Policy Council
EXECUTIVE COMMITTEE MEETING
REVISED AGENDA
Per Governor's Executive Order N-25-20
Meeting to be held via Teleconference
(213) 2014-2374 – Conference ID: 428 697 896
March 24, 2020
5:30 p.m. – 6:30 p.m.

1. **Call to Order** — Chairperson
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action

   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum** — Secretary

3. **Approval of Agenda** — Chairperson — ***ACTION**
   a. Agenda dated: March 24, 2020

4. **Approval of Minutes** — Chairperson — ***ACTION**
   a. Date of Minutes: February 25, 2020

5. **Public Forum**
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis.* ***Speakers are limited to five minutes each.*** *If more than one person wishes to address the same topic, total group time will be 10 minutes Please state your name before making your presentation. Thank you.*

6. **Standing Committee Reports** — (3 minutes per report)
   a. School Readiness Committee — Verbal Report
   b. Planning Committee — Verbal Report
   c. Budget & Finance — Verbal Report
   d. Bylaws — Verbal Report

7. **Presentations** — (15 minutes per presentation)
   a. None

8. **New Business** — Chairperson — ***ACTION**
   a. Head Start & Early Head Start Kern Self-Assessment ~ Sylvia Ortega, Quality Assurance Manager
   b. Kern Head Start Budget vs. Actual Expenditures, July 1, 2019 through February 29, 2020
   c. Kern Early Head Start Budget vs. Actual Expenditures, July 1, 2019 through February 29, 2020
   d. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2019 through February 29, 2020
   e. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2019 through February 29, 2020

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Lisa Price, Program Governance Coordinator

f. Parent Local Travel & Child Care through February 29, 2020
g. Parent Activity Funds through February 29, 2020
h. Kern Head Start and Early Head Start Non-Federal Share and In-Kind Report, July 1, 2019 through February 29, 2020
i. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2020 through February 29, 2020
j. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2019 through February 29, 2020 -FINAL

9. Communications

a. Letter from Congressman TJ Cox ~ January 29, 2020
b. Planning Meeting Minutes ~ February 4, 2020
c. Bylaws Meeting Minutes ~ February 11, 2020 (English/Spanish)
d. School Readiness Minutes ~ February 18, 2020 (English/Spanish)
e. Budget & Finance Meeting Minutes ~ February 18, 2020 (English/Spanish)
f. Planning Meeting Minutes ~ March 3, 2020 (English/Spanish)
g. Letter to Community Action Partnership of Kern Families ~ March 16, 2020 (English/Spanish)
h. COVID19 What you need know about coronavirus disease 2019 (COVID-19) ~ CDC, March 3, 2020 (English/Spanish)
i. FY 2020 Head Start Funding Increase ACF-PI-HS-20-02; Issuance Date: March 11, 2020
j. Stuff the Bus ~ Valley Plaza Parking Lot; March 27, 2020
k. Industrial Technology & Transportation Career Expo ~ April 1, 2020; Bakersfield College
l. Spring Community Resource Fair ~ April 1, 2020; RJH Activity Center, Shafter, CA (English/Spanish)
m. Kern County Sheriff's Office Headquarters Tours ~ April 2, 2020
n. The Micke Grove Easter Egg Hunt ~ April 4, 2020; Micke Grove Regional Park, Stockton, CA
o. Business & Entrepreneurial Career Expo ~ April 22, 2020; Bakersfield College
p. Bug Fest ~ April 25, 2020; Micke Grove Regional Park, Stockton, CA
q. 2020 Census and Confidentiality (English/Spanish)
r. Census 101: What You Need to Know (English/Spanish)
s. First 5 San Joaquin Our Kids Count (English/Spanish)
t. Daddy's Tool Bag ~ First 5 San Joaquin
u. Literacy ~ Stockton-San Joaquin Public Library
v. Head Start/ Early Head Start School Readiness Meeting Dates
w. Policy Council Meeting Dates

10. Program Governance Report	Lisa Price	Verbal Report (3 min.)
11. Director's Report (HS/State Child Development)	Yolanda Gonzales	Verbal Report (3 min.)
12. Policy Council Chairperson/Announcements	Chairperson	Verbal Report (3 min.)
13. Adjournment	Chairperson	

Next scheduled meeting date, April 28, 2020

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Lisa Price, Program Governance Coordinator

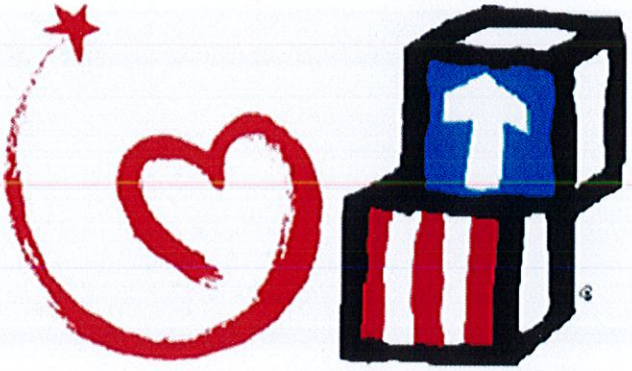
Head Start &
State Child Development
Birth to age 5

capk
Community Action Partnership of Kern

Head Start/State Child Development Services

POLICY COUNCIL MEETING PACKET

March 24, 2020



POLICY COUNCIL
STANDING COMMITTEES
March 2020

EXECUTIVE COMMITTEE

Chairperson: Nila Hogan
Vice Chairperson: Destiny Thompson Butler
Secretary: Kaylonie Howard
Treasurer: Hernan Lozano
Parliamentarian: Nicole Cabe

STANDING COMMITTEE MEMBERS

Board of Directors: Nila Hogan

BYLAWS
Chairperson: Nicole Cabe

1. Isabelle Diaz
2. Andrea Martinez
3. Raeann Haggard
4.
5.
6.

PLANNING
Chairperson: Destiny Thompson Butler

1. Nicole Cabe
2. Dalila Castillo
3. Rosie Castillo
4. Nila Hogan
5.
6.

SCHOOL READINESS
Chairperson: Kaylonie Howard

1. Bianca Garibay
2. Ana Vega
3. Helena Conolly
4. Brittany Dunbar

FINANCE
Chairperson: Hernan Lozano

1. Destiny Thompson Butler
2. Isabel Everly
3. Jessica Mendez
4.
5.
6.



LEGEND:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Appealed Termination	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Not Yet Elected to Policy Council	

Policy Council Attendance
2019 ~ 2020

#	REGION 1	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Dalila Castillo ~ Shafter	X	X	X	X								
2	Rosie Castillo ~ Shafter	X	X	X	X								
3	*Vacancy*												
4	*Vacancy*												
#	REGION 2	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Isabelle Diaz ~ East California	ABS	X	ABS	X								
2	Isabel Everly ~ Sterling	X	ABS	X	ABS								
3	Jessica Mendez ~ Sterling				X								
4	Andrea Martinez ~ East California				X								
#	REGION 3	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Nicole Cabe ~ Fairfax	X	X	X	X								
2	Nila Hogan ~ Pete Parra	X	X	ABS	X								
3	Hernan Lozano ~ Seibert	X	X	X	X								
4	*Vacancy*												
#	REGION 4	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Helena Conolly ~ Rosamond	X	ABS	X	ABS								
2	Brittany Dunbar ~ Rosamond	X	ABS	X	ABS								
3	*Vacancy*												
4	*Vacancy*												
#	Home Base	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Kaylonie Howard ~ F. Garcia	X	X	X	ABS								
2	Destiny Thompson Butler ~ M. Craig	X	X	X	X								
#	ECC EHS Partnership	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	*Vacancy*												
#	San Joaquin EHS Partnership	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Bianca Garibay ~ A. Johnson	X	X	X	X								
2	Ana Vega ~ Lodi	X	X	ABS	X								
#	Community Representatives	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	*Vacancy*												
2	*Vacancy*												
3	*Vacancy*												
#	Board Member	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2019	Aug 2020	Sept 2020	Oct 2020
1	Jimmie Childress				X								

Policy Council Standing Committee
Attendance Sheet
2019 ~ 2020

Bylaws Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nicole Cabe			X								
Isabel Lopez			X								
Daisy Valencia			ABS								
Andrea Martinez											
Raeann Haggard											

Budget & Finance Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Hernan Lozano		X	X								
D. Thompson Butler		X	X								
Isabel Everly			X								
Jessica Mendez											

School Readiness Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Kaylonie Howard			ABS								
Ana Vega			X								
Bianca Garibay			ABS								
Helena Conolly			X								
Brittany Dunbar			X								

Planning Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
D. Thompson Butler		ABS	X	X							
Nila Hogan		X	X	X							
Nicole Cabe		X	X	X							
Dalila Castillo		ABS	X	ABS							
Rosie Castillo		ABS	X	ABS							

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nila Hogan		ABS	X								

Legend	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Resigned	R
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	

Policy Council
EXECUTIVE COMMITTEE MEETING
March 24, 2020
5005 Business Park North
5:30 p.m. – 6:30 p.m.

1. **Call to Order** — Chairperson
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action

   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum** — Secretary

3. **Approval of Agenda** — Chairperson — ***ACTION**
   a. Agenda dated: March 24, 2020

4. **Approval of Minutes** — Chairperson — ***ACTION**
   a. Date of Minutes: February 25, 2020

5. **Presentations** — (15 minutes per presentation)
   a. None

6. **New Business** — Chairperson — ***ACTION**
   a. Head Start & Early Head Start Kern Self-Assessment
   b. Kern Head Start Budget vs. Actual Expenditures, July 1, 2019 through February 29, 2020
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7. **Communications**
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   b. Planning Meeting Minutes ~ February 4, 2020
   c. Bylaws Meeting Minutes ~ February 11, 2020 (English/Spanish)
   d. School Readiness Minutes ~ February 18, 2020 (English/Spanish)

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Lisa Price, Program Governance Coordinator

7. **Communications**
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   t. Daddy's Tool Bag ~ First 5 San Joaquin
   u. Literacy ~ Stockton-San Joaquin Public Library
   v. Head Start/ Early Head Start School Readiness Meeting Dates
   w. Policy Council Meeting Dates

8. **Adjournment** Chairperson

Next scheduled meeting date April 28, 2020
Light dinner at 5:00 p.m. with the meeting to begin promptly at 5:30 p.m.
CAPK Administrative Office
5005 Business Park North, Suite 130- Board Room, Bakersfield, CA 93309

This is to certify that this agenda notice was posted online at www.capk.org by 12:00 pm, March 20, 2020
Lisa Price, Program Governance Coordinator

Concilio de Póliza
AGENDA DEL COMITÉ EJECUTIVO
24 de marzo, 2020
5005 Business Park North
5:30 p.m. – 6:30 p.m.

1. **Convocación de reunión** Presidente
   a. Momento de silencio, juramento de lealtad
   b. Lectura de la promesa de Acción Comunitaria
   "Acción Comunitaria cambia la vida de personas, simboliza el espíritu de esperanza, mejora a las comunidades y hace de América un mejor lugar para vivir. Estamos interesados en la comunidad y nos dedicamos a que la gente aprenda a ayudarse a sí misma y a otros"

2. **Pase de lista/establecimiento de los miembros** Secretario(a)

3. **Aprobación de Agenda** Presidente ***ACCIÓN**
   a. Agenda con fecha del 24 de marzo, 2020

4. **Aprobación de minutos** Presidente *** ACCIÓN**
   a. Aprobación de minutos con fecha del 24 de febrero, 2020

5. **Presentaciones** (15 minutos por presentación)
   a. Ninguna

6. **Nuevos intercambios** Presidente ***ACCIÓN**
   a. Autoevaluación de Early Head Start y Head Start de Kern
   b. Presupuesto de Head Start Kern vs. Gastos actuales, 1 de julio 2019 hasta el 29 de febrero 2020
   c. Presupuesto de Early Head Kern vs. Gastos actuales, 1 de julio 2019 hasta el 29 de febrero 2020
   d. Presupuesto de Early Head Start de San Joaquín vs. Gastos Actuales, 1 de febrero, 2019 hasta 21 de febrero, 2020
   e. Presupuesto de la asociación de cuidado infantil Early Head Start vs. gastos actuales, 1 de marzo, 2019 hasta 21 de febrero, 2020
   f. Viajes locales de padres & y cuidado infantil hasta el 29 de febrero, 2020
   g. Fondos de actividades de para padres hasta el 29 de febrero, 2020
   h. Reporte de contribuciones internas y porción no federal para Head Start y Early Head Start de Kern, 1 de julio 2019 hasta el 29 de febrero, 2020
   i. Reporte de contribuciones internas y de porción no federal de San Joaquín 1 de febrero,2020 hasta el 29 de febrero 2020
   j. Reporte FINAL de contribuciones internas y de porción no federal de San Joaquín 1 de febrero,2019 hasta el 29 de febrero 2020

7. **Comunicaciones**
   a. Carta del congresista TJ Cox ~ Enero 29, 2020
   b. Resumen de la junta del comité de Planeación ~ 4 de febrero, 2020

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Lisa Price, Program Governance Coordinator

c. Resumen de la junta de Estatutos ~ 11 de febrero, 2020 (Inglés/Español)
d. Resumen de la junta de Preparación Escolar ~ 18 de febrero, 2020 (Inglés/Español)
e. Resumen de la junta del comité de Presupuestos y Finanzas ~ 18 de febrero, 2020 (Inglés/Español)
f. Resumen de la junta del comité de Planeación ~ 3 de marzo, 2020 (Inglés/Español)
g. Carta de la Asociación de Acción Comunitaria para las familias de Kern ~ 16 de marzo 2020
h. COVID19 Lo que debe saber de la enfermedad del coronavirus 2019 (COVID-19) ~ CDC 3 de marzo 2020 (Inglés/Español)
i. AF 2020 Aumento de fondos para Head Start ACF-PI-HS-20-02; emitida el 11 de marzo, 2020
j. Llenen el autobús ~ Estacionamiento del centro comercial Valley Plaza; 27 de marzo, 2020
k. Exposición de carreras de Tecnología Industrial y Transporte ` 1 de abril 2020; Colegio de Bakersfield
l. Feria de Primavera de Recursos Comunitarios ~ 1 de abril, 2020 Centro de Actividades RJH, Shafter CA ((Inglés/Español)
m. Recorridos a las instalaciones de la sede del alguacil ~ Abril 2020
n. Cacería de huevos de pascua de Micke Grove 4 de abril Parque Regional Micke Grove, Stockton, CA
o. Exposición carreras empresariales y de negocios ~ Colegio de Bakersfield; April 22, 2020 (Inglés/Español)
p. Festival de insectos ~ 25 de abril 2020 Parque Regional Micke Grove
q. Censo 2020 y la confidencialidad (Inglés/Español)
r. Censo 101: Lo que necesita saber (Inglés/Español)
s. Primeros 5 de San Joaquín Nuestros niños cuentan (Inglés/Español)
t. Morral de herramientas de papa ~ Primeros 5 de San Joaquín
u. Alfabetización ~ Bibliotecas Púbicas de Stockton-San Joaquín
v. Fechas de juntas del comité de preparación escolar para Head Start/ Early Head Start
w. Fechas de juntas de Concilio de Póliza

8. **Conclusión** Presidente

Próxima junta 28 de abril, 2020
Cena ligera a las 5:00 p.m. e iniciando la junta a las 5:30 p.m.
Oficina Administrativa de CAPK
5005 Business Park North, Suite 130- Sala de Juntas Bakersfield, CA 93309

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, February 21, 2020
Lisa Price, Program Governance Coordinator

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING MINUTES
February 25, 2020
5005 Business Park North ~ CAPK Administrative Building

1. **Call to Order** –Chairperson, Nila Hogan called the meeting to order at 5:31 p.m.
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of The Promise of Community Action
   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."
2. **Roll Call/Set Quorum** – President, Nila Hogan; quorum was established.
   Policy Council Members Present: Dalila Castillo, Rosie Castillo, Isabel Diaz, Jessica Mendez, Andrea Martinez, Nila Hogan, Nicole Cabe, Hernan Lozano, Raeann Haggard, Destiny Thompson Butler, Ana Vega, Jimmie Childress and Bianca Garibay
3. **Approval of Agenda** – Chairperson **(**ACTION)**
   a. A motion to approve the revised February 25, 2020 agenda was made by Nicole Cabe; Andrea Martinez seconded. Motion carried unanimously.
4. **Approval of Minutes** – Chairperson **(**ACTION)**
   a. A motion to approve the January 28, 2020 Policy Council minutes was made by Rosie Castillo; Nicole Cabe seconded. Motion carried unanimously.
5. **Presentation of Guests/Public Forum**
   The following guests were in attendance: Yolanda Gonzales, Director Head Start/State Child Development; Donna Holland, Fiscal Administrator; Leslie Mitchell, Education and Support Services Administrator; Esperanza Contreras, Partnership Administrator; Ginger Mendez, Enrollment and Attendance Manager; Nicole Niño, Family Engagement Specialist & Home Base Supervisor; Alan Rodriguez, Health and Nutrition Support Services Supervisor; Lisa Price, Program Governance Coordinator; Letisha Brooks, Program Manager and Leticia Villegas, Program Assistant/Translator
   a. *(The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than referring the item(s) to staff for study and analysis. Speakers are limited to five minutes each. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.)*
6. **Standing Committee Reports** *(five minutes each)*
   a. **School Readiness Committee** – The School Readiness Committee met on February 18, 2020. Carolyn Coffey provided an overview of education and how it relates to school readiness. School readiness is integrated into all programs, starting with Early Head Start all the way to Head Start Preschool classrooms. Families play an important role in helping children to be ready for school; it is important for parents to be active in the lesson planning as well. One of the ways they can do this is by reading activities on the lesson plan and signing it weekly. They can also develop a weekly goal and create activities or experiences for their child to reach that goal. Parents can also assist teachers collect information for the DRDP assessments by writing down in their journal activities or conversations they had with their child. The next School Readiness meeting will be held on April 7, 2020 at 5:30 p.m. in the Board Room.
   b. **Planning Committee** – The Planning Committee met on February 4, 2020. Enrollment and Average Daily Attendance Reports for January were reviewed. Head Start Kern and Early Head Start San Joaquin met full enrollment for January. Early Head Start and the Partnership did not meet full enrollment during this same reporting period. The average daily attendance was at 98.75% for January. The Child Adult Care Food Program Report stated that the Central Kitchen prepared more than 63 thousand meals during this reporting period. Enrollment and attendance staff participated in 5 recruitment events including one specific to disabilities and another on homelessness. The Department of Human Services is now providing Head Start/Early Head Start flyers for all CalWorks families. The 2020 Head Start Early Head Start Planning Calendar was reviewed, discussed and approved by members. The next Planning meeting will be on April 7, 2020.
   c. **Finance Committee** – The Finance Committee met on February 18, 2020. All members of the committee were present. Heather McCarley reviewed budget reports for the period ending January 31, 2020. These reports included the Early Head Start & Head Start Kern Budget vs. Actual; Early Head Start San Joaquin Budget vs. Actual; Early Head Start Child Care Partnerships & Expansion Budget vs Actual as well as the Parent Local Travel & Childcare and Parent Activity Funds. Heather McCarley also reviewed the Notice of Award #09C011406-06-00 for EHS San Joaquin. This grant was awarded for the project period 2/1/2020 – 1/31/2025. The next meeting will be on March 17, 2020 in the CAPK Board Room.
   d. **By-Laws Committee** – The Bylaws Committee met on February 11, 2020. The current bylaws were shared and discussed. A draft version containing updates recommended by last's years members was also shared. Upon reviewing and comparing the original document with the draft version discussion ensued in which additional recommendations were brought forth. These recommendations will be added to the current draft and upon completion of such the updated draft document will be sent to subcommittee members for their review prior to the next meeting which will be held on April 14, 2020.

7. **Presentations**

   a. **Children's Health Overview ~ Alan Rodriguez, Health and Nutrition Support Services Supervisor**
   Alan shared that February is Dental Health Awareness month and Head Start promotes good dental health by teaching children to brush their teeth at least once a day or after every meal or snack, while they participate in the program. The teachers have developed a practice that explains to the children the reason why they have to brush their teeth, educating children while they brush their teeth. Alan added that most insurances focus on preventive care because it costs less money in the long run therefore, the current recommendation is two dental visits per year. The health team keeps track of the children's dental visits which are recorded in the software program, ChildPlus. Family Service Workers (FSWs) also remind parents to make their children's dental appointments. If there's a hardship for parents, FSWs assist and connect parents with resources in the community to assist them. The health team also collaborates with different agencies. One of these agencies is the Kern County Health Department which manages the Operation Saving Smiles program, sponsored by the state of California. This program was formed to improve the oral health of Kern County residents by providing preventative education and information about resources that are available to the community. The health team also collaborates with HealthNet as well and assists and advocates on behalf of families to ensure they are receiving all the benefits they are entitled to under their insurance plan. Vison screenings are also performed at the site with a PlusOptix screener which provides an analysis of the child's eyes. If the screener provides a negative outcome the family is given a referral for diagnosis as this tool serves only as a screener. In the las two months, the team has referred 15 children, all of whom needed and have since received glasses. The team also conducts hearing and blood pressure screenings. All screenings conducted by the health team are a part of the requirements as outlined in the Head Start Performance Standards. The health team also has staff who are CPR instructors certified through EMS Safety. The staff CPR instructors certify 24 employees each month.

8. **New Business** – Chairperson **(**ACTION)**

   a. **Nomination and election of Policy Council Bylaws Committee Members**
   Andrea Martinez and Raeann Haggard self-nominated to serve as members of the Bylaws Committee. Motion to approve the nomination was made Destiny Thompson Butler; Nicole Cabe seconded. Motion carried unanimously.

   b. **Nomination and election to the Budget and Finance Committee**
   Jessica Mendez self-nominated to serve as a member of the Budget and Finance Committee. Motion to approve the nomination was made by Andrea Martínez; Nicole Cabe seconded. Motion carried unanimously.

   c. **2020 – 2021 Recruitment & Selection Plan ~ Ginger Mendez, Enrollment & Attendance Manager**
   Ginger Mendez provided a brief explanation regarding the 2020-2021 Recruitment and Selection Plan, with a focus on the Selection Criteria Verification Form. It was stated that the Recruitment and Selection Committee met on two occasions to talk about which processes were working from the current years Recruitment and Selection Plan. It was noted that the committee felt there were 4 categories needing to be addressed. Those categories which the committee felt should have additional selection and criteria points were those for homeless and foster kinship care children as well as disabilities and those children transitioning from Early Head Start to Head Start. The program wanted to ensure that these families with the most vulnerable factors received first priority. Brief discussion ensued with regard to the selection and criteria form and distribution of points and how that came to be. Upon conclusion of such staff recommended and requested approval of the 2020 – 2021 Recruitment & Selection Plan. Motion to approve was made by Nicole Cabe; Destiny Thompson Butler seconded; Andrea Martinez abstained. Motion carried.

9. **Communications**

   a. Kern Head Start Budget vs. Actual Expenditures, July 1, 2019 through January 31, 2020
   b. Kern Early Head Start Budget vs. Actual Expenditures, July 1, 2019 through January 31, 2020
   c. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2019 through January 31, 2020
   d. Early Head Start Child Care Partnerships vs Actual Expenditures, March 1, 2019 through January 31, 2020
   e. Parent Local Travel & Child Care through January 31, 2020
   f. Parent Activity Funds through January 31, 2020
   g. Kern Head Start and Early Head Start Non-Federal Share and In-Kind Report, July 1, 2019, through January 31, 2020
   h. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2019 through January 31, 2020
   i. Community Action Partnership of Kern Financial Report & Independent Auditor's Report for Years Ended February 28, 2018 and 2019
   j. Notice of Award #09CH011406-06-00 Early Head Start San Joaquin
   k. Policy Council Planning Meeting Minutes ~ January 7, 2020 (English/Spanish)
   l. 2020 Program Planning Calendar
   m. Budget & Finance Meeting Minutes ~ January 21, 2020
   n. Resignation Juanita Garcia ~ January 29, 2020
   o. Resignation Megan Bailey ~ February 3, 2020
   p. Termination Letter, Daisy Valencia ~ February 12, 2020

q. Shafter Community Wellness Fair ~ Shafter Youth Center, March 11, 2020
r. College: Make It Happen ~ March 14, 2020; CSUB
s. Dia del Niño Fiesta ~ Shafter Learning Center; March 19, 2020 (English/Spanish)
t. Spring Nature Festival ~ The Wildlands Conservancy; March 21 – 22, 2020
u. Stuff the Buss ~ Valley Plaza Parking Lot; March 27, 2020
v. Youth Internship & Career Fair ~ The Job Spot; March 27, 2020
w. H.E.A.R.T.S. Connection: Growing Up, What's Next?! ~ Hodel's Country Dining, March 27, 2020
x. Industrial Technology & Transportation Career Expo ~ Bakersfield College; April 1, 2020
y. Spring Community Resource Fair ~ RJH Activity Center, Shafter, CA; April 1, 2020 (English/Spanish)
z. Business & Entrepreneurial Career Expo ~ Bakersfield College; April 22, 2020
aa. Head Start/ Early Head Start School Readiness Meeting Dates
bb. Policy Council Meeting Dates

The Chairperson called for a motion to receive and file communication items (a)-(bb). Motion was made by Nicole Cabe.

10. **School Readiness Report** – Leslie Mitchell, Education and Support Services Administrator

Alan Rodriguez reported on behalf Leslie Mitchell, sharing a variety of updates. On March 12, 2020 the Disabilities Team will host the Disability Advisory Committee meeting, Alan encouraged members to participate. The Health Advisory Committee will have their meeting on April 21, 2020 from 12:00 p.m. – 1:30 p.m. There will be professionals from the community to making presentations on various topics. Alan added there has been authorization to move forward in providing training to teaching staff to continue to maintain high quality services. The training topics will vary, but one of them will be immunizations. There has been updates on the immunization guidelines and the health team is passing along this information to the center staff to better serve the families. One of the other trainings that will be provided by the education team will be high quality teaching practices. During this training, if teachers have any questions, concerns, anything they notice as a recurrence in the classroom; they are going to be able to request advice from the education coordinators on additional strategies they can implement in the classroom. Alan added that the program has an amazing team of mentor coaches that can go into the classroom and work with the teachers to elevate their practices and help them improve professionally, which in turn improves the services for the children. There are some centers currently going through the QRIS program (Quality Rating Improvement Scale). The selected sites are being graded on a scale from one to five stars. He was pleased to inform members that none of the sites have received a rating less than 4 stars. This year the following centers will be receiving a new rating: Sterling, Fairfax, Broadway, Primeros Pasos & Vineland. The health team continues to provide CPR courses on a monthly basis with 24 employees being certified in house. In closing, members were reminded about the Read Across America even that will take place March 2-6, 2020. Centers are looking for readers; Alan asked members to contact their centers to volunteer.

11. **Program Governance Report/Training** – Lisa Price, Program Governance Coordinator

Lisa Price welcomed new members to the Policy Council. Mr. Jimmie Childress is the new Board of Director's Representative; he is replacing Yolanda Ochoa. She also welcomed Raeann Haggard from Harvey L. Hall, Jessica Mendez from Sterling and Andrea Martinez from East Cal. She shared the information contained in a flyer from Kern Down Syndrome Network regarding their 2nd Annual Walk for a Million Dreams event that will take place at Pyles Boys Camp on Saturday March 21, 2020. She added that this year the Head Start team participated in a mock review and it yielded positive results. Ms. Price rated the process as a wonderful experience and very informative. In closing, Lisa announced that EHS is 25 years old, she will share a video about the history of EHS at next month's meeting.

12. **Community Representative Report** – Vacant

None

13. **Early Head Start San Joaquin Report** – Ana Vega, Policy Council Member

Ana Vega reported that their next Father Engagement Activity will be, *Plant with Dad*. They have received a donation of soil from Kellogg Supply Inc. All centers as well as home base will host this event for families during the week of March 23– 27, 2020. The Read Across America event will begin on February 26, 2020 in San Joaquin County. There are 13 confirmed volunteers participating at centers. Each center also provided the opportunity for parents to read throughout the week as well as hosting individual activities in honor of Dr. Seuss. San Joaquin Early Head Start concluded reporting that they are on target with enrollment for the month of February.

14. **Early Head Start Partnership Report** – Rosita Curry, Child Care Partnership Program Manager

Esperanza Contreras reported on behalf of Rosita Curry sharing in January the Early Head Start Child Care Partnership contracted with a new partner, Escuelita Hernandez. This new partnership will serve 8 toddlers and 8 infants under the CAPK Head Start/State Child Development umbrella. As of yet, they do not have a license for the 8 infants, but the program is working together with this partner to obtain licensing. The Partnership has hired a Program Coordinator, Nicole Callahan. Nicole comes with many years of experience and will be present at the next Policy Council meeting. The enrollment percentages for January were as follow: Blanton reported 100% enrollment as well as Bakersfield College and Garden Pathways. Taft College is at 67% and Escuelita Hernandez is at 13% enrollment. The Home Visiting Program has added 6 additional Home Visitors. Their enrollment was reported at 82% for January. The Home Base Program reported 100%

enrollment for the same month. Esperanza shared that all the staff under her umbrella are part of the recruitment efforts. She added that event participation includes, Bakersfield College Aid Fest, GET Stuff the Bus as well as several collaboratives throughout the county.

15. **Board of Directors Representatives Report** – Jimmie Childress, Board of Directors Representative
    No report was provided as Mr. Childress shared this was his first meeting. He will provide a report at the next meeting.
16. **Director's Report (HS/State Child Development)** – Yolanda Gonzales, Director of Head Start/State Child Development
    Yolanda Gonzales began by expressing her gratitude to the members for being a part of the Policy Council. She added that with their participation, members not only acquire leadership skills, but they also help the program to provide services that benefit the families we serve. Since the Recruitment and Selection Plan has been approved Yolanda asked for members' assistance with recruitment of families for the following school year. They can assist by talking with other parents or sharing the recruitment information on social media. Yolanda also emphasized the importance of participation in their respective classrooms. She also shared the realization that it is almost the end of the school year and the program is getting ready for the next school year to begin in August! Yolanda reviewed some of the informational content in the PC packets about various events taking place in the upcoming months. Yolanda concluded by informing members that the same information they received on community events and opportunities will be shared with their centers.
17. **Policy Council Chairperson/Announcements** – Chairperson
    Chairperson did not have any announcements to share; she welcomed the new members.
18. **Adjournment** –Chairperson
    The meeting was adjourned at 6:39 p.m. by the Chairperson. The next Policy Council meeting will be held on March 24, 2020 with a light dinner at 5:00 p.m. and the meeting to begin at 5:30 p.m. at CAPK Administrative offices.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
RESUMEN DE LA JUNTA DEL CONCILIO DE PÓLIZA
25 de febrero, 2020
5005 Business Park North ~ Oficina Administrativa de CAPK

1. **Convocación de la reunión** –Nila Hogan, presidenta convocó la reunión a las 5:31 p.m.
   a. Momento de silencio, promesa de lealtad
   b. Lectura de la promesa de acción comunitaria
   "Acción comunitaria cambia la vida de las personas, encarna el espíritu de esperanza, mejora las comunidades y hace de América un mejor lugar para vivir. Nos preocupamos por la comunidad entera, estamos dedicados a ayudar a que la gente se ayude a sí misma y a los demás".
2. **Pase de lista/Establecimiento de cuórum** – Nila Hogan, presidenta; se estableció cuórum.
   Miembros del concilio de póliza presentes: Dalila Castillo, Rosie Castillo, Isabel Diaz, Jessica Mendez, Andrea Martinez, Nila Hogan, Nicole Cabe, Hernán Lozano, Raeann Haggard, Destiny Thompson Butler, Ana Vega, Jimmy Childress and Blanca Garibay
3. **Aprobación de agenda** – Presidente **(**ACCIÓN)**
   a. La presidenta solicitó una propuesta para la aprobación de la agenda modificada con fecha del 25 de febrero, 2020. Nicole Cabe presentó la propuesta para su aprobación; Andrea Martinez la secundó, propuesta aprobada por unanimidad.
4. **Aprobación de Minutos** – Presidente **(**ACCIÓN)**
   a. Se solicitó una propuesta para la aprobación de los minutos fechados el 28 de enero, 2020. Rosie Castillo presentó la propuesta; Nicole Cabe la secundó propuesta aprobada por unanimidad.
5. **Presentación de Invitados/ Foro publico**
   Los siguientes invitados estuvieron presentes: Yolanda Gonzales, directora de Head Start/Desarrollo Infantil Estatal; Donna Holland, administradora Fiscal; Leslie Mitchell, Administradora de Servicios de Apoyo y Educación; Esperanza Contreras, Administradora de la Asociación, Ginger Mendez, Gerente de Inscripción y Asistencia; Nicole Niño, Supervisora de Servicios a Domicilio y especialista de Participación Familiar; Alan Rodriguez, Supervisor de Servicios de Salubridad y Nutrición; Lisa Price, coordinadora del programa de Gobernanza; Letisha Brooks, Gerente del Programa y Leticia Villegas, traductor, asistente del programa.
   a. *(El público que desee dirigirse al Concilio de Póliza, puede hacerlo en este momento. El Concilio contestará brevemente a las preguntas o comentarios expuestos, sin embargo, el concilio no tomará ninguna acción, sino que referirá las preguntas o comentarios al personal para su estudio y análisis. Los oradores están limitados a 5 minutos de presentación. Si más de una persona desea tocar el mismo tema, se otorgará un total de 10 minutos por tema. Favor de proporcionar su nombre al inicio de su presentación.)*

Reportes de comités permanentes *(cinco minutos cada uno)*

a. **Comité de preparación escolar –** El comité de preparación escolar se reunió el 18 de febrero, 2020, Carolyn Coffey proporcionó un resumen general de educación y como se relaciona con la preparación escolar. La preparación escolar está integrada en todos los programas, empezando con Early Head Start hasta los salones preescolares de Head Start. Las familias juegan un papel importante para ayudar a los niños/as a prepararse para la escuela; es importante para los padres participar en la planeación de las lecciones. Una de las maneras en las que puede participar, es leyendo las actividades de la lección y registrándola semanalmente. También pueden desarrollar un objetivo semanal y crear actividades o experiencias para que los alumnos/as logren ese objetivo. Los padres también pueden ayudar a los maestros a reunir información para las evaluaciones de DRDP anotando en su diario las actividades y conversaciones que sostuvieron con su hijo/a. La próxima junta del Comité de Preparación Escolar se llevará a cabo el 7 de Abril, 2020 a la 5:30 en la sala de juntas.
b. **Comité de Planeación –** El comité de planeación se reunió el 4 de febrero, 2020. Se revisaron los reportes de inscripción y asistencia de Enero 2020; los programas de Head Start de Kern y San Joaquín cumplieron con la meta de inscripción al 100% en enero. Los programas de Early Head Start de Kern y la asociación no cumplieron con la meta de inscripción durante el mismo periodo. La asistencia promedio se mantuvo a 98.75 % en enero. Los reportes del programa alimenticio CACFP también se revisaron y reportan que más de 63,000 comidas fueron preparadas por la cocina central durante el mismo periodo de reporte. El departamento de inscripción y asistencia participó en 5 eventos de reclutamiento, incluyendo uno específico para incapacidades y otro para desamparados. El departamento de Servicios Humanos está distribuyendo volantes de Head Start y Early Head Start para las familias inscritas en el programa de Oportunidad de Empleo. Se revisó, discutió y aprobó el calendario de Planeación 2020 de Head Start y Early Head Start. La próxima junta se llevará a cabo el 7.
c. **Comité de Finanzas –** El comité se reunió el 18 de febrero 2020. Todos los miembros del comité estuvieron presentes. Heather McCarley reviso los reportes de presupuestos para el período que finalizó el 31 de enero 2020. Estos reportes incluyeron: Early Head Start & Head Start Kern vs Gastos actuales, de igual manera se revisaron los presupuestos de Early Head Start San Joaquín, la Asociación de Cuidado infantil de Early Head Start y el aumento de su presupuesto, los viajes locales de los padres, así como los fondos de actividades para padres. La Sra. McCarley también revisó el aviso de donación

#09C011406-06-00 para San Joaquín. Esta donación abarca el período del 1 de febrero 2020 al 31 de enero 2025. La próxima junta está programada para el 17 de marzo 2020 en la sala de juntas de CAPK.

d. **Comité de estatutos –** El comité se reunió el 11 de febrero, 2020. Se revisaron y discutieron los estatutos vigentes. También se compartió una copia de la versión con las revisiones recomendadas por el comité anterior. Después de revisiones y comparaciones del documento original con el borrador, se agregaron cambios adicionales. Estas recomendaciones se agregarán al borrador actual y se enviará una copia a los miembros del subcomité para su revisión antes de la próxima junta que se llevará a cabo el 14 de abril 2020.

6. **Presentaciones**

a. **Resumen de salud infantil ~ Alan Rodriguez, Supervisor de Servicios de Apoyo de Salubridad y Nutrición**
Alan anuncio que febrero se ha designado como el mes de concientización de Salud Oral y Head Start promueve buenos hábitos de salud dental, enseñándoles a los niños/as a cepillarse los dientes por lo mensos una vez al día, o después de cada alimento, mientras participan ene l programa. Alan agregó que las mayorías de las compañías de seguros médicos se están enfocando en el cuidado preventivos, porque cuesta menos a largo plazo, las recomendaciones actuales son que se debe visitar al dentista por lo menos 2 veces por año. El equipo de salud mantiene los archivos de las visitas dentales en un programa llamado Child Plus. Los trabajadores de servicios familiares (FSW) también les recuerdan a los padres hacer las citas con el dentista. Si los padres no tienen recursos, los FSW, le asisten y conectan con recursos disponibles en la comunidad. El equipo de salud también colabora con diferentes agencias, una de ellas es el Departamento de Salubridad del Condado de Kern, quien administra el programa Operación de Rescate de Sonrisas, auspiciado por el estado de California. Este programa se formó para mejoral la salud oral de los residentes de condado de Kern; proporcionándoles educación preventiva, e información sobre recursos disponibles para la comunidad. El equipo de salud también colabora con Health Net y ayuda y aboga por las familias, para asegurar que están recibiendo todos los beneficios a los que tienen derecho con su seguro médico. El equipo también proporciona revisión de visión con un aparato llamado PlusOptix, este aparato proporciona un análisis de los ojos de los niños. Si proporciona un resultado negativo, se le da a la familia, un pase para obtener un diagnóstico. En los últimos dos meses podemos informar orgullosamente, que gracias a este aparato se han mandado 15 niños al oculista y todos ellos han obtenido ya sus lentes. También ellos conducen exámenes de audición y alta presión. Todos los exámenes administrados son parte de los requisitos establecidos por los Modelos de Desempeño de Head Start. El equipo de salud también cuenta con dos instructores certificados por Seguridad EMS para impartir clases de resucitación cardiopulmonar (CPR, siglas en ingles). Estos instructores certifican a 24 empleados de la agencia cada mes.

7. **Nuevos avisos** – Presidente **(**ACTION)**

a. **Nominación y elección de miembros del concilio para el comité de preparación escolar**
Andrea Martinez y Raeann Haggard se autodenominaron para participar en el comité de estatutos.
Destiny Thompson Butler presentó una propuesta para agregar a los miembros al comité Nicole Cabe la secundó; propuesta aprobada por unanimidad.

b. **Nominación y elección al comité de Presupuestos y Finanzas**
Jessica Martinez se autodenominó al comité de presupuestos y finanzas. Destiny Thompson Butler presento la propuesta de aprobación, esta fue secundada por Nicole Cabe; propuesta aprobada por unanimidad.

c. **2020 – 2021 Plan de Selección y Reclutamiento ~ Ginger Mendez, Gerente de Inscripción y Asistencia**
Giner Mendez proporcionó una breve explicación acerca de plan de Selección y Reclutamiento, con enfoque en la forma de verificación en los criterios de selección. Se informo que el comité de Selección y Reclutamiento se reunió en dos ocasiones para hablar de los procesos que funcionaban para el año en curso. Se hizo hincapié que habría 4 categorías que necesitaban cambios. Las categorías afectadas son para los desamparados y los niños de crianza de kinship, así como los incapacitados y los niños en transición de Early Head Start a Head Start. El programa quiso asegurar que estas familias con los factores más vulnerables recibieran prioridad. Se desato un debate en referencia a la forma de selección y criterio y la distribución de puntos y cómo surgió. Una vez finalizado el debate el personal recomendó y solicito la aprobación del Plan de Reclutamiento y Selección 2020 – 2021. Nicole Cabe presentó una propuesta de aprobación, Destiny Thompson Butler la secundó, Andrea Martinez se abstuvo. Propuesta aprobada.

8. **Comunicaciones**

a. Presupuesto de Head Start Kern vs. Gastos Actuales, del 1 de julio al 21 de enero 2020
b. Presupuesto de Early Head Start Kern vs. Gastos Actuales, del 1 de julio al 31 de enero 2020
c. Presupuesto de Early Head Start de San Joaquín vs. Gastos actuales, del 1 de febrero al 31 de enero 2020
d. Presupuesto de la Asociación de cuidado Infantil Early Head Start vs Gastos Actuales del 1 de marzo al 31 de enero 2020
e. Viajes locales de padres & cuidado infantil hasta el 331 de enero 2020
f. Fondos para actividades para padres hasta el 31 de enero 2020
g. Reporte de contribuciones internas y fondos no federales de Early Head Start y Head Start de Kern del 1 de julio 2019 hasta el 31 de enero 2020
h. Reporte de contribuciones internas y fondos no federales de Early Head Start San Joaquín del 1 del julio 31 de enero 2020
i. Reporte Financiero & Reporte del Auditor Independiente de la Asociación de Acción Comunitaria de Kern para los años que finalizaron el 28 de febrero de 2018 y 2019
j. Aviso de Donación # 09CH011406-06-00 para Early Head Start de San Joaquín

k. Resumen de la junta del comité de Planeación ~ 7 de Enero 2020 (Inglés/Español)
l. Calendario 2020 de Planeación del Programa
m. Resumen de la junta del comité del Presupuestos y Finanzas ~ 21 de enero 2020
n. Renuncia de Juanita García ~ 29 de enero 2020
o. Renuncia de Megan Bailey 3 de febrero 2020
p. Carta de destitución de Daisy Valencia ~ 12 de febrero 2020
q. Feria de Bienestar Comunitario de Shafter ~ Centro Juvenil de Shafter, 11 de marzo, 2020
r. Universidad, hazlo realidad 14 de marzo CSUB
s. Dia del Niño Fiesta ~ Centro de aprendizaje Shafter; 19 de marzo, 2020 (Inglés/Español)
t. Festival de Naturaleza de Primavera Conservatorio The Wildlands; del 21 al 22 de marzo, 2020
u. ¡Llene el autobús! ~ Estacionamiento del centro comercial Valley Plaza, 27 de marzo, 2020
v. Feria de empleos e internos juveniles ~ The Job Spot, 27 de marzo, 2020
w. Conexión H.E.A.R.T.S: Creciendo, ¿Qué sigue? ~ Restaurante Hodel's Country Dinning 27 de marzo, 2020
x. Expo de carreras de Tecnología Industrial y Transporte ~ Colegio de Bakersfield 1 de abril, 2020
y. Feria de Recursos de Primavera ~ Centro de Actividades RJH; Shafter, CA; 1 de abril, 2020 (Inglés/Español)
z. Expo de carreras empresariales ~ Colegio de Bakersfield, 22 de abril, 2020
aa. Horario de juntas del comité de preparación escolar de Head Start/Early Head Start
bb. Horario de Juntas del Concilio de Póliza.

La presidenta solicitó una propuesta para recibir y archivar las comunicaciones enlistadas de la (a)-(bb). La propuesta fue presentada por Nicole Cabe.

9. **Reporte de Preparación Escolar** – Leslie Mitchell, Administradora de Servicios de Apoyo y Educación

Alan Rodriguez presento el reporte en representación de Leslie Mitchell. El 12 de marzo, 2020 el equipo de incapacidades llevara a cabo el Comité Asesor de Incapacidades, Alan exhorto a los presentes a participar. El Comité Asesor de Salud, tendrá su próxima junta el 21 de abril 2020 de 12:00 a 1:30 p.m. Contaremos con la presencia de profesionales de la comunidad, haciendo presentaciones en varios temas. Alan agrego que han recibido autorización para continuar con la capacitación de los maestros para dar continuidad a los servicios de alta calidad. Uno de los temas a tratar será la vacunación. La guía de vacunación ha experimentado cambios y la división de salud diseminara la información al personal de los centros para continuar proporcionando excelentes servicios a las familias. Una de las otras capacitaciones que proporcionará el equipo de educación será prácticas de enseñanza de alta calidad. Durante esta capacitación, si los maestros tienen cualquier pregunta, preocupación, algún indicio de algo ocurrido en el salón; tendrán la habilidad de solicitar consejos del coordinador de educación para que les proporcionen estrategias adicionales que puedan implementar en el salón. Alan agregó que el programa cuenta con un equipo de consejeros que pueden ir al salón, trabajar con los maestros para que estos mejores sus técnicas de enseñanza, y esto les ayuda a crecer profesionalmente, los que mejora los servicios para los niños. Hay unos centros que están siendo evaluados por el programa QRIS, siglas en inglés (Escala de Control de Calidad). Los centros seleccionados están siendo evaluados en una escala de uno a cinco estrellas. Le complació informar que ningunos de nuestros centros han recibido una calificación menor a cuatro estrellas. Este año los centros que recibirán una nueva calificación serán: Sterling, Fairfax, Broadway, Primeros Pasos & Vineland. La división de salud continúa proporcionando mensualmente capacitación para resucitación cardio pulmonar (CPR). Cada mes 24 empleados reciben esta certificación Se recordó y exhorto a los miembros a participar en el evento Lea en toda América, el cual se llevará a cabo del 2 al 6 de marzo del presente año. Los centros siguen buscando voluntarios.

10. **Reporte/Capacitación de Gobernanza**– Lisa Price, coordinadora del programa de gobernanza

17. La Sra. Price dio la bienvenida a los nuevos miembros del Concilio de Póliza. Em Sr. Jimmie Childress, es e l nuevo representante de la Junta Directiva, está reemplazando a Yolanda Ochoa. También le dio la bienvenida a Raeann Haggard, del centro Harvey Hall, Jessica Mendez, del centro Sterling y por último Andrea Martinez, del centro East California. Compartió la información del volante de la Red del Síndrome de Down de Kern, quien llevará a cabo una caminata el sábado 21 de marzo, 2020 Campo de Niños Pyles. Agregó que este año el equipo participó en una revisión de simulacro la cual arrojó resultados positivos. La Sra. Price evaluó el proceso como una maravillosa e informativa experiencia. Lisa anunció que EHS cumple 25 años, anuncio que compartirá un video durante la próxima junta.

11. **Reporte del representante comunitario** – Plaza vacía

No hay reporte existente debido a que la plaza está vacía.

12. **Reporte de Early Head Start de San Joaquín** – Ana Vega, miembro del concilio de póliza

Ana Vega proporcionó el reporte. La Sra. Vega informó que la actividad de participación varonil se llamara *Planta con papá*. Recibieron una donación de tierra de Kellog Supply Inc. Todos los centros, así como el programa a domicilio estarán participando en este evento la semana del 23 al 27 de marzo. El evento de Lea en toda América se llevará a cabo la semana del 26 de febrero; ya tienen 13 voluntarios confirmados que participarán en los centros. Cada centro también proporciono la oportunidad da los padres de leer durante la semana y ser los anfitriones de actividades individuales en honor al Dr. Seuss. El reporte finalizó confirmando 100 de inscripción para el mes de febrero.

13. **Reporte de la Asociación de Early Head Start**– Rosita Curry, gerente del programa de la Asociación

Esperanza Contreras presento el reporte a nombre de Rosita Curry; ella informo que durante el mes de enero se asociaron con la Escuelita Hernández. Esta nueva Asociación proporcionara servicios a 8 infantes y 8 bebes bajo el auspicio de Head Start/Desarrollo infantil Estatal de CAPK. Por el momento no cuentan con la licencia para los 8 infantes, pero el programa está trabajando en conjunto con la escuelita para obtenerla. La Asociacion, como informo previamente ha contratado a una Coordinadora para el programa, su nombre es Nicole Callahan. Ella cuenta con un sinnúmero de años de experiencia y se presentara en la próxima junta del Concilio. Esperanza reporto las siguientes cifras de inscripción: Blanton, el Colegio de Bakersfield Y Garden Pathways 100%. El Colegio de Taft 67% y la Escuelita Hernández 13%. El Programa de visitas a domicilio agregó 6 visitantes más al programa. El porcentaje de inscripción para este programa se reportó al 82% para el mes de enero. El Programa a domicilio reporto 100% de inscripción para el mismo mes. Esperanza agrego todo el personal bajo su mando son parte de los esfuerzos de reclutamiento. Agregó que participaron en eventos como el Festival de Ayuda del Colegio de Bakersfield, Llena el autobús, de GET así como varias colaboraciones en todo el condado

14. **Reporte del representante de la Junta Directiva** – Jimmie Childress, representante de la junta directiva
    No se contaba con un reporte disponible, ya que es la primera junta a la que asiste el Sr. Childress. El proporcionara un reporte la próxima junta.
15. **Reporte del director (HS/Desarrollo Infantil Estatal)** – Yolanda Gonzales, Directora de Head Start/Desarrollo Infantil Estatal
    Yolanda Gonzales, inicio expresando su profunda gratitud a los miembros por ser parte del Concilio de Póliza. Agrego que, con su participación, los miembros adquieren habilidades de liderazgo, sino que también ayudan al programa a proporcionar servicios que benefician a las familias a las que prestamos servicios. Ya que el plan de Reclutamiento y Selección fue aprobado, Yolanda solicito la asistencia de los miembros para el reclutamiento de familias para el próximo año. Pueden ayudar hablando con otros padres o compartiendo la información en los medios sociales. También enfatizo la importancia de su participación en el salón. ¡De dio cuenta que ya es casi fin del año escolar y el programa se está preparando para el próximo ciclo que iniciara en agosto! Yolanda reviso la información incluida en los paquetes sobre la variedad de eventos que se llevaran a cabo en los próximos meses. Yolanda concluyó informando a los miembros que la misma información que recibieron en los eventos y oportunidades comunitarias será enviada a los centros.
16. **Anuncios de Presidente del concilio de Póliza** – Presidente
    La presidenta no tenía ningún anuncio, sólo dio la bienvenida a los nuevos miembros.
17. **Conclusión** –Presidente
    La presidenta concluyó la junta a las 6:39 p.m. La próxima junta del concilio de póliza se realizará el 24 de marzo, 2020 a las iniciando a las 5:00 p.m. con una cena ligera e iniciando la junta 5:30 p.m. en la oficina administrativa de CAPK.

COMMUNITY ACTION PARTNERSHIP OF KERN

MEMORANDUM

To: Policy Council

From: Sylvia Ortega, Quality Assurance Manager

Date: March 24, 2020

Subject: *Agenda Item:* 2019-2020 Head Start/State Child Development Self- Assessment – **Action Item**

The Head Start/State Child Development program conducts an annual self-assessment to involve the agency in a review of its program's operations, goals, and objectives. The agency must self-assess the implementation systems and services of program governance and management systems, fiscal integrity, Enrollment Recruitment Selection Eligibility and Attendance, environmental health and safety, Classroom Assessment Scoring System (CLASS), comprehensive services and school readiness.

The Head Start/State Child Development self-assessment resulted in two program findings in the areas of:

- Policies and Procedures- The Head Start/State Child Development program is in the process of updating its policies and procedures.
- Toothbrushing- The Head Start/State Child Development program shows inconsistencies with following toothbrushing procedures.

Plans of Action to address the two findings have been completed. Self-Assessment results are used to update applicable policies and procedures, and to develop the improved strategies for the Grant Application for the subsequent year.

Recommendation
Staff recommends the Policy Council approve the 2019-2020 Head Start/State Child Development Self-Assessment Report.

Attachment: Summary of 2019-2020 Self-Assessment Process
2019-2020 Self-Assessment Report

Community Action Partnership of Kern
Head Start/ State Child Development
2019-2020 Self-Assessment Report

Compliance Item: Policies and Procedures

Compliance Items	Potential Areas of Non-Compliance	Person Responsible	Timelines	Corrective Action	Documentation	Expected Outcomes
1302.102(b)(1) In order to ensure effective ongoing oversight and correction, a program must establish and implement a system of ongoing oversight that ensures effective implementation of the program performance standards, including ensuring child safety, and other applicable federal regulations as described in this part, and must: (iv) Implement procedures that prevent recurrence of previous quality and compliance issues, including previously identified deficiencies, safety incidents, and audit findings.	The Head Start and State Child Development program needs to update policies and procedures.	Quality Assurance Manager Director of Head Start and State Child Development Administrative Staff	March 1, 2020 and ongoing	Revise Head Start and State Child Development Service Areas Policies and Procedures Train staff on new policies and procedures	Revised Policies and Procedures Training Schedule	Revised Policies and Procedures will strengthen the program with consistency.

Community Action Partnership of Kern
Head Start/ State Child Development
2019-2020 Self-Assessment Report

Compliance Item: Toothbrushing

Compliance Items	Potential Areas of Non-Compliance	Person Responsible	Timelines	Corrective Action	Documentation	Expected Outcomes
1302.43 Oral Health Practices: A program must promote effective oral hygiene by ensuring all children with teeth are assisted by appropriate staff, if available, in brushing their teeth with toothpaste containing fluoride once daily. (1302.47 Safety Practices: A program should consult Caring for our Children Basics.) 3.1.5.1: Routine Oral Hygiene Activities: All children with teeth should brush or have their teeth brushed with a soft toothbrush of age-appropriate size at least once during the hours the child is in child care.	During monitoring visits, it was observed that staff were not consistently following procedures for toothbrushing	Health and Nutrition Supervisor Quality Assurance Manager	March 1, 2010 and ongoing	Onsite toothbrushing overview was conducted at specific sites. Site Supervisor training on handwashing and sanitation Monitor program to ensure proper toothbrushing is being done.	Training Toothbrushing procedure Monthly Monitoring	Ensure proper toothbrushing is being incorporated into the daily schedule to assist children in developing healthy habits.

Community Action Partnership of Kern
Head Start/State Child Development
Summary of 2019-2020 Self-Assessment process

The Head Start/State Child Development self-assessment was completed the week of February 4-7, 2020. A review of the self-assessment planning process was completed with key management staff. Staff received an orientation training and an overview of the monitoring checklists in preparation of completing the program self-assessment.

Self-assessment teams were comprised of key Head Start and Early Head Start staff. Staff completed folder reviews, care and supervision checklist, conducted site visits, interviews and observations. Teams reviewed requirements of the program, including comprehensive services and fiscal oversight.

In addition, the self-assessment teams reviewed Desired Results Developmental Profile (DRDP) results, Infant/Toddler Environmental Rating System (ITERS) scores, Early Childhood Environment Rating Scale (ECERS) and program plans. The program self-assessment resulted in two program findings in the areas of:

- Policies and Procedures- The Head Start and State Child Development policies and procedures need to be updated.
- Toothbrushing- The Head Start/State Child Development shows inconsistencies with following toothbrushing procedures.

Through the self-assessment process and interviews with Head Start/State Child Development staff, it has been determined that the program provides quality care and has consistent systems across program options. Head Start/ State Child Development funds have been used to improve and support the program and implement a process of continuous program improvement. These improvements include:

- Additional materials and supplies
- Training

Self-Assessment results are used to update applicable policies and procedures, and to develop the improved strategies for the grant application for the subsequent year. The Director of Head Start/State Child Development will conduct meetings with key staff to ensure completion of the plans of action, including supporting documentation.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Manager

Subject: Head Start - Kern
Budget to Actual Report for the Period Ended February 29, 2020 – Info Item

Date: March 24, 2020

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year project period. The first-year budget period is July 1, 2019 through February 29, 2020. The Budget to Actual Report for this grant reflects the prorated award.

The following are highlights of the Kern Head Start Budget to Actual Report for the period July 1, 2019 through February 29, 2020. Eight months (100%) of the eight-month budget period have elapsed.

Base Funds
Overall expenditures are at 99% of the budget, which is on trend with expenditures at this point in the prior budget period.

Training & Technical Assistance Funds
Overall expenditures are at 113% of the budget.

Non-Federal Share (Head Start and Early Head Start Combined)
Non-Federal share is at 124% of the budget.

Start-up
CAPK was awarded additional funds for the purpose of:

- Converting 4 pre-k classrooms to 6 toddler classrooms;
- Constructing and furnishing additional modular classrooms at 4 CAPK facilities.

The funding award was issued on July 27, 2019. Start-up activities began immediately and are in progress. Overall expenditures are at 19% of the budget.

Community Action Partnership of Kern
Head Start - Kern
Budget to Actual Report
Budget Period: July 1, 2019 - February 29, 2020
Report Period: July 1, 2019 - February 29, 2020
Month 8 of 8 (100%)

Prepared 3/12/2020

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	6,054,933	6,011,086	43,847	99%	1%
FRINGE BENEFITS	2,052,975	1,894,477	158,499	92%	8%
TRAVEL	0	2,012	(2,012)		
EQUIPMENT	0	0	0		
SUPPLIES	413,860	274,225	139,635	66%	34%
CONTRACTUAL	51,529	97,412	(45,883)	189%	-89%
CONSTRUCTION	0	0	0		
OTHER	1,934,691	2,073,533	(138,842)	107%	-7%
INDIRECT	1,012,616	1,035,168	(22,552)	102%	-2%
TOTAL BASE FUNDING	**11,520,604**	**11,387,912**	**132,692**	**99%**	**1%**

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	24,336	51,590	(27,254)	212%	-112%
SUPPLIES	17,206	13,005	4,201	76%	24%
CONTRACTUAL	5,657	0	5,657	0%	100%
OTHER	60,429	56,547	3,882	94%	6%
INDIRECT	10,763	12,114	(1,351)	113%	-13%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**118,391**	**133,257**	**(14,866)**	**113%**	**-13%**

START-UP

SUPPLIES	0	0	0		
CONSTRUCTION	1,812,348	1,460	1,810,888	0%	100%
OTHER	0	309,292	(309,292)		
INDIRECT	0	30,895	(30,895)		
TOTAL CARRYOVER	**1,812,348**	**341,647**	**1,470,701**	**19%**	**81%**

GRAND TOTAL HS FEDERAL FUNDS	**13,451,343**	**11,862,817**	**1,588,526**	**88%**	**12%**

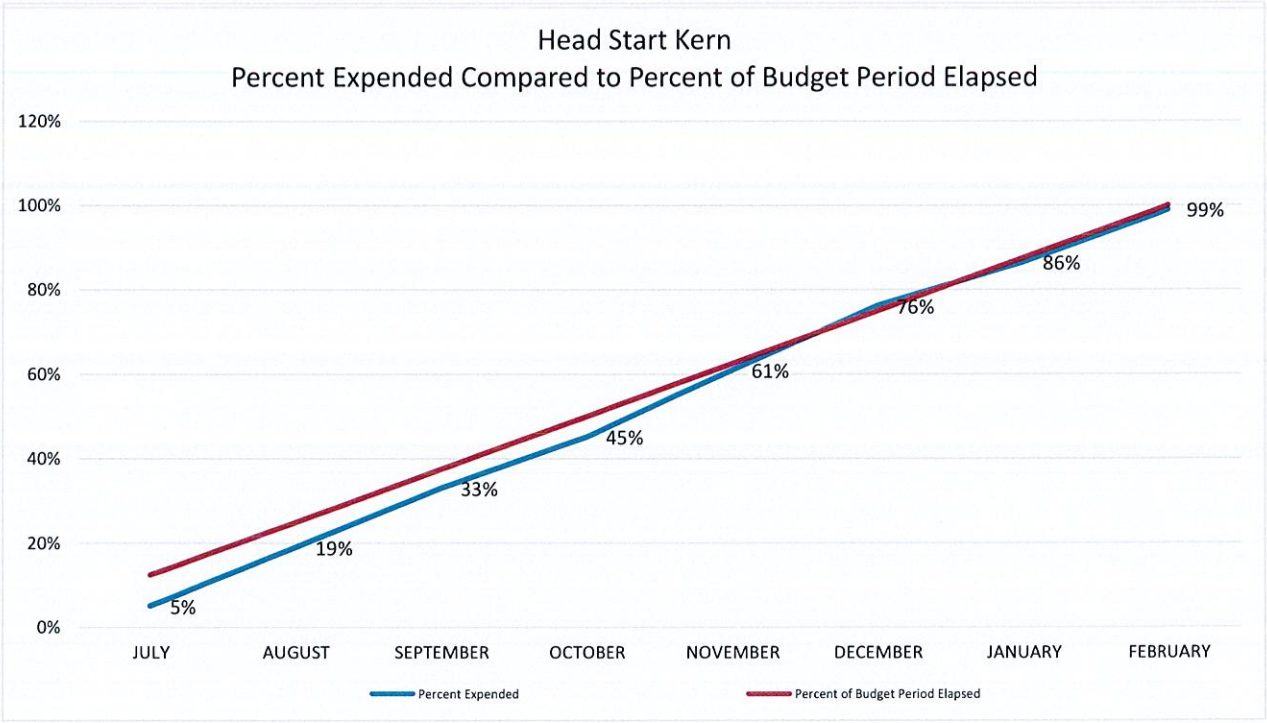
HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

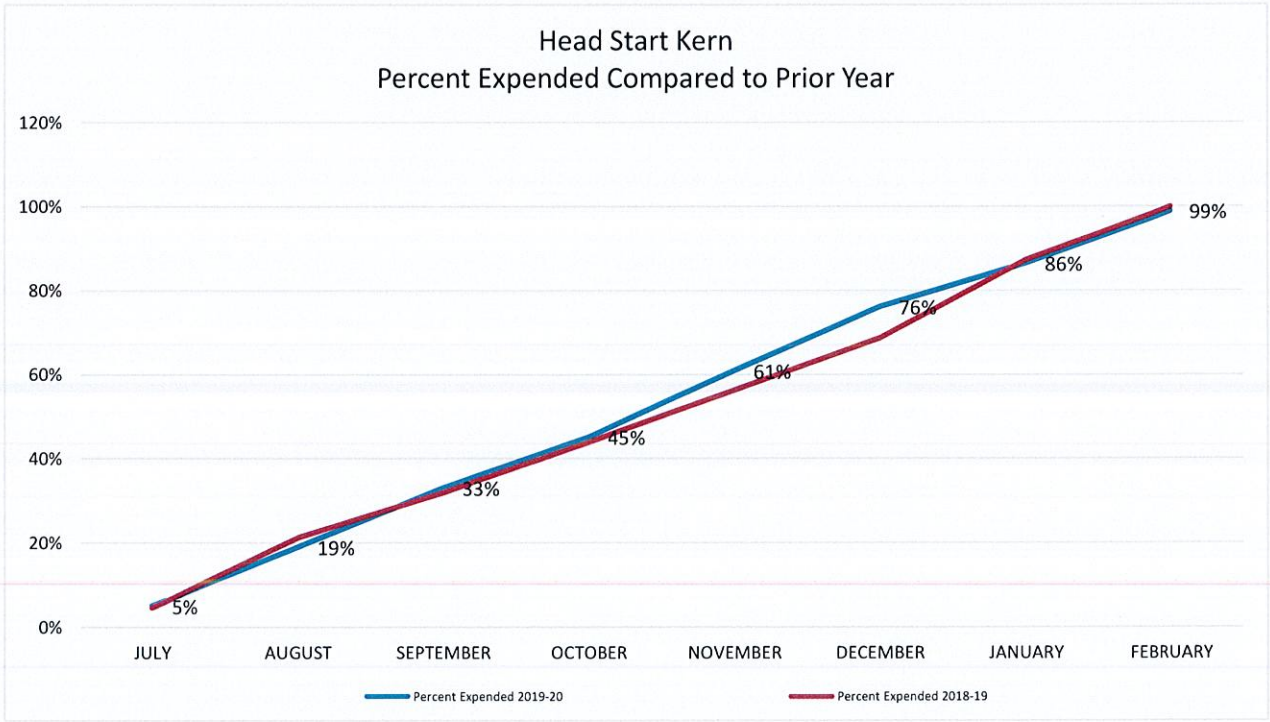
SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,650,901	1,825,621	(174,720)	111%	-11%
CALIF DEPT OF ED	2,953,796	3,902,266	(948,470)	132%	-32%
TOTAL NON-FEDERAL	**4,604,697**	**5,727,887**	**(1,123,190)**	**124%**	**-24%**

Budget reflects Notice of Award **#09CH011132-01-01** (adjusted for Child Care Food Subsidy).
Award is prorated for ***eight months (07/01/2019 - 02/29/2019)***
Actual expenditures include posted expenditures and estimated adjustments through 2/29/2020
Administrative Cost for HS and EHS Kern **9.1%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	25,405				**25,405**	3/3/2020
Lowe's	35,525				**35,525**	2/25/2020
Smart & Final	523				**523**	3/3/2020
Save Mart	1,828				**1,828**	3/3/2020
Chevron & Texaco Business Card	7,665				**7,665**	3/5/2020
Home Depot	6,628				**6,628**	3/5/2020
	77,573	**0**	**0**	**0**	**77,574**	


Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
20%
0%
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
5%
19%
33%
45%
61%
76%
86%
99%
Percent Expended
Percent of Budget Period Elapsed


Head Start Kern
Percent Expended Compared to Prior Year
120%
100%
80%
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40%
20%
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JULY
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OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
5%
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45%
61%
76%
86%
99%
Percent Expended 2019-20
Percent Expended 2018-19

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

Heather McCarley

From: Heather McCarley, Finance Manager

Subject: Early Head Start – Kern
Budget to Actual Report for the Period Ended December 31, 2019 – Info Item

Date: March 24, 2020

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year project period. The first-year budget period is July 1, 2019 through February 29, 2020. The Budget to Actual Report for this grant reflects the prorated award.

The following are highlights of the Kern Head Start Budget to Actual Report for the period July 1, 2019 through February 29, 2020. Eight months (100%) of the eight-month budget period have elapsed.

Base Funds
Overall expenditures are at 75% of the budget, which is on trend with expenditures at this point in the prior budget period.

Training & Technical Assistance Funds
Overall expenditures are at 91% of the budget. Staff have identified most training costs for the eight-month budget period, which will fully exhaust these funds.

Start-up
CAPK was awarded additional funds for the purpose of:

- Converting 4 pre-k classrooms to 6 toddler classrooms;
- Constructing and furnishing additional modular classrooms at 4 CAPK facilities.

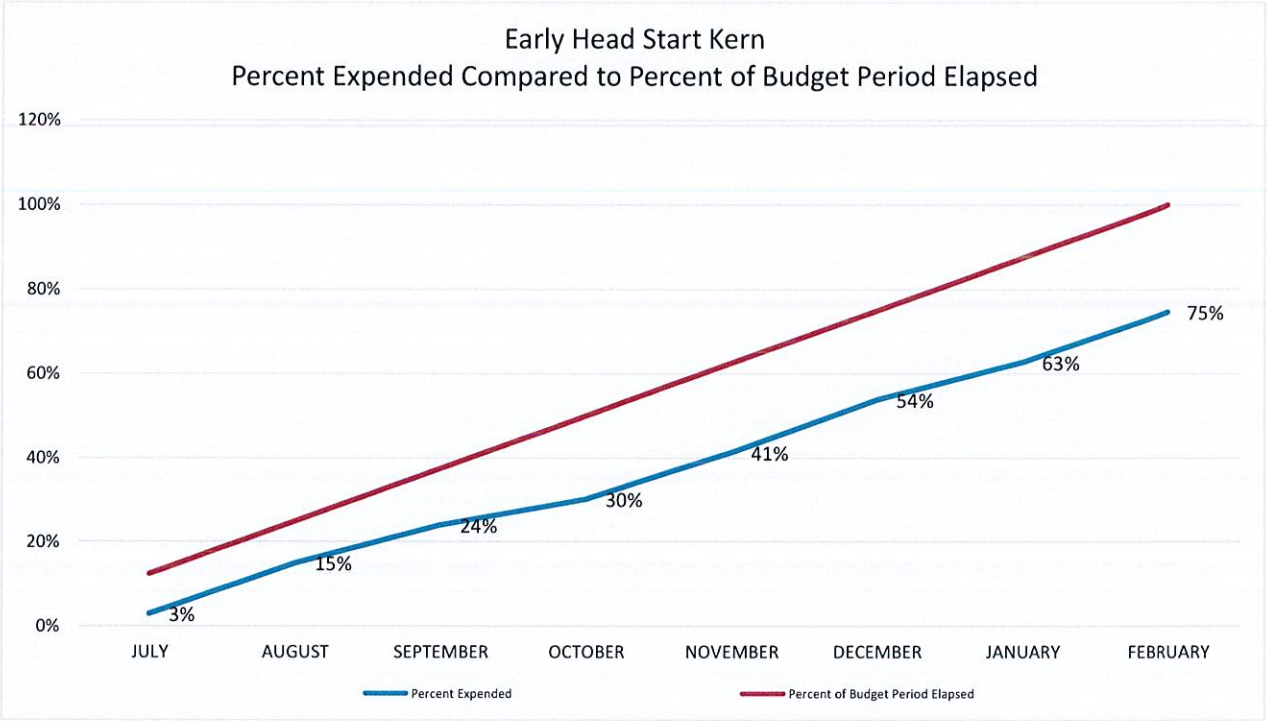
The funding award was issued on July 27, 2019. Start-up activities began immediately and are in progress. Overall expenditures are at 12% of the budget.

Community Action Partnership of Kern
Early Head Start - Kern
Budget to Actual Report
Budget Period: July 1, 2019 - February 29, 2020
Report Period: July 1, 2019 - February 29, 2020
Month 8 of 8 (100%)

Prepared 3/13/20

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,254,967	2,439,167	815,800	75%	25%
FRINGE BENEFITS	1,153,189	707,602	445,586	61%	39%
TRAVEL	0	1,185	(1,185)		
EQUIPMENT	0	0	0		
SUPPLIES	245,740	173,322	72,418	71%	29%
CONTRACTUAL	17,923	38,435	(20,512)	214%	-114%
CONSTRUCTION	0	0	0		
OTHER	533,536	516,898	16,638	97%	3%
INDIRECT	513,643	387,661	125,982	75%	25%
TOTAL BASE FUNDING	**5,718,998**	**4,264,271**	**1,454,727**	**75%**	**25%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	30,119	23,157	6,962	77%	23%
SUPPLIES	3,319	4,649	(1,330)	140%	-40%
CONTRACTUAL	5,793	10,500	(4,707)	181%	-81%
OTHER	62,942	54,442	8,500	86%	14%
INDIRECT	10,217	9,275	942	91%	9%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**112,390**	**102,023**	**10,367**	**91%**	**9%**
START-UP					
SUPPLIES	349,500	97,331	252,169	28%	72%
CONSTRUCTION	1,492,427	1,389	1,491,038	0%	100%
OTHER	295,325	132,698	162,627	45%	55%
INDIRECT	0	22,970	(22,970)		
TOTAL CARRYOVER	**2,137,252**	**254,387**	**1,882,865**	**12%**	**88%**
GRAND TOTAL EHS FEDERAL FUNDS	**7,968,640**	**4,620,682**	**3,347,958**	**58%**	**42%**

Budget reflects Notice of Award **#09CH011132-01-01** (adjusted for Child Care Food Subsidy).
Award is prorated for ***eight months (07/01/2019 - 02/29/2019)***
Actual expenditures include posted expenditures and estimated adjustments through 2/29/2020


Early Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
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60%
40%
20%
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24%
30%
41%
54%
63%
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JULY
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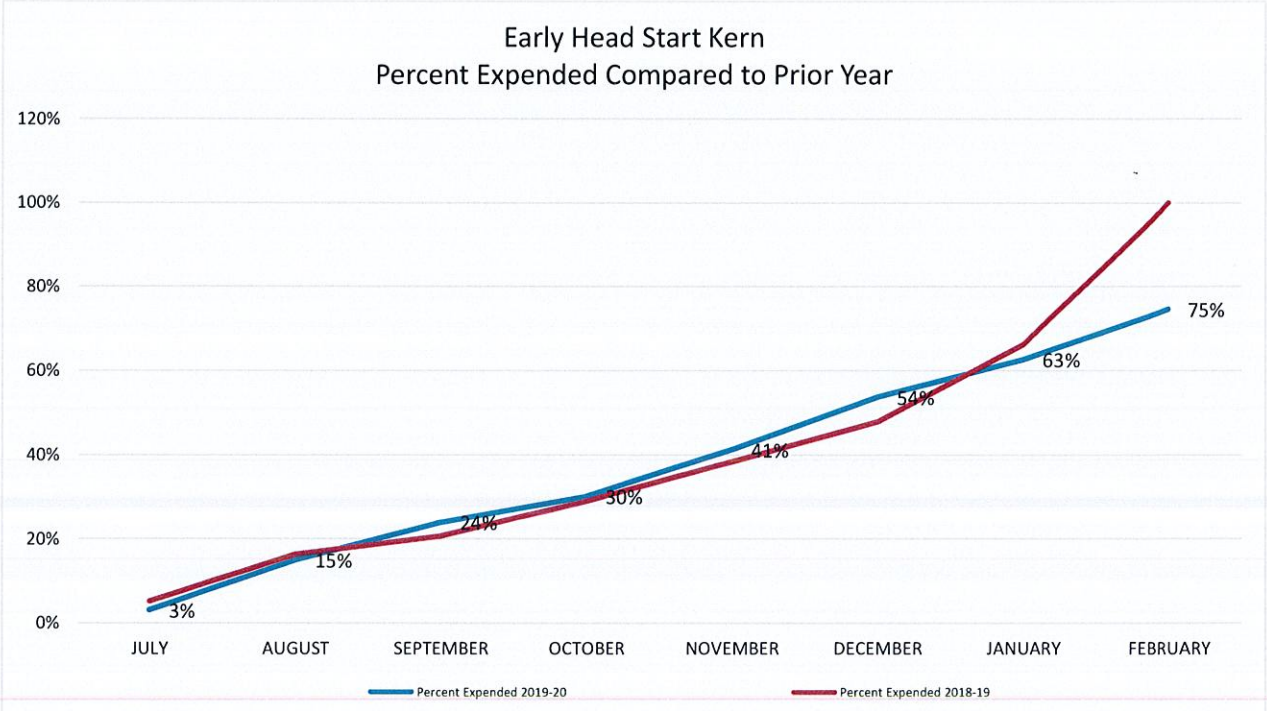
JANUARY
FEBRUARY
Percent Expended
Percent of Budget Period Elapsed


Early Head Start Kern
Percent Expended Compared to Prior Year
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JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
Percent Expended 2019-20
Percent Expended 2018-19

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Heather McCarley, Finance Manager

Subject: Early Head Start – San Joaquin
Budget to Actual Report for the Period Ended January 31, 2020 – Info Item

Date: March 24, 2020

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period February 1, 2019 through January 31, 2019. Twelve months (100%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 99% of the budget, which is on trend compared to last year at this time.

Training & Technical Assistance Funds
Overall expenditures are at 89% of the budget. The combined personnel and fringe benefits expenses are at 94% of the budget.

Non-Federal Share
Non-Federal share is at 106% of the budget.

Community Action Partnership of Kern
Early Head Start - San Joaquin County
Budget to Actual Report
Budget Period: February 1, 2019 - January 31, 2020
Report Period: February 1, 2019 - January 31, 2020
Month 12 of 12 (100%)

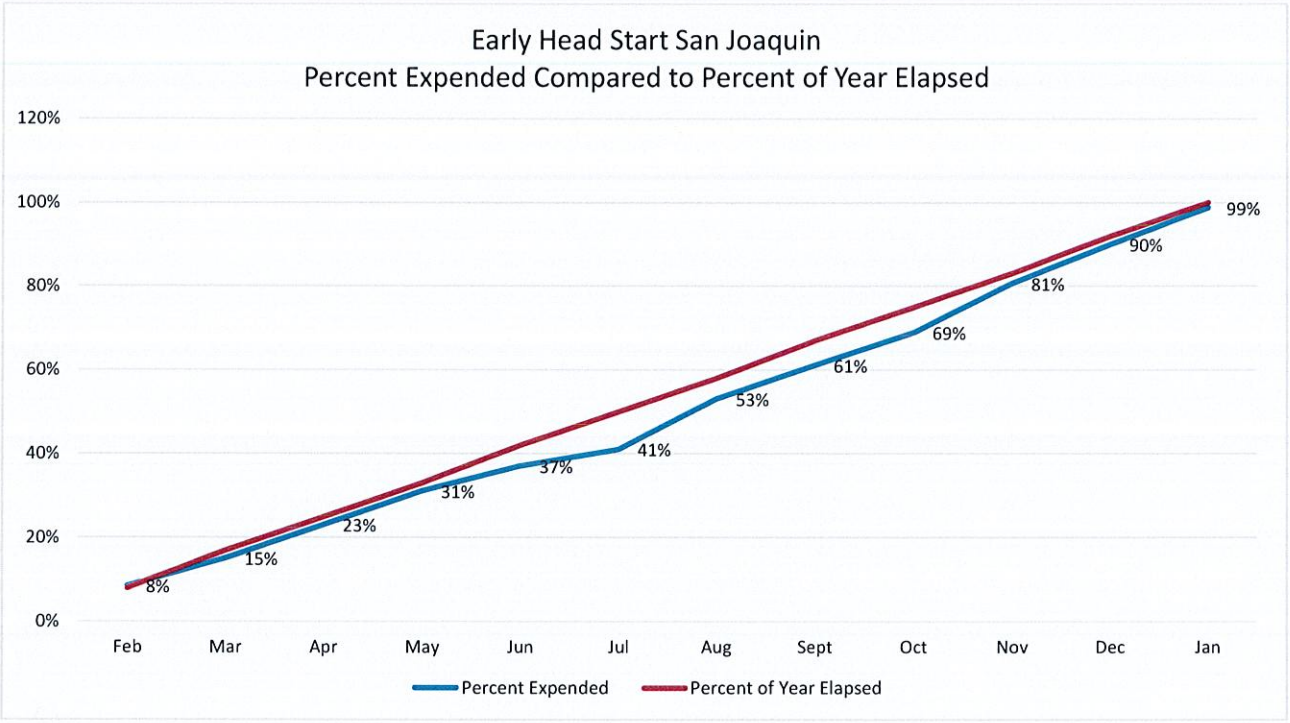
Prepared 2/12/2020

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,114,932	3,173,161	(58,229)	102%	-2%
FRINGE BENEFITS	923,567	851,819	71,748	92%	8%
TRAVEL	20,232	21,075	(843)	104%	-4%
SUPPLIES	140,925	141,961	(1,036)	101%	-1%
CONTRACTUAL	12,078	6,862	5,216	57%	43%
OTHER	600,638	553,143	47,495	92%	8%
INDIRECT	456,781	450,545	6,236	99%	1%
TOTAL	**5,269,153**	**5,198,566**	**70,587**	**99%**	**1%**
TRAINING & TECHNICAL ASSISTANCE FUNDS					
PERSONNEL	39,312	26,974	12,338	69%	31%
FRINGE BENEFITS	11,534	13,750	(2,216)	119%	-19%
TRAVEL	15,673	14,017	1,656	89%	11%
SUPPLIES	7,900	0	7,900	0%	100%
CONTRACTUAL	3,500	7,680	(4,180)	219%	-119%
OTHER	30,423	34,235	(3,812)	113%	-13%
INDIRECT	10,833	9,663	1,170	89%	11%
TOTAL	**119,175**	**106,319**	**12,856**	**89%**	**11%**
GRAND TOTAL EHS FEDERAL FUNDS	**5,388,328**	**5,304,885**	**83,443**	**98%**	**2%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,347,083	1,423,361	(76,278)	106%	-6%
TOTAL NON-FEDERAL FUNDS	**1,347,083**	**1,423,361**	**(76,278)**	**106%**	**-6%**

Centralized Administrative Cost	6.8%
Program Administrative Cost	2.4%
Total Administrative Cost	**9.3%**

Budget reflects Notice of Award #09CH010071-05-01
Actual expenditures include posted expenditures and estimated adjustments through 1/31/2020


Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed
120%
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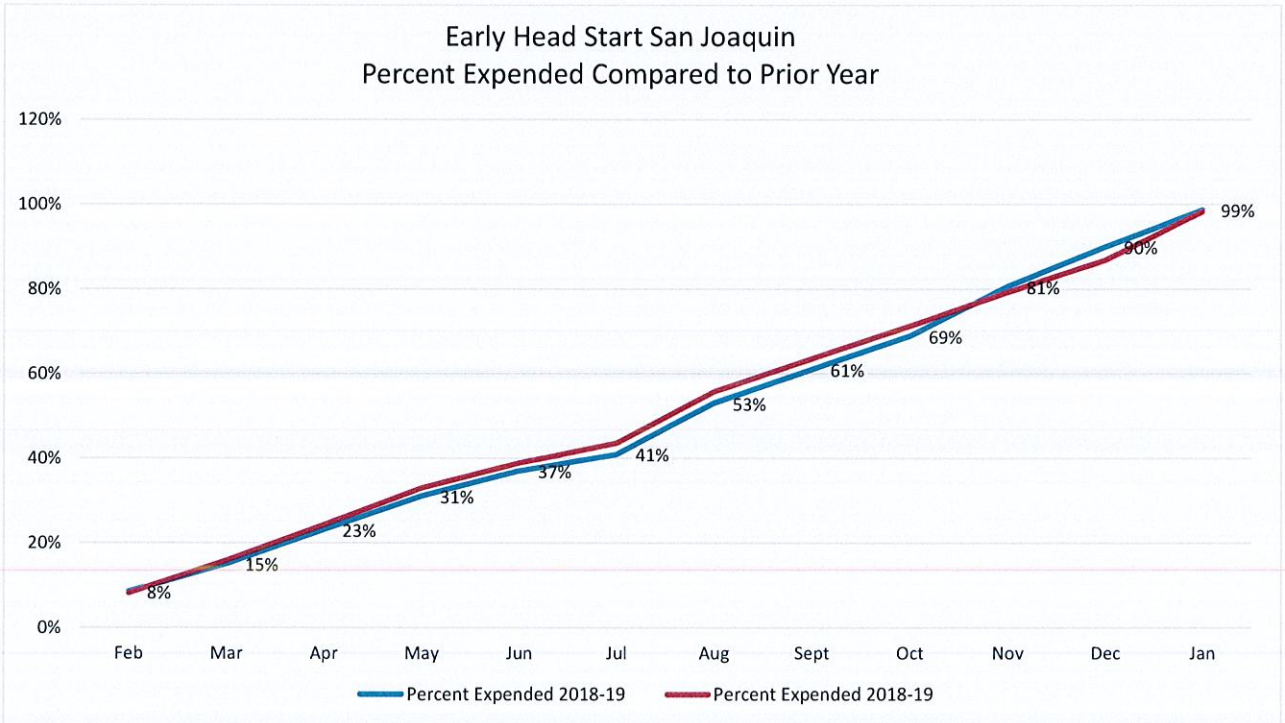
Percent Expended
Percent of Year Elapsed


Early Head Start San Joaquin
Percent Expended Compared to Prior Year
120%
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Jan
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31%
37%
41%
53%
61%
69%
81%
90%
99%
Percent Expended 2018-19
Percent Expended 2018-19

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

Heather McCarley

From: Heather McCarley, Finance Manager

Subject: Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report for the Period Ended December 31, 2019 – Info Item

Date: March 24, 2020

Effective September 1, 2019, funds formerly awarded under Early Head Start Child Care Partnerships (grant #09HP0036) were rolled into Early Head Start Child Care Expansion (grant #09HP000163).

The following are highlights of the Early Head Start Child Care Partnerships & Expansion Budget to Actual Report for the period March 1, 2018 through February 29, 2020. Twelve months (100%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 28% of the budget.

Training & Technical Assistance (T&TA)
Overall expenditures are at 43% of the budget.

Start-Up
Start-up funds were awarded for the purpose of preparing and furnishing 12 new classrooms for CAPK and Partnership locations. Overall expenditures are at 60% of the budget.

Non-Federal Share
Non-Federal share is at 34% of the budget.

Community Action Partnership of Kern
Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report
Budget Period: March 1, 2019 - February 29, 2020
Report Period: March 1, 2019 - February 29, 2020
Month 12 of 12 (100.00%)

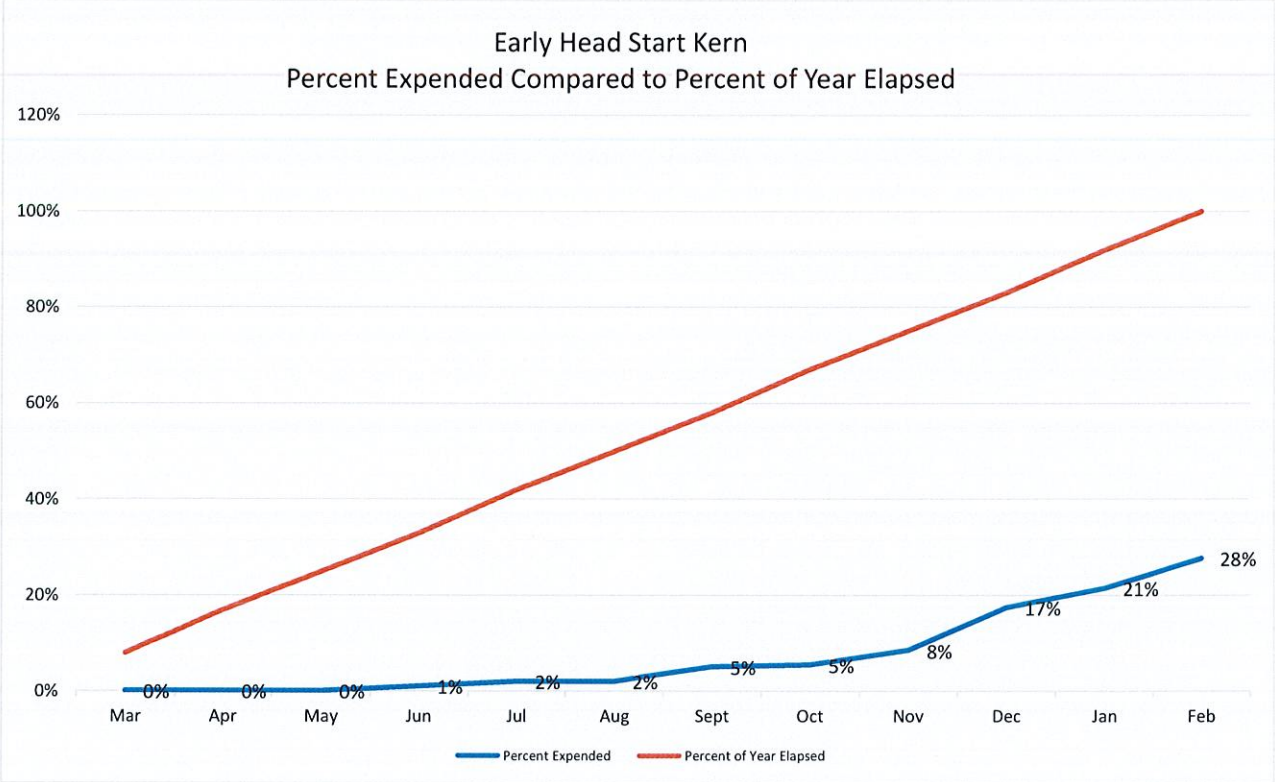
Prepared 3/13/2020

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	608,125	173,135	434,990	28%	72%
FRINGE BENEFITS	192,825	37,770	155,055	20%	80%
SUPPLIES	46,656	7,903	38,753	17%	83%
CONTRACTUAL	766,959	241,837	525,122	32%	68%
OTHER	153,605	27,358	126,247	18%	82%
INDIRECT	167,944	47,494	120,450	28%	72%
TOTAL BASE FUNDING	**1,936,114**	**535,498**	**1,400,616**	**28%**	**72%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	3,088	5,422	(2,334)	176%	-76%
SUPPLIES	14,930	7,348	7,582	49%	51%
OTHER	26,696	6,405	20,291	24%	76%
INDIRECT	4,471	1,917	2,554	43%	57%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**49,185**	**21,092**	**28,093**	**43%**	**57%**
START UP					
SUPPLIES	258,000	188,709	69,291	73%	27%
OTHER	196,545	85,867	110,678	44%	56%
INDIRECT	45,455	26,991	18,464	59%	41%
TOTAL START UP	**500,000**	**301,568**	**198,432**	**60%**	**40%**
GRAND TOTAL EHS FEDERAL FUNDS	**2,485,299**	**858,158**	**1,627,141**	**35%**	**65%**

NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	528,694	182,187	346,507	34%	66%
TOTAL NON-FEDERAL	**528,694**	**182,187**	**346,507**	**34%**	**66%**

Budget reflects Notice of Award **#09HP000163-01-01**
Actual expenditures include posted expenditures and estimated adjustments through 2/29/2020


Early Head Start Kern
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
0%
0%
0%
1%
2%
2%
5%
5%
8%
17%
21%
28%
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Percent Expended
Percent of Year Elapsed

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE
2019-2020

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 3,229.00	$ 197.26	$ 197.26	$ 3,031.74	25%	6%
APRIL 2019	$ 3,031.74	$ 346.86	$ 544.12	$ 2,684.88	50%	17%
MAY 2019	$ 2,684.88	$ 172.03	$ 716.15	$ 2,512.85	75%	22%
JUNE 2019	$ 2,512.85	$ 133.54	$ 849.69	$ 2,379.31	100%	26%
JULY 2019	$ 5,475.00	$ -	$ -	$ 5,475.00	13%	0%
AUGUST 2019	$ 5,475.00	$ 33.39	$ 33.39	$ 5,441.61	25%	1%
SEPTEMBER 2019	$ 5,441.61	$ 43.17	$ 76.56	$ 5,398.44	38%	1%
OCTOBER 2019	$ 5,398.44	$ 329.61	$ 406.17	$ 5,068.83	50%	7%
NOVEMBER 2019	$ 5,068.83	$ 281.25	$ 687.42	$ 4,787.58	63%	13%
DECEMBER 2019	$ 4,787.58	$ 56.22	$ 743.64	$ 4,731.36	75%	14%
JANUARY 2020	$ 4,731.36	$ 226.46	$ 970.10	$ 4,504.90	88%	18%
FEBRUARY 2020	$ 4,504.90	$ 198.89	$ 1,168.99	$ 4,306.01	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 421.00	$ 32.10	$ 32.10	$ 388.90	25%	8%
APRIL 2019	$ 388.90	$ 103.27	$ 135.37	$ 285.63	50%	32%
MAY 2019	$ 285.63	$ 27.99	$ 163.36	$ 257.64	75%	39%
JUNE 2019	$ 257.64	$ 21.73	$ 185.09	$ 235.91	100%	44%
JULY 2019	$ 1,824.00	$ -	$ -	$ 1,824.00	13%	0%
AUGUST 2019	$ 1,824.00	$ 11.12	$ 11.12	$ 1,812.88	25%	1%
SEPTEMBER 2019	$ 1,812.88	$ 14.37	$ 25.49	$ 1,798.51	38%	1%
OCTOBER 2019	$ 1,798.51	$ 108.28	$ 133.77	$ 1,690.23	50%	7%
NOVEMBER 2019	$ 1,690.23	$ 93.71	$ 227.48	$ 1,596.52	63%	12%
DECEMBER 2019	$ 1,596.52	$ 21.34	$ 248.82	$ 1,575.18	75%	14%
JANUARY 2020	$ 1,575.18	$ 75.48	$ 324.30	$ 1,499.70	88%	18%
FEBRUARY 2020	$ 1,499.70	$ 66.93	$ 391.23	$ 1,432.77	100%	21%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE
2019-2020

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2019	$ 275.00	$ -	$ -	$ 275.00	8%	0%
MARCH 2019	$ 275.00	$ 13.34	$ 13.34	$ 261.66	17%	5%
APRIL 2019	$ 261.66	$ -	$ 13.34	$ 261.66	25%	5%
MAY 2019	$ 261.66	$ 26.68	$ 40.02	$ 234.98	33%	15%
JUNE 2019	$ 234.98	$ -	$ 40.02	$ 234.98	42%	15%
JULY 2019	$ 234.98	$ -	$ 40.02	$ 234.98	50%	15%
AUGUST 2019	$ 234.98	$ -	$ 40.02	$ 234.98	58%	15%
SEPTEMBER 2019	$ 234.98	$ 13.34	$ 53.36	$ 221.64	67%	19%
OCTOBER 2019	$ 221.64	$ -	$ 53.36	$ 221.64	75%	19%
NOVEMBER 2019	$ 221.64	$ -	$ 53.36	$ 221.64	83%	19%
DECEMBER 2019	$ 221.64	$ 14.50	$ 67.86	$ 207.14	92%	25%
JANUARY 2020	$ 207.14	$ 12.33	$ 80.19	$ 194.81	100%	29%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 587.50	$ -	$ -	$ 587.50	8%	0%
APRIL 2019	$ 587.50	$ -	$ -	$ 587.50	17%	0%
MAY 2019	$ 587.50	$ -	$ -	$ 587.50	25%	0%
JUNE 2019	$ 587.50	$ -	$ -	$ 587.50	33%	0%
JULY 2019	$ 587.50	$ -	$ -	$ 587.50	42%	0%
AUGUST 2019	$ 587.50	$ -	$ -	$ 587.50	50%	0%
SEPTEMBER 2019	$ 587.50	$ -	$ -	$ 587.50	58%	0%
OCTOBER 2019	$ 587.50	$ -	$ -	$ 587.50	67%	0%
NOVEMBER 2019	$ 587.50	$ -	$ -	$ 587.50	75%	0%
DECEMBER 2019	$ 587.50	$ -	$ -	$ 587.50	83%	0%
JANUARY 2020	$ 587.50	$ -	$ -	$ 587.50	92%	0%
FEBRUARY 2020	$ 587.50		$ -	$ 587.50	100%	0%

Prepared by: Heather McCarley
February 12, 2020

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2019-2020

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 3,229.00	$ 197.26	$ 197.26	$ 3,031.74	25%	6%
ABRIL DEL 2019	$ 3,031.74	$ 346.86	$ 544.12	$ 2,684.88	50%	17%
MAYO DEL 2019	$ 2,684.88	$ 172.03	$ 716.15	$ 2,512.85	75%	22%
JUNIO DEL 2019	$ 2,512.85	$ 133.54	$ 849.69	$ 2,379.31	100%	26%
JULIO DEL 2019	$ 5,475.00	$ -	$ -	$ 5,475.00	13%	0%
AGOSTO DEL 2019	$ 5,475.00	$ 33.39	$ 33.39	$ 5,441.61	25%	1%
SEPTIEMBRE DEL 2018	$ 5,441.61	$ 43.17	$ 76.56	$ 5,398.44	38%	1%
OCTUBRE DEL 2019	$ 5,398.44	$ 329.61	$ 406.17	$ 5,068.83	50%	7%
NOVIEMBRE DEL 2019	$ 5,068.83	$ 281.25	$ 687.42	$ 4,787.58	63%	13%
DICIEMBRE DEL 2019	$ 4,787.58	$ 56.22	$ 743.64	$ 4,731.36	75%	14%
ENERO DEL 2020	$ 4,731.36	$ 226.46	$ 970.10	$ 4,504.90	88%	18%
FEBRERO DEL 2020	$ 4,504.90	$ 198.89	$ 1,168.99	$ 4,306.01	100%	21%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 421.00	$ 32.10	$ 32.10	$ 388.90	25%	8%
ABRIL DEL 2019	$ 388.90	$ 103.27	$ 135.37	$ 285.63	50%	32%
MAYO DEL 2019	$ 285.63	$ 27.99	$ 163.36	$ 257.64	75%	39%
JUNIO DEL 2019	$ 257.64	$ 21.73	$ 185.09	$ 235.91	100%	44%
JULIO DEL 2019	$ 1,824.00	$ -	$ -	$ 1,824.00	13%	0%
AGOSTO DEL 2019	$ 1,824.00	$ 11.12	$ 11.12	$ 1,812.88	25%	1%
SEPTIEMBRE DEL 2018	$ 1,812.88	$ 14.37	$ 25.49	$ 1,798.51	38%	1%
OCTUBRE DEL 2019	$ 1,798.51	$ 108.28	$ 133.77	$ 1,690.23	50%	7%
NOVIEMBRE DEL 2019	$ 1,690.23	$ 93.71	$ 227.48	$ 1,596.52	63%	12%
DICIEMBRE DEL 2019	$ 1,596.52	$ 21.34	$ 248.82	$ 1,575.18	75%	14%
ENERO DEL 2020	$ 1,575.18	$ 75.48	$ 324.30	$ 1,499.70	88%	18%
FEBRERO DEL 2020	$ 1,499.70	$ 66.93	$ 391.23	$ 1,432.77	100%	21%

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2019-2020

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2019	$ 275.00	$ -	$ -	$ 275.00	8%	0%
MARZO DEL 2019	$ 275.00	$ 13.34	$ 13.34	$ 261.66	17%	5%
ABRIL DEL 2019	$ 261.66	$ -	$ -	$ 261.66	25%	5%
MAYO DEL 2019	$ 261.66	$ 26.68	$ 26.68	$ 234.98	33%	15%
JUNIO DEL 2019	$ 234.98	$ -	$ -	$ 234.98	42%	15%
JULIO DEL 2019	$ 234.98	$ -	$ -	$ 234.98	50%	15%
AGOSTO DEL 2019	$ 234.98	$ -	$ -	$ 234.98	58%	15%
SEPTIEMBRE DEL 2019	$ 234.98	$ 13.34	$ 13.34	$ 221.64	67%	19%
OCTUBRE DEL 2019	$ 221.64	$ -	$ -	$ 221.64	75%	19%
NOVIEMBRE DEL 2019	$ 221.64	$ -	$ -	$ 221.64	83%	19%
DICIEMBRE DEL 2019	$ 221.64	$ 14.50	$ 14.50	$ 207.14	92%	25%
ENERO DEL 2020	$ 207.14	$ 12.33	$ 12.33	$ 194.81	100%	29%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 587.50	$ -	$ -	$ 587.50	8%	0%
ABRIL DEL 2019	$ 587.50	$ -	$ -	$ 587.50	17%	0%
MAYO DEL 2019	$ 587.50	$ -	$ -	$ 587.50	25%	0%
JUNIO DEL 2019	$ 587.50	$ -	$ -	$ 587.50	33%	0%
JULIO DEL 2019	$ 587.50	$ -	$ -	$ 587.50	42%	0%
AGOSTO DEL 2019	$ 587.50	$ -	$ -	$ 587.50	50%	0%
SEPTIEMBRE DEL 2018	$ 587.50	$ -	$ -	$ 587.50	58%	0%
OCTUBRE DEL 2019	$ 587.50	$ -	$ -	$ 587.50	67%	0%
NOVIEMBRE DEL 2019	$ 587.50	$ -	$ -	$ 587.50	75%	0%
DICIEMBRE DEL 2019	$ 587.50	$ -	$ -	$ 587.50	83%	0%
ENERO DEL 2020	$ 587.50	$ -	$ -	$ 587.50	92%	0%
FEBRERO DEL 2020	$ 587.50	$ -	$ -	$ 587.50	100%	0%

Preparado por Heather McCarley
12 de Febrero 2020

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2019-2020

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 8,371.00	$ 345.75	$ 345.75	$ 8,025.25	25%	4%
APRIL 2019	$ 8,025.25	$ 61.01	$ 406.76	$ 7,964.24	50%	5%
MAY 2019	$ 7,964.24	$ 545.65	$ 952.41	$ 7,418.59	75%	11%
JUNE 2019	$ 7,418.59	$ 356.27	$ 1,308.68	$ 7,062.32	100%	16%
JULY 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	13%	0%
AUGUST 2019	$ 18,711.00	$ 288.37	$ 288.37	$ 18,422.63	25%	2%
SEPTEMBER 2019	$ 18,422.63	$ 305.81	$ 594.18	$ 18,116.82	38%	3%
OCTOBER 2019	$ 18,116.82	$ 2,549.55	$ 3,143.73	$ 15,567.27	50%	17%
NOVEMBER 2019	$ 15,567.27	$ 797.29	$ 3,941.02	$ 14,769.98	63%	21%
DECEMBER 2019	$ 14,769.98	$ 248.99	$ 4,190.01	$ 14,520.99	75%	22%
JANUARY 2020	$ 14,520.99	$ 326.74	$ 4,516.75	$ 14,194.25	88%	24%
FEBRUARY 2020	$ 14,194.25	$ 978.28	$ 5,495.03	$ 13,215.97	100%	29%

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 1,363.00	$ 56.29	$ 56.29	$ 1,306.71	25%	4%
APRIL 2019	$ 1,306.71	$ 9.93	$ 66.22	$ 1,296.78	50%	5%
MAY 2019	$ 1,296.78	$ 88.82	$ 155.04	$ 1,207.96	75%	11%
JUNE 2019	$ 1,207.96	$ 58.00	$ 213.04	$ 1,149.96	100%	16%
JULY 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	13%	0%
AUGUST 2019	$ 6,264.00	$ 96.12	$ 96.12	$ 6,167.88	25%	2%
SEPTEMBER 2019	$ 6,167.88	$ 101.94	$ 198.06	$ 6,065.94	38%	3%
OCTOBER 2019	$ 6,065.94	$ 849.85	$ 1,047.91	$ 5,216.09	50%	17%
NOVEMBER 2019	$ 5,216.09	$ 265.76	$ 1,313.67	$ 4,950.33	63%	21%
DECEMBER 2019	$ 4,950.33	$ 83.00	$ 1,396.67	$ 4,867.33	75%	22%
JANUARY 2020	$ 4,867.33	$ 108.91	$ 1,505.58	$ 4,758.42	88%	24%
FEBRUARY 2020	$ 4,758.42	$ 326.08	$ 1,831.66	$ 4,432.34	100%	29%

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2019-2020

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 8,731.00	$ 345.75	$ 345.75	$ 8,385.25	25%	4%
ABRIL DEL 2019	$ 8,385.25	$ 61.01	$ 406.76	$ 8,324.24	50%	5%
MAYO DEL 2019	$ 8,324.24	$ 545.65	$ 952.41	$ 7,778.59	75%	11%
JUNIO DEL 2019	$ 7,778.59	$ 356.27	$ 1,308.68	$ 7,422.32	100%	16%
JULIO DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	13%	0%
AGOSTO DEL 2019	$ 18,711.00	$ 288.37	$ 288.37	$ 18,422.63	25%	2%
SEPTIEMBRE DEL 2018	$ 18,422.63	$ 305.81	$ 594.18	$ 18,116.82	38%	3%
OCTUBRE DEL 2019	$ 18,116.82	$ 2,549.55	$ 3,143.73	$ 15,567.27	50%	17%
NOVIEMBRE DEL 2019	$ 15,567.27	$ 797.29	$ 3,941.02	$ 14,769.98	63%	21%
DICIEMBRE DEL 2019	$ 14,769.98	$ 248.99	$ 4,190.01	$ 14,520.99	75%	22%
ENERO DEL 2020	$ 14,520.99	$ 326.74	$ 4,516.75	$ 14,194.25	88%	24%
FEBRERO DEL 2020	$ 14,194.25	$ 978.28	$ 5,495.03	$ 13,215.97	100%	29%

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 1,363.00	$ 56.29	$ 56.29	$ 1,306.71	8%	4%
ABRIL DEL 2019	$ 1,306.71	$ 9.93	$ 66.22	$ 1,296.78	17%	5%
MAYO DEL 2019	$ 1,296.78	$ 88.82	$ 155.04	$ 1,207.96	25%	11%
JUNIO DEL 2019	$ 1,207.96	$ 58.00	$ 213.04	$ 1,149.96	33%	16%
JULIO DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	13%	0%
AGOSTO DEL 2019	$ 6,264.00	$ 96.12	$ 96.12	$ 6,167.88	25%	2%
SEPTIEMBRE DEL 2018	$ 6,167.88	$ 101.94	$ 198.06	$ 6,065.94	38%	3%
OCTUBRE DEL 2019	$ 6,065.94	$ 849.85	$ 1,047.91	$ 5,216.09	50%	17%
NOVIEMBRE DEL 2019	$ 5,216.09	$ 265.76	$ 1,313.67	$ 4,950.33	63%	21%
DICIEMBRE DEL 2019	$ 4,950.33	$ 83.00	$ 1,396.67	$ 4,867.33	75%	22%
ENERO DEL 2020	$ 4,867.33	$ 108.91	$ 1,505.58	$ 4,758.42	88%	24%
FEBRERO DEL 2020	$ 4,758.42	$ 326.08	$ 1,831.66	$ 4,432.34	100%	29%

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2019-2020

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2019	$ 3,350.00	$ 9.31	$ 9.31	$ 3,340.69	8%	0%
MARCH 2019	$ 3,340.69	$ 20.89	$ 30.20	$ 3,319.80	17%	1%
APRIL 2019	$ 3,319.80	$ 19.92	$ 50.12	$ 3,299.88	25%	1%
MAY 2019	$ 3,299.88	$ 16.92	$ 67.04	$ 3,282.96	33%	2%
JUNE 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	42%	2%
JULY 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	50%	2%
AUGUST 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	58%	2%
SEPTEMBER 2019	$ 3,282.96	$ 22.12	$ 89.16	$ 3,260.84	67%	3%
OCTOBER 2019	$ 3,260.84	$ 133.84	$ 223.00	$ 3,127.00	75%	7%
NOVEMBER 2019	$ 3,127.00	$ -	$ 223.00	$ 3,127.00	83%	7%
DECEMBER 2019	$ 3,127.00	$ -	$ 223.00	$ 3,127.00	92%	7%
JANUARY 2020	$ 3,127.00	$ 23.86	$ 246.86	$ 3,103.14	100%	7%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 710.00	$ 17.92	$ 17.92	$ 692.08	8%	3%
APRIL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	17%	3%
MAY 2019	$ 692.08	$ -	$ 17.92	$ 692.08	25%	3%
JUNE 2019	$ 692.08	$ -	$ 17.92	$ 692.08	33%	3%
JULY 2019	$ 692.08	$ -	$ 17.92	$ 692.08	42%	3%
AUGUST 2019	$ 692.08	$ -	$ 17.92	$ 692.08	50%	3%
SEPTEMBER 2019	$ 692.08	$ -	$ 17.92	$ 692.08	58%	3%
OCTOBER 2019	$ 692.08	$ -	$ 17.92	$ 692.08	67%	3%
NOVEMBER 2019	$ 692.08	$ -	$ 17.92	$ 692.08	75%	3%
DECEMBER 2019	$ 692.08	$ -	$ 17.92	$ 692.08	83%	3%
JANUARY 2020	$ 692.08	$ -	$ 17.92	$ 692.08	92%	3%
FEBRUARY 2020	$ 692.08		$ 17.92	$ 692.08	100%	3%

Prepared by: Heather McCarley
February 12, 2020

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2019-2020

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2019	$ 3,350.00	$ 9.31	$ 9.31	$ 3,340.69	8%	0%
MARZO DEL 2019	$ 3,340.69	$ 20.89	$ 30.20	$ 3,319.80	17%	1%
ABRIL DEL 2019	$ 3,319.80	$ 19.92	$ 50.12	$ 3,299.88	25%	1%
MAYO DEL 2019	$ 3,299.88	$ 16.92	$ 67.04	$ 3,282.96	33%	2%
JUNIO DEL 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	42%	2%
JULIO DEL 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	50%	2%
AGOSTO DEL 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	58%	2%
SEPTIEMBRE DEL 2019	$ 3,282.96	$ 22.12	$ 89.16	$ 3,260.84	67%	3%
OCTUBRE DEL 2019	$ 3,260.84	$ 133.84	$ 223.00	$ 3,127.00	75%	7%
NOVIEMBRE DEL 2019	$ 3,127.00	$ -	$ 223.00	$ 3,127.00	83%	7%
DICIEMBRE DEL 2019	$ 3,127.00	$ -	$ 223.00	$ 3,127.00	92%	7%
ENERO DEL 2020	$ 3,127.00	$ 23.86	$ 246.86	$ 3,103.14	100%	7%

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 710.00	$ 17.92	$ 17.92	$ 692.08	8%	3%
ABRIL DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	17%	3%
MAYO DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	25%	3%
JUNIO DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	33%	3%
JULIO DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	42%	3%
AGOSTO DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	50%	3%
SEPTIEMBRE DEL 2018	$ 692.08	$ -	$ 17.92	$ 692.08	58%	3%
OCTUBRE DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	67%	3%
NOVIEMBRE DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	75%	3%
DICIEMBRE DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	83%	3%
ENERO DEL 2020	$ 692.08	$ -	$ 17.92	$ 692.08	92%	3%
FEBRERO DEL 2020	$ 692.08	$ -	$ 17.92	$ 692.08	100%	3%

Preparado por Heather McCarley
12 de Febrero 2020

Community Action Partnership of Kern
Head Start and Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: July 1, 2019 through February 29, 2020
Report for period ending February 29, 2020 (Month 8 of 8)

Percent of year elapsed: **100.0%**

LOCATION	Enroll-ment	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	80	0	8,691	18,514	12,522	22,321	8,175	16,714	449	87,386	75,133	116%
Alicante	20	1,832	1,534	1,977	1,812	3,119	2,873	3,511	3,170	19,829	18,783	106%
Broadway	40	0	5,037	12,489	15,299	15,109	9,685	12,599	12,322	82,541	37,566	220%
California City	34	0	3,043	2,668	6,349	7,612	4,922	6,194	8,072	38,859	31,931	122%
Cleo Foran	23	0	0	0	718	856	1,038	116	0	2,729	21,601	13%
Delano	76	0	7,546	16,320	22,221	16,607	15,850	18,874	21,150	118,569	71,376	166%
East California	56	0	3,020	9,812	12,099	12,036	11,581	10,590	15,971	75,110	52,593	143%
Fairfax	40	0	4,362	11,644	9,124	9,604	7,362	10,167	11,228	63,492	37,566	169%
Fairview	40	0	1,733	9,969	233	7,669	7,529	8,260	12,067	47,460	37,566	126%
Harvey L. Hall	156	14,027	15,171	20,758	11,002	10,423	15,901	16,431	19,113	122,826	146,508	84%
Heritage	40	0	2,979	12,178	15,657	13,124	9,453	10,390	13,842	77,624	37,566	207%
Home Base	124	3,164	1,881	2,748	590	10,880	15,823	6,551	438	42,073	58,228	72%
Lamont	40	0	1,156	8,549	124	12,109	7,021	7,817	9,163	45,940	37,566	122%
Martha J. Morgan	44	0	2,851	8,037	9,337	7,650	8,043	7,891	7,353	51,162	41,323	124%
McFarland	20	0	0	2,983	133	1,576	1,507	1,138	959	8,294	18,783	44%
Mojave	20	0	0	2,421	70	2,514	2,464	3,375	4,228	15,072	18,783	80%
Oasis	57	0	2,520	8,735	6,747	2,635	7,316	8,241	12,243	48,437	53,532	90%
Pete H. Parra	128	11,208	14,041	20,776	366	18,832	15,505	112	17,115	97,954	120,212	81%
Planz	20	0	2,549	6,267	6,263	9,836	6,819	7,755	50	39,539	18,783	211%
Primeros Pasos	80	4,041	8,164	7,548	245	7,037	9,217	10,674	8,949	55,876	75,133	74%
Rosamond	80	0	6,131	17,498	182	6,795	8,597	15,679	14,419	69,301	75,133	92%
San Diego Street	40	2,269	1,761	4,746	4,039	3,562	4,507	7,475	5,010	33,370	37,566	89%
Seibert	40	0	0	7,603	6,226	3,215	2,633	4,097	860	24,634	37,566	66%
Shafter	20	3,439	9,391	9,544	166	8,470	6,865	8,921	7,690	54,487	18,783	290%
Shafter HS/EHS	26	3,464	4,378	2,820	3,777	2,086	2,043	4,131	1,537	24,235	24,418	99%
Sterling	124	11,837	12,270	13,241	366	12,952	16,596	23,467	16,616	107,345	116,455	92%
Sunrise Villa	20	0	1,729	9,403	12,367	10,252	8,068	5,871	6,777	54,467	18,783	290%
Taft	66	0	5,094	14,576	125	10,725	10,016	9,858	9,540	59,933	61,984	97%
Tehachapi	34	0	1,148	3,028	3,006	5,264	4,134	153	5,478	22,210	31,931	70%
Vineland	20	0	595	1,278	257	300	5,412	210	354	8,406	18,783	45%
Virginia	40	0	2,575	11,651	14,359	9,552	9,546	10,815	12,234	70,732	37,566	188%
Wesley	60	0	5,804	10,030	17,381	16,811	12,006	333	18,774	81,138	56,349	144%
Willow	55	0	2,994	10,379	15,721	7,374	3,404	7,934	7,431	55,236	51,654	107%
Administrative Services		0	0	0	0	0	0	0	0	0	0	NA
Program Services		1,372	6,661	23	0	349	9,088	953	78	18,525	26,302	70%
Policy Council and RPC		0	0	81	374	159	26	37	153	830	27,093	3%
SUBTOTAL IN-KIND	**1,763**	**56,653**	**146,808**	**300,294**	**209,259**	**289,417**	**271,024**	**267,333**	**284,833**	**1,825,621**	**1,650,901**	**111%**
State General Child Care*		164,884	149,146	142,941	209,463	172,503	187,306	232,625	202,458	1,461,325	1,181,518	124%
State Preschool*		94,393	98,908	160,287	359,757	358,376	372,375	484,657	432,832	2,361,586	1,654,126	143%
State Migrant Child Care*		14,766	12,732	11,317	7,073	2,701	3,665	4,051	23,049	79,355	118,152	67%
SUBTOTAL CA DEPT of ED		**274,043**	**260,787**	**314,546**	**576,293**	**533,580**	**563,346**	**721,333**	**658,339**	**3,902,266**	**2,953,796**	**132%**
GRAND TOTAL		**330,696**	**407,595**	**614,840**	**785,552**	**822,997**	**834,370**	**988,666**	**943,172**	**5,727,887**	**4,604,697**	**124%**

*May include estimates

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: February 1, 2019 through January 31, 2020
Report for period ending January 31, 2020 (Month 12 of 12) - FINAL

Percent of year elapsed: 100%

LOCATION	FUNDED ENROLL-MENT	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	9,349	9,973	9,716	7,545	5,825	6,346	10,529	9,532	10,786	10,113	10,133	11,364	111,211	133,083	84%
Chrisman	30	12,312	16,785	11,548	8,822	3,809	8,606	14,384	13,673	11,890	14,740	13,143	11,433	141,145	166,354	85%
Home Base - Lodi	35	12,150	16,320	16,251	16,904	2,077	10,424	10,550	10,075	10,653	11,981	12,945	6,849	137,178	97,040	141%
Home Base - Manteca	12	3,172	5,472	4,045	5,249	2,421	3,880	4,433	4,647	5,649	5,848	5,538	6,563	56,917	33,271	171%
Home Base - Stockton	90	18,088	24,844	21,865	23,400	12,811	19,336	21,259	22,406	18,619	19,350	19,101	15,741	236,820	249,531	95%
Home Base - Tracy	12	233	1,607	1,689	2,025	0	683	504	2,083	1,193	1,116	3,829	1,569	16,531	33,271	50%
Kennedy	16	7,180	5,402	7,334	4,740	2,063	5,560	6,831	5,897	6,432	6,613	6,457	5,295	69,804	88,722	79%
Lodi UCC	30	11,408	11,887	12,830	10,884	8,821	10,755	14,363	12,824	13,343	13,939	12,740	12,705	146,499	166,354	88%
Marci Massei	24	5,173	6,050	6,373	5,055	4,171	6,333	13,332	11,065	11,092	10,334	12,700	13,695	105,374	133,083	79%
St. Mary's	16	5,144	6,702	5,927	4,858	3,210	5,422	5,994	6,580	7,916	7,553	8,489	6,492	74,286	88,722	84%
Walnut	24	11,221	13,005	12,719	10,174	9,667	11,556	13,927	13,037	13,383	11,535	14,063	13,605	147,891	133,083	111%
Administrative Services		251	1,678	0	0	0	0	0	0	0	0	0	0	1,928	0	
Program Services		11,721	11,575	22,146	31,202	8,953	13,819	15,556	11,277	13,060	10,909	11,139	15,611	176,968	21,858	810%
Policy Council		57	187	0	175	48	0	0	57	0	114	114	57	808	2,713	30%
SUBTOTAL IN-KIND	**313**	**107,457**	**131,485**	**132,443**	**131,033**	**63,876**	**102,720**	**131,663**	**123,153**	**124,017**	**124,144**	**130,393**	**120,978**	**1,423,361**	**1,347,083**	**106%**

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: February 1, 2020 through January 31, 2021
Report for period ending February 29, 2020 (Month 1 of 12)

Percent of budget period elapsed: 8%

LOCATION	FUNDED ENROLL-MENT	Feb	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	7,823	7,823	124,545	6%
Chrisman	30	11,922	11,922	155,682	8%
Kennedy	16	83	83	83,030	0%
Lodi Home Base	35	44	44	90,814	0%
Lodi UCC	30	100	100	155,682	0%
Manteca Home Base	12	0	0	31,136	0%
Marci Massei	24	9,019	9,019	124,545	7%
St. Mary's	16	183	183	83,030	0%
Stockton Home Base	90	133	133	233,523	0%
Tracy Home Base	12	0	0	31,136	0%
Walnut	24	10,479	10,479	124,545	8%
Administrative Services		0	0	0	
Program Services		0	0	108,412	0%
Policy Council		0	0	1,000	0%
SUBTOTAL IN-KIND	**313**	**39,786**	**39,786**	**1,347,082**	**3%**

TJ Cox
21st District, California



House of Representatives
Washington, DC 20515

January 29, 2020

Community Action Partnership of Kern
5005 Business Park North
Bakersfield, California 93309

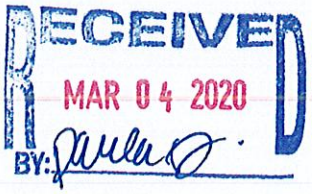
Dear Representatives of CAPK,

Thank you for dropping by our office today. It was a pleasure to have you.

I am very interested in your issues and look forward to working with you in the future. If there is any way I can be of service to you, please do not hesitate to reach out.

Sincerely yours,

TJ Cox
Member of Congress



Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Planning Committee
Meeting Minutes
February 4, 2020

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. Meeting was called to order at 5:30 p.m. by Chairperson Destiny Thompson Butler

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. **PC Members present:** Nila Hogan, Nicole Cabe, Destiny Thompson Butler, Rosie Castillo & Dalila Castillo
   c. **PC member not present:**

4. **Approval of Agenda**
   Motion to approve the agenda dated February 4, 2020 was made by Nicole Cabe; Dalila Castillo seconded. Motion carried unanimously.

5. **Approval of Minutes**
   Motion to approve the minutes dated January 7, 2020 was made by Dalila Castillo; Rosie Castillo seconded. Motion carried unanimously.

6. **Introduction of Guests**
   Guests in attendance tonight were Jerry Meade, PDM Administrator, and Leticia Villegas Program Assistant/Translator.

7. **Public Forum**
   (The public wishing to address the PC Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. The Enrollment Report for January 2020 shows that Head Start Kern and Early Head Start of San Joaquin were 100% enrollment during this reporting time period; however, Early Head Start Kern & Early Head Start Partnership reported 91% & 59% respectively for the same reporting period.
   Jerry informed that Early Head Start, Head Start Kern and Early Head Start San Joaquin were above the expected 10% of enrollment requirement for children with an IFSP/IEP for January. Early Head Start Partnership reported 3.4% enrollment for the same month. In the over income section, Early Head Start, Head Start Kern as well as Early Head Start San Joaquin were under the 10% goal, therefore we're in compliance. However, Early Head Start Partnership reported 11.2% of enrollment during the same reporting period; Mr. Meade explained that if a program has exhausted their enrollment capacity, they're allowed to enroll children that exceed up to 135% of the federal poverty level in the over income category.
   b. The Average Daily Attendance (ADA) Report was reviewed and discussed. At the time of this report the ADA was at 98.75% for the month of January. Some enrollment highlights informed that the enrollment staff participated in 5 recruitment events;

including one specific to disabilities and one for homelessness. It was also shared that the Department of Human Services is now distributing Head Start/Early Head Start flyers to CalWorks families.

c. Jerry shared the Child and Adult Care Food Program (CACFP) report for December 2019. There was a total of 70,650 meals requested with 63,212 prepared by Central Kitchen. He also shared that the division staffing report includes 9 vacant positions for the month January; Human Resources is working to fill these vacancies. Family Medical leave reports there is15 employees on continuous leave and 136 on intermittent leave.

d. The 2020 Head Start Program Planning Calendar was reviewed and explained. A motion to approve the 2020 Program Planning Calendar for Grant Application due November and December 1st; Funding Cycles: SJC 2/1/2020- 1/31/2021 and Kern 3/1/2020 – 2/28/2021 was requested by chairperson Destiny Thompson Butler; Nicole Cabe move to approve, it was seconded by Nila Hogan. Motion carried unanimously.

9. Communications

None

10. Announcements

None

11. Adjournment

Meeting was adjourned at 6:25 p.m. Next meeting March 3, 2020

Leticia Villegas, Program Assistant/Translator
Jerry Meade, PDM Administrator

Asociacion de Acción Comunitaria de Kern
Head Start/Desarrollo Infantil Estatal
Comité de Planeación del Concilio de Póliza
Resumen de la Junta
4 de febrero, 2020

1. **Bienvenida**
   Se dió la bienvenida a los miembros de la junta.

2. **Llamado al orden**
   a. Destiny Thompson Butler convoco a la reunión a las 5:30 p.m.

3. **Pase de lista, establecimiento de cuórum (la mitad más uno)**
   a. Se estableció cuórum.
   b. **Miembros del comité presentes:** Nila Hogan, Nicole Cabe, Destiny Thompson Butler, Dalila Castillo & Rosie Castillo
   c. **Miembros del comité ausentes:**

4. **Aprobación de agenda**
   Nicole Cabe presento una propuesta para la aprobación de la agenda fechada el 4 de febrero, 2020; Dalila Castillo la secundó. Propuesta aprobada por unanimidad.

5. **Aprobación de minutos**
   Propuesta para la aprobación del resumen de la junta fechada el 7 de enero, 2020 fue presentada por Dalila Castillo, Rosie Castillo la secundó. Propuesta aprobada por unanimidad.

6. **Presentación de invitados**
   Los invitados presentes fueron Jerry Meade, Administrador de PDM y Leticia Villegas, Traductor/Asistente del Programa.

7. **Foro Público**
   (El público que desee dirigirse al comité de Planeación puede hacerlo en este momento; sin embargo el comité no tomará ninguna decisión, sino que referirá el asunto al personal docente para su estudio y análisis)
   Ninguno

8. **Presentación y discusión de temas**
   a. El reporte de inscripción de enero 2020 muestra que Head Start de Kern Early Head Start de San Joaquín obtuvieron el 100% de inscripción por el mes, sin embargo los subsidios de la Asociacion de Early Head Start y de Kern reportaron una inscripción de 91 y 59% respectivamente para el mismo periodo.
   Jerry informó que Early Head Start, Head Start Kern y Early Head Start de San Joaquín estuvieron por arriba del 10% del requisito de inscripción para niños/as con un IFSP/IEP, para el mes de enero. La Asociación de Early Head Start reportó sólo un 3.4% de inscripción para el mismo periodo. De la categoría de altos ingresos, Early Head Start de Kern y San Joaquín, así como Head Start de Kern se mantuvieron por debajo del objetivo del 10% . La Asociación de Early Head Start reportó una inscripción del 11.2% durante el mismo mes; El Sr. Meade explicó que si el programa ha extenuado su capacidad de inscripción, tienen permitido inscribir a niños/as cuyos ingresos exceden el 135% de las guías de ingresos federales en la categoría de altos ingresos.

b. El reporte de promedio de asistencia diaria (ADA), se analizó. A la su impresión se reportó un 98.75% de asistencia para el mes de enero. Algunos puntos destacados del reporte
son que el personal de inscripción participó en 5 eventos de reclutamiento, incluyendo uno específico para incapacidades y otro para desamparados. También se informó que el departamento de Servicios Humanos está distribuyendo volantes de los programas de Head Start y Early Head Start a los clientes de los programas de CalWorks (Programa de Oportunidades de Trabajo).
c. Jerry También explicó las cifras del reporte del programa de cuidado alimenticio para niños y adultos, CACFP, siglas en inglés del mes de diciembre del 2019. Se solicitaron un total de 70,650 comidas, de las cuales 63,212 fueron preparadas por la Cocina Central. También se informó que la división de personal reportó 9 vacantes durante el mismo mes, El departamento de personal está trabajando para arduamente para llenarlas. El mismo reporte informó que durante el mes de enero 14 empleados se encontraban fuera con licencia prolongando y 136 con licencia intermitente.
d. Se revisó y explicó nuevamente el Calendario de Planeación del Programa de Head Start 2020. Nicole Cabe presentó una propuesta para la aprobación del Calendario del Programa 2020 para la solicitud de subsidios con fecha de vencimiento del 1 de noviembre y diciembre, para los ciclos SJC 2/1/2020 – 1/31/2021 y Kern 3/1/2020 – 2/28/2021; Nila Hogan la secundó. Propuesta aprobada por unanimidad

9. <u>Comunicaciones</u>
Ninguna

10. <u>Anuncios</u>
Ninguno

11. <u>Clausura de sesión</u>
La junta se clausuro a las 6:25 p.m. La próxima junta se llevará a cabo el 3 de marzo. 2020

Leticia Villegas, Program Assistant/Translator
Jerry Meade, PDM Administrator

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Bylaws Committee
Meeting Minutes
February 11, 2020

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. The meeting was called to order at 5:31 p.m. by acting Chairperson Nicole Cabe.
3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. **PC Members present:** Nicole Cabe, Isabelle Diaz
   c. **PC Members not present:** Daisy Valencia

4. **Approval of Agenda**
   Motion made by Isabel Diaz; seconded by Nicole Cabe. Motion carried unanimously.

5. **Introduction of Guests**
   n/a

6. **Public Forum**
   (The public wishing to address the PC Bylaws Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

7. **Presentation / Discussion Items**
   a. A review of the current version of the bylaws as well as a draft version with changes as recommended by last year's subcommittee was reviewed. Discussion ensued as edits and additions were shared.
   b. A recommendation was made to review the document again for staff job title consistency. An additional recommendation was made to include that the month of July be a non-meeting month for both Policy Council as well as the subcommittees. The rationale being this has historically been a difficult month to obtain quorum and should a need arise for a meeting, as per the bylaws the Executive Board could meet thus fulfilling any need.

8. **Announcements**
   The next meeting will be held on April 14, 2020

9. **Adjournment**
   Meeting was adjourned at 5:53 p.m.

Asociacion de Acción Comunitaria de Kern
Head Start/Desarrollo Infantil Estatal
Concilio de Póliza Comité de Estatutos
Síntesis de la Junta
11 de febrero, 2020

1. **Bienvenida**
   Se dio la bienvenida del grupo a la junta

2. **Llamado al orden**
   a. Nicole Cabe, presidente interina estableció el orden a las 5:31 p.m. Nicole Cabe.
3. **Pase de lista y establecimiento de cuórum (la mitad más uno)**
   a. Se establecido cuórum.
   b. **Miembros presentes:** Nicole Cabe, Isabelle Diaz
   c. **Miembros ausentes:** Daisy Valencia

4. **Aprobación de la Agenda**
   Isabel Diaz presentó una propuesta para la aprobación de la agenda, Nicole Cabe. Propuesta aprobada por unanimidad

5. **Presentación de invitados**
   n/a

6. **Foro Publico**
   (El público que desee dirigirse al comité de Estatutos, puede hacerlo en este momento. Sin embargo, el comité no tomara ninguna determinación más que referir el tema al personal para su estudio y análisis)
   Ninguna

7. **Presentación/ Temas a discutir**
   a. Se revisó la versión actual de los estatutos, así como el borrador con los cambios recomendados por el subcomité del año pasado. Se produjo un debate sobre los cambios y anexiones recomendadas.
   b. Se sugirió que se enviara el documento nuevamente al personal para verificar la consistencia de los títulos profesionales. También se agregó otra sugerencia respecto a la cancelación de las juntas del Concilio de Póliza y los subcomités durante el mes de julio. El razonamiento detrás de esta recomendación es que, típicamente julio siempre ha presentado muchas dificultades para obtener cuórum y si es necesario que haya una junta de acuerdo con los estatutos, el Comité Ejecutivo puede cumplir con este cometido.

8. **Anuncios**
   La próxima junta se llevara a cabo el 14 de abril, 2020

9. **Clausura de sesión**
   La sesión se clausuró a las 5:53 p.m.

Lisa Price, Coordinadora del programa de Gobernanza

Policy Council School Readiness Committee Meeting
February 18, 2020

1. Welcome
   The group was welcomed to the meeting. Carolyn introduced herself to the attendees

2. Call to order
   a. Meeting was called to order at 5:30 p.m. by Ana Vega

3. Roll call and establish quorum (half plus one)
   a. PC members present Ana Vega, Helena Conolly, and Brittany Dunbar
   b. PC members absent: Kaylonie Howard and Bianca Dunbar

4. Approval of Agenda
   a. Ana Vega moves to approve the agenda for this meeting
   b. Helena second motion to approve agenda.

5. Approval of Minutes
   a. There were no minutes to approve from the last meeting.

6. Introduction of Guests
   a. Guest in attendance tonight were Nicole Nino (via skype), Amanda Espitia, and Carolyn Coffey

7. Public Forum
   (The public wishing to address the PC Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. Presentation/Discussion Items –Carolyn Coffey/Amanda Espitia, Education Coordinator
   a. Introduction/Ice breaker- Carolyn opened up with an Ice breaker, by asking parents, "What does school readiness means? Helena shared "about how we prepare our children at home to school and receive their education correctly, materials to go school and maintain education and keep up with others."
   b. Education team-Carolyn introduced the members of Kerns Education team introduces team and then asked Nicole Nino to introduce San Joaquin education team.
   c. School readiness-School Readiness is integrated into all programs starting with Early Head Start infant classrooms all the way through Head Start Preschool classrooms. Families play a critical role in helping their children be ready for school and for a lifetime of academic success, and Head Start and Early Head Start programs are valuable partners with families in this endeavor.

9. Communications
   None

10. Announcements
    a. Read Across America March 2nd-March 6th

11. Meeting Adjourned
    Meeting was adjourned at 6:05 pm. by Ana Vega.

Comité de Preparación Escolar Concilio de Póliza
Reseña de la junta
18 de febrero, 2020

1. Bienvenida
   Se dió la bienvenida a los presentes. Carolyn se presentó a los asistentes.

2. Convocación de reunión
   a. Ana Vega convoco la junta 5:30 p.m.

3. Pase de lista y establecimiento de cuórum
   a. Miembros del consejo presentes: Ana Vega, Helena Conolly, y Brittany Dunbar
   b. Miembros del consejo ausentes: Kaylonie Howard y Bianca Garibay

4. Aprobación de agenda:
   a. Ana Vega presentó una propuesta para la aprobación de la agenda
   b. Helena Conolly la secundo.

5. Aprobación de reseña
   a. No había reseña que aprobar de la última junta

6. Presentación de invitados
   a. Nicole Nino (por Skype), Amanda Espitia, y Carolyn Coffey

7. Foro publico
   (El público que desee dirigirse al Comité de Preparación Escolar puede hacerlo en este momento, sin embargo, el Comité no tomará ninguna determinación, sino que referirá el tema al personal para su estudio y análisis.)
   Ninguno

8. Presentación/ Temas a tratar –Carolyn Coffey/Amanda Espitia, Coordinadora de Educación
   a. Presentación- Carolyn inició la junta preguntando a los padres l ¿qué significaba la preparación escolar? Helena dijo que "es cómo preparamos a nuestros hijos para la escuela en la casa, cómo reciben su educación y materiales correctamente para ir a la escuela y mantener su educación y competir con otros niños/as".
   b. Equipo de educación -Carolyn presentó a los miembros del equipo de educación de Kern y pidió a Nicole Niño que presentara al equipo de educación de San Joaquín
   c. Prepara ración escolar – Está integrada en todos los programas empezando en los salones de infantes de Early Head Start hasta los salones de preescolar de Head Start. Las familias juegan un papel fundamental al asistir a sus hijos para estar preparados para la escuela y toda una vida de éxito académico; los programas de Early Head Start y Head Start son socios valiosos de las familias en esta lucha.

9. Comunicaciones
   Ninguna

10. Avisos
    a. Lea en toda América del 2 al 6 de marzo

11. Conclusión de la junta
    Ana Vega dio conclusión a la junta a las 6:05 p.m.

Head Start
Community Action Partnership of Kern

Policy Council Budget & Finance Committee
Meeting Minutes
February 18, 2020
5005 Business Park North, Bakersfield, California

Call to order at 5:56 pm.

Members present: Hernan Lozano, Destiny Thompson Butler, and Isabel Everly. Quorum was established.

Motion to approve agenda by Ms. Thompson Butler. Second by Ms. Everly. Motion carried.

Guests present: Heather McCarley, Finance Manager and Donna Holland, Fiscal Administrator (staff sponsors).

Presentation/Discussion Items
Ms. McCarley reviewed budget reports for the period ended January 31, 2020:

- Kern Head Start and Early Head Start Budget vs. Actual Expenditures
- San Joaquin Early Head Start Budget vs. Actual Expenditures
- Early Head Start Child Care Partnerships + Expansion Budget vs. Actual Expenditures
- Parent Local Travel & Child Care
- Parent Activity Funds

Ms. McCarley presented the Community Action Partnership of Kern Financial Report and the Independent Auditor's Report for the Years Ended February 28, 2019 and 2018. The pages of the report pertaining to Head Start and its supporting funding sources were reviewed with the committee members. Members were informed that the full audit was available on the CAPK web page:

http://www.capk.org/wp-content/uploads/2019/11/CAPK-Financial-_Statements_2018-19_FINAL.pdf

Ms. McCarley reviewed the Notice of Award #09CH011406-06-00. This grant action awarded Community Action Partnership of Kern a project period of 2/1/2020 – 1/31/2025 for the operation of an Early Head Start program in San Joaquin County.

The meeting was adjourned at 6:35 pm.

Next Meeting:
Tuesday, March 17, 2020
6:00 p.m.

Head Start
Community Action Partnership of Kern

Comité de Presupuestos y Finanzas Concilio de Póliza
Reseña de la junta
18 de febrero, 2020
5005 Business Park North, Bakersfield, California

Se convocó la reunión a las 5:56 p.m.

Miembros presentes: Hernán Lozano, Destiny Thomson Butler & Isabel Everly, se estableció cuórum. Se solicitó una propuesta para aprobar la agenda con fecha del 18 de febrero, 2020. Destiny Thompson Butler presentó la propuesta, Isabel Everly la secundó, propuesta aprobada por unanimidad.
Invitados presentes: Heather McCarley, gerente de finanzas y Donna Holland, administradora fiscal. (Personal patrocinador)

Temas por discutir:
La Sra. McCarley reviso los reportes de presupuesto que finalizaron el 31 de enero, 2020:

- Presupuesto de Early Head Start & Head Start de Kern vs Gastos actuales
- Presupuesto de Early Head Start & Head Start de San Joaquín vs Gastos actuales
- Presupuesto de la Asociacion de cuidado Infantil + la Expansión del Presupuesto vs Gastos actuales
- Viajes locales de padres & cuidado infantil
- Fondos para actividades para padres

La Sra. McCarley, presento el Reporte Financiero de la Asociación de Acción Comunitaria de Kern y el Reporte del Auditor Independiente consumado para los años fiscales 2018 y 2019. Se revisaron las páginas del reporte en referencia a Head Start y sus fuentes de capital con los miembros del comité. Se informó a los miembros que podrían revisar el documento completo en la página web de CAPK:

http://www.capk.org/wp-content/uploads/2019/11/CAPK-Financial-_Statements_2018-19_FINAL.pdf

La Sra. McCarley revisó el aviso de Adjudicación #09CH011406-06-00. Acción de concesión otorgada a la Asociación de Acción Comunitaria de Kern, para la administración del Programa Early Head Start del condado de San Joaquín.

La sesión concluyó a las 6:35 p.m.

Próxima junta:
Martes 17 de marzo, 2020
6:00 P.m.

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Planning Committee
Meeting Minutes
March 3, 2020

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. Meeting was called to order at 5:30 p.m. by Destiny Thompson Butler

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. **PC Members present:** Nila Hogan, Nicole Cabe & Destiny Thompson Butler
   c. **PC Members not present:** Rosie Castillo & Dalila Castillo

4. **Approval of Agenda**
   A motion to approve the revised agenda dated March 3, 2020 with the removal of item a was made by Nicole Cabe; Nila Hogan seconded. Motion carried unanimously.

5. **Approval of Minutes**
   Motion to approve the minutes dated February 4, 2020 was made by Nicole Cabe, Nila Hogan seconded. Motion carried unanimously.

6. **Introduction of Guests**
   Guests in attendance tonight were Jerry Meade, PDM Administrator, Kathline Moessner, Senior Community Development Specialist and Leticia Villegas Program Assistant/Translator.

7. **Public Forum**
   (The public wishing to address the PC Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Head Start & Early Head Start Kern Self-Assessment; Sylvia Ortega; Quality Assurance Manager, item was deleted from agenda.
   b. 2020 Head Start Community Needs Assessment: Kathline Moessner Senior Community Development Specialist.
      Ms. Moessner shared that Head Start is required to perform a Community Needs Assessment every three years; but in between those years and update needs to be conducted. The Community Development Division was assigned this year the to do the update. A review of the community needs was conducted with emphasis on eligible Head Start families and enrollment overview. A comparison between the previous and the current results is done to see if there are any significant changes that need to be noted in the next application.
      Ms. Moessner reviewed all the key findings with the members and recommended approval. Nicole Cabe moved to approve the 2020 Head Start Community Needs Assessment, Nila Hogan seconded, Motion carried unanimously.
   c. The Enrollment Report was shared for February. Head Start of Kern and Early Head Start of San Joaquin were 100% fully enrolled during this reporting period; however Early

Head Start Kern & Early Head Start Partnership reported 89% & 60.5% respectively for the same reporting period.
Jerry informed that under the Children with Disabilities section, Head Start Kern reported 10.5%; Early Head Start of Kern reported 14.1% with children identified with an IEP or IFSP. Early Head Start Partnership reported a 3.4% enrollment for the same month. San Joaquin was above the expected enrollment with 20.1% for the same reporting period. In the over income category, none of the programs were above the only the Early Head Start Partnership was above the 10%, but under the 135% allowance established by the Head Start.
Some enrollment highlights inform that 12 sites reported 100% Average Daily Attendance.

d. The Average Daily Attendance (ADA) Report was reviewed and discussed. At the time of this report our ADA was 99% for February.
e. Jerry shared the Child and Adult Care Food Program (CACFP) report. There was a total of 86,092 meals requested with 69,664 prepared by Central Kitchen for the month January. He also shared that the division staffing report includes 10 vacant positions for the month February; Human Resources is working to fill these vacancies.
Family Medical leave reports that in the number of employees on continuous leave was 16, and the total number of employees on intermittent family leave is 151.

9. Communications
None

10. Announcements
None

11. Adjournment
Meeting was adjourned at 6:04 p.m. Next meeting April 7, 2020

Leticia Villegas, Program Assistant/Translator Completed 03/13/2020
Jerry Meade, PDM Administrator Edited

Asociacion de Acción Comunitaria de Kern
Head Start / Desarrollo Infantil Estatal
Consejo del Comité de Planeación
Minutos de la junta
3 de marzo, 2020

1. **Bienvenida**
   Se le dió la bienvenida al grupo.

2. **Llamado de orden**
   a. Destiny Thompson Butler, presidente llamó al orden la junta a las 5:30 p.m.

3. **Pase de lista y establecimiento de cuórum (la mitad más uno)**
   a. Se estableció cuórum.
   b. **Miembros del comité presentes:** Destiny Thompson Butler, presidenta, Nila Hogan & Nicole Cabe
   c. **Miembros del comité ausentes:** Dalila Castillo & Rosie Castillo

4. **Aprobación de la agenda**
   Nicole presentó una propuesta para la aprobación de la agenda echada el 3 de marzo, 2020, Nila Hogan la secundó, propuesta aprobada unánimemente

5. **Aprobación de minutos**
   Nicole Cabe presentó una propuesta para la aprobación de los minutos con fecha del 4 de febrero 2020, Nila Hogan la secundó, propuesta aprobada unánimemente.

6. **Presentación de invitados**
   Invitados que asistieron a la junta fueron Jerry Meade, Administrador de PDM, Kathline Moessner, Especialista de Desarrollo Comunitario y Leticia Villegas, Traductor/Asistente de programa

7. **Foro Publico**
   (El público que desee dirigirse a al comité de Planeación, puede hacerlo en este momento; sin embargo, el comité no tomará ninguna acción que no sea referir el asunto al personal docente para estudio y análisis.)

   Ninguno

8. **Presentación y discusión de temas**

   a. Autoevaluación de Head Start y Early Head Start; Silvia Ortega; Gerente de Control de Calidad, este componente fue eliminado de la agenda.

   b. Evaluación 2020 de las Necesidades de la Comunidad Kathline Moessner, Especialista de Desarrollo Comunitario

      La Sra. Moessner informó que el programa de Head Start está obligado a conducir una Evaluación de las Necesidades de la Comunidad cada tres años, y en medio de ese lapso se conduce una actualización. La División de Desarrollo Comunitario se designó para realizar esta actualización. Se revisaron las necesidades de la comunidad con énfasis en las familias de Head Start y el resumen de inscripción. Se realiza una comparación de los resultados anteriores con los actuales para comparar si existe algún

cambio significante que necesitará agregarse en la próxima solicitud. La Sra. Moessner reviso todos los resultados con los miembros y recomendó su aprobación. Nicole Cabe presunto la propuesta para la aprobación de la Evaluación 2020 de las Necesidades de la Comunidad, Nila Hogan la secundó. Propuesta aprobada por unanimidad.

c. Se revisó el reporte de Inscripción de febrero. Head Start de Kern y Early Head Start de San Joaquín, reportaron un 100% de inscripción, Early Head Start de Kern y la Asociación de Cuidado Infantil reportaron un 89 y 68.5 % de inscripción respectivamente durante el mismo mes. Jerry informó que, bajo la sección de Niños con incapacidades, Head Start de Kern reportó el10.5% de inscripción, Early Head Start de Kern 14.1% para niños/as con un plan de IEP o IFSO. La asociación reportó 3.4% de inscripción para el mismo mes. San Joaquín estuvo por arriba del límite de inscripción, reportando un 20.1%. Para los programas de ingresos altos sólo la Asociación de Early Head Start sobrepasó el 10% de inscripción, pero se mantuvieron por debajo del 135% del límite permitido por Head Start. Algunas cifras destacadas dentro del reporte informan que, 12 sitios reportaron 100% de asistencia promedio.

d. El reporte de promedio de asistencia diaria (ADA) se revisó, al tiempo de este reporte se reportó una asistencia en general del 99% para el mes de febrero.

e. Jerry explicó las cifras del programa de cuidado alimenticio de niños y adultos, para el mes de enero. Durante este mes se solicitaron un total de 86,092 comidas; de estas la cocina central preparó un total de 69,664 para el mes de enero. El Sr. Meade también informó que el departamento de personal reportó 10 vacantes durante el mes de febrero, se está trabajando para llenar las mismas. También se reportó que hay 16 empleados fuera de servicio debido a una incapacidad continua y 151 con ausencia intermitentes para el mes de febrero.

9. <u>Comunicaciones</u>
Ninguna

10. <u>Anuncios</u>
Ninguno

11. <u>Clausura de sesión</u>
La sesión fue clausurada a las 6:04 p.m. Próxima junta el 7 de abril, 2020

Leticia Villegas, Program Assistant/Translator
Jerry Meade, PDM Administrator

Community Action Partnership of Kern
Helping People. Changing Lives.

March 16, 2020

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Re: COVID-19 update

Dear Parents,

Our administrative leadership team was working throughout the weekend, managing the fluid situation that has been escalating with the COVID 19 Virus. We have received new information and directives I want to share with you.

Out of an abundance of caution and despite having no confirmed cases of coronavirus (COVID-19) in Kern County, the Kern County Director of Public Health Services, and the Kern County Superintendent of Schools, have recommended the temporary closure of the county's schools as we all work together to combat the spread of coronavirus (COVID-19). They have recommended that all Kern County public schools, pre-schools, and daycare facilities be temporarily closed no later than the close of school, Wednesday, March 18 and are further recommending that schools plan to reopen no earlier than Tuesday, April 14, 2020.

The Community Action Partnership of Kern's Head Start program will fully comply with the recommendation of our county's chief health official and county superintendent of schools. Accordingly, Head Start schools will be closed on Wednesday, March 18, 2020. We understand this is a hardship for your child and family, but please know our number one priority is the health and safety of our children, their families and our Head Start staff.

Your child's enrollment in Head Start is not affective in any way. Our staff will be checking in with your periodically throughout this closure. Please know that Head Start will remain united with Kern County school districts in making the best decisions we can, for our community, for our children and the families we serve.

If you have any questions, please contact your Site Supervisor.

Sincerely,

Yolanda Gonzales

Director of Head Start/State Child Development

5005 Business Park North, Bakersfield, CA 93309 (661) 336-5236 Toll Free (888) 445-0090 Fax (661) 322-2237
www.capk.org

Community Action Partnership of Kern
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16 de marzo, 2020

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Respecto a la : Actualización de COVID-19

Estimados padres;

El equipo de liderazgo administrativo ha estado trabajando el fin de semana, tratando de manejar la situación que ha ido escalando con respecto al virus COVID 19. Hemos recibido nueva información e instrucciones que quiero compartir con ustedes.

Por precaución y a pesar de no tener casos del - coronavirus (COVID 19) en el condado de Kern, el Director de Servicios de Salud Pública del condado de Kern y el Superintendente de Escuelas del Condado de Kern, han recomendado la clausura temporal de las escuelas en el condado mientras trabajamos en conjunto para combatir la propagación del coronavirus (COVID 19). Se ha recomendado que todas las escuelas públicas, las guarderías, preescolares del condado de Kern se clausuren temporalmente antes del final del horario normal el miércoles 18 de marzo y que permanezcan cerradas hasta el martes 14 de abril, 2020.

El programa de Head Start de la Asociación de Acción Comunitaria de Kern, se adherirá a la recomendaciones del jefe de salubridad, así como el superintendente de escuelas del condado. Como consecuencia, las escuelas de Head Start se clausurarán a partir del miércoles, 18 de marzo, 2020. Entendemos que es una inconveniencia para su hijo/a y su familia, pero entienda por favor que nuestra prioridad número uno es la salud y seguridad de nuestros niños, sus familias y el personal de Head Start.

La inscripción de su niño/a no se verá afectada de ninguna manera. Nuestro personal estará comunicándose periódicamente con usted durante esta clausura. Por favor sepa que Head start se mantendrá unido a los distritos escolares del condado de Kern en la toma de las mejores decisiones para nuestra comunidad, nuestros niños/as y las familias a las que prestamos servicios

Si tiene preguntas, favor de ponerse en contacto con el supervisor del plantel.

Sinceramente,

Yolanda Gonzales

Directora de Head Start/Desarrollo Infantil Estatal

5005 Business Park North, Bakersfield, CA 93309 (661) 336-5236 Toll Free (888) 445-0090 Fax (661) 322-2237
www.capk.org

COVID 19 CORONAVIRUS DISEASE

What you need to know about coronavirus disease 2019 (COVID-19)

What is coronavirus disease 2019 (COVID-19)?

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. The virus that causes COVID-19 is a novel coronavirus that was first identified during an investigation into an outbreak in Wuhan, China.

Can people in the U.S. get COVID-19?

Yes. COVID-19 is spreading from person to person in parts of the United States. Risk of infection with COVID-19 is higher for people who are close contacts of someone known to have COVID-19, for example healthcare workers, or household members. Other people at higher risk for infection are those who live in or have recently been in an area with ongoing spread of COVID-19. Learn more about places with ongoing spread at https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html#geographic.

Have there been cases of COVID-19 in the U.S.?

Yes. The first case of COVID-19 in the United States was reported on January 21, 2020. The current count of cases of COVID-19 in the United States is available on CDC's webpage at https://www.cdc.gov/coronavirus/2019-ncov/cases-in-us.html.

How does COVID-19 spread?

The virus that causes COVID-19 probably emerged from an animal source, but is now spreading from person to person. The virus is thought to spread mainly between people who are in close contact with one another (within about 6 feet) through respiratory droplets produced when an infected person coughs or sneezes. It also may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes, but this is not thought to be the main way the virus spreads. Learn what is known about the spread of newly emerged coronaviruses at https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html.

What are the symptoms of COVID-19?

Patients with COVID-19 have had mild to severe respiratory illness with symptoms of

- fever
- cough
- shortness of breath

What are severe complications from this virus?

Some patients have pneumonia in both lungs, multi-organ failure and in some cases death.

How can I help protect myself?

People can help protect themselves from respiratory illness with everyday preventive actions.

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.

If you are sick, to keep from spreading respiratory illness to others, you should

- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.

What should I do if I recently traveled from an area with ongoing spread of COVID-19?

If you have traveled from an affected area, there may be restrictions on your movements for up to 2 weeks. If you develop symptoms during that period (fever, cough, trouble breathing), seek medical advice. Call the office of your health care provider before you go, and tell them about your travel and your symptoms. They will give you instructions on how to get care without exposing other people to your illness. While sick, avoid contact with people, don't go out and delay any travel to reduce the possibility of spreading illness to others.

Is there a vaccine?

There is currently no vaccine to protect against COVID-19. The best way to prevent infection is to take everyday preventive actions, like avoiding close contact with people who are sick and washing your hands often.

Is there a treatment?

There is no specific antiviral treatment for COVID-19. People with COVID-19 can seek medical care to help relieve symptoms.

For more information: **www.cdc.gov/COVID19**

CS 314937-A 03/03/2020

COVID 19
ENFERMEDAD DEL CORONAVIRUS

Qué hacer si se contrae la enfermedad del coronavirus 2019 (COVID-19)

Si usted está enfermo con COVID-19 o sospecha que está infectado por el virus que causa el COVID-19, tome las medidas mencionadas a continuación para ayudar a prevenir que la enfermedad se propague a personas en su casa y en la comunidad.

Quédese en casa, excepto para conseguir atención médica

Debe restringir las actividades fuera de su casa, excepto para conseguir atención médica. No vaya al trabajo, la escuela o a áreas públicas. Evite usar el servicio de transporte público, vehículos compartidos o taxis.

Manténgase alejado de otras personas y de los animales en su casa

Personas: en la medida de lo posible, permanezca en una habitación específica y lejos de las demás personas que estén en su casa. Además, debería usar un baño aparte, de ser posible.

Animales: mientras esté enfermo, no manipule ni toque mascotas ni otros animales. Consulte la página del COVID-19 y los animales para obtener más información.

Llame antes de ir al médico

Si tiene una cita médica, llame al proveedor de atención médica y dígale que tiene o que podría tener COVID -19. Esto ayudará a que en el consultorio del proveedor de atención médica se tomen medidas para evitar que otras personas se infecten o expongan.

Use una mascarilla

Usted debería usar una mascarilla cuando esté cerca de otras personas (p. ej., compartiendo una habitación o un vehículo) o de animales, y antes de entrar al consultorio de un proveedor de atención médica. Si no puede usar una mascarilla (por ejemplo, porque le causa dificultad para respirar), las personas que vivan con usted no deberían permanecer con usted en la misma habitación, o deberían ponerse una mascarilla si entran a su habitación.

Cúbrase la nariz y la boca al toser y estornudar

Cúbrase la nariz y la boca con un pañuelo desechable al toser o estornudar. Bote los pañuelos desechables usados en un bote de basura con una bolsa de plástico adentro; lávese inmediatamente las manos con agua y jabón por al menos 20 segundos o límpieselas con un desinfectante de manos que contenga al menos un 60 % de alcohol, cubra todas las superficies de las manos y fróteselas hasta que sienta que se secaron. Si las manos están visiblemente sucias, es preferible usar agua y jabón.

Evite compartir artículos del hogar de uso personal

No debe compartir platos, vasos, tazas, cubiertos, toallas o ropa de cama con otras personas o animales que estén en su casa. Después de usar estos artículos, se los debe lavar bien con agua y jabón.

Límpiese las manos con frecuencia

Lávese frecuentemente las manos con agua y jabón por al menos 20 segundos. Si no hay agua y jabón disponibles, límpieselas con un desinfectante de manos que contenga al menos un 60 % de alcohol; cubra todas las superficies de las manos y fróteselas hasta que sienta que se secaron. Si las manos están visiblemente sucias, es preferible usar agua y jabón. Evite tocarse los ojos, la nariz y la boca con las manos sin lavar.

Limpie todos los días todas las superficies de contacto frecuente

Las superficies de contacto frecuente incluyen los mesones, las mesas, las manijas de las puertas, las llaves y grifos del baño, los inodoros, los teléfonos, los teclados, las tabletas y las mesas de cama. Limpie también todas las superficies que puedan tener sangre, heces o líquidos corporales. Use un limpiador de uso doméstico, ya sea un rociador o una toallita, según las instrucciones de la etiqueta. Las etiquetas contienen instrucciones para el uso seguro y eficaz de los productos de limpieza, incluidas las precauciones que debería tomar cuando aplique el producto, como usar guantes o asegurarse de tener buena ventilación mientras esté usando el producto.

Vigile sus síntomas

Busque atención médica rápidamente si su enfermedad empeora (p. ej., si tiene dificultad para respirar). Antes de hacerlo, llame a su proveedor de atención médica y dígale que tiene COVID-19, o que está siendo evaluado para determinar si lo tiene. Póngase una mascarilla antes de entrar al consultorio. Estas medidas ayudarán a que en el consultorio del proveedor de atención médica se pueda evitar la infección o exposición de las otras personas que estén en el consultorio o la sala de espera.

Pídale a su proveedor de atención médica que llame al departamento de salud local o estatal. Las personas que estén bajo monitoreo activo o automonitoreo facilitado deben seguir las indicaciones provistas por los profesionales de salud ocupacional o de su departamento de salud local, según corresponda.

Si tiene una emergencia médica o necesita llamar al 911, avísele al personal del centro de llamadas que tiene COVID-19 o lo están evaluando para determinarlo. De ser posible, póngase una mascarilla antes de que llegue el servicio médico de emergencias.

Interrupción del aislamiento en la casa

Los pacientes con COVID-19 confirmado deben permanecer bajo precauciones de aislamiento en la casa hasta que el riesgo de transmisión secundaria a otras personas se considere bajo. La decisión de interrumpir las precauciones de aislamiento en la casa debe tomarse según cada caso en particular, en consulta con proveedores de atención médica y departamentos de salud estatales y locales.

Para obtener más información: **www.cdc.gov/COVID19-es**

CS 314937-J 02/24/2020

FY 2020 Head Start Funding Increase

eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-hs-20-02

FY 2020 Head Start Funding Increase ACF-PI-HS-20-02

U.S. Department
of Health and Human Services

ACF
Administration for Children and Families

1. Log Number: ACF-PI-HS-20-02
2. Issuance Date: 03/11/2020
3. Originating Office: Office of Head Start
4. Key Words: Consolidated Appropriations Act; Appropriations; Fiscal Year (FY) 2020; Funding Increase; Cost of Living Adjustment (COLA); Quality Improvement

Program Instruction

To: Head Start and Early Head Start Grantees and Delegate Agencies

Subject: FY 2020 Head Start Funding Increase

Instruction:

President Trump signed Public Law 116-94, the Further Consolidated Appropriations Act, 2020, on December 20, 2019. Included is $10,613,095,000 for programs under the Head Start Act, an increase of $550 million over the fiscal year (FY) 2019 funding level.

This increase includes $193 million to provide all Head Start, Early Head Start (EHS), and Early Head Start-Child Care (EHS-CC) Partnership grantees a 2% cost-of-living adjustment (COLA); $100 million for expansion of EHS and EHS-CC Partnerships; $250 million for quality improvement; and $4 million to re-establish the Tribal Colleges and Universities Head Start Partnership Program.

This Program Instruction (PI) primarily provides information about the COLA and quality improvement funds available to grantees in FY 2020 and describes the requirements for applying for these funds. All Head Start, Early Head Start, and EHS-CC Partnership grantees are eligible to receive COLA and quality improvement funds. Grantees subject to competition for continued funding through the Designation Renewal System (DRS) are entitled to COLA funds through the end of their current award. However, the Administration for Children and Families reserves the right to delay decisions on quality

improvement funding until the outcome of the DRS competitions has been finalized.

Preliminary information is also included on availability of competitive funding for EHS and EHS-CC Partnerships expansion and the Tribal Colleges and University Partnership grants, with more details coming in the near future. State Collaboration grants are not eligible for the COLA due to the statutory cap on their funding in the Head Start Act.

FY 2020 COLA

Each grantee may apply for a COLA increase of 2% of the FY 2019 base funding level. Base funding excludes training and technical assistance funds and any one-time funding received during FY 2019.

Grantees must use COLA funds to permanently increase the Head Start pay scale by no less than 2%. This includes salaries of current staff and the pay range of unfilled vacancies. An equivalent increase must be provided to delegate agencies and other partners to adjust their salaries and scales. Any grantee concerned that they cannot increase salary due to wage comparability issues should ensure public school salaries for kindergarten are included in their considerations.

Sections 653 and 640(j) of the Head Start Act provide further guidance on the uses and limitations of COLA funds. Sec. 653 restricts compensation to a Head Start employee that is higher than the average rate of compensation paid for substantially comparable services in the area where the program is operating. It also prohibits any Head Start employee from being compensated at a rate higher than that of an Executive Schedule Level II position, including employees being paid through indirect costs. Sec. 640(j) of the Act requires that the compensation of Head Start employees must be improved regardless of whether the agency has the ability to improve the compensation of staff employed by the agency that do not provide Head Start services.

Any grantee proposing a COLA percentage less than 2% across its pay scale, or differential increases between delegates or partners, must justify its rationale in its budget narrative.

As specified in Personnel policies, 45 CFR §1302.90, each grantee is required to establish written personnel policies and procedures that are approved by the governing body and Policy Council or policy committee. They must be available to all staff. Review your personnel policies and procedures since they may contain information relevant to this COLA.

Any remaining funds may be applied to fringe benefits costs, or to offset increased operating costs in other areas of the budget. This includes increased costs in rent, utilities, facilities maintenance and insurance, contractual arrangements, vehicle fuel and maintenance, supplies, and equipment.

FY 2020 Quality Improvement

Each grantee will be allocated a proportionate amount of quality improvement funding based on the number of slots they are funded to serve (approximately $250 per Head Start slot and $350 per EHS slot). However, there will be a minimum floor established to ensure all grantees are able to make a meaningful investment in quality, consistent with Sec. 640(a)(4)(C) of the Head Start Act. Grantees are strongly encouraged to invest this funding into ongoing program efforts and activities that help better incorporate a trauma-informed approach that will support children, families, and staff impacted by adverse experiences. Activities must align with Sec. 640(a)(5) of the Act, as outlined in Attachment A [PDF, 100KB]. However, programs are not bound by the requirements that at least 50% of the funds be used for staff compensation or that no more than 10% of funds be used on transportation. Further, programs have flexibility to use any amount of their quality improvement funding on Early Head Start and/or Head Start, based on community needs, and not to exceed the total amount available in a given

grant. If a program chooses to use this flexibility, they must justify how this approach supports the greatest needs of their community.

Importantly, grantees should consider ongoing, sustained investments in quality improvements, as opposed to one-time investments, while also acknowledging one-time investments in FY 2020 may be necessary to sustain ongoing quality improvement. Grantees encountering other one-time program improvement needs are invited to apply for supplemental funding as needs emerge. These separate requests are addressed by priority and subject to availability of funds. Below is further information on the definitions of *trauma* and *trauma-informed approach*, developed by the Substance Abuse and Mental Health Services Administration (SAMHSA) at the U.S. Department of Health and Human Services (HHS).

Trauma occurs when frightening events or situations overwhelm a child or adult's ability to cope or deal with what has happened. These kinds of experiences cause an extended stress response and lasting effects on the physical and mental health of the individual. Trauma can occur in the form of a single event (e.g., a natural disaster or death of a close family member) or as a series of events or chronic condition (e.g., substance misuse, domestic and community violence, child abuse and neglect, extended homelessness, or food insecurity). Exposure to traumatic experiences is more common than most people believe, and the experience of trauma is highly individualized. What is traumatic to one person does not necessarily have the same traumatic effect on another person who experienced the same event or situation. In addition to enrolled children and families, Head Start staff may themselves experience trauma, as well as stress associated with their role in supporting children and families impacted by trauma.

A trauma-informed approach is one that realizes the widespread impact of trauma and understands potential paths for recovery; looks out for potential signs and symptoms of trauma among children, families, and staff; fully integrates knowledge about trauma into program policies, procedures, and practices; and seeks to actively resist re-traumatization. Related activities vary widely. They can include additional qualified staff to lower teacher-child ratios or family service staff caseloads; enhanced mental health partnerships and services for children and families; and transportation services. See Attachment B [PDF, 164KB] for additional information, including several concrete examples.

There is also flexibility in the use of these quality improvement funds to meet grantees' most pressing local needs. Therefore, a program may apply to use quality improvement funds for activities consistent with Sec. 640(a)(5) of the Act, except that any amount of these funds may be used on any of the activities specified in such section. See Attachment A for the list of activities. If a program applies to invest quality improvement funds in an activity or activities specified under Sec. 640(a)(5) that are not directly related to promoting trauma-informed care and supporting children, families, and staff impacted by trauma, the program must justify why this is the best use of these funds.

The Office of Head Start recently held a webinar on the quality improvement funding, and the webinar recording will be available on the Early Childhood Learning and Knowledge Center (ECLKC) soon.

Application Requirements

Grantees are required to request COLA and quality improvement funds through a grant application. Shortly, grantees will be issued a funding guidance letter specifying each funding level and additional instructions on how to apply for these funds. Grantees will be required to submit their applications in the Head Start Enterprise System (HSES).

EHS Expansion and EHS-CC Partnerships

One hundred million dollars is available to support new grants for traditional EHS and EHS-CC Partnerships to increase access to high-quality infant and toddler early learning. Funding will be awarded by March 2021. A funding opportunity announcement (FOA) is expected in summer 2020. This announcement will equally prioritize EHS expansion and EHS-CC Partnerships, as determined by the needs of local communities. More information on this opportunity will be available later this year.

Tribal Colleges and University Partnership Grants

Four million dollars is available to fund grants to Tribal Colleges or Universities who partner with at least one American Indian and Alaska Native (AIAN) Head Start agency. The grants will be designed to:

- Increase the number of degrees in the early childhood education fields
- Provide assistance to Head Start staff and parents enrolled in such programs
- Develop curricula to promote high-quality services and instruction
- Provide activities to upgrade the skills and qualifications of education personnel
- Offer technology literacy programs for AIAN Head Start agency staff
- Develop and implement virtual learning opportunities

Eligible entities will be Tribal Colleges and Universities meeting the definition in Sec. 316(b) of the Higher Education Act of 1965. Funding will be awarded by the end of September 2020. A FOA is expected in Spring 2020.

Please direct any questions regarding this PI to your Regional Office.

Thank you for your work on behalf of children and families.

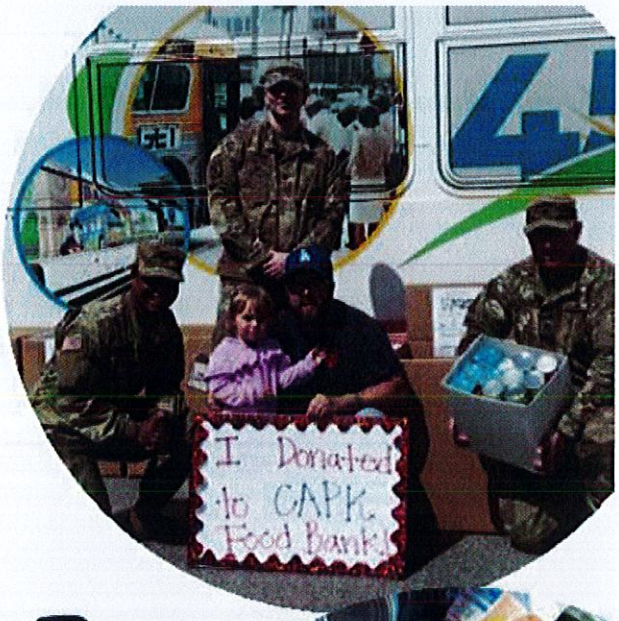
/ Dr. Deborah Bergeron /

Dr. Deborah Bergeron
Director
Office of Head Start
Office of Early Childhood Development

See PDF Version of Program Instruction:
FY 2020 Head Start Funding Increase [PDF, 161KB]

Historical Document





Help us Stuff the Bus

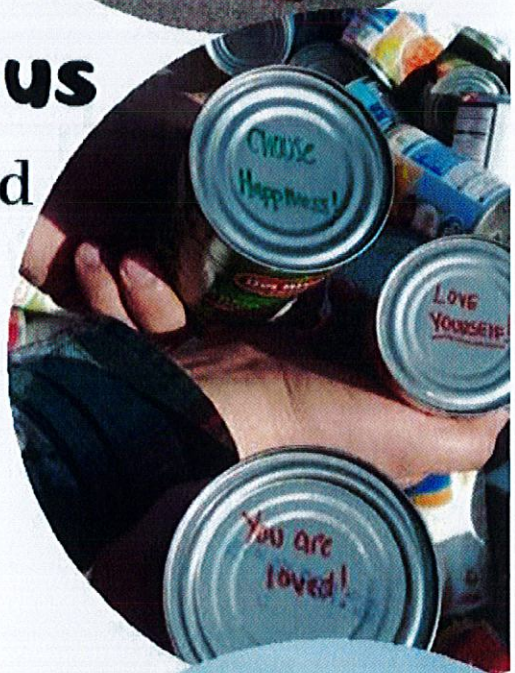
Donate any non-perishable food or monetary donations on

Friday, 3/27/2020

4am-6pm

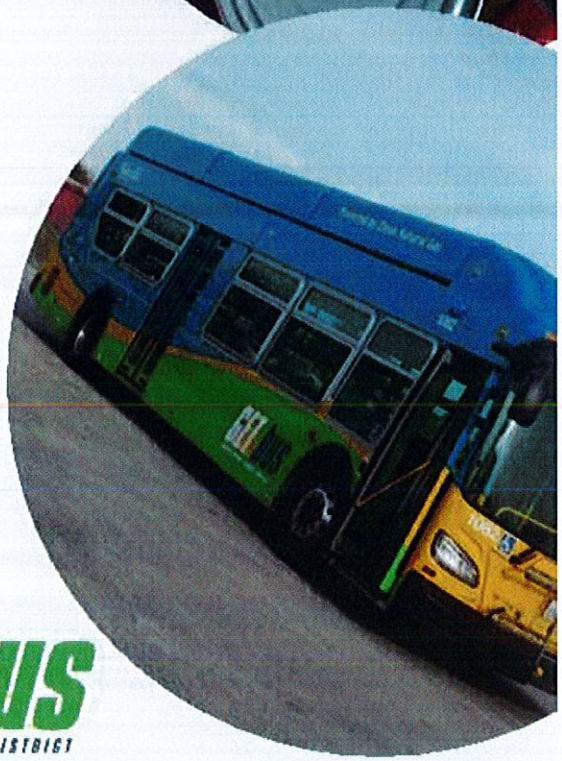
Valley Plaza

(old Sears Parking lot)



Free Community Resource Fair

12pm-5pm



capk Community Action Partnership of Kern

COMMUNITY ACTION PARTNERSHIP OF KERN FOOD BANK

"Because no one should go hungry"

GET bus GOLDEN EMPIRE TRANSIT DISTRICT



Industrial Technology & Transportation Career Expo

Automotive · Electronics · Engineering · HVAC · Industrial Automation · Water Technology · Architecture · Construction · Industrial Drawing · Manufacturing · Occupational Safety & Risk Management · Welding · Woodworking & Cabinetmaking

BAKERSFIELD COLLEGE

Wednesday April 1, 2020
10:00 am - 1:00 pm
Huddle Lawn Courtyard

ROSS® · WITRON · JTI · CALIFORNIA RESOURCES CORPORATION · PHILLIPS 66 · GRANITE · CALIFIA FARMS · Tasteful Selections™ Bite-Size Potatoes · Chevron · Cal-Organic Farms Since 1989 Healthy by Choice · Grimmway Farms · Bunny-Luv · A family of Growing companies.™ human energy

For inquiries or accommodations contact Carlos Medina (661)395-4572
carlos.medina@bakersfieldcollege.edu
https://bit.ly/2NoIchv

Spring Community Resource Fair

FREE ENTRY

Fun for the whole family

Raffles

Wednesday, April 1, 2020
5:00-7:00 PM





Local Community Agencies

Free Health Screenings

General Education

Music, Food & Fun

JOIN US FOR: BMI, Glucose, Cholesterol, Diabetes Screens, Dental, Immigration, Legal Aid, Fitness, Youth Sports, Folkloric Ballet, Weatherization, Nutrition, Higher Education and much more!!

For more information: 661-746-8690
Email: mhelo-trevino@rsdshafter.org

Healthy Start

RICHLAND SCHOOL DISTRICT

RJH Activity Center
300 N. Valley, Shafter, CA 93263

Kern County Sheriff's Office Headquarters Tours

2019-2020 School Year

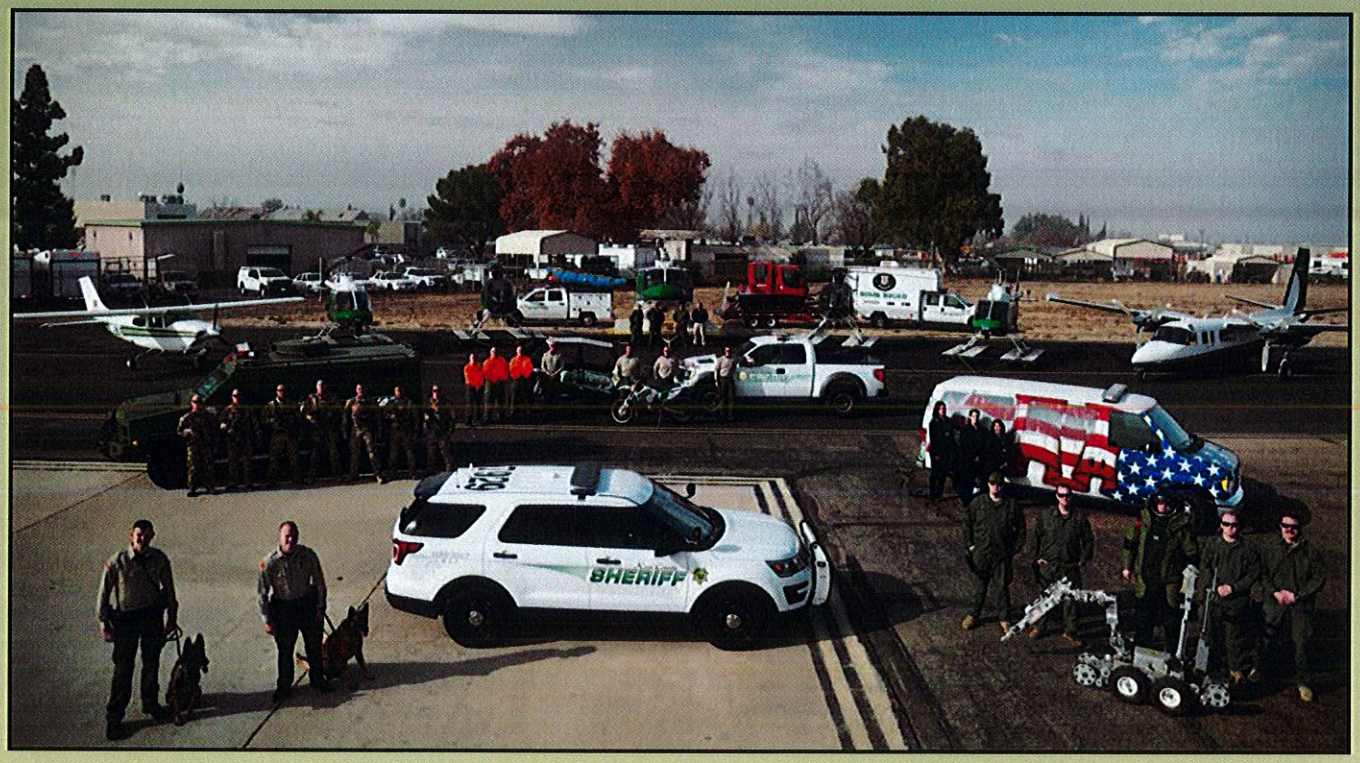
1350 Norris Rd, Bakersfield CA 93308

Tour Dates and Times:

- Saturday, **July 27**, 2019 at 8:00 am to 9:30 am
- Thursday, **November 7**, 2019 at 9:00 am to 10:30 am
- Thursday, **February 6**, 2020 at 9:00 am to 10:30 am
- Thursday, **April 2,** 2020 at 6:00 pm to 7:30 pm

Tours may include: SWAT • Bomb Squad • K-9 • Training Simulators • Air Support

The Kern County Sheriff's Office offers tours of our Headquarters at various times of the year. If your group is interested in taking a tour please call the **Crime Prevention Unit at (661) 391-7559** to schedule your reservation. Up to 30 persons can be accommodated. Reserve today! Space is limited.



The Micke Grove Easter Egg Hunt

Micke Grove Regional Park
11793 N. Micke Grove Road
Lodi, CA 95240

It's Back!

Date: April 4, 2020

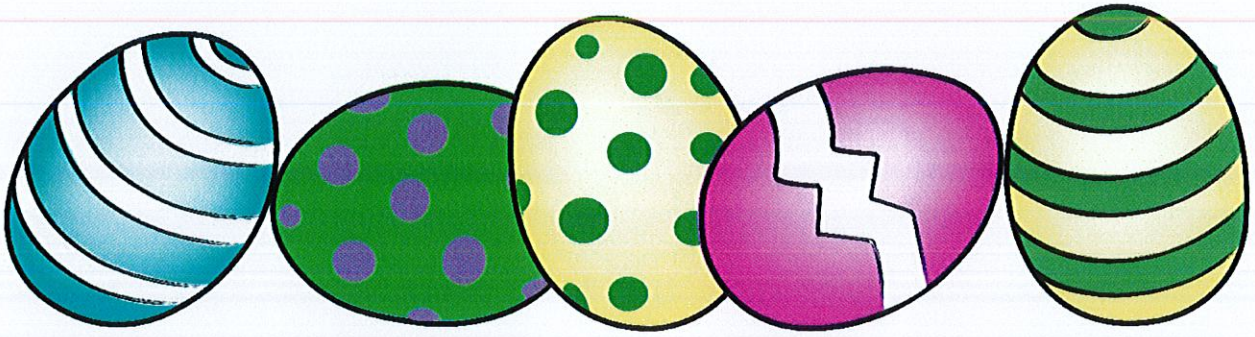
Time: 10:00 a.m. – 4:00 p.m.

Bring the family to Micke Grove Regional Park and come enjoy a **free** hunt for children age 10 and under with 20,000 candy and toy-filled eggs.

Crafts, face painting, bounce houses, the Easter Bunny and more!

Special animal presentations, keeper talks, games and crafts inside Micke Grove Zoo!

Parking $6.00





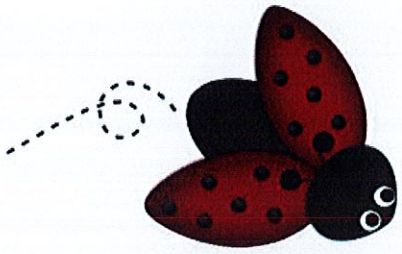
BUSINESS & ENTREPRENEURIAL CAREER EXPO

Join us for our Annual Business & Entrepreneurial Career Expo to share part-time/full-time job opportunities, internships, mentorships, and more! Connect with students in the Business Administration, Entrepreneurship, Computer Science, Economics, and Accounting programs.

To register: https://bit.ly/3aXptEb
For inquiries or accommodations email:
Freddie.rodriguez@bakersfieldcollege.edu

April 22, 2020

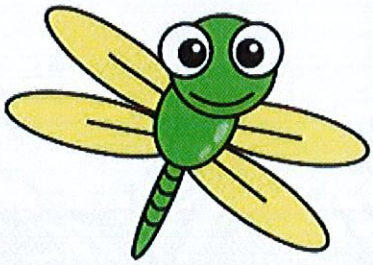
10:00 am -1:00 pm
Bakersfield College Huddle Lawn





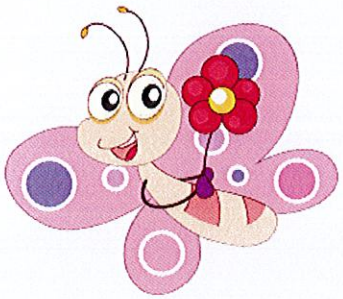
Bug Fest

Micke Grove Regional Park
11793 N. Micke Grove Road
Lodi, CA 95240



Date: April 25, 2020

Time: 10:00 a.m. – 4:00 p.m.



Come see the creepy, the crawly, the slimy... it's **Bug Fest**!

Crafts, activities, discussions, hands on programs, food trucks and, of course, bugs!

Free event; parking fee $6.00





The 2020 Census and Confidentiality

*Your responses to the 2020 Census are safe, secure, and protected by federal law. Your answers can only be used to produce statistics—**they cannot be used against you in any way**. By law, all responses to U.S. Census Bureau household and business surveys are kept completely confidential.*

Respond to the 2020 Census to shape the future.

Responding to the census helps communities get the funding they need and helps businesses make data-driven decisions that grow the economy. Census data impact our daily lives, informing important decisions about funding for services and infrastructure in your community, including health care, senior centers, jobs, political representation, roads, schools, and businesses. More than $675 billion in federal funding flows back to states and local communities each year based on census data.



Your census responses are safe and secure.

The Census Bureau is required by law to protect any personal information we collect and keep it strictly confidential. The Census Bureau can only use your answers to produce statistics. In fact, every Census Bureau employee takes an oath to protect your personal information for life. Your answers cannot be used for law enforcement purposes or to determine your personal eligibility for government benefits.

By law, your responses cannot be used against you.

By law, your census responses cannot be used against you by any government agency or court in any way—not by the Federal Bureau of Investigation (FBI), not by the Central Intelligence Agency (CIA), not by the Department of Homeland Security (DHS), and not by U.S. Immigration and Customs Enforcement (ICE). The law requires the Census Bureau to keep your information confidential and use your responses only to produce statistics.



The law is clear—no personal information can be shared.

Under Title 13 of the U.S. Code, the Census Bureau cannot release any identifiable information about individuals, households, or businesses, even to law enforcement agencies.

The law states that the information collected may only be used for statistical purposes and no other purpose.

To support historical research, Title 44 of the U.S. Code allows the National Archives and Records Administration to release census records only after 72 years.

All Census Bureau staff take a lifetime oath to protect your personal information, and any violation comes with a penalty of up to $250,000 and/or up to 5 years in prison.

Shape your future
START HERE >

United States Census 2020

2020CENSUS.GOV

D-1254

There are no exceptions.

The law requires the Census Bureau to keep everyone's information confidential. By law, your responses cannot be used against you by any government agency or court in any way. The Census Bureau will not share an individual's responses with immigration enforcement agencies, law enforcement agencies, or allow that information to be used to determine eligibility for government benefits. Title 13 makes it very clear that the data we collect can only be used for statistical purposes—we cannot allow it to be used for anything else, including law enforcement.

It's your choice: you can respond securely online, by mail, or by phone.

You will have the option of responding online, by mail, or by phone. Households that don't respond in one of these ways will be visited by a census taker to collect the information in person. Regardless of how you respond, your personal information is protected by law.

Your online responses are safe from hacking and other cyberthreats.

The Census Bureau takes strong precautions to keep online responses secure. All data submitted online are encrypted to protect personal privacy, and our cybersecurity program meets the highest and most recent standards for protecting personal information. Once the data are received, they are no longer online. From the moment the Census Bureau collects responses, our focus and legal obligation is to keep them safe.

We are committed to confidentiality.

At the U.S. Census Bureau, we are absolutely committed to keeping your responses confidential. This commitment means it is safe to provide your answers and know that they will only be used to paint a statistical portrait of our nation and communities.

Learn more about the Census Bureau's data protection and privacy program at **www.census.gov/privacy**.



Laws protecting personal census information have withstood challenges.

In 1982, the U.S. Supreme Court confirmed that even addresses are confidential and cannot be disclosed through legal discovery or the Freedom of Information Act (FOIA). In 2010, the U.S. Justice Department determined that the Patriot Act does not override the law that protects the confidentiality of individual census responses. No court of law can subpoena census responses.

El Censo del 2020 y la Confidencialidad

*Sus respuestas al Censo del 2020 están seguras, a salvo y protegidas por la ley federal. Sus respuestas se pueden usar solamente para producir estadísticas—**no se pueden usar en su contra de ninguna manera.** Por ley, todas las respuestas a las encuestas sobre hogares y empresas que realiza la Oficina del Censo de los EE. UU. se mantienen completamente confidenciales.*

Responda al Censo del 2020 para dar forma al futuro.

Responder al censo ayuda a las comunidades a obtener los fondos que necesitan y ayuda a las empresas a tomar decisiones basadas en datos que hacen crecer a la economía. Los datos del censo influyen en nuestra vida diaria, aportando información para tomar decisiones importantes sobre el financiamiento de servicios e infraestructura en su comunidad, incluyendo atención médica, centros para personas de la tercera edad, empleos, representación política, carreteras, escuelas y negocios. Más de $675 mil millones de fondos federales se distribuyen a los estados y a las comunidades locales basándose en los datos del censo.



Sus respuestas al censo están seguras y a salvo.

La Oficina del Censo está obligada por ley a proteger toda la información personal que se recopile y a mantenerla en estricta confidencialidad. La Oficina del Censo puede usar sus respuestas solo para producir estadísticas. De hecho, cada uno de los empleados de la Oficina del Censo presta un juramento para proteger su información personal de por vida. Sus respuestas no se pueden usar para fines del cumplimiento de la ley o para determinar su elegibilidad personal para beneficios del gobierno.

Por ley, sus respuestas no pueden ser usadas en su contra.

Por ley, sus respuestas al censo no pueden ser usadas en su contra de ninguna manera por ninguna agencia del gobierno ni tribunal—ni por el Buró Federal de Investigaciones (FBI), ni por la Agencia Central



La ley es clara: no se puede compartir ninguna información personal.

En conformidad con el Título 13 del Código de los EE. UU., la Oficina del Censo no puede divulgar ninguna información identificable sobre individuos, hogares o empresas, ni siquiera a agencias encargadas de hacer cumplir la ley.

La ley estipula que la información que se recopile se puede usar solo para propósitos estadísticos y para ningún otro fin.

Con el fin de apoyar los estudios históricos, el Título 44 del Código de los EE. UU. permite a la Administración Nacional de Archivos y Registros publicar los registros del censo solo después de 72 años.

Todo el personal de la Oficina del Censo presta un juramento de por vida para proteger su información personal, y cualquier violación es sancionada con una multa de hasta $250,000 y/o hasta cinco años de prisión.

United States® Census 2020

de Inteligencia (CIA), ni por el Departamento de Seguridad Nacional (DHS), ni por el Servicio de Inmigración y Control de Aduanas de los EE. UU. (ICE). La ley exige a la Oficina del Censo mantener confidencial su información y usar sus respuestas solo para producir estadísticas.

No hay excepciones.

La ley exige a la Oficina del Censo mantener confidencial la información de todas las personas. Por ley, sus respuestas no pueden ser usadas en su contra de ninguna manera por ninguna agencia del gobierno o tribunal. La Oficina del Censo no compartirá las respuestas de ninguna persona con las agencias de inmigración o las agencias encargadas de hacer cumplir la ley, ni permitirá que esa información se use para determinar la elegibilidad para beneficios del gobierno. El Título 13 deja muy claro que la información que recopilemos se puede usar solo para propósitos estadísticos—no podemos permitir que se use para nada más, incluyendo el cumplimiento de la ley.

La opción es suya: usted puede responder de manera segura por internet, por teléfono o por correo.

Usted tendrá la opción de responder por internet, por correo o por teléfono. Un censista visitará los hogares que no respondan de una de estas maneras para recopilar la información en persona. La ley protege su información personal, sin importar cómo responda.

Sus respuestas por internet están a salvo de la piratería informática *(hacking)* y otras amenazas cibernéticas.

La Oficina del Censo toma rigurosas precauciones para mantener seguras las respuestas por internet. Todos los datos que se envían por internet son cifrados para proteger la privacidad personal, y nuestro programa de seguridad cibernética cumple con los estándares más exigentes y recientes para proteger la información personal. Una vez que se reciben los datos, ya no permanecen en línea. Desde el momento en que la Oficina del Censo recopila las respuestas, nuestro objetivo y obligación legal es mantenerlas seguras.

Estamos comprometidos a mantener la confidencialidad.

En la Oficina del Censo de los EE. UU., estamos absolutamente comprometidos a mantener confidenciales sus respuestas. Este compromiso significa que es seguro responder al censo sabiendo que sus respuestas solo se usarán para pintar un retrato estadístico de nuestra nación y sus comunidades.

Averigüe más sobre el programa de protección de datos y privacidad de la Oficina del Censo en **www.census.gov/privacy**.



Las leyes que protegen la información personal del censo han resistido los desafíos.

En 1982, la Corte Suprema de los EE. UU. confirmó que aun las direcciones son confidenciales y no se pueden divulgar mediante procesos de descubrimiento legal o la Ley de Libertad de Información (FOIA). En el 2010, el Departamento de Justicia de los EE. UU. determinó que la Ley Patriota no tiene precedencia sobre la ley que protege la confidencialidad de las respuestas individuales del censo. Ningún tribunal de justicia puede emitir una citación judicial que ordene la presentación de las respuestas del censo.

United States® Census 2020

Conéctese con nosotros
@uscensusbureau

CENSUS 101: WHAT YOU NEED TO KNOW

The 2020 Census is closer than you think!
Here's a quick refresher of what it is and why it's essential that everyone is counted.

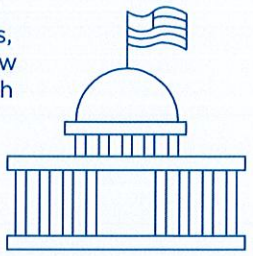
Everyone counts.

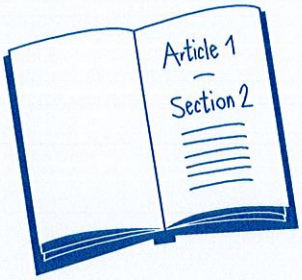
The census counts every person living in the United States once, only once, and in the right place.



It's about fair representation.

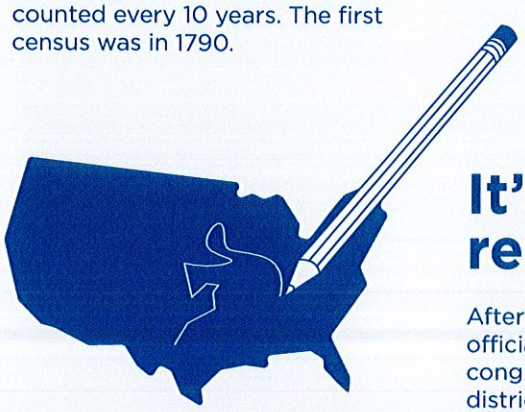
Every 10 years, the results of the census are used to reapportion the House of Representatives, determining how many seats each state gets.





It's in the Constitution.

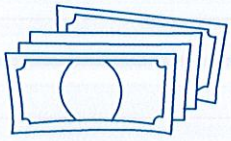
The U.S. Constitution mandates that everyone in the country be counted every 10 years. The first census was in 1790.

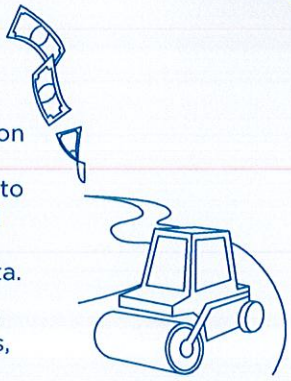


It's about redistricting.

After each decade's census, state officials redraw the boundaries of the congressional and state legislative districts in their states to account for population shifts.

It's about $675 billion.



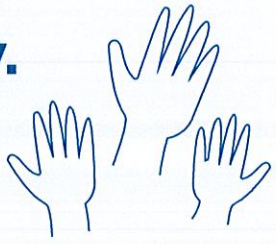


The distribution of more than $675 billion in federal funds, grants, and support to states, counties, and communities are based on census data.

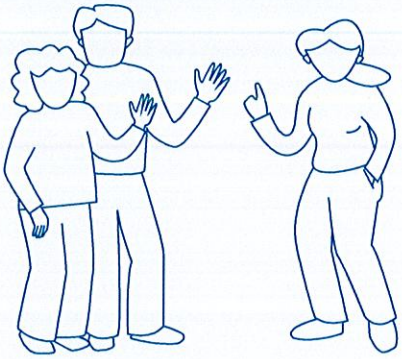
That money is spent on schools, hospitals, roads, public works, and other vital programs.

Taking part is your civic duty.

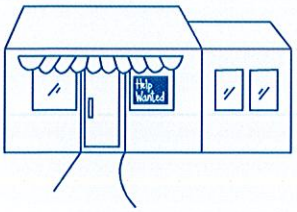
Completing the census is mandatory: it's a way to participate in our democracy and say "I COUNT!"



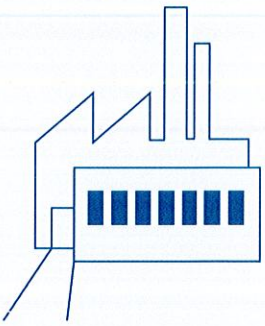
Census data are being used all around you.

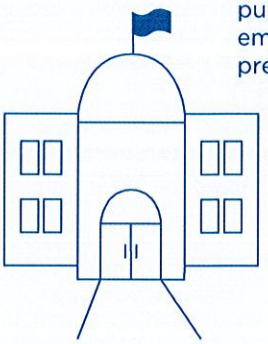


Residents use the census to support community initiatives involving legislation, quality-of-life, and consumer advocacy.



Businesses use census data to decide where to build factories, offices, and stores, which create jobs.





Local governments use the census for public safety and emergency preparedness.

Real estate developers use the census to build new homes and revitalize old neighborhoods.

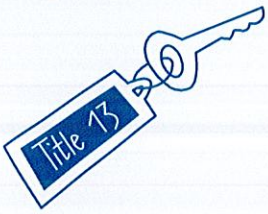


Your privacy is protected.

It's against the law for the Census Bureau to publicly release your responses in any way that could identify you or your household.

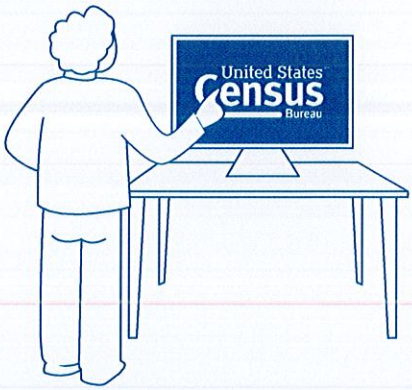
By law, your responses cannot be used against you and can only be used to produce statistics.





2020 will be easier than ever.

In 2020, you will be able to respond to the census online.



You can help.

You are the expert—we need your ideas on the best way to make sure everyone in your community gets counted.



United States® Census Bureau

FIND OUT HOW TO HELP AT
2020CENSUS.GOV/PARTNERS

United States® Census 2020

INFORMACIÓN BÁSICA SOBRE EL CENSO: LO QUE USTED NECESITA SABER

¡El Censo del 2020 está más cerca de lo que usted cree!
Esto es un repaso rápido de lo que es y de por qué es esencial que todos sean contados.

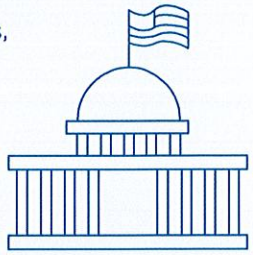
Todos cuentan.

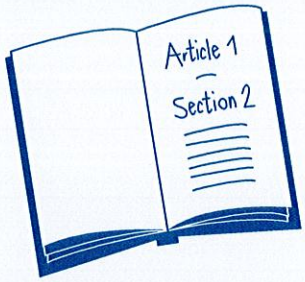
El censo cuenta a todas las personas que viven en los Estados Unidos una vez, solo una vez y en el lugar correcto.



Se trata de una representación justa.

Cada 10 años, los resultados del censo se usan para llevar a cabo la redistribución proporcional de la Cámara de Representantes, determinando cuántos representantes recibe cada estado.



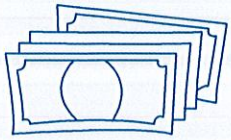


Está en la Constitución.

La Constitución de los EE. UU. ordena que cada 10 años se cuente a todas las personas que están en el país. El primer censo se llevó a cabo en 1790.



Se trata de $675 mil millones.



La distribución de más de $675 mil millones de fondos federales, subsidios y apoyo a los estados, condados y comunidades se basa en los datos del censo.

Ese dinero se usa para escuelas, hospitales, carreteras, obras públicas y otros programas vitales.



Se trata de la redistribución legislativa.

Luego del censo de cada década, los funcionarios estatales redefinen los límites de los distritos legislativos congresionales y estatales en sus estados para reflejar los cambios en la población.

Participar es su deber cívico.

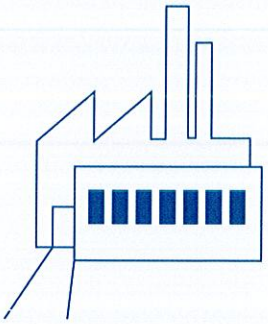
Completar el censo es obligatorio. Es una manera de participar en nuestra democracia y decir "¡YO CUENTO!".

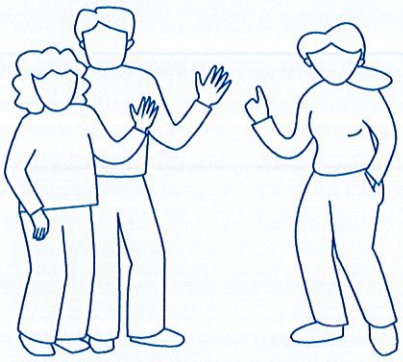


Los datos del censo se usan en todas partes.



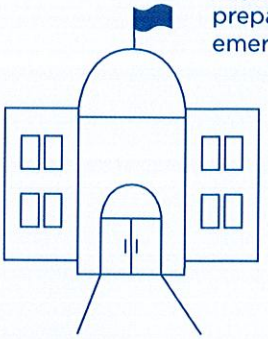
Las empresas usan los datos del censo para decidir dónde construir fábricas, oficinas y tiendas, lo cual crea empleos.





Los residentes usan los datos del censo para apoyar iniciativas comunitarias relacionadas con la legislación, la calidad de vida y la defensa del consumidor.

Los gobiernos locales usan el censo para la seguridad pública y la preparación para emergencias.



Los constructores de propiedades inmobiliarias usan los datos del censo para construir casas nuevas y revitalizar vecindarios viejos.



Su privacidad está protegida.

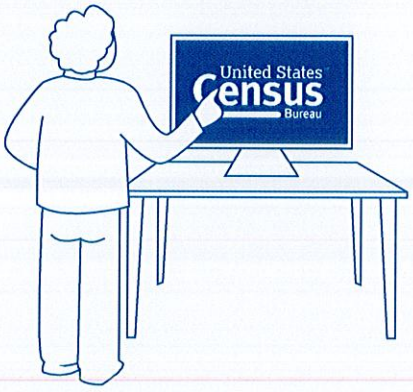
Es contra la ley que la Oficina del Censo divulgue públicamente sus respuestas de cualquier manera que pudiera identificarle a usted o a su hogar.

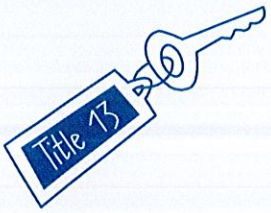
Por ley, sus respuestas no pueden ser usadas en su contra y solo pueden ser usadas para producir estadísticas.



El 2020 será más fácil que nunca.

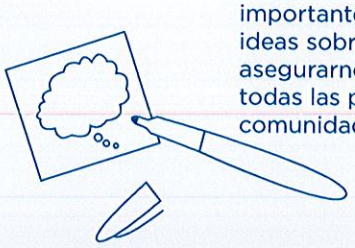
En el 2020, usted podrá responder al censo por internet.





Usted puede ayudar.

Su opinión es muy importante—necesitamos sus ideas sobre la mejor forma de asegurarnos que se cuenten a todas las personas en su comunidad.



United States® Census Bureau

AVERIGÜE CÓMO AYUDAR
EN CENSUS.GOV/PARTNERS

United States® Census 2020

FIRST 5 San Joaquin

FIRST 5 ASSOCIATION OF CALIFORNIA

CA CENSUS 2020

¡Hazme Contar! A CAMPAIGN OF NALEO EDUCATIONAL FUND



Our Kids Count

In our community, we believe every person counts. And we believe every person should get their fair share — especially little kids.

A big way our community gets money for child and family programs is by participating in the U.S. Census. The state and federal government uses census information to fund programs like child care, free and low-cost school lunches, and Medi-Cal.

Here are just a few reasons why your participation in the census matters:



When you and your kids are part of the census count, the community receives its fair share of money for important programs like Medi-Cal, WIC, Head Start, the National School Lunch Program, CHIP, and child care.



California receives more than $115 billion every year based on census data. We must count everyone so we don't lose these resources.



The number of people California has in Congress is based on the census count.

Here is how it works:

(1) In March 2020, you will get a census reminder in the mail.

(2) Complete the census form online, or over the phone.

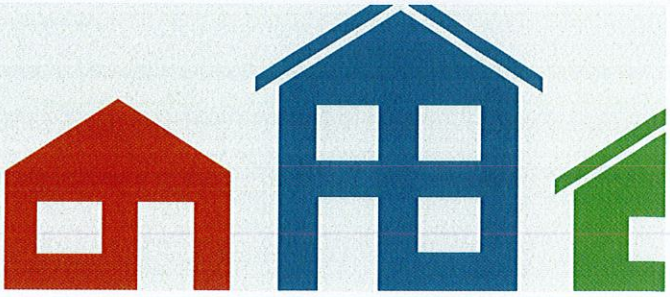
(3) Request a paper form, or wait to receive a paper form in the mail, if you prefer to respond that way. Please complete by end of April to avoid a home visit from a census official.

About one million kids under age 5 in the United States were not counted in the last census.

Please be counted so your community gets the funding and services it deserves.

For information and assistance, call NALEO Educational Fund's toll-free bilingual hotline: 1-877-EL-CENSO (352-3676).

Common Questions about the Census



Are my answers confidential? **YES.** By law, your response to the census CANNOT BE SHARED with anyone outside the census. This includes ICE (immigration), police, CPS (Child Protective Services), the IRS, the FBI, your landlord, or anyone else. No one can use your census answers to reduce your benefits, evict you, deport you, fine you, or take your children.

Will there be a question on the census asking if I am a citizen? **NO.**

Can I skip questions? **The best way to avoid a phone call or visit from a census worker is to complete all the questions truthfully.** And please make sure everyone in your household is counted — every adult, child, and baby.

How can I complete the census? **You have options.** You can fill out the census on a computer (at home or at a library), over the phone, or on paper. For help on how to respond using a paper census form, call 1-877-352-3676.

What if my child is a baby — do I list him or her on the census? **YES.** Please list your baby no matter how old — even if you are still in the hospital!

I am pregnant — how should I fill out the census? **Every child born on or before April 1, 2020** should be counted.

I have kids living with me who aren't mine — do I list them? **YES.** You should count every child who is living at your address, even if only temporarily, on April 1, 2020.

I have more people living with me than my landlord knows. I shouldn't list them, should I? ***Everyone* must be listed**, according to the U.S. Constitution. The census will not report your answers to your landlord or anyone else. Please make sure all people living in your household, or property, on April 1st, 2020 are counted.

I am not in the country legally. Should I take the census? **YES.** By law, the census cannot report your answers to any immigration authorities, law enforcement, or people in charge of government benefits. Everyone living in the U.S. at the time of the census should be counted, no matter their citizenship or immigration status.

My child doesn't live with me all the time — do I list him or her? **It depends.** Whomever your child lives with most of the time should count your child. If time is split evenly, the adult who has the child on April 1, 2020 should count the child.

How long does it take? **About 10 minutes.**

Your answers to the census are 100% confidential and are not shared with anyone. Please fill out your census form in 2020!

FIRST 5 San Joaquin

FIRST 5 ASSOCIATION of CALIFORNIA

CA CENSUS 2020

¡Hazme Contar! A CAMPAIGN OF NALEO Educational Fund



Nuestros Niños Cuentan

Todos cuentan en nuestra comunidad. Cada persona — especialmente los niños — debe recibir lo que le corresponde.

Al participar en el censo, nuestra comunidad recibe dinero para programas infantiles y familiares. El gobierno estatal y federal utiliza los datos obtenidos del censo para financiar programas de cuidado infantil, almuerzos escolares gratuitos o a bajo costo y Medi-Cal.

Éstas son algunas razones por las que su participación en el censo es importante:



Cuando sus hijos y usted forman parte del conteo del censo, su comunidad recibe la parte de dinero que le corresponde para programas importantes como Medi-Cal, WIC, Head Start, el Programa Nacional de Almuerzo Escolar, CHIP y cuidado infantil.



California recibe más de $115 billones de dólares cada año en base a los datos obtenidos del Censo. Debemos contar a todos para que no perdamos estos recursos.



El número de representantes que su estado tiene en el Congreso es basado en el conteo del censo.

Éstos son los pasos a seguir:

(1) Usted recibirá un recordatorio por correo del censo en marzo de 2020.

(2) Llene el formulario del censo por internet o teléfono.

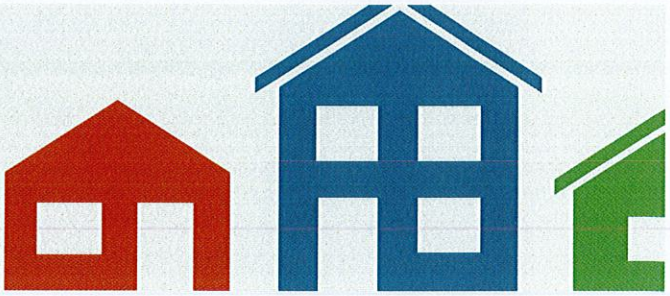
(3) Solicite un formulario en papel o espere recibir un formulario en papel por correo, si prefiere responder de esa manera. Para evitar una visita a su hogar de parte de un funcionario del censo, favor de completar y enviar el formulario a más tardar a finales de abril de 2020.

Alrededor de un millón de niños menores de 5 años en los Estados Unidos no fueron contados en el censo pasado.

Asegúrese de ser contado para que su comunidad reciba los fondos financieros y los servicios que merece.

Para obtener información y asistencia, llame al número gratuito de ayuda bilingüe del Fondo Educativo NALEO: 1-877-EL-CENSO (352-3676).

Preguntas Frecuentes sobre el censo



¿Mis respuestas son confidenciales? **SÍ.** Por ley, su respuesta al censo NO PUEDE SER COMPARTIDA con ninguna persona ni entidad que no sea parte del Departamento del Censo. Ésto incluye a ICE (inmigración), a la policía, a CPS (Servicios de Protección al Menor), el IRS, el FBI, su arrendador, o a cualquier otra persona o entidad. Nadie puede usar sus respuestas del Censo para disminuir sus beneficios, desalojarle, deportarle, multarle ni quitarle a sus hijos.

¿Habrá una pregunta en el formulario del censo sobre mi ciudadanía? **NO.**

¿Puedo dejar algunas preguntas sin responder? **La mejor manera de evitar una llamada telefónica o una visita de un trabajador del censo es contestar todas las preguntas de manera honesta.** Por favor asegúrese de que todos sean contados en su hogar — cada adulto, niño (a) y bebé.

¿Cómo puedo completar el formulario del censo? **Tiene opciones.** Puede completar el formulario del censo en una computadora (en casa o en una biblioteca), por teléfono o en papel. Para recibir asistencia sobre cómo responder usando un formulario de papel del Censo, llame al 1-877-352-3676

¿Si mi hijo es un bebé — lo/la incluyo en el Censo? **SÍ.** Por favor incluya a su bebé independientemente de su edad — Incluso si no han salido del hospital por dar a luz.

Estoy embarazada — ¿Cómo incluyo esta información en el formulario del Censo? **Todos los niños nacidos el 1ro de abril de 2020 o antes,** deben ser contados.

Tengo niños viviendo conmigo que no son míos, ¿los enumero? **SÍ.** Debe contar cada niño que esté viviendo en su hogar el 1ro de abril de 2020, aunque solamente sea una estadía temporal.

Hay más gente viviendo en mi hogar de la que mi arrendador tiene conocimiento. No debería enumerarlos, ¿o sí? ***Todos*** **deben ser enumerados** de acuerdo a la Constitución de EE. UU. El censo no compartirá sus respuestas con su arrendador ni con nadie más. Asegúrese de que todas las personas que viven en su hogar o propiedad el 1ro de abril de 2020, sean contadas.

No estoy en EE. UU. legalmente. ¿Debo tomar parte en el censo? **SÍ.** Por ley, el censo no puede reportar sus respuestas a ninguna autoridad de inmigración, de policía o a personas a cargo de beneficios gubernamentales. Todos aquellos que viven en EE. UU. al momento de llevarse a cabo el censo, deben ser contados independientemente de su ciudadanía o estatus migratorio.

Mi hijo vive conmigo tiempo parcial — ¿lo/la enumero? **Depende.** Su hijo (a) debe ser enumerado (a) en el hogar donde habite la mayoría del tiempo. Si el tiempo es dividido por partes iguales, su hijo (a) deberá ser contado en el hogar donde se encuentre el 1ro de abril de 2020.

¿Cuánto tiempo se tarda en completar el formulario del censo? **Unos 10 minutos.**

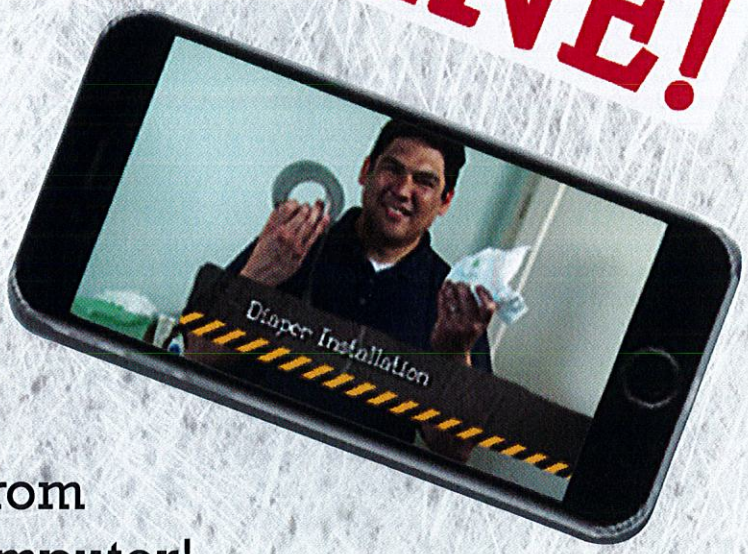
Sus respuestas al censo son 100% confidenciales y no se comparten con nadie. ¡Por favor complete el formulario del Censo 2020!

Daddy's Tool Bag™

ONLINE!

Thanks to First 5 San Joaquin you have been given this **FREE** password

sjdads
(not case sensitive)



to access the Daddy's Tool Bag videos right from your smartphone or computer!

Simply go to **DaddysToolBag.com** and enter your code to learn great tips and tricks on things like:

- diaper changing
- car seat safety
- bonding
- and more!

WATCH NOW
on your smart phone

You can also see photos of great dads in action!!

FIRST 5 San Joaquin

Daddy's Tool Bag™

¡En línea!

¡Gracias a First 5 San Joaquin se le ha dado esta contraseña **GRATUITA** para acceder a los videos de la caja de herramientas del papá desde su teléfono inteligente o computadora!



Simplemente vaya a **DaddysToolBag.com** e ingrese su código para aprender grandes consejos y trucos sobre cosas como:

- cambio de pañales
- como asegurar el asiento de seguridad
- enlaces a otros sitios de internet
- y mucho más

sjdads

El código no distingue entre mayúsculas y minúsculas.

FIRST 5 San Joaquin

¡Usted puede también ver las fotos de papás en acción!

Learning

Career Online High School
Computer Classes
Homework Helpers
Literacy
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STOCKTON SAN JOAQUIN COUNTY PUBLIC LIBRARY DEDICATED TO IMPROVING LITERACY

LITERACY

Adult Literacy Program

One in four adults in San Joaquin County lacks basic literacy skills. Through one-on-one tutoring done by volunteers from the community, the Adult Literacy Program's goals are to promote and maintain the basic literacy skills of English-speaking adults. Adult learners set their own goals so that they may participate more fully in society as parents and family members, as workers, and as community members and citizens. This program is funded largely by a California Library Literacy Services grant. To find out about becoming a tutor or a learner in the Adult Literacy Program, call (209) 937-7778.

GED Preparation

The Literacy Office provides an online assessment to identify students' strengths and weaknesses in order to study for the exam. In addition to study materials specifically matched to the online assessment, students may also take official GED practice tests. These services are available in the Literacy Office at the Cesar Chavez Central Library. For more information or to schedule an appointment, call (209) 937-7778.

English Conversation Club

The English Conversation Club meets:

- Mondays from 3:30-5 pm at the Margaret K. Troke Branch Library
- Tuesdays from 10-11 am at the Cesar Chavez Central Library
- Fridays from 12:30-1:30 pm at the Linden Branch Library
- Fridays from 4-5 pm at the Tracy Branch Library

This program is for English Language Learners who wish to practice their English language speaking skills in a casual and relaxed environment. For more information about the English Conversation Club, call (209) 937-7778.

Families Reading Together

This program encourages family literacy by introducing preschool and elementary age children and their parents to the library and its many free resources. Programs are held at library branches, schools, and community centers. Children enjoy fun storytimes and learn about great books to read on their own. To schedule a Families Reading Together program at your school or community center, call (209) 937-7012.

Literacy in the Community

To learn about other service agencies with literacy programs in our community, consult this directory compiled by Pipeline Literacy Committee.

Training Wheels

This early literacy vehicle travels to preschools and daycare centers throughout San Joaquin County. Each visit includes a special storytime where children ages 0-5 and their teachers and caregivers enjoy stories, songs and poetry. This program is funded largely by a California Library Literacy Services grant. To schedule a Training Wheels visit to your preschool or daycare, call (209) 937-8143.

School Readiness Meeting Dates:

(3rd Thursday, 8:00 – 11:30 AM)

~~September 19th, 2019~~

~~October 17th, 2019~~

~~November 14th, 2019 (2nd Thursday)~~

~~December 19th, 2019~~

~~January 16th, 2020~~

~~February 20th, 2020~~

~~March 19th, 2020~~

April 16th, 2020

May 21st, 2020

2019-2020 Head Start
Policy Council Meeting Dates

All meetings will be held at 5005 Business Park North, Suite 130~Board Room.
There will be a light dinner at 5:00 p.m. with the meeting starting at 5:30 p.m.

Todas las reuniones se tomarán a cabo en la Oficina Administrativa de CAPK en 5005 Business Park Norte, Salón 130~Sala de Juntas.
Cena ligera a las 5:00 p.m. con la reunión empezando a las 5:30 p.m.

~~Tuesday, November 26, 2019~~
~~Tuesday, December 17, 2019*~~
~~Tuesday, January 28, 2020~~
~~Tuesday, February 25, 2020~~
Tuesday, March 24, 2020
Tuesday, April 28, 2020
Tuesday, May 19, 2020*
Tuesday, June 23, 2020
Tuesday, July 28, 2020
Tuesday, August 25, 2020
Tuesday, September 22, 2020
Tuesday, October 27, 2020

Policy Council Meetings are generally held on the 4th Tuesday of the month.

*December and May meetings will be held one week earlier due to the respective Christmas and Memorial Day holidays.