Head Start
and State Preschool
Birth to age 5

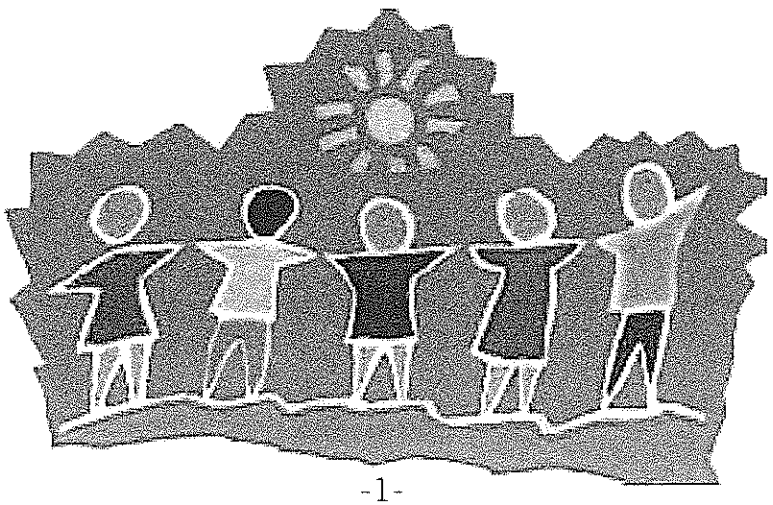
capk
Community Action Partnership of Kern

Head Start/State Child Development Services

POLICY COUNCIL MEETING PACKET

September 29, 2016

GET INVOLVED!



POLICY COUNCIL
STANDING COMMITTEES
September 2016

EXECUTIVE COMMITTEE

Chairperson: Ashley Womack
Vice Chairperson: Jason Warren
Secretary: Ana Luna
Treasurer: Gabriella McCutchen
Parliamentarian: Janeth Rivera

STANDING COMMITTEE MEMBERS

*The chairperson of each standing committee is taken from the Policy Council Executive Committee.

BYLAWS (2 Openings)
Chairperson: Janeth Rivera

1. Ashley Womack
2. Ana Vigil
3. Tai'Rance Kelly
4. Catherine Velasquez
5. Opening
6. Opening

PLANNING (2 Openings)
Chairperson: Jason Warren

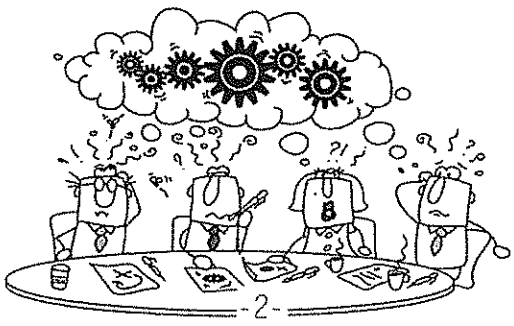
1. Deborah Martinez
2. Bryce Bray
3. Ana Luna
4. Opening
5. Opening
6. Opening

PERSONNEL (4 Openings)
Chairperson: Ana Luna

1. Jason Warren
2. Tai'Rance Kelly
3. Opening
4. Opening
5. Opening
6. Opening

FINANCE (3 Openings)
Chairperson- Gabriella McCutcheon

1. Christina Bates
2. Christine Hernandez
3. Salvador Zambrano
4. Opening
5. Opening
6. Opening



Policy Council Attendance '15-'16

Legend:	
Attended	X
Did not attend meeting	ABS
Attending Another CAPK function	
Appealed Termination	
Membership Terminated	
Absent Due to Weather Conditions	
Resigned	R
Special Call Meeting	SC
Not elected Rep at the time	

#	REGION 1 PC Member Name	Nov 11 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016
1	Ana Luna - East Cal	X	ABS	X	ABS	X	X	X	X	X	ABS		
2	Desiree Sandoval- East Cal	X	ABS	ABS	R	R	R	R	R	R	R	R	R
3	Mario Torres- East Cal	ABS	ABS	R	R	R	R	R	R	R	R	R	R
4	Bryce Bray- Franklin			X	X	X	X	X	ABS	X	ABS		
5	Erika Ruvalcaba-Faith			X	X	ABS	ABS						
6	Brenna Mathis- Franklin	ABS	R	R	R	R	R	R	R	R	R	R	R

#	REGION 2 PC Member Name	Nov 11 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016
1	Christine Hernandez- MJM	X	X	X	X	ABS	X	X	X	ABS	X		
2	Janeth Rivera- Pacific	X	X	X	X	X	X	ABS	X	ABS	X		
3	Dana Lloved- Sterling	X	R	R	R	R	R	R	R	R	R	R	R
4	[illegible]ella Mendez- Pacific			X	X	ABS	X	X	ABS	ABS			
5	[illegible]ey Womack- Stella Hills	X	ABS	X	X	X	ABS	X	X	X	X		

#	REGION 3 PC Member Name	Nov 11 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016
1	Salvador Zambrano- Heritage	X	ABS	X	X	X	X	X	X	X	X		
2	Jason Warren- Cleo Foran	X	X	X	X	X	X	X	X	X	X		
3	Sara Hanningan- Oildale	X	ABS	ABS	R	R	R	R	R	R	R	R	R
4	Catherine Velasquez- Pete			X	ABS	X	X	X	X	ABS	X		
5	Shelby Muniz	ABS	R	R	R	R	R	R	R	R	R	R	R

#	Region 4 PC Member Name	Nov 11 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016
1	Gabriella McCutcheon- Willow	ABS	X	X	X	X	X	ABS	X	X	X		
2	Christina Bates- Willow	ABS	X	X	X	X	X	ABS	X	X	X		
3	Veronica Aguirre- Shafter EHS			X	R	R	R	R	R	R	R	R	R
4	Jalisa Cockrell- Buttonwillow		X	ABS	ABS	R	R	R	R	R	R	R	R
5	Danny Pate- Delano	R	R	R	R	R	R	R	R	R	R	R	R
6	Alejandra Camacho- Delano	R	R	R	R	R	R	R	R	R	R	R	R

#	Region 5 PC Member Name	Nov 11 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016
1	Sandra Nieves- Alicante	ABS	X	ABS	X	ABS	ABS	R	R	R	R	R	R
2	Sonja Segoviano- Alicante	X	X	X	ABS	ABS							
3	Katherine Goodwin- Vineland				ABS	R	R	R	R	R	R	R	R
4	Jairon Castillo- Cal City	X	X	R	R	R	R	R	R	R	R	R	R
5	Erendida Meza- Alicante	ABS	ABS	R	R	R	R	R	R	R	R	R	R

#	Home Base PC Member Name	Nov 11 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016
1	Caterina Cerda- K.Woods	X	X	X	X	X	ABS	X	ABS				
2	Cindy Granados- Magaly Diaz		X	X	X	ABS	X	ABS	R	R	R	R	R
3	Carey Behill- T. Cordova	R	R	R	R	R	R	R	R	R	R	R	R

	BC/Blanton EHS Partnership	Nov 11 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016
1	Deborah Martinez		X	X	ABS	X	ABS	X	X	X	X		

	San Joaquin EHS Partnership	Nov 11 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016
1	Mary Robinson	X	X	X	ABS	R	R	R	R	R	R	R	R
2	Tai' Rance Kelly					X	X	X	X	X	X		
3	Josenn Vergara	X	X	X	X	ABS	ABS	ABS					

	Community Rep Member	Nov 11 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016
1	Open (Past Parent)												
2	Open (Community)												

	Board Member	Nov 11 2015	Dec 2015	Jan 2016	Feb 2016	Mar 2016	Apr 2016	May 2016	June 2016	July 2016	Aug 2016	Sept 2016	Oct 2016
1	Ana Vigil-GBLA	X	X	X	ABS	ABS	X	X	X	X	ABS		

COMMUNITY ACTION PARTNERSHIP OF KERN
HEAD START / STATE CHILD DEVELOPMENT PROGRAMS
POLICY COUNCIL (PC) MEETING MINUTES
AUGUST 25, 2016

1. **CALL TO ORDER – Chairperson, Ashley Womack** called the meeting to order at 5:47 p.m.
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action
   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and are dedicated to helping people help themselves and each other."

2. **ROLL CALL/SET QUORUM – Secretary, Ana Luna - Quorum was established.**
   PC Members Present: Ashley Womack, Christine Hernandez, Janeth Rivera, Salvador Zambrano, Catherine Velasquez, Jason Warren, Gabriella McCutcheon, Christina Bates, Deborah Martinez, Tai'Rance Kelly

3. **APPROVAL OF AGENDA – Chairperson, Ashley Womack (*ACTION)**
   a. Approval of the PC agenda dated August 25, 2016 was made by Salvador Zambrano; seconded by Catherine Velasquez. Motion carried unanimously.

4. **APPROVAL OF MINUTES – Chairperson, Ashley Womack (*ACTION)**
   a. Approval of the PC meeting minutes dated July 28, 2016 was made by Gabriela McCutcheon; seconded by Jason Warren. Motion carried unanimously.

5. **PRESENTATION OF GUESTS/PUBLIC FORUM**
   (The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than referring the item(s) to staff for study and analysis). ***Speakers are limited to five minutes each.*** *If more than one person wishes to address the same topic, total group time for topic will be 10 minutes. Please state your name before making your presentation. Thank you.*
   Guests in attendance: Itzel Zambrano, Angela Zambrano, Lisa Price, PDM Administrative Assistant; LeTisha Brooks, Program Manager; Mary Ann Mooney, Program Manager; Argelia Diaz, Family Services & Governance Assistant; Angela Adams, Family Education Coordinator; Pamala Roberts, Family Education Coordinator; Patty Hinojosa, Family Services & Governance Manager; Maura Sandoval, Staffing Specialist; Mike Lackman, HR Manager; Jackie Ballard, Professional Development Specialist; Rashi Strother, Family Services & Governance Specialist; Janelle Gonzalez, Program Governance Coordinator; Nikki Jones, Center Director; Donna Holland, Fiscal Manager; Jerry Meade, Program Design & Management Administrator; Pam Pritchard, Head Start/State Child Development Assistant Director; Yolanda Gonzales, Head Start/State Child Development Director

6. **STANDING COMMITTEE REPORT** (5 minutes each)
   a. Personnel Committee – Quorum was met at the meeting held on August 23, 2016. The subcommittee discussed classifications and categories of employment as outlined in the Employee Handbook. The next meeting will be held on September 27, 2016 at 5:00 p.m.
   b. Planning Committee – Quorum was not met at the August 2, 2016 meeting. The subcommittee discussed the Early Head Start San Joaquin Refunding Application. The next meeting will be held on October 4, 2016 at 5:15 p.m. as the group will not convene in September.
   c. Finance Committee – Quorum was met at the meeting held on August 18, 2016. Budget reports for all grants were reviewed as was parent travel and parent activity funds. The EHS San Joaquin Refunding Application was also discussed the next meeting will be held on September 22, 2016 at 5:30 p.m.

d. By-Laws Committee – No report given; the committee did not meet.

7. **HUMAN RESOURCES (*ACTION)**

a. Human Resources Report – Maura Sandoval, Staffing Specialist

Maura distributed the August 2016 Human Resources Report for review. Motion was made by Jason Warren and seconded by Gabriella McCutcheon to approve the Human Resources Report for August 2016. Motion carried unanimously.

b. Executive Session – Mike Lackman, Human Resources Manager

Motion made by Gabriella McCutcheon to move to Executive Session at 5:56 p.m. Motion made to approve Executive Session report made by Catherine Velasquez; seconded by Janeth Rivera. Motion carried unanimously. Policy Council Meeting reconvened at 6:09 p.m.

8. **PRESENTATIONS**

a. Beginning of the Year Staff Support – Jackie Ballard, Professional Development Specialist

Jackie shared staff trainings have recently concluded. Training took place for center staff as well as our San Joaquin and Kern Administrative Office staff. She added, this year trainings were conducted in smaller group settings. This allowed for staff to be grouped together accordingly and only receive training pertinent to their position. Both trainers and attendees were pleased to meet in this smaller group setting. A lot of positive feedback was received not only about the smaller groups but with regard to the content as well. Training topics were in support of our performance standards as outlined by the Office of Head Start.

b. Families Are the Heart of School Readiness Open House 2016 – Patty Hinojosa, Family Services & Governance Manager

Patty spoke about the Open House Event which took place on August 12, 2016. This was a time for staff to meet and spend quality time with families. Open House also provided an opportunity for children (and parents) to become familiar with their classroom and the teaching staff. . The importance of communication is the foundation of School Readiness and essential component for building school to family relationships was shared. Patty stated this was a first time event and any input from parents is welcomed; i.e. what they liked, areas of improvement, etc. In closing, Jason Warren shared that he attended the Cleo Foran open house and appreciated the opportunity to meet with his child's teacher and his child was reacquainted with her classroom. Catherine Velasquez stated she attended the Pete Parra open house and liked the fact that licensing information was sent home ahead of time; thus allowing for them to complete the paperwork when convenient for them.

9. **NEW BUSINESS – Chairperson (*ACTION)**

a. 2017-2018 Early Head Start San Joaquin Refunding Application – Jerry Meade, Program Design & Management Administrator

In speaking of the EHS San Joaquin Refunding Application Jerry reminded the group that in June the budget revision was approved so that same document was used with some modifications. The indirect costs were recalculated from the modified total direct cost thus resulting in an increase of $21,829. Of this amount $12,465 was added to staff out of town travel to support travel from Kern to San Joaquin County. The balance in the amount of $9,364 was added to center based curriculum. The request was made for approval to submit the 2017-2018 Early Head Start San Joaquin Refunding Application. Motion was made by Catherine Velasquez; seconded by Janeth Rivera. Motion carried unanimously.

b. Request to approve termination of PC Member Estrella Mendez

Motion made by Catherine Velasquez to approve the termination of PC Member Estrella Mendez; seconded by Christina Bates. Motion carried unanimously.

c. Request to approve the proposed revisions to the 2016 – 2017 PC Bylaws – Bylaws Subcommittee
Janeth Rivera, PC Parliamentarian and Bylaw subcommittee chairperson and Janelle Gonzalez presented proposed revisions to the 2016 – 2017 Policy Council Bylaws. A portion of the revisions reflect a structural change and are in response to our program moving from five regions to four regions. These revisions change the composition of Policy Council (as outlined in the PC Packet) for optimal representation. Additionally, revisions were made to include San Joaquin in the voting process as well as the implementation of a color coding system to ensure inclusion. The number of bylaw committee members was also revised from six members to seven. Motion was made by Tai'Rance Kelly; seconded by Jason Warren. Motion carried unanimously.

10. CONSENT CALENDAR

Information concerning the Consent item(s) listed below has been forwarded to each Policy Council Member for study prior to this meeting. Unless a PC member, or member of the public, has question concerning a particular item and asks that it may be withdrawn from the Consent Calendar; the items are approved at one time by the full Policy Council. If there are any PC members, or members of the public, wishing to remove any item from the Consent Calendar, please indicate at this time.

11. COMMUNICATIONS – Chairperson

a) Head Start & Early Head Start – Kern Budget vs. Actual Expenditures March 1, 2016 through July 31, 2016
b) Early Head Start – San Joaquin Budget vs. Actual Expenditures February 1, 2016 through July 31, 2016
c) Early Head Start Child Care Partnerships Budget vs. Actual Expenditures March 1, 2015 through July 31, 2016
d) Parent Local Travel & Child Care March 1, 2016 through July 31, 2016 (English/Spanish)
e) Parent Activity Funds, March 1, 2016 through July 31, 2016 (English/Spanish)
f) Parent Meals, March 1, 2016 through July 31, 2016 (English/Spanish)
g) Enrollment, Average Daily Attendance and Child & Adult Care Food Program/Central Kitchen Report and Report for HS/EHS Kern, EHS San Joaquin and EHS Child Care Partnerships, July 2016
h) Policy Council termination letter for Estrella Mendez August 2016
i) PC Subcommittee Personnel Minutes dated July 2016 (English/Spanish)
j) PC Subcommittee Bylaws Minutes dated July 2016 (English/Spanish)
k) CAPK Food Bank Feed the Need September 27, 2016 (English/Spanish)
l) Free Children's Immunization Program Calendar August 2016 (English/Spanish)
m) Consumer Family Learning Center Calendar of Events August 2016
n) Memorandum Early Head Start San Joaquin Refunding Application (English/Spanish)
o) Proposed Bylaws Revisions 2016-2017 (English/Spanish)

Motion made by Christine Hernandez to receive and file items (a) – (o)

12. PROGRAM GOVERNANCE REPORT/TRAINING – Janelle Gonzalez

a. *Leaders & Advocates for School Readiness*

Janelle presented an overview of all the modules she has brought forth each month for sharing and training purposes with the Policy Council. These modules are outlined on the ECKLC website and are as follows: Ask the Right Questions; Making Meaningful Decisions; Envisioning a Better Future and Head Start Advocates. Jason and Gabriella assisted Janelle with this presentation.

13. COMMUNITY REPRESENATIVE REPORT

None given as this position is currently vacant.

14. POLICY COUNCIL CHAIRPERSON REPORT – Ashley Womack

Ashley encouraged the committee to advocate for children. Stating that by being present at PC and at Parent Meetings they are already advocating. She encouraged members to take what they have learned and be a leader elsewhere, whether it is in the public school system or locally at the county level. Ashley

added she tells others about the Head Start program every opportunity she gets. She thanked everyone for participating and taking time from their busy days to attend meetings. Ashley closed by saying how proud she is of everyone and how they are advocating for our children.

15. **BOARD OF DIRECTORS REPRESENTATIVE REPORT – Ana Vigil**
On Ana's behalf Ashley shared that there was a ribbon cutting ceremony held at the Friendship house. She also encouraged everyone to visit the Friendship House if they haven't done so. Ashley stated that next month Ana will have more information to bring forth from the Board of Director's Meeting.

16. **DIRECTORS REPORT (HEAD START/STATE CHILD DEVELOPMENT) – Yolanda Gonzales**
Yolanda thanked everyone for sharing their Head Start experiences. She encouraged parents to continue to support recruitment efforts. She asked parents to share with family, friends and others about applying to the program. The Rosamond Center began with an enrollment of 40 children, and due to the high need in the community, is currently at 75 children. The goal is to reach 100 children in enrollment. We are on track to have the Wesley Center (located on Niles an Oswell Street) open in October and are working on finalizing the licensing application. The agency is continuing to provide training and professional development to all center staff such as; covering teaching practices, school readiness skills and providing coaching for teachers. Yolanda thanked parents for attending the August Open House Event and asked for their feedback which the agency utilizes as a planning tool and provides information on how to improve our services. As we welcome the start of another school year, Yolanda provided a few tips for parents such as; talking to your child, visiting their classrooms, setting routines and reading to them daily. She reminded parents that they are their child's role models, their leaders and their first teacher. Also, that we need to support each other and always have mutual respectful for one another. Yolanda closed in saying that customer service is very important and we hold our staff to a high level of customer service expectations.

17. **ANNOUNCEMENTS – Chairperson**
Tai'Rance shared on September 17 that our EHS San Joaquin program will have a booth for Families at the Park Event for recruitment purposes. He invited everyone to come out and to bring their children as there will be lots of activities for the whole family to enjoy! Tai'Rance also shared that in volunteering he recently connected with a Child Protective Services (CPS) staff and shared information about the San Joaquin County (SJC) EHS Program. With the information shared the CPS staff stated they would like to add the SJC EHS Program to their list of resources for families. At this time Ashley shared at last Board of Director's Meeting it was encouraged that we advocate for more partnerships; she congratulated Tai'Rance on doing his part and being on board with this!

18. **ADJOURNMENT – Chairperson**
Meeting was adjourned at 7:04p.m.

Lisa Price/PDM Administrative Assistant
Completed 8.30.16

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
PROGRAMS DE DESARROLLO INFANTIL ESTATAL / HEAD START
ACTA DE LA REUNIÓN DEL CONSEJO DE POLÍTICA
25 DE AGOSTO DE 2016

1. <u>Llamado a la orden</u>- **Presidente, Ashley Womack,** llamó la reunión a la orden a las 5:47 p.m.
   a. Momento de Silencio, Proclamación de Lealtad
   b. Lectura de la Promesa de la Asociación Comunitaria
   "La asociación de acción cambia la vida de las personas, incorpora el espíritu de esperanza, mejora comunidades, y hace de América un mejor lugar donde Vivir. Nos preocupamos por la comunidad entera y estamos dedicados a ayudar a las personas a que se ayuden a sí mismas y a los demás.

2. <u>Pasar Lista/ Establecer Quórum</u>- **Secretaria, Ana Luna- Quórum fue estableció.**
   Miembros del PC Presentes: Ashley Womack, Christine Hernandez, Janeth Rivera, Salvador Zambrano, Catherine Velasquez, Jason Warren, Gabriella McCutcheon, Christina Bates, Deborah Martinez, Tai'Rance Kelly

3. <u>Aprobación de la Agenda-</u> **Presidente, Ashley Womack (*ACCION)**
   a. Aprobación de la agenda del PC con fecha del 25 de agosto de 2016 fue hecha por Salvador Zambrano; secundado por Catherine Velasquez. Iniciativa fue aprobada.

4. <u>Aprobación de la Acta</u>- **Presidente, Ashley Womack (*ACCION)**
   a. Aprobación del acta de la reunión del PC con fecha del 28 de julio del 2016 fue hecha por Gabriela McCutcheon; secundado por Jason Warren. Iniciativa fue aprobada.

5. <u>Presentación de Invitados/Foro Público</u>
   El público que desee dirigirse al Consejo de Política podrá hacerlos. Los miembros del Consejo de Política podrán responder brevemente a las declaraciones formuladas o a preguntas formuladas. <u>Sin embargo, el PC no tomara ninguna otra acción que no sea la de remitir dichos asuntos al personal para su estudio y análisis</u>. **Los Presentadores se limitaran a cinco minutos cada uno.** Si más de una persona desea tratar el mismo tema, se le concederá al grupo total de 10 minutos para ese tema. Por favor indique cuál es su nombre antes de hacer su presentación, Gracias.
   Invitados Presentes: Itzel Zambrano, Angela Zambrano, Lisa Price, Asistente Administrativo de PDM; LeTisha Brooks, Gerente del Programa; Mary Ann Mooney, Gerente del Programa; Argelia Diaz, Asistente del Programa de Servicios Familiares y Gobernación; Angela Adams, Coordinadora de Educación Familiar; Pamala Roberts, Coordinadora de Educación Familiar; Patty Hinojosa, Gerente del Programa de Serivicios Familiares y Gobernación; Maura Sandoval, Especialista del Personal; Mike Lackman, Gerente de HR; Jackie Ballard, Especialista de Desarrollo Professional; Rashi Strother, Especialista de Serivicos Familiares y Gobernación; Janelle Gonzalez, Coordinadora del Programa de Gobernación; Nikki Jones, Director del Centro; Donna Holland, Gerente Fiscal; Jerry Meade, Administrador del Programa de Diseño y Administración; Pam Pritchard, Asistente Director de Desarrollo Infantil Estatal / Head Start; Yolanda Gonzales, Director de Desarrollo Infantil Estatal / Head Start

6. <u>Informe de los Comités Vigentes</u> (5 minutos cada uno)
   a. Comité de Personal- Quorum se estableció a la reunión del 23 de agosto del 2016. El comité hablo sobre clasificaciones y categorías de empleo como es definido en el manual de empleados. La próxima reunión se llevará a cabo el 27 de septiembre de 2016 a las 5:00 pm.
   b. Comité de Planificación- Quorum no fue establecido en la reunión del 2 de agosto de 2016. El comité hablo sobre la aplicación de Early Head Start San Joauqin. La próxima reunión se llevará cabo el 4 de octubre del 2016 a las 5:30 p.m. El grupo no se reunirá en septiembre.

c. Comité de Finanzas- Quorum fue establecido en la reunión del 18 de agosto de 2016. Los informes del presupuesto fueron revisados para todas las becas así como el viaje de padres y los fondos de actividad de padres. La aplicación para el rembolso de EHS San Joaquin también fue revisado. La próxima reunión se llevará a cabo el 22 de septiembre de 2016 a las 5:30 pm.
d. Comité de Estatutos- Ningún informe dado, el comité no se reunió.

7. Informe de Recursos Humanos- (**ACCION)
   a. Maura Sandoval, Especialista de Personal, distribuyó el informe de Recursos Humanos El presidente pido una moción para aprobar el informe de Recursos Humanos de julio 2016. Moción fue hecha Ana Luna; secundado por Salvador Zambrano. Iniciativa fue aprobada.
   b. Ninguna sesión ejecutiva

8. Presentaciones
   a. **El Apoyo del Personal al comienzo del Año- Jackie Ballard, Especialista del Desarrollo Professional**
   Jackie compartió que la capacitación del personal ha concluido recientemente. La capacitación se realizó para el personal del centro, así como nuestro personal de la Oficina de Administración de Kern y San Joaquín. Añadió, este año las capacitaciones se realizaron en grupos más pequeños. Esto permitió que el personal se agruparán en consecuencia y sólo reciben una formación pertinente a su posición. Ambos entrenadores y asistentes estaban encantados de satisfacer en este ambiente de grupo pequeño. Una gran cantidad de comentarios positivos fue recibida no sólo de los grupos más pequeños, pero en relación con el contenido también. Los temas de capacitación fueron en apoyo de nuestros estándares de rendimiento como se indica por la Oficina de Head Start.
   b. **Las Familias son el Corazón de la Preparación Escolar Recepción General 2016- Patty Hinojosa, Gerente de Servicios Familiares y Gobernación**
   Patty habló sobre la recepción general un evento que tuvo lugar el 12 de agosto de 2016. Este fue un tiempo para el personal de reunirse y pasar tiempo de calidad con las familias. La recepción general también proporcionó una oportunidad para que los niños (y los padres) se familiaricen con su clase y maestra(o). La importancia de la comunicación es la base de la preparación escolar y el componente esencial para el desarrollo de una relación entre la escuela y las familias. Patty ha indicado que este fue el primer evento y cualquier información de los padres será bienvenido; es decir, lo que les gustaba, áreas donde podemos mejorar, etc. Para terminar, Jason Warren compartieron que asistió el evento en Cleo Foran y aprecio la oportunidad de reunirse con el maestro de su hijo y su hijo se reencuentra con su clase. Catalina Velásquez indicó que ella asistió el evento en Pete Parra y le gusta el hecho de que la información de licencia fue enviada a casa antes de tiempo; permitiendo de esta manera para ellos completar el papeleo cuando sea conveniente para ellos.

9. Nuevos Asuntos- **Presidente (**ACCION)**
   a. **Aplicación de Reembolso de Early Head Start San Joaquin 2017-2018- Jerry Meade, Administrador del Programa de Designo y Administración**
   Al hablar de la Solicitud de Reembolso EHS San Joaquín Jerry les recordó al grupo que en junio se aprobó la revisión del presupuesto de manera que un mismo documento fue utilizado con algunas modificaciones. Los costes indirectos se han calculado a partir del coste directo total modificado que resulta en un aumento de $ 21,829. De esta cantidad se añadió $ 12,465 al personal fuera del recorrido para apoyar los viajes de Kern para el Condado de San Joaquín. Se añadió el equilibrio en la cantidad de $ 9,364 para centrar plan de estudios basado. La solicitud fue hecha para la aprobación de presentar el 2017-2018 Early Head Start de San Joaquín Aplicación de reembolso. La propuesta fue hecha por Catalina Velásquez; secundada por Janeth Rivera. Iniciativa fue aprobada.
   b. **Solicitud para aprobar la terminación del Miembro del PC Estrella Mendez**
   Moción presentada por Catherine Velásquez para aprobar la terminación del Miembro del PC Estrella Méndez; secundado por Christina Bates. Iniciativa fue aprobada.

c. **Solicitud para aprobar las revisiones propuestas de los Estatutos del PC 2016-2017**
Janeth Rivera, parlamentario del PC y presidente del subcomité de Estatutos y Janelle González presentaron las revisiones de los Estatutos del Consejo de Política 2016-2017. Una parte de las revisiones reflejan un cambio estructural y son en respuesta a nuestro programa de pasar de cinco regiones de cuatro regiones. Estas revisiones cambian la composición del Consejo de Política (como se indica en el paquete de PC) para la representación óptima. Además, se hicieron revisiones para incluir San Joaquín en el proceso de votación, así como la implementación de un sistema de codificación de color para asegurar la inclusión. El número de miembros del comité de estatutos también se ha revisado a partir de seis a siete miembros. La moción fue hecha por Tai'Rance Kelly; secundado por Jason Warren. Iniciativa fue aprobada.

10. <u>Calendario de Consentimiento</u>

Información concerniente a los artículos de consentimiento que aparecen en la lista siguiente ha sido enviada a cada miembro del Consejo de Política para que la estudien previo a la reunión a menos que algún miembro del Consejo de Política, o miembro del público tenga alguna pregunta concerniente a algún asunto en particular de los temas en la lista y solicite que sea retirado del Calendario de Consentimiento, los artículos se dan por aprobados de una vez por el Consejo de Política en su totalidad. Si hay algún miembro del Consejo de Política o miembro del público que desea remover algún artículo del Calendario de Consentimiento, por favor indíquelo ahora mismo.

11. <u>Comunicaciones</u>- Presidente

a. Head Start y Early Head Start- Kern Presupuesto vs. Informe Actual de gastos 1 de marzo, 2016 hasta 31 de julio de 2016
b. Early Head Start- San Joaquín Presupuesto vs. Informe Actual de gastos 1 de febrero de 2016 hasta 31 de julio de 2016
c. Las Asociaciones de Early Head Start Cuidado Infantil Presupuesto vs. Informe Actual de Gastos 1 de marzo de 2015 hasta el 31 de julio de 2016
d. Viaje local de Padres y cuidado infantil, 1 de marzo del 2016 hasta el 31 de julio de 2016 (Inglés/Español)
e. Fondos de Actividad de Padres 1 de marzo del 2016 hasta el 31 de julio de 2016 (Inglés/Español)
f. Informe de Comidas de Padres 1 de marzo del 2016 hasta el 31 de julio de 2016 (Inglés/Español)
g. Informe de Inscripción, Promedio Asistencia Diaria, y Programa de Alimentos Cuidado de Niños y Adultos/Cocina Central de HS/EHS Kern, EHS del Condado de San Joaquín, y EHS de las Asociaciones de Cuidado Infantil julio 2016
h. Carta de terminación del Consejo de Política para Caterina Cerda fecha de julio del 2016 (Inglés/Español)
i. El acta del Comité de Personal del PC con fecha de julio de 2016
j. El acta del Comité de Estatutos del PC con fecha julio de 2016
k. Banco de Alimentos de CAPK Recaudación de Comida 27 de septiembre 2016 (Inglés/Español)
l. Programa de vacunas para niños gratis Calendario de Agosto 2016 (Inglés/Español)
m. Calendario de Eventos de Agosto 2016 Centro de Aprendizaje de Familia
n. Memorándum Reembolso de Aplicación de Early Head Start San Joaquin Inglés/Español)
o. Las Propuestas Revisiones de los Estatutos del Consejo de Política (Inglés/Español)

Moción fue hecha por Christine Hernandez para recibir y archivar los temas (a) – (o).

12. <u>Informes del Consejo de Política/Entrenamiento</u>- Janelle Gonzalez

a. Líderes y Apoyadores para la Preparación Escolar

Janelle presenta una visión general de todos los módulos que ella ha dado a luz cada mes para los propósitos de intercambio y formación con el Consejo de Política. Estos módulos se describen en el sitio de web ECKLC y son las siguientes: formular las preguntas correctas; Toma de decisiones significativas; Previendo un futuro mejor y los apoyadores de Head Start. Jason y Gabriella ayudaron Janelle con esta presentación.

13. **Informe de Representante Comunitario**

Informe no fue reportado ya que esta posición está actualmente vacante.

14. **Informe del Presidente del Consejo de Política - Ashley Womack**

Ashley alentó al comité que apoyaran a los niños. Indicando que al estar presente en el PC y en las juntas de padres que ya están haciendo un gran apoyo. Se alentó a los miembros a tomar lo que han aprendido y ser un líder en otro lugar, ya sea en el sistema de escuelas públicas o localmente a nivel de condado. Ashley añadió que ella le dice a otros acerca del programa de Head Start cada oportunidad que recibe. Dio las gracias a todos por participar y tomar tiempo de sus días ocupados para asistir a las reuniones. Ashley cerró diciendo lo orgullosa que esta con todos y de la forma en que están apoyando a sus hijos.

15. **Informe del Representante de la Mesa Directiva- Ana Vigil**

En nombre de Ana Ashley compartió que había una ceremonia de corte de listón que tuvo lugar en el hogar de la Amistad. También animó a todos a visitar El Hogar de la Amistad si no lo han hecho. Ashley declaró que el próximo mes Ana tendrá más información sobre la Junta de la Mesa Directiva.

16. **Informe de la Directora (Desarrollo Infantil Estatal / Head Start) – Yolanda Gonzales**

Yolanda dio las gracias a todos por compartir sus experiencias de Head Start. Ella animó a los padres a seguir apoyando los esfuerzos de reclutamiento. Se pidió a los padres compartir con la familia, amigos y otras personas sobre la inscripción en el programa. El Centro de Rosamond se inició con una matrícula de 40 niños, y debido a la gran necesidad en la comunidad, se encuentra actualmente 75 niños. El objetivo es llegar a 100 niños en la matrícula. Estamos en camino de tener el Centro Wesley (situado en la calle Niles y Oswell) abierta en octubre y estamos trabajando en la finalización de la solicitud de licencia. La agencia continúa proporcionando la formación y el desarrollo profesional para todo el personal del centro como por ejemplo; que cubre las prácticas de enseñanza, habilidades de preparación escolar y la disponibilidad de entrenamiento para los maestros. Yolanda dio las gracias a los padres por asistir el evento de la recepción general y le pidió su opinión, que la agencia utiliza como herramienta de planificación y proporciona información sobre cómo mejorar nuestros servicios. Al dar la bienvenida al comienzo de otro año escolar, Yolanda proporciona algunos consejos para los padres, tales como; hablar con su hijo, visitando sus salones de clase, estableciendo rutinas y leyendo a ellos todos los días. Ella les recordó a los padres que son modelos de conducta para sus hijos, sus líderes y su primer maestro. También, hay que apoyarse unos a otros y siempre tener mutuo respeto por un u el otro. Yolanda cerro la decir que el servicio al cliente es muy importante y que mantenga nuestro personal con un alto nivel de expectativas de servicio al cliente.

17. **Anuncios- Presidente**

Tai'Rance compartida que el 17 de septiembre nuestro programa EHS San Joaquín tendrá una mesa para familias en el Parque de eventos con fines de reclutamiento. ¡Se invitó a todos a salir y traer a sus hijos, ya que habrá un montón de actividades para toda la familia para disfrutar! Tai'Rance también compartió que cuando se dio por voluntario recientemente se conectado con un (CPS) el personal de Servicio de Protección Infantil y compartió información sobre el Condado de San Joaquín (SJC) Programa de EHS. Con la información que se comparte el personal de CPS declaró que les gustaría añadir el programa EHS SJC a su lista de recursos para las familias. En este momento Ashley compartió en el último Reunión de la Mesa Directiva se animó a que apoyaran más asociaciones; felicitó Tai'Rance en hacer su parte y estar de acuerdo con esto.

18. **Cierre de Sesión –Presidente**

a. La reunión se cerró a las 7:04 p.m.

Traducido- 09.09.16 por Argelio Diaz, Asistente de Servicios Familiares y Gobernación

Head Start and State Preschool Birth to age 5

capk

Policy Council Agenda
September 29, 2016
5005 Business Park North, Suite 130
Bakersfield, CA 93309
5:45-7:00 p.m.

Meeting Locations:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Call to Order** — Chairperson
   a. Moment of Silence, Pledge of Allegiance
   b. Reading of Promise of Community Action

   "Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. **Roll Call/Set Quorum** — Secretary

3. **Approval of Agenda** — Chairperson — ***ACTION**
   a. Date of Agenda: September 29, 2016

4. **Approval of Minutes** — Chairperson — ***ACTION**
   a. Date of Minutes: August 25, 2016

5. **Presentation of Guests /Public Forum**
   a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis.* ***Speakers are limited to five minutes each.*** *If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*

6. **Standing Committee Reports** — (5 mins. each)

a. Personnel Committee	Ana Luna	**Verbal Report**
b. Planning Committee	Open	**No Report**
c. Finance Committee	Gabriella McCutcheon	**Verbal Report**
d. By-Laws Committee	Janeth Rivera	**No Report**

7. **Human Resources** — ***ACTION**
   a. Human Resources Report- Maura Sandoval, Staffing Specialist
   b. Executive Session- Mike Lackman, Human Resource Manager

8. **Presentations**
   a. Greater Bakersfield Legal Assistance Inc.- Ana Vigil, Outreach Advocate & Homeless Court Coordinator

9. **New Business** — Chairperson — ***ACTION**
   a. Request to approve the Parent Activity Expenditures- Janelle Gonzalez, Program Governance Coordinator

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00pm, September 22, 2016. Janelle Gonzalez, Program Governance Coordinator.

b. Request to approve the 2016 Community Assessment Update- Jerry Meade, Program Design Management Administration
c. Appoint Gabriella McCutcheon to share the PC verbal report to the Board on behalf of Jason Warren

10. Consent Calendar Policy Council

Information concerning the Consent item(s) listed below has been forwarded to each Policy Council Member for study prior to this meeting. Unless a PC member, or member of the public, has a question concerning a particular item and asks that it may be withdrawn from the Consent Calendar, the items are approved at one time by the full Policy Council. If there are any PC members, or members of the Public, wishing to remove any item from the Consent Calendar, please indicate at this time.

a.) None

11. Communications

a. Head Start & Early Head Start – Kern Budget vs. Actual Expenditures March 1, 2016 through August 31,2016
b. Early Head Start – San Joaquin Budget vs. Actual Expenditures February 1, 2016 through Augut 31, 2016
c. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures March 1, 2015 through August 31, 2016
d. Parent Local Travel & Child Care, March 1, 2016 through August 31, 2016 (English/Spanish)
e. Parent Activity Funds, March 1, 2016 through August 31, 2016(English/Spanish)
f. Parent Meals, March 1, 2016 through August 31, 2016 (English/Spanish)
g. Enrollment, Average Daily Attendance, and Child & Adult Care Food Program/Central Kitchen Report for HS/EHS Kern, EHS San Joaquin, and EHS Child Care Partnerships August 2016
h. A Healthy Start: Five Reasons to Encourage Families to Vaccinate Their Children. HHs/ACF/OHS and CDC. 08/26/16
i. An Exciting Day for Head Start. OHS/ACF/HHS. 09/02/16
j. Head Start Program Performance Standard (HSPPS) Final Rule ACF-PI-HS-16-04 09/01/16
k. Kern Literacy Council, Open Enrollment for 2016
l. Kern Autisim Network Family & Sibling Support Group Meetings
m. Kern County Library Card Sign-Up Month
n. Monitoring Review Information- Classroom Assessment
o. Courageous Kids Climbing Organization- California Living Museum

12. Program Governance Report/Training *Benefits of Reading to your child*	Janelle Gonzalez	**Verbal Report**
13. Community Representative Report	Open	**No Report**
14. Policy Council Chairperson Report	Jason Warren	**Verbal Report**
15. Board of Directors Representative Report	Ana Vigil	**Verbal Report**
16. Directors Report (HS/State Child Development)	Jerry Meade	**Verbal Report**
17. Announcements	Chairperson	
18. Adjournment	Chairperson	

Next meeting is October 13, 2016 held at
Hodel's Country Dining 5917 Knudsen Dr. Bakersfield, Ca 93308 at 6:30 p.m.

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00pm, September 22, 2016. Janelle Gonzalez. Program Governance Coordinator.

Head Start and State Preschool Birth to age 5 — capk

Agenda del Consejo de Política
29 de septiembre de 2016
5005 Business Park North, Salon de Conferencia 130
Bakersfield, CA 93309
5:45-7:00 p.m.

Ubicaciones de la Reunión:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202

1. **Llamado a la orden** — Presidente
   a. Momento de silencio, Proclamación de Lealtad
   b. Lectura de la Promesa de la Asociación Comunitaria

   "La asociación de acción cambia la vida de las personas, incorpora el espíritu de esperanza, mejora comunidades, y hace de América un mejor lugar donde Vivir. Nos preocupamos por la comunidad entera y estamos dedicados a ayudar a las personas a que se ayuden a sí mismas y a los demás."

2. **Pasar lista/Establecer Quórum** — Secretaria

3. **Aprobación de la Agenda** — Presidente — ***ACCIÓN**
   a. Fecha de Agenda: 29 de septiembre, 2016

4. **Aprobación del Acta** — Presidente — ***ACCIÓN**
   a. Fecha del Acta: 25 de agosto, 2016

5. **Presentación de Invitado/Foro Público**
   a. *El público que desee dirigirse al Consejo de Política podrá hacerlos. Los miembros del Consejo de Política podrán responder brevemente a las declaraciones formuladas o a preguntas formuladas. Sin embargo, el PC no tomara ninguna otra acción que no sea la de remitir dichos asuntos al personal para su estudio y análisis.* ***Los Presentadores se limitaran a cinco minutos cada uno****. Si más de una persona desea tratar el mismo tema, se le concederá al grupo total de 10 minutos para ese tema. Por favor indique cuál es su nombre antes de hacer su presentación, Gracias.*

6. **Informes de los Comités Vigentes** — (5 mins. cada uno)

a. Comité de Personal	Ana Luna	Informe Verbal
b. Comité de Planificación	Abierto	Ningún Informe
c. Comité de Finanzas	Gabriella McCutcheon	Informe Verbal
d. Comité de Estatutos	Janeth Rivera	Ningún Informe

7. **Recursos Humano** — ***ACCIÓN**
   a. Informe de Recursos Humanos- Maura Sandoval, Especialista del Personal
   b. Sesión Ejecutiva- Mike Lackman, Gerente de Recursos Humanos

8. **Presentaciones**
   a. Asistencia Legal de Bakersfield- Ana Vigil, Apoyadura de la Comunidad y Coordinadora de la Corte de Personas Sin Hogar

9. **Nuevos Asuntos** — Presidente — ***ACCIÓN**
   a. Solicitud para aprobar los gastos de los Fondos de Activada de Padres- Janelle Gonzalez, Coordinadora del Programa de Gobernación
   b. Solicitud para aprobar la Actualización de la Evaluación Comunitaria 2016- Jerry Meade, Administrador el Programa de Diseño y Administración

Certificamos que este aviso de agenda fue publicada en el vestíbulo de la Oficina de Administración CAPK en 5005 Business Park Norte, Bakersfield, CA y en línea en www.capk.org de las 12:00 pm, 22 de septiembre de 201€ González, Coordinadora del Programa de Gobernación

c. Nombrar a Gabriella McCutcheon compartir reporte verbal con la Mesa Directiva en nombre de Jason Warren

10. **Calendario de Consentimiento** — Consejo de Política — **Sugerencias**

Información concerniente a los artículos de consentimiento que aparecen en la lista siguiente ha sido enviada a cada miembro del Consejo de Política para que la estudien previo a la reunión a menos que algún miembro del Consejo de Política, o miembro del público tenga alguna pregunta concerniente a algún asunto en particular de los temas en la lista y solicite que sea retirado del Calendario de Consentimiento, los artículos se dan por aprobados de una vez por el Consejo de Política en su totalidad. Si hay algún miembro del Consejo de Política o miembro del público que desea remover algún artículo del Calendario de Consentimiento, por favor indíquelo ahora mismo.

a. Ninguno

11. **Comunicaciones**

a. Head Start y Early Head Start- Kern Presupuesto vs. Informe Actual de gastos 1 de marzo, 2016 hasta 31 de agosto de 2016
b. Early Head Start- San Joaquín Presupuesto vs. Informe Actual de gastos 1 de febrero de 2016 hasta 31 de agosto de 2016
c. Las Asociaciones de Early Head Start Cuidado Infantil Presupuesto vs. Informe Actual de Gastos 1 de marzo de 2015 hasta el 31 de agosto de 2016
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f. Informe de Comidas de Padres 1 de marzo del 2016 hasta el 31 de agosto de 2016 (Inglés/Español)
g. Informe de Inscripción, Promedio Asistencia Diaria, y Programa de Alimentos Cuidado de Niños y Adultos/Cocina Central de HS/EHS Kern, EHS del Condado de San Joaquín, y EHS de las Asociaciones de Cuidado Infantil agosto 2016
h. Un Comienzo Saludable: Cinco Razones para alentar a las Familias a vacunar a sus Niños. HHS/ACF/OHS and CDC. 08/26/20196
i. Un Día Emociónate para Head Start. OHS/ACF/HHS. 09/02/16
j. Las Normas de Desempeño de Head Start (HSPPS) La Regla Final ACF-PI-HS-16-04 09/01/16
k. El Comité del Alfabetismo del Condado de Kern, Inscripción Abierta para el 2016
l. Reuniones de apoyo de la red de Autismo de Kern y Apoyo de Hermanos
m. Carta de la Biblioteca del Condado de Kern Mes de Registro
n. Información del Monitoreo de Revisión- La Evaluación del Salón de Clase
o. Niños Valientes Organización de Alpinismo- Museo Viviente de California

12. **Informes del Consejo de Política/Entrenamiento** *Los Beneficios de leerles a sus hijos*	Janelle Gonzalez	**Informe Verbal**
13. **Informe de Representante Comunitario**	Abierto	**Ninguno**
14. **Informe de Presidente del Consejo de Política**	Jason Warren	**Informe Verbal**
15. **Informe del Representante de la Mesa Directiva**	Ana Vigil	**Informe Verbal**
16. **Informe de la Directora de (Head Start)**	Jerry Meade	**Informe Verbal**
17. **Anuncios**	Presidente	
18. **Cierre de Sesión**	Presidente	

Próxima reunión es el 13 de octubre del 2016 en
Hodel's Country Dinning 5917 Knudsen Dr. Bakersfield, CA 93308 a las 6:30 p.m.

Certificamos que este aviso de agenda fue publicada en el vestíbulo de la Oficina de Administración CAPK en 5005 Business Park Norte, Bakersfield, CA y en línea en www.capk.org de las 12:00 pm, 22 de septiembre de 2016 González, Coordinadora del Programa de Gobernación

Region 1 School Readiness Parent Activity Fund
2015-2016

Center	P.M. Approving Activity	# Parents Voted	Funded Enroll.	Allocated Funds	Funds Requested	Funds Expended	Field Trip Funds	Attendance	Description of Activity	Date	Time	Location	What will be purchased?
Faith	Gloria Renteria	28	34	$340.00	$339.00	$339.00	$0.00	63	Roaming Reptiles	3/11/2016	9:30-10:30	Faith Center	Little Caesars & Roaming Reptiles
Fairview	Gloria Renteria	18	34	$340.00	$340.00	$340.00	$116.88	60	Family Painting Day	3/9/2015	9:00-10:00	Fairview Center	Color me mine materials
Franklin	Gloria Renteria	6	24	$240.00	$216.00	$240.00	$255.40	36	Trip to Murray Farms	3/11/2016	8:30-12:45	Murray Family Farms	Admission to the farm for parents & children
Planz	Gloria Renteria	11	34	$340.00	$340.00	$340.00	$116.88	46	A Day with Colors	3/8/2016	5:00-6:00	Planz Center	Color me mine materials
Williams	Gloria Renteria	25	34	$340.00	$340.00	$340.00	$197.00	45	Murray Farms	3/11/2016	8:00-12:00	Murray Family Farms	Farm Admission
Seibert	Gloria Renteria	16	34	$340.00	$335.95	$337.52	$0.00	64	Family Connection to the Community	3/7/2016	3:00-5:00	Seibert Center	Foodmaxx & Pony Go Round
Stine EHS/HS	Gloria Renteria	14	138	$1,380.00	$1,330.70	$1,328.66	$0.00	96	Roaming Reptiles-Science Family Day	*3/12/2016	10:00-12:00	Stine Center	Roaming Reptiles & Savemart
East Cal	Gloria Renteria	28	70	$700.00	$700.00	$700.00	$240.63	68	Family Paint Day	3/11/2016	4:30-5:30	East Cal Center	Color me mine materials
BC	Doe Ryti	3	40	$400.00	$397.88	$327.87	$0.00	20	Roaming Reptiles	3/11/2016	4:30-6:30	Bakersfield College	Foodmaxx & Roaming Reptiles
Total		118	442	$4,420	$4,339.53	$4,293.05	$926.79	498					

*Saturday Event

*Attendance= Total number of participants which includes parents, children, siblings and guests.

*PM= Program Manager

Region 2 School Readi[illegible]s Parent Activity Fund
2015-2016

Center Name	P.M. Approving Activity	# Parents Voted	Funded Enroll.	Allocated Funds	Funds Requested	Funds Expended	Field Trip Funds	Attendance	Description of Activity	Date	Time	Location	What will be purchased?
Fairfax	LeTisha Brooks	21	68	$680.00	$675.86	$664.00	$0.00	128	My Pony Go Round	*3/19/2016	10:00-12:00	Fairfax center	Foodmaxx, pizza, pony go round
Martha Morgan	LeTisha Brooks	53	83	$830.00	$762.00	$627.52	$0.00	61	Family Paint day	3/16/2016	4:30-6:30	MJM Center	Foodmaxx, pizza, & color me mine
Noble	LeTisha Brooks	23	34	$340.00	$314.19	$304.13	$0.00	118	My Pony Go Round	*3/19/2016	100-200	3811 River Blvd.	Foodmaxx,pony go round, pizza
Pacific	LeTisha Brooks	34	62	$620.00	$613.17	$603.18	$0.00	90	Early Literacy with Flannel Stories	3/17/2016	4:30-5:30	Pacific Center	Foodmaxx & Little Caesar's
Pioneer	LeTisha Brooks	31	34	$340.00	$338.36	$341.18	$0.00	94	My Pony Go Round	*03/19/16	11:00am	Pioneer HS Center	Pony, Little Caesars, and Foodmaxx
St[illegible] Hills	LeTisha Brooks	23	34	$340.00	$305.89	$303.86	$0.00	86	Family Photos	3/15/2016	4:30pm	Stella Hills HS Center	Photography, Little Caesars, and Foodmaxx
Sterling HS/EHS	LeTisha Brooks	33	122	$1,220.00	$1,174.19	$997.61	$0.00	138	Family Fitness Picnic	*3/19/2016	11:00-1:00	Siemon Park	Foodmaxx
Virginia	LeTisha Brooks	17	34	$340.00	$331	$319	$0	52	My Pony Go Round	3/18/2016	10-130	Virginia Center	Foodmaxx & pony go round
Total		235	471	$4,710	$4,514.27	$4,160.67	$0.00	767					

*Saturday Event
*Attendance= Total number of participants which includes parents, children, siblings, and guests
*PM= Program Manager

Region 3 Parr Activity Fund
2015-2016

Center Name	P.M. Approving Activity	# Parents Voted	Funded Enroll.	Allocated Funds	Funds Requested	Funds Expended	Field Trip Funds	Attendance	Description of Activity	Date	Time	Location	What will be purchased?
Alberta Dillard	Mary Ann Mooney	33	68	$680.00	$680.00	$254.00	$0.00	80	Healthy Eating at the Farm	*4/2/2016	10:00-12:00	Murray Farms	Farm admission
Casa Loma	Gloria Renteria	17	34	$340.00	$300.25	$302.00	$0.00	57	Roaming Reptile	4/1/2016	930-1	Casa Loma Park	Reptiles and pizza
Cleo Foran	Mary Ann Mooney	5	34	$340.00	$339.47	$327.00	$0.00	60	My Pony Go Round	4/1/2016	10:00-11:30 130-230	Cleo Foran Center	Pony go round and pizza
Heritage	Letisha Brooks	29	34	$340.00	$337.00	$337.50	$0.00	80	Roaming Reptile	3/31/2016	4:30-5:30	Heritage Park	Reptiles and pizza
Pete Parra	Krissy Leach	45	148	$1,480.00	$1,321.99	$1,320.78	$0.00	167	Roaming Reptile/Health Fair	*4/2/2016	10:00-12:00	Pete Parra Center	Reptiles & Savemart
Rafer Johnson	Letisha Brooks	16	34	$340.00	$336.82	$340.02	$0.00	92	Rocking Reptiles	4/1/2016	4:30-6:00	Rafer Johnson Center	Reptiles, foodmaxx, & pizza
F evelt	Gloria Renteria	21	34	$340.00	$339.96	$325.75	$0.00	52	Day with the animals	*4/2/2016	1:00-3:00	Saunders Park	Reptiles
Oildale	Krissy Leach	8	34	$340.00	$286.36	$260.96	$0.00	19	Storytime Under the Stars	3/30/2016	5:00-6:00	Oildale Center	Savemart
Voorhies	Mary Ann Mooney	19	34	$340.00	$338.46	$313.67	$0.00	12	Roaming Reptile	4/1/2016	1:00-3:00	Voorhies center	Reptiles, pizza, Foodmaxx
Total		193	454	$4,540	$4,280.31	$3,781.68	$0.00	619					

*PM-Program Manager

*Attendance= Total number of participants which includes parents, children, siblings, and guests

(*) Event on a Saturday

Region 4 Par[illegible] Activity Fund
2015-2016

Center Name	P.M. Approving Activity	# Parents Voted	Funded Enroll.	Allocated Funds	Funds Requested	Funds Expended	Field Trip Funds	Attendance	Description of Activity	Date	Time	Location	What will be purchased?
Buttonwillow	Krissy Leach	20	20	$200.00	$200.00	$200.00	$68.75	33	A day with Color	4/7/2016	9:30-10:30	Buttonwillow Center	Color me mine materials
Delano	Krissy Leach	6	90	$900.00	$883.32	$859.78	$0.00	79	Family Resource Fair	*4/9/2016	1:00-4:00	Delano center	Savemart, reptiles, pizza
Lost Hills	Krissy Leach	8	20	$200.00	$200.00	$200.00	$25.00	44	Roaming Reptiles	4/5/2016	2:15-3:15	Lost Hills Center	Reptile show
McFarland	Krissy Leach	12	34	$340.00	274	$267.34	$627.40	50	Day at the Farm with mom & dad	4/8/2016	9:00-2:45	Murray Farms	Farm admission
Shafter HS (LA)	Krissy Leach	25	34	$340.00	$332.66	$329.90	$0.00	75	Roaming Reptiles	4/8/2016	4:30-5:30	Shafter Center	Reptiles, pizza, foodmaxx
Shafter HS EHS	Krissy Leach	6	36	$340.00	$351.87	$333.56	$0.00	34	Family Literacy	4/8/2016	5:30-6:30	Shafter EHS Center	Savemart
Sunrise Villa	Krissy Leach	17	34	$340.00	$340.00	$246.00	$94.00	38	Murray Family Farms	4/8/2016	11:30-2:00	Murray Farms	Farm admission
Taft	Krissy Leach	8	34	$340.00	$340.00	$340.00	$168.00	101	Healthy eating at the farm	4/7/2016	8:00-12:00	Murray Farms	Farm admission
1 - 20 - o	Krissy Leach	12	34	$340.00	$262.00	$340.00	$778.84	47	A Day at the Zoo	4/7/2016	9:00-1:00	Murray Farms	Murray Farm admission
Willow	Krissy Leach	45	102	$1,020.00	$1,008.54	$526.37	$493.63	100	CALM Museum	4/4/2016	9:15-12:30	CALM	CALM Admission
Total		114	438	$4,360	$4,192.39	$3,642.95	$2255.62	601					

(*) Saturday Event
*PM-Program Manager
*Attendance= Total number of participants which includes parents, children, siblings, and guests

Region 5 Parent Activity Fund
2015-2016

Center Name	P.M. Approving Activity	# Parents Voted	Funded Enroll.	Allocated Funds	Funds Requested	Funds Expended	Field Trip Funds	Attendance	Description of Activity	Date	Time	Location	What will be purchased?
Alicante	MaryAnn Mooney	14	34	$340.00	$340.00	$340.00	$24.00	59	Fun at the Farm	4/20/2016	8:00-12:00	Murray Family Farms	Farm Admission
Cal City	MaryAnn Mooney	17	34	$340.00	$340.00	$340.00	$0.00	61	Roaming Reptiles	4/11/2016	11:00-1:00	Cal City Center	Reptiles, pizza
Lamont	MaryAnn Mooney	24	34	$340.00	$322.49	$291.36	$0.00	38	Hungry Caterpillar Family Literacy	4/15/2016	8:00-10:00	Lamont Park	Foodmaxx & pizza
Primeros Pasos	MaryAnn Mooney	17	96	$960.00	$623.97	$850.73	$0.00	114	A day with the animals/ Family Literacy	4/15/2016	5:00-7:00	Primeros Pasos Center	Pony go Round, pizza, Foodmaxx
San Diego	MaryAnn Mooney	17	48	$480.00	$478.69	$477.74	$0.00	96	A visit to the zoo	*4/16/2016	9:00-12:00	CALM	CALM admission & Foodmaxx
Mojave	MaryAnn Mooney	5	34	$340.00	$339.98	$306.19	$0.00	49	Is your child Ready for Kindergarten	4/14/2016	4:30-5:30	Mojave Center	Stater Bros
Oa	MaryAnn Mooney	20	84	$840.00	$435.67	$833.11	$0.00	119	Museum Exploring Day	*4/16/2016	12:00-3:00	Maturango Museum	Pizza Factory
Tehachapi	MaryAnn Mooney	14	34	$340.00	$336.01	$334.08	$0.00	59	Roaming Reptiles	4/11/2016	2:00-3:00	Tehachapi Center	Reptiles, pizza, Stater Bros
Vineland	MaryAnn Mooney	10	34	$340.00	$325.47	$142.92	$0.00	42	Art and Science Night	4/15/2016	4:30-5:30	Vineland Center	Savemart/Little Caesars
Total		138	432	$4,320	$3,542.28	$3,916.13	$24.00	637					

*Saturday Event
*Attendance= Total number of participants which includes parents, children, siblings and guests
*PM-Program Manager

Home Base School Readiness Parent Activity Fund
2015-2016

Group #	Home Base Eduator	Supervisor Approving Activity	# Parents Voted	Funded Enroll.	Allocated Funds	Group Funds Requested	Funds Expended	Attendance	Description of Activity	Date	Time	Location	What will be purchased?
1 EHS	Magaly Diaz	Virginia Sierra	3	12	$360.00	$360.00	$142.00	27	Nutritional Day at Murray Farms	3/11/2016	9:30-12:00	Murray family Farms	Farm Admission
	Krystle Woods			12									
	Guadalupe Gonzalez			12									
2 EHS	Ana Solario	Virginia Sierra	3	12	$240.00	$240.00	$70.00	14	A Day of Fun at the Farm	3/8/2016	9:00-11:00	Murray family Farms	Farm Admission
	Melanie Craig			12									
3 EHS	Magdalena Valencia	Virginia Sierra	9	12	$240.00	$206.00	$235.00	38	Exploring Nature at CALM	3/14/2016	9:30-12:00	CALM	CALM Admission & pizza
	Janet Morales			12									
4 EHS	Civilina Varela	Virginia Sierra	8	12	$480.00	$403.00	$403.00	57	I am Moving, I am learning	3/16/2016	10:30-1:30	Heritage Park	Pony Go Round & Pizza
	Jennifer Ponce			12									
	Salud Nicasio			12									
	Florentina Rodriquez			12									
5 EHS	Loana Lugo	Virginia Sierra	2	12	$120.00	$105.50	$123.00	15	Discovering CALM	3/18/2016	11:00-1:00	CALM	CALM Admission & pizza
1 HB	Lisa Moreno	Mary Lopez	10	12	$360.00	$360.00	$63.00	15	Animal Education	3/7/2016	10:00-12:00	CALM	CALM Admission
	Vicky Perez			12									
	Christy Machado			12									
2 HB	Tommie Sue Cordova	Mary Lopez	11	12	$240.00	$220.00	$110.00	22	A Day with Animals & Exploration	3/15/2016	10:00-12:00	CALM	CALM Admission
	Amy Jimenez			12									
3 HB	Angelica Recendez	Mary Lopez	12	12	$360.00	$349.50	$349.50	32	Roaming Reptiles	3/7/2016	9:00-10:00	Lamont Center	Reptiles & pizza
	Marivel Torres			12									
	Maria Llevanos			12									
4 HB	Verlinda Denwitty	Mary Lopez	8	11	$220.00	$201.56	$201.56	22	Color Me mine Exploration	3/7/2016	9:30-10:30	Pete Parra Center	Color Me Mine materials
	Monica Ayon			11									
22	Tomi Perkins	Mary Lopez	7	12	$120.00	$100.00	$99.50		Roaming Reptiles	4/11/2016	11:00-1:00	Cal City Center	Stater Bros & pizza
	Lorena Rivera	Mary Lopez	2	11	$110.00	$80.00	$158.00	30	A Day with Animals & Exploratio	3/7/2016	10:00-12:00	CALM	CALM Admission
				285	**$2,850.00**	**$2,625.56**	**$1,954.56**						

SUMMARY
Head Start & Early Head Start Programs
2016 Community Assessment Update

The Community Action Partnership of Kern *2016 Head Start & Early Head Start Programs Community Assessment Update* details recent changes, conditions, and trends within CAPK's service areas and the Head Start/Early Head Start (HS/EHS) eligible population that could impact CAPK's HS/EHS programs. This Summary provides some highlights from the report.

- The Kindergarten Readiness Act changed California's admission requirements for kindergarten and 1st grade and established a transitional kindergarten (TK) program that every school district must offer. TK is the first year of a two-year kindergarten program for 4-year olds who turn five between September 2 and December 2. TK has affected enrollment numbers at some Head Start Centers. TK, however, may also lead to opportunities to expand CAPK's EHS program and also increase collaborative efforts with local education agencies.

- During 2015 CAPK began providing EHS services in San Joaquin County. When fully operational, the program will serve 409 pregnant women, infants and toddlers and their families in Stockton, Tracy, Manteca, and Lodi.

- CAPK's HS/EHS centers in Shafter continue to have an average combined waiting list of 40 children, which indicates a clear need to expand HS/EHS services in Shafter. CAPK's staff is continuing to research the feasibility of HS/EHS expansion in Shafter.

- CAPK's Wasco Head Start center has had a waiting list of over 80 children for the past several years. Although TK has reduced enrollment in Head Start programs in other communities, many eligible Wasco families prefer placing their pre-school age children in HS, as evidenced by the long waiting list. CAPK's staff is continuing to research the feasibility of HS/EHS expansion in Wasco.

- Kern County's economy has shown some signs of recovery since the recession of 2007, but unemployment is still in the double digits, and the high poverty rate of Kern County families remained unchanged, indicating a continued need for HS/EHS services for low-income families.

- Fewer children have Individual Education Programs (IEPs) and Individual Family Service Plans (IFSPs), which presents challenges to HS with respect to achieving the 10 percent enrollment requirement for children with disabilities.

- The number of homeless children continues to decline in Kern County. The highest number of homeless persons, including children, was in metro Bakersfield, and 22 percent of unsheltered children were located in rural areas of Kern County. The decline in the number of homeless children also presents challenges to HS/EHS to achieve the 10 percent enrollment requirement for this population.

- Over half of Kern County public school students tested had unhealthy body composition, which is an increase in the previous year's rate. CAPK's HS staff continues to offer prevention and intervention curriculum to help improve children's health and fitness levels.

Additional findings and information are available in the CAPK 2016 Head Start & Early Head Start Community Assessment Update.

Resumen
Programas de Head Start & Early Head Start
Actualización de la Evaluación Comunitaria 2016

La Asociación de Acción Comunitaria de Kern Programas de Head Start y Early Head Start de Actualización de la Evaluación Comunitaria recientes cambios, condiciones y tendencias dentro de las áreas de servicio de CAPK y Head Start / Early Head Start (HS / EHS) población elegible que podría afectar los programas de HS/ EHS. Este resumen presenta algunos aspectos destacados del informe:

- La Ley de Preparación de Kindergarten cambió los requisitos de admisión de California para el jardín de infantes y 1er grado y estableció un programa de transición de kínder (TK) que debe ofrecerse en cada distrito escolar. TK es el primer año de un programa de jardín de infantes de dos años para niños de 4 años que cumplan cinco años entre el 2 de septiembre y el 2 de diciembre los conocimientos tradicionales ha afectado el número de matrículas en algunos centros de Head Start. Los conocimientos tradicionales, sin embargo, también puede dar lugar a oportunidades para ampliar el programa de EHS de CAPK y también aumentar los esfuerzos de colaboración con agencias locales de educación.

- Durante 2015 CAPK comenzó a proporcionar servicios de EHS en el Condado de San Joaquín. Cuando esté completamente operativo, el programa servirá 409 mujeres embarazadas, infantes, niños pequeños y sus familias en Stockton, Tracy, Manteca, y Lodi.

- Centros de HS / EHS de CAPK en Shafter siguen teniendo una lista de espera promedio combinado de 40 niños, lo que indica una clara necesidad de ampliar los servicios de HS / EHS en Shafter. El personal del CAPK continúa investigar la viabilidad de la expansión HS / EHS en Shafter.

- El Centro de Head Start Wasco de CAPK ha tenido una lista de espera de más de 80 niños en los últimos años. A pesar de que el programa de la transicion de kinder ha reducido la matrícula en programas de Head Start en otras comunidades, muchas familias de Wasco elegibles prefieren colocar a sus hijos en edad preescolar en HS, como lo demuestra la larga lista de espera. El personal del CAPK continúa investigar la viabilidad de la expansión HS / EHS en Wasco.

- La economía del Condado de Kern ha mostrado algunos signos de recuperación desde la recesión de 2007, pero el desempleo sigue siendo de dos dígitos, y la alta tasa de pobreza de las familias del Condado de Kern se mantuvo sin cambios, lo que indica una necesidad continua de los servicios de HS / EHS para las familias de bajos ingresos.

- Menos niños tienen Programas de Educación Individual (IEP) y Planes individuales de la familia de Servicio (IFSP), que presenta desafíos a HS con respecto a la consecución del requisito de inscripción del 10 por ciento de los niños con discapacidades.

- El número de niños sin hogar sigue disminuyendo en el Condado de Kern. El mayor número de personas sin hogar, incluidos los niños, estaba en el metro de Bakersfield, y el 22 por ciento de los niños sin refugio que se encuentra en las zonas rurales del condado de Kern. El descenso en el número de niños sin hogar también presenta desafíos a HS / EHS para lograr el requisito de inscripción del 10 por ciento de esta población.

- Más de la mitad de los estudiantes de las escuelas públicas del Condado de Kern examinados tenía la composición corporal poco saludable, que es un aumento de la tasa del año anterior. El personal de HS CAPK sigue ofreciendo a la prevención y el plan de estudios de intervención para ayudar a mejorar los niveles de salud y bienestar de los niños.

Encuentros e información adicionales están disponibles en el Actualización de la Evaluación Comunitaria 2016 CAPK Head Start y Early Head Start.

Community Action Partnership of Kern
Early Head Start - Child Care Partnerships
Budget to Actual Report

Budget Period: March 1, 2015 - August 31, 2016
Report Period: March 1, 2015 - August 31, 2016
Month 18 of 18 (100%)

Prepared 09/12/2016

START-UP FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	0	0	0		
FRINGE BENEFITS	0	0	0		
TRAVEL	0	4,842	(4,842)		
EQUIPMENT	25,000	25,000	0	100%	0%
SUPPLIES	94,000	100,725	(6,725)	107%	-7%
CONTRACTUAL	0	0	0		
CONSTRUCTION	0	0	0		
OTHER	12,934	1,101	11,833	9%	91%
INDIRECT	7,472	6,833	639		
TOTAL START-UP FUNDING	**139,406**	**138,501**	**905**	**99%**	**1%**

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	162,465	136,265	26,200	84%	16%
FRINGE BENEFITS	42,443	37,144	5,299	88%	12%
TRAVEL	0	(17)	17		
EQUIPMENT	150,000	0	150,000		
SUPPLIES	103,917	77,374	26,543	74%	26%
CONTRACTUAL	390,600	383,344	7,256	98%	2%
CONSTRUCTION	0	0	0		
OTHER	128,033	15,120	112,913	12%	88%
COST POOLS	0	10,061	(10,061)		
INDIRECT	30,542	32,978	(2,436)	108%	-8%
TOTAL BASE FUNDING	**1,008,000**	**692,269**	**315,731**	**69%**	**31%**

TRAINING & TECHNICAL ASSISTANCE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
TRAVEL	17,714	24,535	(6,821)	139%	-39%
SUPPLIES	18,882	2,005	16,877	11%	89%
CONTRACTUAL	0	0	0		
OTHER	56,430	26,010	30,420	46%	54%
INDIRECT	7,774	3,727	4,047	48%	52%
TOTAL TRAINING & TECHNICAL ASSISTANCE	**100,800**	**56,277**	**44,523**	**56%**	**44%**

GRAND TOTAL FEDERAL FUNDS	**1,248,206**	**887,048**	**361,158**	**71%**	**29%**

NON-FEDERAL SHARE**	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	212,052	142,078	69,974	67%	33%
TOTAL NON-FEDERAL FUNDS	**212,052**	**142,078**	**69,974**	**67%**	**33%**

Centralized Administrative Cost	5.2%
Program Administrative Cost	0.8%
Total Administrative Cost	**6.0%**

Budget reflects Notice of Award #09HP0036-01-02.

The initial budget period is 18 months (3/1/2015 - 8/31/2016). The remaining budget periods will begin 9/1 and end 8/31.

Actual expenditures include posted expenditures and estimated adjustments through 8/31/2016.

Community Action Partnership of Kern
Head Start and Early Head Start
Non-Federal Share and In-Kind
Budget Period: March 1, 2016 through February 28, 2017
Report for period ending August 31, 2016 (Month 6 of 12)

Percent of year elapsed: **50%**

LOCATION	FUNDED ENROLL-MENT	March	April	May	June	July	Aug	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	68	10,211	11,434	6,909	0	0	4,223	32,776	82,485	40%
Alicante	34	7,661	11,592	9,673	0	0	1,870	30,796	41,243	75%
Buttonwillow	20	4,372	4,107	1,356	0	0	514	10,350	24,260	43%
California City	34	7,771	5,648	3,856	0	0	0	17,275	41,243	42%
Casa Loma	34	10,304	11,410	8,328	0	0	2,211	32,253	41,243	78%
Cleo Foran	34	8,301	7,125	5,035	0	0	2,295	22,757	41,243	55%
Delano	90	20,376	20,794	20,989	6,696	9,199	0	78,054	109,171	71%
East California	70	18,493	17,503	10,688	0	0	3,214	49,898	84,911	59%
Fairfax	68	24,746	24,907	18,439	0	0	8,421	76,513	82,485	93%
Fairview	34	6,551	2,381	10,537	0	0	0	19,468	41,243	47%
Faith Avenue	34	8,435	8,879	5,748	0	0	3,051	26,113	41,243	63%
Franklin	24	6,049	6,281	6,607	4,113	3,364	2,518	28,931	29,112	99%
Heritage Park	34	5,518	3,282	3,089	0	0	0	11,889	41,243	29%
Home Base	282	27,753	29,509	19,320	9,073	13,758	2,134	101,547	171,035	59%
Lamont	34	8,086	7,732	3,598	0	0	4,313	23,729	41,243	58%
Lost Hills	20	5,126	4,434	4,058	0	0	791	14,409	24,260	59%
Martha J. Morgan	83	22,338	20,493	13,606	0	0	7,735	64,171	100,680	64%
McFarland	34	7,117	5,767	2,921	0	0	0	15,805	41,243	38%
Mojave	34	1,705	1,322	626	0	0	711	4,363	41,243	11%
Noble	34	9,834	9,519	4,957	0	0	0	24,309	41,243	59%
Oasis	84	15,379	15,470	8,735	0	0	0	39,584	101,893	39%
Oildale	34	7,387	5,882	4,163	0	0	0	17,431	41,243	42%
Pacific	62	8,933	7,968	9,059	4,777	5,695	3,324	39,756	75,207	53%
Pete H. Parra	148	18,181	18,823	16,200	9,781	7,827	0	70,811	179,526	39%
Pioneer	34	4,152	5,201	3,267	0	0	554	13,174	41,243	32%
Planz	34	12,315	10,461	11,905	0	0	4,877	39,559	41,243	96%
Primeros Pasos	96	17,227	14,826	12,143	4,472	5,801	7,000	61,469	116,449	53%
Rafer Johnson	34	6,998	7,935	4,312	0	0	1,499	20,745	41,243	50%
Roosevelt	34	9,039	8,311	5,924	0	0	4,421	27,695	41,243	67%
Rosamond	40	4,368	2,263	1,512	0	0	0	8,143	48,521	17%
San Diego Street	48	12,075	10,248	11,730	6,629	6,904	395	47,981	58,225	82%
Seibert	34	8,157	5,478	2,844	0	0	1,578	18,057	41,243	44%
Shafter	34	7,714	8,400	4,578	0	0	3,092	23,785	41,243	58%
Shafter HS/EHS	36	4,207	3,559	4,529	4,412	3,689	0	20,396	43,669	47%
Stella Hills	34	7,753	7,910	3,580	0	0	0	19,242	41,243	47%
Sterling	122	17,160	16,714	15,833	12,179	9,862	10,882	82,630	147,988	56%
Stine Road	138	19,627	19,450	20,299	12,331	12,103	13,955	97,765	167,396	58%
Sunrise Villa	34	13,146	12,263	6,775	0	0	0	32,184	41,243	78%
Taft	54	11,902	13,717	8,130	0	0	5,322	39,071	65,503	60%
Tehachapi	34	4,004	3,431	2,343	0	0	3,141	12,919	41,243	31%
Vineland	34	5,180	4,936	4,335	0	0	0	14,450	41,243	35%
Virginia	34	8,315	7,701	4,854	0	0	4,265	25,136	41,243	61%
Voorhies	34	6,800	4,740	3,424	0	0	0	14,964	41,243	36%
Wasco	34	4,131	3,928	1,346	0	0	0	9,405	41,243	23%
Williams	34	8,967	8,195	5,460	0	0	0	22,621	41,243	55%
Willow	102	15,550	13,772	7,279	0	0	3,047	39,648	123,728	32%
Administrative Services		0	0	0	0	0	0	0	0	NA
Program Services		5,049	4,464	4,138	4,168	4,156	4,106	26,081	93,094	28%
Policy Council and RPC		109	107	20	23	14	0	273	51,236	1%
Board of Directors		0	0	0	0	0	0	0	9,670	0%
SUBTOTAL IN-KIND	**2,539**	**484,570**	**460,270**	**349,056**	**78,653**	**82,373**	**115,458**	**1,570,380**	**3,062,811**	**51%**
State General Child Care*		119,619	118,092	117,337	112,660	80,901	97,966	646,575	1,031,472	63%
State Preschool*		153,811	147,815	148,975	113,839	124,822	135,161	824,424	1,680,926	49%
State Migrant Child Care*		15,718	13,870	14,146	11,867	13,484	16,366	85,451	92,963	92%
SUBTOTAL CA DEPT of ED		**289,148**	**279,778**	**280,458**	**238,366**	**219,207**	**249,493**	**1,556,449**	**2,805,361**	**55%**
GRAND TOTAL		**773,718**	**740,048**	**629,514**	**317,019**	**301,580**	**364,951**	**3,126,829**	**5,868,172**	**53%**

*May include estimates

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Manager

Subject: Kern Head Start and Early Head Start Budget to Actual Report for the Period Ended August 31, 2016

Date: September 29, 2016

The following are highlights of the Head Start/Early Head Start Budget to Actual Report for the period March 1, 2016 through August 31, 2016.

Budget Revision

Approval of CAPK's request to revise the budget is pending. The budget revision will accomplish the following:

- Incorporate the 10% De Minimis Indirect Cost Rate

Personnel & Fringe Benefits

Head Start personnel expenditures are somewhat less than expected at this point in the year.

- The majority of Head Start employees are off during the months of June and July; thus, the actual salaries are not expended equally over the program year.
- Pay increases were budgeted for Associate Teacher and Teacher positions, but were not effective until September 12 (after approval of the SEIU contract).

Early Head Start personnel and fringe benefits expenditures are less than expected at this point in the year.

- These costs are partially offset by earned revenues from CAPK's California Department of Education (CDE) General Child Care contract. Revenues trended upward during the spring and early summer months, and historically have decreased over the winter months.
- Pay increases were budgeted for EHS Teacher, but were not effective until September 12 (after approval of the SEIU contract).

Staff continuously monitor for savings in these categories that may be used elsewhere in the program.

Equipment

Funds in this category were budgeted for the purchase of four program vehicles and three playground/shade structures. The budget revision will move the cost of playgrounds to the Supplies category. The program vehicles have not yet been purchased.

Supplies
Purchases of supplies are on track at this point in the program year. For Head Start, purchasing has increased with the onset of the new school year beginning in August, and should be reflected in the report for September 30.

Contractual
- The annual cost of software support and maintenance for the Head Start/Early Head Start child tracking data base is paid in full at the beginning of the fiscal year.
- Legal fees during the SEIU contract negotiation process were somewhat more than estimated.

Other
Expenditures in this category are on track at this point in the program year.

Training & Technical Assistance (T&TA)
Head Start T&TA funds are almost fully expended. Additional funds are budgeted in the base grant for planned training expenses in excess of T&TA funding.

Early Head Start T&TA expenditures are on track at this point in the program year.

Non-Federal Share
With 50% of the budget period elapsed, total Non-Federal Share (the sum of California Department of Education funding and in-kind) is at 53% of budget.

- California Department of Education
  Actual and estimated non-federal revenues through August 2016 are at 55% of budget.

- In-Kind
  Year-to-date in-kind is at 51% of budget.

The five centers with the highest percentage of goal met were Franklin, Planz, Fairfax, San Diego, and Casa Loma. A total of 26 out of 46 centers and groups met or exceeded 50% of goal.

The five centers with the lowest percentage of goal met were Tehachapi, Heritage, Wasco, Rosamond, and Mojave.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Manager

Subject: San Joaquin Early Head Start Budget to Actual Report for the Period Ended August 31, 2016

Date: September 29, 2016

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period February 1, 2016 through August 31, 2016.

Budget Revision
Approval of CAPK's request to revise the budget is pending from Office of Head Start. The budget revision will accomplish the following:

- Incorporate the 10% De Minimis Indirect Cost Rate;
- Decrease the funded enrollment to 271;
- Waive a portion of the Non-Federal Share requirement.

Personnel & Fringe Benefits
The budget revision will decrease the budget in these categories; however, savings may be realized due to continued staff turnover.

Travel
Expenditures for the purpose of supporting San Joaquin staff are higher than anticipated at this point in the program year. Staff are monitoring this line item and have identified savings in other areas to cover these costs.

Supplies
Expenditures for supplies are higher than anticipated at this point in the program year. Staff are monitoring this line item and have identified savings in other areas to cover these costs.

Contractual
The annual cost of software support and maintenance for the Head Start/Early Head Start child tracking data base is paid in full at the beginning of the fiscal year. In addition, the budget revision will increase the budget in this cost category; thus, expenditures are on track at this point in the year.

Other
Other expenditures are less than anticipated at this point in the year.

Carryover
CAPK's request to carryover funds from the prior budget period was approved. The carryover funds will be used to make health and safety improvements to centers, and to purchase program vehicles and playground equipment.

Training & Technical Assistance
Expenditures supporting training & technical assistance are on track for this point in the program year. Additional training has been planned for later in the budget period, and staff expect to fully expend these funds.

Non-Federal Share
With 58% of the budget period elapsed, the total Non-Federal Share is at 10% of budget.

The San Joaquin Early Head Start program has been challenged in meeting its Non-Federal Share budget for the following primary reasons:

- Not all of its centers are licensed and in operation;
- San Joaquin EHS continues to lose qualified, trained employees to the San Joaquin Office of Education Head Start program, which is offering higher rates of pay.

COMMUNITY ACTION PARTNERSHIP OF KERN
MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Manager

Subject: Early Head Start Child Care Partnerships
Budget to Actual Report for the Period Ended August 31, 2016

Date: September 29, 2016

The following are highlights of the Early Head Start Child Care Partnerships Budget to Actual Report for the period March 1, 2015 through August 31, 2016.

Budget Revision
CAPK's request to revise the budget was approved. The revision accomplished the following:
- Incorporated the 10% De Minimis Indirect Cost Rate;
- Redirected savings in various categories to the Equipment, Supplies, and Other categories;
- Waived $100,000 of the Non-Federal Share requirement.

Start-Up Funds
All but $905 of start-up funds have been expended.

Base Funds
Now that the budget revision has been approved, CAPK will submit a request to carryover unexpended funds in the amount of $315,000 to complete projects that were approved with the budget revision.

Training & Technical Assistance (T&TA)
CAPK will submit a request to carry over approximately $44,500 in unexpended Training & Technical Assistance funds.

Non-Federal Share
With 100% of the year elapsed, total Non-Federal Share is at 67%. However, when the Base and T&TA funds are carried over into the 2016-2017 budget period, the Non-Federal Share requirement will decrease to $122,177. Non-Federal share realized will then exceed the requirement.

Community Actic rtnership of Kern
Head Start and Early Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2016 - February 28, 2017
Report Period: March 1, 2016 - August 31, 2016
Month 6 of 12 (50%)

Prepared 9/12/2016

BASE FUNDS	HEAD START BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING	EARLY HEAD START BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	9,675,827	3,558,521	6,117,306	37%	63%	2,266,371	387,544	1,878,827	17%	83%
FRINGE BENEFITS	3,135,316	1,458,771	1,676,545	47%	53%	715,929	131,951	583,978	18%	82%
TRAVEL	0	0	0			0	0	0		
EQUIPMENT	255,000	0	255,000	0%	100%	65,000	0	65,000		
SUPPLIES	1,095,095	341,868	753,227	31%	69%	232,070	151,481	80,589	65%	35%
CONTRACTUAL	82,680	87,987	(5,307)	106%	-6%	14,320	13,121	1,199	92%	8%
CONSTRUCTION	0	0	0			0	0	0		
OTHER	3,558,572	1,560,933	1,997,639	44%	56%	381,247	224,899	156,348	59%	41%
INDIRECT	1,477,845	673,973	803,871	46%	54%	275,058	88,915	186,144	32%	68%
TOTAL BASE FUNDING	19,280,336	7,682,053	11,598,283	40%	60%	3,949,994	997,911	2,952,083	25%	75%
TRAINING & TECHNICAL ASSISTANCE	HEAD START					EARLY HEAD START				
TRAVEL	30,627	25,349	5,278	83%	17%	36,382	11,562	24,820	32%	68%
SUPPLIES	20,935	16,407	4,528	78%	22%	22,981	3,987	18,994	17%	83%
CONTRACTUAL	18,484	7,706	10,778	42%	58%	11,689	12,204	(515)	104%	-4%
OTHER	75,304	82,106	(6,802)	109%	-9%	25,952	16,313	9,639	63%	37%
INDIRECT	0	13,157	(13,157)			0	4,472	(4,472)		
TOTAL TRAINING & TECHNICAL ASSISTANCE	145,350	144,725	625	100%	0%	97,004	49,194	47,810	51%	49%
GRAND TOTAL HS/EHS FEDERAL FUNDS	19,425,686	7,826,778	11,598,908	40%	60%	4,046,998	1,047,105	2,999,893	26%	74%

HEAD START and EARLY HEAD START NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
CALIF DEPT OF ED	2,805,361	1,556,449	1,248,912	55%	45%
IN-KIND	3,062,811	1,570,380	1,492,431	51%	49%
TOTAL NON-FEDERAL	5,868,172	3,126,829	2,741,343	53%	47%

Centralized Administrative Cost	6.4%
Program Administrative Cost	3.1%
Total Administrative Cost	9.4%

Community Action Partnership of Kern Agency-Wide Credit Card Report *

	CURRENT	1 TO 30	31 TO 60	61 TO 90	OVER 90
Bank of America	10,299				
Lowe's	2,906	196			
Save Mart	3,515				
Smart & Final	257				
Chevron & Texaco Business Card	6,649				
Home Depot	6,866				
	30,492	196	0	0	0

CREDITS	TOTAL	STATEMENT DATE
	10,299	8/21/2016
(406)	2,696	8/25/2016
	3,515	8/28/2016
	257	8/31/2016
	6,649	9/5/2016
	6,866	9/5/2016
(406)	30,282	

* Expenditure details are included in the CAPK Financial Report

Budget reflects Notice of Award #09CH9142-03-01

Actual expenditures include posted expenditures and estimated adjustments through 8/31/2016.

Community Action Partnership of Kern
Early Head Start - San Joaquin County
Budget to Actual Report

Budget Period: February 1, 2016 - January 31, 2017

Report Period: February 1, 2016 - August 31, 2016

Month 7 of 12 (58%)

Prepared 9/12/2016

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,264,964	1,525,231	1,739,733	47%	53%
FRINGE BENEFITS	765,792	349,497	416,295	46%	54%
TRAVEL	14,940	17,559	(2,619)	118%	-18%
EQUIPMENT	0	0	0		
SUPPLIES	191,905	187,562	4,343	98%	2%
CONTRACTUAL	2,000	8,418	(6,418)	421%	-321%
CONSTRUCTION	0	0	0		
OTHER	653,976	278,997	374,979	43%	57%
INDIRECT	102,767	198,629	(95,862)	193%	-93%
TOTAL	**4,996,344**	**2,565,893**	**2,430,451**	**51%**	**49%**

CARRYOVER FUNDS					
EQUIPMENT	150,000	0	150,000	0%	100%
SUPPLIES	90,000	10,498	79,502	12%	88%
OTHER	320,898	0	320,898	0%	100%
INDIRECT	0	1,050	(1,050)		
TOTAL	**560,898**	**11,548**	**549,350**		

TRAINING & TECHNICAL ASSISTANCE FUNDS					
TRAVEL	17,981	1,877	16,104	10%	90%
SUPPLIES	15,700	(262)	15,962	-2%	102%
CONTRACTUAL	16,298	6,115	10,183	38%	62%
OTHER	31,918	10,187	21,731	32%	68%
INDIRECT	0	1,712	(1,712)		
TOTAL	**81,897**	**19,629**	**62,268**	**24%**	**76%**

GRAND TOTAL EHS FEDERAL FUNDS	5,639,139	2,597,070	3,042,069	46%	54%

NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,415,810	143,778	1,272,032	10%	90%
TOTAL NON-FEDERAL FUNDS	**1,415,810**	**143,778**	**1,272,032**	**10%**	**90%**

Centralized Administrative Cost	7.3%
Program Administrative Cost	2.7%
Total Administrative Cost	**10.1%**

Budget reflects Notice of Award #09CH010071-02-03.

Actual expenditures include posted expenditures and estimated adjustments through 8/31/2016.

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2016-2017

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2016	$13,072.00	$382.18	$382.18	$12,689.82	8%	3%
APRIL 2016	$12,689.82	$698.09	$1,080.27	$11,991.73	17%	8%
MAY 2016	$11,991.73	$390.41	$1,470.68	$11,601.32	25%	11%
JUNE 2016	$11,601.32	$187.91	$1,658.59	$11,413.41	33%	13%
JULY 2016	$11,413.41	$156.14	$1,814.73	$11,257.27	42%	14%
AUGUST 2016	$11,257.27	$103.13	$1,917.86	$11,154.14	50%	15%
SEPTEMBER 2016	$11,154.14		$1,917.86	$11,154.14	58%	
OCTOBER 2016	$11,154.14		$1,917.86	$11,154.14	67%	
NOVEMBER 2016	$11,154.14		$1,917.86	$11,154.14	75%	
DECEMBER 2016	$11,154.14		$1,917.86	$11,154.14	83%	
JANUARY 2017	$11,154.14		$1,917.86	$11,154.14	92%	
FEBRUARY 2017	$11,154.14		$1,917.86	$11,154.14	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2016	$2,128.00	$57.04	$57.04	$2,070.96	8%	3%
APRIL 2016	$2,070.96	$104.23	$161.27	$1,966.73	17%	8%
MAY 2016	$1,966.73	$58.31	$219.58	$1,908.42	25%	10%
JUNE 2016	$1,908.42	$28.03	$247.61	$1,880.39	33%	12%
JULY 2016	$1,880.39	$23.30	$270.91	$1,857.09	42%	13%
AUGUST 2016	$1,857.09	$15.38	$286.29	$1,841.71	50%	13%
SEPTEMBER 2016	$1,841.71		$286.29	$1,841.71	58%	
OCTOBER 2016	$1,841.71		$286.29	$1,841.71	67%	
NOVEMBER 2016	$1,841.71		$286.29	$1,841.71	75%	
DECEMBER 2016	$1,841.71		$286.29	$1,841.71	83%	
JANUARY 2017	$1,841.71		$286.29	$1,841.71	92%	
FEBRUARY 2017	$1,841.71		$286.29	$1,841.71	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2016-2017

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2016	$1,000.00	$0.00	$0.00	$1,000.00	8%	0%
MARCH 2016	$1,000.00	$8.50	$8.50	$991.50	17%	1%
APRIL 2016	$991.50	$6.24	$14.74	$985.26	25%	1%
MAY 2016	$985.26	$59.24	$73.98	$926.02	33%	7%
JUNE 2016	$926.02	$0.00	$73.98	$926.02	42%	7%
JULY 2016	$926.02	$0.00	$73.98	$926.02	50%	7%
AUGUST 2016	$926.02	$0.00	$73.98	$926.02	58%	7%
SEPTEMBER 2016	$926.02		$73.98	$926.02	67%	
OCTOBER 2016	$926.02		$73.98	$926.02	75%	
NOVEMBER 2016	$926.02		$73.98	$926.02	83%	
DECEMBER 2016	$926.02		$73.98	$926.02	92%	
JANUARY 2017	$926.02		$73.98	$926.02	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2015	$0.00	$0.00	$0.00	$0.00	8%	
OCTOBER 2015	$0.00	$0.00	$0.00	$0.00	17%	
NOVEMBER 2015	$0.00	$0.00	$0.00	$0.00	25%	
DECEMBER 2015	$0.00	$0.00	$0.00	$0.00	33%	
JANUARY 2016	$0.00	$0.00	$0.00	$0.00	42%	
FEBRUARY 2016	$0.00	$0.00	$0.00	$0.00	50%	
MARCH 2016	$0.00	$6.48	$6.48	($6.48)	58%	
APRIL 2016	($6.48)	$5.94	$12.42	($12.42)	67%	
MAY 2016	($12.42)	$48.34	$60.76	($60.76)	75%	
JUNE 2016	($60.76)	$46.34	$107.10	($107.10)	83%	
JULY 2016	($107.10)	$45.34	$152.44	($152.44)	92%	
AUGUST 2016	($152.44)	$6.48	$158.92	($158.92)	100%	

Prepared by Donna Holland
September 16, 2016

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NINOS
2016-2017

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2016	$13,072.00	$382.18	$382.18	$12,689.82	8%	3%
ABRIL DEL 2016	$12,689.82	$698.09	$1,080.27	$11,991.73	17%	8%
MAYO DEL 2016	$11,991.73	$390.41	$1,470.68	$11,601.32	25%	11%
JUNIO DEL 2016	$11,601.32	$187.91	$1,658.59	$11,413.41	33%	13%
JULIO DEL 2016	$11,413.41	$156.14	$1,814.73	$11,257.27	42%	14%
AGOSTO DEL 2016	$11,257.27	$103.13	$1,917.86	$11,154.14	50%	15%
SEPTIEMBRE DEL 2016	$11,154.14		$1,917.86	$11,154.14	58%	
OCTUBRE DEL 2016	$11,154.14		$1,917.86	$11,154.14	67%	
NOVIEMBRE DEL 2016	$11,154.14		$1,917.86	$11,154.14	75%	
DICIEMBRE DEL 2016	$11,154.14		$1,917.86	$11,154.14	83%	
ENERO DEL 2017	$11,154.14		$1,917.86	$11,154.14	92%	
FEBRERO DEL 2017	$11,154.14		$1,917.86	$11,154.14	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2016	$2,128.00	$57.04	$57.04	$2,070.96	8%	3%
ABRIL DEL 2016	$2,070.96	$104.23	$161.27	$1,966.73	17%	8%
MAYO DEL 2016	$1,966.73	$58.31	$219.58	$1,908.42	25%	10%
JUNIO DEL 2016	$1,908.42	$28.03	$247.61	$1,880.39	33%	12%
JULIO DEL 2016	$1,880.39	$23.30	$270.91	$1,857.09	42%	13%
AGOSTO DEL 2016	$1,857.09	$15.38	$286.29	$1,841.71	50%	13%
SEPTIEMBRE DEL 2016	$1,841.71		$286.29	$1,841.71	58%	
OCTUBRE DEL 2016	$1,841.71		$286.29	$1,841.71	67%	
NOVIEMBRE DEL 2016	$1,841.71		$286.29	$1,841.71	75%	
DICIEMBRE DEL 2016	$1,841.71		$286.29	$1,841.71	83%	
ENERO DEL 2017	$1,841.71		$286.29	$1,841.71	92%	
FEBRERO DEL 2017	$1,841.71		$286.29	$1,841.71	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NINOS
2016-2017

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2016	$1,000.00	$0.00	$0.00	$1,000.00	8%	0%
MARZO DEL 2016	$1,000.00	$8.50	$8.50	$991.50	17%	1%
ABRIL DEL 2016	$991.50	$6.24	$14.74	$985.26	25%	1%
MAYO DEL 2016	$985.26	$59.24	$73.98	$926.02	33%	7%
JUNIO DEL 2016	$926.02	$0.00	$73.98	$926.02	42%	7%
JULIO DEL 2016	$926.02	$0.00	$73.98	$926.02	50%	7%
AGOSTO DEL 2016	$926.02	$0.00	$73.98	$926.02	58%	7%
SEPTIEMBRE DEL 2016	$926.02		$73.98	$926.02	67%	
OCTUBRE DEL 2016	$926.02		$73.98	$926.02	75%	
NOVIEMBRE DEL 2016	$926.02		$73.98	$926.02	83%	
DICIEMBRE DEL 2016	$926.02		$73.98	$926.02	92%	
ENERO DEL 2017	$926.02		$73.98	$926.02	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR-RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
SEPTIEMBRE DEL 2015	$0.00	$0.00	$0.00	$0.00	8%	
OCTUBRE DEL 2015	$0.00	$0.00	$0.00	$0.00	17%	
NOVIEMBRE DEL 2015	$0.00	$0.00	$0.00	$0.00	25%	
DICIEMBRE DEL 2015	$0.00	$0.00	$0.00	$0.00	33%	
ENERO DEL 2016	$0.00	$0.00	$0.00	$0.00	42%	
FEBRERO DEL 2016	$0.00	$0.00	$0.00	$0.00	50%	
MARZO DEL 2016	$0.00	$6.48	$6.48	($6.48)	58%	
ABRIL DEL 2016	($6.48)	$5.94	$12.42	($12.42)	67%	
MAYO DEL 2016	($12.42)	$48.34	$60.76	($60.76)	75%	
JUNIO DEL 2016	($60.76)	$46.34	$107.10	($107.10)	83%	
JULIO DEL 2016	($107.10)	$45.34	$152.44	($152.44)	92%	
AGOSTO DEL 2016	($152.44)	$6.48	$158.92	($158.92)	100%	

Preparado por Donna Holland
16 de septiembre 2016

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2016-2017

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2016	$37,352.00	$9,446.10	$9,446.10	$27,905.90	8%	25%
APRIL 2016	$27,905.90	$11,185.47	$20,631.57	$16,720.43	17%	55%
MAY 2016	$16,720.43	$553.34	$21,184.91	$16,167.09	25%	57%
JUNE 2016	$16,167.09	$203.69	$21,388.60	$15,963.40	33%	57%
JULY 2016	$15,963.40	$189.22	$21,577.82	$15,774.18	42%	58%
AUGUST 2016	$15,774.18	$228.91	$21,806.73	$15,545.27	50%	58%
SEPTEMBER 2016	$15,545.27		$21,806.73	$15,545.27	58%	
OCTOBER 2016	$15,545.27		$21,806.73	$15,545.27	67%	
NOVEMBER 2016	$15,545.27		$21,806.73	$15,545.27	75%	
DECEMBER 2016	$15,545.27		$21,806.73	$15,545.27	83%	
JANUARY 2017	$15,545.27		$21,806.73	$15,545.27	92%	
FEBRUARY 2017	$15,545.27		$21,806.73	$15,545.27	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2016	$6,038.00	$2,056.85	$2,056.85	$3,981.15	8%	34%
APRIL 2016	$3,981.15	$855.02	$2,911.87	$3,126.13	17%	48%
MAY 2016	$3,126.13	$82.69	$2,994.56	$3,043.44	25%	50%
JUNE 2016	$3,043.44	$22.63	$3,017.19	$3,020.81	33%	50%
JULY 2016	$3,020.81	$28.27	$3,045.46	$2,992.54	42%	50%
AUGUST 2016	$2,992.54	$34.21	$3,079.67	$2,958.33	50%	51%
SEPTEMBER 2016	$2,958.33		$3,079.67	$2,958.33	58%	
OCTOBER 2016	$2,958.33		$3,079.67	$2,958.33	67%	
NOVEMBER 2016	$2,958.33		$3,079.67	$2,958.33	75%	
DECEMBER 2016	$2,958.33		$3,079.67	$2,958.33	83%	
JANUARY 2017	$2,958.33		$3,079.67	$2,958.33	92%	
FEBRUARY 2017	$2,958.33		$3,079.67	$2,958.33	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2016-2017

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2016	$9,540.00	$86.81	$86.81	$9,453.19	8%	1%
MARCH 2016	$9,453.19	$72.61	$159.42	$9,380.58	17%	2%
APRIL 2016	$9,380.58	$199.90	$359.32	$9,180.68	25%	4%
MAY 2016	$9,180.68	$124.49	$483.81	$9,056.19	33%	5%
JUNE 2016	$9,056.19	$289.29	$773.10	$8,766.90	42%	8%
JULY 2016	$8,766.90	$99.67	$872.77	$8,667.23	50%	9%
AUGUST 2016	$8,667.23	$0.00	$872.77	$8,667.23	58%	9%
SEPTEMBER 2016	$8,667.23		$872.77	$8,667.23	67%	
OCTOBER 2016	$8,667.23		$872.77	$8,667.23	75%	
NOVEMBER 2016	$8,667.23		$872.77	$8,667.23	83%	
DECEMBER 2016	$8,667.23		$872.77	$8,667.23	92%	
JANUARY 2017	$8,667.23		$872.77	$8,667.23	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2015	$560.00	$0.00	$0.00	$560.00	8%	0%
OCTOBER 2015	$560.00	$0.00	$0.00	$560.00	17%	0%
NOVEMBER 2015	$560.00	$0.00	$0.00	$560.00	25%	0%
DECEMBER 2015	$560.00	$0.00	$0.00	$560.00	33%	0%
JANUARY 2016	$560.00	$30.67	$30.67	$529.33	42%	5%
FEBRUARY 2016	$529.33	$0.00	$30.67	$529.33	50%	5%
MARCH 2016	$529.33	$152.87	$183.54	$376.46	58%	33%
APRIL 2016	$376.46	$30.01	$213.55	$346.45	67%	38%
MAY 2016	$346.45	$48.35	$261.90	$298.10	75%	47%
JUNE 2016	$298.10	$79.67	$341.57	$218.43	83%	61%
JULY 2016	$218.43	$19.71	$361.28	$198.72	92%	65%
AUGUST 2016	$198.72	$24.13	$385.41	$174.59	100%	69%

Prepared by Donna Holland
September 16, 2016

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2016-2017

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2015	$37,352.00	$9,446.10	$9,446.10	$27,905.90	8%	25%
ABRIL DEL 2015	$27,905.90	$11,185.47	$20,631.57	$16,720.43	17%	55%
MAYO DEL 2015	$16,720.43	$553.34	$21,184.91	$16,167.09	25%	57%
JUNIO DEL 2015	$16,167.09	$203.69	$21,388.60	$15,963.40	33%	57%
JULIO DEL 2015	$15,963.40	$189.22	$21,577.82	$15,774.18	42%	58%
AGOSTO DEL 2015	$15,774.18	$228.91	$21,806.73	$15,545.27	50%	58%
SEPTIEMBRE DEL 2015	$15,545.27		$21,806.73	$15,545.27	58%	
OCTUBRE DEL 2015	$15,545.27		$21,806.73	$15,545.27	67%	
NOVIEMBRE DEL 2015	$15,545.27		$21,806.73	$15,545.27	75%	
DICIEMBRE DEL 2015	$15,545.27		$21,806.73	$15,545.27	83%	
ENERO DEL 2016	$15,545.27		$21,806.73	$15,545.27	92%	
FEBRERO DEL 2016	$15,545.27		$21,806.73	$15,545.27	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2015	$6,038.00	$2,056.85	$2,056.85	$3,981.15	8%	34%
ABRIL DEL 2015	$3,981.15	$855.02	$2,911.87	$3,126.13	17%	48%
MAYO DEL 2015	$3,126.13	$82.69	$2,994.56	$3,043.44	25%	50%
JUNIO DEL 2015	$3,043.44	$22.63	$3,017.19	$3,020.81	33%	50%
JULIO DEL 2015	$3,020.81	$28.27	$3,045.46	$2,992.54	42%	50%
AGOSTO DEL 2015	$2,992.54	$34.21	$3,079.67	$2,958.33	50%	51%
SEPTIEMBRE DEL 2015	$2,958.33		$3,079.67	$2,958.33	58%	
OCTUBRE DEL 2015	$2,958.33		$3,079.67	$2,958.33	67%	
NOVIEMBRE DEL 2015	$2,958.33		$3,079.67	$2,958.33	75%	
DICIEMBRE DEL 2015	$2,958.33		$3,079.67	$2,958.33	83%	
ENERO DEL 2016	$2,958.33		$3,079.67	$2,958.33	92%	
FEBRERO DEL 2016	$2,958.33		$3,079.67	$2,958.33	100%	

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2016-2017

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCURRIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
FEBRERO DEL 2016	$9,540.00	$86.81	$86.81	$9,453.19	8%	1%
MARZO DEL 2016	$9,453.19	$72.61	$159.42	$9,380.58	17%	2%
ABRIL DEL 2016	$9,380.58	$199.90	$359.32	$9,180.68	25%	4%
MAYO DEL 2016	$9,180.68	$124.49	$483.81	$9,056.19	33%	5%
JUNIO DEL 2016	$9,056.19	$289.29	$773.10	$8,766.90	42%	8%
JULIO DEL 2016	$8,766.90	$99.67	$872.77	$8,667.23	50%	9%
AGOSTO DEL 2016	$8,667.23	$0.00	$872.77	$8,667.23	58%	9%
SEPTIEMBRE DEL 2016	$8,667.23		$872.77	$8,667.23	67%	
OCTUBRE DEL 2016	$8,667.23		$872.77	$8,667.23	75%	
NOVIEMBRE DEL 2016	$8,667.23		$872.77	$8,667.23	83%	
DICIEMBRE DEL 2016	$8,667.23		$872.77	$8,667.23	92%	
ENERO DEL 2017	$8,667.23		$872.77	$8,667.23	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCURRIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
SEPTIEMBRE DEL 2015	$560.00	$0.00	$0.00	$560.00	8%	
OCTUBRE DEL 2015	$560.00	$0.00	$0.00	$560.00	17%	
NOVIEMBRE DEL 2015	$560.00	$0.00	$0.00	$560.00	25%	
DICIEMBRE DEL 2015	$560.00	$0.00	$0.00	$560.00	33%	
ENERO DEL 2016	$560.00	$30.67	$30.67	$529.33	42%	
FEBRERO DEL 2016	$529.33	$0.00	$30.67	$529.33	50%	
MARZO DEL 2016	$529.33	$152.87	$183.54	$376.46	58%	
ABRIL DEL 2016	$376.46	$30.01	$213.55	$346.45	67%	
MAYO DEL 2016	$346.45	$48.35	$261.90	$298.10	75%	
JUNIO DEL 2016	$298.10	$79.67	$341.57	$218.43	83%	
JULIO DEL 2016	$218.43	$19.71	$361.28	$198.72	92%	
AGOSTO DEL 2016	$198.72	$24.13	$385.41	$174.59	100%	

Preparado por Donna Holland
16 de septiembre 2016

COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT MEALS Prepared by Central Kitchen
2016-2017

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2016	$25,757.00	$1,673.82	$1,673.82	$24,083.18	8%	6%
APRIL 2016	$24,083.18	$2,484.96	$4,158.78	$21,598.22	17%	16%
MAY 2016	$21,598.22	$32.09	$4,190.87	$21,566.13	25%	16%
JUNE 2016	$21,566.13	$36.75	$4,227.62	$21,529.38	33%	16%
JULY 2016	$21,529.38	$30.33	$4,257.95	$21,499.05	42%	17%
AUGUST 2016	$21,499.05	$1,247.98	$5,505.93	$20,251.07	50%	21%
SEPTEMBER 2016	$20,251.07		$5,505.93	$20,251.07	58%	
OCTOBER 2016	$20,251.07		$5,505.93	$20,251.07	67%	
NOVEMBER 2016	$20,251.07		$5,505.93	$20,251.07	75%	
DECEMBER 2016	$20,251.07		$5,505.93	$20,251.07	83%	
JANUARY 2017	$20,251.07		$5,505.93	$20,251.07	92%	
FEBRUARY 2017	$20,251.07		$5,505.93	$20,251.07	100%	

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO-DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2016	$4,193.00	$250.11	$250.11	$3,942.89	8%	6%
APRIL 2016	$3,942.89	$371.33	$621.44	$3,571.56	17%	15%
MAY 2016	$3,571.56	$4.80	$626.24	$3,566.76	25%	15%
JUNE 2016	$3,566.76	$5.49	$631.73	$3,561.27	33%	15%
JULY 2016	$3,561.27	$4.53	$636.26	$3,556.74	42%	15%
AUGUST 2016	$3,556.74	$186.48	$822.74	$3,370.26	50%	20%
SEPTEMBER 2016	$3,370.26		$822.74	$3,370.26	58%	
OCTOBER 2016	$3,370.26		$822.74	$3,370.26	67%	
NOVEMBER 2016	$3,370.26		$822.74	$3,370.26	75%	
DECEMBER 2016	$3,370.26		$822.74	$3,370.26	83%	
JANUARY 2017	$3,370.26		$822.74	$3,370.26	92%	
FEBRUARY 2017	$3,370.26		$822.74	$3,370.26	100%	

Prepared by Donna Holland
September 16, 2016

COMMUNITY ACTION PARTNERSHIP OF KERN
COMIDAS DE LOS PADRES - Prepared by Central Kitchen
2016-2017

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2016	$25,757.00	$1,673.82	$1,673.82	$24,083.18	8%	6%
ABRIL DEL 2016	$24,083.18	$2,484.96	$4,158.78	$21,598.22	17%	16%
MAYO DEL 2016	$21,598.22	$32.09	$4,190.87	$21,566.13	25%	16%
JUNIO DEL 2016	$21,566.13	$36.75	$4,227.62	$21,529.38	33%	16%
JULIO DEL 2016	$21,529.38	$30.33	$4,257.95	$21,499.05	42%	17%
AGOSTO DEL 2016	$21,499.05	$1,247.98	$5,505.93	$20,251.07	50%	21%
SEPTIEMBRE DEL 2016	$20,251.07		$5,505.93	$20,251.07	58%	
OCTUBRE DEL 2016	$20,251.07		$5,505.93	$20,251.07	67%	
NOVIEMBRE DEL 2016	$20,251.07		$5,505.93	$20,251.07	75%	
DICIEMBRE DEL 2016	$20,251.07		$5,505.93	$20,251.07	83%	
ENERO DEL 2017	$20,251.07		$5,505.93	$20,251.07	92%	
FEBRERO DEL 2017	$20,251.07		$5,505.93	$20,251.07	100%	

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE ANO	SALDO RESTANTE	PORCEN-TAJE DEL ANO TRANSCUR RIDO	PORCEN-TAJE DEL PRESU-PUESTO QUE SE GASTO
MARZO DEL 2016	$4,193.00	$250.11	$250.11	$3,942.89	8%	6%
ABRIL DEL 2016	$3,942.89	$371.33	$621.44	$3,571.56	17%	15%
MAYO DEL 2016	$3,571.56	$4.80	$626.24	$3,566.76	25%	15%
JUNIO DEL 2016	$3,566.76	$5.49	$631.73	$3,561.27	33%	15%
JULIO DEL 2016	$3,561.27	$4.53	$636.26	$3,556.74	42%	15%
AGOSTO DEL 2016	$3,556.74	$186.48	$822.74	$3,370.26	50%	20%
SEPTIEMBRE DEL 2016	$3,370.26		$822.74	$3,370.26	58%	
OCTUBRE DEL 2016	$3,370.26		$822.74	$3,370.26	67%	
NOVIEMBRE DEL 2016	$3,370.26		$822.74	$3,370.26	75%	
DICIEMBRE DEL 2016	$3,370.26		$822.74	$3,370.26	83%	
ENERO DEL 2017	$3,370.26		$822.74	$3,370.26	92%	
FEBRERO DEL 2017	$3,370.26		$822.74	$3,370.26	100%	

Preparado por Donna Holland
16 de septiembre 2016

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	**Month/Year:** August 2016
Program/Work Unit: Head Start/Early Head Start	**Program Manager/Supervisor:** Jerry Meade/ Donna Holland
Services: Early childhood education for low-moderate income children ages 0-5 in center-based part-day or full-day environments and home-based options.	

Program	Enrollment	Funded	Actual
Head Start Kern	August 2016	2,211	1,937*
Early Head Start Kern	August 2016	328	333
Early Head Start Partnership	August 2016	56	57
Early Head Start San Joaquin	August 2016	345	240
TOTAL Funded Enrollment		**2,940**	**2,567**
Children with Disabilities		**Goal**	**Actual**
Head Start Kern	Identified as having an IEP	10%	8%
Early Head Start Kern	Identified as having an IFSP	10%	10%
Early Head Start Partnership	Identified as having an IFSP	10%	2%
Early Head Start San Joaquin	Identified as having an IFSP	10%	6%
Over Income		**Goal**	**Actual**
Head Start Kern	Within 100% and 130% of Federal Poverty Rate	>10%	4%
Early Head Start Kern	Within 100% and 130% of Federal Poverty Rate	>10%	4%
Early Head Start Partnership	Within 100% and 130% of Federal Poverty Rate	>10%	4%
Early Head Start San Joaquin	Within 100% and 130% of Federal Poverty Rate	>10%	3%
Average Daily Attendance (Program Wide <85%)		97%	

Meals Served						
Total Meals Requested			Meals Allocated		% of Meals Served	
by: Central Kitchen	by: Vendor Kitchens	Total Meals Prepared	to: CACFP/USDA	to: HS/EHS	August 2016	August 2015
62,797	12,229	75,026	45,814	29,212	72%	82%

*** late start for HS Home Base and Wesley Child Development center.**

Other: We had 6 Centers with 100% attendance for August: Buttonwillow, Mojave, Shafter HS, Sterling EHS, Walnut and Blanton.

Total Division Staffing: Currently employed in Head Start: 559
Vacant Positions: 30
Currently out on Leave: 39

Program Updates:

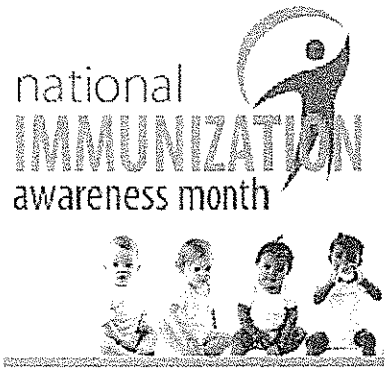
Received Notice of Award from the Office of Head Start:
EHS Partnership Grant for $402,000.00 for 9/2016 – 8/2017

A Healthy Start: Five Reasons to Encourage Families to Vaccinate Their Children

eclkc.ohs.acf.hhs.gov/hslc/hs/news/blog/vaccinate-children.html

9/24/2015

By Marco Beltran and Adriann Hawkins



August brings the end of summer and the return of young children to early childhood settings across the country. Many early childhood educators may not know that August is National Immunization Awareness Month (NIAM). It is a time to remind parents and early childhood providers that children need vaccines right from the start.

Head Start health managers, family service workers, and home visitors are key to engaging families in health promotion. From the beginning of the program year, these staff work to ensure that enrolled children are up-to-date on schedule of immunizations, well child visits, and ongoing medical care. As Head Start and Early Head Start programs partner with new and returning families in developing healthy and safe practices, staff can also share the following five reasons families should keep their children up-to-date on immunizations.

1. **Immunizations can save a child's life.** Because of advances in medical science, a child can be protected against more diseases than ever before. Some diseases that once injured or killed thousands of children are no longer common in the United States – primarily due to safe and effective vaccines. Polio, for example, was once America's most feared disease, causing death and paralysis across the country. Today, thanks to vaccination, there are no reports of polio in the United States.
2. **Vaccination is safe and effective.** Vaccines are only given to children after a long and careful review by scientists and health professionals. Although vaccines may initially cause a child some discomfort or tenderness at the site of injection, serious side effects following vaccination, such as a severe allergic reaction, is very rare. It may help to remind parents that the temporary discomfort a child feels now outweighs the condition the vaccine is made to prevent.
3. **Immunization protects those we care about.** Children in the United States still get vaccine-preventable diseases. In fact, there has been a resurgence of whooping cough (pertussis) over the past few years. Babies who are too young to be vaccinated are particularly vulnerable. Share with parents that keeping babies and young children safe and protected from vaccine-preventable diseases also means that all family members who are able to get vaccinated should be fully immunized.
4. **Immunizations can save Head Start families time and money.** Some vaccine-preventable diseases can result in missed program days or prolonged disabilities. These preventable diseases can also take a financial toll on families because of lost time at work and medical bills. However, the cost of getting vaccinated is usually covered by insurance, such as Medicaid or the Vaccines for Children (VFC) program, which is a federally funded program that provides vaccines at no cost to children from low-income families.

5. **Immunization protects future generations.** Vaccines have reduced and, in some cases, eliminated many diseases that killed or severely disabled people just a few generations ago. For example, the smallpox vaccination eradicated the disease worldwide. If we all work together to get children vaccinated, the children of our current infants, toddlers, and preschoolers may be able to trust that some diseases of today will no longer be around to harm the ones they love.

So, as program staff share with families important messages about health and safety this August, let us not forget to include one of the best ways to protect children is through vaccinations.

Marco Beltran, Dr.PH, is a Senior Program Specialist and Adriann Hawkins, MPH, RN, is a Senior Policy Analyst for the Office of Head Start.

This blog was compiled from resources from the U.S. Centers for Disease Control and Prevention (CDC).

A Healthy Start: Five Reasons to Encourage Families to Vaccinate Their Children. HHS/ACF/OHS and CDC. 2016. English.

Last Reviewed: August 2016

Last Updated: August 26, 2016

An Exciting Day for Head Start

eclkc.ohs.acf.hhs.gov/hslc/hs/news/blog/exciting-day.html

9/1/2016



By Dr. Blanca Enriquez

The new year brings excitement for the new Head Start Program Performance Standards.

The new school year is beginning, and we also have a new beginning for Head Start that will be felt in programs across the country. This time of year, children's emotions are written on their faces for all to see. We all can see their excitement as they go to Head Start – some attending for the very first time. Parents are excited (and a little nervous) for their kids. They are also excited to learn and grow themselves, through the opportunities and comprehensive services Head Start provides. Teachers, home visitors, bus drivers, directors, family service workers, custodians, and the rest of the Head Start team – everyone is excited for the new school year to begin.

In 1985, I too became excited about the value and potential of early education as I began my career in Head Start. It was in the bilingual-bicultural community of El Paso, Texas that I accepted the challenge of implementing the many, many Performance Standards that form the foundation for Head Start services to children and families.

Now in 2016, I am more excited than ever as we at the Office of Head Start unveil the most complete revision and reorganization of the Head Start Program Performance Standards since the program began in 1965. These new Standards replace those 1,400 prescriptive and fragmented requirements with a much clearer set of standards. They now focus more on the end goal of excellence, while allowing each grantee to design their own system that is customized to their community's needs, strengths, and resources. This represents a paradigm shift for programs from being told what to do, to being given a common foundation to build upon with their own knowledge and experience. This will allow each program to approach improving child and family outcomes in a way that is best for their community.

The new Head Start Program Performance Standards also:

- Reflect best practice and latest research on what works in early education to foster healthy child development and school readiness
- Increase the length of the school day and school year to maximize child outcomes
- Raise educational standards, curriculum requirements, child assessment, and teacher professional development
- Increase the quality of comprehensive services for children and families
- Affirm the role of parents in leadership roles and strengthen parent engagement services

These new Standards continue to solidify Head Start as a leader in early childhood development and learning. Collectively, they allow for the development of innovative program models as grantees strategize to be the highest performing agencies possible.

Head Start is truly a community, from the children and parents to everyone who works for the program. To quote one Head Start director, "I don't just serve children, I build resilient families and a stronger community…my families… and my community. I feel like the matriarch of an ever-expanding family that I am so incredibly proud of every single day!"

I sincerely hope that these new standards bring the same excitement and promise to our grantees as the programs bring to the children and families they serve. As the new school year begins, everyone in the Head Start world – children, parents, staff, and those of us at Headquarters – is looking forward to the new and exciting opportunities for learning and growth as we work together to implement these Standards.

Read more about the new Head Start Program Performance Standards: https://eclkc.ohs.acf.hhs.gov/hslc/hs/new-policy

Dr. Blanca Enriquez is the Director at the Office of Head Start. This blog was originally posted to the ACF family room blog.

An Exciting Day for Head Start. OHS/ACF/HHS. 2016. English.

Last Reviewed: September 2016

Last Updated: September 2, 2016

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	3. Originating Office: Office of Head Start	
	4. Key Words: Head Start Program Performance Standards; HSPPS; Revision; Final Rule; Regulation	

PROGRAM INSTRUCTION

TO: All Head Start and Early Head Start Grantees, including Delegate Agencies and Early Head Start-Child Care Partnership Grantees

SUBJECT: Head Start Program Performance Standards (HSPPS) Final Rule

INSTRUCTION:

The Office of Head Start (OHS) announced in the Federal Register the first comprehensive revision of the **Head Start Program Performance Standards (HSPPS)** since their original release in 1975. The publication of this regulation marks an important milestone in the history of the Head Start program. The new standards build upon 50 years of leadership in comprehensive early childhood services and will further raise the quality of Head Start programs. The new HSPPS are streamlined, simplified, and reorganized to improve clarity and transparency to support high-quality program delivery and minimize administrative burden.

This final rule has been nearly a decade in the making, fulfilling Congress's call for a review and revision of the Program Performance Standards in the bipartisan *Improving Head Start for School Readiness Act of 2007*. The new standards were developed by incorporating the growing body of research on effective early care and education, consultation from subject matter experts and representatives from grantees and Indian tribes, and thoughtful consideration of the 1,000 public comments received on the Notice of Proposed Rulemaking (NPRM). The result is a new set of standards that reinforces Head Start's position as a leader in the field of comprehensive early education, reflects best practices for teaching and learning, allows local flexibility, and reduces the number of federal requirements by approximately one-third.

Key Changes from Current Program Performance Standards

The most significant change in the new standards is requiring programs, over time, to offer longer service duration, which research links to stronger child outcomes. The new standards require that all Head Start center-based programs offer at least 1,020 annual hours of service for preschoolers by August 1, 2021, with at least 50 percent of their center-based preschool slots meeting this requirement

by August 1, 2019. Early Head Start center-based programs must also provide 1,380 annual hours of service by August 1, 2018. These requirements will help programs to meet children's learning needs while allowing local flexibility to design schedules that best meet community and family needs.

This extended timeline allows substantially more time than was proposed in the NPRM to allow a sufficient period of time for program planning, while still ensuring that more children will gain greater access to increased learning experiences needed for strong outcomes. The final rule also reserves authority for the Secretary of the U.S. Department of Health and Human Services to reduce the requirement based on available funding.

A second major focus of the new standards is to solidify the critical role of parents in the program, which has been a long-standing cornerstone of the Head Start program. The final rule clearly acknowledges that parents are their children's best advocates, better articulates family partnership services requirements, and maintains the parent committee requirement. We also revised the governance impasse procedures to require mediation or arbitration if necessary to resolve disputes between the governing body and the Policy Council. These changes reflect our belief that parents are foundational to Head Start's success and that the program's two-generation approach is integral to its impact on children and families.

Effective Date

The new Head Start Program Performance Standards are effective as of November 7, 2016, which is 60 days after their publication. However, in order to afford grantees a reasonable period of time to implement certain provisions that have changed significantly from previous standards, the final rule allows programs additional time to comply with these specific provisions. The compliance dates for the applicable provisions can be found in the final rule under *SUPPLEMENTARY INFORMATION, Table 1: Compliance Table*. We urge grantees to use this interim period to make adjustments as needed to assure full compliance with the new HSPPS.

The following provisions have a compliance date of **August 1, 2017**:

- §1302.22(c)(1) – Early Head Start home-based service duration
- §1302.32(a)(1)(ii) and (iii); §1302.32(a)(2); and §1302.32(b) – Curricula for center-based and family child care programs
- §1302.33(b)(1), (2), and (3); §1302.33(c)(2) and (3) – Assessment
- §1302.35(d)(1) through (3) – Curriculum for home-based programs
- §1302.53(b)(2) – Quality Rating and Improvement Systems (QRIS)
- §1302.53(b)(3) – Data systems
- §1302.90(b)(2), (4) and (5) – Complete background check procedures
- §1302.92(c) - Coordinated coaching strategy and coaching staff qualifications
- §1302.101(b)(4) – Management of program data

The following provisions have a compliance date of **August 1, 2018**:

- §1302.21(c)(1) – Early Head Start center-based service duration
- §1302.91(e)(4)(ii) – Child Development Specialist staff qualifications
- §1302.91(e)(6)(i) – Home visitor staff qualifications

The following provisions have a compliance date of **August 1, 2019**:

- §1302.21(c)(2)(iii) and (v) – Head Start center-based service duration: 50 percent of slots at 1,020 annual hours

The following provision has a compliance date of **August 1, 2021**:

- §1302.21(c)(2)(iv) – Head Start center-based service duration: 100 percent of slots at 1,020 annual hours

Implementation Support

In order to support the Head Start community in understanding and successfully implementing the new standards, we will offer a comprehensive series of training and technical assistance (T/TA) supports across a variety of platforms over the 2016–2017 program year. These opportunities will be targeted to stakeholders at every level—from grantee management staff, boards, and Policy Councils to federal and contract staff and T/TA providers.

To establish a common, in-depth understanding of the new HSPPS and expectations for implementation that will lay the groundwork for consistent support to grantees across the country, we held an in-person training for federal program specialists last month. Throughout this program year, we will deliver a series of interactive webinars and webcasts to help grantees explore, understand, and fully implement the new HSPPS, with strategies for working with staff, governing bodies, and families as programs make changes to adopt the new standards. Our support for grantees will begin with a webcast and question and answer session with OHS leadership. There will also be a virtual HSPPS Showcase that will address specific areas of the new standards, which will become available on the Early Childhood Learning and Knowledge Center (ECLKC) in early September. We will host monthly webinars to support understanding and implementation for grantees, T/TA providers, Regional Office staff, and other stakeholders. More information about these monthly opportunities will be available soon.

Additionally, OHS staff and T/TA providers will be presenting on the new standards at regional, state, and national conferences throughout the fall, winter, and spring. Our initial T/TA period will culminate with the OHS Birth to 5 Leadership Institute for management teams in the spring to consolidate and build upon the learning that has taken place throughout the program year.

Next Steps

Programs are urged to take the time to read the final rule in its entirety, including the preamble and the text of the regulation. Programs are also encouraged to participate in the OHS web-based and in-person T/TA opportunities that will be offered during this program year. Programs will need to discuss and plan for the implementation of the new standards with their staff, governing bodies, and parents. OHS and

our T/TA partners will continue to provide direction, guidance, and resources that support fulfilling our promise to prepare our children and families for school and beyond.

Thank you for the work you do on behalf of children and families.

/ Blanca Enriquez /

Blanca Enriquez
Director
Office of Head Start

Kern Literacy COUNCIL

Open Enrollment for 2016

Call for an appointment...we can help! 661-324-3213

Enrollment open to:

- All residents in Kern County

What we Do

- Kern Literacy Council is a 501 (c)3 non-profit organization providing literacy services to residents to Kern County
- All of our services are FREE! We match volunteer tutors with students in one or more programs.

Our Programs

- Adult Basic Education (ABE) -Tutoring in basic skills such as reading, writing, arithmetic, and language skills necessary to function in society.
- English as a Second Language (ESL) -One on one or small group instructions in speaking, reading, and writing the English language at beginning to advanced levels.
- General Education Development (GED) - Tutoring in subject areas need to pass the GED: Language Arts, Reading & Writing including focus on Essay Mathematics, Science and Social Studies.
- Family Literacy Program (FLP) - Incorporate ESL and reading strategies to help parents learn to speak and read English with the goals of having them read to their children.

331 18th Street, Bakersfield, CA 93301

AUTISM SOCIETY

Improving the Lives of All Affected by Autism

Kern Autism Network

-FAMILY SUPPORT GROUP-
-AUTISM SIBLING SUPPORT GROUP-
-Autism Sensory Daycare Room-
2016-2017
MEETING DATES

Location:
Canyon Hills Assembly of God Church-Room 205
7001 Auburn Street
Bakersfield, CA 93306

Time: 6:00 p.m. – 7:30 p.m.
Third Tuesday of each month unless modified.

Tuesday, August 23
Tuesday, September 20
Tuesday, October 18
Tuesday, November 15
Tuesday, December 13 Potluck
Tuesday, January 17
Tuesday, February 21
Tuesday, March 21
Tuesday, April 18
Tuesday, May 16 – Last Meeting and Potluck

Childcare is available for sibling with autism, during the support group meetings, in the **"Sensory Autism Room"**. RSVP is required: 661-489-3335. Topics vary for each of the groups with occasional guest speakers.

AUTISM SOCIETY
Improving the Lives of All Affected by Autism
Kern Autism Network

Autism Spectrum Disorders

Seminar Series

2016-2017

Join Kern Autism Network-Autism Society Affiliate in our newest approach at providing up to date information to families, educators, therapist, SLP, MFT, LSW, doctors and community at large. These series of seminars will occur throughout the 2016-2017 school year with speakers in the field of autism expertise, with topics meant to address the entire autism spectrum as defined by the DSM-5.

Our 1st Seminar Series Speaker:

Samuel Capozzi a teen on the Autism Spectrum & student at California State University, Channel Islands
"Inspirational Talk"



Topic: "Teens Who Type to Communicate"-who remembers the Apple commercial with the teen that uses a computer to communicate?

Bio: Samuel Capozzi is a sophomore at Cal State University Channel Islands who has autism and spells/types to communicate. Samuel is considered non-speaking and non-writing, yet he does exceptionally well academically at college. He is one of a few individuals who face his outward challenges that attends a university across the nation. His presence on a college campus is a big deal! Samuel considers himself to be a pioneer for others who face similar obstacles attaining higher education and pursuing their dreams and goals. As of now, Samuel personally aspires to be an attorney. The road to getting accepted at three universities as a freshman was not easy; however, he tenaciously pursued his dream not only for himself but also for the many who are still misunderstood and marginalized. He is honored to be on the board of Autism Society, Ventura County and has the pleasure of being the first ASVC board member with autism. Samuel believes it's important to be present, included, and involved in decisions about and for the autistic community. He enjoys working with his fellow board members, especially on the annual Aut2Run charity race held on his campus, CSUCI.

In 2015, he was awarded the Awesome in Autism 'Individual of the Year' recognition and aspires to be a voice for the voiceless. Samuel enjoys the privilege of presenting and sharing his journey at conferences, seminars, schools, churches, local government meetings, through print media, and now through Internet radio. He is passionate about advocating for & educating others about the importance of finding a reliable means of communication for his many peers with autism who don't yet have a voice.

Light Continental Breakfast will be served with doors opening at 8:00 a.m. for check-in and seminar starting promptly at 9:00 a.m. No children please. CEU's are pending approval.

When: Saturday, September 24th
Where: Canyon Hills Assembly of God Church- 7001 Auburn Street **Room 205**
Time: 8:00-8:30 a.m. check-in Seminar starts at 9:00 a.m. and ends at noon.
Register: www.kernautism.org **Spanish Translation Available only with early registration.**

Kern Autism Network-Autism Society
Phone: 661-489-3335 **Fax:** 661-489-3335 **Web Site:** www.kernautism.org
Twitter: www.twitter@kernautism **Facebook:** www.facebook.com/KernAutismNetworkAutismSociety

DETAILS OF SEMINARS

ASD Seminar Series 1: Teens who type to communicate/APPLE Store- (as seen in the APPLE commercial with Dillon Barmache)
Saturday, September 24, 2016
8:00 am-noon
Speaker: Samuel Capozzi, passionate about advocating for & educating others about the importance of finding a reliable means of communication.
A sophomore at Cal State University Channel Islands who has autism and spells/types to communicate.

ASD Seminar Series 2: Goal Setting and Implementation
Wednesday, November 9, 2016
8:00 am-noon
Speakers: Dr. Ann Simun, International Speaker and Sandra Shove, advocate-the dynamic duo is back for a 2nd time with a wealth of information to empower the parent and educator.

ASD Seminar Series 3: Neurodiversity-the social, medical and civil rights perspectives.
Tuesday, January 10, 2017
8:00 am-noon
Speaker: John Elder Robison, International Author & Speaker; an adult with autism; John is the NY Times bestselling author of Look Me in the Eye, Be Different, Raising Cubby, and the newly released Switched On.

ASD Seminar Series 4: SCERTS Model –the only full day presentation due to its full session
Thursday, May 11, 2017
8:00 am-noon: Morning Session
1:00 pm-3:00 pm: Afternoon Session
Speaker: Emily Rubin, MS, CCC-SLP; Director of EOP @ Marcus Autism Center and an International Speaker.

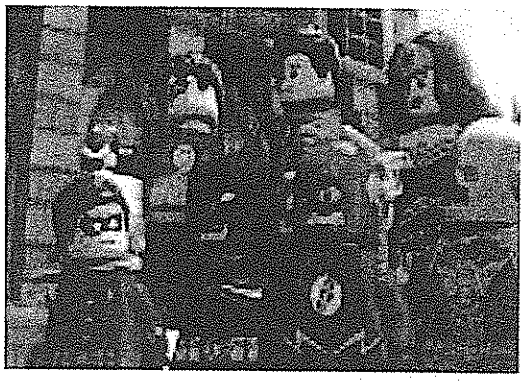
All events above will be held at Canyon Hills Assembly of God Church in either Room 205 or the "Summit Room", depending on number of attendees.

AUTISM SOCIETY

Improving the Lives of All Affected by Autism

Kern Autism Network

"Fun, Social, LEGO'S Workshop"
SUPER HERO THEME



Autism Society Affiliate Chapter-Kern Autism Network

Saturday, October 8, 2016

10:00 AM to 1:00 PM

Join Kern Autism Network-Autism Society Affiliate, in an innovative and exciting workshop just for our kids! Research has been conducted on this approach and the findings were positive. Our organization has held with HUGE SUCCESS, numerous LEGO events. The workshop will continue throughout the new school year. Parental or caretaker participation is required. Supervision will be provided and there will be volunteers available. THE GOAL IS TO HAVE FUN, work on social skills, eye contact and fine motor skills, in a naturalistic environment. The workshop is for ages 2-18. Join us and let's get social and have fun with LEGO's! Lunch is provided for those wishing to participate. The workshop is FREE, but registration is required for space availability.

Location: Canyon Hills Church 7001 Auburn Street off of Hwy. 178
Cafeteria/Gymnasium-Bakersfield, CA 93306
For further details please register at:
www.kernautism.org

kern county LIBRARY

Nancy Kerr • Director of Libraries
701 TRUXTUN AVE • BAKERSFIELD, CA 93301
661.868.0701 • FAX 661.868.0799

FOR IMMEDIATE RELEASE
DATE: Wednesday, September 7, 2016

CONTACT: Andie Apple
Assistant Director
andie.apple@kernlibrary.org
661.868.0730

News Release

A Kern County Library Card Provides Endless Opportunities for Family Engagement

As children settle back into school, family time is often hindered by homework and afterschool / school activities. The Kern County Library wants to remind children and families that September is Library Card Sign-Up Month. A library card is among one of the most important school supplies available, giving community members access to databases for language-learning and research, test prep materials, access to internet and public computers, and more. A public library card is your ticket to free educational resources and activities that bring families together. Libraries not only provide resources to parents and children that support early literacy and lifelong learning, but truly transform how families spend time together.

Library Card Sign-Up Month is a time when the American Library Association and libraries across the country remind parents of the importance and benefits of children having their library cards. This year's Library Card Sign-Up Month Honorary Chair is Snoopy, the world-famous beagle featured in the Peanuts comic strip, calling attention to the supportive role libraries and library professionals play in the education, academic achievement and development of children. Signing up for a library card is the first step towards academic achievement and lifelong learning.

Getting a library card is simple, and it only takes a few minutes. All you have to do is visit a branch of the Kern County Library. Those under 18 are required to have a parent and/or guardian with them. Cardholders have free access to a family destination that provides a spectrum of free services, including workshops for all ages, STEAM programs and activities, book clubs, family storytimes, game nights, and more. Libraries serve a crucial need, especially in low-income areas.

For more information, email info@kernlibrary.org.

DANYA INTERNATIONAL, LLC
A DLH Holdings Corp. Company

September 9, 2016

TO: BOARD CHAIRPERSON
Mr. Garth Corrigan
Community Action Partnership of Kern / 09CH9142
5005 Business Park N
Ste. 130
Bakersfield, CA 93309

Dear Mr. Corrigan,

This letter is to notify you that your program will receive a CLASS® review in FY2017. DLH Danya will send you written notification of your review dates 45 days prior to the start of the review. The monitoring schedule for your program is indicated below.

Monitoring Review Schedule for Fiscal Year 2017*

09CH9142	Classroom Assessment Scoring System (CLASS®)

* The OHS may conduct Follow-Up and Targeted reviews as necessary

Your assigned Monitoring Event Coordinator, L'Tanya Allen, will be your partner and primary point of contact and can be reached at Lallen@danya.com. Ms. Allen will be in contact with you and can answer any questions you may have.

Sincerely,

DLH Danya Scheduling Team

cc: Mr. Jeremy Tobias
Mrs. Yolanda Gonzales

FREE OPPORTUNITY FOR CHILDREN WITH SPECIAL NEEDS!

COURAGEOUS KIDS CLIMBING

&

CALIFORNIA LIVING MUSEUM (CALM)

10500 Alfred Herald Hwy Bakersfield, CA 93306

Present

A FREE opportunity for children with special needs, physical and intellectual, to experience rock wall climbing under the tutelage of experienced rock climbers.

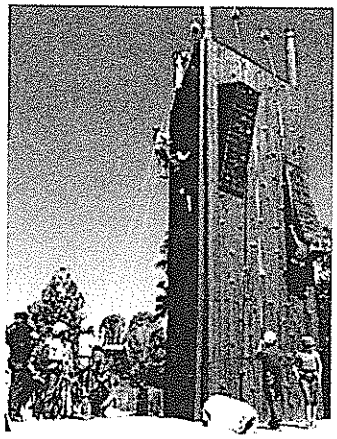
Saturday, October 8, 2016

10:00 am to Noon

Children will have the opportunity to climb, while wearing a climbing safety harness, the various climbing walls at the climbing center located at the California Living Museum (CALM) in Bakersfield.

Reservations are required!

VOLUNTEER COACHES / BELAYERS ARE ALSO NEEDED!



For more information, contact jeffriechmann@cs.com or visit the *Courageous Kids Climbing* page on Facebook.

Courageous Kids Climbing is an organization that provides free opportunities for children with special needs, physical and intellectual, to experience the various forms of rock climbing, including indoor and outdoor wall climbing and bouldering at locations throughout Washington, Idaho and California.