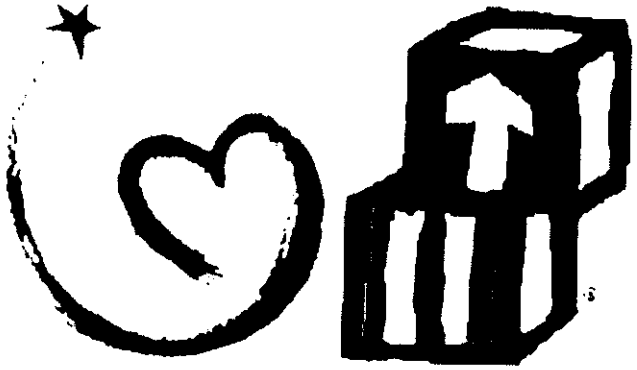
Head Start &
State Child Development
Birth to age 5

capk
Community Action Partnership of Kern

Head Start/State Child Development Services

POLICY COUNCIL MEETING PACKET

October 26, 2017



Policy Council Attendance '16-'17

Legend:	
Attended	X
Did not attend meeting	ABS
Attending Another CAPK function	
Appealed Termination	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	
Special Call Meeting	SC
Not elected Rep at the time	

#	REGION 1 PC Member Name	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	June 2017	July 2017	Aug 2017	Sept 2017	Oct 2017
1	Enrique Salazar- East Cal	X		X	ABS	X	X	X	X	X	X	X	
2													
3													
4	Ana Luna- East Cal				X	X	ABS						
5	Lachelle Calvillo- Alberta Dillard	X		X	ABS	X	ABS	ABS	ABS				
6	Breyona Millard- Fairview						X	X	X	ABS	X	X	

#	REGION 2 PC Member Name	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	June 2017	July 2017	Aug 2017	Sept 2017	Oct 2017
1	Irma Sandoval- Martha Morgan	ABS		ABS	ABS								
2													
3	Maria Martinez- Virginia	X		ABS	X	X	ABS	ABS	X	X	ABS	X	
4	Marina Araujo- Pacific	ABS		X	X	ABS	ABS						
5	Christine Hernandez- MJM						ABS	ABS					

#	REGION 3 PC Member Name	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	June 2017	July 2017	Aug 2017	Sept 2017	Oct 2017
1	Christina Bates- Willow	X		X	X	X	X	X	ABS	X	ABS	X	
2	Gabriella McCutcheon- Willow	X		X	X	X	X	ABS	ABS	X	ABS	X	
3													
4													
5	Lizeth Calvo- McFarland	X		ABS	ABS	ABS	X	ABS	ABS				

#	Region 4 PC Member Name	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	June 2017	July 2017	Aug 2017	Sept 2017	Oct 2017
1	Savannah Scarpa- Tehachapi	X		X	X	X	ABS	X	X	X	X	ABS	
2	Lorena Fernandez- San Diego	X		X	X	X	X	X	X	ABS		ABS	
3	Jason Warren- Cleo Foran	X		X	X	X	X	x	X	X	X	X	
4	Shevada Dove Williams- Tehachapi	ABS		ABS	X	X	ABS	ABS	X	X	ABS	ABS	

#	Home Base PC Member Name	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2016	Apr 2017	May 2017	June 2017	July 2017	Aug 2017	Sept 2017	Oct 2017
1	Marion Gomez- Lisa Moreno	X		ABS	ABS								
2	Ramona Campos- T. Cordova	X		X	ABS	X	X	x	X	ABS	X	X	
3	Jodi Sanchez- L. Lugo						X	x	X	X	X	X	

	BC/Blanton EHS Partnership	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	June 2017	July 2017	Aug 2017	Sept 2017	Oct 2017
1	Jadine Gonzalez- B. College	ABS		X	X	ABS	ABS	x	ABS	X	X	ABS	

	San Joaquin EHS Partnership	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	June 2017	July 2017	Aug 2017	Sept 2017	Oct 2017
1	Erica Freehoffer			X	X	X	X	ABS	ABS				
2	Open												

	Community Rep Member	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	June 2017	July 2017	Aug 2017	Sept 2017	Oct 2017
1	Open (Past Parent)												
2	Ana Lester (Community)	X		X	X	X	X	ABS	X	ABS	X	X	
3	Lindsay Harrison (Community)				X	X	X	X	X	ABS	X	X	

	Board Member	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	June 2017	July 2017	Aug 2017	Sept 2017	Oct 2017
1	Yolanda Ochoa							X	X	X	X	X	

POLICY COUNCIL
STANDING COMMITTEES
October 2017

EXECUTIVE COMMITTEE

Chairperson: Enrique Salazar (BOD Rep.)
Vice Chairperson: Lorena Fernandez
Secretary: Christina Bates
Treasurer: Gabriella McCutcheon
Parliamentarian: Savannah Scarpa

STANDING COMMITTEE MEMBERS

BYLAWS (3 Openings)
Chairperson: Savannah Scarpa

1. Jason Warren
2. Ramona Campos
3. Breyona Millard
4. Opening
5. Opening
6. Opening

PLANNING (3 Openings)
Chairperson: Lorena Fernandez

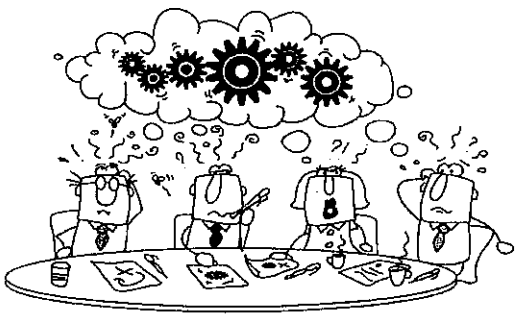
1. Ana Lester
2. Lindsay Harrison
3. Enrique Salazar
4. Opening
5. Opening
6. Opening

School Readiness (4 Openings)
Chairperson: Christina Bates

1. Jadine Gonzalez
2. Opening
3. Opening
4. Opening
5. Opening

FINANCE (2 Openings)
Chairperson- Gabriella McCutcheon

1. Christina Bates
2. Savannah Scarpa
3. Shevada Dove Williams
4. Jodie Sanchez
5. Opening
6. Opening



Head Start & State Child Development
Birth to age 5
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Policy Council Agenda
October 26, 2017
Hodel's Country Dining- Kern Room
5917 Knudsen Dr.
Bakersfield, CA 93308
6:30 p.m.-7:30 p.m.
Meeting Locations:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Call to Order** — Chairperson
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action

   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum** — Secretary

3. **Approval of Agenda** — Chairperson — ***ACTION**
   a. Date of Agenda: October 26, 2017

4. **Approval of Minutes** — Chairperson — ***ACTION**
   a. Date of Minutes: September 28, 2017

5. **Presentation of Guests /Public Forum**
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis.* ***Speakers are limited to five minutes each****. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*

6. **Standing Committee Reports** — (3 mins. each)

a. School Readiness Committee	Christina Bates	**Verbal Report**
b. Planning Committee	Lorena Fernandez	**Verbal Report**
c. Finance Committee	Gabriella McCutcheon	**Verbal Report**
d. By-Laws Committee	Savannah Scarpa	**No Report**

7. **New Business** — Chairperson — ***ACTION**
   a. Approval to submit application for continued funding of Head Start & Early Head Start Kern, Jerry Meade- Program Design and Management Administrator

8. **Presentations**
   a. My Journey Becoming a Partner with Head Start, Lorena Fernandez- 2016-2017 Head Start Policy Council Member
   b. Recognition of 2016-2017 Policy Council Members- Jerry Meade, Program Design and Management Administrator

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00pm, November 9, 2017 Janelle Gonzalez, Program Governance Coordinator.

Head Start & State Child Development
Birth to age 5
capk

9. **Communications**

a. Kern Head Start & Early Head Start Budget vs. Actual Expenditures, March 1, 2017 through September 30, 2017
b. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2017 through September 30, 2017
c. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2016 through August 31, 2017 (Interim Year-End Report)
d. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2017 through August 31, 2018
e. Parent Local Travel & Child Care through September 30, 2017
f. Parent Activity Funds through September 30, 2017
g. Parent Meals prepared by Central Kitchen through September 30, 2017
h. Enrollment, Average Daily Attendance, and Child & Adult Care Food Program/Central Kitchen Report for HS/EHS Kern, EHS San Joaquin, and EHS Child Care Partnerships September 2017
i. Funding Guidance Letter Re: Grant #09CH9142-04-02 (HS/EHS Kern) dated September 20, 2017
j. Policy Council Planning Subcommittee Minutes September 5, 2017
k. Regional Parent Committee Meeting Minutes Regions 1-4 and Home Base
l. Health and Resource Fair Hosking Avenue Swap Meet
m. DonorsChoose.org Fuel your school at Chevron or Texico Gas Stations
n. Dignity Health Mercy & Memorial Hospitals Homemaker Care Training Program

10. **Program Governance Report/Training**	Janelle Gonzalez	**Verbal Report** (5 min.)
11. **Community Representative Report**	Ana Lester/Lindsay Harrison	**Verbal Report** (5 min.)
12. **Early Head Start San Joaquin Report**	Rashi Strother	**Verbal Report** (3 min.)
13. **Early Head Start Partnership Report**	Jadine Gonzalez	**Verbal Report** (3 min.)
14. **Board of Directors Representative Report**	Yolanda Ochoa	**Verbal Report** (3 min.)
15. **Director's Report (HS/State Child Development)**	Yolanda Gonzales	**Verbal Report** (5 min.)
16. **Policy Council Chairperson/Announcements**	Enrique Salazar	**Verbal Report** (3 min.)
17. **Adjournment**	Chairperson	

Next meeting is Thursday, November 16th at 5005 Business Park North Suite 130, Board Room
Light dinner at 5:00 p.m., meeting begins at 5:30 p.m.

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Head Start & State Child Development Birth to age 5

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Policy Council Agenda
October 26, 2017
Hodel's Country Dining- Kern Room
5917 Knudsen Dr.
Bakersfield, CA 93308
6:30 p.m.-7:30 p.m.
Ubicaciones de la Reunión:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Llamado a la ordern** — Presidente
   a. Momento de silencio, Proclamación Lealtad
   b. Lectura de la Promesa de la Asociación Comunitaria

   "La asociación de acción de la comunidad cambia la vida de las personas, incorpora el espíritu de esperanza, mejora las comunidades, y hace de America un mejor lugar para vivir. Nos preocupamos por toda la comunidad y estamos dedicados a ayudar a las personas que se ayuden a sí mismos y a los demás".
2. **Pasar lista/ Establecer Quórum** — Secretaria
3. **Aprobación de la Agenda** — Presidente — ***ACCIÓN**
   a. Fecha De Angeda: 26 de octubre de 2017
4. **Aprobación del Acta:** — Presidente — ***ACCIÓN**
   a. Fecha del Acta: 28 de septiembre 2017
5. **Presentación de Invitado/ Foro Público**
   a. *el público que desee dirigirse al pleno del Consejo de política podrá hacerlo en este momento. Los miembros del Consejo de política pueden responder brevemente a las declaraciones formuladas o a las preguntas formuladasSin embargo, el PC no tomará ninguna acción con excepción de eso que remite el artículo (s) al personal para el estudio y el análisis. Los altavoces se limitan a cinco minutos cada uno. Si más de una persona desea abordar el mismo tema, el tiempo total de grupo para el tema será de 10 minutos. Por favor, indique su nombre antes de hacer su presentación. Gracias.*
6. **Informes de los Comités Vigentes** — (3 minutos cada uno)

a. Comité de Preparación Escolar	Christina Bates	**Informe verbal**
b. Comité de Planificación	Lorena Fernandez	**Ningún Informe**
c. Comité de Finanzas	Gabriella McCutcheon	**Informe Verbal**
d. Comité de Estatutos	Savannah Scarpa	**Ningún Informe**

7. **Nuevos Asuntos** — Presidente — ***ACCIÓN**
   Aprobación para presentar la solicitud de financiación continua de Head Start y Early Head Start Kern, Jerry Meade-administrador de diseño y administración de programas
8. **Presentaciones**
   a. Mi experiencia de convertirme en socio de Head Start, Lorena Fernandez-2016-2017 miembro del Consejo de política de Head Start
   b. Reconocimiento de 2016-2017 miembros del Consejo de política-Jerry Meade, administrador de programas y diseño de la administración

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9. Comunicaciones

a. Inicio de Kern Head y presupuesto de inicio anticipado vs gastos reales, 1 de marzo de 2017 hasta el 30 de septiembre de 2017
b. San Joaquín presupuesto inicial frente a gastos reales, 1 de febrero, 2017 hasta el 30 de septiembre,2017
c. el presupuesto inicial de las asociaciones para el cuidado de los niños frente a los gastos reales, 1 de septiembre de 2016 a 31 de agosto de 2017 (informe provisional de fin de año)
d. presupuesto inicial para las asociaciones de cuidado infantil de Head Start versus gastos reales, 1 de septiembre de 2017 hasta el 31 de agosto de 2018
e. padres locales de viajes y cuidado de niños hasta el 30 de septiembre de 2017
f. fondos de actividades para padres hasta el 30 de septiembre de 2017
g. comidas para los padres preparados por la cocina central hasta el 30 de septiembre de 2017
h. inscripción, promedio de asistencia diaria, y programa de alimentos para niños y adultos/informe de cocina central para HS/EHS Kern, EHS San Joaquín, y las asociaciones de cuidado infantil de EHS septiembre 2017
i. Carta de orientación para la financiación re: Grant #09CH9142-04-02 (HS/EHS Kern) de fecha 20 de septiembre de 2017
j. Subcomité de planificación del Consejo de política minutos 5 de septiembre de 2017
k. reunión del Comité regional de padres minutos regiones 1-4 y Home Base
l. Feria de salud y recursos Hosking Avenue swap meet
m. DonorsChoose.org alimenta su escuela en las gasolineras Chevron o Texico
n. programa de entrenamiento de cuidado de ama de casa de la dignidad salud y hospitales conmemorativos

10. Informe de la gobernanza del programa/Información	Janelle Gonzalez	**Informe Verbal**(5 min.)
11. Informe de Representante Comunitario	Ana Lester/Lindsay Harrison	**Informe Verbal** (5 min.)
12. Informe de Asociación de Early Head Start San Joaquin	Rashi Strother	**Informe Verbal** (3 min.)
13. Informe de la Asociación de Early Head Start	Jadine Gonzalez	**Informe Verbal** (3 min.)
14. Informe del Representante del Consejo Directiva	Yolanda Ochoa	**Informe Verbal** (3 min.)
15. Informe de la Directora de (Head Start)	Yolanda Gonzales	**Informe Verbal** (5 min.)
16. Presidente del Consejo de Política/ Anuncios	Enrique Salazar	**Informe Verbal** (3 min.)
17. Cierre de Sesión	Presidente	

Próxima reunion es el 16 de november de 2017 en 5005 Business Park North Salon 130, Board Room
Cena Ligera a las 5:00 p.m., reunion empezando a las 5:30 p.m.

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COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING MINUTES
September 29, 2017
5005 Business Park North
Board Room 130

1. **Call to Order – Chairperson, Enrique Salazar,** called the meeting to order at 5:33 p.m.
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action
   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."
2. **Roll Call/Set Quorum – Secretary, Christina Bates**. Quorum was established.
   PC Members Present: Enrique Salazar Jr., Christina Bates, Gabriella McCutcheon, Breyona Millard, Ramona Campos, Jodi Sanchez, Maria Martinez, Ana Lester, Jason Warren, Yolanda Ochoa, Lindsay Harrison.
3. **Approval of Agenda – Chairperson** **(**ACTION)**
   a. Motion for approval of the PC Agenda dated September 28, 2017, was made by Breyona Millard; Gabriella McCutcheon seconded; motion carried unanimously.
4. **Approval of Minutes – Chairperson** **(**ACTION)**
   a. Motion for approval of the PC meeting minutes dated August 31, 2017, was made by Jason Warren; Christina Bates seconded; motion carried unanimously.
5. **Presentation of Guests/Public Forum**
   The following guests were in attendance: Sharif Hassan; Jonathan Perez, Argelia Diaz, Outreach Program Assistant, Community Health Initiative of Kern County; Marisol Guillen, Outreach Specialist, Community Health Initiative of Kern County; Angel Gonzales; Daisy Valencia; Daniel Jimenez; Jerry Meade, Program Design and Management Administrator; Rashi Strother, Family Services and Governance Specialist; Donna Holland, Fiscal Manager; Janelle Gonzalez, Governance Coordinator; Debbie Connolly, EHS Partnership Coordinator; Krissie Leach, Program Manager; Emily Gonzalez Demont, Assistant Director of Grants Management; LeTisha Brooks, Program Manager; Veronica Ballesteros, Center Director; Pam Pritchard, Assistant Director of Program; Magali Sosa, Receptionist; Mary Ann Mooney, Program Manager; Nadine Berry, Administrative Assistant.
   (The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than referring the item(s) to staff for study and analysis. Speakers are limited to five minutes each. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.)
   a. Angel Gonzales shared that he is part of a program called Auddie for Autism. They visit programs and share information about Autism with children and adults. Mr. Gonzales stated he would like to be placed on the agenda at a future date to share the program more in-depth.
6. **Standing Committee Reports** *(five minutes each)*
   a. School Readiness Committee, Christina Bates
   Ms. Gonzalez reported that the full-day/full-year classes have completed the first 60-day DRDP and conferences and that Learning Genie data has been updated. The Mentor Coaches are visiting the classrooms every other week to assist the staff in completing their goals.
   b. Planning Committee, Lorena Fernandez
   Mr. Salazar reported the group reviewed a draft of the mileage amounts between BPN and each center. They also discussed the child care and mileage reimbursement changes. There was a handout distributed during the Planning meeting with strategies that could be used to increase attendance at parent meetings and improve volunteering at the center. During the meeting members asked about the status of the new center in Wasco (Broadway). The next meeting will be held October 3, 2017, at 5:30 p.m.
   c. Finance Committee, Gabriella McCutcheon
   Ms. McCutcheon shared the group reviewed the Notices of Award for each of the Head Start/State Child Development programs. The members discussed the request to carry over the unobligated funding from

the 2016-2017 Early Head Start Child Care Partnership grant. The group also reviewed the current budgets for each of the programs. The next meeting will be held October 19, 2017 at 5:30 p.m.

d. By-Laws Committee, Savannah Scarpa – No report.

7. **Presentations**

a. Covered California and Medi-Cal Health Insurance Assistance Program-Marisol Guillen, Outreach Specialist for Dignity Health Mercy & Memorial Hospitals

Ms. Guillen and Ms. Diaz provided information on the Community Health Initiative program which was created to advise Medi-Cal recipients of the benefits they have and it also provides post-enrollment support. Post-enrollment support could be as simple as needing to change doctors or it could be that they have a problem with staff or any other concerns. Most recipients don't realize that they also receive adult dental benefits and vision benefits, as well as mental health benefits. The program assists recipients if they are unsure how to book appointments for these other services and advises them that if they have problems getting to their appointments, that round-trip transportation is available through this program. Handouts were provided to the members providing information on the other benefits that are available through Medi-Cal. Mr. Salazar asked if any of the centers had been contacted to see if they would like to have the information presented during parent meetings. Ms. Diaz advised that the Sterling center has invited them to come present at an upcoming meeting. Mr. Meade advised that the information would be shared with the centers so that they could invite the program to provide information during the meetings.

8. **New Business** – Chairperson **(**ACTION)**

a. Approval of request to carry over unobligated 2016-2017 Early Head Start Child Care Partnerships funding to 2017-2018 budget period-Donna Holland, Fiscal Administrator

Ms. Holland shared that approval is being sought to submit a request to carry over funds for the Child Care Partnership. The funds to be carried over are unobligated funds which were carried over from the previous budget year. The funds were carried over to allow the Partners to complete projects that were not identified previously. The Region IX Specialist advised the Agency to request the carryover of these unobligated funds. The amount to be carried over is $176,568. Motion for approval of Request to Carry Over Unobligated 2016-2017 Early Head Start Child Care Partnership Funding to 2017-2018 Budget Period was made by Yolanda Ochoa; Gabriella McCutcheon Seconded; motion carried unanimously.

9. **Communications**

a. Kern Head Start & Early Head Start Budget vs. Actual Expenditures, March 1, 2017 through August 31, 2017
b. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2017 through August 31, 2017
c. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2016 through August 31, 2017
d. Parent Local Travel & Child Care through August 31, 2017
e. Parent Activity Funds through August 31, 2017
f. Parent Meals prepared by Central Kitchen through August 31, 2017
g. Enrollment, Average Daily Attendance, and Child & Adult Care Food Program/Central Kitchen Report for HS/EHS Kern, EHS San Joaquin, and EHS Child Care Partnerships July 2017
h. Allowable Cost for Mileage & Childcare Reimbursement Memorandum September 5, 2017
i. Behavioral Health & Recovery Services Celebrates National Recovery Month September 30th
j. Bakersfield Homeless Center Rapid Re-Housing
k. Kern County Binational Health Week Taskforce Health & Resource Fair
l. Kaiser Permanente "What Goes Around" STD prevention education curriculum
m. Kern County Department of Child Support Services Assistance
n. Greenfield Family Resource Center Resource Fair
o. Autism Society Kern Autism Network Support Groups
p. Wendale Davis Foundation 10th Annual Walk for Peace & Family Health Resource Fair
q. Medical Assistant Program www.NKVTC.org
r. Kern Community College District CORE Construction Skills
s. California State University General Education (GED) program

t. Habitat for Humanity Homeowner Information Sessions
u. Policy Council Planning Subcommittee Minutes August 29, 2017

The Chairperson called for a motion to motion to move and file the September 28, 2017, Communications. Motion made by Gabriella McCutcheon to move and file the Communications items.

10. **Program Governance Report/Training** – Janelle Gonzalez, Governance Coordinator

Ms. Gonzalez showed a presentation highlighting some of the things the Policy Council has done during the year. She thanked the members for the time and commitment to the program. Some of the things included having members attend the Parent and Family Engagement conference in Sacramento where they learned a lot of information; Lorena Fernandez was voted to sit on the Board of Directors; Jason Warren and Breyonna Millard were at the Ribbon Cutting at the Food Bank for the addition of solar panels. Ms. Gonzalez again thanked the members for being so committed and devoted to the program and advised them to make sure they share what they have learned by participating in committees at the elementary school. Lastly, she showed a video of the "Qualities to be a Leader."

11. **Community Representative Report** – Ana Lester/Lindsay Harrison

Ms. Harrison shared that there will Habitat for Humanity Homeowner information in October, November, and December and there are currently two new homes under construction in Taft. She spoke about the Rapid Rehousing Program which assists those who are in homeless situations. Ms. Harrison participated in training on how members of law enforcement are perceived by children in the community. Quite a few children see law enforcement in a negative light, instead of as a help to the community. There are a couple of events that have been scheduled to try change the perspective. One is called "Pop with a Cop" and will take place at various McDonald's in town around October 18, 2017. The other one will be a "Trunk or Treat" to be held on October 27, 2017. Ms. Lester provided a handout to the members of upcoming fall/Halloween activities and where they will be and the cost (if any) of each one.

12. **Early Head Start San Joaquin Report** – Rashi Strother, Family Services and Governance Specialist

Ms. Strother shared that San Joaquin has met full enrollment for the first time as well as being fully staffed. She stated that there are part-time positions available for the parents to be able to assist the program. On September 16, 2017, hosted a Family Day at the park, which was staffed by teachers and ERSEA members who participated to introduce themselves to the public and distributed brochures about the programs that are offered. During the even there were 66 interest slips completed by some of those in attendance.

13. **Early Head Start Partnership Report** – Jadine Gonzalez

Debbie Connolly, EHS Partnership Coordinator, shared with the Policy Council that on September 9, 2017, a Literacy Workshop and Community Resource Fair was held for the parents of the EHS Partnership and was extended to the parents of our regular EHS centers. The event was planned for 40 parents and 33 were actually in attendance. The participants received a full breakfast, a tote bag with a set of books and a puppet, and were entered into a raffle for additional books and other items which were donated by the community vendors who were in attendance. The vendors in attendance included the Public Library, who distributed library cards, Bakersfield College, Department of Human Services, Garden Pathways Mentoring Program, First 5, WIC, Clinica Sierra Vista, and a few others. They had information brochures and give aways at their tables for the attendees. After breakfast and visiting the vendors, the participants took part in an interactive workshop where they created make and take items and learned of the importance of reading to their children. Some of the parents have provided positive feedback about the event.

14. **Board of Directors Representatives Report** – Yolanda Ochoa, Board of Director's Representative

Ms. Ochoa reported that during the Board of Director's meeting they reviewed the pension plans and approved to change from Mutual of America to Pension Mark. She shared that there was a presentation by the Ronald McDonald House and that they are still collecting can tabs to assist in being able to provide for families of seriously ill children. There was also information shared about the "Feed the Need" food collection event at the Kern County Fair. There were no numbers available yet, but it was very well attended, and it seemed to have surpassed last year's collection. The request for carryover of the unobligated EHS Partnership funds was also discussed and approved.

15. **Director's Report (HS/State Child Development)** – Yolanda Gonzales, Director of Head Start/State Child Development

Mr. Meade provided the Director's report on behalf of Ms. Gonzales. Ms. Gonzales appreciates the time and commitment that each member puts towards the Policy Council. Mr. Meade addressed the question about

the status of the Broadway site in Wasco. He indicated that there was a delay for a period, but the contractors are currently working on the facility. The major construction should be completed around the end of November, leaving only a few tweaks to complete on the rooms and preparing the center for licensing. Recruitment is taking place to create a waitlist for Broadway so there will not be a delay in having children enter the center. The concern about an order which was recently received at Willow was also reviewed. The parents felt that the items were more toy-like instead of items used for teaching. It was explained that even though they seem like toys, they are also used for teaching. The items that were received were chosen due to the Early Childhood Education Rating System (ECERS). This assessment indicates what type of materials should be present in each classroom to ensure maximum learning is taking place. The Program Managers who were present told the members that the items are not referred to as toys, but are labeled as "Learning Materials." Ms. Gonzales wants everyone to know she looks forward to seeing them in October at Hodel's for the final meeting for the 2016-2017 Policy Council.

16. **Policy Council Chairperson/Announcements** – Enrique Salazar

    Mr. Salazar reminded the members that Parent Committee elections should be going on in their centers and that the Regional Parent Committee (RPC) meetings will be starting in the next week. If you are part of the parent committee, check with Ms. Gonzalez about possibly attending an RPC meeting. Encourage the parents at your sites to make sure they are up-to-date on their immunizations so that they might participate at the center and in events. Mr. Salazar shared that in the past he has attended "Boo at the Zoo" which is held at the California Living Museum (CALM) each Halloween. The children really enjoy the train ride, visiting the animals and the play area. Mr. Salazar explained that he visited the Greater Bakersfield Legal Assistance (GBLA) office to observe and see what services are offered. GBLA offers help with Family Law and they also offer Bankruptcy workshops. Mr. Salazar also provided information about Kern County's Code Enforcement division and how they will come out and clean up areas of junk.

17. **Adjournment** –Chairperson

    The meeting was adjourned at 6:34 p.m. by the Chairperson.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DEL CONSEJO DE POLÍTICA DE KERN
MINUTOS DE REUNIÓN
5005 Business Park North
29 de septiembre de 2017
Salon 130

1. **LLAMADO A LA ORDEN – presidente, Enrique Salazar**, llamó a la reunión a la orden a las 5:33 p.m.
   a. Momento de Silencio, Proclamación de Lealtad
   b. Lectura de la Promesa de la Asociación Comunitaria
   "La asociación de acción cambia la vida de las personas, incorpora el espíritu de esperanza, mejora comunidades, y hace de América un major lugar donde vivir. Nos preocupamos por la comunidad entera y estamos dedicados a ayudar a las personas a que se ayuden a si mismas y a los demás.

2. **PASAR LISTA/ ESTABLECER QUÓRUM– secretaria, Christina Bates** - Quórom se estableció.
   Miembros del PC Presentes: Enrique Salazar Jr., Christina Bates, Gabriella McCutcheon, Breyona Millard, Ramona Campos, Jodi Sanchez, Maria Martinez, Ana Lester, Jason Warren, Yolanda Ochoa, Lindsay Harrison.
3. **APROBACIÓN DE LA AGENDA – president** **(**Acción)**

   a. a. la moción de aprobación de la agenda del PC con fecha del 28 de septiembre de 2017, fue realizada por Breyona Millard; Gabriella McCutcheon secundada; movimiento llevado por unanimida.
4. **APROBACIÓN DE LA ACTA - presidente** **(**Acción)**
   A. moción de aprobación de los minutos de reunión de PC de fecha 31 de agosto de 2017, fue hecha por Jason Warren; Christina Bates secundada; movimiento llevado por unanimidad.
5. **PRESENTACIÓN DE INVITADOS/ FORO PÚBLICO**
   El publico que desee dirigirse al Consejo de Plítica podra hacerlos. Los miembros del Consejo de Política podrán responder brevemente a las declaraciones formuladas o a preguntas formuladas. Sin embargo, el PC no tomara ninguna otra accion que nosea la de remitir dichos asuntos al personal para su studio y análisis. ***Los Presentadores se limitarán 5 minutos cada uno.*** *Si más de una persona desea tratar el mismo tema, se le concederá al grupo total de 10 minutos para ese tema. Por favor indique cuál es su nombre antes de hacer su presntación, Gracias.*
   Asistieron los siguientes invitados: Sharif Hassan; Jonathan Pérez, Argelia Diaz, asistente del programa de divulgación, iniciativa de salud comunitaria del Condado de Kern; Marisol Guillen, especialista en divulgación, iniciativa de salud comunitaria del Condado de Kern; Angel Gonzales; Daisy Valencia; Daniel Jiménez; Jerry Meade, administrador de programas y diseño; Erupción Strother, servicios familiares y especialista en gobernanza; Donna Holland, Gerente fiscal; Janelle González, Coordinadora de gobernanza; Debbie Connolly,

6. **Informes del Comité permanente** *(Cinco minutos cada uno)*
   a. Comité de preparación de la escuela, Christina Bates

      MS. González informó que las clases de día completo/año completo han completado la primera DRDP de 60 días y conferencias y que los datos de aprendizaje Genie ha sido actualizado. Los entrenadores mentores están visitando las aulas cada dos semanas para ayudar al personal a completar sus metas.

   b. Comité de planificación, Lorena Fernández

      El Sr. Salazar informó que el Grupo examinó un borrador de los montos de kilometraje entre BPN y cada centro. También discutieron los cambios en el cuidado de niños y el reembolso del kilometraje. Se distribuyó un folleto durante la reunión de planificación con estrategias que podrían utilizarse para aumentar la asistencia a las reuniones de padres y mejorar el voluntariado en el centro. Durante la

reunión los miembros preguntaron sobre el estatus del nuevo centro en Wasco (Broadway). La próxima reunión se llevará a cabo el 3 de octubre de 2017, a las 5:30 p.m.

c. Comité de finanzas, Gabriella McCutcheon

la Sra. McCutcheon compartió el Grupo revisó los avisos de adjudicación para cada uno de los programas de desarrollo de la cabeza/estado del niño. Los miembros discutieron la solicitud para llevar a cabo el financiamiento no obligado de la beca de la Asociación de cuidado infantil Early Head Start 2016-2017. El grupo también examinó los presupuestos actuales para cada uno de los programas. La próxima reunión se llevará a cabo el 19 de octubre de 2017 a las 5:30 p.m.

c. Comité de estatutos, Savannah Scarpa – no hay informe.

7. **PRECENTACIONES**

Programa cubierto de asistencia para el seguro de salud de California y Medi-Cal-Marisol Guillen, especialista en divulgación de dignidad salud y hospitales conmemorativos

La Sra. Guillen y la Sra. Díaz proporcionaron información sobre el programa de la iniciativa de salud comunitaria que fue creado para asesorar a los receptores de Medi-Cal de los beneficios que tienen y también proporciona apoyo post inscripción. El apoyo posterior a la inscripción podría ser tan simple como la necesidad de cambiar de médico o podría ser que tienen un problema con el personal o cualquier otra preocupación. La mayoría de los receptores no se dan cuenta de que también reciben beneficios dentales para adultos y beneficios de la visión, así como beneficios de salud mental.

8. **NUEVOS ASUNTOS** – Presidente **(**ACCION)**

a. **aprobación de la solicitud para llevar a cabo más de 2016-2017 sin obligar Early Head Start asociaciones de cuidado de niños financiación para 2017-2018 período presupuestario-Donna Holland, administradora fiscal**

b. La Sra. Holland compartió que la aprobación se busca para presentar una solicitud para llevar a cabo los fondos para la Asociación de cuidado infantil. Los fondos que se transportarán son fondos no obligados que se llevaron a cabo a partir del año presupuestario anterior. Los fondos se llevaron a cabo para permitir a los socios completar proyectos que no fueron identificados previamente. El especialista de la IX región aconsejó a la agencia que solicitara la prórroga de estos fondos no obligados. La cantidad a transportar es de $176.568. Moción para la aprobación de la solicitud para llevar a cabo el financiamiento de la Asociación de cuidado infantil de 2016-2017 años de edad temprana no obligada a 2017-2018 el período presupuestario fue realizado por Yolanda Ochoa; Gabriella McCutcheon secundada; movimiento llevado por unanimidad.

9. **COMUNICACIONES**

a. Inicio de Kern Head y presupuesto de inicio anticipado vs gastos reales, 1 de marzo de 2017 a 31 de agosto de 2017
b. San Joaquín presupuesto inicial frente a gastos reales, 1 de febrero de 2017 a 31 de agosto de 2017
c. Inicio de las alianzas de cuidado infantil presupuesto vs gastos reales, 1 de septiembre de 2016 hasta el 31 de agosto de 2017
d. padres locales de viajes y cuidado de niños hasta el 31 de agosto de 2017
e. fondos de actividades para padres hasta el 31 de agosto de 2017
f. comidas para padres preparadas por la cocina central hasta el 31 de agosto de 2017
g. matriculación, asistencia diaria promedio, y programa de alimentos para niños y adultos/informe de cocina central para HS/EHS Kern, EHS San Joaquín y las asociaciones de cuidado infantil de EHS Julio 2017
h. permisible Costo de kilometraje y reintegro de niños memorándum de septiembre 5, 2017
i. servicios de salud y recuperación conductual celebra el mes de la recuperación nacional 30 de septiembre.
j. Bakersfield centro para personas sin hogar rápido realojamiento
k. k. Condado binacional de Kern semana de salud fuerza de salud y recursos Feria
l. l. Kaiser Permanente "Qué pasa alrededor" educación para la prevención de ETS currículo
m. m. Kern County Departamento de servicios de manutención de menores Asistencia
n. Greenfield centro de recursos de la familia Feria de recursos
o. o. autismo sociedad Kern autismo red grupos de apoyo
p. p. Wendale Fundación Davis 10 ª caminata anual por la paz y la salud de la familia Feria de recursos

q. q. programa médico asistente www.NKVTC.org
r. Kern Community College distrito habilidades de construcción
s. s. Universidad Estatal de California educación general (GED) programa
t. t. hábitat para la humanidad sesiones de información de propietarios
u. u. Subcomité de planificación del Consejo de política minutos 29 de agosto de 2017

El Presidente pidió una moción para mover y presentar el 28 de septiembre de 2017, comunicaciones. Movimiento hecho por Gabriella McCutcheon para mover y archivar los artículos de comunicaciones.

10. **IFORMES DEL PROGRAMA DE GOBERNANZA/ ENTRENAMIENTO** – **Janelle Gonzalez**, Cordinadora de Gobernanza

La Sra. González mostró una presentación destacando algunas de las cosas que el Consejo de política ha hecho durante el año. Agradeció a los miembros por el tiempo y el compromiso con el programa. Algunas de las cosas incluyeron tener miembros asisten a la Conferencia de compromiso de padres y familia en Sacramento donde aprendieron mucha información; Lorena Fernández fue elegida para sentarse en el Consejo de administración; Jason Warren y Breyonna Millard estaban en el corte de la cinta en el Banco de alimentos para la adición de paneles solares. La Sra. González agradeció nuevamente a los miembros por estar tan comprometidos y dedicados al programa y les aconsejó que se aseguren de compartir lo que aprendieron al participar en los comités de la escuela primaria. Por último, ella mostró un video de las "cualidades para ser un líder."

11. **INFORME REPRESENTATIVE DE LA COMINIDAD** – Lindsay Harrison and Ana Lester

La Sra. Harrison compartió que habrá hábitat para la humanidad información de propietarios en octubre, noviembre y diciembre y hay actualmente dos casas nuevas en construcción en Taft. Ella habló sobre el programa de realojamiento rápido que asiste a los que están en situaciones sin hogar. La Sra. Harrison participó en la capacitación sobre cómo los niños en la comunidad perciben a los miembros de la policía. Bastantes niños ven a la aplicación de la ley en una luz negativa, en lugar de como una ayuda a la comunidad. Hay un par de eventos que han sido programados para intentar cambiar la perspectiva. Uno se llama "pop con un policía" y se llevará a cabo en varios McDonald ' s en la ciudad alrededor del 18 de octubre de 2017. El otro será un "tronco o tratamiento" que se celebrará el 27 de octubre de 2017. La Sra. Lester proporcionó un folleto a los miembros de las próximas actividades de otoño/Halloween y donde estarán y el costo (si alguno) de cada uno.

12. **INFORME DE LA ASOCIACIÓN ERALY HEAD START (SAN JOAQUIN)** – Rashi Strother, servicios a la familia y especialista en gobernanza

MS. Strother compartió que San Joaquín se ha reunido por primera vez la inscripción completa, así como estar completamente dotada de personal. Indicó que hay puestos de tiempo parcial disponibles para que los padres puedan asistir al programa. El 16 de septiembre de 2017, organizó un día de familia en el parque, que fue atendida por maestros y miembros de ERSEA que participaron para presentarse a los folletos públicos y distribuidos sobre los programas que se ofrecen. Durante el incluso hubo 66 resbalones de interés completado por algunos de los asistentes

13. **INFORME DE LA ASOCIACIÓN DE HEAD START**-JADINE GONZALEZ

DEBBIE CONNOLLY, COORDINADORA DE LA ASOCIACIÓN DE EHS, COMPARTIÓ CON EL CONSEJO DE PÓLIZAS QUE EL 9 DE SEPTIEMBRE DE 2017, SE CELEBRÓ UN TALLER DE ALFABETIZACIÓN Y UNA FERIA DE RECURSOS COMUNITARIOS PARA LOS PADRES DE LA ASOCIACIÓN EHS Y SE EXTENDIÓ A LOS PADRES DE NUESTROS CENTROS REGULARES DE EHS. EL ACONTECIMIENTO FUE PLANEADO PARA 40 PADRES Y 33 ESTABAN REALMENTE EN LA ATENCIÓN. LOS PARTICIPANTES RECIBIERON UN DESAYUNO COMPLETO, UNA BOLSA CON UN JUEGO DE LIBROS Y UNA MARIONETA, Y SE INTRODUJERON EN UNA RIFA PARA LIBROS ADICIONALES Y OTROS ARTÍCULOS QUE FUERON DONADOS POR LOS VENDEDORES DE LA COMUNIDAD QUE ASISTIERON. LOS VENDEDORES QUE ASISTIERON INCLUYERON LA BIBLIOTECA PÚBLICA, QUE DISTRIBUYÓ TARJETAS DE BIBLIOTECA, EL COLEGIO BAKERSFIELD, EL DEPARTAMENTO DE SERVICIOS HUMANOS, EL PROGRAMA DE MENTORES DE SENDEROS DE JARDÍN, LOS PRIMEROS 5, WIC, CLINICA SIERRA VISTA, Y ALGUNOS OTROS. TENÍAN FOLLETOS INFORMATIVOS Y REGALABAN EN SUS MESAS A LOS ASISTENTES. DESPUÉS DEL DESAYUNO Y VISITANDO A LOS VENDEDORES, LOS PARTICIPANTES PARTICIPARON EN UN TALLER INTERACTIVO DONDE CREARON Y TOMARON ARTÍCULOS Y APRENDIERON SOBRE LA IMPORTANCIA DE LEER A SUS HIJOS. ALGUNOS DE LOS PADRES HAN PROPORCIONADO COMENTARIOS POSITIVOS SOBRE EL EVENTO.

14. **INFORME DE LOS REPRESENTANTES DE LA JUNTA DIRECTIVA –** YOLANDA OCHOA, REPRESENTANTE DEL CONSEJO DE DIRECCIÓN

La Sra. Ochoa informó que durante la reunión del Consejo de Administración revisó los planes de pensiones y aprobó el cambio de la Mutual de América a la marca de la pensión. Ella compartió que había una presentación por Ronald McDonald House y que todavía están coleccionando puede fichas para ayudar a ser capaz de proporcionar a las familias de niños gravemente enfermos. También se compartió información sobre el evento de recolección de alimentos "alimentar la necesidad" en la Feria del Condado de Kern. Todavía no había números disponibles, pero estaba muy bien atendido, y parecía haber superado la colección del año pasado. También se debatió y aprobó la solicitud de prórroga de los fondos de la Asociación de EHS no obligados.

15. **INFORME DEL DIRECTOR (HS/DESARROLLO INFANTIL ESTATAL) –** YOLANDA GONZALES, DIRECTORA DE HEAD START/DESARROLLO INFANTIL ESTATAL

El Sr. Meade proporcionó el informe del Director en nombre de la Sra. Gonzales. La Sra. Gonzales agradece el tiempo y el compromiso que cada miembro pone en el Consejo de política. El Sr. Meade abordó la pregunta sobre el estatus del sitio de Broadway en Wasco. Indicó que había un retraso por un período, pero los contratistas están trabajando actualmente en las instalaciones. La construcción principal debe ser completado a finales de noviembre, dejando sólo unos pocos ajustes para completar en las habitaciones y la preparación del centro para la concesión de licencias. La contratación se está llevando a cabo para crear una lista de espera para Broadway por lo que no habrá un retraso en la entrada de los niños en el centro. También se examinó la preocupación por una orden que se recibió recientemente en Willow. Los padres sentían que los artículos eran más juguete-como en vez de los artículos usados para enseñar. Se explicó que a pesar de que parecen juguetes, también se utilizan para la enseñanza. Los artículos que fueron recibidos fueron elegidos debido al sistema de clasificación de la educación de la niñez temprana (ECERS). Esta evaluación indica qué tipo de materiales deben estar presentes en cada aula para asegurar el aprendizaje máximo que se está llevando a cabo. Los administradores de programas que estaban presentes dijeron a los miembros que los artículos no son referidos como juguetes, pero que están etiquetados como "materiales de aprendizaje." La Sra. Gonzales quiere que todos sepan que espera verlos en octubre en Hodel ' s para la reunión final del Consejo de política de 2016-2017.

16. **PRESIDENTE DEL CONSEJO DE POLÍTICA/ANUNCIOS –** ENRIQUE SALAZAR

EL SR. SALAZAR RECORDÓ A LOS MIEMBROS QUE LAS ELECCIONES DEL COMITÉ DE PADRES DEBERÍAN ESTAR SUCEDIENDO EN SUS CENTROS Y QUE LAS REUNIONES DEL COMITÉ REGIONAL DE PADRES (RPC) COMENZARÁN EN LA PRÓXIMA SEMANA. SI USTED ES PARTE DEL COMITÉ DE PADRES, CONSULTE CON LA SRA. GONZÁLEZ SOBRE LA POSIBILIDAD DE ASISTIR A UNA REUNIÓN DE RPC. QUE A LOS PADRES PARTICIPEN EN SUS SITIOS PARA ASEGURARSE DE QUE ESTÉN ACTUALIZADOS SOBRE SUS INMUNIZACIONES PARA QUE PUEDAN PARTICIPAR EN EL CENTRO Y EN LOS EVENTOS. EL SR. SALAZAR COMPARTIÓ QUE EN EL PASADO HA ASISTIDO A "BOO AT THE ZOO", QUE SE CELEBRA EN EL MUSEO DE CALIFORNIA LIVING (TRANQUILO) CADA HALLOWEEN. LOS NIÑOS REALMENTE DISFRUTAR DEL VIAJE EN TREN, VISITANDO LOS ANIMALES Y LA ZONA DE JUEGOS. . EL SR. SALAZAR EXPLICÓ QUE VISITÓ LA OFICINA DE ASISTENCIA LEGAL DEL GREATER BAKERSFIELD (GBLA) PARA OBSERVAR Y VER QUÉ SERVICIOS SE OFRECEN. GBLA OFRECE AYUDA CON LA LEY DE LA FAMILIA Y TAMBIÉN OFRECEN TALLERES DE BANCARROTA. EL SR. SALAZAR TAMBIÉN PROPORCIONÓ INFORMACIÓN SOBRE LA DIVISIÓN DE APLICACIÓN DE CÓDIGO DEL CONDADO DE KERN Y CÓMO VAN A SALIR Y LIMPIAR ÁREAS QUE NO SON LIMPIAS.

17. **CIERRE DE SESIÓN- PRESIDENTE**

La reunion se cerró a las 6:34 p.m. por el president.

COMMUNITY ACTION PARTNERSHIP OF KERN

MEMORANDUM

To: Budget & Finance Committee

From: Donna Holland, Fiscal Administrator
Head Start / State Child Development

Date: October 26, 2017

Subject: Head Start & Early Head Start Kern Application for Continued Funding

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The Head Start and State Child Development Division is requesting approval to submit the Year 5 application for continued funding for Head Start and Early Head Start Kern (Grant #09CH9142).

Funding will support program operations from March 1, 2018 through February 28, 2019. There are no changes to the program's service delivery options at this time. Center and home-based services will continue for 2,041 pre-school age children (Head Start) and 328 infants and toddlers (Early Head Start). The funding will include $24,226,902 in base funds and $242,354 in training and technical assistance funds, for a total of $24,269,256.

Recommendation
Staff recommends the Policy Council approve the Head Start & Early Head Start Kern 2018-2019 application for continued funding.

Attachment: 2018-2019 Head Start & Early Head Start Kern Budget Summary

HEAD START & EARLY HEAD START KERN
CALIFORNIA DEPARTMENT OF EDUCATION & CHILD AND ADULT CARE FOOD PROGRAM
2018-2019 BUDGET - DRAFT

BUDGETED EXPENDITURES

Head Start/Early Head Start Program Operations, Training & Technical Assistance, California Department of Education, Child & Adult Care Food Program	2017-2018 BUDGET	2018-2019 BUDGET	VARIANCE increase (decrease)	Comments
PERSONNEL	**16,004,413**	**16,977,583**	**973,170**	Additional positions required for Duration; FY 2017 1% COLA; 2% increase for 2018-19
FRINGE BENEFITS	**4,800,942**	**5,408,949**	**608,007**	Includes increased cost of medical insurance; additional positions required for Duration; FY 2017 1% COLA; 2% increase for 2018-19
TRAVEL	**54,012**	**74,276**	**20,264**	Increased costs of travel incidental to training (moved from Contractual: Training & Technical Assistance)
EQUIPMENT	**-**	**53,000**	**53,000**	Replacement steamer for Central Kitchen ($23K); replacement vehicle ($30K)
SUPPLIES				
Office Supplies	299,471	272,470	**(27,001)**	Decreased costs of paper and copy supplies
Child and Family Services Supplies	835,482	723,014	**(112,468)**	Fewer full-year children
Food Services Supplies	108,900	108,900	-	
Other Supplies	200,154	182,193	**(17,961)**	Decreased cost of training supplies (moved to Other: Staff Development)
TOTAL SUPPLIES	**1,444,007**	**1,286,577**	**(157,430)**	
CONTRACTUAL				
Administrative Services	70,500	65,000	**(5,500)**	Moved cost of Child Plus software support to Contractual: Other Contracts; added program planning consultant
Training & Technical Assistance	30,174	17,174	**(13,000)**	Decreased consultant cost (moved to Travel)
Other Contracts	-	83,830	**83,830**	Added software support for Child Plus, Ready Rosie, Child Care Results, Learning Genie
TOTAL CONTRACTUAL	**100,674**	**166,004**	**65,330**	
OTHER				
Rent	579,034	648,121	**69,087**	Rent increase at Pacific; acquisition of new classrooms in Taft and Wasco; assorted increases/adjustments
Mortgage	392,712	386,748	**(5,964)**	Refinanced during 2016-2017
Utilities, Telephone	879,500	767,410	**(112,090)**	Based on historical and projected
Building & Child Liability Insurance	121,100	119,800	**(1,300)**	Based on historical and projected
Building Maintenance/Repair	786,870	849,388	**62,518**	Increased costs of maintenance/repair and security systems
Local Travel (children)	46,780	43,140	**(3,640)**	Slight decrease to field trips
Nutrition Services	951,246	1,057,058	**105,812**	Increased food costs
Child Services Consultants	20,500	22,000	**1,500**	Decreased cost of dental screening/treatment; added mental health services consultant
Volunteers	14,405	14,405	-	
Parent Services	86,497	42,396	**(44,101)**	Discontinuing parent activity fund & committee meals
Publications/Advertising/Printing	98,800	122,700	**23,900**	Increased printing costs
Training or Staff Development	116,984	135,078	**18,094**	Increased cost of staff development (moved from Supplies: Other Supplies)
Other	549,750	510,432	**(39,318)**	Based on historical and projected
TOTAL OTHER	**4,644,178**	**4,718,676**	**74,498**	
INDIRECT	**2,277,919**	**2,155,691**	**(122,228)**	Adjusted based on MDTC
BUDGETED EXPENDITURES	**29,326,145**	**30,840,756**	**1,514,611**	

HEAD START & EARLY HEAD START KERN
CALIFORNIA DEPARTMENT OF EDUCATION & CHILD AND ADULT CARE FOOD PROGRAM
2018-2019 BUDGET - DRAFT

REVENUES

STATE & FEDERAL REVENUES	2017-2018 BUDGET	2018-2019 BUDGET	VARIANCE increase (decrease)	Comments
Head Start Program Operations	19,280,336	20,237,408	957,072	Added Duration funds ($764,269); FY 2017 1% COLA
Head Start Training & Technical Assistance	145,350	145,350	-	
Early Head Start Program Operations	3,949,994	3,989,494	39,500	Added FY 2017 1% COLA
Early Head Start Training & Technical Assistance	97,004	97,004	-	
Subtotal Head Start/Early Head Start	**23,472,684**	**24,469,256**	**996,572**	
Estimated Child & Adult Care Food Program	1,188,401	1,265,857	77,456	Based on historical and projected
Estimated California Department of Education	4,665,060	5,105,643	440,583	Increased Standard Reimbursement Rate
Subtotal Additional Revenues	**5,853,461**	**6,371,500**	**518,039**	
TOTAL STATE & FEDERAL REVENUES	**29,326,145**	**30,840,756**	**1,514,611**	

SUMMARY - 2018-2019

TOTAL REVENUES	30,840,756
TOTAL BUDGETED EXPENDITURES	30,840,756
DIFFERENCE	**0**

ESTIMATED ADMINISTRATIVE RATE **9.15%**

NOTES:

Child Education & Development Services uses California Department of Education and Child & Adult Care Food Program revenues to support Head Start & Early Head Start services; however, this application is for Head Start and Early Head Start funds only.

Non-federal share of funding required by Head Start and Early Head Start will be $6,117,314. The state portion of California Department of Education funds, estimated at approximately $2,800,000, will be used toward non-federal share. The remainder will be provided by volunteers, professionals, and other contributors.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Kern Head Start and Early Head Start
Budget to Actual Report for the Period Ended September 30, 2017

Date: October 26, 2017

The following are highlights of the Head Start/Early Head Start Budget to Actual Report for the period March 1, 2017 through September 30, 2017. Seven months (58%) of the 12-month budget period have elapsed.

Base Funds

- Head Start **Personnel** costs are lower than the percentage of the year elapsed, primarily because part-year employees were off work during the months of June & July.
- **Supplies** are purchased as needed throughout the year, rather than monthly.
- **Contractual** expenditures take place as needed throughout the year, rather than monthly. The actual amount expended in Head Start includes purchases of learning applications that were not budgeted.
- In the **Other** category, costs of facility repair and maintenance are incurred as needed throughout the year, rather than monthly.

Training & Technical Assistance Funds

- Budgeted **Travel** costs for Head were underestimated. Expenditures in other categories will be decreased to compensate. The overall costs charged to Head Start Training and Technical assistance will not exceed the grant amount.
- Additional funds to supplement Head Start training expenses in the **Other** category are budgeted in the base grant.
- Budgeted **Other** costs for Early Head were underestimated. Expenditures in other categories will be decreased to compensate. The overall costs charged to Early Head Start Training and Technical assistance will not exceed the grant amount.

Duration Grant

CAPK received approval to carry over Duration start-up funds that were awarded late in the prior budget period. The funds, in the amount of $508,006, are being used for the purchase of supplies, maintenance and repair of three additional classrooms, and playground shade and surface at two new locations. Completion of these projects are in progress.

Non-Federal Share

Total Non-Federal Share (the sum of California Department of Education funding and in-kind) is at 68% of budget.

- California Department of Education
  Actual and estimated non-federal revenues are at 84% of budget.

- In-Kind
  Year-to-date in-kind is at 53% of budget.

Community Action Partnership of Kern
Head Start and Early Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2017 - February 28, 2018
Report Period: March 1, 2017 - September 30, 2017
Month 7 of 12 (58%)

Prepared 10/10/2017

	HEAD START					EARLY HEAD START				
BASE FUNDS	**BUDGET**	**ACTUAL**	**REMAINING**	**% SPENT**	**% REMAINING**	**BUDGET**	**ACTUAL**	**REMAINING**	**% SPENT**	**% REMAINING**
PERSONNEL	10,569,007	4,870,477	5,698,530	46%	54%	2,149,045	1,198,503	950,542	56%	44%
FRINGE BENEFITS	3,187,775	1,593,888	1,593,887	50%	50%	644,713	378,968	265,745	59%	41%
TRAVEL	0	786	(786)			0	0	0		
EQUIPMENT	0	0	0			0	0	0		
SUPPLIES	1,029,470	575,175	454,295	56%	44%	376,583	148,932	227,651	40%	60%
CONTRACTUAL	47,110	64,053	(16,943)	136%	-36%	23,390	7,288	16,102	31%	69%
CONSTRUCTION	0	0	0			0	0	0		
OTHER	3,624,954	1,928,300	1,696,654	53%	47%	437,377	341,165	96,212	78%	22%
INDIRECT	1,779,092	868,247	910,845	49%	51%	358,386	204,351	154,035	57%	43%
TOTAL BASE FUNDING	**20,237,408**	**9,900,925**	**10,336,483**	**49%**	**51%**	**3,989,494**	**2,279,207**	**1,710,287**	**57%**	**43%**
TRAINING & TECHNICAL ASSISTANCE										
TRAVEL	19,322	33,722	(14,400)	175%	-75%	39,954	13,157	26,797	33%	67%
SUPPLIES	20,812	6,061	14,751	29%	71%	9,981	2,081	7,900	21%	79%
CONTRACTUAL	18,485	6,966	11,519	38%	62%	15,689	9,101	6,588	58%	42%
OTHER	73,517	84,553	(11,036)	115%	-15%	22,561	32,284	(9,723)	143%	-43%
INDIRECT	13,214	13,084	130	99%	1%	8,819	5,645	3,174	64%	36%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**145,350**	**144,386**	**964**	**99%**	**1%**	**97,004**	**62,268**	**34,736**	**64%**	**36%**
DURATION GRANT CARRYOVER (FORMERLY "START-UP")										
EQUIPMENT	120,000	0	120,000	0%	100%					
SUPPLIES	175,910	25,248	150,662	14%	86%					
OTHER	179,765	235,982	(56,217)	131%	-31%					
INDIRECT	32,331	26,123	6,208	81%	19%					
TOTAL DURATION CARRYOVER	**508,006**	**287,354**	**220,652**	**57%**	**43%**					
GRAND TOTAL HS/EHS FEDERAL FUNDS	**20,890,764**	**10,332,665**	**10,558,099**	**49%**	**51%**	**4,086,498**	**2,628,829**	**1,965,675**	**64%**	**36%**

HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
CALIF DEPT OF ED	2,930,748	2,460,088	470,660	84%	16%
IN-KIND	3,186,566	1,683,581	1,502,985	53%	47%
TOTAL NON-FEDERAL	**6,117,314**	**4,143,669**	**1,973,645**	**68%**	**32%**

Centralized Administrative Cost	6.5%
Program Administrative Cost	2.9%
Total Administrative Cost	**9.5%**

Budget reflects Notice of Award #09CH9142-04-03
Actual expenditures include posted expenditures and estimated adjustments through 09/30/2017.

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	OVER 90
Bank of America	13,286				
Lowe's	3,710	1,139			
Save Mart					
Smart & Final	1,596				
Chevron & Texaco Business Card	7,932				
Home Depot	2,638				
	29,163	**1,139**	**0**	**0**	**0**

CREDITS	TOTAL	STATEMENT DATE
	13,286	9/21/2017
	4,850	9/25/2017
	0	Not available
	1,596	9/24/2017
	7,932	10/5/2017
	2,638	10/5/2017
0	**30,302**	

Community Action Partnership of Kern
Head Start and Early Head Start
Non-Federal Share and In-Kind
Budget Period: March 1, 2017 through February 28, 2018
Report for period ending September 2017 (Month 7 of 12)

Percent of year elapsed: **58%**

LOCATION	FUNDED ENROLL-MENT	March	April	May	June	July	Aug	Sep	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	68	17,235	14,278	7,823	0	0	3,274	20,782	63,392	92,338	69%
Alicante	34	8,933	3,798	1,981	0	0	376	2,749	17,837	46,169	39%
Broadway (Wasco)	44								0	59,748	0%
Buttonwillow	0	2,742	1,832	903	0	0	0	0	5,478		
California City	34	7,464	5,967	2,640	0	0	1,135	0	17,206	46,169	37%
Casa Loma	34	10,045	5,902	3,417	0	0	1,952	5,619	26,935	46,169	58%
Cleo Foran	34	7,624	6,949	3,950	0	0	870	3,842	23,234	46,169	50%
Delano	76	16,824	14,469	12,847	8,146	8,184	3,961	0	64,431	103,201	62%
East California	70	13,042	7,973	5,477	0	0	4,269	17,966	48,727	95,053	51%
Fairfax	40	14,732	11,648	7,741	0	0	1,584	6,614	42,319	54,316	78%
Fairview	34	4,848	3,329	3,158	0	0	1,714	6,060	19,108	46,169	41%
Faith Avenue	34	13,062	8,485	6,670	0	0	1,959	0	30,175	46,169	65%
Franklin	24	5,953	4,296	2,617	2,315	3,846	1,614	3,023	23,665	32,590	73%
Heritage Park	34	12,084	10,752	7,261	0	0	1,992	5,940	38,029	46,169	82%
Home Base	225	24,130	21,418	15,004	13,258	11,311	13,129	3,925	102,175	152,764	67%
Lamont	34	9,115	5,854	3,225	0	0	790	3,671	22,655	46,169	49%
Lost Hills	20	3,195	1,763	1,560	0	0	75	359	6,953	27,158	26%
Martha J. Morgan	83	27,956	22,725	13,972	0	0	5,928	14,446	85,027	112,706	75%
McFarland	24	5,400	4,732	1,711	0	0	0	2,226	14,069	32,590	43%
Mojave	34	5,884	2,935	1,109	0	0	322	0	10,250	46,169	22%
Noble	34	7,130	5,708	3,486	0	0	3,304	12,234	31,861	46,169	69%
Oasis	57	6,568	6,949	2,245	0	0	1,375	6,457	23,596	77,401	30%
Oildale	34	9,626	7,108	3,628	0	0	0	5,995	26,357	46,169	57%
Pacific	62	12,190	9,953	6,959	5,247	3,850	3,802	5,310	47,312	84,190	56%
Pete H. Parra	112	18,018	17,785	14,195	9,771	10,309	12,615	3,397	86,089	152,085	57%
Pioneer	34	8,417	7,079	3,651	0	0	1,813	5,404	26,363	46,169	57%
Planz	34	12,344	9,988	4,851	0	0	623	1,597	29,404	46,169	64%
Primeros Pasos	76	13,509	11,897	11,322	7,390	7,001	9,055	5,590	65,763	103,201	64%
Rafer Johnson	34	7,010	4,290	1,382	0	0	343	1,589	14,614	46,169	32%
Roosevelt	34	11,919	10,962	5,653	0	0	0	0	28,533	46,169	62%
Rosamond	100	22,378	18,460	8,133	0	0	3,473	5,925	58,368	135,791	43%
San Diego Street	48	11,089	10,871	10,601	11,518	8,117	10,037	5,258	67,492	65,179	104%
Seibert	34	4,457	4,656	2,920	0	0	1,639	4,830	18,502	46,169	40%
Shafter	34	4,257	4,019	2,801	0	0	1,284	6,091	18,452	46,169	40%
Shafter HS/EHS	36	5,894	5,073	4,436	4,341	3,901	4,607	4,178	32,429	48,885	66%
Stella Hills	0	9,153	7,612	2,720	0	0	0	0	19,485		
Sterling	122	20,515	17,871	16,927	12,473	6,704	9,860	2,354	86,704	165,664	52%
Stine Road	138	18,162	16,539	20,487	15,259	13,711	17,362	22,863	124,382	187,391	66%
Sunrise Villa	34	17,097	13,051	6,550	0	0	642	279	37,618	46,169	81%
Taft	78	12,166	8,538	5,262	0	0	1,685	3,406	31,056	105,917	29%
Tehachapi	34	8,461	7,372	3,800	0	0	818	5,277	25,728	46,169	56%
Vineland	20	7,955	4,026	1,925	0	0	0	0	13,906	27,158	51%
Virginia	34	9,882	6,594	3,576	0	0	1,662	5,478	27,192	46,169	59%
Wesley	60	8,676	5,052	1,900	0	0	1,924	1,855	19,407	81,474	24%
Williams	34	8,701	6,370	2,440	0	0	1,180	4,500	23,191	46,169	50%
Willow	72	11,499	9,455	4,751	0	0	2,010	3,359	31,074	97,769	32%
Administrative Services		0	0	0	0	0	0	0	0	0	NA
Program Services		1,261	1,460	0	0	0	0	0	2,721	69,535	4%
Policy Council and RPC		975	1,660	1,021	225	3	400	30	4,315	52,917	8%
SUBTOTAL IN-KIND	2,369	**499,576**	**399,502**	**260,688**	**89,945**	**76,937**	**136,456**	**220,476**	**1,683,581**	**3,186,566**	**53%**
State General Child Care*		122,967	102,229	122,920	121,327	88,386	119,879	105,496	783,205	967,147	81%
State Preschool*		311,431	230,967	311,406	126,301	115,755	183,603	248,310	1,527,772	1,787,756	85%
State Migrant Child Care*		14,552	15,236	29,786	28,140	18,975	22,738	19,685	149,111	175,845	85%
SUBTOTAL CA DEPT of ED		**448,950**	**348,432**	**464,112**	**275,769**	**223,115**	**326,220**	**373,490**	**2,460,088**	**2,930,748**	**84%**
GRAND TOTAL		**948,526**	**747,934**	**724,800**	**365,714**	**300,052**	**462,676**	**593,966**	**4,143,669**	**6,117,314**	**68%**

*May include estimates

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: San Joaquin Early Head Start
Budget to Actual Report for the Period Ended September 30, 2017

Date: October 26, 2017

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period February 1, 2017 through September 30, 2017. Eight months (67%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are on track for this point in the budget period.

- Costs of **Travel** associated with monthly support are currently less than budgeted.
- **Supplies**, **Contractual** services, and **Other** costs are incurred as needed, rather than by the month.

Training & Technical Assistance Funds

Overall expenditures are on track for this point in the budget period.

- **Supplies** are purchased as needed, rather than evenly throughout the year.
- Budgeted **Other** costs were underestimated. Expenditures in the **Supplies** category will be decreased to compensate. The overall costs charged to Early Head Start Training and Technical assistance will not exceed the grant amount.

Non-Federal Share

Non-Federal Share is at 45% of budget. San Joaquin staff continue to seek community resources and support parent volunteers.

Please note that in-kind documentation for the month of September was not received in time to include in this report.

Community Action Partnership of Kern
Early Head Start - San Joaquin County
Budget to Actual Report
Budget Period: February 1, 2017 - January 31, 2018
Report Period: February 1, 2017 - September 30, 2017
Month 8 of 12 (67%)

Prepared 10/11/2017

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,096,112	1,863,719	1,232,393	60%	40%
FRINGE BENEFITS	770,067	477,421	292,646	62%	38%
TRAVEL	20,232	9,346	10,886	46%	54%
EQUIPMENT	0	0	0		
SUPPLIES	142,025	110,448	31,577	78%	22%
CONTRACTUAL	5,000	4,332	668	87%	13%
CONSTRUCTION	0	0	0		
OTHER	531,545	417,992	113,553	79%	21%
INDIRECT	481,326	281,014	200,312	58%	42%
TOTAL	**5,046,307**	**3,164,274**	**1,882,033**	**63%**	**37%**

TRAINING & TECHNICAL ASSISTANCE FUNDS

TRAVEL	14,475	10,062	4,413	70%	30%
SUPPLIES	16,404	1,231	15,173	8%	92%
CONTRACTUAL	19,823	12,234	7,589	62%	38%
OTHER	23,005	24,652	(1,647)	107%	-7%
INDIRECT	8,190	4,818	3,372	59%	41%
TOTAL	**81,897**	**52,997**	**28,900**	**65%**	**35%**

GRAND TOTAL EHS FEDERAL FUNDS	**5,128,204**	**3,217,271**	**1,910,933**	**63%**	**37%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,282,051	570,902	711,149	45%	55%
TOTAL NON-FEDERAL FUNDS	**1,282,051**	**570,902**	**711,149**	**45%**	**55%**

Centralized Administrative Cost	7.5%
Program Administrative Cost	1.6%
Total Administrative Cost	**9.1%**

Budget reflects Notice of Award #09CH010071-03-02
Actual expenditures include posted expenditures and estimated adjustments through 09/30/2017

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start Child Care Partnerships
Budget to Actual Report for the Period Ended August 31, 2017
Interim Year-End Report

Date: October 26, 2017

The following are highlights of the Early Head Start Child Care Partnerships Budget to Actual Report for the period September 1, 2016 through August 31, 2017. Twelve months (100%) of the 12-month budget period have elapsed.

Base Funds
Total base costs are $428 less than budget.

Carryover Funds
CAPK staff continued to work with its child care partners to expend the carryover funds for playground improvements, additional classroom and curriculum supplies, building maintenance and repair. The Office of Head Start Region 9 staff recommended that unobligated funds at year-end be carried over to the subsequent year.

Training & Technical Assistance (T&TA)
Total training & technical assistance costs are $4,387 less than budget.

Non-Federal Share
With 100% of the year elapsed, total Non-Federal Share is at 118% of budget.

Community Action Partnership of Kern
Early Head Start - Child Care Partnerships
Budget to Actual Report
Budget Period: September 1, 2016 - August 31, 2017
Report Period: September 1, 2016 - August 31, 2017 - Interim Year-End Report
Month 12 of 12 (100%)

Prepared 10/11/2017

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	122,245	127,942	(5,697)	105%	-5%
FRINGE BENEFITS	28,705	27,872	833	97%	3%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	1,650	19,631	(17,981)	1190%	-1090%
CONTRACTUAL	459,322	436,537	22,785	95%	5%
CONSTRUCTION	0	0	0		
OTHER	9,990	9,575	415	96%	4%
INDIRECT	62,184	62,110	74	100%	0%
TOTAL BASE FUNDING	**684,096**	**683,668**	**428**	**100%**	**0%**

CARRYOVER FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	0	0	0		
FRINGE BENEFITS	0	0	0		
TRAVEL	0	0	0		
EQUIPMENT	115,000	0	115,000	0%	100%
SUPPLIES	83,333	102,613	(19,280)	123%	-23%
CONTRACTUAL	0	0	0		
CONSTRUCTION	0	0	0		
OTHER	100,000	0	100,000	0%	100%
INDIRECT	16,667	10,261	6,406	62%	38%
TOTAL CARRYOVER FUNDING	**315,000**	**112,874**	**202,126**	**36%**	**64%**

TRAINING & TECHNICAL ASSISTANCE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
TRAVEL	5,294	10,873	(5,579)	205%	-105%
SUPPLIES	14,706	2,127	12,579	14%	86%
CONTRACTUAL	0	0	0		
OTHER	38,000	41,012	(3,012)	108%	-8%
INDIRECT	5,800	5,401	399	93%	7%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**63,800**	**59,413**	**4,387**	**93%**	**7%**

GRAND TOTAL FEDERAL FUNDS	**1,062,896**	**855,955**	**206,941**	**81%**	**19%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	175,224	206,575	(31,351)	118%	-18%
TOTAL NON-FEDERAL FUNDS	**175,224**	**206,575**	**(31,351)**	**118%**	**-18%**

Centralized Administrative Cost	7.3%
Program Administrative Cost	1.1%
Total Administrative Cost	**8.4%**

Budget reflects Notice of Award #09HP0036-02-02.
Actual expenditures include posted expenditures and estimated adjustments through 09/30/2017.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start Child Care Partnerships
Budget to Actual Report for the Period Ended September 30, 2017

Date: October 26, 2017

The following are highlights of the Early Head Start Child Care Partnerships Budget to Actual Report for the period September 1, 2017 through September 30, 2017. One month (8%) of the 12-month budget period has elapsed.

Base Funds
Overall expenditures are on track for this point in the budget period.

Carryover Funds
After closing out the budget period ended August 31, 2017, CAPK staff will submit a request to Office of Head Start to carry over unobligated funds from the prior year.

Training & Technical Assistance (T&TA)
Training & technical assistance costs are incurred as needed, rather than evenly throughout the year.

Non-Federal Share
With 8% of the year elapsed, total Non-Federal Share is at 9% of budget.

Community Action Partnership of Kern
Early Head Start - Child Care Partnerships
Budget to Actual Report

Budget Period: September 1, 2017 - August 31, 2018
Report Period: September 1, 2017 - September 30, 2017
Month 1 of 12 (8%)

Prepared 10/11/2017

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	120,354	7,557	112,797	6%	94%
FRINGE BENEFITS	32,245	1,915	30,330	6%	94%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	1,000	84	916	8%	92%
CONTRACTUAL	461,870	39,040	422,830	8%	92%
CONSTRUCTION	0	0	0		
OTHER	12,662	866	11,796	7%	93%
INDIRECT	62,806	4,945	57,861	8%	92%
TOTAL BASE FUNDING	**690,937**	**54,408**	**636,529**	**8%**	**92%**

CARRYOVER FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	0	0	0		
FRINGE BENEFITS	0	0	0		
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	0	0	0		
CONTRACTUAL	0	0	0		
CONSTRUCTION	0	0	0		
OTHER	0	0	0		
INDIRECT	0	0	0		
TOTAL CARRYOVER FUNDING	**0**	**0**	**0**		

TRAINING & TECHNICAL ASSISTANCE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
TRAVEL	5,294	0	5,294	0%	100%
SUPPLIES	3,506	0	3,506	0%	100%
OTHER	6,473	0	6,473	0%	100%
INDIRECT	1,527	0	1,527	0%	100%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**16,800**	**0**	**16,800**	**0%**	**100%**

GRAND TOTAL FEDERAL FUNDS	**707,737**	**54,408**	**653,329**	**8%**	**92%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	176,934	16,489	160,445	9%	91%
TOTAL NON-FEDERAL FUNDS	**176,934**	**16,489**	**160,445**	**9%**	**91%**

Centralized Administrative Cost	7.0%
Program Administrative Cost	1.7%
Total Administrative Cost	**8.7%**

Budget reflects Notice of Award #09HP0036-03-00.

Actual expenditures include posted expenditures and estimated adjustments through 09/30/2017.

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2017-2018

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2017	$ 9,688.00	$ 544.82	$ 544.82	$ 9,143.18	8%	6%
APRIL 2017	$ 9,143.18	$ 925.24	$ 1,470.06	$ 8,217.94	17%	15%
MAY 2017	$ 8,217.94	$ 522.51	$ 1,992.57	$ 7,695.43	25%	21%
JUNE 2017	$ 7,695.43	$ 725.13	$ 2,717.70	$ 6,970.30	33%	28%
JULY 2017	$ 6,970.30	$ 346.97	$ 3,064.67	$ 6,623.33	42%	32%
AUGUST 2017	$ 6,623.33	$ 252.43	$ 3,317.10	$ 6,370.90	50%	34%
SEPTEMBER 2017	$ 6,370.90	$ 220.69	$ 3,537.79	$ 6,150.21	58%	37%
OCTOBER 2017	$ 6,150.21		$ 3,537.79	$ 6,150.21	67%	
NOVEMBER 2017	$ 6,150.21		$ 3,537.79	$ 6,150.21	75%	
DECEMBER 2017	$ 6,150.21		$ 3,537.79	$ 6,150.21	83%	
JANUARY 2018	$ 6,150.21		$ 3,537.79	$ 6,150.21	92%	
FEBRUARY 2018	$ 6,150.21		$ 3,537.79	$ 6,150.21	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2017	$ 1,162.00	$ 88.67	$ 88.67	$ 1,073.33	8%	8%
APRIL 2017	$ 1,073.33	$ 149.15	$ 237.82	$ 924.18	17%	20%
MAY 2017	$ 924.18	$ 85.02	$ 322.84	$ 839.16	25%	28%
JUNE 2017	$ 839.16	$ 118.03	$ 440.87	$ 721.13	33%	38%
JULY 2017	$ 721.13	$ 56.49	$ 497.36	$ 664.64	42%	43%
AUGUST 2017	$ 664.64	$ 41.09	$ 538.45	$ 623.55	50%	46%
SEPTEMBER 2017	$ 623.55	$ 35.91	$ 574.36	$ 587.64	58%	49%
OCTOBER 2017	$ 587.64		$ 574.36	$ 587.64	67%	
NOVEMBER 2017	$ 587.64		$ 574.36	$ 587.64	75%	
DECEMBER 2017	$ 587.64		$ 574.36	$ 587.64	83%	
JANUARY 2018	$ 587.64		$ 574.36	$ 587.64	92%	
FEBRUARY 2018	$ 587.64		$ 574.36	$ 587.64	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2017-2018

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2017	$ 500.00	$ 6.96	$ 6.96	$ 493.04	8%	1%
MARCH 2017	$ 493.04	$ -	$ 6.96	$ 493.04	17%	1%
APRIL 2017	$ 493.04	$ 17.66	$ 24.62	$ 475.38	25%	5%
MAY 2017	$ 475.38	$ 8.03	$ 32.65	$ 467.35	33%	7%
JUNE 2017	$ 467.35	$ -	$ 32.65	$ 467.35	42%	7%
JULY 2017	$ 467.35	$ 16.06	$ 48.71	$ 451.29	50%	10%
AUGUST 2017	$ 451.29	$ -	$ 48.71	$ 451.29	58%	10%
SEPTEMBER 2017	$ 451.29	$ -	$ 48.71	$ 451.29	67%	10%
OCTOBER 2017	$ 451.29		$ 48.71	$ 451.29	75%	
NOVEMBER 2017	$ 451.29		$ 48.71	$ 451.29	83%	
DECEMBER 2017	$ 451.29		$ 48.71	$ 451.29	92%	
JANUARY 2018	$ 451.29		$ 48.71	$ 451.29	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2017	$ 285.00	$ -	$ -	$ 285.00	8%	0%
OCTOBER 2017	$ 285.00		$ -	$ 285.00	17%	
NOVEMBER 2017	$ 285.00		$ -	$ 285.00	25%	
DECEMBER 2017	$ 285.00		$ -	$ 285.00	33%	
JANUARY 2018	$ 285.00		$ -	$ 285.00	42%	
FEBRUARY 2018	$ 285.00		$ -	$ 285.00	50%	
MARCH 2018	$ 285.00		$ -	$ 285.00	58%	
APRIL 2018	$ 285.00		$ -	$ 285.00	67%	
MAY 2018	$ 285.00		$ -	$ 285.00	75%	
JUNE 2018	$ 285.00		$ -	$ 285.00	83%	
JULY 2018	$ 285.00		$ -	$ 285.00	92%	
AUGUST 2018	$ 285.00		$ -	$ 285.00	100%	

Prepared by Donna Holland
October 12, 2017

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NINOS
2017-2018

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2017	$ 9,688.00	$ 544.82	$ 544.82	$ 9,143.18	8%	6%
ABRIL DEL 2017	$ 9,143.18	$ 925.24	$ 1,470.06	$ 8,217.94	17%	15%
MAYO DEL 2017	$ 8,217.94	$ 522.51	$ 1,992.57	$ 7,695.43	25%	21%
JUNIO DEL 2017	$ 7,695.43	$ 725.13	$ 2,717.70	$ 6,970.30	33%	28%
JULIO DEL 2017	$ 6,970.30	$ 346.97	$ 3,064.67	$ 6,623.33	42%	32%
AGOSTO DEL 2017	$ 6,623.33	$ 252.43	$ 3,317.10	$ 6,370.90	50%	34%
SEPTIEMBRE DEL 2017	$ 6,370.90	$ 220.69	$ 3,537.79	$ 6,150.21	58%	37%
OCTUBRE DEL 2017	$ 6,150.21	$ -	$ 3,537.79	$ 6,150.21	67%	
NOVIEMBRE DEL 2017	$ 6,150.21	$ -	$ 3,537.79	$ 6,150.21	75%	
DICIEMBRE DEL 2017	$ 6,150.21	$ -	$ 3,537.79	$ 6,150.21	83%	
ENERO DEL 2018	$ 6,150.21	$ -	$ 3,537.79	$ 6,150.21	92%	
FEBRERO DEL 2018	$ 6,150.21	$ -	$ 3,537.79	$ 6,150.21	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2017	$ 1,162.00	$ 88.67	$ 88.67	$ 1,073.33	8%	8%
ABRIL DEL 2017	$ 1,073.33	$ 149.15	$ 237.82	$ 924.18	17%	20%
MAYO DEL 2017	$ 924.18	$ 85.02	$ 322.84	$ 839.16	25%	28%
JUNIO DEL 2017	$ 839.16	$ 118.03	$ 440.87	$ 721.13	33%	38%
JULIO DEL 2017	$ 721.13	$ 56.49	$ 497.36	$ 664.64	42%	43%
AGOSTO DEL 2017	$ 664.64	$ 41.09	$ 538.45	$ 623.55	50%	46%
SEPTIEMBRE DEL 2017	$ 623.55	$ 35.91	$ 574.36	$ 587.64	58%	49%
OCTUBRE DEL 2017	$ 587.64	$ -	$ 574.36	$ 587.64	67%	
NOVIEMBRE DEL 2017	$ 587.64	$ -	$ 574.36	$ 587.64	75%	
DICIEMBRE DEL 2017	$ 587.64	$ -	$ 574.36	$ 587.64	83%	
ENERO DEL 2018	$ 587.64	$ -	$ 574.36	$ 587.64	92%	
FEBRERO DEL 2018	$ 587.64	$ -	$ 574.36	$ 587.64	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NINOS
2017-2018

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2017	$ 500.00	$ 6.96	$ 6.96	$ 493.04	8%	1%
MARZO DEL 2017	$ 493.04	$ -	$ -	$ 493.04	17%	1%
ABRIL DEL 2017	$ 493.04	$ 17.66	$ 17.66	$ 475.38	25%	5%
MAYO DEL 2017	$ 475.38	$ 8.03	$ 8.03	$ 467.35	33%	7%
JUNIO DEL 2017	$ 467.35	$ -	$ -	$ 467.35	42%	7%
JULIO DEL 2017	$ 467.35	$ 16.06	$ 16.06	$ 451.29	50%	10%
AGOSTO DEL 2017	$ 451.29	$ -	$ -	$ 451.29	58%	10%
SEPTIEMBRE DEL 2017	$ 451.29	$ -	$ -	$ 451.29	67%	10%
OCTUBRE DEL 2017	$ 451.29	$ -	$ -	$ 451.29	75%	
NOVIEMBRE DEL 2017	$ 451.29	$ -	$ -	$ 451.29	83%	
DICIEMBRE DEL 2017	$ 451.29	$ -	$ -	$ 451.29	92%	
ENERO DEL 2018	$ 451.29	$ -	$ -	$ 451.29	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
SEPTIEMBRE DEL 2016	$ 285.00	$ -	$ -	$ 285.00	8%	0%
OCTUBRE DEL 2016	$ 285.00	$ -	$ -	$ 285.00	17%	0%
NOVIEMBRE DEL 2016	$ 285.00	$ -	$ -	$ 285.00	25%	0%
DICIEMBRE DEL 2016	$ 285.00	$ -	$ -	$ 285.00	33%	0%
ENERO DEL 2017	$ 285.00	$ -	$ -	$ 285.00	42%	0%
FEBRERO DEL 2017	$ 285.00	$ -	$ -	$ 285.00	50%	0%
MARZO DEL 2017	$ 285.00	$ -	$ -	$ 285.00	58%	0%
ABRIL DEL 2017	$ 285.00	$ -	$ -	$ 285.00	67%	0%
MAYO DEL 2017	$ 285.00	$ -	$ -	$ 285.00	75%	0%
JUNIO DEL 2017	$ 285.00	$ -	$ -	$ 285.00	83%	0%
JULIO DEL 2017	$ 285.00	$ -	$ -	$ 285.00	92%	0%
AGOSTO DEL 2017	$ 285.00	$ -	$ -	$ 285.00	100%	0%

Preparado por Donna Holland
12 de octubre 2017

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2017-2018

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2017	$ 37,352.00	$ 235.96	$ 235.96	$ 37,116.04	8%	1%
APRIL 2017	$ 37,116.04	$ 686.70	$ 922.66	$ 36,429.34	17%	2%
MAY 2017	$ 36,429.34	$ 327.14	$ 1,249.80	$ 36,102.20	25%	3%
JUNE 2017	$ 36,102.20	$ 248.98	$ 1,498.78	$ 35,853.22	33%	4%
JULY 2017	$ 35,853.22	$ 165.70	$ 1,664.48	$ 35,687.52	42%	4%
AUGUST 2017	$ 35,687.52	$ 243.60	$ 1,908.08	$ 35,443.92	50%	5%
SEPTEMBER 2017	$ 35,443.92	$ 233.09	$ 2,141.17	$ 35,210.83	58%	6%
OCTOBER 2017	$ 35,210.83		$ 2,141.17	$ 35,210.83	67%	
NOVEMBER 2017	$ 35,210.83		$ 2,141.17	$ 35,210.83	75%	
DECEMBER 2017	$ 35,210.83		$ 2,141.17	$ 35,210.83	83%	
JANUARY 2018	$ 35,210.83		$ 2,141.17	$ 35,210.83	92%	
FEBRUARY 2018	$ 35,210.83		$ 2,141.17	$ 35,210.83	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2017	$ 6,038.00	$ 36.79	$ 36.79	$ 6,001.21	8%	1%
APRIL 2017	$ 6,001.21	$ 111.80	$ 148.59	$ 5,889.41	17%	2%
MAY 2017	$ 5,889.41	$ 36.86	$ 185.45	$ 5,852.55	25%	3%
JUNE 2017	$ 5,852.55	$ 40.52	$ 225.97	$ 5,812.03	33%	4%
JULY 2017	$ 5,812.03	$ 26.98	$ 252.95	$ 5,785.05	42%	4%
AUGUST 2017	$ 5,785.05	$ 39.66	$ 292.61	$ 5,745.39	50%	5%
SEPTEMBER 2017	$ 5,745.39	$ 37.95	$ 330.56	$ 5,707.44	58%	5%
OCTOBER 2017	$ 5,707.44		$ 330.56	$ 5,707.44	67%	
NOVEMBER 2017	$ 5,707.44		$ 330.56	$ 5,707.44	75%	
DECEMBER 2017	$ 5,707.44		$ 330.56	$ 5,707.44	83%	
JANUARY 2018	$ 5,707.44		$ 330.56	$ 5,707.44	92%	
FEBRUARY 2018	$ 5,707.44		$ 330.56	$ 5,707.44	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2017-2018

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2017	$ 8,550.00	$ 78.95	$ 78.95	$ 8,471.05	8%	1%
MARCH 2017	$ 8,471.05	$ 50.60	$ 129.55	$ 8,420.45	17%	2%
APRIL 2017	$ 8,420.45	$ 31.84	$ 161.39	$ 8,388.61	25%	2%
MAY 2017	$ 8,388.61	$ 120.65	$ 282.04	$ 8,267.96	33%	3%
JUNE 2017	$ 8,267.96	$ 74.02	$ 356.06	$ 8,193.94	42%	4%
JULY 2017	$ 8,193.94	$ 50.66	$ 406.72	$ 8,143.28	50%	5%
AUGUST 2017	$ 8,143.28	$ 55.00	$ 461.72	$ 8,088.28	58%	5%
SEPTEMBER 2017	$ 8,088.28	$ 62.85	$ 524.57	$ 8,025.43	67%	6%
OCTOBER 2017	$ 8,025.43		$ 524.57	$ 8,025.43	75%	
NOVEMBER 2017	$ 8,025.43		$ 524.57	$ 8,025.43	83%	
DECEMBER 2017	$ 8,025.43		$ 524.57	$ 8,025.43	92%	
JANUARY 2018	$ 8,025.43		$ 524.57	$ 8,025.43	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2017	$ 560.00	$ 68.39	$ 68.39	$ 491.61	8%	12%
OCTOBER 2017	$ 491.61		$ 68.39	$ 491.61	17%	
NOVEMBER 2017	$ 491.61		$ 68.39	$ 491.61	25%	
DECEMBER 2017	$ 491.61		$ 68.39	$ 491.61	33%	
JANUARY 2018	$ 491.61		$ 68.39	$ 491.61	42%	
FEBRUARY 2018	$ 491.61		$ 68.39	$ 491.61	50%	
MARCH 2018	$ 491.61		$ 68.39	$ 491.61	58%	
APRIL 2018	$ 491.61		$ 68.39	$ 491.61	67%	
MAY 2018	$ 491.61		$ 68.39	$ 491.61	75%	
JUNE 2018	$ 491.61		$ 68.39	$ 491.61	83%	
JULY 2018	$ 491.61		$ 68.39	$ 491.61	92%	
AUGUST 2018	$ 491.61		$ 68.39	$ 491.61	100%	

Prepared by Donna Holland
October 12, 2017

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2017-2018

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2017	$ 37,352.00	$ 235.96	$ 235.96	$ 37,116.04	8%	1%
ABRIL DEL 2017	$ 37,116.04	$ 686.70	$ 922.66	$ 36,429.34	17%	2%
MAYO DEL 2017	$ 36,429.34	$ 327.14	$ 1,249.80	$ 36,102.20	25%	3%
JUNIO DEL 2017	$ 36,102.20	$ 248.98	$ 1,498.78	$ 35,853.22	33%	4%
JULIO DEL 2017	$ 35,853.22	$ 165.70	$ 1,664.48	$ 35,687.52	42%	4%
AGOSTO DEL 2017	$ 35,687.52	$ 243.60	$ 1,908.08	$ 35,443.92	50%	5%
SEPTIEMBRE DEL 2017	$ 35,443.92	$ 233.09	$ 2,141.17	$ 35,210.83	58%	6%
OCTUBRE DEL 2017	$ 35,210.83	$ -	$ 2,141.17	$ 35,210.83	67%	
NOVIEMBRE DEL 2017	$ 35,210.83	$ -	$ 2,141.17	$ 35,210.83	75%	
DICIEMBRE DEL 2017	$ 35,210.83	$ -	$ 2,141.17	$ 35,210.83	83%	
ENERO DEL 2018	$ 35,210.83	$ -	$ 2,141.17	$ 35,210.83	92%	
FEBRERO DEL 2018	$ 35,210.83	$ -	$ 2,141.17	$ 35,210.83	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2017	$ 6,038.00	$ 36.79	$ 36.79	$ 6,001.21	8%	1%
ABRIL DEL 2017	$ 6,001.21	$ 111.80	$ 148.59	$ 5,889.41	17%	2%
MAYO DEL 2017	$ 5,889.41	$ 36.86	$ 185.45	$ 5,852.55	25%	3%
JUNIO DEL 2017	$ 5,852.55	$ 40.52	$ 225.97	$ 5,812.03	33%	4%
JULIO DEL 2017	$ 5,812.03	$ 26.98	$ 252.95	$ 5,785.05	42%	4%
AGOSTO DEL 2017	$ 5,785.05	$ 39.66	$ 292.61	$ 5,745.39	50%	5%
SEPTIEMBRE DEL 2017	$ 5,745.39	$ 37.95	$ 330.56	$ 5,707.44	58%	5%
OCTUBRE DEL 2017	$ 5,707.44	$ -	$ 330.56	$ 5,707.44	67%	
NOVIEMBRE DEL 2017	$ 5,707.44	$ -	$ 330.56	$ 5,707.44	75%	
DICIEMBRE DEL 2017	$ 5,707.44	$ -	$ 330.56	$ 5,707.44	83%	
ENERO DEL 2018	$ 5,707.44	$ -	$ 330.56	$ 5,707.44	92%	
FEBRERO DEL 2018	$ 5,707.44	$ -	$ 330.56	$ 5,707.44	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2017-2018

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2016	$ 8,550.00	$ 78.95	$ 78.95	$ 8,471.05	8%	1%
MARZO DEL 2016	$ 8,471.05	$ 50.60	$ 129.55	$ 8,420.45	17%	2%
ABRIL DEL 2016	$ 8,420.45	$ 31.84	$ 161.39	$ 8,388.61	25%	2%
MAYO DEL 2016	$ 8,388.61	$ 120.65	$ 282.04	$ 8,267.96	33%	3%
JUNIO DEL 2016	$ 8,267.96	$ 74.02	$ 356.06	$ 8,193.94	42%	4%
JULIO DEL 2016	$ 8,193.94	$ 50.66	$ 406.72	$ 8,143.28	50%	5%
AGOSTO DEL 2016	$ 8,143.28	$ 55.00	$ 461.72	$ 8,088.28	58%	5%
SEPTIEMBRE DEL 2016	$ 8,088.28	$ 62.85	$ 524.57	$ 8,025.43	67%	6%
OCTUBRE DEL 2016	$ 8,025.43	$ -	$ 524.57	$ 8,025.43	75%	
NOVIEMBRE DEL 2016	$ 8,025.43	$ -	$ 524.57	$ 8,025.43	83%	
DICIEMBRE DEL 2016	$ 8,025.43	$ -	$ 524.57	$ 8,025.43	92%	
ENERO DEL 2017	$ 8,025.43	$ -	$ 524.57	$ 8,025.43	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
SEPTIEMBRE DEL 2016	$ 560.00	$ 68.39	$ 68.39	$ 491.61	8%	12%
OCTUBRE DEL 2016	$ 491.61	$ -	$ 68.39	$ 491.61	17%	
NOVIEMBRE DEL 2016	$ 491.61	$ -	$ 68.39	$ 491.61	25%	
DICIEMBRE DEL 2016	$ 491.61	$ -	$ 68.39	$ 491.61	33%	
ENERO DEL 2017	$ 491.61	$ -	$ 68.39	$ 491.61	42%	
FEBRERO DEL 2017	$ 491.61	$ -	$ 68.39	$ 491.61	50%	
MARZO DEL 2017	$ 491.61	$ -	$ 68.39	$ 491.61	58%	
ABRIL DEL 2017	$ 491.61	$ -	$ 68.39	$ 491.61	67%	
MAYO DEL 2017	$ 491.61	$ -	$ 68.39	$ 491.61	75%	
JUNIO DEL 2017	$ 491.61	$ -	$ 68.39	$ 491.61	83%	
JULIO DEL 2017	$ 491.61	$ -	$ 68.39	$ 491.61	92%	
AGOSTO DEL 2017	$ 491.61	$ -	$ 68.39	$ 491.61	100%	

Preparado por Donna Holland
12 de octubre 2017

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT MEALS Prepared by Central Kitchen
2017-2018

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2017	$ 20,300.00	$ 1,533.71	$ 1,533.71	$ 18,766.29	8%	8%
APRIL 2017	$ 18,766.29	$ 1,527.61	$ 3,061.32	$ 17,238.68	17%	15%
MAY 2017	$ 17,238.68	$ 18.09	$ 3,079.41	$ 17,220.59	25%	15%
JUNE 2017	$ 17,220.59	$ -	$ 3,079.41	$ 17,220.59	33%	15%
JULY 2017	$ 17,220.59	$ 336.66	$ 3,416.07	$ 16,883.93	42%	17%
AUGUST 2017	$ 16,883.93	$ 1,856.17	$ 5,272.24	$ 15,027.76	50%	26%
SEPTEMBER 2017	$ 15,027.76	$ 1,756.97	$ 7,029.21	$ 13,270.79	58%	35%
OCTOBER 2017	$ 13,270.79		$ 7,029.21	$ 13,270.79	67%	
NOVEMBER 2017	$ 13,270.79		$ 7,029.21	$ 13,270.79	75%	
DECEMBER 2017	$ 13,270.79		$ 7,029.21	$ 13,270.79	83%	
JANUARY 2018	$ 13,270.79		$ 7,029.21	$ 13,270.79	92%	
FEBRUARY 2018	$ 13,270.79		$ 7,029.21	$ 13,270.79	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2017	$ 2,800.00	$ 248.99	$ 248.99	$ 2,551.01	8%	9%
APRIL 2017	$ 2,551.01	$ 245.67	$ 494.66	$ 2,305.34	17%	18%
MAY 2017	$ 2,305.34	$ 2.70	$ 497.36	$ 2,302.64	25%	18%
JUNE 2017	$ 2,302.64	$ -	$ 497.36	$ 2,302.64	33%	18%
JULY 2017	$ 2,302.64	$ 54.82	$ 552.18	$ 2,247.82	42%	20%
AUGUST 2017	$ 2,247.82	$ 302.17	$ 854.35	$ 1,945.65	50%	31%
SEPTEMBER 2017	$ 1,945.65	$ 286.00	$ 1,140.35	$ 1,659.65	58%	41%
OCTOBER 2017	$ 1,659.65		$ 1,140.35	$ 1,659.65	67%	
NOVEMBER 2017	$ 1,659.65		$ 1,140.35	$ 1,659.65	75%	
DECEMBER 2017	$ 1,659.65		$ 1,140.35	$ 1,659.65	83%	
JANUARY 2018	$ 1,659.65		$ 1,140.35	$ 1,659.65	92%	
FEBRUARY 2018	$ 1,659.65		$ 1,140.35	$ 1,659.65	100%	

Prepared by Donna Holland
October 12, 2017

COMMUNITY ACTION PARTNERSHIP OF KERN
COMIDAS DE LOS PADRES - Prepared by Central Kitchen
2017-2018

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2017	$ 20,300.00	$ 1,533.71	$ 1,533.71	$ 18,766.29	8%	8%
ABRIL DEL 2017	$ 18,766.29	$ 1,527.61	$ 3,061.32	$ 17,238.68	17%	15%
MAYO DEL 2017	$ 17,238.68	$ 18.09	$ 3,079.41	$ 17,220.59	25%	15%
JUNIO DEL 2017	$ 17,220.59	$ -	$ 3,079.41	$ 17,220.59	33%	15%
JULIO DEL 2017	$ 17,220.59	$ 336.66	$ 3,416.07	$ 16,883.93	42%	17%
AGOSTO DEL 2017	$ 16,883.93	$ 1,856.17	$ 5,272.24	$ 15,027.76	50%	26%
SEPTIEMBRE DEL 2017	$ 15,027.76	$ 1,756.97	$ 7,029.21	$ 13,270.79	58%	35%
OCTUBRE DEL 2017	$ 13,270.79	$ -	$ 7,029.21	$ 13,270.79	67%	
NOVIEMBRE DEL 2017	$ 13,270.79	$ -	$ 7,029.21	$ 13,270.79	75%	
DICIEMBRE DEL 2017	$ 13,270.79	$ -	$ 7,029.21	$ 13,270.79	83%	
ENERO DEL 2018	$ 13,270.79	$ -	$ 7,029.21	$ 13,270.79	92%	
FEBRERO DEL 2018	$ 13,270.79	$ -	$ 7,029.21	$ 13,270.79	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2017	$ 2,800.00	$ 248.99	$ 248.99	$ 2,551.01	8%	9%
ABRIL DEL 2017	$ 2,551.01	$ 245.67	$ 494.66	$ 2,305.34	17%	18%
MAYO DEL 2017	$ 2,305.34	$ 2.70	$ 497.36	$ 2,302.64	25%	18%
JUNIO DEL 2017	$ 2,302.64	$ -	$ 497.36	$ 2,302.64	33%	18%
JULIO DEL 2017	$ 2,302.64	$ 54.82	$ 552.18	$ 2,247.82	42%	20%
AGOSTO DEL 2017	$ 2,247.82	$ 302.17	$ 854.35	$ 1,945.65	50%	31%
SEPTIEMBRE DEL 2017	$ 1,945.65	$ 286.00	$ 1,140.35	$ 1,659.65	58%	41%
OCTUBRE DEL 2017	$ 1,659.65	$ -	$ 1,140.35	$ 1,659.65	67%	
NOVIEMBRE DEL 2017	$ 1,659.65	$ -	$ 1,140.35	$ 1,659.65	75%	
DICIEMBRE DEL 2017	$ 1,659.65	$ -	$ 1,140.35	$ 1,659.65	83%	
ENERO DEL 2018	$ 1,659.65	$ -	$ 1,140.35	$ 1,659.65	92%	
FEBRERO DEL 2018	$ 1,659.65	$ -	$ 1,140.35	$ 1,659.65	100%	

Preparado por Donna Holland
12 de octubre 2017

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	**Month/Year:** September 2017
Program/Work Unit: Head Start/Early Head Start	**Program Manager/Supervisor:** Jerry Meade/ Donna Holland
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Enrollment	Funded	Actual
Head Start Kern	September 2017	2,041	95%
Early Head Start Kern	September 2017	328	100%
Early Head Start Partnership	September 2017	56	100%
Early Head Start San Joaquin	September 2017	313	100%
TOTAL Funded Enrollment		**2,738**	
Children with Disabilities		**Goal**	**Actual**
Head Start Kern	Identified as having an IEP	10%	7%
Early Head Start Kern	Identified as having an IFSP	10%	10%
Early Head Start Partnership	Identified as having an IFSP	10%	4%
Early Head Start San Joaquin	Identified as having an IFSP	10%	13%
Over Income		**Goal**	**Actual**
Head Start Kern	Within 100% and 130% of Federal Poverty Rate	<10%	5%
Early Head Start Kern	Within 100% and 130% of Federal Poverty Rate	<10%	4%
Early Head Start Partnership	Within 100% and 130% of Federal Poverty Rate	<10%	9%
Early Head Start San Joaquin	Within 100% and 130% of Federal Poverty Rate	<10%	5%
Average Daily Attendance (Program Wide >85%)		98%	

Meals Served						
Total Meals Requested			Meals Allocated		% of Meals Served	
by: Central Kitchen	by: Vendor Kitchens	Total Meals Prepared	to: CACFP/USDA	to: HS/EHS	September 2016	September 2017
82,760	14,893	97,653	71,812	25,841	81%	84%

Other: We had 2 Centers with 100% attendance for the month of September: Fairfax and San Diego

Total Division Staffing: Currently employed in Head Start: 526
Vacant Positions: 12
Currently out on Leave: 104

Program Updates:

ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | Region IX | 90 Seventh Street, Room 450, San Francisco, CA 94103
www.eclkc.ohs.acf.hhs.gov

SEP 20 2017

Garth Corrigan
Board Chair
Community Action Partnership of Kern
5005 Business Park North, Suite 130
Bakersfield, CA 93309

Re: Grant No. 09CH9142

Dear Mr. Corrigan:

This letter provides guidance on the requirements for submission of the application to operate Head Start and Early Head Start programs by organizations preliminarily eligible for a non-competitive grant under 45 C.F.R. § 1304.15 and organizations currently operating under a grant with a definite project period. Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the Head Start grant in the current budget period.

The following table reflects the projected funding, including the approved amount for duration, if applicable, and enrollment levels for the Head Start and Early Head Start grant for use in preparing the application for the 03/01/2018 – 02/28/2019 budget period.

Funding Type	Funding Level	Funded Federal Enrollment
Head Start Program Operations	$20,237,408	2,041
Head Start Training and Technical Assistance	$145,350	
Early Head Start Program Operations	$3,989,494	328
Early Head Start Training and Technical Assistance	$97,004	
TOTAL	**$24,469,256**	**2,369**

Duration funds are included in the Head Start program operations amounts in the above table.

The application for the Head Start and Early Head Start grant is due 12/01/2017. The application must be prepared in accordance with the *Application Instructions* available in the Head Start Enterprise System (HSES). The instructions specify the requirements for submission of the baseline application for the first budget period of the project period and continuation applications in the subsequent budget periods of the project period. A

continuation application must be completed for the upcoming budget period. **Incomplete applications will not be processed.**

Submission Requirements

The *Application Instructions* containing the criteria the application must address and the submission requirements are posted in the HSES at https://hses.ohs.acf.hhs.gov/hsprograms. Please select the Financials tab under Instructions in the HSES to download the *Application Instructions* upon receipt of this letter. Please review the instructions carefully prior to preparing the application. Reference materials can be found in the "Instructions" section of the HSES. To access the application, select the Financials tab on the home page. For further assistance, please contact help@hsesinfo.org or 1-866-771-4737.

The application must be submitted electronically in the HSES. The application must be submitted on behalf of the Authorizing Official registered in the HSES.

Please ensure the application contains all of the required information in the *Application Instructions*. If you have any questions or need assistance, please contact Andrea Harvey, Head Start Program Specialist, at (415) 437-8544 or andrea.harvey@acf.hhs.gov or Gabriela Aranda, Grants Management Specialist, at (415) 437-8423 or gabriela.aranda@acf.hhs.gov. Thank you for your cooperation and timely submission of the grant application.

Sincerely,

Jan Len
Regional Program Manager
Office of Head Start

cc: Jeremy Tobias, Executive Director
Yolanda Gonzales, Head Start Director

Community Action Partnership of Kern
Head Start/ Early Head Start Child Development
Policy Council Planning Committee
Meeting Minutes
October 3, 2017

1. **Welcome**
   PC Planning Chairperson Lorena Fernandez welcomed committee members to the meeting.

2. **Call to Order**
   a. The meeting was called to order at 5:31 p.m. by PC Planning Chairperson, Lorena Fernandez.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. **PC Members present:** Lorena Fernandez, Lindsay Harrison, Anastasia Lester, Enrique Salazar Jr.
   c. **PC Members not present:** All committee members were present.

4. **Approval of Agenda**
   A motion was made by Anastasia Lester to approve the agenda as presented; seconded by Enrique Salazar Jr.. Motion carried unanimously.

5. **Approval of Minutes**
   A motion was made by Enrique Salazar Jr. to approve the minutes dated August 29, 2017; seconded by Lindsay Harrison. Motion carried unanimously.

6. **Introduction of Guests**
   Jerry Meade, Program Design & Management (PDM) Administrator; Emily Gonzalez-Demont, Assistant Director of Grants Management

7. **Public Forum**
   (The public wishing to address the PC Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Mr. Meade shared the Enrollment Report for September with the group. Full enrollment was NOT met for Head Start. However, all Early Head Start programs met full enrollment. The committee discussed the challenges of our program beginning after some school districts and families choosing other pre-K options that began before Head Start. Mr. Meade shared that the program is exploring a "rolling start date" concept for the 18-19 school year to ensure full enrollment is met at the beginning of the school year. Additional discussion ensued regarding strategies to reach full enrollment. Mr. Meade shared that this was the 2nd month in a row where HS did not meet full enrollment and if CAPK has 4 months of under-enrollment, the Office of Head Start would place the program on a Plan of Action. During this reporting period, the enrollment of children with disabilities for Kern Head Start was at 7% and 10% (the OHS requirement) for Kern Early Head Start and 13% for EHS San

Joaquin County. The EHS Partnership was at 3% enrollment of children with disabilities. The program will monitor the Partnership's disabilities numbers and apply for a waiver again if deemed necessary.

b. The Average Daily Attendance (ADA) for July was 98% program wide. The Fairfax and San Diego Centers reached 100% attendance during this period. Discussion regarding approved and unapproved absences were discussed. Mr. Salazar asked questions regarding parents being informed of what the differences were regarding excused vs. unexcused. Mr. Meade provided some examples. Ms. Harrison asked for clarification regarding "Best Interest Days". Mr. Meade shared the state jargon and that program was developing a universal language regarding attendance and staff will be trained once complete.

c. CACFP meal information was not available at this time. It was reported there are currently 12 HS/EHS employees on leave (which did not include intermittent FMLA) and 12 vacant positions with 522 employed in Head Start during this reporting time. Mr. Meade shared that he would revisit the "Currently out on Leave" number prior to the PRE Board meeting.

d. Mr. Meade spoke about the HS/EHS Kern Grant Application. He shared that the entire document will be presented to the full Policy Council for approval. All dollar amounts within the budget have been updated to reflect projections for the new budget period beginning March 1, 2018. There were changes in the major categories with those details shared line by line in the proposed budget. After reviewing the detailed expenses on page one of the report, Mr. Meade shared the additional revenue anticipated from the HS Duration Grant, HS COLA, Projected increase in USDA revenue and the CDE reimbursement rate increase. Mr. Meade encouraged members to provide input and contribute when this document is presented at Policy Council later in the month.

9. Communications
None

10. Announcements
None

11. Adjournment
Meeting was adjourned at 6:39 p.m.

Jerry Meade/PDM Administrator
Completed 10/04/17

Asociación de Acción Comunitaria de Kern
Head Start/inicio temprano desarrollo del niño
política Comité de planificación del Consejo
reunión minutos
3 de octubre, 2017

1. **Bienvenidos**
   La Presidenta de planificación de PC Lorena Fernández dio la bienvenida a los miembros del Comité a la reunión.
2. **Llamado a la orden**
   a. la reunión fue llamada a la orden a las 5:31 p.m. por la Presidenta de planificación de PC, Lorena Fernández.

3. **Pasar Lista/ Establecer Quórum (mitad mas uno)**
   a. Quóum fue establecido.
   b. **Miembros del PC Presentes:** Lorena Fernandez, Lindsay Harrison, Anastasia Lester, Enrique Salazar Jr.
   c. **Miembros del PC no presente:** Todos los miembros asistieron.

4. **Aprovación de la Agenda:**
   una moción fue hecha por Anastasia Lester para aprobar el orden del día como se presentó; secundado por Enrique Salazar Jr.. Movimiento llevado por unanimidad.

5. **Aprovación de la acta**
   Una moción fue hecha por Enrique Salazar Jr. para aprobar los minutos fechados el 29 de agosto de 2017; secundado por Lindsay Harrison. Movimiento llevado por unanimidad.

6. **Presentación de invitados**Jerry Meade, Administrador de diseño y administración de programas (PDM); Emily Gonzalez-Demont, directora adjunta de gestión de subvenciones

7. **Foro público**
   (el público que desee dirigirse al Comité de planificación de la PC podrá hacerlo en este momento; sin embargo, el Comité no adoptará medidas que no sean la referencia del tema al personal para su estudio y análisis).
   Ninguno

8. **elementos de presentación/discusión** El Sr. Meade compartió el informe de inscripción para septiembre con el grupo. La matrícula completa no se cumplió para Head Start. Sin embargo, todos los programas iniciales de Head Start cumplieron la inscripción completa. El Comité debatió los desafíos de nuestro programa comenzando después de que algunos distritos escolares y familias eligieran otras opciones de pre-k que comenzaron antes de Head Start. El Sr. Meade compartió que el programa está explorando un concepto de "fecha de inicio rodante" para el año escolar 18-19 para asegurar que la matrícula completa se cumpla al comienzo del año escolar. Se produjo un debate adicional sobre las estrategias para alcanzar la matrícula completa El Sr. Meade compartió que este fue el segundo mes consecutivo en que HS no cumplió la matrícula completa y si CAPK tiene 4 meses de inscripciones, la oficina de Head Start pondría el programa en un plan de acción. Durante este período de presentación de informes, la matriculación de niños con discapacidades para el inicio

de la cabeza de Kern fue del 7% al 10% (el requisito de SSO) para el inicio de la cabeza temprana de Kern y el 13% para el Condado de San Joaquín de EHS. La Asociación EHS se encontraba en un 3% de matriculación de niños con discapacidades. El programa monitoreará los números de discapacidades de la sociedad y solicitará una exención de nuevo si se considera necesario.

a. el promedio de asistencia diaria (ADA) para julio fue de 98% programa de ancho. Los centros de Fairfax y San Diego alcanzaron el 100% de asistencia durante este período. Discusión sobre las ausencias aprobadas y no aprobadas fueron discutidas El Sr. Salazar hizo preguntas con respecto a los padres siendo informados de cuáles eran las diferencias con respecto a excusados vs inexcusados. El Señor Meade proporcionó algunos ejemplos. La Sra. Harrison pidió aclaraciones sobre los "mejores días de interés El Señor Meade compartió la jerga del estado y ese programa estaba desarrollando un lenguaje universal con respecto a la asistencia y el personal será entrenado una vez completado.

b. la información de la comida CACFP no estaba disponible en este momento. Se informó que actualmente hay 12 empleados de HS/EHS en licencia (que no incluían FMLA intermitentes) y 12 posiciones vacantes con 522 empleados en Head Start durante este tiempo de presentación de informes. El Sr. Meade compartió que volvería a visitar el número de "actualmente fuera de licencia" antes de la reunión previa a la Junta..

c. el Sr. Meade habló sobre la aplicación de la subvención de Kern/EHS. Compartió que todo el documento se presentará al Consejo de política completo para su aprobación. Todos los montos en dólares dentro del presupuesto se han actualizado para reflejar las proyecciones para el nuevo período presupuestario a partir del 1 de marzo de 2018. Había cambios en las categorías principales con esos detalles línea compartida por línea en el presupuesto propuesto. Después de revisar los gastos detallados en la página uno del informe, el Sr. Meade compartió los ingresos adicionales previstos por la beca de duración HS, SA cola, el aumento previsto en los ingresos del USDA y el aumento de la tasa de reembolso del CDE. El Sr. Meade alentó a los miembros a que proporcionen contribuciones y contribuyan cuando este documento se presente en el Consejo de políticas más adelante en el mes

9. Comunicaciones
Ningúno

10. Anuncios
Nungúno

11. Cierre de Sesión
La reunion se cerró a las 7:04 p.m.

Jerry Meade/PDM Administrador
Completo 10/04/17

Community Action Partnership of Kern
Head Start/ Early Head Start Child Development
North Kern Region 1 (RPC)
Meeting Minutes
October 3, 2017

1. **Welcome**
   Janelle Gonzalez welcomed parents and thanked them for coming. The agenda was reviewed.

2. **Call to Order**
   a. Meeting was called to order at 5:30 p.m. by Janelle Gonzalez, Program Governance Coordinator.

3. **New Business**
   a. Janelle explained to the committee they will need to elect a Chairperson to assist with running the current meeting and any meeting they may have when needed. No one is interested at this time.

4. **Presentation**
   a. Janelle Gonzalez introduced the guest speaker Sandi Truman from the Volunteer Income Tax Assistance Program (VITA). Janelle stated tax season is coming soon and we wanted to provide this resource for you as families to take advantage of. Sandi Truman introduced herself and stated the assistance VITA provides to families who are low to moderate income. Sandi explained the process and guidelines when completing taxes. Ms. Truman let parents know of the volunteer opportunities they have and encouraged them to take advantage of them. She stated it's a great learning experience and can be placed on a resume as work experience. Pamphlets and brochures were handed out to each parent and they were encouraged to share this information with the parent committees at their next parent meeting. There were not any questions at this time.

5. **New Business- Election & Nomination for Policy Council**
   a. A brief video from the Early Childhood Knowledge and Learning Center was shared. The video consisted of stories of Head Start parents and how becoming a partner with Head Start has impacted their life for the better. Janelle explained to the committee the advantages to taking part in the Head Policy Council. She also explained the commitment to attending a meeting once a month in addition to a meeting to support their chosen PC Subcommittee. Nicole Walker, Jacquelin Boykin, Amber Dunlap, Blanca Flores nominated themselves for thee Policy Council. Samantha Ott and Daisy Valencia nominated themselves as alternates. Motion made by Jonathan Perez and 2nd motion made by Nicole Walker. Motion carried unanimously.
   The new Policy Council Representatives and alternates were provided a flyer for training. Janelle explained the importance of attending training and congratulated the new members.

Adjournment

In closing, Janelle invited the parents to attend the Nutrition Advisory Meeting and encouraged their attendance. They were all provided a flyer of the day and time as a reminder. The meeting was adjourned at 6:20 p.m.

Community Action Partnership of Kern
Head Start/ Early Head Start Child Development
Central Kern Region 2 (RPC)
Meeting Minutes
October 4, 2017

1. **Welcome**
   Janelle Gonzalez welcomed parents and thanked them for coming. The agenda was reviewed.

2. **Call to Order**
   a. Meeting was called to order at 5:30 p.m. by Janelle Gonzalez, Program Governance Coordinator.

3. **New Business**
   a. Janelle explained to the committee they will need to elect a Chairperson to assist with running the current meeting and any meeting they may have when needed. Kimberly Henry nominated herself. 1st motion made by Coyolxauhqui Mata and 2nd motion made by Amanda Tovar.

4. **Presentation**
   a. Kimberly Henry introduced the guest speaker Sandi Truman from the Volunteer Income Tax Assistance Program (VITA). Janelle stated tax season is coming soon and we wanted to provide this resource for you as families to take advantage of. Sandi Truman introduced herself and stated the assistance VITA provides to families who are low to moderate income. Sandi explained the process and guidelines when completing taxes. Ms. Truman let parents know of the volunteer opportunities they have and encouraged them to take advantage of them. She stated it's a great learning experience and can be placed on a resume as work experience. Pamphlets and brochures were handed out to each parent and they were encouraged to share this information with the parent committees at their next parent meeting. There were not any questions at this time.

5. **New Business- Election & Nomination for Policy Council**
   a. A brief video from the Early Childhood Knowledge and Learning Center was shared. The video consisted of stories of Head Start parents and how becoming a partner with Head Start has impacted their life for the better. Janelle explained to the committee the advantages to taking part in the Head Policy Council. She also explained the commitment to attending a meeting once a month in addition to a meeting to support their chosen PC Subcommittee. Ulysses Rodriguez, Kimberly Henry, Coyolxauhqui Mata, and Krystel Melendez nominated themselves for Policy Council along with Ana Blanco and Paloma Lopez as alternates. Motion made by Rachel Padilla and 2nd motion made by Nicolas Pena. Motion carried unanimously. The new Policy Council Representatives and alternates were provided a flyer for training. Janelle explained the importance of attending training and congratulated the new members.

Adjournment
The meeting was adjourned at 6:20 p.m.

Janelle Gonzalez, Program Governance Coordinator

Community Action Partnership of Kern
Head Start/ Early Head Start Child Development
South Kern Region 3 (RPC)
Meeting Minutes
October 5, 2017

1. **Welcome**
   Janelle Gonzalez welcomed parents and thanked them for coming. The agenda was reviewed.

2. **Call to Order**
   a. Meeting was called to order at 5:30 p.m. by Janelle Gonzalez, Program Governance Coordinator.

3. **New Business**
   a. Janelle explained to the committee they will need to elect a Chairperson to assist with running the current meeting and any meeting they may have when needed. Enrique Salazar Jr nominated himself. 1st motion made by Shariff Hassan and 2nd motion made by Sandra Altamirano.

4. **Presentation**
   a. Enrique introduced the guest speaker Sandi Truman from the Volunteer Income Tax Assistance Program (VITA). Janelle stated tax season is coming soon and we wanted to provide this resource for you as families to take advantage of. Sandi Truman introduced herself and stated the assistance VITA provides to families who are low to moderate income. Sandi explained the process and guidelines when completing taxes. Ms. Truman let parents know of the volunteer opportunities they have and encouraged them to take advantage of them. She stated it's a great learning experience and can be placed on a resume as work experience. Pamphlets and brochures were handed out to each parent and they were encouraged to share this information with the parent committees at their next parent meeting. A parent asked if anyone can have their taxes done and Ms. Truman stated a person just needs to be low to moderate income to qualify for services. Ms. Truman then explained VITA provides an ITIN number for individuals who do not have a social security number, but they must be currently working.

5. **New Business- Election & Nomination for Policy Council**
   a. A brief video from the Early Childhood Knowledge and Learning Center was shared. The video consisted of stories of Head Start parents and how becoming a partner with Head Start has impacted their life for the better. Janelle explained to the committee the advantages to taking part in the Head Policy Council. She also explained the commitment to attending a meeting once a month in addition to a meeting to support their chosen PC Subcommittee. Shariff Hassan, Joanna Guillen, Victoria Garcia-Carlos, and Enrique Salazar Jr. nominated themselves for Policy Council along with Trixie Stewart and Daniel Flores as alternates. Motion made by Larry De Vont and 2nd motion made by Maria Salas. Motion carried unanimously. The new Policy Council Representatives and alternates were provided a flyer for training. Janelle explained the importance of attending training and congratulated the new members.

Adjournment

The meeting was adjourned at 6:20 p.m.

Janelle Gonzalez, Program Governance Coordinator

Community Action Partnership of Kern
Head Start/ Early Head Start Child Development
East Kern Region 4 (RPC)
Meeting Minutes
October 10, 2017

1. **Welcome**
   Janelle Gonzalez welcomed parents and thanked them for coming. The agenda was reviewed.

2. **Call to Order**
   a. Meeting was called to order at 5:30 p.m. by Janelle Gonzalez, Program Governance Coordinator.

3. **New Business**
   a. Janelle explained to the committee they will need to elect a Chairperson to assist with running the current meeting and any meeting they may have when needed. Christine DeNardo nominated herself. 1st motion made by Gail Otis and 2nd motion made by Margaret Hartzell.

4. **Presentation**
   a. Janelle Gonzalez introduced parents to the Volunteer Income Tax Assistance Program (VITA). Janelle stated tax season is coming soon and we wanted to provide this resource for you as families to take advantage of the assistance VITA provides to families who are low to moderate income. Ms. Gonzalez explained the process and guidelines when completing taxes and let parents know of the volunteer opportunities they have and encouraged them to take advantage of them. She stated it's a great learning experience and can be placed on a resume as work experience. Pamphlets and brochures were handed out to each parent and they were encouraged to share this information with the parent committees at their next parent meeting. A parent asked if they could get a list of parents interested, would the VITA program go to Eastern Kern to provide the service. Janelle stated she would follow up with Sandi Truman for that information.

5. **New Business- Election & Nomination for Policy Council**
   a. Janelle explained to the committee the advantages to taking part in the Head Policy Council. She also explained the commitment to attending a meeting once a month in addition to a meeting to support their chosen PC Subcommittee. Margaret Hartzell, Naomi Carrillo, Christine DeNardo, and Judy Rubio nominated themselves for Policy Council. No parents were interested in the alternate position. Motion made by Gale Otis and 2nd motion made by Judy Rubio. Motion carried unanimously.
   The new Policy Council Representatives and alternates were provided a flyer for training. Janelle explained the importance of attending training and congratulated the new members.

Adjournment
The meeting was adjourned at 6:30 p.m.

Janelle Gonzalez, Program Governance Coordinator

Community Action Partnership of Kern
Head Start/ Early Head Start Child Development
Home Base & EHS Childcare Partnership Regional Parent Committee (RPC)
Meeting Minutes
October 2, 2017

1. **Welcome**
   Janelle Gonzalez welcomed parents and thanked them for coming. The agenda was reviewed.

2. **Call to Order**
   a. Meeting was called to order at 5:30 p.m. by Janelle Gonzalez, Program Governance Coordinator.

3. **New Business**
   a. Janelle explained to the committee they will need to elect a Chairperson to assist with running the current meeting and any meeting they may have when needed. Jodi Sanchez nominated herself. Motioned by John Garner, 2nd motion by Jose Alas.

4. **Presentation**
   a. Jodi Sanchez, RPC Chairperson introduced the guest speaker Sandi Truman from the Volunteer Income Tax Assistance Program. Janelle stated tax season is coming soon and we wanted to provide this resource for you as families to take advantage of. Sandi Truman introduced herself and stated the assistance VITA provide to families who are low to moderate income. Sandi explained the process and guidelines when completing taxes. Ms. Truman let parents know of the volunteer opportunities they have and encouraged them to take advantage of them. She stated it's a great learning experience and can be placed on a resume as work experience. Pamphlets and brochures were handed out to each parent and they were encouraged to share this information with the parent committees at their next parent meeting. There were not any questions at this time.

5. **New Business- Election & Nomination for Policy Council**
   a. A brief video from the Early Childhood Knowledge and Learning Center. The video consisted of stories of Head Start parents and how becoming a partner with Head Start has impacted their life Start. Janelle explained to the committee the advantages to taking part in the Head Policy Council. She also explained the commitment to attending a meeting once a month in addition to a meeting to support their chosen PC Subcommittee. The committee began voting for the EHS Partnership Representative. One parent Tranisha Hartman nominated herself for PC and John Garner nominated himself as the alternate. Motioned made by John Garner and 2nd motion made by Tranisha Hartman. Motion was carried unanimously.
   Jodi Sanchez and Jose Alas nominated themselves for PC and Diana Reyes nominated herself as an alternate for the Home Base representatives. Motion made by Jodi Sanchez and 2nd motion made by Diana Reyes. Motion carried unanimously.

The new Policy Council Representatives and alternates were provided a flyer for training. Janelle explained the importance of attending training and congratulated the new members.

6. **Adjournment**
   Meeting was adjourned at 6:15 p.m.

Janelle Gonzalez, Program Governance Coordinator

Health and Resource Fair

Friday
October 27
2017

Hosking Avenue Swap Meet

5:00-8:00 pm

KERN COUNTY Public Health Services DEPARTMENT
Kern Family™ Health Care "The Friendly Face" Of Kern Health Systems
American Cancer Society
HOSKING SWAP MEET 834-0931
103.9
UFW FOUNDATION La Fundación de la Unión de Campesinos
KERN COUNTY HISPANIC CHAMBER OF COMMERCE
Dignity Health. Mercy & Memorial Hospitals
El Protector
Binational Health Week
CARLOS A. ALVAREZ, M.D., INC. ALVAREZ HEALTHCARE
92.5 FM CAMPESINA
Binational Health Week Kern County

- **Flu Shots**
- **Health Screenings**

Blood Sugar, Cholesterol, Blood Pressure

Plus many other health and educational programs and services

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Feria de Salud y Recursos

Viernes
27 de Octubre
2017

Tianguis Hosking

5:00-8:00 pm

KERN COUNTY Public Health Services DEPARTMENT

Kern Family Health Care™ La Cara Amable De Kern Health Systems

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Kern County

- **Vacunas contra la gripe**
- **Exámenes de Salud**

Glucosa, Colesterol, Presión Arterial

Además muchos programas y servicios de salud y educación

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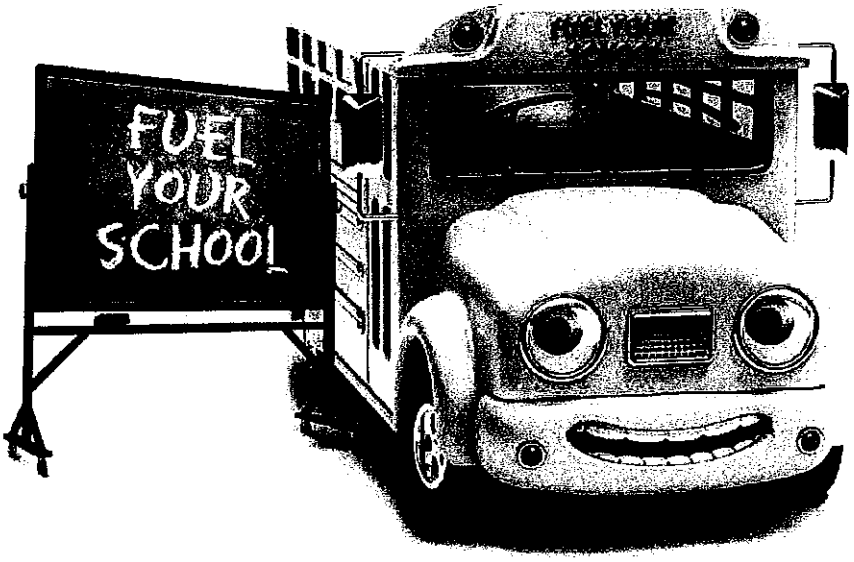
Chevron



Go

to your local Chevron or Texaco station.

Fill Up

with 8 gallons of gas or more.

Support Local Public Schools

in Kern County, California. Chevron will donate $1 with every fill-up, up to $300,000, from October 1 through October 31, 2017, to help fund materials and supplies for local public schools through DonorsChoose.org.

Spread the Word

and find out more at www.FuelYourSchool.com.

#FuelYourSchool

The Fuel Your School program is part of Chevron's overall support for education, which has totaled over $300 million worldwide since 2013. To learn more about Chevron's education programs and partnerships, visit www.chevron.com/education.

Chevron with TECHRON

DonorsChoose.org

DonorsChoose.org is an online charity that organizes funding for eligible projects in public schools all over the country.

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HOMEMAKER CARE TRAINING PROGRAM



THE HOMEMAKER CARE PROGRAM OFFERS
JOB SKILL TRAINING IN JUST 3 WEEKS - FREE

Do you want to learn the basics of being an In-Home Care Attendant?
Do you want to become CPR/First Aid Certified?
If you answered "Yes" to any of these questions then the
Homemaker Care Training Program is for you!

Course Highlights:

- First Aid/CPR
- Elder Care Safety & Management
- Hospice Care & Alzheimer's Education
- Resume & Interview Preparations
- Hoyer Lift Training
- Chronic Diseases
- Infection Control

Homemaker Care Program Upcoming Training Dates:

September 11-29, 2017
Oct. 30-Nov. 17, 2017
Jan. 15- Feb. 2, 2018
April 9-27, 2018

Application Process:

- Apply in person at the Homemaker Care Office located at 2634 "G" Street, Bakersfield, Monday-Friday 8:00 AM - 3:00 PM
- Attend a mandatory orientation prior to starting class
- Applications are accepted on a first come first served basis
- For more information please call (661) 325-3016

Qualifications:

- Must be at least 18 years old
- Ability to understand, read, and write English
- No violent criminal background
- Ability to attend the entire three-week training session – Monday through Friday, 8:00 AM - 4:30 PM
- No repeat students permitted

Course Outcomes:

- Certificate of Completion
- CPR & First Aid Certifications through American Heart Association
- Resume Assistance
- Interview preparations

Dignity Health.
Mercy & Memorial Hospitals

Dignity Health
Mercy & Memorial Hospitals

Homemaker Care Training Program Application

2634 G Street, Bakersfield, CA 93301 (661) 325-3016

Name _____
(Last) (First) (Middle Initial)

Address _____ Zip Code _____

Home Phone _____ Cell Phone _____

Education:

Do you have a High School Diploma or GED? ☐ Yes ☐ No

Do you have additional training or certification that would make you successful in their field? ☐ Yes ☐ No
If yes, please list:
1.
2.

Employment History:

Do you have previous experience as a caregiver? ☐ Yes ☐ No
If yes, please list:
1.
2.

Demographic Information (used for statistical purposes only)

Ethnicity: ☐ African American ☐ Asian/Pacific Islander ☐ Caucasian ☐ Hispanic
☐ Native American ☐ Other _____

Age: ☐ 18-25 ☐ 26-35 ☐ 36-45 ☐ 46-55 ☐ 55+

Please indicate your main source of income. ☐ Job ☐ TANF (AFDC) ☐ Other _____

How did you hear about the Homemaker Care Program?

☐ Flyer
☐ Past Program Student / Friend / Word of Mouth
☐ Organization (name of organization): _____
☐ Other (please describe): _____

Acknowledgement:

I acknowledge that the Homemaker Training Program accepts participants on a first come first served basis. I must attend a mandatory orientation prior to starting the two-week training program. Orientation information must be picked-up in person.

I also acknowledge that the Homemaker Training Program is a two-week program and I must attend the entire training session to receive my certificates. If I am unable to complete the training, I will have the opportunity to return at a later date to complete.

_____

Signature of Applicant **Date**