

COMMUNITY ACTION PARTNERSHIP of KERN
BOARD OF DIRECTORS
PROGRAM REVIEW & EVALUATION COMMITTEE MEETING
5005 Business Park North, Bakersfield, CA
May 16, 2018
12:00 p.m.

AGENDA

1. **Call to Order**

2. **Roll Call**

*Fred Plane
Marian Panos*

Lorena Fernandez

Jonathan Mullings

3. **Approval of Agenda**

4. **Public Forum:** *(The public may address the Committee on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.)*

5. **Program Presentation:**

- a. Friendship House Community Center & Shafter Youth Center – Lois Hannible & Angelica Nelson

6. **New Business**

- a. April 2018 Program and Division Reports – Ralph Martinez, Director of Community Development – ***Action Item (p. 3-16)***
- 2-1-1 Kern County
 - Central Kitchen
 - Community Development – Grants & Administration
 - East Kern Family Resource Center
 - Energy
 - Food Bank
 - Friendship House
 - Human Resources
 - Migrant Childcare Alternative Payment
 - Operations
 - Shafter Youth Center
 - Volunteer Income Tax Assistance
 - Women, Infants & Children
- b. Application Status Report and Funding Requests – Ralph Martinez, Director of Community Development – ***Action Item (p. 17-24)***
- US Department of Justice for Friendship House Community Center – CAPK Partners for Reentry
 - Kern Family Health Center for Shafter Youth Center Yoga & CPR Classes

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- Kern Family Health Care for East Kern Family Resource Center for Emergency Supply Closet
 - US Department of Treasury / IRS for the Kern VITA Partnership Program
 - US Department of Homeland Security for Emergency Food & Shelter Program Phase 35
- c. April 2018 Head Start / State Child Development Enrollment Update and Meals Report – Jerry Meade, Program Design & Management Administrator – **Action Item (p. 25)**
- d. April 2018 Outreach & Advocacy Report – Sheila Shegos, Outreach & Grant Administrator – **Action Item (p. 26)**

7. **Committee Member Comments**

8. **Next Scheduled Meeting**

Program Review & Evaluation
Wednesday, June 13, 2018
12:00 p.m.
5005 Business Park North
Bakersfield, California 93309

9. **Adjournment**

This is to certify that this Agenda notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, and online at www.capk.org by 5:00 pm on May 11, 2018. Paula Daoutis, Administrative Coordinator.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Operations/Emilio Wagner		Month/Year: April 2018
Program/Work Unit: 2-1-1 Kern County	Staffing: 14 (3 Vacancy)	Program Manager/Supervisor: Esperanza Contreras
Services: Provides 24/7 information and referral services via phone or CAPK's website to residents of Kern. Also provides call handling services for Kings, Tulare, Merced, Mariposa and Stanislaus Counties and schedules appointments for the CAPK Energy Program utility assistance services and provides applications.		

Activities	Description			
Information & Referral Services	Incoming	Answered	Unanswered	Referrals
Kern County	3,814	3,408	406 (11%)	6,965
Kings County	172	157	15 (9%)	*
Tulare County	623	568	55 (9%)	*
Mountain Valley (Mariposa and Merced Counties)	133	116	17 (14%)	*
Stanislaus County	907	830	77 (9%)	*
Total	5,649	5079	570 (10%)	

*2-1-1 Kern does not have access to the iCarol database for these counties. Per the agreements, 2-1-1 Kern provides referrals but does not track them. The information goes directly to the iCarol databases for the individual counties.

Most Requested Services	Food Pantries	Utility Assistance	Clothing/ Personal/Household Needs
Top 3 Unmet Needs	Food/ Meals	Clothing/Personal/Household Needs	Shelter

Other Services		Month	YTD
LIHEAP	Calls Answered	2,424	11,847
Weatherization	Calls Routed through 2-1-1	494	1,860
Mental Health	Calls Answered	128	556
Website Visitors	Visitors to CAPK's 2-1-1 Kern web page	3,087	10440
VITA	Calls Routed through 2-1-1	412	6,699

CalFresh Enrollments	Onsite enrollment into CalFresh (Supplemental Nutrition Assistance Program (SNAP/food stamps)	Submitted	Approved	Pending
		12	1	10

Outreach Activities	Outcomes
- CAPK Disability Advisory Committee Resource Fair - GBLA Focus Group	211 Kern informational cards: 40

Highlights:

- 2-1-1 Kern and Director of Operations participated in the Community Information Exchange Summit in San Diego. The summit focused on how the community as a whole can work together to fully service a clients.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Nutrition Services/Carmen Segovia		Month/Year: April 2018
Program/Work Unit: Central Kitchen	Staffing: 22 Staff Members	Program Manager: Lorenzo Maldonado
Services: Preparation and delivery of meals and snacks for children enrolled in CAPK's Head Start/Early Head Start and Home Base option. The program provides the meals for the H.S. /E.H.S and Home Base. The program also delivers food service and janitorial supplies to the Head Start/Early Head Start centers and Home Base locations. - Total meals prepared are supported by the daily meal production sheets and food transport sheets. - Home base meal totals are supported by meal request forms submitted by center and Home Base staff.		

Activities	Status			
	Total # Prepared	Breakfast	Lunch	Snack
Meals & Snacks				
Central Kitchen prepared for the HS/EHS centers	84,543	29,526	30,191	24,826
Home Base Meals	247	67	85	95
Total	84,790	29,593	30,276	24,921

Other:

1. The Central Kitchen's fully staffed with all 22 positions filled at this time. One of the two substitutes resigned at the beginning of the month. That position will be filled during the summer session. This will provide the Central Kitchen complete coverage in production when staff are absent or on leave.
2. The Central Kitchen received one of two convection ovens, which will be installed on Wednesday, April 25, 2018. The new oven will replace a 20 year old oven that has been having issues for the past year. The addition of the new oven will expedite morning hot food preparation and delivery.
3. The Central Kitchen experienced mechanical problems with three of the vans: door handles breaking, sliding door problems; one that needed towed due to it stalling every time it was put in drive. All issues were addressed by KCSOS transportation department, which has maintained our vehicles road ready throughout the year. They have been very attentive to the needs of our agency vehicles.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Community Development/Ralph Martinez		Month/Year: April 2018	
Program/Work Unit: Grants & Research	Total Staffing: 6 1 Vacancies	Program Manager/Supervisor: Sheila Shegos	
Services: Grant proposal preparation, research on funding resources and opportunities, and special projects.			
		Status	
Activities	Description	In Progress	Submitted
Grant Proposals	U.S. Administration for Community Living, Administration for Aging.		X
	US Dept. of Justice Office of Justice Programs (DOJ OJP)		X
	United Way Kern County Phase 35-Food Bank	X	
	US Internal Revenue Service- VITA	X	
	Kern County Emergency Solutions Grant	X	
	US Dept. of Health and Human Services	X	
	Bank of America	X	
Potential Funding Opportunities – Research in Progress	Program support and collaboration: all CAPK programs!		
Projects	Description		
Grants Monitoring & Support	CD team is assisting with new program contracts, outcome monitoring and reporting. New partner meetings to support new program contracts.		
Learning Communities	CAPK continues to participate in the two CAP Learning Communities; engaging with other agencies for capacity building/developing strategies to strengthen our agency’s efforts in the areas of Economic Empowerment and Integrated Services.		
Financial Capabilities	CD staff is working with Bank of the West to establish a Small Business Advisory Council for the CAPK Small Business Assistance program—helping low-to-moderate income small business owners be successful and grow. Bank of the West accepted work plan for the CAPK Small Business Assistance program.		
Program Budgets	FHCC, SYC, and VITA managers received training and began using the Budget to Actual Template to achieve closer contract monitoring.		
Strategic Plan 2016-2021	Goal groups continue to meet. CD Staff to support groups and monitor process as needed.		
CSBG	CD is supporting programs/administration with data collection and reporting program outcomes, for existing and upcoming contract reporting changes that will be required with 2019 CSBG reporting.		
ROMA/Organizational Standards	CD/Administration staff are in the process of becoming State CSD ROMA Certified Implementers. CAPK is currently 100% compliant. Staff is monitoring ongoing updates and will process as needed over the next few months.		

Other: CD's new Senior Community Development Specialist is on-board. The Outreach Coordinator begins May 7, 2018.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Nutrition Services/Carmen Segovia		Month/Year: April, 2018
Program/Work Unit: East Kern Family Resource Center	Total Program Staffing: 5	Program Manager/Supervisor: Whitney Hughes
Program/Work Unit Description: Serves low-income individuals and families residing in East Kern County communities of Boron, California City, Mojave, North Edwards, Rosamond, and Tehachapi. Services include case managing families with children who are at risk of abuse and neglect (Differential Response); preparing children to enter kindergarten (School Readiness Initiative); parenting education; emergency supplies closet for immediate basic needs such as clothing, food, diapers, infant formula, bus passes, and gas vouchers.		

Activities	Description	Status	
		Month	YTD
Referrals for services	Differential Response	23	107
Case Managed Families	F5K School Readiness	0	2
Children enrolled in center-base program		0	3
Adults in Court Mandated Parenting Classes		3	3
Services to Walk-ins	Services e.g., faxing and photocopying legal documents (such as birth certificates, Social Security cards, immigration status information needed to receive public assistance), food, clothing, referrals to other support services, and ongoing case management	58	226
Emergency Supplies Closet and Other Services	Food (individuals)	8	62
	Clothing (individuals)	18	79
	Photocopies (individuals)	595	1261
	HEAP Application Supporting Docs	27	

Other: The EKFRS is now recruiting for the Economic Empowerment position with the OCAP grant. It has been reported that CAPK was the only program in California to receive this grant.

Staffing: First 5 Case Manager is out on Maternity leave and the DR Case Manager is out on medical leave.

COMMUNITY ACTION PARTNERSHIP OF KERN
DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Operations/Emilio Wagner		Month/Year: April 2018
Program/Work Unit: Energy	Total Program Staffing: 37	Program Manager/Supervisor: Margaret Palmer
Services: Residential weatherization, utility bill payment assistance, and energy efficiency education for low-to-moderate-income Kern County residents. Also, installation of interim water tanks for low-income households affected by the drought.		

Activities	Description	Status	
		Households Served	
		Month	YTD
1A. Low Income Home Energy Assistance Program (LIHEAP) Utility Assistance (2018)	Assistance with utility bill payments	316	2,525
1B. Low Income Home Energy Assistance Program (LIHEAP) Utility Assistance (2017)		298	6,944
1C. Low Income Home Energy Assistance Program (LIHEAP) Utility Assistance (2016)		-0-	8,027
2. Low Income Home Energy Assistance Program(LIHEAP) Weatherization Assistance (2016, 2017 & 2018)	- Assistance with residential repair/weatherization (e.g., weather stripping, thermostats, door/window replacement, etc.) - Energy-efficient appliance installation	25	1,362
		3	203
3. Low-Income Weatherization Program (LIWP Phase 2). Program began 10/1/17	Assistance with residential repair/weatherization (e.g., weather stripping, thermostats, door/window replacement, etc.)	-0-	76
4. Interim Water Tank Installation Program	Installation of interim water tanks for low-income households affected by the drought.	-0-	33
5. Total Value of Services (utility payments only)		\$359,141	\$9,271,527
		Results	
6. Energy calls received (from 2-1-1)		2918	
		HEAP	Wx
7. Number of LIHEAP applications Received		687	85
8. Number of LIHEAP applications Completed		620	60
9. Number of LIHEAP applications in Progress		107	25
10. Outreach Events attended	4/07 – Dream Rally 4/13 – Head Start Home Base staff meeting 4/16 – Head Start Center Director meeting 4/19 – Head Start Disability Resource Fair 4/24 – Salvation Army Senior Center Meeting 4/25 – Safe Families Resource Fair at DHS	Distributed HEAP/Wx applications	

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Nutrition Services/Carmen Segovia		Month/Year: April 2018
Program/Work Unit: Food Bank	Total Staffing: 16	Program Manager: Jaime Orona
Services: Partners with 119 food distribution sites throughout Kern County to provide food assistance to low-income families and individuals.		

		Status	
Activities	Description	Month	YTD
USDA Commodities	Individuals Served (April)	41,511	160,617
	Poundage Received all Programs	1,101,135	3,660,550
	TOTAL POUNDAGE DIST. ALL SITES	976,615	3,741,481
Food Sourcing	Donations Received: 238,000 pounds of produce & 10 different produce items. • Ag Against Hunger: Leafy Greens, Broccoli, cauliflower • Blackwell Land Co.: Citrus • Bolthouse: Carrots • California Association of Food Banks/Farm to Family: cauliflower, celery • Grimmway: leafy greens, beets, carrots • Target: Mixed produce • TD Produce: Red Cabbage & Red Potatoes • Wonderful Co: Citrus CAPK FB: • Held a "Farmers Market" in Wasco/Wonderful Grant Distributing 14,000lbs of produce & bread Serving 364 Families/ 1456 Individuals • Distributed 6,600 lbs of produce to 6 CSFP/Senior Sites Serving 1,010 Seniors		
Food Drives: 111 lbs. for the month of April	"Bingo Night Tuesday" at the Kern County Fairgrounds 111 lbs.		

Other:

- Back-Pack Buddies program, we have continued distributing 65 bags of food every two weeks to Greenfield and Buttonwillow elementary schools.
- On April 13th, we provided ice cream and healthy snacks to Pauly Elementary school" annual wellness fair.
- April 17th & 18th Food Bank" had our annual TEFAP (The Emergency Food Assistance Program) review.
- Love Thy Neighbor event on the 28th was held by Canyon Hills Assembly of God and First Presbyterian Church of Bakersfield. Food Bank was able to donate produce, bread and water.
- Our CSFP (senior distribution program) held 33 distributions during the month of April and distributed 30-pound boxes of healthy and non-perishable food to 3,004 seniors throughout Kern County.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Community Development/Ralph Martinez		Month/Year: April 2018	
Program/Work Unit: Friendship House	Total Program Staffing: 5	Program Manager/Supervisor: Lois Hannible	
Services: After-school and summer programs, pre-employment program for youths, parenting classes, nutrition education, sports, gang prevention, and access to social services.			
Activities		Participants	
Description		Month	YTD
After-School Program Tutoring, homework assistance, recreation.		11	25
Summer Program Recreational activities, educational games, and activities.		0	0
Gang Prevention Program Aggression Replacement Training (ART), Nurturing Parenting and Parents on Mission (POM) parenting classes are provided at local school sites, correctional facilities, at the Friendship House and other community centers, to prevent at-risk youths from joining gangs.		6	99
STEM (Science, Technology, Engineering, Math) Program Chevron STEM teaches robotics, coding, engineering, and mathematics to program youth, engaging them in hands-on science focused learning.		0	22
Mobile Mexican Consulate Consular services are provided at FHCC every Tues. & every other Wed., providing passport renewals, assistance with obtaining important documents, and providing DACA & protection information.		551	1878
PREP Works Program Pre-employment program for at-risk youth that provides them with financial literacy; skills and knowledge to conduct job searches and plan for college/career; and an incentivized savings program. Participants also have an opportunity to gain paid work experience.		0	104
Realignment for Success Transitional services are provided to adults referred to the program by the Probation and Sheriff’s Departments. The program is to provide the participants with Aggression Replacement Training, Thinking for A Change, and parenting classes.		0	9

Other:

- The CAPK Humanitarian Awards Banquet was held at the CAPK Friendship House Community Center. Positive comments were received regarding the event and the facility.
- CAPK Friendship House Community Center was awarded a Grow Fit grant award from Kern Family Health Care, to provide community youth with nutrition education, gardening skills and physical activities.

COMMUNITY ACTION PARTNERSHIP OF KERN
DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Raymond Quan		Month/Year: April 2018
Program/Work Unit: HR/Payroll/Staffing	Total Division Staffing: 10	Program Manager/Supervisor: Mike Lackman/Eric Kelley/Dawn Bledsoe
Services: All functions and activities related to payroll, staffing, employee benefits administration, labor law compliance, personnel management, and Union Contract.		

		Status	
Activities	Description	Month	YTD
Employee Count	Regular	838	
	Subs/Temps	42	
	Total Staff	880	
New Hires	All divisions and programs		
	Regular	9	36
	Subs/Temps	8	53
	Total New Hires	17	89
Leaves of Absence	Intermittent Leave	127	
	Full-time Leave	26	
	Total on Leave	153	
Terminations	All divisions and programs		
	Voluntary	9	44
	Involuntary	3	10
	Total Terminations	12	54
Staffing	Vacancy	20	75
	Total Applications Received	83	451
Payroll	Total Hours Paid	111044.76	
	Total Gross Payroll	\$2,338,679.01	

Projects HR/Payroll-Electronic Job Requisitioning HR-Pension Audit & Preparation Payroll-On Boarding Prep-Kids HR-Recruitment Issues HR-Licensing Issues	Completed: Training/Online-ADP for performance reviews Electronic performance evaluations submitted for December & New Hires Signed contracts at The Standard Continued Training for Hartford/Administration/Started 03/01/2018 Pension Transition Black Out Period Ended 05/01/2018. Transition Completed
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COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Health & Nutrition Services/Carmen Segovia		Month/Year: April 2018*	
Program/Work Unit: Migrant Childcare AP Program (MCAP)	Total Staffing: 17, 3 vacancies; Admin. Clerk, Subsidized Reimbursement Specialist, Family Services Specialist		Program Manager/Supervisor: Susana Magana
Services: The Migrant Childcare Alternative Payment Program is a voucher-based child care program for migrant agriculturally working families. The program has six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once enrolled, families can continue child care services as they migrate throughout the state following agricultural work. The program’s current Fiscal Year is July 1, 2017, to June 30, 2018. <i>*This report is for the service month of March 2018, which was processed in the month of April 2018.</i>			
		Status	
Activities	Description	Total	% by County
Active Enrollments	Kern**	345	44%
	Madera	69	9%
	Merced	19	2%
	Tulare	155	20%
	Kings	87	11%
	Fresno	106	14%
	Total	781	100%

*Kern totals include services provided outside of the six entry counties. The case management for those families working and residing outside the six entry counties are handled by the regional office in Bakersfield.

Other:

Current Activities:

The Migrant Childcare Program is right on track to meet the FY 17-18 contract. Staff continues to accept pre-applications in all entry counties for the program's waiting list. Merced and Madera staff are aggressively recruiting to increase caseloads in these counties. All other entry counties have halted new enrollments to ensure that program remains within the contracts Maximum Reimbursable Amount (MRA).

On 4/3 the Program Manager attended the "Let's Talk: Bright Futures for Migrant Children" collaborative meeting held in Visalia. This was a great opportunity to network with other service providers in the Tulare County area that can be a benefit to our program participants.

On 4/4 the MCAP management participated in the California Department of Education (CDE) Webinar on the Program Self-Evaluation (PSE). The PSE was conducted April 16-27, 2018. A total of 25 family and 25 provider files were audited. The audit results were very positive with only a fiscal error rate of 0.003%. There were 5 file/clerical errors, but these errors did not impact the eligibility of the family. The errors were human data entry errors and not systemic errors.

On 4/5 the MCAP management attended an AP program training in Pomona, CA hosted by California Alternative Payment Program (CAPPA) in conjunction with CDE. This training provided the opportunity to engage in a question and answer discussion with CDE staff on the implementation of the regulation changes brought by the Budget Act 2017

On 4/20 the Program Manager attended the supervisor training, Session 3 at Work Logic. This was a great training that provided guidance on how to successfully conduct difficult conversations with our subordinates.

Upcoming Activities:

On 5/15 the Program Manager will be attending supervisor training Session 4 at Work Logic.

On 5/30 the Program manager will be presenting the result of the MCAP Program Self-Evaluation (PSE) to the Board. This report is due to CDE on June 1, 2018.

COMMUNITY ACTION PARTNERSHIP OF KERN
DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Operations/Emilio Wagner		Month/Year: April 2018	
Program/Work Unit: Business Services/ Maintenance & Operations/Information Technology/Risk Management		Total Division Staffing: 19	Program Manager/Supervisor: Dan Ripoli, Laurie Sproule, Kerri Davis
Services: Facility repair and maintenance, procurement, information technology, safety, risk insurance, vehicle registration, contracts, facility leases and facility planning.			
		STATUS	
Activities	Description	Received	Completed 3/1/ 2018 to Date
Business Services			
Purchase Orders Processed		154	328
Contracts/Leases Processed		6	17
Request for Proposals (RFP)	• Electronic Contract Management System • Insurance Broker Consulting • HS Grant Services Consultant Services • HS Community Needs Assessment • Garden Pathways Site Improvements • Energy	In Review In Review Preparing Contract Preparing Contract In Progress In Progress	
Leases	• Renew Panama Lane for WIC • Renew Roberts Lane for WIC • Renew James Rd. in Shafter for WIC • Renew all BCSD Leases	In Progress In Progress In Progress In Progress	
Contracts	• Michael K. Brown • RM Industries	Complete In Progress	
Maintenance & Operations		Work in Progress	03/01/2018 to Date Closed
Facility Work Orders Processed	Repair and maintenance of CAPK facilities and vehicles.	38	550
Projects	• Continuing to work with PG&E to install LED exterior lighting at a much reduced rate in multiple locations. • LED lighting has been installed and completed at the Central Kitchen and the Maintenance Warehouse and has greatly improved the visibility at these locations. • Led lighting is in the process of being installed at the Friendship House. • RFP has been sent for work at Garden Pathways. • In the process of drawing plans for renovations of Oasis and Shafter Head Start centers for summer work.	In Progress Complete In Progress In Progress	

Operations Division April 2017 Report – Continued

Information Technology		Received	03/01/2018 to Date Closed
Help Desk Work Orders Processed	Technical assistance to employees, repairs, troubleshooting, coordination of services with IT services subcontractor	330	790
Projects	• Cyber Security RFP • AT&T Erate Installation • MCAP & Central Kitchen windows Upgrade • Implement ConnectWise ticketing system • PRTG Monitoring system configuration	In Progress In progress In Progress In Progress In Progress	
Risk Management		Reported	01/01/2018 to Date
Workers Compensation Incidents	• For Report Only • First Aid • Medical Treatment • Modified Duty • Lost Time • Non-Industrial (not work related) • Under Investigation	7 2 0 0 0 0 0	31 10 2 1 0 2 1
General Liability		0	0
Property Incidents		1	6
Vehicle Incidents		1	4
Projects	• W/C Renewal • Alice Training • Ergonomic Studies of Central Kitchen • Emergency Communication System/Plan • Draft Work Place Violence Program	In progress In progress In progress In progress Completed/Submitted for approval	

Other:

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Community Development/Ralph Martinez		Month/Year: April 2018
Program/Work Unit: Shafter Youth Center	Total Program Staffing: 3	Program Manager/Supervisor: Angelica Nelson
Services: Summer and after-school tutoring, homework assistance, educational, recreational, and social enrichment activities and services for children ages 6-18. Evening programming is offered Monday through Friday, 5:00 to 9:00 pm; activities include basketball, ancestry class, and various local groups who utilize the meeting space.		

Activities Description	Participants	
	Month	YTD
After-School Program Tutoring, homework assistance, recreation, health & nutrition education.		77
Teen Pregnancy and Sexually Transmitted Infections Prevention (Information and Education) (#'s as of 7/1/2017) Informing and educating teens ages 12-19 years on preventing pregnancy and the spread of sexually transmitted infections.	14	97
Evening Program - Open Basket Ball Zumba	20 – 45 per night	

Other:

- Shafter Youth Center celebrated Earth Day! Along with the help of Shafter Lions Club and Shafter Girl Scouts Troop 2447, SYC planted greenery that was donated by Home Depot.
- United Farmworkers Foundation hosted a workshop on citizenship applications at SYC on April 21st, from 9 am – 6 pm. They had over 25 participants completing applications.
- Kern County Public Health CX3 Project held a Community Meeting at SYC, on April 10th. Not many attended, but those that did, had the opportunity to voice their concerns about access to healthy and unhealthy foods in the community.
- Bakersfield Pregnancy Center has teamed up with Shafter Youth Center by bringing their Mobile Unit for clients to access. The Mobile Unit is available on 2nd and 4th Wednesday of the month from 2-5 pm with services for pregnancy screenings, ultrasounds and many more features.



COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Community Development/Ralph Martinez		Month/Year APRIL 2018
Program/Work Unit: VITA	Total Program Staffing: 7 full-time staff	Program Manager/Supervisor: Sandi Truman
Services: Trained volunteers provide free tax preparation and e-filing for low- medium income individuals and families and assist clients with application for Earned Income Tax Credit (EITC).		

		Results			
Activities	Description	Month		YTD	
Tax Returns Completed	State & Federal		835		4713
Refunds	Federal	\$631,948		\$7,233,548	
	Federal EITC	\$264,063	196	\$3,559,438	1598
	Federal Total				\$7,233,548
	State	\$123,102		\$1,085,474	
	California EITC	\$36,786	144	\$295,636	992
	State Total				\$1,085,474
Total Credits & Refunds	State & Federal		1494		\$8,319,022

Other:

By the end of April, the CAPK VITA program completed over 6,000 returns with more than \$8 ml. back too low to moderate income people and families in Kern County.

The first week of April, 7 Cornell University students spent their spring break in Bakersfield to volunteer at our VITA site. The students were certified before they arrived and spent 3 days in the office, assisting VITA clients.



The VITA volunteer recognition cruise was held on April 28th. We chartered a bus and went to Long Beach this year for an afternoon chartered cruise through the harbor. A buffet of Mexican food was served, awards were given to all that attended—we love our volunteers!

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Nutrition Services/Carmen Segovia		Month/Year: April 2018
Program/Work Unit: WIC	Total Program Staffing: 80 staff	Program Manager: Kathlyn Lujan
Services: Nutrition education, breastfeeding support, and food vouchers for families with infants, children up to age 5, and women who are pregnant, postpartum or breastfeeding. Services provided at 21 sites in Kern County, 5 sites in San Bernardino County.		

			Participation 10/1/17 – 9/30/18			
Description			Case Load	Month	Central Valley Avg.	State Avg.
Total	All services		20,170	15670 – 78%	75.23	72.2
Participation by WIC site	Location	Participants	Location		Participants	
Note: The * indicates that the participants served at this site are included in the count for other sites. IT Equipment from other WIC site was used to issue food vouchers.	Arvin	65	Mojave		72*	
	Bakersfield		Oildale		421	
	044	938*	Ridgecrest		659	
	E. California Avenue	1602	Rosamond		662	
	Niles Street	2243	Shafter		336*	
	Montclair	394	Tehachapi		457	
	Friendship House	114	Wasco		1876	
	Panama	1284				
	Boron	77	<u>San Bernardino County</u>			
	Buttonwillow	81	Adelanto		1794	
	California City	668	Big Bear		307	
	Delano	1014	Crestline		267	
	Edwards Air Force Base	*	Needles		165	
	Lost Hills	130	Phelan		*	
			<u>Mobile WIC</u>		44	

Projects

CAPK WIC continues to exceed the State average.

Hub meetings were held in April. Topics covered were the new nutrition education class on increasing activity as and reviewing new policy memoranda.

Outreach created new referral forms to be used at Mercy Southwest by the Nursing education staff to direct patients to CAPK WIC. Outreach is also working with the CAPK WIC staff in Delano to increase referrals through Omni Health Delano Regional Center. Outreach also works with our staff to attend events and help with getting out information to the community. Mitchell Patel provided a presentation to two Bakersfield College Classes about the benefits of CAPK WIC and where to receive services.

We continue to have a Facebook and Instagram presence. 10 people expressed interest in CAPK WIC through the CAPK.org website.

Regional Breastfeeding Liaison – Katherine Campos continues to represent WIC at various community meetings at Kern Medical, First 5, and OMNI Family Health as well as the Tulare, Kern County, and Antelope Valley Breastfeeding Coalitions. Katherine is expanding her reach to Pediatrician offices to train staff about the benefits of Breastfeeding. She attended the Turlock Ag Summit to promote Breastfeeding accommodation in the agriculture setting.

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNDING REQUESTS AND APPLICATION STATUS REPORT
PENDING -April 2018

Date Approved	Date of App. Submission	Funding Source	Program/Proposal	Amount Requested
11/29/2017 (Board)	12/4/2017	US Department of Agriculture	CAPK Food Bank Network Capacity Building & Emergency Preparedness Project	\$ 350,000
3/14/18 (PRE)	2/15/2018	US Department of Justice, Office of Violence Against Women	The East Kern Partnership-3yrs	\$ 500,000
4/11/18 (PRE)	3/30/2018	Borax Visitors Center Foundation	East Kern Family Resource Center, East Kern Health Link	\$ 2,750
5/16/18 (PRE)	4/30/2018	U.S. Administration for Community Living, Administration for Aging	SYC Happy, Healthy Seniors Program (3 Years)	\$ 150,000

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNDING REQUESTS AND APPLICATION STATUS REPORT
AWARDED - April 2018

Date Approved	Date of Notification	Funding Source	Program/Proposal	Amount Requested	Amount Awarded	Funding Period
5/17/2017 (PRE)	5/22/2017	Target Distribution Center	SYC/ Museum on the Move	\$ 2,500	\$ 2,500	10/1/2017 - 9/30/2018
5/17/2017 (PRE)	5/30/2017	Target Distribution Center	Food Bank/ BackPack Buddies	\$ 2,000	\$ 2,000	8/1/2017 - 6/30/2018
4/12/2017 (PRE)	5/8/2017	Kern Family Health Care	Food Bank/ Senior Food Program	\$ 2,000	\$ 2,000	7/1/2017 - 6/30/2018
5/17/2017 (PRE)	6/7/2017	United Way of Kern County	Food Bank/ Food Procurement & Distribution	\$ 100,000	\$ 94,750	4/1/2017 - 3/31/2018
9/21/2016 (B&F)	6/29/2017	Kern County Network for Children	EKFR/ Differential Response Services	\$ 209,094	\$ 209,094	7/1/2017 - 6/30/2018
3/15/2017 (PRE)	7/5/2017	Friends of Mercy Foundation / Sister Phyllis Hughes Endowment for Special Needs	EKFR/ Emergency Supplies Closet	\$ 5,000	\$ 3,000	8/1/2017 - 7/31/2018
6/14/2017 (PRE)	7/9/2017	Starbucks Foundation	FHCC/SYC PREP Works	\$ 49,600	\$ 30,000	1/1/2018 - 6/30/2018
6/21/2017 (B&F)	9/7/2017	Bank of the West	VITA/ 2017 Tax Season	\$ 3,500	\$ 3,500	9/1/2017 - 6/30/2018
5/25/2016 (Board)	10/3/2017	U. S. Dept. of Treasury/IRS	VITA/ Kern VITA Partnership - Year 2	\$ 223,315	\$ 84,815	7/1/2017 - 6/30/2018
9/13/2017 (PRE)	10/30/2017	Wells Fargo	FHCC & SYC/ PREP Works Program	\$ 50,000	\$ 25,000	1/1/2018 - 6/30/2018
10/18/17 (B&F)	11/9/2017	CA Department of Social Services, Office of Child Abuse Prevention	EKFR/ Financial Empowerment (2-year grant, \$75,000 per year)	\$ 150,000	\$ 150,000	3/01/2018 - 2/29/2020
8/09/2017 (PRE)	11/14/2017	Allstate Foundation Group / Helping Hands	Food Bank/ General Operating Support	\$ 14,000	\$ 14,000	1/01/2018 - 12/31/2018
10/11/17 (PRE)	11/15/2017	Stater Bros. Charities/ Harvesting Hope	Food Bank/ General Operating Support	\$ 5,000	\$ 3,000	1/01/2018 - 12/31/2018
11/08/2017 (PRE)	11/20/2017	Bank of the West	CAPK Small Business Assistance Program (3 years @ \$25,000 per)	\$ 75,000	\$ 75,000	1/01/2018-12/31/2020
9/13/2017 (PRE)	12/11/2017	Dignity Health	EKFR/ East Kern Health Link	\$ 69,926	\$ 24,701	1/01/2018-12/31/2020
09/13/2017 (PRE)	12/15/2017	Wonderful Community Grants	CAPK Food Bank Free Farmers Markets, Wasco	\$ 50,000	\$ 30,000	01/01/2018-12/31/2018
3/21/2018 (PRE)	4/18/2018	Kern Family Health Care	EKFR/ Emergency Closet	\$ 2,000	\$ 2,000	6/1/2018-12/31/2018
3/21/2018 (PRE)	4/18/2018	Kern Family Health Care	FHCC Grow Fit	\$ 2,000	\$ 2,000	6/1/2018-12/31/2018
3/21/2018 (PRE)	4/18/2018	Kern Family Health Care	SYC Yoga and CPR	\$ 2,000	\$ 2,000	6/1/2018-12/31/2018
				TOTAL	\$ 759,360	

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNDING REQUESTS AND APPLICATION STATUS REPORT
DECLINED -April 2018

Date Approved	Date of Notification	Funding Source	Program/Proposal	Amount Requested
8/17/2016 (B&F)	1/31/2017	U.S Dept. of Housing & Urban Development	2-1-1 Kern/ Kern County Homeless Coordinated Entry System	\$ 178,000
10/26/2016 (Board)	2/6/2017	TJX Foundation	Food Bank/ General Support	\$ 5,000
3/22/2017 (B&F)	6/14/2017	Kaiser Permanente Southern Cal. Community Benefits Grant Program	FHCC & SYC/ Summertime Yoga Challenge	\$ 12,600
2/8/2017 (PRE)	No response	Pacific Western Bank	VITA / 2016 Tax Season	\$ 10,000
6/14/2017 (PRE)	No response	Enterprise Rent-A-Car / Feeding America	Food Bank / Operation Software	\$ 25,000
8/09/17 (PRE)	9/1/2017	American Honda Foundation	FHCC & SYC/ Building Youth Capacity in STEM	\$ 75,000
1/11/2017 (PRE)	No response	Walmart Community Grants	VITA/ Wasco	\$ 2,500
1/11/2017 (PRE)	No response	Junior League of Bakersfield	EKFC/ Computer Skills Training & Access	\$ 26,000
9/13/2017 (PRE)	10/31/2017	Disney / Feeding America	Food Bank/ Capacity Building	\$ 15,000
9/13/2017 (PRE)	9/15/2017	Heffernan Foundation	FHCC & SYC/ STEM	\$ 19,000
2/15/2017 (B&F)	No response	Bank of America Charitable Foundation	FHCC/ PREP Works for Opportunity Youth	\$ 60,000
		Strategic Growth Council Transformative Climate Communities	Kern County Disadvantage Communities Study	\$ 250,000
10/25/2017 (Board)	11/6/2017	California Coastal Commission - Whale Tail	FHCC and SYC After School Marine Studies Program	\$ 10,000
1/17/2018 (PRE)	4/11/18	CA Board of State and Community Corrections	The Partnership for Advancement of Youth-2 years funding	\$ 492,850
10/25/17 (Board)	4/18/2018	City of Bakersfield/ Community Development Block Grant	Food Bank/ Expansion & Disaster Preparedness Project	\$ 749,285
10/25/2017 (Board)	4/18/2018	CDBG-County	Food Bank/ Expansion & Disaster Preparedness Project	\$ 749,285

Community Action Partnership of Kern Funding Request Profile

Source of Funds: Public

CFDA # 16.812

Project Name: CAPK Partners for Reentry

Division Director: Ralph Martinez

Funder Name: US Department of Justice
Grant Program Name: Friendship House
Community Center
Funding Period: 10/1/2018-9/31/2021

Program Manager: Lois Hannible
☒ **New Funding**
☐ **Re-Application**

A. Narrative description of funding request, including goals:

CAPK is applying to the US Department of Justice for \$993,682 to support three years of the FHCC's Partners in Reentry (PR) program. The PR program will serve at least 150 inmates/formerly incarcerated males that are medium-to-high risk of reoffending—those to be released in Kern County under Realignment, Post Release Community Supervision (PRCS). The emphasis of the program is to reduce recidivism by preparing incarcerated/formerly incarcerated adult males for employment by giving them the knowledge and skills needed to get a job while helping them with underlying issues/criminological needs that prevent employment success—improving communication skills, anti-social behavior, family/relationships, and substance abuse issues.

Pre-release services will begin up to 6 months prior to the participant's release date and include assessment and case management. Depending on assessed needs/risk factors, participants will then receive cognitive behavioral treatment, substance abuse treatment, and/or family/relationship counseling. Post-release services will begin the day of release and can include the above plus **job preparation education** such as completing applications, interview skills and work place expectations, and **job training/certifications** through program partner WESTEC to prepare participants for jobs in Kern's oil and manufacturing industries.

B. Use of Funds:

Funds of \$993,682 will be used for salaries of four full-time, 40 hour per week, staff—Project Lead, Program Educator, Case Manager, and Program Assistant; training for evidence based programing; mileage; a program evaluator; and general program supplies.

C. Approvals:

1. _____ Division Director Date	3. <u>Christine Anemic</u> <u>5/3/18</u> Chief Financial Officer Date
2. <u>Ralph Martinez</u> <u>5-3-18</u> Director of Community Development Date	4. <u>JIT. II</u> <u>5/3/18</u> Chief Executive Officer Date

D. Board:

☐ Policy Council	☐ PRE Presentation	☐ B&F Approval	☐ Board Approval
Date: _____	Date: _____	Date: _____	Date: _____

Community Action Partnership of Kern Funding Request Profile

Source of Funds: Private

CFDA # N/A

Project Name: Yoga and CPR

Division Director: Ralph Martinez

Funder Name: Kern Family Health Care

Program Manager: Angie Nelson

Grant Program Name: Shafter Youth Center

Funding Period: 7/01/2018-6/30/2019

☒ **New Funding**

☐ **Re-Application**

A. Narrative description of funding request, including goals:

CAPK is applying for \$2,000 from Kern Family Health Care to support Shafter Youth Center's (SYC) Yoga and CPR/First Aid classes to be offered to SYC parents and the community. Two 10 week sessions of yoga will be offered for 25 participants per session, facilitated by a certified yoga instructor. The CPR/First Aid will be taught by certified instructor and offered in two sessions for a total of 20 students and include classes in adult/child/infant CPR/first Aid. Certification cards will be given at end of class.

B. Use of Funds:

Funding of \$2,000 will be used for the yoga and CPR instructors and general supplies including yoga matts and resistance bands.

C. Approvals:

1. _____
Division Director Date

3. Chiaanne Anemic 5/2/18
Chief Financial Officer Date

2. Ralph Martinez 4/26/18
Director of Community Development Date

4. J. T. P. 5/3/18
Chief Executive Officer Date

D. Board:

☐ Policy Council
Date: _____

☐ PRE Presentation
Date: _____

☐ B&F Approval
Date: _____

☐ Board Approval
Date: _____

Community Action Partnership of Kern Funding Request Profile

Source of Funds: Private

CFDA # N/A

Project Name: Emergency Supply Closet

Division Director: Carmen Segovia

Funder Name: Kern Family Health Care

Program Manager: Whitney Hughes

Grant Program Name: East Kern Family Resource Center

Funding Period: 7/01/2018-6/30/2019

☐ **New Funding**

☒ **Re-Application**

A. Narrative description of funding request, including goals:

CAPK is applying for \$2,000 from Kern Family Health Care to support the East Kern Family Resource Center's Emergency Supplies Closet. The goal of this project is to help individuals and families in crisis with basic necessities—that can't be acquired through other means—such as cribs, bedding, diapers, infant formula, household cleaning supplies, basic hygiene items, and home child proofing kits. Many of the families that come to EKFRCC fear losing their children because they cannot meet some of their basic needs. These are high stress situations for families and simply providing basic necessity items can end the immediate crisis, allowing families to move towards stability.

B. Use of Funds:

Funding of \$2,000 will be used for basic need items such as diapers, formula, baby blankets, household cleaning supplies, and personal hygiene items.

C. Approvals:

- | | |
|---|---|
| 1. <u>Carmen Segovia</u> <u>5/3/18</u>
Division Director Date | 3. <u>Christine Anami</u> <u>5/2/18</u>
Chief Financial Officer Date |
| 2. <u>Whitney Hughes</u> <u>4/26/18</u>
Director of Community Development Date | 4. <u>J.T. B.</u> <u>5/3/18</u>
Chief Executive Officer Date |

D. Board:

☐ Policy Council	☐ PRE Presentation	☐ B&F Approval	☐ Board Approval
Date: _____	Date: _____	Date: _____	Date: _____

Community Action Partnership of Kern Funding Request Profile

Source of Funds: Public

CFDA # 21.009

Project Name: Kern VITA Partnership

Division Director: Ralph Martinez

Funder Name: U. S. Department of Treasury/Internal Revenue Service (IRS)

Program Manager: Sandi Truman

Grant Program Name: CAPK VITA

☐ **New Funding**
☒ **Re-Application**

Funding Period: 10/1/2018 – 9/30/2020

A. Narrative description of funding request, including goals:

CAPK is re-applying for up to \$150,000 per year for two years from the U. S. Department of Treasury/Internal Revenue Service to fund the Kern VITA Partnership. This funding will allow CAPK VITA to continue to extend services to underserved populations in hardest-to-reach areas, increase the capacity to file returns electronically; heighten quality control; enhance training of volunteers; and improve the accuracy rate of returns prepared at VITA sites.

This funding will build upon the program's success and partnerships providing income tax preparation services and Earned Income Tax Credit assistance for low-to-moderate income residents of Kern County. During the 2017-2018 tax season, CAPK VITA completed/filed 4,987 returns and program partners completed/filed an additional 1,397, for a total of **6,384** returns filed resulting in \$9,675,898 in tax refunds and \$4,377,585 in Earned Income Tax Credits—over \$14,000,000 returned to Kern residents and families.

B. Use of Funds:

Requested funds will be used to cover a percentage of the project's personnel costs—including partnerships/subrecipients as appropriate—for the CAPK VITA program manager, site coordinators, and administrative assistants. The IRS grant funds will also cover a percentage of general operating expenses such as rent, utilities, office supplies, and outreach materials.

C. Approvals:

1. _____
Division Director Date

3. Christine Anami 5/7/18
Chief Financial Officer Date

2. Ralph Martinez 5-3-21
Director of Community Development Date

4. Janet T. T. T. 5/7/18
Chief Executive Officer Date

D. Board:

☐ Policy Council
Date: _____

☐ PRE Presentation
Date: _____

☐ B&F Approval
Date: _____

☐ Board Approval
Date: _____

Community Action Partnership of Kern Funding Request Profile

Source of Funds: Federal

Funding Period: 10/1/2018 –
9/30/2019

Project Name: Emergency Food & Shelter Program –
Phase 35

CFDA #: 97.024

Funder Name: U.S. Dept. of Homeland Security-Emergency
Food and Shelter National Board Program, United Way of Kern
County

Division Director: Carmen Segovia

Program Manager: Jaime Orona

Grant Program Name: CAPK Food Bank

☐ **New Funding**

☒ **Re-Application**

A. Narrative description of funding request, including goals:

CAPK'S Food Bank is applying to the United Way of Kern County for up to \$125,000 in funding from the Emergency Food and Shelter National Board Program (EFSP) to provide emergency food to CAPK's Food Bank Program which supports 110 distribution sites across Kern County. The purpose of the EFSP is to supplement and expand the work of local social service agencies to assist people experiencing severe economic crisis and resulting food insecurity. The EFSP is funded by the U.S. Department of Homeland Security and administered by the Local Board of United Way which distributes the appropriate funds to qualified nonprofit organizations working to alleviate hunger and homelessness.

B. Use of Funds:

The \$125,000 requested will be applied towards the procurement of food and fresh produce for distribution by the CAPK Food Bank to 110 pantries which then distributes to low-income, food insecure residents of Kern County including outlying rural communities.

C. Approvals:

1. Carmen Segovia 5/8/18
Division Director Date

3. Christine Anemic 5/8/18
Chief Financial Officer Date

2. Daphne Montero 5-8-18
Director of Community Development Date

4. John P. 5/9/18
Chief Executive Officer Date

D. Board:

☐ Policy Council
Date: _____

☐ PRE Presentation
Date: _____

☐ B&F Approval
Date: _____

☐ Board Approval
Date: _____

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	Month/Year: April 2018
Program/Work Unit: Head Start/Early Head Start	Program Manager/Supervisor: Jerry Meade/ Donna Holland
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Enrollment	Funded	Actual
Head Start Kern	April 2018	2,041	99%*
Early Head Start Kern	April 2018	328	100%
Early Head Start Partnership	April 2018	56	100%
Early Head Start San Joaquin	April 2018	313	100%
TOTAL Funded Enrollment		2,738	
Children with Disabilities		Goal	Actual
Head Start Kern	Identified as having an IEP	10%	8%
Early Head Start Kern	Identified as having an IFSP	10%	10%
Early Head Start Partnership	Identified as having an IFSP	10%	3%
Early Head Start San Joaquin	Identified as having an IFSP	10%	15%
Over Income		Goal	Actual
Head Start Kern	Within 100% and 130% of Federal Poverty Rate	<10%	6%
Early Head Start Kern	Within 100% and 130% of Federal Poverty Rate	<10%	2%
Early Head Start Partnership	Within 100% and 130% of Federal Poverty Rate	<10%	4%
Early Head Start San Joaquin	Within 100% and 130% of Federal Poverty Rate	<10%	5%
Average Daily Attendance (Program Wide >85%)		97%	

Meals Served for the month of April 2018							
Total Meals Requested			Meals Allocated		% of Meals Served		
by:	by:	Total	to:	to:	March 2017	March 2018	
Central Kitchen	Vendor Kitchens	Meals Prepared	CACFP/USDA	HS/EHS			
In Process							

Other: We had 2 Centers with 100% attendance for the month of April: Blanton and Fairfax.

Total Division Staffing: Currently employed in Head Start: 601
 Vacant Positions: 30
 Currently out on Leave: 80

Program Updates: * The Broadway Center is awaiting Fire Marshall Clearance. All currently operating program options were fully enrolled in the month of April 2018.

In preparation for Focus Area 2 review from the Office of Head Start that will begin on May 14th, The SJC and CCP programs have been involved in a mock review with CAPK staff modeling the experience of the monitoring protocol. This process is supporting field staff in being comfortable sharing our program when the Federal Review Team arrives.

COMMUNITY ACTION PARTNERSHIP OF KERN
DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Community Development/Ralph Martinez		Month/Year: April 2018
Program/Work Unit: Outreach & Advocacy	Total Staffing: 3 Extern: 0	Program Manager/Supervisor: Sheila Shegos
Services: <i>Media and public relations, agency and program promotional materials, advocacy, social media and website management, special events and fundraising, English-Spanish translations.</i>		
March Program Activities		
CAPK Program	Activity	
2018 Humanitarian Awards Banquet & Fundraiser	• Preparation meetings with vendors • 17 News at Sunrise, April 13 • Wrap-Up/De-Briefing • Social media posts • Sponsor/donor thank-you letters	
Head Start	• Pete Parra 10 Year Celebration, April 18	
Food Bank	• First Farmers Market in Wasco (Wonderful Company) – social media & day-of coverage Eyewitness News ABC23 News, April 14	
Agency/ Outreach	• United Way, Annual Non-Profit Conference, April 4 • See Poverty...Be the Difference Conference, April 26 • Give Big Kern – workshops & preparation • Schedule programs to update website • Homemaker Care Program presentation, April 12 • CSUB Panel Discussion, April 12 • CAPK WEEKLY READER - Social media posts • Brightwood College presentation materials, April 18 • Employee Appreciation Committee	
VITA	• Eyewitness News, ABC23, April 12	
Upcoming Events		
Date	Activity	
May 1	• Give Big Kern	
May 19	• Head Start/Early Head Start Center - Job Fair	