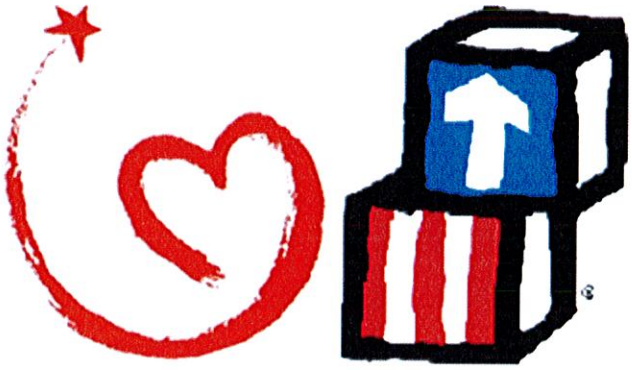
Head Start &
State Child Development
Birth to age 5

capk
Community Action Partnership of Kern

Head Start/State Child Development Services

POLICY COUNCIL MEETING PACKET

September 24, 2019



POLICY COUNCIL
STANDING COMMITTEES
September 2019

EXECUTIVE COMMITTEE

Chairperson: Amber Dunlap
Vice Chairperson: Diana Reyes
Secretary: Yolanda Mefford
Treasurer: Destiny Thompson Butler
Parliamentarian: Jacqueline Boykin

STANDING COMMITTEE MEMBERS

Board of Director's: Nila Hogan

BYLAWS
Chairperson: Jacqueline Boykin

1. Andrea Martinez
2. Diana Reyes
3. Isabelle Diaz
4.
5.
6.

PLANNING
Chairperson: Diana Reyes

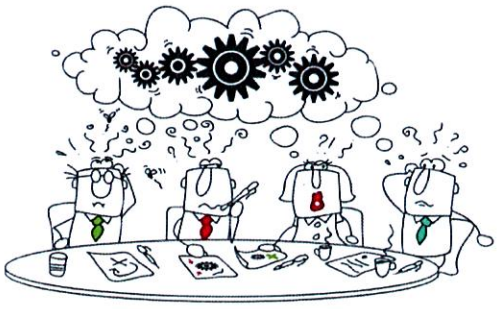
1. Nila Hogan
2. Yolanda Ochoa
3.
4.
5.

SCHOOL READINESS
Chairperson: Yolanda Mefford

1. Ana Lester
2. Daisy Valencia
3. Estela Corrales
4. Lindsay Harrison

FINANCE
Chairperson: Destiny Thompson Butler

1. Amber Dunlap
2. Jacqueline Boykin
3. Yolanda Mefford
4. Destiny Thompson Butler
5.
6.



Policy Council Attendance
2018 ~ 2019

Legend:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Appealed Termination	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Did Not Meet	
Not Yet Elected to Policy Council	

#	REGION 1 PC Member Name	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Amber Dunlap- Willow	X	X	X	X	X	X	X	X		X		
2	Daisy Valencia- Wesley	X	X	ABS	X	ABS	X	X	ABS		X		
	Jodi Sanchez - Sunrise Villa	X	ABS	ABS									
3	Jacqueline Boykin	X	X	X	X	X	X	X	ABS		X		
4	Yolanda Mefford					X	ABS	X	X		X		
#	REGION 2 PC Member Name	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Ashley Sabo - Franklin	X	X	ABS	X	X	X	ABS	X		R	R	R
	Michael Sabo - Franklin	ABS	ABS	ABS									
2	Isabelle Diaz				X	ABS	X	X	X		ABS		
3	Kandy Ramos				X	X	ABS	X	ABS				
4	Michelle Valdez				X	ABS	X	X	R	R	R	R	R
#	REGION 3 PC Member Name	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Nila Hogan - Pete Parra	X	X	X	X	X	X	X	X		X		
2	Enrique Salazar- Pete Parra	X	X	X	X	X	X	ABS					
	Antonia Salas - Planz	ABS	ABS	R	R	R	R	R	R	R	R	R	R
3	Andrea Martinez - Harvey L. Hall	X	X	X	X	X	X	X	X		X		
4	Yesenia Aranda - Fairfax			ABS	ABS	X	X	ABS					
#	REGION 4 PC Member Name	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
	Bonnie Garcia - California City	X	ABS	ABS	R	R	R	R	R	R	R	R	R
1	Mayra Zambrano - Rosamond	X	X	ABS	X	X	X	X	X		R	R	R
	Mariely Torres Othon - Rosamond	X	ABS	X	ABS	R	R	R	R	R	R	R	R
2	*Vacancy*												
3	Vacancy												
4	*Vacancy*												
#	Home Base PC Member Name	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Diana Reyes - M. Craig	X	X	X	ABS	X	X	X	X		ABS		
	Debbie Espinoza - V. Denwitty	ABS	R	R	R	R	R	R	R	R	R	R	R
2	Destiny Thompson Butler						X	X	X		X		
#	BC/Blanton EHS Partnership	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	*Vacancy*												
#	San Joaquin EHS Partnership	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2018	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Estela Corrales - HB R. Callejas	X	X	ABS	X	X	ABS	X	ABS		ABS		
2	Esther Maldonado - HB R. Hernandez	X	ABS	X	ABS	X	ABS	ABS					
#	Community Rep Member	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Ana Lester	X	X	X	X	X	X	ABS	ABS				
2	Lindsay Harrison	X	X	X	X	X	X	X	X		X		
3	*Vacancy*												
#	Board Member	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Yolanda Ochoa		X	X	X	X	ABS		X		X		

Policy Council Sub-Committee Attendance Sheet
2018 ~ 2019

Bylaws Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.
Jacqueline Boykin Chairperson		ABS		ABS		ABS					
Andrea Martinez		X		X		X					
Enrique Salazar Jr.		ABS		ABS		ABS					
Diana Reyes		X		X		X					
Esther Maldonado				X		ABS					
Isabelle Diaz				X		X					
Michelle Valdez				X		X		R	R	R	R

Budget & Finance Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.
Ashley Sabo Chairperson			X	ABS		X	X		R	R	R
Mariely Torres Othon			ABS	ABS	R	R	R	R	R	R	R
Amber Dunlap			X	ABS		ABS	X		ABS		
Jacqueline Boykin			X	ABS		ABS	ABS		X		
Yolanda Mefford						X	X		X		
Destiny Thompson Butler						X	X		ABS		
Vacancy											

School Readiness Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.
Mayra Zambrano Chairperson		X		ABS		ABS			R	R	R
Ana Lester		X		X		ABS					
Estela Corrales		ABS		ABS		X					
Daisy Valencia		ABS		ABS		ABS					
Lindsay Harrison		X		X		ABS					

Planning Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.
Diana Reyes Chairperson		X	X		X	ABS	X		X	X	
Amber Dunlap		X	X		X	ABS	ABS		R	R	R
Yolanda Ochoa		X			X		X		X	X	
Jodi Sanchez		ABS	ABS								
Nila Hogan		X	X			X	X		X	X	
Kandy Ramos					X	ABS	ABS		ABS		
Michelle Valdez					X	X	ABS	R	R	R	R
Yesenia Aranda					ABS	ABS	ABS				

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.
Nila Hogan		X	X	X	X	X	X		X		

Legend	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Resigned	R
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	ABS
Absence Due to Office Closure	ABS

Policy Council Agenda
September 24, 2019
5005 Business Park North
5:30 p.m. – 6:30 p.m.
Meeting Locations:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Call to Order** — Chairperson
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action

   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum** — Chairperson

3. **Approval of Agenda** — Chairperson — ***ACTION**
   a. Agenda dated: September 24, 2019

4. **Approval of Minutes** — Chairperson — ***ACTION**
   a. Date of Minutes: August 20, 2019

5. **Presentation of Guests /Public Forum**
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis. **Speakers are limited to five minutes each**. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*

6. **Standing Committee Reports** — (3 minutes per report)
   a. School Readiness Committee — **Verbal Report**
   b. Planning Committee — **Verbal Report**
   c. Finance Committee — **Verbal Report**
   d. Bylaws Committee — **Verbal Report**

7. **New Business** — Chairperson — ***ACTION**
   a. Office of Head Start Health and Safety Screener ~ Sylvia Ortega, Quality Assurance Manager
   b. San Joaquin Refunding Application ~ Donna Holland, Fiscal Administrator

8. **Presentations** — (15 minutes per presentation)
   a. Small Business Initiative Program ~ Tomas Cubias, Community Development Specialist

9. **Communications**
   a. Kern Head Start and Early Head Start Budget vs. Actual Expenditures, July 1, 2019 through August 31, 2019
   b. Kern Head Start and Early Head Start Budget vs. Actual Expenditures, July 1, 2019 through August 31, 2019
   c. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2019 through August 31, 2019

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, September 19, 2019
Lisa Price, Program Governance Coordinator

d. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2018 through August 31, 2019
e. Early Head Start Expansion Budget vs. Actual Expenditures, March 1, 2019 through August 31, 2019
f. Parent Local Travel & Child Care through August 31, 2019
g. Parent Activity Funds through August 31, 2019
h. Kern Head Start and Early Head Start Non-Federal Share and In-Kind Report, March 1, 2019 through August 31, 2019
i. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2019 through August 31, 2019
j. Policy Council Planning Committee Minutes – August 6, 2019 (English/Spanish)
k. Fruits & Veggies: More Matters! – Academy of Nutrition & Dietetics
l. Kid's Food Critic Activity – United States Department of Agriculture
m. 5 Action Steps for Helping Someone in Emotional Pain – National Institute for Mental Health (English/Spanish)
n. ACF-PI-HS-19-01 – Disaster Relief Funding for 2018 and 2019 Disasters; Issuance Date: September 17, 2019
o. Children's Mobile Immunization Schedule – October 2019 (English/Spanish)
p. Meeting People at Their Point of Need – Community Action Partnership of Kern (English/Spanish)
q. Share YOUR #HEADSTARTSTORYCA – Head Start California
r. First Friday – October 4, 2019, Bakersfield Museum of Art
s. Kern County Veterans Stand Down – October 10, 2019, Stramler Park, Bakersfield
t. Children Are Precious Carnival – October 12 & 13, 2019, The Rancho Rio Equestrian Center
u. 2019 Annual Safe Trunk or Treat – October 25, 2019, Kern County Sheriff's Office (East Bakersfield Substation)
v. Fall Festival – October 26, 2019, New Covenant Church, Bakersfield
w. Fall Festival 2019 Community Connection for Child Care – October 28.2019
x. Policy Council Meeting Dates 2018~2019

10. Program Governance Report/Training	Lisa Price	**Verbal Report** (5 min.)
11. Community Representative Report	Ana Lester/ Lindsay Harrison	**Verbal Report** (10 min.)
12. Early Head Start San Joaquin Report	Nicole Nino	**Verbal Report** (3 min.)
13. Early Head Start Partnership Report	Esperanza Contreras	**Verbal Report** (3 min.)
14. Board of Directors Representative Report	Yolanda Ochoa	**Verbal Report** (3 min.)
15. Director's Report (HS/State Child Development)	Yolanda Gonzales	**Verbal Report** (5 min.)
16. Policy Council Chairperson/Announcements	Amber Dunlap	**Verbal Report** (3 min.)
17. Adjournment	Chairperson	

Next meeting to be held October 22, 2019
Light dinner at 5:00 p.m. and the meeting to begin at 5:30 p.m.
The Mark Restaurant ~ The West Room
1623 19th Street, Bakersfield, California

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, September 19, 2019
Lisa Price, Program Governance Coordinator

Agenda del Concilio de Póliza
24 de septiembre 2019
5005 Business Park North
5:30 p.m. – 6:30 p.m.
Ubicaciones de las juntas:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Convocación de reunión** presidente
   a. Momento de silencio, juramento de lealtad
   b. Lectura de la promesa de Acción Comunitaria

   "Acción Comunitaria cambia la vida de personas, simboliza el espirita de esperanza, mejora a las comunidades y hace de América un mejor lugar para vivir. Estamos interesados en la comunidad y estamos dedicados a que la gente aprenda a ayudarse a sí misma y a otros."

2. **Pase de lista/establecimiento de los miembros** secretario(a)

3. **Aprobación de agenda** presidente ***ACCIÓN**
   a. Agenda con fecha del 24 de septiembre 2019

4. **Aprobación de minutos** presidente ***ACCIÓN**
   a. Fecha de minutos 20 de agosto 2019

5. **Presentación de Invitados/Foro Público**

   El público que desee dirigirse a todo el Concilio de Póliza , podrá hacerlo en este momento. Los miembros del Concilio de Póliza, pueden responder brevemente a las declaraciones hechas ó las preguntas presentadas. Sin embargo, el Concilio no tomará ninguna acción mas que referirlo (s) al personal para estudio y análisis. ***Los oradores tiene un límite de 5 minutos para exponer.*** *Si más de una persona desea tocar el mismo tema, el total de minutos para dicho tema será de 10 minutos. Favor de proporcionar su nombre antes de su presentación.*

6. **Reportes Comunes del Comité** (3 minutos por reporte)
   a. Comité de aprendizaje escolar **Reporte verbal**
   b. Comité de planeación **Reporte verbal**
   c. Comité financiero **Reporte verbal**
   d. Comité de estatutos **Reporte verbal**

7. **Nuevos intercambios** presidente ***ACCIÓN**
   a. Oficina de Head Start Inspector de Salud y Seguridad ~ Silvia Ortega, gerente de Control de Calidad
   b. Solicitud para solicitar nuevos fondos para el condado de San Joaquín ~ Donna Holland, administradora fiscal

8. **Presentaciones** (15 minutos por presentación)
   a. Iniciativa de Pequeñas empresas ~ Tomas Cubias, Especialista de Desarrollo Comunitario

9. **Comunicaciones**
   a. Presupuesto del programa Head Start y Early Head Start de Kern vs Gastos Actuales, 1 de julio 2019 – 31 de agosto 2019
   b. Presupuesto del Programa Early Head Start de San Joaquin vs Gastos actuales, 1 de febrero –31 de agosto 2019

Esto certifica que la publicación de esta agenda fue expuesta en el vestíbulo de la oficina Administrativa de CAPK ubicada en 5005 Business Park North, Bakersfield, CA y en line en el sitio web www.capk.org a las 12:00 pm, el 19 de septiembre 2019
Lisa Price, Coordinadora del programa de gobernanza

c. Presupuesto de sociedades Early Head Start de Cuidado Infantil versus Gastos Actuales 1 de marzo 2019 hasta el 31 de agosto 2019
d. Presupuesto de expansión de Early Head Start versus Gastos actuales, marzo al 31 de agosto 2019
e. Viajes locales de Padres & Cuidado Infantil hasta el 31 de agosto de 2019
f. Fondos para las actividades de Padres hasta el 31 de de agosto 2019
g. Reporte de contribuciones internas y de porción no federal para Head Start y Early Head Start de Kern – 1 de marzo 2019 hasta el 31 de agosto 2019
h. Reporte de contribuciones internas y porción no federal para Early Head Start de San Joaquin – 1 de marzo 2019 hasta el 31 de agosto 2019
i. Minutos del comité de planeacion 6 de agosto 2019
j. Frutas y vegetales: No importa nada ,as – Academia de Nutrición y Dietas
k. Actividad de niños como Críticos de Culinarios – Departamento de Agricultura de Estados Unidos
l. 5 pasos para ayudar a una persona experimentando dolor emocional – Instituto Nacional de Salud Mental (inglés/español)
m. Programa de vacunación infantil móvil ~ octubre 2019 (inglés/español)
n. ACF-PI-HS-19-01 – Financiación de Socorro en Caso de Desastre para Desastres de 2018 y 2019; Fecha de emisión: 17 de septiembre de 2019
o. Conociendo a la gente en su punto de necesidad - Asociación de Acción Comunitaria de Kern (inglés/español)
p. Comparta su #HEADSTARTSTORYCA – Head Start de California
q. Primer viernes – 4 de octubre 2019, Museo de Arte de Bakersfield
r. Celebración para los veteranos – 10 de octubre 2019 parque Stramler, Bakersfield
s. Hacemos un mundo de diferencia – 10 de octubre de 2019, North Kern Community School, Delano
t. Tardeada Los Niños son Preciosos 12 & 13 de octubre 2019 Rancho Rio, centro de equitación
u. 2da Anual Conferencia de los derechos civiles de inmigrantes – 16 de octubre, Hodel's Country Dining
v. Trunco o Troncho Seguro 2019 – 25 de octubre, oficina del Alguacil del Condado de Kern subestación del este de Bakersfield)
w. Festival de otoño ~ 26 de octubre 2019 Iglesia Pacto Nuevo, Bakersfield
x. Shafter Youth Center festival de otoño – 28 de octubre de 2019
y. Festival de otoño 2019 – Conexión Comunitaria para Cuidado Infantil - 28 de octubre 2019
z. Calendario de juntas del Concilio de Póliza

10. **Información/Capacitación del Programa de Gobernanza**	Lisa Price	**Reporte Verbal** (5 min.)
11. **Reporte del Representante Comunitario**	Ana Lester/ Lindsay Harrison	**Reporte Verbal** (10 min.)
12. **Reporte de Early Head Start de San Joaquín**	Nicole Nino	**Reporte Verbal** (3 min.)
13. **Reporte de la Asociación de Early Head Start**	Rosita Curry	**Reporte Verbal** (3 min.)
14. **Reporte del representante de la Junta Directiva**	Yolanda Ochoa	**Reporte Verbal** (3 min.)
15. **Reporte del Director (Desarrollo Infantil Estatal/HS)**	Yolanda Gonzales	**Reporte Verbal** (5 min.)
16. **Presidente del Concilio de Póliza/Anuncios**	Amber Dunlap	**Reporte Verbal** (3 min.)
17. **Finalización**	Presidente	

La próxima junta será el 22 de octubre 2019
Iniciará con una cena ligera a las 5:00 p.m. y la junta iniciará a las 5:30 p.m.
The Mark Restaurant ~ West Room 1623 19th Street, Bakersfield, California

Esto certifica que la publicación de esta agenda fue expuesta en el vestíbulo de la oficina Administrativa de CAPK ubicada en 5005 Business Park North, Bakersfield, CA y en line en el sitio web www.capk.org a las 12:00 pm, el 19 de septiembre 2019
Lisa Price, Coordinadora del programa de gobernanza

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING MINUTES
August 20, 2019
5005 Business Park North ~ CAPK Administrative Building

1. **Call to Order** – Chairperson, Amber Dunlap, called the meeting to order at 5:30 p.m.
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of The Promise of Community Action
   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."
2. **Roll Call/Set Quorum** – Chairperson, Amber Dunlap; quorum was established.
   Policy Council Members Present: Amber Dunlap, Jacqueline Boykin, Lindsay Harrison, Destiny Thompson Butler, Nila Hogan, Andrea Martinez, Daisy Valencia, Yolanda Mefford and Yolanda Ochoa.
3. **Approval of Agenda** – Chairperson **(**ACTION)**
   a. A motion to approve the revised August 20, 2019 meeting agenda was made by Yolanda Mefford; Nila Hogan seconded. Motion carried unanimously.
4. **Approval of Minutes** – Chairperson **(**ACTION)**
   A motion to approve the June 25, 2019 Policy Council minutes was made by Yolanda Ochoa; Jacqueline Boykin seconded. Motion carried unanimously.
5. **Presentation of Guests/Public Forum**
   The following guests were in attendance: Yolanda Gonzales, Director Head Start/State Child Development; Jerry Meade, Program Design & Management Administrator; Donna Holland, Fiscal Administrator; Esperanza Contreras, Partnership Administrator; Elizabeth Williams, HVP Program Manager; Rosita Curry, Partnership Program Manager; Luz Adams, Program Manager; Nicole Niño, Family Engagement Specialist & Home Base Supervisor; Lisa Price, Program Governance Coordinator and Leticia Villegas, Program Assistant/Translator.
   a. *(The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than referring the item(s) to staff for study and analysis. Speakers are limited to five minutes each. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.)*
6. **Standing Committee Reports** *(five minutes each)*
   a. **School Readiness Committee** – Daisy Valencia shared that the School Readiness Committee has held all their meetings for this term. In June the Policy Council approved the 2019-2020 School Readiness goals. This upcoming school year, we will see those goals in action and know that Policy Council was part of their development.
   b. **Planning Committee** – Nila Hogan reported that the Planning Committee met on August 6, 2019; quorum was established. Enrollment and attendance reports were reviewed for the month of June. Head Start Kern, Early Head Start Kern, Early Head Start Partnership and Early Head Start San Joaquin programs all met full enrollment during this reporting period. Early Head Start Kern was at 96% of the required enrollment. The average daily attendance throughout the program was at 98% with 13 sites reporting 99% or higher average daily attendance during this time. The Child & Adult Care Food Program reported that more than 77,000 meals were prepared by the Central Kitchen during the month of May. It was shared that there were 2 recruitment events taking place across the county, one in Bakersfield and one in Arvin. Jerry also reviewed the Governance, Leadership and Oversight Capacity Training Tool, which will seek the approval of the Policy Council at today's meeting. The next Planning meeting will be held on Tuesday, September 10, 2019.
   c. **Finance Committee** – Yolanda Mefford reported that the Finance Committee met but were not able to establish quorum. They did review all budgets and it was noted at this time the program is on track and has already started to use the new grant. Use has gone towards remodeling of a new center and adding slots for students at other centers.
   d. **By-Laws Committee** – Jacqueline Boykin shared that the Bylaws Committee had hoped to meet in August but was unable to do so. The hope is that the committee will convene in September to review the updated documents and subsequently submit them for presentation and approval to the Policy Council.
7. **Presentations**
   None
8. **New Business** – Chairperson **(**ACTION)**
   a. **Policy Council Termination Appeal ~ Ana Lester, Community Representative**
   Amber Dunlap explained that Ms. Lester had scheduling conflicts that made her unable to attend previous meetings. According to Policy Council Bylaws, members can be terminated after three consecutive absences. Ms. Lester is appealing her termination. She stated that the past few months presented with circumstances beyond her control, e.g. out of the country, employer training, etc. Ms. Lester added, even though she was absent, she still provided community resources to be shared and distributed on her behalf. Motion to reinstate Ana Lester to the Policy Council, was made by Lindsay Harrison; Daisy Valencia seconded. Motion carried unanimously.

b. **San Joaquin Early Head Start 2018 – 2019 Self- Assessment ~ Sylvia Ortega, Quality Assurance Manager**
Sylvia shared that the Early Head Start San Joaquin program conducts an annual self-assessment to involve the agency in a review of its program's operations, goals and objectives. This self-assessment resulted in two program findings. The first finding was in the area of policies and procedures. It was stated the EHS San Joaquin program is currently in the process of updating its policies and procedures. The other area of finding was regarding program goals. The Early Head Start San Joaquin program previously shared the same program goals with the Kern program. Since the review, strategic long-term goals have been developed in accordance to the (San Joaquin County) community needs assessment. Plans of action to address the two findings have been completed. Upon conclusion of the presentation, Yolanda Mefford made a motion to approve the 2018-2019 Early Head Start San Joaquin Self-Assessment; Yolanda Ochoa seconded. Motion carried unanimously.

c. **Kern Head Start / State Child Development 2018–2019 Self- Assessment ~ Sylvia Ortega, Quality Assurance Manager**
The Head Start/State Child Development program conducts an annual self-assessment to involve the agency in a review of its program's operations, goal and objectives. Sylvia shared that this self-assessment resulted in two program findings. The findings were in the areas of policies and procedures as well as handwashing. It was stated that the Kern Head Start/State Child Development program is in the process of updating its policies and procedures. It was also shared that the program shows inconsistencies in following handwashing procedures. Plans of action to address the two findings have been completed. Upon completion of the self-assessment presentation, a motion was made by Ana Lester to approve the 2018-2019 Kern Head Start/ State Child Development Self-Assessment report; Nila Hogan seconded. Motion carried unanimously.

d. **Governance, Leadership, and Oversight Capacity Screener ~ Jerry Meade, Program Design & Management Administrator**
Jerry stated, as a requirement outlined in the Head Start Act, Head Start new grantees must conduct a screening of the organization's governance and leadership capacity within 60 days of the start of the project period. The Head Start and State Child Development Staff reviewed and completed the Governance, Leadership, and Oversight Capacity screening tool on August 6, 2019 at the regularly schedule Policy Council Planning Committee meeting. Upon review of the screening tool, the Planning Committee found that CAPK has well-established governance and leadership capacity as well as process or procedures in place. The committee however did identify three areas that could strengthen our governance and leadership systems. All three of these areas are currently meeting the requirements, however the written procedures do not clearly describe the expectation. Jerry shared that staff have since revised these procedures, and corrections have been completed. Upon conclusion of this presentation and brief discussion Lindsay Harrison made a motion to approve submission of the Head Start Governance, Leadership and Oversight Screener; Yolanda Ochoa seconded. Motion carried unanimously.

e. **Election of Policy Council Secretary**
Mayra Zambrano who was the Policy Council Secretary is now a CAPK employee. Therefore, she can no longer participate as a member of the Policy Council as per the bylaws. Yolanda Mefford was nominated for the position of secretary; Yolanda Ochoa seconded. Motion carried unanimously to approve Yolanda as the new Policy Council Secretary.

f. **Election of Policy Council Treasurer**
Policy Council Treasurer Ashley Sabo has had a change in her schedule creating a conflict and therefore resigned from the council. Her resignation leaves the treasurer position vacant. Destiny Thompson Butler was nominated for position of treasurer; Ana Lester seconded. Motion carried unanimously to approve Destiny as the new Policy Council Treasurer.

9. **Communications**
   a. Kern Head Start and Early Head Start Budget vs. Actual Expenditures, March 1, 2019 through June 30, 2019
   b. Kern Head Start and Early Head Start Budget vs. Actual Expenditures, July 1, 2019 through July 31, 2019
   c. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2019 through July 31, 2019
   d. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2018 through July 31, 2019
   e. Early Head Start Expansion Budget vs. Actual Expenditures, March 1, 2019 through July 31, 2019
   f. Parent Local Travel & Child Care through July 31, 2019
   g. Parent Activity Funds through July 31, 2019
   h. Kern Head Start and Early Head Start Non-Federal Share and In-Kind Report, March 1, 2019 through July 31, 2019
   i. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2019 through July 31, 2019
   j. Notice of Award #09CH011132-01-00 ~ Kern Head Start/Early Head Start; 07/01/2019 – 06/30/2024
   k. Notice of Award #09CH011132-01-01 ~ Supplemental funds
   l. Policy Council Planning Committee Minutes ~ June 4, 2019 (English/Spanish)
   m. Policy Council Budget & Finance Committee Minutes ~ June 18, 2019 (English/Spanish)
   n. Letter of Termination Ana Lester dated June 26, 2019
   o. Children's Mobile Immunization Schedule ~ August 2019 (English/Spanish)
   p. Letter of Termination Kandy Ramos dated August 7, 2019
   q. Policy Council Resignation ~ Ashely Sabo, August 12, 2019
   r. Mutts & Fire Trucks ~ A Pet Adoption Event, September 7, 2019

s. ~~Dis~~Ability Movement Showcase & Resource Fair ~ October 3, 2019
t. Kern County Veterans Stand Down ~ October 10, 2019
u. Policy Council Meeting Dates 2018~2019

The Chairperson called for a motion to receive and file Communication items (a)-(u). Motion was made by Yolanda Mefford to receive and file.

10. **Program Governance Report/Training** – Lisa Price, Program Governance Coordinator

Ms. Price thanked everyone for their time and commitment. With school back in session she spoke about safety, watching your surroundings and slowing down around school zones. An informational flyer was distributed on the topic. Ms. Price shared the continued importance of Policy Council attendance as there are only two meetings left of the 2018-2019 Policy Council term. She also shared that next month will begin the start of parent meetings for the 2019-2020 program year. Ms. Price encouraged members to attend those meetings and share their personal experiences to encourage other parents to participate on Policy Council. This year's end of term event will take place on October 22, 2019.

11. **Community Representative Report** – Ana Lester/Lindsay Harrison

Ms. Harrison provided information about the Health Homes Program. This program provides extra services at no cost to people covered by Medi-cal who have certain chronic health conditions. Handouts were provided detailing the criteria along with contact information for anyone interested in the program. Ana Lester spoke about the Buena Vista of Natural History & Science museum. She provided tips on "fair survival" as well as opportunities to receive free and/or reduced-price passes for the upcoming Kern County fair. She also provided information on the benefits kids get from receiving enough sleep. Getting good sleep benefits both their health and their school performance.

12. **Early Head Start San Joaquin Report** – Nicole Niño, Family Engagement Specialist & Home Base Supervisor

Nicole reported San Joaquin staff returned from summer break on July 8, 2019. The first day of services for children was on July 15, 2019. She also shared EHS San Joaquin met full enrollment for the month of July. Father engagement surveys were distributed to families and staff will be collecting them to tabulate the top three activities as requested by families. Nicole also shared dates for Ready Rosie Workshops to be held during the 2019-2020 program year; dates are November 14, 2019 and March 12, 2020.

13. **Early Head Start Partnership Report** – Esperanza Contreras, Partnership Administrator

Ms. Contreras stated she oversees EHS Home Base, the Home Visiting Program (HVP) and the Early Head Start Partnership we have with community partners. The Home Visiting Program (HVP) is a collaboration with the Department of Human Services. Families receiving CalWorks or Welfare to Work benefits are eligible to enroll in the HVP program. Elizabeth Williams is the HVP Manager. Currently there are a total of 13 staff. During the month of July, staff was able to enroll 3 families into the program. Esperanza stated that EHS Home Base met full enrollment for the month of July. It was also shared the EHS Partnership had 97% of enrollment for the month of July. Rosita Curry is the Program Manager for the Partnership. Taft Community College was recently accepted as an EHS partner. Contracts for all partnerships will be taken to the Board of Directors for approval on August 21, 2019.

14. **Board of Directors Representatives Report** – Yolanda Ochoa, Board of Directors Representative

Yolanda stated that the next Board Meeting will be tomorrow, (August 21, 2019) at 12:00 p.m. She also reported that on August 17, 2019 the Board met for a training which was very informative. Yolanda shared that the Board is trying to become more involved with Policy Council since both entities are working toward the same goals. She encouraged everyone to attend the Board meetings, if they can.

15. **Director's Report (HS/State Child Development)** – Yolanda Gonzales, Director Head Start/State Child Development

Ms. Gonzales thanked the group for their commitment. She talked about the Board training, which she felt was a very good training. She also stated that this (Board) training is a requirement of the Office of Head Start. Yolanda expressed her excitement about all the changes that are happening and noted that construction is under way at different sites. The program will be providing monthly reports regarding the construction phase they are in. Yolanda shared that lots of good things are happening. She stated the program is working on the construction of an observation lab so students as well as parents can come in and observe without disrupting the children.

16. **Policy Council Chairperson/Announcements** – Amber Dunlap, Chairperson

Ms. Dunlap thanked everyone for attending and establishing quorum. She added, this is the only way that the Policy Council can act on items that need to be voted on. In closing she once again welcomed Yolanda Mefford and Destiny Thompson Butler on their new positions as secretary and treasurer.

17. **Adjournment** –Chairperson

The meeting was adjourned at 6:20 p.m. by the chairperson. The next Policy Council Meeting will be held September 24, 2019 at 5:30 p.m. in the CAPK Board Room, Suite 130.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
MINTUOS DE LA JUNTA DE CONCILIO DE PÓLIZA
20 de agosto 019
5005 Business Park North ~ CAPK Administrative Building

1. **Llamado de Orden** – Presidente, Amber Dunlap, convocó el orden de la junta a las 5:30 p.m.
   a. Momento de silencio, promesa de lealtad
   b. Lectura de la promesa de Acción Comunitaria
   "Acción Comunitaria cambia la vida de las personas, encarna el espíritu de esperanza, mejora las comunidades y hace de América un mejor lugar para vivir. Nos preocupamos por la comunidad entere, y estamos dedicados a ayudar a la gente a ayudarse a sí mismos y a los demás."
2. **Pase de lista/Establecimiento de miembros** – Presidente, Amber Dunlap; se estableció quorum.
   Miembros del concilio presentes: Amber Dunlap, Jacqueline Boykin, Lindsay Harrison, Destiny Thompson Butler, Nila Hogan, Andrea Martinez, Daisy Valencia, Yolanda Mefford y Yolanda Ochoa
3. **Aprobación de agenda** – Presidente **(**ACCCIÓN)**
   a. Una propuesta para la aprobación de la agenda revisada el 20 de agosto, 2019 fue presentada por Yolanda Mefford, Nila Hogan la secundo. Propuesta aprobada por unanimidad.
4. **Aprobación de minutos** – Presidente **(**ACCIÓN)**
   a. Una propuesta para la aprobación de los minutos de la junta del 25 de junio, 2019 fue presentada por Yolanda Ochoa, Jacqueline Boykin la secundo. Propuesta aprobada por unanimidad.
5. **Presentación de invitados /Foro Publico**
   Los siguientes invitados estuvieron presentes: Yolanda Gonzales, Directora de Head Start/Desarrollo Infantil Estatal; Jerry Meade, Diseñador de Programa y Administrador de Gestiones; Donna Holland, Administradora Fiscal; Esperanza Contreras, Administradora de la Asociacion; Elizabeth Williams, Gerente de HVP; Rosita Curry, Gerente del Programa de Asociación; Luz Adams, Gerente de Programa; Nicole Niño, Especialista de Compromiso Familiar & Supervisora del programa de Servicios a domicilio; Lisa Price, Coordinadora del programa de gobernanza and Leticia Villegas, Traductor Asistente del Programa.
   a. *(El público que desee dirigirse a la Junta de Concilio, puede hacerlo en este momento. Los miembros responderán brevemente a las preguntas o cuestiones que se presenten. Sin embargo, el Concilio no podrá tomar ninguna acción, sino que referirán estas al personal para su estudio y análisis. Los oradores están limitados a 5 minutos por presentación. Si más de una persona desea tocar el mismo tema, el total del tiempo asignado será de 10 minutos, Favor de proporcionar su nombre antes de hacer su presentación. Gracias.)*
6. **Reportes de comités permanentes** *(cinco minutos por persona)*
   a. **Comité de Preparación Escolar –** Daisy Valencia informo que el comité de Preparación escolar ha llevado a cabo todas sus juntas para este año escolar. En junio el Concilio de Póliza aprobar los objetivos marcados para la Preparación escolar para el ciclo 2019-2020. Es próximo año escolar, veremos esos objetivos en acción y sabremos que el Concilio fue parte de ese desarrollo.
   b. **Comité de Planeación –** Nila Hogan reportó que el comité de planeación se reunió el 6 de agosto , se estableció quorum. Se revisaron los reportes de inscripción y asistencia del mes de junio. Head Star Kern, Early Head Start Kern, la Asociacion Early Head Start y el programa de Early Head Start San Joaquín, reportaron inscripción total durante este período. Early Head Start de Kern llego al 96% de la inscripción requerida. El promedio diario de asistencia en todo el programa llego al 98%, con 13 planteles reportaron 99% de asistencia o más durante el mismo periodo. EL programa cuidado de alimentación para niños y adultos reportó que más de 77,000 paquetes de alimentos se prepararon en la cocina central durante el mes de Mayo. Se informo que hubo 2 eventos de reclutamiento en el condado uno en Bakersfield y otro en Arvin. Jerry también revisó la herramienta de gobernanza, liderazgo y vigilancia , la cual buscará aprobación del concilio durante esta junta. La próxima junta del comité de planeación está programada para el 10 de septiembre de este año.
   c. **Comité de finanzas** – Yolanda Mefford reporto que el comité de finanzas se reunió, pero no estableció quorum. Revisaron todos los presupuestos y se denotó que por ahora el programa está por buen camino respecto a sus finanzas y ha empezado a utilizar los nuevos subsidios otorgados. Estos se han utilizado para remodelación y construcción del nuevo centro y la adición de nuevos lugares para estudiantes en otros centros.
   d. **Comité de Reglamento –** Jacqueline Boykin reportó que el comité había esperado reunirse en agosto, pero les fue imposible. Esperan reunirse en el mes de septiembre para revisar los documentos renovados y subsecuentemente remitirlos para presentación y aprobación ante el Concilio de Póliza..
7. **Presentaciones**
   Ninguna
8. **Nuevos Avisos** – Presidente **(**ACCCIÓN)**
   a. **Apelación de cancelación de membresía~ Ana Lester, representante comunitario**
   Amber Dunlap explicó que la Sra., Lester tuvo conflictos de horarios, lo que n le permitió asistir a las juntas anteriores. Bajo los reglamentos del Concilio de Póliza, se puede cancelar la membresía de una persona después de haber faltado tres

veces consecutivas. La Sra. Lester está apelando la cancelación. Argumentó que estuvo ausente durante las últimas juntas, debido a circunstancias fuera de su control, estuvo fuera del país, capacitaciones en el trabajo etc. Sin embargo, la Sra. Lester agregó que, aunque estaba ausente, proporcionó recursos comunitarios que fueron compartidos y distribuidos en su representación. Una propuesta para reinstalar a Ana Lester fue presentada por Lindsay Harrison, Daisy Valencia la secundó. La propuesta fue aprobada por unanimidad.

b. **Autoevaluación de San Joaquín Early Head Start 2018 - 2019 ~ Sylvia Ortega Gerente de control de calidad**
Silvia informa que el programa de Early Head Start de San Joaquín lleva a cabo una autoevaluación anual para informar a la agencia de la revisión de la operación del programa, metas y objetivos. La evaluación arrojó dos deficiencias. La primera fue en el área de pólizas y procedimientos. Se informó que el programa de EHS de San Joaquín está en proceso de actualizar sus pólizas y procedimientos. La otra deficiencia se encontró e los objetivos que el programa de San Joaquín eran los mismos del programa de Kern. A partir de la revisión, se han desarrollado objetivos estratégicos a largo plazo de acuerdo con la evaluación de necesidades de esa comunidad. Los planes de acción para corregir las dos deficiencias se han completado. después de la conclusión de la presentación, Yolanda Mefford hizo una propuesta para autorizar la autoevaluación Early Head Start Sa Joaquín 2018-2019; Yolanda Ochoa la secundó. La propuesta se aprobó por unanimidad.

c. **Kern Head Start / Desarrollo Infantil Estatal Autoevaluación 2018–2019 ~ Sylvia Ortega, Gerente de control de calidad**
Head Start/Desarrollo Infantil estatal conduce una autoevaluación anual que involucra a la agencia en la revisión de la operación de su programa, metas y objetivos. Silvia informo que esta autoevaluación arrojo dos deficiencias. Las deficiencias se encontraron en las áreas de procedimientos y pólizas, así como también en la técnica de aseo de manos. Se estableció que el programa Kern Head Start/ Desarrollo Infantil estatal está en proceso de actualizar sus procedimientos y pólizas. También se informó que el programa muestra inconsistencias en los procedimientos de aseo de manos. Se han implementado planes de acción para cotejar las dos deficiencias se han completado. después de la conclusión de la presentación, Ana Lester hizo una propuesta para autorizar la autoevaluación de Head Start Kern 2018-2019; Nila Hogan la secundo. La propuesta se aprobó por unanimidad.

d. **Analizador de capacidad de gobierno, liderazgo y supervisión ~ Diseñador de Programa y Administrador de Gestiones**
Jerry indicó que como requisito resumido en el Acta de Head Start, a los nuevos beneficiarios de Head Star deben conducir un análisis de la gobernanza de la capacidad de organización y liderazgo durante los primeros 60 días del periodo del proyecto. El personal de Head Start y Desarrollo Infantil Estatal reviso y completo el analizador de capacidad de gobierno, liderazgo y supervisión el 6 de agosto del presente año en la junta del comité de planeación. Después de revisarlo, el comité concluyo que CAPK es cuenta con un buen sistema de gobernanza y liderazgo, así como pólizas y procedimientos establecidos. Sin embargo, identifico tres áreas que fortalecerían nuestro sistema de gobernanza y liderazgo. Las tres áreas anteriormente mencionadas cumplen con los requisitos, sin embargo, los procedimientos escritos no describen claramente las expectativas. Jerry que después de la junta, el personal ha revisado estos procedimientos ha hecho las correcciones adecuadas. Al final de la presentación hubo un breve intercambio y Lindsay Harrison hizo una propuesta para aprobar la remisión del analizador de capacidad de gobierno, liderazgo y supervisión ; Yolanda Ochoa la secundó. La propuesta fue aprobada por unanimidad.

e. **Seleccion de la secretaria para el Concilio de Póliza**
Mayra Zambrano quien era la secretaria del Concilio de Póliza, ha pasado a ser empleada de CAPK. Debido a esto, su participación como miembro del Concilio de Póliza es nula, basado en los reglamentos de este. Yolanda Mefford fue nominada para la posición de secretaria; Yolanda Ochoa secundo la nominación. La nominación fue unánimemente aprobada para que Yolanda se convierta en la nueva secretaria del Concilio de Póliza.

f. **Elección del Tesorero del Concilio de Póliza**
La tesorera del Concilio de Póliza Ashley Sabo, experimentó unas cambios en sus horario, el cual creaba conflictos con sus obligaciones, por este motivo renunció del concilio. Su renuncia deja una vacante para tesorero. Destiny Thompson Butler, fue nominada para la posición de tesorero, Ana Lester la secundó. La nominación fue aprobada unánimemente, Destiny se convierte en la Tesorera del Concilio de Póliza.

9. **<u>Comunicaciones</u>**
   a. Kern Head Start y Early Head Start Presupuesto vs gasto actuales, 1 de marzo 2019 hasta el 30 de junio 2019
   b. Kern Head Start y Early Head Start Presupuesto vs gasto actuales,, 1 al 31 de julio 2019
   c. San Joaquín Early Head Start Presupuesto vs gastos actuales, 1 de febrero 2019 hasta el 31 de julio de 2019
   d. Asociaciones de cuidado infantil de Kern Early Head Start presupuesto vs gastos actuales, 30 de septiembre del 2018 al 31 de julio 2019
   e. Expansión de Early Head Start Presupuesto vs gastos actuales, 1 de marzo 2019 hasta el 31 de julio 2019
   f. Viajes locales de padres & cuidado infantil hasta el 31 de julio 2019
   g. Fondos de actividades para padres hasta el 31 de julio 2019
   h. Kern Head Start y Early Head Reporte de donaciones no federales 1 de marzo hasta el 31 de julio 2019
   i. San Joaquín Early Head Start Reporte de donaciones no federales 1 de febrero hasta el 31 de julio 2019
   j. Aviso de donación #09CH011132-01-00 ~ Kern Head Start/Early Head Start; 07/01/2019 – 06/30/2024

k. Aviso de donación #09CH011132-01-01 ~ Fondos complementarios
l. Minutos del comité de planeación ~ 4 de junio 2019 (ingles /español)
m. Comité de Presupuesto y Finanzas ~ 18 de junio 2019 (ingles /español)
n. Carta de cancelación para Ana Lester fechada el 26 de junio de 2019
o. Horario de vacunación móvil ~ Agosto 2019 (ingles /español)
p. Carta de cancelación para Kandy Ramos fechada el 7 de agosto 2019
q. Renuncia al Concilio de Póliza ~ Ashley Sabo, 12 de agosto 2019
r. Mascotas y Camiones de bomberos ~ Evento de adopción de mascotas 7 de septiembre 2019
s. ~~In~~capacidad-Movimiento de exhibición y feria de recursos ~ 3 de octubre 2019
t. Evento en honor a los Veteranos del condado de Kern ~ 10 de Octubre 2019
u. Fechas de las juntas del Concilio de Póliza 2018~2019

El presidente pidió una iniciativa para recibir y archivar las comunicaciones enumeradas de la (a) a la (u.) Iniciativa propuesta por Yolanda Mefford, para recibir y archivar las comunicaciones.

10. **Reporte de capacitación del programa de Gobernanza** – Lisa Price, Coordinadora del programa de gobernanza

La Sra. Price agradeció a todos por su tiempo y compromiso con el programa. Con el inicio del año escolar hablo acerca de la seguridad y estar alerta de su alrededor y de reducir la velocidad en zonas escolares. Se distribuyó un volante acerca del tema. La Sra. Price enfatizó en la importancia de asistir a las Juntas del Concilio de Póliza, ya que solo quedan dos juntas para el ciclo 2018-2019. También explicó que el próximo mes empezaran las juntas de los padres para el año escolar 2019-2020. La Sra. Price exhortó a los miembros a asistir a esas juntas y compartir su experiencia personal para exhortar a otros padres a participar en el Concilio de Póliza. El evento de termino de este año, se llevará a cabo el 22 de octubre 2019.

11. **Reporte del representante comunitario** – Ana Lester/Lindsay Harrison

La Sra. Harrison proporcionó información acerca del programa Casas Saludables. Este programa proporciona servicios extras sin costo para las personas cubiertas con Medi-Cal que sufren de ciertas enfermedades crónicas. Se proporcionaron panfletos que proporcionan detalles y la información de contacto para cualquier persona que esté interesada en el programa. Ana Lester habló acerca del Museo Buena Vista de Historial Natural y Ciencias. Proporcionó consejos acerca de sobrevivencia, así como oportunidades para recibir boletos a bajo costo o gratuitos para asistir a la feria del Condado de Kern. También proporcionó información acerca de los beneficios que reciben los niños cuando duermen bien. El dormir bien beneficia su salud y su funcionamiento en la escuela.

12. **Reporte de Early Head Start de San Joaquín** – Nicole Niño, Especialista de compromiso familiar y supervisora de servicios a domicilio

Nicole reportó que todo el personal regresó de las vacaciones de verano el 8 de julio 20196. El primer día de servicios para los niños (as) fue el 15 de julio del 2019. También informó que EHS San Joaquín cumplió con la meta de inscripción completa para el mes de julio. Las encuestas para la participación varonil se distribuyeron a las familias, y el personal estará recolectándolas para tabulara las tres actividades más populares que soliciten las familias. Nicole también informó las fechas de los talleres para Ready Rosie del año escolar 2019-2020 se llevarán a cabo el 14 de noviembre de 2019 y el 12 de marzo de 2020.

13. **Reporte de la Asociacion de Early Head Start** – Esperanza Contreras, Partnership Administradora

La Sra. Contreras enfatizo que ella supervisa el programa a domicilio EHA, el programa de visitas a domicilio y la Asociacion de Early Head Start. El programa de visitas a domicilio (HVP) es una colaboración con el Departamento de Servicios Humanos. Las familias que reciben servicios de CalWorks o Beneficios púbicos para trabajo son elegibles para inscribirse en el programa de HVP. Elizabeth Williams es la gerente de este programa. Contamos con un total de 13 empleados. Durante el mes de julio, los empleados tuvieron la oportunidad de inscribir a 3 familias en el programa. Esperanza explicó que el programa de EHS de servicios a domicilio cumplió con la meta de inscripción completa para el mes de julio. También se informó que la Asociacion reporto un 97% de inscripción para el mismo mes. Rosita Curry es la gerente del programa para la asociación. El Colegio de Taft fue recientemente aceptado como otro asociado para EHS. Los contratos para todas las asociaciones se presentaran a la Junta Directiva para su aprobación el 21 de agosto de 2019.

14. **Reporte del representante de la Junta de Directores** – Yolanda Ochoa, representante de la Junta de Directores

Yolanda informó que la próxima vez que la Junta Directiva se reunirá será el 21 de agosto de 2019 a las 12 p.m. También reportó que, el 17 de agosto de 2019 la directiva se reunió para una capacitación, la cual encontró bastante informativa. Yolanda compartió que la Junta Directiva está tratando de estar mas envuelta con el Concilio de Póliza, ya que ambas entidades trabajan para los mismos objetivos. Pidió a los miembros a asistir a una de las juntas, si les es posible.

15. **Reporte del director (HS/Desarrollo Infantil Estatal)** – Yolanda Gonzales, Directora Head Start/Desarrollo Infantil Estatal

La Sra. Gonzales agradeció al grupo por su compromiso con el concilio. Hablo de la capacitación de la Junta Directiva, la cual ella sintió que fue una buena capacitación. También informó que esta capacitación es un requisito de la oficina de Head Start. Yolanda expresó su entusiasmo acerca de todos los cambios que están pasando y denotó que existen varios proyectos de construcción en diferente sitios. El programa estará proporcionando informes mensuales sobre las etapas de construcción. Yolanda hay muchos cambios buenos que están pasando y uno de esos es la construcción de un laboratorio

para que tanto estudiantes como los padres puedan venir a las instalaciones y observar las clases en progreso sin interrumpirlas.

16. **Anuncios del presidente del Concilio de Póliza** – Amber Dunlap, presidente

    La Sra. Dunlap agradeció a todos los presentes por asistir y lograr quorum. Agrego que esta es la única manera de que el Concilio de Póliza pueda actuar en asuntos que necesitan votación. Para cerrar agradeció nuevamente y le dio la bienvenida a Yolanda Mefford y Destiny Thompson Butler por sus nuevas posiciones como secretaria y tesorera.

17. **Conclusión** –Presidente

    Se concluyó la junta a las 6:20. La próxima junta del Concilio de Póliza se llevara a cabo el 24 de septiembre de 2019 a las 5:30 en la sala de juntas de CAPK, suite 130.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Sylvia Ortega, Quality Assurance Manager

Subject: Agenda Item : Office of Head Start Health and Safety Screener – **Action Item**

Date: September 24, 2019

Under section 638 of the Head Start Act, Head Start Grantee's must conduct a screening of the health and safety environment of each center where children receive Head Start and Early Head Start services within 45 days of the start of the program or school year. The Head Start and State Child Development staff completed all health and safety screenings on August 23, 2019.

Upon review of the screening tool, administrative staff found that CAPK ensures that children in their care are in healthy and safe environments, and that policies and procedures that protect children are in place.

The certification of Health and Safety Screening is attached for review and approval to submit to the Office of Head Start's regional office.

Recommendation:
Staff recommends the Policy Council approve the Head Start Certification of Health and Safety Screener.

Attachment:
Certification of Health and Safety Screening
Health and Safety Screener

OFFICE OF HEAD START
An Office of the Administration for Children & Families

Health and Safety Screener: Policies and Procedures for Head Start Programs

Introduction

Organizations that serve young children have an obligation to ensure that children in their care are in healthy and safe environments, and that policies and procedures that protect children are in place.

This screener will help organizations to identify where they need to make changes and build capacity in order to ensure children are healthy and safe while in their care. It contains best practices as well as requirements found in the Head Start Program Performance Standards.*

Suggestions for Use

1. Complete a health and safety screening for each site where children receive services.
2. Mark each item in the screening form "yes" or "no." Provide descriptions for items marked "no."
3. Determine issues, priorities, and staff responsible for actions and improvements within each site and across the program.
4. Follow up to assure improvements are made in a timely fashion.

** This screener does not include all applicable Head Start Program Performance Standards, nor does it cover every possible health and safety concern or replace each grantee's responsibility to ensure ongoing compliance with local, state, and federal health and safety requirements. Requirements related to healthy and safe environments can be found throughout the Head Start Program Performance Standards. Programs should also consult Caring for Our Children Basics, for additional information to develop and implement adequate safety policies and practices.*

OFFICE OF HEAD START
An Office of the Administration for Children & Families

Date: _____

Completed by: _____

Health/Safety Factors	Yes	No	Description of Conditions
Facilities			
All areas are safe, clean, and free from pests.	☐	☐	
Exits are clearly marked, and emergency evacuation routes and other safety procedures are posted in the classroom and in appropriate locations throughout the site.	☐	☐	
Lighting is sufficient and adequate for all classroom activities.	☐	☐	
Emergency lighting is available in case of a power failure.	☐	☐	
Fire extinguishers are available, accessible, tested, and serviced regularly.	☐	☐	
Smoke, carbon monoxide, and as necessary, radon detectors are installed, properly located, and tested regularly.	☐	☐	
Current child care, health, fire, and other applicable licenses and inspection certificates are present on site.	☐	☐	
All indoor and outdoor spaces meet minimum square footage requirements per local, state, tribal, and Head Start regulations, whichever is more stringent.	☐	☐	
All playground areas are visible to supervising adults.	☐	☐	
Necessary accommodations and modifications are made to ensure the safety, comfort, and full participation of all children including those with disabilities.	☐	☐	
Children are protected from potential hazards including choking, strangulation, electrical and drowning hazards, contagious diseases, and those presented by windows and glass doors, including falls and breakage.	☐	☐	

Health/Safety Factors	Yes	No	Description of Conditions
Toilets and hand washing facilities are clean, in good repair, and easily accessible for children's use. Supplies including toilet paper, hand soap, and towels are available and accessible.	☐	☐	
Toileting and diapering areas are separated from areas used for food preparation, service and eating, and equipped with sanitizing supplies for exclusive use in the area.	☐	☐	
Garbage is stored in a safe and sanitary manner to prevent contamination.	☐	☐	
Children and staff are protected from potential injuries from heating and cooling systems, including burns from hot water (water should not exceed 120 degrees).	☐	☐	
Indoor and outdoor environments are free of mold and pollutants, including smoke, lead, pesticides, and herbicides, as well as soil and water pollutants.	☐	☐	
Child-accessible electrical outlets have covers, are tamper-resistant, or have safety plugs.	☐	☐	
Sleeping arrangements for infants follow safe practices as recommended by the American Academy of Pediatrics (AAP) and are free of soft bedding materials (e.g., soft mattress, crib bumpers, pillows, stuffed animals, fluffy blankets, and comforters). No drop-side cribs are in use.	☐	☐	
Age-appropriate rest and nap opportunities are available for preschool age children if the program operates six hours or longer.	☐	☐	
Children are protected from any hazards posed by classroom or family child care pets.	☐	☐	
Clean, sanitary drinking water should be readily accessible in indoor and outdoor areas throughout the day.	☐	☐	

Health/Safety Factors	Yes	No	Description of Conditions
Equipment and Materials			
Equipment, toys, materials, supplies, and furniture are safe, age, and developmentally appropriate.	☐	☐	
Medication is properly stored and labeled and is not accessible to children.	☐	☐	
Cleaning supplies and other potentially dangerous materials and toxins are not accessible to children.	☐	☐	
All indoor and outdoor equipment, materials and furnishings meet standards set by the Consumer Product Safety Commission (CPSC) or the American Society for Testing and Materials, International (ASTM).	☐	☐	
Emergency supplies, including parent and emergency contact information, first aid kits, and fire safety supplies are readily accessible to staff.	☐	☐	
No firearms or other weapons are accessible to children.	☐	☐	
Policies and Procedures			
A sign-in/sign-out system is used to track those who enter and exit the facility.	☐	☐	
Policies and procedures ensure children are released only to authorized adults.	☐	☐	
Procedures are in place to ensure children are safe when they are unexpectedly absent and the parent has not contacted the program.	☐	☐	
Agency policies and procedures protect children with allergies from known allergens.	☐	☐	
Agency has all-hazards emergency management/disaster preparedness and response plans for events including natural and man-made disasters and emergencies, and violence in or near programs.	☐	☐	
Agency maintains current parent or guardian and emergency contact list. Staff carry list on field trips and during evacuations.	☐	☐	

Health/Safety Factors	Yes	No	Description of Conditions
Infectious disease policies and procedures are in place and include contacting parents and communicating with the local health department as necessary.	☐	☐	
Staff are trained and implement policies that ensure children are released only to a parent, legal guardian, or other formally designated individual.	☐	☐	
Policies for health emergencies that require rapid response or immediate medical attention are shared with parents.	☐	☐	
Staff notify parents when children are sick or injured.	☐	☐	
Premises are kept free of undesirable and hazardous materials and conditions. Indoor and outdoor premises are inspected prior to each use by children.	☐	☐	
A routine schedule of cleaning, sanitizing, and disinfecting is followed. Infant toys are cleaned and sanitized by staff as needed between each use by individual children.	☐	☐	
Procedures are in place to protect the confidentiality of any personally identifiable information in child records, including references to (a) disclosure with parental consent, (b) disclosure without parental consent but with parental notice and opportunity to refuse, and (C) disclosure without parental consent.	☐	☐	
Active Supervision			
Children, including sleeping children, are supervised by staff at all times and never left alone with volunteers.	☐	☐	
Children in outdoor areas do not have access to unsafe or unsupervised areas (e.g. body of water, roads or parking lots, or other hazards).	☐	☐	

Health/Safety Factors	Yes	No	Description of Conditions
Constant and active supervision is maintained when any child is in or around water.	☐	☐	
Redundant procedures are in place to ensure that no child is left alone, i.e. a second staff person is designated to check classroom, outdoor play areas, sleeping areas, and vehicles during transitions and prior to departure.	☐	☐	
Required staff to child ratios are maintained at all times per local, state, and Head Start regulations, whichever is more stringent.	☐	☐	
Required group sizes are maintained at all times per local, state, and Head Start regulations, whichever is more stringent.	☐	☐	
Human Resources			
All staff abide by the program's standards of conduct which must support children's well-being, prevent and address challenging behaviors, and prevent maltreatment of children or endangerment to children's health or safety.	☐	☐	
All staff have background checks, sex offender registry checks, criminal history checks including fingerprint checks, and initial health exams.	☐	☐	
Complete background checks are conducted for all staff at least once every five years unless there is a more stringent system to ensure child safety; health exams must be periodically completed as recommended and required by state, tribal, or local requirements.	☐	☐	
All regular volunteers have been screened for appropriate communicable diseases as required by law, or in absence of a related law, as recommended by the Health Services Advisory Committee.	☐	☐	
All staff are trained in mandated reporter responsibilities, including recognizing suspected child abuse and neglect and following mandated reporting requirements.	☐	☐	

Health/Safety Factors	Yes	No	Description of Conditions
Direct service staff are trained in first aid, CPR, prevention and control of infection diseases, use of safe sleeping practices, preventing and identifying Shaken Baby Syndrome, abusive head trauma, sun safety and medication administration (including the special needs of children with health issues), and to respond to specific medical emergencies, including asthma and allergies.	☐	☐	
All staff are trained in and implement hygiene practices related to toileting, hand washing, diapering, safe food preparation, and exposure to blood and body fluids.	☐	☐	
Transportation (if applicable)			
Program vehicles are properly equipped (e.g. two-way communication system, labeled and charged fire extinguisher, labeled first aid kit, seat belt cutter, reverse beeper, adaptations for children with disabilities as needed).	☐	☐	
Program carries out systematic preventive maintenance and each driver implements daily pre-trip vehicle inspections to ensure that vehicles used to transport children are in safe operating condition.	☐	☐	
Vehicles used for child transportation are inspected annually by an inspection program licensed or operated by the state.	☐	☐	
All auxiliary seating is built into the vehicle by the manufacturer, maintained, and included in the annual inspection.	☐	☐	
Children are seated using age, height and weight appropriate child passenger safety systems.	☐	☐	
Vehicle aisles and exits remain unobstructed at all times, and items in the passenger compartment are properly stored and secured.	☐	☐	

Health/Safety Factors	Yes	No	Description of Conditions
Drivers receive training prior to transporting any enrolled child, and refresher training each year. Topics include first aid, emergency response, operation of any special equipment, routine maintenance and vehicle safety checks, and recordkeeping.	☐	☐	
Bus monitors participate in annual training including child boarding and exiting procedures, use of child passenger safety systems, emergency response, evacuation procedures, pre- and post-trip vehicle checks, and child pick-up and release procedures.	☐	☐	
Trip routing minimizes the time a child is in transit, prevents vehicles from exceeding maximum passenger capacity, and assures child safety during pick-up and drop-off.	☐	☐	
Bus monitors and drivers have current information about individuals authorized to pick up the children.	☐	☐	
Bus monitors and drivers complete pre- and post-trip vehicle checks, including second or third complete interior inspections to ensure no child is ever left on a vehicle.	☐	☐	
Children receiving transportation services are taught safety procedures and participate in an initial emergency evacuation drill and at least two additional evacuation drills during the program year.	☐	☐	

U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START



Certification of Health and Safety Screening

Grant Number: 09CH011132, 09HP000163 & 09HP0036

Grantee Name: Community Action Partnership of Kern

The signatures below attest that our agency has completed a health and safety screening of each site where children receive Head Start/Early Head Start services, consistent with the terms and conditions of the Notice of Award (NoA).

Our agency commits to maintaining compliance with local, state, and federal health and safety requirements.

_____ _____

Board Chair/Tribal Chair **Date**

_____ _____

Policy Council Chair **Date**

_____ _____

Head Start Director **Date**

_____ _____

Early Head Start Director **Date**

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Application for Continued Funding of Early Head Start San Joaquin – **Action Item**

Date: September 24, 2019

Head Start is requesting approval to submit an application for 2020-2021 funding of the Early Head Start (EHS) San Joaquin grant #09CH10071.

On September 10, 2019, Jerry Meade, PDM Administrator presented and subsequently received approval from the PC Planning Committee for the San Joaquin Program Options included in the non-competitive five-year grant award. The budget detail for EHS San Joaquin was presented to the PC Budget and Finance Committee on September 17, 2019. Approval from the PC is the final component for the application due November 1, 2019.

The EHS San Joaquin application to be submitted will describe the program design, goals and approach to delivery for the funding period 02/01/2020 – 01/31/2025. Program has one minor change planned from the current program option. Stemming from a licensing change, 2 slots will move from Home base to Center Base. This change did not significantly change the budget. CAPK will maintain serving a total of 313 children: 166 in center-based and 147 in home based.

The funding levels for the first 12-month period 02/01/2020 through 01/31/2021 are:

- $5,269,153 for program operations;
- $119,175 for training and technical assistance.

Recommendation:
Staff recommends the Policy Council approve the submission of the application for continued funding of Early Head Start San Joaquin 09CH010071 for the 2020-2021 budget period.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Head Start - Kern
Budget to Actual Report for the Period Ended August 31, 2019 – Info Item

Date: September 24, 2019

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year project period. The first-year budget period is July 1, 2019 through February 29, 2020. The Budget to Actual Report for this grant reflects the prorated award.

The following are highlights of the Kern Head Start Budget to Actual Report for the period July 1, 2019 through August 31, 2019. Two months (25%) of the eight-month budget period have elapsed.

Base Funds
Overall expenditures are at 19% of the budget, which is on trend with expenditures at this point in the prior budget period.

Training & Technical Assistance Funds
Overall expenditures are at 16% of the budget. Staff have identified most training costs for the eight-month budget period, which will fully exhaust these funds

Non-Federal Share (Head Start and Early Head Start Combined)
Non-Federal share is at 14% of the budget.

Start-up
CAPK was awarded additional funds for the purpose of:

- Converting 4 pre-k classrooms to 6 toddler classrooms;
- Constructing and furnishing additional modular classrooms at 4 CAPK facilities.

The funding award was issued on July 27, 2019. Start-up activities began immediately, but no expenses have been recorded for the months of July and August.

Community Action Partnership of Kern
Head Start - Kern
Budget to Actual Report
Budget Period: July 1, 2019 - February 29, 2020
Report Period: July 1, 2019 - August 31, 2019
Month 2 of 8 (25%)

Prepared 09/11/2019

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	6,160,963	958,640	5,202,323	16%	84%
FRINGE BENEFITS	2,113,158	500,942	1,612,216	24%	76%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	478,360	74,574	403,786	16%	84%
CONTRACTUAL	51,529	11,835	39,694	23%	77%
CONSTRUCTION	0	0	0		
OTHER	1,703,978	484,225	1,219,753	28%	72%
INDIRECT	1,012,615	210,288	802,327	21%	79%
TOTAL BASE FUNDING	**11,520,603**	**2,240,505**	**9,280,098**	**19%**	**81%**

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	2,376	4,818	(2,442)	203%	-103%
SUPPLIES	17,206	1,157	16,049	7%	93%
CONTRACTUAL	5,657	0	5,657	0%	100%
OTHER	82,389	12,038	70,351	15%	85%
INDIRECT	10,763	1,065	9,698	10%	90%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**118,391**	**19,078**	**99,313**	**16%**	**84%**

START-UP

SUPPLIES	0	0	0		
CONSTRUCTION	1,812,348	0	1,812,348	0%	100%
OTHER	0	0	0		
TOTAL CARRYOVER	**1,812,348**	**0**	**1,812,348**	**0%**	**100%**

GRAND TOTAL HS FEDERAL FUNDS	**13,451,342**	**2,259,583**	**11,191,759**	**17%**	**83%**

HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

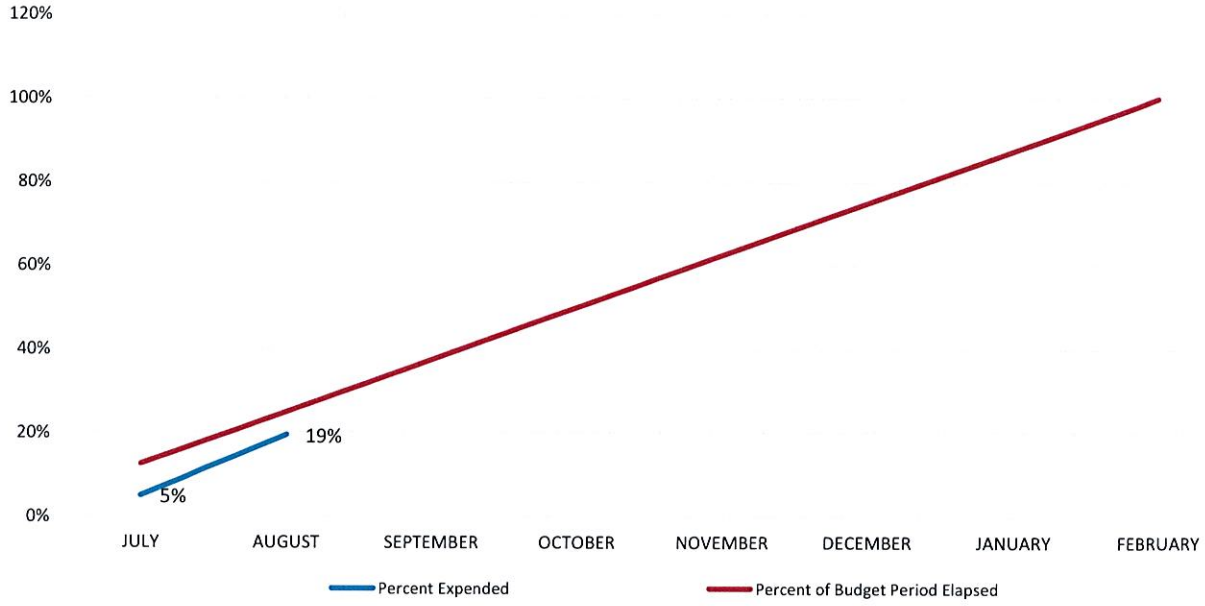
SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,319,728	107,478	1,212,250	8%	92%
CALIF DEPT OF ED	2,953,796	474,962	2,478,834	16%	84%
TOTAL NON-FEDERAL	**4,273,524**	**582,440**	**3,691,084**	**14%**	**86%**

Budget reflects Notice of Award **#09CH011132-01-01** (adjusted for Child Care Food Subsidy).
Award is prorated for ***eight months (07/01/2019 - 02/29/2019)***
Actual expenditures include posted expenditures and estimated adjustments through 08/31/2019.
Administrative Cost for HS and EHS Kern **15.3%**

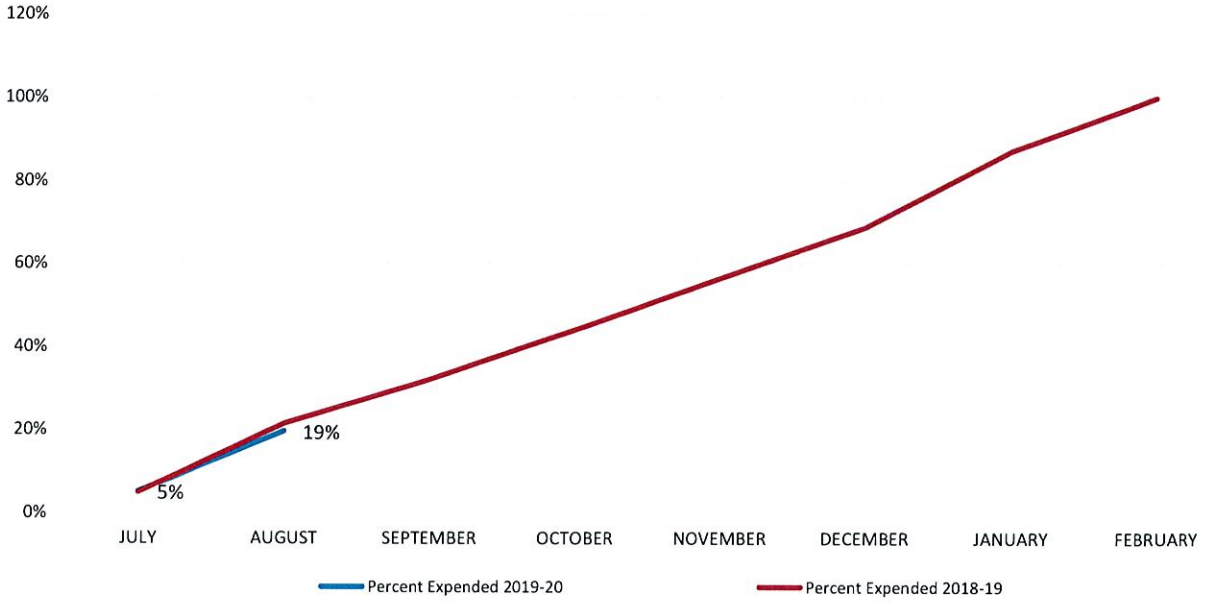
Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Bank of America	313				**313**	8/21/2019
Wells Fargo	23,221				**23,221**	8/31/2019
Lowe's	18,389				**18,389**	8/25/2019
Smart & Final	137				**137**	9/3/2019
Save Mart	984				**984**	8/25/2019
Chevron & Texaco Business Card	9,473				**9,473**	9/6/2019
Home Depot	4,896				**4,896**	9/5/2019
	57,413	**0**	**0**	**0**	**57,413**	

Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed



Head Start Kern
Percent Expended Compared to Prior Year



COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start – Kern
Budget to Actual Report for the Period Ended August 31, 2019 – Info Item

Date: September 24, 2019

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year project period. The first-year budget period is July 1, 2019 through February 29, 2020. The Budget to Actual Report for this grant reflects the prorated award.

The following are highlights of the Kern Head Start Budget to Actual Report for the period July 1, 2019 through August 31, 2019. Two months (25%) of the eight-month budget period have elapsed.

Base Funds
Overall expenditures are at 15% of the budget, which is on trend with expenditures at this point in the prior budget period.

Training & Technical Assistance Funds
Overall expenditures are at 28% of the budget. Staff have identified most training costs for the eight-month budget period, which will fully exhaust these funds.

Start-up
CAPK was awarded additional funds for the purpose of:

- Converting 4 pre-k classrooms to 6 toddler classrooms;
- Constructing and furnishing additional modular classrooms at 4 CAPK facilities.

The funding award was issued on July 27, 2019. Start-up activities began immediately and are in progress.

Community Action Partnership of Kern
Early Head Start - Kern
Budget to Actual Report
Budget Period: July 1, 2019 - February 29, 2020
Report Period: July 1, 2019 - August 31, 2019
Month 2 of 8 (25%)

Prepared 09/11/2019

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,290,313	435,920	2,854,393	13%	87%
FRINGE BENEFITS	1,173,251	166,234	1,007,017	14%	86%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	267,240	28,980	238,260	11%	89%
CONTRACTUAL	17,923	24,542	(6,619)	137%	-37%
CONSTRUCTION	0	0	0		
OTHER	456,628	128,902	327,726	28%	72%
INDIRECT	513,644	67,301	446,343	13%	87%
TOTAL BASE FUNDING	**5,718,999**	**851,880**	**4,867,119**	**15%**	**85%**

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	24,205	2,361	21,844	10%	90%
SUPPLIES	3,319	409	2,910	12%	88%
CONTRACTUAL	5,793	0	5,793	0%	100%
OTHER	68,856	26,172	42,684	38%	62%
INDIRECT	10,217	2,649	7,568	26%	74%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**112,390**	**31,592**	**80,798**	**28%**	**72%**

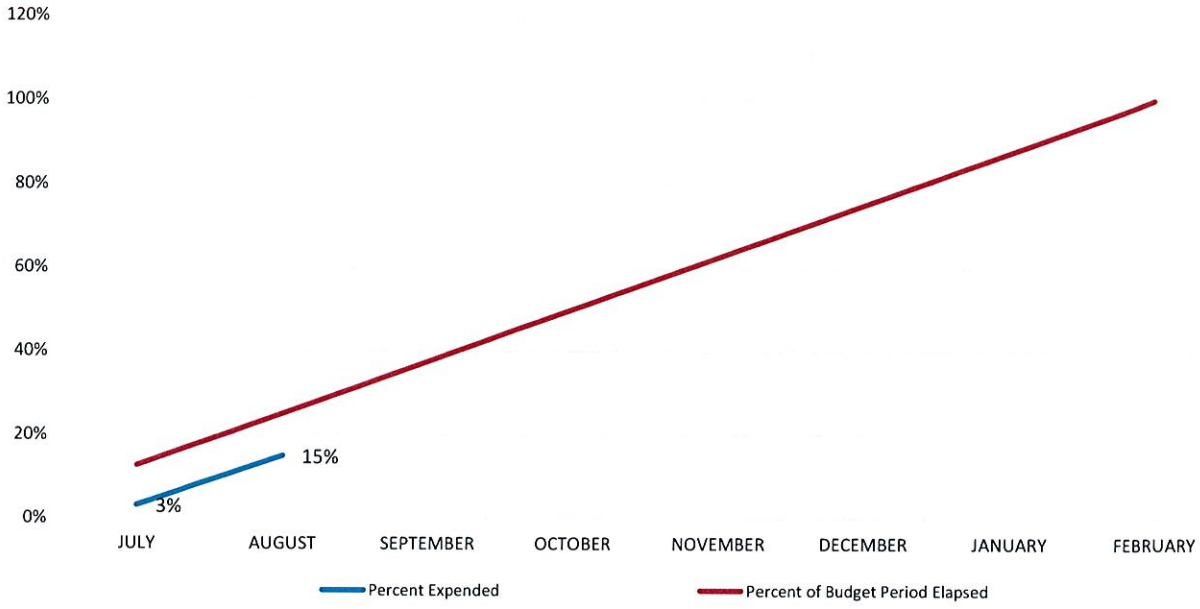
START-UP

SUPPLIES	349,500	37,085	312,415	11%	89%
CONSTRUCTION	1,492,427	0	1,492,427	0%	100%
OTHER	295,325	0	295,325	0%	100%
TOTAL CARRYOVER	**2,137,252**	**37,085**	**2,100,167**	**2%**	**98%**

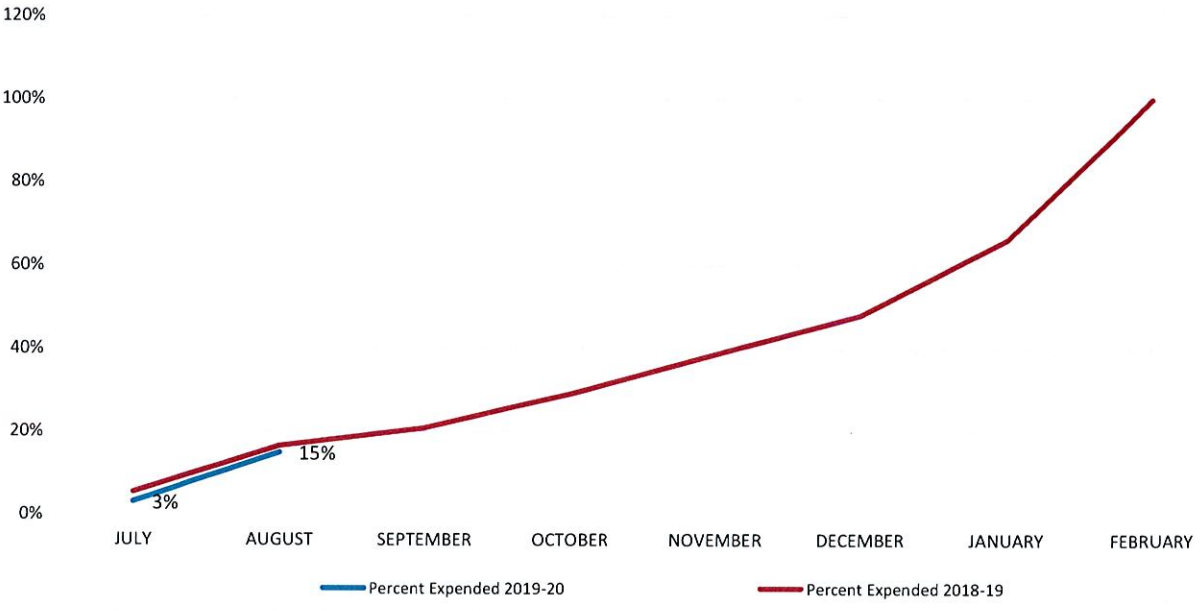
GRAND TOTAL EHS FEDERAL FUNDS	**7,968,641**	**920,557**	**7,048,084**	**12%**	**88%**

Budget reflects Notice of Award **#09CH011132-01-01** (adjusted for Child Care Food Subsidy).
*Award is prorated for **eight months (07/01/2019 - 02/29/2019)***
Actual expenditures include posted expenditures and estimated adjustments through 08/31/2019.

Early Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed



Early Head Start Kern
Percent Expended Compared to Prior Year



COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start – San Joaquin
Budget to Actual Report for the Period Ended August 31, 2019 – Info Item

Date: September 24, 2019

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period February 1, 2019 through August 31, 2019. Seven months (58%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 53% of the budget, which is on trend compared to last year at this time. Because services did not take place during the month of June, expenses in salaries and fringe benefits were lower.

Training & Technical Assistance Funds
Overall expenditures are at 64% of the budget. The combined personnel and fringe benefits expenses are at 58% of the budget.

Non-Federal Share
Non-Federal share is at 49% of the budget.

Community Action Partnership of Kern
Early Head Start - San Joaquin County
Budget to Actual Report
Budget Period: February 1, 2019 - January 31, 2020
Report Period: February 1, 2019 - August 31, 2019
Month 7 of 12 (58%)

Prepared 09/11/2019

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,114,932	1,663,957	1,450,975	53%	47%
FRINGE BENEFITS	923,567	474,139	449,428	51%	49%
TRAVEL	20,232	11,547	8,685	57%	43%
SUPPLIES	140,925	85,259	55,666	60%	40%
CONTRACTUAL	12,078	4,850	7,228	40%	60%
OTHER	600,638	307,212	293,426	51%	49%
INDIRECT	456,781	245,458	211,323	54%	46%
TOTAL	**5,269,153**	**2,792,422**	**2,476,731**	**53%**	**47%**

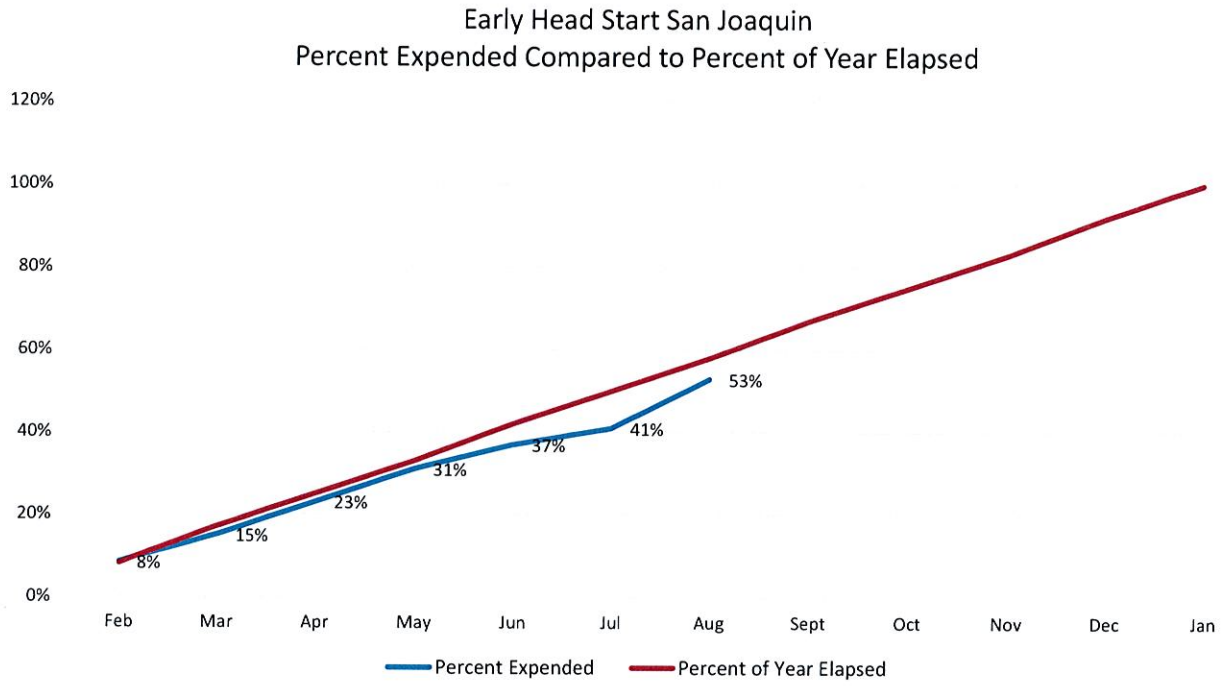
TRAINING & TECHNICAL ASSISTANCE FUNDS					
PERSONNEL	39,312	15,350	23,962	39%	61%
FRINGE BENEFITS	11,534	8,794	2,740	76%	24%
TRAVEL	15,673	9,798	5,875	63%	37%
SUPPLIES	7,900	0	7,900	0%	100%
CONTRACTUAL	3,500	7,680	(4,180)	219%	-119%
OTHER	30,423	27,601	2,822	91%	9%
INDIRECT	10,833	6,922	3,911	64%	36%
TOTAL	**119,175**	**76,145**	**43,030**	**64%**	**36%**

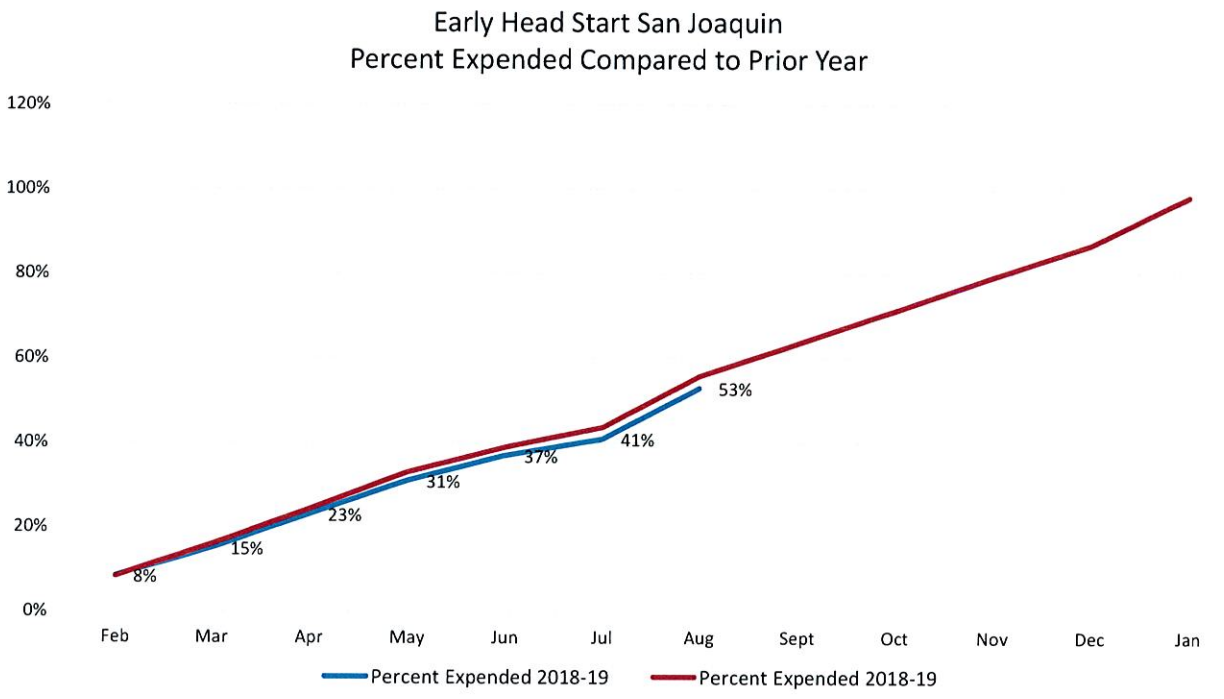
GRAND TOTAL EHS FEDERAL FUNDS	**5,388,328**	**2,868,567**	**2,519,761**	**53%**	**47%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,347,083	656,571	690,512	49%	51%
TOTAL NON-FEDERAL FUNDS	**1,347,083**	**656,571**	**690,512**	**49%**	**51%**

Centralized Administrative Cost	7.2%
Program Administrative Cost	2.6%
Total Administrative Cost	**9.8%**

Budget reflects Notice of Award #09CH010071-05-01
Actual expenditures include posted expenditures and estimated adjustments through 08/31/2019


Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
8%
15%
23%
31%
37%
41%
53%
Percent Expended
Percent of Year Elapsed


Early Head Start San Joaquin
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
20%
0%
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
Jan
8%
15%
23%
31%
37%
41%
53%
Percent Expended 2018-19
Percent Expended 2018-19

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start Child Care Partnerships
Budget to Actual Report for the Period Ended August 31, 2019 – Info Item

Date: September 24, 2019

The following are highlights of the Early Head Start Child Care Partnerships Budget to Actual Report for the period September 1, 2018 through August 31, 2019. Twelve months (100%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 99% of the budget.

Training & Technical Assistance (T&TA)
Overall expenditures are at 73% of the budget.

Non-Federal Share
Non-Federal share is at 132% of the budget.

This report will continue to be presented until all transactions have been processed and the grant period has is closed.

Community Action Partnership of Kern
Early Head Start - Child Care Partnerships
Budget to Actual Report
Budget Period: September 1, 2018 - August 31, 2019
Report Period: September 1, 2018 - August 31, 2019
Month 12 of 12 (100%)

Prepared 09/11/2019

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	130,082	143,117	(13,035)	110%	-10%
FRINGE BENEFITS	33,248	46,816	(13,568)	141%	-41%
SUPPLIES	1,750	742	1,008	42%	58%
CONTRACTUAL	462,028	432,389	29,639	94%	6%
OTHER	17,395	14,837	2,558	85%	15%
INDIRECT	64,398	63,432	966	99%	1%
TOTAL BASE	**708,901**	**701,235**	**7,666**	**99%**	**1%**

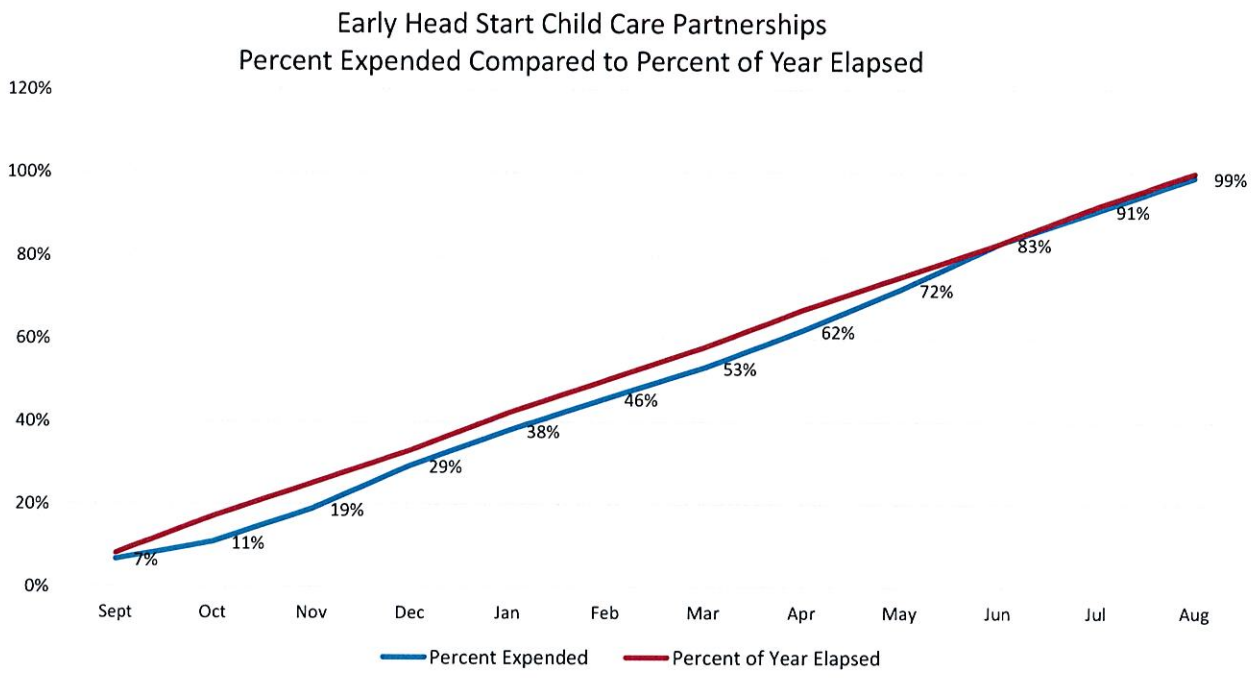
TRAINING & TECHNICAL ASSISTANCE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
TRAVEL	5,294	2,797	2,497	53%	47%
SUPPLIES	3,506	0	3,506	0%	100%
OTHER	6,473	8,287	(1,814)	128%	-28%
INDIRECT	1,527	1,108	419	73%	27%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**16,800**	**12,192**	**4,608**	**73%**	**27%**

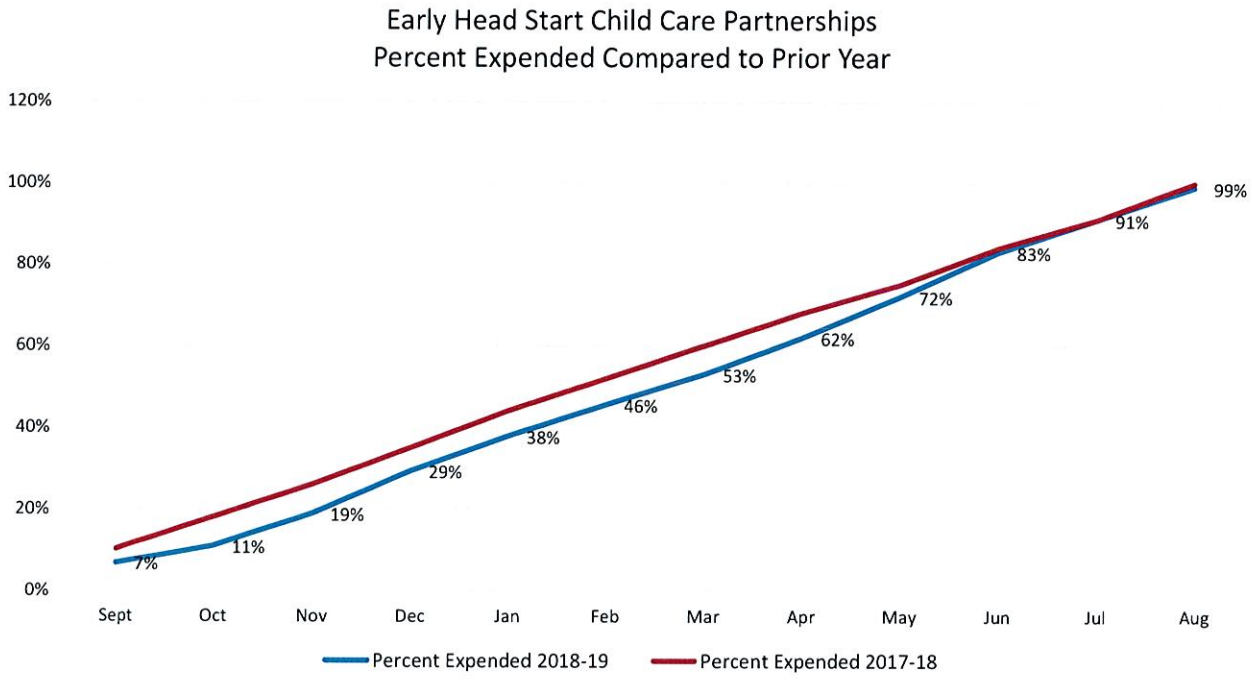
GRAND TOTAL FEDERAL FUNDS	**725,701**	**713,427**	**12,274**	**98%**	**2%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	181,425	239,211	(57,786)	132%	-32%
TOTAL NON-FEDERAL FUNDS	**181,425**	**239,211**	**(57,786)**	**132%**	**-32%**

Centralized Administrative Cost	6.8%
Program Administrative Cost	1.8%
Total Administrative Cost	**8.6%**

Budget reflects Notice of Award #09HP0036-04-00.
Actual expenditures include posted expenditures and estimated adjustments through 08/31/2019.


Early Head Start Child Care Partnerships
Percent Expended Compared to Percent of Year Elapsed
120%
100%
80%
60%
40%
20%
0%
Sept
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
7%
11%
19%
29%
38%
46%
53%
62%
72%
83%
91%
99%
Percent Expended
Percent of Year Elapsed


Early Head Start Child Care Partnerships
Percent Expended Compared to Prior Year
120%
100%
80%
60%
40%
20%
0%
Sept
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
7%
11%
19%
29%
38%
46%
53%
62%
72%
83%
91%
99%
Percent Expended 2018-19
Percent Expended 2017-18

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start Expansion
Budget to Actual Report for the Period Ended August 31, 2019 – Info Item

Date: September 24, 2019

At the end of November 2018, CAPK submitted an application to compete for Early Head Start center based and child care partnerships expansion funds. On March 27, 2019, CAPK was awarded the full amount requested in its application. The award will expand center-based services by 24 slots (3 classrooms), and child care partnerships slots by 72.

This grant was awarded under a separate award number; and will thus be reported independently from other Head Start grants operated by CAPK. The annual budget period is March 1 through February 28/29.

Start-up activities for center-based services: The lease of the center for these services ("Jewett Center") has been executed. Renovations and licensing of three classrooms will begin shortly.

Start-up activities for child care partnerships: CAPK issued a Request for Proposal to solicit potential partners, for which one proposal was received. Contract negotiations are in progress to serve 42 children. CAPK will reissue the Request for Proposal to solicit additional partners for the remaining 30 slots.

The following are highlights of the Early Head Start Expansion Budget to Actual Report for the period March 1, 2019 through August 31, 2019. Six months (50%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 2% of the budget.

Training & Technical Assistance (T&TA)
Overall expenditures are at 1% of the budget.

Start Up
Overall expenditures are at 1% of the budget.

Non-Federal Share
Non-Federal share is at 0% of the budget.

Community Action Partnership of Kern
Early Head Start Expansion
Budget to Actual Report
Budget Period: March 1, 2019 - February 29, 2020
Report Period: March 1, 2019 - August 31, 2019
Month 6 of 12 (50%)

Prepared 09/11/2019

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	541,287	19,883	521,404	4%	96%
FRINGE BENEFITS	170,225	4,647	165,578	3%	97%
SUPPLIES	45,780	0	45,780	0%	100%
CONTRACTUAL	540,975	29	540,946	0%	100%
OTHER	141,458	147	141,311	0%	100%
INDIRECT	135,664	2,529	133,135	2%	98%
TOTAL BASE FUNDING	**1,575,389**	**27,234**	**1,548,155**	**2%**	**98%**
TRAINING & TECHNICAL ASSISTANCE					
SUPPLIES	12,885	0	12,885	0%	100%
OTHER	22,920	79	22,841	0%	100%
INDIRECT	3,580	0	3,580	0%	100%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**39,385**	**581**	**38,804**	**1%**	**99%**
START UP					
SUPPLIES	258,000	5,814	252,186	2%	98%
OTHER	196,545	0	196,545	0%	100%
INDIRECT	45,455	0	45,455	0%	100%
TOTAL START UP	**500,000**	**5,814**	**494,186**	**1%**	**99%**
GRAND TOTAL EHS FEDERAL FUNDS	**2,114,774**	**33,629**	**2,081,145**	**2%**	**98%**

EARLY HEAD START EXPANSION NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	528,694	0	528,694	0%	100%
TOTAL NON-FEDERAL	**528,694**	**0**	**528,694**	**0%**	**100%**

Budget reflects Notice of Award **#09HP000163-01-00**

Actual expenditures include posted expenditures and estimated adjustments through 08/31/2019.

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2019-2020

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 3,229.00	$ 197.26	$ 197.26	$ 3,031.74	25%	6%
APRIL 2019	$ 3,031.74	$ 215.71	$ 412.97	$ 2,816.03	50%	13%
MAY 2019	$ 2,816.03	$ 172.03	$ 585.00	$ 2,644.00	75%	18%
JUNE 2019	$ 2,644.00	$ 133.54	$ 718.54	$ 2,510.46	100%	22%
JULY 2019	$ 5,475.00	$ -	$ -	$ 5,475.00	13%	0%
AUGUST 2019	$ 5,475.00	$ 33.39	$ 33.39	$ 5,441.61	25%	1%
SEPTEMBER 2019	$ 5,441.61		$ 33.39	$ 5,441.61	38%	
OCTOBER 2019	$ 5,441.61		$ 33.39	$ 5,441.61	50%	
NOVEMBER 2019	$ 5,441.61		$ 33.39	$ 5,441.61	63%	
DECEMBER 2019	$ 5,441.61		$ 33.39	$ 5,441.61	75%	
JANUARY 2020	$ 5,441.61		$ 33.39	$ 5,441.61	88%	
FEBRUARY 2020	$ 5,441.61		$ 33.39	$ 5,441.61	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 421.00	$ 32.10	$ 32.10	$ 388.90	25%	8%
APRIL 2019	$ 388.90	$ 35.11	$ 67.21	$ 353.79	50%	16%
MAY 2019	$ 353.79	$ 27.99	$ 95.20	$ 325.80	75%	23%
JUNE 2019	$ 325.80	$ 21.73	$ 116.93	$ 304.07	100%	28%
JULY 2019	$ 1,824.00	$ -	$ -	$ 1,824.00	13%	0%
AUGUST 2019	$ 1,824.00	$ 11.12	$ 11.12	$ 1,812.88	25%	0%
SEPTEMBER 2019	$ 1,812.88		$ 11.12	$ 1,812.88	38%	
OCTOBER 2019	$ 1,812.88		$ 11.12	$ 1,812.88	50%	
NOVEMBER 2019	$ 1,812.88		$ 11.12	$ 1,812.88	63%	
DECEMBER 2019	$ 1,812.88		$ 11.12	$ 1,812.88	75%	
JANUARY 2020	$ 1,812.88		$ 11.12	$ 1,812.88	88%	
FEBRUARY 2020	$ 1,812.88		$ 11.12	$ 1,812.88	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2019-2020

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2019	$ 275.00	$ -	$ -	$ 275.00	8%	0%
MARCH 2019	$ 275.00	$ 13.34	$ 13.34	$ 261.66	17%	5%
APRIL 2019	$ 261.66	$ -	$ 13.34	$ 261.66	25%	5%
MAY 2019	$ 261.66	$ 26.68	$ 40.02	$ 234.98	33%	15%
JUNE 2019	$ 234.98	$ -	$ 40.02	$ 234.98	42%	15%
JULY 2019	$ 234.98	$ -	$ 40.02	$ 234.98	50%	15%
AUGUST 2019	$ 234.98	$ -	$ 40.02	$ 234.98	58%	15%
SEPTEMBER 2019	$ 234.98		$ 40.02	$ 234.98	67%	
OCTOBER 2019	$ 234.98		$ 40.02	$ 234.98	75%	
NOVEMBER 2019	$ 234.98		$ 40.02	$ 234.98	83%	
DECEMBER 2019	$ 234.98		$ 40.02	$ 234.98	92%	
JANUARY 2020	$ 234.98		$ 40.02	$ 234.98	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2018	$ 285.00	$ -	$ -	$ 285.00	8%	0%
OCTOBER 2018	$ 285.00	$ -	$ -	$ 285.00	17%	0%
NOVEMBER 2018	$ 285.00	$ -	$ -	$ 285.00	25%	0%
DECEMBER 2018	$ 285.00	$ -	$ -	$ 285.00	33%	0%
JANUARY 2019	$ 285.00	$ -	$ -	$ 285.00	42%	0%
FEBRUARY 2019	$ 285.00	$ -	$ -	$ 285.00	50%	0%
MARCH 2019	$ 285.00	$ -	$ -	$ 285.00	58%	0%
APRIL 2019	$ 285.00	$ -	$ -	$ 285.00	67%	0%
MAY 2019	$ 285.00	$ -	$ -	$ 285.00	75%	0%
JUNE 2019	$ 285.00	$ -	$ -	$ 285.00	83%	0%
JULY 2019	$ 285.00	$ -	$ -	$ 285.00	92%	0%
AUGUST 2019	$ 285.00	$ -	$ -	$ 285.00	100%	0%

Prepared by Donna Holland
September 13, 2019

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NINOS
2019-2020

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 3,229.00	$ 197.26	$ 197.26	$ 3,031.74	25%	6%
ABRIL DEL 2019	$ 3,031.74	$ 215.71	$ 412.97	$ 2,816.03	50%	13%
MAYO DEL 2019	$ 2,816.03	$ 172.03	$ 585.00	$ 2,644.00	75%	18%
JUNIO DEL 2019	$ 2,644.00	$ 133.54	$ 718.54	$ 2,510.46	100%	22%
JULIO DEL 2019	$ 1,824.00	$ -	$ -	$ 1,824.00	13%	0%
AGOSTO DEL 2019	$ 1,824.00	$ 33.39	$ 33.39	$ 1,790.61	25%	2%
SEPTIEMBRE DEL 2018	$ 1,790.61	$ -	$ 33.39	$ 1,790.61	38%	
OCTUBRE DEL 2019	$ 1,790.61	$ -	$ 33.39	$ 1,790.61	50%	
NOVIEMBRE DEL 2019	$ 1,790.61	$ -	$ 33.39	$ 1,790.61	63%	
DICIEMBRE DEL 2019	$ 1,790.61	$ -	$ 33.39	$ 1,790.61	75%	
ENERO DEL 2020	$ 1,790.61	$ -	$ 33.39	$ 1,790.61	88%	
FEBRERO DEL 2020	$ 1,790.61	$ -	$ 33.39	$ 1,790.61	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 421.00	$ 32.10	$ 32.10	$ 388.90	25%	8%
ABRIL DEL 2019	$ 388.90	$ 35.11	$ 67.21	$ 353.79	50%	16%
MAYO DEL 2019	$ 353.79	$ 27.99	$ 95.20	$ 325.80	75%	23%
JUNIO DEL 2019	$ 325.80	$ 21.73	$ 116.93	$ 304.07	100%	28%
JULIO DEL 2019	$ 5,475.00	$ -	$ -	$ 5,475.00	13%	0%
AGOSTO DEL 2019	$ 5,475.00	$ 11.12	$ 11.12	$ 5,463.88	25%	1%
SEPTIEMBRE DEL 2018	$ 5,463.88	$ -	$ 11.12	$ 5,463.88	38%	
OCTUBRE DEL 2019	$ 5,463.88	$ -	$ 11.12	$ 5,463.88	50%	
NOVIEMBRE DEL 2019	$ 5,463.88	$ -	$ 11.12	$ 5,463.88	63%	
DICIEMBRE DEL 2019	$ 5,463.88	$ -	$ 11.12	$ 5,463.88	75%	
ENERO DEL 2020	$ 5,463.88	$ -	$ 11.12	$ 5,463.88	88%	
FEBRERO DEL 2020	$ 5,463.88	$ -	$ 11.12	$ 5,463.88	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NINOS
2019-2020

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2019	$ 275.00	$ -	$ -	$ 275.00	8%	0%
MARZO DEL 2019	$ 275.00	$ 13.34	$ 13.34	$ 261.66	17%	5%
ABRIL DEL 2019	$ 261.66	$ -	$ -	$ 261.66	25%	5%
MAYO DEL 2019	$ 261.66	$ 26.68	$ 26.68	$ 234.98	33%	15%
JUNIO DEL 2019	$ 234.98	$ -	$ -	$ 234.98	42%	15%
JULIO DEL 2019	$ 234.98	$ -	$ -	$ 234.98	50%	15%
AGOSTO DEL 2019	$ 234.98	$ -	$ -	$ 234.98	58%	15%
SEPTIEMBRE DEL 2019	$ 234.98	$ -	$ -	$ 234.98	67%	
OCTUBRE DEL 2019	$ 234.98	$ -	$ -	$ 234.98	75%	
NOVIEMBRE DEL 2019	$ 234.98	$ -	$ -	$ 234.98	83%	
DICIEMBRE DEL 2019	$ 234.98	$ -	$ -	$ 234.98	92%	
ENERO DEL 2020	$ 234.98	$ -	$ -	$ 234.98	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
SEPTIEMBRE DEL 2018	$ 285.00	$ -	$ -	$ 285.00	8%	0%
OCTUBRE DEL 2018	$ 285.00	$ -	$ -	$ 285.00	17%	0%
NOVIEMBRE DEL 2018	$ 285.00	$ -	$ -	$ 285.00	25%	0%
DICIEMBRE DEL 2018	$ 285.00	$ -	$ -	$ 285.00	33%	0%
ENERO DEL 2019	$ 285.00	$ -	$ -	$ 285.00	42%	0%
FEBRERO DEL 2019	$ 285.00	$ -	$ -	$ 285.00	50%	0%
MARZO DEL 2019	$ 285.00	$ -	$ -	$ 285.00	58%	0%
ABRIL DEL 2019	$ 285.00	$ -	$ -	$ 285.00	67%	0%
MAYO DEL 2019	$ 285.00	$ -	$ -	$ 285.00	75%	0%
JUNIO DEL 2019	$ 285.00	$ -	$ -	$ 285.00	83%	0%
JULIO DEL 2019	$ 285.00	$ -	$ -	$ 285.00	92%	0%
AGOSTO DEL 2019	$ 285.00	$ -	$ -	$ 285.00	100%	0%

Preparado por Donna Holland
13 de septiembre 2019

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2019-2020

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 8,371.00	$ 345.75	$ 345.75	$ 8,025.25	25%	4%
APRIL 2019	$ 8,025.25	$ 61.01	$ 406.76	$ 7,964.24	50%	5%
MAY 2019	$ 7,964.24	$ 545.65	$ 952.41	$ 7,418.59	75%	11%
JUNE 2019	$ 7,418.59	$ 356.27	$ 1,308.68	$ 7,062.32	100%	16%
JULY 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	13%	0%
AUGUST 2019	$ 18,711.00	$ 288.37	$ 288.37	$ 18,422.63	25%	2%
SEPTEMBER 2019	$ 18,422.63		$ 288.37	$ 18,422.63	38%	
OCTOBER 2019	$ 18,422.63		$ 288.37	$ 18,422.63	50%	
NOVEMBER 2019	$ 18,422.63		$ 288.37	$ 18,422.63	63%	
DECEMBER 2019	$ 18,422.63		$ 288.37	$ 18,422.63	75%	
JANUARY 2020	$ 18,422.63		$ 288.37	$ 18,422.63	88%	
FEBRUARY 2020	$ 18,422.63		$ 288.37	$ 18,422.63	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	$ 1,363.00	$ 56.29	$ 56.29	$ 1,306.71	25%	4%
APRIL 2019	$ 1,306.71	$ 9.93	$ 66.22	$ 1,296.78	50%	5%
MAY 2019	$ 1,296.78	$ 88.82	$ 155.04	$ 1,207.96	75%	11%
JUNE 2019	$ 1,207.96	$ 58.00	$ 213.04	$ 1,149.96	100%	16%
JULY 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	13%	0%
AUGUST 2019	$ 6,264.00	$ 96.12	$ 96.12	$ 6,167.88	25%	1%
SEPTEMBER 2019	$ 6,167.88		$ 96.12	$ 6,167.88	38%	
OCTOBER 2019	$ 6,167.88		$ 96.12	$ 6,167.88	50%	
NOVEMBER 2019	$ 6,167.88		$ 96.12	$ 6,167.88	63%	
DECEMBER 2019	$ 6,167.88		$ 96.12	$ 6,167.88	75%	
JANUARY 2020	$ 6,167.88		$ 96.12	$ 6,167.88	88%	
FEBRUARY 2020	$ 6,167.88		$ 96.12	$ 6,167.88	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2019-2020

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2019	$ 3,350.00	$ 9.31	$ 9.31	$ 3,340.69	8%	0%
MARCH 2019	$ 3,340.69	$ 20.89	$ 30.20	$ 3,319.80	17%	1%
APRIL 2019	$ 3,319.80	$ 19.92	$ 50.12	$ 3,299.88	25%	1%
MAY 2019	$ 3,299.88	$ 16.92	$ 67.04	$ 3,282.96	33%	2%
JUNE 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	42%	2%
JULY 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	50%	2%
AUGUST 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	58%	2%
SEPTEMBER 2019	$ 3,282.96		$ 67.04	$ 3,282.96	67%	
OCTOBER 2019	$ 3,282.96		$ 67.04	$ 3,282.96	75%	
NOVEMBER 2019	$ 3,282.96		$ 67.04	$ 3,282.96	83%	
DECEMBER 2019	$ 3,282.96		$ 67.04	$ 3,282.96	92%	
JANUARY 2020	$ 3,282.96		$ 67.04	$ 3,282.96	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2018	$ 560.00	$ 26.21	$ 26.21	$ 533.79	8%	5%
OCTOBER 2018	$ 533.79	$ 23.94	$ 50.15	$ 509.85	17%	9%
NOVEMBER 2018	$ 509.85	$ 13.17	$ 63.32	$ 496.68	25%	11%
DECEMBER 2018	$ 496.68	$ -	$ 63.32	$ 496.68	33%	11%
JANUARY 2019	$ 496.68	$ 53.31	$ 116.63	$ 443.37	42%	21%
FEBRUARY 2019	$ 443.37	$ 31.01	$ 147.64	$ 412.36	50%	26%
MARCH 2019	$ 412.36	$ 17.92	$ 165.56	$ 394.44	58%	30%
APRIL 2019	$ 394.44	$ -	$ 165.56	$ 394.44	67%	30%
MAY 2019	$ 394.44	$ -	$ 165.56	$ 394.44	75%	30%
JUNE 2019	$ 394.44	$ -	$ 165.56	$ 394.44	83%	30%
JULY 2019	$ 394.44	$ -	$ 165.56	$ 394.44	92%	30%
AUGUST 2019	$ 394.44	$ -	$ 165.56	$ 394.44	100%	30%

Prepared by Donna Holland
September 13, 2019

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2019-2020

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 8,731.00	$ 345.75	$ 345.75	$ 8,385.25	25%	4%
ABRIL DEL 2019	$ 8,385.25	$ 61.01	$ 406.76	$ 8,324.24	50%	5%
MAYO DEL 2019	$ 8,324.24	$ 545.65	$ 952.41	$ 7,778.59	75%	11%
JUNIO DEL 2019	$ 7,778.59	$ 356.27	$ 1,308.68	$ 7,422.32	100%	16%
JULIO DEL 2019	$ 18,711.00	$ -	$ -	$ 18,711.00	13%	0%
AGOSTO DEL 2019	$ 18,711.00	$ 288.37	$ 288.37	$ 18,422.63	25%	2%
SEPTIEMBRE DEL 2018	$ 18,422.63	$ -	$ 288.37	$ 18,422.63	38%	
OCTUBRE DEL 2019	$ 18,422.63	$ -	$ 288.37	$ 18,422.63	50%	
NOVIEMBRE DEL 2019	$ 18,422.63	$ -	$ 288.37	$ 18,422.63	63%	
DICIEMBRE DEL 2019	$ 18,422.63	$ -	$ 288.37	$ 18,422.63	75%	
ENERO DEL 2020	$ 18,422.63	$ -	$ 288.37	$ 18,422.63	88%	
FEBRERO DEL 2020	$ 18,422.63	$ -	$ 288.37	$ 18,422.63	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2019	$ 1,363.00	$ 56.29	$ 56.29	$ 1,306.71	8%	4%
ABRIL DEL 2019	$ 1,306.71	$ 9.93	$ 66.22	$ 1,296.78	17%	5%
MAYO DEL 2019	$ 1,296.78	$ 88.82	$ 155.04	$ 1,207.96	25%	11%
JUNIO DEL 2019	$ 1,207.96	$ 58.00	$ 213.04	$ 1,149.96	33%	16%
JULIO DEL 2019	$ 6,264.00	$ -	$ -	$ 6,264.00	13%	0%
AGOSTO DEL 2019	$ 6,264.00	$ 96.12	$ 96.12	$ 6,167.88	25%	1%
SEPTIEMBRE DEL 2018	$ 6,167.88	$ -	$ 96.12	$ 6,167.88	38%	
OCTUBRE DEL 2019	$ 6,167.88	$ -	$ 96.12	$ 6,167.88	50%	
NOVIEMBRE DEL 2019	$ 6,167.88	$ -	$ 96.12	$ 6,167.88	63%	
DICIEMBRE DEL 2019	$ 6,167.88	$ -	$ 96.12	$ 6,167.88	75%	
ENERO DEL 2020	$ 6,167.88	$ -	$ 96.12	$ 6,167.88	88%	
FEBRERO DEL 2020	$ 6,167.88	$ -	$ 96.12	$ 6,167.88	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2019-2020

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2019	$ 3,350.00	$ 9.31	$ 9.31	$ 3,340.69	8%	0%
MARZO DEL 2019	$ 3,340.69	$ 20.89	$ 30.20	$ 3,319.80	17%	1%
ABRIL DEL 2019	$ 3,319.80	$ 19.92	$ 50.12	$ 3,299.88	25%	1%
MAYO DEL 2019	$ 3,299.88	$ 16.92	$ 67.04	$ 3,282.96	33%	2%
JUNIO DEL 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	42%	2%
JULIO DEL 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	50%	2%
AGOSTO DEL 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	58%	2%
SEPTIEMBRE DEL 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	67%	
OCTUBRE DEL 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	75%	
NOVIEMBRE DEL 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	83%	
DICIEMBRE DEL 2019	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	92%	
ENERO DEL 2020	$ 3,282.96	$ -	$ 67.04	$ 3,282.96	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
SEPTIEMBRE DEL 2018	$ 560.00	$ 26.21	$ 26.21	$ 533.79	8%	5%
OCTUBRE DEL 2018	$ 533.79	$ 23.94	$ 50.15	$ 509.85	17%	9%
NOVIEMBRE DEL 2018	$ 509.85	$ 13.17	$ 63.32	$ 496.68	25%	11%
DICIEMBRE DEL 2018	$ 496.68	$ -	$ 63.32	$ 496.68	33%	11%
ENERO DEL 2019	$ 496.68	$ 53.31	$ 116.63	$ 443.37	42%	21%
FEBRERO DEL 2019	$ 443.37	$ 31.01	$ 147.64	$ 412.36	50%	26%
MARZO DEL 2019	$ 412.36	$ 17.92	$ 165.56	$ 394.44	58%	30%
ABRIL DEL 2019	$ 394.44	$ -	$ 165.56	$ 394.44	67%	30%
MAYO DEL 2019	$ 394.44	$ -	$ 165.56	$ 394.44	75%	30%
JUNIO DEL 2019	$ 394.44	$ -	$ 165.56	$ 394.44	83%	30%
JULIO DEL 2019	$ 394.44	$ -	$ 165.56	$ 394.44	92%	30%
AGOSTO DEL 2019	$ 394.44	$ -	$ 165.56	$ 394.44	100%	30%

Preparado por Donna Holland
13 de septiembre 2019

Community Action Partnership of Kern
Head Start and Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: July 1, 2019 through February 28, 2020
Report for period ending August 31, 2019 (Month 2 of 8)

Percent of year elapsed: 25%

LOCATION	Enroll-ment	July	Aug	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	80	0	0	0	59,557	0%
Alicante	20	1,832	915	2,747	14,889	18%
Broadway	40	0	1,232	1,232	29,779	4%
California City	34	0	1,809	1,809	25,312	7%
Cleo Foran	23	0	0	0	17,123	0%
Delano	76	0	6,309	6,309	56,579	11%
East California	56	0	0	0	41,690	0%
Fairfax	40	0	3,043	3,043	29,779	10%
Fairview	40	0	1,280	1,280	29,779	4%
Harvey L. Hall	156	13,404	14,856	28,260	116,136	24%
Heritage	40	0	0	0	29,779	0%
Home Base	124	37	423	460	46,157	1%
Lamont	40	0	0	0	29,779	0%
Martha J. Morgan	44	0	0	0	32,756	0%
McFarland	20	0	0	0	14,889	0%
Mojave	20	0	0	0	14,889	0%
Oasis	57	0	0	0	42,434	0%
Pete H. Parra	128	5,667	0	5,667	95,291	6%
Planz	20	0	0	0	14,889	0%
Primeros Pasos	80	4,041	8,164	12,205	59,557	20%
Rosamond	80	0	0	0	59,557	0%
San Diego Street	40	1,851	1,447	3,299	29,779	11%
Seibert	40	0	0	0	29,779	0%
Shafter	20	0	9,391	9,391	14,889	63%
Shafter HS/EHS	26	2,276	1,819	4,095	19,356	21%
Sterling	124	7,943	10,155	18,098	92,313	20%
Sunrise Villa	20	0	1,729	1,729	14,889	12%
Taft	66	0	0	0	49,135	0%
Tehachapi	34	0	1,006	1,006	25,312	4%
Vineland	20	0	0	0	14,889	0%
Virginia	40	0	0	0	29,779	0%
Wesley	60	0	5,475	5,475	44,668	12%
Willow	55	0	0	0	40,946	0%
Administrative Services		0	0	0	0	NA
Program Services		1,372	0	1,372	26,302	5%
Policy Council and RPC		0	0	0	27,093	0%
SUBTOTAL IN-KIND	**1,763**	**38,424**	**69,054**	**107,478**	**1,319,728**	**8%**
State General Child Care*		149,110	134,878	283,988	1,181,518	24%
State Preschool*		80,213	84,050	164,264	1,654,126	10%
State Migrant Child Care*		14,301	12,408	26,709	118,152	23%
SUBTOTAL CA DEPT of ED		**243,625**	**231,337**	**474,962**	**2,953,796**	**16%**
GRAND TOTAL		**282,049**	**300,391**	**582,440**	**4,273,524**	**14%**

*May include estimates

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: February 1, 2019 through January 31, 2020
Report for period ending July 31, 2019 (Month 7 of 12)

Percent of year elapsed: 58%

LOCATION	FUNDED ENROLL-MENT	Feb	March	April	May	June	July	Aug	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	9,349	9,973	9,716	7,545	5,825	5,297	78	47,782	133,083	36%
Chrisman	30	12,312	16,785	11,548	7,439	3,809	8,606	150	60,649	166,354	36%
Home Base - Lodi	35	12,150	16,320	16,251	14,825	2,077	7,911	0	69,533	97,040	72%
Home Base - Manteca	12	3,172	5,472	4,045	5,249	2,063	3,395	0	23,396	33,271	70%
Home Base - Stockton	90	18,088	24,844	20,686	20,356	11,753	12,406	0	108,132	249,531	43%
Home Base - Tracy	12	0	0	1,689	2,025	0	0	0	3,714	33,271	11%
Kennedy	16	7,180	5,402	7,181	4,740	2,063	5,560	100	32,225	88,722	36%
Lodi UCC	30	11,372	11,887	12,830	10,884	8,821	10,755	0	66,550	166,354	40%
Marci Massei	24	5,173	6,050	6,373	5,055	4,171	6,064	116	33,003	133,083	25%
St. Mary's	16	5,144	6,702	5,927	4,858	3,210	5,422	0	31,263	88,722	35%
Walnut	24	11,221	13,005	12,719	10,174	9,667	10,960	180	67,926	133,083	51%
Administrative Services		251	1,678	0	0	0	0	0	1,928	0	
Program Services		11,721	11,575	21,921	30,939	8,655	13,104	10,247	108,162	21,858	495%
Policy Council		57	187	0	175	48	0	0	467	2,713	17%
SUBTOTAL IN-KIND	**313**	**107,189**	**129,878**	**130,886**	**124,265**	**62,162**	**89,480**	**10,871**	**654,730**	**1,347,083**	**49%**

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Planning Committee
Meeting Minutes
August 6, 2019

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. Meeting was called to order at 5:35 p.m. by Diana Reyes

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. **PC Members present:** Diana Reyes, chairperson, Nila Hogan & Yolanda Ochoa
   c. **PC Members not present:** Kandy Ramos, Amber Dunlap

4. **Approval of Agenda**
   Motion to approve agenda dated August 6, 2019; was made by Nila Hogan, seconded by Yolanda Ochoa, motion carried unanimously.

5. **Approval of Minutes**
   Motion to approve minutes dated June 4, 2019; was made by Nila Hogan, seconded by Yolanda Ochoa, motion carried unanimously.

Introduction of Guests
Guests in attendance tonight were Jerry Meade, PDM Administrator, and Leticia Villegas Program Assistant/Translator.

6. **Public Forum**
   (The public wishing to address the PC Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

7. **Presentation / Discussion Items**

   a. The Enrollment Report was shared for the month of June. Head Start of Kern, Early Head Start of Kern & San Joaquin as well as the Partnership reported 100% enrollment.

   b. Jerry informed that EHS Kern, the Partnership as well as EHS San Joaquin were at the expected 10% of children enrolled with an IFSP/IEP during this reporting time. HS Kern reached the desired 10% as well. Over income none of the programs were above the 10% goal, therefore we're in compliance.
   c. The Average Daily Attendance (ADA) Report was reviewed and discussed. At the time of this report our ADA was at 98 %.

   d. Jerry shared the Child and Adult Care Food Program (CACFP) report . There was a total of 93,626 meals requested with 79,936 prepared by Central Kitchen for the month June. The percentage of meals prepared during the same period last year was at 92%. He also shared that the division staffing report includes 24 vacant positions for the month June; Human Resources is working to fill these vacancies. Family Medical leave reports that in June there was 14 employees on continuous leave and 116 on intermittent leave.

e. Jerry reviewed the Governance, Leadership and Oversight Capacity Screener Tool, questions were presented and answered. Mr. Meade requested approval from the planning committee for the submission of the revised document to the full Policy Council and the Board of Directors, Yolanda Ochoa proposed the approval of the Screener Tool, Nila Hogan seconded, motion carried unanimously.

8. Communications
None

9. Announcements
None

10. Adjournment
Meeting was adjourned at 6:35 p.m. Next meeting September 10, 2019.

Leticia Villegas, Program Assistant/Translator Completed 8/14/2019
Jerry Meade, PDM Administrator Edited

Asociacion de Acción Comunitaria de Kern
Head Start / Desarrollo Infantil Estatal
Consejo del Comité de Planeación
Minutos de la junta
6 de agosto de 2019

1. **Bienvenida**
   Se le dió la bienvenida al grupo.

2. **Llamado de orden**
   a. Diana Reyes, presidente llamó al orden de la junta a las 5:35 p.m.

3. **Pase de lista y establecimiento de cuórum (la mitad más uno)**
   a. Se estableció cuórum.
   b. **Miembros del comité presentes:** Diana Reyes, presidenta, Nila Hogan & Yolanda Ochoa
   c. **Miembros del comité ausentes:** Kandy Ramos, Amber Dunlap

4. **Aprobación de la agenda**
   Nila Hogan presentó una propuesta para la aprobación de la agenda fechada el 6 de agosto de 2019, Yolanda Ochoa la secundó, propuesta aprobada unánimemente

5. **Aprobación de minutos**
   Nila Hogan presentó una propuesta para la aprobación de los minutos con fecha del 4 de junio de 2019, Yolanda Ochoa la secundó, propuesta aprobada unánimemente.

6. **Presentación de invitados**
   Invitados que asistieron a la junta fueron Jerry Meade, Administrador y Leticia Villegas, Traductor/Asistente de programa

7. **Foro Publico**
   (El público que desee dirigirse a al comité de Planeación, puede hacerlo en este momento; sin embargo, el comité no tomará ninguna acción que no sea referir el asunto al personal docente para estudio y análisis.)

   Ninguno

8. **Presentación y discusión de temas**

   a. Se revisó el reporte de inscripción del mes de junio. Todos los programas reportaron inscripción total de 100%. Head Start de Kern, Early Head Start de Kern & San Joaquín, así como las Asociaciones.

   b. Jerry informó que EHS Kern, las asociaciones, así como EHS de San Joaquín, mantuvieron el 10% de inscripción establecida para los niños con planes IFSP/IEP durante la duración de este reporte. HS Kern también logró el 10% de inscripción. Para los programas de ingresos altos ningún programa sobrepaso el 10% programado, de manera que estamos en concordancia.
   c. El reporte de promedio de asistencia diaria (ADA) se revisó, al tiempo de este reporte se reportó una asistencia en general del 98%.

d. Jerry explicó las cifras del programa de cuidado alimenticio de niños y adultos, para el mes de junio. Durante junio se solicitaron un total de 93,626 comidas; de estas la cocina central preparó un total de 79,936. El porcentaje de alimentos preparados durante el mismo período el año pasado se mantuvo en 92%. El Sr. Meade también informó que el departamento de personal reportó 24 vacantes durante el mes de junio, se está trabajando para llenar las mismas. también se reportó que hay 14 empleados fuera de servicio debido a una incapacidad y 116 con ausencia intermitentes.

e. Jerry reviso una Mecanismo de selección llamada Gobernanza, Liderazgo, y capacidad de Supervisión, miembros el comité revisaron las preguntas incluidas en el cuestionario y se proporcionaron las respuestas correspondientes. El Sr. Meade solicito la aprobación del comité de planeación para remitir el documento para su aprobación en el Concilio de Póliza y en la Junta de Directores; Yolanda Ochoa presentó la propuesta de aprobación, y Nila Hogan la secundó, la propuesta fue aprobada unánimemente.

9. Comunicaciones

Ninguna

10. Anuncios

Ninguno

11. Clausura de sesión

La sesión fue clausurada a las 6:35 p.m. La próxima junta está programada para el 10 de septiembre de 2019.

Leticia Villegas, Program Assistant/Translator Completed 8/14/2019
Jerry Meade, PDM Administrator Edited

Fruits & Veggies: More Matters!



This September join the millions of people committed to a healthier lifestyle during **Fruits and Vegetables More Matters®** Month. Eating fruits and vegetables is important for long-term health and can be a very inexpensive part of a healthy lifestyle. Try to increase your intake to 2 cups of fruit and 2 ½ cups of vegetables every day, by adding produce to the foods you already eat:

1. Vegetables make delicious pizza toppings such as broccoli, spinach, and green peppers.
2. Mix up a breakfast smoothie with low-fat milk, frozen strawberries and banana.
3. Make a veggie wrap with roasted vegetables and low-fat cheese rolled in a whole-wheat tortilla.
4. Try crunchy vegetables instead of chips with your favorite low-fat salad dressing for dipping.
5. Grill colorful veggie kabobs, or branch out by adding fruits such as pineapple or peaches.
6. Add color to salads with baby carrots, grape tomatoes, spinach leaves, mandarin oranges, strawberries or blueberries.
7. Stock cut, ready-to-eat vegetables for snacks, side dishes, lunch box additions or appetizers.
8. Keep a bowl of colorful fresh whole fruit in the center of your kitchen or dining table where everyone can easily grab a healthy snack-on-the-run.
9. Get saucy! Puree apples, berries, peaches or pears in a blender for a thick, sweet sauce on grilled or broiled seafood or poultry, or drizzle over pancakes, French toast or waffles.
10. Turn any omelet into a hearty meal with broccoli, squash, carrots, peppers, tomatoes or onions with low-fat sharp cheddar cheese.

Add More Color to Your Meals for Better Health!

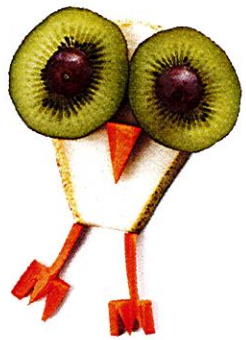
Sources:
1. Academy of Nutrition and Dietetics (www.eatright.org)

Treatment Disclaimer: This poster is for education purposes, not for use in the treatment of medical conditions. It is based on skilled medical opinion as of the date of publication. However, medical science advances and changes rapidly. Furthermore, diagnosis and treatment are often complex and involve more than one disease process or medical issue to determine proper care. If you believe you may have a medical condition described in the poster, consult your doctor.

Permission granted by Robertson & Fisher Publishing for use of the HealthMatters newsletter. Copyright Robertson & Fisher Publishing, 2015.

USDA
United States Department of Agriculture

KIDS FOOD CRITIC ACTIVITY



Let kids select a new fruit, vegetable, or recipe to sample. Have them taste the food and rate it based on visual appeal, smell, taste, and texture using a scale of 1 to 5 where 5 is the best.

DRAW FOOD HERE!

	1	2	3	4	5	
Visual Appeal	○	○	○	○	○	____
Smell	○	○	○	○	○	____
Taste	○	○	○	○	○	____
Texture	○	○	○	○	○	____

TOTAL: ____

TOTAL SCORE



Serve it again?

YES **NO**

FOR EXTRA FUN:

- Have kids choose and prepare foods and have friends, siblings, or parents sample and rate them.
- Present 3 new recipes to sample and compare them.

August 2016

USDA is an equal opportunity provider and employer.

5 Action Steps for Helping Someone in Emotional Pain



In 2017, suicide claimed the lives of more than **47,000 people** in the United States, according to the Centers for Disease Control and Prevention (CDC). Suicide affects people of all ages, genders, races, and ethnicities.

Suicide is complicated and tragic, but it can be preventable. **Knowing the warning signs for suicide and how to get help can help save lives.**

Here are 5 steps you can take to #BeThe1To help someone in emotional pain:

1. ASK:

"Are you thinking about killing yourself?" It's not an easy question but studies show that asking at-risk individuals if they are suicidal does not increase suicides or suicidal thoughts.

2. KEEP THEM SAFE:

Reducing a suicidal person's access to highly lethal items or places is an important part of suicide prevention. While this is not always easy, asking if the at-risk person has a plan and removing or disabling the lethal means can make a difference.

3. BE THERE:

Listen carefully and learn what the individual is thinking and feeling. Research suggests acknowledging and talking about suicide may in fact reduce rather than increase suicidal thoughts.

4. HELP THEM CONNECT:

Save the National Suicide Prevention Lifeline's number in your phone so it's there when you need it: **1-800-273-TALK (8255).** You can also help make a connection with a trusted individual like a family member, friend, spiritual advisor, or mental health professional.

5. STAY CONNECTED:

Staying in touch after a crisis or after being discharged from care can make a difference. Studies have shown the number of suicide deaths goes down when someone follows up with the at-risk person.

For more information on suicide prevention:
www.nimh.nih.gov/suicideprevention
www.bethe1to.com

NIH National Institute of Mental Health

NIMH Identifier No. OM 18-4315
Revised 2019

5 medidas que puede tomar para ayudar a una persona con dolor emocional



Según los Centros para el Control y la Prevención de Enfermedades (CDC, por sus siglas en inglés), en el 2017 el suicidio cobró la vida de casi **47,000 personas** en los Estados Unidos. El suicidio afecta a personas de todas las edades, géneros, razas y etnias.

El suicidio es complicado y trágico, pero puede evitarse. **Saber cuáles son las señales de advertencia del suicidio y dónde obtener ayuda puede servir para salvar vidas.**

A continuación, planteamos 5 medidas que puede seguir para ayudar a una persona con dolor emocional:

1. PREGUNTE:

"¿Estás pensando en suicidarte?" No es una pregunta fácil de hacer, pero los estudios muestran que preguntar a las personas en riesgo si tienen pensamientos o deseos de morir o de matarse no aumenta los suicidios ni los pensamientos suicidas.

2. MANTÉNGALA A SALVO:

Reducir el acceso de la persona suicida a ciertos objetos o lugares sumamente letales es parte esencial de la prevención del suicidio. Si bien hacer esto no es fácil, preguntarle a la persona en riesgo si tiene algún plan y desactivar o eliminar cualquier medio letal puede marcar la diferencia.

3. ESTÉ PRESENTE:

Escuche atentamente para enterarse de lo que la persona en riesgo está pensando y sintiendo. De hecho, las investigaciones sugieren que reconocer y hablar sobre el suicidio puede reducir los pensamientos suicidas en lugar de aumentarlos.

4. AYÚDELA A ESTABLECER UNA CONEXIÓN:

Guarde el número de la Red Nacional de Prevención del Suicidio en su teléfono celular para que lo tenga a mano cuando lo necesite: **1-888-628-9454**. Usted también puede ayudar a la persona suicida a establecer una conexión con una persona de confianza, como un miembro de la familia, un amigo, un asesor espiritual o un profesional de la salud mental.

5. MANTÉNGASE COMUNICADO:

Mantenerse en contacto con la persona después de que tuvo una crisis o después de haber sido dada de alta de su tratamiento puede marcar la diferencia. Los estudios han demostrado que el número de muertes por suicidio disminuye cuando alguien da seguimiento con la persona en riesgo.

Para más información en inglés sobre la prevención del suicidio, visite:
www.nimh.nih.gov/suicideprevention
www.bethe1to.com #Bethe1To

NIH National Institute of Mental Health
Publicación del NIMH Núm. SOM 19-4315
Revisado en el 2019

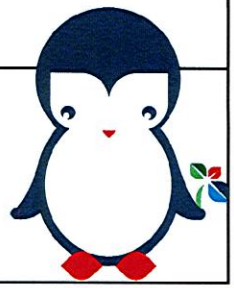
October 2019

Adventist Health

FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

* Vaccines are FREE of charge to children under the age of 18 who meet one of the following criteria:
  1. No health insurance
  2. Enrolled in Medi-Cal (Please bring Medical card to every visit.)
  3. American Indian or Native Alaskan
* We offer the Hemoglobin test FREE of charge for children , expecting/postpartum mothers, and require a WIC, school or doctor referral, regardless of health insurance.
* Your child's Immunization cards are required.
* Please be aware that our program DOES NOT offer TB skin tests or physicals.
* Clinics may be canceled due to weather conditions. Please call our office prior to arriving.
* We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3 Walgreens Pharmacy 3301 Panama Lane (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	4	5 Iglesia de Bakersfield 5614 Woodmere Dr. 10:00 am—11:30 am 12:00 pm—2:00 pm
6	7	8	9 Kern County Dept. of Human Services 100 E. California Ave (Parking Lot) 9:00 am—11:30 am 12:00pm—2:00 pm	10 Walmart 2601 Fashion Plaza (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	11	12 Good Neighbor Festival 1000 South Owens (Dr. Martin Luther King Park) 11:00 am—2:00 pm
13	14	15	16 Adventist Health Bakersfield 2800 Chester Ave. (Parking Lot @29th) 1:00pm—3:00 pm 3:30pm—6:00 pm	17	18 BiNational Health & Resource Fair 1142 P Street (K.C. Fairgrounds) 5:30 pm—8:30 pm	19
20	21	22 La Hacienda Market 315 James Street ***SHAFTER*** (Parking Lot) 9:30 am—11:30 am 12:00 pm—2:00 pm	23	24 Evergreen Arvin Healthcare 323 Campus Dr. ***ARVIN*** (Parking Lot) 11:00 am— 2:00 pm	25	26
27	28	29	30 New Life Church 4201 Stine Road (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	31	**Hi I'm Pip!**	

For more information, please call (661) 869-6740 or visit us at http://www.adventisthealthbakersfield.org/immunizations

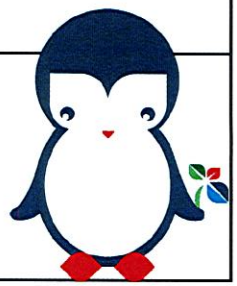
Octubre 2019

Adventist Health

FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.

Children's Mobile Immunization Program

* Las vacunas son GRATIS para niños menores de 18 años que cumplen uno de los siguente criterio:
  1. No aseguranza medica
  2. Inscrito a Medi-Cal (Favor de traer la tarjeta de Medi-cal en cada visita)
  3. Indio Americano o Nativo de Alaska
* La prueba para la Hemoglobina esta disponible GRATIS para niños, mujeres emabrazadas/ postparto con la forma de WIC, escuela o doctor sin importar la clase de aseguranza medica.
* La tarjetas de vacunas de su hijo(a) son requeridas.
* Tenga en cuenta que nuestro programa no ofrece pruebas de tuberculosis o exámenes fisicos.
* Las clinicas podran ser canceladas por condiciones del clima. Porfavor llame antes de ir a la clinica móvil.
* El personal podra parar de registrar 30 minutos antes de la hora de cerrar.

DOMINGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
		1	2	3 Walgreens Pharmacy 3301 Panama Lane (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	4	5 Iglesia de Bakersfield 5614 Woodmere Dr. 10:00 am—11:30 am 12:00 pm—2:00 pm
6	7	8	9 Kern County Dept. of Human Services 100 E. California Ave (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	10 Walmart 2601 Fashion Plaza (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	11	12 Good Neighbor Festival 1000 South Owens (Dr. Martin Luther King Park) 11:00 am—2:00 pm
13	14	15	16 Adventist Health Bakersfield 2800 Chester Ave. (Estacionamiento) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	17	18 BiNational Health & Resource Fair 1142 P Street (K.C. Fairgrounds) 5:30 pm—8:30 pm	19
20	21	22 La Hacienda Market 315 James Street ***SHAFTER*** (Estacionamiento) 9:30 am—11:30 am 12:00 pm—2:00 pm	23	24 Evergreen Arvin Healthcare 323 Campus Dr. **ARVIN** (Estacionamiento) 11:00 am —2:00 pm	25	26
27	28	29	30 New Life Church 4201 Stine Road (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	31	**Hola soy Pip!**	

Para mas informacion porfavor llame a (661) 869-6740 o visite la pagina http://www.adventisthealthbakersfield.org/immunizations

U.S. Department of Health & Human Services & Administration for Children & Families

OFFICE OF HEAD START

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-PI-HS-19-01	2. Issuance Date: 09/17/2019
	3. Originating Office: Office of Head Start	
	4. Key Words: Hurricanes Florence and Michael; Typhoon Mangkhut; Super Typhoon Yutu; Camp Fire and Woolsey Fire; Wildfires; Earthquakes; Hurricanes; Tornadoes; Floods; Typhoon; Natural Disaster; Disaster Relief; Response and Recovery Efforts; Disaster Assistance	

PROGRAM INSTRUCTION

TO: Head Start and Early Head Start Programs Impacted by Disasters in Calendar Years 2018 or 2019

SUBJECT: Disaster Recovery Funding for 2018 and 2019 Disasters

INSTRUCTION:

This Program Instruction (PI) outlines the process to request disaster recovery funds for Head Start and Early Head Start program recovery, including replacement of damaged or destroyed property and facilities following hurricanes, typhoons, wildfires, and earthquakes occurring in calendar year 2018 and tornadoes and floods occurring in calendar year 2019. The PI is also intended to assist governing bodies and key management staff in determining the types of assistance and amount of recovery funds that are needed.

President Trump signed the Additional Supplemental Appropriations for Disaster Relief Act of 2019 (the Act) on June 6, 2019. The Act provides $55,000,000 in emergency funding "for necessary expenses directly related to the consequences of Hurricanes Florence and Michael, Typhoon Mangkhut, Super Typhoon Yutu, and wildfires and earthquakes occurring in calendar year 2018 and tornadoes and floods occurring in calendar year 2019 in those areas for which a major disaster or emergency has been declared under section 401 or 501 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (**42 U.S.C. 5170** and **5191**)."

The Administration for Children and Families (ACF) has the authority to award funds through Sept. 30, 2021 and is restricted to **Federal Emergency Management Agency (FEMA)-declared disaster areas**.

The extent of service interruption and damage to properties as a consequence of these disasters varies dramatically. The Office of Head Start (OHS) recognizes this PI cannot capture all of the circumstances in which disaster funds may be needed to ensure services are restored and align with the current needs of the communities impacted by the wide range of disasters occurring calendar years 2018 and 2019. Disaster recovery needs may not fully reflect how services were delivered prior to the disasters but will be responsive to the current community needs.

Funding Requests

Grantees should engage in a comprehensive assessment of programmatic and community needs that considers the immediate, interim, and long-term impacts and associated costs resulting from these disasters. Application narratives must clearly delineate which of the following categories of funding are included in the request:

1. Facilities
2. Materials, Supplies, and Equipment
3. Program Operations
4. Additional Health, Mental Health, Dental, and Nutrition Services
5. Training and Technical Assistance (T/TA)
6. Disaster Recovery Expenses Incurred Prior to Availability of Funds Under the Act

Each proposed grant activity should have clear timelines for execution and completion. Project completion timelines, including major activities within each phase, need to be clearly stated in the application. We have provided a brief description of each area to assist programs in preparing funding requests.

1. Facilities

Disaster recovery funds may be requested to cover costs associated with repairs, renovations, purchase, and construction of facilities. Requests for funds to cover planning costs, including assessments, architectural and engineering services, and requests for bids, may also be submitted. Grantees are encouraged to make a thorough assessment of their temporary and long-term facility needs, including outdoor play areas. Structural damage and environmental problems not properly identified and addressed can create hazards and health risks months after initial damage occurs. We encourage programs to consider obtaining the services of a structural engineer, architect, and environmental consultant during the assessment phase so all costs necessary to ensure full restoration are identified.

Programs should take into account the costs of meeting current building codes. Facilities activities within the scope of Head Start Program Performance Standards (HSPPS) at **45 CFR §1303 Subpart E—Facilities** must be supported by an application, as required, and all projects must comply with applicable building regulations, requirements, and codes. Grantees must not use requested funds for costs reimbursed by FEMA, under a contract for insurance, or by self-insurance.

Please note: ACF grantees that purchase, construct, or renovate facilities with Head Start funds are required to submit the SF-429 Real Property Status Report and attachments. As such, in addition to the 1303 application for the disaster recovery fund request, the SF-429-B Request to Acquire, Improve, or Furnish must be submitted in the Online Data Collection (OLDC) system. See **Discretionary Post-Award Requirements**, **ACF-PI-HS-17-03 Electronic Submission of Real Property Standard Form (SF)-429 and Attachments**, and the applicable administrative requirements at 45 CFR **§75.318** and **§75.343** for additional information. Also, as per **45 CFR §1303.42(a)(1) and (b)**, before a grantee can apply for funds to purchase, construct, or renovate a facility under **§1303.44**, it must establish, among other things, that the proposed purchase, construction, or major renovation is necessary because of a lack of suitable facilities in the grantee's service area will inhibit the operation of the program.

2. Materials, Supplies, and Equipment

Some grantees have reported significant losses in materials, supplies, furnishings, and equipment. Programs should conduct a thorough review of each impacted center to ensure funding requests cover all costs necessary to replace lost or damaged vehicles, equipment, materials, furnishings, and supplies. Reviews of program losses should include outdoor play areas, kitchens, program and administrative offices, and any other service areas. Programs may also request vehicles, equipment, materials, furnishings, and supplies needed to support the delivery of temporary services or facilities activities until program services can be fully restored. Equipment purchases as defined in **45 CFR §75.2** require prior written approval under **45 CFR §75.308(c)(1)(xi)**.

3. Program Operations

Some families may have relocated as a consequence of the 2018 and 2019 disasters. Others remained in their community, but may be displaced from their homes. Many more families may be experiencing homelessness than before the hurricanes. Programs should make every effort to assess the immediate and ongoing service needs of communities in their service area.

Programs may consider home-based services, double sessions, and increasing hours per day or days per year to meet community needs. For example, offering double sessions can serve more children on a temporary basis, but longer days and summer services may better meet the continuity needs of children who are experiencing homelessness or in temporary housing. Lowering teacher-child ratios to temporarily increase the number of teachers per classroom may also be needed to safely support evolving program schedules, transitions in services, or to more adequately respond to the needs of struggling children and families. Programs should consider the full range of services and supports for families that are necessary to support or supplement program operations until full services can be restored.

4. Additional Health, Mental Health, Dental, and Nutrition Services
Children, families, and staff have endured significant disruption and stress as a result of the 2018 and 2019 disasters. In some areas, homes may still be without power or safe drinking water. Families may not be able to fully meet their health and nutritional needs under such circumstances. Post-disaster conditions also enhance the risk of infection and the spread of diseases. Programs must consider actions they can take in collaboration with community partners to address health, mental health, dental, and nutritional needs resulting from the disasters. This could include hiring or contracting with qualified practitioners who can work in centers directly with children, families, and staff. Programs may also determine they need to hire additional family workers or other staff to deliver specialized health, mental health, dental, and nutrition services to support recovery post-disaster.

5. Training and Technical Assistance (T/TA)
OHS will develop strategies and resources, including through the T/TA system, to support programs impacted by the 2018 and 2019 disasters. We recognize that each program has learned a lot as a result of experiencing these disasters. Programs have identified actions and strategies needed to strengthen and build emergency response procedures, staff capacity, facilities, and professional development. This is also an opportunity for local programs to collaborate with relief organizations and other early childhood programs in their communities. If requesting T/TA funding in accordance with the Head Start Act **Sec. 648(d)**, grantees should clearly state the activities for which this funding will be used.

6. Disaster Recovery Expenses Incurred Prior to Availability of Funds Under the Act
OHS provides flexibility for grantees to modify their operating budgets to utilize operating funds to initiate disaster recovery activities. Grantees may apply for disaster recovery funds to reimburse the cost of necessary expenses directly related to the consequences of the disasters that were previously paid with operating funds, if those funds are needed for current year program operations. Disaster recovery funds paid as reimbursements are not unrestricted funds and must be used for allowable program or disaster recovery expenditures.

When submitting requests for disaster recovery funding, grantees must explain how the funds relate to a consequence of the disaster. They also must provide assurance that requested funds will not be used for costs reimbursed by FEMA, under a contract for insurance, or by self-insurance.

Award Information and Restrictions

Eligible grantees will receive disaster recovery funds as a separate grant award from their base Head Start and Early Head Start operations grants. Disaster recovery awards shall not be included in the calculation of a grantee's base grant for the subsequent fiscal year. Disaster recovery funds must be awarded by OHS by Sept. 30, 2021. During the period of funding availability, grantees may request needed disaster recovery funds all at once or make subsequent requests for needed funds.

Unless a class waiver has been approved by the Office of Management and Budget (OMB) and a longer project period is issued for a specific grant by OHS, all disaster recovery funds must be expended by recipient grantees within 24 months of their award date. Any funds not expended must be returned to the U.S. Department of Health and Human Services (HHS).

None of the disaster recovery funds awarded to grantees will be included in the calculation of the grantee's base grant in subsequent fiscal years. Disaster recovery funds are not subject to the allocation requirement of **Sec. 640 (a)** of the Head Start Act.

If OHS disaster recovery funds are used to fund an eligible expense subsequently paid by FEMA, commercial insurance, or self-insurance, the receipt of proceeds must be reported to OHS and the payment received must be repaid to OHS.

OHS will closely monitor disaster recovery grant awards. Reporting content and frequency requirements will be established by OHS, and on-site visits may be required prior to expenditure of certain funded activities. Financial and programmatic reporting of disaster recovery-funded activities and expenses will be required of all recipient grantees.

In addition to all the information included in this PI, grantees must also comply with all award terms and conditions.

Submission of Funding Applications

All requests for disaster recovery funding will be made through the Head Start Enterprise System (HSES). First, grantees that intend to apply for disaster recovery funding should make a request under the Correspondence tab of their regular grant in HSES for their Program Specialist to create a temporary grant number. Grantees will be notified by the HSES Help Desk when their temporary grant number has been created. Grantees will then submit their requests for disaster recovery funding through the Application tab under this new temporary grant number. Once awarded, the temporary grant will convert to a permanent grant in HSES. Grantees are not limited to a single application, and may request additional temporary grant numbers if needed.

Disaster recovery funding requests require the following **standard forms** and backup documents:

- **SF-424 Application for Federal Assistance**
- **SF-424A Budget Information—Non-Construction Programs**
- A narrative that describes the proposed use of funds. All activities and projects must identify the relationship to a covered disaster and include a timeline clearly indicating when significant project milestones or activities will be executed or occur and when the overall project or activity will be completed
- Governing body and Policy Council decisions
- Non-federal share waiver request, if necessary
- If you are requesting funds for major renovation, construction, or purchase of facilities, you must also submit:
    - **SF-429 Real Property Status Report—Cover Page with Attachment B**
        - Submission instructions can be found at **https://eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-hs-17-03**
    - An application fully compliant with the requirements under HSPPS **45 CFR §1303 Subpart E—Facilities**

Additional project or activity information may be required depending on the proposed use of funds.

When you are ready to begin your disaster recovery funding application or if you have questions about the process for submitting a funding application, please contact **OHSDisasterRecovery@acf.hhs.gov** along with your program and grant specialists. We are committed to supporting your program throughout this rebuilding and restoration period.

Thank you for your work on behalf of children and families.

/ Dr. Deborah Bergeron /

Dr. Deborah Bergeron
Director
Office of Head Start

Meeting People at Their Point of Need

Community Action Partnership of Kern does not stop at administering safety net programs designed as temporary assistance to meet the basic needs of struggling individuals and families. Our programs focus on empowering our clients with the skills and support necessary to enable them to transition out of poverty and become self-sufficient providers for themselves and their families.

Head Start / State Child Development

Head Start & Early Head Start

Head Start provides high quality, early childhood education to children from pre-natal to five years-old through part-day, full-day and home-based options. The program takes on a holistic approach by not only addressing the needs of the child, but by teaching parents to become advocates and self-reliant providers for their children through its Parent Policy Council and Family Engagement programs. CAPK offers Head Start and Early Head Start services throughout Kern and San Joaquin Counties.

Health and Nutrition Services

Central Kitchen

Central Kitchen prepares and delivers breakfasts, lunches, and snacks, for all children enrolled in CAPK's Head Start/State Child Development Programs. During the summer, Central Kitchen coordinates the Summer Food Service Program, providing free, nutritious meals to youth aged 18 and under.

Women, Infants, and Children (WIC)

The WIC program provides education, breast feeding support and food vouchers for families with infants, children up to age 5, and women who are pregnant, postpartum or breast feeding. CAPK WIC operates in 21 sites throughout Kern County, 5 locations in San Bernardino County, and one mobile WIC clinic to reach hard-to-serve populations.

East Kern Family Resource Center

East Kern Family Resource Center is a regional service center based in Mojave that assists individuals and families from the desert and Tehachapi Mountain communities, focusing on families with children who are at risk of abuse and neglect, or possibly unprepared to enter kindergarten successfully.

Food Bank

CAPK's Food Bank supports a network of 106 partnering food distribution sites throughout Kern County to provide food assistance to low-income families and individuals. The Food Bank also offers the BackPack Buddies program at several elementary school sites to provide low-income students with discreet bags of nutritious, ready-to-eat food items during school closures.

Migrant Childcare

CAPK's Migrant Childcare Program is a voucher-based childcare program that allows parents to choose the best childcare option for their situation. The program serves migrant, agriculturally working families through six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno.

Services to Families and the Community

Energy

The Energy Program assists income-eligible Kern County residents with utility bill payment, free weatherization, and energy education, at no cost to the participant. Weatherization services include weather stripping; repair or replacement of windows and doors, heating/cooling appliances, stoves, and refrigerators; and more.

2-1-1 Kern County

2-1-1 Kern is a 24/7 information and referral service that provides local residents with comprehensive information and linkage to community health and human services at no cost. 2-1-1 Kern has a database of 1,500 social service agencies that is available to the public through the 2-1-1 Kern Online Resource Directory at www.capk.org > 2-1-1 kern.

Volunteer Income Tax Assistance (VITA)

VITA offers free tax preparation and e-filing for low- and medium-income individuals and families. VITA also assists eligible clients to take advantage of the Earned Income Tax Credit (EITC), thereby increasing the amount of their tax return and boosting the local economy. All VITA services are provided through trained IRS-certified staff and community volunteers.

Friendship House Community Center

Friendship House, located in Southeast Bakersfield, serves Kern children, adults and families through youth after-school, summer and pre-employment programs, parenting classes, nutrition education, sports, gang prevention, access to social services and more.

Shafter Youth Center

The Shafter Youth Center provides educational and support services to children, adults and families in Shafter through youth after-school, summer and pre-employment programs, parenting classes, nutrition education, sports, gang prevention, access to social services and more.



For services, dial 211 Kern County or visit www.capk.org
For administration, call (661) 336-5236

Cerca de Usted Cuando Necesita Ayuda

Community Action Partnership of Kern no sólo administra una red de programas diseñados como ayuda temporal básica para las personas y familias que luchan para salir adelante. A través de nuestros programas, nos enfocamos en dar a nuestros clientes los medios y apoyo necesarios para que salgan de la pobreza y se conviertan en proveedores autosuficientes con respecto a sí mismos y sus familias.

Head Start / Desarrollo Infantil Estatal

Head Start y Early Head Start

Head Start proporciona educación infantil de alta calidad desde la etapa prenatal hasta los cinco años de edad a través de opciones de enseñanza de medio día o día completo, y enseñanza en el hogar. El programa adopta un enfoque completo ya que no sólo aborda las necesidades del niño sino que, mediante sus programas del Concilio de Normas de Padres y Participación de la Familia, también enseña a los padres a convertirse en protectores y proveedores autosuficientes para sus hijos. CAPK ofrece servicios de Head Start y Early Head Start a lo largo de los Condados de Kern y San Joaquín.

Servicios de Salud y Nutrición

Cocina Central

Nuestra Cocina Central prepara y reparte desayunos, almuerzos y bocadillos para todos los niños inscritos en los programas de educación infantil de CAPK: Head Start / Desarrollo Infantil Estatal. Durante el verano, la Cocina Central coordina el Programa de Servicio de Alimentos de Verano, proporcionando comidas gratuitas y nutritivas a niños y jóvenes hasta los 18 años.

Women, Infants, and Children (WIC)

El programa de WIC proporciona educación, apoyo a la lactancia y vales de comida para familias con bebés, niños hasta los 5 años y para las mujeres durante su embarazo, después del parto o mientras estén amamantando. Las actividades de CAPK WIC se llevan a cabo en 21 oficinas en el Condado de Kern, 5 oficinas en el Condado de San Bernardino y una clínica WIC móvil para llegar a los poblados más lejanos.

East Kern Family Resource Center

East Kern Family Resource Center es un centro de servicio regional basado en Mojave que ayuda a las personas y familias de las comunidades del desierto y las montañas de Tehachapi, enfocándose en las familias con niños que corren el riesgo de abuso y descuido o que posiblemente no estén preparados para entrar al kínder sin problemas.

Banco de Comida

El Banco de Comida de CAPK sostiene una red de 106 sitios de distribución en todo el Condado de Kern para proporcionar ayuda alimenticia a las familias y personas de bajos ingresos. También ofrece el programa BackPack Buddies en varias escuelas primarias para proporcionar, de forma discreta a los estudiantes de bajos recursos, mochilas llenas de comida nutritiva y fácil de preparar en casa durante los días en que la escuela permanece cerrada.

Migrant Childcare (Cuidado para Niños de Familias Migrantes)

Migrant Childcare es un programa de vales que permite a los padres escoger la mejor opción de cuidado infantil para su situación familiar. El programa brinda servicios a las familias que trabajan en la agricultura, y que se pueden inscribir en cualquiera de los seis condados siguientes: Kern, Kings, Madera, Merced, Tulare y Fresno.

Servicios para Familias y la Comunidad

Energía

El Programa de Energía ayuda a los residentes del Condado de Kern cuyos ingresos les califican para recibir asistencia con los pagos de servicios públicos (luz, gas), climatización gratis y educación sobre la energía, sin costo alguno al participante. Los servicios de climatización incluyen la instalación de empaques en las puertas y ventanas o la reparación o reemplazo de las mismas; o instalación de aparatos de calefacción o aire acondicionado, estufas, refrigeradores y más.

2-1-1 Kern County

2-1-1 Kern es un servicio de información y conexión que enlaza a los residentes locales con servicios humanos y de salud sin costo alguno, las 24 horas del día, los 7 días de la semana. 2-1-1 Kern tiene una base de datos de 1,500 agencias de servicios sociales que está disponible al público a través de su Directorio de Recursos en Línea en la página de Internet: www.capk.org > 2-1-1 kern.

Programa de Ayuda Voluntaria a los Contribuyentes (o VITA en inglés)

VITA ofrece preparación de impuestos y declaración electrónica de los mismos sin costo para personas y familias de ingresos bajos y medios. A aquellos clientes que califican, VITA también les ayuda a beneficiarse del Crédito por Ingreso del Trabajo (EITC), que puede incrementar la cantidad de su reembolso de impuestos y estimular la economía local. La prestación de todos los servicios de VITA se realiza por nuestro personal y voluntarios certificados por el IRS.

Centro Comunitario Casa de la Amistad (Friendship House Community Center)

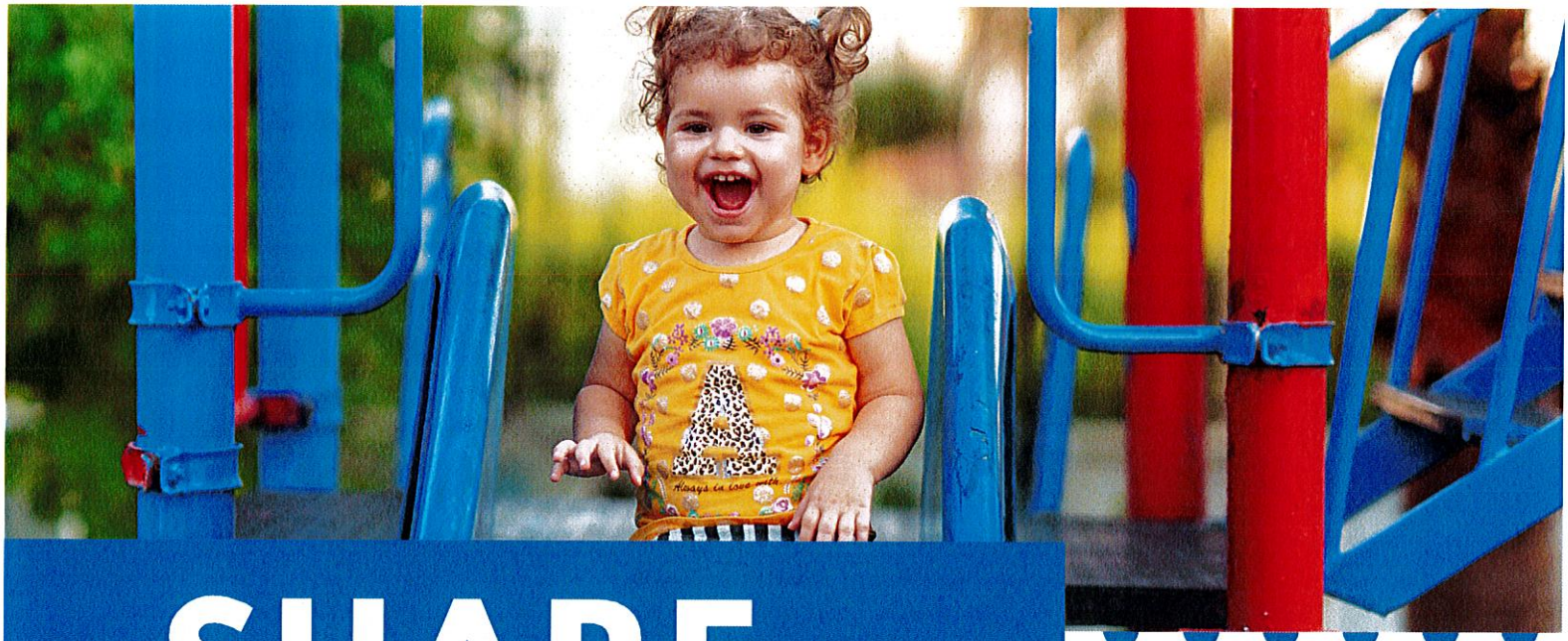
La Casa de la Amistad, en el sureste de Bakersfield, ofrece servicios para niños, adultos y familias de Kern, a través de actividades por las tardes después de clases, programas de verano y pre-empleo, clases para padres, educación nutricional, deportes, prevención de pandillas, acceso a servicios sociales y más.

Centro Juvenil de Shafter (Shafter Youth Center)

El Shafter Youth Center provee servicios educativos y de apoyo a niños, adultos y familias en Shafter, a través de actividades por las tardes después de clases, programas de verano y pre-empleo, clases para padres, educación nutricional, deportes, prevención de pandillas, acceso a servicios sociales y más.



Si necesita ayuda, marque el 211 o visite www.capk.org
Oficina central: (661) 336-5236



SHARE YOUR #HEADSTARTSTORYCA

Tell us your Head Start story!

How has your local Head Start program impacted you? Whether you're a Head Start **parent, teacher,** or a Head Start **graduate** yourself, **everyone** has a story to tell.

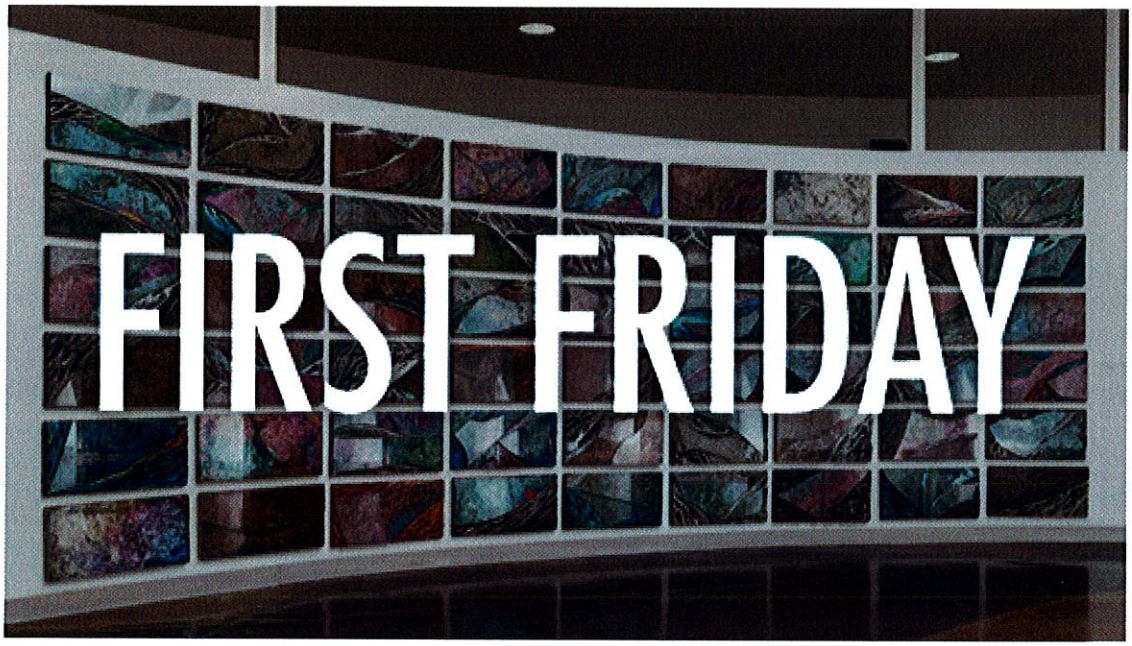
The stories we share with policymakers, community leaders and educators **today** has the power ensure that more families can benefit from Head Start **tomorrow!**

Your story matters.

headstartca.org/about/chsa/my-head-start-story/

Head Start CALIFORNIA

Bakersfield Museum of Art



First Friday ~ October 4, 2019

FREE Admission

Extended Hours: 10:00 a.m. – 8:00 p.m.

In participation with downtown Bakersfield's First Friday events, BMoA is proud to offer complimentary admission with extended hours until 8:00 p.m.

Bakersfield Museum of Art (BMoA)
1930 R Street Bakersfield, CA 93301
(661) 323-7219
www.bmoa.org

KERN COUNTY VETERANS STAND DOWN

THURSDAY OCTOBER 10, 2019

All Veterans Welcome!

Stramler Park

3805 Chester Avenue
(Near Sam Lynn Ball park)

Veterans Court

Register with CVAF between
7/10/19 - 9/19/19
At 729 Decatur St., Bakersfield
(661)829-5908

Transportation

Call (661)829-5908

Gates open from: 8:00am to 3:00pm

North Kern Community School Presents

We Make a World of Difference

Back to School Night



Dinner Provided

October 10th, 2019 - 5:00 pm to 7:00 pm

@ North Kern Community School

1915 Cecil Avenue - Delano, CA - 93215

Made with PosterMyWall.com



FREE EVENT

October 12th & 13th

Reptile Show, Cake Walk, Vendors, Games, and More!

Children are Precious Carnival

At The Rancho Rio Equestrian Center - 5320 Peacock Park Ln.

More Information: kerncasa.org/events

GBLA
Greater Bakersfield Legal Assistance, Inc.

2nd Annual

IMMIGRANT CIVIL RIGHTS CONFERENCE

WEDNESDAY, OCTOBER 16

9:00 AM – 3:30 PM

HODEL'S COUNTRY DINING – LIBERTY HALL

Save The Date!

Join GBLA and statewide expert presenters to learn about civil rights in our Immigrant communities.

Details to come

There is no cost to attend this event.

QUESTIONS?

Contact Carmen at
(661) 321-3980

REGISTER ONLINE

www.Eventbrite.com

@GreaterBakersfieldLegalAssistance

GBLA
Greater Bakersfield Legal Assistance, Inc.

2da Anual

CONFERENCIA DE LOS DERECHOS CIVILES DE INMIGRANTES

MIERCOLES, 16 DE OCTUBRE

9:00 AM – 3:30 PM

HODEL'S COUNTRY DINING – LIBERTY HALL

¡Reserve La Fecha!

Únase a GBLA y Presentadores Expertos Estatales y Conozca los Derechos Civiles de los Inmigrantes en Nuestras Comunidades

Detalles por Venir

No hay costo para asistir a este evento

¿PREGUNTAS?

Llame a Carmen al (661) 321-3980

REGISTRESE EN LINEA

WWW.EVENTBRITE.COM

@GreaterBakersfieldLegalAssistance

JOIN YOUR LOCAL LAW ENFORCEMENT

2019 ANNUAL SAFE TRUNK OR TREAT

Come dressed in a costume!!

First come first 1,000 served

October 25, 2019 | 5:00 PM- 7:00 PM

Located at the Kern County Sheriff's Office

East Bakersfield Substation

1700 Flower St, Bakersfield CA 93305

(661)391-7559 or (661)326-3053

Due to limited space: First 1,000 Trick or Treaters

Ages: Toddler-13 years old Recommended





New Covenant Church

October 26th

6:00pm-8:00pm

800 Airport Dr.

Bakersfield, CA 93308



Join us for a night of fun. NCC will be hosting a Trunk or Treat with community service providers. There will be lots of candy, games, and so much more. We hope to see you there!

If you are a community Service provider and would like to reach the Oildale community please call New Covenant Church at 661.392.7232

SHAFTER YOUTH CENTER

Fall Festival

OCTOBER 28, 2019
6 PM- 8 PM

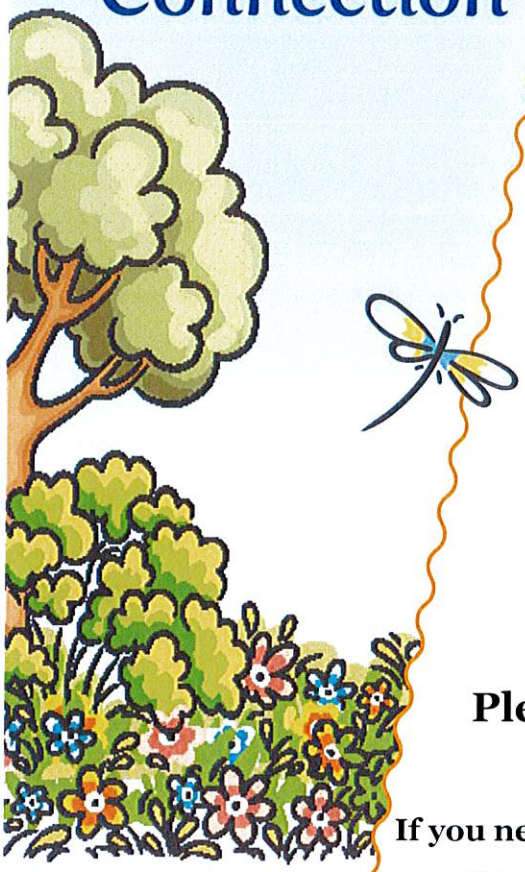
CARNIVAL STYLE GAMES | MUSIC
CANDY & GOODIES | PRIZES |FUN!

455 E. EUCLID AVE., SHAFTER, CA

Free Admission

SHAFTER YOUTH CENTER

...Making the Connection



Fall Festival 2019 Community Connection for Child Care

You are invited to bring the children in your care to the Community Connection for Child Care Fall Festival @ Valley Oaks Charter School on Monday, October 28, 2019, from 9 a.m. – 11 a.m.

Monday, October 28, 2019
9 a.m. – 11 a.m.

Valley Oaks Charter School
3501 Chester Avenue
Bakersfield, CA 93301

Please register online at www.caregistry.org .
Walk-ins welcome.

If you need assistance, please contact our Resource & Referral staff.

Michelle Sandoval 861-5208 email: misandoval@kern.org
Robyn Sanchez 861-5271 email: resanchez@kern.org
Samuel Martinez 861-5201 email: samartinez@kern.org

*****This is an Indoor/Outdoor Public Event*****
Activities indoors & outside,
booth visits and farm animal viewings!



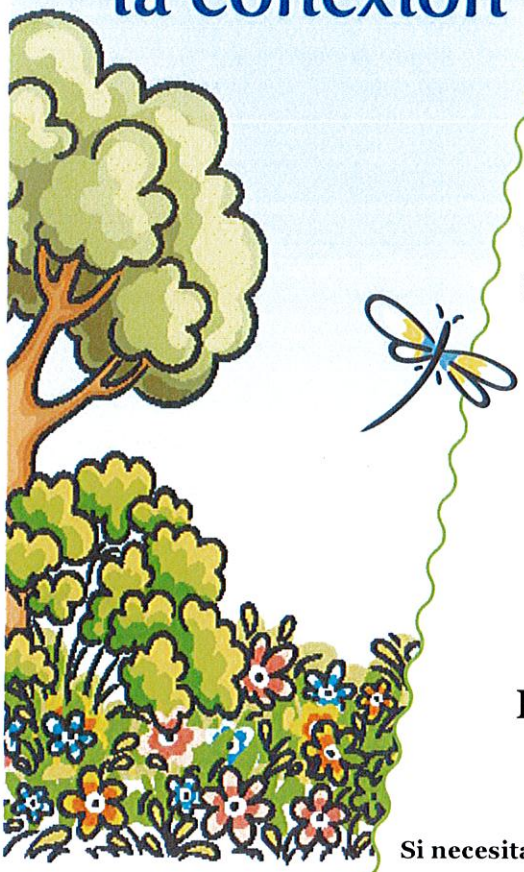
COMMUNITY CONNECTION FOR CHILD CARE

2000 K Street, Suite 110
Bakersfield, CA 93301
661-861-5200
(Toll Free) 877-861-5200

A program operated by the Kern County Superintendent of Schools Office
Mary C. Barlow, Superintendent

www.kernchildcare.org

...Haciendo la conexión



Festival de Otoño 2019 de Community Connection for Child Care

Estás invitado a traer a los niños en tu cuidado a la conexión comunitaria para el cuidado infantil Festival de Otoño @ Valley Oaks Charter School el Lunes 28 de octubre de 2019, de 9 a.m. a 11 a.m.

el día lunes 28 de octubre de 2019 de las 9 A.M -11 A.M.

Valley Oaks Charter School
3501 Chester Avenue
Bakersfield, CA 93301

Por favor regístrese en línea en www.caregistry.org.
Walk-ins bienvenidos.

Si necesita ayuda, comuníquese con nuestro personal de Recursos y Referencias.
Michelle Sandoval 861-5208 email: misandoval@kern.org
Robyn Sanchez 861-5271 email: resanchez@kern.org
Samuel Martinez 861-5201 email: samartinez@kern.org

*** Este es un evento público interior y exterior ***
Actividades interiores y exteriores, ¡visita los puestos de exhibición y los animales de granja!



COMMUNITY CONNECTION FOR CHILD CARE

2000 K Street, Suite 110
Bakersfield, CA 93301
661-861-5200
(Toll Free) 877-861-5200

A program operated by the Kern County Superintendent of Schools Office
Mary C. Barlow, Superintendent

www.kernchildcare.org

2018-2019 Head Start
Policy Council Meeting Dates
Fechas de juntas de Concilio de Póliza

All meetings will be held at 5005 Business Park North, Suite 130~Board Room.
Light Dinner at 5:00 p.m. with the meeting starting at 5:30 p.m.

Todas las reuniones se llevarán a cabo en la oficina localizada en el 5005 Business Park North Suite 130 en la Sala de Juntas.
Se servirá una cena ligera a las 5:00 p.m. y la junta iniciará a las 5:30

~~Thursday, November 29, 2018~~
~~Tuesday, December 18, 2018~~
~~Tuesday, January 22, 2019~~
~~Tuesday, February 26, 2019~~
~~Tuesday, March 26, 2019~~
~~Tuesday, April 23, 2019~~
~~Tuesday, May 21, 2019~~
~~Tuesday, June 25, 2019~~
~~Tuesday, July 23, 2019~~
~~Tuesday, August 20, 2019~~
Tuesday, September 24, 2019
Tuesday, October 22, 2019