Head Start &
State Child Development
Birth to age 5

capk
Community Action Partnership of Kern

Head Start/State Child Development Services

POLICY COUNCIL MEETING PACKET

September 28, 2017



Head Start & State Child Development Birth to age 5

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Policy Council Agenda
September 28, 2017
5005 Business Park North, Suite 130
Bakersfield, CA 93309
5:30 p.m.-7:00 p.m.
Meeting Locations:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Call to Order** — Chairperson
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action
   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum** — Secretary

3. **Approval of Agenda** — Chairperson — ***ACTION**
   a. Date of Agenda: September 28, 2017

4. **Approval of Minutes** — Chairperson — ***ACTION**
   a. Date of Minutes: August 31, 2017

5. **Presentation of Guests /Public Forum**
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis.* ***Speakers are limited to five minutes each****. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*

6. **Standing Committee Reports** — (3 mins. each)

a. School Readiness Committee	Christina Bates	**No Report**
b. Planning Committee	Lorena Fernandez	**Verbal Report**
c. Finance Committee	Gabriella McCutcheon	**Verbal Report**
d. By-Laws Committee	Savannah Scarpa	**No Report**

7. **Presentations**
   a. Covered California and Medi-cal Health Insurance Assistance Program Marisol Guillen, Outreach Specialist for Dignity Health Mercy & Memorial Hospitals (15 min.)

8. **New Business** — Chairperson — ***ACTION**
   a. Approval of request to carry over unobligated 2016-2017 Early Head Start Child Care Partnerships funding to 2017-2018 budget period Donna Holland, Fiscal Administrator

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00pm, October 23, 2017 Janelle Gonzalez, Program Governance Coordinator.

Head Start & State Child Development Birth to age 5

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9. **Communications**

a. Kern Head Start & Early Head Start Budget vs. Actual Expenditures, March 1, 2017 through August 31, 2017
b. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2017 through August 31, 2017
c. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2016 through August 31, 2017
d. Parent Local Travel & Child Care through August 31, 2017
e. Parent Activity Funds through August 31, 2017
f. Parent Meals prepared by Central Kitchen through August 31, 2017
g. Enrollment, Average Daily Attendance, and Child & Adult Care Food Program/Central Kitchen Report for HS/EHS Kern, EHS San Joaquin, and EHS Child Care Partnerships July 2017
h. Allowable Cost for Mileage & Childcare Reimbursement Memorandum September 5, 2017
i. Behavioral Health & Recovery Services Celebrates National Recovery Month September 30th
j. Bakersfield Homeless Center Rapid Re-Housing
k. Kern County Binational Health Week Taskforce Health & Resource Fair
l. Kaiser Permanente "What Goes Around" STD prevention education curriculum
m. Kern County Department of Child Support Services Assistance
n. Greenfield Family Resource Center Resource Fair
o. Autisim Society Kern Autism Network Support Groups
p. Wendale Davis Foundation 10th Annual Walk For Peace & Family Health Resource Fair
q. Medical Assistant Program www.NKVTC.org
r. Kern Community College District CORE Construction Skills
s. California State University General Education (GED) program
t. Habitat for Humanity Homeowner Information Sessions
u. Policy Council Planning Subcommittee Minutes August 29, 2017

10. **Program Governance Report/Training**	Janelle Gonzalez	**Verbal Report** (5 min.)
11. **Community Representative Report**	Ana Lester/Lindsay Harrison	**Verbal Report** (5 min.)
12. **Early Head Start San Joaquin Report**	Rashi Strother	**Verbal Report** (3 min.)
13. **Early Head Start Partnership Report**	Jadine Gonzalez	**Verbal Report** (3 min.)
14. **Board of Directors Representative Report**	Yolanda Ochoa	**Verbal Report** (3 min.)
15. **Director's Report (HS/State Child Development)**	Yolanda Gonzales	**Verbal Report** (5 min.)
16. **Policy Council Chairperson/Announcements**	Enrique Salazar	**Verbal Report** (3 min.)
17. **Adjournment**	Chairperson	

Next meeting is Thursday, October 26th at 5005 Business Park North Suite 130, Board Room
Light dinner at 5:00 p.m., meeting begins at 5:30 p.m.

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00pm, October 23, 2017 Janelle Gonzalez, Program Governance Coordinator.

Head Start & State Child Development
Birth to age 5
capk

Agenda del Consejo de Política
El 28 de septiembre de 2017
5005 Business Park North, Suite 130
Bakersfield, CA 93309
5:30 p.m. – 7:00 p.m.

Ubicaciones de la Reunión:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Llamado a la orden** presidente
   a. Momento de silencio, Proclamación de Lealtad
   b. Lectura de la Promesa de la Asociación Comunitaria
   "La asociación de acción cambia la vida de las personas, incorpora el espíritu de esperanza, mejora comunidades, y hace de América un mejor lugar donde Vivir. Nos preocupamos por la comunidad entera y estamos dedicados a ayudar a las personas a que se ayuden a sí mismas y a los demás."

2. **Pasar lista/Establecer Quórum** Secretaria

3. **Aprobación de la Agenda** Presidente ***ACCIÓN**
   a. Fecha de Agenda: El 28 de septiembre de 2017

4. **Aprobación del Acta** Presidente ***ACCIÓN**
   a. Fecha del Acta: El 31 de agosto de 2017

5. **Presentación de Invitado/Foro Público**
   a. *El público que desee dirigirse al Consejo de Política podrá hacerlos. Los miembros del Consejo de Política podrán responder brevemente a las declaraciones formuladas o a preguntas formuladas. Sin embargo, el PC no tomara ninguna otra acción que no sea la de remitir dichos asuntos al personal para su estudio y análisis.* ***Los Presentadores se limitarán a cinco minutos cada uno****. Si más de una persona desea tratar el mismo tema, se le concederá al grupo total de 10 minutos para ese tema. Por favor indique cuál es su nombre antes de hacer su presentación, Gracias.*

6. **Informes de los Comités Vigentes** (3 mins. cada uno)

a. Comité de Preparación Escolar	Christina Bates	**Ningún Informe**
b. Comité de Planificación	Lorena Fernandez	**Informe Verbal**
c. Comité de Finanzas	Gabriella McCutcheon	**Informe Verbal**
d. Comité de Estatutos	Savannah Scarpa	**Ningún Informe**

7. **Presentaciones** (15mins cada uno)
   a. Programa de asistencia para el seguro médico Cubierto de California y Medi-Cal Marisol Guillen, especialista de los hospitales de Dignity Health Mercy y Memorial (15 minutos.)

8. **Nuevos Asuntos** Presidente ***ACCIÓN**
   a. Aprobación de la solicitud para llevar a cabo el financiamiento de las asociaciones de cuidado infantil de 2016-2017 años de edad temprana no obligada a 2017-2018 Donna Holland, administradora fiscal.

9. **Comunicaciones**
   a. Head Start y Early Head Start- Kern Informe del Presupuesto vs. Gastos Actuales
   1 de marzo, 2017 hasta 30 de julio de 2017

Certificamos que este aviso de agenda fue publicado en el vestíbulo de la Oficina de Administración CAPK en 5005 Business Park Norte, Bakersfield, CA y en línea en www.capk.org de las 12:00 pm, 23 de septiembre de 2017. Janelle González, Coordinadora del Programa de Gobernación.

b. San Joaquín presupuesto inicial frente a gastos reales, 1 de febrero, 2017 hasta el 31 de agosto de 2017
c. El presupuesto inicial de las asociaciones de cuidado infantil frente a los gastos reales, 1 de septiembre, 2016 hasta el 31 de agosto de 2017
d. Los padres de viaje y cuidado de niños locales hasta el 31 de agosto de 2017
e. Fondos de actividades para padres hasta el 31 de agosto de 2017
f. Comidas para padres preparadas por la cocina central hasta el 31 de agosto de 2017
g. Inscripción, promedio de asistencia diaria, y programa de alimentos para niños y adultos/informe de cocina central para HS/EHS Kern, EHS San Joaquín y las asociaciones de cuidado infantil de EHS Julio 2017
h. Costo permisible para el kilometraje y el reembolso de cuidado de niños memorándum de septiembre 5, 2017
i. Servicios de salud y recuperación conductual celebra el mes de la recuperación nacional 30 de septiembre
j. Bakersfield sin hogar centro de realojamiento rápido
k. Feria binacional de salud y recursos de la semana del Condado de Kern
l. Kaiser Permanente "¿Qué pasa?" programa de educación sobre prevención de ETS
m. Kern County Departamento de servicios de manutención de niños asistencia
n. Greenfield centro de recursos de la familia Feria de recursos
o. grupos de apoyo a la red de autista Society Kern autismo
p. Wendale Davis Foundation 10ª caminata anual por la paz y la salud familiar Feria de recursos
q. asistente médico del programa www.NKVTC.org
r. Habilidades de construcción del núcleo del distrito universitario de comunidad Kern
s. Programa de educación general de la Universidad Estatal de California (GED)
t. Hábitat para la humanidad sesiones informativas de propietarios
u. Consejo política planificación Subcomité minutos 29 de agosto de 2017

10. Informes del Consejo de Política/Entrenamiento	Janelle Gonzalez	**Informe Verbal** (5 min.)
11. Informe de Representante Comunitario	Ana Lester / Lindsay Harrison	**Informe Verbal** (5 min.)
12. Informe de Asociasión de Early Head Start San Joaqin	Rashi Strother	**Informe Verbal** (3 min.)
13. Informe de la Asociación de Early Head Start	Jadine Gonzalez	**Informe Verbal** (3 min.)
14. Informe del Representante del Consejo Directiva	Yolanda Ochoa	**Informe Verbal** (3 min.)
15. Informe de la Directora de (Head Start)	Yolanda Gonzales	**Informe Verbal** (5 min.)
16. Presidente del Consejo de Política/Anuncios	Enrique Salazar	**Informe Verbal** (3 min.)
17. Cierre de Sesión	Presidente	

Próxima reunión es el jueves, 26 de octubre de 2017 en 5005 Business Park North, Salon 130, Board Room
Cena ligera a las 5:00 p.m., reunión empezando a las 5:30 p.m.

Certificamos que este aviso de agenda fue publicado en el vestíbulo de la Oficina de Administración CAPK en 5005 Business Park Norte, Bakersfield, CA y en línea en www.capk.org de las 12:00 pm, 23 de septiembre de 2017. Janelle González, Coordinadora del Programa de Gobernación.

COMMUNITY ACTION PARTNERSHIP OF KERN
HEAD START / STATE CHILD DEVELOPMENT PROGRAMS
POLICY COUNCIL (PC) MEETING MINUTES
AUGUST 31, 2017

1. **CALL TO ORDER – Chairperson, Enrique Salazar Jr.** called the meeting to order at 5:32 p.m.
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action
   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and are dedicated to helping people help themselves and each other."

2. **ROLL CALL/SET QUORUM – Secretary, Savannah Scarpa - Quorum was established.**
   PC Members Present: Enrique Salazar Jr., Breyona Millard, Jason Warren, Savannah Scarpa, Jodi Sanchez, Ramona Campos, Jadine Gonzalez, Ana Lester, Lindsay Harrison, Yolanda Ochoa

3. **APPROVAL OF AGENDA – Chairperson, Enrique Salazar (*ACTION)**
   a. Motion for approval of the PC Agenda dated August 31, 2017 was made by Jason Warren; seconded by Breyona Millard. Motion carried unanimously.

4. **APPROVAL OF MINUTES – Chairperson, Enrique Salazar (*ACTION)**
   a. Motion for approval of the PC meeting minutes dated July 27, 2017 was made by Savannah Scarpa; seconded by Jason Warren. Motion carried unanimously.

5. **PRESENTATION OF GUESTS/PUBLIC FORUM**
   (The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than referring the item(s) to staff for study and analysis. ***Speakers are limited to five minutes each.*** *If more than one person wishes to address the same topic, total group time for topic will be 10 minutes. Please state your name before making your presentation. Thank you.*
   Guests in attendance: Yolanda Gonzales, Head Start/State Child Development Director; Pam Pritchard, Assistant Director Head Start/State Child Development; Donna Holland, Fiscal Administrator; Gloria Barbero; Program Administrator; Elizabeth Williams, Program Manager; Janelle Gonzalez, Governance Coordinator; Lisa Price, PDM Administrative Assistant; Loana Lugo, EHS Home Base Educator; Janey Felsoci, Nutrition Content Area Specialist; Roxanne Harris, Nutrition Content Area Specialist; Cristina Hernandez, Research & Outreach Coordinator

6. **STANDING COMMITTEE REPORTS** (3 minutes each)
   a. School Readiness – No report given
   b. Planning Committee – Ana Lester reported that the Planning Meeting met twice in August most recently on August 29th which is the meeting she will be reporting on. Ana stated the committee reviewed and discussed the child care reimbursement and in-kind form with a recommendation that the baseline mileage reimbursement be referred to staff for study and analysis. The same recommendation was given for the baseline rate of childcare reimbursement. The committee also discussed strategies as to how to attain greater parent involvement at the center level.
   c. Finance Committee – Staff sponsor Donna Holland shared that although quorum was not met the committee did look at the San Joaquin refunding application and discussed budget reports.
   d. By-Laws Committee – Jason Warren shared the committee discussed the revisions and updates that were made to the Policy Council bylaws. It was also stated on August 24, the PC bylaws were approved by (CAPK) Board of Directors.

7. **PRESENTATIONS**

a. Head Start Program Performance Standards Governance Overview – Janelle Gonzalez, Program Governance Coordinator

A video from the Early Childhood Learning & Knowledge Center (ECLKC) was shown regarding governance and its role within the new Head Start Performance Standards. Janelle also reminded members that she is here to answer any questions they may have. Basic roles and responsibilities were briefly reiterated; the CAPK Board of Directors has the legal and fiscal responsibilities, while Policy Council is responsible for the direction of our program. Janelle encouraged members to visit the ECLKC website as it provides a lot of great information and is a good learning tool. Gaining knowledge and becoming more aware allows members more informed decision making regarding our program.

8. **NEW BUSINESS – Chairperson (*ACTION)**

a. Request to approve the San Joaquin County Annual Refunding Application – Donna Holland, Fiscal Administrator

Donna Holland presented information regarding the refunding application for year four of the San Joaquin EHS Program. This grant cycle duration is February 1, 2018 through January 31, 2019. It was noted there are no changes in delivery of the program; 164 center base and 149 home base slots will remain. Based upon data the dollar amount in the fringe budget category increased to offer competitive pay to employees as well as to retain staff. It was noted on August 23, 2017 CAPK Board of Directors approved the SJ County EHS refunding application. Staff recommends Policy Council approve the San Joaquin Annual Refunding Application for the 2018 – 2019 year. Motion was made by Jadine Gonzalez; seconded by Savannah Scarpa. Motion carried unanimously.

b. Request to approve the 2017 – 2018 PC Bylaws – Janelle Gonzalez, Program Governance Coordinator

Janelle stated that the bylaws committee met to complete the 2017 – 2018 Policy Council bylaws. The revisions made to the document were to support cited reference numbers that had since changed due to the new performance standards as well as omission of a duplication of committee roles and responsibilities. It was stated CAPK Board of Directors approved the revised PC Bylaws on August 23, 2017. Staff recommends Policy Council approve the changes/revisions to the 2017 – 2018 PC Bylaws. Motion was made by Savannah Scarpa; seconded by Breyona Millard. Motion carried unanimously.

9. **COMMUNICATIONS**

a) Kern Head Start & Early Head Start Budget vs. Actual Expenditures
March 1, 2016 through May 31, 2017
b) San Joaquin Early Head Start Budget vs. Actual Expenditures
February 1, 2017 through May 31, 2017
c) Early Head Start Child Care Partnerships Budget vs. Actual Expenditures
September 1, 2016 through May 31, 2017
d) Parent Local Travel & Child Care through May 31, 2017
e) Parent Activity Funds through May 31, 2017
f) Parent Meals prepared by the Central Kitchen through May 31, 2017
g) Enrollment, Average Daily Attendance and Child & Adult Care Food Program/Central Kitchen Report for HS/EHS Kern, EHS San Joaquin and EHS Child Care Partnerships May 2017
h) Healthychildren.org Hand Washing: A Powerful Antidote to Illness Handout (English/Spanish)
i) Program Instruction ACF-PI-HS-17-02 – Fiscal Year (FY) 2017 Head Start Funding Increase
j) Funding Guidance for Cost of Living Allowance (COLA)
    1. Grant #09CH9142 – Head Start/Early Head Start Kern
    2. Grant #09HP0036 – Early Head Start Child Care Partnerships
    3. Grant #09CH010071 – Early Head Start San Joaquin

Motion made by Savannah Scarpa to receive and file items (a) – (o)

10. **PROGRAM GOVERNANCE REPORT/TRAINING – Janelle Gonzalez**

Janelle stated Parent Meetings will be held September 11 through September 25 with staff providing the initial meeting date after that parents will determine meeting days and time that work best for them. The roles and responsibilities of members as it pertains to Policy Council were reviewed. Janelle encouraged members to share their story and experiences as a PC member with others. She added that Regional Parent Committee (RPC) Meetings will take place the first and second weeks of October; the Regional Chart was dispersed and shared with members. Janelle noted because of location, East California was now a part of Region 4. The question was posed as to how are the boundaries determined. Yolanda stated they are grouped geographically. Janelle stated, to ensure ample representation as well as to accommodate parents, staff will travel to RPC Meetings as opposed to hosting them at the Administrative Office as was past practice. She added meetings will also be held at the Rosamond Center for the centers in the Eastern Kern region. Janelle concluded by sharing with members' mileage reimbursement will not be made available/provided to parents for attendance at Parent Meetings; this is a disallowed cost. Mileage reimbursement is an allowed expense only to enable members to fully participate in Policy Council or other (policy/governance) committee responsibilities. A request was made by a member to view this in writing; staff stated they will accommodate the request.

11. **COMMUNITY REPRESENTATIVES REPORT – Lindsay Harrison and Ana Lester**

Lindsay shared information about Valley Fever, its symptoms and ways to prevent from getting sick. Information was also shared ifrom the California Dental Association (CDA) Cares which provides dental services at no charge to those who cannot afford or do not have access to services. CDA will provide a clinic on October 6 & 7 at Kern County Fairgrounds. Lindsay also briefly spoke about Scholarshare which allows participants to open a college savings plan for their child. Additional information on all topics was dispersed to the group. Ana shared information about The Big Bounce America which is an event to be held September 29 through October 1, 2017. This is billed as the world's biggest bounce house and has a variety of fun zones within the house. It is a paid event for which you will need a ticket however there are volunteer opportunities available which in turn will provide you with free tickets. Additionally, there is free entertainment around the perimeter available to everyone whether they purchased a ticket or not. Ana shared the upcoming Step Up 4 Kids event which is a free family fun day at Beach Park on September 16 from 10:00 a.m. – 1:00 p.m. It is a to bring awareness about childhood cancer. Fliers were handed out containing additional information.

12. **EARLY HEAD START PARTNERSHIP REPORT – Jadine Gonzalez**

It was reported staff recently received training. Additionally, we are fully enrolled at all three of our partnership centers, Bakersfield College, Garden Pathways and Blanton Academy.

13. **BOARD OF DIRECTORS REPRESENTATIVE REPORT – Yolanda Ochoa**

On behalf of Yolanda Ochoa Janelle shared that at the most recent meeting, CAPK Board of Directors approved to maintain the agency's current health insurance. They also approved (as previously shared) revisions to the PC Bylaws, SJC refunding application as well as a weatherization contract. CAPK Board of Directors meet at 12:00 p.m. on the last Wednesday of the month.

14. **DIRECTOR'S REPORT (HEAD START/STATE CHILD DEVELOPMENT) – Yolanda Gonzales**

Yolanda expressed gratitude and thanked members for their attendance. She shared children were back to school on August 21 & 22; preservice for staff was held on August 5 & 6 as well. Yolanda stated that while we are very busy and actively enrolling children we are not yet fully enrolled but expect to be next month. We are also recruiting staff as we tend to lose staff over the summer months. Repairs and modifications are in full swing at our new Broadway center in Wasco with hopes to be open and ready to serve children soon. Yolanda shared that our San Joaquin County program recently had their preservice event as well and they are fully enrolled! Yolanda thanked Policy Council members for all the work they do in support of their child's development.

15. **POLICY COUNCIL CHAIRPERSON/ANNOUNCEMENTS – Enrique Salazar**

Enrique reported that he recently attended his first CAPK Board Meeting and encouraged members to attend if they are able. He also shared that he recently met with Yolanda (Gonzales) and encouraged members to call her and invite her for coffee or to sit and talk. Enrique stated Yolanda has a lot of information and knowledge. He added that talking with Yolanda is sure to enlighten your day as it did his when he met with her.

16. **ADJOURNMENT – Chairperson**

Meeting was adjourned at 6:33 p.m.

Lisa Price/PDM Administrative Assistant
Completed 09.13.17

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
HEAD START/PROGRAMAS ESTATALES DE DESARROLLO INFANTIL
Acta de la Reunión del Consejo de Política
31 de agosto de 2017

1. **LLAMADO A LA ORDEN – presidente, Enrique Salazar**, llamó la reunion a la orden a las 5:32 p.m.
   a. Momento de Silencio, Proclamación de Lealtad
   b. Lectura de la Promesa de la Asociación Comunitaria
   "La asociación de acción cambia la vida de las personas, incorpora el espíritu de esperanza, mejora comunidades, y hace de América un major lugar donde vivir. Nos preocupamos por la comunidad entera y estamos dedicados a ayudar a las personas a que se ayuden a si mismas y a los demás.

2. **PASAR LISTA/ ESTABLECER QUÓRUM– secretaria, Savannah Scarpa -** Quórom se estableció.
   Miembros del PC Presentes: Enrique Salazar Jr., Breyona Millard, Jason Warren, Savannah Scarpa, Jodi Sanchez, Ramona Campos, Jadine Gonzalez, Ana Lester, Lindsay Harrison, Yolanda Ochoa.
3. **APROBACIÓN DE LA AGENDA – president, Enrique Salazar (*Accion)**
   a. Moción para la aprobación de la agenda del PC con fecha del 31 de agosto de 2017 fue echa por Jason Warren; segunda moción hecha por Breyona Millard. Moción fue aprobada por unanimada.
4. **APROBACIÓN DE LA ACTA - president, Enrique Salazar (**Accion)**
   a. Moción para la aprobación de la reunion del PC con fecha 27 de julio de 2017 fue echa por Savannah Scarpa; segunda moción hecha por Jason Warren; Moción fue aprobada por unanimada.
5. **PRESENTACIÓN DE INVITADOS/ FORO PÚBLICO**
   El publico que desee dirigirse al Consejo de Plítica podra hacerlos. Los miembros del Consejo de Política podrán responder brevemente a las declaraciones formuladas o a preguntas formuladas. Sin embargo, el PC no tomara ninguna otra accion que nosea la de remitir dichos asuntos al personal para su studio y análisis. ***Los Presentadores se limitarán 5 minutos cada uno.*** *Si más de una persona desea tratar el mismo tema, se le concederá al grupo total de 10 minutos para ese tema. Por favor indique cuál es su nombre antes de hacer su presntación, Gracias.*
   Invitados presentes : Yolanda Gonzales, Directora del Departamento de desarrollo infantil; Pam Pritchard, Directora Asistente de Head Start/desarrollo infantil estatal; Donna Holland, administradora fiscal; Gloria Barbero; Administradora del programa; Elizabeth Williams, directora del programa; Janelle González, Coordinadora de gobernanza; Lisa Price, asistente administrativa PDM; Loana Lugo, educadora de la base de EHS; Janey Felsoci, especialista en área de contenido nutricional; Roxanne Harris, especialista en área de contenido nutricional; Cristina Hernández, Coordinadora de investigación y divulgación
6. **INFORME DE LOS COMITÉS VIGENTES** *(tres minutos cada uno)*
   a. Preparación escolar – no se ha dado un informe

   b. Comité de planificación – Ana Lester informó que la reunión de planificación se reunió dos veces en agosto más recientemente el 29 de agosto, que es la reunión en la que va a informar. Ana declaró que el Comité examinó y debatió el reembolso del cuidado de niños y la forma en especie con una recomendación de que el reembolso del kilometraje inicial se remitiera al personal para su estudio y análisis. La misma recomendación fue dada para la tasa de base del reembolso del cuidado de niños. El Comité también debatió estrategias sobre cómo lograr una mayor participación de los padres en el nivel central.

   c. Comité de Finanzas – el patrocinador Donna Holland compartió que aunque el quórum no se cumplió, el Comité examinó la solicitud de reembolso de San Joaquín y debatió los informes presupuestarios.
   d. Comité de estatutos – Jason Warren compartió el Comité discutió las revisiones y actualizaciones que se hicieron a los reglamentos del Concilio de pólizas. También fue declarado el 24 de agosto, los estatutos de la PC fueron aprobados por (CAPK) Junta Directiva

7. **PRECENTACIONES**

   a. **Jefe de programa de rendimiento normas de gobernanza Generalidades – Janelle Gonzalez, Coordinadora del programa de gobernanza**

   Un vídeo del centro de aprendizaje y conocimiento de la niñez temprana (ECLKC) fue demostrado con respecto a la gobernanza y su papel dentro de los nuevos estándares de funcionamiento del comienzo de la cabeza. Janelle también recordó a los miembros que ella está aquí para responder cualquier pregunta que puedan tener. Se reiteraron brevemente las funciones y responsabilidades básicas; la Junta Directiva de CAPK tiene las responsabilidades legales y fiscales, mientras que el Consejo de política es responsable de la dirección de nuestro programa. Janelle animó a los miembros a visitar el sitio web de ECLKC, ya que proporciona una gran cantidad de información y es una buena herramienta de aprendizaje. Ganar conocimiento y ser más consciente permite a los miembros tomar decisiones más informadas con respecto a nuestro programa.

8. **NUEVOS ASUNTOS** – Presidente **(**ACCION)**

   a. **Solicitud para aprobar la solicitud de reembolso anual del Condado de San Joaquín – Donna Holland, administradora fiscal**

   Donna Holland presentó información sobre la solicitud de devolución para el año cuatro del programa San Joaquín EHS. Esta duración del ciclo de subvención es el 1 de febrero de 2018 hasta el 31 de enero de 2019. Se observó que no hay cambios en la entrega del programa; 164 base central y 149 las ranuras de la base de inicio permanecerán. Basándose en los datos, el monto en dólares de la categoría de presupuesto marginal aumentó para ofrecer una remuneración competitiva a los empleados, así como para retener al personal. Se observó el 23 de agosto de 2017 CAPK Consejo de Administración aprobó la solicitud de reembolso del Condado de SJ. El personal recomienda al Consejo de pólizas aprobar la solicitud de reembolso anual de San Joaquín para el año 2018 – 2019. El moción fue hecho por Jadine Gonzalez; secundado por Savannah Scarpa. Moción llevado por unanimidad.

   b. **Solicitud para aprobar los estatutos de la 2017 – 2018 PC – Janelle González, Coordinadora de gobernanza del programa**

   Janelle declaró que el Comité de estatutos se reunió para completar los estatutos del Consejo de política 2017 – 2018. Las revisiones hechas al documento eran para apoyar los números de referencia citados que habían cambiado desde entonces debido a los nuevos estándares del funcionamiento así como la omisión de una duplicación de las funciones y de las responsabilidades del Comité. Se dijo que el Consejo de administración de CAPK aprobó los estatutos revisados del PC el 23 de agosto de 2017. El personal recomienda al Consejo de pólizas aprobar los cambios/revisiones a los reglamentos de la PC 2017 – 2018. El movimiento fue hecho por Savannah Scarpa; secundado por Breyona Millard. Moción llevado por unanimidad.

9. **COMUNICACIONES**

   a. Inicio de Kern Head Start y presopuestos inicial frente a gastos reales, 1 de marzo de 2016 a 31 de mayo de 2017.

   (b) presupuesto de inicio anticipado de San Joaquín vs gastos reales
   1 de febrero de 2017 hasta el 31 de mayo de 2017
   c Inicio de las asociaciones para el cuidado de niños presupuesto frente a los gastos reales
   de septiembre 1, 2016 hasta el 31 de mayo de 2017
   d padre's locales de viajes y cuidado de niños hasta el 31 de mayo de 2017
   e. fondos de actividades para padres hasta el 31 de mayo de 2017
   f) comidas para padres preparadas por la cocina central hasta el 31 de mayo de 2017
   g) inscripción, asistencia diaria promedio y programa de alimentos para niños y adultos/informe de cocina central para HS/EHS Kern, EHS San Joaquín y EHS asociaciones de cuidado infantil pueden 2017
   h) HealthyChildren.org lavado de manos: un poderoso antídoto para la enfermedad folleto (Inglés/Español)
   i) instrucción del programa ACF-PI-HS-17-02 – año fiscal (FY) 2017 Head Start financiación aumento
   j) Guía de financiamiento para subsidio de costo de vida (cola)

      1. Grant #09CH9142 – inicio de Head/inicio temprano de la cabeza Kern
      2. Grant #09HP0036 – Early Head Start asociaciones de cuidado infantil
      3. Grant #09CH010071 – inicio temprano de Head San Joaquín

   Moción hecho por Savannah Scarpa para recibir y archivar los artículos (a) – (o)

10. **IFORMES DEL PROGRAMA DE GOBERNANZA/ ENTRENAMIENTO** – **Janelle Gonzalez**, Cordinadora de Gobernanza

    Janelle declaró que las reuniones con los padres se celebrarán del 11 de septiembre al 25 de septiembre con el personal que proporcione la fecha inicial de la reunión después de que los padres determinarán los días de reunión y el tiempo que mejor les funcione. Se revisaron las funciones y responsabilidades de los miembros en lo que atañe al Consejo de política. Janelle animó a los miembros a compartir su historia y experiencias como un miembro de PC con otros. Agregó que las reuniones del Comité regional de padres (RPC) se realizarán las primeras y segundas semanas de octubre; la carta regional se dispersó y compartió con los miembros. Janelle observó que debido a su ubicación, el este de California era ahora parte de la región 4. Se planteó la cuestión de cómo se determinaron los límites. Yolanda dijo que se agrupan geográficamente. Janelle declaró, para asegurar una representación amplia, así como para acomodar a los padres, el personal viajará a las reuniones de RPC en lugar de hospedarlas en la oficina administrativa como lo fue la práctica pasada. Agregó que las reuniones también se celebrarán en el centro de Rosamond para los centros de la región del este de Kern. Janelle concluyó compartiendo con el reembolso de kilometraje de los miembros no será disponible/proveído a los padres para la asistencia en las reuniones de padres; Este es un costo no permitido. El reembolso por kilometraje es un gasto permitido sólo para permitir a los miembros participar plenamente en el Consejo de políticas u otras responsabilidades del Comité (políticas/gobernanza). Un miembro hizo una petición para verlo por escrito; el personal dijo que se adaptará a la solicitud.

11. **INFORME REPRESENTATIVE DE LA COMINIDAD** – Lindsay Harrison and Ana Lester

    Lindsay compartió información sobre la fiebre del valle, sus síntomas y maneras de evitar enfermarse. La información también fue compartida ifrom la asociación dental de California (CDA) Cares que proporciona servicios dentales sin cargo para aquellos que no pueden pagar o no tienen acceso a los servicios. CDA ofrecerá una clínica el 6 y 7 de octubre en el recinto ferial del Condado de Kern. Lindsay también habló brevemente sobre Scholarshare que permite a los participantes abrir un plan de ahorros para su hijo. La información adicional sobre todos los temas se dispersó al grupo. Ana compartió información sobre el Big Bounce America, que es un evento que se celebrará del 29 de septiembre al 1 de octubre de 2017. Esto es anunciado como la casa de rebote más grande del mundo y tiene una variedad de zonas de diversión dentro de la casa. Se trata de un evento de pago para el que se necesita un boleto sin embargo hay oportunidades de voluntariado disponibles que a su vez le proporcionará boletos gratuitos. Además, hay entretenimiento gratuito alrededor del perímetro disponible para todo el mundo si compraron un billete o no. Ana compartió el próximo paso hasta 4 niños evento que es un día de diversión familiar gratis en el parque de playa el 16 de septiembre de 10:00 a.m. – 1:00 p.m. Es un para sensibilizar sobre el cáncer infantil. Los aviadores fueron entregados que contenían información adicional.

12. **INFORME DE LA ASOCIACIÓN ERALY HEAD START** – Jadine Gonzalez

    Se informó que el personal recibió capacitación recientemente. Además, estamos totalmente matriculados en los tres centros de asociación, Bakersfield College, jardín de caminos y Blanton Academy.

13. **INFORME DE LOS REPRESENTANTES DEL CONSEJO DE ADMINISTRACIÓN** – Yolanda Ochoa, Representante del consejo de administración.

    En nombre de Yolanda Ochoa Janelle compartió que en la reunión más reciente, el Consejo de administración de CAPK aprobó el mantenimiento del seguro de salud actual de la Agencia. También aprobaron revisiones (como previamente compartidas) a los estatutos del PC, SJC que reembolsaban la aplicación así como un contrato de la intemperización. CAPK Junta Directiva se reúnen a las 12:00 p.m. el último miércoles del mes.

14. **INFORME DEL DIRECTOR (HS/DESARROLLO INFANTIL DEL ESTADO)**– Yolanda Gonzales, Directora de Head Start/desarrollo infantil estatal

    Yolanda expresó su gratitud y agradeció a los miembros por su asistencia. Compartió que los niños regresaran a la escuela el 21 y 22 de agosto; el 5 y 6 de agosto también se celebró el preservicio de personal. Yolanda afirmó que mientras estamos muy ocupados y matriculando activamente a los niños no estamos todavía completamente matriculados pero esperamos ser el próximo mes. También estamos reclutando personal, ya que tienden a perder personal durante los meses de verano. Las reparaciones y modificaciones están en pleno apogeo en nuestro nuevo centro de Broadway en Wasco con la esperanza de estar abierto y listo para servir a los niños pronto. ¡ Yolanda compartió que nuestro programa del Condado de San Joaquín recientemente tuvo su evento de preservicio también y están matriculados! Yolanda agradeció a los miembros del Consejo de política por todo el trabajo que hacen en apoyo al desarrollo de su hijo.

15. **INFORME DEL RESIDENTE DEL CONSEJO DE POLÍTICA/ANUNCIOS** – Enrique Salazar

Enrique informó que recientemente asistió a su primera reunión de la Junta de CAPK y alentó a los miembros a asistir si son capaces. También compartió que recientemente se reunió con Yolanda (Gonzales) y animó a los miembros a llamarla e invitarla a tomar café o a sentarse y hablar. Enrique dijo que Yolanda tiene mucha información y conocimiento. Agregó que hablar con Yolanda está seguro de iluminar su día como lo hizo cuando se reunió con ella.

16. **CIERRE DE SESIÓN- PRESIDENTE**

La reunion se cerró a las 6:33 p.m.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Kern Head Start and Early Head Start
Budget to Actual Report for the Period Ended August 31, 2017

Date: September 28, 2017

The following are highlights of the Head Start/Early Head Start Budget to Actual Report for the period March 1, 2017 through August 31, 2017. Six months (50%) of the 12-month budget period have elapsed.

Base Funds

- Head Start **Personnel** costs are lower than the percentage of the year elapsed, primarily because part-year employees were off work during the months of June & July.
- Early Head Start **Personnel** costs are lower than the percentage of the year elapsed. Staff continue to monitor this category for possible savings.
- **Supplies** are purchased as needed throughout the year, rather than monthly.
- **Contractual** expenditures take place as needed throughout the year, rather than monthly.
- In the **Other** category, costs of facility repair and maintenance are incurred as needed throughout the year, rather than monthly.

Training & Technical Assistance Funds

- Budgeted **Travel** costs for Head were underestimated. Expenditures in other categories will be decreased to compensate. The overall costs charged to Head Start Training and Technical assistance will not exceed the grant amount.
- Additional funds to supplement Head Start training expenses in the **Other** category are budgeted in the base grant.
- Budgeted **Other** costs for Early Head were underestimated. Expenditures in other categories will be decreased to compensate. The overall costs charged to Early Head Start Training and Technical assistance will not exceed the grant amount.

Duration Grant

CAPK received approval to carry over Duration start-up funds that were awarded late in the prior budget period. The funds, in the amount of $508,006, are being used for the purchase of supplies, maintenance and repair of three additional classrooms, and playground shade and surface at two new locations.

Non-Federal Share

Total Non-Federal Share (the sum of California Department of Education funding and in-kind) is at 55% of budget.

- California Department of Education
  Actual and estimated non-federal revenues are at 69% of budget.

- In-Kind
  Year-to-date in-kind is at 42% of budget.

Community Action Partnership of Kern
Head Start and Early Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2017 - February 28, 2018
Report Period: March 1, 2017 - August 31, 2017
Month 6 of 12 (50%)

Prepared 09/11/2017

	HEAD START					EARLY HEAD START				
BASE FUNDS	**BUDGET**	**ACTUAL**	**REMAINING**	**% SPENT**	**% REMAINING**	**BUDGET**	**ACTUAL**	**REMAINING**	**% SPENT**	**% REMAINING**
PERSONNEL	10,569,007	3,638,474	6,930,533	34%	66%	2,149,045	910,780	1,238,265	42%	58%
FRINGE BENEFITS	3,187,775	1,503,975	1,683,800	47%	53%	644,713	309,705	335,008	48%	52%
TRAVEL	0	0	0			0	0	0		
EQUIPMENT	0	0	0			0	0	0		
SUPPLIES	1,029,470	501,217	528,253	49%	51%	376,583	123,340	253,243	33%	67%
CONTRACTUAL	47,110	35,940	11,170	76%	24%	23,390	5,260	18,130	22%	78%
CONSTRUCTION	0	0	0			0	0	0		
OTHER	3,624,954	1,713,949	1,911,005	47%	53%	437,377	308,353	129,024	71%	29%
INDIRECT	1,779,092	709,562	1,069,530	40%	60%	358,386	163,077	195,309	46%	54%
TOTAL BASE FUNDING	**20,237,408**	**8,103,117**	**12,134,291**	**40%**	**60%**	**3,989,494**	**1,820,515**	**2,168,979**	**46%**	**54%**
TRAINING & TECHNICAL ASSISTANCE										
TRAVEL	19,322	24,448	(5,126)	127%	-27%	39,954	11,545	28,409	29%	71%
SUPPLIES	20,812	6,061	14,751	29%	71%	9,981	1,953	8,028	20%	80%
CONTRACTUAL	18,485	3,182	15,303	17%	83%	15,689	4,343	11,346	28%	72%
OTHER	73,517	84,453	(10,936)	115%	-15%	22,561	31,711	(9,150)	141%	-41%
INDIRECT	13,214	11,768	1,446	89%	11%	8,819	4,937	3,882	56%	44%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**145,350**	**129,912**	**15,438**	**89%**	**11%**	**97,004**	**54,489**	**42,515**	**56%**	**44%**
DURATION GRANT CARRYOVER (FORMERLY "START-UP")										
EQUIPMENT	120,000	0	120,000	0%	100%					
SUPPLIES	175,910	25,248	150,662	14%	86%					
OTHER	179,765	235,982	(56,217)	131%	-31%					
INDIRECT	32,331	26,123	6,208	81%	19%					
TOTAL TRAINING & TECHNICAL ASSISTANCE	**508,006**	**287,354**	**220,652**	**57%**	**43%**					
GRAND TOTAL HS/EHS FEDERAL FUNDS	**20,890,764**	**8,520,383**	**12,370,381**	**41%**	**59%**	**4,086,498**	**2,162,358**	**2,432,146**	**53%**	**47%**

HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
CALIF DEPT OF ED	2,930,748	2,035,180	895,568	69%	31%
IN-KIND	3,186,566	1,349,156	1,837,410	42%	58%
TOTAL NON-FEDERAL	**6,117,314**	**3,384,336**	**2,732,978**	**55%**	**45%**

Centralized Administrative Cost	6.5%
Program Administrative Cost	3.2%
Total Administrative Cost	**9.8%**

Budget reflects Notice of Award #09CH9142-04-03

Actual expenditures include posted expenditures and estimated adjustments through 08/31/2017.

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	OVER 90
Bank of America	9,345				
Lowe's	3,850	268	1		
Save Mart	2,116				
Smart & Final	120				
Chevron & Texaco Business Card	7,079				
Home Depot	8,658				
	31,168	**268**	**1**	**0**	**0**

CREDITS	TOTAL	STATEMENT DATE
	9,345	8/21/2017
	4,119	8/25/2017
	2,116	8/27/2017
	120	8/31/2017
	7,079	9/5/2017
	8,658	9/5/2017
0	**31,437**	

Community Action Partnership of Kern
Head Start and Early Head Start
Non-Federal Share and In-Kind
Budget Period: March 1, 2017 through February 28, 2018
Report for period ending August 2017 (Month 6 of 12)

Percent of year elapsed: **50%**

LOCATION	FUNDED ENROLL-MENT	March	April	May	June	July	Aug	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	68	17,235	14,278	7,823	0	0	3,274	42,610	92,338	46%
Alicante	34	8,933	3,798	1,981	0	0	376	15,089	46,169	33%
Broadway (Wasco)	44							0	59,748	0%
Buttonwillow		2,742	1,832	903	0	0	0	5,478		
California City	34	7,464	5,967	2,640	0	0	1,075	17,146	46,169	37%
Casa Loma	34	10,045	5,902	3,417	0	0	1,420	20,785	46,169	45%
Cleo Foran	34	7,624	6,949	3,950	0	0	870	19,393	46,169	42%
Delano	76	16,824	13,340	10,738	4,060	3,560	1,118	49,639	103,201	48%
East California	70	13,042	7,973	5,477	0	0	3,722	30,215	95,053	32%
Fairfax	40	14,732	11,648	7,741	0	0	1,477	35,599	54,316	66%
Fairview	34	4,848	3,329	3,022	0	0	0	11,198	46,169	24%
Faith Avenue	34	13,062	8,485	6,670	0	0	1,959	30,175	46,169	65%
Franklin	24	5,953	4,296	2,617	2,315	3,846	0	19,028	32,590	58%
Heritage Park	34	12,084	10,752	7,261	0	0	1,992	32,089	46,169	70%
Home Base	225	24,130	21,418	14,268	11,636	6,081	0	77,533	152,764	51%
Lamont	34	9,115	5,854	3,225	0	0	790	18,984	46,169	41%
Lost Hills	20	3,195	1,763	1,560	0	0	75	6,594	27,158	24%
Martha J. Morgan	83	27,956	22,725	13,972	0	0	3,690	68,343	112,706	61%
McFarland	24	5,400	4,732	1,711	0	0	0	11,843	32,590	36%
Mojave	34	5,884	2,935	1,109	0	0	0	9,928	46,169	22%
Noble	34	7,130	5,708	3,486	0	0	3,304	19,627	46,169	43%
Oasis	57	6,568	6,949	2,245	0	0	566	16,329	77,401	21%
Oildale	34	9,626	7,108	3,628	0	0	0	20,362	46,169	44%
Pacific	62	12,190	9,953	6,959	5,247	672	3,385	38,406	84,190	46%
Pete H. Parra	112	18,018	17,785	14,195	9,771	9,835	0	69,604	152,085	46%
Pioneer	34	8,234	6,887	3,547	0	0	0	18,668	46,169	40%
Planz	34	12,344	9,988	4,851	0	0	481	27,665	46,169	60%
Primeros Pasos	76	13,509	11,897	11,322	7,390	7,001	9,055	60,174	103,201	58%
Rafer Johnson	34	7,010	4,290	1,382	0	0	270	12,953	46,169	28%
Roosevelt	34	11,919	10,962	5,653	0	0	0	28,533	46,169	62%
Rosamond	100	22,378	18,460	7,932	0	0	0	48,770	135,791	36%
San Diego Street	48	11,089	10,871	10,601	11,518	7,498	9,673	61,250	65,179	94%
Seibert	34	4,457	4,656	2,920	0	0	1,317	13,349	46,169	29%
Shafter	34	4,257	4,019	2,801	0	0	0	11,077	46,169	24%
Shafter HS/EHS	36	5,894	5,073	4,436	4,041	3,901	3,557	26,901	48,885	55%
Stella Hill's		9,153	7,612	2,720	0	0	0	19,485		
Sterling	122	20,515	17,254	16,347	12,271	5,710	0	72,097	165,664	44%
Stine Road	138	18,162	16,204	19,189	15,050	10,608	0	79,213	187,391	42%
Sunrise Villa	34	17,097	13,051	6,550	0	0	205	36,902	46,169	80%
Taft	78	12,166	8,538	5,262	0	0	1,685	27,650	105,917	26%
Tehachapi	34	8,461	7,372	3,800	0	0	818	20,451	46,169	44%
Vineland	20	7,955	4,026	1,925	0	0	0	13,906	27,158	51%
Virginia	34	9,882	6,594	3,576	0	0	1,662	21,714	46,169	47%
Wesley	60	8,676	5,052	1,900	0	0	1,431	17,059	81,474	21%
Williams	34	8,701	6,370	2,440	0	0	946	18,457	46,169	40%
Willow	72	11,499	9,455	4,751	0	0	918	26,622	97,769	27%
Administrative Services		0	0	0	0	0	0	0	0	NA
Program Services		0	0	0	0	0	0	0	69,535	0%
Policy Council and RPC		125	97	35	9	0	0	266	52,917	1%
SUBTOTAL IN-KIND	**2,369**	**497,283**	**394,206**	**254,538**	**83,309**	**58,711**	**61,108**	**1,349,156**	**3,186,566**	**42%**
State General Child Care*		122,967	102,229	122,920	121,327	88,386	119,879	677,709	967,147	70%
State Preschool*		311,431	230,967	311,406	126,301	96,719	153,409	1,230,233	1,787,756	69%
State Migrant Child Care*		14,552	15,236	29,786	28,140	16,787	22,738	127,238	175,845	72%
SUBTOTAL CA DEPT of ED		**448,950**	**348,432**	**464,112**	**275,769**	**201,891**	**296,026**	**2,035,180**	**2,930,748**	**69%**
GRAND TOTAL		**946,233**	**742,638**	**718,650**	**359,078**	**260,602**	**357,134**	**3,384,336**	**6,117,314**	**55%**

*May include estimates

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start Child Care Partnerships
Budget to Actual Report for the Period Ended August 31, 2017
Interim Year-End Report

Date: September 28, 2017

The following are highlights of the Early Head Start Child Care Partnerships Budget to Actual Report for the period September 1, 2016 through August 31, 2017. Twelve months (100%) of the 12-month budget period have elapsed.

Base Funds
Costs of classroom and curriculum **Supplies** are in excess of budget by $17,285. This amount includes (1) a late shipment that was received after the last day of the prior budget period; (2) a purchase that was originally intended to be charged to the Carryover funds; and (3) additional supplies purchased for the benefit of the Partnerships using savings from the Contractual category.

Staff estimate that by year-end, costs in the **Contractual** category will be under budget by $22,819. This is primarily due to temporary under-enrollment of children earlier in the budget period, which resulted in decreased payments to contractors providing the child care services.

Total base costs overall are at nearly 99% of budget.

Carryover Funds
CAPK staff continue to work with its child care partners to expend the carryover funds for playground improvements, additional classroom and curriculum supplies, building maintenance and repair. The Office of Head Start Region 9 staff recommended that unobligated funds at year-end be carried over to the subsequent year.

Training & Technical Assistance (T&TA)
Overall expenditures are at 96% of budget; staff expect to fully expend these funds by year-end.

Non-Federal Share
With 100% of the year elapsed, total Non-Federal Share is at 118% of budget.

Community Action Partnership of Kern
Early Head Start - Child Care Partnerships
Budget to Actual Report
Budget Period: September 1, 2016 - August 31, 2017
Report Period: September 1, 2016 - August 31, 2017 - Interim Year-End Report
Month 12 of 12 (100%)

Prepared 09/11/2017

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	122,245	127,316	(5,071)	104%	-4%
FRINGE BENEFITS	28,705	28,232	473	98%	2%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	1,650	18,935	(17,285)	1148%	-1048%
CONTRACTUAL	459,322	436,503	22,819	95%	5%
CONSTRUCTION	0	0	0		
OTHER	9,990	9,273	717	93%	7%
INDIRECT	62,184	55,224	6,960	89%	11%
TOTAL BASE FUNDING	**684,096**	**675,484**	**8,612**	**99%**	**1%**

CARRYOVER FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	0	0	0		
FRINGE BENEFITS	0	0	0		
TRAVEL	0	0	0		
EQUIPMENT	115,000	6,336	108,664	6%	94%
SUPPLIES	83,333	109,315	(25,982)	131%	-31%
CONTRACTUAL	0	0	0		
CONSTRUCTION	0	0	0		
OTHER	100,000	0	100,000	0%	100%
INDIRECT	16,667	11,565	5,102	69%	31%
TOTAL CARRYOVER FUNDING	**315,000**	**127,216**	**187,784**	**40%**	**60%**

TRAINING & TECHNICAL ASSISTANCE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
TRAVEL	5,294	12,724	(7,430)	240%	-140%
SUPPLIES	14,706	2,127	12,579	14%	86%
CONTRACTUAL	0	0	0		
OTHER	38,000	41,012	(3,012)	108%	-8%
INDIRECT	5,800	5,586	214	96%	4%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**63,800**	**61,449**	**2,351**	**96%**	**4%**

GRAND TOTAL FEDERAL FUNDS	**1,062,896**	**864,150**	**198,746**	**81%**	**19%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	175,224	206,575	(31,351)	118%	-18%
TOTAL NON-FEDERAL FUNDS	**175,224**	**206,575**	**(31,351)**	**118%**	**-18%**

Centralized Administrative Cost	6.8%
Program Administrative Cost	1.1%
Total Administrative Cost	**7.8%**

Budget reflects Notice of Award #09HP0036-02-02.
Actual expenditures include posted expenditures and estimated adjustments through 08/31/2017.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: San Joaquin Early Head Start
Budget to Actual Report for the Period Ended August 31, 2017

Date: September 28, 2017

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period February 1, 2017 through July 31, 2017. Seven months (58%) of the 12-month budget period have elapsed.

Base Funds

Expenditures in most categories are on track for this point in the budget period.

- Costs of **Travel** associated with monthly support are currently less than budgeted.
- **Supplies**, **Contractual** services, and **Other** costs are incurred as needed, rather than by the month.

Training & Technical Assistance Funds

Overall expenditures are less than the percentage of the budget period elapsed.

- Purchases of **Supplies** are as needed and typically not made evenly throughout the year.
- Budgeted **Other** costs were underestimated. Expenditures in the **Supplies** category will be decreased to compensate. The overall costs charged to Early Head Start Training and Technical assistance will not exceed the grant amount.

Non-Federal Share

Non-Federal Share is at 36% of budget. San Joaquin staff continue to seek community resources and support parent volunteers.

Please note that not all in-kind documentation for the month of August was received in time to include in this report.

Community Action Partnership of Kern
Early Head Start - San Joaquin County
Budget to Actual Report
Budget Period: February 1, 2017 - January 31, 2018
Report Period: February 1, 2017 - August 31, 2017
Month 7 of 12 (58%)

Prepared 09/11/2017

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,096,112	1,628,048	1,468,064	53%	47%
FRINGE BENEFITS	770,067	413,434	356,633	54%	46%
TRAVEL	34,707	7,391	27,316	21%	79%
EQUIPMENT	0	0	0		
SUPPLIES	158,429	100,319	58,110	63%	37%
CONTRACTUAL	24,823	3,427	21,396	14%	86%
CONSTRUCTION	0	0	0		
OTHER	554,550	386,595	167,955	70%	30%
INDIRECT	489,516	246,621	242,895	50%	50%
TOTAL	**5,128,204**	**2,785,836**	**2,342,368**	**54%**	**46%**

TRAINING & TECHNICAL ASSISTANCE FUNDS					
TRAVEL	14,475	9,396	5,079	65%	35%
SUPPLIES	16,404	1,231	15,173	8%	92%
CONTRACTUAL	19,823	11,453	8,371	58%	42%
OTHER	23,005	24,222	(1,217)	105%	-5%
INDIRECT	8,190	4,630	3,560	57%	43%
TOTAL	**81,897**	**50,932**	**30,965**	**62%**	**38%**

GRAND TOTAL EHS FEDERAL FUNDS	**5,210,101**	**2,836,768**	**2,373,333**	**54%**	**46%**

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,282,051	464,028	818,023	36%	64%
TOTAL NON-FEDERAL FUNDS	**1,282,051**	**464,028**	**818,023**	**36%**	**64%**

Centralized Administrative Cost	7.6%
Program Administrative Cost	1.5%
Total Administrative Cost	**9.1%**

Budget reflects Notice of Award #09CH010071-03-02
Actual expenditures include posted expenditures and estimated adjustments through 08/31/2017

Community Action Partnership of Kern
San Joaquin Early Head Start
Non-Federal Share and In-Kind
Budget Period: February 1, 2017 through January 31, 2018
Report for period ending August 2017 (Month 7 of 12)

Percent of year elapsed: 58%

LOCATION	FUNDED ENROLLMENT	Feb	March	April	May	June	July	Aug	YTD Totals	IN-KIND GOAL	% OF GOAL MET
4th Street	24	8,398	8,489	7,478	9,488	6,843	4,302	600	45,598	126,539	36%
California Street	24	11,719	12,634	8,450	8,120	7,746	56	5,143	53,868	126,539	43%
Chrisman	30	8,771	9,937	11,674	12,307	8,824	149	151	51,812	158,174	33%
Home Base - Lodi	35	6,975	8,762	9,482	7,926	6,223	1,038	0	40,405	92,268	44%
Home Base - Manteca	12	3,607	3,791	5,304	4,625	3,449	0	45	20,820	31,635	66%
Home Base - Stockton	90	13,421	16,503	18,909	16,360	12,571	3,520	0	81,284	237,260	34%
Home Base - Tracy	12	2,053	2,522	2,553	3,812	2,344	0	0	13,284	31,635	42%
Kennedy	16	1,654	924	705	1,193	1,234	836	1,028	7,574	84,359	9%
Lodi UCC	30	5,167	4,343	4,417	7,737	4,793	4,892	4,994	36,342	158,174	23%
St. Mary's	16	2,627	4,100	6,543	4,687	3,676	2,845	0	24,480	84,359	29%
Walnut	24	2,084	11,779	7,270	5,354	2,459	2,145	75	31,166	126,539	25%
Administrative Services		0	0	0	0	0	0	0	0	0	
Program Services		80	1,807	1,283	29,539	21,951	2,240	0	56,900	21,858	260%
Policy Council		199	127	132	27	11	0	0	495	2,713	18%
SUBTOTAL IN-KIND	**313**	**66,752**	**85,719**	**84,199**	**111,175**	**82,124**	**22,023**	**12,036**	**464,028**	**1,282,051**	**36%**

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2017-2018

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2017	$ 9,688.00	$ 544.82	$ 544.82	$ 9,143.18	8%	6%
APRIL 2017	$ 9,143.18	$ 925.24	$ 1,470.06	$ 8,217.94	17%	15%
MAY 2017	$ 8,217.94	$ 522.51	$ 1,992.57	$ 7,695.43	25%	21%
JUNE 2017	$ 7,695.43	$ 725.13	$ 2,717.70	$ 6,970.30	33%	28%
JULY 2017	$ 6,970.30	$ 346.97	$ 3,064.67	$ 6,623.33	42%	32%
AUGUST 2017	$ 6,623.33	$ 252.43	$ 3,317.10	$ 6,370.90	50%	34%
SEPTEMBER 2017	$ 6,370.90		$ 3,317.10	$ 6,370.90	58%	
OCTOBER 2017	$ 6,370.90		$ 3,317.10	$ 6,370.90	67%	
NOVEMBER 2017	$ 6,370.90		$ 3,317.10	$ 6,370.90	75%	
DECEMBER 2017	$ 6,370.90		$ 3,317.10	$ 6,370.90	83%	
JANUARY 2018	$ 6,370.90		$ 3,317.10	$ 6,370.90	92%	
FEBRUARY 2018	$ 6,370.90		$ 3,317.10	$ 6,370.90	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2017	$ 1,162.00	$ 88.67	$ 88.67	$ 1,073.33	8%	8%
APRIL 2017	$ 1,073.33	$ 149.15	$ 237.82	$ 924.18	17%	20%
MAY 2017	$ 924.18	$ 85.02	$ 322.84	$ 839.16	25%	28%
JUNE 2017	$ 839.16	$ 118.03	$ 440.87	$ 721.13	33%	38%
JULY 2017	$ 721.13	$ 56.49	$ 497.36	$ 664.64	42%	43%
AUGUST 2017	$ 664.64	$ 41.09	$ 538.45	$ 623.55	50%	46%
SEPTEMBER 2017	$ 623.55		$ 538.45	$ 623.55	58%	
OCTOBER 2017	$ 623.55		$ 538.45	$ 623.55	67%	
NOVEMBER 2017	$ 623.55		$ 538.45	$ 623.55	75%	
DECEMBER 2017	$ 623.55		$ 538.45	$ 623.55	83%	
JANUARY 2018	$ 623.55		$ 538.45	$ 623.55	92%	
FEBRUARY 2018	$ 623.55		$ 538.45	$ 623.55	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2017-2018

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2017	$ 500.00	$ 6.96	$ 6.96	$ 493.04	8%	1%
MARCH 2017	$ 493.04	$ -	$ 6.96	$ 493.04	17%	1%
APRIL 2017	$ 493.04	$ 17.66	$ 24.62	$ 475.38	25%	5%
MAY 2017	$ 475.38	$ 8.03	$ 32.65	$ 467.35	33%	7%
JUNE 2017	$ 467.35	$ -	$ 32.65	$ 467.35	42%	7%
JULY 2017	$ 467.35	$ 16.06	$ 48.71	$ 451.29	50%	10%
AUGUST 2017	$ 451.29	$ -	$ 48.71	$ 451.29	58%	10%
SEPTEMBER 2017	$ 451.29		$ 48.71	$ 451.29	67%	
OCTOBER 2017	$ 451.29		$ 48.71	$ 451.29	75%	
NOVEMBER 2017	$ 451.29		$ 48.71	$ 451.29	83%	
DECEMBER 2017	$ 451.29		$ 48.71	$ 451.29	92%	
JANUARY 2018	$ 451.29		$ 48.71	$ 451.29	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2016	$ -	$ 6.48	$ 6.48	$ (6.48)	8%	1%
OCTOBER 2016	$ (6.48)	$ 102.42	$ 108.90	$ (108.90)	17%	22%
NOVEMBER 2016	$ (108.90)	$ -	$ 108.90	$ (108.90)	25%	22%
DECEMBER 2016	$ (108.90)	$ -	$ 108.90	$ (108.90)	33%	22%
JANUARY 2017	$ (108.90)	$ 37.03	$ 145.93	$ (145.93)	42%	29%
FEBRUARY 2017	$ (145.93)	$ 20.19	$ 166.12	$ (166.12)	50%	33%
MARCH 2017	$ (166.12)	$ -	$ 166.12	$ (166.12)	58%	33%
APRIL 2017	$ (166.12)	$ -	$ 166.12	$ (166.12)	67%	33%
MAY 2017	$ (166.12)	$ 60.58	$ 226.70	$ (226.70)	75%	45%
JUNE 2017	$ (226.70)	$ -	$ 226.70	$ (226.70)	83%	45%
JULY 2017	$ (226.70)	$ 32.39	$ 259.09	$ (259.09)	92%	52%
AUGUST 2017	$ (259.09)	$ 31.89	$ 290.98	$ (290.98)	100%	58%

Prepared by Donna Holland
September 13, 2017

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NINOS
2017-2018

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCENTAJE DEL ANO TRANSCURRIDO	PORCENTAJE DEL PRESUPUESTO QUE SE GASTO
MARZO DEL 2017	$ 9,688.00	$ 544.82	$ 544.82	$ 9,143.18	8%	6%
ABRIL DEL 2017	$ 9,143.18	$ 925.24	$ 1,470.06	$ 8,217.94	17%	15%
MAYO DEL 2017	$ 8,217.94	$ 522.51	$ 1,992.57	$ 7,695.43	25%	21%
JUNIO DEL 2017	$ 7,695.43	$ 725.13	$ 2,717.70	$ 6,970.30	33%	28%
JULIO DEL 2017	$ 6,970.30	$ 346.97	$ 3,064.67	$ 6,623.33	42%	32%
AGOSTO DEL 2017	$ 6,623.33	$ 252.43	$ 3,317.10	$ 6,370.90	50%	34%
SEPTIEMBRE DEL 2017	$ 6,370.90	$ -	$ 3,317.10	$ 6,370.90	58%	
OCTUBRE DEL 2017	$ 6,370.90	$ -	$ 3,317.10	$ 6,370.90	67%	
NOVIEMBRE DEL 2017	$ 6,370.90	$ -	$ 3,317.10	$ 6,370.90	75%	
DICIEMBRE DEL 2017	$ 6,370.90	$ -	$ 3,317.10	$ 6,370.90	83%	
ENERO DEL 2018	$ 6,370.90	$ -	$ 3,317.10	$ 6,370.90	92%	
FEBRERO DEL 2018	$ 6,370.90	$ -	$ 3,317.10	$ 6,370.90	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCENTAJE DEL ANO TRANSCURRIDO	PORCENTAJE DEL PRESUPUESTO QUE SE GASTO
MARZO DEL 2017	$ 1,162.00	$ 88.67	$ 88.67	$ 1,073.33	8%	8%
ABRIL DEL 2017	$ 1,073.33	$ 149.15	$ 237.82	$ 924.18	17%	20%
MAYO DEL 2017	$ 924.18	$ 85.02	$ 322.84	$ 839.16	25%	28%
JUNIO DEL 2017	$ 839.16	$ 118.03	$ 440.87	$ 721.13	33%	38%
JULIO DEL 2017	$ 721.13	$ 56.49	$ 497.36	$ 664.64	42%	43%
AGOSTO DEL 2017	$ 664.64	$ 41.09	$ 538.45	$ 623.55	50%	46%
SEPTIEMBRE DEL 2017	$ 623.55	$ -	$ 538.45	$ 623.55	58%	
OCTUBRE DEL 2017	$ 623.55	$ -	$ 538.45	$ 623.55	67%	
NOVIEMBRE DEL 2017	$ 623.55	$ -	$ 538.45	$ 623.55	75%	
DICIEMBRE DEL 2017	$ 623.55	$ -	$ 538.45	$ 623.55	83%	
ENERO DEL 2018	$ 623.55	$ -	$ 538.45	$ 623.55	92%	
FEBRERO DEL 2018	$ 623.55	$ -	$ 538.45	$ 623.55	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NINOS
2017-2018

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2017	$ 500.00	$ 6.96	$ 6.96	$ 493.04	8%	1%
MARZO DEL 2017	$ 493.04	$ -	$ -	$ 493.04	17%	1%
ABRIL DEL 2017	$ 493.04	$ 17.66	$ 17.66	$ 475.38	25%	5%
MAYO DEL 2017	$ 475.38	$ 8.03	$ 8.03	$ 467.35	33%	7%
JUNIO DEL 2017	$ 467.35	$ -	$ -	$ 467.35	42%	7%
JULIO DEL 2017	$ 467.35	$ 16.06	$ 16.06	$ 451.29	50%	10%
AGOSTO DEL 2017	$ 451.29	$ -	$ -	$ 451.29	58%	10%
SEPTIEMBRE DEL 2017	$ 451.29	$ -	$ -	$ 451.29	67%	
OCTUBRE DEL 2017	$ 451.29	$ -	$ -	$ 451.29	75%	
NOVIEMBRE DEL 2017	$ 451.29	$ -	$ -	$ 451.29	83%	
DICIEMBRE DEL 2017	$ 451.29	$ -	$ -	$ 451.29	92%	
ENERO DEL 2018	$ 451.29	$ -	$ -	$ 451.29	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
SEPTIEMBRE DEL 2016	$ -	$ 6.48	$ 6.48	$ (6.48)	8%	1%
OCTUBRE DEL 2016	$ (6.48)	$ 102.42	$ 102.42	$ (108.90)	17%	22%
NOVIEMBRE DEL 2016	$ (108.90)	$ -	$ -	$ (108.90)	25%	22%
DICIEMBRE DEL 2016	$ (108.90)	$ -	$ -	$ (108.90)	33%	22%
ENERO DEL 2017	$ (108.90)	$ 37.03	$ 37.03	$ (145.93)	42%	29%
FEBRERO DEL 2017	$ (145.93)	$ 20.19	$ 20.19	$ (166.12)	50%	33%
MARZO DEL 2017	$ (166.12)	$ -	$ -	$ (166.12)	58%	33%
ABRIL DEL 2017	$ (166.12)	$ -	$ -	$ (166.12)	67%	33%
MAYO DEL 2017	$ (166.12)	$ 60.58	$ 60.58	$ (226.70)	75%	45%
JUNIO DEL 2017	$ (226.70)	$ -	$ -	$ (226.70)	83%	45%
JULIO DEL 2017	$ (226.70)	$ 32.39	$ 32.39	$ (259.09)	92%	52%
AGOSTO DEL 2017	$ (259.09)	$ 31.89	$ 31.89	$ (290.98)	100%	58%

Preparado por Donna Holland
13 de septiembre 2017

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2017-2018

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2017	$ 37,352.00	$ 235.96	$ 235.96	$ 37,116.04	8%	1%
APRIL 2017	$ 37,116.04	$ 686.70	$ 922.66	$ 36,429.34	17%	2%
MAY 2017	$ 36,429.34	$ 327.14	$ 1,249.80	$ 36,102.20	25%	3%
JUNE 2017	$ 36,102.20	$ 248.98	$ 1,498.78	$ 35,853.22	33%	4%
JULY 2017	$ 35,853.22	$ 165.70	$ 1,664.48	$ 35,687.52	42%	4%
AUGUST 2017	$ 35,687.52	$ 224.38	$ 1,888.86	$ 35,463.14	50%	5%
SEPTEMBER 2017	$ 35,463.14		$ 1,888.86	$ 35,463.14	58%	
OCTOBER 2017	$ 35,463.14		$ 1,888.86	$ 35,463.14	67%	
NOVEMBER 2017	$ 35,463.14		$ 1,888.86	$ 35,463.14	75%	
DECEMBER 2017	$ 35,463.14		$ 1,888.86	$ 35,463.14	83%	
JANUARY 2018	$ 35,463.14		$ 1,888.86	$ 35,463.14	92%	
FEBRUARY 2018	$ 35,463.14		$ 1,888.86	$ 35,463.14	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2017	$ 6,038.00	$ 36.79	$ 36.79	$ 6,001.21	8%	1%
APRIL 2017	$ 6,001.21	$ 111.80	$ 148.59	$ 5,889.41	17%	2%
MAY 2017	$ 5,889.41	$ 36.86	$ 185.45	$ 5,852.55	25%	3%
JUNE 2017	$ 5,852.55	$ 40.52	$ 225.97	$ 5,812.03	33%	4%
JULY 2017	$ 5,812.03	$ 26.98	$ 252.95	$ 5,785.05	42%	4%
AUGUST 2017	$ 5,785.05	$ 36.53	$ 289.48	$ 5,748.52	50%	5%
SEPTEMBER 2017	$ 5,748.52		$ 289.48	$ 5,748.52	58%	
OCTOBER 2017	$ 5,748.52		$ 289.48	$ 5,748.52	67%	
NOVEMBER 2017	$ 5,748.52		$ 289.48	$ 5,748.52	75%	
DECEMBER 2017	$ 5,748.52		$ 289.48	$ 5,748.52	83%	
JANUARY 2018	$ 5,748.52		$ 289.48	$ 5,748.52	92%	
FEBRUARY 2018	$ 5,748.52		$ 289.48	$ 5,748.52	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2017-2018

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2017	$ 8,550.00	$ 78.95	$ 78.95	$ 8,471.05	8%	1%
MARCH 2017	$ 8,471.05	$ 50.60	$ 129.55	$ 8,420.45	17%	2%
APRIL 2017	$ 8,420.45	$ 31.84	$ 161.39	$ 8,388.61	25%	2%
MAY 2017	$ 8,388.61	$ 60.71	$ 222.10	$ 8,327.90	33%	3%
JUNE 2017	$ 8,327.90	$ 74.02	$ 296.12	$ 8,253.88	42%	3%
JULY 2017	$ 8,253.88	$ 50.66	$ 346.78	$ 8,203.22	50%	4%
AUGUST 2017	$ 8,203.22	$ 55.00	$ 401.78	$ 8,148.22	58%	5%
SEPTEMBER 2017	$ 8,148.22		$ 401.78	$ 8,148.22	67%	
OCTOBER 2017	$ 8,148.22		$ 401.78	$ 8,148.22	75%	
NOVEMBER 2017	$ 8,148.22		$ 401.78	$ 8,148.22	83%	
DECEMBER 2017	$ 8,148.22		$ 401.78	$ 8,148.22	92%	
JANUARY 2018	$ 8,148.22		$ 401.78	$ 8,148.22	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2016	$ 560.00	$ 25.00	$ 25.00	$ 535.00	8%	4%
OCTOBER 2016	$ 535.00	$ 11.16	$ 36.16	$ 523.84	17%	6%
NOVEMBER 2016	$ 523.84	$ 41.79	$ 77.95	$ 482.05	25%	14%
DECEMBER 2016	$ 482.05	$ 16.74	$ 94.69	$ 465.31	33%	17%
JANUARY 2017	$ 465.31	$ 42.07	$ 136.76	$ 423.24	42%	24%
FEBRUARY 2017	$ 423.24	$ 15.92	$ 152.68	$ 407.32	50%	27%
MARCH 2017	$ 407.32	$ 13.25	$ 165.93	$ 394.07	58%	30%
APRIL 2017	$ 394.07	$ 24.62	$ 190.55	$ 369.45	67%	34%
MAY 2017	$ 369.45	$ 39.96	$ 230.51	$ 329.49	75%	41%
JUNE 2017	$ 329.49	$ -	$ 230.51	$ 329.49	83%	41%
JULY 2017	$ 329.49	$ -	$ 230.51	$ 329.49	92%	41%
AUGUST 2017	$ 329.49	$ -	$ 230.51	$ 329.49	100%	41%

Prepared by Donna Holland
September 13, 2017

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2017-2018

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCENTAJE DEL ANO TRANSCURRIDO	PORCENTAJE DEL PRESUPUESTO QUE SE GASTO
MARZO DEL 2017	$ 37,352.00	$ 235.96	$ 235.96	$ 37,116.04	8%	1%
ABRIL DEL 2017	$ 37,116.04	$ 686.70	$ 922.66	$ 36,429.34	17%	2%
MAYO DEL 2017	$ 36,429.34	$ 327.14	$ 1,249.80	$ 36,102.20	25%	3%
JUNIO DEL 2017	$ 36,102.20	$ 248.98	$ 1,498.78	$ 35,853.22	33%	4%
JULIO DEL 2017	$ 35,853.22	$ 165.70	$ 1,664.48	$ 35,687.52	42%	4%
AGOSTO DEL 2017	$ 35,687.52	$ 224.38	$ 1,888.86	$ 35,463.14	50%	5%
SEPTIEMBRE DEL 2017	$ 35,463.14	$ -	$ 1,888.86	$ 35,463.14	58%	
OCTUBRE DEL 2017	$ 35,463.14	$ -	$ 1,888.86	$ 35,463.14	67%	
NOVIEMBRE DEL 2017	$ 35,463.14	$ -	$ 1,888.86	$ 35,463.14	75%	
DICIEMBRE DEL 2017	$ 35,463.14	$ -	$ 1,888.86	$ 35,463.14	83%	
ENERO DEL 2018	$ 35,463.14	$ -	$ 1,888.86	$ 35,463.14	92%	
FEBRERO DEL 2018	$ 35,463.14	$ -	$ 1,888.86	$ 35,463.14	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCENTAJE DEL ANO TRANSCURRIDO	PORCENTAJE DEL PRESUPUESTO QUE SE GASTO
MARZO DEL 2017	$ 6,038.00	$ 36.79	$ 36.79	$ 6,001.21	8%	1%
ABRIL DEL 2017	$ 6,001.21	$ 111.80	$ 148.59	$ 5,889.41	17%	2%
MAYO DEL 2017	$ 5,889.41	$ 36.86	$ 185.45	$ 5,852.55	25%	3%
JUNIO DEL 2017	$ 5,852.55	$ 40.52	$ 225.97	$ 5,812.03	33%	4%
JULIO DEL 2017	$ 5,812.03	$ 26.98	$ 252.95	$ 5,785.05	42%	4%
AGOSTO DEL 2017	$ 5,785.05	$ 36.53	$ 289.48	$ 5,748.52	50%	5%
SEPTIEMBRE DEL 2017	$ 5,748.52	$ -	$ 289.48	$ 5,748.52	58%	
OCTUBRE DEL 2017	$ 5,748.52	$ -	$ 289.48	$ 5,748.52	67%	
NOVIEMBRE DEL 2017	$ 5,748.52	$ -	$ 289.48	$ 5,748.52	75%	
DICIEMBRE DEL 2017	$ 5,748.52	$ -	$ 289.48	$ 5,748.52	83%	
ENERO DEL 2018	$ 5,748.52	$ -	$ 289.48	$ 5,748.52	92%	
FEBRERO DEL 2018	$ 5,748.52	$ -	$ 289.48	$ 5,748.52	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2017-2018

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2016	$ 8,550.00	$ 78.95	$ 78.95	$ 8,471.05	8%	1%
MARZO DEL 2016	$ 8,471.05	$ 50.60	$ 129.55	$ 8,420.45	17%	2%
ABRIL DEL 2016	$ 8,420.45	$ 31.84	$ 161.39	$ 8,388.61	25%	2%
MAYO DEL 2016	$ 8,388.61	$ 60.71	$ 222.10	$ 8,327.90	33%	3%
JUNIO DEL 2016	$ 8,327.90	$ 74.02	$ 296.12	$ 8,253.88	42%	3%
JULIO DEL 2016	$ 8,253.88	$ 50.66	$ 346.78	$ 8,203.22	50%	4%
AGOSTO DEL 2016	$ 8,203.22	$ 55.00	$ 401.78	$ 8,148.22	58%	5%
SEPTIEMBRE DEL 2016	$ 8,148.22	$ -	$ 401.78	$ 8,148.22	67%	
OCTUBRE DEL 2016	$ 8,148.22	$ -	$ 401.78	$ 8,148.22	75%	
NOVIEMBRE DEL 2016	$ 8,148.22	$ -	$ 401.78	$ 8,148.22	83%	
DICIEMBRE DEL 2016	$ 8,148.22	$ -	$ 401.78	$ 8,148.22	92%	
ENERO DEL 2017	$ 8,148.22	$ -	$ 401.78	$ 8,148.22	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
SEPTIEMBRE DEL 2016	$ 560.00	$ 25.00	$ 25.00	$ 535.00	8%	4%
OCTUBRE DEL 2016	$ 535.00	$ 11.16	$ 36.16	$ 523.84	17%	6%
NOVIEMBRE DEL 2016	$ 523.84	$ 41.79	$ 77.95	$ 482.05	25%	14%
DICIEMBRE DEL 2016	$ 482.05	$ 16.74	$ 94.69	$ 465.31	33%	17%
ENERO DEL 2017	$ 465.31	$ 42.07	$ 136.76	$ 423.24	42%	24%
FEBRERO DEL 2017	$ 423.24	$ 15.92	$ 152.68	$ 407.32	50%	27%
MARZO DEL 2017	$ 407.32	$ 13.25	$ 165.93	$ 394.07	58%	30%
ABRIL DEL 2017	$ 394.07	$ 24.62	$ 190.55	$ 369.45	67%	34%
MAYO DEL 2017	$ 369.45	$ 39.96	$ 230.51	$ 329.49	75%	41%
JUNIO DEL 2017	$ 329.49	$ -	$ 230.51	$ 329.49	83%	41%
JULIO DEL 2017	$ 329.49	$ -	$ 230.51	$ 329.49	92%	41%
AGOSTO DEL 2017	$ 329.49	$ -	$ 230.51	$ 329.49	100%	41%

Preparado por Donna Holland
13 de septiembre 2017

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT MEALS Prepared by Central Kitchen
2017-2018

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2017	$ 20,300.00	$ 1,533.71	$ 1,533.71	$ 18,766.29	8%	8%
APRIL 2017	$ 18,766.29	$ 1,527.61	$ 3,061.32	$ 17,238.68	17%	15%
MAY 2017	$ 17,238.68	$ 18.09	$ 3,079.41	$ 17,220.59	25%	15%
JUNE 2017	$ 17,220.59	$ -	$ 3,079.41	$ 17,220.59	33%	15%
JULY 2017	$ 17,220.59	$ 336.66	$ 3,416.07	$ 16,883.93	42%	17%
AUGUST 2017	$ 16,883.93	$ 1,139.27	$ 4,555.34	$ 15,744.66	50%	22%
SEPTEMBER 2017	$ 15,744.66		$ 4,555.34	$ 15,744.66	58%	
OCTOBER 2017	$ 15,744.66		$ 4,555.34	$ 15,744.66	67%	
NOVEMBER 2017	$ 15,744.66		$ 4,555.34	$ 15,744.66	75%	
DECEMBER 2017	$ 15,744.66		$ 4,555.34	$ 15,744.66	83%	
JANUARY 2018	$ 15,744.66		$ 4,555.34	$ 15,744.66	92%	
FEBRUARY 2018	$ 15,744.66		$ 4,555.34	$ 15,744.66	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2017	$ 2,800.00	$ 248.99	$ 248.99	$ 2,551.01	8%	9%
APRIL 2017	$ 2,551.01	$ 245.67	$ 494.66	$ 2,305.34	17%	18%
MAY 2017	$ 2,305.34	$ 2.70	$ 497.36	$ 2,302.64	25%	18%
JUNE 2017	$ 2,302.64	$ -	$ 497.36	$ 2,302.64	33%	18%
JULY 2017	$ 2,302.64	$ 54.82	$ 552.18	$ 2,247.82	42%	20%
AUGUST 2017	$ 2,247.82	$ 185.46	$ 737.64	$ 2,062.36	50%	26%
SEPTEMBER 2017	$ 2,062.36		$ 737.64	$ 2,062.36	58%	
OCTOBER 2017	$ 2,062.36		$ 737.64	$ 2,062.36	67%	
NOVEMBER 2017	$ 2,062.36		$ 737.64	$ 2,062.36	75%	
DECEMBER 2017	$ 2,062.36		$ 737.64	$ 2,062.36	83%	
JANUARY 2018	$ 2,062.36		$ 737.64	$ 2,062.36	92%	
FEBRUARY 2018	$ 2,062.36		$ 737.64	$ 2,062.36	100%	

Prepared by Donna Holland
September 13, 2017

COMMUNITY ACTION PARTNERSHIP OF KERN
COMIDAS DE LOS PADRES - Prepared by Central Kitchen
2017-2018

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2017	$ 20,300.00	$ 1,533.71	$ 1,533.71	$ 18,766.29	8%	8%
ABRIL DEL 2017	$ 18,766.29	$ 1,527.61	$ 3,061.32	$ 17,238.68	17%	15%
MAYO DEL 2017	$ 17,238.68	$ 18.09	$ 3,079.41	$ 17,220.59	25%	15%
JUNIO DEL 2017	$ 17,220.59	$ -	$ 3,079.41	$ 17,220.59	33%	15%
JULIO DEL 2017	$ 17,220.59	$ 336.66	$ 3,416.07	$ 16,883.93	42%	17%
AGOSTO DEL 2017	$ 16,883.93	$ 1,139.27	$ 4,555.34	$ 15,744.66	50%	22%
SEPTIEMBRE DEL 2017	$ 15,744.66	$ -	$ 4,555.34	$ 15,744.66	58%	
OCTUBRE DEL 2017	$ 15,744.66	$ -	$ 4,555.34	$ 15,744.66	67%	
NOVIEMBRE DEL 2017	$ 15,744.66	$ -	$ 4,555.34	$ 15,744.66	75%	
DICIEMBRE DEL 2017	$ 15,744.66	$ -	$ 4,555.34	$ 15,744.66	83%	
ENERO DEL 2018	$ 15,744.66	$ -	$ 4,555.34	$ 15,744.66	92%	
FEBRERO DEL 2018	$ 15,744.66	$ -	$ 4,555.34	$ 15,744.66	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2017	$ 2,800.00	$ 248.99	$ 248.99	$ 2,551.01	8%	9%
ABRIL DEL 2017	$ 2,551.01	$ 245.67	$ 494.66	$ 2,305.34	17%	18%
MAYO DEL 2017	$ 2,305.34	$ 2.70	$ 497.36	$ 2,302.64	25%	18%
JUNIO DEL 2017	$ 2,302.64	$ -	$ 497.36	$ 2,302.64	33%	18%
JULIO DEL 2017	$ 2,302.64	$ 54.82	$ 552.18	$ 2,247.82	42%	20%
AGOSTO DEL 2017	$ 2,247.82	$ 185.46	$ 737.64	$ 2,062.36	50%	26%
SEPTIEMBRE DEL 2017	$ 2,062.36	$ -	$ 737.64	$ 2,062.36	58%	
OCTUBRE DEL 2017	$ 2,062.36	$ -	$ 737.64	$ 2,062.36	67%	
NOVIEMBRE DEL 2017	$ 2,062.36	$ -	$ 737.64	$ 2,062.36	75%	
DICIEMBRE DEL 2017	$ 2,062.36	$ -	$ 737.64	$ 2,062.36	83%	
ENERO DEL 2018	$ 2,062.36	$ -	$ 737.64	$ 2,062.36	92%	
FEBRERO DEL 2018	$ 2,062.36	$ -	$ 737.64	$ 2,062.36	100%	

Preparado por Donna Holland
13 de septiembre 2017

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	**Month/Year:** August 2017
Program/Work Unit: Head Start/Early Head Start	**Program Manager/Supervisor:** Jerry Meade/ Donna Holland
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Enrollment	Funded	Actual
Head Start Kern	August 2017	2,041	1,552
Early Head Start Kern	August 2017	328	336
Early Head Start Partnership	August 2017	56	65
Early Head Start San Joaquin	August 2017	313	322
TOTAL Funded Enrollment		**2,738**	**2,275**
Children with Disabilities		**Goal**	**Actual**
Head Start Kern	Identified as having an IEP	10%	6%
Early Head Start Kern	Identified as having an IFSP	10%	10%
Early Head Start Partnership	Identified as having an IFSP	10%	2%
Early Head Start San Joaquin	Identified as having an IFSP	10%	14%
Over Income		**Goal**	**Actual**
Head Start Kern	Within 100% and 130% of Federal Poverty Rate	<10%	5%
Early Head Start Kern	Within 100% and 130% of Federal Poverty Rate	<10%	4%
Early Head Start Partnership	Within 100% and 130% of Federal Poverty Rate	<10%	8%
Early Head Start San Joaquin	Within 100% and 130% of Federal Poverty Rate	<10%	5%
Average Daily Attendance (Program Wide >85%)		98%	

Meals Served						
Total Meals Requested			Meals Allocated		% of Meals Served	
by: Central Kitchen	by: Vendor Kitchens	Total Meals Prepared	to: CACFP/USDA	to: HS/EHS	August 2016	August 2017
55,390	12,754	68,144	46,691	21,453	71%	78%

Other: We had 12 Centers with 100% attendance for August: Alberta Dillard, Alicante, Casa Loma, Fairview Lost Hills, Planz, San Diego, Seibert, Sunrise Villa, Tehachapi, Vineland, Wesley

Total Division Staffing: Currently employed in Head Start: 594
Vacant Positions: 14
Currently out on Leave: 76

Program Updates: All Programs back in session for 2017/2018 school year.

COMMUNITY ACTION PARTNERSHIP OF KERN

MEMORANDUM

To: Family Service workers, Home Base Educators, Center Directors, Home Base Supervisors

Cc: Yolanda Gonzales, Director of Head Start/State Child Development, Pam Pritchard, Assistant Director of Program, Jerry Meade, Program Design & Management Administrator, Donna Holland, Fiscal Administrator, Program Managers, Christine Anami, Chief Financial Officer

From: Janelle Gonzalez, Program Governance Coordinator J. Gonzalez

Date: September 05, 2017

Subject: Allowable Cost for Mileage & Childcare Reimbursement

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Head Start Performance Standard 1301.3 (e) states a program must enable low-income members to participate fully in their policy council or policy committee responsibilities by providing, if necessary, reimbursements for reasonable expense incurred by the low-income members.

Performance Standards for parent committees are outlined under 1301.4, and have no requirement for reimbursement. Therefore, the cost of mileage and child care reimbursements to parents attending center or home-based parent meetings is considered unallowable to the Head Start grant.

As of September 1, 2017, mileage and childcare reimbursements will no longer be provided to parents when attending monthly Parent Meetings.

Mileage and Childcare Reimbursements will continue to be provided to support any parent attending a Governance function of the program which includes the Regional Parent Committee Meetings, Policy Council Meetings and/or Policy Council Subcommittee Meetings.

"THE GREATEST GIFT TO GIVE TO THE PEOPLE YOU LOVE IS YOUR RECOVERY."



Join us for a celebration of recovery including food, games, and fun for the whole family!

National Recovery Month

Prevention Works · Treatment is Effective · People Recover

SEPTEMBER 2017

Saturday, September 30th
10:30 am to 1:30 pm
Mill Creek Park (500 19th St.)

Celebrate Recovery!

Strengthening Families and Communities

ELDORADO COMMUNITY SERVICE CENTERS
AHS AMERICAN HEALTH SERVICES
OCS
STEPS SPECIAL TREATMENT
Bakersfield Recovery Services, Inc
CSO-BHP
BEHAVIORAL HEALTH & RECOVERY

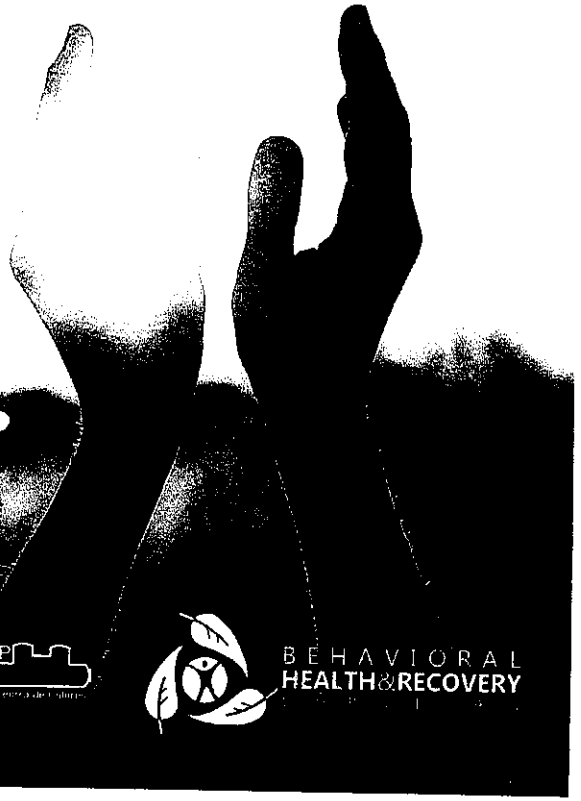
"El regalo más grande que dar a la gente que amas es **tu recuperación.**"



¡Únete a nosotros para una celebración de recuperación, incluyendo comida, juegos y diversión para toda la familia!

Sábado, 30 de septiembre
10:30 a.m. a 1:30 p.m.
Parque Central en Mill Creek
(500 19th St.)

Mes Nacional de la Recuperación
La prevención funciona - El tratamiento es efectivo - Las personas se recuperan
SEPTEMBER 2017



Celebra la Recuperación.
Fortalecimiento de las familias y las comunidades

ELDORADO COMMUNITY SERVICE CENTERS
AHS
CCS
STEPS SPECIAL TREATMENT
Bakersfield Recovery Services, Inc
CSO-BHP
BEHAVIORAL HEALTH&RECOVERY

Rapid Re-Housing

BAKERSFIELD HOMELESS CENTER
A WAY UP

CHCD

Homeless?

Eligibility requirements:

- Sleeping in an Emergency Shelter.
- Sleeping in a place not meant for human habitation; a car, parks, streets, sidewalks and abandoned buildings.
- Staying in hospital 180 days, but was sleeping in an emergency shelter or other place not meant for human habitation, immediately prior to entry into the hospital or institution.
- Graduating from, or timing out of a transitional housing program; and victim of domestic violence.
- Household income must be at or below 50% of Median Income (AMI).



Participants being referred should meet one or more of the following factors and live in rural Kern County:

Discharged within 2 weeks from an institution in which the person has been a resident for more than 180 days including prison, mental health institution-hospital

Sudden and significant loss of income

Mental health and substance abuse issues

Physical disabilities and other chronic health issues, including HIV/AIDS

Homeless in the last 12 months may be chronic homeless

Head of household, completing education, or job training program

Current or past involvement with child welfare, including foster care

Recent traumatic life event, such as death of a spouse or recent health crisis

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Please refer eligible families or individuals to following agencies;

BAKERSFIELD HOMELESS CENTER
A WAY UP

BHC
1600 E. Truxtun Ave.
Bakersfield, CA. 93305
Phone (661) 716-1020 ext. 120
Fax (661) 716-1023

Love INC
Live In the Name of Christ

(661) 325-6838

GBLA
615 California Ave.
Bakersfield, CA. 93304
Phone (661)325-5943
Fax (661) 325-4482

August 10, 2017

Dear Community Partners:

The Kern County Binational Health Week Taskforce, made up of representatives from various organizations, is planning its annual "Health & Resource Fair" at the Hosking Avenue Swap Meet. The focus of these annual Fairs is to continue connecting our community to local health, educational, and well-being community programs and services, some of which may include health screenings (blood pressure, glucose, and cholesterol), adult and children flu shots, and much much more.

Why a swap meet, and why a Friday evening? The Hosking Avenue Swap Meet on Friday evenings has become a family affair where many individuals and families congregate, walk, visit, shop, and eat. On a scheduled basis, Hosking provides entertainment and/or activities to which patrons may choose to participate.

We cordially invite you and your organization to participate in this exciting annual event which will be held on:

Date: Friday, October 27, 2017
Set up: 4:00 - 5 p.m., ready to serve the public by 5:00 p.m.
Event Time: 5:00 – 8:00 p.m.
Location: Hosking Avenue Swap Meet, 1000 E. Hosking Avenue, Bakersfield, California 93307, b*etween Union Avenue and Cottonwood Avenue*
https://www.google.com/maps/place/Kern+County+Marketplace/@35.3002763,-118.9723551,13z/data=!4m3!3m2!1s0x80ea14dbf75bbbaf:0xbe92d5fd9813ef5a!4b1

This is a Free Community Event. In partnership with our host sponsors, Hosking Avenue Swap Meet and the Kern County Marketplace, absolutely **NO** organization or agency is permitted to sell and/or implied to sell any product or service.

Vendor Applications must be received by Thursday, October 19, 2017; please e-mail to Juan Vega, Jr. at vegaj@kerncounty.com. For questions or further assistance, contact me by phone at (661) 868-1212 or by e-mail.

Thank you in advance for your support and participation in this event.

Respectfully,

Juan Vega, Jr.
Binational Health Week Taskforce Member
Kern County Public Health Services Department Representative

Join us for a special presentation of Kaiser Permanente's Educational Theatre STD Prevention Program

WHAT GOES AROUND 10 YEARS

with Spanish scene by scene translation



Saturday, September 30th
10:00 am

Bakersfield College
Indoor Theatre
1801 Panorama Drive
Bakersfield, CA 93305
Free parking in Lot 3 (solar lot)

RSVP:
http://bit.ly/KPSTDPreventionKern

- This program has been selected by Kern High School District to support their STD prevention education curriculum. It will be presented at area high schools starting in November.
- *What Goes Around* provides medically accurate health information teens need to avoid STDs and unplanned pregnancy.
- Since 2007, *What Goes Around* has reached over 530,000 students and adults in over 100 school districts in Southern California.

Kaiser Permanente's Educational Theatre has provided free, innovative health education performances to over six million students, parents, and teachers in Southern California for over 30 years. Our programs support Education Content Standards for California public schools. Through theatre and the performing arts, we educate, engage, and inspire audiences to make healthier choices.

For more information, visit our website at kp.org/educationaltheatre/scal

educational theatre 30 years
KAISER PERMANENTE



Kern County Department of

CHILD SUPPORT SERVICES



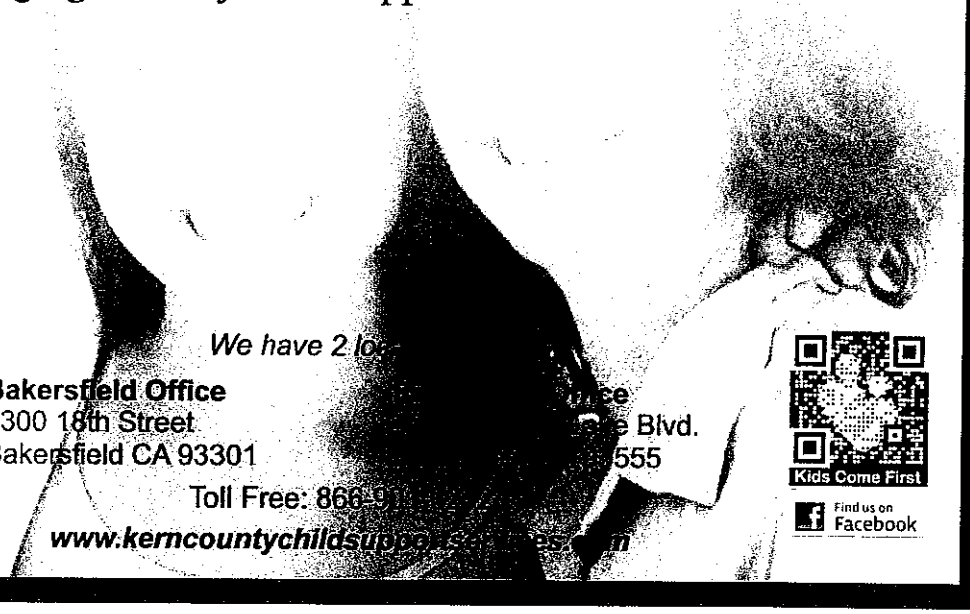
We are bringing our office to you

Community Connections Center
1842 Norwalk, Delano, CA 93215
September 11, October 16, and November 13, 2017
10:00 a.m. - 4:00 p.m.

Child support professionals will be in your neighborhood to assist with your child support needs.

Let us help you with:

- Opening a child support case
- Enforcing child support
- Establishing paternity (legal fatherhood)
- Changing monthly child support amounts



CHILD SUPPORT SERVICES
Kids Come First
Child support creates a better life for children

We have 2 lo

Bakersfield Office
1300 18th Street
Bakersfield CA 93301

ce
e Blvd.
555

Toll Free: 866-9

www.kerncountychildsup

Kids Come First

Find us on Facebook



Kern County Department of

CHILD SUPPORT SERVICES



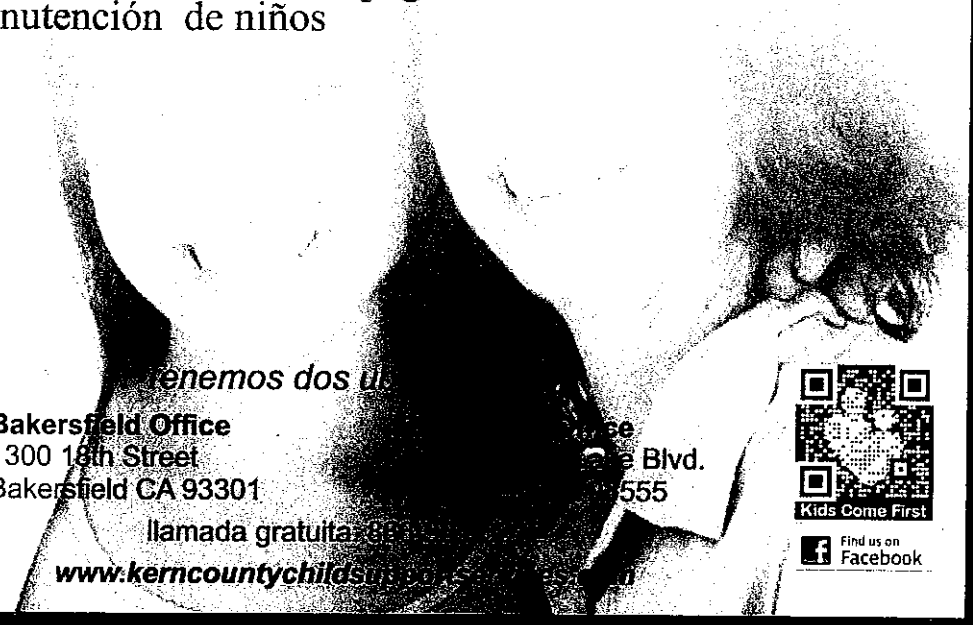
Estamos trayendo nuestra oficina a usted

Community Connections Center
1842 Norwalk, Delano, CA 93215
11 de septembre, 16 de octubre, y 13 de novembre de 2017
10:00 a.m. - 4:00 p.m.

Profesionales de la oficina de manutención de niños estarán en su vecindario para ayudarle con sus necesidades de manutención de niños

Permítanos ayudarle con

- Apertura de un caso de manutención
- Cumplimiento con un orden de manutención
- Establecimiento de paternidad (el padre legal)
- Cambiando la cantidad del pago mensual de manutención de niños



CHILD SUPPORT SERVICES
Kids Come First
Child support creates a better life for children.

Tenemos dos u

Bakersfield Office
1300 18th Street
Bakersfield CA 93301

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e Blvd.
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llamada gratuita:

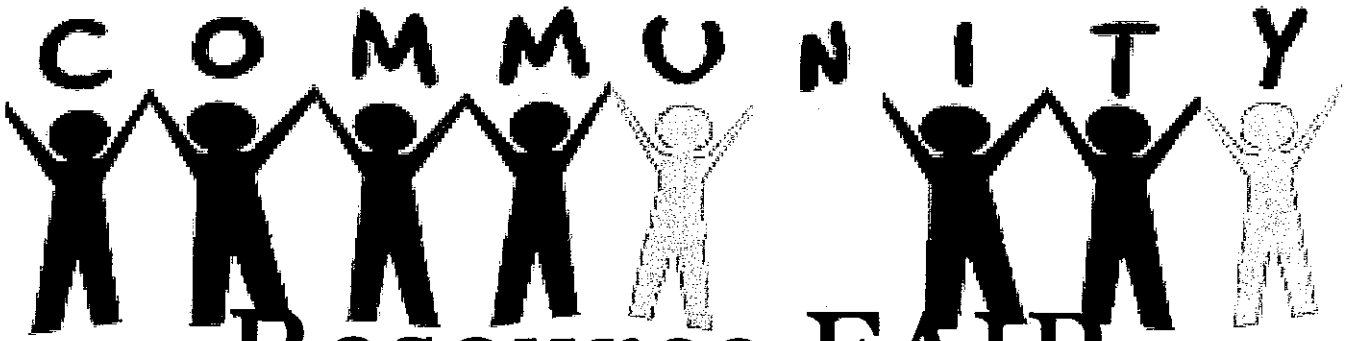
www.kerncountychilds

Kids Come First

Find us on Facebook

Greenfield Family Resource Center

Open House &



Resource FAIR

Community Resource Fair is a FREE One-Day, One-Stop Event to Provide Services and Support for Children and Families.

GREENFIELD FAMILY RESOURCE CENTER

5400 MONITOR ST

THURSDAY, OCTOBER 12, 2017

4:30 - 6:30 PM

- Health & Wellness
- Supportive Services
- Community Resources
- School Readiness

Bring your Family, Friends & Neighbors!

FREE Refreshments & Door Prizes

WWW.facebook.com/greenfieldfrc

Vendor booths available; request a form by calling our office.

Families can apply for Covered California & Food Stamp at the Greenfield Family Resource Center

AUTISM SOCIETY

Improving the Lives of All Affected by Autism

Kern Autism Network

-FAMILY SUPPORT GROUP-
-AUTISM SIBLING SUPPORT GROUP-
-AUTISM SENSORY DAYCARE ROOM-
2017-2018
MEETING DATES

Location:
Canyon Hills Assembly of God Church-Rooms: 205-103-Daycare Room
7001 Auburn Street (East side entrance facing mountains)
Bakersfield, CA 93306

Time: 6:00 p.m. – 7:30 p.m.
Third Tuesday of each month unless modified.

Tuesday, August 29
Tuesday, September 19
Tuesday, October 17
Tuesday, November 21
Tuesday, December 12 -Potluck
Tuesday, January 16, 2018
Tuesday, February 20
Tuesday, March 20
Tuesday, April 17
Tuesday, May 15 – Last Meeting and Potluck

Childcare is available for sibling with autism, during the support group meetings, in the **"Sensory Autism Daycare Room"**.
RSVP is required for daycare: 661-489-3335.
Topics vary for each of the groups with occasional guest speakers.
Support group is meant for those new to the diagnosis and veteran parents.
We address the entire autism spectrum to include Asperger's.

AUTISM SOCIETY

Improving the Lives of All Affected by Autism

Kern Autism Network

- GROUPO DE APOYO FAMILIAR -
- GROUPO DE APOYO DE HERMANOS CON AUTISMO
-SALA DE GUARDERÍA SENSORIAL DE AUTISMO-
FECHAS DE REUNIONES
2017-2018

Ubicación:
Iglesia Canyon Hills Assembly of God -Salones: 205-103-Sala de Guarderia
7001 Calle Auburn (Entrada del lado este con vista a las montañas)
Bakersfield, CA 93306

Hora: 6:00 p.m. – 7:30 p.m.
Tercer martes de cada mes a menos que sea modificado.

Martes, 29 de agosto
Martes, 19 de septiembre
Martes, 17 de octubre
Martes, 21 de noviembre
Martes, 12 de diciembre-Convivio (traer un platillo para compartir)
Martes, 16 de enero, 2018
Martes, 20 de febrero
Martes, 20 de marzo
Martes, 17 de abril
Martes, 15 de mayo – Última Junta y Convivio (traer un platillo para compartir)

Habrá cuidado de niños disponible para hermanos con autismo, durante las reuniones del grupo de apoyo, en la **"sala de guardería sensorial de autismo"**.
Es necesario que se responda para el cuidado de niños al: 661-489-3335
Los temas varían para cada grupo con invitados ocasionales.
El grupo de apoyo está dirigido a aquellos nuevos al diagnóstico y para padres veteranos.
Nos dirigimos a todo el espectro de autismo para incluir Asperger.

10th Annual

WALK FOR PEACE

WENDALE DAVIS



The WDF invites you to the 10th Annual "Walk for Peace & Family Health Resource Fair" Saturday, September 30, 2017 10:00a.m.

The "Walk for Peace" begins at Martin Luther King, Jr. Park and ends at the "Family Health & Resource Fair" at 730 Chester Ave. Fair includes Free Lunch, Resource information and Community Partners and Public Agency Support Booths.

For more information please call: (661) 829-2038

wendaledavisfoundation@yahoo.com

730 Chester Ave. Bakersfield, CA 93301

(661) 829-2038 FAX: (661) 327-2365

Do You Want to Become a Medical Assistant?

Basic Requirements:

- Must be 18 years or older
- Must have a High School Diploma or GED

other restrictions may apply

Don't Delay!

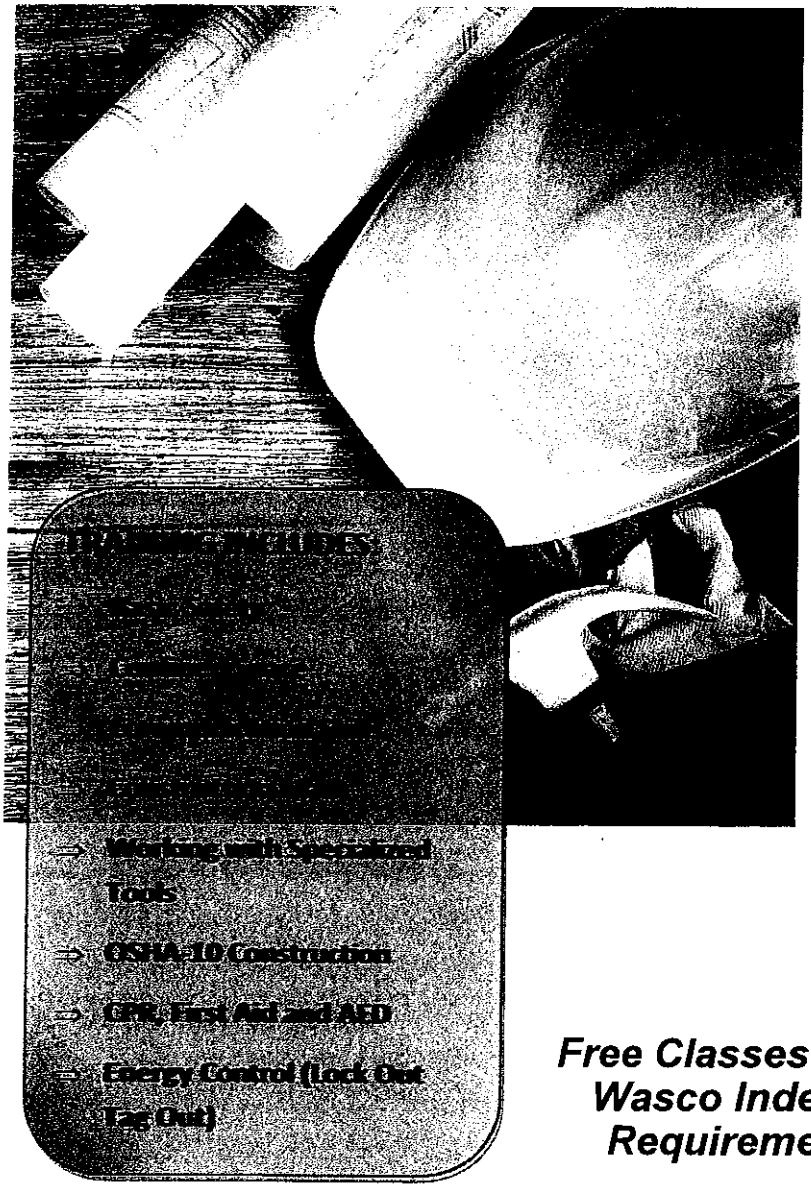
Call (661) 758-7450 to set up an appointment

New Morning Classes Beginning August 28, 2017

For more information regarding the program and the curriculum, visit

www. NKVTC.org

CORE Construction Skills



The CORE Construction Skills training program prepares individuals for entry-level positions with utilities and utility contractors.

CORE participants are introduced to many levels of training for future employment in the energy sector. Classes will be offered Mon, Tues, and Thurs nights 5:30-8:30 pm

14 week course

Call to reserve your spot

Free Classes starting September 2017
Wasco Independence High School
Requirements : 18 years or older

For more information or to register, contact: -

661-758-7450 or
661-758-7414

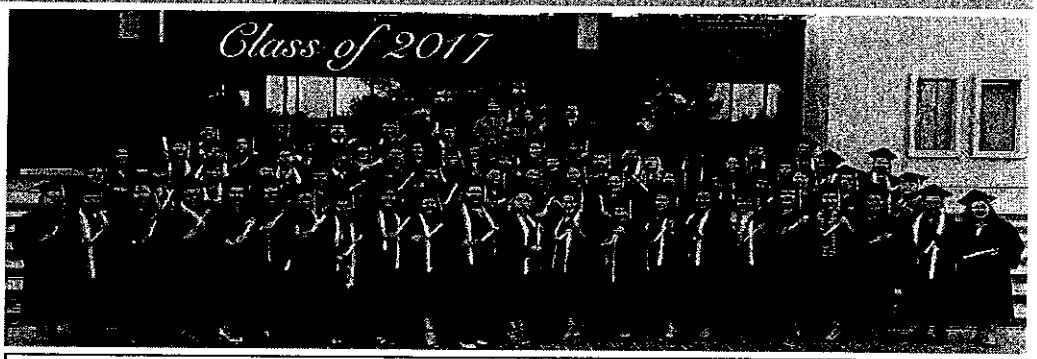
21st Century EnergyCenter

KCCD
KERN COMMUNITY COLLEGE DISTRICT

California State University, Bakersfield
High School Equivalency Program (HEP)

CSUB

Take this opportunity...



www.csub.edu/hep

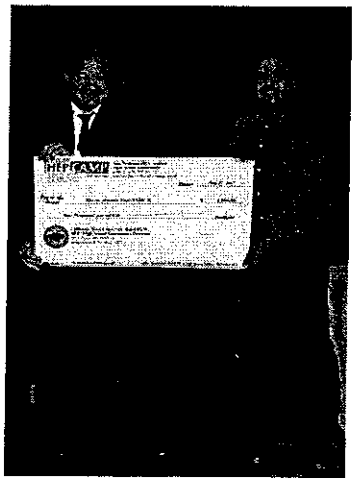
Información

Bakersfield
(661) 654-2759

Wasco / Shafter
(661) 654-2743

Arvin / Lamont
(661) 654-2723

HEP.CSUBakersfield



Marco A. Flores Garcia
$1,000 Scholarship

PROGRAM OVERVIEW

HEP is an educational equity program designed to assist 100 seasonal agricultural workers and members of their immediate family to complete their high school equivalency and, subsequently, gain improved employment, begin post-secondary studies or a vocational training program.

STUDENT HIGHLIGHTS

HEP Graduates are currently attending:

- CSU, Bakersfield
- Bakersfield College
- Taft College

HEP Graduates are enrolled in the following FREE vocational trainings:

- Welding
- Auto/Diesel Mechanic
- Barber School
- Bookkeeping

HEP Graduates have gained improved employment:

- Fulltime & Salaried Jobs
- Medical Benefits
- Vacation & Sick benefit hours

FREE SERVICES

- Class instruction in **English or Spanish**
- College or University guidance
- Job placement referrals
- Vocational training guidance
- Computer classes

Financial assistance to pay fees for:

- Official Exam Fees
- Eye Exams & Prescribed Glasses
- Transportation
- Gas Cards

ELIGIBILITY CRITERIA

- Recent seasonal agricultural employment (or parents) **OR** current participation in a Migrant Education Program.
- **Age:** 18 and older
- Photo Identification Card
- Pass a HEP's intake assessment

Evening Classes 5pm-8pm

Call to request more information!

HEP.CSUBakersfield

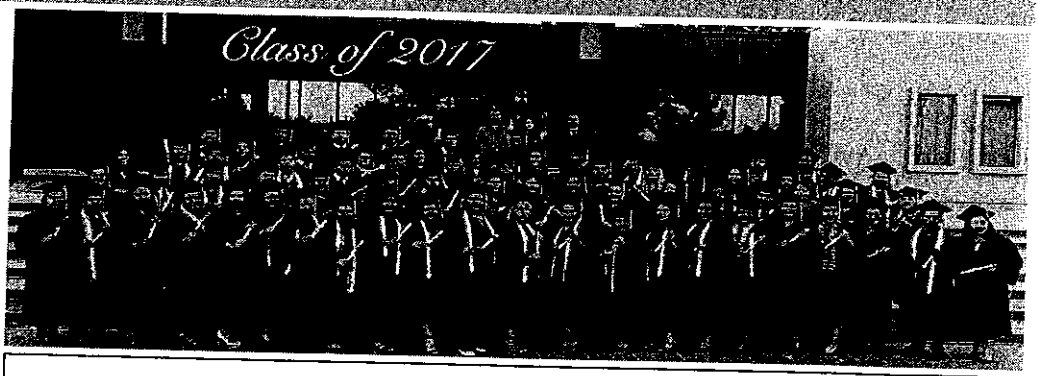
HiSET ETS

GED

California State University, Bakersfield
High School Equivalency Program (HEP)

CSUB

Toma esta oportunidad...



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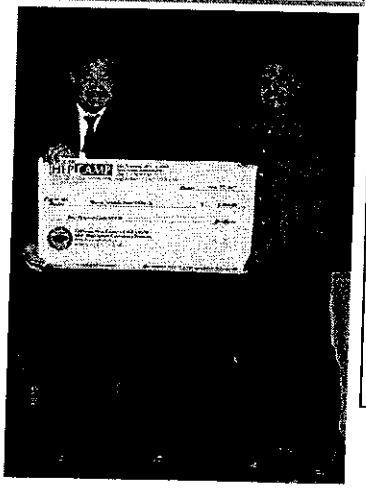

Marco A. Flores Garcia
Beca de $1,000

INFORMACION GENERAL

HEP es un programa educativo designado a asistir a 100 personas a completar el equivalente a una preparatoria ("high school") en los EE.UU.. Sucesivamente el programa asiste a los estudiantes graduados a obtener un mejor empleo, a matricularse en un colegio o universidad, o inscribirse en un entrenamiento vocacional.

ÉXITO DE NUESTROS ESTUDIANTES

Estudiantes graduados actualmente están asistiendo a un colegio o universidad:

- CSU, Bakersfield
- Bakersfield College
- Taft College

Estudiantes graduados actualmente están en los siguientes entrenamientos vocacionales:

- Soldadura
- Mecánica de Auto y Diésel
- Escuela de Peluquería
- Contabilidad

Estudiantes graduados han obtenido mejor empleo:

- De tiempo completo y con beneficios
- Con seguro medico
- Con días de vacaciones pagadas

SERVICIOS GRATUITOS

- Clases en **español** e **inglés**
- Guía para matriculación en un colegio
- Referencia a trabajos
- Guía a entrenamientos vocacionales
- Clases de computación

Asistencia financiera para pagar cuotas de:

- Exámenes oficiales del estado
- Exámenes de la vista
- Transportación
- Tarjetas de gasolina

CRITERIO DE ELEGIBILIDAD

- Actual historial de trabajo agrícola **O** actual participación en un Programa de Educación Migrante
- **Edad:** 18 años o mayor
- Identificación vigente con fotografía
- Pasar un examen de entrada

Las clases son nocturnas 5pm-8pm

¡Llama para pedir mas información!

HEP.CSUBakersfield

HiSET ETS

GED

Looking to buy a home?



Habitat for Humanity is here to help!

- Do you live in substandard housing?
- Do you live in overcrowded conditions?
- Are you spending most of your paycheck on rent?

Habitat for Humanity helps qualified individuals and families build and own their own homes.

Homeowner Information Sessions offered

400 E. Kern St. Taft, CA 93268

SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
9/9 | 10-11am	10/14 @ 10-11am	11/04 @ 10-11am	12/9 @ 10-11am
9/15 | 5:30-6:30pm	10/20 @ 5:30-6:30pm	11/17 @ 5:30-6:30pm	12/15 @ 5:30-6:30pm

New home construction now available:

613 San Emidio St. | 3bd/2bth

233 Calvin St.| 3bd/2bth

Habitat for Humanity

EQUAL HOUSING OPPORTUNITY

Habitat for Humanity Golden Empire | 1500 E. 19th St. Bakersfield, CA 93305 | 661.861.8449

¿Quieres comprar una casa?



¡Hábitat para la Humanidad está aquí para ayudar!

- ¿Vives en viviendas de calidad inferior?
- ¿Vives en condiciones de hacinamiento?
- ¿Está gastando una gran parte de su cheque de pago en su renta?

Hábitat para la Humanidad ayuda a personas y familias calificadas a construir y poseer sus propios hogares.

Sesiones de información de propietarios

400 E. Kern St. Taft, CA 93268

SEPTIEMBRE	OCTUBRE	NOVIEMBRE	DICIEMBRE
9/9 | 10-11am	10/14 @ 10-11am	11/04 @ 10-11am	12/9 @ 10-11am
9/15 | 5:30-6:30pm	10/20 @ 5:30-6:30pm	11/17 @ 5:30-6:30pm	12/15 @ 5:30-6:30pm

¡Nuevas construcciónes de viviendas ahora disponibles!

613 San Emidio St. | 3hab/2bñ

233 Calvin St.| 3hab/2bñ

Habitat for Humanity

EQUAL HOUSING OPPORTUNITY

Habitat for Humanity Golden Empire | 1500 E. 19th St. Bakersfield, CA 93305 | 661.861.8449

Community Action Partnership of Kern
Head Start/ Early Head Start Child Development
Policy Council Planning Committee
Meeting Minutes
August 29, 2017

1. **Welcome**
   On behalf of PC Planning Chairperson Lorena Fernandez, Anastasia Lester welcomed committee members to the meeting.

2. **Call to Order**
   a. The meeting was called to order at 5:20 p.m. by PC Planning Member and acting Chairperson, Anastasia Lester.

3. **Roll Call and establish Quorum (half plus one)**
   a. Quorum was established.
   b. **PC Members present:** Lindsay Harrison, Anastasia Lester, Enrique Salazar Jr.
   c. **PC Members not present:** Lorena Fernandez

4. **Approval of Agenda**
   A motion was made by Enrique Salazar Jr. to approve the agenda as presented; seconded by Lindsay Harrison. Motion carried unanimously.

5. **Approval of Minutes**
   A motion was made by Enrique Salazar Jr. to approve the minutes dated August 1, 2017; seconded by Lindsay Harrison. Motion carried unanimously.

6. **Introduction of Guests**
   Jerry Meade, Program Design & Management (PDM) Administrator; Lisa Price, PDM Administrative Assistant

7. **Public Forum**
   (The public wishing to address the PC Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)
   None

8. **Presentation / Discussion Items**
   a. Jerry presented a draft mileage document to the group. The draft included total miles (round trip) from centers to the Administrative Office (BPN) as well as the total reimbursement dollar amount. Additionally, discussion ensued regarding child care reimbursement rates adding that these figures had remained the same since at least 2005 perhaps even longer. Suggestions included $10 per child with $5 for each additional child. It was also suggested to add terminology in accordance with state language regarding child care reimbursement for children under the age of 13 years as well as to look at when there may be an exception to that, such as a child with disability. Jerry felt that a recommendation by the PC Planning Committee to increase these rates would be well received by Administration (staff). He added that when he sharing with Admin the idea of dispersing cash at meetings for reimbursement was felt to that it would be a worthwhile avenue to pursue due in part to how labor intense the current process is and the undue burden to staff as

many of these checks go uncashed. It was also noted that there are areas which will need to be fine-tuned such as but not limited to rounding off dollar amounts, process for disbursement, safety of staff, etc. At this time, Jerry stated that providing mileage reimbursement for attendance at Parent Meetings is a disallowed cost. This revelation came to light as a Region IX representative visited our program and shared that reimbursement is to provide attendance for governance functions and not for parent meetings. Involvement in a child's education (parent meetings) is not a decision-making event and therefore not a governance function. It was stated this (parent meeting reimbursement) will cease immediately as we now have knowledge and have been made aware it is disallowed. However, we will continue (as permitted) to provide reimbursement for Policy Council Meetings as well as Policy Council subcommittee meetings. Discussion resumed about cash mileage reimbursement for attendance at (governance) meetings. It was also proposed that there perhaps be a flat rate based upon a range of miles. Jerry shared that these ideas are still subject for presentation to staff for their review, discussion and plan creation and subsequently to be brought back to the committed for review. It was added that because of how labor intense the current reimbursement process is there will be a change, we simply do not know right now what the change will look like.

b. A handout with various strategies to increase parent involvement (with the focus at the center level) was dispersed. Jerry shared that these strategies will be integrated into a training for staff. A question was posed as to if staff can provide child care during parent meetings so as not to have any distractions. Jerry stated that many years ago, that did occur however as time has progressed regulations have written us out of that process. It is encouraged that parents attend without their children however we know by experience that is not always possible. Additionally, it was asked if meetings can be held after hours, perhaps in evening; so long as it is safe to do so was the response. It was added that we do have some centers in areas that would not be considered very safe after dark. It was also reiterated raffles are permitted to draw attendance and increase involvement only if items raffled are donated. In closing it was shared the ideas presented were just a sampling of things received to be shared at trainings and during other meetings.

9. Communications
None

10. Announcements
None

11. Adjournment
Meeting was adjourned at 6:12 p.m.

Lisa Price/PDM Administrative Assistant
Completed 09/18/17