Head Start & State Child Development
Birth to age 5

capk
Community Action Partnership of Kern

Head Start/State Child Development Services

POLICY COUNCIL MEETING PACKET

June 28, 2018

POLICY COUNCIL
STANDING COMMITTEES
June 2018

EXECUTIVE COMMITTEE

Chairperson: Enrique Salazar Jr.
Vice Chairperson: Joanna Guillen
Secretary: Nicole Walker
Treasurer: Diana Reyes
Parliamentarian: Ulyses Rodriguez

STANDING COMMITTEE MEMBERS

Board of Director's: Ulyses Rodriguez

BYLAWS (1 Vacancy)
Chairperson: Ulyses Rodriguez

1. Coyolxauhqui Mata
2. Naomi Carrillo
3. Enrique Salazar Jr.
4. Joanna Guillen
5. Rosa Reyes
6. Vacancy

PLANNING (Full Committee)
Chairperson: Joanna Guillen

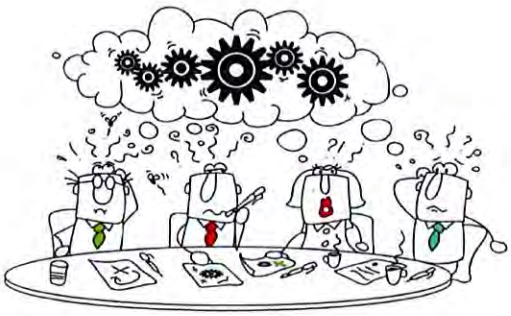
1. Maggy Hartzell
2. Victoria Garcia Carlos
3. Anastasia Lester
4. Lindsay Harrison
5. Yolanda Ochoa
6. Christine DeNardo

SCHOOL READINESS (Full Committee)
Chairperson: Nicole Walker

1. Amber Dunlap
2. Daisy Valencia
3. Jacqueline Boykin
4. Destiny Thompson-Butler

FINANCE (3 Vacancies)
Chairperson- Diana Reyes

1. Amber Dunlap
2. Destiny Thompson-Butler
3. Christine DeNardo
4. Vacancy
5. Vacancy
6. Vacancy



Policy Council Sub-Committee Attendance Sheet
2017-2018

Bylaws Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Ulyses Rodriguez (Chair)				X		ABS					
Coyolxauhqui Mata				X		X					
Naomi Carrillo				ABS		ABS					
Enrique Salazar Jr.				ABS		ABS					
Joanna Guillen				ABS		ABS					
Opening											
Opening											

Budget & Finance Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Diana Reyes (Chair)			X		X						
Christine DeNardo			ABS		ABS						
Amber Dunlap			X		X						
Kimberly Henry			ABS	R	R	R	R	R	R	R	R
Destiny Butler Thompson					ABS						
Opening											
Opening											
Opening											

School Readiness Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Nicole Walker (Chair)		X		X		X					
Amber Dunlap		X		X		X					
Destiny Butler Thompson						X					
Opening											



Planning Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Joanna Guillen (Chair)	X	X	X		X	X	X				
Sharif Hassan	X	X	ABS		R	R	R	R	R	R	R
Maggy Hartzell	X	ABS	X		ABS	ABS	ABS				
Christine DeNardo	ABS	X	X		ABS	ABS					
Victoria Garcia Carlos	X	X	X		X	X	X				
Anastasia Lester	X	X	X		X	X	X				
Lindsay Harrison	X	ABS	X		X	X	X				
Yolanda Ochoa						X	X				

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	Oct.
Sharif Hassan		X	ABS	X	R	R	R	R	R	R	R
Ulyses Rodriguez						X					

Legend	
Attended	X
Did not attend	ABS
Attended a CAPK Function	
Resigned	R
Terminated	
Did not meet	
Not Elected at the time	

Policy Council
Attendance 2017-2018

Legend:	
Attended	X
Did not attend meeting	ABS
Attending Another CAPK function	
Appealed Termination	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Not elected Rep at the time	

#	REGION 1 PC Member Name	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Jacqueline Boykin- Willow	X	X	X	ABS	X	X	X					
2	Nicole Walker- Noble	X	X	X	X	X	X	X					
3	Daisy Valencia- Wesley	X	X	X	ABS	X	X	X					
4	Amber Dunlap- Willow	X	X	X	ABS	X	X	X					
#	REGION 2 PC Member Name	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Kristel Melendez- Pioneer	ABS	ABS	ABS	R	R	R	R	R	R	R	R	R
2	Ulyses Rodriguez- Williams	X	X	X	X	X	X	X					
3	Kimberly Henry- Pacific	ABS	ABS	ABS	R	R	R	R	R	R	R	R	R
4	Coyolxauhqui Mata- Roosevelt	X	X	X	X	X	ABS	ABS					
5	Marina Acosta- East Cal					X	ABS	ABS					
6	Karla Villa- Sterling					X	ABS	ABS					
#	REGION 3 PC Member Name	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Sharif Hassan- Harvey Hall	X	X	X	ABS	ABS	R	R	R	R	R	R	R
2	Victoria Garcia Carlos- Planz	X	X	X	ABS	X	X	ABS					
3	Joanna Guillen- Harvey Hall	X	ABS	X	X	X	ABS	ABS					
4	Enrique Salazar- Pete Parra	X	X	ABS	X	X	ABS	X					
#	Region 4 PC Member Name	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Naomi Carrillo- Mojave	X	ABS	X	ABS	X	X	ABS					
2	Maggie Hatzell- Rosamond	X	X	X	ABS	X	X	ABS					
3	Christine DeNardo- California City	X	X	X	X	X	ABS	ABS					
4	Gail Otis- Rosamond					X	X	R	R	R	R	R	R
#	Home Base PC Member Name	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Diana Reyes- HB O. Martinez	X	X	X	X	X	X	X					
2	Destiny Thompson-Butler- M. Craig					X	X	X					
	BC/Blanton EHS Partnership	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Tranisha Hartman- Bakersfield College	ABS	R	R	R	R	R	R	R	R	R	R	R
	San Joaquin EHS Partnership	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Rosa Reyes HB M.Faustio		X	X	X	X	ABS	X					
2	Opening												
	Community Rep Member	Nov 2017	Dec 2016	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Ana Lester- First 5	X	X	X	X	X	X	X					
2	Lindsay Harrison- Standard District	X	X	X	ABS	X	X	ABS					
3	Opening												
	Board Member	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	June 2018	July 2018	Aug 2018	Sept 2018	Oct 2018
1	Yolanda Ochoa		ABS		X		X	ABS					

Policy Council Agenda
June 28, 2018
5005 Business Park North
5:30 p.m. – 6:30 p.m.
Meeting Locations:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Call to Order** — Chairperson
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action

   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum** — Secretary

3. **Approval of Agenda** — Chairperson — ***ACTION**
   a. Agenda dated: June 28, 2018

4. **Approval of Minutes** — Chairperson — ***ACTION**
   a. Minutes dated: April 26, 2018
   b. Meeting Notes: May 24, 2018
   c. Minutes dated: May 29, 2018

5. **Presentation of Guests /Public Forum**
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis.* ***Speakers are limited to five minutes each****. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*

6. **Standing Committee Reports** — (3 minutes per report)
   a. School Readiness Committee — **No Report**
   b. Planning Committee — **Verbal Report**
   c. Finance Committee — **Verbal Report**
   d. By-Laws Committee — **No Report**

7. **Presentations** — (15 minutes per presentation)
   a. Summer Safety – Kern County Fire Department, Public Education
   b. Preparing Your Child for Kindergarten – RayJean Stone, Content Area Specialist Health

8. **New Business** — Chairperson — ***ACTION**
   a. Request to approve the Head Start / Early Head Start School Readiness Goals 2018 – 2019 – Carolyn Coffey, Education Coordinator

9. **Executive Session** — Chairperson — ***ACTION**
   a. Request to approve candidate identified for vacant CFO position – Yolanda Gonzales, Head Start / State Child Development Director

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, June 20, 2018 Lisa Price, Program Governance Coordinator

10. **Communications**
    a. Kern Head Start Budget vs. Actual Expenditures, March 1, 2018 through May 31, 2018
    b. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2018 through May 31, 2018
    c. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2018 through May 31, 2018
    d. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2017 through May 31, 2018
    e. Parent Local Travel & Child Care through May 31, 2018
    f. Parent Activity Funds through May 31, 2018
    g. Kern Head Start and Early Head Start Non-Federal Share and In-Kind Report, March 1, 2018 through May 31, 2018
    h. San Joaquin Early Head Start Non-Federal and In-Kind Report, February 1, 2018 through May 31, 2018
    i. 2017 – 2018 Recruitment & Selection Plan
    j. Kern County Cooling Centers
    k. Kern County Sheriff's Office Headquarters Tours
    l. Free Community Support Group
    m. Kern County Nurse – Family Partnership; Kern County Public Health Department / First 5
    n. Make it a Holiday Not a Hazard/Fireworks Injuries
    o. Policy Council Bylaws Committee Meeting minutes May 3, 2018 (English/Spanish)
    p. Policy Council Planning Committee Meeting minutes May 1, 2018 (English/Spanish)
    q. School Readiness Committee Meeting minutes May 16, 2018 (English/Spanish)
    r. Policy Council Planning Committee Meeting minutes June 5, 2018 (English/Spanish)
    s. Policy Council termination letter, Christine DeNardo - May 4, 2018 (English/Spanish)
    t. Policy Council termination letter, Maggy Hartzell - May 30, 2018 (English/Spanish)

11. **Program Governance Report/Training**	Lisa Price	**Verbal Report** (5 min.)
12. **Community Representative Report**	Lindsay Harrison/ Ana Lester	**Verbal Report** (5 min.)
13. **Early Head Start San Joaquin Report**	Rashi Strother	**Verbal Report** (3 min.)
14. **Early Head Start Partnership Report**	Debbie Connolly	**Verbal Report** (3 min.)
15. **Board of Directors Representative Report**	Yolanda Ochoa	**No Report** (3 min.)
16. **Director's Report (HS/State Child Development)**	Yolanda Gonzales	**Verbal Report** (5 min.)
17. **Policy Council Chairperson/Announcements**	Enrique Salazar Jr.	**Verbal Report** (3 min.)
18. **Adjournment**	Chairperson	

Next meeting to be held July 26, 2018 with a light dinner at 5:00 p.m. and meeting to begin at 5:30 p.m.
5005 Business Park North, Suite 130- Board Room

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, June 20, 2018 Lisa Price, Program Governance Coordinator

Agenda del consejo de política
28 de junio, el 2018
5005 Business Park North
5:30 p.m. – 6:30 p.m.
Ubicaciones de reuniónes:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Llamado a la orden** — Presidente
   a. Momento de silencio, Juramento de la lealtad
   b. Lectura de la promesa de acción comunitaria

   ""La Acción Comunitaria cambia la vida de las personas, encarna el espíritu de esperanza, mejora las comunidades, y hace que Estados Unidos sea un mejor lugar para vivir. Nos preocupamos por toda la comunidad y estamos dedicados a ayudar a las personas a ayudarse a sí mismos y ayudarse unos a otros ".

2. **Pasar lista/Establecer Quórum** — Secretario

3. **Aprobación de la agenda** — Presidente — ***acción**
   a. Agenda de fecha: 28 de junio, el 2018

4. **Aprobación de Minutos** — Presidente — *** acción**
   a. Minutos Fecha: 26 de abril, el 2018
   b. Notas de la reunión: 24 de mayo, 2018
   c. Minutos de fecha: 29 de mayo, 2018

5. **Presentación de invitados/Foro público**
   a. *El público que desee dirigirse al Consejo de políticas puede hacerlo en este momento. Los miembros del Consejo de política pueden responder brevemente a las declaraciones formuladas o preguntas formuladas. Sin embargo, el CP no tomará ninguna otra acción que la de referir el (los) artículo (s) al personal para el estudio y análisis. **Los altavoces están limitados a cinco minutos cada uno**. Si más de una persona desea abordar el mismo tema, el tiempo total de grupo para el tema será de 10 minutos. Por favor, Indique su nombre antes de hacer su presentación. Gracias.*

6. **Informes del Comité permanente** — (3 Minutos por informe)
   a. Comité de preparación escolar — **No Informe**
   b. Comité de planificación — **Informe verbal**
   c. Comité de finanzas — **Informe verbal**
   d. Comité de reglamentos — **No Informe**

7. **Presentacións** — (15 minutos por presentación)
   a. Seguridad el verano – Departamento de bomberos del Condado de Kern, Educación pública
   b. Como preparar a su hijo(a) para el Kinder – RayJean Stone, especialista en area de contenido Salud familiar

8. **Nuevos asuntos** — Presidente — *** acción**
   a. Solicitud para aprobar las metas de preparación escolar de Head Start/Early Head Start 2018-2019, Carolyn-el Coordinador de educación

9. **Sesión Ejecutiva** — Presidente — *** acción**

Esto es para certificar que esta notificación de la agenda se publicó en el vestíbulo de la oficina de administración de CAPK en 5005 Business Park North, Bakersfield, CA y en línea en www.capk.org antes de las 12:00 p.m. 20 de junio, el 2018 Lisa Price, Coordinadora de gobernabilidad del programa

a. Solicitud para aprobar candidato identificado para el puesto vacante de Director Financiero (CFO) , Yolanda Gonzales – Directora de desarrollo para niños del estado

10. **Comunicaciones**
    a. Presupuesto Kern Head Start frente a los gastos reales, 1 de marzo de 2018 hasta el 31 de mayo, 2018
    b. Presupuesto de Kern Early Head Start frente a los gastos reales, 1 de marzo de 2018 hasta el 31 de mayo de 2018
    c. El presupuesto de Early Head Start de San Joaquín frente a los gastos reales, 1 de febrero de 2018 hasta el 31 de mayo, el 2018
    d. Presupuesto de alianzas para cuidado de niños de Early Head Start frente a los gastos reales, 1 de septiembre de 2017 hasta el 31 de mayo de 2018
    e. Viajes locales para padres y cuidado de niños hasta el 31 de mayo de 2018
    f. Fondos de actividades para los padres hasta el 31 de mayo de 2018
    g. Kern Head Strat y Early Head Strat compartio que no federal de acciones e intereses en especie, del 1 de marzo de 2018 al 31 de mayo de 2018
    h. Informe no federal y en especie de Early Head Start de San Joaquín, del 1 de febrero de 2018 al 31 de mayo de 2018
    i. 2017 – 2018 plan de reclutamiento y selección
    j. Centro de enfriamento del Condado de Kern
    k. Oficinas centrales de la oficina del Sheriff del Condado de Kern
    l. Grupo de apoyo comunitario grautuito
    m. Enfermera del Condado de Kern – asociación familiar; Departamento de salud pública del Condado de Kern / Primeros 5
    n. Que sea un día festivo, no un peligro/lesiones de fuegos artificiales
    o. Reunión del comité de estatutos del consejo de política de minutos, el 3 de mayo de 2018 (Inglés/Español)
    p. Reunión del comité de planificación del consejo de política de minutos el 1 de mayo de 2018 (Inglés/Español)
    q. Reunión del comité de preparación escolar minutos el 16 de mayo de 2018 (Inglés/Español)
    r. Reunión del comité de planificación del Consejo de políticas minutos el 5 de junio de 2018 (Inglés/Español)
    s. Carta de terminación del consejo de política, Christine DeNardo el 4 de mayo de 2018 (Inglés/Español)
    t. Carta de terminación del concilio de pólizas, Maggy Hartzell el 30 de mayo de 2018 (Inglés/Español)

11. **Informe de gobernanza /capacitación del programa**	Lisa Price	**Informe Verbal** (5 min.)
12. **Informe del representante de la comunidad**	Lindsay Harrison/ Ana Lester	**Verbal Informe** (5 min.)
13. **Informe de Early Head Start de San Joaquín**	Erupción Strother	**Informe verbal** (3 min.)
14. **Informe de asociación de Early Head Start**	Debbie Connolly	**Informe verbal** (3 min.)
15. **informe del representante de la junta directiva**	Yolanda Ochoa	**No Informe** (3 min.)
16. **informe de director(Head Start/Desarrollo para ninos del estado)**	Yolanda Gonzales	**Informe Verbal** (5 min.)
17. **Presidente del Consejo de política/anuncios**	Enrique Salazar Jr.	**Informe verbal** (3 min.)
18. **Aplazamiento**	Presidente	

La próxima reunión que se realizara el 26 de julio el 2018 con una cena ligera a las 5:00 p.m. Y la reunión comienza a las 5:30 p.m.
5005 Business Park North, Suite 130-sala de juntas

Esto es para certificar que esta notificación de la agenda se publicó en el vestíbulo de la oficina de administración de CAPK en 5005 Business Park North, Bakersfield, CA y en línea en www.capk.org antes de las 12:00 p.m. 20 de junio, el 2018 Lisa Price, Coordinadora de gobernabilidad del programa

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING MINUTES
April 26, 2018
5005 Business Park North
Conference Room 130

1. **Call to Order – Parliamentarian, Ulyses Rodriguez,** called the meeting to order at 5:30 p.m.
   a. Moment of Silence, Pledge of Allegiance - Parliamentarian
   b. Reading of Promise of Community Action
   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum – Secretary, Nicole Walker**. Quorum was established.
   PC Members Present: Jacqueline Boykin, Amber Dunlap, Nicole Walker, Daisy Valencia, Ulyses Rodriguez, Sharif Hassan, Victoria Garcia Carlos, Diana Reyes, Destiny Thompson-Butler, Ana Lester, Lindsay Harrison, Yolanda Ochoa, Naomi Carrillo, Maggy Hartzell, Christine DeNardo, Gail Otis.

3. **Approval of Agenda – Parliamentarian, (**ACTION)**
   a. Motion for approval of the PC Agenda dated April 26, 2018, with the removal of item 7d, was made by Diana Reyes; Amber Dunlap seconded; motion carried unanimously.

4. **Approval of Minutes – Parliamentarian, (**ACTION)**
   Motion for approval of the PC meeting minutes dated March 22, 2018, was made by Victoria Garcia Carlos; Diana Reyes seconded; motion carried unanimously.

5. **Presentation of Guests/Public Forum**
   The following guests were in attendance: Anthony Boykin; Janelle Gonzalez, Governance Coordinator; Monica Ayon, Center Director; Donna Holland; Fiscal Administrator; Gabriel Cleaver, IT Specialist; Mary Ann Mooney, Program Manager; Elizabeth Williams, Program Manager; Debbie Connolly, Early Head Start Partnership Coordinator; Nadine Berry, Administrative Assistant.
   a. *(The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than referring the item(s) to staff for study and analysis. Speakers are limited to five minutes each. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.)*

6. **Standing Committee Reports** (three minutes each)
   a. School Readiness Committee –
   No report. Next meeting, May 16, 2018, 5:30 p.m.
   b. Planning Committee –
   Quorum was established. The Committee discussed CACFP numbers, Enrollment and Attendance and the refunding application. Next meeting, May 1, 2018, 5:30 p.m.
   c. Budget and Finance Committee –
   Ms. Holland shared a letter from the Office of Head Start advising CAPK that it is time to submit the refunding application for the EHS Child Care Partnership for the 2018/2019 fiscal year. The Committee also reviewed the Budget to Actual and discussed the carryover request. Next meeting, May 17, 2018, 5:30 p.m.
   d. By-Laws Committee –
   Ms. Gonzalez stated that she was in the process of working on the By-Laws proposals to bring to the Policy Council. Next meeting, May 3, 2018, 5:30 p.m.

7. **New Business – Parliamentarian (**ACTION)**
   a. Request to approve the Head Start/Early Head Start Budget Carry Over Funds – Donna Holland, Fiscal Administrator
   Ms. Holland shared that on January 25, 2018, the Policy Council approved the request for carry over. A Notice of Action stating the request has been approved should be arriving any time. The carry over funds will be

used to replace vehicles, purchase and perform renovations for a site for additional Head Start services, and a convection oven for the Central Kitchen. Requesting approval to proceed with the purchases and renovations as mentioned.
Motion for approval of the request to approve the Head Start/Early Head Start Budget Carry Over Funds, was made by Amber Dunlap; Diana Reyes seconded; motion carried unanimously.

b. Request to approve the Early Head Start Child Care Partnership 2018-2019 Application for Continued Funding – Donna Holland, Fiscal Administrator
Ms. Holland stated CAPK received notification that it is time to submit the application for continued funding if CAPK is to continue the EHS Partnership Grant. There are no changes for the application, there will still be 56 slots between Bakersfield, College, Blanton, and Garden Pathways. The new funding year will start September 1, 2018. Ms. Holland indicated that staff are recommending the Policy Council approve the refunding application.
Motion for approval of the request to approve the Early Head Start Child Care Partnership 2018-2019 Application for Continued Funding, was made by Ana Lester; Sharif Hassan seconded; motion carried unanimously.

c. Request to approve San Joaquin Budget Revision – Donna Holland, Fiscal Administrator
Ms. Holland provided a summary of the request indicating that there are vehicles which need to be replaced due to age and damage. There have been potential savings identified that will be used to purchase the vehicles. Staff are currently using their own vehicles. The Office of Head Start is agreeable to the revision for the purchases. Staff is requesting the Policy Council approve the budget revision.
Motion for approval of the request to approve the San Joaquin Budget Revision, was made by Yolanda Ochoa; Amber Dunlap seconded; motion carried unanimously.

d. Request to approve the 2017-2018 Early Head Start Child Care Partnership Self-Assessment – Debbie Connolly, Early Head Start Partnership Coordinator
This item was removed from the agenda and will be revisited at a later date.

e. Nomination and Election for the Head Start Representative on the CAPK Board of Directors
The previous Representative was Sharif Hassan, who has resigned from the Policy Council. Ulyses Rodriguez was nominated to be the new Head Start Representative on the CAPK Board of Directors.
Motion for approval of Ulyses Rodriguez to be elected as the Head Start Representative on the CAPK Board of Director's, was made by Yolanda Ochoa; Sharif Hassan seconded; motion carried unanimously.

f. Nomination and Election for the Policy Council By-Laws Committee (2 openings)
There was one nomination for the By-Laws Committee, which is Rosa Reyes.
Motion for approval of Rosa Reyes to be elected to the Policy Council By-Laws Committee, was made by Lindsay Harrison; Victoria Garcia Carlos seconded; motion carried unanimously.

g. Nomination and Election for the Policy Council Budget & Finance Committee (4 openings)
There were three nominations for the Budget and Finance Committee. The nominees are Rosa Reyes, Gail Otis, and Destiny Thompson-Butler.
Motion for approval of Rosa Reyes, Gail Otis, and Destiny Thompson-Butler to be elected to the Policy Council Budget and Finance Committee, was made by Amber Dunlap; Diana Reyes seconded; motion carried unanimously.

h. Nomination and Election for the Policy Council School Readiness Committee (2 openings)
There was one nomination for the School Readiness Committee, which is Destiny Thompson-Butler.
Motion for approval of Destiny Thompson-Butler to be elected to the Policy Council School Readiness Committee, was made by Victoria Garcia Carlos; Jacqueline Boykin seconded; motion carried unanimously.

i. Nomination and Election for the Policy Council Planning Committee (1 opening)
There was one nomination for the Planning Committee, which is Yolanda Ochoa.
Motion for approval of Yolanda Ochoa to be elected to the Policy Council Planning Committee, was made by Ana Lester; Sharif Hassan seconded; motion carried unanimously.

8. **Presentations**
   a. No presentations

9. **Communications**
   a. Kern Head Start & Early Head Start Budget vs. Actual Expenditures, March 1, 2017 through March 31, 2018 (Interim Year-End Report)
   b. Kern Head Start & Early Head Start Budget vs. Actual Expenditures, March 1, 2018 through March 31, 2019
   c. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2017 through March 31, 2018 (Interim Year-End Report)
   d. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2018 through March 31, 2019
   e. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2017 through March 31, 2018
   f. Parent Local Travel & Child Care through March 31, 2018
   g. Parent Activity Funds through March 31, 2018
   h. Dignity Health Mercy & Memorial Hospitals – Community Wellness Programs
   i. Exceptional Family Center Presents "Identifying the Developmental Disabilities and Services" Conference
   j. Kern Community Foundation Community Volunteers to Assist in Reading Scholarships Application
   k. Policy Council Planning Committee Meeting Minutes April 2, 2018
   l. Policy Council School Readiness Committee Meeting Minutes March 14, 2018
   m. Policy Council Bylaws Committee Meeting Minutes March 8, 2018
   n. Office of Head Start 2018-2019 Funding Guidance for Early Head Start Child Care Partnerships
   o. Letter of Resignation dated March 28, 2018 – Sharif Hassan, Policy Council Member

   Motion made by Amber Dunlap to receive and file items (a) – (o).

10. **Program Governance Report/Training** – Janelle Gonzalez, Governance Coordinator

    Ms. Gonzalez shared that the upcoming Federal Review for San Joaquin and Early Head Start Partnership would be the week of May 14. She advised the PC members the reviewers may also ask to speak with them and ask them about their rights and responsibilities for the Program. The PC receive data information that becomes part of the agenda and they review and approve these items. If there is something they don't understand, they can ask a staff person for clarification. Ms. Gonzalez provided a handout to the members which they can have with them if they are interviewed. Ms. Gonzalez distributed copies of the 2016-2017 Annual Report. She thanked the members for being there.

11. **Community Representative Report** – Ana Lester/Lindsay Harrison

    Ms. Harrison shared some upcoming events: Mental Health First Aid training with provides people with a better understanding of how to notice if someone is experiencing a Mental Health or substance abuse crisis. The training is taking place in Tehachapi. Kids Fest 2018 will be taking place May 12, 2018, in Pioneer Village at the Kern County Museum. This is an opportunity to take children out and participate in activities. There will also be a Fruit and Veggie Fest at the North Chester Wal Mart which will focus on healthy eating.

    Ms. Lester provided information on How to Prevent Lead Poisoning. One of the best ways is through healthy eating. The best way is to ensure children are not putting lead-based items in their mouths, such as foreign toys or paint chips. She shared that the Make a Splash campaign provides swim lessons in two-week sessions. Parents have the opportunity during this time to receive CPR instruction.

12. **Early Head Start San Joaquin Report** – Rashi Strother, Family Services and Governance Specialist

    It was shared that San Joaquin is preparing for their Federal Review taking place the week of May 14, 2018. The review will be data driven to see if the program is progressing towards School Readiness. The staff are currently in process of being prepared with mock interviews. There is an literacy event scheduled for May 19, 2018 at Pixie Wood Amusement Park.

13. **Early Head Start Partnership Report** – Debbie Connolly, EHS Partnership Coordinator

    Ms. Connolly stated that the Partnership is also in the process of preparing for their Federal Review taking place the week of May 14, 2018. She feels the Partnership is pretty well ready and they are conducting mock interviews with the staff as well. She indicated training was provided by LeTisha Brooks and MaryAnn Mooney, Program Managers, on Care and Supervision to the teachers and directors of the Partnership.

14. **Board of Directors Representatives Report** – Yolanda Ochoa, CAPK Board of Directors Representative

    Ms. Ochoa stated that the Board of Director's meeting was similar in content to the Policy Council agenda. She thanked everyone for their participation.

15. **Director's Report (HS/State Child Development)** – Yolanda Gonzales, Director of Head Start/State Child Development

    It was stated that the Federal Review is on everyone's mind at this time. Ms. Gonzales and part of the Administrative team are currently in Anaheim attending the Annual National Head Start Association (NHSA) Conference. A team has been selected to go to San Joaquin prior to the review to support the team there and there will also be selected people on site during the week of the review. There will also be an annual audit taking place in Kern during the same week. The end of the school year is approaching and there are various dates for the last day of school and that if there are questions, to check with the Center Director or Home Base Educator.

16. **Policy Council Chairperson/Announcements** – Ulyses Rodriguez, Parliamentarian

    Sharif Hassan submitted his resignation for the Policy Council. He stated it has been a pleasure working with the Policy Council, but he has determined that helping at his child's center and being there for his family is what he really needs to do. He said that he is going to school to become a certified substitute teacher. Being part of Policy Council is an experience he is thankful for.

17. **Adjournment** – Parliamentarian

    The meeting was adjourned at 6:26 p.m. by the Parliamentarian.

Asociación de acción comunitaria de Kern
Actas de reunión del Consejo de políticas
Abril 26, el 2018
5005 Business Park North
Sala de conferencias 130

1. **Llamado a la orden – Parlamentario, Ulyses Rodriguez,** Llamo, la reunión para ordenar a la 5:30 P.m.
   a. Momento de silencio, juramento de lealtad - Parlamentario
   b. Lectura de la promesa de acción comunitaria
   "La Comunidad de Acción cambia la vida de las personas, encarna el espíritu de esperanza, mejora las comunidades y hace de Estados Unidos un mejor lugar para vivir. Nos preocupamos por toda la comunidad, y nos dedicamos a ayudar a las personas a ayudarse a sí mismas y mutuamente."

2. **Pasar Lista/Establecer Quórum- Secretaria, Nicole Walker**. Quórum fue establecida.
   Miembros de PC presentes: Jacqueline Boykin, Amber Dunlap, Nicole Walker, Daisy Valencia, Ulyses Rodriguez, Sharif Hassan, Victoria Garcia Carlos, Diana Reyes, Destiny Thompson-Butler, Ana Lester, Lindsay Harrison, Yolanda Ochoa, Naomi Carrillo, Maggy Hartzell, Christine DeNardo, Gail Otis.

3. **Aprobacion de la agenda – Parlamentario, (* * acción)**
   a. Mocion para la aprobacion de la Agenda del PC fecha Abril 26, 2018, con la eliminacion de elemento 7D, Fue realizada por Diana Reyes; Amber Dunlap secundado; movimiento llevado Unánimemente.

4. **Aprobación de minutos – Parlamentario, (* * acción)**
   Mocion para la aprobacion de la reunión PC minutos de fecha Marzo 22, 2018, Fue hecha Por Victoria Garcia Carlos; Diana Reyes secundado; movimiento llevado Unánimemente.

5. **Presentación de Invitados/Foro Publico**
   Los siguientes invitados asistieron: Anthony Boykin; Janelle Gonzalez, Coordinadora de Gobernabilidad; Monica Ayon, Directora de centro; Donna Holland; Administradora fiscal; Gabriel Cleaver, especialista en IT; Mary Ann Mooney, Gerente de programa; Elizabeth Williams, Gerente de programa; Debbie Connolly, Early Head Start Coordinadora de alianzas; Nadine Berry, asistente administrativa.
   a. *(El público que desee dirigirse al Consejo de política completa puede hacerlo en este momento. Los miembros del Consejo de política pueden responder brevemente a las declaraciones formuladas o preguntas formuladas. Sin embargo, el PC no tomará ninguna otra acción que referir el (los) artículo (s) al personal para el estudio y análisis. Los altavoces estan limitados a cinco minutos cada uno. Si más de una persona desea abordar el mismo tema, el tiempo total de grupo para el tema será de 10 minutos. Por favor, indique su nombre antes de hacer su presentation. Gracias.*

6. **Informes de los Comité vigentes** (Tres minutos cada uno)
   a. Comité de preparación escolar –
   No hay informe. Próxima reunión Mayo 16, 2018, 5:30 p.m.
   b. Comité de planificación –
   Se estableció el quórum. El Comité examinó los números CACFP, la inscripción y la asistencia y la solicitud de reembolso. Próxima reunión, Mayo 1, el 2018, 5:30 p.m.
   c. Presupuesto y Comité de finanzas –
   La Sra. Holland compartió una carta de la oficina de Head Start para asesorar a CAPK de que es hora de presentar la solicitud de reembolso para la Asociación de cuidado infantil de EHS para el año fiscal 2018/2019. El Comité también examinó el presupuesto a la actual y debatió la solicitud de prórroga. Próxima reunión, 1 de Mayo 17 2018, 5:30 p.m.
   d. Comité de estatutos –
   La Sra. Gonzalez declaró que estaba en el proceso de trabajar en las propuestas de los estatutos para llevar al Consejo de política a la proxima reunión, 3 de mayo, 2018, 5:30 p.m.

7. **Nuevos Asuntos – Parlamentario (* * acción)**
   a. Solicitud de aprobación del presupuesto de Head Start /EHS – Donna Holland, administradora fiscal
   Sra. Holland compartió que el 25 de enero de 2018, el Consejo de política aprobó la solicitud de transportación. Un aviso de acción que indica la solicitud ha sido aprobada debe llegar en cualquier momento. Los fondos de transporte serán utilizos para reemplazar vehículos, comprar y realizar renovaciones para un

sitio de servicios adicionales de Head Start, y un horno de convección para la cocina central. Solicitud de aprobación para proceder con las compras y renovaciones como se mencionó.
Moción de aprobación de la peticion para aprobar el presupuesto principal del comienzo HS/EHS fue hecho por Amber Dunlap; Diana Reyes secundado; movimiento llevado Unánimemente.

b. Solicitud para aprobar la solicitud de la Asociación 2018-2019 para el cuidado de niños de Early Head Start para la financiación continuada – Donna Holland, administradora fiscal
La Sra. Holland declaró que CAPK recibió la notificación de que es hora de presentar la solicitud de financiación continuada CAPK continuara la subvención de la Asociación de EHS. No hay cambios para la aplicación, todavía habrá 56 ranuras entre Universidad Bakersfield, Blanton, y Garden Pathway. El nuevo año de financiación comenzará el 1 de septiembre de 2018. La Sra. Holland indicó que el personal está recomendando al Consejo de política para aprobar la solicitud de reembolso.
Moción de aprobación de la peticion para aprobacion Early Head Start Asociación de cuidado infantil 2018-2019 solicitud de financiación continuada, fue hecho por Ana Lester; Sharif Hassan secundado; movimiento llevado Unánimemente.

c. Solicitud de aprobación de la revisión presupuestaria de San Joaquín – Donna Holland, administradora fiscal
La Sra. Holland proporcionó un resumen de la solicitud que indica que hay vehículos que necesitan ser sustituidos debido a la edad y los daños. Se han identificado posibles ahorros que se usarán para comprar los vehículos. El personal está utilizando actualmente sus propios vehículos. La oficina de Head Start está de acuerdo con la revisión de las compras. El personal está solicitando al Consejo de política aprobar la revisión presupuestaria.
Moción de aprobación de la peticion para aprobar la revisión presupuestaria de San Joaquín, fue hecha por Yolanda Ochoa; Amber Dunlap secundado; movimiento llevado Unánimemente.

d. Solicitud de aprobación de 2017-2018 Early Head Start Autoevaluación de la Asociación de cuidado infantil – Debbie Connolly, Coordinadora de la Asociación de Early Head Start
Este artículo fue eliminado de la agenda y será revisitado en una fecha posterior.

e. Nombramiento y elección del representante de Head Start en la Junta Directiva de CAPK
El representante anterior fue Sharif Hassan, quien ha dimitido del Consejo de política. Ulyses Rodriguez fue nominado para ser el nuevo representante de Head Start en la Junta Directiva de CAPK.
Moción para la aprobación de Ulyses Rodriguez por ser elegido como el representante de Head Start en la Junta Directiva de CAPK, fue hecho por Yolanda Ochoa; Sharif Hassan secundado; movimiento llevado Unánimemente.

f. Nombramiento y elección del Consejo de política Comité BY LAWS (2 aperturas)
Hubo una nominación para el Comité de estatutos, que es Rosa Reyes.
Moción para la aprobación de Rosa Reyes por ser elegida al Concilio de pólizas por Comité de BY LAWS, fue hecho por Lindsay Harrison; Victoria Garcia Carlos secundado; movimiento llevado Unánimemente.

g. Nombramiento y elección del Comité de presupuesto y finanzas del Consejo de política (4 aperturas)
Hubo tres nominaciones para el Comité presupuestario y de finanzas. Los nominados son Rosa Reyes, Gail Otis y Destiny Thompson-Butler.
Moción para la aprobación de Rosa Reyes, Gail Otis, y Destiny Thompson-Butler por ser elegidos para el Comité de presupuesto y finanzas del Consejo de políticas, fue hecho por Amber Dunlap; Diana Reyes secundado; movimiento llevado Unánimemente.

h. Nombramiento y elección para el Comité de preparación escolar del Concilio de pólizas (2 aperturas)
Había una nominación para el Comité de preparación de la escuela, que es Destiny Thompson-Butler.
Moción para la aprobación de Destiny Thompson-Butler por ser elegida para el Comité de preparación escolar del Concilio de pólizas, fue hecho por Victoria Garcia Carlos; Jacqueline Boykin secundado; movimiento llevado Unánimemente.

i. Nombramiento y elección del Comité de planificación del Consejo de política (1 apertura)
Hubo una nominación para el Comité de planeamiento, que es Yolanda Ochoa.
Moción para la aprobación de Yolanda Ochoa por ser elegida para el Comité de planificación del Concilio de pólizas, fue hecho por Ana Lester; Sharif Hassan secundado; movimiento llevado Unánimemente.

8. **Presentaciones**
   a. No hay presentaciones

9. **Comunicaciones**
   a. Kern Head Start y el presupuesto inicial frente a los gastos reales, 1 de marzo, 2017 hasta el 31 de marzo de 2018 (informe de fin de año interino)
   b. Kern Head Start y presupuesto inicial frente a gastos reales, 1 de marzo de 2018 hasta el 31 de marzo de 2019
   c. Presupuesto de inicio de San Joaquín frente a los gastos reales, 1 de febrero de 2017 hasta el 31 de marzo de 2018 (informe de fin de año interino)
   d. Presupuesto de inicio de San Joaquín frente a los gastos reales, 1 de febrero de 2018 hasta el 31 de marzo de 2019
   e. Presupuestación de las alianzas de cuidado infantil en el presupuesto vs gastos reales, 1 de septiembre de 2017 hasta el 31 de marzo de 2018
   f. Viajes locales para padres y cuidado de niños hasta el 31 de marzo de 2018
   g. Fondos de actividades para padres hasta el 31 de marzo de 2018
   h. Dignity Health Mercy & Memorial hospitales – programas comunitarios de bienestar
   i. El centro familiar excepcional presenta la Conferencia "Identificar la discapacidad y los servicios del desarrollo"
   j. Fundacion comunitaria Kern voluntarios comunitarios para ayudar en la lectura Beca de aplicacion
   k. Reunión del Comité de planificación del Consejo de política minutos 2 de abril, 2018
   l. Consejo de política preparación de la escuela reunión del Comité minutos 14 de marzo, 2018
   m. Consejo de políticas estatutos Comité de la reunión minutos 8 de marzo, 2018
   n. Oficina de Head Start 2018-2019 guía de financiamiento para asociaciones de cuidado infantil de Early Head Start
   o. Carta de renuncia de fecha 28 de marzo de 2018 – Sharif Hassan, miembro del Consejo de política

   Movimiento realizado por Amber Dunlap para recibir y archivar los elementos (a) – (o).

10. **Informe de Gobernanza /Entrenamiento** – Janelle Gonzalez, Coordinadora de gobernanza

    La Sra. Gonzalez compartió que la próxima revisión federal para San Joaquín y la Asociación Early Head Start sería la semana del 14 de mayo. Ella aconsejó a los miembros de la PC que revisores también pueden pedir hablar con ellos y preguntarles sobre sus derechos y responsabilidades de el programa. El PC recibe información de datos que pasa a formar parte de la agenda y revisan y aprueban estos articulos . Si hay algo que no entienden, pueden pedirle aclaración a una persona del personal. La Sra. Gonzalez proporcionó un folleto a los miembros que pueden tener con ellos si son entrevistados. La Sra. Gonzalez distribuyó copias del informe anual 2016-2017. Agradeció a los miembros por estar allí.

11. **Informe representativo comunitario** – Ana Lester/Lindsay Harrison

    La Sra. Harrison compartió algunos eventos venideros: la capacitación de primeros auxilios de salud mental proporciona a las personas una mejor comprensión de cómo notar si alguien está experimentando una crisis de salud mental o abuso de sustancias. El entrenamiento está teniendo lugar en Tehachapi. Niños Fest 2018 se llevará a cabo el 12 de mayo de 2018, Pioneer Village en el Museo del Condado de Kern. Esta es una oportunidad para saque a los niños y participe en actividades. También habrá un festival de frutas y verduras en el norte de Chester Wal Mart que se centrará en la alimentación saludable.

    La Sra. Lester proporcionó información sobre cómo prevenir el envenenamiento por plomo. Una de las mejores maneras es a través de la alimentación saludable. La mejor manera es asegurar que los niños no estén poniendo artículos a base de plomo en sus bocas, tales como juguetes extranjeros o virutas de pintura. Ella compartió que la campaña Make a SPLASH ofrece clases de natación en sesiones de dos semanas. Los padres tienen la oportunidad durante este tiempo de recibir instrucción de CPR.

12. **Informe de San Joaquín** – Rashi Strother, Servicios familiares y especialista en gobernanza

    Compartió que en San Joaquín se están preparando para su Revisión federal que ocurre la semana del 14 de mayo de 2018. La revisión será datos conducidos para ver si el programa está progresando hacia la preparación de la escuela. El personal está actualmente en proceso de estar preparado con entrevistas simuladas. Hay Un evento de alfabetización programado para el 19 de mayo de 2018 en el parque de atracciones Pixie Wood.

13. **Informe de Asociación de Early Head Start** – Debbie Connolly, Coordinadora de la Asociación de EHS

    La Sra. Connolly declaró que la asociación está también en proceso de prepararse para su revisión federal que se llevará a cabo la semana del 14 de mayo de 2018. Ella siente que la asociación estan bien listos y están

llevando a cabo simulacros de entrevistas con el personal también. indicó que la capacitación fue proporcionada por LeTisha Brooks y Maryann Mooney, gerentes de programas, en atención y supervisión a los maestros y directores de la asociación.

14. **Informe de los representantes de la Junta Directiva** – Yolanda Ochoa, Representante de la Junta Directiva de CAPK

    La Sra. Ochoa declaró que la reunión de la Junta de directores era similar en contenido a la agenda del Consejo de política. Agradeció a todos por su participación.

15. **Informe de la Directora (HS/desarrollo infantil del estado)** – Yolanda Gonzales, Directora Head Start /EHS

    Se dice que la revisión federal está en la mente de todos en este momento. La Sra. Gonzales y parte del equipo administrativo estan actualmente en Anaheim asistiendo a la conferencia anual de la Asociación Nacional de Head Start (NHSA). Un equipo ha sido seleccionado para ir a San Joaquín antes de la revisión para apoyar al equipo allí y también habrá personas seleccionadas en el lugar durante la semana de la revisión. También habrá una auditoría anual que tendrá lugar en Kern durante la misma semana. El fin del año escolar se acerca y hay varias fechas para el último día de escuela y que si hay preguntas, consultar con el director del centro o educador de base de la casa.

16. **Presidente del Consejo de política/Announcements** – Ulyses Rodriguez, Parlamentario

    Sharif Hassan presentó su renuncia al Consejo de política. Dijo que ha sido un placer trabajar con el Consejo de política, pero ha determinado que ayudar en el centro de su hijo y estar allí para su familia es lo que realmente tiene que hacer. Él dijo que él va a la escuela para convertirse en un Profesor Certificado Suplente. Ser parte del Concilio de pólizas es una experiencia que él agradece.

17. **Aplazamiento** – Parlamentario

    La reunión fue cerrada a las 6:26 p.m. por el Parlamentario.

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING MINUTES
May 24, 2018
5005 Business Park North
Conference Room 130

1. **Call to Order – Chairperson, Enrique Salazar, Jr.,** called the meeting to order at 5:31 p.m.
   a. Moment of Silence, Pledge of Allegiance - Parliamentarian
   b. Reading of Promise of Community Action
   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum – Secretary, Nicole Walker**. Quorum was not established. As quorum was not met, any action items will not be voted upon. They will be informational items only. A special call will be made to vote on those items.
   PC Members Present: Enrique Salazar, Jr., Jacqueline Boykin, Amber Dunlap, Nicole Walker, Daisy Valencia, Ulyses Rodriguez, Diana Reyes, Destiny Thompson-Butler, Ana Lester, Rosa Reyes.

3. **Approval of Agenda – Chairperson, (**ACTION)**
   a. There was no motion for approval of the PC Agenda dated May 24, 2018, with the addition of item 7b and changing item 10 from Janelle Gonzalez to Lisa Price, as quorum was not met.

4. **Approval of Minutes – Parliamentarian, (**ACTION)**
   There was no motion for approval of the PC meeting minutes dated April 26, 2018, as quorum was not met.

5. **Presentation of Guests/Public Forum**
   The following guests were in attendance: Lisa Price, Governance Coordinator; Emily Gonzalez Demont, Assistant Director of Grants Management; Donna Holland; Fiscal Administrator; Jerry Meade, Program Design & Management Administrator; Gabriel Cleaver, IT Specialist; Krissie Leach, Program Manager; LeTisha Brooks, Program Manager; Andralette Wilson, Content Area Specialist-Family Wellness; Debbie Connolly, Early Head Start Partnership Coordinator; Nicole Callahan, EHS Partnership Family Advocate; Nadine Berry, Administrative Assistant.
   a. *(The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than referring the item(s) to staff for study and analysis. Speakers are limited to five minutes each. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.)*

6. **Standing Committee Reports** (three minutes each)
   a. School Readiness Committee –
   Information about how children with disabilities are served in the program and the types of services offered to families to prepare their children for Kindergarten. A presentation by Family Services was provided sharing the type of support provided to families.
   b. Planning Committee –
   Quorum was established. The Committee discussed the upcoming Focus Area 2 Review and conducted a mock review. Reviewed discussion items along with the COLA and T&TA applications. Reviewed reports that are included in the Policy Council packet. Next meeting, June 5, 2018, 5:30 p.m.
   c. Budget and Finance Committee –
   The meeting was scheduled for May 24, 2018. As the Policy Council meeting was moved up, the regular Budget and Finance meeting did not take place. Next meeting, June 21, 2018, 5:30 p.m.
   d. By-Laws Committee –
   This was the last meeting for the year and there was only one member in attendance.

7. **New Business** – **Chairperson (**INFORMATION ONLY)**
   a. Request to approve the Childcare Partnership Self-Assessment – Debbie Connolly, EHS Partnership Coordinator

      Ms. Connolly shared the results of the annual Childcare Partnership Self-Assessment which took place the week of March 12, 2018. Teams were comprised of staff who completed folder reviews, site visits, and observations as well as requirements of the program. The team used the Office of Head start FY 2018 Monitoring Focus Area 2 Tool. They also reviewed Desired Results Developmental Profile (DRDP) outcomes and Plans of Action as well as scores from the Infant/Toddler Environmental Rating System (ITERS) and Plans of Action. The self-assessment resulted in two findings. At the time of assessment, the Partnership had not secured the services of a certified Mental Health Consultant. Additionally, Garden Pathways is in the implementation phase of fully executing the DRDP system, which includes child observations and school readiness data. With the funding from the Partnership, it has been determined that quality improvement systems have been provided as well as improving and supporting the ability to manage their program and implement a process of continuous program improvement of such.

   b. Request to approve the Head Start/Early Head Start Cost of Living Adjustment (COLA) and Training & Technical Assistance (T&TA) Application – Jerry Meade, Program Design & Management Administrator

      Mr. Meade stated that earlier in the week a guidance was received from the Office of Head Start regarding a $610 million increase for Head Start, which includes a 2.6% COLA made available for all Head Start agencies. Each agency will need to apply for the additional funding in order to provide the COLA to its employees. The COLA, if approved, will be retroactive to March 1, 2018. The guidance indicates the COLA is to be used to first supplement the pay scale of all employees and thereafter can be used to offset fringe benefits or higher operating costs. Along with the COLA, an opportunity to increase funding for Training and Technical Assistance (T&TA) is also provided. Kern Head Start is eligible to receive $103,881 and San Joaquin is eligible for $37,278. Kern EHS and the EHS Partnership are not eligible for any additional funds. The applications for this additional funding need to be submitted by June 18, 2018. One Policy Council member asked if staff who are part-year are eligible for the COLA. Mr. Meade stated that as they are considered employees, they will be eligible for the COLA.

8. **Presentations**
   a. Pyramid Model – Positive Behavior Support (PBS) – Andralette Wilson- Content Area Specialist-Family Wellness

      Ms. Wilson explained that the Pyramid Model is a framework used to deter challenging behaviors. There are four levels for the pyramid. The first level is an effective workforce, which would include the teaching staff, Content Area Specialists, and all the way up to Administrators. Without an effective workforce, you can't implement any techniques and expect them to succeed. The next level consists of two items, which is a nurturing and responsive relationships tied in with high quality supportive environments. A supportive environment consists of schedules and routines with quick transitions. If a child has to wait, they will start acting up. The schedules are visual to make it easier for a child to understand what is expected of them and when. There are also feeling faces that are used when the children sign-in to let them choose how they are feeling. If they are feeling sad or mad or anything like that, the teacher will talk them through it and allow them to choose a different face if they want. Targeted Social Emotional supports provide systematic approaches to teaching social skills which can have a preventive and remedial effect on children's behavior. Children receiving intervention at this level are at risk of atypical behavior. The top of the pyramid represents Intensive Intervention which is an assessment-based intervention that results in individualized behavior support plans. There should be no more than five percent of children in this category. All the tools and resources used in the first four levels should be reducing the possibility of children needing Intensive Intervention.

9. **Communications**
   a. Kern Head Start & Early Head Start Budget vs. Actual Expenditures, March 1, 2017 through February 28, 2018 (Interim Year-End Report)
   b. Kern Head Start & Early Head Start Budget vs. Actual Expenditures, March 1, 2018 through April 30, 2018

c. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2017 through January 31, 2018 (Interim Year-End Report)
d. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2018 through April 30, 2018
e. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2017 through April 30, 2018
f. Parent Local Travel & Child Care through April 30, 2018
g. Parent Activity Funds through April 30, 2018
h. AmeriCorps California Building Healthy Communities Mentor Program
i. East Bakersfield Health & Wellness Fair Free Community Resources
j. Kern County Aging & Adult Services 21st Annual Elder Abuse Prevention Conference
k. Kern County Department of Child Support Services
l. Kern Behavioral Health Recovery Services May is Mental Health Awareness Month
m. Youth 2 Leaders Education Foundation Citizenship Workshops
n. Youth 2 Leaders Education Foundation Free Consultations with Immigration Lawyer
o. Policy Council Bylaws Committee Meeting minutes May 3, 2018
p. Policy Council Planning Committee Meeting minutes May 1, 2018
q. Letter of Policy Council Termination: Christine DeNardo May 4, 2018

No motion was made as quorum was not met.

10. **Program Governance Report/Training** – Lisa Price, Governance Coordinator

Ms. Price thanked the Policy Members for being flexible and willing to change the meeting date. Ms. Price introduced herself and shared she is excited about the opportunity she has to work with the Policy Council. She shared that she worked with Parent-Teacher Associations for over 20 years and that she is hoping to find new ways to do things and improve involvement. She indicated she anxious to hear feedback from the members.

11. **Community Representative Report** – Ana Lester/Lindsay Harrison

Ms. Lester provided a handout with summer safety tips. The tips include information on: Keeping Kids Safe from the Summer Heat; Summer Safety Tips for Water Safety, Stranger Danger, Burn Safety, and Fireworks Safety; Stay Safe to avoid five common summer-related accidents and illnesses; Color Psychology and how color affects your child; an article on How Hot is too Hot for Your Kids; Climate Change and Extreme Heat; Summer Health and Safety to protect your skin and stay hydrated; Summer Safety Tips for Kids Who Love Outdoors; Top 10 Tips for the Beach; Top 10 Ocean Safety Tips for Kids; Get Ready to Grill Safely; and What to Know Before You Go, Bugs can spread diseases.

12. **Early Head Start San Joaquin Report** – Rashi Strother, Family Services and Governance Specialist

Ms. Strother stated they had their Focus Area 2 review the week of May 14th, and the significant highlight was the amount of parent involvement. There were six parents chosen to be interviewed by the reviewers to explain how they are involved in the program and development of their children. The parents provided information on workshops they have attended.

13. **Early Head Start Partnership Report** – Debbie Connolly, EHS Partnership Coordinator

Ms. Connolly shared the Partnership has also just completed their Focus Area 2 Review. She shared also how it takes a village to support the development of a child, and in the case of Head Start, that village is comprised of all the service areas. The reviewers interviewed admin staff, conducted classroom observations and spoke with teachers and Center Directors. The visit felt positive. The reviewers will complete their report, forward it to the Office of Head Start, and then the final report will be sent to CAPK. Each area is given a mark of Green, Yellow or Red.

14. **Board of Directors Representatives Report** – Yolanda Ochoa, CAPK Board of Directors Representative

No report provided.

15. **Director's Report (HS/State Child Development)** – Yolanda Gonzales, Director of Head Start/State Child Development

Mr. Meade provided the Director's report to the Policy Council. He expanded on the Focus Area 2 reviews, saying that Ms. Strother and Ms. Connolly were both being modest about how the reviews went. The reviewers aren't allowed to say one way or the other how the review went, but from the remarks that were made and the body language, both programs did an amazing job, and we are proud of the job that was done. There were 36 Partnership files reviewed, and there were no concerns. Kudos were given to Nicole Callahan and Leah Sanchez for jobs well done. The reviewer sat with the ERSEA Technician for San Joaquin, and all their files were in order as well. Three of the Policy Council members and one Board member met with the reviewer and those conversations went well. We expect to see a lot of green marks on the final report, with maybe a couple of yellows. There is a lot to be proud of regarding both programs. Ms. Gonzales is proud of all the accomplishments from the programs. The final report will be present to the Policy Council upon receipt. Mr. Meade shared that most of the part-year centers and classrooms are out for summer break, with a few having finished today. There will be a big recruitment effort over the summer to ensure the program is fully enrolled for the next school year. Chris Anami, the Chief Financial Officer will be retiring on June 1st, and we currently have a Deputy Chief Financial Officer in place who is being cross-trained. We are looking forward to a summer full of recruitment and staff training. Mr. Meade thanked the Policy Council for their time and commitment to the success of the program.

16. **Policy Council Chairperson/Announcements** – Enrique Salazar, Jr., Chairperson

Mr. Salazar thanked everyone for the great presentations and information that was provided at the meeting. He set the special call meeting to take place on May 29, 2018. He also thanked Ms. Price for her time and commitment to the Policy Council. Summer Policy Council attendance tends to be lean, but we need to still make sure quorum is met because there are still important items being presented that need to be voted on. He told everyone to enjoy their summers and stay out of the heat.

17. **Adjournment** – Chairperson

The meeting was adjourned at 6:46 p.m. by the Chairperson.

La asociación de acción comunitaria de Kern
División de Head Start/desarrollo para niños del estado
Comité de planificación del consejo de política
Actas de reunión
24 de mayo, el 2018
5005 Business Park North
Suite 130 Sala de Juntas

1. **Llamada a la orden** –La reunión se llamó a la orden a las 5:31p.m. por presidente, **Enrique Salazar, Jr.**
   a. Momento de silencio, juramento de lealtad - Parlamentario
   b. Lectura de promesa de acción comunitaria
   "La Acción Comunitaria cambia la vida de las personas, encarna el espíritu de esperanza, mejora las comunidades y convierte a Estados Unidos en un mejor lugar para vivir. Nos preocupamos por toda la comunidad, y estamos dedicados a ayudar a las personas a ayudarse a sí mismos y ayudarse unos a otros".

2. **Pasar lista/establecer quorum** – **secretaria, Nicole Walker.** El quórum fue no establecido. Como no se cumplió el quórum, no se votará ningún elemento de acción. Solo serán elementos informativos. Se hará una llamada especial para votar sobre esos artículos.
   Miembros de CP presentes: Enrique Salazar, Jr., Jacqueline Boykin, Amber Dunlap, Nicole Walker, Daisy Valencia, Ulyses Rodríguez, Diana Reyes, Destiny Thompson-Butler, Ana Lester, Rosa Reyes.

3. **Aprobación de la agenda – presidente, (* * acción)**
   a. No hubo mociones para la aprobación de la agenda de CP del 24 de mayo de 2018, con la adición del articulo 7b y el cambio del articulo 10 de Janelle Gonzalez a Lisa Price, ya que no se alcanzó el quórum.

4. **Aprobación de minutos – Parlamentario, (* * acción)**
   No hubo una moción para la aprobación de las minutas de la reunión de CP del 26 de abril de 2018, ya que no se alcanzó el quórum

5. **Presentación de invitados/foro publico**
   Los siguientes invitados asistieron: Lisa Price, coordinadora de gobernabilidad; Emily Gonzalez Demont, subdirectora de gestión de subvenciones; Donna Holland; administrador fiscal; Jerry Meade, administrador de diseño y gestión de programa; Gabriel Cleaver, especialista en sistemas de tecnología de la información; Krissie Leach, gerente de programa; LeTisha Brooks, gerente de programa; Andralette Wilson, especialista en el área de contenido-Bienestar familiar; Debbie Connolly, coordinadora de la alianza de Early Head Start; Nicole Callahan, defensora de la familia de la asociación Early Head Start; Nadine Berry, Aaistente administrativa
   a. *(El público que desee dirigirse al Consejo de Políticas completo puede hacerlo en este momento. Los miembros del Consejo de Políticas pueden responder brevemente a las declaraciones o preguntas planteadas. Sin embargo, el CP no tomará ninguna otra acción que no sea referir los elementos al personal para su estudio y análisis. Los oradores están limitados a cinco minutos cada uno. Si más de una persona desea abordar el mismo tema, el tiempo total del grupo para el tema será de 10 minutos. Indique su nombre antes de hacer su presentación. Gracias.)*

6. **Informes del Comité permanente** (Tres minutos cada uno)
   a. Comité de preparación escolar –
   Información sobre cómo se sirve a los niños con discapacidades en el programa y los tipos de servicios ofrecidos a las familias para preparar a sus hijos para el kindergarten. Se brindo una presentación por servicios familiares que compartió el tipo de apoyo brindado a las familias.
   b. Comité de planificación –
   el quórum fue establecido. El comité examinó el próximo enfoque área 2 revisión y llevó a cabo una revisión simulada. Revisó artículos de discusión junto con las aplicaciones de ajuste del costo de la vida y entrenamiento y asistencia técnica. Informes revisados que se incluyen en el paquete del concilio de pólizas. Próxima reunión, 5 de junio, el 2018 a las 5:30 p.m.
   c. Comité de Presupuesto y finanzas –
   La reunión estaba programada para el 24 de mayo de 2018. A medida que se avanzaba la reunión del consejo de política, la reunión regular de presupuesto y finanzas no tuvo lugar. Próxima reunión, 21 de junio, el 2018, 5:30 p.m.

d. Comité de estatutos –
Esta fue la última reunión del año y sólo asistió un miembro.

7. **Nuevos negocios – presidente (**información solamente)**
Solicitud de aprobación de la autoevaluación de la asociación de cuidado niños – Debbie Connolly, coordinadora de la alianza de Early Head Start

La Sra. Connolly compartió los resultados de la autoevaluación anual de la asociación de cuidado de los niños que tuvo lugar la semana del 12 de marzo de 2018. Los equipos se componían de personal que completaba las revisiones de carpetas, visitas al sitio y observaciones, así como los requisitos del programa. El equipo utilizó la herramienta de enfoque 2 de la oficina de Head Start de año completo del 2018. También revisaron los resultados del perfil de desarrollo de resultados deseados y los planes de acción, así como los puntajes del sistema de calificación ambiental infantil / niños y los planes de acción. La autoevaluación resultó en dos hallazgos. En el momento de la evaluación, la alianza no había asegurado los servicios de un consultor de salud mental certificado. Además, Garden Pathways se encuentra en la fase de implementación de la ejecución completa del sistema perfil de desarrollo de resultados deseados, que incluye observaciones de niños y datos de preparación escolar. Con el financiamiento de la alianza, se ha determinado que se han proporcionado sistemas de mejora de la calidad, así como también se ha mejorado y respaldado la capacidad de administrar su programa y se ha implementado un proceso de mejora continua del programa.

Solicitude para aprobar la aplicación de ajuste de costo de vida de Head Start / Early Head Start y aplicación de capacitación y asistencia técnica - Jerry Meade, administrador de diseño y administración de programas

El Sr. Meade declaró que a principios de la semana se recibió una orientación de la Oficina de Head Start sobre un aumento de $ 610 millones para Head Start, que incluye un 2.6% de Ajuste del costo de la vida disponible para todas las agencias de Head Start. Cada agencia deberá solicitar el financiamiento adicional para proporcionar el ajuste del costo de la vida a sus empleados. El ajuste del costo de la vida, si se aprueba, será retroactivo al 1 de marzo de 2018. La guía indica que el ajuste del costo de la vida se utilizará para complementar primero la escala salarial de todos los empleados y, posteriormente, se puede usar para compensar los beneficios adicionales o los costos operativos más altos. Junto con el ajuste del costo de la vida, también se brinda la oportunidad de aumentar los fondos para capacitación y asistencia técnica. Kern Head Start es elegible para recibir $ 103,881 y San Joaquin es elegible para $ 37,278. Kern Early Head Start y la alianza de Early Head Start no son elegibles para ningún fondo adicional. Las solicitudes para este financiamiento adicional deben enviarse antes del 18 de junio de 2018. Un miembro del consejo de políticas preguntó si el personal que es parte del año es elegible para el ajuste del costo de la vida. El Sr. Meade declaró que como son considerados empleados, serán elegibles para el ajuste del costo de la vida

8. **Presentaciones**
Modelo pirámide –Ayuda del comportamiento positivo – Andralette Wilson- especialista en el área de contenido-Bienestar familiar

La Sra. Wilson explicó que el modelo de pirámide es un marco utilizado para disuadir conductas desafiantes. Hay cuatro niveles para la pirámide. El primer nivel es una fuerza de trabajo efectiva, que incluiría al personal docente, especialistas del área de contenido y hasta los administradores. Sin una fuerza de trabajo efectiva, no puede implementar ninguna técnica y esperar que tenga éxito. El siguiente nivel consta de dos elementos, que son relaciones enriquecedoras y receptivas vinculadas con entornos de apoyo de alta calidad. Un entorno de apoyo consiste en cronogramas y rutinas con transiciones rápidas. Si un niño tiene que esperar, comenzarán a actuar mal. Los horarios son visuales para que sea más fácil para un niño entender lo que se espera de ellos y cuándo. También hay caras de sentimientos que se usan cuando los niños se registran para dejarles elegir cómo se sienten. Si se sienten tristes o enojados o algo por el estilo, la maestra les hablará y les permitirá elegir un rostro diferente si así lo desean. Los apoyos socioemocionales dirigidos proporcionan enfoques sistemáticos para la enseñanza de habilidades sociales que pueden tener un efecto preventivo y correctivo en el comportamiento de los niños. Los niños que reciben intervención en este nivel corren el riesgo de un

comportamiento atípico. La parte superior de la pirámide representa la intervención intensiva, que es una intervención basada en la evaluación que da como resultado planes de apoyo conductual individualizados. No debe haber más del cinco por ciento de niños en esta categoría. Todas las herramientas y recursos utilizados en los primeros cuatro niveles deberían reducir la posibilidad de que los niños necesiten una intervención intensiva

9. **Communications**
   a. Kern Head Start y Early Head Start y el presupuesto inicial frente gastos reales, 1 de marzo de 2017 al 28 de febrero, 2018 (informe de fin de año interino)
   b. Kern Head Start y el presupuesto Early Head Start frente a los gastos reales, 1 de marzo, 2018 hasta el 30 de abril, 2018
   c. Presupuesto Early Head Start de San Joaquín frente a los gastos reales, 1 de febrero de 2017 hasta el 31 de enero de 2018 (informe de fin de año interino)
   d. Presupuesto de inicio de San Joaquín frente a los gastos reales, 1 de febrero de 2018 hasta el 30 de abril de 2018
   e. Presupuestación de alianzas de para niños de Early Head Start presupuesto frente gastos reales, 1 de septiembre de 2017 hasta el 30 de abril de 2018
   f. Viaje local para padres y cuidado de niños hasta el 30 de abril de 2018
   g. Fondos de actividades para padres hasta el 30 de abril de 2018
   h. AmeriCorps California construyendo comunidades saludables programa mentores
   i. East Bakersfield Health & Wellness Fair recursos comunitarios gratuitos
   j. Kern County envejecimiento y servicios para adultos 21 Conferencia anual de prevención del abuso de ancianos
   k. Kern County departservicios de manutención de menores
   l. Los servicios de recuperación de salud conductual de Kern pueden ser mes de concientización sobre salud mental
   m. Juventud 2 líderes educación fundación talleres de ciudadanía
   n. Juventud 2 líderes educación fundación consultas gratuitas con abogado de inmigración
   o. Consejo de políticas estatutos del Comité de reuniones de minutos el 3 de mayo de 2018
   p. Reunión del Comité de planificación del Consejo de política de minutos el 1 de mayo de 2018
   q. Carta del Consejo de terminación política: Christine DeNardo 4 de mayo de 2018

   No moción fue hecha como el quórum no se cumplió.

10. **Informe de gobernanza del programa/entrenamiento**– Lisa Price, coordinadora de gobernanza

    La Sra. Price agradeció a los miembros de la política por ser flexibles y dispuestos a cambiar la fecha de la reunión. La Sra. Price se presentó y compartió está entusiasmada con la oportunidad que tiene que trabajar con el consejo de política. Ella compartió que trabajó con asociaciones de padres y maestros por más de 20 años y que espera encontrar nuevas maneras de hacer las cosas y mejorar la participación. Ella indicó que estaba ansiosa por escuchar los comentarios de los miembros.

11. **Informe representativo comunitario** – Ana Lester/Lindsay Harrison

    La Sra. Lester proporcionó un folleto con consejos de seguridad para el verano. Los consejos incluyen información sobre: mantener a los niños a salvo del calor del verano; Consejos de seguridad durante el verano para la seguridad del agua, peligro extraño, seguridad de quemaduras y seguridad de fuegos artificiales; Manténgase seguro para evitar cinco accidentes y enfermedades comunes relacionados con el verano; La psicología del color y cómo el color afecta a su niños(a); un artículo sobre qué tan caliente es demasiado caliente para sus hijos; El cambio climático y el calor extremo; Salud y seguridad en el verano para proteger su piel y mantenerse hidratado; Consejos de seguridad de verano para los niños que aman al aire libre; Los 10 mejores consejos para la playa; Los 10 mejores consejos de seguridad en el océano para niños; Prepárese para asar a la parrilla con seguridad; y qué saber antes de ir, los insectos pueden diseminar enfermedades.

12. **Informe de Early Head Start San Joaquín** – Rashi Strother, especialista en servicios familiares y en gobernanza

    Sra. Strother declaró que tuvieron su revisión del area de enfoque 2 la semana del 14 de mayo, y lo más destacado fue la cantidad de participación de los padres. Hubo seis padres elegidos para ser entrevistados por los revisores para explicar cómo están involucrados en el programa y el desarrollo de sus hijos. Los padres proporcionaron información sobre los talleres a los que asistieron.

13. **Informe de Asociación de Early Head Start** – Debbie Connolly, coordinadora de la alianza de Early Head Start
    La Sra. Connolly compartió que la alianza también acaba de terminar su área de enfoque 2 revisión. Compartió también cómo se necesita una aldea para apoyar el desarrollo de un niño, y en el caso de Head Start, esa aldea está compuesta por todas las áreas de servicio. Los revisores entrevistaron al personal administrativo, realizaron observaciones en el aula y hablaron con los maestros y directores del centro. La visita se sintió positiva. Los revisores completarán su informe, lo enviarán a la oficina de Head Start, y luego el informe final será enviado a CAPK. Cada área recibe una marca de verde, amarillo o rojo.

14. **Informe de los representantes de la Junta Directiva** – Yolanda Ochoa, Representante de la junta directiva de CAPK
    No se proporcionó ningún informe.

15. **Informe del director (Head Start/desarrollo de niños del estado)** – Yolanda Gonzales, directora de head Start / desarrollo para niños del estado
    El Sr. Meade proporcionó el informe del director al Consejo de política. Se amplió en el área de enfoque 2 revisiones, diciendo que la Sra. Strother y la Sra. Connolly fueron modestas acerca de cómo las revisiones iban. Los revisores no se les permite decir de una manera u otra cómo fue la revisión, pero de las observaciones que se hicieron y el lenguaje corporal, ambos programas hicieron un trabajo increíble, y estamos orgullosos del trabajo que se hizo. Se revisaron 36 archivos de asociación y no hubo preocupaciones. Felicitaciones fueron dadas a Nicole Callahan y Leah Sanchez por los trabajos bien hechos. El revisor se sentó con el técnico de Asistencia para la Elegibilidad de Selección reclutamiento (ERSEA) para San Joaquín, y todos sus archivos estaban en orden también. Tres de los miembros del Consejo de política y un miembro de la Junta se reunieron con el revisor y esas conversaciones fueron bien. Esperamos ver un montón de marcas verdes en el informe final, con tal vez un par de amarillos. Hay mucho de que enorgullecerse con respecto a ambos programas. La Sra. Gonzales está orgullosa de todos los logros de los programas. El informe final estará presente al Consejo de política al recibirlo. El Sr. Meade compartió que la mayoría de los centros y aulas del año parcial están fuera para las vacaciones de verano, y algunos han terminado hoy. Habrá un gran esfuerzo de reclutamiento durante el verano para asegurar que el programa esté totalmente matriculado para el próximo año escolar. Chris Anami, es la principal del departamento financiero se va a jubilará el 1 de junio, y actualmente tenemos un subdirector financiero en el lugar que está siendo entrenado. Estamos ansiosos por un verano lleno de reclutamiento y capacitación del personal. El Sr. Meade agradeció al consejo de política por su tiempo y compromiso con el éxito del programa.

16. **Presidente del Consejo de política/Anuncios** – Enrique Salazar, Jr., presidente
    El Sr. Salazar agradeció a todos por las grandes presentaciones y la información proporcionada en la reunión. Estableció la reunión de la convocatoria especial que tendrá lugar el 29 de mayo de 2018. También agradeció a la Sra. Price por su tiempo y su compromiso con el consejo de política. La asistencia del concilio de pólizas de verano tiende a ser escasa, pero aun así debemos asegurarnos de que se cumpla con los requisitos porque todavía hay elementos importantes que se presentan y que deben votarse. Les dijo a todos que disfruten de sus veranos y que se mantengan alejados del calor.

17. **Aplazamiento** – presidente
    La reunión fue aplazada a las 6:46 p.m. por el presidente.

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL SPECIAL CALL MEETING MINUTES
May 29, 2018
5005 Business Park North
Conference Room 130

1. **Call to Order – Chairperson, Enrique Salazar, Jr.,** called the meeting to order at 5:15 p.m.

2. **Roll Call/Set Quorum – Secretary, Nicole Walker.** Quorum was established.
   PC Members Present: Enrique Salazar, Jr., Joanna Guillen, Nicole Walker, Ulyses Rodriguez, Diana Reyes.

3. **Approval of Agenda – Chairperson, (**ACTION)**
   a. Motion for approval of the PC Agenda dated May 29, 2018, was made by Nicole Walker; Diana Reyes seconded; motion carried unanimously.

4. **Presentation of Guests/Public Forum**
   The following guests were in attendance: Lisa Price, Program Governance Coordinator; Jerry Meade, Program Design & Management Administrator; Nadine Berry, Administrative Assistant.
   a. *(The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than referring the item(s) to staff for study and analysis. Speakers are limited to five minutes each. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.)*

5. **New Business – Chairperson (**ACTION)**
   a. Request to approve the Childcare Partnership Self-Assessment – Debbie Connolly, EHS Partnership Coordinator
      Mr. Meade presented a brief recap of the self-assessment that Ms. Connolly shared at the May 24, 2018 meeting. The self-assessment resulted in two findings. One being at the time of assessment the Partnership had not secured the services of a certified Mental Health Consultant. Additionally, Garden Pathways is in the implementation phase of fully executing the DRDP system, which includes child observations and school readiness data. With the funding from the Partnership, it has been determined that quality improvement systems have been provided as well as improving and supporting the ability to manage their program and implement a process of continuous improvement of such.
      Motion for approval of the Childcare Partnership Self-Assessment was made by Ulyses Rodriguez; Joanna Guillen seconded; motion carried unanimously.

   b. Request to approve the Head Start/Early Head Start Cost of Living Adjustment (COLA) and Training & Technical Assistance (T&TA) Application – Jerry Meade, Program Design & Management Administrator
      Mr. Meade stated that earlier in the month guidance was received from the Office of Head Start regarding a $610 million increase for Head Start, which includes a 2.6% COLA made available for all Head Start agencies. Each agency will need to apply for the additional funding in order to provide the COLA to its employees. The COLA, if approved, will be retroactive to March 1, 2018. The guidance indicates the COLA is to be used to first supplement the pay scale of all HS/EHS employees and thereafter can be used to offset fringe benefits or higher operating costs. Along with the COLA, an opportunity to increase funding for Training and Technical Assistance (T&TA) is also provided. Kern Head Start is eligible to receive $103,881 and San Joaquin is eligible for $37,278. Kern EHS and the EHS Partnership are not eligible for any additional T&TA funds. The applications for this additional funding must be submitted by June 18, 2018. Motion for approval of the Head Start/Early Head Start Cost of Living Adjustment (COLA) and Training & Technical Assistance (T&TA) Application was made by Ulyses Rodriguez; Diana Reyes seconded; motion carried unanimously.

6. **Adjournment** – Chairperson
   The meeting was adjourned at 5:36 p.m. by the Chairperson.

La Asociación de acción comunitaria de Kern
Llamado de Reunión
Agenda Del Consejo de Política
2 de mayo, de 2018
5005 Business Park North
Bakersfield, Ca 93309
Suite 130 Sala de Juntas

1. **Llamado a la orden** – **presidente, Enrique Salazar, Jr.,** La reunión se llamó a la orden a las 5:15 p.m.

2. **Pasar lista/establecer quorum** – **secretaria, Nicole Walker**. Se estableció el quórum.
   Miembros de CP presentes: Enrique Salazar, Jr., Joanna Guillen, Nicole Walker, Ulyses Rodriguez, Diana Reyes.

3. **Aprobación de la agenda – presidente, (* * acción)**
   a. La moción para la aprobación de la agenda de CP del 29 de mayo, de 2018, fue hecho por Nicole Walker; Diana Reyes secundo; movimiento llevado por unanimidad.

4. **Presentación de los invitados/foro publico**
   Los siguientes invitados asistieron presentes: Lisa Price, Coordinadora de gobernabilidad del programa; Jerry Meade, administrador de diseño y de gestión; Nadine Berry, asistente administrativa.
   a. *(el público que desee dirigirse al consejo de política completa puede hacerlo en este momento. Los miembros del consejo de política pueden responder brevemente a las declaraciones formuladas o preguntas formuladas. Sin embargo, el CP no tomará ninguna otra acción que no sea referir el (los) artículo (s) al personal para el estudio y análisis. Los altavoces son limitaran a cinco minutos cada uno. Si más de una persona desea abordar el mismo tema, el tiempo total de grupo para el tema será de 10 minutos. Por favor, indique su nombre antes de hacer su presentación. Gracias.)*

5. **Nuevos asuntos – presidente (**acción)**
   a. Solicitud de aprobación de la autoevaluación de la Asociación de cuidado para niños – Debbie Connolly, Coordinadora de la alianza de EHS
      El Sr. Meade presentó un breve resumen de la autoevaluación que la Sra. Connolly compartió en la reunión del 24 de mayo de 2018. La autoevaluación resultó en dos hallazgos. Al momento de la evaluación, la Alianza no había asegurado los servicios de un consultor de salud mental certificado. Además, Garden Pathways se encuentra en la fase de implementación de la ejecución completa del sistema DRDP, que incluye observaciones de niños y datos de preparación escolar. Con el financiamiento de la alianza, se ha determinado que se han proporcionado sistemas de mejora de la calidad, así como también se ha mejorado y respaldado la capacidad de administrar su programa e implementar un proceso de mejora continua de los mismos.
      La moción para la aprobación de la autoevaluación de la asociación de cuidado de los ninos fue hecha por Ulyses Rodriguez; Joanna Guillen secundo; movimiento llevado por unanimidad.

   b. Solicitud para aprobar la aplicación de ajuste de costo de vida de Head Start / Early Head Start ajuste de costo de vida y aplicación de capacitación y asistencia técnica - Jerry Meade, administrador de diseño y de gestión del programa
      El Sr. Meade declaró que anteriormente en el mes se recibió orientación de la Oficina de Head Start sobre un aumento de $ 610 millones para Head Start, que incluye un 2.6% de ajuste de costo de vida disponible para todas las agencias de Head Start. Cada agencia deberá solicitar el financiamiento adicional para proporcionar el ajuste de costo de vida a sus empleados. El ajuste de costo de vida, si se aprueba, será retroactivo al 1 de marzo de 2018. La guía indica que el ajuste de costo de vida se utilizará para complementar primero la escala salarial de todos los empleados de HS / EHS y, posteriormente, puede utilizarse para compensar los beneficios adicionales o los mayores costos operativos. Junto con el ajuste de costo de vida, también se brinda la oportunidad de aumentar los fondos para Entrenamiento y asistencia técnica. Kern Head Start es elegible para recibir $ 103,881 y San Joaquin es elegible para $ 37,278. Kern EHS y la Alianza de EHS no son elegibles para ningún fondo adicional de Entrenamiento y asistencia técnica. Las solicitudes de estos fondos adicionales deben presentarse antes del 18 de junio de 2018. Propuesta de aprobación del costo de Head Start / Early Head Start de ajuste de costo de vida y Entrenamiento y Asistencia Técnica solicitud fue hecha por Ulises Rodríguez; Diana Reyes lo secundo; movimiento llevado por unanimidad

6. **Reunión cerrada** – presidente
   La reunión fue aplazada a las 5:36 p.m. por el presidente.

American Academy of Pediatrics
DEDICATED TO THE HEALTH OF ALL CHILDREN™

Recommendations for Preventive Pediatric Health Care

Bright Futures/American Academy of Pediatrics

Bright Futures
prevention and health promotion for infants, children, adolescents, and their families

Each child and family is unique; therefore, these Recommendations for Preventive Pediatric Health Care are designed for the care of children who are receiving competent parenting, have no manifestations of any important health problems, and are growing and developing in a satisfactory fashion. Developmental, psychosocial, and chronic disease issues for children and adolescents may require frequent counseling and treatment visits separate from preventive care visits. Additional visits also may become necessary if circumstances suggest variations from normal.

These recommendations represent a consensus by the American Academy of Pediatrics (AAP) and Bright Futures. The AAP continues to emphasize the great importance of continuity of care in comprehensive health supervision and the need to avoid fragmentation of care.

Refer to the specific guidance by age as listed in the *Bright Futures Guidelines* (Hagan JF, Shaw JS, Duncan PM, eds. *Bright Futures: Guidelines for Health Supervision of Infants, Children, and Adolescents*. 4th ed. Elk Grove Village, Ill.: American Academy of Pediatrics, 2017).

The recommendations in this statement do not indicate an exclusive course of treatment or standard of medical care. Variations, taking into account individual circumstances, may be appropriate.

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	INFANCY								EARLY CHILDHOOD							MIDDLE CHILDHOOD						ADOLESCENCE										
AGE[1]	Prenatal[2]	Newborn[3]	3-5 d[4]	By 1 mo	2 mo	4 mo	6 mo	9 mo	12 mo	15 mo	18 mo	24 mo	30 mo	3 y	4 y	5 y	6 y	7 y	8 y	9 y	10 y	11 y	12 y	13 y	14 y	15 y	16 y	17 y	18 y	19 y	20 y	21 y
HISTORY Initial/Interval	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
MEASUREMENTS																																
Length/Height and Weight		●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Head Circumference		●	●	●	●	●	●	●	●	●	●	●																				
Weight for Length		●	●	●	●	●	●	●	●	●	●																					
Body Mass Index[5]												●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Blood Pressure[6]		★	★	★	★	★	★	★	★	★	★	★	★	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
SENSORY SCREENING																																
Vision[7]		★	★	★	★	★	★	★	★	★	★	★	★	●	●	●	●	★	●	★	●	★	●	★	★	●	★	★	★	★	★	★
Hearing		●[8]	●[9]	⟷		★	★	★	★	★	★	★	★	★	●	●	●	★	●	★	●	⟵	⟷	●[10]	⟶	⟵	●	⟶	⟵	⟷	●	⟶
DEVELOPMENTAL/BEHAVIORAL HEALTH																																
Developmental Screening[11]								●			●		●																			
Autism Spectrum Disorder Screening[12]											●	●																				
Developmental Surveillance		●	●	●	●	●	●		●	●		●		●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Psychosocial/Behavioral Assessment[13]		●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Tobacco, Alcohol, or Drug Use Assessment[14]																						★	★	★	★	★	★	★	★	★	★	★
Depression Screening[15]																							●	●	●	●	●	●	●	●	●	●
Maternal Depression Screening[16]				●	●	●	●																									
PHYSICAL EXAMINATION[17]		●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
PROCEDURES[18]																																
Newborn Blood		●[19]	●[20]	⟷																												
Newborn Bilirubin[21]		●																														
Critical Congenital Heart Defect[22]		●																														
Immunization[23]		●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
Anemia[24]						★			●	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★
Lead[25]							★	★	● or ★[26]		★	● or ★[26]		★	★	★	★																
Tuberculosis[27]				★			★		★			★		★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★
Dyslipidemia[28]												★			★		★		★	⟵	●	⟶	★	★	★	★	★	★	⟵	⟷	●	⟶
Sexually Transmitted Infection[29]																						★	★	★	★	★	★	★	★	★	★	★
HIV[30]																						★	★	★	★	⟵	●	⟶	★	★	★	★
Cervical Dysplasia[31]																																●
ORAL HEALTH[32]							●[33]	●[33]	★		★	★	★	★	★	★	★															
Fluoride Varnish[33]							⟵	⟷	⟷	●	⟷	⟷	⟷	⟷	⟶																	
Fluoride Supplementation[35]							★	★	★		★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★	★
ANTICIPATORY GUIDANCE	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●

1 If a child comes under care for the first time at any point on the schedule, or if any items are not accomplished at the suggested age, the schedule should be brought up to date at the earliest possible time.

2 A prenatal visit is recommended for parents who are at high risk, for first-time parents, and for those who request a conference. The prenatal visit should include anticipatory guidance, pertinent medical history, and a discussion of benefits of breastfeeding and planned method of feeding, per "The Prenatal Visit" (http://pediatrics.aappublications.org/content/124/4/1227.full).

3 Newborns should have an evaluation after birth, and breastfeeding should be encouraged (and instruction and support should be offered).

4 Newborns should have an evaluation within 3 to 5 days of birth and within 48 to 72 hours after discharge from the hospital to include evaluation for feeding and jaundice. Breastfeeding newborns should receive formal breastfeeding evaluation, and their mothers should receive encouragement and instruction, as recommended in "Breastfeeding and the Use of Human Milk" (http://pediatrics.aappublications.org/content/129/3/e827.full). Newborns discharged less than 48 hours after delivery must be examined within 48 hours of discharge, per "Hospital Stay for Healthy Term Newborns" (http://pediatrics.aappublications.org/content/125/2/405.full).

5 Screen, per "Expert Committee Recommendations Regarding the Prevention, Assessment, and Treatment of Child and Adolescent Overweight and Obesity: Summary Report" (http://pediatrics.aappublications.org/content/120/Supplement_4/S164.full).

6 Blood pressure measurement in infants and children with specific risk conditions should be performed at visits before age 3 years.

7 A visual acuity screen is recommended at ages 4 and 5 years, as well as in cooperative 3-year-olds. Instrument-based screening may be used to assess risk at ages 12 and 24 months, in addition to the well visits at 3 through 5 years of age. See "Visual System Assessment in Infants, Children, and Young Adults by Pediatricians" (http://pediatrics.aappublications.org/content/137/1/e20153596) and "Procedures for the Evaluation of the Visual System by Pediatricians" (http://pediatrics.aappublications.org/content/137/1/e20153597).

8 Confirm initial screen was completed, verify results, and follow up, as appropriate. Newborns should be screened, per "Year 2007 Position Statement: Principles and Guidelines for Early Hearing Detection and Intervention Programs" (http://pediatrics.aappublications.org/content/120/4/898.full).

9 Verify results as soon as possible, and follow up, as appropriate.

10 Screen with audiometry including 6,000 and 8,000 Hz high frequencies once between 11 and 14 years, once between 15 and 17 years, and once between 18 and 21 years. See "The Sensitivity of Adolescent Hearing Screens Significantly Improves by Adding High Frequencies" (http://www.jahonline.org/article/S1054-139X(16)00048-3/fulltext).

11 See "Identifying Infants and Young Children With Developmental Disorders in the Medical Home: An Algorithm for Developmental Surveillance and Screening" (http://pediatrics.aappublications.org/content/118/1/405.full).

12 Screening should occur per "Identification and Evaluation of Children With Autism Spectrum Disorders" (http://pediatrics.aappublications.org/content/120/5/1183.full).

13 This assessment should be family centered and may include an assessment of child social-emotional health; caregiver depression; and social determinants of health. See "Promoting Optimal Development: Screening for Behavioral and Emotional Problems" (http://pediatrics.aappublications.org/content/135/2/384) and "Poverty and Child Health in the United States" (http://pediatrics.aappublications.org/content/137/4/e20160339).

14 A recommended assessment tool is available at http://www.ceasar-boston.org/CRAFFT/index.php.

15 Recommended screening using the Patient Health Questionnaire (PHQ)-2 or other tools available in the 3rd AAP Toolkit and at http://www.aap.org/en-us/advocacy-and-policy/aap-health-initiatives/Mental-Health/Documents/MH_ScreeningChart.pdf.

16 Screening should occur per "Incorporating Recognition and Management of Perinatal and Postpartum Depression Into Pediatric Practice" (http://pediatrics.aappublications.org/content/126/5/1032).

17 At each visit, age-appropriate physical examination is essential, with infant totally unclothed and older children undressed and suitably draped. See "Use of Chaperones During the Physical Examination of the Pediatric Patient" (http://pediatrics.aappublications.org/content/127/5/991.full).

18 These may be modified, depending on entry point into schedule and individual need.

(continued)

KEY: ● = to be performed ★ = risk assessment to be performed with appropriate action to follow, if positive ⟵ ● ⟶ = range during which a service may be provided

EARLY HEAD START/HEAD START SCHOOL READINESS GOALS

Board of Directors Approval

June 27, 2018

Policy Council Approval

June 28, 2018

SCHOOL READINESS PLAN 2018-2019

HEAD START AND STATE CHILD DEVELOPMENT EDUCATION DIVISION

OVERVIEW

Program staff will support Early Head Start and Head Start in the effort to improve outcomes for children, and to strengthen school readiness for children and families. We will implement this by following Head Start Early Learning Outcomes Framework (HSELOF), Parent, Family and Community Engagement Framework, California's Early Learning Development System, and child data sources from screenings and assessments. The HSELOF foundations written for each of the domains based on research and evidence and enhanced with expert practitioners' suggestions and examples; their purpose is to promote understanding of children's learning and to guide instructional practice. Teachers, administrators, parents, and policymakers will use the HSELOF as a springboard to augment efforts to enable all young children to acquire the competencies that will prepare them for success in school.

Our School Readiness goals are developed by using current data and ongoing child assessments that include the *DRDP 2015, A Developmental Continuum from Early Infancy to Kindergarten Entry,* implemented into the classroom during the 2017-2018 school year. The primary goals were determined by analyzing and comparing children's data from the Spring Assessment (2017-2018), which aggregated all three (3) assessment periods (Fall, Winter & Spring). School Readiness Goals will reflect successful learning across five key areas of learning and development; Approaches to Learning, Social-Emotional Development, Language and Literacy, Cognition, and-Perceptual Motor and Physical Development.

Program staff will work in partnership with families to support Parent, Family and Community Engagement Outcomes that supports school readiness goals. The partnership between parents and Head Start/Early Head Start staff is fundamental to children's current and future success in school readiness and beyond.

Our Program and partnerships will continue to research and remain abreast on the most up-to-date information on school readiness for ***Early Head Start, Head Start, and Home-Based option.*** We will individualize plans for each child with input from **Family Services** and our **Local Education Agencies.** The School Readiness Plan will be used to help identify training topics to support professional development. Training will be offered during pre-service and throughout the upcoming program year.

Background

Data Aggregation is the key element to ensure ongoing practices when designing or identifying program improvement. Head Start / State Child Care have utilized the following data sources: ChildPlus Net, Developmental Screening; ASQ-3, ASQ: SE-2, Child Care Results, Desired Results Developmental Profile (2015), CLASS, ECERS, and ITERS.

Recognizing that collaboration is vital for children's success, the following representatives analyzed, planned, reviewed and shared their recommendations for the development of the **Early Head Start & Head Start School Readiness Goals**:

Phase One: April 2018
2017-2018 School Readiness Goals Data Aggregation and Analysis.

Phase Two: May 10, 2018
2017- 2018 Collaborative School Readiness Meeting

Phase Three: May 10, 2018
2018- 2019 School Readiness Goal setting Collaborative Meeting

Phase Four: June 8, 2018
2018-2019 School Readiness Administration Team Review and Feedback

Phase Five: June 27, 2018
2018 – 2019 School Readiness Goals Board of Directors Approval

Phase Six: June 28, 2018
2018 – 2019 School Readiness Goals Policy Council Approval

Phase Seven:
July–November 2018 School Readiness Training and Implementation.

Framework for Effective Practice:
Supporting School Readiness for all Children

Parent, Family and Community Engagement



Head Start Early Learning Outcomes Framework
What Children Learn

	CENTRAL DOMAINS				
	APPROACHES TO LEARNING	SOCIAL AND EMOTIONAL DEVELOPMENT	LANGUAGE AND LITERACY	COGNITION	PERCEPTUAL, MOTOR, AND PHYSICAL DEVELOPMENT
▲ INFANT/ TODDLER DOMAINS	Approaches to Learning	Social and Emotional Development	Language and Communication	Cognition	Perceptual, Motor, and Physical Development
● PRESCHOOLER DOMAINS	Approaches to Learning	Social and Emotional Development	Language and Communication	Mathematics Development	Perceptual, Motor, and Physical Development
			Literacy	Scientific Reasoning	

Early Head Start/Head Start
2018-2019 School Readiness Goals

Approaches to Learning – Self-Regulation

Goal: Children will exhibit increased skills in approaches to learning, including curiosity and initiative, Self-Control of Feelings and Behaviors, Engagement and Persistence, and Shared Use of Space & Materials.

Social and Emotional Development

Goal: Children will strengthen their skills in social behavior, emotional regulation, and emotional well-being.

Language and Literacy Development

Goal: Children will demonstrate increased communication, language, and emergent literacy skills.

English Language Development

Goal: Children will demonstrate developmental communication, language, and emergent literacy skills.

Cognition and General Knowledge (Including Math and Science)

Goal: Children will strengthen their skills in the area of cognition, including Math and Science.

Physical Development-Health

Goal: Children will demonstrate improved physical development, including personal care routines.

Early Head Start

Approaches to Learning-Self-Regulation (ALT-REG):

Approaches to learning focuses on how children learn. It refers to the skills and behaviors that children use to engage in learning.

Goal: Children will exhibit increased skills in approaches to learning, including Curiosity and Initiative in learning, and Self-Control of Feelings and Behaviors.		
Objective: By Spring 2019, infants and toddlers will develop strategies for regulating feelings and behavior, becoming less reliant on adult guidance over time. They will explore their environments in increasingly focused ways to learn about people, things, materials, and events.		
Young Infants: 80% will be at the "Responding Later" level or above in Measure ATL-REG 5: Self-Control of Feelings and Behavior	**Older Infants:** 80% will be at the "Exploring Earlier" level or above in Measure ATL-REG 5: Self-Control of Feelings and Behavior	**Toddlers:** 70% will be at the "Exploring Later" level or above in Measure ATL-REG 4: Curiosity and Initiative in Learning
Family Engagement Outcome: Families as Learners	**Objective:** By Spring 2019, families will have increased understanding to support their child's Approaches to Learning in the effort to prepare them for school as measured by pre and post surveys at parent meetings and training.	

Effective Teaching Strategies	Effective Family Activities
Caregivers will: **Young Infants:** • Maintain a calm attitude and presence. • Follow their schedules and routines in predictable ways but adjust as needed. • Identify, acknowledge and support self-soothing behaviors. **Older Infants:** • Anticipate child's needs and respond as soon as you can. Describe the child's feelings, what you are doing and what will happen next. • Support transitions between different parts of the daily schedule by preparing them for the transition. • Stay near the children without interfering. Follow their lead. **Toddlers:** • Set up the environment to encourage discovery and exploration. • Allow infants and toddlers to choose materials and activities. • Offer multiple toys and activities that are challenging and exciting for each child at his or her level.	**Families will:** • Keep a consistent routine for feeding, napping, bathing, and sleeping. • Be available to comfort them. • Offer familiar comfort items for children. • Identify self-soothing behavior that your children prefer such as patting their back, read a book, sing a song, a pacifier, etc. • Tell children what behavior is expected by stating simple rules positively rather than negatively. For example, "We are gentle with each other in our home." • Register free for Ready Rosie app online at readyrosie.com/register

Head Start

Approaches to Learning-Self-Regulation (ALT-REG):

Approaches to learning focuses on how children learn. It refers to the skills and behaviors that children use to engage in learning.

<table>
<tr><td colspan="2">Goal:
Children will exhibit increased skills in approaches to learning, including curiosity and initiative, Self-Control of Feelings and Behaviors, Engagement and Persistence, and Shared Use of Space & Materials.</td></tr>
<tr><td colspan="2">Objective:
By Spring 2019, children will increasingly persist in understanding mastering activities, working through challenges. They will develop the capacity to share the use of space and materials with others.</td></tr>
<tr><td>3-year-olds: 80% will be at the “Exploring Later” level or above in Measure ATL-REG 6: Engagement & Persistence</td><td>4-year-olds: 80% will be at the “Building Earlier” level or above in Measure ATL-REG 7: Shared Use of Space & Materials</td></tr>
<tr><td>Family Engagement Outcome:
Families as Learners</td><td><u>Objective:</u>
By Spring 2019, families will have increased understanding to support their child's Approaches Toward Learning in the effort to prepare them for school as measured by pre and post surveys at parent meetings and training.</td></tr>
<tr><td>Effective Teaching Strategies</td><td>Effective Family Activities</td></tr>
<tr><td><u>Teachers will:</u>
<u>3-year-olds:</u>
Make allowances for children's limited capacity to sit and maintain focused attention by planning brief large-group activities and more extended periods of self-initiated activities.
Help children to manage complex tasks by breaking them down into simpler steps.
Rotate materials regularly to maintain children's interest and attention. They will provide materials that build on those already familiar to the children from their home that will help support the children's true cultural identity in the classroom that will then contribute to maintaining their attention.
<u>4-year-olds:</u>
Supply plenty of play materials to increase exploration.
Talk about the classroom expectations and sharing space and materials.
Help children sustain interest and attention while working on tasks by offering suggestions and using effective questioning techniques.
Help children sustain attention to tasks and offer projects for children to do over time.</td><td><u>Families will:</u>
Establish distinct boundaries for children at home who need support to focus (e.g., use freestanding cardboard dividers for table activities and colored tape to divide workspace and play space on the floor) and by limiting the number of choices the children are given at one time.
Initiate and engage with their children by using Ready Rosie games and activities at home.
Engage their preschoolers with simple board games or 10 piece+ puzzles at home and help encourage them by playing alongside them until they finish the puzzle or game.
Help guide their preschoolers in doing explorations to help keep their attention and interest in the world around them such as in an outdoor environment, e.g., going to the park.
Talk about the importance of sharing materials and space.</td></tr>
</table>

Early Head Start

Social and Emotional Development (SSD):

Positive social and emotional development in the early years provides a critical foundation for lifelong development and learning.

Goal: Children will strengthen their skills in social behavior, emotional regulation, and emotional well-being.		
Objective: By Spring 2019, infants and toddlers will develop close relationships with familiar adults, show awareness of self as distinct from others, and develop the capacity to engage in symbolic play with others.		
Young Infants: 70% will be at the "Responding Later" level or above in Measure SED 3: Relationships and Social Interactions with Familiar Adults	**Older Infants:** 75% will be at the "Exploring Earlier" level or above in Measure SED 1: Identity of Self in Relation to Others	**Toddlers:** 80% will be at the "Exploring Later" level or above in Measure SED 5: Symbolic and Sociodramatic Play
Family Engagement Outcome Families as Learners	**Objective:** By Spring 2019, families will have increased understanding to support their child's Social-Emotional Development in the effort to prepare them for school as measured by pre and post surveys at parent meetings and training.	

Effective Teaching Strategies	Effective Family Activities
Caregivers will: **Young Infants:** • Place infants within proximity of other children. • Create space in the room for children to be together. **Older Infants:** • Create photo albums of children and familiar adults. • Chant songs with child's/children's names. • Offer opportunities for children to experience play in small groups of 2 or 3 children throughout the day. **Toddlers:** • Display family pictures in the classroom to validate children's most important relationships. • Develop a child's personal emotions book. • Offer opportunities for children to experience play in small groups of 2 or 3 children throughout the day.	**Families will:** • Include children in social interactions with other people. • Look at child's and family member's pictures together. • Model respectful and cooperative behavior with other adults. • Label and talk about emotions and their causes. • Model taking deep breaths and counting to five or doing relaxation exercises when situations are stressful. • Initiate and engage children by using Ready Rosie games and activities at home.

Head Start

Social and Emotional Development (SSD):

Positive social and emotional development in the early years provides a critical foundation for lifelong development and learning.

Goal: Children will demonstrate improved social behavior, emotion regulation, and emotional well-being.	
Objective: By Spring 2019, children will develop the capacity to use objects to represent other objects or ideas and to engage in symbolic play with others.	
3-year-olds: 80% will be at the "Exploring Later" level or above in Measure SED 5: Symbolic & Sociodramatic Play	**4-year-olds:** 80% will be at the "Building Earlier" level or above in Measure SED 5: Symbolic & Sociodramatic Play
Family Engagement Outcome Families as Learners	**Objective:** By Spring 2019, families will have increased understanding to support their child's Social-Emotional Development in the effort to prepare them for school as measured by pre and post surveys at parent meetings and training.

Effective Teaching Strategies	Effective Family Activities
Teachers will: **3 & 4-year-olds:** • Provide accessories to create social/dramatic play (ex: two phones, clothing, dishes, food, etc.) • Create a fun and interesting dramatic play area. Rotating the material's monthly. • Provide opportunities for pretend play sequences (e.g., scanning items with a cash register and taking money from a customer). • Ensure that the materials reflect children's culture and ethnicity. • Engage in pretend play with children.	**Families will:** • Engage in pretend play with your children (e.g., tea parties, store, etc.) • Let your children play dress up and pretend to be Mommy, Daddy, etc.) • Read books to your children that may spark their imagination and create play opportunities. • Provide objects for children and ask questions, such as; "what else do you think we can use this for?"

Early Head Start

Language and Literacy Development (LLD)

Communication is fundamental to the human experience, and language and literacy are essential to children's learning.

Goal:
Children will demonstrate improved communication, language, and emergent literacy skills.

Objective:
By Spring 2019, infants and toddlers will engage in back-and-forth communication that develops into increasingly extended conversations and shows an interest in literacy.

Young Infants:	**Older Infants:**	**Toddlers:**
70% will be at the "Responding Later" level or above in Measure LLD 4: Reciprocal Communication and Conversation	80% will be at the "Exploring Earlier" level or above in Measure LLD 5: Interest in Literacy	60% will be at the "Exploring Later" level or above in Measure LLD 5: Interest in Literacy

Family Engagement Outcome Families as Learners	**Objective:** By Spring 2019, families will have increased understanding to support their child's Language and Literacy in the effort to prepare them for school as measured by pre and post surveys at parent meetings and training.

Effective Teaching Strategies	**Effective Family Activities**
Caregivers will: **Young Infants:** • Use a pleasant soothing tone of voice when talking with infants. • Respond to children's verbal and non-verbal communication. • Repeat children's sounds and hand gestures and wait for a response. **Older Infants:** • Acknowledge children's attempts to communicate. • Comment on a child's focus of interest or activity. • Allow children time to respond and increase complex language. **Toddlers:** • Describe objects, events, interactions, behaviors and feelings during daily routines. • Provide props that encourage talking, for example, telephone and puppets. • Use gestures, pictures, and objects to help children understand the meaning.	**Families will:** • Read and share stories with your baby. • Imitate children's cues and sounds to encourage verbalization. • Talk to your child about things you are doing (I'm preparing your bottle, I'll be right there). • Point to and describe items in the home environment. • Ask open ended questions that encourage multiple responses. • Explore and practice Language and Literacy activities from Ready Rosie.

Head Start

Language and Literacy Development (LLD):

Communication is fundamental to the human experience, and language and literacy are essential to children's learning.

Goal: Children will demonstrate improved communication, language, and emergent literacy skills	
Objective: By Spring 2019, children will communicate or act in response to language and respond to increasingly complex language. Children will communicate using language with increasingly complex words and sentences.	
3-year-olds: 80% will be at the "Exploring Later" level or above in Measure LLD 3: Communication & Use of Language (Expressive)	**4-year-olds:** 80% will be at the "Building Earlier" level or above in Measure LLD 2: Responsiveness to Language
Family Engagement Outcome Families as Learners	**Objective:** By Spring 2019, families will have increased understanding to support their child's Language and Literacy in the effort to prepare them for school as measured by pre and post surveys at parent meetings and training.

Effective Teaching Strategies	Effective Family Activities
Teachers will: **3 & 4-year-olds:** • Encourage children to name familiar items, such as; food, toys, or family members. • Talk in complete sentences to children. Repeat and extend their language (e.g., Child says "Milk." A teacher will say, "You want more milk?" • Engage children in language activities (songs, dictation, storytelling). • Read books to children. Emphasizing the language. • Encourage children to talk in complete sentences. • As open-ended questions that will require more than a one-word response.	**Families will:** • Talk to your children in complete sentences. • Encourage your children to talk in complete sentences. • Read books to your children daily. • Ask open-ended questions that will require more than a one-word response. • Repeat and extend your child's language (e.g. child says "Potty". You say, "Do you have to use the potty?"

Head Start
English Language Development

Children who are dual language learners (DLLs) need intentional support for the development of their home language as well as for English acquisition.

Goal:
Children will demonstrate developmental communication, language, and emergent literacy skills.

Objective:
By Spring 2019, children will show increasing progress toward fluency in speaking English.

3-year-olds: 75% will be at the "Developing English" level or above in Measure ELD 2: Self-Expression in English (Expressive English)	**4-year-olds:** 70% will be at the "Building English" level or above in Measure ELD 2: Self-Expression in English (Expressive English)

Family Engagement Outcome: Families as Learners	**Objective:** By Spring 2019, families will have increased understanding to support their child's English Language Development in the effort to prepare them for school as measured by pre and post surveys at parent meetings and training.

Effective Teaching Strategies	Effective Family Activities
Teachers will: **3 & 4-year-olds:** • Engage in conversations with children, using back and forth exchanges • Map your actions and give descriptions of objects, activities or events with language • Use different types of words and grammar while implementing expressive and receptive English • Introduce objects that spark conversations and encourage analysis and reasoning • Expose children to daily music activities expanding their vocabulary • Learn some keywords or phrases in children's home language • Engage in language activities that are valued in cultural groups. Reading, storytelling, singing • Scaffold communication by combining English words with body gestures or visual cues • The teacher will use English songs for children to hear, repeat and make up their own sounds. • The teacher will use words phrases or simple sentences to extend conversations about feelings, experiences or thoughts. • Provide opportunities for children to practice English through open-ended questions	**Families will:** • Read a book to your child and then ask to look at the pictures to tell you her/his favorite part • Teach your child a song you remember from your childhood. Sing it together and add hand motions. Ask your child to teach you a song from school • Go to story time at the library and check out a new book to read together in English and home language • Review the color/objects with your child and have him/her point out objects while naming the color/object • Help your child cut out pictures of animals from old magazines and name each one as you glue them onto a piece of paper in English and home language • Provide wordless picture books. Give your child an opportunity to make up their own stories in their home or English language.

Early Head Start

Cognition, Including Math and Science (COG):

Cognitive development includes reasoning, memory, problem-solving, and thinking skills that help young children understand and organize their world. From preschoolers, this evolves into complex mathematical thinking and scientific reasoning.

Goal: Children will demonstrate improved general cognitive skills.		
Objective: By Spring 2019, infants and toddlers will show an understanding of spatial relationships, knowledge of the natural world, and explore their environment through observation and investigation.		
Young Infants: 70% will be at the "Responding Later" level or above in Measure COG 9: Inquiry Through Observation and Investigation	**Older Infants:** 80% will be at the "Exploring Earlier" level or above in Measure COG 11: Knowledge of the Natural world	**Toddlers:** 80% will be at the "Exploring Later" level or above in Measure COG 1: Spatial Relationships
Family Engagement Outcome Families as Learners	**Objective:** By Spring 2019, families will have increased understanding to support their child's Cognition in the effort to prepare them for school as measured by pre and post surveys at parent meetings and training.	

Effective Teaching Strategies	Effective Family Activities
Caregivers will: **Infants:** • Provide spaces with plentiful opportunities for learning. • Sing songs and rhymes that incorporate numbers. • Read books that incorporate numbers. **Older Infants:** • Offer children household items as play materials such as measuring cups, plates, and spoons • Incorporate fingerplays with a numerical focus, for example, One potato, two potatoes, etc. • Model counting strategies throughout the day for example, "I wonder how many children are here today, let's count." **Toddlers** • Model comparison vocabulary for example: more, less, same and equal. • Read stories that include numerals and items to count • Provide opportunities for children to count up to 3 items with one to one correspondence.	**Families will:** • Use simple songs, fingerplays, and chants to reinforce number sense. • Provide their child with opportunities to explore items in their environment such as plastic cups, plates, lids and other easy to grasp items for measuring. • Use everyday routines for counting opportunities. For example, "one arm, two arms" while helping your child dress. • Provide opportunities to count quantities of items by touching and saying the number. • Develop rituals that include numbers. For example, "counting our eyes and toes at bath time." • Explore and practice Math activities from Ready Rosie.

Head Start

Cognition, Including Math and Science (COG):

Cognitive development includes reasoning, memory, problem-solving, and thinking skills that help young children understand and organize their world. From preschoolers, this evolves into complex mathematical thinking and scientific reasoning.

<table>
<tr><td colspan="3">Goal:
Children will strengthen their skills in the area of cognition, including Math and Science.</td></tr>
<tr><td colspan="3">Objective:
By Spring 2019, children will show an increasing knowledge of shapes and their characteristics.</td></tr>
<tr><td colspan="2">3-year-olds: 80% will be at the “Exploring Later” level or above in Measure COG 7: Shapes</td><td>Four-year-old’s: 80% will be at the “Building Earlier” level or above in Measure COG 7: Shapes</td></tr>
<tr><td>Family Engagement Outcome
Families as Learners</td><td colspan="2"><u>Objective:</u>
By Spring 2018, families will have increased understanding to support their child’s Cognition in the effort to prepare them for school as measured by pre and post surveys at parent meetings and training.</td></tr>
<tr><td colspan="2">Effective Teaching Strategies</td><td>Effective Family Activities</td></tr>
<tr><td colspan="2"><u>Teachers will:</u>
<u>3 & 4-year-olds:</u>
• Encourage children to play with shape puzzles and sorters
• Talk about the shapes and discuss their attributes (e.g., "How many sides does a rectangle have?"
• Encourage the use of shape names in everyday interaction (e.g., "I see you used the rectangle blocks to build a wall."
• Provide materials that give children the opportunity to explore and manipulate shapes in space.
• Include books, games, and other learning materials with shape-related themes in the environment.
• Match, sort, and classify shapes.
• Encourage block play
• Compose and decompose shapes from other shapes.</td><td><u>Families will:</u>
• Point out shapes in the home.
• Encourage your children to work shape puzzles
• Have your child help fit Tupperware lids with bowls.
• Build geometric vocabulary by using objects, e.g., "A cylinder is like a can. A sphere is like a ball, and a square is like the side of this box."
• Encourage children to make three-dimensional shapes with play dough or clay.
• Make homemade blocks using recycled materials.
• Talk about shapes when driving. Pointing out street signs and naming their shape.</td></tr>
</table>

Early Head Start

Physical Development-Health (PD-HLTH):

Perceptual, motor and physical development is foundational to children's learning in all areas because it permits children to explore and function in their environment.

Goal: Children will demonstrate improved personal care routines.		
Objective: By Spring 2019, infants and toddlers will increase proficiency in fundamental locomotor skills and demonstrate increasing awareness of own physical effort and body awareness.		
Young Infants: 80% will be at the "Responding Later" level or above in Measure PD-HTH 1: Perceptual-Motor movement Skills	**Older Infants:** 80% will be at the "Exploring Earlier" level or above in Measure PD-HTH 2: Gross Locomotor Skills	**Toddlers:** 60% will be at the "Exploring Later" level or above in Measure PD-HTH 2: Gross Locomotor Skills
Family Engagement Outcome Families as Learners	**Objective:** By Spring 2019, families will have increased understanding to support their child's Perceptual Motor and Physical Development in the effort to prepare them for school as measured by pre and post surveys at parent meetings and training.	

Effective Teaching Strategies

Caregivers will:

Young Infants:

- Create a protected space for young infants to explore movement.
- Provide daily tummy time opportunities.
- Recognize the child's abilities for example: "I see you kicking your legs."

Older Infants:

- Model personal care routines including grooming, hand washing, feeding, etc.
- Provide opportunities to dress/undress dolls and themselves.
- Allow time for children to practice self-care routines.

Toddlers:

- Read books about safety.
- Ensure environment is safe and explain cause and effect of dangerous situations.
- Introduce and practice Program Wide Expectations.

Effective Family Activities

Families will:

- Provide their baby opportunities to move into a safe space.
- Sing interactive songs like the "This is the way…."
- Allow your child to dress him/herself and make it fun!
- Promote positive health and safety practices by establishing rules for eating in a designated place.
- Ensure the use of a car seat and follow safety precautions when exiting their vehicle.
- Explore and practice Health and Well-Being activities from Ready Rosie.

Head Start

Physical Development-Health (PD-HLTH):

Perceptual, motor and physical development are foundational to children's learning in all areas because it permits children to explore and function in their environment.

Goal: Children will demonstrate improved physical development, including personal care routines.	
Objective: By Spring 2018, children will show increasing proficiency in fundamental locomotor skills and engage in physical activities with increasing endurance and intensity.	
3-year-olds: 80% will be at the "Exploring Later" level or above in Measure PD-HLTH 9: Active Physical Play	**4-year-olds:** 80% will be at the "Building Earlier" level or above in Measure PD-HLTH 2: Gross Locomotor Movement Skills
Family Engagement Outcome: Families as Learners	**Objective:** By Spring 2019, families will have increased understanding to support their child's Perceptual Motor and Physical Development in the effort to prepare them for school as measured by pre and post surveys at parent meetings and training.

Effective Teaching Strategies	Effective Family Activities
Teachers will: **3& 4 year-olds:** • Will introduce songs or games that require movement of specific body parts, e.g. 'Hokey Pokey.' • Will play games that require the body to start and stop, e.g. 'Freeze Dance.' • Will arrange obstacle courses that require children to change direction quickly. • Will provide activities that children can engage in for sustained amounts of time (e.g., riding bikes around a trail several times.) • Provide activities that encourage physical play through whole body movements (bear hunt, listen and more) • Provide activities that support children balance (balance beam, obstacle course, stepping stones)	**Families will:** • Play games as a family, e.g., Hokey Pokey, Freeze Dance, and Simon Says. • Encourage children to use words to identify or describe what their body parts are doing while completing large gross motor skills (running, stretching, etc.) • Play Ready Rosie activities such as; Head, Shoulders, Knees and Toes, Baby Basketball, and Can you Find me? • Provide activities for your children that will develop gross motor skills (e.g., frog hopping, or hop to the rhythm) • Play outdoor games with your children (e.g., kickball, basketball, bike riding, etc.)

Professional Development Opportunities



Objective	Persons Responsible	Timelines	Supporting Documents	Action Steps Training and Resources
Practice-Based Coaching Support teaching staff to promote effective teaching practices and ensure curriculum is implemented to fidelity, to strengthen CLASS with the emphasis on Classroom Management. Support teaching staff by establishing a year-long professional development plan focused on CLASS, specializing in Classroom Management	Administrator of Education and Support Services Education Coordinators Mentor Coaches Data Analyst Center Directors Teaching Staff Home Base Supervisor and Educators	August 2018 March 2019 August 2018 July 2019	Classroom Management Outcomes English Language Development (ELD) Data Outcomes CLASS Data Outcomes ECERS/ITERS Data Outcomes Curriculum Monitoring Tool Curriculum Mentoring Fidelity Tool Practice-Based Coaching DRDP 2015 T/TA Support Plan Practice-Based Coaching	Creative Curriculum and ELD implementation training Classroom Management training Family Partnerships training with Language Literacy focus Making the Most of Classroom Interactions Infant/Toddler Making the Most of Classroom Interactions Pre-K HSELOF Training Infant- Toddler Environments Pre-K Environments CLASS Toddler CLASS Pre-K Classroom Management CLASS Responsiveness to dual language learners

Objective	Persons Responsible	Timelines	Supporting Documents	Action Steps Training and Resources
Family Engagement Support parents in developing skills, attitudes, and behaviors that support and promote School Readiness practices in the home, continuing to promote parents as lifelong educators.	Family Engagement & Disabilities Support Services Supervisor Family Education Coordinators Program Governance Coordinator Center Directors Family Service Workers Home Base Educators	August 2018	Ready Rosie Data VIP Parent Café Meeting and Regional Parent Committee (RPC)notes Parent Training & Workshops Pre/Post Parent Surveys Family Partnership Agreements	Ready Rosie Parent Training Curriculum VIP Parent Cafe Meeting/RPC Meetings focus on early literacy Parents Trainings & Workshops to identify how literacy activities support School Readiness Goals.
Health & Nutrition Support parents by promoting awareness of the importance of on-going hearing, vision, and dental checkups for children to develop sounds and the use of language. Support parents by introducing healthy diverse cultural foods to their children through menus, meals, activities, and literature. Encourage children to taste various textured foods and to learn words that describe what they are and how they taste.	Health & Nutrition Support Services Supervisor CAS- Health CAS-Nutrition Central Kitchen Staff Family Service Workers Center Directors Teaching Staff	August 2018 August 2018 Quarterly Meetings	Hearing, Vision and Dental ChildPlus Data VIP Parent Café Meeting/training sign in/out forms Parent Handbook Reminder Letters Nutritional Experiences Nutritional Advisory Committee Meetings VIP Parent Café Meeting Presentations Supporting Special Diets	VIP Parent Café Meeting handouts CHDP Periodicity Schedule for Health Assessment Requirements by Age Groups Child Plus-Health Training CHDP Provider List Dental Roster Nutrition Books Nutrition Pamphlets Nutrition Posters

Objectives	Persons Responsible	Timeliness	Supporting Documentation	Action Steps Training and Resources
Disabilities & Wellness Support parents and teaching staff by training and implementing the Screening Ages and Stages Questionnaires (*ASQ-3 & ASQ: SE-2*) to help identify children at risk for developmental/language delay which should be referred for further assessments by LEA. ASQ-3 & *ASQ: SE-2* will be used to identify children who do not meet the referral criteria, but scores are in the monitor areas of the ASQ-3 & *ASQ: SE-2*. Family Wellness will strengthen relationships between teacher and parent by implementing strategies to enhance/support social and emotional development for children with challenging behaviors.	Family Engagement & Disabilities Support Services Supervisor Education Coordinators Disabilities Specialists CAS-Family Wellness Family Service Workers Center Directors Teaching Staff	August 2018 August 2018- July 2019	ASQ-3 Questionnaire Implement Teaching Pyramid ASQ-: SE-2 Questionnaire My Teacher Wants to Know Teacher Support Planning Sheet Family Wellness Screening	ASQ-3 & ASQ:SE-2 Trainings Overview of Autism Visual Schedule Training Onsite Teacher Support VIP Parent Café-Meeting ASQs Presentations Intra-agency Referral Daily Routine Wellness Survival Kit implementation Pyramid Model Positive Behavior Support Training
Data Analysis Data Analyst will support the Education Program Goals by providing detailed, aggregated DRDP reports at the Domain and Measure level. In addition to current support methods, the Data Analyst will provide ELD specific program reports, as well as IEP/IFSP DRDP program reports three times per year.	Data Analyst	December 2018 March 2019 May 2019	Child reports Group reports Administration reports Learning Genie	Export child information from Child Plus Upload enrollments into DRDP tech Download DRDP tech child, group and administration report Export raw DRDP results from tech for DRDP measure-level admin reports Learning Genie Training

Resources:	***Data Aggregation:***
• Head Start Early Learning Outcomes Framework • California Infant/Toddler Learning & Development Foundations • California Infant/Toddler Curriculum Framework • California Preschool Curriculum Framework • California Preschool Learning Foundations • Parent, Family and Community Engagement Framework • Early Head Start/Head Start School Readiness Goals • Pyramid Model Positive Behavior Support • Ready Rosie Curriculum	• DRDP (2015) A Developmental Continuum from Early Infancy to Kindergarten Entry • CLASS • ITERS/ECERS • HOVRS

Professional Development:

Training Opportunities	**Onsite Coaching Opportunities**	**Printed Materials**
• California's Early Learning Development Systems. • DRDP (2015) • CLASS • ITERS/ECERS • Creative Curriculum Systems and Fidelity • Partners for Healthy Babies • Program for Infant/Toddlers Care • Pyramid Model Positive Behavior Support • MMCI	• Educational Webinars • Practice-Based Coaching • CLASS • ITERS/ECERS • Curriculum Fidelity • Staff Mindfulness	• Management Bulletins • School Readiness Goals • School Readiness Timelines • CLASS tips







The following representatives analyzed, planned, reviewed and shared their recommendations for the development of the Early Head Start & Head Start School Readiness Goals:

Administration Team for Head Start and State Child Development Division:
Head Start Director: Yolanda Gonzales
Head Start Assistant Director: Pam Pritchard
Assistant Director for Grants Management: Emily Gonzalez
Program Design, and Management Administrator: Jerry Meade
Administrator of Education and Support Services: Leslie Mitchell
Fiscal Administrator: Donna Holland
Facilities Director: Emilio Wagner

Data Analyst
Chase Rangel

Early Childhood Education Specialist/CA ECES Coordinator, California TTA Center, a member of OHS TTA System
Stacey Vierra

Family Services Team:
Family Engagement and Disabilities Support Services Supervisor: Rosita Curry
Governance Coordinator: Lisa Price
Family Education Coordinators: Angela Adams, Priscilla Hicks, Leah Green

Governance:
Governance Coordinator: Lisa Price

Professional Development
Professional Development Specialist: Jackie Escobar

Program Managers:
Letisha Brooks, Elizabeth Williams, MaryAnn Mooney

Education Team:

Education Coordinators: Tracey Wheat, Carolyn Coffey,
Mentor Coaches: Melissa DeWitt, Pamala Roberts, Regina Hines, Tomasa Jara, Alicia Gamino, Rachel Leckkirk, Teresa Lara, Amanda Espitia, Ruth Vizcaya
Home Based Supervisor: Mary J. Lopez

Health Coordinator and Content Area Specialists: Disabilities, Nutrition, Health, Wellness

Health and Nutrition Support Services Supervisor: Alan Rodriguez
Content Area Specialists-Health: Laura Gonzalez, Paulino Cruz, Rayjean Stone, Angel Perez
Content Area Specialists-Disabilities: Delores Patricio, Shirley Park, Susie Martinez, Maria Guadian
Content Area Specialists-Wellness: Andralette Wilson, Joni Barlow, Edna Quinones, Marisol Calderon
Content Area Specialists-Nutrition: Lupe Villasana, Desiree Jackson, Roxanne Harris, Janey Felsoci

Community Action Partnership of Kern- San Joaquin Early Head Start Child Development Division

San Joaquin Program Administrator: Gloria Barbero
Education Manager- Disabilities: Estella Benavides
Parent Engagement Specialist/Home Based Supervisor: Rashi Strother

Early Head Start Childcare Partnership

Early Head Start Program Coordinator (Partnership): Debbie Connolly
Partnership Locations:
Bakersfield College
Blanton
Garden Pathways

Policy Council School Readiness Sub-Committee

Chair Person: Nicole Walker (Stella Hills)
Policy Council Members: Rosa Elva Reyes Diaz (Stockton) Amber Dunlap (Willow) Jacqueline Boykin (Willow) Daisy Valencia (Wesley) Destiny Thompson Butler (EHS Home Base)

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: *Agenda Item 5b:* Kern Head Start
Budget to Actual Report for the Period Ended May 31, 2018 – Info Item

Date: June 28, 2018

The following are highlights of the Kern Head Start Budget to Actual Report for the period March 1, 2018 through May 31, 2018. Three months (25%) of the 12-month budget period has elapsed.

Base Funds
Overall expenditures are at 25% of the budget.

Equipment: The budget provided for the purchase of a replacement gas convection steamer for the Central Kitchen. The actual cost was less than budgeted.

Training & Technical Assistance Funds
Overall expenditures are at 41% of the budget. Training costs are incurred as needed, rather than evenly throughout the year.

Contractual:
The costs in this category include:

- Multi-day trainings in team building, conflict resolution, and stress management for field staff
- Three days of training, two webinars, and 6 months of technical support in the use and management of our child services-tracking database.

For grants with significantly low percentages of training and technical assistance dollars, the Office of Head Start has made available increased funding. For Head Start Kern, the increase will be $103,818. This amount will be reflected in the Budget to Actual report once the Notice of Award has been issued.

Non-Federal Share (Head Start and Early Head Start Combined)
Non-Federal share is at 39% of the budget.

Community Action Partnership of Kern
Head Start - Kern
Budget to Actual Report

Budget Period: March 1, 2018 - February 28, 2019
Report Period: March 1, 2018 - May 31, 2018
Month 3 of 12 (25%)

Prepared 06/08/2018

	HEAD START				
BASE FUNDS	**BUDGET**	**ACTUAL**	**REMAINING**	**% SPENT**	**% REMAINING**
PERSONNEL	10,280,365	2,661,022	7,619,343	26%	74%
FRINGE BENEFITS	3,392,518	840,122	2,552,396	25%	75%
TRAVEL	5,000	0	5,000	0%	100%
EQUIPMENT	23,000	16,760	6,240	73%	27%
SUPPLIES	886,988	177,730	709,258	20%	80%
CONTRACTUAL	126,502	38,513	87,989	30%	70%
OTHER	3,744,168	797,430	2,946,738	21%	79%
INDIRECT	1,778,867	436,532	1,342,335	25%	75%
TOTAL BASE FUNDING	**20,237,408**	**4,968,109**	**15,269,299**	**25%**	**75%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	33,946	10,793	23,153	32%	68%
SUPPLIES	10,839	278	10,561	3%	97%
CONTRACTUAL	8,944	8,452	492	94%	6%
OTHER	78,407	34,491	43,916	44%	56%
INDIRECT	13,214	5,350	7,864	40%	60%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**145,350**	**59,364**	**85,986**	**41%**	**59%**
GRAND TOTAL HS FEDERAL FUNDS	**20,382,758**	**5,027,473**	**15,355,285**	**25%**	**75%**

HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
CALIF DEPT OF ED	3,804,474	1,170,660	2,633,814	31%	69%
IN-KIND	2,312,840	1,224,859	1,087,981	53%	47%
TOTAL NON-FEDERAL	**6,117,314**	**2,395,519**	**3,721,795**	**39%**	**61%**

Budget reflects Notice of Award #09CH9142-05-01 (adjusted for Child Care Food Subsidy)

Actual expenditures include posted expenditures and estimated adjustments through 05/31/2018.

Administrative Cost for HS and EHS Kern **9.1%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Bank of America	19,576				**19,576**	5/21/2018
Lowe's	13,176				**13,176**	5/25/2018
Smart & Final	677				**677**	5/31/2018
Save Mart	2,250				**2,250**	5/27/2018
Chevron & Texaco Business Card	6,595				**6,595**	6/5/2018
Home Depot	8,467	2,508			**10,975**	6/5/2018
	50,741	**2,508**	**0**	**0**	**53,249**	

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: *Agenda Item 5b:* Kern Early Head Start
Budget to Actual Report for the Period Ended May 31, 2018 – Info Item

Date: June 28, 2018

The following are highlights of the Kern Early Head Start Budget to Actual Report for the period March 1, 2018 through May 31, 2018. Three months (25%) of the 12-month budget period has elapsed.

Base Funds
Overall expenditures are at 14% of the budget.

Personnel and Fringe Benefits costs appear low for this point in the year. California Department of Education (CDE) revenues, which are used to offset a portion of salary and fringe benefits costs, have been earned at an accelerated rate since the contract period began July 1, 2017. The funding was fully earned prior to the end of May. No additional CDE revenues will be generated until the next contract period begins July 1; thus, the Early Head Start share of salaries and fringe benefits costs will be significantly higher in the month of June.

Supplies: Supplies are purchased as needed, rather than evenly throughout the year.

Equipment: The budget provides for the purchase of a replacement program vehicle, which has not yet been purchased.

Other: Costs in this category appear low for this point in the year. As with all categories, staff continuously monitor costs to detect possible savings that may be used elsewhere in the program.

Training & Technical Assistance Funds
Overall expenditures are at 8% of the budget. Training costs are incurred as needed, rather than evenly throughout the year.

Community Action Partnership of Kern
Early Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2018 - February 28, 2019
Report Period: March 1, 2018 - May 31, 2018
Month 3 of 12 (25%)

Prepared 06/08/2018

	EARLY HEAD START				
BASE FUNDS	**BUDGET**	**ACTUAL**	**REMAINING**	**% SPENT**	**% REMAINING**
PERSONNEL	2,141,295	287,501	1,853,794	13%	87%
FRINGE BENEFITS	642,389	91,937	550,452	14%	86%
EQUIPMENT	30,000	0	30,000	0%	100%
SUPPLIES	263,896	30,539	233,357	12%	88%
CONTRACTUAL	22,328	6,231	16,097	28%	72%
OTHER	534,796	94,535	440,261	18%	82%
INDIRECT	354,790	49,694	305,096	14%	86%
TOTAL BASE FUNDING	**3,989,494**	**560,437**	**3,429,057**	**14%**	**86%**
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	35,330	1,331	33,999	4%	96%
SUPPLIES	4,020	6	4,014	0%	100%
CONTRACTUAL	3,656	994	2,662	27%	73%
OTHER	45,179	5,054	40,125	11%	89%
INDIRECT	8,819	730	8,089	8%	92%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**97,004**	**8,116**	**88,888**	**8%**	**92%**
GRAND TOTAL EHS FEDERAL FUNDS	**4,086,498**	**568,553**	**3,517,945**	**14%**	**86%**

Budget reflects Notice of Award #09CH9142-05-01 (adjusted for Child Care Food Subsidy)
Actual expenditures include posted expenditures and estimated adjustments through 05/31/2018.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: *Agenda Item 5b:* San Joaquin Early Head Start Budget to Actual Report for the Period Ended May 31, 2018 – Info Item

Date: June 28, 2018

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period February 1, 2018 through May 31, 2018. Four months (33%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 33% of the budget.

Travel costs are high compared to the period elapsed. During the month of May, several Kern staff traveled to San Joaquin to provide technical support and conduct a "mock" review in preparation for the Office of Head Start Focus Area Two Monitoring event (which took place May 14-18).

The **Equipment** category budget provides for the purchase of two replacement vehicles. The procurement process is in progress.

Expenditures in the **Supplies** category are high compared to the period elapsed. Costs in this category occur as needed, rather than evenly throughout the year.

Expenditures in the **Contractual** category appear high, as the annual costs of software support for data collection and tracking (Child Plus and Learning Genie) computer applications were expensed to the month of March.

Training & Technical Assistance Funds
Overall expenditures are at 11% of the budget. Training costs occur as needed, rather than evenly throughout the year.

Non-Federal Share
Non-Federal share is at 23% of the budget.

Community Action Partnership of Kern

Early Head Start - San Joaquin County

Budget to Actual Report

Budget Period: February 1, 2018 - January 31, 2019

Report Period: February 1, 2018 - May 31, 2018

Month 4 of 12 (33%)

Prepared 06/08/2018

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,017,825	978,015	2,039,810	32%	68%
FRINGE BENEFITS	796,118	281,863	514,255	35%	65%
TRAVEL	20,232	11,486	8,746	57%	43%
EQUIPMENT	47,500	0	47,500	0%	100%
SUPPLIES	129,535	61,666	67,869	48%	52%
CONTRACTUAL	11,923	7,189	4,734	60%	40%
OTHER	589,673	195,485	394,188	33%	67%
INDIRECT	433,501	146,032	287,469	34%	66%
TOTAL	**5,046,307**	**1,681,736**	**3,364,571**	**33%**	**67%**

TRAINING & TECHNICAL ASSISTANCE FUNDS

TRAVEL	9,959	3,671	6,288	37%	63%
SUPPLIES	7,961	197	7,764	2%	98%
CONTRACTUAL	3,500	0	3,500	0%	100%
OTHER	53,033	4,214	48,819	8%	92%
INDIRECT	7,444	808	6,636	11%	89%
TOTAL	**81,897**	**8,890**	**73,007**	**11%**	**89%**

GRAND TOTAL EHS FEDERAL FUNDS	**5,128,204**	**1,690,626**	**3,437,578**	**33%**	**67%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,282,051	290,706	991,345	23%	77%
TOTAL NON-FEDERAL FUNDS	**1,282,051**	**290,706**	**991,345**	**23%**	**77%**

Centralized Administrative Cost	7.4%
Program Administrative Cost	2.6%
Total Administrative Cost	**9.8%**

Budget reflects Notice of Award #09CH010071-04-02

Actual expenditures include posted expenditures and estimated adjustments through 5/31/2018

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: *Agenda Item 5b:* Early Head Start Child Care Partnerships Budget to Actual Report for the Period Ended May 31, 2018 – Info Item

Date: June 28, 2018

The following are highlights of the Early Head Start Child Care Partnerships Budget to Actual Report for the period September 1, 2017 through May 31, 2018. Nine months (75%) of the 12-month budget period have elapsed.

Base Funds
Overall expenditures are at 76% of the budget.

In the **Supplies** category, $12,883 in Carryover Funds were obligated in the prior budget period, but the supplies were received after August 31, 2017. At that time the carry over funds had not yet been approved; thus, the costs were recognized in the base grant.

In the **Other** category:

- costs of occupancy are lower than budgeted at this point in the budget period;
- consultant services for children are budgeted but have not yet been needed.

Expenditures in all other categories are reasonable at this point in the budget period.

Carryover Funds
Unexpended funds from the prior budget period were carried over to complete facility projects at the Garden Pathways and Bakersfield College locations. These projects will be completed prior to August 31, 2018.

Training & Technical Assistance (T&TA)
Overall expenditures are at 64% of the budget.

Training costs are incurred as needed, rather than evenly throughout the year.

Non-Federal Share
Non-Federal share is at 75% of the budget.

Community Action Partnership of Kern
Early Head Start - Child Care Partnerships
Budget to Actual Report

Budget Period: September 1, 2017 - August 31, 2018
Report Period: September 1, 2017 - May 31, 2018
Month 9 of 12 (75%)

Prepared 06/08/2018

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	120,354	89,062	31,292	74%	26%
FRINGE BENEFITS	32,245	23,503	8,742	73%	27%
SUPPLIES	1,000	14,079	(13,079)	1408%	-1308%
CONTRACTUAL	461,870	340,475	121,395	74%	26%
OTHER	12,662	7,416	5,246	59%	41%
INDIRECT	62,806	47,428	15,378	76%	24%
TOTAL BASE FUNDING	**690,937**	**521,962**	**168,975**	**76%**	**24%**

CARRYOVER FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
EQUIPMENT	60,310	0	60,310	0%	100%
SUPPLIES	29,226	0	29,226	0%	100%
OTHER	73,353	0	73,353	0%	100%
INDIRECT	10,258	0	10,258	0%	100%
TOTAL CARRYOVER FUNDING	**173,147**	**0**	**173,147**		

TRAINING & TECHNICAL ASSISTANCE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
TRAVEL	5,294	1,945	3,349	37%	63%
SUPPLIES	3,506	1,621	1,885	46%	54%
OTHER	10,465	8,720	1,745	83%	17%
INDIRECT	1,926	1,229	697	64%	36%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**21,191**	**13,515**	**7,676**	**64%**	**36%**

GRAND TOTAL FEDERAL FUNDS	**885,275**	**535,477**	**349,798**	**60%**	**40%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	221,319	165,247	56,072	75%	25%
TOTAL NON-FEDERAL FUNDS	**221,319**	**165,247**	**56,072**	**75%**	**25%**

Centralized Administrative Cost	6.9%
Program Administrative Cost	1.4%
Total Administrative Cost	**8.4%**

Budget reflects Notice of Award #09HP0036-03-01.

Actual expenditures include posted expenditures and estimated adjustments through 5/31/2018.

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2018-2019

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2018	$ 9,688.00	$ 266.15	$ 266.15	$ 9,421.85	8%	3%
APRIL 2018	$ 9,421.85	$ 197.05	$ 463.20	$ 9,224.80	17%	5%
MAY 2018	$ 9,224.80	$ 277.57	$ 740.77	$ 8,947.23	25%	8%
JUNE 2018	$ 8,947.23		$ 740.77	$ 8,947.23	33%	
JULY 2018	$ 8,947.23		$ 740.77	$ 8,947.23	42%	
AUGUST 2018	$ 8,947.23		$ 740.77	$ 8,947.23	50%	
SEPTEMBER 2018	$ 8,947.23		$ 740.77	$ 8,947.23	58%	
OCTOBER 2018	$ 8,947.23		$ 740.77	$ 8,947.23	67%	
NOVEMBER 2018	$ 8,947.23		$ 740.77	$ 8,947.23	75%	
DECEMBER 2018	$ 8,947.23		$ 740.77	$ 8,947.23	83%	
JANUARY 2019	$ 8,947.23		$ 740.77	$ 8,947.23	92%	
FEBRUARY 2019	$ 8,947.23		$ 740.77	$ 8,947.23	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2018	$ 1,262.00	$ 43.32	$ 43.32	$ 1,218.68	8%	3%
APRIL 2018	$ 1,218.68	$ 32.08	$ 75.40	$ 1,186.60	17%	6%
MAY 2018	$ 1,186.60	$ 45.17	$ 120.57	$ 1,141.43	25%	10%
JUNE 2018	$ 1,141.43		$ 120.57	$ 1,141.43	33%	
JULY 2018	$ 1,141.43		$ 120.57	$ 1,141.43	42%	
AUGUST 2018	$ 1,141.43		$ 120.57	$ 1,141.43	50%	
SEPTEMBER 2018	$ 1,141.43		$ 120.57	$ 1,141.43	58%	
OCTOBER 2018	$ 1,141.43		$ 120.57	$ 1,141.43	67%	
NOVEMBER 2018	$ 1,141.43		$ 120.57	$ 1,141.43	75%	
DECEMBER 2018	$ 1,141.43		$ 120.57	$ 1,141.43	83%	
JANUARY 2019	$ 1,141.43		$ 120.57	$ 1,141.43	92%	
FEBRUARY 2019	$ 1,141.43		$ 120.57	$ 1,141.43	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NINOS
2018-2019

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2018	$ 9,688.00	$ 266.15	$ 266.15	$ 9,421.85	8%	3%
ABRIL DEL 2018	$ 9,421.85	$ 197.05	$ 463.20	$ 9,224.80	17%	5%
MAYO DEL 2018	$ 9,224.80	$ 277.57	$ 740.77	$ 8,947.23	25%	8%
JUNIO DEL 2018	$ 8,947.23	$ -	$ 740.77	$ 8,947.23	33%	
JULIO DEL 2018	$ 8,947.23	$ -	$ 740.77	$ 8,947.23	42%	
AGOSTO DEL 2018	$ 8,947.23	$ -	$ 740.77	$ 8,947.23	50%	
SEPTIEMBRE DEL 2018	$ 8,947.23	$ -	$ 740.77	$ 8,947.23	58%	
OCTUBRE DEL 2018	$ 8,947.23	$ -	$ 740.77	$ 8,947.23	67%	
NOVIEMBRE DEL 2018	$ 8,947.23	$ -	$ 740.77	$ 8,947.23	75%	
DICIEMBRE DEL 2018	$ 8,947.23	$ -	$ 740.77	$ 8,947.23	83%	
ENERO DEL 2019	$ 8,947.23	$ -	$ 740.77	$ 8,947.23	92%	
FEBRERO DEL 2019	$ 8,947.23	$ -	$ 740.77	$ 8,947.23	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2018	$ 1,262.00	$ 43.32	$ 43.32	$ 1,218.68	8%	3%
ABRIL DEL 2018	$ 1,218.68	$ 32.08	$ 75.40	$ 1,186.60	17%	6%
MAYO DEL 2018	$ 1,186.60	$ 45.17	$ 120.57	$ 1,141.43	25%	10%
JUNIO DEL 2018	$ 1,141.43	$ -	$ 120.57	$ 1,141.43	33%	
JULIO DEL 2018	$ 1,141.43	$ -	$ 120.57	$ 1,141.43	42%	
AGOSTO DEL 2018	$ 1,141.43	$ -	$ 120.57	$ 1,141.43	50%	
SEPTIEMBRE DEL 2018	$ 1,141.43	$ -	$ 120.57	$ 1,141.43	58%	
OCTUBRE DEL 2018	$ 1,141.43	$ -	$ 120.57	$ 1,141.43	67%	
NOVIEMBRE DEL 2018	$ 1,141.43	$ -	$ 120.57	$ 1,141.43	75%	
DICIEMBRE DEL 2018	$ 1,141.43	$ -	$ 120.57	$ 1,141.43	83%	
ENERO DEL 2019	$ 1,141.43	$ -	$ 120.57	$ 1,141.43	92%	
FEBRERO DEL 2019	$ 1,141.43	$ -	$ 120.57	$ 1,141.43	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2018-2019

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE		SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2018	$ 455.00	$ -	$ -	$ 455.00	8%	0%
MARCH 2018	$ 455.00	$ -	$ -	$ 455.00	17%	0%
APRIL 2018	$ 455.00	$ -	$ -	$ 455.00	25%	0%
MAY 2018	$ 455.00	$ -	$ -	$ 455.00	33%	0%
JUNE 2018	$ 455.00		$ -	$ 455.00	42%	
JULY 2018	$ 455.00		$ -	$ 455.00	50%	
AUGUST 2018	$ 455.00		$ -	$ 455.00	58%	
SEPTEMBER 2018	$ 455.00		$ -	$ 455.00	67%	
OCTOBER 2018	$ 455.00		$ -	$ 455.00	75%	
NOVEMBER 2018	$ 455.00		$ -	$ 455.00	83%	
DECEMBER 2018	$ 455.00		$ -	$ 455.00	92%	
JANUARY 2019	$ 455.00		$ -	$ 455.00	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2017	$ 285.00	$ -	$ -	$ 285.00	8%	0%
OCTOBER 2017	$ 285.00	$ 36.10	$ 36.10	$ 248.90	17%	8%
NOVEMBER 2017	$ 248.90	$ -	$ 36.10	$ 248.90	25%	8%
DECEMBER 2017	$ 248.90	$ -	$ 36.10	$ 248.90	33%	8%
JANUARY 2018	$ 248.90	$ -	$ 36.10	$ 248.90	42%	8%
FEBRUARY 2018	$ 248.90	$ -	$ 36.10	$ 248.90	50%	8%
MARCH 2018	$ 248.90	$ -	$ 36.10	$ 248.90	58%	8%
APRIL 2018	$ 248.90	$ -	$ 36.10	$ 248.90	67%	8%
MAY 2018	$ 248.90	$ -	$ 36.10	$ 248.90	75%	8%
JUNE 2018	$ 248.90		$ 36.10	$ 248.90	83%	
JULY 2018	$ 248.90		$ 36.10	$ 248.90	92%	
AUGUST 2018	$ 248.90		$ 36.10	$ 248.90	100%	

Prepared by Donna Holland
June 13, 2018

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NINOS
2018-2019

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2018	$ 455.00	$ -	$ -	$ 455.00	8%	0%
MARZO DEL 2018	$ 455.00	$ -	$ -	$ 455.00	17%	0%
ABRIL DEL 2018	$ 455.00	$ -	$ -	$ 455.00	25%	0%
MAYO DEL 2018	$ 455.00	$ -	$ -	$ 455.00	33%	0%
JUNIO DEL 2018	$ 455.00	$ -	$ -	$ 455.00	42%	
JULIO DEL 2018	$ 455.00	$ -	$ -	$ 455.00	50%	
AGOSTO DEL 2018	$ 455.00	$ -	$ -	$ 455.00	58%	
SEPTIEMBRE DEL 2018	$ 455.00	$ -	$ -	$ 455.00	67%	
OCTUBRE DEL 2018	$ 455.00	$ -	$ -	$ 455.00	75%	
NOVIEMBRE DEL 2018	$ 455.00	$ -	$ -	$ 455.00	83%	
DICIEMBRE DEL 2018	$ 455.00	$ -	$ -	$ 455.00	92%	
ENERO DEL 2019	$ 455.00	$ -	$ -	$ 455.00	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
SEPTIEMBRE DEL 2017	$ 285.00	$ -	$ -	$ 285.00	8%	0%
OCTUBRE DEL 2017	$ 285.00	$ 36.10	$ 36.10	$ 248.90	17%	8%
NOVIEMBRE DEL 2017	$ 248.90	$ -	$ -	$ 248.90	25%	8%
DICIEMBRE DEL 2017	$ 248.90	$ -	$ -	$ 248.90	33%	8%
ENERO DEL 2018	$ 248.90	$ -	$ -	$ 248.90	42%	8%
FEBRERO DEL 2018	$ 248.90	$ -	$ -	$ 248.90	50%	8%
MARZO DEL 2018	$ 248.90	$ -	$ -	$ 248.90	58%	8%
ABRIL DEL 2018	$ 248.90	$ -	$ -	$ 248.90	67%	8%
MAYO DEL 2018	$ 248.90	$ -	$ -	$ 248.90	75%	8%
JUNIO DEL 2018	$ 248.90	$ -	$ -	$ 248.90	83%	
JULIO DEL 2018	$ 248.90	$ -	$ -	$ 248.90	92%	
AGOSTO DEL 2018	$ 248.90	$ -	$ -	$ 248.90	100%	

Preparado por Donna Holland
13 de junio 2018

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2018-2019

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2018	$ 25,112.00	$ 1,316.90	$ 1,316.90	$ 23,795.10	8%	5%
APRIL 2018	$ 23,795.10	$ 293.79	$ 1,610.69	$ 23,501.31	17%	6%
MAY 2018	$ 23,501.31	$ 383.53	$ 1,994.22	$ 23,117.78	25%	8%
JUNE 2018	$ 23,117.78		$ 1,994.22	$ 23,117.78	33%	
JULY 2018	$ 23,117.78		$ 1,994.22	$ 23,117.78	42%	
AUGUST 2018	$ 23,117.78		$ 1,994.22	$ 23,117.78	50%	
SEPTEMBER 2018	$ 23,117.78		$ 1,994.22	$ 23,117.78	58%	
OCTOBER 2018	$ 23,117.78		$ 1,994.22	$ 23,117.78	67%	
NOVEMBER 2018	$ 23,117.78		$ 1,994.22	$ 23,117.78	75%	
DECEMBER 2018	$ 23,117.78		$ 1,994.22	$ 23,117.78	83%	
JANUARY 2019	$ 23,117.78		$ 1,994.22	$ 23,117.78	92%	
FEBRUARY 2019	$ 23,117.78		$ 1,994.22	$ 23,117.78	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2018	$ 4,088.00	$ 215.42	$ 215.42	$ 3,872.58	8%	5%
APRIL 2018	$ 3,872.58	$ 47.82	$ 263.24	$ 3,824.76	17%	6%
MAY 2018	$ 3,824.76	$ 62.43	$ 325.67	$ 3,762.33	25%	8%
JUNE 2018	$ 3,762.33		$ 325.67	$ 3,762.33	33%	
JULY 2018	$ 3,762.33		$ 325.67	$ 3,762.33	42%	
AUGUST 2018	$ 3,762.33		$ 325.67	$ 3,762.33	50%	
SEPTEMBER 2018	$ 3,762.33		$ 325.67	$ 3,762.33	58%	
OCTOBER 2018	$ 3,762.33		$ 325.67	$ 3,762.33	67%	
NOVEMBER 2018	$ 3,762.33		$ 325.67	$ 3,762.33	75%	
DECEMBER 2018	$ 3,762.33		$ 325.67	$ 3,762.33	83%	
JANUARY 2019	$ 3,762.33		$ 325.67	$ 3,762.33	92%	
FEBRUARY 2019	$ 3,762.33		$ 325.67	$ 3,762.33	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2018-2019

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2018	$ 25,112.00	$ 1,316.90	$ 1,316.90	$ 23,795.10	8%	5%
ABRIL DEL 2018	$ 23,795.10	$ 293.79	$ 1,610.69	$ 23,501.31	17%	6%
MAYO DEL 2018	$ 23,501.31	$ 383.53	$ 1,994.22	$ 23,117.78	25%	8%
JUNIO DEL 2018	$ 23,117.78	$ -	$ 1,994.22	$ 23,117.78	33%	
JULIO DEL 2018	$ 23,117.78	$ -	$ 1,994.22	$ 23,117.78	42%	
AGOSTO DEL 2018	$ 23,117.78	$ -	$ 1,994.22	$ 23,117.78	50%	
SEPTIEMBRE DEL 2018	$ 23,117.78	$ -	$ 1,994.22	$ 23,117.78	58%	
OCTUBRE DEL 2018	$ 23,117.78	$ -	$ 1,994.22	$ 23,117.78	67%	
NOVIEMBRE DEL 2018	$ 23,117.78	$ -	$ 1,994.22	$ 23,117.78	75%	
DICIEMBRE DEL 2018	$ 23,117.78	$ -	$ 1,994.22	$ 23,117.78	83%	
ENERO DEL 2019	$ 23,117.78	$ -	$ 1,994.22	$ 23,117.78	92%	
FEBRERO DEL 2019	$ 23,117.78	$ -	$ 1,994.22	$ 23,117.78	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2018	$ 4,088.00	$ 215.42	$ 215.42	$ 3,872.58	8%	5%
ABRIL DEL 2018	$ 3,872.58	$ 47.82	$ 263.24	$ 3,824.76	17%	6%
MAYO DEL 2018	$ 3,824.76	$ 62.43	$ 325.67	$ 3,762.33	25%	8%
JUNIO DEL 2018	$ 3,762.33	$ -	$ 325.67	$ 3,762.33	33%	
JULIO DEL 2018	$ 3,762.33	$ -	$ 325.67	$ 3,762.33	42%	
AGOSTO DEL 2018	$ 3,762.33	$ -	$ 325.67	$ 3,762.33	50%	
SEPTIEMBRE DEL 2018	$ 3,762.33	$ -	$ 325.67	$ 3,762.33	58%	
OCTUBRE DEL 2018	$ 3,762.33	$ -	$ 325.67	$ 3,762.33	67%	
NOVIEMBRE DEL 2018	$ 3,762.33	$ -	$ 325.67	$ 3,762.33	75%	
DICIEMBRE DEL 2018	$ 3,762.33	$ -	$ 325.67	$ 3,762.33	83%	
ENERO DEL 2019	$ 3,762.33	$ -	$ 325.67	$ 3,762.33	92%	
FEBRERO DEL 2019	$ 3,762.33	$ -	$ 325.67	$ 3,762.33	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2018-2019

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2018	$ 9,268.00	$ 149.61	$ 149.61	$ 9,118.39	8%	2%
MARCH 2018	$ 9,118.39	$ 28.10	$ 177.71	$ 9,090.29	17%	2%
APRIL 2018	$ 9,090.29	$ 8.16	$ 185.87	$ 9,082.13	25%	2%
MAY 2018	$ 9,082.13	$ 22.56	$ 208.43	$ 9,059.57	33%	2%
JUNE 2018	$ 9,059.57		$ 208.43	$ 9,059.57	42%	
JULY 2018	$ 9,059.57		$ 208.43	$ 9,059.57	50%	
AUGUST 2018	$ 9,059.57		$ 208.43	$ 9,059.57	58%	
SEPTEMBER 2018	$ 9,059.57		$ 208.43	$ 9,059.57	67%	
OCTOBER 2018	$ 9,059.57		$ 208.43	$ 9,059.57	75%	
NOVEMBER 2018	$ 9,059.57		$ 208.43	$ 9,059.57	83%	
DECEMBER 2018	$ 9,059.57		$ 208.43	$ 9,059.57	92%	
JANUARY 2019	$ 9,059.57		$ 208.43	$ 9,059.57	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2017	$ 560.00	$ 68.39	$ 68.39	$ 491.61	8%	12%
OCTOBER 2017	$ 491.61	$ 34.80	$ 103.19	$ 456.81	17%	18%
NOVEMBER 2017	$ 456.81	$ 7.66	$ 110.85	$ 449.15	25%	20%
DECEMBER 2017	$ 449.15	$ 20.86	$ 131.71	$ 428.29	33%	24%
JANUARY 2018	$ 428.29	$ 31.72	$ 163.43	$ 396.57	42%	29%
FEBRUARY 2018	$ 396.57	$ 30.05	$ 193.48	$ 366.52	50%	35%
MARCH 2018	$ 366.52	$ 27.57	$ 221.05	$ 338.95	58%	39%
APRIL 2018	$ 338.95	$ 44.88	$ 265.93	$ 294.07	67%	47%
MAY 2018	$ 294.07	$ 19.76	$ 285.69	$ 274.31	75%	51%
JUNE 2018	$ 274.31		$ 285.69	$ 274.31	83%	
JULY 2018	$ 274.31		$ 285.69	$ 274.31	92%	
AUGUST 2018	$ 274.31		$ 285.69	$ 274.31	100%	

Prepared by Donna Holland
June 13, 2018

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2018-2019

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2018	$ 9,268.00	$ 149.61	$ 149.61	$ 9,118.39	8%	2%
MARZO DEL 2018	$ 9,118.39	$ 28.10	$ 177.71	$ 9,090.29	17%	2%
ABRIL DEL 2018	$ 9,090.29	$ 8.16	$ 185.87	$ 9,082.13	25%	2%
MAYO DEL 2018	$ 9,082.13	$ 22.56	$ 208.43	$ 9,059.57	33%	2%
JUNIO DEL 2018	$ 9,059.57	$ -	$ 208.43	$ 9,059.57	42%	
JULIO DEL 2018	$ 9,059.57	$ -	$ 208.43	$ 9,059.57	50%	
AGOSTO DEL 2018	$ 9,059.57	$ -	$ 208.43	$ 9,059.57	58%	
SEPTIEMBRE DEL 2018	$ 9,059.57	$ -	$ 208.43	$ 9,059.57	67%	
OCTUBRE DEL 2018	$ 9,059.57	$ -	$ 208.43	$ 9,059.57	75%	
NOVIEMBRE DEL 2018	$ 9,059.57	$ -	$ 208.43	$ 9,059.57	83%	
DICIEMBRE DEL 2018	$ 9,059.57	$ -	$ 208.43	$ 9,059.57	92%	
ENERO DEL 2019	$ 9,059.57	$ -	$ 208.43	$ 9,059.57	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
SEPTIEMBRE DEL 2017	$ 560.00	$ 68.39	$ 68.39	$ 491.61	8%	12%
OCTUBRE DEL 2017	$ 491.61	$ 34.80	$ 103.19	$ 456.81	17%	18%
NOVIEMBRE DEL 2017	$ 456.81	$ 7.66	$ 110.85	$ 449.15	25%	20%
DICIEMBRE DEL 2017	$ 449.15	$ 20.86	$ 131.71	$ 428.29	33%	24%
ENERO DEL 2018	$ 428.29	$ 31.72	$ 163.43	$ 396.57	42%	29%
FEBRERO DEL 2018	$ 396.57	$ 30.05	$ 193.48	$ 366.52	50%	35%
MARZO DEL 2018	$ 366.52	$ 27.57	$ 221.05	$ 338.95	58%	39%
ABRIL DEL 2018	$ 338.95	$ 44.88	$ 265.93	$ 294.07	67%	47%
MAYO DEL 2018	$ 294.07	$ 19.76	$ 285.69	$ 274.31	75%	51%
JUNIO DEL 2018	$ 274.31	$ -	$ 285.69	$ 274.31	83%	
JULIO DEL 2018	$ 274.31	$ -	$ 285.69	$ 274.31	92%	
AGOSTO DEL 2018	$ 274.31	$ -	$ 285.69	$ 274.31	100%	

Preparado por Donna Holland
13 de junio 2018

Community Action Partnership of Kern
Head Start and Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: March 1, 2018 through February 28, 2019
Report for period ending May 31, 2018 (Month 3 of 12)

Percent of year elapsed: 25%

LOCATION	FUNDED ENROLL-MENT	March	April	May	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	68	30,207	32,937	21,731	84,875	66,492	128%
Alicante	34	4,415	4,248	1,912	10,575	33,246	32%
Broadway	44	0	0	0	0	43,024	0%
California City	34	6,247	6,858	0	13,105	33,246	39%
Casa Loma	34	4,741	5,183	1,355	11,279	33,246	34%
Cleo Foran	34	3,479	8,272	3,789	15,540	33,246	47%
Delano	76	18,441	19,877	16,675	54,993	74,314	74%
East California	70	27,161	35,209	15,896	78,265	68,447	114%
Fairfax	40	6,009	9,054	11,731	26,793	39,113	69%
Fairview	34	12,098	11,103	5,947	29,148	33,246	88%
Faith	34	11,918	12,659	7,030	31,607	33,246	95%
Franklin	24	2,179	6,447	4,266	12,892	23,468	55%
Harvey L. Hall	138	18,871	25,126	20,723	64,720	134,939	48%
Heritage	34	7,166	10,768	4,730	22,664	33,246	68%
Home Base	225	10,869	15,667	7,291	33,827	110,005	31%
Lamont	34	7,478	10,778	7,882	26,138	33,246	79%
Lost Hills	20	2,937	3,716	2,597	9,250	19,556	47%
Martha J. Morgan	83	27,417	14,761	16,866	59,045	81,159	73%
McFarland	24	3,897	3,808	2,560	10,266	23,468	44%
Mojave	34	623	4,167	2,109	6,898	33,246	21%
Noble	34	9,452	10,102	3,947	23,500	33,246	71%
Oasis	57	11,933	12,306	6,813	31,051	55,736	56%
Oildale	34	5,302	5,413	3,750	14,465	33,246	44%
Pacific	62	15,711	16,247	12,956	44,915	60,625	74%
Pete H. Parra	112	4,685	20,742	16,455	41,882	109,516	38%
Pioneer	34	4,857	7,451	4,283	16,591	33,246	50%
Planz	34	4,992	5,916	3,617	14,525	33,246	44%
Primeros Pasos	76	8,865	21,624	16,661	47,150	74,314	63%
Rafer Johnson	34	1,821	3,419	0	5,240	33,246	16%
Roosevelt	34	2,309	4,408	1,913	8,631	33,246	26%
Rosamond	100	12,685	22,671	13,481	48,837	97,782	50%
San Diego Street	48	9,730	13,121	12,284	35,135	46,935	75%
Seibert	34	6,051	3,016	2,998	12,066	33,246	36%
Shafter	34	15,216	16,512	8,503	40,230	33,246	121%
Shafter HS/EHS	36	4,549	5,942	4,384	14,875	35,202	42%
Sterling	122	10,120	23,481	15,320	48,921	119,294	41%
Sunrise Villa	34	4,223	2,811	1,945	8,979	33,246	27%
Taft	78	4,763	4,959	1,103	10,825	76,270	14%
Tehachapi	34	6,015	6,982	3,413	16,410	33,246	49%
Vineland	20	7,634	7,254	2,213	17,100	19,556	87%
Virginia	34	5,596	5,282	0	10,878	33,246	33%
Wesley	60	6,066	8,795	3,719	18,580	58,669	32%
Williams	34	8,615	10,920	6,048	25,583	33,246	77%
Willow	72	20,954	25,426	14,557	60,937	70,403	87%
Administrative Services		0	0	0	0	0	NA
Program Services		920	1,867	0	2,787	67,661	4%
Policy Council and RPC		1,239	1,542	108	2,889	38,727	7%
SUBTOTAL IN-KIND	**2,369**	**400,453**	**508,843**	**315,563**	**1,224,859**	**2,312,840**	**53%**
State General Child Care*		156,851	158,335	88,070	403,256	1,293,059	31%
State Preschool*		252,099	284,045	170,865	707,009	2,302,208	31%
State Migrant Child Care*		27,786	29,131	3,478	60,394	209,207	29%
SUBTOTAL CA DEPT of ED		**436,736**	**471,511**	**262,413**	**1,170,660**	**3,804,474**	**31%**
GRAND TOTAL		**837,189**	**980,354**	**577,976**	**2,395,519**	**6,117,314**	**39%**

*May include estimates

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: February 1, 2018 through January 31, 2019
Report for period ending May 31, 2018 (Month 4 of 12)

Percent of year elapsed: 33%

LOCATION	FUNDED ENROLL-MENT	Feb	March	April	May	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	5,705	9,601	8,203	40	23,549	126,539	19%
Chrisman	30	7,252	12,783	13,077	8,234	41,346	158,174	26%
Home Base - Lodi	35	5,551	10,440	9,724	0	25,715	92,268	28%
Home Base - Manteca	12	3,628	4,255	2,413	80	10,376	31,635	33%
Home Base - Stockton	90	13,682	24,353	19,957	0	57,991	237,260	24%
Home Base - Tracy	12	1,484	2,342	1,064	0	4,890	31,635	15%
Kennedy	16	1,791	5,701	5,717	4,418	17,627	84,359	21%
Lodi UCC	30	12,131	13,526	10,882	191	36,730	158,174	23%
Marci Massei	24	3,176	5,938	5,703	80	14,897	126,539	12%
St. Mary's	16	3,507	5,556	4,257	111	13,432	84,359	16%
Walnut	24	4,138	8,093	7,666	6,751	26,649	126,539	21%
Administrative Services		0	0	0	0	0	0	
Program Services		2,299	3,721	7,518	3,528	17,067	21,858	78%
Policy Council		342	97	0	0	439	2,713	16%
SUBTOTAL IN-KIND	**313**	**64,685**	**106,407**	**96,182**	**23,433**	**290,706**	**1,282,051**	**23%**

County Administrative Office
GENERAL SERVICES DIVISION

MEMORANDUM

ADMINISTRATION • COMMUNICATIONS • CONSTRUCTION • CUSTODIAL • FACILITIES • FLEET
INFORMATION TECHNOLOGY • KGOV • MAIL • PARKS • PROPERTY MANAGEMENT • PURCHASING • SECURITY

GEOFFREY HILL
ASSISTANT COUNTY ADMINISTRATIVE OFFICER

PRESS RELEASE

May 7, 2018: FOR IMMEDIATE RELEASE

CONTACT: Leslie Wallace, Manager
(661) 868-3000

Kern County Cooling Centers

This year the Kern County Cooling Center season will begin on Tuesday, May 15, 2018 and end on the first day of autumn, Friday, September 21, 2018 .

For the health, safety, and comfort of our residents, Kern County General Services, in cooperation with the Department of Aging and Adult Services, other Kern County agencies and/or districts, and PG&E, will open Cooling Centers throughout the County when temperatures are **forecast by the National Weather Service (NWS)** to exceed certain highs. Cooling Centers open in the San Joaquin and Kern River Valleys when the temperatures are **forecast** to be **105** degrees or higher, in the desert areas when temperatures are **forecast** to be **108** degrees or higher, and in Frazier Park when temperatures are **forecast** to be **95** degrees or higher. The centers will be open from 1:00-8:00 p.m.

###

KERN COUNTY COOLING CENTER INFORMATION & LOCATIONS

When temps reach 105 degrees or higher, GET will provide free rides to local cooling centers for those who really need a way to stay cool.

GET will pick you up directly from home through its GET-a-Lift service. To request a ride, call 869-6363.

Here's a list of designated cooling centers in Kern County to keep on hand for when temperatures start to warm up:

Strata Center
10350 Heather Ave California City, CA 93505
Phone Number: (760) 373-3350
Hours of Operation: 1pm - 8pm
Note: Open as cooling center only when temperatures reach 108 degrees or higher

Hummel Community Building
2500 20th St., Rosamond, CA 93560
Phone Number: (661) 868-1000
Hours of Operation: 1pm - 8pm
Note: Open as cooling center only when temperatures reach 108 degrees or higher

Inyokern Senior Center
1247 Broadway, Inyokern, CA 93527
Phone Number: (661) 868-1000
Hours of Operation: 1pm - 8pm
Note: Open as cooling center only when temperatures reach 108 degrees or higher

KERN COUNTY -

San Joaquin and Kern River Valley Centers
Arvin Senior Center
800 Walnut Dr., Arvin, CA 93203
Phone Number: (661) 854-1521
Hours of Operation: 1pm - 8pm
Note: Open as cooling center only when temperatures reach 105 degrees or higher

Buttonwillow Recreation and Parks District
556 Milo Ave., Buttonwillow, CA 93206
Phone Number: (661) 868-1000
Hours of Operation: 1pm - 8pm
Note: Open as cooling center only when temperatures reach 105 degrees or higher

East Bakersfield Veterans Building
2101 Ridge Rd., Bakersfield, CA 93305
Phone Number: (661) 868-1000
Hours of Operation: 1pm - 8pm
Note: Open as cooling center only when temperatures reach 105 degrees or higher

East Niles Senior Center
6601 East Niles Street Bakersfield, CA 93306
Phone Number: (661) 868-1000
Hours of Operation: 1pm - 8pm
Note: Open as cooling center only when temperatures reach 105 degrees or higher

Frazier Park Recreation Building
3801 Park Drive Frazer Park, CA 93225
Phone Number: (661) 868-1000
Hours of Operation: 1pm - 8pm
Note: Open as cooling center only when temperatures reach 95 degrees or higher

Gusher Hall
271 California St., Maricopa, CA 93252
Phone Number: (661) 868-1000
Hours of Operation: 1pm - 8pm
Note: Open as cooling center only when temperatures reach 105 degrees or higher

Kern River Valley Senior Center/Veterans Building
6405 Lake Isabella Blvd., Lake Isabella, CA 93240
Phone Number: (661) 868-1000
Hours of Operation: 1pm - 8pm
Note: Open as cooling center only when temperatures reach 105 degrees or higher

Kerr McGee Community Center
100 W. California Ave., Ridgecrest, CA 93555
Phone Number: (760) 499-5151
Hours of Operation: 1pm - 8pm
Note: Open as cooling center only when temperatures reach 105 degrees or higher

The Mission at Kern County
816 E. 21st St., Bakersfield, CA 93305
Phone number: (661) 325-0863
Hours of Operation: 1pm - 8pm
Note: Open as cooling center only when temperatures reach 105 degrees or higher

Walker Senior Center
505 Sunset Ave., Shafter, CA 93263
Phone Number: (661) 868-1000
Hours of Operation: 1pm - 8pm
Note: Open as cooling center only when temperatures reach 105 degrees or higher

Taft Veterans Building
213 Taylor St., Taft, CA 93268
Phone Number: (661) 868-1000
Hours of Operation: 1pm - 8pm
Note: Open as cooling center only when temperatures reach 105 degrees or higher

Kern County Sheriff's Office Headquarters Tours

1350 Norris Rd, Bakersfield CA 93308

Tour Dates and Times:

- Friday, **July 20**, 2018 at 8:30 am to 10:00 am
- Wednesday, **November 17**, 2018 at 9:00 am to 10:30 am
- Saturday, **February 23**, 2019 at 10:00 am to 11:30 am
- Thursday, **May 2,** 2019 at 6:00 pm to 7:30 pm

Tours may include: SWAT • Bomb Squad • K-9 • Training Simulators • Air Support

The Kern County Sheriff's Office offers tours of our Headquarters at various times of the year. If your group is interested in taking a tour please call the **Crime Prevention Unit at (661) 391-7559** to schedule your reservation. Up to 30 persons can be accommodated. Reserve today! Space is limited.



Do you have a loved one affected by addiction? Do you need support?

We're here to help.

groups
recover together.

Treating opiate addiction with Community & Suboxone®

Our free Community Support Group meets the 1st Tuesday of the month from 5:30-6:30pm.

All meetings are **free** and no sign up is required.
Open to anyone who is affected by substance abuse.

Providing support for family and friends of those affected by addiction.

3550 Q Street Suite 101 Bakersfield, CA 93301

For more information, **please call the office at (661) 418-2864.**

Contact

Please contact us to request more information, make a referral, or enroll in the program.

Nurse-Family Partnership
Helping First-Time Parents Succeed®

Address
1800 Mt Vernon Ave
2nd Floor Nursing
Bakersfield, CA 93306

Phone
Bakersfield (661) 321-3000
Ridgecrest (760) 375-5157

Fax
(661) 868-1200

Website
www.nursefamilypartnership.org



KERN COUNTY
Public Health Services
DEPARTMENT

Sponsored by
FIRST 5 KERN
Funded by Prop.10

Nurse-Family Partnership Program is a replication of the Prenatal and Early Childhood Nurse Home Visitation program developed by Dr. David Olds and the University of Colorado

Revised from:
Nurse-Family Partnership brochure
County of Los Angeles, Department of Health Services
Rev. 1/11/2016

Kern County Nurse-Family Partnership

Helping First-Time Parents Succeed®

Our purpose is to promote healthy lifestyles for women and their children, and to create stronger family bonds

About Our Program

What is the Nurse-Family Partnership Program?

Nurse-Family Partnership is an evidence-based community healthcare program that has been serving first-time mothers in Kern County since 2000. The program provides low-income, first-time moms with the care and support they need to have a healthy pregnancy, provide competent care for their children, and achieve a better life for themselves and their families.

What services will I receive?

You will have your own specially trained Public Health Nurse who will visit you in your home (or place that you both agree) during pregnancy and throughout the first two years of your child's life.

How do I qualify for the program?

- Expecting to deliver and/or parent for the first time.
- Less than 6 months (24 weeks) pregnant.
- Have a low-moderate income and eligible for Medi-Cal or WIC.
- Living in Kern County.



Please do not assume you are ineligible. Call us to find out if you qualify.

Program Benefits

It is a VOLUNTARY Program

You will learn information and develop skills that will help you take better care of yourself and your baby. This program will help you learn:

- What to do during your pregnancy and your child's birth;
- How to care for your baby as he/she grows;
- How to obtain WIC, housing, school, work, child care, and more;
- How to work with your doctors, nurses, and other medical providers;
- All immunization and nutrition needs; and
- How to live a healthy life with your baby.



The goals of the program are to assist the first time mother to:

- Gain more knowledge about herself, her pregnancy and her baby;
- Promote a healthy pregnancy, child birth, and optimum child development; and
- Become more independent and self- sufficient.

Program Benefits

Your personal home-visiting nurse will provide:

- Family support and guidance
- Referrals to community resources
- Weekly visits during the first month of enrollment
- Every other week visits until your baby is born
- Weekly visits during the first six weeks after delivery
- Every other week visits until your child is 21 months old
- Monthly visits until your child's 2nd birthday

Don't miss this opportunity!



Baby's best start begins with you!

3 MOST HAZARDOUS FIREWORKS



BOTTLE ROCKETS



FIRECRACKERS



SPARKLERS

BANG

PROTECT YOUR HEARING
WATCH AT A DISTANCE OR WEAR EAR PLUGS

85: Number of decibels that can cause permanent hearing loss

125: Number of decibels produced by some fireworks

BOOM

MAKE IT A HOLIDAY NOT A HAZARD

INJURED MOST

KIDS UNDER 4
NEXT ARE KIDS 10–14



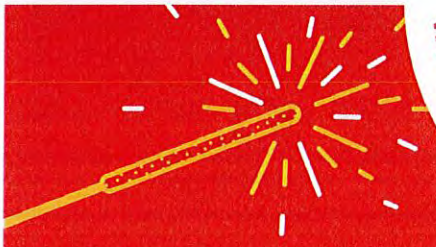
FIREWORKS CAUSE
17,000 FIRES
EVERY YEAR



№1 SAFETY TIP



WATCH A PROFESSIONAL DISPLAY



SPARKLERS BURN AT 1,200° OR MORE

GIVE CHILDREN GLOW STICKS INSTEAD



HANDS FINGERS EYES



HEAD FACE

MOST COMMON INJURIES

NUMBER HURT EACH YEAR: 10,000+



IF YOU USE STORE-BOUGHT FIREWORKS

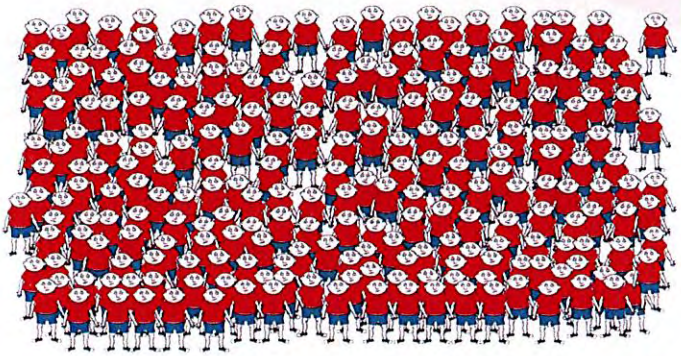
- Make sure they are legal in your area
- Adults only lighting the fireworks – never children
- Closely supervise children around fireworks
- Wear eye protection while lighting fireworks
- Point away from homes and keep away from brush, leaves and other flammable materials
- Light only one firework at a time
- Never stand over a firework
- Never throw or point at people or animals
- Keep a bucket of water and a hose handy
- Never shoot them off in metal or glass containers
- Use fireworks outdoors only
- Never re-light a dud firework – douse them with water
- Soak used fireworks in water before disposing them in the trash

Sources: Vanderbilt Health trauma physicians, U.S. Consumer Product Safety Commission, National Fire Protection Association.

VANDERBILT HEALTH

Fireworks Injuries

230 people on average go to the emergency room every day with fireworks-related injuries in the month around the July 4th holiday.

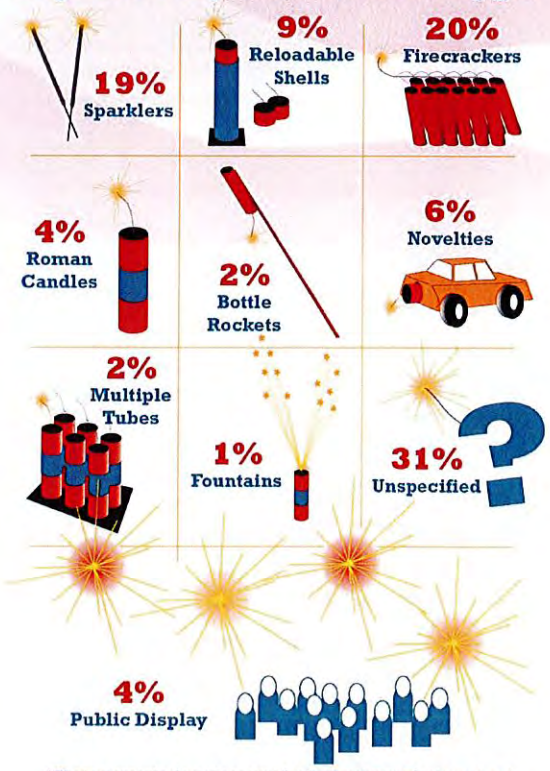


Fireworks Safety Tips

- Never allow **children** to play with or ignite fireworks.
- **Never** try to **re-light** or **pick up** fireworks that have not ignited fully.
- Keep a **bucket of water** or a **garden hose** handy in case of fire or other mishap.
- Make sure fireworks are **legal** in your area before buying or using them.
- Light fireworks **one at a time**, then **move back** quickly.
- More Fireworks Safety Tips – **www.cpsc.gov/fireworks**

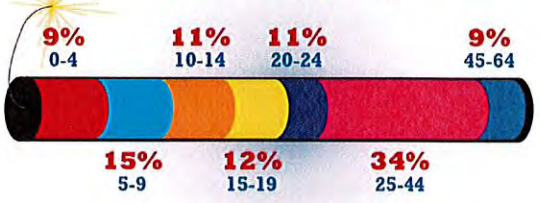
Source: U.S. Consumer Product Safety Commission 2013 Fireworks Annual Report

Injuries by Fireworks Type*



*These percents do not account for how many products are used.

Injuries by Age



NEIGHBORHOOD SAFETY NETWORK

NSN 14-8

Community Action Partnership of Kern
Head Start/State Child Development
Policy Council Bylaws
Meeting Minutes
May 3, 2018

1. **Call to Order**
   a. Meeting was called to order at 5:30 PM by Coyolxauhquio Mata

2. **Roll Call**
   a. One member was present- Coyolxauhquio Mata Quorum was not established.

3. **Introductions of Guests:**
   a. **None**
   b. **Staff present-** Janelle Gonzalez, Program Governance Coordinator

4. **Review of Agenda**. Coyo reviewed the agenda. Ms. Mata agreed to move forward with the agenda dated May 3, 2018.

5. **Presentation/Discussion**

   a. **Review the By-laws and how they support Policy Council-** Janelle reviewed the proposed changes to the bylaws. She explained the middle column is what the bylaw currently states and the column on the right is the proposed change. The proposals mainly consist of change to the verbiage through out the document. For example, the bylaws state "Standing Committee", yet we refer to committees verbally as "Subcommittees". That was included as a proposed change. Ms. Gonzalez asked Coyo if she had any additions or questions. Coyo stated not at this time. Ms. Gonzalez explained the proposals will be taken to the full policy council for approval and then to the Board for review and approval. Once approval takes place from both councils, the Policy Council Bylaws will be revised and finalized.

6. **Adjournment**
   Meeting was adjourned at 6:02 p.m.

Asociación de acción comunitaria de Kern
Head Start/desarrollo infantil estatal
Reglamentos del Concilio de pólizas
Actas de reunión
3 de mayo, el 2018

1. **Llamado a pedido**
   a. Reunión se llamó a la orden en 5:30 PM por Coyolxauhquio Mata

2. **Pasar Lista**
   a. Un Miembro presente- Coyolxauhquio Mata Quórum no fue Establecida.

3. **Presentaciones de los huéspedes:**
   a. **Ninguno**
   b. **Personal presente-** Janelle Gonzalez, Coordinadora del programa de gobernanza

4. **Revisión de la agenda**. Coyo examinó la agenda. Sra. Mata acordó seguir adelante con la agenda de fecha 3 de mayo, el 2018.

5. **Presentación/Discusión**

   a. **Opinar sobre Las-leyes y Cómo apoyan el Consejo de políticas-** Janelle revisado los cambios propuestos en los estatutos. Explicó que la columna central es lo que el estatuto establece actualmente y la columna de la derecha es el cambio propuesto. Las propuestas consisten principalmente en el cambio al verborrea a través del documento. Por ejemplo, el estatuto del estado "Comité permanente", sin embargo, nos referimos a los comités verbalmente como "subcomités". Que se incluyó como un cambio propuesto. La Sra. Gonzalez le preguntó a Coyo si tenía alguna adición o pregunta. Coyo indicado no en este tiempo. La Sra. Gonzalez explicó que las propuestas se llevarán al Consejo de política completa para su aprobación y luego a la Junta para su revisión y aprobación. Una vez que la aprobación se lleva a cabo de ambos consejos, los reglamentos del Concilio de pólizas serán revisados y finalizados.

6. **Aplazamiento**
   Reunión fue aplazada a las 6:02 P.M.

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Planning Committee
Meeting Minutes
May 1, 2018

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. Meeting was called to order at 5:22 p.m. by Chairperson Joanna Guillen.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. **PC Members present:** Joanna Guillen, Anastasia Lester, Victoria Garcia Carlos, Lindsay Harrison, Yolanda Ochoa
   c. **PC Members not present:** Christine DeNardo, Maggy Hartzell

4. **Approval of Agenda**
   Motion was made by Victoria G. Carlos to approve the agenda date May 1, 2018; seconded by Ana Lester. Motion carried unanimously.

5. **Approval of Minutes**
   Motion was made by Lindsay Harrison to approve the minutes dated February 1, 2018; seconded by Victoria G. Carlos. Motion carried unanimously.

6. **Introduction of Guests**
   Guests in attendance tonight were Shyann Nelson, daughter of PC Planning Member Ana Lester; Destiny, daughter of PC Planning Member Yolanda Ochoa; Emily Gonzalez Demont, Assistant Director of Grants Management; Jerry Meade, PDM Administrator via Skype for Business and Lisa Price PDM Administrative Assistant

7. **Public Forum**
   (The public wishing to address the PC Planning Committee may do so at this time; however the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Prior to reviewing standing reports Jerry shared that he was in Stockton (hence the use of Skype for Business) to support our San Joaquin Program as they prepare for a visit by the review team by holding a "mock review." The enrollment report for April was reviewed. Jerry stated all operating program options across our four grants met full enrollment during this reporting period. It was noted that Kern Head Start was at 99% as the Broadway Center (in Wasco) is not yet operational. Once the center receives clearance from the fire marshal we will be able to begin serving children. With the end of part year fast approaching we will not begin services at this facility until the new program year in August 2018. Our classrooms are properly equipped (up to fire code) however

the balance of the church is not and therefore modifications must be made to the churches facilities. The percentage of children with disabilities enrolled in our program was also reviewed. As previously shared we will request a waiver from the Office of Head Start for our EHS Partnership as they are at 2% enrollment of children with disabilities and do not expect to meet the 10% requirement. We continue to meet our over income expectation in remaining below the 10% rate of services provided in this classification.

b. The Average Daily Attendance (ADA) Report for April was reviewed and discussed. Our ADA was 98% during this reporting period. There were two centers with 100% attendance for month of April, EHS Partnership – Blanton and Fairfax Child Development Center.
c. Jerry shared the Child and Adult Care Food Program (CACFP) report for March. Out of courtesy for our new member and guest Jerry added that we share CACFP information a month prior to the information contained in the other reports as information from the immediately preceding month is not yet calculated. There was a total of 91,259 meals prepared with 76,136 coming from the Central Kitchen. This is a 5% increase in meals prepared during the same reporting time last year. Jerry also shared the division staffing report which includes 30 vacant positions and there are 77 employees on various type of leave. These figures are on the decline which is great news overall. At this time Jerry also shared in following the monitoring protocol, Kern staff is meeting with San Joaquin County staff, documenting, providing support and working specifically with ERSEA & Administrative personnel. It was stated the ERSEA team was 100% in compliance for all files reviewed. Review of the Professional Development piece will take place next week. The mock review is going well and will conclude next week.
d. The HS/EHS 2018 – 2019 Program Options were reviewed. Jerry stated there will not be any significant changes from the program options we currently have. He went on to state we have a (Head Start) license capacity for 25 children at McFarland Child Development Center; however, it has proved a challenge to have a class size of 24. Therefore, we will reduce our class size to 20 at McFarland to ensure the quality of our program and to provide the highest level of excellence. There is not a lot of space for movement of these 4 slots "removed" from McFarland so they will be relocated to Home Base. This will bring our Head Start Home Base slots to 81. We will not need to increase staff as educators are allowed a maximum case load of 12; the change will keep staff below that figure. This will be the only program option change for the upcoming year; there will be no changes to the Early Head Start program options for 2018 - 2019.

9. <u>Communications</u>

None

10. <u>Announcements</u>

Jerry announced that the review team will attend PRE (in Kern County) and subsequently interview and have conversation with members of the Board of Directors. Likewise, the review team will also want to meet with Policy Council members. In addition, they are meeting with a San Joaquin County parent as this is a review of that program. Jerry went on to share this "meeting" with PC members may possibly take place as a conference call. These interviews will take place on May 16th however the

exact time of day has yet to be determined; it will be contingent upon our San Joaquin parent's schedule. He also shared this interview process will solely be between participants and the reviewer; staff will not be present. Ana stated she would like to participate in this process. Jerry was appreciative and indicated that as the date draws near she will be contacted with a specific time. Upon conclusion of the meeting Jerry thanked everyone for attending and complimented Joanna on doing a great job of conducting the meeting.

11. **Adjournment**

Meeting was adjourned at 5:43 p.m. The next PC Planning meeting is scheduled for Tuesday June 5, 2018.

Lisa Price/PDM Administrative Assistant
Completed 05/07/18

La Asociación de acción comunitaria de Kern
División de Head Start/desarrollo parra niños del estado
Comité de planificación del Consejo de política
Actas de reunión
1 de mayo, el 2018

1. **Bienvenido**
   El grupo fue bienvenido a la reunión.

2. **Llamada a la orden**
   a. Reunión se inició a las 5:22 p.m. por presidente Joanna Guillen.

3. **Pasar lista/establecer quórum (medio más uno)**
   a. Quórum se estableció.
   b. **Miembros de CP presentes:** Joanna Guillen, Anastasia Lester, Victoria Garcia Carlos, Lindsay Harrison, Yolanda Ochoa
   c. **Miembros de CP no presentes:** Christine Denardo, Maggy Hartzell

4. **Aprobación de la agenda**
   la moción fue hecha por Victoria G. Carlos para aprobar la fecha de la agenda el 1 de mayo de 2018; secundado por Ana Lester. Moción llevado unanimidad.

5. **Aprobación de minutos**
   La moción fue hecha por Lindsay Harrison para aprobar los minutos el 1 de febrero, el 2018 secundado por Victoria G. Carlos. Moción llevado unanimidad.

6. **Presentación de invitados**
   Los invitados que asistieron esta noche fueron Shyann Nelson, hija de la miembro de Planificación, Ana Lester; Destiny, hija de miembro de planificación Yolanda Ochoa; Emily Gonzalez Demont, directora de gestión de subvenciones; Jerry Meade, Administrador de PDM a través de Skype Empresarial y Lisa Price PDM asistente administrativo

7. **Foro público**
   (el público que desee dirigirse al Comité de planificación de PC puede hacerlo en este momento; sin embargo, el comité no adoptará ninguna otra medida que remitir el artículo al personal para su estudio y análisis.)
   Ninguno

8. **Artículos de presentación**
   a. Antes de revisar los informes de permanentes, Jerry compartió que estaba en Stockton (por lo tanto, el uso de Skype empresarial) para apoyar nuestro programa de San Joaquín mientras se preparan para una visita del equipo de revisión sosteniendo un "revisión simulada ". El informe de inscripción para abril fue revisado. Jerry indico que todas las opciones de programas operativos en nuestras cuatro subvenciones cumplieron con la inscripción total durante este período de informe. Se observó que Kern Head Start estaba al 99% ya que el Broadway Center (en Wasco) aún no está operativo. Una vez que el centro reciba la autorización del jefe de bomberos, podremos comenzar a servir a los niños. Al acercarse el final de la primera parte, no comenzaremos los servicios en esta instalación hasta el nuevo año del programa en agosto de 2018. Nuestras aulas están debidamente equipadas (hasta el código de incendios); sin embargo, el equilibrio de la iglesia no es a las instalaciones de las

incendios); sin embargo, el equilibrio de la iglesia no es a las instalaciones de las iglesias. El porcentaje de niños con discapacidades inscritos en nuestro programa también fue revisado. Tal como se compartió anteriormente, solicitaremos una exención de Oficina de Head Start para nuestra alianza de EHS, ya que tienen una matrícula de 2% de niños con discapacidades y no esperan cumplir con el requisito del 10%. Continuamos cumpliendo con nuestras expectativas de sobregires al permanecer por debajo de la tasa de 10% de los servicios provistos en esta clasificación.

b. El Informe de asistencia diaria promedio (ADA) para abril fue revisado y discutido. Nuestro ADA era 98% durante este Período. Llare eran dos Centros con 100% de asistencia para el mes de abril, asociación de EHS – Blanton y Fairfax de centro desarrollo para niños.

c. Jerry compartido el programa de alimentos para el cuidado de niños y adultos (CACNA) Informe de marzo. Por cortesía de nuestro nuevo miembro e invitado, Jerry agregó que compartimos Información CACNA un mes antes de la información contenida en los otros informes en los otros informes ya que aún no se calcula la información del mes inmediatamente anterior. Hubo un total de 91,259 comidas preparadas con 76,136 provenientes de Central Kitchen. Esto es un aumento del 5% en las comidas preparadas durante el mismo período de tiempo del año anterior. Jerry también compartió el informe de personal de la división que incluye 30 puestos vacantes y hay 77 empleados con varios tipos de permisos. Estas cifras están en declive, lo que es una gran noticia en general. En este momento, Jerry también compartió el siguiente protocolo de monitoreo. El personal de Kern se está reuniendo con el personal del Condado de San Joaquín, documentando, brindando apoyo y trabajando específicamente con ERSEA y el personal administrativo. Se afirmó que el equipo de ERSEA cumplió al 100% con todos los archivos revisados. La revisión de la pieza de Desarrollo Profesional tendrá lugar la próxima semana. La revisión simulada está yendo bien y concluirá la próxima semana.

d. Las opciones del programa HS / EHS 2018 - 2019 fueron revisadas. Jerry dijo que no habrá cambios significativos de las opciones del programa que tenemos actualmente. Continuó afirmando que tenemos una capacidad de licencia (de Head Start) para 25 niños en el Centro de Desarrollo para niños de McFarland; sin embargo, ha resultado un desafío tener un tamaño de clase de 24. Por lo tanto, reduciremos el tamaño de nuestra clase a 20 en McFarland para garantizar la calidad de nuestro programa y proporcionar el más alto nivel de excelencia. No hay mucho espacio para el movimiento de estas 4 máquinas tragamonedas "removidas" de McFarland, por lo que serán reubicadas en la Home Base. Esto hará que nuestras máquinas tragamonedas de Head Start Home Base lleguen a 81. No necesitaremos aumentar el personal ya que a los educadores se les permite una carga máxima de 12 casos; el cambio mantendrá al personal debajo de esa cifra. Este será el único cambio de opción del programa para el próximo año; no habrá cambios a las opciones del programa Early Head Start para 2018 -2019

9. **Communications**
Ninguno

10. **Anuncios**
Jerry anunció que el equipo de revisión asistirá a pre (en el Condado de Kern) y posteriormente entrevistar Y conversar con los miembros de la Junta Directiva. Del mismo modo, el equipo de revisión también quierra reunirse con los miembros del Consejo de política. Además, se están reuniendo con un padre del condado de San Joaquín como se trata de una revisión de ese programa. Jerry pasó a compartir esta "reunión" con los miembros de la CP puede posiblemente ocurrir como un Conferencia Telefónica. Estas entrevistas se llevarán a cabo el 16 de mayo Sin embargo aún no se ha determinado la hora exacta del día; dependerá del horario de los padres de San Joaquín. También compartió que este proceso de entrevista será

gustaría participar en este proceso. Jerry agradeció e indicó que a medida que se acerque la fecha ella será contactada con un tiempo específico. Al finalizar la reunión, Jerry agradeció a todos por asistir y felicitó a Joanna por hacer un gran trabajo al dirigir la reunión.

11. **Aplazamiento**
    La reunión fue aplazada a las 5:43 p.m. La próxima reunión de planificación de CP está programada para el martes 5 de junio de 2018.

Lisa Price/PDM Asistente administrativo
Completado 05/07/18
Translación: M. Chavez/06.13.18

Community Action Partnership of Kern
Head Start/State Child Development
School Readiness Subcommittee Minutes
May 16th, 2018

1. **Call to Order**
   a. Meeting was called to order at 5:27PM by Nicole Walker.
2. **Roll Call and establish Quorum**
   a. Nicole Walker, Jaqueline Boykin, Destiny Thompson Butler, Daisy Valencia and Amber Dunlap were present. Quorum was established.
3. **Introductions of Guests**
   a. **None**
   b. **Staff present:** Priscilla Hicks, Content Area Specialist- Family Engagement, Maria Guadian, Content Area Specialist- Disabilities, Rosita Curry, Family Engagement and Disabilities Support Services Supervisor, Alan Rodriguez, Health and Nutrition Support Services Supervisor.
4. **Approval of Agenda**
   a. Amber approved agenda.
5. **Presentation/Discussion**
   a. Priscilla Hicks discussed how the area of Family Engagement is related to School Readiness. Priscilla provided a detailed PowerPoint that ties Family Engagement to School Readiness. The talking points were the following: Family are engaged as equal partners in their children's learning and development, It is a research – based approach that shows how agency work together to promote parent and family engagement, Data has shown that when families and staff work together to build it builds a strong relationship that support information sharing about the learning and development progress, In order to make this happen, we have outcomes that must be met. Example: Activity that we have brought in to ensure we are providing support for our families.

   b. Maria Guadian discussed how the area of Disabilities is related to School Readiness. Maria provided a detailed PowerPoint that ties Disabilities to School Readiness. The talking points were the following: An overview of Ages and Stages Questionnaires with timelines and reviewed the IEP/IFSP process. Maria reviewed how we support children and families who have an IEP/IFSP. Maria talked about advocacy and the importance of equipping parents to be an advocate for their children.

Adjournment
   c. Meeting was adjourned at 6:08 PM.

Asociación de Acción Comunitaria de Kern
División de Head Start/Desarrollo Para niños del estado
Minutos del Subcomité de Preparación escuela
16TH de Mayo del 2018

1. **Llamada a la orden**
   a. La reunión se llamó a la orden a las 5:27PM por Nicole Walker.
2. **Pasar Lista/Establecer quórum**
   a. Nicole Walker, Jaqueline Boykin, Destiny Thompson Butler, Daisy Valencia Y Amber Dunlap estaban presentes. Se estableció el quórum.
3. **Introducciones de invitados**
   a. **Ninguno**
   b. **Personal presente:** Priscilla Hicks, Especialista en el área de contenido- Participación familiar, María Guadian, Especialista en el área de contenido - Discapacidades, Rosita Curry, Supervisora de servicios de apoyo para la participación familiar y discapacidades, Alan Rodríguez, Supervisor de servicios de apoyo de salud y nutrición.
4. **Aprobación de la agenda**
   a. Agenda aprobada por Amber.
5. **Presentación/discusión**
   a. Priscilla Hicks discutió cómo el área de Participación Familiar está relacionada con la Preparación Escolar. Priscilla brindó un PowerPoint detallado que vincula el Compromiso Familiar con la Preparación Escolar. Los puntos de discusión fueron los siguientes: La familia participa como socios iguales en el aprendizaje y desarrollo de sus hijos. Es un enfoque basado en la investigación que muestra cómo las agencias trabajan juntas para promover la participación de padres y familias. Data ha demostrado que cuando las familias y el personal trabajan juntos construirlo crea una relación sólida que respalda el intercambio de información sobre el progreso del aprendizaje y el desarrollo. Para que esto suceda, tenemos resultados que deben cumplirse. Ejemplo: Actividad que hemos traído para asegurarnos de brindar apoyo a nuestras familias.

   b. María Guadian habló sobre cómo el área de Discapacidades está relacionada con la Preparación para la escuela. María proporcionó un PowerPoint detallado que relaciona las discapacidades con la preparación para la escuela. Los puntos de discusión fueron los siguientes: Una descripción general de los Cuestionarios de Edades y Etapas con cronogramas y revisó el proceso del IEP / IFSP. María revisó cómo apoyamos a los niños y las familias que tienen un IEP / IFSP. María habló sobre la defensa y la importancia de equipar a los padres para que aboguen por sus hijos.

Aplazamiento

   c. Reunión fue aplazada en 6:08 PM.

Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Planning Committee
Meeting Minutes
June 5, 2018

1. **Welcome**
   The group was welcomed to the meeting.

2. **Call to Order**
   a. Meeting was called to order at 5:31 p.m. by Chairperson Joanna Guillen.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. **PC Members present:** Joanna Guillen, Anastasia Lester, Victoria Garcia Carlos, Lindsay Harrison, Yolanda Ochoa
   c. **PC Members not present:** Maggy Hartzell

4. **Approval of Agenda**
   Motion was made by Ana Lester to approve the agenda date June 5, 2018; seconded by Lindsay Harrison. Motion carried unanimously.

5. **Approval of Minutes**
   Motion was made by Victoria G. Carlos to approve the minutes dated May 1, 2018; seconded by Ana Lester. Motion carried unanimously.

6. **Introduction of Guests**
   Guests in attendance tonight were Shyann Nelson, daughter of PC Planning Member Ana Lester; Jerry Meade, PDM Administrator and Lisa Price Program Governance Coordinator

7. **Public Forum**
   (The public wishing to address the PC Planning Committee may do so at this time; however the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Prior to reviewing standing reports Jerry shared that he will conduct future PC Planning Meetings with additional staff assistance as his Administrative Assistant has accepted the position of Program Governance Coordinator. It was added that with the organization of the agency the Administrative Assistant position when replaced will support the Assistant Director of Grants Management. Jerry also stated his staff sponsorship of this committee may also be assigned elsewhere however he is will remain in this capacity through the balance of this term (October 2018). The enrollment report for May was reviewed. Jerry stated all operating program options across our four grants met full enrollment during this reporting period. It was noted that Kern Head Start was at 99% as the Broadway Center (in Wasco) is not yet operational. Once the center receives

clearance from the fire marshal we will be able to begin serving children. We will not begin services at this facility until the new program year in August 2018. The percentage of children with disabilities enrolled in our program was also reviewed. As previously shared we will request a waiver from the Office of Head Start for our EHS Partnership as well as for our Kern Head Start program as they are at 2% and 8% respectively in enrollment of children with disabilities and will not meet the 10% requirement. To obtain a waiver we must show we are actively attempting to recruit in this category and outline the strategies used. We continue to meet our over income expectation in remaining below the 10% rate of services provided in this classification.

b. The Average Daily Attendance (ADA) Report for April was reviewed and discussed. Our ADA was 97% during this reporting period. There were four centers with 100% attendance for month of May, EHS Partnership – Blanton, Pete Parra – EHS, Fairfax and Noble. It was asked if there is center recognition for attaining 100% attendance. Jerry shared that there was in a variety of capacities such as, but not limited to shared information in the CAPK Board of Directors packet, PC Packet, classroom certificates, etc.
c. Jerry shared the Child and Adult Care Food Program (CACFP) report for April. There was a total of 100,538 meals prepared with 84,835 coming from the Central Kitchen. This is a 10% increase in meals prepared during the same reporting time last year. Jerry also shared the division staffing report which includes 33 vacant positions and there are 78 employees on various type of leave. These figures are on the decline which is great news overall. At this time Jerry also shared in following the monitoring protocol,
d. The 2017 – 2018 Recruitment and Selection Plan was reviewed. It was pointed out that in referencing a various data there was a variety of years from which information was obtained. Jerry stated the data used was the most current we had at the time. The suggestion was made that this be notated in the document to clarify the wide array of such. In continuing review of the document an explanation of categories was provided. Additionally, the Selection & Criteria information was discussed stating our practice is as outlined in the Performance Standards. When reviewing the point system and referencing the McKinney-Vento Act, a question was posed as to if we can "add a space" if we are at full enrollment in a program and we have a homeless child as defined by the McKinney-Vento Act. It was stated we are not, as we have licensing guidelines to adhere to. However, we can recommend a neighboring center, even if it isn't one of our own as well as any additional resources that might be beneficial to the family. Jerry stated on July 1 we will transition from the 2017-2018 year to 2018-2019. He stated we update information when a child is on the waitlist, adding that being on the waitlist the prior year gives an additional 5 points. After completion of review and discussion additional editing suggestions were recommended regarding formatting. The recommendations were as follows: page 6 bold header (last line on the page) should be on page 7 additionally page 7, the sentence prior to the last set of bullets on the page should have a space between the 2 bulleted sections. A motion was made by Anastasia Lester to approve the 2017-2018 Recruitment & Selection Plan with recommended edits; motion seconded by Victoria G. Carlos. Motion carried unanimously.

9. **Communications**
   None

10. **Announcements**
    Jerry stated that he has a scheduling conflict with the next scheduled PC Planning Meeting on August 7, 2018 (no meeting in July due to the holiday.) He further stated he could meet on either the 6th (Monday) or the 8th (Wednesday). After brief discussion the committee agreed that the 6th would be the best option of the 2 dates provided for the next PC Meeting.

11. **Adjournment**
    Meeting was adjourned at 6:36 p.m. The next PC Planning meeting is scheduled for Monday August 6, 2018.

Lisa Price/Program Governance Coordinator
Completed 06/07/18

La Asociación de acción comunitaria de Kern
División de Head Start/desarrollo parra niños del estado
Comité de planificación del Consejo de política
Actas de reunión
5 de junio, el 2018

1. **Bienvenido**
   El grupo fue bienvenido a la reunión.

2. **Llamada a la orden**
   a. Reunión se inició a las 5:31 p.m. por presidente Joanna Guillen.

3. **Pasar Lista/Establecer quórum (medio más uno)**
   a. Quórum se estableció.
   b. **Miembros de CP presentes:** Joanna Guillen, Anastasia Lester, Victoria Garcia Carlos, Lindsay Harrison, Yolanda Ochoa
   c. **Miembros de CP no presentes:** Maggy Hartzell

4. **Aprobación de la agenda**
   La propuesta fue hecha por Ana Lester para aprobar la fecha de la agenda el 5 de junio de 2018; secundado por Lindsay Harrison. Moción aprobada por unanimidad.

5. **Aprobación de minutos**
   La moción fue hecha por Victoria G. Carlos aprobar los minutos del 1 de mayo, el 2018; secundado por Ana Lester. Moción aprobada por unanimidad.

6. **Presentación de invitados**
   Los invitados que asistieron esta noche fueron Shyann Nelson, hija de la mimbra de CP Ana Lester; Jerry Meade, administrador de PDM Y Lisa Price Coordinadora de gobernabilidad del programa

7. **Foro público**
   (el público que desee dirigirse al Comité de planificación de CP puede hacerlo en este momento; Sin embargo, el Comité no adoptará ninguna otra medida que remitir el articulo al personal para su estudio y análisis.)
   Ninguno

8. **Artículos de Presentación**
   a. Antes de revisar los informes de permanentes, Jerry compartió que realizará futuras reuniones de planificación de CP con personal asistencia adicional del personal ya que su asistente administrativo ha aceptado el puesto de coordinador de gobernanza del programa. Se agregó que con la organización de la agencia, el puesto de asistente administrativo cuando sea reemplazado apoyará al director asistente de administración de subvenciones. Jerry también indicó que su patrocinio del personal de este comité también puede asignarse en otro lugar, sin embargo, él permanecerá en esta capacidad durante el resto de este período (octubre de 2018). El informe de inscripción para mayo fue revisado. Jerry indicó que todas las opciones de programas operativos en nuestras cuatro subvenciones cumplieron con la inscripción total durante este período de informe. Se observó que Kern Head Start estaba al 99% ya que el Broadway Center (en Wasco) aún no está operativo. Una vez que el centro reciba la autorización del jefe de bomberos, podremos comenzar a servir a los niños. No comenzaremos los servicios en

bomberos, podremos comenzar a servir a los niños. No comenzaremos los servicios en este centro hasta el nuevo año del programa en agosto de 2018. También se revisó el porcentaje de niños con discapacidades inscritos en nuestro programa. Tal como se compartió previamente, solicitaremos una exención de oficina de Head Start para nuestra alianza de EHS así como también para nuestro programa de Kern Head Start ya que están en 2% y 8% respectivamente en la inscripción de niños con discapacidades y no satisfarán el 10% requisito. Para obtener una exención, debemos demostrar que estamos intentando activamente reclutar en esta categoría y describir las estrategias utilizadas. Continuamos cumpliendo con nuestras expectativas de sobregires al permanecer por debajo de la tasa de 10% de los servicios provistos en esta clasificación.

b. El Informe de asistencia diaria promedio (ADA) para abril fue revisado y discutido. Nuestro ADA fue del 97% durante este Período informe. Hubo cuatro centros con 100% de asistencia durante el mes de mayo, Asociación de EHS – Blanton, Pete Parra – EHS Fairfax y Noble. Se preguntó si hay reconocimiento de centro para alcanzar 100% de asistencia. Jerry compartió que había en una variedad de capacidades tales como entre otras, la información compartida en el paquete de la junta directiva de CAPK, paquete de la CP, certificados de clase, etc.

c. Jerry compartido el informe del programa de alimentos para el cuidado de niños y adultos (CACNA) Informe para abril. Hubo un total de 100,538 comidas preparadas con 84,835 provenientes de Central Kitchen. Esto es un aumento del 10% en las Comidas preparadas durante el mismo periodo de tiempo el año anterior. Jerry también compartió el informe de personal de la división que incluye 33 posiciones vacantes y hay 78 empleados en varios tipos de permisos. Estas cifras están en declive, lo que es una gran noticia en general. En este momento Jerry también participó siguiendo el protocolo de monitoreo,

d. El plan de reclutamiento y selección 2017-2018 fue revisado. Se señaló que al hacer referencia a varios datos, hubo una variedad de años a partir de los cuales se obtuvo información. Jerry dijo que los datos utilizados eran los más recientes que teníamos en ese momento. Se sugirió que esto se anotara en el documento para aclarar la amplia gama de tales. Al continuar la revisión del documento, se proporcionó una explicación de las categorías. Además, se discutió la información de selección y criterios indicando que nuestra práctica se describe en los estándares de desempeño. Al revisar el sistema de puntos y hacer referencia a la ley McKinney-Vento, se planteó la cuestión de si podemos "agregar un espacio" si estamos en plena inscripción en un programa y tenemos un niño sin hogar como se define en la ley McKinney-Vento. Se dijo que no, ya que tenemos pautas de licencia que cumplir. Sin embargo, podemos recomendar un centro vecino, incluso si no es uno de los nuestros, así como cualquier recurso adicional que pueda ser beneficioso para la familia. Jerry declaró el 1 de julio que realizaremos la transición del año 2017-2018 al 2018-2019. Dijo que actualizamos la información cuando un niño está en la lista de espera, agregando que estar en la lista de espera el año anterior da 5 puntos adicionales. Después de la finalización de la revisión y el debate, se recomendaron sugerencias adicionales sobre el formato. Las recomendaciones fueron las siguientes: la página 6 encabezado en negrita (última línea de la página) debe estar en la página 7, además la página 7, la oración anterior al último conjunto de viñetas en la página debe tener un espacio entre las 2 secciones con viñetas. Anastasia Lester hizo una moción para aprobar el plan de reclutamiento y selección 2017-2018 con ediciones recomendadas; moción secundada por Victoria G. Carlos. Moción aprobada por unanimidad.

9. **Comunicaciones**
Ninguna

10. **Anuncios**

Jerry declaró que tiene un conflicto de programación con la próxima reunión de planificación de CP programada para el 7 de agosto de 2018 (no hay reunión en julio debido a las vacaciones). Además, afirmó que podría reunirse el 6 (lunes) o el 8 (miércoles). Después de una breve discusión, el comité acordó que el 6 sería la mejor opción de las 2 fechas previstas para la próxima reunión de CP.

11. **Aplazamientos**

Reunión fue aplazada en 6:36 p.m. La próxima reunión de planificación de CP está programada para el lunes 6 de agosto de 2018.

Lisa Price/Coordinadora de gobernabilidad del programa
Completado 06/07/18
Translation: M. Chavez/06.13.18

Community Action Partnership of Kern
Head Start/State Child Development
Governance-Policy Council

May 4, 2018

Re: Policy Council Membership

Dear Christine DeNardo,

The Policy Council Bylaws approved August 31, 2015 state that: Membership may be terminated as a result of three (3) consecutive absences throughout the year for any reason, ***except absences for attending a Community Action Partnership of Kern function*, or EXTREME weather conditions.**

1. Termination may be appealed.
2. Submit a written letter of appeal to the Program Governance Coordinator within ten (10) working days of receiving the notification of termination
3. The Program Governance Coordinator will place the appeal on the following Policy Council agenda for the full Policy Council vote.
4. The Policy Council's recommendation will be in effect for the remainder of the current Policy Council year.

The attendance records show that you have been absent from the Policy Council meeting in April in addition to the PC Planning & the PC Budget & Finance meeting in April.

Please be advised, you have been terminated as a Policy Council Member as of May 4, 2018. If you wish to appeal this termination, please contact Janelle Gonzalez at 1-661-336-5236 ext. 2637 or Jerry Meade at 1-661-336-5236 ext. 2224.

We appreciate your service to the Policy Council and to Community Action Partnership of Kern Head Start Program.

Thank you,

Janelle Gonzalez
Program Governance Coordinator

cc: Enrique Salazar, Policy Council Chairperson

Asociación de Acción Comunitaria de Kern
Servicios de Educación y Desarrollo Infantil
Gobernación-Consejo de Política

4 de mayo de 2018

Re: Membrecía del Consejo de Política

Querida Christina DeNardo,

Los Estatutos del Consejo de Política, aprobado el 31 de agosto del 2015, afirma que: La membrecía puede ser terminada como resultado de tres (3) ausencias durante el año por cualquier razón, **excepto cuando el miembro asiste a cualquier evento que esté relacionado con la Asociación de Acción Comunitaria de Kern, o condiciones ambientales extremas.**

1. Las terminaciones pueden ser apeladas.
2. Una carta de apelación puede ser presentada al Gerente de Servicios familiares y Gobernación dentro de los 10 días de haber recibido la notificación de destitución.
3. El Gerente de Servicios Familiares y Gobernación pondrá la apelación en la agenda de la próxima reunión del Consejo de Política para que todo el consejo pueda hacer una votación.
4. Las recomendaciones que haga el Consejo de Política permanecerá en efecto por el resto del año actual del Consejo de Política.

El registro de asistencia enseña que usted estuvo ausente de la junta del Consejo de Política en abril de 2018. Adicionalmente, estuvo ausente de la junta del subcomité de Planificación del PC y Reuniones de presupuesto y finanzas de PC en abril.

Por favor tenga en cuenta que su membrecía del Consejo de Política se terminara el 14 de Mayo de 2018. Si usted le gustaría apelar esta destitución, por favor comunicase con Janelle Gonzalez al (661) 336-5236 ext. 2637 o Jerry Meade al 1-661-336-5236 ext. 2224.

Le agradecemos por su servicio al Consejo de Política y a la Asociación de Acción Comunitaria de Kern.

Gracias,

Janelle Gonzalez
Coordinadora del Programa de Gobernación

Cc: Enrique Salazar, Presidente del Consejo de Política

Community Action Partnership of Kern
Head Start/State Child Development
Governance-Policy Council

May 30, 2018

Re: Policy Council Membership

Dear Maggy Hartzell,

The Policy Council Bylaws approved on August 23, 2017 state in Section 6: "Membership may be terminated as a result of three (3) consecutive absences throughout the year for any reason, *except absences for attending a Community Action Partnership of Kern function, or EXTREME weather conditions.*"

Attendance records show that you have been absent from two consecutive Policy Council Planning Meetings respectively on April 2, 2018 and May 1, 2018 in addition to the Policy Council Meeting held on May 24, 2018.

With that said, please be advised that you have been terminated as a Policy Council Member as of May 30, 2018. Additionally, as indicated in the PC Bylaws Section 6:

1. Termination may be appealed.
2. Submit a written letter of appeal to the Program Governance Coordinator within ten (10) working days of receiving the notification of termination
3. The Program Governance Coordinator will place the appeal on the following Policy Council agenda for the full Policy Council vote.
4. The Policy Council's recommendation will be in effect for the remainder of the current Policy Council year.

If you wish to appeal this termination, you may contact Lisa Price at (661) 336-5236 ext. 2200 or Jerry Meade at (661) 336-5236 ext. 2224.

Your service to the Policy Council and to Community Action Partnership of Kern Head Start Program is appreciated.

Thank you,

Lisa Price
Program Governance Coordinator

cc: Enrique Salazar, Policy Council Chairperson

Asociación de Acción Comunitaria de Kern
Head Start/Desarrollo Para Niños del Estado
Consejo de Gobernanza y Política

30 de Mayo, 2018

Re: Membresía del Consejo de Políticas

Querida Maggy Hartzell,

Los Estatutos del Consejo de Políticas, aprobado el 23 de Agosto del 2017 Estado en la sección 6: "La membrecía puede ser terminada como resultado de tres (3) ausencias durante todo el año por cualquier motivo, *excepto las ausencias para asistir a una Asociación de Acción Comunitaria de la función Kern, o condiciones climáticas EXTREMAS."*

Los registros de asistencia demuestran que usted ha estado ausente de dos reuniones consecutivos Consejo de Políticas Planificación Reuniones Respectivamente En Abril 2, 2018 y Mayo 1, 2018 En adición a la Preunión del Consejo de Políticas sostenida Mayo 24, 2018.

Con eso dicho, Tenga en cuenta que Usted ha sido despedida como miembro del Consejo de Políticas a partir de Mayo 30, 2018. Además, Como indicado en los Estatutos del Consejo de Políticas sección 6:

1. La terminación puede ser apelada.
2. Presentar una carta de apelación por escrito a la Coordinadora del Programa de Gobernanza dentro de los diez (10) días hábiles siguientes a la recepción de la notificación de terminación
3. La Coordinadora de Gobernanza del Programa colocará la apelación en la siguiente agenda del Consejo de Política para el voto completo del Consejo de Política.
4. La recomendación del Consejo de Política estará en vigente durante el resto del año actual del Consejo de Política.

Si desea apelar esta terminación, Usted puede Contactar a Lisa Price al (661) 336-5236 ext. 2200 o Jerry Meade al (661) 336-5236 ext. 2224.

Su servicio al Consejo de Política y a Asociación de Acción Comunitaria del programa de Head Start de Kern es apreciado.

Gracias,

Lisa Price
Coordinadora de Gobernabilidad del Programa

cc: Enrique Salazar, Presidente del Consejo de Política