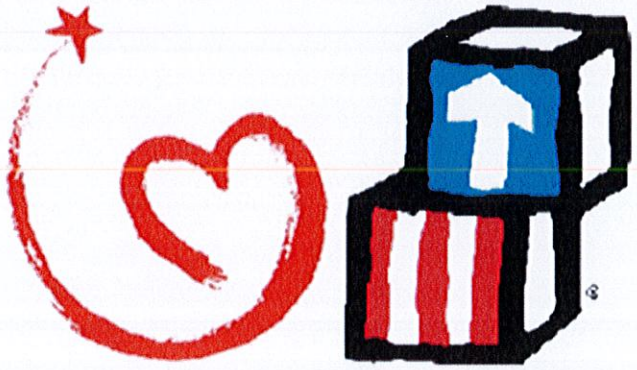
Head Start &
State Child Development
Birth to age 5

capk
Community Action Partnership of Kern

Head Start/State Child Development Services

POLICY COUNCIL MEETING PACKET

January 22, 2019



POLICY COUNCIL
STANDING COMMITTEES
January 2019

EXECUTIVE COMMITTEE

Chairperson: Amber Dunlap
Vice Chairperson: Diana Reyes
Secretary: Mayra Zambrano
Treasurer: Ashley Sabo
Parliamentarian: Jacqueline Boykin

STANDING COMMITTEE MEMBERS

Board of Director's: Nila Hogan

BYLAWS
Chairperson: Jacqueline Boykin

1. Andrea Martinez
2. Enrique Salazar Jr.
3. Diana Reyes
4.
5.
6.

PLANNING
Chairperson: Diana Reyes

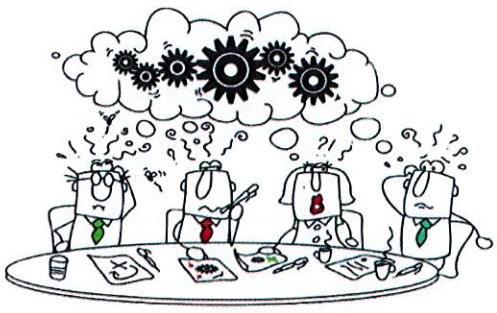
1. Amber Dunlap
2. Jodi Sanchez
3. Nila Hogan
4. Yolanda Ochoa
5.
6.

SCHOOL READINESS
Chairperson: Mayra Zambrano

1. Ana Lester
2. Daisy Valencia
3. Estela Corrales
4. Lindsay Harrison

FINANCE
Chairperson: Ashley Sabo

1. Amber Dunlap
2. Mariely Torres Othon
3. Jacqueline Boykin
4.
5.
6.



Policy Council Attendance
2018 ~ 2019

Legend:	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Appealed Termination	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Not Yet Elected to Policy Council	

#	REGION 1 PC Member Name	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Amber Dunlap- Willow	X	X										
2	Daisy Valencia- Wesley	X	X										
3	Jodi Sanchez - Sunrise Villa	X	ABS										
4	*Vacancy*												
#	REGION 2 PC Member Name	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Ashley Sabo - Franklin	X	X										
2	Michael Sabo - Franklin	ABS	ABS										
3	*Vacancy*												
4	*Vacancy*												
#	REGION 3 PC Member Name	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Nila Hogan - Pete Parra	X	X										
2	Enrique Salazar- Pete Parra	X	X										
3	Antonia Salas - Planz	ABS	ABS										
4	Andrea Martinez - Harvey L. Hall	X	X										
#	REGION 4 PC Member Name	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Bonnie Garcia - California City	X	ABS										
2	Mayra Zambrano - Rosamond	X	X										
3	Mariely Torres Othon - Rosamond	X	ABS										
4	*Vacancy*												
#	Home Base PC Member Name	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Diana Reyes - M. Craig	X	X										
2	Debbie Espinoza - V. Denwitty	ABS	R	R	R	R	R	R	R	R	R	R	R
#	BC/Blanton EHS Partnership	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	*Vacancy*												
#	San Joaquin EHS Partnership	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2018	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Estela Corrales - HB R. Callejas	X	X										
2	Esther Maldonado - HB R. Hernandez	X	ABS										
#	Community Rep Member	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Ana Lester	X	X										
2	Lindsay Harrison	X	X										
3	*Vacancy*												
#	Board Member	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sept 2019	Oct 2019
1	Yolanda Ochoa		X										

Policy Council Sub-Committee Attendance Sheet
2018 ~ 2019

Bylaws Subcommittee											
Member	**Dec.**	**Jan.**	**Feb.**	**Mar.**	**Apr.**	**May**	**June**	**July**	**Aug.**	**Sept.**	**Oct.**
Jacqueline Boykin Chairperson											
Andrea Martinez											
Enrique Salazar Jr.											
Diana Reyes											
Vacancy											
Vacancy											
Vacancy											

Budget & Finance Subcommittee											
Member	**Dec.**	**Jan.**	**Feb.**	**Mar.**	**Apr.**	**May**	**June**	**July**	**Aug.**	**Sept.**	**Oct.**
Ashley Sabo Chairperson											
Mariely Torres Othon											
Amber Dunlap											
Jacqueline Boykin											
Vacancy											
Vacancy											
Vacancy											

School Readiness Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.
Mayra Zambrano Chairperson											
Ana Lester											
Estela Corrales											
Daisy Valencia											
Lindsay Harrison											

Planning Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.
Diana Reyes Chairperson		X									
Amber Dunlap		X									
Yolanda Ochoa		X									
Jodi Sanchez		ABS									
Nila Hogan		X									
Vacancy											
Vacancy											

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.
Nila Hogan											

Legend	
Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Resigned	R
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	

Policy Council Agenda
January 22, 2019
5005 Business Park North
5:30 p.m. – 6:30 p.m.
Meeting Locations:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Call to Order** — Chairperson
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action

   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum** — Secretary

3. **Approval of Agenda** — Chairperson — ***ACTION**
   a. Agenda dated: January 22, 2019

4. **Approval of Minutes** — Chairperson — ***ACTION**
   a. Date of Minutes: December 18, 2018

5. **Presentation of Guests /Public Forum**
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis.* ***Speakers are limited to five minutes each****. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*

6. **Standing Committee Reports** — (3 minutes per report)
   a. School Readiness Committee — **Verbal Report**
   b. Planning Committee — **Verbal Report**
   c. Finance Committee — **Verbal Report**
   d. By-Laws Committee — **Verbal Report**

7. **Presentations** — (15 minutes per presentation)
   a. CAPK Food Bank Overview ~ Jaime Orona, Food Bank Program Manager

8. **New Business** — Chairperson — ***ACTION**
   a. Election of Policy Council Members to subcommittees – Michael Sabo, Bonnie Garcia, Yesenia Aranda, Esther Maldonado

9. **Communications**
   a. Kern Head Start Budget vs. Actual Expenditures, March 1, 2018 through December 31, 2018
   b. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2018 through December 31, 2018
   c. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2018 through December 31, 2018

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, January 17, 2019
Lisa Price, Program Governance Coordinator

d. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2017 through December 31, 2018
e. Parent Local Travel & Child Care through December 31, 2018
f. Parent Activity Funds through December 31, 2018
g. Kern Head Start and Early Head Start Non-Federal Share and In-Kind Report, March 1, 2018 through December 31, 2018
h. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2018 through December 31, 2018
i. Office of Head Start – Funding Guidance for Fiscal Year 2019 Cost-of-Living Adjustment (COLA) for Grant #09CH9142 ~ Kern Head Start and Early Head Start
j. Office of Head Start – Funding Guidance for Fiscal Year 2019 Cost-of-Living Adjustment (COLA) for Grant #09CH010071 ~ San Joaquin Early Head Start
k. Policy Council Planning Meeting Minutes (English/Spanish)
l. Memo Resignation of Policy Council Member Antonia Salas ~ January 14, 2019
m. SP-10-2019; CACFP -04-2019; SFSP-04-2019 – United States Department of Agriculture Food and Nutrition Services Memo ~ January 8, 2019
n. Kern County Department of Human Services Press Release ~ January 14, 2019
o. New Career/No Cost Training Programs – America's Job Center ~ Arvin, January 23 & 24, 2019
p. Parent Project with Teen Component ~ Golden Valley High School, January 24 – March 28, 2019
q. New Career/No Cost Training Programs – America's Job Center ~ Wasco, January 30, 2019
r. Kern County Point-in-Time Homeless Count – January 30, 2019
s. Children's Mobile Immunization Program – January 2019
t. Events at the Beale Memorial Library – January 2019
u. Greg and Steve Children's Concerts 2019 – March 20 – 21, 2019
v. California Low Cost Auto Insurance
w. CAPK Head Start / Early Head Start School Readiness Meeting Dates ~ 2018-2019
x. Policy Council Meeting Dates ~ 2018-2019

10. School Readiness Report	Leslie Mitchell	**Verbal Report** (3 min.)
11. Program Governance Report/Training	Lisa Price	**Verbal Report** (5 min.)
12. Community Representative Report	Ana Lester/ Lindsay Harrison	**Verbal Report** (5 min.)
13. Early Head Start San Joaquin Report	Rashi Strother	**Verbal Report** (3 min.)
14. Early Head Start Partnership Report	Debbie Connolly	**Verbal Report** (3 min.)
15. Board of Directors Representative Report	Yolanda Ochoa	**Verbal Report** (3 min.)
16. Director's Report (HS/State Child Development)	Yolanda Gonzales	**Verbal Report** (5 min.)
17. Policy Council Chairperson/Announcements	Amber Dunlap	**Verbal Report** (3 min.)
18. Adjournment	Chairperson	

Next meeting to be held February 26, 2019 with a light dinner at 5:00 p.m. and meeting to begin at 5:30 p.m.
5005 Business Park North, Suite 130- Board Room

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, January 17, 2019
Lisa Price, Program Governance Coordinator

Agenda del Concilio de Póliza
22 de enero del 2018
5005 Business Park North
5:30 p.m. – 6:30 p.m.
Ubicaciones de las juntas:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Llamado de orden** — Presidente
   a. Momento de silencio, juramento de lealtad
   b. Lectura de la Promesa de Acción Comunitaria

   "Acción Comunitaria cambia la vida de personas, simboliza el espíritu de esperanza, mejora a las comunidades y hace de América un mejor lugar para vivir. Estamos interesados en la comunidad y estamos dedicados a que la gente aprenda a ayudarse a sí misma y a otros"

2. **Pasar lista/ Establecimiento de los miembros** — Secretario

3. **Aprobación de la Agenda** — Presidente — ***ACCIÓN**

   a. Agenda con fecha del 2 de enero de 2019

4. **Aprobación de Minutos** — Presidente — ***ACCIÓN**

   a. Fecha de Minutos: 18 de diciembre de 2019

5. **Presentación de Invitados/Foro Público**

   a. *El público que desee dirigirse a todo el Concilio de Póliza , podrá hacerlo en este momento. Los miembros del Concilio de Póliza, pueden responder brevemente a las declaraciones hechas ó las preguntas presentadas. Sin embargo, el Concilio no tomará ninguna acción mas que referirlo (s) al personal para estudio y análisis.* ***Los oradores tiene un límite de 5 minutos para exponer.*** *Si más de una persona desea tocar el mismo tema, el total de minutos para dicho tema será de 10 minutos. Favor de proporcionar su nombre antes de su presentación.*

6. **Reportes Comunes del Comitè** — (3 minutos por reporte)
   a. Comité de aprendizaje escolar — **Reporte verbal**
   b. Comité de Planeación — **Reporte verbal**
   c. Comité Financiero — **Reporte Verbal**
   d. Comité de estatutos — **Reporte verbal**

7. **Presentaciones** — (15 minutes por presentación)
   a. Síntesis del Banco de Alimentos ~ Jaime Orona, Gerente del Programa del Banco de Alimentos

8. **Nuevas transacciones** — presidente — ***ACCIÓN**
   a. Elección de los miembros del Consejo de Pólizas a los subcomités – Michael Sabo, Bonnie García, Yesenia Aranda y Ester Maldonado

9. **Comunicaciones**
   a. Presupuesto del Programa Head Start de Kern versus Gastos Actuales, 1 de marzo 2018 al 31 de diciembre de 2018
   b. Presupuesto del Pograma Early Head Start de Kern versus Gastos Actuales 1 de marzo, 2018 al 31 de diciembre de 2018
   c. Presupuesto del Programa Early Head Start de San Joaquin versus Gastos actuales, 1 de febrero, 2018 hasta 31 de diciembre de 2018

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, January 17, 2019
Lisa Price, Program Governance Coordinator

d. Presupuesto de sociedades Early Head Start de Cuidado Infantil versus Gastos Actuales 1 de septiembre 2017 hasta el 31 de diciembre de 2018.
e. Viajes locales de Padres & Cuidado Infantil hasta el 31 de diciembre de 2018
f. Fondos para las actividades de Padres hasta el 31 de diciembre de 2018
g. Head Sart Kern y Early Head Start porcion no federal y reporte de contribuciones internas, 1 de marzo, 2018 hasta el 31 de diciembre del 2018
h. Early Head Start San Joaquin Start porcion no federal y reporte de contribuciones internas, 1 de febrero, 2018 hasta 31 de diciembre del 2018
i. Oficina de Head Start – Guia de Financiamiento para el año fiscal 2019 Ajuste de costo de vida para el subsidio #09CH9142 ~ Head Start and Early Head Start Kern
j. Oficina de Head Start – Guia de Financiamiento para el año fiscal 2019 Ajuste de costo de vida para el
k. subsidio #09CH010071~ Early Head Start San Joaquin
l. Minutos de la Junta del Concilio de Reglamentos de Planeacion (Inglés/Español)
m. Memorandum de la renuncia de el miembro del Consejo de POlizas Anonia Salas ~14 de enero de 2018
n. Oficio del Departamento de Servicios de Agricultura y Nutricion – SP-10-2019; CACFP -04-2019; SFSP-04-2019
o. Comunicado de prensa del Departamento de servicios Humanos del condado de Kern, 14 de enero de 2019
p. Nuevas carreras/capacitaciones sin costo – Centros de empleos de América ~Arvin 23 y 24 de enero de 2019
q. Proyecto de padres con integracion de adolescentes – Escuela preparatoria Golden Valley 24 de enero al 28 de marzo de 2019
r. Nuevas carreras/capacitaciones sin costo – Centros de empleos de América ~ Wasco 30 de enero del 2019.
s. Calculo actual de desamparados del condado de Kern – 30 de enero del 2019
t. Programa móvil de vacunación infantil – enero 2019
u. Eventos en la biblioteca Beale Memorial – enero 2019
v. Conciertos 2019 de Greg y Steve 20 y 21 de marzo del 2019
w. Programa de seguro automovilístico a bajo costo de California
x. Fechas de las juntas del comité preparación escolar de Head Start/ Early Head Start
y. Fechas de Juntas del Concilio de Póliza ~ 2018-2019

10. **Reporte del comité de preparación escolar**	Leslie Mitchell	**Reporte** (3 min.)
11. **Capacitación del Programa de Gobernanza**	Lisa Price	**Reporte Verbal** (5 min.)
12. **Reporte del Representante Comunitario**	Ana Lester/ Lindsay Harrison	**Reporte Verbal** (5 min.)
13. **Reporte de Early Head Start de San Joaquín**	Rashi Strother	**Reporte Verbal** (3 min.)
14. **Reporte de la Asociación de Early Head Start**	Debbie Connolly	**Reporte Verbal** (3 min.)
15. **Reporte del Representante de la Junta Directiva**	Yolanda Ochoa	**Reporte Verbal** (3 min.)
16. **Reporte del Director (Desarrollo Infantil Estatal/HS)**	Yolanda Gonzales	**Reporte Verbal** (5 min.)
17. **Presidente del Concilio de Póliza/Anuncios**	Amber Dunlap	**Reporte Verbal** (3 min.)
18. **Finalización de sesión**	Presidente	

La próxima junta se llevará a cabo el 26 de febrero , 2019 con una cena ligera a las 5:00 p.m. y la junta inciará a las 5:30 p. m. 5005 Business Park North, Suite 130- Sala de Juntas.

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, January 17, 2019
Lisa Price, Program Governance Coordinator

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING MINUTES
December 18, 2018
5005 Business Park North ~ CAPK Main Office

1. **Call to Order** – Chairperson, Amber Dunlap, called the meeting to order at 5:30 p.m.
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action
   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."
2. **Roll Call/Set Quorum** – Secretary. Quorum was established.
   Current PC Members Present: Jacqueline Boykin, Amber Dunlap, Daisy Valencia, Enrique Salazar Jr., Diana Reyes, Lindsay Harrison, Ana Lester, Ashley Sabo, Nila Hogan, Andrea Martinez, Mayra Zambrano, Estella Corrales, and Yolanda Ochoa.
3. **Approval of Agenda** – Chairperson **(**ACTION)**
   a. A motion to approve the Revised December 18, 2018, meeting agenda was made by Nila Hogan; Ashley Sabo seconded; motion carried unanimously.
4. **Approval of Minutes** – Chairperson **(**ACTION)**
   A motion to approve the November 29, 2018, Policy Council minutes was made by Mayra Zambrano; Jacqueline Boykin seconded; motion carried unanimously.
5. **Presentation of Guests/Public Forum**
   The following guests were in attendance: Shyann Nelson; Jerry Meade, Program Design and Management Administrator; Lisa Price, Program Governance Coordinator; Bryan Lopez; Debbie Connolly, EHS Partnership Coordinator; Donna Holland, Fiscal Administrator; LeTisha Brooks, Program Manager; and Leticia Villegas, Program Assistant/Translator.
   a. *(The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than referring the item(s) to staff for study and analysis. Speakers are limited to five minutes each. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.)*
6. **Standing Committee Reports** *(five minutes each)*
   School Readiness Committee – No report. Next meeting, TBD
   Planning Committee – No report. Next meeting, January 8, 2019
   Finance Committee – No report. Next meeting, January 18, 2019
   By-Laws Committee – No report. Next meeting, TBD
7. **Presentations**
   a. None
8. **New Business** – Chairperson **(**ACTION)**
   a. Motion to approve the submission of a Non-Federal Share Waiver, Donna Holland ~ Mrs. Holland shared with the council the need to submit a waiver for non-federal for the EHS San Joaquin County grant. She shared the effort over the last 4 years have brought the program closer to meeting the goal than ever. Program has moved from a 94% waiver of non-federal in 2016 to only 11% waiver of non-federal share in 2019. A motion was made to approve the submission of a non-federal share waiver for San Joaquin EHS for $141,172 by Estela Corrales; Ana Lester seconded; motion carried unanimously.
   b. Resignation of Jacqueline Boykin from PC Planning Committee ~ Mrs. Boykin resigned from the Planning Committee as she will exceed the maximum number of subcommittees she can participate in, as per the bylaws of the Policy Council, a motion was made to accept the resignation by Diana Reyes; Nila Hogan seconded; motion carried unanimously.
   c. Nomination and election of the School Readiness Committee Members ~ 5 members of the PC signed up to be members of the School Readiness Committee. Lead by Secretary, Mayra Zambrano; Ana Lester, Daisy Valencia, Estela Corrales, and Lindsay Harrison chose the School Readiness committee. A motion to move these 5 members to sit on the School Readiness Committee was made by Andrea Martinez; Mayra Zambrano seconded; motion carried unanimously.
   d. Nomination and election of the Bylaws Committee Members ~ 4 members of the PC signed up to be members of the Bylaws Committee. Lead by Jacqueline Boykin, Andrea Martinez, Enrique Salazar Jr., and Diana Reyes chose

the Bylaws committee. A motion to move these 4 members to sit on the Bylaws Committee was made by Estela Corrales; Diana Reyes seconded; motion carried unanimously.

e. Nomination and election of Policy Council Planning Committee Members ~ 5 members of the PC signed up to be members of the Planning Committee. Lead by Vice-Chair, Diana Reyes; Amber Dunlap, Jodi Sanchez, and Nila Hogan chose the Planning committee. A motion to move these 5 members to sit on the Planning Committee was made by Lindsay Harrison; Jacqueline Boykin seconded; motion carried unanimously.

f. Nomination and election of Policy Council Budget & Finance Committee Members ~ 4 members of the PC signed up to be members of the B&F Committee. Lead by Treasurer, Ashley Sabo; Jacqueline Boykin, Amber Dunlap and Mariely Torres Othon chose the B&F committee. A motion to move these 4 members to sit on the B&F Committee was made by Ashely Sabo; Diana Reyes seconded; motion carried unanimously.

g. Request for approval of four Policy Council Members to attend the California Head Start Association (CHSA) Conference ~ the council discussed 4 members of the council attending the CHSA Parent Conference in Riverside, California to be held February 4-5, 2019. A motion was made by Ana Lester to have Jacqueline Boykin, Andrea Martinez, Yolanda Ochoa, and Estela Corrales attend the CHSA Conference and seconded Lindsay Harrison; motion carried unanimously.

9. **Communications**
   a. Kern Head Start Budget vs. Actual Expenditures, March 1, 2018 through November 30, 2018
   b. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2018 through November 30, 2018
   c. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2018 through November 30, 2018
   d. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2017 through November 30, 2018
   e. Parent Local Travel & Child Care through November 30, 2018
   f. Parent Activity Funds through November 30, 2018
   g. Kern Head Start and Early Head Start Non-Federal Share and In-Kind Report, March 1, 2018 through November 30, 2018
   h. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2018 through November 30, 2018
   i. ACF-PI-HS-18-06 – Fiscal Year (FY) 2019 Head Start Funding Increase
   j. Events at Beale Memorial Library ~ December 2018
   k. Homeless Youth Sleeping Bag Drive ~ Kern County Homeless Collaborative
   l. Society for Disabled Children Social Activity Calendar ~ 2019
   m. CAPK Head Start / Early Head Start School Readiness Committee Meeting Dates
   n. Policy Council Meeting Dates ~ 2018-2019

   The Chairperson called for a motion to receive and file the Communication items (a)-(n). Motion made by Nila Hogan to receive and file the Communication items.

10. **School Readiness Report** – A video was played that introduced the council to the Education and Support Services Team. Leslie Mitchell, Education and Support Services Administrator, provided an introduction to her 4 supervisors, each of which gave an overview of their teams.

11. **Program Governance Report/Training** – Lisa Price, Program Governance Coordinator

    Ms. Price thanked everyone for their service and is looking forward to the new 2018-2019 Council Year. She shared that the 2018-19 PC Year Shirts will be ordered. She shared a sample of the Shirt in blue that would be purchased. She requested that all members verify the sized needed with her at the end of the meeting.

12. **Community Representative Report** – Ana Lester/Lindsay Harrison

    Ms. Harrison provided a handout on Holiday Parenting following the acronym HOLIDAY. The information gave tips and techniques for parenting through a Happy Holiday Season. Ms. Lester provided a packet of information regarding Winter Warmth for children. The information provided helpful hints on maintaining a safe environment for children with outdoor activities in inclement weather including Campfire Safety.

13. **Early Head Start San Joaquin Report** – Rashi Strother, Family Services and Governance Specialist

    Ms. Strother introduced PC Parent Estela Corrales that gave the report. Ms. Corrales shared the success of an SJC Socialization that took place as well as First Aide/CPR training materials that were well received from the parents that participated.

14. **Early Head Start Partnership Report** – Debbie Connolly, EHS Partnership Coordinator

    Ms. Connolly shared information about Holiday activities that took place in the EHS Child Care Partnership. She shared that our partners made many efforts to ensure all EHS Partnership children had a festive holiday season which included visits from Santa.

15. **Board of Directors Representatives Report** – Yolanda Ochoa, Board of Director's Representative

    Ms. Ochoa shared that the same topics we discussed at the Board of Director's (BOD) Executive Committee meeting held on December 12th regarding the Non-Federal Share Waiver for San Joaquin EHS, which was also approved by the BOD.

16. **Director's Report (HS/State Child Development)** – Yolanda Gonzales, Director of Head Start/State Child Development

    Ms. Gonzales expressed her gratitude and appreciation for the members of the Policy Council. She thanked Ana and Lindsay for returning to the council to represent the Community and by providing useful information for the council. She looks forward to getting to know the new council members and building relationships with the returning members in coming year. Ms. Gonzales shared her vision of the partnership between the program and the parents of children enrolled in the program working towards high quality learning opportunities for children. She shared the tremendous amount of work completed in the last few months to secure continued funding for the program. She shared the 12-days of Christmas activities that had been taking place over the last few days leading up to December 21st. Staff have enjoyed the activities and the spirit of the season has had a positive impact on the team morale. Ms. Gonzales directed the attention of the council to the CAPK Boxes placed in front of them and shared that ta gift from the Executive Director and CAPK was theirs as thanks for their involvement in the program.

17. **Policy Council Chairperson/Announcements** – Amber Dunlap, Chairperson

    Ms. Dunlap thanked the council and offered safe travels to all through the holiday season and new year.

18. **Adjournment** –Chairperson

    The meeting was adjourned at 6:11 p.m. by the Chairperson.

COMMUNITY ACTION PARTNERSHIP OF KERN
CONCILIO DE POLIZA MINUTOS DE JUNTA
18 de diciembre del 2018
5005 Business Park North ~ CAPK OFICINA MATRIZ

1. **Llamado de Orden** – presidente, Amber Dunlap. llamo de orden a las 5:30 p.m.
   a. Momento de silencio, promesa de lealtad
   b. Lectura de la Promesa de Acción Comunitaria
   "Acción Comunitaria cambia la vida de las personas, encarna el espíritu de la esperanza, mejora las comunidades, y hace de América un mejor lugar para vivir. Nos preocupamos por la comunidad entera, y estamos dedicados a ayudar a la gente a ayudarse a sí mismos y a otros.
2. **Pase de lista/ Presentación de miembros** – secretaria; la presentación de miembros fue establecida.
   Miembros del concilio presentes: Jacqueline Boykin, Amber Dunlap, Daisy Valencia, Enrique Salazar Jr., Diana Reyes, Lindsey Harrison, Ana Lester, Ashley Sabo, Nila Hogan, Andrea Martínez, Mayra Zambrano, Estella Corrales, y Yolanda Ochoa.
3. **Aprobación de agenda** – presidente **(**ACCIÓN)**
   a. Una propuesta para aprobar la agenda modificada de la junta del 18 de diciembre del 2018 fue presentada por Nila Hogan; y fue secundada por Ashley Sabo; la propuesta fue aprobada unánimemente.
4. **Aprobación de minutos** – presidente **(**ACCCIÓN)**
   Una propuesta para aprobar los minutos de la junta del Concilio del 29 de noviembre del 2018 fue iniciada por Mayra Zambrano; y fue secundada por Jacqueline Boykin, la propuesta fue aprobada unánimemente.
5. **Presentación de Invitados/ Foro Publico**
   Los siguientes invitados asistieron: Shyann Nelson; Jerry Meade, Administrador y Diseñador del Programa; Lisa Price, Coordinador del Programa de Gobernanza; Bryan López; Debbie Conolly, Coordinadora de la Asociación de EHS Donna Holland, Administrador Fiscal; LeTisha Brooks, Gerente de Programa y Leticia Villegas, Asistente de Programa, Traductor.
   a. *(El público que desee dirigirse a todo el Concilio de Póliza puede hacerlos en este momento. Los miembros del Concilio de Póliza pueden responder brevemente a las declaraciones o preguntas presentadas. Sin embargo, el concilio (PC) no tomara ninguna acción más que referir las sugerencias, propuestas al personal indicado para su estudio y análisis. Los oradores están limitados a un máximo de cinco minutos cada uno. Si más de una persona desea tocar el mismo tema; el tiempo límite se ampliará a 10 minutos por tema. Favor de dar su nombre antes de hacer su presentación. Gracias).*
6. **Reportes de Comités Permanentes** *(cinco minutos cada uno)*
   Comité de Preparación escolar - Ningún reporte. Próxima junta a ser determinada
   Comité de Planeación -- Ningún reporte. Próxima junta 18 de enero del 2018
   Comité de Finanzas -- Ningún reporte. Próxima junta 18 de enero del 2018
   Comité de Reglamentos -- Ningún reporte. Próxima junta a ser determinada
7. **Presentaciones**
   a. Ninguna
8. **Nuevos temas** – presidenta **(**ACCCIÓN)**
   a. Propuesta para aprobar el envío de la exclusión de fondos federales para el subsidio del condado de San Joaquín, Donal Holland ~ La Sra. Holland informo al concilio la necesidad de remitir la exclusión para el subsidio de fondos no federales para el EHS del condado de San Joaquín. También informo de los grandes esfuerzos y avances que se han hecho desde el 2016. El porcentaje de exclusión de subsidios no federales ha disminuido de un 94% en el 2016 a un porcentaje proyectado de 11% en el 2019. Una moción para aprobar la remisión del subsidio de fondos no federales para el EHS del condado de San Joaquín por un monto de $141,172 fue presentada por Estela Corrales; Ana Lester la secundo, la moción fue aprobada unánimemente.
   b. La renuncia de Jacqueline Boykin del comité de planeación ~ La Sra. Boykin renunció a dicho comité, debido a que había excedido el número máximo de subcomités a los que podía participar, esta acción está respaldada por los reglamentos del concilio, una moción para aceptar la renuncia fue presentada por Diana Reyes, Nila Hogan la secundo, la moción fue aprobada unánimemente.
   c. Nominación y elección del comité de preparación escolar ~ Cinco miembros del concilio se postularon para el comité de preparación escolar. Con la secretaria, Mayra Zambrano encabezando la lista, seguida por Ana Lester, Daisy Valencia, Estela Corrales y Lindsay Harrison, fueron confirmadas las nominaciones. Andrea Martínez presentó una moción para confirmar la nominación de estas personas para el comité de preparación escolar, Mayra Zambrano la secundo, la moción fue aprobada unánimemente.
   d. Nominación y elección de miembros para el comité de reglamentos ~ Cuatro miembros del concilio se postularon para el comité de reglamentos. Encabezando la lista estuvo Jacqueline Boykin, seguida por Andrea Martínez, Enrique

Salazar Jr. Y Diana Reyes, escogieron el comité de los reglamentos. Una moción para confirmar la nominación de estos 4 miembros al comité de reglamentos fue presentada por Estela Corrales, Diana Reyes la secundo, la moción fue aprobada unánimemente.

e. Nominación y elección del comité de planeación ~ Cinco miembros se nominaron para antedicho comité, encabezando la lista estuvo la vicepresidenta Diana Reyes, seguida por Amber Dunlap, Jodi Sánchez y Nila Hogan. Lindsay Harrison presento una moción para confirmar la nominación de estos 5 miembros al comité de planeación, esta fue secundada por Jacqueline Boykn, la moción fue aprobada unánimemente.

f. Nominación y elección del comité de finanzas y presupuestos ~ Cuatro miembros del concilio se nominaron para antedicho comité. Encabezando la lista estuvo la tesorera, Ashley Sabo; seguida por Jacqueline Boykin, Amber Dunlap y por último Mariely Torres Othon. Una moción para confirma la nominación de estos 4 miembros al comité de finanzas y presupuestos fue presentada por Ashley Sabo, secundada por Diana Reyes, la moción fue aprobada unánimemente.

g. Solicitud para la aprobación de la asistencia de cuatro miembros del concilio, a la Conferencia de la Asociación de Head Start de California ~ el concilio discutió y confirmó la asistencia de los miembros a la Conferencia de Padres de la AHSC a llevarse a cabo el 4 y 5 de febrero del 2019 en Riverside, California. Una moción para la aprobación de la asistencia de a la conferencia de los miembros Jacqueline Boykin, Andrea Martínez, Yolanda Ochoa y Estela Corrales, fue presentada por Ana Lester, la moción fue secundada por Lindsay Harrison, la moción fue aprobada unánimemente.

9. **Comunicaciones**
   a. Presupuesto de Kern Head Start Budget vs. Gastos Actuales, 1 de marzo ,2018 hasta el 31 de octubre,2018.
   b. Presupuesto de Kern Early Head Start vs. Gastos Actuales, 1 de marzo ,2018 hasta el 31 de octubre,2018.
   c. Presupuesto de San Joaquín Early Head Start Budget vs. Gastos Actuales, 1 de febrero ,2018 hasta el 30 de noviembre,2018.
   d. Presupuesto de Early Head Start asociaciones de cuidado infantil vs. Gastos Actuales, 1 de septiembre 2017 hasta el 30 de noviembre del 2018.
   e. Viajes locales de padres & cuidado Infantil hasta el 30 de noviembre del 2018
   f. Fondos para las actividades de Padres hasta el 30 de noviembre del 2018
   g. Reporte de Kern Head Start y Early Head Start de contribuciones internas y de fondos no federales 1 de marzo, 2018 hasta el 30 de noviembre del 2018
   h. Reporte de San Joaquín Early Head Start de contribuciones internas y de fondos no federales, 1 de febrero, 2018 hasta el 30 de noviembre del 2018
   i. Incremento a los fondos de Head Start para el año fiscal 2019. ACF-PI-HS-18-06.
   j. Eventos en la biblioteca Beale Memorial ~ diciembre 2018
   k. Campaña de recolección de sacos de dormir para los jóvenes ~ Colaborativa de Desamparados del condado de Kern.
   l. Calendario de Actividades de la Sociedad de niños (as) incapacitados ~ 2019
   m. Fechas de juntas del comité de preparación escolar de Head Start/ Early Head Start
   n. Fechas de juntas del concilio de póliza ~2018-2019

   La presidenta pidió una moción para recibir y archivar las comunicaciones enlistadas de la a hasta la n. Moción presentada por Nila Hogan para recibir y archivar la sección de comunicaciones.

10. **Reporte de preparación escolar** – Un video fue introducido al concilio editado por el equipo de Educación y servicios de apoyo. Leslie Mitchell, Administradora de educación y servicios de apoyo presento a sus 4 supervisores y cada uno proporciono un resumen de sus funciones y equipos.

11. **Reporte y Capacitación del programa de Gobernanza** – Lisa Price, Coordinadora del programa de gobernanza

    La Sra. Price agradeció a todos por los servicios prestados y está entusiasmada para el nuevo año 2018-2019 del Concilio. Informo que las nuevas playeras para el concilio se ordenarán. Mostro una camiseta azul que se compraría. También pidió que todos los miembros verificaran con ella al final de la sesión la talla que necesitarían.

12. **Reporte del represéntate comunitario** – Ana Lester/Lindsay Harrison

    La Sra. Harrison proporciono un folleto acerca de los días festivos y la educación de los hijos que deletreaba la palabra HOLIDAY. La información proporciona consejos y técnicas para la educación de los niños (as) durante la temporada navideña. La Sra. Lester proporcionó un paquete de información acerca de cómo mantener calientes a los niños (as) durante el invierno. Este paquete también proporciona consejos para mantener un ambiente seguro para los niños (as) con actividades al aire libre bajo las inclemencias del clima, incluyendo consejos de seguridad alrededor de una fogata.

13. **Reporte de Early Head Start de San Joaquín** – Rashi Strother, Especialista de Servicios Familiares y Gobernanza
    La Sra. Strother presentó a un representante del concilio de padres, quien dio el reporte. La Sra. Corrales compartió el éxito de una socialización que San Joaquín tuvo y donde se repartió información acerca de primeros auxilios y resucitación cardio pulmonar, la cual fue bien recibida por todos los padres que participaron.
14. **Reporte de la asociación de Early Head Start** – Debbie Connolly, Coordinadora de la Asociación de EHS
    La Sra. Conelly proporcionó información acerca de las actividades de la temporada navideña, las cuales se elevaron a cabo en las guarderías de la Asociación de EHS. En su informe proporcionó información acerca de todos los esfuerzos de colaboración que los asociados hicieron para asegurarse que todos los niños (as) participantes en EHS, tuviesen una feliz navidad, incluyendo la visita de Santa.
15. **Reporte del representante de la Junta de Directores** – Yolanda Ochoa, representante de la Junta de Directores
    La Sra. Ochoa compartió los temas que se discutieron en la junta del Comité Ejecutivo de la Junta de Directores que se llevó a cabo el 12 de diciembre en donde se habló de la exclusión de los fondos no federales de San Joaquín, la cual también fue aprobado por la junta de directores.
16. **Reporte del director (Desarrollo Infantil Estatal/HS)** – Yolanda Gonzales, Directora de Desarrollo Infantil Estatal/ Head Start
    La Sra. Gonzales expresó su gratitud y aprecio a los miembros del concilio de pólizas. Agradeció a Ana y Lindsay por regresar al concilio para representar a la comunidad y proporcionar información útil para el concilio. Espera conocer a fondo a los nuevos miembros del concilio y establecer buenas relaciones con los miembros que retornan para fungir nuevamente en el año venidero. La Sra. Gonzáles compartió su visión sobre la alianza entre los padres de los niños (as) inscritas y el programa para trabajar en conjunción y proporcionar oportunidades de aprendizaje de alta calidad para los niños (as). También informó de la tremenda cantidad de trabajos que se había desempeñado en los últimos meses para asegurar fondos para el programa. Informó que el personal de la agencia ha participado en las actividades de los 12 días de Navidad, que se extenderán hasta el 21 de diciembre. Los empleados han disfrutados de las actividades y el espíritu de la temporada ha tenido un impacto positivo en la moral del equipo. La Sra. Gonzales dirigió la atención de los miembros del concilio a las cajas marcadas con las siglas CAPK, que se habían puesto enfrente de cada a miembro y les informó que ese era un regalo del Director Ejecutivo y de CAPK, como muestra de aprecio por su participación en el programa.
17. **Anuncios del presidente del Concilio de Póliza** – Amber Dunlap, presidenta
    La Sra. Dunlap agradeció al concilio por su participación y deseó a todos los presentes viajes seguros durante las fiestas decembrinas y el año nuevo.
18. **Clausura de sesión** –presidenta
    La sesión fue clausurada por la presidenta a las 6:11 p.m.
    .

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Head Start - Kern
Budget to Actual Report for the Period Ended December 31, 2018 – Info Item

Date: January 22, 2019

The following are highlights of the Kern Head Start Budget to Actual Report for the period March 1, 2018 through December 31, 2018. Ten months (83%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 76% of the budget.

Salaries & Fringe Benefits: Most employees assigned to Head Start are on a part-year schedule. There were no salary or payroll tax costs for these employees during the months of June, July, and part of August. These costs are expected to "catch up" as the budget period progresses.

Equipment: The budget provided for the purchase of a replacement gas convection steamer for the Central Kitchen. The actual cost was less than budgeted.

Training & Technical Assistance Funds
Overall expenditures are at 100% of the budget. Base Funds are budgeted to cover anticipated additional expenses.

Carryover
The Office of Head Start approved the carryover of funds from the prior budget period in the amount of $512,812 for the following projects:

- Replacement food delivery vans (3) – purchased;
- Replacement program vehicle (1) – purchased January 2019;
- Replacement maintenance utility vehicle (1) – purchased;
- Replacement convection oven (1) – purchased;
- Facility improvements at the Delano and Harvey L. Hall child development centers – work is in progress.

Non-Federal Share (Head Start and Early Head Start Combined)
Non-Federal share is at 98% of the budget.

Community Action Partnership of Kern
Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2018 - February 28, 2019
Report Period: March 1, 2018 - December 31, 2018
Month 10 of 12 (83%)

Prepared 01/11/2019

	HEAD START				
BASE FUNDS	**BUDGET**	**ACTUAL**	**REMAINING**	**% SPENT**	**% REMAINING**
PERSONNEL	10,597,810	8,043,362	2,554,448	76%	24%
FRINGE BENEFITS	3,533,118	2,576,787	956,331	73%	27%
TRAVEL	5,000	0	5,000	0%	100%
EQUIPMENT	23,000	16,760	6,240	73%	27%
SUPPLIES	886,988	705,372	181,616	80%	20%
CONTRACTUAL	126,502	91,679	34,823	72%	28%
OTHER	3,764,462	2,955,635	808,827	79%	21%
INDIRECT	1,826,701	1,379,395	447,306	76%	24%
TOTAL BASE FUNDING	**20,763,581**	**15,768,990**	**4,994,591**	**76%**	**24%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	45,946	57,845	(11,899)	126%	-26%
SUPPLIES	20,839	20,880	(41)	100%	0%
CONTRACTUAL	8,944	6,106	2,838	68%	32%
OTHER	150,787	141,831	8,956	94%	6%
INDIRECT	22,652	22,506	146	99%	1%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**249,168**	**249,168**	**0**	**100%**	**0%**
CARRYOVER					
EQUIPMENT	134,000	106,099	27,901	79%	21%
OTHER	343,802	25,859	317,943	8%	92%
INDIRECT	34,380	2,586	31,794	8%	92%
TOTAL CARRYOVER	**512,182**	**134,544**	**377,638**	**26%**	**74%**
GRAND TOTAL HS FEDERAL FUNDS	**21,524,931**	**16,152,702**	**5,372,229**	**75%**	**25%**

HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

SOURCE	**BUDGET**	**ACTUAL**	**REMAINING**	**% SPENT**	**% REMAINING**
IN-KIND	2,638,566	2,959,568	(321,002)	112%	-12%
CALIF DEPT OF ED	3,804,474	3,332,554	471,920	88%	12%
TOTAL NON-FEDERAL	**6,443,040**	**6,292,122**	**150,918**	**98%**	**2%**

Budget reflects Notice of Award #09CH9142-05-04 (adjusted for Child Care Food Subsidy).
Actual expenditures include posted expenditures and estimated adjustments through 12/31/2018.
Administrative Cost for HS and EHS Kern **8.5%**

Agency-Wide Credit Card Report

	CURRENT	**1 TO 30**	**31 TO 60**	**61 TO 90**	**TOTAL**	**STATEMENT DATE**
Bank of America	17,713				**17,713**	12/21/2018
Lowe's	4,748	165			**4,913**	12/25/2018
Smart & Final		444		(20)	**424**	12/31/2018
Save Mart	2,773				**2,773**	12/30/2018
Chevron & Texaco Business Card	6,896				**6,896**	1/5/2019
Home Depot	5,486	1,765	54	27	**7,332**	1/4/2019
	37,616	**2,374**	**54**	**7**	**40,051**	

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start – Kern
Budget to Actual Report for the Period Ended December 31, 2018 – Info Item

Date: January 23, 2019

The following are highlights of the Kern Early Head Start Budget to Actual Report for the period March 1, 2018 through December 31, 2018. Ten months (83%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 61% of the budget.

Salaries & Fringe Benefits costs are low compared to this point in the budget period. Most of the savings were realized because reimbursement rates from California Department of Education increased significantly effective July 1, 2018.

Staff continuously monitor these categories to identify possible savings that may be used elsewhere in the program. A budget revision to use a portion of the savings to purchase program equipment was approved by Board of Directors on November 28. Approval by Office of Head Start is pending.

Equipment: The budget provided for the purchase of a replacement vehicle for Maintenance & Operations, the cost of which exceeded the original estimate. The overage will be covered by savings in another cost category.

Supplies: Staff are in the process of purchasing supplies to meet program needs through the end of the budget period.

Contractual: Legal fees expended are lower than budgeted at this point in the budget period.

Training & Technical Assistance Funds
Overall expenditures are at 64% of the budget. Training events specific to infant/toddler care were planned for the balance of the budget period.

Carryover
The Office of Head Start approved the carryover of funds from the prior budget period in the amount of $57,000 for the following purchases:

- Replacement food delivery van (1) – purchased;
- Replacement program vehicle (1) – purchased January 2019.

Community Action Partnership of Kern
Early Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2018 - February 28, 2019
Report Period: March 1, 2018 - December 31, 2018
Month 10 of 12 (83%)

Prepared 01/11/2019

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	2,221,842	1,244,591	977,251	56%	44%
FRINGE BENEFITS	655,042	413,074	241,968	63%	37%
EQUIPMENT	30,000	34,690	(4,690)	116%	-16%
SUPPLIES	263,896	169,877	94,019	64%	36%
CONTRACTUAL	22,328	16,756	5,572	75%	25%
OTHER	535,893	405,252	130,641	76%	24%
INDIRECT	364,220	219,888	144,332	60%	40%
TOTAL BASE FUNDING	**4,093,221**	**2,504,129**	**1,589,092**	**61%**	**39%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	35,330	8,581	26,749	24%	76%
SUPPLIES	4,020	4,089	(69)	102%	-2%
CONTRACTUAL	3,656	3,347	309	92%	8%
OTHER	45,179	40,664	4,515	90%	10%
INDIRECT	8,819	5,645	3,174	64%	36%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**97,004**	**62,326**	**34,678**	**64%**	**36%**
CARRYOVER					
EQUIPMENT	57,000	28,971	28,029	51%	49%
INDIRECT	0	0	0		
TOTAL CARRYOVER	**57,000**	**28,971**	**28,029**	**51%**	**49%**
GRAND TOTAL EHS FEDERAL FUNDS	**4,247,225**	**2,595,426**	**1,651,799**	**61%**	**39%**

Budget reflects Notice of Award #09CH9142-05-04 (adjusted for Child Care Food Subsidy)
Actual expenditures include posted expenditures and estimated adjustments through 12/31/2018.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start – San Joaquin
Budget to Actual Report for the Period Ended December 31, 2018 – Info Item

Date: January 22, 2019

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period February 1, 2018 through December 31, 2018. Eleven months (92%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 86% of the budget.

The **Equipment** budget provides for two replacement vehicles, which are in the process of being purchased.

Expenses in all other categories are as expected at this point in the budget period.

Training & Technical Assistance Funds
Overall expenditures are at 100% of the budget.

Travel costs exceeded the amount budgeted. The overage was covered by decreased spending in other categories.

Non-Federal Share
Non-Federal share is at 79% of the budget. Documentation for much of December could not be tabulated in time to be included in this report; if the December total were to equal November, Non-Federal would be at 86%. Approval to waive a portion of the non-Federal share requirement is pending from Office of Head Start.

Community Action Partnership of Kern

Early Head Start - San Joaquin County

Budget to Actual Report

Budget Period: February 1, 2018 - January 31, 2019

Report Period: February 1, 2018 - December 31, 2018

Month 11 of 12 (92%)

Prepared 01/14/2019

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,097,074	2,714,140	382,934	88%	12%
FRINGE BENEFITS	827,018	737,622	89,396	89%	11%
TRAVEL	20,232	18,798	1,434	93%	7%
EQUIPMENT	47,500	0	47,500	0%	100%
SUPPLIES	135,535	111,468	24,067	82%	18%
CONTRACTUAL	11,923	8,640	3,283	72%	28%
OTHER	593,113	482,391	110,722	81%	19%
INDIRECT	445,116	386,468	58,648	87%	13%
TOTAL	**5,177,511**	**4,459,527**	**717,984**	**86%**	**14%**

TRAINING & TECHNICAL ASSISTANCE FUNDS					
PERSONNEL	25,200	24,364	836	97%	3%
FRINGE BENEFITS	8,689	9,064	(375)	104%	-4%
TRAVEL	9,959	21,200	(11,241)	213%	-113%
SUPPLIES	7,961	3,839	4,122	48%	52%
CONTRACTUAL	3,500	0	3,500	0%	100%
OTHER	53,033	49,908	3,125	94%	6%
INDIRECT	10,833	10,800	33	100%	0%
TOTAL	**119,175**	**119,175**	**0**	**100%**	**0%**

GRAND TOTAL EHS FEDERAL FUNDS	**5,296,686**	**4,578,702**	**717,984**	**86%**	**14%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,324,172	1,047,952	276,220	79%	21%
TOTAL NON-FEDERAL FUNDS	**1,324,172**	**1,047,952**	**276,220**	**79%**	**21%**

Centralized Administrative Cost	7.1%
Program Administrative Cost	2.6%
Total Administrative Cost	**9.7%**

Budget reflects Notice of Award #09CH010071-04-03

Actual expenditures include posted expenditures and estimated adjustments through 12/31/2018

Approval of Non-Federal Share waiver is pending

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start Child Care Partnerships
Budget to Actual Report for the Period Ended December 31, 2018 – Info Item

Date: January 22, 2019

The following are highlights of the Early Head Start Child Care Partnerships Budget to Actual Report for the period September 1, 2018 through December 31, 2018. Four months (33%) of the 12-month budget period has elapsed.

Base Funds
Overall expenditures are at 30% of the budget. Expenses in the Personnel and Other categories appear low but are not concerning at this point in the budget period. Expenses in all other categories are as expected.

Training & Technical Assistance (T&TA)
Overall expenditures are at 3% of the budget. Training expenses are incurred as needed, rather than evenly each month; the funds will be fully expended by budget year-end.

Non-Federal Share
Non-Federal share is at 72% of the budget.

Community Action Partnership of Kern
Early Head Start - Child Care Partnerships
Budget to Actual Report
Budget Period: September 1, 2018 - August 31, 2019
Report Period: September 1, 2018 - December 31, 2018
Month 4 of 12 (33%)

Prepared 01/11/2019

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	130,082	31,047	99,035	24%	76%
FRINGE BENEFITS	33,248	10,276	22,972	31%	69%
SUPPLIES	1,750	140	1,610	8%	92%
CONTRACTUAL	462,028	146,755	315,273	32%	68%
OTHER	17,395	3,115	14,280	18%	82%
INDIRECT	64,398	19,122	45,276	30%	70%
TOTAL BASE	**708,901**	**210,454**	**498,447**	**30%**	**70%**

TRAINING & TECHNICAL ASSISTANCE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
TRAVEL	5,294	311	4,983	6%	94%
SUPPLIES	3,506	0	3,506	0%	100%
OTHER	6,473	199	6,274	3%	97%
INDIRECT	1,527	51	1,476	3%	97%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**16,800**	**561**	**16,239**	**3%**	**97%**

GRAND TOTAL FEDERAL FUNDS	**725,701**	**211,015**	**514,686**	**29%**	**71%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	181,425	129,925	51,500	72%	28%
TOTAL NON-FEDERAL FUNDS	**181,425**	**129,925**	**51,500**	**72%**	**28%**

Centralized Administrative Cost	5.6%
Program Administrative Cost	1.0%
Total Administrative Cost	**6.6%**

Budget reflects Notice of Award #09HP0036-04-00.

Actual expenditures include posted expenditures and estimated adjustments through 12/31/2018.

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2018-2019

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2018	$ 9,688.00	$ 266.15	$ 266.15	$ 9,421.85	8%	3%
APRIL 2018	$ 9,421.85	$ 197.05	$ 463.20	$ 9,224.80	17%	5%
MAY 2018	$ 9,224.80	$ 277.57	$ 740.77	$ 8,947.23	25%	8%
JUNE 2018	$ 8,947.23	$ 180.96	$ 921.73	$ 8,766.27	33%	10%
JULY 2018	$ 8,766.27	$ 210.87	$ 1,132.60	$ 8,555.40	42%	12%
AUGUST 2018	$ 8,555.40	$ 193.83	$ 1,326.43	$ 8,361.57	50%	14%
SEPTEMBER 2018	$ 8,361.57	$ 146.37	$ 1,472.80	$ 8,215.20	58%	15%
OCTOBER 2018	$ 8,215.20	$ 347.68	$ 1,820.48	$ 7,867.52	67%	19%
NOVEMBER 2018	$ 7,867.52	$ 620.76	$ 2,441.24	$ 7,246.76	75%	25%
DECEMBER 2018	$ 7,246.76	$ 84.62	$ 2,525.86	$ 7,162.14	83%	26%
JANUARY 2019	$ 7,162.14		$ 2,525.86	$ 7,162.14	92%	
FEBRUARY 2019	$ 7,162.14		$ 2,525.86	$ 7,162.14	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2018	$ 1,262.00	$ 43.32	$ 43.32	$ 1,218.68	8%	3%
APRIL 2018	$ 1,218.68	$ 32.08	$ 75.40	$ 1,186.60	17%	6%
MAY 2018	$ 1,186.60	$ 45.17	$ 120.57	$ 1,141.43	25%	10%
JUNE 2018	$ 1,141.43	$ 29.46	$ 150.03	$ 1,111.97	33%	12%
JULY 2018	$ 1,111.97	$ 34.33	$ 184.36	$ 1,077.64	42%	15%
AUGUST 2018	$ 1,077.64	$ 31.56	$ 215.92	$ 1,046.08	50%	17%
SEPTEMBER 2018	$ 1,046.08	$ 23.83	$ 239.75	$ 1,022.25	58%	19%
OCTOBER 2018	$ 1,022.25	$ 56.21	$ 295.96	$ 966.04	67%	23%
NOVEMBER 2018	$ 966.04	$ 78.98	$ 374.94	$ 887.06	75%	30%
DECEMBER 2018	$ 887.06	$ 11.25	$ 386.19	$ 875.81	83%	31%
JANUARY 2019	$ 875.81		$ 386.19	$ 875.81	92%	
FEBRUARY 2019	$ 875.81		$ 386.19	$ 875.81	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2018-2019

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE		SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2018	$ 455.00	$ -	$ -	$ 455.00	8%	0%
MARCH 2018	$ 455.00	$ -	$ -	$ 455.00	17%	0%
APRIL 2018	$ 455.00	$ -	$ -	$ 455.00	25%	0%
MAY 2018	$ 455.00	$ 2.73	$ 2.73	$ 452.27	33%	1%
JUNE 2018	$ 452.27	$ 2.73	$ 5.46	$ 449.54	42%	1%
JULY 2018	$ 449.54	$ -	$ 5.46	$ 449.54	50%	1%
AUGUST 2018	$ 449.54	$ 2.73	$ 8.19	$ 446.81	58%	2%
SEPTEMBER 2018	$ 446.81	$ 2.73	$ 10.92	$ 444.08	67%	2%
OCTOBER 2018	$ 444.08	$ -	$ 10.92	$ 444.08	75%	2%
NOVEMBER 2018	$ 444.08	$ -	$ 10.92	$ 444.08	83%	2%
DECEMBER 2018	$ 444.08	$ -	$ 10.92	$ 444.08	92%	2%
JANUARY 2019	$ 444.08		$ 10.92	$ 444.08	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2018	$ 285.00	$ -	$ -	$ 285.00	8%	0%
OCTOBER 2018	$ 285.00	$ -	$ -	$ 285.00	17%	0%
NOVEMBER 2018	$ 285.00	$ -	$ -	$ 285.00	25%	0%
DECEMBER 2018	$ 285.00	$ -	$ -	$ 285.00	33%	0%
JANUARY 2019	$ 285.00		$ -	$ 285.00	42%	
FEBRUARY 2019	$ 285.00		$ -	$ 285.00	50%	
MARCH 2019	$ 285.00		$ -	$ 285.00	58%	
APRIL 2019	$ 285.00		$ -	$ 285.00	67%	
MAY 2019	$ 285.00		$ -	$ 285.00	75%	
JUNE 2019	$ 285.00		$ -	$ 285.00	83%	
JULY 2019	$ 285.00		$ -	$ 285.00	92%	
AUGUST 2019	$ 285.00		$ -	$ 285.00	100%	

Prepared by Donna Holland
January 14, 2019

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NINOS
2018-2019

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2018	$ 9,688.00	$ 266.15	$ 266.15	$ 9,421.85	8%	3%
ABRIL DEL 2018	$ 9,421.85	$ 197.05	$ 463.20	$ 9,224.80	17%	5%
MAYO DEL 2018	$ 9,224.80	$ 277.57	$ 740.77	$ 8,947.23	25%	8%
JUNIO DEL 2018	$ 8,947.23	$ 180.96	$ 921.73	$ 8,766.27	33%	10%
JULIO DEL 2018	$ 8,766.27	$ 210.87	$ 1,132.60	$ 8,555.40	42%	12%
AGOSTO DEL 2018	$ 8,555.40	$ 193.83	$ 1,326.43	$ 8,361.57	50%	14%
SEPTIEMBRE DEL 2018	$ 8,361.57	$ 146.37	$ 1,472.80	$ 8,215.20	58%	15%
OCTUBRE DEL 2018	$ 8,215.20	$ 347.68	$ 1,820.48	$ 7,867.52	67%	19%
NOVIEMBRE DEL 2018	$ 7,867.52	$ 620.76	$ 2,441.24	$ 7,246.76	75%	25%
DICIEMBRE DEL 2018	$ 7,246.76	$ 84.62	$ 2,525.86	$ 7,162.14	83%	26%
ENERO DEL 2019	$ 7,162.14	$ -	$ 2,525.86	$ 7,162.14	92%	
FEBRERO DEL 2019	$ 7,162.14	$ -	$ 2,525.86	$ 7,162.14	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2018	$ 1,262.00	$ 43.32	$ 43.32	$ 1,218.68	8%	3%
ABRIL DEL 2018	$ 1,218.68	$ 32.08	$ 75.40	$ 1,186.60	17%	6%
MAYO DEL 2018	$ 1,186.60	$ 45.17	$ 120.57	$ 1,141.43	25%	10%
JUNIO DEL 2018	$ 1,141.43	$ 29.46	$ 150.03	$ 1,111.97	33%	12%
JULIO DEL 2018	$ 1,111.97	$ 34.33	$ 184.36	$ 1,077.64	42%	15%
AGOSTO DEL 2018	$ 1,077.64	$ 31.56	$ 215.92	$ 1,046.08	50%	17%
SEPTIEMBRE DEL 2018	$ 1,046.08	$ 23.83	$ 239.75	$ 1,022.25	58%	19%
OCTUBRE DEL 2018	$ 1,022.25	$ 56.21	$ 295.96	$ 966.04	67%	23%
NOVIEMBRE DEL 2018	$ 966.04	$ 78.98	$ 374.94	$ 887.06	75%	30%
DICIEMBRE DEL 2018	$ 887.06	$ 11.25	$ 386.19	$ 875.81	83%	31%
ENERO DEL 2019	$ 875.81	$ -	$ 386.19	$ 875.81	92%	
FEBRERO DEL 2019	$ 875.81	$ -	$ 386.19	$ 875.81	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NINOS
2018-2019

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2018	$ 455.00	$ -	$ -	$ 455.00	8%	0%
MARZO DEL 2018	$ 455.00	$ -	$ -	$ 455.00	17%	0%
ABRIL DEL 2018	$ 455.00	$ -	$ -	$ 455.00	25%	0%
MAYO DEL 2018	$ 455.00	$ 2.73	$ 2.73	$ 452.27	33%	1%
JUNIO DEL 2018	$ 452.27	$ 2.73	$ 2.73	$ 449.54	42%	1%
JULIO DEL 2018	$ 449.54	$ -	$ -	$ 449.54	50%	1%
AGOSTO DEL 2018	$ 449.54	$ 2.73	$ 2.73	$ 446.81	58%	2%
SEPTIEMBRE DEL 2018	$ 446.81	$ 2.73	$ 2.73	$ 444.08	67%	2%
OCTUBRE DEL 2018	$ 444.08	$ -	$ -	$ 444.08	75%	2%
NOVIEMBRE DEL 2018	$ 444.08	$ -	$ -	$ 444.08	83%	2%
DICIEMBRE DEL 2018	$ 444.08	$ -	$ -	$ 444.08	92%	2%
ENERO DEL 2019	$ 444.08	$ -	$ -	$ 444.08	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
SEPTIEMBRE DEL 2018	$ 285.00	$ -	$ -	$ 285.00	8%	0%
OCTUBRE DEL 2018	$ 285.00	$ -	$ -	$ 285.00	17%	0%
NOVIEMBRE DEL 2018	$ 285.00	$ -	$ -	$ 285.00	25%	0%
DICIEMBRE DEL 2018	$ 285.00	$ -	$ -	$ 285.00	33%	0%
ENERO DEL 2019	$ 285.00	$ -	$ -	$ 285.00	42%	
FEBRERO DEL 2019	$ 285.00	$ -	$ -	$ 285.00	50%	
MARZO DEL 2019	$ 285.00	$ -	$ -	$ 285.00	58%	
ABRIL DEL 2019	$ 285.00	$ -	$ -	$ 285.00	67%	
MAYO DEL 2019	$ 285.00	$ -	$ -	$ 285.00	75%	
JUNIO DEL 2019	$ 285.00	$ -	$ -	$ 285.00	83%	
JULIO DEL 2019	$ 285.00	$ -	$ -	$ 285.00	92%	
AGOSTO DEL 2019	$ 285.00	$ -	$ -	$ 285.00	100%	

Preparado por Donna Holland
14 de enero 2019

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2018-2019

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2018	$ 25,112.00	$ 1,316.90	$ 1,316.90	$ 23,795.10	8%	5%
APRIL 2018	$ 23,795.10	$ 293.79	$ 1,610.69	$ 23,501.31	17%	6%
MAY 2018	$ 23,501.31	$ 383.53	$ 1,994.22	$ 23,117.78	25%	8%
JUNE 2018	$ 23,117.78	$ 196.63	$ 2,190.85	$ 22,921.15	33%	9%
JULY 2018	$ 22,921.15	$ 196.41	$ 2,387.26	$ 22,724.74	42%	10%
AUGUST 2018	$ 22,724.74	$ 235.77	$ 2,623.03	$ 22,488.97	50%	10%
SEPTEMBER 2018	$ 22,488.97	$ 357.96	$ 2,980.99	$ 22,131.01	58%	12%
OCTOBER 2018	$ 22,131.01	$ 2,624.88	$ 5,605.87	$ 19,506.13	67%	22%
NOVEMBER 2018	$ 19,506.13	$ 619.24	$ 6,225.11	$ 18,886.89	75%	25%
DECEMBER 2018	$ 18,886.89	$ 245.21	$ 6,470.32	$ 18,641.68	83%	26%
JANUARY 2019	$ 18,641.68		$ 6,470.32	$ 18,641.68	92%	
FEBRUARY 2019	$ 18,641.68		$ 6,470.32	$ 18,641.68	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2018	$ 4,088.00	$ 215.42	$ 215.42	$ 3,872.58	8%	5%
APRIL 2018	$ 3,872.58	$ 47.82	$ 263.24	$ 3,824.76	17%	6%
MAY 2018	$ 3,824.76	$ 62.43	$ 325.67	$ 3,762.33	25%	8%
JUNE 2018	$ 3,762.33	$ 32.00	$ 357.67	$ 3,730.33	33%	9%
JULY 2018	$ 3,730.33	$ 31.98	$ 389.65	$ 3,698.35	42%	10%
AUGUST 2018	$ 3,698.35	$ 38.38	$ 428.03	$ 3,659.97	50%	10%
SEPTEMBER 2018	$ 3,659.97	$ 58.26	$ 486.29	$ 3,601.71	58%	12%
OCTOBER 2018	$ 3,601.71	$ 427.29	$ 913.58	$ 3,174.42	67%	22%
NOVEMBER 2018	$ 3,174.42	$ 100.80	$ 1,014.38	$ 3,073.62	75%	25%
DECEMBER 2018	$ 3,073.62	$ 39.92	$ 1,054.30	$ 3,033.70	83%	26%
JANUARY 2019	$ 3,033.70		$ 1,054.30	$ 3,033.70	92%	
FEBRUARY 2019	$ 3,033.70		$ 1,054.30	$ 3,033.70	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2018-2019

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2018	$ 9,268.00	$ 149.61	$ 149.61	$ 9,118.39	8%	2%
MARCH 2018	$ 9,118.39	$ 28.10	$ 177.71	$ 9,090.29	17%	2%
APRIL 2018	$ 9,090.29	$ 8.16	$ 185.87	$ 9,082.13	25%	2%
MAY 2018	$ 9,082.13	$ 64.92	$ 250.79	$ 9,017.21	33%	3%
JUNE 2018	$ 9,017.21	$ -	$ 250.79	$ 9,017.21	42%	3%
JULY 2018	$ 9,017.21	$ -	$ 250.79	$ 9,017.21	50%	3%
AUGUST 2018	$ 9,017.21	$ 6.76	$ 257.55	$ 9,010.45	58%	3%
SEPTEMBER 2018	$ 9,010.45	$ -	$ 257.55	$ 9,010.45	67%	3%
OCTOBER 2018	$ 9,010.45	$ -	$ 257.55	$ 9,010.45	75%	3%
NOVEMBER 2018	$ 9,010.45	$ -	$ 257.55	$ 9,010.45	83%	3%
DECEMBER 2018	$ 9,010.45	$ -	$ 257.55	$ 9,010.45	92%	3%
JANUARY 2019	$ 9,010.45		$ 257.55	$ 9,010.45	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2018	$ 560.00	$ 26.21	$ 26.21	$ 533.79	8%	5%
OCTOBER 2018	$ 533.79	$ 23.94	$ 50.15	$ 509.85	17%	9%
NOVEMBER 2018	$ 509.85	$ 13.17	$ 63.32	$ 496.68	25%	11%
DECEMBER 2018	$ 496.68	$ -	$ 63.32	$ 496.68	33%	11%
JANUARY 2019	$ 496.68		$ 63.32	$ 496.68	42%	
FEBRUARY 2019	$ 496.68		$ 63.32	$ 496.68	50%	
MARCH 2019	$ 496.68		$ 63.32	$ 496.68	58%	
APRIL 2019	$ 496.68		$ 63.32	$ 496.68	67%	
MAY 2019	$ 496.68		$ 63.32	$ 496.68	75%	
JUNE 2019	$ 496.68		$ 63.32	$ 496.68	83%	
JULY 2019	$ 496.68		$ 63.32	$ 496.68	92%	
AUGUST 2019	$ 496.68		$ 63.32	$ 496.68	100%	

Prepared by Donna Holland
January 14, 2019

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2018-2019

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2018	$ 25,112.00	$ 1,316.90	$ 1,316.90	$ 23,795.10	8%	5%
ABRIL DEL 2018	$ 23,795.10	$ 293.79	$ 1,610.69	$ 23,501.31	17%	6%
MAYO DEL 2018	$ 23,501.31	$ 383.53	$ 1,994.22	$ 23,117.78	25%	8%
JUNIO DEL 2018	$ 23,117.78	$ 196.63	$ 2,190.85	$ 22,921.15	33%	9%
JULIO DEL 2018	$ 22,921.15	$ 196.41	$ 2,387.26	$ 22,724.74	42%	10%
AGOSTO DEL 2018	$ 22,724.74	$ 235.77	$ 2,623.03	$ 22,488.97	50%	10%
SEPTIEMBRE DEL 2018	$ 22,488.97	$ 357.96	$ 2,980.99	$ 22,131.01	58%	12%
OCTUBRE DEL 2018	$ 22,131.01	$ 2,624.88	$ 5,605.87	$ 19,506.13	67%	22%
NOVIEMBRE DEL 2018	$ 19,506.13	$ 619.24	$ 6,225.11	$ 18,886.89	75%	25%
DICIEMBRE DEL 2018	$ 18,886.89	$ 245.21	$ 6,470.32	$ 18,641.68	83%	26%
ENERO DEL 2019	$ 18,641.68	$ -	$ 6,470.32	$ 18,641.68	92%	
FEBRERO DEL 2019	$ 18,641.68	$ -	$ 6,470.32	$ 18,641.68	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2018	$ 4,088.00	$ 215.42	$ 215.42	$ 3,872.58	8%	5%
ABRIL DEL 2018	$ 3,872.58	$ 47.82	$ 263.24	$ 3,824.76	17%	6%
MAYO DEL 2018	$ 3,824.76	$ 62.43	$ 325.67	$ 3,762.33	25%	8%
JUNIO DEL 2018	$ 3,762.33	$ 32.00	$ 357.67	$ 3,730.33	33%	9%
JULIO DEL 2018	$ 3,730.33	$ 31.98	$ 389.65	$ 3,698.35	42%	10%
AGOSTO DEL 2018	$ 3,698.35	$ 38.38	$ 428.03	$ 3,659.97	50%	10%
SEPTIEMBRE DEL 2018	$ 3,659.97	$ 58.26	$ 486.29	$ 3,601.71	58%	12%
OCTUBRE DEL 2018	$ 3,601.71	$ 427.29	$ 913.58	$ 3,174.42	67%	22%
NOVIEMBRE DEL 2018	$ 3,174.42	$ 100.80	$ 1,014.38	$ 3,073.62	75%	25%
DICIEMBRE DEL 2018	$ 3,073.62	$ 39.92	$ 1,054.30	$ 3,033.70	83%	26%
ENERO DEL 2019	$ 3,033.70	$ -	$ 1,054.30	$ 3,033.70	92%	
FEBRERO DEL 2019	$ 3,033.70	$ -	$ 1,054.30	$ 3,033.70	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2018-2019

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2018	$ 9,268.00	$ 149.61	$ 149.61	$ 9,118.39	8%	2%
MARZO DEL 2018	$ 9,118.39	$ 28.10	$ 177.71	$ 9,090.29	17%	2%
ABRIL DEL 2018	$ 9,090.29	$ 8.16	$ 185.87	$ 9,082.13	25%	2%
MAYO DEL 2018	$ 9,082.13	$ 64.92	$ 250.79	$ 9,017.21	33%	3%
JUNIO DEL 2018	$ 9,017.21	$ -	$ 250.79	$ 9,017.21	42%	3%
JULIO DEL 2018	$ 9,017.21	$ -	$ 250.79	$ 9,017.21	50%	3%
AGOSTO DEL 2018	$ 9,017.21	$ 6.76	$ 257.55	$ 9,010.45	58%	3%
SEPTIEMBRE DEL 2018	$ 9,010.45	$ -	$ 257.55	$ 9,010.45	67%	3%
OCTUBRE DEL 2018	$ 9,010.45	$ -	$ 257.55	$ 9,010.45	75%	3%
NOVIEMBRE DEL 2018	$ 9,010.45	$ -	$ 257.55	$ 9,010.45	83%	3%
DICIEMBRE DEL 2018	$ 9,010.45	$ -	$ 257.55	$ 9,010.45	92%	3%
ENERO DEL 2019	$ 9,010.45	$ -	$ 257.55	$ 9,010.45	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
SEPTIEMBRE DEL 2018	$ 560.00	$ 26.21	$ 26.21	$ 533.79	8%	5%
OCTUBRE DEL 2018	$ 533.79	$ 23.94	$ 50.15	$ 509.85	17%	9%
NOVIEMBRE DEL 2018	$ 509.85	$ 13.17	$ 63.32	$ 496.68	25%	11%
DICIEMBRE DEL 2018	$ 496.68	$ -	$ 63.32	$ 496.68	33%	11%
ENERO DEL 2019	$ 496.68	$ -	$ 63.32	$ 496.68	42%	
FEBRERO DEL 2019	$ 496.68	$ -	$ 63.32	$ 496.68	50%	
MARZO DEL 2019	$ 496.68	$ -	$ 63.32	$ 496.68	58%	
ABRIL DEL 2019	$ 496.68	$ -	$ 63.32	$ 496.68	67%	
MAYO DEL 2019	$ 496.68	$ -	$ 63.32	$ 496.68	75%	
JUNIO DEL 2019	$ 496.68	$ -	$ 63.32	$ 496.68	83%	
JULIO DEL 2019	$ 496.68	$ -	$ 63.32	$ 496.68	92%	
AGOSTO DEL 2019	$ 496.68	$ -	$ 63.32	$ 496.68	100%	

Preparado por Donna Holland
14 de enero 2019

Community Action Partnership of Kern
Head Start and Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: March 1, 2018 through February 28, 2019
Report for period ending December 31, 2018 (Month 10 of 12)

Percent of year elapsed: 83%

LOCATION	FUNDED ENROLL-MENT	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	68	34,035	33,958	21,731	0	0	10,517	25,456	32,373	125	1,093	159,290	76,308	209%
Alicante	34	4,692	4,448	2,107	0	0	1,526	3,227	4,204	4,839	0	25,043	38,154	66%
Broadway	44	0	0	0	0	0	4,490	5,784	255	2,763	0	13,291	49,375	27%
California City	34	7,639	8,452	5,366	0	0	0	3,626	7,925	6,695	4,531	44,235	38,154	116%
Casa Loma	34	4,741	5,183	1,355	0	0	1,767	6,178	7,819	6,058	0	33,101	38,154	87%
Cleo Foran	34	5,926	8,272	3,789	0	0	1,727	4,324	7,499	53	0	31,590	38,154	83%
Delano	76	19,655	19,877	16,675	0	0	1,788	10,133	19,568	15,731	9,995	113,422	85,285	133%
East California	70	29,277	35,209	15,896	0	0	5,521	25,236	33,784	32,920	9,604	187,446	78,552	239%
Fairfax	40	6,009	9,054	12,009	0	0	5,802	6,053	8,929	11,181	5,398	64,434	44,887	144%
Fairview	34	13,069	11,503	6,105	0	0	3,748	8,069	261	5,809	0	48,564	38,154	127%
Faith	34	12,847	12,659	7,030	0	0	4,741	9,021	10,035	10,994	11,650	78,976	38,154	207%
Franklin	24	3,513	6,447	4,266	0	0	2,193	7,665	5,387	6,442	5,782	41,694	26,932	155%
Harvey L. Hall	138	21,720	29,503	22,725	15,148	11,629	17,187	13,673	23,550	8,465	14,430	178,030	154,859	115%
Heritage	34	7,911	10,768	4,963	0	0	999	4,771	9,102	9,354	114	47,983	38,154	126%
Home Base	225	17,049	17,202	15,282	12,474	13,790	7,071	10,638	409	8,128	1,577	103,619	126,244	82%
Lamont	34	7,478	10,778	7,882	0	0	3,185	9,388	10,542	98	375	49,726	38,154	130%
Lost Hills	20	2,937	3,716	2,597	0	0	654	2,875	2,354	180	368	15,680	22,443	70%
Martha J. Morgan	83	31,274	30,858	17,626	0	0	8,381	19,854	25,986	21,323	598	155,899	93,140	167%
McFarland	24	4,784	3,808	2,560	0	0	0	3,161	3,063	2,777	0	20,154	26,932	75%
Mojave	34	4,209	4,167	2,109	0	0	413	0	0	0	0	10,896	38,154	29%
Noble	34	9,452	10,102	3,947	0	0	0	11,785	10,943	245	229	46,702	38,154	122%
Oasis	57	13,411	12,619	7,489	0	0	5,337	4,960	11,977	11,618	155	67,567	63,964	106%
Oildale	34	5,905	5,413	3,750	0	0	2,378	5,659	4,909	3,526	3,818	35,357	38,154	93%
Pacific	62	16,766	16,247	13,908	11,839	11,369	12,835	11,695	16,779	12,327	9,582	133,347	69,575	192%
Pete H. Parra	112	19,356	23,534	21,390	9,188	9,352	14,020	18,220	0	9,176	2,471	126,706	125,683	101%
Pioneer	34	6,475	8,081	4,443	0	0	797	4,185	4,381	437	283	29,082	38,154	76%
Planz	34	5,440	5,916	3,617	0	0	3,462	5,212	8,891	222	383	33,142	38,154	87%
Primeros Pasos	76	9,563	21,624	16,661	10,089	6,159	10,438	14,034	17,287	14,464	12,573	132,891	85,285	156%
Rafer Johnson	34	3,563	3,419	0	0	0	1,684	3,338	3,748	2,575	1,932	20,257	38,154	53%
Roosevelt	34	2,820	4,408	1,913	0	0	0	559	0	165	367	10,233	38,154	27%
Rosamond	100	19,580	24,699	13,748	0	0	6,900	18,650	16,601	2,268	131	102,577	112,217	91%
San Diego Street	48	11,831	13,317	14,156	10,771	9,896	6,525	6,329	6,116	5,262	2,280	86,484	53,864	161%
Seibert	34	6,818	4,353	2,998	0	0	2,382	7,260	3,969	857	2,341	30,978	38,154	81%
Shafter	34	15,216	16,512	8,503	0	0	7,601	16,055	16,603	12,355	6,161	99,005	38,154	259%
Shafter HS/EHS	36	4,713	6,144	4,731	5,032	4,404	3,785	3,235	3,579	1,590	633	37,848	40,398	94%
Sterling	122	19,096	23,747	18,996	8,747	9,507	15,899	16,017	15,919	14,515	6,366	148,810	136,905	109%
Sunrise Villa	34	4,377	3,346	1,945	0	0	0	3,374	6,503	12,092	5,720	37,356	38,154	98%
Taft	78	6,592	6,061	1,103	0	0	926	5,255	7,432	2,693	5,654	35,714	87,529	41%
Tehachapi	34	6,832	6,982	3,413	0	0	3,248	6,284	4,360	4,780	0	35,899	38,154	94%

Community Action Partnership of Kern
Head Start and Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: March 1, 2018 through February 28, 2019
Report for period ending December 31, 2018 (Month 10 of 12)

Percent of year elapsed: 83%

LOCATION	FUNDED ENROLL-MENT	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Vineland	20	8,266	7,254	2,213	0	0	428	1,680	7,137	0	0	26,979	22,443	120%
Virginia	34	5,596	5,282	0	0	0	1,761	5,071	4,771	5,817	4,433	32,730	38,154	86%
Wesley	60	6,389	8,795	3,719	0	0	2,855	2,613	1,403	11,777	8,597	46,149	67,330	69%
Williams	34	10,911	10,920	6,048	0	0	4,715	6,104	219	7,017	5,933	51,867	38,154	136%
Willow	72	22,239	25,426	14,557	0	0	8,989	15,578	13,228	13,787	7,544	121,347	80,796	150%
Administrative Services		0	0	0	0	0	0	0	0	0	0	0	0	NA
Program Services		920	1,867	0	0	0	0	0	0	0	0	2,787	67,661	4%
Policy Council and RPC		1,239	1,542	108	515	25	262	214	727	49	0	4,680	38,727	12%
SUBTOTAL IN-KIND	**2,369**	**482,130**	**543,470**	**345,429**	**83,803**	**76,131**	**198,935**	**372,496**	**400,525**	**303,548**	**153,100**	**2,959,568**	**2,638,565**	**112%**
State General Child Care*		156,851	158,335	88,070	0	131,037	157,382	123,976	173,111	139,379	131,363	1,259,503	1,293,059	97%
State Preschool*		252,099	284,045	170,865	0	93,318	137,363	183,593	187,215	301,775	273,455	1,883,729	2,302,208	82%
State Migrant Child Care*		27,786	29,131	3,478	0	14,020	21,959	19,352	27,448	23,858	22,291	189,322	209,207	90%
SUBTOTAL CA DEPT of ED		**436,736**	**471,511**	**262,413**	**0**	**238,375**	**316,703**	**326,921**	**387,774**	**465,012**	**427,109**	**3,332,554**	**3,804,474**	**88%**
GRAND TOTAL		**918,866**	**1,014,981**	**607,842**	**83,803**	**314,506**	**515,638**	**699,417**	**788,299**	**768,560**	**580,209**	**6,292,122**	**6,443,039**	**98%**

*May include estimates

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: February 1, 2018 through January 31, 2019
Report for period ending December 31, 2018 (Month 11 of 12)

Percent of year elapsed: 92%

LOCATION	FUNDED ENROLL-MENT	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	5,705	9,601	8,203	9,043	4,715	8,147	8,543	8,732	9,919	8,672	0	81,280	130,777	62%
Chrisman	30	7,252	13,396	13,845	9,312	7,198	12,443	15,341	17,633	15,256	16,376	0	128,051	163,472	78%
Home Base - Lodi	35	5,551	10,440	10,444	9,950	9,500	11,137	15,381	14,282	12,771	10,337	0	109,792	95,359	115%
Home Base - Manteca	12	3,628	4,255	2,461	2,207	152	1,409	5,305	5,011	6,137	5,212	0	35,777	32,694	109%
Home Base - Stockton	90	13,682	25,071	23,680	16,555	11,982	14,742	15,286	19,166	19,936	14,490	0	174,589	245,208	71%
Home Base - Tracy	12	1,484	2,342	1,064	1,059	0	836	509	1,410	2,501	1,344	0	12,549	32,694	38%
Kennedy	16	1,791	5,701	6,310	4,418	441	4,887	6,252	6,529	5,623	6,452	64	48,467	87,185	56%
Lodi UCC	30	12,131	13,605	11,935	13,879	8,702	12,859	12,447	11,575	14,106	10,960	0	122,198	163,472	75%
Marci Massei	24	3,176	5,938	5,703	6,298	3,735	5,983	6,609	6,931	6,646	6,332	0	57,353	130,777	44%
St. Mary's	16	3,507	6,499	5,963	6,174	4,066	6,359	6,009	7,025	7,097	5,183	0	57,883	87,185	66%
Walnut	24	4,138	8,093	9,314	10,273	6,325	9,478	10,210	9,780	10,458	9,459	0	87,527	130,777	67%
Administrative Services		0	0	0	0	0	0	0	0	0	0	0	0	0	
Program Services		10,954	12,376	16,171	16,673	11,973	10,738	11,350	10,738	11,678	10,615	8,655	131,920	21,858	604%
Policy Council		342	97	0	0	0	0	63	63	0	0	0	566	2,713	21%
SUBTOTAL IN-KIND	**313**	**73,340**	**117,415**	**115,094**	**105,841**	**68,788**	**99,017**	**113,304**	**118,874**	**122,128**	**105,433**	**8,719**	**1,047,952**	**1,324,172**	**79%**

ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | Region IX | 90 7th Street, San Francisco, California 94103 | www.eclkc.ohs.acf.hhs.gov

Garth Corrigan
Board Chair
Community Action Partnership of Kern
5005 Business Park North, Suite 130
Bakersfield, California 93309

January 9, 2019

Re: Grant No. 09CH9142

Dear Mr. Corrigan:

The Department of Defense and Labor, Health and Human Services, and Education Appropriations Act, 2019 and Continuing Appropriations Act, 2019, contains an increase of approximately $200 million for programs under the Head Start Act for Fiscal Year (FY) 2019. A portion of the increase provides a cost-of-living adjustment (COLA) of 1.77 percent, depending on final funding decisions, to assist grantees in increasing staff salaries and fringe benefits and offsetting higher operating costs.

The following table reflects the increase(s) for FY 2019.

Funding Type	Head Start	Early Head Start
Cost-of-Living Adjustment (COLA)	$122,505	$24,150
Total COLA Funding	**$146,655**	

Submission Requirements

Program Instruction ACF-PI-HS-18-06, dated November 30, 2018, informed Head Start and Early Head Start grantees and delegate agencies of the intended uses of these funds and announced the opportunity for grantees to apply for the funds. Please review the Program Instruction carefully to ensure your supplemental application meets the requirements for funding and contains all of the necessary information.

The supplemental application is due March 1, 2019 and must be submitted in the Head Start Enterprise System (HSES) at https://hses.ohs.acf.hhs.gov/hsprograms. Please select the Financials tab, Application tab, Fiscal Year 2019 and the budget period to add the '**Supplement - COLA**' amendment type. For technical assistance in preparing the application, please contact the HSES Help Desk at help@hsesinfo.org or 1-866-771-4737.

Please ensure the program narrative, budget and detailed budget justification submitted in the application documents demonstrate:

- An increase of 1.77 percent in the hourly rate of pay for each Head Start/Early Head Start employee and the pay scale subject to the provisions of Sections 653 and 640(j) of the Head Start Act;
- The rationale if employees are receiving less than the 1.77 percent COLA or differential COLA increases;

- The provision of the 1.77 percent increase to all delegate agencies and partners or justification if the full percentage is not provided to delegate agencies and partners;
- The planned uses for the balance of the COLA funds to offset higher operating costs;
- Each source of non-federal match, including the estimated amount per source and the valuation methodology; and
- A detailed justification that conforms with the criteria under Section 640(b)(1)-(5) of the Head Start Act if the application proposes a waiver of any portion of the non-federal match requirement.

Signed statements of the Governing Body and Policy Council Chairs along with Governing Body and Policy Council minutes documenting each group's participation in the development and approval of the supplemental application must be provided. The application must be submitted on behalf of the Authorizing Official registered in the HSES. **Incomplete applications will not be processed.**

Please ensure the application contains all of the required information. If you have any questions or need assistance, please contact Andrea Harvey, Program Specialist, at (415) 437-8544 or andrea.harvey@acf.hhs.gov or Gabriela Aranda, Grants Management Specialist, at (415) 437-8423 or gabriela.aranda@acf.hhs.gov. Thank you for your cooperation and timely submission of the grant application.

Sincerely,

Jan Len
Regional Program Manager
Office of Head Start – Region IX

cc: Jeremy Tobias, Executive Director
Yolanda Gonzales, Head Start Director

ADMINISTRATION FOR CHILDREN & FAMILIES

Office of Head Start | Region IX | 90 7th Street, San Francisco, California 94103 | www.eclkc.ohs.acf.hhs.gov

Garth Corrigan
Board Chair
Community Action Partnership of Kern
5005 Business Park North
Bakersfield, California 93309

January 9, 2019

Re: Grant No. 09CH010071

Dear Mr. Corrigan:

The Department of Defense and Labor, Health and Human Services, and Education Appropriations Act, 2019 and Continuing Appropriations Act, 2019, contains an increase of approximately $200 million for programs under the Head Start Act for Fiscal Year (FY) 2019. A portion of the increase provides a cost-of-living adjustment (COLA) of 1.77 percent, depending on final funding decisions, to assist grantees in increasing staff salaries and fringe benefits and offsetting higher operating costs.

The following table reflects the increase(s) for FY 2019.

Funding Type	Head Start	Early Head Start
Cost-of-Living Adjustment (COLA)		$91,642
Total COLA Funding	**$91,642**	

Submission Requirements

Program Instruction ACF-PI-HS-18-06, dated November 30, 2018, informed Head Start and Early Head Start grantees and delegate agencies of the intended uses of these funds and announced the opportunity for grantees to apply for the funds. Please review the Program Instruction carefully to ensure your supplemental application meets the requirements for funding and contains all of the necessary information.

The supplemental application is due March 1, 2019 and must be submitted in the Head Start Enterprise System (HSES) at https://hses.ohs.acf.hhs.gov/hsprograms. Please select the Financials tab, Application tab, Fiscal Year 2019 and the budget period to add the '**Supplement - COLA**' amendment type. For technical assistance in preparing the application, please contact the HSES Help Desk at help@hsesinfo.org or 1-866-771-4737.

Please ensure the program narrative, budget and detailed budget justification submitted in the application documents demonstrate:

- An increase of 1.77 percent in the hourly rate of pay for each Head Start/Early Head Start employee and the pay scale subject to the provisions of Sections 653 and 640(j) of the Head Start Act;
- The rationale if employees are receiving less than the 1.77 percent COLA or differential COLA increases;

- The provision of the 1.77 percent increase to all delegate agencies and partners or justification if the full percentage is not provided to delegate agencies and partners;
- The planned uses for the balance of the COLA funds to offset higher operating costs;
- Each source of non-federal match, including the estimated amount per source and the valuation methodology; and
- A detailed justification that conforms with the criteria under Section 640(b)(1)-(5) of the Head Start Act if the application proposes a waiver of any portion of the non-federal match requirement.

Signed statements of the Governing Body and Policy Council Chairs along with Governing Body and Policy Council minutes documenting each group's participation in the development and approval of the supplemental application must be provided. The application must be submitted on behalf of the Authorizing Official registered in the HSES. **Incomplete applications will not be processed.**

Please ensure the application contains all of the required information. If you have any questions or need assistance, please contact Andrea Harvey, Program Specialist, at (415) 437-8544 or andrea.harvey@acf.hhs.gov or Gabriela Aranda, Grants Management Specialist, at (415) 437-8423 or gabriela.aranda@acf.hhs.gov. Thank you for your cooperation and timely submission of the grant application.

Sincerely,

Jan Len
Regional Program Manager
Office of Head Start – Region IX

cc: Jeremy Tobias, Executive Director
Yolanda Gonzales, Head Start Director

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Planning Committee
Meeting Minutes
January 8th, 2019

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. Meeting was called to order at 5:29 p.m. by Chairperson Diana Reyes.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. **PC Members present:** Yolanda Ochoa, Amber Dunlap, Nila Hogan and chairperson Diana Reyes
   c. **PC Members not present:** Jodi Sanchez

4. **Approval of Agenda**
   Motion was made by Amber Dunlap, to approve the agenda dated January 8th, 2019; seconded by Nila Hogan. Motion carried unanimously.

5. **Approval of Minutes**
   None

6. **Introduction of Guests**
   Guests in attendance tonight were Destinee Ochoa, daughter of PC Planning Member Yolanda Ochoa, Jerry Meade, PDM Administrator and Leticia Villegas Program Assistant/Translator.

7. **Public Forum**
   (The public wishing to address the PC Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. The Enrollment Report was shared for December. Early Head Start programs (Kern, & San Joaquin) were 100% fully enrolled during this reporting time, however Early Head Star Partnerships were enrolled only at a 95% due the program only 2 weeks in the month of December. Kern Head Start did not meet full enrollment and was 98% enrolled. Jerry shared while we had identified children to fill all vacant slots for both programs, the requirements as outlined by the new performance standards. Criteria indicates a child must be physically present, walk through the door and be seated for at least one day of class. Additionally, Home Base enrollees must have had an education visit take place by an Educator. EHS Kern as well as EHS San Joaquin during this reporting time were at or above the expected 10% of children enrolled with an IFSP/IEP. HS Kern reach 7% EHS Partnership also reached 7%.
   b. The Average Daily Attendance (ADA) Report was reviewed and discussed. At the time of this report our ADA was at 98%.

c. Jerry shared the Child and Adult Care Food Program (CACFP) report for August. There was a total of 98,630 meals requested with 91,910 prepared by the Central Kitchen. There were 6,720 vendor meals prepared as well. This is the same percentage in meals prepared during the same reporting time last year. Jerry also shared the division staffing report which includes 26 vacant positions which Human Resources is working fill. Additionally, there were 121 employees on various type of leave in December

d. Mr. Meade proposed an action item to modify the dates and some title changes in the 2018-2019 Program Calendar Program. Upon a thorough review and a discussion fielding questions from the committee, a motion to edit program calendar was recommended by Diana Reyes. Nila Hogan made the motion and Amber Dunlap seconded, motion carried unanimously.

9. Communications

None

10. Announcements

None

11. Adjournment

Meeting was adjourned at 6:37p.m. Next meeting February 5th, 2019.

Leticia Villegas, Program Assistant/Translator Completed 01/09/2019
Jerry Meade, PDM Administrator Edited 01/10/2019

Asociacion de Accion Comunitaria de Kern
Head Start / Desarrollo Infantil Estatal
Consejo del Comité de Planeacion
Minutos de la junta
8 de enero del 2019

1. **Bienvenida**
   Se le dio la bienvenida a los presentes a la junta

2. **Llamado de orden**
   a. El inicio de la junta fue llamado a orden por la presidenta Diana Reyes a las 5:29 p.m.

3. **Pase de lista y establecimiento quorum(la mitad más uno)**
4. El quórum fue establecido.
   a. **Los miembros de la junta de planeación presentes:** Yolanda Ochoa, Amber Dunlap, Nila Hogan and la presidenta, Diana Reyes
   b. **Miembros de la junta de planeación no presentes:** Jodi Sánchez

4. **Aprobación de agenda:**
Propuesta para la aprobación de la agenda fechada el 8 de enero del 2019, fue presentada por Amber Dunlap, y fue secundada por Nila Hogan; la propuesta fue aprobada unánimemente.

5. **Aprobación de minutos**
   Ninguna

6. **Presentación de Invitados**
   Los siguientes invitados en asistencia esta noche fueron: Destinee Ochoa, hija de la Sra. Yolanda Ochoa, miembro del consejo de planeación, Jerry Meade, Administrador de PDM and Leticia Villegas asistente de programa/traductor.

7. **Foro Publico**
   (El público que desee dirigirse a todo el Concilio de Póliza puede hacerlos en este momento. Los miembros del Concilio de Póliza pueden responder brevemente a las declaraciones o preguntas presentadas. Sin embargo, el concilio (PC) no tomara ninguna acción más que referir las sugerencias, propuestas al personal indicado para su estudio y análisis.)
   Ninguna

8. **Presentación/ Discusión de temas**
   a. Se explicó a los miembros el reporte de inscripción de diciembre. Los programas de Early Head Start de Kern Y San Joaquín, reportaron el 100% de inscripción durante este lapso, sin embargo, las asociacion del Early Head Start tuvieron un total del 95% debido a la clausura del programa con duración de 2 semanas en el mes de diciembre. Head Start de Kern tampoco pudo reportar inscripción total y solo alcanzó un 98% de inscripción. Jerry explicó la existencia de niños (as) en la lista de espera para llenar las vacantes para ambos programas, sin embargo, éstos no reunían los requisitos marcados por las nuevas medidas de procedimiento. Estas medidas indican que el niño (a) deben estar presente físicamente, entrar por la puerta y sentarse en un banquillo por lo menos por un

dia de clases. Ademas, las inscripciones a domicilio exigen que, la visita de un tutor a domicilio tiene que llevarse a cabo para que sea válida. Los programas de Early Head Start de Kern y San Joaquín reportaron una inscripción igual a o arriba del 10% de inscripción para los programas de IFSP/IEP. Head Start de Kern y de San Joaquín reportaron una inscripción total del 7% para sus asociaciones.

b. El promedio de asistencia diaria (ADA, siglas en inglés) También fue revisado y discutido. Al tiempo de este reporte la asistencia fue de un 98%.
c. Jerry explico las cifras del programa de Cuidado alimenticio de Ninos (a) y Adultos (CACFP, cifras en inglés) para el mes de agosto. Dicho reporte arrojo las siguientes cifras: hubo un total de 98,630 comidas que se pidieron, y 91,910 fueron preparadas en la cocina central. Hubo 6,720 comidas preparadas por nuestros proveedores. Este es el mismo porcentaje de alimentos preparados durante el mismo lapso durante el año pasado. Jerry también dio explicaciones acerca del reporte de la división de personal, el cual incluye 26 vacantes, cifra en la cual, el departamento de Recursos Humanos está trabajando para llenar. Además, este reporte también informa que, en el mes de diciembre, se reportaron 121 empleados tomando algún tipo de ausencia.
d. El Sr. Meade presento una propuesta para modificar las fechas y cambios de títulos en el calendario del programa para el periodo 2018-2019. Después de una exhaustiva revisión y discusión con el comité, Diana Reyes presento una moción para autorizar dichos cambios. Nila Hogan presento una moción y Amber Dunlap la secundo, la moción fue aprobada unánimemente.

9. **Comunicados**
   Ninguno

10. **Anuncios**
    Ninguno

11. **Clausura de sesión**
    La sesión fue clausurada a las 6:37 p.m. La próxima junta se llevará a cabo el 5 de febrero del 2019/

Leticia Villegas, Program Assistant/Translator Completed 01/14/2019
Jerry Meade, PDM Administrador Editada 01/10/2019

COMMUNITY ACTION PARTNERSHIP OF KERN

MEMORANDUM

To: Policy Council Members

From: Lisa Price, Program Governance Coordinator

Date: January 14, 2019

Subject: PC Member Resignation

As a result of communication that took place with Policy Council Member Antonia Salas on January 14, 2019, she stated at this time she is unable to participate as a member of Policy Council and verbally submitted her resignation. Antonia extended her well wishes to the group and hopes that her schedule allows her the opportunity to seek election for participation in the 2019-2020 term.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN

MEMORÁNDUM

Para: Miembros del Consejo de Póliza (Reglamentos)

De: Lisa Price, Coordinador del Programa de Gobernanza

Fecha: 14 de enero, 2019

Asunto: Renuncia de un miembro del Consejo de Póliza

Como resultado de una conversación con el miembro del Consejo de Póliza Antonia Salas, el 14 de enero de 2019, ella llego a la conclusión que, por el momento, le es imposible participar en el Consejo de Póliza (Reglamentos) y por ende presentó su renuncia verbal. Antonia expresó sus mejores deseos al grupo y espera que su horario le dé la oportunidad de buscar una elección para participar en el ciclo 2019-2020.

USDA

United States Department of Agriculture

Food and Nutrition Service

Park Office Center

3101 Park Center Drive
Alexandria
VA 22302

DATE: January 8, 2019

MEMO CODE: SP-10-2019; CACFP-04-2019; SFSP-04-2019

SUBJECT: Update on Funds Available for the Department of Agriculture's Food and Nutrition Service, Child Nutrition Programs

TO: Regional Directors
Special Nutrition Program
All Regions

State Directors
Child Nutrition Programs
All States

On December 26, 2018, the Department of Agriculture's Food and Nutrition Service (FNS) announced an orderly partial shutdown due to the expiration of the second continuing resolution for fiscal year 2019 (P.L. 115-298). With funding provided under the terms and conditions of the prior continuing resolution, FNS was able to fund Child Nutrition Programs at least through January.

We understand the uncertainty that these circumstances present for FNS customers and partners nationwide, and that program operators are concerned about the continued availability of funds to support program operations. To address such concerns and ensure that programs can continue to operate without threat of disruption, FNS has provided State Agencies with additional available appropriated funding. These funds, along with those previously provided, can support program operations at normal levels well into the month of March. The Child Nutrition Programs include the National School Lunch Program, the School Breakfast Program, the Special Milk Program, the Child and Adult Care Food Program, the Summer Food Service Program, the Fresh Fruit and Vegetable Program, and State Administrative Expenses.

FNS staff continue to be furloughed pending reinstatement of funding by Congress, and will not be available by phone or email. They cannot carry out normal work functions until funding is restored.

State agencies are expected to continue to administer the program in accordance with Federal statute and regulations. Please direct any questions regarding the lapse in funding to your Regional Office.

Cynthia Long
Deputy Administrator
Child Nutrition Programs

USDA is an Equal Opportunity Provider, Employer and Lender

KERN COUNTY DEPARTMENT OF
Human Services
Opportunity. Options. Empowerment.

Dena Murphy
Director

January 14, 2019

FOR IMMEDIATE RELEASE
CALFRESH/SNAP BENEFITS NOTIFICATION
FEBRUARY 2019 BENEFITS WILL BE ISSUED EARLY

Due to the current federal government shutdown, the state of California plans to issue February 2019 CalFresh benefits early to most of the 3.8 million currently eligible California families. At the request of the United States Department of Agriculture, most people currently receiving CalFresh benefits will have benefits available on their EBT cards as early as Wednesday, January 16 for their February benefits. Typically, benefits post to EBT cards between the 1st to the 10th of each month. This does not affect new CalFresh applications from being accepted or processed.

It is important for families receiving these early benefits to be aware that if they receive these early benefits that NO ADDITIONAL BENEFITS will be issued in February. Families receiving their benefits from January 16-20th are encouraged to be aware and prepare to save these February benefits until they would normally spend them for their February food and nutrition needs.

Notices are being posted at all Kern County Human Services offices, and staff are being prepared to answer questions about these early benefits.

This scheduled, one-time early issuance is occurring at the request of the USDA. For more details from the Press Release issued by the United State Department of Agriculture, please see: https://www.fns.usda.gov/pressrelease/2019/000319.

CalFresh, known federally as the Supplemental Nutrition Assistance Program or SNAP, provides monthly food benefits to individuals and families with low-income and provides economic benefits to communities. CalFresh is the largest food program in California and provides an essential hunger safety net. CalFresh is federally mandated and in California, is state-supervised and county-operated.

We hope that you can help inform the community about this change. Unless the federal shutdown is resolved, benefits for March MAY NOT be available. We are waiting for federal guidance and will keep everyone updated as we receive more details.

###

Tel 661.631.6000 Fax 661.631.6631 TTY 800.735.2929
100 E. California Avenue P.O. Box 511 Bakersfield, CA 93302 www.KCDHS.org

Kern County Department of Human Services is an equal opportunity employer.

LOOKING FOR A NEW CAREER OR TRAINING?

Come and join us to learn about the services and training programs we have available for Migrant / Farmworkers and their dependents

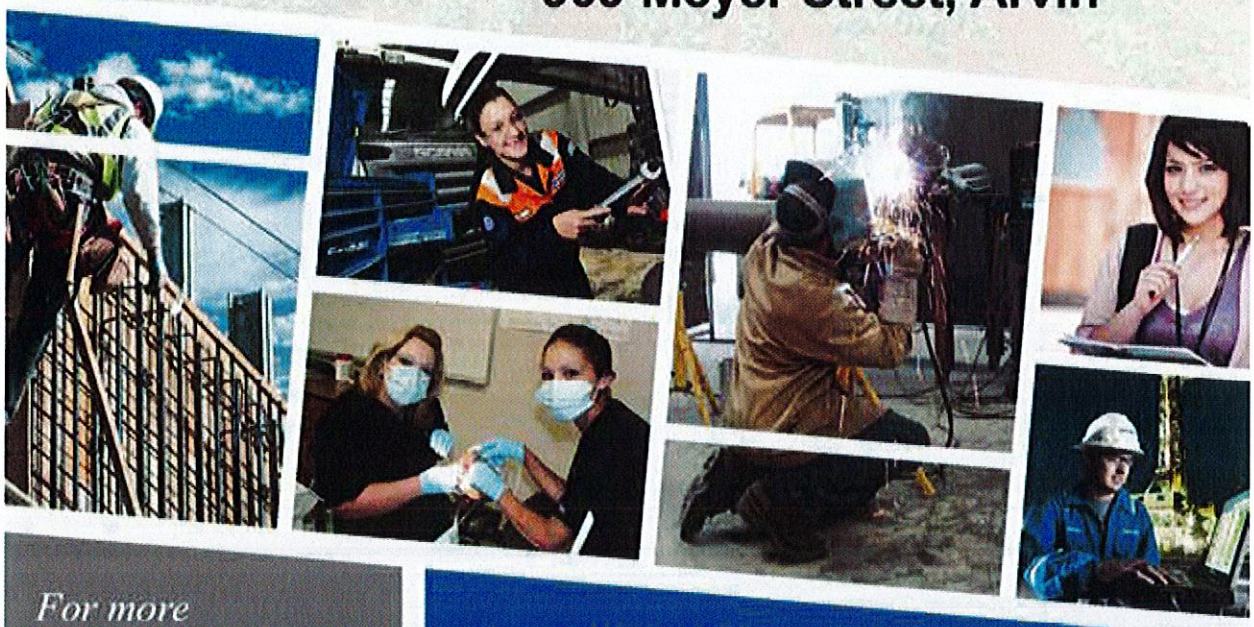
NO-COST SERVICES

JANUARY 23 & 24

Please bring the following:
- CA ID or Driver's License
- Social Security Card
- Most recent tax returns

9:00 AM - 4:00 PM

Caliente Creek Apartments
909 Meyer Street, Arvin



For more information contact:

Maria Olvera
Direct: 661.635.2716

Mayra Bruno
Direct: 661.336.6712

America's JobCenter of California℠

www.americasjobcenterofkern.com

Like us on /americasjobcenter/

NO-COST TRAINING PROGRAMS

- Construction Safety
- Truck Driving
- Petroleum Passport
- Mechanic & Welding
- Barber / Cosmetology
- Forklift Certification
- Confined Space & Hazmat
- Bookkeeping / Clerical
- Medical Assistant / Nursing
- Service Occupations
- Job Search Assistance
- GED & ESL Classes
- Farmworker Opportunity Program *(Paid Work Experience)* and more

Call to see if you qualify for any of our services & training programs

The AJCC & WIOA are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

¿BUSCA UNA NUEVA CARRERA O ENTRENAMIENTO?

Venga y aprenda sobre los diferentes servicios que tenemos disponibles para trabajadores agrícolas y sus dependientes

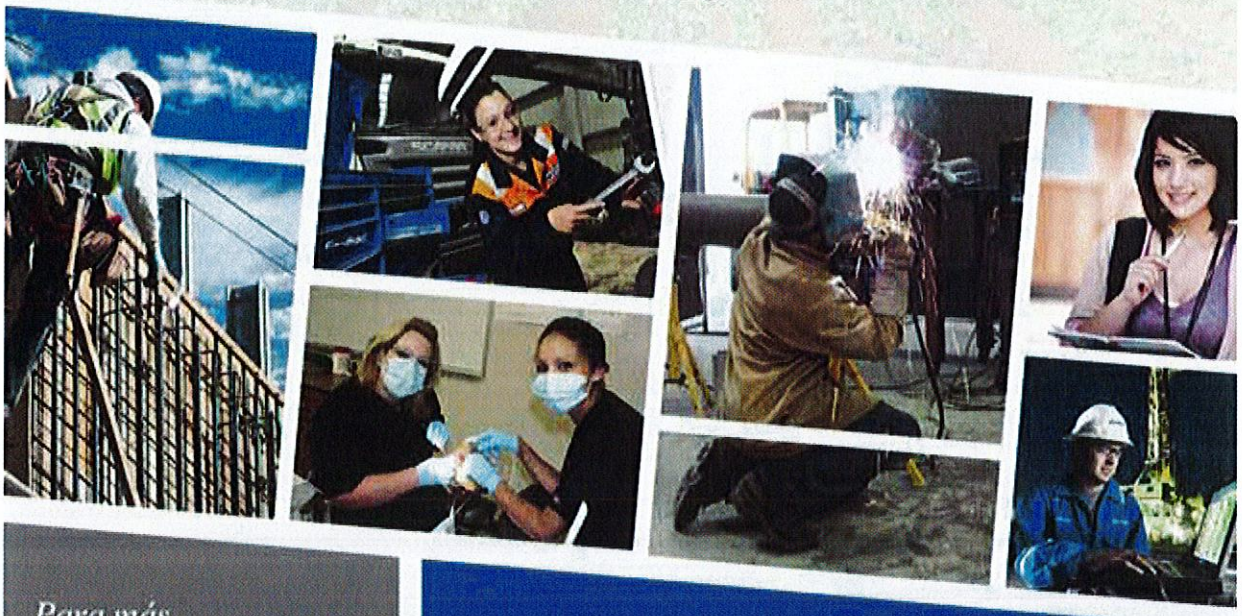
SERVICIOS SIN-COSTO

23 y 24 de ENERO

Favor de Traer con Usted:
- ID o Licencia de Conducir
- Tarjeta de Seguro Social
- Declaración de impuestos más reciente

9:00 AM - 4:00 PM

Apartamentos Caliente Creek
909 Meyer Street, Arvin



Para más información llame a:

María Olvera
Directo: 661.635.2716

Mayra Bruno
Directo: 661.336.6712

America's JobCenter of California*

www.americasjobcenterofkern.com

Búscanos en /americasjobcenter/

PROGRAMAS DE ENTRENAMIENTOS

- Construcción
- Conductor de Camiones
- Soldadura
- Mecánica
- Cosmetología / Peluquero
- Certificación de Montacargas
- Espacios Confinados y Hazmat
- Contabilidad / Administración
- Enfermería Vocacional
- Pasaporte Petrolero
- Ocupaciónes de Servicio
- Asistencia para buscar Empleo
- Clases de GED o Inglés (ESL)
- Experiencia de Trabajo y mucho más

Favor de llamar para ver si califica para uno de estos y otros programas.

El Centro de Empleo de América en California (AJCC, por sus siglas en Inglés) es un empleador/programa de oportunidades equitativas. Servicios auxiliares y de asistencia para las personas discapacitadas están disponibles cuando se solicitan.

Parent Project with Teen Component

For Parents Who Need Solutions to the Common Problems of Raising a Teenager



Problems Like:

- Low Grades / No Homework
- Poor School Attendance / Defiant Behavior
- Talking Back / No Communication
- Teenage Sex / Drugs
- Threat of Running Away

We Have Some Strategies to Share with You.

All Classes are One Night a Week for 10 Weeks and are FREE!

Classes start January 24, 2019, and end March 28, 2019.
6:00 P.M.- 9:00 P.M. Thursday evenings
Library, Golden Valley High School

We are also offering a motivational, fun, and engaging class for your teen at the same time as the class for you!

Family Literacy Activities for children ages 2-12.

For more information or to register for classes,
please call Wendy Akins or Jane Hurttgam at 827-0800 ex. 67812.

Comments From Parenting Class Graduates:

- *"I am so pleased that this opportunity found me and my child. Change has occurred, and I am able to talk to my child."*
- *"This parenting class is not just for out-of-control kids. It is beneficial and worthwhile for all parents."*
- *"This class showed how to solve some major misunderstandings I had with my child."*

Proyecto Padres con clases para Adolescentes

Para los padres que necesitan soluciones a los problemas comunes al criar a los adolescentes.



Problemas Como:

- Bajas calificaciones / No hacen tarea
- Asistencia baja /comportamiento desafiante
- Falta de comunicación
- Sexo / Drogas entre adolescentes
- Amenazas de irse de la casa

Tenemos algunas estrategias para compartir con usted.

Todas las clases son una noche a la semana por diez semanas. ¡Y además son GRATIS!

Las clases comenzarán enero 24 del 2019 terminando marzo 28 del 2019
jueves por la noche de 6-9 p.m.
En la biblioteca de la escuela Golden Valley

También estamos ofreciendo clases motivacionales, divertidas y atractivas para su hijo adolescente al mismo tiempo que sus clases.

Actividades educacionales para niños de 2-12 años

Para más información o para inscribirse por favor comuníquese con Silvia Duenas al 827-0800 ex. 67813

Comentarios de clase de Padres ya graduados.

- *"Estoy muy contento porque tuve la oportunidad de reencontrarme con mi hijo. Hemos cambiado y puedo hablar con él."*
- *"Esta clase no es solo para los que tenemos hijos difíciles de controlar, también es de beneficio para cualquier otro padre."*
- *"Esta clase me ha enseñado como resolver algunos de los malentendidos que yo tenía con mi hijo."*

LOOKING FOR A NEW CAREER OR TRAINING?

Come and join us to learn about the services and training programs we have available for Migrant / Farmworkers and their dependents

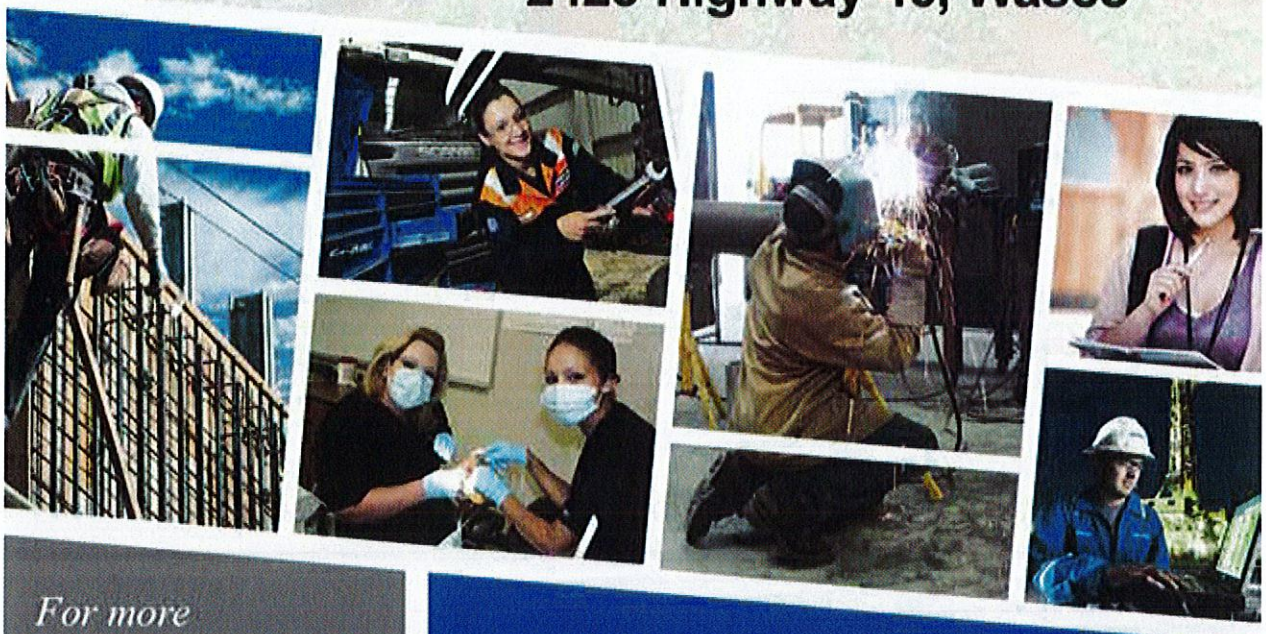
NO-COST SERVICES

JANUARY 30

Please bring the following:
- CA ID or Driver's License
- Social Security Card
- Most recent tax returns

9:00 AM - 4:00 PM

Tropicana Supermarket
2425 Highway 46, Wasco



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NO-COST TRAINING PROGRAMS

- Construction Safety
- Truck Driving
- Petroleum Passport
- Mechanic & Welding
- Barber / Cosmetology
- Forklift Certification
- Confined Space & Hazmat
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- Medical Assistant / Nursing
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SERVICIOS SIN-COSTO

30 de ENERO

9:00 AM - 4:00 PM

Tropicana Supermarket
2425 Highway 46, Wasco

Favor de Traer con Usted:
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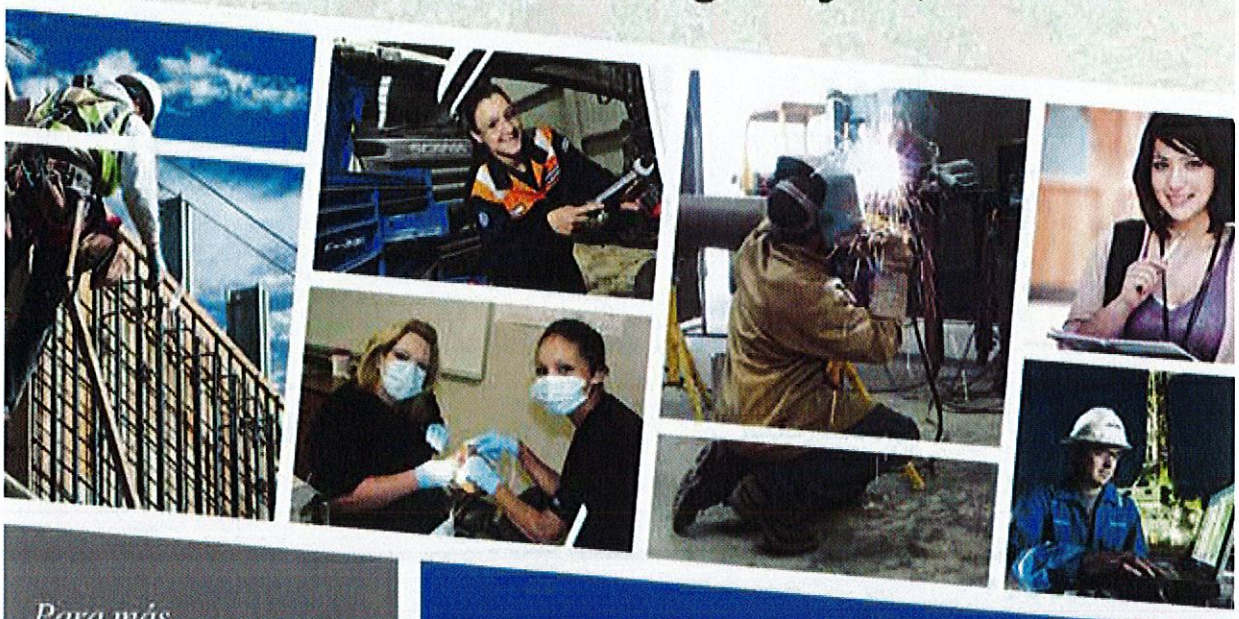
- Tarjeta de Seguro Social
- Declaración de impuestos más reciente



Para más información llame a:

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PROGRAMAS DE ENTRENAMIENTOS

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- Contabilidad / Administración
- Enfermería Vocacional
- Pasaporte Petrolero
- Ocupaciónes de Servicio
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- Experiencia de Trabajo y mucho más

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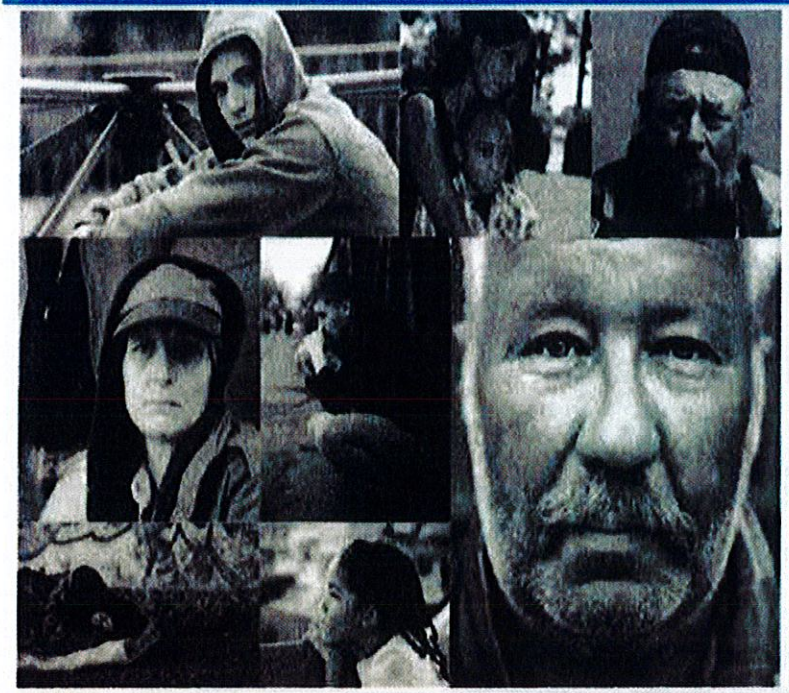
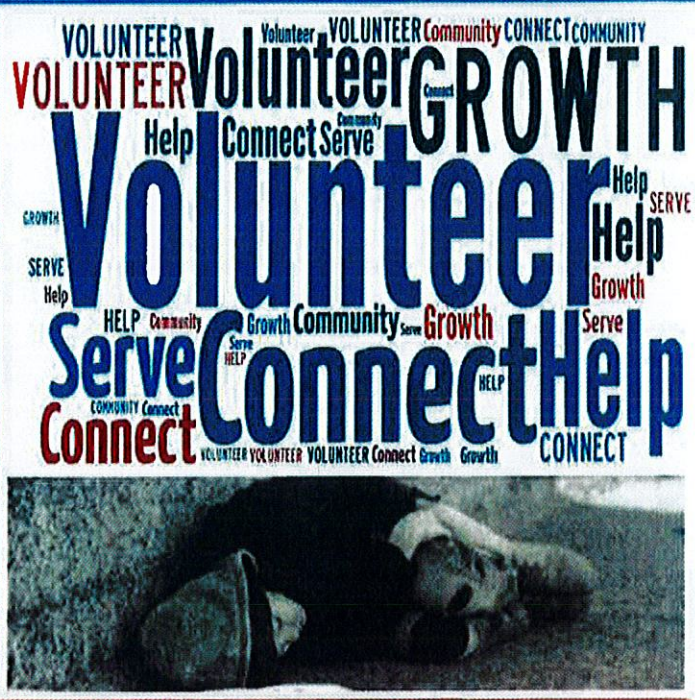
Kern County
Point-in-Time Homeless Count





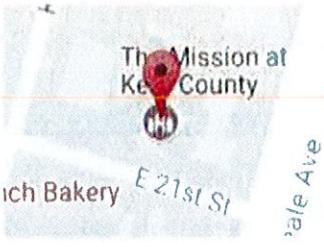
300 Volunteers Needed
Lets Make Everyone Count!

Who? Volunteers will canvas the streets of Kern county to count and survey the most vulnerable homeless individuals and families.

How? Register online http://endkernhomeless.org/volunteer_form
Attend a 1.5 hour training
(various dates and times will be announced Via Email)

When? Wednesday, Jan. 30th 2019 at 4AM- 8AM

Where? The Mission at Kern County
816 East 21st Street Bakersfield, CA



KC HC Kern County Homeless Collaborative

661-834-2734

January 2019

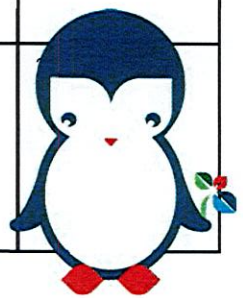
Adventist Health

THIS PROGRAM IS SPONSORED IN PART BY FIRST 5 KERN
FUNDED BY PROPOSITION 10

Children's Mobile Immunization Program

* Vaccines are FREE of charge to children under the age of 18 who meet one of the following criteria:
  1. No health insurance
  2. Enrolled in Medi-Cal (Please bring Medi-cal card to every visit.)
  3. American Indian or Native Alaskan
* We offer the Hemoglobin test FREE of charge for children, expecting/postpartum mothers, and require a WIC, school or doctor referral, regardless of health insurance.
* **Your child's Immun**-ization cards are required.
* Please be aware that our program DOES NOT offer TB skin tests or physicals.
* Clinics may be canceled due to weather conditions. Please call our office prior to arriving.
* We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 OFFICE CLOSED	2 Walgreens Pharmacy 40 Chester Avenue (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	3 Walgreens Pharmacy 3301 Panama Lane (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	4	5
6	7 Walgreens Pharmacy 4306 Ming Ave. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	8	9 Kern County Dept. of Human Services 100 E. California Ave (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	10 Walmart 2601 Fashion Plaza (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	11	12
13	14 Greenfield Family Resource Center 5400 Monitor Street (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	15 Mercado Latino 2105 Edison Hwy. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	16 Adventist Health Bakersfield 2800 Chester Ave. (Parking Lot@29th) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	17	18	19
20	21 Walmart Supercenter 5075 Gosford Rd. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	22 Walmart 401 Central Ave., WASCO (Parking Lot) 9:30 am-11:30am 12:00pm—2:00pm	23	24 Vallarta Market 600 Bear Mountain Blvd., ARVIN (Parking Lot) 9:30 am-11:30 am 12:00 pm—2:00 pm	25	26
27	28 NOR-Riverview Park 437 Willow Drive (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	29	30 New Life Church 4201 Stine Road (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	31	**Hi I'm Pip!**	



For more information, please call (661) 869-6740 or visit us at http://www.adventisthealthbakersfield.org/immunizations

Enero 2019

Adventist Health

THIS PROGRAM IS SPONSORED IN PART BY FIRST 5 KERN FUNDED BY PROPOSITION 10

Children's Mobile Immunization Program

* Las vacunas son GRATIS para niños menores de 18 años que cumplen uno de los siguente criterio:
  1. No aseguranza medica
  2. Inscrito a Medi-Cal (Favor de traer la tarjeta de Medi-cal en cada visita)
  3. Indio Americano o Nativo de Alaska
* La prueba para la Hemoglobina esta disponible GRATIS para niños, mujeres emabrazadas/ postparto con la forma de WIC, escuela o doctor sin importar la clase de aseguranza medica.
* La tarjetas de vacunas de su hijo(a) son requeridas.
* Tenga en cuenta que nuestro programa no ofrece pruebas de tuberculosis o exámenes fisicos.
* Las clinicas podran ser canceladas por condiciones del clima. Porfavor llame antes de ir a la clinica móvil.
* El personal podra parar de registrar 30 minutos antes de la hora de cerrar.

DOMINGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
		1 OFFICE CLOSED	2 Walgreens Pharmacy 40 Chester Avenue (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	3 Walgreens Pharmacy 3301 Panama Lane (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	4	5
6	7 Walgreens Pharmacy 4306 Ming Ave. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	8	9 Kern County Dept. of Human Services 100 E. California Ave (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	10 Walmart 2601 Fashion Plaza (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	11	12
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Para mas informacion porfavor llame a (661) 869-6740 o visite la pagina http://www.adventisthealthbakersfield.org/immunizations

Events at the Beale Memorial Library, January 2019:

Mondays (except January 21), 4 pm: *Personal Computer Coach.* Reserve a 30-minute session with a volunteer coach for one-on-one computer learning. Registration Required. 661-868-0701

Tuesdays 11 am: *Preschool Storytime.* Celebrate reading by enjoying stories, songs, rhymes, & fun for your 3 to 5 year old. Arkelian Children's Room.

Tuesdays, 5:30 pm: *Legal Help Clinic.* Local attorneys will hold a free informational workshop to answer questions from those in attendance. Lake Room.

Wednesdays, 11 am: *Toddler Time.* Let's play and learn together! Enjoy stories, movement, songs, & fun with your 18-month-old to 2 years old. Arkelian Children's Room.

Wednesdays, 5 pm: *Adults Get Crafty.* Enjoy an evening devoted to the joy of crafts & conversation. Create a new craft, work on an on-going projects, or bring a craft from home. Tejon Room, 2nd floor.

Thursdays, 5:30 pm: *LEGO Club Mania!* It's a LEGO free-for-all! Join us in building LEGO creations. We'll have LEGO ideas to help spark your creativity, or go wild. Build anything you can imagine! Arkelian Children's Room.

Fridays, 3 pm: *¡Venga! Cuentos Y Crafts.* Join us for fun after-school activity with stories, songs, and a craft. Bilingual fun for the whole family! Arkelian Children's Room.

Fridays, 4 pm: *Kids Get Crafty.* Attend monthly craft projects & get creative! Join us to create the craft of the month. Arkelian Children's Room.

Saturdays, 10 am: *Volunteer Orientation.* Volunteer Orientation and Training for the Beale Library, for more information please call 661.868.0701.

Saturdays, 2-4 pm: *Math Clinic.* Learn math or get assistance with your math homework. Open to all learners of all ages. Registration required: 661.868.0701.

Saturday, January 5 & 19, 10:30 am: *Color Me Happy.* Color Me Happy: Stressed out? Join the coloring craze with a relaxing morning of conversation & coloring. A variety of stress-relieving coloring pages will be provided. Auditorium.

Saturday, January 5 & 19, 3 pm: *Philosophy for Children.* Bring your children to this introductory and fun philosophy discussion! For children aged kindergarten thru 6th grade. We will be exploring different children's books and engaging children in open discussion that encourages a community of inquiry. Arkelian Children's Room.

Tuesday, January 8, 6 pm: *Dark Dial: Haunted Radio Hour.* Join us for a chilling good time listening to old, eerie radio dramas.

Thursday, January 10, 4 pm: *Family Flix Before 6.* Enjoy watching a movie with your friends and family. This month's movie will be the heartwarming film Paddington 2. The film begins at 4:00 p.m. and the doors open at 3:45 p.m. Children under 12 must be accompanied by an adult. Auditorium.

Saturday, January 12, 11 am: *Ukulele Club.* Join us for a rousing good time at this Uku-Nanny! Bring your ukulele, and any songs you'd like to share. We will have printouts available here as well.

Saturday, January 12, 12 pm: *2nd Saturday Film Series.* Families are invited to watch an afternoon movie. Bring your lunch! This month's movie is *Remember the Titans*. The film begins at 12 pm and the auditorium doors open at 11:45 am. Children under 12 must be accompanied by an adult. Auditorium.

Monday, January 14, 4 pm: *Sensory Family Flix Before 6.* Friendly screenings in an open environment allow families to enjoy their favorite films in a safe and accepting environment where kids are free to get up, move around, shout or sing. Arkelian Children's Room.

Thursday, January 17, 4:30 pm: *Crafty Teen Club.* Are you crafty? Do you like to make stuff? Find your inner craftiness! Join our club that meets once a month for snacks, a small craft, and lots of fun! This is month you can create your own slime. Every crafter will get to bring home containers of the slime they made. Tejon Room, 2nd floor.

Thursday, January 17, 5 pm: *POV Documentary Series.* A PBS documentary, *Don't Tell Anyone*. Join us as we share Angy Rivera's journey from rural Colombia to her role as an activist for undocumented youth in America. The film begins at 5:00 p.m. and the auditorium doors open at 4:45 p.m. Children under 12 must be accompanied by an adult. Auditorium.

Tuesday, January 22, 5:30 pm: *Book Club in a Pub*: Participate in conversation with local food & spirits! New title chosen monthly by group participants during the event prior Event held at: Goose Loonies 816 18th Street.

Wednesday, January 23, 4 pm: *Barks & Books.* Build your reading skills & enhance self-esteem, by reading aloud to an affectionate furry friend. Ages K-8. Registration Required: 661-868-0701. Arkelian Children's Room.

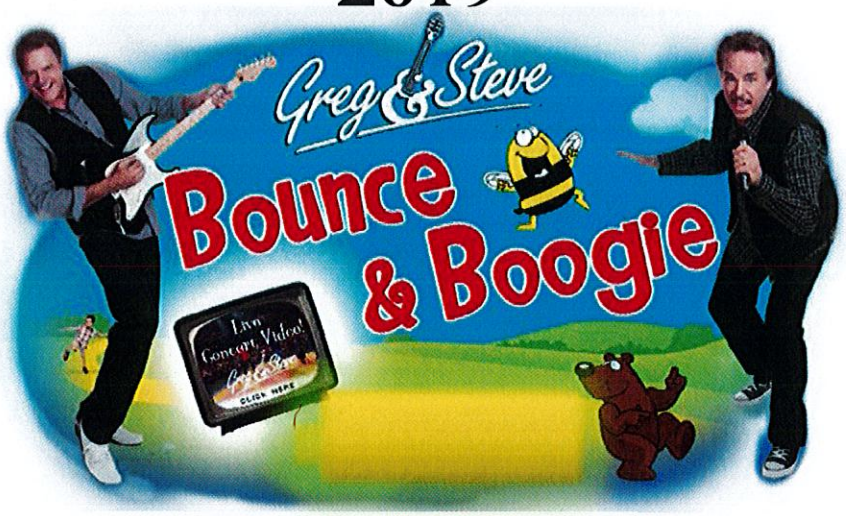
Thursday, January 24, 4:30 pm: *Otaku: Anime & Manga Club*. Anime fans unite! Join us and discuss your favorite anime, manga, music, and more! All anime will be either Dubbed or Subtitled. The anime showing this month will: Bungo Stray Dogs - DEAD APPLE (subtitles)Tejon Room, 2nd floor.

Thursday, January 31, 4 pm: *International Cinema.* Showcasing films from around the world. This month's film is Shaolin Soccer (PG-13). Doors open 15 minutes before the movie starts. The film begins at 4:00 p.m. and doors open at 3:45 p.m. Children under 12 must be accompanied by an adult. Auditorium.

All events are free. No reservations necessary unless specified. For more information, call Beale Memorial Library at 661-868-0770.
Kern County Library
www.kerncountylibrary.org

...Making the Connection

Greg and Steve Children's Concerts 2019



March 20 & 21

TICKETS ARE ONLY $9

All concerts begin at 10 a.m.
Doors open 9:15 a.m.
Concerts run about 75 minutes
NEW Concert Location:
Canyon Hills Assembly
7001 Auburn Street,
Bakersfield, CA
Off Hwy 178 & Fairfax

COMMUNITY CONNECTION FOR CHILD CARE

2000 K Street, Suite 110
Bakersfield, CA 93301
661-861-5200
(Toll Free) 877-861-5200

A program operated by the Kern County Superintendent of Schools Office
Mary C. Barlow, Superintendent

READ CAREFULLY

Reservations can be made in advance for groups of 10 or more and MUST be secured with a payment or purchase order within one month of the reservation.

Single ticket sales are available at this time on-line.

Note: No tickets will be available at the door – all tickets MUST be pre-paid. Please let the parents know so they can purchase their tickets ahead of time.

Reserve and/or purchase your tickets online at www.kernchildcare.org
See reverse side for IMPORTANT ticketing information

www.kernchildcare.org

Important Ticket Purchasing Information

Reservations will be held for one month,

Unpaid reservations are not GUARANTEED.

SEATING

- All SEATS require a ticket and all tickets are $9.00.
- Seating is on first come first-served basis, **NO SAVED SEATS**.

PAYMENT

- A purchase order, check, money order or all major credit cards will be **required** to purchase tickets. Sorry, NO REFUNDS
- MAKE CHECKS PAYABLE TO: **ED SERVICES FOUNDATION**

MERCHANDISE

- Greg and Steve merchandise will be available for purchase at the concerts. Checks or major credit cards (Visa or Master Card) will be accepted for merchandise purchase.

OTHER INFORMATION

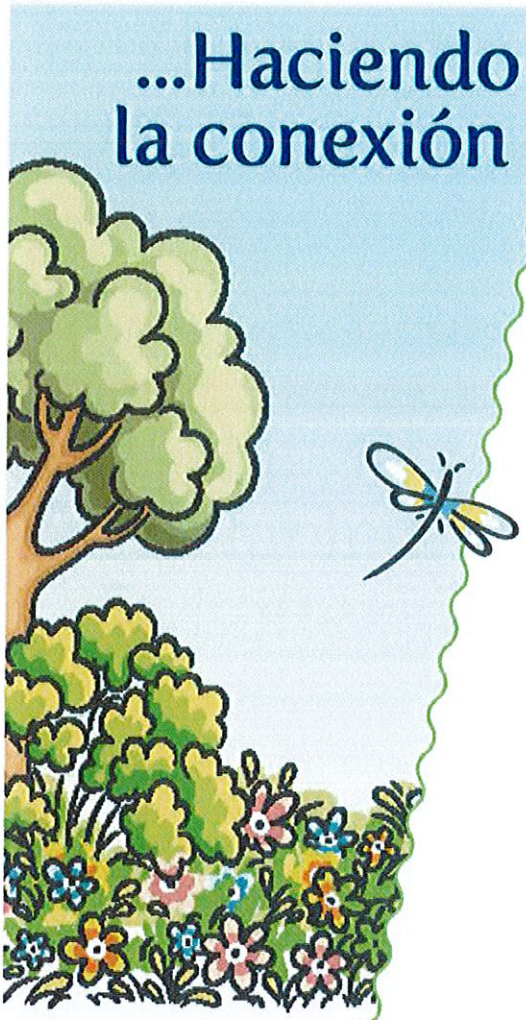
- Accommodations can be made for **children with special needs**. Please call Shirelle Perez at (661)861-5308 to make special arrangements.
- **For Group tickets, ONLY the original yellow carbon copies** of ticket receipts will be accepted at the door, no photo copies, call CCCC @ 861-5217 if you misplace your yellow copy.
- **For Individual Tickets** purchased on-line, a printed receipt will be your ticket.
- No video or flash photography at the concerts.
- FOOD OR DRINK WILL NOT BE ALLOWED IN THE CONCERT OR ON THE FACILITY GROUNDS!

Educate, Motivate, Enrich & Entertain

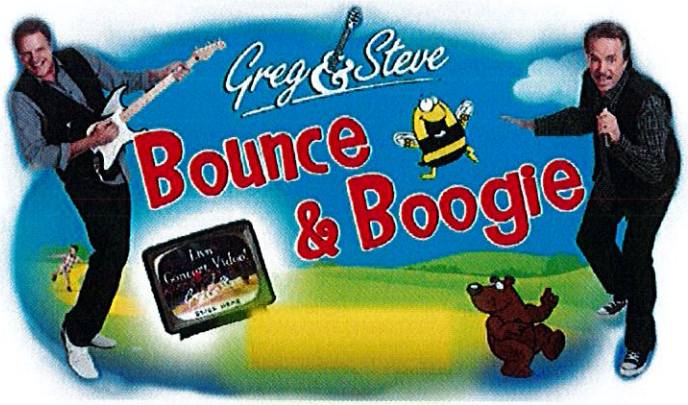
To learn more about Greg and Steve check out their web site at

www.gregandsteve.com

For questions about the concerts call Shirelle Perez phone 861-5308 or e-mail at shperez@kern.org



Greg y Steve
Conciertos para Niños
2019



El 20 y 21 de Marzo
BOLETOS A SOLO $9

Los conciertos empiezan a las 10am
Las puertas se abren a las 9:15am
Duran aproximadamente 75 minutos

Ubicación:

7001 Auburn Street
Bakersfield, CA 93306
En la esquina de Hwy. 178 and Fairfax

LEA CON CUIDADO

Se aceptan reservaciones por adelantado para grupos de 10 o más. Las reservaciones deben garantizarse con pago u orden de pago dentro de un mes de la reservación.

Boletos Individuales están disponibles en línea.

Atención: Boletos no serán disponibles en la puerta. Boletos deben ser pre-pagados. Favor de notificar a los padres para que puedan comprar sus boletos

Por favor vea el reverso de la página para obtener información IMPORTANTE sobre la compra de boletos

Reserve/compre sus boletos por internet en www.kernchildcare.org

www.kernchildcare.org

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Mary C. Barlow, Superintendent

Información Importante
Sobre la Compra de Boletos

Las reservaciones se mantendrán por un mes. **Reservaciones sin pago NO son garantizadas.**

ASIENTAMIENTO

- Todos los asientos requieren un boleto. Los boletos cuestan $9.00.
- La distribución de asientos será por orden de llegada, **NO SE GUARDARÁN ASIENTOS.**

PAGO

- Para la compra de boletos se **requiere** orden de compra, cheque, giro postal o las principales tarjetas de crédito.
- Favor de hacer los cheques pagadores a: **ED SERVICES FOUNDATION**.

MERCADERIA

- Habrá mercadería de Greg y Steve de venta en los conciertos. Para la compra de mercadería se aceptaran cheques o las tarjetas principales de crédito (Visa o Master Card).

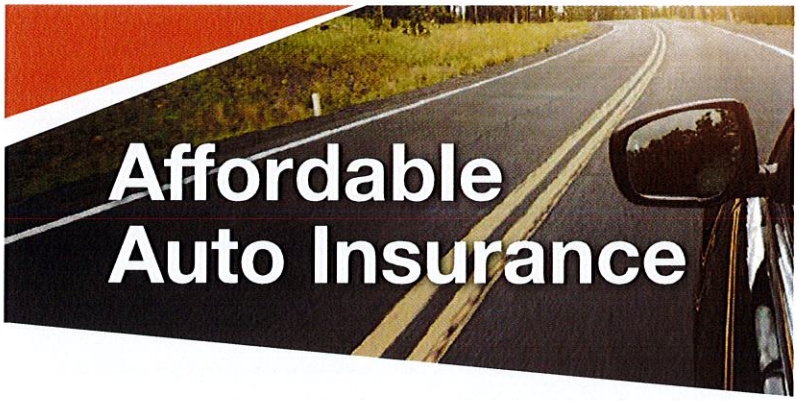
INFORMACION ADICONAL

- Alojamiento se puede hacer para **niños de necesidades especiales.** Favor de llamar a Shirelle Perez al 861-5308 para hacer arreglos especiales.
- **Para boletos de grupo, SÓLO se aceptará la copia carbón amarilla** del recibo del boleto. No se aceptan fotocopias. Llame a CCCC @ 661-861-5217 si pierde su copia amarilla.
- No se permite video o fotografía con flash en los conciertos.
- NO SE PERMITIRA COMIDA O BEBIDAS EN LOS CONCIERTOS O EN LOS TERRENOS DE LA INSTALACIÓN

Eduque, Motive, Enriquezca, Y Entretenga

Para más información sobre Greg y Steve visite www.gregandsteve.com

Para preguntas sobre los conciertos llame a Shirelle Perez al 861-5308 o correo electrónico a shperez@kern.org



Affordable Auto Insurance

Why is this program important?

If you have a driver's license and drive a vehicle, the law requires that you have auto insurance. California's Low Cost Auto Insurance is a state-sponsored program that makes auto insurance affordable, helping you drive responsibly and legally.

Who qualifies for this program?

QUALIFYING DRIVERS MUST:

- Have a valid California driver's license
- Own a vehicle valued at $25,000 or less
- Meet income eligibility requirements
- Be at least 16 years old

Who is eligible?

THESE ARE THE MAXIMUM INCOME LEVELS BY HOUSEHOLD SIZE FOR ELIGIBILITY:

1 Person - $30,350
2 People - $41,150
3 People - $51,950
4 People - $62,750

Additional eligibility levels available on the website.

What does it cost?

The annual premiums in California vary by county, ranging from **$247** to **$980**. There are discounts if the consumer has been a licensed driver for 3 years with a good driving record. To check the rates in your county or calculate a payment schedule, go to **www.mylowcostauto.com/coverage**.

How do I sign up?

TO APPLY, FOLLOW THESE 2 STEPS:

1. Complete the eligibility questionnaire at **www.mylowcostauto.com**
2. Then complete the application process
   - Now 100% online
     OR
   - Meet with a local agent, at no cost

If you do not have internet access or need additional assistance, please call **1-866-602-8861**.

CALIFORNIA'S LOW COST AUTO INSURANCE

mylowcostauto.com



Seguro De Auto Económico

¿Por qué es importante este programa?

Si usted tiene una licencia de conducir válida y conduce un vehículo, la ley requiere que usted tenga seguro de auto. California's Low Cost Auto Insurance [Seguro de Auto de Bajo Costo de California] es un programa patrocinado por el estado que hace el seguro de auto accesible, ayudándole a conducir de manera responsable y legal.

¿Quién califica para este programa?

LOS CONDUCTORES QUE CALIFICAN DEBEN:

- Tener una licencia de conducir válida de California
- Poseer un vehículo avaluado en $25,000 o menos
- Cumplir con los requisitos de elegibilidad de ingresos
- Debe haber cumplido al menos 16 años de edad

¿Quién es elegible?

PARA CALIFICAR, ESTE ES EL LÍMITE DE INGRESO BASADO EN EL NÚMERO DE PERSONAS EN EL HOGAR:

1 Persona - $30,350
2 Personas - $41,150
3 Personas - $51,950
4 Personas - $62,750

Niveles de elegibilidad adicionales disponibles en la página web.

¿Cuánto cuesta?

Las primas anuales en California varían según el condado, que van desde **$247** hasta **$980.** Hay descuentos disponibles si el consumidor ha sido un conductor con licencia con 3 años y buen historial de conducir. Para ver las tarifas en su condado o calcular un calendario de pagos, vaya a **www.mylowcostauto.com/coverage.**

¿Cómo me inscribo?

SIGA ESTOS DOS PASOS:

1. Complete el cuestionario de elegibilidad en **www.mylowcostauto.com**
2. Luego complete el proceso de solicitud
   - Ahora 100% en Interne
   O
   - Reúnase con un agente local, sin costo alguno

Si usted no tiene acceso a Internet o necesita asistencia adicional, por favor llame al **1-866-602-8861.**

CALIFORNIA'S LOW COST AUTO INSURANCE

mylowcostauto.com

School Readiness Meeting Dates:



(2nd Thursday, 8:00 – 11:30 AM)

September 13th, 2018

October 11th, 2018

November 8th, 2018

December 13th, 2018

January 10th, 2019

February 14th, 2019

March 14th, 2019

April 11th, 2019

May 9th, 2019



2018-2019 Head Start
Policy Council Meeting Dates
Fechas de juntas de Concilio de Póliza

All meetings will be held at 5005 Business Park North, Suite 130~Board Room.
Light Dinner at 5:00 p.m. with the meeting starting at 5:30 p.m.

Todas las reuniones se llevarán a cabo en la oficina localizada en el 5005 Business Park North Suite 130 en la Sala de Juntas.
Se servirá una cena ligera a las 5:00 p.m. y la junta iniciará a las 5:30

~~Thursday, November 29, 2018~~
~~Tuesday, December 18, 2018~~
Tuesday, January 22, 2019
Tuesday, February 26, 2019
Tuesday, March 26, 2019
Tuesday, April 23, 2019
Tuesday, May 21, 2019
Tuesday, June 25, 2019
Tuesday, July 23, 2019
Tuesday, August 20, 2019
Tuesday, September 24, 2019
Tuesday, October 22, 2019