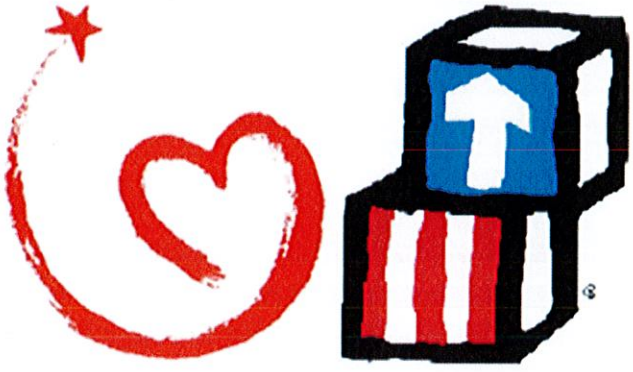
Head Start &
State Child Development
Birth to age 5

capk
Community Action Partnership of Kern

Head Start/State Child Development Services

POLICY COUNCIL MEETING PACKET

July 26, 2018



POLICY COUNCIL
STANDING COMMITTEES
June 2018

EXECUTIVE COMMITTEE

Chairperson: Enrique Salazar Jr.
Vice Chairperson: Joanna Guillen
Secretary: Nicole Walker
Treasurer: Diana Reyes
Parliamentarian: Ulyses Rodriguez

STANDING COMMITTEE MEMBERS

Board of Director's: Ulyses Rodriguez

BYLAWS (3 Vacancies)
Chairperson: Ulyses Rodriguez

1. Enrique Salazar Jr.
2. Joanna Guillen
3. Rosa Reyes
4. Vacancy
5. Vacancy
6. Vacancy

PLANNING (2 Vacancies)
Chairperson: Joanna Guillen

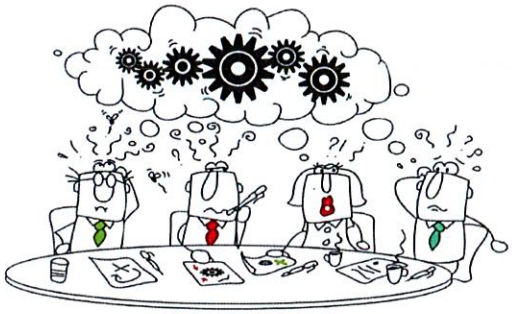
1. Victoria Garcia Carlos
2. Anastasia Lester
3. Lindsay Harrison
4. Yolanda Ochoa
5. Vacancy
6. Vacancy

SCHOOL READINESS (Full Committee)
Chairperson: Nicole Walker

1. Amber Dunlap
2. Daisy Valencia
3. Jacqueline Boykin
4. Destiny Thompson-Butler

FINANCE (4 Vacancies)
Chairperson- Diana Reyes

1. Amber Dunlap
2. Destiny Thompson-Butler
3. Vacancy
4. Vacancy
5. Vacancy
6. Vacancy





Policy Council Sub-Committee Attendance Sheet
2017-2018

Bylaws Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Ulyses Rodriguez (Chair)				X		ABS					
Coyolxauhqui Mata				X		X					
Naomi Carrillo				ABS		ABS					
Enrique Salazar Jr.				ABS		ABS					
Joanna Guillen				ABS		ABS					
Opening											
Opening											

Budget & Finance Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Diana Reyes (Chair)			X		X		ABS	X			
Christine DeNardo			ABS		ABS		ABS				
Amber Dunlap			X		X		X	X			
Kimberly Henry			ABS	R	R	R	R	R	R	R	R
Destiny Butler Thompson					ABS		ABS	ABS			
Opening											
Opening											
Opening											

School Readiness Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nicole Walker (Chair)		X		X		X					
Amber Dunlap		X		X		X					
Destiny Butler Thompson						X					
Opening											

Head Start & State Child Development
Birth to age 5
capk

Planning Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Joanna Guillen (Chair)	X	X	X		X	X	X				
Sharif Hassan	X	X	ABS		R	R	R	R	R	R	R
Maggy Hartzell	X	ABS	X		ABS	ABS	ABS				
Christine DeNardo	ABS	X	X		ABS	ABS	ABS				
Victoria Garcia Carlos	X	X	X		X	X	X				
Anastasia Lester	X	X	X		X	X	X				
Lindsay Harrison	X	ABS	X		X	X	X				
Yolanda Ochoa						X	X				

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Sharif Hassan		X	ABS	X	R	R	R	R	R	R	R
Ulyses Rodriguez						X	X				

Legend	
Attended	X
Did not attend	ABS
Attended a CAPK Function	
Resigned	R
Terminated	
Did not meet	
Not Elected at the time	

Policy Council Attendance '17-'18

Legend:	
Attended	X
Did not attend meeting	ABS
Attending Another CAPK function	
Appealed Termination	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Not elected Rep at the time	

#	REGION 1 PC Member Name	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Jacqueline Boykin- Willow	X	X	X	ABS	X	X	X	ABS				
2	Nicole Walker- Noble	X	X	X	X	X	X	X	X				
3	Daisy Valencia- Wesley	X	X	X	ABS	X	X	X	ABS				
4	Amber Dunlap- Willow	X	X	X	ABS	X	X	X	X				

#	REGION 2 PC Member Name	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Kristel Melendez- Pioneer	ABS	ABS	ABS	R	R	R	R	R	R	R	R	R
2	Ulyses Rodriguez- Williams	X	X	X	X	X	X	X	X				
3	Kimberly Henry- Pacific	ABS	ABS	ABS	R	R	R	R	R	R	R	R	R
4	Coyolxauhqui Mata- Roosevelt	X	X	X	X	X	ABS	ABS	ABS				
5	Marina Acosta- East Cal					X	ABS	ABS	X				
6	Karla Villa- Sterling					X	ABS	ABS	ABS				

#	REGION 3 PC Member Name	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Sharif Hassan- Harvey Hall	X	X	X	ABS	ABS	R	R	R	R	R	R	R
2	Victoria Garcia Carlos- Planz	X	X	X	ABS	X	X	ABS	X				
3	Joanna Guillen- Harvey Hall	X	ABS	X	X	X	ABS	ABS	X				
4	Enrique Salazar- Pete Parra	X	X	ABS	X	X	ABS	X	ABS				

#	Region 4 PC Member Name	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Naomi Carrillo- Mojave	X	ABS	X	ABS	X	X	ABS	ABS				
2	Maggie Hatzell- Rosamond	X	X	X	ABS	X	X	ABS	ABS				
3	Christine DeNardo- California City	X	X	X	X	X	ABS	ABS	ABS				
4	Gail Otis- Rosamond					X	X	R	R	R	R	R	R

#	Home Base PC Member Name	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Diana Reyes- HB O. Martinez	X	X	X	X	X	X	X	X				
2	Destiny Thompson Butler- M. Craig					X	X	X	X				

	BC/Blanton EHS Partnership	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Tranisha Hartman- Bakersfield College	ABS	R	R	R	R	R	R	R	R	R	R	R

	San Joaquin EHS Partnership	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Rosa Reyes HB M.Faustio		X	X	X	X	ABS	X	X				
2	Opening												

	Community Rep Member	Nov 2017	Dec 2016	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Ana Lester- First 5	X	X	X	X	X	X	X	X				
2	Lindsay Harrison- Standard District	X	X	X	ABS	X	X	ABS	X				
3	Opening												

	Board Member	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Yolanda Ochoa		ABS		X		X	ABS	ABS				

Policy Council Agenda
July 26, 2018
5005 Business Park North
5:30 p.m. – 6:30 p.m.
Meeting Locations:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Call to Order** — Chairperson
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action

   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum** — Secretary

3. **Approval of Agenda** — Chairperson — ***ACTION**
   a. Agenda dated: July 26, 2018

4. **Approval of Minutes** — Chairperson — ***ACTION**
   a. Meeting Notes: June 28, 2018
   b. Minutes dated: July 6, 2018

5. **Presentation of Guests /Public Forum**
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis.* ***Speakers are limited to five minutes each****. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*

6. **Standing Committee Reports** — (3 minutes per report)
   a. School Readiness Committee — **No Report**
   b. Planning Committee — **No Report**
   c. Finance Committee — **Verbal Report**
   d. By-Laws Committee — **No Report**

7. **Presentations** — (15 minutes per presentation)
   a. Head Start / Early Head Start Data Trends – Leslie Mitchell, Education & Support Services Administrator

8. **New Business** — Chairperson — ***ACTION**
   a. Request for approval of the 2017 – 2018 Self Assessment EHS San Joaquin – Sylvia Ortega, Compliance Coordinator
   b. Request for approval of the 2017 – 2018 Self Assessment HS/EHS Kern – Sylvia Ortega, Compliance Coordinator

9. **Communications**
   a. Kern Head Start Budget vs. Actual Expenditures, March 1, 2018 through June 30, 2018
   b. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2018 through June 30, 2018
   c. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2018 through June 30, 2018

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, July 20, 2018 Lisa Price, Program Governance Coordinator

d. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2017 through June 30, 2018
e. Parent Local Travel & Child Care through June 30, 2018
f. Parent Activity Funds through June 30, 2018
g. Kern Head Start and Early Head Start Non-Federal Share and In-Kind Report, March 1, 2018 through June 30, 2018
h. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2018 through June 30, 2018
i. Free Children's Mobile Immunization, Sunrise Villa Head Start July 31 – First 5 Kern (English/Spanish)
j. Free Backpacks/Activites for Kids ~ Child Support Services
k. Homemaker Care Training Program ~ Dignity Health
l. Kids Summer Movies

10. **Program Governance Report/Training**	Lisa Price	**Verbal Report** (5 min.)
11. **Community Representative Report**	Lindsay Harrison/ Ana Lester	**Verbal Report** (5 min.)
12. **Early Head Start San Joaquin Report**	Rashi Strother	**Verbal Report** (3 min.)
13. **Early Head Start Partnership Report**	Debbie Connolly	**Verbal Report** (3 min.)
14. **Board of Directors Representative Report**	Yolanda Ochoa	**No Report** (3 min.)
15. **Director's Report (HS/State Child Development)**	Yolanda Gonzales	**Verbal Report** (5 min.)
16. **Policy Council Chairperson/Announcements**	Enrique Salazar Jr.	**Verbal Report** (3 min.)
17. **Adjournment**	Chairperson	

Next meeting to be held August 30, 2018 with a light dinner at 5:00 p.m. and meeting to begin at 5:30 p.m.
5005 Business Park North, Suite 130- Board Room

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, July 20, 2018 Lisa Price, Program Governance Coordinator

Agenda del consejo de política
26 de julio del 2018
5005 Business Park North
5:30 p.m. – 6:30 p.m.
Ubicaciones de reuniones:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Llamado a la Orden** — Presidente
   a. Momento de silencio, Juramento de lealtad
   b. Lectura de la Promesa de Acción Comunitaria

"La Comunidad de Acción cambia la vida de las personas, encarna el espíritu de esperanza, mejora las comunidades,y hace que Estados Unidos sea un mejor lugar para vivir. Nos preocupamos por toda la comunidad y estamos dedicados a ayudar a las personas a ayudarse a sí mismos y ayudarse unos a otros ".

2. **Pasar lista/Establecer quórum** — Secretario

3. **Aprobación de la agenda** — Presidente — ***acción**
   a. Agenda fechada: el 26 de Julio de 2018

4. **Aprobación de minutos** — Presidente — ***** **acción**
   a. Notas de la reunión: el 28 de junio de 2018
   b. Minutos fechados: el 6 de julio de 2018

5. **Presentación de invitados/Foro público**
   a. *El público que desee dirigirse al Consejo de políticas puede hacerlo en este momento. Los miembros del Consejo de política pueden responder brevemente a las declaraciones formuladas o preguntas formuladas. Sin embargo, el CP no tomará ninguna otra acción que la de referir el (los) artículo (s) al personal para el estudio y análisis.* ***Los altavoces están limitados a cinco minutos cada uno****. Si más de una persona desea abordar el mismo tema, el tiempo total de grupo para el tema será de 10 minutos. Por favor, Indique su nombre antes de hacer su presentación. Gracias.*

6. **Informes del Comité permanente** — (3 minutos por informe)
   a. Comité de preparación escolar — **No Informe**
   b. Comité de planificación — **No Informe**
   c. Comité de finanzas — **Informe verbal**
   d. Comité de reglamentos — **No Informe**

7. **Presentacions** — (15 minutos por presentación)
   a. Head Start / Early Head Start tendencias de datos – Leslie Mitchell, Administradora de servicios de educacion y soporte

8. **Nuevos asuntos** — Presidente — ***** **acción**
   a. Solicitud de aprobación de la autoevaluación 2017 – 2018 Early Head Start San Joaquin – Sylvia Ortega, Coordinadora de cumplimiento
   b. Solicitud de aprobación de la autoevaluación 2017 – 2018 Head Start / Early Head Start Kern – Sylvia Ortega, Coordinadora de cumplimiento

Esto es para certificar que esta notificación de la agenda se publicó en el vestíbulo de la oficina de administración de CAPK en 5005 Business Park North, Bakersfield, CA y en línea en www.capk.org antes de las 12:00 p.m. 20 de julio, del 2018 Lisa Price, Coordinadora de gobernabilidad del programa

9. **Comunicaciones**
   a. Presupuesto de Kern Head Start versus gastos reales, 1 marzo de 2018 hasta 30 de junio de 2018
   b. Presupuesto de Kern Early Head Start versus gastos reales, 1 de marzo del 2018 hasta 30 de junio de 2018
   c. Presupuesto Early Head Start de San Joaquin versus gastos reales 1 de febrero de 2018 hasta al 30 de junio de 2018
   d. Presupuesto de asociaciones de cuidado para niños de Early Head Start versus gastos reales, 1 de septiembre de 2017 hasta el 30 de junio de 2018
   e. Viaje local para padres y cuidado de niños hasta el 30 de junio de 2018
   f. Fondos de actividades para padres hasta el 30 de junio de 2018
   g. Kern Head Start y Early Head Start informe no federal de paticipacion y registro laboral, 1 de marzo de 2018 hasta 30 de junio 2018
   h. Informe no federal y registro laboral de Early Head Start de San Joaquin,1 de febrero de 2018 hasta el 30 de junio de 2018
   i. Inmunización móvil gratuita para niños, Sunrise Villa Head Start 31 de julio – First 5 Kern (inglés / español)
   j. Mochilas / actividades gratuitas para niños ~ Servicios de manutención infantil
   k. Programa de capacitación para el cuidado del ama de casa ~ Dignity Health
   l. Películas de verano para niños

10. **Informe de gobernanza del programa /entrenamiento**	Lisa Price	**Informe verbal** (5 min.)
11. **Informe del representante de la comunidad**	Lindsay Harrison/ Ana Lester	**Informe verbal** (5 min.)
12. **Informe de Early Head Start de San Joaquín**	Rashi Strother	**Informe verbal** (3 min.)
13. **Informe de asociación de Early Head Start**	Debbie Connolly	**Informe verbal** (3 min.)
14. **Informe del representante de la junta directiva**	Yolanda Ochoa	**No Informe** (3 min.)
15. **Informe de director(Head Start/Desarrollo para ninos del estado)** (5 min.)	Yolanda Gonzales	**Informe verbal**
16. **Presidente del Consejo de política/anuncios**	Enrique Salazar Jr.	**Informe verbal** (3 min.)
17. **Aplazamiento**	Presidente	

La próxima reunión que se realizara el 30 de agusto del 2018 con una cena ligera a las 5:00 p.m. Y la reunión comienza a las 5:30 p.m.
5005 Business Park North, Suite 130- sala de juntas

Esto es para certificar que esta notificación de la agenda se publicó en el vestíbulo de la oficina de administración de CAPK en 5005 Business Park North, Bakersfield, CA y en línea en www.capk.org antes de las 12:00 p.m. 20 de julio, del 2018 Lisa Price, Coordinadora de gobernabilidad del programa

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING NOTES
June 28, 2018
5005 Business Park North
Conference Room 130

1. **Call to Order – Vice-Chairperson, Joanna Guillen,** called the meeting to order at 5:31 p.m.
   a. Moment of Silence, Pledge of Allegiance - Parliamentarian
   b. Reading of Promise of Community Action
   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum – Secretary, Nicole Walker**. Quorum was not established. As quorum was not met, any action items will not be voted upon. Action items will be brought forward in a subsequent meeting.
   PC Members Present: Joanna Guillen, Nicole Walker, Ulyses Rodriguez, Diana Reyes, Victoria Garcia Carlos, Marina Acosta, Destiny Thompson-Butler, Ana Lester, Lindsay Harrison, Rosa Reyes.

3. **Approval of Agenda – Vice-Chairperson, (**ACTION)**
   a. There was no motion for approval of the PC Agenda dated June 28, 2018 as quorum was not met.

4. **Approval of Minutes – Vice-Chairperson, (**ACTION)**
   a. There was no motion for approval of the PC meeting minutes dated April 26, 2018, as quorum was not met.
   b. There was no motion for approval of the PC meeting minutes dated May 24, 2018, as quorum was not met.
   c. There was no motion for approval of the PC meeting minutes dated May 29, 2018, as quorum was not met.

5. **Presentation of Guests/Public Forum**
   The following guests were in attendance: Yolanda Gonzales, Director of Head Start/State Child Development; Lisa Price, Program Governance Coordinator; Emily Gonzalez Demont, Assistant Director of Grants Management; Bryan Lopez, IT Specialist; Mary Ann Mooney, Program Manager; Alan Rodriguez, Health and Nutrition Support Services Supervisor; Debbie Connolly, Early Head Start Partnership Coordinator; Lisa Hernandez, Family Service Worker II; Angelica Llanes, Sterling parent; Nadine Berry, Administrative Assistant.
   a. *(The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than referring the item(s) to staff for study and analysis. Speakers are limited to five minutes each. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.)*

6. **Standing Committee Reports** (three minutes each)
   a. School Readiness Committee – No report at this time.
   b. Planning Committee – The Planning Committee met on June 5, 2018. During the meeting the committee reviewed enrollment and average daily attendance reports. The program is currently fully enrolled. The committee also went over the April CACFP report, which showed 84,000+ meals were served. The Recruitment and Selection form was reviewed, discussed, updated and approved during the meeting. The next meeting is scheduled for August 6, 2018, at 5:15 p.m.
   c. Budget and Finance Committee – Quorum was not met.
   d. By-Laws Committee – No report at this time.

7. **Presentations**
   a. Summer Safety – Kern County Fire Department, Public Education
   With the Fourth of July being next week, make sure that the area you are in allows fireworks. Tehachapi and Lake Isabella do not allow fireworks, except at approved and pre-planned events. When purchasing your fireworks, purchase only those that have the "Safe & Sane" mark on them. When preparing to light them, make sure you have a bucket of water available and that you are watching children, especially when they are using sparklers. Grilling safety was also covered. Make sure there is at least a three-foot radius around the barbecue that your child is not allowed to enter. There is an increase of fire on the Fourth of July, caused

either by fireworks or cooking. Pools are a leading cause of injury or death for children. Make sure that pools are surrounded by a fence of some type, and if there is not a fence, make sure there is a door alarm to alert you when your child goes outside. Ensure there are no floating toys or other items of interest left in the pool so that your child does not go in after them. A handout was also provided.

b. Preparing Your Child for Kindergarten – Alan Rodriguez, Health & Nutrition Support Services Supervisor
Mr. Rodriguez shared that the Health and Nutrition teams are each comprised of four specialists. School readiness starts with health. If your child doesn't feel well, they will not do well in school. To get the most out of school, your child needs to be healthy. Adults learn from children as children learn from adults. Immunizations are extremely important, as it is the best way to keep children safe from disease. Having up-to-date immunizations is a requirement not only for Head Start, but for Kindergarten and beyond. Take your child's immunization record with you each time you take your child to the doctor to ensure shots are up-to-date. Head Start works to ensure children are ready to enter Kindergarten. Schools are no longer accepting waivers for religious preference for not giving children immunizations. The only reason a school will accept a child that is not up-to-date is if the child is ill and the doctor has determined is in the best interest of the child not to immunize. Dentals are also a requirement for children to enter Kindergarten. If your child is having issues with their teeth, they won't want to eat, therefore they will not be able to stay focused in the classroom. Medical authorizes a child to visit the dentist every six months for a check-up. The idea is for infants to have their first dental exam by the time they are one to ensure teeth are coming in at the time they should be and there are no complications. Physicals are another requirement for Kindergarten. If your child had a physical after March 1st, you will not need to have another one for Kindergarten entrance. Head Start staff educate parents to advocate for their children's health with the pediatrician.

8. **New Business – Vice-Chairperson (**ACTION)**
   a. Request to approve the Head Start/Early Head Start School Readiness Goals 2018/2019 – Tracey Wheat, Education Coordinator
   Ms. Wheat explained to the members that the Desired Results Developmental Profile (DRDP) is administered to all children in the program within the first 60 days of enrollment and then two more times throughout the year. This is not a pass or fail type of item, it is used to determine where the child is developmentally to determine if additional assistance is needed to get the child where they need to be. Children, just like adults, learn differently, and the results of the DRDP are used to build classrooms, activities and lesson plans. The lowest scoring domains are chosen and goals are created around these results and provided to all teachers and parents to work with all children to improve the scores. The domains are worked on in six-week cycles, and it is not just focused on education, but all service areas. School Readiness Goals are required by the Head Start Performance Standards. There was no motion to approve the Head Start/Early Head Start School Readiness Goals 2018/2019 as quorum was not met.

9. **Executive Session – Vice-Chairperson (**Action)**
   a. Request to approve Candidate Identified for Vacant CFO position – Yolanda Gonzales, Head Start/State Child Development Director
   Meeting went into Executive session at 6:04 p.m. Meeting reconvened at 6:10 p.m. There was no motion to approve Candidate Identified for Vacant CFO Position as quorum was not met.

10. **Communications**
    a. Kern Head Start Budget vs. Actual Expenditures, March 1, 2018 through May 31, 2018
    b. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2018 through May 31, 2018
    c. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2018 through May 31, 2018
    d. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2017 through May 31, 2018
    e. Parent Local Travel & Child Care through May 31, 2018
    f. Parent Activity Funds through May 31, 2018
    g. Kern Head Start and Early Head Start Non-Federal Share and In-Kind Report, March 1, 2018 through May 31, 2018
    h. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2018 through May 31, 2018
    i. 2017 – 2018 Recruitment & Selection Plan

j. Kern County Cooling Centers
k. Kern County Sheriff's Office Headquarters Tours
l. Free Community Support Group
m. Kern County Nurse – Family Partnership; Kern County Public Health Department / First 5
n. Make it a Holiday Not a Hazard/Fireworks Injuries
o. Policy Council Bylaws Committee Meeting minutes May 3, 2018 (English/Spanish)
p. Policy Council Planning Committee Meeting minutes May 1, 2018 (English/Spanish)
q. School Readiness Committee Meeting minutes May 16, 2018 (English/Spanish)
r. Policy Council Planning Committee Meeting minutes June 5, 2018 (English/Spanish)
s. Policy Council termination letter, Christine DeNardo - May 4, 2018 (English/Spanish)
t. Policy Council termination letter, Maggy Hartzell - May 30, 2018 (English/Spanish)

No motion was made as quorum was not met.

11. **Program Governance Report/Training** – Lisa Price, Governance Coordinator

Ms. Price started off by thanking all for attending, given the weather and time of year. She shared a few reminders. Make sure you are not leaving children or pets in your car, at any time of year. It is oftentimes a change in routine that causes a child to be left in the car. The best way to ensure a child is not left in the car is by placing an item belonging to the child on the front seat next to you, or placing your purse, bag, etc. in the back seat so you have to open the back door. Another good way is to make sure the car seat is in the middle, so that when you look in your rearview mirror, you will see the child. Have an open line of communication with your child's school so they will give you call and ask why the child isn't there. Always make sure you are looking before locking and have conversations with your family and friends about the danger of car heat death.

12. **Community Representative Report** – Ana Lester/Lindsay Harrison

Ms. Harrison shared a news release from the Kern County Library system stating that certain libraries would be providing free lunches for children 2-18 years of age. Some of the Boys and Girls clubs in the county are providing free breakfast, lunch and dinner for children. Ms. Harrison advised the members they should be proactive about their children's health. Ms. Lester provided some handouts about First 5, which is funded by Proposition 10. The funds from Prop 10 are distributed to the counties based on the number of live births. Kern County has one of the highest numbers in the state. There are 41 programs in Kern County that are administered by First 5.

13. **Early Head Start San Joaquin Report** – Rashi Strother, Family Services and Governance Specialist

Ms. Strother reported that there are currently two big projects underway in San Joaquin. The first is the return of staff after a one-month break and providing pre-service. The next one is scheduling parent orientations. Looking forward to welcoming back returning parent and meeting new ones. They are asking parents to bring a picture of their child and share a story about them.

14. **Early Head Start Partnership Report** – Debbie Connolly, EHS Partnership Coordinator

Ms. Connolly shared that Bakersfield College had a grand opening of their new outdoor classroom, which is the first of its kind in Kern County. The outdoor classroom is based on the premise that children learn everywhere they go. The activities provided in the indoor classroom are reflected outdoors as well.

15. **Board of Directors Representatives Report** – Yolanda Ochoa, CAPK Board of Directors Representative

On behalf of Ms. Ochoa, Ms. Gonzales provided a brief report of the meeting. The request for a Cost of Living Allowance (COLA) for centralized non-Head Start staff was reviewed. The COLA for Head Start staff was previously approved. The Board also reviewed and approved the School Readiness Goals. There was a presentation about an initiative for libraries requesting that 1/8th of taxes go to fund libraries in order to ensure they stay open and accessible for the public.

16. **Director's Report (HS/State Child Development)** – Yolanda Gonzales, Director of Head Start/State Child Development

Ms. Gonzales started by welcoming the members and letting them know how pleased and honored she is to have them as part of the program. Head Start has a passion to provide services to families to assist them in

becoming self-sufficient and to have their children ready to enter Kindergarten. The program is currently preparing for pre-service for the Kern County staff. Pre-service for the full-year staff will be starting in July and preparations are currently underway for the return of part-year staff in August. Pre-service helps the staff understand where they need to be in serving children and providing quality services to the children and families. Visits have been made to sites to start working having a more natural play yard to create environments conducive to learning. The program wants to move away from the standardized play structures. Ms. Gonzales announced that the Broadway Center in Wasco is ready and that renovations are taking place at other sites. There are mobile immunization clinics taking place during the summer. It would be a perfect time to ensure children are up-to-date and to share the information with friends, neighbors and families. She closed with a thank you to the members for everything they do for themselves, each other, and the Partnership.

17. **Policy Council Chairperson/Announcements** – Joanna Guillen, Vice-Chairperson

    Flyers for the Movie Grill, which is located at Calloway and Rosedale, were distributed. They are hosting $1.00 movies starting at 10:00 a.m., Monday-Wednesday and tickets can be purchased online. Various city parks throughout Bakersfield as well as various North of the River parks with be showing free movies each weekend. They will be on Friday, Saturday, or Sunday. Contact your park district for further information.

18. **Adjournment** – Chairperson

    The meeting was adjourned at 6:38 p.m. by the Vice-Chairperson.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
NOTAS DE LA REUNIÓN DEL CONSEJO POLÍTICO
28 de junio de 2018
5005 Business Park North
Sala de juntas 130

1. **Llamada a la orden- La vicepresidenta, Joanna Guillen,** la reunión se inició a las 5:31 p.m.
   a. Momento de silencio, Juramento de lealtad- Parlamentario
   b. Lectura de la promesa de Acción Comunitaria

      "La Comunidad de Acción cambia la vida de las personas, encarna el espíritu de esperanza, mejora las comunidades, y hace que Estados Unidos sea un mejor lugar para vivir. Nos preocupamos por toda la comunidad y estamos dedicados a ayudar a las personas a ayudarse a sí mismos y ayudarse unos a otros ".

2. **Pasar lista/establecer quórum – secretaria, Nicole Walker**. El quórum no fue establecido. Como no se cumplió el quórum, no se votará ningún elemento de acción. Los puntos de acción se presentarán en una reunión posterior.

   Miembros del consejo de políticas presentes: Joanna Guillen, Nicole Walker, Ulyses Rodriguez, Diana Reyes, Victoria Garcia Carlos, Marina Acosta, Destiny Thompson-Butler, Ana Lester, Lindsay Harrison, Rosa Reyes.

3. **Aprobación de la agenda – vicepresidente, (**ACCIÓN)**
   a. No hubo mociones para la aprobación de la agenda de CP con fecha del 28 de junio de 2018, ya que no se alcanzó el quórum.

4. **Aprobación de minutos – vicepresidente, (**ACCIÓN)**
   a. No hubo una moción para la aprobación de los minutos de la reunión de CP del 26 de abril de 2018, ya que no se alcanzó el quórum.
   b. No hubo moción para aprobación de los minutos de la reunión de CP del 24 de mayo de 2018, ya que no se cumplió con el quórum.
   c. No hubo moción para la aprobación de los minutos de la reunión de CP del 29 de mayo de 2018, ya que no se cumplió el quórum.

5. **Presentación de Invitados / Foro Público**

   Los siguientes invitados estuvieron presentes: Yolanda Gonzales, Directora del Head Start/ desarrollo para niños del estado; Lisa Price, Coordinador del programa de gobernanza; Emily Gonzalez Demont, directora adjunta de gestión de subvenciones; Bryan Lopez, Especialista en tecnología información; Mary Ann Mooney, Gerente de programa; Alan Rodriguez, Supervisor de servicios de apoyo a la salud y nutrición; Debbie Connolly, Coordinadora de la asociación de Early Head Start; Lisa Hernandez, Trabajadora de servicio familiar II; Angelica Llanes, padre del centro Sterling ; Nadine Berry, Asistente administrativa.

   a. *(El público que desee dirigirse al pleno del Consejo de política puede hacerlo en este momento. Los miembros del Consejo de política pueden responder brevemente a las declaraciones formuladas o preguntas formuladas. Sin embargo, el CP no tomará ninguna otra acción que referir el (los) artículo (s) al personal para el estudio y análisis. Los altavoces están limitados a cinco minutos cada uno. Si más de una persona desea abordar el mismo tema, el tiempo total de grupo para el tema será de 10 minutos. Por favor, diga su nombre antes de hacer su presentación. Gracias.)*

6. **Informes del Comité permanente** (tres minutos cada uno)

1. Comité de preparación escolar – ningún informe en este momento.
   a. Comité de planificación – el comité de planificación se reunió el 5 de junio de 2018. Durante la reunión, el comité examinó la inscripción y el promedio de los informes diarios de asistencia. El programa está actualmente totalmente inscrito. El comité también fue sobre el informe de abril, El programa de alimentos para el cuidado de niños y adultos (CACFP), que demostró 84000 + las comidas fueron servidas. El formulario de reclutamiento y selección fue revisado, discutido, actualizado y aprobado durante la reunión. La próxima reunión está prevista para el 6 de agosto de 2018, a las 5:15 p.m.
   b. Comité de presupuesto y finanzas – no se cumplió el quórum.
   c. Comité de estatutos – No hay informe en este momento.

7. **Presentaciones**
   a. Seguridad en el verano – Departamento de bomberos del Condado de Kern, educación pública
   Con el 4 de julio que es la próxima semana, asegúrese de que el área en la que se encuentran permite fuegos artificiales. Tehachapi y el lago Isabella no permiten fuegos artificiales, excepto en eventos aprobados y pre-planeados. Al comprar sus fuegos artificiales, comprar sólo aquellos que tienen la marca "Safe & Sane" en ellos. Cuando se prepare para encenderlos, asegúrese de tener un balde de agua disponible y que esté observando a los niños, especialmente cuando están usando bengalas. También se cubrió la seguridad de la parrilla. Asegúrese de que haya por lo menos un radio de tres pies alrededor de la barbacoa a la que no se le permite entrar a su hijo. El 4 de julio se produce un aumento del fuego provocado por fuegos artificiales o por la cocina. Las piscinas son una de las principales causas de lesiones o muerte para los niños. Asegúrese de que las piscinas están rodeadas por una cerca de algún tipo, y si no hay una cerca, asegúrese de que hay una alarma de la puerta para alertarle cuando su hijo va fuera. Asegúrese de que no haya juguetes flotantes u otros elementos de interés que queden en la piscina para que su hijo no vaya tras ellos. También se proporcionó un folleto.
   b. Preparando a su hijo(a) para el jardín de infantes – Alan Rodriguez, Supervisor de servicios de apoyo a salud y nutrición

   Mr. Rodriguez comparten que los equipos de salud y nutrición están compuestos por cuatro especialistas. La preparación escolar comienza con la salud. Si su hijo no se siente bien, no le irá bien en la escuela. Para sacar el máximo provecho de la escuela, su hijo necesita estar sano. Los adultos aprenden de los niños cuando los niños aprenden de los adultos. Las inmunizaciones son extremadamente importantes, ya que es la mejor manera de mantener a los niños a salvo de las enfermedades. Tener inmunizaciones actualizadas es un requisito no sólo para Head Start, sino para el jardín de infantes y más allá. Lleve el registro de inmunización de su hijo(a) con usted cada vez que lleve a su hijo(a) al médico para asegurarse de que las vacunas están actualizadas. Head Start trabaja para asegurar que los niños estén listos para entrar al jardín de infantes. Las escuelas ya no aceptan exenciones por preferencia religiosa por no dar inmunizaciones a los niños. La única razón por la que una escuela acepta un niño que no está actualizado es si el niño está enfermo y el médico ha determinado que es en el mejor interés del niño no inmunizar. Los dentistas también son un requisito para que los niños entren en kindergarten. Si su hijo está teniendo problemas con sus dientes, no querrán comer, por lo tanto, no podrán mantenerse enfocados en el salón. Medical autoriza a un niño a visitar al dentista cada seis meses para un chequeo. La idea es que los infantes tengan su primer examen dental por el momento en que son uno para asegurar que los dientes están llegando en el momento en que debe ser y no hay complicaciones. Los exámenes físicos son otro requisito para el jardín de infantes. Si su hijo(a) tuvo un examen físico después del 1 de marzo, usted no tendrá que tener otro para la entrada de jardín de infantes. Head Start el personal educa a los padres para abogar por la salud de sus hijos con el pediatra.

8. **Nuevos negocios – vicepresidente (**ACCIÓN)**
   a. Solicitud de aprobarción del Head Start/Early Head Start School Readiness Metas 2018/2019 – Tracey Wheat, Coordinadora de educación

   Ms. Wheat explicó a los miembros que el perfil de desarrollo de los resultados deseados se administra a todos los niños en el programa dentro de los primeros 60 días de matriculación y luego dos veces más a lo largo del año. Este no es un tipo de artículo pasar o no el tipo de elemento, se usa para determinar donde el niño está desarrollándose para determinar si se necesita asistencia adicional para conseguir que el niño esté donde necesita estar. Los niños, al igual que los adultos, aprenden diferente, y los resultados del perfil de desarrollo de los resultados deseados se utilizan para construir aulas, actividades y planes de lecciones. Los dominios de puntuación más bajos son elegidos y los objetivos se crean en torno a estos resultados y se proporcionan a todos los maestros y padres para trabajar con todos los niños para mejorar las puntuaciones. Los dominios se trabajan en ciclos de seis semanas, y no sólo se centra en la educación, sino en todas las áreas de servicio. Las metas de preparación de la escuela son requeridas por los estándares de desempeño de Head Start. No hubo moción para aprobar las metas de preparación para la escuela de Head Start/inicio temprano 2018/2019 como quórum no se cumplió.

9. **Executive Session – vicepresidente (**ACCIÓN)**
   a. Solicitud de aprobación el Candidato Identificado para el puesto vacante de director ejecutivo Position – Yolanda Gonzales, Head Start/State Child directora de desarrollo de niños
   La reunión fue a la sesión Ejecutiva a las 6:04 p.m. reunión reorganizada a las 6:10 p.m. No hubo movimiento aprobar candidato identificado para cargo de director ejecutivo vacante como quórum no se cumplió.

10. **Comunicaciones**
   a. Presupuesto de Kern Head Start versus gastos reales, 1 de marzo de 2018 hasta el 31 de mayo de 2018
   b. Presupuesto de Kern Early Head Start vs gastos reales, 1 de marzo de 2018 hasta el 31 de mayo de 2018
   c. San Joaquin Early Head Start Presupuesto vs gastos reales, 1 de febrero de 2018 hasta el 31 de mayo de 2018
   d. Presupuesto de Early Head Start Asociaciones de cuidado para niños vs gastos reales, 1 de septiembre de 2017 hasta el 31 de mayo de 2018
   e. Viajes locales para padres y cuidado de niños hasta el 31 de mayo de 2018
   f. Fondos de actividad hasta el 31 de mayo de 2018
   g. Kern Head Start and Early Head Start informe no federal de participación y registro laboral 1 de marzo de 2018 hasta el 31 de mayo de 2018
   h. Informe no federal de participación y registro laboral de Early Head Start de San Joaquin, 1 de febrero de 2018 hasta el 31 de mayo de 2018
   i. 2017 – 2018 Plan de reclutamiento y selección
   j. Condado de Kern Centros de enfriamiento
   k. Condado de Kern La oficina del Sheriff gira en la sede
   l. Grupo de apoyo comunitario gratuito
   m. Condado de Kern Asociación entre enfermeras y familias; Departamento de salud pública del Condado de Kern / First 5 (primeros 5)
   n. Que sea un día festivo no es un peligro/lesiones de fuegos artificiales
   o. Acta de la reunión del Comité de reglamentos del Consejo de políticas minutos 3 de mayo 2018 (inglés/español)
   p. Reunión del Comité de planificación del Consejo de políticas minutos 1 de mayo de 2018 (inglés/español)
   q. Reunión del Comité de preparación escolar minutos 16 de mayo de 2018 (inglés/español)
   r. Reunión del Comité de planificación del Consejo de política minutos 5 de junio, 2018 (inglés/español)
   s. Carta de terminación consejo de política, Christine DeNardo - 4 de mayo de 2018 (inglés/español)
   t. Carta de terminación consejo de política, Maggy Hartzell - 30 de mayo de 2018 (inglés/español)
   No se realizó ninguna moción debido a que no se cumplió el quórum.

11. **Informe de gobernanza del programa/capacitación** – Lisa Price, Coordinadora de gobernanza
   Sra. Price comenzó dando las gracias a todos por asistir, teniendo en cuenta el tiempo y la época del año. Compartió algunos recordatorios. Asegúrese de no dejar niños o animales domésticos en su automóvil, en cualquier época del año. Es a menudo un cambio en la rutina que hace que un niño sea dejado en el coche. La mejor manera de asegurar que un niño no se quede en el coche es colocando un artículo que pertenece al niño en el asiento delantero junto a usted, o colocando su monedero, bolso, etc. en el asiento trasero así que usted tiene que abrir la puerta trasera. Otra buena manera es cerciorarse del asiento de coche está en el centro, de modo que cuando usted mira en su espejo retrovisor, usted verá al niño. Tenga una línea abierta de comunicación con la escuela de su hijo para que le den una llamada y pregunte por qué el niño no está allí. Siempre asegúrese de que usted está buscando antes de bloquear y tener conversaciones con su familia y amigos sobre el peligro de la muerte de calor del coche.

12. **Informe representativo comunitario** – Ana Lester/Lindsay Harrison
   Sra. Harrison compartió un comunicado de prensa del sistema de bibliotecas del Condado de Kern indicando que ciertas bibliotecas estarían proporcionando almuerzos gratuitos para niños de 2-18 años de edad. Algunos de los clubes de niños y niñas del Condado están proporcionando desayuno, almuerzo y cena gratuitos para los más pequeños. La Sra. Harrison aconsejó a los miembros que deben ser proactivos sobre la salud de sus hijos. La Sra. Lester proporcionó algunos folletos sobre first 5 (primeros 5), que está

financiado por la Proposición 10. Los fondos de la Proposición 10 se distribuyen a los condados basándose en el número de nacidos vivos. El Condado de Kern tiene uno de los números más altos del estado. Hay 41 programas en el Condado de Kern que son administrados por first 5 (primeros 5).

13. **Informe de Early Head Start de San Joaquin** – Rashi Strother, Especialista en servicios familiares y gobernanza
    Sra. Strother informó que en la actualidad hay dos grandes proyectos en marcha en San Joaquín. El primero es el regreso del personal después de un descanso de un mes y el suministro de pre-servicio. La siguiente es programar las orientaciones de los padres. Con ganas de dar la bienvenida a los padres que regresan y conocer nuevos. Están pidiendo a los padres que traigan una foto de su hijo(a) y compartan una historia sobre ellos.

14. **Informe de Asociación de Early Head Start** – Debbie Connolly, Early Head Start Coordinadora de alianzas
    Sra. Connolly compartieron que el colegio de Bakersfield tuvo una gran inauguración de su nuevo salón al aire libre, que es la primera de su clase en el Condado de Kern. El salón al aire libre se basa en la premisa de que los niños aprenden dondequiera que van. Las actividades que se ofrecen en el aula interior se reflejan al aire libre, así.

15. **Informe de los representantes de la Junta Directiva** – Yolanda Ochoa, CAPK Representante de la Junta Directiva
    En nombre de la Sra. Ochoa, Sra. Gonzales proporcionó un breve informe de la reunión. La solicitud de un el costo de ajuste viviente para el personal centralizado del non-Head Start fue revisado. El costo de ajuste viviente para el personal de Head Start fue aprobada previamente. La Junta también examinó y aprobó los objetivos de preparación escolar. Hubo una presentación sobre una iniciativa para las bibliotecas solicitando que 1/8 de impuestos van a las bibliotecas de fondos con el fin de asegurar que permanecen abiertas y accesibles para el público.

16. **Informe del directora (Head Start/desarrollo de niños del estado)** – Yolanda Gonzales, Director de Head Start/desarrollo de niños estatal
    Sra. Gonzales comenzó dando la bienvenida a los miembros y haciéndoles saber lo complacido y honrado que es tenerlos como parte del programa. Head Start tiene la pasión de proveer servicios a las familias para ayudarlos a ser autosuficientes y tener a sus hijos listos para entrar al jardín de infancia. El programa se prepara actualmente para el pre-servicio para el personal del Condado de Kern. El pre-servicio para el personal de año completo comenzará en julio y los preparativos están actualmente en marcha para el regreso del personal parte-año en agosto. El pre-servicio ayuda al personal a entender donde necesitan estar sirviendo a los niños y proporcionando servicios de calidad a los niños y familias. Se han hecho visitas a sitios para empezar a trabajar con un patio de juegos más natural para crear ambientes propicios al aprendizaje. El programa quiere alejarse de las estructuras de juego estandarizadas. Sra. Gonzales anunció que el centro de Broadway en Wasco está listo y que las renovaciones se están llevando a cabo en otros sitios. Hay clínicas de inmunización móvil que se llevan a cabo durante el verano. Sería un momento perfecto para asegurar que los niños estén al día y compartan la información con amigos, vecinos y familias. Cerró con un agradecimiento a los miembros por todo lo que hacen por sí mismos, y la asociación.

17. **Presidente del Consejo de política/anuncios** – Joanna Guillen, vicepresidenta
    Volantes para la Movie Grill (película Grill), que se encuentra en Calloway y Rosedale, fueron distribuidos. Están hospedando $1.00 películas a partir de las 10:00 a.m., lunes-miércoles y los boletos se pueden comprar en línea. Varios parques de la ciudad en Bakersfield, así como varios norte de la River Parks (parques fluviales) con Mostrar películas gratuitas cada fin de semana. Serán los viernes, sábados o domingos. Comuníquese con el distrito de Park para más información.

18. **Aplazamiento** – presidente
    La reunión fue aplazada en 6:38 p.m. por la vicepresidenta.

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING
SPECIAL CALL MINUTES
July 6, 2018
5005 Business Park North
Board Room

1. **Call to Order – Chairperson**
   Chairperson Enrique Salazar Jr. called the meeting to order at 12:03 p.m.

2 **Roll Call/Set Quorum – Secretary**
   Secretary Nicole Walker conducted roll call; quorum was established.
   PC Members Present: Enrique Salazar Jr., Joanna Guillen, Nicole Walker, Ulyses Rodriguez, Diana Reyes,

3. **Approval of Agenda – Chairperson, (**ACTION)**
   a. Motion was made by Ulyses Rodriguez and seconded by Diana Reyes to approve the Policy Council Agenda dated July 6, 2018. Motion carried unanimously.

4. **Approval of Minutes – Chairperson, (**ACTION)**
   a. Motion to approve the PC Meeting minutes dated April 26, 2018 was made by Ulyses Rodriguez and seconded by Diana Reyes. Motion carried unanimously.
   b. Motion was made to approve the PC Meeting notes dated May 24, 2018 by Diana Reyes and seconded by Ulyses Rodriguez. Motion carried unanimously.
   c. Motion was made to approve the PC Meeting minutes dated May 29, 2018 was made by Diana Reyes and seconded by Ulyses Rodriguez. Motion carried unanimously.

5. **Presentation of Guests/Public Forum**
   a. *(The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than referring the item(s) to staff for study and analysis. Speakers are limited to five minutes each. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.)*

      None

6. **New Business – Chairperson (**ACTION)**
   a. Request to approve the Head Start/Early Head Start School Readiness Goals 2018 - 2019 – Tracey Wheat, Education Coordinator
      On behalf of Ms. Wheat a summary of the School Readiness Goals was reviewed. Motion was made by Joanna Guillen to approve the Head Start/Early Head Start School Readiness Goals for 2018 - 2019 and seconded by Ulyses Rodriguez. Motion carried unanimously.

   b. Request to approve the submission of a Head Start / Early Head Start Kern Budget Revision to the Office of Head Start for the 2018 – 2019 Funding Year – Jerry Meade, Program Design & Management Administrator
      Mr. Meade shared that a previous approval was granted by Policy Council and subsequently approved by the Office of Head Start for a carry-over which included use for a construction/facilities project that did not materialize. These funds must be expending prior to the fiscal year which ends February 2019 approval is requested from PC to submit a budget revision to the Office of Head Start. This budget revision will include renovation projects at the Harvey L. Hall and Delano Child Development Centers. Because these two renovations do not meet the definition of Major Construction, the funds in the amount of $378,182.00 will be moved to the "Other" category for building and maintenance repair. It was asked of Mr. Meade if the agency is still looking for other building for expansion of Child Development Centers. Mr. Meade responded that we are always looking for facilities adding if anyone sees a vacant building that may be a good fit to let him know! Motion was made by Ulyses Rodriguez to

approve the submission of a Head Start / Early Head Start Kern Budget Revision to the Office of Head Start and was seconded by Diana Reyes. Motion carried unanimously.

7. **Executive Session – Chairperson (**Action)**
   a. Request to approve Candidate Identified for Vacant CFO position – Yolanda Gonzales, Head Start/State Child Development Director

      On behalf of Ms. Gonzales, Mr. Meade stated as per the Performance Standards the hiring process of key positions with the agency must be shared with and approved by the Policy Council as well as the CAPK Board of Directors. The process of which a candidate was selected for the position of Chief Financial Officer as outlined in a letter submitted to the Office of Head Start was shared. Motion was made by Joanna Guillen to approve the process of for candidate identified for vacant CFO position and seconded by Ulyses Rodriguez. Motion carried unanimously.

8. **Communications**
   a. Kern Head Start Budget vs. Actual Expenditures, March 1, 2018 through May 31, 2018
   b. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2018 through May 31, 2018
   c. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2018 through May 31, 2018
   d. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2017 through May 31, 2018
   e. Parent Local Travel & Child Care through May 31, 2018
   f. Parent Activity Funds through May 31, 2018
   g. Kern Head Start and Early Head Start Non-Federal Share and In-Kind Report, March 1, 2018 through May 31, 2018
   h. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2018 through May 31, 2018
   i. 2017 – 2018 Recruitment & Selection Plan
   j. Kern County Cooling Centers
   k. Kern County Sheriff's Office Headquarters Tours
   l. Free Community Support Group
   m. Kern County Nurse – Family Partnership; Kern County Public Health Department / First 5
   n. Make it a Holiday Not a Hazard/Fireworks Injuries
   o. Policy Council Bylaws Committee Meeting minutes May 3, 2018 (English/Spanish)
   p. Policy Council Planning Committee Meeting minutes May 1, 2018 (English/Spanish)
   q. School Readiness Committee Meeting minutes May 16, 2018 (English/Spanish)
   r. Policy Council Planning Committee Meeting minutes June 5, 2018 (English/Spanish)
   s. Policy Council termination letter, Christine DeNardo - May 4, 2018 (English/Spanish)
   t. Policy Council termination letter, Maggy Hartzell - May 30, 2018 (English/Spanish)
   u. Policy Council termination letter, Naomi Carrillo – July 2, 2018 (English/Spanish)
   v. Policy Council termination letter, Karla Villa – July 2, 2018 (English/Spanish)

   Motion was made by Nicole Walker to receive and file items (a) – (v)

9. **Adjournment** – Chairperson

   The meeting was adjourned at 12:18 p.m. by the Vice-Chairperson.

Asociación de acción comunitaria de Kern
Agenda del Consejo de política
Llamado de reunión
6 de julio, el 2018
5005 Business Park North
Suite 130 Sala de juntas

1. **Llamado a la orden – presidente**
   Presidente Enrique Salazar Jr. La reunión se llamó a la orden a las 12:03 p.m.

2 **Pasar lista/establecer quorum** – secretaria
secretaria Nicole Walker se llevó a cabo la lista de llamadas; se estableció quorum.
CP Miembros presentes: Enrique Salazar Jr., Joanna Guillen, Nicole Walker, Ulyses Rodriguez, Diana Reyes,

3. **Aprobación de la agenda – presidente, (**acción)**

La moción fue hecha por Ulyses Rodriguez and secundada por Diana Reyes para aprobar el consejo de política
   a. Agenda fechada el 6 de julio de 2018. Moción aprobada por unanimidad.

4. **Aprobación de minutos – presidente, (**acción)**
   a. Moción para aprobar la reunión del CP minutos del 26 de abril de 2018 fue fechadas por Ulyses Rodriguez y secundada por Diana Reyes. Movimiento llevado por unanimidad.
   b. Se hizo la moción para aprobar las notas de la reunión de CP fechadas del 24 de mayo, el 2018 por Diana Reyes y secundadas por Ulyses Rodriguez. Movimiento llevado por unanimidad.
   c. Se hizo la moción para aprobar el CP reunión de minutos fechadas 29 de mayo del 2018 fue hecho por Diana Reyes y secundada por Ulyses Rodriguez. Movimiento llevado por unanimidad.

5. **Presentación de los invitados/foro publico**
   a. *(el público que desee dirigirse al consejo de política completa puede hacerlo en este momento. Los miembros del consejo de política pueden responder brevemente a las declaraciones formuladas o preguntas formuladas. Sin embargo, el CP no tomará ninguna otra acción que no sea referir el (los) artículo (s) al personal para el estudio y análisis. Los altavoces son limitaran a cinco minutos cada uno. Si más de una persona desea abordar el mismo tema, el tiempo total de grupo para el tema será de 10 minutos. Por favor, indique su nombre antes de hacer su presentación. Gracias)*

      Ninguno

6. **Nuevos negocios – presidente (**acción)**
   a. Solicitud de aprobación del Head Start/Early Head Start metas de preparación escolar 2018 - 2019 – Tracey Wheat, Coordinadora de educación
      En nombre de la Sra. Wheat se revisó un resumen de las metas de preparación escolar. Moción fue hecha por Joanna Guillen para aprobar el Head Start/Early Head Start metas de preparación escolar para 2018 - 2019 y secundado por Ulyses Rodriguez. Movimiento llevado por unanimidad.

   b. Solicitud de aprobación de la presentación de Head Start / Early Head Start Kern revisión presupuestaria a la oficina de Head Start para el 2018 – 2019 año de financiación – Jerry Meade, Diseño de programas y administrador de gestión
      Sr. Meade compartió que una aprobación previa fue otorgada por el concejo de políticas y posteriormente aprobada por la oficina de Head Start Para a llevar a cabo incluía el uso de un proyecto de construcción/instalaciones que no se materializaba. Estos fondos deben estar en trámite antes del ejercicio que termina el 2019 de febrero se solicita la aprobación de la CP para presentar una revisión presupuestaria a la oficina de Head Start. Esta revisión presupuestaria incluirá proyectos de renovación en los centros de desarrollo para niños de Harvey L. Hall y Delano. Debido a que estas dos renovaciones no cumplen con la definición de construcción principal, los fondos en la cantidad de $378,182.00 se trasladarán a la categoría "otros" para la reparación de edificios y mantenimiento. Se le preguntó al Sr. Meade si la agencia todavía está buscando otro edificio para la expansión de los centros de desarrollo

para niños. El Sr. Meade respondió que siempre estamos buscando instalaciones añadiendo si alguien ve un edificio vacante que puede ser un buen ajuste para hacerle saber! La moción fue hecha por Ulyses Rodríguez para aprobar la presentación de una revisión del presupuesto de Kern Head Start/Early Head Start a la oficina de Head Start y fue secundada por Diana Reyes. Movimiento llevado por unanimidad.

7. **Sesión ejecutiva – presidente (* * acción)**
   a. Solicitud para aprobar candidato identificado para posición de director ejecutivo vacante – Yolanda Gonzales, Directora de desarrollo para niños del estado
   En nombre de Sra. Gonzales, Sr. Meade según las normas de desempeño, el proceso de contratación de cargos clave con la agencia debe ser compartido y aprobado por el concilio de pólizas, así como el consejo de administración de CAPK. El proceso de selección de un candidato para el cargo de director financiero, tal como se indica en una carta presentada a la oficina de Head Start, fue compartido. Moción fue hecha por Joanna Guillen para aprobar el proceso de candidato identificado para director ejecutivo vacante position y secundado por Ulyses Rodriguez. Movimiento llevado por unanimidad.

8. **Comunicaciones**
   a. Presupuesto de Kern Head Start versus gastos reales, 1 de marzo de 2018 hasta el 31 de mayo de 2018
   b. Presupuesto de Kern Early Head Start versus gastos reales, 1 de marzo de 2018 hasta el 31 de mayo de 2018
   c. Presupuesto de Early Head Start de San Joaquin versus gastos reales, 1 de febrero de 2018 hasta el 31 de mayo de 2018
   d. Presupuesto de alianzas cuidado de niños de Early Head Start versus gastos reales, 1 de septiembre de 2017 hasta el 31 de mayo de 2018
   e. Viaje local para padres y cuidado para niños hasta el 31 de mayo de 2018
   f. Fondos de actividades para padres hasta el 31 de mayo de 2018
   g. Informe no federal de acciones de participación y registro laboral de Kern Head Start Y Early Head Start, del 1 de marzo de 2018 al 31 de mayo de 2018
   h. Informe no federal de participación y registro laboral de Early Head Start de San Joaquin, 1 de febrero de 2018 hasta 31 de mayo, 2018
   i. 2017 – 2018 Plan de reclutamiento y selección
   j. Condado de Kern centros de enfriamiento
   k. Oficinas centrales de la oficina del Sheriff del Condado de Kern
   l. Grupo de apoyo comunitario gratuito
   m. Enfermera del Condado de Kern - Asociación familiar; Departamento de salud pública del Condado de Kern / Primeros 5 (First 5)
   n. Que sea un día festivo, no un peligro/lesiones de fuegos artificiales
   o. Reunión del comité de estatutos del consejo de política de minutos 3 de mayo, 2018 (inglés/español)
   p. Reunión del comité de planificación del consejo de política de minutos el 1 de mayo de 2018 (inglés/español)
   q. Reunión del comité de preparación escolar minutos 16 de mayo, 2018 (inglés/español)
   r. Reunión del comité de planificación del consejo de políticas minutos June 5, 2018 (inglés/español)
   s. Carta de terminación consejo de política, Christine DeNardo - 4 de mayo de 2018 (inglés/español)
   t. Carta de terminación consejo de política, Maggy Hartzell - 30 de mayo, 2018 (inglés/español)
   u. Carta de terminación consejo de política, Naomi Carrillo – 2 de julio, 2018 (inglés/español)
   v. Carta de terminación consejo de política, Karla Villa – 2 de julio de 2018 (inglés/español)

   La moción fue hecha por Nicole Walker para recibir y archivar los artículos (a) - (v)

9. **Aplazamiento** – presidente
   La reunión fue aplazada en 12:18 p.m. por el vicepresidente.

Head Start
and State Preschool
Birth to age 5
capk
Community Action Partnership of Kern

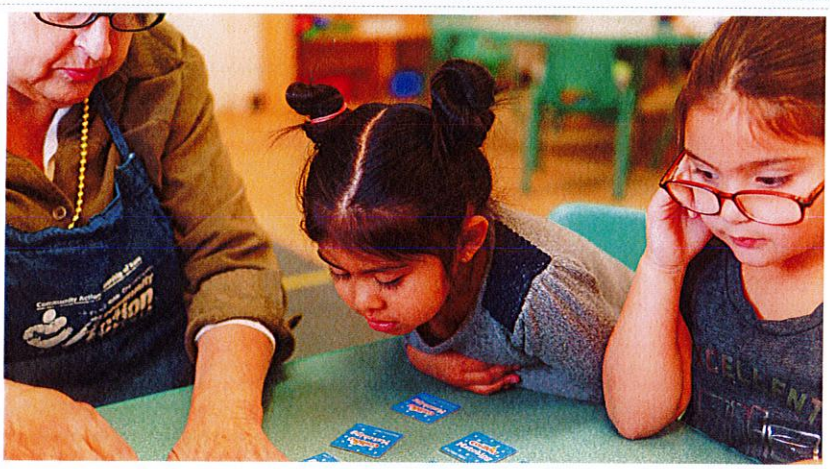
Head Start & Early Head Start Data Trends

2017-2018 School Year

Overview

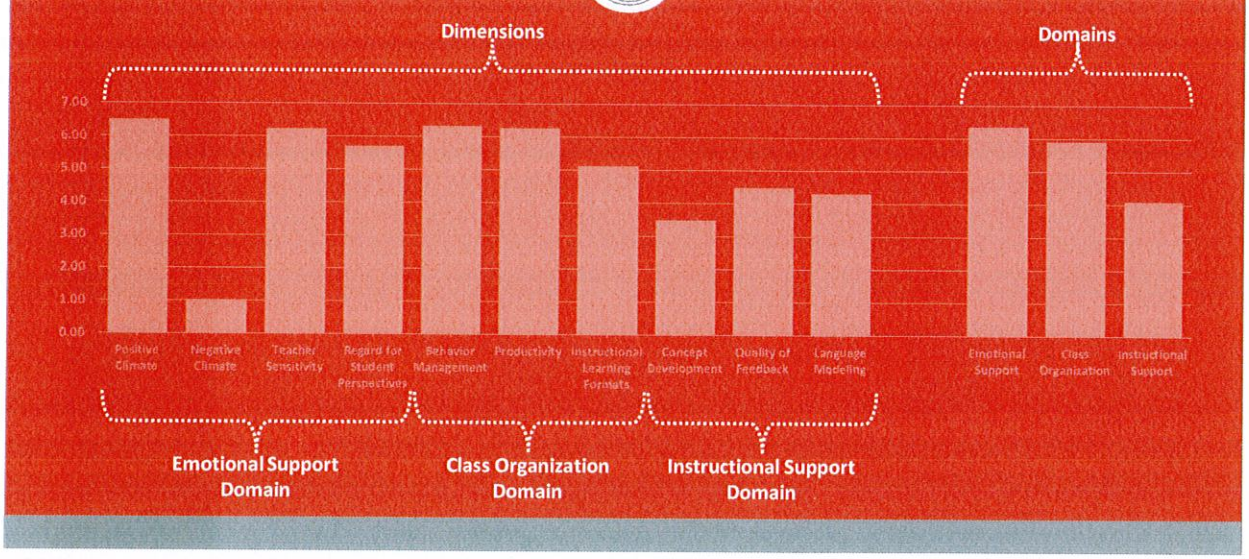
- Classroom Assessment Scoring System (CLASS)
- Developmental Assessment Results
- Parent Survey Results
- 2017-2018 Spring Environmental Rating Scale Results
- Opportunities for Action

Classroom Assessment Scoring System – CLASS®

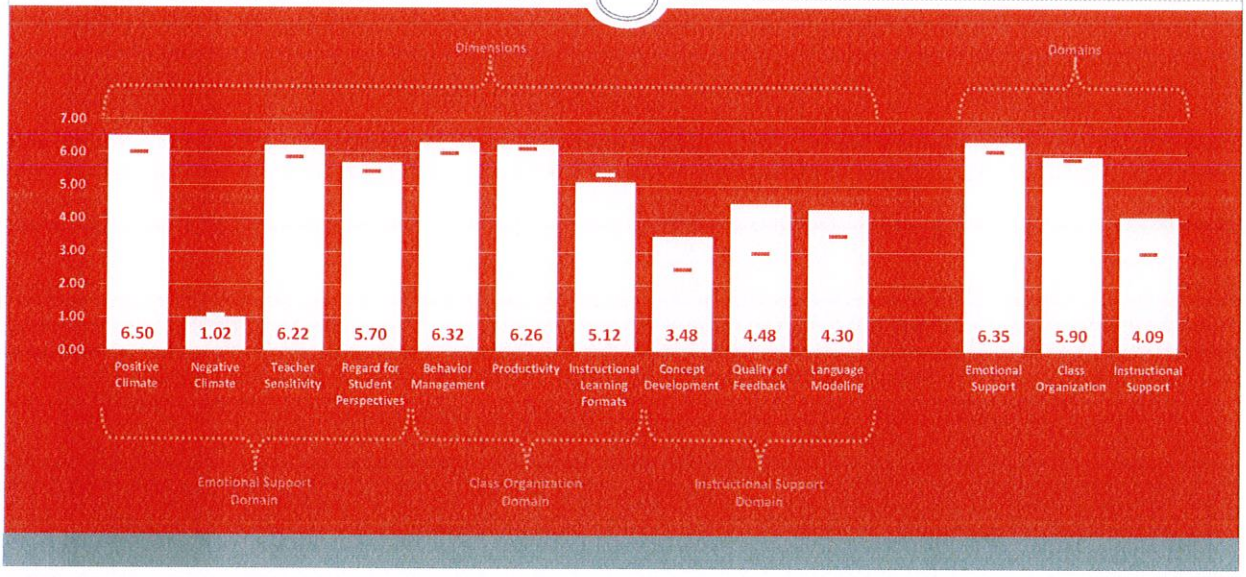


CLASS® in Preschool Classrooms

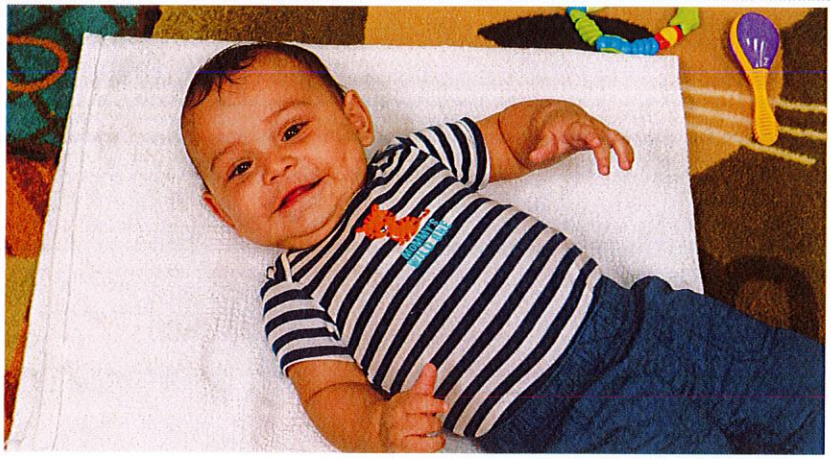
Classroom Assessment Scoring System - PreK



Classroom Assessment Scoring System - PreK



Young Infants, 6 weeks to 8 months

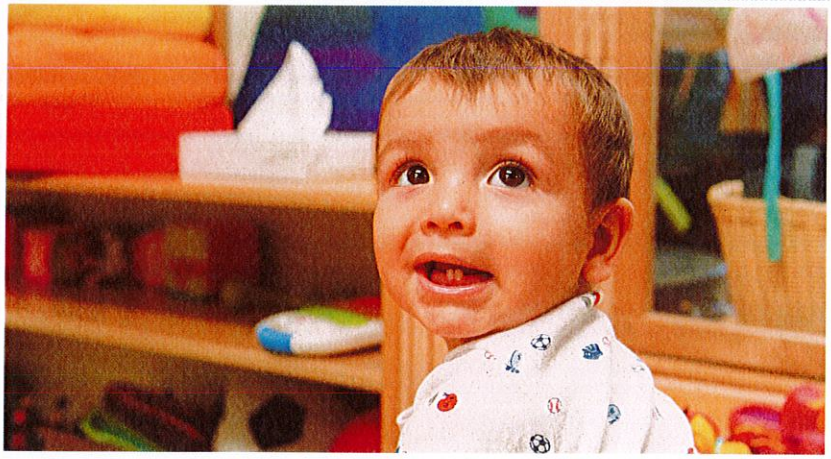


Infant & Toddler Assessments

DRDP Domain Comparison for Young Infants



Older Infants, 8 to 18 months

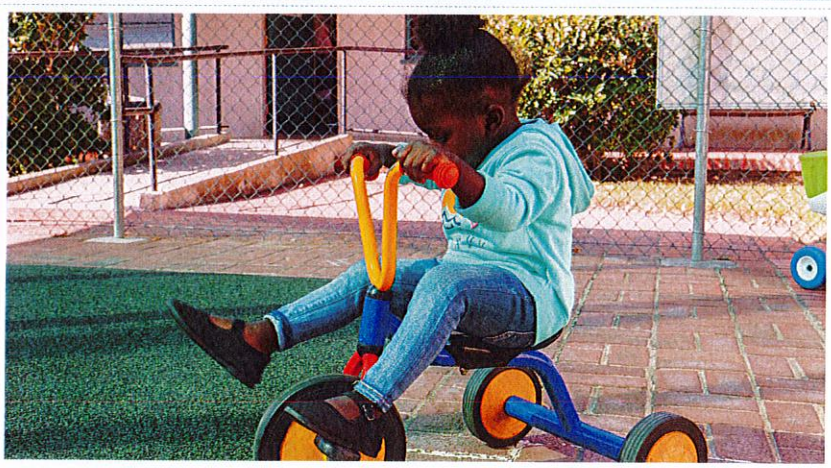


Infant & Toddler Assessments

DRDP Domain Comparison for Older Infants

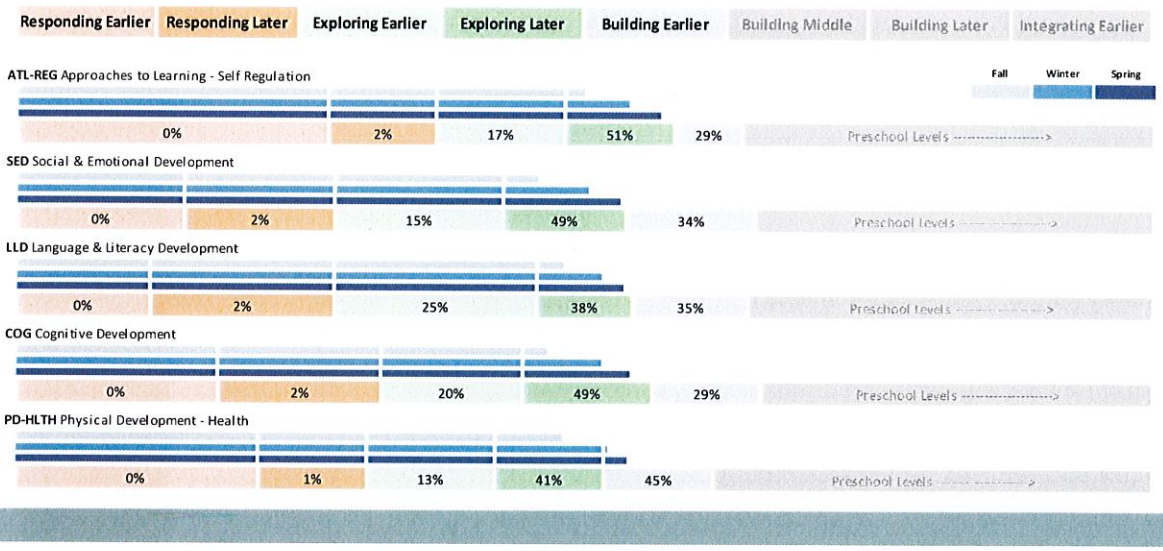


Toddlers, 18 to 36 months

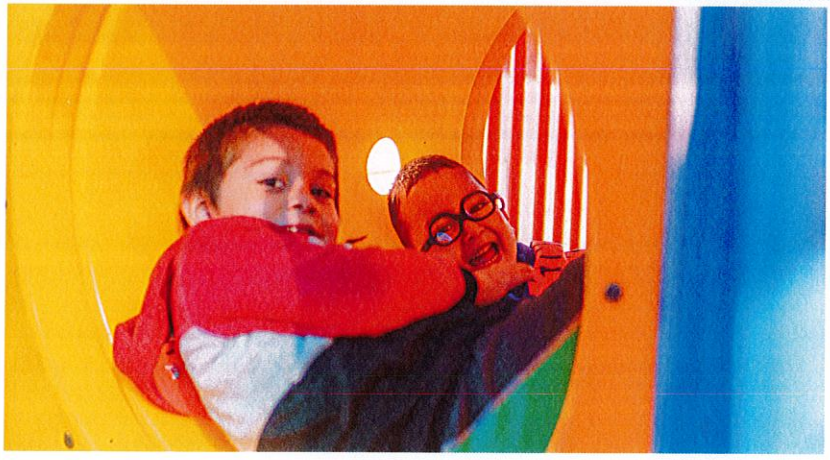


Infant & Toddler Assessments

DRDP Domain Comparison for Toddlers

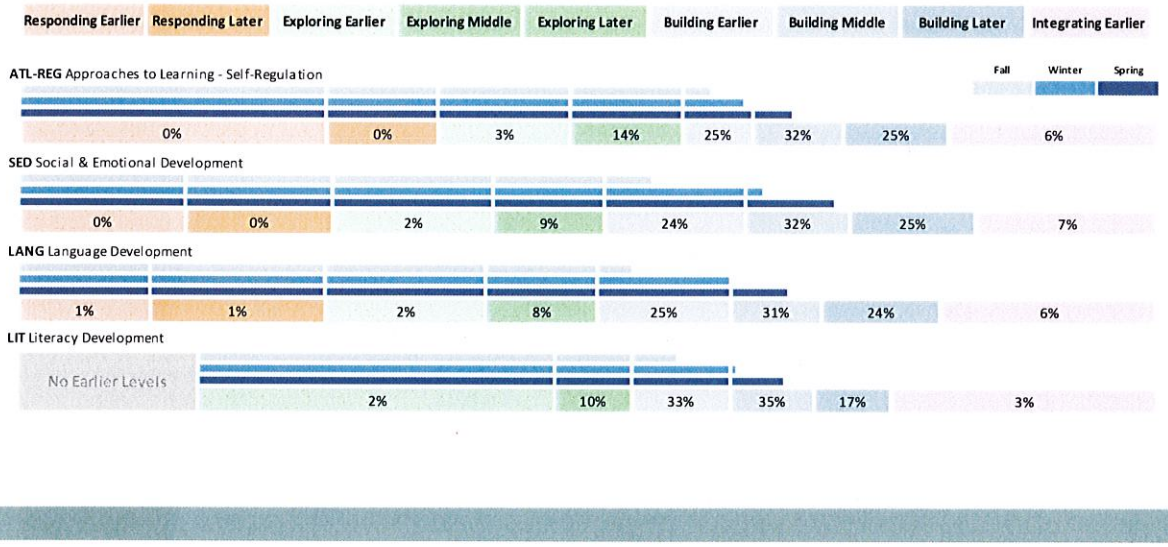


3 year old Children

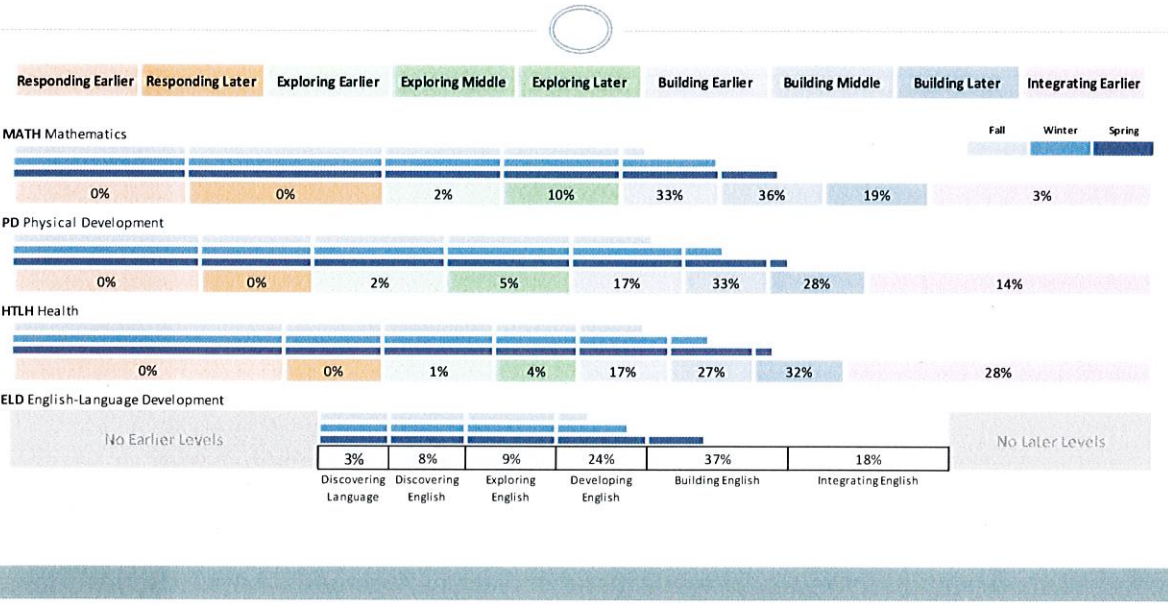


Preschool Assessments

DRDP Domain Comparison for 3yo Children



DRDP Domain Comparison for 3yo Children (cont.)

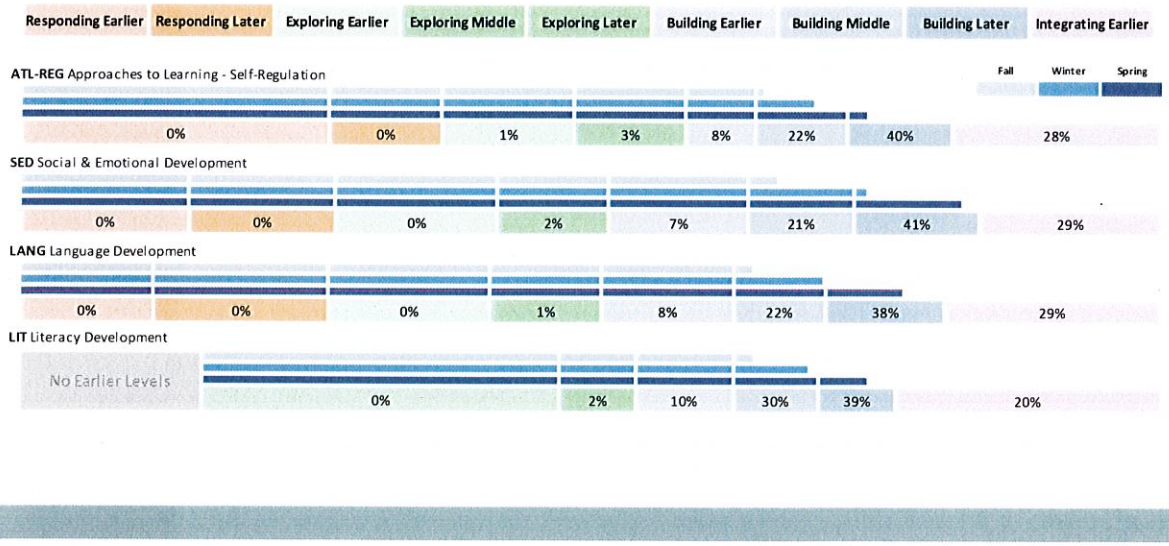


4+ year old Children
(will enter kindergarten)

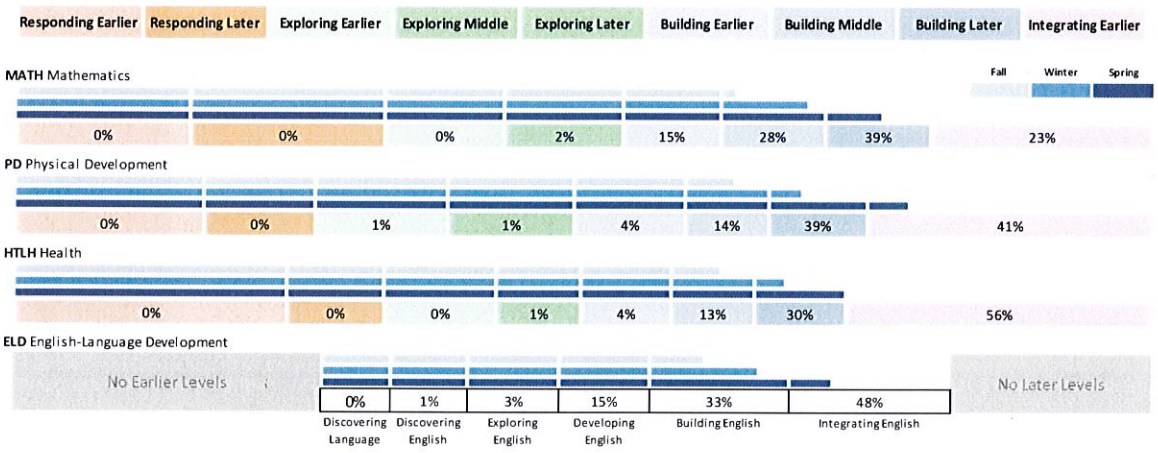


Preschool Assessments

DRDP Domain Comparison for 4yo Children



DRDP Domain Comparison for 4yo Children (cont.)



How satisfied are our parents?



2017-2018 Desired Results Parent Survey





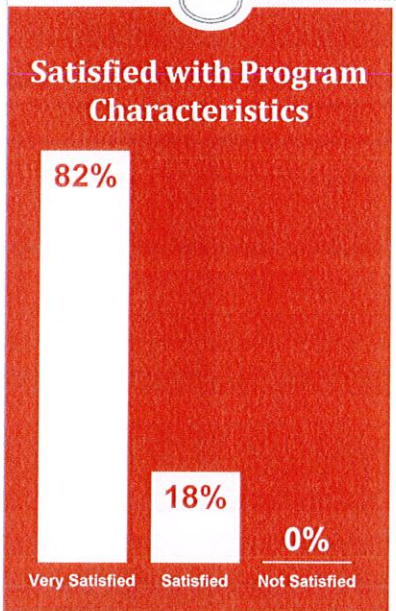
Parent Survey Results

How Satisfied are you with the overall quality of the program?

Very Satisfied	84%
Satisfied	16%
Not Satisfied	0%

Do you feel that:	Yes	No
Your child is safe in this program?	100%	0%
Your child is happy in this program?	100%	0%

Have you received information from the program about the following?		
How children develop at different ages?	95%	5%
How your child is growing and developing?	98%	2%
How your child is doing in the program?	99%	1%
Schedule of daily activities?	95%	5%
What you can do to help your child learn and develop?	99%	1%
Parenting skills?	92%	8%
How to find other services in the community?	90%	10%
Where to report health or safety concerns and complaints?	91%	9%
Experience and training of program staff?	89%	11%
Discipline procedures?	91%	9%
How you can get involved with your child's program?	98%	2%

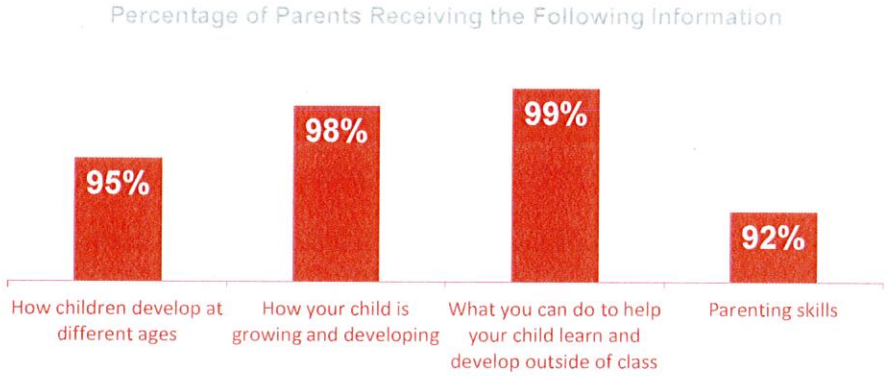


Parent Survey Results (cont.)

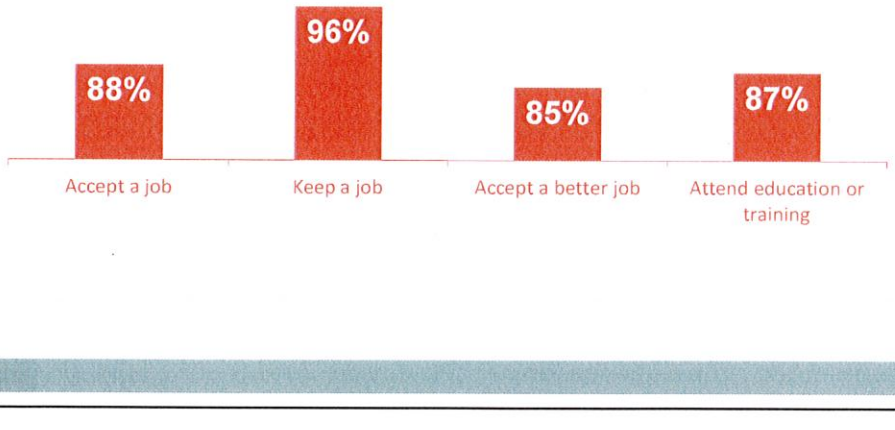
Has your child's enrollment in the program made it easier for you to:	Yes	No	N/A
Accept a job?	59%	8%	33%
Keep a job?	76%	3%	21%
Accept a better job?	49%	9%	43%
Attend education or training?	52%	8%	40%

How satisfied are you with these program characteristics?	Very Satisfied	Satisfied	Not Satisfied
Hours of operation	79%	20%	1%
Location of program	80%	19%	1%
Number of adults working with children	85%	15%	0%
Background and experience of staff	82%	18%	1%
Languages spoken by staff	84%	15%	0%
How program staff communicate with you	85%	15%	1%
Meeting the individual needs of your child	85%	15%	0%
Interaction between staff and children	85%	15%	0%
Interaction with other parents	75%	24%	1%
Parent involvement	76%	23%	1%
Equipment and materials	82%	17%	0%
Cultural activities	79%	20%	1%
Daily activities	84%	16%	0%
Environment	84%	16%	0%
Nutrition	82%	17%	1%
Health and safety policies and procedures	83%	17%	0%
How the program promotes learning and development	86%	14%	0%

Continuing the Head Start Experience at Home

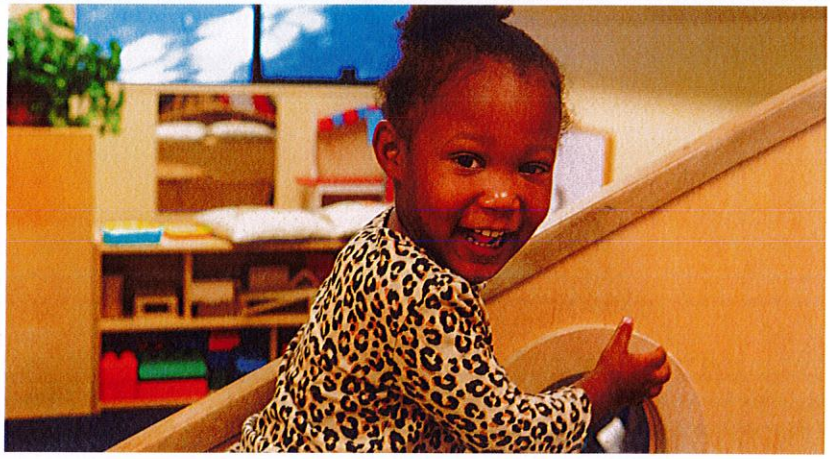


Helping Families Achieve Their Goals



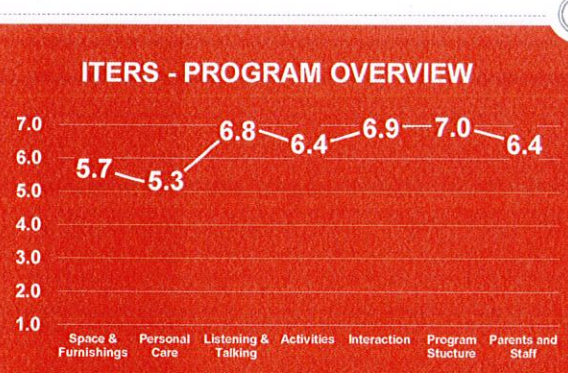
Infant & Toddler Environmental Rating Scale (ITERS)

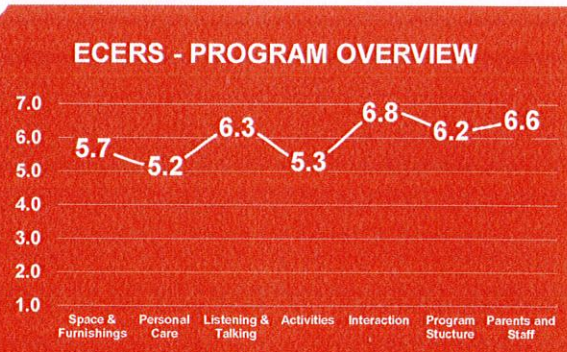
Early Childhood Environmental Rating Scale (ECERS)



Environmental Rating Scale Results 2017-2018 Spring

Spring Environmental Rating Scale Results





6.3 ⟵ OVERALL AVERAGE ⟶ **5.9**

Creating an Action Plan



Opportunities for Action

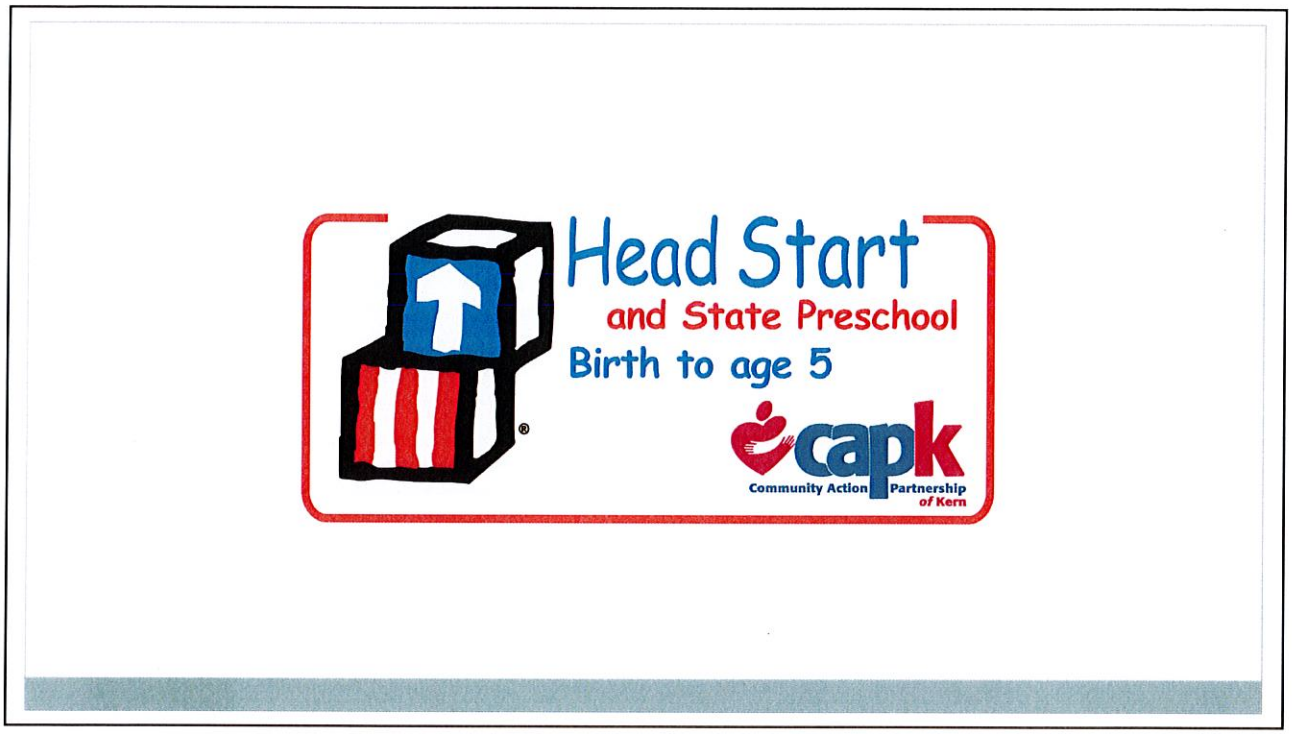
2018-2019 Action Plan Highlights

The School Readiness Team will work, research and train on integral elements of quality teaching and learning by:

- Continuing to implement the Creative Curriculum System using the fidelity tool.
- Providing a climate of caring and respect in their classrooms that promotes nurturing relationships.
- Ensuring that teachers are intentional and purposeful in their planning to enhance children's learning experiences.
- Continuing to partner with families about their children's learning and development, and to share ideas about how to support learning both at school and at home.
- Creating a climate of respect for each child's culture, and to support each child's use of their home language.
- Continuing to observe, document, and assess children's skills to improve their learning outcomes.
- Provide Professional Development throughout the year to increase high quality instruction and learning.

These Action Steps will be ongoing in the 2018-2019 school year.

Expected completion will be at the end of April, 2019.


Head Start
and State Preschool
Birth to age 5
capk
Community Action Partnership
of Kern

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Head Start - Kern
Budget to Actual Report for the Period Ended June 30, 2018 – Info Item

Date: July 26, 2018

The following are highlights of the Kern Head Start Budget to Actual Report for the period March 1, 2018 through June 30, 2018. Four months (33%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 27% of the budget.

Equipment: The budget provided for the purchase of a replacement gas convection steamer for the Central Kitchen. The actual cost was less than budgeted.

Training & Technical Assistance Funds
Overall expenditures are at 77% of the budget. Training costs are incurred as needed, rather than evenly throughout the year. Significant costs to support in-service and pre-service training are expected to be incurred during the months of July and August.

The Office of Head Start offered increased funding for grants with significantly low percentages of training and technical assistance dollars. For Head Start Kern, the increase will be $103,818. This amount will be reflected in the Budget to Actual report once the Notice of Award has been issued.

Carryover
The Office of Head Start approved the carryover of funds from the prior budget period in the amount of $512,812 for the following projects:

- Replacement food delivery vans (3)
- Replacement program vehicle (1)
- Replacement maintenance utility vehicle (1)
- Replacement convection oven (1)
- Purchase and renovation of a proposed facility at 2600 Wilson Road, Bakersfield

The proposed facility is no longer available for purchase; thus, CAPK plans to submit a budget revision to utilize $378,182 for other facility projects.

Non-Federal Share (Head Start and Early Head Start Combined)
Non-Federal share is at 41% of the budget.

Community Action Partnership of Kern
Head Start - Kern
Budget to Actual Report

Budget Period: March 1, 2018 - February 28, 2019
Report Period: March 1, 2018 - June 30, 2018
Month 4 of 12 (33%)

Prepared 07/11/2018

HEAD START

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	10,280,365	2,777,750	7,502,615	27%	73%
FRINGE BENEFITS	3,392,518	977,473	2,415,045	29%	71%
TRAVEL	5,000	0	5,000	0%	100%
EQUIPMENT	23,000	16,760	6,240	73%	27%
SUPPLIES	886,988	287,522	599,466	32%	68%
CONTRACTUAL	126,502	45,773	80,729	36%	64%
OTHER	3,744,168	995,397	2,748,771	27%	73%
INDIRECT	1,778,867	432,764	1,346,103	24%	76%
TOTAL BASE FUNDING	**20,237,408**	**5,533,438**	**14,703,970**	**27%**	**73%**

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	33,946	14,446	19,500	43%	57%
SUPPLIES	10,839	15,831	(4,992)	146%	-46%
CONTRACTUAL	8,944	8,452	492	94%	6%
OTHER	78,407	63,056	15,351	80%	20%
INDIRECT	13,214	10,178	3,036	77%	23%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**145,350**	**111,963**	**33,387**	**77%**	**23%**

CARRYOVER

EQUIPMENT	134,000	0	134,000	0%	100%
CONSTRUCTION	378,182	0	378,182	0%	100%
INDIRECT	0	0	0		
TOTAL CARRYOVER	**512,182**	**0**	**512,182**		

GRAND TOTAL HS FEDERAL FUNDS	**20,894,940**	**5,645,401**	**15,249,539**	**27%**	**73%**

HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
CALIF DEPT OF ED	3,804,474	1,170,660	2,633,814	31%	69%
IN-KIND	2,455,136	1,405,026	1,050,110	57%	43%
TOTAL NON-FEDERAL	**6,259,610**	**2,575,686**	**3,683,924**	**41%**	**59%**

Budget reflects Notice of Award #09CH9142-05-02 (adjusted for Child Care Food Subsidy)

Actual expenditures include posted expenditures and estimated adjustments through 06/30/2018.

Administrative Cost for HS and EHS Kern **8.1%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Bank of America	12,451				**12,451**	6/21/2018
Lowe's					**0**	Not available
Smart & Final	1,161				**1,161**	6/30/2018
Save Mart	2,062	400			**2,463**	7/1/2018
Chevron & Texaco Business Card	5,550				**5,550**	7/4/2018
Home Depot					**0**	Not available
	21,223	**400**	**0**	**0**	**21,623**	

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start – Kern
Budget to Actual Report for the Period Ended June 30, 2018 – Info Item

Date: July 26, 2018

The following are highlights of the Kern Early Head Start Budget to Actual Report for the period March 1, 2018 through June 30, 2018. Four months (33%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 23% of the budget.

Personnel and Fringe Benefits costs appear low for this point in the year. California Department of Education (CDE) revenues, which are used to offset a portion of salary and fringe benefits costs, have been earned at an accelerated rate since the contract period began July 1, 2017. Thus, the cost to EHS has been lower than anticipated. Staff continuously monitor costs to detect possible savings that may be used elsewhere in the program.

Equipment: The budget provides for the purchase of a replacement program vehicle, which has not yet been purchased.

Expenditures in all other categories are reasonable at this point in the budget period.

Training & Technical Assistance Funds
Overall expenditures are at 18% of the budget. Training costs are incurred as needed, rather than evenly throughout the year. Significant costs to support in-service and pre-service training are expected to be incurred during the months of July and August.

Carryover
The Office of Head Start approved the carryover of funds from the prior budget period in the amount of $57,000 for the following purchases:

- Replacement food delivery van (1)
- Replacement program vehicle (1)

Community Action Partnership of Kern
Early Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2018 - February 28, 2019
Report Period: March 1, 2018 - June 30, 2018
Month 4 of 12 (33%)

Prepared 07/11/2018

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	2,141,295	460,096	1,681,199	21%	79%
FRINGE BENEFITS	642,389	157,403	484,986	25%	75%
EQUIPMENT	30,000	0	30,000	0%	100%
SUPPLIES	263,896	80,300	183,596	30%	70%
CONTRACTUAL	22,328	7,647	14,681	34%	66%
OTHER	534,796	155,181	379,615	29%	71%
INDIRECT	354,790	85,170	269,620	24%	76%
TOTAL BASE FUNDING	**3,989,494**	**945,797**	**3,043,697**	**24%**	**76%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	35,330	1,889	33,441	5%	95%
SUPPLIES	4,020	967	3,053	24%	76%
CONTRACTUAL	3,656	994	2,662	27%	73%
OTHER	45,179	12,401	32,778	27%	73%
INDIRECT	8,819	1,625	7,194	18%	82%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**97,004**	**17,876**	**79,128**	**18%**	**82%**
CARRYOVER					
EQUIPMENT	57,000	0	57,000	0%	100%
INDIRECT	0	0	0		
TOTAL CARRYOVER	**57,000**	**0**	**57,000**	**0%**	**100%**
GRAND TOTAL EHS FEDERAL FUNDS	**4,143,498**	**963,674**	**3,179,824**	**23%**	**77%**

Budget reflects Notice of Award #09CH9142-05-02 (adjusted for Child Care Food Subsidy)
Actual expenditures include posted expenditures and estimated adjustments through 06/30/2018.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start – San Joaquin
Budget to Actual Report for the Period Ended June 30, 2018 – Info Item

Date: July 26, 2018

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period February 1, 2018 through June 30, 2018. Five months (42%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 39% of the budget.

Travel costs are high compared to the period elapsed. During the month of May, several Kern staff traveled to San Joaquin to provide technical support and conduct a "mock" review in preparation for the Office of Head Start Focus Area Two Monitoring event, which took place May 14-18. No travel costs were incurred during the month of June.

The **Equipment** budget provides for two replacement vehicles, which have not yet been purchased.

Expenditures in the **Supplies** category are high compared to the period elapsed. Costs in this category occur as needed, rather than evenly throughout the year.

Expenditures in the **Contractual** category appear high, as the annual costs of software support for data collection and tracking (Child Plus and Learning Genie) computer applications were expensed to the month of March.

Training & Technical Assistance Funds
Overall expenditures are at 20% of the budget. Training costs occur as needed, rather than evenly throughout the year. Significant costs to support pre-service training are expected to be incurred during the month of July.

Non-Federal Share
Non-Federal share is at 28% of the budget.

Community Action Partnership of Kern

Early Head Start - San Joaquin County

Budget to Actual Report

Budget Period: February 1, 2018 - January 31, 2019

Report Period: February 1, 2018 - June 30, 2018

Month 5 of 12 (42%)

Prepared 07/11/2018

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,017,825	1,130,314	1,887,511	37%	63%
FRINGE BENEFITS	796,118	327,152	468,966	41%	59%
TRAVEL	20,232	11,486	8,746	57%	43%
EQUIPMENT	47,500	0	47,500	0%	100%
SUPPLIES	129,535	71,911	57,624	56%	44%
CONTRACTUAL	11,923	7,482	4,441	63%	37%
OTHER	589,673	236,464	353,209	40%	60%
INDIRECT	433,501	174,726	258,775	40%	60%
TOTAL	**5,046,307**	**1,959,534**	**3,086,773**	**39%**	**61%**

TRAINING & TECHNICAL ASSISTANCE FUNDS

PERSONNEL	0	1,967	(1,967)		
FRINGE BENEFITS	0	1,219	(1,219)		
TRAVEL	9,959	3,820	6,139	38%	62%
SUPPLIES	7,961	2,751	5,210	35%	65%
CONTRACTUAL	3,500	0	3,500	0%	100%
OTHER	53,033	5,324	47,709	10%	90%
INDIRECT	7,444	1,508	5,936	20%	80%
TOTAL	**81,897**	**16,588**	**65,309**	**20%**	**80%**

GRAND TOTAL EHS FEDERAL FUNDS	**5,128,204**	**1,976,122**	**3,152,082**	**39%**	**61%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,282,051	361,462	920,589	28%	72%
TOTAL NON-FEDERAL FUNDS	**1,282,051**	**361,462**	**920,589**	**28%**	**72%**

Centralized Administrative Cost	7.5%
Program Administrative Cost	2.7%
Total Administrative Cost	**10.3%**

Budget reflects Notice of Award #09CH010071-04-02

Actual expenditures include posted expenditures and estimated adjustments through 6/30/2018

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start Child Care Partnerships
Budget to Actual Report for the Period Ended June 30, 2018 – Info Item

Date: July 26, 2018

The following are highlights of the Early Head Start Child Care Partnerships Budget to Actual Report for the period September 1, 2017 through June 30, 2018. Ten months (83%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 85% of the budget.

In the **Supplies** category, $12,883 in Carryover Funds were obligated in the prior budget period, but the supplies were received after August 31, 2017. At that time the carry over funds had not yet been approved; thus, the costs were recognized in the base grant.

In the **Other** category, costs of occupancy are lower than budgeted at this point in the budget period;

Expenditures in all other categories are reasonable at this point in the budget period.

Carryover Funds
Unexpended funds from the prior budget period were carried over to complete facility projects at the Garden Pathways and Bakersfield College locations. Costs for these projects will be liquidated prior to the end of the budget period.

Training & Technical Assistance (T&TA)
Overall expenditures are at 67% of the budget. Training costs are incurred as needed, rather than evenly throughout the year.

Non-Federal Share
Non-Federal share is at 84% of the budget.

Community Action Partnership of Kern
Early Head Start - Child Care Partnerships
Budget to Actual Report
Budget Period: September 1, 2017 - August 31, 2018
Report Period: September 1, 2017 - June 30, 2018
Month 10 of 12 (83%)

Prepared 07/11/2018

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	120,354	106,419	13,935	88%	12%
FRINGE BENEFITS	32,245	26,631	5,615	83%	17%
SUPPLIES	1,000	14,100	(13,100)	1410%	-1310%
CONTRACTUAL	461,870	377,195	84,675	82%	18%
OTHER	12,662	7,932	4,730	63%	37%
INDIRECT	62,806	53,199	9,607	85%	15%
TOTAL BASE	**690,937**	**585,475**	**105,462**	**85%**	**15%**

CARRYOVER FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
EQUIPMENT	60,310	0	60,310	0%	100%
SUPPLIES	29,226	0	29,226	0%	100%
OTHER	73,353	32	73,321	0%	100%
INDIRECT	10,258	10	10,248	0%	100%
TOTAL CARRYOVER	**173,147**	**42**	**173,105**	**0%**	**100%**

TRAINING & TECHNICAL ASSISTANCE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
TRAVEL	5,294	2,266	3,028	43%	57%
SUPPLIES	3,506	1,727	1,779	49%	51%
OTHER	10,465	8,820	1,645	84%	16%
INDIRECT	1,926	1,281	645	67%	33%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**21,191**	**14,095**	**7,096**	**67%**	**33%**

GRAND TOTAL FEDERAL FUNDS	**885,275**	**599,612**	**285,663**	**68%**	**32%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	221,319	186,414	34,905	84%	16%
TOTAL NON-FEDERAL FUNDS	**221,319**	**186,414**	**34,905**	**84%**	**16%**

Centralized Administrative Cost	6.9%
Program Administrative Cost	1.6%
Total Administrative Cost	**8.5%**

Budget reflects Notice of Award #09HP0036-03-01.
Actual expenditures include posted expenditures and estimated adjustments through 6/30/2018.

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2018-2019

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2018	$ 9,688.00	$ 266.15	$ 266.15	$ 9,421.85	8%	3%
APRIL 2018	$ 9,421.85	$ 197.05	$ 463.20	$ 9,224.80	17%	5%
MAY 2018	$ 9,224.80	$ 277.57	$ 740.77	$ 8,947.23	25%	8%
JUNE 2018	$ 8,947.23	$ 167.60	$ 908.37	$ 8,779.63	33%	9%
JULY 2018	$ 8,779.63		$ 908.37	$ 8,779.63	42%	
AUGUST 2018	$ 8,779.63		$ 908.37	$ 8,779.63	50%	
SEPTEMBER 2018	$ 8,779.63		$ 908.37	$ 8,779.63	58%	
OCTOBER 2018	$ 8,779.63		$ 908.37	$ 8,779.63	67%	
NOVEMBER 2018	$ 8,779.63		$ 908.37	$ 8,779.63	75%	
DECEMBER 2018	$ 8,779.63		$ 908.37	$ 8,779.63	83%	
JANUARY 2019	$ 8,779.63		$ 908.37	$ 8,779.63	92%	
FEBRUARY 2019	$ 8,779.63		$ 908.37	$ 8,779.63	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2018	$ 1,262.00	$ 43.32	$ 43.32	$ 1,218.68	8%	3%
APRIL 2018	$ 1,218.68	$ 32.08	$ 75.40	$ 1,186.60	17%	6%
MAY 2018	$ 1,186.60	$ 45.17	$ 120.57	$ 1,141.43	25%	10%
JUNE 2018	$ 1,141.43	$ 27.28	$ 147.85	$ 1,114.15	33%	12%
JULY 2018	$ 1,114.15		$ 147.85	$ 1,114.15	42%	
AUGUST 2018	$ 1,114.15		$ 147.85	$ 1,114.15	50%	
SEPTEMBER 2018	$ 1,114.15		$ 147.85	$ 1,114.15	58%	
OCTOBER 2018	$ 1,114.15		$ 147.85	$ 1,114.15	67%	
NOVEMBER 2018	$ 1,114.15		$ 147.85	$ 1,114.15	75%	
DECEMBER 2018	$ 1,114.15		$ 147.85	$ 1,114.15	83%	
JANUARY 2019	$ 1,114.15		$ 147.85	$ 1,114.15	92%	
FEBRUARY 2019	$ 1,114.15		$ 147.85	$ 1,114.15	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2018-2019

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE		SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2018	$ 455.00	$ -	$ -	$ 455.00	8%	0%
MARCH 2018	$ 455.00	$ -	$ -	$ 455.00	17%	0%
APRIL 2018	$ 455.00	$ -	$ -	$ 455.00	25%	0%
MAY 2018	$ 455.00	$ 2.73	$ 2.73	$ 452.27	33%	1%
JUNE 2018	$ 452.27	$ -	$ 2.73	$ 452.27	42%	1%
JULY 2018	$ 452.27		$ 2.73	$ 452.27	50%	
AUGUST 2018	$ 452.27		$ 2.73	$ 452.27	58%	
SEPTEMBER 2018	$ 452.27		$ 2.73	$ 452.27	67%	
OCTOBER 2018	$ 452.27		$ 2.73	$ 452.27	75%	
NOVEMBER 2018	$ 452.27		$ 2.73	$ 452.27	83%	
DECEMBER 2018	$ 452.27		$ 2.73	$ 452.27	92%	
JANUARY 2019	$ 452.27		$ 2.73	$ 452.27	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2017	$ 285.00	$ -	$ -	$ 285.00	8%	0%
OCTOBER 2017	$ 285.00	$ 36.10	$ 36.10	$ 248.90	17%	8%
NOVEMBER 2017	$ 248.90	$ -	$ 36.10	$ 248.90	25%	8%
DECEMBER 2017	$ 248.90	$ -	$ 36.10	$ 248.90	33%	8%
JANUARY 2018	$ 248.90	$ -	$ 36.10	$ 248.90	42%	8%
FEBRUARY 2018	$ 248.90	$ -	$ 36.10	$ 248.90	50%	8%
MARCH 2018	$ 248.90	$ -	$ 36.10	$ 248.90	58%	8%
APRIL 2018	$ 248.90	$ -	$ 36.10	$ 248.90	67%	8%
MAY 2018	$ 248.90	$ -	$ 36.10	$ 248.90	75%	8%
JUNE 2018	$ 248.90	$ -	$ 36.10	$ 248.90	83%	8%
JULY 2018	$ 248.90		$ 36.10	$ 248.90	92%	
AUGUST 2018	$ 248.90		$ 36.10	$ 248.90	100%	

Prepared by Donna Holland
July 13, 2018

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NINOS
2018-2019

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2018	$ 9,688.00	$ 266.15	$ 266.15	$ 9,421.85	8%	3%
ABRIL DEL 2018	$ 9,421.85	$ 197.05	$ 463.20	$ 9,224.80	17%	5%
MAYO DEL 2018	$ 9,224.80	$ 277.57	$ 740.77	$ 8,947.23	25%	8%
JUNIO DEL 2018	$ 8,947.23	$ 167.60	$ 908.37	$ 8,779.63	33%	9%
JULIO DEL 2018	$ 8,779.63	$ -	$ 908.37	$ 8,779.63	42%	
AGOSTO DEL 2018	$ 8,779.63	$ -	$ 908.37	$ 8,779.63	50%	
SEPTIEMBRE DEL 2018	$ 8,779.63	$ -	$ 908.37	$ 8,779.63	58%	
OCTUBRE DEL 2018	$ 8,779.63	$ -	$ 908.37	$ 8,779.63	67%	
NOVIEMBRE DEL 2018	$ 8,779.63	$ -	$ 908.37	$ 8,779.63	75%	
DICIEMBRE DEL 2018	$ 8,779.63	$ -	$ 908.37	$ 8,779.63	83%	
ENERO DEL 2019	$ 8,779.63	$ -	$ 908.37	$ 8,779.63	92%	
FEBRERO DEL 2019	$ 8,779.63	$ -	$ 908.37	$ 8,779.63	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2018	$ 1,262.00	$ 43.32	$ 43.32	$ 1,218.68	8%	3%
ABRIL DEL 2018	$ 1,218.68	$ 32.08	$ 75.40	$ 1,186.60	17%	6%
MAYO DEL 2018	$ 1,186.60	$ 45.17	$ 120.57	$ 1,141.43	25%	10%
JUNIO DEL 2018	$ 1,141.43	$ 27.28	$ 147.85	$ 1,114.15	33%	12%
JULIO DEL 2018	$ 1,114.15	$ -	$ 147.85	$ 1,114.15	42%	
AGOSTO DEL 2018	$ 1,114.15	$ -	$ 147.85	$ 1,114.15	50%	
SEPTIEMBRE DEL 2018	$ 1,114.15	$ -	$ 147.85	$ 1,114.15	58%	
OCTUBRE DEL 2018	$ 1,114.15	$ -	$ 147.85	$ 1,114.15	67%	
NOVIEMBRE DEL 2018	$ 1,114.15	$ -	$ 147.85	$ 1,114.15	75%	
DICIEMBRE DEL 2018	$ 1,114.15	$ -	$ 147.85	$ 1,114.15	83%	
ENERO DEL 2019	$ 1,114.15	$ -	$ 147.85	$ 1,114.15	92%	
FEBRERO DEL 2019	$ 1,114.15	$ -	$ 147.85	$ 1,114.15	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NINOS
2018-2019

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2018	$ 455.00	$ -	$ -	$ 455.00	8%	0%
MARZO DEL 2018	$ 455.00	$ -	$ -	$ 455.00	17%	0%
ABRIL DEL 2018	$ 455.00	$ -	$ -	$ 455.00	25%	0%
MAYO DEL 2018	$ 455.00	$ 2.73	$ 2.73	$ 452.27	33%	1%
JUNIO DEL 2018	$ 452.27	$ -	$ -	$ 452.27	42%	1%
JULIO DEL 2018	$ 452.27	$ -	$ -	$ 452.27	50%	
AGOSTO DEL 2018	$ 452.27	$ -	$ -	$ 452.27	58%	
SEPTIEMBRE DEL 2018	$ 452.27	$ -	$ -	$ 452.27	67%	
OCTUBRE DEL 2018	$ 452.27	$ -	$ -	$ 452.27	75%	
NOVIEMBRE DEL 2018	$ 452.27	$ -	$ -	$ 452.27	83%	
DICIEMBRE DEL 2018	$ 452.27	$ -	$ -	$ 452.27	92%	
ENERO DEL 2019	$ 452.27	$ -	$ -	$ 452.27	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
SEPTIEMBRE DEL 2017	$ 285.00	$ -	$ -	$ 285.00	8%	0%
OCTUBRE DEL 2017	$ 285.00	$ 36.10	$ 36.10	$ 248.90	17%	8%
NOVIEMBRE DEL 2017	$ 248.90	$ -	$ -	$ 248.90	25%	8%
DICIEMBRE DEL 2017	$ 248.90	$ -	$ -	$ 248.90	33%	8%
ENERO DEL 2018	$ 248.90	$ -	$ -	$ 248.90	42%	8%
FEBRERO DEL 2018	$ 248.90	$ -	$ -	$ 248.90	50%	8%
MARZO DEL 2018	$ 248.90	$ -	$ -	$ 248.90	58%	8%
ABRIL DEL 2018	$ 248.90	$ -	$ -	$ 248.90	67%	8%
MAYO DEL 2018	$ 248.90	$ -	$ -	$ 248.90	75%	8%
JUNIO DEL 2018	$ 248.90	$ -	$ -	$ 248.90	83%	8%
JULIO DEL 2018	$ 248.90	$ -	$ -	$ 248.90	92%	
AGOSTO DEL 2018	$ 248.90	$ -	$ -	$ 248.90	100%	

Preparado por Donna Holland
13 de julio 2018

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2018-2019

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2018	$ 25,112.00	$ 1,316.90	$ 1,316.90	$ 23,795.10	8%	5%
APRIL 2018	$ 23,795.10	$ 293.79	$ 1,610.69	$ 23,501.31	17%	6%
MAY 2018	$ 23,501.31	$ 383.53	$ 1,994.22	$ 23,117.78	25%	8%
JUNE 2018	$ 23,117.78	$ 196.63	$ 2,190.85	$ 22,921.15	33%	9%
JULY 2018	$ 22,921.15		$ 2,190.85	$ 22,921.15	42%	
AUGUST 2018	$ 22,921.15		$ 2,190.85	$ 22,921.15	50%	
SEPTEMBER 2018	$ 22,921.15		$ 2,190.85	$ 22,921.15	58%	
OCTOBER 2018	$ 22,921.15		$ 2,190.85	$ 22,921.15	67%	
NOVEMBER 2018	$ 22,921.15		$ 2,190.85	$ 22,921.15	75%	
DECEMBER 2018	$ 22,921.15		$ 2,190.85	$ 22,921.15	83%	
JANUARY 2019	$ 22,921.15		$ 2,190.85	$ 22,921.15	92%	
FEBRUARY 2019	$ 22,921.15		$ 2,190.85	$ 22,921.15	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2018	$ 4,088.00	$ 215.42	$ 215.42	$ 3,872.58	8%	5%
APRIL 2018	$ 3,872.58	$ 47.82	$ 263.24	$ 3,824.76	17%	6%
MAY 2018	$ 3,824.76	$ 62.43	$ 325.67	$ 3,762.33	25%	8%
JUNE 2018	$ 3,762.33	$ 32.00	$ 357.67	$ 3,730.33	33%	9%
JULY 2018	$ 3,730.33		$ 357.67	$ 3,730.33	42%	
AUGUST 2018	$ 3,730.33		$ 357.67	$ 3,730.33	50%	
SEPTEMBER 2018	$ 3,730.33		$ 357.67	$ 3,730.33	58%	
OCTOBER 2018	$ 3,730.33		$ 357.67	$ 3,730.33	67%	
NOVEMBER 2018	$ 3,730.33		$ 357.67	$ 3,730.33	75%	
DECEMBER 2018	$ 3,730.33		$ 357.67	$ 3,730.33	83%	
JANUARY 2019	$ 3,730.33		$ 357.67	$ 3,730.33	92%	
FEBRUARY 2019	$ 3,730.33		$ 357.67	$ 3,730.33	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2018-2019

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2018	$ 9,268.00	$ 149.61	$ 149.61	$ 9,118.39	8%	2%
MARCH 2018	$ 9,118.39	$ 28.10	$ 177.71	$ 9,090.29	17%	2%
APRIL 2018	$ 9,090.29	$ 8.16	$ 185.87	$ 9,082.13	25%	2%
MAY 2018	$ 9,082.13	$ 64.92	$ 250.79	$ 9,017.21	33%	3%
JUNE 2018	$ 9,017.21	$ -	$ 250.79	$ 9,017.21	42%	3%
JULY 2018	$ 9,017.21		$ 250.79	$ 9,017.21	50%	
AUGUST 2018	$ 9,017.21		$ 250.79	$ 9,017.21	58%	
SEPTEMBER 2018	$ 9,017.21		$ 250.79	$ 9,017.21	67%	
OCTOBER 2018	$ 9,017.21		$ 250.79	$ 9,017.21	75%	
NOVEMBER 2018	$ 9,017.21		$ 250.79	$ 9,017.21	83%	
DECEMBER 2018	$ 9,017.21		$ 250.79	$ 9,017.21	92%	
JANUARY 2019	$ 9,017.21		$ 250.79	$ 9,017.21	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2017	$ 560.00	$ 68.39	$ 68.39	$ 491.61	8%	12%
OCTOBER 2017	$ 491.61	$ 34.80	$ 103.19	$ 456.81	17%	18%
NOVEMBER 2017	$ 456.81	$ 7.66	$ 110.85	$ 449.15	25%	20%
DECEMBER 2017	$ 449.15	$ 20.86	$ 131.71	$ 428.29	33%	24%
JANUARY 2018	$ 428.29	$ 31.72	$ 163.43	$ 396.57	42%	29%
FEBRUARY 2018	$ 396.57	$ 30.05	$ 193.48	$ 366.52	50%	35%
MARCH 2018	$ 366.52	$ 27.57	$ 221.05	$ 338.95	58%	39%
APRIL 2018	$ 338.95	$ 44.88	$ 265.93	$ 294.07	67%	47%
MAY 2018	$ 294.07	$ 19.76	$ 285.69	$ 274.31	75%	51%
JUNE 2018	$ 274.31	$ -	$ 285.69	$ 274.31	83%	51%
JULY 2018	$ 274.31		$ 285.69	$ 274.31	92%	
AUGUST 2018	$ 274.31		$ 285.69	$ 274.31	100%	

Prepared by Donna Holland
July 13, 2018

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2018-2019

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2018	$ 25,112.00	$ 1,316.90	$ 1,316.90	$ 23,795.10	8%	5%
ABRIL DEL 2018	$ 23,795.10	$ 293.79	$ 1,610.69	$ 23,501.31	17%	6%
MAYO DEL 2018	$ 23,501.31	$ 383.53	$ 1,994.22	$ 23,117.78	25%	8%
JUNIO DEL 2018	$ 23,117.78	$ 196.63	$ 2,190.85	$ 22,921.15	33%	9%
JULIO DEL 2018	$ 22,921.15	$ -	$ 2,190.85	$ 22,921.15	42%	
AGOSTO DEL 2018	$ 22,921.15	$ -	$ 2,190.85	$ 22,921.15	50%	
SEPTIEMBRE DEL 2018	$ 22,921.15	$ -	$ 2,190.85	$ 22,921.15	58%	
OCTUBRE DEL 2018	$ 22,921.15	$ -	$ 2,190.85	$ 22,921.15	67%	
NOVIEMBRE DEL 2018	$ 22,921.15	$ -	$ 2,190.85	$ 22,921.15	75%	
DICIEMBRE DEL 2018	$ 22,921.15	$ -	$ 2,190.85	$ 22,921.15	83%	
ENERO DEL 2019	$ 22,921.15	$ -	$ 2,190.85	$ 22,921.15	92%	
FEBRERO DEL 2019	$ 22,921.15	$ -	$ 2,190.85	$ 22,921.15	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2018	$ 4,088.00	$ 215.42	$ 215.42	$ 3,872.58	8%	5%
ABRIL DEL 2018	$ 3,872.58	$ 47.82	$ 263.24	$ 3,824.76	17%	6%
MAYO DEL 2018	$ 3,824.76	$ 62.43	$ 325.67	$ 3,762.33	25%	8%
JUNIO DEL 2018	$ 3,762.33	$ 32.00	$ 357.67	$ 3,730.33	33%	9%
JULIO DEL 2018	$ 3,730.33	$ -	$ 357.67	$ 3,730.33	42%	
AGOSTO DEL 2018	$ 3,730.33	$ -	$ 357.67	$ 3,730.33	50%	
SEPTIEMBRE DEL 2018	$ 3,730.33	$ -	$ 357.67	$ 3,730.33	58%	
OCTUBRE DEL 2018	$ 3,730.33	$ -	$ 357.67	$ 3,730.33	67%	
NOVIEMBRE DEL 2018	$ 3,730.33	$ -	$ 357.67	$ 3,730.33	75%	
DICIEMBRE DEL 2018	$ 3,730.33	$ -	$ 357.67	$ 3,730.33	83%	
ENERO DEL 2019	$ 3,730.33	$ -	$ 357.67	$ 3,730.33	92%	
FEBRERO DEL 2019	$ 3,730.33	$ -	$ 357.67	$ 3,730.33	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2018-2019

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2018	$ 9,268.00	$ 149.61	$ 149.61	$ 9,118.39	8%	2%
MARZO DEL 2018	$ 9,118.39	$ 28.10	$ 177.71	$ 9,090.29	17%	2%
ABRIL DEL 2018	$ 9,090.29	$ 8.16	$ 185.87	$ 9,082.13	25%	2%
MAYO DEL 2018	$ 9,082.13	$ 64.92	$ 250.79	$ 9,017.21	33%	3%
JUNIO DEL 2018	$ 9,017.21	$ -	$ 250.79	$ 9,017.21	42%	3%
JULIO DEL 2018	$ 9,017.21	$ -	$ 250.79	$ 9,017.21	50%	
AGOSTO DEL 2018	$ 9,017.21	$ -	$ 250.79	$ 9,017.21	58%	
SEPTIEMBRE DEL 2018	$ 9,017.21	$ -	$ 250.79	$ 9,017.21	67%	
OCTUBRE DEL 2018	$ 9,017.21	$ -	$ 250.79	$ 9,017.21	75%	
NOVIEMBRE DEL 2018	$ 9,017.21	$ -	$ 250.79	$ 9,017.21	83%	
DICIEMBRE DEL 2018	$ 9,017.21	$ -	$ 250.79	$ 9,017.21	92%	
ENERO DEL 2019	$ 9,017.21	$ -	$ 250.79	$ 9,017.21	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
SEPTIEMBRE DEL 2017	$ 560.00	$ 68.39	$ 68.39	$ 491.61	8%	12%
OCTUBRE DEL 2017	$ 491.61	$ 34.80	$ 103.19	$ 456.81	17%	18%
NOVIEMBRE DEL 2017	$ 456.81	$ 7.66	$ 110.85	$ 449.15	25%	20%
DICIEMBRE DEL 2017	$ 449.15	$ 20.86	$ 131.71	$ 428.29	33%	24%
ENERO DEL 2018	$ 428.29	$ 31.72	$ 163.43	$ 396.57	42%	29%
FEBRERO DEL 2018	$ 396.57	$ 30.05	$ 193.48	$ 366.52	50%	35%
MARZO DEL 2018	$ 366.52	$ 27.57	$ 221.05	$ 338.95	58%	39%
ABRIL DEL 2018	$ 338.95	$ 44.88	$ 265.93	$ 294.07	67%	47%
MAYO DEL 2018	$ 294.07	$ 19.76	$ 285.69	$ 274.31	75%	51%
JUNIO DEL 2018	$ 274.31	$ -	$ 285.69	$ 274.31	83%	51%
JULIO DEL 2018	$ 274.31	$ -	$ 285.69	$ 274.31	92%	
AGOSTO DEL 2018	$ 274.31	$ -	$ 285.69	$ 274.31	100%	

Preparado por Donna Holland
13 de julio 2018

Community Action Partnership of Kern
Head Start and Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: March 1, 2018 through February 28, 2019
Report for period ending June 30, 2018 (Month 4 of 12)

Percent of year elapsed: 33%

LOCATION	FUNDED ENROLL-MENT	March	April	May	June	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	68	33,692	32,937	21,731	0	88,360	70,780	125%
Alicante	34	4,692	4,248	1,912	0	10,852	35,390	31%
Broadway	44	0	0	0	0	0	45,799	0%
California City	34	6,563	6,858	0	0	13,421	35,390	38%
Casa Loma	34	4,741	5,183	1,355	0	11,279	35,390	32%
Cleo Foran	34	5,926	8,272	3,789	0	17,987	35,390	51%
Delano	76	19,655	19,877	16,675	0	56,207	79,107	71%
East California	70	29,277	35,209	15,896	0	80,381	72,862	110%
Fairfax	40	6,009	9,054	11,731	0	26,793	41,635	64%
Fairview	34	13,069	11,103	5,947	0	30,118	35,390	85%
Faith	34	12,847	12,659	7,030	0	32,536	35,390	92%
Franklin	24	3,513	6,447	4,266	0	14,226	24,981	57%
Harvey L. Hall	138	21,720	29,180	20,723	13,246	84,869	143,642	59%
Heritage	34	7,911	10,768	4,730	0	23,409	35,390	66%
Home Base	225	17,049	16,140	13,910	4,678	51,776	117,099	44%
Lamont	34	7,478	10,778	7,882	0	26,138	35,390	74%
Lost Hills	20	2,937	3,716	2,597	0	9,250	20,818	44%
Martha J. Morgan	83	30,873	29,947	16,866	0	77,687	86,393	90%
McFarland	24	4,784	3,808	2,560	0	11,153	24,981	45%
Mojave	34	4,209	4,167	2,109	0	10,484	35,390	30%
Noble	34	9,452	10,102	3,947	0	23,500	35,390	66%
Oasis	57	13,411	12,306	6,813	0	32,529	59,330	55%
Oildale	34	5,905	5,413	3,750	0	15,068	35,390	43%
Pacific	62	16,766	16,247	13,908	11,596	58,517	64,535	91%
Pete H. Parra	112	18,538	23,534	20,292	4,111	66,475	116,579	57%
Pioneer	34	6,475	7,451	4,283	0	18,209	35,390	51%
Planz	34	5,440	5,916	3,617	0	14,973	35,390	42%
Primeros Pasos	76	9,563	21,624	16,661	10,089	57,936	79,107	73%
Rafer Johnson	34	3,563	3,419	0	0	6,981	35,390	20%
Roosevelt	34	2,820	4,408	1,913	0	9,142	35,390	26%
Rosamond	100	19,580	22,748	13,481	0	55,810	104,088	54%
San Diego Street	48	11,831	13,317	14,156	9,266	48,571	49,962	97%
Seibert	34	6,818	4,353	2,998	0	14,170	35,390	40%
Shafter	34	15,216	16,512	8,503	0	40,230	35,390	114%
Shafter HS/EHS	36	4,713	6,144	4,384	3,087	18,329	37,472	49%
Sterling	122	18,846	23,481	15,320	6,607	64,254	126,987	51%
Sunrise Villa	34	4,377	2,811	1,945	0	9,133	35,390	26%
Taft	78	6,592	6,061	1,103	0	13,756	81,189	17%
Tehachapi	34	6,832	6,982	3,413	0	17,227	35,390	49%
Vineland	20	8,266	7,254	2,213	0	17,733	20,818	85%
Virginia	34	5,596	5,282	0	0	10,878	35,390	31%
Wesley	60	6,389	8,795	3,719	0	18,903	62,453	30%
Williams	34	10,911	10,920	6,048	0	27,879	35,390	79%
Willow	72	22,239	25,426	14,557	0	62,222	74,943	83%
Administrative Services		0	0	0	0	0	0	NA
Program Services		920	1,867	0	0	2,787	67,661	4%
Policy Council and RPC		1,239	1,542	108	0	2,889	38,727	7%
SUBTOTAL IN-KIND	**2,369**	**479,242**	**534,263**	**328,843**	**62,678**	**1,405,026**	**2,455,136**	**57%**
State General Child Care*		156,851	158,335	88,070	0	403,256	1,293,059	31%
State Preschool*		252,099	284,045	170,865	0	707,009	2,302,208	31%
State Migrant Child Care*		27,786	29,131	3,478	0	60,394	209,207	29%
SUBTOTAL CA DEPT of ED		**436,736**	**471,511**	**262,413**	**0**	**1,170,660**	**3,804,474**	**31%**
GRAND TOTAL		**915,978**	**1,005,774**	**591,256**	**62,678**	**2,575,686**	**6,259,610**	**41%**

*May include estimates

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: February 1, 2018 through January 31, 2019
Report for period ending June 30, 2018 (Month 5 of 12)

Percent of year elapsed: 42%

LOCATION	FUNDED ENROLLMENT	Feb	March	April	May	June	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	5,705	9,601	8,203	9,043	0	32,551	126,539	26%
Chrisman	30	7,252	12,783	13,077	8,234	0	41,346	158,174	26%
Home Base - Lodi	35	5,551	10,440	10,444	9,458	0	35,892	92,268	39%
Home Base - Manteca	12	3,628	4,255	2,413	2,207	0	12,504	31,635	40%
Home Base - Stockton	90	13,682	25,071	21,954	15,585	0	76,292	237,260	32%
Home Base - Tracy	12	1,484	2,342	1,064	1,059	0	5,948	31,635	19%
Kennedy	16	1,791	5,701	5,717	4,418	0	17,627	84,359	21%
Lodi UCC	30	12,131	13,605	10,882	13,879	0	50,497	158,174	32%
Marci Massei	24	3,176	5,938	5,703	5,642	0	20,460	126,539	16%
St. Mary's	16	3,507	5,683	5,348	6,031	0	20,569	84,359	24%
Walnut	24	4,138	8,093	8,225	9,815	0	30,271	126,539	24%
Administrative Services		0	0	0	0	0	0	0	
Program Services		2,299	3,721	7,518	3,528	0	17,067	21,858	78%
Policy Council		342	97	0	0	0	439	2,713	16%
SUBTOTAL IN-KIND	**313**	**64,685**	**107,331**	**100,547**	**88,898**	**0**	**361,462**	**1,282,051**	**28%**

Adventist Health Bakersfield | Children's Mobile Immunizations

FIRST 5 KERN

Sponsored by First 5 Kern. Paid for by Proposition 10.



Pip The Penguin

Pip, Pip, Hooray!

Get Immunized For **Free** Today!

Tuesday, July 31st

Sunrise Villa Head Start

1600 Poplar St., Wasco CA

9:30 a.m.—11:30 a.m.

12:00 p.m.—2:00 p.m.

Vaccines are FREE of charge to children under the age of 18 who meet one of the following criteria:

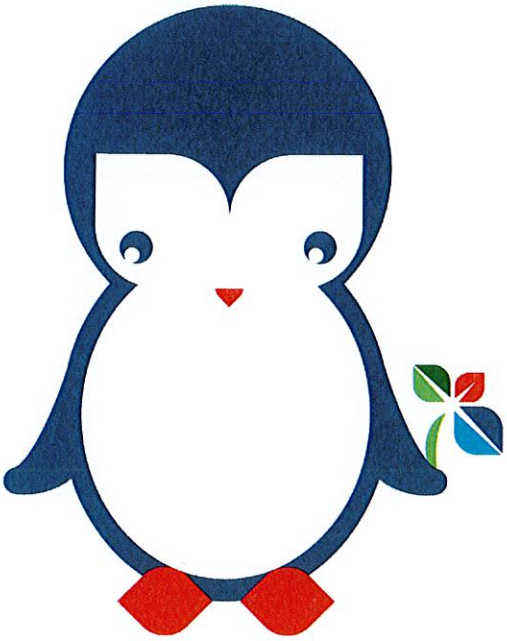
- No health insurance
- Enrolled in Medi-Cal (please bring Medi-Cal card to every visit)
- American Indian or Native Alaskan

Please bring your child's immunization card.

For more information, please call (661) 869-6740

Adventist Health Bakersfield | Children's Mobile Immunizations

FIRST 5 KERN
Sponsored by First 5 Kern. Paid for by Proposition 10.



'Pip' El Pinguino

Pip, Pip, Hurra!

Vacunese

Gratis Hoy !

Martes, 31 de Julio

Sunrise Villa Head Start

1600 Poplar St., Wasco CA

9:30 a.m.—11:30 a.m.

12:00 p.m.—2:00 p.m.

Las vacunas son GRATIS para niños menores de 18 años que cumplen uno de los siguente criterios:

- No aseguranza medica
- Inscrito a Medi-Cal (Favor de traer la tarjeta de Medi-cal en cada visita)
- Indio Americano o Nativo de Alaska

Favor de traer la tarjeta de vacunas de su hijo(a).

Para mas información, llamé a (661) 869-6740

Kern County Department of Child Support Services

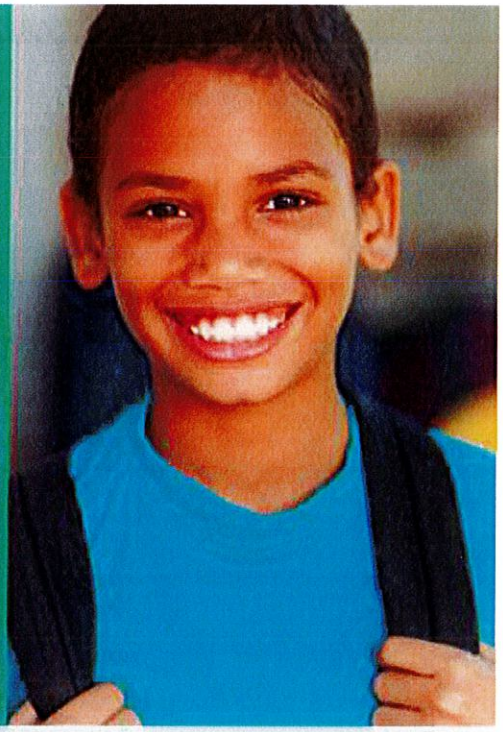
Ready-Set Back 2 School

Health & Wellness Fair

Please help send Kern County children "BACK 2 SCHOOL" with new backpacks!

DONATE
THROUGH JULY 20
at any Kern Schools Branch!

KERN SCHOOLS FEDERAL CREDIT UNION



Attend The

Free Community Event

Connecting families and children with Child Support and community resources

Thursday, August 9, 2018 | 9am - 12pm
Kern County Fairgrounds | 1142 S. P Street

No Income Requirement

School Supplies • Children's Immunizations • Free Children's Haircuts
Information about: nutrition, health, safety, legal services and more

- Activities for kids
- Free Backpacks*

*While supplies last

CHILD SUPPORT SERVICES
Kids Come First
Child support creates a better life for children.

HOMEMAKER CARE TRAINING PROGRAM



THE HOMEMAKER CARE PROGRAM OFFERS
JOB SKILL TRAINING IN JUST 3 WEEKS - FREE

Do you want to learn the basics of being an In-Home Care Attendant?
Do you want to become CPR/First Aid Certified?
If you answered "Yes" to any of these questions then the
Homemaker Care Training Program is for you!

Course Highlights:

- First Aid/CPR
- Elder Care Safety & Management
- Hospice Care & Alzheimer's Education
- Resume & Interview Preparations
- Hoyer Lift Training
- Chronic Diseases
- Infection Control

Homemaker Care Program Upcoming Training Dates:

~~July 9-27, 2018~~
September 10-28, 2018
January 21-Feb. 8, 2019
April 8-26, 2019

Application Process:

- Apply in person at the Homemaker Care Office located at 2634 "G" Street, Bakersfield, Monday-Friday 8:30 AM – 4:30 PM
- Attend a mandatory orientation prior to starting class
- Applications are accepted on a first come first served basis
- For more information please call (661) 325-3016

Qualifications:

- Must be at least 18 years old
- Ability to understand, read, and write English
- No violent criminal background
- Ability to attend the entire three-week training session – Monday through Friday, 8:30 AM - 4:30 PM
- No repeat students permitted

Course Outcomes:

- Certificate of Completion
- CPR & First Aid Certifications through American Heart Association
- Resume Assistance
- Interview preparations

Dignity Health.
Mercy & Memorial Hospitals

Dignity Health.
Mercy & Memorial Hospitals

Homemaker Care Training Program Application

2634 G Street, Bakersfield, CA 93301 (661) 325-3016

Name _____
(Last) (First) (Middle Initial)

Address _____ Zip Code _____

Home Phone _____ Cell Phone _____

Education:

Do you have a High School Diploma or GED? ☐ Yes ☐ No

Do you have additional training or certification that would make you successful in their field? ☐ Yes ☐ No
If yes, please list:
1.
2.

Employment History:

Do you have previous experience as a caregiver? ☐ Yes ☐ No
If yes, please list:
1.
2.

Demographic Information (used for statistical purposes only)

Ethnicity: ☐ African American ☐ Asian/Pacific Islander ☐ Caucasian ☐ Hispanic
☐ Native American ☐ Other _____

Age: ☐ 18-25 ☐ 26-35 ☐ 36-45 ☐ 46-55 ☐ 55+

Please indicate your main source of income. ☐ Job ☐ TANF (AFDC) ☐ Other _____

How did you hear about the Homemaker Care Program?

☐ Flyer
☐ Past Program Student / Friend / Word of Mouth
☐ Organization (name of organization): _____
☐ Other (please describe): _____

Acknowledgement:

I acknowledge that the Homemaker Training Program accepts participants on a first come first served basis. I must attend a mandatory orientation prior to starting the two-week training program. Orientation information must be picked-up in person.

I also acknowledge that the Homemaker Training Program is a two-week program and I must attend the entire training session to receive my certificates. If I am unable to complete the training, I will have the opportunity to return at a later date to complete.

_____

Signature of Applicant **Date**

KIDS SUMMER MOVIE SERIES

MAYA CINEMAS
1000 California Avenue

Wednesdays & Thursdays
All Tickets $1 • All shows begin at 10 am

- August 1 & 2, 2018 — SING • CHICKEN RUN
- August 8 & 9, 2018 — THE LEGO BATMAN • KUNG FU PANDA 3

EDWARDS BAKERSFIELD STADIUM 14
9000 Ming Avenue

Family fun movies playing on **Tuesdays & Wednesdays** for the summertime!

Admission to the Summer Movie Express is only $1. Tickets available for purchase at the box office and all movies in most locations start at **10:00 a.m.**
*Check with your theatre for exact showtimes.

Week 9
Tue. Jul 31 to Wed. Aug 1
Both movies play on both days
The Lego Batman Movie
Trolls

Week 10
Tue. Aug 7 to Wed. Aug 8
Both movies play on both days
Minions
The Boss Baby

STUDIO MOVIE GRILL
2733 Calloway Drive

Budget friendly entertainment option for families, watch $1 screenings of recent, popular, children films.

*Please note: Children's Summer Series varies by location; not all titles will be available at all locations.

JUL 23-JULY 27:	THE CROODS
JUL 30-AUG 3:	THE PRINCE OF EGYPT
AUG 6-AUG 10:	MEGAMIND
AUG 13-AUG 17:	PUSS IN BOOTS
AUG 20-AUG 24:	EPIC
AUG 27-AUG 31:	FLUSHED AWAY

The **City of Bakersfield** and **Spectrum** have teamed up to present **FREE MOVIES IN THE PARK.**

All residents are invited to bring picnic gear, lawn chairs and blankets to the various parks to enjoy a movie beginning at dusk Friday nights.

A list of movies, dates and their corresponding parks are listed below:

JULY 27 - "Coco" at the Spectrum Amphitheatre in The Park at River Walk