Head Start &
State Child Development
Birth to age 5

capk
Community Action Partnership of Kern

Head Start/State Child Development Services

POLICY COUNCIL MEETING PACKET

November 26, 2019

POLICY COUNCIL
STANDING COMMITTEES
November 2019

EXECUTIVE COMMITTEE

Chairperson:
Vice Chairperson:
Secretary:
Treasurer:
Parliamentarian:

STANDING COMMITTEE MEMBERS

Board of Directors:

BYLAWS
Chairperson:

1.
2.
3.
4.
5.
6.

PLANNING
Chairperson:

1.
2.
3.
4.
5.
6.

SCHOOL READINESS
Chairperson:

1.
2.
3.
4.

FINANCE
Chairperson:

1.
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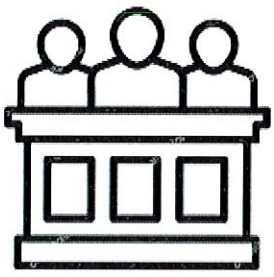
6.



LEGEND:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Appealed Termination	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Not Yet Elected to Policy Council	

Policy Council Attendance 2019 ~ 2020

#	REGION 1	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Dalila Castillo ~ Shafter												
2	Rosie Castillo ~ Shafter												
3	Yvonne Hernandez ~ Willow												
4	*Vacancy*												
#	REGION 2	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Megan Bailey ~ Fairview												
2	Isabelle Diaz ~ East California												
3	Isabel Everly ~ Sterling												
4	Daisy Valencia ~ Alberta Dillard												
#	REGION 3	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Nicole Cabe ~ Fairfax												
2	Juanita Garcia ~ Vineland												
3	Nila Hogan ~ Pete Parra												
4	Hernan Lozano ~ Seibert												
#	REGION 4	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Helena Conolly ~ Rosamond												
2	Brittany Dunbar ~ Rosamond												
3	Paula Scott ~ Rosamond												
4	Katrina Whaling ~ Mojave												
#	Home Base	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Kaylonie Howard ~ F. Garcia												
2	Destiny Thompson Butler ~ M. Craig												
#	BC/Blanton EHS Partnership	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	*Vacancy*												
#	San Joaquin EHS Partnership	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	Bianca Sofia Garibay ~ A. Johnson												
2	Ana Vega ~ Lodi												
#	Community Representatives	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	Oct 2020
1	*Vacancy*												
2	*Vacancy*												
3	*Vacancy*												
#	Board Member	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2019	Aug 2020	Sept 2020	Oct 2020
1	Yolanda Ochoa *(interim)*												



Policy Council Standing Committee
Attendance Sheet
2019 ~ 2020

Bylaws Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.

Budget & Finance Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.

School Readiness Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.

Planning Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.

Legend	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Resigned	R
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	

Policy Council Agenda
November 26, 2019
5005 Business Park North
5:30 p.m. – 6:30 p.m.
Meeting Locations:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Call to Order** — Chairperson
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action

   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum** — Secretary

3. **Approval of Agenda** — Chairperson — ***ACTION**
   a. Agenda dated: November 26, 2019

4. **Approval of Minutes** — Chairperson — ***ACTION**
   a. Date of Minutes: October 22, 2019

5. **Presentation of Guests /Public Forum**
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis.* ***Speakers are limited to five minutes each****. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*

6. **Standing Committee Reports** — (3 minutes per report)
   a. School Readiness Committee — **No Report**
   b. Planning Committee — **No Report**
   c. Finance Committee — **No Report**
   d. By-Laws Committee — **No Report**

7. **Presentations** — (15 minutes per presentation)
   a. None

8. **New Business** — Chairperson — ***ACTION**
   a. Nomination and election of Policy Council Chairperson
   b. Nomination and election of Policy Council Vice-Chairperson
   c. Nomination and election of Policy Council Secretary
   d. Nomination and election of Policy Council Treasurer
   e. Nomination and election of Policy Council Parliamentarian
   f. Nomination and election of Policy Council Planning Committee Members (6 vacancies)
   g. Nomination and election of Policy Council Budget & Finance Committee Members (6 vacancies)
   h. Nomination and election of Policy Council Head Start Board of Directors Representative (1 vacancy)
   i. Request for approval of proposed Policy Council Meeting days and time

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, November 22, 2019
Lisa Price, Program Governance Coordinator

9. **Communications**
   a. Kern Head Start Budget vs. Actual Expenditures, July 1, 2019 through October 31, 2019
   b. Kern Early Head Start Budget vs. Actual Expenditures, July 1, 2019 through October 31, 2019
   c. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2019 through October 31, 2019
   d. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, March 1, 2019 through October 31, 2019
   e. Parent Local Travel & Child Care through October 31, 2019
   f. Parent Activity Funds through October 31, 2019
   g. Kern Head Start and Early Head Start Non-Federal Share and In-Kind Report, July 1, 2019 through October 31, 2019
   h. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2019 through October 31, 2019
   i. Recruitment & Selection Plan Meeting – December 12, 2019, CAPK Board Room
   j. Homeless Youth Sleeping Bag Drive through December 13, 2019
   k. No Cost Tax Preparation
   l. Head Start/ Early Head Start School Readiness Meeting Dates
   m. Warm Clothing Drive ~ Supervisor David Couch

10. **School Readiness Report**	Leslie Mitchell	**Verbal Report** (3 min.)
11. **Program Governance Report/Training**	Lisa Price	**Verbal Report** (5 min.)
12. **Community Representative Report**	Vacant	**Verbal Report** (5 min.)
13. **Early Head Start San Joaquin Report**	Nicole Nino	**Verbal Report** (3 min.)
14. **Early Head Start Partnership Report**	Esperanza Contreras	**Verbal Report** (3 min.)
15. **Board of Directors Representative Report**	Yolanda Ochoa	**Verbal Report** (3 min.)
16. **Director's Report (HS/State Child Development)**	Yolanda Gonzales	**Verbal Report** (5 min.)
17. **Policy Council Chairperson/Announcements**	Chairperson	**Verbal Report** (3 min.)
18. **Adjournment**	Chairperson	

Next meeting date to be determined.
Light dinner at 5:00 p.m. with the meeting to begin promptly at 5:30 p.m.
CAPK Administrative Office
5005 Business Park North, Suite 130- Board Room
Bakersfield, CA 93309

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, November 22, 2019
Lisa Price, Program Governance Coordinator

Agenda del Concilio de Póliza
26 de noviembre 2019
5005 Business Park North
5:30 p.m. – 6:30 p.m.
Ubicaciones de las juntas:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Llamado de orden** — Presidente
   a. Momento de silencio, juramento de lealtad
   b. Lectura de la promesa de acción comunitaria

   "Acción Comunitaria cambia la vida de las personas, simboliza el espíritu de esperanza, mejora las comunidades y hace de América un mejor lugar para vivir. Estamos interesados en la comunidad y estamos dedicados a que la gente aprenda a ayudarse a sí misma y a los demás."

2. **Pase de lista/establecimiento de los miembros** — Secretaria

3. **Aprobación de agenda** — Presidente — ***ACCIÓN**
   a. Agenda fechada: 26 de noviembre 2019

4. **Aprobación de minutos** — Presidente — ***ACCIÓN**
   a. Minutos fechados: 22 de octubre 2019

5. **Presentación de Invitados/Foro Público**
   a. *El público que desee dirigirse a el Concilio de Póliza, podrá hacerlo en este momento. Los miembros pueden responder brevemente a las cuestiones o declaraciones presentadas. Sin embargo el concilio no tomará acción, sino que referirá las cuestiones o declaraciones presentadas al personal para su estudio y análisis.* ***Los oradores tienen un plazo de cinco minutos cada uno.*** *Si más de una persona desea tocar el mismo tema, el tiempo de presentación se alargará a 10 minutos. Favor de proporcionar su nombre antes de la presentación. Gracias*

6. **Reportes de comités permanentes** — (3 minutos por reporte)
   a. Comité de preparación escolar — **Sin reporte**
   b. Comité de planeación — **Sin reporte**
   c. Comité de finanzas — **Sin reporte**
   d. Comité de estatutos — **Sin reporte**

7. **Presentaciones** — (15 minutos por presentación)
   a. Ninguna

8. **Nuevos Intercambios** — Presidente — ***ACCIÓN**
   a. Nominación y elección del presidente del Concilio de Póliza
   b. Nominación y elección del vicepresidente del Concilio de Póliza
   c. Nominación y elección del secretario del Concilio de Póliza
   d. Nominación y elección del tesorero del Concilio de Póliza
   e. Nominación y elección del diputado del Concilio de Póliza
   f. Nominación y selección de los miembros del comité de planeación (6 vacantes)
   g. Nominación y elección de los miembros del comité de presupuestos y finanzas (6 vacantes)
   h. Nominación y elección del representante para la junta directiva (1 vacante)

Esto certifica que la publicación de la agenda fue expuesta en el vestíbulo de la oficina Administrativa de CAPK, ubicada en 5005 Business Park North, Bakersfield, CA y en línea en el sitio web www.capk.org a las 12:00 pm, el 22 de noviembre 2019
Lisa Price, Coordinadora del programa de gobernanza

i. Solicitud para la aprobación del horario de las juntas del Concilio de Póliza.

9. **Comunicaciones**
   a. Presupuesto de Kern Head Start vs. gastos actuales, 1 de julio al 31 de octubre 2019
   b. Presupuesto de Kern Early Head Start vs. gastos actuales, 1 de julio al 31 de octubre 2019
   c. Presupuesto de San Joaquín Early Head Start vs. gastos actuales, 1 de febrero al 31 de octubre 2019
   d. Presupuesto de la asociación de cuidado infantil Early Head Start vs. gastos actuales, 1 de marzo al 31 de octubre 2019
   e. Viajes locales para padres y cuidado infantil hasta el 31 de octubre 2019
   f. Fondo de actividades para padres hasta el 31 de octubre 2019
   g. Reporte de contribuciones internas y fondos no federales para Head Start y Early Head Start de Kern del 1 de julio al 31 de octubre 2019
   h. Reporte de contribuciones internas y fondos no federales de San Joaquín Early Head Start del 1 de julio al 31 de octubre 2019.
   i. Junta de planeación, reclutamiento y selección – Sala de juntas de CAPK 12 de diciembre 2019
   j. Recaudación de bolsas para dormir para los jóvenes desamparados hasta el 13 de diciembre 2019
   k. Preparación de impuestos sin costo
   l. Fechas de juntas del comité de preparación escolar de Head Start/ Early Head Start
   m. Recaudación de ropa para invierno~ Supervisor David Couch

10. **Reporte de preparación escolar**	Leslie Mitchell	**Reporte verbal** (3 min.)
11. **Capacitación/Reporte del programa de Gobernanza**	Lisa Price	**Reporte verbal** (5 min.)
12. **Reporte del representante comunitario**	Disponible	**Reporte verbal** (5 min.)
13. **Reporte de Early Head Start San Joaquín**	Nicole Nino	**Reporte verbal** (3 min.)
14. **Reporte de la Asociación de Early Head Start**	Esperanza Contreras	**Reporte verbal** (3 min.)
15. **Reporte del representante de la Junta de Directores**	Yolanda Ochoa	**Reporte verbal** (3 min.)
16. **Reporte del director (HS/Desarrollo Infantil Estatal)**	Yolanda Gonzales	**Reporte verbal** (5 min.)
17. **Anuncios del presidente del Concilio de Póliza**	Presidenta	**Reporte Verbal** (3 min.)
18. **Conclusión**	Presidenta	

Próxima junta, se determinará la fecha.
Cena ligera a las 5:00 p.m. iniciando la junta puntualmente a las 5:30 p.m.
Oficina Administrativa de CAPK
5005 Business Park North, Suite 130- Sala de Juntas
Bakersfield, CA 93309

Esto certifica que la publicación de la agenda fue expuesta en el vestíbulo de la oficina Administrativa de CAPK, ubicada en 5005 Business Park North, Bakersfield, CA y en línea en el sitio web www.capk.org a las 12:00 pm, el 22 de noviembre 2019
Lisa Price, Coordinadora del programa de gobernanza

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING MINUTES
October 22, 2019
The Mark Restaurant 1623 19th Street, Bakersfield CA 93301

1. **Call to Order** – Chairperson, Amber Dunlap, called the meeting to order at 6:35 p.m.
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of The Promise of Community Action
   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."
2. **Roll Call/Set Quorum** – Secretary, Yolanda Mefford Quorum was established.
   Policy Council Members Present: Amber Dunlap, Daisy Valencia, Jacqueline Boykin, Yolanda Mefford, Isabelle Diaz, Nila Hogan, Andrea Martinez, Diana Reyes, Destiny Thompson Butler, Estela Corrales, Ana Lester, Lindsay Harrison and Yolanda Ochoa.
3. **Approval of Agenda** – Chairperson **(**ACTION)**
   a. A motion to approve the October 22, 2019 meeting agenda was made by Nila Hogan; Yolanda Mefford seconded. Motion carried unanimously.
4. **Approval of Minutes** – Chairperson **(**ACTION)**
   A motion to approve the September 24, 2019, Policy Council minutes was made by Diana Reyes; Jacqueline Boykin seconded. Motion carried unanimously.
5. **Presentation of Guests/Public Forum**
   The following guests were in attendance: Jeremy Tobias, CAPK CEO; Yolanda Gonzales, Director Head Start/State Child Development; Donna Holland, Fiscal Administrator; Esperanza Contreras, Partnership Administrator; Gloria Barbero, Program Administrator; Jerry Meade, Program Design & Management Administrator; Leslie Mitchell, Education & Support Services Administrator; Carolyn Coffey, Education Coordinator; Rosa Del Toro, Program Manager; Letisha Brooks, Program Manager; Mary Ann Mooney, Program Manager; Elizabeth Williams, Program Manager; Nicole Niño, Family Engagement Specialist & Home Base Supervisor; Lisa Price, Program Governance Coordinator; Leticia Villegas, Program Assistant/Translator; Silvia Ortega, Quality Assurance Manager; Elsa, Navarrete, Quality Assurance Specialist; Mayra Martinez, Assistant to Head Start Director; Ricardo Diaz; Malachi Alas; Ryan Harrison; Marian Panos; Gil Panos; Jaime Reyes; Ana Vigil; Preston Hogan and Angelina Martinez
   a. *(The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than referring the item(s) to staff for study and analysis. Speakers are limited to five minutes each. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.)*
6. **Standing Committee Reports** *(five minutes each)*
   a. **School Readiness Committee** – Yolanda Mefford shared that the School Readiness Committee met on three occasions. Members learned about DRPD and other measures used to assess children in the program and how the data results help to create the school readiness goals. They also learned about new health requirements and how health and nutrition play an important role in school readiness. During the meeting which focused on family engagement, the importance of parents as their first child's teacher and their children's advocate was emphasized.
   b. **Planning Committee** – Diana Reyes reported that the Planning Committee met on October 1, 2019; quorum was established. Enrollment and attendance reports were reviewed for September. Early Head Start and Head Start of Kern reported 99.8 % and 85% enrollment respectively. San Joaquin EHS and Early Head Start Partnership reported full enrollment. The average daily attendance throughout the program was at 98% during this reporting period. The Child & Adult Care Food Program reported that more than 46,000 meals were prepared by the Central Kitchen during September. It was shared that staff participated in 2 recruitment events. Approval for the submission of the annual applications for Early Head Start and Head Start Kern as well as Early Head Start Child Care Partnership were reviewed and approved for the 2020 – 2021 budget year.
   c. **Finance Committee** – Destiny Thompson Buttler, reported that as a member of the committee she has learned a lot. Destiny plans on returning to Policy Council with the hope of continuing to learn more and plans to have additional information to report in the future.
   d. **By-Laws Committee** – Jacqueline Boykin shared that the Bylaws Committee met three times. At the beginning of the term members were provided a copy of the bylaws for review. When the committee met, there was found to be some areas of the current bylaws that could be revised. Those changes were made, and a final revision of the document took place before submitting to administrative staff for review and recommendations.

7. **Presentations**
   a. **Recognition of 2018 – 2019 Policy Council Members ~ Yolanda Gonzales, Head Start/State Child Development Director**
   Ms. Gonzales & Jeremy Tobias, CAPK CEO expressed words of gratitude and presented certificates of appreciation to each Policy Council member with photographs taken by Community Development staff.

8. **New Business** – Chairperson **(**ACTION)**
   a. **Head Start/Early Head Start Continued Funding Application 2020-2021 ~ Jerry Meade, Program Design & Management Administrator**
   Jerry Meade, shared information regarding a request to approve submission of the 2020-2021 continued funding application of the Head Start and Early Head Start Kern Grant. He also noted that this information was shared with members of the Policy Council Planning Committee as an action item at the October meeting and was subsequently approved. Jerry stated the Head Start/Early Head Start Kern continued funding application will describe the program design, goals and approach to delivery for the funding period March 1, 2020 – February 28, 2021. Upon conclusion of this presentation Ana Lester made a motion to approve submission of the application for continued funding of the Head Start and Early Head Start Kern Grant for the 2020-2021 budget period; Diana Reyes seconded. Motion carried unanimously.
   b. **Early Head Start Child Care Partnerships and Expansion Continued Funding Application 2020-2021 ~ Jerry Meade Program Design & Management Administrator**
   Information was shared by Jerry Meade, regarding a request for approval to submit the application for the 2020-2021 continued funding of the Early Head Start Child Care Partnerships Kern Grant. A budgetary overview was shared, and it was also noted that there will be no changes requested to the program delivery options for this grant. The Early Head Start Child Care Partnership application to be submitted will describe the program design, goals and approach to delivery for the funding period March 1, 2020 – February 28, 2021. Upon conclusion of this presentation, Diana Reyes made a motion to approve the submission of the continued funding application for the Early Head Start Child Care Partnership grant for the 2020-2021 budget period; Destiny Thompson Butler seconded. Motion carried unanimously.

9. **Communications**
   a. Kern Head Start and Early Head Start Budget vs. Actual Expenditures, July 1, 2019, through September 30, 2019
   b. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2019, through September 30, 2019
   c. Early Head Start Child Care Partnerships and Expansion Budget vs. Actual Expenditures, March 1, 2018, through September 30, 2019
   d. Parent Local Travel & Child Care through September 30, 2019
   e. Parent Activity Funds through September 30, 2019
   f. Funding Guidance for Head Start and Early Head Start Kern for 2020 – 2021
   g. Funding Guidance for Early Head Start Child Care Partnerships and Expansion for 2020 – 2021
   h. Kern Head Start and Early Head Start Non-Federal Share and In-Kind Report, March 1, 2019, through September 30, 2019
   i. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2019, through September 30, 2019
   j. Policy Council Planning Committee Minutes ~ September 10, 2019 (English/Spanish)
   k. Policy Council Budget & Finance Minutes ~ September 17, 2019 (English)
   l. Policy Council Planning Committee Minutes ~ October 1, 2019 (English/Spanish)
   m. Kern County Superintendent of Schools Parent Café – Larry Reider Education Center (English/Spanish)
   n. Children's Mobile Immunization Clinic ~ November 2019 (English/Spanish)
   o. 2019 Annual Safe Trunk or Treat – October 25, 2019, Kern County Sheriff's Office (East Bakersfield Substation)
   p. Fall Festival – October 26, 2019, New Covenant Church, Bakersfield
   q. CAPK Head Start Selection Criteria Committee Save the Date – November 15, 2019
   r. CAPK Head Start School Readiness Meeting Dates

   The Chairperson called for a motion to receive and file Communication items (a)-(r). Motion was made by Yolanda Ochoa to receive and file.

10. **School Readiness Report** – Leslie Mitchell, Education & Support Services Administrator
   Ms. Mitchell thanked and praised all the members of the council for their commitment and service. She shared that school readiness is reaching the end of its first cycle, which concludes on November 4, 2019. She added that the Family Engagement Team is training Family Service Workers on a program entitled, *Your Money Your Goals* so that they may assist the families at their centers. She also shared that the health team has been performing hearing and vision tests for the children. So far, the team has performed 400 screenings within the last 45 days. On the Head Start side, they are working on investigations; children are being introduced to simple machines, something which is very exciting for them. This is a part of STEAM, Science, Technology, Engineering, and Mathematics. Ms. Mitchell also reported that the Disabilities, Mentor Coaches and the Wellness teams are conducting a social-emotional checklist in classrooms. They are making sure that the Pyramid curriculum is in place. Some of the areas being monitored are whether everybody that walks into the classroom is acknowledged, if there are classroom rules in place, etc. In summary, staff are making sure that the climate in the classroom is well set, to ensure children have a good day at school.

11. **Program Governance Report/Training** – Lisa Price, Governance Coordinator

    Ms. Price expressed her profound appreciation for members' time and commitment. She went on to thank staff sponsors for supporting and sharing their knowledge with the participants and members of their respective subcommittees. Ms. Price gave special recognition to select members: Yolanda Ochoa was recognized for five years of service, Nila Hogan and Andrea Martinez received recognition for their perfect attendance during the 2018-2019 Policy Council term. They attended all Policy Council meetings as well as all their individual subcommittees.

12. **Community Representative Report** – Ana Lester/Lindsay Harrison

    Ana Lester expressed her appreciation for the opportunity given to serve on the Policy Council. Ana stated she will still be available and accessible as she shared her heartfelt commitment to CAPK. Lindsay Harrison stated ever since she was in high school, she has had a desire to serve the community; through CAPK she has been able to do that. She gave a special thank you to Jerry and Yolanda for giving her an opportunity to fulfill her purpose. Lindsay expressed her deep gratitude to Ms. Lester, for taking Lindsay under her wing and sharing her knowledge with her.

13. **Early Head Start San Joaquin Report** – Nicole Niño, Family Engagement Specialist & Home Base Supervisor

    Policy Council member Estela Corrales reported that the father engagement activity was a success. Many fathers and families attended the center and home base socializations. Families were very excited about the event and are already looking forward to their next event in January. The program reached full enrollment in September and are expecting the same for October. In closing, Estela talked about her Policy Council experience; how much she has learned and how grateful she was for the opportunity.

14. **Early Head Start Partnership Report** – Esperanza Contreras, Partnership Administrator

    Ms. Contreras and family advocates participated in the Taft College Child Development Center Parent Meeting. Information about the CAPK/Taft College Partnership was shared as well as the EHS application requirements. The Region IX Head Start T&TA representative, Stacy McFarren, visited Taft College to see the new partnership contract site. Garden Pathways has added 3 infant slots to their existing contract. HVP had 71 families enrolled in September and has a current enrollment of 90 children. Recruitment for an additional 7 Home Visitors is now open and employment applications are being accepted. The program is scheduled to meet full enrollment at the beginning of 2020.

15. **Board of Directors Representatives Report** – Yolanda Ochoa, Board of Directors Representative

    Yolanda shared that the information presented today by Jerry Meade, was the same information presented at the Board meeting. Ms. Ochoa added that she's impressed with the amount of money that was awarded and the impact that will have on the families within the community. She closed by expressing her appreciation to the agency for allowing her to participate one more year.

16. **Director's Report (HS/State Child Development)** – Yolanda Gonzales, Director Head Start/State Child Development

    Ms. Gonzales expressed her profound appreciation to the Council members, she pointed out that by participating in the Policy Council, members have built relationships and have learned and provided support to each other. Ms. Gonzales stated that she felt that all staff who have interacted with Policy Council members are better because of it. The passion and commitment members have is apparent. Ms. Gonzales ended by thanking members for being passionate not only about their children and families but about the program as well.

17. **Policy Council Chairperson/Announcements** – Amber Dunlap, Chairperson

    Ms. Dunlap expressed her appreciation for the opportunity to be part of the Policy Council for the past two years. She shared that she had a parent conference for her son, and he was praised for his word recognition. Amber added that everything that her son has accomplished so far has been due to his participation in Head Start and she's very grateful for it.

18. **Adjournment** –Chairperson

    The meeting was adjourned at 7:15 p.m. by the chairperson. The next Policy Council Meeting will be held on November 26, 2019 at the CAPK Administrative Office. There will be a light dinner at 5:00 p.m. with the meeting to begin promptly at 5:30 p.m.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
MINUTOS DE LA JUNTA DE CONCILIO DE PÓLIZA
22 de octubre 2019
Restaurante The Mark 1623 19th St. Bakersfield CA 93301

1. **Convocación de reunión** – Amber Dunlap, presidente convocó la reunión a las 3:35 p.m.
   a. Momento de silencio, promesa de lealtad
   b. Lectura de la promesa de Acción Comunitaria
   "Acción Comunitaria cambia la vida de las personas, encarna el espíritu de esperanza, mejora las comunidades y hace de América un mejor lugar para vivir. Nos preocupamos por la comunidad entera, estamos dedicados a ayudar a la gente a ayudarse a sí mismos y a los demás".
2. **Pase de lista/Establecimiento de miembros** – secretaria, Yolanda Mefford; se estableció cuórum.
   Miembros presentes: Amber Dunlap, Daisy Valencia, Jacqueline Boykin, Yolanda Mefford, Isabelle Diaz, Nila Hogan, Andrea Martinez, Diana Reyes, Destiny Thompson Butler, Estela Corrales, Ana Lester, Lindsay Harrison y Yolanda Ochoa.
3. **Aprobación de agenda** –presidente **(**ACCIÓN)**
   a. Nila Hogan propuso la aprobación de la agenda fechada el 22 de octubre 2019, Yolanda Mefford la secundó, propuesta aprobada por unanimidad.
4. **Aprobación de minutos** – presidente **(**ACCIÓN)**
   Diana Reyes propuso la aprobación de los minutos del concilio fechados el 24 de septiembre 2019, Jacqueline Boykin la secundó, propuesta aprobada por unanimidad
5. **Presentación de Invitados/Público**
   Loa siguientes invitados asistieron: Jeremy Tobías, director ejecutivo de CAPK Yolanda Gonzales, Directora Head Start/Desarrollo Infantil Estatal; Donna Holland, Administradora Fiscal; Esperanza Contreras, Administradora de la Asociación; Gloria Barbero, administradora del programa; Jerry Meade Diseñador de programa, administrador de gestiones Leslie Mitchell; Administradora de Servicios de Apoyo y Educación; Carolyn Coffey, Coordinador de Educación; Rosa del Toro, gerente del programa; Letisha Brooks, gerente del programa; Mary Ann Mooney, gerente del programa; Nicole Niño, especialista de servicios de participación familiar y supervisora de servicios a domicilio; Lisa Price, coordinadora del programa de gobernanza; Leticia Villegas, Asistente del programa/traductor; Silvia Ortega, Gerente de Servicios de Calidad; Elsa, Navarrete, Especialista de Servicios de Calidad; Mayra Martinez, asistente del director de Head Start, Ricardo Diaz; Malachi Alas, Ryan Harrison, Marian Panos; Gil Panos, Jaime Reyes; Ana Vigil, Preston Hogan y Angelina Martinez.
   (El público de desee dirigirse al Concilio de póliza, puede hacerlo en este momento. El concilio contestará brevemente a las preguntas o comentarios que se presenten; sin embargo, el concilio no podrá tomar ninguna acción, sino que estos se referirán al personal para su estudio y análisis. Los oradores están limitados a 5 minutos de presentación. Si más de una persona desea tocar el mismo tema, se otorgará un total de 10 minutos por tema. Favor de proporcionar su nombre al inicio de su presentación).
6. **Informes de comités permanentes** *(cinco minutos cada uno)*
   a. **Comité de preparación escolar** – Yolanda Mefford informó que el comité de preparación escolar se reunió en tres ocasiones. Los miembros aprendieron cómo se utilizan el DRDP y otras medidas para evaluar a los niños y cómo los resultados contribuyen a la creación de objetivos de preparación escolar. También se les informó de los nuevos requisitos de salubridad y la importancia que la salud y nutrición tienen en la preparación escolar. Durante la junta, la cual se enfocó en la participación familiar, se resaltó la importancia que los padres tienen como primeros maestros de sus hijos y se enfatizó en la abogacía.
   b. **Comité de Planeación** – Diana Reyes reportó que el comité de planeación se reunió el 1 de octubre de 2019, se estableció cuórum. Se revisaron los reportes de inscripción y asistencia del mes de septiembre. Early Head Start y Head Start de Kern, reportaron 99 y 85 por ciento de inscripción respectivamente. Early Head Start de San Joaquín y la asociacion de Early Head Start reportaron 100% de inscripción. La asistencia promedio para todos los programas llegó a un porcentaje de 98% durante el periodo de este reporte. El programa de alimentación infantil y para adultos, reportó que se distribuyeron más de 46,000 comidas preparadas por la concina central durante el mes de septiembre. También informó que el personal de la división participó en 2 eventos de reclutamiento. Durante esta junta, se aprobó la remisión de las solicitudes anuales de Early Head Start y Head Start y la asociación de cuidado infantil de Early Head Start para el año fiscal 2020-2021.
   c. **Comité de Finanzas** – Destiny Thompson Buttler, reportó que como miembro del comité ha aprendido mucho. Destiny planea regresar el Concilio de Póliza con la esperanza de continuar aprendiendo y planea contar con más información para reportar en el futuro.
   d. **Comité de reglamentos** – Jacqueline Boykin informó que el comité se reunió en tres ocasiones. Al inicio del ciclo, se les proporcionó a los miembros una copia de los reglamentos para su revisión. Cuando el comité se reunió, se descubrió que había algunas áreas dentro de los reglamentos que podrían cambiarse. Se hicieron dichos cambios, y la revisión final del documento se llevó a cabo, antes de remitirla al personal de administración para su revisión.

7. **Presentaciones**

Reconocimiento a los miembros del Concilio de Póliza 2018-2019 ~ Yolanda Gonzales, directora de Head Start y Desarrollo Infantil Estatal.

La Sra. Gonzales y Jeremy Tobías, director ejecutivo de CAPK; expresaron su gratitud y presentaron certificados de apreciación a cada uno de los miembros del Concilio de Póliza, un miembro del equipo de desarrollo comunitario tomó fotografías para recordar el acontecimiento.

8. **Nuevos Avisos** – presidente **(**ACCIÓN)**

a. **Solicitud de continuación de auspicio para Head Start y Early Head Start periodo 2020-2021 ~ Jerry Meade, Diseñador del programa, administrador de gestiones.**

Jerry Meade proporcionó información acerca de la petición para remitir la solicitud de continuación de auspicio 2020-2021 para los programas de Early Head Start y Head Start de Kern. También informó que esta información se había compartido con los miembros del comité de planeación en la junta de octubre y fue aprobada en la misma. Jerry estableció que la solicitud de continuación de auspicio describirá el diseño, objetivos y distribución de fondos para el periodo que comprende del 1 de marzo 2020 al 28 de febrero 2021. Al final de la presentación, Ana Lester propuso la aprobación de la solicitud de continuación de auspicio para Head Start y Early Head Start para el periodo 2020 - 2021; Diana Reyes la secundó; propuesta aprobada por unanimidad.

b. **Solicitud de expansión y renovación auspicio de la asociación de cuidado infantil de Early Head Start ~ Jerry Meade, Diseñador del programa y administrador de gestiones.**

El Sr. Meade compartió información acerca de la solicitud de renovación de auspicio 2020 - 2021 para la asociación de cuidado infantil de Early Head de Kern. Se presentó una revisión del presupuesto, enfatizando que no se estará presentando ningún cambio para este subsidio. La solicitud de renovación de fondos para la asociación de cuidado infantil describirá el diseño, objetivos y distribución de fondos para el periodo que comprende del 1 de marzo 2020 al 28 de febrero 2021. Al final de la presentación Diana Reyes propuso la aprobación de la recomendación, Destiny Thompson Butler la secundó, propuesta aprobada por unanimidad.

9. **Comunicaciones**

a. Presupuesto Head Start y Early Head Start de Kern vs gastos actuales, 1 de julio 2019 hasta el 30 de septiembre, 2019
b. Presupuesto de Early Head Start de San Joaquín vs gastos actuales del 1 de febrero al 30 de septiembre de 2019.
c. Presupuesto y expansión para las asociaciones de cuidado infantil de Early Head Start vs gastos actuales del 1 de marzo 2018 al 30 de septiembre 2019.
d. Viajes locales para padres y cuidado infantil hasta el 30 de septiembre 2019
e. Fondos de actividades para padres hasta el 30 de septiembre 2019
f. Guía de financiamiento para Early Head Start y Head Start de Kern para el periodo 2020 – 2021
g. Guía de financiamiento y expansión para las asociaciones de Early Head Start para el periodo 2020 – 2021
h. Reporte de contribuciones internas y fondos no federales de Early Head Star y Head Start de Kern, 1 de marzo al 30 de septiembre 2019
i. Reporte de contribuciones internas y fondos no federales de Early Head Star de San Joaquín, 1 de febrero al 30 de septiembre 2019
j. Minutos de la junta del comité de planeación ~ 10 de septiembre 2019 (inglés/español)
k. Minutos de la junta del comité de finanzas ~ 17 de septiembre 2019 (inglés)
l. Minutos de la junta del comité de planeación ~ 1 de octubre 2019 (inglés/español)
m. Reunión de padres Superintendente de escuelas del condado de Kern ~ Centro de Educación Larry Reider (inglés/español)
n. Horario de vacunación infantil clínica móvil ~ (inglés/español)
o. Cajuela o trato eficaz 2019 – 15 de octubre 2019, Oficina del Alguacil de Kern (Subestación este de Bakersfield)
p. Festival de Otoño – 26 de octubre, 2019, Iglesia New Covenant, Bakersfield
q. Comité asesor de selección reserve la fecha – 15 de noviembre 2019
r. Fechas de juntas del comité de preparación escolar

La presidenta solicitó una moción para recibir y archivar los comunicados enumerados de la (a)-(r). Propuesta presentada por Yolanda Ochoa para recibir y archivar los comunicados.

10. **Reporte del comité de preparación escolar** – Leslie Mitchell, administradora de servicios de apoyo y educación

La Sra. Mitchell agradeció a los miembros del concilio por su servicio y compromiso. Informó que la división de preparación escolar está alcanzando el fin de su primer ciclo, el cual concluye el 4 de noviembre 2019. Agregó que el equipo de participación familiar está capacitando a los trabajadores de servicios para la familia en un programa nombrado Su dinero, sus objetivos, este lleva el fin de asistir a las familias en sus respectivos centros. Informó también, que el equipo de salubridad está proporcionando exámenes de visión y audición a los niños que no cuentan con dicho examen en su archivo. A la fecha se han administrado 400 exámenes en un periodo de 45 días. Head Start por su parte, está introduciendo las maquinas simples, algo muy emocionante para los niños. Este proyecto pasa a formar parte de STEAM, (siglas en inglés) Ciencias, Tecnología, Ingeniería y Matemáticas. La Sra. Mitchell también informó que las divisiones de incapacidades, los

guías para las familias y de bienestar están administrando revisiones de reacciones socioemocionales en las aulas. Se están asegurando que el plan de estudios nombrado Pirámide, se esté implementando. Las áreas de observación que se están monitoreando son las siguientes: se está observando si todo el personal da la bienvenida a cualquier persona que entra al salón, si los reglamentos de este están establecidos, etc. En resumen, el personal se está asegurando que el ambiente del aula está establecido para asegurar que los niños (as) la pasen bien en la escuela.

11. **Reporte del programa de gobernanza** – Lisa Price, coordinadora del programa de gobernanza
    La Sra. Price expreso su profunda apreciación a los miembros por su compromiso y su tiempo. Continúo agradeciendo a los patrocinadores del personal por su apoyo y por compartir su conocimiento con los participantes y miembros de sus respectivos comités. La Sra. Price hizo un reconocimiento especial a los siguientes miembros: Yolanda Ochoa por sus cinco años de servicios, Nila Hogan y Andrea Martinez, por haber asistido a todos las juntas del concilio y sus respectivos subcomités para el periodo 2018-2019.
12. **Reporte del representante comunitario** – Ana Lester/ Lindsay Harrison
    Ana Lester expresión su apreciación por la oportunidad que le otorgaron para fungir en el concilio de Póliza. Ana afirmó que se mantendrá activa y disponible y reafirmó su profundo compromiso con la agencia. Lindsay Harrison pronunció su deseo de servicio a la comunidad desde que cursaba la educación media; a través de CAPK ella ha tenido la oportunidad de hacerlo. Agradeció especialmente a Jerry y Yolanda por haberle proporcionado la oportunidad de llevar a cabo su deseo altruista. Lindsay expresó su profunda gratitud a la Sra. Lester, quien le apoyó y compartió su conocimiento.
13. **Reporte de Early Head Start de San Joaquín** – Nicole Niño, Especialista de servicios de participación familiar y Supervisora de servicios a domicilio
    Estela, Corrales, miembro del concilio reporto que la actividad varonil que se llevó a cabo tuvo mucho éxito. Muchos padres y familias participaron en las socializaciones que se llevaron a cabo en las guarderías y los servicios a domicilio. Todas las familias expresaron su entusiasmo por el evento y se están preparando para el próximo que se llevará a cabo en enero. El programa cumplió con su meta de inscripción completa para el mes de septiembre y esperan los mismos resultados para octubre. Para cerrar la Sra. Corrales habló de su participación en el concilio, todo lo aprendido y lo agradecida que estaba por la oportunidad concedida.
14. **Reporte de la Asociación de Early Head Start –** Esperanza Contreras, Administradora de la Asociación
    La Sra. Contreras y los defensores de la familia, participaron en la junta de padres que se llevó a cabo en el centro de desarrollo infantil del Colegio de Taft. Se compartió información sobre la asociación que CAPK y el Colegio de Taft formaron, así como los requisitos para solicitar servicios de EHS. El representante de la Región IX de Head Start T & TA, Stacy McFarren, visitó el Colegio de Taft para recorrer las instalaciones de la nueva asociación. Garden Pathways agregó 3 nuevos espacios para infantes en el contrato vigente. HVP cuenta con una inscripción de 71 familias para el mes de septiembre, y a la fecha cuenta con un total de 90 familias inscritas. Se está reclutando a un total de 7 visitantes a domicilio, a la fecha se están aceptando solicitudes de empleo. Se espera que el programa cuente con inscripción total a principios del año 2020.
15. **Reporte del representante de la Junta Directiva** – Yolanda Ochoa, representante de la junta directiva
    Yolanda informó que la misma información que Jerry Meade compartió, fue la misma presentada la junta directiva. La Sra. Ochoa agregó que esta impresionada con el monto de fondos que se otorgó a la agencia, y el impacto que estos tendrán en las familias que viven en la comunidad. Terminó expresando su aprecio a la agencia por permitirle participar un año más.
16. **Reporte del director (HS/Desarrollo Infantil Estatal)** – Yolanda Gonzales, directora de Head Start/Desarrollo Infantil Estatal
    La. Sra. Gonzales expresó su profundo aprecio a los miembros del Concilio, enfatizó que, con su participación en el Concilio de Póliza, los miembros han formado vínculos y han aprendido a apoyarse entre sí. La Sra. Gonzales cree firmemente que todos los empleados que han interactuado con el Concilio de Póliza son mejores individuos, debido a esa interacción. La pasión y compromiso de los miembros es aparente. La Sra. Gonzales terminó por agradecer a los miembros su compromiso, no solo con sus hijos e hijas, sino también con el programa.
17. **Anuncios del presidente del Concilio de Póliza** – Amber Dunlap, presidenta
    La Sra. Dunlap expresó su aprecio por la oportunidad brindada y permitirle formar parte del Concilio de Póliza durante los últimos dos años. Compartió con los presentes que había asistido a una conferencia con el maestro de su hijo, quien alabó mucho al niño por reconocer muchas palabras. Amber agregó que todos los logros de su hijo son resultado de su participación en el programa Head Start, y está muy agradecida por ello.
18. **Conclusión**– presidente
    La junta concluyó a las 7:15 p.m. La próxima junta del Concilio de Póliza se llevará a cabo el 26 de noviembre de 2019 iniciando con una cena ligera a las 5 y dando comienzo a la junta a las 5:30 p.m. en la oficina administrativa de CAPK.

Community Action Partnership of Kern
Policy Council Executive Officer Roles & Responsibilities Overview

1. **Chairperson**
   The Chairperson shall preside at all meetings of the Policy Council according to **Robert's Rules of Order**, and the **Ralph M. Brown Act**.
   a. Conduct all meetings of the Policy Council.
   b. Review of the agenda with the Head Start/State Child Development Director and/or Program Governance Coordinator.
   c. Refrain from debates during the Policy Council meeting.
   d. Call the meeting to order on time, follow the agenda and be able to clarify the business at hand at all times.
   e. Will explain each motion as needed.
   f. May vote to break ties.

2. **Vice-Chairperson**
   a. The Vice-Chairperson will chair the Planning Committee.
   b. The Vice-Chairperson shall act in the absence of the Chairperson or whenever the Chairperson temporarily vacates/steps down from the chair.

3. **Secretary**
   a. The Secretary will chair the School Readiness Committee
   b. Call roll and maintain a record of members' attendance.
   c. Keep a record of all Policy Council minutes.
   d. In collaboration with the Staff Policy Council Recorder, assist with final documentation of minutes and motions, if necessary.
   e. Ensures that Policy Council members sign in when attending meetings.

4. **Treasurer**
   a. Preside as chairperson of the Budget & Finance Committee
   b. Ensure a monthly report is distributed to the Policy Council on the Parent Activity Fund.

5. **Parliamentarian**
   a. Will be the Chairperson of the Bylaws Committee
   b. Shall be unbiased regarding the matters being discussed at meetings.
   c. Shall be able to define the Bylaws of the Policy Council and advise the Council on these as necessary.
   d. Shall be aware of the time limits at meetings and assist in keeping within the format.

All chairpersons will be responsible for providing a verbal summary report to the council about their respective subcommittee meetings.

Community Action Partnership of Kern
Functions of the Policy Council Standing Committees

Budget and Finance Committee- Meets once per month ~ 7 Members

The Treasurer will chair the Finance Committee. The Budget and Finance Committee will perform the following functions:

Work with key Governing Board, Head Start/Early Head Start and/or General Child Care management staff in developing/reviewing the following for recommendation to the policy council for approval/disapproval:

1. 1301.3 (c)(1) is referring to section 642 (D)(iii) as specified in the Head Start Act. Applications for funding and amendments to applications for funding for programs under this subchapter, prior to submission of applications described in this clause.
2. 1301.3 (e) A program must enable low-income members to participate fully in their policy council responsibilities by providing, if necessary, reimbursements for reasonable expenses incurred by the low-income members.

Planning Committee- Meets once per month ~ 7 Members

The Vice Chairperson will chair the Planning Committee. The Planning Committee will perform the following functions:

Work with the Program, Design and Management Administrator, Administration Staff, Policy Council and Governing Board to ensure that members are aware of established agency time frames and procedures for program planning.

The following Governance responsibilities are cited from the Head Start Program Performance Standards 1301.3 Policy council in reference to the Head Start Act, as amended 642(2)(D)(i)(ii)

1. (i) Activities to support the active involvement of parents in supporting program operations, including policies to ensure that the Head Start agency is responsive to community and parent needs.
2. (ii) Program recruitment, selection, and enrollment priorities.

School Readiness Committee- Meets tri-annually (3 times per term); January, March, May ~ 5 Members

The Secretary will chair the School Readiness Committee. The School Readiness Committee will perform the following functions:

The School Readiness Committee will work with the staff sponsor to review current School Readiness goals based on most recent Desired Results data collected during annual assessment timeframes.

1. Each committee member will review current curriculum studies within the classroom.
2. Each committee member will be given opportunity to provide feedback based on current curriculum practice and compare to current School Readiness goals.
3. Each committee member will be given the opportunity to review and make recommendations to current School Readiness goals as needed or on an annual basis.

Bylaws Committee- Meets twice per term or as needed, to review and make recommendations; January, April, perhaps August ~ 7 Members

The Parliamentarian will chair the Bylaws Committee Meeting. The Bylaws committee shall review and recommend changes to the Bylaws. The committee will interpret the Bylaws when questions arise. This committee is also responsible for making sure that amendments are rewritten into the Bylaws on an *Annual basis.*

1. 1301.3(c)(1) Policy council is responsible for activities specified at section 642 (D)(v) of the Head Start Act, as amended.

Function of the Board of Directors Representative- Meets the last Wednesday every month at 12:00 PM

Policy council members will be given the opportunity to nominate and vote for one representative of the policy council to be seated on the Board of Directors.

1. The elected policy council member will need to be available to attend **all** monthly Board of Director's meetings to represent the Head Start program.
2. The elected member will meet the Program Governance Coordinator 5 days prior to the board meeting to review and prepare for verbal report provided to the board.

2019-2020 Head Start Proposed Policy Council Meeting Dates

All meetings will be held at 5005 Business Park North, Suite 130~Board Room.
There will be a light dinner at 5:00 p.m. with the meeting starting at 5:30 p.m.

Todas las reuniones se tomaran a cabo en la Oficina Administrativa de CAPK en 5005 Business Park Norte, Salón 130~Sala de Juntas.
Cena ligera a las 5:00 p.m. con la reunión empezando a las 5:30 p.m.

Tuesday, November 26, 2019
Tuesday, December 17, 2019*
Tuesday, January 28, 2020
Tuesday, February 25, 2020
Tuesday, March 24, 2020
Tuesday, April 28, 2020
Tuesday, May 19, 2020*
Tuesday, June 23, 2020
Tuesday, July 28, 2020
Tuesday, August 25, 2020
Tuesday, September 22, 2020
Tuesday, October 27, 2020

Policy Council Meetings are generally held on the 4th Tuesday of the month.

*December and May meetings will be held one week earlier due to the respective Christmas and Memorial Day holidays.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Head Start - Kern
Budget to Actual Report for the Period Ended October 31, 2019 – Info Item

Date: November 26, 2019

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year project period. The first-year budget period is July 1, 2019 through February 29, 2020. The Budget to Actual Report for this grant reflects the prorated award.

The following are highlights of the Kern Head Start Budget to Actual Report for the period July 1, 2019 through October 31, 2019. Four months (50%) of the eight-month budget period have elapsed.

Base Funds
Overall expenditures are at 45% of the budget, which is on trend with expenditures at this point in the prior budget period.

Training & Technical Assistance Funds
Overall expenditures are at 36% of the budget. Staff have identified most training costs for the eight-month budget period, which will fully exhaust these funds

Non-Federal Share (Head Start and Early Head Start Combined)
Non-Federal share is at 49% of the budget.

Start-up
CAPK was awarded additional funds for the purpose of:

- Converting 4 pre-k classrooms to 6 toddler classrooms;
- Constructing and furnishing additional modular classrooms at 4 CAPK facilities.

The funding award was issued on July 27, 2019. Start-up activities began immediately and are in progress. Overall expenditures are at 3% of the budget.

Community Action Partnership of Kern
Head Start - Kern
Budget to Actual Report
Budget Period: July 1, 2019 - February 29, 2020
Report Period: July 1, 2019 - October 31, 2019
Month 4 of 8 (50%)

Prepared 11/08/2019

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	6,054,933	2,544,323	3,510,610	42%	58%
FRINGE BENEFITS	2,052,975	957,257	1,095,719	47%	53%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	413,860	151,251	262,609	37%	63%
CONTRACTUAL	51,529	37,502	14,027	73%	27%
CONSTRUCTION	0	0	0		
OTHER	1,934,691	1,034,248	900,443	53%	47%
INDIRECT	1,012,616	472,346	540,270	47%	53%
TOTAL BASE FUNDING	**11,520,604**	**5,196,928**	**6,323,676**	**45%**	**55%**

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	24,336	15,294	9,042	63%	37%
SUPPLIES	17,206	2,231	14,975	13%	87%
CONTRACTUAL	5,657	0	5,657	0%	100%
OTHER	60,429	21,302	39,127	35%	65%
INDIRECT	10,763	3,883	6,880	36%	64%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**118,391**	**42,710**	**75,681**	**36%**	**64%**

START-UP

SUPPLIES	0	0	0		
CONSTRUCTION	1,812,348	0	1,812,348	0%	100%
OTHER	0	56,252	(56,252)		
INDIRECT	0	5,586	(5,586)		
TOTAL CARRYOVER	**1,812,348**	**61,838**	**1,750,510**	**3%**	**97%**

GRAND TOTAL HS FEDERAL FUNDS	**13,451,343**	**5,301,476**	**8,149,867**	**39%**	**61%**

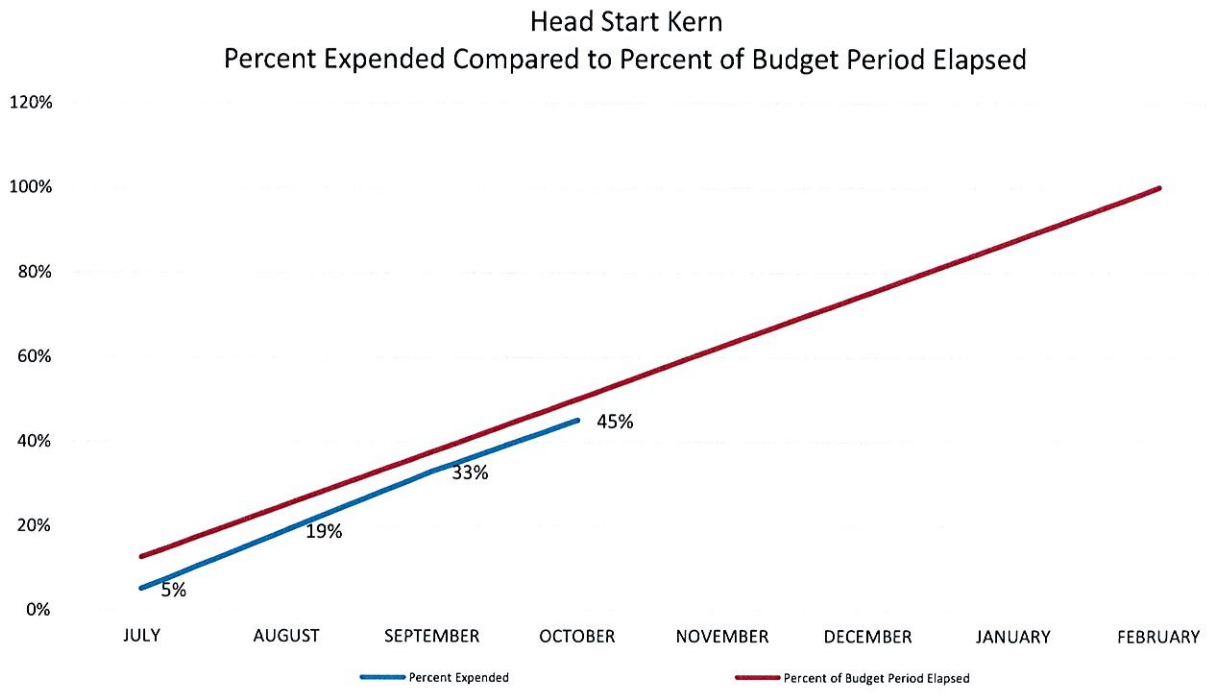
HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

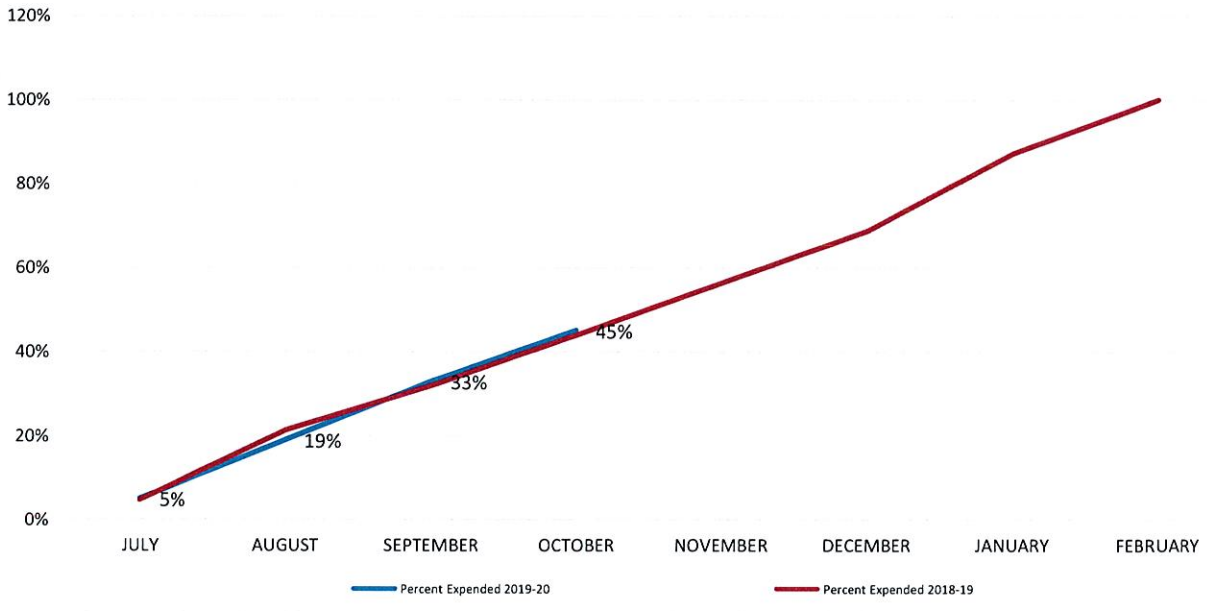
SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,319,728	668,213	651,515	51%	49%
CALIF DEPT OF ED	2,953,796	1,425,669	1,528,127	48%	52%
TOTAL NON-FEDERAL	**4,273,524**	**2,093,882**	**2,179,642**	**49%**	**51%**

Budget reflects Notice of Award **#09CH011132-01-01** (adjusted for Child Care Food Subsidy).
Award is prorated for ***eight months (07/01/2019 - 02/29/2019)***
Actual expenditures include posted expenditures and estimated adjustments through 10/31/2019.
Administrative Cost for HS and EHS Kern **10.6%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	33,614				**33,614**	10/31/2019
Lowe's	11,632	9,660			**21,292**	10/25/2019
Smart & Final	354				**354**	11/1/2019
Save Mart					**0**	N/A
Chevron & Texaco Business Card	12,258				**12,258**	11/6/2019
Home Depot					**0**	N/A
	57,859	**9,660**	**0**	**0**	**67,518**	


Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed
120%
100%
80%
60%
40%
20%
0%
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
5%
19%
33%
45%
Percent Expended
Percent of Budget Period Elapsed


Head Start Kern
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
20%
0%
JULY
AUGUST
SEPTEMBER
OCTOBER
NOVEMBER
DECEMBER
JANUARY
FEBRUARY
5%
19%
33%
45%
Percent Expended 2019-20
Percent Expended 2018-19

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start – Kern
Budget to Actual Report for the Period Ended October 31, 2019 – Info Item

Date: November 26, 2019

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year project period. The first-year budget period is July 1, 2019 through February 29, 2020. The Budget to Actual Report for this grant reflects the prorated award.

The following are highlights of the Kern Head Start Budget to Actual Report for the period July 1, 2019 through October 31, 2019. Four months (50%) of the eight-month budget period have elapsed.

Base Funds
Overall expenditures are at 30% of the budget, which is on trend with expenditures at this point in the prior budget period.

Training & Technical Assistance Funds
Overall expenditures are at 49% of the budget. Staff have identified most training costs for the eight-month budget period, which will fully exhaust these funds.

Start-up
CAPK was awarded additional funds for the purpose of:

- Converting 4 pre-k classrooms to 6 toddler classrooms;
- Constructing and furnishing additional modular classrooms at 4 CAPK facilities.

The funding award was issued on July 27, 2019. Start-up activities began immediately and are in progress. Overall expenditures are at 5% of the budget.

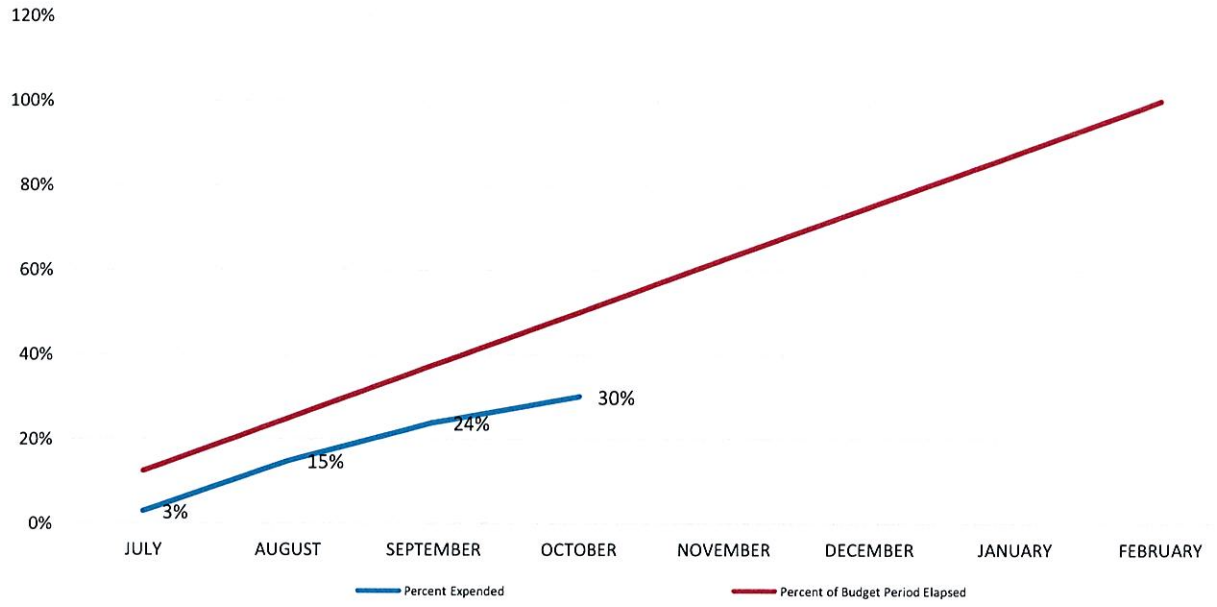
Community Action Partnership of Kern
Early Head Start - Kern
Budget to Actual Report
Budget Period: July 1, 2019 - February 29, 2020
Report Period: July 1, 2019 - October 31, 2019
Month 4 of 8 (50%)

Prepared 11/08/2019

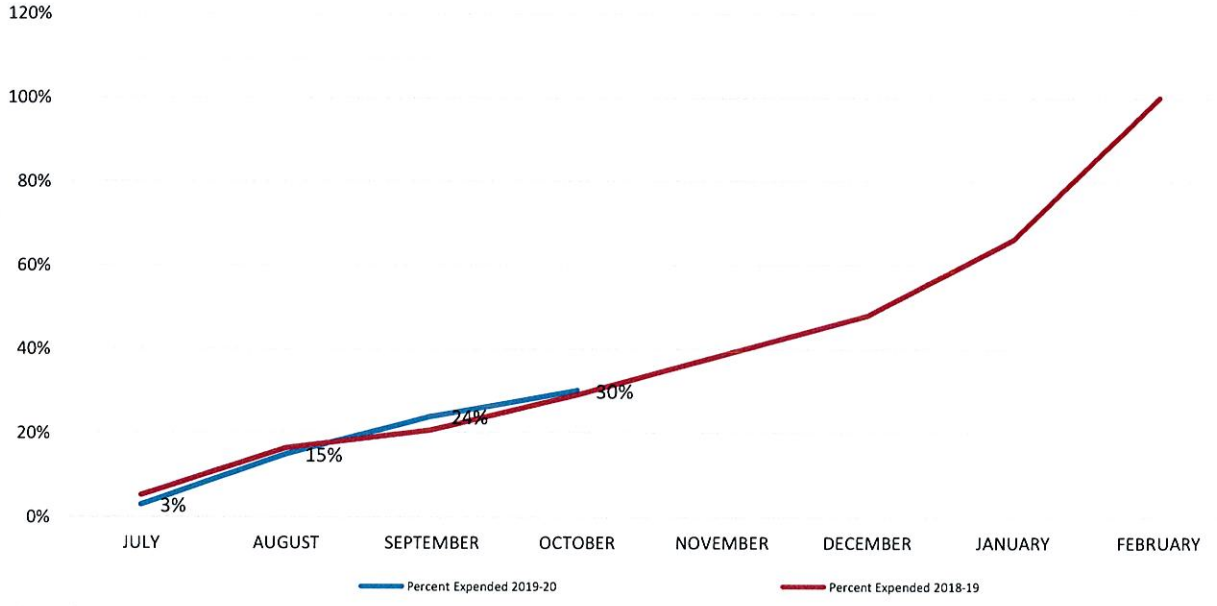
BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,254,967	925,942	2,329,025	28%	72%
FRINGE BENEFITS	1,153,189	292,924	860,265	25%	75%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	245,740	68,777	176,963	28%	72%
CONTRACTUAL	17,923	26,614	(8,691)	148%	-48%
CONSTRUCTION	0	0	0		
OTHER	533,536	257,109	276,427	48%	52%
INDIRECT	513,643	154,057	359,586	30%	70%
TOTAL BASE FUNDING	**5,718,998**	**1,725,424**	**3,993,574**	**30%**	**70%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	30,119	8,217	21,902	27%	73%
SUPPLIES	3,319	824	2,495	25%	75%
CONTRACTUAL	5,793	0	5,793	0%	100%
OTHER	62,942	40,939	22,003	65%	35%
INDIRECT	10,217	4,998	5,219	49%	51%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**112,390**	**54,978**	**57,412**	**49%**	**51%**
START-UP					
SUPPLIES	349,500	59,641	289,859	17%	83%
CONSTRUCTION	1,492,427	0	1,492,427	0%	100%
OTHER	295,325	31,991	263,334	11%	89%
INDIRECT	0	9,129	(9,129)		
TOTAL CARRYOVER	**2,137,252**	**100,761**	**2,036,491**	**5%**	**95%**
GRAND TOTAL EHS FEDERAL FUNDS	**7,968,640**	**1,881,162**	**6,087,478**	**24%**	**76%**

Budget reflects Notice of Award **#09CH011132-01-01** (adjusted for Child Care Food Subsidy).
*Award is prorated for **eight months (07/01/2019 - 02/29/2019)***
Actual expenditures include posted expenditures and estimated adjustments through 10/31/2019.

Early Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed



Early Head Start Kern
Percent Expended Compared to Prior Year



COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start – San Joaquin
Budget to Actual Report for the Period Ended October 31, 2019 – Info Item

Date: November 26, 2019

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period February 1, 2019 through October 31, 2019. Nine months (75%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 69% of the budget, which is on trend compared to last year at this time.

Training & Technical Assistance Funds
Overall expenditures are at 71% of the budget. The combined personnel and fringe benefits expenses are at 71% of the budget.

Non-Federal Share
Non-Federal share is at 68% of the budget.

Community Action Partnership of Kern
Early Head Start - San Joaquin County
Budget to Actual Report

Budget Period: February 1, 2019 - January 31, 2020

Report Period: February 1, 2019 - October 31, 2019

Month 9 of 12 (75%)

Prepared 11/08/2019

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,114,932	2,192,320	922,612	70%	30%
FRINGE BENEFITS	923,567	605,735	317,832	66%	34%
TRAVEL	20,232	16,060	4,172	79%	21%
SUPPLIES	140,925	106,230	34,695	75%	25%
CONTRACTUAL	12,078	5,286	6,792	44%	56%
OTHER	600,638	384,751	215,887	64%	36%
INDIRECT	456,781	320,243	136,538	70%	30%
TOTAL	**5,269,153**	**3,630,625**	**1,638,528**	**69%**	**31%**
TRAINING & TECHNICAL ASSISTANCE FUNDS					
PERSONNEL	39,312	19,397	19,915	49%	51%
FRINGE BENEFITS	11,534	10,577	957	92%	8%
TRAVEL	15,673	11,447	4,226	73%	27%
SUPPLIES	7,900	0	7,900	0%	100%
CONTRACTUAL	3,500	7,680	(4,180)	219%	-119%
OTHER	30,423	28,367	2,056	93%	7%
INDIRECT	10,833	7,742	3,091	71%	29%
TOTAL	**119,175**	**85,210**	**33,965**	**71%**	**29%**
GRAND TOTAL EHS FEDERAL FUNDS	**5,388,328**	**3,715,835**	**1,672,493**	**69%**	**31%**

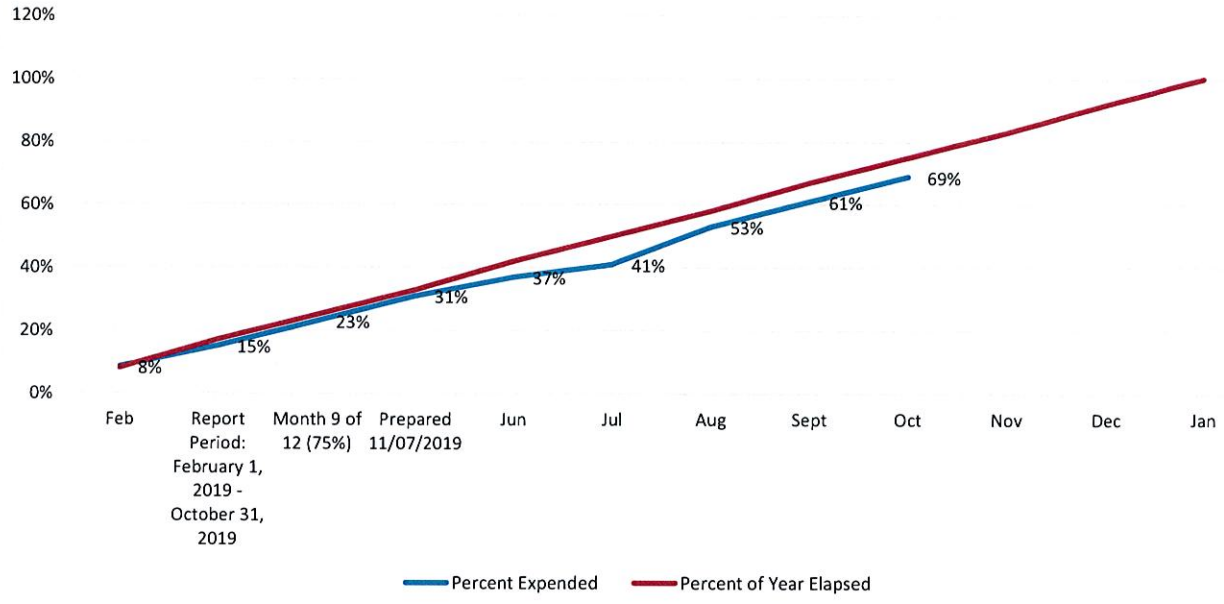
NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,347,083	914,123	432,960	68%	32%
TOTAL NON-FEDERAL FUNDS	**1,347,083**	**914,123**	**432,960**	**68%**	**32%**

Centralized Administrative Cost	7.1%
Program Administrative Cost	2.5%
Total Administrative Cost	**9.6%**

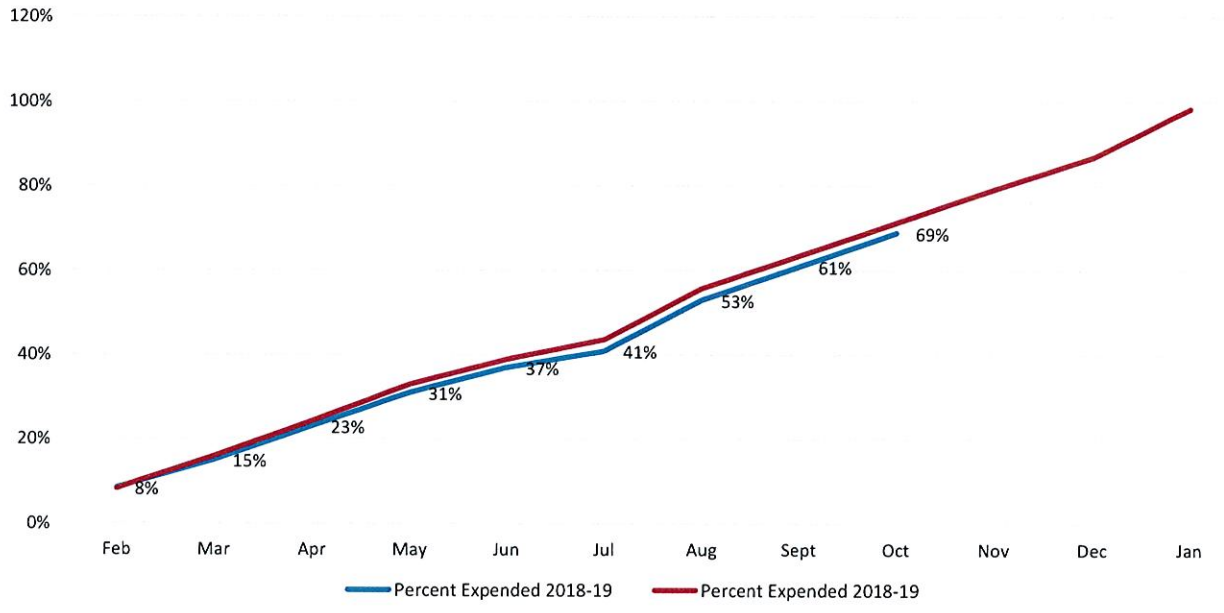
Budget reflects Notice of Award #09CH010071-05-01

Actual expenditures include posted expenditures and estimated adjustments through 10/31/2019

Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed



Early Head Start San Joaquin
Percent Expended Compared to Prior Year



COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report for the Period Ended October 31, 2019 – Info Item

Date: November 26, 2019

Effective September 1, 2019, funds formerly awarded under Early Head Start Child Care Partnerships (grant #09HP0036) were rolled into Early Head Start Child Care Expansion (grant #09HP000163).

The following are highlights of the Early Head Start Child Care Partnerships & Expansion Budget to Actual Report for the period March 1, 2018 through October 31, 2019. Eight months (67%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 5% of the budget.

Training & Technical Assistance (T&TA)
Overall expenditures are at 9% of the budget.

Start-Up
Start-up funds were awarded for the purpose of preparing and furnishing 12 new classrooms for CAPK and Partnership locations. Overall expenditures are at 2% of the budget.

Non-Federal Share
Non-Federal share is at 8% of the budget.

Community Action Partnership of Kern
Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report
Budget Period: March 1, 2019 - February 29, 2020
Report Period: March 1, 2019 - October 31, 2019
Month 8 of 12 (67%)

Prepared 11/08/2019

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	608,125	56,441	551,684	9%	91%
FRINGE BENEFITS	192,825	13,532	179,293	7%	93%
SUPPLIES	46,656	1,351	45,305	3%	97%
CONTRACTUAL	766,959	17,224	749,735	2%	98%
OTHER	153,605	7,911	145,694	5%	95%
INDIRECT	167,944	8,036	159,908	5%	95%
TOTAL BASE FUNDING	**1,936,114**	**104,495**	**1,831,619**	**5%**	**95%**

TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	3,088	2,362	726	76%	24%
SUPPLIES	14,930	0	14,930	0%	100%
OTHER	26,696	1,580	25,116	6%	94%
INDIRECT	4,471	394	4,077	9%	91%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**49,185**	**4,335**	**44,850**	**9%**	**91%**

START UP					
SUPPLIES	258,000	9,333	248,667	4%	96%
OTHER	196,545	0	196,545	0%	100%
INDIRECT	45,455	470	44,985	1%	99%
TOTAL START UP	**500,000**	**9,802**	**490,198**	**2%**	**98%**

GRAND TOTAL EHS FEDERAL FUNDS	**2,485,299**	**118,633**	**2,366,666**	**5%**	**95%**

NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	528,694	40,775	487,919	8%	92%
TOTAL NON-FEDERAL	**528,694**	**40,775**	**487,919**	**8%**	**92%**

Budget reflects Notice of Award **#09HP000163-01-01**
Actual expenditures include posted expenditures and estimated adjustments through 10/31/2019.

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE
2019-2020

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 3,229.00	$ 197.26	$ 197.26	$ 3,031.74	25%	6%
APRIL 2019	$ 3,031.74	$ 346.86	$ 544.12	$ 2,684.88	50%	17%
MAY 2019	$ 2,684.88	$ 172.03	$ 716.15	$ 2,512.85	75%	22%
JUNE 2019	$ 2,512.85	$ 133.54	$ 849.69	$ 2,379.31	100%	26%
JULY 2019	$ 5,475.00	$ -	$ -	$ 5,475.00	13%	0%
AUGUST 2019	$ 5,475.00	$ 33.39	$ 33.39	$ 5,441.61	25%	1%
SEPTEMBER 2019	$ 5,441.61	$ 43.17	$ 76.56	$ 5,398.44	38%	1%
OCTOBER 2019	$ 5,398.44	$ 329.61	$ 406.17	$ 5,068.83	50%	7%
NOVEMBER 2019	$ 5,068.83		$ 406.17	$ 5,068.83	63%	
DECEMBER 2019	$ 5,068.83		$ 406.17	$ 5,068.83	75%	
JANUARY 2020	$ 5,068.83		$ 406.17	$ 5,068.83	88%	
FEBRUARY 2020	$ 5,068.83		$ 406.17	$ 5,068.83	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 421.00	$ 32.10	$ 32.10	$ 388.90	25%	8%
APRIL 2019	$ 388.90	$ 103.27	$ 135.37	$ 285.63	50%	32%
MAY 2019	$ 285.63	$ 27.99	$ 163.36	$ 257.64	75%	39%
JUNE 2019	$ 257.64	$ 21.73	$ 185.09	$ 235.91	100%	44%
JULY 2019	$ 1,824.00	$ -	$ -	$ 1,824.00	13%	0%
AUGUST 2019	$ 1,824.00	$ 11.12	$ 11.12	$ 1,812.88	25%	1%
SEPTEMBER 2019	$ 1,812.88	$ 14.37	$ 25.49	$ 1,798.51	38%	1%
OCTOBER 2019	$ 1,798.51	$ 103.27	$ 128.76	$ 1,695.24	50%	7%
NOVEMBER 2019	$ 1,695.24		$ 128.76	$ 1,695.24	63%	
DECEMBER 2019	$ 1,695.24		$ 128.76	$ 1,695.24	75%	
JANUARY 2020	$ 1,695.24		$ 128.76	$ 1,695.24	88%	
FEBRUARY 2020	$ 1,695.24		$ 128.76	$ 1,695.24	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT TRAVEL & CHILD CARE
2019-2020

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2019	$ 275.00	$ -	$ -	$ 275.00	8%	0%
MARCH 2019	$ 275.00	$ 13.34	$ 13.34	$ 261.66	17%	5%
APRIL 2019	$ 261.66	$ -	$ 13.34	$ 261.66	25%	5%
MAY 2019	$ 261.66	$ 26.68	$ 40.02	$ 234.98	33%	15%
JUNE 2019	$ 234.98	$ -	$ 40.02	$ 234.98	42%	15%
JULY 2019	$ 234.98	$ -	$ 40.02	$ 234.98	50%	15%
AUGUST 2019	$ 234.98	$ -	$ 40.02	$ 234.98	58%	15%
SEPTEMBER 2019	$ 234.98	$ 13.34	$ 53.36	$ 221.64	67%	19%
OCTOBER 2019	$ 221.64	$ -	$ 53.36	$ 221.64	75%	19%
NOVEMBER 2019	$ 221.64		$ 53.36	$ 221.64	83%	
DECEMBER 2019	$ 221.64		$ 53.36	$ 221.64	92%	
JANUARY 2020	$ 221.64		$ 53.36	$ 221.64	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 587.50	$ -	$ -	$ 587.50	8%	0%
APRIL 2019	$ 587.50	$ -	$ -	$ 587.50	17%	0%
MAY 2019	$ 587.50	$ -	$ -	$ 587.50	25%	0%
JUNE 2019	$ 587.50	$ -	$ -	$ 587.50	33%	0%
JULY 2019	$ 587.50	$ -	$ -	$ 587.50	42%	0%
AUGUST 2019	$ 587.50	$ -	$ -	$ 587.50	50%	0%
SEPTEMBER 2019	$ 587.50	$ -	$ -	$ 587.50	58%	0%
OCTOBER 2019	$ 587.50	$ -	$ -	$ 587.50	67%	0%
NOVEMBER 2019	$ 587.50	$ -	$ -	$ 587.50	75%	
DECEMBER 2019	$ 587.50	$ -	$ -	$ 587.50	83%	
JANUARY 2020	$ 587.50	$ -	$ -	$ 587.50	92%	
FEBRUARY 2020	$ 587.50	$ -	$ -	$ 587.50	100%	

Prepared by Donna Holland
November 8, 2019

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2019-2020

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 3,229.00	$ 197.26	$ 197.26	$ 3,031.74	25%	6%
ABRIL DEL 2019	$ 3,031.74	$ 346.86	$ 544.12	$ 2,684.88	50%	17%
MAYO DEL 2019	$ 2,684.88	$ 172.03	$ 716.15	$ 2,512.85	75%	22%
JUNIO DEL 2019	$ 2,512.85	$ 133.54	$ 849.69	$ 2,379.31	100%	26%
JULIO DEL 2019	$ 5,475.00	$ -	$ -	$ 5,475.00	13%	0%
AGOSTO DEL 2019	$ 5,475.00	$ 33.39	$ 33.39	$ 5,441.61	25%	1%
SEPTIEMBRE DEL 2018	$ 5,441.61	$ 43.17	$ 76.56	$ 5,398.44	38%	1%
OCTUBRE DEL 2019	$ 5,398.44	$ 329.61	$ 406.17	$ 5,068.83	50%	7%
NOVIEMBRE DEL 2019	$ 5,068.83	$ -	$ 406.17	$ 5,068.83	63%	
DICIEMBRE DEL 2019	$ 5,068.83	$ -	$ 406.17	$ 5,068.83	75%	
ENERO DEL 2020	$ 5,068.83	$ -	$ 406.17	$ 5,068.83	88%	
FEBRERO DEL 2020	$ 5,068.83	$ -	$ 406.17	$ 5,068.83	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 421.00	$ 32.10	$ 32.10	$ 388.90	25%	8%
ABRIL DEL 2019	$ 388.90	$ 103.27	$ 135.37	$ 285.63	50%	32%
MAYO DEL 2019	$ 285.63	$ 27.99	$ 163.36	$ 257.64	75%	39%
JUNIO DEL 2019	$ 257.64	$ 21.73	$ 185.09	$ 235.91	100%	44%
JULIO DEL 2019	$ 1,824.00	$ -	$ -	$ 1,824.00	13%	0%
AGOSTO DEL 2019	$ 1,824.00	$ 11.12	$ 11.12	$ 1,812.88	25%	1%
SEPTIEMBRE DEL 2018	$ 1,812.88	$ 14.37	$ 25.49	$ 1,798.51	38%	1%
OCTUBRE DEL 2019	$ 1,798.51	$ 103.27	$ 128.76	$ 1,695.24	50%	7%
NOVIEMBRE DEL 2019	$ 1,695.24	$ -	$ 128.76	$ 1,695.24	63%	
DICIEMBRE DEL 2019	$ 1,695.24	$ -	$ 128.76	$ 1,695.24	75%	
ENERO DEL 2020	$ 1,695.24	$ -	$ 128.76	$ 1,695.24	88%	
FEBRERO DEL 2020	$ 1,695.24	$ -	$ 128.76	$ 1,695.24	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES DE LOS PADRES y CUIDADO DE NINOS
2019-2020

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2019	$ 275.00	$ -	$ -	$ 275.00	8%	0%
MARZO DEL 2019	$ 275.00	$ 13.34	$ 13.34	$ 261.66	17%	5%
ABRIL DEL 2019	$ 261.66	$ -	$ -	$ 261.66	25%	5%
MAYO DEL 2019	$ 261.66	$ 26.68	$ 26.68	$ 234.98	33%	15%
JUNIO DEL 2019	$ 234.98	$ -	$ -	$ 234.98	42%	15%
JULIO DEL 2019	$ 234.98	$ -	$ -	$ 234.98	50%	15%
AGOSTO DEL 2019	$ 234.98	$ -	$ -	$ 234.98	58%	15%
SEPTIEMBRE DEL 2019	$ 234.98	$ 13.34	$ 13.34	$ 221.64	67%	19%
OCTUBRE DEL 2019	$ 221.64	$ -	$ -	$ 221.64	75%	19%
NOVIEMBRE DEL 2019	$ 221.64	$ -	$ -	$ 221.64	83%	
DICIEMBRE DEL 2019	$ 221.64	$ -	$ -	$ 221.64	92%	
ENERO DEL 2020	$ 221.64	$ -	$ -	$ 221.64	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 587.50	$ -	$ -	$ 587.50	8%	0%
ABRIL DEL 2019	$ 587.50	$ -	$ -	$ 587.50	17%	0%
MAYO DEL 2019	$ 587.50	$ -	$ -	$ 587.50	25%	0%
JUNIO DEL 2019	$ 587.50	$ -	$ -	$ 587.50	33%	0%
JULIO DEL 2019	$ 587.50	$ -	$ -	$ 587.50	42%	0%
AGOSTO DEL 2019	$ 587.50	$ -	$ -	$ 587.50	50%	0%
SEPTIEMBRE DEL 2018	$ 587.50	$ -	$ -	$ 587.50	58%	0%
OCTUBRE DEL 2019	$ 587.50	$ -	$ -	$ 587.50	67%	0%
NOVIEMBRE DEL 2019	$ 587.50	$ -	$ -	$ 587.50	75%	
DICIEMBRE DEL 2019	$ 587.50	$ -	$ -	$ 587.50	83%	
ENERO DEL 2020	$ 587.50	$ -	$ -	$ 587.50	92%	
FEBRERO DEL 2020	$ 587.50	$ -	$ -	$ 587.50	100%	

Preparado por Donna Holland
8 de noviembre 2019

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2019-2020

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 8,371.00	$ 345.75	$ 345.75	$ 8,025.25	25%	4%
APRIL 2019	$ 8,025.25	$ 61.01	$ 406.76	$ 7,964.24	50%	5%
MAY 2019	$ 7,964.24	$ 545.65	$ 952.41	$ 7,418.59	75%	11%
JUNE 2019	$ 7,418.59	$ 356.27	$ 1,308.68	$ 7,062.32	100%	16%
JULY 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	13%	0%
AUGUST 2019	$ 18,711.00	$ 288.37	$ 288.37	$ 18,422.63	25%	2%
SEPTEMBER 2019	$ 18,422.63	$ 305.81	$ 594.18	$ 18,116.82	38%	3%
OCTOBER 2019	$ 18,116.82	$ 1,165.99	$ 1,760.17	$ 16,950.83	50%	9%
NOVEMBER 2019	$ 16,950.83		$ 1,760.17	$ 16,950.83	63%	
DECEMBER 2019	$ 16,950.83		$ 1,760.17	$ 16,950.83	75%	
JANUARY 2020	$ 16,950.83		$ 1,760.17	$ 16,950.83	88%	
FEBRUARY 2020	$ 16,950.83		$ 1,760.17	$ 16,950.83	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 1,363.00	$ 56.29	$ 56.29	$ 1,306.71	25%	4%
APRIL 2019	$ 1,306.71	$ 9.93	$ 66.22	$ 1,296.78	50%	5%
MAY 2019	$ 1,296.78	$ 88.82	$ 155.04	$ 1,207.96	75%	11%
JUNE 2019	$ 1,207.96	$ 58.00	$ 213.04	$ 1,149.96	100%	16%
JULY 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	13%	0%
AUGUST 2019	$ 6,264.00	$ 96.12	$ 96.12	$ 6,167.88	25%	2%
SEPTEMBER 2019	$ 6,167.88	$ 101.94	$ 198.06	$ 6,065.94	38%	3%
OCTOBER 2019	$ 6,065.94	$ 439.96	$ 638.02	$ 5,625.98	50%	10%
NOVEMBER 2019	$ 5,625.98		$ 638.02	$ 5,625.98	63%	
DECEMBER 2019	$ 5,625.98		$ 638.02	$ 5,625.98	75%	
JANUARY 2020	$ 5,625.98		$ 638.02	$ 5,625.98	88%	
FEBRUARY 2020	$ 5,625.98		$ 638.02	$ 5,625.98	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2019-2020

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2019	$ 3,350.00	$ 9.31	$ 9.31	$ 3,340.69	8%	0%
MARCH 2019	$ 3,340.69	$ 20.89	$ 30.20	$ 3,319.80	17%	1%
APRIL 2019	$ 3,319.80	$ 19.92	$ 50.12	$ 3,299.88	25%	1%
MAY 2019	$ 3,299.88	$ 16.92	$ 67.04	$ 3,282.96	33%	2%
JUNE 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	42%	2%
JULY 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	50%	2%
AUGUST 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	58%	2%
SEPTEMBER 2019	$ 3,282.96	$ 22.12	$ 89.16	$ 3,260.84	67%	3%
OCTOBER 2019	$ 3,260.84	$ 133.84	$ 223.00	$ 3,127.00	75%	7%
NOVEMBER 2019	$ 3,127.00		$ 223.00	$ 3,127.00	83%	
DECEMBER 2019	$ 3,127.00		$ 223.00	$ 3,127.00	92%	
JANUARY 2020	$ 3,127.00		$ 223.00	$ 3,127.00	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 710.00	$ 17.92	$ 17.92	$ 692.08	8%	3%
APRIL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	17%	3%
MAY 2019	$ 692.08	$ -	$ 17.92	$ 692.08	25%	3%
JUNE 2019	$ 692.08	$ -	$ 17.92	$ 692.08	33%	3%
JULY 2019	$ 692.08	$ -	$ 17.92	$ 692.08	42%	3%
AUGUST 2019	$ 692.08	$ -	$ 17.92	$ 692.08	50%	3%
SEPTEMBER 2019	$ 692.08	$ -	$ 17.92	$ 692.08	58%	3%
OCTOBER 2019	$ 692.08	$ -	$ 17.92	$ 692.08	67%	3%
NOVEMBER 2019	$ 692.08	$ -	$ 17.92	$ 692.08	75%	
DECEMBER 2019	$ 692.08	$ -	$ 17.92	$ 692.08	83%	
JANUARY 2020	$ 692.08	$ -	$ 17.92	$ 692.08	92%	
FEBRUARY 2020	$ 692.08	$ -	$ 17.92	$ 692.08	100%	

Prepared by Donna Holland
November 8, 2019

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2019-2020

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 8,731.00	$ 345.75	$ 345.75	$ 8,385.25	25%	4%
ABRIL DEL 2019	$ 8,385.25	$ 61.01	$ 406.76	$ 8,324.24	50%	5%
MAYO DEL 2019	$ 8,324.24	$ 545.65	$ 952.41	$ 7,778.59	75%	11%
JUNIO DEL 2019	$ 7,778.59	$ 356.27	$ 1,308.68	$ 7,422.32	100%	16%
JULIO DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	13%	0%
AGOSTO DEL 2019	$ 18,711.00	$ 288.37	$ 288.37	$ 18,422.63	25%	2%
SEPTIEMBRE DEL 2018	$ 18,422.63	$ 305.81	$ 594.18	$ 18,116.82	38%	3%
OCTUBRE DEL 2019	$ 18,116.82	$ 1,165.99	$ 1,760.17	$ 16,950.83	50%	9%
NOVIEMBRE DEL 2019	$ 16,950.83	$ -	$ 1,760.17	$ 16,950.83	63%	
DICIEMBRE DEL 2019	$ 16,950.83	$ -	$ 1,760.17	$ 16,950.83	75%	
ENERO DEL 2020	$ 16,950.83	$ -	$ 1,760.17	$ 16,950.83	88%	
FEBRERO DEL 2020	$ 16,950.83	$ -	$ 1,760.17	$ 16,950.83	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 1,363.00	$ 56.29	$ 56.29	$ 1,306.71	8%	4%
ABRIL DEL 2019	$ 1,306.71	$ 9.93	$ 66.22	$ 1,296.78	17%	5%
MAYO DEL 2019	$ 1,296.78	$ 88.82	$ 155.04	$ 1,207.96	25%	11%
JUNIO DEL 2019	$ 1,207.96	$ 58.00	$ 213.04	$ 1,149.96	33%	16%
JULIO DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	13%	0%
AGOSTO DEL 2019	$ 6,264.00	$ 96.12	$ 96.12	$ 6,167.88	25%	2%
SEPTIEMBRE DEL 2018	$ 6,167.88	$ 101.94	$ 198.06	$ 6,065.94	38%	3%
OCTUBRE DEL 2019	$ 6,065.94	$ 439.96	$ 638.02	$ 5,625.98	50%	10%
NOVIEMBRE DEL 2019	$ 5,625.98	$ -	$ 638.02	$ 5,625.98	63%	
DICIEMBRE DEL 2019	$ 5,625.98	$ -	$ 638.02	$ 5,625.98	75%	
ENERO DEL 2020	$ 5,625.98	$ -	$ 638.02	$ 5,625.98	88%	
FEBRERO DEL 2020	$ 5,625.98	$ -	$ 638.02	$ 5,625.98	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2019-2020

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2019	$ 3,350.00	$ 9.31	$ 9.31	$ 3,340.69	8%	0%
MARZO DEL 2019	$ 3,340.69	$ 20.89	$ 30.20	$ 3,319.80	17%	1%
ABRIL DEL 2019	$ 3,319.80	$ 19.92	$ 50.12	$ 3,299.88	25%	1%
MAYO DEL 2019	$ 3,299.88	$ 16.92	$ 67.04	$ 3,282.96	33%	2%
JUNIO DEL 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	42%	2%
JULIO DEL 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	50%	2%
AGOSTO DEL 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	58%	2%
SEPTIEMBRE DEL 2019	$ 3,282.96	$ 22.12	$ 89.16	$ 3,260.84	67%	3%
OCTUBRE DEL 2019	$ 3,260.84	$ 133.84	$ 223.00	$ 3,127.00	75%	7%
NOVIEMBRE DEL 2019	$ 3,127.00	$ -	$ 223.00	$ 3,127.00	83%	
DICIEMBRE DEL 2019	$ 3,127.00	$ -	$ 223.00	$ 3,127.00	92%	
ENERO DEL 2020	$ 3,127.00	$ -	$ 223.00	$ 3,127.00	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 710.00	$ 17.92	$ 17.92	$ 692.08	8%	3%
ABRIL DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	17%	3%
MAYO DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	25%	3%
JUNIO DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	33%	3%
JULIO DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	42%	3%
AGOSTO DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	50%	3%
SEPTIEMBRE DEL 2018	$ 692.08	$ -	$ 17.92	$ 692.08	58%	3%
OCTUBRE DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	67%	3%
NOVIEMBRE DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	75%	
DICIEMBRE DEL 2019	$ 692.08	$ -	$ 17.92	$ 692.08	83%	
ENERO DEL 2020	$ 692.08	$ -	$ 17.92	$ 692.08	92%	
FEBRERO DEL 2020	$ 692.08	$ -	$ 17.92	$ 692.08	100%	

Preparado por Donna Holland
8 de noviembre 2019

Community Action Partnership of Kern
Head Start and Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: July 1, 2019 through February 28, 2020
Report for period ending October 31, 2019 (Month 4 of 8)

Percent of year elapsed: **50.0%**

LOCATION	Enroll-ment	July	Aug	Sep	Oct	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	80	0	8,218	18,514	202	26,934	59,557	45%
Alicante	20	1,832	1,534	1,977	1,812	7,155	14,889	48%
Broadway	40	0	5,037	12,489	15,299	32,826	29,779	110%
California City	34	0	3,043	2,668	153	5,863	25,312	23%
Cleo Foran	23	0	0	0	718	718	17,123	4%
Delano	76	0	7,546	16,320	22,221	46,088	56,579	81%
East California	56	0	3,020	9,812	12,099	24,930	41,690	60%
Fairfax	40	0	4,362	11,644	9,124	25,131	29,779	84%
Fairview	40	0	1,733	9,287	233	11,253	29,779	38%
Harvey L. Hall	156	14,027	15,171	19,169	10,773	59,140	116,136	51%
Heritage	40	0	2,979	11,975	15,657	30,612	29,779	103%
Home Base	124	3,164	1,881	2,419	535	7,998	46,157	17%
Lamont	40	0	1,156	8,549	124	9,830	29,779	33%
Martha J. Morgan	44	0	2,851	8,037	9,337	20,225	32,756	62%
McFarland	20	0	0	2,983	133	3,116	14,889	21%
Mojave	20	0	0	125	70	195	14,889	1%
Oasis	57	0	2,520	5,399	6,747	14,667	42,434	35%
Pete H. Parra	128	11,208	14,041	7,267	366	32,881	95,291	35%
Planz	20	0	2,549	6,267	6,263	15,079	14,889	101%
Primeros Pasos	80	4,041	8,164	7,548	245	19,998	59,557	34%
Rosamond	80	0	6,131	17,498	182	23,810	59,557	40%
San Diego Street	40	2,269	1,761	4,746	3,896	12,672	29,779	43%
Seibert	40	0	0	6,592	6,226	12,819	29,779	43%
Shafter	20	3,439	9,391	9,544	166	22,541	14,889	151%
Shafter HS/EHS	26	3,464	4,378	2,820	3,777	14,439	19,356	75%
Sterling	124	11,837	12,270	13,241	366	37,713	92,313	41%
Sunrise Villa	20	0	1,729	8,119	12,367	22,216	14,889	149%
Taft	66	0	5,094	14,576	0	19,670	49,135	40%
Tehachapi	34	0	1,148	3,028	3,006	7,182	25,312	28%
Vineland	20	0	595	1,278	257	2,130	14,889	14%
Virginia	40	0	2,575	11,651	14,359	28,585	29,779	96%
Wesley	60	0	5,804	9,435	17,381	32,620	44,668	73%
Willow	55	0	2,994	10,035	15,721	28,750	40,946	70%
Administrative Services		0	0	0	0	0	0	NA
Program Services		1,372	6,661	23	0	8,056	26,302	31%
Policy Council and RPC		0	0	81	290	372	27,093	1%
SUBTOTAL IN-KIND	**1,763**	**56,653**	**146,336**	**275,118**	**190,106**	**668,213**	**1,319,728**	**51%**
State General Child Care*		164,884	149,146	142,941	209,463	666,434	1,181,518	56%
State Preschool*		94,393	98,908	160,287	359,757	713,346	1,654,126	43%
State Migrant Child Care*		14,766	12,732	11,317	7,073	45,889	118,152	39%
SUBTOTAL CA DEPT of ED		**274,043**	**260,787**	**314,546**	**576,293**	**1,425,669**	**2,953,796**	**48%**
GRAND TOTAL		**330,696**	**407,123**	**589,664**	**766,399**	**2,093,882**	**4,273,524**	**49%**

*May include estimates

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: February 1, 2019 through January 31, 2020
Report for period ending October 31, 2019 (Month 9 of 12)

Percent of year elapsed: 75%

LOCATION	FUNDED ENROLLMENT	Feb	March	April	May	June	July	Aug	Sep	Oct	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	9,349	9,973	9,716	7,545	5,825	6,346	10,529	9,532	50	68,865	133,083	52%
Chrisman	30	12,312	16,785	11,548	8,606	3,809	8,606	14,242	12,808	116	88,832	166,354	53%
Home Base - Lodi	35	12,150	16,320	16,251	16,904	2,077	10,424	10,550	9,565	0	94,240	97,040	97%
Home Base - Manteca	12	3,172	5,472	4,045	5,249	2,063	3,395	4,433	3,426	17	31,272	33,271	94%
Home Base - Stockton	90	18,088	24,844	20,686	23,400	12,149	18,370	18,728	14,869	0	151,133	249,531	61%
Home Base - Tracy	12	233	1,607	1,689	2,025	0	683	504	2,083	0	8,825	33,271	27%
Kennedy	16	7,180	5,402	7,181	4,740	2,063	5,560	6,831	5,897	100	44,953	88,722	51%
Lodi UCC	30	11,372	11,887	12,830	10,884	8,821	10,755	14,080	12,824	266	93,720	166,354	56%
Marci Massei	24	5,173	6,050	6,373	5,055	4,171	6,333	13,332	11,065	83	57,636	133,083	43%
St. Mary's	16	5,144	6,702	5,927	4,858	3,210	5,422	5,994	6,580	0	43,837	88,722	49%
Walnut	24	11,221	13,005	12,719	10,174	9,667	11,556	13,927	13,037	316	95,621	133,083	72%
Administrative Services		251	1,678	0	0	0	0	0	0	0	1,928	0	
Program Services		11,721	11,575	22,146	31,202	8,655	13,104	12,925	11,078	10,388	132,793	21,858	608%
Policy Council		57	187	0	175	48	0	0	0	0	467	2,713	17%
SUBTOTAL IN-KIND	**313**	**107,421**	**131,485**	**131,111**	**130,817**	**62,558**	**100,553**	**126,077**	**112,764**	**11,336**	**914,123**	**1,347,083**	**68%**



Recruitment and Selection Criteria Committee

You are invited to be part of the annual

Recruitment & Selection Criteria meeting.

November 15, 2019

-and-

December 12, 2019

8:30AM—Noon*

Community Action Partnership of Kern

Board Room

5005 Business Park North

Purpose: To determine the upcoming school year's enrollment priorities and criteria to meet community needs and

Head Start Performance Standards.

RSVP: Ginger Mendez, Enrollment & Attendance Manager

gmendez@capk.org

*Lunch will be provided

The Kern County Homeless Youth Committee is asking for donations for the:

2nd Annual

Homeless Youth Sleeping Bag Drive

Help keep our homeless youth warm this winter!

Drop Off Locations:

Kaiser Permanente Farmers' Markets
"Market on the Hill"
Saturdays from 9AM-2PM:
(3700 Mall View Rd., Bakersfield)

"Haggin Oaks Farmers Market"
Sundays from 9AM-2PM:
(8800 Ming Ave. Bakersfield)

Kern Bridges Youth Homes
Mon.-Fri. from 8AM-5PM:
(1321 Stine Rd. Bakersfield; inside Building "A")

Office of State Senator Shannon Grove
Mon.-Fri. from 9AM-5PM:
(5701 Truxtun Ave. Suite 150, Bakersfield)

Dates:

Sunday, September 15th through Friday, December 13th
DEADLINE EXTENDED!!

Questions?:

Email Allyson (Seals) Baptiste at aseals@gbla.org.

KC HC Kern County Homeless Collaborative

NO-COST

Tax Preparation

with the Kern VITA Partnership!

Community Action Partnership of Kern and United Way of Kern County are teaming-up to provide low-to-medium income families with

free tax preparation.

For more information or to schedule an appointment,

Dial 211 Kern County

Call today for information on credits such as Earned Income Tax Credit (EITC) or to see if you qualify for FREE tax preparation.

capk Community Action Partnership of Kern

United Way United Way of Kern County

VITA KERN VITA PARTNERSHIP



School Readiness Meeting Dates:

(3rd Thursday, 8:00 – 11:30 AM)

September 19th, 2019

October 17th, 2019

November 14th, 2019 (2nd Thursday)

December 19th, 2019

January 16th, 2020

February 20th, 2020

March 19th, 2020

April 16th, 2020

May 21st, 2020

Supervisor David Couch invites you to participate:

Warm Clothing Drive

Now through December 20,2019

Gently used & new items:

- Blankets
- Coats
- Gloves
- Hats
- Scarfs
- Socks

Drop off locations:

Arvin-Lamont Office - 12014 Main Street

Shafter Office - 329 Central Valley Hwy

Delano Office - 455 Lexington Street

Bakersfield Office - 1115 Truxtun Ave Suite 504

Donations will benefit families within District 4.

If you would like to schedule an in-person pick up, please call our office at (661) 868 -3680.

Supervisor David Couch te invita a participar:

Unidad de ropa calida

Ahora hasta Deciembre 20,2019

Articulos con poco uso y nuevas:

- Cobijas
- Abrigos
- Guantes
- Gorras
- Bufandas
- Calcetines

Localizaciones de entrega

Oficina de Arvin-Lamont - 12014 Main Street

Oficina de Shafter - 329 Central Valley Hwy

Oficina de Delano - 455 Lexington Street

Oficina de Bakersfield - 1115 Truxtun Ave

Donaciones son para el benificio de las familias de Distrito 4.

Si te gustaria fijar un horario para que alguien recoja los articulos , por favor de hablar a nuestra oficina (661) 868-3680.