDS	**5,388,328**	**1,221,516**	**4,166,812**	**23%**	**77%**

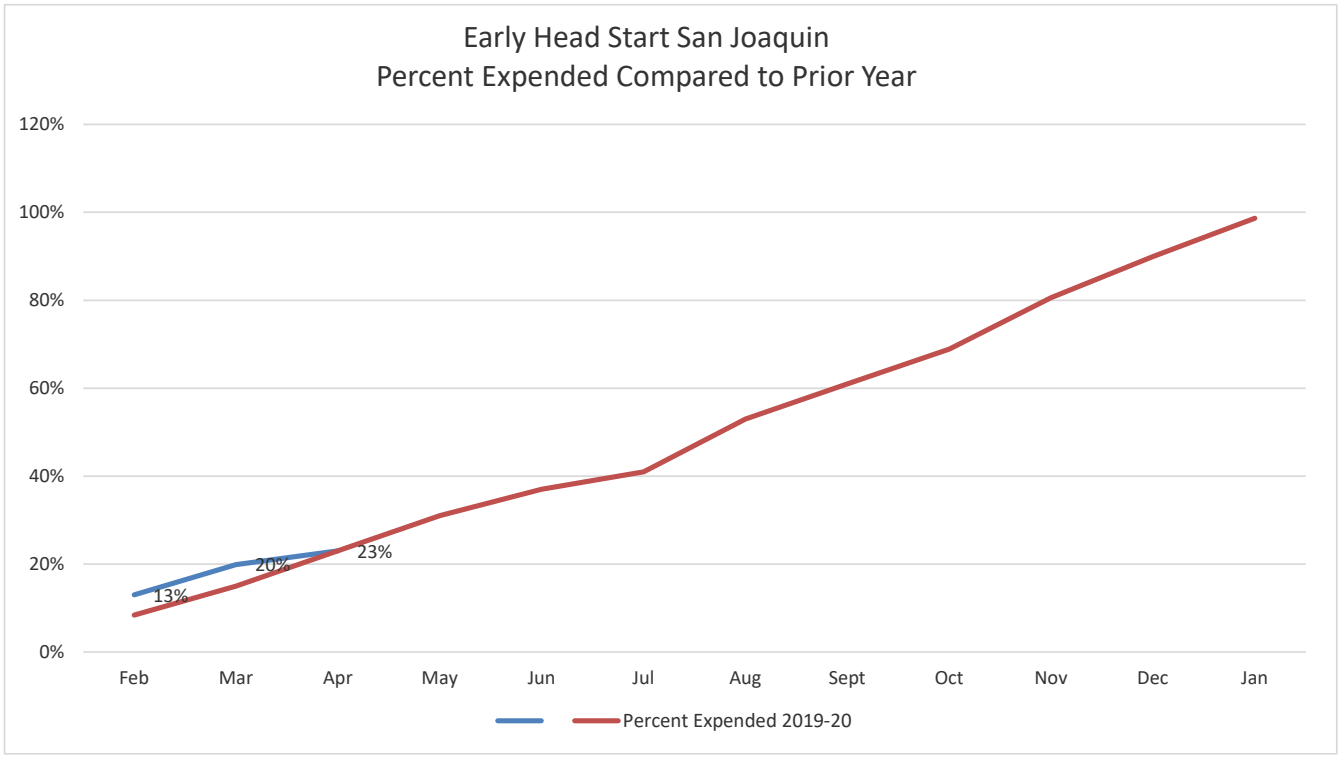
NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,347,082	39,786	1,307,296	3%	97%
TOTAL NON-FEDERAL FUNDS	**1,347,082**	**39,786**	**1,307,296**	**3%**	**97%**

Centralized Administrative Cost	8.4%
Program Administrative Cost	4.3%
Total Administrative Cost	**12.7%**

Budget reflects Notice of Award #09CH011406-01-00

Actual expenditures include posted expenditures and estimated adjustments through 4/30/2020


Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
13%
20%
23%
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
Percent Expended
Percent of Year Elapsed


Early Head Start San Joaquin
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
20%
0%
13%
20%
23%
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
Percent Expended 2019-20

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Manager

Subject: Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report for the Period Ended April 30, 2020 – Info Item

Date: May 19, 2020

The following are highlights of the Early Head Start Child Care Partnerships & Expansion Budget to Actual Report for the period March 1, 2020 through April 30, 2020. Two months (16.67%) of the 12-month budget period has elapsed.

Base Funds
Overall expenditures are at 8% of the budget.

Training & Technical Assistance (T&TA)
Overall expenditures are at 6% of the budget.

Non-Federal Share
Non-Federal share is at 2% of the budget.

Community Action Partnership of Kern
Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report
Budget Period: March 1, 2020 - February 29, 2021
Report Period: March 1, 2020 - April 30, 2020
Month 2 of 12 (16.67%)

Prepared 4/22/2020

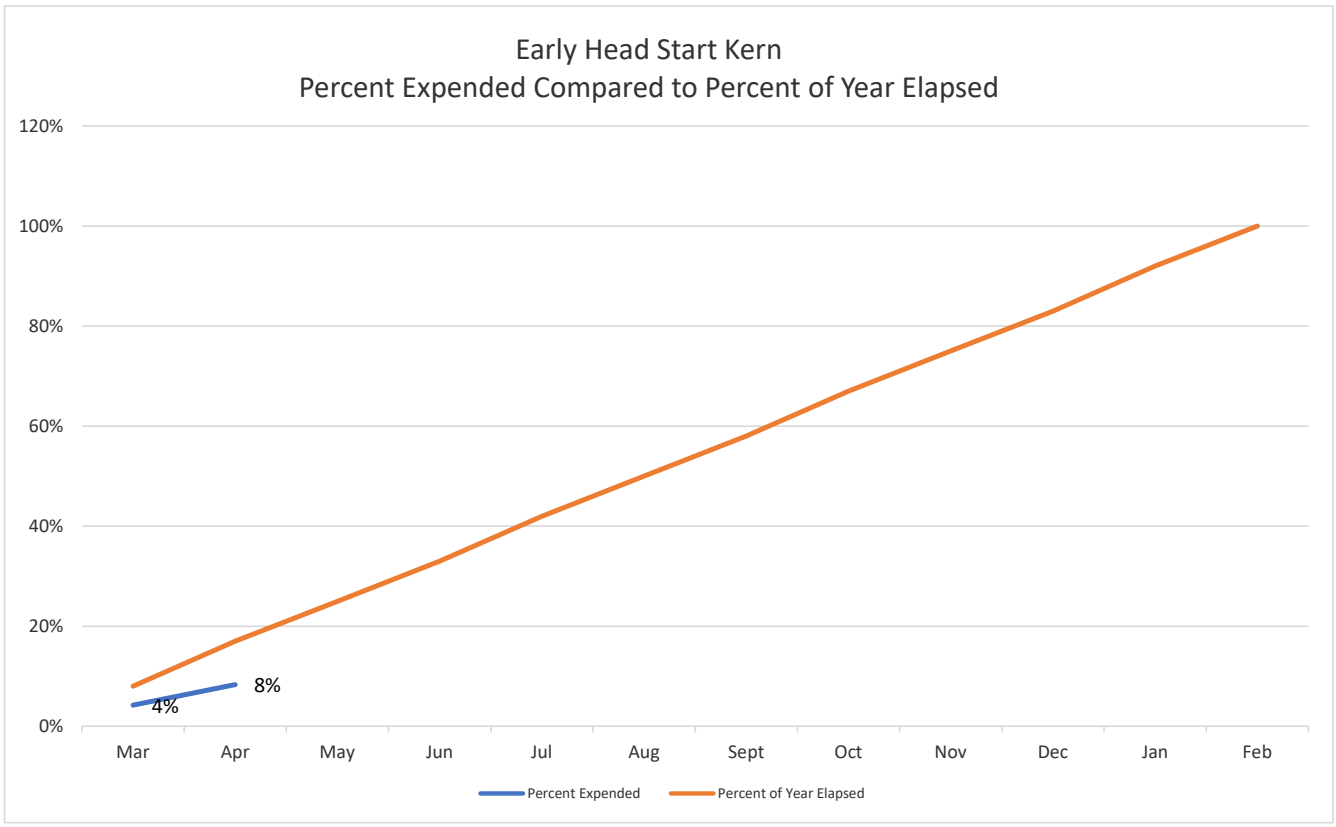
BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	704,216	52,519	651,697	7%	93%
FRINGE BENEFITS	208,046	10,617	197,429	5%	95%
SUPPLIES	28,175	1,409	26,766	5%	95%
CONTRACTUAL	1,009,556	74,384	935,172	7%	93%
OTHER	143,707	35,148	108,559	24%	76%
INDIRECT	203,138	16,987	186,151	8%	92%
TOTAL BASE FUNDING	**2,296,838**	**191,064**	**2,105,774**	**8%**	**92%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	5,294	0	5,294	0%	100%
SUPPLIES	16,391	58	16,333	0%	100%
OTHER	29,393	215	29,179	1%	99%
INDIRECT	5,107	302	4,805	6%	94%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**56,185**	**3,325**	**52,860**	**6%**	**94%**
GRAND TOTAL EHS FEDERAL FUNDS	**2,353,023**	**495,957**	**1,857,066**	**21%**	**79%**

NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	588,256	10,038	578,218	2%	98%
TOTAL NON-FEDERAL	**588,256**	**10,038**	**578,218**	**2%**	**98%**

Budget reflects Notice of Award **#09HP000163-02-00**

Actual expenditures include posted expenditures and estimated adjustments through 4/30/2020


Early Head Start Kern
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
8%
4%
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Percent Expended
Percent of Year Elapsed

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE
2020-2021

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 1,860.00		$ -	$ 1,860.00	8%	0%
APRIL 2020	$ 1,860.00		$ -	$ 1,860.00	17%	0%
MAY 2020	$ 1,860.00		$ -	$ 1,860.00	25%	0%
JUNE 2020	$ 1,860.00		$ -	$ 1,860.00	33%	0%
JULY 2020	$ 1,860.00		$ -	$ 1,860.00	42%	0%
AUGUST 2020	$ 1,860.00		$ -	$ 1,860.00	50%	0%
SEPTEMBER 2020	$ 1,860.00		$ -	$ 1,860.00	58%	0%
OCTOBER 2020	$ 1,860.00		$ -	$ 1,860.00	67%	0%
NOVEMBER 2020	$ 1,860.00		$ -	$ 1,860.00	75%	0%
DECEMBER 2020	$ 1,860.00		$ -	$ 1,860.00	83%	0%
JANUARY 2021	$ 1,860.00		$ -	$ 1,860.00	92%	0%
FEBRUARY 2021	$ 1,860.00		$ -	$ 1,860.00	100%	0%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 620.00		$ -	$ 620.00	8%	0%
APRIL 2020	$ 620.00		$ -	$ 620.00	17%	0%
MAY 2020	$ 620.00		$ -	$ 620.00	25%	0%
JUNE 2020	$ 620.00		$ -	$ 620.00	33%	0%
JULY 2020	$ 620.00		$ -	$ 620.00	42%	0%
AUGUST 2020	$ 620.00		$ -	$ 620.00	50%	0%
SEPTEMBER 2020	$ 620.00		$ -	$ 620.00	58%	0%
OCTOBER 2020	$ 620.00		$ -	$ 620.00	67%	0%
NOVEMBER 2020	$ 620.00		$ -	$ 620.00	75%	0%
DECEMBER 2020	$ 620.00		$ -	$ 620.00	83%	0%
JANUARY 2021	$ 620.00		$ -	$ 620.00	92%	0%
FEBRUARY 2021	$ 620.00		$ -	$ 620.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE
2020-2021

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2020	$ 50.00	$ 21.28	$ 21.28	$ 28.72	8%	43%
MARCH 2020	$ 28.72	$ -	$ 21.28	$ 28.72	17%	43%
APRIL 2020	$ 28.72	$ -	$ 21.28	$ 28.72	25%	43%
MAY 2020	$ 28.72	$ -	$ 21.28	$ 28.72	33%	43%
JUNE 2020	$ 28.72	$ -	$ 21.28	$ 28.72	42%	43%
JULY 2020	$ 28.72	$ -	$ 21.28	$ 28.72	50%	43%
AUGUST 2020	$ 28.72	$ -	$ 21.28	$ 28.72	58%	43%
SEPTEMBER 2020	$ 28.72	$ -	$ 21.28	$ 28.72	67%	43%
OCTOBER 2020	$ 28.72	$ -	$ 21.28	$ 28.72	75%	43%
NOVEMBER 2020	$ 28.72	$ -	$ 21.28	$ 28.72	83%	43%
DECEMBER 2020	$ 28.72	$ -	$ 21.28	$ 28.72	92%	43%
JANUARY 2021	$ 28.72	$ -	$ 21.28	$ 28.72	100%	43%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 250.00	$ -	$ -	$ 250.00	8%	0%
APRIL 2020	$ 250.00	$ -	$ -	$ 250.00	17%	0%
MAY 2020	$ 250.00	$ -	$ -	$ 250.00	25%	0%
JUNE 2020	$ 250.00	$ -	$ -	$ 250.00	33%	0%
JULY 2020	$ 250.00	$ -	$ -	$ 250.00	42%	0%
AUGUST 2020	$ 250.00	$ -	$ -	$ 250.00	50%	0%
SEPTEMBER 2020	$ 250.00	$ -	$ -	$ 250.00	58%	0%
OCTOBER 2020	$ 250.00	$ -	$ -	$ 250.00	67%	0%
NOVEMBER 2020	$ 250.00	$ -	$ -	$ 250.00	75%	0%
DECEMBER 2020	$ 250.00	$ -	$ -	$ 250.00	83%	0%
JANUARY 2021	$ 250.00	$ -	$ -	$ 250.00	92%	0%
FEBRUARY 2021	$ 250.00		$ -	$ 250.00	100%	0%

Prepared by: Heather McCarley
April 23, 2020

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2019-2020

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 1,860.00	$ -	$ -	$ 1,860.00	25%	0%
ABRIL DEL 2019	$ 1,860.00	$ -	$ -	$ 1,860.00	50%	0%
MAYO DEL 2019	$ 1,860.00	$ -	$ -	$ 1,860.00	75%	0%
JUNIO DEL 2019	$ 1,860.00	$ -	$ -	$ 1,860.00	100%	0%
JULIO DEL 2019	$ 5,475.00	$ -	$ -	$ 5,475.00	13%	0%
AGOSTO DEL 2019	$ 5,475.00	$ -	$ -	$ 5,475.00	25%	0%
SEPTIEMBRE DEL 2018	$ 5,475.00	$ -	$ -	$ 5,475.00	38%	0%
OCTUBRE DEL 2019	$ 5,475.00	$ -	$ -	$ 5,475.00	50%	0%
NOVIEMBRE DEL 2019	$ 5,475.00	$ -	$ -	$ 5,475.00	63%	0%
DICIEMBRE DEL 2019	$ 5,475.00	$ -	$ -	$ 5,475.00	75%	0%
ENERO DEL 2020	$ 5,475.00	$ -	$ -	$ 5,475.00	88%	0%
FEBRERO DEL 2020	$ 5,475.00	$ -	$ -	$ 5,475.00	100%	0%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 620.00	$ -	$ -	$ 620.00	25%	0%
ABRIL DEL 2019	$ 620.00	$ -	$ -	$ 620.00	50%	0%
MAYO DEL 2019	$ 620.00	$ -	$ -	$ 620.00	75%	0%
JUNIO DEL 2019	$ 620.00	$ -	$ -	$ 620.00	100%	0%
JULIO DEL 2019	$ 1,824.00	$ -	$ -	$ 1,824.00	13%	0%
AGOSTO DEL 2019	$ 1,824.00	$ -	$ -	$ 1,824.00	25%	0%
SEPTIEMBRE DEL 2018	$ 1,824.00	$ -	$ -	$ 1,824.00	38%	0%
OCTUBRE DEL 2019	$ 1,824.00	$ -	$ -	$ 1,824.00	50%	0%
NOVIEMBRE DEL 2019	$ 1,824.00	$ -	$ -	$ 1,824.00	63%	0%
DICIEMBRE DEL 2019	$ 1,824.00	$ -	$ -	$ 1,824.00	75%	0%
ENERO DEL 2020	$ 1,824.00	$ -	$ -	$ 1,824.00	88%	0%
FEBRERO DEL 2020	$ 1,824.00	$ -	$ -	$ 1,824.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2019-2020

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2019	$ 50.00	$ 21.28	$ 21.28	$ 28.72	8%	43%
MARZO DEL 2019	$ 28.72	$ -	$ -	$ 28.72	17%	43%
ABRIL DEL 2019	$ 28.72	$ -	$ -	$ 28.72	25%	43%
MAYO DEL 2019	$ 28.72	$ -	$ -	$ 28.72	33%	43%
JUNIO DEL 2019	$ 28.72	$ -	$ -	$ 28.72	42%	43%
JULIO DEL 2019	$ 28.72	$ -	$ -	$ 28.72	50%	43%
AGOSTO DEL 2019	$ 28.72	$ -	$ -	$ 28.72	58%	43%
SEPTIEMBRE DEL 2019	$ 28.72	$ -	$ -	$ 28.72	67%	43%
OCTUBRE DEL 2019	$ 28.72	$ -	$ -	$ 28.72	75%	43%
NOVIEMBRE DEL 2019	$ 28.72	$ -	$ -	$ 28.72	83%	43%
DICIEMBRE DEL 2019	$ 28.72	$ -	$ -	$ 28.72	92%	43%
ENERO DEL 2020	$ 28.72	$ -	$ -	$ 28.72	100%	43%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	8%	0%
ABRIL DEL 2019	$ 250.00	$ -	$ -	$ 250.00	17%	0%
MAYO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	25%	0%
JUNIO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	33%	0%
JULIO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	42%	0%
AGOSTO DEL 2019	$ 250.00	$ -	$ -	$ 250.00	50%	0%
SEPTIEMBRE DEL 2018	$ 250.00	$ -	$ -	$ 250.00	58%	0%
OCTUBRE DEL 2019	$ 250.00	$ -	$ -	$ 250.00	67%	0%
NOVIEMBRE DEL 2019	$ 250.00	$ -	$ -	$ 250.00	75%	0%
DICIEMBRE DEL 2019	$ 250.00	$ -	$ -	$ 250.00	83%	0%
ENERO DEL 2020	$ 250.00	$ -	$ -	$ 250.00	92%	0%
FEBRERO DEL 2020	$ 250.00	$ -	$ -	$ 250.00	100%	0%

Preparado por Heather McCarley
12 de Febrero 2020

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2019-2020

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 36,698.00	$ -	$ -	$ 36,698.00	8%	0%
APRIL 2020	$ 36,698.00	$ -	$ -	$ 36,698.00	17%	0%
MAY 2020	$ 36,698.00	$ -	$ -	$ 36,698.00	25%	0%
JUNE 2020	$ 36,698.00	$ -	$ -	$ 36,698.00	33%	0%
JULY 2020	$ 36,698.00	$ -	$ -	$ 36,698.00	42%	0%
AUGUST 2020	$ 36,698.00	$ -	$ -	$ 36,698.00	50%	0%
SEPTEMBER 2020	$ 36,698.00	$ -	$ -	$ 36,698.00	58%	0%
OCTOBER 2020	$ 36,698.00	$ -	$ -	$ 36,698.00	67%	0%
NOVEMBER 2020	$ 36,698.00	$ -	$ -	$ 36,698.00	75%	0%
DECEMBER 2020	$ 36,698.00	$ -	$ -	$ 36,698.00	83%	0%
JANUARY 2021	$ 36,698.00	$ -	$ -	$ 36,698.00	92%	0%
FEBRUARY 2021	$ 36,698.00	$ -	$ -	$ 36,698.00	100%	0%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 12,267.00	$ -	$ -	$ 12,267.00	8%	0%
APRIL 2020	$ 12,267.00	$ -	$ -	$ 12,267.00	17%	0%
MAY 2020	$ 12,267.00	$ -	$ -	$ 12,267.00	25%	0%
JUNE 2020	$ 12,267.00	$ -	$ -	$ 12,267.00	33%	0%
JULY 2020	$ 12,267.00	$ -	$ -	$ 12,267.00	42%	0%
AUGUST 2020	$ 12,267.00	$ -	$ -	$ 12,267.00	50%	0%
SEPTEMBER 2020	$ 12,267.00	$ -	$ -	$ 12,267.00	58%	0%
OCTOBER 2020	$ 12,267.00	$ -	$ -	$ 12,267.00	67%	0%
NOVEMBER 2020	$ 12,267.00	$ -	$ -	$ 12,267.00	75%	0%
DECEMBER 2020	$ 12,267.00	$ -	$ -	$ 12,267.00	83%	0%
JANUARY 2021	$ 12,267.00	$ -	$ -	$ 12,267.00	92%	0%
FEBRUARY 2021	$ 12,267.00	$ -	$ -	$ 12,267.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2019-2020

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	8%	0%
MARCH 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	17%	0%
APRIL 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	25%	0%
MAY 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	33%	0%
JUNE 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	42%	0%
JULY 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	50%	0%
AUGUST 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	58%	0%
SEPTEMBER 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	67%	0%
OCTOBER 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	75%	0%
NOVEMBER 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	83%	0%
DECEMBER 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	92%	0%
JANUARY 2021	$ 1,500.00	$ -	$ -	$ 1,500.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2020	$ 760.00	$ -	$ -	$ 760.00	8%	0%
APRIL 2020	$ 760.00	$ -	$ -	$ 760.00	17%	0%
MAY 2020	$ 760.00	$ -	$ -	$ 760.00	25%	0%
JUNE 2020	$ 760.00	$ -	$ -	$ 760.00	33%	0%
JULY 2020	$ 760.00	$ -	$ -	$ 760.00	42%	0%
AUGUST 2020	$ 760.00	$ -	$ -	$ 760.00	50%	0%
SEPTEMBER 2020	$ 760.00	$ -	$ -	$ 760.00	58%	0%
OCTOBER 2020	$ 760.00	$ -	$ -	$ 760.00	67%	0%
NOVEMBER 2020	$ 760.00	$ -	$ -	$ 760.00	75%	0%
DECEMBER 2020	$ 760.00	$ -	$ -	$ 760.00	83%	0%
JANUARY 2021	$ 760.00	$ -	$ -	$ 760.00	92%	0%
FEBRUARY 2021	$ 760.00		$ -	$ 760.00	100%	0%

Prepared by: Heather McCarley
April 23, 2020

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2019-2020

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 8,731.00	$ -	$ -	$ 8,731.00	8%	0%
ABRIL DEL 2019	$ 8,731.00	$ -	$ -	$ 8,731.00	17%	0%
MAYO DEL 2019	$ 8,731.00	$ -	$ -	$ 8,731.00	25%	0%
JUNIO DEL 2019	$ 8,731.00	$ -	$ -	$ 8,731.00	33%	0%
JULIO DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	13%	0%
AGOSTO DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	25%	0%
SEPTIEMBRE DEL 2018	$ 18,711.00	$ -	$ -	$ 18,711.00	38%	0%
OCTUBRE DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	50%	0%
NOVIEMBRE DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	63%	0%
DICIEMBRE DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	75%	0%
ENERO DEL 2020	$ 18,711.00	$ -	$ -	$ 18,711.00	88%	0%
FEBRERO DEL 2020	$ 18,711.00	$ -	$ -	$ 18,711.00	100%	0%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 1,363.00	$ -	$ -	$ 1,363.00	8%	0%
ABRIL DEL 2019	$ 1,363.00	$ -	$ -	$ 1,363.00	17%	0%
MAYO DEL 2019	$ 1,363.00	$ -	$ -	$ 1,363.00	25%	0%
JUNIO DEL 2019	$ 1,363.00	$ -	$ -	$ 1,363.00	33%	0%
JULIO DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	13%	0%
AGOSTO DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	25%	0%
SEPTIEMBRE DEL 2018	$ 6,264.00	$ -	$ -	$ 6,264.00	38%	0%
OCTUBRE DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	50%	0%
NOVIEMBRE DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	63%	0%
DICIEMBRE DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	75%	0%
ENERO DEL 2020	$ 6,264.00	$ -	$ -	$ 6,264.00	88%	0%
FEBRERO DEL 2020	$ 6,264.00	$ -	$ -	$ 6,264.00	100%	0%

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2019-2020

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	8%	0%
MARZO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	17%	0%
ABRIL DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	25%	0%
MAYO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	33%	0%
JUNIO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	42%	0%
JULIO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	50%	0%
AGOSTO DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	58%	0%
SEPTIEMBRE DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	67%	0%
OCTUBRE DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	75%	0%
NOVIEMBRE DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	83%	0%
DICIEMBRE DEL 2019	$ 1,500.00	$ -	$ -	$ 1,500.00	92%	0%
ENERO DEL 2020	$ 1,500.00	$ -	$ -	$ 1,500.00	100%	0%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	8%	0%
ABRIL DEL 2019	$ 760.00	$ -	$ -	$ 760.00	17%	0%
MAYO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	25%	0%
JUNIO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	33%	0%
JULIO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	42%	0%
AGOSTO DEL 2019	$ 760.00	$ -	$ -	$ 760.00	50%	0%
SEPTIEMBRE DEL 2018	$ 760.00	$ -	$ -	$ 760.00	58%	0%
OCTUBRE DEL 2019	$ 760.00	$ -	$ -	$ 760.00	67%	0%
NOVIEMBRE DEL 2019	$ 760.00	$ -	$ -	$ 760.00	75%	0%
DICIEMBRE DEL 2019	$ 760.00	$ -	$ -	$ 760.00	83%	0%
ENERO DEL 2020	$ 760.00	$ -	$ -	$ 760.00	92%	0%
FEBRERO DEL 2020	$ 760.00	$ -	$ -	$ 760.00	100%	0%

Preparado por Heather McCarley
12 de Febrero 2020

Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2020 through February 28, 2021
Report for period ending **March 31, 2020** (Month 1 of 12)

Percent of year elapsed: 8%

LOCATION	Enroll-ment	March	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	80	0	0	70,588	0%
Alicante	20	0	0	17,647	0%
Broadway	40	0	0	35,294	0%
California City	34	0	0	30,000	0%
Cleo Foran	23	0	0	20,294	0%
Delano	76	0	0	67,058	0%
East California	56	0	0	49,411	0%
Fairfax	40	0	0	35,294	0%
Fairview	40	0	0	35,294	0%
Harvey L. Hall	156	0	0	137,646	0%
Heritage	40	0	0	35,294	0%
Home Base	124	0	0	54,706	0%
Jewett	0	0	0	0	#DIV/0!
Lamont	40	0	0	35,294	0%
Martha J. Morgan	44	0	0	38,823	0%
McFarland	20	0	0	17,647	0%
Mojave	20	0	0	17,647	0%
Oasis	57	0	0	50,294	0%
Pete H. Parra	128	0	0	112,940	0%
Planz	20	0	0	17,647	0%
Primeros Pasos	80	0	0	70,588	0%
Rosamond	80	0	0	70,588	0%
San Diego Street	40	0	0	35,294	0%
Seibert	40	0	0	35,294	0%
Shafter	20	0	0	17,647	0%
Shafter HS/EHS	26	0	0	22,941	0%
Sterling	124	0	0	109,411	0%
Sunrise Villa	20	0	0	17,647	0%
Taft	66	0	0	58,235	0%
Tehachapi	34	0	0	30,000	0%
Vineland	20	0	0	17,647	0%
Virginia	40	0	0	35,294	0%
Wesley	60	0	0	52,941	0%
Willow	55	0	0	48,529	0%
Administrative Services		0	0	0	NA
Program Services		0	0	66,765	0%
SUBTOTAL IN-KIND	**1,763**	**0**	**0**	**1,567,638**	**0%**
State General Child Care*		0	0	1,871,571	0%
State Preschool*		0	0	3,074,165	0%
State Migrant Child Care*		0	0	184,872	0%
SUBTOTAL CA DEPT of ED		**0**	**0**	**5,130,608**	**0%**
GRAND TOTAL		**0**	**0**	**6,698,246**	**0%**

*May include estimates

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: February 1, 2020 through January 31, 2021
Report for period ending March 31, 2020 (Month 2 of 12)

Percent of budget period elapsed: 17%

LOCATION	FUNDED ENROLL-MENT	Feb	March	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	7,823	0	7,823	124,545	6%
Chrisman	30	11,922	0	11,922	155,682	8%
Kennedy	16	83	0	83	83,030	0%
Lodi Home Base	35	44	0	44	90,814	0%
Lodi UCC	30	100	0	100	155,682	0%
Manteca Home Base	12	0	0	0	31,136	0%
Marci Massei	24	9,019	0	9,019	124,545	7%
St. Mary's	16	183	0	183	83,030	0%
Stockton Home Base	90	133	0	133	233,523	0%
Tracy Home Base	12	0	0	0	31,136	0%
Walnut	24	10,479	0	10,479	124,545	8%
Administrative Services		0	0	0	0	
Program Services		0	0	0	108,412	0%
Policy Council		0	0	0	1,000	0%
SUBTOTAL IN-KIND	**313**	**39,786**	**0**	**39,786**	**1,347,082**	**3%**

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Jerry Meade, PDM Administrator

Date: May 19, 2020

Subject: *Agenda Item:* Head Start Summer Bridge Program funding request – **Info Item**

On April 28, 2020, the Head Start and State Child Development division shared with the Policy Council information regarding the Coronavirus Aid, Relief, and Economic Security (CARES) Act 2020. Staff agreed to bring new information obtained to the council to ensure we meet the communication expectation established in this funding opportunity.

COVID-19
Since the Policy Council meeting, CAPK received funding allotments for the COVID-19 apportionment for each HS/EHS Grant. The funding applications were auto-populated by OHS and have subsequently been submitted for funding totaling $646,120. The amounts for each grant are as follows:

Head Start Kern ~ $381,930
Early Head Start Kern ~ $129,340
Early Head Start SJC ~ $90,770
Early Head Start CCP ~ $44,080

Summer Bridge
Staff completed the development of a Summer Bridge program to support families of Head Start PreK children that will be transitioning to Kindergarten in the Fall of 2020 and children with an Individualized Education Plans (IEP). The program consists of a 6-week highly focused Kindergarten Readiness program to address any lost learning opportunities experienced from the program closure in mid-March. Services for this program would begin the second week of July and end mid-August, just prior to the Fall School year opening. Twenty-four additional child development centers will reopen, consisting of 46 classrooms. A total of 566 children will be served and 215 staff will have 33 additional days of paid time. Based on guidance from the CDC and our local health department, group sizes will be maintained at no more than 10 children. In order to meet this group size limitation and provide the highest level of quality, the program option will provide two days of highly interactive classroom time and three days of educational activities to be completed at home. The rotation of children will allow for classroom/playground sanitation between groups. Ensuring the safety of children, their families and our staff will remain our highest priority.

The cost to operate this program option is included in the budget detail attached.

Attachments:
HS Summer Bridge Budget Detail

HEAD START 2020 Summer Bridge Budget

BUDGETED EXPENDITURES

Head Start Cost Categories	2020 Summer Bridge BUDGET	Comments
PERSONNEL	**950,973**	215 Staff X 33 Days Paid
FRINGE BENEFITS	**165,945**	
TRAVEL	**-**	
EQUIPMENT	**-**	
SUPPLIES		
Office Supplies	17,613	
Child and Family Services Supplies	32,400	Home Activity Supplies and Materials
Food Services Supplies	1,500	
Other Supplies (e.g. janitorial)	8,125	
TOTAL SUPPLIES	**59,638**	
CONTRACTUAL		
Administrative Services	4,833	Legal fees
TOTAL CONTRACTUAL	**4,833**	
OTHER		
Rent	-	
Mortgage	-	
Utilities, Telephone	56,613	Proportionate amount of 24 Sites
Building & Child Liability Insurance	7,377	Proportionate amount of 24 Sites
Building Maintenance/Repair	41,104	Proportionate amount of 24 Sites
Local Travel (children)	-	
Nutrition Services	5,940	Adult Meals
Child Services Consultants	6,720	Wellness Consultant
Volunteers	-	
Parent Services	50	Translation Services
Publications/Advertising/Printing	500	Printing
Training or Staff Development	5,000	2-day training prior to start
Other	2,188	Staff Mileage and Central Kitchen Fuel
TOTAL OTHER	**125,492**	
INDIRECT	**130,688**	

BUDGETED EXPENDITURES **1,437,569**

REVENUES

FEDERAL REVENUES	2020 Summer Bridge BUDGET	Comments
Head Start/EHS Program Operations	1,437,569	

TOTAL FEDERAL REVENUES **1,437,569**

Non-federal share of funding will not required by Head Start for this funding opportunity. Staff will indicated $0.00 in the funding application for non-federal share.

Help Us Stay Calm

Strategies that help you and your child during challenging behavior

Stay Calm | Reflect | Re-Connect

When your child is engaged in challenging behavior or experiencing anger, stress, sadness or frustration, it is important to stay calm. If you express your anger and frustration, it might result in more challenging behavior from your child. Remaining calm will provide the safety and support your child needs as they learn how to calm themselves.

Step 1:

Calm Yourself



Count until calm



Connect with a friend



Think something positive or fun about your child



Drink some water; Have a snack



Take deep breaths



Ask for help

Step 2:

Reflect

What feelings and thoughts came up?

How do you think your child is feeling?

What might your child need to prevent the behavior from occurring again?

Are you calm enough to re-connect with your child?

Step 3:

Re-Connect

When you re-connect, you can help your child learn new skills. Once you feel calm, and your child appears calm, here are a few tips.



Make sure your child is calm



Acknowledge feelings



Offer choice



Redirect to a new activity



Talk and play with your child

More family resources at **ChallengingBehavior.org/Implementation/Family.html**

National Center for Pyramid Model INNOVATIONS

UNIVERSITY of SOUTH FLORIDA

IDEAs that Work

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Pub. 01/13/20

Ayúdanos a mantener la calma

Estrategias que te ayudan a ti y a tu hijo durante comportamientos desafiantes

Mantén la calma | Reflexiona | Reconéctate

Cuando tu hijo exhibe un comportamiento desafiante o siente enojo, estrés, tristeza o frustración, es importante mantener la calma. Si expresas tu enojo y frustración, podría resultar en un comportamiento más desafiante de tu hijo. Mantener la calma proporcionará la seguridad y el apoyo que tu hijo necesita mientras aprende a calmarse.

Paso 1:

Cálmate



Cuenta hasta calmarte



Habla con un amigo



Piense en algo positivo o divertido sobre tu hijo



Toma un poco de agua; come una merienda



Respira profundamente



Pide ayuda

Step 2:

Reflect

¿Qué sentimientos y pensamientos surgieron?

¿Cómo crees que se siente tu hijo?

¿Qué podría necesitar tu hijo para evitar que el comportamiento vuelva a ocurrir?

¿Estás lo suficientemente tranquilo(a) como para reconectar con tu hijo?

Paso 3:

Reconéctate

Cuando vuelves a conectar, puedes ayudar a tu hijo a aprender nuevas habilidades. Una vez que te sientas tranquilo(a), y tu hijo parezca tranquilo, aquí hay algunos consejos.



Asegúrate de que tu hijo esté tranquilo



Ofrécele opciones



Reconoce los sentimientos



Redirígelo a una nueva actividad



Habla y juega con tu hijo

Más recursos familiares en **ChallengingBehavior.org/Implementation/Family.html**

National Center for Pyramid Model INNOVATIONS

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IDEAs that Work

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Pub. 01/13/20

The Department of Developmental Services, Department of Public Health, Department of Social Services, and the Drowning Prevention Foundation.

DROWNING IS SILENT



DROWNING IS THE **LEADING** CAUSE OF DEATH FOR **TODDLERS 1-4** YEARS OLD

Did you Know?



2/3

2/3 of fatal drownings occur between **May and August** for most age groups.



68%

In general, **Boys** are **two times more likely** to drown in a pool than girls.





<5

Children **under age 5** are at a higher risk of drowning in a pool.

There are NO WARNING SOUNDS or splashing sounds associated with a drowning accident.



What can you do?

S — Swimming Pools

Swimming pools in backyards account for over half of the 54 drowning deaths of children 0-5 years old each year.



I — Install Alarms

Install alarms on house doors and windows leading to a pool area.



L — Layers of Protection

Layers of protection include adult supervision, fences, gates, latches, safety pool covers, alarms, education, throwing aids, and rescue techniques.



E — Eye

Adults should keep a constant eye on children in or near any water including **bathtubs**, buckets, toilets, ponds, spas and pools.



N — Never Leave a Child Alone Near Water

Never leave a child alone near water. Check the pool first if a child is missing.



T — Touch

Designate an adult to be close enough to reach out and touch the child.



Visit: www.dds.ca.gov/drowning | www.drowningpreventionfoundation.org | www.cdss.ca.gov/inforesources/ocap

Drowning Prevention FOUNDATION

DDS

CDPH California Department of PublicHealth

OCAP Office of Child Abuse Prevention

Meeting People at Their Point of Need

Community Action Partnership of Kern

shall provide and advocate for resources that will empower members of the communities we serve to be self-sufficient.

Head Start / State Child Development

Head Start & Early Head Start

Head Start provides high-quality, early childhood education to children from zero to five years-old through part-day, full-day, and home-based options. The program has a holistic approach, not only addressing the needs of the child, but teaching parents to become advocates and self-reliant providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin counties

Home Visiting Program

The CAPK Home Visiting Program links new parents who face poverty with trained staff who visit their home to connect them with resources and build skills that will help parents create a strong future for themselves and their children.

Services to Families and the Community

2-1-1 Kern County

2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and links to community health and human services at no cost. 2-1-1 Kern has a database of 3,000 social service agencies that is available to the public through the 2-1-1 Kern Online Resource Directory at www.211KernCounty.org.

Homeless Services

CAPK operates the 150-bed homeless Low Barrier Navigation Center in partnership with the County of Kern. This 24-hour shelter offers housing, meals and an array of mental health, medical care and economic resources to unsheltered individuals with pets and partners. 2-1-1 Kern is also the Homeless Coordinated Entry Services provider in partnership with the Bakersfield-Kern Regional Homeless Collaborative.

Migrant Childcare

CAPK's Migrant Childcare Program is a voucher-based system that allows parents to choose the best childcare option for their situation. The program serves migrant, agriculturally working families in California through six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno.

Energy Weatherization & Utility Assistance

The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education at no cost to the participant. Weatherization services include weather stripping; repair or replacement of windows and doors, heating/cooling appliances, stoves, refrigerators, and more.

Volunteer Income Tax Assistance (VITA)

VITA offers no-cost tax preparation and e-filing for low and moderate-income individuals and families. VITA also assists eligible clients to take advantage of the Earned Income Tax Credit (EITC), increasing their tax return and boosting the local economy. All VITA services are provided by IRS-certified staff and volunteers.

East Kern Family Resource Center

East Kern Family Resource Center is a regional service center based in Mojave that assists individuals and families from the desert and Tehachapi Mountain communities, focusing on families with children who are at risk of abuse and neglect, or possibly unprepared to enter kindergarten successfully.

Friendship House Community Center & Shafter Youth Center

Friendship House, located in Southeast Bakersfield, and the Shafter Youth Center in the City of Shafter serve Kern children, adults, and families through youth after-school, summer and pre-employment programs, parenting classes, nutrition education, sports, access to social services, and more.

AmeriCorps

CAPK's AmeriCorps program, Kern Youth Making a Change, connects AmeriCorps mentors with students in Bakersfield, Arvin, and Lamont who need positive role models. AmeriCorps staff also identify critical needs in low-income communities and mobilize solutions.

Health and Nutrition Services

Food Bank

CAPK's Food Bank provides food assistance to low-income families and individuals through a network of more than 130 partnering food distribution sites throughout Kern County. The Food Bank also offers the Senior Food and BackPack Buddies program at CAPK youth centers, schools, and other community sites.

Women, Infants, and Children (WIC)

The WIC program provides education, breast-feeding support and food vouchers for families with infants, children up to age 5, and women who are pregnant, postpartum or breast feeding. CAPK WIC operates in 18 sites throughout Kern County, 4 locations in San Bernardino County, and through one mobile WIC clinic to reach hard-to-serve populations.

Central Kitchen

Central Kitchen prepares and delivers breakfasts, lunches, and snacks for all children enrolled in CAPK's Head Start/State Child Development Programs. Central Kitchen coordinates the Summer Food Service Program for youth aged 18 and under. It also provides meals to our Homeless Services program

CalFresh Healthy Living

CAPK CalFresh Healthy Living improves the nutrition health of low-income Kern County residents by providing access to nutrition education, physical activity education, and training that will help build a healthy, knowledgeable community.

For services, dial 2-1-1 or visit www.capk.org
for administration, call (661) 336-5236

Asistiéndole cuando lo necesita

Asociación de Acción Comunitaria de Kern

Deberá proporcionar asistencia y recursos que empoderarán a los miembros de las comunidades a las que servimos, a ser autosuficientes.

Head Start / Desarrollo Infantil Estatal

Head Start & Early Head Start

Head Start y Early Head Start proporciona educación temprana de alta calidad a los niños (as) desde la etapa prenatal hasta los 5 años con servicios de guardería con opciones de medio tiempo, día completo y visitas a domicilio. El programa toma una perspectiva integral, no sólo para cubrir las necesidades del niño (a), sino también para enseñarles a los padres a abogar por sus hijos (as) y convertirse en proveedores autosuficientes siendo partícipes en los programas de Compromiso Familiar y el Concilio de Póliza de padres. CAPK ofrece servicios de Head Start y Early Head Start en los condados de Kern y San Joaquín.

Programa de Visitas a Domicilio HVP

El programa de visitas a domicilio de CAPK, une a los nuevos padres que se enfrentan a la pobreza, con personal capacitado que le visita en su hogar, les conecta con recursos, y les asiste en reforzar sus habilidades; esto ayudará a los padres a crear un futuro prometedor para sí mismos y sus hijos.

Servicios para las familias y la comunidad

2-1-1 del condado de Kern

2-1-1 de Kern es un servicio de referencias e información, que proporciona a los residentes locales información integral y referencias a servicios humanos y de salubridad gratuitos. 2-1-1 cuenta con una base de datos de más de 3000 agencias de servicio social que están disponibles al público en el directorio en línea de recursos de Kern, 2-1-1 en la siguiente dirección www.211KernCounty.org.

Servicios para desamparados

CAPK opera el Centro de Navegación sin Barreras en asociación con el condado de Kern para desamparados con capacidad de 150 camas. Este centro que opera las 24 horas del día ofrece alojamiento, alimentación, una variedad de servicios de salud mental, médica y recursos económicos para las personas sin refugio, así como para sus parejas y mascotas. El servicio de 2-1-1 Kern es también el proveedor de Coordinación de Servicios para Desamparados en asociación con la Colaborativa Regional de Desamparados de Bakersfield-Kern.

Cuidado infantil para Migrantes

El programa de cuidado infantil para migrantes de CAPK, es un programa de cuidado infantil que proporciona vales, opción que permite a los padres escoger el mejor método de cuidado infantil basado en sus necesidades. El programa asiste a los migrantes y a las familias que trabajan en la agricultura en seis condados en el área central del estado de California: Kern, Kings, Madera, Merced, Tulare y Fresno.

Energía y Asistencia de pago para servicios públicos

El programa de Energía asiste a los residentes de bajos ingresos del condado de Kern a pagar las cuentas de servicios públicos, proporciona educación sobre el ahorro de energía y acondicionamiento sin ningún costo.

Los servicios de acondicionamiento incluyen la reparación o reemplazo de las ventanas, puertas, aparatos domésticos, calefacción, aire acondicionado, estufas, refrigeradores y mucho más.

Declaración de Impuestos (VITA, siglas en inglés)

VITA proporciona preparación de impuestos gratuita y en línea, para personas y familias de ingresos bajos y medianos. VITA, también asiste a las personas elegibles a beneficiarse del Crédito de Contribuyentes sobre Ingresos de Empleo (EITC, siglas en inglés), de este modo el reembolso en su declaración de impuestos aumenta y esto fomenta la economía local. Todos los servicios de VITA son proporcionados por personal y voluntarios certificados por el IRS.

Centro de Recursos del este de Kern

El Centro de Recursos para la familia del este de Kern, es un centro regional basado en Mojave, el cual asiste a personas y familias de las comunidades del desierto, y las que radican en las montañas de Tehachapi. Este centro se enfoca en las familias con niños que están en riesgo de abuso y negligencia, o posiblemente sin la preparación necesaria para entrar y tener éxito en el jardín de niños.

Centros Comunitarios de Amistad y Centro Juvenil Shafter

La casa de Amistad, localizada el en el sureste de Bakersfield, y el Centro Juvenil de Shafter, localizado en esa ciudad, proporcionan servicios a los niños, adultos y familias de Kern a través del programa vespertino de clases, preparación para empleo, clases para padres, educación de nutrición, deportes, prevención de pandillas, acceso a servicios sociales y mucho más.

AmeriCorps

El programa de AmeriCorps de CAPK y la Juventud de Kern creando cambios, conecta a los consejeros de AmeriCorps con estudiantes en las ciudades de Bakersfield, Arvin y Lamont quienes necesitan de un ejemplo positivo a seguir. El personal de AmeriCorps también identifica necesidades críticas en comunidades de bajos recursos y se moviliza para obtener soluciones.

Servicios de Salud y Nutrición

Banco de Alimentos

El banco de alimentos de CAPK apoya una red de 113 sitios de distribución en el condado de Kern, para proporcionar asistencia de alimentos a las personas y familias de bajos ingresos. El banco de alimentos también tiene centros de distribución para las personas de la tercera edad (ancianos), y también cuenta con el programa de amigos de las mochilas en los centros juveniles de CAPK, las escuelas y otros sitios en la comunidad.

WIC Mujeres, niños e infantes

El programa de WIC proporciona educación nutricional, apoyo a la lactancia, vales para alimentos para las familias con niños hasta los 5 años; así como también para las mujeres embarazadas, las que acaban de dar a luz y las mamás que amamantan a sus bebés. WIC de CAPK opera 18 ubicaciones en el condado de Kern, 4 ubicaciones en el condado de San Bernardino y una clínica móvil que ofrece servicios a las familias aisladas.

Cocina Central

La cocina central prepara y distribuye desayunos, almuerzos y bocadillos a todos los niños inscritos en los programas de Head Start/Desarrollo Infantil Estatal de CAPK. Durante el verano, la cocina central coordina el programa de servicios de alimentación de verano, dicho programa proporciona alimentos nutritivos y gratuitos para todos los menores de 18 años. La cocina también proporciona alimentos para el programa de servicios para desamparados.

CalFresh Vida Saludable

El programa de CalFresh Vida Saludable, mejora la salud nutricional de los residentes de bajos ingresos en el condado de Kern. Les proporciona educación nutricional, actividades físicas y capacitación para ayudar a construir una comunidad informada y saludable.

Para servicios marque 2-1-1 o visite www.capk.org
para administración, llame (661) 336-5236

Adventist Health

FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

May 2020

* Vaccines are FREE of charge to children under the age of 18 who meet one of the following criteria:
  1. No health insurance
  2. Enrolled in Medi-Cal (Please bring Medi-cal card to every visit.)
  3. American Indian or Native Alaskan
* We offer the Hemoglobin test FREE of charge for children , expecting/postpartum mothers, and require a WIC, school or doctor referral, regardless of health insurance.
* Your child's Immunization cards are required.
* Please be aware that our program DOES NOT offer TB skin tests or physicals.
* Clinics may be canceled due to weather conditions. Please call our office prior to arriving.
* We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 Food Maxx 4400 Ming Ave. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	5 Food Maxx 6465 Niles St. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	6 Albertson's 1520 Brundage Ln. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	7 Walmart 6225 Colony St (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	8	9
10	11	12 Greenfield Family Resource Center 5400 Monitor Street (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	13 Kern County Dept. of Human Services 100 E. California Ave (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	14 Walmart 2601 Fashion Plaza (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	15	16 Iglesia de Bakersfield 5614 Woodmere Dr. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm
17	18 Walmart Supercenter 5075 Gosford Rd. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	19 Adventist Health Delano 1401 Garces Highway **DELANO** (Parking Lot) 9:30 am—11:30 am 12:00 pm—2:00 pm	20 Adventist Health Bakersfield 2800 Chester Ave. (Parking Lot@29th) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	21 Vallarta Market 600 Bear Mountain Blvd., **ARVIN** (Parking Lot) 9:30 am—11:30 am 12:00 pm—2:00 pm	22	23
24	25 OFFICE CLOSED MEMORIAL DAY!	26 Walmart 401 Central Ave., **WASCO** (Parking Lot) 9:30 am—11:30 am 12:00 pm—2:00 pm	27 New Life Church 4201 Stine Road (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	28 Adventist Health Tehachapi Valley 1100 Magellan Dr. **TEHACHAPI** (Parking Lot) 9:30 am—11:30 am 12:00 pm—2:00 pm	29 **Hi I'm Pip!**	30
31						



Please note, due to COVID-19 precautions, we are only able to serve children 0-5 years of age at this time.

Prior to attending one of the clinics listed, please call (661) 869-6740, for additional instructions

To view our clinic schedule online visit http://www.adventisthealthbakersfield.org/immunizations

Adventist Health

FIRST 5 KERN
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Children's Mobile Immunization Program

Mayo 2020

* Las vacunas son GRATIS para niños menores de 18 años que cumplen uno de los siguentes criterios:
  1. No aseguranza medica
  2. Inscrito a Medi-Cal (Favor de traer la tarjeta de Medi-cal en cada visita)
  3. Indio Americano o Nativo de Alaska
* La prueba para la Hemoglobina esta disponible GRATIS para niños, mujeres emabrazadas/ postparto con la forma de WIC, escuela o doctor sin importar la clase de aseguranza medica.
* La tarjetas de vacunas de su hijo(a) son requeridas.
* Tenga en cuenta que nuestro programa no ofrece pruebas de tuberculosis o exámenes fisicos.
* Las clinicas podran ser canceladas por condiciones del clima. Porfavor llame antes de ir a la clinica móvil.
* El personal podra parar de registrar 30 minutos antes de la hora de cerrar.

DOMINGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
					1	2
3	4 Food Maxx 4400 Ming Ave. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	5 Food Maxx 6465 Niles St. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	6 Albertson's 1520 Brundage Ln. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	7 Walmart 6225 Colony St (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	8	9
10	11	12 Greenfield Family Resource Center 5400 Monitor Street (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	13 Kern County Dept. of Human Services 100 E. California Ave (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	14 Walmart 2601 Fashion Plaza (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	15	16 Iglesia de Bakersfield 5614 Woodmere Dr. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm
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31						



Debido a precauciones de COVID-19, solamente podemos atender a ninos menores de 5 anos de edad por el momento.

Favor de llamar al (661) 869-6740 antes de acudir a una de las clinicas para mas instrucciones

Para ver la programacion de clinicas visite la pagina http://www.adventisthealthbakersfield.org/immunizations

2019-2020 Head Start
Policy Council Meeting Dates

All meetings will be held at 5005 Business Park North, Suite 130~Board Room.
There will be a light dinner at 5:00 p.m. with the meeting starting at 5:30 p.m.

Todas las reuniones se tomarán a cabo en la Oficina Administrativa de CAPK en 5005 Business Park Norte, Salón 130~Sala de Juntas.
Cena ligera a las 5:00 p.m. con la reunión empezando a las 5:30 p.m.

~~Tuesday, November 26, 2019~~
~~Tuesday, December 17, 2019*~~
~~Tuesday, January 28, 2020~~
~~Tuesday, February 25, 2020~~
~~Tuesday, March 24, 2020~~
~~Tuesday, April 28, 2020~~
Tuesday, May 19, 2020*
Tuesday, June 23, 2020
Tuesday, July 28, 2020
Tuesday, August 25, 2020
Tuesday, September 22, 2020
Tuesday, October 27, 2020

Policy Council Meetings are generally held on the 4th Tuesday of the month.

*December and May meetings will be held one week earlier due to the respective Christmas and Memorial Day holidays.